Electronic City Council Meeting (Tuesday, October 26, 2021)
Generated by Lisa Neissl on Tuesday, October 26, 2021

2. Opening Items.
Procedural: 2.02 Call To Order
Mayor Hernández called the meeting to order at 7:00 PM.

Procedural: 2.03 Roll Call
PRESENT:

Mayor – Via Web	Norma L. Hernández
Council Members – Via Web	Jerry Bobbitt, Michael Cleveland, Loren Peterson, Melodie Selby, Heather Schermann, Monica Boyle
City Attorney – Via Web	Rea Culwell
Staff – Via Web	Administrator, Mike Rizzitiello; Finance Director, Brian Carleton; Fire Chief, David Winter; Community Development Director, Jon Rickard(left at 8:14 PM); HR Manager, Shawn Doering(left at 8:00 PM); City Clerk, Lisa Neissl;
MEMBERS EXCUSED:	Marge Nyhagen
MEMBERS ABSENT:	

Procedural: 2.04 Pledge of Allegiance

Information: 2.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

The Clerk noted that no one had submitted comments and there were currently no Zoom attendees to make comments.

3. Consent Agenda.
Action (Consent): 3.01 AB 21205 - Approve Agenda for October 26, 2021
Action (Consent), Minutes: 3.02 AB 21206 - Approve Council Minutes from October 12, 2021
Action (Consent): 3.03 AB 21207 - Check Register and Financials for September 2021
Action (Consent): 3.04 Excuse the Absence of Council Member Nyhagen
Action (Consent): 3.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Bobbitt and the motion passed 6-0.

4. Presentations.
Information: 4.01 AB 21208 - College Place Arbor Day Proclamation
Mayor Hernández read a proclamation declaring October 26, 2021, as Arbor Day in the City of College Place.

Discussion, Information: 4.02 AB 21209 - 2022 Preliminary Budget -
Mr. Carleton gave a presentation on the preliminary budget for fiscal year 2022. He answered questions from Council throughout the presentation.

5. Public Hearings.
Discussion, Information: 5.02 AB 21210 - 2022 Revenue And Property Tax Levy Presentation And Public Hearing -

Mr. Carleton reported on the proposed fiscal year 2022 revenues and proposed property tax levy, and requested a public hearing be held.

Mayor Hernández opened the public hearing at 7:53 PM.

Testimony: The Clerk noted that no one had submitted testimony in advance, and there were currently no Zoom attendees to give testimony.

Council discussion ensued.

Council Member Selby made a motion to close the public hearing at 7:56 PM. Second by Council Member Schermann and, with no objection, the hearing was closed.

6. Action Items.

Action: 6.01 AB 21204 - College Place Local Road Safety Plan (LRSP) -
Mr. Rizzitiello reported on the proposed Local Road Safety Plan and requested adoption by the Council.

Council Member Bobbitt made a motion to adopt Resolution No. 21-047 which adopts the College Place Local Road Safety Plan. Second by Council Member Boyle and the motion passed 6-0.

Action: 6.02 AB 21211 - AV System Design Award -
Mr. Rickard reported on the bids received for the Council Chambers AV system design and city hall renovation engineering. He noted the scoring had resulted in the selection of Meier Architecture and Engineering and requested that Council authorize execution of the negotiated contract.
Discussion ensued.

Council Member Cleveland made a motion to authorize Mayor Hernandez to enter into an agreement with Meier Architecture and Engineering for Architectural Design Services for the Council Room Renovation & Audio Visual Design, in the amount not to exceed $150,000.00. Second by Council Member Schermann and the motion passed 6-0.

Action: 6.03 AB 21212 - Professional Services Contract for Paul Hartwig -
Mr. Rizzitiello requested authorization to enter into a service contract with former Public Works Director Hartwig.
Discussion ensued.

Council Member Bobbitt made a motion to approve Professional Services Contract with Mr. Paul Hartwig. Second by Council Member Boyle and the motion passed 6-0.

Action: 6.04 AB 21213 - State Public Works Board Loan Agreement - Sky Avenue & Mountainview Water Main Replacement -
Mr. Rizzitiello requested authorization to sign an agreement with the State Public Works Board to fund the SE Sky Ave and Mountainview water main replacement project.
Discussion ensued.

Council Member Boyle made a motion to adopt Resolution No. 21-048 which directs City Administrator to sign an agreement with the State Public Works Board for the SE Sky Ave & Mountainview area water main replacement project. Second by Council Member Schermann and the motion passed 6-0.

Action: 6.05 AB 21214 - State Public Works Board Loan Agreement - Wastewater Lift Station #5 Replacement -
Mr. Rizzitiello requested authorization to sign an agreement with the State Public Works Board to fund the Lift Station #5 replacement project.
Discussion ensued.

Council Member Selby made a motion to adopt Resolution No. 21-049 which directs City Administrator to sign an agreement with the State Public Works Board for the

Wastewater Lift Station #5 Replacement. Second by Council Member Cleveland and the motion passed 6-0.

Action: 6.06 AB 21215 - State Public Works Board Loan Agreement - Drinking Water Well #7 -
Mr. Rizzitiello requested authorization to sign an agreement with the State Public Works Board to fund the engineering development of a new well in the Southwest quadrant of the City.
Discussion ensued.

Council Member Boyle made a motion to adopt Resolution No 21-050 which directs City Administrator to sign an agreement with the State Public Works Board for the Drinking Water Well #7 project. Second by Council Member Bobbitt and the motion passed 6-0.

Action: 6.07 AB 21216 - Pilot Management of Youth Recreation Program with Sonbridge -
Mr. Rizzitiello requested authorization to enter into a memorandum of understanding with Sonbridge for the management of a youth recreation program in the City. He noted this is a partnership with the City, the School District, Camp Fire and Sonbridge.

Council Member Cleveland made a motion to adopt Resolution No 21-051 which permits Mayor to sign Memorandum of Understanding with Sonbridge for management of Youth Recreation Program for 2021 to 2022 calendar year. Second by Council Member Peterson and the motion passed 6-0.

Action: 6.08 AB 21217 - Amendment No. 5 to the Agreement for Operations, Maintenance and Management Services for the WWTP -
Mr. Rizzitiello requested approval of amendment 5 to the agreement for the management of operations at the Wastewater Treatment plant by Jacobs (formerly CH2M). He noted this contract is for services in 2021 and the next item is for fiscal year 2022.
Discussion ensued.

Council Member Bobbitt made a motion to recommend approving Amendment 5 as submitted by Jacobs Group for operation, maintenance, and management services of the Wastewater Treatment Plant for 2021. Second by Council Member Schermann and the motion passed 6-0.

Action: 6.09 AB 21218 - Amendment No. 6 to the Agreement for Operations, Maintenance and Management Services for the WWTP -
Mr. Rizzitiello reported that this is now the agreement for fiscal year 2022 and requested approval.
Discussion ensued.

Council Member Peterson made a motion to approve Amendment 6 as submitted by CH2M for operation, maintenance, and management services of the Wastewater Treatment Plant for 2022. Second by Council Member Cleveland and the motion passed 6-0.

Action: 6.10 AB 21219 - Well 6 Well House Construction Bid Award -
Mr. Rizzitiello reported for Mr. McAndrews on the status of the well house for well no. 6. He requested authorization to award the bid to Nelson Construction Corp.
Discussion ensued.

Council Member Selby made a motion to award the bid for the Well House Construction to Nelson Construction Corp in the amount of $2,640,877.88. Second by Council Member Bobbitt and the motion passed 6-0.

Action: 6.11 AB 21220 - Water System Consolidation and Well No. 2 Relocation Contract Amendment No. 6 -

Mr. Rizzitiello reported for Mr. McAndrews on the need to amend the contract with the Engineer RH2 as the project has required extra time and costs due to additional requirements from the State. Mr. Carleton added that the City does have funding available for this in the project.
Discussion ensued.

Council Member Peterson made a motion to approve Contract Amendment No. 6 for the relocation of Well No. 2 authorizing an increase in engineering costs of $131,792. Second by Council Member Schermann and the motion passed 6-0.

Action: 6.12 AB 21221 - Outfitting the New Stellar Truck for Snow and Ice -
Mr. Rizzitiello requested authorization to purchase the necessary items to outfit the new Stellar Truck for snow and ice removal.
Discussion ensued.

Council Member Boyle made a motion to approve the purchase of the Stellar unit, flatbed, and snow plow for the previously ordered Ram 5500. Second by Council Member Peterson and the motion passed 6-0.

7. Administrative Reports.
Discussion, Information: 7.01 AB 21203 - Ambulance Utility -
Chief Winter led a discussion on implementation of an ambulance utility. Mr. Carleton also added information regarding how to determine what will be designated as a billable unit.
Discussion ensued.

Discussion, Information: 7.02 AB 21194 - Draft FY 2022 to 2027 Capital Facility Plan -
Mr. Rizzitiello briefly reviewed the proposed Capital Facility Plan.

Discussion, Information: 7.03 AB 21195 - Draft FY 2022 to 2027 Equipment Replacement Plan -
Mr. Rizzitiello briefly reviewed the proposed Equipment Replacement Plan.

Discussion, Information: 7.04 AB 21196 - Draft FY 2022 to 2027 Information Technology Plan -
Mr. Rizzitiello briefly reviewed the proposed Information Technology Plan.
Discussion ensued.

Discussion, Information: 7.05 AB 21197 - Draft FY 2022 State & Federal Legislative Agenda -
Mr. Rizzitiello reported on the proposed State and Federal Legislative Agenda for fiscal year 2022.

Discussion, Information: 7.06 AB 21222 - Updates to City Nuisance Code; Establishment of Code Enforcement Chapter -
Mr. Rizzitiello reported on proposed updates to the nuisance code for Ms. Culwell.
Discussion ensued.

8. Informational Reports. The following reports were included in the packet for review:
Information: 8.01 CPPD Monthly Report
Information: 8.02 Community Development Department Monthly Report
Information: 8.03 Public Works/Water Department Monthly Report

9. Executive Session-None.

10. Closing Items.
Action: 10.01 Adjournments

Council Member Bobbitt made a motion to adjourn the meeting at 9:25 PM. Second by Council Member Schermann and, with no objection, the meeting adjourned.

Approved:

DocuSigned by:

Norma L. Hernandez

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Norma L. Hernández –
Mayor

Attest:

DocuSigned by:

Lisa R. Neissl

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Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred October 26, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.