

Electronic City Council Meeting (Tuesday, May 25, 2021)

Generated by Lisa Neissl on Tuesday, May 25, 2021

2. Opening Items.Procedural: 2.02 Call To Order**Mayor Hernández called the meeting to order at 7:00 PM**Procedural: 2.03 Roll Call

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Jerry Bobbitt, Michael Cleveland, Loren Peterson, Marge Nyhagen, Melodie Selby, Heather Schermann, Monica Boyle

City Attorney – Via Web Rea Culwell
Administrator, Mike Rizzitiello; Finance Director, Brian Carleton;
Public Works Director, Paul Hartwig; Community Development Director,
Jon Rickard; HR Manager, Shawn Doering;

Staff – Via Web City Clerk, Lisa Neissl;

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 2.04 Pledge of AllegianceProcedural: 2.05 Oath of Office -

Monica Boyle, Council Position 7 Appointment

City Clerk Neissl gave new Council Member Boyle the Oath of Office.

Information: 2.06 Public Comment

Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

John Davin of Grassi Refrigeration, HVAC spoke to Council about his dissatisfaction with the increase in the mechanical permit fees.

Dennis Davis of College Place Heating spoke to Council about his dissatisfaction with the increase in the mechanical permit fees.

3. Consent Agenda.

Action (Consent): 3.01 AB 21110 - Approve Agenda for May 25, 2021

Action (Consent), Minutes: 3.02 AB 21111 - Approve Council Minutes from May 11, 2021

Action (Consent), Minutes: 3.03 AB 21112 - Approve Council Minutes from May 18, 2021 Special Meeting

Action (Consent): 3.04 AB 21113 - City Attorney Contracts - Ms. Doering

Recommended Action: Motion to approve the Legal Services Addendum terminating both agreements Attorney Rea Culwell currently has with the City of College Place and to approve the Employment Contract.

Action (Consent): 3.05 AB 21114 - Check Register and Financials for April 2021 - Ms. Cinnamon

Action (Consent): 3.06 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Nyhagen and the motion passed 7-0.**4. Presentations.**

Information: 4.01 AB 21115 - Blue Zones Month Proclamation -

Mayor Hernández read a proclamation declaring June 2021 Blue Zones Month.**5. Public Hearings.**

Discussion, Information, Procedural: 5.02 AB 21116 - Zoning Moratorium - Manufactured Home Parks -
Mr. Rickard, reported on the zoning moratorium on development in manufactured home parks that was put in place on April 13th to give the Planning Commission time to do the necessary due diligence regarding a reinstatement of zoning for Manufactured Home Parks in the City.

Mayor Hernández opened the public hearing at 7:19 PM.

Testimony:

Brian Thorne of 833 Mockingbird Drive provided a written statement of support for the moratorium.

Elizabeth Brochu of 833 Mockingbird Drive provided a written statement of support for the moratorium and a petition signed by 29 residents of Country Estates MHP supporting the moratorium and reinstatement of the zoning.

Rachel Elfenbein of the Walla Walla Community Council (657 Locust St. Walla Walla) made a verbal statement in support of the moratorium and need to reinstate the MHP zoning.

Council Member Cleveland made a motion to close the public hearing at 7:23 PM. Second by Council Member Peterson and the motion passed 7-0.

6. Action Items.

Action, Procedural: 6.01 AB 21116.a - Zoning Moratorium - Manufactured Home Parks - Work Plan -
Mr. Rickard presented a proposed work plan for the Planning Commission to work on the issue of the Mobile Home Park Zoning and requested approval by Council to implement it.
Discussion ensued.

Council Member Peterson made a motion to approve the proposed Zoning Moratorium Work Plan. Second by Council Member Boyle and the motion passed 7-0.

Action: 6.02 AB 21117 - Solid Waste Management Plan (SWMP) Agreement -
Mr. Hartwig presented the Solid Waste Management Plan which is an interlocal agreement with Walla Walla County, Cities of College Place, Walla Walla, Prescott, and Waitsburg for the purpose of establishing an integrated and coordinated waste management program for Walla Walla County. This plan fulfills the Cities and County's obligations under federal and state laws and regulations governing solid waste management. He requested approval for the Mayor to execute the agreement.

Council Member Bobbitt made a motion to authorize the Mayor to execute interlocal agreement for participation in the creation of the Solid Waste Management Plan. Second by Council Member Selby and the motion passed 7-0.

Action: 6.03 AB 21118 - Administrative Fees Resolution Update -
Mr. Rickard reported on a need to amend the building permit fees due to a discovery of a misunderstanding of how comparisons were assessed when the fees were updated on March 23rd of this year.
Discussion ensued.

Council Member Schermann made a motion to authorize Resolution No. 21-027 adopting the updated City fees and charges in Section 3 of Resolution. Second by Council Member Boyle and the motion passed 7-0.

Action: 6.04 AB 21119 - Birch & Whitman Crosswalk -
Mr. Rizzitiello requested authorization to install crosswalk markings at the Whitman Drive and Birch Avenue intersection as it is a crossing that is used regularly for school children going to and from Davis Elementary School.

Council Member Nyhagen made a motion to recommend crosswalk markings at the Whitman Drive & Birch Avenue intersection to College Place City Council. Second by Council Member Cleveland and the motion passed 7-0.

7. Administrative Reports-None.

8. Informational Reports. The following reports were included in the packet for review:

Information: 8.01 CPPD Monthly Report

Information: 8.02 Public Works/Water Department Monthly Report

Information: 8.03 Community Development Department Monthly Report

9. Executive Session-None.

10. Closing Items.

Action: 10.01 Adjournments

Council Member Cleveland made a motion to adjourn the meeting at 7:53 PM. Second by Council Member Selby and, with no objection, the meeting adjourned.

Approved:

DocuSigned by:

Norma L. Hernandez

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Norma L. Hernández –
Mayor

Attest:

DocuSigned by:

Lisa R. Neissl

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Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred May 25, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.