Electronic City Council Meeting (Tuesday, September 28, 2021)
Generated by Shelli Williams on Monday, September 28, 2021

2. Opening Items.
Procedural: 2.02 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM

Procedural: 2.03 Roll Call
PRESENT:

Mayor – Via Web	Norma L. Hernández
Council Members – Via Web	Jerry Bobbitt, Michael Cleveland, Loren Peterson, Melodie Selby, Heather Schermann, Monica Boyle
City Attorney – Via Web	Rea Culwell
Staff – Via Web	Administrator, Mike Rizzitiello; Finance Director, Brian Carleton; Public Works Director, Robert McAndrews Police Chief, Troy Tomaras; Fire Chief, David Winter; Community Development Director, Jon Rickard; Deputy City Clerk, Shelli Williams;
MEMBERS EXCUSED:	Marge Nyhagen asked to be excused
MEMBERS ABSENT:	

Procedural: 2.04 Pledge of Allegiance

Information: 2.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

The Deputy City Clerk noted that no one had submitted comments in writing or contacted to make arrangements for telephone or video comments.

3. Consent Agenda.
Action (Consent): 3.01 AB 21183 - Approve Agenda for September 23, 2021
Action (Consent), Minutes: 3.02 AB 21184 - Approve Council Minutes from September 14, 2021
Action (Consent): 3.03 AB 21180 - Salary Ordinance Update to Add Positions
Recommended Action: Motion to approve updated salary ordinance No. 21-014.
Action (Consent): 3.04 AB 21185 - Check Register and Financials - August 2021
Action (Consent): 3.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.
Recommended Action: Motion to approve the consent agenda

Council Member Bobbitt made a motion to approve the Consent Agenda. Second by Council Member Schermann and the motion passed 6-0.

4. Presentations.
Information: 4.01 AB 21186 - Promotion to the rank of Lieutenant for Robert Benfield - Police Department

Police Chief Troy Tomaras conducted a ceremony to promote Robert Benfield to the rank of Lieutenant.

5. Public Hearings-None.

6. Action Items.

Action: 6.01 AB 21187 - Purchase of Fire Captain's pickup and Fire Marshal's SUV & Surplus Existing Vehicles -
Mr. McAndrews requested authorization to purchase vehicles as described.
Discussion ensued.

Council Member Boyle made a motion to authorize the purchase a pickup truck and an SUV for the Fire Department and surplus Vehicle #UT303 – 2006 Ford Expedition – VIN: 1FMPU16526LA61610 and Vehicle #UT304 – 2006 Chevrolet 1500 Pick Up – VIN: 3GCEC14V86G236151. Second by Council Member Selby and the motion passed 6-0.

Action: 6.02 AB 21188 - Remove tubular markers from the cycle track on SW 4th St and SW Academy Way -
Mr. McAndrews requested authorization to remove existing tubular markers on the existing cycle track and not include them in the next phase. He noted we have received permission from the funding source. Discussion ensued.

Council Member Selby made a motion to authorize City crews to remove tubular markers from cycle track on SW 4th St and SW Academy Way. Second by Council Member Bobbitt and the motion passed 6-0.

Action: 6.03 AB 21189 - Resolution of Support for Broadband Grants from the State Public Works Board and the Washington State Broadband Office -
Mr. Rizzitiello requested support for a broadband grant application.

Council Member Cleveland made a motion to adopt Resolution #21-046 which is a Resolution of Support for Public Works Board & Washington State Broadband Office Matching Grants. Second by Council Member Boyle and the motion passed 6-0.

Action: 6.04 AB 21190 - ROW Dedication - Sharp Annexation - 995 NE C Street -
Mr. Rickard requested that Council requires a right-of-way dedication as a condition of the annexation that was approved at the last meeting.

Council Member Schermann made a motion to require as a condition of annexation, a 5' right-of-way dedication to the public for future growth and expansion as determined by the City. Second by Council Member Peterson and the motion passed 6-0.

7. Administrative Reports.

Discussion, Information: 7.01 AB 21191 - FY 2020 Financial Statement/Federal Audit Results - Mr. Carleton

Finance Director Carleton presented the Financial Statement and Federal Audit results for fiscal year 2020.

Discussion, Information: 7.02 AB 21192 - Water, Wastewater & Storm Utility Rate Models Update - Mr. Carleton

Finance Director Carleton presented the update to the Water, Wastewater & Storm Utility Rate Models. Discussion ensued.

Discussion, Information: 7.03 AB 21193 - FY 2022 Preliminary Budget Revenues - Mr. Carleton

Finance Director Carleton presented the preliminary budget reviews for fiscal year 2022.

Discussion, Information: 7.04 AB 21194 - Draft FY 2022 to 2027 Capital Facility Plan - Mr. Rizzitiello

Administrator Rizzitiello presented the draft of the Capital Facility Plan for fiscal year 2022 to 2027.

Discussion, Information: 7.05 AB 21195 - Draft FY 2022 to 2027 Equipment Replacement Plan - Mr. Rizzitiello

Administrator Rizzitiello presented the Equipment Replacement Plan draft for fiscal year 2022 to 2027.

Discussion, Information: 7.06 AB 21196 - FY 2022 to 2027 Information Technology Plan - Mr. Rizzitiello

Administrator Rizzitiello presented the Information Technology plan for fiscal year 2022 to 2027.

Discussion, Information: 7.07 AB 21197 - Draft Fiscal Year 2022 State & Federal Legislative Agenda - Mr. Rizzitiello

Administrator Rizzitiello presented the State and Federal Legislative Agenda Drafts for fiscal year 2022.

8. Informational Reports. The following reports were included in the packet for review:
Information: 8.01 CPPD Monthly Report
Information: 8.02 Public Works/Water Department Monthly Report

9. Executive Session-None.

10. Closing Items.
Action: 10.01 Adjournments

Council Member Selby made a motion to adjourn the meeting at 9:12 pm. Second by Council Member Boyle and the motion passed 6-0.

Approved:

DocuSigned by:
Norma L. Hernández
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Norma L. Hernández – Mayor

Attest:

DocuSigned by:
Lisa R. Neissl
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Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred September 28, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.