

Tuesday, October 26, 2021
Electronic City Council Meeting

7:00 P.M.
2085th Regular City Council Meeting - Electronic Attendance

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Attendee Link: <https://us06web.zoom.us/j/83292654851>

Or you may call this number to listen: 1-669-900-9128 ID# 832 9265 4851 - Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

1.

Subject :	1.01 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his /her official position as a city employee/elected city official.
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Access :	Public
Type :	Procedural

2. Opening Items.

Subject :	2.01 Council Reference Materials
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	2. Opening Items.
Access :	Private
Type :	Information
Subject :	2.02 Call To Order
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	2. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject :	2.03 Roll Call
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	2. Opening Items.

Access : Public
Type : Procedural

Public Content

Mayor Via Web Norma L. Hernández

Jerry Bobbitt,

Michael Cleveland,

Loren Peterson,

Council Members Via Web Marge Nyhagen,

Melodie Selby,

Heather Schermann,

Monica Boyle

City Attorney Via Web Rea Culwell

Administrator, Mike Rizzitiello;

Finance Director, Brian Carleton;

Public Works Director, Robert McAndrews;

Staff Via Web Police Chief, Troy Tomaras;

Fire Chief, David Winter;

Community Development Director, Jon Rickard;

HR Manager, Shawn Doering;

City Clerk, Lisa Neissl

Subject : 2.04 Pledge of Allegiance
Meeting : Oct 26, 2021 - Electronic City Council Meeting
Category : 2. Opening Items.
Access : Public
Type : Procedural

Public Content

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject : 2.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Meeting : Oct 26, 2021 - Electronic City Council Meeting

Category : 2. Opening Items.

Access : Public

Type : Information

Public Content

Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Virtual Meeting Protocol for Public Comment:

When submitting public comments, include the following regardless of the manner you are using: Note that there are deadlines for written comments to be included in the meeting documents.

- Your Name
- Your Address

Public comments may be provided in writing (If typewritten, no less than 11 pt font). Submit to Clerk@cpwa.us no later than 4:30PM on the meeting date to be included in the record.

Public Comments in person may be made by telephone or virtually during the meeting:

- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raising your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

File Attachments

[It is SO EASY to participate in public meetings!.png \(224 KB\)](#)

3. Consent Agenda.

Subject : 3.01 AB 21205 - Approve Agenda for October 26, 2021

Meeting : Oct 26, 2021 - Electronic City Council Meeting

Category : 3. Consent Agenda.

Access : Public
Type : Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject : 3.02 AB 21206 - Approve Council Minutes from October 12, 2021
Meeting : Oct 26, 2021 - Electronic City Council Meeting
Category : 3. Consent Agenda.
Access : Public
Type : Action (Consent), Minutes

File Attachments

[2021-10-12_Council_Minutes_Draft.pdf \(915 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject : 3.03 AB 21207 - Check Register and Financials for September 2021
Meeting : Oct 26, 2021 - Electronic City Council Meeting
Category : 3. Consent Agenda.
Access : Public
Type : Action (Consent)

Public Content

A breakdown by checking account is as follows:

Payroll Check Numbers*: 52372-52380

Claims Check Numbers*: 79375-79401, 105522-105634

Travel Advance Check Numbers*: 1958-1959

*The check numbers were verified to certify that the beginning check numbers were correct and that there are no check numbers missing or not listed on the register.

Claims/Inter-fund Transfers: \$2,039,877.74
Payroll: \$586,006.31
Total: \$2,625,884.05

File Attachments

[September_Financials.pdf \(1.592 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	3.04 Excuse Absence of Council Member Nyhagen
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	3. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	3.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	3. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Recommended Action :

Motion to approve the consent
agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

4. Presentations.

Subject :	4.01 AB 21208 - College Place Arbor Day Proclamation
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	4. Presentations.
Access :	Public
Type :	Information

Public Content

WHEREAS, Arbor Day was established in 1872 by J. Sterling Morton of Nebraska as a day set aside to plant trees; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce erosion by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife; and

WHEREAS, the addition of trees to the landscape has been shown to stimulate economic development; and

WHEREAS, the City of College Place recognizes that trees and parks are important to enhance the beauty of the City, and actively encourages the planting and care of trees throughout the City; and

NOW THEREFORE,

I, Norma L. Hernandez, Mayor of the City of College Place, Washington, do hereby proclaim October 26th, 2021

COLLEGE PLACE ARBOR DAY

and appeal to the residents of College Place to celebrate Arbor Day and encourage everyone to plant and care for the trees in College Place for the well-being of this and future generations.

Given under my hand and seal as Mayor of the City of College Place, Washington, this 26th day of October, 2021.

File Attachments

[City_of_CP_Proclamation-Arbor_Day_2021.pdf \(291 KB\)](#)

Subject :	4.02 AB 21209 - 2022 Preliminary Budget - Mr. Carleton
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	4. Presentations.
Access :	Public
Type :	Discussion, Information

Public Content

Review and discuss 2022 Preliminary Budget

File Attachments

[2022Budget_Presentation_Preliminary 102121-2.pdf \(2.108 KB\)](#)

[COCP Preliminary Budget 102121.pdf \(3.130 KB\)](#)

5. Public Hearings.

Subject :	5.01 Virtual Public Hearing Procedure for Public Testimony
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	5. Public Hearings.
Access :	Public
Type :	Procedural

Public Content

COVID-19 Virtual Meeting Public Hearing Testimony Procedure:

When submitting testimony for a public hearing, include the following regardless of the manner you are using:

- Your Name
- Your Address

Public testimony for an item requiring testimony be received by the public can be provided in one of three ways:

- Testimony may be submitted in writing no later than 4:00 PM on the Monday before the meeting date to be read into the record.
- Testimony may be submitted by telephone during the meeting by calling a number that will be provided to you upon notification to the City Clerk no later than 4:00 PM the Monday before the day of the meeting.

- Testimony may be submitted by virtual meeting attendance by link that will be provided to you upon notification to the City Clerk no later than 4:00 PM the Monday before the day of the meeting.

If you would like to testify by either phone or virtual meeting, you can contact the clerk at lneissl@cpwa.usor by phone at 509-394-8511 no later than 4:00 PM on the Monday before the meeting date.

Subject : 5.02 AB 21210 - 2022 Revenue And Property Tax Levy Presentation And Public Hearing - Mr. Carleton

Meeting : Oct 26, 2021 - Electronic City Council Meeting

Category : 5. Public Hearings.

Access : Public

Type : Discussion, Information

Public Content

Historical Perspective:

The City has historically taken the 1% increase allowed by RCW.

Information for Consideration:

These calculations are estimates based on preliminary information provided by the Walla Walla County Assessor.

This calculation worksheet shows an increase for new construction and exercising the 1% increase in property taxes. The following is the breakdown of the proposed tax collections:

General Property Tax: \$1,554,004
 General Property Tax 1%: \$ 15,540
 New Construction: \$ 24,843
 Bond Related Collections: \$ 487,350
 Total: \$2,081,737

The CARS Project Bond levy rate decreases in 2022 from \$0.677792 to \$0.546297 per thousand dollars of valuation. This equates to an annual decrease of \$13.15 debt service collection per \$100,000 of property valuation.

The city's total property valuation increased by \$154,915,131 for 2022.

The proposed 1% increase will actually result in a decrease to the tax bill of \$41.47 per \$100,000 of property value annually. This is because of the increase in the total assessed value of the property in the city among which the 1% is spread. Without the 1% increase, the tax bill of a home would decrease by \$43.19 per \$100,000 of value.

File Attachments

[2022 Revenue Presentation.pdf \(146 KB\)](#)
[2022 Levy Presentation - Updated.pdf \(1.129 KB\)](#)

6. Action Items.

Subject : 6.01 AB 21204 - College Place Local Road Safety Plan (LRSP) - Mr. Rizzitiello

Meeting : Oct 26, 2021 - Electronic City Council Meeting

Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Oct 26, 2021
Recommended Action :	Motion to adopt Resolution No. 21-047 which adopts the College Place Local Road Safety Plan.

Public Content

Historical Perspective:

The Washington State Department of Transportation (WSDOT) now requires jurisdictions to have an adopted Local Road Safety Plan to compete for grant funding. This plan was previewed during the August Utilities & Transportation Advisory Commission and the September 7th, 2021 City Council Workshop. It also was reviewed during the October 12th, 2021 City Council meeting.

Information for Consideration:

This plan outlines dangerous intersections and corridors which is backed up by crash data from Police Department as well as recommendations for augmenting key intersections. This plan will permit the City to apply for Washington State Department of Transportation grant funds for road safety projects.

File Attachments

[Resol_No_21-047_Local_Road_Safety_Plan.pdf \(150 KB\)](#)
[2021_CP_LRSP_FINAL.pdf \(7,004 KB\)](#)

Subject :	6.02 AB 21211 - AV System Design Award - Mr. Rickard
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Oct 26, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$150,000.00
Recommended Action :	Motion to authorize Mayor Hernandez to enter into an agreement with Meier Architecture and Engineering for Architectural Design Services for the Council Room Renovation & Audio Visual Design, in the amount not to exceed \$150,000.00

Public Content

Information for Consideration:

The City of College Place published a detailed Request For Proposals (RFP) to retain a qualified professional Architectural firm to provide Architectural services to prepare plans and specifications for the renovation and remodel of certain portions of City Hall. Project goals include space planning to create additional office and conference room space from no longer used jail cells and sally port; renovate the City Hall lobby to include energy efficient LED architectural lighting, painting, architectural features and audio visual (AV) upgrades associated with the Council Room AV replacement; renovate the Council room to include energy efficient LED architectural and AV lighting, design of a dais for a seven member council, mayor, city administrator, city attorney, city clerk, and presenter podium, and integrate a new AV system and broadcasting equipment.

The objective of the AV system is that it will be an integrated system capable of handling hybrid meetings where not all of the active participants (council & staff) are attending the meeting in person, but remotely via Zoom, while simultaneously capturing the audio and video of all participants, and broadcasting to YouTube live with closed captioning. The AV presentation system upgrades include local presentation monitors (monitors integrated into the dais for uninterrupted view) and desktop computers at each dais seat/podium, large AV presentation monitors mounted to the wall(s) or ceiling for both Council and audience viewing, an AV Control system with Touch Screen Control, an AV matrix switcher, PC source connection points, wireless PC connection points and a formatted AV output to the TV Production System. The TV Production System upgrades include cameras, video switcher, recording systems and distribution equipment for local monitoring and viewing as well as web streaming. Camera system should be automated, switching from one speaker to the next without clerk assistance. Microphone and recording system will be a fully digital system with voting keys at dais seats where appropriate.

Two proposals were submitted, Design West Architects, and Meier Architecture - Engineering. A five member evaluation team selected Meier as the most qualified firm for the project.

File Attachments

[RFP.CP.Council.Audio.Video.Systems.2021.08.11.pdf \(305 KB\)](#)
[P21-0217 A-E Agreement.pdf \(7,687 KB\)](#)

Subject :	6.03 AB 21212 - Professional Services Contract for Paul Hartwig - Mr. Rizzitiello
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Oct 26, 2021
Recommended Action :	Motion to approve Professional Services Contract with Mr. Paul Hartwig.

Public Content

Mr. Paul Hartwig was the Public Works Director here for over 45 years. He has a lot of historical knowledge of the City. We thought it wise to have a standby contract with him in case we need him for something. This contract would provide for payment of \$36 an hour if we request his assistance on projects.

File Attachments

[PROFESSIONAL SERVICES CONTRACT - Public Works.pdf \(119 KB\)](#)

Subject :	6.04 AB 21213 - State Public Works Board Loan Agreement - Sky Avenue & Mountainview Water Main
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	Replacement - Mr. Rizzitiello
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Oct 26, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$617,000.00
Budgeted :	No
Budget Source :	Will be incorporated into FY 2022 budget.
Recommended Action :	Motion to adopt Resolution No. 21-048 which directs City Administrator to sign an agreement with the State Public Works Board for the SE Sky Ave & Mountainview area water main replacement project.

Public Content

Historical Perspective:

This project was listed in every six-year Capital Facility Plan dated back to 2018. The project was engineered in 2020. It was slated to go to construction in 2020 but was delayed due to bids coming in at much higher than engineers estimate.

Information for Consideration:

The water mains in this neighborhood is one of the few areas that still has steel water mains. This is bad as they corrode. The mains are also in backyards and alleys which makes it a challenge for staff to access. This project would construct the new mains within existing street right-of-way.

File Attachments

[Resol_No_21-048_PWTF_Loan_Sky_Mt_View_Water_Mains.pdf \(132 KB\)](#)
[Please_DocuSign_2022_PWB_Construction_Contra \(1\).pdf \(729 KB\)](#)

Subject :	6.05 AB 21214 - State Public Works Board Loan Agreement - Wastewater Lift Station #5 Replacement - Mr. Rizzitiello
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Oct 26, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$1,641,500.00
Budgeted :	No

Budget Source :	Will be incorporated into FY 2022 budget.
Recommended Action :	Motion to adopt Resolution No. 21-049 which directs City Administrator to sign an agreement with the State Public Works Board for the Wastewater Lift Station #5 Replacement.

Public Content

Historical Perspective:

This project was listed as a capital priority via Resolution #21-016 adopted on March 23rd, 2021.

Information for Consideration:

This project will entail the engineering, land acquisition, and construction of a replacement wastewater lift station for station #5. It is currently located in the middle of a sidewalks at 632 SW 1st Street. The current facility is too small for staff to safely work in and it poses a safety hazard for pedestrians. The station also lacks capacity or an emergency backup generator. The new facility will provide for enough staff workspace, have an emergency backup generator, and have sufficient capacity. It will move to another location along SW 1st Street. The current facility will be removed.

File Attachments

[Resol_No_21-049_PWTF_Loan_LS_5.pdf \(132 KB\)](#)

[Please_DocuSign_College_Place_PC22-96103-051 \(1\).pdf \(752 KB\)](#)

Subject :	6.06 AB 21215 - State Public Works Board Loan Agreement - Drinking Water Well #7 - Mr. Rizzitiello
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Oct 26, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$1,575,000.00
Budgeted :	No
Budget Source :	Will be incorporated into FY 2022 budget.
Recommended Action :	Motion to adopt Resolution No 21-050 which directs City Administrator to sign an agreement with the State Public Works Board for the Drinking Water Well #7 project.

Public Content

Historical Perspective:

This project was listed in every six-year Capital Facility Plan dated back to 2018. This project also appeared in Resolution #21-016 which listed out a prioritized list of projects for Federal Government funding on March 23rd, 2021.

Information for Consideration:

This project entails engineering development for construction of a new drinking water well in the Southwest Quadrant of the City on city-owned land at SW Teal Rd. This project will help balance supplies in the western half of the community. The other water well projects which added on two wells, replaced two failed wells. So essentially the City is at the same number of active wells we had five years ago, yet with increased population.

File Attachments

[Resol_No_21-050_PWTF_Loan_Well_No_7_Engineering.pdf \(130 KB\)](#)

[Please_DocuSign_2022_PWB_Construction_Contra.pdf \(729 KB\)](#)

Subject :	6.07 AB 21216 - Pilot Management of Youth Recreation Program with Sonbridge - Mr. Rizzitiello
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Oct 26, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$30,000.00
Budgeted :	No
Budget Source :	Federal American Rescue Plan Act Grant Allocation
Recommended Action :	Motion to adopt Resolution No 21-051 which permits Mayor to sign Memorandum of Understanding with Sonbridge for management of Youth Recreation Program for 2021 to 2022 calendar year.

Public Content

Historical Perspective:

Discussion of working with partners to develop youth recreation programming in the City has matured from 2017 under the supervision of the City Park, Arbor, and Recreation Advisory Board.

Information for Consideration:

This agreement provides for payment of \$30,000 over the year to Sonbridge to manage Youth Recreation Programming in the City. This project was identified as a priority for funding with the Federal American Rescue Plan Act Grant funding given to the City via Resolution #21-036 adopted on July 27th, 2021 City Council meeting.

File Attachments

[Resol_No_21-051_Sonbridge_Youth_Rec_MOU.pdf \(147 KB\)](#)

[Memorandum of Understanding_City of CP_2021_DraftFinal.pdf \(131 KB\)](#)

[Resol_No_21-036_American_Rescue_Plan_Act_Considerations_2021-07-27 \(1\).pdf \(300 KB\)](#)

Subject : 6.08 AB 21217 - Amendment No. 5 to the Agreement for Operations, Maintenance and Management Services for the WWTP - Mr. Rizzitiello

Meeting : Oct 26, 2021 - Electronic City Council Meeting

Category : 6. Action Items.

Access : Public

Type : Action

Preferred Date : Oct 26, 2021

Fiscal Impact : Yes

Dollar Amount : \$1,248,905.25

Budgeted : Yes

Recommended Action : Motion to recommend approving Amendment 5 as submitted by CH2M for operation, maintenance, and management services of the Wastewater Treatment Plant for 2021

Public Content

Historical Perspective:

The City entered into a contract with CH2M (also known as Jacobs) on March 16, 2016 for the operations, maintenance, and management of the City's Wastewater Treatment Plant (WWTP). This contract has been amended and renewed each subsequent year to provide for continued operations of the WWTP. In 2019 the purchase of new equipment was added and the City entered into a new 10 year agreement. Amendment Number 5 for 2021 took some time to produce and is therefore only now ready for review.

Information for Consideration:

The proposed increase amounts to about a 4.4% increase from 2020's agreement. This includes the estimated total direct costs, management fee, repairs, equipment, and vehicles, and applicable markup.

File Attachments

[College Place Amendment 5.pdf \(208 KB\)](#)

[CH2M Contract.pdf \(16,197 KB\)](#)

[Jacobs_CH2M_Contract_Amendment_No_4_for_WWTP_Operations_2019-12-10.pdf \(160 KB\)](#)

Subject : 6.09 AB 21218 - Amendment No. 6 to the Agreement for Operations, Maintenance and Management Services for the WWTP - Mr. Rizzitiello

Meeting : Oct 26, 2021 - Electronic City Council Meeting

Category : 6. Action Items.

Access : Public

Type : Action

Preferred Date :	Oct 26, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$1,270,160.33
Budgeted :	Yes
Budget Source :	Will be incorporated into FY 2022 budget.
Recommended Action :	Motion to approve Amendment 6 as submitted by CH2M for operation, maintenance, and management services of the Wastewater Treatment Plant for 2022.

Public Content

Historical Perspective:

The City entered into a contract with CH2M (also known as Jacobs) on March 16, 2016 for the operations, maintenance, and management of the City's Wastewater Treatment Plant (WWTP). This contract has been amended and renewed each subsequent year to provide for continued operations of the WWTP. In 2019 the purchase of new equipment was added and the City entered into a new 10 year agreement. Amendment Number 6 is for Operations, Maintenance, and Management services for 2022.

Information for Consideration:

The proposed increase amounts to about a 1.7% increase from 2021's agreement. This includes the estimated total direct costs, management fee, repairs, equipment, and vehicles, and applicable markup. We currently have \$1,300,000 planned for the 2022 budget.

File Attachments

[College Place Amendment 6.pdf \(121 KB\)](#)

[CH2M Contract.pdf \(16,197 KB\)](#)

[Jacobs_CH2M_Contract_Amendment_No_4_for_WWTP_Operations_2019-12-10.pdf \(160 KB\)](#)

Subject :	6.10 AB 21219 - Well 6 Well House Construction Bid Award - Mr. Rizzitiello for Mr. McAndrews
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Oct 26, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$2,640,877.88
Budgeted :	Yes
Recommended Action :	Motion to award the bid for the Well House Construction to Nelson Construction Corp in the amount of \$2,640,877.88.

Public Content

Historical Perspective:

This project has been in the works for some time. The well itself has already been drilled. On Wednesday October 20, 2021 the City opened sealed bids for the construction of the well house, installation of pumps, emergency generator, SCADA systems, site work, etc.

Information for Consideration:

After review Nelson Construction Corp provided the lowest bid. Nelson's bid was for \$2,640,877.88. The next lowest bid was close and came in at \$2,677,809.90 indicating that the pricing is accurate to today's market. The City needs to get this well up and running to ensure there is sufficient water supply now and into the future for the City of College Place.

File Attachments

[20211020_Letter_Nelson_AwardRecommendation.pdf \(1,309 KB\)](#)

Subject :	6.11 AB 21220 - Water System Consolidation and Well No. 2 Relocation Contract Amendment No. 6 - Mr. Rizzitiello for Mr. McAndrews
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Oct 26, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$131,792.00
Budget Source :	Will be incorporated into FY 2022 budget.
Recommended Action :	Motion to approve Contract Amendment No. 6 for the relocation of Well No. 2 authorizing an increase in engineering costs of \$131,792.

Public Content

Historical Perspective:

In 2017 the City awarded RH2 Engineering the contract for the repair/relocation study of Well No. 2. That study resulted in design and construction of two wells, Well 4 has already been completed on Peppers Bridge Road. Well 6, on Maple St, has been drilled and was recently bid for construction. Through the bidding process the City determined that further City reviews needed to take place and discovered that today's market will likely lead to other delays resulting in an extended construction time-frame. Additionally, in August a loss of power at City Well and Water Storage sites highlighted some areas in need of improvements to ensure all water operations can continue seamlessly in the future.

Information for Consideration:

RH2 Engineering has been tasked with managing the bidding process and the construction contract administration of the Well 6 project. Upon realizing the City needed to complete additional internal reviews RH2 was tasked with extending the bid opening date. The City's reviews led to design changes that were needed to meet City and State codes. Because of these changes, RH2 had to provide additional support during the bidding process.

Additionally, it has become apparent that a longer construction period will be necessary because of both the delayed start, and the difficult construction market. An additional 10 weeks of construction contract administration will likely be necessary to complete the Well 6 project.

The power loss in August has allowed us to realize the need for additional SCADA support services. RH2 plans to provide additional programming at Wells 2, 3, and 5 to match the new Wells 4 and 6. They also intend to add further controls allowing the wells and booster station to continue to operate properly in the event of a communication failure.

All of these adjustments and changes have led to the proposed Contract Amendment No. 6 for engineering fees in the amount of \$131,792. The new total contract amount authorized will be \$1,682,084.

It is important to note that the original engineering costs were put together in 2017. The costs today in 2021 have changed significantly and we feel that these costs are warranted to successfully complete the Well 6 project. RH2 has historically provided conservative estimates and in turn has often finished under budget. They have indicated that Amendment 6 is also a conservative estimate and they hope to be well under budget when the project is complete.

File Attachments

[Contract Amendment No. 6.pdf \(709 KB\)](#)

Subject :	6.12 AB 21221 - Outfitting the New Stellar Truck for Snow and Ice - Mr. Rizzitiello
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Oct 26, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$120,000.00
Recommended Action :	Motion to approve the purchase of the Stellar unit, flatbed, and snow plow for the previously ordered Ram 5500.

Public Content

Historical Perspective:

Resolution No 21-036 was approved on July 27th 2021 for the purchase of a new Stellar Truck in the amount of \$95,000. This was planned to replace the existing Stellar truck.

Information for Consideration:

Since the original Resolution was passed about 3 months ago vehicle acquisition became difficult as manufacturers are short on materials. The state purchasing shut down, and ultimately the City elected to purchase a diesel truck instead of the previously planned unleaded truck. The diesel truck was available and at the time we thought we could stay under the originally planned budget. Since then, we have gotten updated pricing on outfitting the truck with the Stellar unit needed so that the City's sand/salt spreader can be utilized on the new truck. The costs are higher than anticipated. Additionally, after assessing the City's snow and ice removal equipment, it was realized that the Stellar truck should have a snow plow attachment as well. By adding the snow plow to the Stellar truck, City staff will be able to spread salt/sand while plowing roads simultaneously. Currently, the existing stellar truck can only spread salt/sand requiring additional equipment to plow. While additional City owned equipment will still be necessary for snow removal, outfitting the new Ram 5500 with both a stellar unit and a snowplow will allow crews to run more efficiently and effectively.

File Attachments

[RE_ Stellar Costs .pdf \(232 KB\)](#)

[RE_ Stellar Costs -email.pdf \(194 KB\)](#)

7. Administrative Reports.

Subject :	7.01 AB 21203 - Ambulance Utility - Chief Winter
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	7. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

In 2018 the City contracted with FCS to do a ambulance utility fee study. The fire department is at the point where the demands of the fire and ems service needs to be augmented to continue providing the same level of service consistently to the community.

Information for Consideration:

The ambulance utility fee supports the fire department by adding four additional EMT/firefighters to have an additional paid staff person at the station 24/7. Currently, the department only has one guaranteed responder on shift 24/7. Creating an ambulance utility will enable the department to continue to meet our increasing call demand. As the ambulance service was being established, the fire department has held off on implementing this fee for the last three years. With the data of call projection, workload, COVID, and recent legislation that has limited law enforcement response and increased ambulance response, we are at a point where either we manage our call volume or our call volume manages us.

The finance department has put together how a unit is determined; now, the Council can set a policy of how the ambulance utility will be set up.

A webpage on this endeavor has been set up here: http://www.cpwa.us/departments/fire/ambulance_utility.php

File Attachments

[Ambulance Study.pdf \(864 KB\)](#)
[Ambulance Calls.pdf \(200 KB\)](#)
[Ambulance Utility Information.pdf \(142 KB\)](#)

Subject : 7.02 AB 21194 - Draft FY 2022 to 2027 Capital Facility Plan - Mr. Rizzitiello

Meeting : Oct 26, 2021 - Electronic City Council Meeting

Category : 7. Administrative Reports.

Access : Public

Type : Discussion, Information

Public Content

Expenditure Required:\$14,996,443.00

Historical Perspective:

City staff put together six-year capital facility, equipment replacement, and information technology plans every year.

Information for Consideration:

The six-year capital facility plan specifies an investment strategy for a six-year period based on submittals of department heads/community through yearly services survey, needed upgrades to infrastructure, and the availability of grants and other financing mechanisms to make it happen. The first year is fairly concrete. Subsequent years are an attempt to forecast needs. This document has capital investments above the threshold of \$5,000.

This report was reviewed at length during the September 28th, 2021 City Council Meeting.

File Attachments

[Ordinance.pdf \(114 KB\)](#)
[2022Budget_2022to2027CFP_EarlyOctoberSummary.pdf \(492 KB\)](#)
[2022Budget_2022to2027Budget_EarlyOctober2022RenditionBooklet.pdf \(4.988 KB\)](#)

Subject : 7.03 AB 21195 - Draft FY 2022 to 2027 Equipment Replacement Plan - Mr. Rizzitiello

Meeting : Oct 26, 2021 - Electronic City Council Meeting

Category : 7. Administrative Reports.

Access : Public

Type : Discussion, Information

Public Content

Expenditure Required: \$2,877,755.44

Historical Perspective:

City staff put together six-year capital facility, equipment replacement, and information technology plans every year.

Information for Consideration:

The six-year equipment replacement plan specifies an investment strategy for a six-year period based on submittals of department heads, needed upgrades to infrastructure, and the availability of grants and other financing mechanisms to make it happen. The first year is fairly concrete. Subsequent years are an attempt to forecast needs. This document has capital investments above the threshold of \$5,000.

This report was reviewed at length during the September 28th, 2021 City Council Meeting.

File Attachments

[Ordinance.pdf \(131 KB\)](#)

[2022Budget_2022to2207ERR_DraftPlan_September.pdf \(492 KB\)](#)

[2022Budget_SixYearPlans_ERR_Booklet_LateSeptemberRendition.pdf \(3.181 KB\)](#)

[2022Budget_2022to2207ER&R_EarlyDraftSeptember2021.pdf \(460 KB\)](#)

Subject :	7.04 AB 21196 - Draft FY 2022 to 2027 Information Technology Plan - Mr. Rizzitiello
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	7. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

Every year the City Administrator presents a six-year plan for Information Technology across the organization. IT projects are solicited through a collaborative process with our IT Contractor IMESD and City Department Heads.

Information for Consideration:

The goal at the City is to get computer terminals into a seven-year rotation as that is the length of the warranties.

The lions share of software expense in 2021 is software maintenance on a variety of modules across the City organization. Thanks to the Federal ARPA Grant the City will renovate the Council Chambers to acquire an AV system which can properly host hybrid meetings. This cost is in the Capital Facility Plan. A large suggested expenditure is getting a replacement ERP system for Finance. Springbrook Software has bought out Bias. They have made several overtures that the current software will not be maintained at some point. The goal is for the replacement system to replace Bias, Questica, Iworq Community Development, and potentially Document Locator.

From a staffing perspective the City will continue to contract with the Intermountain Education Service District for 12 hours a week of service and as a Tier I member with the Association of Washington Cities GIS Consortium.

The information was introduced during the Tuesday, September 28th, 2021 City Council meeting.

File Attachments

[2022Budget_2022to2027IT_DraftPlan_MidOctober2021_Revision.pdf \(143 KB\)](#)

[2022Budget_2022to2027IT_DraftBooklet_MidOctober.pdf \(2,817 KB\)](#)

[Ordinance.pdf \(110 KB\)](#)

Subject :	7.05 AB 21197 - Draft FY 2022 State & Federal Legislative Agenda - Mr. Rizzitiello
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	7. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

Every year the City develops a legislative agenda for State of Washington and Federal Legislators.

Information for Consideration:

The core of our key issues include continuance and growth of grant programs for infrastructure, fire, and other city services. Also, reinvigoration of economic development programs.

Key Priority projects include:

- Wastewater Treatment Plant Upgrades at \$25.0 million.
- Western College Place Water System Improvements at \$7 million.
- Stormwater Decant Facility at \$1.5 Million
- SE 12th Street Reconstruction (College to Larch) at \$4.3 million.

This Legislative Agenda was initially reviewed during the September 28th, 2021 City Council meeting.

File Attachments

[Legislative_2022_DraftFederalAgenda.pdf \(269 KB\)](#)

[Legislative_2022_DraftStateAgenda.pdf \(273 KB\)](#)

[Resolution.pdf \(127 KB\)](#)

[College Place 2022 Session Preview Final.pdf \(160 KB\)](#)

[AWCUpdate.pdf \(215 KB\)](#)

Subject :	7.06 AB 21222 - Updates to City Nuisance Code; Establishment of Code Enforcement Chapter - Ms. Culwell
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	7. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

The City has adopted code to combat nuisances over time resulting in some conflicting or unclear laws. The goal, (apart from promoting and having a safe, healthy, and happy community) is to notify the public of legal and illegal activity, provide code enforcement with effective and efficient tool to enforce code violations and to have the flexibility to craft fair and effective remedies, while reducing risk of liability to the City.

Information for Consideration:

Generally, CPMC regulates nuisances in Chapter 8.24 which extensively lists what constitutes a nuisance and provides for enforcement, including abatement. As it stands, there are conflicting terms and definitions, remedies, and procedures the City must take to enforce the code. Furthermore, we regulate some items as nuisances and have separate chapters regulating the same, for example, noise, graffiti, and signs. Code enforcement officers (police department and fire department) have wrangled with proper interpretation and enforcement. The proposed revision to the nuisance code and creation of a new chapter for Code Enforcement is done with the rest of the code as a backdrop, with flexibility for future nuisance and other code violation enforcement, and to reduce the risk of liability. A nuisance code is equally a tool to enforce violations and an encouragement for citizens to be good stewards of the community.

File Attachments

[Exh A - Nuisance Update for review.pdf \(149 KB\)](#)

[Exh B - Code enforcement \(00000002\).pdf \(177 KB\)](#)

[Exh C - Solid Waste & Disposal College Place, WA Municipal Code.pdf \(169 KB\)](#)

[Exh D - Nuisances College Place, WA Municipal Code.pdf \(525 KB\)](#)

[Exh E - General Provisions College Place, WA Municipal Code.pdf \(67 KB\)](#)

8. Informational Reports.

Subject :	8.01 CPPD Monthly Report
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	8. Informational Reports.
Access :	Public
Type :	Information

File Attachments

[September 2021 Officer Activity.pdf \(145 KB\)](#)

[Daily Incident Log 09 2021.pdf \(3,511 KB\)](#)

[Incident Activity Report 09 2021.pdf \(3,010 KB\)](#)

Subject :	8.02 Community Development Department Monthly Report
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	8. Informational Reports.
Access :	Public
Type :	Information

File Attachments

[9-2021 CP Building Permit Report.pdf \(25 KB\)](#)

[9-2021 Permit Report CP Year to Date All.pdf \(284 KB\)](#)

[Sept.Inspection.Report.Summary.2021.pdf \(79 KB\)](#)

[Sept-2021 Facility Report Form.pdf \(139 KB\)](#)

[Stats WW 0921.pdf \(13 KB\)](#)

[Walla.Walla.Area.Permit.List.2021.09.pdf \(19 KB\)](#)

Subject :	8.03 Public Works/Water Department Monthly Report
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	8. Informational Reports.
Access :	Public
Type :	Information

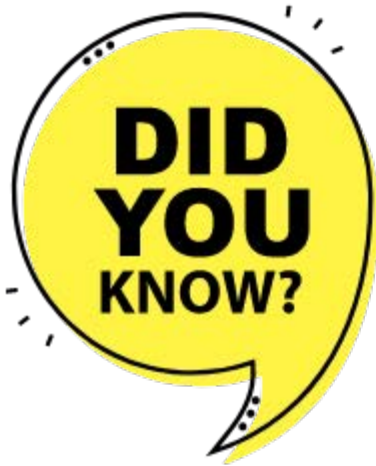
File Attachments

[PW Report Sept 2021.pdf \(530 KB\)](#)

9. Executive Session-None.

10. Closing Items.

Subject :	10.01 Adjournments
Meeting :	Oct 26, 2021 - Electronic City Council Meeting
Category :	10. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to adjourn the meeting



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Links are provided for each meeting
on the agenda at:

<https://go.boarddocs.com/wa/cocp/Board.nsf/Public>

When it is time for public comment, just raise your hand! (*9 on phone or "raise hand" button on Zoom)



Electronic City Council Meeting (Tuesday, October 12, 2021)

Generated by Lisa Neissl on Tuesday, October 12, 2021

2. Opening Items.**Procedural: 2.02 Call To Order****Mayor Hernández called the meeting to order at 7:00 PM.****Procedural: 2.03 Roll Call****PRESENT:**

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Jerry Bobbitt, Michael Cleveland, Loren Peterson (joined at 7:19),
Melodie Selby, Heather Schermann, Monica BoyleCity Attorney – Via Web Rea Culwell
Administrator, Mike Rizzitiello;
Finance Director, Brian Carleton;
Fire Chief, David Winter;Staff – Via Web Community Development Director, Jon Rickard;
City Clerk, Lisa Neissl;

MEMBERS EXCUSED: Marge Nyhagen

MEMBERS ABSENT:

Procedural: 2.04 Pledge of Allegiance**Information: 2.05 Public Comment Procedure for Virtual Meetings** - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Jerry Bobbitt spoke about receiving calls lately about low water pressure on Independence Ave.

3. Consent Agenda.**Action (Consent): 3.01 AB 21198 - Approve Agenda for October 12, 2021****Action (Consent), Minutes: 3.02 AB 21199 - Approve Council Minutes from September 28, 2021****Action (Consent), Minutes: 3.03 AB 21200 - Approve Council Minutes from October 5, 2021 Workshop****Action (Consent): 3.04 Excuse Absence of Council Members Nyhagen and Peterson****Action (Consent): 3.05 Approve Consent Agenda** - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.**Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Bobbitt and the motion passed 5-0.****4. Presentations**-None.**5. Public Hearings.****Procedural: 5.01 Virtual Public Hearing Procedure for Public Testimony****Discussion, Information: 5.02 AB 21201 - Sharp Annexation - 995 NE C Street -**

Mr. Rickard reported on the annexation proposal and requested a public hearing be held.

Mayor Hernández opened the public hearing at 7:07 PM.**Testimony: - None**

Council Member Bobbitt made a motion to close the public hearing at 7:08 PM. Second by Council Member Selby and the motion passed 5-0.

6. Action Items.

Action: 6.01 AB 21201 - Sharp Annexation - 995 NE C Street -

Mr. Rickard offered to answer any questions on the annexation.

Council Member Cleveland made a motion to approve Ordinance No. 21-015, annexing certain property located at 995 NE C Street into the municipal boundaries of the City of College Place, WA. Second by Council Member Boyle and the motion passed 5-0.

Action: 6.02 AB 21202 - Department of Archeology and Historic Preservation - Certified Local Government Grant Acceptance -

Mr. Rickard reported on the grant for research related to select buildings and gather historical information to develop signage for a history walking tour in the future.

Council Member Boyle made a motion to authorize the City Administrator to execute the Grant agreement between the WA State Department of Archeology and Historic Preservation and the City of College Place, in the amount of \$5,000.00. Second by Council Member Schermann and the motion passed 5-0.

7. Administrative Reports.

Discussion, Information: 7.01 AB 21194 - Draft FY 2022 to 2027 Capital Facility Plan -

Mr. Rizzitiello provided a brief overview of the current rendition of the proposed capital facility plan.

(Clerk Note: Council Member Peterson joined the meeting at 7:19 PM.)

Discussion, Information: 7.02 AB 21195 - Draft FY 2022 to 2027 Equipment Replacement Plan -

Mr. Rizzitiello provided a brief overview of the current rendition of the proposed equipment replacement plan.

Discussion ensued.

Discussion, Information: 7.03 AB 21196 - FY 2022 to 2027 Information Technology Plan -

Mr. Rizzitiello provided a brief overview of the current rendition of the proposed information technology plan.

Discussion, Information: 7.04 AB 21203 - Ambulance Utility -

Chief Winter spoke to Council about the workload of the current fire department EMS staff and the need to implement an ambulance utility to provide additional staffing in order to continue serving the community at the level they need. Mr. Carleton provided some financial information related to the implementation of a utility.

Discussion ensued.

Discussion, Information: 7.05 AB 21204 - College Place Local Road Safety Plan (LRSP) -

Mr. Rizzitiello reported on the final draft of the Local Road Safety Plan. He noted that this will come forward for action at the next meeting.

Discussion ensued.

Discussion, Information: 7.06 AB 21205 - Discussion to Cancel or Reschedule November Workshop

Mayor Hernández led a discussion regarding the November workshop which is currently scheduled for the same date as the election.

Discussion ensued.

Council Member Selby made a motion to cancel the November 2021 workshop. Second by Council Member Bobbitt and the motion passed 6-0.

8. Informational Reports-None.

9. Executive Session-None.

10. Closing Items.

Mayor Hernández reminded everyone that the City will be hosting a Trunk or Treat on October 29th at the municipal campus from 3:00 to 6:00 PM.

Several people suggested organizations that may want to participate.

There was some discussion regarding invocation during the open meeting.

Action: 10.01 Adjournments

Council Member Selby made a motion to adjourn the meeting at 8:29 PM. Second by Council Member Bobbitt and, with no objection, the meeting adjourned.

Approved:

Norma L. Hernández –
Mayor

Attest:

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred October 12, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.

Financial Reports Descriptions

Monthly Expenditure Analysis

Summary of expenditures for the period. This report breaks out Payroll, Capital, and Debt Service expenditures. The total expenditures for the period on this report should tie out to the *Treasurer's Report Fund Totals* expenditure column.

Check Register

Detail of every check or electronic payment issued during the period. This report contains only cash items that require council approval. It does not include transactions that do not require council approval, such as interest income or bank fees. Therefore, the total of this report will not tie to the expenditures total on the *Monthly Expenditure Analysis*, *Treasurer's Report*, or *Cash Flow Report*.

Treasurer's Report

Fund Totals – Presents beginning fund balances, revenues for the period, expenditures for the period, ending fund balances, outstanding items, and fund balances adjusted for outstanding items.

Account Totals – Presents Cash and Investment account beginning balances, deposits, withdrawals, outstanding items, and adjusted ending balances.

Fund Investments by Account – Presents investment balances by fund. This is an allocation of the City's investments to applicable funds. The allocation is adjusted each month by the Finance Director according to fund balance. This adjustment displays in the "Purchases" and "Liquidated" columns.

Fund Investment Totals – Presents fund investments and cash allocated by fund. This report builds on the *Fund Investments by Account* report by also including cash balances.

Cash Flow Report

Shows cash in and cash out by fund for each period and year-to-date. Revenue and Expenditure totals should tie out to revenue and expenditure totals on the *Treasurer's Report Fund Totals* report.

Budget Position Report

Shows revenues and expenditures as compared to budget for the year-to-date. Excludes beginning and ending fund balances.

Totals for Credit Accounts

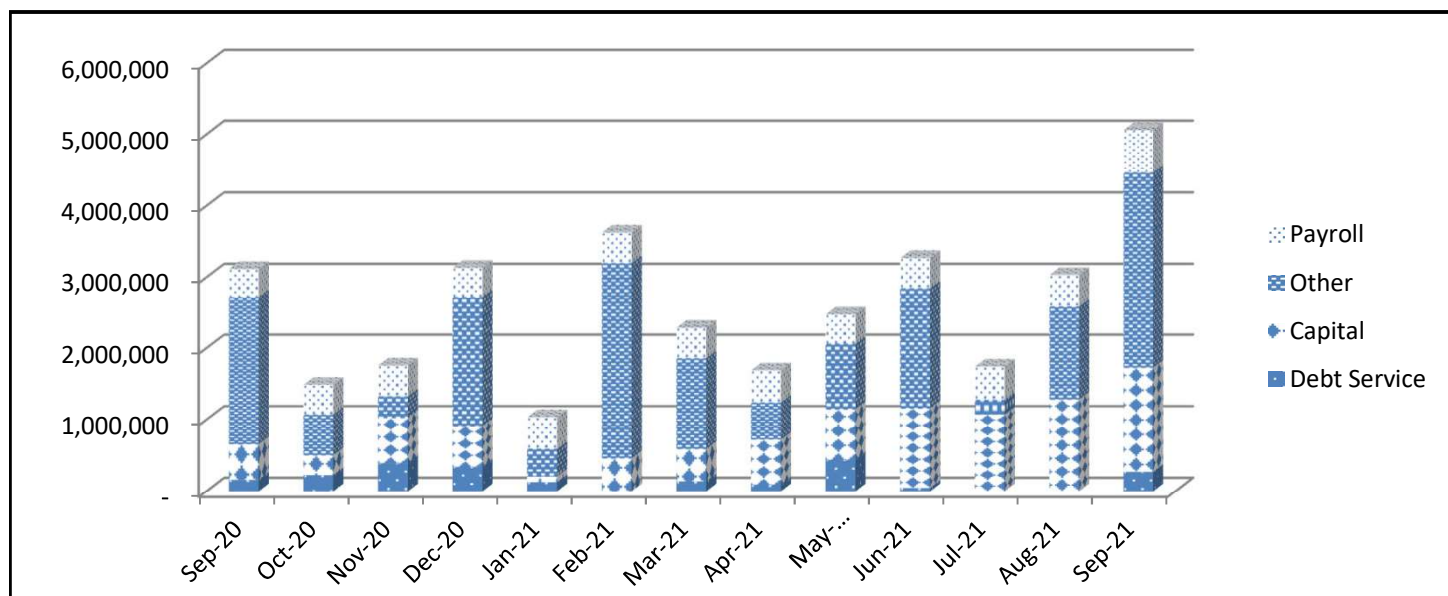
Detail of credit account transactions for the period. Reported by vendor and subtotaled by department.

City of College Place

Monthly Expenditure Analysis

Sep-21

Month	Operating Expenses		Capital	Debt Service	Total
	Payroll	Other			
Sep-21	586,006	2,749,625	1,450,866	270,564	5,057,061
Aug-21	449,973	1,303,448	1,278,741	-	3,032,162
Jul-21	459,852	209,430	1,070,608	-	1,739,890
Jun-21	419,641	1,695,104	1,105,529	48,701	3,268,974
May-21	408,505	921,056	704,325	436,918	2,470,804
Apr-21	446,096	528,518	619,557	93,525	1,687,696
Mar-21	422,551	1,278,616	443,207	140,484	2,284,858
Feb-21	424,091	2,746,832	455,374	-	3,626,297
Jan-21	442,987	384,943	76,177	129,584	1,033,691
Dec-20	407,690	1,819,771	566,385	338,400	3,132,246
Nov-20	425,114	309,399	630,233	391,475	1,756,221
Oct-20	412,627	574,664	272,063	226,497	1,485,851
Sep-20	395,250	2,070,347	488,286	161,730	3,115,614



Other Detail - Significant Expenditures and Related Party Transactions		
Interfund Transfer - Utility Taxes Payment		\$ 60,800
Interfund Transfer - Quarterly ER&R O&M		86,158
Interfund Transfer - Quarterly Transfer		2,289,175
Related Party Transactions: None		
Total Other Detail		\$ 2,436,133

CHECK REGISTER

City Of College Place

Time: 09:07:51 Date: 10/21/2021

09/01/2021 To: 09/30/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount Memo
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5839	09/03/2021	Payroll	28	EFT	M Wade Antle	6,078.74
5840	09/03/2021	Payroll	28	EFT	Marianne K Barr	3,427.84
5841	09/03/2021	Payroll	28	EFT	Logan K Bartlett	761.46
5842	09/03/2021	Payroll	28	EFT	Robert D Benfield	6,745.66
5843	09/03/2021	Payroll	28	EFT	George R Bennett	2,997.62
5844	09/03/2021	Payroll	28	EFT	Jerry L Bobbitt	344.94
5845	09/03/2021	Payroll	28	EFT	Tanner R Bollinger	449.77
5846	09/03/2021	Payroll	28	EFT	John A Boose	5,999.48
5847	09/03/2021	Payroll	28	EFT	Monica H Boyle	344.94
5848	09/03/2021	Payroll	28	EFT	Brielle M Brink	1,044.52
5849	09/03/2021	Payroll	28	EFT	Noelle E Calkins	291.37
5850	09/03/2021	Payroll	28	EFT	Brian J Carleton	4,153.67
5851	09/03/2021	Payroll	28	EFT	Randall J Chamberlain	5,444.39
5852	09/03/2021	Payroll	28	EFT	Randall J Chamberlain	320.08
5853	09/03/2021	Payroll	28	EFT	Caitlin Charnley-Ovens	480.13
5854	09/03/2021	Payroll	28	EFT	DaShari D Cinnamon	2,493.63
5855	09/03/2021	Payroll	28	EFT	Michael A Cleveland	344.94
5856	09/03/2021	Payroll	28	EFT	Tanner C Cole	4,664.33
5857	09/03/2021	Payroll	28	EFT	Laurencio Cota De La Cruz	3,704.18
5858	09/03/2021	Payroll	28	EFT	Rea L Culwell	4,617.20
5859	09/03/2021	Payroll	28	EFT	Timothy W Daves	349.72
5860	09/03/2021	Payroll	28	EFT	Salvador M Diaz	5,055.62
5861	09/03/2021	Payroll	28	EFT	Benjamin G Dill	53.35
5862	09/03/2021	Payroll	28	EFT	Shawn R Doering	3,349.55
5863	09/03/2021	Payroll	28	EFT	Emily A Downs	6,453.50
5864	09/03/2021	Payroll	28	EFT	Charles O Drury	6,728.04
5865	09/03/2021	Payroll	28	EFT	Jimmy C Duede	6,657.97
5866	09/03/2021	Payroll	28	EFT	Alexander Edison	2,385.23
5867	09/03/2021	Payroll	28	EFT	Brittney E Erb	604.61
5868	09/03/2021	Payroll	28	EFT	Patrick J Evensen	4,760.31
5869	09/03/2021	Payroll	28	EFT	Brian R Fortin	7,946.54
5870	09/03/2021	Payroll	28	EFT	Armando Garcia	11.85
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5874	09/03/2021	Payroll	28	EFT	Travis B Grove	4,045.07
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5876	09/03/2021	Payroll	28	EFT	Scott W Hall	4,072.61
5877	09/03/2021	Payroll	28	EFT	Scott A Hanson	30.56
5878	09/03/2021	Payroll	28	EFT	Tanner M Harris	6,152.70
5879	09/03/2021	Payroll	28	EFT	Paul D Hartwig	16,084.32
5880	09/03/2021	Payroll	28	EFT	Norma L Hernandez	1,329.78
5881	09/03/2021	Payroll	28	EFT	Michael C Holden	4,173.46
5882	09/03/2021	Payroll	28	EFT	Nattilie E Jackson	1,226.57
5883	09/03/2021	Payroll	28	EFT	Jason C James	315.08
5884	09/03/2021	Payroll	28	EFT	David M.O. Jardin	1,285.64
5885	09/03/2021	Payroll	28	EFT	William P Kelly	35.56
5886	09/03/2021	Payroll	28	EFT	Kameron W Kinsey	1,136.45
5887	09/03/2021	Payroll	28	EFT	Michael A Laizure	124.48
5888	09/03/2021	Payroll	28	EFT	Joseph T Langlois	5,462.77
5889	09/03/2021	Payroll	28	EFT	Kenneth A Martin	4,469.00
5890	09/03/2021	Payroll	28	EFT	Robert McAndrews	3,579.22
5891	09/03/2021	Payroll	28	EFT	Aidan L Murdoch	320.08
5892	09/03/2021	Payroll	28	EFT	Spencer Myrlie	1,827.83
5893	09/03/2021	Payroll	28	EFT	Lisa R Neissl	2,898.99
5894	09/03/2021	Payroll	28	EFT	Trenton M Nilsson	35.57
5895	09/03/2021	Payroll	28	EFT	Ronald A Nordman	5,498.90
5896	09/03/2021	Payroll	28	EFT	Marge M Nyhagen	344.94

CHECK REGISTER

City Of College Place

Time: 09:07:51 Date: 10/21/2021

09/01/2021 To: 09/30/2021

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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5898	09/03/2021	Payroll	28	EFT	Tonya R Paffile	3,040.53	
5899	09/03/2021	Payroll	28	EFT	Alan J Parker	4,908.73	
5900	09/03/2021	Payroll	28	EFT	Loren D Peterson	344.94	
5901	09/03/2021	Payroll	28	EFT	Joshua W Price	255.81	
5902	09/03/2021	Payroll	28	EFT	James R Reese	4,951.53	
5903	09/03/2021	Payroll	28	EFT	Jonathan J Rickard	6,483.28	
5904	09/03/2021	Payroll	28	EFT	Michael J Rizzitiello	4,109.30	
5905	09/03/2021	Payroll	28	EFT	Kristi Scherger	2,847.90	
5906	09/03/2021	Payroll	28	EFT	Heather M Schermann	344.94	
5907	09/03/2021	Payroll	28	EFT	Andrew D Schild	6,286.21	
5908	09/03/2021	Payroll	28	EFT	Dylan E Schmick	5,163.99	
5909	09/03/2021	Payroll	28	EFT	Richard Ian E Scholl	367.51	
5910	09/03/2021	Payroll	28	EFT	Melodie A Selby	339.94	
5911	09/03/2021	Payroll	28	EFT	Andrea M St Clair	1,499.35	
5912	09/03/2021	Payroll	28	EFT	Hunter S Swopes	23.71	
5913	09/03/2021	Payroll	28	EFT	Troy E Tomaras	5,665.66	
5914	09/03/2021	Payroll	28	EFT	Daniel I Watkins	5,587.58	
5915	09/03/2021	Payroll	28	EFT	Christopher A Webber-Williams	3,887.63	
5916	09/03/2021	Payroll	28	EFT	Shelli Williams	2,400.66	
5917	09/03/2021	Payroll	28	EFT	Troy J Williams	7,976.05	
5918	09/03/2021	Payroll	28	EFT	David W Winter	21,290.20	
5919	09/03/2021	Payroll	28	EFT	Kevin E Wolpert	5,131.89	
5921	09/03/2021	Payroll	28	EFT	AWC Life Insurance	189.50	Pay Cycle(s) 09/03/2021 To 09/03/2021 - Life Insurance
5922	09/03/2021	Payroll	28	EFT	American Family Life Ins	1,238.90	Pay Cycle(s) 09/03/2021 To 09/03/2021 - AFLAC-Post Tax; Pay Cycle(s) 09/03/2021 To 09/03/2021 - AFLAC-Pre Tax
5923	09/03/2021	Payroll	28	EFT	Association Of Washington Cities	63,978.15	Pay Cycle(s) 09/03/2021 To 09/03/2021 - Health First-250; Pay Cycle(s) 09/03/2021 To 09/03/2021 - AWC Life-Emp; Pay Cycle(s) 09/03/2021 To 09/03/2021 - AWC Life-Dep; Pay Cycle(s) 09/03/2021 To 09/03/2021
5924	09/03/2021	Payroll	28	EFT	City Of College Place	1,126.33	Pay Cycle(s) 09/03/2021 To 09/03/2021 - Flex Spending
5925	09/03/2021	Payroll	28	EFT	Empower Retirement	7,335.50	Pay Cycle(s) 09/03/2021 To 09/03/2021 - 457 Def Comp
5926	09/03/2021	Payroll	28	EFT	Internal Revenue Service (Payroll)	96,770.07	941 Deposit for Pay Cycle(s) 09/03/2021 - 09/03/2021
5927	09/03/2021	Payroll	28	EFT	Oregon Department Of Revenue	1,316.00	Pay Cycle(s) for OR Tax 09/03/2021 - 09/03/2021
5928	09/03/2021	Payroll	28	EFT	State Of Washington	63,437.16	Pay Cycle(s) 09/03/2021 To 09/03/2021 - Leoff 2; Pay Cycle(s) 09/03/2021 To 09/03/2021 - Pers 1; Pay Cycle(s) 09/03/2021 To 09/03/2021 - Pers 2; Pay Cycle(s) 09/03/2021 To 09/03/2021
5929	09/03/2021	Payroll	28	EFT	Washington State Support Registry	704.66	Pay Cycle(s) 09/03/2021 To 09/03/2021 - Office Of Support Enf.

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5930	09/03/2021	Payroll	28	EFT	Washington Teamsters Welfare Trust	17,881.60	Pay Cycle(s) 09/03/2021 To 09/03/2021 - Teamsters Dental; Pay Cycle(s) 09/03/2021 To 09/03/2021 - Teamsters Medical; Pay Cycle(s) 09/03/2021 To 09/03/2021 - Teamsters Time Loss; Pay Cycle(s) 09/03/2021
5997	09/07/2021	Claims	28	EFT	Banner Bank Credit Cards	8,730.43	CH-9343; CH-9400; CH-9418; PW-9483; CH-3647; FD-9965; CD-5296; PD-8472; CH-9426; CH-9384; PD-9475; REBATE: FD-9965
6045	09/09/2021	Claims	28	EFT	Amazon Business Prime	376.86	Supplies; Supplies; Supplies; Supplies
6130	09/15/2021	Payroll	28	EFT	Eric H Adams	1,414.01	
6131	09/15/2021	Payroll	28	EFT	Dennis R Anderson	1,601.85	
6132	09/15/2021	Payroll	28	EFT	M Wade Antle	230.87	
6133	09/15/2021	Payroll	28	EFT	John A Boose	1,523.31	
6134	09/15/2021	Payroll	28	EFT	Brian J Carleton	2,485.70	
6135	09/15/2021	Payroll	28	EFT	DaShari D Cinnamon	1,011.37	
6136	09/15/2021	Payroll	28	EFT	Tanner C Cole	1,211.58	
6137	09/15/2021	Payroll	28	EFT	Laurencio Cota De La Cruz	1,320.62	
6138	09/15/2021	Payroll	28	EFT	Rea L Culwell	2,448.52	
6139	09/15/2021	Payroll	28	EFT	Salvador M Diaz	1,576.46	
6140	09/15/2021	Payroll	28	EFT	Shawn R Doering	1,015.71	
6141	09/15/2021	Payroll	28	EFT	Alexander Edison	1,829.43	
6142	09/15/2021	Payroll	28	EFT	Patrick J Evensen	1,929.73	
6143	09/15/2021	Payroll	28	EFT	Jeffrey R Goodson	230.87	
6144	09/15/2021	Payroll	28	EFT	Sharam L Goodwin	1,175.55	
6145	09/15/2021	Payroll	28	EFT	Travis B Grove	1,258.76	
6146	09/15/2021	Payroll	28	EFT	Michael C Holden	1,052.21	
6147	09/15/2021	Payroll	28	EFT	Joseph T Langlois	1,434.86	
6148	09/15/2021	Payroll	28	EFT	Kenneth A Martin	406.56	
6149	09/15/2021	Payroll	28	EFT	Robert McAndrews	3,536.35	
6150	09/15/2021	Payroll	28	EFT	Spencer Myrlie	1,517.34	
6151	09/15/2021	Payroll	28	EFT	Lisa R Neissl	1,600.25	
6152	09/15/2021	Payroll	28	EFT	Michael J Rizzitiello	3,516.78	
6153	09/15/2021	Payroll	28	EFT	Dylan E Schmick	1,133.21	
6154	09/15/2021	Payroll	28	EFT	Andrea M St Clair	1,236.11	
6155	09/15/2021	Payroll	28	EFT	Daniel I Watkins	1,520.51	
6156	09/15/2021	Payroll	28	EFT	Christopher A Webber-Williams	1,838.74	
6157	09/15/2021	Payroll	28	EFT	Troy J Williams	1,695.60	
6159	09/15/2021	Payroll	28	EFT	Internal Revenue Service (Payroll)	10,582.66	941 Deposit for Pay Cycle(s) 09/15/2021 - 09/15/2021
6195	09/15/2021	Claims	28	EFT	Home Depot Credit Services	514.47	
6281	09/20/2021	Claims	28	EFT	Columbia Rural Electric	1,277.00	Monthly Services; Monthly Services
6337	09/24/2021	Claims	28	EFT	WA St. Dept Of Revenue	18,800.56	August 2021 Excise Tax; Written From Use Tax Report- Aug 2021
6388	09/24/2021	Claims	28	EFT	Cascade Natural Gas Corporation	132.90	Monthly Services- Sept 2021; Monthly Services- Sept 2021; Monthly Services- Sept 2021; Monthly Services- Sept 2021; Monthly Services- Sept 2021
6431	09/27/2021	Claims	28	EFT	Verizon Wireless	2,737.73	Monthly Services
6432	09/27/2021	Claims	28	EFT	Pacific Power & Light	24,300.41	Monthly Services- September 2021
6451	09/29/2021	Claims	28	EFT	Quill Corporation	1,679.45	Supplies; Office Supplies; Office Supplies; Supplies; Supplies; Supplies; Office Supplies; Office Supplies; Office Supplies

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6483	09/30/2021	Claims	28	EFT	Banner Bank Credit Cards	8,379.63	CH-9343; CH-9384; CH- 9400; CH-9418; CH-9426; PD-9467; PD-9475; PW-9483; CH-3647; CD-5296; FD-9965; PD-8472
6677	09/03/2021	Claims	28	EFT	Paymentech	160.56	Paymentech Fee- General Payments
6678	09/03/2021	Claims	28	EFT	Paymentech	2,088.45	Paymentech Fees - Utility Payments
6679	09/03/2021	Claims	28	EFT	Xpress Solutions, Inc.	831.78	September 2021 Xpress Bill Pay Fee
6680	09/30/2021	Claims	28	EFT	Nvoicepay, Inc.	7.50	Bill Pay Batch Fees- September 2021
6691	09/01/2021	Claims	28	EFT	WA St. Dept Of Licensing	201.00	August 2021 CPL
6907	09/29/2021	Claims	28	EFT	WA St. Dept Of Licensing	72.00	September 2021 CPL
5931	09/03/2021	Payroll	28	52372	American Legal Services	79.64	Pay Cycle(s) 09/03/2021 To 09/03/2021 - Teamsters Legal Defense Fund
5932	09/03/2021	Payroll	28	52373	College Place Fire Fighters Assn.	55.00	Pay Cycle(s) 09/03/2021 To 09/03/2021 - CP Volunteer Fire
5933	09/03/2021	Payroll	28	52374	Fraternal Order Of Police	70.00	Pay Cycle(s) 09/03/2021 To 09/03/2021 - Fraternal Order Of Police
5934	09/03/2021	Payroll	28	52375	C/O BMCU Acct. 59881001 IAFF Local 4203	250.00	Pay Cycle(s) 09/03/2021 To 09/03/2021 - IAFF Local 4203
5935	09/03/2021	Payroll	28	52376	Marianne Barr C/O CPPD Emp Donations	167.50	Pay Cycle(s) 09/03/2021 To 09/03/2021 - CP Police Fund
5936	09/03/2021	Payroll	28	52377	Teamsters - Police	869.00	Pay Cycle(s) 09/03/2021 To 09/03/2021 - Union Dues -
5937	09/03/2021	Payroll	28	52378	Teamsters - Public Employees	778.00	Pay Cycle(s) 09/03/2021 To 09/03/2021 - Union Dues - PW
5938	09/03/2021	Payroll	28	52379	United Way of Walla Walla County	5.00	Pay Cycle(s) 09/03/2021 To 09/03/2021 - Donation - United Way
5939	09/03/2021	Payroll	28	52380	WSCFF Employee Benefit Trust	375.00	Pay Cycle(s) 09/03/2021 To 09/03/2021 - WSCFF Emp Ben Trust
5998	09/07/2021	Claims	28	79375	Meadowbrook Investments LLC	17,621.76	Critical Area Bond & Interest Earned On Larch Improvements Bond
6001	09/07/2021	Claims	28	79376	Maile Parker	20.00	Maile Parker 130 York St. Walla Walla, WA 99362
6021	09/08/2021	Claims	28	79377	Brittany Brook	50.00	Farm Market Entertainment- 9/9/2021
6022	09/08/2021	Claims	28	79378	McKenzie Lindsey	50.00	Farm Market Entertainment- 9/9/2021
6046	09/10/2021	Claims	28	79379	Alexandra Grace Christ	50.00	CPFM Entertainment- 9/2/2021
6196	09/15/2021	Claims	28	79380	Cynthia S. Wolfe	150.00	Farm Market Entertainment 9/16/21
6200	09/15/2021	Claims	28	79381	Victor & Johanna Attoh #	265.45	301 NE Danner Ln
6201	09/15/2021	Claims	28	79382	Douglas & Joan Beavers	94.43	819 SE Sentry Dr
6202	09/15/2021	Claims	28	79383	William Brown #	115.36	234 NW Schnabel Ln
6203	09/15/2021	Claims	28	79384	Patricia Carroll	323.07	709 SE Goldeneye
6204	09/15/2021	Claims	28	79385	Muriel Chandler #	217.86	528 SW 1st St
6205	09/15/2021	Claims	28	79386	Hayden Homes, LLC	1,383.87	1213 SW Julia St; 1203 SW Julia St; 1174 SW Settlement St; 1202 SW Julia St
6206	09/15/2021	Claims	28	79387	Tina King	241.45	1307 SW 4th St
6207	09/15/2021	Claims	28	79388	M3D LLC *	19.63	ST25 - 451 SE12th St 451-459
6208	09/15/2021	Claims	28	79389	Myrna Maas	266.20	210 SE11th St A - D
6209	09/15/2021	Claims	28	79390	My Three D's, LLC	191.57	441 SE 12th St 441-459

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6210	09/15/2021	Claims	28	79391	Dan Preas	215.99	3 NE Hadley Way
6211	09/15/2021	Claims	28	79392	Judith I Rich #	184.13	401 SW 3rd St
6212	09/15/2021	Claims	28	79393	Judith Rich #	110.34	407 SW 3rd St
6213	09/15/2021	Claims	28	79394	Michael Talbott	190.70	1423 SE Newgate Dr; 1423 SE Newgate Dr
6214	09/15/2021	Claims	28	79395	WMP Rentals	414.83	303 NE Ash Ave
6304	09/22/2021	Claims	28	79396	City Of College Place-General	11,217.94	Monthly Services
6315	09/23/2021	Claims	28	79397	Brittany Brook	50.00	Farm Market Entertainment-9/23/2021
6316	09/23/2021	Claims	28	79398	Makaylee Smith	50.00	Farm Market Entertainment-9/23/2021
6403	09/27/2021	Claims	28	79399	Postmaster	871.55	Utility Bulk Postage- October 2021 Statements
6428	09/27/2021	Claims	28	79400	City Of College Place	127.00	Replenish Travel Advance Account- 09/2021
6488	09/30/2021	Claims	28	79401	Jesse Campos	150.00	Farm Market Entertainment-9/30/2021
6048	09/10/2021	Claims	28	105522	Above The Line Cleaning LLC	1,412.00	Monthly Cleaning- August 2021; Monthly Cleaning- August 2021
6049	09/10/2021	Claims	28	105523	Anderson-Perry & Associates, Inc.	41,764.04	Meadowbrook Blvd Overlay Project Pmt 5; Destito Court & Earl Lane Storm Retrofit Pmt 5; 4Bikes Project- Pmt 7; 2020 Community Development Block Grant Program- Sidewalks- Pmt 7; Poor Farm Cemetery
6050	09/10/2021	Claims	28	105524	Apollo Inc.	1,079,773.69	SW Sewer Lift Station No.7- Pmt 6
6051	09/10/2021	Claims	28	105525	Armored Knights Locksmith	57.11	Keys
6052	09/10/2021	Claims	28	105526	Aspect Consulting, LLC	19,124.91	Drywell Feasibility Study
6053	09/10/2021	Claims	28	105527	Association Of Washington Cities	50.00	Municipal Budget & Fiscal Mgmt 2021 Online Workshop- M. Rizzitiello
6054	09/10/2021	Claims	28	105528	Blue Mountain Humane Society	833.34	August 2021 Animal Services
6055	09/10/2021	Claims	28	105529	Bound Tree Medical, LLC.	6.52	EMS Supplies
6056	09/10/2021	Claims	28	105530	CH2M Hill OMI	99,724.89	WWTP Operations Maintenance And Management- Aug 2021; Equipment Scope July 2021
6057	09/10/2021	Claims	28	105531	CHS Primeland	505.01	Fuel; Fuel; Fuel; Fuel; Fuel; Finance Charge
6058	09/10/2021	Claims	28	105532	Calico Copy	123.83	Copy & Scan Services
6059	09/10/2021	Claims	28	105533	Carahsoft Technology Corporation	13,086.08	DocuSign Enterprise 8/28/2021-8/27/2022
6060	09/10/2021	Claims	28	105534	Central Manufacturing, Inc	550.74	Hot Mix
6061	09/10/2021	Claims	28	105535	DaShari D Cinnamon	33.74	Reimbursement- Photos For P. Hartwig Retirement; Reimbursement- Photos For P. Hartwig Retirement
6062	09/10/2021	Claims	28	105536	Core & Main LP	1,170.34	Parts
6063	09/10/2021	Claims	28	105537	Duo-Safety Ladder Corporation	145.16	Supplies; Supplies
6064	09/10/2021	Claims	28	105538	EMG2, LLC	632.00	Community Events- Advertising
6065	09/10/2021	Claims	28	105539	GNAT Enterprises	160.00	Transportation Services- D. Lepiane; Transportation Services- D. Lepiane
6066	09/10/2021	Claims	28	105540	Jayme L Graham	1,492.00	Tuition Reimbursement- EMT Course
6067	09/10/2021	Claims	28	105541	H D Fowler Inc.	749.47	Parts
6068	09/10/2021	Claims	28	105542	Humbert Asphalt, Inc.	798.53	Rock
6069	09/10/2021	Claims	28	105543	J-U-B Engineers, Inc.	6,057.60	On-Call Services; Flex Light Industrial Study; Development Reviews
6070	09/10/2021	Claims	28	105544	Jim's Glass Shop	4,398.61	FD- Shower Doors

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6071	09/10/2021	Claims	28	105545	Kendall Plumbing & Repair	160.82	Repairs
6072	09/10/2021	Claims	28	105546	Kilmer's Auto Parts, Inc.	80.12	Shop Supplies
6073	09/10/2021	Claims	28	105547	Kameron W Kinsey	1,400.35	Tuition Reimbursement- EMT Course
6074	09/10/2021	Claims	28	105548	Les Schwab Tire Center - CP	846.34	Tire Replacement; Ball Joints & Alignment
6075	09/10/2021	Claims	28	105549	Lightfoot's Inc.	200.38	Tow For Public Works
6076	09/10/2021	Claims	28	105550	Morpho USA Inc.	2,045.40	Annual Maintenance- Fingerprint Machine
6077	09/10/2021	Claims	28	105551	Napa Of Walla Walla	1,498.91	
6078	09/10/2021	Claims	28	105552	New York Store, Western Outfitters Inc.	234.12	Safety Boots- M. Holden
6079	09/10/2021	Claims	28	105553	Norco	28.31	EMS Supplies
6080	09/10/2021	Claims	28	105554	Nvoicepay, Inc.	456.99	Bill Pay Batch Fees- August 2021
6081	09/10/2021	Claims	28	105555	One Call Concepts Inc.	43.87	Utility Notifications- August 2021
6082	09/10/2021	Claims	28	105556	Outwest Printing	333.77	Fold/Stuff Utility Statements For September 2021
6083	09/10/2021	Claims	28	105557	Pape Machinery, Inc.	157.80	Blade; Handle
6084	09/10/2021	Claims	28	105558	Pepsi Cola Bottling of Walla Walla	287.50	Water-PW; Water- PW; Water-PD; Water-PD; Water-CH; Water-CH; Water-CD; Water-CD
6085	09/10/2021	Claims	28	105559	Pine Ridge Gutters LLC	570.67	Snow/Ice Dams On PD Evidence Bldg
6086	09/10/2021	Claims	28	105560	Port Of Walla Walla	1,200.00	State Representation
6087	09/10/2021	Claims	28	105561	Postal Annex #397	154.08	UPS Ground
6088	09/10/2021	Claims	28	105562	PumpTech Holdings	1,951.86	Seal Kit
6089	09/10/2021	Claims	28	105563	Quality Petroleum Products, Inc.	7,026.24	Fuel; Fuel; Fuel; Fuel
6090	09/10/2021	Claims	28	105564	Snap On Tools - Dan's Tool Truck	156.53	Shop Tools
6091	09/10/2021	Claims	28	105565	Systems Design West, LLC	1,615.40	Ambulance Billing Services- July 2021
6092	09/10/2021	Claims	28	105566	Tri-City Herald	1,040.36	Call For Bids- Well 6 Wellhouse
6093	09/10/2021	Claims	28	105567	WA St. Consolidated Tech. Services	285.00	PD VPN Monthly Services- August 2021
6094	09/10/2021	Claims	28	105568	WA St. Dept Of Health	271,183.22	Review Of Well #6 Project Report; Loan Pmt 04-65104-005 East Side Water; Loan Pmt DWL23476; Loan Pmt DWL23479; Loan Pmt DWL23478; Loan Pmt DWL24936
6095	09/10/2021	Claims	28	105569	WA St. Dept Of Transportation - SCR	1,605.49	Signal Maintenance
6096	09/10/2021	Claims	28	105570	WA St. Patrol, Accounts Receivable	187.75	Background Checks- June 2021; Background Checks- August 2021
6097	09/10/2021	Claims	28	105571	Walla Walla County Dept Of Public Works	29.70	Demurrage
6098	09/10/2021	Claims	28	105572	Walla Walla Regional Water Testing Servi	66.00	Water Testing
6099	09/10/2021	Claims	28	105573	Walla Walla Union Bulletin	1,645.18	Requests For Proposals- Lodging Tax Funds; Public Notice- ADA Transition Plan Survey; Call For Bids- Well 6 Wellhouse; Public Notice- WWTP; Ord No. 21-011; Notice- Proposals For Architectural Design;
6100	09/10/2021	Claims	28	105574	Washington Cities Insurance Authority	50.00	No-Show Fee- M. Rizzitiello

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6101	09/10/2021	Claims	28	105575	Webcheck, Inc	310.88	August 2021 Webcheck Services
6102	09/10/2021	Claims	28	105576	The Wesley Group	600.00	Labor Relations- PW,FD,PD
6103	09/10/2021	Claims	28	105577	Widner Electric & Industrial, Inc.	9.54	Supplies
6104	09/10/2021	Claims	28	105578	Woodpecker Truck Of Washington	785.86	Seat Belts; Repair
6230	09/17/2021	Claims	28	105579	John Ash	329.00	Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement
6231	09/17/2021	Claims	28	105580	Chesed Farms, LLC	26.00	Farmers Market SNAP Reimbursement
6232	09/17/2021	Claims	28	105581	Shannon Crouthamel	37.00	Farmers Market SNAP Reimbursement
6233	09/17/2021	Claims	28	105582	Agnes Ebersol	37.00	Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement
6234	09/17/2021	Claims	28	105583	Klicker Homestead Berries	64.00	Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement
6235	09/17/2021	Claims	28	105584	Michael D. Klicker	21.00	Farmers Market SNAP Reimbursement
6236	09/17/2021	Claims	28	105585	Ron & Rose Courson	185.00	Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement
6237	09/17/2021	Claims	28	105586	Willshire Investments LLC	43.00	Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement
6339	09/24/2021	Claims	28	105587	Abadan Tri-Cities	310.87	Copy Machine Maintenance
6340	09/24/2021	Claims	28	105588	Azavar Audit Solutions	38.79	Local Government Audit Program Contingency Payment
6341	09/24/2021	Claims	28	105589	Bound Tree Medical, LLC.	247.14	EMS Supplies
6342	09/24/2021	Claims	28	105590	Kevin Keith Bubar	407.63	Meeting W/ City, JUB, Jacobs & KKB
6343	09/24/2021	Claims	28	105591	CH2M Hill OMI	99,724.89	WWTP Operations Maintenance And Management- Sept 2021; Equipment Scope Aug 2021
6344	09/24/2021	Claims	28	105592	College Place Heating &	174.25	Service Call- Gun Range
6345	09/24/2021	Claims	28	105593	Connell Oil, Inc	309.35	Supplies
6346	09/24/2021	Claims	28	105594	Core & Main LP	3,961.02	Supplies
6347	09/24/2021	Claims	28	105595	Correct Equipment Inc.	3,629.71	Chlorine
6348	09/24/2021	Claims	28	105596	Rachel Lynn Cortez	4,166.66	Indigent Defense Services- September 2021
6349	09/24/2021	Claims	28	105597	Crown Paper & Janitorial Supply Inc	643.08	Supplies; Supplies; Supplies; Supplies
6350	09/24/2021	Claims	28	105598	Dash Medical Gloves, Inc.	478.07	Nitrile Exam Gloves
6351	09/24/2021	Claims	28	105599	Dayl Graves Inc.	21.37	Indicator
6352	09/24/2021	Claims	28	105600	ESO Solutions, Inc	6,220.90	Annual Software Subscription
6353	09/24/2021	Claims	28	105601	Brittney E Erb	1,427.00	Reimbursement- WWCC Courses
6354	09/24/2021	Claims	28	105602	GNAT Enterprises	240.00	Transportation Service- D. Lepiane; Transportation Service- D. Lepiane; Transportation Service- D. Lepiane
6355	09/24/2021	Claims	28	105603	International Association Of Fire Chiefs	285.00	Membership Dues
6356	09/24/2021	Claims	28	105604	J-U-B Engineers, Inc.	202,986.54	WWTP Design; College Place- SW Sewer Collection System; College Place Fiscal Sustainability Plan
6357	09/24/2021	Claims	28	105605	Jim's Precision Fab & Machine LLC	69.27	Fabrication
6358	09/24/2021	Claims	28	105606	KIE Supply Corporation	1,137.49	Parts; Parts; Parts; Parts; Parts; Parts

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City Of College Place

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6359	09/24/2021	Claims	28	105607	Kent D. Bruce Co., LLC	386.23	Auto Eject
6360	09/24/2021	Claims	28	105608	D. Edward Kontz Jr Architect	960.00	Architerctual Services- City Hall Modifications; Architerctual Services- Evidence Processing Facility For PD
6361	09/24/2021	Claims	28	105609	L N Curtis & Sons	126.09	Fire Hose
6362	09/24/2021	Claims	28	105610	L&G Ranch Supply Inc. - Acct # 270	98.00	Weed Control Chemical
6363	09/24/2021	Claims	28	105611	Dennis Lepiane	2,826.00	LEOFF I In-home Care Reimbursement- August 2021; LEOFF I In-home Care Reimbursement-July 2021
6364	09/24/2021	Claims	28	105612	Les Schwab Tire Center - CP	1,209.14	Tires
6365	09/24/2021	Claims	28	105613	Pacific Office Automation	118.18	Copy Machine Maintenance
6366	09/24/2021	Claims	28	105614	Pape Machinery, Inc.	62.35	Shop Supplies
6367	09/24/2021	Claims	28	105615	Patriot Diamond, Inc.	300.00	Blades
6368	09/24/2021	Claims	28	105616	Pitney Bowes Postage By Phone	1,600.00	Replenish Postage Meter
6369	09/24/2021	Claims	28	105617	RH2 Engineering, Inc.	3,715.63	On-Call SCADA Support Services; Water System Consolidation And Well No 2 Relocation - PH 3 Well 2 Relocation
6370	09/24/2021	Claims	28	105618	Randy Reese	100.00	2021 Clothing Reimbursement
6371	09/24/2021	Claims	28	105619	Rodda Paint Co.	5,005.76	Striping Paint
6372	09/24/2021	Claims	28	105620	Anatoliy Semenko	201.10	A/C Service Call 7/14/2021
6373	09/24/2021	Claims	28	105621	Snap On Tools - Dan's Tool Truck	626.90	Shop Tools; Shop Tool
6374	09/24/2021	Claims	28	105622	Staples Credit Plan	114.38	Office Supplies; Office Supplies
6375	09/24/2021	Claims	28	105623	TIAA Commercial Finance, Inc.	233.75	Monthly Lease- Copy Machine
6376	09/24/2021	Claims	28	105624	Tampa Enterprises, LLC	945.63	Chainsaw; Part
6377	09/24/2021	Claims	28	105625	U.S. Bank St. Paul	300.00	COLPUTGO14 Administrative Fees - 07/21/2021-06/30/2022
6378	09/24/2021	Claims	28	105626	WA St. Auditor's Office	9,071.24	Accountability Audit No. 58228
6379	09/24/2021	Claims	28	105627	WA St. Dept Of Natural Resources	2,369.41	Personal Protective Equipment
6380	09/24/2021	Claims	28	105628	Walla Walla City of	228.25	Landfill Cust #09211; Landfill Cust #09211; Landfill Cust #09211
6381	09/24/2021	Claims	28	105629	Walla Walla County Corrections Dept	2,388.89	August 2021 Jail Services
6382	09/24/2021	Claims	28	105630	Walla Walla County Fire District #4	1,143.43	Camera
6383	09/24/2021	Claims	28	105631	Walla Walla Regional Water Testing Servi	297.00	Water Testing
6384	09/24/2021	Claims	28	105632	Walla Walla Union Bulletin	947.90	Ord No. 21-012; Ord No. 21-013; Job Opening; Notice Of Application/Public Hearing
6385	09/24/2021	Claims	28	105633	The Wesley Group	450.00	Labor Relations- FD
6386	09/24/2021	Claims	28	105634	Wilbur-Ellis Company	56.52	Weed Control Chemicals
6032	09/09/2021	Claims	29	1958	Brian R Fortin	66.00	PTG Background Investigations For Public Safety
6306	09/22/2021	Claims	29	1959	Tanner C Cole	366.00	Defensive Tactics- Las Vegas, NV
6685	09/09/2021	Claims	30	EFT	Navia Benefit Solutions	100.00	FSA Participation Fees- 8/1-08/31/2021
6686	09/08/2021	Claims	30	EFT	Navia Benefit Solutions	30.61	Health Care FSA Disbursement- Wk Ending 9/3/2021
6687	09/14/2021	Claims	30	EFT	Navia Benefit Solutions	89.40	Health Care FSA Disbursement- Wk Ending 9/10/2021
6688	09/21/2021	Claims	30	EFT	Navia Benefit Solutions	94.96	Health Care FSA Disbursement- Wk Ending 9/17/2021
6690	09/28/2021	Claims	30	EFT	Navia Benefit Solutions	196.05	Health Care FSA Disbursement- Wk Ending 9/24/2021
036 Recreation Chrgs/Fees						20.00	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			511		Legislative	4,127.06	
			512		Municipal Court	4,166.66	
			513		Executive	10,067.38	
			514		Finance & Administration	12,669.98	
			515		Legal	7,466.41	
			516		Personnel	6,916.55	
			517		Employee Benefit Program	100.00	
			519		Other General Gov Services	9,122.10	
			520		City Clerk/Records	9,012.46	
			521		Law Enforcement	207,592.16	
			522		Fire Control	75,732.74	
			523		Detention & Correction	2,388.89	
			524		Building Inspection	15,872.90	
			526		Emergency Medical Services	59,169.64	
			558		Planning/Community Development	21,260.93	
			573		Spectator & Community Events	1,608.91	
			576		Parks & Recreation	22,718.79	
			589		Non-Expenditures	14,067.93	
			001		Current Expense Fund	484,081.49	
			518		Data Processing Services	14,619.08	
			012		Technology Reserve Fund	14,619.08	
			517		Employee Benefit Program	3,968.50	
			061		Employee Benefit Reserve Fund	3,968.50	
			025		Miscellaneous	41.13	
			542		Road & Street Maintenance	37,895.59	
			543		Road & Street General Admin.	9,775.41	
			544		Engineering	4,095.24	
			100		Street Fund	51,807.37	
			521		Law Enforcement	1,542.72	
			120		Criminal Justice Fund	1,542.72	
			557		Economic Development	153.50	
			130		Hotel/Motel Tax	153.50	
			591		Interest & Debt Service	300.00	
			201		ULTGO Bond Fund	300.00	
			542		Road & Street Maintenance	34,947.42	
			594		Capital Improvements	19,124.91	
			309		CDBG Projects Fund	54,072.33	
			542		Road & Street Maintenance	835.93	
			311		Street Improvement Fund	835.93	
			519		Other General Gov Services	6,070.20	
			315		Facility Maintenance Reserve Fund (CE)	6,070.20	
			542		Road & Street Maintenance	4,850.00	
			330		Economic Development Fund	4,850.00	
			006		Charges For Goods & Services	337.57	
			025		Miscellaneous	82.26	
			534		Water Utilities	143,118.60	
			400		Water Fund	143,538.43	
			006		Charges For Goods & Services	2,783.15	

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City Of College Place

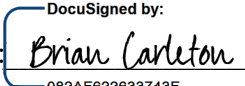
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			019 Physical Environment			-70.70	
			025 Miscellaneous			50.27	
			535 Wastewater Utilities			227,811.52	
		401 Wastewater Fund				230,574.24	
			006 Charges For Goods & Services			623.66	
			019 Physical Environment			-14.14	
			025 Miscellaneous			22.85	
			531 Stormwater			27,364.67	
		402 Stormwater Fund				27,997.04	
			531 Stormwater			965.69	
		403 Stormwater Capital Reserve Fund				965.69	
			534 Water Utilities			6,189.20	
		410 Water Capital Reserve Fund				6,189.20	
			535 Wastewater Utilities			1,292,908.20	
		411 Wastewater Capital Reserve Fund				1,292,908.20	
			006 Charges For Goods & Services			227.19	
		412 Wastewater Debt Service Fund				227.19	
			006 Charges For Goods & Services			348.15	
			591 Interest & Debt Service			270,264.22	
		413 Water Capital Improvement Reserve Fund				270,612.37	
			548 Equipment Rental & Replacement			30,159.55	
		500 Equipment Rental & Replacement				30,159.55	
			589 Non-Expenditures			411.02	
		625 Flexible Benefits Plan Fund				411.02	
						Claims:	2,039,877.74
						Payroll:	586,006.31
* Transaction Has Mixed Revenue And Expense Accounts						2,625,884.05	

WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

City Administrator:  DocuSigned by: CC49F05EFDAA47C... Finance Director:  DocuSigned by: 082AF622633743F...

WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this _____ day of _____, 2021.

X _____ X _____ X _____
Councilmember Councilmember Councilmember

TREASURERS REPORT

Fund Totals

City Of College Place

09/01/2021 To: 09/30/2021

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	3,892,411.66	488,018.40	1,063,782.29	3,316,647.77	12,408.51	1,842.00	-1,189.56	3,329,708.72
005 Current Expense Reserve Fund	379,119.33	-439.24	2.06	378,678.03	0.00	0.00	0.00	378,678.03
012 Technology Reserve Fund	200,795.14	49,537.36	14,620.17	235,712.33	1,038.50	0.00	0.00	236,750.83
061 Employee Benefit Reserve Fund	305,932.02	-354.44	3,970.16	301,607.42	0.00	0.00	0.00	301,607.42
100 Street Fund	260,691.77	146,902.08	137,563.44	270,030.41	8.65	0.00	0.00	270,039.06
120 Criminal Justice Fund	55,498.75	-64.30	1,543.02	53,891.43	0.00	0.00	0.00	53,891.43
121 Forfeited Proceeds Fund	2,064.44	-2.39	0.01	2,062.04	0.00	0.00	0.00	2,062.04
130 Hotel/Motel Tax	37,121.12	2,188.87	153.70	39,156.29	0.00	0.00	0.00	39,156.29
201 ULTGO Bond Fund	20,744.23	388,575.17	300.00	409,019.40	0.00	0.00	0.00	409,019.40
235 Commercial Drive Bond Debt Service Fund	143,677.17	5.72	0.29	143,682.60	0.00	0.00	0.00	143,682.60
301 Street Capital Contribution Fund	4,134.40	0.17		4,134.57	0.00	0.00	0.00	4,134.57
305 Capital Improvement Fund (REET)	387,602.94	22,596.68	2.11	410,197.51	0.00	0.00	0.00	410,197.51
306 Capital Improvement Fund (REET 2)	1,217,428.97	21,635.26	6.62	1,239,057.61	0.00	0.00	0.00	1,239,057.61
309 CDBG Projects Fund	0.12	0.01		0.13	0.00	0.00	0.00	0.13
311 Street Improvement Fund	118,292.00	6,030.29	54,908.90	69,413.39	0.00	0.00	0.00	69,413.39
315 Facility Maintenance Reserve Fund (CE)	346,195.20	-401.09	6,072.08	339,722.03	0.00	0.00	0.00	339,722.03
320 Equipment Reserve Fund	441,794.69	83,738.14	2.40	525,530.43	0.00	0.00	0.00	525,530.43
330 Economic Development Fund	615,112.54	24.83	4,850.00	610,287.37	0.00	0.00	0.00	610,287.37
340 Economic Development Reserve Fund	64.86	0.00		64.86	0.00	0.00	0.00	64.86
400 Water Fund	546,491.17	224,653.81	196,753.59	574,391.39	2,438.76	0.00	-27,669.37	549,160.78
401 Wastewater Fund	494,398.45	232,210.18	190,897.07	535,711.56	2,834.41	0.00	-25,905.98	512,639.99
402 Stormwater Fund	488,124.39	45,889.54	30,895.28	503,118.65	777.97	0.00	-4,705.28	499,191.34
403 Stormwater Capital Reserve Fund	148,228.69	-171.73	966.50	147,090.46	0.00	0.00	0.00	147,090.46
410 Water Capital Reserve Fund	1,516,619.48	22,553.85	6,193.93	1,532,979.40	0.00	0.00	0.00	1,532,979.40
411 Wastewater Capital Reserve Fund	6,942.44	1,359,241.96	1,360,629.02	5,555.38	0.00	0.00	0.00	5,555.38
412 Wastewater Debt Service Fund	1,342,798.14	46,658.07	1,350,002.71	39,453.50	206.26	0.00	-4,924.88	34,734.88
413 Water Capital Improvement Reserve Fund	1,369,152.60	75,868.14	602,366.98	842,653.76	324.11	0.00	-8,970.61	834,007.26
425 Water Revenue Bond Fund	338,574.62	332,113.47	0.68	670,687.41	0.00	0.00	0.00	670,687.41
426 Water Bond Reserve Fund	143,903.02	5.72	0.29	143,908.45	0.00	0.00	0.00	143,908.45
431 Water System Construction Fund	1,198,980.58	-1,389.13	6.52	1,197,584.93	0.00	0.00	0.00	1,197,584.93
500 Equipment Rental & Replacement	143,124.88	86,235.85	30,160.32	199,200.41	-412.91	0.00	0.00	198,787.50
625 Flexible Benefits Plan Fund	11,295.49	1,126.43	411.02	12,010.90	0.00	0.00	0.00	12,010.90
	16,177,315.30	3,632,987.68	5,057,061.16	14,753,241.82	19,624.26	1,842.00	-73,365.68	14,701,342.40

TREASURERS REPORT**Account Totals**

City Of College Place

09/01/2021 To: 09/30/2021

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 2 Petty Cash	1,150.00	0.00	0.00	1,150.00	0.00	0.00	1,150.00
12 12 Banner #2526 Gen Acct	292,264.27	52,249.24	0.00	344,513.51	0.00	3,052.15	347,565.66
25 25 US Bank #2494 MIA	45,402.09	0.18	58.00	45,344.27	0.00	0.00	45,344.27
26 26 CB #2204 CDBG Project	1,017.39	0.01	0.00	1,017.40	0.00	0.00	1,017.40
27 27 CB #2255 Farm Market	2,617.83	258.02	0.00	2,875.85	0.00	0.00	2,875.85
28 28 CB #2158 Public Funds Check	3,952,093.33	1,221,035.97	2,625,041.03	2,548,088.27	-73,365.68	18,414.11	2,493,136.70
29 29 CB #2263 Travel Adv	4,692.68	127.04	432.00	4,387.72	0.00	0.00	4,387.72
30 30 CB #2166 Flex Spend	11,177.18	1,226.43	511.02	11,892.59	0.00	0.00	11,892.59
31 31 CB #2220 Public Funds Acct	2,000,142.37	131.51	141.37	2,000,132.51	0.00	0.00	2,000,132.51
32 32 CB #2174 Dev Escrow Acct	63,822.23	0.06	55,695.11	8,127.18	0.00	0.00	8,127.18
33 33 CB #2298 Pub Funds Inv	501,050.40	4.12	0.00	501,054.52	0.00	0.00	501,054.52
34 34 CB #2182 Capital Mitigation	17,076.70	0.14	0.00	17,076.84	0.00	0.00	17,076.84
35 35 CB #2271 Projects	2,002,725.35	16.46	0.00	2,002,741.81	0.00	0.00	2,002,741.81
36 36 CB #2247 Complete Streets M	410,686.82	3.37	4,965.50	405,724.69	0.00	0.00	405,724.69
Total Cash:	9,305,918.64	1,275,052.55	2,686,844.03	7,894,127.16	-73,365.68	21,466.26	7,842,227.74

Investment Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
4 Acct#00410 LGIP	2,355,602.16	179.96	11.46	2,355,770.66	0.00	0.00	2,355,770.66
24 24 US Bank #0609 Safekeeping I	4,515,794.50	-12,450.50	0.00	4,503,344.00	0.00	0.00	4,503,344.00
Total Investments:	6,871,396.66	-12,270.54	11.46	6,859,114.66	0.00	0.00	6,859,114.66
	16,177,315.30	1,262,782.01	2,686,855.49	14,753,241.82	-73,365.68	21,466.26	14,701,342.40

TREASURERS REPORT

Fund Investments By Account

City Of College Place

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
235 000 Commercial Drive Bond Debt Service Fund	59,525.99	48,450.24	4.55	48,454.79	0.29	107,980.49
410 000 Water Equipment Reserve Fund	972,612.61		74.30	74.30	4.73	972,682.18
412 000 Wastewater Debt Service Fund	556,326.27		42.50	42.50	526,718.64	29,650.13
413 000 Water Capital Reserve Fund	567,245.02	65,986.38	43.34	66,029.72	2.76	633,271.98
425 000 Water & Sewer Revenue Bond Fund	140,272.72	520,000.00	10.72	520,010.72	156,247.78	504,035.66
426 000 2007 Water/Sewer Bond Reserve Fund	59,619.55	48,526.41	4.55	48,530.96	0.29	108,150.22
4 - Acct#00410 LGIP	2,355,602.16	682,963.03	179.96	683,142.99	682,974.49	2,355,770.66
001 000 Current Expense Fund	1,647,168.77		-4,541.41	-4,541.41	198,748.14	1,443,879.22
005 000 Current Expense Reserve Fund	160,433.58	4,863.56	-442.33	4,421.23		164,854.81
012 000 Technology Reserve Fund	84,971.35	17,878.62	-234.27	17,644.35		102,615.70
061 000 Employee Benefit Reserve Fund	129,462.58	2,197.02	-356.94	1,840.08		131,302.66
100 000 Street Fund	110,318.07	7,541.92	-304.16	7,237.76		117,555.83
120 000 Criminal Justice Fund	23,485.65	40.35	-64.75	-24.40		23,461.25
121 000 Forfeited Proceeds Fund	873.62	26.48	-2.41	24.07		897.69
130 000 Hotel/Motel Tax	15,708.71	1,381.01	-43.31	1,337.70		17,046.41
305 000 Capital Improvemnt Fund (REET)	164,023.62	15,005.20	-452.23	14,552.97		178,576.59
306 000 Capital Improvement Fund (REET 2)	515,184.71	25,650.70	-1,420.42	24,230.28		539,414.99
309 000 Myra Road Fund	0.05	0.01		0.01		0.06
311 000 Street Improvement Fund	50,058.14		-138.02	-138.02	19,701.46	30,218.66
315 000 Facility Maintenance Reserve Fund (CE)	146,500.93	1,798.58	-403.92	1,394.66		147,895.59
320 000 Equipment Reserve Fund	186,956.18	42,345.25	-515.46	41,829.79		228,785.97
400 000 Water Fund	231,261.04	19,433.81	-637.61	18,796.20		250,057.24
401 000 Wastewater Fund	209,216.74	24,578.34	-576.83	24,001.51		233,218.25
402 000 Stormwater Fund	206,561.72	13,036.95	-569.51	12,467.44		219,029.16
403 000 Stormwater Capital Reserve Fund	62,726.58	1,481.15	-172.94	1,308.21		64,034.79
411 000 Wastewater Equip Reserve Fund	2,937.86		-8.10	-8.10	511.26	2,418.50
431 000 Water System Construction Fund	507,377.83	15,381.21	-1,398.89	13,982.32		521,360.15

TREASURERS REPORT

Fund Investments By Account

City Of College Place

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
500 000 Equipment Rental & Replacement	60,566.77	26,320.70	-166.99	26,153.71		86,720.48
24 - 24 US Bank #0609 Safekee	4,515,794.50	218,960.86	-12,450.50	206,510.36	218,960.86	4,503,344.00
	6,871,396.66	901,923.89	-12,270.54	889,653.35	901,935.35	6,859,114.66

TREASURERS REPORT**Fund Investment Totals**

City Of College Place

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense Fund	1,647,168.77		-4,541.41	-4,541.41	198,748.14	1,443,879.22	1,872,768.55
005 Current Expense Reserve Fund	160,433.58	4,863.56	-442.33	4,421.23		164,854.81	213,823.22
012 Technology Reserve Fund	84,971.35	17,878.62	-234.27	17,644.35		102,615.70	133,096.63
061 Employee Benefit Reserve Fund	129,462.58	2,197.02	-356.94	1,840.08		131,302.66	170,304.76
100 Street Fund	110,318.07	7,541.92	-304.16	7,237.76		117,555.83	152,474.58
120 Criminal Justice Fund	23,485.65	40.35	-64.75	-24.40		23,461.25	30,430.18
121 Forfeited Proceeds Fund	873.62	26.48	-2.41	24.07		897.69	1,164.35
130 Hotel/Motel Tax	15,708.71	1,381.01	-43.31	1,337.70		17,046.41	22,109.88
201 ULTGO Bond Fund						0.00	409,019.40
235 Commercial Drive Bond Debt Service Fund	59,525.99	48,450.24	4.55	48,454.79	0.29	107,980.49	35,702.11
301 Street Capital Contribution Fund						0.00	4,134.57
305 Capital Improvement Fund (REET)	164,023.62	15,005.20	-452.23	14,552.97		178,576.59	231,620.92
306 Capital Improvement Fund (REET 2)	515,184.71	25,650.70	-1,420.42	24,230.28		539,414.99	699,642.62
309 CDBG Projects Fund	0.05	0.01		0.01		0.06	0.07
311 Street Improvement Fund	50,058.14		-138.02	-138.02	19,701.46	30,218.66	39,194.73
315 Facility Maintenance Reserve Fund (CE)	146,500.93	1,798.58	-403.92	1,394.66		147,895.59	191,826.44
320 Equipment Reserve Fund	186,956.18	42,345.25	-515.46	41,829.79		228,785.97	296,744.46
330 Economic Development Fund						0.00	610,287.37
340 Economic Development Reserve Fund						0.00	64.86
400 Water Fund	231,261.04	19,433.81	-637.61	18,796.20		250,057.24	324,334.15
401 Wastewater Fund	209,216.74	24,578.34	-576.83	24,001.51		233,218.25	302,493.31
402 Stormwater Fund	206,561.72	13,036.95	-569.51	12,467.44		219,029.16	284,089.49
403 Stormwater Capital Reserve Fund	62,726.58	1,481.15	-172.94	1,308.21		64,034.79	83,055.67
410 Water Capital Reserve Fund	972,612.61		74.30	74.30	4.73	972,682.18	560,297.22
411 Wastewater Capital Reserve Fund	2,937.86		-8.10	-8.10	511.26	2,418.50	3,136.88
412 Wastewater Debt Service Fund	556,326.27		42.50	42.50	526,718.64	29,650.13	9,803.37
413 Water Capital Improvement Reserve Fund	567,245.02	65,986.38	43.34	66,029.72	2.76	633,271.98	209,381.78
425 Water Revenue Bond Fund	140,272.72	520,000.00	10.72	520,010.72		504,035.66	166,651.75
426 Water Bond Reserve Fund	59,619.55	48,526.41	4.55	48,530.96	0.29	108,150.22	35,758.23
431 Water System Construction Fund	507,377.83	15,381.21	-1,398.89	13,982.32		521,360.15	676,224.78
500 Equipment Rental & Replacement	60,566.77	26,320.70	-166.99	26,153.71		86,720.48	112,479.93
625 Flexible Benefits Plan Fund						0.00	12,010.90
	6,871,396.66	901,923.89	-12,270.54	889,653.35	901,935.35	6,859,114.66	7,894,127.16

Ending fund balance (Page 1) - Investment balance = Available cash.

14,753,241.82

CASH FLOW REPORT

City of College Place
YTD 2021

REVENUES	January*	February	March	April	May	June	July	August	September	October	November	December	YTD
Fund # Fund Name													
001 Current Expense Fund	\$511,035	\$ 2,666,930	\$ 646,151	\$ 741,082	\$ 1,361,711	\$ 1,951,860	\$ 464,088	\$ 457,713	\$ 488,038				\$9,288,608
5 Current Expense Fund Reserve	394	(277)	31	0	15	74,898	620	(114)	(439)				75,127
12 Technology Reserve Fund	50,043	(217)	26	(0)	9	99,942	356	(79)	49,537				199,617
61 Employee Benefit Reserve Fund	418	(290)	37	0	15	-104	634	(93)	(354)				262
100 Street Fund	13,779	15,129	170,688	13,022	14,841	416,571	21,482	16,586	146,902				829,000
120 Criminal Justice Fund	3,576	(16)	2	3,555	1	-6	42,022	(17)	(64)				49,052
121 Forfeited Proceeds Fund	3	(2)	0	0	0	-1	5	(1)	(2)				2
130 Hotel/Motel Tax	512	551	1,044	1,330	2,563	2,249	3,240	3,109	2,189				16,786
201 ULTGO Bond Fund	0	0	99,375	3	1	1	1	0	388,575				487,957
202 99 South End Bond Fund													-
235 Commercial Drive Bond Debt Service Fund	13	10	140,494	9	7	8	15	6	6				140,567
301 Street Capital Contribution Fund	0	0	0	0	0	0	0	0	0				2
305 Capital Improvement Fund (REET)	17,064	13,604	3,408	19,396	22,599	23,013	20,816	20,079	22,597				162,577
306 Capital Improvement Fund (REET 2)	11,348	13,373	3,437	19,397	22,612	522,925	21,413	19,848	21,635				655,987
309 CDBG Projects Fund	0	0	35,332	0	0	0	0	0	0				0
311 Street Improvement Fund	23,121	(382)	47	(1)	14	235,725	592	(80)	6,030				265,068
315 Facility Maintenance Reserve Fund (CE)	306	(201)	45	(0)	13	99,910	552	(105)	(401)				100,118
320 Equipment Reserve Fund	347	(242)	184,270	3	19	134,116	821	(133)	83,738				402,940
330 Economic Development Fund	30	27	112,045	20	21	20	21	21	25				112,229
340 Economic Development Reserve Fund													-
400 Water Fund	141,980	131,691	124,179	115,424	130,427	173,829	201,162	238,046	224,654				1,481,392
401 Wastewater Fund	223,374	220,921	243,225	219,892	219,044	228,198	271,674	238,422	232,210				2,096,960
402 Stormwater Fund	46,459	52,104	48,556	54,466	90,498	49,673	49,807	55,137	45,890				492,589
403 Stormwater Capital Reserve Fund	483	(338)	100,043	6,761	16	-114	689	(46)	(172)				107,324
410 Water Capital Reserve Fund	34,509	133,678	112,642	107,228	3,966	19,389	52,046	3,958	22,554				489,970
411 Wastewater Capital Reserve Fund	25,402	194,120	94,585	17,500	3,512	710,426	827,183	756,917	1,359,242				3,988,886
412 Wastewater Debt Service Fund	46,529	43,793	47,321	45,625	44,866	44,726	47,203	685,514	46,658				1,052,235
413 Water Capital Improvement Reserve Fund	75,678	76,414	78,562	76,728	76,525	77,398	78,725	79,264	75,868				695,163
425 Water & Sewer Revenue Bond Fund	26	23	23	21	19	18	35	15	332,113				332,294
426 2007 Water/Sewer Bond Reserve Fund	11	10	10	9	5	8	15	6	6				80
431 Water System Construction Fund	1,483	(1,034)	133	0	52	11,308	108,402	(362)	(1,389)				118,593
500 Equipment Rental & Replacement	741	605	112,950	338	185	70,151	543	147	86,236				271,895
625 Flexible Benefits Plan Fund	1,118.35	1,118	1,118	1,018	1,018	1,081	1,171	1,126	1,126				9,898
	\$ 1,229,785	\$ 3,561,103	\$ 2,359,780	\$ 1,442,828	\$ 1,994,573	\$ 4,947,219	\$ 2,215,333	\$ 2,574,883	\$ 3,633,008	\$ -	\$ -	\$ -	\$ 23,923,178

*Does not include beginning balances totaling \$ 14,396,114

CASH FLOW REPORT

City of College Place

YTD 2021

NET Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$69,851	\$ (28,894)	\$ (232,240)	\$ 203,595	\$ 1,009,243	\$ 882,955	\$ 71,931	\$ (90,579)	\$ (575,744)	\$ -	\$ -	\$ -	\$ 1,310,118
5	Current Expense Fund Reserve	392	(279)	29	(8)	17	74,897	618	(117)	(441)	-	-	-	75,108
12	Technology Reserve Fund	29,082	(13,316)	(35,985)	(7,615)	(7,374)	91,546	(1,874)	(62,536)	34,917	-	-	-	26,946
61	Employee Benefit Reserve Fund	(566)	(1,354)	(1,027)	(1,988)	(2,151)	(1,249)	(1,567)	(2,875)	(4,325)	-	-	-	(17,102)
100	Street Fund	(32,171)	(20,305)	(62,996)	(46,887)	(6,368)	247,282	(8,563)	(14,661)	9,339	-	-	-	64,671
120	Criminal Justice Fund	2,465	(1,129)	(1,076)	2,391	(1,164)	(1,087)	40,787	(1,122)	(1,607)	-	-	-	38,458
121	Forfeited Proceeds Fund	3	(2)	0	(0)	0	(1)	5	(1)	(2)	-	-	-	2
130	Hotel/Motel Tax	512	551	1,043	1,330	2,563	2,248	3,240	(392)	2,035	-	-	-	13,131
201	UL TGO Bond Fund	0	0	99,375	(93,525)	4	1	1	0	388,275	-	-	-	394,131
202	99 South End Bond Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
235	Commercial Drive Bond Debt Service Fund	12	10	10	7	9	7	14	6	5	-	-	-	80
301	Street Capital Contribution Fund	0	0	(11,925)	0	0	0	0	0	0	-	-	-	(11,923)
305	Capital Improvement Fund (REET)	17,063	13,602	3,406	19,387	10,267	14,703	20,213	(34,289)	22,595	-	-	-	86,946
306	Capital Improvement Fund (REET 2)	10,869	13,369	3,434	19,381	22,617	522,921	21,409	19,838	21,629	-	-	-	655,466
309	CDBG Projects Fund	0	0	0	0	-	0	0	0	0	-	-	-	0
311	Street Improvement Fund	23,118	(13,647)	(64,623)	(47,766)	(4,340)	205,121	(229,519)	(145,827)	(48,879)	-	-	-	(326,362)
315	Facility Maintenance Reserve Fund (OE)	(12,071)	(4,249)	(52,643)	(40,705)	(2,876)	84,773	(6,625)	(2,074)	(6,473)	-	-	-	(42,945)
320	Equipment Reserve Fund	346	(186,554)	229,307	(8,643)	25	95,941	(53,571)	(137)	83,736	-	-	-	160,450
330	Economic Development Fund	30	27	110,575	(7,455)	21	(65,103)	(95)	21	(4,825)	-	-	-	33,196
340	Economic Development Reserve Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
400	Water Fund	(17,323)	7,465	(22,065)	(38,842)	4,599	10,333	66,966	72,783	27,900	-	-	-	111,816
401	Wastewater Fund	98,070	(49,555)	49,329	52,161	47,325	(429,803)	204,272	(668,464)	41,313	-	-	-	(655,353)
402	Stormwater Fund	11,905	30,756	(78,001)	31,575	34,134	27,566	28,117	33,308	14,994	-	-	-	134,356
403	Stormwater Capital Reserve Fund	481	(340)	(5,960)	(21,865)	20	(193,494)	687	(47)	(1,138)	-	-	-	(221,656)
410	Water Capital Reserve Fund	34,504	80,203	37,575	69,959	(28,696)	(27,242)	12,240	(22,886)	16,360	-	-	-	172,017
411	Wastewater Capital Reserve Fund	23,252	13,252	(51,113)	(420,633)	(630,323)	(38,453)	93,759	(268,377)	(1,387)	-	-	-	(1,280,023)
412	Wastewater Debt Service Fund	(83,056)	43,791	47,320	45,618	44,871	44,725	47,202	685,512	(1,303,345)	-	-	-	(427,364)
413	Water Capital Improvement Reserve Fund	75,675	76,411	78,558	76,707	(360,380)	77,395	78,722	79,260	(526,499)	-	-	-	(344,151)
425	Water & Sewer Revenue Bond Fund	25	23	22	16	22	17	34	14	332,113	-	-	-	332,286
426	2007 Water/Sewer Bond Reserve Fund	11	10	10	7	6	7	14	6	5	-	-	-	76
431	Water System Construction Fund	1,476	(3,857)	(51,036)	(28)	61	11,302	108,396	(372)	(1,396)	-	-	-	64,546
500	Equipment Rental & Replacement	(57,817)	(20,958)	85,577	(30,960)	(8,862)	40,515	(21,425)	(33,882)	56,076	-	-	-	8,263
625	Flexible Benefits Plan Fund	(45)	(222)	41	(85)	498	421	54	613	715	-	-	-	1,991
		\$ 196,094	\$ (65,194)	\$ 74,921	\$ (244,869)	\$ 123,769	\$ 1,678,245	\$ 475,443	\$ (457,279)	\$ (1,424,053)	\$ -	\$ -	\$ -	\$ 357,077

2021 BUDGET POSITION

City Of College Place

Time: 09:21:32 Date: 10/21/2021

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001 Current Expense Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
035 Other Miscellaneous	0.00	0.00	0.00	100.0%

002 Taxes

001 General Property Tax	1,998,482.00	1,230,123.03	768,358.97	38.4%
002 Retail Sales & Use Tax	2,169,000.00	1,852,122.24	316,877.76	14.6%
003 Business Tax	1,399,000.00	1,109,704.45	289,295.55	20.7%
005 Emergency Services	360,000.00	265,307.85	94,692.15	26.3%

002 Taxes	5,926,482.00	4,457,257.57	1,469,224.43	24.8%
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002 Taxes	5,926,482.00	4,457,257.57	1,469,224.43	24.8%
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003 Permits & Licenses

001 Licenses & Permits	80,000.00	85,170.84	(5,170.84)	0.0%
002 Non-Business License & Permits	385,000.00	238,860.68	146,139.32	38.0%
003 Fire - Nuisance Abatement Notice	0.00	0.00	0.00	100.0%

003 Licenses & Permits	465,000.00	324,031.52	140,968.48	30.3%
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003 Permits & Licenses	465,000.00	324,031.52	140,968.48	30.3%
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006 Charges For Goods & Services

001 Charges For Goods & Services	0.00	0.00	0.00	100.0%
002 General Government	0.00	1.40	(1.40)	0.0%
004 Fines / Penalties / Charges	0.00	0.00	0.00	100.0%
005 Building Dept	0.00	0.00	0.00	100.0%
006 Engineering	15,000.00	0.00	15,000.00	100.0%
007 Planning & Development	13,050.00	15,447.63	(2,397.63)	0.0%
008 Fire Department	177,700.00	158,545.92	19,154.08	10.8%

006 Charges For Goods & Services	205,750.00	173,994.95	31,755.05	15.4%
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000	2,000.00	7,411.88	(5,411.88)	0.0%
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001 Security Of Persons & Property	0.00	0.00	0.00	100.0%
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010 Security Of Persons/Property	2,000.00	7,411.88	(5,411.88)	0.0%
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012 Court Fines And Forfeitures	0.00	0.00	0.00	100.0%
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516 Personnel	0.00	0.00	0.00	100.0%
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524 Building Inspection	1,600.00	2,727.00	(1,127.00)	0.0%
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006 Charges For Goods & Services	209,350.00	184,133.83	25,216.17	12.0%
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012 Fines & Forfeits

012 Court Fines And Forfeitures	3,100.00	2,379.94	720.06	23.2%
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013 Non-court Fines / Penalties	0.00	0.00	0.00	100.0%
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512 Municipal Court	35,000.00	32,890.86	2,109.14	6.0%
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012 Fines & Forfeits	38,100.00	35,270.80	2,829.20	7.4%
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019 Physical Environment

001 Physical Environment	0.00	0.00	0.00	100.0%
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2021 BUDGET POSITION

City Of College Place

Time: 09:21:32 Date: 10/21/2021

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001 Current Expense Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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019 Physical Environment

002 Economic Environment	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%

025 Miscellaneous

001 Beginning Balances	0.00	2.00	(2.00)	0.0%
001 Interest & Other Earnings	38,000.00	2,097.87	35,902.13	94.5%
002 Rents & Leases	105,000.00	77,737.32	27,262.68	26.0%
005 Other Miscellaneous Revenue	50,000.00	68,352.31	(18,352.31)	0.0%
007 Application Fees	0.00	0.00	0.00	100.0%
010 Judgements & Settlements	0.00	0.00	0.00	100.0%
025 Miscellaneous	193,000.00	148,187.50	44,812.50	23.2%
522 Fire Control	0.00	0.00	0.00	100.0%
025 Miscellaneous	193,000.00	148,189.50	44,810.50	23.2%

030 Contributions / Donations Priv

003 Police Dept Donations	19,000.00	13,551.67	5,448.33	28.7%
004 Other Donations	15,000.00	29,600.00	(14,600.00)	0.0%
005 Fire Dept Donations	0.00	0.00	0.00	100.0%
030 Contr & Donations Priv Sources	34,000.00	43,151.67	(9,151.67)	0.0%
030 Contributions / Donations Priv	34,000.00	43,151.67	(9,151.67)	0.0%

070 Interfund Transfers

000	52,004.00	0.00	52,004.00	100.0%
070 Operating Transfers	52,004.00	0.00	52,004.00	100.0%
070 Interfund Transfers	52,004.00	0.00	52,004.00	100.0%

100 Grants

001 Direct Federal Grants	0.00	0.00	0.00	100.0%
002 Police Dept Grants	0.00	2,828.22	(2,828.22)	0.0%
003 Fire Dept Grants	0.00	2,673.24	(2,673.24)	0.0%
100 Direct Federal Grants	0.00	5,501.46	(5,501.46)	0.0%
001 Indirect Federal Grants	0.00	0.00	0.00	100.0%
002 Police Department Grants	0.00	1,137.30	(1,137.30)	0.0%
101 Indirect Federal Grants	0.00	1,137.30	(1,137.30)	0.0%
000	0.00	0.00	0.00	100.0%
001 State Grants	7,500.00	21,292.81	(13,792.81)	0.0%

2021 BUDGET POSITION

City Of College Place

Time: 09:21:32 Date: 10/21/2021

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001 Current Expense Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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105 State Grants

002 Police Department Grants	0.00	1,222.90	(1,222.90)	0.0%
003 Planning Department	0.00	0.00	0.00	100.0%
005 Fire Department Grants	4,200.00	79,735.62	(75,535.62)	0.0%
105 State Grants	11,700.00	102,251.33	(90,551.33)	0.0%
100 Grants	11,700.00	108,890.09	(97,190.09)	0.0%

106 State Shared Revenues

107 State Entitlements	243,917.00	223,371.38	20,545.62	8.4%
106 State Shared Revenues	243,917.00	223,371.38	20,545.62	8.4%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

109 Federal Revenues

109 Federal Revenues	0.00	1,386,751.93	(1,386,751.93)	0.0%
109 Federal Revenues	0.00	1,386,751.93	(1,386,751.93)	0.0%

380 Non-Revenues

000	0.00	1,920.70	(1,920.70)	0.0%
003 Agency & Other Type Deposits	0.00	2,303,128.50	(2,303,128.50)	0.0%
004 Sales Tax Collected	0.00	0.00	0.00	100.0%
005 Non-Revenues	5,000.00	1,071.00	3,929.00	78.6%
006 Developer / Deposits	0.00	19.30	(19.30)	0.0%
080 Non-Revenues	5,000.00	2,306,139.50	(2,301,139.50)	0.0%
380 Non-Revenues	5,000.00	2,306,139.50	(2,301,139.50)	0.0%

519 General Government Services

019 Physical Environment	0.00	0.00	0.00	100.0%
519 General Government Services	0.00	0.00	0.00	100.0%

522 Fire Department

010 Mobilization Program	82,000.00	67,398.26	14,601.74	17.8%
522 Fire Control	82,000.00	67,398.26	14,601.74	17.8%
522 Fire Department	82,000.00	67,398.26	14,601.74	17.8%

532 Public Works & Engineering

2021 BUDGET POSITION

City Of College Place

Time: 09:21:32 Date: 10/21/2021

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001 Current Expense Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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532

532	0.00	0.00	0.00	100.0%
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532 Public Works & Engineering	0.00	0.00	0.00	100.0%
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573 Spectator & Community Events

036 Recreation Chrgs/Fees	5,000.00	3,982.20	1,017.80	20.4%
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573 Spectator & Community Events	5,000.00	3,982.20	1,017.80	20.4%
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576 Parks & Recreation

036 Recreation Chrgs/Fees	0.00	0.00	0.00	100.0%
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576 Parks & Recreation	0.00	0.00	0.00	100.0%
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Fund Revenues:	7,265,553.00	9,288,568.25	(2,023,015.25)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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012 Fines & Forfeits

514 Finance & Administration	0.00	0.00	0.00	100.0%
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012 Fines & Forfeits	0.00	0.00	0.00	100.0%
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070 Interfund Transfers

000	1,853,434.00	1,703,434.00	150,000.00	8.1%
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080 Operations/General	0.00	0.00	0.00	100.0%
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070 Operating Transfers	1,853,434.00	1,703,434.00	150,000.00	8.1%
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070 Interfund Transfers	1,853,434.00	1,703,434.00	150,000.00	8.1%
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100 Grants

521 Law Enforcement	0.00	0.00	0.00	100.0%
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558 Planning/Community Development	0.00	8,635.50	(8,635.50)	0.0%
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100 Grants	0.00	8,635.50	(8,635.50)	0.0%
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511 Legislative

001 Administrative	15,910.00	10,800.00	5,110.00	32.1%
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002 Official Publication Service	1,500.00	1,049.94	450.06	30.0%
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003 Training	2,300.00	431.26	1,868.74	81.2%
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004 Legislative Services	34,111.00	25,183.53	8,927.47	26.2%
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005 Election Costs	36,000.00	25,037.57	10,962.43	30.5%
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511 Legislative	89,821.00	62,502.30	27,318.70	30.4%
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515 Legal	2,000.00	0.00	2,000.00	100.0%
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511 Legislative	91,821.00	62,502.30	29,318.70	31.9%
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2021 BUDGET POSITION

City Of College Place

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001 Current Expense Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining
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512 Municipal Court

512 Municipal Court	170,000.00	123,926.70	46,073.30	27.1%
515 Legal	3,000.00	0.00	3,000.00	100.0%
512 Municipal Court	173,000.00	123,926.70	49,073.30	28.4%

513 Executive

001 Administration	119,541.00	82,431.97	37,109.03	31.0%
003 Administrative Support Assist.	200.00	200.00	0.00	0.0%
513 Executive	119,741.00	82,631.97	37,109.03	31.0%
515 Legal	750.00	1,470.00	(720.00)	0.0%
519 Other General Gov Services	7,550.00	8,128.00	(578.00)	0.0%
513 Executive	128,041.00	92,229.97	35,811.03	28.0%

514 Finance Department

514 Finance & Administration	140,432.00	104,955.66	35,476.34	25.3%
515 Legal	300.00	0.00	300.00	100.0%
514 Finance Department	140,732.00	104,955.66	35,776.34	25.4%

515 Legal

000	60,000.00	24,681.44	35,318.56	58.9%
001 Administration	0.00	25,740.67	(25,740.67)	0.0%
515 Legal	60,000.00	50,422.11	9,577.89	16.0%
515 Legal	60,000.00	50,422.11	9,577.89	16.0%

516 Human Resources

515 Legal	250.00	0.00	250.00	100.0%
000	800.00	1,000.00	(200.00)	0.0%
001 Administration	103,002.00	72,177.16	30,824.84	29.9%
002 Wellness Program Supplies	1,975.00	579.83	1,395.17	70.6%
516 Personnel	105,777.00	73,756.99	32,020.01	30.3%
517 Employee Benefit Program	1,200.00	1,900.00	(700.00)	0.0%
516 Human Resources	107,227.00	75,656.99	31,570.01	29.4%

519 General Government Services

519 Other General Gov Services	0.00	0.00	0.00	100.0%
519 General Government Services	0.00	0.00	0.00	100.0%

520 City Clerk/Records

515 Legal	1,500.00	555.00	945.00	63.0%
520 City Clerk/Records	160,788.00	101,432.43	59,355.57	36.9%

2021 BUDGET POSITION

City Of College Place

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001 Current Expense Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
520 City Clerk/Records	162,288.00	101,987.43	60,300.57	37.2%

521 Police Operations

030 Contr & Donations Priv Sources	0.00	0.00	0.00	100.0%
515 Legal	5,000.00	9,495.00	(4,495.00)	0.0%
001 Administration	231,262.00	170,774.44	60,487.56	26.2%
002 Investigation	128,578.00	93,081.84	35,496.16	27.6%
003 Patrol	1,213,191.00	999,750.03	213,440.97	17.6%
004 School Resource Officer	93,924.00	72,810.19	21,113.81	22.5%
005 Crime Prevention	575.00	0.00	575.00	100.0%
006 Training	35,900.00	6,143.97	29,756.03	82.9%
007 Traffic Policing	341,513.00	276,035.33	65,477.67	19.2%
008 Support Services	238,200.00	155,774.05	82,425.95	34.6%
009 Criminal Justice	0.00	0.00	0.00	100.0%
012 Special Enforcement	91,190.00	78,122.58	13,067.42	14.3%
521 Law Enforcement	2,374,333.00	1,852,492.43	521,840.57	22.0%
523 Detention & Correction	33,150.00	23,641.91	9,508.09	28.7%
539 Special Enforcement	2,000.00	0.00	2,000.00	100.0%
521 Police Operations	2,414,483.00	1,885,629.34	528,853.66	21.9%

522 Fire Department

515 Legal	1,000.00	0.00	1,000.00	100.0%
001 Administration	19,400.00	13,567.54	5,832.46	30.1%
002 Fire Suppression	404,842.00	262,018.73	142,823.27	35.3%
003 Fire Prevention/Investigation	63,682.00	43,104.60	20,577.40	32.3%
004 Training	127,676.00	83,270.75	44,405.25	34.8%
005 Facilities	46,400.00	28,172.05	18,227.95	39.3%
009 Grants - FEMA	0.00	2,673.24	(2,673.24)	0.0%
010 Mobilization Program	3,600.00	30,361.47	(26,761.47)	0.0%
014 Long Term Debt - Equipment	0.00	0.00	0.00	100.0%
522 Fire Control	665,600.00	463,168.38	202,431.62	30.4%
001 Administration	1,000.00	6,073.73	(5,073.73)	0.0%
002 Training	5,750.00	5,256.39	493.61	8.6%
003 Rescue & Emergency Aif	545,664.00	386,519.04	159,144.96	29.2%
008 Emergency Med Servs - Rescue	2,000.00	0.00	2,000.00	100.0%
526 Emergency Medical Services	554,414.00	397,849.16	156,564.84	28.2%
522 Fire Department	1,221,014.00	861,017.54	359,996.46	29.5%

524 Building / Facilities / ISM

515 Legal	500.00	0.00	500.00	100.0%
001 Facilities	113,369.00	77,217.41	36,151.59	31.9%
002 Miscellaneous	49,900.00	51,248.30	(1,348.30)	0.0%
003 Annex Facility	7,000.00	3,006.33	3,993.67	57.1%

2021 BUDGET POSITION

City Of College Place

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001 Current Expense Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining
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519 Other General Gov Services

519 Other General Gov Services	170,269.00	131,472.04	38,796.96	22.8%
524 Building Inspection	201,979.00	141,515.01	60,463.99	29.9%
524 Building / Facilities / ISM	372,748.00	272,987.05	99,760.95	26.8%

525 Intergovernmental Services

525 Emergency Services	8,481.00	9,403.00	(922.00)	0.0%
525 Intergovernmental Services	8,481.00	9,403.00	(922.00)	0.0%

531 Stormwater

531 Stormwater	0.00	(9,418.50)	9,418.50	100.0%
531 Stormwater	0.00	(9,418.50)	9,418.50	100.0%

532 Public Works & Engineering

515 Legal	2,500.00	0.00	2,500.00	100.0%
532 Public Works & Engineering	2,500.00	0.00	2,500.00	100.0%

548 Equipment Rental & Replacement

548 Equipment Rental & Replacement	61,075.00	26,147.11	34,927.89	57.2%
548 Equipment Rental & Replacement	61,075.00	26,147.11	34,927.89	57.2%

557 Tourism

557 Economic Development	0.00	0.00	0.00	100.0%
557 Tourism	0.00	0.00	0.00	100.0%

558 Planning/Community Development

515 Legal	16,000.00	5,505.00	10,495.00	65.6%
001 Planning	335,519.00	150,288.57	185,230.43	55.2%
002 Development	30,445.00	28,764.98	1,680.02	5.5%
558 Planning/Community Development	365,964.00	179,053.55	186,910.45	51.1%
558 Planning/Community Development	381,964.00	184,558.55	197,405.45	51.7%

565 Welfare

565 Welfare Services	0.00	0.00	0.00	100.0%
565 Welfare	0.00	0.00	0.00	100.0%

567 Alcohol & Drug Treatment

567 Alcohol & Drug Treatment/WW County	3,000.00	1,410.89	1,589.11	53.0%
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2021 BUDGET POSITION

City Of College Place

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001 Current Expense Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
567 Alcohol & Drug Treatment	3,000.00	1,410.89	1,589.11	53.0%

572 Library / Community Events

572 Library Services	0.00	0.00	0.00	100.0%
572 Library / Community Events	0.00	0.00	0.00	100.0%

573 Spectator & Community Events

001 Spectator & Community Events	69,090.00	33,095.19	35,994.81	52.1%
003 Farmer's Market	500.00	15.24	484.76	97.0%
573 Spectator & Community Events	69,590.00	33,110.43	36,479.57	52.4%
573 Spectator & Community Events	69,590.00	33,110.43	36,479.57	52.4%

576 Parks & Recreation

515 Legal	0.00	0.00	0.00	100.0%
575 Cultural & Recreational	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
001 Administration	25,651.00	24,210.94	1,440.06	5.6%
002 Recreational Services	119,830.00	98,160.18	21,669.82	18.1%
003 Recreational Materials/Equip.	30,000.00	7,500.00	22,500.00	75.0%
576 Parks & Recreation	175,481.00	129,871.12	45,609.88	26.0%
576 Parks & Recreation	175,481.00	129,871.12	45,609.88	26.0%

580 Non-Expenditures

589 Non-Expenditures	12,100.00	2,409,931.52	(2,397,831.52)	0.0%
580 Non-Expenditures	12,100.00	2,409,931.52	(2,397,831.52)	0.0%

596 Capital Expenditures

515 Legal	0.00	0.00	0.00	100.0%
596 Capital Expenditures	0.00	0.00	0.00	100.0%

Fund Expenditures:	7,438,979.00	8,128,398.71	(689,419.71)	0.0%
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Fund Excess/(Deficit):	(173,426.00)	1,160,169.54		
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2021 BUDGET POSITION

City Of College Place

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005 Current Expense Reserve Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	1,000.00	127.28	872.72	87.3%
025 Miscellaneous	1,000.00	127.28	872.72	87.3%
025 Miscellaneous	1,000.00	127.28	872.72	87.3%

070 Interfund Transfers

070 Operating Transfers	75,000.00	75,000.00	0.00	0.0%
070 Interfund Transfers	75,000.00	75,000.00	0.00	0.0%

Fund Revenues:	76,000.00	75,127.28	872.72	1.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	19.64	(19.64)	0.0%
025 Miscellaneous	0.00	19.64	(19.64)	0.0%
025 Miscellaneous	0.00	19.64	(19.64)	0.0%

Fund Expenditures:	0.00	19.64	(19.64)	0.0%
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Fund Excess/(Deficit):	76,000.00	75,107.64
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2021 BUDGET POSITION

City Of College Place

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012 Technology Reserve Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	3,000.00	77.07	2,922.93	97.4%
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025 Miscellaneous	3,000.00	77.07	2,922.93	97.4%
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070 Interfund Transfers

070 Operating Transfers	200,000.00	100,000.00	100,000.00	50.0%
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070 Interfund Transfers	200,000.00	100,000.00	100,000.00	50.0%
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100 Grants

101 Indirect Federal Grants	0.00	99,540.00	(99,540.00)	0.0%
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100 Grants	0.00	99,540.00	(99,540.00)	0.0%
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Fund Revenues:	203,000.00	199,617.07	3,382.93	1.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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518 Data Processing

025 Miscellaneous	40.00	601.06	(561.06)	0.0%
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518 Data Processing Services	288,118.00	172,170.08	115,947.92	40.2%
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518 Data Processing	288,158.00	172,771.14	115,386.86	40.0%
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Fund Expenditures:	288,158.00	172,771.14	115,386.86	40.0%
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Fund Excess/(Deficit):	(85,158.00)	26,845.93
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2021 BUDGET POSITION

City Of College Place

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061 Employee Benefit Reserve Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	3,000.00	262.42	2,737.58	91.3%
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025 Miscellaneous	3,000.00	262.42	2,737.58	91.3%
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070 Interfund Transfers

070 Operating Transfers	50,000.00	0.00	50,000.00	100.0%
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070 Interfund Transfers	50,000.00	0.00	50,000.00	100.0%
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Fund Revenues:	53,000.00	262.42	52,737.58	99.5%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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516 Human Resources

517 Employee Benefit Program	87,000.00	17,345.50	69,654.50	80.1%
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562 Employee Benefit Reserve	65.00	18.77	46.23	71.1%
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516 Human Resources	87,065.00	17,364.27	69,700.73	80.1%
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Fund Expenditures:	87,065.00	17,364.27	69,700.73	80.1%
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Fund Excess/(Deficit):	(34,065.00)	(17,101.85)
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2021 BUDGET POSITION

City Of College Place

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100 Street Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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002 Taxes

002 Taxes	0.00	0.00	0.00	100.0%
002 Taxes	0.00	0.00	0.00	100.0%

003 Permits & Licenses

003 Licenses & Permits	5,000.00	7,875.00	(2,875.00)	0.0%
003 Permits & Licenses	5,000.00	7,875.00	(2,875.00)	0.0%

006 Charges For Goods & Services

006 Charges For Goods & Services	0.00	0.00	0.00	100.0%
006 Charges For Goods & Services	0.00	0.00	0.00	100.0%

025 Miscellaneous

001 Interest & Other Earnings	2,000.00	(115.04)	2,115.04	105.8%
005 Other Miscellaneous Revenue	0.00	346.24	(346.24)	0.0%
011 Project Plans & Specs Payments	0.00	0.00	0.00	100.0%
025 Miscellaneous	2,000.00	231.20	1,768.80	88.4%
025 Miscellaneous	2,000.00	231.20	1,768.80	88.4%

070 Interfund Transfers

070 Operating Transfers	500,000.00	650,000.00	(150,000.00)	0.0%
070 Interfund Transfers	500,000.00	650,000.00	(150,000.00)	0.0%

100 Grants

101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
001 State Grants	0.00	19,913.04	(19,913.04)	0.0%
005 Fire Department Grants	0.00	0.00	0.00	100.0%
105 State Grants	0.00	19,913.04	(19,913.04)	0.0%
100 Grants	0.00	19,913.04	(19,913.04)	0.0%

106 State Shared Revenues

107 State Entitlements	220,833.00	145,633.65	75,199.35	34.1%
106 State Shared Revenues	220,833.00	145,633.65	75,199.35	34.1%

542 Street Department

019 Physical Environment	0.00	5,347.34	(5,347.34)	0.0%
542 Street Department	0.00	5,347.34	(5,347.34)	0.0%

2021 BUDGET POSITION

City Of College Place

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100 Street Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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Fund Revenues:	727,833.00	829,000.23	(101,167.23)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous

000	25.00	262.03	(237.03)	0.0%
025 Miscellaneous	25.00	262.03	(237.03)	0.0%
025 Miscellaneous	25.00	262.03	(237.03)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

544 Engineering	0.00	19,913.04	(19,913.04)	0.0%
100 Grants	0.00	19,913.04	(19,913.04)	0.0%

542 Street Department

515 Legal	0.00	0.00	0.00	100.0%
004 Traveled Way	180,786.00	121,438.38	59,347.62	32.8%
005 Street Lighting	42,000.00	24,888.04	17,111.96	40.7%
006 Traffic Control Devices	101,104.00	56,566.61	44,537.39	44.1%
007 Snow & Ice Removal	36,529.00	22,296.97	14,232.03	39.0%
008 Street Cleaning	0.00	0.00	0.00	100.0%
009 Roadside	56,353.00	40,969.56	15,383.44	27.3%
011 Interfund Transfers	250,000.00	480,250.00	(230,250.00)	0.0%
012 Capital Projects	0.00	0.00	0.00	100.0%
542 Road & Street Maintenance	666,772.00	746,409.56	(79,637.56)	0.0%
001 Administration	48,847.00	51,040.09	(2,193.09)	0.0%
002 General Services	19,400.00	19,441.48	(41.48)	0.0%
004 Training	1,000.00	(574.72)	1,574.72	157.5%
543 Road & Street General Admin.	69,247.00	69,906.85	(659.85)	0.0%
542 Street Department	736,019.00	816,316.41	(80,297.41)	0.0%

544 Engineering

544 Engineering	76,465.00	27,837.78	48,627.22	63.6%
544 Engineering	76,465.00	27,837.78	48,627.22	63.6%
Fund Expenditures:	812,509.00	864,329.26	(51,820.26)	0.0%

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100 Street Fund

Months: 01 To: 09

Fund Excess/(Deficit):	(84,676.00)	(35,329.03)
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2021 BUDGET POSITION

City Of College Place

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120 Criminal Justice Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	250.00	(45.74)	295.74	118.3%
025 Miscellaneous	250.00	(45.74)	295.74	118.3%
025 Miscellaneous	250.00	(45.74)	295.74	118.3%

100 Grants

100 Direct Federal Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

106 State Shared Revenues

107 State Entitlements	14,670.00	10,888.90	3,781.10	25.8%
106 State Shared Revenues	14,670.00	10,888.90	3,781.10	25.8%

511 Legislative

521 Law Enforcement	0.00	38,209.00	(38,209.00)	0.0%
511 Legislative	0.00	38,209.00	(38,209.00)	0.0%

Fund Revenues:	14,920.00	49,052.16	(34,132.16)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	1.60	(1.60)	0.0%
025 Miscellaneous	0.00	1.60	(1.60)	0.0%
025 Miscellaneous	0.00	1.60	(1.60)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

521 Police Operations

003 Patrol	0.00	0.00	0.00	100.0%
004 School Resource Officer	13,663.00	10,592.10	3,070.90	22.5%
009 Criminal Justice	17,000.00	0.00	17,000.00	100.0%
521 Law Enforcement	30,663.00	10,592.10	20,070.90	65.5%

City Of College Place

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120 Criminal Justice Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Police Operations	30,663.00	10,592.10	20,070.90	65.5%
Fund Expenditures:	30,663.00	10,593.70	20,069.30	65.5%
Fund Excess/(Deficit):	(15,743.00)	38,458.46		

2021 BUDGET POSITION

City Of College Place

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121 Forfeited Proceeds Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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012 Fines & Forfeits

012 Court Fines And Forfeitures	500.00	0.00	500.00	100.0%
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012 Fines & Forfeits	500.00	0.00	500.00	100.0%
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025 Miscellaneous

001 Interest & Other Earnings	0.00	(5.49)	5.49	100.0%
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025 Miscellaneous	0.00	(5.49)	5.49	100.0%
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035 Other Miscellaneous	25.00	7.15	17.85	71.4%
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025 Miscellaneous	25.00	1.66	23.34	93.4%
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100 Grants

100 Direct Federal Grants	0.00	0.00	0.00	100.0%
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100 Grants	0.00	0.00	0.00	100.0%
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Fund Revenues:	525.00	1.66	523.34	99.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	0.11	(0.11)	0.0%
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025 Miscellaneous	0.00	0.11	(0.11)	0.0%
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025 Miscellaneous	0.00	0.11	(0.11)	0.0%
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070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
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070 Interfund Transfers	0.00	0.00	0.00	100.0%
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521 Police Operations

521 Law Enforcement	0.00	0.00	0.00	100.0%
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521 Police Operations	0.00	0.00	0.00	100.0%
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Fund Expenditures:	0.00	0.11	(0.11)	0.0%
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Fund Excess/(Deficit):	525.00	1.55
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2021 BUDGET POSITION

City Of College Place

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130 Hotel/Motel Tax Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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002 Taxes

002 Taxes	16,000.00	16,771.27	(771.27)	0.0%
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002 Taxes	16,000.00	16,771.27	(771.27)	0.0%
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025 Miscellaneous

025 Miscellaneous	0.00	(90.61)	90.61	100.0%
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035 Other Miscellaneous	100.00	105.27	(5.27)	0.0%
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025 Miscellaneous	100.00	14.66	85.34	85.3%
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Fund Revenues:	16,100.00	16,785.93	(685.93)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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557 Tourism

557 Economic Development	13,500.00	3,655.35	9,844.65	72.9%
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557 Tourism	13,500.00	3,655.35	9,844.65	72.9%
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Fund Expenditures:	13,500.00	3,655.35	9,844.65	72.9%
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Fund Excess/(Deficit):	2,600.00	13,130.58
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2021 BUDGET POSITION

City Of College Place

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201 ULTGO Bond Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	5.00	6.61	(1.61)	0.0%
025 Miscellaneous	5.00	6.61	(1.61)	0.0%
025 Miscellaneous	5.00	6.61	(1.61)	0.0%

070 Interfund Transfers

070 Operating Transfers	487,950.00	487,950.00	0.00	0.0%
070 Interfund Transfers	487,950.00	487,950.00	0.00	0.0%

390 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
390 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	487,955.00	487,956.61	(1.61)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	0.15	(0.15)	0.0%
025 Miscellaneous	0.00	0.15	(0.15)	0.0%
025 Miscellaneous	0.00	0.15	(0.15)	0.0%

590 Long Term Debt Payment/Interes

000	487,050.00	93,525.00	393,525.00	80.8%
001 Long Term Debt Redemption	0.00	0.00	0.00	100.0%
002 Interest & Other Debt Costs	0.00	300.00	(300.00)	0.0%
591 Interest & Debt Service	487,050.00	93,825.00	393,225.00	80.7%
590 Long Term Debt Payment/Interes	487,050.00	93,825.00	393,225.00	80.7%

Fund Expenditures:	487,050.00	93,825.15	393,224.85	80.7%
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Fund Excess/(Deficit):	905.00	394,131.46
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2021 BUDGET POSITION

City Of College Place

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202 LTGO Bond Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Revenues:	0.00	0.00	0.00	100.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%

070 Interfund Transfers

070 Operating Transfers	52,004.00	0.00	52,004.00	100.0%
070 Interfund Transfers	52,004.00	0.00	52,004.00	100.0%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	0.00	0.00	0.00	100.0%
002 Interest & Other Debt Costs	0.00	0.00	0.00	100.0%
591 Interest & Debt Service	0.00	0.00	0.00	100.0%
590 Long Term Debt Payment/Interes	0.00	0.00	0.00	100.0%

Fund Expenditures:	52,004.00	0.00	52,004.00	100.0%
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Fund Excess/(Deficit):	(52,004.00)	0.00
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2021 BUDGET POSITION

City Of College Place

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235 Commercial Drive Bond Debt Service Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	750.00	82.91	667.09	88.9%
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025 Miscellaneous	750.00	82.91	667.09	88.9%
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070 Interfund Transfers

070 Operating Transfers	140,484.00	140,484.00	0.00	0.0%
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070 Interfund Transfers	140,484.00	140,484.00	0.00	0.0%
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370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
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370 Capital Contributions	0.00	0.00	0.00	100.0%
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Fund Revenues:	141,234.00	140,566.91	667.09	0.5%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

514 Finance & Administration	0.00	3.40	(3.40)	0.0%
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025 Miscellaneous	0.00	3.40	(3.40)	0.0%
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590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	117,561.00	112,372.67	5,188.33	4.4%
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002 Interest & Other Debt Costs	22,923.00	28,111.06	(5,188.06)	0.0%
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591 Interest & Debt Service	140,484.00	140,483.73	0.27	0.0%
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590 Long Term Debt Payment/Interes	140,484.00	140,483.73	0.27	0.0%
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Fund Expenditures:	140,484.00	140,487.13	(3.13)	0.0%
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Fund Excess/(Deficit):	750.00	79.78
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2021 BUDGET POSITION

City Of College Place

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301 Street Capital Contribution Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	20.00	1.83	18.17	90.9%
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025 Miscellaneous	20.00	1.83	18.17	90.9%
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070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
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070 Interfund Transfers	0.00	0.00	0.00	100.0%
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370 Capital Contributions

370 Capital Contributions	21,925.00	0.00	21,925.00	100.0%
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370 Capital Contributions	21,925.00	0.00	21,925.00	100.0%
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Fund Revenues:	21,945.00	1.83	21,943.17	100.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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070 Interfund Transfers

070 Operating Transfers	21,925.00	11,925.00	10,000.00	45.6%
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070 Interfund Transfers	21,925.00	11,925.00	10,000.00	45.6%
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542 Street Department

542 Road & Street Maintenance	0.00	0.00	0.00	100.0%
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542 Street Department	0.00	0.00	0.00	100.0%
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Fund Expenditures:	21,925.00	11,925.00	10,000.00	45.6%
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Fund Excess/(Deficit):	20.00	(11,923.17)
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2021 BUDGET POSITION

City Of College Place

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305 Capital Improvement Fund (REET)

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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002 Taxes

002 Taxes	150,000.00	162,321.74	(12,321.74)	0.0%
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002 Taxes	150,000.00	162,321.74	(12,321.74)	0.0%
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025 Miscellaneous

001 Interest & Other Earnings	1,500.00	255.34	1,244.66	83.0%
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025 Miscellaneous	1,500.00	255.34	1,244.66	83.0%
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025 Miscellaneous	1,500.00	255.34	1,244.66	83.0%
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Fund Revenues:	151,500.00	162,577.08	(11,077.08)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	22.38	(22.38)	0.0%
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025 Miscellaneous	0.00	22.38	(22.38)	0.0%
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025 Miscellaneous	0.00	22.38	(22.38)	0.0%
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070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
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070 Interfund Transfers	0.00	0.00	0.00	100.0%
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542 Street Department

542 Road & Street Maintenance	90,000.00	75,608.73	14,391.27	16.0%
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542 Street Department	90,000.00	75,608.73	14,391.27	16.0%
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596 Capital Expenditures

000	0.00	0.00	0.00	100.0%
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005 Planning & Design	0.00	0.00	0.00	100.0%
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594 Capital Improvements	0.00	0.00	0.00	100.0%
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596 Capital Expenditures	0.00	0.00	0.00	100.0%
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Fund Expenditures:	90,000.00	75,631.11	14,368.89	16.0%
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Fund Excess/(Deficit):	61,500.00	86,945.97
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2021 BUDGET POSITION

City Of College Place

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306 Capital Improvement Fund (REET 2)

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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002 Taxes

002 Taxes	150,000.00	156,264.77	(6,264.77)	0.0%
002 Taxes	150,000.00	156,264.77	(6,264.77)	0.0%

025 Miscellaneous

001 Interest & Other Earnings	2,000.00	(320.36)	2,320.36	116.0%
005 Other Miscellaneous Revenue	0.00	0.00	0.00	100.0%
025 Miscellaneous	2,000.00	(320.36)	2,320.36	116.0%
025 Miscellaneous	2,000.00	(320.36)	2,320.36	116.0%

030 Contributions / Donations Priv

030 Contr & Donations Priv Sources	400,000.00	500,042.38	(100,042.38)	0.0%
030 Contributions / Donations Priv	400,000.00	500,042.38	(100,042.38)	0.0%

100 Grants

105 State Grants	1,000,000.00	0.00	1,000,000.00	100.0%
100 Grants	1,000,000.00	0.00	1,000,000.00	100.0%

Fund Revenues:	1,552,000.00	655,986.79	896,013.21	57.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	45.64	(45.64)	0.0%
025 Miscellaneous	0.00	45.64	(45.64)	0.0%
025 Miscellaneous	0.00	45.64	(45.64)	0.0%

596 Capital Expenditures

594 Capital Improvements	2,010,000.00	475.36	2,009,524.64	100.0%
596 Capital Expenditures	2,010,000.00	475.36	2,009,524.64	100.0%

Fund Expenditures:	2,010,000.00	521.00	2,009,479.00	100.0%
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Fund Excess/(Deficit):	(458,000.00)	655,465.79
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2021 BUDGET POSITION

City Of College Place

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309 CDBG Projects Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	0.00	0.08	(0.08)	0.0%
025 Miscellaneous	0.00	0.08	(0.08)	0.0%
025 Miscellaneous	0.00	0.08	(0.08)	0.0%

100 Grants

101 Indirect Federal Grants	339,530.00	35,332.48	304,197.52	89.6%
100 Grants	339,530.00	35,332.48	304,197.52	89.6%

Fund Revenues:	339,530.00	35,332.56	304,197.44	89.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining
594 Capital Improvements	0.00	0.00	0.00 100.0%

025 Miscellaneous

000	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%

531 Stormwater

594 Capital Improvements	0.00	4,357.00	(4,357.00)	0.0%
531 Stormwater	0.00	4,357.00	(4,357.00)	0.0%

542 Street Department

542 Road & Street Maintenance	339,530.00	30,975.48	308,554.52	90.9%
542 Street Department	339,530.00	30,975.48	308,554.52	90.9%

558 Planning/Community Development

558 Planning/Community Development	0.00	0.00	0.00	100.0%
558 Planning/Community Development	0.00	0.00	0.00	100.0%

Fund Expenditures:	339,530.00	35,332.48	304,197.52	89.6%
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Fund Excess/(Deficit):	0.00	0.08
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2021 BUDGET POSITION

City Of College Place

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311 Street Improvement Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	67,500.00	474.70	67,025.30	99.3%
025 Miscellaneous	67,500.00	474.70	67,025.30	99.3%
025 Miscellaneous	67,500.00	474.70	67,025.30	99.3%

070 Interfund Transfers

070 Operating Transfers	10,000.00	0.00	10,000.00	100.0%
070 Interfund Transfers	10,000.00	0.00	10,000.00	100.0%

100 Grants

001 Indirect Federal Grants	0.00	0.00	0.00	100.0%
002 Police Department Grants	0.00	0.00	0.00	100.0%
101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
102 Grants - Private Sources	71,100.00	0.00	71,100.00	100.0%
105 State Grants	482,204.00	264,593.00	217,611.00	45.1%
100 Grants	553,304.00	264,593.00	288,711.00	52.2%

Fund Revenues:	630,804.00	265,067.70	365,736.30	58.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	25.00	18.09	6.91	27.6%
025 Miscellaneous	25.00	18.09	6.91	27.6%
025 Miscellaneous	25.00	18.09	6.91	27.6%

070 Interfund Transfers

070 Operating Transfers	100,000.00	100,000.00	0.00	0.0%
070 Interfund Transfers	100,000.00	100,000.00	0.00	0.0%

542 Street Department

006 Traffic Control Devices	0.00	0.00	0.00	100.0%
009 Roadside	0.00	0.00	0.00	100.0%
010 Engineering	0.00	0.00	0.00	100.0%
012 Capital Projects	613,560.00	491,411.47	122,148.53	19.9%
542 Road & Street Maintenance	613,560.00	491,411.47	122,148.53	19.9%
542 Street Department	613,560.00	491,411.47	122,148.53	19.9%

Fund Expenditures:	713,585.00	591,429.56	122,155.44	17.1%
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311 Street Improvement Fund

Months: 01 To: 09

Fund Excess/(Deficit):	(82,781.00)	(326,361.86)
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2021 BUDGET POSITION

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315 Facility Maintenance Reserve Fund (CE)

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	1,000.00	117.50	882.50	88.3%
025 Miscellaneous	1,000.00	117.50	882.50	88.3%
025 Miscellaneous	1,000.00	117.50	882.50	88.3%

070 Interfund Transfers

070 Operating Transfers	400,000.00	250,000.00	150,000.00	37.5%
070 Interfund Transfers	400,000.00	250,000.00	150,000.00	37.5%

100 Grants

102 Grants - Private Sources	0.00	0.00	0.00	100.0%
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

Fund Revenues:	401,000.00	250,117.50	150,882.50	37.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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019 Physical Environment

048 Maintenance	0.00	0.00	0.00	100.0%
594 Capital Improvements	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%

025 Miscellaneous

000	100.00	17.08	82.92	82.9%
025 Miscellaneous	100.00	17.08	82.92	82.9%
025 Miscellaneous	100.00	17.08	82.92	82.9%

524 Building / Facilities / ISM

519 Other General Gov Services	459,800.00	143,045.00	316,755.00	68.9%
524 Building / Facilities / ISM	459,800.00	143,045.00	316,755.00	68.9%

Fund Expenditures:	459,900.00	143,062.08	316,837.92	68.9%
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Fund Excess/(Deficit):	(58,900.00)	107,055.42
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2021 BUDGET POSITION

City Of College Place

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320 Equipment Reserve Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	4,000.00	189.98	3,810.02	95.3%
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025 Miscellaneous	4,000.00	189.98	3,810.02	95.3%
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070 Interfund Transfers

070 Operating Transfers	280,000.00	502,750.00	(222,750.00)	0.0%
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070 Interfund Transfers	280,000.00	502,750.00	(222,750.00)	0.0%
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Fund Revenues:

284,000.00	502,939.98	(218,939.98)	0.0%
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Expenditures

Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

514 Finance & Administration	0.00	20.46	(20.46)	0.0%
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025 Miscellaneous	0.00	20.46	(20.46)	0.0%
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070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
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070 Interfund Transfers	0.00	0.00	0.00	100.0%
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521 Police Operations

521 Law Enforcement	72,520.00	54,390.24	18,129.76	25.0%
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521 Police Operations	72,520.00	54,390.24	18,129.76	25.0%
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522 Fire Department

001 Administration	18,000.00	0.00	18,000.00	100.0%
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010 Mobilization Program	20,000.00	8,634.89	11,365.11	56.8%
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522 Fire Control	38,000.00	8,634.89	29,365.11	77.3%
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526 Emergency Medical Services	0.00	(45,039.00)	45,039.00	100.0%
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522 Fire Department	38,000.00	(36,404.11)	74,404.11	195.8%
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542 Street Department

542 Road & Street Maintenance	0.00	0.00	0.00	100.0%
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550 General Services	307,000.00	224,483.74	82,516.26	26.9%
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542 Street Department	307,000.00	224,483.74	82,516.26	26.9%
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Fund Expenditures:

417,520.00	242,490.33	175,029.67	41.9%
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Fund Excess/(Deficit):

(133,520.00)	260,449.65
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2021 BUDGET POSITION

City Of College Place

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330 Economic Development Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	50.00	304.49	(254.49)	0.0%
025 Miscellaneous	50.00	304.49	(254.49)	0.0%
025 Miscellaneous	50.00	304.49	(254.49)	0.0%

070 Interfund Transfers

070 Operating Transfers	600,000.00	111,925.00	488,075.00	81.3%
070 Interfund Transfers	600,000.00	111,925.00	488,075.00	81.3%

Fund Revenues:	600,050.00	112,229.49	487,820.51	81.3%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

542 Street Department

010 Engineering	0.00	0.00	0.00	100.0%
012 Capital Projects	600,000.00	79,033.50	520,966.50	86.8%
542 Road & Street Maintenance	600,000.00	79,033.50	520,966.50	86.8%
542 Street Department	600,000.00	79,033.50	520,966.50	86.8%

Fund Expenditures:	600,000.00	79,033.50	520,966.50	86.8%
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Fund Excess/(Deficit):	50.00	33,195.99
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2021 BUDGET POSITION

City Of College Place

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340 Economic Development Reserve Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%

Fund Revenues:	0.00	0.00	0.00	100.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%

590 Long Term Debt Payment/Interes

591 Interest & Debt Service	0.00	0.00	0.00	100.0%
590 Long Term Debt Payment/Interes	0.00	0.00	0.00	100.0%

Fund Expenditures:	0.00	0.00	0.00	100.0%
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Fund Excess/(Deficit):	0.00	0.00
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2021 BUDGET POSITION

City Of College Place

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400 Water Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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003 Permits & Licenses

003 Licenses & Permits	0.00	0.00	0.00	100.0%
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003 Permits & Licenses	0.00	0.00	0.00	100.0%
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006 Charges For Goods & Services

001 Charges For Goods & Services	20,000.00	34,987.15	(14,987.15)	0.0%
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004 Fines / Penalties / Charges	7,749.00	2,419.90	5,329.10	68.8%
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009 Water	1,720,158.00	1,397,528.43	322,629.57	18.8%
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006 Charges For Goods & Services	1,747,907.00	1,434,935.48	312,971.52	17.9%
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006 Charges For Goods & Services	1,747,907.00	1,434,935.48	312,971.52	17.9%
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012 Fines & Forfeits

006 Charges For Goods & Services	20,000.00	455.53	19,544.47	97.7%
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012 Fines & Forfeits	20,000.00	455.53	19,544.47	97.7%
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025 Miscellaneous

001 Interest & Other Earnings	7,000.00	162.16	6,837.84	97.7%
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002 Rents & Leases	19,044.00	16,399.90	2,644.10	13.9%
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005 Other Miscellaneous Revenue	13,000.00	1,431.70	11,568.30	89.0%
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025 Miscellaneous	39,044.00	17,993.76	21,050.24	53.9%
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025 Miscellaneous	39,044.00	17,993.76	21,050.24	53.9%
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070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
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070 Interfund Transfers	0.00	0.00	0.00	100.0%
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100 Grants

105 State Grants	0.00	10,247.02	(10,247.02)	0.0%
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100 Grants	0.00	10,247.02	(10,247.02)	0.0%
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370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
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370 Capital Contributions	0.00	0.00	0.00	100.0%
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380 Non-Revenues

080 Non-Revenues	0.00	2,500.00	(2,500.00)	0.0%
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380 Non-Revenues	0.00	2,500.00	(2,500.00)	0.0%
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2021 BUDGET POSITION

City Of College Place

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400 Water Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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534 Water Department

019 Physical Environment	0.00	0.00	0.00	100.0%
003 Maintenance	14,247.00	15,260.21	(1,013.21)	0.0%
534 Water Utilities	14,247.00	15,260.21	(1,013.21)	0.0%
534 Water Department	14,247.00	15,260.21	(1,013.21)	0.0%

Fund Revenues:	1,821,198.00	1,481,392.00	339,806.00	18.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	505.11	(505.11)	0.0%
025 Miscellaneous	0.00	505.11	(505.11)	0.0%
025 Miscellaneous	0.00	505.11	(505.11)	0.0%

070 Interfund Transfers

070 Operating Transfers	337,000.00	27,750.00	309,250.00	91.8%
070 Interfund Transfers	337,000.00	27,750.00	309,250.00	91.8%

100 Grants

101 Indirect Federal Grants	0.00	3,621.82	(3,621.82)	0.0%
100 Grants	0.00	3,621.82	(3,621.82)	0.0%

534 Water Department

515 Legal	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
001 Administration / General	574,086.00	531,632.50	42,453.50	7.4%
002 Administrative/Planning	22,924.00	17,286.96	5,637.04	24.6%
003 Maintenance	564,433.00	434,111.88	130,321.12	23.1%
004 Operations / General	206,095.00	218,462.64	(12,367.64)	0.0%
005 Capital Expenditures	0.00	0.00	0.00	100.0%
009 Finance	184,042.00	135,204.82	48,837.18	26.5%
534 Water Utilities	1,551,580.00	1,336,698.80	214,881.20	13.8%
534 Water Department	1,551,580.00	1,336,698.80	214,881.20	13.8%

580 Non-Expenditures

589 Non-Expenditures	0.00	1,000.00	(1,000.00)	0.0%
580 Non-Expenditures	0.00	1,000.00	(1,000.00)	0.0%

597 Interfund Transfers

City Of College Place

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400 Water Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining
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070 Operating Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
597 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Expenditures:	1,888,580.00	1,369,575.73	519,004.27	27.5%
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Fund Excess/(Deficit):	(67,382.00)	111,816.27
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2021 BUDGET POSITION

City Of College Place

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401 Wastewater Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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003 Permits & Licenses

003 Licenses & Permits	0.00	18,600.00	(18,600.00)	0.0%
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003 Permits & Licenses	0.00	18,600.00	(18,600.00)	0.0%
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006 Charges For Goods & Services

001 Charges For Goods & Services	0.00	0.00	0.00	100.0%
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010 Wastewater	2,667,896.00	2,070,675.81	597,220.19	22.4%
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006 Charges For Goods & Services	2,667,896.00	2,070,675.81	597,220.19	22.4%
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006 Charges For Goods & Services	2,667,896.00	2,070,675.81	597,220.19	22.4%
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012 Fines & Forfeits

006 Charges For Goods & Services	8,000.00	1,763.24	6,236.76	78.0%
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012 Fines & Forfeits	8,000.00	1,763.24	6,236.76	78.0%
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019 Physical Environment

019 Physical Environment	871.00	1,366.00	(495.00)	0.0%
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019 Physical Environment	871.00	1,366.00	(495.00)	0.0%
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025 Miscellaneous

001 Interest & Other Earnings	14,000.00	2,347.23	11,652.77	83.2%
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002 Rents & Leases	0.00	0.00	0.00	100.0%
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005 Other Miscellaneous Revenue	0.00	2,207.44	(2,207.44)	0.0%
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025 Miscellaneous	14,000.00	4,554.67	9,445.33	67.5%
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025 Miscellaneous	14,000.00	4,554.67	9,445.33	67.5%
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070 Interfund Transfers

000	0.00	0.00	0.00	100.0%
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070 Operating Transfers	0.00	0.00	0.00	100.0%
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070 Interfund Transfers	0.00	0.00	0.00	100.0%
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100 Grants

105 State Grants	0.00	0.00	0.00	100.0%
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100 Grants	0.00	0.00	0.00	100.0%
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107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
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107 Loan Proceeds	0.00	0.00	0.00	100.0%
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2021 BUDGET POSITION

City Of College Place

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401 Wastewater Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
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370 Capital Contributions	0.00	0.00	0.00	100.0%
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535 Wastewater Department

019 Physical Environment	0.00	0.00	0.00	100.0%
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535 Wastewater Department	0.00	0.00	0.00	100.0%
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Fund Revenues:	2,690,767.00	2,096,959.72	593,807.28	22.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous

000	120.00	391.19	(271.19)	0.0%
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025 Miscellaneous	120.00	391.19	(271.19)	0.0%
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025 Miscellaneous	120.00	391.19	(271.19)	0.0%
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070 Interfund Transfers

000	300,000.00	1,850,000.00	(1,550,000.00)	0.0%
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050 Maintenance	0.00	0.00	0.00	100.0%
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080 Operations/General	0.00	0.00	0.00	100.0%
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070 Operating Transfers	300,000.00	1,850,000.00	(1,550,000.00)	0.0%
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070 Interfund Transfers	300,000.00	1,850,000.00	(1,550,000.00)	0.0%
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535 Wastewater Department

515 Legal	1,500.00	855.00	645.00	43.0%
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001 Administration / General	1,707,549.00	1,256,465.27	451,083.73	26.4%
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002 Administration / Planning	22,924.00	17,004.25	5,919.75	25.8%
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003 Maintenance	21,153.00	37,159.73	(16,006.73)	0.0%
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004 Operations / General	73,949.00	50,987.77	22,961.23	31.1%
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005 Operations / Testing	0.00	0.00	0.00	100.0%
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012 Finance	189,300.00	139,449.04	49,850.96	26.3%
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535 Wastewater Utilities	2,014,875.00	1,501,066.06	513,808.94	25.5%
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535 Wastewater Department	2,016,375.00	1,501,921.06	514,453.94	25.5%
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597 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
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597 Interfund Transfers	0.00	0.00	0.00	100.0%
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Fund Expenditures:	2,316,495.00	3,352,312.25	(1,035,817.25)	0.0%
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2021 BUDGET POSITION

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401 Wastewater Fund

Months: 01 To: 09

Fund Excess/(Deficit):	374,272.00	(1,255,352.53)
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2021 BUDGET POSITION

City Of College Place

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402 Stormwater Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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006 Charges For Goods & Services

006 Charges For Goods & Services	562,936.00	450,162.90	112,773.10	20.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
006 Charges For Goods & Services	562,936.00	450,162.90	112,773.10	20.0%

012 Fines & Forfeits

006 Charges For Goods & Services	10,000.00	16.89	9,983.11	99.8%
012 Fines & Forfeits	10,000.00	16.89	9,983.11	99.8%

019 Physical Environment

019 Physical Environment	0.00	644.14	(644.14)	0.0%
019 Physical Environment	0.00	644.14	(644.14)	0.0%

025 Miscellaneous

001 Interest & Other Earnings	500.00	179.23	320.77	64.2%
005 Other Miscellaneous Revenue	0.00	73.25	(73.25)	0.0%
025 Miscellaneous	500.00	252.48	247.52	49.5%
025 Miscellaneous	500.00	252.48	247.52	49.5%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

105 State Grants	90,000.00	41,512.90	48,487.10	53.9%
100 Grants	90,000.00	41,512.90	48,487.10	53.9%

Fund Revenues:	663,436.00	492,589.31	170,846.69	25.8%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	132.54	(132.54)	0.0%
025 Miscellaneous	0.00	132.54	(132.54)	0.0%
025 Miscellaneous	0.00	132.54	(132.54)	0.0%

531 Stormwater

515 Legal	0.00	0.00	0.00	100.0%
001 Administration / General	71,721.00	59,873.72	11,847.28	16.5%
002 Administration / Engineering	39,851.00	36,956.31	2,894.69	7.3%

2021 BUDGET POSITION

City Of College Place

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402 Stormwater Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Stormwater				
003 Maintenance	100,426.00	93,877.54	6,548.46	6.5%
004 Operations / General	102,500.00	100,199.00	2,301.00	2.2%
005 Finance	100,872.00	67,194.40	33,677.60	33.4%
531 Stormwater	415,370.00	358,100.97	57,269.03	13.8%
531 Stormwater	415,370.00	358,100.97	57,269.03	13.8%
Fund Expenditures:	415,370.00	358,233.51	57,136.49	13.8%
Fund Excess/(Deficit):	248,066.00	134,355.80		

2021 BUDGET POSITION

City Of College Place

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403 Stormwater Capital Reserve Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	1,000.00	562.87	437.13	43.7%
025 Miscellaneous	1,000.00	562.87	437.13	43.7%
025 Miscellaneous	1,000.00	562.87	437.13	43.7%

070 Interfund Transfers

000	0.00	0.00	0.00	100.0%
080 Operations/General	100,000.00	100,000.00	0.00	0.0%
070 Operating Transfers	100,000.00	100,000.00	0.00	0.0%
070 Interfund Transfers	100,000.00	100,000.00	0.00	0.0%

100 Grants

100 Direct Federal Grants	0.00	0.00	0.00	100.0%
105 State Grants	350,000.00	6,761.19	343,238.81	98.1%
100 Grants	350,000.00	6,761.19	343,238.81	98.1%

370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	0.00	0.00	0.00	100.0%

390 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
110 Federal Loans	0.00	0.00	0.00	100.0%
390 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	451,000.00	107,324.06	343,675.94	76.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	18.76	(18.76)	0.0%
025 Miscellaneous	0.00	18.76	(18.76)	0.0%
025 Miscellaneous	0.00	18.76	(18.76)	0.0%

531 Stormwater

000	0.00	0.00	0.00	100.0%
006 Capital Projects	310,000.00	280,260.33	29,739.67	9.6%
531 Stormwater	310,000.00	280,260.33	29,739.67	9.6%

2021 BUDGET POSITION

City Of College Place

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403 Stormwater Capital Reserve Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Stormwater	310,000.00	280,260.33	29,739.67	9.6%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	43,355.00	43,354.58	0.42	0.0%
002 Interest & Other Debt Costs	5,347.00	5,346.70	0.30	0.0%
591 Interest & Debt Service	48,702.00	48,701.28	0.72	0.0%
590 Long Term Debt Payment/Interes	48,702.00	48,701.28	0.72	0.0%

Fund Expenditures:	358,702.00	328,980.37	29,721.63	8.3%
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Fund Excess/(Deficit):	92,298.00	(221,656.31)
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2021 BUDGET POSITION

City Of College Place

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410 Water Capital Reserve Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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003 Permits & Licenses

003 Licenses & Permits	732,000.00	205,800.00	526,200.00	71.9%
003 Permits & Licenses	732,000.00	205,800.00	526,200.00	71.9%

025 Miscellaneous

000	75,000.00	951.95	74,048.05	98.7%
001 Interest & Other Earnings	0.00	1,025.88	(1,025.88)	0.0%
005 Other Miscellaneous Revenue	0.00	0.00	0.00	100.0%
025 Miscellaneous	75,000.00	1,977.83	73,022.17	97.4%
026 Rentals & Leases	91,626.00	32,087.80	59,538.20	65.0%
025 Miscellaneous	166,626.00	34,065.63	132,560.37	79.6%

070 Interfund Transfers

070 Operating Transfers	237,000.00	18,500.00	218,500.00	92.2%
070 Interfund Transfers	237,000.00	18,500.00	218,500.00	92.2%

100 Grants

102 Grants - Private Sources	300,000.00	0.00	300,000.00	100.0%
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	300,000.00	0.00	300,000.00	100.0%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

370 Capital Contributions

370 Capital Contributions	0.00	2,388.81	(2,388.81)	0.0%
370 Capital Contributions	0.00	2,388.81	(2,388.81)	0.0%

390 Loan Proceeds

110 Federal Loans	243,000.00	229,215.14	13,784.86	5.7%
390 Loan Proceeds	243,000.00	229,215.14	13,784.86	5.7%

Fund Revenues:	1,678,626.00	489,969.58	1,188,656.42	70.8%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	280.00	41.56	238.44	85.2%
025 Miscellaneous	280.00	41.56	238.44	85.2%

2021 BUDGET POSITION

City Of College Place

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410 Water Capital Reserve Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous	280.00	41.56	238.44	85.2%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

534 Water Department

000	0.00	229,215.14	(229,215.14)	0.0%
001 Administration / General	1,015,150.00	88,696.25	926,453.75	91.3%
534 Water Utilities	1,015,150.00	317,911.39	697,238.61	68.7%
534 Water Department	1,015,150.00	317,911.39	697,238.61	68.7%

590 Long Term Debt Payment/Interes

591 Interest & Debt Service	0.00	0.00	0.00	100.0%
590 Long Term Debt Payment/Interes	0.00	0.00	0.00	100.0%

Fund Expenditures:	1,015,430.00	317,952.95	697,477.05	68.7%
Fund Excess/(Deficit):	663,196.00	172,016.63		

2021 BUDGET POSITION

City Of College Place

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411 Wastewater Capital Reserve Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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003 Permits & Licenses

003 Licenses & Permits	871,700.00	199,500.00	672,200.00	77.1%
003 Permits & Licenses	871,700.00	199,500.00	672,200.00	77.1%

025 Miscellaneous

000	10,000.00	1,275.85	8,724.15	87.2%
001 Interest & Other Earnings	0.00	(640.89)	640.89	100.0%
005 Other Miscellaneous Revenue	0.00	(2,801.91)	2,801.91	100.0%
025 Miscellaneous	10,000.00	(2,166.95)	12,166.95	121.7%
025 Miscellaneous	10,000.00	(2,166.95)	12,166.95	121.7%

070 Interfund Transfers

070 Operating Transfers	580,686.00	3,209,250.00	(2,628,564.00)	0.0%
070 Interfund Transfers	580,686.00	3,209,250.00	(2,628,564.00)	0.0%

100 Grants

103 Intergovernmental Local Grants	0.00	200,000.00	(200,000.00)	0.0%
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	200,000.00	(200,000.00)	0.0%

107 Loan Proceeds

092 Loan Receipts	3,640,000.00	0.00	3,640,000.00	100.0%
111 State Loans	2,759,600.00	982,303.41	1,777,296.59	64.4%
107 Loan Proceeds	6,399,600.00	982,303.41	5,417,296.59	84.7%

370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	0.00	0.00	0.00	100.0%

535 Wastewater Department

090 Disposition Of Fixed Assets	0.00	0.00	0.00	100.0%
535 Wastewater Department	0.00	0.00	0.00	100.0%

Fund Revenues:	7,861,986.00	4,588,886.46	3,273,099.54	41.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	55,000.00	24.40	54,975.60	100.0%
025 Miscellaneous	55,000.00	24.40	54,975.60	100.0%

2021 BUDGET POSITION

City Of College Place

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411 Wastewater Capital Reserve Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous	55,000.00	24.40	54,975.60	100.0%

535 Wastewater Department

003 Maintenance	357,000.00	197,252.25	159,747.75	44.7%
005 Operations / Testing	0.00	0.00	0.00	100.0%
007 Interest Payment	0.00	(22,417.77)	22,417.77	100.0%
008 Capitalized Expenditures	8,087,097.00	5,016,181.56	3,070,915.44	38.0%
009 Operating Transfers	191,000.00	77,868.75	113,131.25	59.2%
535 Wastewater Utilities	8,635,097.00	5,268,884.79	3,366,212.21	39.0%

535 Wastewater Department	8,635,097.00	5,268,884.79	3,366,212.21	39.0%
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Fund Expenditures:	8,690,097.00	5,268,909.19	3,421,187.81	39.4%
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Fund Excess/(Deficit):	(828,111.00)	(680,022.73)
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2021 BUDGET POSITION

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412 Wastewater Debt Service Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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006 Charges For Goods & Services

006 Charges For Goods & Services	714,070.00	412,167.29	301,902.71	42.3%
006 Charges For Goods & Services	714,070.00	412,167.29	301,902.71	42.3%

025 Miscellaneous

025 Miscellaneous	3,000.00	330.81	2,669.19	89.0%
025 Miscellaneous	3,000.00	330.81	2,669.19	89.0%

100 Grants

100 Direct Federal Grants	0.00	639,736.59	(639,736.59)	0.0%
100 Grants	0.00	639,736.59	(639,736.59)	0.0%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:

717,070.00	1,052,234.69	(335,164.69)	0.0%
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Expenditures

Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous	25.00	14.06	10.94	43.8%
025 Miscellaneous	25.00	14.06	10.94	43.8%

070 Interfund Transfers

070 Operating Transfers	0.00	1,350,000.00	(1,350,000.00)	0.0%
070 Interfund Transfers	0.00	1,350,000.00	(1,350,000.00)	0.0%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	359,834.00	129,584.20	230,249.80	64.0%
002 Interest & Other Debt Costs	107,100.00	0.00	107,100.00	100.0%
591 Interest & Debt Service	466,934.00	129,584.20	337,349.80	72.2%
590 Long Term Debt Payment/Interes	466,934.00	129,584.20	337,349.80	72.2%

Fund Expenditures:

466,959.00	1,479,598.26	(1,012,639.26)	0.0%
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Fund Excess/(Deficit):

250,111.00	(427,363.57)
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2021 BUDGET POSITION

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413 Water Capital Improvement Reserve Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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006 Charges For Goods & Services

006 Charges For Goods & Services	925,499.00	694,428.51	231,070.49	25.0%
006 Charges For Goods & Services	925,499.00	694,428.51	231,070.49	25.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

590 Long Term Debt Payment/Interes

000	11,000.00	734.20	10,265.80	93.3%
591 Interest & Debt Service	11,000.00	734.20	10,265.80	93.3%
590 Long Term Debt Payment/Interes	11,000.00	734.20	10,265.80	93.3%

Fund Revenues:	936,499.00	695,162.71	241,336.29	25.8%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous	35.00	30.66	4.34	12.4%
025 Miscellaneous	35.00	30.66	4.34	12.4%

070 Interfund Transfers

070 Operating Transfers	332,100.00	332,100.00	0.00	0.0%
070 Interfund Transfers	332,100.00	332,100.00	0.00	0.0%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	731,325.00	652,057.95	79,267.05	10.8%
002 Interest & Other Debt Costs	76,810.00	55,124.69	21,685.31	28.2%
591 Interest & Debt Service	808,135.00	707,182.64	100,952.36	12.5%
590 Long Term Debt Payment/Interes	808,135.00	707,182.64	100,952.36	12.5%

Fund Expenditures:	1,140,270.00	1,039,313.30	100,956.70	8.9%
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Fund Excess/(Deficit):	(203,771.00)	(344,150.59)
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2021 BUDGET POSITION

City Of College Place

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425 Water Revenue Bond Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	1,500.00	194.42	1,305.58	87.0%
025 Miscellaneous	1,500.00	194.42	1,305.58	87.0%
025 Miscellaneous	1,500.00	194.42	1,305.58	87.0%

070 Interfund Transfers

070 Operating Transfers	332,100.00	332,100.00	0.00	0.0%
070 Interfund Transfers	332,100.00	332,100.00	0.00	0.0%

Fund Revenues:	333,600.00	332,294.42	1,305.58	0.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	8.05	(8.05)	0.0%
025 Miscellaneous	0.00	8.05	(8.05)	0.0%
025 Miscellaneous	0.00	8.05	(8.05)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	225,000.00	0.00	225,000.00	100.0%
002 Interest & Other Debt Costs	107,100.00	0.00	107,100.00	100.0%
591 Interest & Debt Service	332,100.00	0.00	332,100.00	100.0%
590 Long Term Debt Payment/Interes	332,100.00	0.00	332,100.00	100.0%

Fund Expenditures:	332,100.00	8.05	332,091.95	100.0%
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Fund Excess/(Deficit):	1,500.00	332,286.37
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2021 BUDGET POSITION

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426 Water Bond Reserve Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	1,500.00	79.70	1,420.30	94.7%
025 Miscellaneous	1,500.00	79.70	1,420.30	94.7%
025 Miscellaneous	1,500.00	79.70	1,420.30	94.7%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	1,500.00	79.70	1,420.30	94.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	0.00	3.44	(3.44)	0.0%
025 Miscellaneous	0.00	3.44	(3.44)	0.0%
025 Miscellaneous	0.00	3.44	(3.44)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Expenditures:	0.00	3.44	(3.44)	0.0%
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Fund Excess/(Deficit):	1,500.00	76.26
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2021 BUDGET POSITION

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431 Water System Construction Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	1,500.00	718.76	781.24	52.1%
009 PWTF Loan Related	0.00	0.00	0.00	100.0%
025 Miscellaneous	1,500.00	718.76	781.24	52.1%
025 Miscellaneous	1,500.00	718.76	781.24	52.1%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

107 Loan Proceeds

111 State Loans	100,000.00	106,205.15	(6,205.15)	0.0%
107 Loan Proceeds	100,000.00	106,205.15	(6,205.15)	0.0%

370 Capital Contributions

370 Capital Contributions	0.00	11,669.25	(11,669.25)	0.0%
370 Capital Contributions	0.00	11,669.25	(11,669.25)	0.0%

390 Loan Proceeds

111 State Loans	0.00	0.00	0.00	100.0%
390 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	101,500.00	118,593.16	(17,093.16)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

000	20.00	69.41	(49.41)	0.0%
025 Miscellaneous	20.00	69.41	(49.41)	0.0%
025 Miscellaneous	20.00	69.41	(49.41)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

2021 BUDGET POSITION

City Of College Place

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431 Water System Construction Fund

Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining
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534 Water Department

000	0.00	106,205.15	(106,205.15)	0.0%
001 Administration / General	100,000.00	(52,227.54)	152,227.54	152.2%
005 Capital Expenditures	0.00	0.00	0.00	100.0%
534 Water Utilities	100,000.00	53,977.61	46,022.39	46.0%

534 Water Department	100,000.00	53,977.61	46,022.39	46.0%
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Fund Expenditures:	100,020.00	54,047.02	45,972.98	46.0%
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Fund Excess/(Deficit):	1,480.00	64,546.14
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2021 BUDGET POSITION

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500 Equipment Rental & Replacement Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

001 Interest & Other Earnings	2,500.00	7,691.62	(5,191.62)	0.0%
005 Other Miscellaneous Revenue	0.00	121.78	(121.78)	0.0%
025 Miscellaneous	2,500.00	7,813.40	(5,313.40)	0.0%
025 Miscellaneous	2,500.00	7,813.40	(5,313.40)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

548 Equipment Rental & Replacement

020 Economic Environment	0.00	450.00	(450.00)	0.0%
070 Operating Transfers	375,701.00	263,631.95	112,069.05	29.8%
548 Equipment Rental & Replacement	375,701.00	264,081.95	111,619.05	29.7%

Fund Revenues:	378,201.00	271,895.35	106,305.65	28.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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522 Fire Department

002 Fire Suppression	0.00	0.00	0.00	100.0%
010 Mobilization Program	500.00	0.00	500.00	100.0%
522 Fire Control	500.00	0.00	500.00	100.0%
522 Fire Department	500.00	0.00	500.00	100.0%

548 Equipment Rental & Replacement

515 Legal	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
001 Administration/Overhead Costs	74,555.00	72,491.73	2,063.27	2.8%
002 Operations / General	301,487.00	191,140.22	110,346.78	36.6%
548 Equipment Rental & Replacement	376,042.00	263,631.95	112,410.05	29.9%

548 Equipment Rental & Replacement	376,042.00	263,631.95	112,410.05	29.9%
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Fund Expenditures:	376,542.00	263,631.95	112,910.05	30.0%
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500 Equipment Rental & Replacement

Months: 01 To: 09

Fund Excess/(Deficit):	1,659.00	8,263.40
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2021 BUDGET POSITION

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625 Flexible Benefits Plan Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous	0.00	0.67	(0.67)	0.0%
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025 Miscellaneous	0.00	0.67	(0.67)	0.0%
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380 Non-Revenues

060 Agency & Other Type Deposits	15,000.00	9,896.97	5,103.03	34.0%
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380 Non-Revenues	15,000.00	9,896.97	5,103.03	34.0%
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Fund Revenues:	15,000.00	9,897.64	5,102.36	34.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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516 Human Resources

589 Non-Expenditures	15,000.00	7,906.85	7,093.15	47.3%
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516 Human Resources	15,000.00	7,906.85	7,093.15	47.3%
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Fund Expenditures:	15,000.00	7,906.85	7,093.15	47.3%
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Fund Excess/(Deficit):	0.00	1,990.79
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2021 BUDGET POSITION TOTALS

City Of College Place

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 Current Expense Fund	7,265,553.00	9,288,568.25	0.0%	7,438,979.00	8,128,398.71	0%
005 Current Expense Reserve Fund	76,000.00	75,127.28	1.1%	0.00	19.64	0%
012 Technology Reserve Fund	203,000.00	199,617.07	1.7%	288,158.00	172,771.14	40%
061 Employee Benefit Reserve Fund	53,000.00	262.42	99.5%	87,065.00	17,364.27	80%
100 Street Fund	727,833.00	829,000.23	0.0%	812,509.00	864,329.26	0%
120 Criminal Justice Fund	14,920.00	49,052.16	0.0%	30,663.00	10,593.70	65%
121 Forfeited Proceeds Fund	525.00	1.66	99.7%	0.00	0.11	0%
130 Hotel/Motel Tax	16,100.00	16,785.93	0.0%	13,500.00	3,655.35	73%
201 ULTGO Bond Fund	487,955.00	487,956.61	0.0%	487,050.00	93,825.15	81%
202 LTGO Bond Fund	0.00	0.00	100.0%	52,004.00	0.00	100%
235 Commercial Drive Bond Debt Se	141,234.00	140,566.91	0.5%	140,484.00	140,487.13	0%
301 Street Capital Contribution Fund	21,945.00	1.83	100.0%	21,925.00	11,925.00	46%
305 Capital Improvement Fund (REE	151,500.00	162,577.08	0.0%	90,000.00	75,631.11	16%
306 Capital Improvement Fund (REE	1,552,000.00	655,986.79	57.7%	2,010,000.00	521.00	100%
309 CDBG Projects Fund	339,530.00	35,332.56	89.6%	339,530.00	35,332.48	90%
311 Street Improvement Fund	630,804.00	265,067.70	58.0%	713,585.00	591,429.56	17%
315 Facility Maintenance Reserve Fu	401,000.00	250,117.50	37.6%	459,900.00	143,062.08	69%
320 Equipment Reserve Fund	284,000.00	502,939.98	0.0%	417,520.00	242,490.33	42%
330 Economic Development Fund	600,050.00	112,229.49	81.3%	600,000.00	79,033.50	87%
340 Economic Development Reserve	0.00	0.00	100.0%	0.00	0.00	100%
400 Water Fund	1,821,198.00	1,481,392.00	18.7%	1,888,580.00	1,369,575.73	27%
401 Wastewater Fund	2,690,767.00	2,096,959.72	22.1%	2,316,495.00	3,352,312.25	0%
402 Stormwater Fund	663,436.00	492,589.31	25.8%	415,370.00	358,233.51	14%
403 Stormwater Capital Reserve Fund	451,000.00	107,324.06	76.2%	358,702.00	328,980.37	8%
410 Water Capital Reserve Fund	1,678,626.00	489,969.58	70.8%	1,015,430.00	317,952.95	69%
411 Wastewater Capital Reserve Fund	7,861,986.00	4,588,886.46	41.6%	8,690,097.00	5,268,909.19	39%
412 Wastewater Debt Service Fund	717,070.00	1,052,234.69	0.0%	466,959.00	1,479,598.26	0%
413 Water Capital Improvement Rese	936,499.00	695,162.71	25.8%	1,140,270.00	1,039,313.30	9%
425 Water Revenue Bond Fund	333,600.00	332,294.42	0.4%	332,100.00	8.05	100%
426 Water Bond Reserve Fund	1,500.00	79.70	94.7%	0.00	3.44	0%
431 Water System Construction Fund	101,500.00	118,593.16	0.0%	100,020.00	54,047.02	46%
500 Equipment Rental & Replacemen	378,201.00	271,895.35	28.1%	376,542.00	263,631.95	30%
625 Flexible Benefits Plan Fund	15,000.00	9,897.64	34.0%	15,000.00	7,906.85	47%
	30,617,332.00	24,808,470.25	19.0%	31,118,437.00	24,451,342.39	21.4%

TOTALS FOR: Banner Bank Credit Cards

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
79190	09/30/2021	7404 Banner Bank Credit Cards	247.00	CD-5296
001 - 524	20 49 00	Miscellaneous	247.00	ICC City Membership- 2021
79183	09/30/2021	7404 Banner Bank Credit Cards	51.17	CH- 9400
500 - 548	68 31 00	Operating Supplies - Gen	51.17	STD PDS108
79189	09/30/2021	7404 Banner Bank Credit Cards	350.00	CH-3647
001 - 514	23 49 01	Registration Fees / Traini	350.00	2021 WFOA Virtual Conference- B. Carleton
79180	09/30/2021	7404 Banner Bank Credit Cards	843.55	CH-9343
001 - 513	10 43 00	Travel Expense	548.46	Travel Lodging- M. Rizzitiello- Annual State City Managers Conference- Blaine, WA
001 - 513	10 43 00	Travel Expense	520.00	2021 ICMA Annual Conference Registration- M. Rizzitiello
001 - 513	10 49 00	Miscellaneous	37.97	Retirement Luncheon For P. Hartwig
001 - 513	10 49 00	Miscellaneous	53.03	Retirement Luncheon For P. Hartwig
001 - 513	10 49 00	Miscellaneous	227.33	Retirement Luncheon For P. Hartwig
402 - 531	10 43 00	Travel - Stormwater	19.59	Travel Fuel: Pollution Prevention- S. Myrlie Spokane, WA
500 - 548	68 31 00	Operating Supplies - Gen	48.99	STD PDS134
500 - 548	70 43 00	Travel	-611.82	Travel Lodging Refund- Fire Mechanics Conference Cancelled- J. Goodson
79182	09/30/2021	7404 Banner Bank Credit Cards	129.29	CH-9384
001 - 522	20 32 02	Fire Mobilization - Fuel (	129.29	MOBE Fuel
79184	09/30/2021	7404 Banner Bank Credit Cards	150.00	CH-9418
001 - 522	20 32 02	Fire Mobilization - Fuel (	150.00	Fuel
79185	09/30/2021	7404 Banner Bank Credit Cards	16.37	CH-9426
001 - 522	30 43 00	Travel	16.37	Travel Meal: Inspector Breakfast- J. Boose
79191	09/30/2021	7404 Banner Bank Credit Cards	354.06	FD-9965
001 - 522	26 31 80	Operating Supplies - EM: Wal-Mart Stores, Inc	50.49	Fab 100ct (3), Aspirin (2), Contour Nex
001 - 522	45 31 00	Operating Supplies - Trai Wal-Mart Stores, Inc	25.49	Wax Paper (2), Baby Doll
001 - 522	45 31 00	Operating Supplies - Trai Home Depot Credit Services	278.08	Anvil Metal Spring Clamp (34), 7/16 4x8 OSB
79192	09/30/2021	7404 Banner Bank Credit Cards	1,521.96	PD-8472
001 - 521	22 20 01	Benefits Uniforms Patrol	284.00	Lieutenant & Captain Badges
001 - 521	22 20 01	Benefits Uniforms Patrol	330.00	Sergeant Badge (2)
001 - 521	22 20 01	Benefits Uniforms Patrol	330.00	Police Officer Badge (2)
001 - 521	22 20 01	Benefits Uniforms Patrol	183.40	Promotion Uniforms For G. Benfield

TOTALS FOR: Banner Bank Credit Cards

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
001 - 521 40 31 00	Operating Supplies - Trai	Amazon Business Prime	48.92	Managing Police Organizations- Sgt Test Materials
001 - 521 40 31 00	Operating Supplies - Trai	Amazon Business Prime	87.76	Managing Police Organizations (2)- Sgt Test Materials
001 - 521 40 31 00	Operating Supplies - Trai	Amazon Business Prime	43.87	Managing Police Organizations- Sgt Test Materials
001 - 521 40 31 00	Operating Supplies - Trai	Amazon Business Prime	96.15	The Leadership Challenge (5)
001 - 521 40 31 00	Operating Supplies - Trai	Amazon Business Prime	43.86	Managing Police Organizations- Sgt Test Materials
001 - 521 40 31 00	Operating Supplies - Trai	Wal-Mart Stores, Inc	10.29	HDMI COrd For Gun Range Classroom
001 - 521 40 31 00	Operating Supplies - Trai	Armored Knights Locksmith	63.71	Key For Gun Range Classroom
79186	09/30/2021	7404 Banner Bank Credit Cards	1,380.37	PD-9467
001 - 521 19 49 01	Registrations / Fees - Tra	WA Assoc. of Public Records Officers	65.00	2021 WAPRO Virtual Fall Conference- M. Barr
001 - 521 21 43 00	Travel Investigation	Chevron Corporation	20.50	Travel Fuel: NWGIA Conference- B. Fortin Spokane, WA
001 - 521 22 31 00	Operating Supplies - Patr	Intoximeters Inc.	379.37	108 Liter Dry Gas Tank, 6 LPM Dry Gas Regulator
001 - 521 40 43 00	Travel Training	Chevron Corporation	20.50	Travel Fuel: NWGIA Conference- J. Langlois Spokane, WA
001 - 521 40 49 01	Registrations/Fees - Trair	Gracie University Store	895.00	Level 1 Full Certification- T. Cole- Walla Walla, WA
79187	09/30/2021	7404 Banner Bank Credit Cards	575.00	PD-9475
001 - 521 22 49 00	Miscellaneous Patrol	National Law Enforcement	50.00	NLEFIA Membership- T. Harris
001 - 521 40 49 01	Registrations/Fees - Trair	National Law Enforcement	525.00	NLEFIA Semi-Auto Rifle Instructor Certification- T. Harris
79188	09/30/2021	7404 Banner Bank Credit Cards	2,760.86	PW-9483
400 - 534 10 31 00	Operating Supplies - Adri	Staples Credit Plan	226.50	APC Backups Pro Battery Backup & Surge Protector
400 - 534 10 31 00	Operating Supplies - Adri	Staples Credit Plan	179.34	APC Backups Pro Battery Backup & Surge Protector
400 - 534 10 43 00	Travel	La Quinta Corporation	274.56	Travel Lodging: Pro Growth Examination- D. Anderson Spokane Valley, WA
400 - 534 10 49 01	Registrations/Fees - Trair	Green River Community College/WOW	145.00	Pro Growth Examination- D. Anderson
400 - 534 10 49 01	Registrations/Fees - Trair	Green River Community College/WOW	400.00	Backflow Assembly Tester Refresher Training- D. Anderson
400 - 534 10 49 01	Registrations/Fees - Trair	Eventbrite	30.00	IACC 2021 Conference- R. McAndrews
400 - 534 10 49 01	Registrations/Fees - Trair	Evergreen Rural Water Of Washington	85.00	Evergreen Rural Water- 2021 Fall Conference & Tradeshow- D. Anderson
401 - 535 10 43 00	Travel	La Quinta Corporation	274.56	Travel Lodging: Pro Growth Examination- D. Anderson Spokane Valley, WA
100 - 542 30 42 00	Communications	Postmaster	8.65	First Class Certified Mail- Transportation Improvement Board
500 - 548 68 31 00	Operating Supplies - Gen	Wal-Mart Stores, Inc	17.13	Vacuum Bags (2)
500 - 548 68 48 00	Repairs / Maintenance	O's Hand Car Wash	81.62	Clean & Detail PW Truck
012 - 594 18 64 01	Machinery & Equipment	Microsoft	81.96	Case For Surface Go- PW
012 - 594 18 64 01	Machinery & Equipment	Microsoft	956.54	Surface Go & Cover- PW
Total:			8,379.63	

TOTALS FOR: Home Depot Credit Services

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
79043	09/15/2021	5629 Home Depot Credit Services	41.21	
100 - 542	70 31 00	Operating Supplies - Roa	41.21	Roundup 1.33 Gal, Ortho Crabgrass Concentrate, Permanent Marker
79044	09/15/2021	5629 Home Depot Credit Services	11.89	
001 - 576	80 31 00	Operating Supplies - Parl	11.89	Spectracide Wasp & Hornet Twin Pack (2)
79045	09/15/2021	5629 Home Depot Credit Services	84.34	
400 - 534	10 31 00	Operating Supplies - Adn	84.34	Toggle Bolt, Deckmate, Bracket, Sanded Plywood (office Shelf)
79046	09/15/2021	5629 Home Depot Credit Services	41.24	
100 - 542	70 31 00	Operating Supplies - Roa	41.24	2 Gal Deck Sprayer, Rino-Tuff Trim Line
79047	09/15/2021	5629 Home Depot Credit Services	38.90	
400 - 534	50 31 00	Operating Supplies - Mai	38.90	Duct Tape,MD (2), Caulk Backer Rod, Black Surge Protector (breakroom)
79048	09/15/2021	5629 Home Depot Credit Services	27.14	
400 - 534	80 31 00	Operating Supplies - Gen	27.14	Dewalt 3# Drilling Hammer
79049	09/15/2021	5629 Home Depot Credit Services	43.45	
400 - 534	80 31 00	Operating Supplies - Gen	43.45	Milwaukee 3/4x18 MX4 SDS+ Bit
79050	09/15/2021	5629 Home Depot Credit Services	70.23	
400 - 534	50 35 00	Sm Tools/Equipment	70.23	Liquid Oxy, Autolock Tape Measure (2), Shoe Handle Brush (2)
79051	09/15/2021	5629 Home Depot Credit Services	13.01	
400 - 534	80 31 00	Operating Supplies - Gen	13.01	Milwaukee 3/8x12 Keyed Extension
79052	09/15/2021	5629 Home Depot Credit Services	69.98	
400 - 534	80 31 00	Operating Supplies - Gen	69.98	3pc Hole Saw Set, Hole Dozer Hole Saw, Universal Quick Release (2)
79053	09/15/2021	5629 Home Depot Credit Services	51.82	
400 - 534	80 31 00	Operating Supplies - Gen	51.82	Rubber Sealant, Electrical Tape (2), Citrus Odor Absorber, Febreze (2), Microban, Bleach (2)
79054	09/15/2021	5629 Home Depot Credit Services	21.26	
400 - 534	80 31 00	Operating Supplies - Gen	21.26	DAP Ultra Clear (2)

TOTALS FOR: Napa Of Walla Walla

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
79002	09/10/2021	194 Napa Of Walla Walla	71.32	
500 - 548	68 31 00	Operating Supplies - Gen	71.32	Gear Wrench (never Rec'd- See Credit 8/17/21 072026)
79003	09/10/2021	194 Napa Of Walla Walla	172.97	
500 - 548	68 31 00	Operating Supplies - Gen	135.63	Battery
500 - 548	68 31 00	Operating Supplies - Gen	19.61	Core Deposit
500 - 548	68 31 00	Operating Supplies - Gen	17.73	Steering Wheel CV Bar
79004	09/10/2021	194 Napa Of Walla Walla	37.57	
500 - 548	68 31 00	Operating Supplies - Gen	37.57	For Triton PVC SWC
79005	09/10/2021	194 Napa Of Walla Walla	169.23	
500 - 548	68 31 00	Operating Supplies - Gen	169.23	Shop Supplies: No Chlor Brakleen (60)
79006	09/10/2021	194 Napa Of Walla Walla	-17.74	
500 - 548	68 31 00	Operating Supplies - Gen	-17.74	RETURN/CREDIT: Steering Wheel CV Bar (org Inv 69467)
79007	09/10/2021	194 Napa Of Walla Walla	57.50	
500 - 548	68 31 00	Operating Supplies - Gen	57.50	Wheel Bolt (16)
79008	09/10/2021	194 Napa Of Walla Walla	63.63	
500 - 548	68 31 00	Operating Supplies - Gen	63.63	Seal, BRG Set
79009	09/10/2021	194 Napa Of Walla Walla	21.94	
500 - 548	68 31 00	Operating Supplies - Gen	21.94	BRG Set
79010	09/10/2021	194 Napa Of Walla Walla	22.96	
500 - 548	68 31 00	Operating Supplies - Gen	22.96	Quick-lok Connector
79011	09/10/2021	194 Napa Of Walla Walla	52.88	
500 - 548	68 31 00	Operating Supplies - Gen	52.88	Curved Radiator Hose, Hose Connector
79012	09/10/2021	194 Napa Of Walla Walla	17.83	
500 - 548	68 31 00	Operating Supplies - Gen	17.83	Coolant Connector
79013	09/10/2021	194 Napa Of Walla Walla	17.83	
500 - 548	68 31 00	Operating Supplies - Gen	17.83	Coolant Connector
79014	09/10/2021	194 Napa Of Walla Walla	20.85	
500 - 548	68 31 00	Operating Supplies - Gen	20.85	ATP Flat Pack Filter Kit

TOTALS FOR: Napa Of Walla Walla

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Accts Pay #	Date	Vendor	Amount	Memo
79015	09/10/2021	194 Napa Of Walla Walla	-71.32	
500 - 548 68 31 00	Operating Supplies - Gen		-71.32	RETURN/CREDIT: Wrench (never Received) Orig Inv 061105 6/23/21
79016	09/10/2021	194 Napa Of Walla Walla	16.66	
500 - 548 68 31 00	Operating Supplies - Gen		16.66	Dust Cover (8); Gas Cap
79017	09/10/2021	194 Napa Of Walla Walla	8.69	
500 - 548 68 31 00	Operating Supplies - Gen		8.69	Air Filter
79018	09/10/2021	194 Napa Of Walla Walla	6.81	
500 - 548 68 31 00	Operating Supplies - Gen		6.81	Air Filter
79019	09/10/2021	194 Napa Of Walla Walla	6.81	
500 - 548 68 31 00	Operating Supplies - Gen		6.81	Air Filter
79020	09/10/2021	194 Napa Of Walla Walla	97.31	
500 - 548 68 31 00	Operating Supplies - Gen		24.33	Severe Gear 75W-140
500 - 548 68 31 00	Operating Supplies - Gen		24.33	Severe Gear 75W-140
500 - 548 68 31 00	Operating Supplies - Gen		24.33	Severe Gear 75W-140
500 - 548 68 31 00	Operating Supplies - Gen		24.32	Severe Gear 75W-140
79021	09/10/2021	194 Napa Of Walla Walla	13.61	
500 - 548 68 31 00	Operating Supplies - Gen		13.61	Air Filter (2)
79022	09/10/2021	194 Napa Of Walla Walla	164.04	
500 - 548 68 31 00	Operating Supplies - Gen		164.04	Fleet Pads, Bearings (8)
79023	09/10/2021	194 Napa Of Walla Walla	404.87	
500 - 548 68 31 00	Operating Supplies - Gen		404.87	Disc Brake Hardware Kit, Brake Rotor Hub (2)
79024	09/10/2021	194 Napa Of Walla Walla	26.07	
500 - 548 68 31 00	Operating Supplies - Gen		26.07	Oil Seal (2)
79025	09/10/2021	194 Napa Of Walla Walla	-126.51	
500 - 548 68 31 00	Operating Supplies - Gen		-27.66	RETURN/CREDIT: Socket (2) Orig Inv 750211 11/7/2016
500 - 548 68 31 00	Operating Supplies - Gen		-62.43	RETURN/CREDIT: Core Deposit, Wiper Motor (inv 821584 10/31/17), Protective Caps (Inv881814 9/21/18)
500 - 548 68 31 00	Operating Supplies - Gen		-36.42	RETURN/CREDIT: Bearing (2) (inv 73308 8/23/2021)

TOTALS FOR: Napa Of Walla Walla

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
79026	09/10/2021	194 Napa Of Walla Walla	168.51	
500 - 548 68 31 00	Operating Supplies - Gen		11.69	Air Filter
500 - 548 68 31 00	Operating Supplies - Gen		31.15	Shop Supplies: Air Filters (3)
500 - 548 68 31 00	Operating Supplies - Gen		125.67	Air Filters (3)
79027	09/10/2021	194 Napa Of Walla Walla	69.61	
500 - 548 68 31 00	Operating Supplies - Gen		69.61	Shop Supplies: 2.5 DEF (8)
79028	09/10/2021	194 Napa Of Walla Walla	4.98	
500 - 548 68 31 00	Operating Supplies - Gen		-13.83	RETURN/CREDIT: Socket (orig Inv 750211 11/7/2016)
500 - 548 68 31 00	Operating Supplies - Gen		-21.08	RETURN/CREDIT: Quick-Lok Connector (2) (orig Inv 71221 8/12/2021)
500 - 548 68 31 00	Operating Supplies - Gen		39.89	Shop Supplies: -20 Windshield Wash (12)

Total: 1,498.91

TOTALS FOR: Quill Corporation

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
79165	09/27/2021	218 Quill Corporation	3.24	Office Supplies
001 - 513	10 31 01	Office Supplies - Executi	0.43	City Hall General Office Supplies- Paper
001 - 514	23 31 01	Office Supplies - Budget	0.57	City Hall General Office Supplies- Paper
001 - 514	30 31 01	Office Supplies - Records	0.18	City Hall General Office Supplies- Paper
001 - 518	10 31 01	Office Supplies - HR Ad	0.37	City Hall General Office Supplies- Paper
402 - 531	27 31 01	Stormwater Utilities - Of	0.03	City Hall General Office Supplies- Paper
400 - 534	10 31 01	Office Supplies - Admini	0.16	City Hall General Office Supplies- Paper
400 - 534	27 31 01	Water Utilities - Office S	0.64	City Hall General Office Supplies- Paper
401 - 535	10 31 01	Office Supplies - Admini	0.12	City Hall General Office Supplies- Paper
401 - 535	27 31 01	Sewer Utilities - Office S	0.71	City Hall General Office Supplies- Paper
100 - 543	10 31 01	Office Supplies - Admini	0.03	City Hall General Office Supplies- Paper
79166	09/27/2021	218 Quill Corporation	354.34	Office Supplies
400 - 534	10 31 01	Office Supplies - Admini	138.19	PW Shop- Office Supplies- HP Printer Ink (2)
401 - 535	10 31 01	Office Supplies - Admini	49.61	PW Shop- Office Supplies- HP Printer Ink (2)
100 - 543	10 31 01	Office Supplies - Admini	88.59	PW Shop- Office Supplies- HP Printer Ink (2)
500 - 548	70 31 01	Office Supplies - ER&R	38.98	PW Shop- Office Supplies- HP Printer Ink (2)
001 - 576	81 31 01	Office Supplies - Parks A	38.97	PW Shop- Office Supplies- HP Printer Ink (2)
79177	09/30/2021	218 Quill Corporation	58.69	Office Supplies
100 - 542	30 31 00	Operating Supplies - Trav	24.65	Supplies- PW M. Holden- Classification Folders
100 - 542	64 31 00	Operating Supplies - Traf	9.98	Supplies- PW M. Holden- Classification Folders
100 - 542	66 31 00	Operating Supplies - Sno	9.98	Supplies- PW M. Holden- Classification Folders
100 - 542	70 31 00	Operating Supplies - Roa	14.08	Supplies- PW M. Holden- Classification Folders
79178	09/30/2021	218 Quill Corporation	132.85	Office Supplies
001 - 524	20 31 01	Office Supplies - Bldg. Ir	12.83	Scott Hall Office Supplies- Pens
001 - 524	20 31 01	Office Supplies - Bldg. Ir	22.17	Community Development Admin Assistant Office Supplies- Postits, Pencils, Reditag Notes
402 - 531	10 31 01	Office Supplies - Stormw	4.93	Community Development Admin Assistant Office Supplies- Postits, Pencils, Reditag Notes
400 - 534	10 31 01	Office Supplies - Admini	5.80	Jon Rickard Office Supplies- Comp Book, Calendar
400 - 534	10 31 01	Office Supplies - Admini	7.70	R. McAndrews- Office Supplies- Calendar
400 - 534	10 31 01	Office Supplies - Admini	9.24	Community Development Admin Assistant Office Supplies- Postits, Pencils, Reditag Notes
401 - 535	10 31 01	Office Supplies - Admini	5.80	Jon Rickard Office Supplies- Comp Book, Calendar
401 - 535	10 31 01	Office Supplies - Admini	2.77	R. McAndrews- Office Supplies- Calendar
401 - 535	10 31 01	Office Supplies - Admini	4.31	Community Development Admin Assistant Office Supplies- Postits, Pencils, Reditag Notes
100 - 543	10 31 01	Office Supplies - Admini	4.94	R. McAndrews- Office Supplies- Calendar

TOTALS FOR: Quill Corporation

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Accts Pay #	Date	Vendor	Amount	Memo
100 - 543	10 31 01	Office Supplies - Admini	3.08	Community Development Admin Assistant Office Supplies- Postits, Pencils, Reditag Notes
500 - 548	70 31 01	Office Supplies - ER&R	2.17	R. McAndrews- Office Supplies- Calendar
500 - 548	70 31 01	Office Supplies - ER&R	1.85	Community Development Admin Assistant Office Supplies- Postits, Pencils, Reditag Notes
001 - 558	60 31 01	Office Supplies - Plannin	27.08	Jon Rickard Office Supplies- Comp Book, Calendar
001 - 558	60 31 01	Office Supplies - Plannin	16.01	Community Development Admin Assistant Office Supplies- Postits, Pencils, Reditag Notes
001 - 576	81 31 01	Office Supplies - Parks A	2.17	R. McAndrews- Office Supplies- Calendar
79179	09/30/2021	218 Quill Corporation	29.61	Office Supplies
001 - 524	20 31 01	Office Supplies - Bldg. Ir	10.66	Community Development Admin Assistant Office Supplies- 2022 Wall Calendar
402 - 531	10 31 01	Office Supplies - Stormw	2.37	Community Development Admin Assistant Office Supplies- 2022 Wall Calendar
400 - 534	10 31 01	Office Supplies - Admini	4.44	Community Development Admin Assistant Office Supplies- 2022 Wall Calendar
401 - 535	10 31 01	Office Supplies - Admini	2.07	Community Development Admin Assistant Office Supplies- 2022 Wall Calendar
100 - 543	10 31 01	Office Supplies - Admini	1.48	Community Development Admin Assistant Office Supplies- 2022 Wall Calendar
500 - 548	70 31 01	Office Supplies - ER&R	0.89	Community Development Admin Assistant Office Supplies- 2022 Wall Calendar
001 - 558	60 31 01	Office Supplies - Plannin	7.70	Community Development Admin Assistant Office Supplies- 2022 Wall Calendar
79164	09/27/2021	218 Quill Corporation	241.25	Supplies
001 - 521	19 31 00	Operating Supplies - Sup	241.25	Paper Towels (3es) & Trash Bags (3bx)
79167	09/27/2021	218 Quill Corporation	121.67	Supplies
001 - 513	10 31 01	Office Supplies - Executi	8.87	City Hall General Office Supplies- Sticky Notes & Paper
001 - 514	23 31 01	Office Supplies - Budgeti	11.90	City Hall General Office Supplies- Sticky Notes & Paper
001 - 514	30 31 01	Office Supplies - Recordi	3.82	City Hall General Office Supplies- Sticky Notes & Paper
001 - 518	10 31 01	Office Supplies - HR Adr	7.68	City Hall General Office Supplies- Sticky Notes & Paper
001 - 518	20 31 00	Operating Supplies - Faci	54.34	City Hall General Operating Supplies- Gojo Soap Dispenser
402 - 531	27 31 01	Stormwater Utilities - Of	0.67	City Hall General Office Supplies- Sticky Notes & Paper
400 - 534	10 31 01	Office Supplies - Admini	3.29	City Hall General Office Supplies- Sticky Notes & Paper
400 - 534	27 31 01	Water Utilities - Office S	13.24	City Hall General Office Supplies- Sticky Notes & Paper
401 - 535	10 31 01	Office Supplies - Admini	2.50	City Hall General Office Supplies- Sticky Notes & Paper
401 - 535	27 31 01	Sewer Utilities - Office S	14.81	City Hall General Office Supplies- Sticky Notes & Paper
100 - 543	10 31 01	Office Supplies - Admini	0.55	City Hall General Office Supplies- Sticky Notes & Paper
79168	09/27/2021	218 Quill Corporation	305.35	Supplies

TOTALS FOR: Quill Corporation

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
001 - 513 10 31 01	Office Supplies - Executi		9.30	City Hall General Office Supplies- Paper, Sticky Notes
001 - 514 23 31 01	Office Supplies - Budgeti		12.47	City Hall General Office Supplies- Paper, Sticky Notes
001 - 514 30 31 01	Office Supplies - Record		36.06	Top-Load Poly Sheet Protectors- L. Neissl
001 - 514 30 31 01	Office Supplies - Record		4.00	City Hall General Office Supplies- Paper, Sticky Notes
001 - 518 10 31 01	Office Supplies - HR Ad		8.05	City Hall General Office Supplies- Paper, Sticky Notes
001 - 518 10 31 02	Operating Supplies - HR		10.62	21 Purell Hand Sanitizer
001 - 518 20 31 00	Operating Supplies - Faci		102.00	Toilet Tissue, Trash Bags
402 - 531 27 31 01	Stormwater Utilities - Of		0.71	City Hall General Office Supplies- Paper, Sticky Notes
400 - 534 10 31 01	Office Supplies - Admini		3.44	City Hall General Office Supplies- Paper, Sticky Notes
400 - 534 27 31 01	Water Utilities - Office S		13.89	City Hall General Office Supplies- Paper, Sticky Notes
400 - 534 50 31 00	Operating Supplies - Mai		31.58	Highlighters, Legal Pads (12) & Drawer Organizer- K. Wolpert
401 - 535 10 31 01	Office Supplies - Admini		2.63	City Hall General Office Supplies- Paper, Sticky Notes
401 - 535 27 31 01	Sewer Utilities - Office S		15.53	City Hall General Office Supplies
100 - 543 10 31 01	Office Supplies - Admini		0.57	City Hall General Office Supplies
500 - 548 68 31 00	Operating Supplies - Gen		54.50	Label Ink (2)
79174 09/30/2021	218 Quill Corporation		57.59	Supplies
001 - 521 10 31 01	Office Supplies - Admini		20.65	Papermate Pens
001 - 521 19 31 00	Operating Supplies - Sup		36.94	Disinfectant Wipes
79175 09/30/2021	218 Quill Corporation		125.64	Supplies
400 - 534 27 31 01	Water Utilities - Office S		56.54	Utility Clerk Office Supplies - Pink Late Notice Paper
401 - 535 27 31 01	Sewer Utilities - Office S		69.10	Utility Clerk Office Supplies - Pink Late Notice Paper
79176 09/30/2021	218 Quill Corporation		249.22	Supplies
001 - 513 10 31 01	Office Supplies - Executi		25.51	City Hall General Supplies-Multifold Towels (3), Kleenex, Toilet Tissue, Sanitizing Wipes (5)
001 - 514 23 31 01	Office Supplies - Budgeti		0.87	Office Supplies - Deputy - Lead Refill
001 - 514 23 31 01	Office Supplies - Budgeti		34.23	City Hall General Supplies-Multifold Towels (3), Kleenex, Toilet Tissue, Sanitizing Wipes (5)
001 - 514 30 31 01	Office Supplies - Record		1.12	Office Supplies - Deputy - Lead Refill
001 - 514 30 31 01	Office Supplies - Record		10.98	City Hall General Supplies-Multifold Towels (3), Kleenex, Toilet Tissue, Sanitizing Wipes (5)
001 - 518 10 31 01	Office Supplies - HR Ad		34.64	HR Office Supplies- Folders
001 - 518 10 31 01	Office Supplies - HR Ad		22.08	City Hall General Supplies-Multifold Towels (3), Kleenex, Toilet Tissue, Sanitizing Wipes (5)
402 - 531 27 31 01	Stormwater Utilities - Of		0.49	Office Supplies - Deputy - Lead Refill
402 - 531 27 31 01	Stormwater Utilities - Of		1.94	City Hall General Supplies-Multifold Towels (3), Kleenex, Toilet Tissue, Sanitizing Wipes (5)
400 - 534 10 31 01	Office Supplies - Admini		7.24	HR Office Supplies- Folders

TOTALS FOR: Quill Corporation

City Of College Place

09/01/2021 To: 09/30/2021

Time: 16:37:48 Date: 10/20/2021
Page: 4

Accts Pay #	Date	Vendor	Amount	Memo
400 - 534	10 31 01	Office Supplies - Admini	9.45	City Hall General Supplies-Multifold Towels (3), Kleenex, Toilet Tissue, Sanitizing Wipes (5)
400 - 534	27 31 01	Water Utilities - Office S	1.17	Office Supplies - Deputy - Lead Refill
400 - 534	27 31 01	Water Utilities - Office S	38.10	City Hall General Supplies-Multifold Towels (3), Kleenex, Toilet Tissue, Sanitizing Wipes (5)
401 - 535	10 31 01	Office Supplies - Admini	3.19	HR Office Supplies- Folders
401 - 535	10 31 01	Office Supplies - Admini	7.21	City Hall General Supplies-Multifold Towels (3), Kleenex, Toilet Tissue, Sanitizing Wipes (5)
401 - 535	27 31 01	Sewer Utilities - Office S	1.21	Office Supplies - Deputy - Lead Refill
401 - 535	27 31 01	Sewer Utilities - Office S	42.62	City Hall General Supplies-Multifold Towels (3), Kleenex, Toilet Tissue, Sanitizing Wipes (5)
100 - 543	10 31 01	Office Supplies - Admini	4.15	HR Office Supplies- Folders
100 - 543	10 31 01	Office Supplies - Admini	1.60	City Hall General Supplies-Multifold Towels (3), Kleenex, Toilet Tissue, Sanitizing Wipes (5)
500 - 548	70 31 01	Office Supplies - ER&R	1.42	HR Office Supplies- Folders

Total:

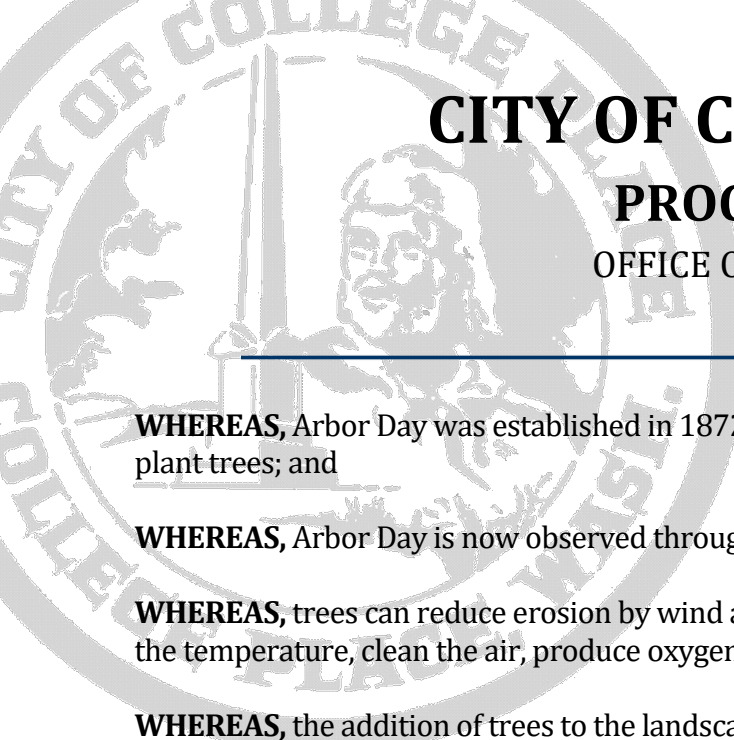
1,679.45

TOTALS FOR: Staples Credit Plan

City Of College Place

09/01/2021 To: 09/30/2021 Time: 16:38:07 Date: 10/20/2021
Page: 1

Accts Pay #	Date	Vendor	Amount	Memo
79103	09/25/2021	244 Staples Credit Plan	74.20	Office Supplies
500 - 548 68 31 00	Operating Supplies - Gen		74.20	Keyboard/mouse Combo, Binders
79104	09/25/2021	244 Staples Credit Plan	40.18	Office Supplies
400 - 534 80 31 00	Operating Supplies - Gen		40.18	Dry Erase Markers, Pens
Total:			<u>114.38</u>	

The seal of the City of College Place, Washington, is a circular emblem. It features a central figure of a man, likely a historical figure, holding a staff or scepter. The text "CITY OF COLLEGE PLACE" is written around the top inner edge, and "WASHINGTON" is at the bottom. There are also some smaller, less legible inscriptions within the seal.

CITY OF COLLEGE PLACE

PROCLAMATION

OFFICE OF THE MAYOR

WHEREAS, Arbor Day was established in 1872 by J. Sterling Morton of Nebraska as a day set aside to plant trees; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce erosion by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife; and

WHEREAS, the addition of trees to the landscape has been shown to stimulate economic development; and

WHEREAS, the City of College Place recognizes that trees and parks are important to enhance the beauty of the City, and actively encourages the planting and care of trees throughout the City; and

NOW THEREFORE,

I, Norma L. Hernandez, Mayor of the City of College Place, Washington, do hereby proclaim October 26th, 2021

COLLEGE PLACE ARBOR DAY

and appeal to the residents of College Place to celebrate Arbor Day and encourage everyone to plant and care for the trees in College Place for the well-being of this and future generations.

Given under my hand and seal as Mayor of the City of College Place, Washington, this 26th day of October, 2021.

Approved

Norma L. Hernandez, Mayor

Fiscal Year: 2022 Preliminary Budget



By: Brian Carleton – Finance Director

Presented October 26th, 2021



2022 Budget Process and Schedule

- Setting property tax levies – Ch. 52, Laws of 2005, HB 1048 & RCW 84.52.070
 - 11/09/2021
- Publish notice that preliminary budget has been filed and publish notice of public hearing on final budget once a week for two consecutive weeks – RCW 35A.33.060
 - 11/16/2021 and 11/23/2021
- Copies of proposed (preliminary) budget made available to the public – RCW 35A.33.052
 - 11/21/2021
- Legislative body must schedule hearings on the budget or parts of the budget and may require the presence of department heads – RCW 35A.33.055 (**Preliminary Budget Hearing**)
 - 11/23/2021 – Council Meeting
- Budget Review with Finance Committee
 - 12/09/2021 – Committee Meeting
- City Council Workshop on the final changes to budget
 - 12/07/2021 – Workshop
- **Final Hearing** on proposed budget – RCW 35A.33.070 & **Adoption of budget** for 2022 – RCW 35A.33.075
 - 12/14/2021 – Council Meeting
 - Copies of final budget to be transmitted to the State Auditor's Office and MRSC.

2022 Key Assumptions

- Conservative projections on revenue and expenditures
- Maintaining core services
- Investing in critical infrastructure
- Addressing staffing gaps that threatens maintaining core services
- Continue obtaining grants

■ Total Preliminary Budget

Beginning Fund Balance: \$18,681,893

Revenues: \$39,248,003

Expenditures: \$41,091,898

Ending Fund Balance: \$16,837,998

2022 Budget Fund Balances - Preliminary

Fund	Title	Beginning Fund Balance	Revenues	Expenditures	Surplus/(Deficit)	Ending Fund Balance
001	Current Expense Fund	3,885,938	9,043,045	10,408,183	(1,365,138)	2,520,800
005	Current Expense Reserve Fund	379,722	101,800	-	101,800	481,522
012	Technology Reserve Fund	121,181	601,500	579,080	22,420	143,601
061	Employee Benefit Reserve Fund	351,733	102,500	84,665	17,835	369,568
120	Criminal Justice Fund	41,748	15,533	39,977	(24,444)	17,304
121	Forfeited Proceeds Fund	2,077	20	-	20	2,097
130	Hotel/Motel Tax	45,720	20,000	9,600	10,400	56,120
201	ULTGO Bond Fund	15,798	487,960	487,050	910	16,708
235	Commercial Drive Bond Debt Service Fund	143,720	140,734	140,483	251	143,971
309	CDBG Projects Fund	-	364,000	364,000	-	-
315	Facility Maintenance Reserve Fund (CE)	158,898	501,500	492,900	8,600	167,498
320	Equipment Reserve Fund	289,334	1,719,630	1,717,130	2,500	291,834
330	Economic Development Fund	950,364	600,250	600,000	250	950,614
340	Economic Development Reserve Fund	65	-	-	-	65
305	Capital Improvement Fund (REET 1)	453,142	212,500	160,000	52,500	505,642
306	Capital Improvement Fund (REET 2)	1,279,804	2,214,000	3,256,683	(1,042,683)	237,121
	Total REET	1,732,946	2,426,500	3,416,683	(990,183)	742,763
100	Street Fund	185,151	1,019,771	934,349	85,422	270,573
301	Street Capital Contribution Fund	16,060	61,020	21,925	39,095	55,155
311	Street Improvement Fund	206,869	1,723,000	1,721,000	2,000	208,869
	Total Streets	408,080	2,803,791	2,677,274	126,517	534,597
400	Water Fund	445,761	2,068,216	2,080,475	(12,259)	433,502
410	Water Capital Reserve Fund	2,259,255	4,616,200	4,964,000	(347,800)	1,911,455
413	Water Capital Improvement Reserve Fund	972,294	936,254	1,071,877	(135,623)	836,672
426	Water Bond Reserve Fund	143,944	500	-	500	144,444
431	Water System Construction Fund	1,238,384	3,116,500	3,000,000	116,500	1,354,884
	Total Water Utility	5,059,639	10,737,670	11,116,352	(378,682)	4,680,957
401	Wastewater Fund	2,327,816	2,907,723	2,495,846	411,877	2,739,693
411	Wastewater Capital Reserve Fund	237,005	2,883,186	2,881,885	1,301	238,306
412	Wastewater Debt Service Fund	885,896	722,211	683,684	38,527	924,422
425	Water Revenue Bond Fund	338,675	332,850	332,100	750	339,425
	Total Wastewater Utility	3,789,393	6,845,970	6,393,515	452,455	4,241,848
402	Stormwater Fund	613,830	624,400	649,525	(25,125)	588,705
403	Stormwater Capital Reserve Fund	445,685	1,664,700	1,478,562	186,138	631,823
	Total Storm Water Utility	1,059,515	2,289,100	2,128,087	161,013	1,220,528
500	Equipment Rental & Replacement	232,970	431,500	424,918	6,582	239,552
625	Flexible Benefits Plan Fund	13,051	15,000	12,000	3,000	16,051
	Total All Funds	18,681,893	39,248,003	41,091,898	(1,843,895)	16,837,998

2022 Fund Detail by Unit

Current Expense					Total
	Operating	Capital	Debt	Inter Fund Transfers	Surplus/ (Deficit)
Recurring					
- Revenue	7,742,634				7,742,634
- Expenditures	6,153,739				6,153,739
Total Recurring	1,588,895	-	-	-	1,588,895
Non - Recurring					
- Revenue	1,300,411				1,300,411
- Expenditures		148,710		4,105,734	4,254,444
Total Non Recurring	1,300,411	(148,710)	-	(4,105,734)	(2,954,033)
Total	2,889,306	(148,710)	-	(4,105,734)	(1,365,138)

2022 Fund Detail by Unit

Streets	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	221,791			-	221,791
- Expenditures	592,349			-	592,349
Total Recurring	(370,558)	-	-	-	(370,558)
Non - Recurring					
- Revenue		1,772,000		810,000	2,582,000
- Expenditures		1,723,000		361,925	2,084,925
Total Non Recurring	-	49,000	-	448,075	497,075
Total Streets	(370,558)	49,000	-	448,075	126,517

2022 Fund Detail by Unit

Water	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	2,672,916		934,754	570,000	4,177,670
- Expenditures	1,723,975		739,777	682,100	3,145,852
Total Recurring	948,941	-	194,977	(112,100)	1,031,818
Non - Recurring					
- Revenue		6,560,000			6,560,000
- Expenditures		7,970,500			7,970,500
Total Non Recurring	-	(1,410,500)	-	-	(1,410,500)
Total	948,941	(1,410,500)	194,977	(112,100)	(378,682)

2022 Fund Detail by Unit

Wastewater	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	3,211,973		721,211	612,786	4,545,970
- Expenditures	2,195,846		715,784	600,000	3,511,630
Total Recurring	1,016,127	-	5,427	12,786	1,034,340
Non - Recurring					
- Revenue		2,300,000			2,300,000
- Expenditures		2,881,885			2,881,885
Total Non Recurring	-	(581,885)	-	-	(581,885)
Total	1,016,127	(581,885)	5,427	12,786	452,455

2022 Fund Detail by Unit

Stormwater	Operating	Capital	Debt	Inter Fund Transfers	Surplus/ (Deficit)
Recurring					
- Revenue	626,600			-	626,600
- Expenditures	424,525		48,702	-	473,227
Total Recurring	202,075	-	(48,702)	-	153,373
Non - Recurring					
- Revenue		1,437,500		225,000	1,662,500
- Expenditures		1,429,860		225,000	1,654,860
Total Non Recurring	-	7,640	-	-	7,640
Total	202,075	7,640	(48,702)	-	161,013

2022 Fund Detail by Unit

REET	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	426,500				426,500
- Expenditures					-
Total Recurring	426,500	-	-	-	426,500
Non - Recurring					
- Revenue		2,000,000			2,000,000
- Expenditures		3,416,683			3,416,683
Total Non Recurring	-	(1,416,683)	-	-	(1,416,683)
Total	426,500	(1,416,683)	-	-	(990,183)

2022 Revenue – Estimated Key Drivers

Fund		2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022 Budget	% Change	2022 Comment
001	Property Taxes	1,971,706	1,995,880	1,998,482	2,086,253	2,081,737	(4,516)	Based on Levy Analysis
001	Sales Tax	2,142,481	1,951,000	2,169,000	2,388,484	2,373,399	(15,085)	Based on 2021 Budget
001	B&O Tax	1,312,685	1,346,826	1,399,000	1,496,717	1,491,075	(5,642)	Based on 2021 Budget
001	Business Lic and Permits	84,179	75,000	80,000	87,477	85,000	(2,477)	
001	Non Business Lic and Permits	133,424	289,000	385,000	307,170	307,000	(170)	
001	ARPA Revenues	9,750	-	-	1,300,411	1,300,411	-	50% received in 2021 and 50% in 2022
001	State Shared Revenues	249,947	235,800	243,917	287,491	274,072	(13,419)	Calculated with MRSC's State Shared Revenues Estimator for 2022.
001	Public Safety	638,918	550,800	624,300	760,120	734,700	(25,420)	Based on 2021 Budget/Forecast
001	Planning/Development Fees	21,547	19,500	28,550	16,138	27,250	11,112	
001	Traffic Penalties	34,043	35,000	35,000	46,989	45,000	(1,989)	
001	Misc Revenues	136,685	138,000	143,000	113,226	122,000	8,774	
100	Road Fund	207,870	228,100	227,833	228,526	219,771	(8,755)	Based on MRSC Budget Suggestions.
305/305	Reet	293,159	263,500	303,500	407,285	426,500	19,215	Based on annualization of 2020
400	Water Revenues	1,746,647	1,757,314	1,808,198	1,980,089	2,058,216	78,127	From Rate Model
401	Wastewater Revenues	2,608,609	2,376,000	2,690,767	2,829,900	2,907,723	77,823	5% Increase Taken from Rate Model
402	Storm Water Revenues	590,545	540,500	573,436	606,189	624,400	18,211	3% Increase Taken from Rate Model
410	Water Capital Reserves	261,162	1,083,614	898,626	441,123	596,200	155,077	Based on planned development/Misc Revenues
411	Waste Water Capital Reserves	68,858	1,056,000	881,700	486,744	302,500	(184,244)	Based on planned development
412	Waste Water Debt Service	543,510	813,470	717,070	548,679	722,211	173,532	Based on Debt Service/Rate Model
413	Water Debt Service	895,448	2,998,716	936,499	925,767	936,254	10,487	Based on Debt Service/Rate Model
		13,951,171	17,754,020	16,143,878	17,344,780	17,635,419	290,639	

2022 Budget - Staffing

2022 Staffing Information

- 53 budgeted Full-time Employees (2021 47.5 FTE's)
 - Additions to 2022
 - Mechanic
 - City Attorney (added late 2021)
 - 4 Fire/EMS
- 1 part-time Reserve Police Officer (.25 FTE)
- 1 part-time Engineering Work Study (.4 FTE)
- 1 part-time Police Records Clerk (.4 FTE)
- Mayor
- Council

2022 Budget Wage/Benefit Increases

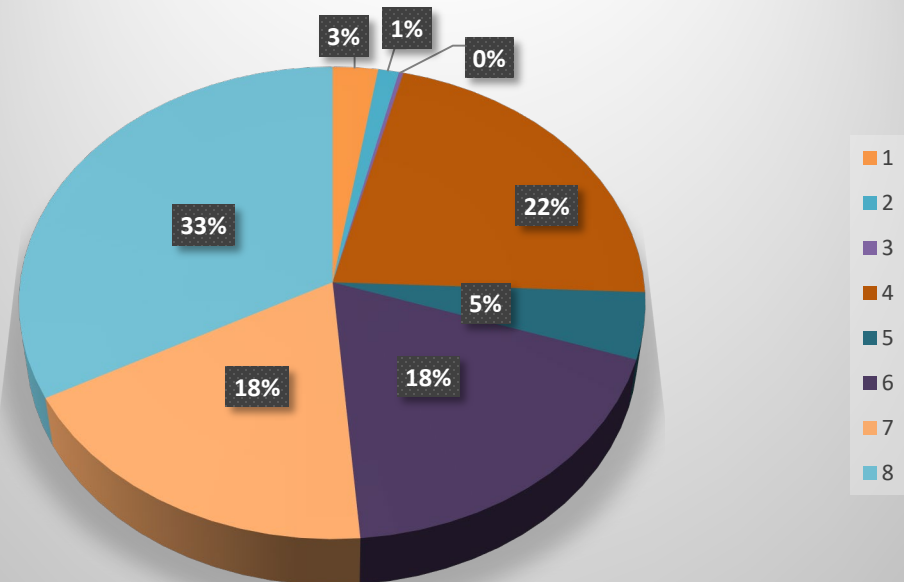
- 2022 Projected Wage Increases
 - Police – 5% (year 3 of 3-year contract)
 - Fire – 3% (year 2 of 3-year contract)
 - Public – In negotiations
 - Non-Union Exempt – 3%
 - Non-Union, Non-Exempt – 3% (except Sergeants – 5% per contract)
- 2022 Health Insurance Increases
 - Police
 - Health – Information not available yet
 - Vision - Information not available yet
 - Dental - Information not available yet
 - Standard Life – No Increase
 - Employee Assistance Program – No Increase
 - Other employees
 - Health – 5.8% Increase
 - Vision – No Increase
 - Dental – 2% Increase
 - Standard Life – No Increase

Employee Assistance Program – No Increase

Capital Facility Budget – FY 2022

Capital Facility Plan: FY 2022	
Department	Expense
Admin/Community Development	\$ 380,000.00
Fire	\$ 174,900.00
Police	\$ 38,000.00
Parks	\$ 3,256,683.00
Storm	\$ 679,860.00
Streets	\$ 2,775,000.00
Wastewater	\$ 2,765,000.00
Water	\$ 4,927,000.00
Total	\$ 14,996,443.00

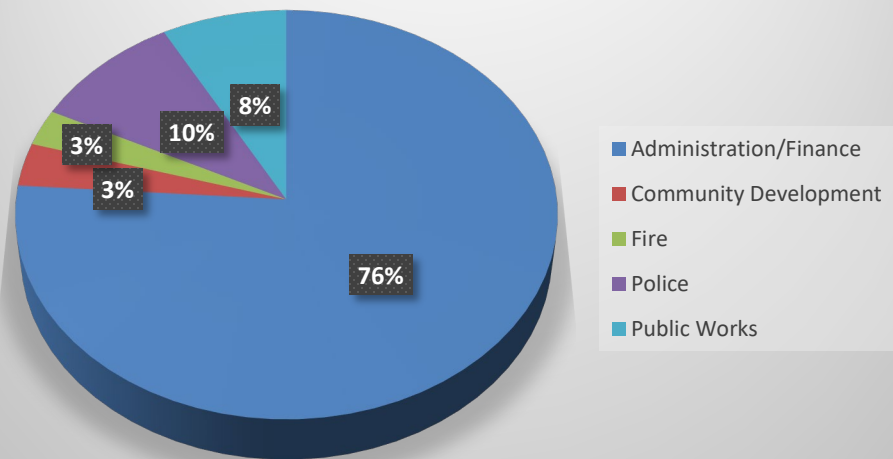
FY 2022 Capital Facilities Expense



IT Budget – FY 2022

FY 2022 Information Technology Expense	
Department	Expense
Administration/Finance	\$ 265,923.80
Community Development	\$ 11,845.00
Fire	\$ 10,000.00
Police	\$ 33,737.86
Public Works	\$ 28,000.00
Total	\$ 349,506.66

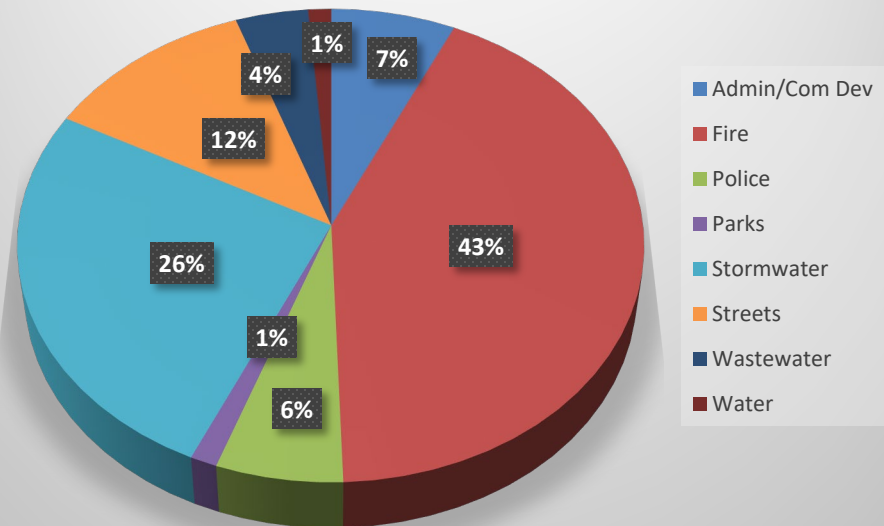
FY 2022 Information Technology Expense



Equipment Repair and Replacement Budget – FY 2022

Equipment Replacement Plan: FY 2022	
Department	Total
Admin/Com Dev	\$ 200,000.00
Fire	\$ 1,222,744.00
Police	\$ 174,127.36
Parks	\$ 37,000.00
Stormwater	\$ 750,000.00
Streets	\$ 340,000.00
Wastewater	\$ 116,884.08
Water	\$ 37,000.00
Total	\$ 2,877,755.44

FY 2022 ER&R Expenses



Proposed Utility Billing Rates

Base Fee Split	2020 Rates	% Increase 2020-2021	2021 Rates	% Increase 2021-2022	2022 Rates
Water	\$16.88	5%	\$17.72	5%	\$18.61
Water Reserve	\$20.34	2.5%	\$20.85	2.7%	\$21.41
Tax	\$4.14	4%	\$4.29	3.7%	\$4.45
Water Subtotal	\$41.36	4%	\$42.86	4%	\$44.46
Sewer	\$36.28	3.00%	\$37.37	4%	\$38.86
LTD	\$10.64	0%	\$10.64	0%	\$10.64
Tax	\$5.21	2%	\$5.33	3%	\$5.50
Sewer Subtotal	\$52.13	2%	\$53.34	3%	\$55.00
W&S Total	\$93.49	3%	\$96.20	3%	\$99.47
Stormwater	\$9.47	3%	\$9.75	3%	\$10.04
Base Fee Total	\$102.96	3%	\$105.95	3%	\$109.51

Next Steps



- 1. Reconcile Interfund Balances/Grant Revenue
- 2. Departmental Meetings to Examine Costs
- 3. Update Questica Budget



Fund	Account*	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
=*Account Structure Summaries'J15640		308800000-Beginning Balance - Current Expense Fund (Disabled)	1,978,118	2,114,604	2,116,527		
001 - Current Expense Fund	308910001-Beginning Balance - Current Expense Fund	-	-	-	2,156,478	3,885,938	Based on annualization for 2021 end of year forecast.
001 - Current Expense Fund	311100000-Real & Personal Prop Tax	1,971,706	1,995,880	1,998,482	2,086,253	2,081,737	Based on 1% increase over 2021 Forecast
001 - Current Expense Fund	313110000-Retail Sales & Use Tax	1,647,636	1,484,000	1,700,000	1,826,628	1,812,399	Based on 5% increase over 2021 Budget and AWC Estimate of Marketplace Fairness Act (\$45,000).
001 - Current Expense Fund	313150000-Criminal Justice Tax 3/10th Of 1% C.J.	306,588	287,000	285,000	345,046	350,000	This is a sales and use tax, one-third of which must be used to fund criminal justice and/or fire protection services.
001 - Current Expense Fund	313610000-Natural Gas Use Tax	7,212	10,000	9,000	11,625	11,000	Based on annualization of 2021
001 - Current Expense Fund	313710000-Criminal Justice Tax	181,045	170,000	175,000	205,184	200,000	This is a sales and use tax to exclusively fund criminal justice activities.
001 - Current Expense Fund	316410000-Utility Tax - Priv Utils Electric	370,362	400,000	420,000	395,642	400,000	Pacific Power and Light, and Columbia Rural Electric Association.
001 - Current Expense Fund	316430000-Utility Tax - Priv Utils Gas	96,470	100,000	120,000	151,025	150,000	Cascade Natural Gas
001 - Current Expense Fund	316450000-Utility Tax - Priv Utils Garbage/Solid Waste	104,903	95,000	100,000	101,687	100,000	Basin Disposal
001 - Current Expense Fund	316460000-Utility Tax - Priv Utils Cable	53,518	75,000	50,000	138,848	130,000	Charter Communications
001 - Current Expense Fund	316470000-Utility Tax - Priv Utils Telephone	100,987	100,000	120,000	96,427	100,000	Century Link, Verizon, Sprint, Cingular, Charter Advanced, Inland Cellular, T-Mobile, Charter Fiberlink, Orbitcom, etc.
001 - Current Expense Fund	316480000-Utility Tax - Priv Utils Water	275,315	267,826	267,000	285,481	276,052	From 2020 Rate Model
001 - Current Expense Fund	316490000-Utility Tax - Priv Utils Wastewater	311,130	309,000	322,000	327,608	335,023	From 2020 Rate Model
001 - Current Expense Fund	321300000-Fire And Police Protective Permits	-	-	-	171	-	
001 - Current Expense Fund	321910000-Franchise Fees	75,434	75,000	75,000	76,346	77,000	Franchise fees paid once yearly by Charter Communications.
001 - Current Expense Fund	321990002-Other Business Licenses And Permits	8,745	-	5,000	10,960	8,000	
001 - Current Expense Fund	322100000-Building/Structures/Equip.	89,563	180,000	228,000	184,854	200,000	Various SFR, multi-family, and commercial projects planned for 2021
001 - Current Expense Fund	322100001-Building Dept Plan Check / Review Fees	40,705	100,000	149,000	116,258	100,000	
001 - Current Expense Fund	322300000-Animal Licenses	2,042	5,000	4,000	2,323	3,000	
001 - Current Expense Fund	322900000-Other Non-bus Lic/Permits	1,114	4,000	4,000	2,768	3,000	Concealed carry permits
001 - Current Expense Fund	322900001-Concealed Pistol License State Portion	-	-	-	967	1,000	
001 - Current Expense Fund	331166000-Federal Direct Grant From Department Of Justice (CFDA #16.607)	386	-	-	-	-	
001 - Current Expense Fund	331970401-Assistance To Firefighters Grant (AFG)	-	-	-	2,673	-	
001 - Current Expense Fund	332921000-COVID-19 Non-Grant Assistance	9,750	-	-	1,300,411	1,300,411	50% received in 2021 and 50% in 2022
001 - Current Expense Fund	332934000-Ground Emergency Medical Transportation (GEMT) Payment Progr	56,497	-	-	145,836	150,000	
001 - Current Expense Fund	333206001-DUI Emphasis Patrols Grant Program	1,040	-	-	-	-	
001 - Current Expense Fund	333206003-Distracted Driving Emphasis Patrol Grant Program	2,190	-	-	637	-	
001 - Current Expense Fund	333206200-WASPC-Traffic Safety Equipment Grant	984	-	-	-	-	
001 - Current Expense Fund	334013000-WSP Fire Marshall Safety Program	-	3,000	3,000	4,800	3,000	Reimbursement for 5 recruits to go through academy.
001 - Current Expense Fund	334018001-State Direct/Indirect Grant From Military Department - Disaster As	-	-	-	73,676	-	
001 - Current Expense Fund	334021000-State Grant From Department Of Agriculture - WSDA Relief & Reco	-	-	-	10,000	-	
001 - Current Expense Fund	334023000-Department Of Natural Resources Wildland Fire Equipment	-	7,500	7,500	7,500	7,500	Matching grant for radios and other wildland firefighting equipment.
001 - Current Expense Fund	334031000-Dept Of Ecology - Centennial Stormwater Grant	277	-	-	4,555	-	
001 - Current Expense Fund	334031005-Dept Of Ecology - Solid Waste Enforcement Grant	-	-	-	1,223	-	
001 - Current Expense Fund	334042001-CERB Award - CARS Project	434,925	-	-	-	-	
001 - Current Expense Fund	334042004-CERB Grant - Flex Light Industrial Study	-	-	-	8,636	-	
001 - Current Expense Fund	334049800-DOH-EMS Trauma Grant	1,260	1,200	1,200	1,260	1,200	DOH EMS Trauma Grant \$1,260 for 2021
001 - Current Expense Fund	334069000-State Grant-Other	2,151	-	-	-	-	
001 - Current Expense Fund	336009800-Local Government Assistance Program	110,042	104,000	110,000	134,398	135,000	Based on MRSC Budget Suggestions. This tax is based on a sales tax and property tax equalization formula.
001 - Current Expense Fund	336065100-DUI & Other Criminal Justice Assistance	1,405	1,300	1,300	1,300	1,300	From State of Washington.
001 - Current Expense Fund	336069400-Liquor Excise Tax	60,919	53,000	55,355	85,544	62,404	Calculated with MRSC's State Shared Revenues Estimator for 2022.
001 - Current Expense Fund	336069500-Liquor Control Brd Profit	77,581	77,500	77,262	66,250	75,368	Calculated with MRSC's State Shared Revenues Estimator for 2022. These are license fees from distributors and retailers. 20.23% must be expended on public safety, the remainder is unrestricted.
001 - Current Expense Fund	341700004-Sales Of Merchandise - Farmers Market (WA)	18	-	-	-	-	
001 - Current Expense Fund	341810000-Printing/Duplicating Sers	1	-	-	2	-	
001 - Current Expense Fund	342100000-Law Enforcement Services	990	2,000	2,000	2,023	2,000	Fingerprints, VISA clearance letters, other miscellaneous fees.
001 - Current Expense Fund	342100001-Law Enforcement Services - Non LEOFF	260	-	-	9,861	-	
001 - Current Expense Fund	342100002-Law Enforcement Services - DUI Restitution	2,657	6,500	3,000	3,761	3,500	DUI Emergency Cost Recoupment, Indigent Defense Recoupment, Infractions.
001 - Current Expense Fund	342210002-Fireworks Permits For Sales	200	200	200	200	200	2 fireworks stands @ \$100/each
001 - Current Expense Fund	342215100-Intergov Fire Service /MOB Reimbursement - Personnel	31,918	15,000	30,000	30,000	30,000	Wildland Fire Revenue
001 - Current Expense Fund	342215101-Intergov Fire Service /MOB Reimbursement - Equipment	52,296	25,000	50,000	50,000	50,000	
001 - Current Expense Fund	342215102-Emergency Medical Services	357,013	345,000	360,000	410,000	400,000	Estimate; won't have actual until first of the year.
001 - Current Expense Fund	342215103-Intergov Fire Services /MOB Reimbursement - Travel	1,950	-	2,000	2,000	2,000	
001 - Current Expense Fund	342400001-Protective Inspection Fees - Bldg Dept	197	-	-	2,371	2,000	
001 - Current Expense Fund	342600001-Ambulance Services - Commercial Insurance	49,946	35,000	40,000	63,606	50,000	Paid by Commercial Insurance
001 - Current Expense Fund	342600002-Ambulance Services - Medicare	125,236	110,000	120,000	134,589	130,000	Paid by Medicare
001 - Current Expense Fund	342600003-Ambulance Services - Medicaid	30	7,000	2,000	1,145	2,000	Paid by Medicaid
001 - Current Expense Fund	342600004-Ambulance Services - Self Pay	16,161	5,000	15,000	18,158	15,000	Paid by customer/resident
001 - Current Expense Fund	342600005-Ambulance Services - DUI Restitution	65	100	100	61	-	
001 - Current Expense Fund	343500199-Sewer Inspection Fee	450	1,000	1,600	1,965	6,800	2021 fee increase to 66.00
001 - Current Expense Fund	345810002-Annexation Fee - P&D	-	-	-	250	-	
001 - Current Expense Fund	345810004-Boundary Line Adjustment - P&D	800	-	500	343	500	
001 - Current Expense Fund	345810009-Plats, Final P&D	700	500	350	-	350	

Fund	Account*	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	345810010-Plats, Short P&D	2,400	500	1,600	686	1,500	
001 - Current Expense Fund	345810012-Site Plan Application P&D	1,938	1,500	1,800	4,971	2,000	
001 - Current Expense Fund	345810013-Site Plan Review; SF / MF (Up To 4 Units) P&D	2,850	4,000	1,950	4,629	2,000	
001 - Current Expense Fund	345830001-Plan Checking Fees - Engineering	68	-	-	-	-	
001 - Current Expense Fund	345830003-Long Plats - Engineering Review Fees	4,425	10,000	5,000	-	5,000	
001 - Current Expense Fund	345830004-Non-Plat - Engineering Review Fees	540	-	-	-	-	
001 - Current Expense Fund	345830005-Plan Checking Fees - Engineering - Pass Through	-	-	10,000	-	10,000	
001 - Current Expense Fund	345830006-Plan Review - Fire Department	-	500	500	686	500	
001 - Current Expense Fund	345830008-Final Plat - Engineering Review Fees	50	-	-	-	-	
001 - Current Expense Fund	345860000-Critical Areas Permit P&D	1,200	-	400	-	400	
001 - Current Expense Fund	345860001-SEPA Related Mitigation Fees (Checklist) P&D	1,250	500	1,000	-	1,000	
001 - Current Expense Fund	345890120-Planning & Development Costs - Pass Thru Charges	4,822	2,000	5,000	3,148	4,000	
001 - Current Expense Fund	345890125-Planning & Development Pass Thru Cost Admin. Fee	504	-	450	486	-	
001 - Current Expense Fund	345890127-State Building Code Fee	-	-	-	940	-	
001 - Current Expense Fund	347900000-Farmer's Market Vendor Fees	4,731	4,000	5,000	4,971	5,000	Vendor Fees
001 - Current Expense Fund	347900001-Vendor Fees - Other Community Events	-	-	-	-	-	
001 - Current Expense Fund	347900002-Farmer's Market Pass-through Sales - SNAP/EBT	-	-	-	866	900	
001 - Current Expense Fund	347900003-Fireworks Bonds	-	-	-	86	-	
001 - Current Expense Fund	347900004-Farmer's Market Pass-through Processing - State Match	-	-	-	8	-	
001 - Current Expense Fund	353100500-Traffic Infraction Penalties	34,043	35,000	35,000	46,989	45,000	
001 - Current Expense Fund	356900000-Other Criminal Non-Traffic Fines	39	-	-	-	-	
001 - Current Expense Fund	359900002-Penalty/Non-Bus Licenses	7	-	-	-	-	
001 - Current Expense Fund	361100000-Unrealized Gain/Loss	2,742	-	-	(4,650)	-	
001 - Current Expense Fund	361110000-Investment Interest	20,426	35,000	35,000	15,990	20,000	
001 - Current Expense Fund	361300000-Realized Gain/Loss On Investments	4,518	-	-	397	-	
001 - Current Expense Fund	361400000-Sales Interest	2,597	3,000	3,000	1,586	2,000	
001 - Current Expense Fund	361400043-Interest - Contract Bond Non-Rev	-	-	-	4	-	
001 - Current Expense Fund	361410000-Investment Interest - Purchased	(1,214)	-	-	(381)	-	
001 - Current Expense Fund	362000002-Lease Payment (Annual) WWU Community Garden	-	-	-	2	1	WWU Community Garden Lease Payment
001 - Current Expense Fund	362005001-Water Tower Space Rental	107,616	100,000	105,000	100,278	100,000	Water tower rental fees from cellular companies for antennae space.
001 - Current Expense Fund	367110003-Contributions/Gifts - Police Dept	19,000	-	19,000	2,000	2,000	
001 - Current Expense Fund	367110004-Contr/Donations - Private	14,950	15,000	15,000	15,000	15,000	Contributions from individuals/organizations for community events and projects), AWC Wellness Micro Grants (\$170)
001 - Current Expense Fund	369100015-Sale Of Surplus - Recycling	42	-	-	30	-	
001 - Current Expense Fund	369300000-Sale Of Confiscated And Forfeited Property	3,768	-	-	1,605	-	
001 - Current Expense Fund	369810000-Cashier's Over / Short	1	-	-	-	-	
001 - Current Expense Fund	369810100-Bank's Over / Short	-	-	-	(86)	-	
001 - Current Expense Fund	369910000-Other Misc Revenue	5	-	-	1,233	-	
001 - Current Expense Fund	369910002-Misc - Police Fees	278	-	-	449	-	
001 - Current Expense Fund	369910004-Misc - Building Fees	3,075	-	-	-	-	
001 - Current Expense Fund	369910009-NSF Charges Collected	-	-	-	69	-	
001 - Current Expense Fund	369910010-Reimbursements/Refunds	52,461	54,000	50,000	55,000	55,000	CPPS reimbursement of 50% SRO payroll cost
001 - Current Expense Fund	382100000-Refundable Deposit	-	-	-	25	-	
001 - Current Expense Fund	388100000-Prior Period Adjustment	1,852	-	-	-	-	
001 - Current Expense Fund	389000019-Customer Pass-Through Revenues For Expense Incurred By City	15,000	-	-	-	-	
001 - Current Expense Fund	389100005-Fireworks Bonds (Disabled)	100	-	-	-	-	
001 - Current Expense Fund	389100059-Interest - Contract Bond Non-Rev (Disabled)	406	-	-	-	-	
001 - Current Expense Fund	389300021-Concealed Pistol License State Portion (Disabled)	1,244	-	-	-	-	
001 - Current Expense Fund	389300024-State Building Code Fee (Disabled)	1,265	-	-	-	-	
001 - Current Expense Fund	389300031-Farmer's Market Pass-through Sales - EBT (Disabled)	759	-	-	-	-	
001 - Current Expense Fund	389300032-Farmer's Market Pass-through Processing Fees Reimb (Disabled)	512	-	-	-	-	
001 - Current Expense Fund	389300058-Refundable Deposits (Disabled)	290,790	-	-	-	-	
001 - Current Expense Fund	389900000-Other Non-Revenues	11,400	-	-	-	-	
001 - Current Expense Fund	389900004-Deposits To Travel Advance Account	2,779	5,000	5,000	573	3,000	
001 - Current Expense Fund	395100000-Proceeds From Sale Of Capital Assets	36,433	-	-	43,800	-	
001 - Current Expense Fund	397000000-Interfund Transfer To CE	-	-	52,004	52,004	-	Interfund Transfer to CE - Closeout Fund 202
Total Revenues		7,696,439	6,727,506	7,265,553	9,298,526	9,043,045	2021 and 2022 include \$2.6 mil in ARPA Funds
001 - Current Expense Fund	511304401-Advertising / Publication	946	1,500	1,500	1,555	1,500	Publication of vacancies and ordinances not specific to a department
001 - Current Expense Fund	511601000-Wages & Overtime	31,500	31,500	31,500	31,002	31,500	
001 - Current Expense Fund	511602000-Personnel Benefits	2,464	2,568	2,511	2,481	2,507	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	511603100-Operating Supplies - Legislative	65	110	110	-	150	
001 - Current Expense Fund	511603101-Office Supplies - Legislative	-	250	250	-	-	
001 - Current Expense Fund	511604200-Communications	-	340	-	-	-	This is a monthly fee for a mobile hotspot that is currently only used by events staff. This cost should be moved to the events communication line for 2021.
001 - Current Expense Fund	511604300-Travel - Council Pos. 5	-	250	100	-	100	Reduced per history
001 - Current Expense Fund	511604301-Travel - Council Pos. 1	-	250	100	-	100	Reduced per history
001 - Current Expense Fund	511604302-Travel - Council Pos. 2	-	250	100	-	100	Reduced per history
001 - Current Expense Fund	511604303-Travel - Council Pos. 3	-	250	100	-	100	Reduced per history

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	511604304-Travel - Council Pos. 4	-	250	100	-	100	Reduced per history
001 - Current Expense Fund	511604305-Travel - Council Pos. 6	85	250	250	276	250	Travel to Good Roads Meetings
001 - Current Expense Fund	511604306-Travel - Council Pos. 7	-	250	100	-	100	Reduced per history
001 - Current Expense Fund	511604800-Repairs And Maintenance	-	600	50	-	50	Reduced due to going all electronic packets
001 - Current Expense Fund	511604900-Misc/Contingency Expense	-	100	100	-	-	
001 - Current Expense Fund	511604901-Miscellaneous	156	200	500	-	-	Workshop supplies - light meal for dinner time meetings each month
001 - Current Expense Fund	511604902-Travel/Misc - Council Pos. 5	-	250	150	-	150	Reduced per history
001 - Current Expense Fund	511604903-Travel/Misc - Council Pos. 1	-	250	150	-	150	Reduced per history
001 - Current Expense Fund	511604904-Travel/Misc - Council Pos. 2	-	250	150	-	150	Reduced per history
001 - Current Expense Fund	511604905-Travel/Misc - Council Pos. 3	-	250	150	-	150	Reduced per history
001 - Current Expense Fund	511604906-Travel/Misc - Council Pos. 4	-	250	150	-	150	Reduced per history
001 - Current Expense Fund	511604907-Travel/Misc - Council Pos. 6	182	250	250	343	250	Good Roads Membership
001 - Current Expense Fund	511604908-Travel/Misc - Council Pos. 7	-	250	150	-	150	Reduced per history
001 - Current Expense Fund	511604909-Registrations/Fees - Training Classes & Seminars	-	250	300	120	300	Training & meetings for newer council members
001 - Current Expense Fund	511704900-Lobbying Agreement - Port	14,400	15,000	15,000	15,000	15,000	Shared cost for lobbyist.
001 - Current Expense Fund	512504102-Professional Services - Other Than Attorneys	109,693	100,000	110,000	86,227	110,000	This is the fees paid to Walla Walla District Court for managing the City's court services.
001 - Current Expense Fund	513101000-Wages & Overtime	75,426	88,009	81,962	80,956	84,828	Reflects 6% COLA for City Administrator.
001 - Current Expense Fund	513102000-Personnel Benefits	22,123	27,156	24,789	24,213	18,887	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	513103100-Operating Supplies - Executive	309	900	900	427	900	
001 - Current Expense Fund	513103101-Office Supplies - Executive	332	300	300	87	300	Office supplies for Mayor & City Administrator
001 - Current Expense Fund	513103500-Small Tools & Minor Equipment	-	100	100	-	100	
001 - Current Expense Fund	513104100-Professional Services	58	200	200	34	200	
001 - Current Expense Fund	513104200-Communications	1,600	2,000	2,000	1,297	1,500	
001 - Current Expense Fund	513104300-Travel Expense	718	4,000	4,000	-	3,000	
001 - Current Expense Fund	513104301-Travel/Training Staff	-	200	200	-	-	
001 - Current Expense Fund	513104302-Travel / Training Mayor	17	250	350	-	350	Registration for AWC Action Days & Conference in Spokane
001 - Current Expense Fund	513104401-Advertising	466	40	40	-	100	
001 - Current Expense Fund	513104800-Repairs & Maintenance	67	200	200	23	100	Copy Machine
001 - Current Expense Fund	513104900-Miscellaneous	9,835	2,000	2,000	1,227	2,000	
001 - Current Expense Fund	513104901-Miscellaneous	-	-	-	343	-	Cost of registration for AWC Action Days - Olympia; NW City Managers Conference - Mt Hood; ICSC Recon - Las Vegas; AWC Conference - Spokane; and WCMA Conference - Spokane.
001 - Current Expense Fund	513104902-Registrations/Fees - Training Classes & Seminars	252	2,000	2,500	969	1,000	
001 - Current Expense Fund	513104903-Travel Miscellaneous	-	200	200	-	-	
001 - Current Expense Fund	513104950-Misc. AWC Annual Dues / WWVCC Membership	7,887	7,550	7,550	8,128	8,100	Association of Washington Cities for 2022 (\$7,259) and the Walla Walla Valley Chamber of Commerce (\$841.20)
001 - Current Expense Fund	514231000-Wages & Overtime - Financial Services	67,926	72,139	72,240	70,832	74,526	Reflects 3% COLA or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	514232000-Personnel Benefits	31,233	33,584	33,242	33,007	35,476	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	514233100-Operating Supplies - Budgeting, Accounting	884	300	300	82	300	
001 - Current Expense Fund	514233101-Office Supplies - Budgeting, Accounting	805	1,000	1,000	345	1,000	
001 - Current Expense Fund	514233500-Small Tools/Minor Equip.	-	500	500	-	500	Miscellaneous Includes \$3,050 for BIAS Annual Service Agreement, \$5,000 for audit, \$285 for Xpress Bill Pay, \$2,000 for credit card merchant account fees, \$1,200 bank fees, and \$625 miscellaneous. Also \$8,500 for Questica Budgeting software.
001 - Current Expense Fund	514234100-Professional Services	20,432	22,000	21,000	25,639	26,000	
001 - Current Expense Fund	514234101-Professional Servs Prog.	3,155	3,000	3,050	5,669	5,700	BIAS Annual Support
001 - Current Expense Fund	514234200-Communications	395	1,200	1,200	950	1,000	Postage and phone
001 - Current Expense Fund	514234300-Travel	982	2,000	2,000	-	2,000	
001 - Current Expense Fund	514234401-Advertising	660	500	500	105	500	
001 - Current Expense Fund	514234800-Repairs & Maintenance	962	300	300	218	300	Copy machine
001 - Current Expense Fund	514234900-Miscellaneous	1,265	1,515	1,600	1,826	1,800	Memberships to WFOA, SCWMCA, IIMC & \$315 for CPA dues - B.Carleton
001 - Current Expense Fund	514234901-Registration Fees / Training Classes & Seminars	6,742	8,700	3,000	117	1,000	Deputy Finance Director completed WGU in 2020. Reflects 3% COLA or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations. Partial allocation budgeted to add 1 FTE in 2020
001 - Current Expense Fund	514301000-Wages/O.T. Record Services	58,792	80,115	68,163	61,330	70,991	
001 - Current Expense Fund	514302000-Personnel Benefits	34,301	44,290	39,225	32,266	39,621	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status. Includes addition of 1 FTE (Deputy Clerk)
001 - Current Expense Fund	514303100-Operating Supplies - Records	533	150	350	193	150	\$150 regular supplies, \$200 for Clerk Notary Renewal
001 - Current Expense Fund	514303101-Office Supplies - Records	546	350	500	786	700	Based upon historical average with increase for addition of Deputy Clerk
001 - Current Expense Fund	514303500-Sm Tools/Minor Equip,	-	300	300	-	100	
001 - Current Expense Fund	514304100-Prof Serv - Codification/Records Destruction	16,895	21,860	41,950	41,950	43,850	\$7,000 BoardDocs, \$5,500 NextRequest, \$5,000 ArchiveSocial, \$4,000 Zoom, \$1,600 MuniDocs, \$15,000 Codification, \$5,000 Smarsh-text capture, \$300 Municode
001 - Current Expense Fund	514304200-Communication	1,052	950	1,000	689	800	Admin Support, \$450 Shred Services City Clerk phone monthly charges
001 - Current Expense Fund	514304300-Travel	797	2,500	2,850	-	3,000	WMCA Exec Board Travel - \$500, WMCA 2021 spring & fall - Clerk & Deputy \$1,300, SCWMCA - Clerk & Deputy & HR - \$100, NCI 1 - Deputy \$550, NCI 4 - Clerk, \$400
001 - Current Expense Fund	514304401-Advertising	-	100	100	712	100	No change
001 - Current Expense Fund	514304800-Repairs & Maintenance	293	1,200	400	61	400	Reduced as we do not produce paper packets any longer
001 - Current Expense Fund	514304900-Miscellaneous	368	450	450	617	450	Association memberships for both Clerk & Deputy to WMCA, SCWMCA, IIMC, WA-PRO
001 - Current Expense Fund	514304901-Registrations/Fees - Training Classes & Seminars	1,330	3,000	3,000	763	3,000	WMCA 2021 spring & fall - Clerk & Deputy \$1700, NCI 1 - Deputy \$650, NCI 4 - Clerk, \$500 - Misc. webinars \$150
001 - Current Expense Fund	514404500-Intergovernmental Election Costs	6,001	10,000	12,000	12,000	12,000	New rule in 2020 that ballots must be mailed with first class postage rather than bulk mailing rates. This will increase the cost to the local agencies for elections.
001 - Current Expense Fund	514404900-Intergov. Services - Voter Registration	22,924	22,000	24,000	25,038	25,000	City Voter registration 5% increase estimate over 2020 actual
001 - Current Expense Fund	514814000-Concealed Pistol License Fee	-	-	-	967	1,000	

Fund	Account ¹	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	514894000-Remittance Of Seized & Forfeited Property To WA St. Treasurer	377	-	-	-	-	
001 - Current Expense Fund	515311000-Salary & Wages - City Attorney	-	-	-	34,347	69,604	Full Year for City Attorney
001 - Current Expense Fund	515312000-Personnel Benefits	-	-	-	12,584	24,922	
001 - Current Expense Fund	515313100-Operating Supplies - City Attorney	-	-	-	477	775	Criminal prosecution and civil proceeding expenses (exhibits etc)
001 - Current Expense Fund	515313101-Office Supplies - City Attorney	-	-	-	-	500	
001 - Current Expense Fund	515313500-Small Tools/Minor Equipment	-	-	-	-	150	
001 - Current Expense Fund	515314100-Prof Legal Servs Retainer	74,574	50,000	50,000	24,417	6,000	
001 - Current Expense Fund	515314101-Professional Legal Services	760	10,000	10,000	190	-	
001 - Current Expense Fund	515314102-Professional Services	-	-	-	190	350	
001 - Current Expense Fund	515314110-Legal Services - Mayor	-	250	250	-	-	
001 - Current Expense Fund	515314111-Legal Services - Legislative	-	2,000	2,000	-	-	
001 - Current Expense Fund	515314112-Legal Services - Municipal Court	-	3,000	3,000	-	-	
001 - Current Expense Fund	515314113-Legal Services - City Administration	2,280	500	500	2,520	-	
001 - Current Expense Fund	515314114-Legal Services - Finance	255	300	300	-	-	
001 - Current Expense Fund	515314115-Legal Services - Records PRA	1,575	1,500	1,500	951	-	Charges from Rea for PRA review should be posted here.
001 - Current Expense Fund	515314116-Legal Services - Human Resources	525	250	250	-	-	
001 - Current Expense Fund	515314121-Legal Services - Police	9,083	5,000	5,000	9,495	5,000	Unknown costs - Too difficult to predict. Union & other associated legal costs.
001 - Current Expense Fund	515314122-Legal Services - Fire / EMS	113	1,000	1,000	-	1,000	Possible EMS legal costs
001 - Current Expense Fund	515314124-Legal Services - Building	-	500	500	-	500	Code enforcement, stop works, removal of non permitted work
001 - Current Expense Fund	515314144-Legal Services - Engineering	3,795	2,500	2,500	-	-	City Attorney review
001 - Current Expense Fund	515314158-Legal Services - Planning	22,425	16,000	16,000	9,437	-	UGA Appeal
001 - Current Expense Fund	515314176-Legal Services - Parks	45	-	-	-	-	
001 - Current Expense Fund	515314200-Communication - City Attorney	-	-	-	167	420	
001 - Current Expense Fund	515314300-Travel - City Attorney	-	-	-	-	1,800	Travel meals/lodging/miles
001 - Current Expense Fund	515314401-Advertising - City Attorney	-	-	-	-	-	Not requested
001 - Current Expense Fund	515314800-Repairs & Maintenance - City Attorney	-	-	-	-	250	City Attorney portion of printer maintenance
001 - Current Expense Fund	515314900-Miscellaneous - City Attorney	-	-	-	-	640	WSBA & WSAMA Member Fees
001 - Current Expense Fund	515314901-Registration Fees / Training Classes & Seminars - City Attorney	-	-	-	-	800	WSAMA spring & fall conference (Continuing Ed), other training
001 - Current Expense Fund	515414112-Legal Services - Municipal Court	450	-	-	-	-	
001 - Current Expense Fund	515914100-Professional Services - Legal - Indigent Defense	41,410	40,000	60,000	60,000	60,000	\$50,000 for indigent defense contract and \$10,000 for additional public defender services as needed.
001 - Current Expense Fund	517902400-Employee Benefit Prg Cost	1,135	1,000	1,200	1,200	1,200	Updated pricing-\$100/month
001 - Current Expense Fund	517902401-Employee Benefit Prg Cost Deposit	-	-	-	1,714	-	
001 - Current Expense Fund	518101000-Salaries & Wages - HR	49,886	67,854	54,256	52,716	54,830	Reflects 3% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	518102000-Personnel Benefits - HR	28,465	37,597	29,746	29,448	29,271	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	518103100-Operating Supplies - HR Administration	663	800	250	38	250	
001 - Current Expense Fund	518103101-Office Supplies - HR Administration	597	350	500	311	500	Copy paper, file folders, printer ink and toner, etc
001 - Current Expense Fund	518103102-Operating Supplies - HR Wellness	2,238	1,500	1,500	810	3,500	Employee Luncheons, Wellness baskets, misc Wellness activities
001 - Current Expense Fund	518103103-Office Supplies - HR Wellness	70	300	300	34	300	Posters, printer ink and toner, copy paper, employee of the quarter bats, etc
001 - Current Expense Fund	518103104-Operating Supplies - HR Wellness Grant Reimbursed	-	170	175	175	180	\$5/person insured through AWC
001 - Current Expense Fund	518104100-Prof. Services - Labor Negotiations	-	3,000	3,000	3,000	3,000	Public Union will be negotiated in 2021
001 - Current Expense Fund	518104101-Professional Services	6,326	7,000	7,000	7,000	7,300	Estimated \$6,500 for AWC Retro, Shred bin
001 - Current Expense Fund	518104200-Communications	108	-	-	422	500	City cellphone
001 - Current Expense Fund	518104300-Travel	-	1,600	1,600	-	1,600	WCIA Annual Meeting
001 - Current Expense Fund	518104800-Repairs And Maintenance	375	600	600	217	600	Copy Machine
001 - Current Expense Fund	518104900-Miscellaneous	1,334	1,200	800	794	800	SHRM (\$219), NPELRA, WAPELRA (\$225), and WFOA (\$75) memberships,
001 - Current Expense Fund	518104901-Training / Class Registration Fees & Charges	7,410	7,100	5,000	3,994	4,760	Labor Relations Institute-\$395, Civil Service Conference-\$220, BIAS Conference-\$495, WAPELRA Conference-\$250, RETRO Safety Academy-\$0, DER Training (Drug
001 - Current Expense Fund	518104902-Training/Class Registration Fees & Charges - City-wide Education	1,092	800	800	1,000	1,000	& Alcohol Consortium)-\$0, WGU-\$3,400
001 - Current Expense Fund	518201000-Wages & Overtime	41,700	48,403	42,737	42,321	44,891	Summit Law Group webinars-\$500
001 - Current Expense Fund	518202000-Personnel Benefits	17,948	20,869	14,532	20,310	13,825	Request 3% COLA
001 - Current Expense Fund	518203100-Operating Supplies - Facilities	7,558	5,000	6,000	4,641	6,000	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	518203101-Office Supplies - Facilities	42	100	100	12	100	
001 - Current Expense Fund	518204100-Professional Services	18,561	45,000	20,000	17,277	20,000	City Hall & PD monthly cleaning, exterior window yearly, carpets
001 - Current Expense Fund	518204200-Communication	244	500	500	518	500	
001 - Current Expense Fund	518204500-Operating Rentals/Leases	76	500	500	-	500	
001 - Current Expense Fund	518204700-Public Utility Services	14,153	15,000	15,000	15,574	15,000	
001 - Current Expense Fund	518204701-Utilities - Annex Bldg	4,570	5,000	5,000	3,825	5,000	
001 - Current Expense Fund	518204800-Repairs & Maintenance	13,687	6,000	12,000	1,454	6,000	City Hall HVAC repairs, Fire Alarm Inspection, misc.
001 - Current Expense Fund	518204802-Repair / /Maintenance Annex Bldg	829	2,000	2,000	-	2,000	Annex misc. Repairs & Maintenance
001 - Current Expense Fund	518204900-Miscellaneous	78	-	-	-	-	
001 - Current Expense Fund	518304600-Insurance	47,999	49,000	49,900	51,248	56,000	Based on quote from WCIA
001 - Current Expense Fund	521101000-Wages & Overtime	116,091	113,575	123,095	123,063	139,485	Reflects 6% COLA for Police Chief including deferred comp and \$10,990 allocation for City Attorney
001 - Current Expense Fund	521102000-Personnel Benefits	39,120	46,570	42,119	43,557	47,058	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	521102002-Benefits - Reimbursement Costs	-	-	-	517	-	
001 - Current Expense Fund	521103100-Operating Supplies - Administration	1,046	1,000	1,000	300	1,000	Chief for a day, National Night Out, Esprit de corps items.
001 - Current Expense Fund	521103101-Office Supplies - Administration	79	500	500	6	500	Copy paper, printer cartridges, misc. office supplies.
001 - Current Expense Fund	521103500-Sm Tools/Minor Equipment	-	150	150	-	-	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	521104100-Professional Services	5,755	5,000	5,000	230	5,000	Accreditation fees, PowerDMS, Background, poly & psych tests. Public Safety Testing costs. Recruitment, selection.
001 - Current Expense Fund	521104101-Prof Services - Labor Negotiations.	1,913	8,500	8,500	8,500	8,500	Labor Union Negotiations - Body Cams
001 - Current Expense Fund	521104103-Prof Services - Lexipol Consulting Service	3,093	3,093	3,093	3,186	3,300	New Lexipol 2020 Price = \$3,093
001 - Current Expense Fund	521104200-Communication	4,211	5,000	5,000	4,593	5,000	Based on 14 FTE's
001 - Current Expense Fund	521104300-Travel	1,039	2,000	2,000	69	2,000	Ongoing professional development and required courses.
001 - Current Expense Fund	521104401-Advertising	1,603	500	500	128	500	
001 - Current Expense Fund	521104800-Repairs & Maintenance	279	500	500	186	500	Photocopies
001 - Current Expense Fund	521104900-Miscellaneous	691	2,500	2,500	950	2,500	WASPC dues - Attending Spring & Fall Conference.
001 - Current Expense Fund	521104901-Registrations / Fees Training Classes & Seminars	900	3,000	3,000	1,018	3,000	Ongoing leadership & Career development courses & Conferences.
001 - Current Expense Fund	521104996-Intefund Rentals O & M	34,013	35,229	34,305	34,305	34,305	Based on annualization
001 - Current Expense Fund	521191000-Wages Support Serv	94,408	121,312	120,010	124,341	121,082	Reflects 3% COLA or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations. Partial allocation budgeted to add 1 PTE in 2020.
001 - Current Expense Fund	521191003-Wages Support Services - Intern	1,490	10,800	-	474	-	No intern requested in 2022
001 - Current Expense Fund	521191004-Wages Support Services - Intern Grant Reimbursed	2,151	-	-	-	-	
001 - Current Expense Fund	521192000-Benefits Support Servs	54,294	62,940	69,690	52,852	52,074	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	521192001-Benefits/Uniforms Support Services	68	400	400	269	400	Uniforms
001 - Current Expense Fund	521192003-Benefits Support Services - Intern	276	1,010	-	-	-	No intern requested in 2022
001 - Current Expense Fund	521193100-Operating Supplies - Support Services	2,436	750	750	2,356	2,400	
001 - Current Expense Fund	521193101-Office Supplies - Support Services	2,697	2,500	2,500	1,586	2,500	
001 - Current Expense Fund	521193500-Sm Tools Support Servs	-	500	500	-	500	
001 - Current Expense Fund	521194100-Prof Services Support Ser	6,182	4,180	5,000	5,705	5,705	Background checks, ACCESS fees, and printing costs.
001 - Current Expense Fund	521194200-Communication Support Ser	34	-	-	-	-	
001 - Current Expense Fund	521194300-Travel Support Services	30	1,500	1,800	-	1,500	Records/disclosure training/Conference & Leadership course - New Clerk to attend Conference 2021 Costs
001 - Current Expense Fund	521194401-Advertising Support Servs	-	250	250	-	250	
001 - Current Expense Fund	521194500-Oper Rentals Support Serv	-	250	250	-	250	
001 - Current Expense Fund	521194800-Repairs/Maint Support Ser	792	300	300	794	800	Copy machine charges
001 - Current Expense Fund	521194900-Misc. Support Services	187	200	200	-	200	
001 - Current Expense Fund	521194901-Registrations / Fees - Training Classes / Seminars	146	600	600	343	500	Professional training for records staff.
001 - Current Expense Fund	521194902-WW SSMA New World Records Sys Support	19,004	18,000	34,500	34,500	40,000	Annual costs & service fees. Agency fee for new Tyler New World Server replacement - S. Bieber 2021
001 - Current Expense Fund	521211000-Wages Investigation	77,566	78,078	81,856	79,742	85,600	Reflects 6% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	521212000-Benefits - Investigation	28,547	29,432	29,547	29,953	29,536	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	521213100-Operating Supplies - Investigation	1,666	1,500	1,000	3,897	2,000	Crime scene processing equipment, brushes, evidence collection bags, fingerprint cars, lift kits.
001 - Current Expense Fund	521213101-Office Supplies - Investigation	34	400	400	608	600	Labels, DVDs
001 - Current Expense Fund	521213500-Sm Tools/Equip Invest	340	500	1,500	-	500	Misc. equipment needs
001 - Current Expense Fund	521214100-Prof Servs Investigation	1,128	1,500	1,500	179	1,500	Polygraph and Psychological examinations, medical evaluations, suspect interviews and computers forensic services.
001 - Current Expense Fund	521214200-Communication Invest.	469	800	800	1,352	1,352	Detective cell phone
001 - Current Expense Fund	521214300-Travel Investigation	-	200	200	-	200	Expenses to interview criminal suspects out of town.
001 - Current Expense Fund	521214800-Repairs/Maint Invest.	22	75	75	11	75	Copy machine charges
001 - Current Expense Fund	521214900-Misc Investigation	-	3,000	3,000	857	1,500	Ongoing professional development - Officer involved shooting class, interview school
001 - Current Expense Fund	521214901-Registration Fees - Training Classes & Seminars	579	-	-	1,284	1,500	
001 - Current Expense Fund	521221000-Wages Patrol	589,301	632,978	673,834	657,079	743,419	Reflects 6% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	521222000-Benefits Patrol	211,020	242,879	237,002	239,430	252,293	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	521222001-Benefits Uniforms Patrol	9,811	15,000	12,000	10,154	12,000	Equipment & Uniforms - Will be hiring two new officers in 2022. Need to replace worn/old jumpsuits
001 - Current Expense Fund	521222006-BVFF Pension & Disability Payments	-	-	-	403	-	
001 - Current Expense Fund	521223100-Operating Supplies - Patrol	3,983	4,000	4,000	4,132	5,000	Standardized equipment needs.
001 - Current Expense Fund	521223101-Office Supplies - Patrol	37	300	300	-	300	
001 - Current Expense Fund	521223200-Fuel Consumed Patrol	104	350	350	72	350	Fuel
001 - Current Expense Fund	521223500-Sm Tools/Equip Patrol	-	2,300	2,300	-	2,300	
001 - Current Expense Fund	521224100-Prof Services Patrol	6,280	3,000	3,000	3,426	3,500	
001 - Current Expense Fund	521224200-Communication Patrol	14,865	9,000	9,000	8,471	9,000	Based on 14 FTE's
001 - Current Expense Fund	521224201-Patrol Air Cards - Communication	-	5,000	5,000	3,297	5,000	Based on 14 FTE's
001 - Current Expense Fund	521224800-Repairs/Maint. Patrol	302	1,000	1,000	177	1,000	Radio repair and maintenance fees
001 - Current Expense Fund	521224900-Miscellaneous Patrol	-	100	100	-	100	
001 - Current Expense Fund	521224901-Intergov Servs Patrol - Dispatch Charges	194,127	193,377	200,000	200,000	200,000	Estimate based on 2021
001 - Current Expense Fund	521224902-WW PD Support/Maint MDT Software	-	1,000	1,000	-	1,000	
001 - Current Expense Fund	521224996-Interfund Rentals O & M	34,013	35,229	34,305	34,305	34,305	Based on annualized
001 - Current Expense Fund	521231000-Wages Spec Unit	64,559	65,573	68,480	66,553	70,777	Reflects 6% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	521232000-Benefits Spec Unit	24,902	27,049	25,444	27,070	25,307	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	521303100-Operating Supplies - Crime Prevention	-	100	100	-	100	
001 - Current Expense Fund	521303101-Office Supplies - Crime Prevention	-	100	100	-	100	
001 - Current Expense Fund	521304900-Misc Crime Prevention	50	100	100	-	100	Town hall meetings (Interpreter) surveys, coffee, snacks for meetings.
001 - Current Expense Fund	521304906-Registrations/Fees - Training Classes & Seminars	695	275	275	-	300	
001 - Current Expense Fund	521403100-Operating Supplies - Training	1,696	8,500	8,500	162	10,000	Rising costs associated with annual purchase of ammo, simmunition gear, sim weapons, Taser Cartridges, Shotgun less lethal rounds. SWAT gear for new members.
001 - Current Expense Fund	521403101-Office Supplies - Training	-	100	100	-	100	
001 - Current Expense Fund	521404100-Prof Services Training	816	1,300	1,300	699	1,300	Range Outhouse service
001 - Current Expense Fund	521404300-Travel Training	2,927	10,000	10,000	3,175	10,000	Increase for training & Travel needs. Need certifications for; ASP, Armorers course, OC10, less lethal, Career level certification courses for two new sergeants, Misc. Conferences, ARIDE for new officers, BLEA for direct hires.

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	521404800-Repairs/Maint Training	748	1,000	1,000	-	1,000	
001 - Current Expense Fund	521404901-Registrations/Fees - Training Classes & Seminars	1,804	15,000	15,000	2,477	15,000	Increase for training & Travel needs. Two new sergeants will need to attend training for career level certification. Still need certifications for; ASP, Armorsers course, OC10. Misc. Conferences, ARIDE, Radar Certification for new FTE's. BLEA for new officer. OIS school for detective.
001 - Current Expense Fund	521701000-Wages Traffic	195,508	208,593	223,564	218,145	246,766	Reflects 6% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	521701004-Wages - Impaired Driving CFDA#20.600 Grant Program	2,369	-	-	816	1,500	
001 - Current Expense Fund	521702000-Benefits Traffic	70,599	80,358	78,919	79,740	84,017	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	521702004-Benefits - Impaired Driving CFDA#20.600 Grant Program	834	-	-	275	-	
001 - Current Expense Fund	521702006-BVFF Pension & Disability Payments	-	100	100	180	180	City portion of payment
001 - Current Expense Fund	521703100-Operating Supplies - Traffic	245	250	250	-	250	
001 - Current Expense Fund	521703101-Office Supplies - Traffic	-	75	75	-	75	
001 - Current Expense Fund	521703500-Sm Tools Traffic	-	200	200	-	200	
001 - Current Expense Fund	521704100-Prof Services Traffic	484	500	500	-	500	Radar Certification
001 - Current Expense Fund	521704800-Repairs/Maint Traffic	-	500	500	-	500	
001 - Current Expense Fund	521704900-Miscellaneous Traffic	-	100	100	-	100	
001 - Current Expense Fund	521704996-Interfund Rentals - O & M	34,013	35,229	34,305	34,305	35,000	Based on annualization
001 - Current Expense Fund	522102001-Other Benefits - Uniforms	378	300	300	-	300	Uniforms for the Chief
001 - Current Expense Fund	522103100-Operating Supplies - Administration	437	400	400	1,007	500	
001 - Current Expense Fund	522103101-Office Supplies - Administration	646	750	750	1,343	750	
001 - Current Expense Fund	522103500-Sm Tools & Minor Equipmnt	429	-	-	-	-	
001 - Current Expense Fund	522104100-Professional Services - Comprehensive Analysis Of Fire Services	1,848	8,000	-	3,069	-	GEMT study will be done in house this year.
001 - Current Expense Fund	522104102-Professional Services - Admin	11,565	8,000	8,000	111	8,500	ESO database software and CAD interface.
001 - Current Expense Fund	522104200-Communication	1,210	1,300	1,300	1,615	1,300	Phone lines for the station and Chief's city issued cell phone
001 - Current Expense Fund	522104300-Travel	982	3,000	3,000	-	3,000	Travel for meetings, training, and conferences
001 - Current Expense Fund	522104401-Advertising	392	450	450	453	500	Advertising for firefighter eligibility test, this is an annual expense.
001 - Current Expense Fund	522104800-Repairs & Maintenance	285	400	400	202	300	Copy machine charges.
001 - Current Expense Fund	522104900-Miscellaneous	2,695	1,500	2,300	3,726	3,500	Memberships to Tri-County Fire Chiefs' Association and Washington Fire Chiefs' Association. There is an increase in membership dues for Wa Fire Chiefs' Association.
001 - Current Expense Fund	522104901-Registrations/Fees - Training Classes & Seminars	-	2,500	2,500	60	3,000	Training conferences, Chiefs' Association conference, Database conference.
001 - Current Expense Fund	522201000-Wages Fire	117,982	129,296	149,906	164,000	291,444	Reflects 3% COLA. Four Additional FF for 2022
001 - Current Expense Fund	522201001-Stipends (Volunteers)	44,033	35,000	35,000	35,000	35,000	Volunteer stipends
001 - Current Expense Fund	522201002-Wages - Mobilization	17,302	-	-	38,620	-	
001 - Current Expense Fund	522202000-Benefits Fire	44,405	64,105	60,777	53,416	115,531	Includes four additional FF for 2022
001 - Current Expense Fund	522202001-Benefits (Volunteers)	3,259	2,678	2,678	2,678	2,678	FICA expense on volunteer stipends
001 - Current Expense Fund	522202002-Benefits - Mobilization	2,467	-	-	5,418	-	
001 - Current Expense Fund	522202003-Uniforms - Volunteers	2,664	6,000	6,000	6,000	6,500	Volunteer Uniforms
001 - Current Expense Fund	522202004-Uniforms - FT Firefighter	363	2,000	2,000	2,000	4,000	Increase due to the addition of 4 FTE - Uniforms for paid staff Firefighter / EMTs
001 - Current Expense Fund	522203100-Operating Supplies - Suppression	9,036	500	1,000	3,001	1,000	Misc. Supplies, increase to reflect actual expenses.
001 - Current Expense Fund	522203101-Office Supplies - Suppression	6	-	-	-	-	
001 - Current Expense Fund	522203102-Fire Mobilization - Protective Equipment	-	1,500	1,500	1,500	2,000	
001 - Current Expense Fund	522203103-Radios/Pagers - Parts & Supplies	1,672	700	700	681	750	
001 - Current Expense Fund	522203104-Oper Supplies - Vehicles	2,064	-	-	231	-	
001 - Current Expense Fund	522203105-Wildland Fire - Operating Supplies	2,755	-	-	-	-	
001 - Current Expense Fund	522203200-Fuel - Suppression	758	500	250	170	250	Gas can and misc fuel
001 - Current Expense Fund	522203202-Fire Mobilization - Fuel Consumed	2,359	1,000	1,000	989	1,200	
001 - Current Expense Fund	522203500-Sm Tools/Equipment	-	1,000	1,000	-	500	Replace non repairable equipment
001 - Current Expense Fund	522203501-Small Tools Vehicle	-	300	500	-	500	Small tool items on vehicles that can not be repaired
001 - Current Expense Fund	522203502-Fire Mobilization - Sm Tools / Equipment	17	500	500	764	800	
001 - Current Expense Fund	522204100-Fire Dept Personnel Physicals	3,156	2,000	2,500	2,517	3,000	Physicals for new volunteers
001 - Current Expense Fund	522204200-Communication - Air Cards For MDTs	2,913	2,500	2,500	2,610	2,750	6 mobile computer connections in the front line response vehicles
001 - Current Expense Fund	522204800-Repairs/Maintenance	2,913	2,000	2,000	1,462	2,000	Repairs of small tools and equipment that are housed or mounted on vehicles
001 - Current Expense Fund	522204801-Repairs/Maint Vehicle	6,078	-	-	-	-	
001 - Current Expense Fund	522204802-Fire Mobilization - Vehicle Maint/Repairs	1,396	100	100	-	-	
001 - Current Expense Fund	522204900-Misc Fire	69	-	-	-	-	
001 - Current Expense Fund	522204902-Fire Mobilization - Misc. Expense	465	500	500	500	500	
001 - Current Expense Fund	522204904-Intergov Services - Dispatch Charges	23,633	23,634	23,634	23,634	25,000	Per WESCOM
001 - Current Expense Fund	522204905-WW SSMA New World Records Sys Support	-	3,200	3,200	3,200	3,200	Dispatch cost MDT cost
001 - Current Expense Fund	522204906-BVFF Pension & Disability Payments	1,560	1,800	1,800	1,470	1,800	BVFF Pension & Disability
001 - Current Expense Fund	522204996-Interfund Rentals - O & M	13,494	30,702	29,897	29,897	30,000	Based on 2021 annualized.
001 - Current Expense Fund	522261080-Wages & OT	173,508	195,258	224,731	230,000	439,530	Reflects 3% COLA. Four Additional FF for 2022
001 - Current Expense Fund	522261081-Stipends (Volunteers)	77,401	121,000	85,000	85,000	85,000	Volunteer stipends
001 - Current Expense Fund	522262000-Benefits	-	-	-	4,770	-	
001 - Current Expense Fund	522262080-Benefits	75,124	105,133	100,150	88,624	182,796	Includes four additional FF for 2022
001 - Current Expense Fund	522262081-Benefits (Volunteers)	5,921	6,503	6,503	6,503	6,503	FICA expense on volunteer stipends
001 - Current Expense Fund	522263100-Operating Supplies - EMS Administration	290	100	1,000	98	1,000	
001 - Current Expense Fund	522263101-Office Supplies - EMS Administration	16	-	-	263	-	
001 - Current Expense Fund	522263103-Operating Supplies - EMS Training	2,278	100	2,500	1,606	4,000	EMS training books
001 - Current Expense Fund	522263180-Operating Supplies - EMS Rescue & Emergency	6,121	5,000	7,000	3,896	10,000	Disposable (such as bandages, gloves, etc) EMS supplies, increase due to COVID
001 - Current Expense Fund	522263183-Radios/Pagers - Parts & Supplies - EMS	-	300	300	-	-	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	522263580-Sm Tools/Equipment	-	2,500	50,000	50,000	50,000	New AED, New CPR compression machine, new cot. We have applied for grants for these items. But still need the items if grant funding does not occur.
001 - Current Expense Fund	522264180-Professional Services	22,896	7,500	18,000	10,476	12,000	EMS software, partially covered in Admin. EMS Billing services
001 - Current Expense Fund	522264280-Communication	286	350	350	-	-	Fire Chief now has a city issued phone
001 - Current Expense Fund	522264300-Travel	9	-	-	-	-	
001 - Current Expense Fund	522264401-Advertising	28	-	-	-	-	
001 - Current Expense Fund	522264800-Repairs & Maintenance	86	-	-	-	-	
001 - Current Expense Fund	522264900-Miscellaneous	-	500	250	-	-	
001 - Current Expense Fund	522264901-Registrations/Fees - Training Classes & Seminars	-	3,000	3,000	-	3,500	Tuition reimbursement for EMT class
001 - Current Expense Fund	522264902-Intergov Services - Dispatch Charges	23,633	23,633	23,633	23,633	24,000	
001 - Current Expense Fund	522264980-Miscellaneous	74	100	100	-	-	
001 - Current Expense Fund	522264996-Interfund Rentals - O & M	13,494	30,702	29,897	29,897	30,000	Based on 2021 annualization
001 - Current Expense Fund	522301000-Wages & OT	37,000	36,223	38,761	35,161	40,450	Reflects 3% COLA.
001 - Current Expense Fund	522302000-Benefits	17,205	19,818	17,871	18,229	18,566	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	522302001-Other Benefits/Uniforms	-	300	300	-	300	Uniforms for the Fire Marshal
001 - Current Expense Fund	522303100-Operating Supplies - Prevention / Investigation	103	2,500	2,500	-	2,500	NFPA and IFC subscriptions
001 - Current Expense Fund	522303101-Office Supplies - Prevention / Investigation	5	100	100	-	200	Fire investigation supplies
001 - Current Expense Fund	522304200-Communication	405	2,000	2,000	274	2,000	Postage for weed abatement and the fire marshal's cell phone.
001 - Current Expense Fund	522304300-Travel	75	1,500	1,500	78	1,500	Training for the Fire Marshal to stay current with his certifications.
001 - Current Expense Fund	522304800-Repairs/Maintenance	21	150	150	-	100	Copy machine charges.
001 - Current Expense Fund	522304900-Miscellaneous	431	500	500	634	750	Membership fees
001 - Current Expense Fund	522451000-Wages & OT	81,402	75,326	86,148	85,000	92,950	Reflects 3% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	522452000-Benefits	21,006	24,775	21,978	22,241	22,313	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	522452003-Uniforms - FT Firefighter	-	400	400	-	300	Training officer's uniform
001 - Current Expense Fund	522453100-Operating Supplies - Training	1,825	3,000	3,000	157	3,000	Supplies for the training props, plywood, sheetrock
001 - Current Expense Fund	522453101-Office Supplies - Training	78	3,000	5,000	-	5,000	Training materials and books. New Projector and screen for the classroom.
001 - Current Expense Fund	522454200-Communication	220	-	-	-	-	
001 - Current Expense Fund	522454300-Travel	-	3,000	10,000	551	12,000	Travel for outside of area training. Additional increase for regional training academy.
001 - Current Expense Fund	522454800-Repairs/Maintenance	17	150	150	-	150	Copy machine charges
001 - Current Expense Fund	522454900-Miscellaneous	57	-	-	4,022	2,500	
001 - Current Expense Fund	522454901-Registrations/Fees - Training Classes & Seminars	796	1,000	1,000	600	1,500	Outside of area training
001 - Current Expense Fund	522503100-Operating Supplies - Facilities	3,017	3,000	5,000	3,864	5,000	Cleaning supplies, Increase due to COVID
001 - Current Expense Fund	522503500-Small Tools/Equipment	-	500	250	-	-	
001 - Current Expense Fund	522504700-Public Utility Services	20,186	20,000	20,000	21,248	25,000	Utilities (Power, gas, water, and sewer)
001 - Current Expense Fund	522504800-Repairs/Maintenance	12,777	5,000	13,000	8,656	5,000	Dorm Room Renovations included in 315
001 - Current Expense Fund	522504900-Miscellaneous	109	150	150	158	150	Budget based on historical need
001 - Current Expense Fund	523604100-Professional Services	-	5,000	6,000	-	-	Yearly medical costs, blood draws, associated with inmates injuries during arrest or becoming ill while in jail.
001 - Current Expense Fund	523604900-Miscellaneous	-	150	150	-	-	
001 - Current Expense Fund	523604901-Intergov Services - Cnty Jail Services	22,721	25,000	27,000	27,000	28,000	Based on 2021
001 - Current Expense Fund	524101000-Wages - Bldg Clerical	8,173	14,019	13,823	13,338	14,507	3% COLA
001 - Current Expense Fund	524102000-Benefits - Bldg Clerical	4,055	10,969	9,996	9,809	10,073	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	524201000-Wages & OT	65,898	122,526	108,351	105,771	114,270	3% COLA
001 - Current Expense Fund	524202000-Benefits	30,600	57,376	50,439	54,960	48,563	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	524203100-Operating Supplies - Bldg. Inspection	1,136	2,000	2,000	720	2,000	Inspection Books \$1500; Inspection work apparel \$500
001 - Current Expense Fund	524203101-Office Supplies - Bldg. Inspection	365	500	500	678	500	
001 - Current Expense Fund	524203500-Sm Tools/Equipment	-	450	450	-	450	Misc tools & office equipment
001 - Current Expense Fund	524204100-Professional Services	228	2,000	2,000	205	2,000	2018 IBC, IRC, UPC, IMP effective Feb 1, 2021 - forms and code handout development
001 - Current Expense Fund	524204101-Plan Check Professional Services	2,824	2,000	2,000	-	2,000	Plan review for 3rd party structural plan review
001 - Current Expense Fund	524204200-Communication	2,048	1,600	1,600	2,242	2,000	
001 - Current Expense Fund	524204300-Travel	73	3,500	3,800	3,000	3,800	WSAPT \$700, Code Update training \$1,000. Certification Training \$1,400. Miscellaneous – IAPMO Meeting Dinners \$200. Inspector meeting breakfasts \$500
001 - Current Expense Fund	524204401-Advertising	681	-	-	-	-	
001 - Current Expense Fund	524204800-Repairs/Maintenance	100	100	100	319	200	Copier Charges
001 - Current Expense Fund	524204900-Miscellaneous	190	280	320	-	400	Memberships – WABO \$100, ICC \$145 National, \$25 Local CH, WSAPT \$50.
001 - Current Expense Fund	524204901-Training Class Registration Costs - Bldg Dept	165	3,500	6,600	4,000	6,900	WSAPT (Permit Tech) training \$200. Code Update \$1,750. Certifications – Commercial Plan Review \$2318, Residential Plan Review \$2,318
001 - Current Expense Fund	525604900-Intergov Servs Emergency Management Cnty	8,481	8,481	8,481	9,403	9,400	6% Increase in 2020 to help cover purchase of Resident Connection to enhance the Emergency Notification System, Everbridge.
001 - Current Expense Fund	548684996-INF ER&R From CE O&M Costs	52,383	62,720	61,075	61,075	62,000	Based on 2021 annualization
001 - Current Expense Fund	554301000-Wages Special Enforcement	54,443	49,548	51,428	56,624	60,116	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	554302000-Benefits	28,107	37,799	25,649	28,152	29,775	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	554302001-Uniforms	-	1,000	1,000	-	500	
001 - Current Expense Fund	554303100-Operating Supplies - Special Enforcement	454	1,000	1,000	542	600	
001 - Current Expense Fund	554303101-Office Supplies - Special Enforcement	-	200	200	-	-	
001 - Current Expense Fund	554303500-Sm Tools/Equipment	-	75	75	-	75	
001 - Current Expense Fund	554304100-Professional Services	10,100	6,000	6,000	8,747	9,000	Placeholder for unknown costs.
001 - Current Expense Fund	554304200-Communications - Special Enforcement	768	-	1,500	834	1,500	Ongoing Evidence & Property Certifications. Needs to attend Animal Control Academy in 2021. Cost reflects new estimates.
001 - Current Expense Fund	554304300-Travel	978	1,500	1,500	55	1,500	
001 - Current Expense Fund	554304800-Repairs/maintenance	-	11	11	-	-	
001 - Current Expense Fund	554304900-Miscellaneous	40	40	40	-	40	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	554304901-Registrations/Fees - Training Classes & Seminars	-	500	500	-	500	Course fees
001 - Current Expense Fund	554304996-Interfund Rentals - O & M	1,888	2,349	2,287	2,287	2,300	Based on 2019 annualization
001 - Current Expense Fund	558504000-State Bldg Code Fee	-	-	-	1,568	-	
001 - Current Expense Fund	558601000-Wages & OT	111,808	133,470	129,145	130,000	137,990	3% COLA
001 - Current Expense Fund	558602000-Personnel Benefits	49,632	66,160	65,374	68,000	59,753	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	558603100-Operating Supplies - Planning	56	200	200	819	500	
001 - Current Expense Fund	558603101-Office Supplies - Planning	361	500	500	507	300	
001 - Current Expense Fund	558604100-Professional Services	31,945	105,000	100,000	100,000	100,000	General Planning Consulting, Update of Countywide Planning Policies
001 - Current Expense Fund	558604101-Professional Services - Grant Reimbursed	-	10,000	20,000	-	20,000	DAHP Grant Walking Tour
001 - Current Expense Fund	558604200-Communication	1,509	1,500	1,500	1,079	1,500	
001 - Current Expense Fund	558604300-Travel	-	2,100	2,100	-	2,100	APA WA Conference \$650; Planning Directors Conference \$650; Revitalize WA Main St Conference - Wenatchee \$650;
001 - Current Expense Fund	558604401-Advertising	3,004	2,500	2,500	906	2,500	Public Hearings, NOA, SEPA Determinations, Job Openings
001 - Current Expense Fund	558604800-Repairs And Maintenance	760	500	500	1,493	1,400	Color Copier for Com Dev side of City Hall
001 - Current Expense Fund	558604900-Miscellaneous	1,181	500	1,500	1,930	2,000	Dues, PAW, APA, AWWA, AWC, Dropbox
001 - Current Expense Fund	558604901-Registrations/Fees - Training Classes & Seminars	51	900	900	105	900	APA WA Conference \$300. Planning Directors Conference \$300. Revitalize WA Conference (National Main Street Conference) \$300.
001 - Current Expense Fund	558604902-Intergov Services	3,266	4,000	4,000	5,571	4,000	MPO Fees, Business Licensing System service fees
001 - Current Expense Fund	558704100-Community Development / Planning Prof Servs	8,564	25,500	19,500	26,645	35,000	ESRI \$3,000; Azavar Vacation Rental Software \$500; \$14,000 Microbusiness Program; \$15,000 JUB On Call Services
001 - Current Expense Fund	558704101-Community Development/Planning Prof Servs - Grant Reimbursed	-	-	-	14,804	10,000	Flex Building Study
							WWV Chamber of Com Business Summit \$1000; WWV Chamber of Com Small Business Development Center \$1000; Community Council annual Luncheon \$1000;
001 - Current Expense Fund	558704900-Economic Development - Miscellaneous	1,520	3,000	10,945	4,252	10,945	Banners \$7000; NetMotion Renewal \$945
001 - Current Expense Fund	558754101-Planning & Development Costs - Pass Thru	4,331	7,000	7,000	6,845	10,000	Hearing Examiner, Surveyor Consulting
001 - Current Expense Fund	566004900-Intergovernmentl Services	2,770	3,000	3,000	1,862	3,000	Based on historical amounts
001 - Current Expense Fund	571004900-Professional Services (Youth Programs)	10,000	10,000	-	-	-	
001 - Current Expense Fund	573302000-Benefits & Taxes - Farmer's Market	-	-	-	26	-	
001 - Current Expense Fund	573304700-Utilities - Farmer's Market	-	400	400	-	-	Reimbursement to Lions Club based upon their historical bills & change when CPFM moved there. (2019 # includes 2018 park electricity)
							CP and FM Marketing Giveaways \$1,000, Banners \$200, Freedom Festival Games/Prizes \$500, Fall Festival Games/Prizes \$500, Winterfest Games/Prizes \$500,
001 - Current Expense Fund	573903100-Operating Supplies - Community Events	20,071	3,700	3,540	4,416	4,500	Sanitation supplies \$530, Marking paint \$110, event clothing \$200
001 - Current Expense Fund	573903101-Office Supplies - Community Events	83	300	510	510	600	Ink & paper to print large posters for all events \$300, End of season thank you cards \$50, 2 part NCR Sales Reports for CPFM \$160
001 - Current Expense Fund	573903500-Sm Tools/Minor Equip.	326	550	30,310	25,329	30,000	Equipment for Light up the Avenue expansion\$30,000, \$200 feather banners for CPFM, \$110 folding table & canopy weight replacements for events.
001 - Current Expense Fund	573904002-Farmer's Market Pass-through Payments - SNAP/EBT	-	-	-	402	400	
001 - Current Expense Fund	573904003-Farmer's Market Pass-through Processing - State Match	-	-	-	414	400	
							Fireworks \$9,000, CPFM Live Music \$3,000, July Festival Live Music/Entertainment \$4,600, Bounce House w/Balloons & face painting 4 events \$4,000, Winterfest
001 - Current Expense Fund	573904100-Professional Services - Community Events	5,029	19,900	24,000	9,288	24,800	Live Music \$1,000, Port a potty for 3 events \$1,500, conversion of CPFM signage to corrugated plastic \$900, Canva \$400, Adobe Creative Cloud \$400
001 - Current Expense Fund	573904200-Communications - Community Events	1,703	825	1,080	823	1,000	Events Phone 386-4394 at \$50 per month, Event Mobile Hot Spot #876-1541 at \$40 per month
							Radio, Newspaper, Flyer, and social media advertising for all events. - Farm Market \$4,000, Freedom Festival \$2,000, Movies \$500, Fall Festival \$500, Winterfest
001 - Current Expense Fund	573904401-Advertising	3,918	5,520	8,000	2,654	8,000	\$1000
001 - Current Expense Fund	573904800-Repairs & Maintenance - Community Events	1	80	100	-	-	Potential equipment repairs
							WSFMA Dues \$200, Canva Pro - \$300, Adobe Photography Plan - \$150, Farm Market Conference - \$1,000Reflects \$106 COLA depending on employee group. Minor
001 - Current Expense Fund	573904900-Miscellaneous	1,346	1,650	1,650	674	1,650	increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	576801000-Wages	49,259	49,435	50,673	49,977	51,839	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	576802000-Benefits	19,518	20,051	20,357	20,493	19,310	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	576802001-Other Benefits	366	300	500	392	500	Gloves, boots, PPE
							"Sprinklers, Timers, Gopher Control Supplies, Toilet Paper, Bathroom Cleaning Supplies, Lumber, Screws & Nails, Hoses, Fertilizer, Weed Spray, Insecticide, and
001 - Current Expense Fund	576803100-Operating Supplies - Parks	5,508	11,000	11,000	3,545	11,000	ADA Compliant Bark."
001 - Current Expense Fund	576803500-Sm Tools/Equipment	419	300	500	-	500	Small hand tools
001 - Current Expense Fund	576804100-Professional Services	248	-	-	3,681	300	
001 - Current Expense Fund	576804200-Communication	1,100	-	-	274	300	
001 - Current Expense Fund	576804500-Operating Rentals	76	300	300	-	300	Lease of small equipment as needed.
001 - Current Expense Fund	576804700-Utility Services	33,413	28,000	28,000	30,353	31,000	Sewer, Water, Power. Based on 2021 annualization.
001 - Current Expense Fund	576804800-Repairs/Maintenance	726	2,000	2,000	6,770	5,000	Miscellaneous contracting for backflow testing, tree removal, etc.
001 - Current Expense Fund	576804900-Miscellaneous	12,544	17,500	5,000	-	5,000	\$5,000 for Community Grants Program.
001 - Current Expense Fund	576804901-Intergov Services	54	1,500	1,500	-	1,500	Based on 2019 annualization
001 - Current Expense Fund	576811000-Wages & OT	18,459	18,123	17,274	18,606	18,666	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - Current Expense Fund	576812000-Personnel Benefits	8,246	8,194	7,877	8,575	8,941	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - Current Expense Fund	576813100-Operating Supplies - Parks Administration	7	-	-	45	200	
001 - Current Expense Fund	576813101-Office Supplies - Parks Administration	216	-	-	163	200	
001 - Current Expense Fund	576814200-Communication	475	500	500	488	500	Postage & phone
001 - Current Expense Fund	576814900-Miscellaneous	-	-	-	10	100	
001 - Current Expense Fund	589000019-Development / Customer Pass-Through Expense	10,236	-	-	8,140	-	
001 - Current Expense Fund	589100005-Refund Of Fireworks Bonds	150	100	100	100	100	
001 - Current Expense Fund	589100058-Developer Bond/Deposits - Return Of	290,901	-	-	-	-	
001 - Current Expense Fund	589300021-Concealed Pistol License Fee (Disabled)	1,208	2,000	2,000	-	-	
001 - Current Expense Fund	589300024-State Bldg Code Fee (Disabled)	1,510	1,500	1,500	-	-	
001 - Current Expense Fund	589300031-Farmer's Market Pass-through Payments - EBT (Disabled)	699	-	-	-	-	
001 - Current Expense Fund	589300032-Farmer's Market Pass-through Processing Fees Expense (Disabled)	494	-	-	-	-	
001 - Current Expense Fund	589900000-Other Non-Expenditures	16,372	500	500	-	-	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - Current Expense Fund	589900004-Travel Account Expenditures	3,574	8,000	8,000	967	5,000	
001 - Current Expense Fund	589900010-Covid-19 Reimbursement	396,189	-	-	73,676	-	
001 - Current Expense Fund	589900098-Payroll Draw Clearing	(5,840)	-	-	11,349	-	
001 - Current Expense Fund	589900099-Payroll Clearing	(986)	-	-	7,826	-	
001 - Current Expense Fund	594146400-Machinery & Equipment	-	500	500	-	-	
001 - Current Expense Fund	594156401-Machinery & Equipment	2,476	2,000	2,500	-	2,500	Large Document Scanner for scanning of archival records to reduce paper storage.
001 - Current Expense Fund	594156400-Machinery & Equipment	-	-	-	-	-	Not requested
001 - Current Expense Fund	594186416-Machinery And Equipment - HR	-	250	250	-	250	
001 - Current Expense Fund	594186419-Machinery/Equipment	1,855	8,000	2,000	-	2,000	
001 - Current Expense Fund	594216401-Machinery Investigation	8,192	8,700	8,700	8,700	8,700	Additional camera and maintenance for existing system. Camera for Meadowbrook & Lamperti
001 - Current Expense Fund	594216402-Machinery/Equip Patrol	25,065	30,000	30,000	30,417	30,000	Ongoing PowerDMS, Net Motion, DUO 2 FA Authentication, furniture and computer for new LT position, Adding two members to regional SWAT team, Defensive
001 - Current Expense Fund	594216405-WASPC TrafficSafety Grant	984	-	-	-	-	Tactics equipment for range classroom, wrestling mat & Equipment, Misc. Equipment needs.
001 - Current Expense Fund	594216409-Equipment Purchases - Traffic Policing	-	3,000	3,000	11,260	11,260	
001 - Current Expense Fund	594216411-Machinery & Equipment - Support Svcs	-	1,450	1,450	4,121	4,200	
001 - Current Expense Fund	594216412-Wildhorse Camera Grant	16,384	-	-	-	-	
001 - Current Expense Fund	594216455-Machinery/Equipment - Special Enforcement	-	2,000	2,000	2,000	-	Misc. equipment for Special Enforcement Officer
001 - Current Expense Fund	594226400-Machinery & Equipment - Admin	5,827	-	-	-	-	
001 - Current Expense Fund	594226401-Machinery & Equipment - Grant Funded	-	-	-	4,583	-	
001 - Current Expense Fund	594226410-Equipment - Radios & Pagers (Fire)	17,787	19,500	19,500	19,500	19,500	Utilize DNR grant to purchase portable radios Spring and Fall. Radios and wildland equipment (\$15,000). Matching grant from DNR
001 - Current Expense Fund	594226420-Machinery/Equipment	15,930	48,000	40,000	40,000	40,000	In 2015 NFPA requirement now states that we need to replace helmet, gloves, hood, boots, pants, and coat every ten years. Previously it has only been for pants
001 - Current Expense Fund	594226426-Equipment - Radios & Pagers (EMS)	4,076	2,000	2,000	2,000	2,000	and coats. Replacement of 6 sets of turnouts (\$12,000) and SCBAs (\$28,000)
001 - Current Expense Fund	594226450-Machinery/Equipment	5,543	8,000	8,000	8,000	8,000	Anticipated appliance repairs, as needed.
001 - Current Expense Fund	594586401-Machinery & Equipment	-	300	300	-	300	Misc. Office Equipment/Furniture
001 - Current Expense Fund	594766100-Land & Land Improvements - Parks	-	10,000	20,000	-	20,000	Design Irrigation at Kiwanis Park
001 - Current Expense Fund	594766400-Machinery/Equipment	2,456	-	-	-	-	
001 - Current Expense Fund	595106341-Stormwater System Design Engineering	18,277	-	-	-	-	
001 - Current Expense Fund	595106342-Stormwater System Design Engineering - Grant Funded	277	-	-	-	-	
001 - Current Expense Fund	597000001-Interfund Transfer CE/Sts	400,000	400,000	500,000	525,000	800,000	Transfer for operating costs
001 - Current Expense Fund	597000003-Transfers-Out - CE To SCCF #101	-	-	-	-	-	
001 - Current Expense Fund	597000005-Transfer To Current Expense Reserve Fund	100,000	100,000	75,000	75,000	100,000	Transfer to establish Current Expense Reserve ("rainy day fund") Fund 005
001 - Current Expense Fund	597000012-Transfer To Technology Reserve Fund	94,000	94,000	200,000	200,000	800,000	Transfer for operating costs
001 - Current Expense Fund	597000015-Transfers-Out - CE To Bldg Facility Maint. Reserve	295,100	295,100	400,000	400,000	500,000	Transfer for facilities projects and reserve fund balance.
001 - Current Expense Fund	597000020-CARS GO Bond Payment - INF To 201 Bond Fun	487,950	487,950	487,950	487,950	487,950	Transfer for debt service
001 - Current Expense Fund	597000022-Transfer To 202 LTGO Bond Fund	224,424	50,225	-	-	-	Transfer for debt service paid off in 2020
001 - Current Expense Fund	597000023-Transfer To Comm Dev Debt Fund 235	139,735	139,735	140,484	140,484	140,484	Transfer for debt service
001 - Current Expense Fund	597000061-Interfund Transfer From CE To Employee Benefit Reserve #610	75,000	75,000	50,000	50,000	100,000	Transfer for postemployment benefits
001 - Current Expense Fund	597001521-Transfer To 320 For Equipment Replacement	38,100	38,100	-	40,000	157,300	Equipment Replacement Transfer
001 - Current Expense Fund	597001522-Transfer To 320 For Equipment Replacement	150,000	150,000	20,000	150,000	1,183,000	Equipment Replacement Transfer (Fire Truck from ARPA Funds)
001 - Current Expense Fund	597001524-Transfer To 320 For Equipment Replacement	25,000	25,000	-	25,000	-	Equipment Replacement Transfer
001 - Current Expense Fund	597001576-Transfer To 320 For Equipment Replacement	30,000	30,000	10,000	30,000	37,000	Equipment Replacement Transfer
Total Expenditures		7,488,435	7,325,925	7,438,979	7,569,065	10,408,183	
001 - Current Expense Fund	508910001-Ending Fund Balance 001	2,186,122	1,516,185	1,943,101	3,885,938	2,520,800	Based on annualization for 2021 end of year budget.
005 - Current Expense Reserve Fund	308100005-Beginning Balance - Current Expense Reserve Fund (Disabled)	201,118	200,861	304,131	-	-	
005 - Current Expense Reserve Fund	308410001-Beginning Balance - Current Expense Reserve Fund	-	-	-	303,570	379,722	Based on annualization for 2021 end of year budget.
005 - Current Expense Reserve Fund	361100005-Unrealized Gain/Loss	203	-	-	(574)	-	
005 - Current Expense Reserve Fund	361110005-Investment Interest	1,962	1,000	1,000	1,720	1,800	
005 - Current Expense Reserve Fund	361300005-Realized Gain/Loss On Investments	488	-	-	21	-	
005 - Current Expense Reserve Fund	361410005-Investment Interest - Purchased	(175)	-	-	()	-	
005 - Current Expense Reserve Fund	397000005-Interfund Transfer From Current Expense	100,000	100,000	75,000	75,000	100,000	Transfer to establish balance in "rainy day fund" Fund 005
Total Revenues		102,478	101,000	76,000	76,167	101,800	
005 - Current Expense Reserve Fund	514290005-Banking Service Fees/Charges (Disabled)	26	-	-	-	-	
005 - Current Expense Reserve Fund	514294105-Banking Service Fees/Charges	-	-	-	15	-	
Total Expenditures		26	-	-	15	-	
005 - Current Expense Reserve Fund	508410001-Ending Balance 005	303,570	301,861	380,131	379,722	481,522	Based on annualization for 2021 end of year forecast.
012 - Technology Reserve Fund	308100013-Beginning Balance - Technology Reserve Fund (Disabled)	279,363	281,061	227,441	-	-	
012 - Technology Reserve Fund	308410002-Beginning Balance - Technology Reserve Fund	-	-	-	208,866	121,181	Based on annualization for 2021 end of year budget.
012 - Technology Reserve Fund	333200003-Federal Indirect Grant From Department of Transportation - PHMS	-	-	-	49,770	-	Pipeline Hazardous Material Safety Association Grant
012 - Technology Reserve Fund	361100020-Unrealized Gain/Loss	512	-	-	(381)	-	
012 - Technology Reserve Fund	361110020-Interest Earned - Technology Reserve Fund	1,977	3,000	3,000	1,026	1,500	
012 - Technology Reserve Fund	361300020-Realized Gain/Loss On Investments	640	-	-	2	-	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
012 - Technology Reserve Fund	361410020-Investment Interest - Purchased	(131)	-	-	19	-	
012 - Technology Reserve Fund	397000013-Interfund Transfer CE To Tech Reserve Fund	94,000	94,000	200,000	200,000	600,000	Transfer for operating costs
	Total Revenues	96,998	97,000	203,000	250,436	601,500	
012 - Technology Reserve Fund	514204100-Professional Financial / Banking Costs	299	40	40	1,025	-	
012 - Technology Reserve Fund	518203500-Sm Tools/Minor Equip	-	-	-	-	2,200	AED & Cabinet for City Hall Lobby
012 - Technology Reserve Fund	518884100-Professional Technology Services	87,337	39,400	40,310	40,310	42,000	IMESD Contract (45%) \$28,366; Website Hosting (\$6,000); AWC GIS (\$3,200)
012 - Technology Reserve Fund	518884101-Professional Technology Services-Data Storage	2,907	3,000	3,090	3,090	3,155	IMESD Contract (5%) \$3,152
012 - Technology Reserve Fund	518893100-Operating Supplies - Data Processing	1,116	1,000	1,000	334	-	
012 - Technology Reserve Fund	518893101-Office Supplies - Data Processing	782	1,200	1,200	-	-	
012 - Technology Reserve Fund	518893500-Sm Tools/Minor Equipment	-	400	400	-	-	
012 - Technology Reserve Fund	518894100-Professional Services	-	2,000	4,788	8,208	-	ArchiveSocial 4,788 - for 2021 has been budgeted in 514 30 41
012 - Technology Reserve Fund	518894200-Communication	60	180	180	-	-	
012 - Technology Reserve Fund	518894500-Operating Rentals/Leases	1,541	1,300	1,300	1,335	-	
012 - Technology Reserve Fund	518894800-Repairs & Maintenance	674	100	1,000	-	-	Copy machine
012 - Technology Reserve Fund	518894901-Registration Fees - Training Classes & Seminars	-	200	200	-	-	
012 - Technology Reserve Fund	594186300-Capital Expenditures/Expenses - Professional Services - Grant Fund	-	-	-	49,770	-	Pipeline Hazardous Material Safety Association Grant Funded
012 - Technology Reserve Fund	594186400-Machinery / Equipment	-	600	600	-	-	
012 - Technology Reserve Fund	594186401-Machinery & Equipment - Technology	45,677	62,500	148,785	148,785	355,793	Replace AV System in Council Chambers and do needed upgrades \$300,000; Server memory \$500; Copier Replacement at City Hall \$13,000; 4k - 65" TV for CD \$1,900, Body cameras for PD \$21,793; Pay share of replacement server, New World, CAD software for dispatch \$16,600; Computers PD \$2,000
012 - Technology Reserve Fund	594186402-Machinery & Equipment	1,500	-	-	-	-	Neogov (\$9,187), Norton Security (\$500), Revize Website (\$6,000), Document Locator (\$4,000), Xpress (\$4,600) , Questica (\$12,000), ESRI (\$1,600), KnowBe4 (\$3,000), Survey Monkey (\$3,000), Firehouse (\$10,000), BIAS/Springbrook (\$12,900), Financial Software Upgrade (\$100,000), Misc (\$2,700), Bluebeam plan review (\$6,445 first year)
012 - Technology Reserve Fund	594186403-Software / Software Update Purchases	25,601	34,665	85,265	85,265	175,932	
	Total Expenditures	167,495	146,585	288,158	338,121	579,080	
012 - Technology Reserve Fund	508410002-Ending Balance 012	208,866	231,476	142,283	121,181	143,601	Based on annualization for 2021 end of year forecast.
061 - Employee Benefit Reserve Fund	308100065-Beginning Balance - Employee Benefit Reserve Fund (Disabled)	255,780	273,539	273,539	-	-	
061 - Employee Benefit Reserve Fund	308410003-Beginning Balance - Employee Benefit Reserve Fund	-	-	-	318,709	351,733	Based on annualization for 2021 end of year budget.
061 - Employee Benefit Reserve Fund	361100061-Unrealized Gain/Loss	519	-	-	(596)	-	
061 - Employee Benefit Reserve Fund	361110061-Investment Interest-Employee Benefit Reserve	2,005	3,000	3,000	1,791	2,500	
061 - Employee Benefit Reserve Fund	361300061-Realized Gain/Loss On Investments	624	-	-	21	-	
061 - Employee Benefit Reserve Fund	361410061-Investment Interest - Purchased	(145)	-	-	1	-	
061 - Employee Benefit Reserve Fund	397000061-Interfund Transfer From CE Fund To Employee Benefit Reserve Fun	75,000	75,000	50,000	50,000	100,000	
	Total Revenues	78,004	78,000	53,000	51,217	102,500	
061 - Employee Benefit Reserve Fund	518104150-Professional Services-Banking Fees	27	65	65	25	65	
061 - Employee Benefit Reserve Fund	518612001-Postemployment Benefits - Med Exp Reimb LEOFF 1	2,800	100,000	75,000	9,259	75,000	Per conversation with Brian, leaving budgeted amount high to cover potential cost of nursing home.
061 - Employee Benefit Reserve Fund	518612002-Postemployment Benefits - Ins Premiums LEOFF 1	8,910	12,000	12,000	8,910	9,600	Payment of LEOFF 1 former employee insurance premiums (Health insurance and medicare). 5% projected increase on health insurance \$800/month) and 50% projected increase in medicare premiums based upon increase from 2017 (\$1,560) to 2018 (\$2,406).
061 - Employee Benefit Reserve Fund	518612004-Postemployment Benefits - Ins Premiums Non LEOFF 1	3,337	-	-	-	-	
	Total Expenditures	15,074	112,065	87,065	18,194	84,665	
061 - Employee Benefit Reserve Fund	508410003-Ending Balance Employee Benefit Reserve Fund 061	318,709	239,474	239,474	351,733	369,568	Based on annualization for 2021 end of year budget.
100 - Street Fund	308100001-Opening Balance (Disabled)	234,853	309,489	276,359	-	-	
100 - Street Fund	308410004-Beginning Balance - Street Fund	-	-	-	305,359	185,151	Based on annualization for 2021 end of year budget.
100 - Street Fund	322400000-Street & Curb Permits	5,325	8,000	5,000	12,729	6,000	
100 - Street Fund	334023001-State Grant From Department Of Natural Resources - Urban Forest	-	-	-	19,913	-	
100 - Street Fund	336007100-Multimodal Transportation - Cities	13,175	13,100	13,105	11,251	12,771	Based on MRSC Budget Suggestions.
100 - Street Fund	336008700-Motor Veh Fuel Tax St.	178,035	205,000	207,728	184,180	200,000	Based on MRSC Budget Suggestions.This tax is assessed as cents per gallon, and therefore is dependent on the number of gallons sold. This is the only funding source the city has that is specifically dedicated to street maintenance.
100 - Street Fund	344100000-Street Repair	-	-	-	-	-	
100 - Street Fund	345830005-Plan Checking Fees - Engineering - Pass Through	8,516	-	-	-	-	
100 - Street Fund	361100001-Unrealized Gain/Loss	108	-	-	(264)	-	
100 - Street Fund	361110001-Investment Interest	2,311	2,000	2,000	659	1,000	
100 - Street Fund	361300001-Realized Gain/Loss On Investments	581	-	-	(19)	-	
100 - Street Fund	361400010-Interest On Delinquent Receivables	19	-	-	33	-	
100 - Street Fund	361410001-Investment Interest - Purchased	(202)	-	-	45	-	
100 - Street Fund	369910001-Other Misc. Revenue	80	-	-	562	-	
100 - Street Fund	395200010-Insurance/Other Compensation For Loss	825	-	-	5,202	-	
100 - Street Fund	397000001-Transfer From CE To Sts	400,000	400,000	500,000	525,000	800,000	Transfer for operating costs
	Total Revenues	608,775	628,100	727,833	759,289	1,019,771	

Fund	Account*	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
100 - Street Fund	542301000-Wages & OT	64,753	69,812	71,074	63,715	74,711	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	542302000-Benefits	37,674	40,991	42,107	38,467	41,786	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	542302001-Benefits - Uniforms	812	800	800	-	800	Clothing allowances, safety boots, other safety gear as needed.
100 - Street Fund	542303100-Operating Supplies - Traveled Way	9,716	20,000	20,000	12,175	20,000	Rock, hot mix asphalt (HMA), concrete, lumber & supplies, tack, crack sealer.
100 - Street Fund	542303500-Sm Tools/Equipment	256	500	500	346	500	
100 - Street Fund	542304100-Professional Services	270	6,500	2,500	648	2,500	Pavement ratings, surveys, etc.
100 - Street Fund	542304200-Communications	1,647	800	800	2,211	2,500	Telephone service.
100 - Street Fund	542304300-Travel	168	100	-	-	-	
100 - Street Fund	542304500-Operating Rentals	-	4,000	4,000	8,996	10,000	Jackhammer, Sled Compactor, misc small power equipment. Rental of crack sealer rather than purchase.
100 - Street Fund	542304800-Repairs/Maintenance	517	2,500	2,500	956	2,500	Concrete work, landscaping, copy machine charges.
100 - Street Fund	542304900-Miscellaneous	202	200	200	389	300	
100 - Street Fund	542304996-Interfund Rentals - O & M	20,983	35,229	34,305	34,305	35,000	Based on 2019 annualization
100 - Street Fund	542634700-Public Util St. Lighting	41,386	45,000	42,000	33,668	40,000	Street lights from Pacificorp & CREA.
100 - Street Fund	542641000-Wages & OT	24,212	25,479	27,016	23,494	28,255	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	542642000-Benefits	14,351	15,833	16,366	14,535	16,246	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
							Street Paint, Thinner, Signs, Barricades, Cones, Thermoplastic Markings, Sign Posts & Brackets, LED Pedestrian Signals at Wal-Mart, High Efficiency Cobra Heads on
100 - Street Fund	542643100-Operating Supplies - Traffic Control Devices	12,978	23,000	23,000	2,082	20,000	Lamperti.
100 - Street Fund	542643500-Sm Tools/Equipment	418	1,000	1,000	-	1,000	Hand tools & small power tools
100 - Street Fund	542644700-Public Utilities	5,492	5,000	5,000	6,735	6,800	Water, sewer, power.
100 - Street Fund	542644900-Intergovernmntl Services	5,817	15,000	15,000	4,955	15,000	"Signal Controller Certification, Signal Maintenance contract with WSDOT."
100 - Street Fund	542644996-Interfund Rentals - O & M	15,732	14,092	13,722	13,722	14,000	Based on 2019 Annualized.
100 - Street Fund	542661000-Wages & OT	14,123	14,747	15,783	13,626	16,808	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	542662000-Benefits	8,778	9,692	10,046	8,862	10,040	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	542663100-Operating Supplies - Snow & Ice Removal	155	4,000	4,000	395	5,000	Estimation based on historical numbers
100 - Street Fund	542664996-Interfund Rentals - O & M	4,067	6,880	6,700	6,700	6,800	Estimation based on historical numbers
100 - Street Fund	542701000-Wages & OT	17,861	18,610	19,969	17,206	21,373	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	542702000-Benefits	11,244	12,420	12,881	11,343	12,896	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	542703100-Operating Supplies - Roadside	3,923	5,000	5,000	7,408	5,000	\$5,000 general supplies
100 - Street Fund	542703200-Fuel	-	300	-	-	500	
100 - Street Fund	542703500-Sm Tools/Equipment	379	500	500	674	500	Small Hand, Backpack Sprayers & Power Tools
100 - Street Fund	542704500-Operating Rentals	76	-	-	-	-	
100 - Street Fund	542704800-Repairs/Maintenance	2,516	1,000	1,000	373	1,000	Miscellaneous repairs/maintenance services.
100 - Street Fund	542704810-Road & Street Repairs & Maintenance - Myra Rd	-	3,000	3,000	-	3,000	
100 - Street Fund	542704900-Intergovernmntl Services	7,676	5,000	5,000	7,658	7,800	Based on 2019 annualized
100 - Street Fund	542704996-Interfund Rentals - O & M	7,613	9,245	9,003	9,003	9,000	Based on 2019 annualization
100 - Street Fund	542901000-Wages & OT	4,216	4,445	4,585	4,455	4,634	Reflects 3% COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	542902000-Benefits	2,405	2,712	2,514	2,488	2,474	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	543101000-Wages & OT	22,307	23,839	19,050	22,160	21,178	Reflects 3% COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	543101002-Wages - Clerical	3,955	6,728	6,689	6,454	7,019	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - Street Fund	543102000-Benefits	8,700	9,432	7,572	8,944	9,978	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	543102002-Benefits - Clerical	1,955	5,264	4,837	4,746	4,874	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - Street Fund	543103100-Operating Supplies - Administration	1,063	-	-	1,850	1,850	
100 - Street Fund	543103101-Office Supplies - Administration	294	200	200	590	500	
100 - Street Fund	543103500-Small Tools & Minor Equipment	124	-	-	-	-	
100 - Street Fund	543104100-Professional Services	447	1,500	1,500	5,000	1,500	
100 - Street Fund	543104200-Communication	424	400	400	237	400	Postage & phone.
100 - Street Fund	543104401-Advertising	169	300	300	155	300	
100 - Street Fund	543104700-Public Services	797	1,000	1,000	1,348	1,400	Natural gas.
100 - Street Fund	543104900-Miscellaneous	92	200	200	626	500	Memberships
100 - Street Fund	543304100-Professional Financial / Banking Costs	24	25	25	307	-	
100 - Street Fund	543304300-Travel - Training	1,467	500	500	163	500	Per Diem Costs
100 - Street Fund	543304600-Insurance	24,000	19,000	19,400	19,441	20,000	Based on estimate from WCIA
100 - Street Fund	543304901-Registrations/Fees - Training Classes & Seminars	92	500	500	(1,311)	500	Pesticide training, road maintenance training.
100 - Street Fund	544201000-Salary / Wages - City Engineer	41,205	58,190	25,382	20,953	34,207	50% moved to Professional Services
100 - Street Fund	544202000-Benefits - City Engineer	14,818	25,234	12,076	7,161	9,720	50% moved to Professional Services
100 - Street Fund	544203100-Operating Supplies - Engineering	23	200	200	13	200	Increase anticipated: color copier costs
100 - Street Fund	544203101-Office Supplies - Engineering	74	200	200	-	200	Increase anticipated: color copier costs
100 - Street Fund	544204100-Professional Services - Engineering	57,851	28,725	37,457	5,545	37,500	JOB Engineering Services
100 - Street Fund	544204101-Engineering Costs - Pass Through	2,175	-	-	-	-	
100 - Street Fund	544204102-Professional Services - Grant Reimbursed	-	-	-	19,913	-	
100 - Street Fund	544204200-Communications - Engineering	508	-	-	-	-	
100 - Street Fund	544204300-Travel Expense - Engineering	-	500	-	-	-	Travel to training, conferences
100 - Street Fund	544204400-Advertising - Engineering	1,011	650	650	-	650	Project advertising
100 - Street Fund	544204800-Repairs And Maintenance	103	-	-	1	-	
100 - Street Fund	544204900-Miscellaneous - Engineering	196	500	-	112	150	Membership dues
100 - Street Fund	544204901-Training Registration Fees - Engineering	-	500	500	-	500	Training registration fees
100 - Street Fund	594426401-Machinery/Equipment	4,983	5,000	2,000	-	2,000	Traffic counters
100 - Street Fund	597000100-Transfer To 320 For Equipment Replacement	7,000	7,000	250,000	403,500	340,000	Equipment Replacement Transfer

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
	Total Expenditures	538,269	618,974	812,509	879,497	934,349	
100 - Street Fund	508410004-Ending Balance 100	305,359	318,615	191,683	185,151	270,573	Based on annualization for 2021 end of year forecast.
120 - Criminal Justice Fund	308100012-Beginning Balance - Criminal Justice Fund (Disabled)	15,165	16,150	15,774		-	
120 - Criminal Justice Fund	308310001-Beginning Balance - Criminal Justice Fund 120	-	-	-	15,433	41,748	Based on annualization for 2021 end of year budget.
120 - Criminal Justice Fund	335040100-LE & CJ Legislative 2022-2023 Biennium One-Time Allocation	-	-	-	38,209	-	
120 - Criminal Justice Fund	336062100-C.J. Funds - Regular	2,295	3,000	3,227	4,091	3,386	Calculated with MRSC's State Shared Revenues Estimator. This money is distributed by the state on a per capita basis and is to be used exclusively for criminal justice purposes.
120 - Criminal Justice Fund	336062600-C.J. - Municipal Criminal Justice Funding	10,836	11,000	11,443	14,576	11,997	Calculated with MRSC's State Shared Revenues Estimator. This money is distributed by the state on a per capita basis and is to be used exclusively for criminal justice purposes.
120 - Criminal Justice Fund	361100012-Unrealized Gain/Loss	28	-	-	(31)	-	
120 - Criminal Justice Fund	361110012-Interest Earned - Criminal Justice	122	250	250	91	150	
120 - Criminal Justice Fund	361300012-Realized Gain/Loss On Investments	39	-	-	1	-	
120 - Criminal Justice Fund	361410012-Investment Interest - Purchased	(9)	-	-	(1)	-	
	Total Revenues	13,311	14,250	14,920	56,936	15,533	
120 - Criminal Justice Fund	521104102-Banking Service Fees/ Charges - CJ Fund	2	-	-	1	-	
120 - Criminal Justice Fund	521301012-Salaries & Wages - School Programs Officer	9,392	9,539	9,962	9,682	10,296	Reflects 7% COLA. Minor increases/decreases due to changes in cost center allocations.
120 - Criminal Justice Fund	521301014-Salaries & Wages - Impaired Driving CFDA#20.600 Grant Program	20	-	-	-	-	
120 - Criminal Justice Fund	521302012-Personnel Benefits - School Programs Officer	3,623	3,922	3,701	3,938	3,681	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
120 - Criminal Justice Fund	521302014-Personnel Benefits - Impaired Driving CFDA#20.600 Grant Program	7	-	-	-	-	
120 - Criminal Justice Fund	594216403-Equip. Criminal Justice	-	-	17,000	17,000	26,000	2nd payment for Tasers and Install Camera - project 3015
	Total Expenditures	13,042	13,461	30,663	30,621	39,977	
120 - Criminal Justice Fund	508310001-Ending Balance - C.J. Fund 120	15,433	16,939	31	41,748	17,304	Based on annualization for 2021 end of year forecast.
121 - Forfeited Proceeds Fund	308100002-Beginning Fund Balance - Forfeited Proceeds Fund (Disabled)	2,037	2,272	2,069		-	
121 - Forfeited Proceeds Fund	308310002-Beginning Balance - Forfeited Proceeds Fund	-	-	-	2,069	2,077	Based on annualization for 2021 end of year budget.
121 - Forfeited Proceeds Fund	352900000-Superior Court Forfeited Proceeds (PD)	-	500	500	-	-	
121 - Forfeited Proceeds Fund	361100002-Unrealized Gain/Loss	4	-	-	(4)	-	
121 - Forfeited Proceeds Fund	361110002-Investment Interest	16	25	25	12	20	
121 - Forfeited Proceeds Fund	361300002-Realized Gain/Loss On Investments	5	-	-	-	-	
121 - Forfeited Proceeds Fund	361410002-Investment Interest - Purchased	(1)	-	-	-	-	
	Total Revenues	24	525	525	8	20	
121 - Forfeited Proceeds Fund	514294121-Bank Service Charges / Costs	-	-	-	-	-	
121 - Forfeited Proceeds Fund	594216404-Equipment Purchases	-	-	-	-	-	Install cameras moved to 2022 -- project #3015
	Total Expenditures	-	-	-	-	-	
121 - Forfeited Proceeds Fund	508100002-Ending Balance - Forfeited Proceeds Fund 121	2,060	2,797	2,594	2,077	2,097	Based on annualization for 2021 end of year forecast.
130 - Hotel/Motel Tax	308100030-Beginning Balance - Hotel/Motel Tax (Disabled)	23,830	20,651	30,208		-	
130 - Hotel/Motel Tax	308310003-Beginning Balance - Hotel/Motel Tax	-	-	-	26,026	45,720	Based on annualization for 2021 end of year budget.
130 - Hotel/Motel Tax	313310001-Hotel/Motel Lodging	6,038	7,000	8,000	17,782	18,000	Based on 2021 actual numbers
130 - Hotel/Motel Tax	313310002-Hotel/Motel Stadium	6,124	7,000	8,000	1,794	1,800	Based on 2021 actual numbers
130 - Hotel/Motel Tax	361100030-Unrealized Gain/Loss	41	-	-	(54)	-	
130 - Hotel/Motel Tax	361110130-Investment Interest	196	100	100	171	200	
130 - Hotel/Motel Tax	361300030-Realized Gain/Loss On Investments	58	-	-	3	-	
130 - Hotel/Motel Tax	361410030-Investment Interest - Purchased	(15)	-	-	-	-	
	Total Revenues	12,441	14,100	16,100	19,696	20,000	
130 - Hotel/Motel Tax	557303130-Community Services - Office & Operating Supplies	6,522	-	10,000	-	-	
130 - Hotel/Motel Tax	557304130-Professional Financial / Banking Costs	3	-	-	2	-	
130 - Hotel/Motel Tax	557304430-Tourism Advertising	1,720	3,600	3,500	-	3,600	Based on 2021 Forecast numbers
130 - Hotel/Motel Tax	557304901-Contributions from Other Entities	2,000	2,000	-	-	2,000	Based on 2021 Forecast numbers
130 - Hotel/Motel Tax	557304930-City Event Entertainment	-	4,000	-	-	4,000	Based on 2021 Forecast numbers
	Total Expenditures	10,245	9,600	13,500	2	9,600	
130 - Hotel/Motel Tax	508100030-Ending Balance - Hotel/Motel Tax130	26,026	25,151	32,808	45,720	56,120	Based on annualization for 2021 end of year forecast.
201 - ULTGO Bond Fund	308100021-Beginning Balance Forward - ULTGO Bond Fund (Disabled)	15,168	15,167	12,275		-	
201 - ULTGO Bond Fund	308410005-Beginning Balance Forward - ULTGO Bond Fund	-	-	-	14,888	15,798	Based on annualization for 2021 end of year budget.
201 - ULTGO Bond Fund	361110021-Investment Interest	25	5	5	10	10	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
201 - ULTGO Bond Fund	397000021-Transfer CE To ULTGO 201	487,950	487,950	487,950	487,950	487,950	Transfer for debt service
	Total Revenues	487,975	487,955	487,955	487,960	487,960	
201 - ULTGO Bond Fund	514294101-Banking Service Fees/Charges - ULTGO Bond Fund	5	-	-	-	-	
201 - ULTGO Bond Fund	591957101-Principle UTGO 2014 Issue (CARS)	295,000	295,000	300,000	300,000	300,000	CARS bonds. Pmt 10/20. 3.38% Balance after 2021 pmt = \$4,580,000
201 - ULTGO Bond Fund	592958301-Interest UTGO 2014 Issue (CARS)	192,950	192,950	187,050	187,050	187,050	CARS bonds. Pmt 10/20. 3.38% Balance after 2021 pmt = \$4,580,000
201 - ULTGO Bond Fund	592958302-Other Debt Service Costs (CARS)	300	-	-	-	-	
	Total Expenditures	488,255	487,950	487,050	487,050	487,050	
201 - ULTGO Bond Fund	508100021-Ending Fund Balance 201	14,888	15,172	13,180	15,798	16,708	Based on annualization for 2021 end of year forecast.
202 - LTGO Bond Fund	308100022-Beginning Balance - South End Bond Fund (Disabled)	52,006	52,005	52,004	-	-	
201 - ULTGO Bond Fund	308410006-Beginning Balance - South End Bond Fund	-	-	-	-	-	Based on annualization for 2021 end of year budget.
202 - LTGO Bond Fund	361110022-Interest Earned - Southend Bond Fund	5	10	-	-	-	
202 - LTGO Bond Fund	397000022-Transfer CE To 202 LTGO Bond Fund	224,424	50,225	-	-	-	Loan paid off on 10/29/2020 with proceeds from investment call
	Total Revenues	224,429	50,235	-	-	-	
202 - LTGO Bond Fund	514294102-Banking Service Fees/Charges - South End Bond Fund	4	-	-	-	-	
202 - LTGO Bond Fund	591587122-Principle LTGO Fire Engine Bond	269,255	44,876	-	-	-	Loan paid off on 10/29/2020 with proceeds from investment call
202 - LTGO Bond Fund	592588322-Interest LTGO Fire Engine Bond	7,176	5,359	-	-	-	Loan paid off on 10/29/2020 with proceeds from investment call
202 - LTGO Bond Fund	597000000-Interfund Transfer To CE	-	-	52,004	-	-	Interfund transfer to CE - Close out fund 202
	Total Expenditures	276,435	50,235	52,004	-	-	
202 - LTGO Bond Fund	508100022-Ending Balance 202	-	52,005	-	-	-	Based on annualization for 2021 end of year forecast.
235 - Commercial Drive Bond Debt Service Fund	308100009-Beginning Balance - Commercial Dr. Bond Debt Service Fund (Disab	143,829	143,558	144,619	-	-	
235 - Commercial Drive Bond Debt Service Fund	308410007-Beginning Balance - Commercial Dr. Bond Debt Service Fund	-	-	-	143,603	143,720	Based on annualization for 2021 end of year budget.
235 - Commercial Drive Bond Debt Service Fund	361110023-Interest Earned - Comm Drive Debt Service Fund	529	750	750	122	250	
235 - Commercial Drive Bond Debt Service Fund	397000024-INF To #235 From #001 Current Expense	139,735	139,735	140,484	140,484	140,484	
	Total Revenues	140,264	140,485	141,234	140,606	140,734	
235 - Commercial Drive Bond Debt Service Fund	514294122-Bank Charges / Services	7	-	-	5	-	
235 - Commercial Drive Bond Debt Service Fund	591957109-Principal On Long Term External GO Debt	112,373	112,358	117,561	117,561	122,924	Commercial Drive bonds. Pmt 11/13. 4.5% Balance after 2022 pmt = \$261,939
235 - Commercial Drive Bond Debt Service Fund	592958309-Interest On Long Term External Debt	28,111	28,127	22,923	22,923	17,559	Commercial Drive bonds. Pmt 11/13. 4.5% Balance after 2022 pmt = \$261,939
	Total Expenditures	140,491	140,485	140,484	140,489	140,483	
235 - Commercial Drive Bond Debt Service Fund	508100009-Ending Balance 235	143,603	143,558	145,369	143,720	143,971	Based on annualization for 2021 end of year forecast.
301 - Street Capital Contribution Fund	308100003-Beginning Balance - Street Capital Contribution Fund (Disabled)	16,052	16,051	14,134	-	-	
301 - Street Capital Contribution Fund	308410008-Beginning Balance - Street Capital Contribution Fund	-	-	-	16,058	16,060	Based on annualization for 2021 end of year budget.
301 - Street Capital Contribution Fund	345890123-Street Capital Developer Contributions	11,925	22,000	21,925	21,925	61,000	Villages at Fort WW \$10,000; Well #7 \$51,000
301 - Street Capital Contribution Fund	361110003-Investment Interest	5	20	20	3	20	
301 - Street Capital Contribution Fund	397000003-Interfund Transfers - CE To SCCF #101	-	-	-	-	-	
	Total Revenues	11,931	22,020	21,945	21,928	61,020	
301 - Street Capital Contribution Fund	597000101-Interfund Transfer For CARS Signalization	11,925	11,925	11,925	11,925	11,925	Homestead contribution to College Ave intersection
301 - Street Capital Contribution Fund	597000311-Interfund Transfer To Street Improvement Fund	-	10,000	10,000	10,000	10,000	Villages at Fort WW
	Total Expenditures	11,925	21,925	21,925	21,925	21,925	
301 - Street Capital Contribution Fund	508100003-Ending Balance - Street Capital Contribution Fund 301	16,058	16,146	14,154	16,060	55,155	Based on annualization for 2021 end of year budget.
305 - Capital Improvement Fund (REET)	308100035-Beginning Balance - Capital Improvement Fund (REET) (Disabled)	283,257	286,369	386,153	-	-	
305 - Capital Improvement Fund (REET)	308410009-Beginning Balance - Capital Improvement Fund (REET)	-	-	-	323,252	453,142	Based on annualization for 2021 end of year budget.
305 - Capital Improvement Fund (REET)	318340000-Real Estate Excise Tax Local	133,757	130,000	150,000	209,639	210,000	Based on annualization of 2021
305 - Capital Improvement Fund (REET)	361100035-Unrealized Gain/Loss	658	-	-	(681)	-	
305 - Capital Improvement Fund (REET)	361110035-Investment Interest	2,373	1,500	1,500	2,087	2,500	
305 - Capital Improvement Fund (REET)	361300035-Realized Gain/Loss On Investments	692	-	-	33	-	
305 - Capital Improvement Fund (REET)	361410035-Investment Interest - Purchased	(170)	-	-	(13)	-	
	Total Revenues	137,310	131,500	151,500	211,065	212,500	
305 - Capital Improvement Fund (REET)	514204135-Professional Financial / Banking Costs	35	-	-	29	-	
305 - Capital Improvement Fund (REET)	594426300-Street And Path Projects	-	-	30,000	21,146	100,000	Block Resurfacing/Street Lighting
305 - Capital Improvement Fund (REET)	594426502-Chipsealing / Walla Walla Cnty PW	97,281	41,000	60,000	60,000	60,000	Annual Chip seal Program
	Total Expenditures	97,316	41,000	90,000	81,175	160,000	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
305 - Capital Improvement Fund (REET)	508100035-Ending Fund Balance 305	323,252	376,869	447,653	453,142	505,642	Based on annualization for 2021 end of year forecast.
306 - Capital Improvement Fund (REET 2)	308100036-Beginning Balance - Capital Improvement Fund (REET II) (Disabled)	433,260	393,214	620,627	-	-	
306 - Capital Improvement Fund (REET 2)	308410010-Beginning Balance - Capital Improvement Fund (REET II)	-	-	-	583,592	1,279,804	Based on annualization for 2021 end of year budget.
306 - Capital Improvement Fund (REET 2)	318350000-REET 2 - Second Quarter Percent	150,653	130,000	150,000	193,736	210,000	Based on annualization of 2021
306 - Capital Improvement Fund (REET 2)	334027001-Recreation And Conservation Office Grant - Lions' Park	-	-	1,000,000	-	1,500,000	RCO Grants - Lions Park \$1,397,117.01
306 - Capital Improvement Fund (REET 2)	361100036-Unrealized Gain/Loss	642	-	-	(1,173)	-	
306 - Capital Improvement Fund (REET 2)	361110036-Investment Interest	3,784	2,000	2,000	3,620	4,000	
306 - Capital Improvement Fund (REET 2)	361300036-Realized Gain/Loss On Investments	1,084	-	-	54	-	
306 - Capital Improvement Fund (REET 2)	361410036-Investment Interest - Purchased	(314)	-	-	(18)	-	
306 - Capital Improvement Fund (REET 2)	367110006-Contr/Donations - Private	-	-	400,000	500,042	500,000	Lions Park Private Foundation Grant 15.3% (\$498,272.50)
	Total Revenues	155,849	132,000	1,552,000	696,262	2,214,000	
306 - Capital Improvement Fund (REET 2)	514204136-Professional Financial / Banking Costs	53	-	-	50	-	
306 - Capital Improvement Fund (REET 2)	595306336-Other Capital Improvements - REET 2	5,464	430,000	2,010,000	-	3,256,683	Dredge and reconstruct pond and Garrison Creek channel, eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Engineering will be done the first half of FY 2021. Construction will be the last half of FY 2021 into FY 2022
306 - Capital Improvement Fund (REET 2)	595306337-Other Capital Improvements - Grant Reimbursed	-	1,500	-	-	-	
	Total Expenditures	5,517	431,500	2,010,000	50	3,256,683	
306 - Capital Improvement Fund (REET 2)	508100036-Ending Fund Balance 306	583,592	93,714	162,627	1,279,804	237,121	Based on annualization for 2021 end of year forecast.
309 - CDBG Project	308410011-Estimated Beginning Balance - CDBG Projects Fund	-	-	-	-	-	Based on annualization for 2021 end of year budget.
309 - CDBG Project	333140000-Federal Indirect Grants - CDBG	-	464,530	339,530	379,219	364,000	CDBG money for Central College Place Sidewalks
309 - CDBG Project	361110009-Investment Interest - CDBG Project Fund	-	-	-	-	-	
	Total Revenues	-	464,530	339,530	379,219	364,000	
309 - CDBG Project	594314100-Capital Expenditures/Expenses - Professional Services	-	-	-	4,357	-	CDBG Stormwater Study Grant for Drywells - \$30,000 grant awarded 12/2020
309 - CDBG Project	595610000-Capital Expenditures - Sidewalks	-	464,530	339,530	339,530	364,000	Install six-foot wide sidewalk on one side of road. Dependent on obtaining a Community Development Block Grant: General Purpose.
309 - CDBG Project	595610001-Capital Expenditures/Expenses - Grant Funded Sidewalks	-	-	-	35,332	-	
	Total Expenditures	-	464,530	339,530	379,219	364,000	
309 - CDBG Project	508100009-Ending Balance 309	-	-	-	()	-	Based on annualization for 2021 end of year forecast.
311 - Street Improvement Fund	308100011-Beginning Balance - Street Improvement Fund (Disabled)	115,935	362,650	488,886	-	-	
311 - Street Improvement Fund	308410012-Beginning Balance - Street Improvement Fund	-	-	-	395,775	206,869	Based on annualization for 2021 end of year budget.
311 - Street Improvement Fund	333206201-WASPC - Traffic Safety Equipment Grant Safe Sidewalks	65,198	-	-	-	-	
311 - Street Improvement Fund	334001011-State Grant from Legislature	-	718,521	200,000	200,000	1,661,000	Various funding entities
311 - Street Improvement Fund	334038006-TIB C Street Grant	852,376	-	-	-	50,000	
311 - Street Improvement Fund	334038008-TIB Overlay Grants	-	585,982	282,204	258,426	-	
311 - Street Improvement Fund	334038009-TIB Relight Washington Grant	235,030	-	-	-	-	
311 - Street Improvement Fund	361100011-Unrealized Gain/Loss	(780)	-	-	(678)	-	
311 - Street Improvement Fund	361110011-Investment Interest St. Improvement Fund	1,751	3,000	67,500	1,821	2,000	
311 - Street Improvement Fund	361300011-Realized Gain/Loss On Investments	395	-	-	(2)	-	
311 - Street Improvement Fund	361410011-Investment Interest - Purchased	(286)	-	-	45	-	
311 - Street Improvement Fund	367000311-Pacific Power Wattsmart Grant	-	2,000	71,100	-	-	
311 - Street Improvement Fund	397000311-Interfund Transfer From Street Capital Developer Contributions Fu	-	10,000	10,000	10,000	10,000	
	Total Revenues	1,153,684	1,319,503	630,804	469,612	1,723,000	
311 - Street Improvement Fund	543304111-Professional Financial / Banking Costs	26	25	25	26	-	
311 - Street Improvement Fund	595106320-Street Fund Capital Project Engineering	6,709	-	-	-	1,000,000	Construction of dark fiber throughout the City of College Place (\$2 million per square mile per Petrichor).
311 - Street Improvement Fund	595106321-Street Fund Capital Project Engineering - Grant Funded	65,198	-	-	-	-	
311 - Street Improvement Fund	595206320-Street Fund Capital Project ROW	35,090	-	-	22,924	-	
311 - Street Improvement Fund	595306312-Roads/Streets Const. & Other Infrastructure - St Improvement Fun	2,074	15,000	100,000	-	10,000	Installation of solar flashing stop signs on Larch at Whitman Intersection. \$10,000
311 - Street Improvement Fund	595306320-Street Fund Capital Project Roadways	(594,215)	742,921	200,000	222,008	711,000	Reconstruction of Mojonnier Rd from Bellevue Ct to College Ave. Engineering (2021 to 2022 with MPO STP Grant Money) Construction in 2023.
311 - Street Improvement Fund	595306321-Street Fund Capital Project Roadways - TIB Grant Portion	852,376	-	-	-	-	
311 - Street Improvement Fund	595316303-Overlays - City Portion	62,197	3,800	-	-	-	
311 - Street Improvement Fund	595316304-Overlays - TIB Grant Portion	244,388	585,982	313,560	313,560	-	
311 - Street Improvement Fund	597003133-Transfer From Street Improvement Fund To Economic Developmer	200,000	200,000	100,000	100,000	-	
	Total Expenditures	873,843	1,547,728	713,585	658,518	1,721,000	
311 - Street Improvement Fund	508100011-Ending Balance 311	395,775	134,425	406,105	206,869	208,869	Based on annualization for 2021 end of year forecast.
315 - Facility Maintenance Reserve Fund (CE)	308100015-Beginning Fund Balance - Facility Maintenance Reserve Fund (Disal	80,237	116,389	139,828	-	-	
315 - Facility Maintenance Reserve Fund (CE)	308410013-Beginning Fund Balance - Facility Maintenance Reserve Fund	-	-	-	232,667	158,898	Based on annualization for 2021 end of year budget.

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
315 - Facility Maintenance Reserve Fund (CE)	361100015-Unrealized Gain/Loss	63	-	-	(571)	-	
315 - Facility Maintenance Reserve Fund (CE)	361110015-Investment Interest- Facility Maintenance Reserve Fund	839	1,000	1,000	1,602	1,500	
315 - Facility Maintenance Reserve Fund (CE)	361300015-Realized Gain/Loss On Investments	182	-	-	1	-	
315 - Facility Maintenance Reserve Fund (CE)	361410015-Investment Interest - Purchased	(79)	-	-	37	-	
315 - Facility Maintenance Reserve Fund (CE)	367000315-Pacific Power Lighting Grant	16,706	48,832	-	-	-	
315 - Facility Maintenance Reserve Fund (CE)	397000015-Operating Transfer From CE To Bldg Fac Reserve	295,100	295,100	400,000	400,000	500,000	
	Total Revenues	312,811	344,932	401,000	401,069	501,500	
315 - Facility Maintenance Reserve Fund (CE)	514204115-Financial Services / Fees & Charges	9	100	100	21	-	
315 - Facility Maintenance Reserve Fund (CE)	594186215-Capital Expenditures/Expenses - Buildings & Structures (Local Fund	-	-	-	5,386	-	
315 - Facility Maintenance Reserve Fund (CE)	594186216-Capital Expenditures/Expenses - Buildings & Structures (Grant Fund	16,706	-	-	-	-	
							City Hall: Replace emergency backup generator \$200,000; Design work to renovate CD are for additional offices \$80,000; City 1/3 share contribution prorated over 5 years for replacement of fire tower \$64,900; Replace exterior staircase on east side of building \$30,000; Replace 3 Ton RTU Package Unit Heater/Chiller on roof rated "F" on South side of building \$15,000; Install Washroom and roof at Gun Range \$23,000; Renovate Dorm Rooms \$40,000;Replace 1 carrier Water Source
315 - Facility Maintenance Reserve Fund (CE)	594186217-Capital Expenditures/Expenses - Buildings & Structures	117,682	219,500	459,800	459,800	462,900	Heat Pump - FD \$10,000;
315 - Facility Maintenance Reserve Fund (CE)	594186315-Capital Expenditures/Expenses - Other Imprvmts	11,457	58,831	-	-	-	
315 - Facility Maintenance Reserve Fund (CE)	594186415-Capital Expenditures/Expenses - Equipment/Furnishings	14,528	4,000	-	9,631	30,000	Dorm Room Furniture
	Total Expenditures	160,382	282,431	459,900	474,838	492,900	
315 - Facility Maintenance Reserve Fund (CE)	508100015-Ending Fund Balance 315	232,667	178,890	80,928	158,898	167,498	Based on annualization for 2021 end of year forecast.
320 - Equipment Reserve Fund	308100020-Beginning Balance - Equipment Reserve Fund (Disabled)	451,365	339,015	299,655	-	-	
320 - Equipment Reserve Fund	308410014-Beginning Balance - Equipment Reserve Fund	-	-	-	265,081	289,334	Based on annualization for 2021 end of year budget.
320 - Equipment Reserve Fund	361100004-Unrealized Gain/Loss	1,336	-	-	(534)	-	
320 - Equipment Reserve Fund	361110004-Investment Interest	2,665	4,000	4,000	1,981	2,500	
320 - Equipment Reserve Fund	361300004-Realized Gain/Loss On Investments	928	-	-	70	-	
320 - Equipment Reserve Fund	361410004-Investment Interest - Purchased	(168)	-	-	(85)	-	
320 - Equipment Reserve Fund	397000100-Transfer From Streets For Equipment Replacement	7,000	7,000	250,000	403,500	340,000	Transfer for Equipment Replacement
320 - Equipment Reserve Fund	397001521-Transfer From PD For Equipment Replacement	38,100	38,100	-	-	157,130	Transfer for Equipment Replacement
320 - Equipment Reserve Fund	397001522-Transfer From FD For Equipment Replacement	150,000	150,000	20,000	20,000	1,183,000	Transfer for Equipment Replacement
320 - Equipment Reserve Fund	397001524-Transfer From Bldg/Facilities For Equipment Replacement	25,000	25,000	-	-	-	Transfer for Equipment Replacement
320 - Equipment Reserve Fund	397001576-Transfer From Parks For Equipment Replacement	30,000	30,000	10,000	10,000	37,000	Transfer for Equipment Replacement
	Total Revenues	254,860	254,100	284,000	434,932	1,719,630	
320 - Equipment Reserve Fund	514894120-Professional Financial / Banking Costs	42	-	-	25	-	
							Police Vehicle Leasing Program. (#401, #402, #406, #408, #410, #412, #414, and #431 Dodge Chargers picked up in 2019 and will be switched out in 2025. Replace #400 2013 Ford Sedan Interceptor and #411 Ford Escape Hybrid in 2021. Replace #407, #409, #413, #415, #416, #471, and #472 2014/2015 used State Patrol Ford Interectors in 2023. Replace #407, #409, #413, #415, #402, and #431 2014/2015 used State Patrol Ford Interceptors in 2022.
320 - Equipment Reserve Fund	594216432-Vehicles/Equip Police Department	54,390	63,500	72,520	72,520	157,130	
320 - Equipment Reserve Fund	594226427-Vehicles/Equip EMS	62,547	-	-	(45,039)	-	
							New vehicle for Fire Marshal \$54,000; New vehicle for Fire Dept. Captain \$54,000; Replace 2001 Ford E450/Road Rescue Ambulance \$250,000; Replace E3012 Fire Truck \$700,000
320 - Equipment Reserve Fund	594226431-Vehicles/Equip Fire Department	-	-	18,000	18,000	1,058,000	
320 - Equipment Reserve Fund	594226432-Vehicles/Equip Fire Department Mobilization	155,360	150,000	20,000	20,000	125,000	Replace 1985 Chevy K3500 MOB Brush Truck
320 - Equipment Reserve Fund	594426432-Vehicles/Equip Streets	99,835	157,000	-	-	-	
320 - Equipment Reserve Fund	594486403-Vehicles/Equip CE	-	-	-	38,173	-	
							Replace #501 (1996 Ford Super Duty Stellar Truck) \$90,000; Replace #303 (2007 Chevy Flat Bed Pick Up) \$37,000; Replace #542 (1992 Ford L8000 3,000 gallon Street Flusher) \$250,000
320 - Equipment Reserve Fund	594506432-Vehicles/Equip CE	68,970	65,000	307,000	307,000	377,000	
	Total Expenditures	441,145	435,500	417,520	410,678	1,717,130	
320 - Equipment Reserve Fund	508100020-Ending Balance - Equipment Reserve Fund	265,081	157,615	166,135	289,334	291,834	Based on annualization for 2021 end of year forecast.
330 - Economic Development Fund	308100033-Beginning Balance - Economic Development Fund (Disabled)	380,736	500,362	93,851	-	-	
330 - Economic Development Fund	308410015-Beginning Balance - Economic Development Fund	-	-	-	577,091	950,364	Based on annualization for 2021 end of year budget.
330 - Economic Development Fund	361110030-Interest Earned Economic Development	1,271	50	50	444	250	
330 - Economic Development Fund	397000101-Interfund Transfer For CARS Signalization	11,925	11,925	500,000	500,000	500,000	4BIKES Project funded by TIB Complete Streets Program
330 - Economic Development Fund	397003133-Transfer From Street Improvement Fund To Economic Developmer	200,000	200,000	100,000	100,000	100,000	
	Total Revenues	213,196	211,975	600,050	600,444	600,250	
330 - Economic Development Fund	595306304-CARS Construction	-	100,000	100,000	100,000	100,000	4BIKES Project local portion
330 - Economic Development Fund	595306305-CARS Miscellaneous Expenses	16,841	500,000	500,000	127,172	500,000	4BIKES Project funded by TIB Complete Streets Program
330 - Economic Development Fund	595646300-CARS Traffic Signalization (Developer Funded)	-	11,925	-	-	-	
	Total Expenditures	16,841	611,925	600,000	227,172	600,000	
330 - Economic Development Fund	508100033-Ending Balance - Economic Dev. Fund 330	577,091	100,412	93,901	950,364	950,614	Based on annualization for 2021 end of year forecast.

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
340 - Economic Development Reserve Fund	308100023-Beg Balance - Economic Development Reserve Fund (Disabled)	65	65	65	-	-	
340 - Economic Development Reserve Fund	308410016-Beg Balance - Economic Development Reserve Fund	-	-	-	65	65	Based on annualization for 2021 end of year budget.
340 - Economic Development Reserve Fund	508100023-Ending Balance - Economic Dev Reserve Fund 340	-	65	65	65	65	Based on annualization for 2021 end of year forecast.
400 - Water Fund	308510001-Beginning Fund Balance - Water Fund	-	-	-	462,575	445,761	Based on annualization for 2021 end of year forecast.
400 - Water Fund	308800040-Beginning Fund Balance - Water Fund (Disabled)	680,038	1,050,112	498,247	-	-	
400 - Water Fund	334049001-State Direct/Indirect Grant From Department Of Health - Green Ta	-	-	-	17,566	-	
400 - Water Fund	341700000-Sale Of Merchandise	12,291	55,000	20,000	58,273	50,000	Water meters & misc.
400 - Water Fund	343400000-Water Sales	1,401,504	1,382,850	1,451,933	1,564,009	1,642,000	Based on Rate Model - Includes a 5% increase
400 - Water Fund	343400001-Water Sales - Irrigation Only	-	-	-	148	-	
400 - Water Fund	343400002-Water Charges For Utility Tax	275,315	267,826	267,205	285,481	299,716	From Rate Model
400 - Water Fund	343400170-Misc Util Fees/Activation Fees	4,375	4,594	7,749	4,135	5,000	From Rate Model
400 - Water Fund	343400185-Water - Sale Of Materials & Services	13,015	-	14,247	20,508	22,000	Taken from rate model
400 - Water Fund	359900040-Penalty/Late Fee	6,401	20,000	20,000	513	10,000	
400 - Water Fund	361100040-Unrealized Gain/Loss	1,745	-	-	(820)	-	
400 - Water Fund	361110040-Investment Interest	6,460	7,000	7,000	2,389	3,000	
400 - Water Fund	361300040-Realized Gain/Loss On Investments	2,609	-	-	17	-	
400 - Water Fund	361400040-Interests On Delinquent Accounts	9	-	-	-	-	
400 - Water Fund	361410040-Investment Interest - Purchased	(226)	-	-	21	-	
400 - Water Fund	362000001-Water - Hydrant Meter & Backflow Rental Fees	1,249	1,000	1,020	2,863	1,500	From Rate Model
400 - Water Fund	362005040-Rental Charges / Fees	21,901	19,044	19,044	24,985	25,000	Water tower rental fees from Verizon Wireless for antennar space.
400 - Water Fund	369100006-Sale Of Surplus - Water	12,742	-	13,000	1,743	10,000	Sale of Surplus Water
400 - Water Fund	369910040-Other Misc. Revenues	-	-	-	354	-	
400 - Water Fund	382100001-Water - Hydrant Meter DEPOSIT	-	-	-	857	-	
400 - Water Fund	389100040-Water - Hydrant Meter DEPOSIT (Disabled)	1,000	-	-	-	-	
	Total Revenues	1,760,389	1,757,314	1,821,198	1,983,043	2,068,216	
400 - Water Fund	534101000-Wages & OT	98,801	116,906	100,946	98,874	101,279	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - Water Fund	534102000-Benefits	39,497	50,266	44,140	41,698	41,357	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
400 - Water Fund	534103100-Operating Supplies - Administration	941	-	-	1,762	1,000	
400 - Water Fund	534103101-Office Supplies - Administration	723	1,200	1,200	1,640	1,500	Paper, computer supplies
400 - Water Fund	534103500-Small Tools/Equipment	124	500	500	-	500	Misc. small office equipment
400 - Water Fund	534104100-Professional Service	37,834	11,100	11,500	34,255	11,665	IMESD Contract (18.5%) \$11,662
400 - Water Fund	534104200-Communication	4,069	4,000	4,000	3,541	4,000	Postage, shipping, and phone charges.
400 - Water Fund	534104300-Travel	113	3,000	3,000	382	3,000	Per diem & lodging
400 - Water Fund	534104400-External Taxes	114,573	100,000	100,000	114,390	115,000	Based on 2021 annualized
400 - Water Fund	534104401-Advertising	245	1,000	1,000	321	1,000	
400 - Water Fund	534104402-Utility Tax	275,315	260,000	260,000	285,481	290,000	Increase due to increase in water rates
400 - Water Fund	534104600-Insurance	35,999	40,000	40,800	40,023	40,000	Based on estimate from WCIA
400 - Water Fund	534104900-Miscellaneous	3,312	3,500	3,500	3,477	3,500	Memberships, permits, etc.
400 - Water Fund	534104901-Registrations/Fees - Training Classes & Seminars	5,675	3,500	3,500	374	3,500	Classes & training. Based on 2019 annualized
400 - Water Fund	534201000-Salaries & Wages	14,474	14,960	15,321	15,090	15,564	Reflects 3% COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - Water Fund	534202000-Benefits	7,052	7,446	7,603	7,664	7,508	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
400 - Water Fund	534204100-Professional Services	18	-	-	297	-	
400 - Water Fund	534204101-Professional Eng. Srvs - DOH Feasibility Study Grant	5,605	-	-	3,622	-	
400 - Water Fund	534271000-Water Utilities - Salaries & Wages	94,083	84,133	99,289	95,081	101,515	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - Water Fund	534272000-Water Utilities - Personnel Benefits	44,275	39,301	48,853	46,229	51,146	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status. Includes addition of 1 FTE (Deputy Clerk)
400 - Water Fund	534273100-Water Utilities - Operating Supplies	1,398	2,000	2,000	512	2,000	Envelopes and billing paper
400 - Water Fund	534273101-Water Utilities - Office Supplies	1,115	1,200	1,200	444	1,000	Increase requested due to increase in staff.
400 - Water Fund	534273500-Water Utilities - Small Tools And Minor Equipment	-	100	100	-	100	
400 - Water Fund	534274100-Water Utilities - Professional Services	25,897	25,600	24,100	26,151	24,052	Includes \$2,257 for BIAS Annual Service Agreement, \$3,145 for Questica, \$3,700 for audit, \$2,405 for billing statements (OutWest Printing), \$925 for WebCheck, \$185 for Sensus Equipment Maintenance, \$3,410 for XPress Billpay, \$7,400 for credit card merchant account fees, and \$625 miscellaneous.
400 - Water Fund	534274200-Water Utilities - Communications	4,448	5,000	5,000	4,646	5,000	Postage and phone
400 - Water Fund	534274300-Water Utilities - Travel	210	1,000	1,000	-	1,000	Increase requested due to increase in staff.
400 - Water Fund	534274800-Water Utilities - Repairs & Maintenance	364	700	700	722	750	Copy machine
400 - Water Fund	534274900-Water Utilities - Miscellaneous	102	300	300	144	300	Increase based on annualization
400 - Water Fund	534274901-Water Utilities - Registrations/Fees - Trainings & Seminars	295	1,500	1,500	128	1,500	Increase requested due to increase in staff.
400 - Water Fund	534314134-Legal Services - Water	180	-	-	-	-	
400 - Water Fund	534501000-Wages & OT	238,121	240,991	255,724	252,797	268,932	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - Water Fund	534502000-Benefits	141,172	150,019	146,969	147,797	146,045	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
400 - Water Fund	534502001-Benefits Uniforms	967	1,500	1,500	638	1,500	Based on 2021 annualized
400 - Water Fund	534503100-Operating Supplies - Maintenance	58,816	90,000	90,000	110,415	120,000	Supplies needed to replace water services on Highland Park
400 - Water Fund	534503500-Sm Tools/Equipment	1,603	1,500	1,500	379	1,500	Hand & small power tools

fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
400 - Water Fund	534504100-Professional Services	2,354	3,000	3,000	-	13,000	Software support contract on handheld and misc.; Backflow Testing Software \$10,000
400 - Water Fund	534504500-Operating Rentals/Leases	1,784	500	500	301	500	Rental of special tools
400 - Water Fund	534504800-Repairs & Maintenance	4,007	15,000	15,000	3,096	15,000	Use of contractors on certain projects
400 - Water Fund	534504900-County 911 / Dispatch Services	1,740	2,096	2,096	2,096	2,100	
400 - Water Fund	534504996-Interfund Rentals - O & M	41,688	46,972	45,740	45,740	46,000	Based on 2021 annualization
400 - Water Fund	534801000-Wages & OT	10,423	10,176	10,946	11,462	12,038	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - Water Fund	534802000-Benefits	6,731	6,787	7,053	7,189	7,124	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
400 - Water Fund	534803100-Operating Supplies - General	17,543	15,000	15,000	52,944	45,000	Chlorine Tablets, electrical supplies, control valve parts, well supplies, chlorinator supplies, control & electrical parts.
400 - Water Fund	534803300-Water Purchase For Resale	-	1,000	1,000	-	1,000	Intertie usage
400 - Water Fund	534803500-Small Tools/Equipment	162	1,000	1,000	-	1,000	
400 - Water Fund	534804100-Water Utilities - Professional Services - Water Testing	9,362	5,500	16,000	17,028	27,000	Bacti Tests, other required quality testing & iWorq Asset Management (\$10,500)
400 - Water Fund	534804700-Public Utility Services	139,453	130,000	130,000	165,544	165,000	Electricity
400 - Water Fund	534804800-Repairs/Maintenance	26,930	15,000	15,000	9,462	15,000	
400 - Water Fund	534804900-Intergov Maintenance	6,548	6,000	6,000	7,583	7,500	State permits and fees. Based on annualization.
400 - Water Fund	534904100-Professional Financial / Banking Costs	65	-	-	583	-	
400 - Water Fund	582100001-Water - Hydrant Meter Deposit Refund	-	-	-	857	-	
400 - Water Fund	589100040-Water - Hydrant Meter Deposit Refund (Disabled)	2,000	-	-	-	-	
400 - Water Fund	594346404-Machinery/Equipment	-	4,500	4,500	-	4,500	Water service drill & tap machines
400 - Water Fund	594346405-Capital Expenditures/Expenses - Machinery & Equipment	-	2,000	2,000	-	2,000	Contingency budget
400 - Water Fund	597340041-Interfund Transfer - Revenue Reserved For Rate-Funded Capital	300,000	300,000	300,000	300,000	300,000	Transfer for Rate-Funded Capital
400 - Water Fund	597340095-Interfund Rentals - Repl	145,000	145,000	37,000	37,000	50,000	Equipment Replacement Transfer
	Total Expenditures	1,973,210	1,971,753	1,888,580	1,999,858	2,080,475	
400 - Water Fund	508800040-Fund Ending Balance 400	467,217	835,673	430,865	445,761	433,502	Based on annualization for 2021 end of year forecast.
401 - Wastewater Fund	308510002-Beginning Fund Balance - Wastewater Fund	-	-	-	1,791,064	2,327,816	Based on annualization for 2021 end of year budget.
401 - Wastewater Fund	308800041-Beginning Fund Balance - Wastewater Fund (Disabled)	1,679,839	1,971,435	1,836,496	-	-	
401 - Wastewater Fund	343500000-Wastewater Charges	2,271,748	2,037,000	2,345,758	2,460,268	2,558,700	5% Increase Taken from Rate Model
401 - Wastewater Fund	343500002-Wastewater Charges For Utility Tax	311,130	315,000	322,138	327,608	335,023	5% Increase Taken from Rate Model
401 - Wastewater Fund	343500041-Misc Util Fees & Charges	-	-	871	-	-	
401 - Wastewater Fund	343500041-Misc Util Fees & Charges	1,088	-	-	1,695	-	
401 - Wastewater Fund	343500141-Wastewater Front Footage Fees	-	-	-	31,886	-	
401 - Wastewater Fund	359900041-Penalty/Late Fee	3,016	10,000	8,000	2,832	5,000	
401 - Wastewater Fund	361100041-Unrealized Gain/Loss	2,809	-	-	(3,113)	-	
401 - Wastewater Fund	361110041-Investment Interest WW	15,354	14,000	14,000	8,541	9,000	
401 - Wastewater Fund	361300041-Realized Gain/Loss On Investments	4,627	-	-	12	-	
401 - Wastewater Fund	361410041-Investment Interest - Purchased	(1,163)	-	-	172	-	
401 - Wastewater Fund	369100007-Sale Of Surplus - Wastewater	352	-	-	-	-	
401 - Wastewater Fund	369910041-Other Misc Revenues	41,463	-	-	1,004	-	
401 - Wastewater Fund	397412401-Transfer Surplus To Operating Fund	-	300,000	-	-	-	
	Total Revenues	2,650,425	2,676,000	2,690,767	2,830,904	2,907,723	
401 - Wastewater Fund	535101000-Wages & OT	52,326	39,284	54,692	53,075	54,912	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
401 - Wastewater Fund	535102000-Benefits	20,300	17,029	23,159	21,647	20,562	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
401 - Wastewater Fund	535103101-Office Supplies - Administration	324	500	500	401	500	
401 - Wastewater Fund	535104100-Professional Services	1,178,990	1,224,000	1,196,698	1,046,703	1,300,000	CH2M WWTP Operation Contract \$1,223,000.00 + 77,000 misc.
401 - Wastewater Fund	535104200-Communication	742	900	900	432	650	Postage, shipping, phone, cell phone
401 - Wastewater Fund	535104300-Travel	14	500	500	-	500	Based on 2021 annualization
401 - Wastewater Fund	535104400-External Taxes	56,557	60,000	60,000	66,455	68,000	Based on 2021 annualization
401 - Wastewater Fund	535104401-Advertising	454	-	-	-	-	
401 - Wastewater Fund	535104402-Utility Tax	311,130	310,000	310,000	327,608	330,000	Increase due to increase in wastewater rates
401 - Wastewater Fund	535104600-Insurance	59,999	59,000	60,100	60,603	60,605	Based on estimate from WCIA
401 - Wastewater Fund	535104900-Misc	395	500	500	10,921	11,500	Membership dues
401 - Wastewater Fund	535104901-Registrations/Fees - Training Classes & Seminars	39	500	500	15	500	Training & conference registration
401 - Wastewater Fund	535201000-Salaries & Wages	14,474	14,960	15,321	15,090	15,564	Reflects 3% COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
401 - Wastewater Fund	535202000-Benefits	7,052	7,446	7,603	7,664	7,508	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
401 - Wastewater Fund	535203100-Operating Supplies - Admin. / Planning	18	-	-	21	-	
401 - Wastewater Fund	535204900-Miscellaneous	7	-	-	-	-	
401 - Wastewater Fund	535271000-Sewer Utilities - Salaries & Wages	88,074	79,250	92,097	88,074	94,045	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
401 - Wastewater Fund	535272000-Sewer Utilities - Personnel Benefits	40,996	36,878	45,503	43,049	47,654	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status. Includes addition of 1 FTE (Deputy Clerk)
401 - Wastewater Fund	535273100-Sewer Utilities - Operating Supplies	1,396	3,500	3,500	733	3,500	Paper, billing paper, billing envelopes. Increase based on anticipated price increases.
401 - Wastewater Fund	535273101-Sewer Utilities - Office Supplies	1,293	2,000	2,000	491	1,500	
401 - Wastewater Fund	535273500-Sewer Utilities - Small Tools And Minor Equipment	-	200	200	-	200	
401 - Wastewater Fund	535274100-Sewer Utilities - Professional Services	40,169	36,700	35,000	40,571	41,000	Includes \$3,154 for BIAS Annual Service Agreement, \$4,820 for Questica, \$5,670 for audit, \$3,445 for billing statements (OutWest Printing), \$1,325 for WebCheck, \$265 for Sensus Maintenance, \$4,855 for XPress Billpay, \$10,600 for credit card merchant account fees, and \$625 miscellaneous.

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
401 - Wastewater Fund	535274200-Sewer Utilities - Communications	6,426	7,000	7,000	6,716	7,000	Postage and phone
401 - Wastewater Fund	535274300-Sewer Utilities - Travel	-	1,000	1,000	-	1,000	Increase requested due to increase in staff.
401 - Wastewater Fund	535274800-Sewer Utilities - Repairs & Maintenance	629	1,000	1,000	1,235	1,000	Copy machine charges
401 - Wastewater Fund	535274900-Sewer Utilities - Miscellaneous	84	500	500	134	500	Memberships to WFOA, SCWMCA.
401 - Wastewater Fund	535274901-Sewer Utilities - Registrations/Fees - Trainings & Seminars	285	1,500	1,500	119	500	Increase requested due to increase in staff.
401 - Wastewater Fund	535314135-Legal Services - Wastewater	3,518	1,500	1,500	1,466	-	
401 - Wastewater Fund	535503100-Operating Supplies - Maintenance	1,041	500	500	27,000	500	Based on 2021 annualized
401 - Wastewater Fund	535503500-Small Tools / Equipment	256	-	-	(31)	-	
401 - Wastewater Fund	535504100-Professional Services	26,336	-	-	-	-	
401 - Wastewater Fund	535504500-Operating Rentals/Leases	1,709	-	-	-	-	
401 - Wastewater Fund	535504800-Repairs / Maintenance	-	3,000	3,000	1,584	3,000	
401 - Wastewater Fund	535504801-Maintenance Of Poplar Farm / Weed Control WWTP	77,934	100,000	-	8,340	-	Remainder of poplar farm harvest and cleanup contract.
401 - Wastewater Fund	535504900-Intergov Services	605	500	500	4,609	500	Landfill charges
401 - Wastewater Fund	535504901-County 911 / Dispatch Services	1,740	2,096	2,096	2,096	2,096	
401 - Wastewater Fund	535504996-Interfund Rentals - O & M	8,733	17,616	17,153	17,153	17,500	Based on 2021 annualized
401 - Wastewater Fund	535803100-Operating Supplies - General	11,241	-	-	-	-	
401 - Wastewater Fund	535804100-Professional Services	24,058	16,200	16,700	17,270	17,050	IMESD Contract (27%) \$17,020
401 - Wastewater Fund	535804700-Public Utility Services	10,932	-	-	11,256	11,000	
401 - Wastewater Fund	535804800-Repairs / Maintenance Capital Reserve	44,146	25,000	25,000	43,830	45,000	Contractor work associated with repairs/maintenance outside of contract with CH2M.
401 - Wastewater Fund	535804900-Miscellaneous	9,545	13,000	13,000	-	13,000	NPDES permit, biosolids permit, lab accreditation, lien fees. Increase in permit fees. Previously budgeted in 535.80.51.00.
401 - Wastewater Fund	535804902-Registration/Fees-Training Classes & Seminars	300	-	-	-	-	
401 - Wastewater Fund	535804996-Interfund Transfers - O&M	8,733	17,616	17,153	17,153	17,500	Based on 2021 annualization
401 - Wastewater Fund	535904100-Professional Financial / Banking Costs	204	120	120	483	-	
401 - Wastewater Fund	594356403-Capital Expenditures/Expenses - Machinery & Equipment	-	-	-	186	-	
401 - Wastewater Fund	597350095-Interfund Rentals - Repl.	63,000	63,000	-	-	-	Transfer for future capital replacements.
401 - Wastewater Fund	597350895-Interfund Rentals - Repl.	63,000	63,000	-	-	-	Transfer for future capital replacements.
401 - Wastewater Fund	597401411-Transfer For Rate Funded Capital	300,000	300,000	300,000	350,000	300,000	Transfer for Rate-Funded Capital
	Total Expenditures	2,539,200	2,527,295	2,316,495	2,294,151	2,495,846	
401 - Wastewater Fund	508800041-Fund Ending Balance 401	1,791,064	2,120,140	2,210,768	2,327,816	2,739,693	Based on annualization for 2021 end of year forecast.
402 - Stormwater Fund	308510003-Beginning Fund Balance - Stormwater Fund	-	-	-	368,763	613,830	Based on annualization for 2021 end of year budget.
402 - Stormwater Fund	308800042-Beginning Fund Balance - Stormwater Fund (Disabled)	229,460	385,028	369,657	-	-	
402 - Stormwater Fund	334031004-Dept Of Ecology - Solid Waste Enforcement Code Grant	52,696	90,000	90,000	90,000	-	For operating costs
402 - Stormwater Fund	343100000-Stormwater Charges	585,760	540,000	562,936	603,789	621,900	Estimate based on FCS Group rate study
402 - Stormwater Fund	343100041-Misc Util Fees & Charges - Stormwater	612	-	-	859	-	
402 - Stormwater Fund	359900042-Penalty/Late Fee - Stormwater	1,032	-	10,000	29	-	
402 - Stormwater Fund	361100402-Unrealized Gain/Loss	356	-	-	(752)	-	
402 - Stormwater Fund	361110402-Investment Interest - Stormwater Fund	2,322	500	500	2,234	2,500	
402 - Stormwater Fund	361300402-Realized Gain/Loss On Investments	660	-	-	26	-	
402 - Stormwater Fund	361410402-Investment Interest - Purchased	(198)	-	-	4	-	
402 - Stormwater Fund	369910044-Other Misc. Revenues	-	-	-	108	-	
	Total Revenues	643,241	630,500	663,436	696,297	624,400	
402 - Stormwater Fund	531101000-Wages & OT - Stormwater Administration	27,143	28,737	28,288	30,851	39,785	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
402 - Stormwater Fund	531102000-Benefits - Stormwater Administration	12,069	14,054	13,433	14,757	17,265	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
402 - Stormwater Fund	531103100-Operating Supplies - Stormwater Administration	29	5,000	5,000	1,226	5,000	Educational materials/public outreach
402 - Stormwater Fund	531103101-Office Supplies - Stormwater Administration	98	-	-	257	-	
402 - Stormwater Fund	531104100-Professional Services - Stormwater Administration	466	2,700	2,800	7,054	7,055	IMESD Contract (4.5%) \$2,837; On Call Engineering Services
402 - Stormwater Fund	531104200-Communications - Stormwater Administration	150	-	-	16	-	
402 - Stormwater Fund	531104300-Travel - Stormwater	-	1,000	1,000	-	1,000	
402 - Stormwater Fund	531104400-External Taxes - Stormwater	-	1,000	1,000	-	1,000	
402 - Stormwater Fund	531104401-Advertising - Stormwater	575	500	500	-	500	
402 - Stormwater Fund	531104600-Insurance - Stormwater	12,000	10,000	12,200	23,525	23,525	Based on estimate from WCIA
402 - Stormwater Fund	531104900-Miscellaneous - Stormwater	13,221	500	5,000	1,301	5,000	Miscellaneous contingency due to unknowns in first year of operations.
402 - Stormwater Fund	531104901-Registration/Fees - Training Classes Stormwater Admin	531	2,500	2,500	742	2,500	Annual training for CESCL
402 - Stormwater Fund	531201000-Wages & OT - Stormwater Engineering	19,606	28,947	22,913	9,851	12,370	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
402 - Stormwater Fund	531202000-Benefits - Stormwater Engineering	7,415	12,553	11,988	3,466	4,046	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
402 - Stormwater Fund	531203100-Operating Supplies - Stormwater Engineering	713	1,500	1,500	39	1,000	Regular office supplies
402 - Stormwater Fund	531203101-Office Supplies - Stormwater Engineering	16	200	200	20	200	Regular office supplies
402 - Stormwater Fund	531204100-Professional Services - Stormwater Engineering	31	2,500	2,500	3,429	4,500	Water Quality Testing \$2,000; Autodesk Civil \$2,500
402 - Stormwater Fund	531204200-Communication - Stormwater Engineering	130	-	-	805	-	Communications for Stormwater Engineering
402 - Stormwater Fund	531204300-Travel Expense - Stormwater Engineering	-	750	750	-	750	Month Regional Stormwater Meeting; Conferences; Training
402 - Stormwater Fund	531271000-Stormwater Utilities - Salaries & Wages	57,244	40,213	60,555	57,879	61,890	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
402 - Stormwater Fund	531272000-Stormwater Utilities - Personnel Benefits	27,130	19,123	29,997	28,259	31,327	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status. Includes addition of 1 FTE (Deputy Clerk)
402 - Stormwater Fund	531273100-Stormwater Utilities - Operating Supplies	345	500	500	148	500	Paper, billing paper, billing envelopes.

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
402 - Stormwater Fund	531273101-Stormwater Utilities - Office Supplies	232	250	250	75	250	
402 - Stormwater Fund	531274100-Stormwater Utilities - Professional Services	2,610	6,500	6,400	1,324	6,500	Includes \$689 for BIAS Annual Service Agreement, \$536 for Questica, \$630 for State Auditors, \$650 for billing statements (Outwest Printing), \$250 for WebCheck,
402 - Stormwater Fund	531274200-Stormwater Utilities - Communications	1,207	1,600	1,600	1,261	1,600	\$50 for Sensus, \$950 for Xpress Billpay, \$2,000 for Paymentech (utility payments), \$625 for Misc.
402 - Stormwater Fund	531274300-Stormwater Utilities - Travel	-	400	400	-	400	Postage and phone
402 - Stormwater Fund	531274800-Stormwater Utilities - Repairs & Maintenance	7	50	50	927	1,000	Increase requested due to increase in staff.
402 - Stormwater Fund	531274900-Stormwater Utilities - Miscellaneous	41	120	120	63	120	
402 - Stormwater Fund	531274901-Stormwater Utilities - Registration/Fees - Training & Seminars	90	1,000	1,000	77	1,000	
402 - Stormwater Fund	531314131-Legal Services - Stormwater	2,925	-	-	-	-	
402 - Stormwater Fund	531501000-Wages & OT - Stormwater Maintenance	39,825	47,080	52,161	45,840	104,088	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
402 - Stormwater Fund	531502000-Benefits - Stormwater Maintenance	27,636	37,293	38,911	34,295	76,854	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
402 - Stormwater Fund	531503100-Operating Supplies - Stormwater Maintenance	438	1,500	1,500	1,110	1,500	
402 - Stormwater Fund	531503500-Small Tools/Equipment - Stormwater Maintenance	-	1,500	1,500	-	1,500	
402 - Stormwater Fund	531504100-Professional Services - Stormwater Maintenance	13	500	500	-	500	Operating rentals/leases
402 - Stormwater Fund	531504800-Repairs & Maintenance - Stormwater Maintenance	714	-	-	3,023	1,500	
402 - Stormwater Fund	531504996-Interfund Rentals - O&M - Stormwater Maintenance	5,615	6,011	5,854	5,854	6,000	Based on 2021 annualization
402 - Stormwater Fund	531701000-Wages & OT - Stormwater Capacity Grant	18,218	-	-	24,381	-	
402 - Stormwater Fund	531702000-Benefits - Stormwater Capacity Grant	11,896	-	-	16,979	-	
402 - Stormwater Fund	531704800-Repairs & Maintenance - Stormwater Capacity Grant	22,150	-	-	31,902	-	
402 - Stormwater Fund	531803100-Operating Supplies - Stormwater Operations/General	308	-	-	-	-	
402 - Stormwater Fund	531804100-Professional Services - Stormwater Operations/General	98	-	-	341	-	
402 - Stormwater Fund	531804200-Communications - Stormwater Maintenance	-	500	500	-	500	
402 - Stormwater Fund	531804300-Travel Expense - Stormwater Operations/General	-	500	500	-	500	
402 - Stormwater Fund	531804901-Registration/Fees - Training Classes Stormwater	-	1,500	1,500	-	1,500	Annual training of public works (\$1,000) and registrations/fees for training classes and seminars (\$500).
402 - Stormwater Fund	531904100-Professional Financial / Banking Costs	5	-	-	152	-	
402 - Stormwater Fund	597000403-Interfund Transfer - SW Operating To SW Capital	191,000	191,000	100,000	100,000	225,000	\$225,000 for Outfall Replacement
	Total Expenditures	503,938	469,581	415,370	451,230	649,525	
402 - Stormwater Fund	508800042-Ending Balance - Stormwater Fund 402	368,763	545,947	617,723	613,830	588,705	Based on annualization for 2021 end of year forecast.
403 - Stormwater Capital Reserve Fund	308410017-Beginning Fund Balance - Stormwater Capital Reserve Fund	-	-	-	368,747	445,685	Based on annualization for 2021 end of year budget.
403 - Stormwater Capital Reserve Fund	308800043-Beginning Balance - Stormwater Capital (Disabled)	72,273	206,373	168,002	-	-	
403 - Stormwater Capital Reserve Fund	334001043-State Grant from Legislature	-	350,000	350,000	350,000	800,000	Various Funding Sources
403 - Stormwater Capital Reserve Fund	334031001-Dept Of Ecology - SFAP	38,821	-	-	6,761	637,500	85% of expense to replace #901
403 - Stormwater Capital Reserve Fund	334038043-State Grant From TIB	331,479	-	-	-	-	
403 - Stormwater Capital Reserve Fund	361100403-Unrealized Gain/Loss	(764)	-	-	(678)	-	
403 - Stormwater Capital Reserve Fund	361110403-Investment Interest - Stormwater Capital Reserve Fund	1,443	1,000	1,000	1,987	2,200	
403 - Stormwater Capital Reserve Fund	361300403-Realized Gain/Loss On Investments	166	-	-	19	-	
403 - Stormwater Capital Reserve Fund	361410403-Investment Interest - Purchased	(246)	-	-	10	-	
403 - Stormwater Capital Reserve Fund	397000403-Interfund Transfer - SW Operating To SW Capital	191,000	191,000	100,000	100,000	225,000	\$225,000 for Outfall Replacement
	Total Revenues	561,900	542,000	451,000	458,099	1,664,700	
403 - Stormwater Capital Reserve Fund	531104141-Banking Service Fee/Charges - SW Cap Res Fund	24	-	-	29	-	
403 - Stormwater Capital Reserve Fund	591000402-Principal Payment - USDA Rural Dev. Loan (Disabled)	42,112	42,112	43,355	-	-	
403 - Stormwater Capital Reserve Fund	591317000-Principal Payment - Street Sweeper LTGO Bond 2019	-	-	-	43,355	43,355	Street Sweeper bond. Pmt 4/6. 8.2%. Balance after 2022 pmt = 93,255,.98
403 - Stormwater Capital Reserve Fund	592000402-Interest Payment - Street Sweeper LTGO Bond 2019 (Disabled)	6,589	6,589	5,347	-	-	
403 - Stormwater Capital Reserve Fund	592318000-Interest Payment - Street Sweeper LTGO Bond 2019	-	-	-	5,347	5,347	Street Sweeper bond. Pmt 4/6. 8.2%. Balance after 2022 pmt = 93,255,.98
	594316400 - Stormwater Machinery & Equipment	-	-	-	-	750,000	Replace #901/#701 (1999 Serco Vactor/Jetter Sewer Truck) \$750,000
403 - Stormwater Capital Reserve Fund	595106343-Stormwater System Design Engineering	6,327	-	-	6,285	-	
403 - Stormwater Capital Reserve Fund	595106344-Stormwater System Design Engineering - Grant Funded	38,821	-	-	16,146	-	
403 - Stormwater Capital Reserve Fund	595406300-Stormwater Infrastructure	(159,927)	505,000	310,000	310,000	679,860	Stormwater Improvements from 4th to 6th at Birch \$179,860; Construction of a street waste decant facility \$500,000
403 - Stormwater Capital Reserve Fund	595406301-Stormwater Infrastructure - TIB Grant Portion	331,479	-	-	-	-	
	Total Expenditures	265,426	553,701	358,702	381,161	1,478,562	
403 - Stormwater Capital Reserve Fund	508100045-Ending Balance 403	368,747	194,672	260,300	445,685	631,823	Based on annualization for 2021 end of year forecast.
410 - Water Capital Reserve Fund	308100042-Beginning Balance - Water Capital Reserve Fund (Disabled)	1,725,877	1,418,840	2,138,905	-	-	
410 - Water Capital Reserve Fund	308410018-Beginning Balance - Water Capital Reserve Fund	-	-	-	1,360,963	2,259,255	Based on annualization for 2021 end of year forecast.
410 - Water Capital Reserve Fund	321500040-Utility Permits	49,500	826,000	732,000	346,800	500,000	Based on planned development
410 - Water Capital Reserve Fund	334001041-State Grant From Legislature	90,988	90,988	-	-	-	
410 - Water Capital Reserve Fund	361110042-Investment Interest - Water Equip Reserv	5,946	75,000	75,000	1,348	2,000	
410 - Water Capital Reserve Fund	361420041-Interest Income - Private Loans	1,527	-	-	1,349	-	
410 - Water Capital Reserve Fund	362005013-Lease Payment (Annual) - Consolidated Irrigation District #14	70,000	70,000	70,000	70,000	70,000	District 14 intertie contribution. Previously this revenue was posted to fund 413.
410 - Water Capital Reserve Fund	362005014-Lease Payment (Annual) - WWU	43,201	21,626	21,626	21,626	24,200	WWU water storage annual payment. CPI-W for 2022 estimated at 1.5%
410 - Water Capital Reserve Fund	367000410-Pacific Power Blue Sky Grant Program	-	440,000	300,000	300,000	450,000	Grant for solar array
410 - Water Capital Reserve Fund	367000411-Principal Payments On Private Loans For Infrastructure	3,026	-	-	1,869	-	

Fund	Account*	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
410 - Water Capital Reserve Fund	391800410-DWSRF Loan From EPA/WA St Dept Of Health	750,405	1,752,995	243,000	243,000	3,000,000	1.5%, 20 yrs; Remaining loan drawdown based on RH2 calculation
410 - Water Capital Reserve Fund	397340041-Interfund Transfer - Revenue Reserved For Rate-funded Capital	300,000	300,000	200,000	200,000	200,000	Revenue reserved for rate funded capital.
410 - Water Capital Reserve Fund	397340095-INF Equip/Veh Lease/Repl.	145,000	145,000	37,000	37,000	370,000	Transfer for Equipment Replacement
	Total Revenues	1,459,593	3,721,609	1,678,626	1,222,992	4,616,200	
410 - Water Capital Reserve Fund	534104141-Banking Service Fees/Charges - W Cap Res Fund	64	280	280	55	-	
410 - Water Capital Reserve Fund	594346141-Water Utility Land And Land Improvements	234,838	235,150	235,150	-	-	Water Right Payment
410 - Water Capital Reserve Fund	594346301-Water Utility Capital - C Street	-	113,783	-	-	-	Neighborhood Sewer - SE 12th & Broadway Lining
							Well No. 6 (\$2,850,000); Sky & 12th Water line replacement (\$617,000), Well #7 Development (\$510,000) Whitman & Maple Solar Array (\$450,000), Western CP
410 - Water Capital Reserve Fund	594346303-Water Utility Capital Expenditures	185,420	3,043,420	743,000	29,990	4,927,000	Water Storage Tank Reservoir #4 (\$350,000), 6th St Water main replacement (\$150,000)
410 - Water Capital Reserve Fund	594346305-Water Utility Capital Expenditures - DWL23479	750,405	-	-	229,215	-	
410 - Water Capital Reserve Fund	594346308-Water Utility Capital Expenditures - DOC CD19-96619-012	90,988	-	-	-	-	
410 - Water Capital Reserve Fund	594346441-Water Utility Equipment	39,477	145,000	37,000	65,439	37,000	Vehicle #603 (2006 Chevy Pickup) \$37,000
410 - Water Capital Reserve Fund	597000431-Transfer To 431	600,000	-	-	-	-	
	Total Expenditures	1,901,192	3,537,633	1,015,430	324,700	4,964,000	
410 - Water Capital Reserve Fund	508100042-Ending Balance 410	1,284,278	1,602,816	2,802,101	2,259,255	1,911,455	Based on annualization for 2021 end of year forecast.
411 - Wastewater Capital Reserve Fund	308100044-Beginning Balance - Wastewater Capital Reserve Fund (Disabled)	1,010,322	401,895	1,394,841	-	-	
411 - Wastewater Capital Reserve Fund	308410019-Beginning Balance - Wastewater Capital Reserve Fund	-	-	-	685,578	237,005	Based on annualization for 2021 end of year forecast.
411 - Wastewater Capital Reserve Fund	321500041-Utility Permits	60,000	966,000	871,700	285,500	300,000	Based on planned development
411 - Wastewater Capital Reserve Fund	334001411-State Grant from Legislature	-	80,000	-	-	-	
411 - Wastewater Capital Reserve Fund	337354101-Port Of Walla Walla 9/10ths Award	-	-	-	200,000	-	
411 - Wastewater Capital Reserve Fund	361100043-Unrealized Gain/Loss	3,334	-	-	(994)	-	
411 - Wastewater Capital Reserve Fund	361110043-Investment Interest - WW Equip Resev	4,596	10,000	10,000	2,125	2,500	
411 - Wastewater Capital Reserve Fund	361300043-Realized Gain/Loss On Investments	1,225	-	-	(80)	-	
411 - Wastewater Capital Reserve Fund	361410043-Investment Interest - Purchased	(297)	-	-	193	-	
411 - Wastewater Capital Reserve Fund	369910043-Misc Revenue	-	-	-	(4,803)	-	
411 - Wastewater Capital Reserve Fund	391200411-Revenue Bond Proceeds	-	5,500,000	3,640,000	5,000,000	-	
411 - Wastewater Capital Reserve Fund	391800411-DOE - CWSRF Loan	-	2,500,000	2,759,600	2,759,600	2,000,000	\$600,000 forgiveness loan through Dept of Ecology for WWTP improvements.
411 - Wastewater Capital Reserve Fund	397350095-INF Equip/Veh Lease/Repl.	63,000	-	-	-	-	
411 - Wastewater Capital Reserve Fund	397350895-INF Equip/Veh Lease/Repl.	63,000	-	-	-	-	
411 - Wastewater Capital Reserve Fund	397401411-Transfer For Rate Funded Capital	300,000	300,000	300,000	1,100,000	300,000	Taken from Rate Model
411 - Wastewater Capital Reserve Fund	397412411-Transfer Of Surplus To Capital Reserve	280,686	280,686	280,686	280,686	280,686	Taken from Rate Model
	Total Revenues	775,544	9,636,686	7,861,986	9,622,227	2,883,186	
411 - Wastewater Capital Reserve Fund	535104141-Banking Service Fees/Charges - WW Cap Res Fund	77	55,000	55,000	38	-	Issuance cost on revenue bonds; bank fees.
411 - Wastewater Capital Reserve Fund	594356100-Wastewater Land And Land Improvements	-	-	-	(38,430)	-	
411 - Wastewater Capital Reserve Fund	594356301-Other Improvements	81,211	280,000	357,000	338,147	300,000	Line sewer to maintain structural integrity SE Birch (4th to 6th) Lining \$300,000
411 - Wastewater Capital Reserve Fund	594356441-Wastewater Capital Equipment	-	-	191,000	-	581,885	Equipment portion of CH2M/Jacobs Contract \$116,884.08; Replace Lift Station #5 \$465,000
411 - Wastewater Capital Reserve Fund	595356333-Other Improvements	1,021,802	8,080,000	8,087,097	8,087,097	2,000,000	WWTP Wastewater Treatment Plant Improvements:- 2022: Headworks \$1,740,000 - 2022: Re-aratation and Cooling: \$150,000 - 2023: Land Treatment: \$17.9 Million
411 - Wastewater Capital Reserve Fund	595356334-Other Improvements - DOE Grant Funded	-	-	-	1,683,949	-	Dept of Ecology Grant \$2,500,000 total with \$600,000 forgiveness loan for WWTP Improvements.
	Total Expenditures	1,103,089	8,415,000	8,690,097	10,070,800	2,881,885	
411 - Wastewater Capital Reserve Fund	508100044-Ending Balance 411	682,776	1,623,581	566,730	237,005	238,306	Based on annualization for 2021 end of year forecast.
412 - Wastewater Debt Service Fund	308100051-Beginning Balance Wastewater Debt Service Fund (Disabled)	463,187	852,212	247,635	-	-	
412 - Wastewater Debt Service Fund	308410020-Beginning Balance - Wastewater Debt Service Fund	-	-	-	466,817	885,896	Based on annualization for 2021 end of year forecast.
412 - Wastewater Debt Service Fund	343500051-LT Debt Collection For Sewer Utility	541,348	810,470	714,070	548,257	721,211	Per rate model
412 - Wastewater Debt Service Fund	361110044-Investment Interest Earned	2,162	3,000	3,000	422	1,000	
	Total Revenues	543,510	813,470	717,070	548,679	722,211	
412 - Wastewater Debt Service Fund	535104142-Banking Service Fees/Charges - WW LTD Res Fund	26	25	25	16	-	
412 - Wastewater Debt Service Fund	591350412-2019 Sewer Revenue Bond Principal Payment	-	83,106	225,000	-	-	
412 - Wastewater Debt Service Fund	591357851-Loan Payment SRF - Principal L990018A/B	259,168	259,169	134,834	129,584	5,250	Wastewater Treatment Plant. Pmts 37/39. 0%. Loan paid off in 2022
412 - Wastewater Debt Service Fund	591.35.78.53 (new) Princpal USDA Loan on SWSewer					52,296	SWSewer Loans \$2,8mil @ 1.5% for 40 years
412 - Wastewater Debt Service Fund	591.35.78.54 (new) Principal DOE Loan on SWSewer					188,702	SWSewer Loans/WWTP Design \$4.4mil at 1.5% for 20 years
412 - Wastewater Debt Service Fund	592.35.83.53 (new) Interest on USDA Loan on SWSewer					42,570	SWSewer Loans
412 - Wastewater Debt Service Fund	592.35.83.54 (new) Interest on DOE Loan on SWSewer					94,866	SWSewer Loans/WWTP Design \$4.4mil at 1.5% for 20 years
412 - Wastewater Debt Service Fund	592350412-2019 Sewer Revenue Bond Interest Payment	-	137,399	107,100	-	-	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
412 - Wastewater Debt Service Fund	597412401-Transfer Surplus To Operating Fund	-	271,708	-	-	-	
412 - Wastewater Debt Service Fund	597412411-Transfer Of Surplus To Capital Reserve	280,686	280,686	-	-	300,000	
	Total Expenditures	539,880	1,032,093	466,959	129,601	683,684	
412 - Wastewater Debt Service Fund	508100051-Ending Balance 412	466,817	633,589	497,746	885,896	924,422	Based on annualization for 2021 end of year forecast.
413 - Water Capital Improvement Reserve Fund	308100043-Beginning Balance - Water Capital Improvement Reserve/Debt Fun	1,230,587	1,146,019	3,136,117	-	-	
413 - Water Capital Improvement Reserve Fund	308410021-Beginning Balance - Water Capital Improvement Reserve/Debt Fun	-	-	-	1,186,804	972,294	Based on annualization for 2021 end of year budget.
413 - Water Capital Improvement Reserve Fund	333660031-50% Forgiveness Of DWSRF Federal Loan From EPA/St Dept Of Hea	-	2,097,716	-	-	-	50% forgiveness
413 - Water Capital Improvement Reserve Fund	343400143-Capital Reserve Fund Collections	890,662	890,000	925,499	924,705	934,754	Includes 5% increase per water rate model.
413 - Water Capital Improvement Reserve Fund	361110013-Interest - Water Capital Reserve Fund	4,786	11,000	11,000	1,062	1,500	
	Total Revenues	895,448	2,998,716	936,499	925,767	936,254	
413 - Water Capital Improvement Reserve Fund	534104143-Banking Service Fees/Charges - W LTD Res Fund	69	35	35	42	-	
413 - Water Capital Improvement Reserve Fund	591347800-Loan Payment SRF Principal 04-65104-005	87,835	87,600	87,600	87,600	87,600	East Side Booster Station (water system). Pmt 17/20. 1.5%. Balance after 2022 pmt = \$263,743
413 - Water Capital Improvement Reserve Fund	591347801-Loan Payment PWTF Principal PW-05-691-010	168,885	168,885	168,885	168,885	168,885	East Side High Pressure Zone Water Project. Pmt 17/20. 0.5%. Balance after 2022 pmt = \$506,656
413 - Water Capital Improvement Reserve Fund	591347804-Principal PWTF Loan 2007 PC08-951-011	253,664	253,665	253,665	253,665	253,665	East Side Water Project. Pmt 14/20. 0.5%. Balance after 2022 pmt = \$1,521,987
413 - Water Capital Improvement Reserve Fund	591347805-Loan Payment DOH Well #1 Principal DWL23476	49,071	52,386	53,172	53,172	65,359	\$1,500,000 50% loan forgiveness 1.5% 24 years original principal \$3,000,000
413 - Water Capital Improvement Reserve Fund	591347806-Loan Payment DOH Well #1 Principal DWL23478	-	22,381	88,000	88,000	22,605	Est \$22,381 + \$597,716 50% loan forgiveness, 1%, 24 years, original principal \$1,195,431
413 - Water Capital Improvement Reserve Fund	591347807-Loan Payment DOH Well #2 Principal DWL23479	4,383	80,003	80,003	80,003	58,817	1.5% 20 years, original principal \$1,822,615
414 - Water Capital Improvement Reserve Fund	591347808-Loan Payment DOH Well #2 Principal DWL24936	-	-	-	-	23,000	New Loan for Wel #2
413 - Water Capital Improvement Reserve Fund	592348300-Loan Payment SRF Interest 04-65104-005	7,905	7,884	6,570	6,570	5,256	East Side Booster Station (water system). Pmt 16/20. 1.5%. Balance after 2021 pmt = \$350,398
413 - Water Capital Improvement Reserve Fund	592348301-Loan Payment PWTF Interest PW-05-691-010	5,067	5,067	4,222	4,222	3,378	East Side High Pressure Zone Water Project. Pmt 16/20. 0.5%. Balance after 2021 pmt = \$675,541
413 - Water Capital Improvement Reserve Fund	592348304-Interest PWTF Loan 2007 PC08-951-011	11,415	11,415	10,147	10,147	8,878	East Side Water Project. Pmt 13/20. 0.5%. Balance after 2021 pmt = \$1,775,651
413 - Water Capital Improvement Reserve Fund	592348305-Interest Payment DOH Well #1 Interest DWL23476	11,286	21,715	21,714	21,714	13,725	Est; 50% loan forgiveness, 1.5%, 24 years, original principal \$3,000,000
413 - Water Capital Improvement Reserve Fund	592348306-Interest Payment DOH Well #1 Interest DWL23478	-	5,756	8,000	8,000	5,532	50% loan forgiveness, 1%, 24 years, original principal \$1,195,431
413 - Water Capital Improvement Reserve Fund	592348307-Interest Payment DOH Well #2 Interest DWL23479	1,249	26,157	26,157	26,157	18,077	1.5% 20 years, original principal \$1,822,615
414 - Water Capital Improvement Reserve Fund	592348308-Interest Payment DOH Well #2 Interest DWL24936	-	-	-	-	5,000	New Loan for Wel #2
413 - Water Capital Improvement Reserve Fund	597004250-Transfer To 425	338,400	338,400	332,100	332,100	332,100	Per 2020 Rate Model
	Total Expenditures	939,231	1,081,349	1,140,270	1,140,277	1,071,877	
413 - Water Capital Improvement Reserve Fund	508100043-Ending Balance 413	1,186,804	3,063,386	2,932,346	972,294	836,672	Based on annualization for 2021 end of year forecast.
425 - Water Revenue Bond Fund	308100025-Beginning Balance - Water/Sewer Revenue Bond Fund (Disabled)	46,065	45,665	47,248	-	-	
425 - Water Revenue Bond Fund	308410023-Beginning Balance - Water/Sewer Reserve Bond Fund	-	-	-	338,401	338,675	Based on annualization for 2021end of year budget.
425 - Water Revenue Bond Fund	361110025-Investment Interest	266	1,500	1,500	285	750	Per Rate Model
425 - Water Revenue Bond Fund	397000425-Transfer From Fund 426	292,082	338,400	-	-	-	
425 - Water Revenue Bond Fund	397004250-Transfer From 413	338,400	-	332,100	332,100	332,100	Per Rate Model
	Total Revenues	630,748	339,900	333,600	332,385	332,850	
425 - Water Revenue Bond Fund	535104144-Banking Service Fees/Charges - W/S Debt Res Fund	-	-	-	6	-	
425 - Water Revenue Bond Fund	538514125-Banking Service Fees/Charges - W/S Debt Res Fund	11	-	-	5	-	
425 - Water Revenue Bond Fund	591347017-Principle Payment On 2017 Revenue Bonds	225,000	225,000	225,000	225,000	225,000	2.8%, 20 years, pmt 4 of 20, \$225,000; remaining principal \$1,575,000
425 - Water Revenue Bond Fund	592348317-Interest Payment Of 2017 Revenue Bonds	113,400	113,400	107,100	107,100	107,100	Based on annualization for 2021 end of year forecast.
	Total Expenditures	338,411	338,400	332,100	332,111	332,100	
425 - Water Revenue Bond Fund	508100025-Ending Balance 425	338,401	47,165	48,748	338,675	339,425	Based on annualization for 2021 end of year forecast.
426 - Water Bond Reserve Fund	308100026-Beginning Balance - Water/Sewer Bond Reserve Fund (Disabled)	434,328	433,508	438,975	-	-	
426 - Water Bond Reserve Fund	308410024-Beginning Balance - Water/Sewer Bond Reserve Fund	-	-	-	143,832	143,944	Based on annualization for 2021 end of year budget.
426 - Water Bond Reserve Fund	361110026-Interest Earned	1,602	1,500	1,500	116	500	
	Total Revenues	1,602	1,500	1,500	116	500	
426 - Water Bond Reserve Fund	534104145-Banking Service Fees/Charges - W/S Bond Res Fund	-	-	-	3	-	
426 - Water Bond Reserve Fund	538514126-Banking Service Fees/Charges - W/S Bond Res Fund	16	-	-	2	-	
426 - Water Bond Reserve Fund	597000425-Transfer To Fund 425	292,082	-	-	-	-	
	Total Expenditures	292,098	-	-	5	-	
426 - Water Bond Reserve Fund	508100026-Ending Balance 426	143,832	435,008	440,475	143,944	144,444	Based on annualization for 2021 end of year forecast.
431 - Water System Construction Fund	308100031-Beginning Fund Balance - Water System Construction Fund (Disabl	476,921	978,782	476,921	-	-	
431 - Water System Construction Fund	308410025-Beginning Fund Balance - Water System Construction Fund	-	-	-	1,133,039	1,238,384	Based on annualization for 2021 end of year budget.
431 - Water System Construction Fund	361100031-Unrealized Gain/Loss	850	-	-	(2,101)	-	
431 - Water System Construction Fund	361110031-Investment Interest	4,015	1,500	1,500	6,251	6,500	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
431 - Water System Construction Fund	361300031-Realized Gain/Loss On Investments	1,693	-	-	66	-	
431 - Water System Construction Fund	361410031-Investment Interest - Purchased	(232)	-	-	18	-	
431 - Water System Construction Fund	367000412-Pacific Power Well No. 4 Energy Savings	-	-	-	11,669	-	
431 - Water System Construction Fund	391800041-DWSRF Federal Loan From EPA/St Dept Of Health	1,385,009	672,000	100,000	106,205	110,000	50% forgiveness, 1.5%, 24 yrs; Remaining loan drawdown based on RH2 calculation
431 - Water System Construction Fund	391800431-DWSRF Federal Loan From EPA/St Dept Of Health	809,882	1,195,431	-	-	3,000,000	50% forgiveness, 1%, 24 yrs
431 - Water System Construction Fund	397000431-Transfer From 410	600,000	-	-	-	-	
	Total Revenues	2,801,217	1,868,931	101,500	122,108	3,116,500	
431 - Water System Construction Fund	534104931-Banking Service Fees/Charges - W Const Fund	55	20	20	90	-	
431 - Water System Construction Fund	594346302-Water Utility Capital Expenditures	(49,846)	2,675,494	100,000	(89,533)	-	
431 - Water System Construction Fund	594346306-Water Utility Capital Expenditures - DWL23476	1,385,009	-	-	-	-	
431 - Water System Construction Fund	594346307-Water Utility Capital Expenditures - DWL23748	809,882	-	-	106,205	3,000,000	
	Total Expenditures	2,145,100	2,675,514	100,020	16,763	3,000,000	
431 - Water System Construction Fund	508100031-Ending Fund Balance 431	1,133,039	172,199	478,401	1,238,384	1,354,884	Based on annualization for 2021 end of year forecast.
500 - Equipment Rental & Replacement	308510004-Beginning Balance - Equipment Rental & Replacement Fund	-	-	-	190,937	232,970	Based on annualization for 2021 end of year budget.
500 - Equipment Rental & Replacement	308800050-Beginning Balance - Equipment Rental & Replacement Fund (Disab	191,769	116,364	225,953	-	-	
500 - Equipment Rental & Replacement	348650001-INF - O & M	296,462	385,821	375,701	375,701	425,000	
500 - Equipment Rental & Replacement	361100050-Unrealized Gain/Loss	214	-	-	(277)	-	
500 - Equipment Rental & Replacement	361110050-Investment Interest	1,444	1,500	1,500	996	1,500	
500 - Equipment Rental & Replacement	361300050-Realized Gain/Loss On Investments	402	-	-	20	-	
500 - Equipment Rental & Replacement	361410050-Investment Interest - Purchased	(94)	-	-	(18)	-	
500 - Equipment Rental & Replacement	362000000-Equip & Vehicle Rental	1,898	1,500	1,000	7,065	5,000	
500 - Equipment Rental & Replacement	369910050-Other Misc. Revenues	-	-	-	177	-	
500 - Equipment Rental & Replacement	395200050-Insurance Compensation For Loss	9,667	-	-	771	-	
	Total Revenues	309,993	388,821	378,201	384,435	431,500	
500 - Equipment Rental & Replacement	548681000-Wages & OT	63,822	66,504	65,101	63,077	64,736	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
500 - Equipment Rental & Replacement	548682000-Benefits	36,324	37,774	37,686	37,657	36,829	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
500 - Equipment Rental & Replacement	548682001-Benefits - Uniforms	226	500	500	819	500	Uniform, safety boots, PPE
500 - Equipment Rental & Replacement	548683100-Operating Supplies - General	51,037	55,000	55,000	54,873	70,000	Oils, lubricant, electrical parts, building maintenance supplies, vehicle parts, etc.
500 - Equipment Rental & Replacement	548683200-Fuel Consumed	53,396	70,000	70,000	62,340	70,000	Gas & diesel
500 - Equipment Rental & Replacement	548683500-Small Tools / Equipment	3,731	2,500	2,500	6,671	8,500	Specialized tools for repair work, misc. small hand and power tools.
500 - Equipment Rental & Replacement	548684400-External Taxes	490	700	700	459	700	
500 - Equipment Rental & Replacement	548684800-Repairs / Maintenance	32,088	70,000	70,000	5,002	60,000	Tire Work, Engine Work, Transmission Work, Fabricating, Hydraulic Work, etc by others.
500 - Equipment Rental & Replacement	548684900-Miscellaneous	319	-	-	-	-	
500 - Equipment Rental & Replacement	548701000-Wages & OT	13,673	14,983	12,447	14,009	13,627	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
500 - Equipment Rental & Replacement	548702000-Personnel Benefits	5,639	6,673	5,468	6,170	6,726	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
500 - Equipment Rental & Replacement	548703100-Operating Supplies - ER&R Administration	4	-	-	3	-	
500 - Equipment Rental & Replacement	548703101-Office Supplies - ER&R Administration	143	500	500	219	500	Office supplies
500 - Equipment Rental & Replacement	548703500-Small Tools / Equipment	-	150	150	-	150	Misc. small office equipment
500 - Equipment Rental & Replacement	548704100-Professional Services	91	-	-	4,040	-	
500 - Equipment Rental & Replacement	548704200-Communication	445	600	600	488	600	"Postage, phone, shipping. Increase in postage rates."
500 - Equipment Rental & Replacement	548704300-Travel	318	2,000	2,000	86	2,000	Per diem & lodging; increase based on annualization of 2019.
500 - Equipment Rental & Replacement	548704401-Advertising	7	-	-	-	-	
500 - Equipment Rental & Replacement	548704600-Insurance	37,439	43,000	43,840	78,565	80,000	Based on estimate from WCIA
500 - Equipment Rental & Replacement	548704700-Public Utility Services	4,827	7,000	7,000	5,687	7,000	Gas, water, sewer, power.
500 - Equipment Rental & Replacement	548704900-Miscellaneous	44	500	500	11	500	
500 - Equipment Rental & Replacement	548704901-Registrations/Fees - Training Classes & Seminars	764	2,000	2,000	(1,340)	2,000	"Fire Apparatus School, Vehicle Maintenance Management School, Electrical Systems Training"
500 - Equipment Rental & Replacement	548794100-Professional Financial / Banking Costs	24	50	50	302	50	
500 - Equipment Rental & Replacement	594226476-Fire Mobilization Equipment	-	500	500	500	500	
500 - Equipment Rental & Replacement	594426400-Equipment Purchase	5,973	-	-	-	-	
500 - Equipment Rental & Replacement	594486200-Buildings/Improvements	-	-	-	2,763	-	
	Total Expenditures	310,825	380,934	376,542	342,402	424,918	
500 - Equipment Rental & Replacement	508800050-Fund Ending Balance 500	190,937	124,251	227,612	232,970	239,552	Based on annualization for 2021 end of year forecast.
625 - Flexible Benefits Plan Fund	308100062-Beginning Balance - Flexible Benefits Plan Fund (Disabled)	7,786	9,550	10,183	-	-	
625 - Flexible Benefits Plan Fund	308310004-Beginning Balance - Flexible Benefits Plan Fund	-	-	-	10,020	13,051	Based on annualization for 2021 end of year budget.
625 - Flexible Benefits Plan Fund	361110065-Investment Interest	-	-	-	1	-	
625 - Flexible Benefits Plan Fund	389400073-Trust Contribs Employee	13,829	20,000	15,000	15,000	15,000	
	Total Revenues	13,829	20,000	15,000	15,001	15,000	
625 - Flexible Benefits Plan Fund	589400073-Unreimbursed Medical Pays	11,594	20,000	15,000	11,970	12,000	
	Total Expenditures	11,594	20,000	15,000	11,970	12,000	

Fund	Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
625 - Flexible Benefits Plan Fund	508100062-Ending Fund Balance 625	10,020	9,550	10,183	13,051	16,051	Based on annualization for 2021 end of year forecast.
				Ending Fund Balance	16,837,998.02		

City of College Place



2022 REVENUE ESTIMATES

Major Revenue Sources for 2022

Assumptions for 2022

- Expecting COVID 19 impacts to subside
- Business activity in College Place to continue at historical increases
- Property Tax increase expected at maximum allowable (1%)

Additional Items

- Grant Revenues not included, will be reconciled to CIP
- Interfund Transfers not included, will be adjusted to reflect fund balances after expenditures are finalized
- County property estimates not available yet

Major Revenue Sources

<u>Fund</u>		<u>2020 Actual</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2021 Forecast</u>	<u>2022 Budget</u>	<u>% Change</u>	<u>2022 Comment</u>
001	Property Taxes	1,971,706	1,995,880	1,998,482	2,086,253	2,081,737	(56,029)	Based on 1% per levy calculation
001	Sales Tax	2,142,481	1,951,000	2,169,000	2,388,484	2,373,399	(15,085)	Based on 2021 Budget
001	B&O Tax	1,312,685	1,346,826	1,399,000	1,496,717	1,491,075	(5,642)	Based on 2021 Budget
001	Business Lic and Permits	84,179	75,000	80,000	87,477	85,000	(2,477)	
001	Non Business Lic and Permits	133,424	289,000	385,000	307,170	307,000	(170)	
001	ARPA Revenues	9,750	-	-	1,300,411	1,300,411	-	50% received in 2021 and 50% in 2022
001	State Shared Revenues	249,947	235,800	243,917	287,491	274,072	(13,419)	Calculated with MRSC's State Shared Revenues Estimator for 2022.
001	Public Safety	638,918	550,800	624,300	760,120	734,700	(25,420)	Based on 2021 Budget/Forecast
001	Planning/Development Fees	21,547	19,500	28,550	16,138	27,250	11,112	
001	Traffic Penalties	34,043	35,000	35,000	46,989	45,000	(1,989)	
001	Misc Revenues	136,685	138,000	143,000	113,226	122,000	8,774	
100	Road Fund	207,870	228,100	227,833	228,526	219,771	(8,755)	Based on MRSC Budget Suggestions.
305/305	Reet	293,159	263,500	303,500	407,285	426,500	19,215	Based on annualization of 2020
400	Water Revenues	1,746,647	1,757,314	1,808,198	1,980,089	2,058,216	78,127	From Rate Model
401	Wastewater Revenues	2,608,609	2,376,000	2,690,767	2,829,900	2,907,723	77,823	5% Increase Taken from Rate Model
402	Storm Water Revenues	590,545	540,500	573,436	606,189	624,400	18,211	3% Increase Taken from Rate Model
410	Water Capital Reserves	261,162	1,083,614	898,626	441,123	596,200	155,077	Based on planned development/Misc Revenues
411	Waste Water Capital Reserves	68,858	1,056,000	881,700	486,744	302,500	(184,244)	Based on planned development
412	Waste Water Debt Service	543,510	813,470	717,070	548,679	722,211	173,532	Based on Debt Service/Rate Model
413	Water Debt Service	895,448	2,998,716	936,499	925,767	936,254	10,487	Based on Debt Service/Rate Model
		13,951,171	17,754,020	16,143,878	17,344,780	17,583,906	239,126	

City of College Place



2022 PROPERTY TAX LEVY

Assessed Valuation

Regular Valuation	\$894,639,190
New Construction	<u>\$ 12,049,700</u>
Total Valuation	\$906,688,890
Prior Year Valuation	<u>\$751,773,759</u>
Change	\$ 154,915,131

Levy Lid

Maximum of 1% increase annually

2021 Levy:	\$1,554,004
101% of 2021:	\$1,569,544
2022 Increase from 1%:	\$ 15,540



New Construction Calculation

New Construction Valuation: \$12,049,700
Increase from New Construction: \$ 24,843



Levy Amount Calculation

101% of 2021:	\$1,569,544
New Construction:	<u>\$ 24,843</u>
Total with 1% Increase:	\$1,594,387
Levy Rate per \$1,000:	\$ 1.758472
Prior Year (2021):	\$ 2.061746211



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Bond Levy Calculation

Bond Levy Valuation*: \$892,097,610

* regular valuation net of exemptions

Long Term Debt Requirement: \$ 487,350

Bond Levy Rate per \$1,000: \$ 0.54629672



Combined Levy Calculation

Regular Levy Rate per \$1,000:	\$ 1.758472
Bond Levy Rate per \$1,000:	<u>\$ 0.54629672</u>
Combined Levy Rate per \$1,000 With 1%	\$ 2.30476872
Without 1%	\$ 2.2876295

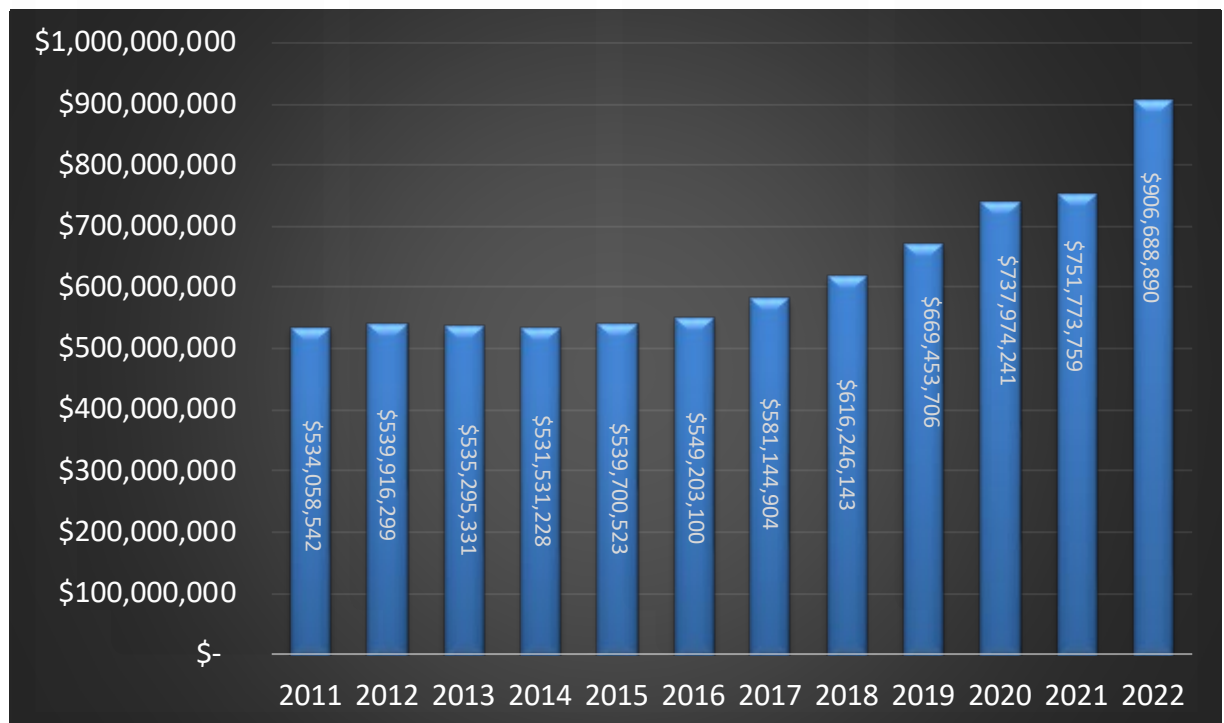


Combined Levy Calculation

	Rate per \$1,000	Change	Total Amount
2021 Combined	\$2.71951751		\$2,041,354
2022 Combined	\$2.2876295	(\$0.4318880)	\$2,066,197
2022 Combined + 1%	\$2.3047688	(\$0.4147487)	\$2,081,737

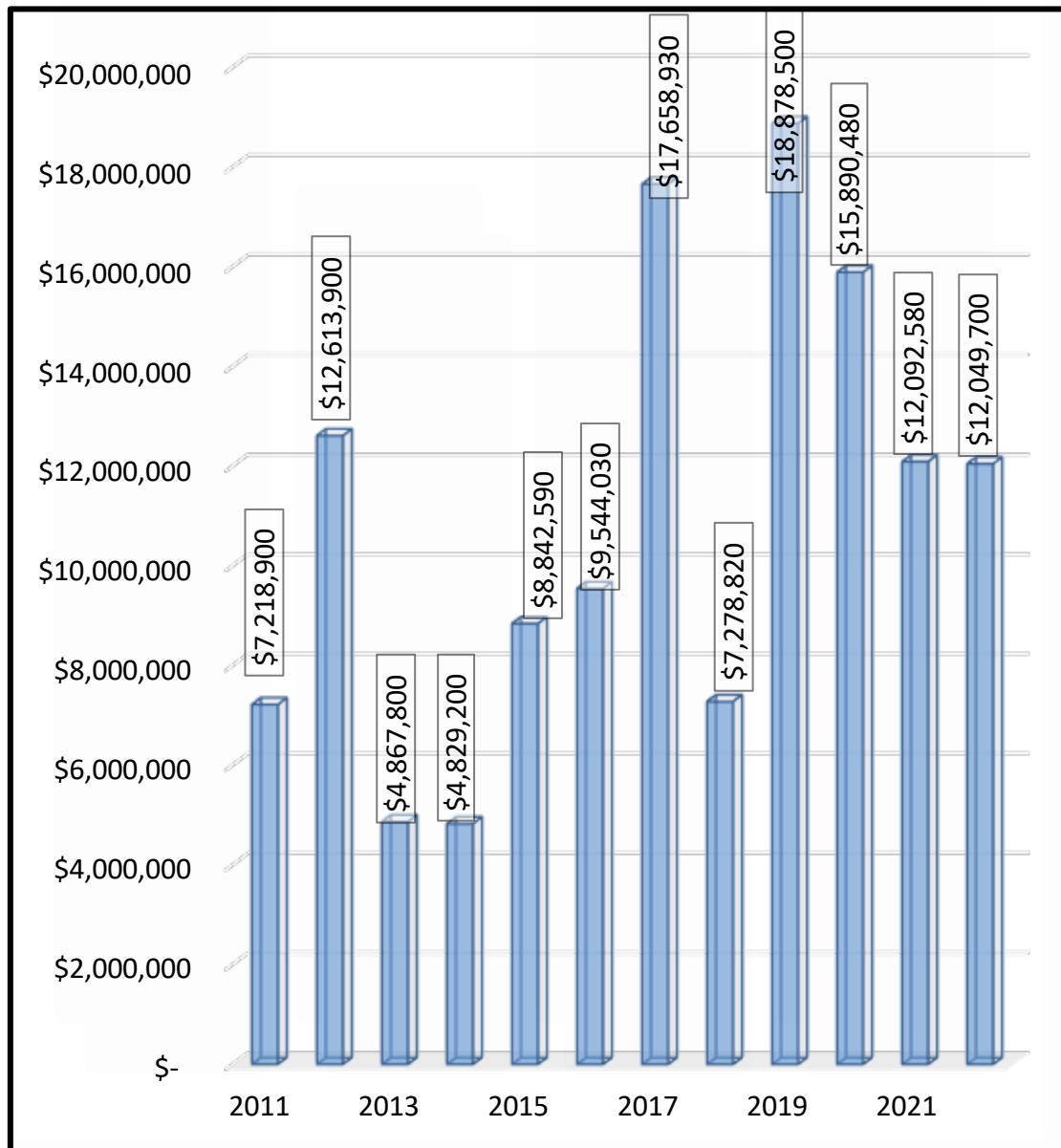
Assessed Valuations for 2011 through 2022

Year	Assessed Valuation	Amt Change	% Chng
2011	\$ 534,058,542	\$ 13,247,261	2.5%
2012	\$ 539,916,299	\$ 5,857,757	1.1%
2013	\$ 535,295,331	\$ (4,620,968)	-0.9%
2014	\$ 531,531,228	\$ (3,764,103)	-0.7%
2015	\$ 539,700,523	\$ 8,169,295	1.5%
2016	\$ 549,203,100	\$ 9,502,577	1.8%
2017	\$ 581,144,904	\$ 31,941,804	5.8%
2018	\$ 616,246,143	\$ 35,101,239	6.0%
2019	\$ 669,453,706	\$ 53,207,563	8.6%
2020	\$ 737,974,241	\$ 68,520,535	11.1%
2021	\$ 751,773,759	\$ 13,799,518	2.1%
2022	\$ 906,688,890	\$ 154,915,131	21.0%



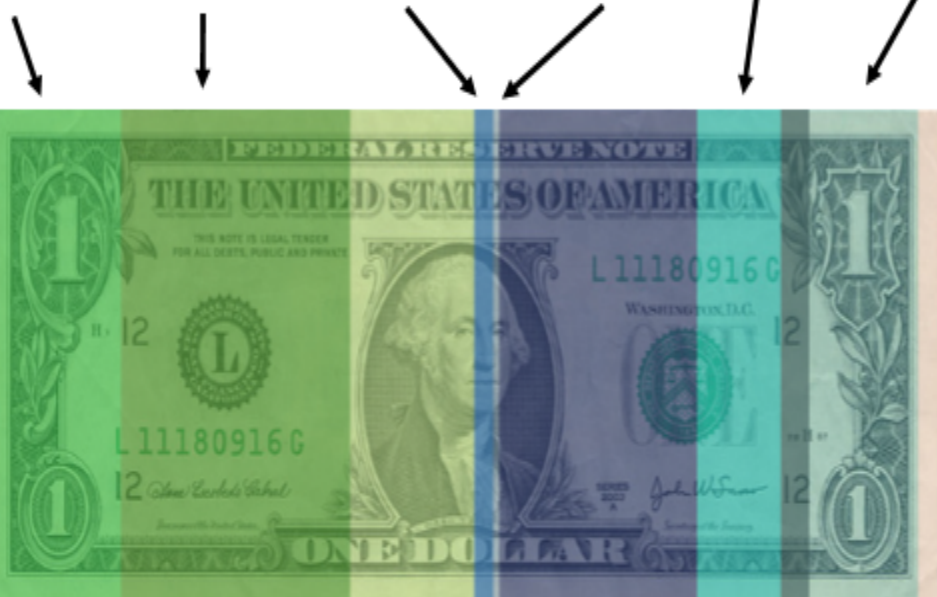
Property Tax - New Construction Valuation History

Year	New Const Valuation
2011	\$ 7,218,900
2012	\$ 12,613,900
2013	\$ 4,867,800
2014	\$ 4,829,200
2015	\$ 8,842,590
2016	\$ 9,544,030
2017	\$ 17,658,930
2018	\$ 7,278,820
2019	\$ 18,878,500
2020	\$ 15,890,480
2021	\$ 12,092,580
2022	\$ 12,049,700

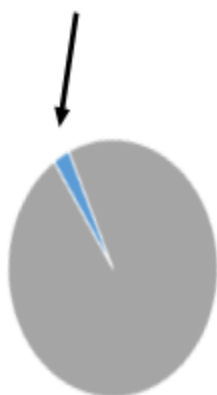


Break Down of How Each Dollar of Property Tax is Spent

Local School Bonds \$.12	State School Fund \$.25	College Place General Fund \$.0206	College Place Debt \$.0066	EMS Levy \$.04	Other Cities \$.095
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2.72 ¢ of each \$1
of Property Tax
goes to
The City of
College Place



School Enrichment
\$.185

County Current Expense
\$.189

Port of
Walla Walla
\$.027

Misc.
\$.067

City of College Place, Washington
RESOLUTION NO. 21-047

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING ADOPTION OF THE LOCAL ROAD SAFETY PLAN & INCLUSION OF PRIORITIES WITHIN THE ASSOCIATED CITYWIDE CAPITAL FACILITY & TRANSPORTATION IMPROVEMENT PLANS .

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the adoption of municipal citywide Local Road Safety Plans (LRSP) are now required to complete for Washington State Department of Transportation (WSDOT) administered grant funds; and

Whereas, the College Place Local Road Safety Plan was put together through the assistance of city staff, Walla Walla Valley Metropolitan Planning Organization (WWVMPO), and the Walla Walla Valley Blue Zones; and

Whereas, the Local Road Safety Plan was previewed by the College Place Utilities & Transportation Advisory Commission during its August 19th, 2021 meeting; and

Whereas, the LRSP was introduced during the College Place City Council Workshop during its September 7th, 2021 meeting; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. Adoption of the College Place Local Road Safety Plan and transmittal of it to the Walla Walla Valley Metropolitan Planning Organization as well as the Washington State Department of Transportation.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

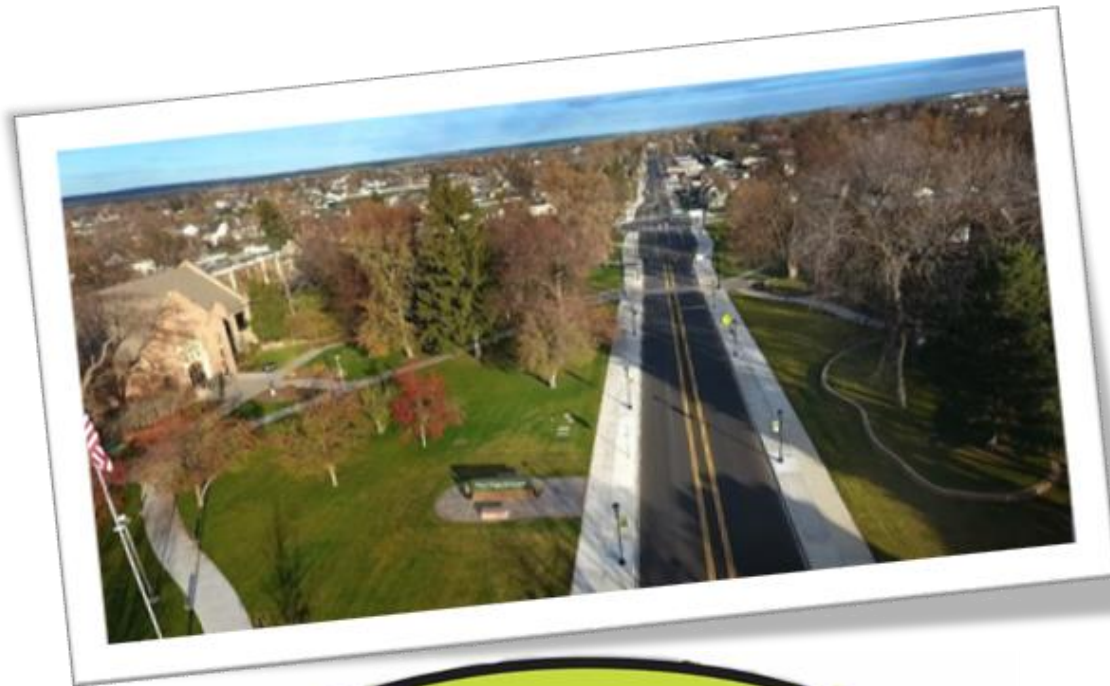
Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 26th day of October, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk



LOCAL ROAD SAFETY PLAN

COLLEGE PLACE

WASHINGTON



Acknowledgements

The City of College Place 2021 Local Road Safety Plan was a collaborative effort between the Walla Walla Valley MPO/SRTPO (Metropolitan Planning Organization/Sub-Regional Transportation Planning Organization), Blue Zones Project Walla Walla Valley, and the 2021 City of College Place Engineering Intern, Akua Owusu Ansah, an engineering student at Walla Walla University.

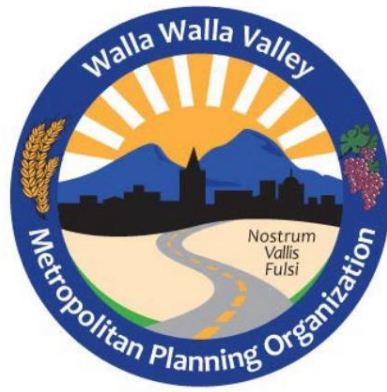


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Acronyms and Abbreviations

A - Suspected Serious Injury

B - Suspected Minor Injury

C - Possible Injury

CMI - Countermeasures for Intersections

CMS - Countermeasures for Roadway Segments

CMP - Countermeasures for Pedestrian Safety

CMC - Countermeasures for Cyclist Safety

CMO - Countermeasures for All

CRF - Crash Reduction Factor

CV - Crash Value

DEV - Daily Entering Vehicle

DUI - Driving Under Influence

FHWA - Federal Highway Administration

HSIP - Highway Safety Improvement Program

KA - Fatal and Serious Injury

KABCO - scale which establishes severity of a collision based on decreasing order of severity: Fatal Injury (K), Suspected Serious Injury (A), Suspected Minor Injury (B), Possible Injury (C), No apparent Injury/Property Damage (O)

K - Fatality

LRSP - Local Road Safety Plan

mi - miles

MP - Mile-Post

O - No apparent Injury/Property Damage

PDO - Property Damage Only

VMT - Vehicle Miles Travelled

WCV - Weight Crash Value

WSDOT - Washington State Department of Transportation

Introduction

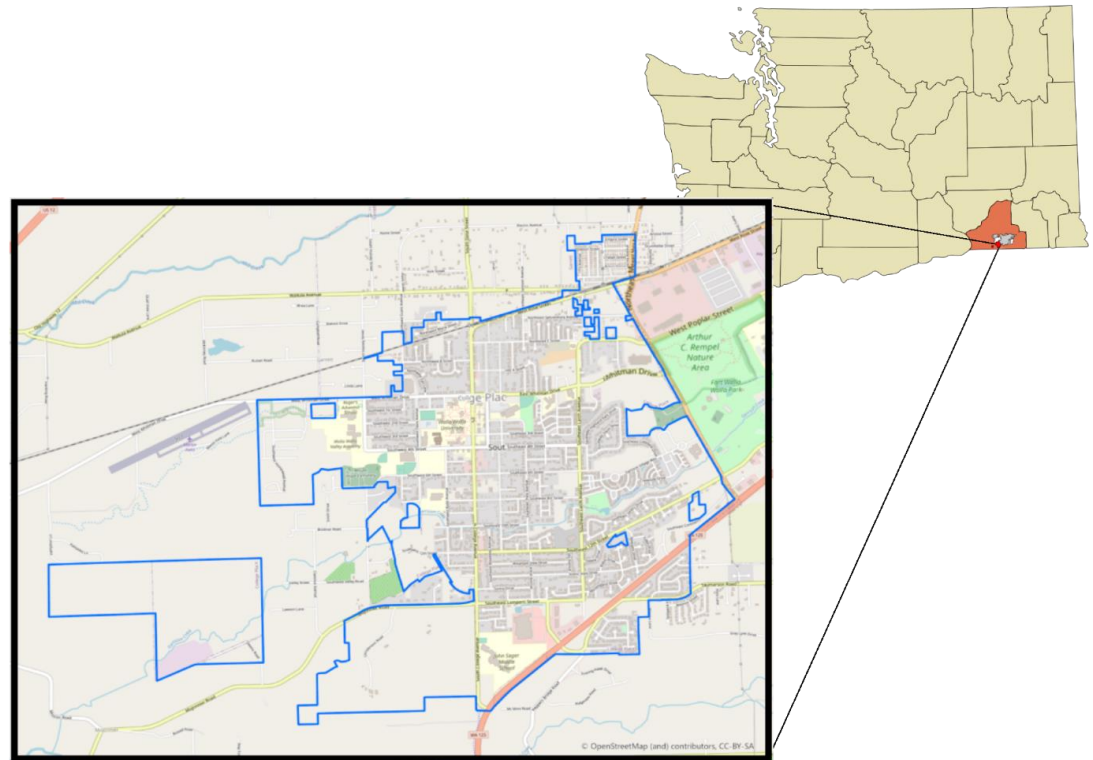
Located in south-eastern Washington State, College Place is a city in Walla Walla County (Figure 1¹). As of 2010, the city was home to 8,792 people. By 2019, the population had grown to 9,317.² College Place is one of four cities within Walla Walla County and also the second-largest, being approximately three square miles in size.

Over the last ten years (2011 - 2020), College Place has had 735 crashes, 203 injuries with three fatalities, and six suspected serious injuries. On average, that is about 67 crashes each year (0.007 collisions per capita). This is fewer than many cities of comparable population in Washington (see Table 15, Appendix). During the same time period there were 1,080,613 crashes statewide, averaging around 108,000 crashes per year (0.014 collisions per capita based on 2019 population data).³

Though the number of average annual crashes in College Place may seem small, no death or serious injury is acceptable. With this in mind, the Federal government has partnered with state and local governments to eliminate fatal and serious injury crashes.

A Local Road Safety Plan (LRSP) focuses on understanding where and why crashes occur.

Using data collection, data analysis, and appropriately selected countermeasures, the LRSP puts in place prioritized projects that, once implemented, reduce collision risks and improve roadway safety for all transportation users.



¹ Source: Image by Akua based on information by Arkyan - based on public domain information. Based on similar map concepts by Ixnayonthetimmay, CC BY-SA 3.0, <https://commons.wikimedia.org/w/index.php?curid=2977946>

² U.S. Census Bureau: <https://www.census.gov/quickfacts/fact/table/collegeplacecitywashington,WA,wallawallacountywashington/PST045219>

³ <https://remoteapps.wsdot.wa.gov/highwaysafety/collision/data/portal/public/>

Washington State Target Zero Plan

The Highway Safety Improvement Program (HSIP) is the *Figure 1: map showing location of College Place, WA* fatalities and serious injuries within the nation (Figure 2⁴). Established in the year 2000, the Target Zero plan is Washington State's answer to the Strategic Highway Safety Plan (SHSP). The data from previous years show that the numbers of traffic deaths and serious injuries are increasing. The newly modified version emphasizes the belief that "not one death is acceptable on our state's roadways." Through action-focused, data-driven evaluations, innovations, and new strategies, impactful solutions are proposed to combat the growing traffic death and serious injuries by 2030.



Figure 2. Federal Highway Administration diagram outlining a Local Road Safety Plan

⁴ Source: https://safety.fhwa.dot.gov/virtual_trade_show_nace2020_508_version/

College Place Local Road Safety Plan

On the local level, the City of College Place has taken the responsibility to implement its own Local Road Safety Plan to eliminate fatalities and serious injuries.

PART OF THE CITY OF COLLEGE PLACE'S MISSION STATEMENT IS TO HAVE

“PEOPLE CIRCULATE EASILY IRRESPECTIVE OF MODE, WHETHER BY CAR, FOOT OR BIKE; A SYSTEM OF SIDEWALKS AND TRAILS MAKE FOOT TRAFFIC A PREFERRED METHOD TO GET AROUND TOWN.”

Thus, the City College Place is committed to providing a safe and efficient transportation and circulation system that reinforces the City's distinct community character, addresses the needs of College Place residents, promotes and supports the desired land use pattern and is concurrent with new growth. The City plans to identify the critical areas that jeopardize these vision, values, and goals, and implement countermeasures to tackle this issue and provide a safe and welcoming atmosphere to all.



Figure 3. The City of College Place City Hall

College Place Traffic Collision Summary

Over the past ten years (2011 - 2020), the City of College Place has experienced 734 collisions which resulted in three fatalities and 203 injuries. On average, about 73 crashes occurred each year.

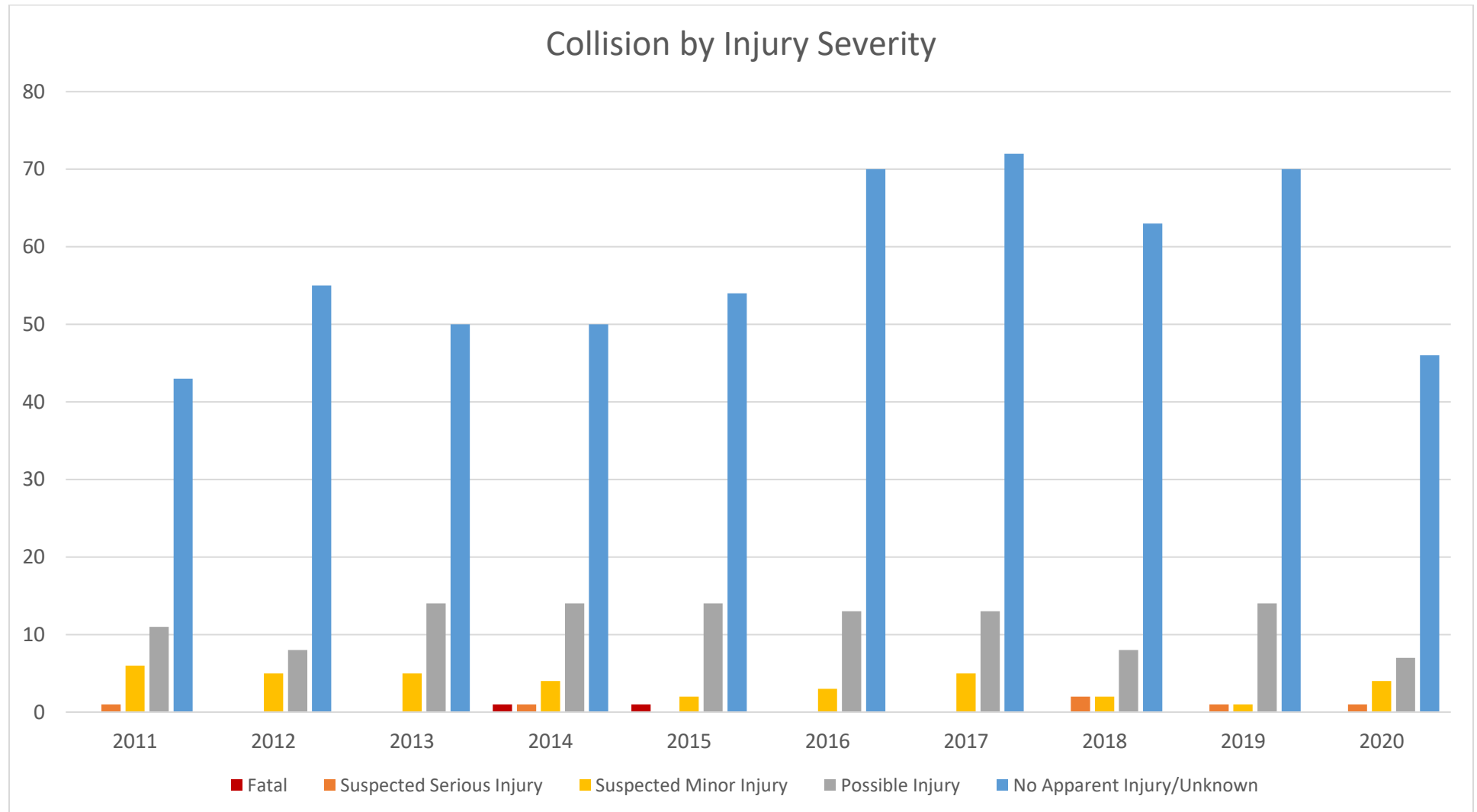


Figure 4: Collision by injury severity in College Place from 2011-2020

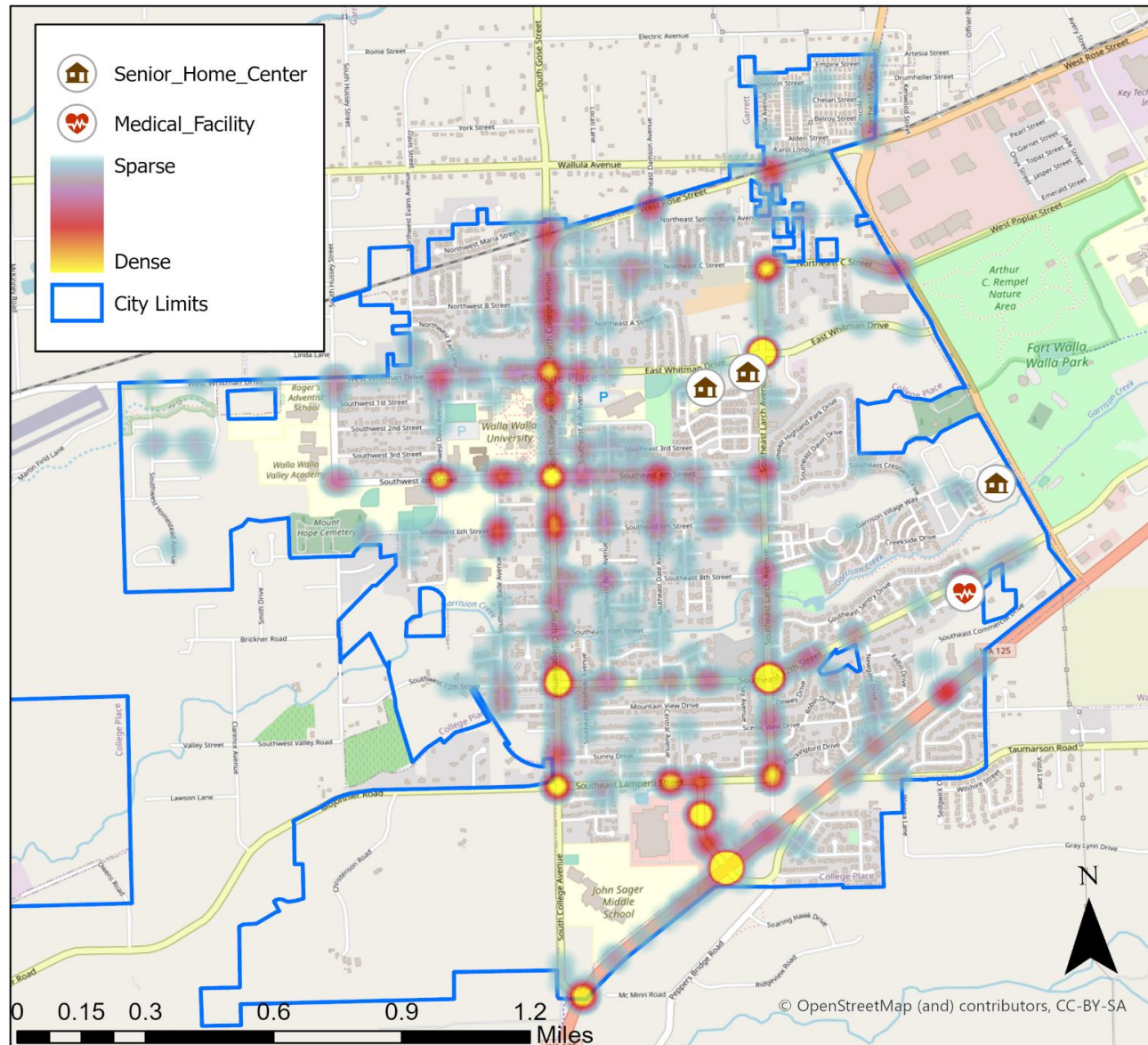
In Table 1, these 734 crashes are shown in tabular form: two fatality crashes (0.3%) resulted in three fatalities and the 203 injury collisions can be further divided into six suspected serious injury crashes (0.8%), 37 suspected minor injury collisions (5.0%), 116 possible injury crashes (15.8%), and 573 collisions with no apparent injuries (78.1%). Pedestrians were impacted in six collisions (0.8%) and bicyclists were involved in eight collisions (1.1%).

Table 1: Tabulation of collisions in College Place between 2011 and 2020⁵

Year	Fatal Crashes	Suspected Serious Injury	Suspected Minor Injury	Possible Injury	No Apparent Injury/Unknown	Total Crashes
2011	0	1	6	11	43	61
2012	0	0	5	8	55	68
2013	0	0	5	14	50	69
2014	1	1	4	14	50	70
2015	1	0	2	14	54	71
2016	0	0	3	13	70	86
2017	0	0	5	13	72	90
2018	0	2	2	8	63	75
2019	0	1	1	14	70	86
2020	0	1	4	7	46	58
10-Year Total	2	6	37	116	573	734
Annual Average	<1	<1	4	12	57	73

⁵ Source: Data provided on June 3, 2021, by WSDOT Transportation Data, GIS & Modeling Office (TDGMO) - Crash Data and Reporting Branch

Heat Map of Total Crashes (Non-Weighted)



The location of all the crashes (fatalities, serious injuries, minor possible injuries, possible injuries and PDO's) are based only on number of crashes not on severity.

The collisions occurred more frequently on State Route 125 and at intersections with and without traffic signals.

Figure 5: Heat map of crashes throughout the city of College Place

“Crashes result in tangible and intangible consequences” (FHWA⁶). The tangible costs are the goods and services related to the crash and the indirect costs to individuals and society. This includes EMS expenses, property damage, and medical costs, among others. The intangible costs are measured by quality-adjusted life years (QALY) based on a quantifying value that is estimated and calculated based on the severity of the crash. Table 2 shows the KABCO scale which establishes severity of a collision based on decreasing order of severity: Fatal Injury (K), Suspected Serious Injury (A), Suspected Minor Injury (B), Possible Injury (C), No apparent Injury/Property Damage (O) Thus there is an urgency to reduce crashes involving vulnerable road users.

Table 2: Cost of crash by severity

Severity	Comprehensive Crash Unit Cost (2016 dollars)
K	\$11,295,400
A	\$655,000
B	\$198,500
C	\$125,600
O	\$11,900

Figure 6 on the following page shows KA (Fatal and Serious Injuries) over the study period. Crashes involving vulnerable people such as pedestrians and cyclists are put at risk. Though they represent only about 2% of the overall data, over 25% of pedestrians who were hit had serious injuries and thus will be seriously considered during the selection of proposed countermeasures.

⁶ source: <https://safety.fhwa.dot.gov/hsip/docs/fhwasa17071.pdf>

Fatality and Serious Injury Crashes

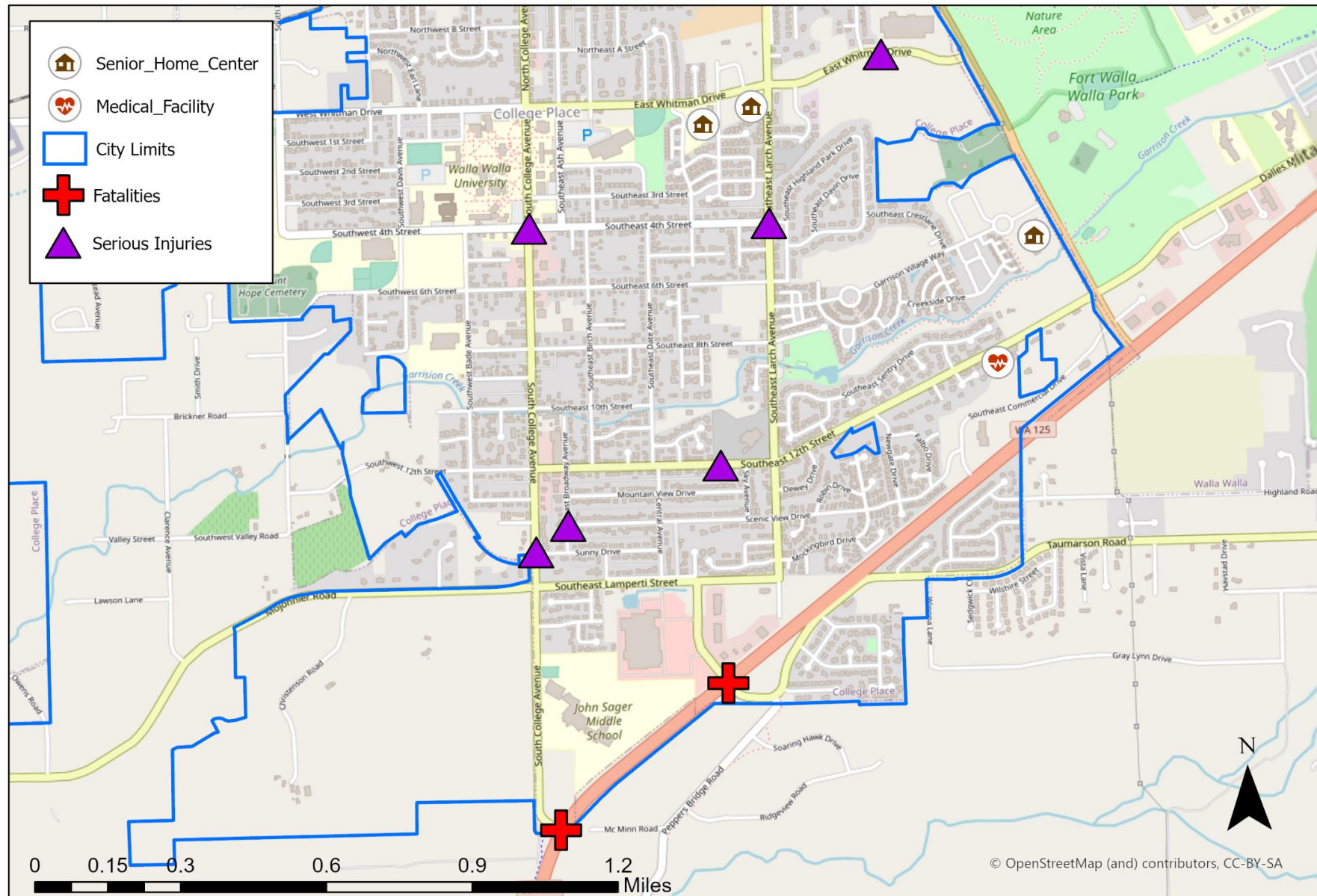
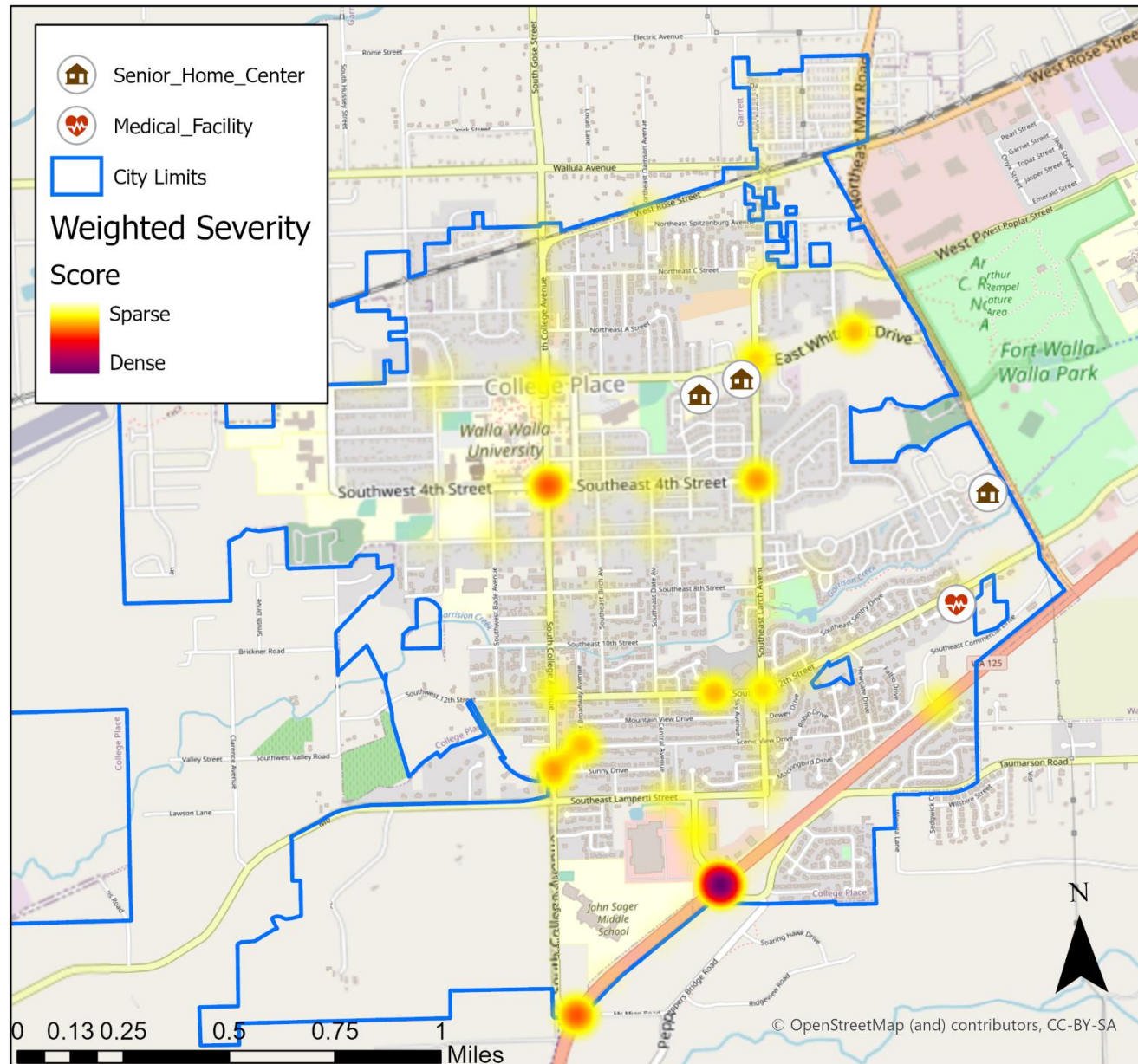
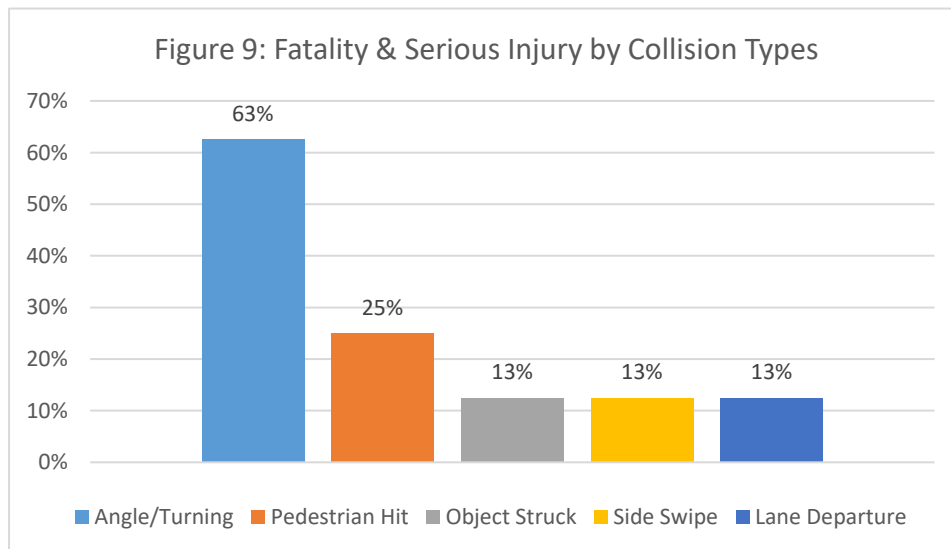
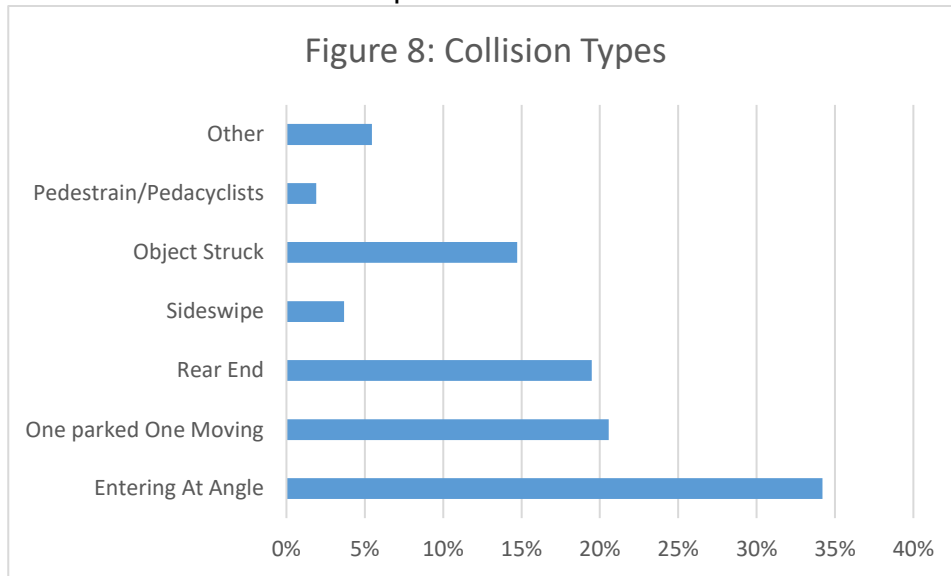


Figure 6: Location of fatal and serious injury crashes

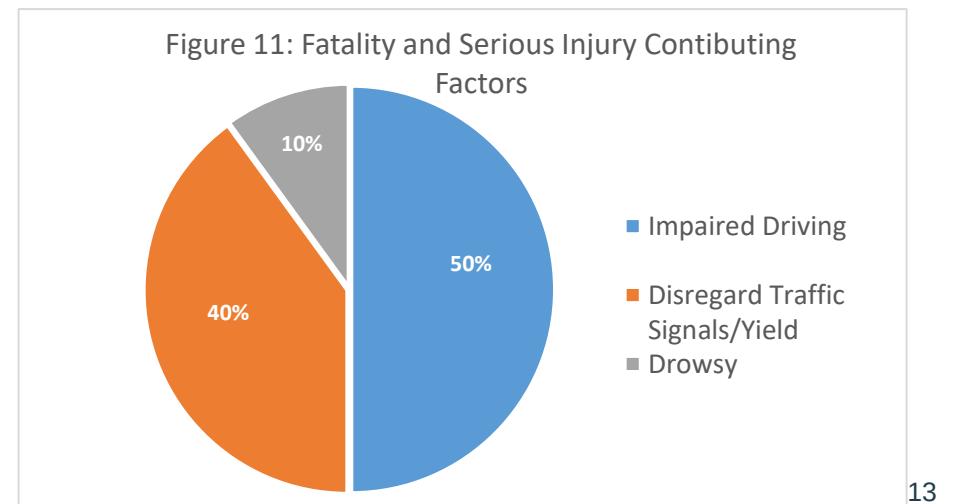
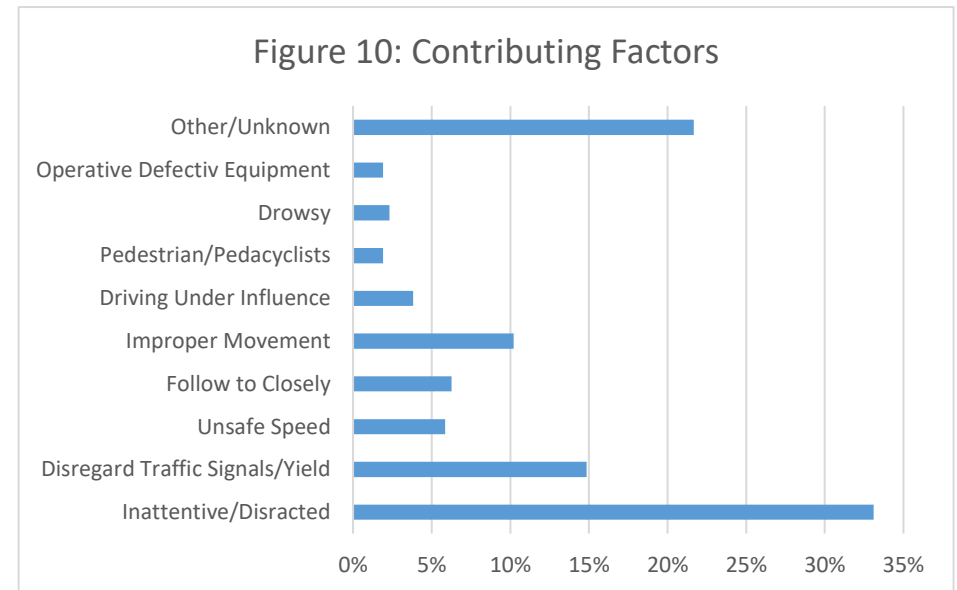
Heat Map of Total Crashes (weighted)



Collision Types - Crash type analysis (i.e. angle, rear-end, sideswipe, fixed object, etc.) categorizes crashes, identifies key trends, and proposes countermeasure solutions. Figure 8 shows a summary of the crash types over the study period. The most prevalent crashes were angle, fixed object, and rear-end. The second figure shows the fatal and serious injury crashes (FSI). Over 60% of angle crashes resulted in fatal or serious injury crashes while over 20% of pedestrians were involved in FSI.



Contributing Factors - Over the study period, 100% of FSI reported at least one contributing circumstance. Forty-eight percent of road user behaviors were inattention, distraction, disregarding traffic signals, and failing to yield. Inattention was the most frequent contributing factor reported. Driving under the influence accounted for 50% of FSI and 40% of FSI were because of disregarding traffic signals and failing to yield.



Intersection Crash Locations

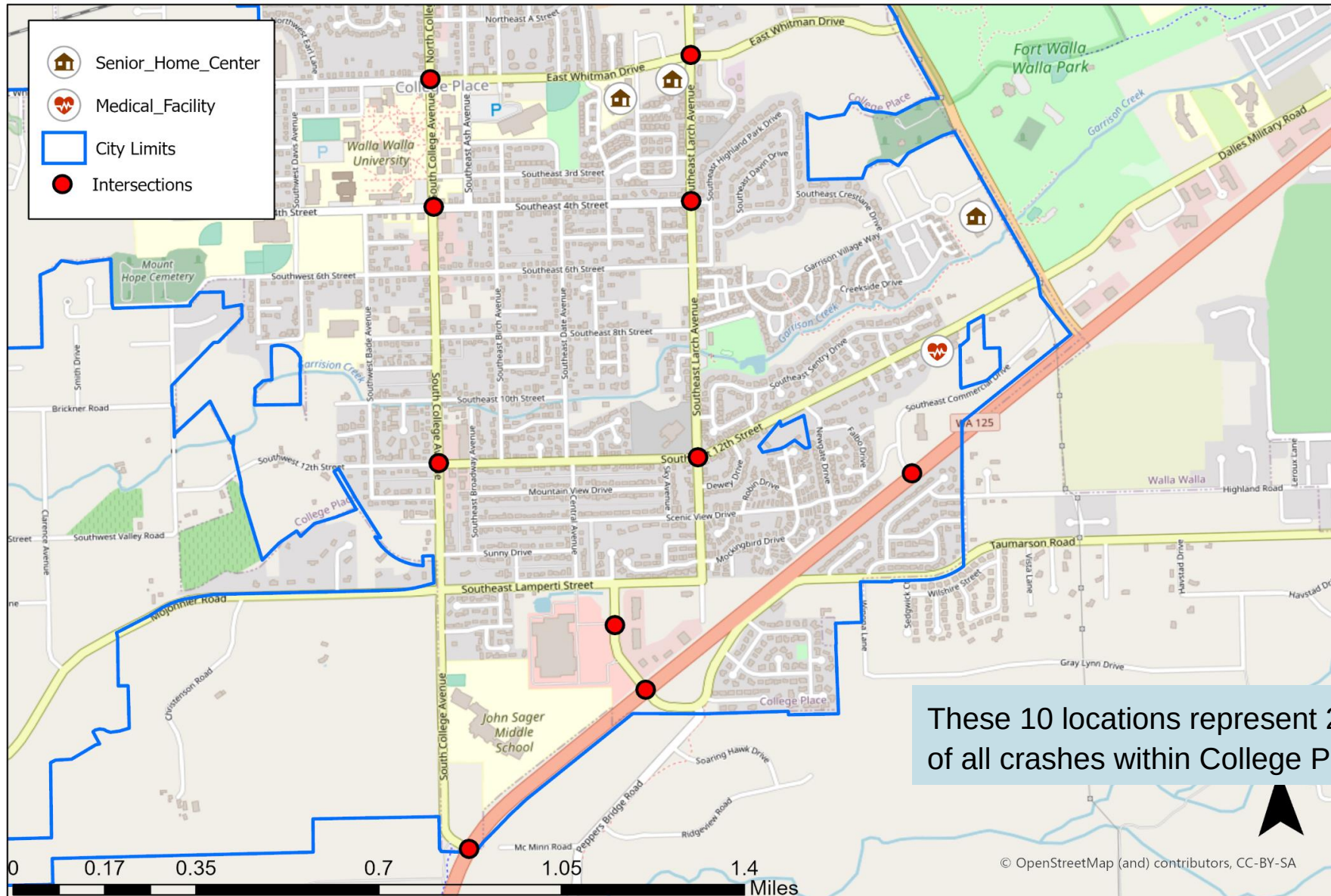


Figure 12: Locations of collisions at intersections in College Place

Table 3: Collisions at intersections throughout College Place including crash severity and weighted crash rate

		ID	Intersection Name	Total Crashes	Fatal Crash	Serious Injury Crash	Injury Crash	Daily Entering Volumes	Crash Rate	Weighted Crash Value (WCV) per 1,000 Vehicles
		Signalized Stop								
State Route	SI_1	SR 125 (MP-2.34)/Taumarson Rd/ SE Meadowbrook St	50	1			22	24,445	0.560	13.70
	SI_2	SR 125 (MP-1.88)/College Place S	14	1			4	19,410	0.198	3.84
	SI_3	SR 125 (MP 3.00)/SE Commercial Dr	6				4	19,070	0.086	1.64
City Street	CI_1	S College Ave/SE 12th St	16				2	6,345	0.691	4.38
	CI_2	SE Meadowbrook Blvd/ Meadowbrook Plaza & NE Walmart Entrances	15				4	6,995	0.588	4.11
	CI_3	S College Ave/SE 4th St	10		1		3	8,130	0.337	2.74
	CI_4	S College Ave/Whitman Dr	7				5	9,910	0.194	1.92
	4-Way Stop									
	CI_5	NE Larch St/SE 12th St	24				5	6,460	1.018	6.58
	CI_6	NE Larch St/SE 4th St	5		1		1	4,075	0.336	1.37
	2-Way Stop									
	CI_7	NE Larch St/W Whitman Dr	25				7	7,875	0.870	6.85

Table 4: Collision type and number by intersection location

Intersection Location	Total Crashes	Including		Collision Type				
		Pedestrian	Bicyclists	Angle ^a	Rear End	Stationary Object ^b	Side-swipe	Other
SR 125 (MP 2.34)/ Taumarson Rd/ SE Meadowbrook St	50			20	26		4	
SR 125 (MP1.88)/ S College Ave	14			3	7	1	1	2
SR 125 (MP 3.00)/ SE Commercial Dr	6			2	2		1	1
S College Ave/ SE 12th St	16		1	10	4		1	1
SE Meadowbrook Blvd/ Meadowbrook Plaza & NE Walmart Entrances	15			15				
S College Ave/ SE 4th St	10	1		8	1			1
S College Ave/ Whitman Dr	7	1		2	4			1
SE Larch St/ SE 12th St	24			18	5	0	1	
NE Larch St/ SE 4th St	5	1	1	3				2
NE Larch St/ E Whitman Dr	25			21	2	2		
Total	172	3	2	102	51	3	8	8

^a Includes Right Turn, Left Turn, U-Turn, Improper Turn/Merge/Passing, Right Angle, one stopped--one moving

^b Includes Fence, Tree/Stump, Utility Pole, Concrete Barrier, Street Pole/Base, Fire Hydrant, Curb/Traffic Island, Signpost, Mailbox, Building, Retaining Wall, Railroad Tracks, Guardrail, Traffic Signs, Other Objects

Table 5: Contributing factors by intersection collision location

Intersection Location	Total Crashes	Contributing Factors						
		Inattentive/ Distracted	Disregard Signals/ Yield	Unsafe Speeds	Follow Too Closely	Improper Movement ^c	DUI	Other
SR 125 (MP 2.34)/ Taumaron Rd/ SE Meadowbrook St	50	16	14	3	5	4	3	5
SR 125 (MP1.88)/ S College Ave	14	7	5				1	1
SR 125 (MP 3.00)/ SE Commercial Dr	6		3		1		1	1
S College Ave/ SE 12th St	16	5	4		1			6
SE Meadowbrook Blvd/ Meadowbrook Plaza & NE Walmart Entrances	15	7	5				1	2
S College Ave/ SE 4th St	10		6		2	1		1
S College Ave/ Whitman Dr	7	3	1		1			2
SE Larch St/ SE 12th St	24	11	6		2		1	4
NE Larch St/ SE 4th St	5	2	1			1		1
NE Larch St/ E Whitman Dr	25	4	11	5	1			4
Total	172	55	56	8	13	6	7	27

^c Includes Improper Backing, Improper Turn, Improper Merge, and Improper Passing

Total Crashes and daily entering volume (DEV) were used to calculate Weighted Crash Value. The WCV accounts for the total crashes and the DEV. Table 4 on the previous page shows the intersection locations with the highest number of WCV per crash value. The crash rate was calculated as:

$$ACR = \frac{C \times 1,000,000}{V \times 365 \times N}$$

Where:

ACR= Annual Crash Rate

C = number of crashes during the study period

V = average daily traffic volume

N = number of years in the study period

A total of 10 intersections were selected separated by state route and city streets. There were a total of 172 crashes, two fatalities, two serious injuries, and 57 other injury crashes including PDO. Table 4 on the previous page shows a breakdown of the types of crashes detected at these intersection locations. Table 5 displays the contributing factors identified at the same intersection locations.

Table 5 on the following page shows the segment version of the crash value (CV). Unlike the analysis, the CV was calculated using vehicle miles travelled (VMT), daily volumes (DV), and total crashes. The crash rate was calculated as:

$$ACR = \frac{C \times 1,000,000}{VMT \times 365 \times N}$$

Where:

ACR= Annual Crash Rate

C = number of crashes during the study period

VMT = daily entering vehicles multiplied by the length of the segment

N = number of years in the study period

Nine total segments were selected based on CV and VMT. There were a total of 101 crashes, two serious injuries, and 21 other injury crashes including PDO. Table 6 and Table 7 on the following pages show a breakdown of types of crashes detected at these segment locations. There were a total of three pedestrians with one resulting in serious injury. Two bicyclists were also involved in crashes at these locations. Table 8 displays the contributing factors discovered at the same segment locations.

Table 6: Collision type and number by segment location

ID	Segment Name	To	From	Length (miles)	Total Crashes	Fatal Crash	Serious Injury Crash	Injury Crash	Daily Vehicle Volume	Vehicle Miles Traveled	Crash Rate
CS_1	SE 4th St	SE Ash Ave	SE Elm Ave	0.27	20			6	510 to 910	221	24.79
CS_5	NE C St	NE Lambert	NE Larch St	0.022	9			2	6,360	140	17.61
CS_2	SE 12th St	SE Broadway Ave	Sky Ave	0.37	15		1	2	1,000 to 3,340	836	4.92
CS_3	W Whitman Dr	S Evans	S College Ave	0.32	15			4	2,820 to 4,330	1342	3.06
CS_6	NE C St	Myra Rd	NE Deccio Rd	0.153	9				6,040	890	2.77
CS_4	S College Ave	SE 12 St	SE Lampert St /Mojonnier Rd	0.24	12		1	2	5,180 to 5,640	1347	2.44
CS_7	S Meadowbrook St (w/out Intersection)	SR 125 (MP-2.34)	Walmart Intersection	0.15	8			3	7,620 to 8,340	1186	1.85
CS_9	E Whitman Dr	S College Ave	NE Trentmont Dr	0.3	6			1	3,200	965	1.70
CS_8	W Rose St	NE Lambert	Carey Court	0.13	7			1	10,640	1383	1.39

These 9 locations represent 14% of all crashes within College Place.

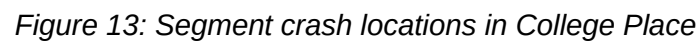


Table 7: Collision type by segment collision location

Segment Location	Total Crashes	Including		Collision Type				
		Pedestrian	Bicyclists	Angle ^a	Rear End	Stationary Object ^b	Side-swipe	Other
SE 4th St	20	2		17	1			2
NE C St (CS_5)	9			8		1		
SE 12th St	15	1		12		1	1	1
W Whitman Dr	15		1	9	3	2		1
NE C St (CS_6)	9			3	6			
S College Ave	12			6	4	1	1	
S Meadowbrook St	8		1	3		1	2	2
E Whitman Dr	6			4	1	1		
W Rose St	7			3		3	1	
Total	101	3	2	65	15	10	5	6

^a Includes Right Turn, Left Turn, U-Turn, Improper Turn/Merge/Passing, Right Angle, and One stopped--one moving

^b Includes Fence, Tree/Stump, Utility Pole, Concrete Barrier, Street Pole/Base, Fire Hydrant, Curb/Traffic Island, Sign Post, Mailbox, Building, Retaining Wall, Railroad Tracks, Guardrail, Traffic Signs, and Other Objects.

Table 8: Contributing factor by segment collision location

Segment Location	Total Crashes	Contributing Factors						
		Inattentive/ Distracted	Disregard Signals/ Yield	Unsafe Speeds	Follow Too Closely	Improper Movement ^c	DUI	Other
SE 4th St	20	6	8	1		2		3
NE C St (CS_5)	9	1	3	1	1	3		
SE 12th St	15	5	1	1		3	1	4
W Whitman Dr	15	6	1		2	1		5
NE C St (CS_6)	9	4			1	1		3
S College Ave	12	3			2	2	2	3
S Meadowbrook St	8	2	2		1			3
E Whitman Dr	6	4				2		
W Rose St	7	3	2	1				1
Total	101	34	17	4	7	14	3	22

^c Includes Improper Backing, Improper Turn, Improper Merge, and Improper Passing

Pedestrian and Bicycle Crashes

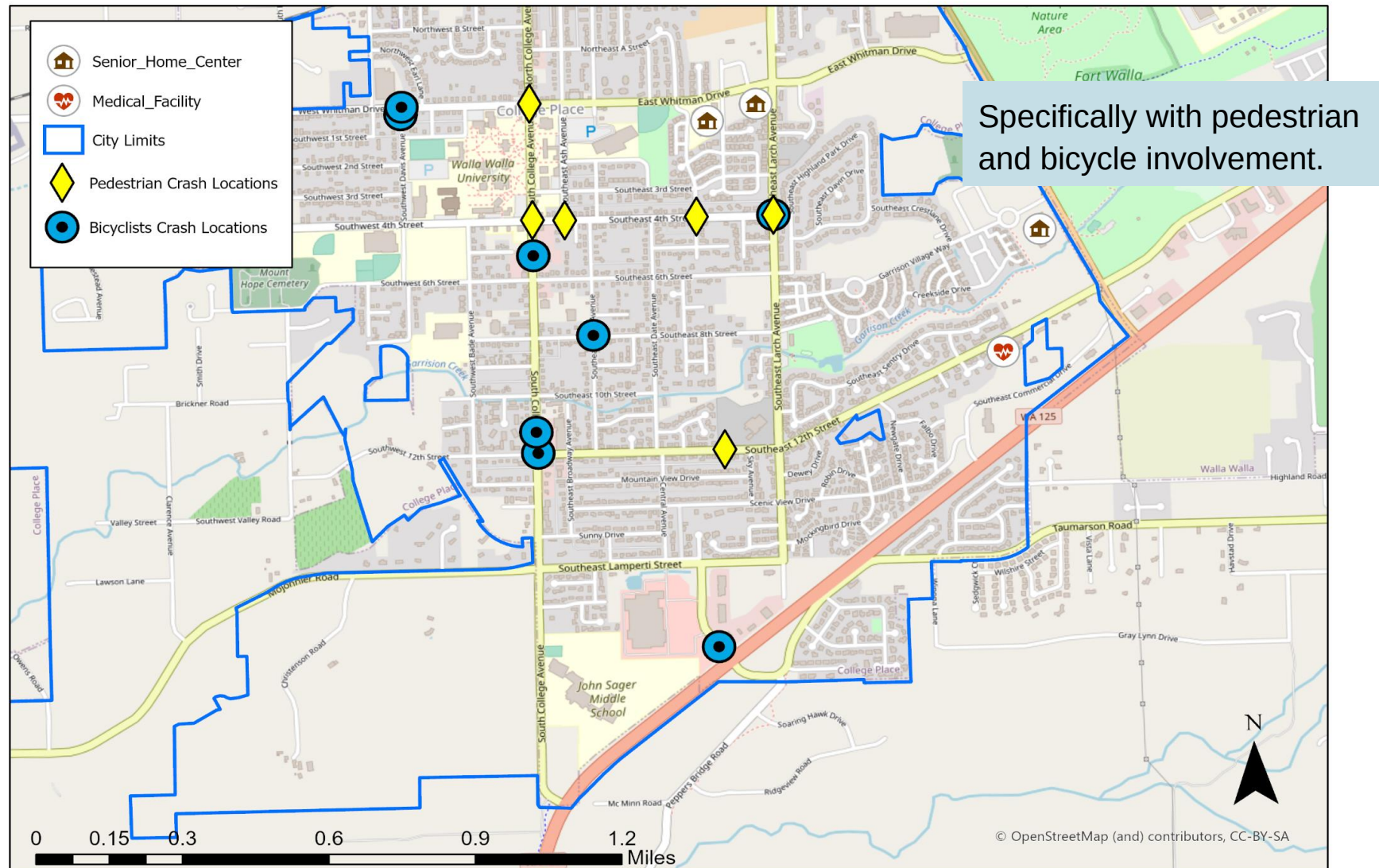


Figure 14: Locations of collisions including bicyclists and pedestrians in College Place

Countermeasures

Introduction

Countermeasures are actions designed to counteract a threat to safety and that are proven to reduce the incidence of high-risk traffic collisions. Each countermeasure summary in this section includes a description, safety benefits, crash reduction factor, and the high-risk crash types addressed by the countermeasure. This list of countermeasures is categorized by intersection safety, road segment safety, pedestrian safety, cyclist safety, and general safety.

Intersection (Signalized)

CMI.1 - Lighting at Intersection ^{7, 8}

Intersection lighting illuminates an area, including pedestrian crosswalks, nearby bike lanes, and other vehicles approaching an intersection.

Safety Benefits:

- Improves visibility of intersection and approaching pedestrians and vehicles
- Increases motorist and pedestrian awareness of potential conflicts
- Increase pedestrian and motorist safety while navigating through intersections
- Helps reduce glare and dark spots

Why this was selected for College Place:

Over 28% of crashes occurred in the dark. A lack of adequate lighting was involved in 38% of fatal and serious injuries, and 25% of fatal and serious pedestrian collisions.



Figure 15: Lighting at intersection; image source: Marin County

Crash Reduction Factor	40%
Crash Types	Night
Expected Life (years)	20 years
Estimated Cost	\$5,000 - 7,000 per light
Federal Funding Eligibility	100%

⁷ Source: <https://www.marincounty.org/userdata/dpw/Marin%20County%20Travel%20Safety%20Plan%20-%20Final%20Report.pdf>

⁸ Source: https://safety.fhwa.dot.gov/hsip/hrrr/manual/hrrr_2014.pdf

CMI.2 - Protected Left Turn Phase (Protected Left Turn)^{1, 9, 10}

Protected left turns can be used at intersections that have a left turn lane when there is a high frequency of angle crashes that involve left turns. Protected left turns are indicated by the use of green, yellow or red arrow which designates that motorists turning left have the right of way.

Safety Benefits:

- Decreases conflict between motorists turning left, pedestrian traffic, and oncoming traffic
- Decreases the need for motorists to “sneak” through yellow or red lights
- Minimizes disruption of through traffic and decrease rear-end and sideswipe crash potential

Why this was selected for College Place:

- Angle, rear-end, and sideswipe are the top types of collisions. Left turns were the second most frequent vehicle action involved in total crashes at intersections, and also accounted for one fatal crash.
- Adding a protected left turn will limit the clearance interval and allow drivers to have a specific time interval to appropriately execute turns.

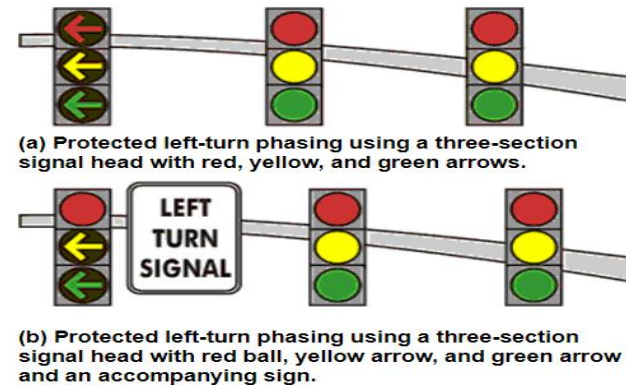


Figure 16: Two types of protected left turn phasing; image source: FHWA

Crash Reduction Factor	30%
Crash Types	Left turn, Rear-end, Sideswipe
Expected Life (years)	20 years
Estimated Cost	\$8,000
Federal Funding Eligibility	100%

⁹ Source: http://pedbikesafe.org/PEDSAFE/countermeasures_detail.cfm?CM_NUM=51

¹⁰ Source: <https://www.fhwa.dot.gov/publications/research/safety/04091/04.cfm>

CMI.3 - Raised Pavement Markers and Striping in Intersection ^{1, 11}

Intersections that lack clear lane designation can be difficult for motorists to navigate safely. Adding striping and/or raised pavement markers to designate travel lanes can help motorists successfully navigate an intersection. A raised pavement marker is a small, colored (usually red, white, or yellow), reflective safety device applied directly to a road surface that enhances the visibility of lane designations.

Safety Benefits:

- Improves motorist guidance and increases the ability to remain in a designated travel lane while moving through an intersection
- Enhances visibility and decreases the perceived complexity of intersections

Why this was selected for College Place:

- Over 33% of total crashes were due to distracted driving or inattentive driving. This will enhance visibility, provide guidelines and give off a tactile warning alerting drivers if their attention is elsewhere.

Crash Reduction Factor	10%
Crash Types	All
Expected Life (years)	10 years
Estimated Cost	\$2,200 per Intersection (for both striping and raised pavement markers)
Federal Funding Eligibility	100%

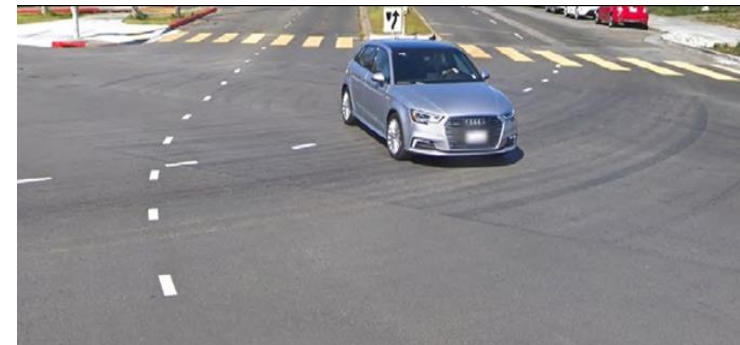


Figure 17: Lane striping designates travel lanes in an intersection; image source: Marin County

¹¹ https://www.fresno.gov/publicworks/wp-content/uploads/sites/17/2021/01/Fresno_SSAR_LRSP_Final-Accessible-1.pdf

CMI.4 - Flashing Beacons as Advance Warning^{1,5}

Flashing lights can be installed in a location that will draw a motorist's attention to an upcoming stop at an intersection.

Safety Benefits:

- Increases motorists' awareness of upcoming stop
- Gives motorists advanced warning and more time to prepare for the stop

Crash Reduction Factor	30%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$16,600 per approach
Federal Funding Eligibility	100%



Figure 18: A flashing beacon; image source: Marin County

Why this was selected for College Place:

- 50% of FSI at intersections resulted from drivers disregarding signals or failing to yield. This will increase road user awareness of the upcoming signalized intersection.

CMI.5 - High Friction Surface Treatment (HFST) at Intersection^{1, 5, 12}

Improving the friction of a road surface impacts how quickly a vehicle can slow or stop, and helps motorists maintain control under a variety of pavement conditions. Road surface friction can be increased by adding a high-quality aggregate (a mixture of sand, gravel, stone, and other materials) to the pavement. High friction surface treatment (HFST) is most effective when used in locations where skidding and failure to stop are issues under either wet or dry surface conditions, and when the target vehicle is not able to stop due to insufficient friction.

Crash Reduction Factor	40 - 55%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$1 per sf
Federal Funding Eligibility	100%



Figure 19: Close up of aggregate used in HFST; image source: FHWA

Safety Benefits:

- Higher pavement friction helps motorists maintain better control in both dry and wet driving conditions
- Decreases stopping and slowing time

Why this was selected for College Place:

- 24% of total crashes occurred on wet, snowy, icy, and slushy road conditions. Improving the friction will decrease the likelihood of skidding and a related collision.

¹² https://safety.fhwa.dot.gov/roadway_dept/pavement_friction/high_friction/

CMI.6 - Protected Right Turn/No Right Turn on Red ⁴

Controlling right turns on red lights can be done either through protected right turns or disallowing right turns on red. Under some circumstances, motorists may be looking for traffic approaching on their left and may not be alert to pedestrians approaching on their right side. Controlled or protected right turns can be accomplished by adding a sign that says “No Right Turn on Red” or by adding a right turn arrow to a streetlight at an intersection.

Safety Benefits:

- Decreases intersection conflicts between pedestrians and motorists trying to turn right through a crosswalk

Why this was selected for College Place:

- Inattention and disregarding traffic signals were in the top contributing factors for overall crashes. Mounted signs and signals alert the drivers and can protect pedestrians from oncoming traffic. Can be used full time or only during specific times.

Crash Reduction Factor	3%
Crash Types	Pedestrian and Bicyclist
Expected Life (years)	NA
Estimated Cost	<\$1,000 per static sign
Federal Funding Eligibility	NA



Figure 20: “No Right Turn on Red Sign” at an intersection in Walla Walla; image source: Google Maps

CMI.7 - Install Left-Turn Lane and Add Protected Left Turn ¹³

Lanes provided exclusively for left turns can minimize many types of collisions related to left turns. Adding a protected left-turn lane and left-turn phase in the light sequence at a signalized intersection can also decrease safety problems related to intersections accommodating left turns.

Safety Benefits:

- Reduces collisions of vehicles turning left across opposing through-traffic
- Reduces rear-end collisions of vehicles turning left with other vehicles following closely behind

See **Protected Left Turn Phase** for safety benefits associated with adding a protected left turn phase.

Why this was selected for College Place:

- Angle, rear-end and sideswipe are the top types of collisions. Left turns were the second-highest vehicle action involved in crashes that were at intersections. Left turns also accounted for one fatal crash.
- If there is a clearance left turn, adding a protected left turn will limit the clearance interval and allow drivers to have a specific time interval to appropriately execute turns.



Figure 21: Protected left turn accompanied by left turn lane; image credit: Marin County

Crash Reduction Factor	55%
Crash Types	All
Expected Life (years)	20
Estimated Cost	varies; \$2,500-\$150,000
Federal Funding Eligibility	90%

¹³ https://safety.fhwa.dot.gov/provencountermeasures/left_right_turn_lanes/

CMI.8 - Roundabout ¹⁴

A roundabout intersection features a center island that directs traffic counterclockwise through the intersection around the island. Roundabouts can be added to intersections in urban, suburban, and rural parts of a community, and are appropriate for a wide range of traffic conditions. They can replace intersection signals, two-way stop controls, and all-way stop controls.

Safety Benefits:

- Lowers speed at which traffic moves through the intersection
- Reduces conflict points
- Reduces the severity of crashes
- Improves intersection performance (entering traffic yields to vehicles already in the intersection)
- Helps transition traffic from high-speed to low-speed environments

Why this was selected for College Place:

- Roundabouts are proven to be a safe alternative for a variety of situations and intersection types. Implementing a roundabout will prove effective in areas with numerous angle turns. They are considered when an area like a freeway interchange requires a safety improvement.



Figure 22: Mini Roundabout on 3rd Ave. and Tietan St. in Walla Walla, WA; Image Source: Google Maps

Crash Reduction Factor	26%-82%
Crash Types	All
Expected Life (years)	20 years
Estimated Cost	\$4,000,000-\$8,000,000 per Intersection
Federal Funding Eligibility	100%

CMI.9 - Convert to All-Way Stop control ¹⁵

Intersections that are either yield control (no stop signs) or two-way stop can be converted to all-way stop sign control intersections by adding a variety of safety upgrades, like stop signs or flashing lights, to the intersection. All-way stops require traffic entering an intersection from any direction to stop before proceeding through the intersection. All-way stop sign control is only suitable at intersections with relatively balanced levels of traffic volume at each of the intersection approaches.

Safety Benefits:

Crash Reduction Factor	50%
Crash Types	All
Expected Life (years)	10 years
Estimated Cost	\$2800 per Intersection
Federal Funding Eligibility	100%

¹⁴ <https://safety.fhwa.dot.gov/provencountermeasures/roundabouts/>

¹⁵ <https://safety.fhwa.dot.gov/intersection/signal/index.cfm>

- Decreases speed at which vehicles enter and pass through an intersection
- Provides a safer opportunity to pedestrians and cyclists to cross roadways at intersections
- Clearly designates which vehicle has the right of way rather than relying on a yield system

Why this was selected for College Place:

- Entering at an angle is a top collision factor for intersections as well as disregard for signs and signals, and failing to yield. Converting to an all-way stop will help reduce conflict points.



Figure 23: All-way stop sign control at SE Larch and SE 12th St; image source: Google Maps

CMI.10 - Install/Upgrade Stop Signs or Other Intersection Advanced Warning Signage ^{5, 16}

Intersection warning signs provide advanced notice to motorists that they are approaching an intersection. Signage can include “Stop Ahead” or display an image of a stop sign or intersection.

Safety Benefits:

- Advanced warning signage allows motorists to slow down sooner

Why this was selected for College Place:

- Inattention and disregarding signals/yield were the top contributing factors for collisions at intersections.
- Improvements to the stop signs such as larger stop signs, adding a second sign, or installing flashing LED stop signs can warn or reinforce the need for the road user to stop.



Figure 24: Advanced warning signage on a rural road; image source: FHWA

Crash Reduction Factor	15%
Crash Types	Rear-end, Angle
Expected Life (years)	10 years
Estimated Cost	\$500 per Sign
Federal Funding Eligibility	100%

¹⁶ <https://www.fhwa.dot.gov/publications/research/safety/08043/index.cfm>

CMI.11 - Upgrade Intersection Pavement Markings¹

Intersection pavement markings include “Stop Ahead” markings, centerlines, and a stop bar.

Safety Benefits:

- Increases a motorist’s awareness of an upcoming intersection

Why this was selected for College Place:

- Inattention and disregarding signals/yield were the top contributing factors for collisions at intersections. Adding pavement markings can bring a motorist’s attention to the upcoming intersection.

Crash Reduction Factor	25%
Crash Types	Rear-end, right-angle, angle turns
Expected Life (years)	10 years
Estimated Cost	\$4,000 per intersection
Federal Funding Eligibility	100%



Figure 25: Pavement markings at an intersection; image source: Marin County

CMI.12 - Flashing Beacons at Stop-Controlled Intersections¹⁷

Flashing lights, or beacons, attached to the top of stop signs can draw motorists’ attention to an upcoming stop sign.

Safety Benefits:

- Decreases the occurrence of stop sign violations
- Reinforces driver awareness of the non-signalized intersection control

Why this was selected for College Place:

- 46% of all intersection hotspot locations involved disregarding signals and failing to yield to traffic. This can alert the road user of upcoming stop-controlled intersections.

¹⁷ <https://www.fhwa.dot.gov/publications/research/safety/08048/index.cfm>



Figure 26: Flashing beacon on top of stop sign; image source: FHWA

Crash Reduction Factor	15%
Crash Types	All
Expected Life (years)	10 years
Estimated Cost	\$100,000 per intersection
Federal Funding Eligibility	100%

CMI.13 - Corridor Access Management: Right-In/Right-Out (RIRO) ^{1, 18}

Corridor access management refers to how entry and exit points along a road are designed and controlled. Carefully managing access to roadways can improve safety as well as reduce congestion. Right-In/Right-Out (RIRO) is a way of managing traffic entering or exiting a roadway by limiting turning movements to right turn only. A RIRO restriction can be enforced by placing physical barriers (like a median or splitter island) in the intersection to direct traffic to the right and should be accompanied by signage.

Safety Benefits:

- Reduces the number of conflict points between vehicles
- Safely moves high volumes of traffic on and off corridors with low delay
- Reduces congestion in high-traffic areas

Why this was selected for College Place:

- Certain congested areas within the city make angle turns difficult, especially when there isn't adequate sight distance to execute the turn safely.

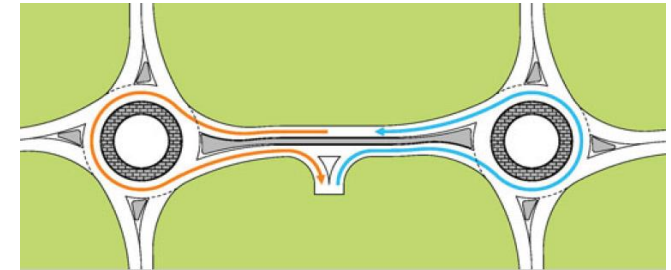


Figure 27: RIRO driveway between two roundabouts; image source: FHWA

Crash Reduction Factor	40%
Crash Types	Corridor entrance/exit points
Expected Life (years)	20
Estimated Cost	\$50,000
Federal Funding Eligibility	90%

¹⁸ https://safety.fhwa.dot.gov/provencountermeasures/corridor_access_mgmt/

CMI.14 - Transverse Rumble Strips (TRS)^{1, 19}

Transverse rumble strips are a road safety feature that adds grooves or raised strips across the direction of vehicle travel to warn drivers of a stop or slow down ahead. These strips provide an auditory and tactile warning to motorists approaching an intersection and can be used at any intersection to slow down traffic entering the intersection.

Safety Benefits:

- Brings motorists' attention to the need to slow down
- Helps slow traffic approaching an intersection
- Provides both audible and tactile warning

Why this was selected for College Place:

- 50% of FSI were due to lane departures. Inattentive/distracted driving is the top contributing factor in the city. Including transverse rumble strips will alert drivers to an approaching intersection or reduced speeds.

Crash Reduction Factor	20%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$600 per approach
Federal Funding Eligibility	90%



Figure 28: Transverse rumble strips (grooves) on rural road; image source: Minnesota Department of Transportation (MnDOT)



Figure 29: Transverse rumble strips on suburban road; image source: Marin County

¹⁹ <https://www.fhwa.dot.gov/publications/research/safety/hsis/12047/12047.pdf>

CMI.15 - Improve Sight Distance to Intersections (Clear Sight Triangles) ^{5, 20}

Insufficient sight distance can contribute to intersection collisions. Removing roadside obstructions such as vegetation, roadside appurtenances, buildings, and other objects in the right of way can improve sight distance and provide a clear sight triangle without requiring major roadway reconstruction.

Safety Benefits:

- Improves a motorist's ability to perceive and adapt to oncoming traffic
- Allows pedestrians and cyclists to be more visible while on or near the roadway

Why this was selected for College Place:

- Hit object is the third most frequent crash that involved fatal and serious injuries. Often deficient sight distance can contribute to hit object collisions. Proper maintenance such as the removal of vegetation or objects can help improve the sight distance.

Crash Reduction Factor	20%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$200-\$50,000
Federal Funding Eligibility	90%

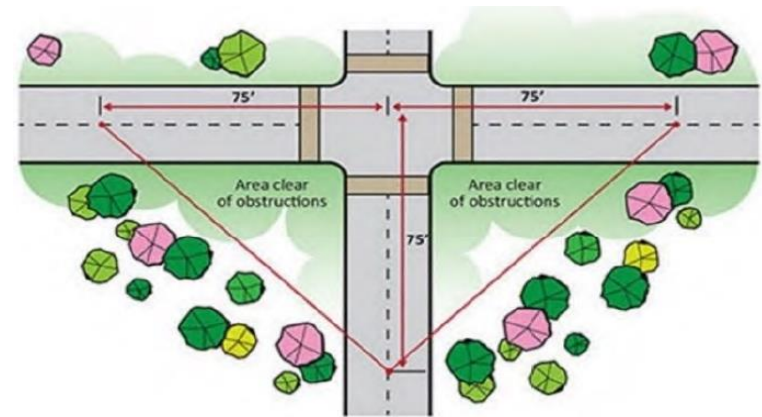


Figure 30: Diagram illustrating clear sight triangle; image source: City of Fresno

²⁰ https://safety.fhwa.dot.gov/local_rural/training/fhwasa1108/ch3.cfm

Segments

CMS.1 - Road Diet/Lane Conversion ²¹

A road diet, or lane conversation, reduces vehicle travel lanes from four to three (with one lane in each direction and one shared left turn lane) and adds bicycle lanes.

Safety Benefits:

- Reduces rear-end and left-turn crashes due to the dedicated left-turn lane
- Reduces right-angle crashes as side street motorists cross only three versus four travel lanes
- Reduces the number of lanes for pedestrians to cross
- Opportunity to install pedestrian refuge islands, bicycle lanes, on-street parking, or transit stops
- Traffic calming and more consistent speeds
- "Complete Streets" environment that better accommodates the needs of all road users.



Figure 31: Before and after images of a lane conversion / road diet; image source: FHWA

Why this was selected for College Place:

- Angle and rear-end crashes are one of the top crash types. This countermeasure addresses all areas. They accommodate parked cars as well as provide a buffer for pedestrians and bicyclists.

Crash Reduction Factor	30%
Crash Types	All
Expected Life (years)	20
Estimated Cost	\$69 per FT
Federal Funding Eligibility	90%

²¹ https://safety.fhwa.dot.gov/provencountermeasures/road_diets/

CMS.2 - Clear Recovery Zones (Remove or Relocate Fixed Objects) ²²

A Clear Zone is an unobstructed roadside area that allows a driver to stop safely or regain control of a vehicle that has left the roadway. These areas can include a shoulder, a recoverable slope, a non-recoverable slope, and/or a clear run-out area.

Safety Benefits:

- Decreases the likelihood that a roadway departure results in a crash
- Increases the likelihood that a vehicle that leaves the roadway can recover safely
- Decreases severity of crashes that do occur when a vehicle leaves the roadway

Why this was selected for College Place:

- Hit object is the third most frequent crash that involves fatal and serious injury. Sometimes most of these causes may be deficient sight distance and can contribute to hit object collisions. Proper maintenance such as the removal of vegetation or objects can help improve the sight distance.



Figure 32: Clear recovery zone; image source: Marin County

Crash Reduction Factor	35%
Crash Types	All
Expected Life (years)	20
Estimated Cost	\$200 - \$10,000 per object
Federal Funding Eligibility	90%

CMS.3 - High Friction Surface Treatment ⁶

Improving the friction of a road surface impacts how quickly a vehicle can slow or stop and helps motorists maintain control under a variety of pavement conditions. Road surface friction can be increased by adding a high-quality aggregate (a mixture of sand, gravel, stone, and other materials) to the pavement. High friction surface treatment (HFST) is most effective when used in locations where skidding and failure to stop are issues under either wet or dry surface conditions, and when the target vehicle is not able to stop due to insufficient friction.

Safety Benefits:

- Helps motorists maintain better control in both dry and wet driving conditions
- Decreases stopping and slowing time along roadway segments



Figure 33: Close up of aggregate used in HFST; image source: FHWA

²² https://safety.fhwa.dot.gov/roadway_dept/countermeasures/safe_recovery/clear_zones/

Why this was selected for College Place:

- 24% of total crashes occurred on wet, snowy, icy, and slushy road conditions. Improving the friction will decrease the likelihood of skidding and a related collision.

Crash Reduction Factor	40 - 55%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$1 per sf
Federal Funding Eligibility	100%

CMS.4 - Segment Lighting ¹

Lighting can be installed along segments with high rates of nighttime crashes.

Safety Benefits:

- Improves visibility of a road segment as well as pedestrians and other vehicles near or along the roadway
- Increases motorist and pedestrian awareness of potential conflicts
- Increases pedestrian and motorist safety while navigating along roadways
- Helps reduce glare and dark spots

Why this was selected for College Place:

- 25% of FSI occurred at night with 13% being pedestrian collisions. Installing lighting will improve the sight distance of any conflicting traffic or other road users. Segments like NE C St from Maple Rd to Myra Rd and Whitman Dr from SE Larch Ave to Myra Rd are a few examples of segments without intersection lighting



Figure 34: Lighting along a segment of roadway; image source: Marin County

Crash Reduction Factor	35%
Crash Types	Night
Expected Life (years)	20
Estimated Cost	\$7000 per Light
Federal Funding Eligibility	100%

CMS.5 - Add Two-Way Left Turn Lane ¹

A two-way left-turn lane can be added to segments without reducing the number of travel lanes. The two-way left-turn lane is to be used for left-turning vehicles coming from either direction. This can reduce the risk of rear-end collisions while motorists are attempting to make a left turn from the lane of traffic, across oncoming traffic.

Safety Benefits:

- Removes the turning vehicle from the travel lane to reduce the risk of rear-end collisions
- Eliminates stops for through-traffic providing for a more consistent flow of traffic

Why this was selected for College Place:

- Hit object and rear-end were two of the most frequent collision types along roadway segments. Including a two-way turn will help reduce conflict points. This differs from the road diet because it includes areas where parked cars and bike lanes cannot be implemented.

Crash Reduction Factor	30%
Crash Types	All
Expected Life (years)	20
Estimated Cost	\$100 per foot
Federal Funding Eligibility	90%



Figure 35: Two-way left turn lane in Walla Walla; image source: Google Maps

CMS.6 - Chevrons for Curves ^{1, 5, 23}

Chevron signs along curves alert drivers to upcoming curves in the road by providing a highly visible indication of which direction the roadway curves.

Safety Benefits:

- Increases motorist awareness of curves in the roadway
- Alerts motorists of upcoming curves to provide enough time to decrease speed and turn safely

Why this was selected for College Place:

- Hit object is one of the collision factors associated with curves.
- Including chevrons will provide additional guidance so that drivers can properly follow the curve.



Figure 36: Chevron signs along a curve; image source: FHWA

Crash Reduction Factor	40%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$500 per Sign
Federal Funding Eligibility	100%

²³ https://safety.fhwa.dot.gov/provencountermeasures/enhanced_delineation/

CMS.7 - Curve Advance Warning Signs (Flashing Beacons) ¹

Flashing beacons, particularly when used on top of chevron signs, visibly indicate to motorists when they are approaching a curve.

Safety benefits:

- Increases motorist awareness of curves in the roadway, particularly at night or during other times of low visibility
- Alerts motorists to upcoming curves in order to provide enough time to decrease speed

Why this was selected for College Place:

- Including curve signs with flashing beacons will help guide drivers along a curve. This is especially beneficial during nighttime and overcast days.

Crash Reduction Factor	30%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$16,600 each
Federal Funding Eligibility	100%



Figure 37: Flashing beacons on chevron signs along a curve; image source: Marin County

CMS.8 - Delineators, Reflectors and/or Object Markers ⁵

Markings along a roadway, including reflectors, delineators, and other object markers, can provide motorists with a visual warning of a roadway feature or regulatory requirement they may not have seen otherwise. Delineators can often include traffic cones or barrels but usually refer to posts that are several feet high and brightly colored to be highly visible to motorists.

Safety Benefits:

- Clarifies the path of travel
- Calls driver attention to fixed objects along the roadside

Why this was selected for College Place:

- 50% of FSI resulted from lane departure and 13% of FSI included a vehicle striking a stationary object. To prevent such occurrences, flexible delineators and object markers with reflectors can warn drivers of the upcoming curve or segment.

Crash Reduction Factor	15%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$75 each
Federal Funding Eligibility	100%



Figure 38: Roadway delineators installed on a ramp; image source: FHWA

CMS.9 - Edge Line Rumble Strips^{1, 5}

Rumble strips are grooves along the edge of a roadway that provide motorists with an audible and sensory alert when their vehicle begins to leave the roadway.

Safety Benefits:

- Warns motorists if their vehicle travels too close to the edge of the roadway
- Reduces crashes caused by distracted, drowsy, or otherwise inattentive drivers who drift from their lane

Crash Reduction Factor	15%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$10 per foot

Why this was selected for College Place:

- 50% of FSI resulted from lane departure while inattention was the top contributing factor for 34% of total crashes. Edge line rumble strips provide vibratory feedback to drivers when departing from the travel lane.

Federal Funding Eligibility	100%
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Figure 39: Edge line rumble strips along a roadway; image source: KYTC

CMS.10 - Dynamic/Variable Speed Warnings^{1, 5, 24}

Variable speed limits are speed limits that change based on road, traffic, and weather conditions. This allows for speed limits to be adjusted depending on a variety of conditions. Dynamic speed warnings display the speed of passing motorists in comparison to the speed limit. This provides a visual warning to motorists who are traveling above the speed limit.

Safety Benefits:

- Provides a warning for motorists traveling above the speed limit and encourages them to slow to a safe speed

Crash Reduction Factor	30%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$43,600 each

Why this was selected for College Place:

- Unsafe speeds are a contributing factor for 50% of the hotspot segment locations. Dynamic/variable speed signs can measure and communicate the speed of the drivers to alert their attention. Variable speed warnings can be changed based on weather conditions or traffic congestion.

Federal Funding Eligibility	100%
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Figure 40: Dynamic speed warning sign below speed limit sign; image source: City of Fresno

²⁴ <https://www.fhwa.dot.gov/publications/research/safety/14020/14020.pdf>

Pedestrian

CMP.1 - Pedestrian Countdown Signal Heads ^{2, 5, 25}

Pedestrian countdown signal heads at crosswalks display a countdown to let pedestrians know how much time they have left to cross before the light will change. Countdown signals can reassure pedestrians who are in the crosswalk when the flashing “DON’T WALK” interval appears that they still have time to finish crossing.

Safety Benefits:

- Encourages pedestrians to use the push button rather than cross illegally
- Lets pedestrians know when they have the right of way and how long they have to cross the street
- Reduces the complexity of crossing at intersections when signal phasing is complex (i.e. dedicated left-turn phase for motorists) or for particularly wide streets

Why this was selected for College Place:

- 71% of total pedestrian and bicycle collisions occurred at an intersection. Part of the city’s mission is for people using all transportation modes to circulate safely. Therefore, implementing countdown signal heads will empower pedestrians and bicyclists to commute more safely.



Figure 41: Two styles of pedestrian countdown signal heads; image source: FHWA

Crash Reduction Factor	25%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	20
Estimated Cost	\$1,800 per signal head
Federal Funding Eligibility	100%

²⁵ http://pedbikesafe.org/PEDSAFE/countermeasures_detail.cfm?CM_NUM=46

CMP.2 - Install Pedestrian Crossing ²⁶

Pedestrian crossings designate a portion of the roadway for pedestrians to cross. Designated pedestrian crossings can be added to intersections or roadways with high rates of pedestrian traffic by adding high visibility crosswalk markings, pedestrian countdown signals, signage, or signal intersection improvements like LED lighting, signal backplates, or reflective tape.

Safety Benefits:

- Alerts motorists to the presence of pedestrians near or crossing the roadway
- Provides visual cues that discourage motorists from stopping in an area designated for pedestrian crossings (such as a crosswalk)
- Helps pedestrians know where they should cross the roadway

Why this was selected for College Place:

- 83% of total pedestrian collisions occurred at an intersection. Part of the City’s mission is for people to effectively circulate regardless of transportation mode. During some collisions, drivers proceeded through an intersection while ignoring any pedestrians. Therefore, adding designated pedestrian crossings will give pedestrians freedom to travel without feeling restricted as well as call attention to drivers. These should be implemented at locations of congested pedestrian crossings as well as in areas near schools.



Figure 42: A variety of crosswalk visibility enhancements at a pedestrian crossing; image source: FHWA

Crash Reduction Factor	25%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	20
Estimated Cost	\$600 - \$6,000 per crossing (varies)
Federal Funding Eligibility	100%

²⁶ https://safety.fhwa.dot.gov/ped_bike/step/docs/techSheet_VizEnhancemt2018.pdf

CMP.3 - Leading Pedestrian Interval (LPI) ^{5, 27}

A leading pedestrian interval at a crosswalk allows pedestrians to enter an intersection a few seconds before vehicles are given a green light. This can be added by adjusting the timing of light displays at an intersection.

Safety Benefits:

- Provides additional crossing time for pedestrians who may need more time
- Increases the percentage of motorists who will yield right of way to pedestrians
- Minimizes conflict between pedestrians crossing a roadway and turning vehicles

Why this was selected for College Place:

- 50% of total pedestrian collisions occurred at an intersection. During some collisions, drivers were proceeding through an intersection and ignoring any pedestrians. Therefore implementing leading pedestrian intervals will provide pedestrians additional time to enter an intersection increasing their visibility and clearly indicating the turn vehicles that they have the right of way. These should be implemented at locations of congested pedestrian crossings as well as in areas near schools.

Crash Reduction Factor	60%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	10
Estimated Cost	<\$2,500 per signal
Federal Funding Eligibility	100%



Figure 43: Leading pedestrian interval (LPI); image source: City of Fresno

²⁷ https://safety.fhwa.dot.gov/provencountermeasures/lead_ped_int/

CMP.4 - Pedestrian Crossing at Uncontrolled Locations - New Signs and Markings Only ⁵

A wide variety of upgrades to non-signalized intersections without marked crossings can greatly enhance pedestrian safety and reduce the risk of collisions.

Pedestrian and bicycle crossing signs paired with visible crosswalk markings reinforce legal crossings at intersections and create legal crossings at non-intersection locations. These signs and crosswalk markings warn drivers to expect pedestrian or bicycle crossings and clarify that drivers are expected to yield the right-of-way to crossing pedestrians and bicyclists. At uncontrolled locations, pedestrian and bicycle crossing signs and markings identify a preferred crossing location for pedestrians and bicyclists. There are several types of pedestrian crosswalks including standard parallel lines, continental, ladder, and zebra (diagonal lines).

Safety Benefits:

- Alerts drivers to the presence of pedestrians or bicyclists who may be crossing the roadway
- Clearly designates when crossing pedestrians or bicyclists have the right of way

Why this was selected for College Place:

- 50% of total pedestrian collisions occurred at an intersection. Implementing pedestrian crossings will empower pedestrians to cross at legally designated areas and alert motorists to crossing pedestrians.

Crash Reduction Factor	25%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	10
Estimated Cost	\$2,600 each
Federal Funding Eligibility	100%



Figure 44: Signage and markings at a designated crosswalk; image source: City of Fresno

CMP.5 - Pedestrian Crossing at Uncontrolled Locations (Enhanced Safety Features) 5, 20, 28

Enhanced pedestrian crossings can be added when a marked crosswalk alone does not adequately protect pedestrians who are crossing at mid-block locations. In these cases, safety features such as rectangular rapid flashing beacons, overhead flashing beacons, or curb extensions (bulb-outs) should be added to complement the standard crossing elements.

Safety Benefits:

- Alerts motorists to pedestrians in a crosswalk, allowing them to slow their speed
- Curb extensions or bulb-outs can slow traffic, especially while turning through an intersection

Why this was selected for College Place:

- 50% of pedestrian collisions were at an unsignalized intersection. The flashing signs can bring awareness to a crossing pedestrian. These should be implemented at locations of congested pedestrian crossings as well as in areas near schools.

Crash Reduction Factor	35%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	20
Estimated Cost	\$60,000-\$160,000 each (varies)
Federal Funding Eligibility	100%



Figure 45: Curb extension along a crosswalk; image source: FHWA



Figure 46: Pedestrian Hybrid Beacon (PHB); image source: FHWA



Figure 47: Rectangular Rapid Flashing Beacon (RRFB) along a crosswalk; image source: City of Fresno

²⁸ https://safety.fhwa.dot.gov/provencountermeasures/ped_hybrid_beacon/

CMP.6 - Pedestrian Crossing Median or Refuge Island^{1, 5, 29,30}

A pedestrian crossing island (or refuge island) is a raised island located in a median between opposing traffic lanes that separates crossing pedestrians from motor vehicles.

Safety Benefits:

- Decreases the level of exposure for pedestrians
- Allows pedestrians to cross through only one direction of traffic at a time
- Simplifies the process of crossing a roadway by reducing the number of safety factors a pedestrian must consider

Why this was selected for College Place:

- 83% of total pedestrian collisions occurred at an intersection. Drivers usually were proceeding through ignoring any pedestrians. Implementing crossing medians or refuge islands will give pedestrians freedom to travel safely as well as call motorist attention to pedestrians.



Figure 48: Pedestrian crossing median/refuge island in Walla Walla; image source: Google

Crash Reduction Factor	45%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	20
Estimated Cost	\$120 per foot
Federal Funding Eligibility	90%

CMP.7 - Raised Pedestrian Crossing^{5, 31}

A raised pedestrian crossing features a ramped crosswalk that spans across the roadway. The crosswalk will be marked with paint and often special paving materials.

Safety Benefits:

- Raised crosswalks slow traffic
- Allows pedestrians to cross at the same level of the sidewalk rather than requiring them to step down into the road
- Elevates pedestrians to improve visibility while crossing the roadway

Why this was selected for College Place:

Crash Reduction Factor	35%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	10
Estimated Cost	\$5000 each
Federal Funding Eligibility	90%

²⁹ http://www.pedbikesafe.org/pedsafe/countermeasures_detail.cfm?CM_NUM=6

³⁰ https://safety.fhwa.dot.gov/provencountermeasures/ped_medians/

³¹ http://www.pedbikesafe.org/pedsafe/countermeasures_detail.cfm?CM_NUM=7

- Along with improving our roads, the City is passionate about making areas accessible to everyone irrespective of disability. During most collisions resulting in pedestrian injury, drivers were proceeding through an intersection or crossing area while ignoring any pedestrians. The raised crosswalk enhances the safety of a crossing area and calls motorist attention to crossing pedestrians. These should be implemented at locations of congested pedestrian crossings as well as in areas near schools.



Figure 49: Raised crosswalk featuring markings and colored paving material; image source: Marin County

Cyclists

CMC.1 - Bicycle Box (Advance Stop Bar) Before Crosswalk ^{1, 5, 32}

An advance stop bar or bicycle box designates a space between the crosswalk and vehicular traffic for bicyclists to wait at a red light.

Safety Benefits:

- Increases visibility of bicyclists
- Makes it easier and safer for bicyclists to make a left turn at an intersection after a red light
- Reduces the risk of a motorist turning right and colliding with a bicyclist after a light change at an intersection
- Groups bicyclists together to clear an intersection quickly, minimizing impediment to transit or other traffic
- Separates stopped vehicular traffic from pedestrians crossing through the intersection at the crosswalk

Why this was selected for College Place:

- 50% of bicycle collisions occurred at signalized intersections. Implementing a bicyclist situation as well as create a buffer between the bicyclist and the driver.



Figure 50: A bike box at an intersection; image source: National Association of City Transportation Officials; nacto.org

Crash Reduction Factor	15%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	10
Estimated Cost	\$9000
Federal Funding Eligibility	90%

³² http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=38

CMC.2 - Designated Bike Lanes ^{1, 5,33}

Bike lanes along the outside of the lane of vehicular traffic designate a space for bicyclists to travel. Bike lanes are clearly marked with white lines and symbols within the lane, and sometimes with a different color of pavement or different paving material. Bike lanes are intended for one-way bicycle travel and are generally provided along both sides of two-way streets.

Safety Benefits:

- Alerts motorists to the potential presence of bicyclists
- Provides a small buffer zone separating bicyclists from motor vehicle travel
- Improves predictability of bicyclist behavior
- Reduces unpredictable motor vehicle driver movements
- Encourage lower traffic speeds by visually narrowing the lane of travel

Why this was selected for College Place:

- 50% of bicycle collisions occurred in roadway segments. Implementing exclusive bicycle lanes along a roadway creates a buffer, separating bicyclists from vehicle traffic and warns drivers that bicyclists may be present.



Figure 51: Bike lane along E. Isaacs Ave. in Walla Walla; image source: Google Maps

Crash Reduction Factor	35%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	10
Estimated Cost	\$50 per ft
Federal Funding Eligibility	90%

³³ http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=52

CMC.3 - Pavement Marking Improvements^{5, 26}

Pavement markings can include striping and symbols associated with bike lanes, striping for paved shoulders, sharrow, turning lanes at intersections, shared lane markings, and other markings warning of pavement hazards or irregularities such as railroad crossings or drainage grates.

Safety Benefits:

- Indicates the presence of bicyclists and bike facilities
- Provides information about upcoming turning and crossing maneuvers
- Guides bicyclists on the correct path through an intersection

Why this was selected for College Place:

- Inattention and disregarding signals and yield are the top contributing factors for all crashes. Upgrading pavement markings can bring motorists' attention to upcoming intersections or curves.

Crash Reduction Factor	35%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	10
Estimated Cost	\$20 - \$600
Federal Funding Eligibility	90%



Figure 52: Pavement markings including green bike lane along 4th Ave. in College Place; image source: Google Maps

CMC.4 - Sight Distance Improvements^{5, 34}

Insufficient sight distance can contribute to intersection collisions. Removing roadside obstructions such as vegetation, roadside appurtenances, buildings, and other objects in the right of way can improve sight distance and provide a clear sight triangle without requiring major roadway reconstruction

Crash Reduction Factor	20%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$200-\$50,000
Federal Funding Eligibility	90%

³⁴ http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=19

Safety Benefits:

- Improves a motorist's ability to perceive and adapt to oncoming traffic
- Allows pedestrians and cyclists to be more visible while on or near the roadway
- Allows cyclists a better view of approaching vehicles

Why this was selected for College Place:

- Hit object is the third-highest crash type involving KA injuries. Many of these incidents may be impacted by deficient sight distance. Proper maintenance such as removal of vegetation or objects can help improve the sight distance.

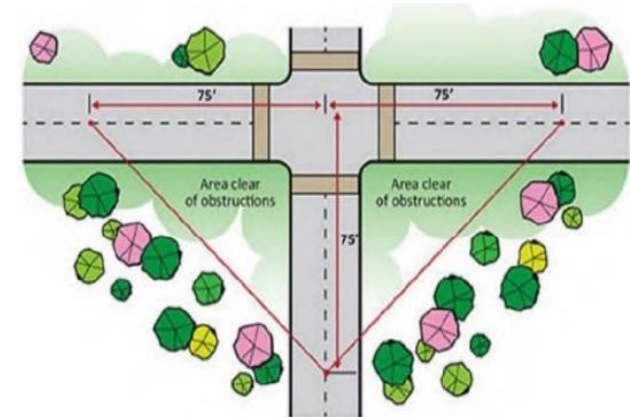


Figure 53: Diagram illustrating clear sight triangle; image source: City of Fresno

CMC.5 - Bike Specific Lighting Improvement ³⁵

Enhanced lighting can be added at intersections or along roadway segments, bike lanes, or multi-use paths with a high level of bicycle traffic.

Safety Benefits:

- Improves visibility of roadway hazards such as pavement irregularities
- Improves visibility of bicyclists increasing the likelihood that motorists will have advanced warning of approaching bicyclists

Why this was selected for College Place:

- 25% of bicycle collisions occurred at night or dusk. Improving lighting can increase motorists' awareness of bicyclists as well as improve the visibility of upcoming surface conditions and obstacles.



Figure 54: Lighting along a bike path in Sioux Falls; image source: argusleader.com

Crash Reduction Factor	35%
Crash Types	Night
Expected Life (years)	20
Estimated Cost	\$7000 per Light
Federal Funding Eligibility	100%

³⁵ http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=4

All

CMO.1 - Traffic Safety Education Programs ^{1, 36}

Providing education, outreach, and training is a key strategy in increasing bicyclist and motorist awareness and improving behavior. Bicyclists need safe places to ride as well as the knowledge to interact safely with motorists. Motorists should also be educated about how to share the road with bicyclists. The primary goal of an educational initiative is to alter motorist and bicyclist behavior and reduce reckless actions (<http://pedbikesafe.org/>).

Safety Benefits:

- Improves motorist pedestrian and bicyclist awareness and behavior
- Increases compliance with local road safety laws and policies
- Reduces reckless behavior

Why this was selected for College Place:

- The City is motivated to share with its residents and commuters the transformation of Target Zero. This proposal is a united effort with the community which brings together knowledge and understanding in order to encourage safe traffic behavior.



Figure 55: College Place city leaders engaging members of the public in exploring public spaces from the eyes of a pedestrian; image source: Blue Zones Project Walla Walla



Figure 56: Example of a traffic safety educational campaign; image source: Marin County

Crash Reduction Factor	NA
Crash Types	All
Expected Life (years)	NA
Estimated Cost	NA
Federal Funding Eligibility	NA

³⁶ http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=41

CMO.2 - Targeted Enforcement Programs ^{1, 5}

Local enforcement programs can be targeted specifically at addressing areas with high rates of non-compliance such as disregarding traffic signs and signals, failure to yield, or speeding. Enforcement programs can be accompanied by public awareness campaigns highlighting the increased enforcement of specific factors or in specific areas.

Safety Benefits:

- Enforcement programs can reduce common violation types such as speeding, failure-to-yield, red-light running, aggressive driving, failure to wear safety belts, distracted driving, and driving while impaired.

Why this was selected for College Place:

- All top contributing factors such as disregarding traffic signs and signals, failing to yield, unsafe speeds, driving under influence, and distracted driving can be reduced when effective enforcement programs are introduced. Each factor can be specifically targeted to bring awareness to conflicts between vehicles, bicyclists and pedestrians

Crash Reduction Factor	NA
Crash Types	All
Expected Life (years)	NA
Estimated Cost	NA
Federal Funding Eligibility	NA



Figure 57: Image source: Marin County

Implementation

Select Intersection Countermeasures

Based on the predominant crash types, the following countermeasures were determined to be most practicable for the identified intersections:

Table 9: Selected Intersection Countermeasures^{1, 2, 5,13, 31}

Countermeasure Name	Intersection Conversion to Roundabout	Intersection Lighting	Raised Median on Approach	Advanced Dilemma-Zone Detection	Transverse Rumble Strips	Intersection Markers or Striping
Crash Types Addressed	All crash types	All crash types at “night” time, Pedestrian & Bicycle	Angle	All crash types (particularly on high-speed roads)	All crash types	All crash types
Crash Reduction	26-82%	20-74%	21-55%	40%	0-35%	10-33%
Expected Life Span	20 years	20 years	20 years	10 years	10 years	10 years
Estimated Cost	\$4,000,000 to \$8,000,000	\$5,000 to \$7,000 per light	\$10,000 per approach	\$5,600 per system	\$600 per approach	\$4,000 per intersection
Federal Funding Eligibility	100%	100%	90%	100%	90%	100%

Select Roadway Segment Countermeasures

Based on the predominant crash types, the following countermeasures were determined to be most practicable for the identified segments:

Table 10: Select Segment Countermeasures^{1, 5, 12, 15, 16, 18, 37}

Countermeasure Name	Remove/Relocate Objects & Clear Recovery Zone	Raised Median Access Mngt./ Right-in-right-out	Road Diet/ Lane Conversions	Edge line Rumble Strips	Dynamic/Variable Speed Warning	Delineators/ Reflectors/ Object Markers
Crash Types Addressed	Fixed/Stationary Object	Angle and Rear-End	All crash types	Roadway Departure	All crash types	All crash types
Crash Reduction	17-100%	0-94%	19-47%	10-41%	0-41%	0-30%
Expected Life Span	10 years	20 years	20 years	10 years	10 years	10 years
Estimated Cost	\$200 to \$10,000 per object	\$50,000	\$69 per linear foot	\$10 per linear foot	\$43,600 per warning sign	\$75-500 per sign
Federal Funding Eligibility	90%	90%	90%	100%	100%	100%

³⁷ <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/hsip/2020/lrsm2020.pdf>

Select Pedestrian- and Bicycle-focused Countermeasures

Based on the predominant crash types that impacted pedestrians and bicyclists, the following countermeasures were determined to be most practicable for the identified segments and intersections:

Table 11: Select Bicycle and Pedestrian Countermeasures^{1, 5, 20, 21, 22, 25, 26, 27, 30, 31, 38, 39}

Countermeasure Name	Leading Pedestrian Interval	Pedestrian Crossing Median/ Refuge Island	Enhanced Safety Features (Beacons/ High Visibility/ Raised Crossings)	Separated Bike Lanes	Intersection/ Driveway Pavement Marking Improvements/ Bicycle Box	Pedestrian & Driver and Bicycle & Motorist Education
Crash Types Addressed	Pedestrian	Pedestrian	Pedestrian	Bicycle	Bicycle	Pedestrian and Bicycle
Crash Reduction	60%	45%	35%	35%	35%	(Variable)
Expected Life Span	10 years	20 years	20 years	10 years	10 years	Ongoing
Estimated Cost	\$2,500 per signal	\$120 per linear foot	\$5,000 to \$160,000	\$50 per linear foot	\$20 to \$2,500	(Variable)
Federal Funding Eligibility	100%	90%	90-100%	90%	90-100%	

³⁸ http://pedbikesafe.org/PEDSAFE/countermeasures_detail.cfm?CM_NUM=61

³⁹ http://pedbikesafe.org/BIKESAFE/countermeasures_detail.cfm?CM_NUM=18

Safe Routes to School (SRTS) Toolkit

An important component of improving local road safety is ensuring that children can safely walk or bike to destinations like schools and parks. Providing *Safe Routes to School* is a vital part of helping children live healthy, active lifestyles. Research has shown a significant decrease since the 1960s in the percentage of kindergarten through 8th grade (K-8) students who bike or walk to school (from 47.7 percent in 1969 to 12.7 percent in 2009).⁴⁰

“Children deserve safe places to walk and bike – starting with the trip to school.

By starting with children and the trip to school, communities become safer places for everyone to walk and bike.

By creating safe places for everyone, communities take a major step towards meeting the national goal of ending traffic deaths on roads.”

- National Center for Safe Routes to School

According to the CDC, *Safe Routes to School* encourage increased physical activity by enabling safe, active transportation options for children. This can help decrease the prevalence of childhood obesity, reduce the risk of heart disease and promote cardiorespiratory and muscular fitness, along with other public health benefits.⁴¹ Ensuring safe routes to school can also decrease the risk of injuries in bike or pedestrian collisions. Something as simple as slowing traffic in areas where children may be walking or biking can reduce the risk of serious injury if a collision is to occur.

In addition to slowing speed, there are a variety of safety countermeasures that can be applied in areas near schools, or along routes to school, where there has been a history of collisions.



Figure 58: AAA Foundation for Traffic Safety, *Impact Speed and the Pedestrian's Risk of Severe Injury or Death*, September 2011.

⁴⁰ McDonald NC, Brown AL, Marchetti LM, Pedroso MS. US school travel, 2009: an assessment of trends. *Am J Prev Med* 2011;41(2):146–51.

⁴¹ <https://www.cdc.gov/policy/hst/hi5/saferoutes/index.html>

Collisions Near Schools in College Place

Davis Elementary School

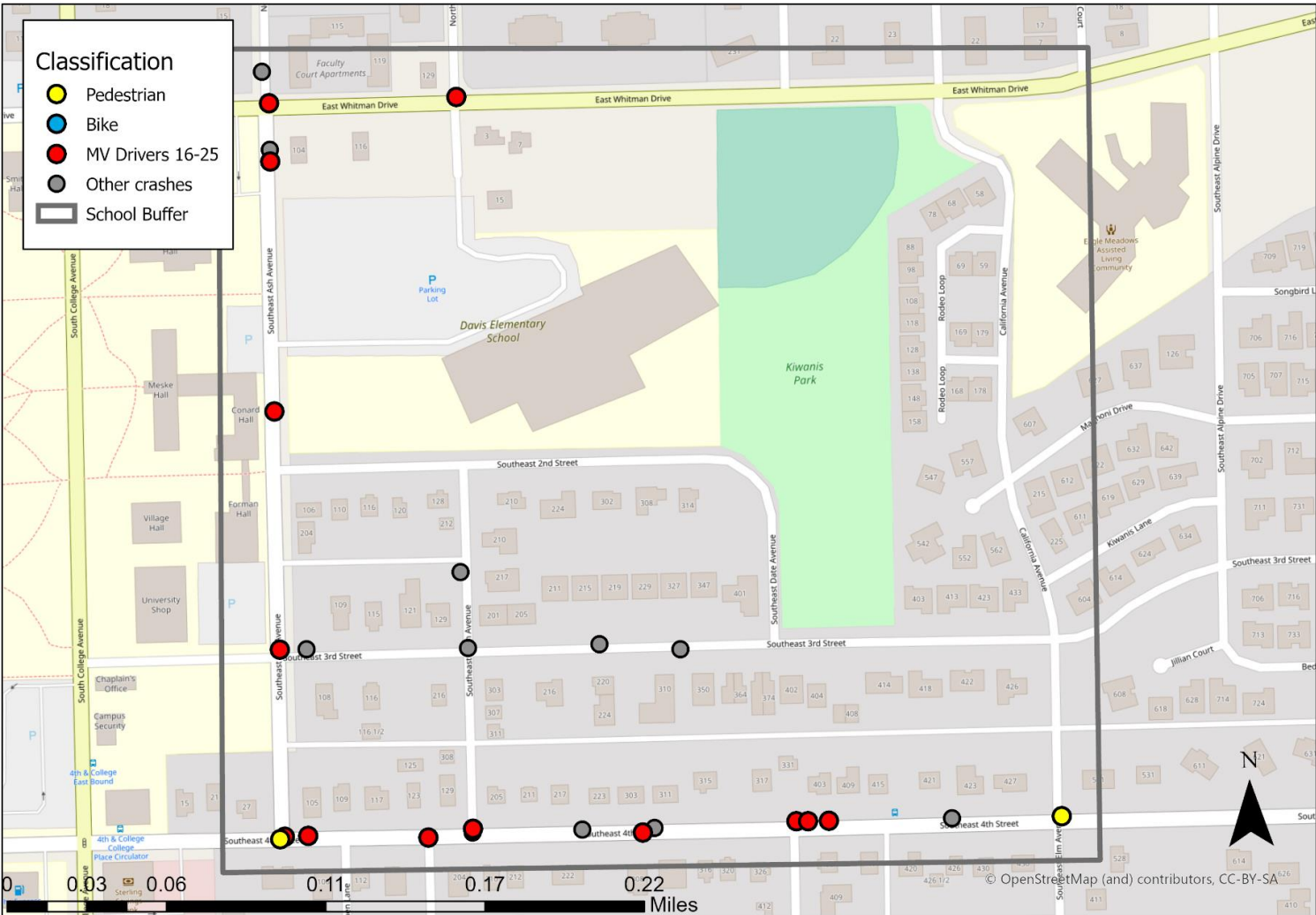


Figure 59: Collisions near Davis Elementary School

Walla Walla Valley Academy & Rogers Adventist School

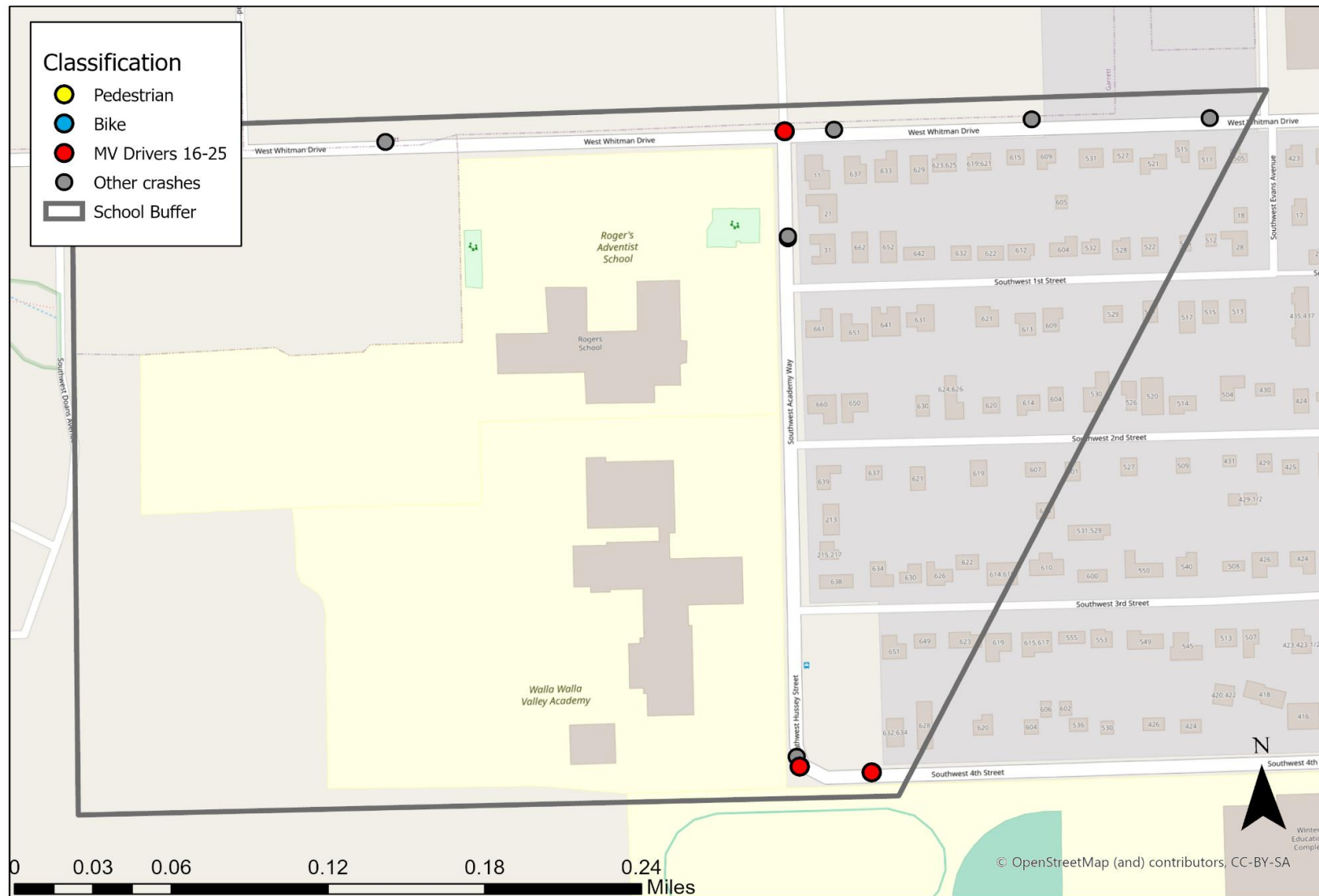


Figure 60: Collisions near Walla Walla Valley Academy and Rogers Adventist School

John Sager Middle School & College Place High School



Figure 62: Collisions near John Sager Middle School and College Place High School

Walla Walla University

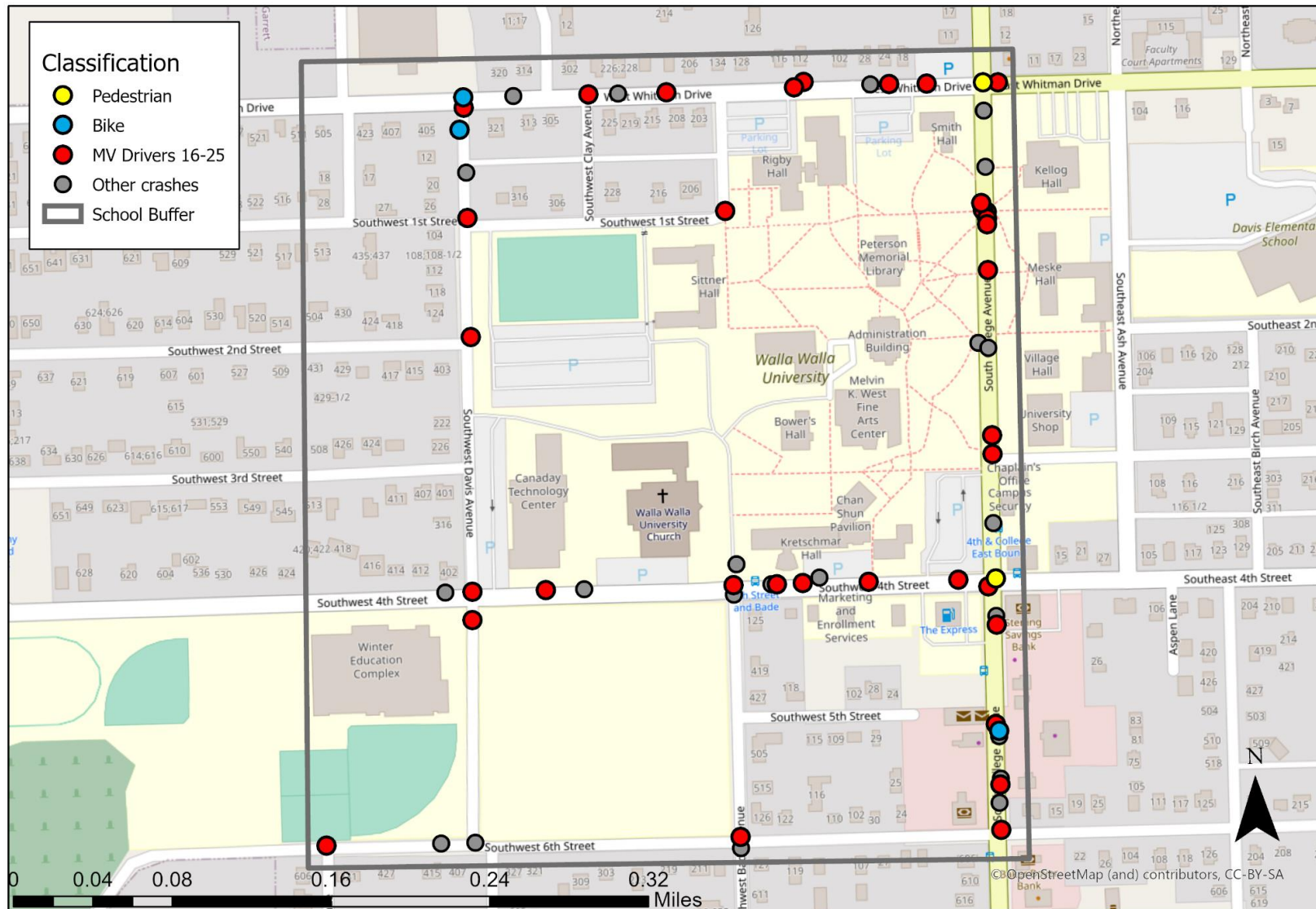


Figure 63: Collisions near Walla Walla University

Implementing Safe Routes to School

Partnership: The City of College Place can partner with College Place Public Schools, Rogers Adventist School, Walla Walla Valley Academy, and Walla Walla University in ensuring safe routes to schools throughout the community. They can identify priority projects, partner on student and community safety education, and advocate to funders like the Washington State Department of Transportation Safe Routes to School Program. The City can also partner with parents to identify which routes from residential neighborhoods to schools are the most commonly used by children.

Prioritizing Safe Routes: Nearly all communities face funding restraints. The amount of infrastructure improvement needed outweighs the amount of available funding. Communities must use a set of criteria to prioritize which safety improvements should occur first. In addition to prioritizing improvements near areas with the highest rate of high-risk collisions, the City of College Place can prioritize safety improvements along routes to school and near schools. Since College Place is about three square miles, a nontraditional buffer was selected instead of using a quarter-mile/half-mile buffer. A four-point corner buffer was selected for all schools except for one: John Sager Middle School/College Place High School.

Table 12: Summary of collisions including type and contributing factors near schools in College Place

School Locations	Total Crashes in buffer*	Including			Contributing Factors							
		Pedestrian	Bicyclists	Young Drivers	Inattentive or Distracted	Disregard Signals/ Yield	Unsafe Speeds	Follow Too Closely	Improper Movement	Drowsy	DUI	Other
Rogers Adventist School/Walla Walla Valley Academy	13			5	4		2		3			4
John Sager Middle School/College Place High School	31	2		12	11	6	2	2	2		2	6
Davis Elementary	36	2		16	14	9	1	1	5	1		5
Walla Walla University	98	2	3	54	34	14	3	13	8	1	1	24
Total	178	6	3	87	63	29	8	16	18	2	3	39

Safe Routes to School Countermeasures

Based on the predominant crash types, the following countermeasures were determined to be most practicable for locations around area schools.

Table 13: Proposed safety countermeasures for locations near schools^{42 43 44 45 46}

Countermeasure Name	Enhanced Safety Features (Beacons/ High Visibility/ Raised Crossings)	Separated Bike Lanes	Intersection Markers or Striping	Dynamic/Variable Speed Warning	Transverse Rumble Strips	Pedestrian & Driver and Bicycle & Motorist Education
Crash Types Addressed	Pedestrian	Bicycle	All crash types	All crash types	All crash types	Pedestrian and Bicycle
Crash Reduction	35%	35%	10-33%	0-41%	0-35%	(Variable)
Expected Life Span	20 years	10 years	10 years	10 years	10 years	Ongoing
Estimated Cost	\$5,000 to \$160,000	\$50 per linear foot	\$4,000 per intersection	\$43,600 per warning sign	\$600 per approach	(Variable)
Federal Funding Eligibility	90-100%	90%	100%	100%	90%	

⁴² 2018 Marin County Travel Safety Plan, accessed August 16, 2021, from:

<https://www.marincounty.org/userdata/dpw/Marin%20County%20Travel%20Safety%20Plan%20-%20Final%20Report.pdf>

⁴³ Local Road Safety – A Manual for California’s Local Road Owners, accessed August 16, 2021, from: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/hsip/2020/lrsm2020.pdf>

⁴⁴ Safety Evaluation of Transverse Rumble Strips on Approaches to Stop-Controlled Intersections in Rural Areas, accessed September 23, from:

<https://www.fhwa.dot.gov/publications/research/safety/hsis/12047/12047.pdf>

⁴⁵ Safety Improvements on High Risk Rural Roads, accessed August 16, 2021, from:

https://safety.fhwa.dot.gov/hsip/hrrr/manual/hrrr_2014.pdf

⁴⁶ Systemic Local Roadway Safety Plan, accessed August 16, 2021, from:

https://www.fresno.gov/publicworks/wp-content/uploads/sites/17/2021/01/Fresno_SSAR_LRSP_Final-Accessible-1.pdf

Project List for Top Priority Locations

After a comprehensive risk assessment, the following improvements are proposed for select high-priority intersections and roadway segments.

Table 14: Priority locations for local road safety improvements by categorized by location

Location	Weighted Crash Value	Potential Improvement
Intersections		
SR 125 (MP 1.88)/ S College Ave	3.84	Collisions at this intersection were largely rear-end or angle collisions due to inattentive/distracted driving, disregard for signals/yield, and driving under the influence (DUI). Potential improvements at this signalized intersection include conversion to a roundabout, increased intersection lighting, raised median upon intersection approach, advanced dilemma-zone detection, transverse rumble strips, or intersection markers or striping.
NE Larch St/ E Whitman Dr	6.85	Collisions at this intersection were primarily angle collisions, largely due to speeding, following too close, or disregard for signals/yield. Potential improvements at this current two-way stop intersection include conversion to a four-way stop, increased intersection lighting, raised median upon intersection approach, transverse rumble strips, or intersection markers or striping.
Segments		
NE C St (From Deccio Rd to Myra Rd)	17.61	Collisions along this segment were mainly angle and rear-end collisions based on inattentive/distracted driving, following too close, and improper turn/merge. Potential improvements along this segment include street lighting installation, upgrade pavement markings, converting to a right-in/right-out, remove/relocate objects and clear recovery zone, raised median, or delineators/reflectors/object markers.

W Rose St (From NE Lambert to Carey Court)	1.39	Collisions along this segment were largely angle or stationary-object collisions due to inattentive/distracted driving, disregard for signals/yields, and unsafe speeds. Potential improvements for this segment include remove/relocate objects and clear recovery zone, raised median access management, right-in-right-out, road diet/lane conversion, edgeline rumble strip, dynamic/variable speed warning, or delineators/reflectors/object markers.
S Meadowbrook St (w/out Intersection) (SR 125 (MP-2.34) to NE Deccio Rd)	1.85	Collisions along this segment were primarily angle, side-swipe, or other types of collisions due to inattentive/distracted driving and disregard for signals/yields. One collision included a bicyclist. Potential improvements along this segment include remove/relocate objects and clear recovery zone, raised median access management, right-in-right-out, road diet/lane conversion, edgeline rumble strip, dynamic/variable speed warning, or delineators/reflectors/object markers.

School Locations

Schools	Young Drivers (% of total)	Potential Improvements
Rogers Adventist School/Walla Walla Valley Academy	5 (29.6%)	Collisions near this school were mainly due to inattentive/distracted driving, unsafe speeds, improper movement, driving under influence, and other contributing factors. Potential improvements for this area include enhanced safety features such as beacons/high visibility/raised crossings, separated bike lanes, intersection markers or striping, dynamic/variable speed warning, transverse rumble strips and pedestrian, bicyclist and motorist education.
John Sager Middle School/College Place High School	12 (38.7%)	Collisions near this school were primarily due to inattentive/ distracted driving, disregarding signals/yield, unsafe speeds, following too closely, improper movement, driving under influence, and other contributing factors. Potential improvements for this area include enhanced safety features such as beacons/high visibility/raised crossings, separated bike lanes, intersection markers or striping, dynamic/variable speed warning, transverse rumble strips and pedestrian, bicyclist and motorist education.

Davis Elementary	16 (44.4%)	Collisions near this school were largely due to inattentive/distracted driving, disregarding signals/yield, unsafe speeds, following too closely, improper movement, drowsiness, and other contributing factors. Potential improvements for this area include enhanced safety features such as beacons/high visibility/raised crossings, separated bike lanes, intersection markers or striping, transverse rumble strips and pedestrian, bicyclist and motorist education.
Walla Walla University	54 (55.1%)	Collisions near this school were primarily due to inattentive/distracted driving, disregarding signals/yield, unsafe speeds, following too closely, improper movement, drowsiness, driving under influence, and other contributing factors. Potential improvements for this area include enhanced safety features such as beacons/high visibility/raised crossings, separated bike lanes, intersection markers or striping, dynamic/variable speed warning, transverse rumble strips and pedestrian, bicyclist and motorist education.

Pedestrian/Bicycle

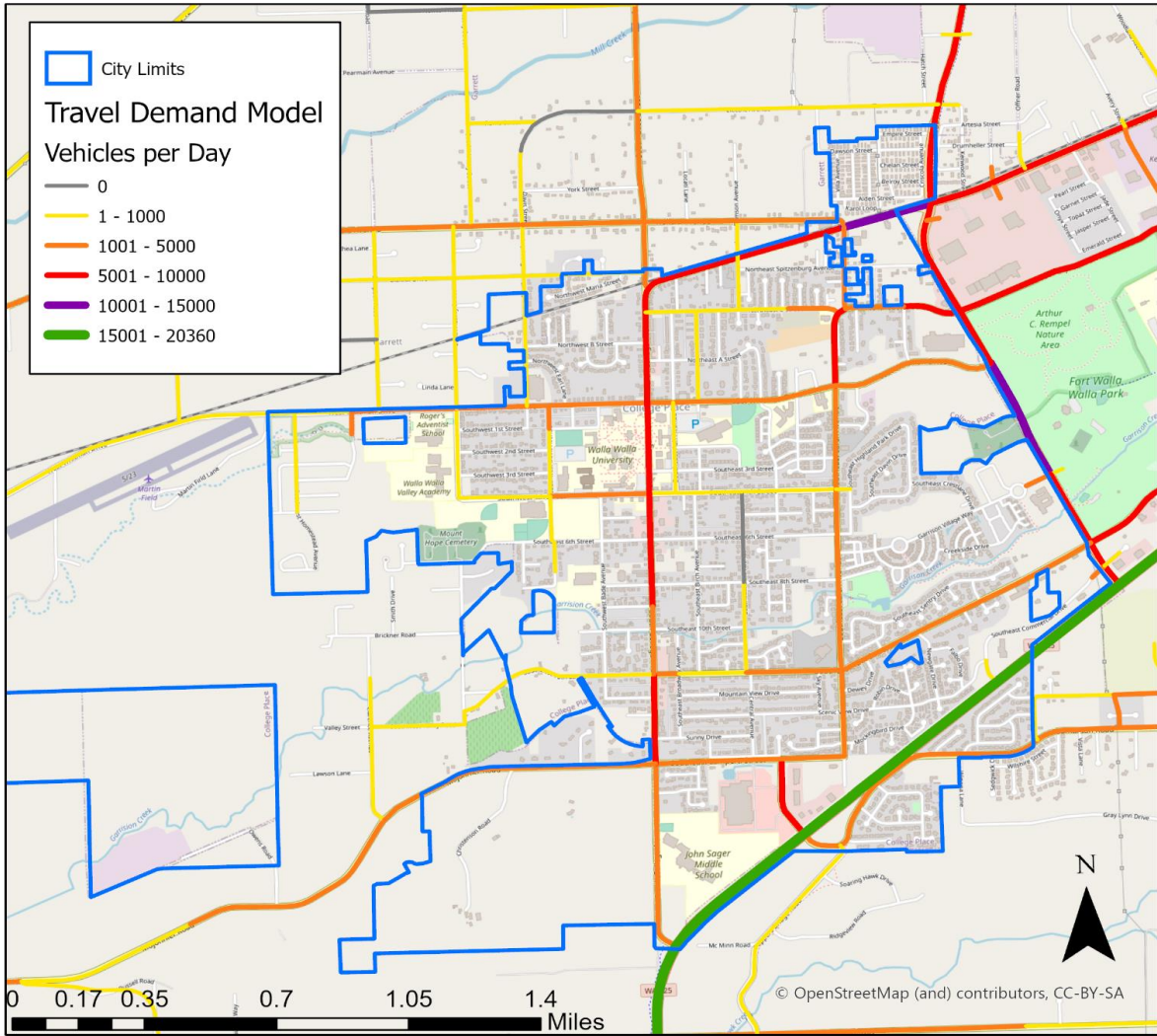
Locations	MV Young Drivers (% of Total)	Potential Improvement
NE Whitman Dr/SE Larch Ave <i>(Intersection)</i>	36%	Collisions for this intersection were largely due to disregarding signs and signals, failing to yield, following too closely, driving under the influence, and other contributing factors. Potential improvements for this location include leading pedestrian interval, pedestrian median/refuge island, enhanced safety features, and pedestrian, and motorist education.
College Place Post Office (S College Ave)	33%	Collisions at this location were due to a variety of contributing factors. Potential improvements for this location include leading pedestrian interval, pedestrian crossing median/refuge island, enhanced safety features such as beacons, high visibility/raised crossings, separated bike lanes, intersection or driveway pavement marking improvement, bicycle box, and pedestrian, bicyclist and motorist education.

References

1. Image by Akua based on information by Arkyan - based on public domain information. Based on similar map concepts by Ixnayonthetimmay, CC BY-SA 3.0, <https://commons.wikimedia.org/w/index.php?curid=2977946>
2. U.S. Census Bureau: <https://www.census.gov/quickfacts/fact/table/collegeplacecitywashington,WA,wallawallacountywashington/PST045219>
3. ¹ <https://remoteapps.wsdot.wa.gov/highwaysafety/collision/data/portal/public/>
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32. http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=38
33. http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=52
34. http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=19
35. http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=4
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Travel Demand Model (2019)



In general, a regional Travel Demand Model (TDM) replicates roadway networks, captures transit rider and driver travel behavior, and uses algorithms attuned to local conditions in order to show traffic flows and analyze future roadway infrastructure needs. The Walla Walla Valley TDM spans the northeastern portion of Umatilla County, Oregon and Walla Walla County, Washington, and includes the City of College Place. The traffic volumes displayed in this map show modeled year 2019 conditions, which have been calibrated against physical traffic count data.

Figure 64: Travel Demand Model map of the College Place area

Streetlights

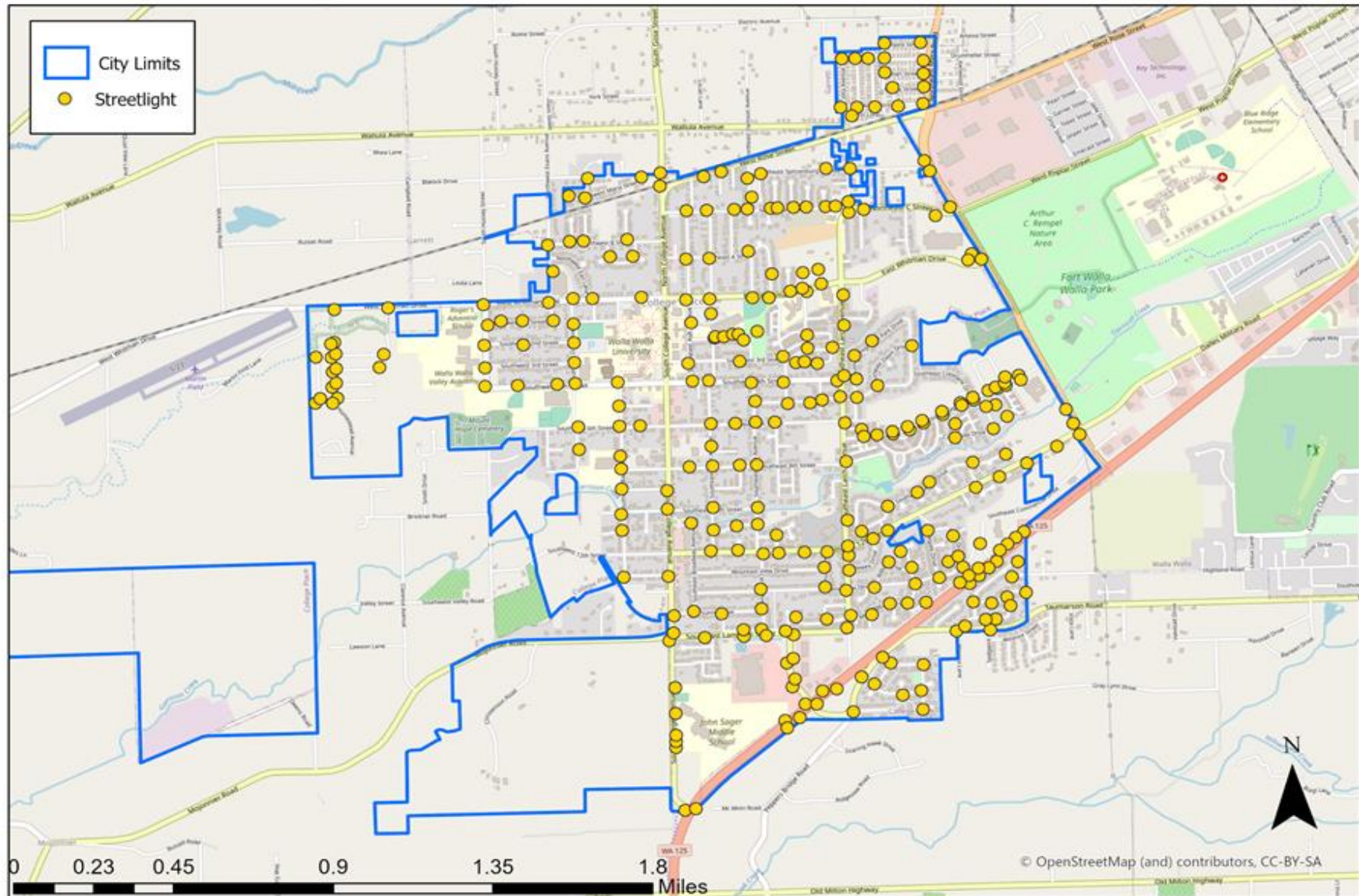
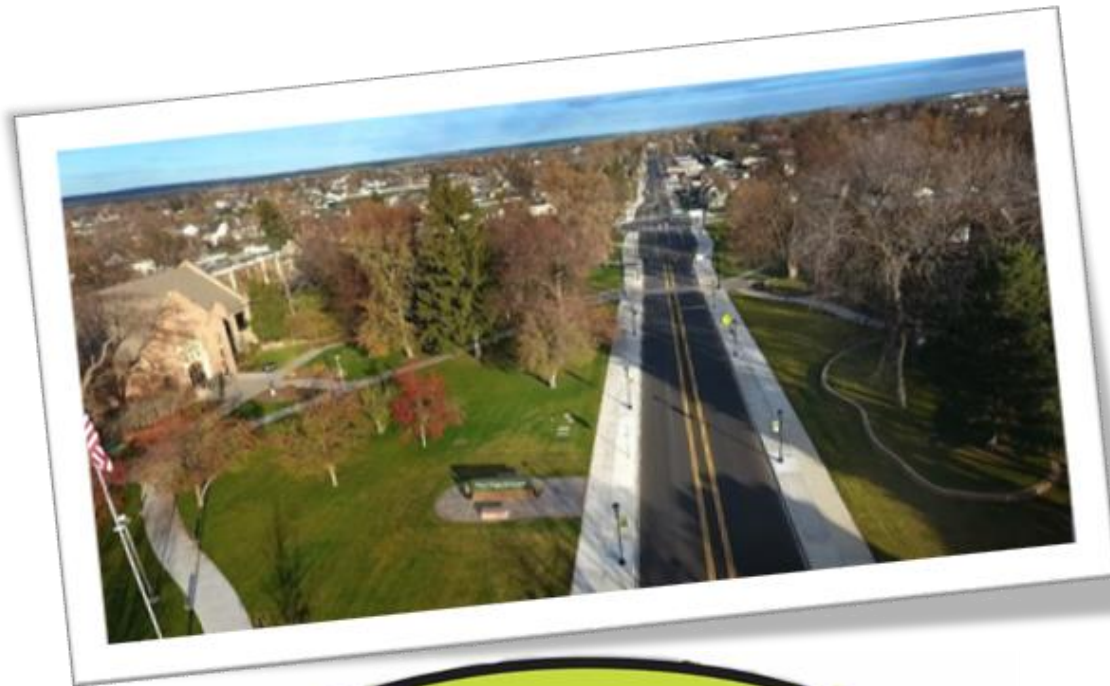


Figure 65: Streetlight inventory throughout the city of College Place

Table 15: Average Annual Collisions from 2011 to 2020 for Cities of Comparable Populations⁴⁷

Community	2020 Population	Average Collisions Per Year (2011-2020)
Toppenish	8,854	95
Orting	9,041	41
Burlington	9,152	310
College Place	9,902	67
Snohomish	10,126	178
Port Townsend	10,148	75
DuPont	10,151	40

⁴⁷ <https://remoteapps.wsdot.wa.gov/highwaysafety/collision/data/portal/public/>



LOCAL ROAD SAFETY PLAN

COLLEGE PLACE

WASHINGTON



Acknowledgements

The City of College Place 2021 Local Road Safety Plan was a collaborative effort between the Walla Walla Valley MPO/SRTPO (Metropolitan Planning Organization/Sub-Regional Transportation Planning Organization), Blue Zones Project Walla Walla Valley, and the 2021 City of College Place Engineering Intern, Akua Owusu Ansah, an engineering student at Walla Walla University.

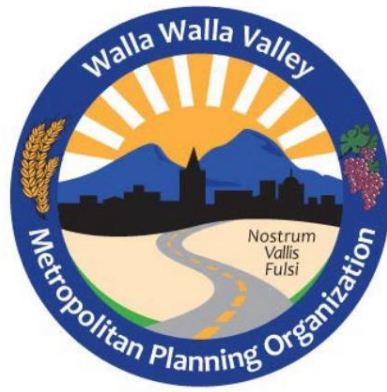


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Acronyms and Abbreviations

A - Suspected Serious Injury

B - Suspected Minor Injury

C - Possible Injury

CMI - Countermeasures for Intersections

CMS - Countermeasures for Roadway Segments

CMP - Countermeasures for Pedestrian Safety

CMC - Countermeasures for Cyclist Safety

CMO - Countermeasures for All

CRF - Crash Reduction Factor

CV - Crash Value

DEV - Daily Entering Vehicle

DUI - Driving Under Influence

FHWA - Federal Highway Administration

HSIP - Highway Safety Improvement Program

KA - Fatal and Serious Injury

KABCO - scale which establishes severity of a collision based on decreasing order of severity: Fatal Injury (K), Suspected Serious Injury (A), Suspected Minor Injury (B), Possible Injury (C), No apparent Injury/Property Damage (O)

K - Fatality

LRSP - Local Road Safety Plan

mi - miles

MP - Mile-Post

O - No apparent Injury/Property Damage

PDO - Property Damage Only

VMT - Vehicle Miles Travelled

WCV - Weight Crash Value

WSDOT - Washington State Department of Transportation

Introduction

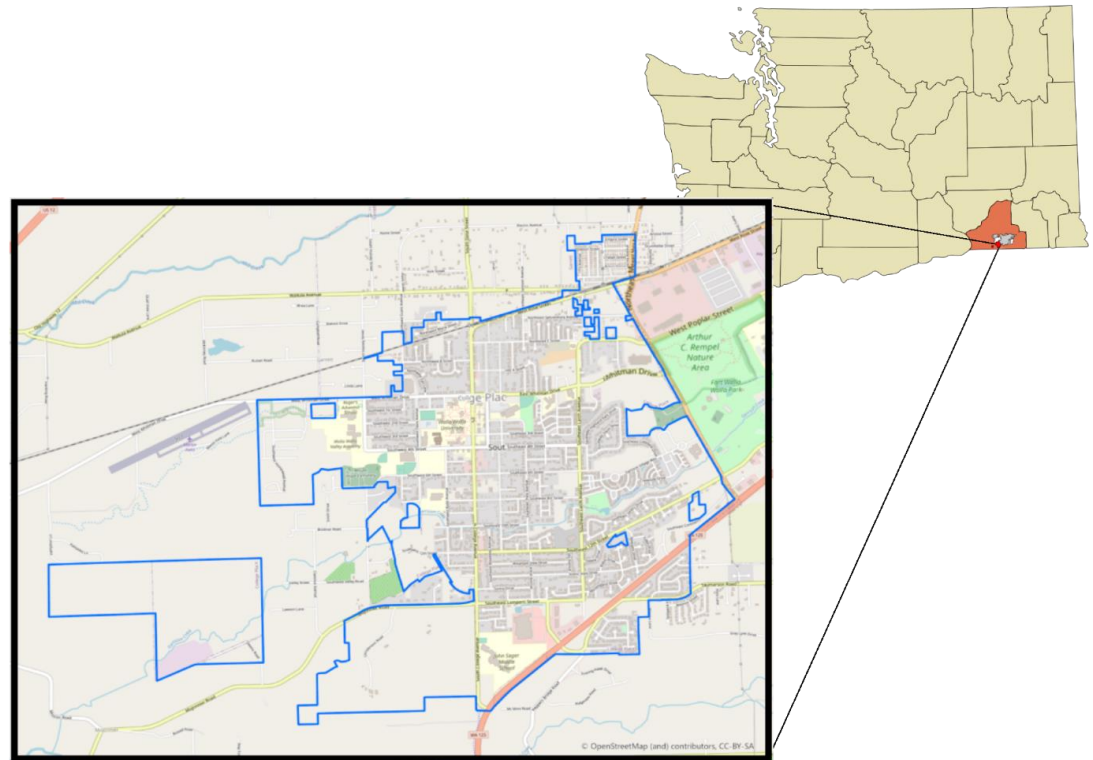
Located in south-eastern Washington State, College Place is a city in Walla Walla County (Figure 1¹). As of 2010, the city was home to 8,792 people. By 2019, the population had grown to 9,317.² College Place is one of four cities within Walla Walla County and also the second-largest, being approximately three square miles in size.

Over the last ten years (2011 - 2020), College Place has had 735 crashes, 203 injuries with three fatalities, and six suspected serious injuries. On average, that is about 67 crashes each year (0.007 collisions per capita). This is fewer than many cities of comparable population in Washington (see Table 15, Appendix). During the same time period there were 1,080,613 crashes statewide, averaging around 108,000 crashes per year (0.014 collisions per capita based on 2019 population data).³

Though the number of average annual crashes in College Place may seem small, no death or serious injury is acceptable. With this in mind, the Federal government has partnered with state and local governments to eliminate fatal and serious injury crashes.

A Local Road Safety Plan (LRSP) focuses on understanding where and why crashes occur.

Using data collection, data analysis, and appropriately selected countermeasures, the LRSP puts in place prioritized projects that, once implemented, reduce collision risks and improve roadway safety for all transportation users.



¹ Source: Image by Akua based on information by Arkyan - based on public domain information. Based on similar map concepts by Ixnayonthetimmay, CC BY-SA 3.0, <https://commons.wikimedia.org/w/index.php?curid=2977946>

² U.S. Census Bureau: <https://www.census.gov/quickfacts/fact/table/collegeplacecitywashington,WA,wallawallacountywashington/PST045219>

³ <https://remoteapps.wsdot.wa.gov/highwaysafety/collision/data/portal/public/>

Washington State Target Zero Plan

The Highway Safety Improvement Program (HSIP) is the *Figure 1: map showing location of College Place, WA* fatalities and serious injuries within the nation (Figure 2⁴). Established in the year 2000, the Target Zero plan is Washington State's answer to the Strategic Highway Safety Plan (SHSP). The data from previous years show that the numbers of traffic deaths and serious injuries are increasing. The newly modified version emphasizes the belief that "not one death is acceptable on our state's roadways." Through action-focused, data-driven evaluations, innovations, and new strategies, impactful solutions are proposed to combat the growing traffic death and serious injuries by 2030.



Figure 2. Federal Highway Administration diagram outlining a Local Road Safety Plan

⁴ Source: https://safety.fhwa.dot.gov/virtual_trade_show_nace2020_508_version/

College Place Local Road Safety Plan

On the local level, the City of College Place has taken the responsibility to implement its own Local Road Safety Plan to eliminate fatalities and serious injuries.

PART OF THE CITY OF COLLEGE PLACE'S MISSION STATEMENT IS TO HAVE

“PEOPLE CIRCULATE EASILY IRRESPECTIVE OF MODE, WHETHER BY CAR, FOOT OR BIKE; A SYSTEM OF SIDEWALKS AND TRAILS MAKE FOOT TRAFFIC A PREFERRED METHOD TO GET AROUND TOWN.”

Thus, the City College Place is committed to providing a safe and efficient transportation and circulation system that reinforces the City's distinct community character, addresses the needs of College Place residents, promotes and supports the desired land use pattern and is concurrent with new growth. The City plans to identify the critical areas that jeopardize these vision, values, and goals, and implement countermeasures to tackle this issue and provide a safe and welcoming atmosphere to all.



Figure 3. The City of College Place City Hall

College Place Traffic Collision Summary

Over the past ten years (2011 - 2020), the City of College Place has experienced 734 collisions which resulted in three fatalities and 203 injuries. On average, about 73 crashes occurred each year.

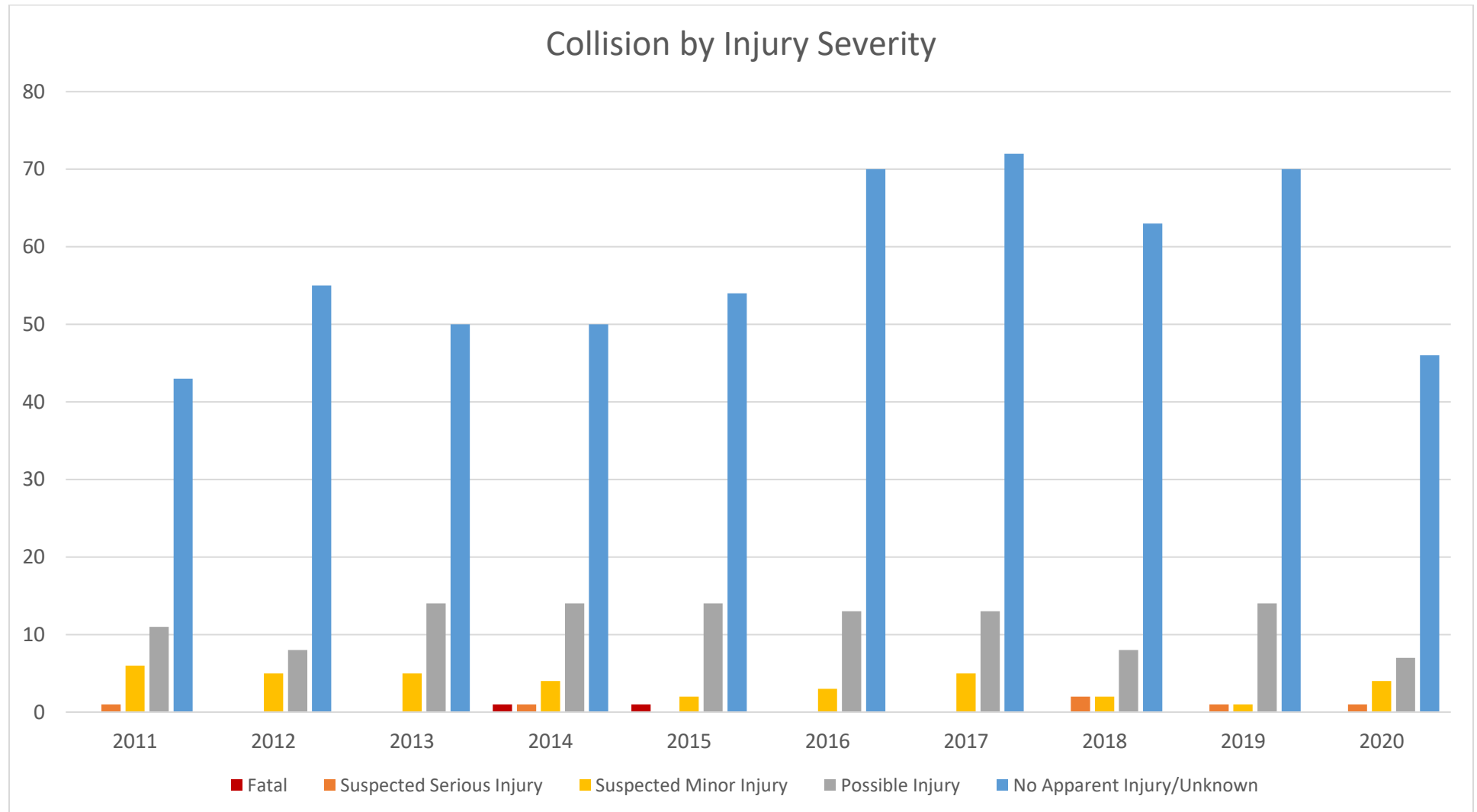


Figure 4: Collision by injury severity in College Place from 2011-2020

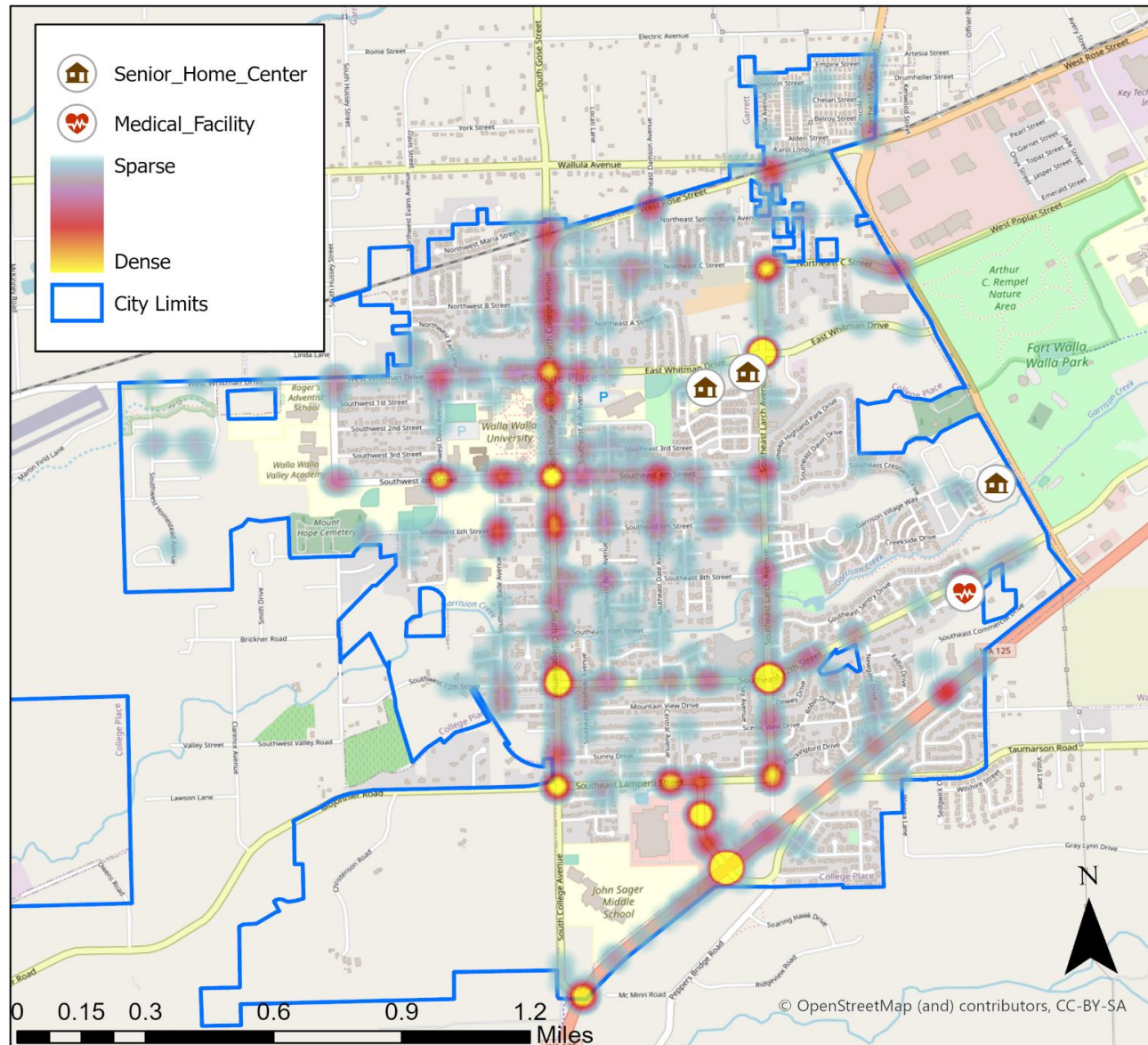
In Table 1, these 734 crashes are shown in tabular form: two fatality crashes (0.3%) resulted in three fatalities and the 203 injury collisions can be further divided into six suspected serious injury crashes (0.8%), 37 suspected minor injury collisions (5.0%), 116 possible injury crashes (15.8%), and 573 collisions with no apparent injuries (78.1%). Pedestrians were impacted in six collisions (0.8%) and bicyclists were involved in eight collisions (1.1%).

Table 1: Tabulation of collisions in College Place between 2011 and 2020⁵

Year	Fatal Crashes	Suspected Serious Injury	Suspected Minor Injury	Possible Injury	No Apparent Injury/Unknown	Total Crashes
2011	0	1	6	11	43	61
2012	0	0	5	8	55	68
2013	0	0	5	14	50	69
2014	1	1	4	14	50	70
2015	1	0	2	14	54	71
2016	0	0	3	13	70	86
2017	0	0	5	13	72	90
2018	0	2	2	8	63	75
2019	0	1	1	14	70	86
2020	0	1	4	7	46	58
10-Year Total	2	6	37	116	573	734
Annual Average	<1	<1	4	12	57	73

⁵ Source: Data provided on June 3, 2021, by WSDOT Transportation Data, GIS & Modeling Office (TDGMO) - Crash Data and Reporting Branch

Heat Map of Total Crashes (Non-Weighted)



The location of all the crashes (fatalities, serious injuries, minor possible injuries, possible injuries and PDO's) are based only on number of crashes not on severity.

The collisions occurred more frequently on State Route 125 and at intersections with and without traffic signals.

Figure 5: Heat map of crashes throughout the city of College Place

“Crashes result in tangible and intangible consequences” (FHWA⁶). The tangible costs are the goods and services related to the crash and the indirect costs to individuals and society. This includes EMS expenses, property damage, and medical costs, among others. The intangible costs are measured by quality-adjusted life years (QALY) based on a quantifying value that is estimated and calculated based on the severity of the crash. Table 2 shows the KABCO scale which establishes severity of a collision based on decreasing order of severity: Fatal Injury (K), Suspected Serious Injury (A), Suspected Minor Injury (B), Possible Injury (C), No apparent Injury/Property Damage (O) Thus there is an urgency to reduce crashes involving vulnerable road users.

Table 2: Cost of crash by severity

Severity	Comprehensive Crash Unit Cost (2016 dollars)
K	\$11,295,400
A	\$655,000
B	\$198,500
C	\$125,600
O	\$11,900

Figure 6 on the following page shows KA (Fatal and Serious Injuries) over the study period. Crashes involving vulnerable people such as pedestrians and cyclists are put at risk. Though they represent only about 2% of the overall data, over 25% of pedestrians who were hit had serious injuries and thus will be seriously considered during the selection of proposed countermeasures.

⁶ source: <https://safety.fhwa.dot.gov/hsip/docs/fhwasa17071.pdf>

Fatality and Serious Injury Crashes

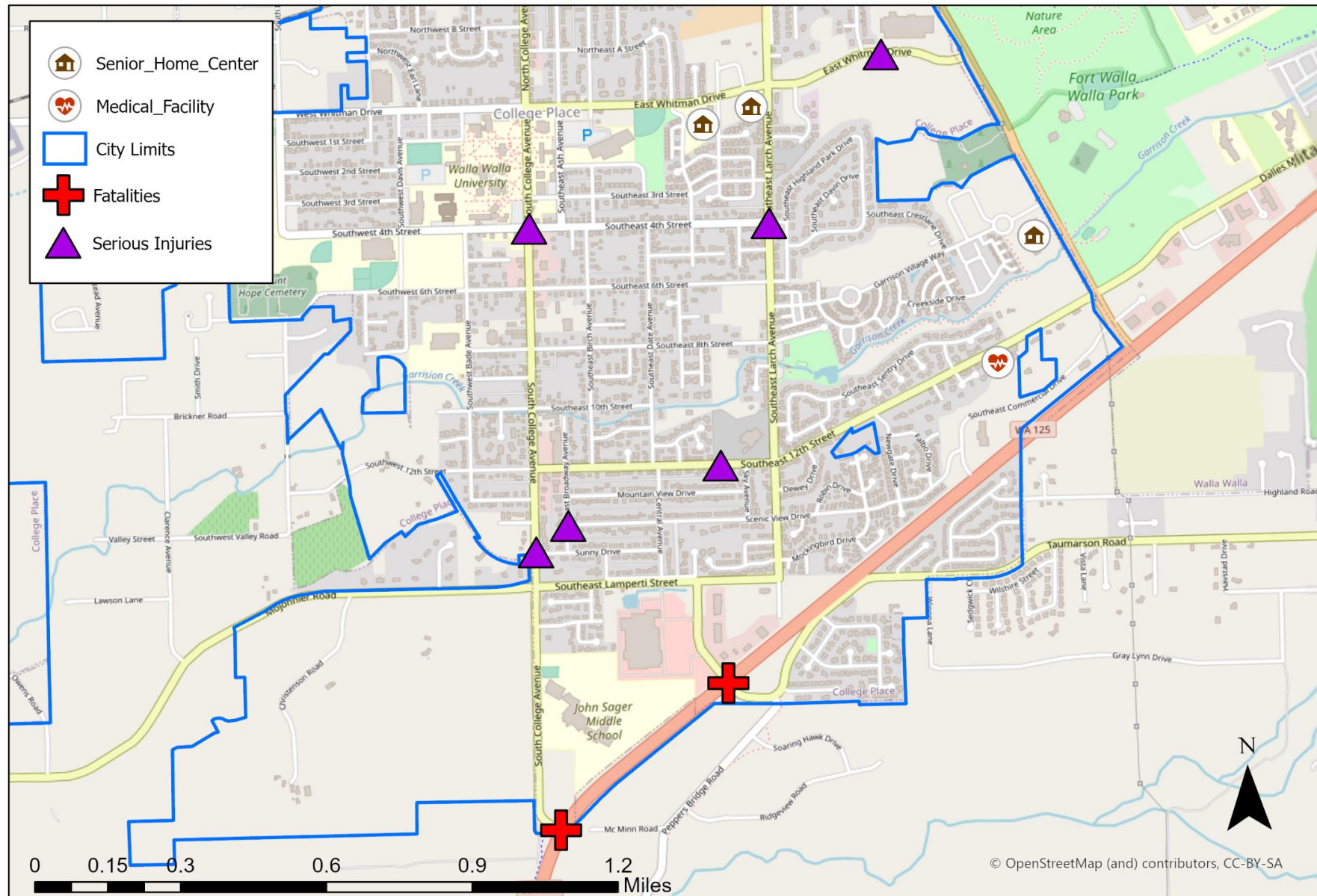
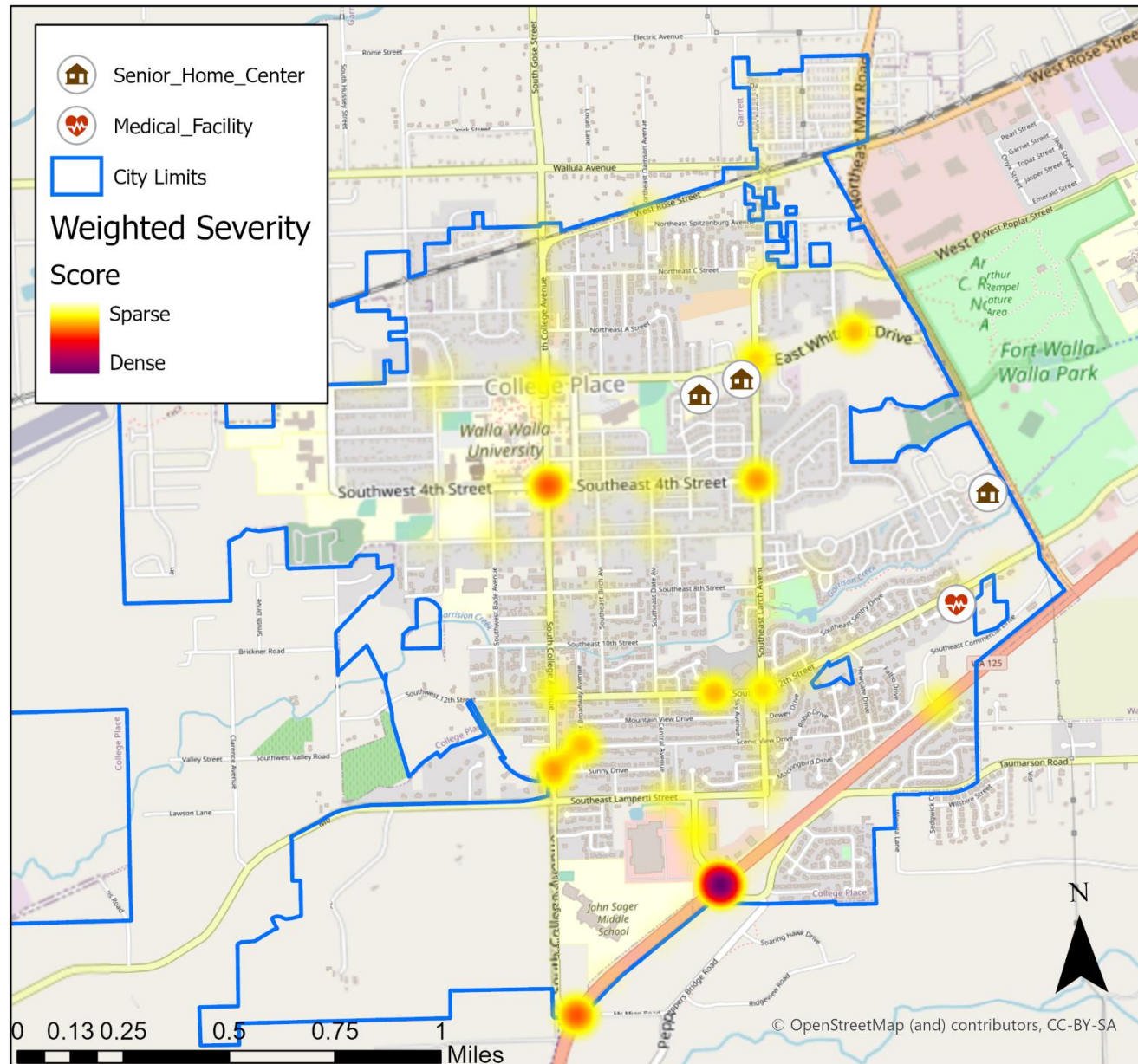
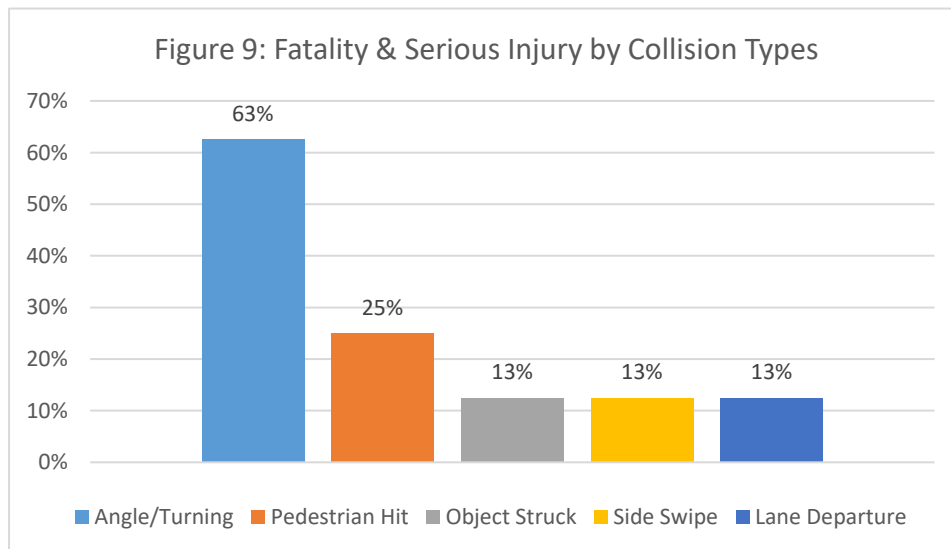
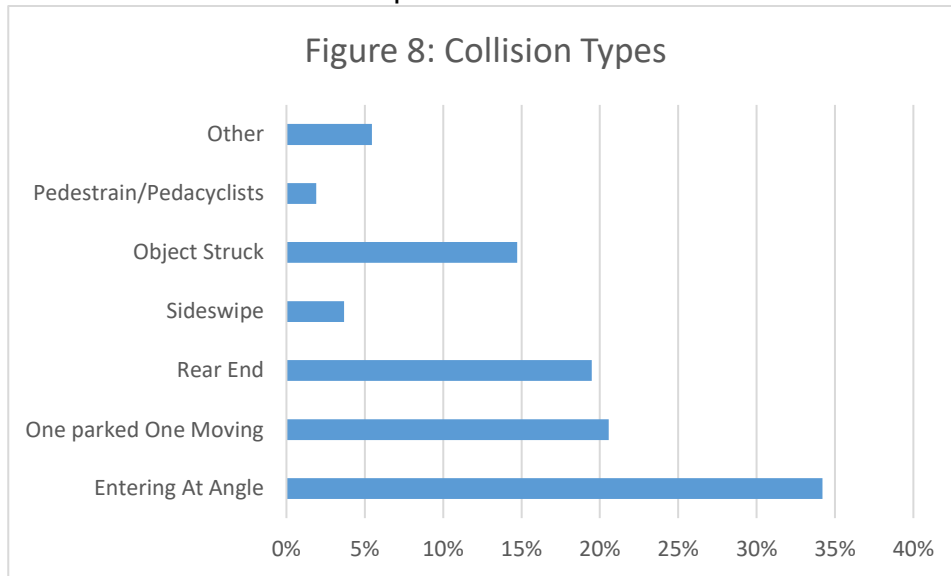


Figure 6: Location of fatal and serious injury crashes

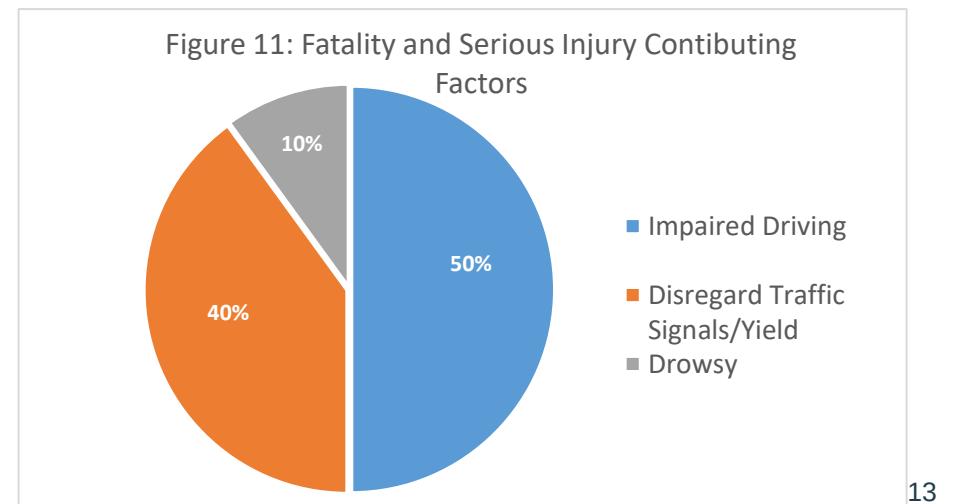
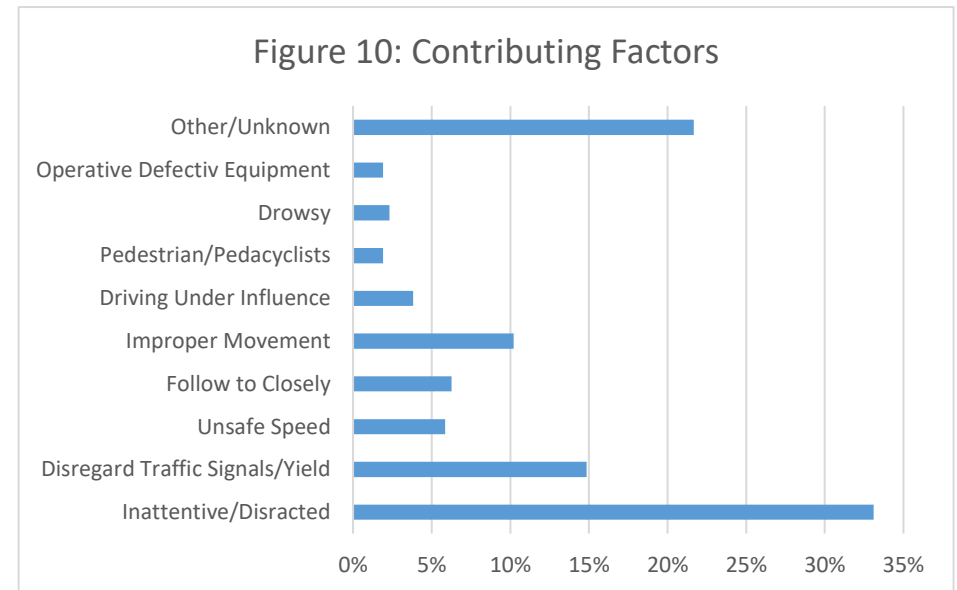
Heat Map of Total Crashes (weighted)



Collision Types - Crash type analysis (i.e. angle, rear-end, sideswipe, fixed object, etc.) categorizes crashes, identifies key trends, and proposes countermeasure solutions. Figure 8 shows a summary of the crash types over the study period. The most prevalent crashes were angle, fixed object, and rear-end. The second figure shows the fatal and serious injury crashes (FSI). Over 60% of angle crashes resulted in fatal or serious injury crashes while over 20% of pedestrians were involved in FSI.



Contributing Factors - Over the study period, 100% of FSI reported at least one contributing circumstance. Forty-eight percent of road user behaviors were inattention, distraction, disregarding traffic signals, and failing to yield. Inattention was the most frequent contributing factor reported. Driving under the influence accounted for 50% of FSI and 40% of FSI were because of disregarding traffic signals and failing to yield.



Intersection Crash Locations

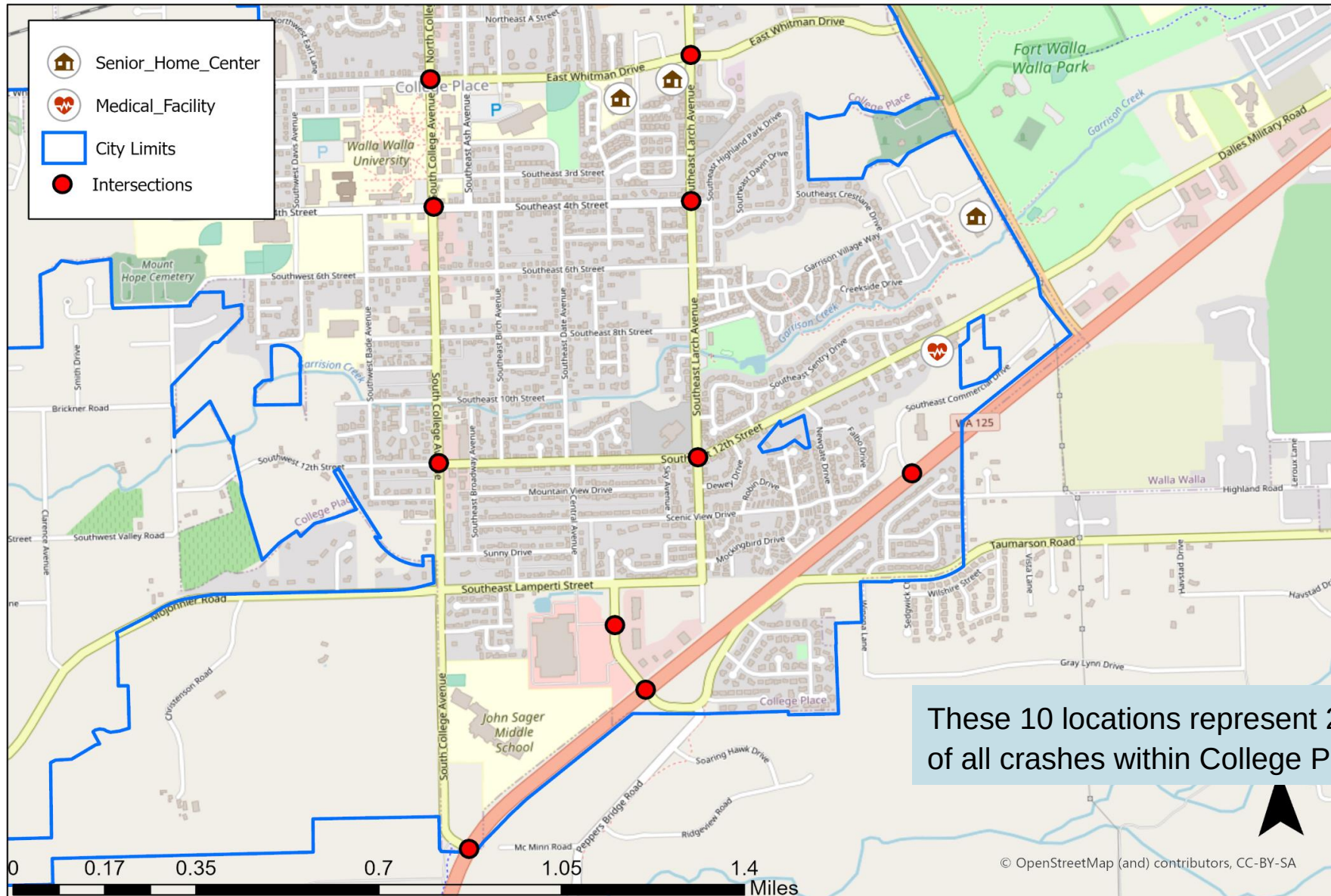


Figure 12: Locations of collisions at intersections in College Place

Table 3: Collisions at intersections throughout College Place including crash severity and weighted crash rate

	ID	Intersection Name	Total Crashes	Fatal Crash	Serious Injury Crash	Injury Crash	Daily Entering Volumes	Crash Rate	Weighted Crash Value (WCV) per 1,000 Vehicles
	Signaled Stop								
State Route	SI_1	SR 125 (MP-2.34)/Taumarson Rd/ SE Meadowbrook St	50	1		22	24,445	0.560	13.70
	SI_2	SR 125 (MP-1.88)/College Place S	14	1		4	19,410	0.198	3.84
	SI_3	SR 125 (MP 3.00)/SE Commercial Dr	6			4	19,070	0.086	1.64
City Street	CI_1	S College Ave/SE 12th St	16			2	6,345	0.691	4.38
	CI_2	SE Meadowbrook Blvd/ Meadowbrook Plaza & NE Walmart Entrances	15			4	6,995	0.588	4.11
	CI_3	S College Ave/SE 4th St	10		1	3	8,130	0.337	2.74
	CI_4	S College Ave/Whitman Dr	7			5	9,910	0.194	1.92
	4-Way Stop								
	CI_5	NE Larch St/SE 12th St	24			5	6,460	1.018	6.58
	CI_6	NE Larch St/SE 4th St	5		1	1	4,075	0.336	1.37
	2-Way Stop								
	CI_7	NE Larch St/W Whitman Dr	25			7	7,875	0.870	6.85

Table 4: Collision type and number by intersection location

Intersection Location	Total Crashes	Including		Collision Type				
		Pedestrian	Bicyclists	Angle ^a	Rear End	Stationary Object ^b	Side-swipe	Other
SR 125 (MP 2.34)/ Taumaron Rd/ SE Meadowbrook St	50			20	26		4	
SR 125 (MP1.88)/ S College Ave	14			3	7	1	1	2
SR 125 (MP 3.00)/ SE Commercial Dr	6			2	2		1	1
S College Ave/ SE 12th St	16		1	10	4		1	1
SE Meadowbrook Blvd/ Meadowbrook Plaza & NE Walmart Entrances	15			15				
S College Ave/ SE 4th St	10	1		8	1			1
S College Ave/ Whitman Dr	7	1		2	4			1
SE Larch St/ SE 12th St	24			18	5	0	1	
NE Larch St/ SE 4th St	5	1	1	3				2
NE Larch St/ E Whitman Dr	25			21	2	2		
Total	172	3	2	102	51	3	8	8

^a Includes Right Turn, Left Turn, U-Turn, Improper Turn/Merge/Passing, Right Angle, one stopped--one moving

^b Includes Fence, Tree/Stump, Utility Pole, Concrete Barrier, Street Pole/Base, Fire Hydrant, Curb/Traffic Island, Signpost, Mailbox, Building, Retaining Wall, Railroad Tracks, Guardrail, Traffic Signs, Other Objects

Table 5: Contributing factors by intersection collision location

Intersection Location	Total Crashes	Contributing Factors						
		Inattentive/ Distracted	Disregard Signals/ Yield	Unsafe Speeds	Follow Too Closely	Improper Movement ^c	DUI	Other
SR 125 (MP 2.34)/ Taumaron Rd/ SE Meadowbrook St	50	16	14	3	5	4	3	5
SR 125 (MP1.88)/ S College Ave	14	7	5				1	1
SR 125 (MP 3.00)/ SE Commercial Dr	6		3		1		1	1
S College Ave/ SE 12th St	16	5	4		1			6
SE Meadowbrook Blvd/ Meadowbrook Plaza & NE Walmart Entrances	15	7	5				1	2
S College Ave/ SE 4th St	10		6		2	1		1
S College Ave/ Whitman Dr	7	3	1		1			2
SE Larch St/ SE 12th St	24	11	6		2		1	4
NE Larch St/ SE 4th St	5	2	1			1		1
NE Larch St/ E Whitman Dr	25	4	11	5	1			4
Total	172	55	56	8	13	6	7	27

^c Includes Improper Backing, Improper Turn, Improper Merge, and Improper Passing

Total Crashes and daily entering volume (DEV) were used to calculate Weighted Crash Value. The WCV accounts for the total crashes and the DEV. Table 4 on the previous page shows the intersection locations with the highest number of WCV per crash value. The crash rate was calculated as:

$$ACR = \frac{C \times 1,000,000}{V \times 365 \times N}$$

Where:

ACR= Annual Crash Rate

C = number of crashes during the study period

V = average daily traffic volume

N = number of years in the study period

A total of 10 intersections were selected separated by state route and city streets. There were a total of 172 crashes, two fatalities, two serious injuries, and 57 other injury crashes including PDO. Table 4 on the previous page shows a breakdown of the types of crashes detected at these intersection locations. Table 5 displays the contributing factors identified at the same intersection locations.

Table 5 on the following page shows the segment version of the crash value (CV). Unlike the analysis, the CV was calculated using vehicle miles travelled (VMT), daily volumes (DV), and total crashes. The crash rate was calculated as:

$$ACR = \frac{C \times 1,000,000}{VMT \times 365 \times N}$$

Where:

ACR= Annual Crash Rate

C = number of crashes during the study period

VMT = daily entering vehicles multiplied by the length of the segment

N = number of years in the study period

Nine total segments were selected based on CV and VMT. There were a total of 101 crashes, two serious injuries, and 21 other injury crashes including PDO. Table 6 and Table 7 on the following pages show a breakdown of types of crashes detected at these segment locations. There were a total of three pedestrians with one resulting in serious injury. Two bicyclists were also involved in crashes at these locations. Table 8 displays the contributing factors discovered at the same segment locations.

Table 6: Collision type and number by segment location

ID	Segment Name	To	From	Length (miles)	Total Crashes	Fatal Crash	Serious Injury Crash	Injury Crash	Daily Vehicle Volume	Vehicle Miles Traveled	Crash Rate
CS_1	SE 4th St	SE Ash Ave	SE Elm Ave	0.27	20			6	510 to 910	221	24.79
CS_5	NE C St	NE Lambert	NE Larch St	0.022	9			2	6,360	140	17.61
CS_2	SE 12th St	SE Broadway Ave	Sky Ave	0.37	15		1	2	1,000 to 3,340	836	4.92
CS_3	W Whitman Dr	S Evans	S College Ave	0.32	15			4	2,820 to 4,330	1342	3.06
CS_6	NE C St	Myra Rd	NE Deccio Rd	0.153	9				6,040	890	2.77
CS_4	S College Ave	SE 12 St	SE Lampert St /Mojonnier Rd	0.24	12		1	2	5,180 to 5,640	1347	2.44
CS_7	S Meadowbrook St (w/out Intersection)	SR 125 (MP-2.34)	Walmart Intersection	0.15	8			3	7,620 to 8,340	1186	1.85
CS_9	E Whitman Dr	S College Ave	NE Trentmont Dr	0.3	6			1	3,200	965	1.70
CS_8	W Rose St	NE Lambert	Carey Court	0.13	7			1	10,640	1383	1.39

Segment Crash Locations

These 9 locations represent 14% of all crashes within College Place.

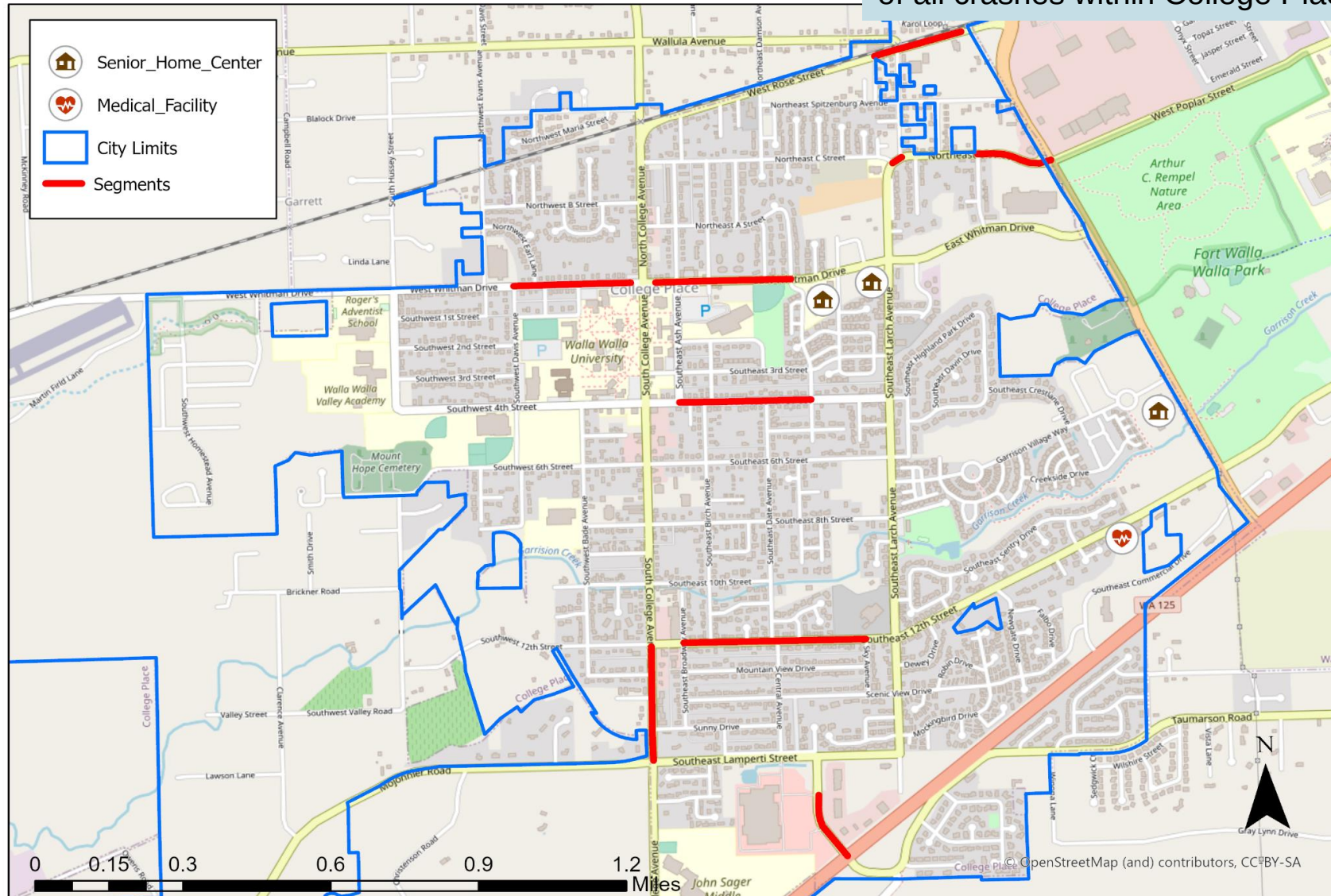


Figure 13: Segment crash locations in College Place

Table 7: Collision type by segment collision location

Segment Location	Total Crashes	Including		Collision Type				
		Pedestrian	Bicyclists	Angle ^a	Rear End	Stationary Object ^b	Side-swipe	Other
SE 4th St	20	2		17	1			2
NE C St (CS_5)	9			8		1		
SE 12th St	15	1		12		1	1	1
W Whitman Dr	15		1	9	3	2		1
NE C St (CS_6)	9			3	6			
S College Ave	12			6	4	1	1	
S Meadowbrook St	8		1	3		1	2	2
E Whitman Dr	6			4	1	1		
W Rose St	7			3		3	1	
Total	101	3	2	65	15	10	5	6

^a Includes Right Turn, Left Turn, U-Turn, Improper Turn/Merge/Passing, Right Angle, and One stopped--one moving

^b Includes Fence, Tree/Stump, Utility Pole, Concrete Barrier, Street Pole/Base, Fire Hydrant, Curb/Traffic Island, Sign Post, Mailbox, Building, Retaining Wall, Railroad Tracks, Guardrail, Traffic Signs, and Other Objects.

Table 8: Contributing factor by segment collision location

Segment Location	Total Crashes	Contributing Factors						
		Inattentive/ Distracted	Disregard Signals/ Yield	Unsafe Speeds	Follow Too Closely	Improper Movement ^c	DUI	Other
SE 4th St	20	6	8	1		2		3
NE C St (CS_5)	9	1	3	1	1	3		
SE 12th St	15	5	1	1		3	1	4
W Whitman Dr	15	6	1		2	1		5
NE C St (CS_6)	9	4			1	1		3
S College Ave	12	3			2	2	2	3
S Meadowbrook St	8	2	2		1			3
E Whitman Dr	6	4				2		
W Rose St	7	3	2	1				1
Total	101	34	17	4	7	14	3	22

^c Includes Improper Backing, Improper Turn, Improper Merge, and Improper Passing

Pedestrian and Bicycle Crashes

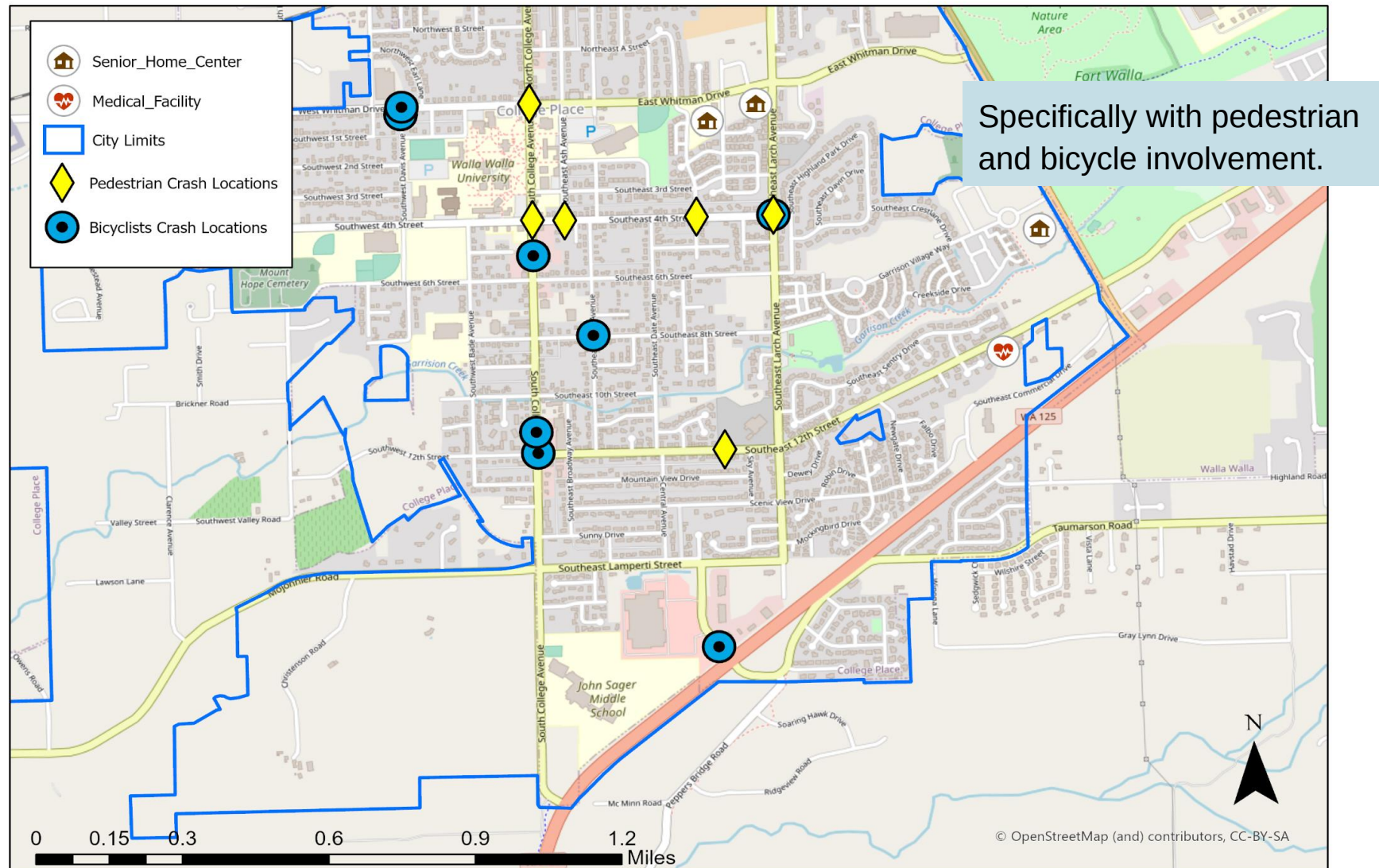


Figure 14: Locations of collisions including bicyclists and pedestrians in College Place

Countermeasures

Introduction

Countermeasures are actions designed to counteract a threat to safety and that are proven to reduce the incidence of high-risk traffic collisions. Each countermeasure summary in this section includes a description, safety benefits, crash reduction factor, and the high-risk crash types addressed by the countermeasure. This list of countermeasures is categorized by intersection safety, road segment safety, pedestrian safety, cyclist safety, and general safety.

Intersection (Signalized)

CMI.1 - Lighting at Intersection ^{7, 8}

Intersection lighting illuminates an area, including pedestrian crosswalks, nearby bike lanes, and other vehicles approaching an intersection.

Safety Benefits:

- Improves visibility of intersection and approaching pedestrians and vehicles
- Increases motorist and pedestrian awareness of potential conflicts
- Increase pedestrian and motorist safety while navigating through intersections
- Helps reduce glare and dark spots

Why this was selected for College Place:

Over 28% of crashes occurred in the dark. A lack of adequate lighting was involved in 38% of fatal and serious injuries, and 25% of fatal and serious pedestrian collisions.



Figure 15: Lighting at intersection; image source: Marin County

Crash Reduction Factor	40%
Crash Types	Night
Expected Life (years)	20 years
Estimated Cost	\$5,000 - 7,000 per light
Federal Funding Eligibility	100%

⁷ Source: <https://www.marincounty.org/userdata/dpw/Marin%20County%20Travel%20Safety%20Plan%20-%20Final%20Report.pdf>

⁸ Source: https://safety.fhwa.dot.gov/hsip/hrrr/manual/hrrr_2014.pdf

CMI.2 - Protected Left Turn Phase (Protected Left Turn)^{1, 9, 10}

Protected left turns can be used at intersections that have a left turn lane when there is a high frequency of angle crashes that involve left turns. Protected left turns are indicated by the use of green, yellow or red arrow which designates that motorists turning left have the right of way.

Safety Benefits:

- Decreases conflict between motorists turning left, pedestrian traffic, and oncoming traffic
- Decreases the need for motorists to “sneak” through yellow or red lights
- Minimizes disruption of through traffic and decrease rear-end and sideswipe crash potential

Why this was selected for College Place:

- Angle, rear-end, and sideswipe are the top types of collisions. Left turns were the second most frequent vehicle action involved in total crashes at intersections, and also accounted for one fatal crash.
- Adding a protected left turn will limit the clearance interval and allow drivers to have a specific time interval to appropriately execute turns.

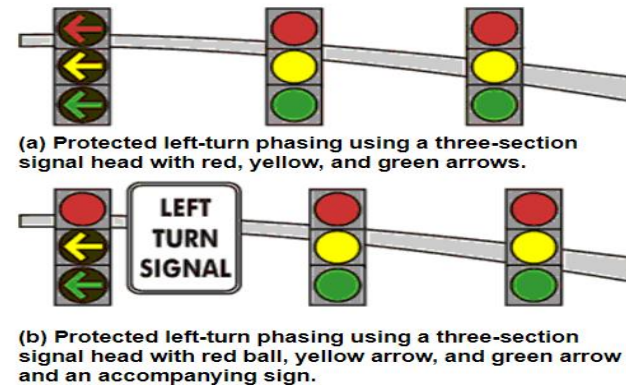


Figure 16: Two types of protected left turn phasing; image source: FHWA

Crash Reduction Factor	30%
Crash Types	Left turn, Rear-end, Sideswipe
Expected Life (years)	20 years
Estimated Cost	\$8,000
Federal Funding Eligibility	100%

⁹ Source: http://pedbikesafe.org/PEDSAFE/countermeasures_detail.cfm?CM_NUM=51

¹⁰ Source: <https://www.fhwa.dot.gov/publications/research/safety/04091/04.cfm>

CMI.3 - Raised Pavement Markers and Striping in Intersection ^{1, 11}

Intersections that lack clear lane designation can be difficult for motorists to navigate safely. Adding striping and/or raised pavement markers to designate travel lanes can help motorists successfully navigate an intersection. A raised pavement marker is a small, colored (usually red, white, or yellow), reflective safety device applied directly to a road surface that enhances the visibility of lane designations.

Safety Benefits:

- Improves motorist guidance and increases the ability to remain in a designated travel lane while moving through an intersection
- Enhances visibility and decreases the perceived complexity of intersections

Why this was selected for College Place:

- Over 33% of total crashes were due to distracted driving or inattentive driving. This will enhance visibility, provide guidelines and give off a tactile warning alerting drivers if their attention is elsewhere.

Crash Reduction Factor	10%
Crash Types	All
Expected Life (years)	10 years
Estimated Cost	\$2,200 per Intersection (for both striping and raised pavement markers)
Federal Funding Eligibility	100%

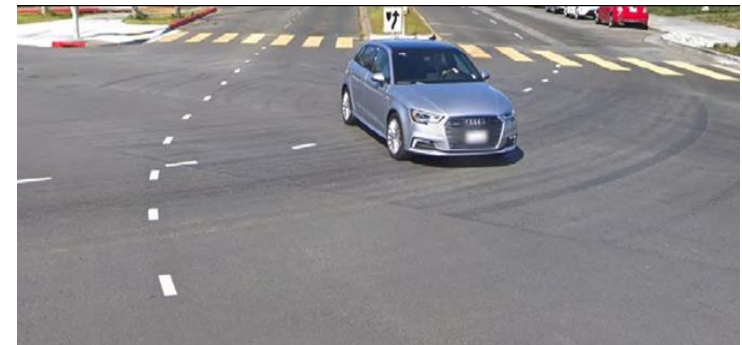


Figure 17: Lane striping designates travel lanes in an intersection; image source: Marin County

¹¹ https://www.fresno.gov/publicworks/wp-content/uploads/sites/17/2021/01/Fresno_SSAR_LRSP_Final-Accessible-1.pdf

CMI.4 - Flashing Beacons as Advance Warning^{1,5}

Flashing lights can be installed in a location that will draw a motorist's attention to an upcoming stop at an intersection.

Safety Benefits:

- Increases motorists' awareness of upcoming stop
- Gives motorists advanced warning and more time to prepare for the stop

Crash Reduction Factor	30%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$16,600 per approach
Federal Funding Eligibility	100%



Figure 18: A flashing beacon; image source: Marin County

Why this was selected for College Place:

- 50% of FSI at intersections resulted from drivers disregarding signals or failing to yield. This will increase road user awareness of the upcoming signalized intersection.

CMI.5 - High Friction Surface Treatment (HFST) at Intersection^{1, 5, 12}

Improving the friction of a road surface impacts how quickly a vehicle can slow or stop, and helps motorists maintain control under a variety of pavement conditions. Road surface friction can be increased by adding a high-quality aggregate (a mixture of sand, gravel, stone, and other materials) to the pavement. High friction surface treatment (HFST) is most effective when used in locations where skidding and failure to stop are issues under either wet or dry surface conditions, and when the target vehicle is not able to stop due to insufficient friction.

Crash Reduction Factor	40 - 55%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$1 per sf
Federal Funding Eligibility	100%



Figure 19: Close up of aggregate used in HFST; image source: FHWA

Safety Benefits:

- Higher pavement friction helps motorists maintain better control in both dry and wet driving conditions
- Decreases stopping and slowing time

Why this was selected for College Place:

- 24% of total crashes occurred on wet, snowy, icy, and slushy road conditions. Improving the friction will decrease the likelihood of skidding and a related collision.

¹² https://safety.fhwa.dot.gov/roadway_dept/pavement_friction/high_friction/

CMI.6 - Protected Right Turn/No Right Turn on Red ⁴

Controlling right turns on red lights can be done either through protected right turns or disallowing right turns on red. Under some circumstances, motorists may be looking for traffic approaching on their left and may not be alert to pedestrians approaching on their right side. Controlled or protected right turns can be accomplished by adding a sign that says “No Right Turn on Red” or by adding a right turn arrow to a streetlight at an intersection.

Safety Benefits:

- Decreases intersection conflicts between pedestrians and motorists trying to turn right through a crosswalk

Why this was selected for College Place:

- Inattention and disregarding traffic signals were in the top contributing factors for overall crashes. Mounted signs and signals alert the drivers and can protect pedestrians from oncoming traffic. Can be used full time or only during specific times.

Crash Reduction Factor	3%
Crash Types	Pedestrian and Bicyclist
Expected Life (years)	NA
Estimated Cost	<\$1,000 per static sign
Federal Funding Eligibility	NA



Figure 20: “No Right Turn on Red Sign” at an intersection in Walla Walla; image source: Google Maps

CMI.7 - Install Left-Turn Lane and Add Protected Left Turn ¹³

Lanes provided exclusively for left turns can minimize many types of collisions related to left turns. Adding a protected left-turn lane and left-turn phase in the light sequence at a signalized intersection can also decrease safety problems related to intersections accommodating left turns.

Safety Benefits:

- Reduces collisions of vehicles turning left across opposing through-traffic
- Reduces rear-end collisions of vehicles turning left with other vehicles following closely behind

See **Protected Left Turn Phase** for safety benefits associated with adding a protected left turn phase.

Why this was selected for College Place:

- Angle, rear-end and sideswipe are the top types of collisions. Left turns were the second-highest vehicle action involved in crashes that were at intersections. Left turns also accounted for one fatal crash.
- If there is a clearance left turn, adding a protected left turn will limit the clearance interval and allow drivers to have a specific time interval to appropriately execute turns.



Figure 21: Protected left turn accompanied by left turn lane; image credit: Marin County

Crash Reduction Factor	55%
Crash Types	All
Expected Life (years)	20
Estimated Cost	varies; \$2,500-\$150,000
Federal Funding Eligibility	90%

¹³ https://safety.fhwa.dot.gov/provencountermeasures/left_right_turn_lanes/

CMI.8 - Roundabout ¹⁴

A roundabout intersection features a center island that directs traffic counterclockwise through the intersection around the island. Roundabouts can be added to intersections in urban, suburban, and rural parts of a community, and are appropriate for a wide range of traffic conditions. They can replace intersection signals, two-way stop controls, and all-way stop controls.

Safety Benefits:

- Lowers speed at which traffic moves through the intersection
- Reduces conflict points
- Reduces the severity of crashes
- Improves intersection performance (entering traffic yields to vehicles already in the intersection)
- Helps transition traffic from high-speed to low-speed environments

Why this was selected for College Place:

- Roundabouts are proven to be a safe alternative for a variety of situations and intersection types. Implementing a roundabout will prove effective in areas with numerous angle turns. They are considered when an area like a freeway interchange requires a safety improvement.



Figure 22: Mini Roundabout on 3rd Ave. and Tietan St. in Walla Walla, WA; Image Source: Google Maps

Crash Reduction Factor	26%-82%
Crash Types	All
Expected Life (years)	20 years
Estimated Cost	\$4,000,000-\$8,000,000 per Intersection
Federal Funding Eligibility	100%

CMI.9 - Convert to All-Way Stop control ¹⁵

Intersections that are either yield control (no stop signs) or two-way stop can be converted to all-way stop sign control intersections by adding a variety of safety upgrades, like stop signs or flashing lights, to the intersection. All-way stops require traffic entering an intersection from any direction to stop before proceeding through the intersection. All-way stop sign control is only suitable at intersections with relatively balanced levels of traffic volume at each of the intersection approaches.

Safety Benefits:

Crash Reduction Factor	50%
Crash Types	All
Expected Life (years)	10 years
Estimated Cost	\$2800 per Intersection
Federal Funding Eligibility	100%

¹⁴ <https://safety.fhwa.dot.gov/provencountermeasures/roundabouts/>

¹⁵ <https://safety.fhwa.dot.gov/intersection/signal/index.cfm>

- Decreases speed at which vehicles enter and pass through an intersection
- Provides a safer opportunity to pedestrians and cyclists to cross roadways at intersections
- Clearly designates which vehicle has the right of way rather than relying on a yield system

Why this was selected for College Place:

- Entering at an angle is a top collision factor for intersections as well as disregard for signs and signals, and failing to yield. Converting to an all-way stop will help reduce conflict points.



Figure 23: All-way stop sign control at SE Larch and SE 12th St; image source: Google Maps

CMI.10 - Install/Upgrade Stop Signs or Other Intersection Advanced Warning Signage ^{5, 16}

Intersection warning signs provide advanced notice to motorists that they are approaching an intersection. Signage can include “Stop Ahead” or display an image of a stop sign or intersection.

Safety Benefits:

- Advanced warning signage allows motorists to slow down sooner

Why this was selected for College Place:

- Inattention and disregarding signals/yield were the top contributing factors for collisions at intersections.
- Improvements to the stop signs such as larger stop signs, adding a second sign, or installing flashing LED stop signs can warn or reinforce the need for the road user to stop.



Figure 24: Advanced warning signage on a rural road; image source: FHWA

Crash Reduction Factor	15%
Crash Types	Rear-end, Angle
Expected Life (years)	10 years
Estimated Cost	\$500 per Sign
Federal Funding Eligibility	100%

¹⁶ <https://www.fhwa.dot.gov/publications/research/safety/08043/index.cfm>

CMI.11 - Upgrade Intersection Pavement Markings¹

Intersection pavement markings include “Stop Ahead” markings, centerlines, and a stop bar.

Safety Benefits:

- Increases a motorist’s awareness of an upcoming intersection

Why this was selected for College Place:

- Inattention and disregarding signals/yield were the top contributing factors for collisions at intersections. Adding pavement markings can bring a motorist’s attention to the upcoming intersection.

Crash Reduction Factor	25%
Crash Types	Rear-end, right-angle, angle turns
Expected Life (years)	10 years
Estimated Cost	\$4,000 per intersection
Federal Funding Eligibility	100%



Figure 25: Pavement markings at an intersection; image source: Marin County

CMI.12 - Flashing Beacons at Stop-Controlled Intersections¹⁷

Flashing lights, or beacons, attached to the top of stop signs can draw motorists’ attention to an upcoming stop sign.

Safety Benefits:

- Decreases the occurrence of stop sign violations
- Reinforces driver awareness of the non-signalized intersection control

Why this was selected for College Place:

- 46% of all intersection hotspot locations involved disregarding signals and failing to yield to traffic. This can alert the road user of upcoming stop-controlled intersections.

¹⁷ <https://www.fhwa.dot.gov/publications/research/safety/08048/index.cfm>



Figure 26: Flashing beacon on top of stop sign; image source: FHWA

Crash Reduction Factor	15%
Crash Types	All
Expected Life (years)	10 years
Estimated Cost	\$100,000 per intersection
Federal Funding Eligibility	100%

CMI.13 - Corridor Access Management: Right-In/Right-Out (RIRO) ^{1, 18}

Corridor access management refers to how entry and exit points along a road are designed and controlled. Carefully managing access to roadways can improve safety as well as reduce congestion. Right-In/Right-Out (RIRO) is a way of managing traffic entering or exiting a roadway by limiting turning movements to right turn only. A RIRO restriction can be enforced by placing physical barriers (like a median or splitter island) in the intersection to direct traffic to the right and should be accompanied by signage.

Safety Benefits:

- Reduces the number of conflict points between vehicles
- Safely moves high volumes of traffic on and off corridors with low delay
- Reduces congestion in high-traffic areas

Why this was selected for College Place:

- Certain congested areas within the city make angle turns difficult, especially when there isn't adequate sight distance to execute the turn safely.

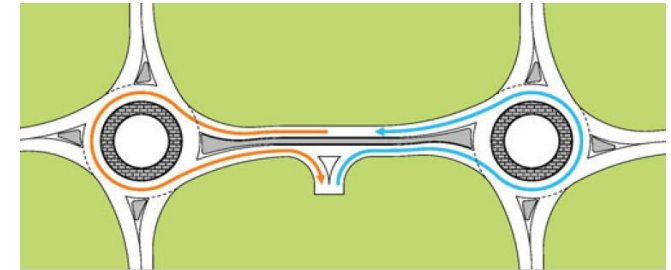


Figure 27: RIRO driveway between two roundabouts; image source: FHWA

Crash Reduction Factor	40%
Crash Types	Corridor entrance/exit points
Expected Life (years)	20
Estimated Cost	\$50,000
Federal Funding Eligibility	90%

¹⁸ https://safety.fhwa.dot.gov/provencountermeasures/corridor_access_mgmt/

CMI.14 - Transverse Rumble Strips (TRS)^{1, 19}

Transverse rumble strips are a road safety feature that adds grooves or raised strips across the direction of vehicle travel to warn drivers of a stop or slow down ahead. These strips provide an auditory and tactile warning to motorists approaching an intersection and can be used at any intersection to slow down traffic entering the intersection.

Safety Benefits:

- Brings motorists' attention to the need to slow down
- Helps slow traffic approaching an intersection
- Provides both audible and tactile warning

Why this was selected for College Place:

- 50% of FSI were due to lane departures. Inattentive/distracted driving is the top contributing factor in the city. Including transverse rumble strips will alert drivers to an approaching intersection or reduced speeds.



Figure 28: Transverse rumble strips (grooves) on rural road; image source: Minnesota Department of Transportation (MnDOT)

Crash Reduction Factor	20%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$600 per approach
Federal Funding Eligibility	90%



Figure 29: Transverse rumble strips on suburban road; image source: Marin County

¹⁹ <https://www.fhwa.dot.gov/publications/research/safety/hsis/12047/12047.pdf>

CMI.15 - Improve Sight Distance to Intersections (Clear Sight Triangles) ^{5, 20}

Insufficient sight distance can contribute to intersection collisions. Removing roadside obstructions such as vegetation, roadside appurtenances, buildings, and other objects in the right of way can improve sight distance and provide a clear sight triangle without requiring major roadway reconstruction.

Safety Benefits:

- Improves a motorist's ability to perceive and adapt to oncoming traffic
- Allows pedestrians and cyclists to be more visible while on or near the roadway

Why this was selected for College Place:

- Hit object is the third most frequent crash that involved fatal and serious injuries. Often deficient sight distance can contribute to hit object collisions. Proper maintenance such as the removal of vegetation or objects can help improve the sight distance.

Crash Reduction Factor	20%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$200-\$50,000
Federal Funding Eligibility	90%

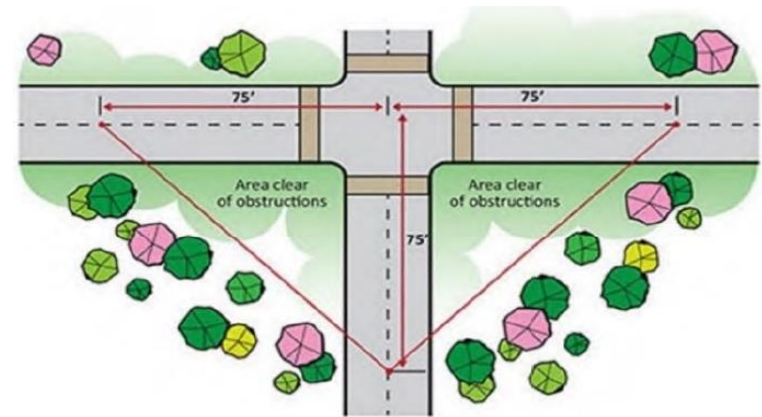


Figure 30: Diagram illustrating clear sight triangle; image source: City of Fresno

²⁰ https://safety.fhwa.dot.gov/local_rural/training/fhwasa1108/ch3.cfm

Segments

CMS.1 - Road Diet/Lane Conversion ²¹

A road diet, or lane conversation, reduces vehicle travel lanes from four to three (with one lane in each direction and one shared left turn lane) and adds bicycle lanes.

Safety Benefits:

- Reduces rear-end and left-turn crashes due to the dedicated left-turn lane
- Reduces right-angle crashes as side street motorists cross only three versus four travel lanes
- Reduces the number of lanes for pedestrians to cross
- Opportunity to install pedestrian refuge islands, bicycle lanes, on-street parking, or transit stops
- Traffic calming and more consistent speeds
- "Complete Streets" environment that better accommodates the needs of all road users.



Figure 31: Before and after images of a lane conversion / road diet; image source: FHWA

Why this was selected for College Place:

- Angle and rear-end crashes are one of the top crash types. This countermeasure addresses all areas. They accommodate parked cars as well as provide a buffer for pedestrians and bicyclists.

Crash Reduction Factor	30%
Crash Types	All
Expected Life (years)	20
Estimated Cost	\$69 per FT
Federal Funding Eligibility	90%

²¹ https://safety.fhwa.dot.gov/provencountermeasures/road_diets/

CMS.2 - Clear Recovery Zones (Remove or Relocate Fixed Objects) ²²

A Clear Zone is an unobstructed roadside area that allows a driver to stop safely or regain control of a vehicle that has left the roadway. These areas can include a shoulder, a recoverable slope, a non-recoverable slope, and/or a clear run-out area.

Safety Benefits:

- Decreases the likelihood that a roadway departure results in a crash
- Increases the likelihood that a vehicle that leaves the roadway can recover safely
- Decreases severity of crashes that do occur when a vehicle leaves the roadway

Why this was selected for College Place:

- Hit object is the third most frequent crash that involves fatal and serious injury. Sometimes most of these causes may be deficient sight distance and can contribute to hit object collisions. Proper maintenance such as the removal of vegetation or objects can help improve the sight distance.



Figure 32: Clear recovery zone; image source: Marin County

Crash Reduction Factor	35%
Crash Types	All
Expected Life (years)	20
Estimated Cost	\$200 - \$10,000 per object
Federal Funding Eligibility	90%

CMS.3 - High Friction Surface Treatment ⁶

Improving the friction of a road surface impacts how quickly a vehicle can slow or stop and helps motorists maintain control under a variety of pavement conditions. Road surface friction can be increased by adding a high-quality aggregate (a mixture of sand, gravel, stone, and other materials) to the pavement. High friction surface treatment (HFST) is most effective when used in locations where skidding and failure to stop are issues under either wet or dry surface conditions, and when the target vehicle is not able to stop due to insufficient friction.

Safety Benefits:

- Helps motorists maintain better control in both dry and wet driving conditions
- Decreases stopping and slowing time along roadway segments



Figure 33: Close up of aggregate used in HFST; image source: FHWA

²² https://safety.fhwa.dot.gov/roadway_dept/countermeasures/safe_recovery/clear_zones/

Why this was selected for College Place:

- 24% of total crashes occurred on wet, snowy, icy, and slushy road conditions. Improving the friction will decrease the likelihood of skidding and a related collision.

Crash Reduction Factor	40 - 55%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$1 per sf
Federal Funding Eligibility	100%

CMS.4 - Segment Lighting ¹

Lighting can be installed along segments with high rates of nighttime crashes.

Safety Benefits:

- Improves visibility of a road segment as well as pedestrians and other vehicles near or along the roadway
- Increases motorist and pedestrian awareness of potential conflicts
- Increases pedestrian and motorist safety while navigating along roadways
- Helps reduce glare and dark spots

Why this was selected for College Place:

- 25% of FSI occurred at night with 13% being pedestrian collisions. Installing lighting will improve the sight distance of any conflicting traffic or other road users. Segments like NE C St from Maple Rd to Myra Rd and Whitman Dr from SE Larch Ave to Myra Rd are a few examples of segments without intersection lighting



Figure 34: Lighting along a segment of roadway; image source: Marin County

Crash Reduction Factor	35%
Crash Types	Night
Expected Life (years)	20
Estimated Cost	\$7000 per Light
Federal Funding Eligibility	100%

CMS.5 - Add Two-Way Left Turn Lane ¹

A two-way left-turn lane can be added to segments without reducing the number of travel lanes. The two-way left-turn lane is to be used for left-turning vehicles coming from either direction. This can reduce the risk of rear-end collisions while motorists are attempting to make a left turn from the lane of traffic, across oncoming traffic.

Safety Benefits:

- Removes the turning vehicle from the travel lane to reduce the risk of rear-end collisions
- Eliminates stops for through-traffic providing for a more consistent flow of traffic

Why this was selected for College Place:

- Hit object and rear-end were two of the most frequent collision types along roadway segments. Including a two-way turn will help reduce conflict points. This differs from the road diet because it includes areas where parked cars and bike lanes cannot be implemented.

Crash Reduction Factor	30%
Crash Types	All
Expected Life (years)	20
Estimated Cost	\$100 per foot
Federal Funding Eligibility	90%



Figure 35: Two-way left turn lane in Walla Walla; image source: Google Maps

CMS.6 - Chevrons for Curves ^{1, 5, 23}

Chevron signs along curves alert drivers to upcoming curves in the road by providing a highly visible indication of which direction the roadway curves.

Safety Benefits:

- Increases motorist awareness of curves in the roadway
- Alerts motorists of upcoming curves to provide enough time to decrease speed and turn safely

Why this was selected for College Place:

- Hit object is one of the collision factors associated with curves.
- Including chevrons will provide additional guidance so that drivers can properly follow the curve.



Figure 36: Chevron signs along a curve; image source: FHWA

Crash Reduction Factor	40%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$500 per Sign
Federal Funding Eligibility	100%

²³ https://safety.fhwa.dot.gov/provencountermeasures/enhanced_delineation/

CMS.7 - Curve Advance Warning Signs (Flashing Beacons) ¹

Flashing beacons, particularly when used on top of chevron signs, visibly indicate to motorists when they are approaching a curve.

Safety benefits:

- Increases motorist awareness of curves in the roadway, particularly at night or during other times of low visibility
- Alerts motorists to upcoming curves in order to provide enough time to decrease speed

Why this was selected for College Place:

- Including curve signs with flashing beacons will help guide drivers along a curve. This is especially beneficial during nighttime and overcast days.

Crash Reduction Factor	30%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$16,600 each
Federal Funding Eligibility	100%



Figure 37: Flashing beacons on chevron signs along a curve; image source: Marin County

CMS.8 - Delineators, Reflectors and/or Object Markers ⁵

Markings along a roadway, including reflectors, delineators, and other object markers, can provide motorists with a visual warning of a roadway feature or regulatory requirement they may not have seen otherwise. Delineators can often include traffic cones or barrels but usually refer to posts that are several feet high and brightly colored to be highly visible to motorists.

Safety Benefits:

- Clarifies the path of travel
- Calls driver attention to fixed objects along the roadside

Why this was selected for College Place:

- 50% of FSI resulted from lane departure and 13% of FSI included a vehicle striking a stationary object. To prevent such occurrences, flexible delineators and object markers with reflectors can warn drivers of the upcoming curve or segment.

Crash Reduction Factor	15%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$75 each
Federal Funding Eligibility	100%



Figure 38: Roadway delineators installed on a ramp; image source: FHWA

CMS.9 - Edge Line Rumble Strips^{1, 5}

Rumble strips are grooves along the edge of a roadway that provide motorists with an audible and sensory alert when their vehicle begins to leave the roadway.

Safety Benefits:

- Warns motorists if their vehicle travels too close to the edge of the roadway
- Reduces crashes caused by distracted, drowsy, or otherwise inattentive drivers who drift from their lane

Crash Reduction Factor	15%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$10 per foot

Why this was selected for College Place:

- 50% of FSI resulted from lane departure while inattention was the top contributing factor for 34% of total crashes. Edge line rumble strips provide vibratory feedback to drivers when departing from the travel lane.

Federal Funding Eligibility	100%
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Figure 39: Edge line rumble strips along a roadway; image source: KYTC

CMS.10 - Dynamic/Variable Speed Warnings^{1, 5, 24}

Variable speed limits are speed limits that change based on road, traffic, and weather conditions. This allows for speed limits to be adjusted depending on a variety of conditions. Dynamic speed warnings display the speed of passing motorists in comparison to the speed limit. This provides a visual warning to motorists who are traveling above the speed limit.

Safety Benefits:

- Provides a warning for motorists traveling above the speed limit and encourages them to slow to a safe speed

Crash Reduction Factor	30%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$43,600 each

Why this was selected for College Place:

- Unsafe speeds are a contributing factor for 50% of the hotspot segment locations. Dynamic/variable speed signs can measure and communicate the speed of the drivers to alert their attention. Variable speed warnings can be changed based on weather conditions or traffic congestion.

Federal Funding Eligibility	100%
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Figure 40: Dynamic speed warning sign below speed limit sign; image source: City of Fresno

²⁴ <https://www.fhwa.dot.gov/publications/research/safety/14020/14020.pdf>

Pedestrian

CMP.1 - Pedestrian Countdown Signal Heads ^{2, 5, 25}

Pedestrian countdown signal heads at crosswalks display a countdown to let pedestrians know how much time they have left to cross before the light will change. Countdown signals can reassure pedestrians who are in the crosswalk when the flashing “DON’T WALK” interval appears that they still have time to finish crossing.

Safety Benefits:

- Encourages pedestrians to use the push button rather than cross illegally
- Lets pedestrians know when they have the right of way and how long they have to cross the street
- Reduces the complexity of crossing at intersections when signal phasing is complex (i.e. dedicated left-turn phase for motorists) or for particularly wide streets

Why this was selected for College Place:

- 71% of total pedestrian and bicycle collisions occurred at an intersection. Part of the city’s mission is for people using all transportation modes to circulate safely. Therefore, implementing countdown signal heads will empower pedestrians and bicyclists to commute more safely.



Figure 41: Two styles of pedestrian countdown signal heads; image source: FHWA

Crash Reduction Factor	25%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	20
Estimated Cost	\$1,800 per signal head
Federal Funding Eligibility	100%

²⁵ http://pedbikesafe.org/PEDSAFE/countermeasures_detail.cfm?CM_NUM=46

CMP.2 - Install Pedestrian Crossing ²⁶

Pedestrian crossings designate a portion of the roadway for pedestrians to cross. Designated pedestrian crossings can be added to intersections or roadways with high rates of pedestrian traffic by adding high visibility crosswalk markings, pedestrian countdown signals, signage, or signal intersection improvements like LED lighting, signal backplates, or reflective tape.

Safety Benefits:

- Alerts motorists to the presence of pedestrians near or crossing the roadway
- Provides visual cues that discourage motorists from stopping in an area designated for pedestrian crossings (such as a crosswalk)
- Helps pedestrians know where they should cross the roadway

Why this was selected for College Place:

- 83% of total pedestrian collisions occurred at an intersection. Part of the City’s mission is for people to effectively circulate regardless of transportation mode. During some collisions, drivers proceeded through an intersection while ignoring any pedestrians. Therefore, adding designated pedestrian crossings will give pedestrians freedom to travel without feeling restricted as well as call attention to drivers. These should be implemented at locations of congested pedestrian crossings as well as in areas near schools.



Figure 42: A variety of crosswalk visibility enhancements at a pedestrian crossing; image source: FHWA

Crash Reduction Factor	25%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	20
Estimated Cost	\$600 - \$6,000 per crossing (varies)
Federal Funding Eligibility	100%

²⁶ https://safety.fhwa.dot.gov/ped_bike/step/docs/techSheet_VizEnhancemt2018.pdf

CMP.3 - Leading Pedestrian Interval (LPI) ^{5, 27}

A leading pedestrian interval at a crosswalk allows pedestrians to enter an intersection a few seconds before vehicles are given a green light. This can be added by adjusting the timing of light displays at an intersection.

Safety Benefits:

- Provides additional crossing time for pedestrians who may need more time
- Increases the percentage of motorists who will yield right of way to pedestrians
- Minimizes conflict between pedestrians crossing a roadway and turning vehicles

Why this was selected for College Place:

- 50% of total pedestrian collisions occurred at an intersection. During some collisions, drivers were proceeding through an intersection and ignoring any pedestrians. Therefore implementing leading pedestrian intervals will provide pedestrians additional time to enter an intersection increasing their visibility and clearly indicating the turn vehicles that they have the right of way. These should be implemented at locations of congested pedestrian crossings as well as in areas near schools.

Crash Reduction Factor	60%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	10
Estimated Cost	<\$2,500 per signal
Federal Funding Eligibility	100%



Figure 43: Leading pedestrian interval (LPI); image source: City of Fresno

²⁷ https://safety.fhwa.dot.gov/provencountermeasures/lead_ped_int/

CMP.4 - Pedestrian Crossing at Uncontrolled Locations - New Signs and Markings Only ⁵

A wide variety of upgrades to non-signalized intersections without marked crossings can greatly enhance pedestrian safety and reduce the risk of collisions.

Pedestrian and bicycle crossing signs paired with visible crosswalk markings reinforce legal crossings at intersections and create legal crossings at non-intersection locations. These signs and crosswalk markings warn drivers to expect pedestrian or bicycle crossings and clarify that drivers are expected to yield the right-of-way to crossing pedestrians and bicyclists. At uncontrolled locations, pedestrian and bicycle crossing signs and markings identify a preferred crossing location for pedestrians and bicyclists. There are several types of pedestrian crosswalks including standard parallel lines, continental, ladder, and zebra (diagonal lines).

Safety Benefits:

- Alerts drivers to the presence of pedestrians or bicyclists who may be crossing the roadway
- Clearly designates when crossing pedestrians or bicyclists have the right of way

Why this was selected for College Place:

- 50% of total pedestrian collisions occurred at an intersection. Implementing pedestrian crossings will empower pedestrians to cross at legally designated areas and alert motorists to crossing pedestrians.

Crash Reduction Factor	25%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	10
Estimated Cost	\$2,600 each
Federal Funding Eligibility	100%



Figure 44: Signage and markings at a designated crosswalk; image source: City of Fresno

CMP.5 - Pedestrian Crossing at Uncontrolled Locations (Enhanced Safety Features) 5, 20, 28

Enhanced pedestrian crossings can be added when a marked crosswalk alone does not adequately protect pedestrians who are crossing at mid-block locations. In these cases, safety features such as rectangular rapid flashing beacons, overhead flashing beacons, or curb extensions (bulb-outs) should be added to complement the standard crossing elements.

Safety Benefits:

- Alerts motorists to pedestrians in a crosswalk, allowing them to slow their speed
- Curb extensions or bulb-outs can slow traffic, especially while turning through an intersection

Why this was selected for College Place:

- 50% of pedestrian collisions were at an unsignalized intersection. The flashing signs can bring awareness to a crossing pedestrian. These should be implemented at locations of congested pedestrian crossings as well as in areas near schools.

Crash Reduction Factor	35%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	20
Estimated Cost	\$60,000-\$160,000 each (varies)
Federal Funding Eligibility	100%



Figure 45: Curb extension along a crosswalk; image source: FHWA



Figure 46: Pedestrian Hybrid Beacon (PHB); image source: FHWA



Figure 47: Rectangular Rapid Flashing Beacon (RRFB) along a crosswalk; image source: City of Fresno

²⁸ https://safety.fhwa.dot.gov/provencountermeasures/ped_hybrid_beacon/

CMP.6 - Pedestrian Crossing Median or Refuge Island^{1, 5, 29,30}

A pedestrian crossing island (or refuge island) is a raised island located in a median between opposing traffic lanes that separates crossing pedestrians from motor vehicles.

Safety Benefits:

- Decreases the level of exposure for pedestrians
- Allows pedestrians to cross through only one direction of traffic at a time
- Simplifies the process of crossing a roadway by reducing the number of safety factors a pedestrian must consider

Why this was selected for College Place:

- 83% of total pedestrian collisions occurred at an intersection. Drivers usually were proceeding through ignoring any pedestrians. Implementing crossing medians or refuge islands will give pedestrians freedom to travel safely as well as call motorist attention to pedestrians.



Figure 48: Pedestrian crossing median/refuge island in Walla Walla; image source: Google

Crash Reduction Factor	45%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	20
Estimated Cost	\$120 per foot
Federal Funding Eligibility	90%

CMP.7 - Raised Pedestrian Crossing^{5, 31}

A raised pedestrian crossing features a ramped crosswalk that spans across the roadway. The crosswalk will be marked with paint and often special paving materials.

Safety Benefits:

- Raised crosswalks slow traffic
- Allows pedestrians to cross at the same level of the sidewalk rather than requiring them to step down into the road
- Elevates pedestrians to improve visibility while crossing the roadway

Why this was selected for College Place:

Crash Reduction Factor	35%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	10
Estimated Cost	\$5000 each
Federal Funding Eligibility	90%

²⁹ http://www.pedbikesafe.org/pedsafe/countermeasures_detail.cfm?CM_NUM=6

³⁰ https://safety.fhwa.dot.gov/provencountermeasures/ped_medians/

³¹ http://www.pedbikesafe.org/pedsafe/countermeasures_detail.cfm?CM_NUM=7

- Along with improving our roads, the City is passionate about making areas accessible to everyone irrespective of disability. During most collisions resulting in pedestrian injury, drivers were proceeding through an intersection or crossing area while ignoring any pedestrians. The raised crosswalk enhances the safety of a crossing area and calls motorist attention to crossing pedestrians. These should be implemented at locations of congested pedestrian crossings as well as in areas near schools.



Figure 49: Raised crosswalk featuring markings and colored paving material; image source: Marin County

Cyclists

CMC.1 - Bicycle Box (Advance Stop Bar) Before Crosswalk^{1, 5, 32}

An advance stop bar or bicycle box designates a space between the crosswalk and vehicular traffic for bicyclists to wait at a red light.

Safety Benefits:

- Increases visibility of bicyclists
- Makes it easier and safer for bicyclists to make a left turn at an intersection after a red light
- Reduces the risk of a motorist turning right and colliding with a bicyclist after a light change at an intersection
- Groups bicyclists together to clear an intersection quickly, minimizing impediment to transit or other traffic
- Separates stopped vehicular traffic from pedestrians crossing through the intersection at the crosswalk

Why this was selected for College Place:

- 50% of bicycle collisions occurred at signalized intersections. Implementing a bicyclist situation as well as create a buffer between the bicyclist and the driver.



Figure 50: A bike box at an intersection; image source: National Association of City Transportation Officials; nacto.org

Crash Reduction Factor	15%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	10
Estimated Cost	\$9000
Federal Funding Eligibility	90%

³² http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=38

CMC.2 - Designated Bike Lanes ^{1, 5,33}

Bike lanes along the outside of the lane of vehicular traffic designate a space for bicyclists to travel. Bike lanes are clearly marked with white lines and symbols within the lane, and sometimes with a different color of pavement or different paving material. Bike lanes are intended for one-way bicycle travel and are generally provided along both sides of two-way streets.

Safety Benefits:

- Alerts motorists to the potential presence of bicyclists
- Provides a small buffer zone separating bicyclists from motor vehicle travel
- Improves predictability of bicyclist behavior
- Reduces unpredictable motor vehicle driver movements
- Encourage lower traffic speeds by visually narrowing the lane of travel

Why this was selected for College Place:

- 50% of bicycle collisions occurred in roadway segments. Implementing exclusive bicycle lanes along a roadway creates a buffer, separating bicyclists from vehicle traffic and warns drivers that bicyclists may be present.



Figure 51: Bike lane along E. Isaacs Ave. in Walla Walla; image source: Google Maps

Crash Reduction Factor	35%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	10
Estimated Cost	\$50 per ft
Federal Funding Eligibility	90%

³³ http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=52

CMC.3 - Pavement Marking Improvements^{5, 26}

Pavement markings can include striping and symbols associated with bike lanes, striping for paved shoulders, sharrows, turning lanes at intersections, shared lane markings, and other markings warning of pavement hazards or irregularities such as railroad crossings or drainage grates.

Safety Benefits:

- Indicates the presence of bicyclists and bike facilities
- Provides information about upcoming turning and crossing maneuvers
- Guides bicyclists on the correct path through an intersection

Why this was selected for College Place:

- Inattention and disregarding signals and yield are the top contributing factors for all crashes. Upgrading pavement markings can bring motorists' attention to upcoming intersections or curves.

Crash Reduction Factor	35%
Crash Types	Pedestrian and bicyclist
Expected Life (years)	10
Estimated Cost	\$20 - \$600
Federal Funding Eligibility	90%



Figure 52: Pavement markings including green bike lane along 4th Ave. in College Place; image source: Google Maps

CMC.4 - Sight Distance Improvements^{5, 34}

Insufficient sight distance can contribute to intersection collisions. Removing roadside obstructions such as vegetation, roadside appurtenances, buildings, and other objects in the right of way can improve sight distance and provide a clear sight triangle without requiring major roadway reconstruction

Crash Reduction Factor	20%
Crash Types	All
Expected Life (years)	10
Estimated Cost	\$200-\$50,000
Federal Funding Eligibility	90%

³⁴ http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=19

Safety Benefits:

- Improves a motorist's ability to perceive and adapt to oncoming traffic
- Allows pedestrians and cyclists to be more visible while on or near the roadway
- Allows cyclists a better view of approaching vehicles

Why this was selected for College Place:

- Hit object is the third-highest crash type involving KA injuries. Many of these incidents may be impacted by deficient sight distance. Proper maintenance such as removal of vegetation or objects can help improve the sight distance.

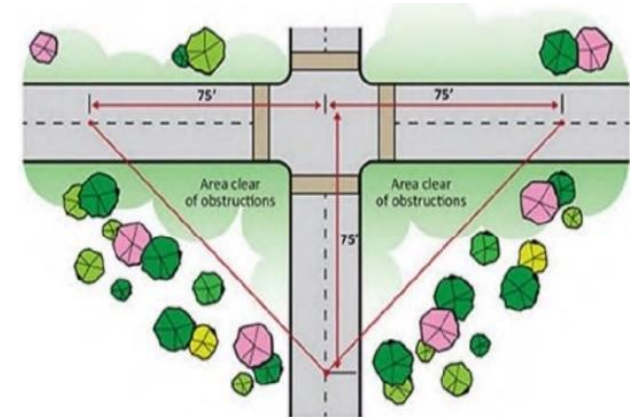


Figure 53: Diagram illustrating clear sight triangle; image source: City of Fresno

CMC.5 - Bike Specific Lighting Improvement ³⁵

Enhanced lighting can be added at intersections or along roadway segments, bike lanes, or multi-use paths with a high level of bicycle traffic.

Safety Benefits:

- Improves visibility of roadway hazards such as pavement irregularities
- Improves visibility of bicyclists increasing the likelihood that motorists will have advanced warning of approaching bicyclists

Why this was selected for College Place:

- 25% of bicycle collisions occurred at night or dusk. Improving lighting can increase motorists' awareness of bicyclists as well as improve the visibility of upcoming surface conditions and obstacles.



Figure 54: Lighting along a bike path in Sioux Falls; image source: argusleader.com

Crash Reduction Factor	35%
Crash Types	Night
Expected Life (years)	20
Estimated Cost	\$7000 per Light
Federal Funding Eligibility	100%

³⁵ http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=4

All

CMO.1 - Traffic Safety Education Programs ^{1, 36}

Providing education, outreach, and training is a key strategy in increasing bicyclist and motorist awareness and improving behavior. Bicyclists need safe places to ride as well as the knowledge to interact safely with motorists. Motorists should also be educated about how to share the road with bicyclists. The primary goal of an educational initiative is to alter motorist and bicyclist behavior and reduce reckless actions (<http://pedbikesafe.org/>).

Safety Benefits:

- Improves motorist pedestrian and bicyclist awareness and behavior
- Increases compliance with local road safety laws and policies
- Reduces reckless behavior

Why this was selected for College Place:

- The City is motivated to share with its residents and commuters the transformation of Target Zero. This proposal is a united effort with the community which brings together knowledge and understanding in order to encourage safe traffic behavior.



Figure 55: College Place city leaders engaging members of the public in exploring public spaces from the eyes of a pedestrian; image source: Blue Zones Project Walla Walla

Crash Reduction Factor	NA
Crash Types	All
Expected Life (years)	NA
Estimated Cost	NA
Federal Funding Eligibility	NA



Figure 56: Example of a traffic safety educational campaign; image source: Marin County

³⁶ http://pedbikesafe.org/bikesafe/countermeasures_detail.cfm?CM_NUM=41

CMO.2 - Targeted Enforcement Programs ^{1, 5}

Local enforcement programs can be targeted specifically at addressing areas with high rates of non-compliance such as disregarding traffic signs and signals, failure to yield, or speeding. Enforcement programs can be accompanied by public awareness campaigns highlighting the increased enforcement of specific factors or in specific areas.

Safety Benefits:

- Enforcement programs can reduce common violation types such as speeding, failure-to-yield, red-light running, aggressive driving, failure to wear safety belts, distracted driving, and driving while impaired.



Figure 57: Image source: Marin County

Why this was selected for College Place:

- All top contributing factors such as disregarding traffic signs and signals, failing to yield, unsafe speeds, driving under influence, and distracted driving can be reduced when effective enforcement programs are introduced. Each factor can be specifically targeted to bring awareness to conflicts between vehicles, bicyclists and pedestrians

Crash Reduction Factor	NA
Crash Types	All
Expected Life (years)	NA
Estimated Cost	NA
Federal Funding Eligibility	NA

Implementation

Select Intersection Countermeasures

Based on the predominant crash types, the following countermeasures were determined to be most practicable for the identified intersections:

Table 9: Selected Intersection Countermeasures^{1, 2, 5,13, 31}

Countermeasure Name	Intersection Conversion to Roundabout	Intersection Lighting	Raised Median on Approach	Advanced Dilemma-Zone Detection	Transverse Rumble Strips	Intersection Markers or Striping
Crash Types Addressed	All crash types	All crash types at “night” time, Pedestrian & Bicycle	Angle	All crash types (particularly on high-speed roads)	All crash types	All crash types
Crash Reduction	26-82%	20-74%	21-55%	40%	0-35%	10-33%
Expected Life Span	20 years	20 years	20 years	10 years	10 years	10 years
Estimated Cost	\$4,000,000 to \$8,000,000	\$5,000 to \$7,000 per light	\$10,000 per approach	\$5,600 per system	\$600 per approach	\$4,000 per intersection
Federal Funding Eligibility	100%	100%	90%	100%	90%	100%

Select Roadway Segment Countermeasures

Based on the predominant crash types, the following countermeasures were determined to be most practicable for the identified segments:

Table 10: Select Segment Countermeasures^{1, 5, 12, 15, 16, 18, 37}

Countermeasure Name	Remove/Relocate Objects & Clear Recovery Zone	Raised Median Access Mngt./ Right-in-right-out	Road Diet/ Lane Conversions	Edge line Rumble Strips	Dynamic/Variable Speed Warning	Delineators/ Reflectors/ Object Markers
Crash Types Addressed	Fixed/Stationary Object	Angle and Rear-End	All crash types	Roadway Departure	All crash types	All crash types
Crash Reduction	17-100%	0-94%	19-47%	10-41%	0-41%	0-30%
Expected Life Span	10 years	20 years	20 years	10 years	10 years	10 years
Estimated Cost	\$200 to \$10,000 per object	\$50,000	\$69 per linear foot	\$10 per linear foot	\$43,600 per warning sign	\$75-500 per sign
Federal Funding Eligibility	90%	90%	90%	100%	100%	100%

³⁷ <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/hsip/2020/lrsm2020.pdf>

Select Pedestrian- and Bicycle-focused Countermeasures

Based on the predominant crash types that impacted pedestrians and bicyclists, the following countermeasures were determined to be most practicable for the identified segments and intersections:

Table 11: Select Bicycle and Pedestrian Countermeasures^{1, 5, 20, 21, 22, 25, 26, 27, 30, 31, 38, 39}

Countermeasure Name	Leading Pedestrian Interval	Pedestrian Crossing Median/ Refuge Island	Enhanced Safety Features (Beacons/ High Visibility/ Raised Crossings)	Separated Bike Lanes	Intersection/ Driveway Pavement Marking Improvements/ Bicycle Box	Pedestrian & Driver and Bicycle & Motorist Education
Crash Types Addressed	Pedestrian	Pedestrian	Pedestrian	Bicycle	Bicycle	Pedestrian and Bicycle
Crash Reduction	60%	45%	35%	35%	35%	(Variable)
Expected Life Span	10 years	20 years	20 years	10 years	10 years	Ongoing
Estimated Cost	\$2,500 per signal	\$120 per linear foot	\$5,000 to \$160,000	\$50 per linear foot	\$20 to \$2,500	(Variable)
Federal Funding Eligibility	100%	90%	90-100%	90%	90-100%	

³⁸ http://pedbikesafe.org/PEDSAFE/countermeasures_detail.cfm?CM_NUM=61

³⁹ http://pedbikesafe.org/BIKESAFE/countermeasures_detail.cfm?CM_NUM=18

Safe Routes to School (SRTS) Toolkit

An important component of improving local road safety is ensuring that children can safely walk or bike to destinations like schools and parks. Providing *Safe Routes to School* is a vital part of helping children live healthy, active lifestyles. Research has shown a significant decrease since the 1960s in the percentage of kindergarten through 8th grade (K-8) students who bike or walk to school (from 47.7 percent in 1969 to 12.7 percent in 2009).⁴⁰

“Children deserve safe places to walk and bike – starting with the trip to school.

By starting with children and the trip to school, communities become safer places for everyone to walk and bike.

By creating safe places for everyone, communities take a major step towards meeting the national goal of ending traffic deaths on roads.”

- National Center for Safe Routes to School

According to the CDC, *Safe Routes to School* encourage increased physical activity by enabling safe, active transportation options for children. This can help decrease the prevalence of childhood obesity, reduce the risk of heart disease and promote cardiorespiratory and muscular fitness, along with other public health benefits.⁴¹ Ensuring safe routes to school can also decrease the risk of injuries in bike or pedestrian collisions. Something as simple as slowing traffic in areas where children may be walking or biking can reduce the risk of serious injury if a collision is to occur.

In addition to slowing speed, there are a variety of safety countermeasures that can be applied in areas near schools, or along routes to school, where there has been a history of collisions.



Figure 58: AAA Foundation for Traffic Safety, *Impact Speed and the Pedestrian's Risk of Severe Injury or Death*, September 2011.

⁴⁰ McDonald NC, Brown AL, Marchetti LM, Pedroso MS. US school travel, 2009: an assessment of trends. *Am J Prev Med* 2011;41(2):146–51.

⁴¹ <https://www.cdc.gov/policy/hst/hi5/saferoutes/index.html>

Collisions Near Schools in College Place

Davis Elementary School

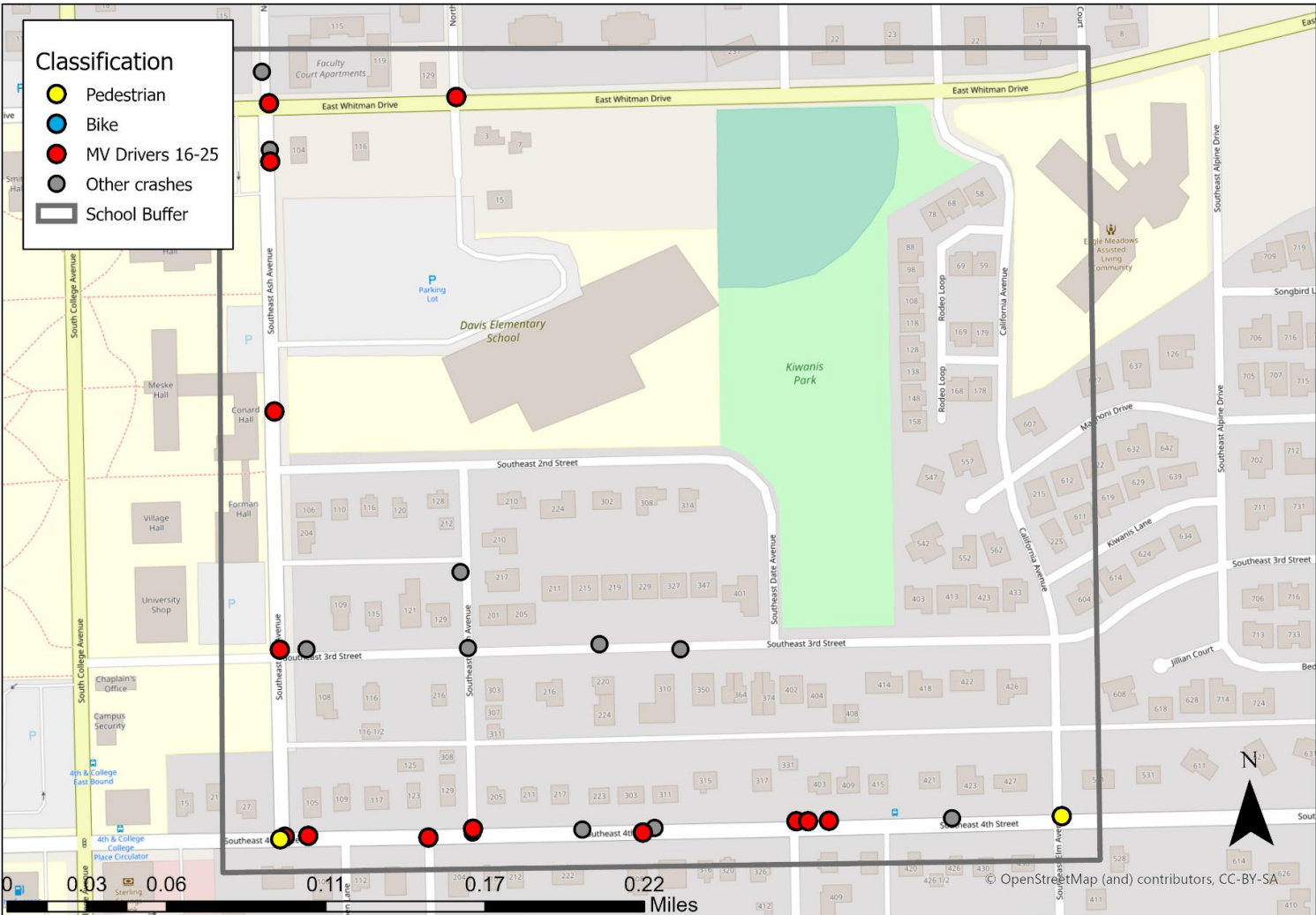


Figure 59: Collisions near Davis Elementary School

Walla Walla Valley Academy & Rogers Adventist School

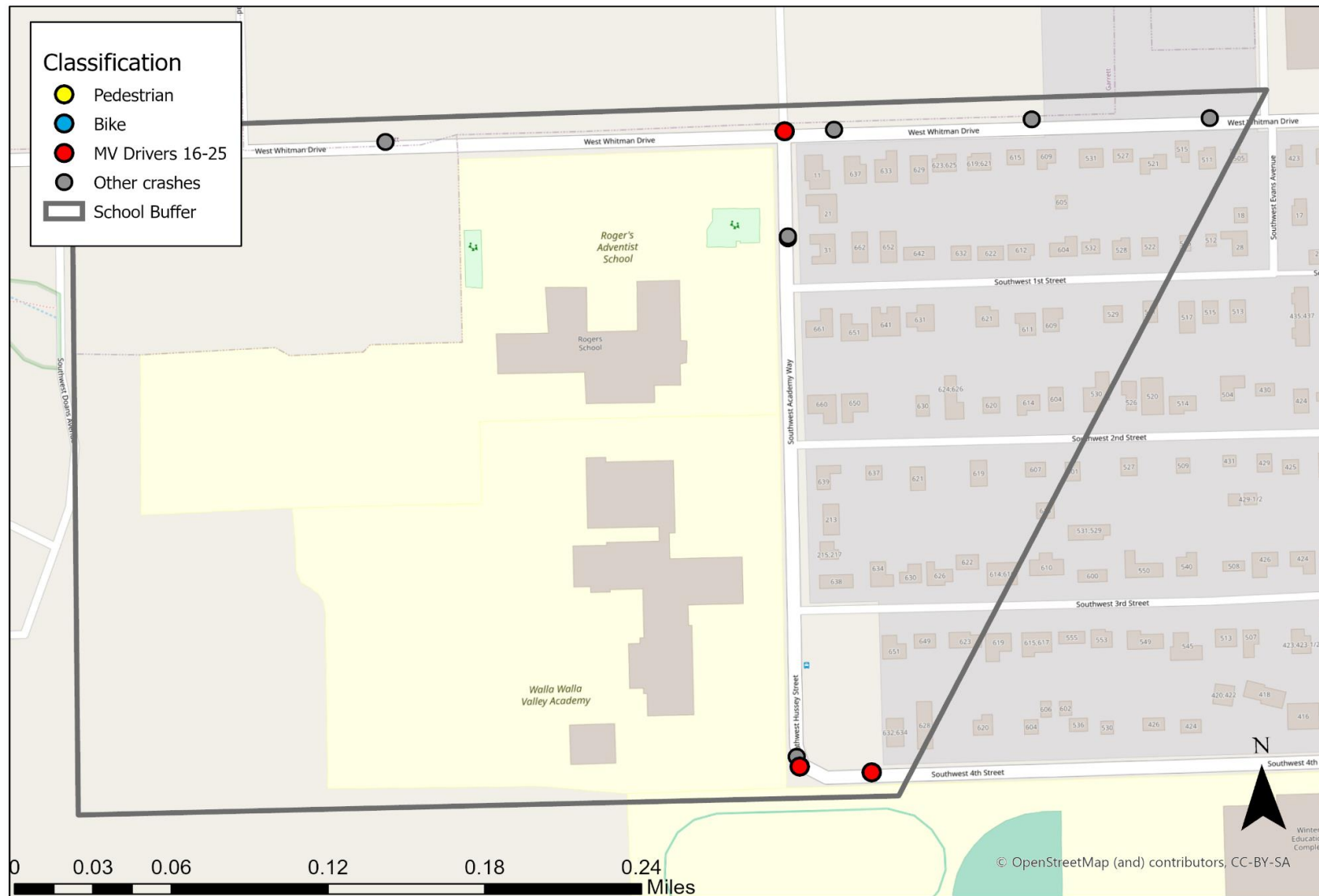


Figure 60: Collisions near Walla Walla Valley Academy and Rogers Adventist School

Classification

- Pedestrian
- Bike
- MV Drivers 16-25
- Other crashes
- School Buffer

The map displays the area around John Sager Middle School and College Place High School. A thick black line indicates the school buffer. Crash locations are marked with colored circles: yellow for Pedestrian, blue for Bike, red for MV Drivers 16-25, and grey for Other crashes. The map includes a scale bar (0 to 0.4 miles) and a north arrow. Major roads shown include Southeast Lamperti Street, Southeast Cedar Bend Drive, and Southeast Red Oak Avenue. Landmarks include Walmart, Walmart Supercenter, and College Place High School and John Sager Middle School.

60

Walla Walla University

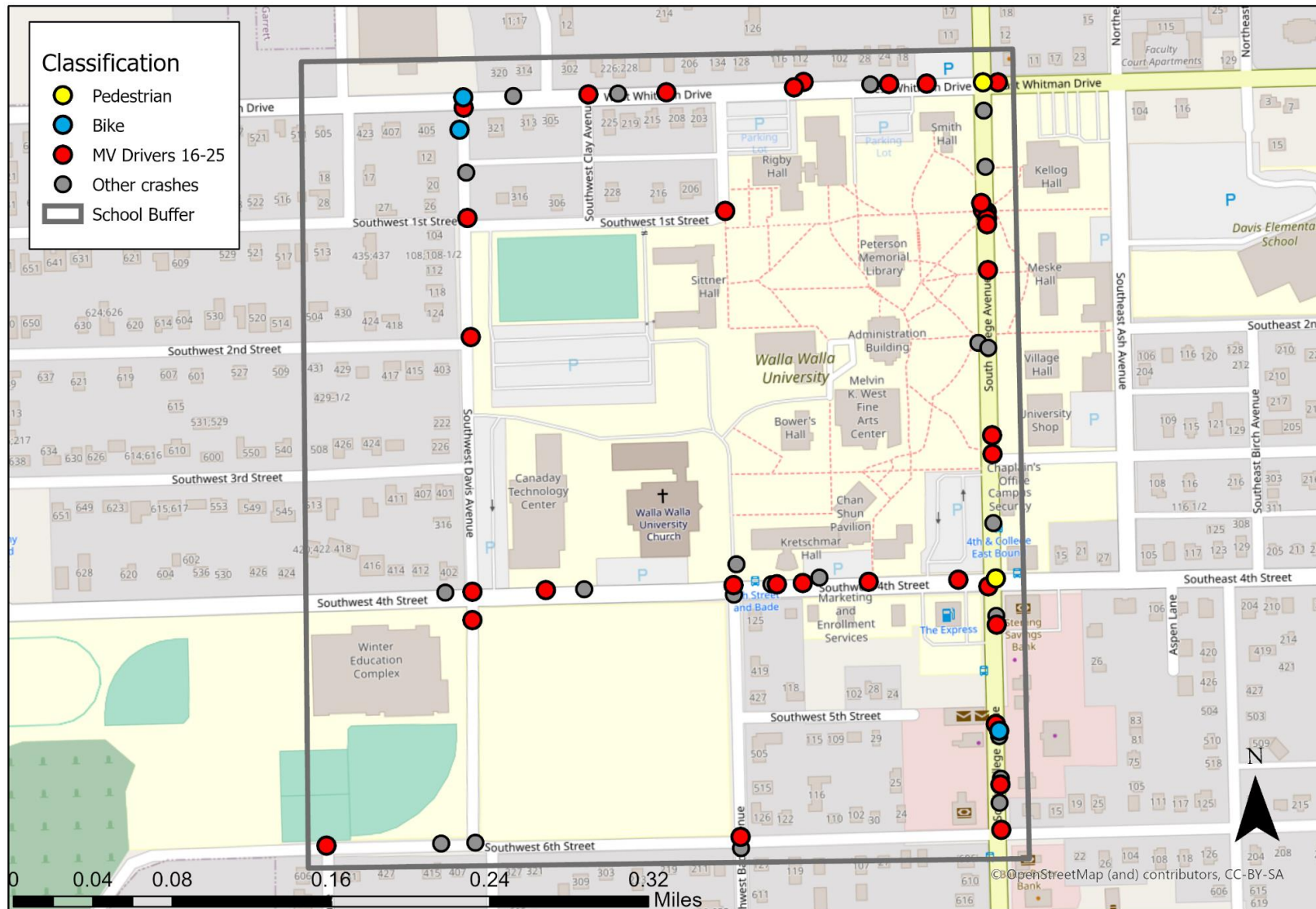


Figure 63: Collisions near Walla Walla University

Implementing Safe Routes to School

Partnership: The City of College Place can partner with College Place Public Schools, Rogers Adventist School, Walla Walla Valley Academy, and Walla Walla University in ensuring safe routes to schools throughout the community. They can identify priority projects, partner on student and community safety education, and advocate to funders like the Washington State Department of Transportation Safe Routes to School Program. The City can also partner with parents to identify which routes from residential neighborhoods to schools are the most commonly used by children.

Prioritizing Safe Routes: Nearly all communities face funding restraints. The amount of infrastructure improvement needed outweighs the amount of available funding. Communities must use a set of criteria to prioritize which safety improvements should occur first. In addition to prioritizing improvements near areas with the highest rate of high-risk collisions, the City of College Place can prioritize safety improvements along routes to school and near schools. Since College Place is about three square miles, a nontraditional buffer was selected instead of using a quarter-mile/half-mile buffer. A four-point corner buffer was selected for all schools except for one: John Sager Middle School/College Place High School.

Table 12: Summary of collisions including type and contributing factors near schools in College Place

School Locations	Total Crashes in buffer*	Including			Contributing Factors							
		Pedestrian	Bicyclists	Young Drivers	Inattentive or Distracted	Disregard Signals/ Yield	Unsafe Speeds	Follow Too Closely	Improper Movement	Drowsy	DUI	Other
Rogers Adventist School/Walla Walla Valley Academy	13			5	4		2		3			4
John Sager Middle School/College Place High School	31	2		12	11	6	2	2	2		2	6
Davis Elementary	36	2		16	14	9	1	1	5	1		5
Walla Walla University	98	2	3	54	34	14	3	13	8	1	1	24
Total	178	6	3	87	63	29	8	16	18	2	3	39

Safe Routes to School Countermeasures

Based on the predominant crash types, the following countermeasures were determined to be most practicable for locations around area schools.

Table 13: Proposed safety countermeasures for locations near schools^{42 43 44 45 46}

Countermeasure Name	Enhanced Safety Features (Beacons/ High Visibility/ Raised Crossings)	Separated Bike Lanes	Intersection Markers or Striping	Dynamic/Variable Speed Warning	Transverse Rumble Strips	Pedestrian & Driver and Bicycle & Motorist Education
Crash Types Addressed	Pedestrian	Bicycle	All crash types	All crash types	All crash types	Pedestrian and Bicycle
Crash Reduction	35%	35%	10-33%	0-41%	0-35%	(Variable)
Expected Life Span	20 years	10 years	10 years	10 years	10 years	Ongoing
Estimated Cost	\$5,000 to \$160,000	\$50 per linear foot	\$4,000 per intersection	\$43,600 per warning sign	\$600 per approach	(Variable)
Federal Funding Eligibility	90-100%	90%	100%	100%	90%	

⁴² 2018 Marin County Travel Safety Plan, accessed August 16, 2021, from:

<https://www.marincounty.org/userdata/dpw/Marin%20County%20Travel%20Safety%20Plan%20-%20Final%20Report.pdf>

⁴³ Local Road Safety – A Manual for California’s Local Road Owners, accessed August 16, 2021, from: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/hsip/2020/lrsm2020.pdf>

⁴⁴ Safety Evaluation of Transverse Rumble Strips on Approaches to Stop-Controlled Intersections in Rural Areas, accessed September 23, from:

<https://www.fhwa.dot.gov/publications/research/safety/hsis/12047/12047.pdf>

⁴⁵ Safety Improvements on High Risk Rural Roads, accessed August 16, 2021, from:

https://safety.fhwa.dot.gov/hsip/hrrr/manual/hrrr_2014.pdf

⁴⁶ Systemic Local Roadway Safety Plan, accessed August 16, 2021, from:

https://www.fresno.gov/publicworks/wp-content/uploads/sites/17/2021/01/Fresno_SSAR_LRSP_Final-Accessible-1.pdf

Project List for Top Priority Locations

After a comprehensive risk assessment, the following improvements are proposed for select high-priority intersections and roadway segments.

Table 14: Priority locations for local road safety improvements by categorized by location

Location	Weighted Crash Value	Potential Improvement
Intersections		
SR 125 (MP 1.88)/ S College Ave	3.84	Collisions at this intersection were largely rear-end or angle collisions due to inattentive/distracted driving, disregard for signals/yield, and driving under the influence (DUI). Potential improvements at this signalized intersection include conversion to a roundabout, increased intersection lighting, raised median upon intersection approach, advanced dilemma-zone detection, transverse rumble strips, or intersection markers or striping.
NE Larch St/ E Whitman Dr	6.85	Collisions at this intersection were primarily angle collisions, largely due to speeding, following too close, or disregard for signals/yield. Potential improvements at this current two-way stop intersection include conversion to a four-way stop, increased intersection lighting, raised median upon intersection approach, transverse rumble strips, or intersection markers or striping.
Segments		
NE C St (From Deccio Rd to Myra Rd)	17.61	Collisions along this segment were mainly angle and rear-end collisions based on inattentive/distracted driving, following too close, and improper turn/merge. Potential improvements along this segment include street lighting installation, upgrade pavement markings, converting to a right-in/right-out, remove/relocate objects and clear recovery zone, raised median, or delineators/reflectors/object markers.

W Rose St (From NE Lambert to Carey Court)	1.39	Collisions along this segment were largely angle or stationary-object collisions due to inattentive/distracted driving, disregard for signals/yields, and unsafe speeds. Potential improvements for this segment include remove/relocate objects and clear recovery zone, raised median access management, right-in-right-out, road diet/lane conversion, edgeline rumble strip, dynamic/variable speed warning, or delineators/reflectors/object markers.
S Meadowbrook St (w/out Intersection) (SR 125 (MP-2.34) to NE Deccio Rd)	1.85	Collisions along this segment were primarily angle, side-swipe, or other types of collisions due to inattentive/distracted driving and disregard for signals/yields. One collision included a bicyclist. Potential improvements along this segment include remove/relocate objects and clear recovery zone, raised median access management, right-in-right-out, road diet/lane conversion, edgeline rumble strip, dynamic/variable speed warning, or delineators/reflectors/object markers.

School Locations

Schools	Young Drivers (% of total)	Potential Improvements
Rogers Adventist School/Walla Walla Valley Academy	5 (29.6%)	Collisions near this school were mainly due to inattentive/distracted driving, unsafe speeds, improper movement, driving under influence, and other contributing factors. Potential improvements for this area include enhanced safety features such as beacons/high visibility/raised crossings, separated bike lanes, intersection markers or striping, dynamic/variable speed warning, transverse rumble strips and pedestrian, bicyclist and motorist education.
John Sager Middle School/College Place High School	12 (38.7%)	Collisions near this school were primarily due to inattentive/ distracted driving, disregarding signals/yield, unsafe speeds, following too closely, improper movement, driving under influence, and other contributing factors. Potential improvements for this area include enhanced safety features such as beacons/high visibility/raised crossings, separated bike lanes, intersection markers or striping, dynamic/variable speed warning, transverse rumble strips and pedestrian, bicyclist and motorist education.

Davis Elementary	16 (44.4%)	Collisions near this school were largely due to inattentive/distracted driving, disregarding signals/yield, unsafe speeds, following too closely, improper movement, drowsiness, and other contributing factors. Potential improvements for this area include enhanced safety features such as beacons/high visibility/raised crossings, separated bike lanes, intersection markers or striping, transverse rumble strips and pedestrian, bicyclist and motorist education.
Walla Walla University	54 (55.1%)	Collisions near this school were primarily due to inattentive/distracted driving, disregarding signals/yield, unsafe speeds, following too closely, improper movement, drowsiness, driving under influence, and other contributing factors. Potential improvements for this area include enhanced safety features such as beacons/high visibility/raised crossings, separated bike lanes, intersection markers or striping, dynamic/variable speed warning, transverse rumble strips and pedestrian, bicyclist and motorist education.

Pedestrian/Bicycle

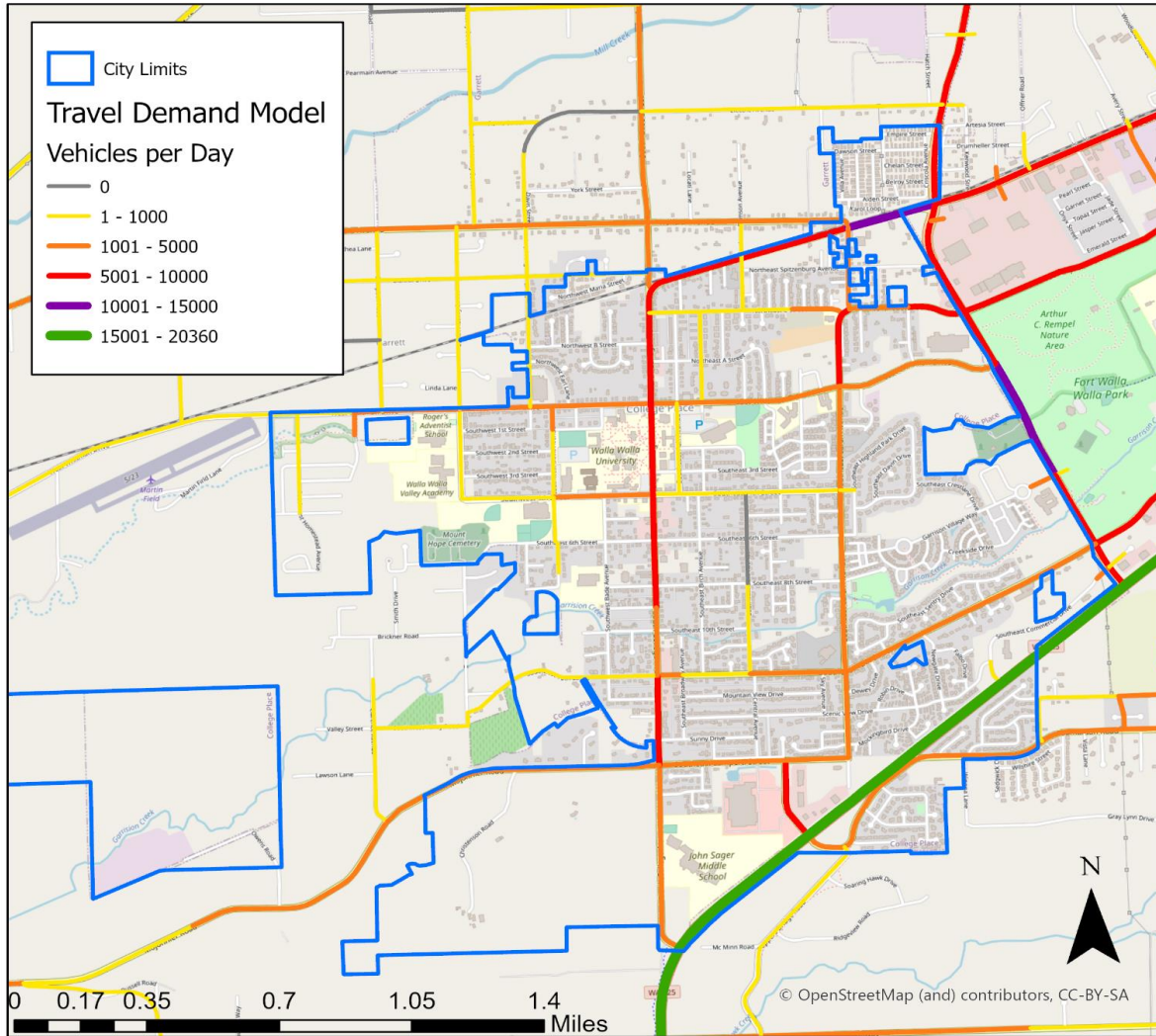
Locations	MV Young Drivers (% of Total)	Potential Improvement
NE Whitman Dr/SE Larch Ave <i>(Intersection)</i>	36%	Collisions for this intersection were largely due to disregarding signs and signals, failing to yield, following too closely, driving under the influence, and other contributing factors. Potential improvements for this location include leading pedestrian interval, pedestrian median/refuge island, enhanced safety features, and pedestrian, and motorist education.
College Place Post Office (S College Ave)	33%	Collisions at this location were due to a variety of contributing factors. Potential improvements for this location include leading pedestrian interval, pedestrian crossing median/refuge island, enhanced safety features such as beacons, high visibility/raised crossings, separated bike lanes, intersection or driveway pavement marking improvement, bicycle box, and pedestrian, bicyclist and motorist education.

References

1. Image by Akua based on information by Arkyan - based on public domain information. Based on similar map concepts by Ixnayonthetimmay, CC BY-SA 3.0, <https://commons.wikimedia.org/w/index.php?curid=2977946>
2. U.S. Census Bureau: <https://www.census.gov/quickfacts/fact/table/collegeplacecitywashington,WA,wallawallacountywashington/PST045219>
3. ¹ <https://remoteapps.wsdot.wa.gov/highwaysafety/collision/data/portal/public/>
4. https://www.safety.fhwa.dot.gov/virtual_trade_show_nace2020_508_version/
5. Data provided on June 3, 2021, by WSDOT Transportation Data, GIS & Modeling Office (TDGMO) - Crash Data and Reporting Branch
6. <https://safety.fhwa.dot.gov/hsip/docs/fhwasa17071.pdf>
7. <https://www.marincounty.org/userdata/dpw/Marin%20County%20Travel%20Safety%20Plan%20-%20Final%20Report.pdf>
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14. <https://safety.fhwa.dot.gov/provencountermeasures/roundabouts/>
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17. <https://www.fhwa.dot.gov/publications/research/safety/08048/index.cfm>
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19. <https://www.fhwa.dot.gov/publications/research/safety/hsis/12047/12047.pdf>
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21. https://safety.fhwa.dot.gov/provencountermeasures/road_diets/
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46. Systemic Local Roadway Safety Plan, accessed August 16, 2021, from: https://www.fresno.gov/publicworks/wp-content/uploads/sites/17/2021/01/Fresno_SSAR_LRSP_Final-Accessible-1.pdf
47. <https://remoteapps.wsdot.wa.gov/highwaysafety/collision/data/portal/public/>

Travel Demand Model (2019)



In general, a regional Travel Demand Model (TDM) replicates roadway networks, captures transit rider and driver travel behavior, and uses algorithms attuned to local conditions in order to show traffic flows and analyze future roadway infrastructure needs. The Walla Walla Valley TDM spans the northeastern portion of Umatilla County, Oregon and Walla Walla County, Washington, and includes the City of College Place. The traffic volumes displayed in this map show modeled year 2019 conditions, which have been calibrated against physical traffic count data.

Figure 64: Travel Demand Model map of the College Place area

Streetlights

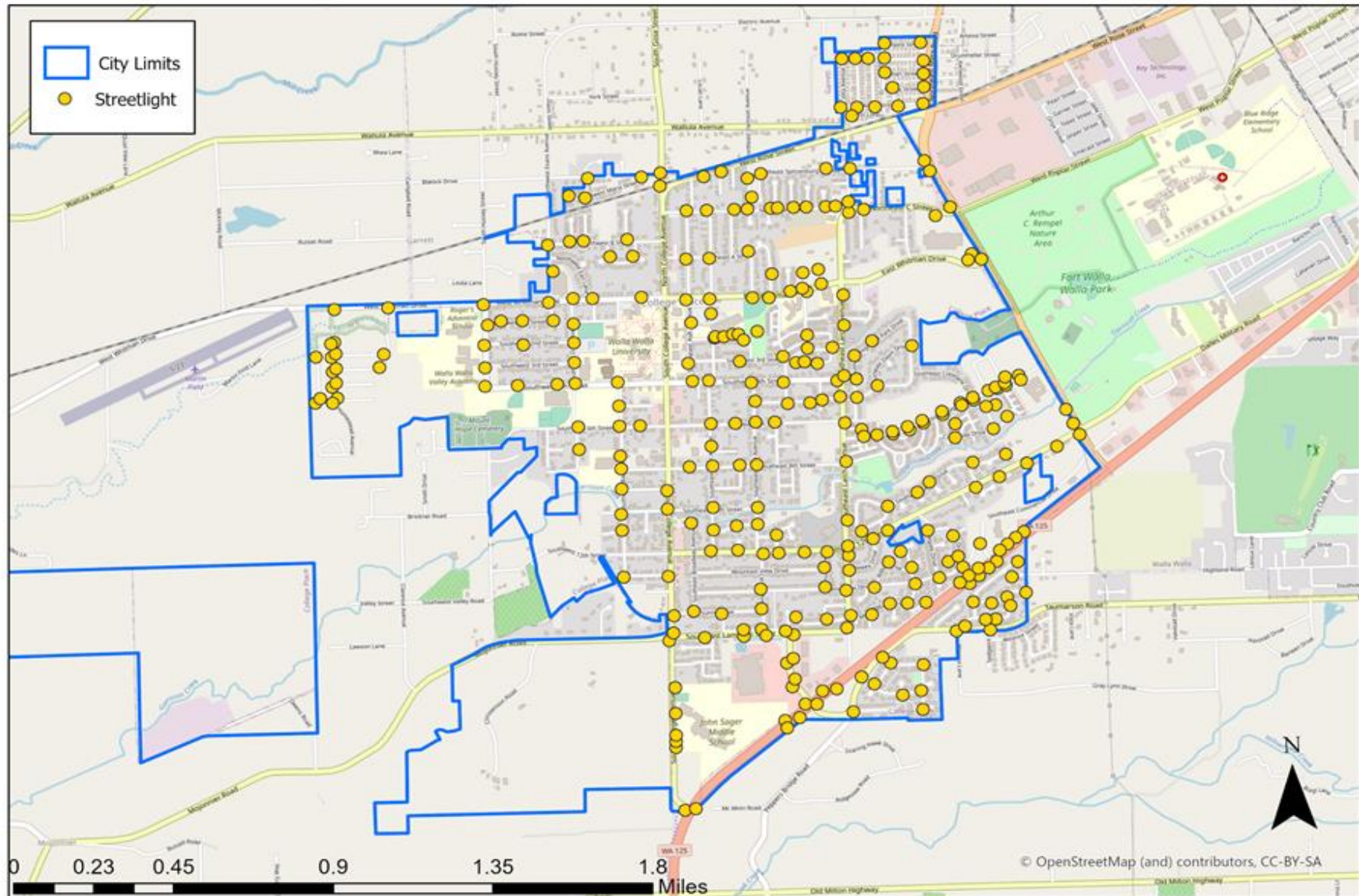


Figure 65: Streetlight inventory throughout the city of College Place

Table 15: Average Annual Collisions from 2011 to 2020 for Cities of Comparable Populations⁴⁷

Community	2020 Population	Average Collisions Per Year (2011-2020)
Toppenish	8,854	95
Orting	9,041	41
Burlington	9,152	310
College Place	9,902	67
Snohomish	10,126	178
Port Townsend	10,148	75
DuPont	10,151	40

⁴⁷ <https://remoteapps.wsdot.wa.gov/highwaysafety/collision/data/portal/public/>

REQUEST FOR QUALIFICATIONS (RFP)

CITY COUNCIL CHAMBER AV SYSTEMS DESIGN

IN THE CITY OF COLLEGE PLACE, WA



CITY OF COLLEGE PLACE

Department of Community Development

625 South College Avenue

College Place, WA 99324

509-394-8524



BID TITLE: Architectural Design Services – Council Room Renovation & AV Design

REQUESTING DEPARTMENT: Community Development

RELEASE DATE: **August 11, 2021**

DUE DATE: **Wednesday, October 6th @ 5:00 p.m. PST**

Notice is hereby given that the Department of Community Development of the City of College Place will receive proposals for:

“Architectural Design Services – Council Room Renovation & AV Design”

Each proposal must be submitted in a sealed envelope and clearly marked by the RFP name.

The design consists of updating the audio, video, broadcasting equipment, AV lighting, architectural lighting, new dais, and general remodel for the City Council Chamber, preparing bid documents, construction specifications, cost estimates, and plans.

All proposers are required to attend a mandatory pre-proposal meeting to be held in the Council Chamber at City Hall on **September 8, 2021 at 2 PM**. The contact person for this project is Jon Rickard, Community Development Director, telephone number 509-394-8524.

A complete copy of this RFP and/or modifications to the RFP can be viewed on the City's website: http://www.cpwa.us/businesses/doing_business_with_the_city.php. It shall be the respondent's obligation to check for updated addenda from time to time. No separate notice of changes will be provided.

Please direct any inquiries regarding this RFP to Jon Rickard, at jrickard@cpwa.us by no later than **5:00 PM PST, Friday, September 17, 2021**.

Responses from the City of College Place will be posted on the City's website no later than **5:00 P.M. on Wednesday, September 22, 2021**.

Sealed proposals must be submitted to the City Clerk Department at 625 S College Avenue, College Place, WA 99324. Proposals will be received until **5:00 p.m. PST, Wednesday, October 6, 2021**.

Failure to identify the proposal on the envelope may result in disqualification of the proposal.

Proposals will not be opened at that time, but will be submitted to the Community Development Department for verification and compliance with specifications and subsequent recommendation to the City Council for award of a contract or rejection of the responses, as deemed appropriate. The City reserves the right to make no award. Proposals received after the deadline will be considered late. Such proposals may be returned unopened. Faxed or emailed proposals are not acceptable.

Dated: This 11th Day of August, 2021



INVITATION FOR PROPOSAL

The City of College Place, Community Development Department is seeking Statement of Qualifications (SOQs) from qualified individuals or firms to provide proposals for **Architectural Design Services – Council Room Renovation & AV Design** for the City of College Place. Proposer(s) must have the expertise, experience, and demonstrate resources available to perform the work described in the RFP. A copy of this RFP may be found on the City's website at the following location: http://www.cpwa.us/businesses/doing_business_with_the_city.php.

Should an award be made, the selected Consultant will enter into a professional services agreement with the City of College Place to provide these services. The City anticipates a contract start date around October 26, 2021.

RFP TIMELINE

RFP posted	August 11, 2021
Mandatory pre-proposal meeting	September 8, 2021
Deadline to submit written questions	September 17, 2021
Posting of responses to questions	September 22, 2021
Deadline to submit proposals	October 6, 2021 - 5 PM PST
Interviews (for selected firms if necessary)	TBD
Tentative award	October 26 th or November 9 th , 2021

CONTACT PERSON

Please direct any inquiries regarding this RFP to **Jon Rickard** at jrickard@cpwa.us. All questions regarding the content of the proposal should be submitted in writing to the listed email address and sent no later than the date and time listed in the RFP Timeline. Questions made via voicemail will not be responded to. Responses to questions will be posted to the City website.

General RFP Conditions

The following instructions and conditions apply to this RFP:

Pre-Contractual Expenses

The City of College Place shall not, in any event, be liable for any pre-contractual expenses incurred by any consultant. In addition, no consultant shall include any such expenses as part of the price proposed. Pre-contractual expenses are defined as expenses incurred by bidders in:

- Preparing a proposal in response to this RFP.
- Submitting that proposal to the City of College Place.
- Negotiating with the City of College Place any matter related to this RFP, proposal, and/or contractual agreement.



- Any other expenses incurred by the consultant prior to the date of an executed contract.

Authority to Withdraw RFP and/or Not Award Contract

The City of College Place reserves the right to withdraw this RFP at any time for any reason without prior notice. Further, the City makes no representations that any agreement will be awarded to any consultant responding to this RFP. The City expressly reserves the right to reject any and all proposals in response to this RFP without indicating any reasons for such rejection(s).

The release of this RFP does not obligate or compel the City to enter into a contract or agreement.

Authority to Revise RFP and Request Additional Information

The City reserves the rights to amend the RFP at any time, to determine the successful respondent(s), and to reject any or all Proposals or their components. Should it be necessary for the City to issue addendums to this RFP during the proposal period, the City will notify the known holders of this RFP and post addendums to the City website. Proposals shall acknowledge that the consultant is aware of all addendums which have been issued and has incorporated their provisions in their proposal by completing the Certification of Proposal Form.

The City reserves the right to request additional information or clarifications from consultants where it may serve the City's best interest.

Other Conditions

- **ADDITIONAL SERVICES.** The Scope of Work describes the minimum work to be accomplished. Upon final selection of the firm(s), the Scope of Work may be modified and refined during negotiations with the City. Any proposer that provides additional services can include those services in the proposal and list them as additional services.
- **AUTHORIZED SIGNATURES.** Every proposal must be signed by the person or persons legally authorized to bind the consultant to a contract for the execution of the work. Upon request of the City, any agent submitting a proposal on behalf of a consultant shall provide a current power of attorney certifying the agent's authority to bind the consultant.
- **AWARD OF PROPOSAL.** City reserves the right to negotiate final terms with the selected consultant, if any. Award may be made to the consultant offering the most advantageous proposal after consideration of all criteria. Should the selection criteria be requested, it shall be at the City's discretion if the criteria is released prior to the final selection being made.
- **COMPLIANCE WITH LAWS.** All proposals shall comply with current federal, state, and other laws relative thereto.
- **CONFLICT OF INTEREST.** By signing the Certification of Proposal, the consultant declares and warrants that no elected or appointed official, officer or employee of the City has been or shall be compensated, directly or indirectly, in connection with this proposal or any work connected with this proposal. Should any agreement be approved in connection with this Request for Qualifications, consultant declares and warrants that no elected or appointed official, officer or employee of the City, during the term of his/her service with the City shall have any direct interest in that agreement, or obtain any present, anticipated or future material benefit arising therefrom.
- **DISQUALIFICATION OF PROPOSER.** If there is reason to believe that collusion exists among the consultants, the City may refuse to consider proposals from participants in such



collusion. No person, firm, or corporation under the same or different name, shall make, file, or be interested in more than one proposal for the same work unless alternate proposals are called for. Reasonable grounds for believing that any consultant is interested in more than one Proposal for the same work will cause the rejection of all Proposals for the work in which a consultant is interested. Consultants shall submit as part of their Proposal documents the completed Non-Collusion Affidavit.

- **EXAMINATION OF DOCUMENTS.** It is the responsibility of the consultant to carefully and thoroughly examine and be familiar with these RFP documents, general conditions, all forms, specifications, drawings, plans, and addendums (if any). Consultants shall satisfy themselves as to the character, quantity, and quality of work to be performed and materials, labor, supervision necessary to perform the work as specified by these documents. The failure or neglect of the consultant to examine documents shall in no way relieve the consultant from any obligations with respect to the solicitation for and subsequent contract that may be awarded. The submission of a proposal shall constitute an acknowledgment upon which the City may rely that the consultant has thoroughly examined and is familiar with the RFP documents. The failure or neglect of a consultant to receive or examine any of the documents shall in no way relieve the consultant from any obligations with respect to the proposal. No claim will be allowed for additional compensation that is based upon a lack of knowledge of any solicitation document.
- **INTERPRETATION OF RFP DOCUMENTS.** City reserves the right to make corrections or clarifications of the information provided in this RFP. If any person is in doubt as to the true meaning of any part of this RFP documents, or finds discrepancies or omissions in the document, the person may submit to the City a written request for an interpretation or correction. Oral statement(s), interpretations or clarifications concerning meaning or intent of the contents of this RFP by any person are unauthorized and invalid. Modifications to the RFP, including, but not limited to the scope of work, can be made only by written addendum issued by the City. Proposers shall submit all questions in writing to the contact listed in the announcement. Proposers may not contact any other staff members with questions. The requesting party is responsible for prompt delivery of any requests. When the City considers interpretations necessary, interpretations will be in the form of an addendum to the RFP documents, and when issued, will be sent as promptly as is practical to all parties recorded by the City as having received RFP documents. All such addenda shall become a part of the RFP document. It is the responsibility of each consultant to ensure the City has their correct business name, mailing address and e-mail address on file. Any prospective consultants who obtained a set of RFP documents are responsible for advising the City that they have a set of RFP documents and wish to receive subsequent Addendums by contacting the City contact person listed in this RFP.
- **IRREGULARITIES.** City reserves the right to waive non-material irregularities if such would be in the best interest of the City as determined by the City Administrator.
- **NON-DISCRIMINATION.** Consultant represents and warrants that it does not and will not discriminate against any employee or applicant for employment because of race, religion, gender, color, national origin, sexual orientation, ancestry, marital status, physical condition, pregnancy or pregnancy-related condition, political affiliation or opinion, age or medical condition.
- **NON-EXCLUSIVE.** Should the City make an award, the successful consultant will enter into a NON-EXCLUSIVE professional services agreement and the City reserves the right to enter into agreements with other firms.
- **OFFERS OF MORE THAN ONE PRICE.** Consultants are NOT allowed to submit more than one cost proposal.
- **OWNERSHIP.** All data, documents and other products used or developed during the RFP process become the property of the City upon submission. All bid proposals and



documents submitted in response to this RFP shall become the property of the City and a matter of public record. Proposals should not be marked as confidential or proprietary, and City may refuse to consider a proposal so marked. All Information contained within the proposals will become a matter of public record. It is the responsibility of each bidder to clearly identify any and all information contained within its bid proposal that it considers to be confidential and/or proprietary. To the extent that the City agrees with that designation, such information will be held in confidence whenever possible. All other information will be considered public.

- **PROFESSIONAL SERVICES AGREEMENT.** Prior to awarding any work, the selected Consultant will be required to execute a professional services agreement (sample attached) with the City. Any proposed change to the agreement shall be identified in the response to the Request for Qualifications (RFP) and shall be subject to the sole approval of the City. The City requires the Consultant to obtain and maintain a policy of professional liability and other insurance as indicated in the agreement.
- **NO PUBLIC BID PROPOSAL OPENING/PUBLIC RECORDS ACT.** Bid proposals shall be opened and its contents secured by City staff to prevent disclosure during the evaluative process and the process of negotiating with competing consultants. Adequate precautions shall be taken to treat each consultant fairly and to insure that information gleaned from competing proposals is not disclosed to other Consultants. Prices and other information concerning the proposals shall not be disclosed until a recommendation for award is made to the awarding authority.
- **PUBLIC RECORD.** All proposals submitted in response to this RFP will become the property of the City upon submittal and a matter of public record pursuant to applicable law.
- **REPRESENTATIONS.** Consultant understands and acknowledges that the representations made in their submitted proposal are material and important, and will be relied on by the City in evaluation of the proposal. Consultant misrepresentation shall be treated as fraudulent concealment from the City of the facts relating to the proposal.
- **SEVERABILITY.** If any provisions or portion of any provision, of this Request for Qualifications are held invalid, illegal or unenforceable, they shall be severed from the Request for Qualifications and the remaining provisions shall be valid and enforceable.
- **SUBCONTRACTOR INFORMATION.** If the proposal includes the use of sub consultants, consultant must identify specific sub consultants and the specific requirements of this RFP for which each proposed sub consultant would perform services. All sub consultant for work services must follow all required provisions of the prime contract.
- **VALIDITY.** Proposal must be valid for a period of 90 days from the due date.
- **WITHDRAWAL OF PROPOSAL.** Consultants' authorized representative may withdraw Proposals only by written request received by this RFP contact personal before the Proposal Submittal Deadline.
- **BUSINESS LICENSE.** The selected firm(s) must obtain a City of College Place Business license and maintain a current certificate of insurance with the City for the duration of the Professional Service Agreement.

Scope of Work



City Location and Characteristics

The City of College Place is located within southeastern Washington in Walla Walla County, adjacent to the City of Walla Walla, commonly referred to as the "Walla Walla Valley" area. The city limits for College Place encompass a relatively small land area, approximately 2.66 square miles and a 2021 population estimated at 9,675. College Place is home to Walla Walla University, a Seventh-day Adventist based school, a highly desirable public school system, three beautiful parks, quiet, safe neighborhoods, and offers a multitude of retail shopping opportunities which include the Valley's only Home Depot and Walmart.

Project Goals

The City of College Place is seeking to retain a qualified professional Architectural firm to provide Architectural services to prepare plans and specifications for the renovation and remodel of certain portions of City Hall. Project goals include creating additional office and conference room space from no longer used jail cells and sally port; renovate the City Hall lobby to include energy efficient LED architectural lighting, front desk countertops, painting, architectural features and audio visual (AV) upgrades associated with the Council Room AV replacement; renovate the Council room to include energy efficient LED architectural and AV lighting, design of a dais for a seven member council, mayor, city administrator, city attorney, city clerk, and presenter podium, and integrate a new AV system and broadcasting equipment.

The objective of the AV system is that it will be an integrated system capable of handling hybrid meetings where not all of the active participants (council & staff) are attending the meeting in person, but remotely via Zoom, while simultaneously capturing the audio and video of all participants, and broadcasting to YouTube live with closed captioning. The AV presentation system upgrades include local presentation monitors (monitors integrated into the dais for uninterrupted view) and desktop computers at each dais seat/podium, large AV presentation monitors mounted to the wall(s) or ceiling for both Council and audience viewing, an AV Control system with Touch Screen Control, an AV matrix switcher, PC source connection points, wireless PC connection points and a formatted AV output to the TV Production System. The TV Production System upgrades include cameras, video switcher, recording systems and distribution equipment for local monitoring and viewing as well as web streaming. Camera system should be automated, switching from one speaker to the next without clerk assistance. Microphone and recording system will be a fully digital system with voting keys at dais seats where appropriate.

Cost analysis and schedule planning: Provide and/or participate in all aspects of project cost estimating and schedule planning, including construction estimating, value engineering, critical path and special scheduling.

Design services for furniture, fixtures and equipment: Provide all services required to properly plan, design, specify and coordinate furniture, fixtures, special finishes and equipment.

Construction contract administration: Provide construction administration services, including field observations, submittal review, testing and inspection bid document preparation, requisition and procurement of specialized pricing and consideration/negotiation of changes, and project contract completion, including punch list, warranty review, preparation of record drawings and closeout.

Building Commissioning: Participation in development of building commissioning documents and procedures; specification of commissioning procedures, and participation in commissioning program.



The budgeted construction cost for Phase 1 – Council Renovation and AV System is \$300,000.

The budgeted construction cost for Phase 2 – Jail Cell Conversion to Office Space – Not Budgeted.

Proposed Scope of Services

The Consultant's services shall include, but are not limited to, the following:

A. Preliminary Design

1. Conduct a field survey in order to confirm the accuracy of any existing equipment list.
2. Conduct needs assessment with city staff.
3. Prepare complete plans and specifications based on the Manuals/Standards for the equipment.
4. Prepare quantity calculations for items that are applicable to this project, and prepare cost estimates. The Consultant shall contact manufacturers and/or contractors to verify the engineer's estimate prior to submitting to the City.
5. Design shall include a plan sheet(s) showing the location of the equipment and any preparation needed such as: demolition, painting, replacing wires, changing tiles ...
6. Attend around three meetings with the City staff as needed.
7. Coordinate plan check, design topics, permits and any other issues with the City, other Agencies, and all utility companies as required. The Consultant shall be the liaison with affected agencies.

B. Construction Bidding Phase

8. Respond to bidder inquiries during the bidding process, including preparation of any addenda. Upon award of the construction contract, the Consultant shall attend the pre-construction meeting.
9. Review and approve all submittals and shop plan drawings required supporting the construction contract. The Consultant shall complete shop reviews within one (1) week of receipt. Contract Change Order reviews shall be completed within two (2) working days of receipt.
10. Respond to written Requests for Information (RFI) to provide clarification or resolve discrepancies in the contract documents. Responses shall be completed within three (3) working days.
11. Review and approve addenda and clarifications to plans and specifications.
12. Prepare and deliver to the City the final as-built plans incorporating field marked prints supplied by the City. Upon completion of construction, the City will submit field-marked prints to Consultant. Consultant shall incorporate all changes to the plans electronically with all necessary revision notations and submit to the City.

C. Construction Management



13. Provide and maintain contract administration and project inspection. Establish and implement coordination and communication procedures among all project participants.
14. Consultant shall be responsible for inspection services for the City. All inspectors shall have experience in this type of projects. All certifications shall be submitted as part of the proposal.
15. Consultant shall maintain daily job reports and maintain logs of submittals, RFIs, and other activities.
16. Document management (i.e. shop drawings, change orders, monthly reports, progress payments, memos, meeting minutes, etc.)
17. A final comprehensive project documentation report will be submitted electronically and hard copy format to the City at project completion with all pertinent information included. Photographs of the construction project will be recorded on electronic media and submitted to the City upon project completion.

Description of Required Services

- All preliminary and bid sets of plans shall be developed using the AutoCAD program.
- All original plan sheets, the title sheet of the specifications, calculations, and reports shall be signed and stamped by the Consultant's licensed professional engineer in responsible-charge of the project. These signed originals will then become the property of the City.
- The Consultant has total responsibility for the accuracy and completeness of the plans and related designs, specifications and estimates prepared and shall check all such materials accordingly. The plans will be reviewed by the City for conformity with the requirements of the Agreement. Reviews by the City do NOT include detailed review or checking of design or the accuracy with which such designs are depicted on the plans. The responsibility for accuracy and completeness of such items remains solely that of Consultant.
- The plans, specifications, estimates, calculations, and other documents furnished under the Agreement shall be of a quality acceptable to the City and State. The criteria for acceptance shall be a product of neat appearance, well organized, technically and grammatically correct, checked, and dated and having the maker and checker identified. The minimum standard of appearance, organization and content of the drawings shall be that of similar types produced by the State. The Consultant shall modify its work as necessary to meet the level of acceptability defined by the criteria above.
- The Consultant shall have a quality control plan in effect during the entire time work is being performed under the Agreement. The Quality control plan shall establish a process whereby plans are independently checked, corrected and back checked, and all job related correspondence and memoranda dated and received by affected persons and then bound in appropriate job files.
- Electronic files for all construction details and calculations shall be submitted at the end of the contract or when requested by the City.
- All electronic software developed, databases generated, spreadsheets and intellectual properties developed during the life of the Agreement shall become the property of the City.
- Consultant shall carry out the instructions received from the City and shall cooperate with the



City and other involved agencies.

- Consultant or its sub consultants shall not incorporate in the design any materials or equipment of single or sole source origin without written approval of the City.
- Once plans have been updated, a signed set of as-built mylars shall be submitted to the City with an electronic copy (in AutoCAD and pdf formats) of the final as-built drawings via CD or e-mail.
- Coordination with the City, other consultants and other involved agencies will be required to achieve compatible designs, phasing of construction with existing or designed conditions, and timely delivery of the contract PS&E.

Construction Plans

- 60% Detail Plans, Specifications, and Estimate (Unchecked Details)

Unchecked plan details shall consist of 60% design and detailed plans ready for the independent design check.

PDF & Three sets (3) full size (22"x34") of design plans. The following submittals may be submitted electronically (PDF): conceptual plans, preliminary quantities and estimates, pay item list, and design calculations.

- 100% Detail Plans, Specifications, and Estimate

The Consultant shall submit the following documents for review and approval: PDF & Three sets (3) full size (22"x34") signed and sealed prints of checked design Electronic copies of Special Provisions

Electronic copies of cost estimate and check quantity calculations

Electronic copies of design calculations

Electronic copies of design check calculations

Other reports as needed by the City of College Place

The City will review and comment on the detail Plans, Specifications, and Estimate package as soon as possible. The turnaround goal is within four (4) weeks of receipt of the complete detail Plans, Specifications, and Estimate package. One (1) copy of those documents with comments will be returned to the Consultant.

Final Detail Plans, Specifications, and Estimate

The Consultant shall submit the following documents for review and approval:

Electronic sets of signed final design plans

Electronic copies of signed final specifications

Electronic copies of final cost estimate and final quantity calculations Electronic copies of final design calculations



Electronic files in its original format and in PDF of all plans, specifications, and estimates

Manuals/Standards

- Where applicable, engineering design of all project improvements shall be compatible and in accordance with the following as applicable:
- Plans shall be computer drafted in AutoCAD
- The Consultant's work will be subject to inspections by representatives of the City and State.

Proposal Submittal Instructions

Proposal Format

Proposals must be submitted in a sealed envelope or box bearing the name of the consultant, clearly marked, and submitted only to the following address:

City Council Chamber AV Systems Design
City of College Place
City Clerk Office
Attn: Lisa Neissl
625 S College Ave
College Place WA, 99324

Hard Copy Proposals

Proposers shall submit **one original** and **four copies** of the proposal for a total of five bound documents and **digital copy** in a USB drive.

If discrepancies are found between the copies, or between the original and copy or copies, the "ORIGINAL" will provide the basis for resolving such discrepancies. If one document is not clearly marked "ORIGINAL", the City reserves the right to use any copy of the proposals as the Original.

All proposals shall be submitted on standard 8.5" by 11" paper and printed double-sided. Exhibits may be 11" by 17" paper as needed. Proposers should minimize the use of plastic film/ dividers and other materials that cannot be recycled.

All pages should be numbered and identified sequentially by section. Proposals shall be no more than 15 total pages (double-sided pieces of paper) inclusive of the cover letter and all required forms.

Proposal Content

Proposals must be concise, but with sufficient detail to allow accurate evaluation and comparative analysis. Proposals should be straightforward and provide "layman" explanations of technical terms that are used. Emphasis should be concentrated on conforming to the RFP instructions, responding to the RFP requirements, and on providing a complete and clear



description of the proposal. Proposals should include the sections as described in greater detail below. Do NOT include marketing brochures or other promotional material not connected with this RFP.

Cover Letter

Proposal must be accompanied by a cover letter, signed by an individual authorized to bind the proposing entity. An unsigned proposal is grounds for rejection. The cover letter should include an introduction of the firm, summary statement of professional qualifications, and statement of understanding of the scope of work.

Firm Profile

Proposers should provide a brief profile of the prime consultant and any sub-consultants. Information should include, but is not limited to the following information:

- Official name and address.
- Name, address, and telephone number of the consultant's primary point of contact.
- Type of business entity of consultant (corporation, company, joint venture, etc.). Please enclose a copy of the Joint Venture Agreement if entity is a joint venture.
- Federal Employer I.D. Number.
- Address, telephone numbers and fax numbers of each of the proposing firm's locations.
- Indication whether firm is totally or partially owned by another business organization (parent company) or individual.
- Number of years consultant has been in business under the present business name.
- Number of years of experience the consultant has had in providing required, equivalent, or related services.
- Any failures or refusals to complete a contract, and explanation.

Project Understanding and Approach to Scope of Work

Proposers should include in this section a statement of project understanding, organizational chart, approach to work program and summary of deliverables, described in greater detail below.

Statement of Project Understanding

Consultant must include in this section its understanding of the project and understanding of the Scope of Services noted herein. Consultant should be able to articulate a thorough understanding of the State, County and Local requirements, and other industry standards applicable to the project or services to be provided.

Organizational Chart



Consultant shall include an organizational chart that reflects key staff and roles/responsibilities of each individual assigned to provide services under this Proposal. Any roles or topics in which the proposer anticipates utilizing the expertise of subcontractors should be clearly identified.

Approach to Work Program (Required and Optional Tasks)

The City is seeking an effective, efficient and creative approach to preparing work products and meeting the City's goals and timelines. In this section, proposers should include their recommended approach to providing the requested professional services and tasks noted in the Scope of Services in the RFP. The approach to the work plan shall be of such detail to demonstrate the proposer's ability to accomplish project objectives. This section should also include proposed approaches and techniques to engagement of community and stakeholders in the process of developing projects.

The proposer's approach should provide detail on both the required and optional tasks identified in the scope of work, as well as any additional tasks or services performed by the proposer.

Additional services: Consultant shall provide the City with any additional services that the firm can provide.

Roles and Responsibilities for City Staff

Proposer should summarize any services NOT provided by their firm that are listed in the Scope of Work. Consultant shall also list any resources, City assistance or other items expected to be provided by City, "Work to be Performed or Provided by the City". Consultant may additionally itemize those services which are further beneficial but are not noted in the aforementioned paragraphs as requirements. Consultant will title this section as Additional Services.

Project Management Plan

Key to a creative, effective, and efficient delivery of projects is close coordination and communication between the City, community, and the selected consultant. In this section, proposers should provide information on scheduling, and describe the firm or project manager's approach to communications and quality assurance/quality control.

Communications Approach

Proposers should describe their recommended or preferred approach to project communications between the City and Consultant Team. This should include detail on the frequency of project check-ins, progress updates, and meeting locations (i.e. phone, email, in-person). Communications protocols for coordinating with other City departments, agencies, and the community can be established during individual project kick-offs.

Quality Assurance/Quality Control Approach

Describe the firm's QA/QC processes that will be adhered to during the term of the agreement. Describe the Consultant's method of ensuring that the assigned personnel's quality of work is high.

Experience and Qualifications

Proposers should include in this section a summary of relevant projects, contact information for references, and information about the experience, qualifications, and availability of key personnel, described in greater detail below.

Summary of Relevant Projects



Proposers should highlight representative projects that are similar in scope to the services requested to demonstrate the firm's depth of experience and familiarity with similar projects. For each project, please include the following information, at a minimum:

- Year started and completed (if relevant)
- Contracting Agency + Department
- Project Description
- Key Personnel Assigned
- Contract Value

References

Consultant must provide at least three (3) references for which consultant has provided services similar in scope as set forth in the RFP within the last five (5) years. Reference information should include:

- Name of agency
- Name of agency project manager
- Email address and telephone number of contact person
- Description of project or services provided

Experience and Qualifications of Key Personnel

The consultant shall provide resumes indicating the experience and qualifications for the key personnel identified in the organization chart. Consultant shall also include the number and type of additional support personnel who will be providing services. At a minimum, the resume for each team member should include:

- Name
- Position and Role for This Project
- Degrees and Certifications
- Professional Memberships/Registrations
- Summary of Experience
- Work on Representative Project Similar in Scope

If sub-consultants are to be used as part of this proposal, a resume of the sub-consultant and relevant experience is to be included in the same format.

Assignment of Key Personnel

It is the City's preference to have the key personnel identified in the Organizational Chart remain with the individual project during its duration. In this section, please indicate the availability of key personnel to pursue completion of projects.

After contract execution the Consultant should not substitute key personnel (project manager



and others listed by name in the proposal) or sub-consultants without prior written approval from the local agency. The consultant must request and justify the need for the substitution and obtain approval from the agency prior to use of a different sub-consultant on the contract. The proposed substituted person must be as qualified as the original, and at the same or lower cost for engineering types of consultant contracts, the Consultant's project manager shall have all the necessary credentials to qualify him/her as a project manager for this project.

In the event there are proposed changes in key personnel, including sub-consultants, during the term of the agreement that are outside of the consulting firm's control, the consultant shall prepare a transition plan that is presented to the City's project manager for review.

Proposal Evaluation and Selection

Proposal Review Process

The City will evaluate all proposals received in accordance with the evaluation criteria. The City may make award(s) in the best interests of the City after all factors are considered, including, but not limited to, the demonstrated competence, experience and professional qualifications of the Proposer. Evaluation scores will not be released until after award of proposal, if one is made.

Following the review of RFPs by the City's team, the City may invite short-listed consultants to be interviewed by a panel of City staff, which may include non-city personnel at the City's discretion. Discussions may, at the City's option, be conducted with the most qualified Proposers. Discussions may be for the purpose of clarification to assure full understanding of, and responsiveness to the solicitation requirements. Proposers shall be accorded fair and equal treatment with respect to any opportunity for discussion and written revision of proposals. In conducting discussions, the City will not disclose information derived from proposals submitted by competing Proposers.

The City will verify references of short-listed consultants, which may include persons not listed as references, and this will help inform the City's decisions. The City will select a consultant to negotiate for the performance of work. In negotiating the contract, the City may request modifications to the proposed scope or to the technical team or other elements of the proposal. If negotiations fail, the City will commence negotiations with the next qualified candidate. Work will promptly commence following contract award and satisfaction of contract requirements.

Evaluation Criteria

Evaluation criteria will typically include RFP understanding, demonstrated expertise, relevant experience, availability of the firm's team, and other factors. Task orders resulting from this contract will be negotiated and executed between the City and the selected firm.

Proposals will be evaluated on the basis of their response to all provisions of this RFP. The City of College Place will use the following criteria in its evaluation of proposals, interviews with selected consultants, or verification of references. The categories will be weighted approximately as follows.

Proposals will be evaluated by a committee made up of city staff and representatives. Proposals will be evaluated on understanding of project (15%), approach/response to challenges (25%), personnel assigned (25%), qualifications/experience on similar projects /evaluation of references (25%), quality of proposal (10%). Proposals to address project challenges will be reviewed for their feasibility, cost-effectiveness, longevity, and the submitting firm's record of successfully managing



similar projects within schedule and within budget.

Final selection will be based on the evaluation of proposals unless it is deemed necessary by the committee to conduct interviews of closely-scored consultants. The City will enter into contract negotiations with the selected consultant determined to be best qualified. If negotiations cannot be successfully concluded, the next top ranked or scored firm will be considered and negotiations will be continued with that firm. Upon successful completion of negotiations, the staff will recommend that the contract be approved and awarded by the City Council at a regularly scheduled City Council meeting. Work performed under the contract will be on a time and material basis with a negotiated not-to-exceed amount. A number of state equal opportunity and affirmative action requirements will apply to the selection process and conduct of the project. Minority- and women-owned firms are encouraged to submit proposals.

AGREEMENT FOR SERVICES

CLIENT: Jon Rickard
City of College Place
625 South College Ave.
College Place, WA 99324

PROJECT: COUNCIL ROOM RENOVATION AND AV DESIGN

Thank you for the opportunity for Meier Architecture • Engineering (Meier) to offer professional design services.

PROJECT UNDERSTANDING:

PHASE 1 - UPGRADE COUNCIL CHAMBERS AND MAIN ENTRY SCOPE INCLUDES:

1. Improve Council Chambers:
 - The key to improving the Council Chamber is a complete overhaul of the AV system. Desires regarding this upgrade are outlined in the Request for Proposals (RFP). The system must be an integrated system capable of handling hybrid meetings where not all of the active participants are able to attend in-person. Other features include new monitors at the Chamber dais, local presentation monitors, and easily operated AV system.
 - New, fixed dais with computer monitor in desks, voting buttons, and microphones.
 - City Clerk needs room for two (2) monitors so the Council members can look things up that are not to be displayed to the public.
 - New LED light fixtures, with some lights focused on each Council member's desk positioned along the dais.
 - Upgraded room finishes.
 - Fixed podium for audience participation.
 - Consideration to replacing Chamber entry doors with glass doors, as long as these can be sound deadening.
2. Improve Lobby:
 - ADA compliant service counters.
 - Add monitors to allow the lobby to be used for overflow observation of Council meetings.
 - New paint.
 - LED lighting.
3. New Ethernet in all of the offices.
4. Replace HVAC system for entire building. This will be a Construction Bid Alternate so that system pricing can be separated.

The Meier Team will provide complete design, bid, and construction administrative services including commissioning throughout the duration of this phase.

PHASE 2: CONVERT HOLDING CELL AND SALLY PORT WING INTO OFFICE AREA

The scope includes:

1. Convert former vehicle Sally Port into a new conference room and offices.
2. Convert the former Holding Cell area, including an addition, into new staff offices.
3. The new addition will be approximately 600 square feet and located in the northeast corner of the existing City Hall building. The addition will expand the east Holding Cell exterior wall to be flush with the existing east wall of the City Hall, and north Holding Cell wall to be flush with the existing north Sally Port wall.
4. Reviewing the original construction drawings, it appears that removing the concrete ceiling and concrete block Holding Cell walls will not affect the existing building structural system, but this will need to be investigated further as part of the design process.
5. The addition will require minor site modifications to ensure proper drainage. The existing roof structure will be investigated and modified as needed for the new addition.

The Meier Team will provide complete design, bid, and construction administrative services throughout the duration of this phase. Phase 2 design may not begin until late 2022 or early 2023, with bid and construction following. The HVAC upgrade described in Phase 1 as a bid alternate may be incorporated into the Phase 2 Project if funding is unavailable for this in Phase 1.

CLIENT RESPONSIBILITIES:

1. Provide Meier personnel with access to the site and facility to obtain accurate information on existing conditions and provide ladders as needed.
2. The Client provided some existing building drawings as part of the RFP process. The Client should provide any additional available record drawings, surveys, or studies pertaining to the subject property with relevance to the scope of design work described in this Agreement.
3. Provide any standards or specifications the Client intends for Meier to follow or consider in the design process.
4. Review interim and final documents and provide comments within 10 working days from receipt of documents for review.

PHASE 1 SCOPE OF SERVICES:

Meier will schedule a Project kick-off/site visit meeting within seven (7) to 10 days after receiving the signed Agreement from the City of College Place (City).

1. General:
 - a. Kick-off meeting and site visit will include discussion of design scope, major milestones, and the team's responsibilities and next steps forward.
 - b. As-build the existing building and develop dimensional floor plans. Architectural, mechanical, and electrical leads will visit the site. The AV consultant will likely visit via video conferencing.
 - c. Discuss the AV, mechanical, and electrical needs.
 - d. Develop 60% construction documents for Client review and comments.
 - e. Provide budgetary construction cost estimate for the 60% design to be delivered within one (1) week of the design submittal.

- f. Develop 95% construction documents for Client final review and comments.
- g. Incorporate Client comments and develop 100% stamped construction documents ready for bid and Authority Having Jurisdiction (AHJ) submittal.
- h. Attend a plan review intake meeting if required by the AHJ.
- i. Fill out a commercial plan review application and worksheet as required by the AHJ.
- j. Submit construction documents, calculations, and Washington State Energy Code (WSEC) Commercial Provisions forms to the City for plan review.
- k. Address the AHJ comments in letter format.

Phase 1 detail design will proceed on three (3) tracks (Tasks) simultaneously, further defined as follows:

PHASE 1 – TASK 1: LOBBY AND CHAMBER ARCHITECTURAL AND ELECTRICAL UPGRADES:

1. Review local jurisdiction zoning and municipal codes and perform 2018 International Building Code (IBC) analysis to address any potential issues that need to be incorporated into the Project.
2. Develop design development drawings showing minor changes to the existing building layout. Design development drawings will include updated floor plans, room finishes, and interior elevations.
3. Electrical calculations, drawings, and specifications for lighting and power distribution, as required by local adopted NFPA 70, National Electrical Code (NEC), and showing compliance with the current 2018 WSEC provisions required by local jurisdiction as a plan review submittal.
4. Interior LED lighting luminaires and controls. Design will be per Illumination Engineering Society (IES) recommendations for space types indicated with controls per local automated systems.
5. Electrical power modifications tied to the updated HVAC system will be included within Task 2.
6. Develop bid and technical material specifications.
7. Develop a construction cost estimate for Phase 1 – Task 1 work.
8. Develop schematic design for Phase 2 work.

DELIVERABLES:

1. 60% review construction documents: Transmitted electronically in PDF format.
2. 95% review construction documents: Transmitted electronically in PDF format.
3. 100% stamped construction documents: Transmitted to AHJ in the format that they require, the Owner will be provided two (2) full size copies of the construction documents, as well as digital set in PDF format.
4. Construction documents: Transmitted electronically in PDF format to regional plan centers and, upon request, to Contractors and Subcontractors.

PHASE 1 – TASK 2: HVAC DESIGN:

1. Review the existing systems at the Project kick-off/site visit meeting.
2. Develop design goals for a proposed new HVAC system with budgetary cost(s) and provide to City for review and approve.

3. HVAC design and load calculations to determine the cooling and heating requirements for the building and for the selection of equipment to meet the load requirements.
4. Drawings for the HVAC system will include plans, sections, details, and equipment schedules as needed. The building will be zoned using multiple HVAC units. It is assumed that an individual room control will not be required, and a Direct Digital Control (DDC) control system will not be utilized. HVAC units will be controlled by individual 7-day programmable thermostats.
5. Design will take into consideration energy efficiency, sustainability, and environmentally favorable features, which will be economically feasible, code allows, and which is compatible with the Project goals.
6. Develop construction drawings and specifications for a new building wide HVAC system.
7. Develop a construction cost estimate for Task 2 work.
8. Completed mechanical system WSEC Commercial Provisions calculation and complete the WSEC form required by local jurisdiction at the plan review submittal process.
9. The new HVAC system will be incorporated into the Phase 1 bid package as an “additive bid alternate”, priced separately from Task 1 and Task 3 design which will make up the base bid for Phase 1.
10. Phase 1 HVAC design will allow for future expansion when Phase 2 building remodel and expansion is in construction.

PHASE 1 – TASK 3: AV DESIGN:

1. Meier’s AV consultant, Convergent Technologies Design Group (CTDG), will prepare telecommunications cabling systems with infrastructure and AV systems reports for the City to review, comment on, and approve.
2. Once the AV system is approved, the Design Team will proceed with construction documents.
3. A 60% construction document AV system design will be prepared for City review. The AV 60% system review documents may not coincide with the timing of the Task 1 and Task 2 60% design submittal documents.
4. A 95% construction document AV system design will be prepared for City final review, which will be timed to be submitted at the same time as Tasks 1 and 2 95% design review submittals.
5. Prepare 100% documents to be submitted with Tasks 1 and 2 construction documents to AHJ, and to be used for bidding.

PHASE 1 – TASKS 1-3 DELIVERABLES:

1. 60% review construction documents: Transmitted electronically in PDF format.
2. 95% review construction documents: Transmitted electronically in PDF format.
3. 100% stamped construction documents: Transmitted to AHJ in the format that they require, the Owner will be provided two (2) full size copies of the construction documents, as well as digital set in PDF format.
4. Construction documents: Transmitted electronically in PDF format to regional plan centers and, upon request, to Contractors and Subcontractors.

PHASE 1 – TASKS 1-3 ASSUMPTIONS:

1. Meetings are anticipated to last up to two (2) hours, except for the initial kick-off meeting which is anticipated to last up to four (4) hours.

2. We anticipate up to four (4) meetings that will lead to the development of final documents.
3. No major changes to the floor plan layout, proposed AV and HVAC systems are expected following receipt of the City's 60% design review comments. A major change is one that affects multiple drawings, specifications, poses rework to architectural, AV, mechanical, and electrical construction documents and existing design that was not anticipated at the time of this Agreement.
4. The following services are not anticipated to be required, and are not included within the Phase 1 scope of work:
 - a. Topographical and boundary survey.
 - b. Geotechnical report.
 - c. Fire alarm and security systems modifications.
 - d. Modifications to the existing building structure.
 - e. Modifications to plumbing systems.
6. It is understood that the Project does not require a Department of Health, Labor and Industries plan review submittal.
7. Drawings to be provided with Meier title blocks and using Meier drafting standards.
8. AV systems fee based on systems value not to exceed \$300,000.
9. Plan review fees will be paid by the City.

PHASE 1 – TASK 4: BIDDING SERVICES:

1. Meier will e-mail construction document sets to five (5) regional plan centers to solicit bids.
2. An "Advertisement for Bid" shall also be placed in the Walla Walla Union Bulletin newspaper for two (2) consecutive weeks.
3. Bid services shall include, a mandatory pre-bid meeting and job walk with interested General Contractor and Subcontractors.
4. Answer any bid question, or request for substitutions and prepared and issue an Addenda to Construction Document Addenda if needed.
5. Conducting the bid opening at the Client's office, complete an evaluation of the bidders, and the issuing the Notice of Award and Notice to Proceed (NTP) letters to the successful Contractor(s).

DELIVERABLES:

1. Addendum.

ASSUMPTIONS:

1. Pre-bid walkthrough will be a one-time meeting at the site for all interested General Contractors.

PHASE 1 – TASK 5: CONSTRUCTION ADMINISTRATION SERVICES:

1. Facilitate a pre-construction meeting with the City and the Contractor. Frequently, the NTP will be issued when this meeting is held.
2. Weekly construction site observation visits.
3. Every other week, the site observation visit includes an on-site meeting with the City representative, Contractor, Subconsultants, and Meier.
4. Review daily job logs prepared by the Contractor and submit these to the City weekly.

5. Review submittals.
6. Review and assist in processing pay requests.
7. Address Requests for Information (RFI), RFP, and/or Change Orders (CO) as these occur during the construction phase.
8. Coordinate Project commissioning after the Project systems are complete.
9. When the Project construction is substantially complete, facilitate a punch-list job walk with the Contractor, the City, and the Design Team.
10. Issue a Certificate of Substantial Completion once the Architect and the City is satisfied with the punch-list being achieved, and the AHJ has issued an occupancy permit.

DELIVERABLES:

1. Review product submittals and Operation and Maintenance Manual (O&Ms).
2. Review and Certify Application for Payments.
3. Complete a punchlist observation.
4. Issue Certificate of Substantial Completion.

ASSUMPTIONS:

1. The Agreement is based on the six (6) month construction schedule and will start within one (1) month of bid.
2. Overall Project Phase 1 is to be completed within one (1) year.
3. Pre-bid walkthrough will be a one-time meeting at the site for all interested General Contractors.
4. Contractor requested design changes are not anticipated. Should a change be feasible for the Client the additional design can be added as additional scope.
5. Commissioning services will be provided by others, a cost allowance has been included within our Phase 1 Agreement for the anticipated Commissioning Fee.

PHASE 2 SCOPE OF SERVICES:

Meier will schedule a Phase 2 project kick-off/site visit meeting within seven (7) to 10 days after receiving authorization from the City to begin design on this phase of work.

1. General:
 - a. Kick-off meeting and site visit will include discussion of design scope, major milestones, and the Team's responsibilities and next steps forward.
 - b. Review schematic design developed for this expansion during Phase 1, modify as determined during the kick-off meeting. NOTE: If the schematic design has major changes, the fee proposed for Phase 2 may need to be modified.
 - c. Develop 60% construction documents for Client review and comments.
 - d. Provide budgetary construction cost estimate for the 60% design to be delivered within one (1) week of the design submittal.
 - e. Develop 95% construction documents for Client final review and comments.
 - f. Incorporate Client comments and develop 100% stamped construction documents ready for bid and AHJ submittal.
 - g. Attend a plan review intake meeting required by the AHJ.
 - h. Fill out a commercial plan review application and worksheet as required by the AHJ.

19. Interior LED lighting luminaires and controls. Design will be per IES recommendations for space types indicated with controls per local automated systems.
20. Exterior lighting and controls: LED building egress exits lighting, controlled via integral daylight and auto-dimming to 50% motion sensors. Site and landscape lighting and controls are not assumed.
21. The fire alarm system and annunciator panel locations will be indicated on the drawings and connected power. The remainder of the systems infrastructure will be design-build by a licensed fire alarm installer.
22. Pathway and rough-in locations only for all special systems (IT infrastructure, security intrusion detection systems, and/or CCTV) as coordinated with the Owner prior to 60% design documents. The remaining downstream devices, wiring, servers etc. shall be provided by Owner without further engineering direction.

PHASE 2 – TASK 1 DELIVERABLES:

1. Possible updated schematic design as determined following Phase 2 kick-off meeting.
2. 60% review construction documents: Transmitted electronically in PDF format.
3. 95% review construction documents: Transmitted electronically in PDF format.
4. 100% stamped construction documents: Transmitted to AHJ in the format that they require, the Owner will be provided two (2) full size copies of the construction documents, as well as digital set in PDF format.
5. Construction documents: Transmitted electronically in PDF format to regional plan centers and, upon request, to Contractors and Subcontractors.

PHASE 2 – TASK 1 ASSUMPTIONS:

1. Meetings are anticipated to last up to two (2) hours, except for the initial kick-off meeting which is anticipated to last up to four (4) hours.
2. We anticipate up to four (4) meetings that will lead to the development of final documents.
3. No major changes to the floor plan layout after City approval of the 60% construction documents. A major change is one that affects multiple drawings, specifications, poses rework to architectural, structural, mechanical, and electrical construction documents and existing design that was not anticipated at the time of this Agreement.
4. The following services are not anticipated to be required, and are not included within the Phase 2 scope of work:
 - a. Topographical and boundary survey.
 - b. Geotechnical report.
 - c. Modifications to existing plumbing systems.
 - d. New off-site utility services to the building.
5. It is understood that the Project does not require a Department of Health, Labor and Industries plan review submittal.
6. Drawings to be provided with Meier title blocks and using Meier drafting standards.
7. Plan review fees will be paid by the City.

PHASE 2 – TASK 2: BIDDING SERVICES:

1. Meier will e-mail construction document sets to five (5) regional plan centers to solicit bids.
2. An “Advertisement for Bid” shall also be placed in the Walla Walla Union Bulletin newspaper for two (2) consecutive weeks.

3. Bid services shall include, a mandatory pre-bid meeting and job walk with interested General Contractor and Subcontractors.
4. Answer any bid question, or request for substitutions and prepared and issue an Addenda to Construction Document Addenda if needed.
5. Conducting the bid opening at the Client's office, complete an evaluation of the bidders, and the issuing the Notice of Award and NTP letters to the successful Contractor(s).

DELIVERABLES:

1. Addendum.

ASSUMPTIONS:

1. Pre-bid walkthrough will be a one-time meeting at the site for all interested General Contractors.

PHASE 2 – TASK 3: CONSTRUCTION ADMINISTRATION SERVICES: .

1. Facilitate a pre-construction meeting with the City and the Contractor. Frequently, the NTP will be issued when this meeting is held.
2. Weekly construction site observation visits.
3. Every other week, the site observation visit includes an on-site meeting with the City representative, Contractor, Subconsultants, and Meier.
4. Review daily job logs prepared by the Contractor and submit these to the City weekly.
5. Review submittals.
6. Review and assist in processing pay requests.
7. Address RFI, RFP, and/or CO as these occur during the construction phase.
8. Coordinate Project commissioning after the Project systems are complete.
9. When the Project construction is substantially complete, facilitate a punch-list job walk with the Contractor, the City, and the Design Team.
10. Issue a Certificate of Substantial Completion once the Architect and the City is satisfied with the punch-list being achieved, and the AHJ has issued an occupancy permit.

DELIVERABLES:

1. Review product submittals and O&Ms Manual.
2. Review and Certify Application for Payments.
3. Complete a punchlist observation.
4. Issue Certificate of Substantial Completion.

ASSUMPTIONS:

1. The Agreement is based on the six (6) month construction schedule and will start within one (1) month of bid. Overall Project Phase 2 to be completed within one (1) year.
2. Pre-bid walkthrough will be a one-time meeting at the site for all interested General Contractors.
3. Contractor requested design changes are not anticipated. Should a change be feasible for the client the additional design can be added as additional scope.
4. Commissioning services will be provided by others, a cost allowance has been included within our Phase 2 Agreement for the anticipated Commissioning Fee.

All services not specifically outlined in the scope of work above shall be considered additional services and shall be subject to a commensurate adjustment to the agreed compensation, which shall be determined by way of a written addendum, signed by the parties, prior to proceeding with the additional work.

PHASE 1 COMPENSATION:

Meier will perform these services per the fee schedule noted below. Please initial at each Task to authorize Meier to proceed with the Task scope.

TASK 1: Lobby and Chamber architectural and electrical upgrades: Meier will perform design services for a firm fixed fee of \$38,700. _____

TASK 2: HVAC design for existing City Hall building: Meier will perform design graphic services for a firm fixed fee of \$17,000. _____

TASK 3: City Council Chamber AV system design: Meier will perform design services for a firm fixed fee of \$53,100. _____

TASK 4: Bidding Services: Meier will perform design services for a firm fixed fee of \$4,000. _____

TASK 5: Construction Administration (\$26,000) and Commissioning Services (\$11,200 allowance): Meier agrees to provide construction support services on a time and expenses basis, with a budget level estimated at \$37,200. _____

PHASE 2 COMPENSATION:

Meier will perform these services per the fee schedule noted below. Please initial at each Task to authorize Meier to proceed with the Task scope.

TASK 1: Northeast corner remodel and expansion design: Meier will perform design services for a firm fixed fee of \$61,900. _____

TASK 2: Bidding Services: Meier will perform design services for a firm fixed fee of \$4,000. _____

TASK 3: Construction Administration (\$25,000) and Commissioning Services (\$1,100 allowance): Meier agrees to provide construction support services on a time and expenses basis, with a budget level estimated at \$26,100. _____

Invoices will be submitted monthly. A 1.5% interest charge will be added for late payment beyond the normal 30 day billing period. Agreement to provide services, as stated, is valid if approved within 30 days of date submitted. Approvals beyond 30 days are subject to re-negotiation of scope and fee.

OTHER TERMS AND CONDITIONS:

Meier's Standard Business Conditions are part of this Agreement and are attached hereto, marked Exhibit "A", and incorporated herein by this reference.

Thank you for the opportunity to submit this agreement. We look forward to working with you on this Project. If the scope of work above does not adequately reflect your expectations, please let us know. It is our goal to meet your needs and budget on this Project. If you have any other questions, please feel free to contact Ed Luebben directly at 509-737-6965 or etluebben@meierinc.com.

The return of a signed copy of this Agreement will authorize us to proceed with this work.

APPROVED BY:

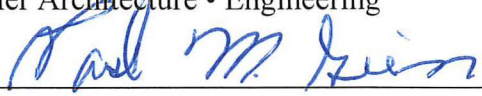
City of College Place

Signature

Print

Date

Meier Architecture • Engineering



Signature



Print



Date

EXHIBIT "A"
TO AGREEMENT FOR SERVICES
MEIER ARCHITECTURE • ENGINEERING
STANDARD BUSINESS CONDITIONS

I. RESPONSIBILITY OF MEIER ARCHITECTURE • ENGINEERING.

A. CONFIDENTIALITY AND NON-USE

During the conduct of specific engineering assignments, Meier Architecture • Engineering (Meier) and its employees may obtain, directly or indirectly, information proprietary to Client. Accordingly, Meier agrees, on behalf of itself and its employees, to maintain as confidential all said proprietary information and not to disclose it without specific authorization from Client, except as may be required by law.

B. INSURANCE

Meier maintains insurance coverage in the following amounts, and upon request of Client, will provide a Certificate of Insurance so indicating:

	Type of Policy	Limits of Liability
(a)	Standard Workers' Compensation/ Employer's Liability	WA State Labor & Industries (No limit) \$1,000,000
(b)	General Liability Combined Single Limit (Bodily Injury/ Property Damage)	\$2,000,000 Aggregate \$1,000,000 Each Occurrence
(c)	Automobile Liability Combined Single Limit (Bodily Injury/Property Damage)	\$1,000,000 Each Occurrence \$1,000,000 Aggregate
(d)	Professional Liability/Errors and Omissions	\$3,000,000 Each Claim \$3,000,000 Aggregate

If Client requires additional insurance above and beyond the limits listed above, Client agrees to pay Meier's cost in obtaining the additional insurance.

C. INDEMNIFICATION/LIMITATION OF LIABILITY

Meier shall indemnify and hold harmless Client and its officers, employees, agents, successors and assigns from and against any and all liability, claims, demands, suits, actions, third-party claims, penalties, fines, debts, accounts, damages, costs, expenses, losses and attorney fees (hereinafter referred to collectively as "Damages") that either directly or indirectly arise out of, or result from, injury or death to persons, including employees of Client or Meier, or damage to property of whatever kind and nature, only if and to the extent the injury or damage is caused by a negligent act of Meier or its employees or agents in the performance of Meier work under this Agreement. Client shall give prompt notice to Meier of any such suit, claim, demand, or action relating thereto in order to provide Meier with the earliest opportunity to defend against any actions or proceedings for Damages. Meier agrees, however, that any failure on the part of Client to give such notice shall not be deemed a waiver, abrogation or limitation of Meier's obligation to indemnify and hold harmless Client, except to the extent that such failure to give notice actually prejudices Meier's ability to assert defenses available to it. Indemnification under this provision shall exclude any and all Damages that either directly or indirectly arise out of or result from acts, errors or omissions of Client or any of its officers, employees, agents, consultants other than Meier, or other representatives.

D. LIMITATION OF LIABILITY

Meier's total aggregate liability for work performed under this contract regardless of theory (negligence, strict liability, contract or indemnity) is limited to the type and amount of insurance coverage as listed above in Paragraph B, entitled INSURANCE then available to satisfy any settlement, judgment or award or Meier's fees paid to date by Client, whichever is less.

II. RESPONSIBILITY OF CLIENT

A. COORDINATION

Client shall provide a representative to coordinate all onsite activities and to serve as Meier's point of contact.

B. REVIEW

Client shall provide timely and expeditious reviews of Meier's reports; provide general guidance during execution of the work and, in general, cooperate to the fullest extent possible during Meier's performance of the work and efforts to meet project schedules.

C. INDEMNIFICATION

P21-0217

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10/22/2021

B. CHANGES

Only with the consent of both the Client and Meier may make changes in, additions to and omissions from the Scope of Service be authorized under this Agreement. Any increase in the Scope of Service shall be agreed upon in a writing signed by the parties before Meier will proceed with such changes, additions, or omissions. Meier will not be responsible for costs associated with the materials or construction efforts as a result of design errors, clarifications, or omissions not chargeable to Meier's efforts hereunder.

C. DELAYS

Any departure from the stated schedule of work that is caused in whole or in part by a delay originated by Client, or caused by conditions beyond the control of Meier (such as unfavorable weather conditions/events, partial or complete plant shutdown, loss of key personnel, strikes, natural disasters or acts of terrorism) constitutes a change of scope and will be grounds for renegotiation of the contract price and the completion date. Client will be responsible for the cost of any additional work resulting from such delays. Meier will be responsible for notifying Client of any delays.

D. TERMINATION

Either party may terminate this Agreement without cause by providing 10 calendar days written notice to the other party. In the event of termination, Client will pay Meier for all fees and expenses incurred to date of termination, per the related fee schedule for said project.

E. OWNERSHIP OF DOCUMENTS

Upon payment of all fees for services, costs and disbursements, Client shall be entitled to reproduce any documents prepared under this Agreement where such reproduction is in furtherance of project objectives. Any other reproduction, publication, distribution or use of such documents or copies is permitted only upon obtaining prior written consent of Meier. Such documents and copies shall, at all times, remain the property of Meier. All unauthorized uses are at the sole risk of the users.

F. NON-SOLICITATION

Neither Meier nor Client shall offer employment to the employees of the other during this Agreement and for a period of one year following the date on which the employee(s) last performed services under this Agreement, unless there is mutual consent with regard to a particular employee.

G. PRIVACY OF AGREEMENT CONTENT

The information contained in this Agreement is considered privileged and confidential. Any use or release of this information for purposes other than evaluation of its content as a basis of contract award is prohibited.

H. AGREEMENT TERMS AND CONDITIONS

The terms and conditions of this Agreement (which includes both this Exhibit "A" and the "Agreement for Services" to which this exhibit is attached) constitute the entire Agreement between Meier and Client. Any terms, revisions or conditions in Client's purchase orders, correspondence or other forms that are not consistent with the terms, provisions or conditions of this Agreement are void, unenforceable and not part of this Agreement. This Agreement, as defined, supersedes anything written in any other document by either party that is in conflict.

I. CAPTION

All captions or subtitles used herein are intended solely for convenience of reference and shall in no way limit or broaden any of the provisions of this Agreement.

J. WAIVER

Failure of either party to enforce any of the provisions of this Agreement shall not be construed as a waiver by that party of any such provisions or of the right of such party to thereafter strictly enforce each and every provision of this Agreement.

K. COOPERATION

All parties hereto agree to fully cooperate in all matters related to or arising out of this Agreement.

L. SCRUTINY

This Agreement has been submitted to the scrutiny of all parties and their respective legal counsel and shall be given a fair and reasonable interpretation in accordance with the words hereof without consideration or weight being given to its being drafted by or for one of the parties. If in fact one of the parties has not submitted this Agreement to the scrutiny of their legal counsel, such party stipulates that, despite having had the opportunity to do so, they waived the same and elected to proceed without the benefit of such legal review.

End of Exhibit "A"



MEIEARC-01

JBRAVO

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/26/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Basin Pacific Insurance & Benefits 6816 W Rio Grande Ave, Ste C120 Kennewick, WA 99336	CONTACT NAME:	
	PHONE (A/C, No, Ext): (509) 735-7506	FAX (A/C, No): (509) 491-3322
	E-MAIL ADDRESS: gsimonson@basinpacific.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Sentinel Insurance Company, LTD	11000
	INSURER B: Hartford Accident and Indemnity Company	22357
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

INSURED Meier Enterprises Inc. 12 W. Kennewick Ave. Kennewick, WA 99336		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC ☐ OTHER:			52SBAAE7320	8/28/2021	8/28/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 WA STOP GAP \$ 1,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			52UECCF6749	8/28/2021	8/28/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000			52SBAAE7320	8/28/2021	8/28/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	52SBAAE7320	8/28/2021	8/28/2022	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance Coverage

CERTIFICATE HOLDER

CANCELLATION

Meier Enterprises Inc
12 W. Kennewick Ave
Kennewick, WA 99336

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

PROFESSIONAL SERVICES CONTRACT

THIS CONTRACT for Public Works Consultant services is between the City of College Place (City) and Paul Hartwig (Consultant).

1. Scope of Consulting Services. Consultant shall assist the City in performing planning, implementing, and managing the City's public projects as requested by the Public Works Director or his or her designee. Such requests shall be communicated to Consultant in writing, (email communication with capability of read receipt and reply accepting requests is sufficient to meet this requirement). Consultant must request clarification of any ambiguity or perceived ambiguity in a request for services. The Parties recognize that unexpected events may occur that prevent a request for services to be made and agreed to in writing and fulfillment of those services must occur prior to a written agreement. In such situations, the Consultant shall work closely with the Public Works Director or his or her designee to determine the appropriate services to be performed and for which the Consultant will be compensated.
2. Compensation.
 - a. The City will pay Consultant for services at the hourly rate of \$36. For partial hours, the City will pay pro-rated amount based upon 10 minute increments. The City will only pay Consultant for services performed that are authorized by the City.
 - b. Consultant must submit a detailed monthly billing for all services in a format reasonably satisfactory to the City, which format shall include, at a minimum, total hours and any hour increments worked, and total amount due.
 - c. The City will pay the invoices within thirty (30) days of receipt except for any disputed amounts.
3. Schedule of Work. Consultant shall begin work upon City's request or at a mutually agreed upon time, except that no work shall be required to be performed during non-usual business hours.
4. Subcontractors. Consultant is prohibited from subcontracting or assigning any portion of the services covered by this contract without prior written approval of the City
5. Changes. The City may, from time to time, authorize in writing changes or modifications to the scope of services to be performed under this contract. The compensation for any modifications, whether an increase or decreases in work, shall be compensated at the hourly rate indicated above.

6. Insurance. Consultant, by signing this contract, declares that Consultant has and will maintain throughout the performance of this contract, comprehensive vehicle liability covering personal injury and property damage arising from the use of motor vehicles used to perform the services under this contract.
7. Indemnification. The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits, including attorney fees and costs, arising out of or in connection with the performance of this contract, except for injuries and damages caused by the sole negligence of the City.

However, should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to person or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this contract.

8. Ownership and Use of Records. All records, files, reports, manuals and all other documents in any format produced, prepared, or used by Consultant in connection with the services rendered under this contract shall be the property of the City and Consultant, upon request, shall forward the same to the City.
9. Termination. This contract may be terminated by either party upon fifteen (15) days written notice if the other party fails to substantially perform in accordance with the contract. Either party may terminate the contract for any reason with thirty (30) days written notice.
10. Independent Contractor. Consultant is and shall be at all times during the term of this contract an independent contractor and Consultant is responsible for expenses incurred in performing the services of this contract. The City shall not have direct control over the Consultant's performance of the services pursuant to this contract. Consultant shall be responsible for any and all tax ramifications associated with receiving compensations pursuant to this contract.
11. Compliance with the Laws. The Parties shall comply with all applicable laws.

CITY OF COLLEGE PLACE

CONSULTANT

Mike Rizzitiello, City Administrator

Paul Hartwig

City of College Place, Washington
RESOLUTION NO. 21-048

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING AUTHORIZING EXECUTION OF THE \$617,000 AGREEMENT WITH THE STATE PUBLIC WORKS BOARD FOR REPLACEMENT OF WATER MAINS AROUND SE SKY & MOUNTAINVIEW AVENUES.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, this project has been listed in the six-year city Capital Facility Plans since 2018; and

Whereas, the project consists of replacing old steel water main around the SE Sky & Mountainview Ave neighborhood; and

Whereas, the project will address infrastructure deficiency and resiliency for the benefit of ratepayers; and

Whereas, on August 6th, 2021 the Public Work Board awarded this financing for the project; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Section 1. The City Council of the City of College Place hereby authorizes the City Administrator for the City of College Place to execute the Loan Agreement with the State Public Works Board, to make minor substantive adjustments, and to take all necessary steps required to complete this agreement.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 26th day of October, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

CONTRACT FACE SHEET**Contract Number: PC22-96103-055****PUBLIC WORKS BOARD
CONSTRUCTION LOAN CONTRACT**

1. Contractor City of College Place 625 S College Ave College Place, WA 99324		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative N/A		4. Public Works Board Representative N/A	
5. Contract Amount \$617,000	6. Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐	7. Contract Start Date Contract Execution Date	8. Contract End Date June 1, 2041
9. Federal Funds (as applicable) N/A	Federal Agency N/A	CFDA Number N/A	
10. Tax ID # N/A	11. SWV # SWV0028965-00	12. UBI # 369-000-564	13. DUNS # N/A
14. Contract Purpose Fund a project of a local government for the planning, acquisition, construction, repair, reconstruction, replacement, rehabilitation, or improvement of streets, roads, bridges, drinking water systems, stormwater systems, sanitary sewage systems, or solid waste facilities, including recycling facilities.			
The BOARD, defined as the Washington State Public Works Board and Contractor acknowledge and accept the terms of this Contract and attachments and have executed this Contract on the date below to start as of the date and year last written below. The rights and obligations of both parties to this Contract are governed by this Contract and the following other documents that are incorporated by reference: Contract Terms and Conditions including Declarations Page; and Attachment I: Attorney's Certification.			
FOR THE CONTRACTOR		FOR PUBLIC WORKS BOARD	
_____ Signature Mike Rizzitiello		_____ Kathryn A. Gardow, Public Works Board Chair	
_____ Print Name City Administrator		_____ Date	
_____ Title		APPROVED AS TO FORM ONLY	
_____ Date		_____ September 22, 2021 Dawn C. Cortez Assistant Attorney General	



DECLARATIONS

CLIENT INFORMATION

Legal Name: City of College Place
Loan Number: PC22-96103-055

PROJECT INFORMATION

Project Title: Water Main Replacement
Project City: College Place
Project State: **Washington**
Project Zip Code: 99324

LOAN INFORMATION

Loan Amount: **\$617,000**
Total Estimated Cost: **\$617,000**
Total Estimated Project Funding: **\$617,000**
Loan Forgiveness % (if applicable): **0%**
Loan Term: **20**
Interest Rate: **0.94%**
Payment Month: June 1st
Loan Reimbursement Start Date: **August 6, 2021**
Time of Performance: 60 months from Execution Date of this Contract to Project Completion.

SPECIAL TERMS AND CONDITIONS GOVERNING THIS LOAN AGREEMENT

N/A

LOAN SECURITY CONDITION GOVERNING THIS LOAN AGREEMENT

This loan is a revenue obligation of the CONTRACTOR payable solely from the net revenue of the Domestic Water system. Payments shall be made from the net revenue of the utility after the payment of the principal and interest on any revenue bonds, notes, warrants or other obligations of the utility having a lien on that net revenue. As used here, "net revenue" means gross revenue minus expenses of maintenance and operations. The BOARD grants the CONTRACTOR the right to issue future bonds and notes that constitute a lien and charge on net revenue superior to the lien and charge of this loan agreement.

SCOPE OF WORK

The Water Main Replacement project replaces approximately 1,500 linear feet of water main along SE Mountain View Drive and SE Sky Ave, and reroutes/connects approximately 34 private residences currently served by smaller distribution lines. The project also installs fire hydrant assembly and related infrastructure.

The project costs may include but are not limited to: engineering, cultural and historical resources, environmental documentation, review, permits, public involvement, bid documents and construction. The project needs to meet all applicable Local, State, and/or Federal standards.



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CONTRACT TERMS AND CONDITIONS

PUBLIC WORKS BOARD CONSTRUCTION LOAN PROGRAM

Part 1. SPECIAL TERMS AND CONDITIONS

1.1 Definitions

As used throughout this Construction Loan Contract the following terms shall have the meaning set forth below:

- A. "Contract" shall mean this Construction Loan Contract.
- B. "Contractor" shall mean the local government identified on the Contract Face Sheet performing service(s) under this Contract and who is a Party to the Contract, and shall include all employees and agents of the Contractor.
- C. "The BOARD" shall mean the Washington State Public Works Board created in Revised Code of Washington (RCW) 43.155.030, and who is a Party to the Contract.
- D. "Declarations " and "Declared" shall refer to the project information, loan terms and conditions as stated on the Declarations Page of this Loan Contract, displayed within the Contract in **THIS STYLE** for easier identification.

1.2 Authority

Acting under the authority of Chapter 43.155 RCW, the BOARD has awarded the Contractor a Public Works Board construction loan for an approved public works project.

1.3 Purpose

The BOARD and the Contractor have entered into this Contract to undertake a local public works project that furthers the goals and objectives of the Washington State Public Works Program. The project will be undertaken by the Contractor and will include the activities described in the **SCOPE OF WORK** shown on the Declarations page. The project must be undertaken in accordance with the loan terms and conditions, and all applicable federal, state and local laws and ordinances, which are incorporated by reference.

1.4 Order of Precedence

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- A. Applicable federal and state of Washington statutes and regulations.
- B. Special Terms and Conditions including attachments.
- C. General Terms and Conditions.

1.5 5- year deferral for start-up systems

If the project financed by this Contract is to develop a system to deliver previously unavailable services, and revenue from those services is to repay the loan, the new system is eligible for a deferral of loan payments for sixty (60) months after the Contract execution date. The Contractor may provide a written request to the BOARD requesting a 5-year deferral for an eligible system. The BOARD may approve the deferral request.

Interest accrues for the aforementioned sixty (60) months. The accrued interest only payment is due June 1 of the 6th year of the loan term. Interest and principal payments are due on June 1 of the 7th year of the loan term.

1.6 Competitive Bidding Requirements

The Contractor shall comply with the provisions of RCW 43.155.060 regarding competitive bidding requirements for projects assisted in whole or in part with money from the Public Works Program.

1.7 Default in Repayment

Loan repayments shall be made on the loan in accordance with Section 1.18 of this Contract. A payment not received within thirty (30) days of the due date shall be declared delinquent. Delinquent payments shall be assessed a monthly penalty beginning on the first (1st) day past the due date. The penalty will be assessed on the entire payment amount. The penalty will be one percent (1%) per month or twelve percent (12%) per annum. The same penalty terms shall apply at project completion if the repayment of loan funds in excess of eligible costs are not repaid at the time of the Project Completion Amendment is submitted, as provided for in Section 1.13.

The Contractor acknowledges and agrees to the BOARD's right, upon delinquency in the payment of any annual installment, to notify any other entity, creditors, or potential creditors of the Contractor of such delinquency.

The Contractor shall be responsible for all legal fees incurred by the BOARD in any action undertaken to enforce its rights under this section.

1.8 Investment Grade Audit

For projects involving repair, replacement, or improvement of a wastewater treatment plant, or other public works facility for which an investment grade audit is obtainable, Contractor must undertake an investment grade audit.

Costs incurred as part of the investment grade audit are eligible project costs.

1.9 Sub-Contractor Data Collection

Contractor will submit reports, in a form and format to be provided by the BOARD and at intervals as agreed by the parties, regarding work under this Contract performed by sub-contractors and the portion of the Contract funds expended for work performed by sub-contractors, including but not necessarily limited to minority-owned, women-owned, and veteran-owned business sub-contractors. "Sub-Contractors" shall mean sub-contractors of any tier.

1.10 Eligible Project Costs

The Eligible project costs must consist of expenditures eligible under Washington Administrative Code (WAC) 399-30-030 and be related only to project activities described in the declared **SCOPE OF WORK**.

Eligible costs for reimbursement shall be construed to mean expenditures incurred and paid, or incurred and payable within thirty (30) days of the reimbursement request. Only costs that have been incurred on or after **LOAN REIMBURSEMENT START DATE** shown in the Declarations are eligible for reimbursement under this Contract. Eligible costs will be paid according to an approved budget up to the maximum amount stated on the Contract Award or Amendment Face Sheet.

The Contractor assures compliance with WAC 399-30-030, which identifies eligible costs for projects assisted with Public Works Board loans.

These terms supersede the terms in Section 2.2. Allowable Costs.

1.11 Historical and Cultural Resources

Prior to commencing construction, Contractor shall complete the requirements of Governor's Executive Order 21-02, or, as an alternative to completion of Governor's Executive Order 21-02, Contractor shall complete Section 106 of the National Historic Preservation Act, as applicable. Contractor agrees that the Contractor is legally and financially responsible for compliance with all laws, regulations, and agreements related to the preservation of historical or cultural resources and agrees to indemnify, defend and hold harmless the BOARD and the State of Washington in relation to any claim related to such historical or cultural resources discovered, disturbed, or damaged as a result of the project funded by this Contract.

In addition to the requirements set forth in this Contract, Contractor shall, in accordance with Governor's Executive Order 21-02, coordinate with the Washington State Department of Archaeology and Historic Preservation (DAHP), including any recommended consultation with any affected tribe(s), during project design and prior to construction to determine the existence of any tribal cultural resources affected by the proposed project funded by this Contract. Contractor agrees to avoid, minimize, or mitigate impacts to cultural resource as a continuing pre-requisite to receipt of funds under this Contract.

The Contractor agrees that, unless the Contractor is proceeding under an approved historical and cultural monitoring plan or other memorandum of agreement, if historical or cultural resources are discovered during construction, the Contractor shall immediately stop work and notify the local historical preservation officer and the state's historic preservation officer at DAHP. If human remains are uncovered, the Contractor shall report the presence and location of the remains to the coroner and local enforcement immediately, then contact DAHP and the concerned tribe's cultural staff or committee.

The Contractor shall require this provision to be contained in all sub-contracts for work or services related to the declared **SCOPE OF WORK**.

In addition to the requirements set forth in this Contract, Contractor agrees to comply with RCW 27.44.040 regarding Indian Graves and Records; RCW 27.53 regarding Archaeological Sites and Resources; RCW 68.60 regarding Abandoned and Historic Cemeteries and Historic Graves; and, WAC 25-48 regarding Archaeological Excavation and Removal Permits.

Completion of the Section 106 of the National Historic Preservation Act shall substitute for completion of Governor's Executive Order 21-02.

In the event that the Contractor finds it necessary to amend the **SCOPE OF WORK**, the Contractor may be required to re-comply with Governor's Executive Order 21-02 or Section 106 of the National Historic Preservation Act.

1.12 Performance Incentives

The Contractor shall complete the project no later than sixty (60) months after the date of Contract execution.

Should the Contractor submit the Certified Project Completion Report within forty-eight (48) months of the date of Contract execution, the Contractor may choose one of the two following incentives upon project completion:

- Option A: The repayment period will be increased by twenty-four (24) months, not to exceed the life of the asset, OR:
- Option B: The interest rate will be decreased by one-quarter of one percent (0.25%).

Should the Contractor submit the Certified Project Completion Report within thirty-six (36) months of the date of Contract execution, the Contractor may choose one of the following two incentives upon project completion:

- Option C: The repayment period will be increased by sixty (60) months, not to exceed the life of the asset, OR;
- Option D: The interest rate will be decreased by up to one-half of one percent (0.50%).

Once an option is selected, the Contract shall be modified to note the appropriate change and no further adjustment to the Contract for Performance Incentives shall be authorized. Irrespective of the performance incentive chosen, at no point in time shall the minimum loan interest rate be less than 0.25%.

The calculation of interest rate and term adjustments will apply to the remaining payments beginning from the date the Project Completion report is certified.

1.13 Project Completion Amendment and Certified Project Completion Report

The Contractor shall complete a Certified Project Completion Report when all activities identified in the **SCOPE OF WORK** are complete. The BOARD will supply the Contractor with the Certified Project Completion Report form, which shall include:

- A. A certified statement that the project, as described in the declared **SCOPE OF WORK**, is complete and, if applicable, meets required standards.
- B. A certified statement of the actual dollar amounts spent, from all funding sources, in completing the project as described in the **SCOPE OF WORK**.
- C. Certification that all costs associated with the project have been incurred and have been accounted for. Costs are incurred when goods and services are received and/or Contract work is performed.
- D. A final voucher for the remaining eligible funds.
- E. Pictures of Completed Project.

The Contractor will submit the Certified Project Completion Report together with the last Invoice Voucher for a sum not to exceed the balance of the loan amount. The final Invoice Voucher payment shall not occur prior to the completion of all project activities identified in the **SCOPE OF WORK** and the BOARD's receipt and acceptance of the Certified Project Completion Report.

The Project Completion Amendment shall serve as an amendment to this Contract determining the final loan amount, local share, term, and interest rate.

1.14 Project Signs

If the Contractor displays, during the period covered by this Contract, signs or markers identifying those agencies participating financially in the approved project, the sign or marker must identify the Washington State Public Works Board as a participant in the project.

1.15 Rate Loan Forgiveness and Term of Loan

The BOARD shall loan the Contractor a sum not to exceed the **LOAN AMOUNT** shown on the Contract Face Sheet and declared on the Contract Declarations Page. The interest rate shall be the declared **INTEREST RATE** per annum on the outstanding principal balance. The amount of loan forgiveness (if applicable) shall be as stated on the attached Declarations Page, and identified therein as LOAN FORGIVENESS %. The length of the loan shall not exceed the declared **LOAN TERM** in years, with the final payment due by the **CONTRACT END DATE** as shown on the Contract Face Sheet.

The loan forgiveness shall be applied at project completion and shall apply to the lesser of the loan amount or the actual eligible costs and that declared percent on any accrued interest. The percent of loan forgiveness and interest rate shall not be changed, regardless of the actual cost of the project and the Affordability Index at project completion.

1.16 Recapture

The right of recapture under Section 2.31. Recapture shall exist for a period not to exceed six (6) years following Contract termination. In the event that the Board is required to institute legal proceedings to enforce the recapture provision, the BOARD shall be entitled to its costs, including attorney's fees.

1.17 Reimbursement Procedures and Payment

If funding or appropriation is not available at the time the invoice is submitted, or when this Contract is executed, the issuance of warrants will be delayed or suspended until such time as funds or appropriation become available. Therefore, subject to the availability of funds, warrants shall be issued to the Contractor for reimbursement of allowable expenses incurred by the Contractor while undertaking and administering approved project activities in accordance with the declared **SCOPE OF WORK**.

The BOARD shall reimburse the Contractor for eligible project expenditures up to the maximum loan amount under this Contract, as identified in Section 1.10. When requesting reimbursement for costs incurred, the Contractor shall submit all Invoice Vouchers and any required documentation electronically through the Department of Commerce's (COMMERCE) Contracts Management System (CMS), which is available through the Secure Access Washington (SAW) portal; referencing the **SCOPE OF WORK** project activity performed, and any appropriate documentation such as bills, invoices, and receipts. If the Contractor has constraints preventing access to COMMERCE's online A-19 portal, a hard copy A-19 form may be provided by the BOARD Project Manager upon request.

Requests for reimbursements for costs related to **construction** activities will not be accepted until the Contractor provides:

- Proof of compliance with Governor's Executive Order 21-02 or Section 106 of the National Historic Preservation Act, as described in Section 1.11, and
- Signed Public Works Board Notice of Contract Award and Notice to Proceed, which follows the formal award of a construction contract.

The BOARD will pay the Contractor upon acceptance of the work performed and receipt of properly completed invoices. Invoices shall be submitted to the BOARD not more often than monthly.

Payment shall be considered timely if made by the BOARD within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

The BOARD may, at its sole discretion, terminate the Contract or withhold payments claimed by the Contractor for services rendered if the Contractor fails to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Contract shall be made by the BOARD.

BOARD shall not release the final five (5) percent of the total grant amount until acceptance by BOARD of project completion report.

Duplication of Billed Costs. If the Contractor is entitled to payment or has been or will be paid by another source for an eligible project cost, then the Contractor shall not be reimbursed by the BOARD for that cost.

Disallowed Costs. The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

In no event shall the total Public Works loan exceed 100% of the eligible actual project costs. At the time of project completion, the Contractor shall submit to the BOARD a Project Completion Amendment certifying the total actual project costs and local share. The final Public Works loan disbursement shall bring the total loan to the lesser of 100% of the eligible project costs or the total declared **LOAN AMOUNT**. The Project Completion Amendment shall serve as an amendment to this Contract determining the final loan amount, local share, and interest rate.

In the event that the final costs identified in the Project Completion Amendment indicate that the Contractor has received Public Works Board monies in excess of 100.00% of eligible costs, all funds in excess of 100.00% shall be repaid to the Board by payment to the Department of Commerce, or its successor, together with the submission of the Project Completion Amendment.

1.18 Repayment

Loan repayment installments are due on the day and month identified under the term: **PAYMENT MONTH** on the Declarations Page. Payments are due each year during the term of the loan beginning one year from the date of Contract execution. Interest only will be charged for this payment if a warrant is issued prior to this date. All subsequent payments shall consist of principal and accrued interest due on the specified **PAYMENT MONTH** date of each year during the remaining term of the loan.

Repayment of the loan under this Contract shall include the declared **INTEREST RATE** per annum based on a three hundred and sixty (360) day year of twelve (12) thirty (30) day months. Interest will begin to accrue from the date each warrant is issued to the Contractor. The final payment shall be on or before the **CONTRACT END DATE** shown on the Declarations page, of an amount sufficient to bring the loan balance to zero.

In the event that the BOARD approves the Contractor's request for a deferral as outlined in Section 1.5, then the first loan repayment is due sixty (60) months after Contract execution. Interest accrues for the sixty (60) months after Contract execution. The accrued interest only will be charged for this payment if a warrant is issued prior to this date. Interest and principal payments are due on the declared **PAYMENT MONTH** date of each year during the remaining term of the loan. The Contractor has the right to repay the unpaid balance of the loan in full at any time or make accelerated payments without penalty.

The Contractor will repay the loan in accordance with the preceding conditions through the use of a check, money order, or equivalent means made payable to the Washington State Department of Commerce, or its successor.

1.19 Reports

The Contractor shall furnish the BOARD with:

- A. Project Status Reports with each Invoice Voucher;
- B. Project Quarterly Reports (if no funds have been reimbursed in the quarter) and/or Quarterly Expenditures Report;
- C. Quarterly Projection Invoice Reports;
- D. Certified Project Completion Report at project completion (as described in Section 1.13);
- E. Pictures of various stages of the project, and
- F. Other reports as the BOARD may require.

1.20 Termination for Cause

If the Contractor fails to comply with the terms of this Contract, or fails to use the loan proceeds only for those activities identified in the **SCOPE OF WORK**, the BOARD may terminate the Contract in whole or in part at any time. The BOARD shall notify the Contractor in writing of its determination to terminate, the reason for such termination, and the effective date of the termination. Nothing in this section shall affect the Contractor's obligation to repay the unpaid balance of the loan.

These terms supersede the terms in Section 2.40 Termination for Cause.

1.21 Termination for Convenience

The BOARD may terminate this Contract in the event that state funds are no longer available to the BOARD, or are not appropriated for the purpose of meeting the BOARD's obligations under this Contract. Termination will be effective when the BOARD sends written notice of termination to the Contractor. Nothing in this section shall affect the Contractor's obligation to repay the unpaid balance of the loan.

These terms supersede the terms in Section 2.41 Termination for Convenience.

1.22 Time of Performance

No later than sixty (60) months after the date of Contract execution the Contractor must reach project completion.

Failure to meet Time of Performance shall constitute default of this Contract. In the event of extenuating circumstances, the Contractor may request, in writing, that the BOARD extend the deadline for project completion. The BOARD may extend the deadline.

The term of this Contract shall be for the entire term of the loan, regardless of actual project completion, unless terminated sooner as provided herein.

1.23 Contract Suspension

In the event that the Washington State Legislature fails to pass and the Governor does not authorize a Capital Budget by June 30 of each biennium, the Washington State Constitution Article 8 and RCW 43.88.130 and RCW 43.88.290 prohibit expenditures or commitments of state funds in the absence of appropriation.

In such event, all work under this Contract will be suspended effective July 1. The Contractor shall immediately suspend work under this Contract and take all reasonable steps necessary to minimize the cost of performance directly attributable to such suspension until the suspension is cancelled.

THE BOARD shall notify the Contractor immediately upon lifting of the Contract suspension.

1.24 Special Conditions

If SPECIAL CONDITIONS are listed on the Contract Declarations Page then these conditions are herein incorporated as part of the terms and requirements of this Contract.

1.25 Loan Security

Loan Security payments shall be made as stated on the attached Declarations Page, and identified therein as LOAN SECURITY.



Part 2. GENERAL TERMS AND CONDITIONS

2.1 DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Public Works Board Chair and/or the designee authorized in writing to act on the Chair's behalf.
- B. "COMMERCE" shall mean the Department of Commerce.
- C. "Contractor" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.
- D. "BOARD" shall mean the Washington State Public Works Board created in Revised Code of Washington (RCW) 43.155.030, and which is a Party to the Contract
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.
- F. "State" shall mean the state of Washington.
- G. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2.2 Allowable Costs

Costs allowable under this Contract are actual expenditures according to an approved budget up to the maximum amount stated on the Contract Award or Amendment Face Sheet.

2.3 ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

2.4 AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

2.5 AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 28 CFR Part 35

The Contractor must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

2.6 APPROVAL

This contract shall be subject to the written approval of the Board's Authorized Representative and shall not be binding until so approved. The contract may be altered, amended, or waived only by a written amendment executed by both parties.

2.7 ASSIGNMENT

Neither this Contract, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of the Board.

2.8 ATTORNEYS' FEES

Unless expressly permitted under another provision of the Contract, in the event of litigation or other action brought to enforce Contract terms, each party agrees to bear its own attorney's fees and costs.

2.09 CODE REQUIREMENTS

All construction and rehabilitation projects must satisfy the requirements of applicable local, state, and federal building, mechanical, plumbing, fire, energy and barrier-free codes. Compliance with the Americans with Disabilities Act of 1990 28 C.F.R. Part 35 will be required, as specified by the local building Department.

2.10 CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

A. "Confidential Information" as used in this section includes:

1. All material provided to the Contractor by the Board that is designated as "confidential" by the Board;
2. All material produced by the Contractor that is designated as "confidential" by the Board; and
3. All personal information in the possession of the Contractor that may not be disclosed under state or federal law. "Personal information" includes but is not limited to information related to a person's name, health, finances, education, business, use of government services, addresses, telephone numbers, social security number, driver's license number and other identifying numbers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

B. The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of the Board or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide the Board with its policies and procedures on confidentiality. The Board may require changes to such policies and procedures as they apply to this Contract whenever the Board reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by the Board. Upon request, the Contractor shall immediately return to the Board any Confidential Information that the Board reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.

C. Unauthorized Use or Disclosure. The Contractor shall notify the Board within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

2.11 CONFORMANCE

If any provision of this contract violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

2.12 CONFLICT OF INTEREST

Notwithstanding any determination by the Executive Ethics Board or other tribunal, the BOARD may, in its sole discretion, by written notice to the CONTRACTOR terminate this contract if it is found after due notice and examination by the BOARD that there is a violation of the Ethics in Public Service Act, Chapters 42.52 RCW and 42.23 RCW; or any similar statute involving the CONTRACTOR in the procurement of, or performance under this contract.

Specific restrictions apply to contracting with current or former state employees pursuant to chapter 42.52 of the Revised Code of Washington. The CONTRACTOR and their subcontractor(s) must identify any person employed in any capacity by the state of Washington that worked on the PUBLIC WORKS BOARD including but not limited to formulating or drafting the legislation, participating in loan procurement planning and execution, awarding loans, and monitoring loans, during the 24 month period preceding the start date of this Loan. Identify the individual by name, the agency previously or currently employed by, job title or position held, and separation date. If it is determined by BOARD that a conflict of interest exists, the CONTRACTOR may be disqualified from further consideration for the award of a Loan.

In the event this contract is terminated as provided above, BOARD shall be entitled to pursue the same remedies against the CONTRACTOR as it could pursue in the event of a breach of the contract by the CONTRACTOR. The rights and remedies of BOARD provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which BOARD makes any determination under this clause shall be an issue and may be reviewed as provided in the "Disputes" clause of this contract.

2.13 COPYRIGHT PROVISIONS

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by the Board. The Board shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to the Board effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to the Board a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to the Board.

The Contractor shall exert all reasonable effort to advise the Board, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide the Board with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. The Board shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

2.14 DISALLOWED COSTS

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its Subcontractors.

2.15 DISPUTES

Except as otherwise provided in this Contract, when a dispute arises between the parties and it cannot be resolved by direct negotiation, either party may request a dispute hearing with the Chair of the Board, who may designate a neutral person to decide the dispute.

The request for a dispute hearing must:

- be in writing;
- state the disputed issues;
- state the relative positions of the parties;
- state the Contractor's name, address, and Contract number; and
- be mailed to the Chair and the other party's (respondent's) Representative within three (3) working days after the parties agree that they cannot resolve the dispute.

The respondent shall send a written answer to the requestor's statement to both the Chair or the Chair's designee and the requestor within five (5) working days.

The Chair or designee shall review the written statements and reply in writing to both parties within ten (10) working days. The Chair or designee may extend this period if necessary by notifying the parties.

The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding.

The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Nothing in this Contract shall be construed to limit the parties' choice of a mutually acceptable alternate dispute resolution (ADR) method in addition to the dispute hearing procedure outlined above.

2.16 DUPLICATE PAYMENT

The Contractor certifies that work to be performed under this contract does not duplicate any work to be charged against any other contract, subcontract, or other source.

2.17 GOVERNING LAW AND VENUE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

2.18 INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the state of Washington, BOARD, agencies of the state and all officials, agents and employees of the state, for, from and against all claims for injuries or death arising out of or resulting from the performance of the contract. "Claim" as used in this contract, means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorney's fees, attributable for bodily injury, sickness, disease, or death, or injury to or the destruction of tangible property including loss of use resulting therefrom. The Contractor's obligation to indemnify, defend, and hold harmless shall not be eliminated by any actual or alleged concurrent negligence of the state or its agents, agencies, employees and officers.

The Contractor expressly agrees to indemnify, defend, and hold harmless the State for any claim arising out of or incident to the Contractor's or any subcontractor's performance or failure to perform the contract. Contractor's obligation to indemnify, defend, and hold harmless the State shall not be eliminated or reduced by any actual or alleged concurrent negligence of State or its agents, agencies, employees and officials.

The Contractor waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the state and its agencies, officers, agents or employees.

2.19 INDEPENDENT CAPACITY OF THE CONTRACTOR

The parties intend that an independent contractor relationship will be created by this Contract. The Contractor and its employees or agents performing under this Contract are not employees or agents of the state of Washington or the Board. The Contractor will not hold itself out as or claim to be an officer or employee of the Board or of the state of Washington by reason hereof, nor will the Contractor make any claim of right, privilege or benefit which would accrue to such officer or employee under law. Conduct and control of the work will be solely with the Contractor.

2.20 INDUSTRIAL INSURANCE COVERAGE

The Contractor shall comply with all applicable provisions of Title 51 RCW, Industrial Insurance. If the Contractor fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, the Board may collect from the Contractor the full amount payable to the Industrial Insurance Accident Fund. The Board may deduct the amount owed by the Contractor to the accident fund from the amount payable to the Contractor by the Board under this Contract, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the Contractor.

2.21 LAWS

The Contractor shall comply with all applicable laws, ordinances, codes, regulations and policies of local and state and federal governments, as now or hereafter amended.

2.22 LICENSING, ACCREDITATION AND REGISTRATION

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

2.23 LIMITATION OF AUTHORITY

Only the Authorized Representative or Authorized Representative's designee by writing (designation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Contract.

2.24 Local Public Transportation Coordination

Where applicable, Contractor shall participate in local public transportation forums and implement strategies designed to ensure access to services.

2.25 NONCOMPLIANCE WITH NONDISCRIMINATION LAWS

During the performance of this Contract, the Contractor shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the Contractor's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this contract may be rescinded, canceled or terminated in whole or in part, and the Contractor may be declared ineligible for further contracts with the Board. The Contractor shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.

2.26 PAY EQUITY

The Contractor agrees to ensure that "similarly employed" individuals in its workforce are compensated as equals, consistent with the following:

- A. Employees are “similarly employed” if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed;
- B. Contractor may allow differentials in compensation for its workers if the differentials are based in good faith and on any of the following:
 - 1. A seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels.
 - 2. A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience that is: Consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential.
 - 3. A bona fide regional difference in compensation level must be: Consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential.

This Contract may be terminated by the BOARD, if the BOARD or the Department of Enterprise Services determines that the Contractor is not in compliance with this provision.

2.27 POLITICAL ACTIVITIES

Political activity of Contractor employees and officers are limited by the State Campaign Finances and Lobbying provisions of Chapter 42.17 RCW and the Federal Hatch Act, 5 USC 1501 - 1508.

No funds may be used for working for or against ballot measures or for or against the candidacy of any person for public office.

2.28 PREVAILING WAGE LAW

The Contractor certifies that all contractors and subcontractors performing work on the Project shall comply with state Prevailing Wages on Public Works, Chapter 39.12 RCW, as applicable to the Project funded by this contract, including but not limited to the filing of the “Statement of Intent to Pay Prevailing Wages” and “Affidavit of Wages Paid” as required by RCW 39.12.040. The Contractor shall maintain records sufficient to evidence compliance with Chapter 39.12 RCW, and shall make such records available for the Board’s review upon request.

2.29 PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The funds provided under this Contract shall not be used in payment of any bonus or commission for the purpose of obtaining approval of the application for such funds or any other approval or concurrence under this Contract provided, however, that reasonable fees or bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as project costs.

2.30 PUBLICITY

The Contractor agrees not to publish or use any advertising or publicity materials in which the state of Washington or the Board’s name is mentioned, or language used from which the connection with the state of Washington’s or the Board’s name may reasonably be inferred or implied, without the prior written consent of the Board.

2.31 RECAPTURE

In the event that the Contractor fails to perform this contract in accordance with state laws, federal laws, and/or the provisions of this contract, the Board reserves the right to recapture funds in an amount to compensate the Board for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by the Board. In the alternative, the Board may recapture such funds from payments due under this contract.

2.32 RECORDS MAINTENANCE

The Contractor shall maintain all books, records, documents, data and other evidence relating to this Contract and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract. Contractor shall retain such records for a period of six years following the date of final payment.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been finally resolved.

2.33 REGISTRATION WITH DEPARTMENT OF REVENUE

If required by law, the Contractor shall complete registration with the Washington State Department of Revenue.

2.34 RIGHT OF INSPECTION

At no additional cost all records relating to the Contractor's performance under this Contract shall be subject at all reasonable times to inspection, review, and audit by the Board, the Office of the State Auditor, and federal and state officials so authorized by law, in order to monitor and evaluate performance, compliance, and quality assurance under this Contract. The Contractor shall provide access to its facilities for this purpose.

2.35 SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, the Board may terminate the Contract under the "Termination for Convenience" clause, without the ten business day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

2.36 SEVERABILITY

If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract that can be given effect without the invalid provision, if such remainder conforms to the requirements of law and the fundamental purpose of this Contract and to this end the provisions of this Contract are declared to be severable.

2.37 SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of the Board.

If the Board approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, the Board in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to the Board if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal

conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to the Board for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that the Board and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

2.38 SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

2.39 TAXES

All payments accrued on account of payroll taxes, unemployment contributions, the Contractor's income or gross receipts, any other taxes, insurance or expenses for the Contractor or its staff shall be the sole responsibility of the Contractor.

2.40 TERMINATION FOR CAUSE

In the event BOARD determines the Contractor has failed to comply with the conditions of this contract in a timely manner, BOARD has the right to suspend or terminate this contract. Before suspending or terminating the contract, BOARD shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law.

BOARD reserves the right to suspend all or part of the contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by BOARD to terminate the contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of BOARD provided in this contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

2.41 TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract the Board may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, the Board shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

2.42 TERMINATION PROCEDURES

Upon termination of this contract, BOARD, in addition to any other rights provided in this contract.

The rights and remedies of BOARD provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

- A.** Stop work under the Contract on the date, and to the extent specified, in the notice;
- B.** Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the contract that is not terminated;

- C. Assign to the BOARD, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case the BOARD has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to the BOARD and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the contract had been completed, would have been required to be furnished to the BOARD;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this contract, which is in the possession of the Contractor and in which the BOARD has or may acquire an interest.

2.43 TREATMENT OF ASSETS

Title to all property furnished by BOARD shall remain in BOARD. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this contract, shall pass to and vest in the Contractor.

2.44 WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of the Board.



ATTACHMENT I: ATTORNEY'S CERTIFICATION

PUBLIC WORKS BOARD CONSTRUCTION LOAN PROGRAM

**City of College Place
PC22-96103-055**

I, Rea Culwell, hereby certify:

I am an attorney at law admitted to practice in the State of Washington and the duly appointed attorney of the City of College Place (the Contractor); and

I have also examined any and all documents and records which are pertinent to the Contract, including the application requesting this financial assistance.

Based on the foregoing, it is my opinion that:

1. The Contractor is a public body, properly constituted and operating under the laws of the state of Washington, empowered to receive and expend federal, state and local funds, to contract with the state of Washington, and to receive and expend the funds involved to accomplish the objectives set forth in their application.
2. The Contractor is empowered to accept the Public Works Board financial assistance and to provide for repayment of the loan as set forth in the Contract.
3. There is currently no litigation in existence seeking to enjoin the commencement or completion of the above-described public facilities project or to enjoin the Contractor from repaying the loan extended by the Public Works Board with respect to such project. The Contractor is not a party to litigation which will materially affect its ability to repay such loan on the terms contained in the Contract.
4. Assumption of this obligation would not exceed statutory and administrative rule debt limitations applicable to the Contractor.

Signature of Attorney

Date

Rea Culwell, Attorney
City of College Place

Certificate Of Completion

Envelope Id: 69BB64DE09654851B6AF00359D366ED4

Status: Sent

Subject: Please DocuSign: 2022 PWB Construction Contract Template.doc

Division:

Local Government

Program: Public Works Board

ContractNumber: PC22-96103-055

Source Envelope:

Document Pages: 25

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 0

Connie Rivera

AutoNav: Enabled

1011 Plum Street SE

Enveloped Stamping: Enabled

MS 42525

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Olympia, WA 98504-2525

connie.rivera@commerce.wa.gov

IP Address: 147.55.149.230

Record Tracking

Status: Original

Holder: Connie Rivera

Location: DocuSign

10/10/2021 9:35:37 PM

connie.rivera@commerce.wa.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Washington State Department of Commerce

Location: DocuSign

Signer Events**Signature****Timestamp**

Rea Culwell

Sent: 10/12/2021 3:15:56 PM

rculwell@cpwa.us

City Attorney

City of College Place

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 10/5/2021 2:47:46 PM

ID: b1e80407-f7b4-4d7d-8d71-0d5ec01ff600

Mike Rizzitiello

mrizzitiello@cpwa.us

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 10/5/2021 3:01:49 PM

ID: 1362fccc-9aee-4ae8-a96f-99d9c653807b

Kathryn A. Gardow

pwbgardowk@gmail.com

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 10/7/2021 1:41:25 PM

ID: 1edac431-fc4b-4cf8-b5c6-a4ba15f1e690

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp**

Certified Delivery Events	Status	Timestamp
Robert McAndrews rmcandrews@cpwa.us Security Level: Email, Account Authentication (None)	VIEWED Using IP Address: 74.85.64.82	Sent: 10/10/2021 9:44:56 PM Viewed: 10/12/2021 3:15:55 PM

Electronic Record and Signature Disclosure:
Accepted: 10/12/2021 3:15:55 PM
ID: 250a0d03-49a5-4ba4-979d-430439a219bb

Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/10/2021 9:44:56 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Washington State Department of Commerce (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.15 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Washington State Department of Commerce:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: docusign@commerce.wa.gov

To advise Washington State Department of Commerce of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at docusign@commerce.wa.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Washington State Department of Commerce

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Washington State Department of Commerce

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Washington State Department of Commerce as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Washington State Department of Commerce during the course of your relationship with Washington State Department of Commerce.

City of College Place, Washington
RESOLUTION NO. 21-049

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING AUTHORIZING EXECUTION OF THE \$1,641,500 AGREEMENT WITH THE STATE PUBLIC WORKS BOARD FOR THE ENGINEERING, LAND ACQUISITION, AND CONSTRUCTION OF REPLACEMENT WASTEWATER LIFT STATION #5.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the project consists of the design, land acquisition, and construction of a replacement wastewater lift station #5 which currently is located on SW 1st Street; and

Whereas, the new lift station will provide safety for residents walking in the area as well as city staff working on the lift station, needed capacity for the wastewater system, and resiliency of the system since it will have an electrical backup; and

Whereas, on August 6th, 2021 the Public Work Board awarded this financing for the project; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Section 1. The City Council of the City of College Place hereby authorizes the City Administrator for the City of College Place to execute the Loan Agreement with the State Public Works Board, to make minor substantive adjustments, and to take all necessary steps required to complete this agreement.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this ____ day of _____, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

CONTRACT FACE SHEET**Contract Number: PC22-96103-051****PUBLIC WORKS BOARD
CONSTRUCTION LOAN CONTRACT**

1. Contractor City of College Place 625 S College Ave College Place, WA 99324		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative N/A		4. Public Works Board Representative N/A	
5. Contract Amount \$1,641,500	6. Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐	7. Contract Start Date Contract Execution Date	8. Contract End Date June 1, 2041
9. Federal Funds (as applicable) N/A	Federal Agency N/A	CFDA Number N/A	
10. Tax ID # N/A	11. SWV # SWV0028965-00	12. UBI # 369-000-564	13. DUNS # N/A
14. Contract Purpose Fund a project of a local government for the planning, acquisition, construction, repair, reconstruction, replacement, rehabilitation, or improvement of streets, roads, bridges, drinking water systems, stormwater systems, sanitary sewage systems, or solid waste facilities, including recycling facilities.			
The BOARD, defined as the Washington State Public Works Board and Contractor acknowledge and accept the terms of this Contract and attachments and have executed this Contract on the date below to start as of the date and year last written below. The rights and obligations of both parties to this Contract are governed by this Contract and the following other documents that are incorporated by reference: Contract Terms and Conditions including Declarations Page; and Attachment I: Attorney's Certification.			
FOR THE CONTRACTOR		FOR PUBLIC WORKS BOARD	
Signature Mike Rizzitiello		Kathryn A. Gardow, Public Works Board Chair	
Print Name City Administrator		Date	
Title		APPROVED AS TO FORM ONLY	
Date		September 22, 2021 Dawn C. Cortez Assistant Attorney General	



DECLARATIONS

CLIENT INFORMATION

Legal Name: City of College Place
 Loan Number: PC22-96103-051

PROJECT INFORMATION

Project Title: Lift Station No. 5
 Project City: College Place
 Project State: **Washington**
 Project Zip Code: 99324

LOAN INFORMATION

Loan Amount: **\$1,641,500**
 Total Estimated Cost: **\$1,641,500**
 Total Estimated Project Funding: **\$1,641,500**
 Loan Forgiveness % (if applicable): **0%**
 Loan Term: **20**
 Interest Rate: **0.94%**
 Payment Month: June 1st
 Loan Reimbursement Start Date: **August 6, 2021**
 Time of Performance: 60 months from Execution Date of this Contract to Project Completion.

SPECIAL TERMS AND CONDITIONS GOVERNING THIS LOAN AGREEMENT

N/A

LOAN SECURITY CONDITION GOVERNING THIS LOAN AGREEMENT

This loan is a revenue obligation of the CONTRACTOR payable solely from the net revenue of the *Sanitary Sewer (Wastewater) system. Payments shall be made from the net revenue of the utility after the payment of the principal and interest on any revenue bonds, notes, warrants or other obligations of the utility having a lien on that net revenue. As used here, "net revenue" means gross revenue minus expenses of maintenance and operations. The BOARD grants the CONTRACTOR the right to issue future bonds and notes that constitute a lien and charge on net revenue superior to the lien and charge of this loan agreement.

SCOPE OF WORK

Abandon existing Lift Station #5, secure site control for new lift station (including land acquisition if needed), and construct new sanitary sewer lift station #5 with duplex submersible pumps and backup power.

The project costs may include but are not limited to: engineering, cultural and historical resources, environmental documentation, review, permits, public involvement, land acquisition, bid documents and construction. The project needs to meet all applicable Local, State, and/or Federal standards.



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CONTRACT TERMS AND CONDITIONS

PUBLIC WORKS BOARD CONSTRUCTION LOAN PROGRAM

Part 1. SPECIAL TERMS AND CONDITIONS

1.1 Definitions

As used throughout this Construction Loan Contract the following terms shall have the meaning set forth below:

- A. "Contract" shall mean this Construction Loan Contract.
- B. "Contractor" shall mean the local government identified on the Contract Face Sheet performing service(s) under this Contract and who is a Party to the Contract, and shall include all employees and agents of the Contractor.
- C. "The BOARD" shall mean the Washington State Public Works Board created in Revised Code of Washington (RCW) 43.155.030, and who is a Party to the Contract.
- D. "Declarations " and "Declared" shall refer to the project information, loan terms and conditions as stated on the Declarations Page of this Loan Contract, displayed within the Contract in **THIS STYLE** for easier identification.

1.2 Authority

Acting under the authority of Chapter 43.155 RCW, the BOARD has awarded the Contractor a Public Works Board construction loan for an approved public works project.

1.3 Purpose

The BOARD and the Contractor have entered into this Contract to undertake a local public works project that furthers the goals and objectives of the Washington State Public Works Program. The project will be undertaken by the Contractor and will include the activities described in the **SCOPE OF WORK** shown on the Declarations page. The project must be undertaken in accordance with the loan terms and conditions, and all applicable federal, state and local laws and ordinances, which are incorporated by reference.

1.4 Order of Precedence

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- A. Applicable federal and state of Washington statutes and regulations.
- B. Special Terms and Conditions including attachments.
- C. General Terms and Conditions.

1.5 5- year deferral for start-up systems

If the project financed by this Contract is to develop a system to deliver previously unavailable services, and revenue from those services is to repay the loan, the new system is eligible for a deferral of loan payments for sixty (60) months after the Contract execution date. The Contractor may provide a written request to the BOARD requesting a 5-year deferral for an eligible system. The BOARD may approve the deferral request.

Interest accrues for the aforementioned sixty (60) months. The accrued interest only payment is due June 1 of the 6th year of the loan term. Interest and principal payments are due on June 1 of the 7th year of the loan term.

1.6 Competitive Bidding Requirements

The Contractor shall comply with the provisions of RCW 43.155.060 regarding competitive bidding requirements for projects assisted in whole or in part with money from the Public Works Program.

1.7 Default in Repayment

Loan repayments shall be made on the loan in accordance with Section 1.18 of this Contract. A payment not received within thirty (30) days of the due date shall be declared delinquent. Delinquent payments shall be assessed a monthly penalty beginning on the first (1st) day past the due date. The penalty will be assessed on the entire payment amount. The penalty will be one percent (1%) per month or twelve percent (12%) per annum. The same penalty terms shall apply at project completion if the repayment of loan funds in excess of eligible costs are not repaid at the time of the Project Completion Amendment is submitted, as provided for in Section 1.13.

The Contractor acknowledges and agrees to the BOARD's right, upon delinquency in the payment of any annual installment, to notify any other entity, creditors, or potential creditors of the Contractor of such delinquency.

The Contractor shall be responsible for all legal fees incurred by the BOARD in any action undertaken to enforce its rights under this section.

1.8 Investment Grade Audit

For projects involving repair, replacement, or improvement of a wastewater treatment plant, or other public works facility for which an investment grade audit is obtainable, Contractor must undertake an investment grade audit.

Costs incurred as part of the investment grade audit are eligible project costs.

1.9 Sub-Contractor Data Collection

Contractor will submit reports, in a form and format to be provided by the BOARD and at intervals as agreed by the parties, regarding work under this Contract performed by sub-contractors and the portion of the Contract funds expended for work performed by sub-contractors, including but not necessarily limited to minority-owned, women-owned, and veteran-owned business sub-contractors. "Sub-Contractors" shall mean sub-contractors of any tier.

1.10 Eligible Project Costs

The Eligible project costs must consist of expenditures eligible under Washington Administrative Code (WAC) 399-30-030 and be related only to project activities described in the declared **SCOPE OF WORK**.

Eligible costs for reimbursement shall be construed to mean expenditures incurred and paid, or incurred and payable within thirty (30) days of the reimbursement request. Only costs that have been incurred on or after **LOAN REIMBURSEMENT START DATE** shown in the Declarations are eligible for reimbursement under this Contract. Eligible costs will be paid according to an approved budget up to the maximum amount stated on the Contract Award or Amendment Face Sheet.

The Contractor assures compliance with WAC 399-30-030, which identifies eligible costs for projects assisted with Public Works Board loans.

These terms supersede the terms in Section 2.2. Allowable Costs.

1.11 Historical and Cultural Resources

Prior to commencing construction, Contractor shall complete the requirements of Governor's Executive Order 21-02, or, as an alternative to completion of Governor's Executive Order 21-02, Contractor shall complete Section 106 of the National Historic Preservation Act, as applicable. Contractor agrees that the Contractor is legally and financially responsible for compliance with all laws, regulations, and agreements related to the preservation of historical or cultural resources and agrees to indemnify, defend and hold harmless the BOARD and the State of Washington in relation to any claim related to such historical or cultural resources discovered, disturbed, or damaged as a result of the project funded by this Contract.

In addition to the requirements set forth in this Contract, Contractor shall, in accordance with Governor's Executive Order 21-02, coordinate with the Washington State Department of Archaeology and Historic Preservation (DAHP), including any recommended consultation with any affected tribe(s), during project design and prior to construction to determine the existence of any tribal cultural resources affected by the proposed project funded by this Contract. Contractor agrees to avoid, minimize, or mitigate impacts to cultural resource as a continuing pre-requisite to receipt of funds under this Contract.

The Contractor agrees that, unless the Contractor is proceeding under an approved historical and cultural monitoring plan or other memorandum of agreement, if historical or cultural resources are discovered during construction, the Contractor shall immediately stop work and notify the local historical preservation officer and the state's historic preservation officer at DAHP. If human remains are uncovered, the Contractor shall report the presence and location of the remains to the coroner and local enforcement immediately, then contact DAHP and the concerned tribe's cultural staff or committee.

The Contractor shall require this provision to be contained in all sub-contracts for work or services related to the declared **SCOPE OF WORK**.

In addition to the requirements set forth in this Contract, Contractor agrees to comply with RCW 27.44.040 regarding Indian Graves and Records; RCW 27.53 regarding Archaeological Sites and Resources; RCW 68.60 regarding Abandoned and Historic Cemeteries and Historic Graves; and, WAC 25-48 regarding Archaeological Excavation and Removal Permits.

Completion of the Section 106 of the National Historic Preservation Act shall substitute for completion of Governor's Executive Order 21-02.

In the event that the Contractor finds it necessary to amend the **SCOPE OF WORK**, the Contractor may be required to re-comply with Governor's Executive Order 21-02 or Section 106 of the National Historic Preservation Act.

1.12 Performance Incentives

The Contractor shall complete the project no later than sixty (60) months after the date of Contract execution.

Should the Contractor submit the Certified Project Completion Report within forty-eight (48) months of the date of Contract execution, the Contractor may choose one of the two following incentives upon project completion:

Option A: The repayment period will be increased by twenty-four (24) months, not to exceed the life of the asset, OR:

Option B: The interest rate will be decreased by one-quarter of one percent (0.25%).

Should the Contractor submit the Certified Project Completion Report within thirty-six (36) months of the date of Contract execution, the Contractor may choose one of the following two incentives upon project completion:

Option C: The repayment period will be increased by sixty (60) months, not to exceed the life of the asset, OR;

Option D: The interest rate will be decreased by up to one-half of one percent (0.50%).

Once an option is selected, the Contract shall be modified to note the appropriate change and no further adjustment to the Contract for Performance Incentives shall be authorized. Irrespective of the performance incentive chosen, at no point in time shall the minimum loan interest rate be less than 0.25%.

The calculation of interest rate and term adjustments will apply to the remaining payments beginning from the date the Project Completion report is certified.

1.13 Project Completion Amendment and Certified Project Completion Report

The Contractor shall complete a Certified Project Completion Report when all activities identified in the **SCOPE OF WORK** are complete. The BOARD will supply the Contractor with the Certified Project Completion Report form, which shall include:

- A. A certified statement that the project, as described in the declared **SCOPE OF WORK**, is complete and, if applicable, meets required standards.
- B. A certified statement of the actual dollar amounts spent, from all funding sources, in completing the project as described in the **SCOPE OF WORK**.
- C. Certification that all costs associated with the project have been incurred and have been accounted for. Costs are incurred when goods and services are received and/or Contract work is performed.
- D. A final voucher for the remaining eligible funds.
- E. Pictures of Completed Project.

The Contractor will submit the Certified Project Completion Report together with the last Invoice Voucher for a sum not to exceed the balance of the loan amount. The final Invoice Voucher payment shall not occur prior to the completion of all project activities identified in the **SCOPE OF WORK** and the BOARD's receipt and acceptance of the Certified Project Completion Report.

The Project Completion Amendment shall serve as an amendment to this Contract determining the final loan amount, local share, term, and interest rate.

1.14 Project Signs

If the Contractor displays, during the period covered by this Contract, signs or markers identifying those agencies participating financially in the approved project, the sign or marker must identify the Washington State Public Works Board as a participant in the project.

1.15 Rate Loan Forgiveness and Term of Loan

The BOARD shall loan the Contractor a sum not to exceed the **LOAN AMOUNT** shown on the Contract Face Sheet and declared on the Contract Declarations Page. The interest rate shall be the declared **INTEREST RATE** per annum on the outstanding principal balance. The amount of loan forgiveness (if applicable) shall be as stated on the attached Declarations Page, and identified therein as LOAN FORGIVENESS %. The length of the loan shall not exceed the declared **LOAN TERM** in years, with the final payment due by the **CONTRACT END DATE** as shown on the Contract Face Sheet.

The loan forgiveness shall be applied at project completion and shall apply to the lesser of the loan amount or the actual eligible costs and that declared percent on any accrued interest. The percent of loan forgiveness and interest rate shall not be changed, regardless of the actual cost of the project and the Affordability Index at project completion.

1.16 Recapture

The right of recapture under Section 2.31. Recapture shall exist for a period not to exceed six (6) years following Contract termination. In the event that the Board is required to institute legal proceedings to enforce the recapture provision, the BOARD shall be entitled to its costs, including attorney's fees.

1.17 Reimbursement Procedures and Payment

If funding or appropriation is not available at the time the invoice is submitted, or when this Contract is executed, the issuance of warrants will be delayed or suspended until such time as funds or appropriation become available. Therefore, subject to the availability of funds, warrants shall be issued to the Contractor for reimbursement of allowable expenses incurred by the Contractor while undertaking and administering approved project activities in accordance with the declared **SCOPE OF WORK**.

The BOARD shall reimburse the Contractor for eligible project expenditures up to the maximum loan amount under this Contract, as identified in Section 1.10. When requesting reimbursement for costs incurred, the Contractor shall submit all Invoice Vouchers and any required documentation electronically through the Department of Commerce's (COMMERCE) Contracts Management System (CMS), which is available through the Secure Access Washington (SAW) portal; referencing the **SCOPE OF WORK** project activity performed, and any appropriate documentation such as bills, invoices, and receipts. If the Contractor has constraints preventing access to COMMERCE's online A-19 portal, a hard copy A-19 form may be provided by the BOARD Project Manager upon request.

Requests for reimbursements for costs related to **construction** activities will not be accepted until the Contractor provides:

- Proof of compliance with Governor's Executive Order 21-02 or Section 106 of the National Historic Preservation Act, as described in Section 1.11, and
- Signed Public Works Board Notice of Contract Award and Notice to Proceed, which follows the formal award of a construction contract.

The BOARD will pay the Contractor upon acceptance of the work performed and receipt of properly completed invoices. Invoices shall be submitted to the BOARD not more often than monthly.

Payment shall be considered timely if made by the BOARD within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

The BOARD may, at its sole discretion, terminate the Contract or withhold payments claimed by the Contractor for services rendered if the Contractor fails to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Contract shall be made by the BOARD.

BOARD shall not release the final five (5) percent of the total grant amount until acceptance by BOARD of project completion report.

Duplication of Billed Costs. If the Contractor is entitled to payment or has been or will be paid by another source for an eligible project cost, then the Contractor shall not be reimbursed by the BOARD for that cost.

Disallowed Costs. The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

In no event shall the total Public Works loan exceed 100% of the eligible actual project costs. At the time of project completion, the Contractor shall submit to the BOARD a Project Completion Amendment certifying the total actual project costs and local share. The final Public Works loan disbursement shall bring the total loan to the lesser of 100% of the eligible project costs or the total declared **LOAN AMOUNT**. The Project Completion Amendment shall serve as an amendment to this Contract determining the final loan amount, local share, and interest rate.

In the event that the final costs identified in the Project Completion Amendment indicate that the Contractor has received Public Works Board monies in excess of 100.00% of eligible costs, all funds in excess of 100.00% shall be repaid to the Board by payment to the Department of Commerce, or its successor, together with the submission of the Project Completion Amendment.

1.18 Repayment

Loan repayment installments are due on the day and month identified under the term: **PAYMENT MONTH** on the Declarations Page. Payments are due each year during the term of the loan beginning one year from the date of Contract execution. Interest only will be charged for this payment if a warrant is issued prior to this date. All subsequent payments shall consist of principal and accrued interest due on the specified **PAYMENT MONTH** date of each year during the remaining term of the loan.

Repayment of the loan under this Contract shall include the declared **INTEREST RATE** per annum based on a three hundred and sixty (360) day year of twelve (12) thirty (30) day months. Interest will begin to accrue from the date each warrant is issued to the Contractor. The final payment shall be on or before the **CONTRACT END DATE** shown on the Declarations page, of an amount sufficient to bring the loan balance to zero.

In the event that the BOARD approves the Contractor's request for a deferral as outlined in Section 1.5, then the first loan repayment is due sixty (60) months after Contract execution. Interest accrues for the sixty (60) months after Contract execution. The accrued interest only will be charged for this payment if a warrant is issued prior to this date. Interest and principal payments are due on the declared **PAYMENT MONTH** date of each year during the remaining term of the loan. The Contractor has the right to repay the unpaid balance of the loan in full at any time or make accelerated payments without penalty.

The Contractor will repay the loan in accordance with the preceding conditions through the use of a check, money order, or equivalent means made payable to the Washington State Department of Commerce, or its successor.

1.19 Reports

The Contractor shall furnish the BOARD with:

- A. Project Status Reports with each Invoice Voucher;
- B. Project Quarterly Reports (if no funds have been reimbursed in the quarter) and/or Quarterly Expenditures Report;
- C. Quarterly Projection Invoice Reports;
- D. Certified Project Completion Report at project completion (as described in Section 1.13);
- E. Pictures of various stages of the project, and
- F. Other reports as the BOARD may require.

1.20 Termination for Cause

If the Contractor fails to comply with the terms of this Contract, or fails to use the loan proceeds only for those activities identified in the **SCOPE OF WORK**, the BOARD may terminate the Contract in whole or in part at any time. The BOARD shall notify the Contractor in writing of its determination to terminate, the reason for such termination, and the effective date of the termination. Nothing in this section shall affect the Contractor's obligation to repay the unpaid balance of the loan.

These terms supersede the terms in Section 2.40 Termination for Cause.

1.21 Termination for Convenience

The BOARD may terminate this Contract in the event that state funds are no longer available to the BOARD, or are not appropriated for the purpose of meeting the BOARD's obligations under this Contract. Termination will be effective when the BOARD sends written notice of termination to the Contractor. Nothing in this section shall affect the Contractor's obligation to repay the unpaid balance of the loan.

These terms supersede the terms in Section 2.41 Termination for Convenience.

1.22 Time of Performance

No later than sixty (60) months after the date of Contract execution the Contractor must reach project completion.

Failure to meet Time of Performance shall constitute default of this Contract. In the event of extenuating circumstances, the Contractor may request, in writing, that the BOARD extend the deadline for project completion. The BOARD may extend the deadline.

The term of this Contract shall be for the entire term of the loan, regardless of actual project completion, unless terminated sooner as provided herein.

1.23 Contract Suspension

In the event that the Washington State Legislature fails to pass and the Governor does not authorize a Capital Budget by June 30 of each biennium, the Washington State Constitution Article 8 and RCW 43.88.130 and RCW 43.88.290 prohibit expenditures or commitments of state funds in the absence of appropriation.

In such event, all work under this Contract will be suspended effective July 1. The Contractor shall immediately suspend work under this Contract and take all reasonable steps necessary to minimize the cost of performance directly attributable to such suspension until the suspension is cancelled.

THE BOARD shall notify the Contractor immediately upon lifting of the Contract suspension.

1.24 Special Conditions

If SPECIAL CONDITIONS are listed on the Contract Declarations Page then these conditions are herein incorporated as part of the terms and requirements of this Contract.

1.25 Loan Security

Loan Security payments shall be made as stated on the attached Declarations Page, and identified therein as LOAN SECURITY.



Part 2. GENERAL TERMS AND CONDITIONS

2.1 DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Public Works Board Chair and/or the designee authorized in writing to act on the Chair's behalf.
- B. "COMMERCE" shall mean the Department of Commerce.
- C. "Contractor" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.
- D. "BOARD" shall mean the Washington State Public Works Board created in Revised Code of Washington (RCW) 43.155.030, and which is a Party to the Contract
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.
- F. "State" shall mean the state of Washington.
- G. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2.2 Allowable Costs

Costs allowable under this Contract are actual expenditures according to an approved budget up to the maximum amount stated on the Contract Award or Amendment Face Sheet.

2.3 ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

2.4 AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

2.5 AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 28 CFR Part 35

The Contractor must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

2.6 APPROVAL

This contract shall be subject to the written approval of the Board's Authorized Representative and shall not be binding until so approved. The contract may be altered, amended, or waived only by a written amendment executed by both parties.

2.7 ASSIGNMENT

Neither this Contract, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of the Board.

2.8 ATTORNEYS' FEES

Unless expressly permitted under another provision of the Contract, in the event of litigation or other action brought to enforce Contract terms, each party agrees to bear its own attorney's fees and costs.

2.09 CODE REQUIREMENTS

All construction and rehabilitation projects must satisfy the requirements of applicable local, state, and federal building, mechanical, plumbing, fire, energy and barrier-free codes. Compliance with the Americans with Disabilities Act of 1990 28 C.F.R. Part 35 will be required, as specified by the local building Department.

2.10 CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

A. "Confidential Information" as used in this section includes:

1. All material provided to the Contractor by the Board that is designated as "confidential" by the Board;
2. All material produced by the Contractor that is designated as "confidential" by the Board; and
3. All personal information in the possession of the Contractor that may not be disclosed under state or federal law. "Personal information" includes but is not limited to information related to a person's name, health, finances, education, business, use of government services, addresses, telephone numbers, social security number, driver's license number and other identifying numbers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

B. The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of the Board or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide the Board with its policies and procedures on confidentiality. The Board may require changes to such policies and procedures as they apply to this Contract whenever the Board reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by the Board. Upon request, the Contractor shall immediately return to the Board any Confidential Information that the Board reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.

C. Unauthorized Use or Disclosure. The Contractor shall notify the Board within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

2.11 CONFORMANCE

If any provision of this contract violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

2.12 CONFLICT OF INTEREST

Notwithstanding any determination by the Executive Ethics Board or other tribunal, the BOARD may, in its sole discretion, by written notice to the CONTRACTOR terminate this contract if it is found after due notice and examination by the BOARD that there is a violation of the Ethics in Public Service Act, Chapters 42.52 RCW and 42.23 RCW; or any similar statute involving the CONTRACTOR in the procurement of, or performance under this contract.

Specific restrictions apply to contracting with current or former state employees pursuant to chapter 42.52 of the Revised Code of Washington. The CONTRACTOR and their subcontractor(s) must identify any person employed in any capacity by the state of Washington that worked on the PUBLIC WORKS BOARD including but not limited to formulating or drafting the legislation, participating in loan procurement planning and execution, awarding loans, and monitoring loans, during the 24 month period preceding the start date of this Loan. Identify the individual by name, the agency previously or currently employed by, job title or position held, and separation date. If it is determined by BOARD that a conflict of interest exists, the CONTRACTOR may be disqualified from further consideration for the award of a Loan.

In the event this contract is terminated as provided above, BOARD shall be entitled to pursue the same remedies against the CONTRACTOR as it could pursue in the event of a breach of the contract by the CONTRACTOR. The rights and remedies of BOARD provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which BOARD makes any determination under this clause shall be an issue and may be reviewed as provided in the "Disputes" clause of this contract.

2.13 COPYRIGHT PROVISIONS

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by the Board. The Board shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to the Board effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to the Board a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to the Board.

The Contractor shall exert all reasonable effort to advise the Board, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide the Board with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. The Board shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

2.14 DISALLOWED COSTS

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its Subcontractors.

2.15 DISPUTES

Except as otherwise provided in this Contract, when a dispute arises between the parties and it cannot be resolved by direct negotiation, either party may request a dispute hearing with the Chair of the Board, who may designate a neutral person to decide the dispute.

The request for a dispute hearing must:

- be in writing;
- state the disputed issues;
- state the relative positions of the parties;
- state the Contractor's name, address, and Contract number; and
- be mailed to the Chair and the other party's (respondent's) Representative within three (3) working days after the parties agree that they cannot resolve the dispute.

The respondent shall send a written answer to the requestor's statement to both the Chair or the Chair's designee and the requestor within five (5) working days.

The Chair or designee shall review the written statements and reply in writing to both parties within ten (10) working days. The Chair or designee may extend this period if necessary by notifying the parties.

The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding.

The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Nothing in this Contract shall be construed to limit the parties' choice of a mutually acceptable alternate dispute resolution (ADR) method in addition to the dispute hearing procedure outlined above.

2.16 DUPLICATE PAYMENT

The Contractor certifies that work to be performed under this contract does not duplicate any work to be charged against any other contract, subcontract, or other source.

2.17 GOVERNING LAW AND VENUE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

2.18 INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the state of Washington, BOARD, agencies of the state and all officials, agents and employees of the state, for, from and against all claims for injuries or death arising out of or resulting from the performance of the contract. "Claim" as used in this contract, means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorney's fees, attributable for bodily injury, sickness, disease, or death, or injury to or the destruction of tangible property including loss of use resulting therefrom. The Contractor's obligation to indemnify, defend, and hold harmless shall not be eliminated by any actual or alleged concurrent negligence of the state or its agents, agencies, employees and officers.

The Contractor expressly agrees to indemnify, defend, and hold harmless the State for any claim arising out of or incident to the Contractor's or any subcontractor's performance or failure to perform the contract. Contractor's obligation to indemnify, defend, and hold harmless the State shall not be eliminated or reduced by any actual or alleged concurrent negligence of State or its agents, agencies, employees and officials.

The Contractor waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the state and its agencies, officers, agents or employees.

2.19 INDEPENDENT CAPACITY OF THE CONTRACTOR

The parties intend that an independent contractor relationship will be created by this Contract. The Contractor and its employees or agents performing under this Contract are not employees or agents of the state of Washington or the Board. The Contractor will not hold itself out as or claim to be an officer or employee of the Board or of the state of Washington by reason hereof, nor will the Contractor make any claim of right, privilege or benefit which would accrue to such officer or employee under law. Conduct and control of the work will be solely with the Contractor.

2.20 INDUSTRIAL INSURANCE COVERAGE

The Contractor shall comply with all applicable provisions of Title 51 RCW, Industrial Insurance. If the Contractor fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, the Board may collect from the Contractor the full amount payable to the Industrial Insurance Accident Fund. The Board may deduct the amount owed by the Contractor to the accident fund from the amount payable to the Contractor by the Board under this Contract, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the Contractor.

2.21 LAWS

The Contractor shall comply with all applicable laws, ordinances, codes, regulations and policies of local and state and federal governments, as now or hereafter amended.

2.22 LICENSING, ACCREDITATION AND REGISTRATION

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

2.23 LIMITATION OF AUTHORITY

Only the Authorized Representative or Authorized Representative's designee by writing (designation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Contract.

2.24 Local Public Transportation Coordination

Where applicable, Contractor shall participate in local public transportation forums and implement strategies designed to ensure access to services.

2.25 NONCOMPLIANCE WITH NONDISCRIMINATION LAWS

During the performance of this Contract, the Contractor shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the Contractor's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this contract may be rescinded, canceled or terminated in whole or in part, and the Contractor may be declared ineligible for further contracts with the Board. The Contractor shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.

2.26 PAY EQUITY

The Contractor agrees to ensure that "similarly employed" individuals in its workforce are compensated as equals, consistent with the following:

- A. Employees are “similarly employed” if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed;
- B. Contractor may allow differentials in compensation for its workers if the differentials are based in good faith and on any of the following:
 - 1. A seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels.
 - 2. A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience that is: Consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential.
 - 3. A bona fide regional difference in compensation level must be: Consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential.

This Contract may be terminated by the BOARD, if the BOARD or the Department of Enterprise Services determines that the Contractor is not in compliance with this provision.

2.27 POLITICAL ACTIVITIES

Political activity of Contractor employees and officers are limited by the State Campaign Finances and Lobbying provisions of Chapter 42.17 RCW and the Federal Hatch Act, 5 USC 1501 - 1508.

No funds may be used for working for or against ballot measures or for or against the candidacy of any person for public office.

2.28 PREVAILING WAGE LAW

The Contractor certifies that all contractors and subcontractors performing work on the Project shall comply with state Prevailing Wages on Public Works, Chapter 39.12 RCW, as applicable to the Project funded by this contract, including but not limited to the filing of the “Statement of Intent to Pay Prevailing Wages” and “Affidavit of Wages Paid” as required by RCW 39.12.040. The Contractor shall maintain records sufficient to evidence compliance with Chapter 39.12 RCW, and shall make such records available for the Board’s review upon request.

2.29 PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The funds provided under this Contract shall not be used in payment of any bonus or commission for the purpose of obtaining approval of the application for such funds or any other approval or concurrence under this Contract provided, however, that reasonable fees or bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as project costs.

2.30 PUBLICITY

The Contractor agrees not to publish or use any advertising or publicity materials in which the state of Washington or the Board’s name is mentioned, or language used from which the connection with the state of Washington’s or the Board’s name may reasonably be inferred or implied, without the prior written consent of the Board.

2.31 RECAPTURE

In the event that the Contractor fails to perform this contract in accordance with state laws, federal laws, and/or the provisions of this contract, the Board reserves the right to recapture funds in an amount to compensate the Board for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by the Board. In the alternative, the Board may recapture such funds from payments due under this contract.

2.32 RECORDS MAINTENANCE

The Contractor shall maintain all books, records, documents, data and other evidence relating to this Contract and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract. Contractor shall retain such records for a period of six years following the date of final payment.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been finally resolved.

2.33 REGISTRATION WITH DEPARTMENT OF REVENUE

If required by law, the Contractor shall complete registration with the Washington State Department of Revenue.

2.34 RIGHT OF INSPECTION

At no additional cost all records relating to the Contractor's performance under this Contract shall be subject at all reasonable times to inspection, review, and audit by the Board, the Office of the State Auditor, and federal and state officials so authorized by law, in order to monitor and evaluate performance, compliance, and quality assurance under this Contract. The Contractor shall provide access to its facilities for this purpose.

2.35 SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, the Board may terminate the Contract under the "Termination for Convenience" clause, without the ten business day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

2.36 SEVERABILITY

If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract that can be given effect without the invalid provision, if such remainder conforms to the requirements of law and the fundamental purpose of this Contract and to this end the provisions of this Contract are declared to be severable.

2.37 SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of the Board.

If the Board approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, the Board in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to the Board if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal

conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to the Board for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that the Board and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

2.38 SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

2.39 TAXES

All payments accrued on account of payroll taxes, unemployment contributions, the Contractor's income or gross receipts, any other taxes, insurance or expenses for the Contractor or its staff shall be the sole responsibility of the Contractor.

2.40 TERMINATION FOR CAUSE

In the event BOARD determines the Contractor has failed to comply with the conditions of this contract in a timely manner, BOARD has the right to suspend or terminate this contract. Before suspending or terminating the contract, BOARD shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law.

BOARD reserves the right to suspend all or part of the contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by BOARD to terminate the contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of BOARD provided in this contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

2.41 TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract the Board may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, the Board shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

2.42 TERMINATION PROCEDURES

Upon termination of this contract, BOARD, in addition to any other rights provided in this contract.

The rights and remedies of BOARD provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

- A.** Stop work under the Contract on the date, and to the extent specified, in the notice;
- B.** Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the contract that is not terminated;

- C. Assign to the BOARD, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case the BOARD has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to the BOARD and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the contract had been completed, would have been required to be furnished to the BOARD;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this contract, which is in the possession of the Contractor and in which the BOARD has or may acquire an interest.

2.43 TREATMENT OF ASSETS

Title to all property furnished by BOARD shall remain in BOARD. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this contract, shall pass to and vest in the Contractor.

2.44 WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of the Board.



ATTACHMENT I: ATTORNEY'S CERTIFICATION

PUBLIC WORKS BOARD CONSTRUCTION LOAN PROGRAM

City of College Place
PC22-96103-051

I, Rea Culwell, hereby certify:

I am an attorney at law admitted to practice in the State of Washington and the duly appointed attorney of the City of College Place (the Contractor); and

I have also examined any and all documents and records which are pertinent to the Contract, including the application requesting this financial assistance.

Based on the foregoing, it is my opinion that:

1. The Contractor is a public body, properly constituted and operating under the laws of the state of Washington, empowered to receive and expend federal, state and local funds, to contract with the state of Washington, and to receive and expend the funds involved to accomplish the objectives set forth in their application.
2. The Contractor is empowered to accept the Public Works Board financial assistance and to provide for repayment of the loan as set forth in the Contract.
3. There is currently no litigation in existence seeking to enjoin the commencement or completion of the above-described public facilities project or to enjoin the Contractor from repaying the loan extended by the Public Works Board with respect to such project. The Contractor is not a party to litigation which will materially affect its ability to repay such loan on the terms contained in the Contract.
4. Assumption of this obligation would not exceed statutory and administrative rule debt limitations applicable to the Contractor.

DocuSigned by:

Rea L. Culwell

D2A91C622F3A4F6

Signature of Attorney

10/5/2021 | 2:48 PM PDT

Date

Rea Culwell, Attorney
City of College Place

Certificate Of Completion

Envelope Id: 5544FCFADAB54A2BBEB47620B2902247

Status: Sent

Subject: Please DocuSign: College Place PC22-96103-051Contract.DOC

Division:

Local Government

Program: Public Works Board

ContractNumber: PC22-96103-051

Source Envelope:

Document Pages: 25

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Catherine Weisman

AutoNav: Enabled

1011 Plum Street SE

Envelopeld Stamping: Enabled

MS 42525

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Olympia, WA 98504-2525

catherine.weisman@commerce.wa.gov

IP Address: 198.239.157.60

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10/4/2021 2:15:06 PM

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Pool: Washington State Department of Commerce

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Signer Events

Rea L. Culwell

rculwell@cpwa.us

City Attorney

City of College Place

Security Level: Email, Account Authentication
(None)**Signature**

DocuSigned by:



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Signature Adoption: Pre-selected Style

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Accepted: 10/5/2021 2:47:46 PM

ID: b1e80407-f7b4-4d7d-8d71-0d5ec01ff600

Mike Rizzitiello

mrizzitiello@cpwa.us

City Administrator

City of College Place

Security Level: Email, Account Authentication
(None)

Sent: 10/5/2021 2:49:00 PM

Viewed: 10/5/2021 3:01:49 PM

Electronic Record and Signature Disclosure:

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ID: 1362fcc-9aee-4ae8-a96f-99d9c653807b

Kathryn A. Gardow

pwbgardowk@gmail.com

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 10/4/2021 2:29:07 PM

ID: be12f378-fb97-47bc-b687-dcccb806ec84

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp**

Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Robert McAndrews rmcandrews@cpwa.us Security Level: Email, Account Authentication (None)	VIEWED Using IP Address: 74.85.64.82	Sent: 10/4/2021 2:16:35 PM Viewed: 10/5/2021 2:43:56 PM
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 Accepted: 10/5/2021 2:43:56 PM
 ID: eea53d42-cb62-46ce-8327-32a3eed30aac

Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Washington State Department of Commerce (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.15 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Washington State Department of Commerce:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: docusign@commerce.wa.gov

To advise Washington State Department of Commerce of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at docusign@commerce.wa.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Washington State Department of Commerce

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Washington State Department of Commerce

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Washington State Department of Commerce as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Washington State Department of Commerce during the course of your relationship with Washington State Department of Commerce.

City of College Place, Washington
RESOLUTION NO. 21-050

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING AUTHORIZING EXECUTION OF THE \$1,575,000 AGREEMENT WITH THE STATE PUBLIC WORKS BOARD FOR ENGINEERING OF DRINKING WATER WELL #7.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, this project has been listed in the six-year city Capital Facility Plans since 2018; and

Whereas, the project consists of engineering for an additional drinking water well in the southwest quadrant of the City; and

Whereas, the drinking water well #7 will address infrastructure deficiency and resiliency for the benefit of ratepayers; and

Whereas, on August 6th, 2021 the Public Work Board awarded this financing for the project; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Section 1. The City Council of the City of College Place hereby authorizes the City Administrator for the City of College Place to execute the Loan Agreement with the State Public Works Board, to make minor substantive adjustments, and to take all necessary steps required to complete this agreement.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 26th day of October, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

CONTRACT FACE SHEET**Contract Number: PC22-96103-062****PUBLIC WORKS BOARD
CONSTRUCTION LOAN CONTRACT**

1. Contractor City of College Place 625 S College Ave College Place, WA 99324		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative N/A		4. Public Works Board Representative N/A	
5. Contract Amount \$1,575,000	6. Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐	7. Contract Start Date Contract Execution Date	8. Contract End Date June 1, 2041
9. Federal Funds (as applicable) N/A	Federal Agency N/A	CFDA Number N/A	
10. Tax ID # N/A	11. SWV # SWV0028965-00	12. UBI # 369-000-564	13. DUNS # N/A
14. Contract Purpose Fund a project of a local government for the planning, acquisition, construction, repair, reconstruction, replacement, rehabilitation, or improvement of streets, roads, bridges, drinking water systems, stormwater systems, sanitary sewage systems, or solid waste facilities, including recycling facilities.			
The BOARD, defined as the Washington State Public Works Board and Contractor acknowledge and accept the terms of this Contract and attachments and have executed this Contract on the date below to start as of the date and year last written below. The rights and obligations of both parties to this Contract are governed by this Contract and the following other documents that are incorporated by reference: Contract Terms and Conditions including Declarations Page; and Attachment I: Attorney's Certification.			
FOR THE CONTRACTOR		FOR PUBLIC WORKS BOARD	
Signature Mike Rizzitiello		Kathryn A. Gardow, Public Works Board Chair	
Print Name City Administrator		Date	
Title		APPROVED AS TO FORM ONLY	
Date		September 22, 2021 Dawn C. Cortez Assistant Attorney General	



DECLARATIONS

CLIENT INFORMATION

Legal Name: City of College Place
Loan Number: PC22-96103-062

PROJECT INFORMATION

Project Title: Well No. 7
Project City: College Place
Project State: **Washington**
Project Zip Code: 99324

LOAN INFORMATION

Loan Amount: **\$1,575,000**
Total Estimated Cost: **\$1,575,000**
Total Estimated Project Funding: **\$1,575,000**
Loan Forgiveness % (if applicable): **0%**
Loan Term: **20**
Interest Rate: **0.94%**
Payment Month: June 1st
Loan Reimbursement Start Date: **August 6, 2021**
Time of Performance: 60 months from Execution Date of this Contract to Project Completion.

SPECIAL TERMS AND CONDITIONS GOVERNING THIS LOAN AGREEMENT

N/A

LOAN SECURITY CONDITION GOVERNING THIS LOAN AGREEMENT

This loan is a revenue obligation of the CONTRACTOR payable solely from the net revenue of the *Sanitary Sewer (Wastewater) system. Payments shall be made from the net revenue of the utility after the payment of the principal and interest on any revenue bonds, notes, warrants or other obligations of the utility having a lien on that net revenue. As used here, "net revenue" means gross revenue minus expenses of maintenance and operations. The BOARD grants the CONTRACTOR the right to issue future bonds and notes that constitute a lien and charge on net revenue superior to the lien and charge of this loan agreement.

SCOPE OF WORK

The Well No. 7 project drills a new domestic water well. Design Well No. 7, and perform water rights, hydrogeological, geological, cultural, and environmental evaluations.

The project costs may include but are not limited to: engineering, cultural and historical resources, environmental documentation, review, permits, public involvement, bid documents and construction. The project needs to meet all applicable Local, State, and/or Federal standards.



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CONTRACT TERMS AND CONDITIONS

PUBLIC WORKS BOARD CONSTRUCTION LOAN PROGRAM

Part 1. SPECIAL TERMS AND CONDITIONS

1.1 Definitions

As used throughout this Construction Loan Contract the following terms shall have the meaning set forth below:

- A. "Contract" shall mean this Construction Loan Contract.
- B. "Contractor" shall mean the local government identified on the Contract Face Sheet performing service(s) under this Contract and who is a Party to the Contract, and shall include all employees and agents of the Contractor.
- C. "The BOARD" shall mean the Washington State Public Works Board created in Revised Code of Washington (RCW) 43.155.030, and who is a Party to the Contract.
- D. "Declarations " and "Declared" shall refer to the project information, loan terms and conditions as stated on the Declarations Page of this Loan Contract, displayed within the Contract in **THIS STYLE** for easier identification.

1.2 Authority

Acting under the authority of Chapter 43.155 RCW, the BOARD has awarded the Contractor a Public Works Board construction loan for an approved public works project.

1.3 Purpose

The BOARD and the Contractor have entered into this Contract to undertake a local public works project that furthers the goals and objectives of the Washington State Public Works Program. The project will be undertaken by the Contractor and will include the activities described in the **SCOPE OF WORK** shown on the Declarations page. The project must be undertaken in accordance with the loan terms and conditions, and all applicable federal, state and local laws and ordinances, which are incorporated by reference.

1.4 Order of Precedence

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- A. Applicable federal and state of Washington statutes and regulations.
- B. Special Terms and Conditions including attachments.
- C. General Terms and Conditions.

1.5 5- year deferral for start-up systems

If the project financed by this Contract is to develop a system to deliver previously unavailable services, and revenue from those services is to repay the loan, the new system is eligible for a deferral of loan payments for sixty (60) months after the Contract execution date. The Contractor may provide a written request to the BOARD requesting a 5-year deferral for an eligible system. The BOARD may approve the deferral request.

Interest accrues for the aforementioned sixty (60) months. The accrued interest only payment is due June 1 of the 6th year of the loan term. Interest and principal payments are due on June 1 of the 7th year of the loan term.

1.6 Competitive Bidding Requirements

The Contractor shall comply with the provisions of RCW 43.155.060 regarding competitive bidding requirements for projects assisted in whole or in part with money from the Public Works Program.

1.7 Default in Repayment

Loan repayments shall be made on the loan in accordance with Section 1.18 of this Contract. A payment not received within thirty (30) days of the due date shall be declared delinquent. Delinquent payments shall be assessed a monthly penalty beginning on the first (1st) day past the due date. The penalty will be assessed on the entire payment amount. The penalty will be one percent (1%) per month or twelve percent (12%) per annum. The same penalty terms shall apply at project completion if the repayment of loan funds in excess of eligible costs are not repaid at the time of the Project Completion Amendment is submitted, as provided for in Section 1.13.

The Contractor acknowledges and agrees to the BOARD's right, upon delinquency in the payment of any annual installment, to notify any other entity, creditors, or potential creditors of the Contractor of such delinquency.

The Contractor shall be responsible for all legal fees incurred by the BOARD in any action undertaken to enforce its rights under this section.

1.8 Investment Grade Audit

For projects involving repair, replacement, or improvement of a wastewater treatment plant, or other public works facility for which an investment grade audit is obtainable, Contractor must undertake an investment grade audit.

Costs incurred as part of the investment grade audit are eligible project costs.

1.9 Sub-Contractor Data Collection

Contractor will submit reports, in a form and format to be provided by the BOARD and at intervals as agreed by the parties, regarding work under this Contract performed by sub-contractors and the portion of the Contract funds expended for work performed by sub-contractors, including but not necessarily limited to minority-owned, women-owned, and veteran-owned business sub-contractors. "Sub-Contractors" shall mean sub-contractors of any tier.

1.10 Eligible Project Costs

The Eligible project costs must consist of expenditures eligible under Washington Administrative Code (WAC) 399-30-030 and be related only to project activities described in the declared **SCOPE OF WORK**.

Eligible costs for reimbursement shall be construed to mean expenditures incurred and paid, or incurred and payable within thirty (30) days of the reimbursement request. Only costs that have been incurred on or after **LOAN REIMBURSEMENT START DATE** shown in the Declarations are eligible for reimbursement under this Contract. Eligible costs will be paid according to an approved budget up to the maximum amount stated on the Contract Award or Amendment Face Sheet.

The Contractor assures compliance with WAC 399-30-030, which identifies eligible costs for projects assisted with Public Works Board loans.

These terms supersede the terms in Section 2.2. Allowable Costs.

1.11 Historical and Cultural Resources

Prior to commencing construction, Contractor shall complete the requirements of Governor's Executive Order 21-02, or, as an alternative to completion of Governor's Executive Order 21-02, Contractor shall complete Section 106 of the National Historic Preservation Act, as applicable. Contractor agrees that the Contractor is legally and financially responsible for compliance with all laws, regulations, and agreements related to the preservation of historical or cultural resources and agrees to indemnify, defend and hold harmless the BOARD and the State of Washington in relation to any claim related to such historical or cultural resources discovered, disturbed, or damaged as a result of the project funded by this Contract.

In addition to the requirements set forth in this Contract, Contractor shall, in accordance with Governor's Executive Order 21-02, coordinate with the Washington State Department of Archaeology and Historic Preservation (DAHP), including any recommended consultation with any affected tribe(s), during project design and prior to construction to determine the existence of any tribal cultural resources affected by the proposed project funded by this Contract. Contractor agrees to avoid, minimize, or mitigate impacts to cultural resource as a continuing pre-requisite to receipt of funds under this Contract.

The Contractor agrees that, unless the Contractor is proceeding under an approved historical and cultural monitoring plan or other memorandum of agreement, if historical or cultural resources are discovered during construction, the Contractor shall immediately stop work and notify the local historical preservation officer and the state's historic preservation officer at DAHP. If human remains are uncovered, the Contractor shall report the presence and location of the remains to the coroner and local enforcement immediately, then contact DAHP and the concerned tribe's cultural staff or committee.

The Contractor shall require this provision to be contained in all sub-contracts for work or services related to the declared **SCOPE OF WORK**.

In addition to the requirements set forth in this Contract, Contractor agrees to comply with RCW 27.44.040 regarding Indian Graves and Records; RCW 27.53 regarding Archaeological Sites and Resources; RCW 68.60 regarding Abandoned and Historic Cemeteries and Historic Graves; and, WAC 25-48 regarding Archaeological Excavation and Removal Permits.

Completion of the Section 106 of the National Historic Preservation Act shall substitute for completion of Governor's Executive Order 21-02.

In the event that the Contractor finds it necessary to amend the **SCOPE OF WORK**, the Contractor may be required to re-comply with Governor's Executive Order 21-02 or Section 106 of the National Historic Preservation Act.

1.12 Performance Incentives

The Contractor shall complete the project no later than sixty (60) months after the date of Contract execution.

Should the Contractor submit the Certified Project Completion Report within forty-eight (48) months of the date of Contract execution, the Contractor may choose one of the two following incentives upon project completion:

- Option A: The repayment period will be increased by twenty-four (24) months, not to exceed the life of the asset, OR:
- Option B: The interest rate will be decreased by one-quarter of one percent (0.25%).

Should the Contractor submit the Certified Project Completion Report within thirty-six (36) months of the date of Contract execution, the Contractor may choose one of the following two incentives upon project completion:

- Option C: The repayment period will be increased by sixty (60) months, not to exceed the life of the asset, OR;
- Option D: The interest rate will be decreased by up to one-half of one percent (0.50%).

Once an option is selected, the Contract shall be modified to note the appropriate change and no further adjustment to the Contract for Performance Incentives shall be authorized. Irrespective of the performance incentive chosen, at no point in time shall the minimum loan interest rate be less than 0.25%.

The calculation of interest rate and term adjustments will apply to the remaining payments beginning from the date the Project Completion report is certified.

1.13 Project Completion Amendment and Certified Project Completion Report

The Contractor shall complete a Certified Project Completion Report when all activities identified in the **SCOPE OF WORK** are complete. The BOARD will supply the Contractor with the Certified Project Completion Report form, which shall include:

- A. A certified statement that the project, as described in the declared **SCOPE OF WORK**, is complete and, if applicable, meets required standards.
- B. A certified statement of the actual dollar amounts spent, from all funding sources, in completing the project as described in the **SCOPE OF WORK**.
- C. Certification that all costs associated with the project have been incurred and have been accounted for. Costs are incurred when goods and services are received and/or Contract work is performed.
- D. A final voucher for the remaining eligible funds.
- E. Pictures of Completed Project.

The Contractor will submit the Certified Project Completion Report together with the last Invoice Voucher for a sum not to exceed the balance of the loan amount. The final Invoice Voucher payment shall not occur prior to the completion of all project activities identified in the **SCOPE OF WORK** and the BOARD's receipt and acceptance of the Certified Project Completion Report.

The Project Completion Amendment shall serve as an amendment to this Contract determining the final loan amount, local share, term, and interest rate.

1.14 Project Signs

If the Contractor displays, during the period covered by this Contract, signs or markers identifying those agencies participating financially in the approved project, the sign or marker must identify the Washington State Public Works Board as a participant in the project.

1.15 Rate Loan Forgiveness and Term of Loan

The BOARD shall loan the Contractor a sum not to exceed the **LOAN AMOUNT** shown on the Contract Face Sheet and declared on the Contract Declarations Page. The interest rate shall be the declared **INTEREST RATE** per annum on the outstanding principal balance. The amount of loan forgiveness (if applicable) shall be as stated on the attached Declarations Page, and identified therein as LOAN FORGIVENESS %. The length of the loan shall not exceed the declared **LOAN TERM** in years, with the final payment due by the **CONTRACT END DATE** as shown on the Contract Face Sheet.

The loan forgiveness shall be applied at project completion and shall apply to the lesser of the loan amount or the actual eligible costs and that declared percent on any accrued interest. The percent of loan forgiveness and interest rate shall not be changed, regardless of the actual cost of the project and the Affordability Index at project completion.

1.16 Recapture

The right of recapture under Section 2.31. Recapture shall exist for a period not to exceed six (6) years following Contract termination. In the event that the Board is required to institute legal proceedings to enforce the recapture provision, the BOARD shall be entitled to its costs, including attorney's fees.

1.17 Reimbursement Procedures and Payment

If funding or appropriation is not available at the time the invoice is submitted, or when this Contract is executed, the issuance of warrants will be delayed or suspended until such time as funds or appropriation become available. Therefore, subject to the availability of funds, warrants shall be issued to the Contractor for reimbursement of allowable expenses incurred by the Contractor while undertaking and administering approved project activities in accordance with the declared **SCOPE OF WORK**.

The BOARD shall reimburse the Contractor for eligible project expenditures up to the maximum loan amount under this Contract, as identified in Section 1.10. When requesting reimbursement for costs incurred, the Contractor shall submit all Invoice Vouchers and any required documentation electronically through the Department of Commerce's (COMMERCE) Contracts Management System (CMS), which is available through the Secure Access Washington (SAW) portal; referencing the **SCOPE OF WORK** project activity performed, and any appropriate documentation such as bills, invoices, and receipts. If the Contractor has constraints preventing access to COMMERCE's online A-19 portal, a hard copy A-19 form may be provided by the BOARD Project Manager upon request.

Requests for reimbursements for costs related to **construction** activities will not be accepted until the Contractor provides:

- Proof of compliance with Governor's Executive Order 21-02 or Section 106 of the National Historic Preservation Act, as described in Section 1.11, and
- Signed Public Works Board Notice of Contract Award and Notice to Proceed, which follows the formal award of a construction contract.

The BOARD will pay the Contractor upon acceptance of the work performed and receipt of properly completed invoices. Invoices shall be submitted to the BOARD not more often than monthly.

Payment shall be considered timely if made by the BOARD within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

The BOARD may, at its sole discretion, terminate the Contract or withhold payments claimed by the Contractor for services rendered if the Contractor fails to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Contract shall be made by the BOARD.

BOARD shall not release the final five (5) percent of the total grant amount until acceptance by BOARD of project completion report.

Duplication of Billed Costs. If the Contractor is entitled to payment or has been or will be paid by another source for an eligible project cost, then the Contractor shall not be reimbursed by the BOARD for that cost.

Disallowed Costs. The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

In no event shall the total Public Works loan exceed 100% of the eligible actual project costs. At the time of project completion, the Contractor shall submit to the BOARD a Project Completion Amendment certifying the total actual project costs and local share. The final Public Works loan disbursement shall bring the total loan to the lesser of 100% of the eligible project costs or the total declared **LOAN AMOUNT**. The Project Completion Amendment shall serve as an amendment to this Contract determining the final loan amount, local share, and interest rate.

In the event that the final costs identified in the Project Completion Amendment indicate that the Contractor has received Public Works Board monies in excess of 100.00% of eligible costs, all funds in excess of 100.00% shall be repaid to the Board by payment to the Department of Commerce, or its successor, together with the submission of the Project Completion Amendment.

1.18 Repayment

Loan repayment installments are due on the day and month identified under the term: **PAYMENT MONTH** on the Declarations Page. Payments are due each year during the term of the loan beginning one year from the date of Contract execution. Interest only will be charged for this payment if a warrant is issued prior to this date. All subsequent payments shall consist of principal and accrued interest due on the specified **PAYMENT MONTH** date of each year during the remaining term of the loan.

Repayment of the loan under this Contract shall include the declared **INTEREST RATE** per annum based on a three hundred and sixty (360) day year of twelve (12) thirty (30) day months. Interest will begin to accrue from the date each warrant is issued to the Contractor. The final payment shall be on or before the **CONTRACT END DATE** shown on the Declarations page, of an amount sufficient to bring the loan balance to zero.

In the event that the BOARD approves the Contractor's request for a deferral as outlined in Section 1.5, then the first loan repayment is due sixty (60) months after Contract execution. Interest accrues for the sixty (60) months after Contract execution. The accrued interest only will be charged for this payment if a warrant is issued prior to this date. Interest and principal payments are due on the declared **PAYMENT MONTH** date of each year during the remaining term of the loan. The Contractor has the right to repay the unpaid balance of the loan in full at any time or make accelerated payments without penalty.

The Contractor will repay the loan in accordance with the preceding conditions through the use of a check, money order, or equivalent means made payable to the Washington State Department of Commerce, or its successor.

1.19 Reports

The Contractor shall furnish the BOARD with:

- A. Project Status Reports with each Invoice Voucher;
- B. Project Quarterly Reports (if no funds have been reimbursed in the quarter) and/or Quarterly Expenditures Report;
- C. Quarterly Projection Invoice Reports;
- D. Certified Project Completion Report at project completion (as described in Section 1.13);
- E. Pictures of various stages of the project, and
- F. Other reports as the BOARD may require.

1.20 Termination for Cause

If the Contractor fails to comply with the terms of this Contract, or fails to use the loan proceeds only for those activities identified in the **SCOPE OF WORK**, the BOARD may terminate the Contract in whole or in part at any time. The BOARD shall notify the Contractor in writing of its determination to terminate, the reason for such termination, and the effective date of the termination. Nothing in this section shall affect the Contractor's obligation to repay the unpaid balance of the loan.

These terms supersede the terms in Section 2.40 Termination for Cause.

1.21 Termination for Convenience

The BOARD may terminate this Contract in the event that state funds are no longer available to the BOARD, or are not appropriated for the purpose of meeting the BOARD's obligations under this Contract. Termination will be effective when the BOARD sends written notice of termination to the Contractor. Nothing in this section shall affect the Contractor's obligation to repay the unpaid balance of the loan.

These terms supersede the terms in Section 2.41 Termination for Convenience.

1.22 Time of Performance

No later than sixty (60) months after the date of Contract execution the Contractor must reach project completion.

Failure to meet Time of Performance shall constitute default of this Contract. In the event of extenuating circumstances, the Contractor may request, in writing, that the BOARD extend the deadline for project completion. The BOARD may extend the deadline.

The term of this Contract shall be for the entire term of the loan, regardless of actual project completion, unless terminated sooner as provided herein.

1.23 Contract Suspension

In the event that the Washington State Legislature fails to pass and the Governor does not authorize a Capital Budget by June 30 of each biennium, the Washington State Constitution Article 8 and RCW 43.88.130 and RCW 43.88.290 prohibit expenditures or commitments of state funds in the absence of appropriation.

In such event, all work under this Contract will be suspended effective July 1. The Contractor shall immediately suspend work under this Contract and take all reasonable steps necessary to minimize the cost of performance directly attributable to such suspension until the suspension is cancelled.

THE BOARD shall notify the Contractor immediately upon lifting of the Contract suspension.

1.24 Special Conditions

If SPECIAL CONDITIONS are listed on the Contract Declarations Page then these conditions are herein incorporated as part of the terms and requirements of this Contract.

1.25 Loan Security

Loan Security payments shall be made as stated on the attached Declarations Page, and identified therein as LOAN SECURITY.



Part 2. GENERAL TERMS AND CONDITIONS

2.1 DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Public Works Board Chair and/or the designee authorized in writing to act on the Chair's behalf.
- B. "COMMERCE" shall mean the Department of Commerce.
- C. "Contractor" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.
- D. "BOARD" shall mean the Washington State Public Works Board created in Revised Code of Washington (RCW) 43.155.030, and which is a Party to the Contract
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.
- F. "State" shall mean the state of Washington.
- G. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2.2 Allowable Costs

Costs allowable under this Contract are actual expenditures according to an approved budget up to the maximum amount stated on the Contract Award or Amendment Face Sheet.

2.3 ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

2.4 AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

2.5 AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 28 CFR Part 35

The Contractor must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

2.6 APPROVAL

This contract shall be subject to the written approval of the Board's Authorized Representative and shall not be binding until so approved. The contract may be altered, amended, or waived only by a written amendment executed by both parties.

2.7 ASSIGNMENT

Neither this Contract, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of the Board.

2.8 ATTORNEYS' FEES

Unless expressly permitted under another provision of the Contract, in the event of litigation or other action brought to enforce Contract terms, each party agrees to bear its own attorney's fees and costs.

2.09 CODE REQUIREMENTS

All construction and rehabilitation projects must satisfy the requirements of applicable local, state, and federal building, mechanical, plumbing, fire, energy and barrier-free codes. Compliance with the Americans with Disabilities Act of 1990 28 C.F.R. Part 35 will be required, as specified by the local building Department.

2.10 CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

A. "Confidential Information" as used in this section includes:

1. All material provided to the Contractor by the Board that is designated as "confidential" by the Board;
2. All material produced by the Contractor that is designated as "confidential" by the Board; and
3. All personal information in the possession of the Contractor that may not be disclosed under state or federal law. "Personal information" includes but is not limited to information related to a person's name, health, finances, education, business, use of government services, addresses, telephone numbers, social security number, driver's license number and other identifying numbers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

B. The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of the Board or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide the Board with its policies and procedures on confidentiality. The Board may require changes to such policies and procedures as they apply to this Contract whenever the Board reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by the Board. Upon request, the Contractor shall immediately return to the Board any Confidential Information that the Board reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.

C. Unauthorized Use or Disclosure. The Contractor shall notify the Board within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

2.11 CONFORMANCE

If any provision of this contract violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

2.12 CONFLICT OF INTEREST

Notwithstanding any determination by the Executive Ethics Board or other tribunal, the BOARD may, in its sole discretion, by written notice to the CONTRACTOR terminate this contract if it is found after due notice and examination by the BOARD that there is a violation of the Ethics in Public Service Act, Chapters 42.52 RCW and 42.23 RCW; or any similar statute involving the CONTRACTOR in the procurement of, or performance under this contract.

Specific restrictions apply to contracting with current or former state employees pursuant to chapter 42.52 of the Revised Code of Washington. The CONTRACTOR and their subcontractor(s) must identify any person employed in any capacity by the state of Washington that worked on the PUBLIC WORKS BOARD including but not limited to formulating or drafting the legislation, participating in loan procurement planning and execution, awarding loans, and monitoring loans, during the 24 month period preceding the start date of this Loan. Identify the individual by name, the agency previously or currently employed by, job title or position held, and separation date. If it is determined by BOARD that a conflict of interest exists, the CONTRACTOR may be disqualified from further consideration for the award of a Loan.

In the event this contract is terminated as provided above, BOARD shall be entitled to pursue the same remedies against the CONTRACTOR as it could pursue in the event of a breach of the contract by the CONTRACTOR. The rights and remedies of BOARD provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which BOARD makes any determination under this clause shall be an issue and may be reviewed as provided in the "Disputes" clause of this contract.

2.13 COPYRIGHT PROVISIONS

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by the Board. The Board shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to the Board effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to the Board a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to the Board.

The Contractor shall exert all reasonable effort to advise the Board, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide the Board with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. The Board shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

2.14 DISALLOWED COSTS

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its Subcontractors.

2.15 DISPUTES

Except as otherwise provided in this Contract, when a dispute arises between the parties and it cannot be resolved by direct negotiation, either party may request a dispute hearing with the Chair of the Board, who may designate a neutral person to decide the dispute.

The request for a dispute hearing must:

- be in writing;
- state the disputed issues;
- state the relative positions of the parties;
- state the Contractor's name, address, and Contract number; and
- be mailed to the Chair and the other party's (respondent's) Representative within three (3) working days after the parties agree that they cannot resolve the dispute.

The respondent shall send a written answer to the requestor's statement to both the Chair or the Chair's designee and the requestor within five (5) working days.

The Chair or designee shall review the written statements and reply in writing to both parties within ten (10) working days. The Chair or designee may extend this period if necessary by notifying the parties.

The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding.

The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Nothing in this Contract shall be construed to limit the parties' choice of a mutually acceptable alternate dispute resolution (ADR) method in addition to the dispute hearing procedure outlined above.

2.16 DUPLICATE PAYMENT

The Contractor certifies that work to be performed under this contract does not duplicate any work to be charged against any other contract, subcontract, or other source.

2.17 GOVERNING LAW AND VENUE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

2.18 INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the state of Washington, BOARD, agencies of the state and all officials, agents and employees of the state, for, from and against all claims for injuries or death arising out of or resulting from the performance of the contract. "Claim" as used in this contract, means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorney's fees, attributable for bodily injury, sickness, disease, or death, or injury to or the destruction of tangible property including loss of use resulting therefrom. The Contractor's obligation to indemnify, defend, and hold harmless shall not be eliminated by any actual or alleged concurrent negligence of the state or its agents, agencies, employees and officers.

The Contractor expressly agrees to indemnify, defend, and hold harmless the State for any claim arising out of or incident to the Contractor's or any subcontractor's performance or failure to perform the contract. Contractor's obligation to indemnify, defend, and hold harmless the State shall not be eliminated or reduced by any actual or alleged concurrent negligence of State or its agents, agencies, employees and officials.

The Contractor waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the state and its agencies, officers, agents or employees.

2.19 INDEPENDENT CAPACITY OF THE CONTRACTOR

The parties intend that an independent contractor relationship will be created by this Contract. The Contractor and its employees or agents performing under this Contract are not employees or agents of the state of Washington or the Board. The Contractor will not hold itself out as or claim to be an officer or employee of the Board or of the state of Washington by reason hereof, nor will the Contractor make any claim of right, privilege or benefit which would accrue to such officer or employee under law. Conduct and control of the work will be solely with the Contractor.

2.20 INDUSTRIAL INSURANCE COVERAGE

The Contractor shall comply with all applicable provisions of Title 51 RCW, Industrial Insurance. If the Contractor fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, the Board may collect from the Contractor the full amount payable to the Industrial Insurance Accident Fund. The Board may deduct the amount owed by the Contractor to the accident fund from the amount payable to the Contractor by the Board under this Contract, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the Contractor.

2.21 LAWS

The Contractor shall comply with all applicable laws, ordinances, codes, regulations and policies of local and state and federal governments, as now or hereafter amended.

2.22 LICENSING, ACCREDITATION AND REGISTRATION

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

2.23 LIMITATION OF AUTHORITY

Only the Authorized Representative or Authorized Representative's designee by writing (designation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Contract.

2.24 Local Public Transportation Coordination

Where applicable, Contractor shall participate in local public transportation forums and implement strategies designed to ensure access to services.

2.25 NONCOMPLIANCE WITH NONDISCRIMINATION LAWS

During the performance of this Contract, the Contractor shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the Contractor's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this contract may be rescinded, canceled or terminated in whole or in part, and the Contractor may be declared ineligible for further contracts with the Board. The Contractor shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.

2.26 PAY EQUITY

The Contractor agrees to ensure that "similarly employed" individuals in its workforce are compensated as equals, consistent with the following:

- A. Employees are “similarly employed” if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed;
- B. Contractor may allow differentials in compensation for its workers if the differentials are based in good faith and on any of the following:
 - 1. A seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels.
 - 2. A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience that is: Consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential.
 - 3. A bona fide regional difference in compensation level must be: Consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential.

This Contract may be terminated by the BOARD, if the BOARD or the Department of Enterprise Services determines that the Contractor is not in compliance with this provision.

2.27 POLITICAL ACTIVITIES

Political activity of Contractor employees and officers are limited by the State Campaign Finances and Lobbying provisions of Chapter 42.17 RCW and the Federal Hatch Act, 5 USC 1501 - 1508.

No funds may be used for working for or against ballot measures or for or against the candidacy of any person for public office.

2.28 PREVAILING WAGE LAW

The Contractor certifies that all contractors and subcontractors performing work on the Project shall comply with state Prevailing Wages on Public Works, Chapter 39.12 RCW, as applicable to the Project funded by this contract, including but not limited to the filing of the “Statement of Intent to Pay Prevailing Wages” and “Affidavit of Wages Paid” as required by RCW 39.12.040. The Contractor shall maintain records sufficient to evidence compliance with Chapter 39.12 RCW, and shall make such records available for the Board’s review upon request.

2.29 PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The funds provided under this Contract shall not be used in payment of any bonus or commission for the purpose of obtaining approval of the application for such funds or any other approval or concurrence under this Contract provided, however, that reasonable fees or bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as project costs.

2.30 PUBLICITY

The Contractor agrees not to publish or use any advertising or publicity materials in which the state of Washington or the Board’s name is mentioned, or language used from which the connection with the state of Washington’s or the Board’s name may reasonably be inferred or implied, without the prior written consent of the Board.

2.31 RECAPTURE

In the event that the Contractor fails to perform this contract in accordance with state laws, federal laws, and/or the provisions of this contract, the Board reserves the right to recapture funds in an amount to compensate the Board for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by the Board. In the alternative, the Board may recapture such funds from payments due under this contract.

2.32 RECORDS MAINTENANCE

The Contractor shall maintain all books, records, documents, data and other evidence relating to this Contract and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract. Contractor shall retain such records for a period of six years following the date of final payment.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been finally resolved.

2.33 REGISTRATION WITH DEPARTMENT OF REVENUE

If required by law, the Contractor shall complete registration with the Washington State Department of Revenue.

2.34 RIGHT OF INSPECTION

At no additional cost all records relating to the Contractor's performance under this Contract shall be subject at all reasonable times to inspection, review, and audit by the Board, the Office of the State Auditor, and federal and state officials so authorized by law, in order to monitor and evaluate performance, compliance, and quality assurance under this Contract. The Contractor shall provide access to its facilities for this purpose.

2.35 SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, the Board may terminate the Contract under the "Termination for Convenience" clause, without the ten business day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

2.36 SEVERABILITY

If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract that can be given effect without the invalid provision, if such remainder conforms to the requirements of law and the fundamental purpose of this Contract and to this end the provisions of this Contract are declared to be severable.

2.37 SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of the Board.

If the Board approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, the Board in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to the Board if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal

conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to the Board for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that the Board and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

2.38 SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

2.39 TAXES

All payments accrued on account of payroll taxes, unemployment contributions, the Contractor's income or gross receipts, any other taxes, insurance or expenses for the Contractor or its staff shall be the sole responsibility of the Contractor.

2.40 TERMINATION FOR CAUSE

In the event BOARD determines the Contractor has failed to comply with the conditions of this contract in a timely manner, BOARD has the right to suspend or terminate this contract. Before suspending or terminating the contract, BOARD shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law.

BOARD reserves the right to suspend all or part of the contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by BOARD to terminate the contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of BOARD provided in this contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

2.41 TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract the Board may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, the Board shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

2.42 TERMINATION PROCEDURES

Upon termination of this contract, BOARD, in addition to any other rights provided in this contract.

The rights and remedies of BOARD provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

- A.** Stop work under the Contract on the date, and to the extent specified, in the notice;
- B.** Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the contract that is not terminated;

- C. Assign to the BOARD, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case the BOARD has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to the BOARD and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the contract had been completed, would have been required to be furnished to the BOARD;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this contract, which is in the possession of the Contractor and in which the BOARD has or may acquire an interest.

2.43 TREATMENT OF ASSETS

Title to all property furnished by BOARD shall remain in BOARD. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this contract, shall pass to and vest in the Contractor.

2.44 WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of the Board.



ATTACHMENT I: ATTORNEY'S CERTIFICATION

PUBLIC WORKS BOARD CONSTRUCTION LOAN PROGRAM

**City of College Place
PC22-96103-062**

I, Rea Culwell, hereby certify:

I am an attorney at law admitted to practice in the State of Washington and the duly appointed attorney of the City of College Place (the Contractor); and

I have also examined any and all documents and records which are pertinent to the Contract, including the application requesting this financial assistance.

Based on the foregoing, it is my opinion that:

1. The Contractor is a public body, properly constituted and operating under the laws of the state of Washington, empowered to receive and expend federal, state and local funds, to contract with the state of Washington, and to receive and expend the funds involved to accomplish the objectives set forth in their application.
2. The Contractor is empowered to accept the Public Works Board financial assistance and to provide for repayment of the loan as set forth in the Contract.
3. There is currently no litigation in existence seeking to enjoin the commencement or completion of the above-described public facilities project or to enjoin the Contractor from repaying the loan extended by the Public Works Board with respect to such project. The Contractor is not a party to litigation which will materially affect its ability to repay such loan on the terms contained in the Contract.
4. Assumption of this obligation would not exceed statutory and administrative rule debt limitations applicable to the Contractor.

Signature of Attorney

Date

Rea Culwell, Attorney
City of College Place

Certificate Of Completion

Envelope Id: E275BB10612F4B9D9B1CED6F9ADECC6F

Status: Sent

Subject: Please DocuSign: 2022 PWB Construction Contract Template.doc

Division:

Local Government

Program: Public Works Board

ContractNumber: PC22-96103-062

Source Envelope:

Document Pages: 25

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 0

Connie Rivera

AutoNav: Enabled

1011 Plum Street SE

Enveloped Stamping: Enabled

MS 42525

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Olympia, WA 98504-2525

connie.rivera@commerce.wa.gov

IP Address: 147.55.149.239

Record Tracking

Status: Original

Holder: Connie Rivera

Location: DocuSign

10/11/2021 11:15:08 PM

connie.rivera@commerce.wa.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Washington State Department of Commerce

Location: DocuSign

Signer Events**Signature****Timestamp**

Rea Culwell

Sent: 10/12/2021 3:07:32 PM

rculwell@cpwa.us

City Attorney

City of College Place

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 10/5/2021 2:47:46 PM

ID: b1e80407-f7b4-4d7d-8d71-0d5ec01ff600

Mike Rizzitiello

mrizzitiello@cpwa.us

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 10/5/2021 3:01:49 PM

ID: 1362fccc-9aee-4ae8-a96f-99d9c653807b

Kathryn A. Gardow

pwbgardowk@gmail.com

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 10/7/2021 1:41:25 PM

ID: 1edac431-fc4b-4cf8-b5c6-a4ba15f1e690

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp**

Certified Delivery Events	Status	Timestamp
Robert McAndrews rmcandrews@cpwa.us Security Level: Email, Account Authentication (None)	VIEWED Using IP Address: 74.85.64.82	Sent: 10/11/2021 11:19:11 PM Viewed: 10/12/2021 3:07:31 PM

Electronic Record and Signature Disclosure:
Accepted: 10/12/2021 3:07:31 PM
ID: 4ce2623a-ae86-4a35-946d-1f5f2007b368

Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/11/2021 11:19:11 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Washington State Department of Commerce (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.15 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Washington State Department of Commerce:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: docusign@commerce.wa.gov

To advise Washington State Department of Commerce of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at docusign@commerce.wa.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Washington State Department of Commerce

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Washington State Department of Commerce

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Washington State Department of Commerce as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Washington State Department of Commerce during the course of your relationship with Washington State Department of Commerce.

City of College Place, Washington
RESOLUTION NO. 21-051

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING ADOPTION OF MEMORANDUM OF UNDERSTANDING WITH SONBRIDGE FOR MANAGEMENT OF YOUTH RECREATION PROGRAMMING IN THE COMMUNITY OF COLLEGE PLACE.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City through its Park, Arbor, and Recreation Board has engaged in extensive dialogue with College Place Public Schools, Walla Walla Valley Campfire, Sonbridge, and others pertaining to development of youth recreation programming opportunities in the community; and

Whereas, establishing a youth recreation program management pilot was established as a priority for programming Federal American Rescue Plan Act funds as stated via Resolution #21-036 during the July 27th, 2021 City Council meeting; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. Permitting Mayor Hernandez to sign the Memorandum of Understanding with Sonbridge to manage a pilot Youth Recreation Program for the Community of College Place for the 2021-2022 season.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 26th day of October, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

Memorandum of Understanding

Parties:

City of College Place “City”, whose primary place of business is 625 South College Avenue, College Place, Washington, 99324; and

SonBridge Center for Better Living “SonBridge”, whose primary place of business is 1200 SE 12th Street, College Place, Washington, 99324.

Objectives:

- 1) To provide an integrated program of youth recreation for the residents of College Place.
- 2) To provide a program of healthy activities and learning to develop productive citizens.
- 3) To make several options of activities more easily accessible to citizens.
- 4) To provide financial assistance in the form of scholarships (Scholarship services) to low-income families to participate in program..

Term:

November 1, 2021 to October 31, 2022 with the mutual intent to renew this agreement.

Interlocal Agreement

The City will adopt and include SonBridge in the existing “Interlocal Agreement between the City of College Place & College Place School District #250, regarding the Cooperative Use of Facilities, Equipment, and Personnel” as provided in Section 10 of the Agreement.

Structure

A parallel agreement will be entered into with College Place School District by SonBridge.

Payments

A payment of \$2,500.00 will be due on the first day of each month beginning November 1, 2021 and continuing for the next eleven months.

Reservations and Assignments of City Parks and Structures

SonBridge is responsible for youth assignments and/or reservations for all program activities spaces from June 1 to August 31 of each year for Monday to Friday from 7:30 AM to 5:30 PM and from September 1 to May 31 of each year for Monday to Friday from 2:30 PM to 5:30 PM.

Partners

SonBridge will work with partners such as Camp Fire Walla Walla, YWCA Walla Walla, Blue Mountain Land Trust, Enable Art, and Valley Camps to implement youth activities program. For each partner that asks SonBridge to provide registration services, SonBridge will also provide Scholarship services.

Scholarships

SonBridge will provide scholarships on behalf of designated youth that register with SonBridge. These scholarships will provide up to a maximum of 80% of the regular fees for the program for registration

that happen in advance. The number of scholarships offered will be dependent on the number of full-fee registrations and funding.

Registration and Reporting

SonBridge will provide usage statistics for all registered use of City parks. These will be provided on a quarterly basis.

SonBridge will provide updates to and look for feedback from the City Parks, Arbor, and Recreation Committee on a quarterly basis.

Programming Delivery

SonBridge will directly provide programming if existing partners cannot meet the demand for services or scholarships.

Promotion and Social Media

SonBridge will provide youth recreation content such as program descriptions, images and photographs, graphics, schedules and list of fees. SonBridge will post this content to the SonBridge website, Facebook page, and Instagram presence and respond to questions. With City permissions and access, SonBridge will post this content to the City website and respond to questions. SonBridge will provide this content to CPSD for posting to their website and print distributions.

Amendments

This agreement may be amended during the term upon written agreement of both parties.

SonBridge Center for Better Living

Norman Thiel, Executive Director

Date: _____

City of College Place

Norma Hernandez, Mayor

Date: _____

Memorandum of Understanding

Parties:

City of College Place “City”, whose primary place of business is 625 South College Avenue, College Place, Washington, 99324; and

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Amendments

This agreement may be amended during the term upon written agreement of both parties.

SonBridge Center for Better Living

Norman Thiel, Executive Director

Date: _____

City of College Place

Norma Hernandez, Mayor

Date: _____

City of College Place, Washington
RESOLUTION NO. 21-036

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING ALLOCATING AMERICAN RESCUE PLAN ACT GRANT FUNDS.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the Congress of the United States adopted the American Rescue Plan Act of 2021 on March 11th, 2021; and

Whereas, aide to local governments was included within this package; and

Whereas, based on the fact the City is not a direct recipient community, grant funds are flowing through the State Office of Financial Management (OFM); and

Whereas, the College Place City Council accepted the grant contract via Agenda Bill 21-135 during its June 22nd, 2021 City Council meeting; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. The City Council directs the City Administrator and the management team to pursue allocation of funds based on the proposed allocation spreadsheet and installment deviation.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 27th day of July, 2021.

DocuSigned by:
Norma L. Hernandez
Norma L. Hernandez, Mayor

Attest:
DocuSigned by:
Lisa R. Neissl
Lisa R. Neissl, CMC
City Clerk

City Project COVD Proposed Allocations - July 2021							
Project Name	Installment	Department	Cost	One Time Cost/Recurring	Priority	Benefit	COVID-19 Rationale
Replacement Fire Truck	2nd	Fire	\$ 700,000.00	One Time	High	Is due in 2022. Otherwise will have to take out bond.	Fire Truck needed to safety rescue and answer calls from COVID-19 and emergency patients.
Stellar Truck	1st	Public Works	\$ 95,000.00	One Time	High	Was on 2021 Equipment Replacement. Delayed due to Grader cost. Needed also to augment snow removal	Truck with ability to snow plow needed so first responders can rescue patients with COVID-19 and get them to the Hospital.
Audio Visual System Improvement for Council Chambers/General Renovations	1st	Administration	\$ 300,000.00	One Time	High	Needed to have hybrid meetings. Satisfy State OPMA Requirements. General Renovations.	This equipment is needed to be able to have hybrid public meetings to meet OPMA/PRA during times of pandemic.
Local Match - Broadband	1st	EcDev	\$ 100,000.00	One Time	Medium	Local match needed for FCC/NTIA/CERB Broadband Funds	Broadband is explicit use of funds for COVID.
Gun Range Bathroom Supplies	1st	Police	\$ 3,000.00	One Time	Medium	Needed to finish up gun range	Regional gun range education facility is needed for training to accommodate safety protocols of COVID.
Gun Range Classroom Roof	1st	Police	\$ 20,000.00	One Time	High	Needed to finish oo gun range	Regional gun range education facility is needed for training to accommodate safety protocols of COVID.
Cover Revenue Deficiencies in ComDev Staffing	1st	CD	\$ 500,000.00	*Caused by drops in Permitting*	High	Revenue deficiencies since Villages at Fort WW delayed due to COVID.	Drops in city revenue due to COVID is allowable use of COVID dollars.
Youth Rec Coordinator (In Cooperation with CPPS and Sonbridge)	1st	Recreation	\$ 30,000.00	Reoccurring	Medium	Working on joint position under employment of Sonbridge that would be jointly paid for by City, School District, and Sonbridge.	Youth Rec position will help to bolster community and mental health of youth that is allowable under COVID>
Fleet Mechanic	1st	Staff	\$ 60,000.00	Reoccurring	High	Deal with need	The Fleet Mechanic is needed to cover cost of quickly prepping vehicles needed for COVID response.
Bonuses for Emergency Workers (PD Officers, Firefighters, Public Works Field Workers)	1st	Staff	\$ 87,000.00	One Time	High	Will likely be demand from Union.	Emergency responder bonuses allowed under Federal COVID guidelines.
Sidewalk Differential (CDBG)	1st	Public Works	\$ 82,000.00	One Time	High	Cost overrun to finish up SW Davis sidewalk. Approved by Council.	Revenue gaps due to COVID caused this.
Sky Ave Water Differential	2nd	Public Works	\$ 300,000.00	One Time	Medium	This project has been delayed due to estimated cost overrun and COVID.	Water projects are allowed with COVID grant.
Utility Assistance Program	1st	Finance	\$ 50,000.00	One Time	High	Need from COVID>	Utility assistance is allowed with COVID grant.
Road-Infrastructure Fixes (Unspecified)	2nd	Public Works	\$ 143,822.00	One Time	Medium	Resurface roadways, fix subsurface infrastructure.	Infrastructure investment is allowed with COVID grant.
City Attorney/Legal Coverage (Salary, Equipment, Court Coverage)	1st & 2nd	Administration	\$ 130,000.00	Reoccurring	High	Support for court diversion due to increase caseload from COVID	Therapeutic courts and dealing with court overflow due to COVID restrictions and closures.
Total			\$ 2,600,822.00				

AMENDMENT NO. 5
to the
AGREEMENT for OPERATIONS,
MAINTENANCE and MANAGEMENT SERVICES
for the
CITY OF COLLEGE PLACE, WASHINGTON

THIS AMENDMENT to the Agreement for Operations Management and Maintenance dated March 16, 2016 is made and entered into this _____ day of _____ 2021 by and between the City of College Place, Washington, whose address for any formal notice is 625 S. College Avenue, College Place, Washington 99324 (hereinafter “Owner”) and Operations Management International, Inc., whose address for any formal notice is 9191 South Jamaica Street, Englewood, CO 80112 (hereinafter “CH2M”).

Owner and CH2M agree as follows:

1. Article D.1.1 is deleted in its entirety and replaced with the following:

D.1.1 Owner shall pay to CH2M as compensation for services performed under this Agreement a Base Fee of One Million Two Hundred Forty-Eight Thousand Nine Hundred Five Dollars and Twenty-Five Cents (\$1,248,905.25) for the period of January 1, 2021 through December 31, 2021 which shall be the sum of the estimated total direct costs, management fee, repairs, equipment and vehicles and applicable markup. Subsequent years' base fees shall be determined as hereinafter specified in Appendix D.4 below.

2. Article D.1.1.01 is deleted in its entirety and replaced with the following:

D.1.1.01 The estimated total direct cost shall be the estimated direct cost for CH2M to manage, operate, repair, and maintain the project during a contract year. The estimated total direct cost for the term identified in D.1.1 shall be Nine Hundred Sixty-Four Thousand Nine Hundred Twenty-Two Dollars and Three Cents (\$964,922.03), including and subject to the Repairs Limit below. If, during any contract year, the actual total direct cost (excluding Repair costs), is less than the estimated total direct cost for that year (excluding Repair costs), then CH2M will pay to Owner a rebate in an amount equal to eighty-five percent (85%) of the difference between the actual total direct cost and the estimated total direct cost (exclusive of Repair costs), no later than sixty (60) days after the expiration of that contract year. If, during any contract year, the actual total direct cost (excluding Repair costs), is greater than the estimated total direct cost for that year (excluding Repair costs), then CH2M will be solely responsible for any such additional increased cost.

3. Article D.1.1.02 is deleted in its entirety and replaced with the following:

D.1.1.02 The management fee shall be equal to Seventeen percent (17%) of the estimated direct costs. The management fee for the period set forth in Section

D.1.1 shall be One Hundred Sixty-Four Thousand Thirty-Six Dollars and Seventy-Four Cents (\$164,036.74).

4. Article D.1.1.05 is hereby added to this Agreement as follows:

D.1.1.05 The total amount for project vehicles and equipment is Ninety-Nine Thousand Nine Hundred Fifty-Five Dollars and Thirty-Nine Cents (\$99,955.39) during the period set forth in Section D.1.1.

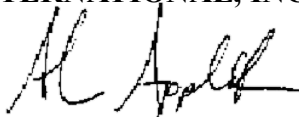
5. Article D.1.1.06 is hereby added to this Agreement as follows:

D.1.1.06 The fixed markup of twenty percent (20%) applied to the project vehicles and equipment is Nineteen Thousand Nine Hundred Ninety-One Dollars and Eight Cents (\$19,991.08) during the period set forth in Section D.1.1.

This Amendment No. 5 together with the Agreement constitutes the entire agreement between the Parties and supersedes all prior oral and written understandings with respect to the subject matter set forth herein. Unless specifically stated all other terms and conditions of the Agreement shall remain in full force and effect. Neither this Amendment nor the Agreement may be modified except in writing signed by an authorized representative of the Parties.

Both parties indicate their approval of this Agreement by their signatures below.

**OPERATIONS MANAGEMENT
INTERNATIONAL, INC.**



Name: Andrew Appleton
Title: Vice President
Date: 8/25/2021

**THE CITY OF COLLEGE
PLACE, WASHINGTON**

Name: Norma Hernandez
Title: Mayor
Date: _____

AGREEMENT
for
OPERATIONS, MAINTENANCE and
MANAGEMENT SERVICES for the City
of College Place

**AGREEMENT FOR OPERATIONS, MAINTENANCE
AND MANAGEMENT SERVICES**

THIS AGREEMENT is made and entered into this _____ day of March 2016, ("Effective Date") by and between the City of College Place, Washington, whose address for any formal notice is 619 S. College Avenue, College Place, Washington 99324 (hereinafter "Owner") and Operations Management International, Inc., whose address for any formal notice is 9191 South Jamaica Street, Englewood, CO 80112 (hereinafter "CH2M"). Collectively referred to as the "Parties".

STATEMENT OF PURPOSE

WHEREAS, the Owner owns certain facilities and systems which are further described in **Appendix C**; and

WHEREAS, Owner desires to employ CH2M to perform certain operation and maintenance services as further described in **Appendix A** under the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, Owner and CH2M agree as follows:

1. DEFINITIONS

- 1.1 "Adequate Nutrients" means plant influent nitrogen, phosphorous, and iron contents proportional to BOD5 in the ratio of five (5) parts nitrogen, one (1) part phosphorous, and one-half (0.5) part iron for each one hundred (100) parts BOD5.
- 1.2 "Base Fee" means the compensation paid by Owner to CH2M for the base services defined in **Appendix A** of this Agreement for any year of the Agreement. The Base Fee is specified in **Appendix D** and will be renegotiated annually. The Base Fee shall include Owner's expenses for operating the project as listed in **Appendix D**. This compensation does not include payments for requests by Owner that are incidental to or outside the Scope of Services as defined herein.
- 1.3 "Biologically Toxic Substances" means any substance or combination of substances contained in the plant influent in sufficiently high concentrations so as to interfere with the biological processes necessary for the removal of the organic and chemical constituents of the wastewater required to meet the discharge requirements of any of Owner's Permits as listed in **Appendix F** below. Biologically Toxic Substances include but are not limited to heavy metals, phenols, cyanides, pesticides, and herbicides.
- 1.4 "BOD" means Biochemical Oxygen Demand.
- 1.5 "Capital Expenditures" means any expenditures for (1) the purchase of new equipment or facility items that cost more than One Thousand Dollars (\$1,000.00); or (2) Major Repairs; or (3) expenditures that are planned, non-routine, and budgeted by Owner. Owner is responsible for payment of any Capital Expenditures, unless otherwise agreed to by the Parties.

- 1.6 “Change in the Scope” means those events or services which either change the basis of Cost or add additional scope to the services defined in **Appendix A**.
- 1.7 “Commencement Date” shall mean the date services shall begin for the Owner under this Agreement as defined in Section 2.1.
- 1.8 “Initial Term” means the first term of the Agreement as defined in Section 2.1.
- 1.9 “Major Repairs” mean those Repairs that significantly extend equipment or facility service life and cost more than Five Thousand Dollars (\$5,000.00).
- 1.10 “Permit” means the permits issued to the Owner for the operation of its facilities and services. This includes the NPDES Permit No. #WA0020656 Copies of these Permits are attached to this Agreement as **Appendix F**.
- 1.11 “Preventive Maintenance” means those routine and/or repetitive activities required or recommended by the equipment or facility manufacturer or CH2M to maximize the service life of the equipment, sewer, vehicles, and facility.
- 1.12 “Project” means all equipment, vehicles, grounds, and facilities described in **Appendix C** and **Appendix E**.
- 1.13 “Renewal Term” means any extended term of this Agreement beyond the Initial Term of the Agreement as defined in Section 2.1.
- 1.14 “Repairs” means those non-routine/non-repetitive activities required for operational continuity, safety, and performance generally resulting from failure or to avert a failure of the equipment, sewer, vehicle, or facility or some component thereof.
- 1.15 “Repair Limit” means the total Repair expenditures for the Project. Owner shall be billed for its Repair Limit as specified in **Appendix D**. Labor costs for Repairs performed by CH2M staff assigned to the Project shall not be applied to the Repairs Limit. All Repairs to the Collection System to components greater than 5 feet in depth or 20 feet in length shall be considered beyond the capability of project staff and will be performed by a sub-contractor. However, CH2M’s specialized maintenance personnel not assigned to the Project, who provide such specialized services, such as, but not limited to, vibration, thermographic and electrical analyses, instrumentation Repairs shall be charged to the Repair Limit. **Appendix D** shall list the annual Repair Limit applicable to this Agreement. The Repair Limit is subject to annual adjustment as agreed upon by Owner and CH2M.
- 1.16 “TSS” means total suspended solids.
- 1.17 “Unforeseen Circumstances” means any event or condition which has an effect on the rights or obligations of the Parties under this Agreement, or upon the Project, which is beyond the reasonable control of the party relying thereon and constitutes a justification for a delay in or non-performance of action required by this Agreement, including but not limited to (i) an act of God, landslide, lightening, earthquake, tornado, fire, explosion,

flood, failure to possess sufficient property rights, acts of the public enemy, war blockade, sabotage, insurrection, riot or civil disturbance or a pandemic event; (ii) any change in law, regulation, rule, requirement, interpretation or statute adopted, promulgated, issued or otherwise specifically modified or changed by any local, state, provincial, federal or other governmental body; (iii) labor disputes, strikes, work slowdowns or work stoppages, but excluding labor disputes, strike or work slowdowns or stoppages by employees of CH2M; (iv) the presence of Biologically Toxic Substances in the influent or the presence of hazardous wastes, materials or liquids in the influent or raw water supply, which detrimentally affect the machinery, infrastructure or processes at the Project; and (v) loss of or inability to obtain service from a utility necessary to furnish power for the operation and maintenance of the Project.

2. TERM

- 2.1 The Initial Term of this Agreement shall be for five (5) years commencing on April 1, 2016 (the "Commencement Date"). Thereafter, this Agreement shall be automatically renewed for successive terms of five (5) years each ("Renewal Term") unless cancelled by either party not less than one hundred twenty (120) calendar days prior to expiration.
- 2.2 Either party may terminate this Agreement, for its convenience upon ninety (90) calendar days' prior written notice to the non-terminating party.
- 2.3 Either party may terminate this Agreement for a material breach of this Agreement by the other party after giving written notice of the breach and allowing the other party a reasonable time to correct the breach. Excepting breaches by Owner for non-payment of CH2M's invoices, neither party shall terminate this Agreement without giving the other party thirty (30) calendar days' written notice of intent to terminate for failure of the other party to correct the breach within a reasonable time.
- 2.4 CH2M has contracted for services under this Agreement based on CH2M's agreement for O&M services for the City of Walla Walla. In the event that CH2M's relationship with Walla Walla ends during any term of this Agreement, the Parties agree to renegotiate the compensation for this Agreement. If the Parties cannot reach an agreement, this Agreement shall terminate.
- 2.5 Upon notice of termination by Owner, CH2M shall assist Owner in assuming operation of the Project. If additional Cost is incurred by CH2M at the request of Owner, Owner shall pay CH2M such Cost within fifteen (15) calendar days of invoice receipt.
- 2.6 Upon termination of this Agreement and all renewals and extensions of it, CH2M will return the Project to Owner in the same condition as it was upon the Commencement Date of this Agreement, ordinary wear and tear excepted. Equipment and other personal property purchased by CH2M for use in the routine operation or maintenance practices of the Project and billed to the Project shall become the property of the Owner upon termination of this Agreement, provided that Owner has reimbursed CH2M for such equipment and other personal property. However, any equipment or personal property

that is purchased by CH2M and not billed to the Owner shall be the property of CH2M and shall be removed from the Project by CH2M at the termination of this Agreement.

3. SERVICES AND STANDARD OF PERFORMANCE

- 3.1 CH2M shall perform the services set forth in **Appendix A** for the facilities described in **Appendix C**, within the design capacity and capability of these facilities as further described in **Appendix B**.
- 3.2 CH2M shall perform the services with the degree of skill and diligence normally employed by operations and maintenance personnel performing the same or similar services.

4. OWNER RESPONSIBILITIES

- 4.1 The Owner shall pay for all Capital Expenditures, as defined in Section 1.5. Any loss, damage or injury resulting from Owner's failure to provide Capital Expenditures and/or funds when reasonably requested by CH2M shall be the sole responsibility of Owner.
- 4.2 Maintain and renew, with respect to all existing portions of the Project, warranties, guarantees, easements, permits, authorizations and licenses that have been granted to the Owner, to the extent the maintenance thereof is not a responsibility of CH2M herein. All land, buildings, facilities, easements, licenses, structures, rights-of-way, equipment and vehicles presently or hereinafter acquired by Owner shall remain the exclusive property of Owner unless specifically provided for otherwise by the Parties.
- 4.3 Pay all amounts associated with the occupancy or operation of the Project and the performance of the obligations as listed in **Appendix A** including but not limited to all excise, ad valorem, property, franchise, occupational and disposal taxes, or other taxes associated with the Project, other than taxes imposed upon CH2M's net income and/or payroll taxes for CH2M employees.
- 4.4 The Owner shall provide CH2M within a reasonable time after request, any piece of Owner's heavy equipment that is available so that CH2M may discharge its obligations under this Agreement in the most cost-effective manner. In emergency situations Owner will use its best efforts to provide such equipment within one (1) hour of the request.
- 4.5 The Owner shall provide all registrations, licenses and insurance for Owner's vehicles and heavy equipment used in connection with the Project.
- 4.6 The Owner shall provide for CH2M's use of all vehicles and equipment currently in use at the Project, including the vehicles described in **Appendix E**. Such vehicles and equipment shall be in road safe condition. CH2M shall be responsible for the cost of operation, maintenance and fuel for such vehicles and equipment, unless otherwise agreed to between the parties. Owner shall retain title and ownership of such vehicles and equipment. Use of such vehicles and equipment by CH2M shall be limited to duties and use within the course and scope of this Agreement, unless otherwise agreed to in writing by the Parties. The Parties may supplement this Agreement to provide for an

agreed schedule of replacement of such vehicles and equipment and provision of any other insurance coverage deemed necessary or appropriate.

- 4.7 The Owner agrees to not offer employment or other compensation to all Project personnel of CH2M directly working on this Project, for a period of two (2) years after the end date of this Agreement or said employee's re-assignment from this Project.
- 4.8 Owner shall provide to CH2M all data in Owner's possession relating to the Project, including but not limited to operations and maintenance manuals, warranties or any other data necessary to operate, manage and maintain the Project. CH2M will reasonably rely upon the accuracy and completeness of the information provided by the Owner.
- 4.9 Owner warrants that during the interim period between the initial Project inspection by CH2M during the bidding process and the commencement of CH2M's services hereunder, the Project, facilities and equipment have been operated only in the normal course of business, all scheduled and proper maintenance has been performed and there are no issues known to Owner regarding the condition of the facilities or the Project, and/or any equipment used by the Project or facilities. Owner warrants and agrees that it will turn over the Project, facilities and equipment to CH2M in good working order and in compliance with the NPDES permit(s) and all other applicable laws, rules and regulations. In the event Owner fails to comply with the provisions of this clause, Owner shall be liable for all costs incurred by CH2M as a result of such failure.

5. COMPENSATION AND PAYMENT

Compensation for the services is described in **Appendix D**.

6. INDEMNITY AND LIABILITY

- 6.1 CH2M hereby agrees to indemnify and hold Owner harmless from any claim, liability or damages for property damage or bodily injury, including death, which may arise from CH2M's negligent operations under this Agreement, to the proportionate extent such negligence contributed to the damages, injury, or loss, whether such negligent operation be by CH2M or by a subcontractor of CH2M.
- 6.2 Owner agrees to indemnify and hold CH2M harmless from any claim, liability or damages for property damage or bodily injury, including death, which may arise, except to the proportionate extent caused by the negligence or willful misconduct of CH2M, its employees or its subcontractors.
- 6.3 CH2M and Owner recognize that existing conditions within collection systems varies and that failures may occur in the systems over time. CH2M agrees to exercise due diligence to maintain free-flowing conditions within these systems and to clean the sanitary collection system in accordance with the schedule set forth in **Appendix A**, but may not be able to prevent blockages or backups, particularly in sections of the system that have not yet been cleaned. Therefore, Owner agrees to defend CH2M against claims for injury, property damage, or economic loss arising from failures in the sanitary collection systems until such time as it is established by a finder of fact that such claims were caused by

CH2M's negligence. Furthermore, Owner agrees to indemnify CH2M against such claims for injury, property damage, or economic loss arising from failures in the sanitary collection systems unless such claims are caused by CH2M's negligence. This article takes precedence over any conflicting article of this Agreement, and extends to CH2M, its officers, employees, and subcontractors.

- 6.4 CH2M's responsibility is to operate the facilities in compliance with current laws and regulations, to the extent of their design and physical capacity. It is not part of CH2M's scope to test for or eliminate water borne bacteria or viruses except as required by current laws and regulations.

7. HAZARDOUS SUBSTANCES

- 7.1 If asbestos or hazardous substances in any form are encountered or suspected on the site, CH2M will stop its own work in the affected portions of the site to permit testing and evaluation.
- 7.2 If asbestos is suspected on the site, Client shall, in a timely manner, have a qualified contractor perform remediation services. CH2M will have no obligation to resume its performance of the services until it receives adequate proof that the affected area has been treated.
- 7.3 If hazardous substances other than asbestos are suspected on the site where the services are to be performed, the Parties may agree for CH2M to conduct tests to determine the extent of the hazardous condition and recommend necessary remedial measures. These services shall be performed under a separate agreement to be negotiated by the Parties and for an additional fee.
- 7.4 CH2M shall not be liable for any delays in performing the services which are caused by or related to the presence of asbestos or another hazardous substance.
- 7.5 CH2M assumes no risk and/or liability for any hazardous waste or conditions present at the site prior to the commencement of this Agreement or for any hazardous waste or conditions attributable to any party other than CH2M.
- 7.6 It is understood and agreed that, in seeking the services of CH2M under this Agreement, Owner is requesting CH2M to undertake inherently unsafe obligations for Owner's benefit involving the presence or potential presence of hazardous substances. Therefore, Owner agrees to hold harmless, indemnify, and defend CH2M from and against any and all claims, losses, damages, liability, and costs including, but not limited to, costs of defense arising out of or in any way connected with the presence, discharge, release, or escape of contaminants of any kind, excepting only such liability as may arise out of the negligence or willful misconduct of CH2M, its employees or its subcontractors in the performance of services under this Agreement.

8. FINES AND CIVIL PENALTIES

- 8.1 CH2M shall be liable for fines or civil penalties which may be imposed by a regulatory or enforcement agency for violations occurring on or after the Commencement Date, as a result of the failure to comply with the terms and conditions of any duly authorized permit, court order, administrative order, law, statute, or ordinance, resulting and to the extent of CH2M's breach, negligence or willful misconduct during the term of this Agreement. Owner will assist CH2M to contest any such fines in administrative proceedings and/or in court prior to any payment by CH2M. CH2M shall pay the costs of contesting any such fines.
- 8.2 CH2M shall not be liable for fines or civil penalties that result from violations (i) that occurred prior to the Commencement Date of this Agreement; (ii) for the effects of prior violations that have contributed to the assessment of any fine or civil penalty caused by CH2M's negligent operations; or (iii) are otherwise directly related to the ownership of the Project.

9. INSURANCE

- 9.1 CH2M shall provide the following insurances throughout the term of the Agreement, and shall provide to Owner Certificates of Insurance demonstrating compliance with this provision:
- 9.1.1 Statutory Worker's Compensation and Employers Liability Insurance as required by the State in which the Project is located.
 - 9.1.2 Comprehensive Automobile and Vehicle Liability Insurance with Two Million Dollars (\$2,000,000) combined single limits covering claims for injuries to members of the public and/or damages to property of others arising from the use of CH2M owned or leased motor vehicles, including onsite and offsite operations.
 - 9.1.3 Commercial General Liability Insurance with limits of Five Million Dollars (\$5,000,000) per occurrence and in the aggregate, covering claims for injuries to members of the public or damages to property of others arising out of any covered act or omission of CH2M or any of its employees, or subcontractors.
- 9.2 Owner will maintain the following insurances throughout the term of the Agreement, and shall provide CH2M with Certificates of Insurance to demonstrate compliance with this provision:
- 9.2.1 Property Damage Insurance for all property including Owner supplied vehicles and equipment for the full fair market value of such property.
 - 9.2.2 Liability Insurance for all motor vehicles and equipment provided by Owner and operated by CH2M under this Agreement.

- 9.3 Owner and CH2M will provide for a waiver of subrogation against the other as to all insurances required to be carried hereunder, and each party waives any claim against the other arising in contract or in tort which are covered by their respective insurance hereunder.
- 9.4 Insurance Certificates.
- 9.4.1 The Parties shall provide certificates of insurances, insurance limits, term of insurance, insured parties, and other information sufficient to demonstrate conformance with this Section 9 and its subsections shall be indicated on each certificate of insurance. Certificates of insurance shall reference the project name as identified on the first page of this Agreement.
- 9.4.2 In the event the insurance certificate provided indicates that the insurance shall terminate and lapse during the period of this Agreement, then in that event, the party shall furnish, at least sixty (60) calendar days prior to the expiration of such insurance, a renewed certificate of insurance as proof that equal and like coverage for the balance of the period of the Agreement and extension hereunder is in effect and has been secured for the balance of the Agreement period.
- 9.4.3 In the event that an insurance certificate evidencing the renewed coverage is not immediately available, that party shall provide to the other party, upon request, a memorandum of insurance, which shall be sufficient interim proof of continued coverage. The party shall furnish the insurance certificates to the other party immediately upon the first party's receipt.

10. LABOR DISPUTES

In the event activities by Owner's employee groups or unions causes disruption in CH2M's ability to perform its obligations under this Agreement, Owner, with CH2M's assistance, or CH2M at its own option, may seek appropriate injunctive court orders during any such disruption, CH2M shall operate the facilities on a best efforts basis until any such disruptions cease, but CH2M cannot assure compliance with all contract conditions.

11. UNFORESEEN CIRCUMSTANCE

- 11.1 Neither party shall be liable for damages, delays, or failure to perform its obligations under this Agreement if such failure is due to any Unforeseen Circumstance beyond its reasonable control. The party invoking this clause shall notify the other party immediately by verbal communication and in writing of the nature and extent of the contingency within ten (10) business days after its occurrence, and shall take reasonable measures to mitigate any impact of an Unforeseen Circumstance.
- 11.2 In the case of Unforeseen Circumstances, Owner agrees to pay any Costs (including without limitation all overtime charges and additional equipment charges) incurred by CH2M in connection with the Unforeseen Circumstance.

12. ACCESS TO FACILITIES AND PROPERTIES

- 12.1 Owner will make its facilities accessible to CH2M as required for CH2M's performance of its services, and will secure access to any other Owner property necessary for performance of CH2M's services.
- 12.2 CH2M shall provide 24-hour per day access to Project for Owner's personnel. Visits may be made at any time by any of Owner's employees so designated by Owner's Representative. Keys for the Project shall be provided to Owner by CH2M. All visitors to the Project shall comply with CH2M's operating and safety procedures.

13. CHANGES

- 13.1 Owner and CH2M may, from time to time, make changes to this Agreement or to any of the services performed under this Agreement. All changes, including changes to the services or to the compensation paid under this Agreement, must be mutually agreed upon and in writing in the form of a change order, modification or amendment to the Agreement executed by both parties.
- 13.2 Owner and CH2M may agree to out of scope services performed under the terms of this Agreement. Any out of scope services shall be mutually agreed in writing. Compensation for the out of scope services will be invoiced to Owner in an amount equal to CH2M's cost plus seventeen percent (17%) and shall be due and payable by Owner commencing the month following the Change in Scope.
- 13.3 A change in scope of services ("Change in Scope") shall occur when and as CH2M's costs of providing services under this Agreement change as a result of:
 - 13.3.1 Any change in Project operations, personnel qualifications, required certification, staffing or other cost which is a result of an Unforeseen Circumstance. Such Changes in Scope will be invoiced to Owner in an amount equal to CH2M's cost plus seventeen percent (17%) and shall be due and payable by Owner commencing the month following the Change in Scope occurs.
 - 13.3.2 Increases or decreases of not less than ten percent (10%) in the Wastewater Treatment Plant influent flow or loadings, as set forth in **Appendix B**, as demonstrated by a twelve month floating average compared to the twelve month period ending on the Commencement Date of this Agreement. Such Changes in Scope will be invoiced to Owner in an amount equal to CH2M's cost plus seventeen percent (17%).
 - 13.3.3 Increases in CH2M's labor costs as a result of prevailing wage rates being applied at any time to the service being provided by CH2M to Owner. In the event that prevailing wage rates are determined to be applicable, the Parties agree to negotiate a change in the Base Fee for CH2M's additional costs.

- 13.3.4 Increases or decreases in rates or other related charges (including taxes) imposed upon CH2M by a taxing authority – excluding taxes based on CH2M's net income. In such event, the Base Fee shall be increased (or decreased) by an amount equal to CH2M's additional (reduced) cost associated with the change in rates or other related charges described above.
- 13.3.5 Maintenance and services related to Owner's tree farm are specifically excluded from the services provided by CH2M. If Owner wishes for CH2M to provide such services, such services will be a Change in Scope or an Out of Scope service.
- 13.3.6 Owner's request of CH2M, and CH2M's consent, to provide additional services. Owner and CH2M shall negotiate an increase in CH2M's Base Fee for these Changes in Scope.
- 13.3.7 At any time, the Owner may request CH2M to provide support services for Owner's capital projects. In this case CH2M shall propose a scope of services, schedule and budget identifying direct costs and overhead/profit charges. CH2M shall not proceed with any such capital project services without express written authorization of the Owner.

14. WARRANTIES

- 14.1 CH2M warrants that all materials and equipment furnished under this Agreement will be to the best of its knowledge, of good quality and free from defective workmanship and materials.
- 14.2 CH2M will pass through to Owner the warranty extended by the manufacturer for all products, equipment, systems or materials.
- 14.3 **All other warranties, express or implied, including any warranty of merchantability and any warranty of fitness for a particular purpose are expressly disclaimed.**

15. NO THIRD PARTY BENEFICIARIES

This Agreement gives no rights or benefits to anyone other than Owner and CH2M and has no third party beneficiaries.

16. JURISDICTION

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Washington.

17. SEVERABILITY AND SURVIVAL

If any of the provisions contained in this Agreement are held for any reason to be invalid, illegal, or unenforceable, the enforceability of the remaining provisions shall not be impaired thereby.

18. AUTHORITY

Both parties represent and warrant to the other party that the execution delivery and performance of this Agreement has been duly authorized by the responsible parties thereof. Both parties warrant that all required approvals have been obtained and the executing party below has such authority to bind the party.

19. NOTICE

Whenever either party desires to give notice to the other, it must be given by written notice, sent by certified United States mail, with return receipt requested, hand delivered or by national commercial express delivery service, to the addresses listed in introductory paragraph of this Agreement. Notice shall be deemed given upon receipt by any method of delivery authorized above.

20. NO WAIVER

The failure of any party at any time to require performance of any provision or to resort to any remedy provided under this Agreement shall in no way affect the right of that party to require performance or to resort to a remedy at any time thereafter, nor shall the waiver by any party of a breach be deemed to be a waiver of any subsequent breach. A waiver shall not be effective unless it is in writing and signed by the party against whom the waiver is being enforced.

21. SURVIVAL OF PROVISIONS

Any terms or conditions of this Agreement that require acts beyond the date of its termination shall survive the termination of this Agreement, shall remain in full force and effect unless and until the terms of conditions are completed, and shall be fully enforceable by either party.

22. ASSIGNMENT

Neither party shall have the power to or will assign any of the duties or rights or any claim arising out of or related to this Agreement, whether arising in tort, contract or otherwise, without the prior written consent of the other party. Any unauthorized assignment is void and unenforceable. These conditions and the entire Agreement is binding on and inures to the benefit of the parties and their respective permitted successors, and assigns.

23. NO CONFLICT OF INTEREST FOR FUTURE WORK

The services performed by CH2M under this Agreement do not preclude CH2M from proposing on or for providing services to Owner in the future. Information and knowledge gained by CH2M in providing the Services under this Agreement shall not constitute a conflict of interest in proposing on or providing any additional services for Owner.

24. DISPUTE RESOLUTION

The Parties will use their best efforts to resolve amicably any dispute, including use of alternative dispute resolution options.

25. CAPTIONS AND HEADINGS

The captions and headings of the paragraphs and sections are set forth only for the convenience and reference of the Parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.

26. ENTIRE AGREEMENT

This Agreement, together with all Appendices attached hereto, contains all representations and the entire understanding between the parties with respect to the subject matter of this Agreement. Any prior correspondence, memoranda, or agreements, whether or not such correspondence, memoranda or agreements are in conflict with this Agreement, are intended to be replaced in total by this Agreement and its Appendices. The Parties mutually declare there are no oral understandings or promises not contained in the Agreement which contains the complete, integrated, and final agreement between the parties.

The following Appendices are hereby made a part of this Agreement:

Appendix A Scope of Services

Appendix B Capacity and Characteristics

Appendix C Location of Project

Appendix D Compensation and Payment

Appendix E Project Vehicles and Equipment

Appendix F Permits

IN WITNESSETH WHEREOF, the Parties execute below:

OPERATIONS MANAGEMENT

**THE CITY OF COLLEGE PLACE,
WASHINGTON**

Name: AC Amer
Title: SENIOR VICE PRESIDENT
Date: 3/16/16

Name: Julia L. Scott
Title: mayor
Date: 3/14/2016

APPENDIX A - SCOPE OF SERVICE

CH2M shall perform the following services for the benefit of the Owner:

A.1 GENERAL

A.1.1 Staff

- A.1.1.01 Staff the Project with a sufficient number of qualified employees who possess the managerial, administrative, and technical skills to perform the services specified in this Agreement, and where appropriate, the certification requirements mandated by the state in which the Project is located.
- A.1.1.02 Operate, maintain and/or monitor the Project such that the Project is staffed at least Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. CH2M shall be responsive to alarms and emergency calls 24 hours per day, 7 days per week, within two (2) hours of its occurrence. CH2M shall designate a minimum of one (1) staff member as standby to respond to such calls.
- A.1.1.03 Place at each permanently staffed Project facility, a copy of CH2M's corporate safety program and provide all employees training specific to this Program, within forty-five (45) days from the effective date of this Agreement. The cost of any capital improvement required at the Project to bring the facilities within OSHA compliance will be paid by the Owner.
- A.1.1.04 Provide job related training for personnel in the areas including but not limited to operation, quality, maintenance, safety, supervisory skills, laboratory, and energy management. All such training shall be fully documented. Where employees are required by law or regulation to hold current licenses, certificates or authority to perform the work required of their respective positions, CH2M shall provide the training and agree with the employee to a reasonable time frame for the employee to qualify for such certificate, license or authority.
- A.1.1.05 Comply with all State and Federal requirements regarding affirmative action and provisions for minority hiring.

A.1.2 Alterations, Repairs and Maintenance

- A.1.2.01 Within ninety (90) days of the Commencement Date, CH2M shall provide Owner with a plan suggesting a prioritized lists of capital improvements to improve the operation of the facility. Owner shall be under no obligation to make such capital improvements and Owner's failure to do so shall not relieve CH2M of performing the services set forth in Appendix A. However, CH2M shall not be responsible for any damages caused by or related to Owner's failure to make recommended improvements.

- A.1.2.02 Alter as needed, the process and/or facilities to achieve the objectives of this Agreement.
- A.1.2.03 Perform Preventative Maintenance and Repairs for the Project, subject to the Repairs Limit.
- A.1.2.04 Pay all cost incurred in normal Project operations except as otherwise included in Article 4 - Owner's Responsibilities.
- A.1.2.05 Maintain aesthetics of the facilities, including maintaining all facilities in a clean, neat and orderly fashion.
- A.1.2.06 Administrative and other occupied spaces shall be kept clean, dry, and habitable. Other spaces and floors shall be free of sewage, screenings, sludge and debris.
- A.1.2.07 Equipment, tools, and material will be properly stored.
- A.1.2.08 Trees and shrubs shall be kept trimmed, grass shall be maintained, and other grounds shall be free of noxious weeds.
- A.1.2.09 In any emergency affecting the safety of persons or property, CH2M shall act without written amendment or change order, at CH2M's discretion, to prevent threatened damage, injury or loss; provided however, that CH2M shall obtain prior Owner approval for any emergency expenditure in excess of Five Thousand Dollars (\$5,000.00). CH2M will notify Owner as soon as reasonably possible and shall be compensated by Owner for any such emergency work notwithstanding the lack of written amendment or change order. Such compensation shall include CH2M's direct costs for the emergency work plus seventeen percent (17%).
- A.1.2.10 Utilize Owner provided security devices during CH2M's hours of operation to protect against any losses resulting from theft, damage or unauthorized use of the Project. Existing security devices include: fencing, lockable structures, and limited intrusion alarm. Upon exiting the Project, CH2M shall make sure that all Project gates and structures are locked and that any security alarms are activated.

A.2 WASTEWATER TREATMENT PLANT

- A.2.1 Within the design capacity and capability of the Wastewater Treatment Plant (the "WW Plant"), manage, operate, and maintain the WW Plant so that effluent discharged from the WW Plant meets of the Clean Water Act and the requirements specified in NPDES Permit No. #WA0020656, unless one or more of the following occurs: (1) WW Plant influent does not contain Adequate Nutrients to support operation of the WW Plant's biological processes and/or contains Biologically Toxic Substances that cannot be removed by the existing processes and facilities; (2) dischargers into Owner's sewer system violate any or all regulations as stated in the applicable Sewer Ordinance and, (3)

the flow, influent biochemical demand (BOD₅) and/or total suspended solids (TSS) exceeds the WW Plant's design parameters; in which case Appendix B specifies responsibilities and remedies.

- A.2.2 Within the design capacity and capability of the WW Plant, operate the WW Plant in a manner such that odor and noise are minimized.
- A.2.3 Prepare and submit to Owner for transmittal to appropriate agencies, all regulatory reports pertaining to routine operation and maintenance of the facilities specified herein.
- A.2.4 CH2M shall comply with all current local, State and Federal notice and reporting requirements, regarding violations, upsets, excursions, or emergencies related to the Plant.
- A.2.5 Assist the Owner with the NPDES permit renewal process by providing Project information within CH2M's possession and control. Any additional assistance requested by the Owner will be handled as a Change in Scope.
- A.2.6 Provide for the disposal of screenings, grit, scum, sludges, and biosolids (collectively, "Residuals") to existing disposal sites. Any change in the cost of this service due to increased or unusual quantities of material, or increases in landfill rates, hauling costs, or tipping fees shall constitute a change in scope and give cause for an adjustment in fee. Owner and CH2M agree that Owner is the Generator of the Residuals.
- A.2.7 Where land application is used as the method for disposal of biosolids, CH2M shall comply with the State and Federal regulations, including 40 CFR 503 applicable to such method. Specifically, CH2M shall assist Owner in securing all permits and land use agreements, and perform soils and biosolids testing, and report the volume and quantity of biosolids land applied. CH2M may use the existing Owner secured permits and land application sites.
- A.2.8 Provide computerized maintenance, process control and laboratory management systems for the Project. Owner shall have the right to inspect these records during normal business hours. The maintenance program will include documentation of spare parts inventory. This system shall be capable of providing historical data.
- A.2.9 Where applicable, monitor and report the volume and nature of septic tank hauler discharges.
- A.2.10 Perform all laboratory testing and sampling currently required by the State and Federal Clean Water Act, NPDES Permit, NPDES referenced documents and all Federal or State issued permits. Additional laboratory testing and sampling that is non-routine as per the permit or requested by the Owner will be provided on a fee per test basis to be determined at the time of the request. This additional testing will be considered a Change in Scope as described in Appendix D.
- A.2.11 Provide and document all Preventive Maintenance for the WW Plant. Owner shall have the right to inspect these records during normal business hours.

A.2.12 Provide and document Repairs for the WW Plant. CH2M will provide Owner with a monthly report on the expenditures of Repairs.

A.3 SANITARY SEWER COLLECTION SYSTEM

A.3.1 Within the design capacity and capability of the Project, manage, operate, and maintain the sanitary sewer collection system (including associated lift stations) so that free flowing conditions are maintained and overflows are minimized.

A.3.2 Inspect and “high pressure clean” the sanitary collection system, including lines, manholes, and clean outs, so that the entire system is cleaned once every five (5) years. Locations not accessible by motorized inspection and cleaning equipment are excluded. When roots are encountered during routine “high pressure cleaning”, a root cutting tool shall be used to remove such roots. Within ninety (90) calendar days of such observation, such location shall be placed on the “Hot Spot” list and scheduled for routine root cutting on a ninety (90) day schedule until such time as the root intrusion is eliminated. A preventive maintenance schedule to “high pressure clean” problem areas (“Hot Spots”) shall be mutually agreed upon and specified herein. The schedule shall identify the specific location and frequency of cleaning for each Hot Spot, and may only be modified, as mutually agreed upon in writing. Owner and CH2M will seek alternative solutions to correct the cause(s) for the listing of any Hot Spot with the intent that such a location be eventually removed from the Hot Spot list.

A.3.3 Prepare an inspection schedule for those portions of the sanitary sewer collection system where access prevents the use of motorized line cleaning equipment, and inspect such lines to verify the condition of these lines. If conditions warrant cleaning, Owner shall assist CH2M in gaining access to such lines.

A.3.4 Respond to blockages upon two (2) hours of notification. Due diligence shall be exercised to clear the blockage. If the blockage cannot be cleared using equipment assigned to the Project for CH2M’s use, CH2M will bypass the affected area and notify the Owner of the situation. Owner will contact CH2M within one (1) hour and instruct CH2M to secure the services of a subcontractor having the equipment necessary to clear the blockage or otherwise repair the line to restore free flowing conditions. If no contact is made within the specified time, CH2M is authorized to secure the services of a subcontractor. Owner shall be invoiced in accordance with the Change in Scope provisions of Appendix D.3.2. CH2M shall respond to blockages which occur within any collection line up to the lateral connection to the public or private property. CH2M will not be responsible or liable from the main sewer line to the public or private property.

A.3.5 In the event cleaning or inspection discloses a requirement to excavate, at the Owner’s option, Owner will assume responsibility for the excavation, trenching, back-filling, and surface restoration associated with the repair or replacement of pipe, laterals, and manholes or Owner may direct CH2M to obtain the services of a subcontractor to perform these services. In such event, CH2M will invoice Owner in accordance with the Change in Scope provisions of Section 13.2.

- A.3.6 Provide for the disposal of screenings, grit, scum, and other debris to existing disposal sites. Any change in the cost of this service due to unusual quantities of material, increases in landfill rates or tipping fees shall constitute a Change in Scope and give cause for an adjustment in fee.
- A.3.7 Maintain a record of activities, including: for routine cleaning, the date, location, and feet of lines serviced; for blockages, the date, time, location, and to the degree possible, cause(s) for such blockage; and for other observations or activities, a record of the date, time, and a brief description.
- A.3.8 The following services are specifically excluded from CH2M's scope: televising lines; dye and smoke testing, adjusting and leveling manholes, control of vectors, chemical root treatment, and repairs to lines, manholes, and other appurtenances.

APPENDIX B - CAPACITY AND CHARACTERISTICS

B.1 CAPACITY AND CHARACTERISTICS OF WASTEWATER TREATMENT PLANT

B.1.1 Wastewater Treatment Plant Design Capacity is described as follows:

<u>Parameter</u>	<u>Plant</u>
Flow, million gallons/day	1.5
BOD5, pounds per day	4,500
TSS, pounds per day	3,400
Daily Peaking Factor, million gallons/day	5.7

All parameters shall be based on the design average dry weather flow with the Daily Peaking Factor being the multiplier applied to the design average dry weather flow.

B.1.2 In the event any one of the Project influent characteristics, suspended solids, BOD5, or flow, exceeds the design parameters stated above, CH2M shall return the plant effluent to the characteristics required by the NPDES permit in accordance with the following schedule after Project influent characteristics return to within design parameters.

Characteristics Exceeding Design Parameters By	Recovery Period Maximum
10% or Less	5 days
Above 10% Less than 20%	10 days
20% and Above	30 days

B.1.3 Notwithstanding the above schedule, if the failure to meet effluent quality limitations is caused by the presence of Biologically Toxic Substances or the lack of Adequate Nutrients in the influent, then CH2M will have a thirty (30) calendar day recovery period after the influent is free from said substances or contains Adequate Nutrients to return the plant effluent to the characteristics required by the NPDES permit.

B.1.4 CH2M shall not be responsible for fines or legal action as a result of discharge violations within the period that influent exceeds design parameters, does not contain Adequate Nutrients, contains Biologically Toxic Substances, and the subsequent recovery period.

B.1.5 The Base Fee for services under this Agreement is based on the following Project influent characteristics per current information provided by Owner:

Parameter	Plant
Flow, million gallons/day	0.82
BOD5, pounds per day	1,230
TSS, pounds per day	1,337

B.1.6 CH2M shall be responsible for performing the Scope of Services as set forth in Appendix A, in accordance with the treatment standards established in Appendix B, but shall not be responsible for events outside the control of CH2M, which include but are not limited to:

B.1.6.01 Materials or liquids contained in the raw water supply, which detrimentally affect the machinery, infrastructure or processes at the Project;

B.1.6.02 Raw water supply is insufficient to meet demand;

B.1.6.03 The demand for water exceeds the design capacity of the facilities specified in **Appendix B**;

B.1.6.04 Vandalism; and/or

B.1.6.05 Unforeseen Circumstances.

APPENDIX C - LOCATION OF PROJECT

C.1 CH2M agrees to provide the services necessary for the operation, maintenance, and management of the facilities described herein:

C.1.1 All equipment, grounds, and facilities now existing within the current property boundaries of or being used to operate Owner's WW Plant located at:

430 Owens Road, Walla Walla, Washington. 99362

C.1.2 All equipment, grounds, and facilities now existing within the current service boundaries of the Owner's Sanitary Collection System and identified in Owner's Sanitary Collection System maps, inventory list, or other documents. The Sanitary Collection System includes all force mains, gravity sewers, manholes, and clean outs in the quantities described as follows:

Miles of Force Mains	<1
Miles of Gravity Sewers	35

APPENDIX D - COMPENSATION, PAYMENT AND BASE FEE ADJUSTMENT FORMULA

D.1 COMPENSATION

D.1.1 Owner shall pay to CH2M as compensation for services performed under this Agreement a Base Fee of One Million One Hundred Twenty Four Thousand Six Hundred Three Dollars (\$1,124,603) for the first year of this Agreement, which shall be the sum of the estimated total direct cost plus the management fee. In addition to the Base Fee, Owner shall pay CH2M for transition activities prior to the Commencement Date, which shall equal one-twelfth (1/12) of the Base Fee (estimated to be \$93,717). Subsequent years' base fees shall be determined as hereinafter specified in Appendix D.4 below.

D.1.1.01 The estimated total direct cost shall be the estimated direct cost for CH2M HILL to manage, operate, repair, and maintain the project during a contract year. The estimated total direct cost for the first year of this Agreement shall be Nine Hundred Sixty One Thousand One Hundred Ninety Nine Dollars (\$961,199), including and subject to the Repairs Limit below. If, during any contract year, the actual total direct cost (excluding Repair costs), is less than the estimated total direct cost for that year (excluding Repair costs), then CH2M will pay to Owner a rebate in an amount equal to eighty-five percent (85%) of the difference between the actual total direct cost and the estimated total direct cost (exclusive of Repair costs), no later than sixty (60) days after the expiration of that contract year. If, during any contract year, the actual total direct cost (excluding Repair costs), is greater than the estimated total direct cost for that year (excluding Repair costs), then CH2M will be solely responsible for any such additional increased cost.

D.1.1.02 The management fee for the period set forth in Section D.1.1 shall be One Hundred Sixty Three Thousand Four Hundred Four Dollars (\$163,404).

D.1.1.03 The services provided under this Agreement are based on reasonably expected overtime for normal breakdowns or services required after hours. Any additional expenses including straight or overtime wages caused by Unforeseen Circumstances will be billed to the Owner for reimbursement.

D.1.1.04 If, at any time, during the first twelve months following the Commencement Date, (i) CH2M discovers new information about the condition of the Project or facilities that materially differs from the information provided to or reasonably available to CH2M prior to execution of this Agreement; and (ii) such information substantially impacts the ability of CH2M to meet the performance objectives described herein or causes a material increase in the operating and maintenance costs incurred by CH2M to meet such performance objective, CH2M shall be entitled to equitable adjustment of each and every

performance objective impacted by such new information and/or an equitable adjustment in the Base Fee.

D.1.2 Limitations

D.1.2.01 The total amount CH2M shall be required to pay for Repairs shall not exceed the annual Repairs Limit of Fifty Thousand Dollars (\$50,000) during the period set forth in Section D.1.1. CH2M shall provide Owner with a detailed invoice of Repairs over the annual Repairs Limit, and Owner shall pay CH2M for all Repairs in excess of such limit. CH2M will rebate to Owner the entire amount that the cost of Repairs is less than the annual Repairs Limit. CH2M shall rebate to Owner the entire amount that actual repair costs are less than the applicable contract year aggregate limit for repairs no later than ninety (90) days after the expiration of that contract year.

D.1.3 Owner shall pay to CH2M that portion of any actual increase in electricity costs that are attributable to an unanticipated rate increase occurring during any contract year which was not reflected in the calculation of the electricity cost component of the estimated total direct cost for that year. Payment will be determined based on actual monthly usage multiplied by the difference between the actual rate and the rate utilized in calculation of the electricity cost component of the estimated total direct cost for that year. Such increased electricity costs shall not increase CH2M's estimated total direct cost, CH2M's management fee, or the Base Fee, nor shall it affect the calculation of Owner rebate under Section D.1.01.

D.2 CHANGES IN COMPENSATION

D.2.1 Changes in the estimated total direct cost shall be negotiated annually. Base Fee adjustments shall be negotiated taking into consideration expenditures for Project management labor, employee benefits, chemicals, lab supplies, repairs, repair parts, maintenance parts, safety supplies, gasoline, oil, equipment rental, legal and professional services, quality assurance, travel, office supplies, other supplies, uniforms, telephone, postage, utilities, tools, memberships, training supplies and other direct and indirect costs, as the basis of adjustment of the Base Fee. Owner and CH2M agree that good faith negotiations resulting in mutual agreement are the preferred methodology to be used to determine changes in the Base Fee. In the event that Owner and CH2M fail to agree, the Base Fee shall be adjusted as set forth in Appendix D.4. Upon each contract year renegotiation, CH2M shall continue to invoice Owner at the previous amount until the new contract year Base Fee price is agreed upon. Upon written agreement between the parties as to the new contract year Base Fee, CH2M shall issue an invoice retroactively adjusting the previous contract year Base Fee amount.

D.2.2 The Repairs Limit shall be negotiated each year, three (3) months prior to anniversary of the Commencement Date hereof in accordance with Appendix D.2.1; should Owner and CH2M fail to agree, the Repairs Limit will be determined as set forth in Appendix D.4.

D.2.3 Compensation for Changes in Scope shall be handled as set forth in Section 13.

D.3 PAYMENT OF COMPENSATION

- D.3.1 One-twelfth (1/12) of the Base Fee for the current year shall be due and payable on the first of the month for the month in which services are provided.
- D.3.2 All other compensation to CH2M is due on receipt of CH2M's invoice and payable within fifteen (15) calendar days.
- D.3.3 Owner shall pay interest at an annual rate equal to nine percent (9%) or such other percentage as may be allowed by statute, said amount of interest not to exceed any limitation provided by law, on payments not paid and received within fifteen (15) calendar days, such interest being calculated from the due date of the payment.
- D.3.4 In the event of a disputed or contested billing, only that portion so contested shall be withheld from payment, and the undisputed portion shall be paid. Interest shall accrue on any contested portion of the billing and shall be immediately payable if the contested billing is resolved in favor of CH2M. No interest will be due on any disputed portion of the billing if the dispute is ultimately mutually resolved.

D.4 ADJUSTMENT FORMULA

The estimated total direct cost for each contract year subsequent to the first year of this Agreement shall be renegotiated between the parties using their best efforts, by the September 1st preceding that contract year. Should Owner and CH2M fail to agree on the estimated total direct cost for a contract year, the estimated total direct cost shall be calculated by increasing the annualized estimated total direct cost for the preceding contract year by three percent (3%).

APPENDIX E -PROJECT VEHICLES AND EQUIPMENT

The Project includes all vehicles, rolling stock, and other equipment as follows:

Year	Make	Model	Description	Unit No.
1999	International		Vactor	701
2000	Case	95X	skid steer	702
1998	Inter		dump truck	704
1992	GMC	1-Ton	flat bed	706
1996	Ford	Ranger	p/u lab	707
2003	Ford	f-550	utility collections	710
2007	Toro	328-D	Lawn Mower	711
2003	Ford	1-Ton	T.V.van	720
2007			Rodder Trailer	722
2012	John Deere	522	Tractor	726

APPENDIX F PERMITS



AMENDMENT NO. 4
TO THE
AGREEMENT DATED MARCH 16, 2016
FOR
OPERATIONS AND MAINTENANCE SERVICES

THIS AMENDMENT to the Agreement for Operations Management and Maintenance dated March 16, 2016 is made and entered into this 10th day of December, 2019 by and between the City of College Place, Washington, whose address for any formal notice is 619 S. College Avenue, College Place, Washington 99324 (hereinafter "Owner") and Operations Management International, Inc., whose address for any formal notice is 9191 South Jamaica Street, Englewood, CO 80112 (hereinafter "CH2M").

Owner and CH2M agree as follows:

1. Article 2.1 is hereby deleted in its entirety and replaced with the following:
 - 2.1 The initial Term of this Agreement shall be for five (5) years and nine (9) months commencing on April 1, 2016 (the "Commencement Date") through December 31, 2021. The term of this Agreement shall be extended for ten (10) years beginning January 1, 2022 and continue through December 31, 2032. Thereafter, this Agreement shall be automatically renewed for successive terms of five (5) years each ("Renewal Term") unless cancelled by either party not less than one hundred twenty (120) calendar days prior to expiration.
2. Article 4.6 is hereby deleted in its entirety.
3. Appendix A, Article A.4, Project Vehicles and Equipment is hereby added to this Agreement as follows:
 - A.4 CH2M shall provide all vehicles and equipment currently in use at the Project, as summarized in Appendix E. Such vehicle and equipment shall be in road safe condition. CH2M shall be responsible for the cost of operation, maintenance and fuel for such vehicles and equipment, unless otherwise agreed to between the parties. CH2M shall retain title and ownership of such vehicles and equipment. The Parties may supplement this Agreement to provide for an agreed schedule of replacement of such vehicles and equipment and provision of any other insurance coverage deemed necessary or appropriate. In the event the Owner terminates this Agreement for convenience at any time, the Owner will be responsible to pay CH2M the balance of vehicle and equipment costs based on Fair Market Value at the time of termination.
4. Article D.1.1 is deleted in its entirety and replaced with the following:

D.1.1 Owner shall pay to CH2M as compensation for services performed under this Agreement a Base Fee of One Million One Hundred Ninety-Six Thousand Six Hundred Ninety Nine Dollars (\$1,196,699) for the period of January 1, 2020 through December 31, 2020 which shall be the sum of the estimated total direct costs, management fee, repairs, equipment and vehicles and applicable markup. Subsequent years' base fees shall be determined as hereinafter specified in Appendix D.4 below.

5. Article D.1.1.01 is deleted in its entirety and replaced with the following:

D.1.1.01 The estimated total direct cost shall be the estimated direct cost for CH2M to manage, operate, repair, and maintain the project during a contract year. The estimated total direct cost for the term identified in D.1.1 shall be Eight Hundred Forty-Seven Thousand Nine Hundred Eighteen Dollars (\$847,918), including and subject to the Repairs Limit below. If, during any contract year, the actual total direct cost (excluding Repair costs), is less than the estimated total direct cost for that year (excluding Repair costs), then CH2M will pay to Owner a rebate in an amount equal to eighty-five percent (85%) of the difference between the actual total direct cost and the estimated total direct cost (exclusive of Repair costs), no later than sixty (60) days after the expiration of that contract year. If, during any contract year, the actual total direct cost (excluding Repair costs), is greater than the estimated total direct cost for that year (excluding Repair costs), then CH2M will be solely responsible for any such additional increased cost.

6. Article D.1.1.02 is deleted in its entirety and replaced with the following:

D.1.1.02 The management fee shall be equal to Seventeen percent (17%) of the estimated direct costs. The management fee for the period set forth in Section D.1.1 shall be One Hundred Fifty-Six Thousand Eight Hundred Ninety Six Dollars (\$156,896).

7. Article D.1.2.01 is deleted in its entirety and replaced with the following:

D.1.2.01 The total amount CH2M shall be required to pay for Repairs shall not exceed the annual Repairs Limit of Seventy Five Thousand Dollars (\$75,000) during the period set forth in Section D.1.1. CH2M shall provide Owner with a detailed invoice of Repairs over the annual Repairs Limit, and Owner shall pay CH2M for all Repairs in excess of such limit. CH2M will rebate to Owner the entire amount that the cost of Repairs is less than the annual Repairs Limit. CH2M shall rebate to Owner the entire amount that actual repair costs are less than the applicable contract year aggregate limit for repairs no later than ninety (90) days after the expiration of that contract year.

8. Article D.1.1.05 is hereby added to this Agreement as follows:

D.1.1.05 The total amount for project vehicles and equipment is Ninety-Seven Thousand Four Hundred Three dollars (\$97,403) during the period set forth in Section D.1.1.

9. Article D.1.1.06 is hereby added to this Agreement as follows:

D.1.1.06 The fixed markup of twenty percent (20%) applied to the project vehicles and equipment is Nineteen Thousand Four Hundred Eighty-One Dollars (\$19,481) during the period set forth in Section D.1.1.

10. Appendix E, Project Vehicles and Equipment, is hereby deleted in its entirety and replaced with the attached revised Appendix E – Project Vehicles and Equipment

This Amendment No. 4 together with the Agreement constitutes the entire agreement between the Parties and supersedes all prior oral and written understandings with respect to the subject matter set forth herein. Unless specifically stated all other terms and conditions of the Agreement shall remain in full force and effect. Neither this Amendment nor the Agreement may be modified except in writing signed by an authorized representative of the Parties.

Both parties indicate their approval of this Agreement by their signatures below.

**OPERATIONS MANAGEMENT
INTERNATIONAL, INC.**

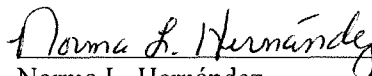


Name: Andrew Appleton

Title: Vice President

Date: 12-18-2019

**THE CITY OF COLLEGE
PLACE, WASHINGTON**



Norma L. Hernández

Title: Mayor

Date: 12-10-2019

APPENDIX E – PROJECT VEHICLES AND EQUIPMENT

The project includes all vehicles, rolling stock and other equipment as follows:

<u>Description</u>	<u>Model</u>
Camera Truck	2020 Subsite CCTV Inspection Van
VAC Truck	Sewer Equip Co. of American ECO 9-Yard Combination
Kubota Tractor	Kubota M56660SUHD
Dump Truck	2020 Freightliner Business Class M2 106
Skid Steer	KUB SSV75PHRC
Generator	
SUV	2020 Ford Escape
F550	2020 Ford Super Duty F-550 DRW 4WD w/service box and crane
Kubota Mower	Kubota F2690

AMENDMENT NO. 6
to the
AGREEMENT for OPERATIONS,
MAINTENANCE and MANAGEMENT SERVICES
for the
CITY OF COLLEGE PLACE, WASHINGTON

THIS AMENDMENT to the Agreement for Operations Management and Maintenance dated March 16, 2016 is made and entered into this _____ day of _____, 2021 by and between the City of College Place, Washington, whose address for any formal notice is 619 S. College Avenue, College Place, Washington 99324 (hereinafter “Owner”) and Operations Management International, Inc., whose address for any formal notice is 9191 South Jamaica Street, Englewood, CO 80112 (hereinafter “CH2M”).

Owner and CH2M agree as follows:

1. Article D.1.1 is deleted in its entirety and replaced with the following:

D.1.1 Owner shall pay to CH2M as compensation for services performed under this Agreement a Base Fee of One Million Two Hundred Seventy Thousand One Hundred Sixty Dollars and Thirty-Three Cents (\$1,270,160.33) for the period of January 1, 2022 through December 31, 2022 which shall be the sum of the estimated total direct costs, management fee, repairs, equipment and vehicles and applicable markup. Subsequent years' base fees shall be determined as hereinafter specified in Appendix D.4 below.

2. Article D.1.1.01 is deleted in its entirety and replaced with the following:

D.1.1.01 The estimated total direct cost shall be the estimated direct cost for CH2M to manage, operate, repair, and maintain the project during a contract year. The estimated total direct cost for the term identified in D.1.1 shall be Nine Hundred Five Thousand Three Hundred Two Dollars and Sixty-Four Cents (\$905,302.64), including and subject to the Repairs Limit below. If, during any contract year, the actual total direct cost (excluding Repair costs), is less than the estimated total direct cost for that year (excluding Repair costs), then CH2M will pay to Owner a rebate in an amount equal to eighty-five percent (85%) of the difference between the actual total direct cost and the estimated total direct cost (exclusive of Repair costs), no later than sixty (60) days after the expiration of that contract year. If, during any contract year, the actual total direct cost (excluding Repair costs), is greater than the estimated total direct cost for that year (excluding Repair costs), then CH2M will be solely responsible for any such additional increased cost.

3. Article D.1.1.02 is deleted in its entirety and replaced with the following:

D.1.1.02 The management fee shall be equal to Seventeen percent (17%) of the estimated direct costs. The management fee for the period set forth in Section

D.1.1 shall be One Hundred Sixty-Six Thousand Six Hundred Fifty-One Dollars and Forty-Five Cents (\$166,651.45).

4. Article D.1.1.05 is hereby added to this Agreement as follows:

D.1.1.05 The total amount for project vehicles and equipment is One Hundred Two Thousand Six Hundred Seventy-One Dollars and Eighty-Seven Cents (\$102,671.87) during the period set forth in Section D.1.1.

5. Article D.1.1.06 is hereby added to this Agreement as follows:

D.1.1.06 The fixed markup of twenty percent (20%) applied to the project vehicles and equipment is Twenty Thousand Five Hundred Thirty-Four Dollars and Thirty-Seven Cents (\$20,534.37) during the period set forth in Section D.1.1.

This Amendment No. 6 together with the Agreement constitutes the entire agreement between the Parties and supersedes all prior oral and written understandings with respect to the subject matter set forth herein. Unless specifically stated all other terms and conditions of the Agreement shall remain in full force and effect. Neither this Amendment nor the Agreement may be modified except in writing signed by an authorized representative of the Parties.

Both parties indicate their approval of this Agreement by their signatures below.

**OPERATIONS MANAGEMENT
INTERNATIONAL, INC.**

**THE CITY OF COLLEGE
PLACE, WASHINGTON**

Name: Andrew Appleton
Title: Vice President
Date: _____

Name: Norma Hernandez
Title: Mayor
Date: _____

AGREEMENT
for
OPERATIONS, MAINTENANCE and
MANAGEMENT SERVICES for the City
of College Place

**AGREEMENT FOR OPERATIONS, MAINTENANCE
AND MANAGEMENT SERVICES**

THIS AGREEMENT is made and entered into this _____ day of March 2016, ("Effective Date") by and between the City of College Place, Washington, whose address for any formal notice is 619 S. College Avenue, College Place, Washington 99324 (hereinafter "Owner") and Operations Management International, Inc., whose address for any formal notice is 9191 South Jamaica Street, Englewood, CO 80112 (hereinafter "CH2M"). Collectively referred to as the "Parties".

STATEMENT OF PURPOSE

WHEREAS, the Owner owns certain facilities and systems which are further described in **Appendix C**; and

WHEREAS, Owner desires to employ CH2M to perform certain operation and maintenance services as further described in **Appendix A** under the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, Owner and CH2M agree as follows:

1. DEFINITIONS

- 1.1 "Adequate Nutrients" means plant influent nitrogen, phosphorous, and iron contents proportional to BOD5 in the ratio of five (5) parts nitrogen, one (1) part phosphorous, and one-half (0.5) part iron for each one hundred (100) parts BOD5.
- 1.2 "Base Fee" means the compensation paid by Owner to CH2M for the base services defined in **Appendix A** of this Agreement for any year of the Agreement. The Base Fee is specified in **Appendix D** and will be renegotiated annually. The Base Fee shall include Owner's expenses for operating the project as listed in **Appendix D**. This compensation does not include payments for requests by Owner that are incidental to or outside the Scope of Services as defined herein.
- 1.3 "Biologically Toxic Substances" means any substance or combination of substances contained in the plant influent in sufficiently high concentrations so as to interfere with the biological processes necessary for the removal of the organic and chemical constituents of the wastewater required to meet the discharge requirements of any of Owner's Permits as listed in **Appendix F** below. Biologically Toxic Substances include but are not limited to heavy metals, phenols, cyanides, pesticides, and herbicides.
- 1.4 "BOD" means Biochemical Oxygen Demand.
- 1.5 "Capital Expenditures" means any expenditures for (1) the purchase of new equipment or facility items that cost more than One Thousand Dollars (\$1,000.00); or (2) Major Repairs; or (3) expenditures that are planned, non-routine, and budgeted by Owner. Owner is responsible for payment of any Capital Expenditures, unless otherwise agreed to by the Parties.

- 1.6 “Change in the Scope” means those events or services which either change the basis of Cost or add additional scope to the services defined in **Appendix A**.
- 1.7 “Commencement Date” shall mean the date services shall begin for the Owner under this Agreement as defined in Section 2.1.
- 1.8 “Initial Term” means the first term of the Agreement as defined in Section 2.1.
- 1.9 “Major Repairs” mean those Repairs that significantly extend equipment or facility service life and cost more than Five Thousand Dollars (\$5,000.00).
- 1.10 “Permit” means the permits issued to the Owner for the operation of its facilities and services. This includes the NPDES Permit No. #WA0020656 Copies of these Permits are attached to this Agreement as **Appendix F**.
- 1.11 “Preventive Maintenance” means those routine and/or repetitive activities required or recommended by the equipment or facility manufacturer or CH2M to maximize the service life of the equipment, sewer, vehicles, and facility.
- 1.12 “Project” means all equipment, vehicles, grounds, and facilities described in **Appendix C** and **Appendix E**.
- 1.13 “Renewal Term” means any extended term of this Agreement beyond the Initial Term of the Agreement as defined in Section 2.1.
- 1.14 “Repairs” means those non-routine/non-repetitive activities required for operational continuity, safety, and performance generally resulting from failure or to avert a failure of the equipment, sewer, vehicle, or facility or some component thereof.
- 1.15 “Repair Limit” means the total Repair expenditures for the Project. Owner shall be billed for its Repair Limit as specified in **Appendix D**. Labor costs for Repairs performed by CH2M staff assigned to the Project shall not be applied to the Repairs Limit. All Repairs to the Collection System to components greater than 5 feet in depth or 20 feet in length shall be considered beyond the capability of project staff and will be performed by a sub-contractor. However, CH2M’s specialized maintenance personnel not assigned to the Project, who provide such specialized services, such as, but not limited to, vibration, thermographic and electrical analyses, instrumentation Repairs shall be charged to the Repair Limit. **Appendix D** shall list the annual Repair Limit applicable to this Agreement. The Repair Limit is subject to annual adjustment as agreed upon by Owner and CH2M.
- 1.16 “TSS” means total suspended solids.
- 1.17 “Unforeseen Circumstances” means any event or condition which has an effect on the rights or obligations of the Parties under this Agreement, or upon the Project, which is beyond the reasonable control of the party relying thereon and constitutes a justification for a delay in or non-performance of action required by this Agreement, including but not limited to (i) an act of God, landslide, lightening, earthquake, tornado, fire, explosion,

flood, failure to possess sufficient property rights, acts of the public enemy, war blockade, sabotage, insurrection, riot or civil disturbance or a pandemic event; (ii) any change in law, regulation, rule, requirement, interpretation or statute adopted, promulgated, issued or otherwise specifically modified or changed by any local, state, provincial, federal or other governmental body; (iii) labor disputes, strikes, work slowdowns or work stoppages, but excluding labor disputes, strike or work slowdowns or stoppages by employees of CH2M; (iv) the presence of Biologically Toxic Substances in the influent or the presence of hazardous wastes, materials or liquids in the influent or raw water supply, which detrimentally affect the machinery, infrastructure or processes at the Project; and (v) loss of or inability to obtain service from a utility necessary to furnish power for the operation and maintenance of the Project.

2. TERM

- 2.1 The Initial Term of this Agreement shall be for five (5) years commencing on April 1, 2016 (the "Commencement Date"). Thereafter, this Agreement shall be automatically renewed for successive terms of five (5) years each ("Renewal Term") unless cancelled by either party not less than one hundred twenty (120) calendar days prior to expiration.
- 2.2 Either party may terminate this Agreement, for its convenience upon ninety (90) calendar days' prior written notice to the non-terminating party.
- 2.3 Either party may terminate this Agreement for a material breach of this Agreement by the other party after giving written notice of the breach and allowing the other party a reasonable time to correct the breach. Excepting breaches by Owner for non-payment of CH2M's invoices, neither party shall terminate this Agreement without giving the other party thirty (30) calendar days' written notice of intent to terminate for failure of the other party to correct the breach within a reasonable time.
- 2.4 CH2M has contracted for services under this Agreement based on CH2M's agreement for O&M services for the City of Walla Walla. In the event that CH2M's relationship with Walla Walla ends during any term of this Agreement, the Parties agree to renegotiate the compensation for this Agreement. If the Parties cannot reach an agreement, this Agreement shall terminate.
- 2.5 Upon notice of termination by Owner, CH2M shall assist Owner in assuming operation of the Project. If additional Cost is incurred by CH2M at the request of Owner, Owner shall pay CH2M such Cost within fifteen (15) calendar days of invoice receipt.
- 2.6 Upon termination of this Agreement and all renewals and extensions of it, CH2M will return the Project to Owner in the same condition as it was upon the Commencement Date of this Agreement, ordinary wear and tear excepted. Equipment and other personal property purchased by CH2M for use in the routine operation or maintenance practices of the Project and billed to the Project shall become the property of the Owner upon termination of this Agreement, provided that Owner has reimbursed CH2M for such equipment and other personal property. However, any equipment or personal property

that is purchased by CH2M and not billed to the Owner shall be the property of CH2M and shall be removed from the Project by CH2M at the termination of this Agreement.

3. SERVICES AND STANDARD OF PERFORMANCE

- 3.1 CH2M shall perform the services set forth in **Appendix A** for the facilities described in **Appendix C**, within the design capacity and capability of these facilities as further described in **Appendix B**.
- 3.2 CH2M shall perform the services with the degree of skill and diligence normally employed by operations and maintenance personnel performing the same or similar services.

4. OWNER RESPONSIBILITIES

- 4.1 The Owner shall pay for all Capital Expenditures, as defined in Section 1.5. Any loss, damage or injury resulting from Owner's failure to provide Capital Expenditures and/or funds when reasonably requested by CH2M shall be the sole responsibility of Owner.
- 4.2 Maintain and renew, with respect to all existing portions of the Project, warranties, guarantees, easements, permits, authorizations and licenses that have been granted to the Owner, to the extent the maintenance thereof is not a responsibility of CH2M herein. All land, buildings, facilities, easements, licenses, structures, rights-of-way, equipment and vehicles presently or hereinafter acquired by Owner shall remain the exclusive property of Owner unless specifically provided for otherwise by the Parties.
- 4.3 Pay all amounts associated with the occupancy or operation of the Project and the performance of the obligations as listed in **Appendix A** including but not limited to all excise, ad valorem, property, franchise, occupational and disposal taxes, or other taxes associated with the Project, other than taxes imposed upon CH2M's net income and/or payroll taxes for CH2M employees.
- 4.4 The Owner shall provide CH2M within a reasonable time after request, any piece of Owner's heavy equipment that is available so that CH2M may discharge its obligations under this Agreement in the most cost-effective manner. In emergency situations Owner will use its best efforts to provide such equipment within one (1) hour of the request.
- 4.5 The Owner shall provide all registrations, licenses and insurance for Owner's vehicles and heavy equipment used in connection with the Project.
- 4.6 The Owner shall provide for CH2M's use of all vehicles and equipment currently in use at the Project, including the vehicles described in **Appendix E**. Such vehicles and equipment shall be in road safe condition. CH2M shall be responsible for the cost of operation, maintenance and fuel for such vehicles and equipment, unless otherwise agreed to between the parties. Owner shall retain title and ownership of such vehicles and equipment. Use of such vehicles and equipment by CH2M shall be limited to duties and use within the course and scope of this Agreement, unless otherwise agreed to in writing by the Parties. The Parties may supplement this Agreement to provide for an

agreed schedule of replacement of such vehicles and equipment and provision of any other insurance coverage deemed necessary or appropriate.

- 4.7 The Owner agrees to not offer employment or other compensation to all Project personnel of CH2M directly working on this Project, for a period of two (2) years after the end date of this Agreement or said employee's re-assignment from this Project.
- 4.8 Owner shall provide to CH2M all data in Owner's possession relating to the Project, including but not limited to operations and maintenance manuals, warranties or any other data necessary to operate, manage and maintain the Project. CH2M will reasonably rely upon the accuracy and completeness of the information provided by the Owner.
- 4.9 Owner warrants that during the interim period between the initial Project inspection by CH2M during the bidding process and the commencement of CH2M's services hereunder, the Project, facilities and equipment have been operated only in the normal course of business, all scheduled and proper maintenance has been performed and there are no issues known to Owner regarding the condition of the facilities or the Project, and/or any equipment used by the Project or facilities. Owner warrants and agrees that it will turn over the Project, facilities and equipment to CH2M in good working order and in compliance with the NPDES permit(s) and all other applicable laws, rules and regulations. In the event Owner fails to comply with the provisions of this clause, Owner shall be liable for all costs incurred by CH2M as a result of such failure.

5. COMPENSATION AND PAYMENT

Compensation for the services is described in **Appendix D**.

6. INDEMNITY AND LIABILITY

- 6.1 CH2M hereby agrees to indemnify and hold Owner harmless from any claim, liability or damages for property damage or bodily injury, including death, which may arise from CH2M's negligent operations under this Agreement, to the proportionate extent such negligence contributed to the damages, injury, or loss, whether such negligent operation be by CH2M or by a subcontractor of CH2M.
- 6.2 Owner agrees to indemnify and hold CH2M harmless from any claim, liability or damages for property damage or bodily injury, including death, which may arise, except to the proportionate extent caused by the negligence or willful misconduct of CH2M, its employees or its subcontractors.
- 6.3 CH2M and Owner recognize that existing conditions within collection systems varies and that failures may occur in the systems over time. CH2M agrees to exercise due diligence to maintain free-flowing conditions within these systems and to clean the sanitary collection system in accordance with the schedule set forth in **Appendix A**, but may not be able to prevent blockages or backups, particularly in sections of the system that have not yet been cleaned. Therefore, Owner agrees to defend CH2M against claims for injury, property damage, or economic loss arising from failures in the sanitary collection systems until such time as it is established by a finder of fact that such claims were caused by

CH2M's negligence. Furthermore, Owner agrees to indemnify CH2M against such claims for injury, property damage, or economic loss arising from failures in the sanitary collection systems unless such claims are caused by CH2M's negligence. This article takes precedence over any conflicting article of this Agreement, and extends to CH2M, its officers, employees, and subcontractors.

- 6.4 CH2M's responsibility is to operate the facilities in compliance with current laws and regulations, to the extent of their design and physical capacity. It is not part of CH2M's scope to test for or eliminate water borne bacteria or viruses except as required by current laws and regulations.

7. HAZARDOUS SUBSTANCES

- 7.1 If asbestos or hazardous substances in any form are encountered or suspected on the site, CH2M will stop its own work in the affected portions of the site to permit testing and evaluation.
- 7.2 If asbestos is suspected on the site, Client shall, in a timely manner, have a qualified contractor perform remediation services. CH2M will have no obligation to resume its performance of the services until it receives adequate proof that the affected area has been treated.
- 7.3 If hazardous substances other than asbestos are suspected on the site where the services are to be performed, the Parties may agree for CH2M to conduct tests to determine the extent of the hazardous condition and recommend necessary remedial measures. These services shall be performed under a separate agreement to be negotiated by the Parties and for an additional fee.
- 7.4 CH2M shall not be liable for any delays in performing the services which are caused by or related to the presence of asbestos or another hazardous substance.
- 7.5 CH2M assumes no risk and/or liability for any hazardous waste or conditions present at the site prior to the commencement of this Agreement or for any hazardous waste or conditions attributable to any party other than CH2M.
- 7.6 It is understood and agreed that, in seeking the services of CH2M under this Agreement, Owner is requesting CH2M to undertake inherently unsafe obligations for Owner's benefit involving the presence or potential presence of hazardous substances. Therefore, Owner agrees to hold harmless, indemnify, and defend CH2M from and against any and all claims, losses, damages, liability, and costs including, but not limited to, costs of defense arising out of or in any way connected with the presence, discharge, release, or escape of contaminants of any kind, excepting only such liability as may arise out of the negligence or willful misconduct of CH2M, its employees or its subcontractors in the performance of services under this Agreement.

8. FINES AND CIVIL PENALTIES

- 8.1 CH2M shall be liable for fines or civil penalties which may be imposed by a regulatory or enforcement agency for violations occurring on or after the Commencement Date, as a result of the failure to comply with the terms and conditions of any duly authorized permit, court order, administrative order, law, statute, or ordinance, resulting and to the extent of CH2M's breach, negligence or willful misconduct during the term of this Agreement. Owner will assist CH2M to contest any such fines in administrative proceedings and/or in court prior to any payment by CH2M. CH2M shall pay the costs of contesting any such fines.
- 8.2 CH2M shall not be liable for fines or civil penalties that result from violations (i) that occurred prior to the Commencement Date of this Agreement; (ii) for the effects of prior violations that have contributed to the assessment of any fine or civil penalty caused by CH2M's negligent operations; or (iii) are otherwise directly related to the ownership of the Project.

9. INSURANCE

- 9.1 CH2M shall provide the following insurances throughout the term of the Agreement, and shall provide to Owner Certificates of Insurance demonstrating compliance with this provision:
- 9.1.1 Statutory Worker's Compensation and Employers Liability Insurance as required by the State in which the Project is located.
 - 9.1.2 Comprehensive Automobile and Vehicle Liability Insurance with Two Million Dollars (\$2,000,000) combined single limits covering claims for injuries to members of the public and/or damages to property of others arising from the use of CH2M owned or leased motor vehicles, including onsite and offsite operations.
 - 9.1.3 Commercial General Liability Insurance with limits of Five Million Dollars (\$5,000,000) per occurrence and in the aggregate, covering claims for injuries to members of the public or damages to property of others arising out of any covered act or omission of CH2M or any of its employees, or subcontractors.
- 9.2 Owner will maintain the following insurances throughout the term of the Agreement, and shall provide CH2M with Certificates of Insurance to demonstrate compliance with this provision:
- 9.2.1 Property Damage Insurance for all property including Owner supplied vehicles and equipment for the full fair market value of such property.
 - 9.2.2 Liability Insurance for all motor vehicles and equipment provided by Owner and operated by CH2M under this Agreement.

- 9.3 Owner and CH2M will provide for a waiver of subrogation against the other as to all insurances required to be carried hereunder, and each party waives any claim against the other arising in contract or in tort which are covered by their respective insurance hereunder.
- 9.4 Insurance Certificates.
- 9.4.1 The Parties shall provide certificates of insurances, insurance limits, term of insurance, insured parties, and other information sufficient to demonstrate conformance with this Section 9 and its subsections shall be indicated on each certificate of insurance. Certificates of insurance shall reference the project name as identified on the first page of this Agreement.
- 9.4.2 In the event the insurance certificate provided indicates that the insurance shall terminate and lapse during the period of this Agreement, then in that event, the party shall furnish, at least sixty (60) calendar days prior to the expiration of such insurance, a renewed certificate of insurance as proof that equal and like coverage for the balance of the period of the Agreement and extension hereunder is in effect and has been secured for the balance of the Agreement period.
- 9.4.3 In the event that an insurance certificate evidencing the renewed coverage is not immediately available, that party shall provide to the other party, upon request, a memorandum of insurance, which shall be sufficient interim proof of continued coverage. The party shall furnish the insurance certificates to the other party immediately upon the first party's receipt.

10. LABOR DISPUTES

In the event activities by Owner's employee groups or unions causes disruption in CH2M's ability to perform its obligations under this Agreement, Owner, with CH2M's assistance, or CH2M at its own option, may seek appropriate injunctive court orders during any such disruption, CH2M shall operate the facilities on a best efforts basis until any such disruptions cease, but CH2M cannot assure compliance with all contract conditions.

11. UNFORESEEN CIRCUMSTANCE

- 11.1 Neither party shall be liable for damages, delays, or failure to perform its obligations under this Agreement if such failure is due to any Unforeseen Circumstance beyond its reasonable control. The party invoking this clause shall notify the other party immediately by verbal communication and in writing of the nature and extent of the contingency within ten (10) business days after its occurrence, and shall take reasonable measures to mitigate any impact of an Unforeseen Circumstance.
- 11.2 In the case of Unforeseen Circumstances, Owner agrees to pay any Costs (including without limitation all overtime charges and additional equipment charges) incurred by CH2M in connection with the Unforeseen Circumstance.

12. ACCESS TO FACILITIES AND PROPERTIES

- 12.1 Owner will make its facilities accessible to CH2M as required for CH2M's performance of its services, and will secure access to any other Owner property necessary for performance of CH2M's services.
- 12.2 CH2M shall provide 24-hour per day access to Project for Owner's personnel. Visits may be made at any time by any of Owner's employees so designated by Owner's Representative. Keys for the Project shall be provided to Owner by CH2M. All visitors to the Project shall comply with CH2M's operating and safety procedures.

13. CHANGES

- 13.1 Owner and CH2M may, from time to time, make changes to this Agreement or to any of the services performed under this Agreement. All changes, including changes to the services or to the compensation paid under this Agreement, must be mutually agreed upon and in writing in the form of a change order, modification or amendment to the Agreement executed by both parties.
- 13.2 Owner and CH2M may agree to out of scope services performed under the terms of this Agreement. Any out of scope services shall be mutually agreed in writing. Compensation for the out of scope services will be invoiced to Owner in an amount equal to CH2M's cost plus seventeen percent (17%) and shall be due and payable by Owner commencing the month following the Change in Scope.
- 13.3 A change in scope of services ("Change in Scope") shall occur when and as CH2M's costs of providing services under this Agreement change as a result of:
 - 13.3.1 Any change in Project operations, personnel qualifications, required certification, staffing or other cost which is a result of an Unforeseen Circumstance. Such Changes in Scope will be invoiced to Owner in an amount equal to CH2M's cost plus seventeen percent (17%) and shall be due and payable by Owner commencing the month following the Change in Scope occurs.
 - 13.3.2 Increases or decreases of not less than ten percent (10%) in the Wastewater Treatment Plant influent flow or loadings, as set forth in **Appendix B**, as demonstrated by a twelve month floating average compared to the twelve month period ending on the Commencement Date of this Agreement. Such Changes in Scope will be invoiced to Owner in an amount equal to CH2M's cost plus seventeen percent (17%).
 - 13.3.3 Increases in CH2M's labor costs as a result of prevailing wage rates being applied at any time to the service being provided by CH2M to Owner. In the event that prevailing wage rates are determined to be applicable, the Parties agree to negotiate a change in the Base Fee for CH2M's additional costs.

- 13.3.4 Increases or decreases in rates or other related charges (including taxes) imposed upon CH2M by a taxing authority – excluding taxes based on CH2M's net income. In such event, the Base Fee shall be increased (or decreased) by an amount equal to CH2M's additional (reduced) cost associated with the change in rates or other related charges described above.
- 13.3.5 Maintenance and services related to Owner's tree farm are specifically excluded from the services provided by CH2M. If Owner wishes for CH2M to provide such services, such services will be a Change in Scope or an Out of Scope service.
- 13.3.6 Owner's request of CH2M, and CH2M's consent, to provide additional services. Owner and CH2M shall negotiate an increase in CH2M's Base Fee for these Changes in Scope.
- 13.3.7 At any time, the Owner may request CH2M to provide support services for Owner's capital projects. In this case CH2M shall propose a scope of services, schedule and budget identifying direct costs and overhead/profit charges. CH2M shall not proceed with any such capital project services without express written authorization of the Owner.

14. WARRANTIES

- 14.1 CH2M warrants that all materials and equipment furnished under this Agreement will be to the best of its knowledge, of good quality and free from defective workmanship and materials.
- 14.2 CH2M will pass through to Owner the warranty extended by the manufacturer for all products, equipment, systems or materials.
- 14.3 **All other warranties, express or implied, including any warranty of merchantability and any warranty of fitness for a particular purpose are expressly disclaimed.**

15. NO THIRD PARTY BENEFICIARIES

This Agreement gives no rights or benefits to anyone other than Owner and CH2M and has no third party beneficiaries.

16. JURISDICTION

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Washington.

17. SEVERABILITY AND SURVIVAL

If any of the provisions contained in this Agreement are held for any reason to be invalid, illegal, or unenforceable, the enforceability of the remaining provisions shall not be impaired thereby.

18. AUTHORITY

Both parties represent and warrant to the other party that the execution delivery and performance of this Agreement has been duly authorized by the responsible parties thereof. Both parties warrant that all required approvals have been obtained and the executing party below has such authority to bind the party.

19. NOTICE

Whenever either party desires to give notice to the other, it must be given by written notice, sent by certified United States mail, with return receipt requested, hand delivered or by national commercial express delivery service, to the addresses listed in introductory paragraph of this Agreement. Notice shall be deemed given upon receipt by any method of delivery authorized above.

20. NO WAIVER

The failure of any party at any time to require performance of any provision or to resort to any remedy provided under this Agreement shall in no way affect the right of that party to require performance or to resort to a remedy at any time thereafter, nor shall the waiver by any party of a breach be deemed to be a waiver of any subsequent breach. A waiver shall not be effective unless it is in writing and signed by the party against whom the waiver is being enforced.

21. SURVIVAL OF PROVISIONS

Any terms or conditions of this Agreement that require acts beyond the date of its termination shall survive the termination of this Agreement, shall remain in full force and effect unless and until the terms of conditions are completed, and shall be fully enforceable by either party.

22. ASSIGNMENT

Neither party shall have the power to or will assign any of the duties or rights or any claim arising out of or related to this Agreement, whether arising in tort, contract or otherwise, without the prior written consent of the other party. Any unauthorized assignment is void and unenforceable. These conditions and the entire Agreement is binding on and inures to the benefit of the parties and their respective permitted successors, and assigns.

23. NO CONFLICT OF INTEREST FOR FUTURE WORK

The services performed by CH2M under this Agreement do not preclude CH2M from proposing on or for providing services to Owner in the future. Information and knowledge gained by CH2M in providing the Services under this Agreement shall not constitute a conflict of interest in proposing on or providing any additional services for Owner.

24. DISPUTE RESOLUTION

The Parties will use their best efforts to resolve amicably any dispute, including use of alternative dispute resolution options.

25. CAPTIONS AND HEADINGS

The captions and headings of the paragraphs and sections are set forth only for the convenience and reference of the Parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.

26. ENTIRE AGREEMENT

This Agreement, together with all Appendices attached hereto, contains all representations and the entire understanding between the parties with respect to the subject matter of this Agreement. Any prior correspondence, memoranda, or agreements, whether or not such correspondence, memoranda or agreements are in conflict with this Agreement, are intended to be replaced in total by this Agreement and its Appendices. The Parties mutually declare there are no oral understandings or promises not contained in the Agreement which contains the complete, integrated, and final agreement between the parties.

The following Appendices are hereby made a part of this Agreement:

Appendix A Scope of Services

Appendix B Capacity and Characteristics

Appendix C Location of Project

Appendix D Compensation and Payment

Appendix E Project Vehicles and Equipment

Appendix F Permits

IN WITNESSETH WHEREOF, the Parties execute below:

OPERATIONS MANAGEMENT

**THE CITY OF COLLEGE PLACE,
WASHINGTON**

Name: AC Amer
Title: SENIOR VICE PRESIDENT
Date: 3/16/16

Name: Julia L. Scott
Title: mayor
Date: 3/14/2016

APPENDIX A - SCOPE OF SERVICE

CH2M shall perform the following services for the benefit of the Owner:

A.1 GENERAL

A.1.1 Staff

- A.1.1.01 Staff the Project with a sufficient number of qualified employees who possess the managerial, administrative, and technical skills to perform the services specified in this Agreement, and where appropriate, the certification requirements mandated by the state in which the Project is located.
- A.1.1.02 Operate, maintain and/or monitor the Project such that the Project is staffed at least Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. CH2M shall be responsive to alarms and emergency calls 24 hours per day, 7 days per week, within two (2) hours of its occurrence. CH2M shall designate a minimum of one (1) staff member as standby to respond to such calls.
- A.1.1.03 Place at each permanently staffed Project facility, a copy of CH2M's corporate safety program and provide all employees training specific to this Program, within forty-five (45) days from the effective date of this Agreement. The cost of any capital improvement required at the Project to bring the facilities within OSHA compliance will be paid by the Owner.
- A.1.1.04 Provide job related training for personnel in the areas including but not limited to operation, quality, maintenance, safety, supervisory skills, laboratory, and energy management. All such training shall be fully documented. Where employees are required by law or regulation to hold current licenses, certificates or authority to perform the work required of their respective positions, CH2M shall provide the training and agree with the employee to a reasonable time frame for the employee to qualify for such certificate, license or authority.
- A.1.1.05 Comply with all State and Federal requirements regarding affirmative action and provisions for minority hiring.

A.1.2 Alterations, Repairs and Maintenance

- A.1.2.01 Within ninety (90) days of the Commencement Date, CH2M shall provide Owner with a plan suggesting a prioritized lists of capital improvements to improve the operation of the facility. Owner shall be under no obligation to make such capital improvements and Owner's failure to do so shall not relieve CH2M of performing the services set forth in Appendix A. However, CH2M shall not be responsible for any damages caused by or related to Owner's failure to make recommended improvements.

- A.1.2.02 Alter as needed, the process and/or facilities to achieve the objectives of this Agreement.
- A.1.2.03 Perform Preventative Maintenance and Repairs for the Project, subject to the Repairs Limit.
- A.1.2.04 Pay all cost incurred in normal Project operations except as otherwise included in Article 4 - Owner's Responsibilities.
- A.1.2.05 Maintain aesthetics of the facilities, including maintaining all facilities in a clean, neat and orderly fashion.
- A.1.2.06 Administrative and other occupied spaces shall be kept clean, dry, and habitable. Other spaces and floors shall be free of sewage, screenings, sludge and debris.
- A.1.2.07 Equipment, tools, and material will be properly stored.
- A.1.2.08 Trees and shrubs shall be kept trimmed, grass shall be maintained, and other grounds shall be free of noxious weeds.
- A.1.2.09 In any emergency affecting the safety of persons or property, CH2M shall act without written amendment or change order, at CH2M's discretion, to prevent threatened damage, injury or loss; provided however, that CH2M shall obtain prior Owner approval for any emergency expenditure in excess of Five Thousand Dollars (\$5,000.00). CH2M will notify Owner as soon as reasonably possible and shall be compensated by Owner for any such emergency work notwithstanding the lack of written amendment or change order. Such compensation shall include CH2M's direct costs for the emergency work plus seventeen percent (17%).
- A.1.2.10 Utilize Owner provided security devices during CH2M's hours of operation to protect against any losses resulting from theft, damage or unauthorized use of the Project. Existing security devices include: fencing, lockable structures, and limited intrusion alarm. Upon exiting the Project, CH2M shall make sure that all Project gates and structures are locked and that any security alarms are activated.

A.2 WASTEWATER TREATMENT PLANT

- A.2.1 Within the design capacity and capability of the Wastewater Treatment Plant (the "WW Plant"), manage, operate, and maintain the WW Plant so that effluent discharged from the WW Plant meets of the Clean Water Act and the requirements specified in NPDES Permit No. #WA0020656, unless one or more of the following occurs: (1) WW Plant influent does not contain Adequate Nutrients to support operation of the WW Plant's biological processes and/or contains Biologically Toxic Substances that cannot be removed by the existing processes and facilities; (2) dischargers into Owner's sewer system violate any or all regulations as stated in the applicable Sewer Ordinance and, (3)

the flow, influent biochemical demand (BOD₅) and/or total suspended solids (TSS) exceeds the WW Plant's design parameters; in which case Appendix B specifies responsibilities and remedies.

- A.2.2 Within the design capacity and capability of the WW Plant, operate the WW Plant in a manner such that odor and noise are minimized.
- A.2.3 Prepare and submit to Owner for transmittal to appropriate agencies, all regulatory reports pertaining to routine operation and maintenance of the facilities specified herein.
- A.2.4 CH2M shall comply with all current local, State and Federal notice and reporting requirements, regarding violations, upsets, excursions, or emergencies related to the Plant.
- A.2.5 Assist the Owner with the NPDES permit renewal process by providing Project information within CH2M's possession and control. Any additional assistance requested by the Owner will be handled as a Change in Scope.
- A.2.6 Provide for the disposal of screenings, grit, scum, sludges, and biosolids (collectively, "Residuals") to existing disposal sites. Any change in the cost of this service due to increased or unusual quantities of material, or increases in landfill rates, hauling costs, or tipping fees shall constitute a change in scope and give cause for an adjustment in fee. Owner and CH2M agree that Owner is the Generator of the Residuals.
- A.2.7 Where land application is used as the method for disposal of biosolids, CH2M shall comply with the State and Federal regulations, including 40 CFR 503 applicable to such method. Specifically, CH2M shall assist Owner in securing all permits and land use agreements, and perform soils and biosolids testing, and report the volume and quantity of biosolids land applied. CH2M may use the existing Owner secured permits and land application sites.
- A.2.8 Provide computerized maintenance, process control and laboratory management systems for the Project. Owner shall have the right to inspect these records during normal business hours. The maintenance program will include documentation of spare parts inventory. This system shall be capable of providing historical data.
- A.2.9 Where applicable, monitor and report the volume and nature of septic tank hauler discharges.
- A.2.10 Perform all laboratory testing and sampling currently required by the State and Federal Clean Water Act, NPDES Permit, NPDES referenced documents and all Federal or State issued permits. Additional laboratory testing and sampling that is non-routine as per the permit or requested by the Owner will be provided on a fee per test basis to be determined at the time of the request. This additional testing will be considered a Change in Scope as described in Appendix D.
- A.2.11 Provide and document all Preventive Maintenance for the WW Plant. Owner shall have the right to inspect these records during normal business hours.

A.2.12 Provide and document Repairs for the WW Plant. CH2M will provide Owner with a monthly report on the expenditures of Repairs.

A.3 SANITARY SEWER COLLECTION SYSTEM

A.3.1 Within the design capacity and capability of the Project, manage, operate, and maintain the sanitary sewer collection system (including associated lift stations) so that free flowing conditions are maintained and overflows are minimized.

A.3.2 Inspect and “high pressure clean” the sanitary collection system, including lines, manholes, and clean outs, so that the entire system is cleaned once every five (5) years. Locations not accessible by motorized inspection and cleaning equipment are excluded. When roots are encountered during routine “high pressure cleaning”, a root cutting tool shall be used to remove such roots. Within ninety (90) calendar days of such observation, such location shall be placed on the “Hot Spot” list and scheduled for routine root cutting on a ninety (90) day schedule until such time as the root intrusion is eliminated. A preventive maintenance schedule to “high pressure clean” problem areas (“Hot Spots”) shall be mutually agreed upon and specified herein. The schedule shall identify the specific location and frequency of cleaning for each Hot Spot, and may only be modified, as mutually agreed upon in writing. Owner and CH2M will seek alternative solutions to correct the cause(s) for the listing of any Hot Spot with the intent that such a location be eventually removed from the Hot Spot list.

A.3.3 Prepare an inspection schedule for those portions of the sanitary sewer collection system where access prevents the use of motorized line cleaning equipment, and inspect such lines to verify the condition of these lines. If conditions warrant cleaning, Owner shall assist CH2M in gaining access to such lines.

A.3.4 Respond to blockages upon two (2) hours of notification. Due diligence shall be exercised to clear the blockage. If the blockage cannot be cleared using equipment assigned to the Project for CH2M’s use, CH2M will bypass the affected area and notify the Owner of the situation. Owner will contact CH2M within one (1) hour and instruct CH2M to secure the services of a subcontractor having the equipment necessary to clear the blockage or otherwise repair the line to restore free flowing conditions. If no contact is made within the specified time, CH2M is authorized to secure the services of a subcontractor. Owner shall be invoiced in accordance with the Change in Scope provisions of Appendix D.3.2. CH2M shall respond to blockages which occur within any collection line up to the lateral connection to the public or private property. CH2M will not be responsible or liable from the main sewer line to the public or private property.

A.3.5 In the event cleaning or inspection discloses a requirement to excavate, at the Owner’s option, Owner will assume responsibility for the excavation, trenching, back-filling, and surface restoration associated with the repair or replacement of pipe, laterals, and manholes or Owner may direct CH2M to obtain the services of a subcontractor to perform these services. In such event, CH2M will invoice Owner in accordance with the Change in Scope provisions of Section 13.2.

- A.3.6 Provide for the disposal of screenings, grit, scum, and other debris to existing disposal sites. Any change in the cost of this service due to unusual quantities of material, increases in landfill rates or tipping fees shall constitute a Change in Scope and give cause for an adjustment in fee.
- A.3.7 Maintain a record of activities, including: for routine cleaning, the date, location, and feet of lines serviced; for blockages, the date, time, location, and to the degree possible, cause(s) for such blockage; and for other observations or activities, a record of the date, time, and a brief description.
- A.3.8 The following services are specifically excluded from CH2M's scope: televising lines; dye and smoke testing, adjusting and leveling manholes, control of vectors, chemical root treatment, and repairs to lines, manholes, and other appurtenances.

APPENDIX B - CAPACITY AND CHARACTERISTICS

B.1 CAPACITY AND CHARACTERISTICS OF WASTEWATER TREATMENT PLANT

B.1.1 Wastewater Treatment Plant Design Capacity is described as follows:

<u>Parameter</u>	<u>Plant</u>
Flow, million gallons/day	1.5
BOD5, pounds per day	4,500
TSS, pounds per day	3,400
Daily Peaking Factor, million gallons/day	5.7

All parameters shall be based on the design average dry weather flow with the Daily Peaking Factor being the multiplier applied to the design average dry weather flow.

B.1.2 In the event any one of the Project influent characteristics, suspended solids, BOD5, or flow, exceeds the design parameters stated above, CH2M shall return the plant effluent to the characteristics required by the NPDES permit in accordance with the following schedule after Project influent characteristics return to within design parameters.

Characteristics Exceeding Design Parameters By	Recovery Period Maximum
10% or Less	5 days
Above 10% Less than 20%	10 days
20% and Above	30 days

B.1.3 Notwithstanding the above schedule, if the failure to meet effluent quality limitations is caused by the presence of Biologically Toxic Substances or the lack of Adequate Nutrients in the influent, then CH2M will have a thirty (30) calendar day recovery period after the influent is free from said substances or contains Adequate Nutrients to return the plant effluent to the characteristics required by the NPDES permit.

B.1.4 CH2M shall not be responsible for fines or legal action as a result of discharge violations within the period that influent exceeds design parameters, does not contain Adequate Nutrients, contains Biologically Toxic Substances, and the subsequent recovery period.

B.1.5 The Base Fee for services under this Agreement is based on the following Project influent characteristics per current information provided by Owner:

Parameter	Plant
Flow, million gallons/day	0.82
BOD5, pounds per day	1,230
TSS, pounds per day	1,337

B.1.6 CH2M shall be responsible for performing the Scope of Services as set forth in Appendix A, in accordance with the treatment standards established in Appendix B, but shall not be responsible for events outside the control of CH2M, which include but are not limited to:

B.1.6.01 Materials or liquids contained in the raw water supply, which detrimentally affect the machinery, infrastructure or processes at the Project;

B.1.6.02 Raw water supply is insufficient to meet demand;

B.1.6.03 The demand for water exceeds the design capacity of the facilities specified in **Appendix B**;

B.1.6.04 Vandalism; and/or

B.1.6.05 Unforeseen Circumstances.

APPENDIX C - LOCATION OF PROJECT

C.1 CH2M agrees to provide the services necessary for the operation, maintenance, and management of the facilities described herein:

C.1.1 All equipment, grounds, and facilities now existing within the current property boundaries of or being used to operate Owner's WW Plant located at:

430 Owens Road, Walla Walla, Washington. 99362

C.1.2 All equipment, grounds, and facilities now existing within the current service boundaries of the Owner's Sanitary Collection System and identified in Owner's Sanitary Collection System maps, inventory list, or other documents. The Sanitary Collection System includes all force mains, gravity sewers, manholes, and clean outs in the quantities described as follows:

Miles of Force Mains	<1
Miles of Gravity Sewers	35

APPENDIX D - COMPENSATION, PAYMENT AND BASE FEE ADJUSTMENT FORMULA

D.1 COMPENSATION

D.1.1 Owner shall pay to CH2M as compensation for services performed under this Agreement a Base Fee of One Million One Hundred Twenty Four Thousand Six Hundred Three Dollars (\$1,124,603) for the first year of this Agreement, which shall be the sum of the estimated total direct cost plus the management fee. In addition to the Base Fee, Owner shall pay CH2M for transition activities prior to the Commencement Date, which shall equal one-twelfth (1/12) of the Base Fee (estimated to be \$93,717). Subsequent years' base fees shall be determined as hereinafter specified in Appendix D.4 below.

- D.1.1.01 The estimated total direct cost shall be the estimated direct cost for CH2M HILL to manage, operate, repair, and maintain the project during a contract year. The estimated total direct cost for the first year of this Agreement shall be Nine Hundred Sixty One Thousand One Hundred Ninety Nine Dollars (\$961,199), including and subject to the Repairs Limit below. If, during any contract year, the actual total direct cost (excluding Repair costs), is less than the estimated total direct cost for that year (excluding Repair costs), then CH2M will pay to Owner a rebate in an amount equal to eighty-five percent (85%) of the difference between the actual total direct cost and the estimated total direct cost (exclusive of Repair costs), no later than sixty (60) days after the expiration of that contract year. If, during any contract year, the actual total direct cost (excluding Repair costs), is greater than the estimated total direct cost for that year (excluding Repair costs), then CH2M will be solely responsible for any such additional increased cost.
- D.1.1.02 The management fee for the period set forth in Section D.1.1 shall be One Hundred Sixty Three Thousand Four Hundred Four Dollars (\$163,404).
- D.1.1.03 The services provided under this Agreement are based on reasonably expected overtime for normal breakdowns or services required after hours. Any additional expenses including straight or overtime wages caused by Unforeseen Circumstances will be billed to the Owner for reimbursement.
- D.1.1.04 If, at any time, during the first twelve months following the Commencement Date, (i) CH2M discovers new information about the condition of the Project or facilities that materially differs from the information provided to or reasonably available to CH2M prior to execution of this Agreement; and (ii) such information substantially impacts the ability of CH2M to meet the performance objectives described herein or causes a material increase in the operating and maintenance costs incurred by CH2M to meet such performance objective, CH2M shall be entitled to equitable adjustment of each and every

performance objective impacted by such new information and/or an equitable adjustment in the Base Fee.

D.1.2 Limitations

D.1.2.01 The total amount CH2M shall be required to pay for Repairs shall not exceed the annual Repairs Limit of Fifty Thousand Dollars (\$50,000) during the period set forth in Section D.1.1. CH2M shall provide Owner with a detailed invoice of Repairs over the annual Repairs Limit, and Owner shall pay CH2M for all Repairs in excess of such limit. CH2M will rebate to Owner the entire amount that the cost of Repairs is less than the annual Repairs Limit. CH2M shall rebate to Owner the entire amount that actual repair costs are less than the applicable contract year aggregate limit for repairs no later than ninety (90) days after the expiration of that contract year.

D.1.3 Owner shall pay to CH2M that portion of any actual increase in electricity costs that are attributable to an unanticipated rate increase occurring during any contract year which was not reflected in the calculation of the electricity cost component of the estimated total direct cost for that year. Payment will be determined based on actual monthly usage multiplied by the difference between the actual rate and the rate utilized in calculation of the electricity cost component of the estimated total direct cost for that year. Such increased electricity costs shall not increase CH2M's estimated total direct cost, CH2M's management fee, or the Base Fee, nor shall it affect the calculation of Owner rebate under Section D.1.01.

D.2 CHANGES IN COMPENSATION

D.2.1 Changes in the estimated total direct cost shall be negotiated annually. Base Fee adjustments shall be negotiated taking into consideration expenditures for Project management labor, employee benefits, chemicals, lab supplies, repairs, repair parts, maintenance parts, safety supplies, gasoline, oil, equipment rental, legal and professional services, quality assurance, travel, office supplies, other supplies, uniforms, telephone, postage, utilities, tools, memberships, training supplies and other direct and indirect costs, as the basis of adjustment of the Base Fee. Owner and CH2M agree that good faith negotiations resulting in mutual agreement are the preferred methodology to be used to determine changes in the Base Fee. In the event that Owner and CH2M fail to agree, the Base Fee shall be adjusted as set forth in Appendix D.4. Upon each contract year renegotiation, CH2M shall continue to invoice Owner at the previous amount until the new contract year Base Fee price is agreed upon. Upon written agreement between the parties as to the new contract year Base Fee, CH2M shall issue an invoice retroactively adjusting the previous contract year Base Fee amount.

D.2.2 The Repairs Limit shall be negotiated each year, three (3) months prior to anniversary of the Commencement Date hereof in accordance with Appendix D.2.1; should Owner and CH2M fail to agree, the Repairs Limit will be determined as set forth in Appendix D.4.

D.2.3 Compensation for Changes in Scope shall be handled as set forth in Section 13.

D.3 PAYMENT OF COMPENSATION

- D.3.1 One-twelfth (1/12) of the Base Fee for the current year shall be due and payable on the first of the month for the month in which services are provided.
- D.3.2 All other compensation to CH2M is due on receipt of CH2M's invoice and payable within fifteen (15) calendar days.
- D.3.3 Owner shall pay interest at an annual rate equal to nine percent (9%) or such other percentage as may be allowed by statute, said amount of interest not to exceed any limitation provided by law, on payments not paid and received within fifteen (15) calendar days, such interest being calculated from the due date of the payment.
- D.3.4 In the event of a disputed or contested billing, only that portion so contested shall be withheld from payment, and the undisputed portion shall be paid. Interest shall accrue on any contested portion of the billing and shall be immediately payable if the contested billing is resolved in favor of CH2M. No interest will be due on any disputed portion of the billing if the dispute is ultimately mutually resolved.

D.4 ADJUSTMENT FORMULA

The estimated total direct cost for each contract year subsequent to the first year of this Agreement shall be renegotiated between the parties using their best efforts, by the September 1st preceding that contract year. Should Owner and CH2M fail to agree on the estimated total direct cost for a contract year, the estimated total direct cost shall be calculated by increasing the annualized estimated total direct cost for the preceding contract year by three percent (3%).

APPENDIX E -PROJECT VEHICLES AND EQUIPMENT

The Project includes all vehicles, rolling stock, and other equipment as follows:

Year	Make	Model	Description	Unit No.
1999	International		Vactor	701
2000	Case	95X	skid steer	702
1998	Inter		dump truck	704
1992	GMC	1-Ton	flat bed	706
1996	Ford	Ranger	p/u lab	707
2003	Ford	f-550	utility collections	710
2007	Toro	328-D	Lawn Mower	711
2003	Ford	1-Ton	T.V.van	720
2007			Rodder Trailer	722
2012	John Deere	522	Tractor	726

APPENDIX F PERMITS



AMENDMENT NO. 4
TO THE
AGREEMENT DATED MARCH 16, 2016
FOR
OPERATIONS AND MAINTENANCE SERVICES

THIS AMENDMENT to the Agreement for Operations Management and Maintenance dated March 16, 2016 is made and entered into this 10th day of December, 2019 by and between the City of College Place, Washington, whose address for any formal notice is 619 S. College Avenue, College Place, Washington 99324 (hereinafter "Owner") and Operations Management International, Inc., whose address for any formal notice is 9191 South Jamaica Street, Englewood, CO 80112 (hereinafter "CH2M").

Owner and CH2M agree as follows:

1. Article 2.1 is hereby deleted in its entirety and replaced with the following:
 - 2.1 The initial Term of this Agreement shall be for five (5) years and nine (9) months commencing on April 1, 2016 (the "Commencement Date") through December 31, 2021. The term of this Agreement shall be extended for ten (10) years beginning January 1, 2022 and continue through December 31, 2032. Thereafter, this Agreement shall be automatically renewed for successive terms of five (5) years each ("Renewal Term") unless cancelled by either party not less than one hundred twenty (120) calendar days prior to expiration.
2. Article 4.6 is hereby deleted in its entirety.
3. Appendix A, Article A.4, Project Vehicles and Equipment is hereby added to this Agreement as follows:
 - A.4 CH2M shall provide all vehicles and equipment currently in use at the Project, as summarized in Appendix E. Such vehicle and equipment shall be in road safe condition. CH2M shall be responsible for the cost of operation, maintenance and fuel for such vehicles and equipment, unless otherwise agreed to between the parties. CH2M shall retain title and ownership of such vehicles and equipment. The Parties may supplement this Agreement to provide for an agreed schedule of replacement of such vehicles and equipment and provision of any other insurance coverage deemed necessary or appropriate. In the event the Owner terminates this Agreement for convenience at any time, the Owner will be responsible to pay CH2M the balance of vehicle and equipment costs based on Fair Market Value at the time of termination.
4. Article D.1.1 is deleted in its entirety and replaced with the following:

D.1.1 Owner shall pay to CH2M as compensation for services performed under this Agreement a Base Fee of One Million One Hundred Ninety-Six Thousand Six Hundred Ninety Nine Dollars (\$1,196,699) for the period of January 1, 2020 through December 31, 2020 which shall be the sum of the estimated total direct costs, management fee, repairs, equipment and vehicles and applicable markup. Subsequent years' base fees shall be determined as hereinafter specified in Appendix D.4 below.

5. Article D.1.1.01 is deleted in its entirety and replaced with the following:

D.1.1.01 The estimated total direct cost shall be the estimated direct cost for CH2M to manage, operate, repair, and maintain the project during a contract year. The estimated total direct cost for the term identified in D.1.1 shall be Eight Hundred Forty-Seven Thousand Nine Hundred Eighteen Dollars (\$847,918), including and subject to the Repairs Limit below. If, during any contract year, the actual total direct cost (excluding Repair costs), is less than the estimated total direct cost for that year (excluding Repair costs), then CH2M will pay to Owner a rebate in an amount equal to eighty-five percent (85%) of the difference between the actual total direct cost and the estimated total direct cost (exclusive of Repair costs), no later than sixty (60) days after the expiration of that contract year. If, during any contract year, the actual total direct cost (excluding Repair costs), is greater than the estimated total direct cost for that year (excluding Repair costs), then CH2M will be solely responsible for any such additional increased cost.

6. Article D.1.1.02 is deleted in its entirety and replaced with the following:

D.1.1.02 The management fee shall be equal to Seventeen percent (17%) of the estimated direct costs. The management fee for the period set forth in Section D.1.1 shall be One Hundred Fifty-Six Thousand Eight Hundred Ninety Six Dollars (\$156,896).

7. Article D.1.2.01 is deleted in its entirety and replaced with the following:

D.1.2.01 The total amount CH2M shall be required to pay for Repairs shall not exceed the annual Repairs Limit of Seventy Five Thousand Dollars (\$75,000) during the period set forth in Section D.1.1. CH2M shall provide Owner with a detailed invoice of Repairs over the annual Repairs Limit, and Owner shall pay CH2M for all Repairs in excess of such limit. CH2M will rebate to Owner the entire amount that the cost of Repairs is less than the annual Repairs Limit. CH2M shall rebate to Owner the entire amount that actual repair costs are less than the applicable contract year aggregate limit for repairs no later than ninety (90) days after the expiration of that contract year.

8. Article D.1.1.05 is hereby added to this Agreement as follows:

D.1.1.05 The total amount for project vehicles and equipment is Ninety-Seven Thousand Four Hundred Three dollars (\$97,403) during the period set forth in Section D.1.1.

9. Article D.1.1.06 is hereby added to this Agreement as follows:

D.1.1.06 The fixed markup of twenty percent (20%) applied to the project vehicles and equipment is Nineteen Thousand Four Hundred Eighty-One Dollars (\$19,481) during the period set forth in Section D.1.1.

10. Appendix E, Project Vehicles and Equipment, is hereby deleted in its entirety and replaced with the attached revised Appendix E – Project Vehicles and Equipment

This Amendment No. 4 together with the Agreement constitutes the entire agreement between the Parties and supersedes all prior oral and written understandings with respect to the subject matter set forth herein. Unless specifically stated all other terms and conditions of the Agreement shall remain in full force and effect. Neither this Amendment nor the Agreement may be modified except in writing signed by an authorized representative of the Parties.

Both parties indicate their approval of this Agreement by their signatures below.

**OPERATIONS MANAGEMENT
INTERNATIONAL, INC.**

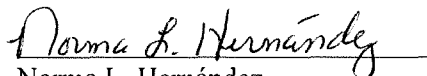


Name: Andrew Appleton

Title: Vice President

Date: 12-18-2019

**THE CITY OF COLLEGE
PLACE, WASHINGTON**



Norma L. Hernández

Title: Mayor

Date: 12-10-2019

APPENDIX E – PROJECT VEHICLES AND EQUIPMENT

The project includes all vehicles, rolling stock and other equipment as follows:

<u>Description</u>	<u>Model</u>
Camera Truck	2020 Subsite CCTV Inspection Van
VAC Truck	Sewer Equip Co. of American ECO 9-Yard Combination
Kubota Tractor	Kubota M56660SUHD
Dump Truck	2020 Freightliner Business Class M2 106
Skid Steer	KUB SSV75PHRC
Generator	
SUV	2020 Ford Escape
F550	2020 Ford Super Duty F-550 DRW 4WD w/service box and crane
Kubota Mower	Kubota F2690



RH2 ENGINEERING

Richland

114 Columbia Point Drive, Suite C

Richland, WA 99352

1.800.720.8052 / rh2.com

October 21, 2021

Mr. Robert McAndrews
Public Works Director
City of College Place
625 South College Ave.
College Place, WA 99324

Sent via: Email

Subject: Recommendation of Award for Well No. 6

Dear Mr. McAndrews:

The bids for the Well No. 6 Project were opened at the City of College Place at 12:00 PM on Wednesday, October 20, 2021. Of the four bids received, Nelson Construction Corp (Nelson) submitted the lowest responsible bid. The total base bids (including 8.7% sales tax) for this project are as shown below.

Well No. 6 Base Bids (Including 8.7% Sales Tax)

Bidder	Total Price
Nelson Construction Corp	\$2,640,877.88
POW Contracting	\$2,677,809.90
Apollo, Inc.	\$2,805,698.65
Slayden Constructors	\$3,347,170.73

RH2 also reviewed Nelson's status on the U.S. Government's "System for Award Management" database, the Washington State Department of Revenue's business license information, and the Washington State Department of Labor and Industries website, and has found no violations or exclusions related to Nelson Construction.

**WASHINGTON
LOCATIONS**

Bellingham
Bothell (Corporate)
East Wenatchee
Issaquah
Richland
Tacoma

**OREGON
LOCATIONS**

Medford
Portland

RH2 discussed Nelson's qualifications with Mr. Robert McAndrews and Mr. Paul Hartwig on October 20, 2021, and was made aware that Nelson has successfully completed past projects for the City. Nelson does not have significant mechanical or electrical construction experience, but has identified subcontractors that do have significant experience in these fields (specifically, Lanye Pumps of Washington and Sierra Electric).

Based on our analysis of the bids, Nelson's status in the aforementioned databases and lists, experience with Nelson's proposed subcontractors, and knowledge of successful past City construction projects, we recommend that Nelson Construction be awarded the contract for this project in the amount of \$2,640,877.88, which includes 8.7% Washington State sales tax.

If you have any questions regarding this letter, please call me at 509.392.6503 or via email at rwITHERS@rh2.com. Thank you for the opportunity to assist you with this project.

Sincerely,



Ryan Withers, PE
Project Manager
PRC/RMW



10/21/2021



10/21/2021

Enclosure:

1. Bid tabulation
2. SAM.gov documentation
3. Department of Revenue documentation
4. Labor and Industries documentation

City of College Place
Well No. 6
Bid Tabulation
Date: 10/20/2021

Apparent Low

Other Bidders

Item	Description	Units	Quantity
1	MOBILIZATION, DEMOBILIZATION, SITE PREP, AND CLEAN-UP	L.S.	1
2	TEMPORARY EROSION AND SEDIMENTATION CONTROL	L.S.	1
3	TRENCH SAFETY AND SHORING	L.S.	1
4	EARTHWORK	L.S.	1
5	SITE WORK	L.S.	1
6	LANDSCAPING	L.S.	1
7	SITE UTILITIES	L.S.	1
8	CHAIN LINK FENCING AND AUTOMATED GATE	L.F.	855
9	WELLHOUSE MECHANICAL	L.S.	1
10	WELLHOUSE STRUCTURAL	L.S.	1
11	WELLHOUSE ELECTRICAL AND AUTOMATIC CONTROL/SCADA	L.S.	1
12	AS CONSTRUCTED DRAWINGS	L.S.	1
13	MINOR CHANGE FORCE ACCOUNT	L.S.	1
SUBTOTAL (ITEMS 1 TO 13)			
WASHINGTON STATE SALES TAX @ 8.7%			
14	FRONTAGE IMPROVEMENTS (SALES TAX INCLUDED)	L.S.	1
TOTAL BASE BID AMOUNT			

Engineers Estimate	
Unit Price	Extended
\$ 215,000.00	\$ 215,000.00
\$ 20,000.00	\$ 20,000.00
\$ 10,000.00	\$ 10,000.00
\$ 23,000.00	\$ 23,000.00
\$ 44,000.00	\$ 44,000.00
\$ 50,000.00	\$ 50,000.00
\$ 245,000.00	\$ 245,000.00
\$ 80.00	\$ 68,400.00
\$ 512,000.00	\$ 512,000.00
\$ 266,000.00	\$ 266,000.00
\$ 516,000.00	\$ 516,000.00
\$ 5,000.00	\$ 5,000.00
\$ 25,000.00	\$ 25,000.00
	\$ 1,999,400.00
	\$ 173,947.80
\$ 16,000.00	\$ 16,000.00
	\$ 2,189,347.80

Nelson Construction	
Unit Price	Extended
\$ 76,460.00	\$ 76,460.00
\$ 6,814.00	\$ 6,814.00
\$ 3,661.00	\$ 3,661.00
\$ 67,785.00	\$ 67,785.00
\$ 81,584.00	\$ 81,584.00
\$ 88,744.00	\$ 88,744.00
\$ 503,232.00	\$ 503,232.00
\$ 109.00	\$ 93,195.00
\$ 663,444.00	\$ 663,444.00
\$ 224,771.00	\$ 224,771.00
\$ 563,458.00	\$ 563,458.00
\$ 5,000.00	\$ 5,000.00
\$ 25,000.00	\$ 25,000.00
	\$ 2,403,148.00
	\$ 209,073.88
\$ 28,656.00	\$ 28,656.00
32%	\$ 2,640,877.88

POW Contracting	
Unit Price	Extended
\$ 119,000.00	\$ 119,000.00
\$ 6,500.00	\$ 6,500.00
\$ 2,500.00	\$ 2,500.00
\$ 65,000.00	\$ 65,000.00
\$ 134,000.00	\$ 134,000.00
\$ 40,000.00	\$ 40,000.00
\$ 491,909.00	\$ 491,909.00
\$ 35.00	\$ 29,925.00
\$ 624,840.00	\$ 624,840.00
\$ 318,934.00	\$ 318,934.00
\$ 565,000.00	\$ 565,000.00
\$ 5,000.00	\$ 5,000.00
\$ 25,000.00	\$ 25,000.00
	\$ 2,427,608.00
	\$ 211,201.90
\$ 39,000.00	\$ 39,000.00
34%	\$ 2,677,809.90

Apollo, Inc.	
Unit Price	Extended
\$ 122,000.00	\$ 122,000.00
\$ 6,200.00	\$ 6,200.00
\$ 1,600.00	\$ 1,600.00
\$ 38,000.00	\$ 38,000.00
\$ 53,000.00	\$ 53,000.00
\$ 88,000.00	\$ 88,000.00
\$ 395,000.00	\$ 395,000.00
\$ 73.90	\$ 63,184.50
\$ 632,000.00	\$ 632,000.00
\$ 558,000.00	\$ 558,000.00
\$ 569,500.00	\$ 569,500.00
\$ 5,000.00	\$ 5,000.00
\$ 25,000.00	\$ 25,000.00
	\$ 2,556,484.50
	\$ 222,414.15 *
\$ 26,800.00	\$ 26,800.00
40%	\$ 2,805,698.65 *

Slayden Constructors	
Unit Price	Extended
\$ 250,000.00	\$ 250,000.00
\$ 6,000.00	\$ 6,000.00
\$ 3,000.00	\$ 3,000.00
\$ 100,000.00	\$ 100,000.00
\$ 100,000.00	\$ 100,000.00
\$ 80,000.00	\$ 80,000.00
\$ 600,000.00	\$ 600,000.00
\$ 85.00	\$ 72,675.00
\$ 860,000.00	\$ 860,000.00
\$ 350,000.00	\$ 350,000.00
\$ 600,000.00	\$ 600,000.00
\$ 5,000.00	\$ 5,000.00
\$ 25,000.00	\$ 25,000.00
	\$ 3,051,675.00
	\$ 265,495.73
\$ 30,000.00	\$ 30,000.00
67%	\$ 3,347,170.73

* A mathematical error in Apollo's bid has been updated in this bid tabulation.



< Business Lookup

License Information:

[New search](#) [Back to results](#)

Entity name: MORENO & NELSON CONSTRUCTION CORP.

Business name: NELSON CONSTRUCTION CORP.

Entity type: [Profit Corporation](#)

UBI #: 602-674-342

Business ID: 001

Location ID: 0001

Location: Active

Location address: 665 STINSEN
WALLA WALLA WA 99362

Mailing address: PO BOX 794
WALLA WALLA WA 99362-0250

Excise tax and reseller permit status: [Click here](#)

Secretary of State status: [Click here](#)



Endorsements

Endorsements held at this locati	License #	Count	Details	Status	Expiration date	First issuance d
Connell General Business - Non-Resident				Active	Sep-30-2022	Oct-01-2021
Goldendale General Business - Non-Resident	583			Active	Jan-31-2022	May-08-2020
Kennewick General Business - Non-Resident	109506			Active	Jan-31-2022	Aug-29-2013
Omak General Business - Non-Resident	3013			Active	Jan-31-2022	Aug-09-2016
Pasco General Business - Non-Resident	27200			Active	Jan-31-2022	Jun-25-2015
Richland General Business - Non-Resident	F03			Active	Jan-31-2022	May-12-2016
Walla Walla General Business - Non-Resident				Active	Jan-31-2022	Jan-02-2018

Governing People May include governing people not registered with Secretary of State

Governing people	Title
NELSON, JOHN	

Registered Trade Names



Registered trade names

Status

First issued

Registered trade names

Status

First issued

NELSON CONSTRUCTION CORP.

Active

Nov-14-2018

[View Additional Locations](#)

The Business Lookup information is updated nightly. Search date and time: 10/20/2021 4:57:46 PM

Contact us

How are we doing?

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Contractors

MORENO & NELSON CONSTRUCTION

Owner or tradesperson

Principals

NELSON, JOHN BRANDON, PRESIDENT

MORENO, DAX JSE, VICE PRESIDENT

(End: 01/11/2017)

PO BOX 794

WALLA WALLA, WA 99362

509-526-5249

WALLA WALLA County

Doing business as

MORENO & NELSON CONSTRUCTION

WA UBI No.

602 674 342

Business type

Corporation

License

Verify the contractor's active registration / license / certification (depending on trade) and any past violations.

Construction Contractor

Active

Meets current requirements.

License specialties

GENERAL

License no.

MORENNC930BT

Effective — expiration

02/14/2007— 02/14/2023

Bond

**Guarantee Company of North America USA,
The**

\$12,000.00

Bond account no.

21175194

Received by L&I

06/12/2019

Effective date

03/20/2019

Expiration date

Until Canceled

Bond history

Insurance

Cincinnati Indemnity Company

\$1,000,000.00

Policy no.

EPP 0429721

Received by L&I

03/22/2021

Effective date

03/20/2021

Expiration date

03/20/2022

Insurance history

Savings

No savings accounts during the previous 6 year period.

Lawsuits against the bond or savings

No lawsuits against the bond or savings accounts during the previous 6 year period.

L&I Tax debts

No L&I tax debts are recorded for this contractor license during the previous 6 year period, but some debts may be recorded by other agencies.

License Violations

Infraction no.

EFEE00269

Issue date

02/26/2020

Violation city

WALLA WALLA

Type of violation

ELECTRICAL CITATION

Description

Employing an individual for the purposes of chapter 19.28 RCW who does not possess a valid certificate of competency or training certificate to do electrical work.

Satisfied

RCW/WAC

19.28.271 RCW

Violation amount

\$250.00

Infraction no.

EFEE00268

Issue date

02/26/2020

Violation city

WALLA WALLA

Type of violation

ELECTRICAL CITATION

Description

Offering to perform, submitting a bid for, advertising, installing or maintaining cables, conductors or equipment that convey or utilize electrical current without having a valid electrical contractor license.

Satisfied

RCW/WAC

19.28.041 RCW

Violation amount

\$1,000.00

Certifications & Endorsements

OMWBE Certifications

No active certifications exist for this business.

Apprentice Training Agent

Registered training agent. [Check their eligible programs and occupations.](#)

Workers' Comp

Do you know if the business has employees? If so, verify the business is up-to-date on workers' comp premiums.

This company has multiple workers' comp accounts.

Active accounts

L&I Account ID

673,156-00

Account is current.

Doing business as

NELSON CONSTRUCTION CORP

Estimated workers reported

Quarter 2 of Year 2021 "Greater than 100 Workers"

L&I account contact

T0 / JULIE SUR (360)902-4715 - Email: SURJ235@lni.wa.gov

[Track this contractor](#) ?

Public Works Requirements

Verify the contractor is eligible to perform work on public works projects.

Required Training— Effective July 1, 2019

Exempt from this requirement.

Contractor Strikes

No strikes have been issued against this contractor.

Contractors not allowed to bid

No debarments have been issued against this contractor.

Workplace Safety & Health

Check for any past safety and health violations found on jobsites this business was responsible for.

Inspection results date

09/03/2020

[Violations](#)

Inspection no.

317960550

Location

**417 Wellington Ave
Walla Walla, WA 99362**

AGENDA BILL

College Place City Council
College Place, Washington

SUBJECT: Well 6 Well House Construction Bid
Award

FOR AGENDA OF 10/26/2021 **BILL NO:**

Mayor's Approval: Choose

DEPARTMENT OF ORIGIN: Choose From List

DATE SUBMITTED: 10/21/2021

CLEARANCES: City Administrator MJR

City Attorney

Finance Director

Other

FINANCE DEPARTMENT INPUT ONLY	
JOB CODE	
CONTRACT NAME	
BARS	

PROCEEDING: Action Item

EXHIBITS: Nelson Award Recommendation

BUDGET IMPACT

EXPENDITURE REQUIRED	\$ 2,640,877.88	AMOUNT BUDGETED	\$ 2,850,000.00	APPROPRIATION REQUIRED	\$ 0.00
Where would appropriation come from if it is necessary? NA					

RECOMMENDED ACTION:

Award the bid for the Well House Construction to Nelson Construction Corp in the amount of \$2,640,877.88.

HISTORICAL PERSPECTIVE:

This project has been in the works for some time. The well itself has already been drilled. On Wednesday October 20, 2021 the City opened sealed bids for the construction of the well house, installation of pumps, emergency generator, SCADA systems, site work, etc.

INFORMATION FOR CONSIDERATION:

After review Nelson Construction Corp provided the lowest bid. Nelson's bid was for \$2,640,877.88. The next lowest bid was close and came in at \$2,677,809.90 indicating that the pricing is accurate to today's market. The City needs to get this well up and running to ensure there is sufficient water supply now and into the future for the City of College Place.

From: [Jeff Goodson](#)
To: [Robert McAndrews](#)
Subject: RE: Stellar Costs
Date: Tuesday, October 19, 2021 2:34:28 PM

Robert,

Numbers look good.

Jeff Goodson, Fleet Manager

Equipment Rental & Replacement Division

City of College Place

City Hall: 625 S. College Ave

Shop: 218 SE 4th St.

Phone: 1-509-394-8654

Cell: 1-509-301-4622

jgoodson@cpwa.us

NOTICE: All e-mails, and attachments, sent to and from the City of College Place are public records and may be subject to disclosure pursuant to the Washington State Public Records Act (RCW.42.56)

From: Robert McAndrews
Sent: Tuesday, October 19, 2021 12:52 PM
To: Jeff Goodson <JGoodson@cpwa.us>
Subject: Stellar Costs

Jeff,

The information previously provided to me indicates the below pricing for the Stellar truck. Can you please confirm this pricing?

Pricing

Truck:	\$52,259.00 (already purchased)
Stellar:	\$45,087.00
Sub-Total:	\$97,346.00
Tax:	\$9,831.95 (10.1% tax)
Total:	\$107,177.95

Snow Plow:	\$8,515.20
Estimated tax:	\$936.67 (10.1% tax)
Total:	\$9,451.87

Grand Total: \$116,629.82

Please let me know if this looks accurate so I can add it to Council Agenda for next week.

Thank you,

Robert McAndrews
Public Works Director
City of College Place
625 South College Avenue
College Place, WA 99324
509.394.8526
rmcandrews@cpwa.us

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To: [Robert McAndrews](#)
Subject: RE: Stellar Costs
Date: Tuesday, October 19, 2021 2:34:28 PM

Robert,

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Jeff Goodson, Fleet Manager

Equipment Rental & Replacement Division

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Robert McAndrews
Public Works Director
City of College Place
625 South College Avenue
College Place, WA 99324
509.394.8526
rmcandrews@cpwa.us

City of College Place

Ambulance Utility Cost of Service and Rate Analysis

DRAFT REPORT
June 2018

Washington

7525 166th Avenue NE, Ste. D215
Redmond, WA 98052
425.867.1802

Oregon

4000 Kruse Way Pl., Bldg. 1, Ste. 220
Lake Oswego, OR 97035
503.841.6543

Colorado

PO Box 19114
Boulder, CO 80301-9998
719.284.9168

www.fcsgroup.com

This entire report is made of readily recyclable materials, including the bronze wire binding and the front and back cover, which are made from post-consumer recycled plastic bottles.



FCS GROUP
Solutions-Oriented Consulting

June 20, 2018

Sarah Kilgore
Finance Director
City of College Place
625 South College Avenue
College Place, Washington 99324

Subject: Ambulance Utility Cost of Service and Rate Analysis

Dear Ms. Kilgore:

Attached is a draft report on the results of our Ambulance Utility Cost of Service and Rate Analysis. The draft report reflects the policy alternatives that the City identified during its May 1, 2018 briefing on the study's preliminary results. We want to thank you and Chief Winter for the assistance and participation in helping us gather information and in discussing the various issues. We also want to acknowledge the assistance provided by the Walla Walla Fire Department in providing the transport incident and reimbursement data for the City. If you have any questions, please feel free to contact me at (425) 867-1802 extension 228.

Yours very truly,



Peter Moy

Principal

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CHAPTER I: INTRODUCTION

The City of College Place has initiated an effort to have its Fire Department (CPFD) begin transporting basic life support patients to the hospital. Currently, ambulances from the City of Walla Walla's Fire Department respond to both basic life support (BLS) and advanced life support (ALS) emergency medical incidents in case transportation and ALS services are needed. As part of its strategy to provide transport services, the City is considering whether to establish an ambulance utility to help offset the potential costs of providing the additional service.

The Revised Code of Washington (RCW Section 35.21.766) gives all cities and towns the authority to establish an ambulance service to be operated as a public utility. The RCW also includes the authority for a City Council to set rates and charges for regulating, operating, and maintaining an ambulance utility. It also identifies the policies with regard to classifying costs and setting rates for an ambulance utility.

In July 2011 the Washington State Legislature amended RCW 35.21.766 by eliminating the requirement that the General Fund continue to provide support to ambulance utilities at 70% of the May 2004 funding level. As a result, cities now have more freedom to decide how much support their General Fund will provide to their ambulance utility. However, a city must complete the following before implementing additional support from ambulance utility rates:

- Hold a public hearing, preceded by at least 30 days of notice provided in each ratepayer's utility bill.
- Allow public comment during a public hearing and present the following information:
 - The utility's most recent cost of service study,
 - A summary of the utility's current revenue sources,
 - A proposed budget reflecting the reduced allocation of General Fund revenues,
 - Any proposed changes to utility rates, and
 - Any anticipated impact to the utility's level of service.

According to RCW 35.21.766, a cost of service study is required to identify the total cost needed to regulate, operate, and maintain the ambulance utility. The City engaged FCS GROUP to develop a cost of service study based on the City providing BLS transport services and to determine the related ambulance utility rates. FCS GROUP's scope of work included:

- Developing a cost of service framework and determining the cost of service,
- Reviewing and analyzing fire department and ambulance costs and workload data,
- Identifying the customer classes and cost allocation methods for the ambulance utility,
- Calculating availability and demand rates for each customer class consistent with RCW 35.21.766,

- Developing a five year rate forecast to identify the impacts of the increasing number of incidents, and
- Determining the rate impacts of different staffing and funding scenarios.

To accomplish the scope of work, FCS GROUP worked with City staff in analyzing the cost of service, fire and EMS response data, and customer class data. We want to thank all the City staff who participated and assisted us in gathering and analyzing data as well as the staff from the City of Walla Walla's Fire Department who also provided data for the study.

FIRE DEPARTMENT BACKGROUND

The CPFD operates with three full time employees and about 40 volunteers. In 2018, the Department plans to add a fourth full time position to act as the Department's Training Officer. The mission of the Department is as follows:

"To minimize loss of life and property and the pain and suffering experienced by residents of the City of College Place and the surrounding area either from man-made or natural disasters. We will achieve this goal by providing the highest quality fire, rescue, and emergency medical services."

The CPFD provides these services 24 hours a day, 365 days a year and operates out of its one fire station located at the City Hall campus. To provide its services, the City utilizes a combination of full time staff and volunteers during the weekdays from 8am to 6pm and uses only its volunteers the rest of the time when the full time staff are not available.

Exhibit 1 shows the related fire and EMS costs from the approved 2018 budget.

Exhibit 1
2018 Fire Department Budget

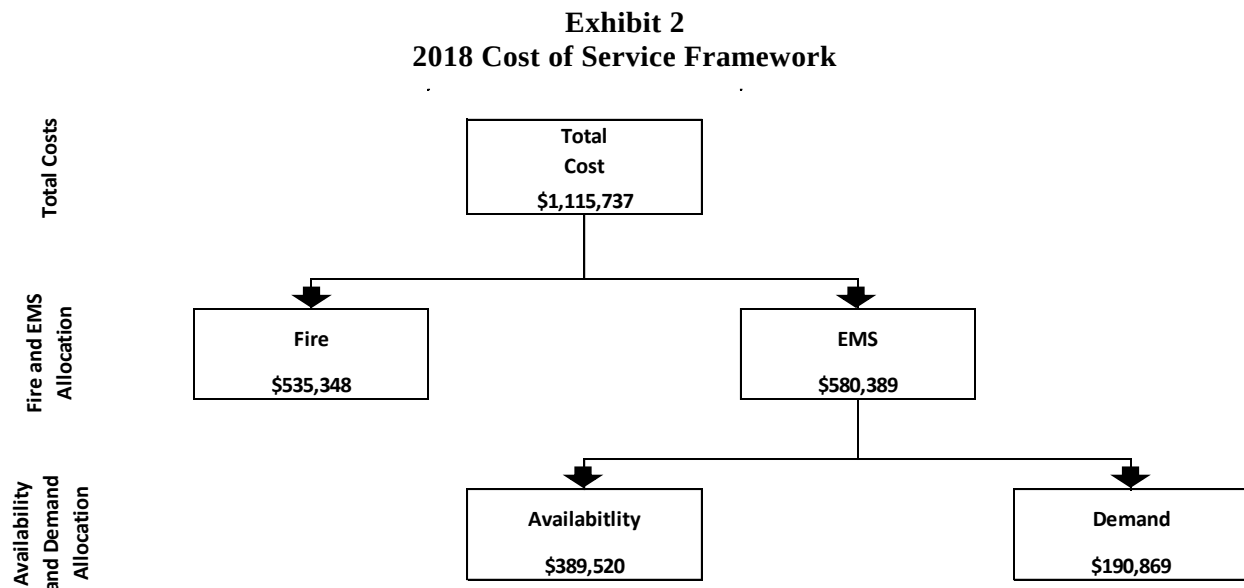
Budget Category	Budget
Legal and Interlocal Fire/EMS	\$46,000
Administration	\$13,880
Fire Suppression	\$413,931
Fire Prevention/Investigation	\$58,201
Fire Training	\$109,452
Fire Facilities	\$36,150
Long Term Debt - Fire Equipment	\$52,021
EMS	\$380,545
Total Expenditures	\$1,110,180

CHAPTER II: COST OF SERVICE ANALYSIS

As noted in Chapter I, the Fire Department operates as an integrated fire and EMS department, and the station personnel respond to both types of incidents. To determine the cost of service, the Department's costs must be divided between fire and EMS activities. To establish the cost of service of fire and EMS services, several cost allocation steps were used. The allocation process consisted of the following steps.

- Determining City fire and EMS costs, and
- Allocating the EMS costs between availability and demand costs.

Exhibit 2 shows the breakdown of the 2018 budgeted expenses between fire and EMS and then EMS costs between availability and demand. The costs also include a City estimated \$5,557 for billing charges related to charging patients for transports.



KEY ASSUMPTIONS

The first step in the process analyzed the 2018 Fire Department expenditures to determine the total cost of providing fire and EMS services. To establish costs for these categories, the following sections discuss the assumptions and allocation factors that were used to allocate costs between fire and ambulance services and between availability and demand for City EMS services.

Labor Costs

Total personnel costs were provided by City staff for each full-time position as well as stipend estimates for volunteers. All fire prevention salaries and benefits are allocated to fire. The remaining full time staff salaries and benefits were allocated between fire and EMS based on the proportion of time spent on those incidents when a full time employee was available to respond. The incident time included an adjustment for transport times based on Walla Walla's incident data. Volunteer stipends were allocated to fire and EMS based on the proportion of incidents responded to by volunteers. Based on these assumptions, overall labor costs are allocated 28.6% to fire and 71.4% to EMS.

Supplies, Services, and Other Costs

The line items for non-labor costs were also reviewed and were also allocated between fire and EMS.

- Depending on the budget category and line item, certain costs were allocated all to fire or to EMS,
- All administrative costs were allocated based on the ratio of total fire and EMS incidents, and
- Facilities cost were allocated based on square footage allocation of the station.

EMS COST OF SERVICE ANALYSIS

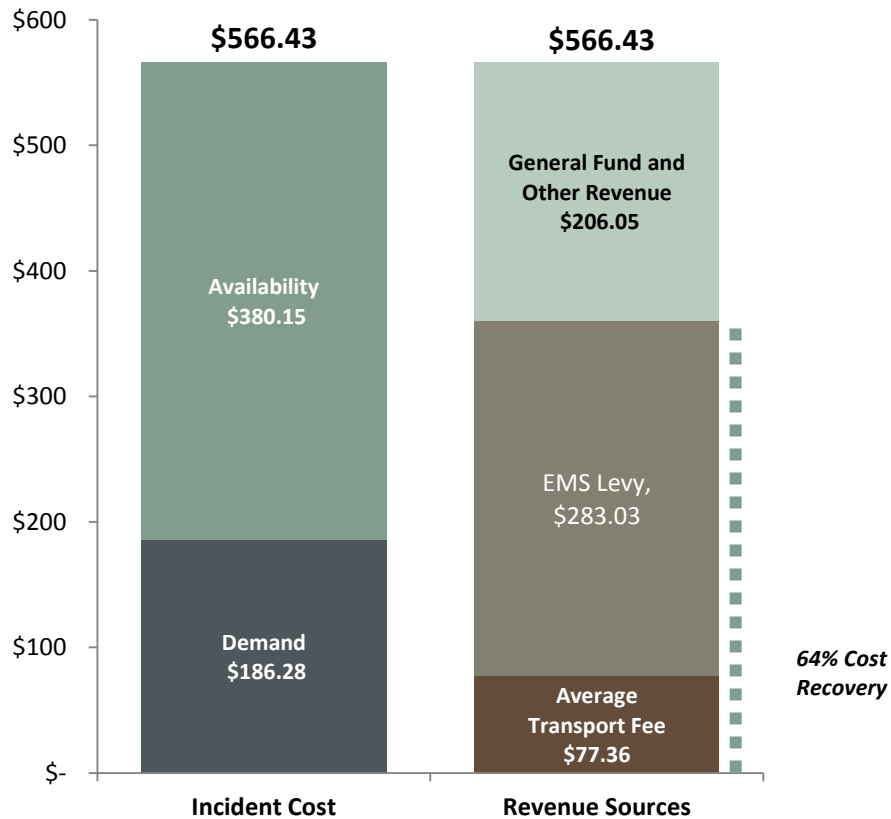
The cost listed in the EMS category represents the City cost for providing ambulance services. Once these ambulance costs were identified, they were then divided between availability and demand costs. According to RCW 35.21.766, availability cost are attributable to the basic infrastructure needed to respond to a single call for service and may include dispatch, labor, training, equipment, patient care supplies, and equipment maintenance costs while demand costs are attributed to the burden placed on the ambulance service by individual calls, such as those associated with the frequency of calls or the distance from hospitals. To determine availability and demand cost, the following assumptions and allocations factors were used.

- The City provided time data for each incident in 2016. The City of Walla Walla also provided incident data for incidents they responded to in College Place to assist in calculating additional demand time related to transporting incidents.
- Volunteer time spent responding to incidents is allocated to demand. Since volunteers are paid on a per incident basis they have no availability time.
- Full time employees' time is allocated to demand when they are responding to incidents. When they are not responding to incidents their availability time is allocated based on the proportion of time spent responding to fire and EMS incidents.
- Training costs were allocated all to availability because the staff members are trained when they are not responding to EMS calls.
- Dispatch service costs were allocated to demand because they are directly related to receiving emergency calls.
- Billing charges are allocated to demand because they are directly related to processing bills for transported patients.
- EMS Levy funds were included to offset the cost of service to determine the revenue requirement that needed to be covered by the ambulance utility rates.

Based on the above assumptions, the total EMS costs were \$580,389 representing 52% of the total Department's costs. The analysis showing how costs were assigned between the fire and EMS can be

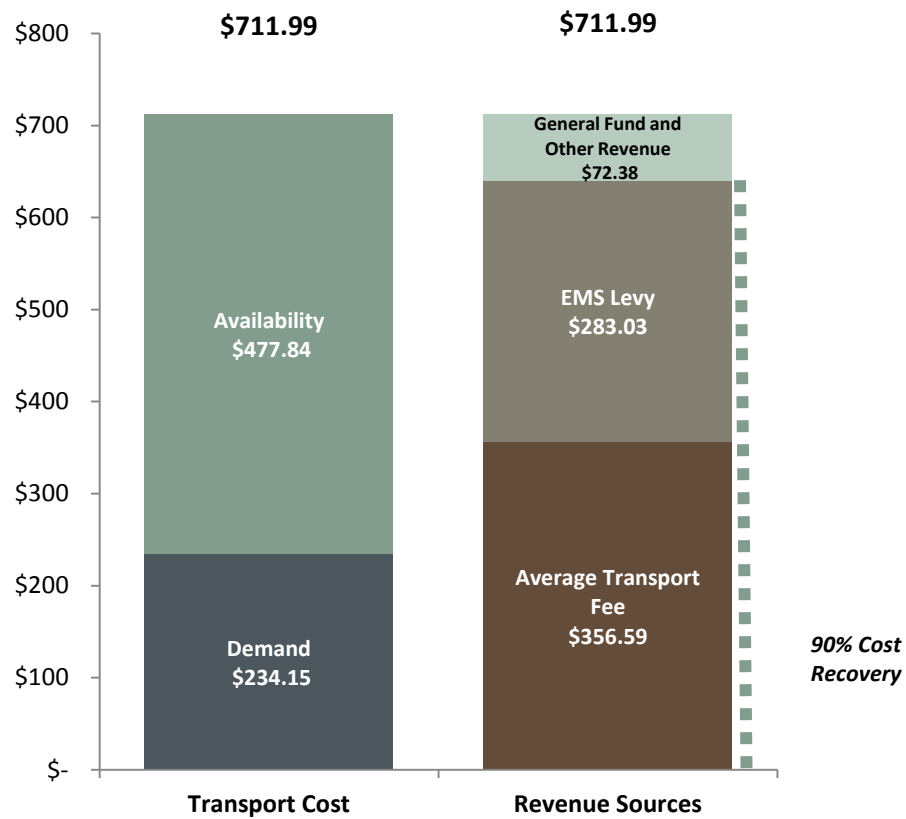
found in Appendix A. For all incidents, the estimated average cost per incident is about \$566. Exhibit 3 shows that with the average transport reimbursement and EMS Levy the average cost recovery is about 64% per incident.

Exhibit 3
2018 Estimated Average Cost and Revenue per Incident



To calculate the estimated cost of incidents involving BLS patient transports, the additional travel, service, and hospital times provided by the Walla Walla Fire Department were added to the time spent by the City's staff. As a result, the cost of a BLS transport assuming the current staffing is about \$712, and the average reimbursement received for a College Place BLS transport incident is \$356.59, which represents about a 50% cost recovery rate. If the average EMS Levy revenue of \$283.03 per incident is included, the revenue is \$639.62 or a 90% cost recovery rate for a transported incident. Exhibit 4 shows the breakdown of cost per transport.

Exhibit 4
2018 Estimated Average Cost per Transport



CHAPTER III: RATE ANALYSIS

Once the availability and demand costs were identified, the next step was to determine the availability and demand rates. RCW 35.21.766 establishes the following rate policies.

- Availability costs must be uniformly applied across user classifications,
- Demand costs must be based on each user classification's burden on the utility,
- Transport revenues must be allocated against the demand costs,
- The costs for exemptions or reductions are a general expense of the utility and are designated as an availability cost to be spread uniformly across the utility user classifications,
- Medicaid eligible persons who reside in a nursing home, boarding home or adult family home, or who receive in-home services are exempt,
- Designated classes consistent with Article VIII, Section 7 of the State Constitution may be exempt from or have reduced rates, and
- Revenues generated by the rates and charges must be deposited in a separate fund or funds and be used only for the purpose of paying for the cost of regulating, maintaining, and operating the ambulance utility.

CUSTOMER CLASSES

To determine the rates, the total number of customers and billing units in the City need to be identified. The City provided the number of existing utility accounts and billing units per account classified by commercial, multi-family housing, residential single family, and miscellaneous/no service. The nursing home accounts were based on information collected by the Department, and each resident is treated as a billing unit. Medicaid clients in these facilities were also identified based on the Department's information. Exhibit 5 shows the proposed customer classes and the corresponding number of billing units.

Exhibit 5
Number of 2018 Customers by Class

Billing Units	Regular	Percent of Billing Units	Medicaid	Percent of Medicaid Billing Units	Total Billing Units	Percent of Total Billing Units
Single Family	3,168	74%		0%	3,168	72%
Multi Family	641	15%		0%	641	15%
Nursing Home	117	3%	128	100%	245	6%
Commercial	114	3%		0%	114	3%
Hotels/Motels	0	0%		0%	0	0%
Public/Streets/Schools	233	5%		0%	233	5%
Total	4,273	100%	128	100%	4,401	100%

AVAILABILITY AND DEMAND RATES

To allocate and forecast the revenues associated with the City's EMS and ambulance services, RCW 35.21.766 requires that revenues received through direct billing to the individual user of the ambulance service are allocated to the demand related costs. Other revenues, such as those from the General Fund and the EMS levy, can be allocated between availability and demand based on the City's discretion. To calculate the cost that can be recovered from rates, these revenues can be subtracted from the availability and demand costs.

- EMS Levy revenues were allocated based on the proportion of employee availability and demand time. 80% was allocated to availability and 20% was allocated to demand.
- Transport revenue was allocated all to demand. The revenue was estimated based on average 2016 and 2017 BLS incidents plus a growth rate of 1.50% within College Place multiplied by the average BLS transport revenue received by Walla Walla of \$356.59

Exhibit 6 shows the adjusted availability and demand cost based on a full recovery of the costs through rates without any General Fund subsidy.

Exhibit 6
2018 Estimated Adjusted Availability and Demand Cost

Ambulance Utility Revenue Requirement	Availability	Demand	Total
Annual Cost	\$ 389,520	\$ 190,869	\$ 580,389
Offsetting Revenues	Availability	Demand	Total
Emergency Medical Services Levy	\$ 232,000	\$ 58,000	\$ 290,000
Estimated Transport Revenue		\$ 79,264	\$ 79,264
Total Revenue	\$ 232,000	\$ 137,264	\$ 369,264
Adjusted Cost	\$ 157,520	\$ 53,605	\$ 211,126

While the availability costs are distributed equally between customer billing units, the demand costs are distributed based on the burden imposed on the ambulance utility. Exhibit 7 shows the estimated incidents per customer class based on the average 2016 and 2017 incidents plus a growth rate of 1.50%. The demand costs associated with each customer class is based on the proportion of calls.

Exhibit 7
2018 Estimated Incidents by Customer Class

Customer Class	Calls	Percentage of Calls	Demand Cost Allocated to Customer Class
Single Family	501	49%	\$ 26,205
Multi Family	64	6%	\$ 3,345
Nursing Home	347	34%	\$ 18,134
Commercial	52	5%	\$ 2,735
Hotels/Motels	0	0%	\$ -
Public/Streets/Schools	61	6%	\$ 3,186
Total	1,025	100%	\$ 53,605

The availability charge is distributed evenly between each billing unit. The costs per customer class are then spread among each billing unit in the customer class. Exhibit 8 shows the combined annual availability and demand cost per equivalent unit in each customer class.

Exhibit 8
2018 Annual Charge per Billing Unit
(No General Fund Support)

Customer Class	Annual Charge		
	Availability	Demand	Total
Single Family	\$ 36.86	\$ 8.27	\$ 45.14
Multi Family	\$ 36.86	\$ 5.22	\$ 42.08
Nursing Home	\$ 36.86	\$ 154.99	\$ 191.86
Commercial	\$ 36.86	\$ 23.99	\$ 60.85
Hotels/Motels	\$ 36.86	\$ -	\$ 36.86
Public/Streets/Schools	\$ 36.86	\$ 13.67	\$ 50.54

ALTERNATIVE SCENARIO: GENERAL FUND SUPPORT

The previous rate calculations were determined on a full cost recovery basis without any General Fund subsidy. At the May 1, 2018 City briefing, the City wanted to maintain its General Fund support and only use ambulance utility rates to pay for the additional costs not covered by the General Fund and EMS Levy. Currently the City of College Place has budgeted \$729,635 in the General Fund for the Fire Department. Based on the cost allocation between fire and EMS services, \$535,348 of the total cost is supported by the General Fund for fire operations, leaving \$194,287 in General Fund to support the EMS operations. If this subsidy is used it would reduce the rates compared to the full cost recovery without any General Fund support. Exhibit 9 shows the net cost given the General Fund is split based on availability and demand time similarly to EMS Levy revenues.

Exhibit 9
2018 Estimated Net Cost Including General Fund Support

Ambulance Utility Revenue Requirement	Availability	Demand	Total
Annual In City Cost	\$ 389,520	\$ 190,869	\$ 580,389

Offsetting Revenues	Availability	Demand	Total
Emergency Medical Services Levy	\$ 232,000	\$ 58,000	\$ 290,000
General Fund Support	\$ 155,430	\$ 38,857	\$ 194,287
Estimated Transport Revenue		\$ 79,264	\$ 79,264
Total Revenue	\$ 387,430	\$ 176,121	\$ 563,551

Adjusted Cost	\$ 2,091	\$ 14,748	\$ 16,839
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Exhibit 10 shows the annual rate impacts per billing unit when the General Fund subsidy is included.

Exhibit 10
2018 Annual Charge per Billing Unit
(Includes General Fund Support)

Customer Class	Annual Charge		
	Availability	Demand	Total
Single Family	\$ 0.49	\$ 2.28	\$ 2.77
Multi Family	\$ 0.49	\$ 1.44	\$ 1.93
Nursing Home	\$ 0.49	\$ 42.64	\$ 43.13
Commercial	\$ 0.49	\$ 6.60	\$ 7.09
Hotels/Motels	\$ 0.49	\$ -	\$ 0.49
Public/Streets/Schools	\$ 0.49	\$ 3.76	\$ 4.25

RATE AND ACCOUNT IMPLEMENTATION ISSUES

One issue that the City might want to address concerning equity in how the monthly rate is charged involves how commercial, industrial, and other businesses and properties should pay and how the rates are charged. Some considerations include the following:

- Should a large business pay the same as a small business and should a property owner with several businesses on a property (e.g. a strip mall) pay the same as a property with one business on the property?
- Should hotels and motels be considered as a single billing unit like a single business or should the billing units be based on a per occupied room basis (e.g. using an average occupancy rate)?
- For multi-family residences, each multi-family unit is counted as a separate billing unit.
- For assisted living/nursing homes, each bed is considered a billing unit.

Some cities have addressed these issues by charging the rate on per business basis using their business license data to help identify the businesses. Another city charges businesses based on the number of equivalent residential units which is calculated by dividing the number of employees by the average household size in the city. In a city with many hotels, the number of billing units for hotels is based on the average number of units occupied in the previous year.

Any change in how the City addresses these issues can increase the number of billing units, and as a result, the rate can be lowered because the costs are spread across more billing units. These changes, however, primarily affect rates paid by businesses.

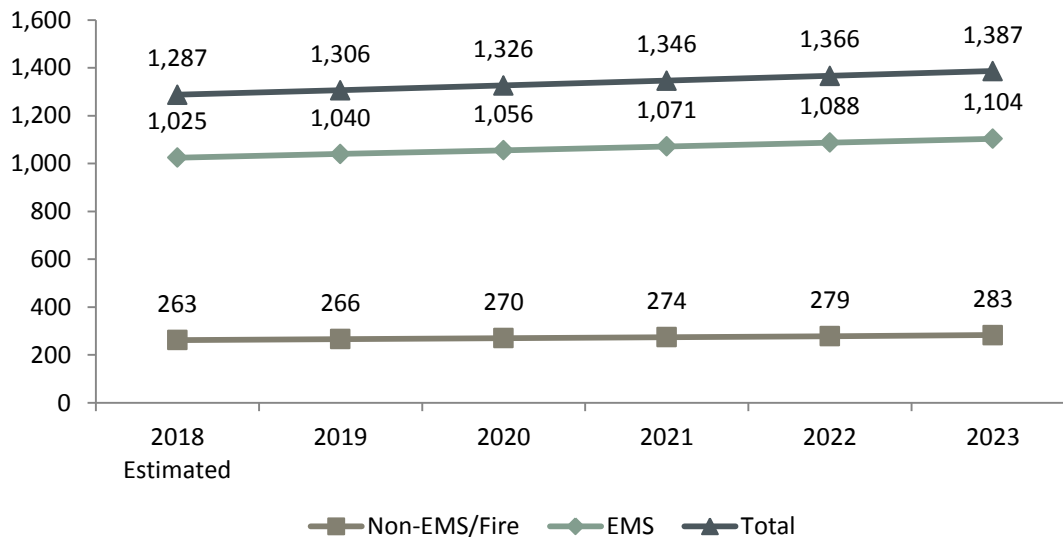
CHAPTER IV: FIVE YEAR FORECAST

As part of this study, the City wanted to identify the potential rate impacts of different rate and cost scenarios. City staff provided projected annual incident growth for the period 2019-2023. Using the 2018 budget as a base year, the expected costs and revenues of providing EMS services for 2019-2023 were forecasted. The following assumptions were made to create the forecasts:

- Using Washington State June Economic Forecast, salaries are projected to inflate at 2.3% and benefits are projected to inflate at 5.0% annually,
- All other costs inflate at an average of 2.3% per year, based on the same forecast,
- 40 Residential and 180 Multi-Family are projected to be added in 2019. After 2019 Residential and Multi-Family accounts will grow at 1.0% based on internal City projections,
- Total incidents will increase at 1.5% annually to 1,387 in 2023. 80% will be EMS incidents and 20% will be non-EMS or fire incidents,
- Of the total EMS incidents, 22% of the incidents are expected to be BLS incidents that need transportation while 35% are expected to be ALS incidents that need transportation each year,
- City transport revenues are calculated using the average \$356.59 reimbursement per transport based on 2016 and 2017 revenue data,
- EMS Levy revenues are projected to increase at 1% annually, and
- In 2019 the City purchases an ambulance for \$30,000 and starts funding a replacement reserve at approximately \$56,000 per year.

Exhibit 11 shows the Department's projected incident growth from 2018-2023 for EMS and fire incidents.

Exhibit 11
Projected Incident Growth



FORECAST SCENARIOS

Depending on what recommendations and financial strategies the City wants to implement, several alternative scenarios were developed for the City as a result of a previous City presentation and subsequent discussions with City officials. The five scenarios provide the City with a number of options concerning the staffing for the Department and a mix of financial support from the rate revenues and General Fund. The following are the forecasted expenditures and corresponding rates and revenues from 2019 through 2023 for the following five scenarios.

- **Scenario 1** provides the baseline for the Department as it is currently configured and assumes that there is no General Fund Support. One permanent staff member is available during the weekdays to respond with the volunteers.
- **Scenario 2** is the same as Scenario 1, but includes the General Fund support as described in the previous chapter.
- **Scenario 3** includes the phased hiring of one full time staff member in 2019 and 2020 to provide 24 hour coverage during the weekdays with one permanent staff member. The General Fund support is maintained as described in the previous chapter.
- **Scenario 4** includes the hiring of four full time staff in 2019 to provide 24 hour coverage during the entire year with one permanent staff. The General Fund support is maintained as described in the previous chapter.
- **Scenario 5** is the same as Scenario 4, but the City provides BLS transportation for all incidents needing transportation to the hospital. The General Fund support is maintained as described in the previous chapter.

Scenario 1 – Baseline at Full Cost Recovery Through Rates

This is the baseline scenario that funds the full cost of service without any General Fund support. Exhibit 12 shows the annual combined cost of EMS and fire service based on the current staffing configuration and incidents.

Exhibit 12
Scenario 1: Annual EMS and Fire Cost

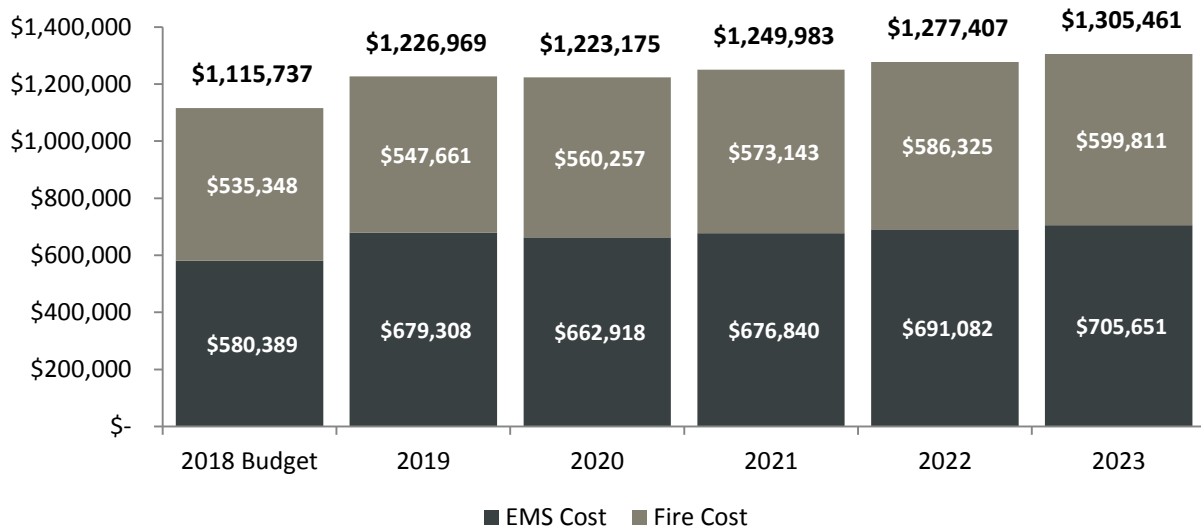


Exhibit 13 summarizes the annual expenses and revenues related to availability and demand through the five year forecast.

Exhibit 13
Scenario 1: Expense and Revenue Forecast

	2019		2020		2021		2022		2023	
	Availability	Demand	Availability	Demand	Availability	Demand	Availability	Demand	Availability	Demand
Expenses	\$ 465,592	\$ 213,716	\$ 449,814	\$ 213,104	\$ 458,029	\$ 218,811	\$ 466,404	\$ 224,679	\$ 474,940	\$ 230,711
Revenues	\$ 234,320	\$ 139,033	\$ 236,663	\$ 140,825	\$ 239,030	\$ 142,642	\$ 241,420	\$ 144,482	\$ 243,834	\$ 146,348
Net Expenses	\$ 231,272	\$ 74,684	\$ 213,151	\$ 72,279	\$ 218,999	\$ 76,169	\$ 224,983	\$ 80,196	\$ 231,105	\$ 84,363

Exhibit 14 shows the annual rate forecast for each customer class.

Exhibit 14
Scenario 1: Annual Rate Forecast

	2019		2020		2021		2022		2023	
Single Family	\$ 51.47	\$ 11.38	\$ 47.02	\$ 10.91	\$ 47.88	\$ 11.38	\$ 48.75	\$ 11.86	\$ 49.63	\$ 12.35
	\$62.85		\$57.92		\$59.26		\$60.61		\$61.98	
Multi Family	\$ 51.47	\$ 5.68	\$ 47.02	\$ 5.44	\$ 47.88	\$ 5.68	\$ 48.75	\$ 5.92	\$ 49.63	\$ 6.16
	\$57.15		\$52.46		\$53.56		\$54.67		\$55.79	
Nursing Home	\$ 51.47	\$215.94	\$ 47.02	\$208.98	\$ 47.88	\$220.23	\$ 48.75	\$231.87	\$ 49.63	\$243.92
	\$267.41		\$256.00		\$268.11		\$280.62		\$293.55	
Commercial	\$ 51.47	\$ 33.42	\$ 47.02	\$ 32.35	\$ 47.88	\$ 34.09	\$ 48.75	\$ 35.89	\$ 49.63	\$ 37.75
	\$84.90		\$79.36		\$81.97		\$84.64		\$87.38	
Hotels/Motels	\$ 51.47	\$ -	\$ 47.02	\$ -	\$ 47.88	\$ -	\$ 48.75	\$ -	\$ 49.63	\$ -
	\$51.47		\$47.02		\$47.88		\$48.75		\$49.63	
Public/Streets/Schools	\$ 51.47	\$ 19.05	\$ 47.02	\$ 18.44	\$ 47.88	\$ 19.43	\$ 48.75	\$ 20.46	\$ 49.63	\$ 21.52
	\$70.52		\$65.46		\$67.31		\$69.21		\$71.15	
									Availability	Demand
									Total	

Scenario 2 – Baseline With General Fund Support

This is the baseline scenario that funds the full cost of service with General Fund support. Exhibit 15 shows the combined cost of EMS and fire service annually.

Exhibit 15
Scenario 2: Annual EMS and Fire Cost

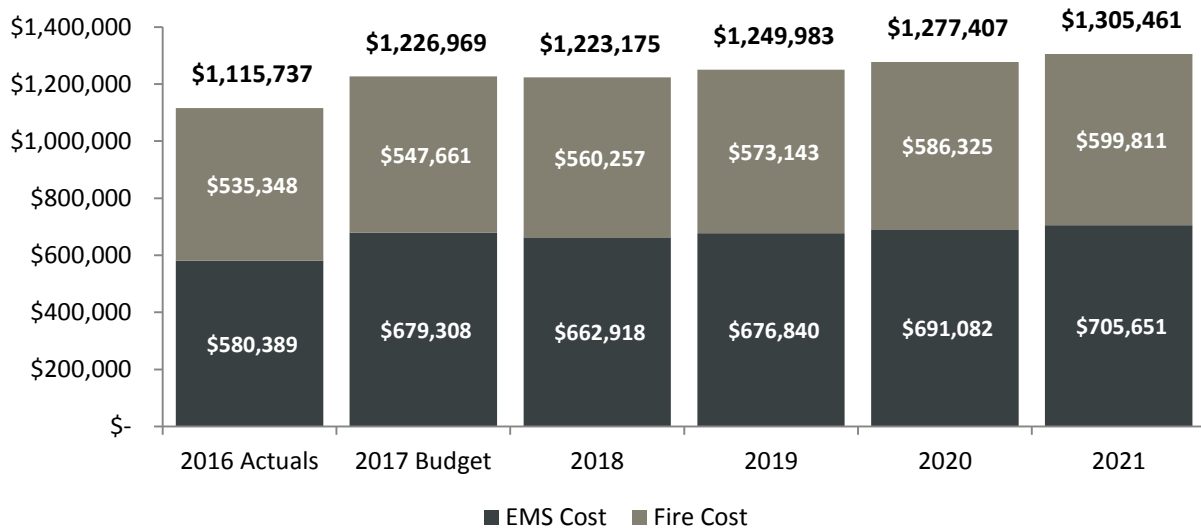


Exhibit 16 summarizes the annual expenses and revenues related to availability and demand through the five year forecast.

Exhibit 16
Scenario 2: Expense and Revenue Forecast

	2019		2020		2021		2022		2023	
	Availability	Demand	Availability	Demand	Availability	Demand	Availability	Demand	Availability	Demand
Expenses	\$ 465,592	\$ 213,716	\$ 449,814	\$ 213,104	\$ 458,029	\$ 218,811	\$ 466,404	\$ 224,679	\$ 474,940	\$ 230,711
Revenues	\$ 389,750	\$ 177,890	\$ 392,093	\$ 179,683	\$ 394,460	\$ 181,499	\$ 396,850	\$ 183,340	\$ 399,264	\$ 185,205
Net Expenses	\$ 75,842	\$ 35,826	\$ 57,721	\$ 33,422	\$ 63,570	\$ 37,312	\$ 69,554	\$ 41,339	\$ 75,675	\$ 45,506

Exhibit 17 shows the annual rate forecast for each customer class.

Exhibit 17
Scenario 2: Annual Rate Forecast

	2019		2020		2021		2022		2023	
Single Family	\$ 16.88	\$ 5.46	\$ 12.73	\$ 5.04	\$ 13.90	\$ 5.57	\$ 15.07	\$ 6.11	\$ 16.25	\$ 6.66
	\$22.34		\$17.78		\$19.47		\$21.19		\$22.92	
Multi Family	\$ 16.88	\$ 2.72	\$ 12.73	\$ 2.52	\$ 13.90	\$ 2.78	\$ 15.07	\$ 3.05	\$ 16.25	\$ 3.32
	\$19.60		\$15.25		\$16.68		\$18.12		\$19.58	
Nursing Home	\$ 16.88	\$103.59	\$ 12.73	\$ 96.63	\$ 13.90	\$107.88	\$ 15.07	\$119.52	\$ 16.25	\$131.57
	\$120.47		\$109.37		\$121.78		\$134.59		\$147.82	
Commercial	\$ 16.88	\$ 16.03	\$ 12.73	\$ 14.96	\$ 13.90	\$ 16.70	\$ 15.07	\$ 18.50	\$ 16.25	\$ 20.36
	\$32.91		\$27.69		\$30.60		\$33.57		\$36.62	
Hotels/Motels	\$ 16.88	\$ -	\$ 12.73	\$ -	\$ 13.90	\$ -	\$ 15.07	\$ -	\$ 16.25	\$ -
	\$16.88		\$12.73		\$13.90		\$15.07		\$16.25	
Public/Streets/Schools	\$ 16.88	\$ 9.14	\$ 12.73	\$ 8.53	\$ 13.90	\$ 9.52	\$ 15.07	\$ 10.54	\$ 16.25	\$ 11.61
	\$26.02		\$21.26		\$23.42		\$25.62		\$27.86	
									Availability	Demand
									Total	

Scenario 3 – Phased Hiring of Two Additional Staff

This scenario funds the full cost of service with General Fund support. This scenario is formed under the following assumptions:

- One additional full-time employee is added in 2019, and an additional full-time employee is added in 2020,
- In 2019 EMS Levy and General Fund support is split 84% availability and 16% demand based on the new availability/demand ratio from the additional staff,
- In 2020 and through the rest of the forecast EMS Levy and General Fund support is split 86.5% availability and 13.5% demand based on the new availability/demand ratio from the additional staff, and
- As full time employees respond to more incidents, volunteer stipend costs decrease.

Exhibit 18 shows the combined cost of EMS and fire service annually.

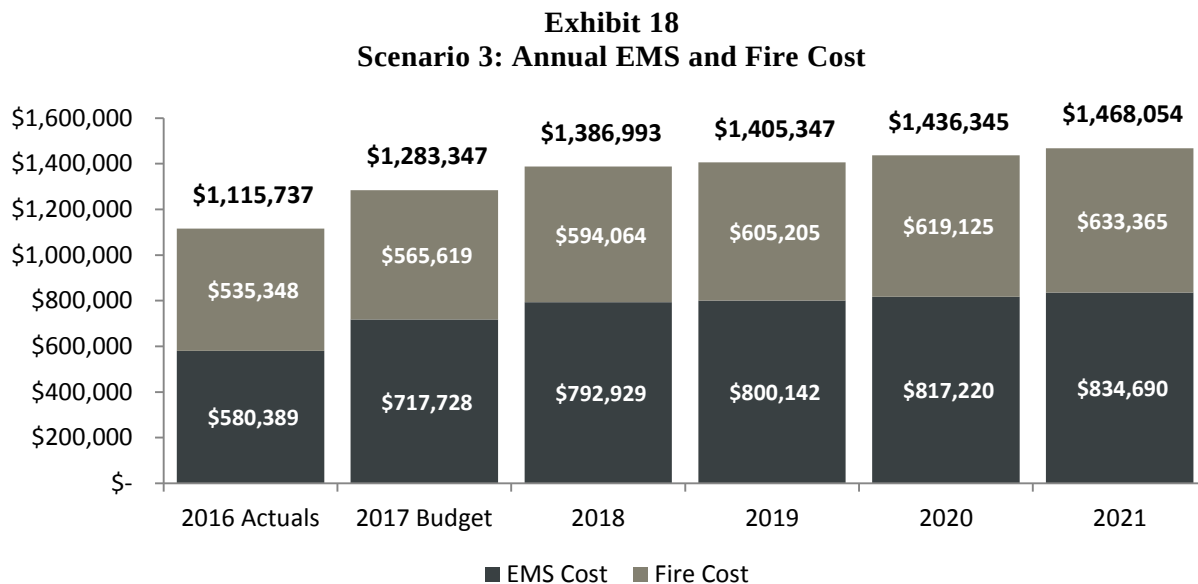


Exhibit 19 summarizes the annual expenses and revenues related to availability and demand through the five year forecast. The average 2019 cost of service for a BLS transport is about \$867.

Exhibit 19
Scenario 3: Expense and Revenue Forecast

	2019		2020		2021		2022		2023	
	Availability	Demand	Availability	Demand	Availability	Demand	Availability	Demand	Availability	Demand
Expenses	\$ 506,929	\$ 210,800	\$ 582,434	\$ 210,495	\$ 585,453	\$ 214,689	\$ 596,707	\$ 220,513	\$ 608,187	\$ 226,503
Revenues	\$ 409,237	\$ 158,402	\$ 423,950	\$ 147,825	\$ 426,509	\$ 149,449	\$ 429,094	\$ 151,096	\$ 431,704	\$ 152,765
Net Expenses	\$ 97,691	\$ 52,398	\$ 158,484	\$ 62,670	\$ 158,944	\$ 65,240	\$ 167,613	\$ 69,417	\$ 176,482	\$ 73,738

Exhibit 20 shows the annual rate forecast for each customer class.

Exhibit 20
Scenario 3: Annual Rate Forecast

	2019		2020		2021		2022		2023			
Single Family	\$ 21.75	\$ 8.03	\$ 34.98	\$ 9.51	\$ 34.78	\$ 9.80	\$ 36.36	\$ 10.33	\$ 37.95	\$ 10.86		
	\$29.78		\$44.49		\$44.58		\$46.69		\$48.81			
Multi Family	\$ 21.75	\$ 4.20	\$ 34.98	\$ 4.97	\$ 34.78	\$ 5.12	\$ 36.36	\$ 5.40	\$ 37.95	\$ 5.67		
	\$25.95		\$39.95		\$39.90		\$41.76		\$43.63			
Nursing Home	\$ 21.75	\$150.19	\$ 34.98	\$181.67	\$ 34.78	\$191.30	\$ 36.36	\$205.95	\$ 37.95	\$221.40		
	\$171.94		\$216.65		\$226.08		\$242.31		\$259.36			
Commercial	\$ 21.75	\$ 27.06	\$ 34.98	\$ 32.37	\$ 34.78	\$ 33.70	\$ 36.36	\$ 35.85	\$ 37.95	\$ 38.09		
	\$48.81		\$67.35		\$68.48		\$72.21		\$76.04			
Hotels/Motels	\$ 21.75	\$ -	\$ 34.98	\$ -	\$ 34.78	\$ -	\$ 36.36	\$ -	\$ 37.95	\$ -		
	\$21.75		\$34.98		\$34.78		\$36.36		\$37.95			
Public/Streets/Schools	\$ 21.75	\$ 11.70	\$ 34.98	\$ 13.99	\$ 34.78	\$ 14.56	\$ 36.36	\$ 15.50	\$ 37.95	\$ 16.46		
	\$33.45		\$48.97		\$49.34		\$51.86		\$54.41			
											Availability	Demand
											Total	

Scenario 4 – Hiring of Four Additional Staff to Provide One On-Duty 24/7 Firefighter/EMT All Year

This scenario funds the full cost of service with General Fund support. This scenario is formed under the following assumptions:

- Four additional full-time employees are added in 2019,
- In 2019 and through the rest of the forecast EMS Levy and General Fund support is split 92% availability and 8% demand based on the new availability/demand ratio from the additional staff, and
- As full time employees respond to more incidents, volunteer stipend costs decrease, but the availability costs increase.

Exhibit 21 shows the combined cost of EMS and fire service annually.

Exhibit 21
Scenario 4: Annual EMS and Fire Cost

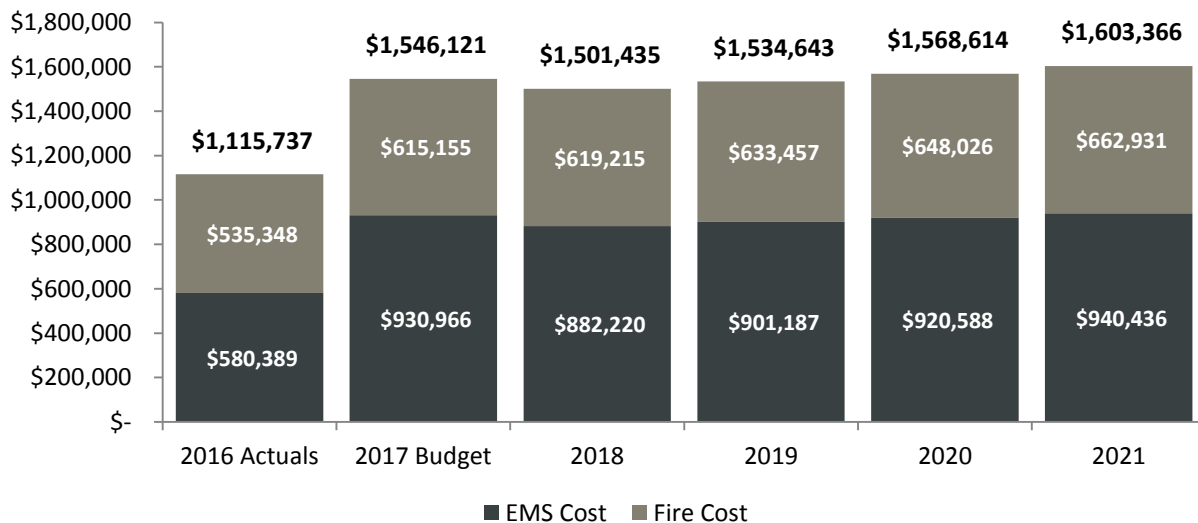


Exhibit 22 summarizes the annual expenses and revenues related to availability and demand through the five year forecast. The average 2019 cost of service for a BLS transport is about \$1,125.

Exhibit 22
Scenario 4: Expense and Revenue Forecast

	2019		2020		2021		2022		2023	
	Availability	Demand	Availability	Demand	Availability	Demand	Availability	Demand	Availability	Demand
Expenses	\$ 770,322	\$ 160,643	\$ 722,675	\$ 159,545	\$ 737,265	\$ 163,921	\$ 752,163	\$ 168,425	\$ 767,374	\$ 173,062
Revenues	\$ 448,212	\$ 119,427	\$ 450,907	\$ 120,869	\$ 453,629	\$ 122,330	\$ 456,377	\$ 123,812	\$ 459,154	\$ 125,316
Net Expenses	\$ 322,110	\$ 41,216	\$ 271,768	\$ 38,677	\$ 283,637	\$ 41,591	\$ 295,786	\$ 44,613	\$ 308,220	\$ 47,746

Exhibit 23 shows the annual rate forecast for each customer class.

Exhibit 23
Scenario 4: Annual Rate Forecast

	2019		2020		2021		2022		2023			
Single Family	\$ 71.69	\$ 6.28	\$ 59.95	\$ 5.84	\$ 62.01	\$ 6.21	\$ 64.09	\$ 6.60	\$ 66.19	\$ 6.99		
	\$77.97		\$65.78		\$68.22		\$70.69		\$73.18			
Multi Family	\$ 71.69	\$ 3.13	\$ 59.95	\$ 2.91	\$ 62.01	\$ 3.10	\$ 64.09	\$ 3.29	\$ 66.19	\$ 3.49		
	\$74.82		\$62.86		\$65.11		\$67.38		\$69.68			
Nursing Home	\$ 71.69	\$119.17	\$ 59.95	\$111.83	\$ 62.01	\$120.25	\$ 64.09	\$128.99	\$ 66.19	\$138.05		
	\$190.86		\$171.78		\$182.26		\$193.08		\$204.24			
Commercial	\$ 71.69	\$ 18.44	\$ 59.95	\$ 17.31	\$ 62.01	\$ 18.61	\$ 64.09	\$ 19.96	\$ 66.19	\$ 21.37		
	\$90.14		\$77.26		\$80.62		\$84.06		\$87.56			
Hotels/Motels	\$ 71.69	\$ -	\$ 59.95	\$ -	\$ 62.01	\$ -	\$ 64.09	\$ -	\$ 66.19	\$ -		
	\$71.69		\$59.95		\$62.01		\$64.09		\$66.19			
Public/Streets/Schools	\$ 71.69	\$ 10.51	\$ 59.95	\$ 9.87	\$ 62.01	\$ 10.61	\$ 64.09	\$ 11.38	\$ 66.19	\$ 12.18		
	\$82.21		\$69.82		\$72.62		\$75.47		\$78.37			
											Availability	Demand
											Total	

Scenario 5 – All Transports Provided by the City

This scenario funds the full cost of service with General Fund support. This scenario is formed under the following assumptions:

- The City provides transports ALS incidents in addition to BLS incidents,
- Four additional full-time employees are added in 2019,
- In 2019 and through the rest of the forecast EMS Levy and General Fund support is split 92% availability and 8% demand based on the new availability/demand ratio from the additional staff and the added transport time from ALS incidents,
- As full time employees respond to more incidents, volunteer stipend costs decrease, but the availability costs increase.

Exhibit 24 shows the combined cost of EMS and fire service annually.

Exhibit 24
Scenario 5: Annual EMS and Fire Cost

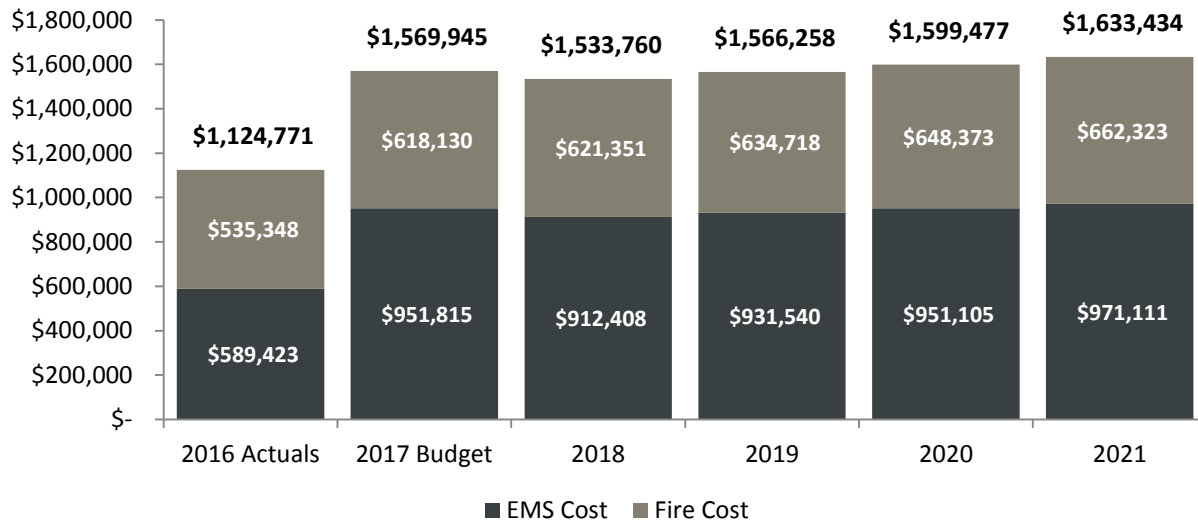


Exhibit 25 summarizes the annual expenses and revenues related to availability and demand through the five year forecast.

Exhibit 25
Scenario 5: Expense and Revenue Forecast

	2019		2020		2021		2022		2023	
	Availability	Demand	Availability	Demand	Availability	Demand	Availability	Demand	Availability	Demand
Expenses	\$ 749,596	\$ 202,220	\$ 702,918	\$ 209,490	\$ 716,619	\$ 214,921	\$ 730,598	\$ 220,507	\$ 744,859	\$ 226,252
Revenues	\$ 433,597	\$ 264,824	\$ 436,203	\$ 268,315	\$ 438,836	\$ 271,856	\$ 441,496	\$ 275,449	\$ 444,181	\$ 279,095
Net Expenses	\$ 315,999	\$ (62,605)	\$ 266,715	\$ (58,825)	\$ 277,783	\$ (56,935)	\$ 289,102	\$ (54,942)	\$ 300,677	\$ (52,842)

Exhibit 26 shows the annual rate forecast for each customer class.

Exhibit 26
Scenario 5: Annual Rate Forecast

	2019		2020		2021		2022		2023	
Single Family	\$ 56.40	\$ -	\$ 45.86	\$ -	\$ 48.28	\$ -	\$ 50.74	\$ -	\$ 53.22	\$ -
	\$56.40		\$45.86		\$48.28		\$50.74		\$53.22	
Multi Family	\$ 56.40	\$ -	\$ 45.86	\$ -	\$ 48.28	\$ -	\$ 50.74	\$ -	\$ 53.22	\$ -
	\$56.40		\$45.86		\$48.28		\$50.74		\$53.22	
Nursing Home	\$ 56.40	\$ -	\$ 45.86	\$ -	\$ 48.28	\$ -	\$ 50.74	\$ -	\$ 53.22	\$ -
	\$56.40		\$45.86		\$48.28		\$50.74		\$53.22	
Commercial	\$ 56.40	\$ -	\$ 45.86	\$ -	\$ 48.28	\$ -	\$ 50.74	\$ -	\$ 53.22	\$ -
	\$56.40		\$45.86		\$48.28		\$50.74		\$53.22	
Hotels/Motels	\$ 56.40	\$ -	\$ 45.86	\$ -	\$ 48.28	\$ -	\$ 50.74	\$ -	\$ 53.22	\$ -
	\$56.40		\$45.86		\$48.28		\$50.74		\$53.22	
Public/Streets/Schools	\$ 56.40	\$ -	\$ 45.86	\$ -	\$ 48.28	\$ -	\$ 50.74	\$ -	\$ 53.22	\$ -
	\$56.40		\$45.86		\$48.28		\$50.74		\$53.22	
									Availability	Demand
									Total	

SUMMARY

The different scenario analyses provide the City with several service and rate alternatives for implementing an ambulance utility and providing transportation services as part of the City's BLS services. Generally, as the City adds more staff, the ambulance utility rates are correspondingly higher than the current 2018 staffing configuration. Exhibit 27 shows the initial 2019 combined

annual availability and demand charge by scenario. The first four scenarios all have a demand charge allocated to each customer class. If the City wants to increase or lower rates, it could increase or decrease the General Fund amount supporting the ambulance utility or change the amount allocated between the availability and demand costs. Because of the increased revenue from transporting ALS incidents, Scenario 5 recovers enough demand revenue to fully recover the demand cost which results in the a single availability rate for all customer classes.

Exhibit 27
2019 Annual Rate Comparisons

	Scenario 1	Scenario 2	Scenario 3	Scenario 4	Scenario 5
Single Family	\$ 62.85	\$ 22.34	\$ 29.78	\$ 77.97	\$ 56.40
Multi Family	\$ 57.15	\$ 19.60	\$ 25.95	\$ 74.82	\$ 56.40
Nursing Home	\$ 267.41	\$ 120.47	\$ 171.94	\$ 190.86	\$ 56.40
Commercial	\$ 84.90	\$ 32.91	\$ 48.81	\$ 90.14	\$ 56.40
Hotels/Motels	\$ 51.47	\$ 16.88	\$ 21.75	\$ 71.69	\$ 56.40
Public/Streets/Schools	\$ 70.52	\$ 26.02	\$ 33.45	\$ 82.21	\$ 56.40

It should also be noted that the above rates are dependent on the City continuing to maintain its EMS Levy funding. If the levy is not a permanent EMS Levy and another levy fails to pass, the City will either have to compensate for the loss of revenue by either providing more General Fund support or raising the ambulance utility rates.

APPENDIX A – FIRE AND EMS COST OF SERVICE ANALYSIS DETAILS

	2018 Budget	Toggle	Allocation Method	Fire	EMS	Total
013 Interlocal Fire Response				\$ -	\$ -	\$ -
Intergovernmental Fire Service/MOB Reimbursement	\$ 45,000	1	All to Fire	\$ 45,000	\$ -	\$ 45,000
515 Legal				\$ -	\$ -	\$ -
Legal Services - Fire/EMS	\$ 1,000	3	50/50 Split	\$ 500	\$ 500	\$ 1,000
522 Fire Control				\$ -	\$ -	\$ -
001 Administration				\$ -	\$ -	\$ -
Other Benefits - Uniforms	\$ 400	4	Total Incidents	\$ 83	\$ 317	\$ 400
Operating Supplies - Administration	\$ 250	4	Total Incidents	\$ 52	\$ 198	\$ 250
Office Supplies - Administration	\$ 750	4	Total Incidents	\$ 155	\$ 595	\$ 750
Small Tools & Minor Equipment	\$ 80	4	Total Incidents	\$ 17	\$ 63	\$ 80
Professional Services - Comprehensive Analysis of Fire Services	\$ -	4	Total Incidents	\$ -	\$ -	\$ -
Union Negotiations - Fire Department	\$ 200	4	Total Incidents	\$ 41	\$ 159	\$ 200
Professional Services - Administrative	\$ 5,000	4	Total Incidents	\$ 1,032	\$ 3,968	\$ 5,000
Communications	\$ 1,200	4	Total Incidents	\$ 248	\$ 952	\$ 1,200
Travel	\$ 1,000	4	Total Incidents	\$ 206	\$ 794	\$ 1,000
Advertising	\$ 300	4	Total Incidents	\$ 62	\$ 238	\$ 300
Operating Rentals/Leases	\$ -	4	Total Incidents	\$ -	\$ -	\$ -
Repairs & Maintenance	\$ 1,200	4	Total Incidents	\$ 248	\$ 952	\$ 1,200
Miscellaneous	\$ 1,500	4	Total Incidents	\$ 310	\$ 1,190	\$ 1,500
Registration/Fees - Training Classes & Seminars	\$ 2,000	4	Total Incidents	\$ 413	\$ 1,587	\$ 2,000
Machinery & Equipment - Admin	\$ -	4	Total Incidents	\$ -	\$ -	\$ -
002 Fire Suppression				\$ -	\$ -	\$ -
Wages Fire	\$ 72,455	7	FC/FF Incidents	\$ 14,435	\$ 58,020	\$ 72,455
Stipends (Volunteers)	\$ 35,000	8	Volunteer Only Incidents	\$ 5,368	\$ 29,632	\$ 35,000
Benefits Fire	\$ 40,798	7	FC/FF Incidents	\$ 8,128	\$ 32,670	\$ 40,798
Uniforms - Volunteers	\$ 4,000	8	Volunteer Only Incidents	\$ 613	\$ 3,387	\$ 4,000
Uniforms - FT Firefighters	\$ 300	7	FC/FF Incidents	\$ 60	\$ 240	\$ 300
Operating Supplies - Suppression	\$ 200	1	All to Fire	\$ 200	\$ -	\$ 200
Office Supplies - Suppression	\$ 200	1	All to Fire	\$ 200	\$ -	\$ 200
Radio/Pagers - Parts & Supplies	\$ 700	1	All to Fire	\$ 700	\$ -	\$ 700
Operating Supplies - Vehicles	\$ 400	1	All to Fire	\$ 400	\$ -	\$ 400
Fuel - Suppression	\$ 800	1	All to Fire	\$ 800	\$ -	\$ 800
Small Tools/Equipment	\$ 900	1	All to Fire	\$ 900	\$ -	\$ 900
Small Tools Vehicle	\$ 300	1	All to Fire	\$ 300	\$ -	\$ 300
Fire Department Personnel Physicals	\$ 2,000	1	All to Fire	\$ 2,000	\$ -	\$ 2,000
Communication - Air Cards from MDTs	\$ 3,000	1	All to Fire	\$ 3,000	\$ -	\$ 3,000
Repairs/Maintenance	\$ 1,500	1	All to Fire	\$ 1,500	\$ -	\$ 1,500
Repairs/Maint Vehicle	\$ 400	1	All to Fire	\$ 400	\$ -	\$ 400
Misc Fire	\$ 400	1	All to Fire	\$ 400	\$ -	\$ 400
Misc Vehicle Fire	\$ -	1	All to Fire	\$ -	\$ -	\$ -
Interfund Rental - O&M	\$ 17,078	1	All to Fire	\$ 17,078	\$ -	\$ 17,078
Intergov Services - Dispatch Charges	\$ 24,000	1	All to Fire	\$ 24,000	\$ -	\$ 24,000
BVFF Pension & Disability Payments	\$ 1,800	1	All to Fire	\$ 1,800	\$ -	\$ 1,800
Machinery & Equip/Vehicle	\$ -	1	All to Fire	\$ -	\$ -	\$ -
Equipment - Radios & Pagers (Fire)	\$ 19,500	1	All to Fire	\$ 19,500	\$ -	\$ 19,500
Machinery/Equipment	\$ 22,000	1	All to Fire	\$ 22,000	\$ -	\$ 22,000
Transfer to 320 For Equipment Replacement	\$ 163,000	1	All to Fire	\$ 163,000	\$ -	\$ 163,000
003 Fire Prevention/Investigation				\$ -	\$ -	\$ -
Wages & OT	\$ 33,931	1	All to Fire	\$ 33,931	\$ -	\$ 33,931
Benefits	\$ 20,370	1	All to Fire	\$ 20,370	\$ -	\$ 20,370
Other Benefits/Uniforms	\$ 300	1	All to Fire	\$ 300	\$ -	\$ 300
Operating Supplies - Prevention/Investigation	\$ 2,000	1	All to Fire	\$ 2,000	\$ -	\$ 2,000
Office Supplies - Prevention/Investigation	\$ 100	1	All to Fire	\$ 100	\$ -	\$ 100
Small Tools/Equipment	\$ -	1	All to Fire	\$ -	\$ -	\$ -
Professional Services	\$ -	1	All to Fire	\$ -	\$ -	\$ -
Communication	\$ 350	1	All to Fire	\$ 350	\$ -	\$ 350
Travel	\$ 500	1	All to Fire	\$ 500	\$ -	\$ 500
Repairs/Maintenance	\$ 150	1	All to Fire	\$ 150	\$ -	\$ 150
Miscellaneous	\$ 500	1	All to Fire	\$ 500	\$ -	\$ 500
004 Training				\$ -	\$ -	\$ -
Wages & OT	\$ 66,909	4	Total Incidents	\$ 13,808	\$ 53,101	\$ 66,909
Benefits	\$ 36,273	4	Total Incidents	\$ 7,486	\$ 28,787	\$ 36,273
Uniforms - FT Firefighters	\$ 400	4	Total Incidents	\$ 83	\$ 317	\$ 400
Operating Supplies - Training	\$ 1,000	4	Total Incidents	\$ 206	\$ 794	\$ 1,000
Office Supplies - Training	\$ 500	4	Total Incidents	\$ 103	\$ 397	\$ 500
Small Tools & Equipment - Training	\$ -	4	Total Incidents	\$ -	\$ -	\$ -
Communications	\$ 250	4	Total Incidents	\$ 52	\$ 198	\$ 250
Travel	\$ 2,000	4	Total Incidents	\$ 413	\$ 1,587	\$ 2,000
Repairs/Maintenance	\$ 20	4	Total Incidents	\$ 4	\$ 16	\$ 20
Miscellaneous	\$ 100	4	Total Incidents	\$ 21	\$ 79	\$ 100
Registration/Fees - Training Classes & Seminars	\$ 2,000	4	Total Incidents	\$ 413	\$ 1,587	\$ 2,000
Training Equipment/Software/Materials - WSP FF Training Program	\$ -	4	Total Incidents	\$ -	\$ -	\$ -

	2018 Budget	Toggle	Allocation Method	Fire	EMS	Total
005 Facilities				\$ -	\$ -	\$ -
Operating Supplies - Facilities	\$ 3,000	6	Square Footage	\$ 1,800	\$ 1,200	\$ 3,000
Office Supplies - Facilities	\$ -	6	Square Footage	\$ -	\$ -	\$ -
Small Tools/Equipment	\$ 500	6	Square Footage	\$ 300	\$ 200	\$ 500
Public Utility Services	\$ 20,000	6	Square Footage	\$ 12,000	\$ 8,000	\$ 20,000
Repairs/Maintenance	\$ 5,000	6	Square Footage	\$ 3,000	\$ 2,000	\$ 5,000
Miscellaneous	\$ 150	6	Square Footage	\$ 90	\$ 60	\$ 150
Machinery/Equipment	\$ 7,500	6	Square Footage	\$ 4,500	\$ 3,000	\$ 7,500
008 Emergency Med Services - Rescue				\$ -	\$ -	\$ -
WW SSMA New World Records System Support	\$ 3,200	2	All to EMS	\$ -	\$ 3,200	\$ 3,200
Equipment - Radios & Pagers (EMS)	\$ 2,000	2	All to EMS	\$ -	\$ 2,000	\$ 2,000
010 Mobilization Program		1	All to Fire	\$ -	\$ -	\$ -
Wages - Mobilization	\$ -	1	All to Fire	\$ -	\$ -	\$ -
Benefits - Mobilization	\$ -	1	All to Fire	\$ -	\$ -	\$ -
Fire Mobilization - Fuel Consumed	\$ -	1	All to Fire	\$ -	\$ -	\$ -
Fire Mobilization - Vehicle Maintenance/Repairs	\$ -	1	All to Fire	\$ -	\$ -	\$ -
Fire Mobilization - Miscellaneous Expense	\$ -	1	All to Fire	\$ -	\$ -	\$ -
014 Long Term Debt - Equipment				\$ -	\$ -	\$ -
Transfer to 202 LTGO Bond Fund	\$ 52,021	1	All to Fire	\$ 52,021	\$ -	\$ 52,021
526 Emergency Medical Services				\$ -	\$ -	\$ -
001 Administration				\$ -	\$ -	\$ -
Operating Supplies - EMS Administration	\$ -	2	All to EMS	\$ -	\$ -	\$ -
Repairs & Maintenance	\$ -	2	All to EMS	\$ -	\$ -	\$ -
002 Training				\$ -	\$ -	\$ -
Travel	\$ -	2	All to EMS	\$ -	\$ -	\$ -
Miscellaneous	\$ -	2	All to EMS	\$ -	\$ -	\$ -
Registration/Fees - Training Classes & Seminars	\$ 3,000	2	All to EMS	\$ -	\$ 3,000	\$ 3,000
003 Rescue & Emergency Aid				\$ -	\$ -	\$ -
Wages & OT	\$ 114,552	7	FC/FF Incidents	\$ 22,823	\$ 91,729	\$ 114,552
Stipends (Volunteers)	\$ 70,000	8	Volunteer Only Incidents	\$ 10,736	\$ 59,264	\$ 70,000
Benefits	\$ 60,945	7	FC/FF Incidents	\$ 12,142	\$ 48,803	\$ 60,945
Operating Supplies - EMS Rescue & Emergency	\$ 3,500	2	All to EMS	\$ -	\$ 3,500	\$ 3,500
Office Supplies - EMS Rescue & Emergency	\$ 1,000	2	All to EMS	\$ -	\$ 1,000	\$ 1,000
WA ST DOH EMS Grant Expenditure	\$ -	2	All to EMS	\$ -	\$ -	\$ -
Radio/Pagers - Parts & Supplies - EMS	\$ 300	2	All to EMS	\$ -	\$ 300	\$ 300
Small Tools/Equipment	\$ 750	2	All to EMS	\$ -	\$ 750	\$ 750
Professional Services	\$ 25,000	2	All to EMS	\$ -	\$ 25,000	\$ 25,000
Professional Services - Personnel Physicals EMS	\$ -	2	All to EMS	\$ -	\$ -	\$ -
Communications	\$ 320	2	All to EMS	\$ -	\$ 320	\$ 320
Repairs/Maintenance	\$ -	2	All to EMS	\$ -	\$ -	\$ -
Miscellaneous	\$ 100	2	All to EMS	\$ -	\$ 100	\$ 100
Interfund Rentals - O&M	\$ 17,078	2	All to EMS	\$ -	\$ 17,078	\$ 17,078
Intergov Services - Dispatch Charges	\$ 24,000	2	All to EMS	\$ -	\$ 24,000	\$ 24,000
Transfer to 320 For Equipment Replacement	\$ 58,000	2	All to EMS	\$ -	\$ 58,000	\$ 58,000
				\$ -	\$ -	\$ -
Billing Charges	\$ 5,557	2	All to EMS	\$ -	\$ 5,557	\$ 5,557
				\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -
Budget Total:	\$ 1,115,737			\$ 535,348	\$ 580,389	\$ 1,115,737

APPENDIX B – AVAILABILITY AND DEMAND COST OF SERVICE ANALYSIS DETAILS

	Availability Method	Availability In City	Demand In City	Total
013 Interlocal Fire Response		\$ -	\$ -	\$ -
Intergovernmental Fire Service/MOB Reimbursement	Availability Demand Ratio	\$ -	\$ -	\$ -
515 Legal		\$ -	\$ -	\$ -
Legal Services - Fire/EMS	Availability Demand Ratio	\$ 399	\$ 101	\$ 500
522 Fire Control		\$ -	\$ -	\$ -
001 Administration		\$ -	\$ -	\$ -
Other Benefits - Uniforms	Availability Demand Ratio	\$ 253	\$ 64	\$ 317
Operating Supplies - Administration	Availability Demand Ratio	\$ 158	\$ 40	\$ 198
Office Supplies - Administration	Availability Demand Ratio	\$ 474	\$ 121	\$ 595
Small Tools & Minor Equipment	Availability Demand Ratio	\$ 51	\$ 13	\$ 63
Professional Services - Comprehensive Analysis of Fire Services	Availability Demand Ratio	\$ -	\$ -	\$ -
Union Negotiations - Fire Department	Availability Demand Ratio	\$ 127	\$ 32	\$ 159
Professional Services - Administrative	Availability Demand Ratio	\$ 3,163	\$ 805	\$ 3,968
Communications	Availability Demand Ratio	\$ 759	\$ 193	\$ 952
Travel	Availability Demand Ratio	\$ 633	\$ 161	\$ 794
Advertising	Availability Demand Ratio	\$ 190	\$ 48	\$ 238
Operating Rentals/Leases	Availability Demand Ratio	\$ -	\$ -	\$ -
Repairs & Maintenance	Availability Demand Ratio	\$ 759	\$ 193	\$ 952
Miscellaneous	Availability Demand Ratio	\$ 949	\$ 242	\$ 1,190
Registration/Fees - Training Classes & Seminars	Availability Demand Ratio	\$ 1,265	\$ 322	\$ 1,587
Machinery & Equipment - Admin	Availability Demand Ratio	\$ -	\$ -	\$ -
002 Fire Suppression		\$ -	\$ -	\$ -
Wages Fire	Availability Demand Ratio	\$ 46,246	\$ 11,773	\$ 58,020
Stipends (Volunteers)	All to Demand - Time	\$ -	\$ 29,632	\$ 29,632
Benefits Fire	Availability Demand Ratio	\$ 26,040	\$ 6,629	\$ 32,670
Uniforms - Volunteers	Availability Demand Ratio	\$ 2,699	\$ 687	\$ 3,387
Uniforms - FT Firefighters	Availability Demand Ratio	\$ 191	\$ 49	\$ 240
Operating Supplies - Suppression	Availability Demand Ratio	\$ -	\$ -	\$ -
Office Supplies - Suppression	Availability Demand Ratio	\$ -	\$ -	\$ -
Radio/Pagers - Parts & Supplies	Availability Demand Ratio	\$ -	\$ -	\$ -
Operating Supplies - Vehicles	Availability Demand Ratio	\$ -	\$ -	\$ -
Fuel - Suppression	Availability Demand Ratio	\$ -	\$ -	\$ -
Small Tools/Equipment	All to Availability - Time	\$ -	\$ -	\$ -
Small Tools Vehicle	All to Availability - Time	\$ -	\$ -	\$ -
Fire Department Personnel Physicals	Availability Demand Ratio	\$ -	\$ -	\$ -
Communication - Air Cards from MDTs	Availability Demand Ratio	\$ -	\$ -	\$ -
Repairs/Maintenance	Availability Demand Ratio	\$ -	\$ -	\$ -
Repairs/Maint Vehicle	Availability Demand Ratio	\$ -	\$ -	\$ -
Misc Fire	Availability Demand Ratio	\$ -	\$ -	\$ -
Misc Vehicle Fire	Availability Demand Ratio	\$ -	\$ -	\$ -
Interfund Rental - O&M	Availability Demand Ratio	\$ -	\$ -	\$ -
Intergov Services - Dispatch Charges	Availability Demand Ratio	\$ -	\$ -	\$ -
BVFF Pension & Disability Payments	Availability Demand Ratio	\$ -	\$ -	\$ -
Machinery & Equip/Vehicle	Availability Demand Ratio	\$ -	\$ -	\$ -
Equipment - Radios & Pagers (Fire)	Availability Demand Ratio	\$ -	\$ -	\$ -
Machinery/Equipment	Availability Demand Ratio	\$ -	\$ -	\$ -
Transfer to 320 For Equipment Replacement	Availability Demand Ratio	\$ -	\$ -	\$ -
003 Fire Prevention/Investigation		\$ -	\$ -	\$ -
Wages & OT	Availability Demand Ratio	\$ -	\$ -	\$ -
Benefits	Availability Demand Ratio	\$ -	\$ -	\$ -
Other Benefits/Uniforms	Availability Demand Ratio	\$ -	\$ -	\$ -
Operating Supplies - Prevention/Investigation	Availability Demand Ratio	\$ -	\$ -	\$ -
Office Supplies - Prevention/Investigation	Availability Demand Ratio	\$ -	\$ -	\$ -
Small Tools/Equipment	All to Availability - Time	\$ -	\$ -	\$ -
Professional Services	Availability Demand Ratio	\$ -	\$ -	\$ -
Communication	Availability Demand Ratio	\$ -	\$ -	\$ -
Travel	Availability Demand Ratio	\$ -	\$ -	\$ -
Repairs/Maintenance	Availability Demand Ratio	\$ -	\$ -	\$ -
Miscellaneous	Availability Demand Ratio	\$ -	\$ -	\$ -
004 Training		\$ -	\$ -	\$ -
Wages & OT	All to Availability - Time	\$ 53,101	\$ -	\$ 53,101
Benefits	All to Availability - Time	\$ 28,787	\$ -	\$ 28,787
Uniforms - FT Firefighters	All to Availability - Time	\$ 317	\$ -	\$ 317
Operating Supplies - Training	All to Availability - Time	\$ 794	\$ -	\$ 794
Office Supplies - Training	All to Availability - Time	\$ 397	\$ -	\$ 397
Small Tools & Equipment - Training	All to Availability - Time	\$ -	\$ -	\$ -
Communications	All to Availability - Time	\$ 198	\$ -	\$ 198
Travel	All to Availability - Time	\$ 1,587	\$ -	\$ 1,587
Repairs/Maintenance	All to Availability - Time	\$ 16	\$ -	\$ 16
Miscellaneous	All to Availability - Time	\$ 79	\$ -	\$ 79
Registration/Fees - Training Classes & Seminars	All to Availability - Time	\$ 1,587	\$ -	\$ 1,587
Training Equipment/Software/Materials - WSP FF Training Program	All to Availability - Time	\$ -	\$ -	\$ -

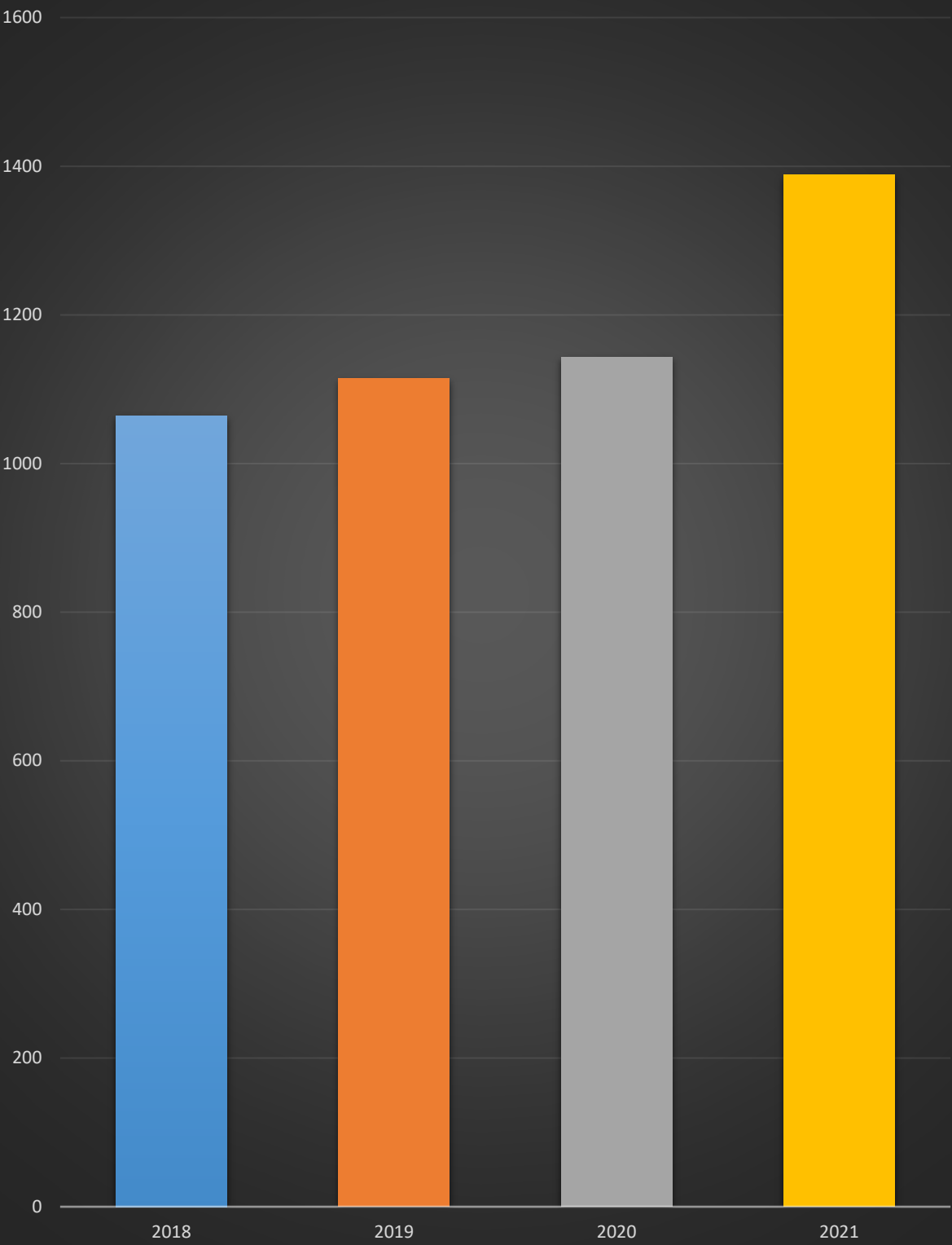
	Availability Method	Availability In City	Demand In City	Total
005 Facilities		\$ -	\$ -	\$ -
Operating Supplies - Facilities	All to Availability - Time	\$ 1,200	\$ -	\$ 1,200
Office Supplies - Facilities	All to Availability - Time	\$ -	\$ -	\$ -
Small Tools/Equipment	All to Availability - Time	\$ 200	\$ -	\$ 200
Public Utility Services	All to Availability - Time	\$ 8,000	\$ -	\$ 8,000
Repairs/Maintenance	All to Availability - Time	\$ 2,000	\$ -	\$ 2,000
Miscellaneous	All to Availability - Time	\$ 60	\$ -	\$ 60
Machinery/Equipment	All to Availability - Time	\$ 3,000	\$ -	\$ 3,000
008 Emergency Med Services - Rescue		\$ -	\$ -	\$ -
WW SSMA New World Records System Support	Availability Demand Ratio	\$ 2,551	\$ 649	\$ 3,200
Equipment - Radios & Pagers (EMS)	Availability Demand Ratio	\$ 1,594	\$ 406	\$ 2,000
010 Mobilization Program		\$ -	\$ -	\$ -
Wages - Mobilization	Availability Demand Ratio	\$ -	\$ -	\$ -
Benefits - Mobilization	Availability Demand Ratio	\$ -	\$ -	\$ -
Fire Mobilization - Fuel Consumed	Availability Demand Ratio	\$ -	\$ -	\$ -
Fire Mobilization - Vehicle Maintenance/Repairs	Availability Demand Ratio	\$ -	\$ -	\$ -
Fire Mobilization - Miscellaneous Expense	Availability Demand Ratio	\$ -	\$ -	\$ -
014 Long Term Debt - Equipment		\$ -	\$ -	\$ -
Transfer to 202 LTGO Bond Fund	Availability Demand Ratio	\$ -	\$ -	\$ -
526 Emergency Medical Services		\$ -	\$ -	\$ -
001 Administration		\$ -	\$ -	\$ -
Operating Supplies - EMS Administration	Availability Demand Ratio	\$ -	\$ -	\$ -
Repairs & Maintenance	Availability Demand Ratio	\$ -	\$ -	\$ -
002 Training		\$ -	\$ -	\$ -
Travel	All to Availability - Time	\$ -	\$ -	\$ -
Miscellaneous	All to Availability - Time	\$ -	\$ -	\$ -
Registration/Fees - Training Classes & Seminars	All to Availability - Time	\$ 3,000	\$ -	\$ 3,000
003 Rescue & Emergency Aid		\$ -	\$ -	\$ -
Wages & OT	Availability Demand Ratio	\$ 73,115	\$ 18,614	\$ 91,729
Stipends (Volunteers)	All to Demand - Time	\$ -	\$ 59,264	\$ 59,264
Benefits	Availability Demand Ratio	\$ 38,900	\$ 9,903	\$ 48,803
Operating Supplies - EMS Rescue & Emergency	Availability Demand Ratio	\$ 2,790	\$ 710	\$ 3,500
Office Supplies - EMS Rescue & Emergency	Availability Demand Ratio	\$ 797	\$ 203	\$ 1,000
WA ST DOH EMS Grant Expenditure	Availability Demand Ratio	\$ -	\$ -	\$ -
Radio/Pagers - Parts & Supplies - EMS	Availability Demand Ratio	\$ 239	\$ 61	\$ 300
Small Tools/Equipment	All to Availability - Time	\$ 750	\$ -	\$ 750
Professional Services	Availability Demand Ratio	\$ 19,927	\$ 5,073	\$ 25,000
Professional Services - Personnel Physicals EMS	Availability Demand Ratio	\$ -	\$ -	\$ -
Communications	Availability Demand Ratio	\$ 255	\$ 65	\$ 320
Repairs/Maintenance	Availability Demand Ratio	\$ -	\$ -	\$ -
Miscellaneous	Availability Demand Ratio	\$ 80	\$ 20	\$ 100
Interfund Rentals - O&M	Availability Demand Ratio	\$ 13,612	\$ 3,466	\$ 17,078
Intergov Services - Dispatch Charges	All to Demand - Time	\$ -	\$ 24,000	\$ 24,000
Transfer to 320 For Equipment Replacement	Availability Demand Ratio	\$ 46,230	\$ 11,770	\$ 58,000
		\$ -	\$ -	\$ -
Billing Charges	All to Demand - Time	\$ -	\$ 5,557	\$ 5,557
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
Budget Total:		\$ 389,520	\$ 190,869	\$ 580,389

Ambulance Calls for Service

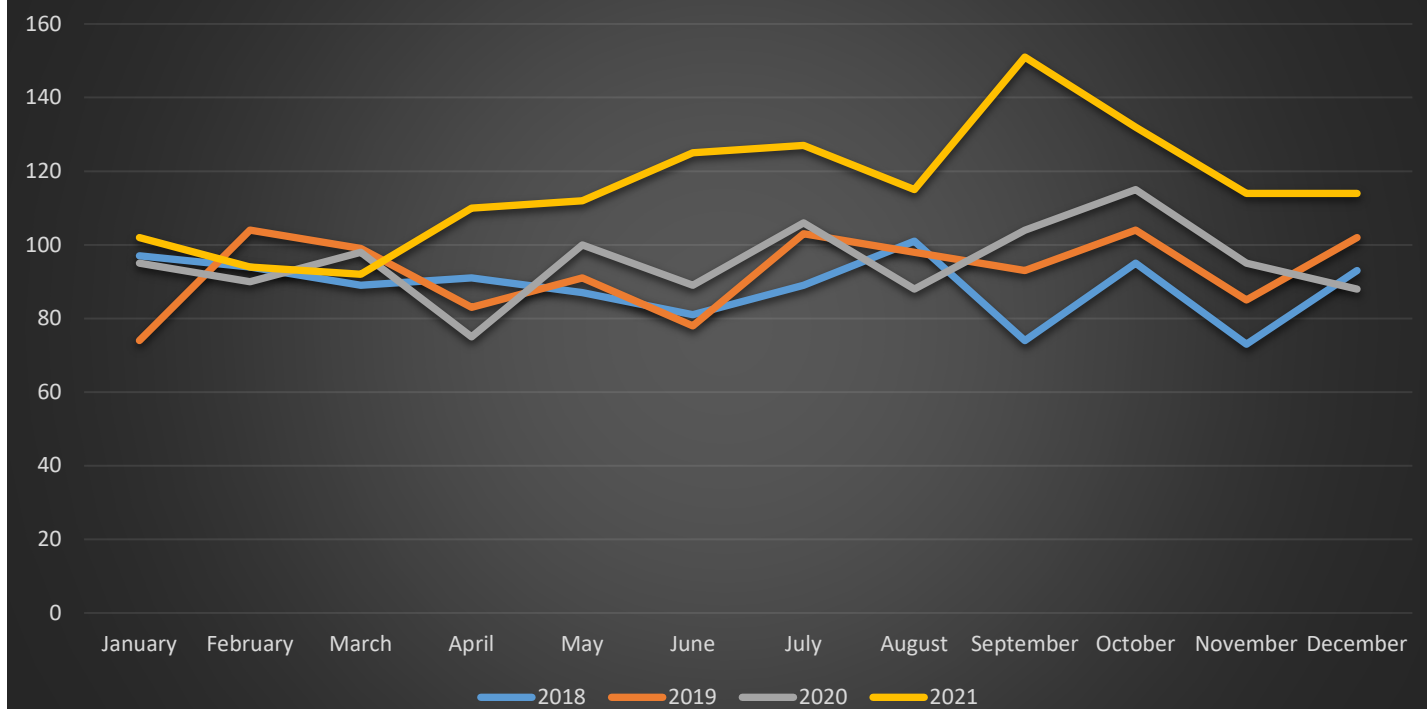
	2018	2019	2020	2021
January	97	74	95	102
February	94	104	90	94
March	89	99	98	92
April	91	83	75	110
May	87	91	100	112
June	81	78	89	125
July	89	103	106	127
August	101	98	88	115
September	74	93	104	151
October	95	104	115	132 *
November	73	85	95	114 *
December	93	102	88	114 *
	1064	1114	1143	1388

* = Projected call volume

Ambulance Calls



Ambulance Calls



Ambulance Utility

In 2004, through RCW (Revised Code of Washington) 35.21.766, the State gives all cities and towns the authority to establish an ambulance service to be operated as a public utility. The RCW also includes the authority for a city council to set rates and charge for operating an ambulance utility.

Background

In November 2019, the City began its ambulance service. We started the service partly because of a request from the City of Walla Walla to reduce their call volume. Since then, we have been using their ALS (Advanced Life Support) units to transport less than 20 percent of the time.

Because our operation relies heavily on our volunteers, we can deliver our BLS (Basic Life Support) system at a reasonable cost to the community.

How is the Ambulance funded currently?

Currently, the funding for the operation of our ambulance service is:

- A countywide EMS property tax levy at a maximum 50 cents per \$1,000 assessed valuation, distributed to all Walla Walla County fire agencies using an agreed-upon formula of 1/3 assessed valuation, 1/3 population, and 1/3 run volume
- Ground Emergency Medical Transportation Program (GEMT) is a cost-reimbursement program for Medicaid transports.
- Charges for services
- Contribution from the General Fund

Service Delivery Dilemma

In 2018 FCS Group conducted an Ambulance Utility Cost Service and Rate Analysis report. Our service delivery is currently being provided by having one paid EMT on duty 24-hours a day, supplemented with our at-home volunteers, day staff, and resident program.

The difficulty of this delivery model is when we have two calls simultaneously, when we have vacations or sick leave, and when we can't find volunteers to cover. Our Ambulance has seen a 20 percent increase in call volume this year, with an average of 5 calls a day. With the addition of more calls for service that at one time were covered by law enforcement, we do not see our call volume lessening.

Why Create an Ambulance Utility Rate?

- Increase the consistency of service delivery,
- Maintain the current level of service to the public
- Establish a reliable source to fund Ambulance Fund costs

Fee Rate and Implementation

The City realizes that it will have to continue funding Fire and EMS from the General Fund. It is not the intent to unburden the City with this fee rate but to increase the stability of our ambulance service delivery. Additionally, this fee will allow the fire department to increase its career staffing to bolster its dedicated volunteer core.

The intent is to implement the new Ambulance Utility in January 2022 at the monthly rate of \$_____ per billing unit.

City of College Place, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE CAPITAL FACILITY PLANS FOR THE YEARS 2022 THROUGH 2027

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010;

WHEREAS, the City formed a Capital Facility Technical Team which has assembled the proposed Capital Facility Plan of the City of College Place. It consists of capital improvements for years 2022 through 2027 identifying the proposed locations and capacities of expanded or new capital and a plan to finance such improvements within projected funding capacities (the “Six-Year Citywide Capital Facility Program” or “CFP”); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on June 8th, 2021 by Council Resolution 21-029, and that program is incorporated into the CFP; and

WHEREAS, the City’s Park, Arbor, and Recreation Board voted unanimously to recommend to City Council adoption of the park section of the Capital Facility Plan during its _____, 2021 meeting.

WHEREAS, the City’s Economic Development, Tourism, and Events Commission voted unanimously to recommend adoption of the Capital Facility Plan during its _____ meeting.

WHEREAS, the City’s Utilities & Transportation Advisory Commission voted unanimously to recommend adoption of the Capital Facility Plan during its _____ meeting.

WHEREAS, the College Place City Council held a public hearing on the 2022 to 2027 Capital Facility Plan on _____; and

WHEREAS, updates to the six-year Capital Facility Planning documents have been posted on the city budget portal website: http://www.cpwa.us/departments/finance/budget_2022.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. _____ which adopts the 2022 to 2027 Capital Facility, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Capital Facility Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this _____.

Norma L. Hernández, Mayor

Attest:

Lisa R. Neissl, City Clerk

Approved as to form:

Rea Culwell, City Attorney

City of College Place: Capital Facility Plan (2022 to 2027) * Many projects subject to availability of grant dollars & future development*														
Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budget	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total Project Cost	How is project funded?
Administration/Community Development														
Design - City Council Chambers Room AV Remodel, Sallyport, Jail Area, Renovation Addition.	1008	High	City Hall	Police Sallyport to move to Police Department. Renovate area to additional office space for Community Development, Administration, and Public Works. 2022: Design 2023: Construction	Budgeted	2022	\$ 80,000.00	\$ 800,000.00					\$ 880,000.00	FY 2022: ARPA Federal Grant FY 2023: Facilities Maintenance Reserve
City Council Chambers AV/OPMA Upgrade	1018	High	City Hall	Replace AV System, do needed upgrades.	Budgeted	2022	\$ 300,000.00						\$ 300,000.00	FY 2022: ARPA Federal Grant
City Hall Conference Room Furnishings	1013	Medium	City Hall	Conference room, six offices	Planned	2023		\$ 50,000.00					\$ 50,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Exterior Beam Repair	1001	Medium	City Hall		Planned	2024			\$ 35,000.00				\$ 35,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Exterior Paint	1017	Low	City Hall	Paint exterior & replace gutters.	Planned	2024			\$ 12,000.00				\$ 12,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Restroom Renovation	1015	Medium	City Hall	Replace tile, stalls, fixtures, counterlights, paint-two public, three staff.	Planned	2025				\$ 40,000.00			\$ 40,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Landscaping	1002	Low	City Hall	Landscaping around City Hall campus	Planned	2026					\$ 50,000.00		\$ 50,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Parking Lot (East End Improvements)	1014	Low	City Hall	Patch, sealcoat, stripe, move dumpster, remove fence, parking stops, ADA ramp to City Hall. Also finish landscaping around City Hall and PD. Also, underground power to charging stations and remove power pole.	Planned	2026					\$ 80,000.00		\$ 80,000.00	Facility Maintenance Reserve (funded by CE)
Total: Administration/Community Development							\$ 380,000.00	\$ 850,000.00	\$ 47,000.00	\$ 40,000.00	\$ 130,000.00	\$ -	\$ 1,447,000.00	
Fire Department														
Regional Fire Training Tower Contribution	2016	High	City of WW	City 1/3 share contribution prorated over five years for replacement fire training tower. Current one isn't safe to do controlled burns in.	Budgeted	2021	\$ 64,900.00	\$ 64,900.00	\$ 64,900.00	\$ 64,900.00	\$ 64,900.00		\$ 324,500.00	Facility Maintenance Reserve (funded by CE)
Replace Exterior Staircase on East Side of Building.	2017	High	Fire Station	Replace Exterior Staircase on East side of B	Budgeted	2021	\$ 30,000.00						\$ 30,000.00	Facility Maintenance Reserve (funded by CE)
Renovate Dorm Rooms	2025	Medium	Fire Station	Renovate Dorm Rooms.	Budgeted	2022	\$ 40,000.00						\$ 40,000.00	Facility Maintenance Reserve (funded by CE)
Dorm Room Furniture	2026	Medium	Fire Station	Obtain Dorm Room Furniture	Budgeted	2022	\$ 30,000.00						\$ 30,000.00	Facilities Maintenance Reserve (funded by CE)
Water Source Heat Pump Replacement	2020	Medium	Fire Station	Replace 1 carrier Water Source Heat Pumps (unit above dorm room)	Budgeted	2022	\$ 10,000.00						\$ 10,000.00	Facilities Maintenance Reserve (funded by CE)
Water Source Heat Pump Replacement	2010	Medium	Fire Station	Replace 8 Carrier Water Source Heat Pumps.	Planned	2023		\$ 80,000.00					\$ 80,000.00	Facility Maintenance Reserve (funded by CE)
Moline Gas Heater Replacement	2011	Medium - ESCO Performance	Fire Station	Replace Moline Gas Heater 75k BTU HR Unit	Planned	2024			\$ 10,000.00				\$ 10,000.00	Facility Maintenance Reserve (funded by CE)
Gas Furnace 75000 BTU HR	2012	Medium - ESCO Performance Contracting Potential	Fire Station	Replace Gas Furnace 7500 BTU HR Carrier Unit.	Planned	2024			\$ 13,450.00				\$ 13,450.00	Facility Maintenance Reserve (funded by CE)
Hot Water Pump 2 HP	2013	Low - ESCO Performance Contracting Potential	Fire Station	Replace Baldor Hot Water Pump 2 HP	Planned	2025				\$ 2,000.00			\$ 2,000.00	Facility Maintenance Reserve (funded by CE)
Total: Fire Department							\$ 174,900.00	\$ 144,900.00	\$ 88,350.00	\$ 66,900.00	\$ 64,900.00	\$ -	\$ 539,950.00	
Police Department														

Gun Range Building	3019	High	Wastewater Treatment Plant.	Install Washroom and Roof.	Budgeted	2022	\$ 23,000.00						\$ 23,000.00	Federal ARPA Grant
Police Department: RTU Package 3 Ton Heater/Chiller	3011	Medium - ESCO Performance Contracting	Police Department	Replace 3 Ton RTU Package Unit Heater/Chiller on roof rated "F" on south side of building. North side chiller failed	Budgeted	2022	\$ 15,000.00						\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Backup Generation Design (3 Buildings)	3020	Medium	Police Department		Planned	2023		\$ 10,000.00					\$ 10,000.00	Facilities Maintenance Reserve (funded by CE)
Replace 50 Gallon Water Heater	3012	Medium - ESCO Performance	Police Department	Replace 50 Gallon Water Heater	Planned	2024			\$ 3,000.00				\$ 3,000.00	Facility Maintenance Reserve (funded by CE)
Police Department Renovation	3010	Low	Police Department	Renovate Police Department	Planned	2024			\$ 500,000.00				\$ 500,000.00	Facility Maintenance Reserve (funded by CE)
Total: Police Department							\$ 38,000.00	\$ 10,000.00	\$ 503,000.00	\$ -	\$ -	\$ -	\$ 551,000.00	
Public Works Department - Parks														
Lions Park Renovation	4001	High - But dependent upon grant dollars.	Lions Park	Dredge and reconstruct pond and Garrison Creek channel, eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Engineering will be done the first half of FY 2021. Construction will be the last half of FY 2021 into FY 2022	Budgeted	2018	\$ 3,256,683.00						\$ 3,256,683.00	42.9% State RCO Grants, 15.3% Private Foundation Grants, 12.3% Ecology Funds, 29.5% City REET II
Lions Park Community Center	4006	Low	Lions Park	Replace Community Center with multipurpose facility with Community Kitchen	Planned	2023		\$ 500,000.00	\$ 2,466,799.00				\$ 2,966,799.00	100% EDA Tourism Grant Funds if Received
Harvest Meadows Park Improvements	4005	Medium	Harvest Meadows Park	Improvements include a welcome sign and picnic shelter as identified in the 2018 Park Master Plan.	Planned	2023		\$ 25,000.00					\$ 25,000.00	100% REET II Funds
Veterans Park at Homestead	4004	Low	Homestead Ave south of 4th Street	Addition of more play equipment and restroom in Park.	Planned	2025				\$ 100,000.00			\$ 100,000.00	100% Developer Fees
Park Development near Stone Creek	4003	Low	SW of College Ave & Mojonner St	Per development standards, parkland will need to be donated to City for development. Will cooperate with State RCO, College Place School District, and developer for quality regional park.	Planned	2023		\$ 500,000.00	\$ 1,500,000.00				\$ 2,000,000.00	15% REET 2, 25% RCO, 50% Developer Fees, 10% Collaboration with College Place School District
Total: Public Works Department - Parks							\$ 3,256,683.00	\$ 1,025,000.00	\$ 3,966,799.00	\$ 100,000.00	\$ -	\$ -	\$ 8,348,482.00	
Public Works Department - Stormwater														
SE Birch (4th to 6th)	5004	High	SE Birch (4th to 6th)	Stormwater Improvements from 4th to 6th at Birch. 2022: Engineering. 2023: Construction.	Budgeted	2022	\$ 179,860.00	\$ 280,140.00					\$ 460,000.00	39.1% Federal ARPA Grant Money, 60.9% Storm Utility
Street Waste Decant Facility	5003	High - But dependent upon grant dollars.	Public Works Yard	Construction of a street waste decant facility. 2022: Engineering. 2023: Construction.	Budgeted	2022	\$ 500,000.00	\$ 1,000,000.00					\$ 1,500,000.00	75% State Ecology Grant, 25% Stormwater Utility.
Outfall Replacement Program	5012	High	Around Community.	Prioritization to be determined through Stormwater Management Plan Criteria.	Planned	2023		\$ 200,000.00		\$ 200,000.00		\$ 200,000.00	\$ 600,000.00	Apply for State Department of Ecology Grant Funds for 50%. Other 50% Stormwater Utility.
Drywell Install	5022	High	Community Wide	Earmark funds to install Drywells.	Planned	2023		\$ 80,000.00		\$ 80,000.00		\$ 80,000.00	\$ 240,000.00	Apply for State Department of Ecology Grant Funds for 50%. Other 50% Stormwater Utility.
SE 12th Street (College to Larch)	6010	High	SE 12th (College to Larch)	Replace storm infrastructure on 12th from College to Larch.	Planned	2023		\$ 1,200,000.00					\$ 1,200,000.00	100% Transportation Improvement Board Grant.
Public Works Yard Stormwater Improvements.	6032	Medium	Middle of block between 4th, 6th, Birch, and Date.	Stormwater improvements at Public Works Yard.	Planned	2023		\$ 200,000.00					\$ 200,000.00	50% State Department of Ecology Grant, 50% Stormwater Utility Funds.

SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruct 10th to include stormwater infrastructure to filter water into Garrison Creek.	Planned	2024				\$ 425,000.00				\$ 425,000.00	100% Move around money. Hardship money will cover staffing. Move freed up money to this project. (Freed up money via Stormwater Capacity Hardship Grant). Also, consider
SE 12th Street (Larch to Myra)	6039	High	SE 12th (Larch to Myra)	Replace storm infrastructure on 12th from Larch Avenue to Myra.	Planned	2025				\$ 1,200,000.00				\$ 1,200,000.00	100% Transportation Improvement Board Grant.
NE Cedar Ave Storm Improvements	6007.2	High	NE Cedar from A to C Street	Stormwater Improvements along corridor.	Planned	2026						\$ 340,000.00		\$ 340,000.00	100% Hardship Grant Redirect or Legislative Appropriation.
SE Date Ave (8th to 11th)	5018	Medium	SE Date (8th to 11th)	Stormwater Retrofit on SE Date from 8th to 11th.	Planned	2027							\$ 400,000.00	\$ 400,000.00	100% Stormwater Utility.
Total: Public Works Department - Stormwater							\$ 679,860.00	\$ 2,960,140.00	\$ 425,000.00	\$ 1,480,000.00	\$ 340,000.00	\$ 680,000.00	\$ 6,565,000.00		
Public Works Department - Streets															
Installation of stop signs at Whitman/Larch.	6044	High - Developer Contribution	Whitman Drive & Larch	Installation of solar flashing stop signs on Larch at Whitman Intersection.	Budgeted	2022	\$ 10,000.00							\$ 10,000.00	100% Villages at Fort WW Developer Contribution
			- 2022: Harvest Meadows, Knapp Addition, SE Bliss Ln - 2023: SW 6th, Cedar Bend Subdivision, SW 7th, SW 8th (College to Bade) (Davis to Evans), SW 9th, SW Evans (6th to 8th), SW Davis (6th to 8th) - 2024: Autumn Meadows Subdivision, Country Estates Subdivision, Sherburne Addition, SW 10th (Birch to Date) - 2025: Highland Park Subdivision - 2026: NE C Street (Larch to Myra), Larch (C Street to SR 125)												
Chipseal Program	6018	Medium		Planned annual chip seal program	Budgeted	2022	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 360,000.00	100% REET 1 Fund
			- FY 2022 - SE 6th (College to Date) FY 2023 - SW 6th St (Davis to Evans) - FY 2024 - SE Mockingbird Ln - FY 2025 - SE Highland Park (North Leg) - FY 2026 - NE Dawson St (Myra to Westfair) - FY 2027 - NE Alden St (Criscola to Troutdale)												
Block Resurfacing Program	6059	Medium		Resurface a block of deteriorated roadway every other year. Provides a ten year fix.	Budgeted	2022	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 200,000.00	100% REET 1 Fund

4Bikes Project (Fourth - College to Academy, Academy - Whitman to 4th)	6029	High - Obtained TIB Complete Street Grant	4th - College Avenue to Academy Way Academy Way - 4th Street to Whitman Drive.	Continuance of cycle track on Fourth Street from Davis Street to College Avenue. Pedestrian streetlamps every 200 feet: Fourth St - College Avenue to Academy Way, Academy Way - Whitman Drive to Fourth Street.	Budgeted	2022	\$ 600,000.00							\$ 600,000.00	Awarded Transportation Improvement Board Complete Street Grant (\$500,000). Remaining funds from Street Improvement Fund. Project to be tracked in the Economic Development Fund 330.
Safewalk College Place	6048	High - 2021 / Medium - 2022, 2024, and 2026	- 2022 SW 6th and SW 8th - 2023 NE Lambert, NE Ash, SE Date - 2024 B Street 2026 1st and 3rd between Academy and Davis	Install six-foot wide sidewalk on one side of road. Dependent on obtaining a Community Development Block Grant: General Purpose. Odd number years will be funded by State TIB SP Grant if funded.	Budgeted	2022	\$ 364,000.00	\$ 476,540.00	\$ 400,000.00			\$ 600,000.00		\$ 1,840,540.00	100% CDBG General Purpose Grant Funds and easement donation from Walla Walla University. Fund 309 in FY 2023 - State Transportation Improvement Board Sidewalk Grant Funds.
Mojonnier Rd Reconstruction (Bluvue Ln to College Ave)	5006.2	High - Grant funded.	Mojonnier Rd from Grandview to College Ave	Reconstruction of Mojonnier Rd from Bluvue Ct to College Ave. Engineering (2021 to 2022 with MPO STP Grant Money) Construction in 2023.	Budgeted	2022	\$ 711,000.00	\$ 4,168,290.00						\$ 4,879,290.00	76.7% Federal Highway Bill Grant Funds, 20% MPO STP Funds , 3.3% Street Improvement Fund.
CP Broadband Project	6068	Medium	Citywide	Construction of dark fiber throughout the City of College Place (\$2 Million per square mile per Petrichor).	Budgeted	2022	\$ 1,000,000.00	\$ 3,000,000.00						\$ 4,000,000.00	5% City Match via Federal ARPA, 95% either EDA Build Back Better, Federal NTIA, State CERB, and Public Works Trust Fund Grant.
Crosswalk Improvements in front of CP Post Office	6058	Medium	500 S. College Avenue	Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.	Planned	2023		\$ 90,000.00						\$ 90,000.00	Trying to pursue WSDOT Ped Grant. May go to MPO for funds. Likely 25% local match from Street Fund.
CP Downtown Parking Lot Project	6063	Low	Center of Block bordered by 8th, 6th, College, and Bade.	Construct parking lot to encourage a dense mixed-use downtown that is walkable.	Planned	2023		\$ 200,000.00	\$ 300,000.00					\$ 500,000.00	100 % Going after USDA Economic Development Grant Funds.
Stone Creek Development Intersection Signalization on College Ave by CPHS	6035	Medium - Dependent on future development.	College Avenue, south side of College Place High School.	Installation of signals at College Ave and arterial for the Stone Creek Development.	Planned	2023		\$ 365,170.00						\$ 365,170.00	This will be primarily funded by development impact fees. 25% city match likely through Street Fund.
Stone Creek Development Intersection Signalization II on College Avenue by CPHS	6064	Medium - Dependent on future development.	College Avenue, near CPHS	Installation of signals.	Planned	2023		\$ 365,170.00						\$ 365,170.00	This will be primarily funded by development impact fees. 25% local match likely through Street Fund.
9th Street	6062	Medium - Dependent on CDBG Grant Funds.	9th (College Ave to Alleyway)	Convert gravel road to pavement with curb and gutter.	Planned	2023		\$ 500,000.00						\$ 500,000.00	100 % Street Improvement Fund via CDBG - General Purpose Grant, LID, or State Grant.
SE 12th Street (College to Larch)	6010.2	High - Dependent on grant funds.	SE 12th Street from College to Larch	Street grind and overlay with water and sewer improvements on SE 12th Street from College to Larch.	Planned.	2023		\$ 2,229,430.32						\$ 2,229,430.32	90% TIB or MPO Funding, 10% Street Improvement Fund.
Pedestrian signalization at Myra Rd & Garrison Village Way	6054	Low - Dependent on WSDOT Grant and Developers	Myra Rd at Garrison Village Way	Pedestrian crossing beacon with pedestrian refuge island so folks can get to Fort Walla Walla.	Planned	2024			\$ 546,000.00					\$ 546,000.00	Likely Scenario: 20% City of WW, 20% City of CP Street Fund, 30% Developer Contrib, 30% State Grant

Rose Street Lighting	6014	Low	Rose Street from College Ave to Lambert Ave	Rose Ornamental Pedestrian Street Lights	Planned	2024			\$ 350,000.00				\$ 350,000.00	100% Transportation Improvement Board Complete Street Grant.
Heat Pump at Public Works Shop	6056	Medium	Public Works Yard	Replace Heat Pump	Planned	2024			\$ 20,000.00				\$ 20,000.00	100% Facility Maintenance Fund.
Public Works Yard Upgrade	6032	Medium	218 SE 4th St	Upgrade Public Works Yard. New pavement between buildings and gas pumps. General renovation work.	Planned	2024			\$ 400,000.00				\$ 400,000.00	100% Facility Reserve Fund.
SE Birch St (2nd to 4th)	5004.3	Medium	Birch Street from 2nd to 4th.	Reconstruct Birch Street from 2nd to 4th to include curb and gutter.	Planned	2024			\$ 100,000.00				\$ 100,000.00	100% Street Improvement Fund/REET.
12th & Larch Intersection	6011	Medium	The 12th and Larch Avenue intersection.	Identify, design and construct preferred intersection configuration.	Planned.	2025				\$ 2,053,000.00			\$ 2,053,000.00	50 % Local (City) funds from Street Improvement Fund (funded by the street fund) with 50% WSDOT or MPO Grant.
SE 12th Street (Larch to Myra)	6039	Dependent on grant funds.	SE 12th Street from Larch to Myra Rd.	Reconstruction of 12th Street from Myra Rd to Larch Ave.	Planned	2025				\$ 3,155,697.48			\$ 3,155,697.48	90% TIB or MPO Funding, 10% Street Improvement Fund.
Larch & Whitman Intersection	6015	Medium	Larch & Whitman Intersection	Intersections need to be improved for safe traffic.	Planned	2025				\$ 304,163.00			\$ 304,163.00	40% Developer Impact Fees, 40% CERB Construction Grant, 20% Street Improvement Fund
NE Cedar Avenue ("A" to "C" Street)	6007.2	Medium	NE Cedar Avenue from "A" to "C" Street	Resurface Cedar Avenue	Planned	2026					\$ 358,520.76		\$ 358,520.76	100% Legislative Appropriation
SE Dewey Dr	6022	Medium	SE Dewey Drive.	Full street and sidewalk reconstruction on Dewey Drive to include water and sewer improvements.	Planned.	2026					\$ 678,483.00		\$ 678,483.00	100% Street Improvement Fund
SE Sky Ave (12th to Scenic View)	6024	Medium	SE Sky Ave from 12th Street to Scenic View Drive.	Corridor reconstruction on SE Sky Ave from 12th Street to Scenic View Drive to include streets, sidewalks, water and sewer improvements.	Planned	2027						\$ 502,580.00	\$ 502,580.00	100% Street Improvement Fund (funded by the Street Fund), REET, Water Capital Reserve Fund, Wastewater Capital Reserve Fund
Whitman Dr Reconstruction	6043	Low - Dependent on future development.	Whitman Drive & Maple Ave	Reconstruct roadway from Academy Way to Martin Airfield to Arterial Standards. Also, includes conversion of Academy & Whitman intersection to four way stop.	Planned	2027						\$ 986,654.00	\$ 986,654.00	50% Developer Fees; 50% State TIB or Public Works Trust Fund Grants
Whitman Dr Multiuse Path Completion	6006	Low	Whitman Drive between Evans and Academy.	Assemble right of way to complete gap in multi-use path between Evans and Academy Way.	Planned	2027						\$ 80,000.00	\$ 80,000.00	90.0% MPO STP Funds and/or State RCO, 10% Local Match
Total: Public Works Department - Streets							\$ 2,775,000.00	\$ 11,484,600.32	\$ 2,211,000.00	\$ 5,607,860.48	\$ 1,732,003.76	\$ 1,664,234.00	\$ 25,474,698.56	
Public Works Department - Wastewater														
WWTP Improvements - Implementation Phase 1:	7004	High - Mandated by our Wastewater Permit, also dependent on grants.	WWTP - 501 Owens Rd	WWTP Wastewater Treatment Plant Improvements: - 2022: Headworks \$1,740,000 - 2022: Rearation and Cooling: \$150,000 - 2023: Land Treatment: \$17.9 Million	Budgeted	2022	\$ 2,000,000.00	\$ 23,000,000.00					\$ 25,000,000.00	20% Wastewater Capital Reserve; 40% Department of Ecology Grant/Loan; 40% Legislative Appropriation.
Life Station #5 Replacement	7019	High - Over Capacity and Tripping Hazard	SW 1st	Replace over capacity wastewater lift station. Engineering in FY 2022. Construction in FY 2023.	Budgeted	2022	\$ 465,000.00	\$ 1,176,500.00					\$ 1,641,500.00	100% Public Works Trust Fund (State)

Neighborhood Sewer Lining	7016	High	Across Community.	Refer to Wastewater Fiscal Sustainability Plan for Period Phasing.	Budgeted	2022	\$ 300,000.00		\$ 400,000.00		\$ 300,000.00		\$ 1,000,000.00	100% Wastewater Capital Reserve Fund.
12th Street Wastewater Replacement Project	6010.3	Medium	12th Street from College to Larch.	Wastewater replacement project below 12th Street project.	Planned	2023		\$ 270,742.00					\$ 270,742.00	100% Wastewater Capital Reserve Fund.
NE Cedar Ave Wastewater Replacement Project	6007.3	High - Dependent on grant funds.	Cedar Ave from C to A Streets	Line Sewer of NE Cedar Avenue from A to C Street.	Planned	2026					\$ 80,010.00		\$ 80,010.00	100% Legislative Appropriation
12th Street Wastewater Replacement Project (Date to Myra)	6039.3	Medium	12th Street from Myra Rd to Larch St	Wastewater Replacement Project under 12th Street project.	Planned.	2025				\$ 401,745.00			\$ 401,745.00	100% Wastewater Capital Reserve Fund.
Central Avenue Wastewater Line Project (ScenicView to Valley)	7020	Low	Central Avenue from ScenicView to Valley.	Install new sewer line to replace private line in corridor.	Planned	2027						\$ 150,000.00	\$ 150,000.00	100% Wastewater Capital Reserve Fund.
Total: Public Works Department - Wastewater							\$ 2,765,000.00	\$ 24,447,242.00	\$ 400,000.00	\$ 401,745.00	\$ 380,010.00	\$ -	\$ 28,543,997.00	
Public Works Department - Water														
Well No. 2 (No 6.) Relocation	8001	High	Whitman Drive & Maple Ave	Reconstruction of new well shaft and well-house and installation of pump, motor, controls, and appurtenant equipment and facilities to replace Well No. 2; decommissioning of existing Well No. 2. The goal is to have this well operational by end of Summer 2021. High end estimate is by Paul Cross at RH2	Budgeted	2017	\$ 2,850,000.00						\$ 2,850,000.00	State Legislative Appropriation and 20-year, 1%, 50% forgivable DWSRF Loan
Sky & 12 Water Main Replacements	8007	Medium	Sky Avenue and Alley of 12th & Mt View	Replace existing steel water main and services. Project deferred due to crazy bidding environment due to COVID.	Budgeted	2022	\$ 617,000.00						\$ 617,000.00	48.6% Federal ARPA Grant, 51.4% Water Capital Fund.
Whitman Maple Solar Array	8019	Low	Whitman & Maple Drive	The City will continue to look for grant funding to construct a solar array adjacent to Well #6. We will only pursue this project if it is grant funded.	Budgeted	2022	\$ 450,000.00						\$ 450,000.00	100% either Pacific Power Blue Sky, CREA, or State Department of Commerce Funding
6th St Water - College to Date	8011	High	6th between College	Replace water main and services	Budgeted	2022	\$ 150,000.00						\$ 150,000.00	100% Water Capital Reserve Fund.
Well #7 Development	8017	High	Teal Rd City Property.	Develop a fourth well with School District due to increased population.	Budgeted	2022	\$ 510,000.00	\$ 1,065,000.00	\$ 1,925,000.00				\$ 3,500,000.00	10% Public Works Trust Fund, 20% City Water Fund, 60% FEMA HMA Grant, 10% Developer Contribution.
Western College Place Water Storage Tank Reservoir 4 (1,000,000 Gallons)	8018	High	Martin Airfield Area	Engineering and development of 1,000,000 water storage tank to serve all of west/southwest College Place.	Budgeted	2022	\$ 350,000.00	\$ 1,000,000.00	\$ 2,150,000.00				\$ 3,500,000.00	10.0% State Public Works Trust Fund, 50.0% FEMA HMA or Fed Inf Bill, 15.0% Water Capital Fund, 10.0% Dev Contribution
Well #3 Electrical Generator	8024	High	Lamperti & Larch	Electrical Generator at Well #3	Planned	2023		\$ 500,000.00					\$ 500,000.00	75% FEMA HMA Grant, 25% City Water Fund
SE 12th St (College to Larch) Water Infrastructure Replacement Project	6010.4	Medium - Dependent on Grant Funds	SE 12th Street from College to Larch Ave.	Replace water infrastructure under SE 12th St project.	Planned	2023		\$ 617,381.00					\$ 617,381.00	100% Water Capital Reserve Fund.
SW 10th Street Retrofit (Colleg	5005.3	High	SW 10th from College	Replace water main and services on SW 10th from College to Dead End.	Planned	2024			\$ 236,643.00				\$ 236,643.00	100% Water Capital Reserve Fund.
Birch Ave Water - 2nd to 4th	8009	High	Birch between 2nd &	Replace water main & services	Planned	2024			\$ 140,000.00				\$ 140,000.00	100% Water Capital Reserve Fund.
SE 12th St (Larch to Myra) Water Infrastructure Replacement Project	6039.4	Medium - Dependent on grant funds.	SE 12th Street from Myra Rd to Larch Ave.	Replacemen water infrastructure under SE 12th St project from Date to Myra Rd.	Planned	2025				\$ 916,113.00			\$ 916,113.00	100% Water Capital Reserve Fund.

Steel (500,000 Gallon) Tower Repaint	8020	High	Water Tank in Public Works Yard	Elevated water tower from 1947 needs to be repainted. Also, pursuing FEMA Resiliency Grant to conduct seismic upgrades,	Planned	2025					\$ 1,200,000.00			\$ 1,200,000.00	75% FEMA HMA Grant, 25% City Water Fund
NE Cedar Ave Water Infrastructure Replacement Project	6007.4	High - Dependent on Ave funds.	NE Cedar Avenue from "A" to "C" Street	Replace water infrastructure below Cedar Ave project.	Planned	2026					\$ 158,000.00			\$ 158,000.00	100% Legislative Appropriation
Dewey Drive Water	6022.2	High	Dewey Drive	Replace Water main & services	Planned	2026					\$ 286,000.00			\$ 286,000.00	100% Water Capital Reserve Fund.
SE Sky Ave Water Infrastructure Replacement Project	6024.3	Medium	SE Sky Ave from 12th to SE Scenic View Dr.	Replace water infrastructure below Sky Ave project.	Planned	2027						\$ 140,850.00		\$ 140,850.00	100 % Water Capital Reserve Fund
Total: Public Works Department - Water							\$ 4,927,000.00	\$ 3,182,381.00	\$ 4,451,643.00	\$ 2,116,113.00	\$ 444,000.00	\$ 140,850.00	\$ 15,261,987.00		
Grand Total: All Capital Facility Projects							\$ 14,996,443.00	\$ 44,104,263.32	\$ 12,092,792.00	\$ 9,812,618.48	\$ 3,090,913.76	\$ 2,485,084.00	\$ 86,732,114.56		



FY 2022 TO 2027 CAPITAL FACILITY PLAN

FY 2022 TO 2027 CAPITAL FACILITY PLAN



City of College Place: 625 S. College Ave, Phone: 509-529-1200 Website: www.cpwa.us

City Council

- Norma Hernandez, Mayor
- Jerry Bobbitt, Council Position #1
- Michael Cleveland, Council Position #2
- Marge Nyhagen, Council Position #3
- Loren Peterson, Council Position #4
- Melodie Selby, Council Position #5
- Heather Schermann, Council Position #6
- Monica Boyle, Council Position #7

CFP Management Team

- Mike Rizzitiello, City Administrator
- Brian Carleton, Finance Director
- Troy Tomaras, Police Chief
- David Winter, Fire Chief
- Robert McAndrews, Public Works Director
- Jon Rickard, Community Development Director

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II. WHAT IS A CAPITAL FACILITY PLAN (CFP)?

- ▶ The Capital Facilities & Transportation Improvement Plan (CFP) is a planning tool that lists current and future City capital facilities projects. It is important to note that just because a project is listed in the CFP, it does not mean funds have been budgeted or are available. This document is a tool for current and long-term planning purposes.
- ▶ Each year the city is required by the state to adopt a CFP for planning and funding of capital projects. The CFP is a project planning tool which covers all aspects of infrastructure planning within the city. The projects included in the CFP are those that are needed to meet the concurrency requirements of the Growth Management Act (GMA), transportation projects to be included in the TIP, and other capital projects planned for the next six-year period.
- ▶ The TIP is a transportation planning tool used by the Washington State Department of Transportation (WSDOT) to allocate funding for local agency projects. The WSDOT will not fund transportation projects that are not included in the TIP. Comments received on transportation projects will apply to both the CFP and TIP.
- ▶ Staff has identified and prioritized projects for consideration by the Council. The CFP and TIP are six-year planning tools. The general approach for project selection and prioritization was based on criteria covering City Council goals, infrastructure needs, community benefits, employment impact, safety, and other factors (mandates, obligations, and outside funding). The departments evaluated the proposed projects and results are forwarded to the City Council for consideration.
- ▶ **Many projects in Capital Facility Plan are reprioritized throughout the year based on the pursuit and award outside Federal, State, and Private grant opportunities.**
- ▶ **The City is able to reconstruct and maintain Federally classified roads better because they are eligible for Federal and State grant funds. These streets include: Rose, C, Whitman, 4th, 12th, Lamperti/Mojonnier, Taumaurson, Myra, Larch, Meadowbrook, College, Academy, and Doans.**
- ▶ **All other streets are local and ineligible for Federal and State grants.**
- ▶ **Status Definitions**
 - ▶ **Budgeted:** Project will occur in Fiscal Year 2022.
 - ▶ **Planned:** Project planned for the future. City is in the process of assembling grant funds for the project.



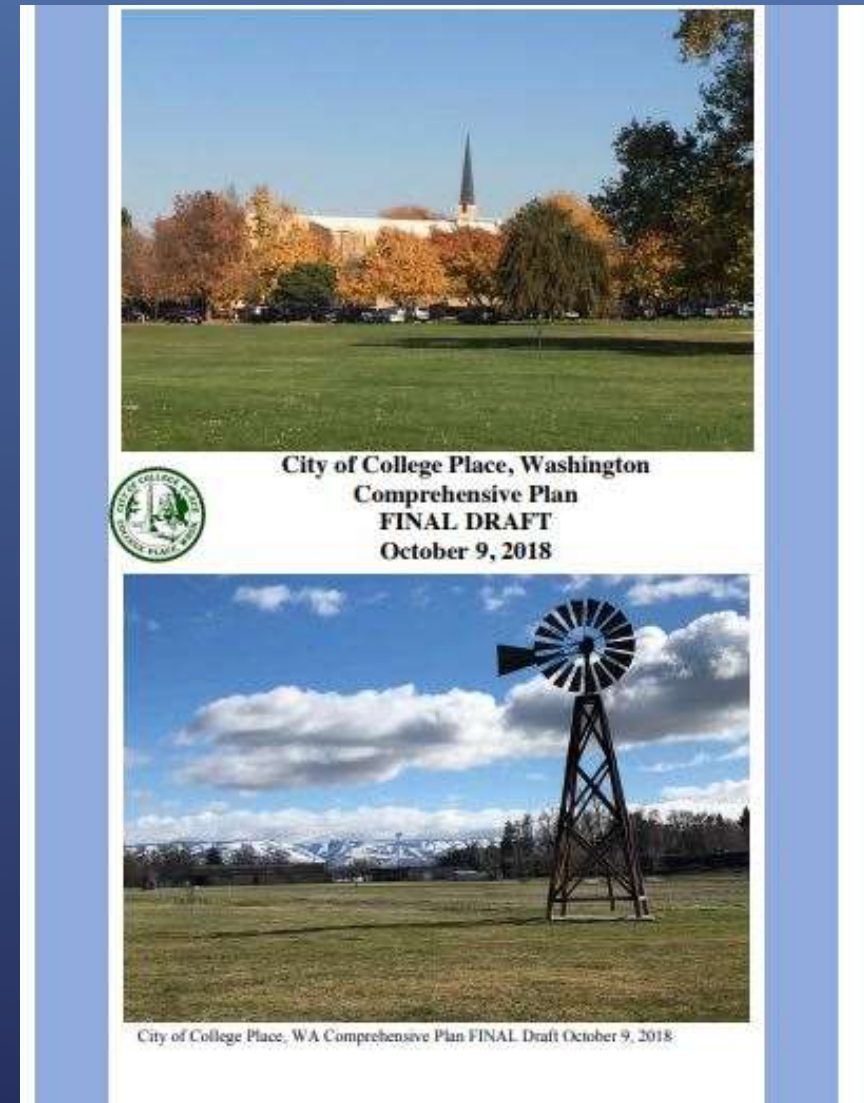
III. FY 2022 PRIORITY PROJECTS

- ▶ A. Well #6 Drinking Water Well Replacement Final Wellhouse Engineering/Start Construction: \$2,850,000.00 (Grant/Loan funded) Major construction in FY 2022.
- ▶ B. Wastewater Treatment Plant Improvement Begin Construction: \$2,000,000 (Ecology/USDA/Federal Appropriation) Most Construction in FY 2023.
- ▶ C. Regional Fire Training Tower Contribution: \$324,500 (Total over five years).
- ▶ D. 4Bikes Project: \$600,000 (TIB Grant, City)
- ▶ E. Lions Park Renovation : \$3,256,683 (REET, State RCO Grants, Sherwood Trust Grant, Partnerships)
- ▶ F. SW Mojonier Rd Reconstruction: \$711,000 (Walla Walla MPO, Federal Highway Bill) Most Construction in FY 2023.
- ▶ G. City Council Chambers AV/OPMA Upgrade: \$300,000 (Federal ARPA Grant).



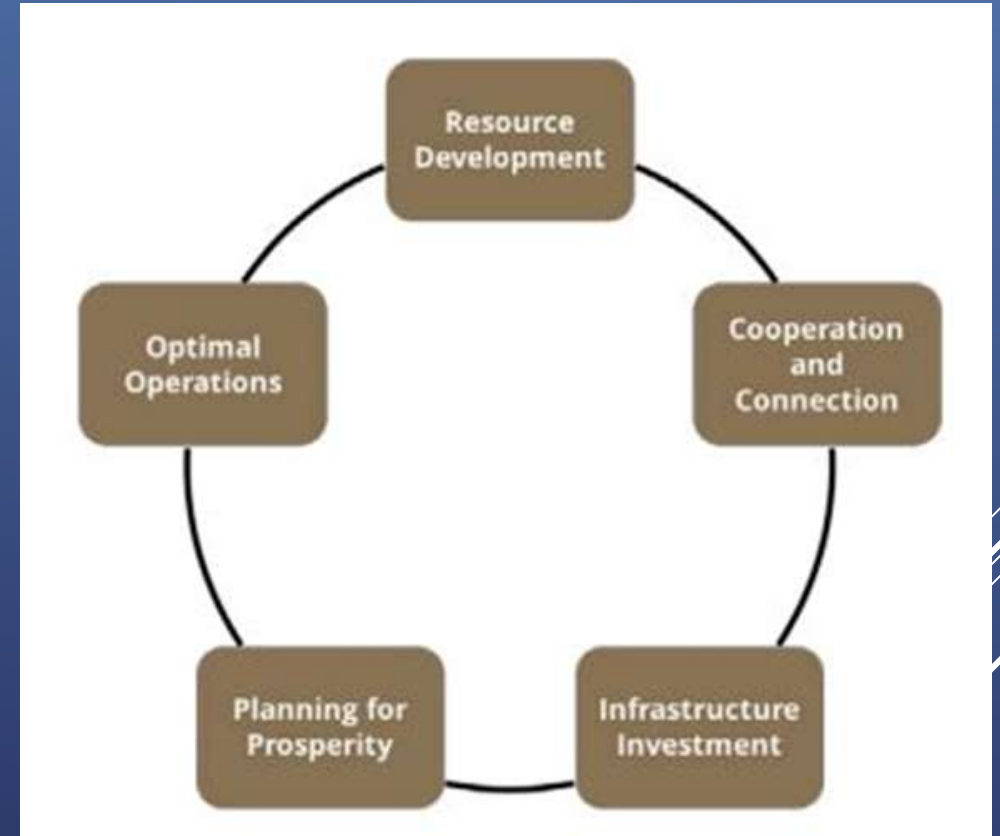
IV. 2018 COMPREHENSIVE PLAN

- Adopted by City Council on October 9th, 2018
- Aspirational goals and objectives for the City over the next twenty years.
- Mandated by the Washington State Growth Management Act.
- Goals that this Capital Facility Plan satisfies:
 - Goal #11: Maintain and improve existing utilities and services while planning for new growth and development.
 - Goal #17: Provide reliable, effective, and efficient utility services at the lowest reasonable cost, consistent with the City's aims of environmental stewardship, social equity, economic development, and the protection of public health.
 - Goal #23: Maintain the city's infrastructure so that it meets the needs of existing employers and targeted industries.



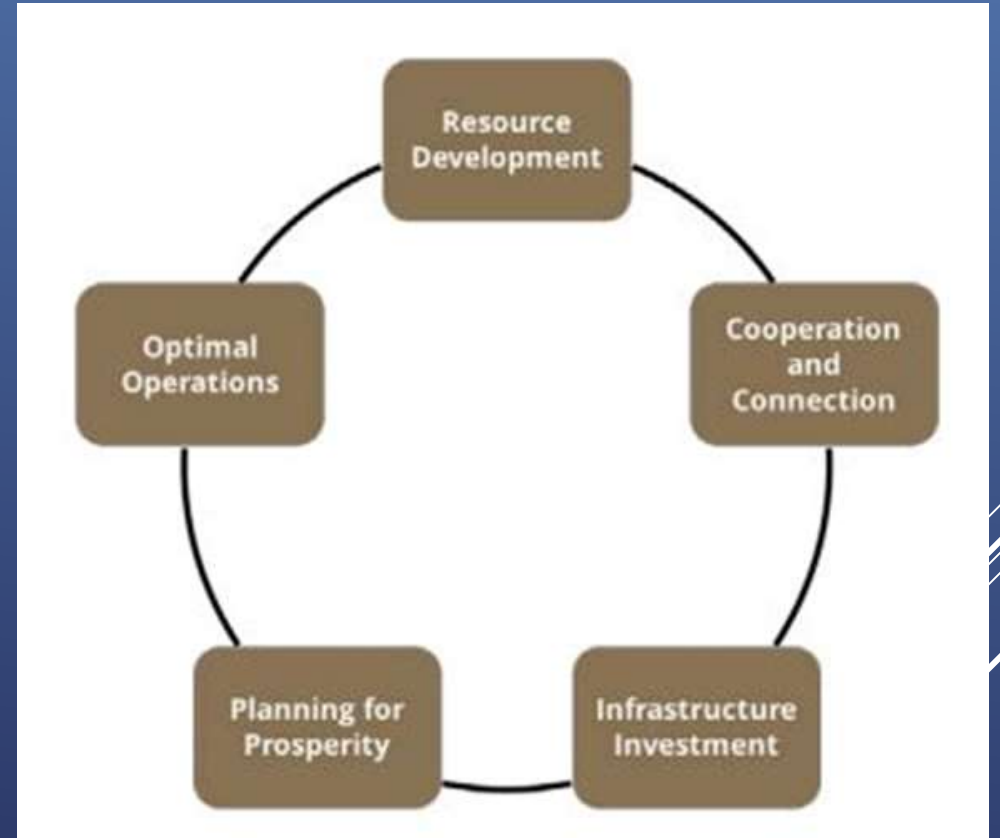
V. STRATEGIC PLAN: 2017 TO 2026

- Adopted by City Council on July 25th, 2017 and revised/adopted via Ordinance No. 19-005 on February 12th, 2019 as well as Ordinance No. 21-010 on June 22nd, 2021.
- Ten year framework for vision, values, and work plan.
- Five Tenants
 - Resource Development
 - Economic Development Strategy
 - Develop Design Standard and Mixed-Use Zone
 - Cooperation and Connection
 - Create annual community events
 - Increase outreach program
 - Increase volunteer commissions
 - Infrastructure Investment
 - Stormwater utility
 - Safe and sustainable water supply
 - Fully funded wastewater utility
 - Local streets are refurbished or rebuilt
 - Planning for Prosperity
 - Optimal Operations



V. STRATEGIC PLAN: 2017 TO 2026

- Adopted by City Council on July 25th, 2017 and revised/adopted via Ordinance No. 19-005 on February 12th, 2019 as well as Ordinance No. 21-010 on June 22nd, 2021.
- Ten year framework for vision, values, and work plan.
- Five Tenants
 - Planning for Prosperity
 - Produces and adopts a Comprehensive Plan
 - City government flexible enough to permit innovation
 - Optimal Operations
 - Staffed to nationally-recognized human resource levels
 - Construct new and modify existing City facilities based on nationally-recognized standards
 - GIS is used for comparative advantage and municipal leadership.



VI. LONG TERM FINANCIAL STRATEGY

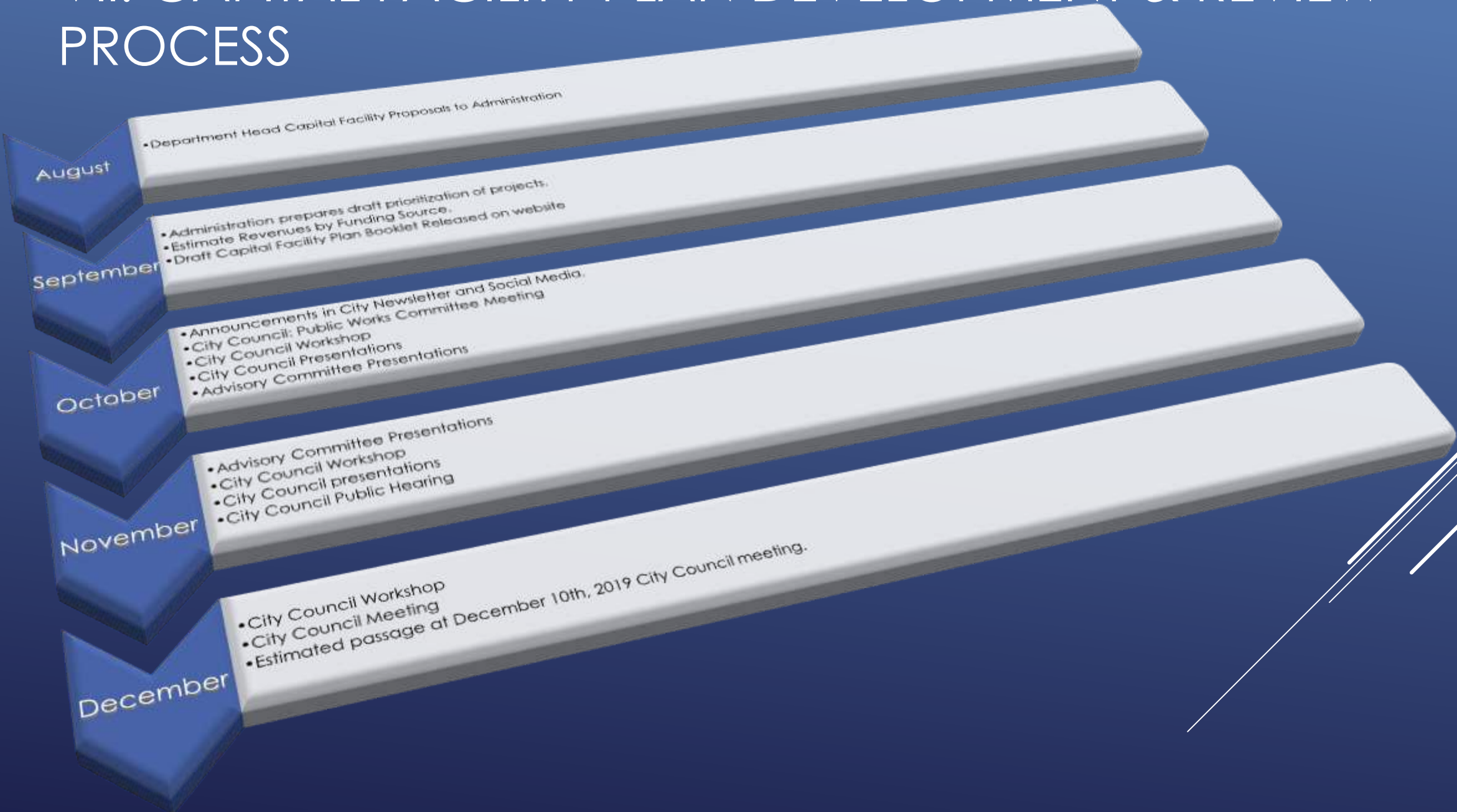
Key Financial Principles

- ▶ Make Trade-Offs
- ▶ Do It Well
- ▶ Focus Programs on College Place Residents and Businesses
- ▶ Preserve Physical Infrastructure
- ▶ Use Unexpected One-Time Revenues for One-Time Costs or Reserves
- ▶ Invest in Employees
- ▶ Pursue Innovative Approaches to Service Delivery
- ▶ Contract In/Contract Out
- ▶ Maintain Capacity to Respond to Emerging Community Needs
- ▶ Pursue Entrepreneurial Initiatives
- ▶ Address Unfunded Liabilities
- ▶ Selectively Recover Costs
- ▶ Recognize the Connection Between the Operating and Capital Budgets.

Guidelines

- ▶ What Should the City Do Every Year, Whether the Financial Forecast is Positive or Negative?
 - ▶ Increase operating cost recovery (user fees)
 - ▶ Pursue cost sharing
- ▶ What Should the City DO in the Following Year's Budget When the Financial Forecast is Positive?
 - ▶ Assess the situation
 - ▶ Maintain adequate reserves
 - ▶ Use one-time revenues only for one-time expenses
 - ▶ Use recurring revenues for recurring costs or for one-time expenses
 - ▶ Stay faithful to City goals over the long run
 - ▶ Think carefully when considering revenue cuts
 - ▶ Think long-term
- ▶ What Should the City DO in the Following Year's Budget When the Financial Forecast is Negative?
 - ▶ Assess the situation
 - ▶ Use reserves sparingly
 - ▶ Reduce services
 - ▶ Continue to think carefully when considering tax increases
- ▶ What Should the Council Consider Before Increasing Taxes?
 - ▶ Will the increase result in programs or services that will have a quantifiable public benefit?
 - ▶ Is the tax source related and connected to the services that are to be supported by the new revenue?
 - ▶ Is the increase fully justifiable in terms of need?
 - ▶ Has every effort to educate citizens about the tax been taken in advance of the increase?
 - ▶ Are the services that are intended to be supported by the new revenue supportable into the foreseeable future?
- ▶ What Should the Council Consider Before Asking Residents to Increase Taxes?
 - ▶ Have efforts to educate residents about the tax been made?
 - ▶ Has there been ample time for residents to debate and discuss the issue?
 - ▶ Has the council taken the time to listen to residents' concerns?
 - ▶ Do our residents understand what the results will be following implementation of the new tax?

VII. CAPITAL FACILITY PLAN DEVELOPMENT & REVIEW PROCESS



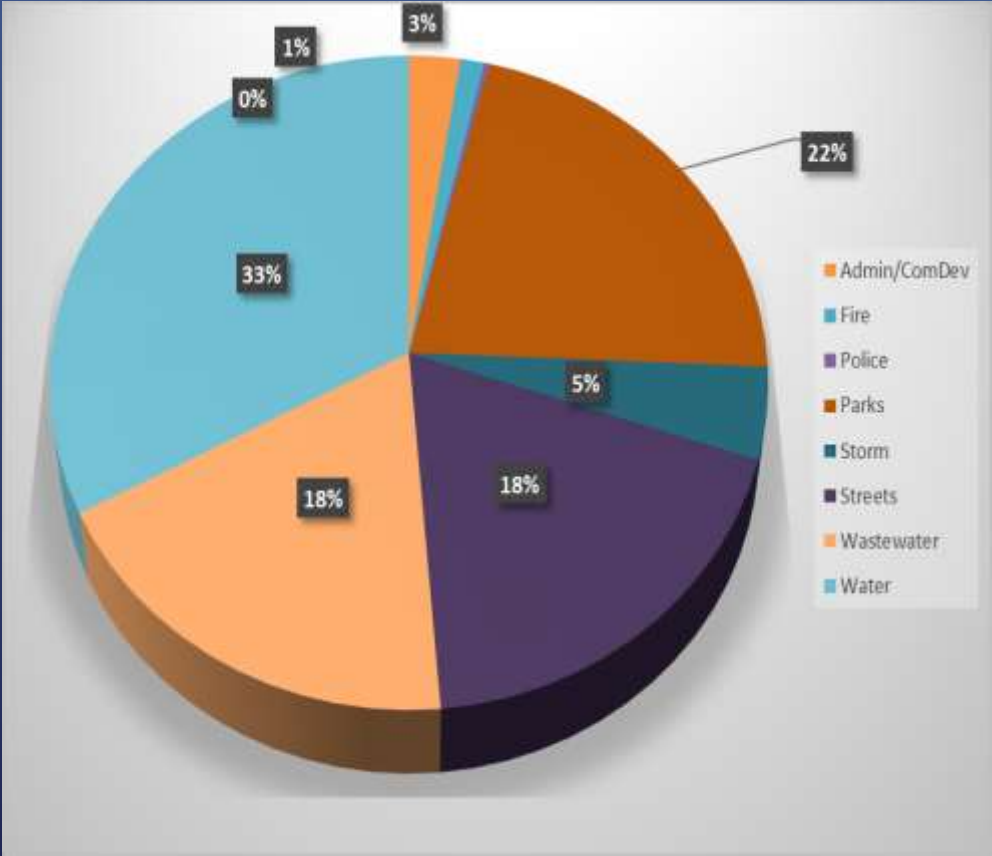
VIII. COMPLETED PROJECTS IN FY 2020

Capital Facility Projects Completed in FY 2021			
Project	Type	Description	Cost
Facility (Fire HVAC)	Fire	Rebuild ext Loop circulation pump and pm it loop.	\$ 15,000.00
Police Evidence Building	Police	Construction of evidence and storage building.	\$ 149,500.00
12th Street Parklet	Park	Trust Leadership Group 12th Street Parklet Project.	\$ 10,000.00
NE Destito Ct Stormwater Retrofit.	Storm	Fix flooding issues with new stormwater infrastructure on NE Destito Ct.	\$ 240,000.00
SE Meadowbrook Blvd Overlay	Streets	Finish up overlay on SE Meadowbrook Blvd from SR 125 to SE Lamperti St.	\$ 313,560.00
Safewalk College Place	Streets	Installation of sidewalks on SW Davis, SW Bade, and SW 12th Street.	\$ 421,530.00
FY 2021 Chipseal Program	Streets	Planned annual chip seal for 2021	\$ 60,000.00
Southwest Wastewater Trunk Line Project	Wastewater	Installation of replacement lift station and line for SW part of town.	\$ 7,587,097.00
Total			\$8,796,687.00

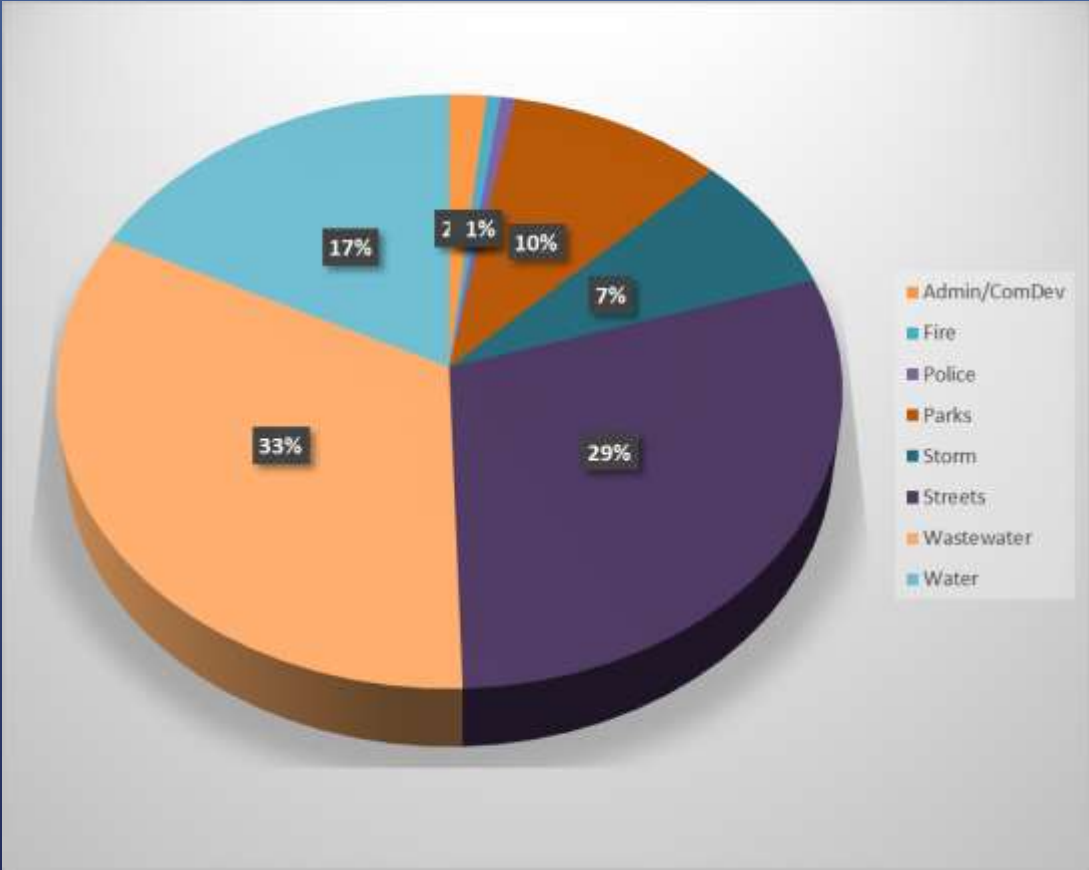


IX. CAPITAL FACILITY PLAN SUMMARY – FY 2022 VS. (2022 TO 2027)

Fiscal Year 2022

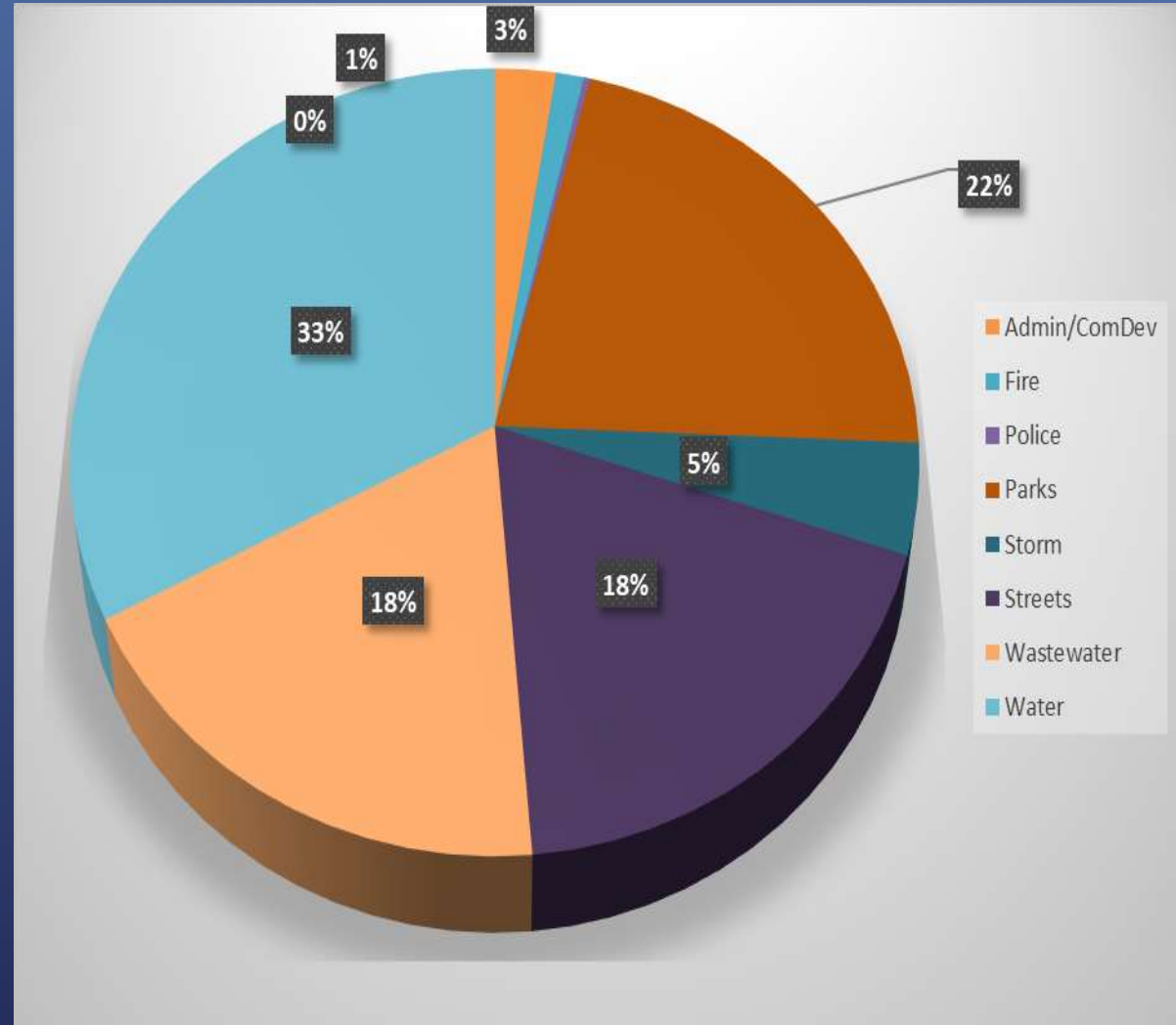


Fiscal Year 2022 to 2027



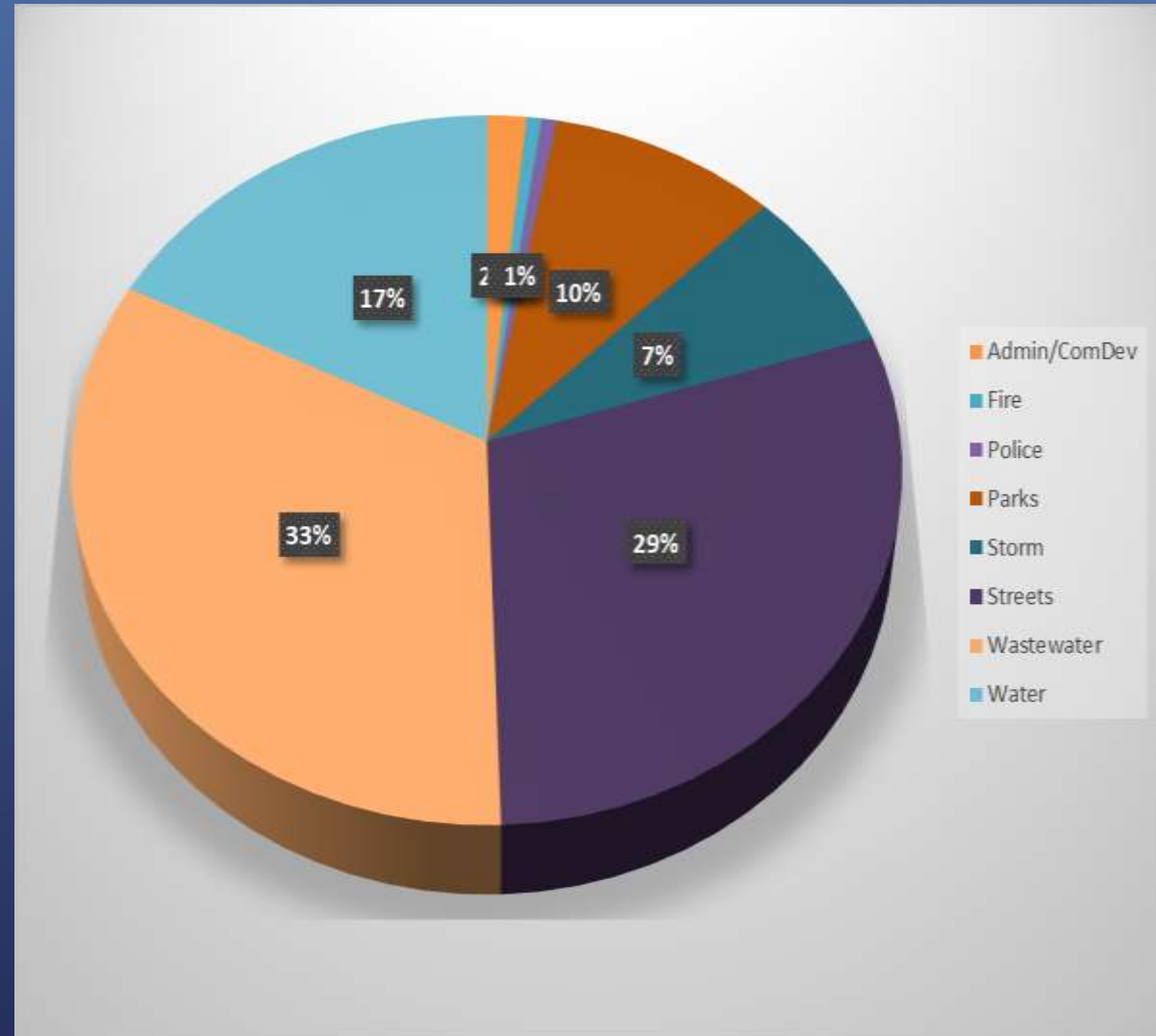
X. CAPITAL FACILITY PLAN – FY 2022

Capital Facility Plan: FY 2022	
Department	Expense
Admin/ComDev	\$ 380,000.00
Fire	\$ 174,900.00
Police	\$ 38,000.00
Parks	\$ 3,256,683.00
Storm	\$ 679,860.00
Streets	\$ 2,775,000.00
Wastewater	\$ 2,765,000.00
Water	\$ 4,927,000.00
Total	\$ 14,996,443.00



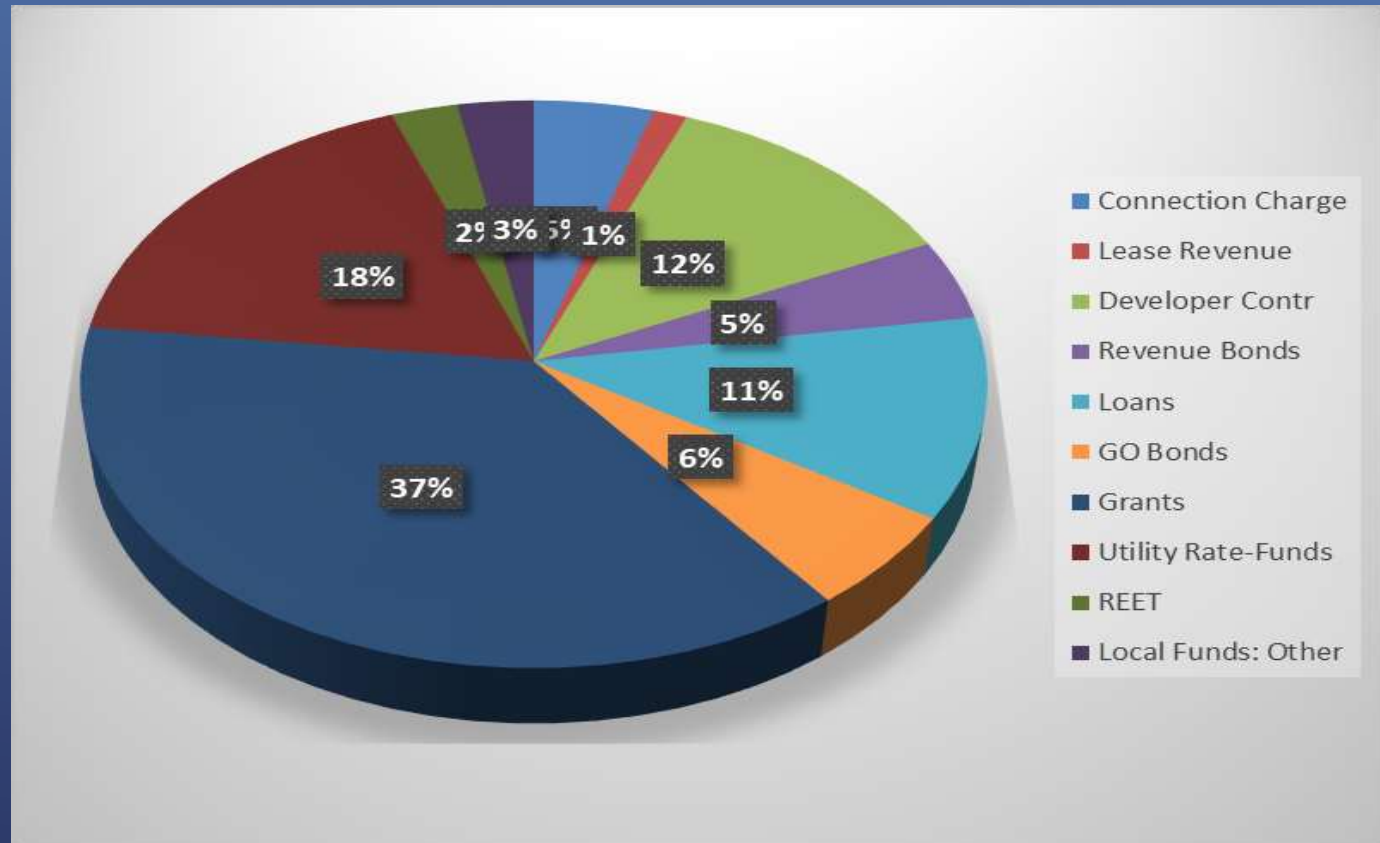
XI. CAPITAL FACILITY PLAN – FY 2022 TO 2027

Capital Facility Plan: FY 2022 to 2027	
Department	Expense
Admin/ComDev	\$ 1,447,000.00
Fire	\$ 539,950.00
Police	\$ 551,000.00
Parks	\$ 8,348,482.00
Storm	\$ 6,565,000.00
Streets	\$ 25,474,698.56
Wastewater	\$ 28,543,997.00
Water	\$ 15,261,987.00
Total	\$ 86,732,114.56



XII. ANTICIPATED REVENUE SOURCES

Revenue Projection: FY 2022 to FY 2027	
Revenue Type	Total
Connection Charge	\$ 4,047,755.00
Lease Revenue	\$ 1,140,720.00
Developer Contr	\$ 10,498,988.41
Revenue Bonds	\$ 4,000,000.00
Loans	\$ 10,061,987.20
GO Bonds	\$ 4,907,555.40
Grants	\$ 32,704,040.10
Utility Rate-Funds	\$ 15,378,477.23
REET	\$ 2,240,928.00
Local Funds: Other	\$ 2,573,600.00
Total	\$ 86,732,114.56



Revenue Narrative: The six-year Capital Facility Plan (excluding equipment replacement and Information Technology) amounts to \$86,732,114.56. Over 49% of the plan is contingent upon successful application of grants and future developer contributions. Projects driven by development will not occur unless projected development occurs.

XIII. PRIORITIZATION EXPLANATION

- ▶ All projects in the Capital Facility Plan (CFP) were assigned a prioritization value.
 - ▶ High: Project needs to happen as soon as possible. Projects to be funded by a combination of city funds, grants, and loan dollars. Infrastructure in very poor condition or solving a key deficiency in existing system.
 - ▶ Medium: Project needs to happen at some point but is not an immediate concern.
 - ▶ Low: Project driven by availability of grants or pace of development. Project will not happen without grant or projected development pattern.



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XV. CFP - FACILITIES



A. CITY HALL

- ▶ I. 2022
 - ▶ City Council Chambers Design Room AV System Install, Sallyport Design - \$80,000 (High)
 - ▶ City Council Chambers AV/OPMA Upgrade - \$300,000 (High)
- ▶ II. 2023
 - ▶ City Hall Conference Room Furnishings - \$50,000 (Medium)
 - ▶ City Hall Council Chambers/Sallyport/Jail Area Remodel - \$800,000 (High)
- ▶ III. 2024
 - ▶ City Hall Exterior Beam Repair - \$35,000 (Medium)
 - ▶ City Hall Exterior Paint - \$12,000 (Low)
- ▶ IV. 2025
 - ▶ City Hall Restroom Renovation - \$40,000 (Medium)
- ▶ V. 2026
 - ▶ City Hall Landscaping - \$50,000 (Low)
 - ▶ City Hall Parking Lot (East End Improvements) - \$80,000 (Low)



How do we pay for it?

- 100% - Federal ARPA for Council Chambers AV
- 100 % - Current Expense/Facilities Maintenance Reserve

B. FIRE DEPARTMENT

- ▶ Fire Department was constructed in 2001. Little renovation work has occurred since this time.
- ▶ I. 2022
 - ▶ Replace Exterior Staircase on East Side of Building - \$30,000 (High)
 - ▶ Regional Fire Training tower to replace outdated/dangerous one - \$64,900 estimated per year for five years at \$324,500 total to cover our proportional share. (High)
 - ▶ Renovate Dorm Rooms - \$40,000 (Medium)
 - ▶ Dorm Room Furniture - \$30,000 (Medium)
 - ▶ Water Source Heat Pump Replacement - \$10,000 (Medium)
- ▶ III. 2023
 - ▶ Water Source Heat Pump Replacement - \$80,000 (Medium – ESCO)
- ▶ IV. 2024
 - ▶ Moline Gas Heater Replacement - \$10,000 (Medium – ESCO)
 - ▶ Gas Furnace 75000 BTU HR Replacement - \$13,450 (Medium – ESCO)
- ▶ V. 2025
 - ▶ Hot Water Pump 2 HP - \$2,000 (Low – ESCO)



How do we pay for it?

- 100 % - Current Expense/Facilities Maintenance Reserve

C. POLICE DEPARTMENT

- ▶ All of Police moved into former Annex Building in 2017.
- ▶ I. 2022
 - ▶ Gun Range Building - \$23,000 (High)
 - ▶ RTU Package 3 Ton Heater/Chiller - \$15,000 (Medium)
- ▶ II. 2023
 - ▶ Backup Generation - \$10,000 (Medium – ESCO)
- ▶ III. 2024
 - ▶ Replace 50 Gallon Water Heater - \$3,000 (Medium-ESCO)
 - ▶ Police Department Renovation - \$500,000 (Low)

How do we pay for it?

- 100% - Gun Range: Federal ARPA Grant
- 100% - Current Expense/Facilities Maintenance Reserve



XVI. CFP - INFRASTRUCTURE



A. PARKS



LIONS PARK

- ▶ Prioritization: High
- ▶ Estimated Total Cost: \$3.3 Million (2022)
- ▶ Marquee Project for Walla Walla Valley Blue Zones Project
- ▶ Improvements
 - ▶ Splash Pad
 - ▶ Perimeter walking path w/ exercise equipment
 - ▶ Convert Softball to Multipurpose Field with Backstop
 - ▶ Inclusive playground
 - ▶ Restrooms

How do we pay for it?

- 42.9% State RCO Grants
- 15.3% Private Foundation Grants
- 12.3% State Ecology Funds
- 29.5% City REET II/City Funds



LIONS PARK COMMUNITY CENTER

- ▶ Prioritization: Low
- ▶ Estimated Total Cost: \$2.9 Million (2023-2024)
- ▶ Conduct design work, engineering work, and construction of replacement Community Center for 1970 one.
- ▶ Preliminary drawings and costing recently done by Design West Architects (October 2021)
- ▶ Working in concert with Park Board and CP Lions Club.
- ▶ Will only occur if awarded Federal EDA Tourism & Outdoor Rec Grant.



How do we pay for it?

- 100% Federal EDA Tourism & Outdoor Rec Grant Funds

HARVEST MEADOWS PARK

- ▶ Prioritization: Medium
- ▶ Estimated Total Cost: \$25,000 (2023)
- ▶ 0.25 city park property dating from the 1980's.
- ▶ Near intersection of Harvest & Larch.
- ▶ Installation of welcome sign and picnic shelter.



How do we pay for it?

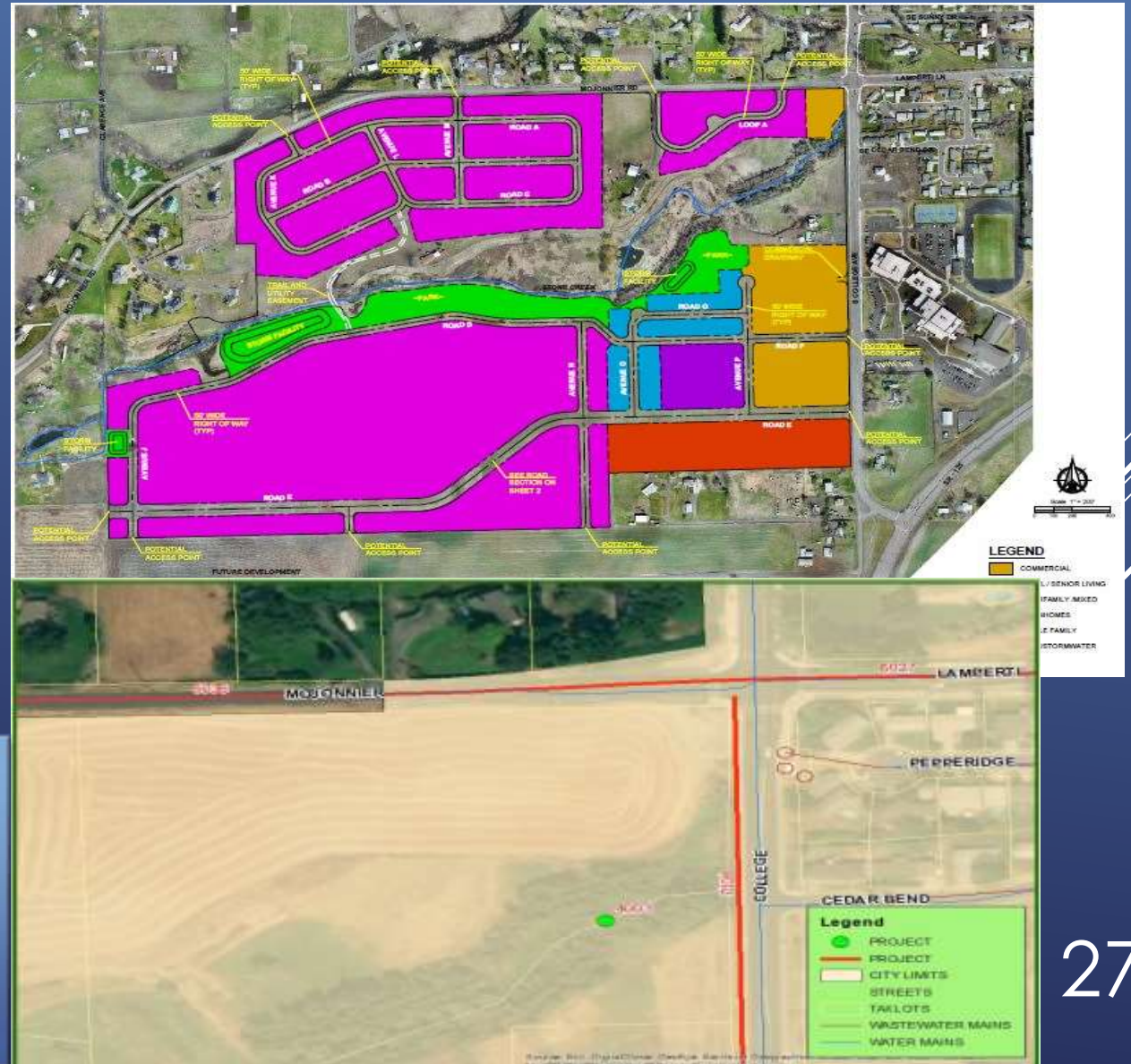
- 100% REET II Funds

PARK DEVELOPMENT @ STONE CREEK

- ▶ Prioritization: Low
- ▶ Driven by development and majority paid for by development.
- ▶ 260 Acres annexed into the City in 2017.
- ▶ Regional park concept.
- ▶ Estimated Cost: \$2,000,000 (2023-2024)
 - ▶ Along Stone Creek
 - ▶ Trails
 - ▶ Sportsplex

How do we pay for it?

- 50% Developer Impact Fee
- 25% State RCO Grants
- 15% Current Expense – Parks or REET
- 10% Partnership opportunities with CPPS



VETERANS PARK

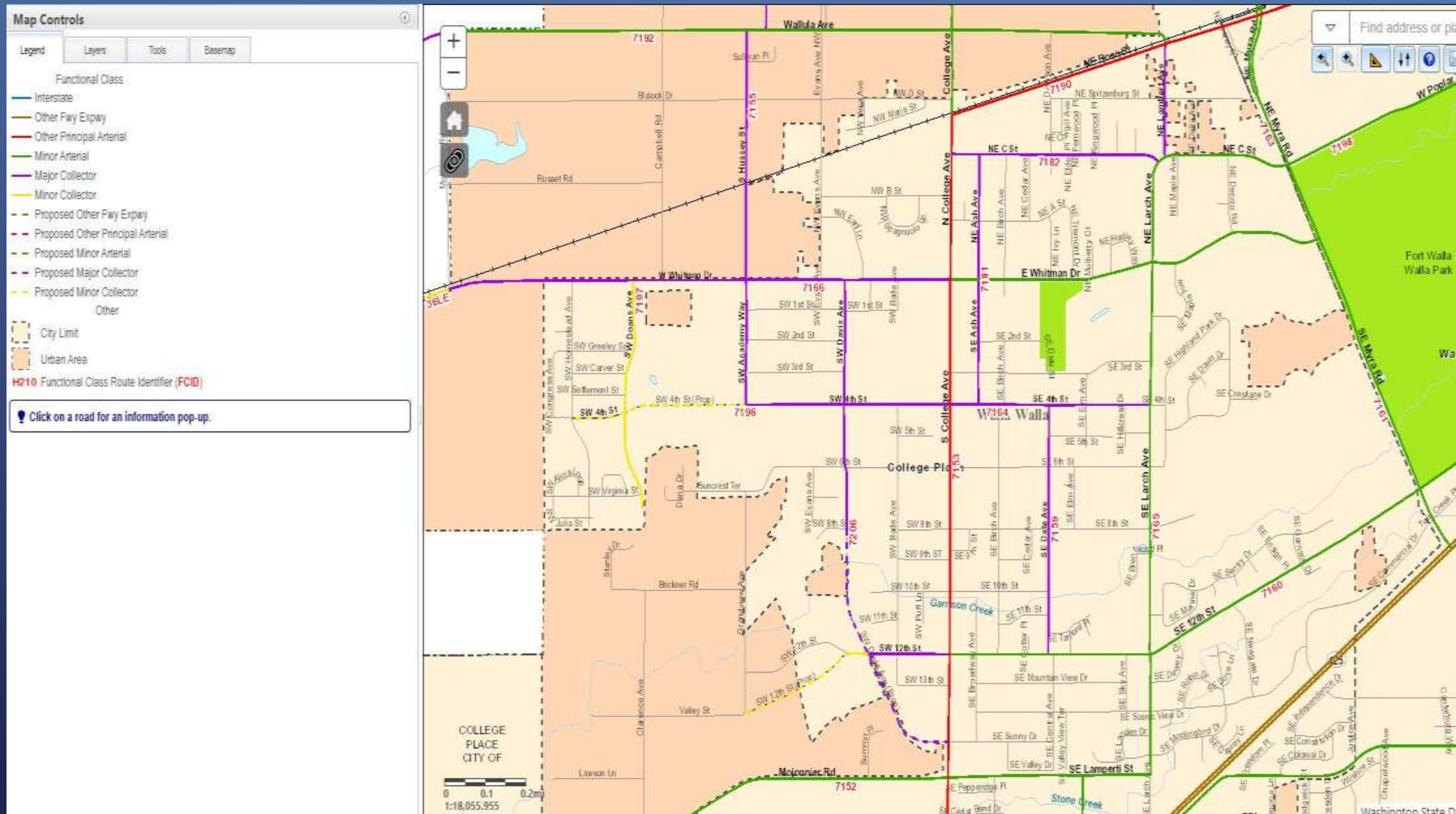
- ▶ Prioritization: Low
- ▶ Hayden Homes is donating property (1.67 acres) and playground equipment.
- ▶ However, items still missing to make it a completed park.
- ▶ Estimated Total Cost: \$100,000 (2025)
 - ▶ Developer Fees
- ▶ Improvements added by City in Future:
 - ▶ Restrooms
 - ▶ Picnic Shelter
 - ▶ Basketball Court



How do we pay for it?

- 100% Developer Fees (Martin Airfield Top Bluff)

FEDERALLY CLASSIFIED ROADWAYS



B. FULL CORRIDOR PROJECTS



What does Full Corridor Projects mean?

The roadway and certain associated utilities (water, wastewater, and storm) underneath roadway will be replaced.

SE MOJONNIER RD RECONSTRUCTION

- ▶ Prioritization: High (2022-2023)
- ▶ Road now in city limits per urban growth boundary technical amendments approved by Walla Walla County.
- ▶ Driven by speed of Stone Creek development and grant opportunities.
- ▶ Developer contribution required.
- ▶ Walla Walla Valley MPO STP Grant acquired to cover final engineering and right-of-way acquisition expense.
- ▶ Federal Highway Grant Bill money acquired for Construction.
- ▶ SE Mojonnier Rd: College Ave to Bluvue Lane.
- ▶ Reconstruct 0.64 miles of roadway.
- ▶ Eligible for TIB and State Grants.
- ▶ Estimated Cost
 - ▶ Engineering: \$711,000
 - ▶ Street: \$4,168,290
 - ▶ **Total: \$4,879,290**

How do we pay for it?

- 20.0% - Walla Walla Valley MPO Funds
- 76.7% - Federal Highway Grant Bill
- 10% - City Street Fund (CE), REET, and Partnerships



BIRCH AVE(4TH TO 6TH)

- ▶ Prioritization: High (2022-2023)
- ▶ Roadway surface bad. Curb dislodged on east side of roadway. Stormwater issues.
- ▶ Full corridor reconstruction (0.14 Miles)
- ▶ Estimated Cost (Storm): \$460,000.
 - ▶ Engineering: \$179,860 (2022).
 - ▶ Construction: \$280,140 (2023).
 - ▶ **Total: \$460,000**

How do we pay for it?

- 39.1% - Federal ARPA Grant
- 60.9% - Storm/Streets



12TH (COLLEGE TO LARCH)

- ▶ Prioritization: High (2023)
- ▶ Eligible for TIB Grants
- ▶ Full corridor reconstruction (0.50 Miles)
- ▶ Estimated Cost
 - ▶ Storm: \$1,200,000
 - ▶ Streets: \$2,229,430.32
 - ▶ Wastewater: \$270,742.00
 - ▶ Water: \$617,381.00
 - ▶ **Total: \$4,317,553.32**

How do we pay for it?

- 71.8% - State TIB UAP Grant/Fed Inf Bill/MPO
- 7.9% - City Streets Fund
- 6.3% - Wastewater Utility
- 14.3% Water Utility



10TH STREET (COLLEGE TO BADE)

- ▶ From College to Bade Avenue
- ▶ Prioritization: High (2024)
- ▶ Reconstruct 10th Street so it has curbs and storm inlets to treat stormwater draining to Garrison Creek adjacent to roadway.
- ▶ Stormwater portion funded by redirect from Stormwater Hardship Grant and Ecology Stormwater Grant.
- ▶ Utilities will cover their portion the project
- ▶ Estimated Cost
 - ▶ Storm Utility: \$425,000.00
 - ▶ Water Utility: \$236,643.00
 - ▶ **Total Cost: \$661,643**

How do we pay for it?

- 32.7% - Stormwater Utility Funds freed up from State Stormwater Hardship Capacity Grant.
- 48.1% - Streets or Ecology Grant.
- 19.2% - Water Utility

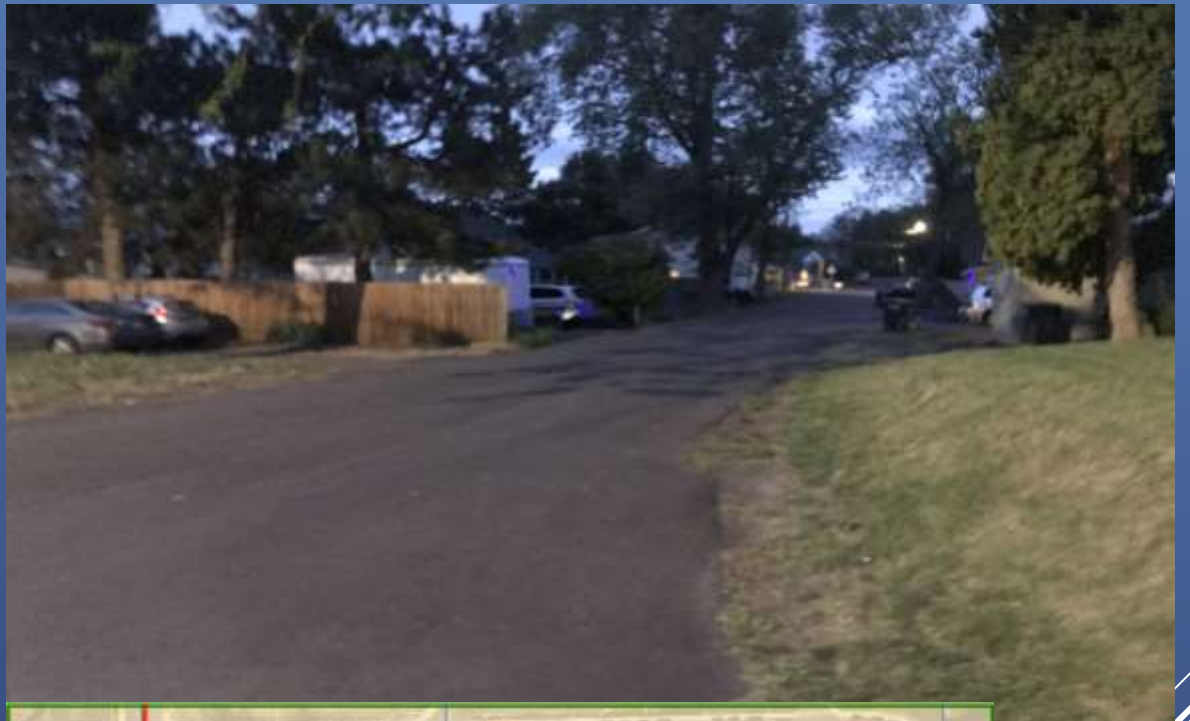


BIRCH AVE (2ND TO 4TH)

- ▶ Prioritization: Medium (2024)
- ▶ Reconstruct Birch from 2nd to 4th including replacement of water system infrastructure.
- ▶ Local funds will need to cover this.
- ▶ Full corridor reconstruction (0.12 Miles)
- ▶ Estimated Cost
 - ▶ Street: \$100,000
 - ▶ Water: \$140,000
 - ▶ **Total: \$240,000**

How do we pay for it?

- 41.7% - Street Improvement (CE) and/or debt/loan
- 58.3% Water Utility



12TH (LARCH TO MYRA RD)

- ▶ Prioritization: Medium (2025)
- ▶ Eligible for TIB Grants
- ▶ Full corridor reconstruction (0.75 Miles)
- ▶ Estimated Cost
 - ▶ Storm: \$1,200,000.00
 - ▶ Street: \$3,155,697.48
 - ▶ Wastewater: \$401,745
 - ▶ Water: \$916,113.00
 - ▶ **Total: \$5,673,555.48**

How do we pay for it?

- 69.1% - State TIB UAP Grant/Federal Grant
- 6.9% - City Streets
- 7.1% - Wastewater Utility
- 16.1% Water Utility



NE CEDAR AVE (A TO C ST)

- ▶ Prioritization: Medium (2026)
- ▶ Local Road (Doesn't qualify for State & Federal Transportation Programmatic Grants)
- ▶ Full corridor reconstruction (0.14 Miles)
- ▶ Only happen if obtain State Legislative Appropriation or State Storm Hardship Grant.
- ▶ Almost was awarded in FY 2019 & 2021 Legislature.
- ▶ Cost (2021)
 - ▶ Storm: \$340,000
 - ▶ Street: \$358,520.76
 - ▶ Wastewater: \$80,010
 - ▶ Water: \$158,000
 - ▶ **Total: \$936,530.76**

How do we pay for it?

- 100.0% - Going After State Legislative Appropriation & Storm Hardship Grant



DEWEY DRIVE

- ▶ Prioritization: Medium (2026)
- ▶ Local funds will need to cover this.
- ▶ Local Road (State & Federal grant programs don't cover local roads).
- ▶ Full corridor reconstruction (0.14 Miles)
- ▶ Estimated Cost
 - ▶ Street: \$678,483
 - ▶ Water: \$286,000
 - ▶ **Total: \$964,483**

How do we pay for it?

- 50.00% - Street Improvement (CE) and/or debt/loan
- 20.3% - REET
- 29.7% Water Utility



SKY AVE (12TH TO SCENICVIEW)

- ▶ Prioritization: Medium (2027)
- ▶ Local funds will need to cover this.
- ▶ Local Road (State and Federal Transportation Grant Programs don't cover local roads).
- ▶ Full corridor reconstruction (0.11 Miles)
- ▶ Estimated Cost
 - ▶ Street: \$502,580
 - ▶ Water: \$140,850
 - ▶ **Total: \$643,430**

How do we pay for it?

- 80.4% - Street Improvement (CE) and/or debt/loan
- 19.6% Water Utility



C. STORM PROJECTS

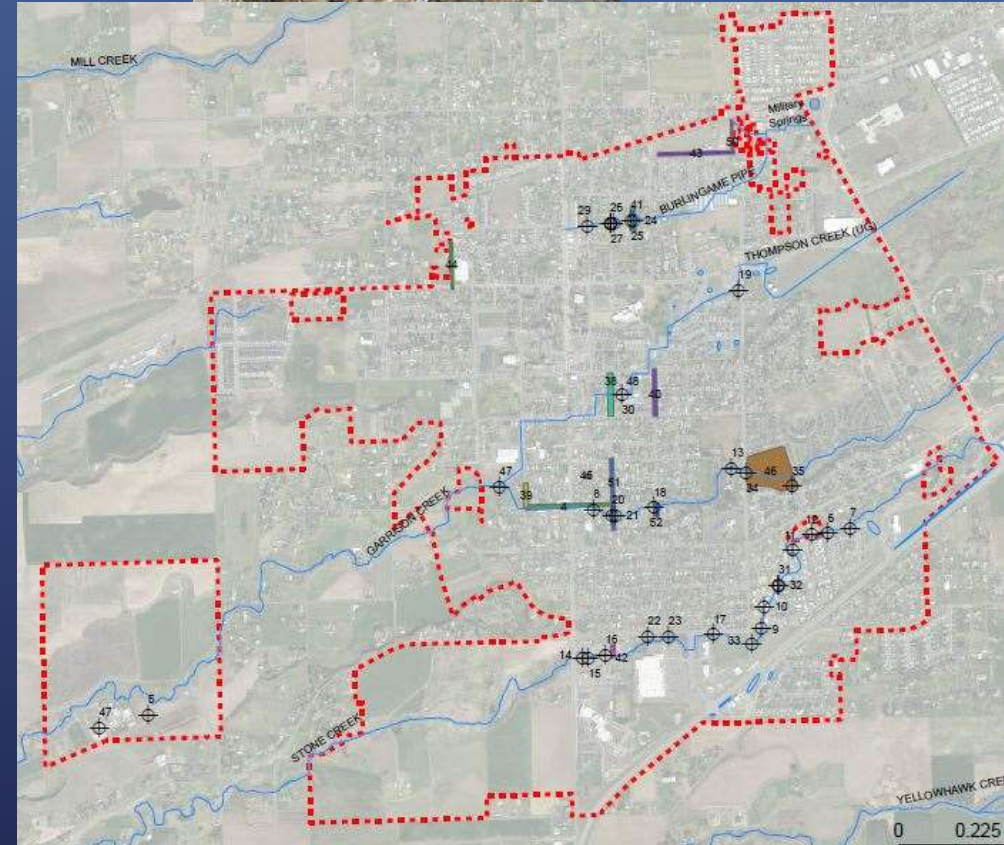


MUNICIPAL OUTFALL PROGRAM

- ▶ Need to replace various storm outfalls across the City that spills stormwater into natural water bodies so it complies with Federal and State National Pollutant Discharge Elimination System (NPDES) standards
- ▶ Prioritization: High (2020-Beyond)
- ▶ Funded 50% by State DOE Grant, 50% Storm Utility.
- ▶ \$200,000 every other year (FY 2023, 2025, and 2027)
- ▶ Locations
 - ▶ Prioritization to be determined through Stormwater Management Plan Criteria.
- ▶ Estimated Cost
 - ▶ **Total Cost: \$600,000. (FY 22-27)**

How do we pay for it?

- 50% - State Department of Ecology Grant
- 50% - Stormwater Utility



DRYWELL INSTALLATION PROGRAM

- ▶ Implementation of Aspect Consulting 2021 Drywell Study to Treat Stormwater in Central College Place to avoid having to put in large detention basin to treat the runoff.
- ▶ Prioritization: High (2022-Beyond)
- ▶ Funded 50% by State DOE Grant, 50% by State Stormwater Utility.
- ▶ \$80,000 every other year (FY 2023, FY 2025, FY 2027).
- ▶ Locations
 - ▶ Will install as City does road and sidewalk projects in the area.
- ▶ Estimated Cost
 - ▶ **Total Cost: \$240,000 (FY 22-27)**

How do we pay for it?

- 50% State DOE Grant
- 50% Stormwater Utility

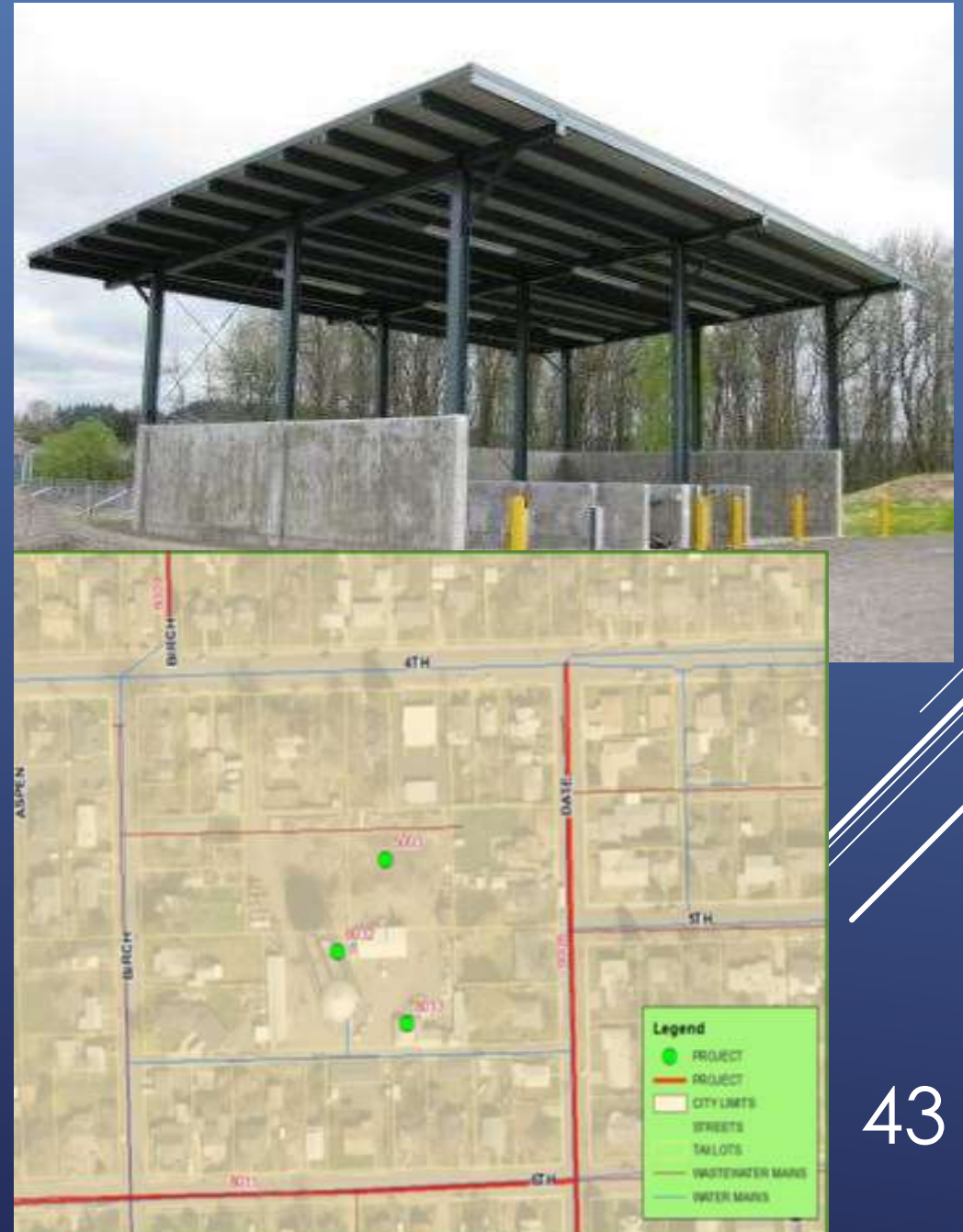


STORM DECANT FACILITY

- ▶ Needed for new Stormwater Utility operations and mandated by Eastern Washington Municipal Stormwater Manual.
- ▶ Prioritization: High (2022)
- ▶ Appropriately dispose of liquid waste generated during street sweeping, catch basin clearing and maintenance, and pipe cleaning.
- ▶ Pursue State Department of Ecology, USDA Rural Development, and other grant sources.
- ▶ Storm Decant Facility: \$1,500,000
- ▶ Additional Public Works Yard improvements to treat stormwater: \$110,000
- ▶ Estimated Cost
 - ▶ Engineering (FY 2022): \$500,000
 - ▶ Construction (FY 2023): \$1,110,000
 - ▶ **Total Cost: \$1,610,000**

How do we pay for it?

- 75% - State Ecology Grant
- 25% - City Stormwater Utility

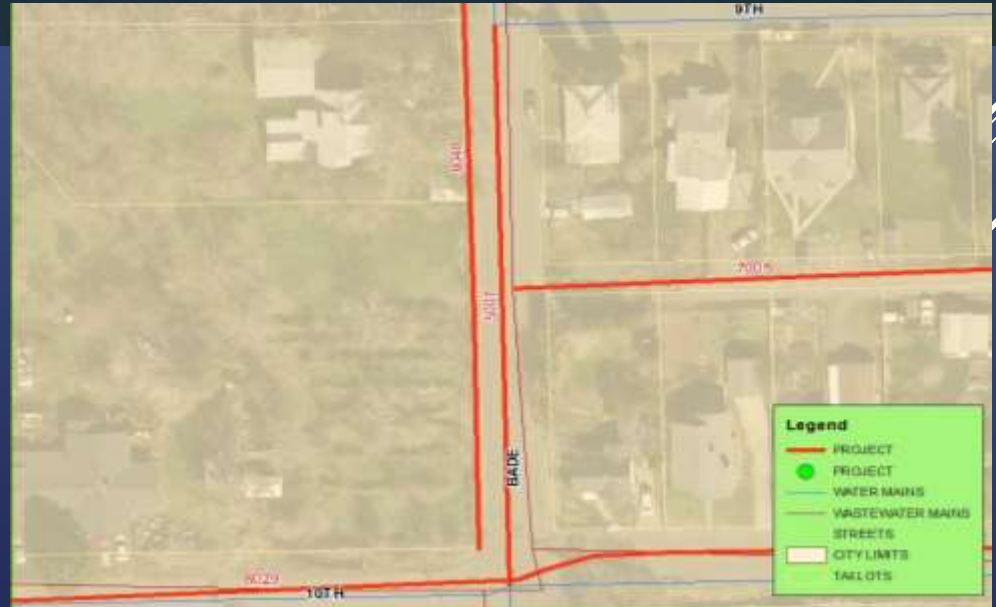


SE DATE AVE (8TH TO 11TH)

- ▶ From 8th to 11th Street
- ▶ Prioritization: Medium (2027)
- ▶ Improve stormwater infrastructure on city block so it can more properly treat runoff into Garrison Creek.
- ▶ In City/State approved Stormwater System Master Plan.
- ▶ Funded by Local Stormwater Utility.
- ▶ Estimated Cost
 - ▶ **FY 2027: \$400,000**

How do we pay for it?

- 100% Stormwater Utility



D. STREET PROJECTS



ANNUAL CHIPSEAL PROJECT

- ▶ Annual project that extends life of road by about a decade.
- ▶ Priority: High (Annually)
- ▶ **Annual expense: Around \$60,000.00 Annually/Reet I**
- ▶ 2022
 - ▶ Harvest Meadows Subdivision
 - ▶ Knapp Addition Subdivision
 - ▶ SE Bliss Lane
- ▶ 2023
 - ▶ SW 6th Street
 - ▶ Cedar Bend Subdivision
 - ▶ SW 7th Street
 - ▶ SW 8th Street (College to Bade, Davis to Evans)
 - ▶ SW 9th Street
 - ▶ SW Evans Ave (6th to 8th)
 - ▶ SW Davis (6th to 8th)
- ▶ 2024
 - ▶ Autumn Meadows Subdivision
 - ▶ Country Estates Subdivision
- ▶ 2025
 - ▶ Sherburne Addition Subdivision
 - ▶ SW 10th Street (Birch to Date)
- ▶ 2026
 - ▶ Highland Park Subdivision
 - ▶ NE C Street (Larch to Myra)
 - ▶ Larch Avenue (C Street to State Route 125)

How do we pay for it?

- 100% - REET

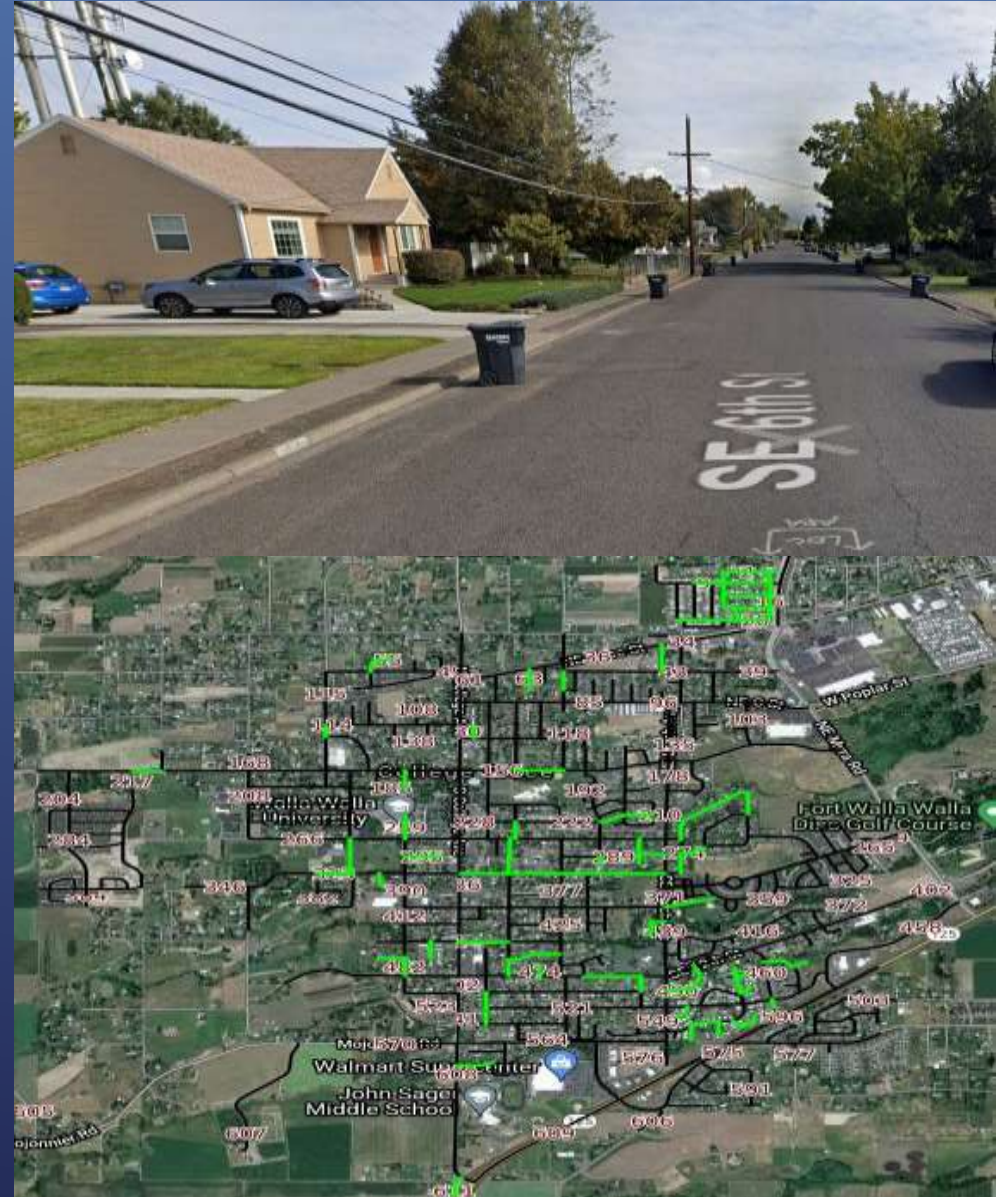


BLOCK RESURFACING PROGRAM

- ▶ Resurface one block of roadway per year. Preserves road for decade.
- ▶ Priority: Medium (Annually)
- ▶ **Annual expense: Around \$30,000 to \$35,000 Annually/Reet I**
- ▶ 2022
 - ▶ SE 6th St (College to Date)
- ▶ 2023
 - ▶ SW 6th St (Davis to Evans)
- ▶ 2024
 - ▶ SE Mockingbird Ln
- ▶ 2025
 - ▶ SE Highland Park (North Leg)
- ▶ 2026
 - ▶ NE Dawson St (Myra to Westfair)
- ▶ 2027
 - ▶ NE Alden St (Criscola to Troutdale)

How do we pay for it?

- 100% - REET



4BIKES PROJECT

- ▶ Fourth Street (College Ave to Davis St)
- ▶ Prioritization: High (2022)
- ▶ Demonstration project for Walla Walla Valley Blue Zones Project
- ▶ Awarded Transportation Improvement Board Complete Street Grant (\$500,000)
- ▶ Extend cycle track and improve sidewalks on Fourth Street from College Ave to Davis St. Also, add pedestrian street lamps every 160 to 200 feet.
- ▶ Estimated Cost
 - ▶ **FY 2022: \$600,000**

How do we pay for it?

- 83.3% - TIB Complete Street Grant
- 16.7% - Street Fund

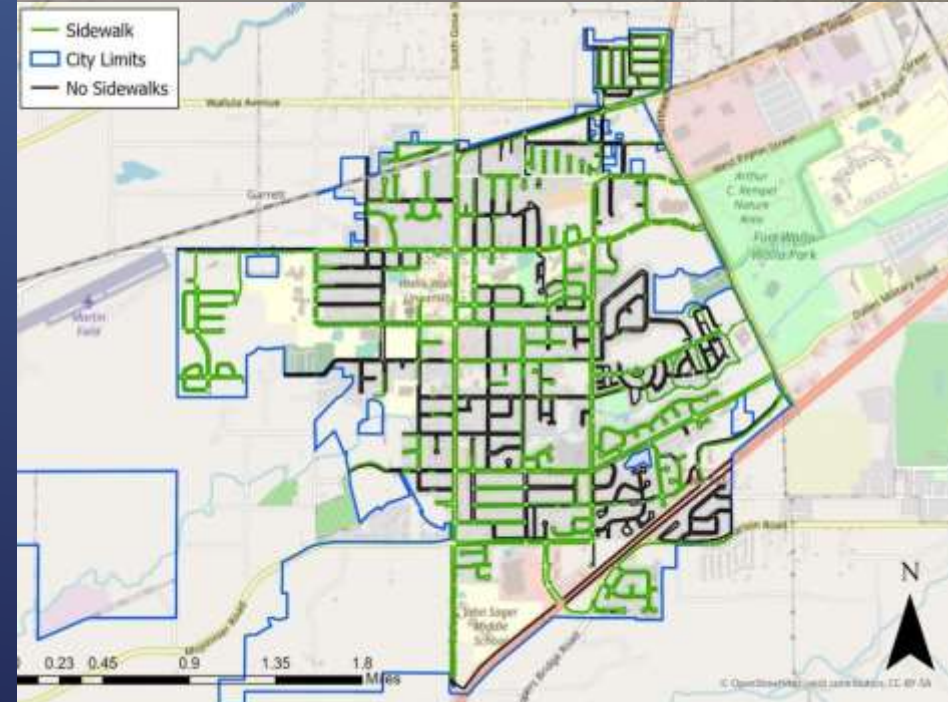


CENTRAL COLLEGE PLACE SIDEWALK PROJECT

- ▶ Prioritization: High (2022), Medium (2023, 2024, 2026)
- ▶ Will pursue CDBG – General Purpose Grants and State Transportation Improvement Board Sidewalk Program Grant to continue sidewalk work every time available.
- ▶ Following sidewalks are prioritized based on Census Block Group and Federally Classified Roadway Criteria on State Levels.
 - ▶ FY 2022: SW 6th (College to Davis) and SW 8th (College to Bade).
 - ▶ FY 2024: NW B Street (Evans to College).
 - ▶ FY 2026: SW 1st (Academy to Davis) and SW 3rd (Academy to Davis).
- ▶ Will pursue additional awards for sidewalk construction in 2023, 2024, and 2026.
- ▶ Need to acquire right-of-way for 2023, 2024, and 2026 Proposals.
- ▶ Awarded full CDBG General Purpose Grant for FY 2022.
- ▶ Estimated Cost
 - ▶ FY 2022: \$364,000
 - ▶ FY 2023: \$476,540
 - ▶ FY 2024: \$400,000
 - ▶ FY 2026: \$600,000

How do we pay for it?

- 90% - State CDBG- General Purpose Grant or State TIB Sidewalk Program Grant
- 10% - City Street Improvement Fund

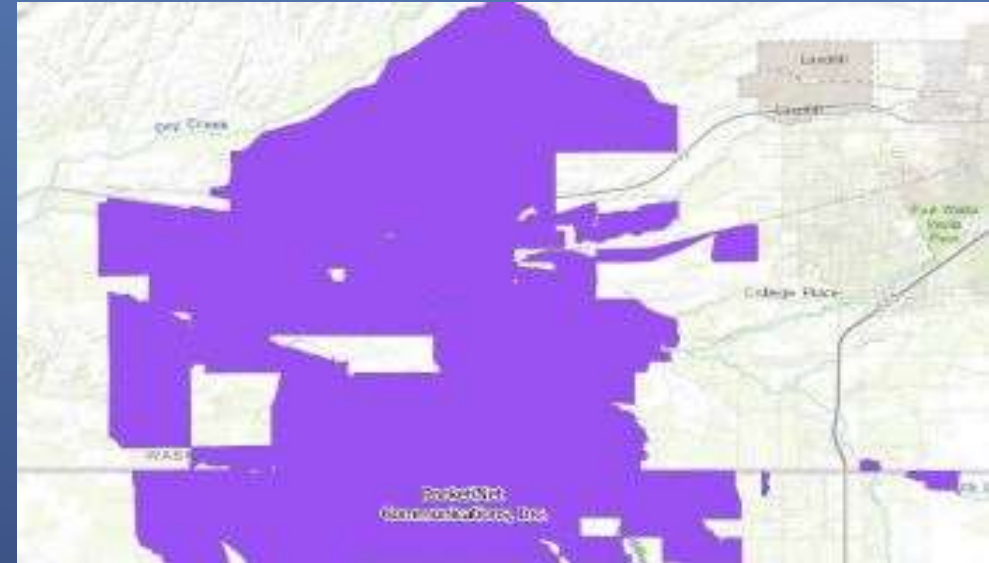


COLLEGE PLACE BROADBAND PROJECT

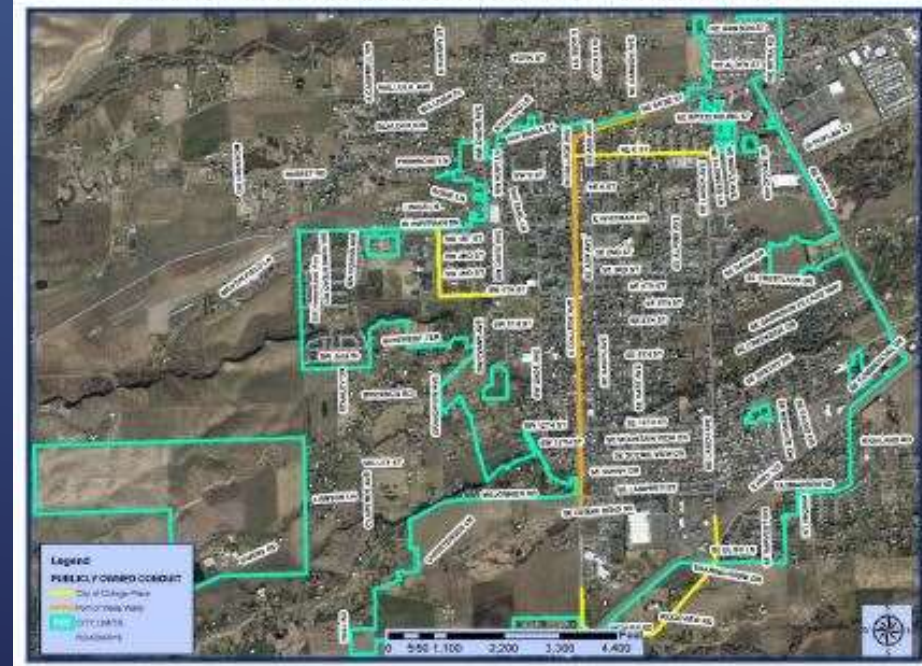
- ▶ Prioritization: High (2022-2023).
- ▶ Port of Walla Walla conducted Broadband Study for County with Petrichor in 2021. Internet speed gaps exist within the community of College Place.
- ▶ Major priority of Federal American Rescue Plan Act, Federal Infrastructure, and upcoming State Infrastructure Grant Awards is uniform Broadband Speeds and Availability.
- ▶ Planning to pursue regionally/locally Federal NTIA, Federal Economic Development Administration Build Back Better, State Public Works Trust Fund, and State Community Economic Revitalization Board Grant Funds.
- ▶ Estimated cost is approximately \$2 million per square mile.
- ▶ Estimated Cost
 - ▶ FY 2022 (Engineering): \$1,000,000
 - ▶ FY 2023 (Construction): \$3,000,000
 - ▶ **Total: \$4,000,000**

How do we pay for it?

- 95% Federal NTIA, EDA Build Back Better, State CERB, or P WTF Grant Funds or Combo.
- 5% Local City Match



PUBLICLY OWNED CONDUIT IN CITY OF COLLEGE PLACE



CP POST OFFICE CROSSWALK

- ▶ 500 S. College Avenue
- ▶ Prioritization: Medium (2023)
- ▶ Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.
- ▶ Trying to obtain WSDOT Grant. Fallback is a MPO Grant. Local Road Safety Plan needed to pursue.
- ▶ Estimated Cost
 - ▶ **FY 2023: \$90,000**

How do we pay for it?

- 75.0% - WSDOT or MPO Grant
- 25.0% - City Streets (CE)



DOWNTOWN PARKING LOT

- ▶ College Avenue Corridor
- ▶ Prioritization: Low (2023 to 2024)
- ▶ Acquire land and construct parking lot to improve walkability and business climate of College Avenue.
- ▶ Will try to identify USDA Funds to do this.
- ▶ Estimated Cost
 - ▶ FY 2023 - \$200,000
 - ▶ FY 2024 - \$300,000
 - ▶ **Total - \$500,000**



How do we pay for it?

- 100.0% Federal USDA Economic Development and/or Federal EDA Grant Funds

SIGNALIZATION OF STONE CREEK DEVELOPMENT

- ▶ Prioritization: Medium (2023).
- ▶ Driven by development of Stone Creek Development.
- ▶ Developer contribution required.
- ▶ Two Stoplights needed for entryway into development and College Place High School.
- ▶ Estimated Cost
 - ▶ **FY 2023: \$730,340 / \$365,170 per intersection**

How do we pay for it?

- 75% - Developer Impact Fee/Contributions
- 25% - City Streets Contribution



SE 9TH (COLLEGE TO DEAD END)

- ▶ Prioritization: Medium (2023)
- ▶ SE 9th Street: College Ave to Dead End
- ▶ Surface 0.06 miles of gravel/dirt roadway
- ▶ Limited right-of-way. No storm facilities.
- ▶ Fully dependent on Community Development Block Grant (CDBG) – General Purpose Grant.
- ▶ WWU Engineering Student working on this project and grant writing as part of capstone.
- ▶ Only five properties have sole access from roadway.
- ▶ Estimated Cost
 - ▶ **FY 2023: \$500,000**

How do we pay for it?

- 100% - State CDBG General Purpose Grant or
- Local LID



PEDESTRIAN SIGNALIZATION AT MYRA RD & GARRISON VILLAGE WAY

- ▶ Prioritization: Low (2024).
- ▶ Dependent upon either developer contribution or WSDOT Pedestrian Safety Grant.
- ▶ Local Road Safety Plan/ADA Transition Plan will help obtain funds.
- ▶ Much pedestrian activity between Villages at Garrison Creek development and Fort Walla Walla park.
- ▶ Myra Rd has ADT of about 15,000
- ▶ Estimated Cost
 - ▶ **FY 2024: \$546,000**

How do we pay for it?

- 20% - City of Walla Walla
- 20% - City of College Place Streets
- 30% - Developer Contribution
- 30% - State Grant or HOA Partnership



PUBLIC WORKS YARD UPGRADE.

- ▶ Prioritization: Medium (2024).
- ▶ Renovate buildings in Public Works Yard. Many structures in Public Works Yard date to late 1940's
- ▶ General renovation funds for Public Works Yard (\$400,000).
- ▶ Heat Pump Needs to be replaced (\$20,000).
- ▶ Need additional storage for sensitive equipment.
- ▶ Site never properly renovated.
- ▶ ESCO Opportunity
- ▶ Local funds only.
- ▶ Estimated Cost
 - ▶ **FY 2024: \$600,000.**

How do we pay for it?

- Ultimately in Facilities Maintenance Fund
- Transfers From:
- Stormwater Utility: 33.3%
- Wastewater Utility: 33.3%
- Water Utility: 33.3%



CONTINUATION OF PEDESTRIAN LIGHTING ON ROSE STREET.

- ▶ Prioritization: Low – Grant dependent (2024).
- ▶ Qualifies for Transportation Improvement Board Complete Street Grant.
- ▶ Continue pedestrian lighting on Rose Street from Ash to Carey Ct.
- ▶ Rapid Flashing Beacon and general safety enhancements at NE Rose & Damson intersection due to Valley Transit bus stop.
- ▶ Encourage business development in corridor.
- ▶ Would only happen if obtained grant to cover majority of project.
- ▶ Eligible for TIB and State Grants.
- ▶ Estimated Cost
 - ▶ **FY 2024: \$350,000**

How do we pay for it?

- 90.0%- State Grants (TIB UAP & Complete Streets)
- 10.0% - City Street Improvement Fund



WHITMAN & LARCH INTERSECTION

- ▶ Prioritization: High (2022) Four way stop
Prioritization: Medium (2025) Stop Sign
Intersection currently functions as two-way stop. Larch is thru intersection.
- ▶ CERB Planning Grant recommended immediate conversion to four-way stop. By 2025 stoplight recommended.
- ▶ Looking at developer contributions, local funds, and TIB for improvements.
- ▶ Estimated Cost
 - ▶ **FY 2022: \$10,000 (Developer Contribution)**
 - ▶ **FY 2025: \$304,163**

How do we pay for it?

- 40% Developer Fees
- 40% State CERB Construction Grant
- 20% City Street Improvement Fund



12TH & LARCH INTERSECTION IMPROVEMENT.

- ▶ Prioritization: Medium (2025).
- ▶ Convert 12th & Larch to either a roundabout or a stoplight as recommended in State Community Economic Revitalization Board funded Study from 2018.
- ▶ Eligible for TIB, State, and Federal Grants.
- ▶ Estimated Cost
 - ▶ **FY 2025: \$2,053,000**

How do we pay for it?

- 50% - WSDOT Local Road Safety or MPO Grant
- 50% - City Street Fund (CE), Debt or Loan, and Partnerships



WHITMAN DR IMPROVEMENTS

- ▶ Prioritization: Low (2027).
- ▶ Only ½ street improvements done in 2010.
- ▶ Finish north side with curb, gutter, storm, and new pavement.
- ▶ This project will become critical as Martin Airfield is still in the City's urban growth area and development may occur out their.
- ▶ Academy Way to western City Limit by Martin Airfield. Eligible for TIB, State, and Federal Grants.
- ▶ Convert Whitman Drive & Academy Way to Four Way Stop Sign.
- ▶ Estimated Cost
 - ▶ **FY 2027: \$986,654.00**

How do we pay for it?

- 50% - Developer Impact Fee/Contributions
- 50% - State TIB Grant/UAP



WHITMAN DR MULTIUSE PATH COMPLETION

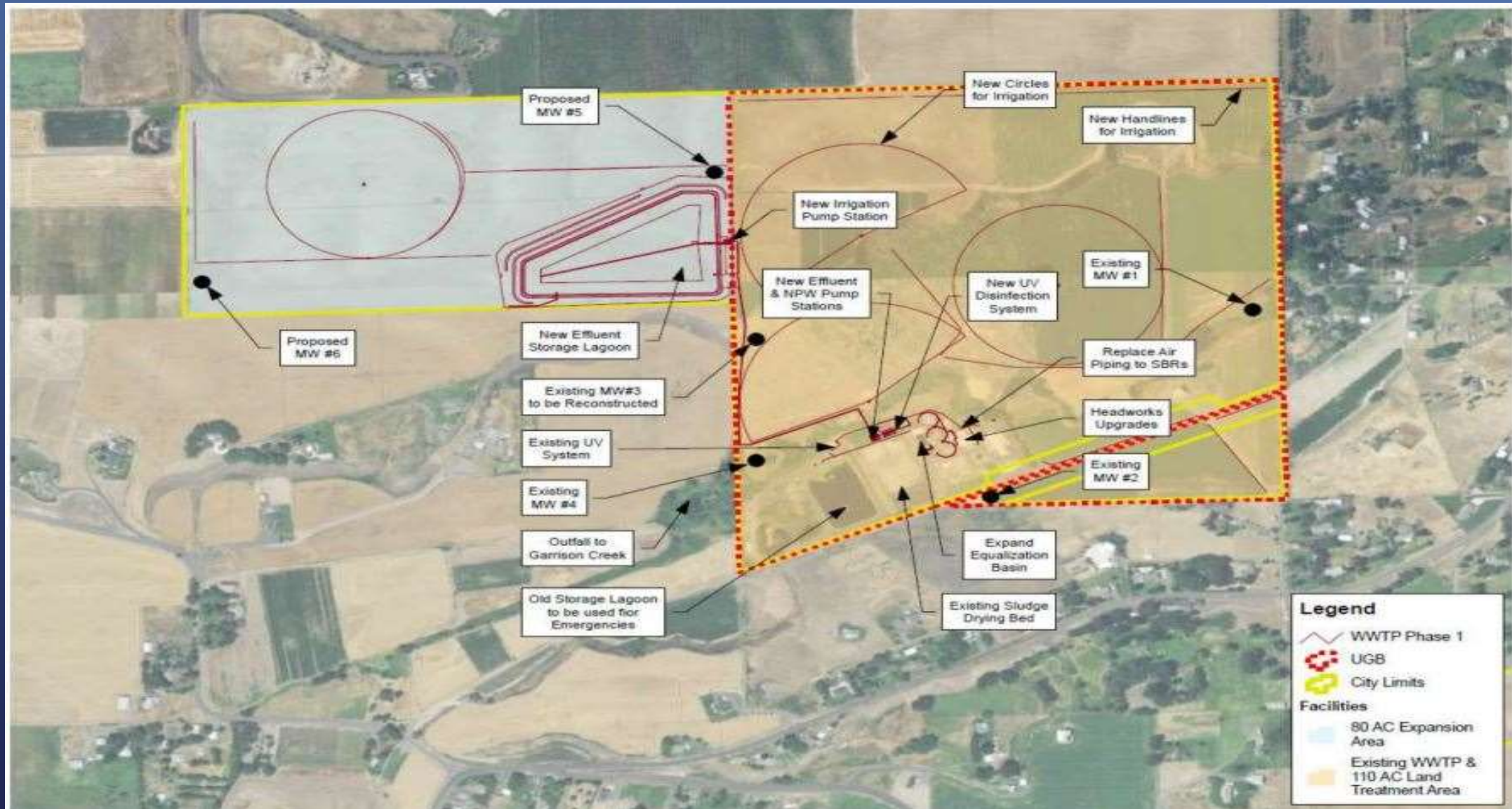
- ▶ Prioritization: Low (2027)
- ▶ Whitman Drive Multiuse Path now exists continuously for four miles from Fort Walla Walla to Whitman Monument except for a two city block gap.
- ▶ **Estimated Total Cost FY 2027: \$80,000**
 - ▶ 100% Metro Planning Agency STP or State RCO Trail Grant Funds
- ▶ Six foot wide multiuse path would be installed on south side of roadway between intersection of Davis and 609 SE Whitman Drive.

How do we pay for it?

- 90% Metro Planning Agency STP or State RCO Grant Funds
- 10% Local Match



E. WASTEWATER PROJECTS

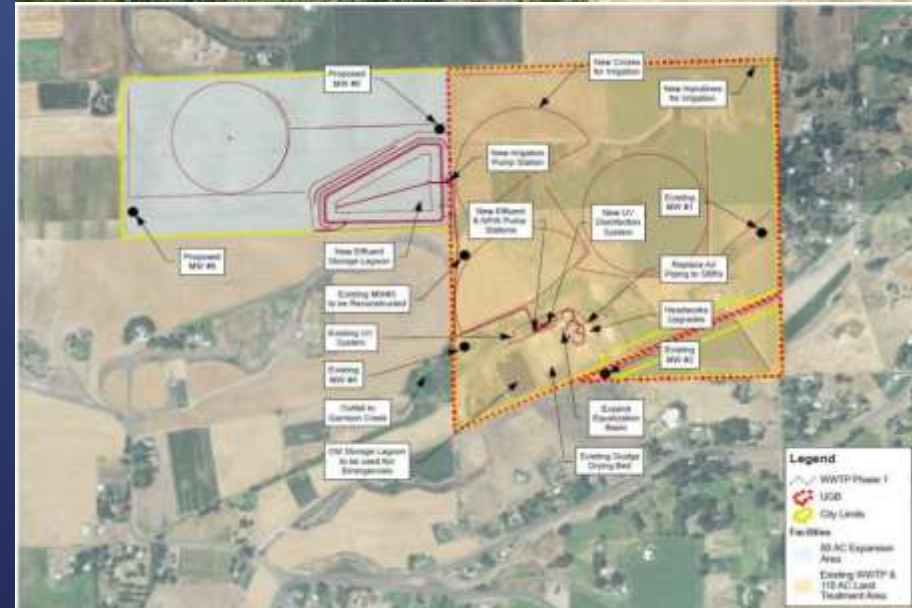


WASTEWATER TREATMENT PLANT IMPROVEMENTS – PHASE I

- ▶ Prioritization: High (2018 thru 2023)
- ▶ Project Location: Owens Rd & Mojonnier.
- ▶ Improvements needed to satisfy new NPDES Permit.
- ▶ Improvements include headworks, re-aeration and cooling, and land treatment.
- ▶ In 2019 acquired 80 acres for land treatment/basin by State Department of Natural Resources adjacent to site.
- ▶ In 2019 also awarded State Loan of \$2,500,000 for design with \$600,000 principal forgiveness.
- ▶ Funded by Combination of utility rates, Legislative Appropriation, Department of Ecology, Federal Infrastructure Bill and USDA – Rural Development.
- ▶ **Total Cost: \$25,000,000**

How do we pay for it?

- 20% Wastewater Capital Reserve
- 40% Department of Ecology Grant & Loan
- 40% Legislative Appropriation (Federal)



WASTEWATER LIFT STATION #5 REPLACEMENT

- ▶ Prioritization: High (2022)
- ▶ Project Location: SW 1st Street (632 to 529 Area)
- ▶ Replace over capacity wastewater lift station.
- ▶ Funded by State Public Works Trust Fund Grant/Loan.
- ▶ Engineering: \$465,000.00.
- ▶ Construction: \$1,176,500.00.
- ▶ **Total Cost: \$1,641,500.00**



How do we pay for it?

- 100.0% State Public Works Trust Fund

NEIGHBORHOOD SEWER LINING PROGRAM

- ▶ Prioritization: High
- ▶ Will bundle projects to let contracts every other year to achieve cost efficiencies.
- ▶ Project Location:
 - ▶ As determined by Wastewater Fiscal Sustainability Plan for Period Phasing.
- ▶ Decayed wastewater main that needs to be lined.
- ▶ Funded by Wastewater Utility
- ▶ Estimated Cost
 - ▶ **FY 2022: \$300,000**
 - ▶ **FY 2024: \$400,000**
 - ▶ **FY 2026: \$300,000**

How do we pay for it?

- 100% - Wastewater Utility



SE CENTRAL AVE WASTEWATER LINE PROJECT

- ▶ Prioritization: Low (2027)
- ▶ Project Location: SE Central Ave (ScenicView to Valley Dr.
- ▶ Replace private decayed wastewater line serving many homes with city-owned one built to city standards.
- ▶ Funded by Wastewater Utility.
- ▶ **Total Cost: \$150,000**



How do we pay for it?

- 100.0% City Wastewater Utility

F. WATER PROJECTS



WELL NO# 6. RELOCATION

- ▶ Prioritization: High (2018 - 2022)
- ▶ Project Location: City-owned land on west side of Maple St, south of Whitman Dr.
- ▶ Replacement well for a failing one near 6th & Elm.
- ▶ Well shaft is complete to depth of over 800 feet.
- ▶ Constructing well pump house. Mechanical equipment.
- ▶ Funded by Legislative Appropriation, DWSRF Grant Dollars, Water Bond, and Water Utility.
- ▶ Will be complete by end of Summer 2022
- ▶ Potential solar array adjacent to water tanks across street if can land grant funding (\$450,000)
- ▶ Remaining estimated Cost
 - ▶ **FY 2022: \$2,850,000**

How do we pay for it?

- 30% Legislative Appropriation (Secured)
- 70% DWSRF State Dept of Ecology Grant/Loan (Secured)



WATER MAIN REPLACEMENT – 12TH, SKY, & MOUNTAINVIEW

- ▶ Prioritization: High (2022)
- ▶ Project Location: Alley between 12th & Mountainview from Broadway to Sky.
- ▶ Replace existing steel water main and services.
- ▶ Project deferred due to crazy bidding environment due to COVID.
- ▶ Funded by Water Utility & Federal ARPA Grant.
- ▶ Estimated Cost (Engineering & Construction)
 - ▶ **FY 2022: \$617,000**

How do we pay for it?

- 48.6% Federal ARPA Grant/PWTF
- 51.4% Water Capital Fund



WATER MAIN REPLACEMENT – 6TH (COLLEGE TO DATE)

- ▶ Prioritization: High (2022)
- ▶ Project Location: 6th St from College Ave to Date St.
- ▶ Replace decayed water line.
- ▶ Funded by Water Utility.
- ▶ Estimated Cost
 - ▶ **FY 2022: \$150,000**

How do we pay for it?

- 100% - Water Utility or Debt/Loan



WELL NO# 7 DEVELOPMENT

- ▶ Prioritization: High (2022-2024)
- ▶ Well #7 location to be on SW Teal Rd.
- ▶ Will help supply west end of system (West of College Avenue).
- ▶ City needs additional wells to increase resiliency and be able to meet peak demand at geographically dispersed areas of town.
- ▶ Cost.
 - ▶ Engineering (FY 2022): \$510,000
 - ▶ Construction (FY 2023 and 2024): \$2,990,000
 - ▶ **Total: \$3,500,000**

How do we pay for it?

- 10% State Public Works Trust Fund
- 60% FEMA HMA Grant
- 20% City Water Fund
- 10% Developer Contribution



WEST COLLEGE PLACE WATER TOWER (RESERVOIR #4)

- ▶ Prioritization: High (2022-2024)
- ▶ Best project location is on bluff in northeast section of City Wastewater Treatment Plant property.
- ▶ Water storage tank needed to serve west section of community (West of College Avenue) as development occurs and to achieve the goal of having 48 hours of potable water storage on hand in the community.
- ▶ 1,000,000 Gallon Elevated Water Reservoir.
- ▶ Funded by combination
- ▶ Cost
 - ▶ FY 2022 –Engineering: \$350,000
 - ▶ FY 2023 to 2024 –Construction: \$3,150,000
 - ▶ **Total: \$3,500,000**



How do we pay for it?

- 10.0% - State Public Works Trust Fund
- 50.0% - FEMA HMA Grant or Fed Grant
- 15.0% - City Water Capital Fund
- 10.0% - Developer Contribution

WELL #3 ELECTRICAL GENERATOR

- ▶ Prioritization: High (2023)
- ▶ Project Location: Well #3 located on east side of SE Larch & Lamperti intersection.
- ▶ Well #3 dates back to 1967.
- ▶ The well lacks an electrical generator.
- ▶ FEMA HMA/BRIC Grant we are pursuing to cover 75% of the work.
- ▶ **FY 2023 Total: \$500,000**

How do we pay for it?

- 75.0% FEMA HMA Grant
- 25.0% City Water Fund



REPAINT CENTRAL COLLEGE PLACE WATER TOWER

- ▶ Prioritization: High (2025)
- ▶ Project Location: Public Works Yard located between Birch, Date, 4th, and 6th.
- ▶ Elevated water tank dates back to 1949.
- ▶ Central water tower is due for repainting. Higher cost since exterior paint is lead-based so will need to encase painting work in plastic.
- ▶ Water tower also needs to be seismically retrofitted and have overflow sized to current standards.
- ▶ Water utility will cover repainting cost.
- ▶ FEMA BRIC/HMA Grant we are pursuing to cover all of the overflow and seismic retrofit work.
- ▶ **FY 2025: FEMA Grant Request: \$900,000**
- ▶ **FY 2025: Water Utility: \$300,000**
- ▶ **Total: \$1,200,000**

How do we pay for it?

- 75.0% FEMA BRIC/HMA Grant
- 25.0% Water Utility



XV. TABLE OF ACRONYMS

- ▶ ADA: Americans with Disabilities Act
- ▶ AMI: Advanced Metering Infrastructure
- ▶ AMR: Automated Metering Infrastructure
- ▶ CDBG: Community Development Block Grant
- ▶ EDA: Economic Development Administration
- ▶ DNR: Department of Natural Resources
- ▶ LID: Local Improvement District
- ▶ LTGO: Limited Tax General Obligation
- ▶ PWTF: State Public Works Trust Fund
- ▶ PVC: Polyvinyl Chloride
- ▶ RCO: Recreation and Conservation Office
- ▶ REET: Real Estate Excise Taxes
- ▶ SR: State Route
- ▶ SRTS: Safe Routes to School
- ▶ TIB: Transportation Improvement Board
- ▶ UGA: Urban Growth Area
- ▶ WSDOT: Washington State Department of Transportation
- ▶ WSRB: Washington Survey and Rating Bureau
- ▶ WWTP: Wastewater Treatment Plant



City of College Place, Washington

ORDINANCE NO. 21-xxx

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE EQUIPMENT REPLACEMENT PLAN FOR THE YEARS 2022 THROUGH 2027

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010; and

WHEREAS, a six-year Equipment Replacement Plan is not required by any Federal, State, or Local statute but are a matter of good public policy for future planning of citywide services; and

WHEREAS, updates to the six-year Equipment Replacement Planning documents have been posted on the city budget portal website:

http://www.cpwa.us/departments/finance/budget_2022.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 21-xxx that adopts the 2022 to 2027 Equipment Replacement, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Equipment Replacement Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this xx day of November, 2021.

Norma L. Hernández, Mayor

Attest:

Lisa R. Neissl, City Clerk

Approved as to form:

Rea Culwell, City Attorney

City of College Place: Equipment Replacent Plan (FY 2022 to 2027) (\$5,000 ER&R Threshold)													
Name of Project	Project ID	Prioritization	Project Description	Status	First Year Budgeted	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total Project Cost	How is project funded?
Administration/Community Development													
City Hall Generator	1009	Medium	Replacement emergency backup generator for City Hall.	Budgeted	2022	\$ 200,000.00						\$ 200,000.00	Facilities Maintenance Reserve Fund (funded by CE)
Replace Vehicle #803 2011- Ford Escape	1020	Low	Replace Vehicle #803 2011 - Ford Escape Building Department	Planned	2026					\$ 35,000.00		\$ 35,000.00	Equipment Replacement Fund
Replace Vehicle #804 2011 - Ford Escape	1021	Low	Replace Vehicle #803 2011 - Ford Escape Building Department	Planned	2026					\$ 35,000.00		\$ 35,000.00	Equipment Replacement Fund
Total: Administration/Community Development						\$ 200,000.00	\$ -	\$ -	\$ -	\$ 70,000.00	\$ -	\$ 270,000.00	
Fire Department													
Turnouts	2001	High	Annual replacement of turnouts/ \$12,000 a year	Budgeted	Perpetual	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 72,000.00	Current Expense (Fire Budget)
Vehicle #UT303 Fire Marshall Vehicle Replacement	2008	High	New vehicle for Fire Marshal (Lease)	Budgeted	2022	\$ 54,000.00						\$ 54,000.00	Equipment Replacement Fund
SCBA Replacement	2006	High	These are the breathing air packs for firefighters they have a 15 year life.	Budgeted	2022	\$ 27,744.00	\$ 27,744.00	\$ 27,744.00	\$ 27,744.00			\$ 110,976.00	Current Expense (Fire Budget) and Grants
Vehicle #304 - Fire Captain's Truck (Lease)	2009	High	New pickup for Fire Dept Captain	Budgeted	2022	\$ 54,000.00						\$ 54,000.00	Equipment Replacement Fund
Vehicle E061 Brush Truck	2015	Medium	Replace 1985 Chevrolet K3500 - MOB Brush Truck	Budgeted	2022	\$ 125,000.00						\$ 125,000.00	Equipment Replacement Fund
Vehicle #A3021 Ambulance Replacement	2014	High	Replace 2001 Ford E450/Road Rescue Ambulance	Budgeted	2022	\$ 250,000.00						\$ 250,000.00	Equipment Replacement Fund
Vehicle #E3012 - Fire Truck Replacement	2007	High	Replace #E3012 Fire Truck	Budgeted	2022	\$ 700,000.00						\$ 700,000.00	100% Federal ARPA Grant
Replace #R3041 2000 Ambulance	2023	Medium	Replace 2000 Wheeled Coach Box/Chevrolet 4500 Rescue Van	Planned	2024			\$ 250,000.00				\$ 250,000.00	Equipment Replacement Fund
Total: Fire Department						\$ 1,222,744.00	\$ 39,744.00	\$ 289,744.00	\$ 39,744.00	\$ 12,000.00	\$ 12,000.00	\$ 1,615,976.00	
Police Department													
Police Vehicle Leasing Program	3005	High	Police Vehicle Leasing Program. (#401, #402, #406, #408, #410, #412, #414, and #431 Dodge Chargers picked up in 2019 and will be switched out in 2025. Replace #400 2013 Ford Sedan Interceptor and #411 Ford Escape Hybrid in 2021. Replace #407, #409, #413, #415, #416, #471, and #472 2014/2015 used State Patrol Ford Interectors in 2023. Replace #407, #409, #413, #415, #402, and #431 2014/2015 used State Patrol Ford Interceptors in 2022.	Budgeted	2019	\$ 157,127.36	\$ 157,127.36	\$ 157,127.36	\$ 157,127.36	\$ 157,127.36	\$ 157,127.36	\$ 787,655.80	Equipment Replacement Fund
Taser Replacement	3006	High	Tasers need to be replaced as they are now out of warrantee.	Budgeted	2021	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00		\$ 70,021.00	Current Expense Fund
Police Department Building Generator (3 Buildings)	3021	Medium	Generator for Police Department Building.	Planned	2023		\$ 100,000.00						Equipment Replacement Fund
Total: Police Department						\$ 174,127.36	\$ 274,127.36	\$ 174,127.36	\$ 174,127.36	\$ 174,127.36	\$ 157,127.36	\$ 857,676.80	
Public Works Department - Parks													

Vehicle #303 - Park Pickup	4009	High	Replace #303 2007 Chevrolet Flat Bed Pick Up	Budgeted	2022	\$ 37,000.00						\$ 37,000.00	Equipment Replacement Fund
Lawn Mower	4010	Medium	Replacement lawn mower.	Planned	2025				\$ 20,000.00			\$ 20,000.00	Equipment Replacement Fund
Trailer #305	4011	Low	Replacement Trailer.	Planned	2027						\$ 27,000.00	\$ 27,000.00	Equipment Replacement Fund
Total: Public Works Department - Parks						\$ 37,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 27,000.00	\$ 84,000.00	
Public Works Department - Stormwater													
Replace Vehicle #901/#701	5019	High	Replace Vehicle #901/#701 1999 Serco Vactor/Jetter Sewer Truck	Budgeted	2022	\$ 750,000.00						\$ 750,000.00	85% Ecology SFAP Grant, 15% Equipment Replacement Fund
Replace Vehicle #920	5021	Medium	Replace Vehicle #920 Ford E450 Box Van (Sewer Camera System)	Planned	2023		\$ 200,000.00					\$ 200,000.00	Equipment Replacement Fund
Replace Vehicle #970	5009	Medium	Replace Vehicle #970 2014 - Ford Explorer	Planned	2023		\$ 35,000.00					\$ 35,000.00	Equipment Replacement Fund
Total: Public Works Department - Stormwater						\$ 750,000.00	\$ 235,000.00	\$ -	\$ -	\$ -	\$ -	\$ 985,000.00	
Public Works Department - Streets													
Vehicle #501	6020	Medium	Replace #501 1996 Ford Super Duty Stellar Truck	Budgeted	2022	\$ 90,000.00						\$ 90,000.00	100% Federal ARPA Grant
Vehicle #542 - Flusher	6031	Medium	Replace Vehicle #542 1992 Ford L8000 3,000 gallon Street Flusher Truck	Budgeted	2022	\$ 250,000.00						\$ 250,000.00	Equipment Replacement Fund
Vehicle #504	6030	Low	Replace Vehicle #5404 2008 - Chevrolet 1500 Pick Up	Planned	2023		\$ 37,000.00					\$ 37,000.00	Equipment Replacement Fund
Replace Vehicle #910	6065	Medium	Replace Vehicle #910 2003-Ford F550 Utility Truck	Planned	2023		\$ 37,000.00					\$ 37,000.00	Equipment Replacement Fund
Vehicle #547 - Tilt Trailer Replacement	6037	Low	Replace Vehicle #547 Walton 20,000 lb Tilt Trailer	Planned	2024			\$ 20,000.00				\$ 20,000.00	Equipment Replacement Fund
Vehicle #507 - Bucket Truck	6034	Low	Replace Vehicle #507 Ford F550 Utility Bucket Truck	Planned	2025				\$ 150,000.00			\$ 150,000.00	Equipment Replacement Fund
Vehicle #211 Replacement	6061	Low	Vehicle #211 Replacement - 2007 Napa Shop Air Compressor	Planned	2026					\$ 11,000.00		\$ 11,000.00	Equipment Replacement Fund
Replace Trailer #512	6066	Low	Replace Trailer #512	Planned	2027						\$ 12,000.00	\$ 12,000.00	Equipment Replacement Fund
Replace #529 Tractor	6067	Low	Replace #529 Tractor	Planned	2027						\$ 47,000.00	\$ 47,000.00	Equipment Replacement Fund
Total: Public Works Department - Streets						\$ 340,000.00	\$ 74,000.00	\$ 20,000.00	\$ 150,000.00	\$ 11,000.00	\$ 59,000.00	\$ 654,000.00	
Public Works Department - Wastewater (Moving all items in here to all inclusive contract with Jacobs Group - WWTP Operator)													
Jacobs Contract Addendum Cost (Equipment Portion)	7018	High	The equipment portion of the Jacobs contract addendum will put all equipment needs on Jacobs Group, the Wastewater Treatment Plant operator.	Budgeted	2020	\$ 116,884.08	\$ 118,052.92	\$ 119,233.45	\$ 120,425.78	\$ 121,630.04	\$ 122,846.34	\$ 719,072.62	Wastewater Capital Reserve Fund
Total: Public Works Department - Wastewater						\$ 116,884.08	\$ 118,052.92	\$ 119,233.45	\$ 120,425.78	\$ 121,630.04	\$ 122,846.34	\$ 719,072.62	
Public Works Department - Water													
Vehicle #603	8010	High	Replace Vehicle #603 2006 - Chevrolet Pick Up	Budgeted	2022	\$ 37,000.00						\$ 37,000.00	Water Capital Reserve Fund
Vehicle #601 - Utility Truck	8013	Low	Replace Vehicle #601 2003 - Ford F550 Utility Truck	Planned	2023		\$ 37,000.00					\$ 37,000.00	Water Capital Reserve Fund
Total: Public Works Department - Water						\$ 37,000.00	\$ 37,000.00	\$ -	\$ -	\$ -	\$ -	\$ 74,000.00	
Grand Total: All Equipment Replacements						\$ 2,877,755.44	\$ 777,924.28	\$ 603,104.81	\$ 504,297.14	\$ 388,757.40	\$ 377,973.70	\$ 5,259,725.42	



FISCAL YEAR 2022 TO 2027 EQUIPMENT REPLACEMENT PLAN



FY 2022 TO 2027 EQUIPMENT REPLACEMENT PLAN



City of College Place: 625 S. College Ave, Phone: 509-529-1200, Website: www.cpwa.us

City Council

- Norma Hernandez, Mayor
- Jerry Bobbitt, Council Position #1
- Michael Cleveland, Council Position #2
- Marge Nyhagen, Council Position #3
- Loren Peterson, Council Position #4
- Melodie Selby, Council Position #5
- Heather Scherrmann, Council Position #6
- Monica Boyle, Council Position #7

ER&R Management Team

- Mike Rizzitiello, City Administrator
- Brian Carleton, Finance Director
- DaShari Cinnamon, Deputy Finance Director
- Robert McAndrews, Public Works Director
- Jeff Goodson, Fleet Manager
- Troy Tomaras, Police Chief
- David Winter, Fire Chief

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II. WHAT IS AN EQUIPMENT REPLACEMENT PLAN?

- A six-year plan of replacements for vehicles and other types of operational equipment over a value of \$5,000
- City working toward funding depreciation on equipment. Still short on some items (ex: Fire Truck replacement)
- Across ALL departments.
- Status Column
 - Budgeted: Means expense will occur in FY 2022.
 - Budgeted – COVID Delay: Means expense could be delayed if revenues don't come in as projected.
 - Planned: Means expenditure will likely occur in the FY 2022 to 2027 planning period and City is actively pursuing/assembling funds to make it happen.



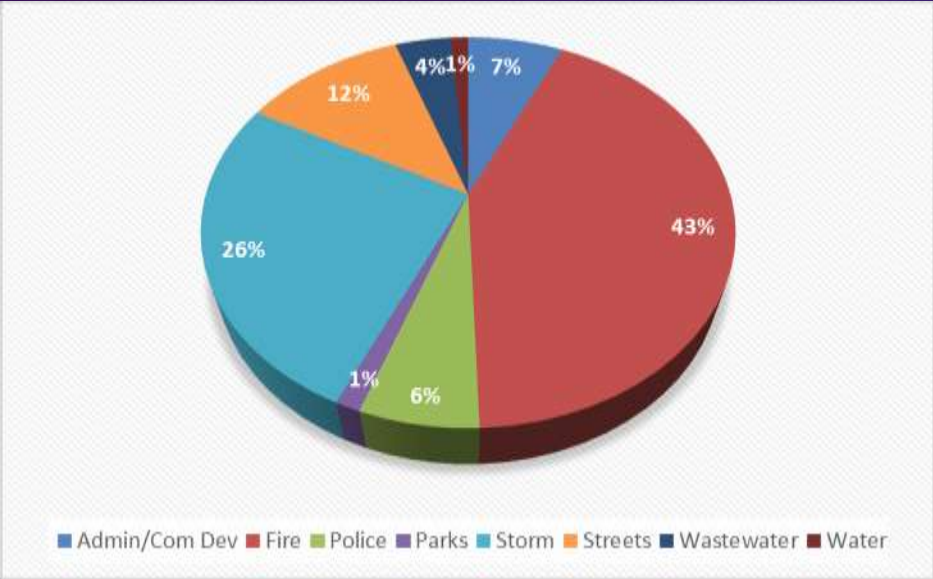
III. COMPLETED FY 2022 EQUIPMENT REPLACEMENTS

Completed Equipment Replacement Plan: FY 2020		
Name	Department	Cost
Turnout Replacement	Fire	\$ 12,000.00
SCBA Replacement	Fire	\$ 27,744.00
Vehicle #804 - Radar Trailer	Police	\$ 27,744.00
Police Officer Vehicle Leasing (Six Dodge Chargers)	Police	\$ 72,520.32
Taser Replacement	Police	\$ 17,000.00
Replacement #509 Grader	Streets	\$ 160,000.00
Jacobs Contract Addendum for Wastewater Treatment Plant Equipment	Wastewater	\$ 191,000.00
Vehicle #603	Water	\$ 37,000.00
Total		\$ 545,008.32

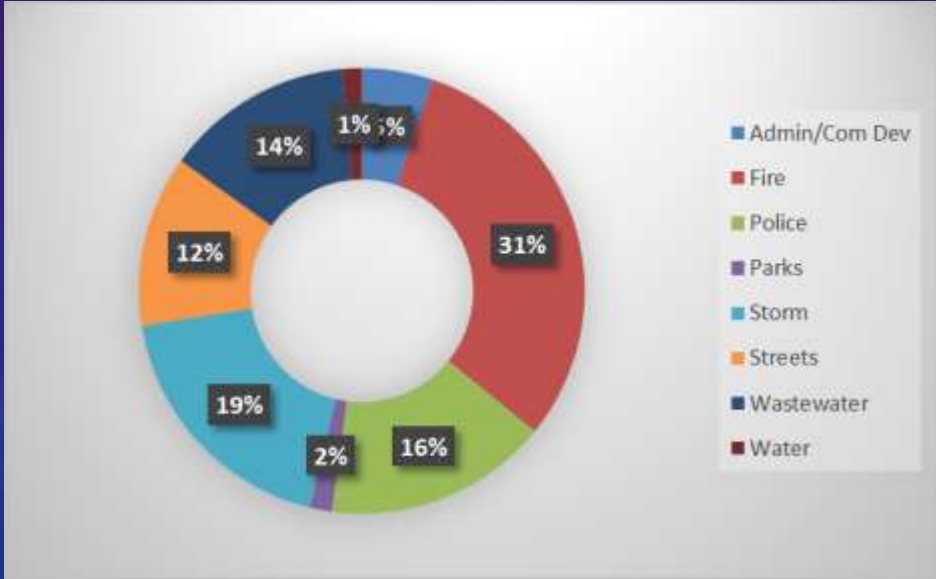


IV. EQUIPMENT REPLACEMENT PLAN SUMMARY

Fiscal Year 2022

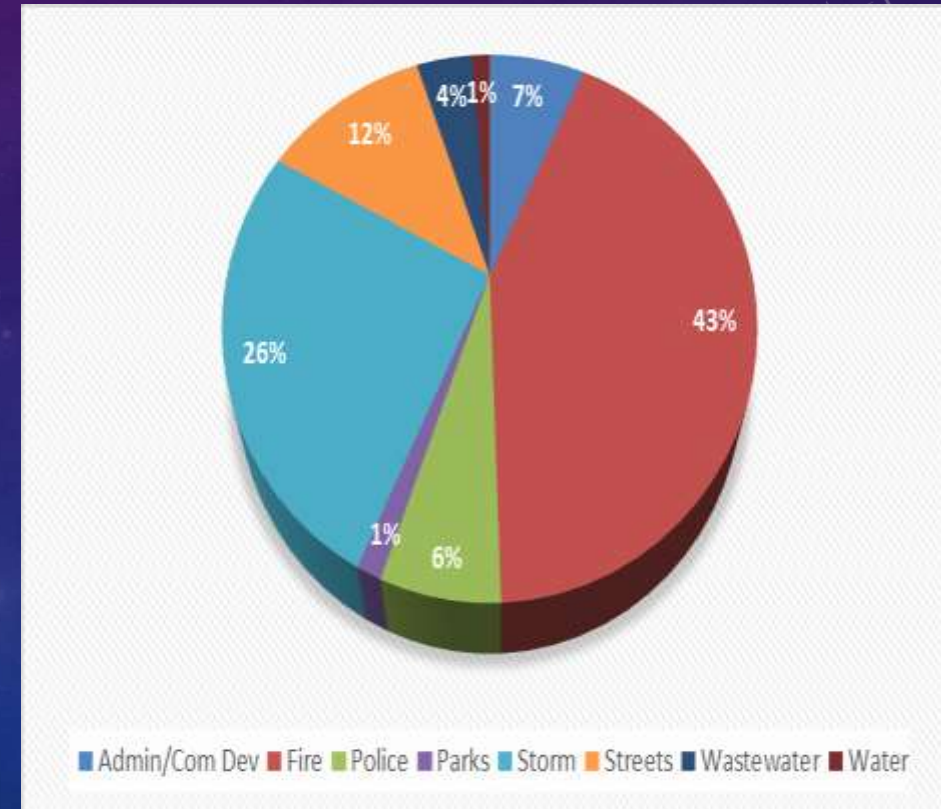


Fiscal Years 2022 to 2027



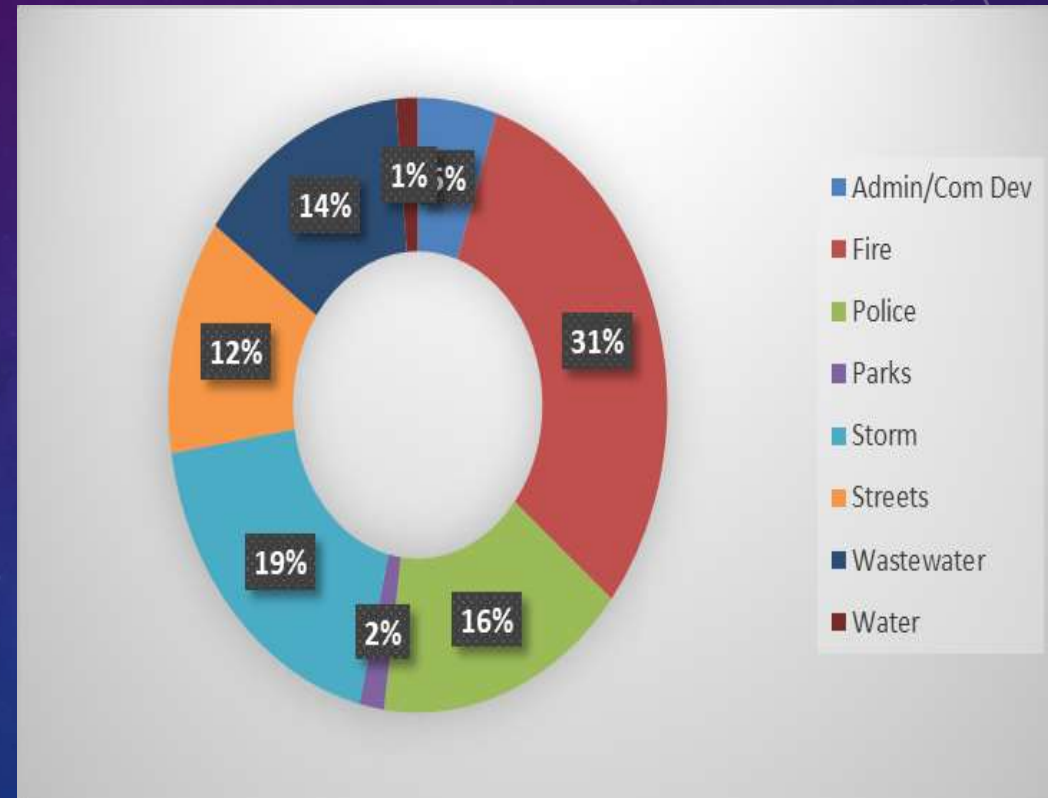
V. EQUIPMENT REPLACEMENT PLAN SUMMARY: FISCAL YEAR 2022

Equipment Replacement Plan: FY 2022	
Department	Total
Admin/Com Dev	\$ 200,000.00
Fire	\$ 1,222,744.00
Police	\$ 174,127.36
Parks	\$ 37,000.00
Storm	\$ 750,000.00
Streets	\$ 340,000.00
Wastewater	\$ 116,884.08
Water	\$ 37,000.00
Total	\$ 2,877,755.44



VI. EQUIPMENT REPLACEMENT PLAN SUMMARY: FISCAL YEAR 2022 TO 2027

Equipment Replacement Plan: FY 2022 to 2027	
Department	Total
Admin/Com Dev	\$ 270,000.00
Fire	\$ 1,615,976.00
Police	\$ 857,676.80
Parks	\$ 84,000.00
Storm	\$ 985,000.00
Streets	\$ 654,000.00
Wastewater	\$ 719,072.62
Water	\$ 74,000.00
Total	\$ 5,259,725.42



VII. PRIORITIZATION EXPLANATION

- Priority established to determine importance of equipment replacement.
- Three ratings: High, Medium, and Low.
- High: Equipment Replacement must happen. Needed for safe city operations or to maintain city insurance/fire insurance ratings. Equipment is at the end of its useful life.
- Medium: Equipment Replacement needed if fiscal capacity allows. Equipment is nearing the end of its useful life or is at the end of its useful life but not used daily. Will be prioritized if receive grant or outside financial resources.
- Low: Equipment not prioritized for replacement immediately unless the City identifies grant funding directly applicable for equipment.



VIII. EQUIPMENT REPLACEMENTS



A. ADMINISTRATION/COMMUNITY DEVELOPMENT

- Equipment needs for the operations of Administration, Finance, Community Development, and general City Hall Operations.
- Replacement emergency backup generator properly sized for electrical load of City Hall structure.
 - FY 2022: Engineering/Acquisition of Generator - \$200,000
 - FY 2026: Replace Vehicles #803 & 804 in Building Department - \$35,000 a piece/\$70,000 total
 - Estimated Total: \$270,000



B. FIRE DEPARTMENT

- Equipment needed for operations of the Fire Suppression/Basic Life Support Ambulance functions of the City.
- Replacement Turnouts: \$12,000 Annually.
- Replace SCBA's thru 2025: \$27,744 Annually.
- FY 2022
 - Replace Fire Marshall Vehicle: \$54,000
 - Replace Fire Captain Vehicle: \$54,000
 - Vehicle #E061 Brush Truck: \$125,000
 - Vehicle #A3021 Ambulance: \$250,000
 - Vehicle #E3012 – Fire Truck Replacement: \$700,000 (ARPA Grant)
- FY 2024
 - Replace Vehicle #R3041 2000 Ambulance: \$250,000
- **Six Year Estimated Total: \$1,615,976**



C. POLICE DEPARTMENT

- Equipment needed for operations of the Police, Code Enforcement, and Animal Control functions of the City.
- Police vehicle leasing replacement program in effect.
- Entire Fleet Leased by FY 2022 (14 Vehicles).
- FY 2022 through 2027
 - With that annual cost of leases is \$157,127.36 for fourteen (14) vehicles.
- **Six Year Estimated Total: \$857,676.80**



D. PUBLIC WORKS: PARKS DIVISION

- Equipment needed for operations of the park maintenance functions of the City.
- FY 2022
 - Replace Park Pickup Vehicle #303: \$37,000.
- FY 2025
 - Replace lawn mower: \$20,000.
- FY 2027
 - Trailer #305 Replacement Trailer: \$27,000.
- **Six Year Estimated Total: \$84,000**



E. PUBLIC WORKS: STORMWATER DIVISION

- Equipment needed for operations of the stormwater functions of the City.
- FY 2022
 - Replace Vehicle #901/#701 (Old Wastewater Treatment Plant Vector (Ecology Grant 85% Cost): \$750,000.
- FY 2023
 - Replace Vehicle #920 Ford E450 Box Van: \$200,000
 - Replace Vehicle #970 2014 Ford Explorer: \$35,000
- **Total Estimated Cost: \$985,000**



F. PUBLIC WORKS: STREETS DIVISION

- Equipment needed for operations of the street functions of the City.
- FY 2022:
 - Vehicle #501 Stellar with Plow attachment (Federal ARPA Grant): \$90,000.
 - Replacement Flusher: \$250,000.
- FY 2023:
 - Replace Vehicle #504 Chevrolet 1500 Pick Up: \$37,000.
 - Replace Vehicle #910 Utility Truck: \$37,000.
- FY 2024:
 - Replace Vehicle \$547 Walton 20,000 Tilt Trailer: \$20,000.
- FY 2025:
 - Replace Vehicle #507 Bucket Truck: \$150,000.
- FY 2026
 - Replace Vehicle #211 Shop Air Compressor: \$11,000.
- FY 2027
 - Replace Trailer #512: \$12,000.
 - Replace #529 Tractor: \$47,000.
- **Total Estimated Cost: \$654,000.**



G. PUBLIC WORKS: WASTEWATER DIVISION

- Equipment needed for operations of the wastewater treatment plant and collection system functions of the City.
- Wastewater Treatment Plant (WWTP) operations contracted out to Jacobs Group.
- Jacobs Group provided us with a number to shift wastewater equipment replacement to them starting in FY 2020: \$for all inclusive equipment including vector.
- 1% inflationary factor for this contract built into Equipment Replacement Plan year-to-year.



H. PUBLIC WORKS: WATER DIVISION

- Equipment needed for operations of the water treatment and distribution functions of the City.
- FY 2022:
 - New Vehicle #603 Pickup: \$37,000.
- FY 2023:
 - Replacement Vehicle #601 Utility Truck: \$37,000.
- **Total estimated cost: \$74,000.**





2022 TO 2027 EQUIPMENT REPLACEMENT PLAN

City of College Place: Equipment Replacent Plan (FY 2022 to 2027) (\$5,000 ER&R Threshold)													
Name of Project	Project ID	Prioritization	Project Description	Status	First Year Budgeted	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total Project Cost	How is project funded?
Administration/Community Development													
City Hall Generator	1009	Medium	Replacement emergency backup generator for City Hall.	Budgeted	2022	\$ 200,000.00						\$ 200,000.00	Facilities Maintenance Reserve Fund (funded by CE)
Replace Vehicle #803 2011- Ford Escape	1020	Low	Replace Vehicle #803 2011 - Ford Escape Building Department	Planned	2026					\$ 35,000.00		\$ 35,000.00	Equipment Replacement Fund
Replace Vehicle #804 2011 - Ford Escape	1021	Low	Replace Vehicle #803 2011 - Ford Escape Building Department	Planned	2026					\$ 35,000.00		\$ 35,000.00	Equipment Replacement Fund
Total: Administration/Community Development						\$ 200,000.00	\$ -	\$ -	\$ -	\$ 70,000.00	\$ -	\$ 270,000.00	
Fire Department													
Turnouts	2001	High	Annual replacement of turnouts/ \$12,000 a year	Budgeted	Perpetual	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 72,000.00	Current Expense (Fire Budget)
Vehicle #UT303 Fire Marshall Vehicle Replacement	2008	High	New vehicle for Fire Marshal (Lease)	Budgeted	2022	\$ 54,000.00						\$ 54,000.00	Equipment Replacement Fund
SCBA Replacement	2006	High	These are the breathing air packs for firefighters they have a 15 year life.	Budgeted	2022	\$ 27,744.00	\$ 27,744.00	\$ 27,744.00	\$ 27,744.00			\$ 110,976.00	Current Expense (Fire Budget) and Grants
Vehicle #304 - Fire Captain's Truck (Lease)	2009	High	New pickup for Fire Dept Captain	Budgeted	2022	\$ 54,000.00						\$ 54,000.00	Equipment Replacement Fund
Vehicle E061 Brush Truck	2015	Medium	Replace 1985 Chevrolet K3500 - MOB Brush Truck	Budgeted	2022	\$ 125,000.00						\$ 125,000.00	Equipment Replacement Fund
Vehicle #A3021 Ambulance Replacement	2014	High	Replace 2001 Ford E450/Road Rescue Ambulance	Budgeted	2022	\$ 250,000.00						\$ 250,000.00	Equipment Replacement Fund
Vehicle #E3012 - Fire Truck Replacement	2007	High	Replace #E3012 Fire Truck	Budgeted	2022	\$ 700,000.00						\$ 700,000.00	100% Federal ARPA Grant
Replace #R3041 2000 Ambulance	2023	Medium	Replace 2000 Wheeled Coach Box/Chevrolet 4500 Rescue Van	Planned	2024			\$ 250,000.00				\$ 250,000.00	Equipment Replacement Fund
Total: Fire Department						\$ 1,222,744.00	\$ 39,744.00	\$ 289,744.00	\$ 39,744.00	\$ 12,000.00	\$ 12,000.00	\$ 1,615,976.00	
Police Department													
Police Vehicle Leasing Program	3005	High	Police Vehicle Leasing Program. (#401, #402, #406, #408, #410, #412, #414, and #431 Dodge Chargers picked up in 2019 and will be switched out in 2025. Replace #400 2013 Ford Sedan Interceptor and #411 Ford Escape Hybrid in 2021. Replace #407, #409, #413, #415, #416, #471, and #472 2014/2015 used State Patrol Ford Interectors in 2023. Replace #407, #409, #413, #415, #402, and #431 2014/2015 used State Patrol Ford Interceptors in 2022.	Budgeted	2019	\$ 157,127.36	\$ 157,127.36	\$ 157,127.36	\$ 157,127.36	\$ 157,127.36	\$ 157,127.36	\$ 787,655.80	Equipment Replacement Fund
Taser Replacement	3006	High	Tasers need to be replaced as they are now out of warrantee.	Budgeted	2021	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00		\$ 70,021.00	Current Expense Fund
Police Department Building Generator (3 Buildings)	3021	Medium	Generator for Police Department Building.	Planned	2023		\$ 100,000.00						Equipment Replacement Fund
Total: Police Department						\$ 174,127.36	\$ 274,127.36	\$ 174,127.36	\$ 174,127.36	\$ 174,127.36	\$ 157,127.36	\$ 857,676.80	
Public Works Department - Parks													

Vehicle #303 - Park Pickup	4009	High	Replace #303 2007 Chevrolet Flat Bed Pick Up	Budgeted	2022	\$ 37,000.00						\$ 37,000.00	Equipment Replacement Fund
Lawn Mower	4010	Medium	Replacement lawn mower.	Planned	2025				\$ 20,000.00			\$ 20,000.00	Equipment Replacement Fund
Trailer #305	4011	Low	Replacement Trailer.	Planned	2027						\$ 27,000.00	\$ 27,000.00	Equipment Replacement Fund
Total: Public Works Department - Parks						\$ 37,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 27,000.00	\$ 84,000.00	
Public Works Department - Stormwater													
Replace Vehicle #901/#701	5019	High	Replace Vehicle #901/#701 1999 Serco Vactor/Jetter Sewer Truck	Budgeted	2022	\$ 750,000.00						\$ 750,000.00	85% Ecology SFAP Grant, 15% Equipment Replacement Fund
Replace Vehicle #920	5021	Medium	Replace Vehicle #920 Ford E450 Box Van (Sewer Camera System)	Planned	2023		\$ 200,000.00					\$ 200,000.00	Equipment Replacement Fund
Replace Vehicle #970	5009	Medium	Replace Vehicle #970 2014 - Ford Explorer	Planned	2023		\$ 35,000.00					\$ 35,000.00	Equipment Replacement Fund
Total: Public Works Department - Stormwater						\$ 750,000.00	\$ 235,000.00	\$ -	\$ -	\$ -	\$ -	\$ 985,000.00	
Public Works Department - Streets													
Vehicle #501	6020	Medium	Replace #501 1996 Ford Super Duty Stellar Truck	Budgeted	2022	\$ 90,000.00						\$ 90,000.00	100% Federal ARPA Grant
Vehicle #542 - Flusher	6031	Medium	Replace Vehicle #542 1992 Ford L8000 3,000 gallon Street Flusher Truck	Budgeted	2022	\$ 250,000.00						\$ 250,000.00	Equipment Replacement Fund
Vehicle #504	6030	Low	Replace Vehicle #5404 2008 - Chevrolet 1500 Pick Up	Planned	2023		\$ 37,000.00					\$ 37,000.00	Equipment Replacement Fund
Replace Vehicle #910	6065	Medium	Replace Vehicle #910 2003-Ford F550 Utility Truck	Planned	2023		\$ 37,000.00					\$ 37,000.00	Equipment Replacement Fund
Vehicle #547 - Tilt Trailer Replacement	6037	Low	Replace Vehicle #547 Walton 20,000 lb Tilt Trailer	Planned	2024			\$ 20,000.00				\$ 20,000.00	Equipment Replacement Fund
Vehicle #507 - Bucket Truck	6034	Low	Replace Vehicle #507 Ford F550 Utility Bucket Truck	Planned	2025				\$ 150,000.00			\$ 150,000.00	Equipment Replacement Fund
Vehicle #211 Replacement	211	Low	Vehicle #211 Replacement - 2007 Napa Shop Air Compressor	Planned	2026					\$ 11,000.00		\$ 11,000.00	Equipment Replacement Fund
Replace Trailer #512	6066	Low	Replace Trailer #512	Planned	2027						\$ 12,000.00	\$ 12,000.00	Equipment Replacement Fund
Replace #529 Tractor	6067	Low	Replace #529 Tractor	Planned	2027						\$ 47,000.00	\$ 47,000.00	Equipment Replacement Fund
Total: Public Works Department - Streets						\$ 340,000.00	\$ 74,000.00	\$ 20,000.00	\$ 150,000.00	\$ 11,000.00	\$ 59,000.00	\$ 654,000.00	
Public Works Department - Wastewater (Moving all items in here to all inclusive contract with Jacobs Group - WWTP Operator)													
Jacobs Contract Addendum Cost (Equipment Portion)	7018	High	The equipment portion of the Jacobs contract addendum will put all equipment needs on Jacobs Group, the Wastewater Treatment Plant operator.	Budgeted	2020	\$ 116,884.08	\$ 118,052.92	\$ 119,233.45	\$ 120,425.78	\$ 121,630.04	\$ 122,846.34	\$ 719,072.62	Wastewater Capital Reserve Fund
Total: Public Works Department - Wastewater						\$ 116,884.08	\$ 118,052.92	\$ 119,233.45	\$ 120,425.78	\$ 121,630.04	\$ 122,846.34	\$ 719,072.62	
Public Works Department - Water													
Vehicle #603	8010	High	Replace Vehicle #603 2006 - Chevrolet Pick Up	Budgeted	2022	\$ 37,000.00						\$ 37,000.00	Water Capital Reserve Fund
Vehicle #601 - Utility Truck	8013	Low	Replace Vehicle #601 2003 - Ford F550 Utility Truck	Planned	2023		\$ 37,000.00					\$ 37,000.00	Water Capital Reserve Fund
Total: Public Works Department - Water						\$ 37,000.00	\$ 37,000.00	\$ -	\$ -	\$ -	\$ -	\$ 74,000.00	
Grand Total: All Equipment Replacements						\$ 2,877,755.44	\$ 777,924.28	\$ 603,104.81	\$ 504,297.14	\$ 388,757.40	\$ 377,973.70	\$ 5,259,725.42	

City of College Place: 2022 to 2027 Information Technology Plan

[illegible]

BoardDocs - Maintenance	1043	High - Existing Maintenance	Budgeted	Clerk - Professional Services	Annual maintenance on BoardDocs software used for City Council and Advisory Board agendas/minutes.	Software	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 42,000.00
Zoom	1044	High - Existing Maintenance	Budgeted	Clerk - Professional Services	Maintenance expense for conferencing software for City Council and Commission meetings.	Software	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 24,000.00
ESRI Business Analyst	1045	High	Budgeted	Technology Reserve	Maintenance expense on software to pull economic development data and reports	Software	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 9,600.00
Intermountain Education Service District (IMESD) IT Staff Support	1030	High	Budgeted	Technology Reserve	Outsource information technology staffing to IMESD for 12 hours a week. Available 24/7 though.	Staffing	\$ 63,036.00	\$ 64,296.72	\$ 65,582.65	\$ 66,894.31	\$ 68,232.19	\$ 69,596.84	\$ 397,638.71
Association of Washington Cities GIS Consortium: Tier I Membership	1058	Medium	Budgeted	Technology Reserve	Lower to Tier 1 membership since we obtained PHIMA Grant where JUB compiled our GIS data.	Staffing	\$ 3,200.00	\$ 3,232.00	\$ 3,264.32	\$ 3,296.96	\$ 3,329.93	\$ 3,363.23	\$ 19,686.45
Server Replacement	1025	Low	Planned	Technology Reserve	Replace server acquired in 2019. Will age out by FY 2026.	Hardware					\$ 21,000.00		\$ 21,000.00
Computers	1032	High - Replacement	Planned	Technology Reserve	Computer Replacement Plan (Seven Year Schedule) .	Hardware	\$ 1,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00		\$ 9,000.00
Microsoft Office Update	1026	Low	Planned	Technology Reserve	Proposed citywide upgrade of Microsoft Office in FY 2024.	Software	\$ -	\$ -	\$ -	\$ 13,000.00			\$ 13,000.00
Administration: Total							\$ 265,923.00	\$ 158,815.72	\$ 159,133.97	\$ 173,478.27	\$ 181,849.13	\$ 161,247.07	\$ 1,100,447.16
Community Development													
4k - 65" TV	1050	High	Budgeted	Technology Reserve	View electronic plans in full scale. Streamline plan review process.	Hardware	\$ 1,900.00		\$ 2,000.00				\$ 3,900.00
Bluebeam	1051	High	Budgeted	Technology Reserve	Streamline plan review process.	Software	\$ 4,600.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 9,850.00
Azavar - Short Term Vacation Rental Software Maintenance Expense	1047	High - Maintenance	Budgeted	Technology Reserve	Software utilized for short term vacation rental registration	Software	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 3,000.00
Survey Monkey	1049	Medium	Budgeted	Technology Reserve	Software to allow city staff to put together surveys on various topics. Unlimited participants can take surveys.	Software	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 18,000.00
Computers	1046	High - Replacement	Planned	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware		\$ 1,000.00		\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 5,000.00
ERP System with Finance (Community Development)	1048	Medium	Planned	Technology Reserve	Maintenance expense on Community Development/Permitting Portal	Software		\$ 64,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 160,000.00
Community Development: Total							\$ 10,000.00	\$ 69,550.00	\$ 30,550.00	\$ 29,550.00	\$ 29,550.00	\$ 30,550.00	\$ 199,750.00
Fire													
Computers	2019	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware				\$ 2,000.00		\$ 2,000.00	\$ 4,000.00
Firehouse Software Replacement	2022	High - Existing Maintenance	Budgeted	Current Expense	another company. Will need to pay upgrade cost.	Software	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$ 60,000.00
Portable Radio Replacement	2021	High - Replacement	Planned	Current Expense	Replacement radios for Fire Department. Covered by 50% grant match from State Department of Natural Resources.	Hardware		\$ 19,500.00		\$ 19,500.00		\$ 19,500.00	\$ 58,500.00
Fire: Total							\$ 10,000.00	\$ 29,500.00	\$ 10,000.00	\$ 31,500.00	\$ 10,000.00	\$ 31,500.00	\$ 122,500.00
Police													
Body Cameras, Redaction Software, and Replacement Tasers with Warantee	3014	High	Budgeted	Tech Reserve - Body Cameras; Current Expense - Tasers	New body cameras to use to capture interactions with the public for officer/resident safety. Redaction Software. Also, replacement tasers since current ones	Hardware	\$ 21,792.86	\$ 21,792.86	\$ 21,792.86	\$ 21,792.86	\$ 14,772.00	\$ 14,772.00	\$ 116,715.44

Security Camera - City Parks	3015	Medium	Budgeted	Forfeited Proceeds	Install Cameras in following areas: 2022 - Lamperti/Meadowbrook, 2024 - Whitman Dr/Academy Way, 2026 - 12th/Larch Intersection	Hardware	\$ 9,000.00		\$ 9,000.00		\$ 9,000.00		\$ 27,000.00
Computers	3016	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 2,000.00	\$ 1,000.00	\$ 13,500.00	\$ 15,000.00	\$ 3,000.00	\$ 2,500.00	\$ 37,000.00
NetMotion	3018	High - Existing Maintenance	Budgeted	Current Expense	Software renewal for Net Motion	Software	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 5,670.00
Copier Replacement	3013	Medium - Replacement	Planned	Technology Reserve	Replacement Police Copier.	Hardware		\$ 13,000.00					\$ 13,000.00
Police: Total							\$ 33,737.86	\$ 36,737.86	\$ 45,237.86	\$ 37,737.86	\$ 27,717.00	\$ 18,217.00	\$ 199,385.44
Public Works													
Backflow Testing Software	8021	High	Budgeted	Water Utility	Backflow testing software to replace software that is no longer supported.	Software	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 47,500.00
Iworq Asset ManagementSoftware Maintenance	8022	High - Existing Maintenance	Budgeted	Utilities	Software maintenance for software used for Asset Management.	Software	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 63,000.00
ESRI ArcGIS - Maintenance	8023	High - Existing Maintenance	Budgeted	Utilities	Annual software maintenance on ESRI ArcGIS software.	Software	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 20,000.00
Autodesk Civil 3D Software	5025	High	Budgeted	Utilities	Annual Software Subscription	Software	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 15,000.00
Computers	8021	High - Replacement	Planned	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 2,000.00		\$ 1,000.00		\$ 3,000.00	\$ 3,000.00	\$ 9,000.00
Public Works: Total							\$ 28,000.00	\$ 23,500.00	\$ 25,000.00	\$ 24,000.00	\$ 27,000.00	\$ 27,000.00	\$ 154,500.00
Total Cost							\$ 347,660.86	\$ 318,103.58	\$ 269,921.83	\$ 296,266.13	\$ 276,116.13	\$ 268,514.07	\$ 1,776,582.60



FY 2022 TO 2027 IT PLAN

FY 2021 TO 2026 INFORMATION TECHNOLOGY PLAN



City Council

- Norma Hernandez, Mayor
- Jerry Bobbitt, Council Position #1
- Michael Cleveland, Council Position #2
- Marge Nyhagen, Council Position #3
- Loren Peterson, Council Position #4
- Melodie Selby, Council Position #5
- Heather Scherrmann, Council Position #6
- Monica Boyle, Council Position #7

IT Plan Management Team

- Mike Rizzitiello, City Administrator
- Brian Carleton, Finance Director
- Jeremy Lasater, IMESD (Network Administrator)
- Lisa Neissl, City Clerk
- Shawn Doering, Human Resources Manager
- Jon Rickard, Community Development Director
- Troy Tomaras, Police Chief
- David Winter, Fire Chief
- Robert McAndrews, Public Works Director

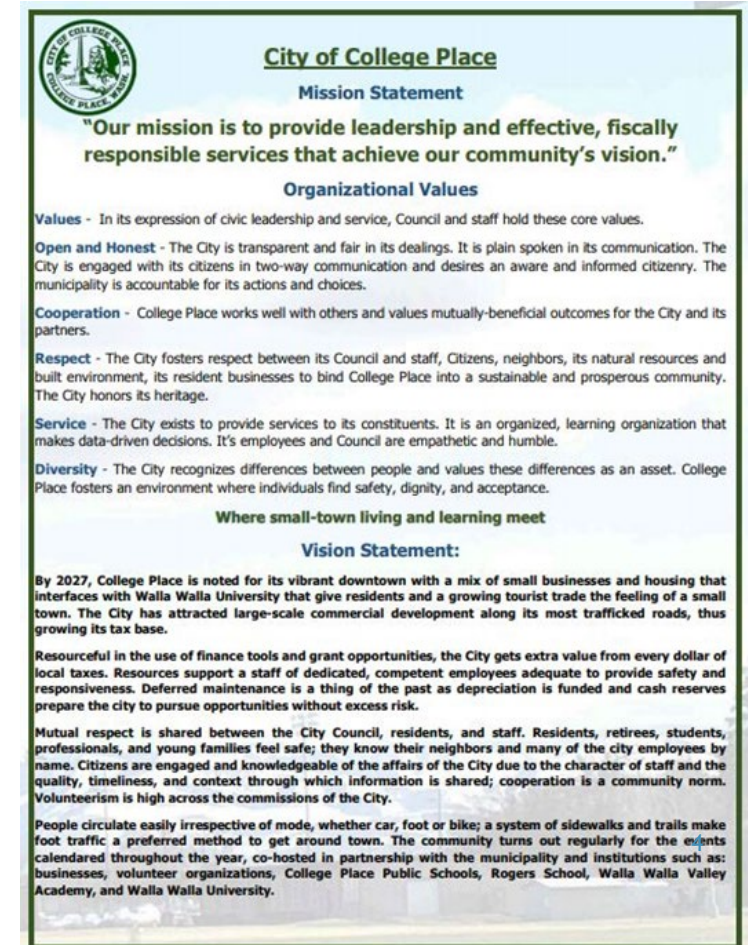
I. TABLE OF CONTENTS

- II. Methodology:
- III. Principles:
- IV. Existing Environment:
- V. IT Expense Timeline:
- VI. FY 2021 Completed Projects:
- VII. FY 2022 Recommended Expense:
- VIII. FY 2022 to 2027 Anticipated Expense:
- IX. Prioritization:
- X. Departmental Projects:
 - A. Administration/Finance:
 - B. Community Development:
 - C. Fire:
 - D. Police:
 - E. Public Works:
- Appendix A: Six-Year IT Plan Summary Sheet:
- Appendix B: Computer Replacement Plan:



II. METHODOLOGY

- Mission: To provide leadership and effective, fiscally responsible services that achieve our community's vision.
- Values: Open and Honest, Cooperation, Respect, Service, and Diversity.
- Administration recognizes the need to implement tools/process improvements to help prioritize business technology projects through the City.
- Prioritization is done through Technology Governance.
- Technology governance is a process for making technology investment decisions that meet the City's business needs and are consistent with its strategic goals.
- Department heads with consultation of our IT contractor Intermountain Education Service District (IMESD) and the City Administrator proposed technology investments consistent with efficient, effective, transparent, governance.
- Finance Director, City Administrator, and Mayor work at funding proposals with best investment payback within the resources of the budget.
- Proposal goes to City Council via budget for ultimate approval.
- Payback can include: efficiencies (staff, process), ecustomer service, and financial.
- Status
 - Budgeted: Expense will occur in Fiscal Year 2022.
 - Planned: Expense will occur sometime in Fiscal Year 2022 to 2027 planning period. The City is actively assembling funding.



III. PRINCIPLES

- This work plan will be used to assist in the achievement of the City's business objectives to guide the City's efforts toward a clearly defined vision. The framework consists of the following initiatives:
 - Customer Service & Governance
 - Process & Workflow Improvements
 - Transparency & Accountability
 - Security & Privacy
 - Information Management
 - Records Management
 - Enterprise Systems
 - eGovernment & Citizen Interaction
 - Mobile Workforce
 - Innovative Ideas & Workforce Empowerment



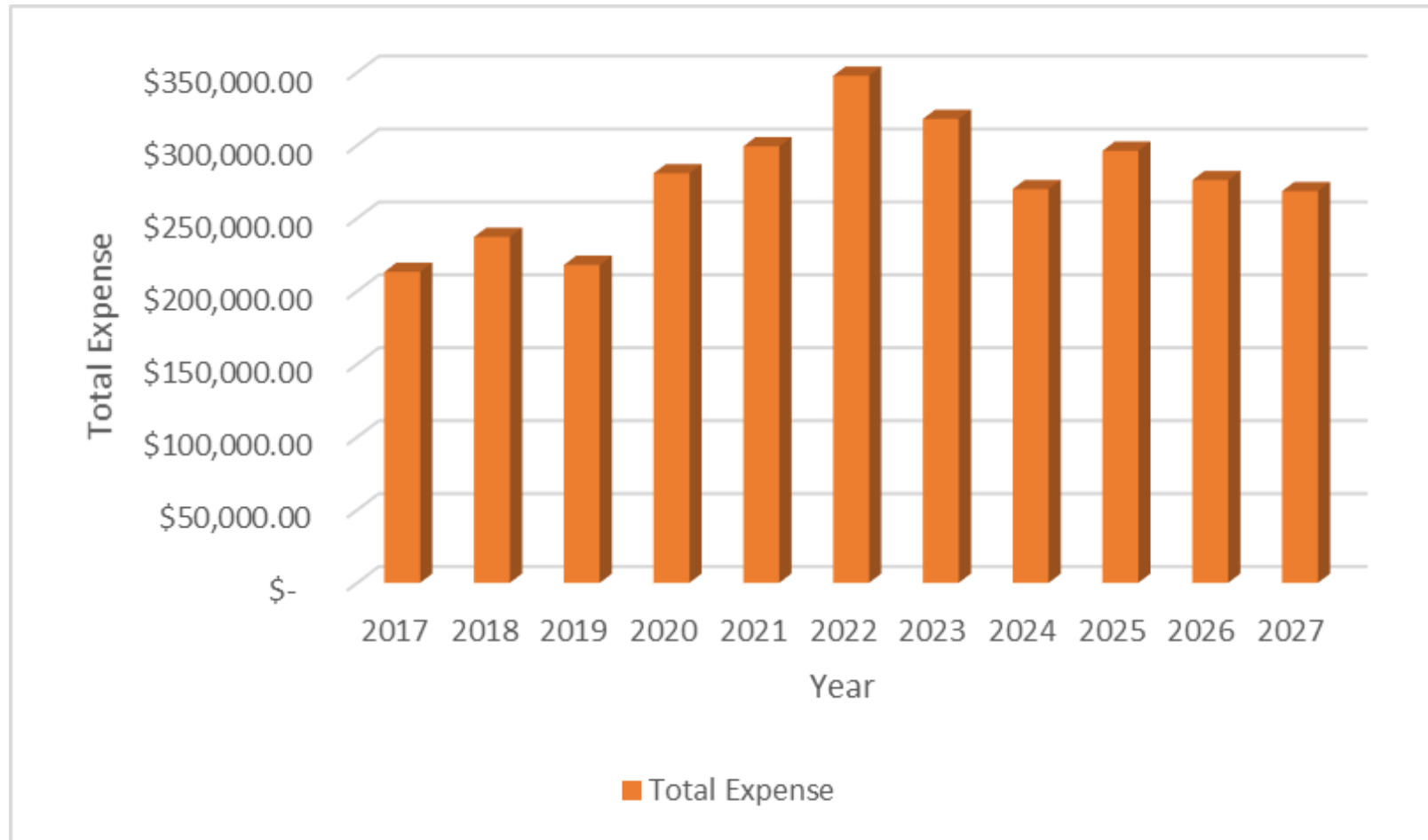
IV. EXISTING ENVIRONMENT

- Dell Computing equipment comprises most of the City network.
- City Hall & Police Department servers have all been replaced in 2020 and 2018 respectively. Dell servers. On seven year replacement cycle.
- Aquired Vipre software in 2020 to improve cybersecurity across the network.
- In 2021 provided our contribution with City of Walla Walla and Walla Walla County to replace outdated servers which run the shared 911 system at Rose/2nd. Trying to phase out Dell Optiplex 780, 790 computers across organization dating over a decade old.
- Replacement computer terminals are Dell Optiplex 7010.
- Working toward a seven-year replacement schedule on computer terminals. (This year we have caught up to a normal attrition of five computers organization wide a year)
- New computers come with seven-year warranties.
- Council Chambers will be remodeled with ARPA grant money which will permit upgrade to AV system to permit hybrid meetings in accordance with State OPMA rulings. This project is in Capital Facility Plan.
- Software on the local server include Bias, Microsoft Office, GIS, Xpress Bill Pay, Firehouse, Net Motion.
- Cloud environment software includes ESRI Business Analyst, Revize website solution, Questica, ArchiveSocial, Iworq, Surveymonkey, BoardDocs, Zoom, Smarsh, ESRI Business Analyst, Next Request, Document Locator.
- Looking to source a cross departmental ERP system this year (Bias, Questica, Iworq, potentially Document Locator).



V. IT EXPENSE TIMELINE

Information Technology Expense: Total	
Year	Total Expense
2017	\$ 213,217.44
2018	\$ 237,185.42
2019	\$ 217,942.33
2020	\$ 280,836.00
2021	\$ 299,240.58
2022	\$ 347,660.86
2023	\$ 318,103.58
2024	\$ 269,921.83
2025	\$ 296,266.13
2026	\$ 276,116.13
2027	\$ 268,514.07



VI. FISCAL YEAR 2021 COMPLETED PROJECTS

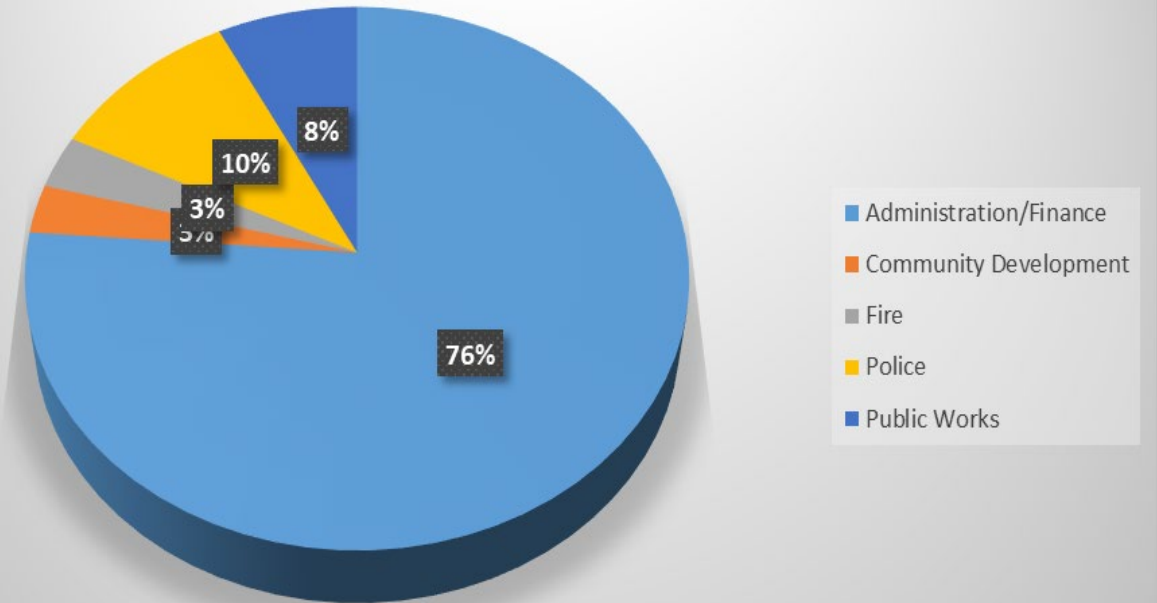
Completed Fiscal Year 2021 Projects			
Project	Classification	Description	2021
Server Memory/RAM	Hardware	Funds to pay for server memory augmentation as servers become full.	\$ 500.00
Computer Replacements	Hardware	Computer replacements per replacement plan. Each computer terminal has useful life of seven years.	\$ 12,000.00
MDT's	Hardware	Needed for Fire Department.	\$ 6,000.00
Portable Radio Replacement	Hardware	Replacement radios for Fire Department. Covered by 50% grant match from State Department of Natural Resources.	\$ 19,500.00
Vipre Security	Software	Additional cybersecurity feature to protect the network.	\$ 500.00
Revize Website	Software	Cloud based website provider. Annual maintenance agreement.	\$ 6,000.00
BoardDocs	Software	Maintenance agreement for cloud based City Council agenda packet portal and set up for boards and commissions.	\$ 6,000.00
Bias	Software	Annual software maintenance agreement for city finance and building permit software.	\$ 12,688.00
Firehouse	Software	Annual software maintenance agreement for city Fire Department/Ambulance.	\$ 7,500.00
Document Locator	Software	Software maintenance on paperless Accounts Payable software solution.	\$ 4,000.00
ArchiveSocial	Software	Maintenance expense for social media metadata recording program.	\$ 5,000.00
Smash	Software	Maintenance expense for cell phone Metadata program	\$ 5,000.00
ESRI GIS	Software	Software maintenance for Geographic Information System licenses as well as cloud software credits.	\$ 3,000.00
ESRI Business Analyst	Software	Annual software maintenance agreement for ESRI Business Analyst. Allows staff to pull market reports for economic development clients.	\$ 1,500.00
NextRequest	Software	Maintenance agreement for digital paperless public records request portal.	\$ 4,250.00
NetMotion	Software	Software maintenance for network access for remote Police Department laptops. Got additional licenses with State COVID Grant to allow for remote work.	\$ 945.00

Project	Classification	Description	2021
Questica	Software	Maintenance agreement for paperless budget proposal and budget book software.	\$ 12,000.00
Iworq - Asset Management, Stormwater, and Pavements	Software	Paid for with DWSRF Loan/Grant Funds. Asset Management System.	\$ 10,500.00
Iworq - Community Development Portal	Software	Paid for with State COVID 19 response grant. Allows e services for Community Development.	\$ 11,800.00
Neogov	Software	Maintenance Expense for program which automates recruitment & Onboarding process and ensure compliance and eforms	\$ 11,687.00
Localgov	Software	Implementation of short term vacation rental software.	\$ 500.00
ArchiveSocial	Software	Software which allows metadata for Social Media.	\$ 5,000.00
SurveyMonkey	Software	Maintenance Agreement on digital community survey software.	\$ 1,188.00
Security Cameras	Software	Acquisition of three Security Lines ipod4 security cameras for Veterans Park, 12th & College, and College & Whitman.	\$ 24,600.00
Xpress Bill Pay/Echeck/Autoread - Water Utility	Software	Annual maintenance agreement for software to enable online bill pay for the water utility.	\$ 5,585.00
Xpress Bill Pay/Echeck/Autoread - Wastewater Utility	Software	Annual maintenance agreement for software to enable online bill pay for the wastewater utility.	\$ 7,415.00
Body Cameras, Redaction Software, and Replacement Tasers with Warantee	Software	New body cameras to use to capture interactions with the public for officer/resident safety. Redaction Software. Also, replacement tasers since current ones are out of warranty. (\$17,000 a year for Taser portion in Equipment Replacement)	\$ 30,182.58
Server Replacement - Dispatch/911	Hardware	Proportional share of replacement of server, New World, CAD software for dispatch.	\$ 16,600.00
AWC GIS Consortium	Staffing	Pooled consortium of twenty State of Washington Cities that complete GIS projects together via AWC and consultant Rio Analytics.	\$ 6,500.00
IMESD Support	Staffing	Cost for twelve hours a week of staff support from Intermountain Education Service District as well as computer backups/antivirus protection.	\$ 61,800.00
Total Expense			\$ 299,240.58

VII. FY 2022 EXPENSE

FY 2022 Information Technology Expense	
Department	Expense
Administration/Finance	\$ 264,923.00
Community Development	\$ 10,000.00
Fire	\$ 11,000.00
Police	\$ 35,737.86
Public Works	\$ 26,000.00
Total	\$ 347,660.86

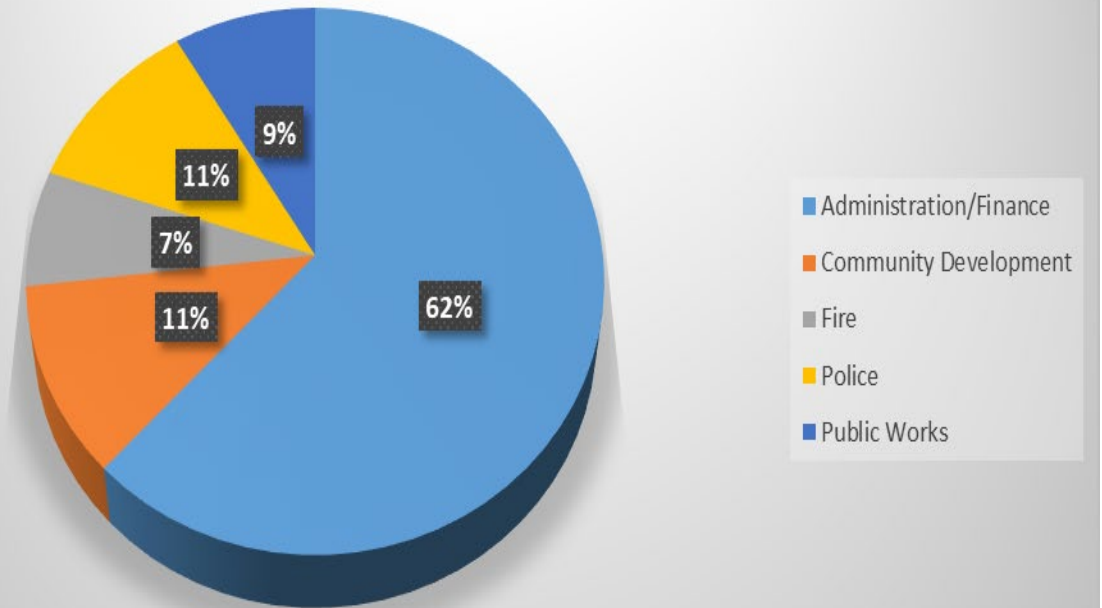
FY 2021 Information Technology Expense



VIII. FY 2022 TO 2027 INFORMATION TECHNOLOGY EXPENSE

FY 2022 to 2027 Information Technology Expense	
Department	Expense
Administration/Finance	\$ 1,100,447.16
Community Development	\$ 199,750.00
Fire	\$ 122,500.00
Police	\$ 199,385.44
Public Works	\$ 154,500.00
Total	\$ 1,776,582.60

FY 2021 to 2026 Information Technology Expense



IX. PRIORITIZATION

- High: Project is integral to city operations. Also, adds to transparency and accountability within the community.
- Medium: Project would yield significant efficiencies in the city organization or allow eCityHall services.
- Low: Project would yield efficiencies but is cost prohibitive. Will be funded either through saving Reserve money or grant funding.



X. DEPARTMENTAL PROJECTS



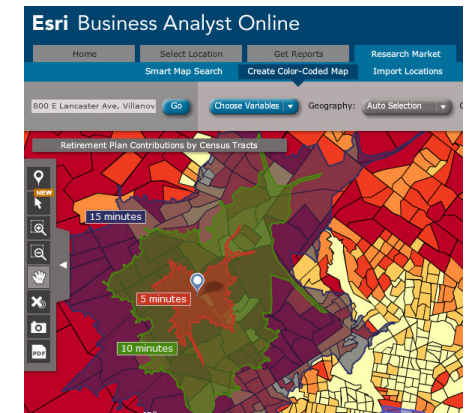
A. ADMINISTRATION & FINANCE (GENERAL GOVERNMENT)

- 2022
 - Continue Seven Year Computer Replacement Plan (High)
 - Council Chambers to be retrofitted with proper AV equipment for hybrid meetings that follow OPMA requirements (in CFP and funded with Federal ARPA Grant dollars).
 - Replacement Finance ERP system that could also handle Community Development Onboarding (Replace Bias, Questica, Iworq, and potentially Document Locator): \$100,000 first year/\$40,000 years after maintenance cost.
 - City Hall Copier Replacement: \$13,000 (Medium)
 - Acquire KnowBe4 software (Phishing Testing): \$3,000 annually (High)
- 2026
 - Replace City Hall Server acquired last year: \$20,000 (Low)
- Staffing
 - Intermountain Education Service District (IMESD) 12 hours a week on call: \$63,036.00
 - Association of Washington Cities GIS Consortium (Lower to Tier I since obtained PHIMA GIS Grant that cleaned up our data): \$3,200



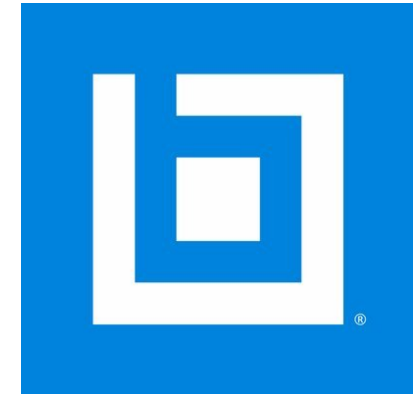
A. ADMINISTRATION & FINANCE (GENERAL GOVERNMENT)

- Annual Software Maintenance Agreements (High)
 - ArchiveSocial (<https://archivesocial.com/>) – Social media Metadata: \$5,000
 - Bias Financial (<https://www.biasonline.com/>) – Financial Database: \$12,700 (Last Year – to replace with new ERP).
 - BoardDocs (<http://boarddocs.com/>) – Paperless City Boards & Commissions: \$7,000
 - Document Locator (<https://www.documentlocator.com/>) – Paperless Accounts Payable: \$4,000
 - ESRI Business Analyst (<https://www.esri.com/en-us/arcgis/products/arcgis-business-analyst/overview>) – Economic Development Reports: \$1,600
 - Neogov (<https://www.neogov.com/>) – Paperless Human Resource: \$5,600+\$3,587(forms).
 - NextRequest (<https://www.nextrequest.com/>) – Paperless Public Records Request: \$5,000
 - Questica (<https://www.questica.com/>) – Paperless budgeting and budget book: \$12,000 (Last Year – to replace with new ERP).
 - Revize (<https://www.revize.com/>) – Website provider: \$6,000
 - Smarsh (<https://www.smarsh.com/>) – Cell Phone Metadata: \$5,000
 - Vipre (<https://www.vipre.com/>) – Cybersecurity: \$500
 - XpressBillPay (<https://www.xpressbillpay.com/#/>) – Online Bill Pay: \$4,600
 - Zoom (<https://zoom.us/>) – Online Meetings: \$4,000



B. COMMUNITY DEVELOPMENT

- Computer Replacement Plan: Seven Year
- Bluebeam (Markup Building Plans with several users): \$4,600 onboard/\$1,050 maintenance
- 65" TV (Development Team can jointly review plans: \$1,900 (2022); \$2,000 (2024 onward maintenance)
- ERP System Onboard for Community Development: \$64,000 Onboard Estimate (2023); \$24,000 (2024 – onward maintenance)
- Annual Software Maintenance Agreements
 - Azavar Local Gov (<https://www.localgov.org/localgov-powered-by-azavar-government-solutions>) – Short Term Vacation Rental: \$500
 - SurveyMonkey (<https://www.surveymonkey.com/>) – Community Engagement Surveys: \$3,000 (additional seats needed due to new software security protocols).



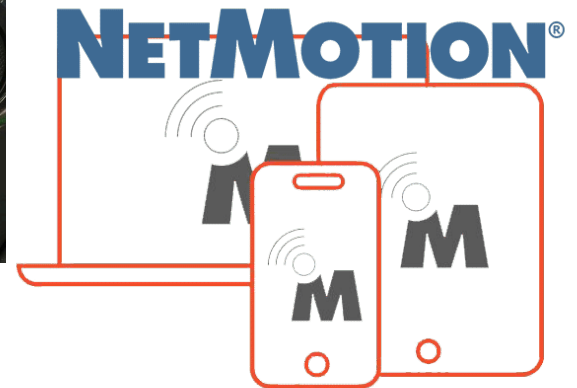
C. FIRE DEPARTMENT

- Computer Replacement Plan – Seven Year
- Firehouse Software Maintenance (<https://www.firehousesoftware.com/>) – Will need to upgrade to new software since Firehouse was bought out by new software provider.



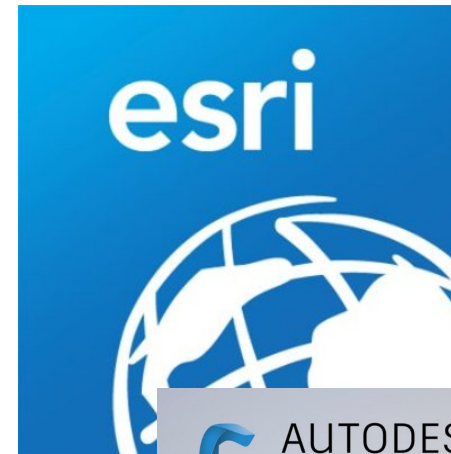
D. POLICE DEPARTMENT

- Acquisition of Body Cameras and Redaction Software – Axon (<https://www.axon.com/>): \$21,792.86 thereafter parsed out taser portion to equipment replacement (2022 -)
- Security Cameras SecurityLines (<https://securitylines.us/>) – Remote cameras: \$9,000/piece (Funded by Forfeited Proceeds or Wildhorse Grant)
 - 2022 – Meadowbrook/Lamperti
 - 2024 – Whitman/Academy Way
 - 2026 – 12th & Larch
- Computer Replacement Plan: Seven Years
- NetMotion (<https://www.netmotionsoftware.com/>) – Remote login for Police computers for accreditation: \$945/annually



E. PUBLIC WORKS DEPARTMENT

- Computer Replacement Plan: Seven Year
- Acquire 1 license of Autodesk Civil 3D for Engineering Tech: \$3,000.
- Software Maintenance
 - Iworq (<https://www.iworq.com/>) – Asset Management, Stormwater Management, Pavement Management, Work Orders, and Backflow: \$10,500/maintenance
 - ESRI GIS (<https://www.esri.com/en-us/home>) – GIS maintenance and service credits: \$3,000





City of College Place, Washington

ORDINANCE NO. 21-xxx

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE INFORMATION TECHNOLOGY PLAN FOR THE YEARS 2022 THROUGH 2027

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010; and

WHEREAS, a six-year Information Technology Plan is not required by any Federal, State, or Local statute but are a matter of good public policy for future planning of citywide services; and

WHEREAS, updates to the six-year Information technology Planning documents have been posted on the city budget portal website:

http://www.cpxa.us/departments/finance/budget_2022.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 21-xxx that adopts the 2022 to 2027 Information Technology, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Information Technology Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this xx day of November, 2021.

Norma L. Hernández, Mayor

Attest:

Lisa R. Neissl, City Clerk

Approved as to form:

Rea Culwell, City Attorney



2021 Federal Legislative Agenda

Quick Facts

- Population: 9,675 (2021)
- Median Household Income: \$49,347 (2015-2019 ACS)
- Poverty Rate: 15.5% (2015-2019 ACS)
- Median Housing Value: \$197,200 (2015-2019 ACS)
- Parks: 4 totaling 16.67 Acres
- Roads: 35 Miles of City Maintained Roads
- Home of Walla Walla University

Contact: Mr. Mike Rizzitiello – City Administrator Ph: 509-394-8506 Em: mrizzitiello@cpwa.us
Mr. Brian Enslow – Lobbyist Ph: 360-489-8121 Em: brian@arbutusllc.com



The City of College Place is very grateful to our local legislators who supported a number of significant accomplishments in the 2021 legislative session. As we look toward the 2022 session, we are asking your support on several requests that will help us better plan and meet the needs of our dynamic and ever changing city and the amazing people who live here.

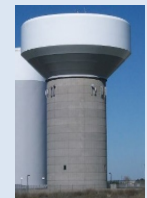
Priorities

Wastewater Treatment Plant Improvement



The City must invest over **\$25.0 million** dollars over the next two years to satisfy new conditions of a state wastewater permit.

Western CP Water System Improvements



1 mil gallon water tank and additional well needed for supply and resiliency of system. Estimated cost is **\$3.5 million for Well #7** and **\$3.5 million for elevated tank**.

Stormwater Decant Facility



Construction of a street waste decant facility as outlined in city's NPDES stormwater permit. Estimated cost is **\$1.5 million**.

SE 12th Street (College to Larch)



Reconstruction of 0.5 miles of roadway including underground utilities at: **\$4.3 million dollars**.

Key Issues

- **SUPPORT** – Passage of a comprehensive infrastructure financing bill to include streets, stormwater, wastewater, water, broadband, and other community facilities.
- **SUPPORT** – Simplifying the process for pursuing Federal grants and loans such as USDA-Rural Development grant dollars.
- **SUPPORT** – Protection and enhancement of HUD Community Development Block Grant programs. The Federal government should amend the definition of entitlement governments back to the county level.
- **SUPPORT** - Local control.
- **SUPPORT** – Alternate compliance paths regarding PCB's for municipal wastewater systems.
- **SUPPORT** – Passage of legislation to address mental health to support local communities to improve mental health and especially to lend critical support to families and youth.
- **SUPPORT** - Funding US 12 Phase 8 which completes the Walla Walla/Tri-Cities segment and improves safety and efficiency.
- **SUPPORT** – The City of Walla Walla State Route 125 & Myra Rd intersection project.
- **SUPPORT** – Solutions to challenges brought upon local recycling programs by the Chinese National Sword policy.
- **OPPOSE** – Unfunded mandates. The City urges you to remember local government when you are passing Legislation and to avoid passing unfunded mandates on to us.

The City supports the Association of Washington Cities Legislative Agenda.



2022 State Legislative Agenda

Quick Facts

- Population: 9,675 (2021)
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SE 12th Street (College to Larch)



Reconstruction of 0.5 miles of roadway including underground utilities at: **\$4.3 million dollars**.

Key Issues

Economic Development/Infrastructure

- **SUPPORT** – Protecting and strengthening pass through State grant agencies such as Transportation Improvement Board (TIB), Public Works Trust Fund (PWTF), Recreation Conservation Office (RCO) Community Economic Revitalization Board (CERB) and others.
- **SUPPORT** – State investment into broadband installation in areas with service gaps.
- **SUPPORT** – Development of a state transportation package as well as local financial tools to deal with street preservation, maintenance, and reconstruction.
- **SUPPORT** – Advocate for state resources to correct locally owned culverts.
- **SUPPORT** – Additional funding for rapid acquisition of housing and land for housing.
- **SUPPORT** – Broaden RCW 84.14 – Multifamily Property Tax Exemption so all cities can participate in the program. Right now only mandated fully-planning cities can use this.
- **SUPPORT** – Funding US 12 Phase 8 which completes the Walla Walla/Tri-Cities segment and improves safety and efficiency on this critical travel corridor.
- **SUPPORT** – Alternate compliance paths for wastewater systems regarding PCB's.

General Government

- **SUPPORT** – Reform of the Growth Management Act to include new authority and means to expand UGA's in responsible situations.
- **SUPPORT** – A structural modification in property tax statutes to the annual growth to an inflationary index rather than to the one percent limit.
- **SUPPORT** – Greater flexibility within the Open Public Meetings Act for meetings.
- **SUPPORT** – Update the Public Records Act to reduce the impact of abusive and costly public records requests and litigation that hamper public records management and access by the public.
- **SUPPORT** – Fully funding the Municipal Research Services Center (MRSC).
- **SUPPORT** – Defend Local Control. The City believes the best governmental decisions are those that are made closest to the people represented.
- **SUPPORT** – Solutions to bring back true recycling in a cost effective manner.
- **AGAINST** – Unfunded mandates. The City urges you to remember local government when you are passing Legislation and to avoid passing unfunded mandates on to us.

Public Safety/Human Services

- **SUPPORT** – Clarification of civil standards for use of force requirements.
- **SUPPORT** – The need to retain local control over city law enforcement policy decisions to ensure they meet community needs and expectations and appropriately contain costs.
- **SUPPORT** – Increase in funding for the Basic Law Enforcement Academy (BLEA).
- **SUPPORT** – Direct funding for cities to administer diversion programs related to misdemeanor drug possession cases handled by city law enforcement.
- **OPPOSE** – HB 1202 as written, while working to adopt amendments to limit city liability and financial impacts of litigation.

The City supports the Association of Washington Cities Legislative Agenda.

City of College Place, Washington

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF COLLEGE PLACE, WASHINGTON, ADOPTING 2022
STATE & FEDERAL LEGISLATIVE PRIORITIES**

WHEREAS, the City of College Place is a non-charter code city under Title 35A RCW; and

WHEREAS, the City Council of the City of College Place (City) wishes to state its 2022 legislative priorities for the State and Federal government.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE
PLACE AS FOLLOWS:**

1. The City of College Place hereby adopts the legislative priorities for the 2022 state legislative session outlined in Exhibit 2 of this agenda bill.
2. The City of College Place hereby adopts the legislative priorities for the 2022 federal legislative session outlined in Exhibit 3 of this agenda bill
3. The City of College Place supports the legislative priorities identified by the Association of Washington Cities.
4. The City of College Place submits that strong cities result in a strong state and country.

CLERICAL CORRECTIONS. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

EFFECTIVE DATE. This resolution shall take effect and be in full force upon its passage as provided by law.

ADOPTED at a regular meeting of the City Council of the City of College Place, Washington held on the ____ day of _____, 2021.

Norma L. Hernandez, Mayor

Attest:

Approved as to form:

Lisa R. Neissl, City Clerk

Rea Culwell, City Attorney



2022 LEGISLATIVE SESSION PREVIEW

Brian Enslow

Worksession

September 7th, 2021



2021 Legislative Agenda Policy Achievements

Tax Increment Financing (TIF) (HB 1189)

- Authorizes local governments to designate tax increment financing areas and to use increased local property tax collections to fund public improvements.
- A local government may designate up to two TIF areas and use resulting tax allocation revenues to pay for public improvement costs.
- Total assessed value of TIF areas may not exceed \$200 million.



2021 Legislative Agenda Policy Achievements

- Public Works Assistance Account: Support for funding/protection of the Public Works Assistance Account (Public Works Board) and expansion of program to allow Ports to access their funds. **Funded At \$129 million, largest in 10 years.**
- CERB Reform: Support legislation advancing CERB's legislative request of \$25 million for its core program, \$15 million for rural broadband funding, and codification of broadband authority under RCW 43.160. (SB 5175) **\$400 Funded for Broadband Enhancement Programs.**



2021 Legislative Agenda Capital Achievements

Capital Budget

- \$2.05 Million Wallula Dodd Water System Phase 2 (in additional to current biennium funding).
- \$1.545 Million for Mill Creek Flood Control Channel.
- \$1.197 Million for Walla Walla County Courthouse.



Budget Enhancements...

- Small Business Assistance Grants through the Working Washington Grant program. (\$50 million)
- Small Business Credit Initiative provides access and other credit support programs. (\$138 million)
- Tourism Marketing Funding is provided for tourism marketing services to assist in the economic recovery of tourism-related business and increase Washington's tourism market share. (\$12 million)
- Unemployment Insurance Tax Relief provides relief for unemployment insurance taxes in calendar year 2022 for businesses most heavily impacted. (\$500 million)



State Transportation Package

- This Legislature Failed to Pass a New Revenue Package this year.
- House and Senate each had proposals introduced this year.
- Governor's Veto of Transportation Language in Cap and Trade and Clean Fuel Standards bills created headwinds for future compromise.
- Phase 8 "Readiness" (environmental, right of way, etc.) and Clinton Interchange.



ARPA Funding

- Allowable uses including:
 - Supporting public health expenditures.
 - Addressing the negative economic impacts caused by the public health emergency (public assistance).
 - Replacing lost public sector revenue.
 - Providing premium pay for essential workers.
 - Investing in water, sewer, and broadband infrastructure.
- The Local Governments have until December 2024 to spend ARPA Funding.



Additional State and Federal Funding

- There are still a lot of questions without answers.
- There are available federal funds for a variety of programs.
- Document, document, document.
- Your Staff is working with State Agencies and your congressional delegation to help ensure all opportunities are explored.



Key Issues for Next Session: Policy

- Small City Inclusion in Multi-family Tax Exemption.
- Reauthorize and Expand Rural County Sale & Use Tax Deferral Program (HB 1333).
- Police Reform Clarity: tactics and use of force.
- Structural Change to Property Tax.
- Defend Local Control/Unfunded Mandates (Zoning will be a major issue next session).



Key Issues for Next Session: Infrastructure

- Finish the "Job" on the Transportation Package.
- Develop Support for State Assistance of Wastewater Treatment Plant.
- Lions Park: Renovation of primary city park to include splash pad, trail, and fishing pond separation from creek.
- Stormwater Decant Facility: Construction of street waste decant facility.
- Southwest College Place: Including but not limit to street reconstruction and regional park.



Questions?

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Advocacy

Published on Sep 10, 2021

Fall brings into focus three recommended 2022 City Legislative Priorities

Contact: [Candice Bock](#)

With fall right around the corner, AWC's attention has shifted to City Legislative Priorities for the 2022 session. Cities are coming off a very successful 2021 session where the Legislature addressed many of our priority issues, including providing \$30 million in additional funding for cities:

- \$10 million in additional cannabis revenue sharing; and
- \$20 million in funds to cover public safety costs.

Like this time last year, questions are floating about how the Legislature will meet in 2022. Earlier this summer there was hope for returning to a full in-person session. However, like many cities, the Legislature is rethinking how it will conduct its business. No decisions have been made yet, but it sounds like some level of virtual/remote participation will be likely again. We will keep you posted as we learn more about the Legislature's plans. We have heard from many city officials that they appreciated the opportunity to participate remotely in committee hearings and we have shared that feedback with legislators.

AWC 2022 City Legislative Priorities

AWC's [Legislative Priorities Committee](#) met over the summer and

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committee. The Board will consider the committee's recommendations at its September 24 meeting and take final action to adopt 2022 priorities.

The Legislative Priorities Committee considered more than two dozen issues. It ultimately recommended three as 2022 priorities, along with a host of issues deemed significant (one step down from priority), and several others as endorse/support issues. The prioritization process is always challenging, as there are many revolving legislative issues that are important to cities.

The three recommended priorities are as follows:

Transportation package

Support a new transportation revenue package that emphasizes maintenance/preservation funding and provides an equitable level of local funding while seeking additional long-term, sustainable revenue options for cities.

Basic infrastructure funding

Seek enhanced appropriation of flexible state and federal dollars through programs like the Public Works Assistance Account that help cities finance basic infrastructure, like drinking water and wastewater.

Transportation Benefit Districts (TBD) funding authority

Support expanded local authority for TBDs to allow for continued use of the sales tax funding tool beyond the current time limitations.

The committee recommends the following issues as significant, along with several others:

- **Blake decision** – Advocate for direct funding for cities to administer diversion programs related to misdemeanor drug possession cases handled by city law enforcement and now adjudicated in municipal courts, as well as Medication-Assisted Treatment (MAT) services, therapeutic courts, and a diversion tracking database.

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enforcement can better understand the state requirements and know when they can use force to intervene in a situation, including a mental health crisis where a crime is not being committed.

- **Open Public Meetings Act** – Support a permanent policy that allows greater flexibility for local governments to hold virtual meetings without a physical location during an emergency.
- **Revenue options** – Support efforts to review and revise both state and local tax structures so they rely less on regressive revenue options. Changes to the state tax structure should not negatively impact cities' revenue authority.
- **Property tax** – Revise the property tax cap to tie it to inflation and population growth factors so that local elected officials can adjust the local property tax rate to better serve their communities.

We will share the final list of priorities and significant issues, as adopted by the AWC Board of Directors, in the October edition of the *Legislative Bulletin*.

Your city's 2022 legislative agenda

Fall is an opportune time to start developing your city's own legislative agenda—one that includes policy positions that are important for your community. A legislative agenda acts as a strong communication tool for working with your legislators. Read below for a few tips on how to develop a legislative agenda from the AWC [strong cities advocacy guide](#).

Develop your city's legislative agenda and share it

Tell your legislators what you want from them. Sharing your city's legislative agenda is a simple and *effective way to get your legislator's attention. It's best to adopt your legislative agenda in the fall and share it before session starts each January.*

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- Make it public. Post it on your city's website, put it in your newsletters, and insert it into utility bills.
- Work with your local media for coverage.

Federal focus

While we prepare for the 2022 session, a lot is happening in the other Washington as Congress resumes its work to address the federal budget and the [Infrastructure Investment and Jobs Act](#). The National League of Cities has outlined [10 priorities](#) for federal budget negotiations in support of cities across the country. AWC encourages cities to contact your Congressional representatives and urge them to support cities' priorities. And don't forget to share with them how your community is making use of federal ARPA funds.

2021-23 supplemental budget

The 2022 session will not involve developing a new biennial budget, but it will include a supplemental budget update to the adopted 2021-23 budgets. Often the supplemental budget process requires few, if any, significant changes; however, given the potential for additional federal funds for infrastructure and COVID-19 recovery and the positive revenue forecasts, there may be additional opportunities to adjust spending. AWC recently submitted [a letter to the Governor](#) highlighting cities' priorities for the supplemental budget process.

[Advocacy](#)[View from the Hill](#)

Recent articles

Big strides for economic development tools



Targeted Urban Area property tax exemption on its way to all cities



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changes to main street

Tax Credit Program to accommodate COVID-19 challenges



[Back to Advocacy news by category](#)

8.25.005 Nuisance Regulation.

- A. Purpose and intent. The purpose and intent of this chapter is to create and maintain a safe and healthy community environment for the public welfare by defining nuisances, prohibiting nuisances, and providing for nuisance abatement. It is also the purpose and intent of this chapter to combat devaluation of property.
- B. No duty or benefit created. This chapter does not confer a benefit to any one person, entity or group of people or entities, and confers only benefit to the public as a whole. This chapter does not place a specific duty upon the City to act or not act in any particular way and the City's duty herein is to the public as a whole. The City retains the discretion at all times to enforce or not enforce this chapter.
- C. Authority. The City code enforcement officer has the discretion to determine and designate any and all nuisances and abatement thereof, and to enforce this code.
- D. Remedies reserved. Nothing in this chapter limits any and all other remedy or remedies available to the City under the law. Nothing in this chapter shall serve to preempt any other exercise of legal authority and the City is not required to act pursuant to any other law prior to exercising legal authority under this chapter.
- E. Applicability. This chapter shall apply to all persons and entities and shall apply to all property and premises within the City of College Place. For any person under the age of 16, or any dependent person, their parent or guardian shall be responsible for the acts or omissions of their children or dependent as if they have committed the nuisance under this chapter. The owner is responsible to maintain their premises nuisance free regardless of who causes the nuisance.
- F. Reference to other laws or rules. Any and all reference to the Revised Code of Washington, Washington Administrative Code, any other local, state, or federal law, code or rule shall include any and all amendments or recodification thereof, however prior versions shall remain in full force and effect for acts or omissions that occur prior to any amendment or recodification.

8.24.010 – Definitions. Words shall have their ordinary and common meaning, except that, unless the context otherwise indicates, shall have the following meanings:

- A. "Building materials" shall mean any and all natural and manufactured new, used, repurposed or damaged material used to build, construct, renovate, restore, preserve, remove, repair, modify, demolish, bury or cover, or destroy any permanent, temporary or transitory structure or improvement to real property, in whole or in part, such as lumber, paint, concrete, insulation, roofing materials, and the like and tools or equipment used for building activities.

- B. “Criminal street gang” shall have the same meaning as in RCW 9.94A.030 as enacted or further amended or recodified.
- C. “Chronic nuisance property” means premises on which, two or more times within a 12-month period, a court has issued a search warrant or has made a finding of probable cause that any of the following exists or has existed:
1. A “most serious offense” as defined in chapter 9.94A RCW;
 2. A “drug related activity” as defined in RCW 59.18.130 and chapters 69.41, 69.40, or 69.52 RCW;
 3. A “gang related activity” as defined in RCW 59.18.030 or a “criminal street gang-related offense” as defined in RCW 9.04A.030;
 4. Any crime identified in Chapter 9A.36 RCW, Assault – Physical Harm;
 5. Any crime identified in Chapter 9A.40 RCW, Kidnapping, Unlawful Imprisonment, Custodial Interference, Luring, Trafficking, and Coercion of Involuntary Servitude;
 6. Any crime identified in Chapter 9A.46 RCW, Harassment;
 7. Any crime identified in Chapter 9A.61 RCW, Defrauding a Public Utility;
 8. Any crime identified in Chapter 9A.88 RCW, Indecent exposure – Prostitution;
 9. Any crime identified in Chapter 9.41 RCW, Firearms and dangerous weapons;
- D. “Dangerous Structure or Premises” means, dwelling, building, structure, and premise or portion or portions thereof which are unfit for human habitation or other use due to conditions that exist or are reasonably likely to exist which are dangerous or injurious to the health or safety of the occupants, users, neighboring structures or property, or the public, as determined by the code enforcement officer. Such conditions may include, without limitations, overgrown vegetation, accumulation of building materials, accumulation of appliances, garbage, junk, or debris, open wells, pits, or holes, fire, gas, water, wind, earthquake, sediment, attractive nuisance, accident or other hazard, inadequate ventilation, light, egress and ingress or sanitary facilities, dilapidation, disrepair, structural or other defects, damage from earthquake, flooding or other weather or event, deterioration, vandalism, inadequate or faulty construction, uncleanness, standing water, infestation, decay, mold or overcrowding, including but not limited to land use code or other law violation.
- E. “Graffiti” means writing, painting, tagging, labeling, drawing, etching, scratching, scribing, incising, engraving, spraying, affixing, or any other defacing, of any inscription, figure, mark, or symbol of any type on any public or private property without express permission of the owner and means graffiti that constitutes a public nuisance regardless of permission by the owner.

F. “Graffiti implement or paraphernalia” means aerosol paint container, stencil, air brush, broad-tipped marker, etching equipment, paint stick, gum label, or any other device capable of generating graffiti.

G. “Junk vehicle” means a vehicle meeting at least three of the following requirements:

1. Is three years old or older;
2. Is extensively damaged, such damage including, but not limited to, a buildup of debris or infestation or body damage that obstructs use, broken window, windshield or mirror, or damaged or unusable wheel, tire tail/headlight, bumper, door, motor or engine, transmission, steering part, suspension or brake part, frame or electrical system part or hull for any water vehicle.
3. Is apparently inoperable, or is missing major component part, including but not limited to: engine or motor, drive transmission or steering part, suspension or brake part, electrical part, body and chassis part or hull for any water vehicle;
4. Is without a required registration;
5. Has an approximate fair market value equal only to the approximate value, if any, of scrapping the vehicle;
6. Any other condition identified by code enforcement officer that contributes to the declaration of a junk vehicle.

"Junk vehicle" does not include a vehicle or part thereof that is completely enclosed in a building in a lawful manner and is not visible from the street or other public or private property. “Junk vehicle” does not include a vehicle or part thereof stored or parked in a lawful manner on private property in connection with a dismantler/motor vehicle wrecker/salvage or licensed vehicle dealer business in compliance with all applicable laws, including but not limited to zoning requirements.

Any vehicle as defined in this chapter can be a “Junk Vehicle”.

H. “Nuisance” in addition to those specifically identified in this chapter, shall mean any unreasonable or unlawful act, failure to act, or use of property resulting in or reasonably likely to result in unreasonable annoyance, endangerment, damage, inconvenience, discomfort, offense, interference of use of public or private property, endangerment to the health or safety of others, appreciable decrease in property value, or injury to another person, group of people, or to the public and as determined by the code enforcement officer. Nuisance may be public, affecting a group or groups of people or private, affecting one or a few people.

- I. Class “A” Nuisances are, in addition to any specifically identified in this chapter, nuisances which pose or are likely to pose an immediate or imminent threat of harm another person, property, or the public, or pose or are likely to pose a threat of significant harm to another person, property, or the public as determined by the code enforcement officer.
- J. All other nuisances, either specifically identified in this chapter, in another title of this code, or by any other applicable law, not defined as a Class “A” Nuisance are Class “B” Nuisances.
- K. “Premises” means any lot, tract, parcel, or land area, building or structure in whole or in part and any appurtenances thereto in whole or in part, whether improved or unimproved. Premises include adjacent sidewalks, parking strips, planter strips, ingresses and egresses, alleys, curbs, drains, gutters, and right-of-ways adjacent to any land or building in whole or in part.
- L. “Public right of way” or “right of way” means any and all non-privately owned sidewalks, roads, streets, alleys, parking strips, round-a-bouts, curbs, ditches, drainage, walking or bike path and the like, in whole or in part.
- M. “Recreational fire” means cooking fires and charcoal barbecues and religious (Native American) fires.
- N. “Vacant premise” means any premise which is unoccupied, unattended to, or not used for a period of more than 30 days.
- O. “Vehicle” means any vehicle, car, boat, personal water craft, aircraft, recreational vehicle, motorhome, trailer, truck, van, bus, semi, motorcycle, tricycle or quad, moped, personal transportation vehicle, all-terrain vehicle, off-road vehicle, and special vehicle used for construction, agriculture, or other specialized purpose.

8.24.020 – Nuisances designated.

The following, unless permitted by law, are nuisances:

- A. Dangerous structures or premises.
- B. Condition or use which obstructs, damages, or may obstruct or damage any right of way, including but not limited to sidewalks and drainage systems.
- C. Condition or use which obstructs in whole or in part, any public sign or traffic signal, warning, or symbol, or unreasonably limits the visibility or poses any other safety threat to use of right of ways.
- D. Junk vehicles.

- E. Any condition or use which does or is likely to obscure or impair access to any fire hydrant or other item used to suppress fire or impairs emergency access to any property, including right of ways.
- F. Any condition or use which does or is likely to obscure access to or hinders others' use of any private or public utility, including but not limited to storm water system.
- G. Attractive nuisances.
- H. Presence of any refrigerator, freezer, or other container in which an infant can fit and, when closed, becomes airtight, or restricts the flow of air or any other item posing a suffocation risk, such as plastic bags.
- I. Any item, condition or use which poses a risk of fire, flames, combustion or explosion, except for legally possessed and stored items.
- J. Unsecured vacant premise.
- K. Broken or missing window or door, or faulty or temporary weather elements protection existing for more than 30 days.
- L. Garbage not in securely closed required receptacle.
- M. Unreasonable accumulation of recyclables or recyclables not stored in proper container.
- N. Any fire or burning other than recreational fires which do not unreasonably affect neighboring properties or the public. Any fire or burning of any kind during a government declared ban or other applicable order.
- O. Graffiti not removed within 72 hours after request by code enforcement officer.
- P. Chronic nuisance property.
- Q. Aiming or pointing or using a laser at another person or animal that causes or may cause injury.
- R. Violation of City Uniform Development Code.
- S. Public right-of-way and City owned property care. The following, in addition to other right of way nuisances identified in this chapter, if on, in, above, or touching a public right of way or City owned property:
 - 1. Causing water, snow, ice, rock, soil, vegetation, or yard waste to go onto, over or into City property or right of ways which creates or likely will create a condition dangerous to others or may damage or destroy any property;

2. Abandoning, storing, leaving, repairing or burning, any item unless approved by the City, including but not limited to vehicles, appliance, furniture, machine, electronics, computer, or equipment, garbage, building materials, human, animal, yard or cooking waste, petroleum products, chemicals, recyclables, ashes, wood, and household items;
3. Any condition which causes, or is likely to cause, an appreciable reduction in the value of property;
4. Any other condition as determined by the code enforcement officer;
5. Any violation of the City Unified Development Code.

T. Unsightly conditions: Visually offensive or unsightly item or condition which can be seen from the street or private or public property including but not limited to:

1. Animal carcass or part thereof;
2. Appliances;
3. Household fixtures and items such as toilets, mattresses, vacuum cleaners and the like;
4. Machinery, equipment or tools;
5. Packing, shipping, or storage containers and materials;
6. Garbage, debris, refuse, whether recyclable or not;
7. Excessive yard waste, burn waste or ashes;
8. Human waste or sewage;
9. Lewd matter as defined in RCW 7.48.050 or as amended or recodified;
10. Indoor furniture or outdoor furniture in disrepair;
11. Food waste, except for composting;
12. Vehicle undergoing repair or replacement of major part or parts, vehicle parts or accessories, vehicles not owned by the property owner advertised for sale or more than one vehicle for sale;
13. Excessive animal waste;
14. Excessive noxious weeds or overgrown vegetation;
15. Iron, steel, aluminum or other metal items;

16. Pallets, fencing parts, or wood;
17. Plastics or other petroleum-based products or food or beverage containers;
18. Clothing items, except for drying;
19. Personal hygiene items;
20. Vehicles undergoing repair or replacement of major part or parts;
21. Building material visible from the street or any public or private property unless present in conjunction with a legal and permitted construction project and construction is ongoing, or in connection with a lawful business activity.
22. Any unsightly condition as determined by the code enforcement officer.
23. Any item in violation of the City Uniform Development Code and as amended;

U. Foul or obnoxious odor. Presence of any item or activity that produces or is likely to produce foul or obnoxious odor, including but not limited to:

1. Garbage, refuse, or debris;
2. Decomposing fauna in whole or in part, or other biological material;
3. Animal or human waste or sewage;
4. Standing water or liquid;
5. Food or cooking waste or compost;
6. Chemicals;
7. Any foul or obnoxious odor as determined by the code enforcement officer;
8. Any item or use in violation of the City Uniform Development Code and as amended.

V. Obnoxious or excessive light or glare. Any light or glare that can be seen from the street or private or other public property that is, obnoxious or offensive, including but not limited to:

1. Overly bright light or spot light directed off of source property;
2. Strobe or pulsing light;
3. Any obnoxious or excessive artificial light as determined by code enforcement officer;

4. Any violation of the City Uniform Development Code.

W. Obnoxious or offensive sound. Any sound that can be heard from the street or private or other public property that is obnoxious or offensive, including but not limited to:

1. Excessively loud sound;
2. Excessively repetitive sound;
3. Yelling, shouting, hooting, whistling, singing or making any other noise between 10:00 p.m. and 7:00 a.m. or at any time and place so as to disturb the quiet, comfort and repose of any person.
4. Sound which unreasonably disturbs a person;
5. Animal which makes excessively loud or repetitive sound;
6. Any loud or repetitive sound to attract or solicit people;
7. Any unreasonably loud or excessive noise from power tools, lawn equipment and the like between 10:00pm and 7:00am, unless permitted by the City;
8. Causing horn sound except necessary warning by motor vehicle driver which shall not be unreasonably loud or harsh.
9. Emitting any grating, squealing, or other unreasonably loud or harsh noise from any vehicle, machinery, or equipment.
10. Using any speakers or noise amplifying equipment or creating noise to attract attention.
11. Any sound which exceeds maximum level set by Washington Administrative Code Chapter 173-60 and as amended;
12. Any other obnoxious or offensive sound as determined by code enforcement officer;
13. Any violation of the City Uniform Development Code.

X. Hazards. Presence of any condition or use that constitutes a hazard to any person or the public or presence of any condition that is reasonably likely to constitute a hazard to any person or the public, including but not limited to:

1. Open pit, hole, cistern, tank, cellar, vault or well; or unlocked or unbarred access to cistern, tank or well;
2. Overgrown, excessive, or dry vegetation posing a fire hazard;

3. Unstable soil condition;
 4. Dead, dying, infested or diseased tree or stump;
 5. Condition or use causing or likely to cause insect, rodent, bird or other pest or noxious weed infestation;
 6. Condition or use causing or likely to cause unnatural toxic mold;
 7. Pool, hot tub, or pond not enclosed in a barrier at least 4 feet high with self-closing, self-latching gate or door with latch out of a child's reach;
 8. Activity imminently hazardous to physical safety of other persons on or near the premises or to others property;
 9. Any hazard as determined by the code enforcement officer;
 10. Any violation of the City Uniform Development Code.
- Y. Prostitution, human trafficking, or involuntary servitude. Every premise used for the purpose of or connected with prostitution, trafficking, or involuntary servitude.
- Z. Social hosting. Every premise used for the purpose of underage drinking or drug use, regardless of whether a person over the age of 20 is present or permits the use.
- AA. Environmental Nuisances:
1. Any toxic, caustic, poisonous, or other hazardous material in any form improperly created, stored, used or disposed of;
 2. Any violation of any law, regulation, order, or requirement of the federal environmental protection agency, state department of ecology, or local agency who regulates the environment;
 3. Any other environmental nuisance as determined by the code enforcement officer;
 4. Any violation of the City Uniform Development Code.

Chapter 1.20 – Code Enforcement

1.20.005 – Preamble

- A. Purpose. The purpose of this chapter is for a uniform administrative procedure to enforce City code to create and promote a healthy and safe community for the welfare of the public.
- B. Applicability. This chapter may be used to enforce CPMC in lieu of or in addition to any specific enforcement provision within any other title or chapter. Any other enforcement authority may also be used by the City in lieu of or in addition to this chapter or any other enforcement provision within any other title or chapter. In the event of any conflict between this Chapter and any other provision of CPMC, this Chapter shall control.
- C. Alternative or additional remedies. Nothing in this Chapter limits the City's remedies available at law and the exercise of one or more enforcement action or remedy does not prevent exercise of any other action or remedy.
- D. Public duty. Nothing in this Chapter affords any one person or group of people any benefit or places upon the City a duty to any one person or group of people. Any duty created by this Chapter is a general duty to the public as a whole.

1.20.010 – Definitions. Words shall have their ordinary and common meaning, except that, unless the context otherwise indicates, shall have the following meanings:

- A. "Abate/Abatement" means to stop or the stopping of a nuisance or to prevent the creation or resumption of a nuisance, including but not limited to, proper disposal, storage, removal, repair, or maintenance.
- B. "Code enforcement officer" means the chief of police, fire chief, community development director, code enforcement officer or their designee(s).
- C. "CPMC" or "Code" means College Place Municipal Code as enacted or further amended or recodified and any reference to a specific title, chapter or section shall be as enacted or further amended or recodified.
- D. "Gross misdemeanor" means a criminal offense punishable by up to three hundred and sixty-four (364) days in jail or up to a \$5000 fine or both or as required under RCW 9A.20.020 and as amended or recodified.
- E. "Misdemeanor" means a criminal offense punishable by up to 90 days in jail or up to a \$1000 fine or both as required under RCW 9A.20.020 and as amended or recodified.

- F. “Necessary and reasonable costs” means the expenses incurred by the City to defend a code violation final decision, and shall include the cost to abate a violation and shall include, but not be limited to, enforcement costs, cost of providing notice, personnel costs, cost of paying prevailing wages to public works employees, or contractors, hauling, storage, and disposal costs, environmental costs attorney’s fees and litigation and court costs, cost of property lien and all collection costs. Costs shall include interest on any unpaid balance as permitted by law.
- G. “RCW” means Revised Code of Washington as enacted, or further amended or recodified.
- H. “Responsible person” means the premise owner, occupant, or person or entity having legal control over use of the premise. More than one person or entity can be a responsible person.
- I. “Violation” shall mean any act or failure to act contrary to a code provision.

1.20.020 – Violations.

- A. The violation of any code section shall be unlawful. The City may enforce code violations at its sole discretion, through any available means, and is not required to act in any particular order or method.
- B. Each day or partial day during which a code violation occurs, exists, or continues is a separate offense.
- C. Enforcement provisions of this code govern unless another more specific provision applies and the City elects to enforce the more specific provision.

1.20.030 – Responsibility for code violations.

- A. It is unlawful for any person to violate any code provision. The owner of any property or premise the subject of a violation is responsible for the violation, regardless of whether the owner had knowledge of the violation and in addition to any other violator.
- B. An adult who is the parent, guardian, or responsible for the care or supervision of a person under the age of 17 years of age or a dependent person shall be liable for any code violation committed by the juvenile or dependent person, regardless of whether the adult had knowledge of the violation and in addition to the juvenile or dependent person.

1.20.040 - Enforcement provisions. Whenever a code enforcement officer determines a code violation has occurred, is occurring, or is reasonably likely to occur, the code enforcement officer may enforce the code using one, a combination of more than one, or all of the actions in this section, or may elect to enforce the code using summary abatement procedures provided in

this chapter or any other CPMC provision, or any other remedy at law. There is no requirement that any one action must be taken or concluded prior to any other action taken. The City may, at its sole discretion, enforce a stricter remedy contained in another title, chapter, or section of the CPMC or any other law in lieu of or in addition to this chapter. All monetary penalties are in addition to all other financial remedies available to the City.

A. *Correction Notice.* Upon a determination of a code violation, code enforcement officer may notify the responsible party of the violation and request the responsible party to correct the violation. A correction notice may be verbal or in writing.

B. *Notice of Civil Violation.*

1. Upon determination of a code violation, the code enforcement officer may issue a notice of civil violation and order the responsible person to remedy or abate the violation and to pay a monetary penalty.
2. Penalty. Unless governed by applicable CPMC section, a fine of not more than \$250 shall be assessed.
3. Payment of the fine must be made on or before 14 days after service of notice of civil violation.
4. A notice of civil violation is a final determination that a code violation occurred and may only be contested pursuant to this chapter.

C. *Civil Infraction.*

1. Upon the code enforcement officer's determination of a code violation, the officer may issue a civil infraction to the responsible person and, within 72 hours, except Saturdays, Sundays and holidays, filing the infraction with the Walla Walla District Court (or other Court with jurisdiction). Notice of the infraction shall be provided by applicable Court Rule.
2. Penalty. Unless governed by applicable CPMC section, a fine shall be assessed as follows:
 - a. First day of each violation – \$250 (Class 3 civil infraction);
 - b. Second day of each violation – \$500 (Class 2 civil infraction);
 - c. Third and each additional day beyond the third day of each violation – \$1000 (Class 1 civil infraction).
3. Any contestation of a civil infraction shall be adjudicated in the court in which the infraction was filed.

D. *Criminal Citation.*

1. Upon the code enforcement officer's determination of a criminal code violation, the officer may file a criminal charge in court on behalf of the City alleging criminal code violation by the responsible party. Code enforcement officer may initiate a criminal citation proceeding for a code violation by issuing a criminal citation to the responsible party and, within 72 hours, except Saturdays, Sundays and holidays, filing the citation with the Walla Walla District Court (or other Court with jurisdiction). For violations which do not occur in the presence of a code enforcement officer, the officer may request the Court issue a summons upon filing a written statement that he or she has probable cause to believe that a citation was committed. Notice of the citation shall be provided pursuant to Court Rule.
2. Criminal code violations shall be either misdemeanor or gross misdemeanors punishable as provided by law.
3. Any contestation of a criminal citation shall be adjudicated in the court in which the citation was filed.

E. *Stop Work Orders.*

1. Upon the code enforcement officer's determination of a code violation requiring activities to cease, the officer may cause a Stop Work Order/Notice to be conspicuously posted on the premises directing all activity to stop until and unless the activity is in compliance with the code.
2. A Stop Work Order/Notice posted pursuant to this chapter is a final determination that a code violation has occurred.
3. Notice of the Stop Work Order/Notice with the information required in 1.20.030 shall be served on the responsible person.
4. Monetary penalties shall be assessed as required by applicable CPMC.
5. A Stop Work Order/Notice issued pursuant to this chapter, shall be appealed pursuant to Chapter 2.50 – Hearing Examiner.

B. *Permit or License Revocation or Suspension.* Except where otherwise required by specific provisions of CPMC,

1. The code enforcement officer may revoke, with or without prior notice, a City issued permit or license upon a finding of a code violation or violation of any term or condition of the permit or license.
2. The code enforcement officer shall, where practicable, post upon the premises a notice of revocation and shall cause a notice of the revocation or suspension with the information required in 1.20.030 to be served on the responsible person.
3. Notice of the permit or license revocation or suspension with the information required in 1.20.030 shall be served on the responsible person.
4. Monetary penalties shall be assessed as required by applicable CPMC.
5. A permit or license revocation or suspension pursuant to this chapter, may only be appealed pursuant to this chapter.

1.20.030 – Response to Enforcement.

- A. *Correction Notice.* Responsible party must correct or abate the code violation identified in the correction notice and provide proof thereof to the code enforcement officer within the time frame indicated.
- B. *Notice of Civil Violation.* Responsible party must:
 1. Correct or abate the code violation identified in the correction notice and provide proof thereof to the code enforcement officer within the time frame indicated; and
 2. Within fourteen (14) days of notice of civil violation, pay the fine assessed; or
 3. Within fourteen (14) days of notice of civil violation, appeal the notice pursuant to this chapter.
- C. *Civil Infraction.* Civil infractions are governed by Walla Walla District Court rules and procedure.
- D. *Criminal Citation.* Criminal citations are governed by Walla Walla District Court rules and procedure.
- E. *Stop Work Order/Notice.* Responsible party must
 1. Immediately cease all work or activity identified and may not resume work until all code violations are corrected or abated; and may
 2. Appeal the order/notice to the Hearings Examiner pursuant to Chapter 2.50.

F. *Permit or License Revocation or Suspension*. Responsible party must:

1. Immediately cease all activity or work done pursuant to the permit or license and may not resume work until all code violations are corrected or abated; and may
2. Appeal the revocation or suspension pursuant to this chapter.

1.20.030 – Notice requirements.

A. All code violation notices shall contain the information substantially as follows:

6. Date or dates of violation or violations; and
7. Name and address of responsible person; and
8. Street address or other GIS property identification; and
9. Description of the violation and reference to code section or sections violated;
10. Necessary corrective action to be taken, if any, and date by which action must be completed; and
11. Appeal procedure if applicable.

C. Code violation notices and other communication may also contain the following information:

1. Summary of enforcement actions, including criminal prosecution, the City may take if the violation is not remedied in the time provided for in a notice.
2. Any other information deemed appropriate by the code enforcement officer.

D. Stop Work orders, permit or license revocations or suspensions, or other administrative, legislative, or judicial actions physically posted at a premise pursuant to a code enforcement action are not required to contain the Notice requirements.

1.20.050 – Service of notices.

A. Method of Service. Unless permissible by an applicable more specific code section, service of notices and any other code enforcement related documents, (hereafter “document”) shall be done by one of the following methods, except that, services for documents filed in court shall be governed by court rule.

1. “Personal service” is by handing the document to the responsible person; or

2. "Certified mail" is by mailing the document via USPS by certified mail, return receipt requested or delivery confirmation requested to the responsible person's last known address; or
 3. "Posting on premises" is by posting the document in a conspicuous place on the premises; or
 4. "Publication" is, when the responsible party cannot be served by any of the above methods, by publication of the document in a newspaper of general circulation. The City is only required to publish the document one time.
- B. Proof of Service. Proof of service shall be by written declaration under penalty of perjury executed by the person serving the documents, declaring the date, time and manner of service. If service was made by posting or publication, the proof of service shall include a statement as to the steps used in attempting to personally serve the responsible party and a photograph of the posting should be retained as documented proof.

1.20.050 – Payment and collection of fines.

All fines or other monetary assessments must be paid on or before 14 days after service of notice of violation. The City may exercise all remedies, including using debt collection agencies to collect monies due.

1.20.060 – Voluntary compliance agreements.

- A. At the code enforcement officer's discretion, the City may enter into a voluntary agreement with the responsible person to correct or abate the code violation. The responsible person must consent to inspection of the premises by the code enforcement officer prior to the City entering into a voluntary compliance agreement.
- B. A voluntary compliance agreement must include the following:
1. Name and address of responsible person; and
 2. Address or other GIS identification of the subject property; and
 3. Description of the violation and reference to the applicable code section; and
 4. Agreement by the responsible party that:
 - a. The code violation exists and needs correction or abatement;
 - b. The responsible person is responsible for the code violation;
 - c. The responsible person will correct or abate the violation;
 - d. The responsible person will correct or abate the violation in compliance with all conditions in the agreement, including but not limited to, the date and time by which the correction or abatement needs to be completed;
 - e. The responsible person will grant access to inspect the premises to the code enforcement officer to confirm whether the violation has been corrected or abated.

- f. The responsible person waives any and all rights to challenge or appeal the code violation determination or the correction or abatement requirement;
 - g. Upon failure in whole or in part by the responsible party to comply with the voluntary compliance agreement, the City may take any steps to correct or abate the violation and recover any and all necessary and reasonable costs and may assess a monetary penalty pursuant to this chapter that the responsible person must pay.
- C. Administrative review of compliance. Within five business days after the responsible person notifies the code enforcement officer of completion of the correction or abatement required under the voluntary correction agreement, the officer shall inspect the premises and determine if the correction or abatement is complete. If the code enforcement officer determines the abatement or correction is not complete, the responsible person shall have five days to file an appeal pursuant to **1.20.0X0** below. The only subject of the appeal will be whether the responsible person has complied with the voluntary compliance agreement.
- D. Extension of time. The code enforcement officer may extend the date and time for which the responsible party must correct or abate the violation based on good cause shown for such extension. Any extension must be an agreement in writing. Any extension does not alleviate any obligation of the responsible party to abate or correct the code violation.
- E. Abatement by the City. The City may abate the violation in accordance with **section xxx** if one or more of the terms of the voluntary compliance agreement has not been met or the responsible person fails to notify the City of compliance within the designated time.
- F. Violation of compliance agreement. Failure to comply with any term of the voluntary compliance agreement is a Class 3 infraction for the first day of noncompliance. Failure to comply is a Class 2 infraction for an additional day of noncompliance. For each day thereafter, it is a Class 3 infraction.

1.20.060 – Appeal

Unless required by another more specific code provision, a responsible person may appeal a determination of code violation as follows:

- A. No later than fourteen (14) days from the date of service of the notice of violation, the responsible person must submit to the City, in writing, a brief statement setting forth why the determination of a code violation was in error, by hand delivery or mail to the City Clerk or code enforcement officer along with any and all information or materials the responsible person wants the City to consider.
- B. Within fourteen days (14) the City Administrator will review all of the information provided by the responsible person as well as the code enforcement officer's record of the violation and shall issue a final written decision and cause said decision to be served on the responsible party.

- C. The City Administrator's decision will be final and any appeal therefrom shall be to the Walla Walla District Court or, if Walla Walla District Court does not have jurisdiction, to the Walla Walla Superior Court.
- D. Upon appeal to Court, the City shall cause a copy of the record of code violation determination and appeal to be provided to the Court.
- E. If the City's determination is upheld by the Court, the responsible party will pay the City for any and all costs it incurred for the appeal process, including but not limited to attorneys' fees.
- F. An appeal of a determination of code violation does not grant any person or entity the authority to continue to violate any code provision or grant a reprieve from complying with any code provision. Any continued violation or new violation during an appeal period may constitute a new violation for which the City may enforce compliance, including assessing monetary penalties.

1.20.060 – Abatement.

- A. Summary Abatement. Whenever the code enforcement officer determines a code violation constitutes or is likely to constitute an immediate threat to public health, safety, or welfare, the City, without prior notice, may take any and all reasonably necessary steps to abate the threat. Notice of abatement shall be given to the responsible person as soon as reasonable possible after the abatement. No claim or cause of action may be had against the City or its officers, agents, or employees for actions taken to prevent the threat. The City is not entitled to recover costs of abatement, except for necessary and reasonable costs incurred after the responsible party was notified of the code violation or after the responsible person reasonably should have known of the code violation. The responsible person shall pay all necessary and reasonable costs within thirty (30) days of demand by the City and failure to do so may result in a lien on the premises.
- B. Abatement by the City. The City may abate or correct a code violation upon failure of the responsible person to do so as required by this chapter or any other code provision pursuant to Chapter 7.48 RCW as enacted or further amended or recodified or with consent of the responsible party.
- C. Recovery of costs. For any abatement action, in part or in whole, the City is entitled to recover any and all reasonable and necessary costs of abatement from the responsible party. Costs of abatement shall be due and payable by the responsible party and, if not paid within thirty (30) days. The City has sole authority to determine the nature and extent of abatement and the personnel, tools, equipment and supplies necessary to abate the violation. The City may use its employees, equipment, tools and supplies to abate the violation or may contract for abatement.
- D. Lien on premises. All abatement costs not paid within thirty (30) days of demand may become a lien on the property.

1.20.070 – Obstruction of code enforcement. Any person who obstructs a code enforcement officer from performing the officer's duties or obstructs or hinders any City abatement or correction of code violation activity is guilty of a misdemeanor punishable as proscribed by law.

Chapter 8.12 - SOLID WASTE COLLECTION AND DISPOSAL

*Footnotes:**--- (2) ---*

Editor's note— Ord. No. 17-040, § 1, adopted October 10, 2017, repealed and replaced ch. 8.12, §§ 8.12.010—8.12.160, in its entirety. Former ch. 8.12 pertained to "Garbage Collection and Disposal," and was derived from Ord. No. 479 §§ 2—16, 18, adopted 1980; Ord. No. 649 § 1, adopted 1990; Ord. No. 667 § 1, adopted 1990 and Ord. No. 683 § 1, adopted 1991.

8.12.010 - Applicability.

Except as hereinafter expressly excepted, this chapter shall apply to all territory embraced within the corporate limits of the city.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.020 - Intent.

The maintenance of health and sanitation require, and it is the intention of this chapter, to make the collection, removal and disposal of garbage, refuse, swill and dead animals within the city compulsory and universal. Only the city, its solid waste contractor, if any, or persons as provided herein may engage in the business of managing, collection, transportation, or disposal of solid waste.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.030 - Definitions.

The following terms, as used in this chapter, shall have the meanings ascribed to them:

"Ashes" means the solid waste products of coal, wood, and other fuels used for heating and cooking.

"Brush" includes sawdust, wood waste, logs, and tree limbs.

"Collector of solid waste" means the exclusive person entering into a contract with the city for the removal of solid waste, recyclable materials, green waste, garbage, trash, swill and refuse as provided by this chapter.

"Commercial customer" means all non-residential customers, included but not limited to businesses, institutions, governmental agencies, and all other users, including occupants of residences, mobile home parks, multi-family complexes and mixed-use buildings, of commercial-type solid waste collection services.

"Garbage" means all putrescible solid wastes.

"Health officer" means the county health officer.

"Mixed-use building" means a structure inhabited by both residential and commercial customers.

"Multi-family complex" means a multiple-unit residence with three or more attached units and billed collectively for collection service.

"Occupied premises" means any premises that is not an "unoccupied premises" as defined in this section.

"Person" means every person, firm, partnership, association, institution and corporation. The term shall also include the occupant and/or the owner of the premises for which service herein mentioned is rendered.

"Public food establishment" means any restaurant, hotel, café, drinking place, grocery, food market, boardinghouse, school, church, or any other establishment where food or drink is served, provided, or prepared for the public with or without charge.

"Residence" means any separate living unit with a kitchen, or a combination of two living units situated on one premises in which up to and including two families are separately housed, whether individually rented, leased or owned.

"Rubbish" means and includes all non-putrescible waste except ashes.

"Sanitary landfill" means the method of disposing of refused on land without creating nuisances or hazards to public health or safety, but utilizing the principles of engineering to confine the refuse to the smallest practical area, to reduce it to the smallest practical volume, and to cover it with a layer of earth at the conclusion of each day's operation or at such more frequent intervals as may be necessary.

"Solid waste" shall have the same meaning set forth in RCW 70.95.030, but shall not include biomedical waste, hazardous waste or household hazardous waste.

"Solid waste contractor" means the person entering into contract with the city, if so designated by the city council, for the collection and transportation of solid waste as provided in this chapter.

"Swill" means and includes every solid waste accumulation of animal, fruit or vegetable matter, liquid or otherwise, that attends the preparation, use, cooking, dealing in or storing of meat, fish, fowl, fruit and vegetables.

"Unoccupied premises" means any residence or establishment that does not currently house a person, family or is in current use for which the owner or his authorized agent has notified the city finance director that the premises is so vacant for a minimum time period of more than one month.

"Walla Walla Sanitary Landfill" means the area constituted by the Walla Walla County Commissioners as a public dump area located just off Sudbury Road, approximately two miles north of U.S. Highway 12.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.040 - City power to remove.

The ordinance codified in this chapter empowers the city to buy, maintain or lease and operate equipment for the removal and disposal of solid waste, recyclable materials, and green waste from within the city.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.050 - Accumulation—Containers.

- A. It shall be the duty of every person in possession, charge or in control of any residence, multi-family complex, mixed-use building, public food establishment, or commercial customer at all times to keep or cause to be kept portable appurtenances, metal or other approved cans or containers for the deposit

therein of solid waste, and to deposit or cause to be deposited the same therein.

- B. It shall be the duty of the owner of any residence, multi-family residence, mixed-use building, public food establishment, or commercial customer to furnish or to see that his tenants are supplied with such cans or approved containers.
- C. Such cans and containers shall be constructed in such a manner as to be strong, watertight, not easily corrodible, rodent proof, insect proof, and have tightfitting lids. Lids shall not be removed except when necessary to place solid waste in such cans and containers or to take the same therefrom. When solid waste, garbage, and refuse is placed therein or taken therefrom, such lid shall be replaced by the person placing the same therein or taking the same therefrom. Such containers shall not be overloaded beyond the point where covers can be securely replaced.
- D. Each container shall be kept clean inside and out, so that no odor nuisance shall exist, and the area around said cans shall be kept in a neat and sanitary condition. The garbage collector shall place tags on garbage cans found to be in violation of this section, and notify the public works department.
- E. [Reserved.]
- F. Large, suitable containers for collection of solid waste, recyclable materials and green waste may, with the approval of the public works director, be used by hotels, restaurants, boardinghouses, eating places, apartment houses, schools, hospitals and grocery stores, and in the business district, where, in the opinion of the public works director, cans are less satisfactory due to the volume of waste.
- G. It shall be the duty of every person to cause such solid waste, recyclable materials, and green waste to be removed and disposed of only by the collector of solid waste, except as hereinafter provided.

(Ord. No. 17-040, § 1, 10-10-2017.)

8.12.060 - Restrictions.

- A. It is unlawful for any person to burn, dump, collect, remove or in any other manner dispose of solid waste upon any street, alley, public place or private property within the city otherwise than as hereinafter provided.
- B. It is unlawful for any person to bury, burn or dump wastepaper, boxes, rubbish and debris, grass, leaves, weeds and cuttings from trees, lawns, shrubs and gardens upon any street, alley or public place.
- C. It is unlawful for any person to collect or transport solid waste, recyclable material, or green waste over any public right-of-way in the city except as permitted in this chapter.
- D. This chapter shall not prohibit the actual producers of solid waste, recyclable materials, green waste or refuse or building materials or the owners of premises upon which trash or refuse or building materials has accumulated from collecting, conveying, and disposing at the Walla Walla Sanitary Landfill of such trash or refuse or building materials, provided such conveyance and disposition complies with the provisions of this chapter and with any other governing law or ordinances.

(Ord. No. 17-040, § 1, 10-10-2017.)

8.12.070 - Collection—Schedule.

The collector of solid waste shall collect, remove and dispose of all solid waste in the residential sections of the city at least once each week and from hotels, restaurants, boardinghouses, eating places, apartment houses, schools, and hospitals and in the business sections of the city as many times per week as agreed upon between the business and the public works director. Residential sections of the city shall include all portions thereof not otherwise designated as business.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.080 - Separation of refuse.

The city reserves the right to and may at its option require the separation of paper or swill or other component parts of garbage and refuse, or any of them, may require the deposit thereof in separate cans or receptacles, and may prescribe the methods of disposal thereof.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.090 - Littering—Private property.

- A. It shall be unlawful for any person, firm or corporation conducting any hotel, restaurant or any public eating place to deposit, throw or place swill or other refuse food matter in a lane, alley, street or other public place or to deposit, throw or place any swill upon any private property, regardless of ownership, unless the swill shall be enclosed in vessels or tanks of a type approved by the public works director and which shall be perfectly watertight and shall have tightly fitting covers, which covers shall not be removed except when absolutely necessary for the depositing and removal of swill. Such vessels or tanks shall be kept in the rear of the premises, or other place authorized by the public works director, so as to be readily accessible for collection and shall not be kept upon the street, alley, or sidewalk or public place. All such tanks or vessels shall be promptly delivered to the collector when called for and shall be returned by him without unnecessary delay.

- B. It shall be unlawful for any persons, except for purposes of collection as herein provided, to interfere with said vessels or tanks referred to in this section or with contents thereof in any manner.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.100 - Dead carcasses—Removal.

No person, firm or corporation shall allow the dead carcass of any animal or fowl owned by him to remain within the limits of the city for a period of more than 24 hours after the death of the same, and any person, firm or corporation owning any animal which shall die or having the custody or being liable for the keep of the same shall, upon the death of such animal, cause the same to be removed from the limits of the city, within 24 hours after the discovery of the death thereof.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.110 - Franchising.

The city council may enter into a contract with a collector of solid waste covering the exclusive right to collect, remove and dispose of all or any part of solid waste; said exclusive right shall be subject to the provisions of this chapter. The collector of solid waste shall be a person who, in the minds of the city council, is best qualified and best equipped to perform the contract contemplated in the rendering of the services made, such contract shall be made every 15 years, or more frequently if required; provided, however, that the city council may, at its option, handle the collection and disposal of solid waste under municipal ownership if the exclusive right to collect is not granted to a collector of solid waste.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.120 - Compliance required.

Every person shall dispose of all solid waste promptly according to the terms of this chapter and the rules and regulations, and no person shall perform any of the provisions of the contract referred to above except the collector of solid waste unless otherwise expressly authorized herein.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.130 - Charge for collection—Lien for nonpayment.

Charges for solid waste collection and disposal shall be compulsory. The city or its solid waste contractor, if cited in garbage collection contract, does have the ability to file a lien in accordance with RCW 35A.21.060.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.140 - Charge for collection—Schedule.

- A. All charges for solid waste service shall be based in accordance with the contract between the city and the contractor as well as RCW 35A.21.152 and RCW 35A.21.153.
- B. All garbage cans shall be accessible to the collector of solid waste, and within ten feet from the stopping point of the truck on the street or alley, as the case may be. The garbage can be placed at the stopping point only during the 24-hour period which starts at 7:00 p.m. the day prior to collection and ends at 6:59 p.m. on the day of collection. All garbage cans shall be kept to the rear of the front yard setback line of any lot, parcel, or tract of land in any residential zoning district of the city.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.150 - Power of city.

The city shall have the power, from time to time, in an appropriate manner to set forth and determine rules and regulations and rates, duties and responsibilities, and such other matters as may be necessary in the discretion of its city council for the proper execution of this chapter.

(Ord. No. 17-040, § 1, 10-10-2017)

8.12.160 - Violation—Penalty.

Any person, or entity found to be in violation of any of the provisions of this chapter shall be deemed to have committed a civil infraction and shall be subject to a civil penalty as set forth in this Code, plus court costs and statutory assessments.

(Ord. No. 17-040, § 1, 10-10-2017.)

CHAPTER 8.24 - NUISANCES

*Footnotes:**--- (3) ---*

Editor's note— Ord. No. 17-019, § 1, adopted May 9, 2017, repealed ch. 8.24, §§ 8.24.010—8.24.070, in its entirety; and enacted a new ch. 8.24, to read as set out herein. Former ch. 8.24 pertained to similar subject matter, and was derived from Ord. No. 706 §§ 1—7, adopted 1993; Ord. No. 824 § 5, adopted 1999 and Ord. No. 1122, § 2, adopted February 23, 2015.

8.24.005 - Intent of chapter.

- A. The intent of the city council in enacting this chapter is to provide a fair and efficient method to cause owner(s) and occupant(s) of property or their agent to remove junk, junk vehicles and nuisances from property within the city. The method selected by the city council in this chapter is first the civil violation and abatement method followed by criminal charges.
- B. Criminal penalties shall be sought in cases of repeated violations or when the city finds civil penalties will not be effective.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.010 - Definitions.

The words and phrases used in this chapter, unless the context otherwise indicates, shall have the following meanings:

- A. "Abate" means to repair, replace, remove, destroy or otherwise remedy the condition in question by such means and in such a manner and to such an extent as the enforcement officer, in his judgment, determines is necessary in the interest of the general health and welfare of the community.
- B. "Building materials" means and includes lumber, plumbing materials, wallboard, sheet metal, plaster, brick, cement, asphalt, concrete block, roofing material, cans of paint and similar materials.
- C. "Criminal street gang" means any ongoing organization, association, or group of two or more persons, whether formal or informal, having a common name or common identifying sign or symbol, having as one of its primary activities the commission of criminal acts, and whose members or associates individually or collectively engage in or have engaged in a pattern of criminal street gang activity. This definition does not apply to employees engaged in concerted activities for their mutual aid and protection, or to the activities of labor and bona fide nonprofit organizations or their members or agents.
- D. "Criminal street gang associate or member" means any person who actively participates in any criminal street gang and who intentionally promotes, furthers, or assists in any criminal act by the criminal street gang.
- E. "Criminal street gang-related offense" means any felony or misdemeanor offense, whether in this state or elsewhere, that is committed for the benefit of, at the direction of, or in association with any criminal street gang, or is committed with the intent to promote, further, or assist in any criminal conduct by the gang, or is committed for one or more of the following reasons:
 - 1. To gain admission, prestige, or promotion within the gang;
 - 2. To increase or maintain the gang's size, membership, prestige, dominance, or control in any geographical area;

3. To exact revenge or retribution for the gang or any member of the gang;
 4. To obstruct justice, or intimidate or eliminate any witness against the gang or any member of the gang;
 5. To directly or indirectly cause any benefit, aggrandizement, gain, profit, or other advantage for the gang, its reputation, influence, or membership; or
 6. To provide the gang with any advantage in, or any control or dominance over any criminal market sector, including, but not limited to, manufacturing, delivering, or selling any controlled substance (Chapter 69.50 RCW); arson (Chapter 9A.48 RCW); trafficking in stolen property (Chapter 9A.82 RCW); promoting prostitution (Chapter 9A.88 RCW); human trafficking (RCW 9A.40.100); or promoting pornography (Chapter 9.68 RCW).
- F. "Pattern of criminal street gang activity" means:
1. The commission, attempt, conspiracy, or solicitation of, or any prior juvenile adjudication of or adult conviction of, two or more of the following criminal street gang-related offenses:
 - a. Any "serious violent" felony offense as defined in RCW 9.94A.030, excluding homicide by abuse (RCW 9A.32.055) and assault of a child 1 (RCW 9A.36.120);
 - b. Any "violent" offense as defined by RCW 9.94A.030, excluding assault of a child 2 (RCW 9A.36.130);
 - c. Delivery of or possession with intent to deliver a controlled substance (Chapter 69.50 RCW);
 - d. Any violation of the Firearms and Dangerous Weapons Act (Chapter 9.41 RCW);
 - e. Theft of a firearm (RCW 9A.56.300);
 - f. Possession of a stolen firearm (RCW 9A.56.310);
 - g. Malicious harassment (RCW 9A.36.080);
 - h. Harassment where a subsequent violation or deadly threat is made (RCW 9A.46.020(2)(b));
 - i. Criminal gang intimidation (RCW 9A.46.120);
 - j. Any felony conviction by a person 18 years of age or older with a special finding of involving a juvenile in a felony offense under RCW 9.94A.833;
 - k. Residential burglary (RCW 9A.52.025);
 - l. Burglary 2 (RCW 9A.52.030);
 - m. Malicious mischief 1 (RCW 9A.48.070);
 - n. Malicious mischief 2 (RCW 9A.48.080);
 - o. Theft of a motor vehicle (RCW 9A.56.065);
 - p. Possession of a stolen motor vehicle (RCW 9A.56.068);
 - q. Taking a motor vehicle without permission 1 (RCW 9A.56.070);
 - r. Taking a motor vehicle without permission 2 (RCW 9A.56.075);
 - s. Extortion 1 (RCW 9A.56.120);
 - t. Extortion 2 (RCW 9A.56.130);
 - u. Intimidating a witness (RCW 9A.72.110);
 - v. Tampering with a witness (RCW 9A.72.120);
 - w. Reckless endangerment (RCW 9A.36.050);
 - x. Coercion (RCW 9A.36.070);
 - y. Harassment (RCW 9A.46.020); or

- z. Malicious mischief 3 (RCW 9A.48.090);
 - 2. That the most recent committed offense listed in subsection J.1. occurred within three years of a prior offense listed in subsection J.1.; and
 - 3. Of the offenses that were committed in subsection J.1., the offenses occurred on separate occasions or were committed by two or more persons.
- G. "Dangerous Structure or Premises" means:
- 1. Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the approved building or fire code of the jurisdiction as related to the requirements for existing buildings.
 - 2. The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn, or otherwise unsafe as to not provide safe and adequate means of egress.
 - 3. Any portion of a building, structure, or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, abandonment, vandalism, or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.
 - 4. The building or structure or part of the building or structure, because of dilapidation, deterioration, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way.
 - 5. The building or structure is damaged, dilapidated, unsecured, or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to enter the building or structure for committing a nuisance or an unlawful act.
 - 6. Any building or structure has been constructed, exists, or is maintained in violation of any specific requirement or prohibition applicable to such building or structure provided by the building or fire code, or of any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.
 - 7. A building or structure, used or intended to be used for dwelling purposes, because of dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing systems, or otherwise is determined by the code official to be unsanitary and/or unfit for human habitation.
 - 8. Any portion of a building remains on site after the demolition or destruction of the building or structure or whenever the building of any structure is abandoned so as to constitute such building or portion thereof as an attractive nuisance or hazard to the public.
- H. "Enforcement officer" means the chief of police, a uniformed officer, the code enforcement officer, the fire chief or their designees.
- I. "Graffiti" means any unauthorized inscription, word, figure, painting, design, label, marking, symbol, or other defacement that is marked, etched, scratched, engraved, drawn, painted, sprayed, or otherwise affixed on any surface of public or private property, either natural or manmade; to the extent that the graffiti was not authorized in advance by the owner or occupant of the property, or, despite advance authorization, is deemed a public nuisance. The owner or occupant cannot authorize a public nuisance.
- J. "Graffiti implement or paraphernalia" means any aerosol paint container, felt tip marker, graffiti stick or paint stick, gum label, brush, roller, or etching tool or any other device capable of scarring or marking any surface, including but not limited to glass, metal, concrete, or wood.

- K. "Junk vehicle" means a motor vehicle meeting at least three of the following requirements:
1. Is three years old or older;
 2. Is extensively damaged, such damage including, but not limited to, any of the following: a buildup of debris that obstructs use; broken window or windshield; missing wheels, tires, tail/headlights, or bumpers; missing or nonfunctional motor or transmission; or body damage;
 3. Is apparently inoperable, or is missing major component parts, including but not limited to: engines and short blocks, frames, transmissions or transfer cases, cabs, doors, front or rear differentials, front or rear clips, quarter panels or fenders, bumpers, truck beds or boxes, seats, windows, and hoods;
 4. Is without a valid, current license or registration; or
 5. Has an approximate fair market value equal only to the approximate value of the scrap in it.
 6. "Junk vehicle" does not include a vehicle or part thereof that is completely enclosed in a building, is not visible from the street or adjacent property, antique vehicles, race cars or street rods as defined in RCW 46.37.518 that are currently in the process of restoration or use, or a vehicle or part thereof that is stored or parked in a lawful manner on private property, in connection with the business of a licensed dismantler or licensed vehicle dealer and is fenced according to the requirements set forth by the city.
- L. "Premises" means any building, lot, parcel, real estate, land, or portion of land whether improved or unimproved, including adjacent sidewalks, parking strips, and alleyways, and, on streets without curbs and gutters, "premises" includes the untraveled portion of right-of-way adjacent to said building, lot, parcel, real estate, land or portion of land, improved or unimproved.
- M. "Property" means any object of value that a person may lawfully acquire and hold.
- N. "Public Nuisances" means:
1. A nuisance consists of unlawfully doing an act, or omitting to perform a duty, which act or omission either annoys, injures or endangers the comfort, repose, health or safety of others, offends decency, or unlawfully interferes with, obstructs or tends to obstruct, or renders dangerous for passage, any lake or navigable river, bay, stream, canal, or basin, or any public park, square, street or highway, or in any way renders other persons insecure in life, or the use of property. Gross neglect of a property leading to the lower value of adjacent properties is a nuisance.
 2. "Public nuisances" include, but are not limited to, those nuisances specifically set forth in Section 8.24.020 and the following: violations of zoning regulations, building code standards and regulations, fire code standards and references, utility regulations and standards, environmental regulations and standards, noncompliance with the city's comprehensive plan or planning goals under the Washington State Growth Management Act; violations of business license regulations; illegal discharges of sewage; the operation of offensive, odiferous or unsanitary businesses; accumulations of refuse constituting fire or safety hazards; and land use activity which depreciates land value, is unsightly, creates excessive noise, fumes, odors or unsanitary conditions, creates danger from fire and/or explosion, creates traffic hazards, or activities which pose a danger to public health, safety or welfare or the economic well-being of the community.
- O. "Class "A" Nuisances." Class "A" nuisances are those nuisances that, due to their exigent nature, must be abated immediately. Class "A" nuisances may be cited immediately by an enforcement officer unless otherwise provided herein and are misdemeanors.
- P. "Class "B" Nuisances." Class "B" nuisances are those that do not require immediate abatement and require notice to the owner prior to civil or criminal penalties being imposed. All nuisances not designated as class "A" nuisances are class "B" nuisances.

- Q. "Responsible Person" means any agent, lessee, owner, or other person occupying or having charge or control of building, lot, parcel, real estate, land, or portion of land whether improved or unimproved, including adjacent sidewalk, parking strips, alleyways, and, on streets without curbs and gutters, the untraveled portion of right-of-way adjacent to building, lot, parcel, real estate, land or portion of land, improved or unimproved.
- R. "Inoperable motor vehicle" means a vehicle which cannot be driven upon the public streets or roadways for any reason, including, but not limited to, being unlicensed, wrecked, abandoned, in a state of disrepair, or incapable of being moved under its own power.
- S. "Vacant building" as used herein means a building that:
 - 1. Is unoccupied, unattended, and is not actively used as a place of residence or business or
 - 2. Is frequently open or unsecured so that unauthorized admittance may be gained without damaging any portion of the property.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.020 - Nuisances designated.

Each of the following conditions, unless otherwise permitted by law, is declared to constitute a public nuisance, and whenever the enforcement officer determines that any of these conditions exist upon any premises the officer may require or provide for the abatement thereof pursuant to this chapter:

A. *Dangerous or Unfit Buildings, Dwellings and Structures.*

- 1. The storage or keeping on any premises for more than 30 days of any used or unused building materials, without a special permit from the code enforcement officer or their designee; provided that nothing herein shall:
 - a. Prohibit such storage without a permit when done in conjunction with a construction project for which a building permit has been issued and which is being prosecuted diligently to completion;
 - b. Prohibit such storage without a permit on the premises of a bona fide lumberyard, dealer in building materials or other commercial enterprise when the same is permitted under the zoning ordinance and other applicable ordinances; and
 - c. Prohibit the keeping or maintenance in any area on private property which is clearly visible from a public street, sidewalk, park or other public area any accumulation, collection or untidy storage of any of the following: old appliances or parts thereof; old iron, steel, aluminum or other metal; inoperable vehicles, vehicle parts, machinery or equipment; mattresses, bedding, clothing, rags or cloth; straw, packing materials, cardboard or paper, tin cans, wire, bottles, glass, cans, barrels, bins, boxes, containers, ashes, plaster or cement; or wood. This determination shall not apply to conditions completely enclosed within a building or fencing so as not to be visible from public property.
 - d. Make lawful any such storage or keeping when it is prohibited by other ordinances or laws.
- 2. The existence of any structure or thing on private property abutting or fronting upon any public street, sidewalk, or place which is in a sagging, leaning, fallen, decayed or other dilapidated or unsafe condition. The existence of any structure or thing described in this subsection A.2. is a class "A" nuisance.
- 3. Any unfit or substandard or boarded up building as is determined by the code enforcement officer or their designee under the property management code as adopted by the city.
- 4. All vacant, unused or unoccupied buildings and structures within the city, which are allowed to become or remain open to entrance by unauthorized persons or the general public because of broken, missing or

open doors, windows or other openings, so that the same may be used by vagrants or other persons in a manner detrimental to the health and welfare of the inhabitants of the city. The existence of a building or structure under this subsection A.4. is a class "A" nuisance.

5. For any building, the existence of any broken glass in windows or doors for more than 30 days.
6. Buildings or portions thereof that have faulty weather protection, such as openings in walls and roofs. Faulty weather protection shall include temporary weather barriers, such as tarps, plastic or similar material, left in place for more than 30 days.
7. Any building which has a window, door, or other exterior opening closed by extrinsic devices or some other manner, with material that has not been painted to match or complement the building's exterior or remains boarded up for more than 60 days.

B. Unsightly Areas — Property Maintenance and Vegetation.

1. The existence of uncontrolled weeds, trash, dirt, filth, unused household appliances or household furnishings, including, but not limited to, refrigerators, stoves, hot water heaters, washers, dryers, sofas, chairs, and tables; and carcass of any animal, waste shrubs, accumulations of lawn or yard trimmings or any offensive matter.
 - a. The existence of any structure, improvement, vehicle, item of personal property, vine, shrub, or plant growing on, around, or in front of any fire hydrant, utility pole, utility box, or any other appliance or facility provided for fire protection, public or private utility purposes in such a way as to obscure from view or impair access thereto. Specifically, all such things shall be five feet or more from a fire hydrant and two feet from any utility pole or utility box.
 - b. Except for any designated public park land, natural area, or environmentally sensitive area, or any undeveloped parcels of land not adjacent to developed areas or which are used for agricultural purposes, all grasses, weeds, or other vegetation growing or which has grown and died, which is determined to be a fire or safety hazard or a nuisance to persons, shall not exceed six inches in height measured above the ground.
2. The keeping of any refrigerator, icebox or deep freeze locker or any other appliance that could become airtight having a capacity of one and one-half cubic feet or more or any other container manufactured, custom-made or homemade designed for storage which is discarded, abandoned or left in a place accessible to children and which has not had the door or latching mechanism removed to prevent the latching or locking of the door. The existence of anything named herein on the owner's property constitutes a class "A" nuisance.
3. The existence of any dead, diseased, infested or dying tree or tree stump.
4. The existence of any accumulation of materials or objects in a location when the same endangers property or safety or constitutes a fire hazard is a class "A" nuisance.
5. The existence of a sidewalk or portion of a sidewalk adjacent to any premises which is out of repair, and in a condition to endanger persons or property, or in a condition to interfere with the public convenience in the use of such sidewalk.
6. The erecting, maintaining, using, placing, depositing, leaving or permitting to be or remain in or upon any private lot, building, structure, or premises, or in or upon any street, alley, sidewalk, park or other public or private place in the city, any one or more of the following disorderly, disturbing, unsanitary, fly-producing, rat-harboring, disease-causing places, conditions, or objects which may create a fire, safety, health or sanitary hazard:

- a. Any putrid, unhealthy or unwholesome bones, meat hides, skins, the whole or any part of any dead animal waste parts of fish, vegetable or animal matter in any quantity; but nothing herein shall prevent the temporary waste in approved covered receptacles;
 - b. Any cellar, vault, drain, sump, swimming pool, sewer or septic tank, pit or like place that has become, from any cause, noxious, foul, offensive or injurious to public health, or unpleasant or disagreeable to adjacent residences or persons;
 - c. Any well or storage tank permitted to remain on any public or private property without being securely closed or barring any entrance or trap door thereto, or without filling or capping any well.
The existence of any condition in subsection B.6.a., b., or c. is a class "A" nuisance;
 - d. Any pools of standing water created by irrigation of private property or abandoned swimming pools that could serve as breeding areas for rats, flies, rodents, insects, mosquitoes, or other disease harboring or transmitting entities;
 - e. Any filthy, litter or trash covered dwellings, cellars, house yards, barnyards, stable yards, factory yards, vacant areas in the rear of stores, vacant lots, houses, buildings, or premises;
 - f. Any poison oak or poison ivy, Russian thistle, or other noxious weeds, whether growing or otherwise; but nothing herein shall prevent the temporary retention of such weeds in approved covered receptacles;
 - g. Any grass, weeds, shrubs, bushes, trees or vegetation growing or which has grown and died upon any property which are a fire hazard or a menace to public health, safety or welfare;
 - h. Any bottles, cans, glass, ashes, small pieces of scrap iron, wire, metal articles, bric-a-brac, broken stone or cement, broken crockery, broken glass, broken plaster and all such trash, or abandoned, discarded or unused material, unless it is kept in approved covered bins or receptacles;
 - i. Any trash, litter, rags, accumulations or empty barrels, boxes, crates, packing cases, mattresses, bedding, excelsior, packing hay, straw or other packing material, lumber not neatly piled, scrap iron, tin or other metal not neatly piled, or anything whatsoever in which flies or rats may breed and multiply or which may be a fire hazard.
 - j. Accumulation of garbage, decaying vegetation, manure, dead animals, or other noxious things in a street or alley, or on public or private property to an extent injurious to the public health as determined by the health officer.
7. Graffiti and other defacement of public and private property, including walls, rocks, bridges, buildings, fences, gates and other structures, trees and other real and personal property. After 48 hours' notice to the property owner of the existence of graffiti, failure to remove such graffiti is a class "A" nuisance.
 8. Hanging laundry on any fence visible from any street or another person's property is a class "A" nuisance.
 9. The failure to maintain landscaping, including, but not limited to, lawns, shrubs, trees and other plants, whether of natural growth or domestic vegetation in all residential, commercial, manufacturing or industrial areas of the city. "Failure to maintain" in this section means to allow said areas to be overgrown with weeds or an accumulation of trash.
 10. Dumping, throwing, placing, leaving or causing or permitting to be dumped, thrown, placed or left, any filth, paper, cans, glass, rubbish, trash, garbage, grass trimmings, shrub trimmings, and shrubbery of any kind, in or upon any street, alley, sidewalk, ditch, easement, or public or private property of another in the city.

11. Garbage not kept in a proper receptacle with a tight-fitting lid.
 12. Recyclables not properly stored and regularly disposed of.
- C. *Nuisances on Public Property and Public Ways.* The following nuisances, after 24 hours' notice without abatement, shall be class "A" nuisances.
1. The existence of any tree, shrub or overhanging foliage which is apt to destroy, impair, interfere, obstruct or restrict:
 - a. Travel over any street, alley, sidewalk or other public place or right-of-way;
 - b. Access to any fire hydrants, standpipes, sprinklers or any other appliance or facility provided for fire protection;
 - c. Access to any city or other public utilities such as water meters, sewers, power poles, street lights or other public improvements;
 - d. Light from street lights; and
 - e. Vision of traffic signs or view of any intersection.
 2. The existence of any obstruction to a street, alley, sidewalk or other public place or right-of-way, which is by ordinance prohibited, which is made without lawful permission, or which, having been made by lawful permission, is kept and maintained after the purpose thereof has been accomplished, and for an unreasonable length of time. Any items placed in an alley or public way that are not removed within 24 hours after notice to the adjacent property owner shall be subject to removal by the city and all costs associated with such removal shall be charged to the utility bill for the premises adjacent to the public way upon which the items were located.
 3. The depositing or burning or causing to be deposited or burned in any street, alley, sidewalk or other public place or right-of-way which is open to travel, or in a city garbage receptacle, any hay, straw, paper, wood, boards, boxes, leaves, manure, or other rubbish or material.
 4. The existence of any drainage onto or sprinkling over any street, alley, sidewalk or other public place or right-of-way of irrigation or other water in such a manner as to cause settling or damage to the street, alley, sidewalk or other public place or right-of-way, or to cause damage or hazard to any user of the street, alley, sidewalk or other public place or right-of-way.
 5. Any sign, poster or other advertising matter of any nature placed upon a telephone, power or other utility poles, trees, sidewalks, street signs, traffic signs, yard sale signs, or other traffic control devices or other structures or places within streets, alleys, and sidewalks or other public places or rights-of-way.
 6. The repair or abandonment of any automobile, truck, or other motor vehicle of any kind upon the public streets or alleys of the city.
 7. Snow or ice not removed from a public sidewalk within a reasonable time.
- D. *Noise Nuisances.* All noise nuisances are class "A" nuisances.
1. The sounding of any horn or signaling device on any automobile, motorcycle, or other vehicle on any public street or public place of the city, except as a necessary warning of danger to person or property; the creation by means of any such signaling device of any unreasonably loud or harsh sound; and the sounding of any such device for an unnecessary and unreasonable period of time;
 2. The use of any automobile, motorcycle, or other vehicle, or engine, either stationary or moving, or any instrument, device or thing so out of repair, so loaded, or in such manner as to create loud and unnecessary grating, squealing, grinding, rattling or other noise;

3. Yelling, shouting, hooting, whistling or singing on the public streets, particularly between 10:00 p.m. and 7:00 a.m. time and place so as to disturb the quiet, comfort and repose of any person in any dwelling or other type of dwelling;
4. The keeping in any building or upon any premises of any bird, animal which by frequent or long continued noise shall disturb the comfort and repose of any person in the vicinity;
5. The sounding of any whistle, siren or bell, receiving its power from whatever source, except to give notice of the time to begin or stop work or as a warning of fire or danger or upon request of proper city authorities;
6. Any construction activity, including excavation and land-clearing work, or erection, demolition, alteration, repair, or relocation of any building or structure, but excluding emergency repairs or city public works activities, which uses powered equipment such as backhoes, trucks, tractors, earth-moving equipment, compressors, motorized or power hand tools, or equipment of a similar nature at any location which produces noise clearly audible from another location in a residential district or at a dwelling in any district, other than between 7:00 a.m. and 10:00 p.m. The building department may, in writing, grant exceptions to these provisions when the work is of urgent necessity in the interest of public safety and convenience;
7. The creation of any unreasonable or excessive noise near any school, institute of learning, church, municipal property, or court, while the same are in session, provided signs are displayed in such vicinities indicating such institution is nearby;
8. The creation of loud and excessive noises in connection with loading or unloading any vehicle, or the opening or destruction of bales, boxes and containers;
9. The use of any drum, loudspeaker, or other instrument or device for the purpose of attracting attention, by creation of noise, to any performance, show, sale or display of merchandise;
10. The use of mechanical loudspeakers or amplifiers on moving or standing vehicles for advertising purposes;
11. Any "unnecessary noise" which means it is unlawful to make or cause to be made any unnecessary noise or sounds of such volume or of such a nature as to disturb the peace or cause annoyance to others within the city. It shall further be unlawful for any person to use, operate, play, or permit to be used, operated or played, any radio receiving set, musical instrument, television, phonograph, drum or other instrument, machine or device for the production or reproduction of sound in such a manner as to cause to be made or continued any unnecessary noise as heard without measurement. The operation of any such set, instrument, television, phonograph, machine or device at any time in such a manner as to be plainly audible at either the property line or 75 feet in the case of a vehicle on a public right-of-way shall be prima facie evidence of a violation of this section. This section shall not apply to any person who is participating in a school band, civic or religious function or parade;
12. The use of hand or power tools, machinery or powered yard maintenance equipment, which results in unreasonably loud and disturbing noises and is clearly audible at a distance of 50 feet from the location where such tools, machinery or equipment are operated; provided, however, that this section shall not apply to such tools, machinery or equipment, used in accordance with manufacturer's specifications between the hours of 7:00 a.m. and 10:00 p.m.
13. Any noise or sound that intrudes into the property of another person that exceeds the maximum permissible noise levels as established in WC 173-60-010, as currently adopted and hereafter amended.

E. *Vehicle Nuisances.*

1. The existence on any premises of any inoperable or abandoned vehicle, machinery, equipment, trailer, house or other vehicle, tires or major parts thereof.
 2. The stopping or parking of a vehicle within the area designated as a minimum front yard or side yard on a flanking street as defined in Title 17, Zoning, within a residential area. Parking shall be permitted in and upon designated driveways. The designated driveway is defined as the surfaced roadway leading from the street to the garage, covered parking area or other permitted off-street parking area. Violation of this subsection is a class "A" nuisance.
 3. Servicing, repairing, assembling, wrecking, modifying, restoring or otherwise working on any vehicle on any residential premises in any zone district shall be subject to the following:
 - a. Work shall be limited to the minor repair and maintenance of vehicles, equipment or other conveyance currently registered as specified in the Washington Vehicle Code to the occupant or a member of the occupant's family. This limitation precludes auto repair on residential premises by any commercial entity.
 - b. Such work shall be conducted on no more than one vehicle at any one time.
 - c. Major repair such as major engine overhauling, transmission repair or rear end repair or replacement work shall only be done within an enclosed structure (such as a garage) or in an area which is screened from public view.
 - d. Such work shall be done only between the hours of 7:00 a.m. and 10:00 p.m.
 - e. Such work shall not be done in a public right-of-way.
 - f. Storage of parts, equipment or other supplies needed for the repair of the vehicle on the premises must be kept within an enclosed structure or in an area which is screened from public view.
 - g. No such work which creates a nuisance as defined herein shall be permitted.
 - h. Upon completion of any work allowed by this section, the property shall be cleaned of all debris, oil, grease, gasoline, cloths, rags and equipment or material used in the work and shall be left in such a condition that no hazard to persons or property shall remain.
 - i. Disposal of all waste products shall be done in accordance with Chapter 19.114 RCW.
 4. The locating of automobiles, trucks, recreational vehicles, trailers, boats, or any other vehicles, vessels, or the like for the purpose of advertising its sale on property located in any commercial or industrial zone not owned by the seller.
 5. Vehicles parked on city streets for over 60 consecutive hours.
- F. *Drug and Moral Nuisances.* All drug and moral nuisances are class "A" nuisances.
1. The illegal possession, delivery or manufacture of any illegal drug.
 2. Any building, house, room or other structure or vehicle maintained or used for the purpose of lewdness or prostitution; the sale, use or possession or manufacturing of any illegal drugs.
- G. *Environmental Nuisances.* All environmental nuisances are class "A" nuisances.
1. The existence of any condition which would produce dust or noxious odors; provided, that nothing herein shall be prohibited when done in conjunction with a construction project for which a building permit has been issued and is being prosecuted diligently to completion. However, the contractor or owner will be responsible for dust and odor control throughout his development area.
 2. The existence of any strong or offensive odor at the property line, including but not limited to rotting or decaying fish or other dead animals, rotting garbage, animal manure, strong chemical smells, and other

strong or offensive odors.

3. Any noxious, foul, offensive or putrid liquid or substance or any liquid or substance likely to become noxious, foul, offensive or putrid to be discarded, placed or thrown upon or to flow from or out of any premises into or upon any adjacent premises or any street, alley, sidewalk or other public place or right-of-way or to stand, remain or be upon any premises or any street, alley, sidewalk or other public place or right-of-way.
 4. No person shall throw, drop, deposit, discard or otherwise dispose of litter upon any public property in the city or upon private property in the city not owned by him or her, whether from a vehicle or otherwise.
 5. All explosives, flammable liquids, and other dangerous substances stored or used in any manner in violation of the International Fire Code.
 6. Improper storing or keeping of any toxic, flammable, or caustic substances or materials.
 7. The polluting of any waterway, well, or body of water not subject to the jurisdiction of the county health department.
- H. *Miscellaneous Nuisances.* All miscellaneous nuisances are class "A" nuisances.
1. The existence of caterpillar infestations.
 2. The existence of fruit fly infestation, moths, rust, or other tree diseases.
 3. The burning or disposal of refuse, sawdust, paper, wood, boards, boxes, leaves, or other rubbish or material.
 4. Any pit, basin, pothole, hole, swimming pool or other excavation which is unguarded and dangerous to life, or has been abandoned, or is no longer used for the purpose for which it was constructed or is maintained contrary to law.
 5. The use of any laser device to shine at any person, business, residence or automobile or other means of transportation.
 6. All other acts, failure to act, occupations, or use of property which is determined by the health officer to be a menace to the health of the public.
 7. Permitting any violation of RCW 59.18.510 in any rental dwelling unit.
 8. Criminal street gangs and any pattern of criminal street gang activity are each declared to be a public nuisance in violation of this chapter and other applicable code provisions, including but not limited to the Uniform Code for the Abatement of Dangerous Buildings and Uniform Housing Code, subject to abatement through all available means. In addition, thereto and without limitation, any pattern of criminal street gang activity upon, and the presence and use of property by, a criminal street gang, with the owner's knowledge or consent, constitutes a public nuisance and grounds for revocation of any permit or license regulating or authorizing the use of such property.
- I. *2015 International Property Maintenance Code.* Only sections 108.2 thru 108.7, 109, Chapter 202, 302.1, 302.5, 302.6, 302.8, 302.9, 304.3, 304.12, 304.15, 304.16, 304.17, Chapter 308, Chapter 309 are hereby adopted as part of the this chapter.
- For these sections "in opinion to" shall be replaced by "as determined by" and "appeals board" shall be replaced by the county district court judge.

8.24.030 - Maintaining public nuisance unlawful.

It is unlawful, and a misdemeanor, for any person, by himself or by his agents or employees, or as the agent or employee of another person, firm or corporation, to do, or permit to be done, upon any premises over which he has control; or to maintain, carry on, suffer, or allow, at any place or places mentioned in Section 8.24.020, any of the acts or things declared to be nuisances in this chapter; or to do or cause or permit, or suffer to be done, or to maintain, any act or thing which is detrimental or injurious to public health, or offensive to the senses, or contrary to public decency or morality. If the owner or agent of any premises has actual or constructive knowledge of the maintenance on or in his premises of any nuisance, as defined in this chapter, he shall be deemed one of the persons in control of the premises.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.040 - Prohibited conduct.

It is unlawful for any responsible person or owner to create, permit, maintain, suffer, carry on or allow, upon any premises, any of the acts or things declared by this chapter to be a public nuisance.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.050 - Unlawful to store junk and listed vehicles.

- A. It is unlawful and a violation of this chapter for the owner, the owner's agent, or any occupant of any premises in the City to store, keep or accumulate junk vehicles on such property, or allow anyone else to store, keep or accumulate junk vehicles on such property.
- B. It is a public nuisance to store a junk vehicle or part thereof on private property unless:
 - 1. Junk vehicles, or parts thereof, are completely enclosed within a building or behind a sight-obstructed fence where it is not visible from the street or other public or private property. Any vehicles or parts thereof not stored in an enclosed building must be stored in the side or rear yards behind a sight-obstructing fence.
 - 2. Antique vehicles, race cars or street rods as defined in RCW 46.37.518 that are currently in the process of restoration or use. No more than two vehicles may be stored at any one time.
 - 3. Junk vehicles or parts thereof are stored or parked in a lawful manner on private property in connection with the business of a licensed dismantler or licensed vehicle dealer which property is fenced according to the zoning matrix for that land use, as applicable, of this Code.
- C. Upon a determination that a vehicle is in violation of this chapter on private property, the enforcement officer or designee shall issue a notice of civil violation.
- D. Upon failure of the property owner or last registered owner of record to abate said violation within the timeframe prescribed by the enforcement officer or designee, the city shall dispose of the vehicle or parts, and notify the department of licensing that the vehicle has been wrecked. The vehicle shall only be disposed as scrap.
- E. The city's reasonable cost for the enforcement and the cost of disposal hereunder shall become a charge against the property owner and/or the last reregistered owner of record of the vehicle and shall be recovered by the city.
- F. The property owner or registered owner of the vehicle for whom a notice of civil violation was issued shall respond. If it is determined that the vehicle was placed on the land without the consent of the land owner and that he/she has not subsequently acquiesced in its presence, then the cost of administration or removal of the vehicle shall not be assessed against or otherwise collected from the property owner.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.060 - Vacant property registration.

- A. The vacant property registration program is hereby established. All vacant properties shall be registered with the city when it remains vacant for more than 30 days. Failure to register a vacant property shall constitute a violation that is punishable under the terms and procedures of this chapter.
- B. In addition to registration, vacant properties shall be managed as follows:
 - 1. The property must be kept free of code violations.
 - 2. The structure and property must remain secure from unauthorized access. All doors and windows must be in place and remain locked. Broken doors and windows must be repaired or replaced consistent with all provisions of this title.
 - 3. The roof must be present and functional.
 - 4. Water service shall be disconnected.
 - 5. All vegetation shall be maintained consistent with this Code. Additionally, shrubs, ground covers, vines, and trees must be kept trimmed and not encroach into the public right-of-way or onto other neighboring properties.
 - 6. The exterior appearance of all structures shall be kept clean and in good condition. Tarps are not allowed as a means of securing or screening damaged, degraded or moss covered roofs, doors, windows or walls, except as a temporary measure prior to a permanent repair or replacement.
 - 7. Gas, electrical, and plumbing fixtures shall be maintained in a condition that is safe and that avoids risk to public health and safety.
 - 8. A notice shall be on file with the city police department that indicates who the property is registered to and must include contact information for the responsible party. The property must be registered with the city police.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.070 - Training and rule making.

The city shall adopt procedures to implement the provisions of this chapter, and specifically the guidelines set out in this chapter describing reasonable and appropriate protocols for investigating code violations.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.080 - Inspections.

The city employees may make inspections from the public rights-of-way, public streets or alleys, or they may enter upon private property with the consent of the property owner or occupant therefore to make inspections and also to abate conditions as provided in Section 8.24.020. If entry to the property is refused and the same is necessary to be had, the city may use any lawful means necessary to obtain entry.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.090 - Interference.

Any person who knowingly hinders delays or obstructs any city employee or other persons acting on direction of the director in the discharge of his or her official powers or duties in abating a nuisance under this chapter shall be guilty of a gross misdemeanor.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.100 - Alternative or additional remedies.

Violations of this chapter are considered a public nuisance. The provisions of this chapter may be used as an addition to or alternative to criminal penalties. This chapter shall be the means of enforcing the prohibition on storage, keeping or accumulation of junk, junk vehicles or the maintaining of a nuisance; provided, that if the city attorney finds that civil procedures would not be timely or effective, or in the case of a second or subsequent violation, the city attorney may charge violation of this chapter as a misdemeanor.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.110 - Voluntary correction agreements.

- A. The enforcement officer or designee may enter into a voluntary correction agreement with a person responsible for correcting a violation, which may be the owner, agent or occupant.
- B. Any such voluntary correction agreement shall be a contract between the city and the person responsible, and shall follow a form to be approved by the city attorney. It shall be entirely voluntary and no one shall be required to enter into such agreement.
- C. In such contract the person responsible shall:
 1. Acknowledge that the violation(s) exist, as shall be briefly there described;
 2. Acknowledge that it is their responsibility to abate the violation;
 3. Agree to do so by a certain date or within a specified time;
 4. Agree to do so according to any conditions agreed to;
 5. The person responsible also shall agree that if he/she does not accomplish the terms of such agreement, the city may proceed without further notice to enter the premises and abate the condition, and to recover expenses and monetary penalties as provided by Section 8.24.120; but shall provide that if the person does accomplish the terms of the agreement within the timeframe specified therein, the city shall so acknowledge and then shall take no further actions or attempt to recover public cost already incurred.
- D. The enforcement officer may agree to extend the time limit for correction set forth in such agreement or may agree to modify the required corrective action. However, the enforcement officer shall not agree to extend or modify the agreement unless the person responsible has shown due diligence and/or substantial progress in correcting the violation; but has shown unforeseen circumstances which require such extension or modification.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.120 - Enforcement.

- A. *Issuance of Notice of Civil Violation.* When the city determines that a violation of this chapter has occurred or is occurring, the director may issue a notice of civil violation to any person responsible for the violation.
- B. *Monetary Penalty.* A monetary penalty shall accrue for each day or portion thereof that each violation continues beyond the date set in a notice of civil violation or any hearing examiner's decision. For each violation, the

penalty shall be \$250.00 for the first day, \$500.00 for the second day, and \$1,000.00 for each subsequent day the violation exists up to a maximum monetary penalty of \$5,000.00. The city may waive the monetary penalty if corrective action is completed by the date specified in the notice of civil violation or a voluntary correction agreement. The city shall have the discretion to impose penalties in an amount lower than those shown above.

C. *Contents of Notice.* The notice of civil violation shall include the following:

1. The name and address of a person responsible for the violation;
2. The street address or description sufficient for identification of the building, structure, premises, or land upon or within which the violation has occurred or is occurring;
3. A description of the violation and a reference to the provision violated and a description of what must be done to correct the violation;
4. A statement indicating that the violator must respond to the notice of civil violation within 14 days of the date of issuance, or within such other time period as specified in the notice of civil violation, by doing one of the following:
 - a. Paying any fine and correcting the violation;
 - b. Entering into and complying with a voluntary correction agreement with the city; or
 - c. Requesting a hearing to contest the violation;
5. A statement indicating that failure to respond to the notice of civil violation, or failure to attend any hearing, shall result in the violation being deemed committed without further action by the city, and that the monetary penalty specified in the notice shall be due to the city by the violator and further accrue as provided herein; and
6. A statement indicating that payment of a monetary penalty does not relieve the person or entity named in the notice of civil violation of the duty to abate the violation, and that failure to abate may result in the issuance of additional notices of violation and/or criminal charges, with additional civil and/or criminal penalties, including the payment of costs for any abatement action taken by the city.

D. *Extension.* Upon written request received prior to the correction date or time, the enforcement officer or designee may extend the date set for correction for good cause or in order to accommodate a voluntary correction agreement. The enforcement officer or designee may consider substantial completion of the correction or unforeseeable circumstances which render completion impossible by the date established as a good cause.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.125 - Emergency enforcement.

Whenever the code enforcement officer finds, as a result of a declared nuisance, that an emergency condition results there from or it reasonably appears to cause or constitute an imminent or immediate danger to the health and safety of the public, and the responsible person cannot be contacted or refuses to immediately abate the same, the enforcement person shall have authority to summarily and without notice abate the same to remove emergency condition as necessary. Notice of the abatement action shall be given to the responsible party as soon thereafter as possible and the city shall be entitled to recover the abatement costs as provided in Section 8.24.120.

(Ord. No. 17-052, § 1, 12-12-2017)

8.24.130 - Response to notice of civil violation.

- A. *Generally.* Pursuant to Section 8.24.120, a person who has been served with a notice of civil violation must respond notice within 14 days of the date the notice is served, or within such other time period as specified in the notice of civil violation. A person may respond to the notice of civil violation by:
1. Paying the amount of the monetary penalty as set forth in the notice of civil violation. Partial payment or payment using a check that is rejected for insufficient funds shall not be deemed payment under this subsection. Payment of the fine shall not relieve the person or entity responsible for the violation from the duty to correct or abate the violation. Additional notices of violation may be issued if the violation goes uncorrected.
 2. Entering into a voluntary correction agreement with the city pursuant to Section 8.24.110.
 3. Contesting the notice of civil violation pursuant to Section 8.24.140 by requesting a contested hearing in writing and sending the request to the city as described in subsection B.
- B. *Method of Response.* The person or entity to whom a notice of civil violation has been issued may respond by mailing or hand-delivering the response to the city clerk. Mailed responses must be received no later than the fourteenth day from the date of service of the notice of civil violation or such other day as specified in the notice of civil violation. Hand-delivered responses must be brought to the city clerk no later than 4:30 p.m. on the fourteenth day after service or such other day as specified in the notice of civil violation; provided, that where the fourteenth or other specified day falls on a weekend or holiday, the deadline shall be extended to the next regular business day. Telephone, facsimile, or email responses shall not satisfy the requirements of this section. The response deadline may be stayed for a time certain by the director, if the responsible person or entity is engaged in active discussions with the enforcement officer or designee and they determine there is a reasonable probability that such discussions may result in compliance.
- C. If the person to whom the notice of civil violation is issued fails to respond as required in the notice of civil violation and this chapter, the violation(s) shall be deemed committed without requiring further action by the city or the county district court, and the person to whom the notice of civil violation was issued shall owe the monetary penalty indicated.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.140 - Appeal.

- A. *Appeal Procedure.*
1. All appeals shall be filed in writing with the enforcement officer or other such agency as the city may designate. All appeals must be filed within 14 calendar days of the date of the issuance of the citation, decision or interpretation.
 2. All appeals to the county district court shall contain the following:
 - a. The names of appellants participating in the appeal;
 - b. A brief statement setting forth the action appealed and a separate and concise statement of the error alleged to have been committed by the Enforcement Officer or designee, and a concise statement of facts upon which the appellant relies to sustain the statement of error;
 - c. The signature of the appellant(s), telephone numbers and mailing addresses;
 - d. Verification, by declaration under penalty of perjury, of at least one appellant of the truth of the matter stated in the appeal. Upon receiving the appeal, the city clerk or their designee shall transmit the same to the designated judge of the county district court as provided herein.
 3. Failure of any person to file a timely appeal or failure of any person who has filed an appeal to attend the

scheduled hearing shall constitute a waiver of his or her right to an appeal hearing.

4. *Costs of Appeal.* In cases where the city's decision is upheld by the county district court judge, said judge shall award the city its reasonable costs of enforcement including those associated with the appeal.
- B. *Municipal Court—Appointment.* The county district court is hereby authorized to function as the city municipal court. The district court judge shall have the ability to hear cases brought about from this chapter.
1. *District Court Judge — Powers and Duties.* A county district court judge shall hear all appeals taken from the administration of this chapter. The county district court judge shall hear evidence presented by the city attorney and/or the enforcement officer. The enforcement officer or designee shall likewise hear evidence presented by the person appealing the decision or interpretation. The county district court judge shall give substantial weight to the enforcement officer's decision/interpretation and shall substitute his/her judgment only upon a showing by the appellant that the enforcement officer's decision/interpretation is arbitrary and capricious or clearly erroneous. Formal rules of evidence need not be followed but witnesses shall be sworn by the county district court judge and a written order issued.
 2. *Hearing Decision.* At the conclusion of the hearing on the violation, the county district court judge shall either: (a) affirm the issuance of the notice of abatement if he or she determines by a preponderance of the evidence that the violation exists substantially as stated in the notice of abatement; (b) dismiss the notice of abatement and grant the appeal if he or she determines that the violation does not exist substantially as stated in the notice of abatement; or (c) modify the notice of abatement depending on the specifics of the violation. The county district court judge's decision shall be supported by findings of fact and conclusion of law based on the record. The county district court judge's decision should be entered within ten working days of the conclusion of the hearing, but the failure to render a decision within such timeframe does not affect the validity of the decision. A copy of the county district court judge's decision shall be mailed to the property owner of record, the enforcement officer, and to any known tenant or occupant of the property where the violation is occurring or alternately personally delivered or posted on the property. A copy of the final order of the county district court judge shall be mailed to the appellant(s) within three working days following the entry of a written order under this section. Unless otherwise stated in the order, such order shall be final and conclusive 14 calendar days from the date of mailing thereof unless any party of record makes application to the county superior court for judicial review and stay of enforcement.
- C. *Representation by Attorney.* A person subject to proceedings under this chapter may appear on his or her own behalf or be represented by counsel. The prosecuting attorney representing the city may, but need not, appear in any proceedings under this chapter.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.150 - Abatement by the City.

- A. *Abatement by the City.* The city may perform the abatement required when:
1. The terms of a notice of civil violation that has not otherwise been appealed pursuant to this chapter have not been complied with and a court order is issued; or
 2. The terms of a voluntary compliance agreement pursuant to Section 8.24.110 have not been met; or
 3. A final order of the county district court judge has been issued in favor of the city pursuant to Section 8.24.120 has not otherwise been appealed; or
 4. A county district court judge's final order is appealed pursuant to Section 8.24.140 and the city prevails; or
 5. The condition is subject to summary abatement as provided for in this chapter.

- B. *Summary Abatement.* Whenever any nuisance causes a condition, the continued existence of which constitutes an immediate threat to the public health, safety or welfare or to the environment, the city may summarily and without notice abate the condition. Notice of such abatement, including the reason for it, shall be given to the property owner of record as soon as reasonably possible, and may be given either before or after the abatement. No right of action shall be brought against the city or its agents, officers, or employees for actions reasonably taken to prevent or cure any such immediate threats, but neither shall the city be entitled to recover any costs incurred for summary abatement, prior to the time actual notice of same is mailed, to the property owner of record, or personally delivered or posted on the property in accordance with the provisions of this chapter.
- C. *Authorized Action by the City.* If the city is entitled to perform abatement pursuant to this chapter, using any lawful means available to the city. The city may seek judicial process, such as obtaining a warrant of abatement from the county superior court pursuant to Chapter 7.48 RCW, as it deems necessary, or when the situation so requires, to effect taking preventative measures, or cause the removal or correction of such condition. The city may use its own resources to abate a violation.
- D. *Removal of Junk Motor Vehicle(s) or Parts Thereof.* If the property owner of record for a nuisance involving a junk motor vehicle(s), or any parts thereof, fails to correct his/her nuisance within the date specified in the order or notice of summary abatement, the city, upon notification from the enforcement officer or designee, may enter the subject property to inspect and certify that a vehicle meets the criteria of a junk motor vehicle as defined in this chapter. The law enforcement officer or city agent making the certification shall record the make and vehicle identification number or license number of the vehicle if available and/or legible, and shall also document in detail the damage or missing equipment to verify whether the approximate value of the vehicle is equivalent only to the approximate value of the scrap in it if that is one of the definitional criteria that was alleged in the notice of abatement issued by the city. The vehicle shall only be disposed of as scrap. The city shall maintain a photographic record of all abated junk motor vehicles for a period of two years following abatement.
- E. *Recovery of Costs and Expenses.* The costs of abating a condition that constitutes a nuisance under this chapter, including all incidental expenses, shall be billed by certified or registered mail, with a five-day return receipt requested, to the property owner of record at their last known address and shall become due and payable to the city within 15 calendar days of the date of mailing the billing for abatement. The term "incidental expenses" includes, but is not limited to, personnel costs, both direct and indirect and including attorney's fees; costs incurred in documenting the violation, towing/hauling, storage and removal/disposal expenses, and actual expenses and costs of the city in preparing notices, specifications and contracts associated with the abatement, and in accomplishing and/or contracting and inspecting the work; and the costs of any required printing and mailing. All such costs and expenses shall constitute a lien against the affected property. The city may, in its sole discretion, contract with third parties for the collection of costs and expenses.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.160 - Lien—Authorized.

The city shall have a lien for the cost of any abatement proceedings under this chapter or for any of the abatement work that was performed as provided for in accordance with any lien provisions authorized by applicable state law. The lien shall run with the land and shall be of equal rank with state, county and municipal taxes.

- A. The enforcement officer or designee shall cause a claim for lien to be filed for record no sooner than 15 calendar days of the date of mailing the billing for abatement.
- B. The claim of lien shall contain sufficient information regarding the notice of abatement, as determined by the

enforcement officer or designee, a description of the property to be charged with the lien and the owner of record, and the total amount of the lien.

- C. Any such claim of lien shall be verified by the enforcement officer or designee, and may be amended to reflect changed conditions.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.170 - Liability for abatement.

Every successive owner of property who neglects to abate a continuing nuisance upon or in the use of such property caused by a former owner is liable therefore in the same manner as the owner who created it.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.180 - No duty created.

No particular duty, relationship, liability or obligation of the city or any official to any particular individual, group or entity shall be deemed created because of this chapter, or because of any action or inaction pursuant to its provisions or authority.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.190 - Conflicts.

In the event of a conflict between this chapter and any other provision of this Code, or other city ordinance providing for a civil penalty, this chapter shall control.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.200 - Service of documents.

- A. *Methods of Service.* For purposes of this chapter, service of documents related to code enforcement, such as correction notices, notices of civil violation, stop work orders, etc. (hereinafter "document"), shall be accomplished by one of the following methods; provided, that civil infractions shall be served as provided in Chapter 7.80 RCW and criminal misdemeanors and gross misdemeanors shall be served as provided by applicable law:

1. "Personal service" is accomplished by handing the document to the person subject to the document, or leaving it at his or her last known dwelling house or usual place of abode with some person of suitable age and discretion then residing therein, or leaving it at his or her office or place of employment with a person in charge thereof. Personal service may also be accomplished by the county district court judge or his or her assistant handing any order, ruling, decision, or other document to a person prior to, during, or after a hearing.
2. "Service by mail" is accomplished by sending the document by certified mail to the last known address of the person subject to the document. The last known address shall be an address provided to the city by the person to whom the document is directed. If an address has not been provided to the city, the last known address shall be any of the following as they appear at the time the document is mailed: the address of the property where the violation is occurring, as reflected on the most recent equalized tax assessment roll of the county assessor or the taxpayer address appearing for the property on the official property tax

information website for the county; the address appearing in any database used for the payment of utilities for the property at which the violations are occurring; or the address of the person to whom the documents are being sent that appears in the Washington State Department of Licensing database.

3. "Service by posting" is accomplished by affixing a copy of the document in a conspicuous place on the subject property or structure, or as near to the affected property or structure as feasible, with at least one copy of such document placed at an entryway to the property or structure if an entryway exists.
4. "Service by publication" is accomplished by publishing the document as set forth in RCW 4.28.100 and 4.28.110, as currently enacted or hereafter amended.

- B. *Service — When Complete.* If service is accomplished by personal service, service shall be deemed complete immediately. If service is accomplished by mail, service shall be deemed complete upon the third day following which the document is placed in the mail, unless the third day falls on a Saturday, Sunday, or legal holiday, in which event service shall be deemed complete on the first day other than a Saturday, Sunday, or legal holiday following the third day. If service is accomplished by posting, service shall be deemed complete upon the fourteenth day following the day upon which the document is posted. If service is accomplished by publication, service shall be deemed complete upon the final publication of the document as set forth in RCW 4.28.110.
- C. *Proof of Service — Due Diligence.* Proof of service shall be made by written affidavit or declaration under penalty of perjury executed by the person affecting the service, declaring the time and date of service and the manner by which service was made. If service was made solely by posting or publication, the proof of service shall include a statement as to what steps were used in attempting to serve personally and by mail the person at whom service of the document is directed. If service was made by posting, a photograph of the posting may be taken and retained by the city as documentation.
- D. *Additional Proof of Service Not Necessary.* No additional proof of service beyond the requirements in this chapter shall be required by the county district court judge or other entity. Any failure of the person to whom a document is directed to observe a document served by posting or publication shall not invalidate service made in compliance with this section, nor shall it invalidate the document.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.210 - Civil penalties—Community service.

The city is authorized to allow a person responsible for a code violation that accumulates civil penalties as a result of a notice and order, or for failure to comply with the terms of a voluntary compliance agreement, to voluntarily participate in an approved community service project(s) in lieu of paying all or a portion of the assessed civil penalties; based upon severity of code violation, number of repeated similar code violations, and economic reality of person. Community service may include, but is not limited to, abatement, restoration, or education programs designed to clean up the city. The amount of community service will reasonably relate to the comparable value of penalties assessed against the violator. The rate at which civil penalties are worked off under this section is \$10.00 per hour. The county district court judge shall take into consideration the severity of the violation, any history of previous violations, and practical and legal impediments in considering whether to allow community service in lieu of paying penalties.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.220 - Penalties—Imprisonment.

The county district court judge shall have the authority to issue a sentence of imprisonment if a person commits three or more violations of this chapter on a single property within a year and repeatedly does not make a good faith effort to comply by removing the public nuisance outlined in Section 8.24.020 and abiding by Section 8.24.130, 8.24.140, or 8.24.210.

(Ord. No. 17-019, § 1, 5-9-2017)

8.24.230 - Additional code enforcement procedures.

The provisions of this chapter are not exclusive, and may be used in addition to other code enforcement provisions authorized by this Code or other applicable law or regulation.

(Ord. No. 17-019, § 1, 5-9-2017)

CHAPTER 1.20 - GENERAL PENALTY

1.20.010 - General penalties designated.

Unless otherwise specifically provided for, any person who is convicted of violating or failing to comply with any of the mandatory requirements of the ordinances of the city shall be guilty of a misdemeanor, unless the violation is specifically designated as a gross misdemeanor or as an infraction. Any person so convicted shall be subject to the following penalties:

- A. *Gross Misdemeanor*. The penalty provided by state law as now existing or hereafter amended for the same violation or type (degree) of violation, but not to exceed a \$5,000.00 fine or one year in jail or both. If no state law provides for such penalty, then the penalty shall be a \$5,000.00 fine or one year in jail or both.
- B. *Misdemeanor*. The penalty provided by state law as now existing or hereafter amended for the same violation or type (degree) of violation, but not to exceed a \$1,000.00 fine or 90 days in jail or both. If no state law provides for such penalty, then the penalty shall be a \$1,000.00 fine or 90 days in jail or both.
- C. *Infraction*. The penalty shall be a fine of not more than \$500.00; provided however, that the penalty imposed upon a juvenile under the age of 16 may not exceed \$100.00.

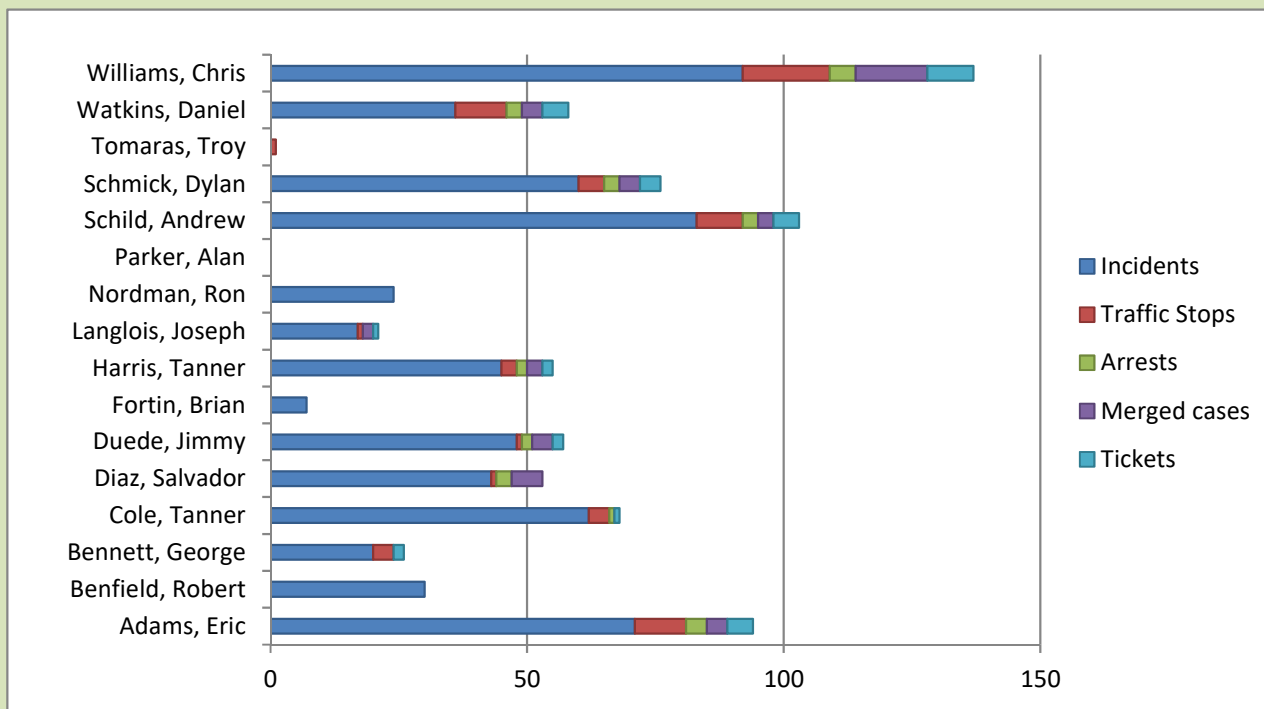
Each such person shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of the ordinances of the city is committed, continued or permitted by any such person, and such person shall be punished accordingly.

(Ord. No. 18-003, § 2, 1-23-2018)

September 2021 Officer Activity



Totals	638	66	26	44	36
Officer	Incidents	Traffic Stops	Arrests	Merged cases	Tickets
Adams, Eric	71	10	4	4	5
Benfield, Robert	30	0	0	0	0
Bennett, George	20	4	0	0	2
Cole, Tanner	62	4	1	0	1
Diaz, Salvador	43	1	3	6	0
Duede, Jimmy	48	1	2	4	2
Fortin, Brian	7	0	0	0	0
Harris, Tanner	45	3	2	3	2
Langlois, Joseph	17	1	0	2	1
Nordman, Ron	24	0	0	0	0
Parker, Alan	0	0	0	0	0
Schild, Andrew	83	9	3	3	5
Schmick, Dylan	60	5	3	4	4
Tomaras, Troy	0	1	0	0	0
Watkins, Daniel	36	10	3	4	5
Williams, Chris	92	17	5	14	9



Daily Incident Log



Print Date/Time: 10/06/2021 10:26
Login ID: mbarr
Disposition: All

From Date: 09/01/2021 00:00
To Date: 09/30/2021 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/01/2021 02:43	Animal Call	2021-00005746	SE 4TH ST / SE LARCH AVE	BLACKBURN, JESSE	No	409	409
09/01/2021 06:43	Death Investigation	2021-00005747	1220 SW GREELEY ST	HANSON, JAMES	Yes	413	413
09/01/2021 07:24	Death Investigation	2021-00005748	1134 SE CREEKSIDE DR	GREENWOOD, CORONER	Yes	413	413
09/01/2021 09:59	Theft	2021-00005749	43 NW EARL LN	GASKELL, CAROLYN	Yes	413	413
09/01/2021 10:19	Traffic Call	2021-00005750	SE 12TH ST / SE MYRA RD	MUDD, RYAN	No	CPPD	
09/01/2021 11:48	Parking Complaint	2021-00005751	305 SE 8TH ST	,	No	448	448
09/01/2021 12:07	Domestic Problem	2021-00005752	108 SE 6TH ST	MONTES, CAROLINA	No	413	413
09/01/2021 14:50	Follow Up	2021-00005753	619 S COLLEGE AVE	WILBUR, ELLEN	No	414	414
09/01/2021 15:01	Fraud	2021-00005754	623 S COLLEGE AVE	CPPD, 413	No	413	413
09/01/2021 15:17	Follow Up	2021-00005755	914 SE BIRCH AVE	,	No		
09/01/2021 18:02	Traffic Stop	2021-00005756	WALLULA AVE / NE ROSE ST	,	No	414	414
09/01/2021 18:27	Premises Check	2021-00005757	1700 SE MEADOWBROOK BLVD	,	No	431	431
09/01/2021 18:58	Traffic Stop	2021-00005758	OLD MILTON HWY / S HWY 125	,	No	431	431
09/01/2021 18:59	Follow Up	2021-00005759	1700 SE MEADOWBROOK BLVD	,	No	414	414
Total Incidents for 09/01/2021 : 14							
09/02/2021 05:25	Suspicious Activity	2021-00005760	1700 SE MEADOWBROOK BLVD	MEZA, LUIS	Yes	410	410
						408	408
09/02/2021 06:57	Animal Noise Complaint	2021-00005761	1836 HOME AVE	STEINER, KELLY	No	413	413
09/02/2021 07:29	Unwanted Person	2021-00005762	1700 SE MEADOWBROOK BLVD	brooks, christine	No	413	413
09/02/2021 08:58	Premises Check	2021-00005763	THE HOME DEPOT	,	No	413	413
09/02/2021 09:14	Premises Check	2021-00005764	1700 SE MEADOWBROOK BLVD	,	No	413	413
09/02/2021 09:47	Civil Problem	2021-00005765	358 SE HIGHLAND PARK DR	BURTON, TIMBER	No	413	413
09/02/2021 10:26	Animal Lost	2021-00005766	1125 SE MOORBROOK CT	PARSONS, TINA	No	CPPD	
09/02/2021 10:28	Animal Lost	2021-00005767	1125 SE MOORBROOK CT	PARSONS, NATALIE	No	448	448
						CPPD	

Daily Incident Log



Print Date/Time: 10/06/2021 10:26
Login ID: mbarr
Disposition: All

From Date: 09/01/2021 00:00
To Date: 09/30/2021 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/02/2021 12:36	Information Report	2021-00005768	1775 S COLLEGE AVE	CPPD, 408	Yes	408	408
09/02/2021 12:41	Threats	2021-00005769	223 NW MARIA ST	NEUMANN, ROBIN	No	413	413
09/02/2021 13:02	Parking Complaint	2021-00005770	W WHITMAN DR / SW ACADEMY WAY	CC, JENNY	No	448	448
09/02/2021 13:34	Warrant Service	2021-00005771	732 S HUSSEY ST	WWPD, 298	Yes	414	414
						413	413
						408	408
09/02/2021 14:27	Accident Hit and Run	2021-00005772	S HWY 125 / SE COMMERCIAL DR	ROBIRDS, DAN	Yes	414	414
						408	408
09/02/2021 14:34	Malicious Mischief	2021-00005773	1100 NE C ST	BENNETT, CHERYL	No	413	413
09/02/2021 15:06	Accident Ped/Bicyclist	2021-00005774	1700 SE MEADOWBROOK BLVD	ONEIL, ANGELINA	Yes	414	414
						413	413
09/02/2021 15:22	Alarm	2021-00005775	920 SE HARVEST DR	CC, OPT WLRA	No	408	408
09/02/2021 15:59	Citizen Contact	2021-00005776	900 SE DATE AVE	,	No	414	414
						411	411
09/02/2021 17:23	Animal Call	2021-00005777	SE DATE AVE / SE 5TH ST	TOLLEY, CATHY	No	431	431
09/02/2021 18:51	911 Call	2021-00005780	15 SW 9TH ST	,	No	431	431
09/02/2021 18:52	Shoplifting	2021-00005778	1700 SE MEADOWBROOK BLVD	CC, ELIZABETH	Yes	414	414
						413	413
						431	431
09/02/2021 18:54	Citizen Contact	2021-00005779	SE 4TH ST / SE BIRCH AVE	,	No	431	431
09/02/2021 19:24	Domestic Physical	2021-00005781	706 S COLLEGE AVE	VANZANT, TERI	No	414	414
						431	431
09/02/2021 20:37	Animal Lost	2021-00005782	950 SE DATE AVE	, DENIDI	No	CPPD	
09/02/2021 22:36	Premises Check	2021-00005783	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 09/02/2021 : 24							
09/03/2021 01:25	Unwanted Person	2021-00005784	21 SW 12TH ST	,	No	415	415

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/03/2021 01:44	Suspicious Activity	2021-00005785	928 SE BIRCH AVE	MEDICAL GUARDIAN,	No	415	415
09/03/2021 02:53	Unwanted Person	2021-00005786	420 SE MYRA RD	JORDAN, KRIS	No	415	415
09/03/2021 06:20	Animal Call	2021-00005787	306 NE DAMSON AVE	MCCLOUD, DEVON	No	448	448
						413	413
09/03/2021 08:07	Disturbance	2021-00005788	706 S COLLEGE AVE	SCHROCK, DARYL	No	413	413
09/03/2021 11:35	Harassment	2021-00005789	NE MYRA RD / W POPLAR ST	TRUJILLO, EDUARDO	No	413	413
09/03/2021 15:12	Unknown Problem	2021-00005790	104 SE 12TH ST	BROWN, BECKY	No	414	414
						413	413
						CPPD	
09/03/2021 16:42	Fraud	2021-00005791	210 W WHITMAN DR	STEVENS, ALEX	No	414	414
09/03/2021 17:54	Assist	2021-00005792	SE 12TH ST / SE BROADWAY AVE	, GABRIEL	Yes	414	414
09/03/2021 19:53	Malicious Mischief	2021-00005793	628 S COLLEGE AVE	,	Yes	414	414
09/03/2021 20:29	Shoplifting	2021-00005794	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	415	415
						414	414
09/03/2021 20:30	Lost Property	2021-00005796	108 1/2 SW DAVIS AVE	ALEGRIA, GRACE	No	414	414
09/03/2021 20:39	Harassment	2021-00005795	729 S COLLEGE AVE	VANZANDT, TERRI	No	415	415
09/03/2021 21:08	Premises Check	2021-00005797	1700 SE MEADOWBROOK BLVD	,	No	415	415
09/03/2021 23:48	Intoxicated Person	2021-00005798	284 NE DECCIO RD	,	No	415	415
Total Incidents for 09/03/2021 : 15							
09/04/2021 00:27	Traffic Stop	2021-00005799	W ROSE ST / NE MYRA RD	,	No	415	415
09/04/2021 02:31	Disturbance	2021-00005800	SE KIWANIS DR / SE ALPINE AVE	MAYCUMBER, ABRAHAM	No	415	415
09/04/2021 08:33	Premises Check	2021-00005801	1700 SE MEADOWBROOK BLVD	,	No	406	406
09/04/2021 08:47	Premises Check	2021-00005802	1100 NE C ST	,	No	406	406
09/04/2021 10:23	Theft	2021-00005803	1408 SE BROADWAY AVE	KOPACZ, DANIELLE	Yes	406	406
09/04/2021 11:15	Civil Problem	2021-00005804	512 S COLLEGE AVE	STROE, ARIA	No	406	406
09/04/2021 14:22	Theft	2021-00005805	239 NE CEDAR AVE 3	HAND, TOM	No	410	410
09/04/2021 15:49	Paper Service	2021-00005806	620 SE 8TH ST	,	No	406	406

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/04/2021 17:11	Phone Message	2021-00005807	358 SE HIGHLAND PARK DR	JUNGE, LAUREN	No	406	406
09/04/2021 18:24	Premises Check	2021-00005808	1100 NE C ST	,	No	416	416
09/04/2021 20:15	Alarm	2021-00005809	1705 SE MEADOWBROOK BLVD 2	JEFF, ACCESS UNLIMITED	No	416 409 402	416 409 402
09/04/2021 20:59	Premises Check	2021-00005810	801 SE LARCH AVE	,	No	416	416
09/04/2021 23:25	Information Report	2021-00005811	520 S COLLEGE AVE	,	No		
09/04/2021 23:43	Traffic Call	2021-00005812	1725 SE MEADOWBROOK BLVD	MINE, CLAUD	No	416 409	416 409
Total Incidents for 09/04/2021 : 14							
09/05/2021 08:01	Premises Check	2021-00005813	1700 SE MEADOWBROOK BLVD	,	No	406	406
09/05/2021 08:17	Premises Check	2021-00005814	1100 NE C ST	,	No	406	406
09/05/2021 13:11	Malicious Mischief	2021-00005815	838 SE MARINE DR	ISAAC, JANICE	Yes	406	406
09/05/2021 14:31	Information Report	2021-00005816	SE 6TH ST / SE ELM AVE	STEVENS, PEGGY	No	410	410
09/05/2021 17:34	Alarm	2021-00005817	1605 SE MEADOWBROOK BLVD	CENTRAL STATION,	No	416 406 402	416 406 402
09/05/2021 17:39	Suspicious Activity	2021-00005819	NE SPITZENBURG ST / NE DAMSON AVE	KLENDER, ABIGAIL	No	416	416
09/05/2021 17:41	Traffic Call	2021-00005818	SE MYRA RD / E WHITMAN DR	,	No	CPPD	
09/05/2021 17:52	Premises Check	2021-00005820	1100 NE C ST	,	No	416 402	416 402
09/05/2021 19:58	Theft Motor Vehicle	2021-00005821	258 NE DAMSON AVE B	FERGUSON, JENEAN	Yes	414 409	414 409
09/05/2021 20:37	Shoplifting	2021-00005822	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	416 402	416 402
Total Incidents for 09/05/2021 : 10							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/06/2021 01:35	Premises Check	2021-00005823	801 SE LARCH AVE	,	No	416	416
						409	409
09/06/2021 04:15	Suspicious Activity	2021-00005824	1240 SE COMMERCIAL DR	GABRIELA,	No	409	409
09/06/2021 08:47	Premises Check	2021-00005825	1100 NE C ST	,	No	406	406
						410	410
09/06/2021 09:20	Premises Check	2021-00005826	1700 SE MEADOWBROOK BLVD	,	No	406	406
						410	410
09/06/2021 10:30	Animal Lost	2021-00005827	1410 S COLLEGE AVE 201B	BOSLER, LAUREN	No		
09/06/2021 12:50	Civil Problem	2021-00005828	625 S COLLEGE AVE	,	No	406	406
09/06/2021 13:06	Extra Patrol	2021-00005830	TAUMARSON RD / SEDGWICK CT	ARELLANO, SUSAN	No	CPPD	
						402	402
09/06/2021 13:43	Civil Problem	2021-00005829	258 NE DAMSON AVE B	FERGUSON, JENEAN ANN	No	406	406
						410	410
09/06/2021 15:50	Theft Motor Vehicle	2021-00005831	1700 SE MEADOWBROOK BLVD	OWEN, JAROD	No	406	406
09/06/2021 17:13	Traffic Call	2021-00005832	S COLLEGE AVE / SE 6TH ST	CPPD, 416	No	416	416
09/06/2021 18:30	Malicious Mischief	2021-00005833	914 SE MARINE DR	MCFARLEY, TRULA	No	416	416
09/06/2021 22:11	Welfare Check	2021-00005834	623 S COLLEGE AVE	WIGGINS,	No	416	416
						409	409
09/06/2021 22:30	Traffic Call	2021-00005835	226 SW DAVIS AVE	SKAY, NATE	No	CPPD	
						409	409
09/06/2021 22:56	Alarm	2021-00005836	1288 SE COMMERCIAL DR	COOK SECURITY,	No	416	416
						409	409
						402	402
Total Incidents for 09/06/2021 : 14							
09/07/2021 00:00	Premises Check	2021-00005837	801 SE LARCH AVE	,	No	416	416
09/07/2021 06:49	Traffic Stop	2021-00005838	W POPLAR ST / NE MYRA RD	,	No	413	413

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/07/2021 07:04	Animal Lost	2021-00005839	343 NE REDWOOD PL	DEENEY, RANDY	No	CPPD	
09/07/2021 08:26	Warrant Service	2021-00005840	300 W ALDER ST 1	,	No		
09/07/2021 08:41	Domestic Problem	2021-00005841	201 NE LARCH AVE	CARTER, DAVID	No	410	410
						413	413
09/07/2021 09:34	Follow Up	2021-00005842	920 SE DATE AVE	,	No	410	410
						413	413
09/07/2021 09:51	Traffic Call	2021-00005843	NE MYRA RD / W ROSE ST	,	No	410	410
						413	413
09/07/2021 10:19	Animal Call	2021-00005844	626 SE ELM AVE 2	CC, DUSTIN	Yes	410	410
09/07/2021 11:16	Missing Person	2021-00005845	NE ROSE ST / NE ASH AVE	,	No	414	414
						410	410
						413	413
09/07/2021 12:35	Fraud	2021-00005846	1875 S COLLEGE AVE	OSORIO, LYDIA	Yes	414	414
						413	413
09/07/2021 15:22	Alarm	2021-00005847	1584 CLARENCE AVE	WW ELECTRIC,	No	402	402
09/07/2021 15:28	Animal Call	2021-00005850	620 SW 4TH ST	SIMPSON, JENNIFER	No	407	407
09/07/2021 15:30	Trespass	2021-00005848	320 NE C ST	THOMPSON, BARB	No	416	416
						414	414
09/07/2021 15:59	Premises Check	2021-00005849	1100 NE C ST	,	No	416	416
09/07/2021 17:00	Traffic Call	2021-00005852	S HWY 125 / SE MEADOWBROOK BLVD	GAINES, CRAIG	No		
09/07/2021 17:33	Accident Non Injury	2021-00005851	1700 SE MEADOWBROOK BLVD	ROBLES, PORFIRIA	No	416	416
09/07/2021 21:13	Information Report	2021-00005853	1700 SE MEADOWBROOK BLVD	, DEREK	No	416	416
09/07/2021 21:19	Suspicious Activity	2021-00005854	1005 S COLLEGE AVE	AREND, RICK	No	415	415
						409	409
						402	402
09/07/2021 21:58	Premises Check	2021-00005855	1700 SE MEADOWBROOK BLVD	,	No	416	416

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09/07/2021 21:58	Premises Check	2021-00005855	1700 SE MEADOWBROOK BLVD	,	No	415	415
						407	407
09/07/2021 22:19	Citizen Contact	2021-00005856	715 SE 12TH ST	,	No	409	409
						402	402
09/07/2021 23:17	Traffic Stop	2021-00005857	1735 SE MEADOWBROOK BLVD	,	No	409	409
Total Incidents for 09/07/2021 : 21							
09/08/2021 06:52	Traffic Stop	2021-00005858	ELECTRIC AVE / NE MYRA RD	,	No	413	413
09/08/2021 07:56	Traffic Stop	2021-00005859	ELECTRIC AVE / NE MYRA RD	,	No	413	413
09/08/2021 08:23	Traffic Stop	2021-00005860	SE 8TH ST / SE LARCH AVE	,	No	413	413
09/08/2021 09:56	Premises Check	2021-00005861	1700 SE MEADOWBROOK BLVD	,	No	413	413
09/08/2021 10:08	Alarm	2021-00005862	403 SE STANFORD PL	CC, OPT 944	No	414	414
						413	413
09/08/2021 10:33	Traffic Stop	2021-00005863	SW 4TH ST / SW BADE AVE	,	Yes	414	414
						413	413
09/08/2021 11:02	Missing Person	2021-00005864	786 GRANDVIEW AVE	DAWES, CHERRY	No	414	414
09/08/2021 12:39	Extra Patrol	2021-00005865	600 W WHITMAN DR BLK	WEITZ, LINDA	No	CPPD	
09/08/2021 13:02	Follow Up	2021-00005866	619 S COLLEGE AVE	NUNN, TINA	No	414	414
						413	413
09/08/2021 13:53	Animal Call	2021-00005867	1100 NE C ST	CC, FEMALE	No	448	448
09/08/2021 14:05	Shoplifting	2021-00005868	1700 SE MEADOWBROOK BLVD	CC, ELIZABETH	Yes	414	414
						413	413
09/08/2021 15:01	Paper Service	2021-00005869	619 S COLLEGE AVE	,	No		
09/08/2021 15:13	Paper Service	2021-00005870	46.0526650000000000 - 118.3845000000000000	,	No		
09/08/2021 17:33	Domestic Problem	2021-00005871	SE LARCH AVE / SE SCENIC VIEW DR	WAGGONER,	No	414	414
						407	407
09/08/2021 17:45	Premises Check	2021-00005872	1700 SE MEADOWBROOK BLVD	,	No	407	407

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/08/2021 17:45	Traffic Stop	2021-00005873	1711 THE DALLES MILITARY RD	,	No	414	414
09/08/2021 17:58	Traffic Stop	2021-00005874	S COLLEGE AVE / SW 13TH ST	,	No	407	407
09/08/2021 18:37	Assist	2021-00005875	944 NE CHELAN ST	MASSEY, RUTH	No	415	415
						414	414
09/08/2021 19:28	Disturbance	2021-00005876	1200 SE BROADWAY AVE BLK	PASCONI, PETER	No	414	414
						407	407
09/08/2021 19:39	Traffic Call	2021-00005877	NE LARCH AVE / NE C ST	INMAN, EMILY	No	414	414
						407	407
09/08/2021 21:28	Premises Check	2021-00005878	1700 SE MEADOWBROOK BLVD	,	No	415	415
						412	412
						407	407
09/08/2021 21:49	Assist	2021-00005879	729 S COLLEGE AVE	STAMPHER, ZACHARY	No	415	415
						407	407
Total Incidents for 09/08/2021 : 22							
09/09/2021 02:10	Premises Check	2021-00005880	36 SW 8TH ST	,	No	415	415
						412	412
09/09/2021 07:30	Disturbance	2021-00005881	400 SE 3RD ST BLK	SCHOTT, MARY	No	413	413
09/09/2021 11:53	Assist	2021-00005882	1027 SW BADE AVE	,	No	411	411
09/09/2021 13:11	Suspicious Activity	2021-00005884	571 HATCH ST	AREVELO, ANGIE	No	413	413
09/09/2021 13:21	Assist	2021-00005883	995 GRANDVIEW AVE	COLIN, ALEXIS	Yes	414	414
09/09/2021 14:31	Parking Complaint	2021-00005885	1248 SE LIBERTY WAY	,	No	448	448
09/09/2021 14:32	Traffic Call	2021-00005886	NE MAPLE AVE / NE C ST	, TWITCHELL	No	413	413
09/09/2021 14:43	Traffic Stop	2021-00005887	SE LARCH AVE / SE 8TH ST	,	No	414	414
09/09/2021 15:02	Paper Service	2021-00005888	335 NE SPRUCEWOOD PL	,	No	413	413
09/09/2021 15:12	Shoplifting	2021-00005889	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	414	414
						413	413
09/09/2021 16:11	Citizen Contact	2021-00005890	1700 SE MEADOWBROOK BLVD	,	No	414	414

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09/09/2021 16:11	Citizen Contact	2021-00005890	1700 SE MEADOWBROOK BLVD	,	No	413	413
09/09/2021 18:02	Civil Problem	2021-00005891	623 S COLLEGE AVE	CHAPIN, DONNA	No	416	416
						415	415
09/09/2021 19:04	Parking Complaint	2021-00005892	SE LINDA DR / SE SUNNY DR	HARTZHEIM, DAVE	No	415	415
						407	407
09/09/2021 19:46	Assist	2021-00005893	1250 SE COMMERCIAL DR	BECK, PETER	No	414	414
						407	407
09/09/2021 20:10	Domestic Physical	2021-00005894	258 NE DAMSON AVE B	LUCERO, CHAD	No	415	415
						412	412
						407	407
09/09/2021 21:59	Premises Check	2021-00005895	1700 SE MEADOWBROOK BLVD	,	No	415	415
						412	412
						407	407
09/09/2021 23:42	Alarm	2021-00005896	3808 ROLLING HILLS LN	ADVANCE PROTECTION, 3	No	415	415
Total Incidents for 09/09/2021 : 17							
09/10/2021 06:18	Domestic Problem	2021-00005897	17 SW 8TH ST	SHELTON, ELIZABETH	No	413	413
09/10/2021 08:35	Animal Call	2021-00005898	SE 12TH & SE BROADWAY AVE.	,	No	448	448
09/10/2021 08:41	Parking Complaint	2021-00005899	804 SE BIRCH AVE	,	No	448	448
09/10/2021 08:47	Traffic Stop	2021-00005900	SE LARCH AVE / SE 5TH ST	,	No	413	413
09/10/2021 09:58	Open Door/Window	2021-00005901	1202 SW JULIA ST	HART,	No	414	414
						413	413
09/10/2021 10:42	Violation of Court Order	2021-00005902	1700 SE MEADOWBROOK BLVD	PALMER, WILLARD	Yes	413	413
09/10/2021 11:13	Paper Service	2021-00005903	1700 SE MEADOWBROOK BLVD	,	No		
09/10/2021 11:22	Bike Found	2021-00005904	225 SE DATE AVE	CC, PAT	No	413	413
09/10/2021 12:52	Paper Service	2021-00005905	620 SE 8TH ST	,	No	413	413
09/10/2021 13:26	Welfare Check	2021-00005906	1026 SW PUFF LN B	JOHNSTON, PENNY	No	413	413

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09/10/2021 14:41	Civil Problem	2021-00005907	120 SE MOUNTAIN VIEW DR	TRETHEWEY, RISHA	No	414	414
						413	413
						407	407
09/10/2021 15:29	Information Report	2021-00005908	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	No	414	414
						407	407
09/10/2021 17:15	Paper Service	2021-00005909	620 SE 8TH ST	,	No	414	414
09/10/2021 21:26	Alarm	2021-00005910	1205 S COLLEGE AVE	CENTRAL STATION, SYDNEY	No	415	415
						412	412
						407	407
09/10/2021 22:47	Premises Check	2021-00005911	1700 SE MEADOWBROOK BLVD	,	No	415	415
						407	407
09/10/2021 23:16	Domestic Physical	2021-00005912	753 SE BEDFORD LOOP	CURTIS, ARABELA	Yes	416	416
						415	415
						414	414
						412	412
						407	407
						402	402
09/10/2021 23:39	Abandoned Vehicle	2021-00005913	212 SW 4TH ST	COSTELLO, ISAACS	No	415	415
Total Incidents for 09/10/2021 : 17							
09/11/2021 10:37	Premises Check	2021-00005914	200 SE ASH AVE	,	No	431	431
09/11/2021 11:33	Domestic Problem	2021-00005915	427 SW 6TH ST	PALADENI, ELIZABETH	No	410	410
						431	431
09/11/2021 12:25	Suspicious Activity	2021-00005916	115 SW 9TH ST 1	BENNETT, MARIAN	No	410	410
09/11/2021 13:59	Theft	2021-00005917	715 SE 12TH ST	GEIDLEY, RAY	Yes	410	410
09/11/2021 16:04	Premises Check	2021-00005918	1100 NE C ST	,	No	416	416
09/11/2021 18:37	Assist	2021-00005919	1700 SE MEADOWBROOK BLVD	MERRICK, SHAWN	No	416	416

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09/11/2021 19:16	Follow Up	2021-00005920	753 SE BEDFORD LOOP	,	No	416	416
Total Incidents for 09/11/2021 : 7							
09/12/2021 03:46	Premises Check	2021-00005921	225 SE DATE AVE	,	No	409	409
09/12/2021 03:50	Premises Check	2021-00005922	801 SE LARCH AVE	,	No	409	409
09/12/2021 08:24	Premises Check	2021-00005923	1700 SE MEADOWBROOK BLVD	,	No	406	406
09/12/2021 08:53	Premises Check	2021-00005924	1100 NE C ST	,	No	406	406
09/12/2021 08:54	Traffic Call	2021-00005925	WALLULA AVE / S HUSSEY ST	, CHELSEA	No	410	410
09/12/2021 10:57	Citizen Contact	2021-00005926	S COLLEGE AVE / SE 10TH ST	,	No	410	410
09/12/2021 12:08	Alarm	2021-00005927	407 SW 3RD ST	WW ELECTRIC,	No	406	406
						410	410
09/12/2021 19:27	Shoplifting	2021-00005928	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	No	416	416
						409	409
09/12/2021 20:39	Mental Health	2021-00005929	222 SW DAVIS AVE	OWENS, TINA	No	402	402
09/12/2021 22:29	Traffic Stop	2021-00005930	400 S MAIN ST BLOCK	,	No		
Total Incidents for 09/12/2021 : 10							
09/13/2021 00:00	Suspicious Activity	2021-00005931	226 SE 11TH ST	HALL, HAZEL	No	416	416
						409	409
09/13/2021 01:06	911 Call	2021-00005932	707 WALLULA AVE	HAYDEN, REBECCA	Yes	416	416
						409	409
09/13/2021 09:03	Premises Check	2021-00005933	1700 SE MEADOWBROOK BLVD	,	No	406	406
09/13/2021 09:19	Premises Check	2021-00005934	1100 NE C ST	,	No	406	406
09/13/2021 11:02	Premises Check	2021-00005935	1700 SE MEADOWBROOK BLVD	,	No	402	402
09/13/2021 11:20	Suspicious Activity	2021-00005936	25 SE 6TH ST	RODDY, MONIQUE	No	406	406
09/13/2021 11:49	Found Property	2021-00005937	619 S COLLEGE AVE	WILLIAMS, HEIDI RACHEAL	No	402	402
09/13/2021 13:48	Civil Problem	2021-00005938	753 SE BEDFORD LOOP	CURTIS, KRISTY	No	406	406

Daily Incident Log



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Disposition: All

From Date: 09/01/2021 00:00
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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/13/2021 13:48	Civil Problem	2021-00005938	753 SE BEDFORD LOOP	CURTIS, KRISTY	No	402	402
09/13/2021 15:26	911 Call	2021-00005939	420 SE MYRA RD	,	No		
09/13/2021 15:37	Theft	2021-00005940	957 NE DAWSON ST	SIEGER, EUNICE	No	402	402
09/13/2021 15:46	Welfare Check	2021-00005941	708 S COLLEGE AVE 202	CRISIS,	No	402	402
09/13/2021 16:28	Malicious Mischief	2021-00005942	325 NE DAMSON AVE	OLDENBERG, DEVON	No	416	416
						402	402
09/13/2021 17:23	Premises Check	2021-00005943	1100 NE C ST	,	No	416	416
09/13/2021 19:13	Animal Found	2021-00005944	957 W WHITMAN DR	PAYNE, GWEN	No	416	416
09/13/2021 23:00	Premises Check	2021-00005945	651 SW 1ST ST	,	No	416	416
						409	409
Total Incidents for 09/13/2021 : 15							
09/14/2021 07:37	Paper Service	2021-00005946	706 S COLLEGE AVE	,	No	413	413
09/14/2021 08:16	Premises Check	2021-00005947	1700 SE MEADOWBROOK BLVD	,	No	406	406
09/14/2021 08:17	Traffic Stop	2021-00005948	NE ROSE ST / NE DAMSON AVE	,	No	413	413
						407	407
09/14/2021 08:36	Premises Check	2021-00005949	1100 NE C ST	,	No	406	406
09/14/2021 09:26	Traffic Call	2021-00005950	S COLLEGE AVE / E WHITMAN DR	,	No	406	406
09/14/2021 11:10	Phone Message	2021-00005951	874 SE COVEY CT	RICE, DWIGHT	No	402	402
09/14/2021 11:23	Paper Service	2021-00005952	706 S COLLEGE AVE	,	No	413	413
09/14/2021 11:59	Accident Non Injury	2021-00005953	1700 SE MEADOWBROOK BLVD	LOPEZ, MATILDA	No	406	406
						407	407
09/14/2021 13:01	Theft	2021-00005954	957 NE DAWSON ST	SIEGER, EUNICE	Yes	414	414
						413	413
09/14/2021 13:21	Fraud	2021-00005955	311 SW 11TH ST	NELSON, ROBERT	No	406	406
09/14/2021 14:15	Paper Service	2021-00005956	706 S COLLEGE AVE	,	No	413	413
09/14/2021 14:36	Traffic Stop	2021-00005957	SE 12TH ST / SE SKY AVE	,	No	413	413
09/14/2021 16:48	Premises Check	2021-00005958	651 SW 1ST ST	,	No	416	416

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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/14/2021 17:38	Paper Service	2021-00005959	706 S COLLEGE AVE B	,	No	416	416
09/14/2021 19:04	Information Report	2021-00005960	240 OWENS RD	,	No		
09/14/2021 21:52	Premises Check	2021-00005961	1700 SE MEADOWBROOK BLVD	,	No	416	416
						415	415
09/14/2021 21:54	Mental Health	2021-00005965	222 SW DAVIS AVE	JONES, JAMES	No		
09/14/2021 22:07	Premises Check	2021-00005962	651 SW 1ST ST	,	No	409	409
09/14/2021 22:50	Accident Non Injury	2021-00005963	OLD MILTON HWY / COUNTY RD NO 448	BARNES, JOEY	Yes	416	416
						409	409
09/14/2021 22:56	Theft	2021-00005964	1200 SE 12TH ST	ZAMORA, MAGGIE	No	415	415
						412	412
Total Incidents for 09/14/2021 : 20							
09/15/2021 04:30	Mental Health	2021-00005966	1304 S COLLEGE AVE D	ABREGO, ADRIAN	No	412	412
						CPPD	
						409	409
09/15/2021 10:09	Animal Call	2021-00005967	S COLLEGE AVE / SE 6TH ST	HAYS, KAYLA	No	407	407
						402	402
09/15/2021 10:13	Assist	2021-00005968	370 SE HIGHLAND PARK DR	,	No	411	411
09/15/2021 10:26	Animal Call	2021-00005969	623 S COLLEGE AVE	PETERSON, PATRICK	No	448	448
09/15/2021 12:06	Shoplifting	2021-00005970	1700 SE MEADOWBROOK BLVD	CHRISTINE,	Yes	407	407
						402	402
09/15/2021 14:08	Trespass	2021-00005971	359 SW 12TH ST	FLORES, HECTOR	No	407	407
						402	402
09/15/2021 14:46	Premises Check	2021-00005972	1700 SE MEADOWBROOK BLVD	,	No	407	407
09/15/2021 15:19	Civil Problem	2021-00005973	365 SE HIGHLAND PARK DR	KAYE, GRACE	No	407	407
09/15/2021 15:55	Missing Person	2021-00005974	1140 SW VIRGINIA ST	ZUMWALT, CRYSTAL	No	415	415
						CPPD	
						407	407

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/15/2021 15:55	Missing Person	2021-00005974	1140 SW VIRGINIA ST	ZUMWALT, CRYSTAL	No	402	402
09/15/2021 16:52	Traffic Call	2021-00005975	NE DECCIO RD / E WHITMAN DR	NUNEZ, SAVANNAH	No	402	402
09/15/2021 17:51	Premises Check	2021-00005976	1100 NE C ST	,	No	415	415
09/15/2021 18:25	911 Call	2021-00005977	1696 SE HICKORY CT	USA, T-MOBILE	No	415	415
						402	402
09/15/2021 18:35	Narcotics Call	2021-00005978	200 SW ACADEMY WAY	ANDERSON, STEPHANIE	No	415	415
						402	402
09/15/2021 18:35	Warrant Service	2021-00005979	200 SW ACADEMY WAY	ANDERSON, STEPHANIE	Yes	415	415
09/15/2021 20:57	Threats	2021-00005980	1700 SE MEADOWBROOK BLVD	,	Yes	415	415
09/15/2021 22:13	Premises Check	2021-00005981	1700 SE MEADOWBROOK BLVD	,	No	415	415
09/15/2021 22:19	Malicious Mischief	2021-00005982	1304 S COLLEGE AVE D	SANCHEZ, RENE	Yes	415	415
						412	412

Total Incidents for 09/15/2021 : 17

09/16/2021 10:53	Premises Check	2021-00005983	1700 SE MEADOWBROOK BLVD	,	No	407	407
09/16/2021 11:35	Information Report	2021-00005984	BRICKNER RD / GRANDVIEW AVE	MAIURI, MIKE	No	407	407
09/16/2021 13:28	Traffic Stop	2021-00005985	N COLLEGE AVE / BLALOCK DR	,	No	407	407
09/16/2021 14:32	Animal Call	2021-00005987	103 NW MARIA ST	, ELLIE	No	448	448
09/16/2021 14:39	911 Call	2021-00005986	416 N 6TH AVE C	, STARLA	No	448	448
09/16/2021 16:27	Missing Person	2021-00005988	1140 SW VIRGINIA ST	ZUMWALT, CRYSTAL	No	415	415
09/16/2021 16:31	Abandoned Vehicle	2021-00005989	8 SW 9TH ST	KUNDER, JESSE	No	448	448
09/16/2021 18:03	911 Call	2021-00005990	32 NE IVY LN	MOBILITY, AT&T	No	415	415
09/16/2021 18:14	Traffic Call	2021-00005991	625 S COLLEGE AVE	WRIGHT, EMMA	No	415	415
09/16/2021 21:54	Premises Check	2021-00005992	1700 SE MEADOWBROOK BLVD	,	No	415	415
						412	412

Total Incidents for 09/16/2021 : 10

09/17/2021 09:30	Animal Call	2021-00005993	521 W WHITMAN DR	RAU, HEIDI	No	448	448
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Daily Incident Log



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09/17/2021 10:28	Paper Service	2021-00005994	706 S COLLEGE AVE	,	No	413	413
09/17/2021 10:39	Traffic Stop	2021-00005995	NE C ST / NE SPRUCEWOOD PL	,	No	413	413
09/17/2021 13:31	Traffic Stop	2021-00005996	N COLLEGE AVE / NW B ST	,	No	413	413
09/17/2021 14:20	Traffic Stop	2021-00005997	N COLLEGE AVE / NW B ST	,	No	413	413
09/17/2021 14:24	Fraud	2021-00005998	258 NE DAMSON AVE B	FERGUSON, JENEAN	Yes	413	413
09/17/2021 14:46	Fraud	2021-00005999	150 LAUREL ST	JOHNSON, MARIAH	Yes	407	407
09/17/2021 16:39	Wanted Person	2021-00006000	104 SE 12TH ST	CPPD, 407	Yes	413	413
						407	407
09/17/2021 18:30	Animal Call	2021-00006001	SE 12TH ST / SE BROADWAY AVE	DYER, JANTZEN	No	415	415
						CPPD	
						407	407
09/17/2021 18:56	Follow Up	2021-00006002	1700 SE MEADOWBROOK BLVD	,	No	415	415
09/17/2021 20:44	Accident Non Injury	2021-00006003	S HWY 125 / SE MYRA RD	ROSENDAHL, ROBERT	No	412	412
09/17/2021 20:51	Premises Check	2021-00006004	1700 SE MEADOWBROOK BLVD, WALLA WALLA CO	,	No	415	415
						412	412
						407	407
09/17/2021 22:27	Follow Up	2021-00006009	415 NW B ST	LINDSTROM, HEIDI	Yes	415	415
						412	412
						410	410
						431	431
						407	407
09/17/2021 22:27	Shots Fired	2021-00006005	415 NW B ST	LINDSTROM, HEIDI	Yes	415	415
						412	412
						410	410
						407	407
09/17/2021 23:34	Threats	2021-00006006	429 S COLLEGE AVE	BAXTER, CHARLES	No	407	407

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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
Total Incidents for 09/17/2021 : 15							
09/18/2021 01:40	Found Property	2021-00006007	200 NW B ST	,	No	412	412
09/18/2021 02:33	Traffic Stop	2021-00006008	NE DAWSON ST / NE WESTFAIR AVE	,	No		
09/18/2021 10:25	Animal Call	2021-00006010	311 NE CARGILL AVE	WATSON, DEBBIE	Yes	410	410
						CPPD	
09/18/2021 10:35	Traffic Stop	2021-00006011	NE DAMSON AVE / NE ROSE ST	,	No	431	431
09/18/2021 11:37	Suspicious Activity	2021-00006012	801 SE LARCH AVE	PARKER, RYAN	Yes	431	431
09/18/2021 12:03	Traffic Call	2021-00006013	46.0377740000000000 - 118.3698550000000000	ESRY, MIKE	No	410	410
09/18/2021 13:34	Premises Check	2021-00006014	729 S COLLEGE AVE	,	No	431	431
09/18/2021 15:29	Premises Check	2021-00006015	1020 S COLLEGE AVE	,	No	416	416
09/18/2021 16:03	Traffic Stop	2021-00006016	SE LARCH AVE / SE SCENIC VIEW DR	,	No	416	416
09/18/2021 16:34	Traffic Stop	2021-00006017	1100 NE C ST	,	No	416	416
09/18/2021 17:23	Premises Check	2021-00006018	1100 NE C ST	,	No	416	416
						431	431
09/18/2021 18:01	Child Neglect	2021-00006020	408 S 12TH AVE	CORTEZ, ROSA	No	413	413
09/18/2021 18:28	Traffic Stop	2021-00006019	SE 12TH ST / SE GARRISON DR	,	No	416	416
09/18/2021 19:25	Traffic Stop	2021-00006021	600 S COLLEGE AVE BLK	,	No	416	416
						431	431
09/18/2021 20:23	Disturbance	2021-00006022	15 SW 9TH ST	HIGHT, RHONDA	No	416	416
						409	409
09/18/2021 20:37	Follow Up	2021-00006023	1700 SE MEADOWBROOK BLVD	BROOKS, CHRSTINE	No	416	416
09/18/2021 21:51	Traffic Stop	2021-00006024	SE 6TH ST / SE ELM AVE	,	No	416	416
						409	409
09/18/2021 22:28	Traffic Stop	2021-00006025	NE C ST / NE REDWOOD PL	,	No	416	416
09/18/2021 22:35	Citizen Contact	2021-00006026	801 SE LARCH AVE	,	No	416	416

Daily Incident Log



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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/18/2021 23:08	Citizen Contact	2021-00006027	46.0570548550000000 - 118.3709539550000000	,	No	416	416
09/18/2021 23:25	Traffic Stop	2021-00006028	SW 1ST ST / SW DAVIS AVE	,	No	416	416
						409	409
09/18/2021 23:34	Disturbance	2021-00006029	231 NE BIRCH AVE 7	HERNANDEZ, ROSA	No	416	416
						409	409
09/18/2021 23:55	Alarm	2021-00006030	755 SE MYRA RD	WW ELECTRIC,	No	409	409
09/18/2021 23:59	Citizen Contact	2021-00006031	755 SE MYRA RD	,	No	409	409
Total Incidents for 09/18/2021 : 24							
09/19/2021 01:22	Disturbance	2021-00006032	500 SE DATE AVE BLK	MCDONALD, ANDREW	No	409	409
09/19/2021 09:30	Premises Check	2021-00006033	1700 SE MEADOWBROOK BLVD	,	No	406	406
						410	410
09/19/2021 09:44	Premises Check	2021-00006034	1100 NE C ST	,	No	406	406
						410	410
09/19/2021 10:39	Vehicle Prowl	2021-00006037	E WHITMAN DR / SE MAPLE AVE	,	Yes	410	410
09/19/2021 12:34	Civil Problem	2021-00006039	420 SE MYRA RD	,	No	406	406
09/19/2021 15:13	Traffic Stop	2021-00006035	703 WALLULA AVE	,	No	406	406
09/19/2021 15:54	Animal Lost	2021-00006036	25 NE TREMONT DR	HOALST, SHARON	No	CPPD	
09/19/2021 15:59	Theft	2021-00006040	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	406	406
						413	413
09/19/2021 16:00	Paper Service	2021-00006038	706 S COLLEGE AVE B	,	No	406	406
09/19/2021 16:25	Information Report	2021-00006041	SE LARCH AVE / SE GARRISON VILLAGE WAY	MINETT, JOSHUA	No	CPPD	
09/19/2021 17:07	Unwanted Person	2021-00006042	1605 SE MEADOWBROOK BLVD	RUTHERFORD, CHASTITY	No	416	416
09/19/2021 17:50	Disturbance	2021-00006043	1125 SW BADE AVE	CC, MALE	No	416	416
09/19/2021 21:37	Premises Check	2021-00006044	397 SE HIGHLAND PARK DR	,	No	416	416
						409	409

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/19/2021 22:07	Premises Check	2021-00006045	1100 NE C ST	,	No	416	416
						409	409
09/19/2021 23:07	Accident Unknown Injury	2021-00006046	SE LARCH AVE / SE 12TH ST	FISHER, ALAN	Yes	416	416
						410	410
						409	409
Total Incidents for 09/19/2021 : 15							
09/20/2021 08:49	Alarm	2021-00006048	1721 SE MEADOWBROOK BLVD	INTERFACE SECURITY,	No	410	410
						413	413
09/20/2021 08:49	Premises Check	2021-00006047	1100 NE C ST	,	No	406	406
						410	410
09/20/2021 09:32	Premises Check	2021-00006049	1700 SE MEADOWBROOK BLVD	,	No	406	406
						410	410
09/20/2021 10:30	Paper Service	2021-00006050	706 S COLLEGE AVE	,	No	413	413
09/20/2021 11:07	Towed Vehicle	2021-00006051	204 S COLLEGE AVE	CC, TIM	No		
09/20/2021 11:24	Fraud	2021-00006052	47 SE 10TH ST	BAKER, TIM	Yes	410	410
09/20/2021 13:02	Traffic Stop	2021-00006053	SE 12TH ST / SE MYRA RD	,	No	413	413
09/20/2021 13:45	Citizen Contact	2021-00006054	SE LARCH AVE / SE 12TH ST	,	No	406	406
09/20/2021 15:50	Paper Service	2021-00006055	620 SE 8TH ST	,	No	413	413
09/20/2021 16:17	911 Call	2021-00006056	1705 SE MEADOWBROOK BLVD STE 1	,	No	406	406
						402	402
09/20/2021 16:49	Disturbance	2021-00006057	415 SW 6TH ST	BROWN, GARY	No	406	406
09/20/2021 16:51	Assist	2021-00006058	311 NE CARGILL AVE	,	No	411	411
09/20/2021 17:05	Theft	2021-00006059	729 S COLLEGE AVE	TAKHAR, JAPJOT	No	406	406
09/20/2021 19:03	Juvenile Problem	2021-00006060	300 SW ACADEMY WAY	CONGLETON, CHLOE	No	416	416
						402	402
09/20/2021 20:14	Welfare Check	2021-00006061	1513 SE CENTRAL AVE	WHITE, CHARENE	No	416	416
09/20/2021 21:02	Citizen Contact	2021-00006062	1200 SE 12TH ST	,	No	416	416

Daily Incident Log



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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
Total Incidents for 09/20/2021 : 16							
09/21/2021 00:49	Premises Check	2021-00006063	1100 NE C ST	,	No	416	416
09/21/2021 07:41	Animal Call	2021-00006064	SE 12TH ST / SE LARCH AVE	, JACKLYN	No	448	448
09/21/2021 09:12	Assist	2021-00006065	1250 SE COMMERCIAL DR	,	No	413	413
						402	402
09/21/2021 09:58	Traffic Stop	2021-00006066	SE ASH AVE / SE 3RD ST	,	No		
09/21/2021 10:52	Animal Noise Complaint	2021-00006067	1112 SW JULIA ST	GROSS, DON	No	448	448
09/21/2021 12:26	Traffic Stop	2021-00006068	N COLLEGE AVE / BLALOCK DR	,	No	413	413
09/21/2021 12:32	Mental Health	2021-00006071	708 S COLLEGE AVE 202	, ANDREW/LANDLORD	No	414	414
						CPPD	
						402	402
09/21/2021 13:09	Domestic Physical	2021-00006069	276 NE DECCIO RD	, YARITZA	No	413	413
09/21/2021 13:54	Found Property	2021-00006070	SE 12TH ST / SE LARCH AVE	,	Yes	402	402
09/21/2021 14:59	Code Enforcement	2021-00006072	S HWY 125 / TAUMARSON RD	CC, F	No	448	448
09/21/2021 15:41	Paper Service	2021-00006073	104 SE 12TH ST	,	No	413	413
09/21/2021 15:43	Paper Service	2021-00006074	104 SE 12TH ST	,	No	413	413
						407	407
09/21/2021 16:53	Fraud	2021-00006075	616 S COLLEGE AVE	SHAW, GABRIELA	No	407	407
09/21/2021 17:22	911 Call	2021-00006076	950 SE 12TH ST	,	No	416	416
						414	414
						406	406
09/21/2021 18:01	Suspicious Activity	2021-00006077	212 SW 4TH ST	POTES, DIANA	No	416	416
						407	407
09/21/2021 19:35	Traffic Stop	2021-00006078	S COLLEGE AVE / SE 6TH ST	,	No	407	407
09/21/2021 20:30	Burglary	2021-00006079	708 S COLLEGE AVE 202	MOORE, TONYA	No	415	415

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/21/2021 21:21	Assist	2021-00006080	684 PIMA RD	LOPEZ, EILENE	Yes	407	407
09/21/2021 23:49	Domestic Problem	2021-00006081	115 SW 13TH ST	HERNANDEZ, YARIDA	No	416	416
						415	415
Total Incidents for 09/21/2021 : 19							
09/22/2021 01:04	Citizen Contact	2021-00006082	W WHITMAN DR / LAST CHANCE RD	CPPD, 407	No	416	416
						412	412
						407	407
09/22/2021 07:34	Accident Non Injury	2021-00006083	500 S COLLEGE AVE	BOYLE, MONICA	No	413	413
						408	408
09/22/2021 08:44	Abandoned Vehicle	2021-00006084	25 NE TREMONT DR	WINWOOD, CARLY	No	413	413
09/22/2021 09:01	Animal Found	2021-00006085	25 NE TREMONT DR	HOALST, SHARON	No	413	413
09/22/2021 10:54	Mail Tampering	2021-00006086	824 SE CEDAR AVE	DUNLEAVY, COURTNEY	No	413	413
09/22/2021 13:38	Threats	2021-00006087	505 S COLLEGE AVE 2	YAW, ELIZABETH	Yes	413	413
09/22/2021 14:24	Bike Theft	2021-00006088	201 SW 1ST ST	MOLINA, JOAO	Yes	407	407
09/22/2021 16:01	Unwanted Person	2021-00006089	221 NE BIRCH AVE 4	ADAMS, MAKAYLA	No	407	407
09/22/2021 17:03	Violation of Court Order	2021-00006090	104 SE 12TH ST	HERRERA, MARTHA	No	407	407
09/22/2021 18:35	Phone Message	2021-00006091	204 S COLLEGE AVE	, PATRICK	No	415	415
09/22/2021 19:12	Domestic Physical	2021-00006092	126 SE 3RD ST	YAW, ELIZABETH	No	415	415
						407	407
09/22/2021 19:15	Violation of Court Order	2021-00006093	104 SE 12TH ST	BROWN, BECKY	No	412	412
09/22/2021 22:26	Premises Check	2021-00006094	1700 SE MEADOWBROOK BLVD	,	No	415	415
						407	407
09/22/2021 23:28	Traffic Stop	2021-00006095	SE MYRA RD / SE GARRISON VILLAGE WAY	,	No	415	415
						412	412

Total Incidents for 09/22/2021 : 14

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09/23/2021 03:21	Traffic Stop	2021-00006096	S COLLEGE AVE / SW 6TH ST	,	No	415	415
09/23/2021 08:30	Bike Theft	2021-00006097	134 SE ASH AVE	HODGES, SAMANTHA	No	CPPD	
09/23/2021 10:49	Premises Check	2021-00006098	1700 SE MEADOWBROOK BLVD	,	No	413	413
09/23/2021 10:52	Assist	2021-00006099	116 SE SCENIC VIEW DR	,	No	411	411
09/23/2021 11:52	Fight	2021-00006100	1775 S COLLEGE AVE	CPPD, 4408	Yes	408	408
09/23/2021 12:11	Animal Noise Complaint	2021-00006101	1112 SW JULIA ST	GROSS, DON	No	413	413
09/23/2021 15:19	Fraud	2021-00006102	1700 SE MEADOWBROOK BLVD	CHAPMAN, TRACY	No	407	407
09/23/2021 17:52	Mental Health	2021-00006103	1700 SE MEADOWBROOK BLVD	MOORE, TONYA	No	CPPD	
09/23/2021 18:12	Recovered Stolen	2021-00006105	PEPPERS BRIDGE RD / ELK HORN RD	CASTILLO, ANAHI	No	415	415
09/23/2021 18:19	Premises Check	2021-00006104	801 SE LARCH AVE	,	No	415	415
						407	407
09/23/2021 20:00	Traffic Stop	2021-00006106	SE GARRISON VILLAGE WAY / SE MYRA RD	,	No	415	415
						412	412
09/23/2021 20:37	Harassment	2021-00006107	308 SE BIRCH AVE	BARTELL, CALEB	No	415	415
09/23/2021 21:04	Animal Call	2021-00006108	S COLLEGE AVE / SE 6TH ST	SOTO, AURELI	No	407	407
09/23/2021 22:49	Traffic Call	2021-00006109	NE MYRA RD / W ROSE ST	NEWMAN, KENNETH	No	415	415
						412	412
						407	407
09/23/2021 23:14	Suspicious Activity	2021-00006110	1725 SE MEADOWBROOK BLVD	MEIN, CLAUDE	No	415	415
						412	412
09/23/2021 23:24	Animal Call	2021-00006111	219 SW 6TH ST	DANNER, CHERYL	No	407	407
Total Incidents for 09/23/2021 : 16							
09/24/2021 03:02	Traffic Stop	2021-00006112	SE 12TH ST / SE COTTER PL	,	No	412	412
09/24/2021 11:32	Violation of Court Order	2021-00006113	104 SE 12TH ST	BROWN, BECKY	No	414	414
						408	408
09/24/2021 12:41	Disturbance	2021-00006114	104 SE 12TH ST	HERRERA, MARTHA	No	414	414

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
09/24/2021 12:50	Animal Call	2021-00006115	100 SE 8TH ST BLK	MEJORADO, MRS	No	414	414
09/24/2021 13:59	Follow Up	2021-00006116	1700 SE MEADOWBROOK BLVD	,	No	414	414
09/24/2021 13:59	Parking Complaint	2021-00006117	1700 SE MEADOWBROOK BLVD ROW 7	CASPER, BECKY	No	414	414
09/24/2021 14:00	Theft Motor Vehicle	2021-00006119	970 NE ROSE ST	DAVIS, DENNIS	Yes	414	414
09/24/2021 14:49	Traffic Stop	2021-00006118	S COLLEGE AVE / SW 10TH ST	,	No	414	414
						407	407
09/24/2021 14:50	Accident Non Injury	2021-00006120	SW 4TH ST / S COLLEGE AVE	LIZARRAGA, RUBEN	No	414	414
						407	407
09/24/2021 15:53	Shoplifting	2021-00006121	1700 SE MEADOWBROOK BLVD	MILLS, DERRICK	Yes	415	415
						414	414
						407	407
09/24/2021 15:58	Civil Problem	2021-00006122	358 SE HIGHLAND PARK DR	DAVIS, DIANE	No	414	414
09/24/2021 16:48	Traffic Call	2021-00006123	SE INDEPENDENCE DR / SE CONSTITUTION DR	KEITHLEY, CASSANDRA	No	407	407
09/24/2021 17:02	Suspicious Activity	2021-00006124	220 SE 6TH ST	GRANT, IAN	No	415	415
						407	407
09/24/2021 18:51	Extra Patrol	2021-00006125	715 SE HERON DR	SCHNICK, BRIAN	No	415	415
09/24/2021 19:06	Shoplifting	2021-00006126	1700 SE MEADOWBROOK BLVD	MILLS, DERRICK	Yes	415	415
						407	407
09/24/2021 21:49	Public Works	2021-00006127	428 SW 12TH ST	ROBERTSON, SIERRA	No		
09/24/2021 22:05	Premises Check	2021-00006128	1700 SE MEADOWBROOK BLVD	,	No	415	415
09/24/2021 22:12	Information Report	2021-00006129	1206 S COLLEGE AVE	ALMOS, EVELA	No	412	412
09/24/2021 22:21	Traffic Stop	2021-00006130	628 S COLLEGE AVE	,	No	407	407
09/24/2021 23:09	Public Works	2021-00006137	SE 10TH ST / SE DATE AVE	EDMISTER, BRANDON	No		
Total Incidents for 09/24/2021 : 20							
09/25/2021 00:56	Coroner Call Out	2021-00006133	20 SE LARCH AVE	DODSON, AWBRY	No		

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09/25/2021 01:01	Traffic Stop	2021-00006131	1700 SE MEADOWBROOK BLVD	,	No	412	412
09/25/2021 01:32	911 Call	2021-00006132	824 SE CEDAR AVE	CC FEMALE,	No		
09/25/2021 02:39	Coroner Call Out	2021-00006134	20 SE LARCH AVE	EODSON, AWBRY	Yes		
09/25/2021 02:47	Traffic Call	2021-00006135	S HWY 125 / SE COMMERCIAL DR	,	No	412	412
09/25/2021 07:24	Premises Check	2021-00006136	1100 NE C ST	,	No	416	416
09/25/2021 08:06	Paper Service	2021-00006138	428 SW 12TH ST	CC, M	No		
09/25/2021 10:19	Traffic Call	2021-00006139	OLD HWY 12 / HERITAGE RD	REINIGER, CHUCK	No	416	416
09/25/2021 10:38	Trespass	2021-00006140	212 SW 4TH ST	REA, DAVID	Yes	416	416
09/25/2021 11:29	Information Report	2021-00006141	1700 SE MEADOWBROOK BLVD	GEOGHEHAN, CATHY	No	416	416
09/25/2021 12:20	Traffic Call	2021-00006143	TAUMARSON RD / SE MEADOWBROOK BLVD	WALTER, MELISSA	No		
09/25/2021 12:25	Accident Non Injury	2021-00006142	1700 SE MEADOWBROOK BLVD ROW 4	VIRREY, ELVIA	No	416	416
09/25/2021 16:11	Domestic Physical	2021-00006144	PLAZA WAY / TAUMARSON RD	AVINA, JENNIFER	No	416	416
09/25/2021 17:23	Shoplifting	2021-00006145	1700 SE MEADOWBROOK BLVD	KNOWLES, DEREK	No	416	416
						409	409
09/25/2021 20:21	Suspicious Activity	2021-00006146	700 SUNCREST TER	ROWE, STEWART	No	409	409
09/25/2021 21:23	Traffic Call	2021-00006147	S HWY 125 / STATELINE RD	, UMATILLA	No	CPPD	
09/25/2021 22:33	Suspicious Activity	2021-00006148	165 FARMLAND RD	SALDANA, RICARDO	No	409	409
09/25/2021 23:39	Assist	2021-00006149	401 SE 3RD ST A	BILLINGS, ANDREW	No	409	409
Total Incidents for 09/25/2021 : 18							
09/26/2021 01:05	Citizen Contact	2021-00006150	801 SE LARCH AVE	,	No	409	409
09/26/2021 05:39	Information Report	2021-00006151	201 SW 1ST ST	WWU SECURITY, ISAAC	No	409	409
09/26/2021 07:18	Traffic Stop	2021-00006152	N COLLEGE AVE / NE C ST	,	No	413	413
09/26/2021 09:00	Premises Check	2021-00006153	1700 SE MEADOWBROOK BLVD	,	No	413	413
09/26/2021 09:56	Traffic Stop	2021-00006154	N COLLEGE AVE / NW B ST	,	No	413	413
09/26/2021 10:29	Paper Service	2021-00006155	706 S COLLEGE AVE	,	No	413	413
09/26/2021 12:27	Information Report	2021-00006156	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	No	414	414

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09/26/2021 12:27	Information Report	2021-00006156	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	No	413	413
09/26/2021 13:18	Public Works	2021-00006157	SW 4TH ST / S COLLEGE AVE	CPFD,	No	414	414
09/26/2021 14:12	Traffic Stop	2021-00006158	880 NE ROSE ST	,	No	413	413
09/26/2021 14:54	Traffic Stop	2021-00006159	SE LARCH AVE / SE 6TH ST	,	No	413	413
09/26/2021 16:09	Follow Up	2021-00006160	1700 SE MEADOWBROOK BLVD	,	No	407	407
09/26/2021 16:32	Animal Call	2021-00006163	NE CEDAR AVE / NE C ST	HEAD, MELISSA	No		
09/26/2021 16:51	Information Report	2021-00006161	70 NE ROSE ST	WILLIAMS, IAN	No	414	414
09/26/2021 17:26	Domestic Problem	2021-00006162	1700 SE MEADOWBROOK BLVD	HENDERSON, LAURA	No	414	414
						407	407
09/26/2021 18:31	Traffic Stop	2021-00006164	NE ROSE ST / NE DAMSON AVE	,	No	407	407
09/26/2021 20:03	Trespass	2021-00006165	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	414	414
						407	407
09/26/2021 21:20	Animal Found	2021-00006166	500 E WHITMAN DR	BRADY, KATY	No	412	412
09/26/2021 22:41	Traffic Stop	2021-00006167	NE C ST / NE DANNER LN	,	No	412	412
09/26/2021 22:46	Traffic Stop	2021-00006168	NE ROSE ST / NE ASH AVE	,	No	407	407
09/26/2021 22:51	Traffic Stop	2021-00006169	N COLLEGE AVE / NW B ST	,	No	412	412
09/26/2021 23:58	Assist	2021-00006170	583 NW EVANS AVE 4	,	Yes	412	412
						407	407
Total Incidents for 09/26/2021 : 21							
09/27/2021 00:00	Assist	2021-00006171	1134 ABBOTT RD	, JANIE	No	407	407
09/27/2021 00:30	Domestic Physical	2021-00006172	232 NE CEDAR AVE	MARTINEZ, ALLYSSA	Yes	412	412
						407	407
09/27/2021 06:03	Missing Person	2021-00006173	1825 S COLLEGE AVE	HOLLIN, KIRSTEN	No	412	412
						413	413
						408	408
09/27/2021 08:35	Malicious Mischief	2021-00006175	329 SW 12TH ST	CC, WADE	Yes	413	413
09/27/2021 08:42	Citizen Contact	2021-00006174	SW 12TH ST	,	No	413	413

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09/27/2021 11:16	Assist	2021-00006176	232 NE CEDAR AVE	DUVALL, JOSH	No	414	414
09/27/2021 12:38	Phone Message	2021-00006177	625 S COLLEGE AVE	,	No	414	414
09/27/2021 14:18	Paper Service	2021-00006178	706 S COLLEGE AVE B, COLLEGE PLACE	,	No	413	413
09/27/2021 16:00	Alarm	2021-00006179	251 NW RUBY LN	SIMPLYSAFE, 10309	No	414	414
						407	407
09/27/2021 16:58	Traffic Stop	2021-00006180	SW 4TH ST / SW BADE AVE	,	No	407	407
09/27/2021 17:53	Information Report	2021-00006181	31397 W HWY 12	,	No	CPPD	
09/27/2021 18:25	Traffic Stop	2021-00006182	N COLLEGE AVE / BLALOCK DR	,	No	407	407
Total Incidents for 09/27/2021 : 12							
09/28/2021 06:20	Animal Call	2021-00006183	S COLLEGE AVE / SE 12TH ST	GUSEY, RICK	No	448	448
						410	410
09/28/2021 10:21	Traffic Stop	2021-00006184	SE 3RD ST / SE BIRCH AVE	,	Yes	410	410
09/28/2021 10:54	Code Enforcement	2021-00006185	275 NE DECCIO RD	,	No	448	448
09/28/2021 11:41	Paper Service	2021-00006186	630 SE ELM AVE	,	No		
09/28/2021 12:03	Address Verification	2021-00006187	204 SE 12TH ST #1	,	No		
09/28/2021 13:39	Domestic Physical	2021-00006188	104 SE 12TH ST	CLEMON, KEVIN	No	410	410
						411	411
						408	408
09/28/2021 15:51	Paper Service	2021-00006189	309 SW 11TH ST	,	No	413	413
09/28/2021 16:00	Paper Service	2021-00006190	706 S COLLEGE AVE B, COLLEGE PLACE	,	No	413	413
09/28/2021 16:21	Accident Non Injury	2021-00006191	1700 SE MEADOWBROOK BLVD	SHROUF, TRACY	No	413	413
09/28/2021 20:03	Paper Service	2021-00006192	630 SE ELM AVE	,	No		
09/28/2021 20:12	Paper Service	2021-00006193	1202 SE MURPHY LN	,	No		
09/28/2021 20:25	Premises Check	2021-00006194	1100 NE C ST	,	No	416	416
09/28/2021 21:05	Premises Check	2021-00006195	1700 SE MEADOWBROOK BLVD	,	No	413	413

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09/28/2021 21:05	Premises Check	2021-00006195	1700 SE MEADOWBROOK BLVD	,	No	407	407
09/28/2021 21:24	Traffic Stop	2021-00006196	S HWY 125 / PLAZA WAY	,	No	416	416
09/28/2021 21:59	Traffic Stop	2021-00006197	SE LARCH AVE / SE 3RD ST	,	No	416	416
						412	412
09/28/2021 22:17	Traffic Stop	2021-00006198	SE LARCH AVE / SE 8TH ST	,	No	412	412
Total Incidents for 09/28/2021 : 16							
09/29/2021 00:39	Traffic Stop	2021-00006199	S HWY 125 / SE COMMERCIAL DR	,	No	412	412
09/29/2021 01:21	Traffic Stop	2021-00006200	W PINE ST / NE MYRA RD	,	No	412	412
09/29/2021 01:26	Traffic Stop	2021-00006201	SE 12TH ST / SE LARCH AVE	,	Yes		
09/29/2021 02:32	Accident Non Injury	2021-00006202	131 SW 13TH ST	ORVALD, ERIKA	No	412	412
09/29/2021 06:11	Premises Check	2021-00006203	1700 SE MEADOWBROOK BLVD	,	No	408	408
09/29/2021 07:23	Parking Complaint	2021-00006204	994 SE 12TH ST	,	No	448	448
09/29/2021 07:37	Towed Vehicle	2021-00006205	27 SE 4TH ST A	CC, TIM	No		
09/29/2021 07:45	Accident Unknown Injury	2021-00006206	SE MYRA RD / E WHITMAN DR	FENTON, BEN	No	410	410
09/29/2021 09:50	Traffic Call	2021-00006207	SE MYRA RD / THE DALLES MILITARY RD	, ISABELL	No	410	410
09/29/2021 10:19	Suspicious Activity	2021-00006208	406 S COLLEGE AVE	GEOGHEAN, STEVEN	No		
09/29/2021 11:11	Parking Complaint	2021-00006209	213 SE 12TH ST	,	No	448	448
09/29/2021 11:23	Parking Complaint	2021-00006210	1157 SE DATE AVE	,	No	448	448
09/29/2021 11:54	Code Enforcement	2021-00006211	NE EMPIRE ST / NE DAMSON AVE	,	No	448	448
09/29/2021 12:08	Lost Property	2021-00006212	1721 SE MEADOWBROOK BLVD	ELI-BENEFIELD, FRANCISCO	No	410	410
09/29/2021 14:42	Paper Service	2021-00006213	1700 SE MEADOWBROOK BLVD WALMART OFFICE	,	No		
09/29/2021 15:05	Violation of Court Order	2021-00006214	220 N COLLEGE AVE 17	PARR, MOLLY I	No	410	410
						408	408
09/29/2021 15:29	Citizen Contact	2021-00006215	821 SW BADE AVE	CPPD, 408	No	410	410

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09/29/2021 15:29	Citizen Contact	2021-00006215	821 SW BADE AVE	CPPD, 408	No	408	408
09/29/2021 15:59	Shoplifting	2021-00006216	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	410	410
09/29/2021 16:54	Theft	2021-00006218	528 SE 4TH ST	FINKLINER, ROBERT	Yes	416	416
						409	409
09/29/2021 17:25	Violation of Court Order	2021-00006217	830 NE KAROL LOOP	,	No	409	409
09/29/2021 17:46	Suspicious Activity	2021-00006219	418 SW DAVIS AVE	SANDAU, BRADLEY	No	416	416
						410	410
						409	409
09/29/2021 18:39	Disturbance	2021-00006220	N GOSE ST / HERITAGE RD	CHANEY, ROBERT	No	416	416
						409	409
09/29/2021 19:05	Premises Check	2021-00006221	1100 NE C ST	,	No	416	416
						409	409
09/29/2021 23:53	Citizen Contact	2021-00006222	1200 SE 12TH ST	,	No	416	416
						409	409
Total Incidents for 09/29/2021 : 24							
09/30/2021 05:32	Vehicle Prowl	2021-00006229	7 E OAK ST	CLARK, ADAM	Yes	406	406
						410	410
						431	431
09/30/2021 07:13	Parking Complaint	2021-00006223	1112 SW JULIA ST	CC, KEVIN	No	448	448
						410	410
09/30/2021 07:42	Phone Message	2021-00006224	1100 SW JULIA ST BLK	SPEARS, KEVIN	No	448	448
09/30/2021 07:48	Traffic Stop	2021-00006225	31 SE ASH AVE	,	No	408	408
09/30/2021 09:04	Premises Check	2021-00006226	1700 SE MEADOWBROOK BLVD	,	No	406	406
						410	410
09/30/2021 09:14	Theft	2021-00006227	710 S COLLEGE AVE B	CPPD, 411	Yes	416	416
						406	406

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09/30/2021 09:14	Theft	2021-00006227	710 S COLLEGE AVE B	CPPD, 411	Yes	411	411
09/30/2021 09:18	Premises Check	2021-00006228	1100 NE C ST	,	No	406	406
09/30/2021 14:09	Traffic Call	2021-00006230	S HWY 125 / S COLLEGE AVE	JAMES, JULIE	No	408	408
09/30/2021 14:17	Shoplifting	2021-00006231	1117 S COLLEGE AVE	,	Yes	416	416
						406	406
						408	408
09/30/2021 14:56	Alarm	2021-00006232	1715 SE MEADOWBROOK BLVD	LINDSTOM, SAMANTHA	Yes	406	406
						410	410
						408	408
09/30/2021 15:23	Malicious Mischief	2021-00006233	1117 S COLLEGE AVE	CPPD, 406	No	406	406
09/30/2021 16:21	Information Report	2021-00006234	512 W WHITMAN DR	FREY, DELIA	No	406	406
09/30/2021 17:05	Traffic Call	2021-00006235	SE LARCH AVE / SE GARRISON VILLAGE WAY	,	No	416	416
09/30/2021 17:18	Premises Check	2021-00006236	1700 SE MEADOWBROOK BLVD	,	No	431	431
09/30/2021 17:38	Traffic Stop	2021-00006237	SE 12TH ST / SE EDMONT AVE	,	No	431	431
09/30/2021 18:09	Information Report	2021-00006238	1455 SE VALLEY VIEW TER	VORIES, DON	Yes	431	431
09/30/2021 19:13	Premises Check	2021-00006239	1100 NE C ST	,	No	416	416
						409	409
09/30/2021 20:11	Citizen Contact	2021-00006240	630 SE ELM AVE	,	No		
09/30/2021 20:31	Alarm	2021-00006241	1117 S COLLEGE AVE	ELEC, WW	No	416	416
						431	431
						409	409
09/30/2021 21:43	Animal Call	2021-00006242	562 SE MAGNONI DR	LEWIS, TABITA	No	416	416
Total Incidents for 09/30/2021 : 20							

Incident Activity Report



Print Date/Time: 10/06/2021 10:27
 Login ID: mbarr
 Layer: All
 Areas: All

From Date: 09/01/2021 00:00
 To Date: 09/30/2021 23:59

College Place Police Dept
 ORI Number: WA0360200
 Incident Type: All

Hour	SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		TOTAL	
	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%
24	0	0.0	3	0.6	2	0.4	1	0.2	0	0.0	0	0.0	2	0.4	8	1.6
1	2	0.4	2	0.4	0	0.0	3	0.6	0	0.0	2	0.4	3	0.6	12	2.4
2	0	0.0	0	0.0	0	0.0	2	0.4	1	0.2	1	0.2	4	0.8	8	1.6
3	2	0.4	0	0.0	0	0.0	0	0.0	1	0.2	1	0.2	0	0.0	4	0.8
4	0	0.0	1	0.2	0	0.0	1	0.2	0	0.0	0	0.0	0	0.0	2	0.4
5	1	0.2	0	0.0	0	0.0	0	0.0	2	0.4	0	0.0	0	0.0	3	0.6
6	0	0.0	1	0.2	2	0.4	3	0.6	1	0.2	2	0.4	0	0.0	9	1.8
7	1	0.2	0	0.0	3	0.6	6	1.2	5	1.0	0	0.0	1	0.2	16	3.2
8	5	1.0	5	1.0	5	1.0	2	0.4	2	0.4	4	0.8	3	0.6	26	5.2
9	4	0.8	4	0.8	5	1.0	4	0.8	5	1.0	2	0.4	0	0.0	24	4.8
10	3	0.6	2	0.4	4	0.8	8	1.6	5	1.0	3	0.6	6	1.2	31	6.2
11	0	0.0	6	1.2	5	1.0	5	1.0	3	0.6	4	0.8	4	0.8	27	5.4
12	3	0.6	2	0.4	4	0.8	4	0.8	3	0.6	3	0.6	4	0.8	23	4.6
13	2	0.4	5	1.0	5	1.0	3	0.6	5	1.0	4	0.8	2	0.4	26	5.2
14	3	0.6	1	0.2	3	0.6	6	1.2	10	2.0	7	1.4	1	0.2	31	6.2
15	3	0.6	5	1.0	7	1.4	9	1.8	7	1.4	4	0.8	2	0.4	37	7.4
16	5	1.0	6	1.2	4	0.8	3	0.6	4	0.8	3	0.6	4	0.8	29	5.8
17	7	1.4	4	0.8	4	0.8	8	1.6	5	1.0	3	0.6	3	0.6	34	6.8
18	1	0.2	2	0.4	1	0.2	10	2.0	9	1.8	3	0.6	4	0.8	30	6.0
19	2	0.4	2	0.4	2	0.4	5	1.0	4	0.8	2	0.4	2	0.4	19	3.8
20	3	0.6	1	0.2	4	0.8	1	0.2	6	1.2	5	1.0	5	1.0	25	5.0
21	2	0.4	1	0.2	9	1.8	2	0.4	4	0.8	3	0.6	2	0.4	23	4.6
22	5	1.0	3	0.6	5	1.0	3	0.6	2	0.4	6	1.2	3	0.6	27	5.4
23	2	0.4	1	0.2	2	0.4	2	0.4	3	0.6	5	1.0	8	1.6	23	4.6
Totals:	56	11.3	57	11.5	76	15.3	91	18.3	87	17.5	67	13.5	63	12.7	497	100.00

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Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0454.BP0040	Decker Richard S & Patricia E 919 Sentry Dr SE 35-07-36-70-0101	DECK	368.66	09/16/2021	99.15	99.15
Contractor	Decker Richard S & Patricia E					
2021.0463.BP0041	Medica Gina 103 Mountain View Dr SE 35-07-36-58-0238	SIDING	8,000.00	09/27/2021	334.53	334.53
Contractor	Medica Gina					
2021.0465.BP0042	Lincoln Ben 254 Schnabel Ln NW 35-07-26-72-0010	BAY WINDOW	850.00	09/28/2021	121.26	
Contractor	Lincoln Ben					
2021.0469.BP0043	Jessup Paul T & Ruth M 1110 College Ave S 35-07-35-60-2807	EGRESS WINDOWS	5,000.00	09/28/2021	258.30	258.30
Contractor	Jessup Paul T & Ruth M					
Totals:	4		14,218.66		813.24	691.98

Demolition Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0462.DP0003	Fanning Roy 312 Redwood Pl NE 35-07-25-68-0009	DEMO HOME DESTROYED BY FIRE		09/24/2021	72.50	72.50
Contractor	Eaton Construction Inc, Eaton Andrew					
Totals:	1				72.50	72.50

Mechanical Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0446.MP0119	Murphy Kenneth Lee & Lidia A 85 Spagnuolo Circle NW 35-07-26-60-0017	GAS FURNACE & AC		09/02/2021	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					

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Mechanical Permit**Permit Type:**

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0447.MP0120	Walla Walla Valley Academy 300 Academy Way SW 35-07-35-21-0102	AC		09/09/2021	100.00	100.00
Contractor	Youngs Heating and Cooling, Young Erik					
2021.0448.MP0121	Stokes Tom A 518 12th St SE 35-07-36-58-0711	GAS WATER HEATER		09/10/2021	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2021.0453.MP0122	Hensel Jr. #, Clarence N 206 Whitman Dr W 35-07-26-52-3912	AC		09/15/2021	66.00	66.00
Contractor	College Place HTG & A/C,					
2021.0455.MP0123	Attoh Victor and Joanna 819 Sentry Dr SE 35-07-36-70-0110	GAS RANGE		09/17/2021	66.00	66.00
Contractor	Attoh Victor and Joanna					
2021.0456.MP0124	Thorington +, Olive V 926 Brentwood PI SE 35-07-36-66-0015	GAS PIPING		09/17/2021	66.00	66.00
Contractor	Youngs Heating and Cooling, Young Erik					
2021.0457.MP0125	Murphy Miles 827 Sentry Dr SE 35-07-36-70-0109	GAS FURNACE & AC		09/20/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0459.MP0126	Saxby Lorelei 935 Sentry Dr SE 35-07-36-71-0127	GAS FURNACE		09/21/2021	66.00	66.00
Contractor	College Place HTG & A/C,					
Totals:	8				694.00	694.00

Plumbing Permit**Permit Type:**

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
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Plumbing Permit**Permit Type:**

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0451.PP0060	Dietrich Gregory D & Sharon M 211 4th St SE 35-07-36-51-2110	SEWER LINE		09/14/2021	66.00	
Contractor	Zaco Construction,					
2021.0450.PP0059	Engen Glenn & Sadie 965 Date Ave SE 35-07-36-60-1021	WATER LINE		09/14/2021	66.00	66.00
Contractor	Engen, Glenn & Sadie					
2021.0466.PP0061	Farr James 30 Rose St NE 35-07-25-52-3551	DRAIN LINE		09/28/2021	66.00	66.00
Contractor	Roto Rooter, Emblem Brooklynne					
Totals:	3				198.00	132.00

Roofing Permit**Permit Type:**

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0443.RO0045	Larsen Jeffery S 927 Marine Dr SE 35-07-36-70-0201	REROOF		09/01/2021	138.50	138.50
Contractor	VW Quality Roofing LLC,					
2021.0444.RO0046	Ricketts Steven 619 3rd St SW 35-07-35-52-4550	REROOF		09/02/2021	138.50	138.50
Contractor	Icon Roofing LLC, Cohen Joel					
2021.0458.RO0047	Scheibner Christopher & Joy 963 Ensign Pl SE 35-07-36-71-0205	REROOF		09/21/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					
2021.0461.RO0048	Miller Jim & Luan 865 C St NE 35-07-25-54-0006	REROOF		09/23/2021	138.50	138.50
Contractor	Berentsen Roofing & Construction,					

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Roofing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0470.RO0049	Carambot, George & Yvonne B. 305 A St NE 35-07-25-56-0104	REROOF		09/29/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					
Totals:	5				692.50	692.50

Sign Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0445.SI0003	MV Investments, LLC, 1705 Meadowbrook Blvd SE 35-06-01-21-0082	WALL SIGN		09/02/2021	100.00	100.00
Contractor	Quality Signs,					
Totals:	1				100.00	100.00

Solar Panels

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0460.SO0005	Osorio Lidia 1875 College Ave S 35-06-01-23-0047	ROOFTOP SOLAR		09/23/2021	101.50	
Contractor	Solgen Power, LLC, Mc Elwain Alysha					
2021.0467.SO0006	Wilson Wesley 1368 Virginia St SW 35-07-35-77-0015	ROOFTOP SOLAR PANELS		09/28/2021	101.50	
Contractor	Solgen Power. LLC, Peterson Skyler					
Totals:	2				203.00	

Report Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	Sep. Qty.	Sep. Valuation	Sep. Fees
Building Permit	4	14,218.66	813.24	4	14,218.66	813.24
Demolition Permit	1		72.50	1		72.50

Report Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	Sep. Qty.	Sep. Valuation	Sep. Fees
Mechanical Permit	8		694.00	8		694.00
Plumbing Permit	3		198.00	3		198.00
Roofing Permit	5		692.50	5		692.50
Sign Permit	1		100.00	1		100.00
Solar Panels	2		203.00	2		203.00
	24	14,218.66	2,773.24	24	14,218.66	2,773.24

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Annexation

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0318.AN0001	Sharp Donald B & Trudy Marie 995 C St NE 35-07-25-52-3744	ANNEXATION		05/28/2021	250.00	250.00
Contractor	Sharp Donald B & Trudy Marie					
Totals:	1				250.00	250.00

Boundary Line Adjustment

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0195.BO0001	SIRMON THAD REAL ESTATE LLC 942 Spitzenburg St NE 35-07-25-52-3754	Parcel A and B common boundaries. A = 350725523755 B=350725523754 Parcel B will gain acreage from parcel A		03/10/2021	100.00	100.00
Contractor	SIRMON THAD REAL ESTATE LLC, SIRMON THAD					
Totals:	1				100.00	100.00

Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0005.BP0001	Perfection Glass, 621 8th St SE 35-07-36-60-0806	INSTALLING VINYL WINDOWS & LAP SIDING	2,000.00	01/05/2021	176.47	176.47
Contractor	Perfection Glass,					
2021.0024.BP0002	Shafer Vernon 507 Mountain View Dr SE 35-07-36-58-0728	HANDICAP BATHROOM	14,841.60 Sq. Ft.: 120	01/15/2021	491.79	491.79
Contractor	Heagy Terri					
2021.0103.BP0003	Saldana Juan M & Fabiola S 26 6th St SE 35-07-36-60-0519	SIDING	6,000.00	02/09/2021	273.49	273.49
Contractor	Saldana Juan M & Fabiola S					
2021.0105.BP0004	Lang Mel 256 Elder Pl NE 35-07-25-58-0316	SHED	9,367.68 Sq. Ft.: 192	02/17/2021	370.51	370.51
Contractor	Lang Mel					

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Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0160.BP0005	Pierce Matthew & Brenda 92 Doans Ave SW 35-07-35-69-0004	ADDITION / ART STUDIO	119,474.88 Sq. Ft.: 966	02/23/2021	1,972.41	1,972.41
Contractor	Pierce Matthew & Brenda					
2021.0199.BP0006	Penner Kenneth J & Janet K 1325 Sky Ave SE 35-07-36-58-1001	FIRE DAMAGE REPAIR	82,995.70	03/15/2021	925.11	925.11
Contractor	Five Star Disaster Services					
2021.0202.BP0007	Lopez Hector Lopez-Macias 118 12th St SW 35-07-35-53-0004	ADDING BATHROOM	10,500.00	03/16/2021	394.77	394.77
Contractor	A-Z General Contracting LLC, Cherkasov Vitaliy					
2021.0218.BP0008	Jenkins, William & Joanne 1876 Sunflower Ct SE 35-06-01-52-0222	ENTRY STEPS	1,025.60 Sq. Ft.: 20	03/30/2021	126.47	126.47
Contractor	Jenkins, William & Joanne					
2021.0230.BP0010	Jensen Floyd & Mary 308 Mountain View Dr SE 35-07-36-58-0316	EGRESS WINDOW	800.00	04/02/2021	47.19	47.19
Contractor	Gary Harvey Construction, Harvey Gary					
2021.0241.BP0011	Reseck Jonathan 22 6th St SE 35-07-36-60-0527	KITCHEN REMODEL	5,000.00	04/08/2021	258.30	258.30
Contractor	Reseck Jonathan					
2021.0248.BP0012	Harral Don 27 6th St SW 35-07-35-60-2401	EGRESS WINDOW	2,000.00	04/13/2021	132.07	132.07
Contractor	Harral Don					
2021.0249.BP0013	Mangum-Williams Melani Dawn 807 Tamarack St SE 35-07-36-69-0201	DECK	16,000.00	04/15/2021	537.81	537.81
Contractor	Bocanegra, Bocanegra Construction LLC Thalia					

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Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0259.BP0014	Parker Kristal 1227 Murphy Ln SE 35-07-36-53-0012	REPLACE WINDOWS	600.00	04/22/2021	35.70	35.70
Contractor	Perfection Glass,					
2021.0260.BP0015	Pontius Roberta Lynn & David 226 Sunny Dr SE 35-07-36-58-0604	REPLACE WINDOWS	2,490.00	04/22/2021	98.00	98.00
Contractor	Perfection Glass,					
2021.0273.BP0016	Hiner Robert & Kristina 398 Highland Park Dr SE 35-07-36-54-0501	DECK	15,076.32 Sq. Ft.: 294	04/28/2021	537.81	537.81
Contractor	Hiner Robert & Kristina					
2021.0275.BP0017	Flores Laurie & Patrick 59 College Ave N 35-07-26-52-3901	COVERED PATIO	27,075.84 Sq. Ft.: 528	04/28/2021	821.49	821.49
Contractor	Lozanos Remodel LLC, Lozano Adan					
2021.0285.BP0019	Edward Jesse 1003 Crestlane Dr SE 35-07-36-55-0206	DECK	29,947.52 Sq. Ft.: 584	05/04/2021	858.15	858.15
Contractor	Edward Jesse					
2021.0284.BP0018	Serl Mitchell Tyler 105 A St NE 35-07-25-57-0201	WINDOWS & SIDING	5,685.00	05/04/2021	233.71	233.71
Contractor	Serl Mitchell Tyler					
2021.0296.BP0020	Reiswig Nicole Taler 1002 C St NE 35-07-25-44-0023	SIDING GARAGE	1,050.00	05/10/2021	132.32	132.32
Contractor	Reiswig Nicole Taler					
2021.0305.BP0023	Reiswig Nicole Taler 1002 C St NE 35-07-25-44-0023	FRONT STAIR	3,000.00	05/18/2021	207.48	207.48
Contractor	Reiswig Nicole Taler					

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Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0303.BP0021	Jerez Clara 119 6th St SW 35-07-35-60-2407	UPSTAIRS REMODEL	5,000.00	05/18/2021	258.30	258.30
Contractor	Jerez Clara					
2021.0304.BP0022	Medica Francesca 103 Mountain View Dr SE 35-07-36-58-0238	REMODEL KITCHEN IN DOWNSTAIRS	500.00	05/18/2021	99.15	99.15
Contractor	Medica Francesca					
2021.0327.BP0024	Salazar Erik Z & Migdalia E 1304 Broadway Ave SE 35-07-36-58-0124	1304 SE Broadway. Installation of basement egress window.	900.00	06/09/2021	45.75	45.75
Contractor	Salazar Erik Z & Migdalia E					
2021.0330.BP0025	Vories Donald & Nancy 1445 Valley View Terrace SE 35-07-36-34-0074	CONVERT STORAGE SHED IN TO BATHROOM / LAUNDRY ROOM	6,000.00	06/11/2021	283.71	283.71
Contractor	Vories Donald & Nancy					
2021.0331.BP0026	Wahner Douglas James 421 4th St SE 35-07-36-21-0056	Basement bedroom egress windows.	4,000.00	06/11/2021	182.89	182.89
Contractor	Serl, Lawrence					
2021.0342.BP0027	Bigler Kent H & Andrea 1164 Sentry Dr SE 35-07-36-77-0001	RETAINING WALL	5,425.20	06/16/2021	283.71	283.71
Contractor	Bigler Kent H & Andrea					
2021.0359.BP0028	Aberle Brandon J. 704 Evans Ave SW 35-07-35-60-2219	MASTER BATHROOM REMODEL	5,000.00	07/02/2021	258.30	258.30
Contractor	Aberle Brandon J.					
2021.0366.BP0030	Angulo, Juan Miguel & Laura 25 A St NE 35-07-25-57-0102	VINYL WINDOW	900.00	07/07/2021	45.75	45.75
Contractor	Perfection Glass,					

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Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0363.BP0029	Brown Leslie E. & Janet K 515 Mountain View Dr SE 35-07-36-58-0727	BATHROOM ADDITION	17,628.30 Sq. Ft.: 135	07/07/2021	588.63	588.63
Contractor	Serl Construction,					
2021.0368.BP0031	Brown Earl 1080 Garrison Village Way SE 35-07-36-96-0003	WINDOW	1,460.00	07/12/2021	65.85	65.85
Contractor	Home Depot, Terri Boyd					
2021.0388.BP0032	Perfection Glass, 228 Whitman Dr W 35-07-26-52-3977	WINDOWS	3,170.00	07/22/2021	113.40	113.40
Contractor	Perfection Glass,					
2021.0389.BP0033	Hardin Matthew 355 Highland Park Dr SE 35-07-36-63-0112	DECK	6,871.52 Sq. Ft.: 134	07/26/2021	309.12	309.12
Contractor	4 Seasons Color Inc, Matt Hardin					
2021.0397.BP0034	Kivett, Myrna Lee 425 College Ave S 35-07-36-60-0417	FRONT PORCH AND SIDEWALK	1,794.80 Sq. Ft.: 35	07/29/2021	171.01	171.01
Contractor	C&R Concrete,					
2021.0398.BP0035	Hardin Matthew 355 Highland Park Dr SE 35-07-36-63-0112	WINDOWS	3,500.00	07/29/2021	113.40	113.40
Contractor	4 Seasons Color Inc					
2021.0407.BP0036	Harral Don 27 6th St SW 35-07-35-60-2401	BASEMENT LAUNDRY ROOM AND BATHROOM	3,000.00	08/04/2021	207.48	207.48
Contractor	Harral Don					
2021.0408.BP0037	Smith Charles 220 Scenic View Dr SE 35-07-36-58-0440	WINDOWS	34,000.00	08/05/2021	931.48	931.48
Contractor	Renewal By Anderson,					

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Building Permit**Permit Type:**

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0411.BP0038	Marin Manuel 312 Spitzenburg St NE 35-07-25-52-3633	COVERED PATIO	28,921.92 Sq. Ft.: 564	08/06/2021	839.82	839.82
Contractor	Marin Manuel					
2021.0416.BP0039	WMP Rentals LLC, Plugard Willie 303 Ash Ave NE 35-07-25-70-0001	EGRESS WINDOW	3,200.00	08/11/2021	232.89	232.89
Contractor						
2021.0454.BP0040	Decker Richard S & Patricia E 919 Sentry Dr SE 35-07-36-70-0101	DECK	368.66	09/16/2021	99.15	99.15
Contractor	Decker Richard S & Patricia E					
2021.0463.BP0041	Medica Gina 103 Mountain View Dr SE 35-07-36-58-0238	SIDING	8,000.00	09/27/2021	334.53	334.53
Contractor	Medica Gina					
2021.0465.BP0042	Lincoln Ben 254 Schnabel Ln NW 35-07-26-72-0010	BAY WINDOW	850.00	09/28/2021	121.26	
Contractor	Lincoln Ben					
2021.0469.BP0043	Jessup Paul T & Ruth M 1110 College Ave S 35-07-35-60-2807	EGRESS WINDOWS	5,000.00	09/28/2021	258.30	258.30
Contractor	Jessup Paul T & Ruth M					
Totals:	42		500,420.54		14,474.93	14,353.67
		Sq. Ft.	3,572			

Commercial**Permit Type:**

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0030.CO0001	City of College Place 199 Teal Rd 35-06-02-23-0040	LIFT STATION	128,000.00	01/20/2021	2,018.53	2,018.53
Contractor	APOLLO, INC,					

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Commercial

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0037.CO0002	Walla Walla Land Development Partners LLC, 900 Whitman E 35-07-25-43-0067	FORT WW CLUBHOUSE	546,799.88 Sq. Ft.: 4246	01/22/2021	6,014.65	
Contractor	Walla Walla Land Development Partners LLC,					
2021.0038.CO0003	Walla Walla Land Development Partners LLC, 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 1 36 UNITS	4,189,146.76 Sq. Ft.: 37151	01/22/2021	27,166.61	
Contractor	Walla Walla Land Development Partners LLC,					
2021.0039.CO0004	Walla Walla Land Development Partners LLC, 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 2 36 UNITS	4,189,146.76 Sq. Ft.: 37151	01/22/2021	27,166.61	
Contractor	Walla Walla Land Development Partners LLC,					
2021.0040.CO0005	Walla Walla Land Development Partners LLC, 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 3 36 UNITS	4,189,146.76 Sq. Ft.: 37151	01/22/2021	27,166.61	
Contractor	Walla Walla Land Development Partners LLC,					
2021.0041.CO0006	Walla Walla Land Development Partners LLC, 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 4 24 UNITS	2,539,919.00 Sq. Ft.: 22525	01/22/2021	18,155.13	
Contractor	Walla Walla Land Development Partners LLC,					
2021.0043.CO0008	Walla Walla Land Development Partners LLC, 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 6 24 UNITS	2,539,919.00 Sq. Ft.: 22525	01/22/2021	18,155.13	
Contractor	Walla Walla Land Development Partners LLC,					
2021.0042.CO0007	Walla Walla Land Development Partners LLC, 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 5 24 UNITS	2,539,919.00 Sq. Ft.: 22525	01/22/2021	18,155.13	
Contractor	Walla Walla Land Development Partners LLC,					
2021.0166.CO0010	NW Hillcrest Properties LLC, 175 Silverstar Ln SW 35-07-35-44-0127	8 UNIT BLDG G	937,588.80 Sq. Ft.: 8288	02/24/2021	9,233.95	9,233.95
Contractor	NW Hillcrest Properties LLC,					

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Commercial

Permit Type:

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2021.0163.CO0009	NW Hillcrest Properties LLC, 155 Silverstar Ln SW 35-07-35-44-0127	8 UNIT BLDG H	937,588.80 Sq. Ft.: 8288	02/24/2021	9,233.95	9,233.95
Contractor	NW Hillcrest Properties LLC,					
2021.0234.CO0011	Serl Construction, 700 Suncrest Terrace 35-07-35-24-0010	ADDITION ON TO GARAGE	27,564.69	04/06/2021	755.36	755.36
Contractor	Serl Construction,					
2021.0236.CO0012	NW Hillcrest Properties LLC, 130 Silverstar Ln SW 35-07-35-44-0127	RETAINING WALL	30,000.00	04/07/2021	790.37	790.37
Contractor	NW Hillcrest Properties LLC,					
2021.0277.CO0013	Home Depot 1100 C St NE 35-07-25-44-0035	REROOF	186,545.00	04/29/2021	1,653.10	1,653.10
Contractor	Dalsin Inc, Kuik Jared					
2021.0301.CO0014	Kaylor Dan 102 College Ave N 35-07-25-57-0111	TENANT IMPROVEMENT REMODEL	4,460.00	05/14/2021	349.10	349.10
Contractor	Kaylor Dan					
2021.0369.CO0015	Goodwill Industries of the Columbia, 1017 C St NE 35-07-25-52-3751	COMMERCIAL BLDG	2,381,554.62 Sq. Ft.: 26068	07/12/2021	18,199.83	18,199.83
Contractor	Goodwill Industries of the Columbia,					
2021.0387.CO0016	College Place School District 31 Ash Ave SE 35-07-36-51-2205	Install 3 pre-manufactured portable buildings	1,171,275.42	07/22/2021	11,212.08	11,212.08
Contractor	Pacific Mobile Strucitures Inc, Haakenson Garth					
2021.0420.CO0017	KVNY LLC, 729 College Ave S 35-07-36-60-0514	REMODEL	35,000.00	08/12/2021	918.31	918.31
Contractor	JC'S General Contracting, Calvillo Julio					

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Commercial

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Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0432.CO0018	Tower View Apartments, 108 6th St SE 35-07-36-60-0536	FLOOR UNDERLAYMENT AND SIDING	3,500.00	08/24/2021	402.78	402.78
Contractor	Tower View Apartments,					
Totals:	18		26,577,074.49		196,747.23	54,767.36
		Sq. Ft.	225,918			

Demolition Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0253.DP0001	SIRMON THAD REAL ESTATE LLC 942 Spitzenburg St NE 35-07-25-52-3754	DEMO 3408 SQFT HOUSE		04/20/2021	72.50	
Contractor	SIRMON THAD REAL ESTATE LLC, SIRMON THAD					
2021.0308.DP0002	CE Petersen Testamentary Trust, Pe 912 College Ave S 35-07-35-60-2530	HOME DEMOLITION		05/20/2021	72.50	72.50
Contractor	Bee Construction					
2021.0462.DP0003	Fanning Roy 312 Redwood Pl NE 35-07-25-68-0009	DEMO HOME DESTROYED BY FIRE		09/24/2021	72.50	72.50
Contractor	Eaton Construction Inc, Eaton Andrew					
Totals:	3				217.50	145.00

Fire Department

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0006.FI0001	Home Depot 1100 C St NE 35-07-25-44-0035	REPLACING SPRINKLERS IN GARDEN CENTER		01/07/2021	200.00	200.00
Contractor	Inland Fire Protection,					
2021.0375.FI0002	NW Hillcrest Properties LLC, 135 Silverstar Ln SW 35-07-35-44-0127	FIRE SPRINKLER SYSTEM		07/13/2021	200.00	
Contractor	Cascade Fire Protection Co Inc					

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Fire Deparment

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0376.FI0003	NW Hillcrest Properties LLC, 105 Silverstar Ln SW 35-07-35-44-0117	FIRE SPRINKLER SYSTEM		07/13/2021	200.00	200.00
Contractor	Cascade Fire Protection Co Inc					
2021.0434.FI0004	Goodwill Industries of the Columbia, 1017 C St NE 35-07-25-52-3751	FIRE ALARM SYSTEM		08/25/2021	100.00	100.00
Contractor	Walla Walla Electric Co Inc, Knudson Everett					
Totals:	4				700.00	500.00

Grading Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0027.GR0001	MCCULLY ANGELLA 532 Alicia Lp SW 35-07-35-77-0007	DRAINAGE RV PARKING LANDSCAPING PERGOLA	2,000.00	01/15/2021	126.47	126.47
Contractor	MCCULLY ANGELLA					
2021.0102.GR0002	City of College Place 199 Teal Rd 35-06-02-23-0040	LIFT STATION	125,000.00	02/09/2021	1,215.56	1,215.56
Contractor	APOLLO, INC,					
2021.0370.GR0003	Goodwill Industries of the Columbia, 1017 C St NE 35-07-25-52-3751	COMMERCIAL BLDG	780,840.00	07/12/2021	5,053.30	5,053.30
Contractor	Goodwill Industries of the Columbia,					
2021.0392.GR0004	Dawson Brent 336 12th St SW 35-07-35-60-2711	2 LOT SHORT PLAT	36,470.00	07/29/2021	588.62	588.62
Contractor	Zaco Construction,					
2021.0394.GR0005	College Place School District 31 Ash Ave SE 35-07-36-51-2205	Install 3 pre-manufactured portable buildings	119,462.00	07/29/2021	1,241.05	1,241.05
Contractor	TBD					

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Grading Permit

Permit Type:

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Totals:	5		1,063,772.00		8,225.00	8,225.00

Special Inspection

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0274.IN0001	Nelson Robert & Alma 114 9th St SE 35-07-36-60-1228	SITE VERIFICATION OF 2 UNIT DWELLINGS		04/28/2021	65.00	65.00
Contractor	Nelson Robert & Alma					
2021.0276.IN0002	Windsor Properties 1192 Constitution Dr SE 35-07-36-62-0306	ADULT FAMILY HOME (AFH)		04/29/2021	65.00	65.00
Contractor	Soto Maria					
Totals:	2				130.00	130.00

Mechanical Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0004.MP0001	West Enterprises LLC, West Sidney 325 Myra Rd NE 35-07-25-52-3753	GAS TUBE HEATERS		01/05/2021	40.96	40.96
Contractor	Air Management Solutions, Jez Joyce					
2021.0007.MP0002	McHenry Nickolas L & Jennifer L 814 Harvest Dr SE 35-06-01-52-0302	REPLACE GAS FURNACE		01/07/2021	34.91	34.91
Contractor	Total Comfort Solutions LLC,					
2021.0008.MP0003	Stevens Sabrina Alicia 306 Damson Ave NE 35-07-25-52-3616	GAS FURNACE		01/07/2021	34.91	34.91
Contractor	Total Comfort Solutions LLC,					
2021.0018.MP0005	Preas Dan and Marva 3 Hadley Way NE 35-07-25-78-0213	SFR		01/14/2021	145.89	145.89
Contractor	Aspire Homes LLC,					

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2021.0012.MP0004	Preas Dan and Marva 23 Hadley Way NE 35-07-25-78-0212	SFR		01/14/2021	165.85	165.85
Contractor	Aspire Homes LLC,					
2021.0025.MP0006	Shafer Vernon 507 Mountain View Dr SE 35-07-36-58-0728	HANDICAP BATHROOM		01/15/2021	50.94	50.94
Contractor	Heagy Terri					
2021.0031.MP0007	Hayden Homes LLC, 1163 Julia St SW 35-07-35-80-0019	SFR		01/20/2021	125.93	125.93
Contractor	Hayden Homes LLC,					
2021.0044.MP0008	Hayden Homes LLC, 1164 Settlement St SW 35-07-35-79-0041	SFR		01/22/2021	125.93	125.93
Contractor	Hayden Homes LLC,					
2021.0050.MP0009	Hayden Homes LLC, 1142 Julia St SW 35-07-35-80-0008	SFR		01/25/2021	165.85	165.85
Contractor	Hayden Homes LLC,					
2021.0062.MP0011	Casey, Debra A. 1252 Newgate Dr SE 35-07-36-97-0204	FURNACE		01/26/2021	34.91	34.91
Contractor	College Place HTG & A/C,					
2021.0056.MP0010	Hayden Homes LLC, 1182 Julia St SW 35-07-35-80-0004	SFR		01/26/2021	135.91	135.91
Contractor	Hayden Homes LLC,					
2021.0063.MP0012	Hayden Homes LLC, 1162 Julia St SW 35-07-35-80-0006	SFR		01/26/2021	155.87	155.87
Contractor	Hayden Homes LLC,					

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2021.0070.MP0014	Shafer Vernon 507 Mountain View Dr SE 35-07-36-58-0728	GAS PIPING		01/27/2021	30.98	30.98
Contractor	College Place HTG & A/C,					
2021.0071.MP0015	Wallace Rex 1072 Creekside Dr SE 35-07-36-88-0030	GAS PIPING		01/27/2021	40.96	40.96
Contractor	College Place HTG & A/C,					
2021.0073.MP0016	Dawson Brent 336 12th St SW 35-07-35-60-2711	SFR		02/04/2021	155.87	155.87
Contractor	Dawson Brent					
2021.0091.MP0019	Hayden Homes LLC, 1202 Julia St SW 35-07-35-80-0002	SFR		02/05/2021	155.87	155.87
Contractor	Hayden Homes LLC,					
2021.0085.MP0018	Hayden Homes LLC, 1122 Julia St SW 35-07-35-80-0010	SFR		02/05/2021	125.93	125.93
Contractor	Hayden Homes LLC,					
2021.0079.MP0017	Hayden Homes LLC, 1153 Julia St SW 35-07-35-80-0018	SFR		02/05/2021	115.95	115.95
Contractor	Hayden Homes LLC,					
2021.0097.MP0020	Heinrich Elizabeth and Matthew 795 Harvest Dr SE 35-06-01-52-0236	GAS FURNACE		02/08/2021	34.91	34.91
Contractor	College Place HTG & A/C,					
2021.0098.MP0021	Hays Ben 411 Mountain View Dr SE 35-07-36-58-0734	GAS FURNACE		02/08/2021	34.91	34.91
Contractor	Grassi Refrigeration Serv Inc.,					

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Permit Type:

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2021.0099.MP0022	Zagelow Robert L 108 C St NE Apt D 35-07-25-33-0043	ELECTRIC FURNACE & AIR CONDITIONER		02/08/2021	48.72	48.72
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0115.MP0025	Margart, Karen 813 Tamarack St SE 35-07-36-69-0204	GAS FURNACE & AIR CONDITIONER		02/18/2021	48.72	48.72
Contractor	Total Comfort Solutions LLC,					
2021.0113.MP0024	Kozachenko #, Don & Tiffany 325 College Ave N 35-07-26-52-3835	GAS FURNACE & AIR CONDITIONER		02/18/2021	48.72	48.72
Contractor	Total Comfort Solutions LLC,					
2021.0116.MP0026	Casey, Debra A. 1252 Newgate Dr SE 35-07-36-97-0204	GAS WATER HEATER		02/18/2021	30.98	30.98
Contractor	College Place HTG & A/C,					
2021.0106.MP0023	Preas Dan and Marva 819 Whispering Creek Ct. SE 35-07-36-07-0003	SFR		02/18/2021	155.87	155.87
Contractor	Preas Dan and Marva					
2021.0117.MP0027	Hansen Lyly 1009 Harvest Dr SE 35-06-01-52-0208	HP & FURNACE		02/22/2021	48.72	48.72
Contractor	College Place HTG & A/C,					
2021.0118.MP0028	Litchfield, Sidney C. 422 4th St SW 35-07-35-52-4603	SFR		02/22/2021	95.99	95.99
Contractor	Litchfield, Sidney C.					
2021.0136.MP0031	Hayden Homes LLC, 1212 Julia St SW 35-07-35-80-0001	SFR		02/23/2021	191.93	191.93
Contractor	Hayden Homes LLC,					

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2021.0124.MP0029	Hayden Homes LLC, 1192 Julia St SW 35-07-35-80-0003	SFR		02/23/2021	125.93	125.93
Contractor	Hayden Homes LLC,					
2021.0130.MP0030	Hayden Homes LLC, 1152 Julia St SW 35-07-35-80-0007	SFR		02/23/2021	135.91	135.91
Contractor	Hayden Homes LLC,					
2021.0148.MP0033	Hayden Homes LLC, 1203 Julia St SW 35-07-35-80-0021	SFR		02/23/2021	135.91	135.91
Contractor	Hayden Homes LLC,					
2021.0142.MP0032	Hayden Homes LLC, 1213 Julia St SW 35-07-35-80-0022	SFR		02/23/2021	135.91	135.91
Contractor	Hayden Homes LLC,					
2021.0154.MP0034	Hayden Homes LLC, 1174 Settlement St SW 35-07-35-79-0040	SFR		02/23/2021	145.89	145.89
Contractor	Hayden Homes LLC,					
2021.0161.MP0035	Pierce Matthew & Brenda 92 Doans Ave SW 35-07-35-69-0004	ADDITION / ART STUDIO		02/23/2021	76.03	76.03
Contractor	Pierce Matthew & Brenda					
2021.0169.MP0036	Feekes Daniel R 796 Harvest Dr SE 35-06-01-52-0232	GAS FURNACE & AIR CONDITIONER		02/24/2021	44.89	44.89
Contractor	Total Comfort Solutions LLC,					
2021.0170.MP0037	Wolfe Melissa 1246 Dewey Dr SE 35-07-36-56-0109	FURNACE & HEAT PUMP		02/24/2021	44.89	44.89
Contractor	Total Comfort Solutions LLC,					

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2021.0172.MP0038	DLP Propoerties, Politte Dan 306 A St NE 35-07-25-56-0301	GAS FURNACE		02/25/2021	34.91	34.91
Contractor	College Place HTG & A/C,					
2021.0173.MP0039	Ritz Lyn 1412 Newgate Dr SE 35-07-36-97-0502	AC AND GAS FURNACE		02/25/2021	48.72	48.72
Contractor	College Place HTG & A/C,					
2021.0174.MP0040	Preas Dan and Marva 33 Hadley Way NE 35-07-25-78-0211	SFR		02/25/2021	165.85	165.85
Contractor	Preas Dan and Marva					
2021.0186.MP0041	Ziska Jeanna 1086 Garrison Village Way SE 35-07-36-96-0046	GAS PIPING, GAS FURNACE & AC		03/02/2021	58.70	58.70
Contractor	Total Comfort Solutions LLC,					
2021.0188.MP0042	Kurnayev Andrey & Anna 127 Maria St NW 35-07-26-77-0052	DUPLEX		03/08/2021	210.90	210.90
Contractor	Kurnayev Andrey & Anna					
2021.0194.MP0043	Barr Brian & Marianne 429 Mountain View Dr SE 35-07-36-58-0731	FURNACE & AC		03/10/2021	48.72	48.72
Contractor	College Place HTG & A/C,					
2021.0196.MP0044	Miller, David 509 5th St SE 35-07-36-60-0102	GAS FURNACE & AIR CONDITIONER		03/10/2021	48.72	48.72
Contractor	Total Comfort Solutions LLC,					
2021.0204.MP0045	Keeley David M & Kathryn M 1807 Bliss Ln SE 35-06-01-54-0001	HEAT PUMP & AIR HANDLER		03/24/2021	48.72	48.72
Contractor	College Place HTG & A/C,					

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2021.0205.MP0046	Rea Salvador 220 Whitman Dr W 35-07-26-52-3938	FURNACE / AIR CONDITIONER		03/24/2021	48.72	48.72
Contractor	College Place HTG & A/C,					
2021.0207.MP0047	Canaday Larry 619 2nd St SW 35-07-35-52-4555	GAS FURNACE		03/25/2021	34.91	34.91
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0212.MP0048	Hayden Homes LLC, 1173 Julia St SW 35-07-35-80-0020	SFR		03/30/2021	148.52	148.52
Contractor	Hayden Homes LLC,					
2021.0219.MP0049	Hayden Homes LLC, 1172 Julia St SW 35-07-35-80-0005	SFR		03/31/2021	112.12	112.12
Contractor	Hayden Homes LLC,					
2021.0226.MP0050	Pontius Roberta Lynn & David 226 Sunny Dr SE 35-07-36-58-0604	DUAL FUEL SYSTEM AND GAS FURNACE WITH AC		04/01/2021	264.00	264.00
Contractor	Total Comfort Solutions LLC,					
2021.0245.MP0051	Upper Columbia Corp SDA 128 Spagnuolo Circle NW 35-07-26-60-0002	FURNACE AND AC		04/08/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0251.MP0052	Estes John Edward & Sarah G 427 4th St SE 35-07-36-21-0055	FURNACE / AC		04/19/2021	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2021.0252.MP0053	City Of College Place 218 4th St SE 35-07-36-61-0318	FURNACE		04/20/2021	200.00	200.00
Contractor	College Place HTG & A/C,					

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2021.0254.MP0054	Habitat For Humanity, Hubbard Rob 630 Date Ave SE 35-07-36-60-0629	FURNACE		04/20/2021	66.00	66.00
Contractor	Youngs Heating and Cooling, Young Erik					
2021.0257.MP0055	Manuel, Lorraine 352 Highland Park Dr SE 35-07-36-63-0217	TANKLESS WATER HEATER		04/21/2021	66.00	66.00
Contractor	Chris Johnson Plumbing,					
2021.0258.MP0056	Hamblin Kayla M & Ivan J Huetra 785 Creekside Dr SE 35-07-36-92-0011	FURNACE & AC		04/22/2021	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2021.0261.MP0057	Preas Dan and Marva 818 Whispering Creek Ct. SE 35-07-36-07-0010	SFR		04/22/2021	395.51	395.51
Contractor	Preas Dan and Marva					
2021.0267.MP0058	Hellberg Matt D & Sara E 608 12th St SE 35-07-36-58-0716	FURNACE		04/26/2021	66.00	66.00
Contractor	College Place HTG & A/C,					
2021.0280.MP0059	Fernald Jeffrey W 740 Davis Ave SW 35-07-35-67-0003	FURNACE		04/30/2021	66.00	66.00
Contractor	Youngs Heating and Cooling, Young Erik					
2021.0281.MP0060	Fernald Jeffrey W 730 Davis Ave SW 35-07-35-67-0003	FURNACE		04/30/2021	66.00	66.00
Contractor	Youngs Heating and Cooling, Young Erik					
2021.0282.MP0061	God Wink Properties, 227 Valley Dr SE 35-07-36-58-0619	GAS WATER HEATER		04/30/2021	66.00	66.00
Contractor	Roto Rooter, Atchison Scott					

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Mechanical Permit**Permit Type:**

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2021.0283.MP0062	Winters Kate 1525 Valley View Terrace SE 35-07-36-34-0067	DUCTLESS HEAT PUMP		05/03/2021	66.00	66.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0289.MP0063	Petersen Gary 909 College Ave S 35-07-36-60-1201	HEAT PUMP		05/06/2021	66.00	66.00
Contractor	College Place HTG & A/C,					
2021.0290.MP0064	Medica Francesca 103 Mountain View Dr SE 35-07-36-58-0238	DUCTLESS HEAT PUMP		05/06/2021	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2021.0293.MP0066	Griffith Brian & Jennifer 948 Larch Ave SE 35-07-36-64-0001	DUCTLESS HEAT PUMP		05/06/2021	66.00	66.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0295.MP0067	Applegate, Rodney 282 Deccio Rd NE 35-07-25-59-0203	HEAT PUMP / AIRE HANDLER		05/07/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0297.MP0068	Walla Walla University, 35 Ash Ave NE 35-07-25-33-0067	FURNACE / AC		05/12/2021	132.00	132.00
Contractor	Blaze to Blizzard, Avalos Anthony					
2021.0298.MP0069	Regency At The Park 420 Myra Rd SE 36-07-31-91-0001	MECH RM #902 AC/GAS FURNACE MECH RM #903 AC/GAS FURNACE MECH RM # 904 GAS FURNACE		05/12/2021	500.00	500.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0302.MP0070	Bell Christian 988 Larch Ave SE 35-07-36-64-0005	GAS PIPING		05/18/2021	66.00	66.00
Contractor	College Place HTG & A/C,					

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2021.0306.MP0071	Fortner Jim 1141 Sentry Dr SE 35-07-36-71-0111	FURNACE & AC		05/19/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0307.MP0072	Rechberger, Yvonne I. 624 Mockingbird Dr SE 35-07-36-74-0305	GAS FURNACE / AC		05/19/2021	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2021.0310.MP0073	Reardon Kenneth B & Shirley A 1124 Scenic View SE Dr 35-07-36-97-0509	GAS FURNACE & AC		05/24/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0313.MP0074	Saldana Ramiro 21 12th St SW 35-07-35-44-0058	FURNACE / AC		05/26/2021	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0314.MP0075	Gustin Rebekah 123 Valley Dr SE 35-07-36-58-0509			05/27/2021	66.00	66.00
Contractor	Blaze to Blizzard, Avalos Anthony					
2021.0317.MP0076	Country Estates 938 Scenic View Dr SE 35-07-36-43-0051	AC		05/28/2021	100.00	100.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0319.MP0077	Vicari Thomas 1305 Sky Ave SE 35-07-36-58-1005	AC		06/01/2021	66.00	66.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0321.MP0078	Dolph Janice & Clifford 714 5th St SE 35-07-36-59-0018	FURNACE / AC		06/03/2021	132.00	132.00
Contractor	College Place HTG & A/C,					

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2021.0323.MP0079	Jones, David & Shawn 915 Harvest Dr SE 35-06-01-52-0202	Replace gas furnace, air conditioner and 50 gallon water heater.		06/07/2021	198.00	198.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0325.MP0080	Nelson Joseph Frank 431 Scenic View Dr SE 35-07-36-58-0831	431 SE Scenic View Dr. Mendota gas fireplace and fuel gas piping installation.		06/08/2021	66.00	66.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0326.MP0081	Cannon Dennis 906 Marine Dr SE 35-07-36-70-0404	906 SE Marine Dr. Replace gas furnace and air conditioner.		06/08/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0329.MP0082	Vasquez Jorge 117 Scenic View Dr SE 35-07-36-58-0335	117 SE Scenic View Dr. Replace gas furnace and AC.		06/10/2021	132.00	132.00
Contractor	Youngs Heating and Cooling, Young Erik					
2021.0334.MP0083	Ruiz Alfredo 512 Mockingbird Dr SE 35-07-36-74-0311	MINI SPLIT HEAT PUMP		06/14/2021	66.00	66.00
Contractor	Blaze to Blizzard, Avalos Anthony					
2021.0335.MP0084	Lepiane, Dennis & Carol 621 8th St SE 35-07-36-60-0806	HEAT PUMP & AIR HANDLER		06/14/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0338.MP0085	Sims Donald 225 California Ave SE 35-07-36-48-0214	HEAT PUMP & AIR HANDLER		06/15/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0344.MP0086	Keenay Chris 1021 Broadway Ave SE 35-07-36-60-1308	HEAT PUMP		06/21/2021	66.00	66.00
Contractor	Total Comfort Solutions LLC,					

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2021.0351.MP0087	McCann, Richard 1011 Broadway Ave SE 35-07-36-60-1332	FURNACE & AC		06/23/2021	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0354.MP0088	Santana Mario A & Heidi J 292 Maple Ave NE 35-07-25-61-0201	FURNACE / AC		06/25/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0355.MP0089	Hatley, Lyle 205 6th St SE 35-07-36-61-0301	FURNACE / AC		06/29/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0356.MP0090	Zagelow Robert L 108 C St NE 35-07-25-33-0043	FURNACE / EVAPORATIVE COOLER		06/30/2021	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0357.MP0091	Leach Jennifer & Benjamin 1725 Grassland Ct SE 35-06-01-52-0313	FURNACE / AC		07/01/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0361.MP0092	Kissinger, Paul S. 1130 Colonial Dr SE 35-07-36-62-0402	FURNACE / HEAT PUMP		07/06/2021	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2021.0362.MP0093	Ruzicka & LaChance, Seth & Melan 1837 Bliss Ln SE 35-06-01-54-0004	HEAT PUMP / FURNACE		07/06/2021	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2021.0364.MP0094	Brown Leslie E. & Janet K 515 Mountain View Dr SE 35-07-36-58-0727	BATHROOM ADDITION		07/07/2021	48.38	48.38
Contractor	Serl Construction,					

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2021.0367.MP0095	Evans Larry Robert & Marie 630 Creekside Dr SE 35-07-36-82-0017	Gas Furnace / AC		07/09/2021	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0373.MP0096	Davis Hildred 519 Mockingbird Dr SE 35-07-36-74-0323	FURNACE / AC		07/13/2021	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0374.MP0097	Bennett Matthew R & Shaunna R 1405 Broadway Ave SE 35-07-36-58-0401	FURNACE & HEAT PUMP		07/13/2021	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2021.0377.MP0098	Stiers John 623 3rd St SW 35-07-35-52-4564	GAS FURNACE / AC		07/15/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0380.MP0099	Le Fore Daniel L & Sandra L 1090 Garrison Village Way SE 35-07-36-96-0047	AC		07/19/2021	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2021.0381.MP0100	Hiner, Jerry 425 Larch Ave SE 35-07-36-54-0203	AC		07/19/2021	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2021.0382.MP0101	Keenay Chris 1021 Broadway Ave SE 35-07-36-60-1308	AIR HANDLER		07/19/2021	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2021.0383.MP0102	Schmidt Evelyn 721 Mockingbird Dr SE 35-07-36-78-0002	FURNACE/AC		07/19/2021	132.00	132.00
Contractor	Total Comfort Solutions LLC,					

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2021.0384.MP0103	Fisher James 958 Sentry Dr SE 35-07-36-71-0217	FURNACE/AC		07/21/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0385.MP0104	Pearson Heather 92 Earl Ln NW 35-07-26-63-0012	GAS PIPING FURNACE		07/22/2021	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0391.MP0105	Rogers Randall H & Connie A 999 Admiral PI SE 35-07-36-71-0224	AIR CONDITIONER		07/28/2021	66.00	66.00
Contractor	College Place HTG & A/C,					
2021.0393.MP0106	Tretheway Michael 120 Mountain View Dr SE 35-07-36-58-0304	AIR CONDITIONER		07/29/2021	66.00	66.00
Contractor	College Place HTG & A/C,					
2021.0402.MP0107	Bennett Trevor 919 Birch Ave SE 35-07-36-60-1111	AIR CONDITIONER		08/02/2021	66.00	66.00
Contractor	College Place HTG & A/C,					
2021.0403.MP0108	Rose, George 102 6th St SW 35-07-35-60-1709	AIR CONDITIONER		08/02/2021	66.00	66.00
Contractor	College Place HTG & A/C,					
2021.0404.MP0109	Mueller Vivian 719 Mockingbird Dr SE 35-07-36-78-0001	GAS FURNACE/AC		08/02/2021	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2021.0405.MP0110	Jolliffe Ronald L & Glenda F 867 Sentry Dr SE 35-07-36-70-0104	HEAT PUMP & GAS FURNACE		08/04/2021	132.00	132.00
Contractor	College Place HTG & A/C,					

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2021.0406.MP0111	LaPier, William 1419 Independence Dr SE 35-07-36-62-0123	ELECTRIC FURMACE & HEAT PUMP		08/04/2021	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2021.0412.MP0112	Flores Jesse A 415 4th St SE 35-07-36-21-0016	WATER HEATER		08/10/2021	66.00	66.00
Contractor	J&J PLBG of Tri Cities LLC, Jones Justin					
2021.0413.MP0113	Stillman Peter 615 Whitman Dr W 35-07-35-52-4440	GAS FURNACE		08/10/2021	66.00	
Contractor	Total Quality Air LLC, Reynoso Sylkie					
2021.0422.MP0114	% Monique Morris, Butendieck Axel 735 Creekside Dr SE 35-07-36-82-0023	AC		08/13/2021	66.00	66.00
Contractor	Youngs Heating and Cooling, Young Erik					
2021.0430.MP0116	Divco Inc., Groce Scott 1755 College Ave S 35-06-01-22-0058	HEAT PUMPS		08/16/2021	200.00	
Contractor	Divco Inc., Groce Scott					
2021.0424.MP0115	Preas Dan and Marva 839 Whispering Creek Ct. SE 35-07-36-07-0005	SFR		08/16/2021	581.78	581.78
Contractor	Preas Dan and Marva					
2021.0436.MP0117	Rongey Carole 506 Dana Dr 35-07-35-55-0007	GAS LINE, GAS LOG, TANKLESS WATER HEATER		08/26/2021	264.00	264.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0437.MP0118	Schafer #, Scott & Carole 53 Earl Ln NW 35-07-26-63-0025	GAS FURNACE & AC		08/26/2021	132.00	132.00
Contractor	College Place HTG & A/C,					

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2021.0446.MP0119	Murphy Kenneth Lee& Lidia A 85 Spagnuolo Circle NW 35-07-26-60-0017	GAS FURNACE & AC		09/02/2021	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
2021.0447.MP0120	Walla Walla Valley Academy 300 Academy Way SW 35-07-35-21-0102	AC		09/09/2021	100.00	100.00
Contractor	Youngs Heating and Cooling, Young Erik					
2021.0448.MP0121	Stokes Tom A 518 12th St SE 35-07-36-58-0711	GAS WATER HEATER		09/10/2021	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2021.0453.MP0122	Hensel Jr. #, Clarence N 206 Whitman Dr W 35-07-26-52-3912	AC		09/15/2021	66.00	66.00
Contractor	College Place HTG & A/C,					
2021.0455.MP0123	Attoh Victor and Joanna 819 Sentry Dr SE 35-07-36-70-0110	GAS RANGE		09/17/2021	66.00	66.00
Contractor	Attoh Victor and Joanna					
2021.0456.MP0124	Thorington +, Olive V 926 Brentwood Pl SE 35-07-36-66-0015	GAS PIPING		09/17/2021	66.00	66.00
Contractor	Youngs Heating and Cooling, Young Erik					
2021.0457.MP0125	Murphy Miles 827 Sentry Dr SE 35-07-36-70-0109	GAS FURNACE & AC		09/20/2021	132.00	132.00
Contractor	College Place HTG & A/C,					
2021.0459.MP0126	Saxby Lorelei 935 Sentry Dr SE 35-07-36-71-0127	GAS FURNACE		09/21/2021	66.00	66.00
Contractor	College Place HTG & A/C,					

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Totals:	124				13,823.43	13,557.43

Pool Permit

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Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0114.PO0001	Ruzicka & LaChance, Seth & Melan 1837 Bliss Ln SE 35-06-01-54-0004	SWIMMING POOL	20,000.00	02/18/2021	613.06	613.06
Contractor	B & B Pools,					
Totals:	1		20,000.00		613.06	613.06

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2021.0019.PP0002	Preas Dan and Marva 3 Hadley Way NE 35-07-25-78-0213	SFR		01/14/2021	175.35	175.35
Contractor	Aspire Homes LLC,					
2021.0013.PP0001	Preas Dan and Marva 23 Hadley Way NE 35-07-25-78-0212	SFR		01/14/2021	182.70	182.70
Contractor	Aspire Homes LLC,					
2021.0026.PP0003	Shafer Vernon 507 Mountain View Dr SE 35-07-36-58-0728	HANDICAP BATHROOM		01/15/2021	65.10	65.10
Contractor	Heagy Terri					
2021.0029.PP0005	Family Trust Abrahamain 212 Whitman Dr W 35-07-26-52-3964	REPLACE SEWER SERVICE LINE		01/20/2021	36.75	36.75
Contractor	Richardson Excavation, Richardson Jay					
2021.0028.PP0004	Frohne Rob 214 Whitman Dr W 35-07-26-52-3965	REPLACE SEWER SERVICE LINE		01/20/2021	36.75	36.75
Contractor	Richardson Excavation, Richardson Jay					

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2021.0032.PP0006	Hayden Homes LLC, 1163 Julia St SW 35-07-35-80-0019	SFR		01/20/2021	153.30	153.30
Contractor	Hayden Homes LLC,					
2021.0045.PP0007	Hayden Homes LLC, 1164 Settlement St SW 35-07-35-79-0041	SFR		01/22/2021	131.25	131.25
Contractor	Hayden Homes LLC,					
2021.0051.PP0008	Hayden Homes LLC, 1142 Julia St SW 35-07-35-80-0008	SFR		01/25/2021	175.35	175.35
Contractor	Hayden Homes LLC,					
2021.0057.PP0009	Hayden Homes LLC, 1182 Julia St SW 35-07-35-80-0004	SFR		01/26/2021	138.60	138.60
Contractor	Hayden Homes LLC,					
2021.0064.PP0010	Hayden Homes LLC, 1162 Julia St SW 35-07-35-80-0006	SFR		01/26/2021	138.60	138.60
Contractor	Hayden Homes LLC,					
2021.0074.PP0011	Dawson Brent 336 12th St SW 35-07-35-60-2711	SFR		02/04/2021	145.95	145.95
Contractor	Dawson Brent					
2021.0092.PP0014	Hayden Homes LLC, 1202 Julia St SW 35-07-35-80-0002	SFR		02/05/2021	190.05	190.05
Contractor	Hayden Homes LLC,					
2021.0086.PP0013	Hayden Homes LLC, 1122 Julia St SW 35-07-35-80-0010	SFR		02/05/2021	145.95	145.95
Contractor	Hayden Homes LLC,					

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2021.0080.PP0012	Hayden Homes LLC, 1153 Julia St SW 35-07-35-80-0018			02/05/2021	116.55	116.55
Contractor	Hayden Homes LLC,					
2021.0104.PP0015	Strange, Joshua 112 Birch Ave NE 35-07-25-57-0316	SEWER SERVICE LINE		02/17/2021	36.75	36.75
Contractor	Richardson Excavation, Richardson Jay					
2021.0112.PP0017	Violette, Leo 628 College Ave S 35-07-35-60-2426	SEWER SERVICE LINE		02/18/2021	36.75	36.75
Contractor	Richardson Excavation, Richardson Jay					
2021.0107.PP0016	Preas Dan and Marva 819 Whispering Creek Ct. SE 35-07-36-07-0003	SFR		02/18/2021	212.10	212.10
Contractor	Preas Dan and Marva					
2021.0119.PP0018	Litchfield, Sidney C. 422 4th St SW 35-07-35-52-4603	SFR		02/22/2021	153.30	153.30
Contractor	Litchfield, Sidney C.					
2021.0137.PP0021	Hayden Homes LLC, 1212 Julia St SW 35-07-35-80-0001	SFR		02/23/2021	153.30	153.30
Contractor	Hayden Homes LLC,					
2021.0125.PP0019	Hayden Homes LLC, 1192 Julia St SW 35-07-35-80-0003	SFR		02/23/2021	145.95	145.95
Contractor	Hayden Homes LLC,					
2021.0131.PP0020	Hayden Homes LLC, 1152 Julia St SW 35-07-35-80-0007	SFR		02/23/2021	145.95	145.95
Contractor	Hayden Homes LLC,					

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2021.0149.PP0023	Hayden Homes LLC, 1203 Julia St SW 35-07-35-80-0021	SFR		02/23/2021	153.30	153.30
Contractor	Hayden Homes LLC,					
2021.0143.PP0022	Hayden Homes LLC, 1213 Julia St SW 35-07-35-80-0022	SFR		02/23/2021	153.30	153.30
Contractor	Hayden Homes LLC,					
2021.0155.PP0024	Hayden Homes LLC, 1174 Settlement St SW 35-07-35-79-0040	SFR		02/23/2021	241.35	241.35
Contractor	Hayden Homes LLC,					
2021.0162.PP0025	Pierce Matthew & Brenda 92 Doans Ave SW 35-07-35-69-0004	ART STUDIO		02/23/2021	72.45	72.45
Contractor	Pierce Matthew & Brenda					
2021.0171.PP0026	LaChanse Inc. 705 Scenic View Dr SE 35-07-36-58-1023	SEWER SERVICE LINE		02/25/2021	36.75	36.75
Contractor	Richardson Excavation, Richardson Jay					
2021.0175.PP0027	Preas Dan and Marva 33 Hadley Way NE 35-07-25-78-0211	SFR		02/25/2021	182.70	182.70
Contractor	Preas Dan and Marva					
2021.0181.PP0028	Kelly Gregory A & Susan M 913 Birch Ave SE 35-07-36-60-1108	SEWER SERVICE LINE		02/26/2021	36.75	36.75
Contractor	Richardson Excavation, Richardson Jay					
2021.0184.PP0029	Reyes Michele 221 A St NE 35-07-25-57-0302	SEWER LINE SERVICE		03/02/2021	36.75	36.75
Contractor	Richardson Excavation, Richardson Jay					

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2021.0185.PP0030	Dickerson, Christopher 905 Birch Ave SE 35-07-36-60-1128	SEWER SERVICE LINE		03/02/2021	36.75	36.75
Contractor	Richardson Excavation, Richardson Jay					
2021.0189.PP0031	Kurnayev Andrey & Anna 127 Maria St NW 35-07-26-77-0052	DUPLEX		03/08/2021	315.00	315.00
Contractor	Kurnayev Andrey & Anna					
2021.0208.PP0032	Freigberg Charlene 120 12th St SW 35-07-35-53-0005	IRRIGATION SYSTEM		03/25/2021	28.35	28.35
Contractor	IKE Landscaping, Muro Isaias					
2021.0210.PP0033	Scully Brent 229 Sunny Dr SE 35-07-36-58-0426	IRRIGATION SYSTEM		03/29/2021	28.35	28.35
Contractor	IKE Landscaping, Muro Isaias					
2021.0211.PP0034	Wessman Marlon & Tonya 30 4th St SE 35-07-36-60-0446	IRRIGATION SYSTEM		03/29/2021	28.35	28.35
Contractor	IKE Landscaping, Muro Isaias					
2021.0213.PP0035	Hayden Homes LLC, 1173 Julia St SW 35-07-35-80-0020	SFR		03/30/2021	182.70	182.70
Contractor	Hayden Homes LLC,					
2021.0220.PP0036	Hayden Homes LLC, 1172 Julia St SW 35-07-35-80-0005	SFR		03/31/2021	145.95	145.95
Contractor	Hayden Homes LLC,					
2021.0233.PP0039	Hellberg Matt D & Sara E 608 12th St SE 35-07-36-58-0716	SEWER SERVICE LINE		04/06/2021	28.35	28.35
Contractor	Richardson Excavation, Richardson Jay					

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2021.0231.PP0038	Westover Hank Samuel 601 6th St SE 35-07-36-60-0103	SEWER SERVICE LINE		04/06/2021	28.35	28.35
Contractor	Richardson Excavation, Richardson Jay					
2021.0237.PP0040	Martinez Gerardo 430 4th St SE 35-07-36-52-0311	SEWER SERVICE LINE		04/07/2021	66.00	66.00
Contractor	Richardson Excavation, Richardson Jay					
2021.0250.PP0041	Madrigal Itsel Corona 505 8th St SE 35-07-36-60-0708	IRRIGATION SYSTEM		04/19/2021	66.00	66.00
Contractor	Madrigal Itsel Corona					
2021.0262.PP0042	Preas Dan and Marva 818 Whispering Creek Ct. SE 35-07-36-07-0010	SFR		04/22/2021	395.51	395.51
Contractor	Preas Dan and Marva					
2021.0272.PP0043	Maas Kevan 431 Scenic View Dr SE 35-07-36-58-0831	SEWER SVC LINE		04/28/2021	132.30	132.30
Contractor	Maas Kevan					
2021.0311.PP0044	Waddle Richard P & Nicole D 309 6th St SW 35-07-35-60-2312	IRRIGATION SYSTEM		05/25/2021	66.00	66.00
Contractor	IKE Landscaping, Muro Isaias					
2021.0315.PP0045	Langhoff, Larry 221 11th St SE 35-07-36-57-0106			05/27/2021	66.00	66.00
Contractor	Richardson Excavation, Richardson Jay					
2021.0322.PP0046	Rogers Bakery 116 College Ave N 35-07-25-57-0105	SEWER SERVICE LINE		06/03/2021	66.00	66.00
Contractor	Roto Rooter, Atchison Scott					

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Plumbing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0324.PP0047	Anderson Dennis & Kim 504 7th St SW 35-07-35-60-2218	Installation of a backflow prevention device.		06/08/2021	66.00	66.00
Contractor	Anderson Dennis & Kim					
2021.0348.PP0048	Juarez Ernesto A & Sophia 300 Mountain View Dr SE 35-07-36-58-0314	SEWER SVC LINE		06/22/2021	66.00	66.00
Contractor	Richardson Excavation, Richardson Jay					
2021.0365.PP0049	Brown Leslie E. & Janet K 515 Mountain View Dr SE 35-07-36-58-0727	BATHROOM ADDITION		07/07/2021	48.38	48.38
Contractor	Serl Construction,					
2021.0379.PP0050	Phillips Marti 1006 College Ave S 35-07-35-60-2803	IRRIGATION SYSTEM		07/16/2021	66.00	66.00
Contractor	Mario's Yard Care,					
2021.0399.PP0051	B&E Construction, Ruiz-Pacheco El 436 4th St SE 35-07-36-52-0312	SERVICE WATER LINE		07/30/2021	66.00	66.00
Contractor	B&E Construction, Ruiz-Pacheco Ely					
2021.0421.PP0052	KVNY LLC, 729 College Ave S 35-07-36-60-0514	REMODEL		08/12/2021	198.00	198.00
Contractor	Chris Johnson Plumbing,					
2021.0423.PP0053	NW Hillcrest Properties LLC, 130 Silverstar Ln SW 35-07-35-44-0127	IRRIGATON SYSTEM		08/13/2021	66.00	66.00
Contractor	NW Hillcrest Properties LLC,					
2021.0425.PP0054	Preas Dan and Marva 839 Whispering Creek Ct. SE 35-07-36-07-0005	SFR		08/16/2021	581.78	581.78
Contractor	Preas Dan and Marva					

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Plumbing Permit**Permit Type:**

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0433.PP0056	Iris View LLC, Reser Yancey 327 3rd St SE 35-07-36-51-2131	IRRIGATION SYSTEM		08/24/2021	66.00	66.00
Contractor	Andrews Irrigation Repair, Torrey Andrew					
2021.0439.PP0057	Good Justin Raymond 310 6th St SE 35-07-36-60-0639	IRRIGATION SYSTEM		08/30/2021	66.00	66.00
Contractor	Good Justin Raymond					
2021.0442.PP0058	Rose Ken 1024 Date Ave SE 35-07-36-57-0101	WATER LINE FROM METER		08/31/2021	66.00	66.00
Contractor	A-1 Plumbing,					
2021.0451.PP0060	Dietrich Gregory D & Sharon M 211 4th St SE 35-07-36-51-2110	SEWER LINE		09/14/2021	66.00	
Contractor	Zaco Construction,					
2021.0450.PP0059	Engen Glenn & Sadie 965 Date Ave SE 35-07-36-60-1021	WATER LINE		09/14/2021	66.00	66.00
Contractor	Engen, Glenn & Sadie					
2021.0466.PP0061	Farr James 30 Rose St NE 35-07-25-52-3551	DRAIN LINE		09/28/2021	66.00	66.00
Contractor	Roto Rooter, Emblem Brooklynne					
Totals:	59				6,863.82	6,797.82

Short Plat**Permit Type:**

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0268.PS0001	Dawson Brent 336 12th St SW 35-07-35-60-2711	SHORT PLAT 2 LOTS .30 ACRES		04/27/2021	400.00	400.00
Contractor	Dawson Brent					

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Short Plat

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0464.PS0002	Larson Ronald 405 Date Ave SE 35-07-36-52-0308	SHORT PLAT		09/27/2021	400.00	400.00
Contractor	Larson Ronald					
Totals:	2				800.00	800.00

Roofing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0002.RO0002	Prout Michael E & Sarah F 364 Highland Park Dr SE 35-07-36-55-0204	REROOF 4.5 SQUARES	2,999.30	01/04/2021	93.91	93.91
Contractor	VW Quality Roofing LLC,					
2021.0001.RO0001	Arieta, Adora 503 7th St SW 35-07-35-60-2221	REROOF 19 SQUARES	6,126.00	01/04/2021	152.71	152.71
Contractor	VW Quality Roofing LLC,					
2021.0003.RO0003	Gates, Justin L 520 Date Ave SE 35-07-36-61-0317	REROOF 12 SQUARES	7,999.96	01/04/2021	167.41	167.41
Contractor	VW Quality Roofing LLC,					
2021.0009.RO0004	Rundell Ryan R & Lanlan W 222 Cedar Ave NE 35-07-25-58-0304	222/224 NE CEDAR AVE REROOF 26 SQUARES	8,000.00	01/08/2021	167.41	167.41
Contractor	Real Roofing,					
2021.0010.RO0005	Hanson Willaim H & Debra J 513 8th St SE 35-07-36-60-0738	REROOF 30 SQ	13,000.00	01/12/2021	240.91	240.91
Contractor	Pinas Roofing, Pina Enrique					
2021.0011.RO0006	Mercado, Edna 1511 Freedom PI SE 35-07-36-62-0105	REROOF 20 SQUARES	7,341.81	01/13/2021	167.41	167.41
Contractor	Real Roofing,					

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Roofing Permit

Permit Type:

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2021.0100.RO0007	Mehling Cynthia 314 2nd St SE 35-07-36-51-2105	REROOF 1 SQUARE	3,738.00	02/08/2021	108.61	108.61
Contractor	Gillespie Roofing Inc,					
2021.0101.RO0008	Country Estates 1462 Osprey Ln SE 35-07-36-43-0051	REROOF STORAGE BLDG 25 SQUARES	10,500.00	02/09/2021	211.51	211.51
Contractor	Pina's Roofing,					
2021.0183.RO0009	Phillips Marti 1006 College Ave S 35-07-35-60-2803	REROOF 14 SQUARES	5,203.00	03/01/2021	138.01	138.01
Contractor	R & Z Roofing & Gutters LLC, Fry Zachary					
2021.0187.RO0010	Walla Walla University - AP, 418 Davis Ave SW 35-07-35-60-1904	REROOF 6 SQUARES	1,800.00	03/04/2021	79.21	79.21
Contractor	Loomer Construction, Rodney Loomer					
2021.0193.RO0011	Black Karen Susan 422 3rd St SE 35-07-36-21-0058	REROOF 25 SQUARES	7,500.00	03/09/2021	167.41	167.41
Contractor	Alex Lara General Contractor, Lara Alejandro					
2021.0198.RO0012	Miller Brandon & Erika 504 Scenic View Dr SE 35-07-36-34-0028	REROOF 37.96 SQUARES	22,980.00	03/15/2021	387.91	387.91
Contractor	Dan Luce Construction & Roofing, Luce Dan					
2021.0200.RO0013	Tadej Eleanor 1153 Belmont PI SE 35-07-36-67-0208	REROOF 30 SQ	10,487.00	03/16/2021	211.51	211.51
Contractor	R & Z Roofing & Gutters LLC, Fry Zachary					
2021.0203.RO0014	Aaby, Anthony A 413 Stanford PI SE 35-07-36-67-0302	REROOF 26 SQUARES	10,832.28	03/17/2021	211.51	211.51
Contractor	VW Quality Roofing LLC,					

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2021.0225.RO0016	Delbert Danny 24 6th St SW 35-07-35-60-1740	REROOF		04/01/2021	138.50	138.50
Contractor	J&V Builders LLC, Tapia Vanessa					
2021.0228.RO0017	Sorensen Duane & April 852 Sentry Dr SE 35-07-36-70-0203	REROOF		04/01/2021	138.50	138.50
Contractor	VW Quality Roofing LLC,					
2021.0235.RO0018	Hight, Patricia J 28 10th St SW 35-07-35-60-2529	REROOF		04/06/2021	138.50	138.50
Contractor	Palomera's Siding LLC,					
2021.0240.RO0020	Walla Walla University - AP, 24 Ash Ave NE 35-07-25-33-0055	REROOF		04/08/2021	138.50	138.50
Contractor	R & Z Roofing & Gutters LLC, Fry Zachary					
2021.0239.RO0019	Walla Walla University - AP, 36 Ash Ave NE 35-07-25-33-0055	REROOF		04/08/2021	138.50	138.50
Contractor	R & Z Roofing & Gutters LLC, Fry Zachary					
2021.0246.RO0021	Alejandro Arturo 1240 Colonial Dr SE 35-07-36-62-0411	REROOF		04/08/2021	138.50	138.50
Contractor	Floor to Roof LLC, Lozano Jesus					
2021.0255.RO0022	Harris Linda 301 A St NE 35-07-25-56-0103	REROOF GARAGE		04/20/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					
2021.0256.RO0023	Brown Rick 207 Mountain View Dr SE 35-07-36-58-0230	REROOF		04/21/2021	138.50	138.50
Contractor	Real Roofing,					

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2021.0269.RO0024	Elsom Roofing Inc, 1009 Harvest Dr SE 35-06-01-52-0208	REROOF		04/27/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					
2021.0270.RO0025	Svilich Brady J & Katie L 1250 Colonial Dr SE 35-07-36-62-0412	REROOF		04/27/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					
2021.0271.RO0026	West, Mike & Becky 1225 Dewey Dr SE 35-07-36-56-0206	REROOF		04/27/2021	138.50	138.50
Contractor	Berentsen Roofing & Construction,					
2021.0279.RO0027	Dan Luce Construction and Roofing 428 Date Ave SE 35-07-36-60-0316	REROOF		04/30/2021	138.50	138.50
Contractor	Dan Luce Construction & Roofing, Luce Dan					
2021.0286.RO0028	Walla Walla University - AP, 24 5th St SW 35-07-35-60-1728	REROOF		05/05/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					
2021.0287.RO0029	Walla Walla University - AP, 427 Bade Ave SW 35-07-35-60-1723	REROOF		05/05/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					
2021.0288.RO0030	Durand Darin 369 Highland Park Dr SE 35-07-36-55-0404	REROOF		05/05/2021	138.50	138.50
Contractor	Durand Darin					
2021.0294.RO0031	Walla Walla University - AP, 18 Whitman Dr W 35-07-26-52-3934	REROOF		05/07/2021	138.50	138.50
Contractor	Elsom Roofing, Inc, Elsom Dan					

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2021.0328.RO0032	Walla Walla University 110 2nd St SE 35-07-36-51-1104	110 SE 2nd St. Tear off and re-roof.		06/09/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					
2021.0332.RO0033	Rogers Mathew & Tiffiny 1037 Puff Ln SW 35-07-35-61-0005	Reroof	10,000.00	06/11/2021	205.80	205.80
Contractor	Rogers Mathew & Tiffiny					
2021.0333.RO0034	Rogers Mathew & Tiffiny 1040 Puff Ln SW 35-07-35-61-0006	Reroof.	10,000.00	06/11/2021	205.80	205.80
Contractor	Rogers Mathew & Tiffiny					
2021.0339.RO0035	Madsen Rebecca & Ryan 103 Birch Ave NE 35-07-25-57-0202	REROOF		06/15/2021	138.50	138.50
Contractor	Berentsen Roofing & Construction,					
2021.0340.RO0036	Bostwick Barbara 1133 Sentry Dr SE 35-07-36-71-0112	REROOF		06/16/2021	138.50	138.50
Contractor	Berentsen Roofing & Construction,					
2021.0343.RO0037	Flores Laurie & Patrick 59 College Ave N 35-07-26-52-3901	REROOF		06/17/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					
2021.0350.RO0038	Walla Walla University - AP, 21 Ash NE 35-07-25-33-0065	REROOF		06/23/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					
2021.0358.RO0039	Dankel, David 432 Mountain View Dr SE 35-07-36-58-0807	REROOF		07/01/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					

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Roofing Permit

Permit Type:

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2021.0378.RO0040	Kinney, Andrew 6 13th St SW 35-07-35-44-0053	ROOF		07/16/2021	138.50	138.50
Contractor	Real Roofing,					
2021.0409.RO0041	Lepiane, Dennis & Carol 621 8th St SE 35-07-36-60-0806	REROOF		08/05/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					
2021.0417.RO0042	Caballero Ismael Jr & Maggie 122 Scenic View Dr SE 35-07-36-58-0405	ROOF		08/11/2021	138.50	138.50
Contractor	Royal Roofing Inc, Lopez Yisel					
2021.0435.RO0043	Hanafin Naomi Elizabeth 250 9th St SE 35-07-36-60-1141	REROOF		08/26/2021	138.50	138.50
Contractor	R & Z Roofing & Gutters LLC, Fry Zachary					
2021.0441.RO0044	Lertworasiri, Kamthorn 239 C St NE 35-07-25-52-3536	REROOF		08/31/2021	138.50	138.50
Contractor	JS Infinity, Segovia Jose					
2021.0443.RO0045	Larsen Jeffery S 927 Marine Dr SE 35-07-36-70-0201	REROOF		09/01/2021	138.50	138.50
Contractor	VW Quality Roofing LLC,					
2021.0444.RO0046	Ricketts Steven 619 3rd St SW 35-07-35-52-4550	REROOF		09/02/2021	138.50	138.50
Contractor	Icon Roofing LLC, Cohen Joel					
2021.0458.RO0047	Scheibner Christopher & Joy 963 Ensign Pl SE 35-07-36-71-0205	REROOF		09/21/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					

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Roofing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0461.RO0048	Miller Jim & Luan 865 C St NE 35-07-25-54-0006	REROOF		09/23/2021	138.50	138.50
Contractor	Berentsen Roofing & Construction,					
2021.0470.RO0049	Carambot, George & Yvonne B. 305 A St NE 35-07-25-56-0104	REROOF		09/29/2021	138.50	138.50
Contractor	Elsom Roofing Inc,					
Totals:	48		138,507.35		7,349.04	7,349.04

Roofing Permit-Commercial

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0312.RP0001	CLC WALLA WALLA, 830 Rose St NE 35-07-25-52-2303	REROOF	11,040.00	05/25/2021	255.10	255.10
Contractor	Pina's Roofing,					
2021.0440.RP0002	Takhar Japjot S. 729 College Ave S 35-07-36-60-0514	REROOF	4,000.00	08/31/2021	131.90	131.90
Contractor	JC'S General Contracting, Calvillo Julio					
Totals:	2		15,040.00		387.00	387.00

Right Of Way Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0020.RW0002	Preas Dan and Marva 3 Hadley Way NE 35-07-25-78-0213			01/14/2021	150.00	150.00
Contractor	Aspire Homes LLC,					
2021.0014.RW0001	Preas Dan and Marva 23 Hadley Way NE 35-07-25-78-0212	SFR		01/14/2021	150.00	150.00
Contractor	Aspire Homes LLC,					

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Permit Type:

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2021.0033.RW0003	Hayden Homes LLC, 1163 Julia St SW 35-07-35-80-0019	SFR		01/20/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0046.RW0004	Hayden Homes LLC, 1164 Settlement St SW 35-07-35-79-0041	SFR		01/22/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0052.RW0005	Hayden Homes LLC, 1142 Julia St SW 35-07-35-80-0008	SFR		01/25/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0058.RW0006	Hayden Homes LLC, 1182 Julia St SW 35-07-35-80-0004	SFR		01/26/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0065.RW0007	Hayden Homes LLC, 1162 Julia St SW 35-07-35-80-0006	SFR		01/26/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0075.RW0008	Dawson Brent 336 12th St SW 35-07-35-60-2711	SFR		02/04/2021	150.00	150.00
Contractor	Dawson Brent					
2021.0093.RW0011	Hayden Homes LLC, 1202 Julia St SW 35-07-35-80-0002	SFR		02/05/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0087.RW0010	Hayden Homes LLC, 1122 Julia St SW 35-07-35-80-0010	SFR		02/05/2021	150.00	150.00
Contractor	Hayden Homes LLC,					

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Permit Type:

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2021.0081.RW0009	Hayden Homes LLC, 1153 Julia St SW 35-07-35-80-0018	SFR		02/05/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0108.RW0012	Preas Dan and Marva 819 Whispering Creek Ct. SE 35-07-36-07-0003	SFR		02/18/2021	75.00	75.00
Contractor	Preas Dan and Marva					
2021.0120.RW0013	Litchfield, Sidney C. 422 4th St SW 35-07-35-52-4603	SFR		02/22/2021	75.00	75.00
Contractor	Litchfield, Sidney C.					
2021.0138.RW0016	Hayden Homes LLC, 1212 Julia St SW 35-07-35-80-0001	SFR		02/23/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0126.RW0014	Hayden Homes LLC, 1192 Julia St SW 35-07-35-80-0003	SFR		02/23/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0132.RW0015	Hayden Homes LLC, 1152 Julia St SW 35-07-35-80-0007	SFR		02/23/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0150.RW0018	Hayden Homes LLC, 1203 Julia St SW 35-07-35-80-0021	SFR		02/23/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0144.RW0017	Hayden Homes LLC, 1213 Julia St SW 35-07-35-80-0022	SFR		02/23/2021	150.00	150.00
Contractor	Hayden Homes LLC,					

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Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0156.RW0019	Hayden Homes LLC, 1174 Settlement St SW 35-07-35-79-0040	SFR		02/23/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0180.RW0021	Dawson Brent 336 12th St SW 35-07-35-60-2711	GAS SERVICE LINE		02/25/2021	150.00	150.00
Contractor	Cascade Natural Gas,					
2021.0176.RW0020	Preas Dan and Marva 33 Hadley Way NE 35-07-25-78-0211	SFR		02/25/2021	150.00	150.00
Contractor	Preas Dan and Marva					
2021.0182.RW0022	Community Bank 1228 Commercial Dr SE 36-07-31-32-0073	TRENCH & PLOW FIBER		03/01/2021	150.00	150.00
Contractor	Robinson Bros Construction Inc, Peterson Brandon					
2021.0190.RW0023	Kurnayev Andrey & Anna 127 Maria St NW 35-07-26-77-0052	DUPLEX		03/08/2021	150.00	150.00
Contractor	Kurnayev Andrey & Anna					
2021.0197.RW0024	City of College Place 199 Teal Rd 35-06-02-23-0040	LIFT STATION		03/11/2021	150.00	150.00
Contractor	APOLLO, INC,					
2021.0201.RW0025	Morell Aryn 615 6th St SW 35-07-35-60-2109	GAS SERVICE		03/15/2021	75.00	75.00
Contractor	Cascade Natural Gas,					
2021.0214.RW0026	Hayden Homes LLC, 1173 Julia St SW 35-07-35-80-0020	SFR		03/30/2021	150.00	150.00
Contractor	Hayden Homes LLC,					

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2021.0221.RW0027	Hayden Homes LLC, 1172 Julia St SW 35-07-35-80-0005	SFR		03/31/2021	150.00	150.00
Contractor	Hayden Homes LLC,					
2021.0232.RW0028	Westover Hank Samuel 601 6th St SE 35-07-36-60-0103	SEWER SERVICE LINE		04/06/2021	75.00	75.00
Contractor	Richardson Excavation, Richardson Jay					
2021.0238.RW0029	Martinez Gerardo 430 4th St SE 35-07-36-52-0311	SEWER SERVICE LINE		04/07/2021	150.00	150.00
Contractor	Richardson Excavation, Richardson Jay					
2021.0243.RW0031	Penner Kenneth J & Janet K 1325 Sky Ave SE 35-07-36-58-1001	GAS SERVICE LINE		04/08/2021	150.00	150.00
Contractor	Cascade Natural Gas,					
2021.0242.RW0030	Martinez Gerardo 430 4th St SE 35-07-36-52-0311	GAS SERVICE LINE		04/08/2021	150.00	150.00
Contractor	Cascade Natural Gas,					
2021.0244.RW0032	Century Link	MAINTENANCE ON POLE		04/08/2021	75.00	75.00
Contractor	RIGHT-OF-WAY Track Utilities, Baumgardner James					
2021.0247.RW0033	Corson, Alvin 228 Whitman Dr W 35-07-26-52-3977	SEWER SERVICE LINE		04/09/2021	75.00	75.00
Contractor	Richardson Excavation, Richardson Jay					
2021.0263.RW0034	Preas Dan and Marva 818 Whispering Creek Ct. SE 35-07-36-07-0010	SFR		04/22/2021	75.00	75.00
Contractor	Preas Dan and Marva					

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Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0300.RW0035	Alejandro Arturo 1240 Colonial Dr SE 35-07-36-62-0411	DRIVEWAY REPLACEMENT		05/13/2021	150.00	150.00
Contractor	Floor to Roof LLC, Lozano Jesus					
2021.0309.RW0036	Murphy Michael & Kay 337 Davin Dr SE 35-07-36-55-0411	NEW DRIVEWAY		05/20/2021	150.00	150.00
Contractor	CD Thacker,					
2021.0316.RW0037	Langhoff, Larry 221 11th St SE 35-07-36-57-0106	SEWER SERVICE LINE		05/27/2021	75.00	75.00
Contractor	Richardson Excavation, Richardson Jay					
2021.0341.RW0038	Bigler Kent H & Andrea 1164 Sentry Dr SE 35-07-36-77-0001	RETAINING WALL		06/16/2021	75.00	75.00
Contractor	KS Davis Design and Construction,					
2021.0346.RW0040	Clendaniel, Robert 1206 Dewey Dr SE 35-07-36-56-0104	GAS SERVICE LINE		06/21/2021	150.00	150.00
Contractor	Cascade Natural Gas,					
2021.0347.RW0041	Ridler, Perry 508 12th St SE 35-07-36-58-0710	SEWER SVC LINE		06/21/2021	75.00	75.00
Contractor	Richardson Excavation, Richardson Jay					
2021.0345.RW0039	Cascade Natural Gas, RIGHT-OF-WAY	GAS SVC LINE		06/21/2021	150.00	150.00
Contractor	Cascade Natural Gas,					
2021.0349.RW0042	Juarez Ernesto A & Sophia 300 Mountain View Dr SE 35-07-36-58-0314	SEWER SVC LINE		06/22/2021	75.00	75.00
Contractor	Richardson Excavation, Richardson Jay					

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Permit Type:

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2021.0353.RW0044	Terwillegar Janet C 1149 Edgemont Ave SE 35-07-36-67-0204	GAS SVC LINE		06/25/2021	150.00	150.00
Contractor	Cascade Natural Gas,					
2021.0352.RW0043	Derting Samuel J & Jaimie M 122 10th St SW 35-07-35-60-2501	GAS SVC LINE		06/25/2021	150.00	150.00
Contractor	Cascade Natural Gas,					
2021.0360.RW0045	Nelson Joseph Frank 431 Scenic View Dr SE 35-07-36-58-0831	GAS SVC LINE		07/02/2021	75.00	75.00
Contractor	Cascade Natural Gas,					
2021.0386.RW0046	Track Utilities, Baumgardner James	TELECOMMUNICATION CABLE FOR CENTURY LINK		07/22/2021	75.00	75.00
	RIGHT-OF-WAY					
Contractor	Track Utilities, Baumgardner James					
2021.0400.RW0047	B&E Construction, Ruiz-Pacheco El 436 4th St SE 35-07-36-52-0312	SERVICE WATER LINE		07/30/2021	75.00	75.00
Contractor	B&E Construction, Ruiz-Pacheco Ely					
2021.0401.RW0048	Maj1cookiez, Green Ronald 536 C St NE 35-07-25-33-0051	MOBILE FOOD UNIT		07/30/2021	75.00	75.00
Contractor	Maj1cookiez, Green Ronald					
2021.0415.RW0049	Reiswig Nicole Taler 1002 C St NE 35-07-25-44-0023	CONNECT TO CITY SEWER		08/11/2021	150.00	
Contractor	Richardson Excavation, Richardson Jay					
2021.0418.RW0050	Phillips Merlin JR & Jo Ella 211 Evans Ave NW 35-07-26-52-4046	CONNECT TO SEWER		08/12/2021	150.00	150.00
Contractor	Richardson Excavation, Richardson Jay					

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Right Of Way Permit

Permit Type:

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2021.0426.RW0051	Preas Dan and Marva 839 Whispering Creek Ct. SE 35-07-36-07-0005	SFR		08/16/2021	75.00	75.00
Contractor	Preas Dan and Marva					
2021.0449.RW0052	Dawson Brent	DRY WELL		09/13/2021	150.00	150.00
Contractor	RIGHT-OF-WAY Zaco Construction,					
2021.0452.RW0053	Dietrich Gregory D & Sharon M 211 4th St SE 35-07-36-51-2110	SEWER LINE		09/14/2021	75.00	
Contractor	Zaco Construction,					
2021.0468.RW0054	Pacific Power and Light WW, 1005 Crestlane Dr SE 35-07-36-12-0001	TRENCH AND REPLACE ELECTRICAL CABLE		09/28/2021	150.00	
Contractor	Pacific Power and Light WW,					
Totals:	54				6,825.00	6,450.00

Site Plan

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0320.SA0001	Dawson Ben 508 Birch Ave SE 35-07-36-60-0429	4 DUPLEXES		06/02/2021	900.00	900.00
Contractor	Dawson Ben					
2021.0336.SA0002	EIG14T NOVA WA WALLA WALLA 1225 Commercial Dr SE 35-07-36-05-0002	URGENT CARE FACILITY		06/14/2021	900.00	900.00
Contractor	EIG14T NOVA WA WALLA WALLA LLC,					
2021.0337.SA0003	(NWC Taumarson and Bliss), LLC, \	Quick Serve with Drive Thru		06/14/2021	900.00	900.00
	2366 Taumarson Rd 35-06-01-21-0093					
Contractor	(NWC Taumarson and Bliss), LLC, WA College Place					

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Site Plan

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0395.SA0004	College Place School District 31 Ash Ave SE 35-07-36-51-2205	3 PRE-MANUFACTURED PORTABLE BUILDINGS		07/29/2021	900.00	900.00
Contractor	PBS Engineering & Environmental,					
Totals:	4				3,600.00	3,600.00

SEPA Checklist

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0396.SE0001	College Place School District 31 Ash Ave SE 35-07-36-51-2205	3 PRE-MANUFACTURED PORTABLE BUILDINGS		07/29/2021	250.00	250.00
Contractor	PBS Engineering & Environmental,					
Totals:	1				250.00	250.00

Single Family Residence

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0022.SF0002	Preas Dan and Marva 3 Hadley Way NE 35-07-25-78-0213	SFR	282,711.24 Sq. Ft.: 2700	01/14/2021	3,553.84	3,553.84
Contractor	Aspire Homes LLC,					
2021.0016.SF0001	Preas Dan and Marva 23 Hadley Way NE 35-07-25-78-0212	SFR	324,296.84 Sq. Ft.: 3230	01/14/2021	4,011.32	4,011.32
Contractor	Aspire Homes LLC,					
2021.0035.SF0003	Hayden Homes LLC, 1163 Julia St SW 35-07-35-80-0019	SFR	274,829.30 Sq. Ft.: 2870	01/20/2021	3,476.22	3,476.22
Contractor	Hayden Homes LLC,					
2021.0048.SF0004	Hayden Homes LLC, 1164 Settlement St SW 35-07-35-79-0041	SFR	198,585.23 Sq. Ft.: 1909	01/22/2021	2,738.87	2,738.87
Contractor	Hayden Homes LLC,					

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Single Family Residence

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0054.SF0005	Hayden Homes LLC, 1142 Julia St SW 35-07-35-80-0008	SFR	303,608.70 Sq. Ft.: 2829	01/25/2021	3,823.58	3,823.58
Contractor	Hayden Homes LLC,					
2021.0060.SF0006	Hayden Homes LLC, 1182 Julia St SW 35-07-35-80-0004	SFR	173,529.34 Sq. Ft.: 1661	01/26/2021	2,496.32	2,496.32
Contractor	Hayden Homes LLC,					
2021.0067.SF0007	Hayden Homes LLC, 1162 Julia St SW 35-07-35-80-0006	SFR	220,433.44 Sq. Ft.: 2102	01/26/2021	2,952.32	2,952.32
Contractor	Hayden Homes LLC,					
2021.0077.SF0008	Dawson Brent 336 12th St SW 35-07-35-60-2711	SFR	333,854.96 Sq. Ft.: 3518	02/04/2021	4,048.64	4,048.64
Contractor	Dawson Brent					
2021.0095.SF0011	Hayden Homes LLC, 1202 Julia St SW 35-07-35-80-0002	SFR	303,608.70 Sq. Ft.: 2829	02/05/2021	3,757.58	3,757.58
Contractor	Hayden Homes LLC,					
2021.0089.SF0010	Hayden Homes LLC, 1122 Julia St SW 35-07-35-80-0010	SFR	194,682.03 Sq. Ft.: 1829	02/05/2021	2,700.06	2,700.06
Contractor	Hayden Homes LLC,					
2021.0083.SF0009	Hayden Homes LLC, 1153 Julia St SW 35-07-35-80-0018	SFR	237,509.94 Sq. Ft.: 2452	02/05/2021	3,117.25	3,117.25
Contractor	Hayden Homes LLC,					
2021.0110.SF0012	Preas Dan and Marva 819 Whispering Creek Ct. SE 35-07-36-07-0003	SFR	432,818.50 Sq. Ft.: 4191	02/18/2021	5,009.14	5,009.14
Contractor	Preas Dan and Marva					

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Single Family Residence

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0122.SF0013	Litchfield, Sidney C. 422 4th St SW 35-07-35-52-4603	SFR	225,041.60 Sq. Ft.: 2023	02/22/2021	3,000.83	3,000.83
Contractor	Litchfield, Sidney C.					
2021.0140.SF0016	Hayden Homes LLC, 1212 Julia St SW 35-07-35-80-0001	SFR	223,897.53 Sq. Ft.: 2173	02/23/2021	3,113.42	3,113.42
Contractor	Hayden Homes LLC,					
2021.0128.SF0014	Hayden Homes LLC, 1192 Julia St SW 35-07-35-80-0003	SFR	223,897.53 Sq. Ft.: 2173	02/23/2021	2,981.42	2,981.42
Contractor	Hayden Homes LLC,					
2021.0134.SF0015	Hayden Homes LLC, 1152 Julia St SW 35-07-35-80-0007	SFR	198,585.23 Sq. Ft.: 1909	02/23/2021	2,804.87	2,804.87
Contractor	Hayden Homes LLC,					
2021.0152.SF0018	Hayden Homes LLC, 1203 Julia St SW 35-07-35-80-0021	SFR	273,463.18 Sq. Ft.: 2842	02/23/2021	3,532.52	3,532.52
Contractor	Hayden Homes LLC,					
2021.0146.SF0017	Hayden Homes LLC, 1213 Julia St SW 35-07-35-80-0022	SFR	286,380.59 Sq. Ft.: 2832	02/23/2021	3,658.65	3,658.65
Contractor	Hayden Homes LLC,					
2021.0158.SF0019	Hayden Homes LLC, 1174 Settlement St SW 35-07-35-79-0040	SFR	246,653.47 Sq. Ft.: 2380	02/23/2021	3,204.57	3,204.57
Contractor	Hayden Homes LLC,					
2021.0178.SF0020	Preas Dan and Marva 33 Hadley Way NE 35-07-25-78-0211	SFR	311,055.08 Sq. Ft.: 3152	02/25/2021	3,835.20	3,835.20
Contractor	Preas Dan and Marva					

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Single Family Residence**Permit Type:**

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2021.0192.SF0021	Kurnayev Andrey & Anna 127 Maria St NW 35-07-26-77-0052	DUPLEX	411,478.78 Sq. Ft.: 3924	03/08/2021	4,807.40	4,807.40
Contractor	Kurnayev Andrey & Anna					
2021.0216.SF0022	Hayden Homes LLC, 1173 Julia St SW 35-07-35-80-0020	SFR	331,890.14 Sq. Ft.: 3053	03/30/2021	4,095.24	4,095.24
Contractor	Hayden Homes LLC,					
2021.0223.SF0023	Hayden Homes LLC, 1172 Julia St SW 35-07-35-80-0005	SFR	236,249.64 Sq. Ft.: 2173	03/31/2021	3,173.55	3,173.55
Contractor	Hayden Homes LLC,					
2021.0265.SF0024	Preas Dan and Marva 818 Whispering Creek Ct. SE 35-07-36-07-0010	SFR	350,893.48 Sq. Ft.: 3221	04/22/2021	4,407.06	4,407.06
Contractor	Preas Dan and Marva					
2021.0428.SF0025	Preas Dan and Marva 839 Whispering Creek Ct. SE 35-07-36-07-0005	SFR	561,690.62 Sq. Ft.: 5159	08/16/2021	6,456.11	6,456.11
Contractor	Preas Dan and Marva					
Totals:	25		7,161,645.09 Sq. Ft. 69,134		90,755.98	90,755.98

Sign Permit**Permit Type:**

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0292.SI0001	Castleman Randy 56 College Ave N 35-07-25-57-0413	BUILDING MOUNTED SIGN		05/06/2021	100.00	100.00
Contractor	Midnight Sun Construction, Aaron Craik					
2021.0390.SI0002	KVNY LLC 729 College Ave S 35-07-36-60-0514	FRONT & SIDE BUILDING SIGN		07/28/2021	150.00	150.00
Contractor	Mustang Sign Group, Lauren Brandon					

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Sign Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0445.SI0003	MV Investments, LLC, 1705 Meadowbrook Blvd SE 35-06-01-21-0082	WALL SIGN		09/02/2021	100.00	100.00
Contractor	Quality Signs,					
Totals:	3				350.00	350.00

Solar Panels

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0072.SO0001	Congleton Chloe & Trevor 546 Angelina Lp SW 35-07-35-79-0006	ROOFTOP SOLAR PANELS		02/02/2021	101.50	101.50
Contractor	Capstone Solutions, Inc, Williams Karin					
2021.0278.SO0002	Wheller David G & Katie R 552 Alicia Lp SW 35-07-35-77-0011	ROOFTOP SOLAR PANELS		04/29/2021	101.50	101.50
Contractor	Capstone Solutions, Inc, Williams Karin					
2021.0410.SO0003	Nosworthy Sylvia 553 3rd St SW 35-07-35-52-4526	ROOFTOP SOLAR PANELS		08/05/2021	101.50	101.50
Contractor	Solgen Power, LLC, Gallardo Jose					
2021.0438.SO0004	Peters Angelic 407 5th St SE 35-07-36-52-0315	ROOFTOP SOLAR		08/25/2021	101.50	101.50
Contractor	Solgen Power, LLC, Gallardo Jose					
2021.0460.SO0005	Osorio Lidia 1875 College Ave S 35-06-01-23-0047	ROOFTOP SOLAR		09/23/2021	101.50	
Contractor	Solgen Power, LLC, Mc Elwain Alysha					
2021.0467.SO0006	Wilson Wesley 1368 Virginia St SW 35-07-35-77-0015	ROOFTOP SOLAR PANELS		09/28/2021	101.50	
Contractor	Solgen Power. LLC, Peterson Skyler					

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Solar Panels**Permit Type:**

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
Totals:	6				609.00	406.00

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Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0021.SP0002	Preas Dan and Marva 3 Hadley Way NE 35-07-25-78-0213			01/14/2021	3,530.00	3,530.00
Contractor	Aspire Homes LLC,					
2021.0015.SP0001	Preas Dan and Marva 23 Hadley Way NE 35-07-25-78-0212	SFR		01/14/2021	3,530.00	3,530.00
Contractor	Aspire Homes LLC,					
2021.0034.SP0003	Hayden Homes LLC, 1163 Julia St SW 35-07-35-80-0019	SFR		01/20/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0047.SP0004	Hayden Homes LLC, 1164 Settlement St SW 35-07-35-79-0041	SFR		01/22/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0053.SP0005	Hayden Homes LLC, 1142 Julia St SW 35-07-35-80-0008	SFR		01/25/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0059.SP0006	Hayden Homes LLC, 1182 Julia St SW 35-07-35-80-0004	SFR		01/26/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0066.SP0007	Hayden Homes LLC, 1162 Julia St SW 35-07-35-80-0006	SFR		01/26/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					

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2021.0076.SP0008	Dawson Brent 336 12th St SW 35-07-35-60-2711	SFR		02/04/2021	3,530.00	3,530.00
Contractor	Dawson Brent					
2021.0094.SP0011	Hayden Homes LLC, 1202 Julia St SW 35-07-35-80-0002	SFR		02/05/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0088.SP0010	Hayden Homes LLC, 1122 Julia St SW 35-07-35-80-0010	SFR		02/05/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0082.SP0009	Hayden Homes LLC, 1153 Julia St SW 35-07-35-80-0018	SFR		02/05/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0109.SP0012	Preas Dan and Marva 819 Whispering Creek Ct. SE 35-07-36-07-0003	SFR		02/18/2021	3,530.00	3,530.00
Contractor	Preas Dan and Marva					
2021.0121.SP0013	Litchfield, Sidney C. 422 4th St SW 35-07-35-52-4603	SFR		02/22/2021	3,530.00	3,530.00
Contractor	Litchfield, Sidney C.					
2021.0139.SP0016	Hayden Homes LLC, 1212 Julia St SW 35-07-35-80-0001	SFR		02/23/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0127.SP0014	Hayden Homes LLC, 1192 Julia St SW 35-07-35-80-0003	SFR		02/23/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					

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Permit Type:

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2021.0133.SP0015	Hayden Homes LLC, 1152 Julia St SW 35-07-35-80-0007	SFR		02/23/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0151.SP0018	Hayden Homes LLC, 1203 Julia St SW 35-07-35-80-0021	SFR		02/23/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0145.SP0017	Hayden Homes LLC, 1213 Julia St SW 35-07-35-80-0022	SFR		02/23/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0157.SP0019	Hayden Homes LLC, 1174 Settlement St SW 35-07-35-79-0040	SFR		02/23/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0167.SP0021	NW Hillcrest Properties LLC, 175 Silverstar Ln SW 35-07-35-44-0127	8 UNIT BLDG G		02/24/2021	28,030.00	28,030.00
Contractor	NW Hillcrest Properties LLC,					
2021.0164.SP0020	NW Hillcrest Properties LLC, 155 Silverstar Ln SW 35-07-35-44-0127	8 UNIT BLDG H		02/24/2021	28,030.00	28,030.00
Contractor	NW Hillcrest Properties LLC,					
2021.0177.SP0022	Preas Dan and Marva 33 Hadley Way NE 35-07-25-78-0211	SFR		02/25/2021	3,530.00	3,530.00
Contractor	Preas Dan and Marva					
2021.0191.SP0023	Kurnayev Andrey & Anna 127 Maria St NW 35-07-26-77-0052	DUPLEX		03/08/2021	7,030.00	7,030.00
Contractor	Kurnayev Andrey & Anna					

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2021.0215.SP0024	Hayden Homes LLC, 1173 Julia St SW 35-07-35-80-0020	SFR		03/30/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0222.SP0025	Hayden Homes LLC, 1172 Julia St SW 35-07-35-80-0005	SFR		03/31/2021	3,530.00	3,530.00
Contractor	Hayden Homes LLC,					
2021.0264.SP0026	Preas Dan and Marva 818 Whispering Creek Ct. SE 35-07-36-07-0010	SFR		04/22/2021	3,530.00	3,530.00
Contractor	Preas Dan and Marva					
2021.0299.SP0027	Baden Construction, Baden Gary 1117 Lawson Ln 35-06-02-57-0004	SEWER CONNECTION		05/12/2021	3,566.00	3,566.00
Contractor	Baden Construction, Baden Gary					
2021.0371.SP0028	Goodwill Industries of the Columbia, 1017 C St NE 35-07-25-52-3751	COMMERCIAL BLDG		07/12/2021	22,130.00	22,130.00
Contractor	Goodwill Industries of the Columbia,					
2021.0414.SP0029	Reiswig, Nicole Taler 1002 C St NE 35-07-25-44-0023	CONNECT TO CITY SEWER		08/11/2021	7,366.00	
Contractor	Richardson Excavation, Richardson Jay					
2021.0419.SP0030	Phillips Merlin JR & Jo Ella 211 Evans Ave NW 35-07-26-52-4046	SFR		08/12/2021	3,566.00	3,566.00
Contractor	Richardson Excavation, Richardson Jay					
2021.0427.SP0031	Preas Dan and Marva 839 Whispering Creek Ct. SE 35-07-36-07-0005	SFR		08/16/2021	3,566.00	3,566.00
Contractor	Preas Dan and Marva					

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Totals:	31				184,474.00	177,108.00

Vacation Rental

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0209.VR0001	Rookstool Hanns Frederick 506 Date Ave SE 35-07-36-61-0312	VACATION RENTAL		03/29/2021	150.00	150.00
Contractor	Rookstool Hanns Frederick					
Totals:	1				150.00	150.00

Water Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0023.WP0002	Preas Dan and Marva 3 Hadley Way NE 35-07-25-78-0213			01/14/2021	4,494.54	4,494.54
Contractor	Aspire Homes LLC,					
2021.0017.WP0001	Preas Dan and Marva 23 Hadley Way NE 35-07-25-78-0212	SFR		01/14/2021	4,494.54	4,494.54
Contractor	Aspire Homes LLC,					
2021.0036.WP0003	Hayden Homes LLC, 1163 Julia St SW 35-07-35-80-0019	SFR		01/20/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0049.WP0004	Hayden Homes LLC, 1164 Settlement St SW 35-07-35-79-0041	SFR		01/22/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0055.WP0005	Hayden Homes LLC, 1142 Julia St SW 35-07-35-80-0008	SFR		01/25/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					

Permit Report

01/01/2021 to 09/30/2021

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Water Permit**Permit Type:**

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0061.WP0006	Hayden Homes LLC, 1182 Julia St SW 35-07-35-80-0004	SFR		01/26/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0068.WP0007	Hayden Homes LLC, 1162 Julia St SW 35-07-35-80-0006	SFR		01/26/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0078.WP0008	Dawson Brent 336 12th St SW 35-07-35-60-2711	SFR		02/04/2021	4,494.54	4,494.54
Contractor	Dawson Brent					
2021.0096.WP0011	Hayden Homes LLC, 1202 Julia St SW 35-07-35-80-0002	SFR		02/05/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0090.WP0010	Hayden Homes LLC, 1122 Julia St SW 35-07-35-80-0010	SFR		02/05/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0084.WP0009	Hayden Homes LLC, 1153 Julia St SW 35-07-35-80-0018	SFR		02/05/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0111.WP0012	Preas Dan and Marva 819 Whispering Creek Ct. SE 35-07-36-07-0003	SFR		02/18/2021	4,494.54	4,494.54
Contractor	Preas Dan and Marva					
2021.0123.WP0013	Litchfield, Sidney C. 422 4th St SW 35-07-35-52-4603	SFR		02/22/2021	4,494.54	4,494.54
Contractor	Litchfield, Sidney C.					

Permit Report

01/01/2021 to 09/30/2021

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Water Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0141.WP0016	Hayden Homes LLC, 1212 Julia St SW 35-07-35-80-0001	SFR		02/23/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0129.WP0014	Hayden Homes LLC, 1192 Julia St SW 35-07-35-80-0003	SFR		02/23/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0135.WP0015	Hayden Homes LLC, 1152 Julia St SW 35-07-35-80-0007	SFR		02/23/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0153.WP0018	Hayden Homes LLC, 1203 Julia St SW 35-07-35-80-0021	SFR		02/23/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0147.WP0017	Hayden Homes LLC, 1213 Julia St SW 35-07-35-80-0022	SFR		02/23/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0159.WP0019	Hayden Homes LLC, 1174 Settlement St SW 35-07-35-79-0040	SFR		02/23/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0168.WP0021	NW Hillcrest Properties LLC, 175 Silverstar Ln SW 35-07-35-44-0127	8 UNIT BLDG G		02/24/2021	32,200.00	32,200.00
Contractor	NW Hillcrest Properties LLC,					
2021.0165.WP0020	NW Hillcrest Properties LLC, 155 Silverstar Ln SW 35-07-35-44-0127	8 UNIT BLDG H		02/24/2021	32,200.00	32,200.00
Contractor	NW Hillcrest Properties LLC,					

Permit Report

01/01/2021 to 09/30/2021

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Water Permit**Permit Type:**

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2021.0179.WP0022	Preas Dan and Marva 33 Hadley Way NE 35-07-25-78-0211	SFR		02/25/2021	4,494.54	4,494.54
Contractor	Preas Dan and Marva					
2021.0217.WP0023	Hayden Homes LLC, 1173 Julia St SW 35-07-35-80-0020	SFR		03/30/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0224.WP0024	Hayden Homes LLC, 1172 Julia St SW 35-07-35-80-0005	SFR		03/31/2021	4,494.54	4,494.54
Contractor	Hayden Homes LLC,					
2021.0266.WP0025	Preas Dan and Marva 818 Whispering Creek Ct. SE 35-07-36-07-0010	SFR		04/22/2021	4,494.54	4,494.54
Contractor	Preas Dan and Marva					
2021.0372.WP0026	Goodwill Industries of the Columbia, 1017 C St NE 35-07-25-52-3751	COMMERCIAL BLDG		07/12/2021	4,200.00	4,200.00
Contractor	Goodwill Industries of the Columbia,					
2021.0429.WP0027	Preas Dan and Marva 839 Whispering Creek Ct. SE 35-07-36-07-0005	SFR		08/16/2021	4,494.54	4,494.54
Contractor	Preas Dan and Marva					
Totals:	27				176,468.96	176,468.96

Report Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	Sep. Qty.	Sep. Valuation	Sep. Fees
Annexation	1		250.00			
Boundary Line Adjustment	1		100.00			
Building Permit	42	500,420.54	14,474.93	4	14,218.66	813.24
Commercial	18	26,577,074.49	196,747.23			

Report Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	Sep. Qty.	Sep. Valuation	Sep. Fees
Demolition Permit	3		217.50	1		72.50
Fire Department	4		700.00			
Grading Permit	5	1,063,772.00	8,225.00			
Mechanical Permit	124		13,823.43	8		694.00
Plumbing Permit	59		6,863.82	3		198.00
Pool Permit	1	20,000.00	613.06			
Right Of Way Permit	54		6,825.00	3		375.00
Roofing Permit	48	138,507.35	7,349.04	5		692.50
Roofing Permit-Commercial	2	15,040.00	387.00			
SEPA Checklist	1		250.00			
Sewer Permit	31		184,474.00			
Short Plat	2		800.00	1		400.00
Sign Permit	3		350.00	1		100.00
Single Family Residence	25	7,161,645.09	90,755.98			
Site Plan	4		3,600.00			
Solar Panels	6		609.00	2		203.00
Special Inspection	2		130.00			
Vacation Rental	1		150.00			
Water Permit	27		176,468.96			
	464	35,476,459.47	714,163.95	28	14,218.66	3,548.24

Building Inspection Summary 2021								
		Residential	Res. Reinspect	Commercial	Com. Reinspect	Q&A / Investigations	Subtotal	TOTAL
January	B Official	24	1	5	0	45	75	211
	B. Inspector	88	30	3	3	12	136	
	TOTAL	112	31	8	3	57	211	
February	B Official	9	0	4	1	23	37	187
	B. Inspector	116	20	3	0	11	150	
	TOTAL	125	20	7	1	34	187	
March	B Official	26	6	8	1	64	105	365
	B. Inspector	197	51	7	0	5	260	
	TOTAL	223	57	15	1	69	365	
April	B Official	21	2	5	1	65	94	350
	B. Inspector	219	30	2	0	5	256	
	TOTAL	240	32	7	1	70	350	
May	B Official	15	0	5	1	29	50	275
	B. Inspector	163	49	6	0	7	225	
	TOTAL	178	49	11	1	36	275	
June	B Official	12	1	2	1	45	61	190
	B. Inspector	104	20	4	0	1	129	
	TOTAL	116	21	6	1	46	190	
July	B Official	13	2	1	0	48	64	172
	B. Inspector	90	14	3	0	1	108	
	TOTAL	103	16	4	0	49	172	
August	B Official	17	0	1	0	58	76	189
	B. Inspector	75	9	17	4	8	113	
	TOTAL	92	9	18	4	66	189	
September	B Official	3	0	3	0	17	23	128
	B. Inspector	75	7	11	3	9	105	
	TOTAL	78	7	14	3	26	128	
2021 total		1267	242	90	15	453	2067	2067
2020 total		1197	205	221	45	377		2045
2019 total		1331	373	206	32	292		2234
2018 total		1509	318	215	13	316		2371



CITY OF COLLEGE PLACE

Community Development Department

625 South College Avenue
College Place, WA 99324
509-394-8522

September, 2021

Re: Facility Maintenance Report

September 1.

Fire Department; HVAC Monitoring.

Men's bathroom water closet leak repair w/ Kendall Plumbing.

Cooling tower fill valve replacement Q & A w/ Jim Kendall.

City Hall; HVAC Monitoring.

Lobby men's restroom urinal flush control replacement and valve leak repair w/
Kendall Plumbing.

COMDEV water closet flush valve repair and replacement.

Lobby women's restroom soap dispenser repair.

September 2.

Fire Department; HVAC Monitoring.

City Hall; HVAC Monitoring

Police Evidence Building; Ice dam installation by Pine Ridge Gutters

September 3.

City Hall; HVAC filter replacement

Women's Restroom auto soap dispenser replacement.

Fire Department; HVAC monitoring.

Plumbing repair leak check.

Cooling tower cage clean-up.

September 7.

City Hall; HVAC monitoring.

Contacted Jim's Glass for entry door "crash bar" bid update.

Fire Department; HVAC monitoring.

September 8.

City Hall; HVAC monitoring.

Council AV walk-thru with RFP proposers.

Fire Department; HVAC monitoring.

September 9.

City Hall; HVAC monitoring.

Fire Department; HVAC monitoring.

Exterior egress stair replacement options with David Winter.

September 10.

City Hall; HVAC monitoring.

Fire Department; HVAC monitoring.

Exterior egress stair replacement walk- thru with Jon Rickard & Alex Edison.

Exterior egress stairway replacement information to Murar Engineering for design estimate.

September 13.

City Hall; HVAC monitoring.

Fire Department; HVAC monitoring.

September 14 -24.

Out of office. COVID

September 27.

City Hall; HVAC monitoring

Fire Department; HVAC monitoring.

September 28.

City Hall; HVAC monitoring.

Fire Department; HVAC monitoring.

September 29.

City Hall; HVAC monitoring.

Fire Department; HVAC monitoring.

Police Department; Attic exhaust fan motor replacement by Kevin Wolpert and Alex Edison.

September 30.

City Hall; HVAC monitoring.

Police File Room: Replace burned out light bulbs.

Fire Department; HVAC monitoring.

Scott Hall, Building Official

City of College Place

shall@cpwa.us

509-394-8522

Report Period 9/1/2021 ~ 9/30/2021

WALLA WALLA AREA BUILDING PERMIT STATISTICS

JURISDICTION SINGLE FAMILY RESIDENCE PERMITS	THIS TIME PERIOD		YEAR TO DATE - Same time in:											
			2021		2020		2019		2018		2017		2016	
	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount
CITY OF WALLA WAL	4	1,172,983	36	12,263,740	22	7,283,142	39	11,879,285	93	27,701,217	33	8,742,174	62	16,288,063
COLLEGE PLACE			24	6,750,166	6	2,066,584	49	13,393,062	40	9,774,347	31	7,613,766	37	8,307,003
WALLA WALLA COU			29	9,956,608	34	13,162,000	35	13,250,903	39	11,512,573	39	13,069,098	41	10,236,570
TOTAL SINGLE FAMILY RESIDENCE	4	1,172,983	89	28,970,514	62	22,511,726	123	38,523,250	172	48,988,137	103	29,425,038	140	34,831,636
*MANUFACTURED HOMES														
ALL OTHER BUILDING PERMITS		6,925,387		87,391,199		95,282,829		61,537,347		55,293,496		57,650,190		45,543,649
GRAND TOTAL ALL PERMITS		8,098,370		116,361,713		117,794,555		100,060,597		104,281,633		87,075,228		80,375,285

**Manufactured Homes not included in totals*

HOME BUILDERS ASSOCIATION OF TRI-CITIES - WALLA WALLA BUILDING PERMIT LIST
MONTH END September 30,2021

<i>Jurisdiction</i>	<i>Permit #</i>	<i>Description</i>	<i>Contractor</i>	<i>Owner</i>	<i>Site Address</i>	<i>Value</i>	<i>ValueN</i>	<i>MHValue</i>
CITY OF WALLA WA	210386	COMM REMODEL/RE	FIVE STAR DISASTER SERVIC	WEBER PROPERTIES L	629 W MAIN ST	\$175,000.00	\$0.00	\$0.00
	210437	SFR	***EATON CONSTRUCTION	BRENNAN, JACK R	2135 PARAMOUNT ST	\$275,257.00	\$0.00	\$0.00
	210606	NEW COMMERCIAL	M C LUNDGREN INC	WALLA WALLA HOUSIN	1627 EVERGREEN ST	\$3,496,026.00	\$0.00	\$0.00
	210639	COMM ADDITION	***TOTAL COMFORT SOLUTIO	HVAC PROPERTY LLC	2904 MELROSE ST	\$936,683.00	\$0.00	\$0.00
	210672	DUPLEX	OWNER	MADRIGAL, RAMON JR	235 237 HARRISON ST	\$284,936.00	\$0.00	\$0.00
	210761	SFR	STONECREEK CUSTOM HOM	DOHERTY, DAN & KARI	924 STATESMAN ST	\$356,960.00	\$0.00	\$0.00
	210775	COMM ADDITION	DEFINITIVE DESIGN & CONST	ANIMAL CLINIC EAST R	1640 ISAACS AVE	\$118,800.00	\$0.00	\$0.00
	210833	TENANT IMPROVEMT	OWNER	HUIE, MARTY J	1524 E ISAACS AVE	\$25,000.00	\$0.00	\$0.00
	210848	TENANT IMPROVEMT	ENVISION CUSTOM HOMES	LOGAN JOHN D INC	2 E POPLAR ST	\$75,000.00	\$0.00	\$0.00
	210850	RES REMODEL/REPAI	SETTLE IN CONSTRUCTION L	HEUETT, BRYCE T	1209 TILLAMOOK ST	\$55,842.00	\$0.00	\$0.00
	210880	SFR	SIMPLICITY HOMES LLC	SANCHEZ, RODOLFO &	2654 MOLTEN CT	\$318,032.00	\$0.00	\$0.00
	210912	GARAGE	TYAS CONSTRUCTION	COGEN, KENNETH ALA	312 S DIVISION ST	\$25,640.00	\$0.00	\$0.00
	210936	COMM REMODEL/RE	PINE CREEK BUILDERS LLC	BLOCH PLAZA LLC	1616 PLAZA WAY	\$15,730.00	\$0.00	\$0.00
	210943	SOLAR MISC	A&R SOLAR	GRASSO, GREGORY M	2221 LEONARD DR	\$5,594.00	\$0.00	\$0.00
	210944	PATIO/PATIO COVER	NBR DESIGN	MCCLELLAN, CASEY J	1212 PLEASANT ST	\$12,820.00	\$0.00	\$0.00
	210947	SFR	ENVISION CUSTOM HOMES	STOP BUY HERE LLC	928 JANIMARI CT	\$222,734.00	\$0.00	\$0.00
	210948	DUPLEX	ENVISION CUSTOM HOMES	STOP BUY HERE LLC	946 950 JANIMARI CT	\$402,145.00	\$0.00	\$0.00
	210957	RES REMODEL/REPAI	OWNER	FILAN, TOM	921 W ALDER ST	\$16,000.00	\$0.00	\$0.00
	210963	SIGN	SIGN CRAFTERS INC	POWER HOUSE THEAT	111 N 6TH AVE	\$5,000.00	\$0.00	\$0.00
	210973	RES REMODEL/REPAI	OWNER	LIGHTFOOT, JOSHUA N	825 S 3RD AVE	\$10,000.00	\$0.00	\$0.00
	210980	RES REMODEL/REPAI	BETTER BASEMENTS LLC	CORN, GREGG F	2099 E ALDER ST	\$6,800.00	\$0.00	\$0.00
	210987	CARPORT	***JEFF MOELLER CONST INC	BOUDREAUX, NANCY L	1337 CAPRIO LP	\$8,205.00	\$0.00	\$0.00
	210988	SIGN	OWNER	FASCINATE STONE & T	1491 DELL AVE	\$7,550.00	\$0.00	\$0.00
	210993	DECK ADDITION	OWNER	VOTH, RICK	408 E ROSE ST	\$8,615.00	\$0.00	\$0.00
	210994	COMM REMODEL/RE	***JEFF MOELLER CONST INC	SIXTH & MAIN ST	330 W MAIN ST	\$7,000.00	\$0.00	\$0.00
	210995	SIDING/WINDOWS	OWNER	MUNOZ, JOSE	923 W BIRCH ST	\$9,000.00	\$0.00	\$0.00
	211005	RES REMODEL/REPAI	LOZANO'S REMODEL LLC	MAYER, MARK A	10 RESER RD	\$5,000.00	\$0.00	\$0.00
	211020	RES REMODEL/REPAI	OWNER	OLSON FAMILY TRUST	636 S 2ND AVE	\$30,000.00	\$0.00	\$0.00
	211026	SIGN	SIGN CRAFTERS INC	GESA CREDIT UNION	1355 W POPLAR ST	\$67,000.00	\$0.00	\$0.00
	211027	SIGN	SIGN CRAFTERS INC	GESA CREDIT UNION	1603 PENNY LN	\$75,000.00	\$0.00	\$0.00
	211042	RES REMODEL/REPAI	ADKINS & SONS LLC	HARMON VINE PROPE	116 THORNE ST	\$7,890.00	\$0.00	\$0.00
	211057	RES REMODEL/REPAI	OWNER	CHANDLER, MURIEL	401 CHASE AVE	\$25,000.00	\$0.00	\$0.00
	CW0921	PERMIT UNDR \$5000				\$0.00	\$10,719.00	\$0.00
Jurisdiction Total						\$7,090,259.00	\$10,719.00	\$0.00
COLLEGE PLACE	210463	SIDING/WINDOWS	OWNER	MEDICA, GINA	103 MOUNTAIN VIEW DR SE	\$8,000.00	\$0.00	\$0.00
	210469	SIDING/WINDOWS	OWNER	JESSUP, PAUL T	1110 COLLEGE AVE S	\$5,000.00	\$0.00	\$0.00
	CP0921	PERMIT UNDR \$5000				\$0.00	\$1,237.00	\$0.00
Jurisdiction Total						\$13,000.00	\$1,237.00	\$0.00
WALLA WALLA COU	210232	ACCESSORY BLDG	OWNER	VAN WORMER, SCOTT	3040 OLD MILTON HWY	\$217,383.00	\$0.00	\$0.00

***HBA MEMBER

SFR = SINGLE FAMILY RESIDENCE

<i>Jurisdiction</i>	<i>Permit #</i>	<i>Description</i>	<i>Contractor</i>	<i>Owner</i>	<i>Site Address</i>	<i>Value</i>	<i>ValueN</i>	<i>MHValue</i>
WALLA WALLA COU	210366	CARPORT	COAST TO COAST CARPORTS	HOLLINGSWORTH, WE	317 HARBOR BLVD	\$34,080.00	\$0.00	\$0.00
	210374	POLE BLDG	KRALMAN STEEL STRUCTURE	KYLE, CRANDALL K	1111 BLALOCK DR	\$33,300.00	\$0.00	\$0.00
	210417	COMM ADDITION	OWNER	DANDREW WINE LLC	10518 W HWY 12	\$291,992.00	\$0.00	\$0.00
	210420	ACCESSORY BLDG	OWNER	MASTERS, RONALD V	167 NW EVANS AVE	\$29,100.00	\$0.00	\$0.00
	210426	POLE BLDG	JACK WALLACE CONSTRUCTI	THIESSEN, DAN	94 NARCISSA PL	\$47,952.00	\$0.00	\$0.00
	210427	POLE BLDG	JACK WALLACE CONSTRUCTI	THIESSEN, DAN	94 NARCISSA PL	\$54,900.00	\$0.00	\$0.00
	210428	POLE BLDG	GARY HARVEY CONSTRUCTI	HAFEN, DIERDRE E	2060 OLD MILTON HWY	\$46,250.00	\$0.00	\$0.00
	210434	RES REMODEL/REPAI	RD CONSTRUCTION	TORREY, ANDREW	208 WESTBOURNE LP	\$7,200.00	\$0.00	\$0.00
	210441	RES REMODEL/REPAI	OWNER	DAWSON, BEN	939 STANLEY DR	\$15,000.00	\$0.00	\$0.00
	210455	COMM REROOF	GILLESPIE ROOFING	WALLA WALLA PORT O	199 W FAIRCHILD	\$49,975.00	\$0.00	\$0.00
	210467	HEAT PUMP/HVAC	TOTAL QUALITY AIR LLC	SWANSON, KEITH E	407 FREDRICKSON RD	\$8,500.00	\$0.00	\$0.00
	210471	RES REROOF	ELSOM ROOFING INC	WHEELER, SHARI L	604 HILL RD	\$5,400.00	\$0.00	\$0.00
	210475	FIREPLACE/STOVE/G	***FIRE & WATER	HECTOR, WILLIAM B	2490 WAINWRIGHT PL	\$15,890.00	\$0.00	\$0.00
	210480	RES REMODEL/REPAI	KC INDUSTRIES INC	STEVENS, WREN	12944 LOWER WAITSBURG RD	\$10,000.00	\$0.00	\$0.00
	210485	RES REROOF	***COLUMBIA ROOFING INC	KREUTZ, MICHAEL TO	65 PARADISE DR	\$25,562.00	\$0.00	\$0.00
	210487	COMM REROOF	***COLUMBIA ROOFING INC	KING, BRUCE J	1846 PIKE PL	\$17,146.00	\$0.00	\$0.00
	210497	HEAT PUMP/HVAC	***M CAMPBELL & COMPANY I	PETTYJOHN, LARRY G	26675 ICE HAROR DR	\$8,300.00	\$0.00	\$0.00
	210498	TENANT IMPROVEMT	MCKINSTRY CO LLC	WALLA WALLA COUNT	315 W MAIN ST	\$22,265.00	\$0.00	\$0.00
	210500	COMM REROOF	R & Z ROOFING & GUTTERS L	WOIBLET, ADAM C	3225 POWER LINE RD	\$15,000.00	\$0.00	\$0.00
	210512	RES REROOF	ELSOM ROOFING INC	AAMODT, TERRIE D	552 SNIDER DR	\$5,600.00	\$0.00	\$0.00
	WC0921	PERMIT UNDR \$5000				\$0.00	\$22,360.00	\$0.00
<i>Jurisdiction Total</i>						\$960,795.00	\$22,360.00	\$0.00
<i>Grand Total</i>						\$8,064,054.00	\$34,316.00	\$0.00

WATER DIVISION
Monthly Division Report
Sep-21

Intertie Usage with Walla Walla	0	0
Intertie Usage with District #14	1,640,900	(1,218,000)
Intertie Usage with Walla Walla Univers	0	0
Net CP Intertie Usage	1,640,900	(1,218,000)
Total Water Pumped	41,072,000	65,365,000
CP Total Water Used During Month	42,712,900	64,147,000
Daily Average Used	1,423,767	2,138,233
Highest Daily Amount Used	2,083,400	3,608,000
Lowest Daily Amount Used	746,000	1,126,000

Water Table Highest
Well #1 **-258 Static**/Well#2 **-261 Static**/Well#3 **-260 Static**/Well #4

Water Table Lowest
Well #1 **-268 Static**/Well#2 **-275 Static**/Well#3 **-274.5 Static**/Well #4

Water Use Yearly Comparison

2019- 318,669,000
2020- 340,393,000
2021- 442,167,000

Additional Comments:

New Service Installations

Service Replacements

Water Leaks/Breaks

Water Loss Summary Month -- 19% gain

Water Loss Summary YTD -- 12% loss

Public Works Report Sep-21

Tasks worked on and/or completed during the month of Sep-21

Park

Inspect Parks
Mowing
Irrigation Work

Restroom Maintenance
Flower Bed Work
Spraying

Public Works

Utility Locates -- 4
Invoices/Bills/POs
Picture Record
Filing
Facility Repairs
WWTP Design
Meet with McKinstry re Energy Projects
Safety Meeting – HA Gun Range Building Flooring

Time cards
Highland Service Replacement Project
Address Files
SW Sewer & Lift Station Project
CDBG Sidewalk Projects
4Bikes Project
Inspections

Equipment Rental

Shop Management Statistics

No. of Working Days	21
No. of Days Worked	17
Vehicles Worked On	33
Scheduled Vehicles	25
Unscheduled Vehicles	8
Percent Unscheduled	24%
Employees Assisting Fleet Shop	3
Shop Repairs / Clean Up	6

Late for Appointments -	1
Missed Appointments - PD	1
Interruptions	65
- Avg. per Day	4
People in the Shop	54
- Avg. per Day	3
Other E-mail (Junk, Deleted, etc.)	1071
- Avg. per Day	63
No. of Backlogged Repairs & PM's	251

Street

Inspections
Tree Trimming
Chip Seal Prep
Potholes & Patching
Spraying

Sign Work
Brush Removal
Haul Spoil Pile
Barricade Work
Haul metal scrap

Stormwater

Sweep
Drywell Testing

Funding Meeting

Water

Sampling
Answer customer questions
Cross-connection
SCADA improvements
Sky Ave Water Project Planning
Valve Record Replacement

August Water Report
Meter Checks & Repairs
Interties & Wells
Backup notification system testing
Water Service Replacements
Exercise Valves

Well #6 Project

Plan Review