Tuesday, February 9, 2021
Electronic City Council Meeting

7:00 P.M.
2068th Regular City Council Meeting - Electronic Attendance

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSl-g/featured

Or you may call this number to listen: 1-669-900-9128 ID#932 1829 7947

Zoom Attendee Link: https://zoom.us/j/93218297947

1. Opening Items.

Subject :	1.01 Council Reference Materials
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Private
Type :	Information
Subject :	1.02 Call To Order
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernándezwill call the meeting to order.

Subject :	1.03 Pledge of Allegiance
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

"Ipledge allegianceto the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject :	1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation,

	does so in his/her capacity as a private citizen, and not in his /her official position as a city employee/elected city official.
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Procedural
Subject :	1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Information

Public Content

Phone Controls for participants: *6 to Mute/Unmute; *9 to Raise Hand

Council meetings are primarily structured to permit Council Membersto arrive at the decisions necessary to govern the City.

COVID-19 Virtual Meeting Protocol for Public Comment:

When submitting public comments, include the following regardless of the manner you are using: - Note that there are deadlines for each method of commenting.

- Your Name
- Your Address

Public comments may be provided in one of three ways:

- Comments in writing of no more than 1 page (If typewritten, no less than 11 pt font.) may be submitted no later than 4:30PMon the meeting date to be included in the record.
- Comments may be madeby telephone during the meeting by calling a number that will be provided to you upon notification to the City Clerkno later than 4:30 PM the day of the meeting.*
- Comments may be made by virtual meeting attendance with alink that will be provided to your emailupon notification to the City Clerkno later than 4:30 the day of the meeting.*

*If you would like to make a public commentby either phone or virtual meeting, you can contact the clerk at lneissl@cpwa.usor by phone at 509-394-8511 no later than 4:30 on the meeting date.

2. Consent Agenda.

Subject :	2.01 AB 21034 - Approve Agenda for February 9, 2021
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	2. Consent Agenda.

Access :	Public
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 21035 - Approve Council Minutes from January 26, 2021
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes

File Attachments

2021-01-26_Council_Minutes_Draft.pdf (951 KB)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.03 AB 21036 - Approve Council Minutes from February 2, 2021 Workshop
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes

File Attachments

2021-02-02_Council_Minutes_Draft.pdf (913 KB)

Consent

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Subject :	2.04 AB 21037 - Purchase of Used Grader
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$190,000.00
Budget Source :	BARS: 594.50.64.32 / Budgeted $160,000 - Appropriation $30,000 - The replacement of 501-Stellar truck for $90,000 will be delayed until 2022.
Recommended Action :	Approve the purchase of 2012 Cat 140M2AWD Grader from Western States for an amount not to exceed $190,000 and to surplus the 1976 John Deere 670 Grader.

Public Content

The City's existing grader is the oldest piece of equipment in the City's fleet. This is a critical piece of equipment especially for snow removal and road maintenance work. It is past due for replacement. The City Council approved the vehicle replacement list for 2021 which included the grader.

File Attachments

Grader Quote.pdf (1,647 KB)

Consent

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Subject :	2.05 AB 21038 - Planning Commission Appointment Confirmations
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Public Content

D.The following procedure shall be followed when a term expires, or a vacancy occurs on the planning commission:

1.The city shall solicit applications for membership from the community;

2.Persons interested in serving on the planning commission shall fill out and submit a city application form;

3.A selection committee consisting of the mayor, a member of the city council appointed by the mayor, and the chair of the planning commission, or his/her designee, shall review all applications on file and interview applicants as appropriate; and

4.The selection committee shall make recommendations for membership for approval by the city council.

The selection committee has reviewed and recommends appointment of Leroy Waggoner and Ben Dawson to fill the vacant seats on the Planning Commission.

Consent

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Subject :	2.06 AB 21039 - Meadowbrook Blvd Construction Engineering Agreement
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$22,000.00
Budgeted :	Yes
Budget Source :	JOB: 6027 / BARS: 595.31.63.04 / Contract: SE Meadowbrook Grind and Overlay
Recommended Action :	Approve Meadowbrook Blvd Construction Engineering Agreement with Anderson Perry for $22,000.

Public Content

City council approved the construction contract with Central Washington Asphalt at the January 26, 2021 meeting. Anderson Perry did the design for the project and have submitted their proposal to perform the construction engineering, inspection and administration.

File Attachments

Meadowbrook CA Agreement.pdf (259 KB)

Consent

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Subject :	2.07 AB 21040 - EMS Contract for 2021 Levy Distribution
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Budget Source :	BARS 342.21.51.02
Recommended Action :	Approve EMS Contract for Levy Distribution for 2021

Public Content

This is the 2021 EMS Levy Distribution Contract. The 2021 estimated collections are $426,195. The City utilizes this revenue to provide 24 hour seven days a week, emergency medical services for the community.

File Attachments

2021 Levy Distribution.pdf (57 KB)
2021 Levy Distribution Contract - City of College Place.pdf (86 KB)

Consent

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Subject :	2.08 AB 21041 - FY 2021 Economic Development Fliers
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve Resolution No. 21-006 authorizing use of the proposed FY 2021 Economic Development Fliers

as presented.

File Attachments

[Resol_No_21-006_FY-2021_Economic_Development_Fliers.pdf (107 KB)]
[EconomicDevelopment_SiteSelection_2021_AvailableProperties.pdf (1,456 KB)]
[CollegePlace_EDFlier_2021.pdf (1,005 KB)]
[Ec_Dev_MarketingInfo_MarketingFlier_12021.pdf (513 KB)]
[EcDev_MarketingInfo_DowntownCollegePlace_12021.pdf (355 KB)]
[EcDev_MarketingInfo_Meadowbrook2021.pdf (393 KB)]
[EcDev_MarketingInfo_MyraRdCorridor_12021.pdf (374 KB)]

Consent

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Subject :	2.09 AB 21042 - December 2020 Check Register and Financials
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Public Content

A breakdown by checking account is as follows:
Payroll Check Numbers*: 52254-52263
Claims Check Numbers: 78465-78536, 79002-79044, 79057-79080, 104718-104793
Travel Advance Check Numbers*:1943

*The check numbers were verified to certify that the beginning check numbers were correct and that there are no check numbers missing or not listed on the register.

Missing checks 79045-79056 were issued in 2021 during 13th month payables.

Claims/Inter-fund Transfers: $1,339,409.04
Payroll: $407,689.80
Total: $1,747,098.84

File Attachments

[December_2020_Financials.pdf (1,672 KB)]

Consent

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Subject :	2.10 Excuse Absence of Council Members Nyhagen and Schermann
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Consent

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Subject :	2.11 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations.

Subject :	3.01 Proclamation - Black History Month - February
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	3. Presentations.
Access :	Public
Type :	Discussion, Information

Public Content

WHEREAS, Black History Month was created by Carter G. Woodson in 1926 to highlight the contributions and accomplishments made to the History of our Country that for years had been omitted; and

WHEREAS, in the City of College Place we acknowledge and affirm the value of Black lives and the culture that they bring to our area; and

WHEREAS, we recognize that racism still exists and as a city with the help of our Diversity Inclusion Advisor Board we commit to learning and working to become anti-racist; and

WHEREAS, the 2021 National theme for Black History Month observance is The Black Family: Representation, Identity, and Diversity; and

WHEREAS, during the month of February our Nation takes pause to reflect on the injustices and struggles fought and overcome by African Americans throughout our Nations history, and to pay tribute to the battles they have fought in the name of equality; and

NOW THEREFORE,

I, Norma L. Hernandez, Mayor of the City of College Place, Washington, do hereby proclaim February 2021 as

Black History Month

Given under my hand and seal as Mayor of the City of College Place, Washington, this 9th day of February 2021.

File Attachments

BlackHistoryMonth_Proclamation-Revised.pdf (291 KB)

4. Public Hearings-None.

5. Action Items.

Subject :	5.01 AB 21043 - CDBG General Purpose Grant - Microenterprise Subrececipient agreement with Mercycorps NW - Mr. Rizzitiello
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	5. Action Items.

Access :	Public
Type :	Action
Preferred Date :	Feb 09, 2021
Budget Source :	BARS: Revenue 333.14.00.01 / Expenditure 558.70.40.00
Recommended Action :	Motion to approve Resolution No. 21-007 which authorizes the City Administrator to sign a subrecipient agreement with Mercycorps NW for the Walla Walla Valley Microenterprise Assistance Program.

Public Content

Historical Perspective:

The City applied for the CDBG-General Economic Grant for $120,000 in Summer 2020. The City was notified in December that it was successful in the grant application. The City Council accepted the grant contract during its January 12th, 2021 City Council meeting. The City per CDBG rulemaking has to have a subrecipient agreement with Mercycorps NW.

Information for Consideration:

This grant will help fund twelve seats over two cohorts of the Walla Walla Valley Mercycorps NW Micro enterprise Assistance Program. For the last three years the City has funded one or two seats in each cohort. This grant will allow the City to fund six seats in the 2021 and another six in the 2022 cohorts. The agreement goes until January 31st, 2023.

File Attachments

Resol_No_21-007_CDBG_MercyCorps_NW_Contract.pdf (112 KB)
GrantManagement_CommunityDevelopment_CDBG_2020_MercycorpNW_DraftContract.pdf (209 KB)
Apps Are Open - 1.pdf (81 KB)
Apps Are Open - 2.pdf (4,661 KB)
Application Workshop Instagram Post - English.pdf (66 KB)
Application Workshop Instagram Post - Spanish.pdf (67 KB)

Subject :	5.02 AB 21044 - Council permission to issue RFP for Central College Place Drywell Feasibility Assessment - Mr. Rizzitiello
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to authorize staff to issue request for proposal for consultants to conduct a Central College Place Feasibility Assessment.

Public Content

Historical Perspective:

The City applied for the CDBG-Plannning Grant for $30,000 ion May 26th, 2020. The City was notified in December that it was successful in the grant application. The City Council accepted the grant contract during its January 12th, 2021 City Council meeting. The City per CDBG has to get formal permission to issue rfp to conduct assessment.

Information for Consideration:

This grant will fund a drywell feasibility assessment for neighborhoods around the College Avenue corridor census block groups that fit Federal low-moderate income criteria. The neighborhoods are bounded by Blalock /Rose to the north, Birch to the east, Sunny Drive to the south, and Academy Way/Davis to the west. The Stormwater Plan put together by Parametrix/JUB indicated that additional stormwater treatment measures were needed for the neighborhoods around College Avenue. A regional detention basin would take care of this but would cost significant dollars ($6,000,000). Based on some test well sites dug during the SE 10th Street reconstruction project it was determined that groundwater is much deeper in the shallow aquifer than originally thought. It was determined by City Engineering staff that a drywell assessment is warranted since if the groundwater levels hold true, it would be much more cost effective to install a series of drywells rather than a large detention basin. The City pursued and obtained a State Community Development Block Grant - Planning Category for $30,000.

File Attachments

2021.02.03_RFP for Professional Services.pdf (323 KB)

Subject :	5.03 AB 21045 - Downtown Parking Lot Grant Opportunity - Mr. Rizzitiello
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Fiscal Impact :	Yes
Dollar Amount :	$500,000.00
Budgeted :	Yes
Budget Source :	Job: 6063 / BARS: 595.30.63.20 / $500,000 would come from USDA-RD grant funds if awarded.
Recommended Action :	Motion to authorize Resolution No. 21-008 which supports a grant application into the USDA-RD Rural Business Development Grant program to create a shared municipal parking facility within the Downtown College Place - College Avenue business corridor.

Public Content

Historical Perspective:

Throughout the 2018 College Place Comprehensive Plan and 2017 to 2026 Strategic Plan processes one item that came up is to help with business vitality in the College Avenue corridor a shared municipal parking facility is needed. This concept was voted on by the EDTEC during its February 1st, 2021 meeting and presented to City Council during its February 2nd, 2021 workshop.

Information for Consideration:

The USDA-RD has a Rural Business Development Grant program that can cover the acquisition of land and construction of infrastructure when it as a economic development nexus. The Federal Economic Development Administration has a similar grant program. The project is within the Fiscal Year 2021 to 2026 Capital Facility Plan adopted via Ordinance 20-018 on November 24th, 2020. In the Plan, the estimated cost of the project is $500,000. This project would involve a site analysis to determine best location, land acquisition, and construction. Creation of a parking lot would help to eliminate the need for project-by-project parking throughout the College Avenue corridor and would contribute to the vision within the College Avenue Design Guidelines.

File Attachments

Resolution_No_21-008_Grant_Application_to_USDA-RD_Rural_Business_Development_Grant_Program.pdf (110 KB)
USDA_Grant_Program.pdf (113 KB)

6. Administrative Reports.

Subject :	6.01 AB 21046 - Revision to City Fireworks Ordinance CPMC 8.08 - Chief Winter
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	6. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

The last update to the Chapter 8.08 of the City Firework Code was on June 27th, 2017.

Information for Consideration:

During the Summer 2020 Fourth of July holiday some residents reached out to the City to ask that the discharge dates during the week of the Fourth of July shrink from between July 1st and 4th to just the day /evening of July 4th. The code revision language would date range in the existing code if that is the desire of City Council.

File Attachments

Ordinance - Fireworks.pdf (48 KB)
CHAPTER_8.08___FIREWORKS_AND_SKY_LANTERNS.pdf (159 KB)

7. Informational Reports-None.

8. Executive Session-None.

9. Closing Items.

Subject :	9.01 Adjournments
Meeting :	Feb 9, 2021 - Electronic City Council Meeting
Category :	9. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to adjourn the meeting

Electronic City Council Meeting (Tuesday, January 26, 2021)
Generated by Lisa Neissl on Tuesday, January 26, 2021

PRESENT:

Mayor – Via Web	Norma L. Hernández
Council Members – Via Web	Jerry Bobbitt, Michael Cleveland, Loren Peterson, Marge Nyhagen, Melodie Selby, Heather Schermann, Byron Trop
Staff – Via Web	Administrator, Mike Rizzitiello; Finance Director, Brian Carleton; Public Works Director, Paul Hartwig; Community Development Director, Jon Rickard; City Clerk, Lisa Neissl; Deputy Clerk; Carolyn Holm

MEMBERS EXCUSED:
MEMBERS ABSENT:

1. Opening Items.
Procedural: 1.02 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM.

Procedural: 1.03 Pledge of Allegiance
Procedural: 1.04 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his/her official position as a city employee/elected city official.

Information: 1.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

The City Clerk noted that no one had submitted comments in writing or contacted to make arrangements for telephone or video comments.

2. Consent Agenda.
Action (Consent): 2.01 AB 21022 - Approve Agenda for January 26, 2021
Action (Consent), Minutes: 2.02 AB 21023 - Approve Council Minutes from January 12, 2021
Action (Consent): 2.03 AB 21024 - 2021 Economic Development, Tourism, and Events Commission Appointments
Action (Consent): 2.04 AB 21025 - 2021 Historic Preservation Commission Appointments
Action (Consent): 2.05 AB 21026 - 2021 Lodging Tax Advisory Commission Appointments
Action (Consent): 2.06 AB 21027 - 2021 Parks, Arbor, and Recreation Board Appointments
Action (Consent): 2.07 AB 21028 - 2021 Planning Commission Appointments
Action (Consent): 2.08 AB 21029 - 2021 Utilities and Transportation Advisory Commission Appointments
Action (Consent): 2.09 AB 21030 - 2021 Youth Advisory Commission Appointment
Action (Consent): 2.10 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Nyhagen made a motion to approve the consent agenda. Second by Council Member Trop and the motion passed 7-0.

3. Presentations-None.

4. Public Hearings-None.

5. Action Items.
Action: 5.01 AB 21021 - Dawson & City Property Exchange - 326 SW 12th Street -
Mr. Rickard presented the proposal for a property exchange as discussed at the last meeting. He requested approval of a resolution approving the boundary line adjustment to implement the exchange.

Council Member Cleveland made a motion to approve Resolution No. 21-005 regarding a Boundary Line Adjustment between the City of College Place and Brent and Sunday Dawson, right-of-way dedication by Brent and Sunday Dawson to the City of College Place, and right-of-way dedication by Dale and Susan Huett to the City of College Place. Second by Council Member Peterson and the motion passed 7-0.

Action: 5.02 AB 21031 - Lions Park Renovation - Sherwood Trust Grant 2021 -
Mr. Rickard spoke to Council about a previous attempt at a Sherwood Trust Grant for the Lions Park Renovation. He noted that one of the reasons we were unsuccessful on that request was the lack of other secured funding and savings for the project. Now that we have secured additional grant funding and set aside reserve funding for the renovation, he feels it is a good time to apply for the grant again. He requested authorization to complete the online letter of interest, as well as moving forward with the grant application which is due by March 8, 2021.

Council Member Bobbitt made a motion to authorize staff to complete the on-line letter of interest form for a Sherwood Trust Core Grant, and apply for the grant. Second by Council Member Nyhagen and the motion passed 7-0.

Action: 5.03 AB 21032 - Meadowbrook Blvd Overlay -
Mr. Hartwig requested to execute the contract with Central Washington Asphalt, the low bidder, for the overlay of Meadowbrook Blvd.
Discussion ensued.

Council Member Trop made a motion to authorize Administration to execute the contract with Central Washington Asphalt for an amount not to exceed $260,00the overlay of Meadowbrook Blvd. subject to Transportation Improvement Board approval. Second by Council Member Peterson and the motion passed 7-0.

Action: 5.04 AB 21033 - 2021 Internal & External Committee Assignments -
Mayor Hernández presented the proposed internal and external committee assignments for 2021.
Discussion ensued.

Council Member Trop made a motion to approve the 2021 internal and external committee assignments. Second by Council Member Cleveland and the motion passed 7-0.

6. Administrative Reports-None.

7. Informational Reports.
Information: 7.01 CPPD Monthly Report
Information: 7.02 Community Development Department Monthly Report
Information: 7.03 Public Works/Water Department Monthly Report

8. Executive Session-None.

9. Closing Items.
Action: 9.01 Adjournments

Council Member Cleveland made a motion to adjourn the meeting at 7:25 PM. Second by Council Member Trop and, with no objection, the meeting adjourned.

Approved:

Norma L. Hernández –
Mayor

Attest:

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred January 26, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.

WESTERN STATES

2/1/2021

City of College Place
218 SE Fourth Street
College Place, WA 99324
SourceWell ID: 2164

Quote # 218451

Western States Equipment Company would like to thank you for the opportunity to submit the attached quote for consideration. It contains price as well as machine specifications, product support information, and warranty terms.

Western States appreciates your business and is looking forward to providing you with the Caterpillar Machine that best meets your equipment needs. We have provided you a cooperative purchasing opportunity using Sourcewell for the procurement of the Used 140M2 AWD.

Thank you for the opportunity to assist you. If you should have any questions please feel free to call. My numbers is 541-667-7581.

Sincerely,

Austin Berry
Sales Representative

MACHINE SPECIFICATIONS:

Relation	Name	Price
3532924	140M2 AWD MOTOR GRADER	$411,950.00
0P9003	LANE 3 ORDER	NC
3633910	GLOBAL ARRANGEMENT LOW AMBIENT	NC
3493048	MOLDBOARD 14 PLUS	$2,670.00
3240889	RIPPER-SCARIFIER REAR	$20,070.00
3589338	ACCUMULATORS BLADE LIFT	$4,590.00
3568649	PRECLEANER	NC
3626011	INSTALLATION AR- BOX FRAME	NC
3256336	STARTER ELECTRIC HEAVY DUTY	$402.00
2497845	TIRES 14.00-24	$17,310.00
3686239	ARTICULATION GUARD	$1,240.00
3100725	LANGUAGE ENGLISH	NC
3440984	MIRRORS OUTSIDE HEATED	$655.00
3643747	GRADE CONTROL X SLOPE	$11,390.00
2495516	HEATER ENGINE COOLANT 120V	$240.00
3593925	MOUNTING FRONT LIFT	$435.00
3253007	BASE + 4 (WM WT FL RIP)	$8,820.00
0P1939	ANTIFREEZE WINDSHIELD WASHER	NC
3736739	PRODUCT LINK SATELLITE PL321	NC
3918971	SNOW ARRANGEMENT	$9,620.00
3918968	COMFORT PACKAGE	$1,925.00
3912914	CAMERA REAR VISION	$2,500.00
3897322	CAB PLUS (STANDARD GLASS)	$2,130.00
3662459	GUARD TRANSMISSION	$3,350.00
3533332	WEATHER COLD PLUS	$3,705.00
	PUSH PLATE	$5,550.00

Total List Price	$508,552.00
Sourcewell Member Discount 20%	-$101,710.40
Current Hours: 5,779 = -23.93/Hr	-$138,291.47
Additional WSECO Discount	-$105,624.91
Adjusted Used Selling Price	$162,925.22
Washington State Tax	$14,011.57
Total with Tax	$176,936.79
Henke Snow Gate (Installation Included)	$8,631.76
Total With Snow Gate	$171,556.98
Total With Tax	$186,310.88

Caterpillar Sourcewell Contract # 032515
Sourcewell Website: www.sourcewell-mn.gov(Membership is free)

WESTERN STATES

CAT

COOPERATIVE PURCHASING WITH CATERPILLAR

Every governmental agency faces resource constraints. Budgets are tight and the workload never quits. If you're responsible for procuring heavy equipment under these conditions, it's hard to be successful on the job.

Cooperative purchasing can help.

WHY COOPERATIVE PURCHASING?

Cooperative contracts help you get the equipment you need quickly and better manage your budget, so you never have to compromise on machines and service.

SAVE TIME

Improve procurement efficiency so you can put new equipment to work faster.

CONTROL COSTS

Don't spend valuable budget dollars soliciting bids, reviewing proposals and awarding contracts.

MANAGE RISK

Avoid unexpected repair costs and other budget surprises that may arise when you buy the low-bid option.

LIFE CYCLE COST CALCULATION

It's important to evaluate equipment purchases from a total cost perspective, as purchase price is just one small component. Choosing the low bid can actually cost more in the long run. Here is one well-accepted method to determine total cost:

INITIAL PURCHASE PRICE

− Trade-In
+ Maintenance
+ Repairs
+ Fuel and inputs
− Resale value

TOTAL COST OF OWNERSHIP

TAKE YOUR PICK

Caterpillar is pleased to make our equipment available through two cooperative purchasing contracts: Sourcewell and OMNIA Partners. Get the assets you need to be more successful when you buy Cat® products with one of these agreements:

SOURCEWELL CONTRACT #032119
New and used equipment, parts, service and rental

SOURCEWELL CONTRACT #120617
Backup power systems and services

OMNIA PARTNERS CONTRACT #161534
New and used equipment, parts, service and rental

Your Cat dealer can help determine which contract is right for you and can also provide information about state and local cooperative purchasing options.

MORE THAN NEW MACHINES AND ATTACHMENTS

Cooperative purchasing contracts often go beyond machines to include the parts and service you need to keep your operation running. With Caterpillar, you'll have access to:

Service

Whether a machine needs routine maintenance or an unplanned repair, Cat dealers are well equipped to meet any service needs.

Parts

Genuine OEM parts are the best option to keep your machines running. Your local Cat dealer can accept POs using your Sourcewell or OMNIA Partners member number.

Rental Equipment

Your Cat dealer has a full line of equipment available to rent for short- or long-term needs. From light towers to wheel loaders, your Cat dealer has you covered.

Used Equipment

Good used machines can be an excellent value. Caterpillar ensures you have access to this buying option if you decide it's right for you.

BECOME A MEMBER TODAY

In just a few minutes, you can start reaping the benefits of a free, no obligation Sourcewell or OMNIA Partners membership. It's the easiest way to take advantage of cooperative purchasing agreements that will save your agency time and money procuring equipment. Memberships are available for all government, education and non-profit entities.

Join Sourcewell here. Sign up for OMNIA Partners here.

Succeeding Together

No matter how you define success, we will work to help you achieve it. We invite you to learn more about how to use cooperative purchasing to reach your goals.

Find resources at www.sourcewell-mn.gov, www.omniapartners.com and www.cat.com/governmental.

Transportation Improvement Board

Consultant Supplemental Agreement

Agency	**City of College Place**
Project Number	**3-E-177(005)-1**
Project Name	**Meadowbrook Boulevard Overlay and Sidewalk Project**
Consulting Firm	**Anderson Perry & Associates, Inc.**
Supplement Phase	**Supplement for Construction Phase**

The Local Agency of the **City of College Place** desires to supplement the agreement entered into with **Anderson Perry & Associates, Inc.** and executed on **January 23, 2020**.

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

Section II, **SCOPE OF WORK**, is hereby amended to include:

Construction engineering services as described in the attached Exhibit B-1 and subconsultant testing services as described in the attached Exhibit G-1.

Section IV, **TIME FOR BEGINNING AND COMPLETION**, is amended to change the Completion Date

SUPPLEMENTAL COMPLETION DATE September 30, 2021

Section V, **PAYMENT**, shall be amended as follows as set forth in Exhibit A

MAXIMUM AMOUNT PAYABLE $72,000

EXHIBIT A

	Original Agreement	Supplement	Total
Direct Salary Cost		$6,406	
Overhead (including Payroll Additives)		$10,607	
Direct Non-salary Costs		$2,745	
Fixed Fee		$2,242	
Total	**$50,000**	**$22,000**	**$72,000**

If you concur with this supplement and agree to the changes as stated above, please sign and date in the appropriate spaces below.

Agency Signature	Date
Consultant Signature: Jake Hollopeter	Date: January 21, 2021

EXHIBIT B-1
Scope of Work

Project. No. 3-E-177(005)-1

Describe the Scope of Work

The Scope of Work generally consists of providing construction administration, project observation, staking, testing, and other related services during the construction of the street and sidewalk improvements. The specific work items include the following:

1. The CONSULTANT will meet with the contractors and the AGENCY in a preconstruction conference to discuss project schedules, procedures, state requirements, equal employment opportunity, traffic control, and other project-related items. A written record of these meetings will be kept and distributed.
2. The CONSULTANT will keep the AGENCY informed concerning progress of the work and will attend meetings held by the AGENCY, regulating agencies, and contractor as they relate to the project. The CONSULTANT will also assist the AGENCY in responding to contractor requests and resolving problems as required.
3. The CONSULTANT will assist the AGENCY with coordinating with other agencies, funding paperwork, and other processing and documentation as required/requested by the AGENCY.
4. The CONSULTANT will provide general office engineering services including review of contractor submittals. Contractor submittals are anticipated to include material source approvals, certification of subcontractors, payrolls, shop drawings, and other items as required by the construction contract.
5. The CONSULTANT will provide general engineering reviews of the contractor's work as construction progresses. The CONSULTANT will provide a Project Representative on site as appropriate to review the work. The CONSULTANT will also provide surveying for construction staking as outlined in the Special Provisions. The CONSULTANT will keep the AGENCY informed as to any known deviations from the Contract Documents or agreements made at the preconstruction conference. Copies of Project Observation Reports will be sent to the AGENCY and the contractor. The CONSULTANT will interpret the intent of the Drawings and Specifications. The CONSULTANT's undertaking hereunder will not relieve the contractor of his/her obligations to perform the work in conformity with the Drawings and Specifications and in a workmanlike manner, will not make the CONSULTANT an insurer of the contractor's performance, and will not impose upon the CONSULTANT any obligation to see that the work is performed in a safe manner.
6. The CONSULTANT will provide testing services as the work progresses to monitor the contractor's compliance with the Contract Documents. Such tests may include soils gradation and compaction tests, concrete tests, asphalt compaction and sample tests, etc. The test procedures will be as outlined in the Washington State Department of Transportation Construction Manual and the Specifications (this service will be provided by a subconsultant.) The testing provided by the CONSULTANT will not replace the contractor's Quality Control Program.
7. The CONSULTANT will review the contractor's requests for progress payments and, based on on-site observation and measurement and payment records, advise the AGENCY as to the CONSULTANT's opinion of the extent of the work completed in accordance with the terms of the construction contract as of the date of the contractor's payment request. The CONSULTANT's review of the progress payment request will not represent that he/she has made any investigation to determine the uses made by the contractor of sums paid to the contractor.
8. The CONSULTANT will prepare Change Orders for AGENCY approvals that are necessary for the proper completion of the work by the contractor. Measurement of the Change Order quantities will be as outlined in the Specifications and Change Order.
9. The CONSULTANT will provide the AGENCY with Record Drawings. Such drawings will be based on information provided by the AGENCY, engineering representative, and the contractor. These drawings may contain some discrepancies and omissions and will not necessarily represent "exact" field conditions.

10. The CONSULTANT will make final inspections for the AGENCY of all construction and provide a written statement of his/her final inspection to the AGENCY and applicable state agencies.
11. The CONSULTANT will meet with the funding agencies to review the project documentation.

NOTE

The Scope of Work and Construction Engineering Cost Estimate are based on a construction period of 30 working days.

Documents to be Furnished by the Consultant

Project Observation Reports, test results, Change Orders, and related construction paperwork.

EXHIBIT D-1
TIB Eligible Costs
Consultant Fee Determination Summary Sheet
(Cost Plus Fixed Fee)

Project: Meadowbrook Boulevard Overlay and Sidewalk Project
Prepared By: Kate Thompson, P.E.
Date: January 18, 2021

DIRECT SALARY COST (DSC):

Classification	Estimated Hours	Range	Average Rate	Cost
Senior Engineer VI-VII	5	46-52	$ 48.00	$ 240
Senior Engineer IV-V	5	42-47	$ 45.00	$ 225
Senior Engineer I-III	75	37-41	$ 39.00	$ 2,925
Project Representative	90	25-30	$ 27.00	$ 2,430
Professional Surveyor IV-V	6	38-42	$ 39.00	$ 234
Survey Crew Chief I-III	8	22-28	$ 26.00	$ 208
Survey Technician I-III	8	15-20	$ 18.00	$ 144
			Total DSC	**$ 6,406**

OVERHEAD: (OH Cost -- including Salary Additives):				
OH Rate x DSC of	165.58%	X	$ 6,406	**$ 10,607**
FIXED FEE (FF):				
FF Rate x DSC of	35.00%	X	$ 6,406	**$ 2,242**
REIMBURSABLES:				
			Mileage, Per Diem, Etc.	**$ 194**
Subtotal (Consultant Total):				**$ 19,449**
Subconsultant Costs (See Exhibit G-1):				
			Materials Testing	**$ 2,319**
			Subconsultant Markup (10%)	**$ 232**
				$ 2,551
TOTAL PROJECT CA BUDGET:				**$ 22,000**

Intermountain Materials Testing
PO Box 2801
Pasco, Washington 99302-2801
(509) 545-9217 fax (509) 545-9243

EXHIBIT G-1

Cost Estimate for Materials Testing and Sampling Services

To: Kate Thompson, PE
Project Engineer
Anderson Perry & Associates, Inc.
214 E. Birch Street/P.O. Box 1687
Walla Walla, WA 99362

Project: Meadowbrook Boulevard
College Place, Washington

Proposal No.: 006M1
Proposal Date: 1/19/2021

Item Description	Units		Unit Price	Totals
Concrete Sampling & Testing (1, 2)				
Technician & equipment for inspection, sampling and testing, per hr.(3) (includes: slump, air, temp., cylinders cast & report, floor flatness, vapor emission)	8	hrs	59.00	472.00
Compressive strength test, per cyl.	10	each	20.00	200.00
Cylinder Pickup, per hr.	4	each	50.00	200.00
Asphalt Concrete Sampling & Testing (1, 2)				
Technician & equipment for sampling & testing, per hr. (3)	8	hrs	59.00	472.00
Theoretical Maximum ("Rice") Density, per test	1	each	85.00	85.00
Oil Content, ignition, per test	1	each	100.00	100.00
Sieve Analysis, per test	1	each	100.00	100.00
Other Items				
Overtime surcharge, per hr., hourly rate plus (excess of 8 hr./day, 40 hr./week, weekends, & holidays)	0	hrs	29.50	0.00
Nuclear Densometer, per day	1	day	30.00	30.00
Project Manager, per hr. (normally 1/2 hour each week)	2	hrs	85.00	170.00
Vehicle Mileage, per mile (1)	600	mi	0.65	390.00
On-call sample collection or prep., per hr., 1 hour minimum except on days when we are onsite performing other services	2	hrs	50.00	100.00
			Total Estimate	2319.00

1 Services will be provided from portal to portal, on an on-call, part-time basis in accordance with the unit prices listed above.

2 Services require 24 hours advance notice.

3 A 3 hour minimum charge applies to field testing services.

Thank you for the opportunity to submit this estimate. Please call if you have any questions or require additional information.

By: Scott L. Walters

Scott L. Walters
Construction Services Manager

WALLA WALLA COUNTY 2021 EMS LEVY DISTRIBUTION

EMS RESPONSES FOR 2020:	7,580	LESS DISTRICT #5 (339) 7,922
ASSESSED VALUATION:	$6,994,579,034	INCLUDES FIRE DISTRICTS, CITIES/TOWNS AND FOREST LANDS
POPULATION BASED ON 2021 OFM FORMULA:	62,353	
EMS LEVY CERTIFICATION AMOUNT:	$4,002,812	
HIGHEST LAWFUL EMS LEVY AMOUNT:	$3,172,729	
STATUTORY MAXIMUM EMS LEVY AMOUNT:	$3,497,290	
EMS DEPARTMENT BUDGET:	$209,720	
PER CAPITA:	$3.36	Per Capita = EMS Budget / Total Population
REMAINDER TO BE DISTRIBUTED:	$3,287,570	

Walla Walla County Fire Protection District #5

District #5 Population:	3,994	
District #5 Assessed Valuation:	$843,620,670	
District #5 Total EMS Levy Amount:	$421,810	Levy Distribution Amount = District #5 Assessed Value / 1,000 x Levy Rate
Less EMS Department Budget (based on population):	$13,434	EMS Dept Budget = Per Capita x District #5 Population
EMS Levy Distribution to be Received by District #5:	$408,377	

REMAINDER TO BE DISTRIBUTED:	$2,879,193

1/3 ASSESSED VALUATION:	$959,731
1/3 POPULATION:	$959,731
1/3 EMS RESPONSES:	$959,731

WALLA WALLA COUNTY 2021 EMS LEVY DISTRIBUTION - SUMMARY SHEET

AGENCY	ASSESSED VALUATION	POPULATION	RESPONSES	LEVY DISTRIBUTION
COLLEGE PLACE	$116,589	$160,835	$148,771	$426,195
PRESCOTT	$2,710	$5,427	$2,785	$10,922
WAITSBURG	$12,320	$20,392	$0	$32,712
WALLA WALLA	$451,026	$565,718	$698,780	$1,715,524
FIRE DISTRICT #1	$19,703	$1,513	$253	$21,469
FIRE DISTRICT #2	$23,771	$4,440	$15,067	$43,278
FIRE DISTRICT #3	$36,875	$12,318	$3,545	$52,738
FIRE DISTRICT #4	$211,820	$152,925	$71,917	$436,661
FIRE DISTRICT #5				$408,377
FIRE DISTRICT #6	$50,570	$23,615	$9,876	$84,062
FIRE DISTRICT #7	$11,281	$3,009	$1,899	$16,190
FIRE DISTRICT #8	$23,065	$9,538	$6,837	$39,440
TOTAL	**$959,731**	**$959,731**	**$959,731**	**$3,287,570**

WALLA WALLA COUNTY 2021 EMS LEVY DISTRIBUTION (ONE-THIRD BY ASSESSED VALUATION)

AGENCY	ASSESSED VALUATION	PERCENT OF TOTAL	AMOUNT DISTRIBUTED
COLLEGE PLACE	$753,731,784	0.121481118	$116,589.18
PRESCOTT	$17,517,445	0.002823337	$2,709.64
WAITSBURG	$79,648,483	0.012837175	$12,320.23
WALLA WALLA	$2,915,814,335	0.469950175	$451,025.71
FIRE DISTRICT #1	$127,377,733	0.020529835	$19,703.12
FIRE DISTRICT #2	$153,677,171	0.024768591	$23,771.18
FIRE DISTRICT #3	$238,393,614	0.038422584	$36,875.34
FIRE DISTRICT #4	$1,369,383,079	0.220707406	$211,819.72
FIRE DISTRICT #6	$326,929,133	0.052692108	$50,570.24
FIRE DISTRICT #7	$72,933,054	0.01175483	$11,281.47
FIRE DISTRICT #8	$149,112,196	0.024032841	$23,065
TOTAL	$6,204,518,027	1	$959,731

AMOUNT TO BE DISTRIBUTED: $959,731

WALLA WALLA COUNTY 2021 EMS LEVY DISTRIBUTION (ONE-THIRD BY POPULATION)

AGENCY	POPULATION	PERCENT OF TOTAL	AMOUNT DISTRIBUTED
COLLEGE PLACE	9,780	0.167583406	$160,835
PRESCOTT	330	0.005654655	$5,427
WAITSBURG	1,240	0.021247794	$20,392
WALLA WALLA	34,400	0.589454926	$565,718
FIRE DISTRICT #1	92	0.001576449	$1,513
FIRE DISTRICT #2	270	0.004626536	$4,440
FIRE DISTRICT #3	749	0.012834353	$12,318
FIRE DISTRICT #4 & DNR	9,299	0.159341318	$152,925
FIRE DISTRICT #6	1,436	0.024606316	$23,615
FIRE DISTRICT #7	183	0.003135763	$3,009
FIRE DISTRICT #8 & DNR	580	0.009938484	$9,538
TOTAL	58,359	1	$959,731
		AMOUNT TO BE DISTRIBUTED:	$959,731
FIRE DISTRICT #5	3,994		
TOTAL COUNTY POPULATION	62,353		

WALLA WALLA COUNTY 2021 EMS LEVY DISTRIBUTION (ONE-THIRD BY EMS RESPONSES)

AGENCY	RESPONSES	PERCENT OF TOTAL	AMOUNT DISTRIBUTED
COLLEGE PLACE	1175	0.155013193	$148,771
PRESCOTT	22	0.002902375	$2,785
WAITSBURG	INCLUDED WITH FIRE DISTRICT #2		
WALLA WALLA	5,519	0.728100264	$698,780
FIRE DISTRICT #1	2	0.000263852	$253
FIRE DISTRICT #2	119	0.015699208	$15,067
FIRE DISTRICT #3	28	0.003693931	$3,545
FIRE DISTRICT #4	568	0.074934037	$71,917
FIRE DISTRICT #6	78	0.010290237	$9,876
FIRE DISTRICT #7	15	0.001978892	$1,899
FIRE DISTRICT #8	54	0.007124011	$6,837
TOTAL	7,580	1	$959,731
		AMOUNT TO BE DISTRIBUTED:	$959,731
FIRE DISTRICT #5	339		
TOTAL COUNTY RESPONSES	7,919		

WALLA WALLA COUNTY 2021 EMS LEVY DISTRIBUTION CONTRACT TRACKING

AGENCY	VALUE	POPULATION	RUNS	DATA CONTRACT	LEVY CONTRACT	BUDGET
WWFF	$2,915,814,335	34,400	5,519			$1,715,524
WAITSBURG	$79,648,483	1,240				$32,712
COLLEGE PLACE	$753,731,784	9,780	1,175	Received		$426,195
PRESCOTT	$17,517,445	330	22			$10,922
FD#1	$127,377,733	92	2	Received		$21,469
FD#2	$153,677,171	270	119			$43,278
FD#3	$238,393,614	749	28	Received		$52,738
FD#4	$1,369,383,079	9,299	568	Received		$436,661
FD#5	$843,620,670	3,994	339	Received		$408,377
FD#6	$326,929,133	1,436	78	Received		$84,062
FD#7	$72,933,054	183	15	Received		$16,190
FD#8	$149,112,196	580	54	Received		$39,440
Assessed Valuation	$6,994,579,034					
TOTALS	**$7,048,138,697**	**62,353**	**7,919**	**All Received**		**$3,287,570**

Combined amount for City of Waitsburg and FD#2 (paid to FD#2):	$75,991
Combined amount for City of Prescott and FD#7 (paid to FD#7):	$27,112

WALLA WALLA COUNTY
INTERAGENCY AGREEMENT FOR EMERGENCY MEDICAL SERVICE
2021

AN AGREEMENT by which the **CITY OF COLLEGE PLACE**, a municipal corporation, hereinafter referred to as CITY, agrees to provide certain emergency medical services to Walla Walla County, a municipal corporation, hereinafter referred to as COUNTY, in accordance with the provisions of the Interlocal Cooperation Act, RCW 39.34.

WHEREAS, the Walla Walla County Commissioners recognize the need for a comprehensive emergency medical services program in Walla Walla County, and

WHEREAS, the County of Walla Walla has no full time Fire Department or Emergency Medical Services staff, and

WHEREAS, the City of College Place through the utilization of its resources is equipped to operate and administer Emergency Medical Services as defined by RCW 18.73.030(10), and

WHEREAS, the parties hereto recognize the advantages to be gained from the establishment of a single integrated comprehensive Emergency Medical Services Program, and the County has the authority pursuant to RCW 36.01.095 to establish such a system, Now, Therefore, the parties agree as follows:

WITNESSETH:

1. The City agrees to provide emergency medical services for the term of this agreement and in so doing shall provide all personnel and equipment required for such service. In connection therewith, the City further agrees to provide sufficient qualified personnel and equipment to operate such emergency medical care services twenty-four (24) hours every day. The area to be served by the City's emergency medical services is within the City boundaries of College Place. This agreement does not preclude contracting with a provider for these services so long as the provider complies with Department of Health regulations.

2. **The County shall pay to the City the annual sum of Four Hundred Twenty-Six Thousand One Hundred Ninety-Five Dollars ($426,195) to be used only for provision of emergency medical care or emergency medical services under this agreement, including related personnel costs, training for such personnel, and related equipment, supplies, vehicles, and structures needed for the provision of emergency medical care or emergency medical services pursuant to RCW 84.52.069(5). Distribution by the Walla Walla County Treasurer's Office shall be made at least every two months with the distribution method determined by the County Treasurer.**

3. The City agrees to provide said services Twenty-four (24) hours per day, Seven (7) days per week. When said service is required and dispatched, the City's operator of such service shall be ready to respond to such assignment, provided, however, that should the operator be temporarily unable to provide services because of conditions beyond its control, including but not limited to illness or other disability of operator's employees or failure as to operator's vehicles or equipment, the dispatcher shall be immediately notified to that effect and shall also be notified when the operator

is once again able to respond to emergency calls. Persistent and repeated failure by the City's operator to notify the dispatcher of unavailability shall be deemed just cause for immediate cancellation of this contract by Walla Walla County without the necessity of providing the notice specified.

4. The City, its employees, and contract providers shall comply with all applicable State and Federal laws and ordinances relating to the operation of emergency medical services.

5. The City agrees to save and hold the County harmless from any and all causes of action, judgments, claims, or demands, or from any liability of any nature rising out of omissions of the City's employees or agents; and, the County, likewise, agrees to save and hold the City harmless from any and all causes of action, judgments, claims, or demands, or from any liability of any nature rising out of the exercise of this agreement due to the acts or omissions of the County's employees or agents.

6. This contract shall be in effect from January 1, 2021 to December 31, 2021, provided, however that each party shall have the option to terminate the contract by giving the other party Sixty (60) days advanced written notice thereof. Funds payable by the County to the City shall be prorated for the term remaining in the contract.

7. In the event a new contract is not executed by January 1, 2022, and the parties continue to cooperate in this program, this agreement shall be deemed to continue from month to month until written notice of termination is given, as outlined above.

8. Any modification to this agreement shall be made by both parties in writing.

9. The County shall have the right, at all times, to inspect and review the records maintained by the City and the County Auditor of expenditures by the City of sums received by it under this agreement, in order to comply with any requirements made of the County by the State Auditor, and for any other purposes deemed necessary.

10. The City has no authority, as agent or otherwise, to bind the County to any legal obligation with any other entity, and the City and its employees and agents are independent contractors as to the County and are not the agents or employees of the County.

11. If sufficient funds are not received by the County from EMS tax revenues for payment under this agreement for any fiscal period, the County will prorate and distribute available funds. The Department of EMS shall have priority for the budgeted amount for the year and remaining available funds will be distributed to EMS agencies. No penalty or expense shall accrue to the County in the event this provision applies.

12. All collected back taxes will be distributed to the agency at the next scheduled distribution date.

IN WITNESS WHEREOF, the parties hereto have set their hands this ________day of_________________, 2021.

CITY OF COLLEGE PLACE	WALLA WALLA COUNTY BOARD OF COMMISSIONERS
______________________ Mayor	______________________ Chairman
Attest:	______________________ Commissioner
______________________ City Clerk	______________________ Commissioner
Approved as to form:	Attest:
______________________ College Place City Attorney	______________________ Clerk of Board
	Approved as to form:
	______________________ Prosecuting Attorney

City of College Place, Washington
RESOLUTION NO. 21-006

A RESOLUTION PERMITTING STAFF TO UTILIZE THE PREPARED ECONOMIC DEVELOPMENT FLIERS FOR RECRUITMENT OF COMMERCIAL/LIGHT INDUSTRIAL BUSINESSES AS WELL AS THE RESIDENTIAL, COMMERCIAL, AND LIGHT INDUSTRIAL DEVELOPMENT COMMUNITY.

WHEREAS, the City of College Place is a non-charter code city under Title 35A RCW; and

WHEREAS, the College Place Economic Development, Tourism, and Events Commission voted to recommend approval of the fliers to the College Place City Council during its January 4th, 2021 meeting; and

WHEREAS, the fliers were presented to the College Place City Council during its February 2nd, 2021 workshop.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE AS FOLLOWS:

1. Permitting staff to utilize the prepared economic development fliers for recruitment of commercial/light industrial businesses as well as the residential, commercial, and light industrial development community.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 9th day of February, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

COLLEGE PLACE-WASHINGTON

WALLA WALLA VALLEY

COMMERCIAL PROPERTIES

Michael Rizzitiello, City Administrator
City of College Place
625 S. College Ave.
College Place, WA 99324
City Hall (509)394-8506
Mobile (509) 520-9091

COLLEGE PLACE
AT-A-GLANCE

- POPULATION (Trade Area)
  - College Place – 9,780
  - Walla Walla – 34,400
  - WW County – 62,580
  - Columbia County (WA) – 4,185
  - Umatilla County (OR) – 78,383
  - Union County (OR) – 26,835
  - Wallowa County (OR) – 7,208
  - **Total Trade Area – 179,191**

- MEDIAN HOUSEHOLD INCOME
  - $57,858 – Walla Walla County
  - $49,347 – City of College Place
  - $50,550 – City of Walla Walla

- RETAIL SALES (2019)
  - College Place – $164,272,589
  - Walla Walla – $695,415,712
  - Walla Walla Unincorporated – $252,332,878
  - Prescott – $4,723,391
  - Waitsburg – $8,130,617
  - **Walla Walla County Totals – $1,124,875,187**

- AVERAGE DAILY TRAFFIC COUNTS
  - Meadowbrook BLVD – 8,000 ADT
  - Myra Road – 8,800 ADT
  - HWY 125 – 18,000 ADT

CITY OF COLLEGE PLACE
LOCAL AND REGIONAL BUSINESSES

- Wal-Mart
- Home Depot
- Cost Less Carpet
- Conner's Flooring
- Les Schwab Tires
- Valvoline
- Honda
- Panda Express
- Del Taco
- Game Stop
- Papa Murphy's Pizza
- Subway (Two Locations)
- GNC
- Chase Bank
- Community Bank
- Banner Bank
- HAPO Credit Union
- Andy's Grocery
- Walla Walla University
- Walla Walla Community College
- Whitman College
- Comprehensive Mental Health
- Animal Clinic of Walla Walla
- Sally Beauty Supply
- Verizon Wireless
- Providence Express Services
- Armed Forces Career Center
- Papa Murphys
- Sprint
- Human Bean
- Fresh lime
- P1FCU
- HopThief Taphouse
- Sportsman Warehouse
- ULTA
- Bed Bath & Beyond
- Pet Smart
- Marshalls
- Ross
- Famous Footwear
- Macy's
- Sears
- Kmart
- Staples
- Bi-mart
- Dollar Store
- Starbucks (2)
- Dutch Brothers Coffee
- Safeway
- Albertsons
- Super 1 Foods
- Rite Aid
- Roasters
- Chevrolet
- Toyota
- Dodge Jeep Chrysler
- Nissan
- General Motors
- Auto Zone, NAPA & O'Reilly's
- Radio Shack
- McDonalds (2)
- Burger King
- Jack in the box
- Arby's
- Pizza Hut
- Dominos
- Papa Murphy's
- Little Cesar's
- Applebee's
- Taco Bell
- Big 5 Sporting
- Petco

COLLEGE PLACE
LOCAL INVESTMENT

- Drinking Water Well #4 Replacement – $4.5 Million
- Southwest Wastewater Trunk Line & Lift Station – $7.5 Million
- Drinking Water Well #6 Improvements – $4.5 Million
- 4th & Academy Way Reconstruction - $1.3 Million
- C Street Reconstruction - $3.5 Million
- Walla Walla University – Approximately $5.0 Million Annually

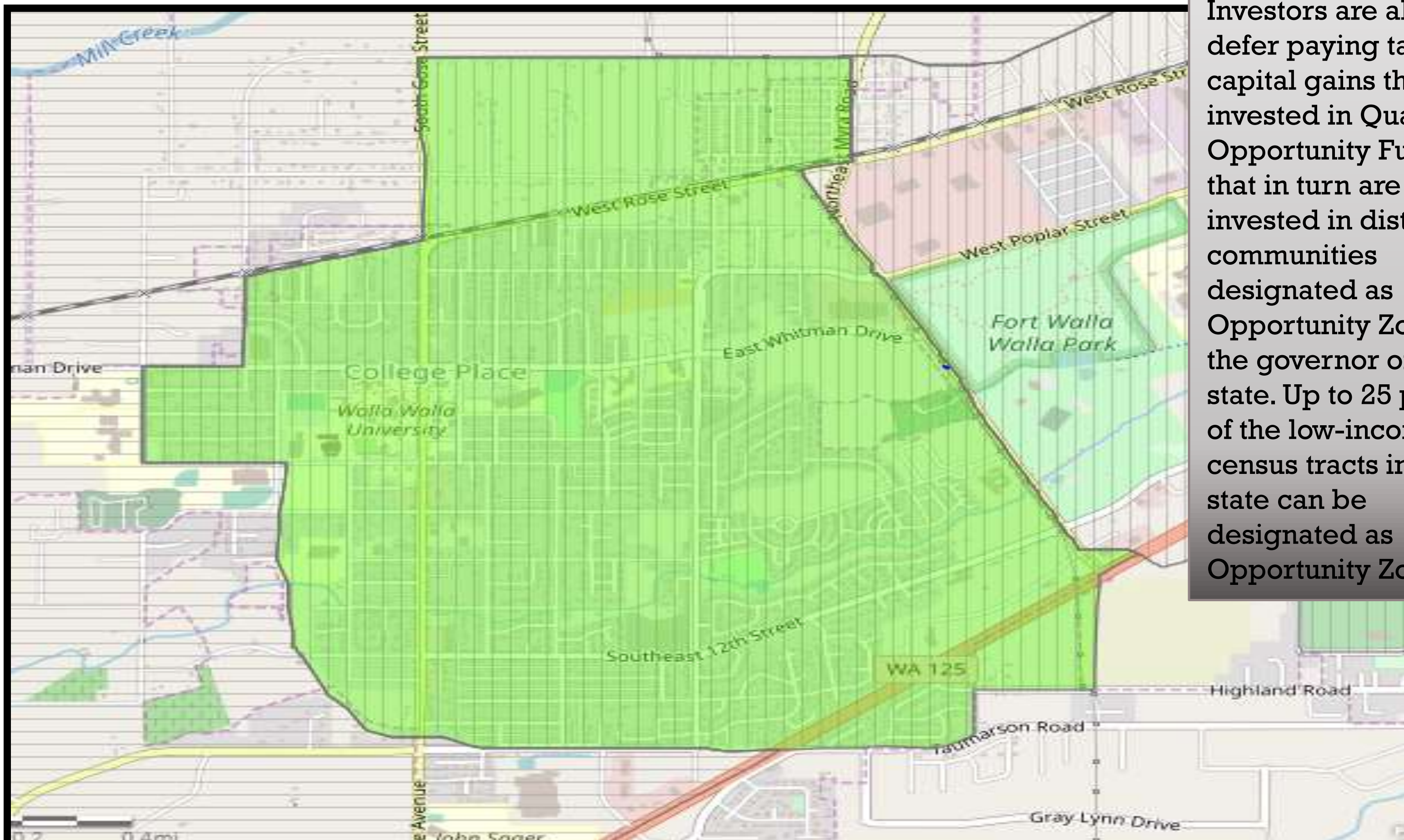
COLLEGE PLACE
COMMERCIAL PROJECTS

Project	Type	Physical Address	Sq Ftg
Wal-Mart Superstore	Retail	1700 Meadowbrook	214,000
Home Depot	Retail	1100 NE "C" St	128,571
Meadowbrook Plaza – A & B	Retail	1605/1705 SE Meadowbrook	26,274
Elsom Roofing	Retail	639 NE Spitzenburg	3,996
Wenzel Nursery	Retail	1015 NE Spitzenburg	703
Del Taco	Restaurant	1725 SE Meadowbrook	2,568
State Farm Ins	Retail	1296 SE 12th	2,576
Banner Bank	Bank	1125 NE "C" Street	3,610
Oil Can Henry's	Retail	325 NE Myra Rd	2,842
Graphic Apparel	Retail	860 NE Rose	6,534
Community Bank	Bank	1288 SE Commercial Dr	21,507
Chase Bank	Bank	1715 SE Meadowbrook	4,225
Les Schwab Tire	Retail	1735 SE Meadowbrook	9,518
Panda Express	Restaurant	1721 SE Meadowbrook	2,448
Honda of America	Retail	1240 SE Commercial Dr	21,829
HAPO Credit Union	Bank	2376 Taumarson Rd	3,683
GSA Building	Soc. Security	880 NE Rose	4,600
Paragon Auto	Retail	990 NE Rose	2,239
Comprehensive Mental Health	Medical	1250 SE Commercial Dr	16,233
Human Bean	Retail	1195 E.Whitman Dr	494
HopThief Taphouse	Retail	795 SE Sydnee Ln	10,000

- **TOTAL Square Footage** **495,170**

OPPORTUNITY ZONE

COLLEGE PLACE IS AN OPPORTUNITY ZONE



Investors are able to defer paying taxes on capital gains that are invested in Qualified Opportunity Funds that in turn are invested in distressed communities designated as Opportunity Zones by the governor of each state. Up to 25 percent of the low-income census tracts in each state can be designated as Opportunity Zones.

https://www.commerce.wa.gov/growing-the-economy/opportunity-zones/

SITE 1

4.54 and acre General Commercial, Parcel #350725522434
Located on NE Rose St. with good access to Myra Rd. Opportunity Zone

Contact Pauline S. Guglielmelli (509) 525-9057

SITE 2

Outlet in front of Home Depot
0.22 acres General Commercial, Parcel #350725590103
Located on NE "C" St with excellent access to Myra Rd. Opportunity Zone

Adjacent to Sportsman Warehouse, Ulta, Bed Bath & Beyond, Pet Smart, Marshalls, Ross, Famous Footwear, Shopko, Valvoline, Home Depot, Walmart, Honda

Contact – Jayne DiDario – 509-956-6097 /
jayne@wallawallasir.com

SITE 3

Village at Fort Walla Walla / SW Corner of Myrd Rd & Whitman Dr
33.23 acres General Commercial . Opportunity Zone
Approximately 200,000 SF of Retail / Office Space
Planning and Environmental Permitting Completed

Contact – Bob Price 757-805-8198 / bobpandmelj@gmail.com

SITE 3-CONTINUED

Village at Fort Walla Walla
Shared Street/Main Street Concepts

SITE 4

6.43 acres, Myra Road Frontage, across from Fort Walla Walla Park.
Parcel # 350736110047, 360731220044 . Opportunity Zone

Sportsman Warehouse, ULTA, Bed Bath & Beyond, Pet Smart, Marshalls, Ross, Famous Footwear, Shopko, Valvoline, Home Depot, Walmart, Honda

Contact – Bob Rupar 509-524-7406 / bob.Rupar@nelsonirrigation.com

SITE 5

6.11 acres, Close to HWY 125, Corner of Myra Rd & SE 12th
Parcel # 360731230060 . Opportunity Zone

Sportsman Warehouse, ULTA, Bed Bath & Beyond, Pet Smart, Marshalls, Ross, Famous Footwear, Shopko, Valvoline, Home Depot, Walmart, Honda

Contact – Bob Rupar (509) 524-7406 / bob.Rupar@nelsonirrigation.com

SITE 6

1.09 acres, Corner of SR 125 & Myra Road
Parcel # 360731320069 . Opportunity Zone

Excellent location for Auto Dealer
Near Sportsman Warehouse, Ulta, Bed Bath & Beyond, Pet Smart, Marshalls, Ross, Famous Footwear, Shopko, Valvoline, Home Depot, Walmart, Honda

Contact – Tom Moran (509) 525-0804 / tmoran@communitybanknet.com
Broker – Tom Keenan (503)-705-6393

SITE 7

1.09 acres, Commercial Dr, SR 125 & Myra Road, 1279 SE Commercial Drive
Parcel # 350731320075 . Opportunity Zone

Excellent location for Auto Dealer
Near Sportsman Warehouse, Ulta, Bed Bath & Beyond, Pet Smart, Marshalls, Ross, Famous Footwear, Shopko, Valvoline, Home Depot, Walmart, Honda

Contact – Dave Corbett (509)-525-4110 / david@lloydsinsurance.net

SITE 8

2.76 & 3.32 acres. Direct access to SR 125 w/signal, 1255 SE Commercial Drive
Parcel # 350736060001, 350736410054 . Opportunity Zone

Excellent location for Auto Dealer
Near PetCo, Big 5 Sporting Goods, Walmart, Honda

Contact – Randy McPherson (541) 746-2110
Broker – David Corbett (509)-525-4110 / david@lloydinsurance.net

SITE 9

1.02 acres. Adjacent to SR 125 W Signal / 1225 SE Commercial Drive
Parcel # 350736050002 . Opportunity Zone

Excellent location for Auto Dealer
Near Sportsman Warehouse, Ulta, Bed Bath & Beyond, Pet Smart, Marshalls, Ross, Famous Footwear, Valvoline, Home Depot, Walmart, Honda

Contact – Steve Anderson (509) 539-1172 or
Broker – Rob Ellsworth (509)-430-2378

SITE 10

0.95 & 0.36 ac, Adjacent to SR 125 w/signal.
Parcel # 350601210093, 350601210095

North to.

THE HOME DEPOT
ULTA BEAUTY
SPORTSMAN'S WAREHOUSE
PETSMART
ROSS DRESS FOR LESS
FAMOUS footwear

Near Sportsman Warehouse, Game Stop, Papa Murphy's, Sally Beauty Supply, Del Taco, Famous Footwear, Verizon Wireless, Maurices, Walmart, Honda

Contact – Steve Anderson (509) 539-1172 or David Hull – Broker (509)-520-1143 / hull@cbfr.biz

SITE 11

6.72 acres, Adjacent to SR 125 w/signal. / 1655 SE Meadowbrook Drive

Parcel # 350601210090

Excellent Location for a Hotel, Retail, or Restaurants

Contact – Travis Watts 509-386-0955 /travisw@cbfr.biz

SITE 12

27 acres, Near Intersection of SR 125 & College Avenue
Parcel # 35060211002

Excellent Location for a Hotel
Near Future Residential (300SFR)
Near College Place High School, Wal-Mart, Les Schwab, Chase Bank, Panda Express, Del-Taco

Contact – Michael McKeirnan 509-301-5341 / stonecreekdevelopment@Hotmail.com

SITE 13

806 S College Ave. Near City Hall, Post Office, Walla Walla University, Banking, Local Shopping
Parcels #350735602514 . Opportunity Zone

Contact – Delona Bell (509)-525-2216/ delona@cmbell.com

CITY CONTACTS

- Michael Rizzitiello, City Administrator 509-394-8506 or 509-520-9091
  - Email: mrizzitiello@cpwa.us
- Jon Rickard, Community Development Director 509-394-8524
  - Email: jrickard@cpwa.us
- Paul Hartwig, Public Works Director 509-394-8526
  - Email: phartwig@cpwa.us
- Scott Hall, Building Official 509-394-8522
  - Email: shall@cpwa.us

City of College Place

Where small-town living and learning meet

Welcome to College Place, home of Walla Walla University, and a community of over 9,800 residents located in the Heart of the Walla Walla Valley

The City of College Place is located in Walla Walla County adjacent to the City of Walla Walla. The area is the perfect place to experience all four seasons with its warm sunny summers, crisp yet moderate winters and spectacular springs and falls that fill the area with color. Walla Walla has been recognized as "America's Friendliest Small Town" by USA Today. Major employers in the region include food-processors, machinery and irrigation manufacturers, and schools and colleges, including Whitman College, Walla Walla Community College and Walla Walla University. The area is served by the Walla Walla Regional Airport, US Highway 12, and the Union Pacific Railroad. The area boasts four 18-hole golf courses, over 100 world class wineries, recreational trails, the Blue Mountains and local rivers, offering residents of all ages a variety of recreational opportunities including picnicking, recreational sports, cycling, fishing, hunting, golf, and winter sports.

College Place-At-A-Glance

Statistic	College Place, WA	Walla Walla County, WA	State of Washington
Median Family Income	$69,071	$72,479	$88,660
Population below Poverty Line	15.5%	13.3%	9.8%
Percent Bachelor's Degree or Higher	39.5%	29.8%	37.0%
Population in Labor Force	61.3%	57.2%	65.1%
Median Home Value	$197,200	$231,500	$399,400
Median Age	35.0	37.5	37.9
Average Commute	11.3	16.0	28.8

Source Data: 2015 to 2019 US Census American Community Survey

Targeted Industry Clusters

The City of College Place and Port of Walla Walla has identified multiple industry clusters for targeted attraction and recruitment efforts. The clusters are: **Retail, Education, Healthcare, Agriculture, and Advanced Technology.**

For more information: www.cpwa.us . www.portwallawalla.com

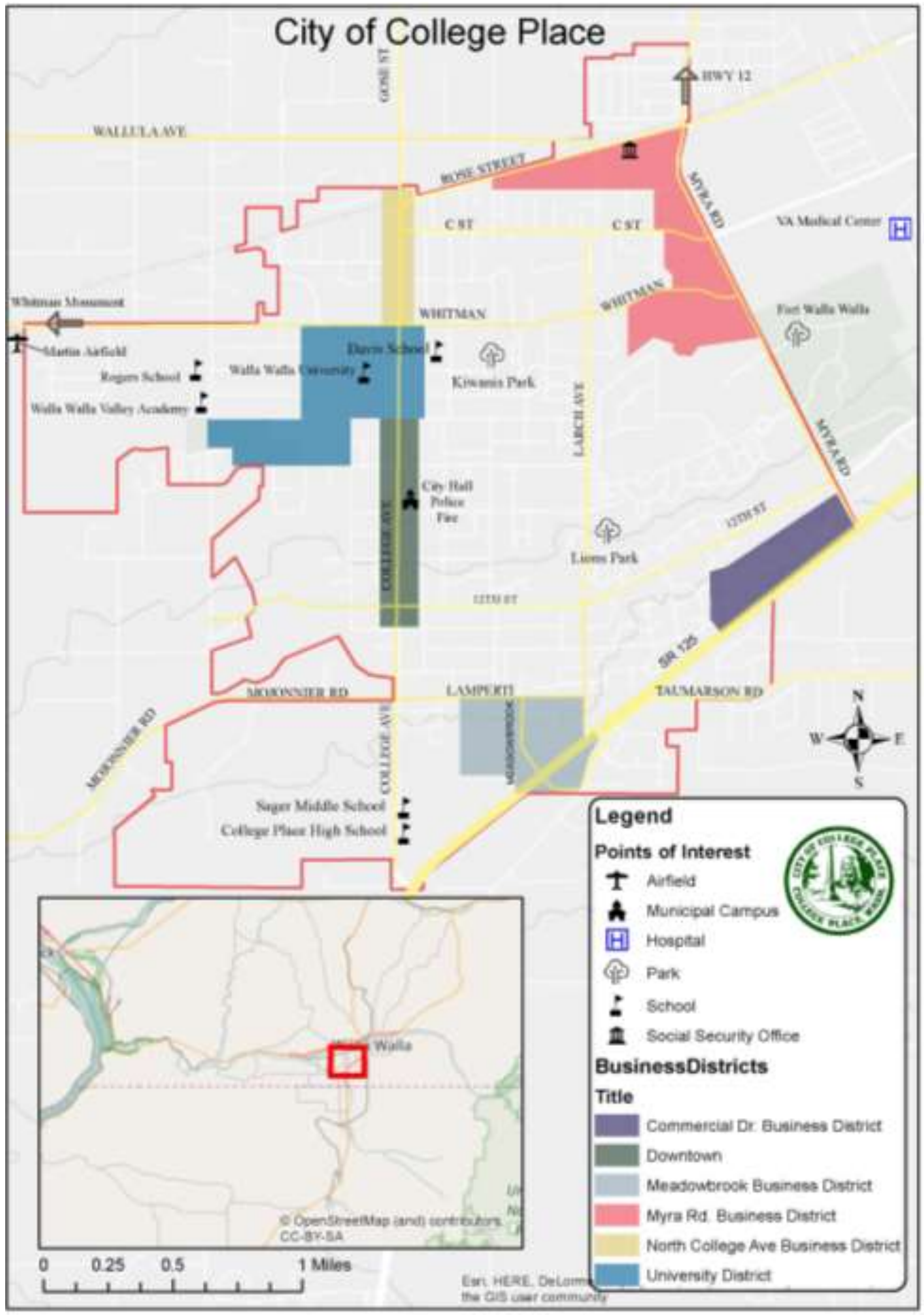
Mike Rizzitiello – City Administrator . Phone: 509-394-8506 . Email: mrizzitiello@cpwa.us

City of College Place

Where small-town living and learning meet

City	Mileage	Time
Tri-Cities (Kennewick, Pasco, Richland)	44.3	52 minutes
Spokane	155	2 hours 45 minutes
Yakima	129	2 hours 18 minutes
Seattle	270	4 hours 24 minutes
Portland	240	3 hours 57 minutes
Lewiston	105	2 hours 3 minutes
Boise	252	4 hours 2 minutes

Location Map



For more information: www.cpwa.us . www.portwallawalla.com

Mike Rizzitiello – City Administrator . Phone: 509-394-8506 . Email: mrizzitiello@cpwa.us

We are OPEN for business!!!!!

And ready for yours.

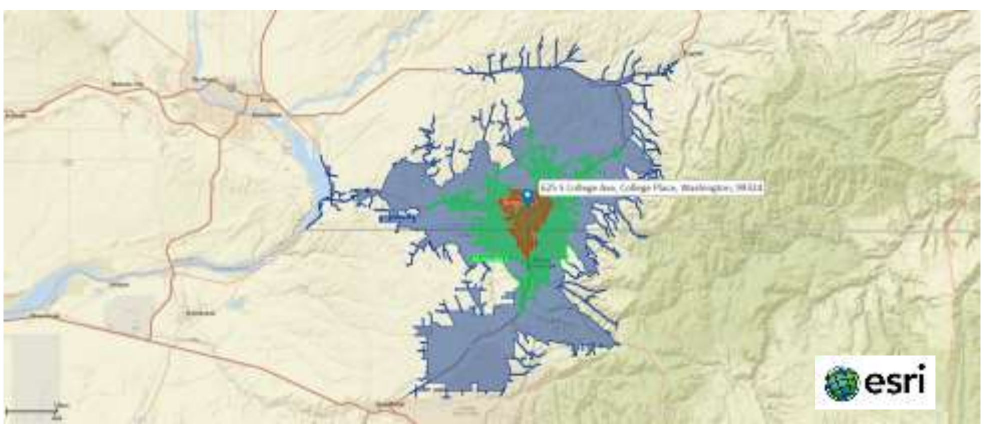
Nestled in the picturesque Walla Walla Valley, our stunning blue skies offer more than an ideal climate; they represent the boundless investment opportunities of College Place. College Place offers residents and business direct access to three superb higher education institutions, a quality public and private secondary education system, reliable infrastructure, extensive labor market, efficient transportation systems, and a forward-thinking government that thrives on innovation. College Place offers investors, businesses, and employees the perfect place to live, work, and play. We build upon the foundation of small town character to enhance the quality of life, while providing reliable, innovative, efficient, and courteous service that is second to none.

- ✓ Pro-business attitude
- ✓ Prime location
- ✓ Inexpensive business license and permitting costs
- ✓ Efficient development review process
- ✓ Access to highway, rail, and airports
- ✓ Great quality of life
- ✓ Outstanding public and private K thru 12th grade school systems
- ✓ Three superb higher education institutions
- ✓ Over 85 acres of Infill and greenfield development sites
- ✓ Competitively priced utilities

Demographic Overview

	10 Minute Drive		20 Minute Drive		40 Minute Drive	
	2020	2025	2020	2025	2020	2025
Population	42,608	43,784	61,588	63,154	71,740	73,448
Households	16,829	17,326	23,804	24,468	26,857	27,571
Median Income	$46,847	$50,641	$50,255	$53,439	$51,411	$54,981
Per Capita Income	$25,146	$27,954	$26,314	$29,428	$26,141	$29,310
Median Age	37.3	38.7	37.9	39.0	38.2	39.3

Drive Time Trade Area Map



City of College Place Economic Development

Mike Rizzitiello, City Administrator
625 S. College Ave, College Place, WA, 99324
Phone: (509)-394-8506
Email: mrizzitiello@cpwa.us

Website: www.cpwa.us
www.portwallawalla.com/

COLLEGE PLACE
WALLA WALLA VALLEY

We are OPEN for business!!!!!

These retailers are

Beautifully positioned

in College Place, Washington!

Based on an analysis of lifestyle characteristics of our households, College Place's consumers match the core customers of concepts such as:

Potential Retail Leakage 40 Minute Drive Time

- Restaurants: $10,497,991
- Automotive Dealers: $33,781,639
- Electronic and Appliances: $11,432,448
- Health & Personal Care: $12,580,946
- Gasoline Stations: $22,792,825
- Clothing Stores: $20,542,773
- Grocery Stores: $3,759,388
- Furniture & Home: $8,679,475

City of College Place Economic Development

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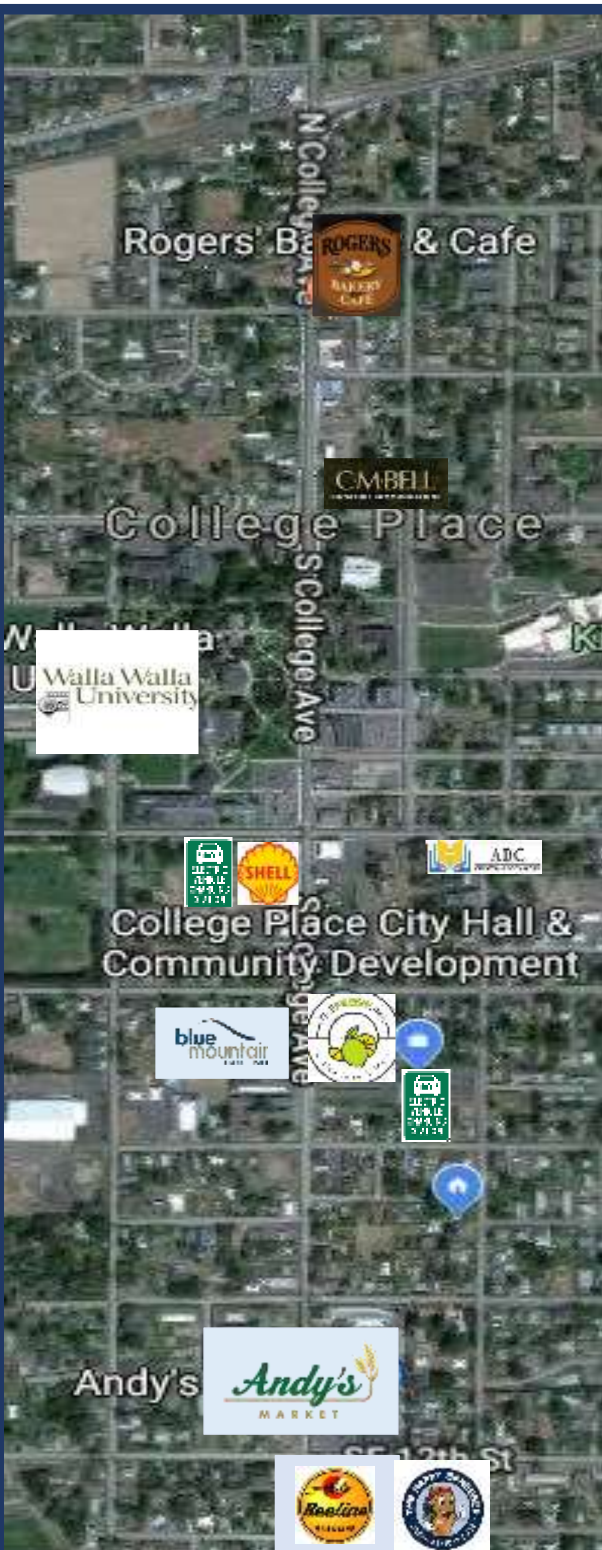
College Avenue

Downtown College Place (4th to 13th Streets)

North College Ave Business District (Whitman Drive to Rose Street)



College Avenue serves as the Main Street of the community. The corridor recently underwent a $15 million reconstruction which includes pedestrian lighting, sidewalks and traffic signals. The corridor consists of a mix of small businesses, offices, and residential. Walla Walla University is at the center of the corridor. It has Bachelor and Graduate Degree Programs and has a student population of 2,000. The long term vision of this corridor is spelled out in the recently adopted College Avenue Design Standards. Community goals for the corridor is to create “small town” atmosphere, be a setting for a “slow pace of life,” and make sure that buildings and storefront are the dominant features. Various properties are available for sale or lease.

Data Points

Statistic	10 Minute Drive Time	20 Minute Drive Time	40 Minute Drive Time
2020 Population	29,753	63,795	71,637
2025 Population	30,747	65,370	73,345
2020 Daytime Population	32,059	63,007	70,088
2020 Median Household Income	$46,255	$50,221	$51,462
2025 Median Household Income	$50,250	$53,399	$55,044
2020 Median Home Value	$261,071	$268,276	$265,941
2025 Median Home Value	$332,515	$333,878	$328,589
2020 Median Age	38.1	37.5	38.2
2025 Median Age	39.7	38.6	39.3

Retail Leakage Gap (40 Minute Drive Time)

Type	Gap	Factor
Other General Merchandise Stores	$44,104,159	80.2
Jewelry, Luggage, and Leather Goods	$6,736,504	65.4
Clothing Stores	$20,482,125	61.0
Nonstore Retailers	$8,517,506	59.3
Clothing & Clothing Accessories	$29,181,946	56.5
Other Motor Vehicle Dealers	$16,259,810	53.5
Furniture Stores	$8,714,639	48.1
Other Miscellaneous Store Retailers	$11,051,629	33.8
Office Supplies, Stationary, and Gifts	$2,981,312	31.5
Miscellaneous Store Retailers	$15,874,458	30.1
Electronic and Appliance Stores	$11,369,781	27.4

Source: ESRI Business Analyst Online, Market & Retail Marketplace Profile Reports Jan 2021.

Contact: Mike Rizzitiello – City Administrator . Em: mrizzitiello@cpwa.us Ph: (509)-394-8506 Website: cpwa.us

Meadowbrook Business District

The Meadowbrook Business District comprises land zoned General Commercial near the intersection of State Route 125 & Meadowbrook Drive. Commercial businesses in the area include Super Walmart, Maurice's, Del Taco, Panda Express, GameStop, Subway, Papa Murphy's Pizza, and more. The new College Place Library is in Meadowbrook Plaza. College Place High School and John Sager Middle School are nearby. Commercially-zoned land is available for sale behind Meadowbrook Plaza and across the street from College Place High School on College Avenue.

Data Points

Statistic	10 Minute Drive Time	20 Minute Drive Time	40 Minute Drive Time
2020 Population	35,136	61,554	71,551
2025 Population	36,193	63,113	73,256
2020 Daytime Population	38,104	63,072	70,020
2020 Median Household Income	$47,927	$50,181	$51,460
2025 Median Household Income	$51,396	$53,332	$55,038
2020 Median Home Value	$267,945	$266,156	$265,761
2025 Median Home Value	$341,260	$331,331	$328,281
2020 Median Age	38.8	37.8	38.2
2025 Median Age	40.1	39.0	39.2

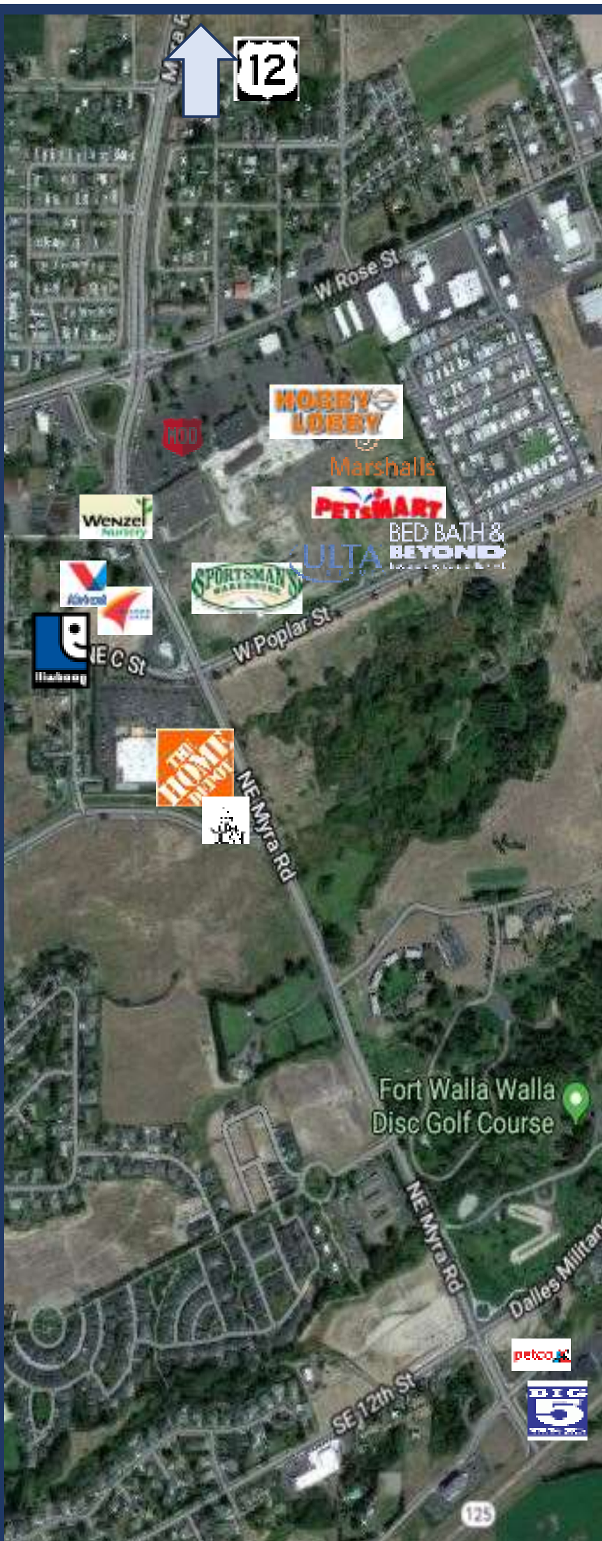
Retail Leakage Gap (40 Minute Drive Time)

Type	Gap	Factor
Other General Merchandise Stores	$44,020,308	80.1
Jewelry, Luggage, and Leather Goods	$6,721,513	65.3
Clothing Stores	$20,438,599	60.9
Nonstore Retailers	$8,507,772	59.3
Clothing & Clothing Accessories	$29,119,313	56.4
Other Motor Vehicle Dealers	$16,224,685	53.5
Other Miscellaneous Store Retailers	$11,027,878	33.7
Office Supplies, Stationary, and Gifts	$2,973,649	31.5
Miscellaneous Store Retailers	$15,833,194	30.0
Direct Selling Establishments	$1,147,507	30.5
Electronics & Appliance Stores	$11,330,779	27.3

Source: ESRI Business Analyst Online, Market & Retail Marketplace Profile Reports – January 2021.

Contact: Mike Rizzitiello – City Administrator . Em: mrizzitiello@cpwa.us Ph: (509)-394-8506 Website: cpwa.us

Myra Rd Commercial Corridor



Myra Rd is a two mile long Commercial Corridor that connects US Highway 12 with State Route 125. It also acts as the boundary between City of College Place to the west and the City of Walla Walla to the east. Several commercial establishments already call the Myra Rd Corridor home ranging from Home Depot, Banner Bank, and the new Walla Walla Town Center which comprises several retailers such as Hobby Lobby, Marshalls, Ulta, Famous Footwear, and more. Fort Walla Walla Park and Museum is also located along this corridor. Several pieces of land zoned Commercial ranging from one to over thirty acres is available for lease or purchase in the City of College Place along this corridor. Ideal uses for this corridor include big box retail, restaurants, and office space.

Data Points

Statistic	10 Minute Drive Time	20 Minute Drive Time	40 Minute Drive Time
2020 Population	42,608	61,568	71,740
2025 Population	43,784	63,154	73,448
2020 Daytime Population	45,793	63,208	70,360
2020 Median Household Income	$46,847	$50,255	$51,411
2025 Median Household Income	$50,641	$53,439	$54,981
2020 Median Home Value	$264,519	$268,843	$266,052
2025 Median Home Value	$340,810	$334,656	$329,126
2020 Median Age	37.3	37.9	38.2
2025 Median Age	38.7	39.0	39.3

Retail Leakage Gap (40 Minute Drive Time)

Type	Gap	Factor
Other General Merchandise Stores	$44,235,517	80.2
Jewelry, Luggage, and Leather Goods	$6,757,862	65.4
Clothing Stores	$20,542,773	61.0
Nonstore Retailers	$8,509,068	59.1
Clothing & Clothing Accessories	$29,265,745	56.5
Other Motor Vehicle Dealers	$16,311,442	53.6
Furniture Stores	$8,679,475	47.7
Other Miscellaneous Store Retailers	$11,035,222	33.7
Office Supplies, Stationary, and Gifts	$2,963,287	31.2
Electronic & Appliance Stores	$11,432,448	27.5
Shoe Stores	$1,965,110	25.3

Source: ESRI Business Analyst Online, Market & Retail Marketplace Profile Reports Jan 2021.

Contact: Mike Rizzitiello – City Administrator . Em: mrizzitiello@cpwa.us Ph: (509)-394-8506 Website: cpwa.us

Financial Reports Descriptions

Monthly Expenditure Analysis

Summary of expenditures for the period. This report breaks out Payroll, Capital, and Debt Service expenditures. The total expenditures for the period on this report should tie out to the *Treasurer's Report Fund Totals* expenditure column.

Check Register

Detail of every check or electronic payment issued during the period. This report contains only cash items that require council approval. It does not include transactions that do not require council approval, such as interest income or bank fees. Therefore, the total of this report will not tie to the expenditures total on the *Monthly Expenditure Analysis, Treasurer's Report,* or *Cash Flow Report*.

Treasurer's Report

Fund Totals – Presents beginning fund balances, revenues for the period, expenditures for the period, ending fund balances, outstanding items, and fund balances adjusted for outstanding items.

Account Totals – Presents Cash and Investment account beginning balances, deposits, withdrawals, outstanding items, and adjusted ending balances.

Fund Investments by Account – Presents investment balances by fund. This is an allocation of the City's investments to applicable funds. The allocation is adjusted each month by the Finance Director according to fund balance. This adjustment displays in the "Purchases" and "Liquidated" columns.

Fund Investment Totals – Presents fund investments and cash allocated by fund. This report builds on the *Fund Investments by Account* report by also including cash balances.

Cash Flow Report

Shows cash in and cash out by fund for each period and year-to-date. Revenue and Expenditure totals should tie out to revenue and expenditure totals on the *Treasurer's Report Fund Totals* report.

Budget Position Report

Shows revenues and expenditures as compared to budget for the year-to-date. Excludes beginning and ending fund balances.

Totals for Credit Accounts

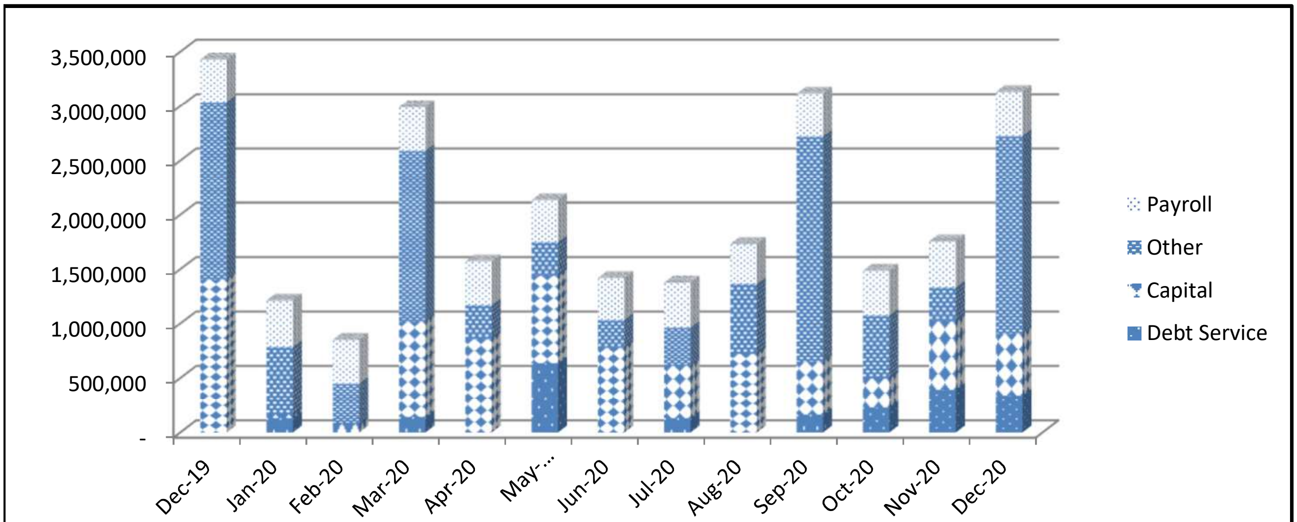
Detail of credit account transactions for the period. Reported by vendor and subtotaled by department.

City of College Place

Monthly Expenditure Analysis

Dec-20

Month	Operating Expenses		Capital	Debt Service	Total
	Payroll	Other			
Dec-20	407,690	1,819,771	566,385	338,400	3,132,246
Nov-20	425,114	309,399	630,233	391,475	1,756,221
Oct-20	412,627	574,664	272,063	226,497	1,485,851
Sep-20	395,250	2,070,347	488,286	161,730	3,115,614
Aug-20	369,505	641,953	720,840	-	1,732,298
Jul-20	414,911	347,650	483,414	129,584	1,375,559
Jun-20	386,661	256,261	775,059	-	1,417,981
May-20	383,120	307,715	805,795	634,441	2,131,072
Apr-20	402,735	312,597	856,415	-	1,571,747
Mar-20	401,199	1,573,004	876,327	140,484	2,991,014
Feb-20	401,598	372,968	75,069	-	849,636
Jan-20	427,051	621,477	33,072	129,584	1,211,184
Dec-19	389,977	1,634,293	1,403,220	-	3,427,489



Other Detail - Significant Expenditures and Related Party Transactions		
Interfund Transfers		$ 1,267,893
4th Qrt ER&R		78,937
Ironsides Custom Grinding - Remove Poplar Trees		44,132
R.Culwell		35,807
JUB - Pipeline GIS		49,770
G.R. Dohrn - Development Code		22,813
Related Party Transactions: None		
Total Other Detail		**$ 1,499,352**

CHECK REGISTER

City Of College Place Time: 16:20:08 Date: 01/25/2021

12/01/2020 To: 12/31/2020

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7877	12/03/2020	Payroll	12	EFT	Eric H Adams	3,031.21	
7878	12/03/2020	Payroll	12	EFT	Dennis R Anderson	1,980.10	
7879	12/03/2020	Payroll	12	EFT	M Wade Antle	3,602.11	
7880	12/03/2020	Payroll	12	EFT	Marianne K Barr	3,329.81	
7881	12/03/2020	Payroll	12	EFT	Logan K Bartlett	819.89	
7882	12/03/2020	Payroll	12	EFT	Robert D Benfield	4,593.11	
7883	12/03/2020	Payroll	12	EFT	George R Bennett	483.51	
7884	12/03/2020	Payroll	12	EFT	Jerry L Bobbitt	344.97	
7885	12/03/2020	Payroll	12	EFT	Tanner R Bollinger	395.88	
7886	12/03/2020	Payroll	12	EFT	John A Boose	2,585.77	
7887	12/03/2020	Payroll	12	EFT	Brielle M Brink	1,461.60	
7888	12/03/2020	Payroll	12	EFT	Noelle E Calkins	74.17	
7889	12/03/2020	Payroll	12	EFT	Brian J Carleton	4,087.10	
7890	12/03/2020	Payroll	12	EFT	Ramon F Castelo	239.73	
7891	12/03/2020	Payroll	12	EFT	Randall J Chamberlain	3,075.03	
7892	12/03/2020	Payroll	12	EFT	Randall J Chamberlain	215.94	
7893	12/03/2020	Payroll	12	EFT	Caitlin Charnley-Ovens	410.29	
7894	12/03/2020	Payroll	12	EFT	Caleb D Chin	237.73	
7895	12/03/2020	Payroll	12	EFT	DaShari D Cinnamon	2,378.19	
7896	12/03/2020	Payroll	12	EFT	Michael A Cleveland	344.97	
7897	12/03/2020	Payroll	12	EFT	Tanner C Cole	3,213.20	
7898	12/03/2020	Payroll	12	EFT	Laurencio Cota De La Cruz	1,499.07	
7899	12/03/2020	Payroll	12	EFT	Kyle L Crosswhite	23.80	
7900	12/03/2020	Payroll	12	EFT	Salvador M Diaz	4,321.75	
7901	12/03/2020	Payroll	12	EFT	Benjamin G Dill	14.39	
7902	12/03/2020	Payroll	12	EFT	Shawn R Doering	3,064.55	
7903	12/03/2020	Payroll	12	EFT	Emily A Downs	3,919.93	
7904	12/03/2020	Payroll	12	EFT	Charles O Drury	4,169.29	
7905	12/03/2020	Payroll	12	EFT	Jimmy C Duede	5,205.91	
7906	12/03/2020	Payroll	12	EFT	Brittney E Erb	359.90	
7907	12/03/2020	Payroll	12	EFT	Patrick J Evensen	3,455.96	
7908	12/03/2020	Payroll	12	EFT	Brian R Fortin	4,688.03	
7909	12/03/2020	Payroll	12	EFT	Jeffrey R Goodson	3,392.63	
7910	12/03/2020	Payroll	12	EFT	Sharame L Goodwin	1,225.14	
7911	12/03/2020	Payroll	12	EFT	Jayme L Graham	143.96	
7912	12/03/2020	Payroll	12	EFT	Travis B Grove	1,599.08	
7913	12/03/2020	Payroll	12	EFT	Neosha K Guse	43.19	
7914	12/03/2020	Payroll	12	EFT	Richard F Guse	43.19	
7915	12/03/2020	Payroll	12	EFT	Scott W Hall	4,321.51	
7916	12/03/2020	Payroll	12	EFT	Scott A Hanson	45.39	
7917	12/03/2020	Payroll	12	EFT	Tanner M Harris	5,120.75	
7918	12/03/2020	Payroll	12	EFT	Paul D Hartwig	6,692.88	
7919	12/03/2020	Payroll	12	EFT	Norma L Hernandez	1,327.49	
7920	12/03/2020	Payroll	12	EFT	Edward L Higginbotham II	448.87	
7921	12/03/2020	Payroll	12	EFT	Michael C Holden	2,142.24	
7922	12/03/2020	Payroll	12	EFT	Carolyn S Holm	1,851.27	
7923	12/03/2020	Payroll	12	EFT	Nattilie E Jackson	1,401.35	
7924	12/03/2020	Payroll	12	EFT	Jason C James	498.85	
7925	12/03/2020	Payroll	12	EFT	David M.O. Jardin	1,126.14	
7926	12/03/2020	Payroll	12	EFT	Kameron W Kinsey	1,023.87	
7927	12/03/2020	Payroll	12	EFT	Matthew R Kontra	484.45	
7928	12/03/2020	Payroll	12	EFT	Joseph T Langlois	3,426.03	
7929	12/03/2020	Payroll	12	EFT	Jacob G LeBaron	287.92	
7930	12/03/2020	Payroll	12	EFT	Heather M Lee	14.39	
7931	12/03/2020	Payroll	12	EFT	Kenneth A Martin	2,379.44	
7932	12/03/2020	Payroll	12	EFT	Noah R Merca	489.46	
7933	12/03/2020	Payroll	12	EFT	Aidan L Murdoch	345.50	
7934	12/03/2020	Payroll	12	EFT	Spencer Myrlie	3,318.69	
7935	12/03/2020	Payroll	12	EFT	Lisa R Neissl	2,622.79	
7936	12/03/2020	Payroll	12	EFT	Ally M Newton	23.80	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7937	12/03/2020	Payroll	12	EFT	Ronald A Nordman	3,118.35	
7938	12/03/2020	Payroll	12	EFT	Marge M Nyhagen	344.97	
7939	12/03/2020	Payroll	12	EFT	Tonya R Paffile	2,852.25	
7940	12/03/2020	Payroll	12	EFT	Alan J Parker	3,493.39	
7941	12/03/2020	Payroll	12	EFT	Loren D Peterson	344.97	
7942	12/03/2020	Payroll	12	EFT	James R Reese	3,059.58	
7943	12/03/2020	Payroll	12	EFT	Jonathan J Rickard	6,304.99	
7944	12/03/2020	Payroll	12	EFT	Michael J Rizzitiello	4,575.71	
7945	12/03/2020	Payroll	12	EFT	Kristi Scherger	2,770.35	
7946	12/03/2020	Payroll	12	EFT	Heather M Schermann	344.97	
7947	12/03/2020	Payroll	12	EFT	Andrew D Schild	5,071.71	
7948	12/03/2020	Payroll	12	EFT	Dylan E Schmick	3,742.22	
7949	12/03/2020	Payroll	12	EFT	Melodie A Selby	339.97	
7950	12/03/2020	Payroll	12	EFT	Troy E Tomaras	5,591.57	
7951	12/03/2020	Payroll	12	EFT	Byron P Trop	344.97	
7952	12/03/2020	Payroll	12	EFT	Daniel I Watkins	3,932.86	
7953	12/03/2020	Payroll	12	EFT	Troy J Williams	2,515.39	
7954	12/03/2020	Payroll	12	EFT	David W Winter	5,785.08	
7955	12/03/2020	Payroll	12	EFT	Kevin E Wolpert	1,867.87	
7969	12/03/2020	Payroll	12	EFT	AWC Life Insurance	138.50	Pay Cycle(s) 12/03/2020 To 12/03/2020 - Life Insurance
7970	12/03/2020	Payroll	12	EFT	American Family Life Ins	1,437.54	Pay Cycle(s) 12/03/2020 To 12/03/2020 - AFLAC-Post Tax; Pay Cycle(s) 12/03/2020 To 12/03/2020 - AFLAC-Pre Tax
7971	12/03/2020	Payroll	12	EFT	Association Of Washington Cities	61,335.27	Pay Cycle(s) 12/03/2020 To 12/03/2020 - Health First-250; Pay Cycle(s) 12/03/2020 To 12/03/2020 - AWC Life-Emp; Pay Cycle(s) 12/03/2020 To 12/03/2020 - AWC Life-Dep; Pay Cycle(s) 12/03/2020 To 12/03/2
7972	12/03/2020	Payroll	12	EFT	Mass Mutual	6,261.86	Pay Cycle(s) 12/03/2020 To 12/03/2020 - 457 Def Comp
7973	12/03/2020	Payroll	12	EFT	State Of Washington	45,385.12	Pay Cycle(s) 11/19/2020 To 11/19/2020 - Pers 1; Pay Cycle(s) 12/03/2020 To 12/03/2020 - Leoff 2; Pay Cycle(s) 12/03/2020 To 12/03/2020 - Pers 1; Pay Cycle(s) 12/03/2020 To
7974	12/03/2020	Payroll	12	EFT	Washington State Support Registry	1,113.07	Pay Cycle(s) 12/03/2020 To 12/03/2020 - Office Of Support Enf.
7975	12/03/2020	Payroll	12	EFT	Washington Teamsters Welfare Trust	16,036.00	Pay Cycle(s) 12/03/2020 To 12/03/2020 - Teamsters Dental; Pay Cycle(s) 12/03/2020 To 12/03/2020 - Teamsters Medical; Pay Cycle(s) 12/03/2020 To 12/03/2020 - Teamsters Time Loss; Pay Cycle(s) 12/03/202
8182	12/15/2020	Payroll	12	EFT	Eric H Adams	1,414.01	
8183	12/15/2020	Payroll	12	EFT	Dennis R Anderson	1,601.85	
8184	12/15/2020	Payroll	12	EFT	M Wade Antle	230.87	
8185	12/15/2020	Payroll	12	EFT	John A Boose	1,523.31	
8186	12/15/2020	Payroll	12	EFT	Brielle M Brink	1,091.72	
8187	12/15/2020	Payroll	12	EFT	Brian J Carleton	2,485.70	
8188	12/15/2020	Payroll	12	EFT	DaShari D Cinnamon	1,011.37	
8189	12/15/2020	Payroll	12	EFT	Tanner C Cole	1,211.58	
8190	12/15/2020	Payroll	12	EFT	Laurencio Cota De La Cruz	1,320.62	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8191	12/15/2020	Payroll	12	EFT	Salvador M Diaz	1,576.46	
8192	12/15/2020	Payroll	12	EFT	Shawn R Doering	1,015.71	
8193	12/15/2020	Payroll	12	EFT	Alexander Edison	1,827.81	
8194	12/15/2020	Payroll	12	EFT	Patrick J Evensen	1,929.73	
8195	12/15/2020	Payroll	12	EFT	Jeffrey R Goodson	230.87	
8196	12/15/2020	Payroll	12	EFT	Sharame L Goodwin	1,075.55	
8197	12/15/2020	Payroll	12	EFT	Travis B Grove	1,258.76	
8198	12/15/2020	Payroll	12	EFT	Paul D Hartwig	277.05	
8199	12/15/2020	Payroll	12	EFT	Michael C Holden	1,052.21	
8200	12/15/2020	Payroll	12	EFT	Carolyn S Holm	906.18	
8201	12/15/2020	Payroll	12	EFT	Joseph T Langlois	1,434.86	
8202	12/15/2020	Payroll	12	EFT	Kenneth A Martin	406.56	
8203	12/15/2020	Payroll	12	EFT	Lisa R Neissl	1,600.25	
8204	12/15/2020	Payroll	12	EFT	Alan J Parker	1,556.45	
8205	12/15/2020	Payroll	12	EFT	Michael J Rizzitiello	3,436.94	
8206	12/15/2020	Payroll	12	EFT	Dylan E Schmick	1,133.21	
8207	12/15/2020	Payroll	12	EFT	Daniel I Watkins	1,520.51	
8208	12/15/2020	Payroll	12	EFT	Troy J Williams	1,695.60	
8213	12/15/2020	Payroll	12	EFT	Internal Revenue Service (Payroll)	8,763.21	941 Deposit for Pay Cycle(s) 12/15/2020 - 12/15/2020
8236	12/03/2020	Payroll	12	EFT	Internal Revenue Service (Payroll)	55,665.29	941 Deposit for Pay Cycle(s) 12/03/2020 - 12/03/2020
8519	12/03/2020	Claims	12	EFT	Xpress Solutions, Inc.	798.46	December 2020 Xpress Bill Pay Fee
8520	12/03/2020	Claims	12	EFT	Paymentech	85.72	Paymentech Fees - CCD 5887152 - General Payments
8521	12/03/2020	Claims	12	EFT	Paymentech	2,031.77	Paymentech Fees - CCD 5887130 - Utility Payments
8524	12/03/2020	Payroll	12	EFT	Oregon Department Of Revenue	1,443.00	Pay Cycle(s) for OR Tax12/03/2020 - 12/03/2020
8576	12/14/2020	Claims	12	EFT	WA St. Dept Of Licensing	108.00	November 1- Dec 9, 2020 CPL
8642	12/31/2020	Payroll	12	EFT	State Of Washington	777.67	July - December 2020 Non-LEOFF Contributions
7976	12/03/2020	Payroll	12	52254	American Legal Services	72.40	Pay Cycle(s) 12/03/2020 To 12/03/2020 - Teamsters Legal Defense Fund
7977	12/03/2020	Payroll	12	52255	City Of College Place	1,224.30	Pay Cycle(s) 12/03/2020 To 12/03/2020 - Flex Spending
7978	12/03/2020	Payroll	12	52256	College Place Fire Fighters Assn.	65.00	Pay Cycle(s) 12/03/2020 To 12/03/2020 - CP Volunteer Fire
7979	12/03/2020	Payroll	12	52257	Fraternal Order Of Police	70.00	Pay Cycle(s) 12/03/2020 To 12/03/2020 - Fraternal Order Of Police
7980	12/03/2020	Payroll	12	52258	C/O BMCU Acct. 59881001 IAFF Local 4203	250.00	Pay Cycle(s) 12/03/2020 To 12/03/2020 - IAFF Local 4203
7981	12/03/2020	Payroll	12	52259	Marianne Barr C/O CPPD Emp Donations	142.50	Pay Cycle(s) 12/03/2020 To 12/03/2020 - CP Police Fund
7982	12/03/2020	Payroll	12	52260	Teamsters - Police	726.00	Pay Cycle(s) 12/03/2020 To 12/03/2020 - Union Dues -
7983	12/03/2020	Payroll	12	52261	Teamsters - Public Employees	709.00	Pay Cycle(s) 12/03/2020 To 12/03/2020 - Union Dues - PW
7984	12/03/2020	Payroll	12	52262	United Way of Walla Walla County	5.00	Pay Cycle(s) 12/03/2020 To 12/03/2020 - Donation - United Way
7985	12/03/2020	Payroll	12	52263	WSCFF Employee Benefit Trust	375.00	Pay Cycle(s) 12/03/2020 To 12/03/2020 - WSCFF Emp Ben Trust
7997	12/04/2020	Claims	12	78465	Charles Hudgins	100.00	Light Up The Avenue 2020- Santa

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8033	12/07/2020	Claims	12	78466	Community Bank	338,400.00	Water Revenue & Refunding Bond Pmt #3
8079	12/10/2020	Claims	12	78467	City Of College Place-General	3,135.75	420 Owens Road- Modular Classroom Permits
8080	12/10/2020	Claims	12	78468	Wesley Perry	86.83	Reimbursement For Damages
8222	12/15/2020	Claims	12	78469	City Of College Place-General	3,661.92	Monthly Services
8249	12/16/2020	Claims	12	E78470	Quill Corporation	953.45	Supplies; Office Supplies; Credit Memo; Office Supplies-CD; Office Supplies-CD; Office Supplies- CD; Supplies; Supplies; Office Supplies; Supplies; Office Supplies- CD; Supplies; Office Supplies
8270	12/18/2020	Claims	12	78471	City Of College Place	241.00	Replenish Travel Advance Account
8271	12/18/2020	Claims	12	78472	Puget Sound Truck Sales, Inc	70,344.27	Clear Coat Water Tender Tank; Water Tender; Water Tender
8333	12/23/2020	Claims	12	78473	Binder Sign & Design	445.67	Police Car Graphics
8334	12/23/2020	Claims	12	78474	Bound Tree Medical, LLC.	93.99	EMS Supplies
8335	12/23/2020	Claims	12	78475	CH2M Hill OMI	99,724.89	WWTP Operations, Maintenance & Management- December 2020
8336	12/23/2020	Claims	12	78476	CI Shred	87.97	CIty Hall & PD Bins
8337	12/23/2020	Claims	12	78477	Car Wash Partners, Inc.	350.00	Monthly Patrol Car Wash
8338	12/23/2020	Claims	12	78478	Cascade Fire Equip Corp.		PO Wrong Vendor. New Vendor Cascade Fire Company instead of Cascade Fire Corp
8339	12/23/2020	Claims	12	78479	Connell Oil, Inc	456.94	Supplies
8340	12/23/2020	Claims	12	78480	Rachel Lynn Cortez	4,166.66	Indigent Defense Services- December 2020
8341	12/23/2020	Claims	12	78481	GNAT Enterprises	160.00	Transportation Service- D. Lepiane; Transportation Service- D. Lepiane
8342	12/23/2020	Claims	12	78482	Grainger, Inc.	56.28	Supplies; Supplies
8343	12/23/2020	Claims	12	78483	Hays Electric, LLC	968.83	2020 Yearly Fire Alarm Panel Monitoring Fees; Electical @ Water Treatment Plant
8344	12/23/2020	Claims	12	78484	IWorQ Systems Inc.	19,600.00	IWorQ Software
8345	12/23/2020	Claims	12	78485	Ironsides Custom Grinding Inc.	44,132.20	Grind/Remove Poplar Trees
8346	12/23/2020	Claims	12	78486	J-U-B Engineers, Inc.	46,478.08	College Place- SW Sewer Collection System; Regional Stormwater Plan; College Place- WWTP Design
8347	12/23/2020	Claims	12	78487	KIE Supply Corporation	70.22	Supplies; Supplies
8348	12/23/2020	Claims	12	78488	Kilmer's Auto Parts, Inc.	28.00	Parts
8349	12/23/2020	Claims	12	78489	Klicker's Christmas Trees	108.90	Christmas Tree
8350	12/23/2020	Claims	12	78490	Les Schwab Tire Center - CP	3,577.26	Snow Tires; Snow Tires; Winter Changeover; Winter Changeover; Snow Tires; Snow Tires
8351	12/23/2020	Claims	12	78491	Mike's 2-Way Radio Service	81.53	Repair
8352	12/23/2020	Claims	12	78492	New York Store, Western Outfitters Inc.	528.13	Safety Boots- R. Reese; Safety Boots- S. Myrlie
8353	12/23/2020	Claims	12	78493	Newman Signs, Inc	533.22	Traffic Signs
8354	12/23/2020	Claims	12	78494	Norco	72.30	Safety Equipment- S. Myrlie
8355	12/23/2020	Claims	12	78495	Ponti & Wernette, PS	3,370.00	3Q/2020 & 4Q/2020 Indigent Defense
8356	12/23/2020	Claims	12	78496	RH2 Engineering, Inc.	8,959.25	2020 Comprehensive Water System Plan Update; Green Tank Consolidation Feasibility Study
8357	12/23/2020	Claims	12	78497	Randy Reese	325.00	Reimburse For Weed Spray Training; Reimbursement- 2020 Clothing Allowance
8358	12/23/2020	Claims	12	78498	Richardson Excavation, LLC	6,114.38	Drainfield & Septic- PD Gun Range
8359	12/23/2020	Claims	12	78499	Stryker Sales Corporation	56.13	Leg Restraint
8360	12/23/2020	Claims	12	78500	TIAA Commercial Finance, Inc.	233.75	Monthly Lease- Copy Machine

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12/01/2020 To: 12/31/2020

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8361	12/23/2020	Claims	12	78501	Temple Display, LTD	265.91	Additional Shipping Charges
8362	12/23/2020	Claims	12	78502	Timken Motor & Crane Service LLC	2,069.10	Electrical Work
8363	12/23/2020	Claims	12	78503	Troy E Tomaras	68.35	Reimbursement- Gun Range Project Materials
8364	12/23/2020	Claims	12	78504	Traffic Safety Supply Company	17,086.92	Message Board
8365	12/23/2020	Claims	12	78505	Tri-County Fire Association	500.00	2020 Annual Dues
8366	12/23/2020	Claims	12	78506	WA St. Auditor's Office	3,415.62	Accountability Audit
8367	12/23/2020	Claims	12	78507	WA St. Board Of Volunteer Firefighters	90.00	2020 Volunteer Firefighter's Disability Fees
8368	12/23/2020	Claims	12	78508	Walla Walla County Corrections Dept	2,377.74	October 2020 Jail Services
8369	12/23/2020	Claims	12	78509	Walla Walla Regional Water Testing Servi	270.00	Water Testing
8370	12/23/2020	Claims	12	78510	Walla Walla Union Bulletin	700.90	Call For Bids: Meadowbrook Blvd Overlay Project; Ord No. 20-025; Ord No. 20-026
8371	12/23/2020	Claims	12	E78511	Pitney Bowes Global Financial Serv. LLC.	389.43	Quarterly Postage Meter Lease
8372	12/23/2020	Claims	12	E78512	Safeguard Business Systems Inc.	873.81	Checks For Community Bank Accounts
8408	12/25/2020	Claims	12	E78513	WA St. Dept Of Revenue	18,684.95	November 2020 Excise Tax; Written From Use Tax Report
8409	12/29/2020	Claims	12	78514	Postmaster	797.56	Utility Bulk Postage- January Statements
8421	12/30/2020	Claims	12	78515	City Of College Place-General	2,281.97	Police Evidence Building
8422	12/30/2020	Claims	12	E78516	Pacific Power & Light	13,729.62	Monthly Services- December 2020
8430	12/31/2020	Claims	12	E78517	Staples Credit Plan	467.32	Keyboard/Mouse Combo- PW Shop; Office Chair & Supplies- PW Shop; Phone Chargers
8431	12/31/2020	Claims	12	E78518	Verizon Wireless	2,410.15	Monthly Services
8451	12/31/2020	Claims	12	78519	Bound Tree Medical, LLC.	112.69	EMS Supplies/PW Shop First Aid Kits
8452	12/31/2020	Claims	12	78520	Cost Less Carpet #	3,186.69	Public Works Water Tower
8453	12/31/2020	Claims	12	78521	Hays Electric, LLC	9,489.88	Pumphouse Electrical Work; Waste Treatment Plant
8454	12/31/2020	Claims	12	78522	J-U-B Engineers, Inc.	1,727.10	Flex Light Industrial Study
8455	12/31/2020	Claims	12	78523	Rexel USA, Inc.	249.77	Exterior Soffett Lights- City Hall
8456	12/31/2020	Claims	12	78524	RH2 Engineering, Inc.	28,260.67	Water System Consolidation And Well #2 Relocation- Phase 1 Well Location & Connection To CCF; Water Tank Seismic Retrofit Funding; Water System Consolidation And Well No 2 Relocation - PH 3 Well 2 Rel
8457	12/31/2020	Claims	12	78525	Snap On Tools - Dan's Tool Truck	58.15	Supplies
8458	12/31/2020	Claims	12	78526	Stateline Chiropractic Clinic	125.00	CDL Physical Exam- 2020 R. Chamberlain
8459	12/31/2020	Claims	12	78527	Tampa Enterprises, LLC	26.13	Maintenance
8460	12/31/2020	Claims	12	78528	USA Blue Book (Cust #480684)	478.25	Supplies
8461	12/31/2020	Claims	12	78529	WA St. Dept Of Transportation - SCR	80.26	Signal Maintenance
8462	12/31/2020	Claims	12	78530	Walla Walla City of	809.95	Landfill Charges, Cust 09211; Landfill Charges, Cust 09211; Landfill Charges, Cust 09211; Landfill Charges, Cust 09211; Landfill Charges, Cust 09211
8463	12/31/2020	Claims	12	78531	Walla Walla Community College	1,320.00	Fire Recruit School
8464	12/31/2020	Claims	12	78532	Walla Walla County Corrections Dept	3,732.96	November 2020 Jail Services
8465	12/31/2020	Claims	12	78533	Walla Walla Union Bulletin	134.30	Application- Curnuck- Lot Short Plat

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8466	12/31/2020	Claims	12	78534	Walt's Plumbing & Septic Tank Service LL	68.00	Gun Range Restroom-November 2020
8467	12/31/2020	Claims	12	78535	Washington Cities Insurance Authority	75.00	No-Show Training Invoice
8550	12/31/2020	Claims	12	78536	Banner Bank Credit Cards	13,326.18	9343- CH; 9384-CH; 9467-PD; 9475-PD; 9483-PW; 3647-CH; 9040-PD; 9965-FD; 5994-FD; 5296- CD/FAC
8081	12/10/2020	Claims	12	104718	Abadan Tri-Cities	380.97	Copy Machine Maintenance
8082	12/10/2020	Claims	12	104719	Above The Line Cleaning LLC	1,412.00	Cleaning- Annex- November 2020; Cleaning- City Hall- November 2020
8083	12/10/2020	Claims	12	104720	Anderson-Perry & Associates, Inc.	19,912.44	Lamperti Street Overlay- Pmt 5 (Final); Meadowbrook Blvd Overlay Project Pmt 2; 10th Street Improvements- Pmt 5
8084	12/10/2020	Claims	12	104721	M Wade Antle	100.00	2020 Clothing Allowance Reimbursement
8085	12/10/2020	Claims	12	104722	Blue Mountain Humane Society	833.34	November 2020 Animal Services
8086	12/10/2020	Claims	12	104723	CBS Reporting Inc	61.00	Pre-Employment Check
8087	12/10/2020	Claims	12	104724	Cascade Natural Gas Corporation	1,529.18	Monthly Services- December 2020; Monthly Services- December 2020; Monthly Services- December 2020; Monthly Services- December 2020; Monthly Services- December 2020
8088	12/10/2020	Claims	12	104725	Randy Chamberlain	175.00	2020 Clothing Allowance Reimbursement; Weed/Pest Control Training Reimbursement
8089	12/10/2020	Claims	12	104726	Chemsearch	271.75	Contract Water Treatment Program- FD Tower
8090	12/10/2020	Claims	12	104727	College Place High School	160.00	2021 Yearbook Business Advertising
8091	12/10/2020	Claims	12	104728	College Place School District	1,152.63	Refund
8092	12/10/2020	Claims	12	104729	Columbia Rural Electric	729.70	Monthly Services
8093	12/10/2020	Claims	12	104730	Correct Equipment Inc.	3,292.74	Chlorine
8094	12/10/2020	Claims	12	104731	Cost Less Carpet #	1,982.92	Water Tower Flooring; Water Tower Flooring
8095	12/10/2020	Claims	12	104732	Culwell, Rea Lynn	13,258.33	COVID-19 November 2020; Attorney Services- October 2020
8096	12/10/2020	Claims	12	104733	Dash Medical Gloves, Inc.	430.24	Nitrile Exam Gloves
8097	12/10/2020	Claims	12	104734	Dave's Diesel Technology Corporation	84.33	Part
8098	12/10/2020	Claims	12	104735	Ferguson Enterprises, Inc.	3,634.88	Supplies
8099	12/10/2020	Claims	12	104736	GNAT Enterprises	160.00	Transportation Service- D. Lepiane; Transportation Services- D. Lepiane
8100	12/10/2020	Claims	12	104737	Galls, Inc.	3,259.41	Lite Carrier Ballistic Vest; Lite Carrier Ballistic Vests
8101	12/10/2020	Claims	12	104738	Grainger, Inc.	373.47	Wall Mount Key Box
8102	12/10/2020	Claims	12	104739	Graphic Apparel	2,642.09	Sweatshirts- FD; Sweatshirts-FD
8103	12/10/2020	Claims	12	104740	Home Depot Credit Services	2,045.06	
8104	12/10/2020	Claims	12	104741	IBS Inc.	55.17	Supplies
8105	12/10/2020	Claims	12	104742	InterMountain Education Service District	597.80	Samsung Monitors
8106	12/10/2020	Claims	12	104743	J-U-B Engineers, Inc.	67,958.15	On- Call Engineering Services; WWTP Design
8107	12/10/2020	Claims	12	104744	KIE Supply Corporation	36.38	Supplies; Supplies; Supplies
8108	12/10/2020	Claims	12	104745	L N Curtis & Sons	11,469.28	Turnouts; Turnouts; Supplies; Supplies

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8109	12/10/2020	Claims	12	104746	Les Schwab Tire Center - CP	3,742.44	Winter Changeover; Tires & Alignment; Winter Changeover; Winter Changeover; Winter Changeover; Snow Tires; Snow Tires; Snow Tires; Suspension Check & Alignment
8110	12/10/2020	Claims	12	104747	Municipal Code Corporation	275.00	Administrative Support Fee- 12/1/2020-11/30/2021
8111	12/10/2020	Claims	12	104748	Napa Of Walla Walla	923.01	Shop Supplies
8112	12/10/2020	Claims	12	104749	Natural Selection Farms, Inc.	8,345.40	Biosolids Disposal
8113	12/10/2020	Claims	12	104750	One Call Concepts Inc.	22.47	Utility Notifications- November 2020
8114	12/10/2020	Claims	12	104751	Outwest Printing	334.68	Fold/Stuff Utility Statements For December 2020
8115	12/10/2020	Claims	12	104752	Pacific Office Automation	125.90	Copy Machine Maintenance
8116	12/10/2020	Claims	12	104753	Pape Machinery, Inc.	837.82	Repair; CREDIT MEMO :Overpmt- Inv12346633
8117	12/10/2020	Claims	12	104754	Pepsi Cola Bottling of Walla Walla	174.25	Water- PW; Water-PW; Water-PD; Water-PD; Water- City Hall; Water- City Hall; Water- Annex; Water- Annex
8118	12/10/2020	Claims	12	104755	Rexel USA, Inc.	133.34	Electrical
8119	12/10/2020	Claims	12	104756	Port Of Walla Walla	1,200.00	State Representation- November 2020
8120	12/10/2020	Claims	12	104757	Precision Garage Doors	141.31	PD Gate Keyless Entry
8121	12/10/2020	Claims	12	104758	Quality Petroleum Products, Inc.	4,454.36	Fuel; Fuel; Fuel; Fuel
8122	12/10/2020	Claims	12	104759	RH2 Engineering, Inc.	4,396.56	Water Tank Seismic Retrofit Funding
8123	12/10/2020	Claims	12	104760	SafeBuilt Washington, LLC	150.00	Plan Review- PD Evidence Building
8124	12/10/2020	Claims	12	104761	Smarsh Inc.	2,065.30	Pro Archive Onboarding- Mobile & Quickstart
8125	12/10/2020	Claims	12	104762	Snap On Tools - Dan's Tool Truck	85.60	Supplies
8126	12/10/2020	Claims	12	104763	Stateline Chiropractic Clinic	125.00	CDL Physical Exam- 2019 R. Chamberlain
8127	12/10/2020	Claims	12	104764	Systems Design West, LLC	1,707.95	Ambulance Billing Services- October 2020
8128	12/10/2020	Claims	12	104765	T & S Modular LLC	19,339.69	PD Mobile Office Trailer Relocate
8129	12/10/2020	Claims	12	104766	TD&H Engineering	1,079.75	Deficiencies Analysis For Autumn Meadows Subdivision
8130	12/10/2020	Claims	12	104767	Telare' Law, PLLC	746.00	November 2020 Legal Services- Hourly
8131	12/10/2020	Claims	12	104768	WA St. Consolidated Tech. Services	285.00	PD VPN Monthly Services- November 2020
8132	12/10/2020	Claims	12	104769	WA St. Dept Of Labor & Industries	228.60	Boiler/Pressure Vessel Certification Fees
8133	12/10/2020	Claims	12	104770	WA St. Dept Of Natural Resources	10,651.84	Fire Cache Supplies- Portable Radios
8134	12/10/2020	Claims	12	104771	WA St. Dept Of Transportation - SCR	68.72	Signal Maintenance
8135	12/10/2020	Claims	12	104772	Walla Walla Environmental, Inc	130.44	Defense-X Hand Sanitizer
8136	12/10/2020	Claims	12	104773	Walla Walla Union Bulletin	1,001.53	Ordinance No. 20-017; Sanitary Sewer LS #7- Ad To Bid; Ordinance No. 20-018; Ordinance No. 20-019; Ordinance No. 20-020; Ordinance No. 20-022; Ordinance No. 20-021; Ordinance No. 20-023; Ordinance No.

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8137	12/10/2020	Claims	12	104774	Walt's Plumbing & Septic Tank Service LL	136.00	Gun Range Restroom- October 2020; Gun Range Restroom-September 2020
8138	12/10/2020	Claims	12	104775	Daniel I Watkins	34.99	Equipment Allowance Reimbursement - D.Watkins
8139	12/10/2020	Claims	12	104776	Webcheck, Inc	183.70	November 2020 Webcheck Services
8140	12/10/2020	Claims	12	104777	The Wesley Group	450.00	Labor Relations- PD
8141	12/10/2020	Claims	12	104778	Western States Equipment Co.	233.05	Part; Credit Memo- INV001477289 Pd 11/25/2020; Parts
8154	12/11/2020	Claims	12	104779	Norman C Boyd Trust *	66.55	1004 SW Puff Ln
8155	12/11/2020	Claims	12	104780	Miguel Colin Jr	314.35	26 SE 6th St
8156	12/11/2020	Claims	12	104781	Charles & Jennifer Detwiler *	68.86	2824 Winona Ln
8157	12/11/2020	Claims	12	104782	Robert & Kimberle Doepker #	140.88	1014 SW Grandview St
8158	12/11/2020	Claims	12	104783	Jake Haertling #	101.96	815 NE C St
8159	12/11/2020	Claims	12	104784	Ocwen Financial Services #	61.18	354 NE Cargill Lp
8160	12/11/2020	Claims	12	104785	Christopher Price	251.34	201 SE Mountain View Dr
8161	12/11/2020	Claims	12	104786	David Quezada-Pereda	206.30	354 SW Homestead Ave
8162	12/11/2020	Claims	12	104787	James & Sandra Rogers	184.63	704 SE Mockingbird Dr
8163	12/11/2020	Claims	12	104788	Matthew & Tiffany Rogers	1,505.53	204 SE12th St #1-8
8164	12/11/2020	Claims	12	104789	Dmitriy Romadin	235.50	819 SE Sentry Dr
8165	12/11/2020	Claims	12	104790	Wes Romine	244.64	1121 SW Virginia St
8166	12/11/2020	Claims	12	104791	Kathy Sinden ^	61.69	532 NE Troutdale Ave
8152	12/11/2020	Claims	12	E104792	Edmund & Allegra Gienger	397.32	27 NE Tremont Dr
8153	12/11/2020	Claims	12	E104793	Steve G & Suzann Rose	420.54	521 SE Date Ave
7995	12/04/2020	Claims	14	1943	Dylan E Schmick	241.00	WACJTC Patrol Tactics Instuctor Course- Seattle, WA & Tactical De-Escalation Techniques- Spokane, WA
8551	12/08/2020	Claims	15	EFT	Navia Benefit Solutions	100.00	FSA Participation Fees 11/1-11/30/20
8554	12/02/2020	Claims	15	EFT	Navia Benefit Solutions	29.79	Health Care FSA Disbursement- Wk Ending 11/30/2020
8555	12/08/2020	Claims	15	EFT	Navia Benefit Solutions	294.60	Health Care FSA Disbursement- Wk Ending 12/4/2020
8556	12/09/2020	Claims	15	EFT	Navia Benefit Solutions	31.01	Health Care FSA Disbursement- 12/7/2020
8557	12/15/2020	Claims	15	EFT	Navia Benefit Solutions	150.00	Health Care FSA Disbursement- Wk Ending 12/11/2020
8558	12/22/2020	Claims	15	EFT	Navia Benefit Solutions	260.33	Health Care FSA Disbursement- Wk Ending 12/18/2020
8559	12/30/2020	Claims	15	EFT	Navia Benefit Solutions	41.44	Health Care FSA Disbursement- Wk Ending 12/28/2020
8630	12/31/2020	Claims	28	EFT	Home Depot Credit Services	2,390.40	
8631	12/31/2020	Claims	28	EFT	Quill Corporation	609.65	PD-Supplies; Office Supplies; CH Office Supplies; Supplies; Supplies-PD; Supplies-PD
8641	12/31/2020	Claims	28	EFT	WA St. Dept Of Licensing	90.90	4Q/2020 Dyed Diesel Fuel User Tax
8585	12/31/2020	Claims	28	79002	123 Printing	439.96	Business Cards- D. Winter FD; Business Cards- E. Adams PD; Business Cards- Community Development; PD Property Report Books
8586	12/31/2020	Claims	28	79003	A WorkSAFE Service, Inc.	55.00	Pre-Employment Drug Test
8587	12/31/2020	Claims	28	79004	Blue Mountain Humane Society	833.34	December 2020 Animal Services
8588	12/31/2020	Claims	28	79005	Bound Tree Medical, LLC.	247.41	EMS Supplies
8589	12/31/2020	Claims	28	79006	Builders FirstSource, Inc	4,024.55	Gun Range Building Deck & ADA Ramp
8590	12/31/2020	Claims	28	79007	CBS Reporting Inc	135.50	Pre-Employment Check- PD
8591	12/31/2020	Claims	28	79008	CI Shred	89.24	City Hall & PD Bins
8592	12/31/2020	Claims	28	79009	Cascade Fire Equipment Company	3,504.36	Annual Turnout Purchase

CHECK REGISTER

City Of College Place — Time: 16:20:08 Date: 01/25/2021

12/01/2020 To: 12/31/2020

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8593	12/31/2020	Claims	28	79010	Central Manufacturing, Inc	387.20	Cold Mix
8594	12/31/2020	Claims	28	79011	Chemsearch	271.75	Contract Water Treatment Program- FD Tower
8595	12/31/2020	Claims	28	79012	College Place Heating &	562.20	Thermostat In J. Rickard's Office
8596	12/31/2020	Claims	28	79013	Corwin Ford - Tri Cities	198.45	Parts; Part; Part
8597	12/31/2020	Claims	28	79014	Culwell, Rea Lynn	8,368.33	November 2020
8598	12/31/2020	Claims	28	79015	Michael Denny	2,750.00	History Of College Place Book- Final Pmt
8599	12/31/2020	Claims	28	79016	G.R. Dohrn and Associates	22,812.50	Development Code Revisions
8600	12/31/2020	Claims	28	79017	GNAT Enterprises	160.00	Transportation Service- D. Lepiane; Transportation Service- D. Lepiane
8601	12/31/2020	Claims	28	79018	Grainger, Inc.	86.52	Supplies
8602	12/31/2020	Claims	28	79019	Graphic Apparel	95.26	Safety Vest & Embroidery- A. Edison
8603	12/31/2020	Claims	28	79020	J-U-B Engineers, Inc.	1,296.00	On-Call Engineering Services
8604	12/31/2020	Claims	28	79021	Larry M. Johnson	800.00	Background Investigations For PD
8605	12/31/2020	Claims	28	79022	Kenneth Cole Counseling, PS	600.00	PD Psych Eval
8606	12/31/2020	Claims	28	79023	L N Curtis & Sons	2,020.70	Annual Turnout Replacement
8607	12/31/2020	Claims	28	79024	Les Schwab Tire Center - CP	3,465.80	Snow Tires; Tires
8608	12/31/2020	Claims	28	79025	Locati, Devin C.	2,646.84	Water Tower Flooring; Water Tower Flooring
8609	12/31/2020	Claims	28	79026	OXARC Inc	162.59	Fire Extinguisher Annual Maintenance/Certification
8610	12/31/2020	Claims	28	79027	One Call Concepts Inc.	23.54	Utility Notifications- December 2020
8611	12/31/2020	Claims	28	79028	Owen Equipment Company	645.77	Part
8612	12/31/2020	Claims	28	79029	Rexel USA, Inc.	503.23	Supplies; Supplies; Supplies; Supplies; Supplies; Supplies
8613	12/31/2020	Claims	28	79030	Public Safety Testing, Inc	131.00	Subscription Fees- 4th QTR 2020
8614	12/31/2020	Claims	28	79031	Safeguard Business Systems Inc.	130.92	AP Checks For Community Bank
8615	12/31/2020	Claims	28	79032	Smith Brothers Industries, LLC	543.50	Landscape Irrigation At Gospel Outreach
8616	12/31/2020	Claims	28	79033	Sun Rental Center	3,417.26	Jumping Jack- Bomag Wacker
8617	12/31/2020	Claims	28	79034	TD&H Engineering	2,913.95	Deficiencies Analysis For Autumn Meadows Subdivision; Deficiencies Analysis For Autumn Meadows Subdivision
8618	12/31/2020	Claims	28	79035	TMG Services Inc.	128.37	Parts
8619	12/31/2020	Claims	28	79036	Telare' Law, PLLC	965.25	December 2020 Legal Services- Hourly
8620	12/31/2020	Claims	28	79037	Town & Country Tree Service	1,902.25	Tree Removal- 205 SW 12th
8621	12/31/2020	Claims	28	79038	Office Of WA St. Treasurer (Bldg. Code Fees)	366.50	4th Quarter 2020 Building Code Fees
8622	12/31/2020	Claims	28	79039	WA St. Treasurer	376.77	10% Of Forfeited Property- 2020
8623	12/31/2020	Claims	28	79040	Walla Walla City of	500.00	1/6th Share WSP ACESS User Fees- 4Q/2020
8624	12/31/2020	Claims	28	79041	Walla Walla County	387.89	12/31/2020 Liquor Profits, TRN8468: TR Rec 71897
8625	12/31/2020	Claims	28	79042	Webcheck, Inc	183.70	December 2020 Webcheck Services
8626	12/31/2020	Claims	28	79043	The Wesley Group	150.00	Labor Relations- PD
8627	12/31/2020	Claims	28	79044	Western States Equipment Co.	89.42	Parts
8632	12/31/2020	Claims	28	79057	City Of College Place	89.60	Replenish Petty Cash Drawer #1
8633	12/31/2020	Claims	28	79058	CHS Primeland	67.76	Fuel-PD; Fuel-PD
8634	12/31/2020	Claims	28	79059	Alexander V. Dudenkov	952.00	Window Cleaning- CIty Hall; Window Cleaning- PD
8635	12/31/2020	Claims	28	79060	Napa Of Walla Walla	2,972.13	Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies; Shop Tool; Shop Supplies; Shop Supplies; Shop Supplies
8636	12/31/2020	Claims	28	79061	Quality Petroleum Products, Inc.	5,431.51	Fuel; Fuel; Fuel; Fuel

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8637	12/31/2020	Claims	28	79062	S & K Mountain Construction	61,836.53	CPPD Evidence Building-Pmt #1- December 2020
8638	12/31/2020	Claims	28	79063	WA St. Consolidated Tech. Services	285.00	PD VPN Monthly Services- December 2020
8639	12/31/2020	Claims	28	79064	WA St. Patrol, Accounts Receivable	13.25	Background Checks- December 2020
8640	12/31/2020	Claims	28	79065	Walla Walla City of	151.06	Landfill Charges, Cust 09211; Landfill Charges, Cust 09211; Landfill Charges, Cust 09211; Landfill Charges, Cust 09211
8643	12/31/2020	Claims	28	79066	Banner Bank Credit Cards	2,824.06	5296-CD/FAC; 9040-PD; 9343-CH; 9384-CH; 9400-PD; 9475-PD; 9418-CH
8644	12/31/2020	Claims	28	79067	Jeffery B. Adams	250.00	3rd & 4th Qtr 2020- Interpretation & Translation
8645	12/31/2020	Claims	28	79068	Car Wash Partners, Inc.	350.00	Monthly Patrol Car Wash
8646	12/31/2020	Claims	28	79069	Collection Bureau of Walla Walla, Inc	130.69	Collection Fees
8647	12/31/2020	Claims	28	79070	Culwell, Rea Lynn	14,180.83	Attorney Services-December 2020; Attorney Services- March 2020 Hourly Billing; Attorney Services- February 2020 Hourly Billing
8648	12/31/2020	Claims	28	79071	DN Transportation Engineers & Planners	7,500.00	College Ave Traffic Assessment; SE 3rd Street One Way Parking Evaluation
8649	12/31/2020	Claims	28	79072	J-U-B Engineers, Inc.	123,248.38	College Place- SW Sewer Collection System; Regional Stormwater Plan; Engineering On-Call Services 11/29-12/31/2020; WWTP Design; Hazardous Pipeline GIS; Engineering On-Call Services 11/29-12/31/2020
8650	12/31/2020	Claims	28	79073	D. Edward Kontz Jr Architect	1,160.00	Architerctual Services- Evidence Processing Facility For PD
8651	12/31/2020	Claims	28	79074	Lightfoot's Inc.	141.58	Tow Vehicle To PD- Investigation; Tow Vehicle To PD- Evidence
8652	12/31/2020	Claims	28	79075	Providence St Mary Occupational Health	114.00	Pre-Employment Physical
8653	12/31/2020	Claims	28	79076	RH2 Engineering, Inc.	30,334.53	Water System Consolidation And Well No 2 Relocation - PH 3 Well 2 Relocation; 2020 Comprehensive Water System Plan Update; Water System Consolidation And Well #2 Relocation- Phase 1 Well Location & Co
8654	12/31/2020	Claims	28	79077	Ringold Embroidery	237.66	Polos
8655	12/31/2020	Claims	28	79078	Rosenberg Law Office	835.00	Indigent Defense Services- June 2020; Indigent Defense Services- July 2020; Indigent Defense Services- September 2020
8656	12/31/2020	Claims	28	79079	TD&H Engineering	6,242.00	Deficiencies Analysis For Autumn Meadows Subdivision
8657	12/31/2020	Claims	28	79080	WA St. Auditor's Office	9,913.22	Accountability Audit No. 50475

025 Miscellaneous	17.00
080 Non-Revenues	1,152.63
511 Legislative	4,338.12
512 Municipal Court	5,251.66
513 Executive	16,261.46
514 Finance & Administration	14,175.12

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		515 Legal			31,783.74	
		516 Personnel			8,722.20	
		517 Employee Benefit Program			100.00	
		519 Other General Gov Services			11,915.25	
		520 City Clerk/Records			10,599.46	
		521 Law Enforcement			161,181.89	
		522 Fire Control			69,663.00	
		523 Detention & Correction			6,110.70	
		524 Building Inspection			8,356.68	
		526 Emergency Medical Services			32,304.12	
		531 Stormwater			13,500.00	
		558 Planning/Community Development			42,022.08	
		567 Alcohol & Drug Treatment/WW County			387.89	
		573 Spectator & Community Events			1,750.44	
		576 Parks & Recreation			9,439.89	
		589 Non-Expenditures			11,268.23	
	001 Current Expense Fund				460,301.56	
		025 Miscellaneous			261.52	
		518 Data Processing Services			71,537.76	
	012 Technology Reserve Fund				71,799.28	
		517 Employee Benefit Program			1,222.50	
	061 Employee Benefit Reserve Fund				1,222.50	
		542 Road & Street Maintenance			44,507.86	
		543 Road & Street General Admin.			5,362.90	
		544 Engineering			12,143.04	
	100 Street Fund				62,013.80	
		521 Law Enforcement			1,175.64	
	120 Criminal Justice Fund				1,175.64	
		557 Economic Development			522.00	
	130 Hotel/Motel Tax				522.00	
		594 Capital Improvements			5,464.00	
	306 Capital Improvement Fund (REET 2)				5,464.00	
		542 Road & Street Maintenance			12,013.94	
	311 Street Improvement Fund				12,013.94	
		519 Other General Gov Services			92,422.22	
	315 Facility Maintenance Reserve Fund (CE)				92,422.22	
		522 Fire Control			67,523.84	
		526 Emergency Medical Services			1,401.28	
	320 Equipment Reserve Fund				68,925.12	
		006 Charges For Goods & Services			790.85	
		105 State Grants			1,491.31	
		515 Legal			180.00	
		534 Water Utilities			119,808.24	
	400 Water Fund				122,270.40	
		006 Charges For Goods & Services			2,380.28	
		019 Physical Environment			10.74	
		535 Wastewater Utilities			193,974.92	
	401 Wastewater Fund				196,365.94	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			006 Charges For Goods & Services			561.92	
			019 Physical Environment			3.58	
			515 Legal			2,925.00	
			531 Stormwater			19,428.75	
		402 Stormwater Fund				22,919.25	
			531 Stormwater			8,228.75	
		403 Stormwater Capital Reserve Fund				8,228.75	
			534 Water Utilities			37,020.62	
		410 Water Capital Reserve Fund				37,020.62	
			535 Wastewater Utilities			173,882.24	
		411 Wastewater Capital Reserve Fund				173,882.24	
			006 Charges For Goods & Services			189.76	
		412 Wastewater Debt Service Fund				189.76	
			006 Charges For Goods & Services			324.14	
		413 Water Capital Improvement Reserve Fund				324.14	
			591 Interest & Debt Service			338,400.00	
		425 Water Revenue Bond Fund				338,400.00	
			534 Water Utilities			28,409.63	
		431 Water System Construction Fund				28,409.63	
			548 Equipment Rental & Replacement			42,420.88	
		500 Equipment Rental & Replacement				42,420.88	
			589 Non-Expenditures			807.17	
		625 Flexible Benefits Plan Fund				807.17	

		Claims:	1,339,409.04
* Transaction Has Mixed Revenue And Expense Accounts	1,747,098.84	Payroll:	407,689.80

WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

City Administrator: DocuSigned by: [signature] CC49F05EFDAA47C... Finance Director: DocuSigned by: Brian Carleton 1BF8E88CB427474...

WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this _________ day of ____________________,2021.

X______________________________ X______________________________ X______________________________
Councilmember Councilmember Councilmember

TREASURERS REPORT
Fund Totals

City Of College Place — Time: 15:54:20 Date: 01/25/2021

12/01/2020 To: 12/31/2020 —

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	2,319,514.31	698,096.08	861,132.16	2,156,478.23	111,251.86	6,465.59	-6,231.09	2,267,964.59
005 Current Expense Reserve Fund	303,459.67	112.58	1.86	303,570.39	0.00	0.00	0.00	303,570.39
012 Technology Reserve Fund	209,102.88	47,077.58	47,314.06	208,866.40	50,926.42	0.00	0.00	259,792.82
061 Employee Benefit Reserve Fund	244,842.44	75,090.83	1,224.00	318,709.27	160.00	0.00	0.00	318,869.27
100 Street Fund	332,806.76	22,086.76	49,534.08	305,359.44	14,401.74	0.00	-75.00	319,686.18
120 Criminal Justice Fund	16,602.56	6.15	1,175.74	15,432.97	0.00	44.01	0.00	15,476.98
121 Forfeited Proceeds Fund	2,059.73	0.77	0.01	2,060.49	0.00	0.00	0.00	2,060.49
130 Hotel/Motel Tax	25,514.15	1,033.72	522.16	26,025.71	0.00	0.00	0.00	26,025.71
201 ULTGO Bond Fund	14,887.51	0.43		14,887.94	0.00	0.00	0.00	14,887.94
235 Commercial Drive Bond Debt Service Fund	143,591.24	11.91	0.33	143,602.82	0.00	0.00	0.00	143,602.82
301 Street Capital Contribution Fund	16,057.32	-99,999.58	-100,000.00	16,057.74	0.00	0.00	0.00	16,057.74
305 Capital Improvement Fund (REET)	312,007.51	11,245.94	1.91	323,251.54	0.00	0.00	0.00	323,251.54
306 Capital Improvement Fund (REET 2)	577,714.86	11,344.51	5,467.55	583,591.82	5,464.00	0.00	0.00	589,055.82
309 CDBG Projects Fund	0.04	0.01		0.05	0.00	0.00	0.00	0.05
311 Street Improvement Fund	507,603.99	-99,811.69	12,017.05	395,775.25	0.00	0.00	0.00	395,775.25
315 Facility Maintenance Reserve Fund (CE)	107,105.95	161,845.73	36,285.07	232,666.61	69,796.78	0.00	0.00	302,463.39
320 Equipment Reserve Fund	255,930.37	62,619.95	53,469.54	265,080.78	0.00	0.00	0.00	265,080.78
330 Economic Development Fund	576,889.98	201.40		577,091.38	0.00	0.00	0.00	577,091.38
340 Economic Development Reserve Fund	64.86	0.00		64.86	0.00	0.00	0.00	64.86
400 Water Fund	680,732.63	116,506.54	334,664.05	462,575.12	29,486.04	0.00	-11,657.91	480,403.25
401 Wastewater Fund	2,119,793.92	218,567.07	547,296.90	1,791,064.09	53,958.43	0.00	-19,650.84	1,825,371.68
402 Stormwater Fund	394,270.06	54,769.39	80,276.60	368,762.85	3,965.27	0.00	-3,439.45	369,288.67
403 Stormwater Capital Reserve Fund	324,793.64	52,181.88	8,228.75	368,746.77	0.00	0.00	0.00	368,746.77
410 Water Capital Reserve Fund	1,154,018.92	243,968.94	37,025.09	1,360,962.77	37,020.62	0.00	0.00	1,397,983.39
411 Wastewater Capital Reserve Fund	226,191.83	633,269.91	173,883.63	685,578.11	106,195.46	0.00	0.00	791,773.57
412 Wastewater Debt Service Fund	701,473.85	46,030.83	280,687.61	466,817.07	277.31	0.00	-4,402.47	462,691.91
413 Water Capital Improvement Reserve Fund	1,111,231.98	75,574.91	2.54	1,186,804.35	449.74	0.00	-6,615.24	1,180,638.85
425 Water Revenue Bond Fund	384,688.01	292,113.91	338,400.88	338,401.04	0.00	0.00	0.00	338,401.04
426 Water Bond Reserve Fund	435,879.04	36.15	292,083.00	143,832.19	0.00	0.00	0.00	143,832.19
431 Water System Construction Fund	1,161,024.82	430.72	28,416.75	1,133,038.79	28,409.63	0.00	0.00	1,161,448.42
500 Equipment Rental & Replacement	145,560.26	87,704.09	42,327.34	190,937.01	13,761.86	0.00	-4,629.88	200,068.99
625 Flexible Benefits Plan Fund	9,602.97	1,224.31	807.17	10,020.11	0.00	0.00	0.00	10,020.11
	14,815,018.06	2,713,341.73	3,132,245.83	**14,396,113.96**	525,525.16	6,509.60	-56,701.88	**14,871,446.84**

TREASURERS REPORT
Account Totals

City Of College Place — Time: 15:54:20 Date: 01/25/2021

12/01/2020 To: 12/31/2020 —

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2	2 Petty Cash	1,150.00	0.00	0.00	1,150.00	0.00	0.00	1,150.00
12	12 Banner #2526 Gen Acct	1,599,459.69	2,790,908.12	2,058,673.57	2,331,694.24	-22,004.44	190,310.20	2,500,000.00
14	14 Banner #2221 Travel Adv	4,000.00	241.00	241.00	4,000.00	0.00	0.00	4,000.00
15	15 Banner #2025 Flex Spend	9,500.28	1,324.30	907.17	9,917.41	0.00	0.00	9,917.41
16	16 Banner #2229 Public Funds A	2,363,561.71	654,378.23	1,658,896.85	1,359,043.09	0.00	0.00	1,359,043.09
17	17 Banner #2123 Dev Escrow Acc	77,783.69	0.67	0.00	77,784.36	0.00	0.00	77,784.36
19	19 Banner #7426 Pub Funds Inv	500,000.00	104.37	104.37	500,000.00	0.00	0.00	500,000.00
20	20 Banner #3515 Capital Mitiga	16,057.28	0.41	0.00	16,057.69	0.00	0.00	16,057.69
22	22 Banner #6210 Water Projects	2,001,338.29	171.70	0.00	2,001,509.99	0.00	0.00	2,001,509.99
23	23 Banner #5412 Complete Stree	500,467.27	29.68	0.00	500,496.95	0.00	0.00	500,496.95
25	25 US Bank #2494 MIA	267,514.16	5,439.79	63.00	272,890.95	0.00	0.00	272,890.95
26	26 CB #2204 CDBG Project	1,017.31	0.01	0.00	1,017.32	0.00	0.00	1,017.32
27	27 CB #2255 Farm Market	1,704.69	0.01	0.00	1,704.70	0.00	0.00	1,704.70
28	28 CB #2158 Public Funds Check	101,914.34	190,413.29	599,354.75	-307,027.12	-34,697.44	341,724.56	0.00
29	29 CB #2263 Travel Adv	1,017.31	0.01	0.00	1,017.32	0.00	0.00	1,017.32
30	30 CB #2166 Flex Spend	1,017.31	0.01	0.00	1,017.32	0.00	0.00	1,017.32
31	31 CB #2220 Public Funds Acct	735,862.46	257,819.83	0.00	993,682.29	0.00	0.00	993,682.29
32	32 CB #2174 Dev Escrow Acct	1,017.31	0.01	0.00	1,017.32	0.00	0.00	1,017.32
33	33 CB #2298 Pub Funds Inv	1,017.31	0.01	0.00	1,017.32	0.00	0.00	1,017.32
34	34 CB #2182 Capital Mitigation	1,017.34	0.01	0.00	1,017.35	0.00	0.00	1,017.35
35	35 CB #2271 Projects	1,017.31	0.01	0.00	1,017.32	0.00	0.00	1,017.32
36	36 CB #2247 Complete Streets M	1,017.31	0.01	0.00	1,017.32	0.00	0.00	1,017.32
	Total Cash:	8,188,452.37	3,900,831.48	4,318,240.71	7,771,043.14	-56,701.88	532,034.76	**8,246,376.02**

Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
4	Acct#00410 LGIP	2,353,529.87	322.72	10.83	2,353,841.76	0.00	0.00	2,353,841.76
24	24 US Bank #0609 Safekeeping I	4,273,035.82	3,630.74	5,437.50	4,271,229.06	0.00	0.00	4,271,229.06
	Total Investments:	6,626,565.69	3,953.46	5,448.33	6,625,070.82	0.00	0.00	**6,625,070.82**
		14,815,018.06	3,904,784.94	4,323,689.04	14,396,113.96	-56,701.88	532,034.76	**14,871,446.84**

TREASURERS REPORT
Fund Investments By Account

City Of College Place

12/01/2020 To: 12/31/2020

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
235 000 Commercial Drive Bond Debt Service Fund	71,451.28		9.80	9.80	0.33	71,460.75
410 000 Water Equipment Reserve Fund	971,756.96		133.25	133.25	4.47	971,885.74
412 000 Wastewater Debt Service Fund	349,054.73		47.86	47.86	1.61	349,100.98
413 000 Water Capital Reserve Fund	552,951.16		75.82	75.82	2.54	553,024.44
425 000 Water & Sewer Revenue Bond Fund	191,421.49	100,000.00	26.25	100,026.25	0.88	291,446.86
426 000 2007 Water/Sewer Bond Reserve Fund	216,894.25		29.74	29.74	100,001.00	116,922.99
4 - Acct#00410 LGIP	2,353,529.87	100,000.00	322.72	100,322.72	100,010.83	**2,353,841.76**
001 000 Current Expense Fund	965,396.18		820.28	820.28	1,228.48	964,987.98
005 000 Current Expense Reserve Fund	126,301.79		107.32	107.32	160.72	126,248.39
012 000 Technology Reserve Fund	87,029.91		73.95	73.95	110.75	86,993.11
061 000 Employee Benefit Reserve Fund	101,904.94		86.59	86.59	129.68	101,861.85
100 000 Street Fund	138,516.23		117.69	117.69	176.26	138,457.66
120 000 Criminal Justice Fund	6,910.09		5.87	5.87	8.79	6,907.17
121 000 Forfeited Proceeds Fund	857.27		0.73	0.73	1.09	856.91
130 000 Hotel/Motel Tax	10,619.15		9.02	9.02	13.51	10,614.66
305 000 Capital Improvemnt Fund (REET)	129,859.45		110.34	110.34	165.25	129,804.54
306 000 Capital Improvement Fund (REET 2)	240,448.49		204.30	204.30	305.97	240,346.82
309 000 Myra Road Fund	0.02					0.02
311 000 Street Improvement Fund	211,267.92		179.51	179.51	268.84	211,178.59
315 000 Facility Maintenance Reserve Fund (CE)	44,578.16		37.88	37.88	56.73	44,559.31
320 000 Equipment Reserve Fund	106,519.80		90.51	90.51	135.55	106,474.76
400 000 Water Fund	283,325.13		240.74	240.74	360.54	283,205.33
401 000 Wastewater Fund	882,271.32		749.65	749.65	1,122.70	881,898.27
402 000 Stormwater Fund	164,097.63		139.43	139.43	208.82	164,028.24
403 000 Stormwater Capital Reserve Fund	135,181.12		114.86	114.86	172.02	135,123.96
411 000 Wastewater Equip Reserve Fund	94,142.44		79.99	79.99	119.80	94,102.63
431 000 Water System Construction Fund	483,225.70		410.59	410.59	614.91	483,021.38

TREASURERS REPORT

Fund Investments By Account

City Of College Place

12/01/2020 To: 12/31/2020

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
500 000 Equipment Rental & Replacement	60,583.08		51.49	51.49	77.09	60,557.48
24 - 24 US Bank #0609 Safekee	4,273,035.82	0.00	3,630.74	3,630.74	5,437.50	**4,271,229.06**
	6,626,565.69	100,000.00	3,953.46	103,953.46	105,448.33	**6,625,070.82**

TREASURERS REPORT
Fund Investment Totals

City Of College Place

Time: 15:54:20 Date: 01/25/2021

12/01/2020 To: 12/31/2020

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense Fund	965,396.18		820.28	820.28	1,228.48	964,987.98	1,191,490.25
005 Current Expense Reserve Fund	126,301.79		107.32	107.32	160.72	126,248.39	177,322.00
012 Technology Reserve Fund	87,029.91		73.95	73.95	110.75	86,993.11	121,873.29
061 Employee Benefit Reserve Fund	101,904.94		86.59	86.59	129.68	101,861.85	216,847.42
100 Street Fund	138,516.23		117.69	117.69	176.26	138,457.66	166,901.78
120 Criminal Justice Fund	6,910.09		5.87	5.87	8.79	6,907.17	8,525.80
121 Forfeited Proceeds Fund	857.27		0.73	0.73	1.09	856.91	1,203.58
130 Hotel/Motel Tax	10,619.15		9.02	9.02	13.51	10,614.66	15,411.05
201 ULTGO Bond Fund						0.00	14,887.94
235 Commercial Drive Bond Debt Service Fund	71,451.28		9.80	9.80	0.33	71,460.75	72,142.07
301 Street Capital Contribution Fund						0.00	16,057.74
305 Capital Improvement Fund (REET)	129,859.45		110.34	110.34	165.25	129,804.54	193,447.00
306 Capital Improvement Fund (REET 2)	240,448.49		204.30	204.30	305.97	240,346.82	343,245.00
309 CDBG Projects Fund	0.02					0.02	0.03
311 Street Improvement Fund	211,267.92		179.51	179.51	268.84	211,178.59	184,596.66
315 Facility Maintenance Reserve Fund (CE)	44,578.16		37.88	37.88	56.73	44,559.31	188,107.30
320 Equipment Reserve Fund	106,519.80		90.51	90.51	135.55	106,474.76	158,606.02
330 Economic Development Fund						0.00	577,091.38
340 Economic Development Reserve Fund						0.00	64.86
400 Water Fund	283,325.13		240.74	240.74	360.54	283,205.33	179,369.79
401 Wastewater Fund	882,271.32		749.65	749.65	1,122.70	881,898.27	909,165.82
402 Stormwater Fund	164,097.63		139.43	139.43	208.82	164,028.24	204,734.61
403 Stormwater Capital Reserve Fund	135,181.12		114.86	114.86	172.02	135,123.96	233,622.81
410 Water Capital Reserve Fund	971,756.96		133.25	133.25	4.47	971,885.74	389,077.03
411 Wastewater Capital Reserve Fund	94,142.44		79.99	79.99	119.80	94,102.63	591,475.48
412 Wastewater Debt Service Fund	349,054.73		47.86	47.86	1.61	349,100.98	117,716.09
413 Water Capital Improvement Reserve Fund	552,951.16		75.82	75.82	2.54	553,024.44	633,779.91
425 Water Revenue Bond Fund	191,421.49	100,000.00	26.25	100,026.25	0.88	291,446.86	46,954.18
426 Water Bond Reserve Fund	216,894.25		29.74	29.74	100,001.00	116,922.99	26,909.20
431 Water System Construction Fund	483,225.70		410.59	410.59	614.91	483,021.38	650,017.41
500 Equipment Rental & Replacement	60,583.08		51.49	51.49	77.09	60,557.48	130,379.53
625 Flexible Benefits Plan Fund						0.00	10,020.11
	6,626,565.69	100,000.00	3,953.46	103,953.46	105,448.33	6,625,070.82	7,771,043.14

Ending fund balance (Page 1) - Investment balance = Available cash. **14,396,113.96**

CASH FLOW REPORT

City of College Place
YTD 2020

REVENUES

Fund #	Fund Name	January*	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	$2,371,972	$ 357,844	$ 461,423	$ 809,223	$ 1,255,060	$ 586,466	$ 386,071	$ 555,155	$ 425,173	$ 478,052	$ 1,290,379	$ 698,096	$9,674,914
5	Current Expense Fund Reserve	201,953	308	929	24	(3)	100,051	583	(126)	59	(369)	74	113	303,597
12	Technology Reserve Fund	280,523	372	1,080	27	(3)	47,051	471	(101)	47	(229)	46	47,078	376,361
61	Employee Benefit Reserve Fund	256,842	391	1,175	30	(3)	64	488	(105)	49	(296)	60	75,091	333,784
100	Street Fund	252,353	16,143	30,076	14,786	9,501	316,943	13,860	14,055	117,331	19,941	16,552	22,087	843,628
120	Criminal Justice Fund	17,857	26	72	3,363	(0)	4	3,600	(6)	3	3,545	4	6	28,475
121	Forfeited Proceeds Fund	2,045	3	9	0	(0)	1	4	(1)	0	(3)	1	1	2,061
130	Hotel/Motel Tax	24,773	1,222	1,559	1,771	(0)	6	50	676	1,564	1,690	1,928	1,034	36,271
201	ULTGO Bond Fund	15,168	0	98,935	0	0	0	0	0	389,015	11	12	0	503,143
202	99 South End Bond Fund	52,007	0	50,225	0	0	0	0	0	2	174,200			276,435
235	Commercial Drive Bond Debt Service Fund	143,962	110	139,822	50	31	25	21	17	16	15	12	12	284,093
301	Street Capital Contribution Fund	16,053	1	100,000	0	0	0	0	0	0	11,926	0	(100,000)	27,983
305	Capital Improvement Fund (REET)	292,605	15,414	22,273	12,781	7,928	10,900	598	15,825	9,474	7,058	14,465	11,246	420,567
306	Capital Improvement Fund (REET 2)	443,230	10,032	22,940	12,799	7,926	10,945	23,485	15,744	9,515	6,624	14,525	11,345	589,109
309	CDBG Projects Fund	-							0	0	0		0	
311	Street Improvement Fund	134,820	206	100,618	432,003	(2)	221,152	572	421,246	59,788	(1,095)	123	(99,812)	1,269,618
315	Facility Maintenance Reserve Fund (CE)	80,570	119	336	7	(1)	150,003	296	(64)	29	(122)	28	161,846	393,049
320	Equipment Reserve Fund	452,774	691	64,608	60	(6)	62,591	623	(135)	62,586	(269)	83	62,620	706,226
330	Economic Development Fund	380,766	28	12,204	29	30	277	30	30	200,280	30	29	201	593,932
340	Economic Development Reserve Fund	65												65
400	Water Fund	820,767	109,999	112,656	93,033	129,080	145,907	159,613	182,375	219,673	202,416	160,643	116,507	2,452,667
401	Wastewater Fund	1,905,097	217,054	224,477	270,910	188,303	213,838	219,794	218,874	214,160	226,822	212,249	218,567	4,330,146
402	Stormwater Fund	280,431	74,161	51,570	41,899	73,849	48,884	47,840	51,676	49,202	49,684	48,704	54,769	872,670
403	Stormwater Capital Reserve Fund	72,411	110	48,073	168,014	(4)	79,038	597	143,408	71,039	(799)	104	52,182	634,173
410	Water Capital Reserve Fund	1,810,857	2,233	41,255	1,067	815	193,943	4,153	557,566	40,303	542	365,439	243,969	3,262,143
411	Wastewater Capital Reserve Fund	1,021,116	5,558	39,575	113	(12)	38,719	4,952	3,186	35,140	(19)	7,069	633,270	1,788,667
412	Wastewater Debt Service Fund	511,629	44,634	44,036	50,133	40,372	46,673	45,514	44,643	43,152	46,021	43,870	46,031	1,006,708
413	Water Capital Improvement Reserve Fund	1,307,769	74,197	74,567	66,394	81,325	74,717	77,203	73,631	73,334	74,371	72,944	75,575	2,126,027
425	Water & Sewer Revenue Bond Fund	46,107	35	28	16	10	8	7	6	338,405	44	32	292,114	676,812
426	2007 Water/Sewer Bond Reserve Fund	434,728	331	262	153	93	76	63	53	49	45	37	36	435,927
431	Water System Construction Fund	480,070	731	402,192	73	668,321	134	413	439,454	716,689	(945)	570,576	431	3,278,139
500	Equipment Rental & Replacement	192572	582	182,151	33	155	-43,647	1,422	(78)	80,561	101	207	87,704	501,762
625	Flexible Benefits Plan Fund	9,167	1,096	1,096	1,121	1,121	1,121	1,121	1,121	1,100	1,100	1,225	1,224	21,614
		$ 14,313,057	$ 933,630	$ 2,330,223	$ 1,979,910	$ 2,463,889	$ 2,305,894	$ 993,445	$ 2,738,126	$ 3,157,741	$ 1,300,089	$ 2,821,416	$ 2,713,342	$ 38,050,763

*Does not include beginning balances totaling $ 14,459,257

CASH FLOW REPORT

City of College Place
YTD 2020

EXPENDITURES

Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	$ 530,061	$ 415,783	$ 928,045	$ 357,923	$ 354,517	$ 967,832	$ 375,817	$ 396,064	$ 1,332,742	$ 538,986	$ 459,534	$ 861,132	$ 7,518,436
5	Current Expense Reserve Fund	2	1	1	2	2	2	1	7	2	2	3	2	26
12	Technology Reserve Fund	36,537	9,107	8,417	20,641	3,831	5,745	863	19,062	16,186	21,641	(21,852)	47,314	167,495
61	Employee Benefit Reserve Fund	745	744	744	1,064	744	984	1,064	1,150	4,481	1,064	1,065	1,224	15,074
100	Street Fund	55,437	26,517	60,235	47,689	56,443	25,189	34,967	37,403	65,114	44,239	35,501	49,534	538,269
120	Criminal Justice Fund	1,064	1,044	1,026	1,154	1,016	1,009	1,212	1,052	1,028	1,177	1,084	1,176	13,042
121	Forfeited Proceeds Fund	0	0	0	0	0	0	0	0	0	0	0	0	0
130	Hotel/Motel Tax	2,000	0	0	1,567	0	0	0	1	0	154	6,000	522	10,245
201	ULTGO Bond Fund				0	96,475			4		300	391,475		488,255
202	99 South End Bond Fund				0	50,234			4		226,197			276,435
235	Commercial Drive Bond Debt Service Fund	1	0	140,484	1	0	0	0	3	0	0	0	0	140,491
301	Street Capital Contribution Fund			111,925									(100,000)	11,925
305	Capital Improvement Fund (REET)	3	1	8,273	722	25,745	16,022	28,495	10	5,740	12,301	3	2	97,316
306	Capital Improvement Fund (REET 2)	4	2	1	4	4	4	3	15	3	3	7	5,468	5,517
309	CDBG Projects Fund	-												-
311	Street Improvement Fund	1	409	209,008	302,466	15,913	63,805	8,236	14,561	231,934	2	15,491	12,017	873,843
315	Facility Maintenance Reserve Fund (CE)	2,398	5,153	13,058	22,810	25,416	8,209	4,678	13,940	12,015	8,046	8,375	36,285	160,382
320	Equipment Reserve Fund	3	2	352	99,777	155,301	1,224	54,392	14	2	2	76,605	53,470	441,145
330	Economic Development Fund								10,101			6,740		16,841
340	Economic Development Reserve Fund													-
400	Water Fund	158,747	122,464	161,564	117,810	98,426	303,120	121,326	121,392	201,126	135,212	114,199	334,664	1,990,051
401	Wastewater Fund	210,885	150,574	231,593	166,122	140,030	179,452	175,586	216,791	131,442	266,327	123,099	547,297	2,539,200
402	Stormwater Fund	27,446	44,383	72,545	21,637	36,473	66,321	20,776	18,828	69,978	23,255	22,019	80,277	503,938
403	Stormwater Capital Reserve Fund	0	2,232	0	3,490	51,264	2	2	2,910	2	83,494	113,802	8,229	265,426
410	Water Capital Reserve Fund	173	25,602	696,987	46,768	50,074	204,032	38,276	453,677	25,852	17,383	305,343	37,025	1,901,192
411	Wastewater Capital Reserve Fund	2	30,463	66,300	27,086	67,656	158,543	157,083	42,926	234,190	96,304	48,652	173,884	1,103,089
412	Wastewater Debt Service Fund	129,585	1	1	2	1	1	129,586	10	2	1	1	280,688	539,880
413	Water Capital Improvement Reserve Fund	5	4	5	6	439,035	3	3	29	500,134	3	2	3	939,231
425	Water & Sewer Revenue Bond Fund	0	0	0	0	0	0	0	7	0	1	1	338,401	338,411
426	2007 Water/Sewer Bond Reserve Fund	2	1	1	2	1	1	1	2	1	1	1	292,083	292,098
431	Water System Construction Fund	905	2,521	253,841	308,409	450,791	320,171	190,504	361,582	159,331	40,752	27,877	28,417	2,145,100
500	Equipment Rental & Replacement	54062	12,098	24,926	22,525	10,623	19,598	32,105	20,356	27,207	24,198	20,801	42,327	310,826
625	Flexible Benefits Plan Fund	1,117	529	1,679	2,069	1,057	1,738	582	397	646	582	390	807	11,594
		$ 1,211,185	$ 849,636	$ 2,991,014	$ 1,571,747	$ 2,131,072	$ 2,343,006	$ 1,375,559	$ 1,732,298	$ 3,019,159	$ 1,541,630	$ 1,756,221	$ 3,132,246	$ 23,654,772
GAIN/(LOSS)		**$ 13,101,873**	**$ 83,995**	**$ (660,791)**	**$ 408,164**	**$ 332,816**	**$ (37,112)**	**$ (382,114)**	**$ 1,005,828**	**$ 138,582**	**$ (241,541)**	**$ 1,065,195**	**$ (418,904)**	**$ 14,395,991**

CASH FLOW REPORT

City of College Place
YTD 2020

NET

Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	$ 1,841,911	$ (57,938)	$ (466,623)	$ 451,300	$ 900,543	$ (381,366)	$ 10,254	$ 159,091	$ (907,569)	$ (60,934)	$ 830,846	$ (163,036)	$ 2,156,478
5	Current Expense Fund Reserve	201,951	307	928	22	(4)	100,049	582	(133)	57	(371)	71	111	303,570
12	Technology Reserve Fund	243,986	(8,735)	(7,337)	(20,614)	(3,834)	41,306	(392)	(19,164)	(16,139)	(21,871)	21,898	(236)	208,866
61	Employee Benefit Reserve Fund	256,097	(353)	431	(1,035)	(748)	(921)	(577)	(1,255)	(4,432)	(1,360)	(1,005)	73,867	318,709
100	Street Fund	196,917	(10,374)	(30,159)	(32,904)	(46,943)	291,754	(21,107)	(23,348)	52,217	(24,298)	(18,949)	(27,447)	305,359
120	Criminal Justice Fund	16,794	(1,019)	(954)	2,209	(1,016)	(1,005)	2,388	(1,058)	(1,025)	2,368	(1,079)	(1,170)	15,433
121	Forfeited Proceeds Fund	2,045	3	9	0	(0)	1	4	(1)	0	(3)	0	1	2,060
130	Hotel/Motel Tax	22,772	1,222	1,559	204	(1)	6	49	676	1,563	1,536	(4,072)	512	26,026
201	ULTGO Bond Fund	15,168	0	98,935	(0)	(96,475)	-	-	(4)	389,015	(289)	(391,463)	0	14,888
202	99 South End Bond Fund	52,007	0	50,225	(0)	(50,234)	0	0	(4)	2	(51,997)	-	-	0
235	Commercial Drive Bond Debt Service Fund	143,961	109	(662)	50	30	25	20	15	16	15	12	12	143,602
301	Street Capital Contribution Fund	16,053	1	(11,925)	0	0	0	0	0	0	11,926	0	0	16,058
305	Capital Improvement Fund (REET)	292,602	15,412	14,001	12,059	(17,817)	(5,122)	(27,896)	15,816	3,735	(5,244)	14,462	11,244	323,252
306	Capital Improvement Fund (REET 2)	443,226	10,030	22,939	12,795	7,923	10,942	23,481	15,729	9,512	6,621	14,518	5,877	583,592
309	CDBG Projects Fund	-	(409)											
311	Street Improvement Fund	134,819	(4,947)	(108,390)	129,537	(15,915)	157,347	(7,664)	406,685	(172,145)	(1,097)	(15,369)	(111,829)	391,031
315	Facility Maintenance Reserve Fund (CE)	134,819	(5,033)	(12,722)	(22,803)	(25,416)	141,794	(4,382)	(14,004)	(11,985)	(8,168)	(8,347)	125,561	289,313
320	Equipment Reserve Fund	78,173	689	64,256	(99,717)	(155,307)	61,367	(53,769)	(149)	62,584	(272)	(76,523)	9,150	(109,517)
330	Economic Development Fund	452,771	28	12,204	29	30	277	30	(10,071)	200,280	30	(6,711)	201	649,096
340	Economic Development Reserve Fund	380,766	-	-	-	-	-	-	-	-	-	-	-	380,766
400	Water Fund	65	(12,466)	(48,909)	(24,777)	30,654	(157,213)	38,287	60,983	18,547	67,204	46,443	(218,158)	(199,339)
401	Wastewater Fund	662,020	66,480	(7,116)	104,788	48,273	34,386	44,208	2,083	82,718	(39,506)	89,150	(328,730)	758,754
402	Stormwater Fund	1,694,212	29,778	(20,975)	20,262	37,377	(17,437)	27,063	32,848	(20,776)	26,429	26,685	(25,507)	1,809,959
403	Stormwater Capital Reserve Fund	252,985	(2,121)	48,073	164,524	(51,267)	79,036	596	140,498	71,036	(84,293)	(113,698)	43,953	549,322
410	Water Capital Reserve Fund	72,410	(23,369)	(655,732)	(45,701)	(49,259)	(10,088)	(34,122)	103,888	14,452	(16,842)	60,096	206,944	(377,323)
411	Wastewater Capital Reserve Fund	1,810,684	(24,905)	(26,725)	(26,973)	(67,669)	(119,824)	(152,131)	(39,739)	(199,050)	(96,322)	(41,584)	459,386	1,475,148
412	Wastewater Debt Service Fund	1,021,114	44,633	44,034	50,131	40,371	46,672	(84,071)	44,633	43,151	46,020	43,868	(234,657)	1,105,898
413	Water Capital Improvement Reserve Fund	382,044	74,192	74,562	66,387	(357,709)	74,715	77,200	73,601	(426,800)	74,368	72,941	75,572	261,075
425	Water & Sewer Revenue Bond Fund	1,307,764	35	28	16	10	8	7	(2)	338,405	43	32	(46,287)	1,600,058
426	2007 Water/Sewer Bond Reserve Fund	46,107	330	261	151	92	75	62	51	48	44	36	(292,047)	(244,790)
431	Water System Construction Fund	434,726	(1,790)	148,351	(308,336)	217,530	(320,036)	(190,091)	77,872	557,358	(41,697)	542,699	(27,986)	1,088,600
500	Equipment Rental & Replacement	479,165	(11,516)	157,225	(22,492)	(10,468)	(63,244)	(30,683)	(20,434)	53,354	(24,097)	(20,594)	45,377	531,592
625	Flexible Benefits Plan Fund	8,049	568	(583)	(947)	64	(617)	539	724	453	517	834	417	10,020
		$ 13,098,181	$ 78,842	$ (660,791)	$ 408,164	$ 332,816	$ (37,112)	$ (382,114)	$ 1,005,827	$ 138,582	$ (241,541)	$ 1,065,195	$ (418,904)	$ 14,387,555

2020 BUDGET POSITION

001 Current Expense Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
035 Other Miscellaneous	0.00	2,208.61	(2,208.61)	0.0%
002 Taxes				
001 General Property Tax	1,995,880.00	1,971,705.85	24,174.15	1.2%
002 Retail Sales & Use Tax	1,951,000.00	2,142,480.89	(191,480.89)	0.0%
003 Business Tax	1,346,826.00	1,312,684.65	34,141.35	2.5%
005 Emergency Services	345,000.00	357,012.92	(12,012.92)	0.0%
002 Taxes	5,638,706.00	5,783,884.31	(145,178.31)	0.0%
002 Taxes	**5,638,706.00**	**5,783,884.31**	**(145,178.31)**	**0.0%**
003 Permits & Licenses				
001 Licenses & Permits	75,000.00	84,179.33	(9,179.33)	0.0%
002 Non-Business License & Permits	289,000.00	133,412.88	155,587.12	53.8%
003 Fire - Nuisance Abatement Notice	0.00	0.00	0.00	100.0%
003 Licenses & Permits	364,000.00	217,592.21	146,407.79	40.2%
003 Permits & Licenses	**364,000.00**	**217,592.21**	**146,407.79**	**40.2%**
006 Charges For Goods & Services				
001 Charges For Goods & Services	0.00	18.00	(18.00)	0.0%
002 General Government	0.00	1.05	(1.05)	0.0%
004 Fines / Penalties / Charges	0.00	0.00	0.00	100.0%
005 Building Dept	0.00	0.00	0.00	100.0%
006 Engineering	10,000.00	5,083.00	4,917.00	49.2%
007 Planning & Development	9,000.00	16,463.83	(7,463.83)	0.0%
008 Fire Department	157,700.00	191,572.17	(33,872.17)	0.0%
006 Charges For Goods & Services	176,700.00	213,138.05	(36,438.05)	0.0%
000	2,000.00	1,250.72	749.28	37.5%
001 Security Of Persons & Property	0.00	0.00	0.00	100.0%
010 Security Of Persons/Property	2,000.00	1,250.72	749.28	37.5%
012 Court Fines And Forfeitures	0.00	0.00	0.00	100.0%
516 Personnel	0.00	0.00	0.00	100.0%
524 Building Inspection	1,000.00	647.00	353.00	35.3%
006 Charges For Goods & Services	**179,700.00**	**215,035.77**	**(35,335.77)**	**0.0%**
012 Fines & Forfeits				
012 Court Fines And Forfeitures	6,600.00	2,761.19	3,838.81	58.2%
013 Non-court Fines / Penalties	0.00	0.00	0.00	100.0%
512 Municipal Court	35,000.00	34,043.03	956.97	2.7%
012 Fines & Forfeits	**41,600.00**	**36,804.22**	**4,795.78**	**11.5%**
019 Physical Environment				
001 Physical Environment	0.00	0.00	0.00	100.0%

001 Current Expense Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
019 Physical Environment				
002 Economic Environment	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%
019 Physical Environment	**0.00**	**0.00**	**0.00**	**100.0%**
025 Miscellaneous				
001 Interest & Other Earnings	38,000.00	29,068.88	8,931.12	23.5%
002 Rents & Leases	100,000.00	107,615.82	(7,615.82)	0.0%
005 Other Miscellaneous Revenue	54,000.00	96,062.71	(42,062.71)	0.0%
007 Application Fees	0.00	0.00	0.00	100.0%
010 Judgements & Settlements	0.00	0.00	0.00	100.0%
025 Miscellaneous	192,000.00	232,747.41	(40,747.41)	0.0%
522 Fire Control	0.00	0.00	0.00	100.0%
025 Miscellaneous	**192,000.00**	**232,747.41**	**(40,747.41)**	**0.0%**
030 Contributions / Donations Priv				
003 Police Dept Donations	0.00	19,000.00	(19,000.00)	0.0%
004 Other Donations	15,000.00	14,950.00	50.00	0.3%
005 Fire Dept Donations	0.00	0.00	0.00	100.0%
030 Contr & Donations Priv Sources	15,000.00	33,950.00	(18,950.00)	0.0%
030 Contributions / Donations Priv	**15,000.00**	**33,950.00**	**(18,950.00)**	**0.0%**
070 Interfund Transfers				
000	0.00	0.00	0.00	100.0%
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
001 Direct Federal Grants	0.00	0.00	0.00	100.0%
002 Police Dept Grants	0.00	385.65	(385.65)	0.0%
003 Fire Dept Grants	0.00	0.00	0.00	100.0%
100 Direct Federal Grants	0.00	385.65	(385.65)	0.0%
001 Indirect Federal Grants	0.00	0.00	0.00	100.0%
002 Police Department Grants	0.00	4,213.66	(4,213.66)	0.0%
101 Indirect Federal Grants	0.00	4,213.66	(4,213.66)	0.0%
000	0.00	2,150.56	(2,150.56)	0.0%
001 State Grants	7,500.00	435,202.09	(427,702.09)	0.0%
002 Police Department Grants	0.00	0.00	0.00	100.0%

2020 BUDGET POSITION

001 Current Expense Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
105 State Grants				
003 Planning Department	0.00	0.00	0.00	100.0%
005 Fire Department Grants	4,200.00	1,260.00	2,940.00	70.0%
105 State Grants	11,700.00	438,612.65	(426,912.65)	0.0%
100 Grants	**11,700.00**	**443,211.96**	**(431,511.96)**	**0.0%**
106 State Shared Revenues				
107 State Entitlements	235,800.00	249,946.58	(14,146.58)	0.0%
106 State Shared Revenues	**235,800.00**	**249,946.58**	**(14,146.58)**	**0.0%**
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
109 Federal Revenues				
109 Federal Revenues	0.00	66,247.86	(66,247.86)	0.0%
109 Federal Revenues	**0.00**	**66,247.86**	**(66,247.86)**	**0.0%**
380 Non-Revenues				
000	0.00	16,271.00	(16,271.00)	0.0%
003 Agency & Other Type Deposits	0.00	14,026.50	(14,026.50)	0.0%
004 Sales Tax Collected	0.00	0.00	0.00	100.0%
005 Non-Revenues	5,000.00	2,778.90	2,221.10	44.4%
006 Developer / Deposits	0.00	291,196.23	(291,196.23)	0.0%
080 Non-Revenues	5,000.00	324,272.63	(319,272.63)	0.0%
380 Non-Revenues	**5,000.00**	**324,272.63**	**(319,272.63)**	**0.0%**
519 General Government Services				
019 Physical Environment	0.00	0.00	0.00	100.0%
519 General Government Services	**0.00**	**0.00**	**0.00**	**100.0%**
522 Fire Department				
010 Mobilzation Program	40,000.00	86,163.01	(46,163.01)	0.0%
522 Fire Control	40,000.00	86,163.01	(46,163.01)	0.0%
522 Fire Department	**40,000.00**	**86,163.01**	**(46,163.01)**	**0.0%**
532 Public Works & Engineering				
532	0.00	0.00	0.00	100.0%

001 Current Expense Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
532 Public Works & Engineering	**0.00**	**0.00**	**0.00**	**100.0%**
573 Spectator & Community Events				
036 Recreation Chrgs/Fees	4,000.00	4,731.00	(731.00)	0.0%
573 Spectator & Community Events	**4,000.00**	**4,731.00**	**(731.00)**	**0.0%**
576 Parks & Recreation				
036 Recreation Chrgs/Fees	0.00	0.00	0.00	100.0%
576 Parks & Recreation	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**6,727,506.00**	**7,696,795.57**	**(969,289.57)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
012 Fines & Forfeits				
514 Finance & Administration	0.00	376.77	(376.77)	0.0%
012 Fines & Forfeits	**0.00**	**376.77**	**(376.77)**	**0.0%**
070 Interfund Transfers				
000	1,591,785.00	1,591,785.00	0.00	0.0%
080 Operations/General	0.00	0.00	0.00	100.0%
070 Operating Transfers	1,591,785.00	1,591,785.00	0.00	0.0%
070 Interfund Transfers	**1,591,785.00**	**1,591,785.00**	**0.00**	**0.0%**
100 Grants				
521 Law Enforcement	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
511 Legislative				
001 Administrative	16,160.00	14,621.59	1,538.41	9.5%
002 Official Publication Service	1,500.00	945.51	554.49	37.0%
003 Training	3,750.00	266.79	3,483.21	92.9%
004 Legislative Services	34,507.97	33,964.24	543.73	1.6%
005 Election Costs	32,000.00	28,924.87	3,075.13	9.6%
511 Legislative	87,917.97	78,723.00	9,194.97	10.5%
515 Legal	2,000.00	0.00	2,000.00	100.0%
511 Legislative	**89,917.97**	**78,723.00**	**11,194.97**	**12.5%**
512 Municipal Court				
512 Municipal Court	140,000.00	151,102.76	(11,102.76)	0.0%
515 Legal	3,000.00	450.00	2,550.00	85.0%

001 Current Expense Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining	
512 Municipal Court	**143,000.00**	**151,552.76**	**(8,552.76)**	**0.0%**
513 Executive				
001 Administration	127,355.40	111,202.76	16,152.64	12.7%
003 Administrative Support Assist.	200.00	0.00	200.00	100.0%
513 Executive	127,555.40	111,202.76	16,352.64	12.8%
515 Legal	750.00	2,280.00	(1,530.00)	0.0%
519 Other General Gov Services	7,550.00	7,887.00	(337.00)	0.0%
513 Executive	**135,855.40**	**121,369.76**	**14,485.64**	**10.7%**
514 Finance Department				
514 Finance & Administration	147,238.54	135,442.47	11,796.07	8.0%
515 Legal	300.00	255.00	45.00	15.0%
514 Finance Department	**147,538.54**	**135,697.47**	**11,841.07**	**8.0%**
515 Legal				
515 Legal	60,000.00	75,333.76	(15,333.76)	0.0%
515 Legal	**60,000.00**	**75,333.76**	**(15,333.76)**	**0.0%**
516 Human Resources				
515 Legal	250.00	525.00	(275.00)	0.0%
000	800.00	1,092.37	(292.37)	0.0%
001 Administration	127,350.55	95,163.32	32,187.23	25.3%
002 Wellness Program Supplies	1,970.00	2,307.91	(337.91)	0.0%
516 Personnel	130,120.55	98,563.60	31,556.95	24.3%
517 Employee Benefit Program	1,000.00	1,134.75	(134.75)	0.0%
516 Human Resources	**131,370.55**	**100,223.35**	**31,147.20**	**23.7%**
519 General Government Services				
519 Other General Gov Services	0.00	0.00	0.00	100.0%
519 General Government Services	**0.00**	**0.00**	**0.00**	**100.0%**
520 City Clerk/Records				
515 Legal	1,500.00	1,575.00	(75.00)	0.0%
520 City Clerk/Records	157,264.80	117,383.95	39,880.85	25.4%
520 City Clerk/Records	**158,764.80**	**118,958.95**	**39,805.85**	**25.1%**
521 Police Operations				
030 Contr & Donations Priv Sources	0.00	0.00	0.00	100.0%
515 Legal	5,000.00	9,082.50	(4,082.50)	0.0%
001 Administration	227,117.03	209,831.90	17,285.13	7.6%

2020 BUDGET POSITION

001 Current Expense Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement				
002 Investigation	124,185.03	120,912.71	3,272.32	2.6%
003 Patrol	1,213,613.81	1,127,842.29	85,771.52	7.1%
004 School Resource Officer	92,621.43	89,461.17	3,160.26	3.4%
005 Crime Prevention	575.00	745.00	(170.00)	0.0%
006 Training	35,900.00	7,990.02	27,909.98	77.7%
007 Traffic Policing	328,904.33	318,216.17	10,688.16	3.2%
008 Support Services	226,941.39	184,194.00	42,747.39	18.8%
009 Criminal Justice	0.00	0.00	0.00	100.0%
012 Special Enforcement	100,022.41	96,778.29	3,244.12	3.2%
521 Law Enforcement	2,349,880.43	2,155,971.55	193,908.88	8.3%
523 Detention & Correction	30,150.00	22,720.98	7,429.02	24.6%
539 Special Enforcement	2,000.00	0.00	2,000.00	100.0%
521 Police Operations	**2,387,030.43**	**2,187,775.03**	**199,255.40**	**8.3%**
522 Fire Department				
515 Legal	1,000.00	112.50	887.50	88.8%
001 Administration	26,600.00	26,695.32	(95.32)	0.0%
002 Fire Suppression	525,414.51	463,776.99	61,637.52	11.7%
003 Fire Prevention/Investigation	63,091.14	55,245.54	7,845.60	12.4%
004 Training	110,651.06	105,400.09	5,250.97	4.7%
005 Facilities	36,650.00	41,632.26	(4,982.26)	0.0%
010 Mobilzation Program	3,600.00	26,761.78	(23,161.78)	0.0%
014 Long Term Debt - Equipment	50,225.00	224,423.58	(174,198.58)	0.0%
522 Fire Control	816,231.71	943,935.56	(127,703.85)	0.0%
001 Administration	100.00	419.34	(319.34)	0.0%
002 Training	3,600.00	2,287.83	1,312.17	36.4%
003 Rescue & Emergency Aif	497,978.83	398,457.71	99,521.12	20.0%
008 Emergency Med Servs - Rescue	2,000.00	4,076.25	(2,076.25)	0.0%
526 Emergency Medical Services	503,678.83	405,241.13	98,437.70	19.5%
522 Fire Department	**1,320,910.54**	**1,349,289.19**	**(28,378.65)**	**0.0%**
524 Building / Facilities / ISM				
515 Legal	500.00	0.00	500.00	100.0%
001 Facilities	149,371.65	115,902.47	33,469.18	22.4%
002 Miscellaneous	49,000.00	47,999.00	1,001.00	2.0%
003 Annex Facility	7,000.00	5,399.11	1,600.89	22.9%
519 Other General Gov Services	205,371.65	169,300.58	36,071.07	17.6%
524 Building Inspection	245,820.70	141,535.91	104,284.79	42.4%
524 Building / Facilities / ISM	**451,692.35**	**310,836.49**	**140,855.86**	**31.2%**

525 Intergovernmental Services

001 Current Expense Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining	
525 Emergency Services				
525 Emergency Services	8,481.00	8,481.00	0.00	0.0%
525 Intergovernmental Services	**8,481.00**	**8,481.00**	**0.00**	**0.0%**
531 Stormwater				
531 Stormwater	0.00	18,554.18	(18,554.18)	0.0%
531 Stormwater	**0.00**	**18,554.18**	**(18,554.18)**	**0.0%**
532 Public Works & Engineering				
515 Legal	2,500.00	3,795.00	(1,295.00)	0.0%
532 Public Works & Engineering	**2,500.00**	**3,795.00**	**(1,295.00)**	**0.0%**
548 Equipment Rental & Replacement				
548 Equipment Rental & Replacement	62,720.00	52,383.49	10,336.51	16.5%
548 Equipment Rental & Replacement	**62,720.00**	**52,383.49**	**10,336.51**	**16.5%**
557 Tourism				
557 Economic Development	0.00	0.00	0.00	100.0%
557 Tourism	**0.00**	**0.00**	**0.00**	**100.0%**
558 Planning/Community Development				
515 Legal	16,000.00	22,425.00	(6,425.00)	0.0%
001 Planning	334,629.78	207,903.91	126,725.87	37.9%
002 Development	28,500.00	10,084.14	18,415.86	64.6%
558 Planning/Community Development	363,129.78	217,988.05	145,141.73	40.0%
558 Planning/Community Development	**379,129.78**	**240,413.05**	**138,716.73**	**36.6%**
565 Welfare				
565 Welfare Services	0.00	0.00	0.00	100.0%
565 Welfare	**0.00**	**0.00**	**0.00**	**100.0%**
567 Alcohol & Drug Treatment				
567 Alcohol & Drug Treatment/WW County	3,000.00	2,770.00	230.00	7.7%
567 Alcohol & Drug Treatment	**3,000.00**	**2,770.00**	**230.00**	**7.7%**
572 Library / Community Events				
572 Library Services	0.00	0.00	0.00	100.0%
572 Library / Community Events	**0.00**	**0.00**	**0.00**	**100.0%**

2020 BUDGET POSITION

001 Current Expense Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining	
573 Spectator & Community Events				
001 Spectator & Community Events	32,445.00	32,475.85	(30.85)	0.0%
003 Farmer's Market	480.00	0.54	479.46	99.9%
573 Spectator & Community Events	32,925.00	32,476.39	448.61	1.4%
573 Spectator & Community Events	**32,925.00**	**32,476.39**	**448.61**	**1.4%**
576 Parks & Recreation				
515 Legal	0.00	45.00	(45.00)	0.0%
575 Cultural & Recreational	10,000.00	10,000.00	0.00	0.0%
000	0.00	0.00	0.00	100.0%
001 Administration	26,816.95	27,403.25	(586.30)	0.0%
002 Recreational Services	130,385.73	125,685.93	4,699.80	3.6%
003 Recreational Materials/Equip.	40,000.00	30,000.00	10,000.00	25.0%
576 Parks & Recreation	197,202.68	183,089.18	14,113.50	7.2%
576 Parks & Recreation	**207,202.68**	**193,134.18**	**14,068.50**	**6.8%**
580 Non-Expenditures				
589 Non-Expenditures	12,100.00	744,506.66	(732,406.66)	0.0%
580 Non-Expenditures	**12,100.00**	**744,506.66**	**(732,406.66)**	**0.0%**
596 Capital Expenditures				
515 Legal	0.00	0.00	0.00	100.0%
596 Capital Expenditures	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**7,325,924.04**	**7,518,435.48**	**(192,511.44)**	**0.0%**
Fund Excess/(Deficit):	**(598,418.04)**	**178,360.09**		

005 Current Expense Reserve Fund — 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	1,000.00	2,478.35	(1,478.35)	0.0%
025 Miscellaneous	1,000.00	2,478.35	(1,478.35)	0.0%
025 Miscellaneous	**1,000.00**	**2,478.35**	**(1,478.35)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	100,000.00	100,000.00	0.00	0.0%
070 Interfund Transfers	**100,000.00**	**100,000.00**	**0.00**	**0.0%**
Fund Revenues:	**101,000.00**	**102,478.35**	**(1,478.35)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	26.11	(26.11)	0.0%
025 Miscellaneous	0.00	26.11	(26.11)	0.0%
025 Miscellaneous	**0.00**	**26.11**	**(26.11)**	**0.0%**
Fund Expenditures:	**0.00**	**26.11**	**(26.11)**	**0.0%**
Fund Excess/(Deficit):	**101,000.00**	**102,452.24**		

2020 BUDGET POSITION

012 Technology Reserve Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	3,000.00	2,997.87	2.13	0.1%
025 Miscellaneous	**3,000.00**	**2,997.87**	**2.13**	**0.1%**
070 Interfund Transfers				
070 Operating Transfers	94,000.00	94,000.00	0.00	0.0%
070 Interfund Transfers	**94,000.00**	**94,000.00**	**0.00**	**0.0%**
Fund Revenues:	**97,000.00**	**96,997.87**	**2.13**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
518 Data Processing				
025 Miscellaneous	40.00	299.08	(259.08)	0.0%
518 Data Processing Services	146,545.00	167,195.85	(20,650.85)	0.0%
518 Data Processing	**146,585.00**	**167,494.93**	**(20,909.93)**	**0.0%**
Fund Expenditures:	**146,585.00**	**167,494.93**	**(20,909.93)**	**0.0%**
Fund Excess/(Deficit):	**(49,585.00)**	**(70,497.06)**		

2020 BUDGET POSITION

061 Employee Benefit Reserve Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	3,000.00	3,003.67	(3.67)	0.0%
025 Miscellaneous	**3,000.00**	**3,003.67**	**(3.67)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	75,000.00	75,000.00	0.00	0.0%
070 Interfund Transfers	**75,000.00**	**75,000.00**	**0.00**	**0.0%**
Fund Revenues:	**78,000.00**	**78,003.67**	**(3.67)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
516 Human Resources				
517 Employee Benefit Program	112,000.00	15,046.94	96,953.06	86.6%
562 Employee Benefit Reserve	65.00	27.32	37.68	58.0%
516 Human Resources	**112,065.00**	**15,074.26**	**96,990.74**	**86.5%**
Fund Expenditures:	**112,065.00**	**15,074.26**	**96,990.74**	**86.5%**
Fund Excess/(Deficit):	**(34,065.00)**	**62,929.41**		

2020 BUDGET POSITION

100 Street Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
002 Taxes				
002 Taxes	0.00	0.00	0.00	100.0%
002 Taxes	**0.00**	**0.00**	**0.00**	**100.0%**
003 Permits & Licenses				
003 Licenses & Permits	8,000.00	5,325.00	2,675.00	33.4%
003 Permits & Licenses	**8,000.00**	**5,325.00**	**2,675.00**	**33.4%**
006 Charges For Goods & Services				
001 Charges For Goods & Services	0.00	0.00	0.00	100.0%
006 Engineering	0.00	8,516.40	(8,516.40)	0.0%
006 Charges For Goods & Services	0.00	8,516.40	(8,516.40)	0.0%
006 Charges For Goods & Services	**0.00**	**8,516.40**	**(8,516.40)**	**0.0%**
025 Miscellaneous				
001 Interest & Other Earnings	2,000.00	2,818.03	(818.03)	0.0%
005 Other Miscellaneous Revenue	0.00	79.92	(79.92)	0.0%
011 Project Plans & Specs Payments	0.00	0.00	0.00	100.0%
025 Miscellaneous	2,000.00	2,897.95	(897.95)	0.0%
025 Miscellaneous	**2,000.00**	**2,897.95**	**(897.95)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	400,000.00	400,000.00	0.00	0.0%
070 Interfund Transfers	**400,000.00**	**400,000.00**	**0.00**	**0.0%**
100 Grants				
101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
001 State Grants	0.00	0.00	0.00	100.0%
005 Fire Department Grants	0.00	0.00	0.00	100.0%
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
106 State Shared Revenues				
107 State Entitlements	218,100.00	191,210.07	26,889.93	12.3%
106 State Shared Revenues	**218,100.00**	**191,210.07**	**26,889.93**	**12.3%**
542 Street Department				
019 Physical Environment	0.00	825.49	(825.49)	0.0%

100 Street Fund — 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
542 Street Department	**0.00**	**825.49**	**(825.49)**	**0.0%**
Fund Revenues:	**628,100.00**	**608,774.91**	**19,325.09**	**3.1%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	25.00	23.67	1.33	5.3%
025 Miscellaneous	25.00	23.67	1.33	5.3%
025 Miscellaneous	**25.00**	**23.67**	**1.33**	**5.3%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
532 Public Works & Engineering				
532	0.00	610.41	(610.41)	0.0%
532 Public Works & Engineering	**0.00**	**610.41**	**(610.41)**	**0.0%**
542 Street Department				
515 Legal	0.00	0.00	0.00	100.0%
004 Traveled Way	186,432.10	141,981.06	44,451.04	23.8%
005 Street Lighting	45,000.00	41,385.71	3,614.29	8.0%
006 Traffic Control Devices	99,404.05	79,000.48	20,403.57	20.5%
007 Snow & Ice Removal	35,319.47	27,121.92	8,197.55	23.2%
008 Street Cleaning	0.00	0.00	0.00	100.0%
009 Roadside	55,075.11	51,287.49	3,787.62	6.9%
011 Interfund Transfers	7,000.00	7,000.00	0.00	0.0%
012 Capital Projects	0.00	0.00	0.00	100.0%
542 Road & Street Maintenance	428,230.73	347,776.66	80,454.07	18.8%
001 Administration	56,020.17	46,946.61	9,073.56	16.2%
002 General Services	19,000.00	24,000.00	(5,000.00)	0.0%
004 Training	1,000.00	1,558.81	(558.81)	0.0%
543 Road & Street General Admin.	76,020.17	72,505.42	3,514.75	4.6%
542 Street Department	**504,250.90**	**420,282.08**	**83,968.82**	**16.7%**
544 Engineering				
544 Engineering	114,698.71	117,352.55	(2,653.84)	0.0%
544 Engineering	**114,698.71**	**117,352.55**	**(2,653.84)**	**0.0%**
Fund Expenditures:	**618,974.61**	**538,268.71**	**80,705.90**	**13.0%**

100 Street Fund 01/01/2020 To: 12/31/2020

Fund Excess/(Deficit):	**9,125.39**	**70,506.20**

2020 BUDGET POSITION

120 Criminal Justice Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	250.00	179.34	70.66	28.3%
025 Miscellaneous	250.00	179.34	70.66	28.3%
025 Miscellaneous	**250.00**	**179.34**	**70.66**	**28.3%**
100 Grants				
100 Direct Federal Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
106 State Shared Revenues				
107 State Entitlements	14,000.00	13,131.37	868.63	6.2%
106 State Shared Revenues	**14,000.00**	**13,131.37**	**868.63**	**6.2%**
Fund Revenues:	**14,250.00**	**13,310.71**	**939.29**	**6.6%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	1.67	(1.67)	0.0%
025 Miscellaneous	0.00	1.67	(1.67)	0.0%
025 Miscellaneous	**0.00**	**1.67**	**(1.67)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
521 Police Operations				
003 Patrol	0.00	26.28	(26.28)	0.0%
004 School Resource Officer	13,461.21	13,014.33	446.88	3.3%
009 Criminal Justice	0.00	0.00	0.00	100.0%
521 Law Enforcement	13,461.21	13,040.61	420.60	3.1%
521 Police Operations	**13,461.21**	**13,040.61**	**420.60**	**3.1%**
Fund Expenditures:	**13,461.21**	**13,042.28**	**418.93**	**3.1%**

120 Criminal Justice Fund 01/01/2020 To: 12/31/2020

Fund Excess/(Deficit):	**788.79**	**268.43**

2020 BUDGET POSITION

121 Forfeited Proceeds Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
012 Fines & Forfeits				
012 Court Fines And Forfeitures	500.00	0.00	500.00	100.0%
012 Fines & Forfeits	**500.00**	**0.00**	**500.00**	**100.0%**
025 Miscellaneous				
001 Interest & Other Earnings	0.00	7.79	(7.79)	0.0%
025 Miscellaneous	0.00	7.79	(7.79)	0.0%
035 Other Miscellaneous	25.00	16.18	8.82	35.3%
025 Miscellaneous	**25.00**	**23.97**	**1.03**	**4.1%**
100 Grants				
100 Direct Federal Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**525.00**	**23.97**	**501.03**	**95.4%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	0.22	(0.22)	0.0%
025 Miscellaneous	0.00	0.22	(0.22)	0.0%
025 Miscellaneous	**0.00**	**0.22**	**(0.22)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
521 Police Operations				
521 Law Enforcement	0.00	0.00	0.00	100.0%
521 Police Operations	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**0.00**	**0.22**	**(0.22)**	**0.0%**
Fund Excess/(Deficit):	**525.00**	**23.75**		

130 Hotel/Motel Tax 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
002 Taxes				
002 Taxes	14,000.00	12,162.35	1,837.65	13.1%
002 Taxes	**14,000.00**	**12,162.35**	**1,837.65**	**13.1%**
025 Miscellaneous				
025 Miscellaneous	0.00	82.95	(82.95)	0.0%
035 Other Miscellaneous	100.00	195.77	(95.77)	0.0%
025 Miscellaneous	**100.00**	**278.72**	**(178.72)**	**0.0%**
Fund Revenues:	**14,100.00**	**12,441.07**	**1,658.93**	**11.8%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
557 Tourism				
557 Economic Development	9,600.00	10,245.05	(645.05)	0.0%
557 Tourism	**9,600.00**	**10,245.05**	**(645.05)**	**0.0%**
Fund Expenditures:	**9,600.00**	**10,245.05**	**(645.05)**	**0.0%**
Fund Excess/(Deficit):	**4,500.00**	**2,196.02**		

2020 BUDGET POSITION

201 ULTGO Bond Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	5.00	24.87	(19.87)	0.0%
025 Miscellaneous	5.00	24.87	(19.87)	0.0%
025 Miscellaneous	**5.00**	**24.87**	**(19.87)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	487,950.00	487,950.00	0.00	0.0%
070 Interfund Transfers	**487,950.00**	**487,950.00**	**0.00**	**0.0%**
390 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
390 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**487,955.00**	**487,974.87**	**(19.87)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	4.60	(4.60)	0.0%
025 Miscellaneous	0.00	4.60	(4.60)	0.0%
025 Miscellaneous	**0.00**	**4.60**	**(4.60)**	**0.0%**
590 Long Term Debt Payment/Interes				
000	487,950.00	487,950.00	0.00	0.0%
001 Long Term Debt Redemption	0.00	0.00	0.00	100.0%
002 Interest & Other Debt Costs	0.00	300.00	(300.00)	0.0%
591 Interest & Debt Service	487,950.00	488,250.00	(300.00)	0.0%
590 Long Term Debt Payment/Interes	**487,950.00**	**488,250.00**	**(300.00)**	**0.0%**
Fund Expenditures:	**487,950.00**	**488,254.60**	**(304.60)**	**0.0%**
Fund Excess/(Deficit):	**5.00**	**(279.73)**		

2020 BUDGET POSITION

202 LTGO Bond Fund | 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	10.00	5.28	4.72	47.2%
025 Miscellaneous	10.00	5.28	4.72	47.2%
025 Miscellaneous	**10.00**	**5.28**	**4.72**	**47.2%**
070 Interfund Transfers				
070 Operating Transfers	50,225.00	224,423.58	(174,198.58)	0.0%
070 Interfund Transfers	**50,225.00**	**224,423.58**	**(174,198.58)**	**0.0%**
Fund Revenues:	**50,235.00**	**224,428.86**	**(174,193.86)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	4.12	(4.12)	0.0%
025 Miscellaneous	0.00	4.12	(4.12)	0.0%
025 Miscellaneous	**0.00**	**4.12**	**(4.12)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
590 Long Term Debt Payment/Interes				
001 Long Term Debt Redemption	44,876.00	269,254.90	(224,378.90)	0.0%
002 Interest & Other Debt Costs	5,359.00	7,175.96	(1,816.96)	0.0%
591 Interest & Debt Service	50,235.00	276,430.86	(226,195.86)	0.0%
590 Long Term Debt Payment/Interes	**50,235.00**	**276,430.86**	**(226,195.86)**	**0.0%**
Fund Expenditures:	**50,235.00**	**276,434.98**	**(226,199.98)**	**0.0%**
Fund Excess/(Deficit):	**0.00**	**(52,006.12)**		

2020 BUDGET POSITION

235 Commercial Drive Bond Debt Service Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	750.00	529.37	220.63	29.4%
025 Miscellaneous	**750.00**	**529.37**	**220.63**	**29.4%**
070 Interfund Transfers				
070 Operating Transfers	139,735.00	139,735.00	0.00	0.0%
070 Interfund Transfers	**139,735.00**	**139,735.00**	**0.00**	**0.0%**
370 Capital Contributions				
370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**140,485.00**	**140,264.37**	**220.63**	**0.2%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
514 Finance & Administration	0.00	7.27	(7.27)	0.0%
025 Miscellaneous	**0.00**	**7.27**	**(7.27)**	**0.0%**
590 Long Term Debt Payment/Interes				
001 Long Term Debt Redemption	112,358.00	112,372.67	(14.67)	0.0%
002 Interest & Other Debt Costs	28,127.00	28,111.06	15.94	0.1%
591 Interest & Debt Service	140,485.00	140,483.73	1.27	0.0%
590 Long Term Debt Payment/Interes	**140,485.00**	**140,483.73**	**1.27**	**0.0%**
Fund Expenditures:	**140,485.00**	**140,491.00**	**(6.00)**	**0.0%**
Fund Excess/(Deficit):	**0.00**	**(226.63)**		

2020 BUDGET POSITION

301 Street Capital Contribution Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	20.00	5.43	14.57	72.9%
025 Miscellaneous	**20.00**	**5.43**	**14.57**	**72.9%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
370 Capital Contributions				
370 Capital Contributions	22,000.00	11,925.34	10,074.66	45.8%
370 Capital Contributions	**22,000.00**	**11,925.34**	**10,074.66**	**45.8%**
Fund Revenues:	**22,020.00**	**11,930.77**	**10,089.23**	**45.8%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
070 Interfund Transfers				
070 Operating Transfers	21,925.34	11,925.34	10,000.00	45.6%
070 Interfund Transfers	**21,925.34**	**11,925.34**	**10,000.00**	**45.6%**
542 Street Department				
542 Road & Street Maintenance	0.00	0.00	0.00	100.0%
542 Street Department	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**21,925.34**	**11,925.34**	**10,000.00**	**45.6%**
Fund Excess/(Deficit):	**94.66**	**5.43**		

2020 BUDGET POSITION

305 Capital Improvement Fund (REET) 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
002 Taxes				
002 Taxes	130,000.00	133,756.71	(3,756.71)	0.0%
002 Taxes	**130,000.00**	**133,756.71**	**(3,756.71)**	**0.0%**
025 Miscellaneous				
001 Interest & Other Earnings	1,500.00	3,553.36	(2,053.36)	0.0%
025 Miscellaneous	1,500.00	3,553.36	(2,053.36)	0.0%
025 Miscellaneous	**1,500.00**	**3,553.36**	**(2,053.36)**	**0.0%**
Fund Revenues:	**131,500.00**	**137,310.07**	**(5,810.07)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	34.57	(34.57)	0.0%
025 Miscellaneous	0.00	34.57	(34.57)	0.0%
025 Miscellaneous	**0.00**	**34.57**	**(34.57)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
542 Street Department				
542 Road & Street Maintenance	41,000.00	97,281.13	(56,281.13)	0.0%
542 Street Department	**41,000.00**	**97,281.13**	**(56,281.13)**	**0.0%**
596 Capital Expenditures				
000	0.00	0.00	0.00	100.0%
005 Planning & Design	0.00	0.00	0.00	100.0%
594 Capital Improvements	0.00	0.00	0.00	100.0%
596 Capital Expenditures	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**41,000.00**	**97,315.70**	**(56,315.70)**	**0.0%**
Fund Excess/(Deficit):	**90,500.00**	**39,994.37**		

306 Capital Improvement Fund (REET 2) — 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
002 Taxes				
002 Taxes	130,000.00	150,652.71	(20,652.71)	0.0%
002 Taxes	**130,000.00**	**150,652.71**	**(20,652.71)**	**0.0%**
025 Miscellaneous				
001 Interest & Other Earnings	2,000.00	5,196.23	(3,196.23)	0.0%
005 Other Miscellaneous Revenue	0.00	0.00	0.00	100.0%
025 Miscellaneous	2,000.00	5,196.23	(3,196.23)	0.0%
025 Miscellaneous	**2,000.00**	**5,196.23**	**(3,196.23)**	**0.0%**
030 Contributions / Donations Priv				
030 Contr & Donations Priv Sources	0.00	0.00	0.00	100.0%
030 Contributions / Donations Priv	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**132,000.00**	**155,848.94**	**(23,848.94)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	53.17	(53.17)	0.0%
025 Miscellaneous	0.00	53.17	(53.17)	0.0%
025 Miscellaneous	**0.00**	**53.17**	**(53.17)**	**0.0%**
596 Capital Expenditures				
594 Capital Improvements	431,500.00	5,464.00	426,036.00	98.7%
596 Capital Expenditures	**431,500.00**	**5,464.00**	**426,036.00**	**98.7%**
Fund Expenditures:	**431,500.00**	**5,517.17**	**425,982.83**	**98.7%**
Fund Excess/(Deficit):	**(299,500.00)**	**150,331.77**		

2020 BUDGET POSITION

309 CDBG Projects Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	0.00	0.05	(0.05)	0.0%
025 Miscellaneous	0.00	0.05	(0.05)	0.0%
025 Miscellaneous	**0.00**	**0.05**	**(0.05)**	**0.0%**
100 Grants				
101 Indirect Federal Grants	464,530.00	0.00	464,530.00	100.0%
100 Grants	**464,530.00**	**0.00**	**464,530.00**	**100.0%**
Fund Revenues:	**464,530.00**	**0.05**	**464,529.95**	**100.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	**0.00**	**0.00**	**0.00**	**100.0%**
542 Street Department				
542 Road & Street Maintenance	464,530.00	0.00	464,530.00	100.0%
542 Street Department	**464,530.00**	**0.00**	**464,530.00**	**100.0%**
Fund Expenditures:	**464,530.00**	**0.00**	**464,530.00**	**100.0%**
Fund Excess/(Deficit):	**0.00**	**0.05**		

2020 BUDGET POSITION

311 Street Improvement Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	3,000.00	1,079.88	1,920.12	64.0%
025 Miscellaneous	3,000.00	1,079.88	1,920.12	64.0%
025 Miscellaneous	**3,000.00**	**1,079.88**	**1,920.12**	**64.0%**
070 Interfund Transfers				
070 Operating Transfers	10,000.00	0.00	10,000.00	100.0%
070 Interfund Transfers	**10,000.00**	**0.00**	**10,000.00**	**100.0%**
100 Grants				
001 Indirect Federal Grants	0.00	0.00	0.00	100.0%
002 Police Department Grants	0.00	65,198.10	(65,198.10)	0.0%
101 Indirect Federal Grants	0.00	65,198.10	(65,198.10)	0.0%
102 Grants - Private Sources	2,000.00	0.00	2,000.00	100.0%
105 State Grants	1,304,503.00	1,087,405.80	217,097.20	16.6%
100 Grants	**1,306,503.00**	**1,152,603.90**	**153,899.10**	**11.8%**
Fund Revenues:	**1,319,503.00**	**1,153,683.78**	**165,819.22**	**12.6%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	25.00	25.72	(0.72)	0.0%
025 Miscellaneous	25.00	25.72	(0.72)	0.0%
025 Miscellaneous	**25.00**	**25.72**	**(0.72)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	200,000.00	200,000.00	0.00	0.0%
070 Interfund Transfers	**200,000.00**	**200,000.00**	**0.00**	**0.0%**
542 Street Department				
006 Traffic Control Devices	0.00	0.00	0.00	100.0%
009 Roadside	0.00	0.00	0.00	100.0%
010 Engineering	0.00	924,282.90	(924,282.90)	0.0%
012 Capital Projects	1,347,703.00	(250,465.58)	1,598,168.58	118.6%
542 Road & Street Maintenance	1,347,703.00	673,817.32	673,885.68	50.0%
542 Street Department	**1,347,703.00**	**673,817.32**	**673,885.68**	**50.0%**
Fund Expenditures:	**1,547,728.00**	**873,843.04**	**673,884.96**	**43.5%**

311 Street Improvement Fund 01/01/2020 To: 12/31/2020

Fund Excess/(Deficit):	**(228,225.00)**	**279,840.74**

2020 BUDGET POSITION

315 Facility Maintenance Reserve Fund (CE) 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	1,000.00	1,005.30	(5.30)	0.0%
025 Miscellaneous	1,000.00	1,005.30	(5.30)	0.0%
025 Miscellaneous	**1,000.00**	**1,005.30**	**(5.30)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	295,100.00	295,100.00	0.00	0.0%
070 Interfund Transfers	**295,100.00**	**295,100.00**	**0.00**	**0.0%**
100 Grants				
102 Grants - Private Sources	48,832.00	16,706.00	32,126.00	65.8%
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	**48,832.00**	**16,706.00**	**32,126.00**	**65.8%**
Fund Revenues:	**344,932.00**	**312,811.30**	**32,120.70**	**9.3%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
019 Physical Environment				
048 Maintenance	0.00	0.00	0.00	100.0%
594 Capital Improvements	0.00	0.00	0.00	100.0%
019 Physical Environment	**0.00**	**0.00**	**0.00**	**100.0%**
025 Miscellaneous				
000	100.00	9.10	90.90	90.9%
025 Miscellaneous	100.00	9.10	90.90	90.9%
025 Miscellaneous	**100.00**	**9.10**	**90.90**	**90.9%**
524 Building / Facilities / ISM				
519 Other General Gov Services	282,331.00	160,372.85	121,958.15	43.2%
524 Building / Facilities / ISM	**282,331.00**	**160,372.85**	**121,958.15**	**43.2%**
Fund Expenditures:	**282,431.00**	**160,381.95**	**122,049.05**	**43.2%**
Fund Excess/(Deficit):	**62,501.00**	**152,429.35**		

320 Equipment Reserve Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	4,000.00	4,760.30	(760.30)	0.0%
025 Miscellaneous	**4,000.00**	**4,760.30**	**(760.30)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	250,100.00	250,100.00	0.00	0.0%
070 Interfund Transfers	**250,100.00**	**250,100.00**	**0.00**	**0.0%**
Fund Revenues:	**254,100.00**	**254,860.30**	**(760.30)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
514 Finance & Administration	0.00	42.32	(42.32)	0.0%
025 Miscellaneous	**0.00**	**42.32**	**(42.32)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
521 Police Operations				
521 Law Enforcement	63,500.00	54,390.24	9,109.76	14.3%
521 Police Operations	**63,500.00**	**54,390.24**	**9,109.76**	**14.3%**
522 Fire Department				
001 Administration	0.00	0.00	0.00	100.0%
010 Mobilzation Program	150,000.00	155,360.04	(5,360.04)	0.0%
522 Fire Control	150,000.00	155,360.04	(5,360.04)	0.0%
526 Emergency Medical Services	0.00	62,546.84	(62,546.84)	0.0%
522 Fire Department	**150,000.00**	**217,906.88**	**(67,906.88)**	**0.0%**
542 Street Department				
542 Road & Street Maintenance	157,000.00	99,835.45	57,164.55	36.4%
550 General Services	65,000.00	68,969.97	(3,969.97)	0.0%
542 Street Department	**222,000.00**	**168,805.42**	**53,194.58**	**24.0%**
Fund Expenditures:	**435,500.00**	**441,144.86**	**(5,644.86)**	**0.0%**
Fund Excess/(Deficit):	**(181,400.00)**	**(186,284.56)**		

2020 BUDGET POSITION

330 Economic Development Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	50.00	1,270.97	(1,220.97)	0.0%
025 Miscellaneous	50.00	1,270.97	(1,220.97)	0.0%
025 Miscellaneous	**50.00**	**1,270.97**	**(1,220.97)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	211,925.34	211,925.34	0.00	0.0%
070 Interfund Transfers	**211,925.34**	**211,925.34**	**0.00**	**0.0%**
Fund Revenues:	**211,975.34**	**213,196.31**	**(1,220.97)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	**0.00**	**0.00**	**0.00**	**100.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
542 Street Department				
010 Engineering	0.00	0.00	0.00	100.0%
012 Capital Projects	611,925.34	16,841.00	595,084.34	97.2%
542 Road & Street Maintenance	611,925.34	16,841.00	595,084.34	97.2%
542 Street Department	**611,925.34**	**16,841.00**	**595,084.34**	**97.2%**
Fund Expenditures:	**611,925.34**	**16,841.00**	**595,084.34**	**97.2%**
Fund Excess/(Deficit):	**(399,950.00)**	**196,355.31**		

340 Economic Development Reserve Fund | 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**0.00**	**0.00**	**0.00**	**100.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	**0.00**	**0.00**	**0.00**	**100.0%**
590 Long Term Debt Payment/Interes				
591 Interest & Debt Service	0.00	0.00	0.00	100.0%
590 Long Term Debt Payment/Interes	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Excess/(Deficit):	**0.00**	**0.00**		

2020 BUDGET POSITION

400 Water Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
003 Permits & Licenses				
003 Licenses & Permits	0.00	0.00	0.00	100.0%
003 Permits & Licenses	**0.00**	**0.00**	**0.00**	**100.0%**
006 Charges For Goods & Services				
001 Charges For Goods & Services	55,000.00	12,290.98	42,709.02	77.7%
004 Fines / Penalties / Charges	4,594.00	4,375.12	218.88	4.8%
009 Water	1,651,676.00	1,678,067.93	(26,391.93)	0.0%
006 Charges For Goods & Services	1,711,270.00	1,694,734.03	16,535.97	1.0%
006 Charges For Goods & Services	**1,711,270.00**	**1,694,734.03**	**16,535.97**	**1.0%**
012 Fines & Forfeits				
006 Charges For Goods & Services	20,000.00	6,401.02	13,598.98	68.0%
012 Fines & Forfeits	**20,000.00**	**6,401.02**	**13,598.98**	**68.0%**
025 Miscellaneous				
001 Interest & Other Earnings	7,000.00	10,596.15	(3,596.15)	0.0%
002 Rents & Leases	19,044.00	21,900.60	(2,856.60)	0.0%
005 Other Miscellaneous Revenue	0.00	12,742.20	(12,742.20)	0.0%
025 Miscellaneous	26,044.00	45,238.95	(19,194.95)	0.0%
025 Miscellaneous	**26,044.00**	**45,238.95**	**(19,194.95)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
105 State Grants	0.00	12,090.47	(12,090.47)	0.0%
100 Grants	**0.00**	**12,090.47**	**(12,090.47)**	**0.0%**
370 Capital Contributions				
370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	**0.00**	**0.00**	**0.00**	**100.0%**
380 Non-Revenues				
080 Non-Revenues	0.00	1,000.00	(1,000.00)	0.0%
380 Non-Revenues	**0.00**	**1,000.00**	**(1,000.00)**	**0.0%**

2020 BUDGET POSITION

400 Water Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
534 Water Department				
019 Physical Environment	0.00	0.00	0.00	100.0%
003 Maintenance	0.00	13,015.10	(13,015.10)	0.0%
534 Water Utilities	0.00	13,015.10	(13,015.10)	0.0%
534 Water Department	**0.00**	**13,015.10**	**(13,015.10)**	**0.0%**
Fund Revenues:	**1,757,314.00**	**1,772,479.57**	**(15,165.57)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	65.39	(65.39)	0.0%
025 Miscellaneous	0.00	65.39	(65.39)	0.0%
025 Miscellaneous	**0.00**	**65.39**	**(65.39)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	445,000.00	445,000.00	0.00	0.0%
070 Interfund Transfers	**445,000.00**	**445,000.00**	**0.00**	**0.0%**
100 Grants				
105 State Grants	0.00	22,337.49	(22,337.49)	0.0%
100 Grants	**0.00**	**22,337.49**	**(22,337.49)**	**0.0%**
534 Water Department				
515 Legal	0.00	180.00	(180.00)	0.0%
000	0.00	0.00	0.00	100.0%
001 Administration / General	594,972.35	617,222.13	(22,249.78)	0.0%
002 Administrative/Planning	22,405.45	21,543.18	862.27	3.8%
003 Maintenance	553,981.32	490,512.23	63,469.09	11.5%
004 Operations / General	194,559.16	218,893.92	(24,334.76)	0.0%
005 Capital Expenditures	0.00	0.00	0.00	100.0%
009 Finance	160,834.07	172,187.99	(11,353.92)	0.0%
534 Water Utilities	1,526,752.35	1,520,359.45	6,392.90	0.4%
534 Water Department	**1,526,752.35**	**1,520,539.45**	**6,212.90**	**0.4%**
580 Non-Expenditures				
589 Non-Expenditures	0.00	2,000.00	(2,000.00)	0.0%
580 Non-Expenditures	**0.00**	**2,000.00**	**(2,000.00)**	**0.0%**
597 Interfund Transfers				

400 Water Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining	
070 Operating Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
597 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**1,971,752.35**	**1,989,942.33**	**(18,189.98)**	**0.0%**
Fund Excess/(Deficit):	**(214,438.35)**	**(217,462.76)**		

401 Wastewater Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
003 Permits & Licenses				
003 Licenses & Permits	0.00	0.00	0.00	100.0%
003 Permits & Licenses	**0.00**	**0.00**	**0.00**	**100.0%**
006 Charges For Goods & Services				
001 Charges For Goods & Services	0.00	0.00	0.00	100.0%
010 Wastewater	2,352,000.00	2,582,877.93	(230,877.93)	0.0%
006 Charges For Goods & Services	2,352,000.00	2,582,877.93	(230,877.93)	0.0%
006 Charges For Goods & Services	**2,352,000.00**	**2,582,877.93**	**(230,877.93)**	**0.0%**
012 Fines & Forfeits				
006 Charges For Goods & Services	10,000.00	3,016.28	6,983.72	69.8%
012 Fines & Forfeits	**10,000.00**	**3,016.28**	**6,983.72**	**69.8%**
019 Physical Environment				
019 Physical Environment	0.00	1,087.66	(1,087.66)	0.0%
019 Physical Environment	**0.00**	**1,087.66**	**(1,087.66)**	**0.0%**
025 Miscellaneous				
001 Interest & Other Earnings	14,000.00	21,627.44	(7,627.44)	0.0%
002 Rents & Leases	0.00	0.00	0.00	100.0%
005 Other Miscellaneous Revenue	0.00	41,815.28	(41,815.28)	0.0%
025 Miscellaneous	14,000.00	63,442.72	(49,442.72)	0.0%
025 Miscellaneous	**14,000.00**	**63,442.72**	**(49,442.72)**	**0.0%**
070 Interfund Transfers				
000	300,000.00	0.00	300,000.00	100.0%
070 Operating Transfers	300,000.00	0.00	300,000.00	100.0%
070 Interfund Transfers	**300,000.00**	**0.00**	**300,000.00**	**100.0%**
100 Grants				
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**

401 Wastewater Fund — 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
370 Capital Contributions				
370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	**0.00**	**0.00**	**0.00**	**100.0%**
535 Wastewater Department				
019 Physical Environment	0.00	0.00	0.00	100.0%
535 Wastewater Department	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**2,676,000.00**	**2,650,424.59**	**25,575.41**	**1.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	120.00	204.43	(84.43)	0.0%
025 Miscellaneous	120.00	204.43	(84.43)	0.0%
025 Miscellaneous	**120.00**	**204.43**	**(84.43)**	**0.0%**
070 Interfund Transfers				
000	300,000.00	300,000.00	0.00	0.0%
050 Maintenance	63,000.00	63,000.00	0.00	0.0%
080 Operations/General	63,000.00	63,000.00	0.00	0.0%
070 Operating Transfers	426,000.00	426,000.00	0.00	0.0%
070 Interfund Transfers	**426,000.00**	**426,000.00**	**0.00**	**0.0%**
535 Wastewater Department				
515 Legal	1,500.00	3,517.50	(2,017.50)	0.0%
001 Administration / General	1,712,212.95	1,681,268.75	30,944.20	1.8%
002 Administration / Planning	22,405.45	21,550.30	855.15	3.8%
003 Maintenance	121,616.00	116,613.06	5,002.94	4.1%
004 Operations / General	73,912.00	110,694.15	(36,782.15)	0.0%
005 Operations / Testing	0.00	0.00	0.00	100.0%
012 Finance	169,527.93	179,351.61	(9,823.68)	0.0%
535 Wastewater Utilities	2,099,674.33	2,109,477.87	(9,803.54)	0.0%
535 Wastewater Department	**2,101,174.33**	**2,112,995.37**	**(11,821.04)**	**0.0%**
597 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
597 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**2,527,294.33**	**2,539,199.80**	**(11,905.47)**	**0.0%**

Fund Excess/(Deficit):	**148,705.67**	**111,224.79**

2020 BUDGET POSITION

402 Stormwater Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
006 Charges For Goods & Services				
006 Charges For Goods & Services	540,000.00	585,760.01	(45,760.01)	0.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
006 Charges For Goods & Services	**540,000.00**	**585,760.01**	**(45,760.01)**	**0.0%**
012 Fines & Forfeits				
006 Charges For Goods & Services	0.00	1,032.24	(1,032.24)	0.0%
012 Fines & Forfeits	**0.00**	**1,032.24**	**(1,032.24)**	**0.0%**
019 Physical Environment				
019 Physical Environment	0.00	612.42	(612.42)	0.0%
019 Physical Environment	**0.00**	**612.42**	**(612.42)**	**0.0%**
025 Miscellaneous				
001 Interest & Other Earnings	500.00	3,140.36	(2,640.36)	0.0%
025 Miscellaneous	500.00	3,140.36	(2,640.36)	0.0%
025 Miscellaneous	**500.00**	**3,140.36**	**(2,640.36)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
105 State Grants	90,000.00	52,695.55	37,304.45	41.4%
100 Grants	**90,000.00**	**52,695.55**	**37,304.45**	**41.4%**
Fund Revenues:	**630,500.00**	**643,240.58**	**(12,740.58)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	4.71	(4.71)	0.0%
025 Miscellaneous	0.00	4.71	(4.71)	0.0%
025 Miscellaneous	**0.00**	**4.71**	**(4.71)**	**0.0%**
531 Stormwater				
515 Legal	0.00	2,925.00	(2,925.00)	0.0%
519 Other General Gov Services	10,000.00	12,000.00	(2,000.00)	0.0%
001 Administration / General	55,991.24	54,281.58	1,709.66	3.1%
002 Administration / Engineering	46,449.38	58,025.46	(11,576.08)	0.0%

2020 BUDGET POSITION

402 Stormwater Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Stormwater				
003 Maintenance	93,884.09	96,389.91	(2,505.82)	0.0%
004 Operations / General	193,500.00	191,405.62	2,094.38	1.1%
005 Finance	69,756.64	88,905.47	(19,148.83)	0.0%
531 Stormwater	459,581.35	489,008.04	(29,426.69)	0.0%
531 Stormwater	**469,581.35**	**503,933.04**	**(34,351.69)**	**0.0%**
Fund Expenditures:	**469,581.35**	**503,937.75**	**(34,356.40)**	**0.0%**
Fund Excess/(Deficit):	**160,918.65**	**139,302.83**		

2020 BUDGET POSITION

403 Stormwater Capital Reserve Fund   01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	1,000.00	599.40	400.60	40.1%
025 Miscellaneous	1,000.00	599.40	400.60	40.1%
025 Miscellaneous	**1,000.00**	**599.40**	**400.60**	**40.1%**
070 Interfund Transfers				
000	0.00	0.00	0.00	100.0%
080 Operations/General	191,000.00	191,000.00	0.00	0.0%
070 Operating Transfers	191,000.00	191,000.00	0.00	0.0%
070 Interfund Transfers	**191,000.00**	**191,000.00**	**0.00**	**0.0%**
100 Grants				
100 Direct Federal Grants	0.00	0.00	0.00	100.0%
105 State Grants	350,000.00	370,300.31	(20,300.31)	0.0%
100 Grants	**350,000.00**	**370,300.31**	**(20,300.31)**	**0.0%**
370 Capital Contributions				
370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	**0.00**	**0.00**	**0.00**	**100.0%**
390 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
110 Federal Loans	0.00	0.00	0.00	100.0%
390 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**542,000.00**	**561,899.71**	**(19,899.71)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	24.36	(24.36)	0.0%
025 Miscellaneous	0.00	24.36	(24.36)	0.0%
025 Miscellaneous	**0.00**	**24.36**	**(24.36)**	**0.0%**
531 Stormwater				
000	0.00	0.00	0.00	100.0%
006 Capital Projects	505,000.00	216,700.22	288,299.78	57.1%
531 Stormwater	505,000.00	216,700.22	288,299.78	57.1%

2020 BUDGET POSITION

403 Stormwater Capital Reserve Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Stormwater	**505,000.00**	**216,700.22**	**288,299.78**	**57.1%**
590 Long Term Debt Payment/Interes				
001 Long Term Debt Redemption	42,112.26	42,112.26	0.00	0.0%
002 Interest & Other Debt Costs	6,589.01	6,589.01	0.00	0.0%
591 Interest & Debt Service	48,701.27	48,701.27	0.00	0.0%
590 Long Term Debt Payment/Interes	**48,701.27**	**48,701.27**	**0.00**	**0.0%**
Fund Expenditures:	**553,701.27**	**265,425.85**	**288,275.42**	**52.1%**
Fund Excess/(Deficit):	**(11,701.27)**	**296,473.86**		

2020 BUDGET POSITION

410 Water Capital Reserve Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
003 Permits & Licenses				
003 Licenses & Permits	826,000.00	49,500.00	776,500.00	94.0%
003 Permits & Licenses	**826,000.00**	**49,500.00**	**776,500.00**	**94.0%**
025 Miscellaneous				
000	75,000.00	5,945.61	69,054.39	92.1%
001 Interest & Other Earnings	0.00	1,527.16	(1,527.16)	0.0%
005 Other Miscellaneous Revenue	0.00	76,684.80	(76,684.80)	0.0%
025 Miscellaneous	75,000.00	84,157.57	(9,157.57)	0.0%
026 Rentals & Leases	91,626.00	113,200.93	(21,574.93)	0.0%
025 Miscellaneous	**166,626.00**	**197,358.50**	**(30,732.50)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	445,000.00	445,000.00	0.00	0.0%
070 Interfund Transfers	**445,000.00**	**445,000.00**	**0.00**	**0.0%**
100 Grants				
102 Grants - Private Sources	440,000.00	0.00	440,000.00	100.0%
105 State Grants	90,988.00	90,988.10	(0.10)	0.0%
100 Grants	**530,988.00**	**90,988.10**	**439,999.90**	**82.9%**
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
370 Capital Contributions				
370 Capital Contributions	0.00	3,025.76	(3,025.76)	0.0%
370 Capital Contributions	**0.00**	**3,025.76**	**(3,025.76)**	**0.0%**
390 Loan Proceeds				
110 Federal Loans	1,752,995.00	750,404.94	1,002,590.06	57.2%
390 Loan Proceeds	**1,752,995.00**	**750,404.94**	**1,002,590.06**	**57.2%**
Fund Revenues:	**3,721,609.00**	**1,536,277.30**	**2,185,331.70**	**58.7%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	280.00	63.93	216.07	77.2%
025 Miscellaneous	280.00	63.93	216.07	77.2%

410 Water Capital Reserve Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous	**280.00**	**63.93**	**216.07**	**77.2%**
070 Interfund Transfers				
070 Operating Transfers	0.00	600,000.00	(600,000.00)	0.0%
070 Interfund Transfers	**0.00**	**600,000.00**	**(600,000.00)**	**0.0%**
534 Water Department				
000	0.00	841,393.04	(841,393.04)	0.0%
001 Administration / General	3,537,353.00	459,734.89	3,077,618.11	87.0%
534 Water Utilities	3,537,353.00	1,301,127.93	2,236,225.07	63.2%
534 Water Department	**3,537,353.00**	**1,301,127.93**	**2,236,225.07**	**63.2%**
590 Long Term Debt Payment/Interes				
591 Interest & Debt Service	0.00	0.00	0.00	100.0%
590 Long Term Debt Payment/Interes	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**3,537,633.00**	**1,901,191.86**	**1,636,441.14**	**46.3%**
Fund Excess/(Deficit):	**183,976.00**	**(364,914.56)**		

2020 BUDGET POSITION

411 Wastewater Capital Reserve Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
003 Permits & Licenses				
003 Licenses & Permits	966,000.00	60,000.00	906,000.00	93.8%
003 Permits & Licenses	**966,000.00**	**60,000.00**	**906,000.00**	**93.8%**
025 Miscellaneous				
000	10,000.00	4,595.80	5,404.20	54.0%
001 Interest & Other Earnings	0.00	4,261.88	(4,261.88)	0.0%
005 Other Miscellaneous Revenue	0.00	2,801.91	(2,801.91)	0.0%
025 Miscellaneous	10,000.00	11,659.59	(1,659.59)	0.0%
025 Miscellaneous	**10,000.00**	**11,659.59**	**(1,659.59)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	580,686.00	706,686.00	(126,000.00)	0.0%
070 Interfund Transfers	**580,686.00**	**706,686.00**	**(126,000.00)**	**0.0%**
100 Grants				
103 Intergovernmental Local Grants	0.00	0.00	0.00	100.0%
105 State Grants	80,000.00	0.00	80,000.00	100.0%
100 Grants	**80,000.00**	**0.00**	**80,000.00**	**100.0%**
107 Loan Proceeds				
092 Loan Receipts	5,500,000.00	0.00	5,500,000.00	100.0%
111 State Loans	2,500,000.00	0.00	2,500,000.00	100.0%
107 Loan Proceeds	**8,000,000.00**	**0.00**	**8,000,000.00**	**100.0%**
370 Capital Contributions				
370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	**0.00**	**0.00**	**0.00**	**100.0%**
535 Wastewater Department				
090 Disposition Of Fixed Assets	0.00	0.00	0.00	100.0%
535 Wastewater Department	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**9,636,686.00**	**778,345.59**	**8,858,340.41**	**91.9%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	55,000.00	76.77	54,923.23	99.9%
025 Miscellaneous	55,000.00	76.77	54,923.23	99.9%

411 Wastewater Capital Reserve Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous	**55,000.00**	**76.77**	**54,923.23**	**99.9%**
535 Wastewater Department				
003 Maintenance	280,000.00	81,210.70	198,789.30	71.0%
005 Operations / Testing	0.00	0.00	0.00	100.0%
007 Interest Payment	0.00	0.00	0.00	100.0%
008 Capitalized Expenditures	8,080,000.00	1,021,801.80	7,058,198.20	87.4%
009 Operating Transfers	0.00	0.00	0.00	100.0%
535 Wastewater Utilities	8,360,000.00	1,103,012.50	7,256,987.50	86.8%
535 Wastewater Department	**8,360,000.00**	**1,103,012.50**	**7,256,987.50**	**86.8%**
Fund Expenditures:	**8,415,000.00**	**1,103,089.27**	**7,311,910.73**	**86.9%**
Fund Excess/(Deficit):	**1,221,686.00**	**(324,743.68)**		

2020 BUDGET POSITION

412 Wastewater Debt Service Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
006 Charges For Goods & Services				
006 Charges For Goods & Services	810,470.00	541,348.05	269,121.95	33.2%
006 Charges For Goods & Services	**810,470.00**	**541,348.05**	**269,121.95**	**33.2%**
025 Miscellaneous				
025 Miscellaneous	3,000.00	2,161.75	838.25	27.9%
025 Miscellaneous	**3,000.00**	**2,161.75**	**838.25**	**27.9%**
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**813,470.00**	**543,509.80**	**269,960.20**	**33.2%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
025 Miscellaneous	25.00	25.98	(0.98)	0.0%
025 Miscellaneous	**25.00**	**25.98**	**(0.98)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	552,394.00	280,686.00	271,708.00	49.2%
070 Interfund Transfers	**552,394.00**	**280,686.00**	**271,708.00**	**49.2%**
590 Long Term Debt Payment/Interes				
001 Long Term Debt Redemption	342,275.18	259,168.20	83,106.98	24.3%
002 Interest & Other Debt Costs	137,399.25	0.00	137,399.25	100.0%
591 Interest & Debt Service	479,674.43	259,168.20	220,506.23	46.0%
590 Long Term Debt Payment/Interes	**479,674.43**	**259,168.20**	**220,506.23**	**46.0%**
Fund Expenditures:	**1,032,093.43**	**539,880.18**	**492,213.25**	**47.7%**
Fund Excess/(Deficit):	**(218,623.43)**	**3,629.62**		

2020 BUDGET POSITION

413 Water Capital Improvement Reserve Fund — 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
006 Charges For Goods & Services				
006 Charges For Goods & Services	890,000.00	890,662.33	(662.33)	0.0%
006 Charges For Goods & Services	**890,000.00**	**890,662.33**	**(662.33)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
101 Indirect Federal Grants	2,097,716.00	0.00	2,097,716.00	100.0%
100 Grants	**2,097,716.00**	**0.00**	**2,097,716.00**	**100.0%**
590 Long Term Debt Payment/Interes				
000	11,000.00	4,785.80	6,214.20	56.5%
591 Interest & Debt Service	11,000.00	4,785.80	6,214.20	56.5%
590 Long Term Debt Payment/Interes	**11,000.00**	**4,785.80**	**6,214.20**	**56.5%**
Fund Revenues:	**2,998,716.00**	**895,448.13**	**2,103,267.87**	**70.1%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
025 Miscellaneous	35.00	69.38	(34.38)	0.0%
025 Miscellaneous	**35.00**	**69.38**	**(34.38)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	338,400.00	338,400.00	0.00	0.0%
070 Interfund Transfers	**338,400.00**	**338,400.00**	**0.00**	**0.0%**
590 Long Term Debt Payment/Interes				
001 Long Term Debt Redemption	664,920.13	563,839.27	101,080.86	15.2%
002 Interest & Other Debt Costs	77,994.00	36,922.17	41,071.83	52.7%
591 Interest & Debt Service	742,914.13	600,761.44	142,152.69	19.1%
590 Long Term Debt Payment/Interes	**742,914.13**	**600,761.44**	**142,152.69**	**19.1%**
Fund Expenditures:	**1,081,349.13**	**939,230.82**	**142,118.31**	**13.1%**
Fund Excess/(Deficit):	**1,917,366.87**	**(43,782.69)**		

2020 BUDGET POSITION

425 Water Revenue Bond Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	1,500.00	265.59	1,234.41	82.3%
025 Miscellaneous	1,500.00	265.59	1,234.41	82.3%
025 Miscellaneous	**1,500.00**	**265.59**	**1,234.41**	**82.3%**
070 Interfund Transfers				
070 Operating Transfers	338,400.00	630,482.00	(292,082.00)	0.0%
070 Interfund Transfers	**338,400.00**	**630,482.00**	**(292,082.00)**	**0.0%**
Fund Revenues:	**339,900.00**	**630,747.59**	**(290,847.59)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	11.25	(11.25)	0.0%
025 Miscellaneous	0.00	11.25	(11.25)	0.0%
025 Miscellaneous	**0.00**	**11.25**	**(11.25)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
590 Long Term Debt Payment/Interes				
001 Long Term Debt Redemption	225,000.00	225,000.00	0.00	0.0%
002 Interest & Other Debt Costs	113,400.00	113,400.00	0.00	0.0%
591 Interest & Debt Service	338,400.00	338,400.00	0.00	0.0%
590 Long Term Debt Payment/Interes	**338,400.00**	**338,400.00**	**0.00**	**0.0%**
Fund Expenditures:	**338,400.00**	**338,411.25**	**(11.25)**	**0.0%**
Fund Excess/(Deficit):	**1,500.00**	**292,336.34**		

2020 BUDGET POSITION

426 Water Bond Reserve Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	1,500.00	1,601.69	(101.69)	0.0%
025 Miscellaneous	1,500.00	1,601.69	(101.69)	0.0%
025 Miscellaneous	**1,500.00**	**1,601.69**	**(101.69)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**1,500.00**	**1,601.69**	**(101.69)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	15.55	(15.55)	0.0%
025 Miscellaneous	0.00	15.55	(15.55)	0.0%
025 Miscellaneous	**0.00**	**15.55**	**(15.55)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	292,082.00	(292,082.00)	0.0%
070 Interfund Transfers	**0.00**	**292,082.00**	**(292,082.00)**	**0.0%**
Fund Expenditures:	**0.00**	**292,097.55**	**(292,097.55)**	**0.0%**
Fund Excess/(Deficit):	**1,500.00**	**(290,495.86)**		

2020 BUDGET POSITION

431 Water System Construction Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	1,500.00	6,326.52	(4,826.52)	0.0%
009 PWTF Loan Related	0.00	0.00	0.00	100.0%
025 Miscellaneous	1,500.00	6,326.52	(4,826.52)	0.0%
025 Miscellaneous	**1,500.00**	**6,326.52**	**(4,826.52)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	600,000.00	(600,000.00)	0.0%
070 Interfund Transfers	**0.00**	**600,000.00**	**(600,000.00)**	**0.0%**
100 Grants				
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
107 Loan Proceeds				
111 State Loans	1,867,431.00	2,194,890.93	(327,459.93)	0.0%
107 Loan Proceeds	**1,867,431.00**	**2,194,890.93**	**(327,459.93)**	**0.0%**
390 Loan Proceeds				
111 State Loans	0.00	0.00	0.00	100.0%
390 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**1,868,931.00**	**2,801,217.45**	**(932,286.45)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	20.00	54.99	(34.99)	0.0%
025 Miscellaneous	20.00	54.99	(34.99)	0.0%
025 Miscellaneous	**20.00**	**54.99**	**(34.99)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
534 Water Department				
000	0.00	2,194,890.93	(2,194,890.93)	0.0%
001 Administration / General	2,675,494.00	(49,846.17)	2,725,340.17	101.9%
005 Capital Expenditures	0.00	0.00	0.00	100.0%

2020 BUDGET POSITION

431 Water System Construction Fund 01/01/2020 To: 12/31/2020

Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Utilities				
534 Water Utilities	2,675,494.00	2,145,044.76	530,449.24	19.8%
534 Water Department	**2,675,494.00**	**2,145,044.76**	**530,449.24**	**19.8%**
Fund Expenditures:	**2,675,514.00**	**2,145,099.75**	**530,414.25**	**19.8%**
Fund Excess/(Deficit):	**(806,583.00)**	**656,117.70**		

2020 BUDGET POSITION

500 Equipment Rental & Replacement — 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	3,000.00	3,864.11	(864.11)	0.0%
005 Other Miscellaneous Revenue	0.00	0.00	0.00	100.0%
025 Miscellaneous	3,000.00	3,864.11	(864.11)	0.0%
025 Miscellaneous	**3,000.00**	**3,864.11**	**(864.11)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
548 Equipment Rental & Replacement				
020 Economic Environment	0.00	9,667.00	(9,667.00)	0.0%
070 Operating Transfers	385,821.00	296,462.36	89,358.64	23.2%
548 Equipment Rental & Replacement	**385,821.00**	**306,129.36**	**79,691.64**	**20.7%**
Fund Revenues:	**388,821.00**	**309,993.47**	**78,827.53**	**20.3%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Department				
002 Fire Suppression	0.00	0.00	0.00	100.0%
010 Mobilzation Program	500.00	0.00	500.00	100.0%
522 Fire Control	500.00	0.00	500.00	100.0%
522 Fire Department	**500.00**	**0.00**	**500.00**	**100.0%**
548 Equipment Rental & Replacement				
515 Legal	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
001 Administration/Overhead Costs	77,455.95	69,392.00	8,063.95	10.4%
002 Operations / General	302,978.63	241,433.30	61,545.33	20.3%
548 Equipment Rental & Replacement	380,434.58	310,825.30	69,609.28	18.3%
548 Equipment Rental & Replacement	**380,434.58**	**310,825.30**	**69,609.28**	**18.3%**
Fund Expenditures:	**380,934.58**	**310,825.30**	**70,109.28**	**18.4%**

Fund Excess/(Deficit):	**7,886.42**	**(831.83)**

2020 BUDGET POSITION

625 Flexible Benefits Plan Fund 01/01/2020 To: 12/31/2020

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	0.00	0.05	(0.05)	0.0%
025 Miscellaneous	**0.00**	**0.05**	**(0.05)**	**0.0%**
380 Non-Revenues				
060 Agency & Other Type Deposits	20,000.00	13,828.50	6,171.50	30.9%
380 Non-Revenues	**20,000.00**	**13,828.50**	**6,171.50**	**30.9%**
Fund Revenues:	**20,000.00**	**13,828.55**	**6,171.45**	**30.9%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
516 Human Resources				
589 Non-Expenditures	20,000.00	11,594.33	8,405.67	42.0%
516 Human Resources	**20,000.00**	**11,594.33**	**8,405.67**	**42.0%**
Fund Expenditures:	**20,000.00**	**11,594.33**	**8,405.67**	**42.0%**
Fund Excess/(Deficit):	**0.00**	**2,234.22**		

2020 BUDGET POSITION TOTALS

City Of College Place

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 Current Expense Fund	6,727,506.00	7,696,795.57	0.0%	7,325,924.04	7,518,435.48	0%
005 Current Expense Reserve Fund	101,000.00	102,478.35	0.0%	0.00	26.11	0%
012 Technology Reserve Fund	97,000.00	96,997.87	0.0%	146,585.00	167,494.93	0%
061 Employee Benefit Reserve Fund	78,000.00	78,003.67	0.0%	112,065.00	15,074.26	87%
100 Street Fund	628,100.00	608,774.91	3.1%	618,974.61	538,268.71	13%
120 Criminal Justice Fund	14,250.00	13,310.71	6.6%	13,461.21	13,042.28	3%
121 Forfeited Proceeds Fund	525.00	23.97	95.4%	0.00	0.22	0%
130 Hotel/Motel Tax	14,100.00	12,441.07	11.8%	9,600.00	10,245.05	0%
201 ULTGO Bond Fund	487,955.00	487,974.87	0.0%	487,950.00	488,254.60	0%
202 LTGO Bond Fund	50,235.00	224,428.86	0.0%	50,235.00	276,434.98	0%
235 Commercial Drive Bond Debt Se	140,485.00	140,264.37	0.2%	140,485.00	140,491.00	0%
301 Street Capital Contribution Fund	22,020.00	11,930.77	45.8%	21,925.34	11,925.34	46%
305 Capital Improvement Fund (REE	131,500.00	137,310.07	0.0%	41,000.00	97,315.70	0%
306 Capital Improvement Fund (REE	132,000.00	155,848.94	0.0%	431,500.00	5,517.17	99%
309 CDBG Projects Fund	464,530.00	0.05	100.0%	464,530.00	0.00	100%
311 Street Improvement Fund	1,319,503.00	1,153,683.78	12.6%	1,547,728.00	873,843.04	44%
315 Facility Maintenance Reserve Fu	344,932.00	312,811.30	9.3%	282,431.00	160,381.95	43%
320 Equipment Reserve Fund	254,100.00	254,860.30	0.0%	435,500.00	441,144.86	0%
330 Economic Development Fund	211,975.34	213,196.31	0.0%	611,925.34	16,841.00	97%
340 Economic Development Reserve	0.00	0.00	100.0%	0.00	0.00	100%
400 Water Fund	1,757,314.00	1,772,479.57	0.0%	1,971,752.35	1,989,942.33	0%
401 Wastewater Fund	2,676,000.00	2,650,424.59	1.0%	2,527,294.33	2,539,199.80	0%
402 Stormwater Fund	630,500.00	643,240.58	0.0%	469,581.35	503,937.75	0%
403 Stormwater Capital Reserve Func	542,000.00	561,899.71	0.0%	553,701.27	265,425.85	52%
410 Water Capital Reserve Fund	3,721,609.00	1,536,277.30	58.7%	3,537,633.00	1,901,191.86	46%
411 Wastewater Capital Reserve Func	9,636,686.00	778,345.59	91.9%	8,415,000.00	1,103,089.27	87%
412 Wastewater Debt Service Fund	813,470.00	543,509.80	33.2%	1,032,093.43	539,880.18	48%
413 Water Capital Improvement Rese	2,998,716.00	895,448.13	70.1%	1,081,349.13	939,230.82	13%
425 Water Revenue Bond Fund	339,900.00	630,747.59	0.0%	338,400.00	338,411.25	0%
426 Water Bond Reserve Fund	1,500.00	1,601.69	0.0%	0.00	292,097.55	0%
431 Water System Construction Fund	1,868,931.00	2,801,217.45	0.0%	2,675,514.00	2,145,099.75	20%
500 Equipment Rental & Replacemen	388,821.00	309,993.47	20.3%	380,934.58	310,825.30	18%
625 Flexible Benefits Plan Fund	20,000.00	13,828.55	30.9%	20,000.00	11,594.33	42%
	36,615,163.34	24,840,149.76	32.2%	35,745,072.98	23,654,662.72	33.8%

TOTALS FOR: Banner Bank Credit Cards

City Of College Place — Time: 08:59:58 Date: 01/26/2021

12/01/2020 To: 12/31/2020 —

Accts Pay #	Date	Vendor		Amount	Memo
76228	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**2,568.36**	**3647-CH**
001 - 513 10 49 00	Miscellaneous	WCMA		158.00	WCMA 2021 Membership- M. Rizzitiello
001 - 513 10 49 00	Miscellaneous	ICMA		1,019.00	ICMA 2021 Membership- M. Rizzitiello
001 - 513 10 49 00	Miscellaneous	International Council Of Shopping Center		100.00	ICSC Economic Development 2021 Membership Dues- M. Rizzitiello
001 - 558 60 41 00	Professional Services	Survey Monkey		1,291.36	Survey Monkey- Premier Annual Plan 12/2/2020-12/1/2021
76232	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**6,503.10**	**5296- CD/FAC**
001 - 524 20 31 00	Operating Supplies - Bld	MF Ranch And Home, Inc		279.98	Inspection Work Apparel- A. Edison
500 - 548 68 48 00	Repairs / Maintenance	Max Hand Carwash		217.80	Hard Water Removal & Detailing
012 - 594 18 64 01	Machinery & Equipment			325.01	Ergotron LX Dual Arm 13inch Pole
012 - 594 18 64 01	Machinery & Equipment			216.31	Ergotron LX Single Arm Tall Pole
306 - 595 30 63 36	Other Capital Improveme	RJ Thomas Manufacturing		1,109.00	Riverview Bench
306 - 595 30 63 36	Other Capital Improveme	RJ Thomas Manufacturing		315.00	Shipping
306 - 595 30 63 36	Other Capital Improveme	Most Dependable Fountains		3,575.00	Drinking Fountain W/pet Bowl & Hose Bib
306 - 595 30 63 36	Other Capital Improveme	Most Dependable Fountains		465.00	Freight
76484	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**175.99**	**5296-CD/FAC**
001 - 518 20 31 00	Operating Supplies - Faci	FilterBuy.com		175.99	20x25x4 Filter (6), 16x25x4 Filter (4)
76231	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**479.03**	**5994-FD**
001 - 522 10 42 00	Communication	UPS		31.30	UPS- Documents
001 - 522 20 20 03	Uniforms - Volunteers	Level 7 Concepts		22.25	Serving Since Bar Pin- Ben D.
001 - 522 20 31 03	Radios/Pagers - Parts & S	49er Communications, Inc.		171.95	8 Inch Antenna (4)
001 - 522 45 31 00	Operating Supplies - Trai	Home Depot Credit Services		42.86	Batteries 9V 6 Pk (2), Loctite Threadlocker, Sheet Metal Screws
001 - 522 50 31 00	Operating Supplies - Faci	Wal-Mart Stores, Inc		210.67	Organizer (3), Batteries (4pks), Paper Clips, G2 (2), Drain, Lysol Wipes (3), Divider 10)
76229	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**564.78**	**9040-PD**
001 - 521 10 43 00	Travel	7-Eleven		15.08	Travel Fuel- T. Tomaras
001 - 521 22 20 01	Benefits Uniforms Patrol	My Medic		192.50	Hyfin Vent/Chest Seal Twin Pack X 15
001 - 521 22 20 01	Benefits Uniforms Patrol	NeoPlex		76.67	Window Markers
001 - 521 22 20 01	Benefits Uniforms Patrol	Amazon.com		74.90	YakTrax- D. Watkins
001 - 521 22 31 00	Operating Supplies - Patr	Amazon.com		91.88	Flashlight For Rifle- T. Cole
001 - 521 22 31 00	Operating Supplies - Patr	Mounting Solutions Plus		113.75	Flashlight Mount (4)
76485	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**436.27**	**9040-PD**
315 - 594 18 62 17	Capital Expenditures/Exp	Home Depot Credit Services		142.15	Gun Range Project Supplies
315 - 594 18 62 17	Capital Expenditures/Exp	Home Depot Credit Services		71.93	Gun Range Project Supplies
315 - 594 18 62 17	Capital Expenditures/Exp	Home Depot Credit Services		222.19	Gun Range Project Supplies

TOTALS FOR: Banner Bank Credit Cards

City Of College Place — Time: 08:59:58 Date: 01/26/2021

12/01/2020 To: 12/31/2020 —

Pay # / Accts	Date		Vendor	Amount	Memo
76223	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**147.43**	**9343- CH**
001 - 513 10 49 02 Registrations/Fees - Trai			Cvent.com	35.00	Assisting Local Businesses & Retaining Jobs During The Covid-19 Pandemic- M. Rizzitiello
001 - 524 20 31 00 Operating Supplies - Bld			Wal-Mart Stores, Inc	21.61	Phone Case- A. Edison
500 - 548 68 31 00 Operating Supplies - Gen			American Public Works Assn	40.82	Shop Supplies: APWA Equipment Code,Calculating Public Fleet Rates Manual, Performance Measurement In Public Works
500 - 548 70 49 01 Registrations/Fees - Trai			American Public Works Assn	50.00	Training: Spotlight On Leadership & Management- J. Goodson
76486	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**162.50**	**9343-CH**
400 - 534 80 31 00 Operating Supplies - Gen			Future Electronics	53.80	Retainer For Fan
012 - 594 18 64 03 Software / Software Upd			ESRI	108.70	ArcGIS Online Service Credits: Block Of 1,000
76224	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**16.46**	**9384-CH**
001 - 518 10 31 02 Operating Supplies - HR			Wal-Mart Stores, Inc	16.46	Plates & Cutlery
76487	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**295.22**	**9384-CH**
001 - 514 30 49 00 Miscellaneous			WA St. Dept Of Licensing	15.00	Professional License- C. Holm
001 - 518 10 31 02 Operating Supplies - HR			Domino's Pizza LLC	52.46	Employee Lunch
001 - 518 10 31 02 Operating Supplies - HR			Domino's Pizza LLC	85.93	Employee Lunch
001 - 518 10 31 02 Operating Supplies - HR			Domino's Pizza LLC	90.93	Employee Lunch
001 - 518 10 31 02 Operating Supplies - HR			Domino's Pizza LLC	50.90	Employee Lunch
76488	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**57.46**	**9400-PD**
315 - 594 18 62 17 Capital Expenditures/Exp			Home Depot Credit Services	57.46	Gun Range Project Supplies
76490	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**1,548.43**	**9418-CH**
001 - 518 10 31 02 Operating Supplies - HR			Yeti Cooler	1,548.43	Yeti Custom Logo 18oz Water Bottles (50)
76225	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**519.71**	**9467-PD**
001 - 521 19 31 00 Operating Supplies - Sup			Amazon.com	140.22	Lysol Disinfectant (3- 3 Pks)
001 - 521 40 43 00 Travel Training			Chevron Corporation	40.55	Travel Fuel: WACJTCPatrol Tactics Instructor Course- D. Schmick
001 - 521 40 43 00 Travel Training			Marriott Hotels	338.94	Travel Lodging: WACJTCPatrol Tactics Instructor Course- D. Schmick
76226	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**25.00**	**9475-PD**
001 - 521 19 49 00 Misc. Support Services				25.00	WAPRO Membership 2020-2021- M. Barr
76489	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**148.19**	**9475-PD**
001 - 521 40 43 00 Travel Training			The Davenport Hotel & Tower	148.19	Travel Lodging- Spokane, WA- D. Schmick

TOTALS FOR: Banner Bank Credit Cards

City Of College Place

12/01/2020 To: 12/31/2020

Accts Pay #	Date		Vendor	Amount	Memo
76227	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**1,369.00**	**9483-PW**
400 - 534 10 49 00 Miscellaneous			Green River Community College/WOW	42.00	2021 Waterworks Renewal- D. Anderson
400 - 534 10 49 00 Miscellaneous			Green River Community College/WOW	42.00	2021 BAT Renewal- D. Anderson
400 - 534 10 49 00 Miscellaneous			Green River Community College/WOW	42.00	2021 Waterworks Renewal- W. Antle
400 - 534 10 49 00 Miscellaneous			Green River Community College/WOW	42.00	2021 Waterworks Renewal- R. Chamberlain
400 - 534 10 49 00 Miscellaneous			Green River Community College/WOW	42.00	2021 Waterworks Renewal- P. Hartwig
400 - 534 10 49 00 Miscellaneous			Green River Community College/WOW	42.00	2021 Waterworks Renewal- R. Reese
400 - 534 10 49 00 Miscellaneous			Green River Community College/WOW	42.00	2021 Waterworks Renewal- K. Wolpert
400 - 534 10 49 01 Registrations/Fees - Trair			Green River Community College/WOW	500.00	Training: Water Distibution- R. Reese
400 - 534 10 49 01 Registrations/Fees - Trair			Green River Community College/WOW	500.00	Training: Water Distibution- W. Antle
100 - 543 30 43 00 Travel - Training			WSU Pesticide	75.00	Training: Weed/Pest Control- R. Chamberlain
76230	**12/31/2020**	**7404**	**Banner Bank Credit Cards**	**1,133.31**	**9965-FD**
001 - 522 20 31 00 Operating Supplies - Sup			The Public Safety Store	479.70	Structural Gloves (6)
001 - 522 20 31 03 Radios/Pagers - Parts & S			49er Communications, Inc.	171.95	8 Inch Antenna (4)
001 - 522 20 31 03 Radios/Pagers - Parts & S			Battery Universe	155.32	Belt Clip (14)
001 - 522 20 31 03 Radios/Pagers - Parts & S			49er Communications, Inc.	192.35	OEM AA Clamshell For DPH (3)
001 - 522 20 49 00 Misc Fire			Wal-Mart Stores, Inc	29.66	RX#XXX5099 & XXX5100- Precriptions For Firefighter Injured On The Job
001 - 522 50 31 00 Operating Supplies - Faci			Wal-Mart Stores, Inc	89.28	Coffee, Dish Soap (4), Coffee Filters, Scotch Tape, Mr. Clean (2), Paper Towels, Scouring Pad
001 - 522 50 31 00 Operating Supplies - Faci			Home Depot Credit Services	10.83	Bleach (2)
001 - 522 50 31 00 Operating Supplies - Faci			Wal-Mart Stores, Inc	4.22	Mouse Trap (2)
			Total:	16,150.24	

TOTALS FOR: Home Depot Credit Services

City Of College Place — Time: 09:00:14 Date: 01/26/2021

12/01/2020 To: 12/31/2020 — Page: 1

Accts Pay #	Date		Vendor	Amount	Memo
76025	**12/10/2020**	**5629**	**Home Depot Credit Services**	**64.92**	
400 - 534 10 31 00			Operating Supplies - Adr	32.46	Outlet 10pk, Wallplates, Bottle Brush, Power Scrub, Disinfectant
100 - 543 10 31 00			Operating Supplies - Adr	32.46	Outlet 10pk, Wallplates, Bottle Brush, Power Scrub, Disinfectant
76026	**12/10/2020**	**5629**	**Home Depot Credit Services**	**30.84**	
400 - 534 80 31 00			Operating Supplies - Gen	30.84	Screwdriver Set, Ratche Tie-down 4pc
76027	**12/10/2020**	**5629**	**Home Depot Credit Services**	**29.58**	
400 - 534 50 31 00			Operating Supplies - Mai	29.58	Kilz Primer, Orange Odor 20 Oz
76028	**12/10/2020**	**5629**	**Home Depot Credit Services**	**23.03**	
400 - 534 80 31 00			Operating Supplies - Gen	23.03	Cable Ties, 5'x1' (2)
76029	**12/10/2020**	**5629**	**Home Depot Credit Services**	**51.69**	
100 - 542 30 31 00			Operating Supplies - Trav	51.69	60# Sakrete All Weather Blacktop Patch (3)
76030	**12/10/2020**	**5629**	**Home Depot Credit Services**	**94.00**	
001 - 573 90 31 00			Operating Supplies - Con	94.00	Christmas Decor- Extension Cords
76031	**12/10/2020**	**5629**	**Home Depot Credit Services**	**12.98**	
001 - 573 90 31 00			Operating Supplies - Con	12.98	Christmas Decor- CH Sign Bow Paint
76032	**12/10/2020**	**5629**	**Home Depot Credit Services**	**4.90**	
400 - 534 10 31 00			Operating Supplies - Adr	4.90	Corner Brace
76033	**12/10/2020**	**5629**	**Home Depot Credit Services**	**60.57**	
400 - 534 80 31 00			Operating Supplies - Gen	60.57	Wire Stripper, Contact Mod Plugs 25pk, 14 Stranded White 50ft (2)
76034	**12/10/2020**	**5629**	**Home Depot Credit Services**	**12.33**	
400 - 534 10 31 00			Operating Supplies - Adr	12.33	Gap Foam (3)
76035	**12/10/2020**	**5629**	**Home Depot Credit Services**	**49.96**	
400 - 534 50 31 00			Operating Supplies - Mai	49.96	Sledge/Maul Handle & 8lb Sledge Hammer
76036	**12/10/2020**	**5629**	**Home Depot Credit Services**	**43.41**	
400 - 534 80 31 00			Operating Supplies - Gen	43.41	Tamper GFCI, 7-Outlet Surge Protector 6ft Coax
76037	**12/10/2020**	**5629**	**Home Depot Credit Services**	**59.72**	
001 - 573 90 31 00			Operating Supplies - Con	59.72	Christmas Decor- Cable Ties 1000pk

TOTALS FOR: Home Depot Credit Services

City Of College Place — Time: 09:00:14 Date: 01/26/2021

12/01/2020 To: 12/31/2020

Accts Pay #	Date		Vendor	Amount	Memo
76038	**12/10/2020**	**5629**	**Home Depot Credit Services**	**108.67**	
001 - 573 90 31 00			Operating Supplies - Con	108.67	Supplies For Christmas Tree- Yellow Jacket 100ft Extension
76039	**12/10/2020**	**5629**	**Home Depot Credit Services**	**10.84**	
400 - 534 50 31 00			Operating Supplies - Mai	10.84	Tower Star Lights- LED Rope Light
76040	**12/10/2020**	**5629**	**Home Depot Credit Services**	**46.87**	
400 - 534 80 31 00			Operating Supplies - Gen	46.87	Citrus Burst 8oz, Flush Cutter, Wire Plier, Febreeze (3)
76041	**12/10/2020**	**5629**	**Home Depot Credit Services**	**112.74**	
001 - 573 90 31 00			Operating Supplies - Con	112.74	Christmas Tree Setup- Ratchet Tie-downs (2), Rope, Tarp
76042	**12/10/2020**	**5629**	**Home Depot Credit Services**	**91.66**	
001 - 573 90 31 00			Operating Supplies - Con	91.66	City Hall Christmas Decorations- 3-1 Green Adapter (3), 60ft Extension Cords (5)
76043	**12/10/2020**	**5629**	**Home Depot Credit Services**	**198.90**	
400 - 534 10 31 00			Operating Supplies - Adr	99.45	Paint & Roller Cover For PW Office
100 - 543 10 31 00			Operating Supplies - Adr	99.45	Paint & Roller Cover For PW Office
76044	**12/10/2020**	**5629**	**Home Depot Credit Services**	**42.91**	
001 - 576 80 31 00			Operating Supplies - Parl	42.91	32W 4ft Daylight Deluxe Bulbs (10pk), Environmental Handling Charge
76045	**12/10/2020**	**5629**	**Home Depot Credit Services**	**26.40**	
400 - 534 10 31 00			Operating Supplies - Adr	13.20	Wallplates, Switch, Toggle Switch, Duplex Outlet
100 - 543 10 31 00			Operating Supplies - Adr	13.20	Wallplates, Switch, Toggle Switch, Duplex Outlet
76046	**12/10/2020**	**5629**	**Home Depot Credit Services**	**37.72**	
400 - 534 10 31 00			Operating Supplies - Adr	18.86	Gray Paint & Flatbrush (4)
100 - 543 10 31 00			Operating Supplies - Adr	18.86	Gray Paint & Flatbrush (4)
76047	**12/10/2020**	**5629**	**Home Depot Credit Services**	**64.13**	
100 - 543 10 31 00			Operating Supplies - Adr	64.13	CAT5e Riser Gray 1000ft
76048	**12/10/2020**	**5629**	**Home Depot Credit Services**	**22.57**	
400 - 534 50 31 00			Operating Supplies - Mai	22.57	Ratcheting Combo Wrench, Graphite Valve Packing
76049	**12/10/2020**	**5629**	**Home Depot Credit Services**	**10.84**	
001 - 576 80 31 00			Operating Supplies - Parl	10.84	DW Maxfit 2" PH2 15pc

TOTALS FOR: Home Depot Credit Services

Accts Pay #	Date		Vendor	Amount	Memo
76050	**12/10/2020**	**5629**	**Home Depot Credit Services**	**51.94**	
400 - 534 80 31 00			Operating Supplies - Gen	51.94	8cu Box, Wall Plates (2), Square Box Supports (2), Cover (2), Outlet (4), Duplex Wallplate (2), Open Cable Wall Plate (3)
76051	**12/10/2020**	**5629**	**Home Depot Credit Services**	**399.00**	
400 - 534 10 31 00			Operating Supplies - Adr	99.75	48" Vanity
100 - 543 10 31 00			Operating Supplies - Adr	99.75	48" Vanity
500 - 548 68 31 00			Operating Supplies - Gen	99.75	48" Vanity
001 - 576 80 31 00			Operating Supplies - Parl	99.75	48" Vanity
76068	**12/10/2020**	**5629**	**Home Depot Credit Services**	**54.28**	
001 - 573 90 31 00			Operating Supplies - Con	54.28	32ft Rope Light (2)
76069	**12/10/2020**	**5629**	**Home Depot Credit Services**	**117.00**	
001 - 573 90 31 00			Operating Supplies - Con	117.00	8ft Extension Cords (12) For Christmas Decorations
76073	**12/10/2020**	**5629**	**Home Depot Credit Services**	**40.20**	
400 - 534 50 31 00			Operating Supplies - Mai	40.20	CET 8 -Outlet Surge Protector 6ft USB
76074	**12/10/2020**	**5629**	**Home Depot Credit Services**	**35.35**	
400 - 534 50 31 00			Operating Supplies - Mai	35.35	PW Office Repairs: Joint Tape, Drywall, Whitewood Stud, Sanding Sponge, Pail, Silverset 18#
76075	**12/10/2020**	**5629**	**Home Depot Credit Services**	**5.95**	
100 - 542 70 31 00			Operating Supplies - Roa	5.95	Round Up Weed & Grass Killer 24 Oz
76076	**12/10/2020**	**5629**	**Home Depot Credit Services**	**29.16**	
001 - 573 90 31 00			Operating Supplies - Con	29.16	8" Cable Ties (1000pk)
76386	**12/31/2020**	**5629**	**Home Depot Credit Services**	**10.29**	
400 - 534 10 31 00			Operating Supplies - Adr	10.29	20x25 Rheem Basic Household (2)
76387	**12/31/2020**	**5629**	**Home Depot Credit Services**	**155.83**	
001 - 524 20 31 00			Operating Supplies - Bld	155.83	Inspector Equipment & Safety Supplies- A. Edison
76388	**12/31/2020**	**5629**	**Home Depot Credit Services**	**10.84**	
001 - 576 80 31 00			Operating Supplies - Parl	10.84	8" Halfround Cut
76389	**12/31/2020**	**5629**	**Home Depot Credit Services**	**61.64**	

TOTALS FOR: Home Depot Credit Services

Accts Pay #	Date		Vendor	Amount	Memo
400 - 534 50 31 00 Operating Supplies - Mai				30.82	12-2 NM W/G 100ft, NM Clamp Conn 3/8" Pk5 (2), Handy Box 1 7/8 DP 1/2, Brushed Duplex Wallplate,15A Nylon Duplex Outlet
100 - 542 30 31 00 Operating Supplies - Trav				30.82	12-2 NM W/G 100ft, NM Clamp Conn 3/8" Pk5 (2), Handy Box 1 7/8 DP 1/2, Brushed Duplex Wallplate,15A Nylon Duplex Outlet
76390	**12/31/2020**	**5629**	**Home Depot Credit Services**	**41.28**	
400 - 534 50 31 00 Operating Supplies - Mai				20.64	23/32 4x8 Radiata Pine Plywood
100 - 542 30 31 00 Operating Supplies - Trav				20.64	23/32 4x8 Radiata Pine Plywood
76391	**12/31/2020**	**5629**	**Home Depot Credit Services**	**32.28**	
400 - 534 50 31 00 Operating Supplies - Mai				16.14	Supplies For Key Hanger Board
100 - 542 30 31 00 Operating Supplies - Trav				16.14	Supplies For Key Hanger Board
76392	**12/31/2020**	**5629**	**Home Depot Credit Services**	**15.17**	
001 - 576 80 31 00 Operating Supplies - Park				15.17	Microfiber Click & Dust Duster (2)
76393	**12/31/2020**	**5629**	**Home Depot Credit Services**	**21.72**	
400 - 534 50 31 00 Operating Supplies - Mai				10.86	Cable Ties 650pc, Screw Hole Repair Kit, Screw Hook (7)
100 - 542 30 31 00 Operating Supplies - Trav				10.86	Cable Ties 650pc, Screw Hole Repair Kit, Screw Hook (7)
76394	**12/31/2020**	**5629**	**Home Depot Credit Services**	**47.74**	
400 - 534 50 31 00 Operating Supplies - Mai				47.74	24" Dust Mop Refill, RCP 24" Blended Dust Mop (2)
76395	**12/31/2020**	**5629**	**Home Depot Credit Services**	**-21.71**	
400 - 534 50 31 00 Operating Supplies - Mai				-21.71	RETURN: 24" Dust Mop Refill (Inv 6152311)
76396	**12/31/2020**	**5629**	**Home Depot Credit Services**	**50.99**	
400 - 534 50 31 00 Operating Supplies - Mai				50.99	Dremel Pip & 2x4 Cutting Bld (2), Dremel BIM Flush Cut Blade
76397	**12/31/2020**	**5629**	**Home Depot Credit Services**	**30.48**	
100 - 542 30 31 00 Operating Supplies - Trav				30.48	Standard Wire Connectors 30pk, Duplex Wallplate, Countdown Timer
76398	**12/31/2020**	**5629**	**Home Depot Credit Services**	**13.87**	
400 - 534 80 31 00 Operating Supplies - Gen				13.87	Mason Chisel, 2 Gal Plastic Bucket
76399	**12/31/2020**	**5629**	**Home Depot Credit Services**	**55.39**	
400 - 534 80 31 00 Operating Supplies - Gen				55.39	Latex Drylok Waterproofer Gray (2 Gal)
76400	**12/31/2020**	**5629**	**Home Depot Credit Services**	**16.53**	

TOTALS FOR: Home Depot Credit Services

Accts Pay #	Date		Vendor	Amount	Memo
400 - 534 80 31 00 Operating Supplies - Gen				16.53	1/2" Tectite X Male Adapter, 1/2x25ft White Pex Pipe (Well #4)
76401	**12/31/2020**	**5629**	**Home Depot Credit Services**	**39.64**	
400 - 534 80 31 00 Operating Supplies - Gen				39.64	Switchplate (2), Duplex Wallplate, Alex Plus Clear 10.1 Oz, #2 Rand Shank Phillips Screwdriver, #2 Rand Shank Recess Tip Screwdriver, 4" Flathead Screwdriver
76402	**12/31/2020**	**5629**	**Home Depot Credit Services**	**18.72**	
100 - 542 70 31 00 Operating Supplies - Roa				18.72	50# Sakrete Fast Set Concrete (3), Nylon Wallplate
76403	**12/31/2020**	**5629**	**Home Depot Credit Services**	**37.88**	
400 - 534 80 31 00 Operating Supplies - Gen				37.88	20pc Magnetic Screwdriver Set, Precision Screwdriver Set (4 Pc)
76404	**12/31/2020**	**5629**	**Home Depot Credit Services**	**10.29**	
100 - 542 64 31 00 Operating Supplies - Tra				10.29	Deckmate Screws
76405	**12/31/2020**	**5629**	**Home Depot Credit Services**	**30.41**	
400 - 534 80 31 00 Operating Supplies - Gen				30.41	Glidden Steel Gray Gallon
76406	**12/31/2020**	**5629**	**Home Depot Credit Services**	**40.24**	
400 - 534 80 31 00 Operating Supplies - Gen				40.24	Concrete Floor Paint, 3.0 Flat Brush (3)
76407	**12/31/2020**	**5629**	**Home Depot Credit Services**	**-34.75**	
400 - 534 80 31 00 Operating Supplies - Gen				-34.75	RETURN: Concrete Floor Paint (Inv 3152330(
76408	**12/31/2020**	**5629**	**Home Depot Credit Services**	**17.33**	
400 - 534 80 31 00 Operating Supplies - Gen				17.33	Frog 36mm Multisurface (2)
76409	**12/31/2020**	**5629**	**Home Depot Credit Services**	**15.44**	
400 - 534 80 31 00 Operating Supplies - Gen				15.44	Chip 4.0 Flat Brush, Muriatic Acid
76410	**12/31/2020**	**5629**	**Home Depot Credit Services**	**73.66**	
100 - 542 30 31 00 Operating Supplies - Tra				73.66	4x10 11 1/2 Ga Chain Link Fabric (Bade St. Fence Repair)
76411	**12/31/2020**	**5629**	**Home Depot Credit Services**	**7.52**	
400 - 534 80 31 00 Operating Supplies - Gen				7.52	5qt HDX Mixing Container, Chip 4.0 Flat Brush
76412	**12/31/2020**	**5629**	**Home Depot Credit Services**	**1.05**	
100 - 543 10 31 00 Operating Supplies - Adr				1.05	Tub Extension 1.5x6
76413	**12/31/2020**	**5629**	**Home Depot Credit Services**	**-1.05**	

TOTALS FOR: Home Depot Credit Services

Accts Pay #	Date	Vendor		Amount	Memo
100 - 543 10 31 00 Operating Supplies - Adr				-1.05	RETURN: Tube Extension (Inv 8010251)
76414	**12/31/2020**	**5629**	**Home Depot Credit Services**	**38.01**	
400 - 534 80 31 00 Operating Supplies - Gen				38.01	Husky Gel Soft Cap Knee Pad
76415	**12/31/2020**	**5629**	**Home Depot Credit Services**	**1.41**	
100 - 543 10 31 00 Operating Supplies - Adr				1.41	1.25x6 Extension Tune PVC
76416	**12/31/2020**	**5629**	**Home Depot Credit Services**	**29.19**	
100 - 543 10 31 00 Operating Supplies - Adr				29.19	Braid Faucet Supply Line, Scour Pad 6pk, Coverall W/Hood XL
76417	**12/31/2020**	**5629**	**Home Depot Credit Services**	**39.01**	
001 - 518 20 31 00 Operating Supplies - Faci				39.01	New Junction Boxes CH Soffit Lighting
76418	**12/31/2020**	**5629**	**Home Depot Credit Services**	**-1.67**	
400 - 534 80 31 00 Operating Supplies - Gen				-1.67	RETURN: Brass Elbow (Inv 7626244)
76419	**12/31/2020**	**5629**	**Home Depot Credit Services**	**18.16**	
400 - 534 80 31 00 Operating Supplies - Gen				18.16	Red Brass Elbow, ABS Trap Adaptor, 8 Gal Flap Tie (50ct) Med.
76420	**12/31/2020**	**5629**	**Home Depot Credit Services**	**14.64**	
400 - 534 80 31 00 Operating Supplies - Gen				14.64	Rigid Crevice Tool/Dusting Brush
76421	**12/31/2020**	**5629**	**Home Depot Credit Services**	**248.92**	
400 - 534 10 35 00 Small Tools/Equipment				124.46	2.5 Gal Electric Mini Tank Water Heater
100 - 543 10 35 00 Small Tools & Minor Eq				124.46	2.5 Gal Electric Mini Tank Water Heater
76422	**12/31/2020**	**5629**	**Home Depot Credit Services**	**83.54**	
400 - 534 50 31 00 Operating Supplies - Mai				41.77	Office Basket 7gal (2), Office Basket 10 Gal, Packout Large Org., Step Stool
400 - 534 80 31 00 Operating Supplies - Gen				41.77	Office Basket 7gal (2), Office Basket 10 Gal, Packout Large Org., Step Stool
76423	**12/31/2020**	**5629**	**Home Depot Credit Services**	**18.99**	
500 - 548 68 31 00 Operating Supplies - Gen				18.99	Shop Supplies: 6" Large Trigger Clamp
76424	**12/31/2020**	**5629**	**Home Depot Credit Services**	**4.73**	
100 - 543 10 31 00 Operating Supplies - Adr				4.73	ABS Coupling (2), ABS Ell 90degree Vent
76425	**12/31/2020**	**5629**	**Home Depot Credit Services**	**10.69**	

TOTALS FOR: Home Depot Credit Services

Accts Pay #	Date		Vendor	Amount	Memo
100 - 543 10 31 00 Operating Supplies - Adr				10.69	Braided Faucet Supply Line, ABS Trap Adaptor
76426	**12/31/2020**	**5629**	**Home Depot Credit Services**	**27.94**	
100 - 542 30 31 00 Operating Supplies - Trav				27.94	Latez Gripper Knit Glove XL, Water Resistant Double Dip Nitrile Glove (2)
76427	**12/31/2020**	**5629**	**Home Depot Credit Services**	**19.26**	
400 - 534 80 31 00 Operating Supplies - Gen				19.26	Short Cut Angle Brush, Brush Cleaner
76428	**12/31/2020**	**5629**	**Home Depot Credit Services**	**7.50**	
100 - 542 30 31 00 Operating Supplies - Trav				7.50	Hemlock Quarter Round (10)
76429	**12/31/2020**	**5629**	**Home Depot Credit Services**	**42.14**	
100 - 542 30 31 00 Operating Supplies - Trav				42.14	Hemlock Quarter Round (7), Rustic Coat & Hat Hook (7), Flared Tri-Hook Black
76430	**12/31/2020**	**5629**	**Home Depot Credit Services**	**36.65**	
400 - 534 80 31 00 Operating Supplies - Gen				36.65	Loctite Max 90oz, Plastic Mini Roller Tray, 1.0 Flat Brush (6), 3.0 Flat Brush (6),4x 1/2 Woven Mini 2pk
76431	**12/31/2020**	**5629**	**Home Depot Credit Services**	**14.54**	
001 - 518 20 31 00 Operating Supplies - Faci				14.54	Handy Box (4), Box Cover (4), Squeeze Connector Pk Of 3- CH Electrical
76432	**12/31/2020**	**5629**	**Home Depot Credit Services**	**16.08**	
400 - 534 80 31 00 Operating Supplies - Gen				16.08	1.5 Flat Latex Brush, Paint Thinner
76433	**12/31/2020**	**5629**	**Home Depot Credit Services**	**10.96**	
400 - 534 80 31 00 Operating Supplies - Gen				10.96	3.0 Flat Brush (6)
76434	**12/31/2020**	**5629**	**Home Depot Credit Services**	**13.02**	
400 - 534 80 31 00 Operating Supplies - Gen				13.02	Pro Caulk Kit
76435	**12/31/2020**	**5629**	**Home Depot Credit Services**	**36.89**	
100 - 542 30 31 00 Operating Supplies - Trav				36.89	24 In I Beam Level (2)
76436	**12/31/2020**	**5629**	**Home Depot Credit Services**	**20.61**	
400 - 534 80 31 00 Operating Supplies - Gen				20.61	Loctite Max 90oz (2)
76437	**12/31/2020**	**5629**	**Home Depot Credit Services**	**767.42**	

TOTALS FOR: Home Depot Credit Services

City Of College Place — Time: 09:00:14 Date: 01/26/2021

12/01/2020 To: 12/31/2020 —

Accts Pay #	Date	Vendor	Amount	Memo
400 - 534 50 35 00 Sm Tools/Equipment			255.81	Refrigerator- PW Breakroom
401 - 535 50 35 00 Small Tools / Equipment			255.81	Refrigerator- PW Breakroom
100 - 542 30 35 00 Sm Tools/Equipment			255.80	Refrigerator- PW Breakroom
76438	**12/31/2020**	**5629 Home Depot Credit Services**	**73.05**	
400 - 534 80 31 00 Operating Supplies - Gen			73.05	Glidden Steel Grey Paint, Latex Drylok Waterproofer, Angle Brush, Flat Latex Brush
		Total:	4,435.46	

TOTALS FOR: Napa Of Walla Walla

City Of College Place

Time: 09:00:26 Date: 01/26/2021

12/01/2020 To: 12/31/2020

Accts Pay #	Date		Vendor	Amount	Memo
76058	**12/10/2020**	**194**	**Napa Of Walla Walla**	**259.11**	
500 - 548 68 31 00			Operating Supplies - Gen	259.11	Seat Cover
76059	**12/10/2020**	**194**	**Napa Of Walla Walla**	**23.24**	
100 - 542 30 31 00			Operating Supplies - Trav	23.24	Diesel Exhaust Fluid
76060	**12/10/2020**	**194**	**Napa Of Walla Walla**	**69.72**	
500 - 548 68 31 00			Operating Supplies - Gen	34.86	2.5 Def
500 - 548 68 31 00			Operating Supplies - Gen	23.24	2.5 Def
500 - 548 68 31 00			Operating Supplies - Gen	11.62	2.5 Def
76061	**12/10/2020**	**194**	**Napa Of Walla Walla**	**56.17**	
500 - 548 68 31 00			Operating Supplies - Gen	56.17	Oil Filter, Air Filter
76062	**12/10/2020**	**194**	**Napa Of Walla Walla**	**199.96**	
500 - 548 68 31 00			Operating Supplies - Gen	199.96	15W40 HD Diesel Marine (2); 15W40 Syn HD
76063	**12/10/2020**	**194**	**Napa Of Walla Walla**	**189.16**	
500 - 548 68 31 00			Operating Supplies - Gen	189.16	Battery, Core Deposit, Warranty Adjustment
76064	**12/10/2020**	**194**	**Napa Of Walla Walla**	**27.85**	
500 - 548 68 31 00			Operating Supplies - Gen	27.85	Air Filter
76065	**12/10/2020**	**194**	**Napa Of Walla Walla**	**52.75**	
500 - 548 68 31 00			Operating Supplies - Gen	26.38	Incandescent
500 - 548 68 31 00			Operating Supplies - Gen	26.37	Incandescent
76067	**12/10/2020**	**194**	**Napa Of Walla Walla**	**16.30**	
500 - 548 68 31 00			Operating Supplies - Gen	16.30	FC Glass Urethane
76345	**12/31/2020**	**194**	**Napa Of Walla Walla**	**25.23**	
500 - 548 68 31 00			Operating Supplies - Gen	25.23	Oil & Air Filter
76346	**12/31/2020**	**194**	**Napa Of Walla Walla**	**6.37**	
500 - 548 68 31 00			Operating Supplies - Gen	6.37	Air Filter
76347	**12/31/2020**	**194**	**Napa Of Walla Walla**	**41.03**	
500 - 548 68 31 00			Operating Supplies - Gen	41.03	Filter Kit
76348	**12/31/2020**	**194**	**Napa Of Walla Walla**	**22.39**	

TOTALS FOR: Napa Of Walla Walla

Accts Pay #	Date	Vendor	Amount	Memo
500 - 548 68 31 00 Operating Supplies - Gen			22.39	Fuel Filter
76350	**12/31/2020**	**194 Napa Of Walla Walla**	**68.04**	
500 - 548 68 31 00 Operating Supplies - Gen			68.04	Wiper Blade (4)
76351	**12/31/2020**	**194 Napa Of Walla Walla**	**2.08**	
100 - 542 30 31 00 Operating Supplies - Trav			2.08	Bulb
76352	**12/31/2020**	**194 Napa Of Walla Walla**	**41.03**	
500 - 548 68 31 00 Operating Supplies - Gen			41.03	Filter Kit
76353	**12/31/2020**	**194 Napa Of Walla Walla**	**235.65**	
500 - 548 68 31 00 Operating Supplies - Gen			235.65	Virtual Kit
76354	**12/31/2020**	**194 Napa Of Walla Walla**	**41.44**	
500 - 548 68 31 00 Operating Supplies - Gen			41.44	Sway Bar Repair Kit
76355	**12/31/2020**	**194 Napa Of Walla Walla**	**244.92**	
500 - 548 68 31 00 Operating Supplies - Gen			244.92	Gas Grande Fleet Shock (4)
76356	**12/31/2020**	**194 Napa Of Walla Walla**	**323.60**	
500 - 548 68 31 00 Operating Supplies - Gen			323.60	Brake Shoe, Core Deposit, Drum Bake Maxi Pack, Wheel Cylinder (2), Brake Drum (2)
76357	**12/31/2020**	**194 Napa Of Walla Walla**	**319.84**	
500 - 548 68 31 00 Operating Supplies - Gen			319.84	Hub Bearing Assembly (2)
76358	**12/31/2020**	**194 Napa Of Walla Walla**	**257.13**	
500 - 548 68 31 00 Operating Supplies - Gen			257.13	Bracketed Caliper (2), Core Deposit (2)
76359	**12/31/2020**	**194 Napa Of Walla Walla**	**34.07**	
400 - 534 50 31 00 Operating Supplies - Mai			34.07	Latex Disposable Gloves
76362	**12/31/2020**	**194 Napa Of Walla Walla**	**-129.37**	
500 - 548 68 31 00 Operating Supplies - Gen			-129.37	Core Deposits (3)
76368	**12/31/2020**	**194 Napa Of Walla Walla**	**59.88**	
500 - 548 68 31 00 Operating Supplies - Gen			59.88	Oil Filter, Air Filter (2)
76369	**12/31/2020**	**194 Napa Of Walla Walla**	**130.67**	

TOTALS FOR: Napa Of Walla Walla

Accts Pay #	Date		Vendor	Amount	Memo
500 - 548 68 31 00			Operating Supplies - Gen	130.67	Outlet & Housing Kit
76370	**12/31/2020**	**194**	**Napa Of Walla Walla**	**200.43**	
500 - 548 68 31 00			Operating Supplies - Gen	200.43	Branched Rad Hose (2), Idler Pulley
76371	**12/31/2020**	**194**	**Napa Of Walla Walla**	**366.09**	
500 - 548 68 31 00			Operating Supplies - Gen	366.09	Heater Hose Assembly, Serpentine Belt
76372	**12/31/2020**	**194**	**Napa Of Walla Walla**	**18.50**	
500 - 548 68 35 00			Small Tools / Equipment	18.50	Disconnect Tool
76373	**12/31/2020**	**194**	**Napa Of Walla Walla**	**32.97**	
500 - 548 68 31 00			Operating Supplies - Gen	32.97	Air Door Actuator
76374	**12/31/2020**	**194**	**Napa Of Walla Walla**	**88.67**	
500 - 548 68 31 00			Operating Supplies - Gen	88.67	Coil On Plug Boots (6), Gasket Set, PCV Valve, Spark Plug (6)
76066	**12/10/2020**	**194**	**Napa Of Walla Walla**	**28.75**	**Shop Supplies**
500 - 548 68 31 00			Operating Supplies - Gen	28.75	Micro2 Fuse 10amp(5),15amp(5),20amp(5),25amp(4),30amp(5)
76349	**12/31/2020**	**194**	**Napa Of Walla Walla**	**32.48**	**Shop Supplies**
500 - 548 68 31 00			Operating Supplies - Gen	32.48	Air Filter (3)
76360	**12/31/2020**	**194**	**Napa Of Walla Walla**	**11.63**	**Shop Supplies**
500 - 548 68 31 00			Operating Supplies - Gen	11.63	Shop Supplies: Fuses (2)
76361	**12/31/2020**	**194**	**Napa Of Walla Walla**	**5.82**	**Shop Supplies**
500 - 548 68 31 00			Operating Supplies - Gen	5.82	Shop Supplies: Fuse
76363	**12/31/2020**	**194**	**Napa Of Walla Walla**	**15.86**	**Shop Supplies**
500 - 548 68 31 00			Operating Supplies - Gen	15.86	Shop Supplies: Brake Fluid (2)
76364	**12/31/2020**	**194**	**Napa Of Walla Walla**	**397.49**	**Shop Tool**
500 - 548 68 35 00			Small Tools / Equipment	397.49	Brake Bleed System
76365	**12/31/2020**	**194**	**Napa Of Walla Walla**	**44.64**	**Shop Supplies**
500 - 548 68 35 00			Small Tools / Equipment	44.64	Shop Tool: Digital Caliper
76366	**12/31/2020**	**194**	**Napa Of Walla Walla**	**31.38**	**Shop Supplies**

TOTALS FOR: Napa Of Walla Walla

Accts Pay #	Date		Vendor	Amount	Memo
500 - 548 68 31 00 Operating Supplies - Gen				31.38	Shop Supplies: Brake Fluid
76367	**12/31/2020**	**194**	**Napa Of Walla Walla**	**2.17**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				2.17	Shop Supplies: Super Glue
			Total:	3,895.14	

TOTALS FOR: Quill Corporation

City Of College Place — Time: 09:00:47 Date: 01/26/2021

12/01/2020 To: 12/31/2020 — Page: 1

Accts Pay #	Date	Vendor	Amount	Memo
76452	**12/31/2020**	**218 Quill Corporation**	**175.21**	**CH Office Supplies**
001 - 513 10 31 01		Office Supplies - Executi	8.68	City Hall General Office Supplies- Paper
001 - 514 23 31 01		Office Supplies - Budgeti	1.40	Finance Director Office Supplies- Desk Calendar
001 - 514 23 31 01		Office Supplies - Budgeti	11.65	City Hall General Office Supplies- Paper
001 - 514 30 31 01		Office Supplies - Records	0.45	Finance Director Office Supplies- Desk Calendar
001 - 514 30 31 01		Office Supplies - Records	3.74	City Hall General Office Supplies- Paper
001 - 518 10 31 01		Office Supplies - HR Adı	61.11	HR Office Supplies- 3 Pocket Set, W-2 Forms & Envelopes
001 - 518 10 31 01		Office Supplies - HR Adı	7.52	City Hall General Office Supplies- Paper
001 - 518 20 31 00		Operating Supplies - Faci	14.95	Sanitizing Wipes (5pk)
402 - 531 27 31 01		Stormwater Utilities - Of	0.66	City Hall General Office Supplies- Paper
400 - 534 10 31 01		Office Supplies - Admini	12.78	HR Office Supplies- 3 Pocket Set, W-2 Forms & Envelopes
400 - 534 10 31 01		Office Supplies - Admini	3.22	City Hall General Office Supplies- Paper
400 - 534 27 31 01		Water Utilities - Office S	1.50	Finance Director Office Supplies- Desk Calendar
400 - 534 27 31 01		Water Utilities - Office S	12.97	City Hall General Office Supplies- Paper
401 - 535 10 31 01		Office Supplies - Admini	5.63	HR Office Supplies- 3 Pocket Set, W-2 Forms & Envelopes
401 - 535 10 31 01		Office Supplies - Admini	2.45	City Hall General Office Supplies- Paper
401 - 535 27 31 01		Sewer Utilities - Office S	1.64	Finance Director Office Supplies- Desk Calendar
401 - 535 27 31 01		Sewer Utilities - Office S	14.50	City Hall General Office Supplies- Paper
100 - 543 10 31 01		Office Supplies - Admini	7.33	HR Office Supplies- 3 Pocket Set, W-2 Forms & Envelopes
100 - 543 10 31 01		Office Supplies - Admini	0.54	City Hall General Office Supplies- Paper
500 - 548 70 31 01		Office Supplies - ER&R	2.49	HR Office Supplies- 3 Pocket Set, W-2 Forms & Envelopes
76092	**12/15/2020**	**218 Quill Corporation**	**-28.62**	**Credit Memo**
400 - 534 10 31 01		Office Supplies - Admini	-11.16	Return: PW Operating Supplies- ID Badge Clips
401 - 535 10 31 01		Office Supplies - Admini	-4.01	Return: PW Operating Supplies- ID Badge Clips
100 - 543 10 31 01		Office Supplies - Admini	-7.16	Return: PW Operating Supplies- ID Badge Clips
500 - 548 70 31 01		Office Supplies - ER&R	-3.15	Return: PW Operating Supplies- ID Badge Clips
001 - 576 81 31 01		Office Supplies - Parks A	-3.14	Return: PW Operating Supplies- ID Badge Clips
76091	**12/15/2020**	**218 Quill Corporation**	**316.87**	**Office Supplies**
001 - 513 10 31 01		Office Supplies - Executi	1.09	City Hall General Office Supplies-Paper & Post-its
001 - 514 23 31 01		Office Supplies - Budgeti	1.46	City Hall General Office Supplies-Paper & Post-its
001 - 514 23 31 01		Office Supplies - Budgeti	74.48	Accounts Payable Office Supplies- Brother Black Toner
001 - 514 30 31 01		Office Supplies - Records	0.47	City Hall General Office Supplies-Paper & Post-its
001 - 518 10 31 01		Office Supplies - HR Adı	0.94	City Hall General Office Supplies-Paper & Post-its
001 - 518 10 31 01		Office Supplies - HR Adı	35.42	HR Office Supplies-Logitech Wireless Keyboard
402 - 531 27 31 01		Stormwater Utilities - Of	0.08	City Hall General Office Supplies-Paper & Post-its
400 - 534 10 31 01		Office Supplies - Admini	0.40	City Hall General Office Supplies-Paper & Post-its
400 - 534 10 31 01		Office Supplies - Admini	7.41	HR Office Supplies-Logitech Wireless Keyboard
400 - 534 27 31 01		Water Utilities - Office S	30.82	Accounts Payable Office Supplies- Brother Black Toner
400 - 534 27 31 01		Water Utilities - Office S	1.62	City Hall General Office Supplies-Paper & Post-its

TOTALS FOR: Quill Corporation

Accts Pay # Date	Vendor	Amount	Memo
400 - 534 27 31 01	Water Utilities - Office S	57.79	Utility Clerk Office Supplies -Brother Black Toner
401 - 535 10 31 01	Office Supplies - Admini	0.31	City Hall General Office Supplies-Paper & Post-its
401 - 535 10 31 01	Office Supplies - Admini	3.26	HR Office Supplies-Logitech Wireless Keyboard
401 - 535 27 31 01	Sewer Utilities - Office S	23.12	Accounts Payable Office Supplies- Brother Black Toner
401 - 535 27 31 01	Sewer Utilities - Office S	1.81	City Hall General Office Supplies-Paper & Post-its
401 - 535 27 31 01	Sewer Utilities - Office S	70.63	Utility Clerk Office Supplies -Brother Black Toner
100 - 543 10 31 01	Office Supplies - Admini	0.06	City Hall General Office Supplies-Paper & Post-its
100 - 543 10 31 01	Office Supplies - Admini	4.25	HR Office Supplies-Logitech Wireless Keyboard
500 - 548 70 31 01	Office Supplies - ER&R	1.45	HR Office Supplies-Logitech Wireless Keyboard
76093 12/15/2020	**218 Quill Corporation**	**36.75**	**Office Supplies-CD**
001 - 524 20 31 01	Office Supplies - Bldg. Ir	7.34	Community Development Admin Assistant Office Supplies- 4x6 Notepads
402 - 531 10 31 01	Office Supplies - Stormw	1.63	Community Development Admin Assistant Office Supplies- 4x6 Notepads
400 - 534 10 31 01	Office Supplies - Admini	2.46	Jon Rickard Office Supplies- Sdls XL MP Rolled
400 - 534 10 31 01	Office Supplies - Admini	3.06	Community Development Admin Assistant Office Supplies- 4x6 Notepads
401 - 535 10 31 01	Office Supplies - Admini	2.46	Jon Rickard Office Supplies- Sdls XL MP Rolled
401 - 535 10 31 01	Office Supplies - Admini	1.43	Community Development Admin Assistant Office Supplies- 4x6 Notepads
100 - 543 10 31 01	Office Supplies - Admini	1.02	Community Development Admin Assistant Office Supplies- 4x6 Notepads
500 - 548 70 31 01	Office Supplies - ER&R	0.61	Community Development Admin Assistant Office Supplies- 4x6 Notepads
001 - 558 60 31 01	Office Supplies - Plannin	11.45	Jon Rickard Office Supplies- Sdls XL MP Rolled
001 - 558 60 31 01	Office Supplies - Plannin	5.29	Community Development Admin Assistant Office Supplies- 4x6 Notepads
76094 12/15/2020	**218 Quill Corporation**	**129.56**	**Office Supplies-CD**
001 - 513 10 31 01	Office Supplies - Executi	3.90	City Hall General Office Supplies- Paper
001 - 514 23 31 01	Office Supplies - Budgeti	5.23	City Hall General Office Supplies- Paper
001 - 514 30 31 01	Office Supplies - Record:	1.68	City Hall General Office Supplies- Paper
001 - 518 10 31 01	Office Supplies - HR Adı	3.37	City Hall General Office Supplies- Paper
001 - 524 20 31 01	Office Supplies - Bldg. Ir	21.92	Community Development Admin Assistant Office Supplies-Ruler, F-301 2pk, Pens 1 Doz, Calculator, Wite-out, Pens 5pk
402 - 531 10 31 01	Office Supplies - Stormw	4.87	Community Development Admin Assistant Office Supplies-Ruler, F-301 2pk, Pens 1 Doz, Calculator, Wite-out, Pens 5pk
402 - 531 27 31 01	Stormwater Utilities - Of	0.30	City Hall General Office Supplies- Paper
400 - 534 10 31 01	Office Supplies - Admini	5.86	Jon Rickard Office Supplies-Gel Pens 1 Doz
400 - 534 10 31 01	Office Supplies - Admini	1.44	City Hall General Office Supplies- Paper

TOTALS FOR: Quill Corporation

Accts Pay # Date	Vendor	Amount	Memo
400 - 534 10 31 01	Office Supplies - Admini	9.13	Community Development Admin Assistant Office Supplies-Ruler, F-301 2pk, Pens 1 Doz, Calculator, Wite-out, Pens 5pk
400 - 534 27 31 01	Water Utilities - Office S	5.82	City Hall General Office Supplies- Paper
401 - 535 10 31 01	Office Supplies - Admini	5.86	Jon Rickard Office Supplies-Gel Pens 1 Doz
401 - 535 10 31 01	Office Supplies - Admini	1.10	City Hall General Office Supplies- Paper
401 - 535 10 31 01	Office Supplies - Admini	4.26	Community Development Admin Assistant Office Supplies-Ruler, F-301 2pk, Pens 1 Doz, Calculator, Wite-out, Pens 5pk
401 - 535 27 31 01	Sewer Utilities - Office S	6.51	City Hall General Office Supplies- Paper
100 - 543 10 31 01	Office Supplies - Admini	0.23	City Hall General Office Supplies- Paper
100 - 543 10 31 01	Office Supplies - Admini	3.04	Community Development Admin Assistant Office Supplies-Ruler, F-301 2pk, Pens 1 Doz, Calculator, Wite-out, Pens 5pk
500 - 548 70 31 01	Office Supplies - ER&R	1.83	Community Development Admin Assistant Office Supplies-Ruler, F-301 2pk, Pens 1 Doz, Calculator, Wite-out, Pens 5pk
001 - 558 60 31 01	Office Supplies - Plannin	27.37	Jon Rickard Office Supplies-Gel Pens 1 Doz
001 - 558 60 31 01	Office Supplies - Plannin	15.84	Community Development Admin Assistant Office Supplies-Ruler, F-301 2pk, Pens 1 Doz, Calculator, Wite-out, Pens 5pk
76095 12/15/2020	**218 Quill Corporation**	**23.24**	**Office Supplies- CD**
001 - 524 20 31 01	Office Supplies - Bldg. Ir	8.37	Community Development Admin Assistant Office Supplies- Paper
402 - 531 10 31 01	Office Supplies - Stormw	1.86	Community Development Admin Assistant Office Supplies-Paper
400 - 534 10 31 01	Office Supplies - Admini	3.49	Community Development Admin Assistant Office Supplies-Paper
401 - 535 10 31 01	Office Supplies - Admini	1.63	Community Development Admin Assistant Office Supplies-Paper
100 - 543 10 31 01	Office Supplies - Admini	1.16	Community Development Admin Assistant Office Supplies-Paper
500 - 548 70 31 01	Office Supplies - ER&R	0.70	Community Development Admin Assistant Office Supplies-Paper
001 - 558 60 31 01	Office Supplies - Plannin	6.03	Community Development Admin Assistant Office Supplies-Paper
76099 12/15/2020	**218 Quill Corporation**	**229.32**	**Office Supplies**
001 - 521 19 31 01	Office Supplies - Support	229.32	Air Duster 12 Pk (2), Paper Clips
76101 12/15/2020	**218 Quill Corporation**	**21.51**	**Office Supplies- CD**
400 - 534 10 31 01	Office Supplies - Admini	3.23	Jon Rickard Office Supplies- Two Year Monthly Planner
401 - 535 10 31 01	Office Supplies - Admini	3.23	Jon Rickard Office Supplies- Two Year Monthly Planner
001 - 558 60 31 01	Office Supplies - Plannin	15.05	Jon Rickard Office Supplies- Two Year Monthly Planner
76105 12/15/2020	**218 Quill Corporation**	**53.24**	**Office Supplies**
001 - 524 20 31 01	Office Supplies - Bldg. Ir	19.17	Community Development Office Supplies- Paper & Pens
402 - 531 10 31 01	Office Supplies - Stormw	4.26	Community Development Office Supplies- Paper & Pens
400 - 534 10 31 01	Office Supplies - Admini	7.99	Community Development Office Supplies- Paper & Pens
401 - 535 10 31 01	Office Supplies - Admini	3.73	Community Development Office Supplies- Paper & Pens
100 - 543 10 31 01	Office Supplies - Admini	2.66	Community Development Office Supplies- Paper & Pens
500 - 548 70 31 01	Office Supplies - ER&R	1.60	Community Development Office Supplies- Paper & Pens
001 - 558 60 31 01	Office Supplies - Plannin	13.83	Community Development Office Supplies- Paper & Pens

TOTALS FOR: Quill Corporation

Accts Pay #	Date	Vendor	Amount	Memo
76451	**12/31/2020**	**218 Quill Corporation**	**276.92**	**Office Supplies**
001 - 518 20 31 01 Office Supplies - Facilitie			11.13	Bldg./Plan./Eng. General Office Supplies- Notepads 2doz, Paper (3), File Folders, Red Pens 1 Doz, Postit Notes
012 - 518 89 31 01 Office Supplies - Data Pr			11.13	Bldg./Plan./Eng. General Office Supplies- Notepads 2doz, Paper (3), File Folders, Red Pens 1 Doz, Postit Notes
001 - 524 20 31 01 Office Supplies - Bldg. Ir			66.77	Bldg./Plan./Eng. General Office Supplies- Notepads 2doz, Paper (3), File Folders, Red Pens 1 Doz, Postit Notes
402 - 531 20 31 01 Office Supplies - Stormw			5.43	Stormwater Eng. Office Supplies -Sharpies & Gel Pens(3)
400 - 534 10 31 01 Office Supplies - Admini			3.63	Jon Rickard Office Supplies- Walla Calendar
400 - 534 10 31 01 Office Supplies - Admini			3.02	Stormwater Eng. Office Supplies -Sharpies & Gel Pens(3
400 - 534 10 31 01 Office Supplies - Admini			31.16	Bldg./Plan./Eng. General Office Supplies- Notepads 2doz, Paper (3), File Folders, Red Pens 1 Doz, Postit Notes
401 - 535 10 31 01 Office Supplies - Admini			3.63	Jon Rickard Office Supplies- Walla Calendar
401 - 535 10 31 01 Office Supplies - Admini			1.21	Stormwater Eng. Office Supplies -Sharpies & Gel Pens(3
401 - 535 10 31 01 Office Supplies - Admini			22.26	Bldg./Plan./Eng. General Office Supplies- Notepads 2doz, Paper (3), File Folders, Red Pens 1 Doz, Postit Notes
100 - 543 10 31 01 Office Supplies - Admini			26.71	Bldg./Plan./Eng. General Office Supplies- Notepads 2doz, Paper (3), File Folders, Red Pens 1 Doz, Postit Notes
100 - 544 20 31 01 Office Supplies - Enginee			10.57	Stormwater Eng. Office Supplies -Sharpies & Gel Pens(3
500 - 548 70 31 01 Office Supplies - ER&R			4.45	Bldg./Plan./Eng. General Office Supplies- Notepads 2doz, Paper (3), File Folders, Red Pens 1 Doz, Postit Notes
001 - 558 60 31 01 Office Supplies - Plannin			16.92	Jon Rickard Office Supplies- Walla Calendar
001 - 558 60 31 01 Office Supplies - Plannin			9.96	Stormwater Eng. Office Supplies -Sharpies & Gel Pens(3
001 - 558 60 31 01 Office Supplies - Plannin			44.51	Bldg./Plan./Eng. General Office Supplies- Notepads 2doz, Paper (3), File Folders, Red Pens 1 Doz, Postit Notes
001 - 576 81 31 01 Office Supplies - Parks A			4.43	Bldg./Plan./Eng. General Office Supplies- Notepads 2doz, Paper (3), File Folders, Red Pens 1 Doz, Postit Notes
76450	**12/31/2020**	**218 Quill Corporation**	**13.02**	**PD-Supplies**
001 - 521 19 31 00 Operating Supplies - Sup			13.02	Clorox Disenfectant Wipes (2)
76090	**12/15/2020**	**218 Quill Corporation**	**6.72**	**Supplies**
001 - 518 20 31 00 Operating Supplies - Faci			6.72	Lysol Sanitizing Wipes
76097	**12/15/2020**	**218 Quill Corporation**	**68.47**	**Supplies**
001 - 521 19 31 00 Operating Supplies - Sup			68.47	Toilet Tissue
76098	**12/15/2020**	**218 Quill Corporation**	**70.99**	**Supplies**
001 - 521 19 31 00 Operating Supplies - Sup			12.59	Clorox Wipes (2)
001 - 521 19 31 00 Operating Supplies - Sup			36.70	AA Batteries 12 Pk, AAA Batteries 12 Pk, Velcro
001 - 521 19 31 01 Office Supplies - Support			21.70	Envelope Moistener (4)

TOTALS FOR: Quill Corporation

City Of College Place

12/01/2020 To: 12/31/2020

Accts Pay #	Date	Vendor	Amount	Memo
76100	**12/15/2020**	**218 Quill Corporation**	**12.41**	**Supplies**
001 - 518 20 31 00 Operating Supplies - Faci			12.41	Clorox Disinfectant Wipes (2)
76102	**12/15/2020**	**218 Quill Corporation**	**12.99**	**Supplies**
100 - 542 30 31 00 Operating Supplies - Trav			5.46	Business Card Holder- M. Holden
100 - 542 64 31 00 Operating Supplies - Traf			2.21	Business Card Holder- M. Holden
100 - 542 66 31 00 Operating Supplies - Sno			2.21	Business Card Holder- M. Holden
100 - 542 70 31 00 Operating Supplies - Roa			3.11	Business Card Holder- M. Holden
76453	**12/31/2020**	**218 Quill Corporation**	**11.98**	**Supplies**
001 - 518 20 31 00 Operating Supplies - Faci			11.98	Clorox Disenfectant Wipes (2)
76454	**12/31/2020**	**218 Quill Corporation**	**54.34**	**Supplies-PD**
001 - 521 19 31 00 Operating Supplies - Sup			54.34	Facial Tissue 1 Carton
76455	**12/31/2020**	**218 Quill Corporation**	**78.18**	**Supplies-PD**
001 - 521 22 31 00 Operating Supplies - Patr			78.18	Disenfectant Spray (8)
		Total:	1,563.10	

TOTALS FOR: Staples Credit Plan

City Of College Place

12/01/2020 To: 12/31/2020

Time: 09:00:56 Date: 01/26/2021

Accts Pay #	Date		Vendor	Amount	Memo
76195	**12/31/2020**	**244**	**Staples Credit Plan**	**54.44**	**Keyboard/Mouse Combo- PW Shop**
500 - 548 68 31 00			Operating Supplies - Gen	54.44	Keyboard/Mouse Combo- PW Shop
76196	**12/31/2020**	**244**	**Staples Credit Plan**	**347.69**	**Office Chair & Supplies- PW Shop**
500 - 548 68 31 00			Operating Supplies - Gen	326.69	Office Chair
500 - 548 68 31 00			Operating Supplies - Gen	21.00	Pens & Document Holder
76197	**12/31/2020**	**244**	**Staples Credit Plan**	**65.19**	**Phone Chargers**
001 - 518 20 31 00			Operating Supplies - Faci	65.19	Phone Chargers (3)
			Total:	467.32	

CITY OF COLLEGE PLACE
PROCLAMATION
OFFICE OF THE MAYOR

WHEREAS, Black History Month was created by Carter G. Woodson in 1926 to highlight the contributions and accomplishments made to the History of our Country that for years had been omitted; and

WHEREAS, in the City of College Place we acknowledge and affirm the value of Black lives and the culture that they bring to our area; and

WHEREAS, we recognize that racism still exists and as a city with the help of our Diversity Inclusion Advisor Board we commit to learning and working to become anti-racist; and

WHEREAS, the 2021 National theme for Black History Month observance is "The Black Family: Representation, Identity, and Diversity"; and

WHEREAS, during the month of February our Nation takes pause to reflect on the injustices and struggles fought and overcome by African Americans throughout our Nation's history, and to pay tribute to the battles they have fought in the name of equality; and

NOW THEREFORE,
I, Norma L. Hernandez, Mayor of the City of College Place, Washington, do hereby proclaim February 2021 as

Black History Month

Given under my hand and seal as Mayor of the City of College Place, Washington, this 9th day of February 2021.

Norma L. Hernández, Mayor

City of College Place, Washington

RESOLUTION NO. 21-007

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING APPROVAL OF A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBRECEIPIENT AGREEMENT WITH MERCYCORPS NW TO COVER TWELVE (12) SEATS OVER THE NEXT TWO YEARS IN THE WALLA WALLA VALLEY MICROENTERPRISE ASSISTANCE PROGRAM.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the College Place City Council approved Resolution #20-021 on May 26th, 2020 which authorized a grant submission into the State Community Development Block Grant Microeconomic Category for the Walla Walla Valley Microenterprise Assistance Program; and

Whereas, the College Place City Council adopted Resolution #21-002 on January 12th, 2021 to accept the State Community Development Block Grant in the amount of $120,000 for the Walla Walla Valley Microenterprise Assistance Program; and

Whereas, a sub recipient agreement is needed between MercyCorps NW and the City per the State Community Development Block Grant guidelines; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. Authorize the City Administrator to sign the subrecipient agreement with Mercycorps NW for the Walla Walla Valley Microenterprise Assistance Program in the amount of $120,000 to cover twelve (12) seats in the program with an expiration date of January 31st, 2023.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 9th day of February, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

CITY OF COLLEGE PLACE
STANDARD SERVICES CONTRACT

THIS SERVICES CONTRACT (Contract) is made this __________ day of __________ 2021, by and between the City of College Place, Washington, a municipal corporation, hereinafter referred to as "CITY", and Mercy Corps, hereinafter referred to as "SERVICE PROVIDER":

RECITALS:

CITY intends to make federal Community Development Block Grant (CDBG) funds it received from the State Community Development Block Grant (CDBG) program via Contract #20-62210-031available to provide educational training and financing for small businesses in the City of College Place, Washington.

SERVICE PROVIDER agrees to provide the following professional services requested by CITY: Provide educational training and direct financial assistance to microenterprises, prioritizing outreach in low-moderate neighborhoods and minority-owned businesses. Financing will be provided in the form of Individual Development Accounts, a matched savings program that combines business savings, technical assistance, and matching funds.

WITNESSETH:

That for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed:

SCOPE OF SERVICES:

1. SERVICE PROVIDER shall use the funds granted hereunder to carry out CDBG eligible activities as described in Appendix A and other Appendices attached as exhibits to this Contract.

2. SERVICE PROVIDER shall provide the services set out above in accordance with the following schedule:
   a. All deliverables to be provided to CITY no later than January 31st , 2023.

3. To assist SERVICE PROVIDER in carrying out these obligations, CITY shall perform the following services:
   a. Make all records on file and necessary to complete the work, available to SERVICE PROVIDER.

EFFECTIVE AND TERMINATION DATES:

1. This Contract shall be effective as of January 1st, 2021, and shall terminate as of January 1st, 2023 or, two years from the effective date, whichever is later.

2. CITY and SERVICE PROVIDER may by mutual written agreement, terminate this Contract at any time.

3. CITY may, on 30 days written notice to SERVICE PROVIDER, terminate this Contract for any reason deemed appropriate at its sole discretion.

COMPENSATION:

1. CITY shall pay SERVICE PROVIDER an amount not to exceed $120,000, contingent upon appropriation and receipt of funds from the federal government, to administer the program and for all other work performed under this Contract identified in the Scope of Services and in accordance with the Budget shown in Appendix D of this Contract.

2. The $14,200 contribution from the CITY shall go directly to SERVICE PROVIDER. SERVICE PROVIDER shall comply with all requirements of the CITY.

3. SERVICE PROVIDER shall submit to CITY an itemized invoice (payment request) at the end of each quarter according to the fee schedule attached for compensation for services performed in accordance with this Contract. Each invoice shall be accompanied by a progress report. The progress report shall cover: work performed in the work period, any issues or problems, if the project is on budget and schedule, approved change orders to date, percent complete, amount requested, total billings to date, and project total amount. A copy of the progress report template is included in Appendix F.

4. SERVICE PROVIDER shall process payment requests in its normal course and manner for accounts payable. Invoices for payment shall be mailed to: City Hall 625 S. College Avenue, College Place, WA, 99324, or emailed to tpaffile@cpwa.us.

5. The amount of any excise or gross receipts tax that may be imposed shall be added to the compensation as determined to be appropriate.

6. Final payment to SERVICE PROVIDER may be withheld by CITY until all SERVICE PROVIDER's work product is complete and provided to CITY.

7. In the event of termination, CITY shall pay SERVICE PROVIDER for work performed in accordance with this Contract prior to the termination date.

8. In the event of termination by SERVICE PROVIDER under a breach of contract by CITY, CITY shall pay to SERVICE PROVIDER as provided in subsection 6 of this Section, and

SERVICE PROVIDER's remedy shall be limited to termination of this Contract and receipt of payment as provided in this section.

9. In the event of termination by CITY under a breach of contract by SERVICE PROVIDER, CITY shall pay to SERVICE PROVIDER as provided in subsection 6 of this Section, with the exception that if CITY completes the work either through its own forces or through another SERVICE PROVIDER, and the cost exceeds the amount that would have been paid to SERVICE PROVIDER, the excess cost shall be deducted from the amount owed SERVICE PROVIDER.

REALLOCATION – REPAYMENT OF FUNDS:

1. SERVICE PROVIDER shall inform CITY about any funds allocated to the SERVICE PROVIDER that it anticipates will not be expended during the term of this Agreement and permit CITY to reallocate the same; and it shall inform and promptly pay to CITY any funds in its possession that may be due to CITY. SERVICE PROVIDER shall repay to CITY any sums received which SERVICE PROVIDER does not expend for eligible purposes.

BREACH OF CONTRACT:

1. Either CITY or SERVICE PROVIDER may terminate this Contract in the event of a breach of this Contract by the other party.

2. Prior to such termination however, the party seeking to terminate shall give the other party written notice of the breach, which written notice shall specify the failure and demand correction or remedy in ten (10) days. If the party has not entirely cured the breach within ten (10) days of the notice, then the party giving notice may terminate this Contract at any time thereafter by giving written notice of termination.

NOTICE:
Any notice provided for under this Contract shall be sufficient if in writing and delivered personally to the following addressee or deposited in the United States Mail, postage prepaid, certified mail, return receipt requested, addressed as follows, or to such address as either party hereafter shall specify in writing to the other party:

If to the CITY:	CITY OF COLLEGE PLACE ATTN: MICHAEL RIZZITIELLO 625 S. COLLEGE AVENUE COLLEGE PLACE, WA 99324
If to the SERVICE PROVIDER:	MERCY CORPS ATTN: LYNN RENKEN 43 SW NAITO PARKWAY PORTLAND, OR 97204

COMPLIANCE WITH LAWS:

1. In connection with its activities under this Contract, SERVICE PROVIDER shall comply with all applicable Federal, State and local laws and regulations.

2. This Contract shall be construed to be governed by the laws of the State of Washington.

NONDISCRIMINATION AND EQUAL OPPORTUNITY:

SERVICE PROVIDER shall comply with all non-discrimination and equal opportunity provisions mandated by federal and Washington State laws and City ordinances. Without limiting the foregoing, during the term of this Contract, SERVICE PROVIDER agrees as follows:

1. SERVICE PROVIDER will not discriminate against any employee or applicant for employment because of race, color, creed, religion, sex, sexual orientation, gender identity, marital status, age, Vietnam era veteran status, disabled veteran condition, disability, or national origin. SERVICE PROVIDER will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, creed, sex, national origin, marital status, ancestry, sexual orientation, gender identity, or disability. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

2. SERVICE PROVIDER will not, on grounds of any of the protected class indicators listed in subsection 1 of this Section:

   a. Deny an individual any services or other benefits provided under this agreement.

   b. Provide any service(s) or other benefits to an individual(s), which are different, or are provided in a different manner from those provided to others under this agreement.

   c. Subject an individual to segregation or separate treatment in any manner related to the receipt of any service(s) of other benefits provided under this agreement.

   d. Deny any individual an opportunity to participate in any program provided by this agreement through an opportunity to do which is different from that afforded others under this agreement. SERVICE PROVIDER in determining (1) the types of services or other benefits to be provided, or (2) the class of individuals to whom or the situation in which, such services or other benefits will be provided, or (3) the class of individuals to be afforded an opportunity to participate in any services or other benefits, will not utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination due to any of the protected class indicators listed in subsection 1 of this Section.

3. CITY encourages the use of women and minority employees and apprentices on all CITY contracts and encourages outreach efforts in employment opportunities. Outreach efforts may

include use of targeted solicitation lists, advertisements in publications directed to underrepresented communities, providing student internships or apprentice opportunities, noting SERVICE PROVIDER's Equal Employment Opportunity ("EEO") policy in solicitations, emphasizing EEO and outreach policies within the company, and using the services of available minority community and public organizations to perform outreach.

4. Upon request by the CITY, the SERVICE PROVIDER shall submit EEO Reports in the form specified by CITY, detailing actual employment data for SERVICE PROVIDER and for any and all subcontractor(s) utilized for the Work.

5. SERVICE PROVIDER, by executing this Contract, is affirming that SERVICE PROVIDER complies with all applicable federal, state, and local non-discrimination laws as incorporated in this Contract. Any violation of the mandatory requirements of the provisions of this section shall be a material breach of Contract for which SERVICE PROVIDER may be subject to damages and sanctions provided for by the Contract and by applicable law.

6. The foregoing provisions of this section shall be inserted in all subcontracts for the work covered by this Contract.

WOMEN'S AND MINORITY BUSINESS UTILIZATION

1. CITY encourages the utilization of minority owned businesses (MBEs) and women-owned businesses (WBEs) (collectively, WMBEs) in all CITY contracts. CITY encourages the following practices to open competitive opportunities for WMBEs:

    a. Attending a pre-solicitation conference, if scheduled by CITY, to provide project information and to inform WMBEs of SERVICE PROVIDER contracting and subcontractor contracting opportunities.

    b. Placing all qualified WMBEs attempting to do business in the City of College Place on solicitation lists, and providing written notice of subcontractor contracting opportunities to WMBEs capable of performing work, including without limitation all businesses on any list provided by the City of College Place, in sufficient time to allow such businesses to respond to the written solicitation.

    c. Breaking down total requirements into smaller tasks or quantities, where economically feasible, in order to permit maximum participation by small businesses including WMBEs.

    d. Establishing delivery schedules, where the requirements of this contract permit, to encourage participation by WMBEs.

    e. Providing WMBEs that express interest with adequate and timely information about plans, specifications, and requirements of the Contract.

f. Utilizing the services of available minority community organizations, minority contractor groups, local minority assistance offices, the City of College Place, and other organizations that provide assistance in the recruitment and placement of WMBEs.

2. Notwithstanding any other provisions in the solicitation documents, this Contract does not require any specific utilization levels of minorities or women in the SERVICE PROVIDER'S workforce, except as may be specified in any federal regulations or statutes included or referenced in the Contract. CITY encourages SERVICE PROVIDERS to employ a workforce reflective of the region's diversity. SERVICE PROVIDERS shall adhere to all non-discrimination requirements as set forth in Federal and State laws and regulations and College Place municipal code provisions.

3. SERVICE PROVIDER shall not create barriers to open and fair opportunities for WMBEs to participate in all CITY contracts and to option or compete for contracts and subcontracts as sources of supplies, equipment, construction, and services. In considering offers from and doing business with subcontractors and suppliers, SERVICE PROVIDER shall not discriminate on the basis of race, color, creed, religion, sex, age, nationality, marital status, sexual orientation, or the presence of any mental or physical disability in an otherwise qualified disabled person.

4. SERVICE PROVIDER shall maintain, for at least 12 months after completion of this Contract, relevant records and information necessary to document level of utilization of WMBEs and other businesses as subcontractor and suppliers in this Contract and in its overall public and private business activities. SERVICE PROVIDER shall also maintain all written quotes, bids, estimates, or proposals submitted to SERVICE PROVIDER by all businesses seeking to participate as subcontractors or suppliers in this Contract. CITY shall have the right to inspect and copy such records. If this Contract involves federal funds, SERVICE PROVIDER shall comply with all record keeping requirements set forth in any federal rules, regulations, or statutes included or referenced in the Contract.

5. Any violation of the mandatory requirements of the provisions of this Section shall be a material breach of Contract for which SERVICE PROVIDER may be subject to damages and sanctions provided by the Contract and by applicable law.

AMERICANS WITH DISABILITIES ACT

1. SERVICE PROVIDER shall comply with all applicable provisions of the Americans with Disabilities Act of 1990 ("ADA") in performing its obligations under this CONTRACT. In particular, if SERVICE PROVIDER is providing services, programs, or activities to City employees or members of the public as part of this CONTRACT, SERVICE PROVIDER shall not deny participation or the benefits of such services, programs, or activities to people with disabilities on the basis of such disability. Failure to comply with the provisions of the ADA shall be a material breach of, and grounds for the immediate termination of, this CONTRACT.

SECTION 3 OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1968 COMPLIANCE IN THE PROVISION OF TRAINING, EMPLOYMENT, AND BUSINESS OPPORTUNITIES

1. The work to be performed under this Contract is on a project assisted under a program providing direct federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given lower-income residents of the project area; and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part, by persons residing in the area of the project.

2. The parties to this Contract will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of HUD set forth in 24 CFR 135, and all applicable rules and orders of HUD issued thereunder prior to the execution of this Contract. The parties to this Contract certify and agree that they are under no contractual or other disability that would prevent them from complying with these provisions.

3. SERVICE PROVIDER will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

4. SERVICE PROVIDER will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant, or recipient of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of HUD, 24 CFR Part 135. SERVICE PROVIDER will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract, unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

5. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 135, and all applicable rules and orders of HUD issued hereunder prior to the execution of the Contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors, and assigns. Failure to fulfill these requirements shall subject the applicant, or recipient, its SERVICE PROVIDERs and subcontractors, its successors and assigned to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 135.

CONFLICT OF INTEREST

No member, officer, or employee of the City of College Place or its designee or agents, and no member of the College Place City Council or any other public official of the City, who exercises any function or responsibilities with respect to the program(s) affected by this Contract, shall have any financial interest, direct or indirect, in any contract or subcontract or the proceeds thereof, for work to be performed in connection with such program(s); or shall (s)he for one year after completion of this Contract have any financial interest with SERVICE PROVIDER or any subcontractor under this Contract.

INDEMNIFICATION:

1. SERVICE PROVIDER agrees to indemnify, hold harmless and at CITY's request, defend CITY, its officers, officials, employees and volunteers harmless from and against any and all liability or alleged liability, all suits, legal proceedings, claims, injuries, damages, losses and expenses, including but not limited to attorney's fees, arising out of or in connection with or incidental to any negligent act or performance, or error or omission of SERVICE PROVIDER or anyone acting on behalf of SERVICE PROVIDER in connection with or incidental to this Contract, except for injuries and damages caused by the sole negligence of the CITY.

2. CITY agrees to indemnify, defend, and hold harmless SERVICE PROVIDER from all claims, damages, and expenses, including attorney's fees arising out of the unauthorized reuse of SERVICE PROVIDER's instruments of service by CITY or by other's agents acting through CITY. Instruments of service shall include such things as original documents, survey notes, tracings, computer programs, and stamped plans and specifications, reports or findings of fact.

3. SERVICE PROVIDER shall provide services under this Contract in accordance with generally accepted professional practices for the intended use of the project and no warranty or representation either expressed or implied is intended as part of these services. Any opinion of the cost of the intended project prepared by SERVICE PROVIDER represents its best judgment as a professional and is supplied for the general guidance of CITY. SERVICE PROVIDER does not guarantee the accuracy of such opinion.

4. CITY will require that any SERVICE PROVIDER or sub-SERVICE PROVIDER performing work in connection with any plans or specifications produced under this Contract, to hold harmless, indemnify, and defend CITY, SERVICE PROVIDER, their sub-SERVICE PROVIDERs and each of their officers, agents, and employees from any and all liability claims, losses, or damage arising out of or alleged to arise from the SERVICE PROVIDER's negligence in the performance of the work described in the plans and specifications.

5. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the SERVICE PROVIDER and the CITY, its officers, officials, employees, and volunteers, the SERVICE PROVIDER's liability, including the duty and cost to defend, hereunder shall be only to the extent of the SERVICE PROVIDER's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the SERVICE PROVIDER's

waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

6. This Contract is to be binding on the heirs, successors, and assigns of the parties hereto and is not to be assigned by either party without written consent of the other.

INSURANCE:

SERVICE PROVIDER shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the SERVICE PROVIDER, its agents, representatives, or employees. SERVICE PROVIDER shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The CITY shall be named as an insured under the SERVICE PROVIDER's Commercial General Liability insurance policy with respect to the work performed for the CITY.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

MINIMUM INSURANCE LIMTS:

SERVICE PROVIDER shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of $1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than $1,000,000 each occurrence, $2,000,000 general aggregate.

OTHER INSURANCE PROVISIONS:

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:

1. The SERVICE PROVIDER's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the SERVICE PROVIDER to the coverage provided

by such insurance, or otherwise limit the CITY's recourse to any remedy available at law or in equity.

2. The SERVICE PROVIDER's insurance coverage shall be primary insurance as respect the CITY. Any insurance, self-insurance, or insurance pool coverage maintained by the CITY shall be excess of the SERVICE PROVIDER's insurance and shall not contribute with it.

3. The SERVICE PROVIDER shall furnish the CITY with original certificates and copy of the amendatory endorsements, including but not limited to the additional insured endorsement, evidencing the insurance requirements of the SERVICE PROVIDER before commencement of the work.

4. The SERVICE PROVIDER's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the CITY.

5. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

6. Failure on the part of the SERVICE PROVIDER to maintain the insurance as required shall constitute a material breach of contract, upon which the CITY may, after giving five business days notice to the SERVICE PROVIDER to correct the breach, immediately terminate the Contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid by the CITY on demand, or at the sole discretion of the City, offset against funds due to the SERVICE PROVIDER from the CITY.

RELATIONSHIP:

The relationship of SERVICE PROVIDER to CITY shall be that of an independent SERVICE PROVIDER. SERVICE PROVIDER shall have no authority to execute contracts or to make commitments on behalf of CITY and nothing contained herein shall be deemed to create the relationship of employer and employee or principal and agent between CITY and SERVICE PROVIDER.

TERMINATION FOR NON-APPROPRIATION OF FUNDS

The continuance of the Contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the Federal Government. If the Federal Government fails to appropriate sufficient monies to provide for the continuation of the Contract, or if such appropriation is reduced by the veto of the President or by any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the Contract, the Contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

ASSIGNMENT:
SERVICE PROVIDER shall not assign this Contract, in whole or in part, or any right or obligation hereunder, without prior written approval of CITY.

AMENDMENTS:
CITY and SERVICE PROVIDER may amend this Contract at any time only by written amendment. Any change in the Scope of Services shall be deemed an amendment subject to this subsection.

SEVERABILITY:
In the event any provisions of this Contract shall be held to be invalid, illegal, or unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term, condition, or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.

LITIGATION/ARBITRATION:
1. Any dispute arising out of or in connection with this Contract which is not settled by mutual agreement within sixty (60) days of notification in writing by either party may be submitted to litigation or arbitration. Should that occur, all court costs and attorney's fees incurred by the prevailing party shall be paid by the non-prevailing party to the prevailing party.

2. Notwithstanding any dispute under this Contract SERVICE PROVIDER shall continue to perform its work pending resolution of the dispute, and CITY shall make payments as required by this Contract for undisputed portions of the work.

3. Neither party shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, or other events beyond the control of the other party.

MAINTENANCE OF RECORDS:
SERVICE PROVIDER shall maintain record on a current basis to support its billings to CITY. CITY, or its authorized representative, shall have the authority to inspect, audit and copy, on reasonable notice and from time to time, any records of SERVICE PROVIDER regarding its billings or its performance hereunder, for a period of three (3) years after completion or termination of this Contract.

FEDERAL REQUIREMENTS:
SERVICE PROVIDER shall carry out all activities under this Contract in compliance with all federal laws and regulations, including without limitations to the federal laws and regulations attached as Appendix I, Special Provisions. These laws and regulations are public record and descriptions herein are not intended to be complete. Businesses that receive federal funds pursuant to this Contract shall also be required to comply with all federal laws and regulations, and the SERVICE PROVIDER will ensure that the Special Provisions will be included as part of the agreements between the SERVICE PROVIDER and the businesses.

APPROVALS

CITY	**MERCY CORPS**
Approved as to Form:	
______________________________	
City Attorney	
By: ____________________________	By: ____________________________
Type Name: ___Mike Rizzitiello_____	Type Name: ____________________
Title: _________City Administrator_____	Title: __________________________
Attest:	
_______________________________	
Lisa Neissl, City Clerk	

APPENDIX A – SERVICE PROVIDER WORK PLAN

MICRO-BUSINESS ASSISTANCE PROGRAM

Project Description	Provide financing, technical assistance, and training to small businesses
Budget Sources	CDBG City of College Place
Activity	Micro-Business Assistance Program
National Objective	24 CFR 570.208(a)(4) Low-Moderate Income
Eligible Activity	24 CFR 570.201(o)(1) Microenterprise Assistance – Matrix Code 18C
Environmental Review	Exempt (see ERR file)

The City of College Place has designated $120,000 federal Community Development Block Grant (CDBG) funds from the 2020 Grant Year to support businesses within the city limits of College Place only. The CDBG funds are contingent upon appropriation and receipt from the federal government. An additional $14,200 from the following sources shall provide additional funding to the program and shall be used and available as described:

- City of College Place - $14,200 – To be used to support the participation of residents or businesses located in the City of College Place in the MBA Program.

The funds, unless otherwise noted, will provide educational training and financing for small businesses in the City of College Place. The City selected the Service Provider as the designated entity to provide **$134,200** in services, education, and financing to small businesses.

The Service Provider will provide educational training and direct financial assistance to microenterprises, prioritizing outreach in low-moderate income neighborhoods and Latino-owned businesses. Financing will be provided in the form of an Individual Development Account (IDA).

- Individual Development Account (IDA): An IDA is a matched savings program that combines business savings, technical assistance, and matching grant funds. Service Provider administers an IDA Program in Seattle and Oregon and will use this experience in developing the program in College Place under the following terms:
    - Businesses will need to qualify as a CDBG microenterprise (business owner(s) with low-mod household income and business with five or fewer FTEs).

    - Business owner will need to submit a written business plan, save $500 over a 6-month period, and take 18 hours of business workshops and/or business mentoring approved by the Service Provider.

    - In return, after demonstrating savings and completion of business workshops and submitting a written business plan, the business owner will receive disbursement of $4,000 of matching grant funds. **This provides significant leverage with an 8:1 match ratio in favor of the business.**

- IDAs will be a good fit for early stage entrepreneurs that have difficulty obtaining loans. It would encourage business savings and motivate businesses to obtain vital financial/operations skills through the business workshops.

- The total program budget of $134,200 will result in a total assistance of 14 microenterprises.

Businesses receiving CDBG funds will be required to:

A. Ensure that 51% of jobs created or retained go to low-moderate income people; and

B. Create or retain as many full-time jobs as possible,

C. Create or retain jobs at a reasonable cost per job ration, or

D. Otherwise comply with CDBG eligibility criteria.

The City will be responsible to:

A. Provide advertising and outreach to target groups and communities.

The Service Provider will be responsible to:

A. Take IDA applications, assist potential participants in the application process, review and evaluate the applications submitted, and make decisions about whether and how to offer IDAs to businesses.

B. Collect information that documents businesses' eligibility to receive CDBG funds, transmit that documentation to the City, and not disburse funds until the City approves eligibility.

C. Report on the status and accomplishments of each project as described in Attachment C.

The Service Provider estimates that it will assist a minimum of 14 businesses from a total of $134,200 in IDA program support.

APPENDIX B - PERFORMANCE STANDARDS

Service Provider shall carry out this Contract in accordance with the following standards:

1. Service Provider must obtain and furnish to City DUNS numbers both for themselves and for each business receiving CDBG funds.

2. Service Provider shall inform City of any staff changes and/or changes in board composition affecting the contract. A plan for addressing staff and/or board changes will be communicated to City within fourteen (14) days of the change.

3. Service Provider shall maintain timely and accurate records to document project outcomes and document eligible CDBG expenses.

4. Service Provider shall participate in on-site CDBG reviews as required by City and provide any requested information needed for such reviews.

5. Service Provider shall comply with Office of Management and Budget (OMB) Super Circular 2 CFR 200 and with the Federal Funding and Accountability and Transparency Act of 2006, as amended (Public Law 109-282).

6. Service Provider shall collect, maintain, and produce documentation to comply with CDBG national objective requirements at the completion of each CDBG funded project/activity.

7. The City will review disbursements quarterly and will discuss performance and budget adjustments with Service Provider as necessary.

APPENDIX C – PAYMENT STRUCTURE/REPORTS

I. PAYMENT STRUCTURE

The City shall disburse funds to the Service Provider for small business financing and administrative services described in Attachment A. Following the Service Provider's submission of a Request for Disbursement Form (Appendix F) and completion of the approval process described in Attachments G & H, the City will disburse CDBG funds. Disbursements will be made when each business is ready to be enrolled in the Individual Development Account program. For Administration – Professional Services, disbursements will be made on a quarterly basis.

II. REPORT REQUIREMENTS

Eligibility, Environmental and Historical Review
During underwriting, Service Provider, will collect and document necessary information for determining CDBG eligibility including environmental and historical review. Documentation will be submitted to the City prior to disbursement of the IDA match grant, and Service Provider shall not disburse funds until determination is made. This process is described in Appendix H.

Quarterly Progress Update Reports
Service Provider shall provide quarterly performance reports utilizing Appendix F Quarterly Progress Update Report or an alternate format approved by the City, summarizing its CDBG funding activities. These reports are due on September 30th, December 31st, March 31st, and June 30th annually. This report shall accompany any invoice for funds disbursement.

CDBG Project Close Out- Due when National Objective is met. This could be after the end of this contract:
When a CDBG-funded project is completed, the national objective has been met, and all funds have been disbursed, the Service Provider shall provide information requested by the City on the type of activity (area benefit, limited clientele, housing, or jobs).

III. OTHER PROGRAM REQUIREMENTS

Service Provider agrees to comply with all program guidelines and rules as described herein, as well as with any subsequent clarifications, revisions, additions, updates, or changes that may be necessitated by HUD directive to the City or by the City's need to make changes in the interests of ensuring that CDBG programs are implemented and operated in the most effective manner for participants. In the event of such a necessary change, the City will advise the Service Provider in writing, and add the change(s) to this agreement by formal amendment, or by informal means such as providing separate written documentation to the Service Provider that contain(s) the information requiring Service Provider compliance.

IV. CORRECTIVE ACTION

If financing has been made in any period, which are subsequently deemed ineligible for CDBG funding, City shall not reimburse Service Provider. Should this occur, the Service Provider shall submit a written plan for providing necessary documentation for eligibility, which shall include, at a minimum, specific actions and timeframes the Service Provider will implement. Nothing in this Section IV, nor any acceptance of any corrective action plan, shall be construed as a waiver by the City of any breach or default under this Contract or of any rights or remedies of the City.

V. SUBMITTAL OF REPORTS

DaShari Cinnamon
Deputy Finance Director
Finance Department
625 S. College Ave
College Place, WA 99324

APPENDIX D – PROGRAM BUDGET

Service Provider: Mercy Corps
Program Title: Micro-Business Assistance Program
Contract Period: January 26, 2021 – January 1, 2023

BUDGET	
Categories	**Amount**
Personnel	**$29,875.00**
Cinthya Montero, Program Manager	$27.550.00
TBD, Director of Programs	$650.00
Lynn Renken, Executive Director	$550.00
Jasmine Avgerakis, Deputy Director	$200.00
CARM Focal Point	$325.00
Leigh Scheffey, Marketing & Communications Manager	$200.00
Kristin Earhart, Finance Manager	$200.00
Justin Epperly, Senior MERL Officer	$200.00
Fringe Benefits (42.3%)	**$12,906.00**
Travel	**$365.00**
Local and Domestic Airfares	$0.00
Local and Domestic Travel Expenses	$365.00
Equipment	**$0.00**
Supplies	**$532.78**
Contractual	**$11,690.52**
Instructor - Spanish Foundations	$1,518.13
Instructor - English Foundations	$1,518.13
Instructor – Spanish Accounting	$758.63
Instructor – English Accounting	$758.63
Assistant Instructor – Accounting	$322.00
Instructor – Master Your Credit	$315.00
AmeriCorps VISTA	$6,500.00
Scholarships	**$0.00**
Other - Events	**$0.00**
Other – Individual Development Accounts	**$56,000.00**
Indirect Costs (20.5%)	**$22,830.71**
TOTAL	**$134,200.00**

***Discretion to transfer Project Funds between individual cost categories is authorized, provided the cumulative result of all such transfers in a given budget period does not exceed 10 percent, or $13,900, of the total approved budget.**

APPENDIX E – CONTRACT PAYMENT AUTHORIZATION FORM

To: **City of College Place Finance Department**

Service Provider: **Mercy Corps**

Contract No.: **CDBG021**

PRINT NAME	SIGNATURE	POSITION

Payments are to be made to the Service Provider and mailed to the following address:

Is this a new contract? Yes ______ No ______

or is this a change? Yes ______ No ______

(If change, please indicate the reasons below)

_______ Name _______ Address _______ Signature Authority

I hereby certify that the officers named above are duly authorized on behalf of the Service Provider to submit and verify requests for payment and all related materials under the above contract, and that the information on this form is true and correct.

Signature ______________________ Printed Name ______________________

Title ______________________ Date ______________________

APPENDIX F – SERVICE PROVIDER DISBURSEMENT REQUEST FORM & MONTHLY PROGRESS REPORT

CITY OF COLLEGE PLACE
FINANCE DEPARTMENT
SERVICE PROVIDER DISBURSEMENT REQUEST FORM No. ________
Request Date: _____________
Period: _______________ to ________________

Service Provider's Name: Mercy Corps
Service Provider's Address: 43 SW Naito Pkwy., Portland, OR 97204
Contact Person: Edwin Rios Tel. No.: (206) 547-5212
Contract No.: CDBG021 Contract Period: 01/26/2021 – 1/1/2023

BUDGET				
Categories	Budgeted Amount	Revised Amount	Amount Requested	Amount Remaining
Personnel	$29,875.00			
Fringe Benefits	$12,906.00			
Travel	$365.00			
Equipment	$0.00			
Supplies	$532.77			
Contractual	$11,690.52			
Scholarships	$0.00			
Events	$0.00			
Individual Development Accounts	$68,000.00			
Indirect Costs	$22,830.70			
TOTAL	$134,200.00			

TOTAL REQUEST

Original Award Amount	Net Change by Amendment	Award Amount to Date	Funds Received to Date	Balance Remaining
$134,200				
			Current Disbursement Request	$

Please provide a brief written summary of the work performed during this period, including number of people/businesses served. Be sure to include any issues or problems and how they were addressed. (This can be submitted as a separate report).

___

___

___

<u>REQUEST CERTIFICATION</u>

I, the undersigned, do hereby certify under penalty of perjury, that this request represents eligible expenses incurred by the Service Provider to provide the services rendered or the labor performed in full compliance with the Contract in the amounts stated. I also certify that I am authorized to authenticate and certify to said claim.

Typed Name	**Authorized Signature**	**Date**

APPENDIX G – CDBG ELIGIBILITY TRACKING SHEET

Business Name: ____

Business Address: ____

Business DUNS no.: ____

Grant Amount: __________________________

Grant Purpose: IDA ______ Education _____

1. Micro-Enterprise

Is the business a micro-enterprise? ______Yes ______ No

(Microenterprise is a business having five or fewer FTEs, one or more of whom owns the business)

List the employees by name and title, including the owner(s):

Employee 1: _______________________________ Title: _________________________

Employee 2: _______________________________ Title: _________________________

Employee 3: _______________________________ Title: _________________________

Employee 4: _______________________________ Title: _________________________

Employee 5: _______________________________ Title: _________________________

Is the business owner low-moderate income? _______Yes ______ No

If yes, the business owner must complete the income verification form (Attachment H).

Acceptable forms of income verifications to substantiate low-moderate income status are:

1. Previous year's income tax returns
2. Pay stubs for a six-month period
3. SSI status

APPENDIX H – INCOME VERIFICATION FORM

(For micro-enterprise eligibility, owner completes and signs form.
For job creation/retention eligibility, each employee completes and signs form)

Owner Name: ____

First Name M.I. Last Name

Address: ________________________________ Zip: ______________

Phone No. (   ) ______________

Male ☐ Female ☐ Head of Household ☐ Disabled ☐

Race/Ethnicity (check one)

White	☐	American Indian/Alaskan Native	☐
Black/African Amer	☐	Native Hawaiian/Other Pacific Is	☐
Asian	☐	Amer Indian/Alaska Native & White	☐
Asian & White	☐	Black/Afri Amer & White	☐
Hispanic/White	☐	Am Ind/Alaska Native & Black/Afri Amer	☐
Hispanic/Black	☐	Other Multi-Racial	☐

I certify that the total income of all members of my household is less than the number circled below:

Circle income box for household size below:

Household Size	1	2	3	4	5	6	7	8
Moderate Income (80% median)	$39,150	$44,750	$50,350	$55,900	$60,400	$64,850	$69,350	$73,880

Certification and Agreement

This information will be used to ensure compliance with US Department of Housing and Urban Development Community Development Block Grant requirements. I understand this may be monitored and that I may be asked to provide source documentation. With my signature, I am certifying that the above information is correct, to the best of my knowledge.

Signature: ______________________________ Date: ______________

APPENDIX I – SPECIAL PROVISIONS

This Contract is funded with Federal Community Development Block Grant (CDBG) funds. As such, the Service Provider agrees to comply with all laws and regulations applicable to the use of CDBG funds. Without limiting the generality of the foregoing, the Service Provider hereby agrees and certifies as follows:

CONDITIONS AND CERTIFICATIONS REQUIRED BY HUD FOR CONTRACTS FUNDED BY CDBG:

CERTIFICATIONS

A. Local Employment; Doing Business with Local Vendors

   The Agency certifies the following under Section 3 of the HUD Act of 1968, as amended: Agency shall comply, and cause all subcontractors to comply, with Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 170lu, and 24 C.F.R. § 570.607(b).

   Section 3 requires that, to the greatest extent feasible opportunities for training and employment be given to lower income persons residing within the unit of government in which the project is located (particularly those who are recipients of government assistance for housing), and that contracts for work in connection with the project be awarded to eligible business concerns which are located in, or owned in substantial part by persons residing in the same metropolitan area as the project.

   The parties to this Contract will comply with the provisions of said Section 3 and the regulations, as amended, issued pursuant thereto, by the Secretary of HUD set forth in 24 CFR 135, and all applicable rules and orders of the Department issued thereunder, prior to the execution of this Contract. The Service Provider certifies and agrees that they are under no contractual or other disability that would prevent Service Provider from complying with these requirements. Service Provider shall not let any contract unless the Service Provider has first provided City with a preliminary statement of ability to comply with the requirements of these regulations (24 C.F.R. § 570.607).

   The Service Provider will send to each labor organization or representative of workers with which they have a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or worker's representative of their commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

   The Service Provider will include the Section 3 clause set forth in 24 CFR 135.38 in every subcontract for work in connection with the project and will, at the direction of the applicant for or the recipient of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of the regulations issued by the Secretary of HUD, 24 CFR 135. The Service Provider will not let any subcontract unless the subcontractor has provided it with a preliminary statement of ability to comply with the requirements of these regulations (24 CFR 570.607).

Compliance with the provisions of Section 3, the regulations set forth in 24 CPR 135, and all applicable rules and orders of the Department issued thereunder, prior to the execution of the Contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors, and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its Service Providers and subcontractors, its successors, and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR 135.

B. Lobbying

Service Provider hereby certifies and agrees as follows, in accordance with 31 U.S.C. Section 1352, to the best of its knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of Service Provider, to any person for influencing or attempting to influence an officer or employee of any Agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of this Section be included in the award documents for subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction by Section 1352, title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

OTHER FEDERAL REQUIREMENTS

C. Equal Opportunity

Service Provider shall ensure compliance with Executive Order 11246, entitled "Equal Opportunity", as amended by Executive Orders 11375 and 12086, and the regulations issued pursuant thereto, 41 C.F.R. Part 60, which provide that no person shall be discriminated against because of race, color, religion, sex or national origin in all phases of employment during the performance of federal contracts and subcontracts, and Service Provider shall take affirmative efforts to ensure fair treatment in employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training or apprenticeship. The "equal opportunity clause" set forth in 41 C.F.R. § 60-l.4(a) is hereby incorporated by reference as though fully set forth, with Service Provider as " Service Provider " thereunder, and such clause shall be set forth or incorporated by reference in each contract and subcontract funded wholly or in part with CDBG funds.

D. Non-Discrimination

No person shall on the grounds of race, color, national origin, religion or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with CDBG funds. Service Provider shall comply fully with all requirements of Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d et seq., which provides that no person in the United States shall on the ground of race, color, or national origin, be excluded from participation in, denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance; and with Department of Housing and Urban Development ("HUD") regulations implementing such requirements, 24 C.F.R. Part 1{24 C.F.R. § 570.602(a)}.

Service Provider shall comply with all of the requirements and prohibitions of 24 C.F.R. Section 570.602, implementing the non-discrimination requirements of Section 109 of the Housing and Community Development Act of 1974, as amended; those of HUD regulations under the Rehabilitation Act of 1973, as amended, 24 C.F.R. Part 8; those of HUD Regulations under the Americans with Disabilities Act; and those of HUD regulations under the Age Discrimination Act of 1975, 42 U.S.C. Section 6101 et seq., at 24 C.F.R. Part 146.

No otherwise qualified handicapped individual in the United States shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

When procuring property or services wholly or in part with CDBG funds, Service Provider shall take affirmative steps to assure that minority firms, women's business enterprises, and labor surplus area firms are used when possible, in accordance with 24 C.F.R. Section 85.36(e)(2).

E. Audit Requirements

If Service Provider is a nonprofit organization receiving a total of $500,000 or more in federal direct or indirect funds, Service Provider shall comply with the provisions of 2 CFR 200, Subpart F. To this end, Service Provider shall have an audit conducted by an independent certified public accountant in accordance with Government Auditing Standards. The auditor shall determine whether:

1. The financial statements of Service Provider present fairly its financial position and the results of its operations in accordance with generally accepted accounting principles;

2. Service Provider has an internal control structure to provide reasonable assurance that Service Provider is managing federal awards in compliance with applicable laws and regulations, and controls that ensure compliance with the laws and regulations that could have a material impact on the financial statements; and

3. Service Provider has complied with laws and regulations that may have a direct and material effect on its financial statement amounts and on each major federal program.

Audit reports must be prepared at the completion of the audit. The audit report shall state that the audit was made in accordance with the provisions of 2 CFR 200, Subpart F. The audit report shall be made up of at least the following three parts:

1. The financial statements and a schedule of federal awards and the auditor's report on the statements and the schedule.
2. A written report of the independent auditor's understanding of the internal control structure and the assessment of control risk.
3. An auditor report on compliance.

If Service Provider receives less than $500,000 per year it is exempt from federal audit requirements, but records must be available for review by appropriate officials.

No audit costs shall be allowable costs if audits required by 2 CFR 200, Subpart F have not been made or have been made but not in accordance with 2 CFR 200, Subpart F. In cases of continued inability or unwillingness to have a proper audit in accordance with 2 CFR 200, Subpart F, Service Provider will be subject to appropriate sanction.

Audits shall be done annually. Audits shall be completed within six (6) months of the end of Service Provider’s fiscal year. A copy of the audit report shall be submitted to the City of College Place – Support Services Department within thirty (30) days after the completion of the audit. In addition to the audit report, Service Provider shall provide a copy of the audit management letter and a report of its comments on the findings and recommendations in the report, including a plan for corrective action if necessary. Resolution of all findings must be made within six (6) months of the receipt of the audit report.

Use of small audit firms and audit firms owned and controlled by socially and economically disadvantaged individuals is encouraged.

F. The Agency shall comply with Office of Management and Budget (OMB) Super Circular 2 CFR 200, Subpart E, Cost Principles for Federal Grants.

G. Davis-Bacon and Related Acts
Service Provider shall comply with the Davis-Bacon and Related Acts ("DBRA") requirements if any CDBG funds are used for construction. These requirements include but are not limited to: language within each contract for construction work; payment of prevailing wages and fringe benefits; the submittal of various documents as evidence of compliance; withholding of funds; equal employment opportunity; and work hours.

The requirements are defined in the: Davis-Bacon Act, 40 U.S.C. § 276(a) et seq.; Contract Work Hours and Safety Standards Act, 40 U.S.C. § 328 et seq.; Copeland Act (Anti-Kickback Act), 18 U.S.C. § 874; the Fair Labor Standards Act, and regulations under such Acts, including 29 C.F.R. Parts 3,5. (24 C.F.R. § 570.603; 2 CFR 200, Appendix II).

H. Separation of Church and State
Service Provider represents and warrants that Service Provider is not a primarily religious entity and that the funds awarded hereunder shall be used solely for secular purposes. Service Provider further agrees and represents that, in connection with its services hereunder:

1. It shall not discriminate against any employee or applicant for employment on the basis of religion and will not limit employment or give preference in employment to persons on the basis of religion;

2. It shall not discriminate against any person applying for such services on the basis of religion and will not limit such services or give preference to persons on the basis of religion; and

3. It shall provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, and exert no other religious influence in the provision of such services.

I. Conflict of Interest
If Service Provider is a nonprofit organization, then in the procurement of supplies, equipment, construction, and services by subrecipients, the conflict of interest provisions in 2 CFR 200.112 shall apply. In any event, no officer, agent, employee or consultant of the City of College Place, member of the College Place City Council, or other public official of the City, who exercises any function or responsibilities with respect to the program(s) effected by this Contract, shall have any financial interest, direct or indirect, for himself or herself or those with whom he or she has family or business ties, in any contract or subcontract or agreement with respect thereto or the proceeds thereof, for work to be performed in connection with such program(s); nor shall (s)he for one (1) year after completion of his or her tenure with the City have any financial interest with Service Provider or any subcontractor of this Contract (24 C.F.R. § 570.611).

J. Eligibility Restrictions for Certain Resident Aliens
No CDBG funds shall be used to provide benefits to newly legalized resident aliens in

violation of 24 C.F.R. § 570.613 and Part 5. Agency shall obtain and preserve documentation as provided in 24 C.F.R. § 5.508 and § 5.510 to demonstrate compliance with this Section.

K. Debarred Agencies
No portion of the funds awarded hereunder shall be used directly or indirectly to employ, award contracts to, or otherwise engage the services of, or fund, any Service Provider or subrecipient during any period of debarment, suspension, proposal for debarment or placement in ineligibility status of such Service Provider or subrecipient under the provisions of 24 C.F.R. Part 24. Service Provider represents and warrants that neither Service Provider nor its principals is debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in federal assistance programs under such regulations or Executive Order 12549, "Debarment and Suspension."

L. Relocation
Service Provider shall take all reasonable steps to minimize the displacement of persons (families, individuals, businesses, nonprofit organizations, and farms) in connection with the activities funded hereunder (the Program). If the Program involves the temporary and/or permanent displacement of persons, Service Provider shall provide, at a minimum, all relocation assistance required by 24 C.F.R. Section 570.606; the Uniform Relocation Act, and 49 CFR Part 24, and shall maintain complete and accurate records demonstrating such compliance. Service Provider agrees that any determination by the City of the amount of relocation assistance due to any person shall be final and binding upon Service Provider, unless a different determination is made by HUD at the request of such person, in which case the HUD determination shall be final and binding on Service Provider. Service Provider agrees that the City may, at its option, provide relocation assistance directly to any person in connection with the Program and that any payment by the City for such person shall, at the City's option, constitute a disbursement of funds awarded hereunder, without any requirement for a request by, or consent of, Service Provider. If, as a result of any such direct payments, the amounts disbursed hereunder by the City shall exceed the maximum amount available under this Contract as stated herein, the excess shall be immediately due and payable by Service Provider to the City, at the City's demand; provided that if any low-income tenant is entitled to relocation assistance under S.M.C. Chapter 22.210, then the portion of the assistance payable by the City under such- Chapter shall not be considered a disbursement hereunder.

M. Suspension and Termination
Suspension or termination of this Contract may occur in the event of Service Provider's failure to comply with a material term of this Contract and, in accordance with 24 C.F.R. 85.44, the Contract may be terminated for convenience.

N. Indemnity
Service Provider shall hold the City harmless from any loss, damage, expense, claim or demand resulting from Service Provider's failure to comply with any federal requirement

or failure to maintain adequate records to demonstrate such compliance. This provision shall survive expiration of this Contract.

O. Equal Opportunity in Housing (Executive Order 11063, as amended by Executive Order 12259)
Prohibits discrimination against individuals on the basis of race, color, religion, sex, or national origin in the sale, rental, leasing or other disposition of residential property, or in the use or occupancy of housing assisted with Federal funds. Implementing regulations may be found in 24 Part 107.

P. National Flood Insurance Program
The Flood Disaster Protection of Act of 1973 (42 U.S.C. 4106) requires that CDBG funds shall not be provided to an area that has been identified by the Federal Emergency Management (FEMA) as having special flood hazards unless:
1. The community is participating in the National Flood Insurance Program, or it has been less than a year since the community was designated as having special flood hazards; and
2. Flood insurance is obtained

Q. The Fair Housing Act (42 U.S.C. 3601-3620)
Prohibits discrimination in the sale or rental of housing, the financing of housing or the provision of brokerage services against any person on the basis of race, color, religion, sex, national origin, handicap, or familial status. Furthermore, section 104(b)(2) of the Act requires that each grantee certify to the Secretary of HUD that it is affirmatively furthering fair housing. The certification specifically requires grantees to conduct a fair housing analysis, develop a fair housing plan, take appropriate actions to overcome the effects of any impediments identified and maintain records on the analysis, plan and actions in this regard. Fair Housing Act implementing regulations for HUD programs may be found in 24 CFR Part 100-115.

R. Architectural Barriers Act of 1968, as amended (42 U.S.C. 4151-4157)
Requires that certain federally-funded buildings or facilities be designed, constructed or altered in insure accessibility to, and use by, physically handicapped persons. Buildings or facilities allocated or reallocated CDBG funds after December 11, 1995, that meet the definition of "residential structure" (as defined in 24 CFR 40.2) or the definition of "buildings" (as defined in 41 CFR 101-19.602(a)) are subject to the Architectural Barriers Act and must comply with the Uniform Federal Accessibility Standards. The Uniform Standards can be found at Appendix A to 24 CFR Part 40 for "residential structures" and at Appendix A to 41 CFR Part 101-19 for "general buildings."

S. Americans with Disabilities Act (42 U.S.C 12131; 47 U.S.C 155. 201. 218. and 225)
Provides comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodations, state and local government services and telecommunications. The ADA also states that discrimination includes the failure to design and construct facilities (building for the first occupancy after January 26, 1993) that are accessible to and usable by persons with disabilities. The ADA also requires the

removal of architectural and communication barriers that are structural in nature in existing facilities. Removal must be readily achievable, easily accomplishable and able to be carried out without much difficulty or expense.

T. Lead Based Paint
The Service Provider shall comply with the regulations in CFR 24 Part 35, as revised, issued pursuant to the Lead Based Paint Poisoning Prevention Action (42 U.S.C. 4831 et. seq) requiring prohibition of the use of lead based paint in construction, rehabilitation, or modernization of residential structures; elimination of immediate lead based paint hazards in residential structures; and notification of the hazards of lead based paint poisoning to purchasers and tenants of residential structures constructed prior to 1978 when such activities are assisted directly or indirectly by this contract.

U. Anti-piracy language for loan agreements
For other assisted businesses that do not qualify as a micro-enterprise, the following language must be included within the loan agreement:

> The Borrower certifies that the provision of this loan will not result in the relocation of any industrial or commercial plant, facility, or operation from one Labor Market Area (LMA) to another. Neither the Borrower, nor any of its subsidiaries (if any) has plans to relocate jobs at the time this agreement is signed that would result in a significant job loss.' In the event that a relocation resulting in a significant loss of jobs occurs within three years of this agreement, this constitutes a default of this agreement and the city may call for the immediate repayment of the loan in full.

A loss of jobs is significant if the number of jobs to be lost in the LMA in which the affected business is located is equal to or greater than one-tenth of one percent of the total number of persons in the labor force of that LMA; or in all, cases a loss of 500 or more jobs. Notwithstanding the aforementioned, a loss of 25 jobs or fewer does not constitute a significant loss of jobs.

ASSURANCE OF COMPLIANCE
WITH
TITLE VI OF THE CIVIL RIGHTS ACT OF 1964
AND
SECTION 504 OF THE REHABILITATION ACT OF 1973

The Service Provider provides this assurance in consideration of and for the purpose of obtaining federal grants, loans and contracts (except contracts of insurance or guaranty), property, discounts or other federal financial assistance as a Service Provider to the City.

The Service Provider assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 USC 2000d et. seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 USC 794, which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance, and regulations thereunder, 24 CFR Part 8.

The Service Provider agrees that compliance with this Assurance constitutes a condition of continued receipt of federal financial assistance and that it is binding upon the applicant, its successors, transferees and assignees for the period during which such assistance is provided. The Service Provider further assures that all Service Providers, subcontractors, subgrantees or others with whom it arranges to provide services or benefits in connection with programs or activities are not discriminating in violation of the above statutes, regulations, guidelines and standards. In the event of failure to comply, the Service Provider understands that the contract can be terminated and the Service Provider denied the right to receive further assistance.

CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury, the above assurances and that the Agency has conducted a self-assessment pursuant to 24 CFR Section 8.51, and has taken all appropriate corrective actions. I also certify that I am authorized to sign this certification.

____________________________________ __________________________
Authorized Official Signature Date

____
Agency Name

____
Address (Street, State, Zip Code)

MERCY CORPS NORTHWEST

WALLA WALLA, WASHINGTON

MCNW's Micro-Business Assistance Program

APPLICATIONS ARE OPEN
-
LAS SOLICITUDES ESTÁN ABIERTAS

para el Programa de Asistencia para Microempresas de MCNW

Mercy Corps Northwest's Micro-Business Assistance (MBA) Program provides education and a $4,000 grant to small businesses and entrepreneurs. You can apply here:

bit.ly/mcnw-mba-APPLY

El Programa de Asistencia para Microempresas (MBA) de Mercy Corps Northwest proporciona educación y una beca de $4,000 a pequeños negocios y emprendedores. Solicite aquí:

bit.ly/mcnw-mba-SOLICITAR

MCNW's Micro-Business Assistance Program

APPLICATIONS ARE OPEN

-

LAS SOLICITUDES ESTÁN ABIERTAS

para el Programa de Asistencia para Microempresas de MCNW

Apply here:

bit.ly/mcnw-mba-APPLY

Solicite aquí:

bit.ly/mcnw-mba-SOLICITAR

MERCY CORPS NORTHWEST'S

MICRO BUSINESS ASSISTANCE PROGRAM

will host MBA Program & Grant Application Workshops via Zoom on:

WEDNESDAY JANUARY 20TH AT 6PM (SPANISH):

bit.ly/zoom-mba-20ene

WEDNESDAY JANUARY 27TH AT 11AM (ENGLISH):

bit.ly/zoom-mba-27jan

WEDNESDAY FEBRUARY 10TH AT 6PM (ENGLISH & SPANISH):

bit.ly/zoom-mba-10feb

These workshops will offer an opportunity to applicants to ask questions while they work on their applications.
You can find the application here: bit.ly/mcnw-mba-APPLY

MERCY CORPS NORTHWEST

EL PROGRAMA DE ASISTENCIA PARA MICROEMPRESAS

MERCY CORPS NORTHWEST

de Mercy Corps Northwest ofrecerá Talleres de Ayuda con la solicitud para el Programa MBA a través de Zoom:

MIÉRCOLES 20 DE ENERO A LAS 6 PM (ESPAÑOL):

bit.ly/zoom-mba-20ene

MIÉRCOLES 27 DE ENERO A LAS 11AM (INGLÉS):

bit.ly/zoom-mba-27jan

MIÉRCOLES 10 DE FEBRERO A LAS 6PM (AMBOS ESPAÑOL E INGLÉS):

bit.ly/zoom-mba-10feb

Estos talleres brindarán una oportunidad a los solicitantes de hacer preguntas mientras trabajan en sus solicitudes. Se encuentra la solicitud aquí: bit.ly/mcnw-mba-SOLICITAR

REQUEST FOR PROPOSALS
DRYWELL FEASIBILITY STUDY

Date of Request: ___________
Proposals Due: 11:00 am on Monday, March 1st, 2021

PROJECT OVERVIEW
The City of College Place (City) is requesting qualified engineers to submit proposals for a stormwater management feasibility study. The project will assess the feasibility of regional drywell-based infiltration systems as a means to manage stormwater flow and provide treatment. The majority of stormwater within the City is collected through catch basins and conveyed to outfalls at Garrison Creek or Stone Creek. In an effort to decrease flooding and stormwater related pollutants, the City would prefer to infiltrate its stormwater to the greatest extent possible before discharging to waterbodies.

The City is requesting a proposal for assistance in completing the feasibility study. The proposal shall be structured to address required elements as described below.

Funding and Project Component Considerations
This project is funded through the Washington State Community Development Block Grant (CDBG) program with federal funds provided by the U.S. Department of Housing and Urban Development. As a result, cost plus percentage of construction cost contracts will not be allowed and a number of state and federal equal opportunity and affirmative action requirements will apply to the selection process and conduct of the project.

Cost Accounting
Invoices for effort billed under this contract are to include specific detail (date, time, place, personnel, associated contract task, description of work, etc.). Project plans, specifications and bidding documents need to be structured to allow easy tracking of construction costs. See Exhibit 4 for guidance.

Schedule

Task	Date
CDBG Agreement Signed	01/26/2021
Proposal Opening – Engineering Services	03/08/2021 at 11:01 am
City Council Approval/Notice of Award	03/23/2021
Field Testing	Summer of 2021
CDBG End Date	01/31/2023

CONSULTANT SERVICES & DELIVERABLES

The task outline noted below is preliminary in nature and will be modified and supplemented as part of contract negotiations. The City is not obligated to authorize the full set of tasks to the selected consultant and reserves the option to issue additional requests for proposals if it deems it is in the City's best interests.

TASK 1: Project Administration. The consultant shall oversee, coordinate, track, schedule and communicate project status to the City. The consultant shall provide full project support in meeting the requirements of the Community Development Block Grant for those elements of the project that do not require direct City involvement and submittals.

TASK 2: Feasibility Study. The consultant shall complete all aspects of the study phase. Reports and drawings must be stamped by a professional engineer licensed in the State of Washington.

TASK 2.10: Site Evaluation. The two census block area comprising the College Place corridor shall be evaluated to propose potential infiltration sites.

TASK 2.20: Percolation Testing. Testing shall be completed to determine the long-term infiltration rate throughout the project area.

TASK 2.30: Groundwater Monitoring Wells. Test wells shall be drilled to monitor the fluctuation of groundwater levels throughout the project area.

TASK 2.40: Engineering Analysis. Calculations shall be performed for stormwater flow and treatment capacity in accordance with the SWMMEW and City Standards.

TASK 2.50: Deliverables. The following items shall be provided to the City prior to final completion.

- Provide PDF and Microsoft Word files of the final study
- Provide CAD and/or GIS files of the figures associated with the final study
- Cost estimate to include design and construction project phases

CONSULTANT QUALIFICATIONS

Desirable consultant qualifications and experience include:

- Professional Engineer registered in the State of Washington overseeing work
- High level of familiarity and experience with stormwater design and estimating.
- Understanding of the complexities of Stormwater regulations (State and Federal) as applied to local conditions.
- Familiarity with Federal property acquisition processes
- The ability to interact on-site with staff as needed.

SUBMITTAL REQUIREMENTS

To be eligible for consideration as the selected consultant please provide the following:

- Two (2) copies of a proposal limited to 8 total one-sided pages of printed material. This number of pages excludes resumes, dividers, cover sheet, and evidence of insurance. Submittal shall be printed on 8 ½" x 11" papers with margins set at 1" and have a text font of 11 pt (excluding headings and graphics). The 8 pages may be duplexed if desired. 11"x17" sheets count as two pages or four if double sided.
- Name of the firm, address, contact person, email address, and phone number
- Project understanding that includes, but is not limited to, approach, scope of work, cost control, and relevant experience. Identify your firm's familiarity with the project elements and the project area. Note any additional issues that may be of concern.
- Project approach/response to challenges. This section can be incorporated into the project understanding if desired and should include strategies to address funding uncertainty and possible incorporation of third-party project elements.
- List of project team members including, title, project responsibilities, experience, licenses, and availability. Also, list in this section any sub-contractors that may be used by your firm for the project. Include an organizational chart for the proposed team as well as resumes for each member.
- Include descriptions of three similar projects, which your firm has completed in the past five years. Provide references for each project including contact name, phone number and email address.
- Timelines to deliver project. Scenarios should include City milestones showing consultant-recommended activity to meet milestones. Accelerated project delivery will be entertained.
- Feasibility study cost estimate. A comprehensive cost breakdown shall be provided for all tasks and subtasks.
- Proposed invoice detail for billings under this contract easy tracking of construction costs. See City's draft contract financial standards (Appendix 1).
- Proof of liability insurance.
- Any other pertinent information relevant for consideration.

CONSULTANT SELECTION

Proposals will be evaluated by a committee made up of City staff and representatives. Proposals will be evaluated on understanding of project (15%), approach/response to challenges (25%), personnel assigned (25%), qualifications/experience on similar projects /evaluation of references (25%), quality of proposal (10%). Proposals to address project challenges will be reviewed for their feasibility, cost-effectiveness, longevity, and the submitting firm's record of successfully managing similar projects within schedule and within budget.

Final selection will be based on the evaluation of proposals unless it is deemed necessary by the committee to conduct interviews of closely-scored consultants. The City will enter into contract negotiations with the selected consultant determined to be best qualified. If negotiations cannot be successfully concluded, the next top ranked or scored firm will be considered and negotiations will be continued with that firm. Upon successful completion of negotiations, the staff will recommend that the contract be approved and awarded by the City Council at a regularly scheduled City Council meeting. Work performed under the contract will be on a time and material basis with a negotiated not-to-exceed amount. A number of state equal opportunity and affirmative action requirements will apply to the selection process and conduct of the project. Minority- and women-owned firms are encouraged to submit proposals.

SUBMITTAL TIME AND PLACE

All questions or clarifications concerning this RFP must be submitted in writing or by email to the below contact no later than 5pm on Wednesday, February 24. As appropriate, City responses will be prepared in writing and shared through addenda.

Sealed proposals shall be received by the Stormwater Engineering Technician **no later than 11:00 a.m. on Monday, March 1, 2021 and should be clearly labeled as "Drywell Feasibility Study – Procurement of Professional Services".** The City reserves the right to reject any and all proposals, waive informalities in proposals submitted, and modify this Request for Proposals at any time.

Address questions and submit proposals to:

Spencer Myrlie, Stormwater Engineering Technician
City of College Place
625 S College Ave
College Place WA 99324
509-394-8525
Email: smyrlie@cpwa.us

ADDENDA

Any clarifications and/or modifications to this request for proposal will be posted on the City's website: http://www.cpwa.us/. It shall be the respondent's obligation to check for updated addenda from time to time. No separate notice of changes will be provided.

GENERAL INFORMATION

The City of College Place shall not be held responsible for any oral instructions. Any changes to this Request for Proposals will be in the form of an addendum, which will be posted on the City's website (see http://www.cpwa.us/ and follow appropriate links). The City of College Place reserves the right to reject any oral statement of qualifications and/or proposal, to waive any informality or irregularity in any statement of qualification and/or proposal received, and to be the sole judge of the merits of the respective statement of qualifications and/or proposals received. The City of College Place shall coordinate the release of all public information concerning the project, including selection announcements and contract awards. Firms desiring to release information to the public must receive prior written approval from the City.

All firms interested in this project (including firm's employees, representatives, agents, lobbyists, attorney, and sub-consultant(s)) will refrain, under penalty of disqualification, from direct or indirect contact for the purpose of influencing the selection or creating bias in the selection process with any person who may play a part in the selection process. This policy is intended to create a level playing field for all potential firms, assure that contract decisions are made in public, and to protect the integrity of the selection process.

All contact on this process should be addressed to the authorized representative identified above.

All proposals submitted to the City of College Place are subject to public disclosure requests. Firms submitting a proposal under this Request for Proposal acknowledge and agree to the possible release of submitted material.

The City of College Place, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C.§§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The City of College Place is an Equal Opportunity and Affirmative Action Employer. Minority- and women-owned firms are encouraged to submit statements or proposals.

SUPPORTING DOCUMENTS

FIGURE 1: Overall Site Map

APPENDIX 1: Contract Financial Standards (Draft)
https://www.dropbox.com/s/gnp8k153si1ej7j/20191205.Contract_Financial_Standards.DRAFT.pdf?dl=0

City of College Place, Washington
RESOLUTION NO. 21-008

A RESOLUTION OF THE CITY OF COLLEGE PLACE, WASHINGTON, AUTHORIZING AND SUPPORTING A GRANT APPLICATION TO THE UNITED STATES RURAL DEVELOPMENT (USDA-RD) RURAL BUSINESS DEVELOPMENT GRANT PROGRAM FOR THE DOWNTOWN COLLEGE PLACE SHARED PARKING LOT FACILITY PROJECT.

WHEREAS, the City of College Place is a non-charter code city under Title 35A RCW; and

WHEREAS, the need for a shared parking lot facility within the College Avenue Downtown corridor is needed and is cited in the 2018 Comprehensive Plan, 2017 to 2026 Strategic Plan, as well as the 2021 to 2026 Capital Facility Plan; and

WHEREAS, this concept was recommended by the College Place Economic Development, Tourism, and Events Commission during its February 1st, 2021 meeting.

WHEREAS, the United States Rural Development (USDA-RD) has the Rural Business Development Grant program which is competitive and helps finance infrastructure to aide in small business corridor vitality and growth; and

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE AS FOLLOWS:

1. The City Council of College Place, Washington authorizes and fully supports the grant application to the United States Department of Agriculture – Rural Development (USDA-RD) Rural Business Development Grant program to develop a shared municipal parking lot facility within the Downtown – College Avenue corridor.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 9th day of February, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

Rural Business Development Grants in Washington

Overview | To Apply | Other Requirements | Events | Contact

PROGRAM STATUS:

Open

APPLICATION DEADLINE:

Please select your state above to determine the deadline for applications.

Program Fact Sheet

Hoja Informativa del Programa

What does this program do?
This program is designed to provide technical assistance and training for small rural businesses. Small means that the business has fewer than 50 new workers and less than $1 million in gross revenue.

Who may apply for this program?
Rural public entities including, but not limited to:

- Towns.
- Communities.
- State agencies.
- Authorities.
- Nonprofit corporations.
- Institutions of higher education.
- Federally-recognized tribes.
- Rural cooperatives (if organized as a private nonprofit corporation).

What is an eligible area?

Rural Business Development Grant money must be used for projects that benefit rural areas or towns outside the urbanized periphery of any city with a population of 50,000 or more. Check eligible areas.

What kind of funding is available?
There is no maximum grant amount; however, smaller requests are given higher priority. There is no cost sharing requirement. Opportunity grants are limited to up to 10 percent of the total Rural Business Development Grant annual funding.

How may funds be used?
Enterprise grants must be used on projects to benefit small and emerging businesses in rural areas as specified in the grant application. Uses may include:

- Training and technical assistance, such as project planning, business counseling and training, market research, feasibility studies, professional or/technical reports or producer service improvements.
- Acquisition or development of land, easements, or rights of way; construction, conversion, renovation of buildings; plants, machinery, equipment, access for streets and roads; parking areas and utilities.
- Pollution control and abatement.
- The capitalization of revolving loan funds, including funds that will make loans for start-ups and working capital.
- Distance adult learning for job training and advancement.
- Rural transportation improvement.
- Community economic development.
- Technology-based economic development.

- Feasibility studies and business plans.
- Leadership and entrepreneur training.
- Rural business incubators.
- Long-term business strategic planning.

Opportunity grants can be used for:

- Community economic development.
- Technology-based economic development.
- Feasibility studies and business plans.
- Leadership and entrepreneur training.
- Rural business incubators.
- Long-term business strategic planning.

How are applications evaluated?
All applications are evaluated based on:

- Evidence showing job creation at local businesses.
- Percent of non-federal funding committed to the project.
- Economic need in the area to be served.
- Consistency with local economic development priorities.
- Experience of the grantee with similar efforts.

Other factors are described in the current Notice of Solicitation of Applications (NOSA), if one is published.

How do we get started?

- Applications are accepted through USDA Rural Development's local or state offices. Applicants are advised to view program information specific to your local or state office to learn about local application timelines, concept paper requirements, etc.
- Grant awardees will need to complete required paperwork and comply with the terms and conditions of the award. Contact your local or state office for details.

Who can answer questions?

- Contact your local office.

What law governs this program?

- Basic Program – 7 CFR Part 4280, Subpart E. This program is authorized by the Consolidated Farm and Rural Development Act (ConAct).

What governed the predecessor programs of Rural Business Enterprise Grants (RBEG) and Rural Business Opportunity Grants (RBOG), as well as all awards given before FY 2015?

- RBEG Basic Program - RD Instruction 1942-G.
- RBOG Basic Program - 7 CFR Part 4284.
- This program was authorized by the Consolidated Farm and Rural Development Act (ConAct).

Why does USDA Rural Development do this?
This program provides grant money to assist with economic development planning and/or the financing or expansion of rural businesses.

NOTE: Because citations and other information may be subject to change, please always consult the program instructions listed in the section above titled "What law governs this program?" You may also contact your local office for assistance.

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USDA Rural Development
U.S. DEPARTMENT OF AGRICULTURE

City of College Place, Washington

ORDINANCE NO. 21-XXX

AN ORDINANCE OF THE CITY OF COLLEGE PLACE REPEALING & REPLACING 8.08.050 – DATES WHEN SALE PERMITTED, 8-08-060 – DISCHARGE OF FIREWORKS, ReviAND 8.08.110(P) – TEMPORARY STAND – LOCATION – CONSTRUCTION WITHIN THE FIREWORKS CHAPTER OF THE COLLEGE PLACE MUNICIPAL CODE

WHEREAS, the City of College Place is a non-charter code city entitled to the privileges and provisions of RCW 35A; and

WHEREAS, RCW 35A.11.020 allows non-charter code cities to adopt and enforce ordinances pertaining to local affairs; and

WHEREAS, CPMC 8.08 – Fireworks was last revised by the College Place City Council at its June 27th, 2017 meeting; and

WHEREAS, feedback from residents after the week of the Fourth of July in 2020 seemed to indicate a desire to restrict the dates in which fireworks can be discharged to just July 4th and the evening of New Years Eve (January 31st); and

NOW THEREFORE, THE CITY OF COLLEGE PLACE ORDAINS AS FOLLOWS

Section 1: Ordinance **________** which repeals and replaces the following codes, with language in the following code update:

- CPMC 8.08.050 – Dates when sale permitted
- CPMC 8.08.060 – Discharge of fireworks
- CPMC 8.08.110 – Temporary Stand – Location – Construction (P)

Section 2: That if any section, subsection, clause, or phrase of this legislation is, for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance. The City of College Place, Washington hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 3. That this law and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and effect five (5) days from and after date of its final passage and adoption.

ADOPTED by the City Council of the City of College Place, Washington, this 23rd day of February, 2021.

____
Norma L. Hernandez, Mayor

Attest:

____
Lisa R. Neissl, City Clerk

Approved as to form:

____
Rea Culwell, City Attorney

CHAPTER 8.08 - FIREWORKS AND SKY LANTERNS[1]

Footnotes:

--- (**1**) ---

Editor's note— Ord. No. 17-024, § 1, adopted June 27, 2017 , repealed ch. 8.08, §§ 8.08.010—8.08.220, in its entirety and enacted a new ch. 8.08 to read as set out herein. Former ch. 8.08 pertained to "Fireworks," and was derived from Ord. 902 (part), adopted 2003 and Ord. No. 1126, § 1, adopted July 2, 2015 .

8.08.010 - Purpose.

It is the purpose of this chapter to regulate the possession and sale of fireworks as defined by the State Fire Marshal. It is also the purpose of this chapter to prohibit the possession, sale or discharge of any dangerous or unclassified fireworks as defined by the State Fireworks Law. This chapter prohibits the discharge of all fireworks within the city, except as authorized under a public display permit or pursuant to RCW 70.77.311(2). If there is any conflict between Washington State law as set forth in Chapter 70.77 RCW and this chapter, Washington State law shall control.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.020 - Definitions.

The definitions of Chapter 70.77 RCW and WAC 212-17-025 and 212-17-028 as now stated or as amended shall govern the interpretation of this chapter, when applicable.

A. "Sky lantern," "sky candles," "fire balloons," and "airborne paper lanterns" mean an unmanned airborne lantern typically made of paper with a light frame containing a candle, fuel cell composed of waxy flammable material or other open flame which serves as a heat source to heat the air inside the lantern to cause it to lift into the air. Manned hot air balloons are not a part of this definition.

B. "Permit" means the official permission granted by the city for purposes of establishing and maintaining a place where fireworks are manufactured, constructed, produced, packaged, stored, sold, exchanged, or discharged.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.030 - Dangerous and unclassified fireworks prohibited.

The sale, transportation, possession, or discharge of dangerous or unclassified fireworks within the city limits is prohibited. For unclassified fireworks, possession of fireworks without the manufacturer's license number and the State Fire Marshal's classification shall be prima facie evidence of a violation of this chapter.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.035 - Sale and use of sky lanterns unlawful.

A. It is unlawful for any person to sell, use, transfer, discharge or ignite any sky lantern within the city limits.

B. It is unlawful for any person to sell, use, transfer, discharge or ignite any sky lantern which becomes aloft within the city limits.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.040 - Permit required.

Any adult person or other group desiring to manufacture, import, possess, or sell any fireworks at wholesale or retail for any use, discharge special fireworks at any place, make a public display of fireworks, or transport fireworks must apply in writing for a permit to the department of community development. Licensees or public carriers delivering to a licensee are exempt from this permit requirement pursuant to RCW 70.77.255(1)(c).

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.050 - Dates when sale permitted.

Fireworks may be sold and purchased within the city limits only on the following dates and times:

(A) ~~(A)~~ From 9:00 a.m. to 11:00 p.m. on July 1st through July 4th.

(B) From 9:00 a.m. to 10:00 p.m. on December 31st

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.060 - Discharge of fireworks.

Consumer fireworks may be discharged within the city only between the hours of 9:00 a.m. and 11:00 p.m. ~~from July 1st to 4th~~on July 4th; and between the hours of 6:00 p.m. on December 31st and ~~1:00 a.m~~12:15 a.m.. on January 1st of the subsequent year.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.065 - Emergencies—Restrictions on use.

The mayor, after consulting with the fire chief, fire marshal, and other officials as may be deemed appropriate, may prohibit the discharge of all fireworks during periods of extreme fire danger. For the purposes of this chapter, the term "extreme fire danger" shall mean a period of hot, dry weather, wind, accompanied by low fuel moistures. It is during this period that wildland fires can be expected, and fire growth will be accelerated.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.070 - Storage.

It shall be unlawful for any person to store fireworks of any class without first applying in writing and receiving a permit for such storage to the city fire marshal at least 45 days prior to the date of the proposed storage. The city fire marshal must investigate the nature, character, and location of the proposed storage area and determine whether it constitutes a hazard or danger to property or any

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person. The city fire marshal must exercise reasonable discretion when granting, denying, or granting with reasonable conditions any application as he or she may prescribe.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.080 - Number of permits limited.

No person, firm or corporation shall receive more than one permit for the sale of fireworks during any one calendar year. A permit granted pursuant to this chapter shall entitle the permittee to maintain only one retail outlet.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.085 - Unclassified fireworks prohibited.

The sale, transportation, possession or discharge of unclassified fireworks within the city limits is prohibited. Possession of fireworks unmarked with the manufacturer's license number and the State Fire Marshal's classification shall be prima facie evidence of a violation of this chapter.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.090 - Sale permit—Nontransferable.

The fireworks permit issued for the retail sale of fireworks within the city limits shall be nontransferable, and no person other than the permittee, organization or affiliate shall operate the stand for which the permit is issued, or share or otherwise participate in the benefits of the operation of such stand.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.100 - Sale permit—Application—Requirements.

Application for a retail sale fireworks permit within the city limits must be made to the Fire Marshal or designee on a form prepared by the department and submitted at least 45 days before the requested effective date of the permit. No permit application may be submitted before January 1st of the year in which such permit is requested. The application must be accompanied by:

A. A valid license issued by the State Fire Marshal pursuant to Chapter 70.77 RCW as now enacted or as hereafter amended, authorizing the permittee to engage in retail fireworks sales;

B. A fee of $100.00, which is established as the fireworks temporary activity permit fee;

C. A public liability and property damage insurance policy from an insurance company licensed to do business in Washington, in the sum of at least $1,000,000.00 for bodily injury or death suffered by one or more persons in any one accident or occurrence and at least $1,000,000.00 for property damage for each permit location and by a products liability insurance policy in the amount of at least $1,000,000.00. The insurance policies must name the city as an additional insured and indemnify the city from any damage or injury caused by the operation of the retail fireworks stands;

D. A $100.00 performance bond, note, or cash deposit, conditioned upon the prompt removal of the temporary stand and the clean-up of all debris from the site of the temporary stand. The bond or deposit will be returned to the applicant if the applicant's permit is denied; if the application is granted, the bond or deposit shall be returned to the applicant only if he/she removes the temporary stand and cleans up all debris to the satisfaction of the proper city officials.

Performance bond or cash deposit will be forfeited to the city for failure to properly clean up the site of the temporary stand or for failure to remove the stand and clean up all debris by July 10th of each year.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.110 - Temporary stand—Location—Construction.

A. Authorized fireworks sales shall be from temporary fireworks stands only.

B. A temporary stand may be located only in business, public reserve, or industrial areas or zones within the city.

C. Prior to opening for business, a stand must be inspected and approved by the fire chief or his or her designee.

D. Inspections of stands shall not be conducted until the fire chief or his or her designee has received the following:

   1. A business license;

   2. A copy of the state license required by Chapter 70.77 RCW; and

   3. Satisfying requirement required by Section 8.08.100.

E. Fire lanes and hydrants shall be maintained clear of obstruction and provide access at all times.

F. No decorations shall be used inside of the stand unless they are flameproof.

G. Electrical extension cords shall not be used without specific approval of the state electrical inspector or the fire chief or his or her designee.

H. No stand shall be located within 25 feet of any other building, including motor homes and trailers, nor within 50 feet of any gasoline or LPG dispensing device.

I. Each stand shall have at least two exits. Exits must be doors that open outward and must be clear and unlocked when the stand is occupied.

J. Each stand shall have at least two properly operating 2A, 20BC extinguishers mounted on the stand and easily accessible. Occupants must be physically capable of using the extinguishers, and must know how to operate the extinguishers. Stand will also have two five-gallon buckets full of water on the outside of the stand's exits.

K. [Reserved.]

L. Smoking is prohibited inside stands and within 25 feet of the exterior of stands. "No Smoking" signs shall be posted on the exterior front, back and sides, and interior of the stand.

M. No stand shall be a tent or membrane structure. It shall be constructed of wood or metal. If the stand is on wheels, the stand must be secured so it cannot be moved accidently during times of sales.

N. All weeds and combustible material shall be cleared from the location of the stand, including a distance of at least 20 feet surrounding the stand.

O. Stands shall be operated by adults 18 years of age or older only. No fireworks shall be left unattended in a stand unless properly secure with locks.

P. Every stand shall have a sign stating:

   NO FIREWORKS MAY BE SOLD TO ANY PERSON UNDER THE AGE OF SIXTEEN YEARS. THE DISCHARGE OF FIREWORKS IS ONLY PERMITTED BETWEEN THE HOURS OF 9:00 A.M. AND 11:00 P.M. ON JULY ~~1ST THROUGH~~ 4TH, AND FROM ~~SIX 9~~6:00 ~~AM~~PM~~P.M~~. ~~ON DECEMBER 31ST, AND ONE A.M. JANUARY 1ST.~~to ~~10:00 pm~~12:15 AM on December 31st.

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Signs shall be 12 inches by 18 inches and shall have letters and background of contrasting colors, readily readable from at least ten feet. Signs shall be affixed to the front of the stand and shall be visible to the public at all times the stand is open for business.

Q. Overnight sleeping in a stand is prohibited.

R. Heating appliances are prohibited in stands.

S. All unsold fireworks, accompanying litter, and the stand shall be removed from the location by 6:00 p.m. on the 5th of July each year.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.120 - Sale permit—Application—Investigation—Grant or denial.

A. Upon receiving a complete application, the city fire marshal, or authorized representative, must investigate the safety of the proposed operation. After completing the investigations, the fire marshal or the department of community development will forward the application and investigation results to Fire Department for comment. After receiving comment, but not more than 30 days from the date of application, or no later than June 10th, the permit shall be granted or denied if the application was submitted at least 30 days prior to the June 10th date. The city may give preference to persons or organizations who have operated temporary fireworks stands in accordance with previously issued city permits. The city will give first preference to local nonprofit groups benefiting youth and second preference to other local nonprofit groups.

B. The approved permit must be prominently posted in the temporary fireworks stand.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.130 - Public display permit required.

A. Any person, firm, group, or corporation desiring to make a public fireworks display must first apply in writing for a permit from the department of community development. Applications must be made at least 45 days in advance of the proposed display.

B. Applicants shall meet all qualifications and requirements of Washington State law regarding public fireworks displays and all fire and safety requirements for public display standards as set forth in Section 8.08.140.

C. The city fire official must investigate whether the character and location of the proposed display would be hazardous to property or dangerous to any person. Based on the investigation, the fire official will submit a report of findings and a recommendation for or against the issuance of the permit, together with reasons, to the city. The city will grant the application if the application meets all requirements of this chapter and Chapter 70.77 RCW.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.140 - Public display standards.

All public fireworks displays must conform to the following minimum standards and conditions:

A. All public fireworks displays must be planned, organized, and discharged by a Washington State licensed pyrotechnician.

B. A permit must be obtained from the city and approved by the fire marshal or designee prior to any public fireworks display. The permit must include the applicant's name and address, the pyrotechnician's name and address, the exact location, date and time of the proposed display, the number, type and class of fireworks to be displayed, the manner in which the fireworks are being stored prior to the public fireworks display.

C. The applicant for a public display of fireworks permit must include with the application evidence of a bond issued by an authorized surety or a certificate of public liability insurance. Such bond or certificate shall conform to the requirements set forth in RCW 70.77.285 and 70.77.355.

D. The permit may be immediately revoked at any time deemed necessary by the fire marshal or designee due to any noncompliance, or weather conditions such as extremely low humidity or wind factor. The display may also be canceled by accidental ignition of combustible or flammable material in the vicinity due to fall debris from the display.

E. Public access areas shall be determined by the city fire marshal or designee and maintained by the applicant in the manner set forth in the approved permit.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.150 - Interpretation and construction of chapter.

This chapter is intended to implement Chapter 70.77 RCW as now enacted or as amended, and shall be interpreted in accordance with Chapter 70.77 RCW and all applicable rules or regulations.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.160 - Enforcement.

The city fire marshal or duly authorized representative is designated as the enforcing officer of this chapter. Any failure or refusal on the part of a licensee to obey the rule, regulation or request of the fire chief shall be grounds for the revocation of a fireworks license.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.165 - Discharge of fireworks.

A. It is unlawful for any person to discharge fireworks on the property of another without permission of the owner of such property. It is unlawful for any person to discharge fireworks in a public park unless a written permit has been obtained from the fire chief. It is unlawful for any person to discharge fireworks on city property that is not a park without the express written permission of the city council.

B. No person shall sell any consumer fireworks to a consumer or user thereof under the age of 16 years.

C. No person under the age of 16 years shall possess or discharge any fireworks unless directly supervised by an adult who is responsible for the person under the age of 16 years.

D. The transfer of fireworks ownership, whether by sale at wholesale or retail, by gift or by other means of conveyance of title, or the delivery of any fireworks to any person who does not possess a valid permit at the time of such transfer where a permit is required by this chapter, is prohibited.

(Ord. No. 17-024, § 1, 6-27-2017)

8.08.170 - Violation—Penalty.

Violation of Section 8.08.040 and 8.08.060, to the extent it also constitutes a violation of RCW 70.77.488, 70.77.510 or 70.77.515, shall constitute a gross misdemeanor. The penalty for a gross misdemeanor is a fine of not more than $5,000.00 or imprisonment for no more than 364 days, or both such fine and imprisonment, plus restitution and court costs.

Any person, firm, association, corporation or other group violating any other provisions of this chapter is guilty of a misdemeanor, and upon conviction shall be punished by a fine of not more than $500.00 or by imprisonment for no more than 90 days, or by both such fine and imprisonment. Each day during which he, she or it commits, continues or permits a violation of any provisions of this chapter constitutes a separate violation.

(Ord. No. 17-024, § 1, 6-27-2017)