

Tuesday, August 10, 2021
Electronic City Council Meeting

7:00 P.M.

2080th Regular City Council Meeting - Electronic Attendance

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Attendee Link: <https://us06web.zoom.us/j/84659985166>

Or you may call this number to listen: 1-669-900-9128 ID# 846 5998 5166 Phone controls: *6 - toggle munt/un-mute and *9 - raise hand

1.

Subject :	1.01 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his /her official position as a city employee/elected city official.
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Access :	Public
Type :	Procedural

2. Opening Items.

Subject :	2.01 Council Reference Materials
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Category :	2. Opening Items.
Access :	Private
Type :	Information
Subject :	2.02 Call To Order
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Category :	2. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject :	2.03 Roll Call
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Category :	2. Opening Items.
Access :	Public

Type :

Procedural

Public Content

Mayor Via Web Norma L. Hernández

Jerry Bobbitt,

Michael Cleveland,

Loren Peterson,

Council Members Via Web Marge Nyhagen,

Melodie Selby,

Heather Schermann,

Monica Boyle

City Attorney Via Web Rea Culwell

Administrator, Mike Rizzitiello;

Finance Director, Brian Carleton;

Public Works Director, Paul Hartwig;

Police Chief, Troy Tomaras;

Staff Via Web Fire Chief, David Winter;

Community Development Director, Jon Rickard;

HR Manager, Shawn Doering;

City Clerk, Lisa Neissl;

Deputy City Clerk; Shelli Williams

Subject : 2.04 Pledge of Allegiance

Meeting : Aug 10, 2021 - Electronic City Council Meeting

Category : 2. Opening Items.

Access : Public

Type : Procedural

Public Content

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject :	2.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Category :	2. Opening Items.
Access :	Public
Type :	Information

Public Content

Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Virtual Meeting Protocol for Public Comment:

When submitting public comments, include the following regardless of the manner you are using: Note that there are deadlines for written comments to be included in the meeting documents.

- Your Name
- Your Address

Public comments may be provided in writing (If typewritten, no less than 11 pt font). Submit to Clerk@cpwa.us no later than 4:30PM on the meeting date to be included in the record.

Public Comments in person may be made by telephone or virtually during the meeting:

- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raising your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

File Attachments

[It is SO EASY to participate in public meetings!.png \(224 KB\)](#)

3. Consent Agenda.

Subject :	3.01 AB 21154 - Approve Agenda
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Category :	3. Consent Agenda.

Access : Public
Type : Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject : 3.02 AB 21155 - Approve Council Minutes
Meeting : Aug 10, 2021 - Electronic City Council Meeting
Category : 3. Consent Agenda.
Access : Public
Type : Action (Consent), Minutes

File Attachments

[2021-07-27_Council_Minutes_Draft.pdf \(965 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject : 3.03 AB 21153 - Salary Ordinance Update - Ms. Doering
Meeting : Aug 10, 2021 - Electronic City Council Meeting
Category : 3. Consent Agenda.
Access : Public
Type : Action (Consent)
Recommended Action : Motion to approve Ordinance #21-011 Salary Ordinance Update

Public Content

Historical Perspective:

Fire Chief David Winter occasionally works as part of an incident management team for fires or other disasters.

Information for Consideration:

The existing salary ordinance only addresses his work as part of a team for fires or wildfires. Recently this became an issue when he was deployed for COVID-19. The agency reimbursing the City needed to see our policy regarding his pay while working outside of his normal hours. There were two areas that created a delay in the reimbursement; one was the fact that our policy only covered fire and the other was that we were only paying him straight time for hours outside of his regular hours. The salary ordinance update corrects both of those issues and will make billing for reimbursement of his time more efficient.

File Attachments

[Ordinance 21-011 Salary Ordinance Update.pdf \(164 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	3.04 AB 21156 - Commission Appointment Confirmation - UTAC - Mr. Rizzitiello
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Category :	3. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve commission appointments as recommended.

Public Content

Information for Consideration:

The Utilities and Transportation Commission previously had Council Member Trop on it as a council representative and voting member. Since he has moved from the area and is no longer a council member or able to serve on the commission, the Mayor would like to appoint Council Member Selby to this position. The UTAC meets quarterly.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	3.05 Approve Consent Agenda and Excuse Council Member Bobbitt - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Category :	3. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

4. Presentations.

Subject :	4.01 AB 21157 Yard of the month recipients for July 2021 - 214 SE Sunny Drive - Chief Tomaras
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Category :	4. Presentations.
Access :	Public
Type :	Information, Reports

Public Content

City Council to recognize yard of the month recipients - Janie & Stan Holm

Historical Perspective:

The City of College Place adopted a "Yard of the Month Program" to be awarded during the months of June, July, August and September. An additional award will be presented in the month of December for seasonal decorations.

Information for Consideration:

The July Yard of the Month recipients are the Holm family. They have lived in College Place for 32 years.

File Attachments

[IMG_4861.jpg \(5.256 KB\)](#)

[IMG_4862.jpg \(5.994 KB\)](#)

[IMG_4898.jpg \(5.669 KB\)](#)

5. Public Hearings. None

6. Action Items.

Subject :	6.01 AB 21158 TIB Sidewalk Grant Program - NE Lambert, NE Ash, SE Date - Mr. McAndrews
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Aug 10, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$476,540.00
Budgeted :	No
Budget Source :	TIB Sidewalk Program Grant, Utility Funds
Recommended Action :	Motion to adopt Resolution #21-039 which is a Resolution of Support for Transportation Improvement Board Sidewalk Program Grant Application for NE Lambert, NE Ash, and SE Date Sidewalks

Public Content

Historical Perspective:

The College Place City Council adopted Ordinance No. 20-018 Capital Facility Plan during the November 24th, 2020 City Council meeting.

Information for Consideration:

For the first time in seven years the Transportation Improvement Board has Sidewalk Grant funds available for Federally Classified Roadways in Urban Cities (Above 5,000 population) Such roadways include: SE 12th, 4th, Larch, College, Rose, C, Whitman, Lamperti, Mojonnier, Meadowbrook, Academy Way, Lambert, Doans, and Tamaurson. The match for this program is 10% or \$47,654. The grant request would be for \$428,886. The cost breakdown is as follows:

- NE Lambert west side (Rose to Spitzenberg) 434 ft of six foot sidewalk with an ADA Ramp: \$78,996
- NE Ash west side (A to Whitman) 423 ft of six foot sidewalk: \$60,912
- SE Date east side (6th to 11th) 1,553 ft of six foot sidewalk with new curb/gutter and drywells: \$336,632

File Attachments

[Resolution 21-039 TIB Sidewalk Grant Program - NE Lambert, NE Ash, SE Date.pdf \(150 KB\)](#)
[2021to2026CFP.pdf \(521 KB\)](#)
[FunctionalClassificationMap.JPG \(139 KB\)](#)
[NE_ASH_MAP.pdf \(3.043 KB\)](#)
[NE_LAMBERT_MAP.pdf \(3.256 KB\)](#)
[SE DATE_MAP.pdf \(4.757 KB\)](#)
[SP Rating Criteria 2019.pdf \(127 KB\)](#)

Subject :	6.02 AB 21160 Federal Classification of Roads: SE ScenicView, NE Damson & SE Commercial - Mr. McAndrews
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Aug 10, 2021
Recommended Action :	Motion to adopt Resolution #21-041 which permits the Mayor to issue the Resolution/Transmittal Letter to Washington State Department of Transportation (WSDOT) to request Federal Classification for certain roadways.

Public Content

Historical Perspective:

Getting roads Federally classified qualifies them for State Transportation Improvement Board Grant funding.

Information for Consideration:

Federal classification is approved by WSDOT by submitting a form and City Resolution that has several sets of criteria including existing road characteristics, connection to landmarks, and traffic counts of at around 300 vehicles a day or over. The following roadways we would like to Federally Classify so we can obtain grant dollars. The Walla Walla County Metropolitan Planning Organization (WWMPO) concurs at the following levels:

- NE Damson Street (Rose to C Streets): Minor Collector
- SE ScenicView Drive (Commercial Drive to Larch Avenue): Major Collector
- SE Commercial Drive (State Route 125 to Commercial Drive): Major Collector

File Attachments

[Resolution 21-041 Federal Classification of Roads - SE ScenicView, NE Damson and SE Commercial.pdf \(149 KB\)](#)
[NEDamson_ProposedFederalClassified.pdf \(1.397 KB\)](#)
[SEScenicview_ProposedFederalClassifiedStreet.pdf \(1.504 KB\)](#)
[Andrea_Email.pdf \(1.003 KB\)](#)

Subject :	6.03 AB 21161 Chlorination Improvements at Well #3 - Mr. Hartwig
Meeting :	Aug 10, 2021 - Electronic City Council Meeting

Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Aug 10, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$21,500.00
Budgeted :	No
Budget Source :	The appropriation will come from the water capital reserve fund, which has sufficient reserves to cover this project.
Recommended Action :	Motion to approve Design Contract with RH2 for chlorination improvements at Well #3 in an amount not to exceed \$21,500.

Public Content

Historical Perspective:

Currently, the chlorination at Well #3 is done with tablets. During hot weather, an employee has to come in during the weekend to resupply the tablets. We have been starting to transition to liquid chlorine for our disinfection. Liquid is more effective and easier to control. Our supplier can monitor the levels from their facility as well as our water quality operator can monitor levels from his phone as well. Alerts are provided should the tank volume become low or problems with the chlorine system arise.

File Attachments

[20210804112033827.pdf \(7.300 KB\)](#)

7. Administrative Reports. None

8. Informational Reports.

Subject :	8.01 Update on Well #6 - Mr. Hartwig
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Category :	8. Informational Reports.
Access :	Public
Type :	Information

Public Content

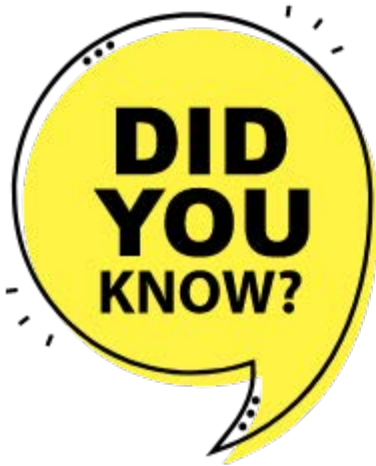
City staff was asked to provide a report on the status of the Well #6 design. I have attached a report from our design engineer consultant for your review.

File Attachments

9. Executive Session. None

10. Closing Items.

Subject :	10.01 Adjournments
Meeting :	Aug 10, 2021 - Electronic City Council Meeting
Category :	10. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to adjourn the meeting



It is *SO EASY* to
participate in
public meetings!



Just join the Zoom meeting or call in, from anywhere!
Links are provided for each meeting
on the agenda at:

<https://go.boarddocs.com/wa/cocp/Board.nsf/Public>

When it is time for public comment, just raise your
hand! (*9 on phone or "raise hand" button on Zoom)



Electronic City Council Meeting (Tuesday, July 27, 2021)

Generated by Lisa Neissl on Tuesday, July 27, 2021

2. Opening Items.

Procedural: 2.02 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM**Procedural: 2.03 Roll Call**

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Loren Peterson, Melodie Selby, Heather Schermann, Monica Boyle

City Attorney – Via Web Rea Culwell

Staff – Via Web

Administrator, Mike Rizzitiello; Finance Director, Brian Carleton;
Public Works Director, Paul Hartwig; Police Chief, Troy Tomaras;
Community Development Director, Jon Rickard; HR Manager, Shawn
Doering; City Clerk, Lisa Neissl; Deputy City Clerk; Shelli Williams

MEMBERS EXCUSED:

Michael Cleveland, Marge Nyhagen

MEMBERS ABSENT:

Jerry Bobbitt

Procedural: 2.04 Pledge of Allegiance**Information: 2.05 Public Comment Procedure for Virtual Meetings** - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

None

3. Consent Agenda.Action (Consent): 3.01 AB 21143 - Approve Agenda for July 27, 2021Action (Consent), Minutes: 3.02 AB 21144 - Approve Council Minutes from July 13, 2021Action (Consent): 3.03 AB 21145 - Check Register and Financials for June 2021Action (Consent): 3.04 Excuse Absence of Council Members Cleveland & NyhagenAction (Consent): 3.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.**Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Boyle and the motion passed 4-0.****4. Presentations.**

Discussion, Information: 4.01 AB 21146 - Police Legislative Changes -

Chief Tomaras gave a presentation on the impact the recent legislative changes are likely to have on services provided by his Department.

Discussion ensued and he and City Attorney Culwell answered questions from the Mayor and Council.

5. Public Hearings. None**6. Action Items.**Action: 6.01 AB 21147 - Water Use Efficiency Goals Adoption -

Mr. Hartwig introduced Mr. Withers of RH2 Engineering who spoke about the process used to create the proposed Water Use Efficiency Goals.

Discussion ensued.

Council Member Selby made a motion to approve Resolution No. 21-035 adopting the Water Use Efficiency Goals. Second by Council Member Schermann and the motion

passed 4-0.

Action: 6.02 AB 21148 - Draft Proposed Allocations of American Rescue Plan Funds -
Mr. Rizzitiello provided a proposal for allocations of the American Rescue Plan funds.
Discussion ensued.

Council Member Peterson made a motion to adopt Resolution #21-036 which allocates American Rescue Plan grant dollars for the City. Second by Council Member Schermann and the motion passed 4-0.

Action: 6.03 AB 21149 - Transportation Improvement Board (TIB) Complete Street Grant Resolution: NE Rose Street Lighting -

Mr. Rizzitiello requested that Council approve a resolution of support for a grant application to the Transportation Improvement Board Complete Street Program for street lighting on NE Rose St.

Council Member Boyle made a motion to adopt Resolution #21-037 which is a Resolution of Support for Transportation Improvement Board Complete Street Grant Application for NE Rose Street Complete Street Improvements. Second by Council Member Schermann and the motion passed 4-0.

Action: 6.04 AB 21038 TIB Urban Arterial Grant Program - SE 12th (College to Larch) -

Mr. Rizzitiello requested approval of a resolution of support for a grant application to the Transportation Improvement Board Urban Arterial Grant Program for reconstruction of SE 12th Street from College Ave to Larch.

Discussion ensued.

Council Member Schermann made a motion to adopt Resolution #21-038 which is a Resolution of Support for Transportation Improvement Board Urban Arterial Program Grant Application for SE 12th Street Reconstruction (College to Larch). Second by Council Member Boyle and the motion passed 4-0.

Action: 6.05 Doans Storm Drainage Easement -

Mr. Rickard reported on a proposed storm drainage easement agreement between the City and Hayden Homes to ensure access for maintenance on the Doans Storm Pond once it is completed and dedicated to the City.

Council Member Selby made a motion to authorize Mayor Hernandez to sign the storm drainage easement. Second by Council Member Peterson and the motion passed 4-0.

Action: 6.06 Cancel August Workshop

Council Member Boyle made a motion to cancel the August workshop. Second by Council Member Selby and the motion passed 4-0.

7. Administrative Reports.

Discussion, Information: 7.01 AB 21153 Salary Ordinance Update -

Ms. Doering reported on a need to update the salary ordinance in reference to the time that Chief Winter spends as part of an incident management team for fires or other disasters.
Discussion ensued.

8. Informational Reports. The following reports were included in the packet for review:

Information: 8.01 CPPD Monthly Report

Information: 8.02 Community Development Department Monthly Report

Information: 8.03 Public Works/Water Department Monthly Report

9. Executive Session. None

10. Closing Items.

Action: 10.01 Adjournments

Council Member Selby made a motion to adjourn the meeting at 9:04 PM. Second by Council Member Boyle and, with no objection, the meeting adjourned.

Approved:

Norma L. Hernández –
Mayor

Attest:

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred July 27, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.

City of College Place, Washington
ORDINANCE NO. 21-011

AN ORDINANCE REPEALING ORDINANCE NO. 21-008 AND ADOPTING SALARIES AND COMPENSATION FOR THE MAYOR, CITY COUNCIL, APPOINTED OFFICERS, AND EMPLOYEES OF THE CITY OF COLLEGE PLACE AND FIXING THE EFFECTIVE DATE THEREOF.

BE IT ORDAINED by the City Council of the City of College Place, Washington, that;

Section 1. The salaries and wages of the various appointive officers and employees are fixed as set out in this ordinance. The salaries and wages as set out herein shall be effective from and after June 1, 2021 for all officers and employees. These salaries shall remain in effect until changed by the City Council by a duly enacted ordinance. All salaries and wages are stated at the rate per month except where otherwise indicated. Unless otherwise shown, the positions have been approved with a five-step salary scale.

Position Title	Salary Range				
TITLE	STEP 1	STEP II	STEP III	STEP IV	STEP V
Section 2. NON-UNION, EXEMPT					
City Administrator	10,722				
Police Chief	9,607				
City Attorney	9,600				
Public Works Director	8,648	8,907	9,174	9,449	9,733
Engineer	7,933	8,171	8,416	8,668	8,928
Finance Director	7,681	7,911	8,149	8,393	8,645
Community Development Director	7,459	7,683	7,913	8,150	8,395
Fire Chief	7,240	7,457	7,681	7,911	8,148
Engineering Division Manager	5,724	5,895	6,072	6,254	6,442
City Clerk	5,551	5,717	5,889	6,066	6,248
HR Manager	5,551	5,717	5,889	6,066	6,248
Deputy Finance Director/HR Assistant	4,659	4,799	4,943	5,091	5,244
Section 3. NON-UNION, NON EXEMPT					
Building Official	6,515	6,710	6,911	7,119	7,332
Police Sergeant	6,488	6,683	6,883	7,090	7,303
Operations Manager	5,457	5,621	5,789	5,963	6,142
Building Inspector	5,389	5,551	5,718	5,889	6,066
Chief Clerk - Police Department	4,008	4,128	4,252	4,379	4,511
Section 4. PUBLIC EMPLOYEE UNION					
Public Works Foreman	4,767	4,897	5,031	5,170	5,312
Fleet Maintenance Manager	4,516	4,639	4,765	4,896	5,030
Water Quality Operator	4,516	4,639	4,765	4,896	5,030
Water Utility III	4,516	4,639	4,765	4,896	5,030
Stormwater Engineering Tech	4,469	4,600	4,734	4,873	5,016
Special Enforcement Officer	4,060	4,170	4,282	4,398	4,517
Accounting Clerk III	4,060	4,170	4,282	4,398	4,517
Deputy City Clerk/Events Coordinator	4,060	4,170	4,282	4,398	4,517
Water Utility II	4,060	4,170	4,282	4,398	4,517
Street Worker III - Applicator	4,060	4,170	4,282	4,398	4,517

Section 4. PUBLIC EMPLOYEE UNION – Cont.

Street Worker II	3,751	3,851	3,954	4,060	4,170
Parks Worker II	3,751	3,851	3,954	4,060	4,170
Stormwater Worker II	3,751	3,851	3,954	4,060	4,170
Water Utility I	3,654	3,751	3,851	3,954	4,060
Accounting Clerk II	3,654	3,751	3,851	3,954	4,060
Records Clerk	3,654	3,751	3,851	3,954	4,060
Administrative Assistant I	3,654	3,751	3,851	3,954	4,060
Street Worker I	3,561	3,655	3,752	3,852	3,955
Accounting Clerk I	3,294	3,381	3,470	3,562	3,655

Section 5. POLICE UNION

Probationary (starting pay without state certification) *4,803*

Detective	5,766	5,939	6,118	6,301	6,490
Police Officer	5,594	5,761	5,934	6,112	6,296

Section 6. FIRE FIGHTER UNION

Firefighter	5,121	5,275	5,433	5,596	5,764
-------------	-------	-------	-------	-------	-------

Section 7. MISCELLANEOUS

Reserve Officer / per hour	15.00	
Part-time Police Records Clerk / per hour	21.59	Maximum 16 hours/week
Laborer / per hour		Minimum Wage to \$18.00 per hour
Intern / Work Study Program		Negotiated by Administration
Hiring Bonus	Up to \$5,000.00 per hire to be negotiated by Administration	

Section 8. 2.08.060 Compensation of Mayor. The Mayor shall be paid the sum of one thousand five hundred dollars per month and in addition receive reimbursement for actual expenses incurred in the discharge of his official duties upon presentation of claim for such expenses and approval by members of the City Council. The City Council will provide, by appropriate resolution from time to time, additional necessary supportive expenses for the carrying out of the necessary functions of the Mayor and his/her office.

Section 9. 2.08.070 Compensation of Council. Each member of the Council of the City, if elected subsequent to the effective date of the ordinance codified in this section, shall receive the sum of three hundred seventy-five dollars per month.

Section 10. Insurance - Non-Union, Exempt employees. As a part of the compensation, the City of College Place will provide the following to full-time Non-Union, Exempt employees: medical, dental, and vision insurance (full family), up to a \$100,000.00 life insurance policy (as offered by vendor), and Long Term Disability Insurance.

Section 11. Insurance - Non-Union, Non-Exempt. As a part of the compensation, the City of College Place will provide the following to full-time Non-Union, Non-Exempt employees: medical, dental, and vision insurance (full family) with an employee contribution of \$40.00/month, up to a \$100,000.00 life insurance policy (as offered by vendor), and Long Term Disability Insurance.

Section 12. Additional Compensation. Occasionally, the Fire Chief may work as part of a Washington State Incident Management Team involved in fighting fires, wildfires, or other disaster. The City will pay the Fire Chief for work outside of his normal work hours while deployed at 1.5 times his regular rate of pay. The City will subsequently be reimbursed by the agency utilizing his services for the amount of wages and benefits expended.

Section 13. Paid family and Medical Leave Act. The City will contribute the employer portion of the premium and the employee will contribute the employee portion of the premium.

Section 14. Ordinance No. 21-008 is hereby repealed.

Section 15: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 16: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 17: Effective Date. This ordinance shall be effective retroactive to June 1, 2021 upon its passage and publication as required by law.

PASSED by the City Council of the City of College Place, Washington, this 10th day of August, 2021.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Lisa R. Neissl, City Clerk

Rea Culwell, City Attorney







Yard of the Month



City of College Place, Washington
RESOLUTION NO. 21-039

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING SUPPORT OF GRANT APPLICATION TO THE TRANSPORTATION IMPROVEMENT
BOARD SIDEWALK GRANT PROGRAM**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the State of Washington Transportation Improvement Board (TIB) is conducting a call for projects pertaining to the Complete Street Grant program; and

Whereas, the 2021 to 2027 Capital Facility Plan which features this project was adopted by the College Place City Council via Ordinance #20-018 during its November 24th, 2020 City Council meeting; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** Directs the City Administrator or designee to pursue grant application to the Transportation Improvement Board (TIB) Sidewalk Program for the addition of six-foot sidewalks at the following street segments:
 - a.** NE Lambert Avenue(Rose to Spitzenberg) – West Side: 434 feet
 - b.** NE Ash Avenue (A to Whitman) – East Side: 423 feet
 - c.** SE Date Avenue (6th to 11th) – East Side: 1,553 feet

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 10th day of August, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

City of College Place: Capital Facility Plan (2021 to 2026) * Many projects subject to availability of grant dollars & future development*														
Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budgete	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost	How is project funded?
Administration/Community Development														
Cty Hall Sallyport/Former Jail Area Renovation	1008	High	City Hall	Police Sallyport to move to Police Department. Renovate area to additional	Planned	2022		\$ 460,000.00					\$ 460,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Conference Room Furnishings	1013	Medium	City Hall	Replace City Council Conference Room Furnishings	Planned	2022		\$ 20,000.00					\$ 20,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Restroom Renovation	1015	Medium	City Hall	Replace tile, stalls, fixtures, counterlights, paint-two public, three staff.	Planned	2023			\$ 40,000.00				\$ 40,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Exterior Paint	1017	Low	City Hall	Paint exterior & replace gutters.	Planned	2023			\$ 12,000.00				\$ 12,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Parking Lot (East End Improvements)	1014	Low	City Hall	Patch, sealcoat, stripe, move dumpster, remove fence, parking stops, ADA ramp to City Hall. Also finish landscaping around City Hall and PD. Also, underground power to charging stations and remove power pole.	Planned	2024				\$ 80,000.00			\$ 80,000.00	Facility Maintenance Reserve (funded by CE)
Total: Administration/Community Development							\$ -	\$ 480,000.00	\$ 52,000.00	\$ 80,000.00	\$ -	\$ -	\$ 612,000.00	
Fire Department														
Regional Fire Training Tower Contribution	2016	High	City of WW	City 1/3 share contribution prorated over five years for replacement fire training tower. Current one isn't safe to do controlled burns in.	Budgeted	2021	\$ 50,300.00	\$ 50,300.00	\$ 50,300.00	\$ 50,300.00	\$ 50,300.00		\$ 251,500.00	Facility Maintenance Reserve (funded by CE)
Replace Exterior Staircase on East Side of Building.	2017	Medium	Fire Station	Replace Exterior Staircase on East side of Building.	Budgeted - COVID Delay	2021	\$ 30,000.00						\$ 30,000.00	Facility Maintenance Reserve (funded by CE)
Facility (Fire HVAC)	2002	Medium - ESCO Performance Contracting Potential	Fire Station	Rebuild ext. Loop circulation pump and PM int. loop	Budgeted	2021	\$ 15,000.00						\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Renovate Dorm Rooms	2018	Medium	Fire Station	Renovate Dorm Rooms.	Planned	2022		\$ 25,000.00					\$ 25,000.00	Facility Maintenance Reserve (funded by CE)
Water Source Heat Pump Replacement	2010	Medium	Fire Station	Replace 9 Carrier Water Source Heat Pumps.	Planned	2022		\$ 90,000.00					\$ 90,000.00	Facility Maintenance Reserve (funded by CE)
Moline Gas Heater Replacement	2011	Medium - ESCO Performance	Fire Station	Replace Moline Gas Heater 75k BTU HR Unit	Planned	2024				\$ 10,000.00			\$ 10,000.00	Facility Maintenance Reserve (funded by CE)
Gas Furnace 75000 BTU HR	2012	Medium - ESCO Performance Contracting Potential	Fire Station	Replace Gas Furnace 7500 BTU HR Carrier Unit.	Planned	2024				\$ 13,450.00			\$ 13,450.00	Facility Maintenance Reserve (funded by CE)
Hot Water Pump 2 HP	2013	Low - ESCO Performance Contracting Potential	Fire Station	Replace Baldor Hot Water Pump 2 HP	Planned	2025					\$ 2,000.00		\$ 2,000.00	Facility Maintenance Reserve (funded by CE)
Total: Fire Department							\$ 95,300.00	\$ 165,300.00	\$ 50,300.00	\$ 73,750.00	\$ 52,300.00	\$ -	\$ 436,950.00	
Police Department														
Police Department: RTU Package 3 Ton Heater/Chiller	3011	Medium - ESCO Performance Contracting	Police Department	Replace 3 Ton RTU Package Unit Heater/Chiller on roof rated "F" on south side of building. North side chiller failed	Budgeted - COVID Delay	2021	\$ 15,000.00						\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Police Evidence Building	3014	High	Police Department	Construction of evidence and storage building adjacent to Police Dept. Carryover from FY 2019 and FY 2020.	Budgeted	2021	\$ 149,500.00						\$ 149,500.00	Facility Maintenance Reserve (funded by CE)
Replace 50 Gallon Water Heater	3012	Medium - ESCO Performance Contracting Potential	Police Department	Replace 50 Gallon Water Heater	Planned	2022		\$ 3,000.00					\$ 3,000.00	Facility Maintenance Reserve (funded by CE)

Police Department Renovation	3010	Low	Police Department	Renovate Police Department	Planned	2023			\$ 500,000.00				\$ 500,000.00	Facility Maintenance Reserve (funded by CE)
Total: Police Department							\$ 164,500.00	\$ 3,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ 667,500.00	
Public Works Department - Parks														
Lions Park Renovation	4001	High - But dependent upon grant dollars.	Lions Park	Dredge and reconstruct pond and Garrison Creek channel, eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Engineering will be done the first half of FY 2021. Construction will be the last half of FY 2021 into FY 2022	Budgeted	2018	\$ 2,000,000.00	\$ 500,000.00					\$ 2,500,000.00	50% RCO, 30% Reet II, 20% Foundational Support (Sherwood, Blue Mountain, Lions Club, Rotary, Exchange, etc)
12th Street Parklet	4008	Medium	South side of 12th Street, west of Newgate.	Carryover from FY 2020. Work with Sherwood Trust Leadership Group to develop property into a parklet.	Budgeted	2020	\$ 10,000.00						\$ 10,000.00	100% Carryover Current Expense from FY 2020.
Harvest Meadows Park Improvements	4005	Medium	Harvest Meadows Park	Improvements include a welcome sign and picnic shelter as identified in the 2018 Park Master Plan.	Planned	2022		\$ 25,000.00					\$ 25,000.00	100% REET II Funds
Veterans Park at Homestead	4004	Low	Homestead Ave south of 4th Street	Addition of more play equipment and restroom in Park.	Planned	2022		\$ 60,000.00					\$ 60,000.00	100% Developer Fees
Park Development at McKiernan/Christianson Site	4003	Low	SW of College Ave & Mojonnier St	Per development standards, parkland will need to be donated to City for development. Will cooperate with State RCO, College Place School District, and developer for quality regional park.	Planned	2023			\$ 2,000,000.00				\$ 2,000,000.00	15% REET 2, 25% RCO, 50% Developer Fees, 10% Collaboration with College Place School District
Total: Public Works Department - Parks							\$ 2,010,000.00	\$ 585,000.00	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ 4,595,000.00	
Public Works Department - Stormwater														
Outfall Replacement Program	5012	High	801 S. Larch Street	2021 - Outfalls #34 882 Larch, #35 Sentry, #13 Brentwood, #8 110 10th, #34 882 SE Larch 2022 - CIP 48 PW Yard 2023 - CIP 33 Bade and 10th 2024 - CIP 19 769 Songbird 2025 - CIP 26 and 27 221 NE Birch 2026 - CIP 15 and 7 1152 SE Falbo and 25 SE Cedar Band	Budgeted	2021	\$ 100,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 40,000.00	\$ 40,000.00	\$ 240,000.00	100% Stormwater Utility.
Destito & Earl Ln Stormwater Retrofit	5013	High	NW Destito Ct, NW Earl Ln	Stormwater pipe is crushed at end of Destito Ct which leads to residential flooding. Middle of Earl Ln floods as well. Engineering being done in 2020. Implementation needs to occur immediately. Anderson Perry just revized cost estimate due to new Ecology rules.	Budgeted	2021	\$ 209,162.25						\$ 209,162.25	100% Stormwater Utility
SE Birch (4th to 6th)	5006	Medium	SE Birch (4th to 6th)	Stormwater Improvements from 4th to 6th at Birch.	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Stormwater Utility.
SW Bade Avenue (9th to 10th)	5007	Medium	SW Bade from 10th to 11th.	Stormwater improvements along Bade from 9th to 10th.	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Stormwater Utility.
Public Works Yard Stormwater Improvements.	6032	Medium	Middle of block between 4th, 6th, Birch, and Date.	Stormwater improvements at Public Works Yard.	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Stormwater Utility
Street Waste Decant Facility	5003	High - But dependent upon grant dollars.	Public Works Yard	Construction of a street waste decant facility.	Planned	2022		\$ 700,000.00					\$ 700,000.00	75% State Ecology Grant, 25% Stormwater Utility.
SW Mojonnier Rd (College to Clarence)	6022	High	SW Mojonnier (College to Clarence)	Stormwater infrastructure for SW Mojonnier .	Planned	2023			\$ 1,488,675.00				\$ 1,488,675.00	70% Developer Fees, 20% WWV MPO STB Grant, 10% Street Improvement Fund.

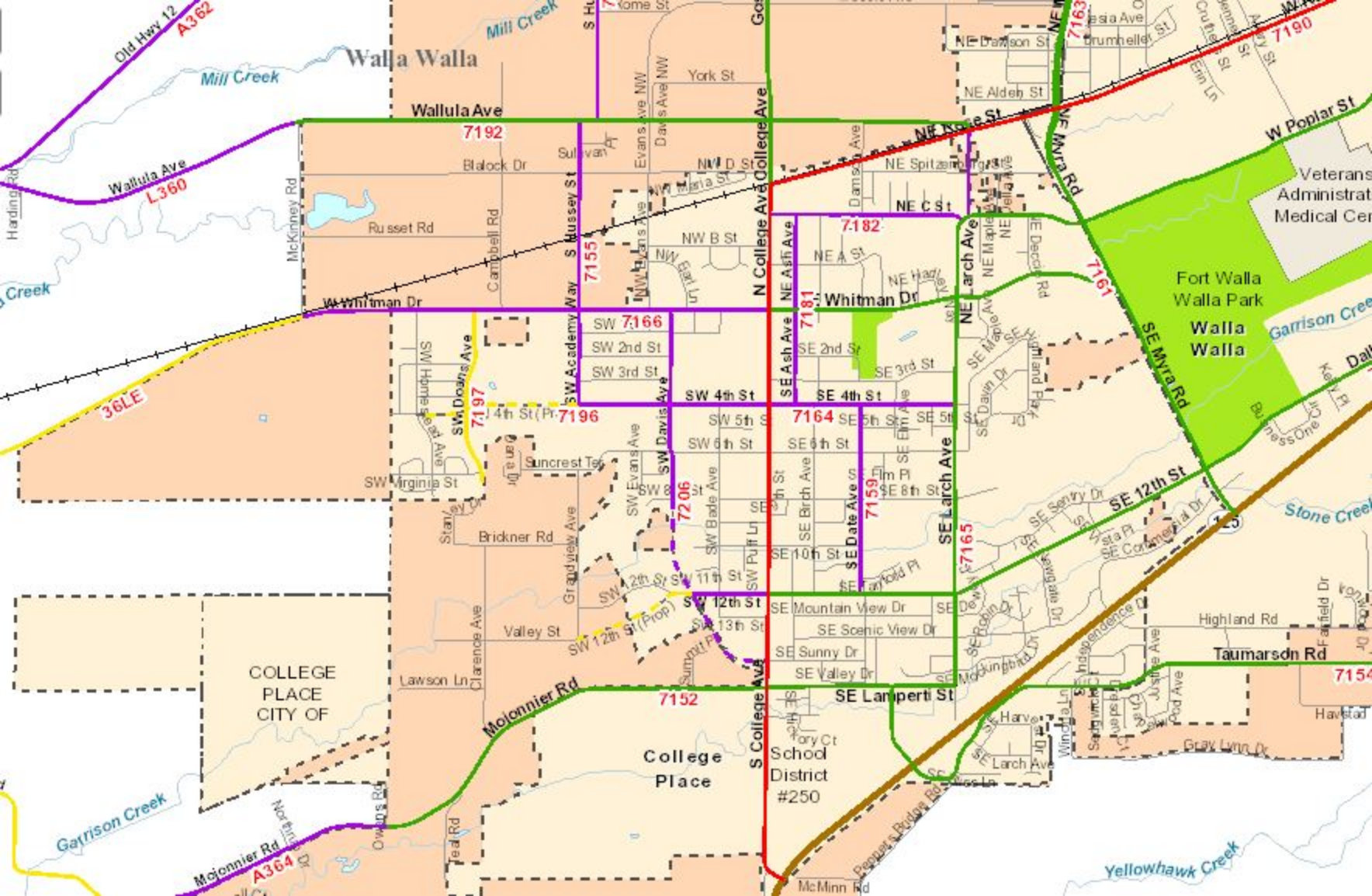
SE 12th Street (College to Larch)	6010	High	SE 12th (College to Larch)	Replace storm infrastructure on 12th from College to Larch.	Planned	2023			\$ 628,813.68				\$ 628,813.68	100% Transportation Improvement Board Grant.
SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruct 10th to include stormwater infrastructure to filter water into Garrison Creek.	Planned	2024				\$ 219,451.98			\$ 219,451.98	100% Move around money. Hardship money will cover staffing. Move freed up money to this project. (Freed up money via Stormwater Capacity Hardship Grant)
NE Spitzenberg Street Stormwater Retrofit	5008	Low	NE Spitzenberg from Cargill to Tulip Ln	Retrofit to include stormwater infrastructure along Spitzenberg from Cargill to Tulip.	Planned	2024				\$ 75,000.00			\$ 75,000.00	50% Developer Fees ; 50% Stormwater Utility
SE Date Ave (10th to 11th)	5018	Medium	SE Date (10th to 11th)	Stormwater Retrofit on SE Date from 10th to 11th.	Planned	2024				\$ 20,000.00			\$ 20,000.00	100% Stormwater Utility.
SE 12th Street (Larch to Myra)	6039	High	SE 12th (Larch to Myra)	Replace storm infrastructure on 12th from Larch Avenue to Myra.	Planned	2025					\$ 890,068.52		\$ 890,068.52	100% Transportation Improvement Board Grant.
NE Cedar Ave Storm Improvements	6007	High	NE Cedar from A to C Street	Stormwater Improvements along corridor.	Planned	2026						\$ 250,000.00	\$ 250,000.00	100% Hardship Grant Redirect or Legislative Appropriation.
Regional Stormwater Facility	5011	Medium - Dependent on grant dollars.	For Garrison Creek Watershed likely a section of the College Place Wastewater Treatment Plant property.	Construction of a regional stormwater detention facility to serve areas of College Place without proper detention areas. This facility would likely be located on the Wastewater Treatment Plant property and would act as the primary detention for sections of College Place that feed into the Garrison Creek Watershed. Revized pricing is from the Regional Stormwater Facility Technical Memo by Parametrix from October 2019. Work will begin in 2026. Total cost is around \$6 million with construction estimated to begin in 2026.	Planned	2026						\$ 3,000,000.00	\$ 3,000,000.00	25% Stormwater Utility, 25% Developer Impact Fees, 50% State Ecology Grant or Legislative Appropriation
Total: Public Works Department - Stormwater							\$ 309,162.25	\$ 780,000.00	\$ 2,137,488.68	\$ 334,451.98	\$ 930,068.52	\$ 3,290,000.00	\$ 7,781,171.43	
Public Works Department - Streets														
4Bikes Project (Fourth - College to Academy, Academy - Whitman to 4th)	6029	High - Obtained TIB Complete Street Grant	4th - College Avenue to Academy Way - 4th Street to Whitman Drive.	Continuance of cycle track on Fourth Street from Davis Street to College Avenue. Pedestrian streetlamps every 200 feet: Fourth St - College Avenue to Academy Way, Academy Way - Whitman Drive to Fourth Street.	Budgeted - COVID Delay	2021	\$ 600,000.00						\$ 600,000.00	Awarded Transportation Improvement Board Complete Street Grant (\$500,000). Remaining funds from Street Improvement Fund. Project to be tracked in the Economic Development Fund 330.
SE Meadowbrook Grind and Overlay	6027	High - But dependent upon grant dollars.	SE Meadowbrook between Lamperti and SR 125.	Grind and overlay SE Meadowbrook between Lamperti and SR 125 and Lamperti from Larch to College Ave. This project is dependent on a grant from th Transportation Improvement Board.	Budgeted	2021	\$ 313,560.00						\$ 313,560.00	TIB funding 90% of work through street resurfacing grant.
Installation of stop signs at Whitman/Larch.	6044	High - Developer Contribution	Whitman Drive & Larch	Installation of solar flashing stop signs on Larch at Whitman Intersection.	Budgeted - COVID Delay	2021	\$ 10,000.00						\$ 10,000.00	100% Villages at Fort WW Developer Contribution

Safewalk College Place	6048	High - 2021 / Medium - 2022, 2024, and 2026	- Bade:5th to 6th - Bade:7th to 10th - Davis: Whitman to 3rd - 12th:College to Bade. - 2022 2nd and 8th 2024 B Street 2026 1st and 3rd between Academy and Davis	Install six-foot wide sidewalk on one side of road. Dependent on obtaining a Community Development Block Grant: General Purpose.	Budgeted for 2021 Iteration, Grant Dependent for Future Years	2021	\$ 339,530.00	\$ 500,000.00		\$ 400,000.00		\$ 600,000.00	\$ 1,839,530.00	100% CDBG General Purpose Grant Funds and easement donation from Walla Walla University. Fund 309
Crosswalk Improvements in front of CP Post Office	6058	Medium	500 S. College Avenue	Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.	Planned	2021	\$ 90,000.00						\$ 90,000.00	Trying to pursue WSDOT Ped Grant. May go to MPO for funds. Likely 25% local match from Street Fund.
Chipseal Program	6018	Medium	Bade (4th to 13th), SW 11th, SW 10th, and SW Puff Ln - 2022: Harvest Meadows, Knapp Addition, SE Bliss Ln - 2023: SW 6th, Cedar Bend Subdivision, SW 7th, SW 8th (College to Bade) (Davis to Evans), SW 9th, SW Evans (6th to 8th), SW Davis (6th to 8th) - 2024: Autumn Meadows Subdivision, Country Estates Subdivision, Sherburne Addition, SW 10th (Birch to Date) - 2025: Highland Park Subdivision - 2026: NE C Street (Larch to Myra), Larch (C Street to SR 125)	Planned annual chip seal program	Budgeted	2021	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 360,000.00	100% REET 1 Fund
Block Resurfacing Program	6059	Medium	- 2021: Mockingbird (Dove to Eagle Ln) - 2022: Cotter Pl (12th to Dead End - 2023: 6th (Davis to Evans) - 2024: Elm Ave (5th to Dead End) - 2025: 5th St (Bade to Dead End) - 2026: Bade (4th to 6th)	Resurface a block of deteriorated roadway every other year. Provides a ten year fix.	Budgeted - COVID Delay	2021	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 195,000.00	100% REET 1 Fund

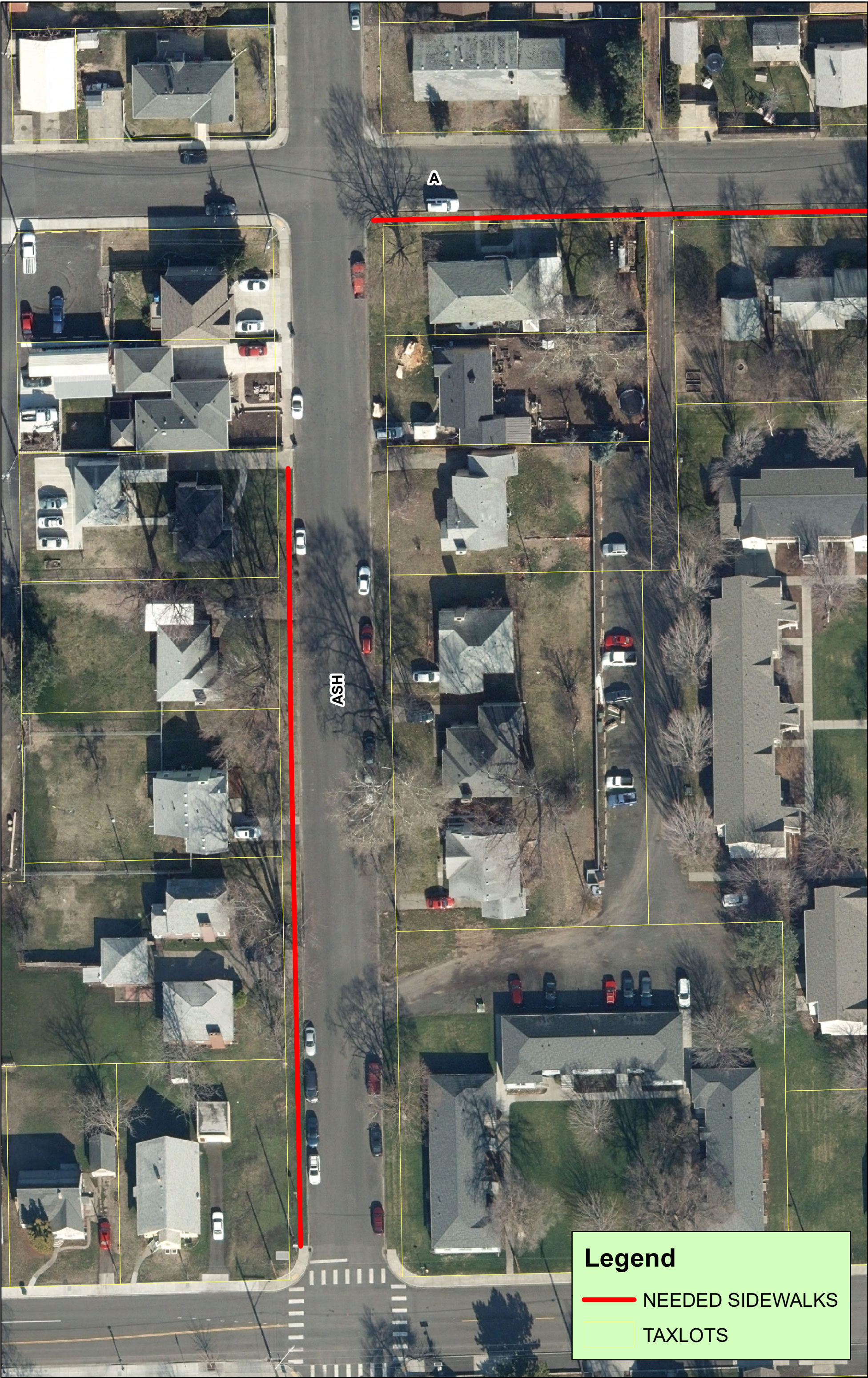
CP Downtown Parking Lot Project	6059	Low	Center of Block bordered by 8th, 6th, College, and Bade.	Construct parking lot to encourage a dense mixed-use downtown that is walkable.	Planned	2021	\$ 200,000.00	\$ 300,000.00					\$ 500,000.00	100 % Going after USDA Economic Development Grant Funds.
Mojonnier Rd Reconstruction (Bluvue Ln to College Ave)	6036	Low - Dependent on future development.	Mojonnier Rd from Grandview to College Ave	Reconstruction of Mojonnier Rd from Bluvue Ct to College Ave. Engineering (2021 to 2022 with MPO STP Grant Money) Construction in 2023.	Planned	2022		\$ 711,000.00	\$ 4,168,290.00				\$ 4,879,290.00	70% Developer Fees, 20% MPO STP Funds , 10% Street Improvement Fund.
Pedestrian signalization at Myra Rd & Garrison Village Way	6054	Low - Dependent on WSDOT Grant and Developers	Myra Rd at Garrison Village Way	Pedestrian crossing beacon with pedestrian refuge island so folks can get to Fort Walla Walla.	Planned	2022		\$ 546,000.00					\$ 546,000.00	Likely Scenario: 20% City of WW, 20% City of CP Street Fund, 30% Developer Contrib, 30% State Grant
Birch St (4th to 6th)	5004	Medium	Birch Street from 4th to 6th.	Reconstruct Birch Street from 4th to 6th.	Planned	2022		\$ 150,000.00					\$ 150,000.00	100% Street Improvement Fund
Stone Creek Development Intersection Signalization on College Ave by CPHS	6035	Medium - Dependent on future development.	College Avenue, south side of College Place High School.	Installation of signals at College Ave and arterial for the Stone Creek Development.	Planned	2022		\$ 365,170.00					\$ 365,170.00	This will be primarily funded by development impact fees. 25% city match likely through Street Fund.
Stone Creek Development Intersection Signalization II on College Avenue by CPHS	6059	Medium - Dependent on future development.	College Avenue, near CPHS	Installation of signals.	Planned	2022		\$ 365,170.00					\$ 365,170.00	This will be primarily funded by development impact fees. 25% local match likely through Street Fund.
9th Street	6044	Medium - Dependent on CDBG Grant Funds.	9th (College Ave to Alleyway)	Convert gravel road to pavement with curb and gutter.	Planned	2022		\$ 500,000.00					\$ 500,000.00	100 % Street Improvement Fund via CDBG - General Purpose Grant, LID, or State Grant.
Vintage Gas HeaterReplacement at Public Works Yard.	6050	Medium - Energy Savings ESCO	Public Works Yard	Replace vintage gas heater.	Planned	2022		\$ 21,989.00					\$ 21,989.00	100% Facility Maintenance Fund.
Heat Pump at Public Works Shop	6056	Medium	Public Works Yard	Replace Heat Pump	Planned	2022		\$ 20,000.00					\$ 20,000.00	100% Facility Maintenance Fund.
Public Works Yard Upgrade	6032	Medium	218 SE 4th St	Upgrade Public Works Yard. New pavement between buildings and gas pumps. General renovation work.	Planned	2022		\$ 400,000.00					\$ 400,000.00	100% Facility Reserve Fund.
Rose Street Lighting	6014	Low	Rose Street from College Ave to Lambert Ave	Rose Ornamental Pedestrian Street Lights	Planned	2023			\$ 350,000.00				\$ 350,000.00	100% Transportation Improvement Board Complete Street Grant.
SE 12th Street (College to Larch)	6010	High - Dependent on grant funds.	SE 12th Street from College to Larch	Street grind and overlay with water and sewer improvements on SE 12th Street from College to Larch.	Planned.	2023			\$ 2,229,430.32				\$ 2,229,430.32	90% TIB or MPO Funding, 10% Street Improvement Fund.
12th & Larch Intersection	6011	Medium	The 12th and Larch Avenue intersection.	Identify, design and construct preferred intersection configuration.	Planned.	2023			\$ 1,600,000.00				\$ 1,600,000.00	50 % Local (City) funds from Street Improvement Fund (funded by the street fund) with 50% WSDOT or MPO Grant.
SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruction of 10th from College to Dead End.	Planned	2024				\$ 778,057.02			\$ 778,057.02	100% Stormwater Utility via offset from Stormwater Capacity Grant. .
Birch St (2nd to 4th)	6045	Medium	Birch Street from 2nd to 4th.	Reconstruct Birch Street from 2nd to 4th to include curb and gutter.	Planned	2024				\$ 100,000.00			\$ 100,000.00	100% Street Improvement Fund/REET.
SE 12th Street (Larch to Myra)	6039	Dependent on grant funds.	SE 12th Street from Larch to Myra Rd.	Reconstruction of 12th Street from Myra Rd to Larch Ave.	Planned	2025					\$ 3,155,697.48		\$ 3,155,697.48	90% TIB or MPO Funding, 10% Street Improvement Fund.
Larch & Whitman Intersection	6015	Medium	Larch & Whitman Intersection	Intersections need to be improved for safe traffic.	Planned	2025					\$ 304,163.00		\$ 304,163.00	40% Developer Impact Fees, 40% CERB Construction Grant, 20% Street Improvement Fund

SE Sky Ave (12th to Scenic View)	6024	Medium	SE Sky Ave from 12th Street to Scenic View Drive.	Corridor reconstruction on SE Sky Ave from 12th Street to Scenic View Drive to include streets, sidewalks, water and sewer improvements.	Planned	2026							\$ 502,580.00	\$ 502,580.00	100% Street Improvement Fund (funded by the Street Fund), REET, Water Capital Reserve Fund, Wastewater Capital Reserve Fund
NE Cedar Avenue ("A" to "C" Street)	6007	Medium	NE Cedar Avenue from "A" to "C" Street	Resurface Cedar Avenue	Planned	2026							\$ 358,520.76	\$ 358,520.76	100% Legislative Appropriation
SE Dewey Dr	6022	Medium	SE Dewey Drive.	Full street and sidewalk reconstruction on Dewey Drive to include water and sewer improvements.	Planned.	2026							\$ 678,483.00	\$ 678,483.00	100% Street Improvement Fund
Whitman Dr Reconstruction	6043	Low - Dependent on future development.	Whitman Drive & Maple Ave	Reconstruct roadway from Academy Way to Martin Airfield to Arterial Standards. Also, includes conversion of Academy & Whitman intersection to four way stop.	Planned	2026							\$ 986,654.00	\$ 986,654.00	50% Developer Fees; 50% State TIB or Public Works Trust Fund Grants
Whitman Dr Multiuse Path Completion	4007	Low	Whitman Drive between Evans and Academy.	Assemble right of way to complete gap in multi-use path between Evans and Academy Way.	Planned	2026							\$ 80,000.00	\$ 80,000.00	100% MPO STP Funds and/or State RCO
Total: Public Works Department - Streets							\$ 1,643,090.00	\$ 3,969,329.00	\$ 8,437,720.32	\$ 1,373,057.02	\$ 3,554,860.48	\$ 3,301,237.76	\$ 22,279,294.58		
Public Works Department - Wastewater															
WWTP Improvements - Implementation Phase 1:	7004	High - Mandated by our Wastewater Permit, also dependent on grants.	WWTP - 501 Owens Rd	WWTP Wastewater Treatment Plant Improvements: - 2022: Headworks \$1,740,000 - 2022: Rearation and Cooling: \$150,000 - 2023: Land Treatment: \$17.9 Million	Budgeted	2018	\$ 500,000.00	\$ 1,890,000.00	\$ 17,900,000.00				\$ 20,290,000.00		20% Wastewater Capital Reserve; 40% Department of Ecology Grant/Loan; 40% Legislative Appropriation.
Southwest College Place Trunkline and Lift Station	7008	High	SW Lamperti/College Ave	Contribution to construct new lift station and trunk line better serving Southwest College Place. Expecting about \$250,000 remaining in Engineering Costs. Remainder covered by Private Developer/LID/etc.	Budgeted	2018	\$ 7,587,097.00						\$ 7,587,097.00		5.3% Port .09 Grant, 65.9% USDA RD, 15.8% Ecology Funds, 13% City WW Funds
Neighborhood Sewer Lining	7016	High	Across Community.	Line sewer to maintain structural integrity. - Carryover from 2020 Sewer Lining Contract: \$257,087. - 2021: SE 12th & Broadway Lining - 2022: SE Birch (4th to 6th) Lining - 2023: Rose/C/Ash Lining - 2024: SE 10th & Bade Lining/College & B - 2025: Alley of 8th & 9th/Cotter &11th - 2026: Dewey Drive	Budgeted	2018	\$ 357,087.00	\$ 100,000.00	\$ 100,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 1,157,087.00		100% Wastewater Capital Reserve Fund.
12th Street Wastewater Replacement Project	6010	Medium	12th Street from College to Larch.	Wastewater replacement project below 12th Street project.	Planned	2023			\$ 270,742.00				\$ 270,742.00		100% Wastewater Capital Reserve Fund.
NE Cedar Ave Wastewater Replacement Project	6007	High - Dependent on grant funds.	Cedar Ave from C to A Streets	Line Sewer of NE Cedar Avenue from A to C Street.	Planned	2024				\$ 80,010.00			\$ 80,010.00		100% Legislative Appropriation
12th Street Wastewater Replacement Project (Date to Myra)	6039	Medium	12th Street from Myra Rd to Larch St	Wastewater Replacement Project under 12th Street project.	Planned.	2025					\$ 401,745.00		\$ 401,745.00		100% Wastewater Capital Reserve Fund.
Sky Ave Wastewater Replacement Project	6024	Medium	Sky Ave from 12th to ScenicView	Wastewater replacement project below Sky Ave project.	Planned	2026						\$ 61,649.00	\$ 61,649.00		100% Wastewater Capital Reserve Fund.
Total: Public Works Department - Wastewater							\$ 8,444,184.00	\$ 1,990,000.00	\$ 18,270,742.00	\$ 280,010.00	\$ 601,745.00	\$ 261,649.00	\$ 29,848,330.00		
Public Works Department - Water															

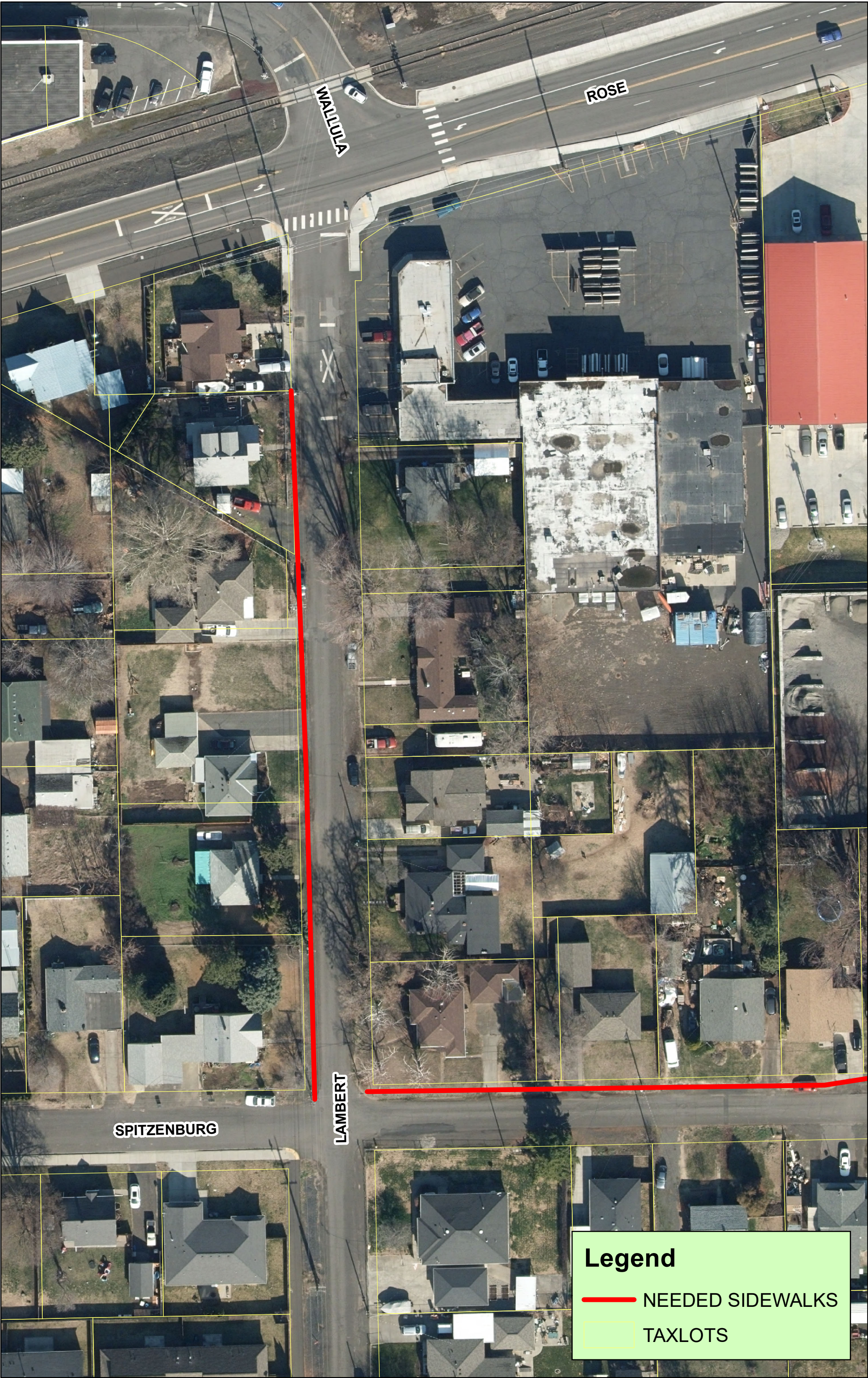
Well No. 2 Relocation	8001	High	Whitman Drive & Maple Ave	Reconstruction of new well shaft and well-house and installation of pump, motor, controls, and appurtenant equipment and facilities to replace Well No. 2; decommissioning of existing Well No. 2. The goal is to have this well operational by end of Summer 2021. High end estimate is by Paul Cross at RH2	Budgeted	2017	\$ 243,000.00	\$ 2,850,000.00					\$ 3,093,000.00	State Legislative Appropriation and 20-year, 1%, 50% forgivable DWSRF Loan
Sky & 12 Water Main Replacements	8007	Medium	Sky Avenue and Alley of 12th & Mt View	Replace existing steel water main and services	Budgeted	2020	\$ 200,000.00						\$ 200,000.00	100% Water Capital Fund
Whitman Maple Solar Array	8019	Low	Whitman & Maple Drive	The City will continue to look for grant funding to construct a solar array adjacent to Well #6. We will only pursue this project if it is grant funded.	Planned	2021	\$ 300,000.00						\$ 300,000.00	100% either Pacific Power Blue Sky, CREA, or State Department of Commerce Funding
6th St Water - College to Date	8011	High	6th between College	Replace water main and services	Planned	2022		\$ 150,000.00					\$ 150,000.00	100% Water Capital Reserve Fund.
SW region Water Storage Tank	8016	High	Around Stone Creek D	Engineering and development of 500,000 water storage tank to serve Southwest region of town.	Planned	2023			\$ 2,200,000.00				\$ 2,200,000.00	30% Water Capital Reserve Fund, 70% Developer Fees
SE 12th St (College to Larch) Water Infrastructure Replacement Project	6010	Medium - Dependent on Grant Funds	SE 12th Street from College to Larch Ave.	Replace water infrastructure under SE 12th St project.	Planned	2023			\$ 617,381.00				\$ 617,381.00	100% Water Capital Reserve Fund.
Well #7 Development	8017	High	Southwest College Place.	Develop a fourth well to depend on.	Planned	2024				\$ 3,500,000.00			\$ 3,500,000.00	20% Water Capital Reserve Fund, 20% Legislative Appropriation, 20% Developer Fees, 40% DWSRF
SW 10th Street Retrofit (College to Larch)	5005	High	SW 10th from College	Replace water main and services on SW 10th from College to Dead End.	Planned	2024				\$ 236,643.00			\$ 236,643.00	100% Water Capital Reserve Fund.
Birch Ave Water - 2nd to 4th	8009	High	Birch between 2nd & 4th	Replace water main & services	Planned	2024				\$ 140,000.00			\$ 140,000.00	100% Water Capital Reserve Fund.
SE 12th St (Larch to Myra) Water Infrastructure Replacement Project	6039	Medium - Dependent on grant funds.	SE 12th Street from Myra Rd to Larch Ave.	Replacemen water infrastructure under SE 12th St project from Date to Myra Rd.	Planned	2025					\$ 916,113.00		\$ 916,113.00	100% Water Capital Reserve Fund.
Steel (500,000 Gallon) Tower Repaint	8019	High	Water Tank in Public Works Yard	Elevated water tower from 1947 needs to be repainted. Also, pursing FEMA Resiliency Grant to conduct seismic upgrades,	Planned	2025					\$ 1,200,000.00		\$ 1,200,000.00	50% Water Capital Reserve Fund, 50% FEMA Bric Grant
SE Sky Ave Water Infrastructure Replacement Project	6024	Medium	SE Sky Ave from 12th to SE Scenic View Dr.	Replace water infrastructure below Sky Ave project.	Planned	2026						\$ 140,850.00	\$ 140,850.00	100 % Water Capital Reserve Fund
NE Cedar Ave Water Infrastructure Replacement Project	6007	High - Dependent on Ave funds.	NE Cedar Avenue from "A" to "C" Street	Replace water infrastructure below Cedar Ave project.	Planned	2026						\$ 149,917.00	\$ 149,917.00	100% Legislative Appropriation
Dewey Drive Water	6022	High	Dewey Drive	Replace Water main & services	Planned	2026						\$ 189,783.00	\$ 189,783.00	100% Water Capital Reserve Fund.
West Martin Airfield Area Water Storage Tank	8018	High	Martin Airfield Area	Engineering and development of 500,000 water storage tank to serve far Western region of College Place around Martin Airfield.	Planned	2026						\$ 2,000,000.00	\$ 2,000,000.00	100% Developer Fees
Total: Public Works Department - Water							\$ 743,000.00	\$ 3,000,000.00	\$ 2,817,381.00	\$ 3,876,643.00	\$ 2,116,113.00	\$ 2,480,550.00	\$ 15,033,687.00	
Grand Total: All Capital Facility Projects							\$ 13,409,236.25	\$ 10,972,629.00	\$ 34,265,632.00	\$ 6,017,912.00	\$ 7,255,087.00	\$ 9,333,436.76	\$ 81,253,933.01	



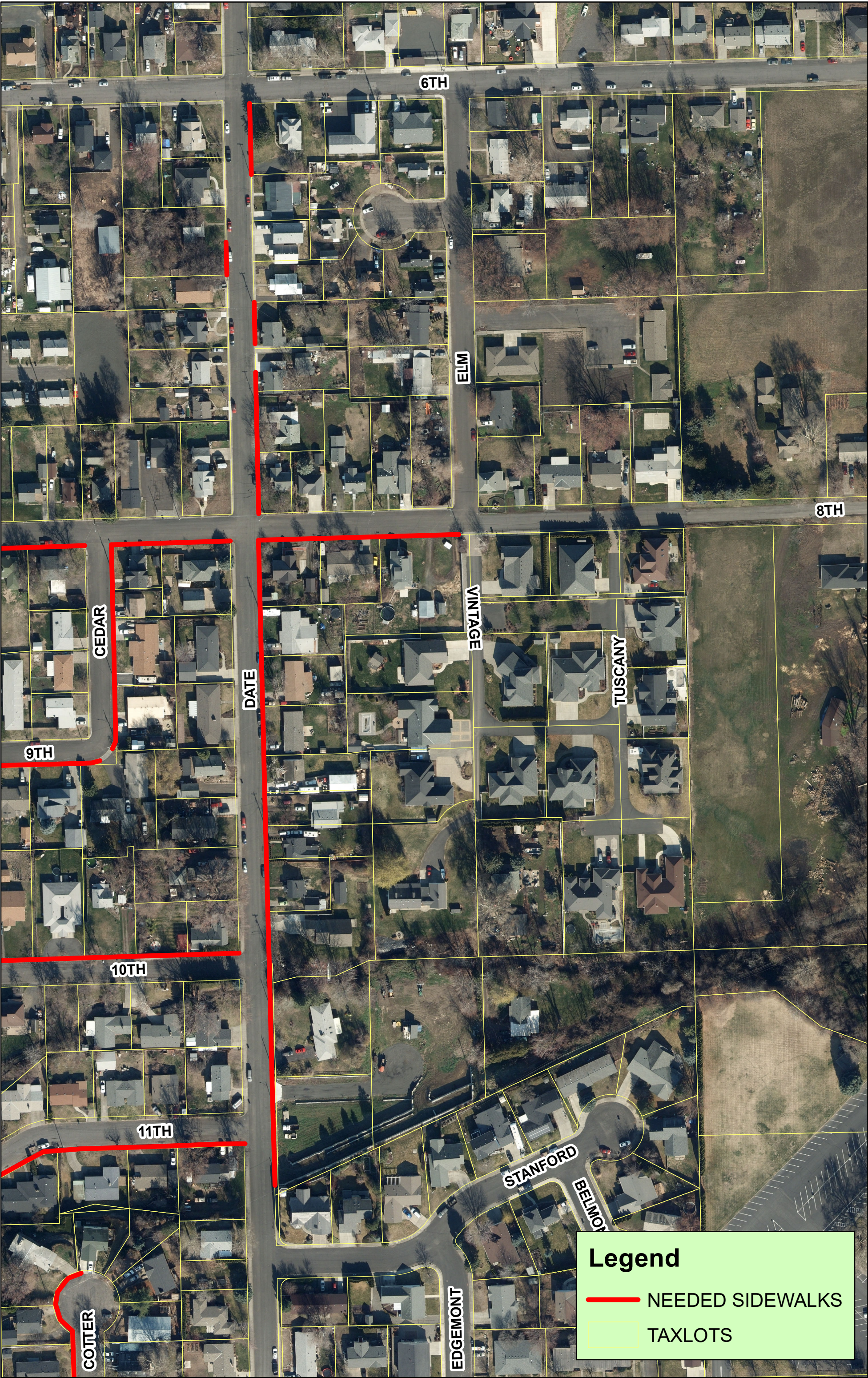
TIB GRANT PROPOSED SIDEWALKS: NE ASH



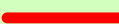
TIB GRANT PROPOSED SIDEWALKS: NE LAMBERT

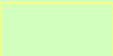


TIB GRANT PROPOSED SIDEWALKS: SE DATE



Legend

 NEEDED SIDEWALKS

 TAXLOTS

SIDEWALK PROGRAM

Staff Rating Guidelines

NONELIGIBLE WORK

- Drainage for road
- Bike lanes
- Parking lane or street paving
- Non-sidewalk related signage or markings

PEDESTRIAN SAFETY (50 pt max)

EXISTING CONDITIONS (30 pt max)

- POSTED SPEED (10 pt max)
 - o 25 mph 1
 - o 30 mph 3
 - o 35 mph 5
 - o 40 mph 7
 - o 45 mph 9
 - o 50 mph or greater 10
- EXISTING PEDESTRIAN WALK ROUTE (20 pt max)

When parking is present, consider the options pedestrians have

If sidewalk exists on one side, review the application with existing sidewalk as the existing pedestrian walk route

- o IN TRAVEL LANE
 - Pavement Width 20 ft or less 20
 - If Pavement Width > 20 ft ~ consider excess as Shoulder
(Pavement Width - 20 ft) / 2 = Shoulder Width

OR

- o ON SHOULDER

Shoulder Width in Feet			
UNSURFACED	Pts	SURFACED	Pts
Less than 3 ft	18	Less than 3 ft	15
3 ft	16	3 ft	10
4 ft	14	4 ft	8
5 ft	12	5 ft	6
6 ft	10	6 ft	4
7 ft	5	7 ft	2
8 ft	5	8 ft	0
9 ft +	0		

OR

SIDEWALK PROGRAM

Staff Rating Guidelines

o ON EXISTING SIDEWALK

If curb exists, consider the pedestrian walk route as sidewalk

- Less than 500 vpd 1
- 500 to 1,000 vpd 2
- Over 1,000 vpd 3

Sidewalk Width in Feet			
UNSURFACED		Pts	
Less than 3 ft		5	
3 ft		4	
4 ft		3	
5 ft		2	
6 ft		1	
7 ft		0	
SURFACED		Pts	
Less than 3 ft		3	
3 ft		2	
4 ft		1	
5 ft		0	

- EXISTING SIDEWALK CONDITION 0 to 10
 - o Good 3
 - o Fair 6
 - o Poor 10
- EXISTING ADA BARRIERS
 - o No Ramps 3
 - o Deficient Ramps (Steep Slopes) 2
 - o Ramps with No Domes 1
 - o Compliant Ramps with Domes 0

CRASH HISTORY (25 pt max)

Crashes must be correctable & occur within the project limits

- o Ped/Vehicle 0 to 20
 - 10 pt per incident
- o Ped Only 0 to 15
 - 5 points per incident

SIDEWALK PROGRAM

Staff Rating Guidelines

EXISTING HAZARDS (15 pt max)

Hazards must be correctable & occur within the project limits

- Sight Distance 0-3
 - Horizontal, vertical or intersection alignment
- Deep Ditches 0-3
 - Evaluate depth & proximity to the road
- Truck Volume 2-3
 - Distribution Center or High Commercial/Industrial
 - Semi-trucks 1
 - Central Business District
 - Delivery trucks
- Traffic Volume
 - Urban
 - 2.5 to 5K vpd 1
 - 5K to 10K vpd 2
 - Over 10K vpd 3
 - Small City
 - Less than 500 vpd 1
 - 500 to 1K vpd 2
 - Over 1K vpd 3
- Obstructions 0-3

Evaluate permanence & magnitude of obstacle to peds. Examples of obstructions are ditches, power poles, mail boxes, parked cars, vegetation

 - Over 50 percent of project length 3
 - 25 to 50 percent of project length 2
 - Less than 25 percent of project length 1
- Existing lighting
 - No lighting 2
 - Ambient (from businesses/buildings) 1
 - Street Lighting 0
- Drainage/Snow Issues 0-2
 - Annotated or obvious by visual inspection
- Posted School Zone 2

SIDEWALK PROGRAM

Staff Rating Guidelines

PEDESTRIAN CONNECTIVITY (30 pt max)

Direct Access - Within project limits

Indirect Access – Outside project limits but on same route

PEDESTRIAN DESTINATIONS (30 pt max)

• Central Business District <i>As defined by Agency Comp Plan</i>	5
OR	
• Commercial Development - o Direct access- 2 points per facility - o Indirect access - 1 point per facility	0-5
• Industrial Area - o Direct access- 3 points - o Indirect access - 1 point	0-3
• Schools - o Direct access- 3 points per facility - o Indirect access - 2 points per facility	0-9
• Public Facilities - o Direct access- 2 points per facility - o Indirect access - 1 point per facility	0-6
• Recreational Facilities - o Direct access– 2 points per facility - o Indirect access – 1 point per facility	0-5
• Medical Facilities - o Direct access– Hospital (3), Clinic (2), Doctor Office (1) - o Indirect access – Hospital (2), Clinic (1), Doctor Office (1)	0-3
• Senior Center, Signed Senior Housing or Assisted Living Facility - o Direct access- 2 points per facility - o Indirect access - 1 point per facility	0-2
• High Density Housing (15 units or greater) - o Within project limit - 2 points - o Within 3 blocks of project – 1 point	0-2
• Signed Transit Stop - o Direct access- 2 points - o Indirect access – 1 point	0-2

SIDEWALK PROGRAM

Staff Rating Guidelines

SIDEWALK CONNECTIVITY (5 pt max)

- Completes Gap 5
- Extends Existing Sidewalk 3

LOCAL SUPPORT (10 pt max)

- Adopted TBD or locally dedicated transportation funding by ordinance 1
- No federal funding 3
- Utilities relocated previous to project, or no relocation required 2
- Local Match 0-6
 - 1 point for each 1 percent above minimum local match

SUSTAINABILITY (10 pt max)

- Adopted Greenhouse Gas Emissions Policy 1
- Adopted Complete Streets ordinance 1
- Appropriate sidewalk cross-section 5
- Hardscaping or climate-appropriate plantings 1
- Solar powered signage 1
- Low Impact Drainage Practice 2
 - Use bio-swales, rain gardens or other low impact drainage practices

City of College Place, Washington
RESOLUTION NO. 21-041

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING PETITIONING THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT) TO FEDERALLY CLASSIFY CERTAIN ROADWAYS IN THE CITY.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, Federal Classification of roadways is desirable as it opens up segments to State grant programs such as the Transportation Improvement Board (TIB); and

Whereas, the Walla Walla County Metropolitan Planning Organization has concurred with our request for Federal Classification of roadways; and

Whereas, a transmittal letter and Resolution along with a form that goes over certain criteria must be sent to WSDOT for review for the potential nomination;

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. Request that NE Damson Street from Rose to C Streets achieve Federal Classification as a Minor Collector.
2. Request that SE ScenicView Drive from Commercial Drive to Larch Avenue achieve Federal Classification as a Major Collector.
3. Request that SE Commercial Drive from State Route 125 to ScenicView Drive achieve Federal Classification as a Major Collector.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 10th day of August, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

My Map



My Map



Michael Rizzitiello

From: Andrea Weckmueller-Behringer <abehringer@wwwmpo.org>
Sent: Friday, July 23, 2021 2:52 PM
To: Michael Rizzitiello
Cc: Timothy J. Barrett
Subject: RE: Federally Classified Roadways
Attachments: Functional Classification Change Request Form_Version_12_17.doc

Follow Up Flag: Follow up
Flag Status: Flagged

STOP and VERIFY - This message came from **outside** of the City of College Place.

Hi Mike,

For your convenience, I have attached WSDOT's Functional Classification Request Form.

I also reviewed the segments you mentioned and would like to provide the following feedback:

- NE Damson Street (Rose to C)
 - Suggested classification as Minor Collector
- SE Scenic View Drive (Commercial to Larch)
 - Suggested classification as Major Collector
- SE Commercial Drive (SR 125 to Scenic View)
 - Suggested classification as Major Collector

Based on these suggestions, I would like to express the MPO's support for the proposed federal functional classification requests.

Please let me know if you have any questions or concerns.

Kindest regards,

Andrea

P.S.: Additional resources, for your information –

WSDOT Functional Class Geo-Portal

<https://www.wsdot.wa.gov/data/tools/geoportal/?config=functionalclass>

Functional Classification Request Flow Chart

<https://wsdot.wa.gov/mapsdata/travel/hpms/pdf/FunctionalClassFlowchart.pdf>

Guidelines

https://www.wsdot.wa.gov/mapsdata/travel/hpms/pdf/GuidelinesForAmendingFunctionalClassification_WSDOT.pdf

Current Status

https://wsdot.wa.gov/mapsdata/travel/hpms/pdf/Supplement_Status.pdf

FHWA Guidelines

https://www.fhwa.dot.gov/planning/processes/statewide/related/highway_functional_classifications/fcauab.pdf

STBG Funding Eligibility (23 USC 133(c))

<https://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title23-section133&num=0&edition=prelim>

(Urban Minor Collectors are eligible for STBG funds)

Andrea Weckmueller-Behringer, AICP, GISP, RAS

Executive Director
Walla Walla Valley MPO/SRTPO
107 S Third Ave
Walla Walla, WA 99362
p. 509.876.8002
m. 405.503.9103



Notice of Public Disclosure: This email account is public domain. Any correspondence to or from this email account may be a public record. As such, this email, in whole or in part, may be subject to disclosure pursuant to RCW 42.56, regardless of any claim of confidentiality or privilege asserted by an external party.

From: Michael Rizzitiello <MRizzitiello@cpwa.us>
Sent: Friday, July 23, 2021 10:39 AM
To: Andrea Weckmueller-Behringer <abehringer@wwvmpo.org>
Cc: Timothy J. Barrett <tbarrett@wwvmpo.org>
Subject: RE: Federally Classified Roadways

Hi,

Let me know. I would love to get Damson Scenicview, and a portion of Commercial classified so we could get some grant funds from TIB and others.

Sincerely,
Mike Rizzitiello
City Administrator
City of College Place
625 S. College Ave
College Place, WA, 99324
Office Direct: 509-394-8506
Cell: 509-520-9091

NOTICE: All emails, and attachments, sent to and from the City of College Place are public records and may be subject to disclosure pursuant to the Washington State Public Records Act (RCW 42.56)

From: Andrea Weckmueller-Behringer [<mailto:abehringer@wwvmpo.org>]
Sent: Monday, July 19, 2021 5:06 PM
To: Michael Rizzitiello <MRizzitiello@cpwa.us>
Cc: Timothy J. Barrett <tbarrett@wwvmpo.org>
Subject: RE: Federally Classified Roadways

STOP and VERIFY - This message came from outside of the City of College Place.

Hi Mike,

It's been a while since the MPO has done any federal classification updates.
Let me check with WSDOT on the latest process and I will get back to you within the next few days.

Have a great evening!
Andrea

Andrea Weckmueller-Behringer, AICP, GISP, RAS

Executive Director
Walla Walla Valley MPO/SRTPO
107 S Third Ave
Walla Walla, WA 99362
p. 509.876.8002
m. 405.503.9103



Notice of Public Disclosure: This email account is public domain. Any correspondence to or from this email account may be a public record. As such, this email, in whole or in part, may be subject to disclosure pursuant to RCW 42.56, regardless of any claim of confidentiality or privilege asserted by an external party.

From: Michael Rizzitiello <MRizzitiello@cpwa.us>
Sent: Friday, July 16, 2021 4:14 PM
To: Andrea Weckmueller-Behringer <abehringer@wwvmpo.org>
Subject: Federally Classified Roadways

Hi,

What would be the process for adding to our Federally Classified roadway list in the City. Namely:

- NE Damson Street (Rose to C)
- SE ScenicView Drive (Commercial to Larch)
- SE Commercial Drive (SR 125 to ScenicView)

Sincerely,
Mike Rizzitiello
City Administrator
City of College Place
625 S. College Ave
College Place, WA, 99324
Office Direct: 509-394-8506
Cell: 509-520-9091

NOTICE: All emails, and attachments, sent to and from the City of College Place are public records and may be subject to disclosure pursuant to the Washington State Public Records Act (RCW 42.56)

PROFESSIONAL SERVICES AGREEMENTRH2 Project Number: CPL

THIS AGREEMENT, made and entered into on this _____ day of _____, 20____, by and between the **City of College Place**, A MUNICIPAL CORPORATION hereinafter called the "CLIENT," and the consulting firm RH2 Engineering, Inc., whose address is, 22722 29th Drive SE, Suite 210, Bothell, Washington 98021, at which work will be available for inspection, hereinafter called the "CONSULTANT."

PROJECT NAME: Well No. 3 Chlorination Improvements

WHEREAS, the Client deems it advisable to engage the professional services and assistance of a qualified professional consulting firm to do the necessary engineering work for the project.

WHEREAS, the Consultant operates in compliance with the statutes of the State of Washington for registration of professional engineers, has a current valid corporate certificate from the State of Washington or has a valid assumed name filing with the Secretary of State, and that personnel to be assigned to the work required under this Agreement are qualified to perform the work to which they will be assigned, and that sufficient qualified personnel are on staff or readily available to the Consultant to staff this Agreement.

WHEREAS, the Consultant will perform the work set forth in the Agreement upon the terms and conditions set forth below and in the following Exhibits:

Exhibit A	Scope of Work
Exhibit B	Fee Estimate
Exhibit C	Schedule of Rates and Charges

NOW THEREFORE, in consideration of the terms, conditions, covenants and performances contained herein below, the parties hereto agree as follows:

SCOPE OF WORK

The Consultant shall facilitate completion of the work described in **Exhibit A** which is attached hereto and incorporated into this Agreement. The Consultant shall make minor changes, amendments or revisions in the detail of the work as may be required by the Client. This item does not constitute an "Extra Work" item as related to the "Extra Work" section of the Agreement. The Consultant is entitled to rely on the accuracy and completeness of any data, information, or materials provided by the Client or others in relation to the work.

STANDARD OF CARE

The Consultant shall be held to the same standard of care as is ordinarily practiced by other similar design professionals in that discipline for comparable work provided in a similar locality.

DESIGN CRITERIA

The Client will designate the basic premises and criteria for the work needed. Reports and plans, to the extent feasible and reasonable, shall be developed in accordance with the latest edition and amendments of applicable local and State regulations, guidelines, and specifications.

OWNERSHIP OF PRODUCTS AND DOCUMENTS TO BE FURNISHED BY THE CONSULTANT

Ownership of the source files of any reports, data, studies, surveys, charts, maps, drawings, specifications, figures, photographs, memoranda, and any other documents which are developed, compiled, or produced by the Consultant as a result of this Agreement, whether or not completed, shall remain with the Consultant. Upon completion of the project, the Consultant shall provide the Client with tangible copies of the project documents in accordance with **Exhibit A**. The Consultant shall retain ownership of the source files and information developed by the Consultant in preparing the project documents. The Consultant shall provide the Client with electronic copies of the project documents, in accordance with **Exhibit A**, in any of the following formats: Adobe Portable Document Format (PDF), AutoCAD® Drawing Web Format (DWF) or JPEG (JPG). Any reuse of the project documents that is beyond the scope of the project is prohibited without written authorization from the Consultant.

The Client acknowledges the Consultant's plans and specifications are instruments of professional service. The Client agrees to hold harmless and indemnify Consultant against all claims made against Consultant for damage or injury, including defense costs arising out of any reuse of such plans and specifications by any third party without the written authorization of the Consultant.

Methodology, materials, software, logic, and systems developed under said Contract are the property of the Consultant, and may be used as the Consultant sees fit, including the right to revise or publish the same without limitation.

TIME OF BEGINNING AND COMPLETION

The Consultant shall not begin work under the terms of this Agreement until authorized in writing by the Client. If, after receiving Notice to Proceed, the Consultant is delayed in the performance of its services by factors that are beyond its control, the Consultant shall notify the Client of the delay and shall prepare a revised estimate of the time and cost needed to complete the Project and submit the revision to the Client for its approval, which shall not be unreasonably withheld. Time schedules are subject to mutual agreement for any revision unless specifically described as otherwise herein.

PAYMENT

The Consultant shall be paid by the Client for completed work for services rendered under this Agreement as provided hereinafter and as specified in **Exhibit B** and **Exhibit C**. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work. All billings for compensation for work performed under this Agreement will list actual time (days and/or hours) and dates during which the work was performed and the compensation shall be figured using the rates in **Exhibit C**. Payment for the work shown in **Exhibit A** shall not exceed \$19,508 without a written amendment to this contract, agreed to and signed by both parties. Payment for work stated in **Exhibit A** will be calculated based on the Consultant's hourly rates stated in **Exhibit C**.

Payment for extra work performed under this Agreement shall be paid as agreed to by the parties in writing at the time the extra work is authorized. (See "EXTRA WORK").

Finance charges, computed by a "Periodic Rate" of 1% per month, which is an annual percentage rate of 12% (applied to the previous month's balance after deducting payments and credits for the current month), will be charged on all past-due amounts unless otherwise provided by law or by contract. Invoices not paid within thirty (30) days will be considered past-due.

Acceptance of final payment by the Consultant shall constitute a release of claims related to payment under this Agreement which the Consultant may have against the Client unless such claims are specifically reserved in writing and transmitted to the Client by the Consultant prior to its acceptance.

The Consultant shall keep available for inspection by the Client, for a period of three (3) years after final payment, the cost records and accounts pertaining to this Agreement and items related to, or bearing upon, these records. If any litigation, claim or audit is started before the expiration of the three-year retention period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved. The three-year retention period starts when the Consultant receives final payment.

CHANGES IN WORK

The Consultant shall make revisions and changes in the completed work of this Agreement as are necessary to correct Consultant's errors, when required to do so by the Client, without additional compensation.

Should the Client find it desirable for its own purposes to have previously completed work or parts thereof revised, the Consultant shall make revisions, if requested and as directed by the Client in writing. This work shall be considered as "Extra Work" and will be paid for as provided in the Section "Extra Work."

EXTRA WORK

The Client may desire to have the Consultant perform work or render services in connection with the Agreement in addition to or other than work provided for by the expressed intent of the Scope of Work. Such work will be considered as Extra Work and will be specified in a written supplement which will set forth the nature and scope thereof. Work under a supplement shall not proceed until authorized in writing by the Client. Any dispute as to whether work is Extra Work or work already covered under this Agreement shall be mutually resolved by the parties before the work is undertaken.

EMPLOYMENT

The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this contract and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty, the Client shall have the right to annul this Agreement without liability, or in its discretion to deduct from the Agreement price or consideration or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

Any and all employees of the Consultant, while engaged in the performance of any work or services required by the Consultant under this Agreement, shall be considered employees of the Consultant only and not of the Client, and any and all claims that may or might arise under the Workman's Compensation Act on behalf of said employees, while so engaged in the work or services provided or to be rendered herein, shall be the sole obligation and responsibility of the Consultant.

The Consultant shall not engage, on a full or part-time basis, or other basis, during the period of the contract, any professional or technical personnel who are, or have been at any time during the period of this contract, in the employ of the Client except regularly retired employees, without written consent of the Client.

NONDISCRIMINATION

The Consultant agrees not to discriminate against any client, employee or applicant for employment or for services because of race, creed, color, national origin, gender, marital status, sexual orientation, age, or handicap except for a bona fide occupational qualification with regard to, but not limited to the following: employment; promotions; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training; and rendition of services. The Consultant understands and agrees that if it violates this Non-Discrimination provision, this Agreement may be terminated by the Client and further that the Consultant shall be barred from performing any services for the Client now or in the future, unless a showing is made satisfactory to the Client that discriminatory practices have terminated and that recurrence of such action is unlikely.

TERMINATION OF AGREEMENT

The parties reserve the right to terminate this Agreement at any time upon not less than ten (10) days written notice to the other party, subject to the Client's obligation to pay Consultant in accordance with the subparagraphs below.

- A. In the event this Agreement is terminated by the Client other than for fault on the part of the Consultant, a final payment shall be made to the Consultant for actual cost for the work completed at the time of the termination of the Agreement. In addition, the Consultant shall be paid on the same basis as above for any authorized extra work completed. No payment shall be made for any work completed after ten (10) days following receipt by the Consultant of the Notice to Terminate unless otherwise agreed. If the accumulated payment made to the Consultant prior to the Notice of Termination exceeds the total amount that would be due as set forth herein above, including any and all extra work, then no final payment shall be due and the Consultant shall immediately reimburse the Client for any excess paid.
- B. In the event the services of the Consultant are terminated by the Client for actual fault on the part of the Consultant, the above stated formula for payment shall not apply. In such an event the amount to be paid shall be determined by the parties with reasonable consideration given to: the actual costs incurred by the Consultant in performing the work to the date of termination; the amount of work originally required which was completed by the Consultant in accordance with the standard of care stated herein prior to the date of termination; the cost to the Client of employing another firm to complete the remaining work required and the time which may be required to do so; and other factors which affect the value of the work performed at the time of termination. Under no circumstances shall payment made under this subsection exceed the amount which would have been made if the formula set forth in subsection A had been applied.
- C. The Consultant reserves the right to suspend performance of the work in the event of nonpayment by Client for invoices furnished in accordance with the Payment provisions as listed herein. In the event that Consultant suspends performance of the work, the Consultant and the Client shall make a good faith effort to resolve the matter of nonpayment. Consultant shall resume work once such resolution is reached and payment is received in full.
- D. In the event this Agreement is terminated prior to completion of the work, the Consultant shall retain ownership of the source files for all plans, reports, and documents prepared by the Consultant prior to termination. The Client shall be provided with tangible and electronic copies of the documents in

accordance with the "Ownership of Products and Documents to be Furnished by the Consultant" section of the Agreement herein.

DISPUTES

The parties shall make a good faith effort to resolve disputes concerning questions of facts in connection with work prior to initiating legal action. In the event that either party institutes legal action or proceedings to enforce any of its rights in this Agreement, both parties agree that any such action shall be brought in the courts of the State of Washington, situated in Walla Walla County.

LEGAL RELATIONS

The Consultant shall comply with all federal, state and local laws and ordinances directly applicable to the work to be done under this Agreement. This contract shall be interpreted and construed in accordance with the laws of Washington.

The Consultant agrees to indemnify and hold harmless the Client, its officers and employees from claims, demands or suits at law or equity directly resulting from Consultant's negligent acts, errors or omissions under this Agreement, provided that nothing herein shall require the Consultant to indemnify the Client against and hold harmless the Client from claims, demands, or suits resulting from the conduct of the Client, its officers or employees. Provided further, if the claims or suits are caused by or result from the concurrent negligence of (a) the Consultant, its agents, or employees, and (b) the Client, its agents, officers, or employees, this provision with respect to claims or suits based upon such concurrent negligence shall be valid and enforceable only to the extent of the Consultant's negligence or the negligence of the Consultant's agents or employees except as limited below.

The Consultant shall secure general liability, property damage, auto liability, and professional liability coverage in the amount of \$1.0 million, with a General Aggregate in the amount of \$2.0 million, unless waived or reduced by the Client. The Consultant shall submit to the Client a completed Standard ACORD Certification Form as proof of insurance. This Form shall name the Client as an additional insured for Consultant's applicable insurance policies.

All coverages provided by the Consultant shall be in a form and underwritten by a company acceptable to the Client. The Client will normally require carriers to have a minimum A.M. Best rating of A VII. The Consultant shall keep all required coverages in full force and effect during the life of this project, and a minimum of thirty (30) days' notice shall be given to the Client prior to the cancellation of any policy.

The Consultant shall verify, when submitting the first payment invoice and annually thereafter, possession of a current business license while conducting work for the Client. The Consultant shall require, and provide verification upon request, that subconsultants participating in a Client project possess a current business license.

The Consultant's relation to the Client shall be at all times as an independent contractor.

Any liability incurred by the Consultant as a result of this Agreement is limited to the fee amount as stipulated within the Payment terms herein.

SUBLETTING OR ASSIGNING OF CONTRACTS

The Consultant shall not sublet or assign any of the work covered by this Agreement without the express consent of the Client.

COMPLETE AGREEMENT

This document and referenced attachments contain all covenants, stipulations, and provisions agreed upon by the parties. Any supplements to this Agreement will be mutually agreed upon in writing and will become part of this Agreement. No agent or representative of either party has authority to make, and the parties shall not be bound by or liable for, any statement, representations, promise, or agreement not set forth herein. No changes, amendments, or modifications of the terms hereof shall be valid unless reduced to writing and signed by the parties as an amendment or "Extra Work" authorization to this Agreement.

The invalidity or unenforceability of any provision in this Agreement shall not affect the other provisions hereof, and this agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

EXECUTION AND ACCEPTANCE

This Agreement may be simultaneously executed in several counterparts, each of which shall be deemed to be an original having identical legal effect. The Consultant does hereby ratify and adopt all statements, representations, warranties, covenants, and agreements contained in the supporting materials submitted by the Consultant, and does hereby accept the Agreement and agrees to all of the terms and conditions thereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

 APPROVED - SIGNATURE

 Paul R. Cross

 PRINT NAME

 Executive Vice President

 TITLE

 7-1-2021

 DATE

 RH2 Engineering, Inc., 22722 29th Drive SE, Suite 210, Bothell, WA 98021

 APPROVED - SIGNATURE

 PRINT NAME

 TITLE

 DATE

 City of College Place, 625 S College Ave, College Place, WA 99324

EXHIBIT A
Scope of Work
City of College Place
Well No. 3 Chlorination Improvements
July 2021

Background

The City of College Place (City) is seeking to improve the chlorination capabilities at its existing Well No. 3 facility. Chlorination currently is provided with an Accu-Tab chlorination system, and the City desires to replace this system with a permanent bulk sodium hypochlorite system. The City has contracted with Northstar Chemical, Inc., (Northstar) to provide a 750-gallon tank for the bulk sodium hypochlorite system at Well No. 3, and has requested that RH2 Engineering, Inc., (RH2) design and specify a detached structure to house the tank.

A future permanent generator is also anticipated to be installed at the Well No. 3 facility, but services related to the generator are not included in this Scope of Work.

Task 1 – Chlorination Improvements

Objective: Design a detached structure to house the proposed sodium hypochlorite tank, metering pump, free-chlorine residual analyzer, and other applicable appurtenances and features required by building and fire codes.

Approach:

- 1.1 Review tank dimensions and information provided by Northstar and coordinate with Northstar on the overall scope of supply.
- 1.2 Identify a prefabricated structure to house the proposed chlorination equipment and other applicable features, including a sodium hypochlorite tank, a metering pump, heating, ventilation, and air conditioning (HVAC) unit(s) to provide climate control for chemical freeze protection within the structure year-round, and an eye wash station.
- 1.3 Perform the mechanical design related to the metering pump, water quality analyzer equipment, eye wash station, HVAC unit(s), minor mechanical, and piping to and from the structure.
- 1.4 Perform the structural design, including subgrade preparation and structure slab. *It is assumed that the building will be a premanufactured concrete building from CXT, Inc., Blazer Industries, or EFI-Solutions.*
- 1.5 Perform the electrical and control design, including providing power to the proposed equipment, and telemetry for the proposed chlorination system. *It is assumed that an ultrasonic level sensor will be installed on the chemical tank to track usage and that the metering pump speed controls will be flow-paced to the well flow meter.*
- 1.6 Provide 90-percent design plans to the City for review and comment.

1.7 Incorporate the City's 90-percent comments and finalize plans.

Assumptions:

- *A design survey is not required.*
- *The City will field-identify the actual location of on-site utilities (piping and electrical conduits to/from the proposed structure). These site utilities will be shown schematically in the design drawings.*
- *Sodium hypochlorite tank anchoring systems will be designed and provided directly to the City by Northstar.*
- *The City will coordinate with the Washington State Department of Health (DOH) prior to beginning this work. It is assumed that a DOH Project Report and full-scale pilot study will not be required. If DOH requires review and approval of a Project Report and Construction Documents, then a contract amendment will be negotiated at that time for this additional work.*
- *Permit applications will be prepared, paid for, and obtained by the City, and are outside of RH2's scope.*
- *Electrical and control design assumes sufficient space in the existing Motor Control Center and telemetry panel for connections of the proposed equipment.*
- *Electrical work will be performed by someone knowledgeable in National Electric Code (NEC) and Washington Administrative Code (WAC), as no detailed code references will be made on the project plans.*
- *Technical specifications and details will be called out on the plans.*
- *The City will construct the improvements in-house, and no services during bidding or construction are included in this Scope of Work.*

Provided by City:

- Dimensions and design details of the proposed sodium hypochlorite tank (provided via email on May 11, 2020).
- 90-percent design review comments.

RH2 Deliverables:

- One (1) set of 90-percent design plans in electronic format (PDF).
- One (1) set of construction-ready design plans in electronic format (PDF).

EXHIBIT B
Fee Estimate
City of College Place
Well No. 3 Chlorination Improvements
Jul-21

Description		Total Hours	Total Labor	Total Expense	Total Cost
Classification					
Task 1	Chlorination Improvements	97	\$ 17,477	\$ 2,031	\$ 19,508
PROJECT TOTAL		97	\$ 17,477	\$ 2,031	\$ 19,508

EXHIBIT C RH2 ENGINEERING, INC. 2021 SCHEDULE OF RATES AND CHARGES		
RATE LIST	RATE	UNIT
Professional I	\$144	\$/hr
Professional II	\$157	\$/hr
Professional III	\$169	\$/hr
Professional IV	\$187	\$/hr
Professional V	\$198	\$/hr
Professional VI	\$214	\$/hr
Professional VII	\$226	\$/hr
Professional VIII	\$235	\$/hr
Professional IX	\$235	\$/hr
Control Specialist I	\$130	\$/hr
Control Specialist II	\$141	\$/hr
Control Specialist III	\$154	\$/hr
Control Specialist IV	\$169	\$/hr
Control Specialist V	\$179	\$/hr
Control Specialist VI	\$191	\$/hr
Control Specialist VII	\$204	\$/hr
Control Specialist VIII	\$214	\$/hr
Technician I	\$108	\$/hr
Technician II	\$119	\$/hr
Technician III	\$136	\$/hr
Technician IV	\$145	\$/hr
Technician V	\$160	\$/hr
Technician VI	\$175	\$/hr
Technician VII	\$189	\$/hr
Technician VIII	\$198	\$/hr
Administrative I	\$72	\$/hr
Administrative II	\$84	\$/hr
Administrative III	\$99	\$/hr
Administrative IV	\$118	\$/hr
Administrative V	\$139	\$/hr
CAD/GIS System	\$27.50	\$/hr
CAD Plots - Half Size	\$2.50	price per plot
CAD Plots - Full Size	\$10.00	price per plot
CAD Plots - Large	\$25.00	price per plot
Copies (bw) 8.5" X 11"	\$0.09	price per copy
Copies (bw) 8.5" X 14"	\$0.14	price per copy
Copies (bw) 11" X 17"	\$0.20	price per copy
Copies (color) 8.5" X 11"	\$0.90	price per copy
Copies (color) 8.5" X 14"	\$1.20	price per copy
Copies (color) 11" X 17"	\$2.00	price per copy
Technology Charge	2.50%	% of Direct Labor
Mileage	\$0.560	price per mile (or Current IRS Rate)
Subconsultants	15%	Cost +
Outside Services	at cost	

Rates listed are adjusted annually.

The Well No. 6 project has taken a long time, but wells are finicky things and it sometimes takes time to get it right. I would summarize some of the biggest challenges as follows:

- The delays at Well No. 4 kept Schneider from mobilizing their “big rig” to the Well No. 6 site for a couple of months
- Well No. 6 encountered from very difficult geology as we approached the water bearing formations that the driller had a hard time stabilizing that cost us another 2-3 months
- The well screens were difficult to specify and install, causing a 60 day delay.
- The project was delayed as the City was trying to get easements from adjacent landowners necessary to infiltrate all of the test water.
- COVID had RH2 working from home during the development of the source and project reports that caused some delays.
- COVID caused the Department of Health to take 4-6 weeks longer than normal for review and approval of the source and project reports.
- Keller had originally planned on performing the design about one year earlier than reality and did not have the same staff available for the work. This led to some delays getting started and some delays getting the full design complete.
- The City changed their approach to disinfection storage, added sidewalks and more landscaping to the project design and then removed both a solar array and aquifer storage and recovery concepts at the site. The City also had changes in personnel with the loss of Robert Gordon that impacted us all, including going through the grief process.
- RH2 and Keller had some inefficiencies figuring out how to make the design for Well No. 6 most closely match the design for Well No. 4 so that the City operators will have the same “look and feel” between the two new sites.

The agency review plans and specifications were submitted to the Department of Health on July 2nd and should theoretically be reviewed with comments any day now. We have estimated the timeline left to get the project bid-ready, to advertise, award and contract with the low bidder that works around Council schedules and required timelines. We provided a tentative schedule for your use attached to this email.

One note of caution. The electrical, pump and generator equipment was originally estimated to take 20-24 weeks to procure. In the past several months, we have had some projects estimated to take 32-36 weeks to obtain similar equipment. These timelines are continuously evolving and changing so it is very difficult to know what the marketplace will look like by the time this project is bid in September. Once the project goes out to bid, we will be in communication with potential suppliers and will keep you posted on the market volatility at that time.

Let me know if you have any questions about this summary or the attached schedule. This was and is a difficult project during very challenging times. We wish we could have done it faster but I can't see anything we could have done a lot better or faster that would have made a significant difference given the circumstances.