

Tuesday, November 23, 2021
Electronic City Council Meeting

7:00 P.M.

2087th Regular City Council Meeting - Electronic Attendance

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Attendee Link: <https://us06web.zoom.us/j/85318670615>

Or you may call this number to listen: 1-669-900-9128 ID# 853 1867 0615 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

1.

Subject :	1.01 Moment of Silence for Reflection / Invocation - Any City Employee or Elected Official; delivering the invocation, does so in his/her capacity as a private citizen, and not in his /her official position as a city employee/elected city official.
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Access :	Public
Type :	Procedural

2. Opening Items.

Subject :	2.01 Council Reference Materials
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	2. Opening Items.
Access :	Private
Type :	Information
Subject :	2.02 AB 21234 - Oath of Office - Norma L. Hernandez - Mayor
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	2. Opening Items.
Access :	Public
Type :	Procedural

File Attachments

[Oath_Of_Office_Hernandez_Mayor_2021-11-23.pdf \(543 KB\)](#)

Subject :	2.03 AB 21235 - Oath of Office - Monica Boyle, Council Position 7
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	2. Opening Items.
Access :	Public
Type :	Procedural

File Attachments

[Oath_Of_Office_Boyle_2021-11-23.pdf \(549 KB\)](#)

Subject : 2.04 Call To Order
Meeting : Nov 23, 2021 - Electronic City Council Meeting
Category : 2. Opening Items.
Access : Public
Type : Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject : 2.05 Roll Call
Meeting : Nov 23, 2021 - Electronic City Council Meeting
Category : 2. Opening Items.
Access : Public
Type : Procedural

Public Content

Mayor Via Web Norma L. Hernández

Jerry Bobbitt,

Michael Cleveland,

Loren Peterson,

Council Members Via Web Marge Nyhagen,

Melodie Selby,

Heather Schermann,

Monica Boyle

City Attorney Via Web Rea Culwell

Administrator, Mike Rizzitiello;

Finance Director, Brian Carleton;
Public Works Director, Robert McAndrews;
Police Chief, Troy Tomaras;
Staff Via Web Fire Chief, David Winter;
Community Development Director, Jon Rickard;
HR Manager, Shawn Doering;
City Clerk, Lisa Neissl
Deputy City Clerk, Sherri St. Clair

Subject : 2.06 Pledge of Allegiance
Meeting : Nov 23, 2021 - Electronic City Council Meeting
Category : 2. Opening Items.
Access : Public
Type : Procedural

Public Content

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject : 2.07 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.
Meeting : Nov 23, 2021 - Electronic City Council Meeting
Category : 2. Opening Items.
Access : Public
Type : Information

Public Content

Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Virtual Meeting Protocol for Public Comment:

When submitting public comments, include the following regardless of the manner you are using: Note that there are deadlines for written comments to be included in the meeting documents.

- Your Name

- Your Address

Public comments may be provided in writing (If typewritten, no less than 11 pt font). Submit to Clerk@cpwa.us no later than 4:30PM on the meeting date to be included in the record.

Public Comments in person may be made by telephone or virtually during the meeting:

- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raising your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

File Attachments

[It is SO EASY to participate in public meetings!.png \(224 KB\)](#)

3. Consent Agenda.

Subject :	3.01 AB 21236 - Approve Agenda
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	3. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	3.02 AB 21237 - Approve Council Minutes from November 9, 2021
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	3. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes

File Attachments

[2021-11-09_Council_Minutes_Draft.pdf \(905 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the

items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	3.03 AB 21233 - 2022 LTAC Funding Recommendation - Ms. Neissl
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	3. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Public Content

To be included in expenditures for Fund 130 in 2022 Budget

Historical Perspective:

Lodging Tax Advisory Commission reviews applications each year to recommend funding from the lodging tax funds received by the City.

Information for Consideration:

A Request for Proposals was published in the UB and on social media with a due date of October 25th, 2021.

Two proposals were received.

One from Fort Walla Walla Museum in the amount of \$4,000 for staff and programming.

One from the City of College Place Freedom Festival in the amount of \$12,500 for marketing, swag, and live entertainment.

The LTAC reviewed and recommends approval of both applications in the amounts requested.

File Attachments

[Resol_No_21-053_2022_Lodging_Tax_Fund_Awards.pdf \(134 KB\)](#)

[2021-11-04_LTAC_Minutes_Draft.pdf \(957 KB\)](#)

[RFP Ad Proof.pdf \(498 KB\)](#)

[Budget Report - Fund 130 Summary.pdf \(77 KB\)](#)

[FWWM Application for City of College Place Lodging Tax Funds-signed.pdf \(553 KB\)](#)

[Freedom Festival Lodging Tax Funds-Application-2022BudgetYear.pdf \(405 KB\)](#)

Consent

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process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	3.04 AB 21238 - Anderson-Perry Contract Amendment No. 1 - Completion of Historical & Cultural Review - Mr. Rickard
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	3. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve agreement with Anderson-Perry for preliminary design engineering services for the City of College Place's Lions Park Improvement project for an amount not to exceed \$95,000.

Public Content

Historical Perspective:

The City successfully competed for three grants from the WA State Department of Recreation and Conservation Office (RCO) in the amount of \$1,345,550.00. Projected cost estimate for the project is \$3,256,683.00. The City has an existing contract with Anderson-Perry for design services with a cost not to exceed \$70,000.

Information for Consideration:

As part of the on-going preliminary design of the Lions Park Improvements, a Cultural Resource Investigation will be needed. The State of Washington's Recreation and Conservation Office (RCO) has recently published the requirements from the National Park Service that must be followed to complete the Cultural Resources Investigation. The purpose of this contract amendment is to add the tasks necessary to comply with these requirements.

File Attachments

[Lions Park Improvements_Amendment No. 1.pdf \(427 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	3.05 AB 21239 - Administrative Fees Resolution Update
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	3. Consent Agenda.

Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve Resolution No. 21 setting the Administrative Fees for the City of College Place.

Public Content

Historical Perspective:

This resolution is typically updated annually for changes to fees. The last update was approved in May 2021.

Information for Consideration:

This Resolution includes changes to the following fees:

Not Previously Authorized by Council:

- General Administrative Fees - Adding Body Camera Redaction Fee to Section 1.
- Police Department Fees - Added Code Enforcement Infraction fees per City Attorney and changed body camera redaction to reference Section 1.
- Community Development Fees - Adding verbiage "city infrastructure" to S. in Section 3.
- Fire Department Fees - Removing duplicate fee of "Other Reports"
- Water and Wastewater System Charges - Updated utility rates per rate model.
- Community Events Fees - Removed 10% discount on Registration and Daily Fees.
- Public Works Fees - Updated hourly and overtime labor rates to be actual + 20%.

File Attachments

[Resol_No_21-027_Fees_Resolution_Update_2021-05-25.pdf \(418 KB\)](#)
[Resolution No 21-054 DRAFT - Fees Resolution-Redline.pdf \(910 KB\)](#)
[Resolution No 21-054 - Fees Resolution.pdf \(259 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	3.06 AB 21240 - Check Register and Financials for October 2021
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	3. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Public Content

A breakdown by checking account is as follows:
Payroll Check Numbers*: 52381-52390
Claims Check Numbers*: 79402-79424, 105635-105726
Travel Advance Check Numbers*: 1960-1966

*The check numbers were verified to certify that the beginning check numbers were correct and that there are no check numbers missing or not listed on the register.

Claims/Inter-fund Transfers: \$1,495,728.52
Payroll: \$452,127.41
Total: \$1,947,855.93

File Attachments

[October_2021_Financials.pdf \(2,523 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	3.07 Excuse Absence of Council Members Nyhagen and Peterson
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	3. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	3.08 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.
Meeting :	Nov 23, 2021 - Electronic City Council Meeting

Category :	3. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

4. Presentations-None.

5. Public Hearings.

Subject :	5.01 Virtual Public Hearing Procedure for Public Testimony
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	5. Public Hearings.
Access :	Public
Type :	Procedural

Public Content

COVID-19 Virtual Meeting Public Hearing Testimony Procedure:

When submitting testimony for a public hearing, include the following regardless of the manner you are using:

- Your Name
- Your Address

Public testimony for an item requiring testimony be received by the public can be provided in one of three ways:

- Testimony may be submitted in writing no later than 4:00 PM on the Monday before the meeting date to be read into the record.
- Testimony may be submitted by telephone during the meeting by calling a number that will be provided to you upon notification to the City Clerk no later than 4:00 PM the Monday before the day of the meeting.
- Testimony may be submitted by virtual meeting attendance by link that will be provided to you upon notification to the City Clerk no later than 4:00 PM the Monday before the day of the meeting.

If you would like to testify by either phone or virtual meeting, you can contact the clerk at Ineissl@cpwa.usor by phone at 509-394-8511 no later than 4:00 PM on the Monday before the meeting date.

Subject :	5.02 AB 21241 - Fiscal Year 2022 Preliminary Budget
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Meeting :	Public Hearing - Mr. Carleton
Category :	Nov 23, 2021 - Electronic City Council Meeting
Access :	5. Public Hearings.
Type :	Public
	Discussion, Information, Procedural

Public Content

Public Hearing on preliminary budget as required by 35A.33.055 RCW

File Attachments

[CP Preliminary Budget Summary 2021-11-19.pdf \(70 KB\)](#)
[2022Budget_Presentation_Preliminary 112321.pdf \(7,719 KB\)](#)
[CP Preliminary Budget Detail 2021-11-19.pdf \(311 KB\)](#)

6. Action Items.

Subject :	6.01 AB 21230 - Comprehensive Plan & Development Code Update - Mr. Rickard & Gregg Dohrn
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 23, 2021
Recommended Action :	Motion 1: Motion to approve Ordinance No. 21-016 Amending the College Place Comprehensive Plan. Motion 2: Motion to approve Ordinance No. 21-017 Amending CPMC Title 14 Unified Development Regulations.

Public Content

Note: Changes to Ordinance No. 21-017 Exhibit A were proposed today by the City Attorney. A redline copy is attached for your review.

Planning Commission recommends that Council adopt Exhibit A, C & D as proposed and Exhibit B, striking Section I - Residential Relocation Plan.

The City of College Place is scheduled to complete a periodic review and update of its Comprehensive Plan by 2026. The City has in place a moratorium on redevelopment of Manufactured Housing Parks so that the Planning Commission could study and develop alternative development regulations encouraging preservation of affordable housing, in particular mobile/manufactured home parks. Also, the City has received a request through the 2021 annual update process to amend the Comprehensive Plan to broaden and deepen the City's commitment to supporting affordable housing. As a result, potential revisions to the Goals and Policies contained in the Updated College Place Comprehensive Plan, approved October 9, 2018, are highlighted in underline and strikeout format. The amendments requested by the Affordable Housing Implementation Task

Force have been highlighted in green. Related amendments initiated by the City, are highlighted in yellow. There are also a few minor revisions including the deletion of policies that have been completed, clarification of level of service standards, and editorial revisions to improve readability.

Throughout the course of the year the Planning Commission has been considering proposed revisions to the Unified Development Code to re-establish the Manufactured Housing/Mobile Home Park Zoning District. These revisions are consistent with the proposed amendments to the City's Comprehensive Plan requested by the Regional Affordable Housing Implementation Task Force. As you review the proposed amendments to the Unified Development Code (UDC), please keep in mind that these revisions reinstate the zoning district that was deleted when the UDC was adopted and are based primarily on the standards that were in effect when the existing parks were developed.

In addition to the affordable housing amendments, we have also prepared several housekeeping amendments to clarify provisions in the Uniform Development Code. These are not substantive changes, and we will explain the need for them during the meeting.

[Planning Commission Conducted a Public Hearing on October 19, 2021.](#) You can view the hearing and testimony on YouTube. Comment letters received during the public comment period have been combined into one document. No additional public testimony will be accepted however the applicant of proposed amendments will be granted time to address the City Council.

Public Notice of the proposed changes and hearing date was published in the Union Bulletin and posted on the City's website on August 20, 2021 and again on October 5, 2021.

An environmental checklist was prepared on August 19, 2021, and a Determination of Nonsignificance (DNS) was issued on August 20, 2021. WA State Department of Commerce was notified on August 20, 2021 of the City's intent to adopt amendments.

Amendments are attached as exhibits:

Exhibit A - Goals and Policies Amendments

Exhibit B - Manufactured Housing Amendments to the Development Code

Exhibit C - Housekeeping Amendments to the Development Code

Exhibit D - Zoning Map Amendments

Planning Commission recommends that Council adopt Exhibit A, C & D as proposed and Exhibit B, striking Section I - Residential Relocation Plan.

File Attachments

[Ordinance Number 21-016 Amending the CP Comprehensive Plan 11-12-21.pdf \(160 KB\)](#)

[Ordinance 2021-016 Comprehensive Plan Exhibit A 11-12-21.pdf \(399 KB\)](#)

[Ordinance Number 21-017 Amending CPMC Title 14 11-12-21.pdf \(182 KB\)](#)

[Ordinance 21-017 Title 14 Exhibit A 11-12-21.pdf \(209 KB\)](#)

[Ordinance 21-017 Title 14 Exhibit A 11-23-21 Changes.pdf \(284 KB\)](#)

[Ordinance 21-017 Title 14 Exhibit B 11-22-21.pdf \(259 KB\)](#)

[Ordinance 21-017 Title 14 Zoning Map Exhibit C 11-12-21.pdf \(4.735 KB\)](#)

[Exhibit A - Goals and Policies Amendments.pdf \(641 KB\)](#)

[Exhibit B - Manufactured Housing Amendments to the Development Code.pdf \(355 KB\)](#)

[Exhibit C - Housekeeping Amendments to the Development Code.pdf \(491 KB\)](#)

[Exhibit D - Zoning Map Amendments.pdf \(4.736 KB\)](#)

[Public.Comment.Letters.Combined.2021.09.pdf \(5.854 KB\)](#)

[Planning Commission Oct 19 2021 DRAFT Minutes.pdf \(919 KB\)](#)

[Walla Walla Regional HAP Task 4 Displacement Memo v3.pdf \(600 KB\)](#)
[Walla Walla HAP Final Report 7.21.pdf \(4,626 KB\)](#)
[2019 Community Council Study Report.pdf \(2,580 KB\)](#)
[Acknowledge-Letter-2021-S-3034.DOC.pdf \(178 KB\)](#)
[DNS College Place Comp Plan & Development Regs 2021.08.20.pdf \(183 KB\)](#)
[DOC.Submittal-Receipt-Email-2021-S-3034.pdf \(470 KB\)](#)
[ITFLocalPoliciesSubcommittee_CPCompPlan_AmendmentProposals_April2021.pdf \(468 KB\)](#)
[ITFLocalPoliciesSubcommittee_CPCompPlanAmendment_App_Form.pdf \(795 KB\)](#)
[Public.Notice.UDC.2021.08.19.pdf \(143 KB\)](#)
[SEPA Checklist 08-19-21.pdf \(339 KB\)](#)
[Ordinance 21-017 Title 14 Exhibit B 11-22-21.pdf \(259 KB\)](#)

Subject :	6.02 AB 21194 - FY 2022 to 2027 Capital Facility Plan - Mr. Rizzitiello
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 23, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$14,996,443.00
Budgeted :	No
Budget Source :	Will be incorporated into FY 2022 budget.
Recommended Action :	Motion to adopt Ordinance No. 21-018 which accepts the FY 2022 to 2027 Capital Facility Plan.

Public Content

Expenditure Required:\$14,996,443.00

Historical Perspective:

City staff put together six-year capital facility, equipment replacement, and information technology plans every year.

Information for Consideration:

The six-year capital facility plan specifies an investment strategy for a six-year period based on submittals of department heads/community through yearly services survey, needed upgrades to infrastructure, and the availability of grants and other financing mechanisms to make it happen. The first year is fairly concrete. Subsequent years are an attempt to forecast needs. This document has capital investments above the threshold of \$5,000. This report was reviewed at length at every council meeting since September 28th, 2021. The Capital Facility Plan received advisory votes from the Park, Arbor, and Recreation Board during its October 22nd, 2021 meeting, the Economic Development, Tourism, and Events Commission during its November 1st, 2021 meeting, and the Utilities & Transportation Advisory Commission during its November 8th, 2021 meeting.

File Attachments

[Ord_No_21-018_2022-2027_CFP.pdf \(114 KB\)](#)

[2022Budget_2022to22027Budget_EarlyOctober2022RenditionBooklet.pdf \(5.010 KB\)](#)

[2022Budget_2022to2027CFP_EarlyOctoberSummary.pdf \(548 KB\)](#)

Subject :	6.03 AB 21195 - FY 2022 to 2027 Equipment Replacement Plan - Mr. Rizzitiello
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 23, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$2,654,755.44
Budgeted :	No
Budget Source :	Will be incorporated into FY 2022 budget.
Recommended Action :	Motion to adopt Ordinance No 21-019 which accepts the FY 2022 to 2027 Equipment Replacement Plan proposal.

Public Content

Historical Perspective:

City staff put together six-year capital facility, equipment replacement, and information technology plans every year.

Information for Consideration:

The six-year equipment replacement plan specifies an investment strategy for a six-year period based on submittals of department heads, needed upgrades to infrastructure, and the availability of grants and other financing mechanisms to make it happen. The first year is fairly concrete. Subsequent years are an attempt to forecast needs. This document has capital investments above the threshold of \$5,000. The plan was introduced during the September 28th, 2021 City Council meeting and has been reviewed at every meeting since that juncture.

File Attachments

[Ord_No_21-019_2022-2027_ER&R_Plan.pdf \(131 KB\)](#)

[2022Budget_SixYearPlans_ERR_Booklet_LateSeptemberRendition.pdf \(5.200 KB\)](#)

[2022Budget_2022to2207ER&R_DraftPlan_November2021.pdf \(550 KB\)](#)

Subject :	6.04 AB 21196 - FY 2022 to 2027 Information Technology Plan - Mr. Rizzitiello
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 23, 2021

Fiscal Impact :	Yes
Dollar Amount :	\$350,506.66
Budgeted :	No
Budget Source :	Will be incorporated into FY 2022 budget.
Recommended Action :	Motion to adopt Ordinance No. 21-020 to accepts the FY 2022 to 2027 Information Technology Plan.

Public Content

Historical Perspective:

Every year the City Administrator presents a six-year plan for Information Technology across the organization. IT projects are solicited through a collaborative process with our IT Contractor IMESD and City Department Heads.

Information for Consideration:

The goal at the City is to get computer terminals into a seven-year rotation as that is the length of the warranties.

The lions share of software expense in 2021 is software maintenance on a variety of modules across the City organization. Thanks to the Federal ARPA Grant the City will renovate the Council Chambers to acquire an AV system which can property host hybrid meetings. This cost is in the Capital Facility Plan. A large suggested expenditure is getting a replacement ERP system for Finance. Springbrook Software has bought out Bias. They have made several overtures that the current software will not be maintained at some point. The goal is for the replacement system to replace Bias, Questica, Iworq Community Development, and potentially Document Locator.

From a staffing perspective the City will continue to contract with the Intermountain Education Service District for 12 hours a week of service and as a Tier I member with the Association of Washington Cities GIS Consortium.

The information was introduced during the Tuesday, September 28th, 2021 City Council meeting. It has been reviewed at every City Council meeting since that time.

File Attachments

[Ord_No_21-020_2022-2027_ITP.pdf \(109 KB\)](#)

[2022Budget_2022to2027IT_DraftBooklet_MidOctober.pdf \(2.063 KB\)](#)

[2022Budget_2022to2027IT_DraftPlan_MidOctober2021_Revision.pdf \(578 KB\)](#)

Subject :	6.05 AB 21197 - Fiscal Year 2022 State & Federal Legislative Agenda - Mr. Rizzitiello
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 23, 2021
Recommended Action :	Motion to adopt Resolution No. 21-055 which accepts

Public Content

Historical Perspective:

Every year the City develops a legislative agenda for State of Washington and Federal Legislators.

Information for Consideration:

The core of our key issues include continuance and growth of grant programs for infrastructure, fire, and other city services. Also, reinvigoration of economic development programs.

Key Priority projects include:

- Wastewater Treatment Plant Upgrades at \$25.0 million.
- Western College Place Water System Improvements at \$7 million.
- Stormwater Decant Facility at \$1.5 Million
- Southwest College Place (New Park at \$2 Million and SW Mojonner Rd Reconstruction at \$4.2 million).
- SE 12th Street Reconstruction (College to Larch) at \$4.3 million.

File Attachments

[Resol_No_21-055_2022_State-Federal_Legislative_Agenda.pdf \(127 KB\)](#)

[AWC_2022LegislativePriorities.pdf \(35 KB\)](#)

[Legislative_2022_DraftStateAgenda.pdf \(477 KB\)](#)

[Legislative_2022_DraftFederalAgenda.docx.pdf \(470 KB\)](#)

[College Place 2022 Session Preview Final.pdf \(160 KB\)](#)

Subject : 6.06 AB 21222 - Updates to City Nuisance Code; Establishment of Code Enforcement Chapter - Ms. Culwell

Meeting : Nov 23, 2021 - Electronic City Council Meeting

Category : 6. Action Items.

Access : Public

Type : Action

Recommended Action : Motion to adopt Ordinance No. 21-021 repealing Chapter 1.20, and enacting new Code Enforcement Chapter 1.20, and adopt Ordinance No. 21-022 repealing Chapter 8.24 and enacting new Chapter 8.24

Public Content

Historical Perspective:

The City has adopted code to combat nuisances over time resulting in some conflicting or unclear laws. The goal, (apart from promoting and having a safe, healthy, and happy community) is to notify the public of legal and illegal activity, provide code enforcement with effective and efficient tool to enforce code violations and to have the flexibility to craft fair and effective remedies, while reducing risk of liability to the City.

Information for Consideration:

Generally, CPMC regulates nuisances in Chapter 8.24 which extensively lists what constitutes a nuisance and provides for enforcement, including abatement. As it stands, there are conflicting terms and definitions, remedies, and procedures the City must take to enforce the code. Furthermore, we regulate some items as nuisances and have separate chapters regulating the same, for example, noise, graffiti, and signs. Code enforcement officers (police department and fire department) have wrangled with proper interpretation and enforcement. The proposed revision to the nuisance code and creation of a new chapter for Code Enforcement is done with the rest of the code as a backdrop, with flexibility for future nuisance and other code violation enforcement, and to reduce the risk of liability. A nuisance code is equally a tool to enforce violations and an encouragement for citizens to be good stewards of the community.

File Attachments

[Ord_No_21-021_Repealing_Chapter_1.20_And_Adopting_New_Chapter_1.20Code_Enforcement.pdf \(355 KB\)](#)

[Ord_No_21-022_Repealing_Chapter_8.24_And_Adopting_New_Chapter_8.24-Nuisances.pdf \(401 KB\)](#)

Subject :	6.07 AB 21229 - Bird Scooter MOU Renewal - Mr. Rizzitiello
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 23, 2021
Fiscal Impact :	No
Recommended Action :	Motion to adopt Resolution No. 21-056 which permits operation of Bird Scooters in the City Limits until January 2024.

Public Content

Historical Perspective:

In February Bird Scooters approached the City about operating in the City of College Place, Washington. On April 13th, 2021 the City Council adopted Resolution #21-018 which permitted Bird Scooters to operate in the city limits for FY 2021.

Information for Consideration:

Nearly 7,000 rides have occurred on Bird Scooters since it launched in April. Most of the rides have centered around Walla Walla University, Downtown College Avenue, and Meadowbrook areas. Bird Scooters is seeking a two-year renewal term for a new Memorandum of Understanding. The Utilities & Transportation Advisory Commission approved a recommendation to City Council for this service during the November 2021 Commission meeting.

File Attachments

[Resol_No_21-056_Bird_Rides_Inc_Scooter_MOU_Support.pdf \(152 KB\)](#)

[College Place-Bird Updated MOU.pdf \(82 KB\)](#)

[2021 In Review_Bird + College Place.pdf \(16.400 KB\)](#)

[Resol_No_21-018_Bird_Rides_Inc_Scooter_MOU_Support_2021-04-13.pdf \(397 KB\)](#)

Subject :	6.08 AB 21242 - 4BIKES Street Light Purchase - Mr. McAndrews
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 23, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$85,000.00
Budgeted :	Yes
Recommended Action :	Motion to authorize city staff to purchase the street light assemblies and poles for the 4Bikes Project.

Public Content

Historical Perspective:

4Bikes is the extension of the cycle track on SW 4th St from College Ave to SW Davis Ave. The project also includes sidewalk and ADA improvements, as well as the installation of street lamps from College Ave to SW Academy Way.

TIB is funding a majority of this project through a \$500,000 grant. They recently indicated to us that the money needs to be spent before the end of March 2022 or they will take it back.

Information for Consideration:

The 4Bikes project is currently being advertised and bids are to be opened December 7, 2021. In order to move forward on this project and to ensure we are able to spend the grant money the PW Department would like to order the street lights and poles so they are available before the grant deadline. The contractor who is awarded the contract will install the lights. We hope by ordering in house we can get the poles quickly. Platt has provided a quote for lights which match the existing lights on College Ave and had previously indicated that lead times could be as quick as 5-7 weeks. With the current market we anticipate it may take longer than the estimated lead time to receive the lights and poles.

File Attachments

[Platt Quote.pdf \(203 KB\)](#)

Subject :	6.09 AB 21243 - Ambulance Purchase - Chief Winter
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 23, 2021
Fiscal Impact :	Yes

Dollar Amount :	\$202,000.00
Budgeted :	Yes
Recommended Action :	Motion to authorize he City Administrator to sign the purchase agreement with Braun Northwest for the purchase of a new ambulance for the price not to exceed \$202,000.

Public Content

Historical Perspective:

The City purchased a used ambulance from WWFD#5 at the start up of our ambulance service. The vehicle is now 20 years old and is well past its serviceable life.

Information for Consideration:

Typically, we would have presented this item two weeks before the action item. However, due to the national shortage of ambulance chassis, we have been told that if we want an ambulance next year, we will need to sign a purchase agreement to make sure we get one of the two chassis they have left. Because of this, we are asking for the council to allow the signing of the agreement to purchase.

This vehicle is in the budget to purchase next year, and it will not be delivered or paid for until 2022.

The \$202,000 includes a 10 percent contingency in case of cost increases due to the current supply chain issues.

File Attachments

[Resol No. 17-008 - HGAC Purchasing Cooperative.pdf \(343 KB\)](#)

[Ambulance Proposal.pdf \(591 KB\)](#)

[RCWs authorizing cooperative purchasing.pdf \(3,427 KB\)](#)

[HGACBuy Cooperative Purchasing - 2017.pdf \(144 KB\)](#)

[Braun-Northwest_Contract.pdf \(728 KB\)](#)

Subject :	6.10 AB 21244 - Ambulance Equipment Purchase - Chief Winter
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 23, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$50,729.50
Budgeted :	Yes
Recommended Action :	Motion to authorize the fire department to purchase a new cot and auto loader for the new ambulance.

Public Content

Historical Perspective:

Back injuries are the number one cause of Labor and Industry claims for emergency workers.

Information for Consideration:

The auto load system with cot is a way to reduce lifting injuries of first responders. The system takes the battery powered cot and lifts it into the ambulance, securing it for transport. This device can reduce injuries and liability.

File Attachments

[COLLEGE PLACE FIRE DEPT - 1 x Power System with ProCare.pdf \(122 KB\)](#)
[Power_System_Brochure.pdf \(2,213 KB\)](#)

Subject :	6.11 AB 21245 - Community Development Block Grant 2021 Acceptance - Safewalk College Place 6th & 8th St - Mr. Rizzitiello
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 23, 2021
Fiscal Impact :	Yes
Dollar Amount :	\$341,184.00
Budgeted :	No
Budget Source :	Would be from State CDBG Funds
Recommended Action :	Motion to adopt Resolution No. 21-057 which accepts grant agreement with State Community Development Block Grant Program for Safewalk College Place Project on 6th & 8th Streets, and authorizes Mayor & City Administrator signature on contract.

Public Content

Historical Perspective:

Sidewalk gaps in the core of the City have been a problem for a long time as pedestrians must use the roadway to walk. The areas lacking sidewalks are primarily concentrated around the College Avenue area.

Information for Consideration:

The State of Washington has released a call for projects for its Community Development Block Grant (CDBG) program. This program is competitive. Two census block groups qualify for CDBG funding. The block groups are primarily around the College Avenue corridor from Rose Street down to 13th Street. The qualifier is for at least 51% of the population in a given census block group to be low-moderate income. The accompanying

maps show sidewalk gaps in the two census block groups. Staff developed prioritized sidewalk areas based on the following criteria:

- Connectivity
- Fully benefiting residents of qualifying block group
- Existence of partial sidewalks

Walla Walla University has donated needed sidewalk right-of-way along SW 6th from SW Davis to SW Bade.

The concept is that engineering will take place throughout Spring & Summer 2022 with construction taking place between Summer 2022 and 2023.

File Attachments

[Resol_No_21-057_CDBG_Sidewalk_Grant_Acceptance6th_&_8th_St.pdf \(134 KB\)](#)

[SW6th_BadeCollege.pdf \(3.078 KB\)](#)

[SW6th_DavisBade.pdf \(3.369 KB\)](#)

[SW8th_BadeCollege.pdf \(2.758 KB\)](#)

[Grants_PublicWorks_2021_CDBG_CPCentralSidewalksFlier.pdf \(363 KB\)](#)

[CDBG_2021_GrantContract.pdf \(999 KB\)](#)

Subject :	6.12 AB 21246 - COVID-19 EMERGENCY DECLARATION - New Mayoral Term - Ms. Culwell
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 23, 2021
Recommended Action :	Approve Emergency Disaster Declaration: COVID-19 Outbreak - Resolution No. 21-058 and Resolution Ordering Flags be Flown at Half Staff on Each Monday for the Duration of the COVID-19 City Emergency Declaration as Declared in Resolution No. 21- 058 - Resolution No. 21-059

Public Content

Historical Perspective:

The City passed Resolutions No. 20-009, 20-009.1, and 20-009.2, declaring an emergency due to the COVID-19 pandemic, invoking emergency powers and authority, and directing City departments and staff to respond to the emergency as reasonably necessary to protect the public which may and is permitted to deviate from normal or usual activity and procedures as permitted by law.

Information for Consideration:

Because Mayor Hernandez was appointed, her position was up for election in the most recent election. Because Mayor Hernandez was appointed, her term ends upon the election of the new mayor, which is when the election is certified by Walla Walla County. Mayor Hernandez has been declared the candidate who received the most votes and the election will be certified on November 23, 2021, therefore, for the emergency orders to be in effect, the City must act again.

File Attachments

[Resol_No_21-058_Emergency_Disaster_Declaration.pdf \(140 KB\)](#)

[Resol_No_21-059_Emergency_Order-Flags_at_Half_Staff.pdf \(109 KB\)](#)

Subject :	6.13 AB 21247 - USDA Grant Agreement for Southwest Sewer Project - Mr. Carleton
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	6. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Nov 23, 2021
Fiscal Impact :	No
Recommended Action :	Motion to approve Resolution No 21-060 authorizing the City Administrator to sign the grant documents to USDA-RD for funding of the South West Sewer project.

Public Content

Historical Perspective:

In order to fund the South West Sewer Project, City council approved for the submission to USDA-RD for funding. A offer of funding was approved on 08/03/2020. The offer included a loan of \$2,838,000 with an interest rate of 1.125% for 40 years.

Information for Consideration:

The balance of the offer included a grant in the amount of \$3,326,000. The balance of the project will be funded in part by the Waste Water utility for \$516,567, DOE loan/grant for \$2,623,681 and the Port 09 grant of 400,000.

File Attachments

[City of College Plac_Bulletin1780-12.pdf \(193 KB\)](#)

[Resol_No_21-060_USDA-Rural_Uilities_Service_Grant_Acceptance.pdf \(128 KB\)](#)

7. Administrative Reports.

Subject :	7.01 AB 21248 - Ambulance Utility Unit Choices - Mr. Carleton & Chief Winter
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	7. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Finance Director and Fire Chief to discuss unit charge options.

File Attachments

[Ambulance Utility - Unit Charge.pdf \(61 KB\)](#)

[EMS data 2017 - 2021.pdf \(63 KB\)](#)

[Rate Adv-Disadv.pdf \(39 KB\)](#)

Subject :	7.02 AB 21249 - Resolution Declaring Certain Events as Official Community Events
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	7. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

Over the last couple of years the City, its Economic Development, Events, and Tourism Commission, and other partners have collaborated on several new community events to build a greater sense of community in College Place.

Information for Consideration:

The Municipal Research Service Center issued a article on June 14th, 2018 that recommended cities issue a Resolution that cites which events it financially supports for auditing purposes. The website is here: <http://mrsc.org/Home/Stay-Informed/MRSC-Insight/June-2018/How-To-Sponsor-Summer-Celebrations.aspx>

File Attachments

[Draft_Resolution_CommunityEvents.pdf \(156 KB\)](#)

8. Informational Reports.

Subject :	8.01 CPPD Monthly Report
Meeting :	Nov 23, 2021 - Electronic City Council Meeting
Category :	8. Informational Reports.
Access :	Public
Type :	Information

File Attachments

[October 2021 Officer Activity.pdf \(149 KB\)](#)

[Daily Incident Log 10 2021.pdf \(3.639 KB\)](#)

[Incident Activity Report 10 2021.pdf \(3.010 KB\)](#)

Subject :	8.02 Community Development Department Monthly Report
Meeting :	Nov 23, 2021 - Electronic City Council Meeting

Category : 8. Informational Reports.
Access : Public
Type : Information

File Attachments

[Walla.Walla.Area.Permit.List.2021.10.pdf \(17 KB\)](#)
[10-2021 CP Building Permit Report.pdf \(29 KB\)](#)
[10-2021 Permit Report CP Year to Date All.pdf \(305 KB\)](#)
[October 2021 Building Inspection Summary Report.pdf \(407 KB\)](#)
[October 2021 Facility Report.pdf \(146 KB\)](#)
[Stats WW 1021.pdf \(13 KB\)](#)

Subject : 8.03 Public Works Department Reports
Meeting : Nov 23, 2021 - Electronic City Council Meeting
Category : 8. Informational Reports.
Access : Public
Type : Information

File Attachments

[PW Report Oct 2021.pdf \(105 KB\)](#)

9. Executive Session-None.

10. Closing Items.

Subject : 10.01 Adjournment
Meeting : Nov 23, 2021 - Electronic City Council Meeting
Category : 10. Closing Items.
Access : Public
Type : Action
Recommended Action : Motion to adjourn the meeting

STATE OF WASHINGTON,)

)ss.

County of Walla Walla)

OATH OF OFFICE

I, Norma L. Hernández, do solemnly swear that I am a Citizen of the United States and of the State of Washington; that I will support the Constitution of the United States and the Constitution and Laws of the State of Washington, and all local ordinances; and that I will faithfully and impartially discharge the duties of the office of Mayor for the City of College Place according to the law and the best of my ability.

_____, Mayor
Signature

I certify that I know or have satisfactory evidence that Norma L. Hernández, is the person who appeared before me and said person acknowledged that she signed this Oath of Office, and acknowledged it to be her free and voluntary act for uses and purposes mentioned in this instrument.

DATED this 23rd day of November, 2021



Lisa R. Neissl, CMC, CITY CLERK
City of College Place, Washington

STATE OF WASHINGTON,)

)ss.

County of Walla Walla)

OATH OF OFFICE

I, Monica Boyle, do solemnly swear that I am a Citizen of the United States and of the State of Washington; that I will support the Constitution of the United States and the Constitution and Laws of the State of Washington, and all local ordinances; and that I will faithfully and impartially discharge the duties of the office of City Councilor for the City of College Place according to the law and the best of my ability.

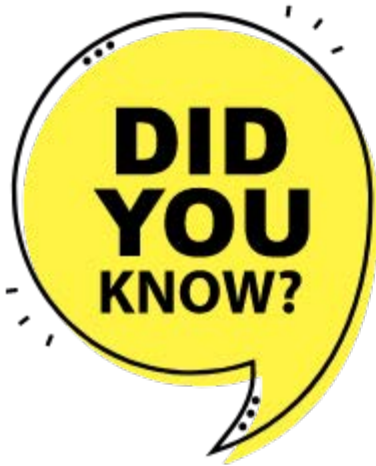
_____, City Council Position 7
Signature

I certify that I know or have satisfactory evidence that Monica Boyle, is the person who appeared before me and said person acknowledged that she signed this Oath of Office, and acknowledged it to be her free and voluntary act for uses and purposes mentioned in this instrument.

DATED this 23rd day of November, 2021



Lisa R. Neissl, CMC, CITY CLERK
City of College Place, Washington



It is *SO EASY* to participate in public meetings!



Just join the Zoom meeting or call in, from anywhere!
Links are provided for each meeting
on the agenda at:

<https://go.boarddocs.com/wa/cocp/Board.nsf/Public>

When it is time for public comment, just raise your hand! (*9 on phone or "raise hand" button on Zoom)



Electronic City Council Meeting (Tuesday, November 9, 2021)

Generated by Lisa Neissl on Tuesday, November 9, 2021

2. Opening Items.Procedural: 2.02 Call To Order**Mayor Hernández called the meeting to order at 7:00 PM.**Procedural: 2.03 Roll Call

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Jerry Bobbitt, Michael Cleveland, Loren Peterson, Marge Nyhagen, Melodie Selby, Heather Schermann,

City Attorney – Via Web Rea Culwell
Administrator, Mike Rizzitiello;
Finance Director, Brian Carleton;
Public Works Director, Robert McAndrews
Engineering Tech, Spencer Myrlie
Police Chief, Troy Tomaras;Staff – Via Web Fire Chief, David Winter;
Community Development Director, Jon Rickard;
HR Manager, Shawn Doering;
City Clerk, Lisa Neissl;

MEMBERS EXCUSED:

Monica Boyle

MEMBERS ABSENT:

Procedural: 2.04 Pledge of AllegianceInformation: 2.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Clerk Note: No one submitted comments in writing, nor was anyone in attendance via zoom who wished to make telephone or video comments.

3. Consent Agenda.Action (Consent): 3.01 AB 21223 - Approve Agenda for November 9, 2021Action (Consent), Minutes: 3.02 AB 21224 - Approve Council Minutes from October 26, 2021Action (Consent): 3.03 AB 21225 - Police Sergeant Contracts

Recommended Action: Motion to approve Police Sergeant Employment Contracts for Dylan Schmick and Salvador Diaz effective November 1, 2021.

Action (Consent): 3.04 Excuse Absence of Council Member BoyleAction (Consent): 3.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.**Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Bobbitt and the motion passed 6-0.****4. Presentations.**Information: 4.01 AB 21226 - Promotion to the rank of Sergeant for Salvador Diaz -Information: 4.02 AB 21227 - Promotion to the rank of Sergeant for Dylan Schmick -

Chief Tomaras gave Salvador Diaz and Dylan Schmick the oath of office as they were promoted to the rank of Sergeant. Each were then pinned with their new badge by their significant person. The Chief gave a statement about the qualifications and accomplishments of each Sergeant.

Discussion, Information: 4.03 AB 21228 - Basin Disposal Annual Rate Report -

Rebecca Francik from BDI spoke to the Council about the proposed solid waste collection rates for 2022 and answered questions.

Discussion ensued. Ms. Francik was asked to return at another meeting to discuss recycling.

Discussion, Information: 4.04 AB 21230 - Bird Scooter MOU Renewal -

Mr. Rizzitiello introduced Garrett Gronowski who provided information to Council on how the scooter program has progressed over the last year, and requested that Council consider approval of a renewal of the Memorandum of Understanding at their next meeting.

Discussion ensued.

Discussion, Information: 4.05 AB 21229 - Comprehensive Plan & Development Code Update -

Mr. Rickard & Gregg Dohrn reported on the proposed Comprehensive Plan and Development Code Update. Ms. Rachael Elfenbein of Community Council (one of the applicants of the proposed changes) also spoke about the reasons behind their requested changes.

Discussion ensued.

5. Public Hearings-None.

6. Action Items.

Action: 6.01 AB 21231 - 2022 Property Tax Levy -

Mr. Carleton reviewed the proposed 2022 Property Tax Levy.

Discussion ensued.

Council Member Cleveland made a motion to approve the 2022 Levy Resolution No. 21-052. Second by Council Member Peterson and the motion passed 6-0.

Mayor Hernandez made a recommendation that we provide additional education on the 2022 Levy along with the dollar bill graphic.

7. Administrative Reports.

Discussion, Information: 7.01 AB 21197 - Draft FY 2022 State & Federal Legislative Agenda -

Mr. Rizzitiello briefly reviewed the proposed legislative agenda and reviewed some updates since the last presentation.

Discussion, Information: 7.02 AB 21222 - Updates to City Nuisance Code; Establishment of Code Enforcement Chapter -

Ms. Culwell reported on a proposed update to the nuisance codes and establishing a code enforcement chapter. She asked that Council review and reach out with any questions as this is planned to be brought back for action on November 23rd.

Discussion ensued.

Discussion, Information: 7.03 AB 21232 - Street Lighting -

Mr. McAndrews spoke to Council about some areas of the city that are quite dark and may be a safety concern. He asked if they would be in agreement with him moving toward adding lighting in these areas of town.

Discussion ensued, and the consensus was approval of moving forward with prioritizing the addition of lighting in some of these areas.

Discussion, Information: 7.04 AB 21233 - 2022 LTAC Funding Recommendation -

Ms. Neissl reported on the recommendation for 2022 funding from the Lodging Tax Advisory Commission.

Discussion ensued.

8. Informational Reports. The following reports were included in the packet for review:

Discussion, Information: 8.01 AB 21194 - Draft FY 2022 to 2027 Capital Facility Plan

Discussion, Information: 8.02 AB 21195 - Draft FY 2022 to 2027 Equipment Replacement Plan

Discussion, Information: 8.03 AB 21196 - Draft FY 2022 to 2027 Information Technology Plan

9. Executive Session-None.

10. Closing Items.

Action: 10.01 Adjournments

Council Member Bobbitt made a motion to adjourn the meeting at 9:01 PM. Second by Council Member Nyhagen and, with no objection, the meeting adjourned.

Approved:

Norma L. Hernández – Mayor

Attest:

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred November 9th, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.

City of College Place, Washington
RESOLUTION NO. 21-053

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING FISCAL YEAR 2022 LODGING TAX FUNDS ALLOCATION.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, chapter 67.28.180 RCW authorizes the cities to levy and collect a special excise tax of not to exceed two percent on the sale of or charge made for the furnishing of lodging that is subject to tax under chapter 82.08 RCW; and

Whereas, the City of College Place charges an excise tax on lodging through chapter 3.42 of the College Place Municipal Code; and

Whereas, College Place Municipal Code 3.42.055 establishes the Lodging Tax Advisory Committee and the process for allocating lodging taxes; and

Whereas, the College Place Lodging Tax Advisory Committee met and reviewed applications received on November 4, 2021; and

Whereas, The College Place Lodging Tax Advisory Committee submitted recommendations for funding to City Council at their regularly scheduled meeting on November 9, 2021; and

Whereas, the College Place City Council has considered this matter during a regularly and duly called public meeting of said Council, has given careful review and consideration, and finds that passage of this resolution is an appropriate function for the city and that the best interests of the City of College Place will be served by participating in the grant program.

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Section 1: The College Place City Council hereby accepts the recommendation of its Lodging Tax Advisory Committee regarding the use of lodging tax revenues in 2022. The following recipients are conditionally approved for receipt of the following identified amounts:

Recipient	2022 Grant Award
Fort Walla Walla Museum	\$ 4,000
City of College Place Freedom Festival	\$12,500

Section 2: The receipt of lodging tax revenues by a recipient identified in section 1 is conditioned upon the recipient entering into an agreement with the City of College Place in a form acceptable to the city that limits the purposes for which the revenues may be used, ensures accountability for the receipt and use of lodging tax revenues, and provides reporting requirements. The City of College Place is not required to enter into a contract or agreement with itself regarding amounts allocated above to the city, but it must properly use and account for its use of lodging tax revenues.

Section 3: The City Administrator of the City of College Place is hereby authorized and empowered to execute contracts, agreements, other documents, and amendments thereto, with the recipients identified in section 1 regarding receipt and use of lodging tax revenues, and the City Clerk of the City of College Place is authorized and directed to attest such contracts, agreements, other documents, and amendments. All such contracts, agreements, other documents, and amendments thereto shall be reported to the College Place City Council and made available for public inspection and copying.

Section 4: Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Section 5: Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 23rd day of November, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk



WALLA WALLA UNION-BULLETIN

We Bring the Valley to You

PO Box 1358, Walla Walla, WA 99362

-Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below.
Please proof read notice carefully to check spelling and run dates, if you
need to make changes

Date: 08/31/21 Account #: [REDACTED] Company Name: CITY OF COLLEGE PLACE Contact: [REDACTED] Address: 625 S COLLEGE AVE COLLEGE PLACE, WA 99324 Telephone: (509) 529-1200 Fax: (509) 525-5352	Run Dates: <table><tr><td>WW Union-Bulletin</td><td>09/08/21</td></tr><tr><td>WW Union-Bulletin</td><td>09/22/21</td></tr><tr><td>Union-Bulletin.com</td><td>09/08/21</td></tr><tr><td>Union-Bulletin.com</td><td>09/22/21</td></tr></table>	WW Union-Bulletin	09/08/21	WW Union-Bulletin	09/22/21	Union-Bulletin.com	09/08/21	Union-Bulletin.com	09/22/21
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Request for Proposals – Lodging Tax Funds

The City of College Place is requesting proposals from parties interested in competing for estimated lodging tax funds available in the 2022 fiscal year. Lodging tax revenue under this chapter may be used, directly by any municipality or indirectly through a convention and visitors bureau or destination marketing organization for: a. Tourism marketing; b. The marketing and operations of special events and festivals designed to attract tourists; c. Supporting the operations and capital expenditures of tourism-related facilities owned or operated by a municipality or a public facilities district created under chapters 35.57 and 36.100 RCW; or d. Supporting the operations of tourism-related facilities owned or operated by nonprofit organizations described under 26 U.S.C. Sec. 501(c)(3) and 26 U.S.C. Sec. 501(c)(6) or the internal revenue code of 1986, as amended.

Such proposals are to be submitted using the city provided form available on the city website www.cpwa.us. Navigate to Government/Boards And Commissions/Lodging Tax Advisory Commission.

Application deadline is Tuesday, October 26th 2021 by 4:00 p.m. received electronically at Ineissl@cpwa.us or in person at City Hall, Attn: Lodging Tax Funding Application, 625 S College Ave, College Place WA 99324. Questions may be directed to Lisa Neissl, City Clerk at 509-394-8511. (Pub. Sept. 8 & 22, 2021)

Budget Report - Fund 130 Summary

Fund 130 Hotel/Motel Tax

Amount	Remark
\$ 26,025.71	Actual 2021 Beginning Balance
\$ 18,943.89	YTD 2021 Revenues
\$ 1,893.00	Estimated Additional 2021 Revenues
\$ 46,862.60	Estimated Total 2021 Revenues
\$ 13,655.35	YTD 2021 Expenditures
\$ -	Estimated Additional 2021 Expenditures
\$ 13,655.35	Estimated Total 2021 Expenditures
\$ 33,207.25	Estimated Ending Fund Balance
\$ 6,641.45	Policy 20% Reserve Minimum
\$ 26,565.80	Estimated 2022 Available Funds



Application for City of College Place Lodging Tax Funds

Application Deadline: Tuesday, October 26, 2021 by 4 p.m. received at College Place City Hall or email Ineissl@cpwa.us. To be eligible for consideration, your complete proposal must be received by the deadline.

Amount of Lodging Tax Requested: \$ 4,000

Organization/Agency Name: Fort Walla Walla Museum			
Federal Tax ID Number: 91-6070983			
Event or Activity Name (if applicable): Museum - Year Round Tourism Destination			
Contact Name and Title: Groover Snell, Operations Manager			
Mailing Address: 755 NE Myra Road	City: Walla Walla	State: WA	Zip: 99362
Phone: 509-525-7703	Email Address: groover@fwwm.org		
ELIGIBLE ENTITY ☐ Public Agency ☒ Non-Profit	ELIGIBLE ACTIVITY Check all that apply to this application ☐ Tourism promotion/marketing ☐ Operation of special event/festival designed to attract tourists ☒ Operation of a tourism-related facility owned or operated by a non-profit ☐ Operation and/or capital costs of a tourism-related facility owned by a municipality		

CERTIFICATION

I am an authorized agent of the organization/agency applying for funding. I understand that:

- I am proposing a tourism-related service. If awarded, my organization intends to enter into a Professional Services Agreement with the City of College Place.
- The City will reimburse costs incurred by my organization for tourism-related services according to a Scope of Work. For events/festivals, the City may advance 50% of the award prior to the event.
- Funds must be expended within the calendar year.
- Reporting requirements meeting state guidelines outlined in this application must be submitted with final request for reimbursement.

Signature:	Title: Executive Director
Printed or Typed Name: James H. Payne	Date: 10-19-2021

Application Questions

1) Provide us an overview of your tourism-related activity, event, or service.

In addition to discovering, preserving, and sharing regional heritage, Fort Walla Walla Museum promotes local economic development through tourism. With more than 20,000 square feet of exhibit space, 16 historic buildings, and dozens of events and programs, the museum is our community's best tool to generate revenue from heritage tourists. In a normal year, the museum serves visitors from all 50 states and more than 35 countries. While we were previously open to the public seven days a week, current open hours will be adjusted based on county and state mandates and our level of staffing. Through 2021 we were able to increase our hours of operation again to meet the tourist demand in Spring and Summer. At this time, the Museum is open every day except Tuesday from 10am to 5pm. Since reopening we have seen a steady stream of visitors, the great majority being from out of area. We seek funding to support the expansion of our operation to reopen for the full in 2022 and to remain open November through March. While we do not break even on these extra days, we do provide another reason for tourists to stay overnight on Sundays and throughout the slow winter season. With the difficulty of hiring and paying staff adequately in the current market, we require support to continue rebuilding our capacity. With your support we can continue to offer an attraction 362 days a year (closed January 1, Thanksgiving Day, and December 25).

2) How do your proposed services promote and enhance tourism in College Place?

Our area has been known as the Cradle of Pacific Northwest History for more than a century and for 53 years, Fort Walla Walla Museum has been the primary caretaker of that history. Offering an authentic historical setting is a key component that makes the Walla Walla Valley a successful tourism destination. Having diverse opportunities makes our valley a desirable getaway spot, especially as people are trending away from highly populated cities. Attracting more tourists to the Valley means more people using College Place lodging and spending money at local restaurants and shops. All of these activities further generate local taxes. The Museum is a one-of-a-kind attraction right by College Place and visitors often want to explore even more of our history after visiting here. This year our Board president Mike Denny presented at the Museum about his upcoming book on the history of College Place, and his lecture is recorded and accessible via our YouTube and website. We plan to help promote his book, which may drive more guests to seek out experiences in College Place.

3) Have you received lodging tax before? ☒ yes ☐ no. If yes, describe the prior success of your activity/event in attracting tourists.

Strong support from LTAC and other local grantors and supporters allowed us to open in February 2021 for weekends after restrictions relaxed. Soon after, we were able to hire an extra employee that allowed us to expand our open hours. We are now open every day but Tuesday. This has allowed us to benefit local tourism for the busy tourist season. We were able to resume some of our annual events, such as Lewis and Clark Weekend in June, Ice Cream Social in August and the Antique Truck Show in September, as well as weekly living history presentations, monthly free lectures, and a summer series of heritage skills demonstrations. These all attracted out-of-area visitors and also helped lengthen and improve the stays of tourists who came for other reasons. Taking what we learned during our temporary COVID closures, we also continue to produce digital content promoting and educating about regional history. This allows schools that can't yet make field trips to have some regional history resources and also helps supplement visitors' experiences and perhaps draw more visitors to the area.

4) Who is your target market / Where are they coming from?

In addition to enhancing the quality of life for local residents, a majority of our annual visitors originate from beyond 50 miles. We see individuals, families with young children, retired adults, and international travellers as well as wine tourists seeking to learn more about the area while resting their palates. We still expect that a growing portion of our guests will be driving here instead of flying. This includes visitors from the Seattle, Portland, Boise, Spokane, and Lewiston areas. Our many foreign visitors are generally interested in the history of the American West, specifically stories and artifacts related to agriculture, military, cowboys, and Indian people. This past year we have also seen several individuals and families re-tracing the Oregon Trail and/or the Lewis and Clark trail.

5) Describe how you will promote your event or activity.

The Museum's online footprint continues to grow with both organic and paid reach to inform new audiences of our offerings. We do this with an updated website, Facebook paid and organic, Twitter, and an email list. We rely on Visit Walla Walla as the primary Destination Marketing Organization for our area and supply them with information and provide free guided tours to travel writers, etc. We submit media releases to regional publications, run radio campaigns in regional markets, and run print ads in a 100 mile radius. Locally we distribute literature around town to inform wine tourists and hotel occupants of the nearby Museum experience.

In 2020, we initiated the production of a local heritage tourism promotion video. Supported by partnership with CMBell, the Port of Walla Walla and Visit Walla Walla, the video showcases our area's best heritage assets as part of an overall tourism destination. From the historic downtown, to the fantastic wine and food, and its many cultural heritage sites, the Walla Walla Valley has what visitors want during this time: an authentic experience in a smaller city with a diversity of tourism opportunities. Museum invested staff time to prepare script and find supporting images and assisted with video recording. This tourism promotion video will be available in several lengths to be shared across different platforms to increase tourism to our area. The video was shared and promoted in 2021 and will continue to be in 2022.

6) Is your activity/event a partnership with other organizations? Describe the collaboration with local organizations or businesses.

Fort Walla Walla Museum is an incredibly collaborative organization. We partner with many local and regional museums to put on programs, exhibits, and public presentations. We partner with Walla Walla University, Walla Walla Community College, and Whitman College, whose students often help us by sharing their knowledge and efforts as interns, and we provide resources and the space for them to learn and create. We also have close relationships with dozens of local businesses and other non-profits who provide in-kind, financial, or publicity support for events like our Ice Cream Social, which attracts many visitors interested in hands-on historical experiences. We also have close working relationships with local tribes. We also give tours and/or presentations to visiting groups and conferences on behalf of various local organizations or hotels. Our staff are very involved in local clubs and social service organizations.

7) Is this a ticketed event?

Except for occasional free events and our Museum After Hours lecture series, purchase of admission is required to enter the Museum.

8) What is the overall budget for this event/activity?

600,000

9) How will you fund this event/activity if not awarded the full amount?

We may have to restrict the number of days per week we can operate. In the past several years we have been open 7 days a week. After COVID required our temporary closure we have slowly been able to expand our hours first to 3 days a week and currently 6 days. This has been a strain on our reduced staff. We already cannot afford to pay staff enough, and in this current market it would be near impossible to attract and retain adequate staff to maintain this schedule for long. The museum being open on less busy days provides a boon to local tourism because it lengthens stays of tourists. Having the extra activity of touring the museum for two hours may cause some to stay an extra night or at least eat one more meal at a local restaurant before returning home or it may even inspire them to seek out additional heritage sites in the area. When tourists experience the history of our Valley, the memory of their visit is more deeply rooted and they will be more likely to return to this area in the future. Without full funding, we will be severely limited and will have to delay hiring and remain closed for most weekdays and possibly even terminate some employees. Our ability to provide programming and promotion will be limited.

10) What are your other funding sources for this event/activity?

Other sources of income for the Museum include admission and store revenues, membership dues, individual donations, business support, grants, and endowments. Recently many COVID relief grants and PPP have helped us remain financially stable throughout the past two challenging years. As we expect such sources to wane in 2022, it is important for us to re-establish and strengthen our traditional sources of revenue.

11) The State of Washington Requires an estimate for the following:

Provide impact estimates due to the direct result of your proposed tourism-related service:		What method was used to determine attendance in previous years?
a. Overall Attendance a. Enter the total number of people predicted to attend this activity, and select the method used to determine the attendance.	Predicted: 15,750	☒ Direct Count ☐ Indirect Count ☐ Representative Survey ☐ Informal Survey ☐ Structured Estimate
b. Attendance, 50+ Miles a. Enter the number of people who traveled greater than 50 miles predicted to attend this activity, and select the method used to determine attendance.	Predicted: 8,152	☐ Direct Count ☐ Indirect Count ☒ Representative Survey ☐ Informal Survey ☐ Structured Estimate
c. Attendance, Out of State, Out of Country a. Enter the number of people from outside the state and country predicted to attend this activity, and select the method used to determine the attendance.	Predicted: 4,390	☐ Direct Count ☐ Indirect Count ☒ Representative Survey ☐ Informal Survey ☐ Structured Estimate
d. Attendance, Paid for Overnight Lodging a. Enter the number of predicted to attend this activity and pay for overnight lodging, and select the method used to determine the attendance.	Predicted: 4,707	☐ Direct Count ☐ Indirect Count ☒ Representative Survey ☐ Informal Survey ☐ Structured Estimate
e. Attendance, Did Not Pay for Overnight Lodging a. Enter the number of predicted to attend this activity without paying for overnight lodging, and select the method used to determine the attendance.	Predicted: 1,263 unpaid lodging 9,780 non-lodging	☐ Direct Count ☐ Indirect Count ☒ Representative Survey ☐ Informal Survey ☐ Structured Estimate

Description of Methods

Direct Count: Actual count of visitors using methods such as paid admissions or registrations, clicker counts at entry points, vehicle counts or number of chairs filled. A direct count may also include information collected directly from businesses, such as hotels, restaurants or tour guides, likely to be affected by an event.

Indirect Count: Estimate based on information related to the number of visitors such as raffle tickets sold, redeemed discount certificates, brochures handed out, police requirements for crowd control or visual estimates.

Representative Survey: Information collected directly from individual visitors/participants. A representative survey is a highly structured data collection tool, based on a defined random sample of participants, and the results can be reliably projected to the entire population attending an event and includes margin of error and confidence level.

Informal Survey: Information collected directly from individual visitors or participants in a non-random manner that is not representative of all visitors or participants. Informal survey results cannot be projected to the entire visitor population and provide a limited indicator of attendance because not all participants had an equal chance of being included in the survey.

Structured Estimate: Estimate produced by computing known information related to the event or location. For example, one jurisdiction estimated attendance by dividing the square footage of the event area by the international building code allowance for persons (3 square feet).

Application Schedule

Application Deadline: Tuesday, October 26, 2021 by 4 p.m. received at College Place City Hall or email Ineissl@cpwa.us. To be eligible for consideration, your complete proposal must be received by the deadline.

Attachments to include:

- 1) Budget Form
- 2) If your agency is a non-profit, a copy of your agency's current non-profit corporate registration with the Washington Secretary of State.
- 3) If available, a copy of your organization's business plan (please limit to not more than two pages) and annual budget.

This proposal and all documents filed with the City are public records. The City may choose to post on its website copies of the proposals and attached documents.

Submit a PDF and one original signed copy to:

City of College Place
Lisa R. Neissl, City Clerk
625 S College Ave
College Place WA 99324
Ineissl@cpwa.us

College Place Lodging Tax Application TIMELINE FOR 2021 (2022 BUDGET)

August 30	Applications available online at www.cpwa.us
October 26	Applications due to City by 4 p.m.
October 26 – November 3	Internal Staff review and scheduled LTAC meeting to review applications
November 4	LTAC meeting to recommend applicants for 2022 funding
November 9	City Council discussion
November 23	City Council decision

City of College Place Lodging Tax Fund Overview

College Place's Lodging Tax Fund is the primary source of city funding for activities, operations, and expenditures designed to increase tourism. The city has elected to create a program to competitively award funds to eligible local entities. In addition, the city intends to maintain a reserve in the fund, and will assess on an annual basis how much of the fund to appropriate in a given year to the program.

The College Place City Council has created a Lodging Tax Advisory Commission (LTAC) to conduct an annual process to solicit and recommend Lodging Tax funded projects to the City Council.

PRIORITY will be given to tourism activities that:

- Have a demonstrated potential or high potential from the Committee's perspective to result in overnight stays by tourists in lodging establishments within the City of College Place.
 - Promote the College Place area and/or events, activities, and places in the City of College Place to potential tourists from outside Whitman County.
 - Have demonstrated or high potential from the Committee's perspective to result in documented economic benefit to College Place.
 - Have a demonstrated history or success in College Place, or are proposed by a group with a demonstrated history or high potential of success with similar activities.
 - Minimize duplication of services where appropriate and encourage cooperative marketing and/or includes an element of cooperation or partnership.
 - Provide, maintain, operate or enhance city-owned tourism facilities or infrastructure.
-

Committee Considerations

In developing its recommendations, the LTAC considers:

- The estimated amount of Lodging Tax Fund available for the coming year as provided by the City's Finance Office.
- Thoroughness and completeness of the proposal.
- Percent of the proposal request to the event/facility promotions budget and overall revenues.
- Percent of increase over prior year College Place Lodging Tax funded proposals, if any.
- Projected economic impact within the City of College Place, in particular projected overnight stays in College Place lodging establishments.
- The applicant's financial stability.
- The applicant's history of tourism promotion success.

Reporting Requirements

Organizations funded for tourism promotion or tourism-related operations will provide quarterly written reports with their funding reimbursement requests. A final written report will be provided to the LTAC and large funding recipients may be asked to make an oral presentation to the City Council near the end of the year.

Organizations funded for individual events, festivals or activities funds will provide a written and oral presentation 30 days after the event and an oral presentation to council near the end of the year.

Actual data estimated in the application table will be required at the end of the year.

State Law Excerpts

RCW 67.28.1816 – Use of Lodging Tax Fund.

Lodging tax revenue under this chapter may be used, directly by any municipality or indirectly through a convention and visitors bureau or destination marketing organization for:

- a. Tourism marketing;
- b. The marketing and operations of special events and festivals designed to attract tourists;
- c. Supporting the operations and capital expenditures of tourism-related facilities owned or operated by a municipality or a public facilities district created under chapters 35.57 and 36.100 RCW; or
- d. Supporting the operations of tourism-related facilities owned or operated by nonprofit organizations described under 26 U.S.C. Sec. 501(c)(3) and 26 U.S.C. Sec. 501(c)(6) or the internal revenue code of 1986, as amended.

RCW 67.28.080 – Definitions.

- "Municipality" means any county, city or town of the state of Washington.
- "Operation" includes, but is not limited to, operation, management, and marketing.
- "Person" means the federal government or any agency thereof, the state or any agency, subdivision, taxing district or Municipal Corporation thereof other than county, city or town, any private corporation, partnership, association, or individual.
- "Tourism" means economic activity resulting from tourists, which may include sales of overnight lodging, meals, tours, gifts, or souvenirs.
- "Tourism promotion" means activities and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding marketing of special events and festivals designed to attract tourists.
- "Tourism-related facility" means real or tangible personal property with a usable life of three or more years, or constructed with volunteer labor, and used to support tourism, performing arts, or to accommodate tourist activities.
- "Tourist" means a person who travels from a place of residence to a different town, city, county, state, or country, for purposes of business, pleasure, recreation, education, arts, heritage, or culture.

ATTACHMENT

Budget

List approximate amount and status of funding from all other sources you anticipate receiving or are requesting for the activities/events proposed. Add additional rows as needed.

<u>Amount</u>	<u>Source</u>	<u>Confirmed (Yes or No)</u>
112,000	individual contributions and memberships	N
146,100	grants	N
19,500	business sponsorships	N
68,300	fee/service income and store sales	N
60,100	endowment and interest income	N
155,000	grant release/grant fulfillment	N
2,000	miscellaneous income	N

Expenses

Activity	Lodging Tax	Other Funds (total above)	Total
Personnel	2,500	414,500	417,000
Administration	0	24,900	24,900
Marketing/Promotion	0	16,000	16,000
Travel	0	0	0
Consultants	0	0	0
Other (identify)	Occupancy & cost of store sales	85,500+18,800	104,300
Programming	1,500	36,300	37,800
TOTAL	4,000	596,000	600,000



Application for City of College Place Lodging Tax Funds

Application Deadline: Tuesday, October 26, 2021 by 4 p.m. received at College Place City Hall or email Ineissl@cpwa.us. To be eligible for consideration, your complete proposal must be received by the deadline.

Amount of Lodging Tax Requested: \$ 12,500

Organization/Agency Name: City of College Place			
Federal Tax ID Number: 91-6001412			
Event or Activity Name (if applicable): Freedom Festival			
Contact Name and Title: Lisa Neissl, City Clerk & (currently vacant) Deputy Clerk/Events Coordinator			
Mailing Address: 625 S College Ave	City: College Place	State: WA	Zip: 99324
Phone: 509-394-8511	Email Address: clerk@cpwa.us		
ELIGIBLE ENTITY  Public Agency  Non-Profit		ELIGIBLE ACTIVITY Check all that apply to this application ☐ Tourism promotion/marketing ☒ Operation of special event/festival designed to attract tourists ☐ Operation of a tourism-related facility owned or operated by a non-profit ☐ Operation and/or capital costs of a tourism-related facility owned by a municipality	

CERTIFICATION

I am an authorized agent of the organization/agency applying for funding. I understand that:

- I am proposing a tourism-related service. If awarded, my organization intends to enter into a Professional Services Agreement with the City of College Place.
- The City will reimburse costs incurred by my organization for tourism-related services according to a Scope of Work. For events/festivals, the City may advance 50% of the award prior to the event.
- Funds must be expended within the calendar year.
- Reporting requirements meeting state guidelines outlined in this application must be submitted with final request for reimbursement.

Signature:	Title: City Clerk
Printed or Typed Name: Lisa R. Neissl	Date:

Application Questions

1) Provide us an overview of your tourism-related activity, event, or service.

Freedom Festival will be held on Sunday, July 3rd, 2022 and will be the kick off of the Independence Day Holiday for the valley. We will have craft and food vendors, kid activities, and live music.

2) How do your proposed services promote and enhance tourism in College Place?

This is a time of year many people come to the valley to visit family for the holiday. This event will encourage people to come to the valley a few days early and kick the week off here in College Place. Thus, spending more days in local lodging facilities, and more dollars at local businesses.

3) Have you received lodging tax before? ☒ yes ☐ no. If yes, describe the prior success of your activity/event in attracting tourists.

Yes, in 2019 we received funding for adding the live music to the event and it was very well received. It gave attendees something to keep them engaged throughout the evening until it was dark enough for fireworks. That, in turn, led to them spending more money with our vendors. Also, having the live music is a great marketing tool to attract people from outside the local area.

4) Who is your target market / Where are they coming from?

Aside from local residents, we will target marketing to surrounding areas such as Pendleton, Hermiston, Umatilla, Tri-Cities, LaGrande, Spokane, Seattle, Portland, etc.

5) Describe how you will promote your event or activity.

Our marketing plan will involve social media with the use of both regular and paid post advertisements, marketing in radio and news media in the target areas. In addition, we would add event specific information in the Union Bulletin Visitor Guide that is widely distributed.

6) Is your activity/event a partnership with other organizations? Describe the collaboration with local organizations or businesses.

Each year we promote local small business by offering vendor spaces to them for the event. In addition, for 2021 we partnered with Blue Zones Walla Walla Valley Project. They were going to operate a kid activity zone. (The event was unfortunately canceled.) It is our plan and hope to engage with them again for 2022.

7) Is this a ticketed event?

It is a free community event and will be managed through either sectioning or ticketing depending upon what the current COVID restrictions are.

8) What is the overall budget for this event/activity?

\$21,300 is the estimate.

9) How will you fund this event/activity if not awarded the full amount?

Parts of the event may have to be scaled back. Particularly the marketing, swag, and entertainment.

10) What are your other funding sources for this event/activity?

Private donation, labor collaboration with other organizations, and city funds.

11) The State of Washington Requires an estimate for the following:

Provide impact estimates due to the direct result of your proposed tourism-related service:		What method was used to determine attendance in previous years?
a. Overall Attendance a. Enter the total number of people predicted to attend this activity, and select the method used to determine the attendance.	Predicted: 3000	☐ Direct Count ☒ Indirect Count ☐ Representative Survey ☐ Informal Survey ☐ Structured Estimate
b. Attendance, 50+ Miles a. Enter the number of people who traveled greater than 50 miles predicted to attend this activity, and select the method used to determine attendance.	Predicted: 300	☐ Direct Count ☒ Indirect Count ☐ Representative Survey ☐ Informal Survey ☐ Structured Estimate
c. Attendance, Out of State, Out of Country a. Enter the number of people from outside the state and country predicted to attend this activity, and select the method used to determine the attendance.	Predicted: 1000	☐ Direct Count ☒ Indirect Count ☐ Representative Survey ☐ Informal Survey ☐ Structured Estimate
d. Attendance, Paid for Overnight Lodging a. Enter the number of predicted to attend this activity and pay for overnight lodging, and select the method used to determine the attendance.	Predicted: 200	☐ Direct Count ☒ Indirect Count ☐ Representative Survey ☐ Informal Survey ☐ Structured Estimate
e. Attendance, Did Not Pay for Overnight Lodging a. Enter the number of predicted to attend this activity without paying for overnight lodging, and select the method used to determine the attendance.	Predicted: 2800	☐ Direct Count ☒ Indirect Count ☐ Representative Survey ☐ Informal Survey ☐ Structured Estimate

Description of Methods

Direct Count: Actual count of visitors using methods such as paid admissions or registrations, clicker counts at entry points, vehicle counts or number of chairs filled. A direct count may also include information collected directly from businesses, such as hotels, restaurants or tour guides, likely to be affected by an event.

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- 3) If available, a copy of your organization's business plan (please limit to not more than two pages) and annual budget.

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The College Place City Council has created a Lodging Tax Advisory Commission (LTAC) to conduct an annual process to solicit and recommend Lodging Tax funded projects to the City Council.

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 - Have a demonstrated history or success in College Place, or are proposed by a group with a demonstrated history or high potential of success with similar activities.
 - Minimize duplication of services where appropriate and encourage cooperative marketing and/or includes an element of cooperation or partnership.
 - Provide, maintain, operate or enhance city-owned tourism facilities or infrastructure.
-

Committee Considerations

In developing its recommendations, the LTAC considers:

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- Thoroughness and completeness of the proposal.
- Percent of the proposal request to the event/facility promotions budget and overall revenues.
- Percent of increase over prior year College Place Lodging Tax funded proposals, if any.
- Projected economic impact within the City of College Place, in particular projected overnight stays in College Place lodging establishments.
- The applicant's financial stability.
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- b. The marketing and operations of special events and festivals designed to attract tourists;
- c. Supporting the operations and capital expenditures of tourism-related facilities owned or operated by a municipality or a public facilities district created under chapters 35.57 and 36.100 RCW; or
- d. Supporting the operations of tourism-related facilities owned or operated by nonprofit organizations described under 26 U.S.C. Sec. 501(c)(3) and 26 U.S.C. Sec. 501(c)(6) or the internal revenue code of 1986, as amended.

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- "Operation" includes, but is not limited to, operation, management, and marketing.
- "Person" means the federal government or any agency thereof, the state or any agency, subdivision, taxing district or Municipal Corporation thereof other than county, city or town, any private corporation, partnership, association, or individual.
- "Tourism" means economic activity resulting from tourists, which may include sales of overnight lodging, meals, tours, gifts, or souvenirs.
- "Tourism promotion" means activities and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding marketing of special events and festivals designed to attract tourists.
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- "Tourist" means a person who travels from a place of residence to a different town, city, county, state, or country, for purposes of business, pleasure, recreation, education, arts, heritage, or culture.

ATTACHMENT

Budget

List approximate amount and status of funding from all other sources you anticipate receiving or are requesting for the activities/events proposed. Add additional rows as needed.

<u>Amount</u>	<u>Source</u>	<u>Confirmed (Yes or No)</u>
5000	Private Donation	No
300	Vendor Fees	No
1000	City Staff Time	Yes
500	Blue Zone Staff Time	No

Expenses

Activity	Lodging Tax	Other Funds (total above)	Total
Personnel		1000	1000
Administration		500	500
Marketing/Promotion	3000	500	3500
Travel	0	0	0
Consultants	0	0	0
Other (identify)	1500 swag/giveaways	800 restrooms / 1000 equip rentals	
	8000 live entertainment	5000 fireworks	16,300
TOTAL	12,500	8,800	21,300

City of College Place, Washington
RESOLUTION NO. 21-027

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RELATING TO
ADMINISTRATIVE FEES OF THE COLLEGE PLACE MUNICIPAL CODE**

WHEREAS, the City adopted Resolution 20-015 on March 23, 2021; and

WHEREAS, there is an imminent need to update and revise fees in 2021; and

WHEREAS, the City intends to re-affirm all previously adopted administrative fees;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place that the following fees and charges shall henceforth be charged:

SECTION 1: General Administrative Fees

A. Copy / Duplication (Charges may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.)

1. General paper copies per page (b/w or color)	\$ 0.15
2. Scanned copies per page	\$ 0.10
3. Electronic files per 4 files	\$ 0.05
4. Large electronic documents per 1GB	\$ 0.10
5. Customized IT fee	Actual cost
6. Certification of copies per page	\$ 3.00
7. USB thumb drive	\$ 4.74
8. DVD/CD	\$ 0.17
9. DVD/CD paper sleeve	\$ 0.06
10. DVD/CD jewel case	\$ 0.31
11. Envelope 6x9	\$ 0.10
12. Envelope 9x12	\$ 0.17
13. Envelope 10x13	\$ 0.18
14. Envelope #10	\$ 0.04
15. Address label	\$ 0.07
16. Postage	Actual cost
17. Staff time to copy or send files – per minute, 2 minute minimum	\$ 0.41

B. Other General Administrative Fees

1. Research – hourly charge based upon current salary ord. plus copy costs	\$ TBD
2. Special reports – As determined by City Clerk or Administrator	\$ TBD

SECTION 2: CPMC Chapter 6.04 Animal Control Regulations

A. Animal License Fees

1. For each dog requiring an annual certificate of registration (CPMC 6.12.030)	\$ 50.00
2. For each dog spayed or neutered with written proof	\$ 15.00
3. For each dog not spayed or neutered or without written proof	\$ 30.00

4. For each trained seeing-eye dog, there shall be no charge	No Charge
5. Chicken/ Rabbit/ Bees Permit Fee (annual)	\$ 15.00
6. Livestock Management Plan Permit Fee (annual)	\$ 15.00
7. For each replacement for lost tag	\$ 1.00
8. Late registration fee (per animal, except seeing-eye dog)	\$ 10.00
9.. Impounding fee (CPMC 6.20.030):	
a. For the 1st through 2nd impound in a year	\$ 10.00
b. For the 3rd impound in a year	\$ 50.00
c. For more than 3 impounds a year, thereafter per impound	\$ 100.00

SECTION 3: Community Development Fees

- A. Adult Family Home \$66.00 per site visit
- B. Assisted Living Providers \$66.00 per site visit
- C. Construction Permit:

1. Building Permit & Grading Permit Fees Per Table 1-A

TABLE 1-A - COLLEGE PLACE PERMIT FEES	
Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500 plus \$3.35 for each additional \$100.00, or fraction hereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.10 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.30 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.05 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.05 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,553.05 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.00 and up	\$6,178.05 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof.

2. Building and Project Valuation shall be determined by using the design professional's (Architect/Engineers) Project Cost or the most recent Building Valuation Data (BVD) Sheet. The BVD is adjusted/updated at six month intervals. Projects not identified in the Data Sheet will be valued by using the total project cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director.

3. Fees for repair, alteration, or remodel are based on the total Project Cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director of work to be performed as submitted by the applicant except that any improvements to be dedicated to the city shall not be included in the valuation.

4. Improvements including and within the building shall be assessed as a Building Permit Fee. Site and utility-related improvements outside of the building shall be assessed as a Grading Permit Fee.

5. Project Cost provided by the Applicant shall include labor. If labor costs are not provided, the

Project Cost will be increased by multiplying the project material (included sales tax) by 50%

6. A State Building Code Council (SBCC) fee will be assessed on all building permits.

- a. Residential Building Permits
 - i. Each building permit \$ 6.50
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
- b. Commercial Building Permits
 - i. Each building permit \$ 25.00
 - ii. Surcharge for each residential unit after the first unit \$ 2.00

7. Building and Grading Permit Fees shall be paid by the party applying for the permit.

8. Grading permit fees shall be paid in advance of release of plans to the contractor.

9. Grading fees shall apply to all non-city construction projects to include application to facilities constructed for dedication to the City. Grading fees for projects conducted by other public entities may be waived by Council on a case-by-case basis.

D. Mechanical – Equivalent Appliance Replacement: Residential \$66 per appliance/unit; Commercial \$ 100.00 per appliance/unit.

E. Mechanical – Commercial alteration or expansion to an existing system: Project value, permit fee per Table 1-A of this resolution.

F. Mechanical – New Construction or Remodel: 15% of building permit fee.

G. Plumbing – Over the Counter Permit: Backflow Device \$66.00; Water Heater \$66.00; Building Sewer \$66.00; Moving or Adding Fixture \$66.00.

H. Plumbing – New Construction or Remodel: 15% of building permit fee.

I. Demolition Permits: Buildings older than 50 years may have historical significance according to our historic preservation ordinance and requires additional staff review by the Director.

- 1. Per Building \$ 66.00
- 2. Additional fee for primary structures older than 60 years of age \$ 100.00

J. Licensed Child Care Providers \$ 66.00 per site visit

K. Manufactured Home Placement \$ 250.00

L. Miscellaneous not otherwise listed in fee schedule \$66.00 per site visit/inspection

M. Plan Check Fees

- 1. Internal Review: 65% of the buildings permit fee assessed. (100% of plan review fee collected at application)
- 2. Third Party Review: Actual cost + 20%.

N. Re-inspection Fee (fee must be paid prior to requested inspection) \$ 66.00

O. Roofing Permit: Residential - \$132.00; Commercial based on project value.

P. Signs

- 1. Sandwich board associated with fixed business \$ 30.00 annual fee
 - a. Penalty Fee for late renewal \$ 30.00
- 2. Building mounted sign \$ 100.00
- 3. Additional building mounted sign \$ 50.00
- 4. Pole and/or monument sign: \$50 site plan review fee + fee based on project valuation.

Q. Solar Panels

- 1. Residential \$ 95.00
- 2. Commercial: Fee based on project valuation

R. Unit Charge Protocol (13.04.430) Multiple Dwelling unit converted to Single-Family Unit. \$66.00 per visit/inspection.

S. Work commencing before permit issuance: Any person who commences work requiring a permit on a building, structure, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a fee 2 times that of the required permit fees. Permit fees shall double.

SECTION 4: Community Development Fees Continued

A. Administrative Approval without Notice	\$ 100.00
B. Administrative Approval with Notice	\$ 250.00
C. Advertising/Publication Cost	Actual Cost plus 20% admin fee
D. Annexation/De-Annexation (plus advertising/publication costs & 3rd party services)	\$ 250.00
E. Appeals	Actual Cost plus 20% admin fee
1. Transcription preparation of record ordered certified by court or desired by appellant for appeal to be paid by appellant and as per CPMC. (CPMC 19.15.040C)	\$ 400.00 deposit
F. Binding Site Plan	\$ 750.00
G. Boundary Line Adjustment	\$ 100.00
H. Comprehensive Plan, Land Use, & Title 14 Unified Development Regulations – Amendment	\$1,000.00
I. Comprehensive Plan, Land Use, & Title 14 Unified Development Regulations – Amendment proposed by a charitable organization described in section 501(c)(3) – waived	
J. Comprehensive Plan Urban Growth Area Amendment	\$2,000.00 plus County costs
K. Conditional Use Permit	\$ 500.00
L. Critical Areas Permit, Each – Critical Aquifer Recharge Areas, Wetlands, Frequently flooded Areas, Liquefaction, Steep Slopes, Erosion Susceptibility, Wind Erosion Susceptibility, Riparian Buffers...	\$400.00
M. Environmental Impact Statement (EIS)	Actual Cost
N. Mobile Vendor/Food Cart/Food Cart Pod	See Special Use Permit Fee
O. Hearing Examiner Services	Actual Cost plus 20% admin fee
P. Preliminary Plat	\$ 900.00
Q. Plats, Final	\$ 350.00
R. Plats, Short	\$ 400.00
S. Plats, Final Short	\$ 250.00
T. Plat Amendments / Replat	\$ 250.00
U. SEPA Checklist	\$ 250.00
V. Special Use Permit	\$150.00 with annual renewal fee of \$50.00
1. Penalty Fee for late renewal	\$ 150.00
W. Site Plan Application	\$ 900.00
X. Site Plan Review; Single family / Multiple family up to four (4) units	\$ 50.00
Y. Third Party Professional Services	Actual Cost plus 20% admin fee
Z. Variance / Non-Conforming Use	\$ 500.00
AA. Vacation Rental – Short Term Application	See Special Use Permit
AA. Zoning Amendments	\$ 500.00
BB. Zoning & Land Use Compliance Letter	\$ 69.00
CC. Wireless Communication Facilities Fees	
1. Conditional Use Permit (CUP) Development Authorizations are required for all wireless communications facilities unless specifically exempted in CPMC Ch. 14.60.270.B.1. – Permit Fee: See CUP	
2. Building permits and mechanical permits, are required for all wireless communications facilities unless specifically exempted in CPMC Ch. 14.60.270.B.2 – Permit Fee: See Building and Mechanical Fees	
3. Wireless Communication Co-location. – Permit Fee: See Building and Mechanical Fees.	
4. Telecommunications - Small Wireless Facilities Franchise Deposit for Actual Administrative Costs	

Incurred in Application and Renewal Review - \$5,000 Deposit

5. Annual right-of-way use rate (for each small wireless facility installed upon a city owned pole or support structure within the City's right-of-way. - \$270.00
6. Right-of-way permit application fee for small wireless facilities sites (also known as small wireless permit application) - \$150.00

DD. Banners Attached to City Property

1. Application Fee Per Installation \$ 69.00
2. Per Banner Installation Fee \$ 37.50

SECTION 5: Engineering Site Plan / Development Support Review Fees

- A. Final Plat Engineering Review Fee. Assessed for submittal of final long plats for approval. Initial fee covers up to two submittals. Thereafter, submittal fee is reassessed for each subsequent submittal. Fee payment required in advance of review. \$ 350.00
- B. Financial Guarantee Release Reviews \$50 per hour per employee
- C. All other Engineering Review Fees to include Residential, Short Plat, Long Plat, Commercial/Multifamily, and Misc. Engineering Review Fees: The applicant will be invoiced for the full third party review costs plus 20% for City administration and stormwater inspection fees. Final payment is required prior to final project approval. These fees do not cover project inspection or special project support or supplemental inspection assistance (see Utility Drainage/Street Construction/Grading Special Support Fee). At City discretion, the City may perform in-house reviews based on the following fee schedule. In-house review fees must be paid prior to commencing review: Third-party review fee + 20%
 1. Single Family & Duplexes \$ 50.00
 2. Long Plats, PUDs, Commercial and Multifamily Base Review Fee \$4,425.00 (allows 5 reviews)
Note: PUD's are charged separately for the overall PUD and each individual phase thereafter)
 - i. Additional Long Plat Reviews (beyond initial 5 reviews) \$ 870.00 each
 3. Miscellaneous Base Review Fee \$ 540.00
 (allows 2 reviews for parking lots, significant non-plat and misc. reviews)
 - i. Additional Miscellaneous Review Fee (beyond initial 2 reviews) \$ 300.00
 4. Short Plat Base Review Fee (allows 3 reviews) \$ 2,090.00
 - i. Additional Short Plat Reviews (beyond initial 3 reviews) \$ 700.00 each
- D. Re-inspection Fee \$ 68.00
- E. Utility Drainage/Street Construction/Grading Special Support Fee: Up to 5% of project cost to be levied on all projects that include utilities, drainage, stormwater facilities, slopes or streets requiring additional or special project support or supplemental inspection assistance. These funds will go toward the payment of independent inspectors and engineering review hired for construction projects. Independent contractor/inspector costs plus 20% for City administration fees will be invoiced to applicant with full and final payment required prior to final project approval.
- F. Third Party Professional Services Actual Cost + 20% admin fee

SECTION 6: Fire Department Fees

- A. CPR & First Aid Classes: Actual Cost
- B. Commercial Cooking Hood (New installations) Plan Review \$ 100.00
- C. EMS Basic Life Support Transportation Services
 1. Walla Walla County Resident Rates:
 - i. BLS Non-Emergency Rate \$ 550.00
 - ii. BLS Emergency Rate \$ 650.00
 - iii. Mileage Rate \$ 12/mile

2. Non-Walla Walla County Resident Rates:	
i. BLS Non-Emergency Rates	\$ 750.00
ii. BLS Emergency Rate	\$ 850.00
iii. Mileage Rate	\$ 12/mile
D. Extinguisher Classes:	Actual Cost
E. False Alarm Fees:	
1. Alarm system malfunction (1st call)	No Charge
2. Alarm system malfunction five days after notification of need for servicing (1st call)	\$ 25.00
3. Alarm system malfunction five days after notification of need for servicing (2nd call)	\$ 100.00
4. Alarm system malfunction five days after notification of need for servicing (after 2 nd call)	\$ 250.00
5. Accidental alarm activation (1 st call)	No Charge
6. Accidental alarm activation five days after notification of need for For protection of alarm activation device	\$ 100.00
7. Malicious alarm activation	\$ 500.00
8. Malicious discharge of extinguisher	\$ 500.00
9. Malicious damage to fire alarm system	\$ 500.00
F. Fire Detection Systems (New Installation) Plan Review / Inspection	\$ 100.00
G. Fire Hydrants (each) Determination of Placement / Inspection	\$ 100.00
H. Fire Sprinkler Systems (per riser on new installation) Plan Review	\$ 200.00
I. Fireworks Permits for Sales	\$ 100.00
J. Fireworks Use / Display Permit	\$ 100.00
K. Haz Mat Fee: In accordance with the Washington State Association of Fire Chiefs	
L. Hydrant Flow Tests (By Request)	\$ 50.00
M. Nuisance Abatement Notice Fee	\$ 50.00
N. Nuisance Abatement Arranged by the Fire Department	Actual cost plus \$100
O. Other Reports	See Section 1
P. Plan Review Fee – Initial Review	\$ 45.00 per hour
Q. Plan Review Fee – For Revisions	\$ 45.00 per hour
R. Plan Review Fee by Outside Agency / Vendor	Actual cost plus \$100
S. Re-inspection Fee for Non Compliance	\$ 100.00
T. Reports:	
1. Copy of EMS Report	See Section 1
2. Copy of Fire Report	See Section 1
3. Other Reports	See Section 1
U. Requests for Code Alternate / Variance	\$ 100.00
V. Special Inspection / Review / Permit	\$ 100.00
W. Salvage Fees for Insurance Companies:	
1. Maximum charge for single-family dwelling salvage	\$1,000.00
2. Maximum charge for commercial salvage	\$2,000.00
3. Debris removal (per cubic yard)	\$ 30.00
4. Boarding of windows and doors (per window or door)	\$ 30.00
5. Furniture salvage (per room)	\$ 40.00
6. Water removal (per sq. ft.)	\$ 2.50
7. Sump pump (flat fee plus \$15.00 per hour)	\$ 120.00
8. Smoke odor removal (per room)	\$ 30.00

- X. Violation Fee: A fine in an amount not to exceed \$1,000 or imprisonment in jail for a period not exceeding 90 days, or by both such fine and imprisonment. Court costs will be assessed to the violator upon loss of any appeal of a violation.

SECTION 7: Public Works Fees

- | | |
|--|---|
| A. Brush & Debris Collection Fee – 3 yards and under | \$ 10.00 per yard |
| B. Brush & Debris Collection Fee – Over 3 yds: employee, equipment time and disposal costs. | |
| C. Commercial Cross Connection Site Inspection Fee | \$ 25.00 |
| D. Dye Test – requested by customer, representative, etc. | \$ 25.00 |
| E. Equipment Rental Fees: As determined by the PW Director for each piece of equipment used. | |
| F. Fire Hydrant Meter & Backflow Fees: | |
| 1. Deposit | \$ 500.00 |
| 2. Rental Fee | \$ 7.00 per day |
| 3. Install Fee | \$ 30.00 |
| 4. Removal Fee | \$ 30.00 |
| 5. Actual cost of water used (per 1,000 gallons) | \$ 1.59 |
| G. Franchise Application | \$5,000.00 |
| H. Labor; Hourly Charge – During Business Hours | \$ 45.00 per hour |
| I. Labor; Hourly Charge – After Business Hours | \$ 60.00 per hour |
| J. Leaf Collection Fee (After December 31) | \$ 10.00 |
| K. Parts, Materials, Supplies provided by Public Works | Actual Cost plus 20% |
| L. Right-of-way Permit | \$ 75.00 |
| M. Right-of-way Permit with street cut | \$ 150.00 |
| N. Sewer Lateral Locate – customer request | \$ 50.00 |
| O. Street Repair: | \$75.00 for 1 st sq. ft. and \$1.50 per sq. ft. thereafter |

SECTION 8: Police Department Fees

- | | |
|--|----------|
| A. Bike License Fees: | |
| 1. Lifetime license for registering owner | \$ 7.00 |
| 2. Replacement license | \$ 1.00 |
| B. Concealed Pistol License: | |
| 1. Original / Initial | \$ 36.00 |
| 2. Original / Initial FBI Fee (subject to change by FBI) | \$ 13.25 |
| 3. Renewal | \$ 32.00 |
| 4. Late Renewal | \$ 42.00 |
| 5. Replacement Fee | \$ 10.00 |
| C. Crime Prevention Sign | \$ 10.00 |
| D. Driving While Suspended (DWS) Hearing Fee | \$ 41.00 |
| E. Fingerprinting (per card) | \$ 10.00 |
| F. Impound Hearing Administrative Fee | \$ 41.00 |
| G. Media Fee (per incident) | \$ 10.00 |
| H. Notarizing of Document | \$ 5.00 |
| I. Peddler / Solicitor License (Nonrefundable) (per applicant) | \$ 50.00 |
| J. Public Record Request for Police Reports (per page): See Section 1 | |
| <i>Note: Requests for collision reports should be made through Washington State Patrol</i> | |
| K. Special Events Application Fee | \$ 50.00 |
| L. Verification of Police Reports /Documents (each) | \$ 3.00 |
| M. VISA Clearance Letter | \$ 10.00 |

N. Video Redaction Fee (Per minute of staff time)

\$ 0.69

SECTION 9: Municipal Court Remuneration

- | | |
|--------------------|--|
| A. Witness | Reimbursement per RCW 43.03.060 and RCW 2.36.150 |
| B. Potential Juror | Reimbursement per RCW 43.03.060 and RCW 2.36.150 |
| C. Selected Juror | Reimbursement per RCW 43.03.060 and RCW 2.36.150 |

SECTION 10: Water System Charges: CPMC Title 13.04

- A. 13.04.050(A) Water System Connection Charges: Per unit charge
 - 1) Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit
 - 2) Accessory dwelling unit, duplex, cottage housing, studio and one bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge - \$500 per dwelling unit
 - 3) Multiple family dwelling - \$3,500 per dwelling and/or rental unit
 - 4) Business/commercial, or public entities will be charged as per the following schedule:
 - a) For one inch or smaller service - \$3,500
 - b) For a one and one half inch service - \$11,700
 - c) For a two-inch service - \$18,700
 - d) For a three-inch service - \$37,400
 - e) For a four-inch service - \$58,400
 - f) For a six-inch service - \$116,700
 - g) Service connections larger than six inches in size will be negotiated with the city, considering the demand on the existing system and a determination of any necessary system improvements.
 - 5) Mobile, manufactured and modular homes - \$3,500 per unit
 - 6) Gardens, lawn and agricultural use - \$3,500 per connection
 - 7) Fire service connections - \$4,200 per connection
- B. 13.04.050(C) Front Footage Charge: When applicable
 - 1) \$60.00 per assessed front foot of the lot.
- C. 13.04.200(A) Account Names – New Account / Transfer Fee
 - 1) New account establishment fee: \$9.00/account
 - 2) Request for transfer of service: \$9.00/account
- D. 13.04.210 Payment of Bills – Delinquency Charges:
 - 1) Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
 - 2) The charge for hanging a red tag shut-off warning notice will be \$20.
- E. 13.04.250 Discontinuance of Service – Customer’s Request – Fee
 - 1) \$15.00 per request to turn the service back on.
- F. 13.04.260 Discontinuance – Nonpayment of Bill.
 - 1) When water service has been shut off for failure to pay water charges, the reconnection charges shall be as follows:
 - a) If reconnection is requested to be made during normal business: \$20.00
 - b) If reconnection is requested to be made outside normal business hours: \$50.00
- G. 13.04.290 Unauthorized Turn On
 - 1) \$50.00 charge per incident.

H. 13.04.400(A) Water Charges:

- 1) Monthly residential base charge per unit - \$38.57
- 2) Monthly business base charge per unit - \$53.82
- 3) Consumption charge per 1,000 gallons - \$1.59

SECTION 11: Wastewater System Charges: CPMC Title 13.08

A. 13.08.525(A) Connection and Modification Fees: Per Unit Charge

- 1) Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit
- 2) Accessory dwelling unit, duplex, cottage housing, studio and one bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge - \$500 per dwelling unit
- 3) Multiple family dwelling - \$3,500 per dwelling and/or rental unit
- 4) Business/commercial - \$3,500 per unit
- 5) Public entities - \$3,500 per site

B. 13.08.525(B) Front Footage Charge: When applicable

- 1) \$40.00 per assessed front foot of the lot.
- 2) 13.08.525(C) Wastewater Inspection Fee: Per Inspection - \$30.00

C. 13.08.485(B, E) Wastewater Base Charges: Per Unit Charge

- 1) Monthly residential base charge per unit - \$48.01
- 2) Monthly small flow nonresidential base charge - \$48.01
- 3) Monthly unmetered account base charge per unit - \$48.01

D. 13.08.485(B, E) Wastewater Consumption Charge: Per 1,000 gallons of consumption over 3,000 gallons consumed per month. (Large flow nonresidential customers are not given an unpaid consumption allowance.)

- 1) Monthly residential consumption charge per 1,000 gallons - \$4.59
- 2) Monthly small flow nonresidential consumption charge per 1,000 gallons - \$4.59
- 3) Monthly large flow nonresidential consumption charge per 1,000 gallons - \$8.35
- 4) Monthly unmetered account consumption charge - \$4.59 for each calculated average of 1,000 gallons of consumption in accordance with 13.08.485(E).

E. 13.08.490(A) Account Transfer Charge:

- 1) New account establishment fee: \$9.00/account
- 2) Request for transfer of service: \$9.00/account

F. 13.08.490(C) Billing Cycle and Due Date:

- 1) Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

G. 13.08.495(B) Special Considerations: Vacancy Allowance

- 1) Base charge per dwelling and/or rental unit - \$49.42

H. 13.08.500(5) Rate Reduction: Condemned/Unlivable Premises

- 1) Debt service charge per dwelling and/or rental unit for maximum of one year - \$10.64

SECTION 12: Stormwater System Charges: CPMC Title 13.15

A. 13.15.070(C) Storm and Surface Water Charges

- 1) Monthly residential charge per account - \$9.75
- 2) Monthly non-residential charge per ESU - \$9.75
- 3) Monthly charge with credit per ESU - \$6.96

- B. 13.15.070(D) Equivalent Service Unit Definition: One Equivalent Service Unit (ESU) is established at 3,500 square feet of impervious surface area. For the purpose of computation of service charges, the number of Equivalent Service Units shall be rounded to the nearest tenth (0.10).
- C. 13.15.072 Liability for payment of bill.
 - 1) New account establishment fee - \$9.00/account
 - 2) Request for transfer of service - \$9.00/account
- D. 13.15.075 Payment of bills – Delinquent charges.
 - 1) Delinquent Charges – 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

SECTION 13: Transportation Impact Fees—pending study to establish fee structure.

SECTION 14: Pedestrian Facility In-lieu of Improvements Fee—pending study to establish fee structures for payment in lieu of constructing pedestrian facilities.

SECTION 15: Miscellaneous Fees & Charges

A. Web Check Electronic Services Fee	As per agreement
B. NSF Fee	\$ 20.00
C. Stop Payment Fee	\$ 25.00
D. Business Licenses	\$ 20.00

SECTION 16: Community Events/Parks

A. Farmers Market	
1. Registration Fees	
a. Application Fee – Daily Vendors	\$ 10.00
b. Membership Fee – Through April 15 th	\$ 50.00
c. Late registration – After April 15 th	\$ 15.00
2. Daily Fees – 10% discount if paid at time of registration	
a. Member Daily Fee Standard Booth	\$ 10.00
b. Member Daily Fee Oversize Booth	\$ 15.00
c. Non-Member Daily Fee Standard Booth	\$ 20.00
d. Non-Member Daily Fee Oversize Booth	\$ 25.00
e. Non-Profit Daily Fee	\$ 5.00
f. Youth Vendor Fee	\$ 5.00
3. Electricity Fees Per Day – 10% discount if paid at time of registration	
a. Member – standard outlet (2 plugs)	\$ 5.00
b. Member – 50 or 30 Amp (limited availability)	\$ 7.50
c. Non-Member – standard outlet (2 plugs)	\$ 7.50
d. Non-Member – 50 or 30 Amp (limited availability)	\$ 10.00
4. Product Challenge Submittal	\$ 50.00
B. Parks	
1. Reservations	
a. First come/first served	No charge
b. Restrict site access	\$10.00/hour city resident/\$15.00/hour non-resident
2. Park setup/cleanup - Hourly staff cost +10% (resident); Hourly staff cost +20% (non-resident)	
C. Special Events	
1. Application Fee	Varies by event.

Payment of Fees: All fees are required to be paid prior to services being rendered, as applicable.

Retroactive Fees: Fees collected in Section 3 D Mechanical, that were collected between March 23, 2021 and the effective date of this resolution shall be retroactively calculated and reimbursed to applicants.

Effective Date: Rates, fees, and other charges shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, on the 25th day of May, 2021.

APPROVED:

ATTEST:

DocuSigned by:
Norma L. Hernández

Norma Hernández – Mayor

DocuSigned by:
Lisa R. Neissl

Lisa R. Neissl – City Clerk

City of College Place, Washington
RESOLUTION NO. ~~21-054xxx~~027

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RELATING TO
ADMINISTRATIVE FEES OF THE COLLEGE PLACE MUNICIPAL CODE**

WHEREAS, the City adopted Resolution 20-~~027015~~ on May~~rch~~ 25~~3~~, 2021; and

WHEREAS, there is an imminent need to update and revise fees in 202~~12~~; and

WHEREAS, the City intends to re-affirm all previously adopted administrative fees;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place that the following fees and charges shall henceforth be charged:

SECTION 1: General Administrative Fees

A. Copy / Duplication (Charges may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.)

1. General paper copies per page (b/w or color)	\$ 0.15
2. Scanned copies per page	\$ 0.10
3. Electronic files per 4 files	\$ 0.05
4. Large electronic documents per 1GB	\$ 0.10
5. Customized IT fee	Actual cost
6. Certification of copies per page	\$ 3.00
7. USB thumb drive	\$ 4.74
8. DVD/CD	\$ 0.17
9. DVD/CD paper sleeve	\$ 0.06
10. DVD/CD jewel case	\$ 0.31
11. Envelope 6x9	\$ 0.10
12. Envelope 9x12	\$ 0.17
13. Envelope 10x13	\$ 0.18
14. Envelope #10	\$ 0.04
15. Address label	\$ 0.07
16. Postage	Actual cost
17. Staff time to copy or send files – per minute, 2 minute minimum	\$ 0.41
<u>18. Redaction of Body Camera Footage – per minute</u>	<u>\$ 0.69</u>

B. Other General Administrative Fees

1. Research – hourly charge based upon current salary ord. plus copy costs	\$ TBD
2. Special reports – As determined by City Clerk or Administrator	\$ TBD

SECTION 2: CPMC Chapter 6.04 Animal Control Regulations

A. Animal License Fees

1. For each dog requiring an annual certificate of registration (CPMC 6.12.030)	\$ 50.00
2. For each dog spayed or neutered with written proof	\$ 15.00

3. For each dog not spayed or neutered or without written proof	\$ 30.00
4. For each trained seeing-eye dog, there shall be no charge	No Charge
5. Chicken/ Rabbit/ Bees Permit Fee (annual)	\$ 15.00
6. Livestock Management Plan Permit Fee (annual)	\$ 15.00
7. For each replacement for lost tag	\$ 1.00
8. Late registration fee (per animal, except seeing-eye dog)	\$ 10.00
9.. Impounding fee (CPMC 6.20.030):	
a. For the 1st through 2nd impound in a year	\$ 10.00
b. For the 3rd impound in a year	\$ 50.00
c. For more than 3 impounds a year, thereafter per impound	\$ 100.00

SECTION 3: Community Development Fees

- A. Adult Family Home \$66.00 per site visit
- B. Assisted Living Providers \$66.00 per site visit
- C. Construction Permit:

1. Building Permit & Grading Permit Fees Per Table 1-A

TABLE 1-A - COLLEGE PLACE PERMIT FEES	
Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500 plus \$3.35 for each additional \$100.00, or fraction hereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.10 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.30 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.05 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.05 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,553.05 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.00 and up	\$6,178.05 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof.

2. Building and Project Valuation shall be determined by using the design professional's (Architect/Engineers) Project Cost or the most recent Building Valuation Data (BVD) Sheet. The BVD is adjusted/updated at six month intervals. Projects not identified in the Data Sheet will be valued by using the total project cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director.

3. Fees for repair, alteration, or remodel are based on the total Project Cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director of work to be performed as submitted by the applicant except that any improvements to be dedicated to the city shall not be included in the valuation.

4. Improvements including and within the building shall be assessed as a Building Permit Fee. Site and utility-related improvements outside of the building shall be assessed as a Grading Permit Fee.

5. Project Cost provided by the Applicant shall include labor. If labor costs are not provided, the Project Cost will be increased by multiplying the project material (included sales tax) by 50%

6. A State Building Code Council (SBCC) fee will be assessed on all building permits.

- a. Residential Building Permits
 - i. Each building permit \$ 6.50
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
- b. Commercial Building Permits
 - i. Each building permit \$ 25.00
 - ii. Surcharge for each residential unit after the first unit \$ 2.00

7. Building and Grading Permit Fees shall be paid by the party applying for the permit.

8. Grading permit fees shall be paid in advance of release of plans to the contractor.

9. Grading fees shall apply to all non-city construction projects to include application to facilities constructed for dedication to the City. Grading fees for projects conducted by other public entities may be waived by Council on a case-by-case basis.

D. Mechanical – Equivalent Appliance Replacement: Residential \$66 per appliance/unit; Commercial \$ 100.00 per appliance/unit.

E. Mechanical – Commercial alteration or expansion to an existing system: Project value, permit fee per Table 1-A of this resolution.

F. Mechanical – New Construction or Remodel: 15% of building permit fee.

G. Plumbing – Over the Counter Permit: Backflow Device \$66.00; Water Heater \$66.00; Building Sewer \$66.00; Moving or Adding Fixture \$66.00.

H. Plumbing – New Construction or Remodel: 15% of building permit fee.

I. Demolition Permits: Buildings older than 50 years may have historical significance according to our historic preservation ordinance and requires additional staff review by the Director.

- 1. Per Building \$ 66.00
- 2. Additional fee for primary structures older than 60 years of age \$ 100.00

J. Licensed Child Care Providers \$ 66.00 per site visit

K. Manufactured Home Placement \$ 250.00

L. Miscellaneous not otherwise listed in fee schedule \$66.00 per site visit/inspection

M. Plan Check Fees

- 1. Internal Review: 65% of the buildings permit fee assessed. (100% of plan review fee collected at application)
- 2. Third Party Review: Actual cost + 20%.

N. Re-inspection Fee (fee must be paid prior to requested inspection) \$ 66.00

O. Roofing Permit: Residential - \$132.00; Commercial based on project value.

P. Signs

- 1. Sandwich board associated with fixed business \$ 30.00 annual fee
 - a. Penalty Fee for late renewal \$ 30.00
- 2. Building mounted sign \$ 100.00
- 3. Additional building mounted sign \$ 50.00
- 4. Pole and/or monument sign: \$50 site plan review fee + fee based on project valuation.

Q. Solar Panels

- 1. Residential \$ 95.00
- 2. Commercial: Fee based on project valuation

R. Unit Charge Protocol (13.04.430) Multiple Dwelling unit converted to Single-Family Unit. \$66.00 per visit/inspection.

S. Work commencing before permit issuance: Any person who commences work requiring a permit on a building, structure, gas, mechanical, ~~or~~ plumbing, or city infrastructure system before obtaining the

necessary permits shall be subject to a fee 2 times that of the required permit fees. Permit fees shall double.

SECTION 4: Community Development Fees Continued

A. Administrative Approval without Notice	\$ 100.00
B. Administrative Approval with Notice	\$ 250.00
C. Advertising/Publication Cost	Actual Cost plus 20% admin fee
D. Annexation/De-Annexation (plus advertising/publication costs & 3rd party services)	\$ 250.00
E. Appeals	Actual Cost plus 20% admin fee
1. Transcription preparation of record ordered certified by court or desired by appellant for appeal to be paid by appellant and as per CPMC. (CPMC 19.15.040C)	\$ 400.00 deposit
F. Binding Site Plan	\$ 750.00
G. Boundary Line Adjustment	\$ 100.00
H. Comprehensive Plan, Land Use, & Title 14 Unified Development Regulations – Amendment	\$1,000.00
I. Comprehensive Plan, Land Use, & Title 14 Unified Development Regulations – Amendment proposed by a charitable organization described in section 501(c)(3) – waived	
J. Comprehensive Plan Urban Growth Area Amendment	\$2,000.00 plus County costs
K. Conditional Use Permit	\$ 500.00
L. Critical Areas Permit, Each – Critical Aquifer Recharge Areas, Wetlands, Frequently flooded Areas, Liquefaction, Steep Slopes, Erosion Susceptibility, Wind Erosion Susceptibility, Riparian Buffers...	\$400.00
M. Environmental Impact Statement (EIS)	Actual Cost
N. Mobile Vendor/Food Cart/Food Cart Pod	See Special Use Permit Fee
O. Hearing Examiner Services	Actual Cost plus 20% admin fee
P. Preliminary Plat	\$ 900.00
Q. Plats, Final	\$ 350.00
R. Plats, Short	\$ 400.00
S. Plats, Final Short	\$ 250.00
T. Plat Amendments / Replat	\$ 250.00
U. SEPA Checklist	\$ 250.00
V. Special Use Permit	\$150.00 with annual renewal fee of \$50.00
1. Penalty Fee for late renewal	\$ 150.00
W. Site Plan Application	\$ 900.00
X. Site Plan Review; Single family / Multiple family up to four (4) units	\$ 50.00
Y. Third Party Professional Services	Actual Cost plus 20% admin fee
Z. Variance / Non-Conforming Use	\$ 500.00
AA. Vacation Rental – Short Term Application	See Special Use Permit
BB. Zoning Amendments	\$ 500.00
CC. Zoning & Land Use Compliance Letter	\$ 69.00
DD. Wireless Communication Facilities Fees	
1. Conditional Use Permit (CUP) Development Authorizations are required for all wireless communications facilities unless specifically exempted in CPMC Ch. 14.60.270.B.1. – Permit Fee: See CUP	
2. Building permits and mechanical permits are required for all wireless communications facilities unless specifically exempted in CPMC Ch. 14.60.270.B.2 – Permit Fee: See Building and Mechanical Fees	

3. Wireless Communication Co-location. – Permit Fee: See Building and Mechanical Fees
4. Telecommunications - Small Wireless Facilities Franchise Deposit for Actual Administrative Costs Incurred in Application and Renewal Review - \$5,000 Deposit
5. Annual right-of-way use rate (for each small wireless facility installed upon a city owned pole or support structure within the City's right-of-way. - \$270.00
6. Right-of-way permit application fee for small wireless facilities sites (also known as small wireless permit application) - \$150.00

EE. Banners Attached to City Property

- | | |
|-------------------------------------|----------|
| 1. Application Fee Per Installation | \$ 69.00 |
| 2. Per Banner Installation Fee | \$ 37.50 |

SECTION 5: Engineering Site Plan / Development Support Review Fees

- A. Final Plat Engineering Review Fee. Assessed for submittal of final long plats for approval. Initial fee covers up to two submittals. Thereafter, submittal fee is reassessed for each subsequent submittal. Fee payment required in advance of review. \$ 350.00
- B. Financial Guarantee Release Reviews \$50 per hour per employee
- C. All other Engineering Review Fees to include Residential, Short Plat, Long Plat, Commercial/Multifamily, and Misc. Engineering Review Fees: The applicant will be invoiced for the full third party review costs plus 20% for City administration and stormwater inspection fees. Final payment is required prior to final project approval. These fees do not cover project inspection or special project support or supplemental inspection assistance (see Utility Drainage/Street Construction/Grading Special Support Fee). At City discretion, the City may perform in-house reviews based on the following fee schedule. In-house review fees must be paid prior to commencing review: Third-party review fee + 20%
 1. Single Family & Duplexes \$ 50.00
 2. Long Plats, PUDs, Commercial and Multifamily Base Review Fee \$4,425.00 (allows 5 reviews)
Note: PUD's are charged separately for the overall PUD and each individual phase thereafter.
 - i. Additional Long Plat Reviews (beyond initial 5 reviews) \$ 870.00 each
 3. Miscellaneous Base Review Fee \$ 540.00
(allows 2 reviews for parking lots, significant non-plat and misc. reviews)
 - i. Additional Miscellaneous Review Fee (beyond initial 2 reviews) \$ 300.00
 4. Short Plat Base Review Fee (allows 3 reviews) \$ 2,090.00
 - i. Additional Short Plat Reviews (beyond initial 3 reviews) \$ 700.00 each
- D. Re-inspection Fee \$ 68.00
- E. Utility Drainage/Street Construction/Grading Special Support Fee: Up to 5% of project cost to be levied on all projects that include utilities, drainage, stormwater facilities, slopes or streets requiring additional or special project support or supplemental inspection assistance. These funds will go toward the payment of independent inspectors and engineering review hired for construction projects. Independent contractor/inspector costs plus 20% for City administration fees will be invoiced to applicant with full and final payment required prior to final project approval.
- F. Third Party Professional Services Actual Cost + 20% admin fee

SECTION 6: Fire Department Fees

- | | |
|--|-------------|
| A. CPR & First Aid Classes: | Actual Cost |
| B. Commercial Cooking Hood (New installations) Plan Review | \$ 100.00 |
| C. EMS Basic Life Support Transportation Services | |
| 1. Walla Walla County Resident Rates: | |
| i. BLS Non-Emergency Rate | \$ 550.00 |

ii. BLS Emergency Rate	\$ 650.00
iii. Mileage Rate	\$ 12/mile
2. Non-Walla Walla County Resident Rates:	
i. BLS Non-Emergency Rates	\$ 750.00
ii. BLS Emergency Rate	\$ 850.00
iii. Mileage Rate	\$ 12/mile
D. Extinguisher Classes:	Actual Cost
E. False Alarm Fees:	
1. Alarm system malfunction (1st call)	No Charge
2. Alarm system malfunction five days after notification of need for servicing (1st call)	\$ 25.00
3. Alarm system malfunction five days after notification of need for servicing (2nd call)	\$ 100.00
4. Alarm system malfunction five days after notification of need for servicing (after 2 nd call)	\$ 250.00
5. Accidental alarm activation (1 st call)	No Charge
6. Accidental alarm activation five days after notification of need for protection of alarm activation device	\$ 100.00
7. Malicious alarm activation	\$ 500.00
8. Malicious discharge of extinguisher	\$ 500.00
9. Malicious damage to fire alarm system	\$ 500.00
F. Fire Detection Systems (New Installation) Plan Review / Inspection	\$ 100.00
G. Fire Hydrants (each) Determination of Placement / Inspection	\$ 100.00
H. Fire Sprinkler Systems (per riser on new installation) Plan Review	\$ 200.00
I. Fireworks Permits for Sales	\$ 100.00
J. Fireworks Use / Display Permit	\$ 100.00
K. Haz Mat Fee: In accordance with the Washington State Association of Fire Chiefs	
L. Hydrant Flow Tests (By Request)	\$ 50.00
M. Nuisance Abatement Notice Fee	\$ 50.00
N. Nuisance Abatement Arranged by the Fire Department	Actual cost plus \$100
O. Other Reports	See Section 1
Q.P. Plan Review Fee – For Revisions	\$ 45.00 per hour
R.Q. Plan Review Fee by Outside Agency / Vendor	Actual cost plus \$100
S.R. Re-inspection Fee for Non Compliance	\$ 100.00
T.S. Reports:	
1. Copy of EMS Report	See Section 1
2. Copy of Fire Report	See Section 1
3. Other Reports	See Section 1
U.T. Requests for Code Alternate / Variance	\$ 100.00
V.U. Special Inspection / Review / Permit	\$ 100.00
W.V. Salvage Fees for Insurance Companies:	
1. Maximum charge for single-family dwelling salvage	\$1,000.00
2. Maximum charge for commercial salvage	\$2,000.00
3. Debris removal (per cubic yard)	\$ 30.00
4. Boarding of windows and doors (per window or door)	\$ 30.00
5. Furniture salvage (per room)	\$ 40.00
6. Water removal (per sq. ft.)	\$ 2.50
7. Sump pump (flat fee plus \$15.00 per hour)	\$ 120.00

8. Smoke odor removal (per room) \$ 30.00

~~X-W.~~ Violation Fee: A fine in an amount not to exceed \$1,000 or imprisonment in jail for a period not exceeding 90 days, or by both such fine and imprisonment. Court costs will be assessed to the violator upon loss of any appeal of a violation.

SECTION 7: Public Works Fees

A. Brush & Debris Collection Fee – 3 yards and under \$ 10.00 per yard
B. Brush & Debris Collection Fee – Over 3 yds: employee, equipment time and disposal costs.
C. Commercial Cross Connection Site Inspection Fee \$ 25.00
D. Dye Test – requested by customer, representative, etc. \$ 25.00
E. Equipment Rental Fees: As determined by the PW Director for each piece of equipment used.
F. Fire Hydrant Meter & Backflow Fees:
1. Deposit \$ 500.00
2. Rental Fee \$ 7.00 per day
3. Install Fee \$ 30.00
4. Removal Fee \$ 30.00
5. Actual cost of water used (per 1,000 gallons) \$ ~~1.65~~59
G. Franchise Application \$5,000.00
H. Labor; Hourly Charge – During Business Hours \$ ~~55.80~~45.00 per hour
I. Labor; Hourly Charge – After Business Hours \$ ~~83.69~~60.00 per hour
J. Leaf Collection Fee (After December 31) \$ 10.00
K. Parts, Materials, Supplies provided by Public Works Actual Cost plus 20%
L. Right-of-way Permit \$ 75.00
M. Right-of-way Permit with street cut \$ 150.00
N. Sewer Lateral Locate – customer request \$ 50.00
O. Street Repair: \$75.00 for 1st sq. ft. and \$1.50 per sq. ft. thereafter

SECTION 8: Police Department Fees

A. Bike License Fees:
1. Lifetime license for registering owner \$ 7.00
2. Replacement license \$ 1.00

B. Code Enforcement Infractions

1. Infraction 1 \$ 250.00
2. Infraction 2 \$ 500.00
3. Infraction 3 \$1,000.00

~~B-C.~~ Concealed Pistol License:

1. Original / Initial \$ 36.00
2. Original / Initial FBI Fee (subject to change by FBI) \$ 13.25
3. Renewal \$ 32.00
4. Late Renewal \$ 42.00
5. Replacement Fee \$ 10.00

~~C-D.~~ Crime Prevention Sign

\$ 10.00

~~D-E.~~ Driving While Suspended (DWS) Hearing Fee

\$ 41.00

~~E-F.~~ Fingerprinting (per card)

\$ 10.00

~~F-G.~~ Impound Hearing Administrative Fee

\$ 41.00

~~G-H.~~ Media Fee (per incident)

\$ 10.00

Page 7 of 11

H.I. Notarizing of Document	\$ 5.00
H.J. Peddler / Solicitor License (Nonrefundable) (per applicant)	\$ 50.00
J.K. Public Record Request for Police Reports (per page): See Section 1	
<i>Note: Requests for collision reports should be made through Washington State Patrol</i>	
K.L. Special Events Application Fee	\$ 50.00
L.M. Verification of Police Reports /Documents (each)	\$ 3.00
M.N. VISA Clearance Letter	\$ 10.00
N.O. Video Redaction Fee (Per minute of staff time)	<u>See Section 1</u> — \$
O.P.	

SECTION 9: Municipal Court Remuneration

A. Witness	Reimbursement per RCW 43.03.060 and RCW 2.36.150
B. Potential Juror	Reimbursement per RCW 43.03.060 and RCW 2.36.150
C. Selected Juror	Reimbursement per RCW 43.03.060 and RCW 2.36.150

SECTION 10: Water System Charges: CPMC Title 13.04

- A. 13.04.050(A) Water System Connection Charges: Per unit charge
 - 1) Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit
 - 2) Accessory dwelling unit, duplex, cottage housing, studio and one bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge - \$500 per dwelling unit
 - 3) Multiple family dwelling - \$3,500 per dwelling and/or rental unit
 - 4) Business/commercial, or public entities will be charged as per the following schedule:
 - a) For one inch or smaller service - \$3,500
 - b) For a one and one half inch service - \$11,700
 - c) For a two-inch service - \$18,700
 - d) For a three-inch service - \$37,400
 - e) For a four-inch service - \$58,400
 - f) For a six-inch service - \$116,700
 - g) Service connections larger than six inches in size will be negotiated with the city, considering the demand on the existing system and a determination of any necessary system improvements.
 - 5) Mobile, manufactured and modular homes - \$3,500 per unit
 - 6) Gardens, lawn and agricultural use - \$3,500 per connection
 - 7) Fire service connections - \$4,200 per connection
- B. 13.04.050(C) Front Footage Charge: When applicable
 - 1) \$60.00 per assessed front foot of the lot.
- C. 13.04.200(A) Account Names – New Account / Transfer Fee
 - 1) New account establishment fee: \$9.00/account
 - 2) Request for transfer of service: \$9.00/account
- D. 13.04.210 Payment of Bills – Delinquency Charges:
 - 1) Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
 - 2) The charge for hanging a red tag shut-off warning notice will be \$20.
- E. 13.04.250 Discontinuance of Service – Customer’s Request – Fee

- 1) \$15.00 per request to turn the service back on.
- F. 13.04260 Discontinuance – Nonpayment of Bill.
 - 1) When water service has been shut off for failure to pay water charges, the reconnection charges shall be as follows:
 - a) If reconnection is requested to be made during normal business: \$20.00
 - b) If reconnection is requested to be made outside normal business hours: \$50.00
- G. 13.04.290 Unauthorized Turn On
 - 1) \$50.00 charge per incident.
- H. 13.04.400(A) Water Charges:
 - 1) Monthly residential base charge per unit - ~~\$38.86~~^{37.37}
 - 2) Monthly business base charge per unit - ~~\$55.00~~^{53.34}
 - 3) Consumption charge per 1,000 gallons - ~~\$1.65~~^{1.59}

SECTION 11: Wastewater System Charges: CPMC Title 13.08

- A. 13.08.525(A) Connection and Modification Fees: Per Unit Charge
 - 1) Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit
 - 2) Accessory dwelling unit, duplex, cottage housing, studio and one bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge - \$500 per dwelling unit
 - 3) Multiple family dwelling - \$3,500 per dwelling and/or rental unit
 - 4) Business/commercial - \$3,500 per unit
 - 5) Public entities - \$3,500 per site
- B. 13.08.525(B) Front Footage Charge: When applicable
 - 1) \$40.00 per assessed front foot of the lot.
- C. 13.08.525(C) Wastewater Inspection Fee: Per Inspection - \$30.00
- C. 13.08.485(B, E) Wastewater Base Charges: Per Unit Charge
 - 1) Monthly residential base charge per unit - ~~\$49.50~~^{48.01}
 - 2) Monthly small flow nonresidential base charge - ~~\$49.50~~^{48.01}
 - 3) Monthly unmetered account base charge per unit - ~~\$49.50~~^{48.01}
- D. 13.08.485(B, E) Wastewater Consumption Charge: Per 1,000 gallons of consumption over 3,000 gallons consumed per month. (Large flow nonresidential customers are not given an unpaid consumption allowance.)
 - 1) Monthly residential consumption charge per 1,000 gallons - ~~\$4.73~~⁵⁹
 - 2) Monthly small flow nonresidential consumption charge per 1,000 gallons - ~~\$4.73~~⁵⁹
 - 3) Monthly large flow nonresidential consumption charge per 1,000 gallons - ~~\$8.60~~³⁵
 - 4) Monthly unmetered account consumption charge - ~~\$4.73~~⁵⁹ for each calculated average of 1,000 gallons of consumption in accordance with 13.08.485(E).
- E. 13.08.490(A) Account Transfer Charge:
 - 1) New account establishment fee: \$9.00/account
 - 2) Request for transfer of service: \$9.00/account
- F. 13.08.490(C) Billing Cycle and Due Date:
 - 1) Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
- G. 13.08.495(B) Special Considerations: Vacancy Allowance
 - 1) Base charge per dwelling and/or rental unit - ~~\$51.40~~^{49.42}

H. 13.08.500(5) Rate Reduction: Condemned/Unlivable Premises

- 1) Debt service charge per dwelling and/or rental unit for maximum of one year - \$10.64

SECTION 12: Stormwater System Charges: CPMC Title 13.15

A. 13.15.070(C) Storm and Surface Water Charges

- 1) Monthly residential charge per account - \$9.75~~9.75~~
- 2) Monthly non-residential charge per ESU - \$9.75~~9.75~~
- 3) Monthly charge with credit per ESU - \$6.96~~6.96~~

B. 13.15.070(D) Equivalent Service Unit Definition: One Equivalent Service Unit (ESU) is established at 3,500 square feet of impervious surface area. For the purpose of computation of service charges, the number of Equivalent Service Units shall be rounded to the nearest tenth (0.10).

C. 13.15.072 Liability for payment of bill.

- 1) New account establishment fee - \$9.00/account
- 2) Request for transfer of service - \$9.00/account

D. 13.15.075 Payment of bills – Delinquent charges.

- 1) Delinquent Charges – 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

SECTION 13: Transportation Impact Fees—pending study to establish fee structure.

SECTION 14: Pedestrian Facility In-lieu of Improvements Fee—pending study to establish fee structures for payment in lieu of constructing pedestrian facilities.

SECTION 15: Miscellaneous Fees & Charges

A. Web Check Electronic Services Fee	As per agreement
B. NSF Fee	\$ 20.00
C. Stop Payment Fee	\$ 25.00
D. Business Licenses	\$ 20.00

SECTION 16: Community Events/Parks

A. Farmers Market

1. Registration Fees

- | | |
|---|----------|
| a. Application Fee – Daily Vendors | \$ 10.00 |
| b. Membership Fee – Through April 15 th | \$ 50.00 |
| c. Late registration – After April 15 th | \$ 15.00 |

2. Daily Fees – ~~10% discount if paid at time of registration~~

- | | |
|--|----------|
| a. Member Daily Fee Standard Booth | \$ 10.00 |
| b. Member Daily Fee Oversize Booth | \$ 15.00 |
| c. Non-Member Daily Fee Standard Booth | \$ 20.00 |
| d. Non-Member Daily Fee Oversize Booth | \$ 25.00 |
| e. Non-Profit Daily Fee | \$ 5.00 |
| f. Youth Vendor Fee | \$ 5.00 |

3. Electricity Fees Per Day – ~~10% discount if paid at time of registration~~

- | | |
|---|----------|
| a. Member – standard outlet (2 plugs) | \$ 5.00 |
| b. Member – 50 or 30 Amp (limited availability) | \$ 7.50 |
| c. Non-Member – standard outlet (2 plugs) | \$ 7.50 |
| d. Non-Member – 50 or 30 Amp (limited availability) | \$ 10.00 |

4. Product Challenge Submittal \$ 50.00

B. Parks

1. Reservations

- a. First come/first served No charge
 - b. Restrict site access \$10.00/hour city resident/\$15.00/hour non-resident
2. Park setup/cleanup - Hourly staff cost +10% (resident); Hourly staff cost +20% (non-resident)

C. Special Events

- 1. Application Fee Varies by event.

Payment of Fees: All fees are required to be paid prior to services being rendered, as applicable.

~~**Retroactive Fees:** Fees collected in Section 3-D Mechanical, that were collected between March 23, 2021 and the effective date of this resolution shall be retroactively calculated and reimbursed to applicants.~~

Effective Date: Rates, fees, and other charges shall be effective January 1, 2022; Utility rate charges shall be effective with the January 2022 billing cycle; after passage and approval as provided by law. take effect and be in full force upon its passage as provided by law.

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PASSED by the City Council of the City of College Place, Washington, on the 25^{3rd} day of ~~May~~November, 2021.

APPROVED:

ATTEST:

Norma Hernández– Mayor

Lisa R. Neissl – City Clerk

City of College Place, Washington
RESOLUTION NO. 21-054

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RELATING TO
ADMINISTRATIVE FEES OF THE COLLEGE PLACE MUNICIPAL CODE**

WHEREAS, the City adopted Resolution 20-027 on May 25, 2021; and

WHEREAS, there is an imminent need to update and revise fees in 2022; and

WHEREAS, the City intends to re-affirm all previously adopted administrative fees;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place that the following fees and charges shall henceforth be charged:

SECTION 1: General Administrative Fees

A. Copy / Duplication (Charges may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.)

1. General paper copies per page (b/w or color)	\$ 0.15
2. Scanned copies per page	\$ 0.10
3. Electronic files per 4 files	\$ 0.05
4. Large electronic documents per 1GB	\$ 0.10
5. Customized IT fee	Actual cost
6. Certification of copies per page	\$ 3.00
7. USB thumb drive	\$ 4.74
8. DVD/CD	\$ 0.17
9. DVD/CD paper sleeve	\$ 0.06
10. DVD/CD jewel case	\$ 0.31
11. Envelope 6x9	\$ 0.10
12. Envelope 9x12	\$ 0.17
13. Envelope 10x13	\$ 0.18
14. Envelope #10	\$ 0.04
15. Address label	\$ 0.07
16. Postage	Actual cost
17. Staff time to copy or send files – per minute, 2 minute minimum	\$ 0.41
18. Redaction of Body Camera Footage – per minute	\$ 0.69

B. Other General Administrative Fees

1. Research – hourly charge based upon current salary ord. plus copy costs	\$ TBD
2. Special reports – As determined by City Clerk or Administrator	\$ TBD

SECTION 2: CPMC Chapter 6.04 Animal Control Regulations

A. Animal License Fees

1. For each dog requiring an annual certificate of registration (CPMC 6.12.030)	\$ 50.00
2. For each dog spayed or neutered with written proof	\$ 15.00

3. For each dog not spayed or neutered or without written proof	\$ 30.00
4. For each trained seeing-eye dog, there shall be no charge	No Charge
5. Chicken/ Rabbit/ Bees Permit Fee (annual)	\$ 15.00
6. Livestock Management Plan Permit Fee (annual)	\$ 15.00
7. For each replacement for lost tag	\$ 1.00
8. Late registration fee (per animal, except seeing-eye dog)	\$ 10.00
9.. Impounding fee (CPMC 6.20.030):	
a. For the 1st through 2nd impound in a year	\$ 10.00
b. For the 3rd impound in a year	\$ 50.00
c. For more than 3 impounds a year, thereafter per impound	\$ 100.00

SECTION 3: Community Development Fees

- A. Adult Family Home \$66.00 per site visit
- B. Assisted Living Providers \$66.00 per site visit
- C. Construction Permit:
 - 1. Building Permit & Grading Permit Fees Per Table 1-A

TABLE 1-A - COLLEGE PLACE PERMIT FEES	
Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500 plus \$3.35 for each additional \$100.00, or fraction hereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.10 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.30 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.05 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.05 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,553.05 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.00 and up	\$6,178.05 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof.

2. Building and Project Valuation shall be determined by using the design professional's (Architect/Engineers) Project Cost or the most recent Building Valuation Data (BVD) Sheet. The BVD is adjusted/updated at six month intervals. Projects not identified in the Data Sheet will be valued by using the total project cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director.

3. Fees for repair, alteration, or remodel are based on the total Project Cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director of work to be performed as submitted by the applicant except that any improvements to be dedicated to the city shall not be included in the valuation.

4. Improvements including and within the building shall be assessed as a Building Permit Fee. Site and utility-related improvements outside of the building shall be assessed as a Grading Permit Fee.

5. Project Cost provided by the Applicant shall include labor. If labor costs are not provided, the Project Cost will be increased by multiplying the project material (included sales tax) by 50%

6. A State Building Code Council (SBCC) fee will be assessed on all building permits.

- a. Residential Building Permits
 - i. Each building permit \$ 6.50
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
- b. Commercial Building Permits
 - i. Each building permit \$ 25.00
 - ii. Surcharge for each residential unit after the first unit \$ 2.00

7. Building and Grading Permit Fees shall be paid by the party applying for the permit.

8. Grading permit fees shall be paid in advance of release of plans to the contractor.

9. Grading fees shall apply to all non-city construction projects to include application to facilities constructed for dedication to the City. Grading fees for projects conducted by other public entities may be waived by Council on a case-by-case basis.

D. Mechanical – Equivalent Appliance Replacement: Residential \$66 per appliance/unit; Commercial \$ 100.00 per appliance/unit.

E. Mechanical – Commercial alteration or expansion to an existing system: Project value, permit fee per Table 1-A of this resolution.

F. Mechanical – New Construction or Remodel: 15% of building permit fee.

G. Plumbing – Over the Counter Permit: Backflow Device \$66.00; Water Heater \$66.00; Building Sewer \$66.00; Moving or Adding Fixture \$66.00.

H. Plumbing – New Construction or Remodel: 15% of building permit fee.

I. Demolition Permits: Buildings older than 50 years may have historical significance according to our historic preservation ordinance and requires additional staff review by the Director.

- 1. Per Building \$ 66.00
- 2. Additional fee for primary structures older than 60 years of age \$ 100.00

J. Licensed Child Care Providers \$ 66.00 per site visit

K. Manufactured Home Placement \$ 250.00

L. Miscellaneous not otherwise listed in fee schedule \$66.00 per site visit/inspection

M. Plan Check Fees

- 1. Internal Review: 65% of the buildings permit fee assessed. (100% of plan review fee collected at application)
- 2. Third Party Review: Actual cost + 20%.

N. Re-inspection Fee (fee must be paid prior to requested inspection) \$ 66.00

O. Roofing Permit: Residential - \$132.00; Commercial based on project value.

P. Signs

- 1. Sandwich board associated with fixed business \$ 30.00 annual fee
 - a. Penalty Fee for late renewal \$ 30.00
- 2. Building mounted sign \$ 100.00
- 3. Additional building mounted sign \$ 50.00
- 4. Pole and/or monument sign: \$50 site plan review fee + fee based on project valuation.

Q. Solar Panels

- 1. Residential \$ 95.00
- 2. Commercial: Fee based on project valuation

R. Unit Charge Protocol (13.04.430) Multiple Dwelling unit converted to Single-Family Unit. \$66.00 per visit/inspection.

S. Work commencing before permit issuance: Any person who commences work requiring a permit on a building, structure, gas, mechanical, plumbing, or city infrastructure system before obtaining the necessary

permits shall be subject to a fee 2 times that of the required permit fees. Permit fees shall double.

SECTION 4: Community Development Fees Continued

A. Administrative Approval without Notice	\$ 100.00
B. Administrative Approval with Notice	\$ 250.00
C. Advertising/Publication Cost	Actual Cost plus 20% admin fee
D. Annexation/De-Annexation (plus advertising/publication costs & 3rd party services)	\$ 250.00
E. Appeals	Actual Cost plus 20% admin fee
1. Transcription preparation of record ordered certified by court or desired by appellant for appeal to be paid by appellant and as per CPMC. (CPMC 19.15.040C)	\$ 400.00 deposit
F. Binding Site Plan	\$ 750.00
G. Boundary Line Adjustment	\$ 100.00
H. Comprehensive Plan, Land Use, & Title 14 Unified Development Regulations – Amendment	\$1,000.00
I. Comprehensive Plan, Land Use, & Title 14 Unified Development Regulations – Amendment proposed by a charitable organization described in section 501(c)(3) – waived	
J. Comprehensive Plan Urban Growth Area Amendment	\$2,000.00 plus County costs
K. Conditional Use Permit	\$ 500.00
L. Critical Areas Permit, Each – Critical Aquifer Recharge Areas, Wetlands, Frequently flooded Areas, Liquefaction, Steep Slopes, Erosion Susceptibility, Wind Erosion Susceptibility, Riparian Buffers...	\$400.00
M. Environmental Impact Statement (EIS)	Actual Cost
N. Mobile Vendor/Food Cart/Food Cart Pod	See Special Use Permit Fee
O. Hearing Examiner Services	Actual Cost plus 20% admin fee
P. Preliminary Plat	\$ 900.00
Q. Plats, Final	\$ 350.00
R. Plats, Short	\$ 400.00
S. Plats, Final Short	\$ 250.00
T. Plat Amendments / Replat	\$ 250.00
U. SEPA Checklist	\$ 250.00
V. Special Use Permit	\$150.00 with annual renewal fee of \$50.00
1. Penalty Fee for late renewal	\$ 150.00
W. Site Plan Application	\$ 900.00
X. Site Plan Review; Single family / Multiple family up to four (4) units	\$ 50.00
Y. Third Party Professional Services	Actual Cost plus 20% admin fee
Z. Variance / Non-Conforming Use	\$ 500.00
AA. Vacation Rental – Short Term Application	See Special Use Permit
BB. Zoning Amendments	\$ 500.00
CC. Zoning & Land Use Compliance Letter	\$ 69.00
DD. Wireless Communication Facilities Fees	
1. Conditional Use Permit (CUP) Development Authorizations are required for all wireless communications facilities unless specifically exempted in CPMC Ch. 14.60.270.B.1. – Permit Fee: See CUP	
2. Building permits and mechanical permits are required for all wireless communications facilities unless specifically exempted in CPMC Ch. 14.60.270.B.2 – Permit Fee: See Building and Mechanical Fees	
3. Wireless Communication Co-location. – Permit Fee: See Building and Mechanical Fees	

4. Telecommunications - Small Wireless Facilities Franchise Deposit for Actual Administrative Costs Incurred in Application and Renewal Review - \$5,000 Deposit
 5. Annual right-of-way use rate (for each small wireless facility installed upon a city owned pole or support structure within the City's right-of-way. - \$270.00
 6. Right-of-way permit application fee for small wireless facilities sites (also known as small wireless permit application) - \$150.00
- EE. Banners Attached to City Property
1. Application Fee Per Installation \$ 69.00
 2. Per Banner Installation Fee \$ 37.50

SECTION 5: Engineering Site Plan / Development Support Review Fees

- A. Final Plat Engineering Review Fee. Assessed for submittal of final long plats for approval. Initial fee covers up to two submittals. Thereafter, submittal fee is reassessed for each subsequent submittal. Fee payment required in advance of review. \$ 350.00
- B. Financial Guarantee Release Reviews \$50 per hour per employee
- C. All other Engineering Review Fees to include Residential, Short Plat, Long Plat, Commercial/Multifamily, and Misc. Engineering Review Fees: The applicant will be invoiced for the full third party review costs plus 20% for City administration and stormwater inspection fees. Final payment is required prior to final project approval. These fees do not cover project inspection or special project support or supplemental inspection assistance (see Utility Drainage/Street Construction/Grading Special Support Fee). At City discretion, the City may perform in-house reviews based on the following fee schedule. In-house review fees must be paid prior to commencing review: Third-party review fee + 20%
 1. Single Family & Duplexes \$ 50.00
 2. Long Plats, PUDs, Commercial and Multifamily Base Review Fee \$4,425.00 (allows 5 reviews)
Note: PUD's are charged separately for the overall PUD and each individual phase thereafter.
 - i. Additional Long Plat Reviews (beyond initial 5 reviews) \$ 870.00 each
 3. Miscellaneous Base Review Fee \$ 540.00
 (allows 2 reviews for parking lots, significant non-plat and misc. reviews)
 - i. Additional Miscellaneous Review Fee (beyond initial 2 reviews) \$ 300.00
 4. Short Plat Base Review Fee (allows 3 reviews) \$ 2,090.00
 - i. Additional Short Plat Reviews (beyond initial 3 reviews) \$ 700.00 each
- D. Re-inspection Fee \$ 68.00
- E. Utility Drainage/Street Construction/Grading Special Support Fee: Up to 5% of project cost to be levied on all projects that include utilities, drainage, stormwater facilities, slopes or streets requiring additional or special project support or supplemental inspection assistance. These funds will go toward the payment of independent inspectors and engineering review hired for construction projects. Independent contractor/inspector costs plus 20% for City administration fees will be invoiced to applicant with full and final payment required prior to final project approval.
- F. Third Party Professional Services Actual Cost + 20% admin fee

SECTION 6: Fire Department Fees

- A. CPR & First Aid Classes: Actual Cost
- B. Commercial Cooking Hood (New installations) Plan Review \$ 100.00
- C. EMS Basic Life Support Transportation Services
 1. Walla Walla County Resident Rates:
 - i. BLS Non-Emergency Rate \$ 550.00
 - ii. BLS Emergency Rate \$ 650.00

iii. Mileage Rate	\$ 12/mile
2. Non-Walla Walla County Resident Rates:	
i. BLS Non-Emergency Rates	\$ 750.00
ii. BLS Emergency Rate	\$ 850.00
iii. Mileage Rate	\$ 12/mile
D. Extinguisher Classes:	Actual Cost
E. False Alarm Fees:	
1. Alarm system malfunction (1st call)	No Charge
2. Alarm system malfunction five days after notification of need for servicing (1st call)	\$ 25.00
3. Alarm system malfunction five days after notification of need for servicing (2nd call)	\$ 100.00
4. Alarm system malfunction five days after notification of need for servicing (after 2 nd call)	\$ 250.00
5. Accidental alarm activation (1 st call)	No Charge
6. Accidental alarm activation five days after notification of need for protection of alarm activation device	\$ 100.00
7. Malicious alarm activation	\$ 500.00
8. Malicious discharge of extinguisher	\$ 500.00
9. Malicious damage to fire alarm system	\$ 500.00
F. Fire Detection Systems (New Installation) Plan Review / Inspection	\$ 100.00
G. Fire Hydrants (each) Determination of Placement / Inspection	\$ 100.00
H. Fire Sprinkler Systems (per riser on new installation) Plan Review	\$ 200.00
I. Fireworks Permits for Sales	\$ 100.00
J. Fireworks Use / Display Permit	\$ 100.00
K. Haz Mat Fee: In accordance with the Washington State Association of Fire Chiefs	
L. Hydrant Flow Tests (By Request)	\$ 50.00
M. Nuisance Abatement Notice Fee	\$ 50.00
N. Nuisance Abatement Arranged by the Fire Department	Actual cost plus \$100
O. Plan Review Fee – Initial Review	\$ 45.00 per hour
P. Plan Review Fee – For Revisions	\$ 45.00 per hour
Q. Plan Review Fee by Outside Agency / Vendor	Actual cost plus \$100
R. Re-inspection Fee for Non Compliance	\$ 100.00
S. Reports:	
1. Copy of EMS Report	See Section 1
2. Copy of Fire Report	See Section 1
3. Other Reports	See Section 1
T. Requests for Code Alternate / Variance	\$ 100.00
U. Special Inspection / Review / Permit	\$ 100.00
V. Salvage Fees for Insurance Companies:	
1. Maximum charge for single-family dwelling salvage	\$1,000.00
2. Maximum charge for commercial salvage	\$2,000.00
3. Debris removal (per cubic yard)	\$ 30.00
4. Boarding of windows and doors (per window or door)	\$ 30.00
5. Furniture salvage (per room)	\$ 40.00
6. Water removal (per sq. ft.)	\$ 2.50
7. Sump pump (flat fee plus \$15.00 per hour)	\$ 120.00
8. Smoke odor removal (per room)	\$ 30.00

- W. Violation Fee: A fine in an amount not to exceed \$1,000 or imprisonment in jail for a period not exceeding 90 days, or by both such fine and imprisonment. Court costs will be assessed to the violator upon loss of any appeal of a violation.

SECTION 7: Public Works Fees

- | | |
|--|---|
| A. Brush & Debris Collection Fee – 3 yards and under | \$ 10.00 per yard |
| B. Brush & Debris Collection Fee – Over 3 yds: employee, equipment time and disposal costs. | |
| C. Commercial Cross Connection Site Inspection Fee | \$ 25.00 |
| D. Dye Test – requested by customer, representative, etc. | \$ 25.00 |
| E. Equipment Rental Fees: As determined by the PW Director for each piece of equipment used. | |
| F. Fire Hydrant Meter & Backflow Fees: | |
| 1. Deposit | \$ 500.00 |
| 2. Rental Fee | \$ 7.00 per day |
| 3. Install Fee | \$ 30.00 |
| 4. Removal Fee | \$ 30.00 |
| 5. Actual cost of water used (per 1,000 gallons) | \$ 1.65 |
| G. Franchise Application | \$5,000.00 |
| H. Labor; Hourly Charge – During Business Hours | \$ 55.80 per hour |
| I. Labor; Hourly Charge – After Business Hours | \$ 83.69 per hour |
| J. Leaf Collection Fee (After December 31) | \$ 10.00 |
| K. Parts, Materials, Supplies provided by Public Works | Actual Cost plus 20% |
| L. Right-of-way Permit | \$ 75.00 |
| M. Right-of-way Permit with street cut | \$ 150.00 |
| N. Sewer Lateral Locate – customer request | \$ 50.00 |
| O. Street Repair: | \$75.00 for 1 st sq. ft. and \$1.50 per sq. ft. thereafter |

SECTION 8: Police Department Fees

- | | |
|---|------------|
| A. Bike License Fees: | |
| 1. Lifetime license for registering owner | \$ 7.00 |
| 2. Replacement license | \$ 1.00 |
| B. Code Enforcement Infractions | |
| 1. Infraction 1 | \$ 250.00 |
| 2. Infraction 2 | \$ 500.00 |
| 3. Infraction 3 | \$1,000.00 |
| C. Concealed Pistol License: | |
| 1. Original / Initial | \$ 36.00 |
| 2. Original / Initial FBI Fee (subject to change by FBI) | \$ 13.25 |
| 3. Renewal | \$ 32.00 |
| 4. Late Renewal | \$ 42.00 |
| 5. Replacement Fee | \$ 10.00 |
| D. Crime Prevention Sign | \$ 10.00 |
| E. Driving While Suspended (DWS) Hearing Fee | \$ 41.00 |
| F. Fingerprinting (per card) | \$ 10.00 |
| G. Impound Hearing Administrative Fee | \$ 41.00 |
| H. Media Fee (per incident) | \$ 10.00 |
| I. Notarizing of Document | \$ 5.00 |
| J. Peddler / Solicitor License (Nonrefundable) (per applicant) | \$ 50.00 |
| K. Public Record Request for Police Reports (per page): See Section 1 | |

Note: Requests for collision reports should be made through Washington State Patrol

L. Special Events Application Fee	\$ 50.00
M. Verification of Police Reports /Documents (each)	\$ 3.00
N. VISA Clearance Letter	\$ 10.00
O. Video Redaction Fee (Per minute of staff time)	See Section 1

SECTION 9: Municipal Court Remuneration

A. Witness	Reimbursement per RCW 43.03.060 and RCW 2.36.150
B. Potential Juror	Reimbursement per RCW 43.03.060 and RCW 2.36.150
C. Selected Juror	Reimbursement per RCW 43.03.060 and RCW 2.36.150

SECTION 10: Water System Charges: CPMC Title 13.04

- A. 13.04.050(A) Water System Connection Charges: Per unit charge
 - 1) Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit
 - 2) Accessory dwelling unit, duplex, cottage housing, studio and one bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge - \$500 per dwelling unit
 - 3) Multiple family dwelling - \$3,500 per dwelling and/or rental unit
 - 4) Business/commercial, or public entities will be charged as per the following schedule:
 - a) For one inch or smaller service - \$3,500
 - b) For a one and one half inch service - \$11,700
 - c) For a two-inch service - \$18,700
 - d) For a three-inch service - \$37,400
 - e) For a four-inch service - \$58,400
 - f) For a six-inch service - \$116,700
 - g) Service connections larger than six inches in size will be negotiated with the city, considering the demand on the existing system and a determination of any necessary system improvements.
 - 5) Mobile, manufactured and modular homes - \$3,500 per unit
 - 6) Gardens, lawn and agricultural use - \$3,500 per connection
 - 7) Fire service connections - \$4,200 per connection
- B. 13.04.050(C) Front Footage Charge: When applicable
 - 1) \$60.00 per assessed front foot of the lot.
- C. 13.04.200(A) Account Names – New Account / Transfer Fee
 - 1) New account establishment fee: \$9.00/account
 - 2) Request for transfer of service: \$9.00/account
- D. 13.04.210 Payment of Bills – Delinquency Charges:
 - 1) Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
 - 2) The charge for hanging a red tag shut-off warning notice will be \$20.
- E. 13.04.250 Discontinuance of Service – Customer’s Request – Fee
 - 1) \$15.00 per request to turn the service back on.
- F. 13.04260 Discontinuance – Nonpayment of Bill.
 - 1) When water service has been shut off for failure to pay water charges, the reconnection charges shall be as follows:

- a) If reconnection is requested to be made during normal business: \$20.00
 - b) If reconnection is requested to be made outside normal business hours: \$50.00
- G. 13.04.290 Unauthorized Turn On
 - 1) \$50.00 charge per incident.
- H. 13.04.400(A) Water Charges:
 - 1) Monthly residential base charge per unit - \$38.86
 - 2) Monthly business base charge per unit - \$55.00
 - 3) Consumption charge per 1,000 gallons - \$1.65

SECTION 11: Wastewater System Charges: CPMC Title 13.08

- A. 13.08.525(A) Connection and Modification Fees: Per Unit Charge
 - 1) Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit
 - 2) Accessory dwelling unit, duplex, cottage housing, studio and one bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge - \$500 per dwelling unit
 - 3) Multiple family dwelling - \$3,500 per dwelling and/or rental unit
 - 4) Business/commercial - \$3,500 per unit
 - 5) Public entities - \$3,500 per site
- B. 13.08.525(B) Front Footage Charge: When applicable
 - 1) \$40.00 per assessed front foot of the lot.
 - 2) 13.08.525(C) Wastewater Inspection Fee: Per Inspection - \$30.00
- C. 13.08.485(B, E) Wastewater Base Charges: Per Unit Charge
 - 1) Monthly residential base charge per unit - \$49.50
 - 2) Monthly small flow nonresidential base charge - \$49.50
 - 3) Monthly unmetered account base charge per unit - \$49.50
- D. 13.08.485(B, E) Wastewater Consumption Charge: Per 1,000 gallons of consumption over 3,000 gallons consumed per month. (Large flow nonresidential customers are not given an unpaid consumption allowance.)
 - 1) Monthly residential consumption charge per 1,000 gallons - \$4.73
 - 2) Monthly small flow nonresidential consumption charge per 1,000 gallons - \$4.73
 - 3) Monthly large flow nonresidential consumption charge per 1,000 gallons - \$8.60
 - 4) Monthly unmetered account consumption charge - \$4.73 for each calculated average of 1,000 gallons of consumption in accordance with 13.08.485(E).
- E. 13.08.490(A) Account Transfer Charge:
 - 1) New account establishment fee: \$9.00/account
 - 2) Request for transfer of service: \$9.00/account
- F. 13.08.490(C) Billing Cycle and Due Date:
 - 1) Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
- G. 13.08.495(B) Special Considerations: Vacancy Allowance
 - 1) Base charge per dwelling and/or rental unit - \$51.40
- H. 13.08.500(5) Rate Reduction: Condemned/Unlivable Premises
 - 1) Debt service charge per dwelling and/or rental unit for maximum of one year - \$10.64

SECTION 12: Stormwater System Charges: CPMC Title 13.15

- A. 13.15.070(C) Storm and Surface Water Charges
 - 1) Monthly residential charge per account - \$9.75
 - 2) Monthly non-residential charge per ESU - \$9.75
 - 3) Monthly charge with credit per ESU - \$6.96
- B. 13.15.070(D) Equivalent Service Unit Definition: One Equivalent Service Unit (ESU) is established at 3,500 square feet of impervious surface area. For the purpose of computation of service charges, the number of Equivalent Service Units shall be rounded to the nearest tenth (0.10).
- C. 13.15.072 Liability for payment of bill.
 - 1) New account establishment fee - \$9.00/account
 - 2) Request for transfer of service - \$9.00/account
- D. 13.15.075 Payment of bills – Delinquent charges.
 - 1) Delinquent Charges – 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

SECTION 13: Transportation Impact Fees—pending study to establish fee structure.

SECTION 14: Pedestrian Facility In-lieu of Improvements Fee—pending study to establish fee structures for payment in lieu of constructing pedestrian facilities.

SECTION 15: Miscellaneous Fees & Charges

A. Web Check Electronic Services Fee	As per agreement
B. NSF Fee	\$ 20.00
C. Stop Payment Fee	\$ 25.00
D. Business Licenses	\$ 20.00

SECTION 16: Community Events/Parks

A. Farmers Market	
1. Registration Fees	
a. Application Fee – Daily Vendors	\$ 10.00
b. Membership Fee – Through April 15 th	\$ 50.00
c. Late registration – After April 15 th	\$ 15.00
2. Daily Fees	
a. Member Daily Fee Standard Booth	\$ 10.00
b. Member Daily Fee Oversize Booth	\$ 15.00
c. Non-Member Daily Fee Standard Booth	\$ 20.00
d. Non-Member Daily Fee Oversize Booth	\$ 25.00
e. Non-Profit Daily Fee	\$ 5.00
f. Youth Vendor Fee	\$ 5.00
3. Electricity Fees Per Day	
a. Member – standard outlet (2 plugs)	\$ 5.00
b. Member – 50 or 30 Amp (limited availability)	\$ 7.50
c. Non-Member – standard outlet (2 plugs)	\$ 7.50
d. Non-Member – 50 or 30 Amp (limited availability)	\$ 10.00
4. Product Challenge Submittal	\$ 50.00
B. Parks	
1. Reservations	
a. First come/first served	No charge
b. Restrict site access	\$10.00/hour city resident/\$15.00/hour non-resident

2. Park setup/cleanup - Hourly staff cost +10% (resident); Hourly staff cost +20% (non-resident)
- C. Special Events
 1. Application Fee Varies by event.

Payment of Fees: All fees are required to be paid prior to services being rendered, as applicable.

Effective Date: Rates, fees, and other charges shall be effective January 1, 2022; Utility rate charges shall be effective with the January 2022 billing cycle; after passage and approval as provided by law.

PASSED by the City Council of the City of College Place, Washington, on the 23rd day of November, 2021.

APPROVED:

ATTEST:

Norma Hernández– Mayor

Lisa R. Neissl – City Clerk

Financial Reports Descriptions

Monthly Expenditure Analysis

Summary of expenditures for the period. This report breaks out Payroll, Capital, and Debt Service expenditures. The total expenditures for the period on this report should tie out to the *Treasurer's Report Fund Totals* expenditure column.

Check Register

Detail of every check or electronic payment issued during the period. This report contains only cash items that require council approval. It does not include transactions that do not require council approval, such as interest income or bank fees. Therefore, the total of this report will not tie to the expenditures total on the *Monthly Expenditure Analysis*, *Treasurer's Report*, or *Cash Flow Report*.

Treasurer's Report

Fund Totals – Presents beginning fund balances, revenues for the period, expenditures for the period, ending fund balances, outstanding items, and fund balances adjusted for outstanding items.

Account Totals – Presents Cash and Investment account beginning balances, deposits, withdrawals, outstanding items, and adjusted ending balances.

Fund Investments by Account – Presents investment balances by fund. This is an allocation of the City's investments to applicable funds. The allocation is adjusted each month by the Finance Director according to fund balance. This adjustment displays in the "Purchases" and "Liquidated" columns.

Fund Investment Totals – Presents fund investments and cash allocated by fund. This report builds on the *Fund Investments by Account* report by also including cash balances.

Cash Flow Report

Shows cash in and cash out by fund for each period and year-to-date. Revenue and Expenditure totals should tie out to revenue and expenditure totals on the *Treasurer's Report Fund Totals* report.

Budget Position Report

Shows revenues and expenditures as compared to budget for the year-to-date. Excludes beginning and ending fund balances.

Totals for Credit Accounts

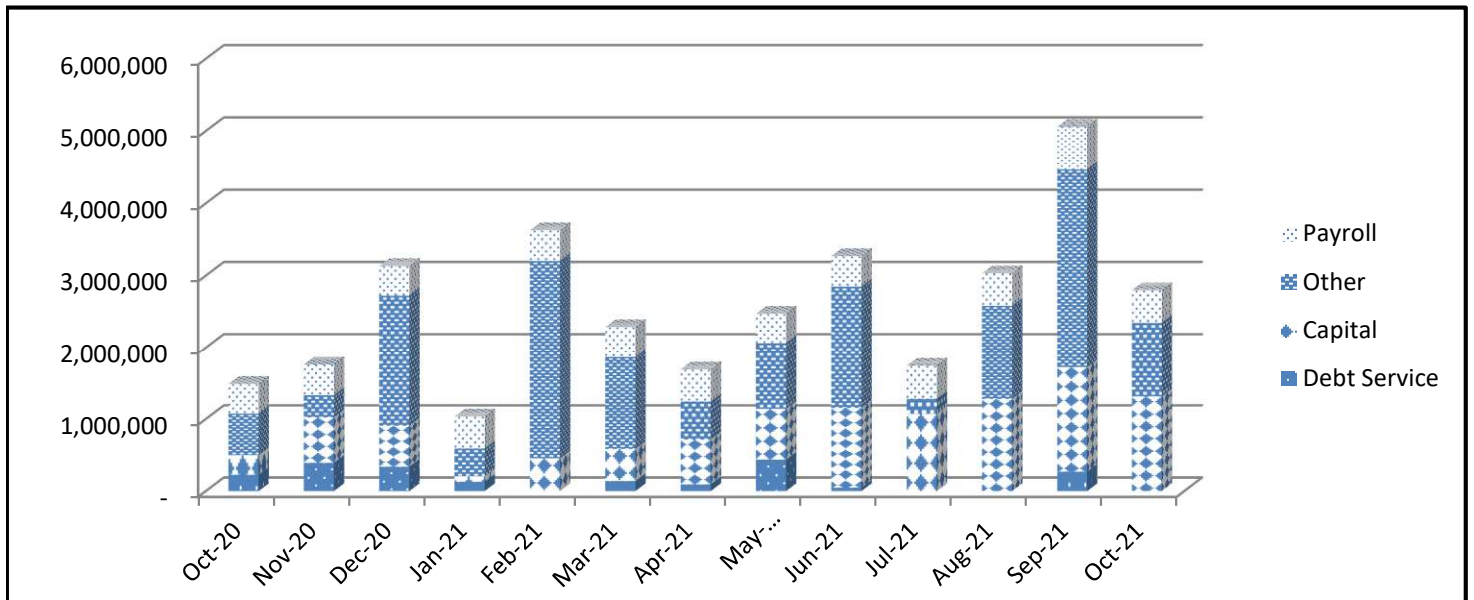
Detail of credit account transactions for the period. Reported by vendor and subtotaled by department.

City of College Place

Monthly Expenditure Analysis

Oct-21

Month	Operating Expenses		Capital	Debt Service	Total
	Payroll	Other			
Oct-21	452,127	1,031,313	1,313,344	-	2,796,784
Sep-21	586,006	2,749,625	1,450,866	270,564	5,057,061
Aug-21	449,973	1,303,448	1,278,741	-	3,032,162
Jul-21	459,852	209,430	1,070,608	-	1,739,890
Jun-21	419,641	1,695,104	1,105,529	48,701	3,268,974
May-21	408,505	921,056	704,325	436,918	2,470,804
Apr-21	446,096	528,518	619,557	93,525	1,687,696
Mar-21	422,551	1,278,616	443,207	140,484	2,284,858
Feb-21	424,091	2,746,832	455,374	-	3,626,297
Jan-21	442,987	384,943	76,177	129,584	1,033,691
Dec-20	407,690	1,819,771	566,385	338,400	3,132,246
Nov-20	425,114	309,399	630,233	391,475	1,756,221
Oct-20	412,627	574,664	272,063	226,497	1,485,851



Other Detail - Significant Expenditures and Related Party Transactions

WWCo Auditor		\$	29,869
Interfund Transfers			800,000
			-
Related Party Transactions: None			
Total Other Detail		\$	829,869

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6503	10/01/2021	Claims	28	EFT	Pitney Bowes Global Financial Serv. LLC.	389.43	Quarterly Postage Meter Lease
6531	10/05/2021	Payroll	28	EFT	Eric H Adams	2,904.86	
6532	10/05/2021	Payroll	28	EFT	Dennis R Anderson	2,214.59	
6533	10/05/2021	Payroll	28	EFT	M Wade Antle	3,837.85	
6534	10/05/2021	Payroll	28	EFT	Marianne K Barr	3,427.00	
6535	10/05/2021	Payroll	28	EFT	Logan K Bartlett	858.22	
6536	10/05/2021	Payroll	28	EFT	Robert D Benfield	5,253.97	
6537	10/05/2021	Payroll	28	EFT	George R Bennett	987.74	
6538	10/05/2021	Payroll	28	EFT	Jerry L Bobbitt	344.94	
6539	10/05/2021	Payroll	28	EFT	Tanner R Bollinger	374.05	
6540	10/05/2021	Payroll	28	EFT	John A Boose	2,832.05	
6541	10/05/2021	Payroll	28	EFT	Monica H Boyle	344.94	
6542	10/05/2021	Payroll	28	EFT	Brielle M Brink	690.59	
6543	10/05/2021	Payroll	28	EFT	Noelle E Calkins	286.28	
6544	10/05/2021	Payroll	28	EFT	Brian J Carleton	4,153.67	
6545	10/05/2021	Payroll	28	EFT	Randall J Chamberlain	3,235.72	
6546	10/05/2021	Payroll	28	EFT	Randall J Chamberlain	114.23	
6547	10/05/2021	Payroll	28	EFT	Caitlin Charnley-Ovens	1,119.40	
6548	10/05/2021	Payroll	28	EFT	DaShari D Cinnamon	2,498.98	
6549	10/05/2021	Payroll	28	EFT	Michael A Cleveland	344.94	
6550	10/05/2021	Payroll	28	EFT	Tanner C Cole	3,217.77	
6551	10/05/2021	Payroll	28	EFT	Laurencio Cota De La Cruz	1,796.37	
6552	10/05/2021	Payroll	28	EFT	Rea L Culwell	4,620.87	
6553	10/05/2021	Payroll	28	EFT	Timothy W Daves	268.43	
6554	10/05/2021	Payroll	28	EFT	Salvador M Diaz	4,060.48	
6555	10/05/2021	Payroll	28	EFT	Benjamin G Dill	17.13	
6556	10/05/2021	Payroll	28	EFT	Shawn R Doering	3,352.56	
6557	10/05/2021	Payroll	28	EFT	Emily A Downs	3,606.21	
6558	10/05/2021	Payroll	28	EFT	Charles O Drury	4,302.25	
6559	10/05/2021	Payroll	28	EFT	Jimmy C Duede	4,881.84	
6560	10/05/2021	Payroll	28	EFT	Alexander Edison	2,129.05	
6561	10/05/2021	Payroll	28	EFT	Brittney E Erb	399.78	
6562	10/05/2021	Payroll	28	EFT	Patrick J Evensen	2,136.40	
6563	10/05/2021	Payroll	28	EFT	Brian R Fortin	5,214.93	
6564	10/05/2021	Payroll	28	EFT	Jeffrey R Goodson	3,378.03	
6565	10/05/2021	Payroll	28	EFT	Sharam L Goodwin	1,547.25	
6566	10/05/2021	Payroll	28	EFT	Jayne L Graham	274.14	
6567	10/05/2021	Payroll	28	EFT	Travis B Grove	2,014.01	
6568	10/05/2021	Payroll	28	EFT	Neosha K Guse	5.71	
6569	10/05/2021	Payroll	28	EFT	Scott W Hall	4,066.84	
6570	10/05/2021	Payroll	28	EFT	Tanner M Harris	4,307.59	
6571	10/05/2021	Payroll	28	EFT	Norma L Hernandez	1,329.78	
6572	10/05/2021	Payroll	28	EFT	Michael C Holden	2,142.46	
6573	10/05/2021	Payroll	28	EFT	Nattilie E Jackson	970.27	
6574	10/05/2021	Payroll	28	EFT	Jason C James	314.83	
6575	10/05/2021	Payroll	28	EFT	David M.O. Jardin	1,242.44	
6576	10/05/2021	Payroll	28	EFT	Kameron W Kinsey	1,138.25	
6577	10/05/2021	Payroll	28	EFT	Matthew R Kontra	6.42	
6578	10/05/2021	Payroll	28	EFT	Michael A Laizure	137.07	
6579	10/05/2021	Payroll	28	EFT	Joseph T Langlois	3,306.48	
6580	10/05/2021	Payroll	28	EFT	Kenneth A Martin	2,554.18	
6581	10/05/2021	Payroll	28	EFT	Robert McAndrews	3,577.41	
6582	10/05/2021	Payroll	28	EFT	Aidan L Murdoch	234.15	
6583	10/05/2021	Payroll	28	EFT	Spencer Myrlie	1,827.61	
6584	10/05/2021	Payroll	28	EFT	Lisa R Neissl	2,896.32	
6585	10/05/2021	Payroll	28	EFT	Ally M Newton	12.13	
6586	10/05/2021	Payroll	28	EFT	Trenton M Nilsson	285.56	
6587	10/05/2021	Payroll	28	EFT	Ronald A Nordman	3,195.01	
6588	10/05/2021	Payroll	28	EFT	Marge M Nyhagen	344.94	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6589	10/05/2021	Payroll	28	EFT	Akua Owusu Ansah	1,347.11	
6590	10/05/2021	Payroll	28	EFT	Tonya R Paffile	3,038.65	
6591	10/05/2021	Payroll	28	EFT	Loren D Peterson	344.94	
6592	10/05/2021	Payroll	28	EFT	Joshua W Price	389.06	
6593	10/05/2021	Payroll	28	EFT	James R Reese	3,302.49	
6594	10/05/2021	Payroll	28	EFT	Jonathan J Rickard	6,481.94	
6595	10/05/2021	Payroll	28	EFT	Michael J Rizzitiello	4,109.97	
6596	10/05/2021	Payroll	28	EFT	Kristi Scherger	2,845.33	
6597	10/05/2021	Payroll	28	EFT	Heather M Schermann	344.94	
6598	10/05/2021	Payroll	28	EFT	Andrew D Schild	4,800.90	
6599	10/05/2021	Payroll	28	EFT	Dylan E Schmick	3,479.76	
6600	10/05/2021	Payroll	28	EFT	Richard Ian E Scholl	451.19	
6601	10/05/2021	Payroll	28	EFT	Melodie A Selby	339.94	
6602	10/05/2021	Payroll	28	EFT	Andrea M St Clair	1,499.60	
6603	10/05/2021	Payroll	28	EFT	Hunter S Swopes	5.71	
6604	10/05/2021	Payroll	28	EFT	Troy E Tomaras	5,667.94	
6605	10/05/2021	Payroll	28	EFT	Gabriel R Torres	68.53	
6606	10/05/2021	Payroll	28	EFT	Daniel I Watkins	3,605.86	
6607	10/05/2021	Payroll	28	EFT	Christopher A Webber-Williams	2,186.28	
6608	10/05/2021	Payroll	28	EFT	Shelli Williams	1,708.25	
6609	10/05/2021	Payroll	28	EFT	Troy J Williams	2,491.20	
6610	10/05/2021	Payroll	28	EFT	David W Winter	5,852.75	
6611	10/05/2021	Payroll	28	EFT	Kevin E Wolpert	2,678.12	
6633	10/05/2021	Payroll	28	EFT	AWC Life Insurance	189.50	Pay Cycle(s) 10/05/2021 To 10/05/2021 - Life Insurance
6634	10/05/2021	Payroll	28	EFT	American Family Life Ins	1,238.90	Pay Cycle(s) 10/05/2021 To 10/05/2021 - AFLAC-Post Tax; Pay Cycle(s) 10/05/2021 To 10/05/2021 - AFLAC-Pre Tax
6635	10/05/2021	Payroll	28	EFT	Association Of Washington Cities	62,290.45	Pay Cycle(s) 10/05/2021 To 10/05/2021 - Health First-250; Pay Cycle(s) 10/05/2021 To 10/05/2021 - AWC Life-Emp; Pay Cycle(s) 10/05/2021 To 10/05/2021 - AWC Life-Dep; Pay Cycle(s) 10/05/2021 To 10/05/2021 - AWC Life-Dep;
6636	10/05/2021	Payroll	28	EFT	City Of College Place	1,026.33	Pay Cycle(s) 10/05/2021 To 10/05/2021 - Flex Spending
6637	10/05/2021	Payroll	28	EFT	Empower Retirement	6,863.01	Pay Cycle(s) 10/05/2021 To 10/05/2021 - 457 Def Comp
6638	10/05/2021	Payroll	28	EFT	Internal Revenue Service (Payroll)	56,071.84	941 Deposit for Pay Cycle(s) 10/05/2021 - 10/05/2021
6639	10/05/2021	Payroll	28	EFT	Oregon Department Of Revenue	1,103.00	Pay Cycle(s) for OR Tax10/05/2021 - 10/05/2021
6640	10/05/2021	Payroll	28	EFT	State Of Washington	42,426.73	Pay Cycle(s) 10/05/2021 To 10/05/2021 - Leoff 2; Pay Cycle(s) 10/05/2021 To 10/05/2021 - Pers 2; Pay Cycle(s) 10/05/2021 To 10/05/2021 - Pers 3; Pay Cycle(s) 10/05/2021 To 10/05/2021 - Pers 3; Pay Cycle(s) 10/05/2021 To 10/05/2021 - Office Of Support Enf.
6641	10/05/2021	Payroll	28	EFT	Washington State Support Registry	703.86	Pay Cycle(s) 10/05/2021 To 10/05/2021 - Office Of Support Enf.

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6642	10/05/2021	Payroll	28	EFT	Washington Teamsters Welfare Trust	17,881.60	Pay Cycle(s) 10/05/2021 To 10/05/2021 - Teamsters Dental; Pay Cycle(s) 10/05/2021 To 10/05/2021 - Teamsters Medical; Pay Cycle(s) 10/05/2021 To 10/05/2021 - Teamsters Time Loss; Pay Cycle(s) 10/05/202
6794	10/15/2021	Payroll	28	EFT	Eric H Adams	1,414.01	
6795	10/15/2021	Payroll	28	EFT	Dennis R Anderson	1,601.85	
6796	10/15/2021	Payroll	28	EFT	M Wade Antle	230.87	
6797	10/15/2021	Payroll	28	EFT	John A Boose	1,523.31	
6798	10/15/2021	Payroll	28	EFT	Brian J Carleton	2,485.70	
6799	10/15/2021	Payroll	28	EFT	DaShari D Cinnamon	1,011.37	
6800	10/15/2021	Payroll	28	EFT	Tanner C Cole	1,211.58	
6801	10/15/2021	Payroll	28	EFT	Laurencio Cota De La Cruz	1,320.62	
6802	10/15/2021	Payroll	28	EFT	Rea L Culwell	2,448.52	
6803	10/15/2021	Payroll	28	EFT	Salvador M Diaz	1,576.46	
6804	10/15/2021	Payroll	28	EFT	Shawn R Doering	1,015.71	
6805	10/15/2021	Payroll	28	EFT	Alexander Edison	1,829.43	
6806	10/15/2021	Payroll	28	EFT	Patrick J Evensen	1,929.73	
6807	10/15/2021	Payroll	28	EFT	Jeffrey R Goodson	230.87	
6808	10/15/2021	Payroll	28	EFT	Sharam L Goodwin	1,175.55	
6809	10/15/2021	Payroll	28	EFT	Travis B Grove	1,258.76	
6810	10/15/2021	Payroll	28	EFT	Michael C Holden	1,052.21	
6811	10/15/2021	Payroll	28	EFT	Joseph T Langlois	1,434.86	
6812	10/15/2021	Payroll	28	EFT	Kenneth A Martin	406.56	
6813	10/15/2021	Payroll	28	EFT	Robert McAndrews	3,536.35	
6814	10/15/2021	Payroll	28	EFT	Spencer Myrle	1,517.34	
6815	10/15/2021	Payroll	28	EFT	Lisa R Neissl	1,600.25	
6816	10/15/2021	Payroll	28	EFT	Michael J Rizzitiello	3,516.78	
6817	10/15/2021	Payroll	28	EFT	Dylan E Schmick	1,133.21	
6818	10/15/2021	Payroll	28	EFT	Andrea M St Clair	1,236.11	
6819	10/15/2021	Payroll	28	EFT	Daniel I Watkins	1,520.51	
6820	10/15/2021	Payroll	28	EFT	Christopher A Webber-Williams	1,192.29	
6821	10/15/2021	Payroll	28	EFT	Troy J Williams	1,695.60	
6822	10/15/2021	Payroll	28	EFT	Internal Revenue Service (Payroll)	10,475.56	941 Deposit for Pay Cycle(s) 10/15/2021 - 10/15/2021
6831	10/12/2021	Claims	28	EFT	CenturyLink Communications LLC	8.31	Monthly Services
6832	10/12/2021	Claims	28	EFT	Centurylink Communications LLC	833.88	Monthly Services; Monthly Services; Monthly Services
6853	10/12/2021	Claims	28	EFT	Columbia Rural Electric	641.55	Monthly Services
6871	10/14/2021	Claims	28	EFT	Home Depot Credit Services	631.25	
6877	10/12/2021	Claims	28	EFT	WA St. Dept Of Licensing	82.64	3Q/2021 Dyed Diesel Fuel User Tax
6953	10/20/2021	Claims	28	EFT	Amazon Business Prime	2,517.71	Phone Case- R. McAndrews; Office Supplies- R. McAndrews; Face Masks; Keurig Coffee Maker; Office Supplies- R. Nordman; Lateral Filing Cabinet; Microsoft Surface Slim Pen; Microsoft Surface Pen
7034	10/25/2021	Claims	28	EFT	WA St. Dept Of Revenue	17,638.70	September 2021 Excise Tax; Written From Use Tax Report
7084	10/26/2021	Claims	28	EFT	Oregon State Treasury	127.90	2021 UCP Ck#101579
7101	10/26/2021	Claims	28	EFT	WA St. Dept Of Revenue	188.44	2021 UCP Ck#103111- Stanley & Roberta Hutchins; 2021 UCP Ck#78169- Charles Stanger
7106	10/27/2021	Claims	28	EFT	Verizon Wireless	2,758.86	Monthly Services

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7107	10/27/2021	Claims	28	EFT	Cascade Natural Gas Corporation	160.63	Monthly Services- October 2021; Monthly Services- October 2021; Monthly Services- October 2021; Monthly Services- October 2021; Monthly Services- October 2021
7108	10/27/2021	Claims	28	EFT	CenturyLink Communications LLC	8.13	Monthly Services
7109	10/27/2021	Claims	28	EFT	Centurylink Communications LLC	56.86	Monthly Services
7133	10/15/2021	Payroll	28	EFT	ESD - PFMLA	3,792.04	Pay Cycle(s) 07/01/2021 To 09/30/2021 - PFMLA
7134	10/15/2021	Payroll	28	EFT	Oregon Department Of Revenue-Transit	60.28	Pay Cycle(s) 07/01/2021 To 09/30/2021 - Oregon Statewide Transit Tax
7135	10/15/2021	Payroll	28	EFT	WA St. Dept Of Labor & Industries	29,251.58	3RD Quarter 07/01/2021 - 09/30/2021
7147	10/27/2021	Claims	28	EFT	Staples Credit Plan	66.45	Supplies; Supplies; RETURN/CREDIT: Supplies
7301	10/27/2021	Claims	28	EFT	Pacific Power & Light	17,714.09	Monthly Services
7350	10/05/2021	Claims	28	EFT	Paymentech	110.50	Paymentech Fee- General Payments
7351	10/05/2021	Claims	28	EFT	Paymentech	2,147.61	Paymentech Fees - Utility Payments
7352	10/05/2021	Claims	28	EFT	Xpress Solutions, Inc.	890.05	October 2021 Xpress Bill Pay Fee
6643	10/05/2021	Payroll	28	52381	American Legal Services	79.64	Pay Cycle(s) 10/05/2021 To 10/05/2021 - Teamsters Legal Defense Fund
6644	10/05/2021	Payroll	28	52382	College Place Fire Fighters Assn.	60.00	Pay Cycle(s) 10/05/2021 To 10/05/2021 - CP Volunteer Fire
6645	10/05/2021	Payroll	28	52383	Fraternal Order Of Police	70.00	Pay Cycle(s) 10/05/2021 To 10/05/2021 - Fraternal Order Of Police
6646	10/05/2021	Payroll	28	52384	C/O BMCU Acct. 59881001 IAFF Local 4203	250.00	Pay Cycle(s) 10/05/2021 To 10/05/2021 - IAFF Local 4203
6647	10/05/2021	Payroll	28	52385	Life Flight Network Foundation	14.75	Pay Cycle(s) 10/05/2021 To 10/05/2021 - Life Flight
6648	10/05/2021	Payroll	28	52386	Marianne Barr C/O CPPD Emp Donations	167.50	Pay Cycle(s) 10/05/2021 To 10/05/2021 - CP Police Fund
6649	10/05/2021	Payroll	28	52387	Teamsters - Police	869.00	Pay Cycle(s) 10/05/2021 To 10/05/2021 - Union Dues -
6650	10/05/2021	Payroll	28	52388	Teamsters - Public Employees	778.00	Pay Cycle(s) 10/05/2021 To 10/05/2021 - Union Dues - PW
6651	10/05/2021	Payroll	28	52389	United Way of Walla Walla County	5.00	Pay Cycle(s) 10/05/2021 To 10/05/2021 - Donation - United Way
6652	10/05/2021	Payroll	28	52390	WSCFF Employee Benefit Trust	375.00	Pay Cycle(s) 10/05/2021 To 10/05/2021 - WSCFF Emp Ben Trust
6529	10/04/2021	Claims	28	79402	T.C. and B. Corporate Wearables, Inc.	1,890.00	College Place Facemasks
6789	10/11/2021	Claims	28	79403	Office Of WA St. Treasurer (Bldg. Code Fees)	326.50	3Q/2021 Building Code Fees
6863	10/14/2021	Claims	28	79404	City Of College Place-General	9,391.43	Monthly Services
6880	10/15/2021	Claims	28	79405	A & R Rentals	977.76	17 SW6th St 17-21
6881	10/15/2021	Claims	28	79406	Jeffrey L & Lowana L Brodhead	336.35	1187 SE Constitution Dr
6882	10/15/2021	Claims	28	79407	Victor Campbell	90.35	1431 SE Central Ave
6883	10/15/2021	Claims	28	79408	Ronald & Theresa Coffell #	11.29	152 NW Destito Ct
6884	10/15/2021	Claims	28	79409	Rebekah R Gustin	87.50	1152 SE Falbo Dr
6885	10/15/2021	Claims	28	79410	Anna Rose Hawk Life Estate	305.47	809 SE Tamarack St
6886	10/15/2021	Claims	28	79411	LDL Properties LLC	254.82	1163 SW Julia St

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6887	10/15/2021	Claims	28	79412	Estate of Joe McMichael	1,018.97	255 NE Elder Pl
6888	10/15/2021	Claims	28	79413	Estate of Joe McMichael	1,020.52	245 NE Elder Pl
6889	10/15/2021	Claims	28	79414	Robert & Kary Phillips ^	198.57	517 NE Omak Ave
6890	10/15/2021	Claims	28	79415	Richard Simpson #	278.89	112 SW Davis Ave
6891	10/15/2021	Claims	28	79416	Sonoma Homes LLC #	347.66	41 NW Evans Ave Unit 1 & 2
6892	10/15/2021	Claims	28	79417	Christopher Torres	95.42	543 SW Angelina Lp
6893	10/15/2021	Claims	28	79418	Albert Will Life Estate #	127.02	631 SW1st St
6894	10/15/2021	Claims	28	79419	Walla Walla County Auditor	39.00	Lien Filing Fee-Building Permit 2021.0414.SP0029
6916	10/18/2021	Claims	28	79420	Walla Walla Fire Protection Dist # 1	76.98	Reissue- Fuel- Powerline Fire
6954	10/20/2021	Claims	28	79421	Judith McElrath ^	80.31	Reissue- Utility Refund Dated 10/04/2019
6978	10/21/2021	Claims	28	79422	City Of College Place	689.00	Replenish Travel Advance Account- October 2021
7083	10/26/2021	Claims	28	79423	Postmaster	870.56	Utility Bulk Postage- November 2021 Statements
7105	10/27/2021	Claims	28	79424	WA St. Dept Of Licensing	61.75	New Vehicle Licensing
6735	10/10/2021	Claims	28	105635	Above The Line Cleaning LLC	1,412.00	Monthly Cleaning- September 2021; Monthly Cleaning- September 2021
6736	10/10/2021	Claims	28	105636	Apollo Inc.	1,052,686.11	SW Sewer Lift Station No.7- Pmt 7
6737	10/10/2021	Claims	28	105637	Aspect Consulting, LLC	10,503.75	Drywell Feasibility Study
6738	10/10/2021	Claims	28	105638	Autodesk, Inc	2,641.41	Civil 3D- 2022
6739	10/10/2021	Claims	28	105639	Azavar Audit Solutions	77.57	Local Government Audit Program Contingency Payment #35 & 36
6740	10/10/2021	Claims	28	105640	Robert D Benfield	91.00	2021 Equipment Allowance Reimbursement
6741	10/10/2021	Claims	28	105641	CBS Reporting Inc	46.50	Pre-Employment Background Check
6742	10/10/2021	Claims	28	105642	Chemsearch/Chem-Aqua	271.75	Contract Water Treatment Program-FD Tower
6743	10/10/2021	Claims	28	105643	City Of Sunnyside	1,611.30	Jail Services- Inmate Prescriptions; Jail Services- August 2021
6744	10/10/2021	Claims	28	105644	Connell Oil, Inc	1,412.66	Supplies
6745	10/10/2021	Claims	28	105645	Core & Main LP	1,584.96	Parts
6746	10/10/2021	Claims	28	105646	Crown Paper & Janitorial Supply Inc	407.85	Supplies- Parks; Supplies- Parks
6747	10/10/2021	Claims	28	105647	Dayl Graves Inc.	67.01	Repair
6748	10/10/2021	Claims	28	105648	Exchange Club	175.00	4Q/2021 Dues- M. Rizzitiello
6749	10/10/2021	Claims	28	105649	GNAT Enterprises	160.00	Transportation Services- D. Lepiane; Transportation Services- D. Lepiane
6750	10/10/2021	Claims	28	105650	Galls, Inc.	641.95	Jumpsuit- J. Duede
6751	10/10/2021	Claims	28	105651	Guardian Security Systems, Inc	333.32	Annual Service- Alarm Monitoring 10/1/2021-09/30/2022
6752	10/10/2021	Claims	28	105652	H D Fowler Inc.	740.95	Vandalism Repair; Parts
6753	10/10/2021	Claims	28	105653	Humbert Asphalt, Inc.	592.81	Rock
6754	10/10/2021	Claims	28	105654	Imperial Supplies LLC	121.31	Shop Supplies
6755	10/10/2021	Claims	28	105655	InterMountain Education Service District	44.52	DVDRW Drive & Mounting Kit
6756	10/10/2021	Claims	28	105656	J-U-B Engineers, Inc.	13,062.30	On-Call Services; Flex Light Industrial Study
6757	10/10/2021	Claims	28	105657	Jones Truck & Implement	12.70	Parts
6758	10/10/2021	Claims	28	105658	KIE Supply Corporation	392.79	Parts; Supplies
6759	10/10/2021	Claims	28	105659	Leroy Survey Consulting	400.00	Sharps NE C St Annexation
6760	10/10/2021	Claims	28	105660	Mid-Columbia Polygraph	350.00	Pre-Employment Polygraph Examination
6761	10/10/2021	Claims	28	105661	Napa Of Walla Walla	1,811.57	
6762	10/10/2021	Claims	28	105662	National Safety, Inc.	527.41	O2 Sensor

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6763	10/10/2021	Claims	28	105663	Nvoicepay, Inc.	443.52	Bill Pay Batch Fees- September 2021
6764	10/10/2021	Claims	28	105664	Office Of Minority & Women's Business	100.00	Political Subdivision Fee 7/1/2021- 6/30/2023
6765	10/10/2021	Claims	28	105665	One Call Concepts Inc.	41.73	Utility Notifications- September 2021
6766	10/10/2021	Claims	28	105666	Outwest Printing	333.64	Fold/Stuff Utility Statements For October 2021
6767	10/10/2021	Claims	28	105667	Pacific Office Automation	116.10	Copy Machine Maintenance
6768	10/10/2021	Claims	28	105668	Pepsi Cola Bottling of Walla Walla	356.50	Water- PW; Water- PW; Water- PW; Water- PD; Water- PD; Water- PD; Water- PD; Water- CH; Water- CH; Water- CH; Water-Annex; Water-Annex; Water-Annex
6769	10/10/2021	Claims	28	105669	Port Of Walla Walla	1,200.00	State Representation
6770	10/10/2021	Claims	28	105670	Providence Health & Services WA	82.75	Hep B Vaccine- C. Webber-Williams
6771	10/10/2021	Claims	28	105671	Quality Petroleum Products, Inc.	7,702.51	Fuel; Fuel; Fuel; Fuel; Fuel
6772	10/10/2021	Claims	28	105672	RH2 Engineering, Inc.	11,624.22	2020 Comprehensive Water System Plan Update; Chlorination Improvements Well #3
6773	10/10/2021	Claims	28	105673	MF Ranch And Home, Inc	89.99	Safety Boots- T. Grove
6774	10/10/2021	Claims	28	105674	Rotary Club Of Walla Walla	222.00	4Q/2021 Quarterly Dues- M. Rizzitiello
6775	10/10/2021	Claims	28	105675	Sea Western, Inc.	680.49	Brass Shutoff
6776	10/10/2021	Claims	28	105676	Snap On Tools - Dan's Tool Truck	56.25	Shop Tools
6777	10/10/2021	Claims	28	105677	Stewarts Dry Cleaners	45.74	Uniform Cleaning
6778	10/10/2021	Claims	28	105678	Systems Design West, LLC	1,085.45	Ambulance Billing Services- August 2021
6779	10/10/2021	Claims	28	105679	Tampa Enterprises, LLC	66.05	Part
6780	10/10/2021	Claims	28	105680	USA Blue Book (Cust #480684)	452.92	Supplies
6781	10/10/2021	Claims	28	105681	WA St. Consolidated Tech. Services	285.00	PD VPN Monthly Services- September 2021
6782	10/10/2021	Claims	28	105682	WA St. Dept Of Transportation - SCR	1,546.61	Signal Maintenance
6783	10/10/2021	Claims	28	105683	WA St. Patrol, Accounts Receivable	100.50	Background Checks- September 2021
6784	10/10/2021	Claims	28	105684	Walla Walla City of	21,781.77	New World Server-PD; SWAT Equipment
6785	10/10/2021	Claims	28	105685	Walla Walla County Auditor	29,869.42	3Q/2021 District Court Expense
6786	10/10/2021	Claims	28	105686	Walla Walla Union Bulletin	535.20	Ord No. 21-014; Proposal: Well #2 Relocation; Proposal: Annexation- 995 NE C St
6787	10/10/2021	Claims	28	105687	Webcheck, Inc	226.10	September 2021 Webcheck Services
6788	10/10/2021	Claims	28	105688	Western States Equipment Co.	874.42	Parts; Repair
6917	10/18/2021	Claims	28	105689	John Ash	488.00	Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement
6918	10/18/2021	Claims	28	105690	Chesed Farms, LLC	82.00	Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6919	10/18/2021	Claims	28	105691	Agnes Ebersol	47.00	Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement
6920	10/18/2021	Claims	28	105692	Ron & Rose Courson	461.00	Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement
6921	10/18/2021	Claims	28	105693	Willshire Investments LLC	60.00	Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement; Farmers Market SNAP Reimbursement
7035	10/25/2021	Claims	28	105694	Abadan Tri-Cities	311.69	Copy Machine Maintenance
7036	10/25/2021	Claims	28	105695	Berensten Roofing	5,358.91	Gun Range Training/Breakroom Roof- 1/2 Down Deposit
7037	10/25/2021	Claims	28	105696	Binder Sign & Design	43.48	Decals
7038	10/25/2021	Claims	28	105697	Bound Tree Medical, LLC.	179.43	EMS Supplies
7039	10/25/2021	Claims	28	105698	CI Shred	244.35	City Hall & PD Bins; City Hall & PD Bins
7040	10/25/2021	Claims	28	105699	Rachel Lynn Cortez	4,166.66	Indigent Defense Services- October 2021
7041	10/25/2021	Claims	28	105700	Corwin Ford - Tri Cities	91.56	Parts; Parts
7042	10/25/2021	Claims	28	105701	Dash Medical Gloves, Inc.	717.09	Nitrile Exam Gloves
7043	10/25/2021	Claims	28	105702	Shawn R Doering	305.82	Reimbursement- Candy For Halloween Trunk Treating; Reimbursement- Candy For Halloween Trunk Treating
7044	10/25/2021	Claims	28	105703	ESO Solutions, Inc	2,101.20	Fire Personnel Management Software
7045	10/25/2021	Claims	28	105704	GNAT Enterprises	160.00	Transportation Services- D. Lepiane; Transportation Services- D. Lepiane
7046	10/25/2021	Claims	28	105705	Gem Body Shop, Inc.	2,308.45	Spray In Bed Liner; Spray In Bedliner
7047	10/25/2021	Claims	28	105706	General Fire Apparatus, Inc	2,222.99	Gas Powerd Fan
7048	10/25/2021	Claims	28	105707	H D Fowler Inc.	254.60	Supplies
7049	10/25/2021	Claims	28	105708	Humbert Asphalt, Inc.	88.06	Rock
7050	10/25/2021	Claims	28	105709	InterMountain Education Service District	1,039.06	Dell 400-BDQG/TM19D
7051	10/25/2021	Claims	28	105710	J-U-B Engineers, Inc.	207,604.46	WWTP Design; College Place Fiscal Sustainability Plan; College Place- SW Sewer Collection System
7052	10/25/2021	Claims	28	105711	JD's Propane	30.92	Propane
7053	10/25/2021	Claims	28	105712	Jones Truck & Implement	30.06	Shop Supplies
7054	10/25/2021	Claims	28	105713	Kilmer's Auto Parts, Inc.	9.45	Supplies
7055	10/25/2021	Claims	28	105714	Lawson Products Inc.	459.81	Supplies; Supplies
7056	10/25/2021	Claims	28	105715	Les Schwab Tire Center - CP	1,427.23	Tires; Flat Tire Repair
7057	10/25/2021	Claims	28	105716	Mercy Corps	4,762.11	CDBG 2020 Micro Enterprise Grant
7058	10/25/2021	Claims	28	105717	Municipal Code Corporation	2,330.00	Supplement 10, Update 4; Online Code Hosting 10/1/2021-9/30/2022
7059	10/25/2021	Claims	28	105718	RH2 Engineering, Inc.	4,381.62	Well No. 3 Chlorination Improvements
7060	10/25/2021	Claims	28	105719	Rexel USA, Inc.(dba Platt Electric)	33.29	Supplies
7061	10/25/2021	Claims	28	105720	Richardson Excavation, LLC	3,777.33	Install Sump At Well #4
7062	10/25/2021	Claims	28	105721	TIAA Commercial Finance, Inc.	233.75	Monthly Lease- Copy Machine
7063	10/25/2021	Claims	28	105722	WA St. Auditor's Office	6,843.17	Audit No. 5828- Sept 2021

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7064	10/25/2021	Claims	28	105723	Walla Walla County Corrections Dept	2,865.05	September 2021 Jail Services
7065	10/25/2021	Claims	28	105724	Walla Walla Regional Water Testing Servi	456.00	Water Testing; Global Gap-Stormwater
7066	10/25/2021	Claims	28	105725	Walla Walla Union Bulletin	129.69	Notice Of Public Hearing- 2022 Revenues & Property Tax Levy; Ord No. 21-015
7067	10/25/2021	Claims	28	105726	Walt's Plumbing & Septic Tank Service LL	68.00	Gun Range Restroom- September 2021
6710	10/07/2021	Claims	29	1960	DaShari D Cinnamon	110.00	AWC Member Expo 2021
6711	10/07/2021	Claims	29	1961	Shawn R Doering	110.00	AWC Member Expo 2021
6712	10/07/2021	Claims	29	1962	Lisa Neissl	103.00	WMCA Fall Education Days
6976	10/21/2021	Claims	29	1963	Dennis R Anderson	198.00	Backflow Assembly Tester Refresher- Spokane, WA
6977	10/21/2021	Claims	29	1964	Troy J Williams	158.00	Company Officer Academy- Poulsbo, WA
7082	10/26/2021	Claims	29	1965	Tanner M Harris	255.00	Rifle Instructor Class- Kelso, WA
7113	10/28/2021	Claims	29	1966	Alexander Edison	513.00	Commercial Building Inspector Class - Denver, CO
7399	10/08/2021	Claims	30	EFT	Navia Benefit Solutions	100.00	FSA Participation Fees- 9/1-9/30/2021
7400	10/05/2021	Claims	30	EFT	Navia Benefit Solutions	149.67	Health Care FSA Disbursement- Wk Ending 10/1/2021
7401	10/13/2021	Claims	30	EFT	Navia Benefit Solutions	51.50	Health Care FSA Disbursement- Wk Ending 10/8/2021
7402	10/19/2021	Claims	30	EFT	Navia Benefit Solutions	84.51	Health Care FSA Disbursement- Wk Ending 10/15/2021
7403	10/26/2021	Claims	30	EFT	Navia Benefit Solutions	74.06	Health Care FSA Disbursement- Wk Ending 10/22/2021
511 Legislative						4,159.08	
512 Municipal Court						34,036.08	
513 Executive						10,562.08	
514 Finance & Administration						11,497.99	
515 Legal						7,528.17	
516 Personnel						6,979.47	
517 Employee Benefit Program						100.00	
519 Other General Gov Services						8,219.40	
520 City Clerk/Records						9,027.56	
521 Law Enforcement						184,061.83	
522 Fire Control						40,735.02	
523 Detention & Correction						4,476.35	
524 Building Inspection						15,864.75	
526 Emergency Medical Services						36,607.07	
558 Planning/Community Development						26,750.25	
573 Spectator & Community Events						446.19	
576 Parks & Recreation						14,729.32	
589 Non-Expenditures						7,757.25	
001 Current Expense Fund						423,537.86	
518 Data Processing Services						4,303.65	
012 Technology Reserve Fund						4,303.65	
517 Employee Benefit Program						1,062.50	
061 Employee Benefit Reserve Fund						1,062.50	
025 Miscellaneous						39.92	
542 Road & Street Maintenance						23,785.06	
543 Road & Street General Admin.						4,170.95	
544 Engineering						3,650.66	
100 Street Fund						31,646.59	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			521 Law Enforcement			8,207.99	
		120 Criminal Justice Fund				8,207.99	
			594 Capital Improvements			10,503.75	
		309 CDBG Projects Fund				10,503.75	
			006 Charges For Goods & Services			845.43	
			025 Miscellaneous			79.83	
			534 Water Utilities			100,322.45	
		400 Water Fund				101,247.71	
			006 Charges For Goods & Services			3,619.96	
			019 Physical Environment			-56.56	
			025 Miscellaneous			48.79	
			535 Wastewater Utilities			30,404.70	
		401 Wastewater Fund				34,016.89	
			006 Charges For Goods & Services			534.21	
			025 Miscellaneous			22.18	
			531 Stormwater			21,782.22	
		402 Stormwater Fund				22,338.61	
			531 Stormwater			7,365.50	
		403 Stormwater Capital Reserve Fund				7,365.50	
			534 Water Utilities			16,298.90	
		410 Water Capital Reserve Fund				16,298.90	
			535 Wastewater Utilities			1,260,290.57	
		411 Wastewater Capital Reserve Fund				1,260,290.57	
			006 Charges For Goods & Services			225.40	
		412 Wastewater Debt Service Fund				225.40	
			006 Charges For Goods & Services			353.80	
		413 Water Capital Improvement Reserve Fund				353.80	
			548 Equipment Rental & Replacement			26,096.47	
		500 Equipment Rental & Replacement				26,096.47	
			589 Non-Expenditures			359.74	
		625 Flexible Benefits Plan Fund				359.74	
* Transaction Has Mixed Revenue And Expense Accounts						1,947,855.93	Claims: 1,495,728.52 Payroll: 452,127.41

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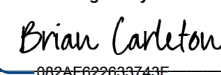
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

City Administrator:	 DocuSigned by: CC49F05EFDAA47C...	Finance Director:	 DocuSigned by: 002AF622693749F...
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WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this _____ day of _____, 2021.

X _____	X _____	X _____
Councilmember	Councilmember	Councilmember

TREASURERS REPORT

Fund Totals

City Of College Place

10/01/2021 To: 10/31/2021

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	3,316,647.77	444,596.18	413,228.85	3,348,015.10	6,700.67	28,188.22	-7,924.23	3,374,979.76
005 Current Expense Reserve Fund	378,678.03	-677.34	2.12	377,998.57	0.00	0.00	0.00	377,998.57
012 Technology Reserve Fund	235,712.33	-421.63	4,304.97	230,985.73	0.00	0.00	0.00	230,985.73
061 Employee Benefit Reserve Fund	301,607.42	-539.49	1,064.19	300,003.74	0.00	0.00	0.00	300,003.74
100 Street Fund	270,030.41	17,477.32	31,648.10	255,859.63	0.00	1,241.90	-75.00	257,026.53
120 Criminal Justice Fund	53,891.43	3,691.64	8,208.29	49,374.78	0.00	87.82	0.00	49,462.60
121 Forfeited Proceeds Fund	2,062.04	-3.69	0.01	2,058.34	0.00	0.00	0.00	2,058.34
130 Hotel/Motel Tax	39,156.29	2,087.92	10,000.22	31,243.99	0.00	0.00	0.00	31,243.99
201 ULTGO Bond Fund	409,019.40	7.65		409,027.05	0.00	0.00	0.00	409,027.05
235 Commercial Drive Bond Debt Service Fund	143,682.60	9.84	0.58	143,691.86	0.00	0.00	0.00	143,691.86
301 Street Capital Contribution Fund	4,134.57	0.15		4,134.72	0.00	0.00	0.00	4,134.72
305 Capital Improvement Fund (REET)	410,197.51	11,259.54	2.30	421,454.75	0.00	0.00	0.00	421,454.75
306 Capital Improvement Fund (REET 2)	1,239,057.61	9,776.95	6.95	1,248,827.61	0.00	0.00	0.00	1,248,827.61
309 CDBG Projects Fund	0.13	0.01		0.14	0.00	0.00	0.00	0.14
311 Street Improvement Fund	69,413.39	-124.17	10,504.14	58,785.08	0.00	0.00	0.00	58,785.08
315 Facility Maintenance Reserve Fund (CE)	339,722.03	-607.66	1.90	339,112.47	0.00	0.00	0.00	339,112.47
320 Equipment Reserve Fund	525,530.43	-940.02	2.95	524,587.46	0.00	0.00	0.00	524,587.46
330 Economic Development Fund	610,287.37	20.45		610,307.82	0.00	0.00	0.00	610,307.82
340 Economic Development Reserve Fund	64.86	0.00		64.86	0.00	0.00	0.00	64.86
400 Water Fund	574,391.39	207,377.20	127,296.81	654,471.78	1,073.02	2,442.15	-24,917.64	633,069.31
401 Wastewater Fund	535,711.56	223,648.52	258,252.27	501,107.81	2,790.55	283.31	-27,837.95	476,343.72
402 Stormwater Fund	503,118.65	47,097.19	21,807.22	528,408.62	771.65	652.13	-4,946.22	524,886.18
403 Stormwater Capital Reserve Fund	147,090.46	-264.66	7,366.32	139,459.48	0.00	0.00	0.00	139,459.48
410 Water Capital Reserve Fund	1,532,979.40	16,438.40	16,304.09	1,533,113.71	0.00	0.00	0.00	1,533,113.71
411 Wastewater Capital Reserve Fund	5,555.38	1,923,000.35	1,860,290.60	68,265.13	0.00	0.00	0.00	68,265.13
412 Wastewater Debt Service Fund	39,453.50	6,528.55	20.16	45,961.89	194.89	0.00	-6,029.54	40,127.24
413 Water Capital Improvement Reserve Fund	842,653.76	77,791.32	3.38	920,441.70	330.78	0.00	-9,462.25	911,310.23
425 Water Revenue Bond Fund	670,687.41	45.95	2.69	670,730.67	0.00	0.00	0.00	670,730.67
426 Water Bond Reserve Fund	143,908.45	9.86	0.57	143,917.74	0.00	0.00	0.00	143,917.74
431 Water System Construction Fund	1,197,584.93	-2,142.13	6.71	1,195,436.09	0.00	0.00	0.00	1,195,436.09
500 Equipment Rental & Replacement	199,200.41	-178.19	26,097.61	172,924.61	0.00	463.37	0.00	173,387.98
625 Flexible Benefits Plan Fund	12,010.90	1,026.43	359.74	12,677.59	0.00	0.00	0.00	12,677.59
	14,753,241.82	2,985,992.44	2,796,783.74	14,942,450.52	11,861.56	33,358.90	-81,192.83	14,906,478.15

TREASURERS REPORT**Account Totals**

City Of College Place

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 2 Petty Cash	1,150.00	0.00	0.00	1,150.00	0.00	0.00	1,150.00
12 12 Banner #2526 Gen Acct	344,513.51	631.55	73.46	345,071.60	0.00	2,706.42	347,778.02
25 25 US Bank #2494 MIA	45,344.27	0.19	58.00	45,286.46	0.00	0.00	45,286.46
26 26 CB #2204 CDBG Project	1,017.40	0.01	0.00	1,017.41	0.00	0.00	1,017.41
27 27 CB #2255 Farm Market	2,875.85	51.02	0.00	2,926.87	0.00	0.00	2,926.87
28 28 CB #2158 Public Funds Check	2,548,088.27	2,153,295.95	1,946,151.69	2,755,232.53	-81,192.83	41,746.04	2,715,785.74
29 29 CB #2263 Travel Adv	4,387.72	689.04	1,447.00	3,629.76	0.00	768.00	4,397.76
30 30 CB #2166 Flex Spend	11,892.59	1,126.43	459.74	12,559.28	0.00	0.00	12,559.28
31 31 CB #2220 Public Funds Acct	2,000,132.51	135.89	131.51	2,000,136.89	0.00	0.00	2,000,136.89
32 32 CB #2174 Dev Escrow Acct	8,127.18	0.07	0.00	8,127.25	0.00	0.00	8,127.25
33 33 CB #2298 Pub Funds Inv	501,054.52	4.26	0.00	501,058.78	0.00	0.00	501,058.78
34 34 CB #2182 Capital Mitigation	17,076.84	0.15	0.00	17,076.99	0.00	0.00	17,076.99
35 35 CB #2271 Projects	2,002,741.81	17.01	0.00	2,002,758.82	0.00	0.00	2,002,758.82
36 36 CB #2247 Complete Streets M	405,724.69	3.44	0.00	405,728.13	0.00	0.00	405,728.13
Total Cash:	7,894,127.16	2,155,955.01	1,948,321.40	8,101,760.77	-81,192.83	45,220.46	8,065,788.40

Investment Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
4 Acct#00410 LGIP	2,355,770.66	200.16	12.57	2,355,958.25	0.00	0.00	2,355,958.25
24 24 US Bank #0609 Safekeeping I	4,503,344.00	-18,612.50	0.00	4,484,731.50	0.00	0.00	4,484,731.50
Total Investments:	6,859,114.66	-18,412.34	12.57	6,840,689.75	0.00	0.00	6,840,689.75
	14,753,241.82	2,137,542.67	1,948,333.97	14,942,450.52	-81,192.83	45,220.46	14,906,478.15

TREASURERS REPORT

Fund Investments By Account

City Of College Place

Time: 15:59:41 Date: 11/17/2021
Page: 3

10/01/2021 To: 10/31/2021

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
235 000 Commercial Drive Bond Debt Service Fund	107,980.49		9.17	9.17	4,726.89	103,262.77
410 000 Water Equipment Reserve Fund	972,682.18		82.64	82.64	5.19	972,759.63
412 000 Wastewater Debt Service Fund	29,650.13	3,377.58	2.52	3,380.10	0.16	33,030.07
413 000 Water Capital Reserve Fund	633,271.98		53.81	28,197.95	3.38	661,466.55
425 000 Water & Sewer Revenue Bond Fund	504,035.66	28,144.14	42.83	42.83	22,064.36	482,014.13
426 000 2007 Water/Sewer Bond Reserve Fund	108,150.22		9.19	9.19	4,734.31	103,425.10
4 - Acct#00410 LGIP	2,355,770.66	31,521.72	200.16	31,721.88	31,534.29	2,355,958.25
001 000 Current Expense Fund	1,443,879.22		-5,967.61	-5,967.61	851.75	1,437,059.86
005 000 Current Expense Reserve Fund	164,854.81		-681.35	-681.35	1,926.11	162,247.35
012 000 Technology Reserve Fund	102,615.70		-424.12	-424.12	3,046.17	99,145.41
061 000 Employee Benefit Reserve Fund	131,302.66		-542.68	-542.68	1,990.15	128,769.83
100 000 Street Fund	117,555.83		-485.86	-485.86	7,248.00	109,821.97
120 000 Criminal Justice Fund	23,461.25		-96.97	-96.97	2,171.27	21,193.01
121 000 Forfeited Proceeds Fund	897.69		-3.71	-3.71	10.48	883.50
130 000 Hotel/Motel Tax	17,046.41		-70.45	-70.45	3,565.18	13,410.78
305 000 Capital Improvemnt Fund (REET)	178,576.59	3,061.40	-738.06	2,323.34		180,899.93
306 000 Capital Improvement Fund (REET 2)	539,414.99		-2,229.42	-2,229.42	1,154.53	536,031.04
309 000 Myra Road Fund	0.06					0.06
311 000 Street Improvement Fund	30,218.66		-124.90	-124.90	4,861.59	25,232.17
315 000 Facility Maintenance Reserve Fund (CE)	147,895.59		-611.26	-611.26	1,727.96	145,556.37
320 000 Equipment Reserve Fund	228,785.97		-945.58	-945.58	2,673.07	225,167.32
400 000 Water Fund	250,057.24	31,893.49	-1,033.50	30,859.99		280,917.23
401 000 Wastewater Fund	233,218.25		-963.90	-963.90	17,165.14	215,089.21
402 000 Stormwater Fund	219,029.16	8,683.56	-905.26	7,778.30		226,807.46
403 000 Stormwater Capital Reserve Fund	64,034.79		-264.66	-264.66	3,910.30	59,859.83
411 000 Wastewater Equip Reserve Fund	2,418.50	26,892.76	-9.99	26,882.77		29,301.27
431 000 Water System Construction Fund	521,360.15		-2,154.80	-2,154.80	6,091.41	513,113.94

TREASURERS REPORT

Fund Investments By Account

City Of College Place

Time: 15:59:41 Date: 11/17/2021
Page: 4

10/01/2021 To: 10/31/2021

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
500 000 Equipment Rental & Replacement	86,720.48		-358.42	-358.42	12,138.10	74,223.96
24 - 24 US Bank #0609 Safekee	4,503,344.00	70,531.21	-18,612.50	51,918.71	70,531.21	4,484,731.50
	6,859,114.66	102,052.93	-18,412.34	83,640.59	102,065.50	6,840,689.75

TREASURERS REPORT**Fund Investment Totals**

City Of College Place

Time: 15:59:41 Date: 11/17/2021
Page: 5

10/01/2021 To: 10/31/2021

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense Fund	1,443,879.22		-5,967.61	-5,967.61	851.75	1,437,059.86	1,910,955.24
005 Current Expense Reserve Fund	164,854.81		-681.35	-681.35	1,926.11	162,247.35	215,751.22
012 Technology Reserve Fund	102,615.70		-424.12	-424.12	3,046.17	99,145.41	131,840.32
061 Employee Benefit Reserve Fund	131,302.66		-542.68	-542.68	1,990.15	128,769.83	171,233.91
100 Street Fund	117,555.83		-485.86	-485.86	7,248.00	109,821.97	146,037.66
120 Criminal Justice Fund	23,461.25		-96.97	-96.97	2,171.27	21,193.01	28,181.77
121 Forfeited Proceeds Fund	897.69		-3.71	-3.71	10.48	883.50	1,174.84
130 Hotel/Motel Tax	17,046.41		-70.45	-70.45	3,565.18	13,410.78	17,833.21
201 ULTGO Bond Fund					0.00		409,027.05
235 Commercial Drive Bond Debt Service Fund	107,980.49		9.17	9.17	4,726.89	103,262.77	40,429.09
301 Street Capital Contribution Fund						0.00	4,134.72
305 Capital Improvement Fund (REET)	178,576.59	3,061.40	-738.06	2,323.34		180,899.93	240,554.82
306 Capital Improvement Fund (REET 2)	539,414.99		-2,229.42	-2,229.42	1,154.53	536,031.04	712,796.57
309 CDBG Projects Fund	0.06					0.06	0.08
311 Street Improvement Fund	30,218.66		-124.90	-124.90	4,861.59	25,232.17	33,552.91
315 Facility Maintenance Reserve Fund (CE)	147,895.59		-611.26	-611.26	1,727.96	145,556.37	193,556.10
320 Equipment Reserve Fund	228,785.97		-945.58	-945.58	2,673.07	225,167.32	299,420.14
330 Economic Development Fund						0.00	610,307.82
340 Economic Development Reserve Fund						0.00	64.86
400 Water Fund	250,057.24	31,893.49	-1,033.50	30,859.99		280,917.23	373,554.55
401 Wastewater Fund	233,218.25		-963.90	-963.90	17,165.14	215,089.21	286,018.60
402 Stormwater Fund	219,029.16	8,683.56	-905.26	7,778.30		226,807.46	301,601.16
403 Stormwater Capital Reserve Fund	64,034.79		-264.66	-264.66	3,910.30	59,859.83	79,599.65
410 Water Capital Reserve Fund	972,682.18		82.64	82.64	5.19	972,759.63	560,354.08
411 Wastewater Capital Reserve Fund	2,418.50	26,892.76	-9.99	26,882.77		29,301.27	38,963.86
412 Wastewater Debt Service Fund	29,650.13	3,377.58	2.52	3,380.10	0.16	33,030.07	12,931.82
413 Water Capital Improvement Reserve Fund	633,271.98	28,144.14	53.81	28,197.95	3.38	661,466.55	258,975.15
425 Water Revenue Bond Fund	504,035.66		42.83	42.83	22,064.36	482,014.13	188,716.54
426 Water Bond Reserve Fund	108,150.22		9.19	9.19	4,734.31	103,425.10	40,492.64
431 Water System Construction Fund	521,360.15		-2,154.80	-2,154.80	6,091.41	513,113.94	682,322.15
500 Equipment Rental & Replacement	86,720.48		-358.42	-358.42	12,138.10	74,223.96	98,700.65
625 Flexible Benefits Plan Fund						0.00	12,677.59
	6,859,114.66	102,052.93	-18,412.34	83,640.59	102,065.50	6,840,689.75	8,101,760.77

Ending fund balance (Page 1) - Investment balance = Available cash.

14,942,450.52

CASH FLOW REPORT

City of College Place
YTD 2021

REVENUES	January*	February	March	April	May	June	July	August	September	October	November	December	YTD
Fund # Fund Name													
001 Current Expense Fund	\$511,035	\$ 2,666,930	\$ 646,151	\$ 741,082	\$ 1,361,711	\$ 1,951,860	\$ 464,088	\$ 457,713	\$ 488,038	\$ 444,596			\$9,733,204
5 Current Expense Fund Reserve	394	(277)	31	0	15	74,898	620	(114)	(439)	(677)			74,450
12 Technology Reserve Fund	50,043	(217)	26	(0)	0	99,942	356	(79)	49,537	(422)			199,195
61 Employee Benefit Reserve Fund	418	(290)	37	0	15	-104	634	(93)	(354)	(539)			(277)
100 Street Fund	13,779	15,129	170,688	13,022	14,841	416,571	21,482	16,586	146,902	17,477			846,478
120 Criminal Justice Fund	3,576	(16)	2	3,555	1	-6	42,022	(17)	(64)	3,692			52,744
121 Forfeited Proceeds Fund	3	(2)	0	0	0	-1	5	(1)	(2)	(4)			(2)
130 Hotel/Motel Tax	512	551	1,044	1,330	2,563	2,249	3,240	3,109	2,189	2,088			18,874
201 ULTGO Bond Fund	0	0	99,375	3	1	1	1	0	388,575	8			487,964
202 99 South End Bond Fund													-
235 Commercial Drive Bond Debt Service Fund	13	10	140,494	9	7	8	15	6	6	10			140,577
301 Street Capital Contribution Fund	0	0	0	0	0	0	0	0	0	0			2
305 Capital Improvement Fund (REET)	17,064	13,604	3,408	19,396	22,599	23,013	20,816	20,079	22,597	11,260			173,837
306 Capital Improvement Fund (REET 2)	11,348	13,373	3,437	19,397	22,612	522,925	21,413	19,848	21,635	9,777			665,764
309 CDBG Projects Fund	0	0	35,332	0	0	0	0	0	0	0			0
311 Street Improvement Fund	23,121	(382)	47	(1)	14	235,725	592	(80)	6,030	(124)			264,944
315 Facility Maintenance Reserve Fund (CE)	306	(201)	45	(0)	13	99,910	552	(105)	(401)	(608)			99,510
320 Equipment Reserve Fund	347	(242)	184,270	3	19	134,116	821	(133)	83,738	(940)			402,000
330 Economic Development Fund	30	27	112,045	20	21	20	21	21	25	20			112,250
340 Economic Development Reserve Fund													-
400 Water Fund	141,980	131,691	124,179	115,424	130,427	173,829	201,162	238,046	224,654	207,377			1,688,769
401 Wastewater Fund	223,374	220,921	243,225	219,892	219,044	228,198	271,674	238,422	232,210	223,649			2,320,608
402 Stormwater Fund	46,459	52,104	48,556	54,466	90,498	49,673	49,807	55,137	45,890	47,097			539,687
403 Stormwater Capital Reserve Fund	483	(338)	100,043	6,761	16	-114	689	(46)	(172)	(265)			107,059
410 Water Capital Reserve Fund	34,509	133,678	112,642	107,228	3,966	19,389	52,046	3,958	22,554	16,438			506,408
411 Wastewater Capital Reserve Fund	25,402	194,120	94,585	17,500	3,512	710,426	827,183	756,917	1,359,242	1,923,000			5,911,887
412 Wastewater Debt Service Fund	46,529	43,793	47,321	45,625	44,866	44,726	47,203	685,514	46,658	646,265			1,698,500
413 Water Capital Improvement Reserve Fund	75,678	76,414	78,562	76,728	76,525	77,398	78,725	79,264	75,868	77,791			772,954
425 Water & Sewer Revenue Bond Fund	26	23	23	21	19	18	35	15	332,113	46			332,340
426 2007 Water/Sewer Bond Reserve Fund	11	10	10	9	5	8	15	6	6	10			90
431 Water System Construction Fund	1,483	(1,034)	133	0	52	11,308	108,402	(362)	(1,389)	(2,142)			116,451
500 Equipment Rental & Replacement	741	605	112,950	338	185	70,151	543	147	86,236	(178)			271,717
625 Flexible Benefits Plan Fund	1,118.35	1,118	1,118	1,018	1,018	1,081	1,171	1,126	1,126	1,026			10,924
	\$ 1,229,785	\$ 3,561,103	\$ 2,359,780	\$ 1,442,828	\$ 1,994,573	\$ 4,947,219	\$ 2,215,333	\$ 2,574,883	\$ 3,633,008	\$ 3,625,729	\$ -	\$ -	\$ 27,548,907

*Does not include beginning balances totaling \$ 14,396,114

GAIN/(LOSS)

CASH FLOW REPORT

City of College Place

YTD 2021

NET Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$69,851	\$ (28,894)	\$ (232,240)	\$ 203,595	\$ 1,009,243	\$ 882,955	\$ 71,931	\$ (90,579)	\$ (575,744)	\$ 31,367	\$ -	\$ -	\$ 1,341,486
5	Current Expense Fund Reserve	392	(279)	29	(8)	17	74,897	618	(117)	(441)	(679)	-	-	74,428
12	Technology Reserve Fund	29,082	(13,316)	(35,985)	(7,615)	(7,374)	91,546	(1,874)	(62,536)	34,917	(4,727)	-	-	22,119
61	Employee Benefit Reserve Fund	(566)	(1,354)	(1,027)	(1,988)	(2,151)	(1,249)	(1,567)	(2,875)	(4,325)	(1,604)	-	-	(18,706)
100	Street Fund	(32,171)	(20,305)	(62,996)	(46,887)	(6,368)	247,282	(8,563)	(14,661)	9,339	(14,171)	-	-	50,500
120	Criminal Justice Fund	2,465	(1,129)	(1,076)	2,391	(1,164)	(1,087)	40,787	(1,122)	(1,607)	(4,517)	-	-	33,942
121	Forfeited Proceeds Fund	3	(2)	0	(0)	0	(1)	5	(1)	(2)	(4)	-	-	(2)
130	Hotel/Motel Tax	512	551	1,043	1,330	2,563	2,248	3,240	(392)	2,035	(11,412)	-	-	1,718
201	UL TGO Bond Fund	0	0	99,375	(93,525)	4	1	1	0	388,275	8	-	-	394,139
202	99 South End Bond Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
235	Commercial Drive Bond Debt Service Fund	12	10	10	7	9	7	14	6	5	9	-	-	89
301	Street Capital Contribution Fund	0	0	(11,925)	0	0	0	0	0	0	0	-	-	(11,923)
305	Capital Improvement Fund (REET)	17,063	13,602	3,406	19,387	10,267	14,703	20,213	(34,289)	22,595	11,257	-	-	98,203
306	Capital Improvement Fund (REET 2)	10,869	13,369	3,434	19,381	22,617	522,921	21,409	19,838	21,629	9,770	-	-	665,236
309	CDBG Projects Fund	0	0	0	0	-	0	0	0	0	0	-	-	0
311	Street Improvement Fund	23,118	(13,647)	(64,623)	(47,766)	(4,340)	205,121	(229,519)	(145,827)	(48,879)	(10,628)	-	-	(336,990)
315	Facility Maintenance Reserve Fund (OE)	(12,071)	(4,249)	(52,643)	(40,705)	(2,876)	84,773	(6,625)	(2,074)	(6,473)	(610)	-	-	(43,554)
320	Equipment Reserve Fund	346	(186,554)	229,307	(8,643)	25	95,941	(53,571)	(137)	83,736	(943)	-	-	159,507
330	Economic Development Fund	30	27	110,575	(7,455)	21	(65,103)	(95)	21	(4,825)	20	-	-	33,216
340	Economic Development Reserve Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
400	Water Fund	(17,323)	7,465	(22,065)	(38,842)	4,599	10,333	66,966	72,783	27,900	80,080	-	-	191,897
401	Wastewater Fund	98,070	(49,555)	49,329	52,161	47,325	(429,803)	204,272	(668,464)	41,313	(34,604)	-	-	(689,956)
402	Stormwater Fund	11,905	30,756	(78,001)	31,575	34,134	27,566	28,117	33,308	14,994	25,290	-	-	159,646
403	Stormwater Capital Reserve Fund	481	(340)	(5,960)	(21,865)	20	(193,494)	687	(47)	(1,138)	(7,631)	-	-	(229,287)
410	Water Capital Reserve Fund	34,504	80,203	37,575	69,959	(28,696)	(27,242)	12,240	(22,886)	16,360	134	-	-	172,151
411	Wastewater Capital Reserve Fund	23,252	13,252	(51,113)	(420,633)	(630,323)	(38,453)	93,759	(268,377)	(1,387)	62,710	-	-	(1,217,313)
412	Wastewater Debt Service Fund	(83,056)	43,791	47,320	45,618	44,871	44,725	47,202	685,512	(1,303,345)	646,245	-	-	218,881
413	Water Capital Improvement Reserve Fund	75,675	76,411	78,558	76,707	(360,380)	77,395	78,722	79,260	(526,499)	77,788	-	-	(266,363)
425	Water & Sewer Revenue Bond Fund	25	23	22	16	22	17	34	14	332,113	43	-	-	332,330
426	2007 Water/Sewer Bond Reserve Fund	11	10	10	7	6	7	14	6	5	9	-	-	86
431	Water System Construction Fund	1,476	(3,857)	(51,036)	(28)	61	11,302	108,396	(372)	(1,396)	(2,149)	-	-	62,397
500	Equipment Rental & Replacement	(57,817)	(20,958)	85,577	(30,960)	(8,862)	40,515	(21,425)	(33,882)	56,076	(26,276)	-	-	(18,012)
625	Flexible Benefits Plan Fund	(45)	(222)	41	(85)	498	421	54	613	715	667	-	-	2,657
		\$ 196,094	\$ (65,194)	\$ 74,921	\$ (244,869)	\$ 123,769	\$ 1,678,245	\$ 475,443	\$ (457,279)	\$ (1,424,053)	\$ 825,445	\$ -	\$ -	\$ 1,182,522

2021 BUDGET POSITION

City Of College Place

Time: 17:07:09 Date: 11/17/2021

Page: 1

001 Current Expense Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
035 Other Miscellaneous			
388 10 00 00 Prior Period Adjustment	0.00	0.00	0.00 100.0%
035 Other Miscellaneous	0.00	0.00	0.00 100.0%

001 Beginning Balances

001 Beginning Balances

308 91 00 01 Beginning Balance - Current Expense Fund	2,116,527.00	2,156,478.23	(39,951.23)	0.0%
001 Beginning Balances	2,116,527.00	2,156,478.23	(39,951.23)	0.0%
001 Beginning Balances	2,116,527.00	2,156,478.23	(39,951.23)	0.0%

002 Taxes

002 Taxes

311 10 00 00 Real & Personal Prop Tax	1,998,482.00	1,266,795.39	731,686.61	36.6%
001 General Property Tax	1,998,482.00	1,266,795.39	731,686.61	36.6%
313 11 00 00 Retail Sales & Use Tax	1,700,000.00	1,570,713.46	129,286.54	7.6%
313 15 00 00 Criminal Justice Tax 3/10th Of 1% C.J.	285,000.00	305,788.55	(20,788.55)	0.0%
313 61 00 00 Natural Gas Use Tax	9,000.00	7,203.16	1,796.84	20.0%
313 71 00 00 Criminal Justice Tax	175,000.00	181,408.76	(6,408.76)	0.0%
002 Retail Sales & Use Tax	2,169,000.00	2,065,113.93	103,886.07	4.8%
316 41 00 00 Utility Tax - Priv Utils Electric	420,000.00	341,061.52	78,938.48	18.8%
316 43 00 00 Utility Tax - Priv Utils Gas	120,000.00	93,582.11	26,417.89	22.0%
316 45 00 00 Utility Tax - Priv Utils Garbage/Solid Waste	100,000.00	89,572.41	10,427.59	10.4%
316 46 00 00 Utility Tax - Priv Utils Cable	50,000.00	80,994.54	(30,994.54)	0.0%
316 47 00 00 Utility Tax - Priv Utils Telephone	120,000.00	80,128.87	39,871.13	33.2%
316 48 00 00 Utility Tax - Priv Utils Water	267,000.00	258,021.64	8,978.36	3.4%
316 49 00 00 Utility Tax - Priv Utils Wastewater	322,000.00	275,049.12	46,950.88	14.6%
003 Business Tax	1,399,000.00	1,218,410.21	180,589.79	12.9%
342 21 51 02 Emergency Medical Services	360,000.00	273,330.21	86,669.79	24.1%
005 Emergency Services	360,000.00	273,330.21	86,669.79	24.1%
002 Taxes	5,926,482.00	4,823,649.74	1,102,832.26	18.6%
002 Taxes	5,926,482.00	4,823,649.74	1,102,832.26	18.6%

003 Permits & Licenses

003 Licenses & Permits

321 10 00 00 Alcoholic Beverage Permits	0.00	0.00	0.00	100.0%
321 20 00 00 Health Permits	0.00	0.00	0.00	100.0%
321 30 00 00 Fire And Police Protective Permits	0.00	100.00	(100.00)	0.0%
321 60 00 00 Professional And Occupations Permits	0.00	0.00	0.00	100.0%
321 70 00 00 Amusements Permits	0.00	0.00	0.00	100.0%

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City Of College Place

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001 Current Expense Fund

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Revenues		Amt Budgeted	Revenues	Remaining	
003 Licenses & Permits					
321 91 00 00	Franchise Fees	75,000.00	76,345.83	(1,345.83)	0.0%
321 91 00 01	Franchise Application Fees	0.00	0.00	0.00	100.0%
321 99 00 02	Other Business Licenses And Permits	5,000.00	9,725.01	(4,725.01)	0.0%
369 91 00 60	Investigation Fee Per CPMC 15.06.020	0.00	0.00	0.00	100.0%
001 Licenses & Permits		80,000.00	86,170.84	(6,170.84)	0.0%
322 10 00 00	Building/Structures/Equip.	228,000.00	163,607.45	64,392.55	28.2%
322 10 00 01	Building Dept Plan Check / Review Fees	149,000.00	81,672.87	67,327.13	45.2%
322 30 00 00	Animal Licenses	4,000.00	3,077.50	922.50	23.1%
322 90 00 00	Other Non-bus Lic/Permits	4,000.00	1,867.75	2,132.25	53.3%
359 90 00 02	Penalty/Non-Bus Licenses	0.00	0.00	0.00	100.0%
002 Non-Business License & Permits		385,000.00	250,225.57	134,774.43	35.0%
321 99 00 01	Nuisance Abatement Notice Fee - Fire	0.00	0.00	0.00	100.0%
003 Fire - Nuisance Abatement Notice		0.00	0.00	0.00	100.0%
003 Licenses & Permits		465,000.00	336,396.41	128,603.59	27.7%
003 Permits & Licenses		465,000.00	336,396.41	128,603.59	27.7%

006 Charges For Goods & Services**006 Charges For Goods & Services**

341 70 00 04	Sales Of Merchandise - Farmers Market (WA)	0.00	0.00	0.00	100.0%
341 70 00 05	Sales Of Merchandise - Farmers Market (OR)	0.00	0.00	0.00	100.0%
001 Charges For Goods & Services		0.00	0.00	0.00	100.0%
341 21 00 00	Auditor Filing/recording	0.00	0.00	0.00	100.0%
341 70 00 03	Sales Maps & Publications - Non Taxable Sales	0.00	0.00	0.00	100.0%
341 81 00 00	Printing/Duplicating Sers	0.00	2.75	(2.75)	0.0%
002 General Government		0.00	2.75	(2.75)	0.0%
342 50 00 00	Emergency Service Fees-DUI Restitution	0.00	0.00	0.00	100.0%
004 Fines / Penalties / Charges		0.00	0.00	0.00	100.0%
345 83 00 00	Plan Checking Fees - Building Dept - Pass Through	0.00	0.00	0.00	100.0%
005 Building Dept		0.00	0.00	0.00	100.0%
343 50 00 95	Utility Drainage / St Const - Engineering Review Fees	0.00	0.00	0.00	100.0%
345 83 00 01	Plan Checking Fees - Engineering	0.00	0.00	0.00	100.0%
345 83 00 02	Short Plats - Engineering Review Fees	0.00	0.00	0.00	100.0%
345 83 00 03	Long Plats - Engineering Review Fees	5,000.00	0.00	5,000.00	100.0%
345 83 00 04	Non-Plat - Engineering Review Fees	0.00	0.00	0.00	100.0%
345 83 00 05	Plan Checking Fees - Engineering - Pass Through	10,000.00	0.00	10,000.00	100.0%
345 83 00 08	Final Plat - Engineering Review Fees	0.00	0.00	0.00	100.0%

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001 Current Expense Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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006 Charges For Goods & Services

345 83 00 09	Single Family & Duplexes - Engineering Review Fees	0.00	0.00	0.00	100.0%
345 89 01 26	GIS Mapping Services	0.00	0.00	0.00	100.0%
006 Engineering		15,000.00	0.00	15,000.00	100.0%
345 17 00 00	Pollution Control And Remediation Svcs	0.00	0.00	0.00	100.0%
345 81 00 00	Administrative Approval Without Notice - P&D	0.00	0.00	0.00	100.0%
345 81 00 01	Administrative Approval With Notice - P&D	0.00	0.00	0.00	100.0%
345 81 00 02	Annexation Fee - P&D	0.00	250.00	(250.00)	0.0%
345 81 00 03	Binding Site Plan - P&D	0.00	0.00	0.00	100.0%
345 81 00 04	Boundary Line Adjustment - P&D	500.00	200.00	300.00	60.0%
345 81 00 05	Comp Plan Amendment - Land Use Change P&D	0.00	0.00	0.00	100.0%
345 81 00 06	Comp Plan Amendment - UGA Amendment P&D	0.00	0.00	0.00	100.0%
345 81 00 07	Conditional Use Permit - P&D	0.00	0.00	0.00	100.0%
345 81 00 08	Preliminary Plat / PUD - P&D	0.00	0.00	0.00	100.0%
345 81 00 09	Plats, Final P&D	350.00	0.00	350.00	100.0%
345 81 00 10	Plats, Short P&D	1,600.00	800.00	800.00	50.0%
345 81 00 11	Plat Amendments / Replat P&D	0.00	0.00	0.00	100.0%
345 81 00 12	Site Plan Application P&D	1,800.00	3,800.00	(2,000.00)	0.0%
345 81 00 13	Site Plan Review; SF / MF (Up To 4 Units) P&D	1,950.00	3,550.00	(1,600.00)	0.0%
345 81 00 14	Variance / Non-Conforming Use P&D	0.00	0.00	0.00	100.0%
345 81 00 15	Zoning Amendments P&D	0.00	0.00	0.00	100.0%
345 81 00 16	Planning & Development Services - Other P&D	0.00	0.00	0.00	100.0%
345 86 00 00	Critical Areas Permit P&D	400.00	0.00	400.00	100.0%
345 86 00 01	SEPA Related Mitigation Fees (Checklist) P&D	1,000.00	250.00	750.00	75.0%
345 89 00 00	Appeals (Administrative) P&D	0.00	0.00	0.00	100.0%
345 89 01 20	Planning & Development Costs - Pass Thru Charges	5,000.00	6,179.87	(1,179.87)	0.0%
345 89 01 25	Planning & Development Pass Thru Cost Admin. Fee	450.00	717.76	(267.76)	0.0%
007 Planning & Development		13,050.00	15,747.63	(2,697.63)	0.0%
342 21 00 01	Fire Hydrant Determination Of Placement / Inspection	0.00	0.00	0.00	100.0%
342 21 00 02	Fireworks Permits For Sales	200.00	200.00	0.00	0.0%
342 21 00 03	Fireworks Use / Display Permit	0.00	0.00	0.00	100.0%
342 21 00 04	Fire Hydrant Flow Test	0.00	0.00	0.00	100.0%
342 21 00 05	Fire - Reinspection For Non Compliance	0.00	0.00	0.00	100.0%
342 21 00 06	Fire - Requests For Code Alternate / Variance	0.00	0.00	0.00	100.0%
342 21 00 07	Fire - Special Inspection / Review / Permit	0.00	0.00	0.00	100.0%
342 21 00 08	Fire Dept - Salvage Fee For Insurance Companies	0.00	0.00	0.00	100.0%
342 21 00 09	Fire Dept Training Classes / CPR, Extinguisher, Etc	0.00	0.00	0.00	100.0%
342 21 00 10	Fire Dept - Haz Mat Fees (Ref. WSAFC)	0.00	0.00	0.00	100.0%
342 60 00 01	Ambulance Services - Commercial Insurance	40,000.00	52,192.31	(12,192.31)	0.0%
342 60 00 02	Ambulance Services - Medicare	120,000.00	112,974.42	7,025.58	5.9%

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001 Current Expense Fund

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Revenues	Amt Budgeted	Revenues	Remaining
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006 Charges For Goods & Services

342 60 00 03	Ambulance Services - Medicaid	2,000.00	668.14	1,331.86	66.6%
342 60 00 04	Ambulance Services - Self Pay	15,000.00	14,419.94	580.06	3.9%
345 83 00 06	Plan Review - Fire Department	500.00	900.00	(400.00)	0.0%
345 83 00 07	Fire Plan Review By Outside Agency/Vendor	0.00	0.00	0.00	100.0%

008 Fire Department	177,700.00	181,354.81	(3,654.81)	0.0%
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006 Charges For Goods & Services	205,750.00	197,105.19	8,644.81	4.2%
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010 Security Of Persons/Property

342 10 00 00	Law Enforcement Services	2,000.00	1,929.90	70.10	3.5%
342 10 00 01	Law Enforcement Services - Non LEOFF	0.00	6,042.30	(6,042.30)	0.0%

000	2,000.00	7,972.20	(5,972.20)	0.0%
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342 40 00 02	Engineering Protective Inspection Fees	0.00	0.00	0.00	100.0%
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001 Security Of Persons & Property	0.00	0.00	0.00	100.0%
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010 Security Of Persons/Property	2,000.00	7,972.20	(5,972.20)	0.0%
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012 Court Fines And Forfeitures

342 10 00 03	Law Enforcement Services - Criminal Judgements	0.00	0.00	0.00	100.0%
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012 Court Fines And Forfeitures	0.00	0.00	0.00	100.0%
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516 Personnel

341 96 00 00	Civil Service Exam & Other Personnel Fees	0.00	0.00	0.00	100.0%
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516 Personnel	0.00	0.00	0.00	100.0%
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524 Building Inspection

342 40 00 01	Building Inspection Fees - Bldg Dept	0.00	1,449.00	(1,449.00)	0.0%
343 50 01 99	Sewer Inspection Fee	1,600.00	1,344.00	256.00	16.0%

524 Building Inspection	1,600.00	2,793.00	(1,193.00)	0.0%
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006 Charges For Goods & Services	209,350.00	207,870.39	1,479.61	0.7%
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012 Fines & Forfeits**012 Court Fines And Forfeitures**

342 10 00 02	Law Enforcement Services - DUI Restitution	3,000.00	2,714.04	285.96	9.5%
342 60 00 05	Ambulance Services - Restitution	100.00	35.62	64.38	64.4%
356 90 00 00	Other Criminal Non-Traffic Fines	0.00	0.00	0.00	100.0%

012 Court Fines And Forfeitures	3,100.00	2,749.66	350.34	11.3%
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2021 BUDGET POSITION

City Of College Place

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001 Current Expense Fund

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Revenues	Amt Budgeted	Revenues	Remaining	
013 Non-court Fines / Penalties				
359 90 00 00 Misc Fines & Penalties	0.00	0.00	0.00	100.0%
359 90 00 01 False Alarms - Fire	0.00	0.00	0.00	100.0%
013 Non-court Fines / Penalties	0.00	0.00	0.00	100.0%

512 Municipal Court

353 10 05 00 Traffic Infraction Penalties	35,000.00	37,212.61	(2,212.61)	0.0%
512 Municipal Court	35,000.00	37,212.61	(2,212.61)	0.0%
012 Fines & Forfeits	38,100.00	39,962.27	(1,862.27)	0.0%

019 Physical Environment**019 Physical Environment**

341 82 00 01 Engineering Fees/Chrgs	0.00	0.00	0.00	100.0%
001 Physical Environment	0.00	0.00	0.00	100.0%
345 29 00 00 Other Environ Fees/Chrgs	0.00	0.00	0.00	100.0%
002 Economic Environment	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%

025 Miscellaneous**001 Beginning Balances**

362 00 00 02 Lease Payment (Annual) WWU Community Garden	0.00	2.00	(2.00)	0.0%
001 Beginning Balances	0.00	2.00	(2.00)	0.0%

025 Miscellaneous

361 10 00 00 Unrealized Gain/Loss	0.00	(14,946.59)	14,946.59	100.0%
361 11 00 00 Investment Interest	35,000.00	10,010.26	24,989.74	71.4%
361 30 00 00 Realized Gain/Loss On Investments	0.00	231.30	(231.30)	0.0%
361 40 00 00 Sales Interest	3,000.00	1,202.80	1,797.20	59.9%
361 41 00 00 Investment Interest - Purchased	0.00	(222.05)	222.05	100.0%
001 Interest & Other Earnings	38,000.00	(3,724.28)	41,724.28	109.8%
362 00 50 01 Water Tower Space Rental	105,000.00	81,111.69	23,888.31	22.8%
002 Rents & Leases	105,000.00	81,111.69	23,888.31	22.8%
341 42 51 00 Registration Fees-Cnty Elections	0.00	0.00	0.00	100.0%
369 10 00 04 Sale Of Surplus - Current Expense	0.00	0.00	0.00	100.0%
369 10 00 15 Sale Of Surplus - Recycling	0.00	17.40	(17.40)	0.0%
369 20 00 00 UNCL Money/Sale UNCL Prop	0.00	0.00	0.00	100.0%
369 30 00 00 Sale Of Confiscated And Forfeited	0.00	1,271.50	(1,271.50)	0.0%
369 81 00 00 Cashier's Over / Short	0.00	0.05	(0.05)	0.0%

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001 Current Expense Fund

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Revenues		Amt Budgeted	Revenues	Remaining	
025 Miscellaneous					
369 81 01 00	Bank's Over / Short	0.00	(50.00)	50.00	100.0%
369 91 00 00	Other Misc Revenue	0.00	909.64	(909.64)	0.0%
369 91 00 02	Misc - Police Fees	0.00	571.83	(571.83)	0.0%
369 91 00 03	Misc - Fire Fees	0.00	0.00	0.00	100.0%
369 91 00 04	Misc - Building Fees	0.00	0.00	0.00	100.0%
369 91 00 09	NSF Charges Collected	0.00	40.00	(40.00)	0.0%
369 91 00 10	Reimbursements/Refunds	50,000.00	40,193.99	9,806.01	19.6%
395 10 00 00	Proceeds From Sale Of Capital Assets	0.00	25,550.00	(25,550.00)	0.0%
005 Other Miscellaneous Revenue		50,000.00	68,504.41	(18,504.41)	0.0%
341 81 00 01	Application Processing Fees - C.S.	0.00	0.00	0.00	100.0%
007 Application Fees		0.00	0.00	0.00	100.0%
369 40 00 01	Judgements & Settlements (Other Than PD)	0.00	0.00	0.00	100.0%
010 Judgements & Settlements		0.00	0.00	0.00	100.0%
025 Miscellaneous		193,000.00	145,891.82	47,108.18	24.4%

522 Fire Control

369 91 00 22	Mobilization Reimbursement For Services	0.00	0.00	0.00	100.0%
522 Fire Control		0.00	0.00	0.00	100.0%
025 Miscellaneous		193,000.00	145,893.82	47,106.18	24.4%

030 Contributions / Donations Priv**030 Contr & Donations Priv Sources**

367 11 00 03	Contributions/Gifts - Police Dept	19,000.00	13,551.67	5,448.33	28.7%
367 11 00 05	Donations PD Christmas Family Prj	0.00	0.00	0.00	100.0%
367 11 00 21	D.A.R.E. Program Receipts	0.00	0.00	0.00	100.0%
003 Police Dept Donations		19,000.00	13,551.67	5,448.33	28.7%
367 11 00 04	Contr/Donations - Private	15,000.00	29,600.00	(14,600.00)	0.0%
004 Other Donations		15,000.00	29,600.00	(14,600.00)	0.0%
367 11 00 02	Contributions/Gifts - Fire Dept	0.00	0.00	0.00	100.0%
005 Fire Dept Donations		0.00	0.00	0.00	100.0%
030 Contr & Donations Priv Sources		34,000.00	43,151.67	(9,151.67)	0.0%
030 Contributions / Donations Priv		34,000.00	43,151.67	(9,151.67)	0.0%

070 Interfund Transfers**070 Operating Transfers**

397 00 00 00	Interfund Transfer To CE	52,004.00	0.00	52,004.00	100.0%
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City Of College Place

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001 Current Expense Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
070 Operating Transfers			
000	52,004.00	0.00	52,004.00 100.0%
070 Operating Transfers	52,004.00	0.00	52,004.00 100.0%
070 Interfund Transfers	52,004.00	0.00	52,004.00 100.0%

100 Grants**100 Direct Federal Grants**

331 45 00 00	Federal Direct Grant From National Endowment For The Arts	0.00	0.00	0.00	100.0%
001 Direct Federal Grants		0.00	0.00	0.00	100.0%
331 16 60 00	Federal Direct Grant From Department Of Justice (CFDA #16.607)	0.00	2,828.22	(2,828.22)	0.0%
002 Police Dept Grants		0.00	2,828.22	(2,828.22)	0.0%
331 15 22 80	Fire PPE US Fish & Wildlife Grant 13580-9-G262	0.00	0.00	0.00	100.0%
331 97 04 01	Assistance To Firefighters Grant (AFG)	0.00	2,857.14	(2,857.14)	0.0%
331 97 04 03	AF Grant (AFG2009) Radios Purchase EMW-2008-FR-00174	0.00	0.00	0.00	100.0%
003 Fire Dept Grants		0.00	2,857.14	(2,857.14)	0.0%
100 Direct Federal Grants		0.00	5,685.36	(5,685.36)	0.0%

101 Indirect Federal Grants

333 15 00 00	Federal Indirect Grant From Dept Of Interior - Historical Inv	0.00	0.00	0.00	100.0%
333 16 00 00	Federal Indirect Grant From DOJ - NCHIP	0.00	0.00	0.00	100.0%
333 97 06 00	Homeland Security Grant - PD WWCEM Grant	0.00	0.00	0.00	100.0%
001 Indirect Federal Grants		0.00	0.00	0.00	100.0%
333 20 60 00	Speeding Emphasis Patrols Grant Program	0.00	0.00	0.00	100.0%
333 20 60 01	DUI Emphasis Patrols Grant Program	0.00	500.58	(500.58)	0.0%
333 20 60 02	Seatbelt Emphasis Patrols Grant Program	0.00	0.00	0.00	100.0%
333 20 60 03	Distracted Driving Emphasis Patrol Grant Program	0.00	636.72	(636.72)	0.0%
333 20 60 04	Flex Fund Emphasis Patrol Grant Program	0.00	0.00	0.00	100.0%
333 20 62 00	WASPC-Traffic Safety Equipment Grant	0.00	0.00	0.00	100.0%
333 97 00 00	WW Cnty LETPP Grant - Dept Of Homeland Security	0.00	0.00	0.00	100.0%
002 Police Department Grants		0.00	1,137.30	(1,137.30)	0.0%
101 Indirect Federal Grants		0.00	1,137.30	(1,137.30)	0.0%

105 State Grants

334 06 90 00	State Grant-Other	0.00	0.00	0.00	100.0%
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001 Current Expense Fund

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Revenues		Amt Budgeted	Revenues	Remaining	
105 State Grants					
000		0.00	0.00	0.00	100.0%
334 01 80 00	Military Dept. EMD - Storm Assistance	0.00	8,363.72	(8,363.72)	0.0%
334 02 10 00	State Grant From Department Of Agriculture - WSDA Relief & Recovery Farmers Market Grant	0.00	10,000.00	(10,000.00)	0.0%
334 02 30 00	Department Of Natural Resources Wildland Fire Equipment	7,500.00	0.00	7,500.00	100.0%
334 02 70 00	Recreation And Conservation Office Grant - Kiwanis Park	0.00	0.00	0.00	100.0%
334 03 10 00	Dept Of Ecology - Centennial Stormwater Grant	0.00	2,657.31	(2,657.31)	0.0%
334 04 20 01	Department Of Commerce - Cares Act Grant	0.00	0.00	0.00	100.0%
334 04 20 04	CERB Grant - Flex Light Industrial Study	0.00	8,635.50	(8,635.50)	0.0%
001 State Grants		7,500.00	29,656.53	(22,156.53)	0.0%
334 01 10 00	Criminal Justice Training Commission Reimbursement Grant	0.00	0.00	0.00	100.0%
334 03 10 05	Dept Of Ecology - Solid Waste Enforcement Grant	0.00	1,222.90	(1,222.90)	0.0%
334 03 50 00	WASPC-Traffic Safety - State Grant	0.00	0.00	0.00	100.0%
002 Police Department Grants		0.00	1,222.90	(1,222.90)	0.0%
334 04 20 00	GMA Update Grant - Department Of Commerce	0.00	0.00	0.00	100.0%
003 Planning Department		0.00	0.00	0.00	100.0%
334 01 30 00	WSP Fire Marshall Safety Program	3,000.00	4,800.00	(1,800.00)	0.0%
334 01 80 01	State Direct/Indirect Grant From Military Department - Disaster Assistance COVID	0.00	73,675.62	(73,675.62)	0.0%
334 04 98 00	DOH-EMS Trauma Grant	1,200.00	1,260.00	(60.00)	0.0%
005 Fire Department Grants		4,200.00	79,735.62	(75,535.62)	0.0%
105 State Grants		11,700.00	110,615.05	(98,915.05)	0.0%
100 Grants		11,700.00	117,437.71	(105,737.71)	0.0%

106 State Shared Revenues**107 State Entitlements**

336 00 98 00	Local Government Assistance Program	110,000.00	114,325.97	(4,325.97)	0.0%
336 06 51 00	DUI & Other Criminal Justice Assistance	1,300.00	1,601.84	(301.84)	0.0%
336 06 94 00	Liquor Excise Tax	55,355.00	68,493.36	(13,138.36)	0.0%
336 06 95 00	Liquor Control Brd Profit	77,262.00	57,960.79	19,301.21	25.0%
107	State Entitlements	243,917.00	242,381.96	1,535.04	0.6%
106	State Shared Revenues	243,917.00	242,381.96	1,535.04	0.6%

107 Loan Proceeds

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001 Current Expense Fund

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Revenues	Amt Budgeted	Revenues	Remaining
092 Loan Receipts			
391 10 00 01 Proceeds LTGO 2015 Issue (Fire Engine)	0.00	0.00	0.00 100.0%
092 Loan Receipts	0.00	0.00	0.00 100.0%
107 Loan Proceeds	0.00	0.00	0.00 100.0%

109 Federal Revenues**109 Federal Revenues**

332 92 10 00 COVID-19 Non-Grant Assistance	0.00	1,301,681.00	(1,301,681.00) 0.0%
332 92 10 01 American Rescue Act Plan Revenue (CFDA #21.027)	0.00	0.00	0.00 100.0%
332 93 40 00 Ground Emergency Medical Transportation (GEMT) Payment Program	0.00	85,070.93	(85,070.93) 0.0%
109 Federal Revenues	0.00	1,386,751.93	(1,386,751.93) 0.0%
109 Federal Revenues	0.00	1,386,751.93	(1,386,751.93) 0.0%

380 Non-Revenues**080 Non-Revenues**

345 89 00 01 Customer Pass-Through Revenues For Expense Incurred By City	0.00	0.00	0.00 100.0%
347 90 00 02 Farmer's Market Pass-through Sales - SNAP/EBT	0.00	1,222.00	(1,222.00) 0.0%
347 90 00 04 Farmer's Market Pass-through Processing - State Match	0.00	701.80	(701.80) 0.0%
347 90 00 05 Farmer's Market Pass-through Processing - DOH Kids Cash	0.00	324.00	(324.00) 0.0%
389 30 00 30 Farmer's Market Pass-through Sales - CC	0.00	0.00	0.00 100.0%
000	0.00	2,247.80	(2,247.80) 0.0%
322 90 00 01 Concealed Pistol License State Portion	0.00	1,584.00	(1,584.00) 0.0%
345 89 01 27 State Building Code Fee	0.00	1,312.50	(1,312.50) 0.0%
347 90 00 03 Fireworks Bonds	0.00	100.00	(100.00) 0.0%
389 10 00 03 Building Permit Deposit	0.00	0.00	0.00 100.0%
389 90 00 00 Other Non-Revenues	0.00	2,300,210.00	(2,300,210.00) 0.0%
003 Agency & Other Type Deposits	0.00	2,303,206.50	(2,303,206.50) 0.0%
389 00 00 01 State Sales Tax Collected	0.00	0.00	0.00 100.0%
004 Sales Tax Collected	0.00	0.00	0.00 100.0%
389 90 00 02 NSF Checks Clearing Acct Code	0.00	0.00	0.00 100.0%
389 90 00 04 Deposits To Travel Advance Account	5,000.00	1,760.00	3,240.00 64.8%
005 Non-Revenues	5,000.00	1,760.00	3,240.00 64.8%
361 40 00 43 Interest - Contract Bond Non-Rev	0.00	4.88	(4.88) 0.0%
382 10 00 00 Refundable Deposit	0.00	14.49	(14.49) 0.0%
382 10 00 02 Developer Bond / Deposit For Project	0.00	0.00	0.00 100.0%
006 Developer / Deposits	0.00	19.37	(19.37) 0.0%

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001 Current Expense Fund

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Revenues	Amt Budgeted	Revenues	Remaining	
080 Non-Revenues				
080 Non-Revenues	5,000.00	2,307,233.67	(2,302,233.67)	0.0%
380 Non-Revenues	5,000.00	2,307,233.67	(2,302,233.67)	0.0%

519 General Government Services**019 Physical Environment**

395 20 00 00	Inurance Compensation For Loss	0.00	2,624.02	(2,624.02)	0.0%
019 Physical Environment		0.00	2,624.02	(2,624.02)	0.0%
519 General Government Services		0.00	2,624.02	(2,624.02)	0.0%

522 Fire Department**522 Fire Control**

342 21 51 00	Intergov Fire Service /MOB Reimbursement - Personnel	30,000.00	24,354.26	5,645.74	18.8%
342 21 51 01	Intergov Fire Service /MOB Reimbursement - Equipment	50,000.00	51,361.88	(1,361.88)	0.0%
342 21 51 03	Intergov Fire Services /MOB Reimbursement - Travel	2,000.00	0.00	2,000.00	100.0%
010 Mobilization Program		82,000.00	75,716.14	6,283.86	7.7%
522 Fire Control		82,000.00	75,716.14	6,283.86	7.7%
522 Fire Department		82,000.00	75,716.14	6,283.86	7.7%

532 Public Works & Engineering

341 82 00 00	Intergovernmental Services Revenues - Engineering	0.00	0.00	0.00	100.0%
532		0.00	0.00	0.00	100.0%
532 Public Works & Engineering		0.00	0.00	0.00	100.0%

573 Spectator & Community Events**036 Recreation Chrgs/Fees**

347 90 00 00	Farmer's Market Vendor Fees	5,000.00	4,094.70	905.30	18.1%
347 90 00 01	Vendor Fees - Other Community Events	0.00	0.00	0.00	100.0%
036 Recreation Chrgs/Fees		5,000.00	4,094.70	905.30	18.1%
573 Spectator & Community Events		5,000.00	4,094.70	905.30	18.1%

576 Parks & Recreation

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001 Current Expense Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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036 Recreation Chrgs/Fees

347 30 00 02	Other Recreation Fees	0.00	0.00	0.00	100.0%
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036 Recreation Chrgs/Fees	0.00	0.00	0.00	100.0%
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576 Parks & Recreation	0.00	0.00	0.00	100.0%
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Fund Revenues:	9,382,080.00	11,889,642.66	(2,507,562.66)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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012 Fines & Forfeits**514 Finance & Administration**

514 89 40 00	Remittance Of Seized & Forfeited Property To WA St. Treasurer	0.00	0.00	0.00	100.0%
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514 Finance & Administration	0.00	0.00	0.00	100.0%
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012 Fines & Forfeits	0.00	0.00	0.00	100.0%
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070 Interfund Transfers**070 Operating Transfers**

597 00 00 01	Interfund Transfer CE/Sts	500,000.00	650,000.00	(150,000.00)	0.0%
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597 00 00 03	Transfers-Out - CE To SCCF #101	0.00	0.00	0.00	100.0%
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597 00 00 05	Transfer To Current Expense Reserve Fund	75,000.00	75,000.00	0.00	0.0%
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597 00 00 12	Transfer To Technology Reserve Fund	200,000.00	100,000.00	100,000.00	50.0%
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597 00 00 15	Transfers-Out - CE To Bldg Facility Maint. Reserve	400,000.00	250,000.00	150,000.00	37.5%
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597 00 00 20	CARS GO Bond Payment - INF To 201 Bond Fun	487,950.00	487,950.00	0.00	0.0%
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597 00 00 23	Transfer To Comm Dev Debt Fund 235	140,484.00	140,484.00	0.00	0.0%
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597 00 00 33	Transfer To Econ Dev Const Fund 330	0.00	0.00	0.00	100.0%
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597 00 00 50	Transfer To ER&R For Police Vehicle Purchase	0.00	0.00	0.00	100.0%
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597 00 00 51	Transfer To ER&R For Fire Truck Lease Payment	0.00	0.00	0.00	100.0%
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597 00 00 61	Interfund Transfer From CE To Employee Benefit Reserve #610	50,000.00	0.00	50,000.00	100.0%
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597 00 13 11	Transfer From CE To Street Improvement Fund	0.00	0.00	0.00	100.0%
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000	1,853,434.00	1,703,434.00	150,000.00	8.1%
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597 00 04 02	Interfund Transfer - CE To SW	0.00	0.00	0.00	100.0%
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080 Operations/General	0.00	0.00	0.00	100.0%
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070 Operating Transfers	1,853,434.00	1,703,434.00	150,000.00	8.1%
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070 Interfund Transfers	1,853,434.00	1,703,434.00	150,000.00	8.1%
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100 Grants

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001 Current Expense Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining
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521 Law Enforcement

521 24 31 00	Homeland Security Grant PD Meth.	0.00	0.00	0.00	100.0%
521 Law Enforcement		0.00	0.00	0.00	100.0%

558 Planning/Community Development

558 70 41 01	Community Development / Planning Prof Servs - Grant Reimbursed	0.00	8,635.50	(8,635.50)	0.0%
558 Planning/Community Development		0.00	8,635.50	(8,635.50)	0.0%
100 Grants		0.00	8,635.50	(8,635.50)	0.0%

511 Legislative**511 Legislative**

511 60 31 00	Operating Supplies - Legislative	110.00	0.00	110.00	100.0%
511 60 31 01	Office Supplies - Legislative	250.00	0.00	250.00	100.0%
511 60 41 00	Professional Services	0.00	0.00	0.00	100.0%
511 60 48 00	Repairs And Maintenance	50.00	0.00	50.00	100.0%
511 60 49 01	Miscellaneous	500.00	0.00	500.00	100.0%
511 70 49 00	Lobbying Agreement - Port	15,000.00	12,000.00	3,000.00	20.0%
001 Administrative		15,910.00	12,000.00	3,910.00	24.6%
511 30 44 01	Advertising / Publication	1,500.00	1,116.09	383.91	25.6%
002 Official Publication Service		1,500.00	1,116.09	383.91	25.6%
511 60 43 00	Travel - Council Pos. 5	100.00	0.00	100.00	100.0%
511 60 43 01	Travel - Council Pos. 1	100.00	0.00	100.00	100.0%
511 60 43 02	Travel - Council Pos. 2	100.00	0.00	100.00	100.0%
511 60 43 03	Travel - Council Pos. 3	100.00	0.00	100.00	100.0%
511 60 43 04	Travel - Council Pos. 4	100.00	0.00	100.00	100.0%
511 60 43 05	Travel - Council Pos. 6	250.00	161.26	88.74	35.5%
511 60 43 06	Travel - Council Pos. 7	100.00	0.00	100.00	100.0%
511 60 49 02	Travel/Misc - Council Pos. 5	150.00	0.00	150.00	100.0%
511 60 49 03	Travel/Misc - Council Pos. 1	150.00	0.00	150.00	100.0%
511 60 49 04	Travel/Misc - Council Pos. 2	150.00	0.00	150.00	100.0%
511 60 49 05	Travel/Misc - Council Pos. 3	150.00	0.00	150.00	100.0%
511 60 49 06	Travel/Misc - Council Pos. 4	150.00	0.00	150.00	100.0%
511 60 49 07	Travel/Misc - Council Pos. 6	250.00	200.00	50.00	20.0%
511 60 49 08	Travel/Misc - Council Pos. 7	150.00	0.00	150.00	100.0%
511 60 49 09	Registrations/Fees - Training Classes & Seminars	300.00	70.00	230.00	76.7%
003 Training		2,300.00	431.26	1,868.74	81.2%
511 60 10 00	Wages & Overtime	31,500.00	25,959.70	5,540.30	17.6%
511 60 20 00	Personnel Benefits	2,511.00	2,075.07	435.93	17.4%
511 60 42 00	Communications	0.00	0.00	0.00	100.0%
511 60 49 00	Misc/Contingency Expense	100.00	0.00	100.00	100.0%
004 Legislative Services		34,111.00	28,034.77	6,076.23	17.8%
514 40 45 00	Intergovernmental Election Costs	12,000.00	0.00	12,000.00	100.0%
514 40 49 00	Intergov. Services - Voter Registration	24,000.00	25,037.57	(1,037.57)	0.0%

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001 Current Expense Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining
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511 Legislative

005 Election Costs	36,000.00	25,037.57	10,962.43	30.5%
511 Legislative	89,821.00	66,619.69	23,201.31	25.8%

515 Legal

515 31 41 11	Legal Services - Legislative	2,000.00	0.00	2,000.00	100.0%
515 41 41 11	Legal Services (External) - Legislative	0.00	0.00	0.00	100.0%
515 Legal		2,000.00	0.00	2,000.00	100.0%
511 Legislative		91,821.00	66,619.69	25,201.31	27.4%

512 Municipal Court**512 Municipal Court**

512 50 10 00	Wages / Overtime	0.00	0.00	0.00	100.0%
512 50 20 00	Personnel Benefits	0.00	0.00	0.00	100.0%
512 50 31 00	Operating Supplies - Court	0.00	0.00	0.00	100.0%
512 50 31 01	Office Supplies - Court	0.00	0.00	0.00	100.0%
512 50 35 00	Small Tools & Minor Equip	0.00	0.00	0.00	100.0%
512 50 41 01	Municipal Court Judge Contract Fee	0.00	0.00	0.00	100.0%
512 50 41 02	Professional Services - Other Than Attorneys	110,000.00	116,296.18	(6,296.18)	0.0%
512 50 42 00	Communications	0.00	0.00	0.00	100.0%
512 50 43 00	Travel	0.00	0.00	0.00	100.0%
512 50 44 01	Advertising	0.00	0.00	0.00	100.0%
512 50 45 00	Operating Rentals/Leases	0.00	0.00	0.00	100.0%
512 50 48 00	Repairs & Maintenance	0.00	0.00	0.00	100.0%
512 50 49 00	Miscellaneous	0.00	0.00	0.00	100.0%
512 50 49 01	Jury Duty Reimbursement/Charges	0.00	0.00	0.00	100.0%
512 50 49 02	Registrations / Fees - Training Classes & Seminars	0.00	0.00	0.00	100.0%
512 70 31 00	Operating Supplies - Court Library	0.00	0.00	0.00	100.0%
515 91 41 00	Professional Services - Legal - Indigent Defense	60,000.00	41,666.60	18,333.40	30.6%
594 12 64 00	Machinery & Equipment	0.00	0.00	0.00	100.0%
512 Municipal Court		170,000.00	157,962.78	12,037.22	7.1%

515 Legal

515 31 41 12	Legal Services - Municipal Court	3,000.00	0.00	3,000.00	100.0%
515 41 41 12	Legal Services (External) - Municipal Court	0.00	0.00	0.00	100.0%
515 Legal		3,000.00	0.00	3,000.00	100.0%
512 Municipal Court		173,000.00	157,962.78	15,037.22	8.7%

513 Executive

2021 BUDGET POSITION

City Of College Place

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001 Current Expense Fund

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Expenditures		Amt Budgeted	Expenditures	Remaining	
513 Executive					
513 10 10 00	Wages & Overtime	81,962.00	67,485.86	14,476.14	17.7%
513 10 20 00	Personnel Benefits	24,789.00	18,672.47	6,116.53	24.7%
513 10 31 00	Operating Supplies - Executive	900.00	249.30	650.70	72.3%
513 10 31 01	Office Supplies - Executive	300.00	94.60	205.40	68.5%
513 10 35 00	Small Tools & Minor Equipment	100.00	0.00	100.00	100.0%
513 10 41 00	Professional Services	200.00	35.43	164.57	82.3%
513 10 42 00	Communications	2,000.00	1,206.66	793.34	39.7%
513 10 43 00	Travel Expense	4,000.00	1,137.88	2,862.12	71.6%
513 10 43 02	Travel / Training Mayor	350.00	0.00	350.00	100.0%
513 10 44 01	Advertising	40.00	0.00	40.00	100.0%
513 10 45 00	Operating Rentals & Lease	0.00	0.00	0.00	100.0%
513 10 48 00	Repairs & Maintenance	200.00	21.09	178.91	89.5%
513 10 49 00	Miscellaneous	2,000.00	3,425.76	(1,425.76)	0.0%
513 10 49 02	Registrations/Fees - Training Classes & Seminars	2,500.00	665.00	1,835.00	73.4%
513 10 49 03	Travel Miscellaneous	200.00	0.00	200.00	100.0%
594 13 64 00	Machinery & Equip	0.00	0.00	0.00	100.0%
001 Administration		119,541.00	92,994.05	26,546.95	22.2%
513 10 10 01	Wages & Overtime Exec Asst	0.00	0.00	0.00	100.0%
513 10 20 01	Personnel Benefits Staff	0.00	0.00	0.00	100.0%
513 10 43 01	Travel/Training Staff	200.00	0.00	200.00	100.0%
513 10 49 01	Miscellaneous	0.00	200.00	(200.00)	0.0%
594 13 64 01	Machinery/Equip Exec Staff	0.00	0.00	0.00	100.0%
003 Administrative Support Assist.		200.00	200.00	0.00	0.0%
513 Executive		119,741.00	93,194.05	26,546.95	22.2%
515 Legal					
515 31 41 10	Legal Services - Mayor	250.00	0.00	250.00	100.0%
515 31 41 13	Legal Services - City Administration	500.00	1,470.00	(970.00)	0.0%
515 41 41 10	Legal Services (External) - Mayor	0.00	0.00	0.00	100.0%
515 41 41 13	Legal Services (External) - City Administration	0.00	0.00	0.00	100.0%
515 Legal		750.00	1,470.00	(720.00)	0.0%
519 Other General Gov Services					
513 10 49 50	Misc. AWC Annual Dues / WWVCC Membership	7,550.00	8,128.00	(578.00)	0.0%
519 Other General Gov Services		7,550.00	8,128.00	(578.00)	0.0%
513 Executive		128,041.00	102,792.05	25,248.95	19.7%

514 Finance Department**514 Finance & Administration**

514 23 10 00	Wages & Overtime - Financial Services	72,240.00	59,133.05	13,106.95	18.1%
514 23 20 00	Personnel Benefits	33,242.00	27,025.06	6,216.94	18.7%
514 23 31 00	Operating Supplies - Budgeting, Accounting	300.00	113.34	186.66	62.2%

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001 Current Expense Fund

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Expenditures		Amt Budgeted	Expenditures	Remaining	
514 Finance & Administration					
514 23 31 01	Office Supplies - Budgeting, Accounting	1,000.00	261.34	738.66	73.9%
514 23 35 00	Small Tools/Minor Equip.	500.00	0.00	500.00	100.0%
514 23 41 00	Professional Services	21,000.00	23,634.40	(2,634.40)	0.0%
514 23 41 01	Professional Servs Prog.	3,050.00	3,306.71	(256.71)	0.0%
514 23 42 00	Communications	1,200.00	1,040.02	159.98	13.3%
514 23 43 00	Travel	2,000.00	59.71	1,940.29	97.0%
514 23 44 01	Advertising	500.00	123.08	376.92	75.4%
514 23 48 00	Repairs & Maintenance	300.00	157.64	142.36	47.5%
514 23 49 00	Miscellaneous	1,600.00	1,220.49	379.51	23.7%
514 23 49 01	Registration Fees / Training Classes & Seminars	3,000.00	488.37	2,511.63	83.7%
594 14 64 00	Machinery & Equipment	500.00	0.00	500.00	100.0%
514 Finance & Administration		140,432.00	116,563.21	23,868.79	17.0%

515 Legal

515 31 41 14	Legal Services - Finance	300.00	0.00	300.00	100.0%
515 41 41 14	Legal Services (External) - Finance	0.00	0.00	0.00	100.0%
515 Legal		300.00	0.00	300.00	100.0%
514 Finance Department		140,732.00	116,563.21	24,168.79	17.2%

515 Legal**515 Legal**

515 31 41 00	Prof Legal Servs Retainer	50,000.00	24,416.95	25,583.05	51.2%
515 31 41 01	Professional Legal Services	10,000.00	189.99	9,810.01	98.1%
515 31 41 02	Professional Services	0.00	74.50	(74.50)	0.0%
000		60,000.00	24,681.44	35,318.56	58.9%
515 31 10 00	Salary & Wages - City Attorney	0.00	23,403.20	(23,403.20)	0.0%
515 31 20 00	Personnel Benefits	0.00	9,365.87	(9,365.87)	0.0%
515 31 31 00	Operating Supplies - City Attorney	0.00	278.32	(278.32)	0.0%
515 31 31 01	Office Supplies - City Attorney	0.00	0.00	0.00	100.0%
515 31 35 00	Small Tools/Minor Equipment	0.00	0.00	0.00	100.0%
515 31 42 00	Communication - City Attorney	0.00	221.45	(221.45)	0.0%
515 31 43 00	Travel - City Attorney	0.00	0.00	0.00	100.0%
515 31 44 01	Advertising - City Attorney	0.00	0.00	0.00	100.0%
515 31 48 00	Repairs & Maintenance - City Attorney	0.00	0.00	0.00	100.0%
515 31 49 00	Miscellaneous - City Attorney	0.00	0.00	0.00	100.0%
515 31 49 01	Registration Fees / Training Classes & Seminars - City Attorney	0.00	0.00	0.00	100.0%
594 15 64 00	Machinery & Equipment	0.00	0.00	0.00	100.0%
001 Administration		0.00	33,268.84	(33,268.84)	0.0%
515 Legal		60,000.00	57,950.28	2,049.72	3.4%
515 Legal		60,000.00	57,950.28	2,049.72	3.4%

516 Human Resources

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001 Current Expense Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining
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515 Legal

515 31 41 16	Legal Services - Human Resources	250.00	0.00	250.00	100.0%
515 41 41 16	Legal Services - Human Resources	0.00	0.00	0.00	100.0%
515 Legal		250.00	0.00	250.00	100.0%

516 Personnel

518 10 49 02	Training/Class Registration Fees & Charges - City-wide Education	800.00	1,000.00	(200.00)	0.0%
000		800.00	1,000.00	(200.00)	0.0%
518 10 10 00	Salaries & Wages - HR	54,256.00	44,059.05	10,196.95	18.8%
518 10 20 00	Personnel Benefits - HR	29,746.00	24,198.90	5,547.10	18.6%
518 10 31 00	Operating Supplies - HR Administration	250.00	21.97	228.03	91.2%
518 10 31 01	Office Supplies - HR Administration	500.00	254.50	245.50	49.1%
518 10 41 00	Prof. Services - Labor Negotiations	3,000.00	225.00	2,775.00	92.5%
518 10 41 01	Professional Services	7,000.00	6,719.11	280.89	4.0%
518 10 42 00	Communications - HR	0.00	417.30	(417.30)	0.0%
518 10 43 00	Travel	1,600.00	78.10	1,521.90	95.1%
518 10 48 00	Repairs And Maintenance	600.00	279.36	320.64	53.4%
518 10 49 00	Miscellaneous	800.00	573.34	226.66	28.3%
518 10 49 01	Training / Class Registration Fees & Charges	5,000.00	2,330.00	2,670.00	53.4%
594 18 64 16	Machinery And Equipment - HR	250.00	0.00	250.00	100.0%
001 Administration		103,002.00	79,156.63	23,845.37	23.2%
518 10 31 02	Operating Supplies - HR Wellness	1,500.00	535.70	964.30	64.3%
518 10 31 03	Office Supplies - HR Wellness	300.00	44.13	255.87	85.3%
518 10 31 04	Operating Supplies - HR Wellness Grant Reimbursed	175.00	0.00	175.00	100.0%
002 Wellness Program Supplies		1,975.00	579.83	1,395.17	70.6%
516 Personnel		105,777.00	80,736.46	25,040.54	23.7%

517 Employee Benefit Program

517 90 24 00	Employee Benefit Prg Cost	1,200.00	1,000.00	200.00	16.7%
517 90 24 01	Employee Benefit Prg Cost Deposit	0.00	1,000.00	(1,000.00)	0.0%
517 Employee Benefit Program		1,200.00	2,000.00	(800.00)	0.0%
516 Human Resources		107,227.00	82,736.46	24,490.54	22.8%

519 General Government Services**519 Other General Gov Services**

518 61 49 00	Settlements	0.00	0.00	0.00	100.0%
518 62 49 00	WA State General Admin Purchasing COOP	0.00	0.00	0.00	100.0%
519 Other General Gov Services		0.00	0.00	0.00	100.0%

2021 BUDGET POSITION

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001 Current Expense Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
519 General Government Services	0.00	0.00	0.00	100.0%

520 City Clerk/Records**515 Legal**

515 31 41 15	Legal Services - Records PRA	1,500.00	555.00	945.00	63.0%
515 41 41 15	Legal Services (External) - Records PRA	0.00	0.00	0.00	100.0%
515 Legal		1,500.00	555.00	945.00	63.0%

520 City Clerk/Records

514 30 10 00	Wages/O.T. Record Services	68,163.00	51,310.91	16,852.09	24.7%
514 30 20 00	Personnel Benefits	39,225.00	26,134.29	13,090.71	33.4%
514 30 31 00	Operating Supplies - Records	350.00	112.87	237.13	67.8%
514 30 31 01	Office Supplies - Records	500.00	514.48	(14.48)	0.0%
514 30 35 00	Sm Tools/Minor Equip,	300.00	0.00	300.00	100.0%
514 30 41 00	Prof Serv - Codification/Records Destruction	41,950.00	29,324.47	12,625.53	30.1%
514 30 42 00	Communication	1,000.00	607.81	392.19	39.2%
514 30 43 00	Travel	2,850.00	54.59	2,795.41	98.1%
514 30 44 01	Advertising	100.00	590.36	(490.36)	0.0%
514 30 48 00	Repairs & Maintenance	400.00	278.47	121.53	30.4%
514 30 49 00	Miscellaneous	450.00	836.74	(386.74)	0.0%
514 30 49 01	Registrations/Fees - Training Classes & Seminars	3,000.00	695.00	2,305.00	76.8%
594 14 64 01	Machinery & Equipment	2,500.00	0.00	2,500.00	100.0%
520 City Clerk/Records		160,788.00	110,459.99	50,328.01	31.3%
520 City Clerk/Records		162,288.00	111,014.99	51,273.01	31.6%

521 Police Operations**030 Contr & Donations Priv Sources**

521 10 49 05	PD Christmas Family Project Expenditures	0.00	0.00	0.00	100.0%
030 Contr & Donations Priv Sources		0.00	0.00	0.00	100.0%

515 Legal

515 31 41 21	Legal Services - Police	5,000.00	9,495.00	(4,495.00)	0.0%
515 41 41 21	Legal Services (External) - Police	0.00	0.00	0.00	100.0%
515 Legal		5,000.00	9,495.00	(4,495.00)	0.0%

521 Law Enforcement

521 10 10 00	Wages & Overtime	123,095.00	104,727.53	18,367.47	14.9%
521 10 20 00	Personnel Benefits	42,119.00	36,762.98	5,356.02	12.7%
521 10 20 02	Benefits - Reimbursement Costs	0.00	301.65	(301.65)	0.0%
521 10 31 00	Operating Supplies - Administration	1,000.00	175.17	824.83	82.5%
521 10 31 01	Office Supplies - Administration	500.00	106.51	393.49	78.7%
521 10 35 00	Sm Tools/Minor Equipment	150.00	0.00	150.00	100.0%
521 10 41 00	Professional Services	5,000.00	664.50	4,335.50	86.7%

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001 Current Expense Fund

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Expenditures		Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement					
521 10 41 01	Prof Services - Labor Negotiations.	8,500.00	2,875.00	5,625.00	66.2%
521 10 41 03	Prof Services - Lexipol Consulting Service	3,093.00	3,186.00	(93.00)	0.0%
521 10 41 04	Professional Services - Comprehensive Analysis Of Police Services	0.00	0.00	0.00	100.0%
521 10 42 00	Communication	5,000.00	3,777.58	1,222.42	24.4%
521 10 43 00	Travel	2,000.00	40.00	1,960.00	98.0%
521 10 44 01	Advertising	500.00	136.31	363.69	72.7%
521 10 45 00	Operating Rentals/Leases	0.00	0.00	0.00	100.0%
521 10 48 00	Repairs & Maintenance	500.00	130.89	369.11	73.8%
521 10 49 00	Miscellaneous	2,500.00	586.46	1,913.54	76.5%
521 10 49 01	Registrations / Fees Training Classes & Seminars	3,000.00	644.00	2,356.00	78.5%
521 10 49 02	Miscellaneous - PD Donations	0.00	0.00	0.00	100.0%
521 10 49 95	Interfund Rentals - Repl.	0.00	0.00	0.00	100.0%
521 10 49 96	Interfund Rentals O & M	34,305.00	32,615.20	1,689.80	4.9%
594 21 64 06	Machinery & Equipment - Admin	0.00	0.00	0.00	100.0%
001 Administration		231,262.00	186,729.78	44,532.22	19.3%
521 21 10 00	Wages Investigation	81,856.00	70,780.63	11,075.37	13.5%
521 21 20 00	Benefits - Investigation	29,547.00	25,357.89	4,189.11	14.2%
521 21 31 00	Operating Supplies - Investigation	1,000.00	2,660.11	(1,660.11)	0.0%
521 21 31 01	Office Supplies - Investigation	400.00	354.93	45.07	11.3%
521 21 35 00	Sm Tools/Equip Invest	1,500.00	0.00	1,500.00	100.0%
521 21 41 00	Prof Servs Investigation	1,500.00	437.71	1,062.29	70.8%
521 21 42 00	Communication Invest.	800.00	1,739.90	(939.90)	0.0%
521 21 43 00	Travel Investigation	200.00	391.50	(191.50)	0.0%
521 21 44 01	Advertising Investigation	0.00	0.00	0.00	100.0%
521 21 45 00	Operating Rentals Invest	0.00	0.00	0.00	100.0%
521 21 48 00	Repairs/Maint Invest.	75.00	21.44	53.56	71.4%
521 21 49 00	Misc Investigation	3,000.00	500.00	2,500.00	83.3%
521 21 49 01	Registration Fees - Training Classes & Seminars	0.00	749.00	(749.00)	0.0%
521 21 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	100.0%
521 21 49 96	Interfund Rentals - O & M	0.00	0.00	0.00	100.0%
521 70 10 04	Wages - Impaired Driving CFDA#20.600 Grant Program	0.00	639.63	(639.63)	0.0%
594 21 64 01	Machinery Investigation	8,700.00	0.00	8,700.00	100.0%
002 Investigation		128,578.00	103,632.74	24,945.26	19.4%
521 22 10 00	Wages Patrol	673,834.00	576,271.37	97,562.63	14.5%
521 22 20 00	Benefits Patrol	237,002.00	200,218.42	36,783.58	15.5%
521 22 20 01	Benefits Uniforms Patrol	12,000.00	5,344.33	6,655.67	55.5%
521 22 20 02	Benefits Uniforms BVP Grant-Funded	0.00	2,828.22	(2,828.22)	0.0%
521 22 20 06	BVFF Pension & Disability Payments	0.00	235.00	(235.00)	0.0%
521 22 31 00	Operating Supplies - Patrol	4,000.00	3,715.75	284.25	7.1%
521 22 31 01	Office Supplies - Patrol	300.00	0.00	300.00	100.0%
521 22 32 00	Fuel Consumed Patrol	350.00	42.00	308.00	88.0%
521 22 35 00	Sm Tools/Equip Patrol	2,300.00	0.00	2,300.00	100.0%
521 22 41 00	Prof Services Patrol	3,000.00	2,081.00	919.00	30.6%
521 22 42 00	Communication Patrol	9,000.00	7,064.41	1,935.59	21.5%
521 22 42 01	Patrol Air Cards - Communication	5,000.00	4,004.37	995.63	19.9%
521 22 45 00	Operating Rentals Patrol	0.00	0.00	0.00	100.0%
521 22 48 00	Repairs/Maint. Patrol	1,000.00	187.99	812.01	81.2%
521 22 49 00	Miscellaneous Patrol	100.00	50.00	50.00	50.0%
521 22 49 01	Intergov Servs Patrol - Dispatch Charges	200,000.00	205,447.36	(5,447.36)	0.0%

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001 Current Expense Fund

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Expenditures		Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement					
521 22 49 02	WW PD Support/Maint MDT Software	1,000.00	0.00	1,000.00	100.0%
521 22 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	100.0%
521 22 49 96	Interfund Rentals O & M	34,305.00	32,615.20	1,689.80	4.9%
521 70 10 01	Wages - ""X52 Sustained Enforcement - Speed"" Grant Program	0.00	0.00	0.00	100.0%
521 70 10 02	Wages - Impaired Driving CFDA#20.601 Grant Program	0.00	211.56	(211.56)	0.0%
521 70 10 03	Wages - Seatbelts CFDA#20.602 Grant Program	0.00	0.00	0.00	100.0%
521 70 20 01	Benefits - "X52 Sustained Enforcement - Speed" Grant Program	0.00	0.00	0.00	100.0%
521 70 20 02	Benefits - Impaired Driving CFDA#20.601 Grant Program	0.00	71.28	(71.28)	0.0%
521 70 20 03	Benefits - Seatbelts CFDA#20.602 Grant Program	0.00	0.00	0.00	100.0%
521 70 20 04	Benefits - Impaired Driving CFDA#20.600 Grant Program	0.00	214.85	(214.85)	0.0%
594 21 64 02	Machinery/Equip Patrol	30,000.00	46,095.56	(16,095.56)	0.0%
597 00 15 21	Transfer To 320 For Equipment Replacement	0.00	0.00	0.00	100.0%
003 Patrol		1,213,191.00	1,086,698.67	126,492.33	10.4%
521 23 10 00	Wages Spec Unit	68,480.00	58,643.97	9,836.03	14.4%
521 23 10 01	Wages Spec Unit - Reimbursed By Grant	0.00	0.00	0.00	100.0%
521 23 20 00	Benefits Spec Unit	25,444.00	22,470.00	2,974.00	11.7%
521 23 20 01	Benefits - Uniforms	0.00	0.00	0.00	100.0%
521 23 20 02	Benefits Spec Unit - Reimbursed By Grant	0.00	0.00	0.00	100.0%
521 23 31 00	Operating Supplies - Special Unit	0.00	0.00	0.00	100.0%
521 23 31 01	Office Supplies - Special Unit	0.00	0.00	0.00	100.0%
521 23 35 00	Small Tools / Minor Equip	0.00	0.00	0.00	100.0%
521 23 48 00	D.A.R.E. Vehicle Maint. / Repairs / Painting	0.00	0.00	0.00	100.0%
521 23 49 00	Misc - Special Unit	0.00	0.00	0.00	100.0%
521 23 49 01	Special Unit - Training Registrations	0.00	0.00	0.00	100.0%
521 23 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	100.0%
004 School Resource Officer		93,924.00	81,113.97	12,810.03	13.6%
521 30 10 00	Wages Crime Prevent	0.00	0.00	0.00	100.0%
521 30 20 00	Benefits Crime Prevent	0.00	0.00	0.00	100.0%
521 30 31 00	Operating Supplies - Crime Prevention	100.00	0.00	100.00	100.0%
521 30 31 01	Office Supplies - Crime Prevention	100.00	0.00	100.00	100.0%
521 30 42 00	Communication Crime Prev.	0.00	0.00	0.00	100.0%
521 30 43 00	Travel - Crime Prevention	0.00	0.00	0.00	100.0%
521 30 44 01	Advertising Crime Prevent	0.00	0.00	0.00	100.0%
521 30 49 00	Misc Crime Prevention	100.00	0.00	100.00	100.0%
521 30 49 06	Registrations/Fees - Training Classes & Seminars	275.00	0.00	275.00	100.0%
005 Crime Prevention		575.00	0.00	575.00	100.0%
521 40 31 00	Operating Supplies - Training	8,500.00	489.26	8,010.74	94.2%
521 40 31 01	Office Supplies - Training	100.00	0.00	100.00	100.0%
521 40 41 00	Prof Services Training	1,300.00	680.00	620.00	47.7%
521 40 43 00	Travel Training	10,000.00	2,543.71	7,456.29	74.6%
521 40 48 00	Repairs/Maint Training	1,000.00	0.00	1,000.00	100.0%
521 40 49 00	Misc Training	0.00	0.00	0.00	100.0%

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001 Current Expense Fund

Months: 01 To: 10

Expenditures		Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement					
521 40 49 01	Registrations/Fees - Training Classes & Seminars	15,000.00	2,865.00	12,135.00	80.9%
006 Training		35,900.00	6,577.97	29,322.03	81.7%
521 70 10 00	Wages Traffic	223,564.00	190,911.68	32,652.32	14.6%
521 70 10 05	Wages Traffic WSCJT Grant Reimbursed	0.00	0.00	0.00	100.0%
521 70 20 00	Benefits Traffic	78,919.00	66,647.52	12,271.48	15.5%
521 70 20 05	Benefits Traffic WSCJT Grant Reimbursed	0.00	0.00	0.00	100.0%
521 70 20 06	BVFF Pension & Disability Payments	100.00	105.00	(5.00)	0.0%
521 70 31 00	Operating Supplies - Traffic	250.00	0.00	250.00	100.0%
521 70 31 01	Office Supplies - Traffic	75.00	0.00	75.00	100.0%
521 70 35 00	Sm Tools Traffic	200.00	0.00	200.00	100.0%
521 70 41 00	Prof Services Traffic	500.00	0.00	500.00	100.0%
521 70 48 00	Repairs/Maint Traffic	500.00	0.00	500.00	100.0%
521 70 49 00	Miscellaneous Traffic	100.00	0.00	100.00	100.0%
521 70 49 95	Interfund Rental - Repl.	0.00	0.00	0.00	100.0%
521 70 49 96	Interfund Rentals - O & M	34,305.00	32,615.20	1,689.80	4.9%
594 21 64 05	WASPC TrafficSafety Grant	0.00	0.00	0.00	100.0%
594 21 64 09	Equipment Purchases - Traffic Policing	3,000.00	11,260.23	(8,260.23)	0.0%
594 21 64 12	Wildhorse Camera Grant	0.00	0.00	0.00	100.0%
007 Traffic Policing		341,513.00	301,539.63	39,973.37	11.7%
521 19 10 00	Wages Support Serv	120,010.00	92,001.72	28,008.28	23.3%
521 19 10 03	Wages Support Services - Intern	0.00	276.47	(276.47)	0.0%
521 19 10 04	Wages Support Services - Intern Grant Reimbursed	0.00	0.00	0.00	100.0%
521 19 20 00	Benefits Support Servs	69,690.00	43,155.14	26,534.86	38.1%
521 19 20 01	Benefits/Uniforms Support Services	400.00	157.19	242.81	60.7%
521 19 20 03	Benefits Support Services - Intern	0.00	0.00	0.00	100.0%
521 19 31 00	Operating Supplies - Support Services	750.00	1,973.98	(1,223.98)	0.0%
521 19 31 01	Office Supplies - Support Services	2,500.00	988.24	1,511.76	60.5%
521 19 35 00	Sm Tools Support Servs	500.00	0.00	500.00	100.0%
521 19 41 00	Prof Services Support Ser	5,000.00	6,733.07	(1,733.07)	0.0%
521 19 42 00	Communication Support Ser	0.00	0.00	0.00	100.0%
521 19 43 00	Travel Support Services	1,800.00	0.00	1,800.00	100.0%
521 19 44 01	Advertising Support Servs	250.00	0.00	250.00	100.0%
521 19 45 00	Oper Rentals Support Serv	250.00	0.00	250.00	100.0%
521 19 48 00	Repairs/Maint Support Ser	300.00	681.46	(381.46)	0.0%
521 19 49 00	Misc. Support Services	200.00	0.00	200.00	100.0%
521 19 49 01	Registrations / Fees - Training Classes / Seminars	600.00	515.00	85.00	14.2%
521 19 49 02	WW SSMA New World Records Sys Support	34,500.00	33,918.72	581.28	1.7%
594 21 64 10	Machinery & Equipment - Grant Funded	0.00	0.00	0.00	100.0%
594 21 64 11	Machinery & Equipment - Support Svcs	1,450.00	4,121.45	(2,671.45)	0.0%
008 Support Services		238,200.00	184,522.44	53,677.56	22.5%
521 23 31 09	Special Response Unit - Operating	0.00	0.00	0.00	100.0%
521 23 35 09	Special Response Unit - Small Tools	0.00	0.00	0.00	100.0%
521 23 41 09	Special Response Unit - Professional Services	0.00	0.00	0.00	100.0%
521 23 48 09	Special Response Unit - Maintenance & Repair	0.00	0.00	0.00	100.0%
521 23 49 09	Special Response Unit - Miscellaneous	0.00	0.00	0.00	100.0%

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001 Current Expense Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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521 Law Enforcement

009 Criminal Justice	0.00	0.00	0.00	100.0%
554 30 10 00 Wages Special Enforcement	51,428.00	50,211.85	1,216.15	2.4%
554 30 20 00 Benefits	25,649.00	23,791.43	1,857.57	7.2%
554 30 20 01 Uniforms	1,000.00	0.00	1,000.00	100.0%
554 30 31 00 Operating Supplies - Special Enforcement	1,000.00	315.89	684.11	68.4%
554 30 31 01 Office Supplies - Special Enforcement	200.00	137.35	62.65	31.3%
554 30 35 00 Sm Tools/Equipment	75.00	0.00	75.00	100.0%
554 30 41 00 Professional Services	6,000.00	6,769.04	(769.04)	0.0%
554 30 42 00 Communications - Special Enforcement	1,500.00	810.40	689.60	46.0%
554 30 43 00 Travel	1,500.00	31.88	1,468.12	97.9%
554 30 48 00 Repairs/maintenance	11.00	0.00	11.00	100.0%
554 30 48 01 Repairs & Maintenance - Code Enforcement Cleanup	0.00	0.00	0.00	100.0%
554 30 49 00 Miscellaneous	40.00	0.00	40.00	100.0%
554 30 49 01 Registrations/Fees - Training Classes & Seminars	500.00	0.00	500.00	100.0%
554 30 49 95 Interfund Rentals - Repl	0.00	0.00	0.00	100.0%
554 30 49 96 Interfund Rentals - O & M	2,287.00	3,671.22	(1,384.22)	0.0%
012 Special Enforcement	91,190.00	85,739.06	5,450.94	6.0%
521 Law Enforcement	2,374,333.00	2,036,554.26	337,778.74	14.2%

523 Detention & Correction

523 60 31 00 Operating Supplies - Detention	0.00	0.00	0.00	100.0%
523 60 31 01 Office Supplies - Detention	0.00	0.00	0.00	100.0%
523 60 35 00 Small Tools/Equipment	0.00	0.00	0.00	100.0%
523 60 41 00 Professional Services	6,000.00	0.00	6,000.00	100.0%
523 60 44 01 Advertising	0.00	0.00	0.00	100.0%
523 60 48 00 Repairs/Maintenance	0.00	0.00	0.00	100.0%
523 60 49 00 Miscellaneous	150.00	0.00	150.00	100.0%
523 60 49 01 Intergov Services - Cnty Jail Services	27,000.00	28,118.26	(1,118.26)	0.0%
523 Detention & Correction	33,150.00	28,118.26	5,031.74	15.2%

539 Special Enforcement

594 21 64 55 Machinery/Equipment - Special Enforcement	2,000.00	0.00	2,000.00	100.0%
539 Special Enforcement	2,000.00	0.00	2,000.00	100.0%
521 Police Operations	2,414,483.00	2,074,167.52	340,315.48	14.1%

522 Fire Department**515 Legal**

515 31 41 22 Legal Services - Fire / EMS	1,000.00	0.00	1,000.00	100.0%
515 41 41 22 Legal Services (External) - Fire / EMS	0.00	0.00	0.00	100.0%
515 Legal	1,000.00	0.00	1,000.00	100.0%

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001 Current Expense Fund

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Expenditures		Amt Budgeted	Expenditures	Remaining	
522 Fire Control					
522 10 10 00	Wages & Overtime	0.00	0.00	0.00	100.0%
522 10 20 00	Personnel Benefits	0.00	0.00	0.00	100.0%
522 10 20 01	Other Benefits - Uniforms	300.00	0.00	300.00	100.0%
522 10 31 00	Operating Supplies - Administration	400.00	1,833.14	(1,433.14)	0.0%
522 10 31 01	Office Supplies - Administration	750.00	783.26	(33.26)	0.0%
522 10 35 00	Sm Tools & Minor Equipmnt	0.00	0.00	0.00	100.0%
522 10 41 00	Professional Services - Comprehensive Analysis Of Fire Services	0.00	1,801.30	(1,801.30)	0.0%
522 10 41 01	Union Negotiations - Fire Dept.	0.00	700.00	(700.00)	0.0%
522 10 41 02	Professional Services - Admin	8,000.00	8,387.10	(387.10)	0.0%
522 10 42 00	Communication	1,300.00	1,298.59	1.41	0.1%
522 10 43 00	Travel	3,000.00	0.00	3,000.00	100.0%
522 10 44 01	Advertising	450.00	264.02	185.98	41.3%
522 10 45 00	Operating Rentals/Leases	0.00	0.00	0.00	100.0%
522 10 48 00	Repairs & Maintenance	400.00	315.84	84.16	21.0%
522 10 49 00	Miscellaneous	2,300.00	2,458.40	(158.40)	0.0%
522 10 49 01	Registrations/Fees - Training Classes & Seminars	2,500.00	35.08	2,464.92	98.6%
594 22 64 00	Machinery & Equipment - Admin	0.00	(2,061.03)	2,061.03	100.0%
594 22 64 02	Machinery & Equipment - Mobilization	0.00	0.00	0.00	100.0%
001 Administration		19,400.00	15,815.70	3,584.30	18.5%
522 20 10 00	Wages Fire	149,906.00	119,738.04	30,167.96	20.1%
522 20 10 01	Stipends (Volunteers)	35,000.00	30,844.03	4,155.97	11.9%
522 20 20 00	Benefits Fire	60,777.00	39,374.14	21,402.86	35.2%
522 20 20 01	Benefits (Volunteers)	2,678.00	2,359.52	318.48	11.9%
522 20 20 03	Uniforms - Volunteers	6,000.00	165.05	5,834.95	97.2%
522 20 20 04	Uniforms - FT Firefighter	2,000.00	642.42	1,357.58	67.9%
522 20 31 00	Operating Supplies - Suppression	1,000.00	3,624.84	(2,624.84)	0.0%
522 20 31 01	Office Supplies - Suppression	0.00	0.00	0.00	100.0%
522 20 31 03	Radios/Pagers - Parts & Supplies	700.00	397.11	302.89	43.3%
522 20 31 04	Oper Supplies - Vehicles	0.00	167.31	(167.31)	0.0%
522 20 32 00	Fuel - Suppression	250.00	104.96	145.04	58.0%
522 20 35 00	Sm Tools/Equipment	1,000.00	2,222.99	(1,222.99)	0.0%
522 20 35 01	Small Tools Vehicle	500.00	0.00	500.00	100.0%
522 20 41 00	Fire Dept Personnel Physicals	2,500.00	1,299.00	1,201.00	48.0%
522 20 42 00	Communication - Air Cards For MDTs	2,500.00	2,646.81	(146.81)	0.0%
522 20 48 00	Repairs/Maintenance	2,000.00	1,167.48	832.52	41.6%
522 20 48 01	Repairs/Maint Vehicle	0.00	0.00	0.00	100.0%
522 20 49 00	Misc Fire	0.00	0.00	0.00	100.0%
522 20 49 01	Misc Vehicle Fire	0.00	0.00	0.00	100.0%
522 20 49 04	Intergov Services - Dispatch Charges	23,634.00	23,550.24	83.76	0.4%
522 20 49 05	WW SSMA New World Records Sys Support	3,200.00	0.00	3,200.00	100.0%
522 20 49 06	BVFF Pension & Disability Payments	1,800.00	1,470.00	330.00	18.3%
522 20 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	100.0%
522 20 49 96	Interfund Rentals - O & M	29,897.00	21,632.24	8,264.76	27.6%
594 22 62 01	Bldg Improvemnts	0.00	0.00	0.00	100.0%
594 22 64 05	Machinery & Equip/Vehicle	0.00	0.00	0.00	100.0%
594 22 64 10	Equipment - Radios & Pagers (Fire)	19,500.00	10,619.70	8,880.30	45.5%
594 22 64 12	Equipment - Grant Funded	0.00	0.00	0.00	100.0%
594 22 64 20	Machinery/Equipment	40,000.00	6,162.85	33,837.15	84.6%
597 00 15 22	Transfer To 320 For Equipment Replacement	20,000.00	15,000.00	5,000.00	25.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining
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522 Fire Control

002 Fire Suppression		404,842.00	283,188.73	121,653.27	30.0%
522 30 10 00	Wages & OT	38,761.00	32,032.49	6,728.51	17.4%
522 30 20 00	Benefits	17,871.00	15,288.62	2,582.38	14.5%
522 30 20 01	Other Benefits/Uniforms	300.00	0.00	300.00	100.0%
522 30 31 00	Operating Supplies - Prevention / Investigation	2,500.00	22.26	2,477.74	99.1%
522 30 31 01	Office Supplies - Prevention / Investigation	100.00	0.00	100.00	100.0%
522 30 35 00	Small Tools/Equipment	0.00	0.00	0.00	100.0%
522 30 41 00	Professional Services	0.00	0.00	0.00	100.0%
522 30 42 00	Communication	2,000.00	160.00	1,840.00	92.0%
522 30 43 00	Travel	1,500.00	78.31	1,421.69	94.8%
522 30 44 01	Advertising	0.00	0.00	0.00	100.0%
522 30 48 00	Repairs/Maintenance	150.00	0.00	150.00	100.0%
522 30 49 00	Miscellaneous	500.00	369.74	130.26	26.1%
003 Fire Prevention/Investigation		63,682.00	47,951.42	15,730.58	24.7%
522 45 10 00	Wages & OT	86,148.00	66,177.23	19,970.77	23.2%
522 45 20 00	Benefits	21,978.00	18,575.91	3,402.09	15.5%
522 45 20 03	Uniforms - FT Firefighter	400.00	0.00	400.00	100.0%
522 45 31 00	Operating Supplies - Training	3,000.00	395.14	2,604.86	86.8%
522 45 31 01	Office Supplies - Training	5,000.00	0.00	5,000.00	100.0%
522 45 35 00	Small Tools & Equipment - Training	0.00	1,143.43	(1,143.43)	0.0%
522 45 41 00	Professional Services	0.00	0.00	0.00	100.0%
522 45 42 00	Communication	0.00	0.00	0.00	100.0%
522 45 43 00	Travel	10,000.00	321.58	9,678.42	96.8%
522 45 48 00	Repairs/Maintenance	150.00	0.00	150.00	100.0%
522 45 49 00	Miscellaneous	0.00	2,346.00	(2,346.00)	0.0%
522 45 49 01	Registrations/Fees - Training Classes & Seminars	1,000.00	250.00	750.00	75.0%
594 22 64 40	Training Equip/Software/Matls - WSP FF Training Program	0.00	0.00	0.00	100.0%
004 Training		127,676.00	89,209.29	38,466.71	30.1%
522 50 31 00	Operating Supplies - Facilities	5,000.00	3,461.10	1,538.90	30.8%
522 50 31 01	Office Supplies - Facilities	0.00	0.00	0.00	100.0%
522 50 35 00	Small Tools/Equipment	250.00	0.00	250.00	100.0%
522 50 41 00	Professional Services	0.00	0.00	0.00	100.0%
522 50 47 00	Public Utility Services	20,000.00	17,705.81	2,294.19	11.5%
522 50 48 00	Repairs/Maintenance	13,000.00	6,069.87	6,930.13	53.3%
522 50 49 00	Miscellaneous	150.00	92.07	57.93	38.6%
594 22 62 00	Building Improvmnts	0.00	0.00	0.00	100.0%
594 22 64 50	Machinery/Equipment	8,000.00	2,775.99	5,224.01	65.3%
005 Facilities		46,400.00	30,104.84	16,295.16	35.1%
594 22 64 01	Machinery & Equipment - Grant Funded	0.00	2,673.24	(2,673.24)	0.0%
009 Grants - FEMA		0.00	2,673.24	(2,673.24)	0.0%
522 20 10 02	Wages - Mobilization	0.00	28,357.74	(28,357.74)	0.0%
522 20 20 02	Benefits - Mobilization	0.00	5,032.95	(5,032.95)	0.0%
522 20 31 02	Fire Mobilization - Protective Equipment	1,500.00	0.00	1,500.00	100.0%
522 20 31 05	Wildland Fire - Operating Supplies	0.00	0.00	0.00	100.0%
522 20 32 02	Fire Mobilization - Fuel Consumed	1,000.00	4,843.95	(3,843.95)	0.0%
522 20 35 02	Fire Mobilization - Sm Tools / Equipment	500.00	445.70	54.30	10.9%
522 20 48 02	Fire Mobilization - Repairs & Maint.	100.00	0.00	100.00	100.0%

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522 Fire Control			
522 20 49 02 Fire Mobilization - Misc. Expense	500.00	(617.23)	1,117.23 223.4%
522 20 49 03 Fire Mobilization Exp	0.00	0.00	0.00 100.0%
010 Mobilization Program	3,600.00	38,063.11	(34,463.11) 0.0%
597 00 00 22 Transfer To 202 LTGO Bond Fund	0.00	0.00	0.00 100.0%
014 Long Term Debt - Equipment	0.00	0.00	0.00 100.0%
522 Fire Control	665,600.00	507,006.33	158,593.67 23.8%

526 Emergency Medical Services

522 26 10 00 Wages & OT	0.00	0.00	0.00 100.0%
522 26 20 00 Benefits	0.00	5,806.10	(5,806.10) 0.0%
522 26 31 00 Operating Supplies - EMS Administration	1,000.00	114.48	885.52 88.6%
522 26 31 01 Office Supplies - EMS Administration	0.00	153.15	(153.15) 0.0%
522 26 35 00 Sm Tools / Equipment	0.00	0.00	0.00 100.0%
522 26 44 01 Advertising	0.00	0.00	0.00 100.0%
522 26 48 00 Repairs & Maintenance	0.00	0.00	0.00 100.0%
001 Administration	1,000.00	6,073.73	(5,073.73) 0.0%
522 26 31 03 Operating Supplies - EMS Training	2,500.00	937.04	1,562.96 62.5%
522 26 31 04 Office Supplies - EMS Training	0.00	0.00	0.00 100.0%
522 26 43 00 Travel	0.00	0.00	0.00 100.0%
522 26 49 00 Miscellaneous	250.00	0.00	250.00 100.0%
522 26 49 01 Registrations/Fees - Training Classes & Seminars	3,000.00	4,319.35	(1,319.35) 0.0%
002 Training	5,750.00	5,256.39	493.61 8.6%
522 26 10 80 Wages & OT	224,731.00	183,567.80	41,163.20 18.3%
522 26 10 81 Stipends (Volunteers)	85,000.00	69,155.97	15,844.03 18.6%
522 26 20 80 Benefits	100,150.00	74,909.68	25,240.32 25.2%
522 26 20 81 Benefits (Volunteers)	6,503.00	5,290.60	1,212.40 18.6%
522 26 31 80 Operating Supplies - EMS Rescue & Emergency	7,000.00	3,264.23	3,735.77 53.4%
522 26 31 81 Office Supplies - EMS Rescue & Emergency	0.00	0.00	0.00 100.0%
522 26 31 82 WA ST DOH EMS Grant Expenditure	0.00	0.00	0.00 100.0%
522 26 31 83 Radios/Pagers - Parts & Supplies - EMS	300.00	0.00	300.00 100.0%
522 26 35 80 Sm Tools/Equipment	50,000.00	15,594.95	34,405.05 68.8%
522 26 41 80 Professional Services	18,000.00	22,825.59	(4,825.59) 0.0%
522 26 41 81 Prof. Services- Personnel Physicals EMS	0.00	0.00	0.00 100.0%
522 26 42 80 Communication	350.00	0.00	350.00 100.0%
522 26 48 80 Repairs/Maintenance	0.00	0.00	0.00 100.0%
522 26 49 02 Intergov Services - Dispatch Charges	23,633.00	23,550.24	82.76 0.4%
522 26 49 80 Miscellaneous	100.00	0.00	100.00 100.0%
522 26 49 95 Interfund Rentals - Repl	0.00	0.00	0.00 100.0%
522 26 49 96 Interfund Rentals - O & M	29,897.00	21,632.24	8,264.76 27.6%
597 00 15 26 Transfer To 320 For Equipment Replacement	0.00	0.00	0.00 100.0%
003 Rescue & Emergency Aif	545,664.00	419,791.30	125,872.70 23.1%
594 22 64 26 Equipment - Radios & Pagers (EMS)	2,000.00	0.00	2,000.00 100.0%
008 Emergency Med Servs - Rescue	2,000.00	0.00	2,000.00 100.0%

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526 Emergency Medical Services

526 Emergency Medical Services	554,414.00	431,121.42	123,292.58	22.2%
522 Fire Department	1,221,014.00	938,127.75	282,886.25	23.2%

524 Building / Facilities / ISM**515 Legal**

515 31 41 24	Legal Services - Building	500.00	0.00	500.00	100.0%
515 41 41 24	Legal Services (External) - Building	0.00	0.00	0.00	100.0%
515 Legal		500.00	0.00	500.00	100.0%

519 Other General Gov Services

518 20 10 00	Wages & Overtime	42,737.00	35,083.85	7,653.15	17.9%
518 20 20 00	Personnel Benefits	14,532.00	16,525.25	(1,993.25)	0.0%
518 20 31 00	Operating Supplies - Facilities	6,000.00	3,706.98	2,293.02	38.2%
518 20 31 01	Office Supplies - Facilities	100.00	7.06	92.94	92.9%
518 20 35 00	Sm Tools/Minor Equip	0.00	0.00	0.00	100.0%
518 20 41 00	Professional Services	20,000.00	14,314.17	5,685.83	28.4%
518 20 42 00	Communication	500.00	400.89	99.11	19.8%
518 20 43 00	Travel / Training	0.00	0.00	0.00	100.0%
518 20 44 01	Advertising	0.00	0.00	0.00	100.0%
518 20 45 00	Operating Rentals/Leases	500.00	0.00	500.00	100.0%
518 20 47 00	Public Utility Services	15,000.00	13,384.70	1,615.30	10.8%
518 20 48 00	Repairs & Maintenance	12,000.00	1,783.24	10,216.76	85.1%
518 20 49 00	Miscellaneous	0.00	0.00	0.00	100.0%
594 18 62 00	Building Improvements	0.00	0.00	0.00	100.0%
594 18 64 19	Machinery/Equipment	2,000.00	0.00	2,000.00	100.0%
001 Facilities		113,369.00	85,206.14	28,162.86	24.8%
518 30 46 00	Insurance	49,900.00	51,248.30	(1,348.30)	0.0%
002 Miscellaneous		49,900.00	51,248.30	(1,348.30)	0.0%
518 20 47 01	Utilities - Annex Bldg	5,000.00	3,237.00	1,763.00	35.3%
518 20 48 02	Repair / Maintenance Annex Bldg	2,000.00	0.00	2,000.00	100.0%
003 Annex Facility		7,000.00	3,237.00	3,763.00	53.8%
519 Other General Gov Services		170,269.00	139,691.44	30,577.56	18.0%

524 Building Inspection

524 10 10 00	Wages - Bldg Clerical	13,823.00	11,205.62	2,617.38	18.9%
524 10 20 00	Benefits - Bldg Clerical	9,996.00	8,096.86	1,899.14	19.0%
524 20 10 00	Wages & OT	108,351.00	88,823.02	19,527.98	18.0%
524 20 20 00	Benefits	50,439.00	45,212.56	5,226.44	10.4%
524 20 31 00	Operating Supplies - Bldg. Inspection	2,000.00	642.31	1,357.69	67.9%
524 20 31 01	Office Supplies - Bldg. Inspection	500.00	440.99	59.01	11.8%
524 20 35 00	Sm Tools/Equipment	450.00	0.00	450.00	100.0%
524 20 41 00	Professional Services	2,000.00	177.45	1,822.55	91.1%
524 20 41 01	Plan Check Professional Services	2,000.00	0.00	2,000.00	100.0%
524 20 42 00	Communication	1,600.00	2,176.56	(576.56)	0.0%

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524 Building Inspection				
524 20 43 00 Travel	3,800.00	78.65	3,721.35	97.9%
524 20 44 01 Advertising	0.00	0.00	0.00	100.0%
524 20 45 00 Oper Rentals / Leases	0.00	0.00	0.00	100.0%
524 20 48 00 Repairs/Maintenance	100.00	238.75	(138.75)	0.0%
524 20 49 00 Miscellaneous	320.00	247.00	73.00	22.8%
524 20 49 01 Training Class Registration Costs - Bldg Dept	6,600.00	39.99	6,560.01	99.4%
524 20 49 95 Interfund Rentals - Repl.	0.00	0.00	0.00	100.0%
594 24 64 00 Bldg - Machinery / Equipment	0.00	0.00	0.00	100.0%
597 00 15 24 Transfer To 320 For Equipment Replacement	0.00	0.00	0.00	100.0%
524 Building Inspection	201,979.00	157,379.76	44,599.24	22.1%
524 Building / Facilities / ISM	372,748.00	297,071.20	75,676.80	20.3%

525 Intergovernmental Services**525 Emergency Services**

525 60 49 00 Intergov Servs Emergency Management Cnty	8,481.00	9,403.00	(922.00)	0.0%
525 Emergency Services	8,481.00	9,403.00	(922.00)	0.0%
525 Intergovernmental Services	8,481.00	9,403.00	(922.00)	0.0%

531 Stormwater**531 Stormwater**

595 10 63 41 Stormwater System Design Engineering	0.00	(9,418.50)	9,418.50	100.0%
595 10 63 42 Stormwater System Design Engineering - Grant Funded	0.00	0.00	0.00	100.0%
531 Stormwater	0.00	(9,418.50)	9,418.50	100.0%
531 Stormwater	0.00	(9,418.50)	9,418.50	100.0%

532 Public Works & Engineering**515 Legal**

515 31 41 44 Legal Services - Engineering	2,500.00	0.00	2,500.00	100.0%
515 41 41 32 Legal Services (External) - Engineering	0.00	0.00	0.00	100.0%
515 Legal	2,500.00	0.00	2,500.00	100.0%
532 Public Works & Engineering	2,500.00	0.00	2,500.00	100.0%

548 Equipment Rental & Replacement**548 Equipment Rental & Replacement**

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548 Equipment Rental & Replacement			
548 68 49 95 INF CE To ER&R Replacement:	0.00	0.00	0.00 100.0%
548 68 49 96 INF ER&R From CE O&M Costs	61,075.00	26,147.11	34,927.89 57.2%
548 Equipment Rental & Replacement	61,075.00	26,147.11	34,927.89 57.2%
548 Equipment Rental & Replacement	61,075.00	26,147.11	34,927.89 57.2%

557 Tourism**557 Economic Development**

557 20 49 00 Community Services	0.00	0.00	0.00 100.0%
557 Economic Development	0.00	0.00	0.00 100.0%
557 Tourism	0.00	0.00	0.00 100.0%

558 Planning/Community Development**515 Legal**

515 31 41 58 Legal Services - Planning	16,000.00	5,505.00	10,495.00 65.6%
515 41 41 58 Legal Services (External) - Planning	0.00	0.00	0.00 100.0%
515 Legal	16,000.00	5,505.00	10,495.00 65.6%

558 Planning/Community Development

558 60 10 00 Wages & OT	129,145.00	94,987.95	34,157.05 26.4%
558 60 10 01 Wages & OT-Work Study Grant Reimbursed	0.00	0.00	0.00 100.0%
558 60 20 00 Personnel Benefits	65,374.00	44,623.96	20,750.04 31.7%
558 60 31 00 Operating Supplies - Planning	200.00	586.76	(386.76) 0.0%
558 60 31 01 Office Supplies - Planning	500.00	346.79	153.21 30.6%
558 60 35 00 Small Tools/Minor Equipment	0.00	0.00	0.00 100.0%
558 60 41 00 Professional Services	100,000.00	7,220.76	92,779.24 92.8%
558 60 41 01 Professional Services - Grant Reimbursed	20,000.00	0.00	20,000.00 100.0%
558 60 42 00 Communication	1,500.00	929.74	570.26 38.0%
558 60 43 00 Travel	2,100.00	0.00	2,100.00 100.0%
558 60 44 01 Advertising	2,500.00	1,460.96	1,039.04 41.6%
558 60 48 00 Repairs And Maintenance	500.00	1,068.03	(568.03) 0.0%
558 60 49 00 Miscellaneous	1,500.00	1,217.39	282.61 18.8%
558 60 49 01 Registrations/Fees - Training Classes & Seminars	900.00	60.96	839.04 93.2%
558 60 49 02 Intergov Services	4,000.00	3,455.50	544.50 13.6%
558 75 41 01 Planning & Development Costs - Pass Thru	7,000.00	11,268.11	(4,268.11) 0.0%
594 58 64 01 Machinery & Equipment	300.00	0.00	300.00 100.0%

001 Planning	335,519.00	167,226.91	168,292.09 50.2%
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558 70 41 00 Community Development / Planning Prof Servs	19,500.00	35,356.06	(15,856.06) 0.0%
558 70 49 00 Economic Development - Miscellaneous	10,945.00	3,220.83	7,724.17 70.6%
559 30 49 00 Property Development	0.00	0.00	0.00 100.0%
002 Development	30,445.00	38,576.89	(8,131.89) 0.0%

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558 Planning/Community Development

558 Planning/Community Development	365,964.00	205,803.80	160,160.20	43.8%
558 Planning/Community Development	381,964.00	211,308.80	170,655.20	44.7%

565 Welfare**565 Welfare Services**

565 10 49 00 Walla Walla Valley Teen Center	0.00	0.00	0.00	100.0%
565 Welfare Services	0.00	0.00	0.00	100.0%
565 Welfare	0.00	0.00	0.00	100.0%

567 Alcohol & Drug Treatment**567 Alcohol & Drug Treatment/WW County**

566 00 49 00 Intergovernmental Services	3,000.00	1,410.89	1,589.11	53.0%
567 Alcohol & Drug Treatment/WW County	3,000.00	1,410.89	1,589.11	53.0%
567 Alcohol & Drug Treatment	3,000.00	1,410.89	1,589.11	53.0%

572 Library / Community Events**572 Library Services**

572 20 49 00 Library Card Reimbursement	0.00	0.00	0.00	100.0%
572 Library Services	0.00	0.00	0.00	100.0%
572 Library / Community Events	0.00	0.00	0.00	100.0%

573 Spectator & Community Events**573 Spectator & Community Events**

573 90 31 00 Operating Supplies - Community Events	3,540.00	4,271.52	(731.52)	0.0%
573 90 31 01 Office Supplies - Community Events	510.00	(14.11)	524.11	102.8%
573 90 35 00 Sm Tools/Minor Equip.	30,310.00	6,318.96	23,991.04	79.2%
573 90 41 00 Professional Services - Community Events	24,000.00	8,547.92	15,452.08	64.4%
573 90 42 00 Communications - Community Events	1,080.00	816.77	263.23	24.4%
573 90 44 01 Advertising	8,000.00	2,812.29	5,187.71	64.8%
573 90 49 00 Miscellaneous	1,650.00	643.03	1,006.97	61.0%
001 Spectator & Community Events	69,090.00	23,396.38	45,693.62	66.1%
573 30 10 00 Salaries & Wages - Farmer's Market	0.00	0.00	0.00	100.0%
573 30 20 00 Benefits & Taxes - Farmer's Market	0.00	15.24	(15.24)	0.0%
573 30 47 00 Utilities - Farmer's Market	400.00	0.00	400.00	100.0%
573 90 48 00 Repairs & Maintenance - Community Events	100.00	0.00	100.00	100.0%
594 73 61 00 Farmer's Market - Land Improvements	0.00	0.00	0.00	100.0%

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573 Spectator & Community Events				
003 Farmer's Market	500.00	15.24	484.76	97.0%
573 Spectator & Community Events	69,590.00	23,411.62	46,178.38	66.4%
573 Spectator & Community Events	69,590.00	23,411.62	46,178.38	66.4%

576 Parks & Recreation**515 Legal**

515 31 41 76	Legal Services - Parks	0.00	0.00	0.00	100.0%
515 41 41 76	Legal Services (External) - Parks	0.00	0.00	0.00	100.0%
515 Legal		0.00	0.00	0.00	100.0%

575 Cultural & Recreational

571 00 49 00	Professional Services (Youth Programs)	0.00	0.00	0.00	100.0%
571 00 49 01	Youth Programs - Grant/Donation Reimbursed	0.00	0.00	0.00	100.0%
575 Cultural & Recreational		0.00	0.00	0.00	100.0%

576 Parks & Recreation

594 76 63 00	Other Improvements - Parks	0.00	0.00	0.00	100.0%
594 76 63 01	Other Improvements - Parks (State Grant Funded)	0.00	0.00	0.00	100.0%
594 76 63 02	Other Improvements - Parks (Local Grant Funded)	0.00	0.00	0.00	100.0%
000		0.00	0.00	0.00	100.0%
576 81 10 00	Wages & OT	17,274.00	18,104.24	(830.24)	0.0%
576 81 20 00	Personnel Benefits	7,877.00	7,839.50	37.50	0.5%
576 81 31 00	Operating Supplies - Parks Administration	0.00	34.06	(34.06)	0.0%
576 81 31 01	Office Supplies - Parks Administration	0.00	140.53	(140.53)	0.0%
576 81 42 00	Communication	500.00	356.50	143.50	28.7%
576 81 43 00	Travel	0.00	0.00	0.00	100.0%
576 81 49 00	Miscellaneous	0.00	52.93	(52.93)	0.0%
001 Administration		25,651.00	26,527.76	(876.76)	0.0%
576 80 10 00	Wages	50,673.00	44,879.72	5,793.28	11.4%
576 80 20 00	Benefits	20,357.00	17,232.77	3,124.23	15.3%
576 80 20 01	Other Benefits	500.00	228.68	271.32	54.3%
576 80 31 00	Operating Supplies - Parks	11,000.00	3,046.67	7,953.33	72.3%
576 80 35 00	Sm Tools/Equipment	500.00	884.37	(384.37)	0.0%
576 80 41 00	Professional Services	0.00	2,159.70	(2,159.70)	0.0%
576 80 42 00	Communication	0.00	160.06	(160.06)	0.0%
576 80 45 00	Operating Rentals	300.00	0.00	300.00	100.0%
576 80 47 00	Utility Services	28,000.00	37,986.73	(9,986.73)	0.0%
576 80 48 00	Repairs/Maintenance	2,000.00	3,948.98	(1,948.98)	0.0%
576 80 49 00	Miscellaneous	5,000.00	45.00	4,955.00	99.1%
576 80 49 01	Intergov Services	1,500.00	0.00	1,500.00	100.0%
576 80 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	100.0%

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001 Current Expense Fund

Months: 01 To: 10

Expenditures		Amt Budgeted	Expenditures	Remaining	
576 Parks & Recreation					
576 80 49 96	Replacement Rental O & M	0.00	0.00	0.00	100.0%
594 76 64 00	Machinery/Equipment	0.00	0.00	0.00	100.0%
594 76 64 01	Machinery/Equipment - Grant Funded	0.00	0.00	0.00	100.0%
002 Recreational Services		119,830.00	110,572.68	9,257.32	7.7%
594 76 61 00	Land & Land Improvements - Parks	20,000.00	0.00	20,000.00	100.0%
594 76 62 00	Bldg Improvements	0.00	0.00	0.00	100.0%
597 00 15 76	Transfer To 320 For Equipment Replacement	10,000.00	7,500.00	2,500.00	25.0%
003 Recreational Materials/Equip.		30,000.00	7,500.00	22,500.00	75.0%
576 Parks & Recreation		175,481.00	144,600.44	30,880.56	17.6%
576 Parks & Recreation		175,481.00	144,600.44	30,880.56	17.6%

580 Non-Expenditures**589 Non-Expenditures**

514 81 40 00	Concealed Pistol License Fee	2,000.00	1,584.00	416.00	20.8%
558 50 40 00	State Bldg Code Fee	1,500.00	1,241.00	259.00	17.3%
559 30 49 01	Development / Customer Pass-Through Expense	0.00	4,748.50	(4,748.50)	0.0%
573 90 40 01	Farmer's Market Pass-through Payments - CC	0.00	0.00	0.00	100.0%
573 90 40 02	Farmer's Market Pass-through Payments - SNAP/EBT	0.00	1,166.00	(1,166.00)	0.0%
573 90 40 03	Farmer's Market Pass-through Processing - State Match	0.00	1,018.00	(1,018.00)	0.0%
573 90 40 05	Farmer's Market Pass-through Processing - DOH Kid's Cash	0.00	626.00	(626.00)	0.0%
582 10 00 00	Refundable Deposit - Return Of	0.00	0.00	0.00	100.0%
582 10 00 02	Developer Bond/Deposits - Return Of	0.00	17,621.76	(17,621.76)	0.0%
582 10 00 03	Refund Of Fireworks Bonds	100.00	50.00	50.00	50.0%
589 00 00 01	State Sales Tax Paid To State	0.00	0.00	0.00	100.0%
589 90 00 00	Other Non-Expenditures	500.00	2,300,030.00	(2,299,530.00)	0.0%
589 90 00 04	Travel Account Expenditures	8,000.00	3,114.00	4,886.00	61.1%
589 90 00 10	Covid-19 Reimbursement	0.00	73,675.62	(73,675.62)	0.0%
589 90 00 98	Payroll Draw Clearing	0.00	7,993.02	(7,993.02)	0.0%
589 90 00 99	Payroll Clearing	0.00	4,820.87	(4,820.87)	0.0%
589 Non-Expenditures		12,100.00	2,417,688.77	(2,405,588.77)	0.0%
580 Non-Expenditures		12,100.00	2,417,688.77	(2,405,588.77)	0.0%

596 Capital Expenditures**515 Legal**

515 31 41 96	Legal Services - Capital Projects	0.00	0.00	0.00	100.0%
515 41 41 96	Legal Services (External) - Capital Projects	0.00	0.00	0.00	100.0%
515 Legal		0.00	0.00	0.00	100.0%

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001 Current Expense Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
596 Capital Expenditures	0.00	0.00	0.00 100.0%

999 Ending Balances

999 Ending Balance			
508 91 00 01 Ending Fund Balance	1,943,101.00	0.00	1,943,101.00 100.0%
999 Ending Balance	1,943,101.00	0.00	1,943,101.00 100.0%
999 Ending Balances	1,943,101.00	0.00	1,943,101.00 100.0%
Fund Expenditures:	9,382,080.00	8,541,627.56	840,452.44 9.0%
Fund Excess/(Deficit):	0.00	3,348,015.10	

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005 Current Expense Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances**001 Beginning Balances**

308 41 00 01	Beginning Balance - Current Expense Reserve Fund	304,131.00	303,570.39	560.61	0.2%
	001 Beginning Balances	304,131.00	303,570.39	560.61	0.2%
	001 Beginning Balances	304,131.00	303,570.39	560.61	0.2%

025 Miscellaneous**025 Miscellaneous**

361 10 00 05	Unrealized Gain/Loss	0.00	(1,622.79)	1,622.79	100.0%
361 11 00 05	Investment Interest	1,000.00	1,060.57	(60.57)	0.0%
361 30 00 05	Realized Gain/Loss On Investments	0.00	12.36	(12.36)	0.0%
361 41 00 05	Investment Interest - Purchased	0.00	(0.20)	0.20	100.0%
	001 Interest & Other Earnings	1,000.00	(550.06)	1,550.06	155.0%
	025 Miscellaneous	1,000.00	(550.06)	1,550.06	155.0%
	025 Miscellaneous	1,000.00	(550.06)	1,550.06	155.0%

070 Interfund Transfers**070 Operating Transfers**

397 00 00 05	Interfund Transfer From Current Expense	75,000.00	75,000.00	0.00	0.0%
	070 Operating Transfers	75,000.00	75,000.00	0.00	0.0%
	070 Interfund Transfers	75,000.00	75,000.00	0.00	0.0%

Fund Revenues:	380,131.00	378,020.33	2,110.67	0.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous**025 Miscellaneous**

514 29 41 05	Banking Service Fees/Charges	0.00	21.76	(21.76)	0.0%
	000	0.00	21.76	(21.76)	0.0%
	025 Miscellaneous	0.00	21.76	(21.76)	0.0%
	025 Miscellaneous	0.00	21.76	(21.76)	0.0%

999 Ending Balances

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005 Current Expense Reserve Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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999 Ending Balance

508 41 00 01 Ending Balance	380,131.00	0.00	380,131.00	100.0%
999 Ending Balance	380,131.00	0.00	380,131.00	100.0%

999 Ending Balances	380,131.00	0.00	380,131.00	100.0%
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Fund Expenditures:	380,131.00	21.76	380,109.24	100.0%
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Fund Excess/(Deficit):	0.00	377,998.57
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012 Technology Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances**001 Beginning Balances**

308 41 00 02	Beginning Balance - Technology Reserve Fund	227,441.00	208,866.40	18,574.60	8.2%
	001 Beginning Balances	227,441.00	208,866.40	18,574.60	8.2%
	001 Beginning Balances	227,441.00	208,866.40	18,574.60	8.2%

025 Miscellaneous**025 Miscellaneous**

361 10 00 20	Unrealized Gain/Loss	0.00	(994.77)	994.77	100.0%
361 11 00 20	Interest Earned - Technology Reserve Fund	3,000.00	637.44	2,362.56	78.8%
361 30 00 20	Realized Gain/Loss On Investments	0.00	1.44	(1.44)	0.0%
361 41 00 20	Investment Interest - Purchased	0.00	11.33	(11.33)	0.0%
	025 Miscellaneous	3,000.00	(344.56)	3,344.56	111.5%
	025 Miscellaneous	3,000.00	(344.56)	3,344.56	111.5%

070 Interfund Transfers**070 Operating Transfers**

397 00 00 13	Interfund Transfer CE To Tech Reserve Fund	200,000.00	100,000.00	100,000.00	50.0%
	070 Operating Transfers	200,000.00	100,000.00	100,000.00	50.0%
	070 Interfund Transfers	200,000.00	100,000.00	100,000.00	50.0%

100 Grants**101 Indirect Federal Grants**

333 20 00 03	Federal Indirect Grant From Department Of Transportation - PHMSA	0.00	99,540.00	(99,540.00)	0.0%
	101 Indirect Federal Grants	0.00	99,540.00	(99,540.00)	0.0%
	100 Grants	0.00	99,540.00	(99,540.00)	0.0%

Fund Revenues:	430,441.00	408,061.84	22,379.16	5.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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518 Data Processing**025 Miscellaneous**

514 20 41 00	Professional Financial / Banking Costs	40.00	602.38	(562.38)	0.0%
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012 Technology Reserve Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous	40.00	602.38	(562.38)	0.0%
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518 Data Processing Services

518 88 41 00	Professional Technology Services	40,310.00	32,514.11	7,795.89	19.3%
518 88 41 01	Professional Technology Services-Data Storage	3,090.00	2,234.90	855.10	27.7%
518 89 10 00	Salaries & Wages	0.00	0.00	0.00	100.0%
518 89 20 00	Benefits	0.00	0.00	0.00	100.0%
518 89 31 00	Operating Supplies - Data Processing	1,000.00	194.57	805.43	80.5%
518 89 31 01	Office Supplies - Data Processing	1,200.00	0.00	1,200.00	100.0%
518 89 35 00	Sm Tools/Minor Equipment	400.00	0.00	400.00	100.0%
518 89 41 00	Professional Services	4,788.00	4,788.00	0.00	0.0%
518 89 42 00	Communication	180.00	0.00	180.00	100.0%
518 89 43 00	Travel / Training	0.00	0.00	0.00	100.0%
518 89 45 00	Operating Rentals/Leases	1,300.00	1,168.29	131.71	10.1%
518 89 48 00	Repairs & Maintenance	1,000.00	0.00	1,000.00	100.0%
518 89 49 00	Miscellaneous	0.00	0.00	0.00	100.0%
518 89 49 01	Registration Fees - Training Classes & Seminars	200.00	0.00	200.00	100.0%
594 18 63 00	Capital Expenditures/Expenses - Professional Services - Grant Funded	0.00	49,770.00	(49,770.00)	0.0%
594 18 64 00	Machinery / Equipment	600.00	0.00	600.00	100.0%
594 18 64 01	Machinery & Equipment - Technology	148,785.00	52,884.23	95,900.77	64.5%
594 18 64 02	Machinery & Equipment	0.00	0.00	0.00	100.0%
594 18 64 03	Software / Software Update Purchases	85,265.00	32,919.63	52,345.37	61.4%
594 18 64 04	Machinery & Equipment - Grant Funded	0.00	0.00	0.00	100.0%
594 18 64 88	Machinery / Equipment Purchases	0.00	0.00	0.00	100.0%
518 Data Processing Services		288,118.00	176,473.73	111,644.27	38.7%
518 Data Processing		288,158.00	177,076.11	111,081.89	38.5%

999 Ending Balances**999 Ending Balance**

508 41 00 02	Ending Balance	142,283.00	0.00	142,283.00	100.0%
999 Ending Balance		142,283.00	0.00	142,283.00	100.0%
999 Ending Balances		142,283.00	0.00	142,283.00	100.0%
Fund Expenditures:		430,441.00	177,076.11	253,364.89	58.9%
Fund Excess/(Deficit):		0.00	230,985.73		

2021 BUDGET POSITION

City Of College Place

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061 Employee Benefit Reserve Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 03 Beginning Balance - Employee Benefit Reserve Fund	273,539.00	318,709.27	(45,170.27) 0.0%
001 Beginning Balances	273,539.00	318,709.27	(45,170.27) 0.0%
001 Beginning Balances	273,539.00	318,709.27	(45,170.27) 0.0%

025 Miscellaneous

025 Miscellaneous

361 10 00 61 Unrealized Gain/Loss	0.00	(1,380.90)	1,380.90 100.0%
361 11 00 61 Investment Interest-Employee Benefit Reserve	3,000.00	1,090.78	1,909.22 63.6%
361 30 00 61 Realized Gain/Loss On Investments	0.00	12.10	(12.10) 0.0%
361 41 00 61 Investment Interest - Purchased	0.00	0.95	(0.95) 0.0%
025 Miscellaneous	3,000.00	(277.07)	3,277.07 109.2%
025 Miscellaneous	3,000.00	(277.07)	3,277.07 109.2%

070 Interfund Transfers

070 Operating Transfers

397 00 00 61 Interfund Transfer From CE Fund To Employee Benefit Reserve Fund	50,000.00	0.00	50,000.00 100.0%
070 Operating Transfers	50,000.00	0.00	50,000.00 100.0%
070 Interfund Transfers	50,000.00	0.00	50,000.00 100.0%

Fund Revenues:	326,539.00	318,432.20	8,106.80 2.5%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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516 Human Resources

517 Employee Benefit Program

518 61 10 02 Postemployment - Wage Placeholder	0.00	0.00	0.00 100.0%
518 61 10 03 Excess Vacation Accrual Payout	0.00	0.00	0.00 100.0%
518 61 20 01 Postemployment Benefits - Med Exp Reimb LEOFF 1	75,000.00	10,983.00	64,017.00 85.4%
518 61 20 02 Postemployment Benefits - Ins Premiums LEOFF 1	12,000.00	7,425.00	4,575.00 38.1%
518 61 20 03 Excess Vacation Accrual Payout Payroll Taxes	0.00	0.00	0.00 100.0%
518 61 20 04 Postemployment Benefits - Ins Premiums Non LEOFF 1	0.00	0.00	0.00 100.0%
517 Employee Benefit Program	87,000.00	18,408.00	68,592.00 78.8%

2021 BUDGET POSITION

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061 Employee Benefit Reserve Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
562 Employee Benefit Reserve			
518 10 41 50 Professional Services-Banking Fees	65.00	20.46	44.54 68.5%
562 Employee Benefit Reserve	65.00	20.46	44.54 68.5%
516 Human Resources	87,065.00	18,428.46	68,636.54 78.8%

999 Ending Balances

999 Ending Balance

508 41 00 03 Ending Balance Employee Benefit Reserve Fund	239,474.00	0.00	239,474.00 100.0%
999 Ending Balance	239,474.00	0.00	239,474.00 100.0%
999 Ending Balances	239,474.00	0.00	239,474.00 100.0%
Fund Expenditures:	326,539.00	18,428.46	308,110.54 94.4%
Fund Excess/(Deficit):	0.00	300,003.74	

2021 BUDGET POSITION

City Of College Place

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100 Street Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 04	Beginning Balance - Street Fund	276,359.00	305,359.44	(29,000.44)	0.0%
	001 Beginning Balances	276,359.00	305,359.44	(29,000.44)	0.0%
	001 Beginning Balances	276,359.00	305,359.44	(29,000.44)	0.0%

002 Taxes

002 Taxes

317 60 00 00	Transportation Benefit District Vehicle Fees	0.00	0.00	0.00	100.0%
	002 Taxes	0.00	0.00	0.00	100.0%
	002 Taxes	0.00	0.00	0.00	100.0%

003 Permits & Licenses

003 Licenses & Permits

322 40 00 00	Street & Curb Permits	5,000.00	8,625.00	(3,625.00)	0.0%
	003 Licenses & Permits	5,000.00	8,625.00	(3,625.00)	0.0%
	003 Permits & Licenses	5,000.00	8,625.00	(3,625.00)	0.0%

006 Charges For Goods & Services

006 Charges For Goods & Services

344 10 00 00	Street Repair	0.00	0.00	0.00	100.0%
	006 Charges For Goods & Services	0.00	0.00	0.00	100.0%
	006 Charges For Goods & Services	0.00	0.00	0.00	100.0%

025 Miscellaneous

025 Miscellaneous

361 10 00 01	Unrealized Gain/Loss	0.00	(1,063.33)	1,063.33	100.0%
361 11 00 01	Investment Interest	2,000.00	427.10	1,572.90	78.6%
361 30 00 01	Realized Gain/Loss On Investments	0.00	(11.32)	11.32	100.0%
361 40 00 10	Interest On Delinquent Receivables	0.00	25.60	(25.60)	0.0%
361 41 00 01	Investment Interest - Purchased	0.00	26.07	(26.07)	0.0%
	001 Interest & Other Earnings	2,000.00	(595.88)	2,595.88	129.8%
369 91 00 01	Other Misc. Revenue	0.00	363.25	(363.25)	0.0%
	005 Other Miscellaneous Revenue	0.00	363.25	(363.25)	0.0%

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100 Street Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

369 91 00 95 Payment For Prj Plans & Specs - 4th & Larch Overlay Project	0.00	0.00	0.00 100.0%
011 Project Plans & Specs Payments	0.00	0.00	0.00 100.0%
025 Miscellaneous	2,000.00	(232.63)	2,232.63 111.6%
025 Miscellaneous	2,000.00	(232.63)	2,232.63 111.6%

070 Interfund Transfers**070 Operating Transfers**

397 00 00 01 Transfer From CE To Sts	500,000.00	650,000.00	(150,000.00) 0.0%
070 Operating Transfers	500,000.00	650,000.00	(150,000.00) 0.0%
070 Interfund Transfers	500,000.00	650,000.00	(150,000.00) 0.0%

100 Grants**101 Indirect Federal Grants**

333 10 00 00 Federal Indirect Grant From Dept Of Agriculture/USDA - Tree City USA	0.00	0.00	0.00 100.0%
101 Indirect Federal Grants	0.00	0.00	0.00 100.0%

105 State Grants

334 02 30 01 State Grant From Department Of Natural Resources - Urban Forestry Grant	0.00	19,913.04	(19,913.04) 0.0%
334 03 80 03 TIB South College Avenue Grant	0.00	0.00	0.00 100.0%
334 03 80 04 TIB Ash Ave Sidewalks Grant	0.00	0.00	0.00 100.0%
334 03 80 05 TIB Ash Ave Overlay Grant	0.00	0.00	0.00 100.0%
001 State Grants	0.00	19,913.04	(19,913.04) 0.0%
334 03 80 01 Davis Street Overlay Prj - TIB Grant	0.00	0.00	0.00 100.0%
005 Fire Department Grants	0.00	0.00	0.00 100.0%
105 State Grants	0.00	19,913.04	(19,913.04) 0.0%
100 Grants	0.00	19,913.04	(19,913.04) 0.0%

106 State Shared Revenues**107 State Entitlements**

336 00 71 00 Multimodal Transportation – Cities	13,105.00	9,843.20	3,261.80 24.9%
336 00 87 00 Motor Veh Fuel Tax St.	207,728.00	152,908.77	54,819.23 26.4%
107 State Entitlements	220,833.00	162,751.97	58,081.03 26.3%

2021 BUDGET POSITION

City Of College Place

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100 Street Fund			Months: 01 To: 10	
Revenues	Amt Budgeted	Revenues	Remaining	
106 State Shared Revenues	220,833.00	162,751.97	58,081.03	26.3%

542 Street Department

019 Physical Environment

395 20 00 10 Insurance/Other Compensation For Loss	0.00	5,420.17	(5,420.17)	0.0%
019 Physical Environment	0.00	5,420.17	(5,420.17)	0.0%
542 Street Department	0.00	5,420.17	(5,420.17)	0.0%

Fund Revenues:	1,004,192.00	1,151,836.99	(147,644.99)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous

025 Miscellaneous

543 30 41 00 Professional Financial / Banking Costs	25.00	303.46	(278.46)	0.0%
000	25.00	303.46	(278.46)	0.0%
025 Miscellaneous	25.00	303.46	(278.46)	0.0%
025 Miscellaneous	25.00	303.46	(278.46)	0.0%

070 Interfund Transfers

070 Operating Transfers

597 00 00 11 Transfer To St Imp Resv.	0.00	0.00	0.00	100.0%
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

544 Engineering

544 20 41 02 Professional Services - Grant Reimbursed	0.00	19,913.04	(19,913.04)	0.0%
544 Engineering	0.00	19,913.04	(19,913.04)	0.0%
100 Grants	0.00	19,913.04	(19,913.04)	0.0%

542 Street Department

515 Legal

515 31 41 42 Legal Services - Streets	0.00	0.00	0.00	100.0%
543 41 41 42 Legal Services (External) - Streets	0.00	0.00	0.00	100.0%

2021 BUDGET POSITION

City Of College Place

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100 Street Fund

Months: 01 To: 10

Expenditures		Amt Budgeted	Expenditures	Remaining	
515 Legal					
515 Legal		0.00	0.00	0.00	100.0%
542 Road & Street Maintenance					
542 30 10 00	Wages & OT	71,074.00	57,766.84	13,307.16	18.7%
542 30 20 00	Benefits	42,107.00	32,961.80	9,145.20	21.7%
542 30 20 01	Benefits - Uniforms	800.00	234.12	565.88	70.7%
542 30 31 00	Operating Supplies - Traveled Way	20,000.00	10,654.06	9,345.94	46.7%
542 30 35 00	Sm Tools/Equipment	500.00	201.95	298.05	59.6%
542 30 41 00	Professional Services	2,500.00	387.12	2,112.88	84.5%
542 30 42 00	Communications	800.00	1,833.95	(1,033.95)	0.0%
542 30 43 00	Travel	0.00	6.60	(6.60)	0.0%
542 30 45 00	Operating Rentals	4,000.00	5,247.59	(1,247.59)	0.0%
542 30 48 00	Repairs/Maintenance	2,500.00	557.47	1,942.53	77.7%
542 30 49 00	Miscellaneous	200.00	383.38	(183.38)	0.0%
542 30 49 95	Interfund Rentals - Repl.	0.00	0.00	0.00	100.0%
542 30 49 96	Interfund Rentals - O & M	34,305.00	21,488.82	12,816.18	37.4%
594 42 64 01	Machinery/Equipment	2,000.00	0.00	2,000.00	100.0%
004 Traveled Way		180,786.00	131,723.70	49,062.30	27.1%
542 63 47 00	Public Util St. Lighting	42,000.00	27,596.87	14,403.13	34.3%
005 Street Lighting		42,000.00	27,596.87	14,403.13	34.3%
542 64 10 00	Wages & OT	27,016.00	21,589.02	5,426.98	20.1%
542 64 20 00	Benefits	16,366.00	12,573.28	3,792.72	23.2%
542 64 31 00	Operating Supplies - Traffic Control Devices	23,000.00	6,318.87	16,681.13	72.5%
542 64 35 00	Sm Tools/Equipment	1,000.00	0.00	1,000.00	100.0%
542 64 47 00	Public Utilities	5,000.00	6,165.87	(1,165.87)	0.0%
542 64 48 00	Repairs/Maintenance	0.00	0.00	0.00	100.0%
542 64 49 00	Intergovernmentl Services	15,000.00	6,042.52	8,957.48	59.7%
542 64 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	100.0%
542 64 49 96	Interfund Rentals - O & M	13,722.00	9,694.36	4,027.64	29.4%
006 Traffic Control Devices		101,104.00	62,383.92	38,720.08	38.3%
542 66 10 00	Wages & OT	15,783.00	12,479.88	3,303.12	20.9%
542 66 20 00	Benefits	10,046.00	7,660.95	2,385.05	23.7%
542 66 31 00	Operating Supplies - Snow & Ice Removal	4,000.00	240.16	3,759.84	94.0%
542 66 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	100.0%
542 66 49 96	Interfund Rentals - O & M	6,700.00	3,998.02	2,701.98	40.3%
007 Snow & Ice Removal		36,529.00	24,379.01	12,149.99	33.3%
542 67 10 00	Wages & OT	0.00	0.00	0.00	100.0%
542 67 20 00	Benefits	0.00	0.00	0.00	100.0%
542 67 31 00	Operating Supplies - Street Cleaning	0.00	0.00	0.00	100.0%
542 67 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	100.0%
542 67 49 96	Interfund Rentals - O & M	0.00	0.00	0.00	100.0%
008 Street Cleaning		0.00	0.00	0.00	100.0%
542 70 10 00	Wages & OT	19,969.00	15,743.25	4,225.75	21.2%
542 70 20 00	Benefits	12,881.00	9,804.32	3,076.68	23.9%
542 70 31 00	Operating Supplies - Roadside	5,000.00	5,034.92	(34.92)	0.0%
542 70 32 00	Fuel	0.00	0.00	0.00	100.0%
542 70 35 00	Sm Tools/Equipment	500.00	486.95	13.05	2.6%

2021 BUDGET POSITION

City Of College Place

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100 Street Fund Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
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542 Road & Street Maintenance

542 70 41 00 Professional Services	0.00	0.00	0.00	100.0%
542 70 44 00 External Taxes & Licenses	0.00	0.00	0.00	100.0%
542 70 45 00 Operating Rentals	0.00	0.00	0.00	100.0%
542 70 48 00 Repairs/Maintenance	1,000.00	217.40	782.60	78.3%
542 70 48 10 Road & Street Repairs & Maintenance - Myra Rd	3,000.00	0.00	3,000.00	100.0%
542 70 49 00 Intergovernmental Services	5,000.00	5,383.99	(383.99)	0.0%
542 70 49 95 Interfund Rentals - Repl	0.00	0.00	0.00	100.0%
542 70 49 96 Interfund Rentals - O & M	9,003.00	7,190.29	1,812.71	20.1%
594 42 64 02 Machinery/Equipment	0.00	0.00	0.00	100.0%

009 Roadside	56,353.00	43,861.12	12,491.88	22.2%
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597 00 01 00 Transfer To 320 For Equipment Replacement	250,000.00	480,250.00	(230,250.00)	0.0%
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011 Interfund Transfers	250,000.00	480,250.00	(230,250.00)	0.0%
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595 30 63 00 9th & Cedar Roadway (2014)/NE Cedar Roadway (2015)	0.00	0.00	0.00	100.0%
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595 41 63 05 Taumaron Joint County Project	0.00	0.00	0.00	100.0%
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012 Capital Projects	0.00	0.00	0.00	100.0%
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542 Road & Street Maintenance	666,772.00	770,194.62	(103,422.62)	0.0%
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543 Road & Street General Admin.

542 90 10 00 Wages & OT	4,585.00	3,723.30	861.70	18.8%
542 90 20 00 Benefits	2,514.00	2,044.72	469.28	18.7%
543 10 10 00 Wages & OT	19,050.00	23,201.45	(4,151.45)	0.0%
543 10 10 02 Wages - Clerical	6,689.00	5,422.06	1,266.94	18.9%
543 10 20 00 Benefits	7,572.00	8,927.83	(1,355.83)	0.0%
543 10 20 01 Unemployment Benefits	0.00	0.00	0.00	100.0%
543 10 20 02 Benefits - Clerical	4,837.00	3,917.85	919.15	19.0%
543 10 31 00 Operating Supplies - Administration	0.00	1,100.66	(1,100.66)	0.0%
543 10 31 01 Office Supplies - Administration	200.00	458.58	(258.58)	0.0%
543 10 35 00 Small Tools & Minor Equipment	0.00	0.00	0.00	100.0%
543 10 41 00 Professional Services	1,500.00	4,709.56	(3,209.56)	0.0%
543 10 42 00 Communication	400.00	218.00	182.00	45.5%
543 10 44 01 Advertising	300.00	184.99	115.01	38.3%
543 10 45 00 Operating Rentals	0.00	0.00	0.00	100.0%
543 10 47 00 Public Services	1,000.00	809.25	190.75	19.1%
543 10 48 00 Repairs And Maintenance	0.00	0.00	0.00	100.0%
543 10 49 00 Miscellaneous	200.00	492.79	(292.79)	0.0%
594 42 64 03 Machinery & Equipment - Admin	0.00	0.00	0.00	100.0%

001 Administration	48,847.00	55,211.04	(6,364.04)	0.0%
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543 30 46 00 Insurance	19,400.00	19,441.48	(41.48)	0.0%
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002 General Services	19,400.00	19,441.48	(41.48)	0.0%
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543 30 43 00 Travel - Training	500.00	95.00	405.00	81.0%
543 30 49 00 Miscellaneous	0.00	0.00	0.00	100.0%
543 30 49 01 Registrations/Fees - Training Classes & Seminars	500.00	(669.72)	1,169.72	233.9%

004 Training	1,000.00	(574.72)	1,574.72	157.5%
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2021 BUDGET POSITION

City Of College Place

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100 Street Fund Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
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543 Road & Street General Admin.

543 Road & Street General Admin.	69,247.00	74,077.80	(4,830.80)	0.0%
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542 Street Department	736,019.00	844,272.42	(108,253.42)	0.0%
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544 Engineering

544 Engineering

544 20 10 00	Salary / Wages - City Engineer	25,382.00	21,611.54	3,770.46	14.9%
544 20 10 01	Salary / Wages - Work Study Reimbursed By Grant	0.00	0.00	0.00	100.0%
544 20 20 00	Benefits - City Engineer	12,076.00	6,565.28	5,510.72	45.6%
544 20 31 00	Operating Supplies - Engineering	200.00	7.71	192.29	96.1%
544 20 31 01	Office Supplies - Engineering	200.00	0.00	200.00	100.0%
544 20 41 00	Professional Services - Engineering	37,457.00	3,238.02	34,218.98	91.4%
544 20 41 01	Engineering Costs - Pass Through	0.00	0.00	0.00	100.0%
544 20 42 00	Communications - Engineering	0.00	0.00	0.00	100.0%
544 20 43 00	Travel Expense - Engineering	0.00	0.00	0.00	100.0%
544 20 44 00	Advertising - Engineering	650.00	0.00	650.00	100.0%
544 20 48 00	Repairs And Maintenance	0.00	0.61	(0.61)	0.0%
544 20 49 00	Miscellaneous - Engineering	0.00	65.28	(65.28)	0.0%
544 20 49 01	Training Registration Fees - Engineering	500.00	0.00	500.00	100.0%

544 Engineering	76,465.00	31,488.44	44,976.56	58.8%
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544 Engineering	76,465.00	31,488.44	44,976.56	58.8%
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999 Ending Balances

999 Ending Balance

508 41 00 04	Ending Fund Balance	191,683.00	0.00	191,683.00	100.0%
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999 Ending Balance	191,683.00	0.00	191,683.00	100.0%
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999 Ending Balances	191,683.00	0.00	191,683.00	100.0%
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Fund Expenditures:	1,004,192.00	895,977.36	108,214.64	10.8%
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Fund Excess/(Deficit):	0.00	255,859.63		
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2021 BUDGET POSITION

City Of College Place

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120 Criminal Justice Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances**001 Beginning Balances**

308 31 00 01	Beginning Balance - Criminal Justice Fund	15,774.00	15,432.97	341.03	2.2%
	001 Beginning Balances	15,774.00	15,432.97	341.03	2.2%
	001 Beginning Balances	15,774.00	15,432.97	341.03	2.2%

025 Miscellaneous**025 Miscellaneous**

361 10 00 12	Unrealized Gain/Loss	0.00	(204.44)	204.44	100.0%
361 11 00 12	Interest Earned - Criminal Justice	250.00	61.65	188.35	75.3%
361 30 00 12	Realized Gain/Loss On Investments	0.00	0.70	(0.70)	0.0%
361 41 00 12	Investment Interest - Purchased	0.00	(0.05)	0.05	100.0%
	001 Interest & Other Earnings	250.00	(142.14)	392.14	156.9%
	025 Miscellaneous	250.00	(142.14)	392.14	156.9%
	025 Miscellaneous	250.00	(142.14)	392.14	156.9%

100 Grants**100 Direct Federal Grants**

331 16 60 70	Federal Direct Grant From Department Of Justice (CFDA #16.607)	0.00	0.00	0.00	100.0%
	100 Direct Federal Grants	0.00	0.00	0.00	100.0%
	100 Grants	0.00	0.00	0.00	100.0%

106 State Shared Revenues**107 State Entitlements**

336 06 21 00	C.J. Funds - Regular	3,227.00	3,218.08	8.92	0.3%
336 06 26 00	C.J. - Municipal Criminal Justice Funding	11,443.00	11,458.86	(15.86)	0.0%
	107 State Entitlements	14,670.00	14,676.94	(6.94)	0.0%
	106 State Shared Revenues	14,670.00	14,676.94	(6.94)	0.0%

511 Legislative**521 Law Enforcement**

335 04 01 00	LE & CJ Legislative 2022-2023 Biennium One-Time Allocation	0.00	38,209.00	(38,209.00)	0.0%
	521 Law Enforcement	0.00	38,209.00	(38,209.00)	0.0%

2021 BUDGET POSITION

City Of College Place

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120 Criminal Justice Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
511 Legislative	0.00	38,209.00	(38,209.00)	0.0%

Fund Revenues:	30,694.00	68,176.77	(37,482.77)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous

025 Miscellaneous

521 10 41 02	Banking Service Fees/ Charges - CJ Fund	0.00	1.90	(1.90)	0.0%
000		0.00	1.90	(1.90)	0.0%
025 Miscellaneous		0.00	1.90	(1.90)	0.0%
025 Miscellaneous		0.00	1.90	(1.90)	0.0%

070 Interfund Transfers

070 Operating Transfers

597 00 01 20	Interfund Transfer To ER&R	0.00	0.00	0.00	100.0%
070 Operating Transfers		0.00	0.00	0.00	100.0%
070 Interfund Transfers		0.00	0.00	0.00	100.0%

100 Grants

105 State Grants

521 30 49 03	Expense - C.J. Grant #3 (Domestic Viol.)	0.00	0.00	0.00	100.0%
521 30 49 04	Expense - C.J. Grant #2 (CCY)	0.00	0.00	0.00	100.0%
521 30 49 05	Expense - C.J. Grant #1 (DARE)	0.00	0.00	0.00	100.0%
105 State Grants		0.00	0.00	0.00	100.0%
100 Grants		0.00	0.00	0.00	100.0%

521 Police Operations

521 Law Enforcement

521 30 10 13	Salaries & Wages - Seatbelts CFDA#20.602 Grant Program	0.00	0.00	0.00	100.0%
521 30 10 14	Salaries & Wages - Impaired Driving CFDA#20.600 Grant Program	0.00	0.00	0.00	100.0%
521 30 20 13	Personnel Benefits - Seatbelts CFDA#20.602 Grant Program	0.00	0.00	0.00	100.0%
521 30 20 14	Personnel Benefits - Impaired Driving CFDA#20.600 Grant Program	0.00	0.00	0.00	100.0%
003 Patrol		0.00	0.00	0.00	100.0%
521 30 10 12	Salaries & Wages - School Programs Officer	9,962.00	8,531.23	1,430.77	14.4%

2021 BUDGET POSITION

City Of College Place

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120 Criminal Justice Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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521 Law Enforcement

521 30 20 12	Personnel Benefits - School Programs Officer	3,701.00	3,268.86	432.14	11.7%
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004 School Resource Officer	13,663.00	11,800.09	1,862.91	13.6%
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521 30 49 01	Misc Criminal Justice	0.00	0.00	0.00	100.0%
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594 21 64 03	Equip. Criminal Justice	17,000.00	7,000.00	10,000.00	58.8%
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009 Criminal Justice	17,000.00	7,000.00	10,000.00	58.8%
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521 Law Enforcement	30,663.00	18,800.09	11,862.91	38.7%
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521 Police Operations	30,663.00	18,800.09	11,862.91	38.7%
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999 Ending Balances**999 Ending Balance**

508 31 00 01	Ending Balance - C.J. Fund	31.00	0.00	31.00	100.0%
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999 Ending Balance	31.00	0.00	31.00	100.0%
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999 Ending Balances	31.00	0.00	31.00	100.0%
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Fund Expenditures:	30,694.00	18,801.99	11,892.01	38.7%
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Fund Excess/(Deficit):	0.00	49,374.78
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2021 BUDGET POSITION

City Of College Place

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121 Forfeited Proceeds Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 31 00 02	Beginning Fund Balance - Forfeited Proceeds Fund	2,069.00	2,060.49	8.51	0.4%
001	Beginning Balances	2,069.00	2,060.49	8.51	0.4%
001	Beginning Balances	2,069.00	2,060.49	8.51	0.4%

012 Fines & Forfeits

012 Court Fines And Forfeitures

352 90 00 00	Superior Court Forfeited Proceeds (PD)	500.00	0.00	500.00	100.0%
012	Court Fines And Forfeitures	500.00	0.00	500.00	100.0%
012	Fines & Forfeits	500.00	0.00	500.00	100.0%

025 Miscellaneous

025 Miscellaneous

361 10 00 02	Unrealized Gain/Loss	0.00	(9.28)	9.28	100.0%
361 30 00 02	Realized Gain/Loss On Investments	0.00	0.08	(0.08)	0.0%
361 41 00 02	Investment Interest - Purchased	0.00	0.00	0.00	100.0%
001	Interest & Other Earnings	0.00	(9.20)	9.20	100.0%
025	Miscellaneous	0.00	(9.20)	9.20	100.0%

035 Other Miscellaneous

361 11 00 02	Investment Interest	25.00	7.17	17.83	71.3%
035	Other Miscellaneous	25.00	7.17	17.83	71.3%
025	Miscellaneous	25.00	(2.03)	27.03	108.1%

100 Grants

100 Direct Federal Grants

331 16 60 71	Federal Direct Grant From Department Of Justice (CFDA #16.607)	0.00	0.00	0.00	100.0%
100	Direct Federal Grants	0.00	0.00	0.00	100.0%
100	Grants	0.00	0.00	0.00	100.0%

Fund Revenues:	2,594.00	2,058.46	535.54	20.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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2021 BUDGET POSITION

City Of College Place

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121 Forfeited Proceeds Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous

514 29 41 21 Bank Service Charges / Costs	0.00	0.12	(0.12)	0.0%
000	0.00	0.12	(0.12)	0.0%
025 Miscellaneous	0.00	0.12	(0.12)	0.0%
025 Miscellaneous	0.00	0.12	(0.12)	0.0%

070 Interfund Transfers

070 Operating Transfers

597 00 01 21 Transfer To Equipment Reserve	0.00	0.00	0.00	100.0%
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

521 Police Operations

521 Law Enforcement

521 21 31 21 Operating Supplies	0.00	0.00	0.00	100.0%
594 21 64 04 Equipment Purchases	0.00	0.00	0.00	100.0%
594 21 64 08 Equipment Purchases - Grant Funded	0.00	0.00	0.00	100.0%
521 Law Enforcement	0.00	0.00	0.00	100.0%
521 Police Operations	0.00	0.00	0.00	100.0%

999 Ending Balances

999 Ending Balance

508 31 00 02 Ending Balance - Forfeited Proceeds Fund	2,594.00	0.00	2,594.00	100.0%
999 Ending Balance	2,594.00	0.00	2,594.00	100.0%
999 Ending Balances	2,594.00	0.00	2,594.00	100.0%
Fund Expenditures:	2,594.00	0.12	2,593.88	100.0%
Fund Excess/(Deficit):	0.00	2,058.34		

2021 BUDGET POSITION

City Of College Place

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130 Hotel/Motel Tax Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 31 00 03	Beginning Balance - Hotel/Motel Tax	30,208.00	26,025.71	4,182.29	13.8%
	001 Beginning Balances	30,208.00	26,025.71	4,182.29	13.8%
	001 Beginning Balances	30,208.00	26,025.71	4,182.29	13.8%

002 Taxes

002 Taxes

313 31 00 01	Hotel/Motel Lodging	8,000.00	9,464.61	(1,464.61)	0.0%
313 31 00 02	Hotel/Motel Stadium	8,000.00	9,464.62	(1,464.62)	0.0%
	002 Taxes	16,000.00	18,929.23	(2,929.23)	0.0%
	002 Taxes	16,000.00	18,929.23	(2,929.23)	0.0%

025 Miscellaneous

025 Miscellaneous

361 10 00 30	Unrealized Gain/Loss	0.00	(161.77)	161.77	100.0%
361 30 00 30	Realized Gain/Loss On Investments	0.00	1.84	(1.84)	0.0%
361 41 00 30	Investment Interest - Purchased	0.00	(1.13)	1.13	100.0%
	025 Miscellaneous	0.00	(161.06)	161.06	100.0%

035 Other Miscellaneous

361 11 01 30	Investment Interest	100.00	105.68	(5.68)	0.0%
	035 Other Miscellaneous	100.00	105.68	(5.68)	0.0%
	025 Miscellaneous	100.00	(55.38)	155.38	155.4%

Fund Revenues:	46,308.00	44,899.56	1,408.44	3.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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557 Tourism

557 Economic Development

557 30 31 30	Community Services - Office & Operating Supplies	10,000.00	10,000.00	0.00	0.0%
557 30 41 30	Professional Financial / Banking Costs	0.00	2.07	(2.07)	0.0%
557 30 44 30	Tourism Advertising	0.00	153.50	(153.50)	0.0%
557 30 49 01	Contributions To Other Agencies - Miscellaneous	3,500.00	3,500.00	0.00	0.0%
557 30 49 30	City Event Entertainment	0.00	0.00	0.00	100.0%
	557 Economic Development	13,500.00	13,655.57	(155.57)	0.0%

City Of College Place

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130 Hotel/Motel Tax

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
557 Tourism	13,500.00	13,655.57	(155.57) 0.0%

999 Ending Balances

999 Ending Balance				
508 31 00 03	Ending Balance - Hotel/Motel Tax	32,808.00	0.00	32,808.00 100.0%
	999 Ending Balance	32,808.00	0.00	32,808.00 100.0%
	999 Ending Balances	32,808.00	0.00	32,808.00 100.0%
Fund Expenditures:		46,308.00	13,655.57	32,652.43 70.5%
Fund Excess/(Deficit):		0.00	31,243.99	

2021 BUDGET POSITION

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201 ULTGO Bond Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances**001 Beginning Balances**

308 41 00 05	Beginning Balance Forward - ULTGO Bond Fund	12,275.00	14,887.94	(2,612.94)	0.0%
	001 Beginning Balances	12,275.00	14,887.94	(2,612.94)	0.0%
	001 Beginning Balances	12,275.00	14,887.94	(2,612.94)	0.0%

025 Miscellaneous**025 Miscellaneous**

361 11 00 21	Investment Interest	5.00	14.26	(9.26)	0.0%
	001 Interest & Other Earnings	5.00	14.26	(9.26)	0.0%
	025 Miscellaneous	5.00	14.26	(9.26)	0.0%
	025 Miscellaneous	5.00	14.26	(9.26)	0.0%

070 Interfund Transfers**070 Operating Transfers**

397 00 00 21	Transfer CE To ULTGO 201	487,950.00	487,950.00	0.00	0.0%
	070 Operating Transfers	487,950.00	487,950.00	0.00	0.0%
	070 Interfund Transfers	487,950.00	487,950.00	0.00	0.0%

390 Loan Proceeds**092 Loan Receipts**

391 10 20 01	Proceeds UTGO 2014 Issue (CARS)	0.00	0.00	0.00	100.0%
	092 Loan Receipts	0.00	0.00	0.00	100.0%
	390 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	500,230.00	502,852.20	(2,622.20)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous**025 Miscellaneous**

514 29 41 01	Banking Service Fees/Charges - ULTGO Bond Fund	0.00	0.15	(0.15)	0.0%
	000	0.00	0.15	(0.15)	0.0%

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201 ULTGO Bond Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous	0.00	0.15	(0.15)	0.0%
025 Miscellaneous	0.00	0.15	(0.15)	0.0%

590 Long Term Debt Payment/Interes**591 Interest & Debt Service**

591 95 71 01	Principle UTGO 2014 Issue (CARS)	300,000.00	0.00	300,000.00	100.0%
592 95 83 01	Interest UTGO 2014 Issue (CARS)	187,050.00	93,525.00	93,525.00	50.0%
000		487,050.00	93,525.00	393,525.00	80.8%
591 22 71 01	Principle ULTGO 98 Issue (FS)	0.00	0.00	0.00	100.0%
001	Long Term Debt Redemption	0.00	0.00	0.00	100.0%
592 22 83 01	Interest ULTGO 98 Issue (FS)	0.00	0.00	0.00	100.0%
592 95 83 02	Other Debt Service Costs (CARS)	0.00	300.00	(300.00)	0.0%
002	Interest & Other Debt Costs	0.00	300.00	(300.00)	0.0%
591	Interest & Debt Service	487,050.00	93,825.00	393,225.00	80.7%
590	Long Term Debt Payment/Interes	487,050.00	93,825.00	393,225.00	80.7%

999 Ending Balances**999 Ending Balance**

508 41 00 05	Ending Fund Balance	13,180.00	0.00	13,180.00	100.0%
999	Ending Balance	13,180.00	0.00	13,180.00	100.0%
999	Ending Balances	13,180.00	0.00	13,180.00	100.0%
Fund Expenditures:		500,230.00	93,825.15	406,404.85	81.2%
Fund Excess/(Deficit):		0.00	409,027.05		

2021 BUDGET POSITION

City Of College Place

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202 LTGO Bond Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 06	Beginning Balance - South End Bond Fund	52,004.00	0.00	52,004.00	100.0%
	001 Beginning Balances	52,004.00	0.00	52,004.00	100.0%
	001 Beginning Balances	52,004.00	0.00	52,004.00	100.0%

025 Miscellaneous

025 Miscellaneous

361 11 00 22	Interest Earned - Southend Bond Fund	0.00	0.00	0.00	100.0%
	001 Interest & Other Earnings	0.00	0.00	0.00	100.0%
	025 Miscellaneous	0.00	0.00	0.00	100.0%
	025 Miscellaneous	0.00	0.00	0.00	100.0%

070 Interfund Transfers

070 Operating Transfers

397 00 00 22	Transfer CE To 202 LTGO Bond Fund	0.00	0.00	0.00	100.0%
	070 Operating Transfers	0.00	0.00	0.00	100.0%
	070 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Revenues:	52,004.00	0.00	52,004.00	100.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous

514 29 41 02	Banking Service Fees/Charges - South End Bond Fund	0.00	0.00	0.00	100.0%
	000	0.00	0.00	0.00	100.0%
	025 Miscellaneous	0.00	0.00	0.00	100.0%
	025 Miscellaneous	0.00	0.00	0.00	100.0%

070 Interfund Transfers

070 Operating Transfers

597 00 00 00	Interfund Transfer To CE	52,004.00	0.00	52,004.00	100.0%
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2021 BUDGET POSITION

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202 LTGO Bond Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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070 Operating Transfers

070 Operating Transfers	52,004.00	0.00	52,004.00	100.0%
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070 Interfund Transfers	52,004.00	0.00	52,004.00	100.0%
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590 Long Term Debt Payment/Interes**591 Interest & Debt Service**

591 58 71 22 Principle LTGO Fire Engine Bond	0.00	0.00	0.00	100.0%
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001 Long Term Debt Redemption	0.00	0.00	0.00	100.0%
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592 58 83 22 Interest LTGO Fire Engine Bond	0.00	0.00	0.00	100.0%
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592 58 89 22 Other Debt Service Costs	0.00	0.00	0.00	100.0%
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002 Interest & Other Debt Costs	0.00	0.00	0.00	100.0%
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591 Interest & Debt Service	0.00	0.00	0.00	100.0%
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590 Long Term Debt Payment/Interes	0.00	0.00	0.00	100.0%
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999 Ending Balances**999 Ending Balance**

508 41 00 06 Ending Balance	0.00	0.00	0.00	100.0%
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999 Ending Balance	0.00	0.00	0.00	100.0%
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999 Ending Balances	0.00	0.00	0.00	100.0%
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Fund Expenditures:	52,004.00	0.00	52,004.00	100.0%
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Fund Excess/(Deficit):	0.00	0.00
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2021 BUDGET POSITION

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235 Commercial Drive Bond Debt Service Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 07	Beginning Balance - Commercial Dr. Bond Debt Service Fund	144,619.00	143,602.82	1,016.18	0.7%
	001 Beginning Balances	144,619.00	143,602.82	1,016.18	0.7%
	001 Beginning Balances	144,619.00	143,602.82	1,016.18	0.7%

025 Miscellaneous

025 Miscellaneous

361 11 00 23	Interest Earned - Comm Drive Debt Service Fund	750.00	92.75	657.25	87.6%
	025 Miscellaneous	750.00	92.75	657.25	87.6%
	025 Miscellaneous	750.00	92.75	657.25	87.6%

070 Interfund Transfers

070 Operating Transfers

397 00 00 24	INF To #235 From #001 Current Expense	140,484.00	140,484.00	0.00	0.0%
	070 Operating Transfers	140,484.00	140,484.00	0.00	0.0%
	070 Interfund Transfers	140,484.00	140,484.00	0.00	0.0%

370 Capital Contributions

370 Capital Contributions

344 10 00 25	Capital Contributions: G.A. Properties Pmts. Per D.A.	0.00	0.00	0.00	100.0%
	370 Capital Contributions	0.00	0.00	0.00	100.0%
	370 Capital Contributions	0.00	0.00	0.00	100.0%

Fund Revenues:	285,853.00	284,179.57	1,673.43	0.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

514 Finance & Administration

514 29 41 22	Bank Charges / Services	0.00	3.98	(3.98)	0.0%
	514 Finance & Administration	0.00	3.98	(3.98)	0.0%

2021 BUDGET POSITION

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235 Commercial Drive Bond Debt Service Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous	0.00	3.98	(3.98)	0.0%

590 Long Term Debt Payment/Interes**591 Interest & Debt Service**

591 95 71 09	Principal On Long Term External GO Debt	117,561.00	112,372.67	5,188.33	4.4%
	001 Long Term Debt Redemption	117,561.00	112,372.67	5,188.33	4.4%
592 95 83 09	Interest On Long Term External Debt	22,923.00	28,111.06	(5,188.06)	0.0%
	002 Interest & Other Debt Costs	22,923.00	28,111.06	(5,188.06)	0.0%
	591 Interest & Debt Service	140,484.00	140,483.73	0.27	0.0%
	590 Long Term Debt Payment/Interes	140,484.00	140,483.73	0.27	0.0%

999 Ending Balances**999 Ending Balance**

508 41 00 07	Ending Balance	145,369.00	0.00	145,369.00	100.0%
	999 Ending Balance	145,369.00	0.00	145,369.00	100.0%
	999 Ending Balances	145,369.00	0.00	145,369.00	100.0%

Fund Expenditures:	285,853.00	140,487.71	145,365.29	50.9%
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Fund Excess/(Deficit):	0.00	143,691.86
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2021 BUDGET POSITION

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301 Street Capital Contribution Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 08	Beginning Balance - Street Capital Contribution Fund	14,134.00	16,057.74	(1,923.74)	0.0%
001 Beginning Balances		14,134.00	16,057.74	(1,923.74)	0.0%
001 Beginning Balances		14,134.00	16,057.74	(1,923.74)	0.0%

025 Miscellaneous

025 Miscellaneous

361 11 00 03	Investment Interest	20.00	1.98	18.02	90.1%
025 Miscellaneous		20.00	1.98	18.02	90.1%
025 Miscellaneous		20.00	1.98	18.02	90.1%

070 Interfund Transfers

070 Operating Transfers

397 00 00 03	Interfund Transfers - CE To SCCF #101	0.00	0.00	0.00	100.0%
070 Operating Transfers		0.00	0.00	0.00	100.0%
070 Interfund Transfers		0.00	0.00	0.00	100.0%

370 Capital Contributions

370 Capital Contributions

345 89 01 23	Street Capital Developer Contributions	21,925.00	0.00	21,925.00	100.0%
370 Capital Contributions		21,925.00	0.00	21,925.00	100.0%
370 Capital Contributions		21,925.00	0.00	21,925.00	100.0%

Fund Revenues:	36,079.00	16,059.72	20,019.28	55.5%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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070 Interfund Transfers

070 Operating Transfers

597 00 01 01	Interfund Transfer For CARS Signalization	11,925.00	11,925.00	0.00	0.0%
597 00 03 11	Interfund Transfer To Street Improvement Fund	10,000.00	0.00	10,000.00	100.0%
070 Operating Transfers		21,925.00	11,925.00	10,000.00	45.6%

2021 BUDGET POSITION

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301 Street Capital Contribution Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
070 Interfund Transfers	21,925.00	11,925.00	10,000.00	45.6%

542 Street Department**542 Road & Street Maintenance**

595 64 63 01	Capital Expenditures/Expenses - Traffic Control Devices	0.00	0.00	0.00	100.0%
	542 Road & Street Maintenance	0.00	0.00	0.00	100.0%
	542 Street Department	0.00	0.00	0.00	100.0%

999 Ending Balances**999 Ending Balance**

508 41 00 08	Ending Balance - Street Capital Contribution Fund	14,154.00	0.00	14,154.00	100.0%
	999 Ending Balance	14,154.00	0.00	14,154.00	100.0%
	999 Ending Balances	14,154.00	0.00	14,154.00	100.0%

Fund Expenditures:	36,079.00	11,925.00	24,154.00	66.9%
Fund Excess/(Deficit):	0.00	4,134.72		

2021 BUDGET POSITION

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305 Capital Improvement Fund (REET)

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 09	Beginning Balance - Capital Improvement Fund (REET)	386,153.00	323,251.54	62,901.46	16.3%
	001 Beginning Balances	386,153.00	323,251.54	62,901.46	16.3%
	001 Beginning Balances	386,153.00	323,251.54	62,901.46	16.3%

002 Taxes

002 Taxes

318 34 00 00	Real Estate Excise Tax Local	150,000.00	174,315.00	(24,315.00)	0.0%
	002 Taxes	150,000.00	174,315.00	(24,315.00)	0.0%
	002 Taxes	150,000.00	174,315.00	(24,315.00)	0.0%

025 Miscellaneous

025 Miscellaneous

361 10 00 35	Unrealized Gain/Loss	0.00	(1,770.28)	1,770.28	100.0%
361 11 00 35	Investment Interest	1,500.00	1,280.19	219.81	14.7%
361 30 00 35	Realized Gain/Loss On Investments	0.00	19.38	(19.38)	0.0%
361 41 00 35	Investment Interest - Purchased	0.00	(7.67)	7.67	100.0%
	001 Interest & Other Earnings	1,500.00	(478.38)	1,978.38	131.9%
	025 Miscellaneous	1,500.00	(478.38)	1,978.38	131.9%
	025 Miscellaneous	1,500.00	(478.38)	1,978.38	131.9%

Fund Revenues:	537,653.00	497,088.16	40,564.84	7.5%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous

514 20 41 35	Professional Financial / Banking Costs	0.00	24.68	(24.68)	0.0%
	000	0.00	24.68	(24.68)	0.0%
	025 Miscellaneous	0.00	24.68	(24.68)	0.0%
	025 Miscellaneous	0.00	24.68	(24.68)	0.0%

070 Interfund Transfers

2021 BUDGET POSITION

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305 Capital Improvement Fund (REET)

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
070 Operating Transfers				
597 00 00 34 Transfer From REET(305) For CARS Project	0.00	0.00	0.00	100.0%
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

542 Street Department**542 Road & Street Maintenance**

594 42 63 00 Street And Path Projects	30,000.00	15,888.86	14,111.14	47.0%
594 42 65 02 Chipsealing / Walla Walla Cnty PW	60,000.00	59,719.87	280.13	0.5%
542 Road & Street Maintenance	90,000.00	75,608.73	14,391.27	16.0%
542 Street Department	90,000.00	75,608.73	14,391.27	16.0%

596 Capital Expenditures**594 Capital Improvements**

595 30 63 02 Other Capital Improvements - REET	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
595 10 63 00 Professional Services - Engineering Services	0.00	0.00	0.00	100.0%
005 Planning & Design	0.00	0.00	0.00	100.0%
594 Capital Improvements	0.00	0.00	0.00	100.0%
596 Capital Expenditures	0.00	0.00	0.00	100.0%

999 Ending Balances**999 Ending Balance**

508 41 00 09 Ending Fund Balance	447,653.00	0.00	447,653.00	100.0%
999 Ending Balance	447,653.00	0.00	447,653.00	100.0%
999 Ending Balances	447,653.00	0.00	447,653.00	100.0%

Fund Expenditures:	537,653.00	75,633.41	462,019.59	85.9%
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Fund Excess/(Deficit):	0.00	421,454.75
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306 Capital Improvement Fund (REET 2)

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 10	Beginning Balance - Capital Improvement Fund (REET II)	620,627.00	583,591.82	37,035.18	6.0%
	001 Beginning Balances	620,627.00	583,591.82	37,035.18	6.0%
	001 Beginning Balances	620,627.00	583,591.82	37,035.18	6.0%

002 Taxes

002 Taxes

318 35 00 00	REET 2 - Second Quarter Percent	150,000.00	168,258.04	(18,258.04)	0.0%
	002 Taxes	150,000.00	168,258.04	(18,258.04)	0.0%
	002 Taxes	150,000.00	168,258.04	(18,258.04)	0.0%

025 Miscellaneous

025 Miscellaneous

361 10 00 36	Unrealized Gain/Loss	0.00	(4,852.69)	4,852.69	100.0%
361 11 00 36	Investment Interest	2,000.00	2,295.05	(295.05)	0.0%
361 30 00 36	Realized Gain/Loss On Investments	0.00	31.58	(31.58)	0.0%
361 41 00 36	Investment Interest - Purchased	0.00	(10.62)	10.62	100.0%
	001 Interest & Other Earnings	2,000.00	(2,536.68)	4,536.68	226.8%
395 10 00 01	Proceeds From Sale Of Capital Assets	0.00	0.00	0.00	100.0%
	005 Other Miscellaneous Revenue	0.00	0.00	0.00	100.0%
	025 Miscellaneous	2,000.00	(2,536.68)	4,536.68	226.8%
	025 Miscellaneous	2,000.00	(2,536.68)	4,536.68	226.8%

030 Contributions / Donations Priv

030 Contr & Donations Priv Sources

367 11 00 06	Contr/Donations - Private	400,000.00	500,042.38	(100,042.38)	0.0%
	030 Contr & Donations Priv Sources	400,000.00	500,042.38	(100,042.38)	0.0%
	030 Contributions / Donations Priv	400,000.00	500,042.38	(100,042.38)	0.0%

100 Grants

105 State Grants

334 02 70 01	Recreation And Conservation Office Grant - Lions' Park	1,000,000.00	0.00	1,000,000.00	100.0%
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2021 BUDGET POSITION

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306 Capital Improvement Fund (REET 2)

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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105 State Grants

334 04 20 02	CERB Grant - Larch Traffic Study	0.00	0.00	0.00	100.0%
334 04 20 03	CERB Grant - S. College Place Study	0.00	0.00	0.00	100.0%

105 State Grants	1,000,000.00	0.00	1,000,000.00	100.0%
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100 Grants	1,000,000.00	0.00	1,000,000.00	100.0%
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Fund Revenues:	2,172,627.00	1,249,355.56	923,271.44	42.5%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous**025 Miscellaneous**

514 20 41 36	Professional Financial / Banking Costs	0.00	52.59	(52.59)	0.0%
000		0.00	52.59	(52.59)	0.0%

025 Miscellaneous	0.00	52.59	(52.59)	0.0%
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025 Miscellaneous	0.00	52.59	(52.59)	0.0%
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596 Capital Expenditures**594 Capital Improvements**

595 30 63 36	Other Capital Improvements - REET 2	2,010,000.00	475.36	2,009,524.64	100.0%
595 30 63 37	Other Capital Improvements - Grant Reimbursed	0.00	0.00	0.00	100.0%

594 Capital Improvements	2,010,000.00	475.36	2,009,524.64	100.0%
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596 Capital Expenditures	2,010,000.00	475.36	2,009,524.64	100.0%
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999 Ending Balances**999 Ending Balance**

508 41 00 10	Ending Fund Balance	162,627.00	0.00	162,627.00	100.0%
999 Ending Balance		162,627.00	0.00	162,627.00	100.0%

999 Ending Balances	162,627.00	0.00	162,627.00	100.0%
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Fund Expenditures:	2,172,627.00	527.95	2,172,099.05	100.0%
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Fund Excess/(Deficit):	0.00	1,248,827.61
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2021 BUDGET POSITION

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309 CDBG Projects Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances**001 Beginning Balances**

308 41 00 11	Estimated Beginning Balance - CDBG Projects Fund	0.00	0.05	(0.05)	0.0%
001 Beginning Balances		0.00	0.05	(0.05)	0.0%
001 Beginning Balances		0.00	0.05	(0.05)	0.0%

025 Miscellaneous**025 Miscellaneous**

361 10 00 09	Unrealized Gain/Loss	0.00	0.00	0.00	100.0%
361 11 00 09	Investment Interest - CDBG Project Fund	0.00	0.09	(0.09)	0.0%
361 30 00 09	Realized Gain/Loss On Investments	0.00	0.00	0.00	100.0%
361 41 00 09	Investment Interest - Purchased	0.00	0.00	0.00	100.0%
001 Interest & Other Earnings		0.00	0.09	(0.09)	0.0%
025 Miscellaneous		0.00	0.09	(0.09)	0.0%
025 Miscellaneous		0.00	0.09	(0.09)	0.0%

100 Grants**101 Indirect Federal Grants**

333 14 00 00	Federal Indirect Grant From Dept Of Housing And Urban Dev- Sidewalks-CDBG	339,530.00	35,332.48	304,197.52	89.6%
333 14 00 01	Federal Indirect Grant From Dept Of Housing And Urban Dev - Microbusiness-CDBG	0.00	0.00	0.00	100.0%
333 14 00 02	Federal Indirect Grant From Dept Of Housing And Urban Dev-Stormwater Study-CDBG	0.00	0.00	0.00	100.0%
101 Indirect Federal Grants		339,530.00	35,332.48	304,197.52	89.6%
100 Grants		339,530.00	35,332.48	304,197.52	89.6%

Fund Revenues:	339,530.00	35,332.62	304,197.38	89.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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594 Capital Improvements

594 31 41 01	Capital Expenditures/Expenses - Professional Services - Grant Funded	0.00	0.00	0.00	100.0%
594 Capital Improvements		0.00	0.00	0.00	100.0%

025 Miscellaneous

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309 CDBG Projects Fund

Months: 01 To: 10

Expenditures		Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous					
514 29 00 09	Banking Service Fees/Charges - CDBG Project Fund	0.00	0.00	0.00	100.0%
000		0.00	0.00	0.00	100.0%
025 Miscellaneous		0.00	0.00	0.00	100.0%
025 Miscellaneous		0.00	0.00	0.00	100.0%

531 Stormwater**594 Capital Improvements**

594 31 41 00	Capital Expenditures/Expenses - Professional Services	0.00	4,357.00	(4,357.00)	0.0%
594	Capital Improvements	0.00	4,357.00	(4,357.00)	0.0%
531	Stormwater	0.00	4,357.00	(4,357.00)	0.0%

542 Street Department**542 Road & Street Maintenance**

595 61 00 00	Capital Expenditures/Expenses - Sidewalks	339,530.00	(4,357.00)	343,887.00	101.3%
595 61 00 01	Capital Expenditures/Expenses - Grant Funded Sidewalks	0.00	35,332.48	(35,332.48)	0.0%
542	Road & Street Maintenance	339,530.00	30,975.48	308,554.52	90.9%
542	Street Department	339,530.00	30,975.48	308,554.52	90.9%

558 Planning/Community Development**558 Planning/Community Development**

558 70 40 00	Economic Development - Microbusiness Assistance Program	0.00	0.00	0.00	100.0%
558	Planning/Community Development	0.00	0.00	0.00	100.0%
558	Planning/Community Development	0.00	0.00	0.00	100.0%

999 Ending Balances**999 Ending Balance**

508 41 00 11	Ending Balance	0.00	0.00	0.00	100.0%
999	Ending Balance	0.00	0.00	0.00	100.0%
999	Ending Balances	0.00	0.00	0.00	100.0%

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309 CDBG Projects Fund			Months: 01 To: 10	
Expenditures	Amt Budgeted	Expenditures	Remaining	
Fund Expenditures:	339,530.00	35,332.48	304,197.52	89.6%
Fund Excess/(Deficit):	0.00	0.14		

2021 BUDGET POSITION

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311 Street Improvement Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances**001 Beginning Balances**

308 41 00 12	Beginning Balance - Street Improvement Fund	488,886.00	395,775.25	93,110.75	19.0%
	001 Beginning Balances	488,886.00	395,775.25	93,110.75	19.0%
	001 Beginning Balances	488,886.00	395,775.25	93,110.75	19.0%

025 Miscellaneous**025 Miscellaneous**

361 10 00 11	Unrealized Gain/Loss	0.00	(772.80)	772.80	100.0%
361 11 00 11	Investment Interest St. Improvement Fund	67,500.00	1,098.47	66,401.53	98.4%
361 30 00 11	Realized Gain/Loss On Investments	0.00	(1.14)	1.14	100.0%
361 41 00 11	Investment Interest - Purchased	0.00	26.00	(26.00)	0.0%
	001 Interest & Other Earnings	67,500.00	350.53	67,149.47	99.5%
	025 Miscellaneous	67,500.00	350.53	67,149.47	99.5%
	025 Miscellaneous	67,500.00	350.53	67,149.47	99.5%

070 Interfund Transfers**070 Operating Transfers**

397 00 00 11	Transfer From Streets > St Res	0.00	0.00	0.00	100.0%
397 00 03 11	Interfund Transfer From Street Capital Developer Contributions Fund	10,000.00	0.00	10,000.00	100.0%
397 00 03 30	Transfer From Economic Development Fund	0.00	0.00	0.00	100.0%
397 00 13 11	Transfer From CE To Street Improvement Fund	0.00	0.00	0.00	100.0%
	070 Operating Transfers	10,000.00	0.00	10,000.00	100.0%
	070 Interfund Transfers	10,000.00	0.00	10,000.00	100.0%

100 Grants**101 Indirect Federal Grants**

333 20 00 02	Transportation Alternatives Program (TAP) Grant - 4th St Sidewalks	0.00	0.00	0.00	100.0%
	001 Indirect Federal Grants	0.00	0.00	0.00	100.0%
333 20 62 01	WASPC - Traffic Safety Equipment Grant Safe Sidewalks	0.00	0.00	0.00	100.0%
	002 Police Department Grants	0.00	0.00	0.00	100.0%

2021 BUDGET POSITION

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311 Street Improvement Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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101 Indirect Federal Grants

101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
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102 Grants - Private Sources

367 00 03 11 Pacific Power Grant	71,100.00	0.00	71,100.00	100.0%
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102 Grants - Private Sources	71,100.00	0.00	71,100.00	100.0%
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105 State Grants

334 00 10 11 State Grant From Legislature	200,000.00	0.00	200,000.00	100.0%
334 03 60 00 WSDOT Safe Routes To Schools	0.00	0.00	0.00	100.0%
334 03 80 06 TIB C Street Grant	0.00	0.00	0.00	100.0%
334 03 80 07 TIB 4th Street Sidewalks Grant	0.00	0.00	0.00	100.0%
334 03 80 08 TIB Overlay Grants	282,204.00	264,593.00	17,611.00	6.2%
334 03 80 09 TIB Relight Washington Grant	0.00	0.00	0.00	100.0%
334 03 80 31 State Grant From TIB - Complete Streets	0.00	0.00	0.00	100.0%

105 State Grants	482,204.00	264,593.00	217,611.00	45.1%
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100 Grants	553,304.00	264,593.00	288,711.00	52.2%
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Fund Revenues:	1,119,690.00	660,718.78	458,971.22	41.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous**025 Miscellaneous**

543 30 41 11 Professional Financial / Banking Costs	25.00	18.48	6.52	26.1%
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000	25.00	18.48	6.52	26.1%
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025 Miscellaneous	25.00	18.48	6.52	26.1%
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025 Miscellaneous	25.00	18.48	6.52	26.1%
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070 Interfund Transfers**070 Operating Transfers**

597 00 31 33 Transfer From Street Improvement Fund To Economic Development Fund	100,000.00	100,000.00	0.00	0.0%
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070 Operating Transfers	100,000.00	100,000.00	0.00	0.0%
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070 Interfund Transfers	100,000.00	100,000.00	0.00	0.0%
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542 Street Department**542 Road & Street Maintenance**

2021 BUDGET POSITION

City Of College Place

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311 Street Improvement Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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542 Road & Street Maintenance

595 10 63 12	Engineering Services - St Improvement Fund	0.00	0.00	0.00	100.0%
	006 Traffic Control Devices	0.00	0.00	0.00	100.0%
542 70 41 11	Road And Street Maintenance - Professional Services	0.00	0.00	0.00	100.0%
	009 Roadside	0.00	0.00	0.00	100.0%
595 10 63 06	South College Avenue Engineering	0.00	0.00	0.00	100.0%
595 10 63 20	Street Fund Capital Project Engineering	0.00	0.00	0.00	100.0%
595 10 63 21	Street Fund Capital Project Engineering - Grant Portion	0.00	0.00	0.00	100.0%
595 30 63 21	Street Fund Capital Project Roadways - TIB Grant Portion	0.00	0.00	0.00	100.0%
	010 Engineering	0.00	0.00	0.00	100.0%
595 20 63 20	Street Fund Capital Project ROW	0.00	223,693.24	(223,693.24)	0.0%
595 30 63 12	Roads/Streets Const. & Other Infrastructure - St Improvement Fund	100,000.00	0.00	100,000.00	100.0%
595 30 63 20	Street Fund Capital Project Roadways	200,000.00	222,008.03	(22,008.03)	0.0%
595 31 63 03	Overlays - City Portion	0.00	(208,379.05)	208,379.05	100.0%
595 31 63 04	Overlays - TIB Grant Portion	313,560.00	264,593.00	48,967.00	15.6%
595 63 63 00	Street Lights - TIB Grant Portion	0.00	0.00	0.00	100.0%
595 63 63 01	Street Lights - Private Grant Portion	0.00	0.00	0.00	100.0%
	012 Capital Projects	613,560.00	501,915.22	111,644.78	18.2%
	542 Road & Street Maintenance	613,560.00	501,915.22	111,644.78	18.2%
	542 Street Department	613,560.00	501,915.22	111,644.78	18.2%

999 Ending Balances**999 Ending Balance**

508 41 00 12	Ending Balance	406,105.00	0.00	406,105.00	100.0%
	999 Ending Balance	406,105.00	0.00	406,105.00	100.0%
	999 Ending Balances	406,105.00	0.00	406,105.00	100.0%
	Fund Expenditures:	1,119,690.00	601,933.70	517,756.30	46.2%
	Fund Excess/(Deficit):	0.00	58,785.08		

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315 Facility Maintenance Reserve Fund (CE) Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 13	Beginning Fund Balance - Facility Maintenance Reserve Fund	139,828.00	232,666.61	(92,838.61)	0.0%
001 Beginning Balances		139,828.00	232,666.61	(92,838.61)	0.0%
001 Beginning Balances		139,828.00	232,666.61	(92,838.61)	0.0%

025 Miscellaneous

025 Miscellaneous

361 10 00 15	Unrealized Gain/Loss	0.00	(1,499.18)	1,499.18	100.0%
361 11 00 15	Investment Interest- Facility Maintenance Reserve Fund	1,000.00	987.22	12.78	1.3%
361 30 00 15	Realized Gain/Loss On Investments	0.00	0.38	(0.38)	0.0%
361 41 00 15	Investment Interest - Purchased	0.00	21.42	(21.42)	0.0%
001 Interest & Other Earnings		1,000.00	(490.16)	1,490.16	149.0%
025 Miscellaneous		1,000.00	(490.16)	1,490.16	149.0%
025 Miscellaneous		1,000.00	(490.16)	1,490.16	149.0%

070 Interfund Transfers

070 Operating Transfers

397 00 00 15	Operating Transfer From CE To Bldg Fac Reserve	400,000.00	250,000.00	150,000.00	37.5%
070 Operating Transfers		400,000.00	250,000.00	150,000.00	37.5%
070 Interfund Transfers		400,000.00	250,000.00	150,000.00	37.5%

100 Grants

102 Grants - Private Sources

367 00 03 15	Pacific Power Lighting Grant	0.00	0.00	0.00	100.0%
102 Grants - Private Sources		0.00	0.00	0.00	100.0%

105 State Grants

334 04 20 15	Department Of Commerce Energy Efficiency Grant	0.00	0.00	0.00	100.0%
105 State Grants		0.00	0.00	0.00	100.0%
100 Grants		0.00	0.00	0.00	100.0%

2021 BUDGET POSITION

City Of College Place

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315 Facility Maintenance Reserve Fund (CE) Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
Fund Revenues:	540,828.00	482,176.45	58,651.55 10.8%
Expenditures	Amt Budgeted	Expenditures	Remaining

019 Physical Environment

048 Maintenance

518 30 48 15 CE Facility Maintenece & Repairs	0.00	0.00	0.00	100.0%
048 Maintenance	0.00	0.00	0.00	100.0%

594 Capital Improvements

518 30 31 15 CE Facility Operatings Supplies	0.00	0.00	0.00	100.0%
594 Capital Improvements	0.00	0.00	0.00	100.0%

019 Physical Environment	0.00	0.00	0.00	100.0%
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025 Miscellaneous

025 Miscellaneous

514 20 41 15 Financial Services / Fees & Charges	100.00	18.98	81.02	81.0%
000	100.00	18.98	81.02	81.0%
025 Miscellaneous	100.00	18.98	81.02	81.0%
025 Miscellaneous	100.00	18.98	81.02	81.0%

524 Building / Facilities / ISM

519 Other General Gov Services

594 18 62 15 Capital Expenditures/Expenses - Buildings & Structures (Local Funds)	0.00	3,141.73	(3,141.73)	0.0%
594 18 62 16 Capital Expenditures/Expenses - Buildings & Structures (Grant Funds)	0.00	0.00	0.00	100.0%
594 18 62 17 Capital Expenditures/Expenses - Buildings & Structures	459,800.00	134,285.27	325,514.73	70.8%
594 18 63 15 Capital Expenditures/Expenses - Other Imprvmts	0.00	0.00	0.00	100.0%
594 18 64 15 Capital Expenditures/Expenses - Equipment/Furnishings	0.00	5,618.00	(5,618.00)	0.0%
519 Other General Gov Services	459,800.00	143,045.00	316,755.00	68.9%
524 Building / Facilities / ISM	459,800.00	143,045.00	316,755.00	68.9%

999 Ending Balances

999 Ending Balance

508 41 00 13 Ending Fund Balance	80,928.00	0.00	80,928.00	100.0%
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315 Facility Maintenance Reserve Fund (CE)

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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999 Ending Balance

999 Ending Balance	80,928.00	0.00	80,928.00	100.0%
999 Ending Balances	80,928.00	0.00	80,928.00	100.0%
Fund Expenditures:	540,828.00	143,063.98	397,764.02	73.5%
Fund Excess/(Deficit):	0.00	339,112.47		

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320 Equipment Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances**001 Beginning Balances**

308 41 00 14	Beginning Balance - Equipment Reserve Fund	299,655.00	265,080.78	34,574.22	11.5%
001 Beginning Balances		299,655.00	265,080.78	34,574.22	11.5%
001 Beginning Balances		299,655.00	265,080.78	34,574.22	11.5%

025 Miscellaneous**025 Miscellaneous**

361 10 00 04	Unrealized Gain/Loss	0.00	(1,963.75)	1,963.75	100.0%
361 11 00 04	Investment Interest	4,000.00	1,222.92	2,777.08	69.4%
361 30 00 04	Realized Gain/Loss On Investments	0.00	40.58	(40.58)	0.0%
361 41 00 04	Investment Interest - Purchased	0.00	(49.79)	49.79	100.0%
025 Miscellaneous		4,000.00	(750.04)	4,750.04	118.8%
025 Miscellaneous		4,000.00	(750.04)	4,750.04	118.8%

070 Interfund Transfers**070 Operating Transfers**

397 00 01 00	Transfer From Streets For Equipment Replacement	250,000.00	480,250.00	(230,250.00)	0.0%
397 00 01 21	Transfer From Forfeited Proceeds	0.00	0.00	0.00	100.0%
397 00 15 21	Transfer From PD For Equipment Replacement	0.00	0.00	0.00	100.0%
397 00 15 22	Transfer From FD For Equipment Replacement	20,000.00	15,000.00	5,000.00	25.0%
397 00 15 24	Transfer From Bldg/Facilities For Equipment Replacement	0.00	0.00	0.00	100.0%
397 00 15 26	Transfer From EMS For Equipment Replacement	0.00	0.00	0.00	100.0%
397 00 15 76	Transfer From Parks For Equipment Replacement	10,000.00	7,500.00	2,500.00	25.0%
070 Operating Transfers		280,000.00	502,750.00	(222,750.00)	0.0%
070 Interfund Transfers		280,000.00	502,750.00	(222,750.00)	0.0%

Fund Revenues:	583,655.00	767,080.74	(183,425.74)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous**514 Finance & Administration**

514 89 41 20	Professional Financial / Banking Costs	0.00	23.41	(23.41)	0.0%
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2021 BUDGET POSITION

City Of College Place

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320 Equipment Reserve Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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514 Finance & Administration

514 Finance & Administration	0.00	23.41	(23.41)	0.0%
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025 Miscellaneous	0.00	23.41	(23.41)	0.0%
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070 Interfund Transfers**070 Operating Transfers**

597 00 15 31 Transfer To Stormwater Capital Fund	0.00	0.00	0.00	100.0%
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070 Operating Transfers	0.00	0.00	0.00	100.0%
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070 Interfund Transfers	0.00	0.00	0.00	100.0%
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521 Police Operations**521 Law Enforcement**

594 21 64 32 Vehicles/Equip Police Department	72,520.00	54,390.24	18,129.76	25.0%
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521 Law Enforcement	72,520.00	54,390.24	18,129.76	25.0%
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521 Police Operations	72,520.00	54,390.24	18,129.76	25.0%
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522 Fire Department**522 Fire Control**

594 22 64 31 Vehicles/Equip Fire Department	18,000.00	0.00	18,000.00	100.0%
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001 Administration	18,000.00	0.00	18,000.00	100.0%
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594 22 64 32 Vehicles/Equip Fire Department Mobilization	20,000.00	8,634.89	11,365.11	56.8%
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010 Mobilization Program	20,000.00	8,634.89	11,365.11	56.8%
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522 Fire Control	38,000.00	8,634.89	29,365.11	77.3%
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526 Emergency Medical Services

594 22 64 27 Vehicles/Equip EMS	0.00	(45,039.00)	45,039.00	100.0%
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526 Emergency Medical Services	0.00	(45,039.00)	45,039.00	100.0%
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522 Fire Department	38,000.00	(36,404.11)	74,404.11	195.8%
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542 Street Department**542 Road & Street Maintenance**

594 42 64 32 Vehicles/Equip Streets	0.00	0.00	0.00	100.0%
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2021 BUDGET POSITION

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320 Equipment Reserve Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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542 Road & Street Maintenance

542 Road & Street Maintenance	0.00	0.00	0.00	100.0%
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550 General Services

594 48 64 03 Vehicles/Equip CE	307,000.00	224,483.74	82,516.26	26.9%
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550 General Services	307,000.00	224,483.74	82,516.26	26.9%
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542 Street Department	307,000.00	224,483.74	82,516.26	26.9%
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999 Ending Balances

999 Ending Balance

508 41 00 14 Ending Balance - Equipment Reserve Fund	166,135.00	0.00	166,135.00	100.0%
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999 Ending Balance	166,135.00	0.00	166,135.00	100.0%
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999 Ending Balances	166,135.00	0.00	166,135.00	100.0%
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Fund Expenditures:	583,655.00	242,493.28	341,161.72	58.5%
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Fund Excess/(Deficit):	0.00	524,587.46
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330 Economic Development Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 15	Beginning Balance - Economic Development Fund	93,851.00	577,091.38	(483,240.38)	0.0%
	001 Beginning Balances	93,851.00	577,091.38	(483,240.38)	0.0%
	001 Beginning Balances	93,851.00	577,091.38	(483,240.38)	0.0%

025 Miscellaneous

025 Miscellaneous

361 11 00 30	Interest Earned Economic Development	50.00	324.94	(274.94)	0.0%
	001 Interest & Other Earnings	50.00	324.94	(274.94)	0.0%
	025 Miscellaneous	50.00	324.94	(274.94)	0.0%
	025 Miscellaneous	50.00	324.94	(274.94)	0.0%

070 Interfund Transfers

070 Operating Transfers

397 00 00 33	IFT From CE Fund	0.00	0.00	0.00	100.0%
397 00 00 35	IFT From REET 305 To ED 330	0.00	0.00	0.00	100.0%
397 00 00 36	IFT From WWDSF Fund	0.00	0.00	0.00	100.0%
397 00 01 01	Interfund Transfer For Signalization	500,000.00	11,925.00	488,075.00	97.6%
397 00 31 33	Transfer From Street Improvement Fund To Economic Development Fund	100,000.00	100,000.00	0.00	0.0%
397 00 40 33	Transfer From Water Capital Reserve Fund To Economic Development Fund	0.00	0.00	0.00	100.0%
397 00 41 33	Transfer From Wastewater Fund To Economic Development Fund	0.00	0.00	0.00	100.0%
	070 Operating Transfers	600,000.00	111,925.00	488,075.00	81.3%
	070 Interfund Transfers	600,000.00	111,925.00	488,075.00	81.3%

Fund Revenues:	693,901.00	689,341.32	4,559.68	0.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous

514 29 41 33	Banking Service Fees/Charges - Econ Dev Fund	0.00	0.00	0.00	100.0%
	000	0.00	0.00	0.00	100.0%
	025 Miscellaneous	0.00	0.00	0.00	100.0%

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330 Economic Development Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous	0.00	0.00	0.00	100.0%

070 Interfund Transfers**070 Operating Transfers**

597 00 03 30	Transfer To Street Improvement Fund	0.00	0.00	0.00	100.0%
070 Operating Transfers		0.00	0.00	0.00	100.0%
070 Interfund Transfers		0.00	0.00	0.00	100.0%

542 Street Department**542 Road & Street Maintenance**

595 10 63 01	Engineering Services	0.00	0.00	0.00	100.0%
010 Engineering		0.00	0.00	0.00	100.0%
595 20 63 02	ROW Services	0.00	0.00	0.00	100.0%
595 20 63 03	ROW Acquisition	0.00	0.00	0.00	100.0%
595 30 63 04	Roadway Construction	100,000.00	0.00	100,000.00	100.0%
595 30 63 05	Construction - Complete Streets Funded	500,000.00	79,033.50	420,966.50	84.2%
595 64 63 00	Traffic Signalization (Developer Funded)	0.00	0.00	0.00	100.0%
595 90 63 06	Construction Engineering & Inspection	0.00	0.00	0.00	100.0%
012 Capital Projects		600,000.00	79,033.50	520,966.50	86.8%
542 Road & Street Maintenance		600,000.00	79,033.50	520,966.50	86.8%
542 Street Department		600,000.00	79,033.50	520,966.50	86.8%

999 Ending Balances**999 Ending Balance**

508 41 00 15	Ending Balance - Economic Dev. Fund	93,901.00	0.00	93,901.00	100.0%
999 Ending Balance		93,901.00	0.00	93,901.00	100.0%
999 Ending Balances		93,901.00	0.00	93,901.00	100.0%
Fund Expenditures:		693,901.00	79,033.50	614,867.50	88.6%
Fund Excess/(Deficit):		0.00	610,307.82		

2021 BUDGET POSITION

City Of College Place

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340 Economic Development Reserve Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 16	Beg Balance - Economic Development Reserve Fund	65.00	64.86	0.14	0.2%
001 Beginning Balances		65.00	64.86	0.14	0.2%
001 Beginning Balances		65.00	64.86	0.14	0.2%

025 Miscellaneous

025 Miscellaneous

361 11 00 32	Interest Earned - Econ Development Reserve Fund	0.00	0.00	0.00	100.0%
025 Miscellaneous		0.00	0.00	0.00	100.0%
025 Miscellaneous		0.00	0.00	0.00	100.0%

Fund Revenues:		65.00	64.86	0.14	0.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous

514 29 41 23	Banking Service Fees/Charges - Econ Dev Reserve Fund	0.00	0.00	0.00	100.0%
025 Miscellaneous		0.00	0.00	0.00	100.0%
025 Miscellaneous		0.00	0.00	0.00	100.0%

590 Long Term Debt Payment/Interes

591 Interest & Debt Service

592 95 83 10	Qtrly Interest Payment Comm Dr. Const Loan	0.00	0.00	0.00	100.0%
591 Interest & Debt Service		0.00	0.00	0.00	100.0%
590 Long Term Debt Payment/Interes		0.00	0.00	0.00	100.0%

999 Ending Balances

999 Ending Balance

508 41 00 16	Ending Balance - Economic Dev Reserve Fund	65.00	0.00	65.00	100.0%
999 Ending Balance		65.00	0.00	65.00	100.0%

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340 Economic Development Reserve Fund			Months: 01 To: 10	
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balances	65.00	0.00	65.00	100.0%
Fund Expenditures:	65.00	0.00	65.00	100.0%
Fund Excess/(Deficit):	0.00	64.86		

2021 BUDGET POSITION

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400 Water Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 51 00 01	Beginning Fund Balance - Water Fund	498,247.00	462,575.12	35,671.88	7.2%
	001 Beginning Balances	498,247.00	462,575.12	35,671.88	7.2%
	001 Beginning Balances	498,247.00	462,575.12	35,671.88	7.2%

003 Permits & Licenses

003 Licenses & Permits

343 40 01 40	Water Front Footage Fees	0.00	0.00	0.00	100.0%
	003 Licenses & Permits	0.00	0.00	0.00	100.0%
	003 Permits & Licenses	0.00	0.00	0.00	100.0%

006 Charges For Goods & Services

006 Charges For Goods & Services

341 70 00 00	Sale Of Merchandise	20,000.00	35,981.69	(15,981.69)	0.0%
	001 Charges For Goods & Services	20,000.00	35,981.69	(15,981.69)	0.0%
343 40 01 70	Misc Util Fees/Activation Fees	7,749.00	2,625.58	5,123.42	66.1%
343 40 01 75	Misc Util Fee Shut Off/On	0.00	0.00	0.00	100.0%
343 40 01 80	Backflow Inspection Fees	0.00	0.00	0.00	100.0%
	004 Fines / Penalties / Charges	7,749.00	2,625.58	5,123.42	66.1%
343 40 00 00	Water Sales	1,451,933.00	1,340,531.80	111,401.20	7.7%
343 40 00 01	Water Sales - Irrigation Only	0.00	86.34	(86.34)	0.0%
343 40 00 02	Water Charges For Utility Tax	267,205.00	258,021.64	9,183.36	3.4%
362 00 00 01	Water - Hydrant Meter & Backflow Rental Fees	1,020.00	3,179.00	(2,159.00)	0.0%
	009 Water	1,720,158.00	1,601,818.78	118,339.22	6.9%
	006 Charges For Goods & Services	1,747,907.00	1,640,426.05	107,480.95	6.1%
	006 Charges For Goods & Services	1,747,907.00	1,640,426.05	107,480.95	6.1%

012 Fines & Forfeits

006 Charges For Goods & Services

359 90 00 40	Penalty/Late Fee	20,000.00	475.53	19,524.47	97.6%
	006 Charges For Goods & Services	20,000.00	475.53	19,524.47	97.6%
	012 Fines & Forfeits	20,000.00	475.53	19,524.47	97.6%

2021 BUDGET POSITION

City Of College Place

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400 Water Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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025 Miscellaneous

025 Miscellaneous

361 10 00 40	Unrealized Gain/Loss	0.00	(2,354.32)	2,354.32	100.0%
361 11 00 40	Investment Interest	7,000.00	1,466.75	5,533.25	79.0%
361 30 00 40	Realized Gain/Loss On Investments	0.00	9.92	(9.92)	0.0%
361 40 00 40	Interests On Delinquent Accounts	0.00	0.00	0.00	100.0%
361 41 00 40	Investment Interest - Purchased	0.00	12.38	(12.38)	0.0%
	001 Interest & Other Earnings	7,000.00	(865.27)	7,865.27	112.4%
362 00 50 40	Rental Charges / Fees	19,044.00	18,224.95	819.05	4.3%
	002 Rents & Leases	19,044.00	18,224.95	819.05	4.3%
369 10 00 06	Sale Of Surplus - Water	13,000.00	1,188.10	11,811.90	90.9%
369 91 00 40	Other Misc. Revenues	0.00	277.61	(277.61)	0.0%
	005 Other Miscellaneous Revenue	13,000.00	1,465.71	11,534.29	88.7%
	025 Miscellaneous	39,044.00	18,825.39	20,218.61	51.8%
	025 Miscellaneous	39,044.00	18,825.39	20,218.61	51.8%

070 Interfund Transfers

070 Operating Transfers

397 00 00 32	Interfund Transfer Fund 431 To Fund 400	0.00	0.00	0.00	100.0%
	070 Operating Transfers	0.00	0.00	0.00	100.0%
	070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

105 State Grants

334 04 90 01	State Direct/Indirect Grant From Department Of Health - Green Tank Consolidation	0.00	10,247.02	(10,247.02)	0.0%
	105 State Grants	0.00	10,247.02	(10,247.02)	0.0%
	100 Grants	0.00	10,247.02	(10,247.02)	0.0%

370 Capital Contributions

370 Capital Contributions

343 40 00 03	Latecomer Fee Capital Contributions - Water System	0.00	0.00	0.00	100.0%
	370 Capital Contributions	0.00	0.00	0.00	100.0%
	370 Capital Contributions	0.00	0.00	0.00	100.0%

2021 BUDGET POSITION

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400 Water Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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380 Non-Revenues

080 Non-Revenues

382 10 00 01 Water - Hydrant Meter DEPOSIT	0.00	2,500.00	(2,500.00)	0.0%
080 Non-Revenues	0.00	2,500.00	(2,500.00)	0.0%
380 Non-Revenues	0.00	2,500.00	(2,500.00)	0.0%

534 Water Department

019 Physical Environment

395 20 00 40 Insurance Recovery	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%

534 Water Utilities

343 40 01 85 Water - Sale Of Materials & Services	14,247.00	16,295.21	(2,048.21)	0.0%
003 Maintenance	14,247.00	16,295.21	(2,048.21)	0.0%
534 Water Utilities	14,247.00	16,295.21	(2,048.21)	0.0%
534 Water Department	14,247.00	16,295.21	(2,048.21)	0.0%

Fund Revenues:	2,319,445.00	2,151,344.32	168,100.68	7.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous

534 90 41 00 Professional Financial / Banking Costs	0.00	588.16	(588.16)	0.0%
000	0.00	588.16	(588.16)	0.0%
025 Miscellaneous	0.00	588.16	(588.16)	0.0%
025 Miscellaneous	0.00	588.16	(588.16)	0.0%

070 Interfund Transfers

070 Operating Transfers

597 34 00 41 Interfund Transfer - Revenue Reserved For Rate-Funded Capital	300,000.00	0.00	300,000.00	100.0%
597 34 00 95 Interfund Rentals - Repl	37,000.00	27,750.00	9,250.00	25.0%
597 34 04 32 Interfund Transfer To Capital Projects Fund 431	0.00	0.00	0.00	100.0%
070 Operating Transfers	337,000.00	27,750.00	309,250.00	91.8%

2021 BUDGET POSITION

City Of College Place

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400 Water Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
070 Interfund Transfers	337,000.00	27,750.00	309,250.00	91.8%

100 Grants**101 Indirect Federal Grants**

534 20 41 01	Professional Eng. Svcs - DOH Feasibility Study Grant	0.00	3,621.82	(3,621.82)	0.0%
101 Indirect Federal Grants		0.00	3,621.82	(3,621.82)	0.0%
100 Grants		0.00	3,621.82	(3,621.82)	0.0%

534 Water Department**515 Legal**

534 31 41 34	Legal Services - Water	0.00	0.00	0.00	100.0%
534 41 41 34	Legal Services (External) - Water	0.00	0.00	0.00	100.0%
515 Legal		0.00	0.00	0.00	100.0%

534 Water Utilities

594 34 62 00	Professional Svcs - Capital Improvemnts	0.00	0.00	0.00	100.0%
594 34 63 04	Other Capital Improvements	0.00	0.00	0.00	100.0%
000		0.00	0.00	0.00	100.0%
534 10 10 00	Wages & OT	100,946.00	92,034.49	8,911.51	8.8%
534 10 10 01	Wages & OT - Work Study Intern	0.00	0.00	0.00	100.0%
534 10 10 02	Wages & OT - Work Study Intern Reimbursed	0.00	0.00	0.00	100.0%
534 10 20 00	Benefits	44,140.00	36,829.73	7,310.27	16.6%
534 10 20 01	Benefits - Work Study Intern	0.00	0.00	0.00	100.0%
534 10 31 00	Operating Supplies - Administration	0.00	1,660.25	(1,660.25)	0.0%
534 10 31 01	Office Supplies - Administration	1,200.00	1,160.49	39.51	3.3%
534 10 35 00	Small Tools/Equipment	500.00	0.00	500.00	100.0%
534 10 41 00	Professional Service	11,500.00	42,059.05	(30,559.05)	0.0%
534 10 42 00	Communication	4,000.00	2,897.94	1,102.06	27.6%
534 10 43 00	Travel	3,000.00	523.26	2,476.74	82.6%
534 10 44 00	External Taxes	100,000.00	103,887.55	(3,887.55)	0.0%
534 10 44 01	Advertising	1,000.00	187.22	812.78	81.3%
534 10 44 02	Utility Tax	260,000.00	258,021.64	1,978.36	0.8%
534 10 45 00	Operating Rentals	0.00	0.00	0.00	100.0%
534 10 46 00	Insurance	40,800.00	40,023.45	776.55	1.9%
534 10 49 00	Miscellaneous	3,500.00	2,566.69	933.31	26.7%
534 10 49 01	Registrations/Fees - Training Classes & Seminars	3,500.00	1,068.06	2,431.94	69.5%
594 34 64 02	Machinery/Equipment	0.00	0.00	0.00	100.0%
001 Administration / General		574,086.00	582,919.82	(8,833.82)	0.0%
534 20 10 00	Salaries & Wages	15,321.00	12,580.05	2,740.95	17.9%
534 20 20 00	Benefits	7,603.00	6,283.43	1,319.57	17.4%
534 20 41 00	Professional Services	0.00	296.94	(296.94)	0.0%
534 20 49 00	Miscellaneous	0.00	0.00	0.00	100.0%
594 34 41 00	Capital Expenditures/Expenses - Professional Services	0.00	0.00	0.00	100.0%

2021 BUDGET POSITION

City Of College Place

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400 Water Fund

Months: 01 To: 10

Expenditures		Amt Budgeted	Expenditures	Remaining	
534 Water Utilities					
002 Administrative/Planning		22,924.00	19,160.42	3,763.58	16.4%
534 50 10 00	Wages & OT	255,724.00	224,850.07	30,873.93	12.1%
534 50 20 00	Benefits	146,969.00	123,672.50	23,296.50	15.9%
534 50 20 01	Benefits Uniforms	1,500.00	572.24	927.76	61.9%
534 50 31 00	Operating Supplies - Maintenance	90,000.00	80,767.12	9,232.88	10.3%
534 50 35 00	Sm Tools/Equipment	1,500.00	555.19	944.81	63.0%
534 50 41 00	Professional Services	3,000.00	0.00	3,000.00	100.0%
534 50 45 00	Operating Rentals/Leases	500.00	175.33	324.67	64.9%
534 50 48 00	Repairs & Maintenance	15,000.00	2,607.65	12,392.35	82.6%
534 50 49 96	Interfund Rentals - O & M	45,740.00	39,425.46	6,314.54	13.8%
594 34 64 04	Machinery/Equipment	4,500.00	0.00	4,500.00	100.0%
003 Maintenance		564,433.00	472,625.56	91,807.44	16.3%
534 50 49 00	County 911 / Dispatch Services	2,096.00	1,383.36	712.64	34.0%
534 80 10 00	Wages & OT	10,946.00	10,093.55	852.45	7.8%
534 80 20 00	Benefits	7,053.00	5,989.60	1,063.40	15.1%
534 80 31 00	Operating Supplies - General	15,000.00	38,192.14	(23,192.14)	0.0%
534 80 33 00	Water Purchase For Resale	1,000.00	0.00	1,000.00	100.0%
534 80 35 00	Small Tools/Equipment	1,000.00	0.00	1,000.00	100.0%
534 80 41 00	Water Utilities - Professional Services - Water Testing	16,000.00	12,066.47	3,933.53	24.6%
534 80 45 00	Operating Rentals/Leases	0.00	0.00	0.00	100.0%
534 80 47 00	Public Utility Services	130,000.00	154,390.18	(24,390.18)	0.0%
534 80 48 00	Repairs/Maintenance	15,000.00	12,593.95	2,406.05	16.0%
534 80 49 00	Intergov Maintenance	6,000.00	4,423.40	1,576.60	26.3%
594 34 64 05	Capital Expenditures/Expenses - Machinery & Equipment	2,000.00	0.00	2,000.00	100.0%
004 Operations / General		206,095.00	239,132.65	(33,037.65)	0.0%
594 34 61 00	Water Utilities - Latecomer Utilities	0.00	0.00	0.00	100.0%
005 Capital Expenditures		0.00	0.00	0.00	100.0%
534 27 10 00	Water Utilities - Salaries & Wages	99,289.00	79,259.08	20,029.92	20.2%
534 27 20 00	Water Utilities - Personnel Benefits	48,853.00	37,710.35	11,142.65	22.8%
534 27 31 00	Water Utilities - Operating Supplies	2,000.00	329.51	1,670.49	83.5%
534 27 31 01	Water Utilities - Office Supplies	1,200.00	391.36	808.64	67.4%
534 27 35 00	Water Utilities - Small Tools And Minor Equipment	100.00	0.00	100.00	100.0%
534 27 41 00	Water Utilities - Professional Services	24,100.00	27,428.22	(3,328.22)	0.0%
534 27 42 00	Water Utilities - Communications	5,000.00	4,107.61	892.39	17.8%
534 27 43 00	Water Utilities - Travel	1,000.00	50.44	949.56	95.0%
534 27 45 00	Water Utilities - Operating Rentals & Leases	0.00	0.00	0.00	100.0%
534 27 48 00	Water Utilities - Repairs & Maintenance	700.00	579.14	120.86	17.3%
534 27 49 00	Water Utilities - Miscellaneous	300.00	143.58	156.42	52.1%
534 27 49 01	Water Utilities - Registrations/Fees - Trainings & Seminars	1,500.00	74.82	1,425.18	95.0%
594 34 64 27	Water Utilities - Machinery & Equipment	0.00	0.00	0.00	100.0%
009 Finance		184,042.00	150,074.11	33,967.89	18.5%
534 Water Utilities		1,551,580.00	1,463,912.56	87,667.44	5.7%

2021 BUDGET POSITION

City Of College Place

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400 Water Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Department	1,551,580.00	1,463,912.56	87,667.44	5.7%

580 Non-Expenditures

589 Non-Expenditures

582 10 00 01 Water - Hydrant Meter Deposit Refund	0.00	1,000.00	(1,000.00)	0.0%
589 Non-Expenditures	0.00	1,000.00	(1,000.00)	0.0%
580 Non-Expenditures	0.00	1,000.00	(1,000.00)	0.0%

597 Interfund Transfers

070 Operating Transfers

534 10 91 00 INF Finance Servs Gen	0.00	0.00	0.00	100.0%
070 Operating Transfers	0.00	0.00	0.00	100.0%
597 Interfund Transfers	0.00	0.00	0.00	100.0%

999 Ending Balances

999 Ending Balance

508 51 00 01 Fund Ending Balance	430,865.00	0.00	430,865.00	100.0%
999 Ending Balance	430,865.00	0.00	430,865.00	100.0%
999 Ending Balances	430,865.00	0.00	430,865.00	100.0%

Fund Expenditures:	2,319,445.00	1,496,872.54	822,572.46	35.5%
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Fund Excess/(Deficit):	0.00	654,471.78		
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2021 BUDGET POSITION

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401 Wastewater Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances**001 Beginning Balances**

308 51 00 02	Beginning Fund Balance - Wastewater Fund	1,836,496.00	1,791,064.09	45,431.91	2.5%
	001 Beginning Balances	1,836,496.00	1,791,064.09	45,431.91	2.5%
	001 Beginning Balances	1,836,496.00	1,791,064.09	45,431.91	2.5%

003 Permits & Licenses**003 Licenses & Permits**

343 50 01 41	Wastewater Front Footage Fees	0.00	18,600.00	(18,600.00)	0.0%
343 50 02 41	Sewer Assessment Charges	0.00	0.00	0.00	100.0%
	003 Licenses & Permits	0.00	18,600.00	(18,600.00)	0.0%
	003 Permits & Licenses	0.00	18,600.00	(18,600.00)	0.0%

006 Charges For Goods & Services**006 Charges For Goods & Services**

341 70 00 02	Wastewater Materials Charges	0.00	0.00	0.00	100.0%
	001 Charges For Goods & Services	0.00	0.00	0.00	100.0%
343 50 00 00	Wastewater Charges	2,345,758.00	2,020,094.37	325,663.63	13.9%
343 50 00 02	Wastewater Charges For Utility Tax	322,138.00	275,049.12	47,088.88	14.6%
	010 Wastewater	2,667,896.00	2,295,143.49	372,752.51	14.0%
	006 Charges For Goods & Services	2,667,896.00	2,295,143.49	372,752.51	14.0%
	006 Charges For Goods & Services	2,667,896.00	2,295,143.49	372,752.51	14.0%

012 Fines & Forfeits**006 Charges For Goods & Services**

359 90 00 41	Penalty/Late Fee	8,000.00	1,765.96	6,234.04	77.9%
	006 Charges For Goods & Services	8,000.00	1,765.96	6,234.04	77.9%
	012 Fines & Forfeits	8,000.00	1,765.96	6,234.04	77.9%

019 Physical Environment**019 Physical Environment**

343 50 00 41	Misc Util Fees & Charges	871.00	1,481.56	(610.56)	0.0%
	019 Physical Environment	871.00	1,481.56	(610.56)	0.0%

2021 BUDGET POSITION

City Of College Place

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401 Wastewater Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
019 Physical Environment	871.00	1,481.56	(610.56)	0.0%

025 Miscellaneous

025 Miscellaneous

361 10 00 41	Unrealized Gain/Loss	0.00	(3,860.26)	3,860.26	100.0%
361 11 00 41	Investment Interest WW	14,000.00	5,142.17	8,857.83	63.3%
361 30 00 41	Realized Gain/Loss On Investments	0.00	6.73	(6.73)	0.0%
361 40 00 41	Interest On Sewer Delinquent Accounts	0.00	0.00	0.00	100.0%
361 41 00 41	Investment Interest - Purchased	0.00	100.36	(100.36)	0.0%
001 Interest & Other Earnings		14,000.00	1,389.00	12,611.00	90.1%
362 00 90 41	Other Rents/Land Use Chrg	0.00	0.00	0.00	100.0%
002 Rents & Leases		0.00	0.00	0.00	100.0%
369 10 00 07	Sale Of Surplus - Wastewater	0.00	0.00	0.00	100.0%
369 91 00 41	Other Misc Revenues	0.00	2,228.23	(2,228.23)	0.0%
005 Other Miscellaneous Revenue		0.00	2,228.23	(2,228.23)	0.0%
025 Miscellaneous		14,000.00	3,617.23	10,382.77	74.2%
025 Miscellaneous		14,000.00	3,617.23	10,382.77	74.2%

070 Interfund Transfers

070 Operating Transfers

397 41 24 01	Transfer Surplus To Operating Fund	0.00	0.00	0.00	100.0%
000		0.00	0.00	0.00	100.0%
070 Operating Transfers		0.00	0.00	0.00	100.0%
070 Interfund Transfers		0.00	0.00	0.00	100.0%

100 Grants

105 State Grants

334 04 20 41	Department Of Commerce Energy Efficiency Grant	0.00	0.00	0.00	100.0%
334 04 21 41	Department Of Commerce Solar Grant	0.00	0.00	0.00	100.0%
105 State Grants		0.00	0.00	0.00	100.0%
100 Grants		0.00	0.00	0.00	100.0%

107 Loan Proceeds

092 Loan Receipts

391 20 00 01	Revenue Bond Proceeds - WWTP Energy Efficiency Project	0.00	0.00	0.00	100.0%
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401 Wastewater Fund

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Revenues	Amt Budgeted	Revenues	Remaining
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092 Loan Receipts

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

370 Capital Contributions**370 Capital Contributions**

343 50 00 04	Latecomer Fee Capital Contributions - WW System	0.00	0.00	0.00	100.0%
370 Capital Contributions		0.00	0.00	0.00	100.0%
370 Capital Contributions		0.00	0.00	0.00	100.0%

535 Wastewater Department**019 Physical Environment**

395 20 00 41	Insurance Recovery	0.00	0.00	0.00	100.0%
019 Physical Environment		0.00	0.00	0.00	100.0%
535 Wastewater Department		0.00	0.00	0.00	100.0%

Fund Revenues:	4,527,263.00	4,111,672.33	415,590.67	9.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous**025 Miscellaneous**

535 90 41 00	Professional Financial / Banking Costs	120.00	442.98	(322.98)	0.0%
000		120.00	442.98	(322.98)	0.0%
025 Miscellaneous		120.00	442.98	(322.98)	0.0%
025 Miscellaneous		120.00	442.98	(322.98)	0.0%

070 Interfund Transfers**070 Operating Transfers**

597 00 41 33	Transfer From Wastewater Fund To Economic Development Fund	0.00	0.00	0.00	100.0%
597 40 14 11	Transfer For Rate Funded Capital	300,000.00	2,050,000.00	(1,750,000.00)	0.0%
000		300,000.00	2,050,000.00	(1,750,000.00)	0.0%
597 35 00 95	Interfund Rentals - Repl.	0.00	0.00	0.00	100.0%
050 Maintenance		0.00	0.00	0.00	100.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining
070 Operating Transfers			
597 35 08 95 Interfund Rentals - Repl.	0.00	0.00	0.00 100.0%
080 Operations/General	0.00	0.00	0.00 100.0%
070 Operating Transfers	300,000.00	2,050,000.00	(1,750,000.00) 0.0%
070 Interfund Transfers	300,000.00	2,050,000.00	(1,750,000.00) 0.0%

535 Wastewater Department**515 Legal**

535 31 41 35 Legal Services - Wastewater	1,500.00	855.00	645.00 43.0%
535 41 41 35 Legal Services (External) - Wastewater	0.00	0.00	0.00 100.0%
515 Legal	1,500.00	855.00	645.00 43.0%

535 Wastewater Utilities

535 10 10 00 Wages & OT	54,692.00	48,300.47	6,391.53 11.7%
535 10 10 01 Wages & OT - Work Study Intern	0.00	0.00	0.00 100.0%
535 10 10 02 Wages & OT - Work Study Intern Reimbursed	0.00	0.00	0.00 100.0%
535 10 20 00 Benefits	23,159.00	18,645.06	4,513.94 19.5%
535 10 20 01 Benefits - Work Study Intern	0.00	0.00	0.00 100.0%
535 10 31 01 Office Supplies - Administration	500.00	329.13	170.87 34.2%
535 10 35 00 Small Tools / Equipment	0.00	0.00	0.00 100.0%
535 10 41 00 Professional Services	1,196,698.00	825,435.87	371,262.13 31.0%
535 10 42 00 Communication	900.00	318.20	581.80 64.6%
535 10 43 00 Travel	500.00	278.96	221.04 44.2%
535 10 44 00 External Taxes	60,000.00	55,224.24	4,775.76 8.0%
535 10 44 01 Advertising	0.00	233.53	(233.53) 0.0%
535 10 44 02 Utility Tax	310,000.00	275,049.12	34,950.88 11.3%
535 10 45 00 Operating Rentals / Lease	0.00	0.00	0.00 100.0%
535 10 46 00 Insurance	60,100.00	60,603.11	(503.11) 0.0%
535 10 48 00 Repairs / Maintenance	0.00	0.00	0.00 100.0%
535 10 49 00 Misc	500.00	11,117.38	(10,617.38) 0.0%
535 10 49 01 Registrations/Fees - Training Classes & Seminars	500.00	89.03	410.97 82.2%
594 35 64 00 Machinery / Equipment	0.00	0.00	0.00 100.0%
001 Administration / General	1,707,549.00	1,295,624.10	411,924.90 24.1%
535 20 10 00 Salaries & Wages	15,321.00	12,580.05	2,740.95 17.9%
535 20 20 00 Benefits	7,603.00	6,283.43	1,319.57 17.4%
535 20 31 00 Operating Supplies - Admin. / Planning	0.00	17.27	(17.27) 0.0%
535 20 35 00 Small Tools & Equipment	0.00	0.00	0.00 100.0%
535 20 41 00 Professional Services	0.00	0.00	0.00 100.0%
535 20 42 00 Communication	0.00	0.00	0.00 100.0%
535 20 43 00 Travel	0.00	0.00	0.00 100.0%
535 20 48 00 Repairs / Maintenance	0.00	0.00	0.00 100.0%
535 20 49 00 Miscellaneous	0.00	0.00	0.00 100.0%
002 Administration / Planning	22,924.00	18,880.75	4,043.25 17.6%
535 50 10 00 Wages / OT	0.00	0.00	0.00 100.0%
535 50 20 00 Benefits	0.00	0.00	0.00 100.0%

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401 Wastewater Fund

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Expenditures		Amt Budgeted	Expenditures	Remaining	
535 Wastewater Utilities					
535 50 20 01	Benefits - Uniforms	0.00	0.00	0.00	100.0%
535 50 31 00	Operating Supplies - Maintenance	500.00	26,910.96	(26,410.96)	0.0%
535 50 32 00	Fuel Consumed	0.00	0.00	0.00	100.0%
535 50 35 00	Small Tools / Equipment	0.00	245.77	(245.77)	0.0%
535 50 41 00	Professional Services	0.00	0.00	0.00	100.0%
535 50 44 00	External Taxes & Levies	0.00	0.00	0.00	100.0%
535 50 45 00	Operating Rentals/Leases	0.00	0.00	0.00	100.0%
535 50 47 00	Public Utility Services	0.00	0.00	0.00	100.0%
535 50 48 00	Repairs / Maintenance	3,000.00	923.95	2,076.05	69.2%
535 50 48 01	Maintenance Of Poplar Farm / Weed Control WWTP	0.00	4,865.00	(4,865.00)	0.0%
535 50 49 00	Intergov Services	500.00	2,727.37	(2,227.37)	0.0%
535 50 49 96	Interfund Rentals - O & M	17,153.00	1,680.88	15,472.12	90.2%
594 35 64 01	Machinery & Equipment	0.00	0.00	0.00	100.0%
594 35 64 03	Capital Expenditures/Expenses - Machinery & Equipment	0.00	108.50	(108.50)	0.0%
003 Maintenance		21,153.00	37,462.43	(16,309.43)	0.0%
535 50 49 01	County 911 / Dispatch Services	2,096.00	1,425.28	670.72	32.0%
535 80 10 00	Wages / OT	0.00	0.00	0.00	100.0%
535 80 20 00	Personnel Benefits	0.00	0.00	0.00	100.0%
535 80 20 02	Benefits - Uniforms	0.00	0.00	0.00	100.0%
535 80 31 00	Operating Supplies - General	0.00	0.00	0.00	100.0%
535 80 32 00	Fuel Consumed	0.00	0.00	0.00	100.0%
535 80 35 00	Small Tools / Equipment	0.00	0.00	0.00	100.0%
535 80 41 00	Professional Services	16,700.00	13,872.73	2,827.27	16.9%
535 80 42 00	Communication	0.00	0.00	0.00	100.0%
535 80 43 00	Travel	0.00	0.00	0.00	100.0%
535 80 45 00	Operating Rentals/Leases	0.00	0.00	0.00	100.0%
535 80 47 00	Public Utility Services	0.00	9,379.60	(9,379.60)	0.0%
535 80 48 00	Repairs / Maintenance Capital Reserve	25,000.00	25,567.24	(567.24)	0.0%
535 80 49 00	Miscellaneous	13,000.00	0.00	13,000.00	100.0%
535 80 49 02	Registration/Fees-Training Classes & Seminars	0.00	0.00	0.00	100.0%
535 80 49 96	Interfund Transfers - O&M	17,153.00	1,680.88	15,472.12	90.2%
594 35 64 02	Machinery & Equipment	0.00	0.00	0.00	100.0%
004 Operations / General		73,949.00	51,925.73	22,023.27	29.8%
535 80 10 01	Wages / OT Testing	0.00	0.00	0.00	100.0%
535 80 20 01	Benefits - Testing	0.00	0.00	0.00	100.0%
535 80 31 02	Operating Supplies - Testing	0.00	0.00	0.00	100.0%
535 80 35 01	Sm Tools / Equipment	0.00	0.00	0.00	100.0%
535 80 41 01	Professional Services	0.00	0.00	0.00	100.0%
535 80 48 01	Repairs / Maintenance	0.00	0.00	0.00	100.0%
535 80 49 01	Miscellaneous	0.00	0.00	0.00	100.0%
594 35 61 21	Sewer Utilities - Latecomer Utilities	0.00	0.00	0.00	100.0%
594 35 64 04	Machinery & Equipment - Lab Replacement	0.00	0.00	0.00	100.0%
005 Operations / Testing		0.00	0.00	0.00	100.0%
535 27 10 00	Sewer Utilities - Salaries & Wages	92,097.00	73,416.92	18,680.08	20.3%
535 27 20 00	Sewer Utilities - Personnel Benefits	45,503.00	35,117.10	10,385.90	22.8%
535 27 31 00	Sewer Utilities - Operating Supplies	3,500.00	427.47	3,072.53	87.8%
535 27 31 01	Sewer Utilities - Office Supplies	2,000.00	441.51	1,558.49	77.9%

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401 Wastewater Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining	
535 Wastewater Utilities				
535 27 35 00 Sewer Utilities - Small Tools And Minor Equipment	200.00	0.00	200.00	100.0%
535 27 41 00 Sewer Utilities - Professional Services	35,000.00	38,794.90	(3,794.90)	0.0%
535 27 42 00 Sewer Utilities - Communications	7,000.00	5,929.05	1,070.95	15.3%
535 27 43 00 Sewer Utilities - Travel	1,000.00	47.21	952.79	95.3%
535 27 45 00 Sewer Utilities - Operating Rentals & Leases	0.00	0.00	0.00	100.0%
535 27 48 00 Sewer Utilities - Repairs & Maintenance	1,000.00	995.24	4.76	0.5%
535 27 49 00 Sewer Utilities - Miscellaneous	500.00	134.47	365.53	73.1%
535 27 49 01 Sewer Utilities - Registrations/Fees - Trainings & Seminars	1,500.00	69.66	1,430.34	95.4%
594 35 64 27 Sewer Utilities - Machinery & Equipment	0.00	0.00	0.00	100.0%
012 Finance	189,300.00	155,373.53	33,926.47	17.9%
535 Wastewater Utilities	2,014,875.00	1,559,266.54	455,608.46	22.6%
535 Wastewater Department	2,016,375.00	1,560,121.54	456,253.46	22.6%

597 Interfund Transfers**070 Operating Transfers**

535 10 91 00 INF Finance Services	0.00	0.00	0.00	100.0%
070 Operating Transfers	0.00	0.00	0.00	100.0%
597 Interfund Transfers	0.00	0.00	0.00	100.0%

999 Ending Balances**999 Ending Balance**

508 51 00 02 Fund Ending Balance	2,210,768.00	0.00	2,210,768.00	100.0%
999 Ending Balance	2,210,768.00	0.00	2,210,768.00	100.0%
999 Ending Balances	2,210,768.00	0.00	2,210,768.00	100.0%
Fund Expenditures:	4,527,263.00	3,610,564.52	916,698.48	20.2%
Fund Excess/(Deficit):	0.00	501,107.81		

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402 Stormwater Fund

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Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances**001 Beginning Balances**

308 51 00 03	Beginning Fund Balance - Stormwater Fund	369,657.00	368,762.85	894.15	0.2%
	001 Beginning Balances	369,657.00	368,762.85	894.15	0.2%
	001 Beginning Balances	369,657.00	368,762.85	894.15	0.2%

006 Charges For Goods & Services**006 Charges For Goods & Services**

343 10 00 00	Stormwater Charges	562,936.00	498,067.84	64,868.16	11.5%
343 10 00 02	Stormwater Charges For Utility Tax	0.00	1.57	(1.57)	0.0%
	006 Charges For Goods & Services	562,936.00	498,069.41	64,866.59	11.5%

025 Miscellaneous

361 40 04 02	Interest On Delinquent Stormwater Accounts	0.00	0.00	0.00	100.0%
	025 Miscellaneous	0.00	0.00	0.00	100.0%
	006 Charges For Goods & Services	562,936.00	498,069.41	64,866.59	11.5%

012 Fines & Forfeits**006 Charges For Goods & Services**

359 90 00 42	Penalty/Late Fee - Stormwater	10,000.00	27.51	9,972.49	99.7%
	006 Charges For Goods & Services	10,000.00	27.51	9,972.49	99.7%
	012 Fines & Forfeits	10,000.00	27.51	9,972.49	99.7%

019 Physical Environment**019 Physical Environment**

343 10 00 41	Misc Util Fees & Charges - Stormwater	0.00	713.14	(713.14)	0.0%
	019 Physical Environment	0.00	713.14	(713.14)	0.0%
	019 Physical Environment	0.00	713.14	(713.14)	0.0%

025 Miscellaneous**025 Miscellaneous**

361 10 04 02	Unrealized Gain/Loss	0.00	(2,110.27)	2,110.27	100.0%
361 11 04 02	Investment Interest - Stormwater Fund	500.00	1,373.73	(873.73)	0.0%
361 30 04 02	Realized Gain/Loss On Investments	0.00	14.88	(14.88)	0.0%

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Revenues	Amt Budgeted	Revenues	Remaining
025 Miscellaneous			
361 41 04 02 Investment Interest - Purchased	0.00	2.50	(2.50) 0.0%
001 Interest & Other Earnings	500.00	(719.16)	1,219.16 243.8%
369 91 00 44 Other Misc. Revenues	0.00	82.70	(82.70) 0.0%
005 Other Miscellaneous Revenue	0.00	82.70	(82.70) 0.0%
025 Miscellaneous	500.00	(636.46)	1,136.46 227.3%
025 Miscellaneous	500.00	(636.46)	1,136.46 227.3%

070 Interfund Transfers**070 Operating Transfers**

397 00 04 02 Interfund Transfer - CE To SW	0.00	0.00	0.00 100.0%
070 Operating Transfers	0.00	0.00	0.00 100.0%
070 Interfund Transfers	0.00	0.00	0.00 100.0%

100 Grants**105 State Grants**

334 03 10 04 State Direct/Indirect Grant From Department Of Ecology - Stormwater Capacity	90,000.00	41,512.90	48,487.10 53.9%
105 State Grants	90,000.00	41,512.90	48,487.10 53.9%
100 Grants	90,000.00	41,512.90	48,487.10 53.9%

Fund Revenues:	1,033,093.00	908,449.35	124,643.65 12.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining
025 Miscellaneous			
025 Miscellaneous			
531 90 41 00 Professional Financial / Banking Costs	0.00	154.72	(154.72) 0.0%
000	0.00	154.72	(154.72) 0.0%
025 Miscellaneous	0.00	154.72	(154.72) 0.0%
025 Miscellaneous	0.00	154.72	(154.72) 0.0%

531 Stormwater**515 Legal**

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402 Stormwater Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining
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515 Legal

531 31 41 31	Legal Services - Stormwater	0.00	0.00	0.00	100.0%
531 41 41 31	Legal Services (External) - Stormwater	0.00	0.00	0.00	100.0%
515 Legal		0.00	0.00	0.00	100.0%

531 Stormwater

531 10 10 00	Wages & OT - Stormwater Administration	28,288.00	29,943.14	(1,655.14)	0.0%
531 10 20 00	Benefits - Stormwater Administration	13,433.00	13,354.14	78.86	0.6%
531 10 31 00	Operating Supplies - Stormwater Administration	5,000.00	720.04	4,279.96	85.6%
531 10 31 01	Office Supplies - Stormwater Administration	0.00	157.40	(157.40)	0.0%
531 10 41 00	Professional Services - Stormwater Administration	2,800.00	5,633.97	(2,833.97)	0.0%
531 10 42 00	Communications - Stormwater Administration	0.00	9.60	(9.60)	0.0%
531 10 43 00	Travel - Stormwater	1,000.00	96.54	903.46	90.3%
531 10 44 00	External Taxes - Stormwater	1,000.00	0.00	1,000.00	100.0%
531 10 44 01	Advertising - Stormwater	500.00	0.00	500.00	100.0%
531 10 46 00	Insurance - Stormwater	12,200.00	13,722.85	(1,522.85)	0.0%
531 10 49 00	Miscellaneous - Stormwater	5,000.00	813.30	4,186.70	83.7%
531 10 49 01	Registration/Fees - Training Classes Stormwater Admin	2,500.00	423.03	2,076.97	83.1%

001 Administration / General	71,721.00	64,874.01	6,846.99	9.5%
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531 20 10 00	Wages & OT - Stormwater Engineering	22,913.00	8,377.57	14,535.43	63.4%
531 20 20 00	Benefits - Stormwater Engineering	11,988.00	2,937.83	9,050.17	75.5%
531 20 31 00	Operating Supplies - Stormwater Engineering	1,500.00	25.02	1,474.98	98.3%
531 20 31 01	Office Supplies - Stormwater Engineering	200.00	11.94	188.06	94.0%
531 20 41 00	Professional Services - Stormwater Engineering	2,500.00	2,272.00	228.00	9.1%
531 20 42 00	Communications - Stormwater Engineering	0.00	793.63	(793.63)	0.0%
531 20 43 00	Travel Expense - Stormwater Engineering	750.00	0.00	750.00	100.0%
531 70 10 00	Wages & OT - Stormwater Capacity Grant DOE	0.00	14,222.16	(14,222.16)	0.0%
531 70 20 00	Benefits - Stormwater Capacity Grant DOE	0.00	9,904.37	(9,904.37)	0.0%

002 Administration / Engineering	39,851.00	38,544.52	1,306.48	3.3%
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531 50 10 00	Wages & OT - Stormwater Maintenance	52,161.00	42,756.26	9,404.74	18.0%
531 50 20 00	Benefits - Stormwater Maintenance	38,911.00	29,811.44	9,099.56	23.4%
531 50 31 00	Operating Supplies - Stormwater Maintenance	1,500.00	744.59	755.41	50.4%
531 50 35 00	Small Tools/Equipment - Stormwater Maintenance	1,500.00	0.00	1,500.00	100.0%
531 50 41 00	Professional Services - Stormwater Maintenance	500.00	0.00	500.00	100.0%
531 50 45 00	Operating Rentals/Leases - Stormwater Maintenance	0.00	0.00	0.00	100.0%
531 50 48 00	Repairs & Maintenance - Stormwater Maintenance	0.00	2,456.91	(2,456.91)	0.0%
531 50 49 96	Interfund Rentals - O&M - Stormwater Maintenance	5,854.00	7,544.83	(1,690.83)	0.0%
531 70 48 00	Repairs/Maintenance - Stormwater Capacity Grant DOE	0.00	18,609.26	(18,609.26)	0.0%

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531 Stormwater

003 Maintenance		100,426.00	101,923.29	(1,497.29)	0.0%
531 80 10 00	Wages & OT - Stormwater Operations/General	0.00	0.00	0.00	100.0%
531 80 20 00	Benefits - Stormwater Operations/General	0.00	0.00	0.00	100.0%
531 80 31 00	Operating Supplies - Stormwater Operations/General	0.00	0.00	0.00	100.0%
531 80 41 00	Professional Services - Stormwater Operations/General	0.00	358.00	(358.00)	0.0%
531 80 42 00	Communications - Stormwater Maintenance	500.00	0.00	500.00	100.0%
531 80 43 00	Travel Expense - Stormwater Operations/General	500.00	0.00	500.00	100.0%
531 80 48 00	Repairs/Maintenance - Stormwater Operations/General	0.00	0.00	0.00	100.0%
531 80 49 01	Registration/Fees - Training Classes Stormwater	1,500.00	0.00	1,500.00	100.0%
597 00 04 03	Interfund Transfer - SW Operating To SW Capital	100,000.00	100,000.00	0.00	0.0%
004 Operations / General		102,500.00	100,358.00	2,142.00	2.1%
531 27 10 00	Stormwater Utilities - Salaries & Wages	60,555.00	48,241.17	12,313.83	20.3%
531 27 20 00	Stormwater Utilities - Personnel Benefits	29,997.00	23,043.92	6,953.08	23.2%
531 27 31 00	Stormwater Utilities - Operating Supplies	500.00	86.59	413.41	82.7%
531 27 31 01	Stormwater Utilities - Office Supplies	250.00	53.06	196.94	78.8%
531 27 41 00	Stormwater Utilities - Professional Services	6,400.00	948.67	5,451.33	85.2%
531 27 42 00	Stormwater Utilities - Communications	1,600.00	1,114.31	485.69	30.4%
531 27 43 00	Stormwater Utilities - Travel	400.00	31.06	368.94	92.2%
531 27 48 00	Stormwater Utilities - Repairs & Maintenance	50.00	546.06	(496.06)	0.0%
531 27 49 00	Stormwater Utilities - Miscellaneous	120.00	76.20	43.80	36.5%
531 27 49 01	Stormwater Utilities - Registration/Fees - Training & Seminars	1,000.00	45.15	954.85	95.5%
005 Finance		100,872.00	74,186.19	26,685.81	26.5%
531 Stormwater		415,370.00	379,886.01	35,483.99	8.5%
531 Stormwater		415,370.00	379,886.01	35,483.99	8.5%

999 Ending Balances**999 Ending Balance**

508 51 00 03	Ending Balance - Stormwater Fund	617,723.00	0.00	617,723.00	100.0%
999 Ending Balance		617,723.00	0.00	617,723.00	100.0%
999 Ending Balances		617,723.00	0.00	617,723.00	100.0%
Fund Expenditures:		1,033,093.00	380,040.73	653,052.27	63.2%

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402 Stormwater Fund

Months: 01 To: 10

Fund Excess/(Deficit):	0.00	528,408.62
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403 Stormwater Capital Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 17	Beginning Fund Balance - Stormwater Capital Reserve Fund	168,002.00	368,746.77	(200,744.77)	0.0%
001	Beginning Balances	168,002.00	368,746.77	(200,744.77)	0.0%
001	Beginning Balances	168,002.00	368,746.77	(200,744.77)	0.0%

025 Miscellaneous

025 Miscellaneous

361 10 04 03	Unrealized Gain/Loss	0.00	(897.02)	897.02	100.0%
361 11 04 03	Investment Interest - Stormwater Capital Reserve Fund	1,000.00	1,178.41	(178.41)	0.0%
361 30 04 03	Realized Gain/Loss On Investments	0.00	10.81	(10.81)	0.0%
361 41 04 03	Investment Interest - Purchased	0.00	6.01	(6.01)	0.0%
001	Interest & Other Earnings	1,000.00	298.21	701.79	70.2%
025	Miscellaneous	1,000.00	298.21	701.79	70.2%
025	Miscellaneous	1,000.00	298.21	701.79	70.2%

070 Interfund Transfers

070 Operating Transfers

397 00 15 31	Transfer From Equipment Replacement Fund	0.00	0.00	0.00	100.0%
000		0.00	0.00	0.00	100.0%
397 00 04 03	Interfund Transfer - SW Operating To SW Capital	100,000.00	100,000.00	0.00	0.0%
080	Operations/General	100,000.00	100,000.00	0.00	0.0%
070	Operating Transfers	100,000.00	100,000.00	0.00	0.0%
070	Interfund Transfers	100,000.00	100,000.00	0.00	0.0%

100 Grants

100 Direct Federal Grants

331 10 04 02	Federal Direct Grant From Dept Of Agriculture - USDA Rural Dev.	0.00	0.00	0.00	100.0%
100	Direct Federal Grants	0.00	0.00	0.00	100.0%

105 State Grants

334 00 10 43	State Grant From Legislature	350,000.00	0.00	350,000.00	100.0%
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403 Stormwater Capital Reserve Fund

Months: 01 To: 10

Revenues		Amt Budgeted	Revenues	Remaining	
105 State Grants					
334 03 10 01	Dept Of Ecology - SFAP	0.00	6,761.19	(6,761.19)	0.0%
334 03 10 02	State Direct/Indirect Grant From Department Of Ecology - Stormwater Capacity	0.00	0.00	0.00	100.0%
334 03 80 43	State Grant From TIB	0.00	0.00	0.00	100.0%
105 State Grants		350,000.00	6,761.19	343,238.81	98.1%
100 Grants		350,000.00	6,761.19	343,238.81	98.1%

370 Capital Contributions**370 Capital Contributions**

343 10 00 03	Latecomer Fee Capital Contributions - Stormwater	0.00	0.00	0.00	100.0%
370 Capital Contributions		0.00	0.00	0.00	100.0%
370 Capital Contributions		0.00	0.00	0.00	100.0%

390 Loan Proceeds**092 Loan Receipts**

391 10 04 03	General Obligation Bonds Issued	0.00	0.00	0.00	100.0%
092 Loan Receipts		0.00	0.00	0.00	100.0%

110 Federal Loans

391 80 04 02	Intergovernmental Loan Proceeds - USDA Rural Dev.	0.00	0.00	0.00	100.0%
110 Federal Loans		0.00	0.00	0.00	100.0%
390 Loan Proceeds		0.00	0.00	0.00	100.0%

Fund Revenues:	619,002.00	475,806.17	143,195.83	23.1%
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Expenditures		Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous**025 Miscellaneous**

531 10 41 41	Banking Service Fee/Charges - SW Cap Res Fund	0.00	19.58	(19.58)	0.0%
000		0.00	19.58	(19.58)	0.0%
025 Miscellaneous		0.00	19.58	(19.58)	0.0%
025 Miscellaneous		0.00	19.58	(19.58)	0.0%

2021 BUDGET POSITION

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403 Stormwater Capital Reserve Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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531 Stormwater**531 Stormwater**

594 31 64 00	Stormwater Machinery & Equipment	0.00	0.00	0.00	100.0%
594 31 64 01	Stormwater Machinery & Equipment - Grant Funded	0.00	0.00	0.00	100.0%
000		0.00	0.00	0.00	100.0%
595 10 63 43	Stormwater System Design Engineering	0.00	3,666.32	(3,666.32)	0.0%
595 10 63 44	Stormwater System Design Engineering - Grant Funded	0.00	9,418.50	(9,418.50)	0.0%
595 40 63 00	Stormwater Infrastructure	310,000.00	267,175.51	42,824.49	13.8%
595 40 63 01	Stormwater Infrastructure - TIB Grant Portion	0.00	7,365.50	(7,365.50)	0.0%
006 Capital Projects		310,000.00	287,625.83	22,374.17	7.2%
531 Stormwater		310,000.00	287,625.83	22,374.17	7.2%
531 Stormwater		310,000.00	287,625.83	22,374.17	7.2%

590 Long Term Debt Payment/Interes**591 Interest & Debt Service**

591 31 70 00	Principal Payment - Street Sweeper LTGO Bond 2019	43,355.00	43,354.58	0.42	0.0%
001 Long Term Debt Redemption		43,355.00	43,354.58	0.42	0.0%
592 31 04 03	Interest And Other Debt Service Cost - Stormwater	0.00	0.00	0.00	100.0%
592 31 80 00	Interest Payment - Street Sweeper LTGO Bond 2019	5,347.00	5,346.70	0.30	0.0%
002 Interest & Other Debt Costs		5,347.00	5,346.70	0.30	0.0%
591 Interest & Debt Service		48,702.00	48,701.28	0.72	0.0%
590 Long Term Debt Payment/Interes		48,702.00	48,701.28	0.72	0.0%

999 Ending Balances**999 Ending Balance**

508 41 00 17	Ending Balance	260,300.00	0.00	260,300.00	100.0%
999 Ending Balance		260,300.00	0.00	260,300.00	100.0%
999 Ending Balances		260,300.00	0.00	260,300.00	100.0%
Fund Expenditures:		619,002.00	336,346.69	282,655.31	45.7%

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403 Stormwater Capital Reserve Fund

Months: 01 To: 10

Fund Excess/(Deficit):	0.00	139,459.48
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410 Water Capital Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 18	Beginning Balance - Water Capital Reserve Fund	2,138,905.00	1,360,962.77	777,942.23	36.4%
001 Beginning Balances		2,138,905.00	1,360,962.77	777,942.23	36.4%
001 Beginning Balances		2,138,905.00	1,360,962.77	777,942.23	36.4%

003 Permits & Licenses

003 Licenses & Permits

321 50 00 40	Utility Permits	732,000.00	209,300.00	522,700.00	71.4%
003 Licenses & Permits		732,000.00	209,300.00	522,700.00	71.4%
003 Permits & Licenses		732,000.00	209,300.00	522,700.00	71.4%

025 Miscellaneous

025 Miscellaneous

361 11 00 42	Investment Interest - Water Equip Reserv	75,000.00	1,045.07	73,954.93	98.6%
000		75,000.00	1,045.07	73,954.93	98.6%
361 10 00 42	Unrealized Gain/Loss	0.00	0.00	0.00	100.0%
361 30 00 42	Realized Gain/Loss On Investments	0.00	0.00	0.00	100.0%
361 41 00 42	Investment Interest - Purchased	0.00	0.00	0.00	100.0%
361 42 00 41	Interest Income - Private Loans	0.00	1,154.12	(1,154.12)	0.0%
001 Interest & Other Earnings		0.00	1,154.12	(1,154.12)	0.0%
369 10 00 10	Sale Of Surplus - Water Capital Reserve	0.00	0.00	0.00	100.0%
369 91 00 42	Misc Revenue	0.00	0.00	0.00	100.0%
395 10 04 10	Proceeds From Sale Of Capital Assets	0.00	0.00	0.00	100.0%
005 Other Miscellaneous Revenue		0.00	0.00	0.00	100.0%
025 Miscellaneous		75,000.00	2,199.19	72,800.81	97.1%

026 Rentals & Leases

362 00 50 13	Lease Payment (Annual) - Consolidated Irrigation District #14	70,000.00	0.00	70,000.00	100.0%
362 00 50 14	Lease Payment (Annual) - WWU	21,626.00	32,087.80	(10,461.80)	0.0%
026 Rentals & Leases		91,626.00	32,087.80	59,538.20	65.0%
025 Miscellaneous		166,626.00	34,286.99	132,339.01	79.4%

070 Interfund Transfers

070 Operating Transfers

2021 BUDGET POSITION

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410 Water Capital Reserve Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
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070 Operating Transfers

397 34 00 41 Interfund Transfer - Revenue Reserved For Rate-funded Capital	200,000.00	0.00	200,000.00	100.0%
397 34 00 95 INF Equip/Veh Lease/Repl.	37,000.00	18,500.00	18,500.00	50.0%
070 Operating Transfers	237,000.00	18,500.00	218,500.00	92.2%
070 Interfund Transfers	237,000.00	18,500.00	218,500.00	92.2%

100 Grants**102 Grants - Private Sources**

367 00 04 10 Pacific Power Blue Sky Grant Program	300,000.00	0.00	300,000.00	100.0%
102 Grants - Private Sources	300,000.00	0.00	300,000.00	100.0%

105 State Grants

334 00 10 41 State Grant From Legislature	0.00	0.00	0.00	100.0%
334 04 20 40 State Grant From Dept Of Commerce	0.00	0.00	0.00	100.0%
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	300,000.00	0.00	300,000.00	100.0%

107 Loan Proceeds**092 Loan Receipts**

391 20 04 31 Revenue Bond Proceeds	0.00	0.00	0.00	100.0%
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

370 Capital Contributions**370 Capital Contributions**

367 00 04 11 Principal Payments On Private Loans For Infrastructure	0.00	2,639.98	(2,639.98)	0.0%
370 Capital Contributions	0.00	2,639.98	(2,639.98)	0.0%
370 Capital Contributions	0.00	2,639.98	(2,639.98)	0.0%

390 Loan Proceeds**110 Federal Loans**

391 80 04 10 DWSRF Loan From EPA/WA St Dept Of Health	243,000.00	241,681.01	1,318.99	0.5%
110 Federal Loans	243,000.00	241,681.01	1,318.99	0.5%

2021 BUDGET POSITION

City Of College Place

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410 Water Capital Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
390 Loan Proceeds	243,000.00	241,681.01	1,318.99	0.5%

Fund Revenues:	3,817,531.00	1,867,370.75	1,950,160.25	51.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous

025 Miscellaneous

534 10 41 41	Banking Service Fees/Charges - W Cap Res Fund	280.00	46.75	233.25	83.3%
000		280.00	46.75	233.25	83.3%
025 Miscellaneous		280.00	46.75	233.25	83.3%
025 Miscellaneous		280.00	46.75	233.25	83.3%

070 Interfund Transfers

070 Operating Transfers

597 00 04 31	Transfer To 431	0.00	0.00	0.00	100.0%
597 00 40 33	Transfer From Water Capital Reserve Fund To Economic Development Fund	0.00	0.00	0.00	100.0%
597 41 04 25	Transfer To Fund 425	0.00	0.00	0.00	100.0%
070 Operating Transfers		0.00	0.00	0.00	100.0%
070 Interfund Transfers		0.00	0.00	0.00	100.0%

534 Water Department

534 Water Utilities

594 34 63 05	Water Utility Capital Expenditures - DWL23479	0.00	229,215.14	(229,215.14)	0.0%
594 34 63 08	Water Utility Capital Expenditures - DOC CD19-96619-012	0.00	0.00	0.00	100.0%
000		0.00	229,215.14	(229,215.14)	0.0%
594 34 61 41	Water Utility Land And Land Improvements	235,150.00	0.00	235,150.00	100.0%
594 34 62 41	Water Utility Building Improvements	0.00	0.00	0.00	100.0%
594 34 63 01	Water Utility Capital - C Street/Cedar	0.00	0.00	0.00	100.0%
594 34 63 03	Water Utility Capital Expenditures	743,000.00	66,822.27	676,177.73	91.0%
594 34 64 41	Water Utility Equipment	37,000.00	38,172.88	(1,172.88)	0.0%
001 Administration / General		1,015,150.00	104,995.15	910,154.85	89.7%
534 Water Utilities		1,015,150.00	334,210.29	680,939.71	67.1%
534 Water Department		1,015,150.00	334,210.29	680,939.71	67.1%

2021 BUDGET POSITION

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410 Water Capital Reserve Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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590 Long Term Debt Payment/Interes

591 Interest & Debt Service

592 34 04 10 Interest And Other Debt Service Cost - DWL23479	0.00	0.00	0.00	100.0%
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591 Interest & Debt Service	0.00	0.00	0.00	100.0%
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590 Long Term Debt Payment/Interes	0.00	0.00	0.00	100.0%
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999 Ending Balances

999 Ending Balance

508 41 00 18 Ending Balance	2,802,101.00	0.00	2,802,101.00	100.0%
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999 Ending Balance	2,802,101.00	0.00	2,802,101.00	100.0%
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999 Ending Balances	2,802,101.00	0.00	2,802,101.00	100.0%
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Fund Expenditures:	3,817,531.00	334,257.04	3,483,273.96	91.2%
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Fund Excess/(Deficit):	0.00	1,533,113.71
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2021 BUDGET POSITION

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411 Wastewater Capital Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances**001 Beginning Balances**

308 41 00 19	Beginning Balance - Wastewater Capital Reserve Fund	1,394,841.00	685,578.11	709,262.89	50.8%
001 Beginning Balances		1,394,841.00	685,578.11	709,262.89	50.8%
001 Beginning Balances		1,394,841.00	685,578.11	709,262.89	50.8%

003 Permits & Licenses**003 Licenses & Permits**

321 50 00 41	Utility Permits	871,700.00	203,000.00	668,700.00	76.7%
003 Licenses & Permits		871,700.00	203,000.00	668,700.00	76.7%
003 Permits & Licenses		871,700.00	203,000.00	668,700.00	76.7%

025 Miscellaneous**025 Miscellaneous**

361 11 00 43	Investment Interest - WW Equip Resev	10,000.00	1,275.91	8,724.09	87.2%
000		10,000.00	1,275.91	8,724.09	87.2%
361 10 00 43	Unrealized Gain/Loss	0.00	(717.02)	717.02	100.0%
361 30 00 43	Realized Gain/Loss On Investments	0.00	(46.40)	46.40	100.0%
361 41 00 43	Investment Interest - Purchased	0.00	112.54	(112.54)	0.0%
001 Interest & Other Earnings		0.00	(650.88)	650.88	100.0%
369 10 00 11	Sale Of Surplus - Wastewater Capital Reserve	0.00	0.00	0.00	100.0%
369 91 00 43	Misc Revenue	0.00	(2,801.91)	2,801.91	100.0%
005 Other Miscellaneous Revenue		0.00	(2,801.91)	2,801.91	100.0%
025 Miscellaneous		10,000.00	(2,176.88)	12,176.88	121.8%
025 Miscellaneous		10,000.00	(2,176.88)	12,176.88	121.8%

070 Interfund Transfers**070 Operating Transfers**

397 00 04 11	Transfer From Wastewater Debt Service #412	0.00	1,350,000.00	(1,350,000.00)	0.0%
397 35 00 95	INF Equip/Veh Lease/Repl.	0.00	0.00	0.00	100.0%
397 35 08 95	INF Equip/Veh Lease/Repl.	0.00	9,250.00	(9,250.00)	0.0%
397 40 14 11	Transfer For Rate Funded Capital	300,000.00	2,050,000.00	(1,750,000.00)	0.0%
397 41 24 11	Transfer Of Surplus To Capital Reserve	280,686.00	0.00	280,686.00	100.0%
070 Operating Transfers		580,686.00	3,409,250.00	(2,828,564.00)	0.0%

2021 BUDGET POSITION

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411 Wastewater Capital Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
070 Interfund Transfers	580,686.00	3,409,250.00	(2,828,564.00)	0.0%

100 Grants**100 Direct Federal Grants**

331 10 04 04	Federal Direct Grant From Dept Of Agriculture - USDA Loan SWSEWER	0.00	1,719,510.28	(1,719,510.28)	0.0%
100 Direct Federal Grants		0.00	1,719,510.28	(1,719,510.28)	0.0%

103 Intergovernmental Local Grants

337 35 41 00	Walla Walla County 9/10ths Award	0.00	0.00	0.00	100.0%
337 35 41 01	Port Of Walla Walla 9/10ths Award	0.00	200,000.00	(200,000.00)	0.0%
103 Intergovernmental Local Grants		0.00	200,000.00	(200,000.00)	0.0%

105 State Grants

334 00 14 11	State Grant From Legislature	0.00	0.00	0.00	100.0%
334 04 20 11	Community Economic Revitalization Board Grant	0.00	0.00	0.00	100.0%
105 State Grants		0.00	0.00	0.00	100.0%
100 Grants		0.00	1,919,510.28	(1,919,510.28)	0.0%

107 Loan Proceeds**092 Loan Receipts**

391 20 04 11	Revenue Bond Proceeds	3,640,000.00	0.00	3,640,000.00	100.0%
092 Loan Receipts		3,640,000.00	0.00	3,640,000.00	100.0%

111 State Loans

391 80 04 11	DOE CWSRF Loan	2,759,600.00	982,303.41	1,777,296.59	64.4%
111 State Loans		2,759,600.00	982,303.41	1,777,296.59	64.4%
107 Loan Proceeds		6,399,600.00	982,303.41	5,417,296.59	84.7%

370 Capital Contributions**370 Capital Contributions**

367 11 35 41	Pacific Power Energy FinAnswer Incentive Agrmnt	0.00	0.00	0.00	100.0%
370 Capital Contributions		0.00	0.00	0.00	100.0%
370 Capital Contributions		0.00	0.00	0.00	100.0%

535 Wastewater Department

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411 Wastewater Capital Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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090 Disposition Of Fixed Assets

395 20 04 11	Compensation For Loss/Impairment Of Capital Assets	0.00	0.00	0.00	100.0%
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090 Disposition Of Fixed Assets	0.00	0.00	0.00	100.0%
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535 Wastewater Department	0.00	0.00	0.00	100.0%
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Fund Revenues:	9,256,827.00	7,197,464.92	2,059,362.08	22.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous**025 Miscellaneous**

535 10 41 41	Banking Service Fees/Charges - WW Cap Res Fund	55,000.00	24.43	54,975.57	100.0%
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000	55,000.00	24.43	54,975.57	100.0%
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025 Miscellaneous	55,000.00	24.43	54,975.57	100.0%
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025 Miscellaneous	55,000.00	24.43	54,975.57	100.0%
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070 Interfund Transfers**070 Operating Transfers**

597 00 04 12	Transfer To Wastewater Capital Reserve To Wastewater Debt Service	0.00	600,000.00	(600,000.00)	0.0%
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070 Operating Transfers	0.00	600,000.00	(600,000.00)	0.0%
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070 Interfund Transfers	0.00	600,000.00	(600,000.00)	0.0%
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535 Wastewater Department**535 Wastewater Utilities**

594 35 63 01	Other Improvements	357,000.00	197,252.25	159,747.75	44.7%
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003 Maintenance	357,000.00	197,252.25	159,747.75	44.7%
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594 35 41 00	Capital Expenditures/Expenses - Professional Services	0.00	0.00	0.00	100.0%
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005 Operations / Testing	0.00	0.00	0.00	100.0%
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594 35 61 00	Wastewater Land And Land Improvements	0.00	(22,417.77)	22,417.77	100.0%
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007 Interest Payment	0.00	(22,417.77)	22,417.77	100.0%
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595 35 63 33	Other Improvements	8,087,097.00	5,294,168.72	2,792,928.28	34.5%
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595 35 63 34	Other Improvements - DOE Grant Funded	0.00	982,303.41	(982,303.41)	0.0%
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008 Capitalized Expenditures	8,087,097.00	6,276,472.13	1,810,624.87	22.4%
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594 35 64 41	Wastewater Capital Equipment	191,000.00	77,868.75	113,131.25	59.2%
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2021 BUDGET POSITION

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411 Wastewater Capital Reserve Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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535 Wastewater Utilities

009 Operating Transfers	191,000.00	77,868.75	113,131.25	59.2%
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535 Wastewater Utilities	8,635,097.00	6,529,175.36	2,105,921.64	24.4%
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535 Wastewater Department	8,635,097.00	6,529,175.36	2,105,921.64	24.4%
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999 Ending Balances

999 Ending Balance

508 41 00 19 Ending Balance	566,730.00	0.00	566,730.00	100.0%
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999 Ending Balance	566,730.00	0.00	566,730.00	100.0%
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999 Ending Balances	566,730.00	0.00	566,730.00	100.0%
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Fund Expenditures:	9,256,827.00	7,129,199.79	2,127,627.21	23.0%
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Fund Excess/(Deficit):	0.00	68,265.13
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412 Wastewater Debt Service Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 20	Beginning Balance - Wastewater Debt Service Fund	247,635.00	466,817.07	(219,182.07)	0.0%
001 Beginning Balances		247,635.00	466,817.07	(219,182.07)	0.0%
001 Beginning Balances		247,635.00	466,817.07	(219,182.07)	0.0%

006 Charges For Goods & Services

006 Charges For Goods & Services

343 50 00 51	LT Debt Collection For Sewer Utility	714,070.00	458,429.73	255,640.27	35.8%
006 Charges For Goods & Services		714,070.00	458,429.73	255,640.27	35.8%
006 Charges For Goods & Services		714,070.00	458,429.73	255,640.27	35.8%

025 Miscellaneous

025 Miscellaneous

361 11 00 44	Investment Interest Earned	3,000.00	333.51	2,666.49	88.9%
025 Miscellaneous		3,000.00	333.51	2,666.49	88.9%
025 Miscellaneous		3,000.00	333.51	2,666.49	88.9%

070 Interfund Transfers

070 Operating Transfers

397 00 04 12	Transfer From Wastewater Capital Reserve	0.00	600,000.00	(600,000.00)	0.0%
070 Operating Transfers		0.00	600,000.00	(600,000.00)	0.0%
070 Interfund Transfers		0.00	600,000.00	(600,000.00)	0.0%

100 Grants

100 Direct Federal Grants

331 10 04 03	Federal Direct Grant From Dept Of Agriculture - USDA SWSEWER	0.00	0.00	0.00	100.0%
100 Direct Federal Grants		0.00	0.00	0.00	100.0%
100 Grants		0.00	0.00	0.00	100.0%

107 Loan Proceeds

2021 BUDGET POSITION

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412 Wastewater Debt Service Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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092 Loan Receipts

391 35 04 12	2019 Revenue Bond Issuance	0.00	0.00	0.00	100.0%
	092 Loan Receipts	0.00	0.00	0.00	100.0%
	107 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	964,705.00	1,525,580.31	(560,875.31)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous**025 Miscellaneous**

535 10 41 42	Banking Service Fees/Charges - WW LTD Res Fund	25.00	34.22	(9.22)	0.0%
	025 Miscellaneous	25.00	34.22	(9.22)	0.0%
	025 Miscellaneous	25.00	34.22	(9.22)	0.0%

070 Interfund Transfers**070 Operating Transfers**

597 00 00 25	IFT To W/S Rev Bond #425 For Sewer Portion (40%)	0.00	0.00	0.00	100.0%
597 00 00 35	IFT From WWDSF To 330 Fund For Econ Dev.	0.00	0.00	0.00	100.0%
597 00 00 42	Interfund Transfer WWDebtRes To WW Fund	0.00	0.00	0.00	100.0%
597 00 04 11	Transfer To Wastewater Capital Reserve #411	0.00	1,350,000.00	(1,350,000.00)	0.0%
597 41 24 01	Transfer Surplus To Operating Fund	0.00	0.00	0.00	100.0%
597 41 24 11	Transfer Of Surplus To Capital Reserve	0.00	0.00	0.00	100.0%
	070 Operating Transfers	0.00	1,350,000.00	(1,350,000.00)	0.0%
	070 Interfund Transfers	0.00	1,350,000.00	(1,350,000.00)	0.0%

590 Long Term Debt Payment/Interes**591 Interest & Debt Service**

591 35 04 12	2019 Sewer Revenue Bond Principal Payment	225,000.00	0.00	225,000.00	100.0%
591 35 78 51	Loan Payment SRF - Principal L990018A/B	134,834.00	129,584.20	5,249.80	3.9%
591 35 78 52	Loan Payment PWTF - Principal PW98-791-015	0.00	0.00	0.00	100.0%
	001 Long Term Debt Redemption	359,834.00	129,584.20	230,249.80	64.0%
592 35 04 12	2019 Sewer Revenue Bond Interest Payment	107,100.00	0.00	107,100.00	100.0%

2021 BUDGET POSITION

City Of College Place

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412 Wastewater Debt Service Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Interest & Debt Service				
592 35 83 51 PWTF Loan Payment - Interest PW98-791-015	0.00	0.00	0.00	100.0%
002 Interest & Other Debt Costs	107,100.00	0.00	107,100.00	100.0%
591 Interest & Debt Service	466,934.00	129,584.20	337,349.80	72.2%
590 Long Term Debt Payment/Interes	466,934.00	129,584.20	337,349.80	72.2%

999 Ending Balances**999 Ending Balance**

508 41 00 20 Ending Balance	497,746.00	0.00	497,746.00	100.0%
999 Ending Balance	497,746.00	0.00	497,746.00	100.0%
999 Ending Balances	497,746.00	0.00	497,746.00	100.0%
Fund Expenditures:	964,705.00	1,479,618.42	(514,913.42)	0.0%
Fund Excess/(Deficit):	0.00	45,961.89		

2021 BUDGET POSITION

City Of College Place

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413 Water Capital Improvement Reserve Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 21	Beginning Balance - Water Capital Improvement Reserve/Debt Fund	3,136,117.00	1,186,804.35	1,949,312.65	62.2%
001 Beginning Balances		3,136,117.00	1,186,804.35	1,949,312.65	62.2%
001 Beginning Balances		3,136,117.00	1,186,804.35	1,949,312.65	62.2%

006 Charges For Goods & Services

006 Charges For Goods & Services

343 40 01 43	Capital Reserve Fund Collections	925,499.00	772,162.11	153,336.89	16.6%
006 Charges For Goods & Services		925,499.00	772,162.11	153,336.89	16.6%
006 Charges For Goods & Services		925,499.00	772,162.11	153,336.89	16.6%

070 Interfund Transfers

070 Operating Transfers

397 00 00 43	Interfund Transfer From Water Const Fund #310 To WCIR #413	0.00	0.00	0.00	100.0%
070 Operating Transfers		0.00	0.00	0.00	100.0%
070 Interfund Transfers		0.00	0.00	0.00	100.0%

100 Grants

101 Indirect Federal Grants

333 66 00 31	50% Forgiveness Of DWSRF Federal Loan From EPA/St Dept Of Health	0.00	0.00	0.00	100.0%
101 Indirect Federal Grants		0.00	0.00	0.00	100.0%
100 Grants		0.00	0.00	0.00	100.0%

590 Long Term Debt Payment/Interes

591 Interest & Debt Service

361 11 00 13	Interest - Water Capital Reserve Fund	11,000.00	791.92	10,208.08	92.8%
000		11,000.00	791.92	10,208.08	92.8%
591 Interest & Debt Service		11,000.00	791.92	10,208.08	92.8%
590 Long Term Debt Payment/Interes		11,000.00	791.92	10,208.08	92.8%

2021 BUDGET POSITION

City Of College Place

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413 Water Capital Improvement Reserve Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
Fund Revenues:	4,072,616.00	1,959,758.38	2,112,857.62 51.9%
Expenditures	Amt Budgeted	Expenditures	Remaining

025 Miscellaneous

025 Miscellaneous

534 10 41 43	Banking Service Fees/Charges - W LTD Res Fund	35.00	34.04	0.96	2.7%
	025 Miscellaneous	35.00	34.04	0.96	2.7%
	025 Miscellaneous	35.00	34.04	0.96	2.7%

070 Interfund Transfers

070 Operating Transfers

597 00 00 26	IFT To W/S Rev Bond 07 - Water Portion (60%)	0.00	0.00	0.00	100.0%
597 00 00 31	Interfund Transfer To Water Const Fund #310 From WCIR #413	0.00	0.00	0.00	100.0%
597 00 04 26	Transfer To Fund 426	0.00	0.00	0.00	100.0%
597 00 42 50	Transfer To 425	332,100.00	332,100.00	0.00	0.0%
	070 Operating Transfers	332,100.00	332,100.00	0.00	0.0%
	070 Interfund Transfers	332,100.00	332,100.00	0.00	0.0%

590 Long Term Debt Payment/Interes

591 Interest & Debt Service

591 34 78 00	Loan Payment SRF Principal	87,600.00	87,835.49	(235.49)	0.0%
591 34 78 01	Loan Payment PWTF Principal PW-05-691-010	168,885.00	168,885.23	(0.23)	0.0%
591 34 78 04	Principal PWTF Loan 2007 PC08-951-011	253,665.00	253,664.48	0.52	0.0%
591 34 78 05	Loan Payment DOH Well #1 Principal DWL23476	53,172.00	65,359.05	(12,187.05)	0.0%
591 34 78 06	Loan Payment DOH Well #1 Principal DWL23478	88,000.00	18,406.41	69,593.59	79.1%
591 34 78 07	Loan Payment DOH Well #2 Principal DWL23479	80,003.00	56,595.44	23,407.56	29.3%
591 34 78 08	Loan Payment DOH Well #2 Principal DWL 24936	0.00	1,311.85	(1,311.85)	0.0%
	001 Long Term Debt Redemption	731,325.00	652,057.95	79,267.05	10.8%
592 34 83 00	Loan Payment SRF Interest 04-65104-005	6,570.00	6,587.66	(17.66)	0.0%
592 34 83 01	Loan Payment PWTF Interest PW-05-691-010	4,222.00	4,222.13	(0.13)	0.0%
592 34 83 04	Interest PWTF Loan 2007 PC08-951-011	10,147.00	10,146.58	0.42	0.0%
592 34 83 05	Interest Payment DOH Well #1 Interest DWL23476	21,714.00	14,378.99	7,335.01	33.8%
592 34 83 06	Interest Payment DOH Well #1 Interest DWL23478	8,000.00	4,049.41	3,950.59	49.4%

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413 Water Capital Improvement Reserve Fund

Months: 01 To: 10

Expenditures		Amt Budgeted	Expenditures	Remaining	
591 Interest & Debt Service					
592 34 83 07	Interest Payment DOH Well #2 Interest DWL23479	26,157.00	15,280.77	10,876.23	41.6%
592 34 83 08	Interest Payment DOH Well #2 Interest DWL24936	0.00	459.15	(459.15)	0.0%
002 Interest & Other Debt Costs		76,810.00	55,124.69	21,685.31	28.2%
591 Interest & Debt Service		808,135.00	707,182.64	100,952.36	12.5%
590 Long Term Debt Payment/Interes		808,135.00	707,182.64	100,952.36	12.5%

999 Ending Balances**999 Ending Balance**

508 41 00 22	Ending Balance	2,932,346.00	0.00	2,932,346.00	100.0%
999 Ending Balance		2,932,346.00	0.00	2,932,346.00	100.0%
999 Ending Balances		2,932,346.00	0.00	2,932,346.00	100.0%

Fund Expenditures:		4,072,616.00	1,039,316.68	3,033,299.32	74.5%
Fund Excess/(Deficit):		0.00	920,441.70		

2021 BUDGET POSITION

City Of College Place

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425 Water Revenue Bond Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 23	Beginning Balance - Water/Sewer Revenue Bond Fund	47,248.00	338,401.04	(291,153.04)	0.0%
	001 Beginning Balances	47,248.00	338,401.04	(291,153.04)	0.0%
	001 Beginning Balances	47,248.00	338,401.04	(291,153.04)	0.0%

025 Miscellaneous

025 Miscellaneous

361 11 00 25	Investment Interest	1,500.00	240.37	1,259.63	84.0%
	001 Interest & Other Earnings	1,500.00	240.37	1,259.63	84.0%
	025 Miscellaneous	1,500.00	240.37	1,259.63	84.0%
	025 Miscellaneous	1,500.00	240.37	1,259.63	84.0%

070 Interfund Transfers

070 Operating Transfers

397 00 00 25	IFT W/S Revenue Bond #425 From WCIRF #413	0.00	0.00	0.00	100.0%
397 00 00 26	IFT W/S Revenue Bond #425 From WWDSF #412	0.00	0.00	0.00	100.0%
397 00 04 25	Transfer From Fund 426	0.00	0.00	0.00	100.0%
397 00 42 50	Transfer From 413	332,100.00	332,100.00	0.00	0.0%
397 41 04 25	Transfer From Fund 410	0.00	0.00	0.00	100.0%
	070 Operating Transfers	332,100.00	332,100.00	0.00	0.0%
	070 Interfund Transfers	332,100.00	332,100.00	0.00	0.0%

Fund Revenues:	380,848.00	670,741.41	(289,893.41)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous

535 10 41 44	Banking Service Fees/Charges - W/S Debt Res Fund	0.00	10.74	(10.74)	0.0%
	000	0.00	10.74	(10.74)	0.0%
	025 Miscellaneous	0.00	10.74	(10.74)	0.0%
	025 Miscellaneous	0.00	10.74	(10.74)	0.0%

2021 BUDGET POSITION

City Of College Place

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425 Water Revenue Bond Fund Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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070 Interfund Transfers

070 Operating Transfers

597 42 54 26	Transfer To Fund 426	0.00	0.00	0.00	100.0%
	070 Operating Transfers	0.00	0.00	0.00	100.0%
	070 Interfund Transfers	0.00	0.00	0.00	100.0%

590 Long Term Debt Payment/Interes

591 Interest & Debt Service

591 34 70 17	Principle Payment On 2017 Revenue	225,000.00	0.00	225,000.00	100.0%
591 34 72 25	Principle Payment 2007 W/S Revenue Bond	0.00	0.00	0.00	100.0%
	001 Long Term Debt Redemption	225,000.00	0.00	225,000.00	100.0%
592 14 89 25	Other Admin Costs	0.00	0.00	0.00	100.0%
592 34 83 17	Interest Payment Of 2017 Revenue Bonds	107,100.00	0.00	107,100.00	100.0%
592 34 83 25	Interest Payment 2007 W/S Revenue Bond	0.00	0.00	0.00	100.0%
	002 Interest & Other Debt Costs	107,100.00	0.00	107,100.00	100.0%
	591 Interest & Debt Service	332,100.00	0.00	332,100.00	100.0%
	590 Long Term Debt Payment/Interes	332,100.00	0.00	332,100.00	100.0%

999 Ending Balances

999 Ending Balance

508 41 00 23	Ending Balance	48,748.00	0.00	48,748.00	100.0%
	999 Ending Balance	48,748.00	0.00	48,748.00	100.0%
	999 Ending Balances	48,748.00	0.00	48,748.00	100.0%

Fund Expenditures:	380,848.00	10.74	380,837.26	100.0%
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Fund Excess/(Deficit):	0.00	670,730.67
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2021 BUDGET POSITION

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426 Water Bond Reserve Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 41 00 24	Beginning Balance - Water/Sewer Bond Reserve Fund	438,975.00	143,832.19	295,142.81	67.2%
001	Beginning Balances	438,975.00	143,832.19	295,142.81	67.2%
001	Beginning Balances	438,975.00	143,832.19	295,142.81	67.2%

025 Miscellaneous

025 Miscellaneous

361 11 00 26	Interest Earned	1,500.00	89.56	1,410.44	94.0%
001	Interest & Other Earnings	1,500.00	89.56	1,410.44	94.0%
025	Miscellaneous	1,500.00	89.56	1,410.44	94.0%
025	Miscellaneous	1,500.00	89.56	1,410.44	94.0%

070 Interfund Transfers

070 Operating Transfers

397 00 04 26	Transfer From Fund 413	0.00	0.00	0.00	100.0%
397 42 54 26	Transfer From Fund 425	0.00	0.00	0.00	100.0%
070	Operating Transfers	0.00	0.00	0.00	100.0%
070	Interfund Transfers	0.00	0.00	0.00	100.0%

107 Loan Proceeds

092 Loan Receipts

391 20 04 26	Revenue Bond Proceeds - Debt Reserve	0.00	0.00	0.00	100.0%
092	Loan Receipts	0.00	0.00	0.00	100.0%
107	Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:		440,475.00	143,921.75	296,553.25	67.3%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous

534 10 41 45	Banking Service Fees/Charges - W/S Bond Res Fund	0.00	4.01	(4.01)	0.0%
000		0.00	4.01	(4.01)	0.0%

2021 BUDGET POSITION

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426 Water Bond Reserve Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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025 Miscellaneous

025 Miscellaneous	0.00	4.01	(4.01)	0.0%
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025 Miscellaneous	0.00	4.01	(4.01)	0.0%
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070 Interfund Transfers

070 Operating Transfers

597 00 04 25 Transfer To Fund 425	0.00	0.00	0.00	100.0%
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070 Operating Transfers	0.00	0.00	0.00	100.0%
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070 Interfund Transfers	0.00	0.00	0.00	100.0%
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999 Ending Balances

999 Ending Balance

508 41 00 24 Ending Balance	440,475.00	0.00	440,475.00	100.0%
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999 Ending Balance	440,475.00	0.00	440,475.00	100.0%
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999 Ending Balances	440,475.00	0.00	440,475.00	100.0%
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Fund Expenditures:	440,475.00	4.01	440,470.99	100.0%
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Fund Excess/(Deficit):	0.00	143,917.74
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2021 BUDGET POSITION

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431 Water System Construction Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances**001 Beginning Balances**

308 41 00 25	Beginning Fund Balance - Water System Construction Fund	476,921.00	1,133,038.79	(656,117.79)	0.0%
	001 Beginning Balances	476,921.00	1,133,038.79	(656,117.79)	0.0%
	001 Beginning Balances	476,921.00	1,133,038.79	(656,117.79)	0.0%

025 Miscellaneous**025 Miscellaneous**

361 10 00 31	Unrealized Gain/Loss	0.00	(5,298.58)	5,298.58	100.0%
361 11 00 31	Investment Interest	1,500.00	3,826.16	(2,326.16)	0.0%
361 30 00 31	Realized Gain/Loss On Investments	0.00	38.30	(38.30)	0.0%
361 41 00 31	Investment Interest - Purchased	0.00	10.75	(10.75)	0.0%
	001 Interest & Other Earnings	1,500.00	(1,423.37)	2,923.37	194.9%
361 11 00 33	Interest Earned - PWTF	0.00	0.00	0.00	100.0%
	009 PWTF Loan Related	0.00	0.00	0.00	100.0%
	025 Miscellaneous	1,500.00	(1,423.37)	2,923.37	194.9%
	025 Miscellaneous	1,500.00	(1,423.37)	2,923.37	194.9%

070 Interfund Transfers**070 Operating Transfers**

397 00 00 31	Intefund Transfer From WCIR #310 To Water Const Fund #410	0.00	0.00	0.00	100.0%
397 00 04 31	Transfer From 410	0.00	0.00	0.00	100.0%
397 00 04 32	Transfer From Water Fund 400	0.00	0.00	0.00	100.0%
	070 Operating Transfers	0.00	0.00	0.00	100.0%
	070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants**105 State Grants**

334 00 10 31	State Grant From Legislature	0.00	0.00	0.00	100.0%
	105 State Grants	0.00	0.00	0.00	100.0%
	100 Grants	0.00	0.00	0.00	100.0%

107 Loan Proceeds

2021 BUDGET POSITION

City Of College Place

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431 Water System Construction Fund

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining	
111 State Loans				
391 80 00 41 DWSRF Federal Loan From EPA/St Dept Of Health	100,000.00	106,205.15	(6,205.15)	0.0%
391 80 04 31 DWSRF Federal Loan From EPA/St Dept Of Health	0.00	0.00	0.00	100.0%
111 State Loans	100,000.00	106,205.15	(6,205.15)	0.0%
107 Loan Proceeds	100,000.00	106,205.15	(6,205.15)	0.0%

370 Capital Contributions**370 Capital Contributions**

367 00 04 12 Pacific Power Well No. 4 Energy Savings	0.00	11,669.25	(11,669.25)	0.0%
370 Capital Contributions	0.00	11,669.25	(11,669.25)	0.0%
370 Capital Contributions	0.00	11,669.25	(11,669.25)	0.0%

390 Loan Proceeds**111 State Loans**

391 80 00 04 PWTF 2008 Loan - Eastside Water Imp Prj PC08-951-011	0.00	0.00	0.00	100.0%
111 State Loans	0.00	0.00	0.00	100.0%
390 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	578,421.00	1,249,489.82	(671,068.82)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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025 Miscellaneous**025 Miscellaneous**

534 10 49 31 Banking Service Fees/Charges - W Const Fund	20.00	76.12	(56.12)	0.0%
000	20.00	76.12	(56.12)	0.0%
025 Miscellaneous	20.00	76.12	(56.12)	0.0%
025 Miscellaneous	20.00	76.12	(56.12)	0.0%

070 Interfund Transfers**070 Operating Transfers**

597 00 00 32 Interfund Transfer Fund 310 To Fund 400	0.00	0.00	0.00	100.0%
597 00 00 43 Interfund Transfer To WCIR #413 From Water Const Fund #310	0.00	0.00	0.00	100.0%

2021 BUDGET POSITION

City Of College Place

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431 Water System Construction Fund

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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070 Operating Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
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070 Interfund Transfers	0.00	0.00	0.00	100.0%
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534 Water Department**534 Water Utilities**

594 34 63 06	Water Utility Capital Expenditures - DWL23476	0.00	0.00	0.00	100.0%
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594 34 63 07	Water Utility Capital Expenditures - DWL23748	0.00	106,205.15	(106,205.15)	0.0%
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000		0.00	106,205.15	(106,205.15)	0.0%
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594 34 63 02	Water Utility Capital Expenditures	100,000.00	(52,227.54)	152,227.54	152.2%
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594 34 63 31	Construction	0.00	0.00	0.00	100.0%
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001 Administration / General		100,000.00	(52,227.54)	152,227.54	152.2%
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594 34 62 02	Construction Contracts PWTF 08 Loan PC08-951-011	0.00	0.00	0.00	100.0%
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005 Capital Expenditures		0.00	0.00	0.00	100.0%
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534 Water Utilities		100,000.00	53,977.61	46,022.39	46.0%
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534 Water Department		100,000.00	53,977.61	46,022.39	46.0%
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999 Ending Balances**999 Ending Balance**

508 41 00 25	Ending Fund Balance	478,401.00	0.00	478,401.00	100.0%
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999 Ending Balance		478,401.00	0.00	478,401.00	100.0%
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999 Ending Balances		478,401.00	0.00	478,401.00	100.0%
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Fund Expenditures:		578,421.00	54,053.73	524,367.27	90.7%
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Fund Excess/(Deficit):		0.00	1,195,436.09		
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2021 BUDGET POSITION

City Of College Place

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500 Equipment Rental & Replacement

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 51 00 04	Beginning Balance - Equipment Rental & Replacement Fund	225,953.00	190,937.01	35,015.99	15.5%
001 Beginning Balances		225,953.00	190,937.01	35,015.99	15.5%
001 Beginning Balances		225,953.00	190,937.01	35,015.99	15.5%

025 Miscellaneous

025 Miscellaneous

361 10 00 50	Unrealized Gain/Loss	0.00	(763.60)	763.60	100.0%
361 11 00 50	Investment Interest	1,500.00	607.36	892.64	59.5%
361 30 00 50	Realized Gain/Loss On Investments	0.00	11.49	(11.49)	0.0%
361 41 00 50	Investment Interest - Purchased	0.00	(10.36)	10.36	100.0%
362 00 00 00	Equip & Vehicle Rental	1,000.00	7,651.54	(6,651.54)	0.0%
001 Interest & Other Earnings		2,500.00	7,496.43	(4,996.43)	0.0%
369 10 00 08	Sale Of Surplus - ER&R	0.00	0.00	0.00	100.0%
369 91 00 50	Other Misc. Revenues	0.00	138.78	(138.78)	0.0%
005 Other Miscellaneous Revenue		0.00	138.78	(138.78)	0.0%
025 Miscellaneous		2,500.00	7,635.21	(5,135.21)	0.0%
025 Miscellaneous		2,500.00	7,635.21	(5,135.21)	0.0%

070 Interfund Transfers

070 Operating Transfers

397 00 00 50	Transfer From CE For Police Vehicle Purchase	0.00	0.00	0.00	100.0%
397 00 00 51	Transfer From CE For Fire Truck Lease Payment	0.00	0.00	0.00	100.0%
397 00 01 20	Interfund Transfer From Criminal Justice	0.00	0.00	0.00	100.0%
070 Operating Transfers		0.00	0.00	0.00	100.0%
070 Interfund Transfers		0.00	0.00	0.00	100.0%

107 Loan Proceeds

092 Loan Receipts

391 10 00 02	Proceeds LTGO 2015 Issue (Fire Engine)	0.00	0.00	0.00	100.0%
092 Loan Receipts		0.00	0.00	0.00	100.0%
107 Loan Proceeds		0.00	0.00	0.00	100.0%

2021 BUDGET POSITION

City Of College Place

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500 Equipment Rental & Replacement

Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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548 Equipment Rental & Replacement**020 Economic Environment**

395 20 00 50 Insurance Compensation For Loss	0.00	450.00	(450.00)	0.0%
020 Economic Environment	0.00	450.00	(450.00)	0.0%

070 Operating Transfers

348 65 00 01 INF - O & M	375,701.00	263,631.95	112,069.05	29.8%
070 Operating Transfers	375,701.00	263,631.95	112,069.05	29.8%

548 Equipment Rental & Replacement	375,701.00	264,081.95	111,619.05	29.7%
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Fund Revenues:	604,154.00	462,654.17	141,499.83	23.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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522 Fire Department**522 Fire Control**

594 22 64 75 Fire Engine Purchase	0.00	0.00	0.00	100.0%
002 Fire Suppression	0.00	0.00	0.00	100.0%

594 22 64 76 Fire Mobilization Equipment	500.00	0.00	500.00	100.0%
010 Mobilization Program	500.00	0.00	500.00	100.0%

522 Fire Control	500.00	0.00	500.00	100.0%
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522 Fire Department	500.00	0.00	500.00	100.0%
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548 Equipment Rental & Replacement**515 Legal**

515 31 41 50 Legal Services - ER&R	0.00	0.00	0.00	100.0%
515 41 41 50 Legal Services (External) - ER&R	0.00	0.00	0.00	100.0%
515 Legal	0.00	0.00	0.00	100.0%

548 Equipment Rental & Replacement

594 48 64 00 Machinery / Equipment	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%

548 70 10 00 Wages & OT	12,447.00	14,175.34	(1,728.34)	0.0%
548 70 20 00 Personnel Benefits	5,468.00	5,903.22	(435.22)	0.0%
548 70 31 00 Operating Supplies - ER&R	0.00	10.91	(10.91)	0.0%
Administration				
548 70 31 01 Office Supplies - ER&R Administration	500.00	177.41	322.59	64.5%
548 70 35 00 Small Tools / Equipment	150.00	0.00	150.00	100.0%
548 70 41 00 Professional Services	0.00	2,370.85	(2,370.85)	0.0%
548 70 42 00 Communication	600.00	504.27	95.73	16.0%

2021 BUDGET POSITION

City Of College Place

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500 Equipment Rental & Replacement

Months: 01 To: 10

Expenditures	Amt Budgeted	Expenditures	Remaining
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548 Equipment Rental & Replacement

548 70 43 00	Travel	2,000.00	67.09	1,932.91	96.6%
548 70 44 00	External Taxes	0.00	0.00	0.00	100.0%
548 70 44 01	Advertising	0.00	0.00	0.00	100.0%
548 70 45 00	Operating Rentals	0.00	0.00	0.00	100.0%
548 70 46 00	Insurance	43,840.00	45,829.81	(1,989.81)	0.0%
548 70 47 00	Public Utility Services	7,000.00	4,215.79	2,784.21	39.8%
548 70 48 00	Repairs / Maintenance	0.00	0.00	0.00	100.0%
548 70 49 00	Miscellaneous	500.00	58.81	441.19	88.2%
548 70 49 01	Registrations/Fees - Training Classes & Seminars	2,000.00	(731.50)	2,731.50	136.6%
548 79 41 00	Professional Financial / Banking Costs	50.00	298.59	(248.59)	0.0%
594 42 64 00	Equipment Purchase	0.00	0.00	0.00	100.0%
594 48 62 00	Buildings/Improvements	0.00	1,611.98	(1,611.98)	0.0%
594 48 64 02	Machinery / Equipment	0.00	0.00	0.00	100.0%

001 Administration/Overhead Costs	74,555.00	74,492.57	62.43	0.1%
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548 68 10 00	Wages & OT	65,101.00	55,059.04	10,041.96	15.4%
548 68 20 00	Benefits	37,686.00	31,241.37	6,444.63	17.1%
548 68 20 01	Benefits - Uniforms	500.00	478.01	21.99	4.4%
548 68 31 00	Operating Supplies - General	55,000.00	51,380.22	3,619.78	6.6%
548 68 32 00	Fuel Consumed	70,000.00	60,524.22	9,475.78	13.5%
548 68 35 00	Small Tools / Equipment	2,500.00	3,891.27	(1,391.27)	0.0%
548 68 44 00	External Taxes	700.00	350.27	349.73	50.0%
548 68 45 00	Operating Rentals	0.00	0.00	0.00	100.0%
548 68 48 00	Repairs / Maintenance	70,000.00	12,312.59	57,687.41	82.4%
548 68 49 00	Miscellaneous	0.00	0.00	0.00	100.0%
594 48 64 01	Machinery / Equipment	0.00	0.00	0.00	100.0%

002 Operations / General	301,487.00	215,236.99	86,250.01	28.6%
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548 Equipment Rental & Replacement	376,042.00	289,729.56	86,312.44	23.0%
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548 Equipment Rental & Replacement	376,042.00	289,729.56	86,312.44	23.0%
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999 Ending Balances**999 Ending Balance**

508 51 00 04	Fund Ending Balance	227,612.00	0.00	227,612.00	100.0%
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999 Ending Balance	227,612.00	0.00	227,612.00	100.0%
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999 Ending Balances	227,612.00	0.00	227,612.00	100.0%
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Fund Expenditures:	604,154.00	289,729.56	314,424.44	52.0%
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Fund Excess/(Deficit):	0.00	172,924.61
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2021 BUDGET POSITION

City Of College Place

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625 Flexible Benefits Plan Fund Months: 01 To: 10

Revenues	Amt Budgeted	Revenues	Remaining
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001 Beginning Balances

001 Beginning Balances

308 31 00 04	Beginning Balance - Flexible Benefits Plan Fund	10,183.00	10,020.11	162.89	1.6%
	001 Beginning Balances	10,183.00	10,020.11	162.89	1.6%
	001 Beginning Balances	10,183.00	10,020.11	162.89	1.6%

025 Miscellaneous

025 Miscellaneous

361 11 00 65	Investment Interest	0.00	0.77	(0.77)	0.0%
	025 Miscellaneous	0.00	0.77	(0.77)	0.0%
	025 Miscellaneous	0.00	0.77	(0.77)	0.0%

380 Non-Revenues

060 Agency & Other Type Deposits

389 40 00 73	Trust Contribs Employee	15,000.00	10,923.30	4,076.70	27.2%
	060 Agency & Other Type Deposits	15,000.00	10,923.30	4,076.70	27.2%
	380 Non-Revenues	15,000.00	10,923.30	4,076.70	27.2%

Fund Revenues:	25,183.00	20,944.18	4,238.82	16.8%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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516 Human Resources

589 Non-Expenditures

517 90 20 01	Dependent Care Payments	0.00	0.00	0.00	100.0%
589 40 00 73	Unreimbursed Medical Pays	15,000.00	8,266.59	6,733.41	44.9%
	589 Non-Expenditures	15,000.00	8,266.59	6,733.41	44.9%
	516 Human Resources	15,000.00	8,266.59	6,733.41	44.9%

999 Ending Balances

999 Ending Balance

508 31 00 04	Ending Fund Balance	10,183.00	0.00	10,183.00	100.0%
	999 Ending Balance	10,183.00	0.00	10,183.00	100.0%
	999 Ending Balances	10,183.00	0.00	10,183.00	100.0%

City Of College Place

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625 Flexible Benefits Plan Fund			Months: 01 To: 10	
Expenditures	Amt Budgeted	Expenditures	Remaining	
Fund Expenditures:	25,183.00	8,266.59	16,916.41	67.2%
Fund Excess/(Deficit):	0.00	12,677.59		

2021 BUDGET POSITION TOTALS

City Of College Place

Months: 01 To: 10

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 Current Expense Fund	9,382,080.00	11,889,642.66	0.0%	9,382,080.00	8,541,627.56	9%
005 Current Expense Reserve Fund	380,131.00	378,020.33	0.6%	380,131.00	21.76	100%
012 Technology Reserve Fund	430,441.00	408,061.84	5.2%	430,441.00	177,076.11	59%
061 Employee Benefit Reserve Fund	326,539.00	318,432.20	2.5%	326,539.00	18,428.46	94%
100 Street Fund	1,004,192.00	1,151,836.99	0.0%	1,004,192.00	895,977.36	11%
120 Criminal Justice Fund	30,694.00	68,176.77	0.0%	30,694.00	18,801.99	39%
121 Forfeited Proceeds Fund	2,594.00	2,058.46	20.6%	2,594.00	0.12	100%
130 Hotel/Motel Tax	46,308.00	44,899.56	3.0%	46,308.00	13,655.57	71%
201 ULTGO Bond Fund	500,230.00	502,852.20	0.0%	500,230.00	93,825.15	81%
202 LTGO Bond Fund	52,004.00	0.00	100.0%	52,004.00	0.00	100%
235 Commercial Drive Bond Debt Se	285,853.00	284,179.57	0.6%	285,853.00	140,487.71	51%
301 Street Capital Contribution Fund	36,079.00	16,059.72	55.5%	36,079.00	11,925.00	67%
305 Capital Improvement Fund (REE	537,653.00	497,088.16	7.5%	537,653.00	75,633.41	86%
306 Capital Improvement Fund (REE	2,172,627.00	1,249,355.56	42.5%	2,172,627.00	527.95	100%
309 CDBG Projects Fund	339,530.00	35,332.62	89.6%	339,530.00	35,332.48	90%
311 Street Improvement Fund	1,119,690.00	660,718.78	41.0%	1,119,690.00	601,933.70	46%
315 Facility Maintenance Reserve Fu	540,828.00	482,176.45	10.8%	540,828.00	143,063.98	74%
320 Equipment Reserve Fund	583,655.00	767,080.74	0.0%	583,655.00	242,493.28	58%
330 Economic Development Fund	693,901.00	689,341.32	0.7%	693,901.00	79,033.50	89%
340 Economic Development Reserve	65.00	64.86	0.2%	65.00	0.00	100%
400 Water Fund	2,319,445.00	2,151,344.32	7.2%	2,319,445.00	1,496,872.54	35%
401 Wastewater Fund	4,527,263.00	4,111,672.33	9.2%	4,527,263.00	3,610,564.52	20%
402 Stormwater Fund	1,033,093.00	908,449.35	12.1%	1,033,093.00	380,040.73	63%
403 Stormwater Capital Reserve Fund	619,002.00	475,806.17	23.1%	619,002.00	336,346.69	46%
410 Water Capital Reserve Fund	3,817,531.00	1,867,370.75	51.1%	3,817,531.00	334,257.04	91%
411 Wastewater Capital Reserve Fund	9,256,827.00	7,197,464.92	22.2%	9,256,827.00	7,129,199.79	23%
412 Wastewater Debt Service Fund	964,705.00	1,525,580.31	0.0%	964,705.00	1,479,618.42	0%
413 Water Capital Improvement Rese	4,072,616.00	1,959,758.38	51.9%	4,072,616.00	1,039,316.68	74%
425 Water Revenue Bond Fund	380,848.00	670,741.41	0.0%	380,848.00	10.74	100%
426 Water Bond Reserve Fund	440,475.00	143,921.75	67.3%	440,475.00	4.01	100%
431 Water System Construction Fund	578,421.00	1,249,489.82	0.0%	578,421.00	54,053.73	91%
500 Equipment Rental & Replacemen	604,154.00	462,654.17	23.4%	604,154.00	289,729.56	52%
625 Flexible Benefits Plan Fund	25,183.00	20,944.18	16.8%	25,183.00	8,266.59	67%
	47,104,657.00	42,190,576.65	10.4%	47,104,657.00	27,248,126.13	42.2%

TOTALS FOR: Home Depot Credit Services

City Of College Place

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Accts Pay #	Date	Vendor	Amount	Memo
79342	10/15/2021	5629 Home Depot Credit Services	31.48	
001 - 576	80 31 00	Operating Supplies - Parl	31.48	Toiler Brush And Toilet Fill Valve
79343	10/15/2021	5629 Home Depot Credit Services	27.14	
400 - 534	27 31 00	Water Utilities - Operatin	27.14	50FT Steel Fish Tape
79344	10/15/2021	5629 Home Depot Credit Services	170.63	
400 - 534	50 48 00	Repairs & Maintenance	170.63	Ryobi Timmer, Turf Seed Mix
79345	10/15/2021	5629 Home Depot Credit Services	4.11	
100 - 542	70 31 00	Operating Supplies - Roa	4.11	Gap Filler
79346	10/15/2021	5629 Home Depot Credit Services	11.46	
001 - 576	80 31 00	Operating Supplies - Parl	11.46	Bleach, Spray Bottle (2)
79347	10/15/2021	5629 Home Depot Credit Services	29.32	
100 - 542	70 31 00	Operating Supplies - Roa	29.32	Roundup Sure Shot 1.33 G W/ Wand
79348	10/15/2021	5629 Home Depot Credit Services	70.34	
100 - 542	70 31 00	Operating Supplies - Roa	70.34	Wasp Spray, Round Up, Funnel, Ethanol Shield, Glove,Scotts Spreader
79349	10/15/2021	5629 Home Depot Credit Services	9.72	
001 - 576	80 31 00	Operating Supplies - Parl	9.72	Wasp Spray
79350	10/15/2021	5629 Home Depot Credit Services	16.63	
001 - 576	80 31 00	Operating Supplies - Parl	16.63	9V Batteries
79351	10/15/2021	5629 Home Depot Credit Services	33.26	
001 - 576	80 31 00	Operating Supplies - Parl	33.26	9v Batteries 6 Pk (2)
79352	10/15/2021	5629 Home Depot Credit Services	59.56	
400 - 534	80 31 00	Operating Supplies - Gen	59.56	Batteries For Water Locator, Leather Gloves (2)
79353	10/15/2021	5629 Home Depot Credit Services	16.28	
001 - 576	80 31 00	Operating Supplies - Parl	16.28	Toilet Bowl Brush Set
79354	10/15/2021	5629 Home Depot Credit Services	46.68	
400 - 534	10 31 00	Operating Supplies - Adm	46.68	Screwdriver Set (2)

TOTALS FOR: Home Depot Credit Services

City Of College Place

10/01/2021 To: 10/31/2021

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Accts Pay #	Date	Vendor	Amount	Memo
79355	10/15/2021	5629 Home Depot Credit Services	39.08	
100 - 542	30 31 00	Operating Supplies - Trav	39.08	Deekskin Gloves & Water Resistant Leather Work Gloves
79356	10/15/2021	5629 Home Depot Credit Services	3.78	
100 - 542	64 31 00	Operating Supplies - Tra	3.78	Wire Connectors 30 Pk
79357	10/15/2021	5629 Home Depot Credit Services	7.50	
001 - 576	80 31 00	Operating Supplies - Parl	7.50	1x2 48" Single Stake (6)
79358	10/15/2021	5629 Home Depot Credit Services	54.28	
100 - 542	70 31 00	Operating Supplies - Roa	54.28	RoundUp 1.33 Gal W/Wand (2)
Total:			631.25	

TOTALS FOR: Napa Of Walla Walla

City Of College Place

10/01/2021 To: 10/31/2021

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Accts Pay #	Date	Vendor	Amount	Memo
79312	10/10/2021	194 Napa Of Walla Walla	123.37	
500 - 548	68 31 00	Operating Supplies - Gen	123.37	Floor Liner
79313	10/10/2021	194 Napa Of Walla Walla	63.71	
500 - 548	68 31 00	Operating Supplies - Gen	63.71	Shop Supplies- Pri Wire
79314	10/10/2021	194 Napa Of Walla Walla	239.12	
500 - 548	68 31 00	Operating Supplies - Gen	119.56	Floor Liner
500 - 548	68 31 00	Operating Supplies - Gen	119.56	Floor Liner
79315	10/10/2021	194 Napa Of Walla Walla	65.34	
500 - 548	68 31 00	Operating Supplies - Gen	65.34	Shop Supplies: Cable
79316	10/10/2021	194 Napa Of Walla Walla	130.98	
500 - 548	68 31 00	Operating Supplies - Gen	130.98	Shop Supplies: Prem Start, Rust Trmt (6), Air Filter, GP Solvent
79317	10/10/2021	194 Napa Of Walla Walla	14.11	
500 - 548	68 31 00	Operating Supplies - Gen	14.11	Air Filter
79318	10/10/2021	194 Napa Of Walla Walla	41.68	
500 - 548	68 31 00	Operating Supplies - Gen	41.68	Frost Plug Heater
79319	10/10/2021	194 Napa Of Walla Walla	16.87	
500 - 548	68 31 00	Operating Supplies - Gen	16.87	Socket
79320	10/10/2021	194 Napa Of Walla Walla	-16.28	
500 - 548	68 31 00	Operating Supplies - Gen	-16.28	RETURN/CREDIT: Shop Supplies- Air Filter (Inv 927782 6/4/19)
79321	10/10/2021	194 Napa Of Walla Walla	88.02	
500 - 548	68 31 00	Operating Supplies - Gen	88.02	Shop Supplies: Air Filter (3)
79322	10/10/2021	194 Napa Of Walla Walla	269.64	
500 - 548	68 31 00	Operating Supplies - Gen	269.64	Battery, Core Deposit
79323	10/10/2021	194 Napa Of Walla Walla	19.67	
500 - 548	68 31 00	Operating Supplies - Gen	19.67	Air Door Actuator
79324	10/10/2021	194 Napa Of Walla Walla	-32.97	
500 - 548	68 31 00	Operating Supplies - Gen	-32.97	RETURN/CREDIT: Air Door Activator (Inv 27306 1/23/20)

TOTALS FOR: Napa Of Walla Walla

City Of College Place

10/01/2021 To: 10/31/2021

Time: 12:20:03 Date: 11/12/2021
Page: 2

Accts Pay #	Date	Vendor	Amount	Memo
79325	10/10/2021	194 Napa Of Walla Walla	-34.41	
500 - 548 68 31 00	Operating Supplies - Gen		-230.44	Battery (2) (Inv 80016 9/27/21)
500 - 548 68 31 00	Operating Supplies - Gen		-39.61	Core Deposit (2)
500 - 548 68 31 00	Operating Supplies - Gen		215.63	Battery (2)
500 - 548 68 31 00	Operating Supplies - Gen		39.61	Core Deposit (2)
500 - 548 68 31 00	Operating Supplies - Gen		-19.60	Core Deposit (Inv 872900 8/6/18)
79326	10/10/2021	194 Napa Of Walla Walla	21.54	
500 - 548 68 31 00	Operating Supplies - Gen		21.54	Battery Box (2)
79327	10/10/2021	194 Napa Of Walla Walla	21.54	
500 - 548 68 31 00	Operating Supplies - Gen		21.54	Battery Box (2)
79328	10/10/2021	194 Napa Of Walla Walla	254.83	
500 - 548 68 31 00	Operating Supplies - Gen		254.83	Battery (2) & Core Deposit (2)
79329	10/10/2021	194 Napa Of Walla Walla	378.91	
500 - 548 68 31 00	Operating Supplies - Gen		378.91	Diesel Winter Fuel Supplement (6)
79330	10/10/2021	194 Napa Of Walla Walla	145.90	
500 - 548 68 31 00	Operating Supplies - Gen		145.90	Shop Supplies: Diesel Fule Supplement (2)
Total:			1,811.57	

TOTALS FOR: Staples Credit Plan

City Of College Place

10/01/2021 To: 10/31/2021 Time: 12:20:44 Date: 11/12/2021
Page: 1

Accts Pay #	Date	Vendor	Amount	Memo
79459	10/27/2021	244 Staples Credit Plan	-87.11	RETURN/CREDIT: Supplies
500 - 548 68 31 00	Operating Supplies - Gen		-87.11	RETURN/CREDIT: Printer Ink
79457	10/27/2021	244 Staples Credit Plan	39.19	Supplies
500 - 548 68 31 00	Operating Supplies - Gen		39.19	Printer Ink
79458	10/27/2021	244 Staples Credit Plan	114.37	Supplies
500 - 548 68 31 00	Operating Supplies - Gen		114.37	Tape, Printer Ink, Sharpies, Pens

Total: 66.45

City of College Place - Preliminary Budget Proposal 2022 - Updated 11/18/2021

Fund	Title	Beginning Fund			Surplus/(Deficit)	Ending Fund Balance
		Balance	Revenues	Expenditures		
001	Current Expense Fund	3,825,103	8,957,927	10,292,666	(1,334,739)	2,490,363
005	Current Expense Reserve Fund	379,722	101,800	-	101,800	481,522
012	Technology Reserve Fund	121,181	601,500	579,080	22,420	143,601
061	Employee Benefit Reserve Fund	351,733	102,500	84,665	17,835	369,568
120	Criminal Justice Fund	41,748	15,533	39,977	(24,444)	17,304
121	Forfeited Proceeds Fund	2,077	20	-	20	2,097
130	Hotel/Motel Tax	45,720	20,000	9,600	10,400	56,120
201	ULTGO Bond Fund	15,798	487,960	487,050	910	16,708
235	Commercial Drive Bond Debt Service Fund	143,720	140,734	140,483	251	143,971
309	CDBG Projects Fund	-	364,000	364,000	-	-
315	Facility Maintenance Reserve Fund (CE)	158,898	501,500	492,900	8,600	167,498
320	Equipment Reserve Fund	289,334	1,719,630	1,701,130	18,500	307,834
330	Economic Development Fund	562,289	140,250	600,000	(459,750)	102,539
340	Economic Development Reserve Fund	65	-	-	-	65
305	Capital Improvement Fund (REET 1)	453,142	212,500	160,000	52,500	505,642
306	Capital Improvement Fund (REET 2)	1,279,804	2,214,000	3,256,683	(1,042,683)	237,121
	Total REET	1,732,946	2,426,500	3,416,683	(990,183)	742,763
100	Street Fund	185,151	1,019,771	978,184	41,587	226,738
301	Street Capital Contribution Fund	16,060	61,020	50,000	11,020	27,080
311	Street Improvement Fund	238,172	1,723,000	1,821,000	(98,000)	140,172
	Total Streets	439,383	2,803,791	2,849,184	(45,393)	393,991
400	Water Fund	445,761	2,068,216	2,070,254	(2,038)	443,723
410	Water Capital Reserve Fund	2,259,255	5,238,562	4,927,000	311,562	2,570,817
413	Water Capital Improvement Reserve Fund	972,294	936,254	1,071,877	(135,623)	836,672
426	Water Bond Reserve Fund	143,944	500	-	500	144,444
431	Water System Construction Fund	1,238,384	6,500	-	6,500	1,244,884
	Total Water Utility	5,059,639	8,250,032	8,069,131	180,901	5,240,540
401	Wastewater Fund	2,327,816	2,907,723	2,532,379	375,344	2,703,161
411	Wastewater Capital Reserve Fund	237,005	2,902,500	2,881,885	20,615	257,620
412	Wastewater Debt Service Fund	885,896	722,211	683,684	38,527	924,422
425	Water Revenue Bond Fund	338,675	332,850	332,100	750	339,425
	Total Wastewater Utility	3,789,393	6,865,284	6,430,048	435,236	4,224,629
402	Stormwater Fund	613,830	607,500	694,969	(87,469)	526,360
403	Stormwater Capital Reserve Fund	445,685	1,477,700	1,258,562	219,138	664,823
	Total Storm Water Utility	1,059,515	2,085,200	1,953,531	131,669	1,191,183
500	Equipment Rental & Replacement	232,970	431,500	472,485	(40,985)	191,985
625	Flexible Benefits Plan Fund	13,051	15,000	12,000	3,000	16,051
	Total All Funds	18,264,285	36,030,661	37,994,613	(1,963,952)	16,300,332

Fiscal Year: 2022 Preliminary Budget Hearing

By: Brian Carleton – Finance Director

Presented November 23rd, 2021



2022 Key Assumptions

- Conservative projections on revenue and expenditures
- Maintaining core services
- Investing in critical infrastructure
- Addressing staffing gaps that threatens maintaining core services
- Continue obtaining grants

Total Preliminary Budget

Beginning Fund Balance: 18,264,285

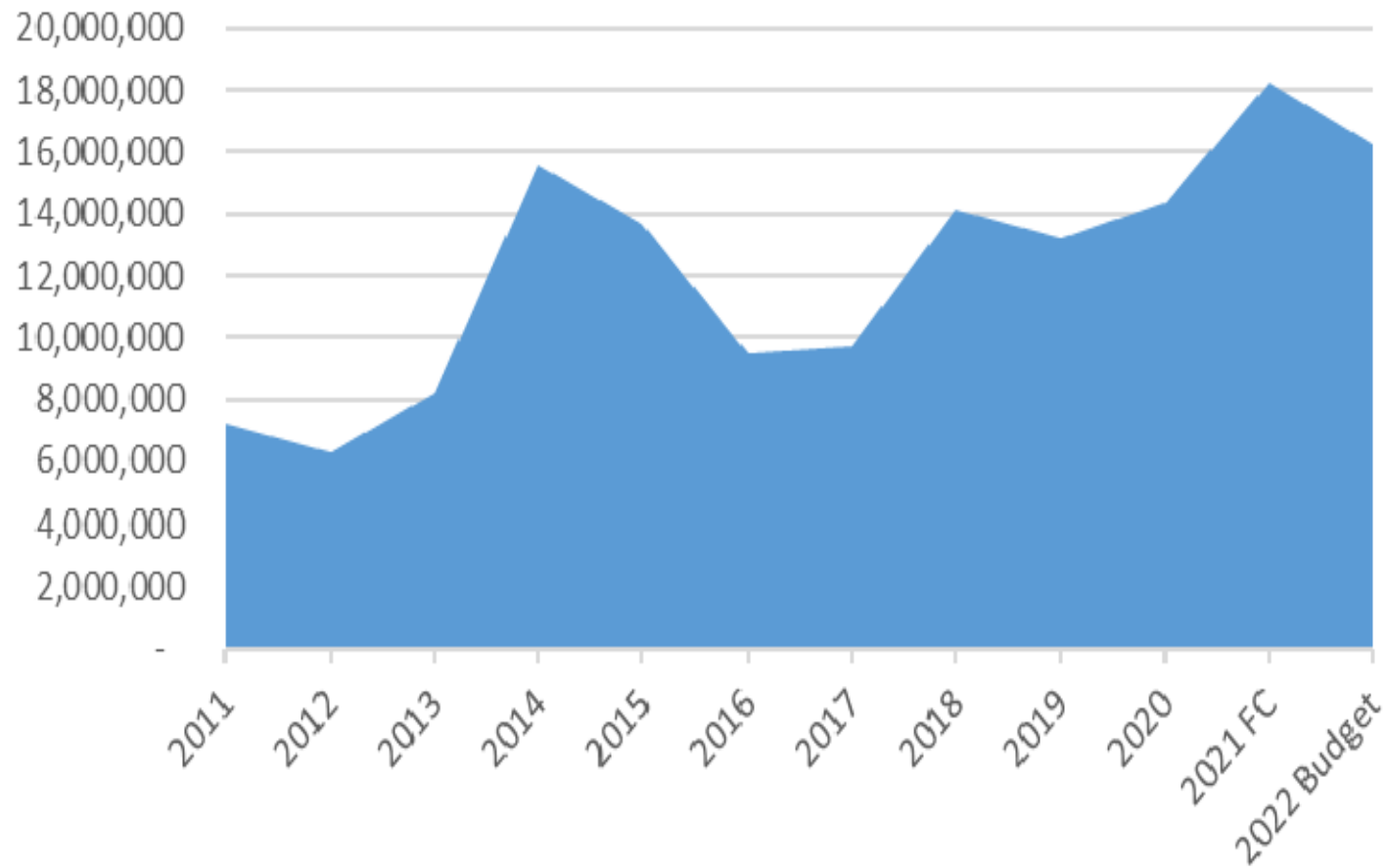
Revenues 36,030,661

Expenditure 37,994,613

Ending Fund Balance 16,300,332

Draw Down 1,963,952

Ending Fund Balance





Budget Changes since 10/26/21

- Update Payroll Allocations to reflect Allocation Policy
- Reconciled all interfund transfers
- Reconcile ERR replacements with capital budgets
- Reconcile future debt payments
- Update expenditures for changes
- Update 2021 forecast for revenue and expenditure changes. Impact of \$418K. Major change to Fund 330 (Economic Development) of \$848K for duplication of grant revenues. \$200k reduction in Stormwater Revenue for 0% rate increase in 2022.
- Total Change of \$1.28 mil from 10/26 preliminary budget.

2022 Budget Fund Balances - Preliminary

Fund	Title	Beginning Fund Balance	Revenues	Expenditures	Surplus/(Deficit)	Ending Fund Balance
001	Current Expense Fund	3,825,103	8,957,927	10,292,666	(1,334,739)	2,490,363
005	Current Expense Reserve Fund	379,722	101,800	-	101,800	481,522
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130	Hotel/Motel Tax	45,720	20,000	9,600	10,400	56,120
201	ULTGO Bond Fund	15,798	487,960	487,050	910	16,708
235	Commercial Drive Bond Debt Service Fund	143,720	140,734	140,483	251	143,971
309	CDBG Projects Fund	-	364,000	364,000	-	-
315	Facility Maintenance Reserve Fund (CE)	158,898	501,500	492,900	8,600	167,498
320	Equipment Reserve Fund	289,334	1,719,630	1,701,130	18,500	307,834
330	Economic Development Fund	562,289	140,250	600,000	(459,750)	102,539
340	Economic Development Reserve Fund	65	-	-	-	65
305	Capital Improvement Fund (REET 1)	453,142	212,500	160,000	52,500	505,642
306	Capital Improvement Fund (REET 2)	1,279,804	2,214,000	3,256,683	(1,042,683)	237,121
	Total REET	1,732,946	2,426,500	3,416,683	(990,183)	742,763
100	Street Fund	185,151	1,019,771	978,184	41,587	226,738
301	Street Capital Contribution Fund	16,060	61,020	50,000	11,020	27,080
311	Street Improvement Fund	238,172	1,723,000	1,821,000	(98,000)	140,172
	Total Streets	439,383	2,803,791	2,849,184	(45,393)	393,991
400	Water Fund	445,761	2,068,216	2,070,254	(2,038)	443,723
410	Water Capital Reserve Fund	2,259,255	5,238,562	4,927,000	311,562	2,570,817
413	Water Capital Improvement Reserve Fund	972,294	936,254	1,071,877	(135,623)	836,672
426	Water Bond Reserve Fund	143,944	500	-	500	144,444
431	Water System Construction Fund	1,238,384	6,500	-	6,500	1,244,884
	Total Water Utility	5,059,639	8,250,032	8,069,131	180,901	5,240,540
401	Wastewater Fund	2,327,816	2,907,723	2,532,379	375,344	2,703,161
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425	Water Revenue Bond Fund	338,675	332,850	332,100	750	339,425
	Total Wastewater Utility	3,789,393	6,865,284	6,430,048	435,236	4,224,629
402	Stormwater Fund	613,830	607,500	694,969	(87,469)	526,360
403	Stormwater Capital Reserve Fund	445,685	1,477,700	1,258,562	219,138	664,823
	Total Storm Water Utility	1,059,515	2,085,200	1,953,531	131,669	1,191,183
500	Equipment Rental & Replacement	232,970	431,500	472,485	(40,985)	191,985
625	Flexible Benefits Plan Fund	13,051	15,000	12,000	3,000	16,051
	Total All Funds	18,264,285	36,030,661	37,994,613	(1,963,952)	16,300,332

2022 Fund Detail by Unit

Current Expense				Inter Fund Transfers	Total Surplus/ (Deficit)
	Operating	Capital	Debt		
Recurring					
- Revenue	7,657,516				7,657,516
- Expenditures	6,038,222				6,038,222
Total Recurring	1,619,294	-	-	-	1,619,294
Non - Recurring					
- Revenue	1,300,411				1,300,411
- Expenditures		148,710		4,105,734	4,254,444
Total Non Recurring	1,300,411	(148,710)	-	(4,105,734)	(2,954,033)
Total	2,919,705	(148,710)	-	(4,105,734)	(1,334,739)

Key Assumptions:

- Operating margin includes \$1.3 mil of ARAP funds
- Interfund transfer include:

-	Interfund Transfer CE/Sts	800,000
	Transfer To Current Expense Reserve Fund	100,000
	Transfer To Technology Reserve Fund	600,000
	Transfers-Out - CE To Bldg Facility Main	500,000
	CARS GO Bond Payment - INF To 201 Bond F	487,950
	Transfer To Comm Dev Debt Fund 235	140,484
	Interfund Transfer From CE To Employee B	100,000
	Transfer To 320 For Equipment Replacemen	157,300
	Transfer To 320 For Equipment Replacemen	1,183,000
	Transfer To 320 For Equipment Replacemen	37,000

2022 Fund Detail by Unit

Streets	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	282,791			800,000	1,082,791
- Expenditures	636,184			-	636,184
Total Recurring	(353,393)	-	-	800,000	446,607
Non - Recurring					
- Revenue		1,711,000		10,000	1,721,000
- Expenditures		1,723,000		490,000	2,213,000
Total Non Recurring	-	(12,000)	-	(480,000)	(492,000)
Total Streets	(353,393)	(12,000)	-	320,000	(45,393)

Key Assumptions:

- Operating reviews from motor fuel tax
- Inter fund revenue from CE for operating costs
- Non recurring interfund expenditures for equipment replacement and transfer to Econ Dev.

2022 Fund Detail by Unit

Water	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	2,672,916		934,754	337,000	3,944,670
- Expenditures	1,726,754		739,777	669,100	3,135,631
Total Recurring	946,162	-	194,977	(332,100)	809,039
Non - Recurring					
- Revenue		4,305,362			4,305,362
- Expenditures		4,933,500			4,933,500
Total Non Recurring	-	(628,138)	-	-	(628,138)
Total	946,162	(628,138)	194,977	(332,100)	180,901

Key Assumptions:

- Revenue rate increase per rate model
- Major capital expenditures includes well #6 well house at \$2.85mil
- Capital Funding deficit paid by water capital fund

2022 Fund Detail by Unit

Wastewater	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	3,211,973		721,211	932,100	4,865,284
- Expenditures	2,232,379		715,784	600,000	3,548,163
Total Recurring	979,594	-	5,427	332,100	1,317,121
Non - Recurring					
- Revenue		2,000,000			2,000,000
- Expenditures		2,881,885			2,881,885
Total Non Recurring	-	(881,885)	-	-	(881,885)
Total	979,594	(881,885)	5,427	332,100	435,236

Key Assumptions:

- Operating revenue increase per waste water utility rate model
- Capital expenditures include \$2mil for WWTP
- Capital deficit funded by utility; \$400k for WWTP, \$300k for Sewer Lining, \$118 for Jacobs Equipment

2022 Fund Detail by Unit

Stormwater	Operating	Capital	Debt	Inter Fund Transfers	Surplus/ (Deficit)
Recurring					
- Revenue	609,700			225,000	834,700
- Expenditures	469,969		48,702	225,000	743,671
Total Recurring	139,731	-	(48,702)	-	91,029
Non - Recurring					
- Revenue		1,250,000			1,250,000
- Expenditures		1,209,860			1,209,860
Total Non Recurring	-	40,140	-	-	40,140
Total	139,731	40,140	(48,702)	-	131,169

Key Assumptions

- No revenue rate increase for 2022
- Capital projects include Outfall replacement for \$225k, decant facility for \$500k , and SW Imp on SE Birch for \$460k

2022 Fund Detail by Unit

REET	Operating	Capital	Debt	Inter Fund Transfers	Total Surplus/ (Deficit)
Recurring					
- Revenue	426,500				426,500
- Expenditures					-
Total Recurring	426,500	-	-	-	426,500
Non - Recurring					
- Revenue		2,000,000			2,000,000
- Expenditures		3,416,683			3,416,683
Total Non Recurring	-	(1,416,683)	-	-	(1,416,683)
Total	426,500	(1,416,683)	-	-	(990,183)

Key Assumptions:

- Operating revenue from Real Estate excise tax
- Capital Revenue from grants and private donations
- Capital for Lions Park, Street and Paths, and Chipseal projects
- Opening fund balance in Reet2 includes \$1.1mil of accumulated funds for Lions Park
-

Fund Reserve Calculation

Fund	Title	Ending Fund Balance	Reserve Contingency	Factor	Target	Excess
001	Current Expense Fund	\$ 2,490,363.49	20% Budgeted Revenue	8,957,927.00	1,791,585.40	\$ 698,778.09
005	Current Expense Reserve Fund	\$ 481,522.27	10% CE budgeted revenue	8,957,927.00	895,792.70	\$ (414,270.43)
100	Street Fund	\$ 226,738.45	60 days O&M	636,183.78	106,030.63	\$ 120,707.82
235	Commercial Drive Bond Debt Service Fund	\$ 143,970.89	1 year annual debt service		140,483.00	\$ 3,487.89
315	Facility Maintenance Reserve Fund (CE)	\$ 167,497.56	Target \$300,000		300,000.00	\$ (132,502.44)
400	Water Fund	\$ 443,722.69	60 days O&M	1,726,754.22	287,792.37	\$ 155,930.32
401	Wastewater Fund	\$ 2,703,160.66	60 days O&M	2,232,378.82	372,063.14	\$ 2,331,097.52
402	Stormwater Fund	\$ 526,360.33	60 days O&M	469,969.30	78,328.22	\$ 448,032.12
412	Wastewater Debt Service Fund	\$ 924,422.34	1 year annual debt service		383,684.48	\$ 540,737.86
413	Water Capital Improvement Reserve Fund	\$ 836,671.56	1 year annual debt service		739,776.79	\$ 96,894.77
500	Equipment Rental & Replacement	\$ 191,985.30	60 days O&M	421,984.98	70,330.83	\$ 121,654.47

2022 Revenue – Estimated Key Drivers

Fund		2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022 Budget	% Change	2022 Comment
001	Property Taxes	1,971,706	1,995,880	1,998,482	2,086,253	2,030,224	(56,029)	Based on 1% increase over 2021 Forecast
001	Sales Tax	2,142,481	1,951,000	2,169,000	2,388,484	2,373,399	(15,085)	Based on 2021 Budget
001	B&O Tax	1,312,685	1,346,826	1,399,000	1,496,717	1,491,075	(5,642)	Based on 2021 Budget
001	Business Lic and Permits	84,179	75,000	80,000	87,477	85,000	(2,477)	
001	Non Business Lic and Permits	133,424	289,000	385,000	307,170	307,000	(170)	
001	ARPA Revenues	9,750	-	-	1,300,411	1,300,411	-	50% received in 2021 and 50% in 2022
001	State Shared Revenues	249,947	235,800	243,917	287,491	274,072	(13,419)	Calculated with MRSC's State Shared Revenues Estimator for 2022.
001	Public Safety	638,918	550,800	624,300	760,120	734,700	(25,420)	Based on 2021 Budget/Forecast
001	Planning/Development Fees	21,547	19,500	28,550	16,138	27,250	11,112	
001	Traffic Penalties	34,043	35,000	35,000	46,989	45,000	(1,989)	
001	Misc Revenues	136,685	138,000	143,000	113,226	122,000	8,774	
100	Road Fund	207,870	228,100	227,833	228,526	219,771	(8,755)	Based on MRSC Budget Suggestions.
305/305	Reet	293,159	263,500	303,500	407,285	426,500	19,215	Based on annualization of 2020
400	Water Revenues	1,746,647	1,757,314	1,808,198	1,980,089	2,068,216	88,127	From Rate Model
401	Wastewater Revenues	2,608,609	2,376,000	2,690,767	2,829,900	2,907,723	77,823	5% Increase Taken from Rate Model
402	Storm Water Revenues	590,545	540,500	573,436	606,189	607,500	1,311	0% Increase
410	Water Capital Reserves	261,162	1,083,614	898,626	441,123	596,200	155,077	Based on planned development/Misc Revenues
411	Waste Water Capital Reserves	68,858	1,056,000	881,700	486,744	302,500	(184,244)	2021 Included \$200k in Port Award
412	Waste Water Debt Service	543,510	813,470	717,070	548,679	722,211	173,532	Based on Debt Service/Rate Model
413	Water Debt Service	895,448	2,998,716	936,499	925,767	936,254	10,487	Based on Debt Service/Rate Model
		13,951,171	17,754,020	16,143,878	17,344,780	17,577,006	232,226	

2022 Budget - Staffing

2022 Staffing Information

- 53 budgeted Full-time Employees including:
 - 47.5 FTE's
 - 1 part-time Reserve Police Officer (.25 FTE)
 - 1 part-time Engineering Work Study (.4 FTE)
 - 1 part-time Police Records Clerk (.4 FTE)
 - Mayor
 - Council
- Additions to 2022:
 - 1 Mechanic
 - City Attorney (added late 2021)
 - 4 Fire/EMS

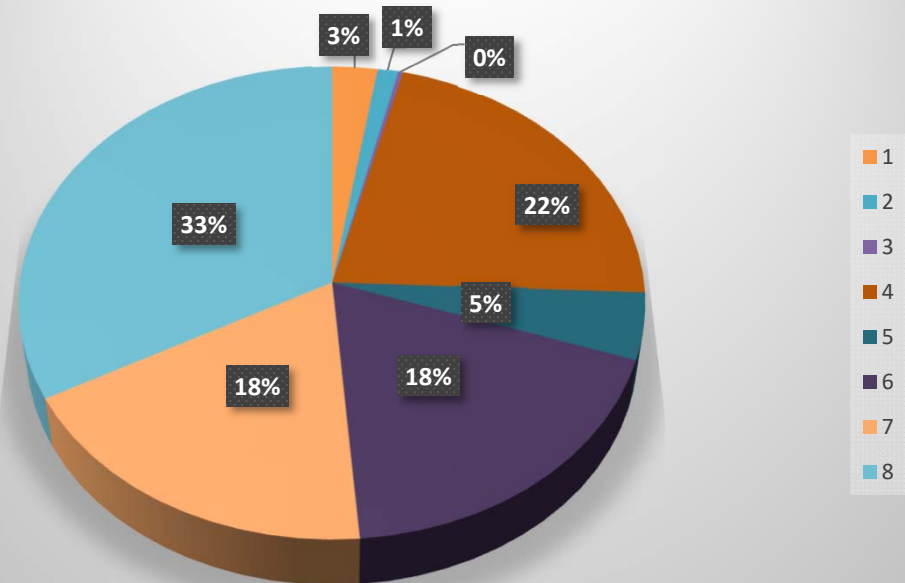
2022 Budget Wage/Benefit Increases

- 2022 Projected Wage Increases
 - o Police – 5% (year 3 of 3-year contract)
 - o Fire – 3% (year 2 of 3-year contract)
 - o Public – In negotiations
 - o Non-Union Exempt – 3%
 - o Non-Union, Non-Exempt – 3% (except Sergeants – 5% per contract)
- 2022 Health Insurance Increases
 - o Police
 - Health – 1.8% Increase
 - Vision – No Increase
 - Dental - No Increase
 - Standard Life – No Increase
 - Employee Assistance Program – No Increase
 - o Other employees
 - Health – 5.8% Increase
 - Vision – No Increase
 - Dental – 2% Increase
 - Standard Life – No Increase
 - Employee Assistance Program – No Increase

Capital Facility Budget – FY 2022

Capital Facility Plan: FY 2022	
Department	Expense
Admin/Community Development	\$ 380,000.00
Fire	\$ 174,900.00
Police	\$ 38,000.00
Parks	\$ 3,256,683.00
Storm	\$ 679,860.00
Streets	\$ 2,775,000.00
Wastewater	\$ 2,765,000.00
Water	\$ 4,927,000.00
Total	\$ 14,996,443.00

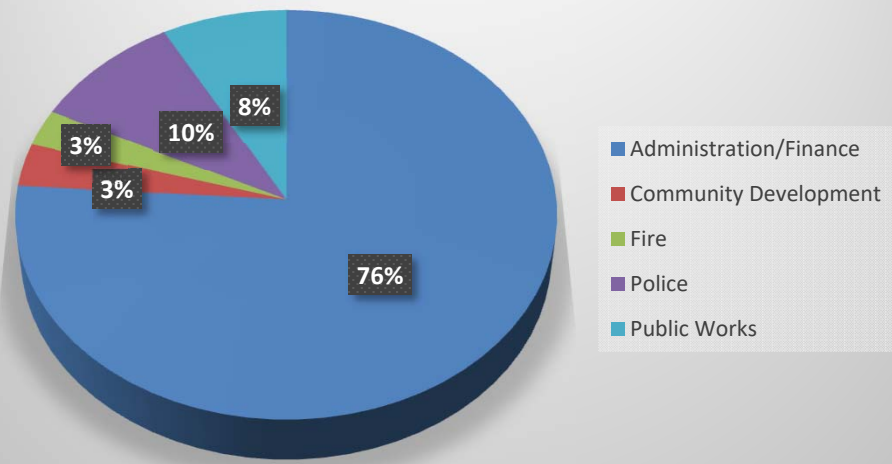
FY 2022 Capital Facilities Expense



IT Budget – FY 2022

FY 2022 Information Technology Expense	
Department	Expense
Administration/Finance	\$ 266,923.80
Community Development	\$ 11,845.00
Fire	\$ 10,000.00
Police	\$ 33,737.86
Public Works	\$ 28,000.00
Total	\$ 350,506.66

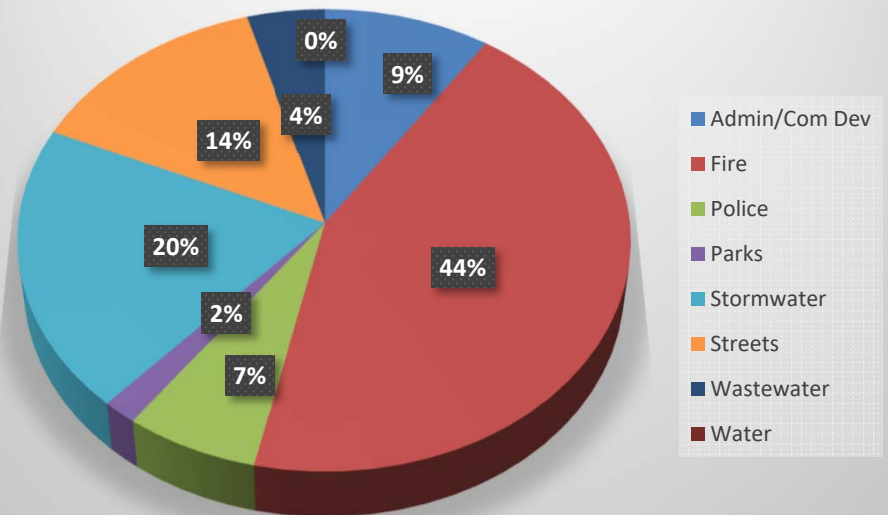
FY 2022 Information Technology Expense



Equipment Repair and Replacement Budget – FY 2022

Equipment Replacement Plan: FY 2022	
Department	Total
Admin/Com Dev	\$ 250,000.00
Fire	\$ 1,168,744.00
Police	\$ 174,127.36
Parks	\$ 45,000.00
Stormwater	\$ 370,000.00
Streets	\$ 340,000.00
Wastewater	\$ 116,884.08
Water	\$ 0.00
Total	\$ 2,654,755.44

FY 2022 ER&R Expenses



Proposed Utility Billing Rates

Base Fee Split	2020 Rates	% Increase 2020-2021	2021 Rates	% Increase 2021-2022	2022 Rates
Water	\$16.88	5%	\$17.72	5%	\$18.61
Water Reserve	\$20.34	2.5%	\$20.85	2.7%	\$21.41
Tax	\$4.14	4%	\$4.29	3.7%	\$4.45
Water Subtotal	\$41.36	4%	\$42.86	4%	\$44.46
Sewer	\$36.28	3.00%	\$37.37	4%	\$38.86
LTD	\$10.64	0%	\$10.64	0%	\$10.64
Tax	\$5.21	2%	\$5.33	3%	\$5.50
Sewer Subtotal	\$52.13	2%	\$53.34	3%	\$55.00
W&S Total	\$93.49	3%	\$96.20	3%	\$99.47
Stormwater	\$9.47	3%	\$9.75	0%	\$9.75
Base Fee Total	\$102.96	3%	\$105.95	3%	\$109.21

Next Steps



- 1. Budget Review with Finance Committee
- 2. City Council Workshop (12/7/21) – Final Changes
- 3. Final Hearing/Budget Adoption – 12/14/2021



Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - 308800000-Beginning Balance - Current Expense Fund (Disabled)	1,978,118	2,114,604	2,116,527			
001 - 308910001-Beginning Balance - Current Expense Fund	-	-	-	2,156,478	3,825,103	Based on annualization for 2021 end of year forecast.
001 - 311100000-Real & Personal Prop Tax	1,971,706	1,995,880	1,998,482	2,086,253	2,056,619	Based on 1% increase per property tax levy
001 - 313110000-Retail Sales & Use Tax	1,647,636	1,484,000	1,700,000	1,826,628	1,812,399	Based on 5% increase over 2021 Budget and AWC Estimate of Marketplace Fairness Act (\$45,000).
001 - 313150000-Criminal Justice Tax 3/10th Of 1% C.J.	306,588	287,000	285,000	345,046	350,000	This is a sales and use tax, one-third of which must be used to fund criminal justice and/or fire protection services.
001 - 313610000-Natural Gas Use Tax	7,212	10,000	9,000	11,625	11,000	Based on annualization of 2021
001 - 313710000-Criminal Justice Tax	181,045	170,000	175,000	205,184	200,000	This is a sales and use tax to exclusively fund criminal justice activities.
001 - 316410000-Utility Tax - Priv Utils Electric	370,362	400,000	420,000	395,642	400,000	Pacific Power and Light, and Columbia Rural Electric Association.
001 - 316430000-Utility Tax - Priv Utils Gas	96,470	100,000	120,000	151,025	150,000	Cascade Natural Gas
001 - 316450000-Utility Tax - Priv Utils Garbage/Solid Waste	104,903	95,000	100,000	101,687	100,000	Basin Disposal
001 - 316460000-Utility Tax - Priv Utils Cable	53,518	75,000	50,000	138,848	130,000	Charter Communications
001 - 316470000-Utility Tax - Priv Utils Telephone	100,987	100,000	120,000	96,427	100,000	Century Link, Verizon, Sprint, Cingular, Charter Advanced, Inland Cellular, T-Mobile, Charter Fiberlink, Orbitcom, etc.
001 - 316480000-Utility Tax - Priv Utils Water	275,315	267,826	267,000	285,481	276,052	From 2020 Rate Model
001 - 316490000-Utility Tax - Priv Utils Wastewater	311,130	309,000	322,000	327,608	335,023	From 2020 Rate Model
001 - 321300000-Fire And Police Protective Permits	-	-	-	171	-	
001 - 321910000-Franchise Fees	75,434	75,000	75,000	76,346	77,000	Franchise fees paid once yearly by Charter Communications.
001 - 321990002-Other Business Licenses And Permits	8,745	-	5,000	10,960	8,000	
001 - 322100000-Building/Structures/Equip.	89,563	180,000	228,000	184,854	200,000	Various SFR, multi-family, and commercial projects planned for 2021
001 - 322100001-Building Dept Plan Check / Review Fees	40,705	100,000	149,000	116,258	100,000	
001 - 322300000-Animal Licenses	2,042	5,000	4,000	2,323	3,000	
001 - 322900000-Other Non-bus Lic/Permits	1,114	4,000	4,000	2,768	3,000	Concealed carry permits
001 - 322900001-Concealed Pistol License State Portion	-	-	-	967	1,000	
001 - 331166000-Federal Direct Grant From Department Of Justice (CFDA #16.607)	386	-	-	-	-	
001 - 331970401-Assistance To Firefighters Grant (AFG)	-	-	-	2,673	-	
001 - 332921000-COVID-19 Non-Grant Assistance	9,750	-	-	1,300,411	1,300,411	50% received in 2021 and 50% in 2022
001 - 332934000-Ground Emergency Medical Transportation (GEMT) Payment Program	56,497	-	-	85,000	90,000	
001 - 333206001-DUI Emphasis Patrols Grant Program	1,040	-	-	-	-	
001 - 333206003-Distracted Driving Emphasis Patrol Grant Program	2,190	-	-	637	-	
001 - 333206200-WASPC-Traffic Safety Equipment Grant	984	-	-	-	-	
001 - 334013000-WSP Fire Marshall Safety Program	-	3,000	3,000	4,800	3,000	Reimbursement for 5 recruits to go through academy.
001 - 334018001-State Direct/Indirect Grant From Military Department - Disaster Assistance COV	-	-	-	73,676	-	
001 - 334021000-State Grant From Department Of Agriculture - WSDA Relief & Recovery Farmer:	-	-	-	10,000	-	
001 - 334023000-Department Of Natural Resources Wildland Fire Equipment	-	7,500	7,500	7,500	7,500	Matching grant for radios and other wildland firefighting equipment.
001 - 334031000-Dept Of Ecology - Centennial Stormwater Grant	277	-	-	4,555	-	
001 - 334031005-Dept Of Ecology - Solid Waste Enforcement Grant	-	-	-	1,223	-	
001 - 334042001-CERB Award - CARS Project	434,925	-	-	-	-	
001 - 334042004-CERB Grant - Flex Light Industrial Study	-	-	-	8,636	-	
001 - 334049800-DOH-EMS Trauma Grant	1,260	1,200	1,200	1,260	1,200	DOH EMS Trauma Grant \$1,260 for 2021
001 - 334069000-State Grant-Other	2,151	-	-	-	-	
001 - 336009800-Local Government Assistance Program	110,042	104,000	110,000	134,398	135,000	Based on MRSC Budget Suggestions. This tax is based on a sales tax and property tax equalization formula.
001 - 336065100-DUI & Other Criminal Justice Assistance	1,405	1,300	1,300	1,300	1,300	From State of Washington.
001 - 336069400-Liquor Excise Tax	60,919	53,000	55,355	85,544	62,404	Calculated with MRSC's State Shared Revenues Estimator for 2022.
001 - 336069500-Liquor Control Brd Profit	77,581	77,500	77,262	66,250	75,368	Calculated with MRSC's State Shared Revenues Estimator for 2022. These are license fees from distributors and retailers. 20.23% must be expended on public safety; the remainder is unrestricted.
001 - 341700004-Sales Of Merchandise - Farmers Market (WA)	18	-	-	-	-	
001 - 341810000-Printing/Duplicating Sers	1	-	-	2	-	
001 - 342100000-Law Enforcement Services	990	2,000	2,000	2,023	2,000	Fingerprints, VISA clearance letters, other miscellaneous fees.
001 - 342100001-Law Enforcement Services - Non LEOFF	260	-	-	9,861	-	
001 - 342100002-Law Enforcement Services - DUI Restitution	2,657	6,500	3,000	3,761	3,500	DUI Emergency Cost Recoupment, Indigent Defense Recoupment, Infractions.
001 - 342210002-Fireworks Permits For Sales	200	200	200	200	200	2 fireworks stands @ \$100/each
001 - 342215100-Intergov Fire Service /MOB Reimbursement - Personnel	31,918	15,000	30,000	30,000	30,000	Wildland Fire Revenue
001 - 342215101-Intergov Fire Service /MOB Reimbursement - Equipment	52,296	25,000	50,000	50,000	50,000	
001 - 342215102-Emergency Medical Services	357,013	345,000	360,000	410,000	400,000	Estimate; won't have actual until first of the year.
001 - 342215103-Intergov Fire Services /MOB Reimbursement - Travel	1,950	-	2,000	2,000	2,000	
001 - 342400001-Protective Inspection Fees - Bldg Dept	197	-	-	2,371	2,000	
001 - 342600001-Ambulance Services - Commercial Insurance	49,946	35,000	40,000	63,606	50,000	Paid by Commercial Insurance
001 - 342600002-Ambulance Services - Medicare	125,236	110,000	120,000	134,589	130,000	Paid by Medicare
001 - 342600003-Ambulance Services - Medicaid	30	7,000	2,000	1,145	2,000	Paid by Medicaid
001 - 342600004-Ambulance Services - Self Pay	16,161	5,000	15,000	18,158	15,000	Paid by customer/resident
001 - 342600005-Ambulance Services - DUI Restitution	65	100	100	61	-	
001 - 343500199-Sewer Inspection Fee	450	1,000	1,600	1,965	6,800	2021 fee increase to 66.00

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - 345810002-Annexation Fee - P&D	-	-	-	250	-	
001 - 345810004-Boundary Line Adjustment - P&D	800	-	500	343	500	
001 - 345810009-Plats, Final P&D	700	500	350	-	350	
001 - 345810010-Plats, Short P&D	2,400	500	1,600	686	1,500	
001 - 345810012-Site Plan Application P&D	1,938	1,500	1,800	4,971	2,000	
001 - 345810013-Site Plan Review; SF / MF (Up To 4 Units) P&D	2,850	4,000	1,950	4,629	2,000	
001 - 345830001-Plan Checking Fees - Engineering	68	-	-	-	-	
001 - 345830003-Long Plats - Engineering Review Fees	4,425	10,000	5,000	-	5,000	
001 - 345830004-Non-Plat - Engineering Review Fees	540	-	-	-	-	
001 - 345830005-Plan Checking Fees - Engineering - Pass Through	-	-	10,000	-	10,000	
001 - 345830006-Plan Review - Fire Department	-	500	500	686	500	
001 - 345830008-Final Plat - Engineering Review Fees	50	-	-	-	-	
001 - 345860000-Critical Areas Permit P&D	1,200	-	400	-	400	
001 - 345860001-SEPA Related Mitigation Fees (Checklist) P&D	1,250	500	1,000	-	1,000	
001 - 345890120-Planning & Development Costs - Pass Thru Charges	4,822	2,000	5,000	3,148	4,000	
001 - 345890125-Planning & Development Pass Thru Cost Admin. Fee	504	-	450	486	-	
001 - 345890127-State Building Code Fee	-	-	-	940	-	
001 - 347900000-Farmer's Market Vendor Fees	4,731	4,000	5,000	4,971	5,000	Vendor Fees
001 - 347900001-Vendor Fees - Other Community Events	-	-	-	-	-	
001 - 347900002-Farmer's Market Pass-through Sales - SNAP/EBT	-	-	-	866	900	
001 - 347900003-Fireworks Bonds	-	-	-	86	-	
001 - 347900004-Farmer's Market Pass-through Processing - State Match	-	-	-	8	-	
001 - 353100500-Traffic Infraction Penalties	34,043	35,000	35,000	46,989	45,000	
001 - 356900000-Other Criminal Non-Traffic Fines	39	-	-	-	-	
001 - 359900002-Penalty/Non-Bus Licenses	7	-	-	-	-	
001 - 361100000-Unrealized Gain/Loss	2,742	-	-	(4,650)	-	
001 - 361110000-Investment Interest	20,426	35,000	35,000	15,990	20,000	
001 - 361300000-Realized Gain/Loss On Investments	4,518	-	-	397	-	
001 - 361400000-Sales Interest	2,597	3,000	3,000	1,586	2,000	
001 - 361400043-Interest - Contract Bond Non-Rev	-	-	-	4	-	
001 - 361410000-Investment Interest - Purchased	(1,214)	-	-	(381)	-	
001 - 362000002-Lease Payment (Annual) WWU Community Garden	-	-	-	2	1	WWU Community Garden Lease Payment
001 - 362005001-Water Tower Space Rental	107,616	100,000	105,000	100,278	100,000	Water tower rental fees from cellular companies for antennae space.
001 - 367110003-Contributions/Gifts - Police Dept	19,000	-	19,000	2,000	2,000	
001 - 367110004-Contr/Donations - Private	14,950	15,000	15,000	15,000	15,000	Contributions from individuals/organizations for community events and projects), AWC Wellness Micro Grants (\$170)
001 - 369100015-Sale Of Surplus - Recycling	42	-	-	30	-	
001 - 369300000-Sale Of Confiscated And Forfeited Property	3,768	-	-	1,605	-	
001 - 369810000-Cashier's Over / Short	1	-	-	-	-	
001 - 369810100-Bank's Over / Short	-	-	-	(86)	-	
001 - 369910000-Other Misc Revenue	5	-	-	1,233	-	
001 - 369910002-Misc - Police Fees	278	-	-	449	-	
001 - 369910004-Misc - Building Fees	3,075	-	-	-	-	
001 - 369910009-NSF Charges Collected	-	-	-	69	-	
001 - 369910010-Reimbursements/Refunds	52,461	54,000	50,000	55,000	55,000	CPPS reimbursement of 50% SRO payroll cost
001 - 382100000-Refundable Deposit	-	-	-	25	-	
001 - 388100000-Prior Period Adjustment	1,852	-	-	-	-	
001 - 389000019-Customer Pass-Through Revenues For Expense Incurred By City	15,000	-	-	-	-	
001 - 389100005-Fireworks Bonds (Disabled)	100	-	-	-	-	
001 - 389100059-Interest - Contract Bond Non-Rev (Disabled)	406	-	-	-	-	
001 - 389300021-Concealed Pistol License State Portion (Disabled)	1,244	-	-	-	-	
001 - 389300024-State Building Code Fee (Disabled)	1,265	-	-	-	-	
001 - 389300031-Farmer's Market Pass-through Sales - EBT (Disabled)	759	-	-	-	-	
001 - 389300032-Farmer's Market Pass-through Processing Fees Reimb (Disabled)	512	-	-	-	-	
001 - 389300058-Refundable Deposits (Disabled)	290,790	-	-	-	-	
001 - 389900000-Other Non-Revenues	11,400	-	-	-	-	
001 - 389900004-Deposits To Travel Advance Account	2,779	5,000	5,000	573	3,000	
001 - 395100000-Proceeds From Sale Of Capital Assets	36,433	-	-	43,800	-	
001 - 397000000-Interfund Transfer To CE	-	-	52,004	52,004	-	Interfund Transfer to CE - Closeout Fund 202
Total Revenues	7,696,439	6,727,506	7,265,553	9,237,690	8,957,927	2021 and 2022 include \$2.6 mil in ARPA Funds
001 - 511304401-Advertising / Publication	946	1,500	1,500	1,555	1,500	Publication of vacancies and ordinances not specific to a department

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - 511601000-Wages & Overtime	31,500	31,500	31,500	31,002	9,135	
001 - 511602000-Personnel Benefits	2,464	2,568	2,511	2,481	727	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 511603100-Operating Supplies - Legislative	65	110	110	-	150	
001 - 511603101-Office Supplies - Legislative	-	250	250	-	-	
001 - 511604200-Communications	-	340	-	-	-	This is a monthly fee for a mobile hotspot that is currently only used by events staff. This cost should be moved to the events communication line for 2021.
001 - 511604300-Travel - Council Pos. 5	-	250	100	-	100	Reduced per history
001 - 511604301-Travel - Council Pos. 1	-	250	100	-	100	Reduced per history
001 - 511604302-Travel - Council Pos. 2	-	250	100	-	100	Reduced per history
001 - 511604303-Travel - Council Pos. 3	-	250	100	-	100	Reduced per history
001 - 511604304-Travel - Council Pos. 4	-	250	100	-	100	Reduced per history
001 - 511604305-Travel - Council Pos. 6	85	250	250	276	250	Travel to Good Roads Meetings
001 - 511604306-Travel - Council Pos. 7	-	250	100	-	100	Reduced per history
001 - 511604800-Repairs And Maintenance	-	600	50	-	50	Reduced due to going all electronic packets
001 - 511604900-Misc/Contingency Expense	-	100	100	-	-	
001 - 511604901-Miscellaneous	156	200	500	-	-	Workshop supplies - light meal for dinner time meetings each month
001 - 511604902-Travel/Misc - Council Pos. 5	-	250	150	-	150	Reduced per history
001 - 511604903-Travel/Misc - Council Pos. 1	-	250	150	-	150	Reduced per history
001 - 511604904-Travel/Misc - Council Pos. 2	-	250	150	-	150	Reduced per history
001 - 511604905-Travel/Misc - Council Pos. 3	-	250	150	-	150	Reduced per history
001 - 511604906-Travel/Misc - Council Pos. 4	-	250	150	-	150	Reduced per history
001 - 511604907-Travel/Misc - Council Pos. 6	182	250	250	343	250	Good Roads Membership
001 - 511604908-Travel/Misc - Council Pos. 7	-	250	150	-	150	Reduced per history
001 - 511604909-Registrations/Fees - Training Classes & Seminars	-	250	300	120	300	Training & meetings for newer council members
001 - 511704900-Lobbying Agreement - Port	14,400	15,000	15,000	15,000	15,000	Shared cost for lobbyist.
001 - 512504102-Professional Services - Other Than Attorneys	109,693	100,000	110,000	86,227	110,000	This is the fees paid to Walla Walla District Court for managing the City's court services.
001 - 513101000-Wages & Overtime	75,426	88,009	81,962	80,956	78,867	Reflects 6% COLA for City Administrator.
001 - 513102000-Personnel Benefits	22,123	27,156	24,789	24,213	19,627	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 513103100-Operating Supplies - Executive	309	900	900	427	900	
001 - 513103101-Office Supplies - Executive	332	300	300	87	300	Office supplies for Mayor & City Administrator
001 - 513103500-Small Tools & Minor Equipment	-	100	100	-	100	
001 - 513104100-Professional Services	58	200	200	34	200	
001 - 513104200-Communications	1,600	2,000	2,000	1,297	1,500	
001 - 513104300-Travel Expense	718	4,000	4,000	-	3,000	
001 - 513104301-Travel/Training Staff	-	200	200	-	-	
001 - 513104302-Travel / Training Mayor	17	250	350	-	350	Registration for AWC Action Days & Conference in Spokane
001 - 513104401-Advertising	466	40	40	-	100	
001 - 513104800-Repairs & Maintenance	67	200	200	23	100	Copy Machine
001 - 513104900-Miscellaneous	9,835	2,000	2,000	1,227	2,000	
001 - 513104901-Miscellaneous	-	-	-	343	-	
						Cost of registration for AWC Action Days - Olympia; NW City Managers Conference - Mt Hood; ICSC Recon - Las Vegas; AWC Conference - Spokane; and WCMA
001 - 513104902-Registrations/Fees - Training Classes & Seminars	252	2,000	2,500	969	1,000	Conference - Spokane.
001 - 513104903-Travel Miscellaneous	-	200	200	-	-	
001 - 513104950-Misc. AWC Annual Dues / WWVCC Membership	7,887	7,550	7,550	8,128	8,100	Association of Washington Cities for 2022 (\$7,259) and the Walla Walla Valley Chamber of Commerce (\$841.20)
001 - 514231000-Wages & Overtime - Financial Services	67,926	72,139	72,240	70,832	72,814	Reflects 3% COLA or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - 514232000-Personnel Benefits	31,233	33,584	33,242	33,007	34,450	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 514233100-Operating Supplies - Budgeting, Accounting	884	300	300	82	300	
001 - 514233101-Office Supplies - Budgeting, Accounting	805	1,000	1,000	345	1,000	
001 - 514233500-Small Tools/Minor Equip.	-	500	500	-	500	Miscellaneous
						Includes \$3,050 for BIAS Annual Service Agreement, \$5,000 for audit, \$285 for Xpress Bill Pay, \$2,000 for credit card merchant account fees, \$1,200 bank fees, and
001 - 514234100-Professional Services	20,432	22,000	21,000	25,639	26,000	\$625 miscellaneous. Also \$8,500 for Questica Budgeting software.
001 - 514234101-Professional Servs Prog.	3,155	3,000	3,050	5,669	5,700	BIAS Annual Support
001 - 514234200-Communications	395	1,200	1,200	950	1,000	Postage and phone
001 - 514234300-Travel	982	2,000	2,000	-	2,000	
001 - 514234401-Advertising	660	500	500	105	500	
001 - 514234800-Repairs & Maintenance	962	300	300	218	300	Copy machine
001 - 514234900-Miscellaneous	1,265	1,515	1,600	1,826	1,800	Memberships to WFOA, SCWMCA, IIMC & \$315 for CPA dues - B.Carleton
001 - 514234901-Registration Fees / Training Classes & Seminars	6,742	8,700	3,000	117	1,000	Deputy Finance Director completed WGU in 2020.
						Reflects 3% COLA or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations. Partial allocation budgeted to
001 - 514301000-Wages/O.T. Record Services	58,792	80,115	68,163	61,330	46,613	add 1 PTE in 2020

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - 514302000-Personnel Benefits	34,301	44,290	39,225	32,266	23,387	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status. Includes addition of 1 FTE (Deputy Clerk)
001 - 514303100-Operating Supplies - Records	533	150	350	193	150	\$150 regular supplies, \$200 for Clerk Notary Renewal
001 - 514303101-Office Supplies - Records	546	350	500	786	700	Based upon historical average with increase for addition of Deputy Clerk
001 - 514303500-Sm Tools/Minor Equip,	-	300	300	-	100	\$7,000 BoardDocs, \$5,500 NextRequest, \$6,000 ArchiveSocial, \$6,000 Zoom, \$1,600 MuniDocs, \$15,000 Codification, \$5,000 Smarsh-text capture, \$300 Municode
001 - 514304100-Prof Serv - Codification/Records Destruction	16,895	21,860	41,950	41,950	44,850	Admin Support, \$450 Shred Services
001 - 514304200-Communication	1,052	950	1,000	689	800	City Clerk phone monthly charges
001 - 514304300-Travel	797	2,500	2,850	-	3,000	WMCA Exec Board Travel - \$500, WMCA 2021 spring & fall - Clerk & Deputy \$1,300, SCWMCA - Clerk & Deputy & HR - \$100, NCI 1 - Deputy \$550, NCI 4 - Clerk, \$400
001 - 514304401-Advertising	-	100	100	712	100	No change
001 - 514304800-Repairs & Maintenance	293	1,200	400	61	400	Reduced as we do not produce paper packets any longer
001 - 514304900-Miscellaneous	368	450	450	617	450	Association memberships for both Clerk & Deputy to WMCA, SCWMCA, IIMC, WA-PRO
001 - 514304901-Registrations/Fees - Training Classes & Seminars	1,330	3,000	3,000	763	3,000	WMCA 2021 spring & fall - Clerk & Deputy \$1700, NCI 1 - Deputy \$650, NCI 4 - Clerk, \$500 - Misc. webinars \$150
001 - 514404500-Intergovenmental Election Costs	6,001	10,000	12,000	12,000	12,000	New rule in 2020 that ballots must be mailed with first class postage rather than bulk mailing rates. This will increase the cost to the local agencies for elections.
001 - 514404900-Intergov. Services - Voter Registration	22,924	22,000	24,000	25,038	25,000	City Voter registration 5% increase estimate over 2020 actual
001 - 514814000-Concealed Pistol License Fee	-	-	-	967	1,000	
001 - 514894000-Remittance Of Seized & Forfeited Property To WA St. Treasurer	377	-	-	-	-	
001 - 515311000-Salary & Wages - City Attorney	-	-	-	34,347	85,478	Full Year for City Attorney
001 - 515312000-Personnel Benefits	-	-	-	12,584	30,606	
001 - 515313100-Operating Supplies - City Attorney	-	-	-	477	775	Criminal prosecution and civil proceeding expenses (exhibits etc)
001 - 515313101-Office Supplies - City Attorney	-	-	-	-	500	
001 - 515313500-Small Tools/Minor Equipment	-	-	-	-	150	
001 - 515314100-Prof Legal Servs Retainer	74,574	50,000	50,000	24,417	6,000	
001 - 515314101-Professional Legal Services	760	10,000	10,000	190	-	
001 - 515314102-Professional Services	-	-	-	190	350	
001 - 515314110-Legal Services - Mayor	-	250	250	-	-	
001 - 515314111-Legal Services - Legislative	-	2,000	2,000	-	-	
001 - 515314112-Legal Services - Municipal Court	-	3,000	3,000	-	-	
001 - 515314113-Legal Services - City Administration	2,280	500	500	2,520	-	
001 - 515314114-Legal Services - Finance	255	300	300	-	-	
001 - 515314115-Legal Services - Records PRA	1,575	1,500	1,500	951	-	Charges from Rea for PRA review should be posted here.
001 - 515314116-Legal Services - Human Resources	525	250	250	-	-	
001 - 515314121-Legal Services - Police	9,083	5,000	5,000	9,495	5,000	Unknown costs - Too difficult to predict. Union & other associated legal costs.
001 - 515314122-Legal Services - Fire / EMS	113	1,000	1,000	-	1,000	Possible EMS legal costs
001 - 515314124-Legal Services - Building	-	500	500	-	500	Code enforcement, stop works, removal of non permitted work
001 - 515314144-Legal Services - Engineering	3,795	2,500	2,500	-	-	City Attorney review
001 - 515314158-Legal Services - Planning	22,425	16,000	16,000	9,437	-	UGA Appeal
001 - 515314176-Legal Services - Parks	45	-	-	-	-	
001 - 515314200-Communication - City Attorney	-	-	-	167	420	
001 - 515314300-Travel - City Attorney	-	-	-	-	1,800	Travel meals/lodging/miles
001 - 515314401-Advertising - City Attorney	-	-	-	-	-	Not requested
001 - 515314800-Repairs & Maintenance - City Attorney	-	-	-	-	250	City Attorney portion of printer maintenance
001 - 515314900-Miscellaneous - City Attorney	-	-	-	-	640	WSBA & WSAMA Member Fees
001 - 515314901-Registration Fees / Training Classes & Seminars - City Attorney	-	-	-	-	800	WSAMA spring & fall conference (Continuing Ed); other training
001 - 515414112-Legal Services - Municipal Court	450	-	-	-	-	
001 - 515914100-Professional Services - Legal - Indigent Defense	41,410	40,000	60,000	60,000	60,000	\$50,000 for indigent defense contract and \$10,000 for additional public defender services as needed.
001 - 517902400-Employee Benefit Prg Cost	1,135	1,000	1,200	1,200	1,200	Updated pricing-\$100/month
001 - 517902401-Employee Benefit Prg Cost Deposit	-	-	-	1,714	-	
001 - 518101000-Salaries & Wages - HR	49,886	67,854	54,256	52,716	46,663	Reflects 3% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - 518102000-Personnel Benefits - HR	28,465	37,597	29,746	29,448	23,794	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 518103100-Operating Supplies - HR Administration	663	800	250	38	250	
001 - 518103101-Office Supplies - HR Administration	597	350	500	311	500	Copy paper, file folders, printer ink and toner, etc
001 - 518103102-Operating Supplies - HR Wellness	2,238	1,500	1,500	810	3,500	Employee Luncheons, Wellness baskets, misc Wellness activities
001 - 518103103-Office Supplies - HR Wellness	70	300	300	34	300	Posters, printer ink and toner, copy paper, employee of the quarter bats, etc
001 - 518103104-Operating Supplies - HR Wellness Grant Reimbursed	-	170	175	175	180	\$5/person insured through AWC
001 - 518104100-Prof. Services - Labor Negotiations	-	3,000	3,000	3,000	3,000	Public Union will be negotiated in 2021
001 - 518104101-Professional Services	6,326	7,000	7,000	7,000	7,300	Estimated \$6,500 for AWC Retro, Shred bin
001 - 518104200-Communications	108	-	-	422	500	City cellphone

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - 518104300-Travel	-	1,600	1,600	-	1,600	Labor Relations Institute, Civil Service Conference, BIAS Conference, WAPELRA Conference, RETRO Safety Academy, DER Training (Drug & Alcohol Consortium), WCIA Annual Meeting
001 - 518104800-Repairs And Maintenance	375	600	600	217	600	Copy Machine
001 - 518104900-Miscellaneous	1,334	1,200	800	794	800	SHRM (\$219), NPELRA, WAPELRA (\$225), and WFOA (\$75) memberships, Labor Relations Institute-\$395, Civil Service Conference-\$220, BIAS Conference-\$495, WAPELRA Conference-\$250, RETRO Safety Academy-\$0, DER Training (Drug & Alcohol Consortium)-\$0
001 - 518104901-Training / Class Registration Fees & Charges	7,410	7,100	5,000	3,994	1,400	Summit Law Group webinars-\$500
001 - 518104902-Training/Class Registration Fees & Charges - City-wide Education	1,092	800	800	1,000	1,000	Request 3% COLA
001 - 518201000-Wages & Overtime	41,700	48,403	42,737	42,321	44,891	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 518202000-Personnel Benefits	17,948	20,869	14,532	20,310	13,825	
001 - 518203100-Operating Supplies - Facilities	7,558	5,000	6,000	4,641	6,000	
001 - 518203101-Office Supplies - Facilities	42	100	100	12	100	
001 - 518204100-Professional Services	18,561	45,000	20,000	17,277	20,000	City Hall & PD monthly cleaning; exterior window yearly; carpets
001 - 518204200-Communication	244	500	500	518	500	
001 - 518204500-Operating Rentals/Leases	76	500	500	-	500	
001 - 518204700-Public Utility Services	14,153	15,000	15,000	15,574	15,000	
001 - 518204701-Utilities - Annex Bldg	4,570	5,000	5,000	3,825	5,000	
001 - 518204800-Repairs & Maintenance	13,687	6,000	12,000	1,454	6,000	City Hall HVAC repairs, Fire Alarm Inspection, misc.
001 - 518204802-Repair / /Maintenance Annex Bldg	829	2,000	2,000	-	2,000	Annex misc. Repairs & Maintenance
001 - 518204900-Miscellaneous	78	-	-	-	-	
001 - 518304600-Insurance	47,999	49,000	49,900	51,248	56,000	Based on quote from WCIA
001 - 521101000-Wages & Overtime	116,091	113,575	123,095	123,063	140,706	Reflects 6% COLA for Police Chief including deferred comp and \$10,990 allocation for City Attorney.
001 - 521102000-Personnel Benefits	39,120	46,570	42,119	43,557	47,495	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 521102002-Benefits - Reimbursement Costs	-	-	-	517	-	
001 - 521103100-Operating Supplies - Administration	1,046	1,000	1,000	300	1,000	Chief for a day, National Night Out, Esprit de corps items.
001 - 521103101-Office Supplies - Administration	79	500	500	6	500	Copy paper, printer cartridges, misc. office supplies.
001 - 521103500-Sm Tools/Minor Equipment	-	150	150	-	-	
001 - 521104100-Professional Services	5,755	5,000	5,000	230	5,000	Accreditation fees, PowerDMS, Background, poly & psych tests. Public Safety Testing costs. Recruitment, selection.
001 - 521104101-Prof Services - Labor Negotiations.	1,913	8,500	8,500	8,500	8,500	Labor Union Negotiations - Body Cams
001 - 521104103-Prof Services - Lexipol Consulting Service	3,093	3,093	3,093	3,186	3,300	New Lexipol 2020 Price = \$3,093
001 - 521104200-Communication	4,211	5,000	5,000	4,593	5,000	Based on 14 FTE's
001 - 521104300-Travel	1,039	2,000	2,000	69	2,000	Ongoing professional development and required courses.
001 - 521104401-Advertising	1,603	500	500	128	500	
001 - 521104800-Repairs & Maintenance	279	500	500	186	500	Photocopies
001 - 521104900-Miscellaneous	691	2,500	2,500	950	2,500	WASPC dues - Attending Spring & Fall Conference.
001 - 521104901-Registrations / Fees Training Classes & Seminars	900	3,000	3,000	1,018	3,000	Ongoing leadership & Career development courses & Conferences.
001 - 521104996-Intefund Rentals O & M	34,013	35,229	34,305	34,305	34,305	Based on annualization
001 - 521191000-Wages Support Serv	94,408	121,312	120,010	124,341	121,082	Reflects 3% COLA or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations. Partial allocation budgeted to add 1 PTE in 2020.
001 - 521191003-Wages Support Services - Intern	1,490	10,800	-	474	-	No intern requested in 2022
001 - 521191004-Wages Support Services - Intern Grant Reimbursed	2,151	-	-	-	-	
001 - 521192000-Benefits Support Servs	54,294	62,940	69,690	52,852	52,074	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 521192001-Benefits/Uniforms Support Services	68	400	400	269	400	Uniforms
001 - 521192003-Benefits Support Services - Intern	276	1,010	-	-	-	No intern requested in 2022
001 - 521193100-Operating Supplies - Support Services	2,436	750	750	2,356	2,400	
001 - 521193101-Office Supplies - Support Services	2,697	2,500	2,500	1,586	2,500	
001 - 521193500-Sm Tools Support Servs	-	500	500	-	500	
001 - 521194100-Prof Services Support Ser	6,182	4,180	5,000	5,705	5,705	Background checks, ACCESS fees, and printing costs.
001 - 521194200-Communication Support Ser	34	-	-	-	-	
001 - 521194300-Travel Support Services	30	1,500	1,800	-	1,500	Records/disclosure training/Conference & Leadership course - New Clerk to attend Conference 2021 Costs
001 - 521194401-Advertising Support Servs	-	250	250	-	250	
001 - 521194500-Oper Rentals Support Serv	-	250	250	-	250	
001 - 521194800-Repairs/Maint Support Ser	792	300	300	794	800	Copy machine charges
001 - 521194900-Misc. Support Services	187	200	200	-	200	
001 - 521194901-Registrations / Fees - Training Classes / Seminars	146	600	600	343	500	Professional training for records staff.
001 - 521194902-WW SSMA New World Records Sys Support	19,004	18,000	34,500	34,500	40,000	Annual costs & service fees. Agency fee for new Tyler New World Server replacement - S. Bieber 2021
001 - 521211000-Wages Investigation	77,566	78,078	81,856	79,742	85,600	Reflects 6% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - 521212000-Benefits - Investigation	28,547	29,432	29,547	29,953	29,536	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 521213100-Operating Supplies - Investigation	1,666	1,500	1,000	3,897	2,000	Crime scene processing equipment, brushes, evidence collection bags, fingerprint cars, lift kits.
001 - 521213101-Office Supplies - Investigation	34	400	400	608	600	Labels, DVDs
001 - 521213500-Sm Tools/Equip Invest	340	500	1,500	-	500	Misc. equipment needs
001 - 521214100-Prof Servs Investigation	1,128	1,500	1,500	179	1,500	Polygraph and Psychological examinations, medical evaluations, suspect interveiws and computers foresnic services.

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - 521214200-Communication Invest.	469	800	800	1,352	1,352	Detective cell phone
001 - 521214300-Travel Investigation	-	200	200	-	200	Expenses to interview criminal suspects out of town.
001 - 521214800-Repairs/Maint Invest.	22	75	75	11	75	Copy machine charges
001 - 521214900-Misc Investigation	-	3,000	3,000	857	1,500	Ongoing professional development - Officer involved shooting class, interview school
001 - 521214901-Registration Fees - Training Classes & Seminars	579	-	-	1,284	1,500	
001 - 521221000-Wages Patrol	589,301	632,978	673,834	657,079	743,419	Reflects 6% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - 521222000-Benefits Patrol	211,020	242,879	237,002	239,430	252,293	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 521222001-Benefits Uniforms Patrol	9,811	15,000	12,000	10,154	12,000	Equipment & Uniforms - Will be hiring two new officers in 2022. Need to replace worn/old jumpsuits
001 - 521222006-BVFF Pension & Disability Payments	-	-	-	403	-	
001 - 521223100-Operating Supplies - Patrol	3,983	4,000	4,000	4,132	5,000	Standardized equipment needs.
001 - 521223101-Office Supplies - Patrol	37	300	300	-	300	
001 - 521223200-Fuel Consumed Patrol	104	350	350	72	350	Fuel
001 - 521223500-Sm Tools/Equip Patrol	-	2,300	2,300	-	2,300	
001 - 521224100-Prof Services Patrol	6,280	3,000	3,000	3,426	3,500	
001 - 521224200-Communication Patrol	14,865	9,000	9,000	8,471	9,000	Based on 14 FTE's
001 - 521224201-Patrol Air Cards - Communication	-	5,000	5,000	3,297	5,000	Based on 14 FTE's
001 - 521224800-Repairs/Maint. Patrol	302	1,000	1,000	177	1,000	Radio repair and maintenance fees
001 - 521224900-Miscellaneous Patrol	-	100	100	-	100	
001 - 521224901-Intergov Servs Patrol - Dispatch Charges	194,127	193,377	200,000	200,000	200,000	Estimate based on 2021
001 - 521224902-WW PD Support/Maint MDT Software	-	1,000	1,000	-	1,000	
001 - 521224996-Interfund Rentals O & M	34,013	35,229	34,305	34,305	34,305	Based on annualized
001 - 521231000-Wages Spec Unit	64,559	65,573	68,480	66,553	70,777	Reflects 6% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - 521232000-Benefits Spec Unit	24,902	27,049	25,444	27,070	25,307	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 521303100-Operating Supplies - Crime Prevention	-	100	100	-	100	
001 - 521303101-Office Supplies - Crime Prevention	-	100	100	-	100	
001 - 521304900-Misc Crime Prevention	50	100	100	-	100	Town hall meetings (Interpreter) survveys, coffee, snacks for meetings.
001 - 521304906-Registrations/Fees - Training Classes & Seminars	695	275	275	-	300	
						Rising costs associated with annual purchase of ammo, simmunition gear, sim weapons, Taser Cartridges, Shotgun less lethal rounds. SWAT gear for new
001 - 521403100-Operating Supplies - Training	1,696	8,500	8,500	162	10,000	members.
001 - 521403101-Office Supplies - Training	-	100	100	-	100	
001 - 521404100-Prof Services Training	816	1,300	1,300	699	1,300	Range Outhouse service
						Increase for training & Travel needs. Need certifications for; ASP, Armorers course, OC10, less lethal, Career level certification courses for two new sergeants, Misc.
001 - 521404300-Travel Training	2,927	10,000	10,000	3,175	10,000	Conferences, ARIDE for new officers, BLEA for direct hires.
001 - 521404800-Repairs/Maint Training	748	1,000	1,000	-	1,000	
						Increase for training & Travel needs. Two new sergeants will need to attend training for career level certification. Still need certifications for; ASP, Armorers
001 - 521404901-Registrations/Fees - Training Classes & Seminars	1,804	15,000	15,000	2,477	25,000	course, OC10. Misc. Conferences, ARIDE, Radar Certification for new FTE's. BLEA for new officer. OIS school for detective.
001 - 521701000-Wages Traffic	195,508	208,593	223,564	218,145	246,766	Reflects 6% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - 521701004-Wages - Impaired Driving CFDA#20.600 Grant Program	2,369	-	-	816	1,500	
001 - 521702000-Benefits Traffic	70,599	80,358	78,919	79,740	84,017	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 521702004-Benefits - Impaired Driving CFDA#20.600 Grant Program	834	-	-	275	-	
001 - 521702006-BVFF Pension & Disability Payments	-	100	100	180	180	City portion of payment
001 - 521703100-Operating Supplies - Traffic	245	250	250	-	250	
001 - 521703101-Office Supplies - Traffic	-	75	75	-	75	
001 - 521703500-Sm Tools Traffic	-	200	200	-	200	
001 - 521704100-Prof Services Traffic	484	500	500	-	500	Radar Certification
001 - 521704800-Repairs/Maint Traffic	-	500	500	-	500	
001 - 521704900-Miscellaneous Traffic	-	100	100	-	100	
001 - 521704996-Interfund Rentals - O & M	34,013	35,229	34,305	34,305	35,000	Based on annualization
001 - 522102001-Other Benefits - Uniforms	378	300	300	-	300	Uniforms for the Chief
001 - 522103100-Operating Supplies - Administration	437	400	400	1,007	500	
001 - 522103101-Office Supplies - Administration	646	750	750	1,343	750	
001 - 522103500-Sm Tools & Minor Equipmnt	429	-	-	-	-	
001 - 522104100-Professional Services - Comprehensive Analysis Of Fire Services	1,848	8,000	-	3,069	-	GEMT study will be done in house this year.
001 - 522104102-Professional Services - Admin	11,565	8,000	8,000	111	8,500	ESO database software and CAD interface.
001 - 522104200-Communication	1,210	1,300	1,300	1,615	1,300	Phone lines for the station and Chief's city issued cell phone
001 - 522104300-Travel	982	3,000	3,000	-	3,000	Travel for meetings, training, and conferences
001 - 522104401-Advertising	392	450	450	453	500	Advertising for firefighter eleigibility test, this is an annual expense.
001 - 522104800-Repairs & Maintenance	285	400	400	202	300	Copy machine charges.
						Memberships to Tri-County Fire Chiefs' Association and Washington Fire Chiefs' Association. There is an increase in membership dues for Wa Fire Chiefs'
001 - 522104900-Miscellaneous	2,695	1,500	2,300	3,726	3,500	Association.
001 - 522104901-Registrations/Fees - Training Classes & Seminars	-	2,500	2,500	60	3,000	Training conferences, Chiefs' Association conference, Database conference.

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - 522201000-Wages Fire	117,982	129,296	149,906	164,000	291,444	Reflects 3% COLA. Four Additional FF for 2022
001 - 522201001-Stipends (Volunteers)	44,033	35,000	35,000	35,000	35,000	Volunteer stipends
001 - 522201002-Wages - Mobilization	17,302	-	-	38,620	-	
001 - 522202000-Benefits Fire	44,405	64,105	60,777	53,416	115,531	Includes four additional FF for 2022
001 - 522202001-Benefits (Volunteers)	3,259	2,678	2,678	2,678	2,678	FICA expense on volunteer stipends
001 - 522202002-Benefits - Mobilization	2,467	-	-	5,418	-	
001 - 522202003-Uniforms - Volunteers	2,664	6,000	6,000	6,000	6,500	Volunteer Uniforms
001 - 522202004-Uniforms - FT Firefighter	363	2,000	2,000	2,000	4,000	Increase due to the addition of 4 FTE - Uniforms for paid staff Firefighter / EMTs
001 - 522203100-Operating Supplies - Suppression	9,036	500	1,000	3,001	1,000	Misc. Supplies, increase to reflect actual expenses.
001 - 522203101-Office Supplies - Suppression	6	-	-	-	-	
001 - 522203102-Fire Mobilization - Protective Equipment	-	1,500	1,500	1,500	2,000	
001 - 522203103-Radios/Pagers - Parts & Supplies	1,672	700	700	681	750	
001 - 522203104-Oper Supplies - Vehicles	2,064	-	-	231	-	
001 - 522203105-Wildland Fire - Operating Supplies	2,755	-	-	-	-	
001 - 522203200-Fuel - Suppression	758	500	250	170	250	Gas can and misc fuel
001 - 522203202-Fire Mobilization - Fuel Consumed	2,359	1,000	1,000	989	1,200	
001 - 522203500-Sm Tools/Equipment	-	1,000	1,000	-	500	Replace non repairable equipment
001 - 522203501-Small Tools Vehicle	-	300	500	-	500	Small tool items on vehicles that can not be repaired
001 - 522203502-Fire Mobilization - Sm Tools / Equipment	17	500	500	764	800	
001 - 522204100-Fire Dept Personnel Physicals	3,156	2,000	2,500	2,517	3,000	Physicals for new volunteers
001 - 522204200-Communication - Air Cards For MDTs	2,913	2,500	2,500	2,610	2,750	6 mobile computer connections in the front line response vehicles
001 - 522204800-Repairs/Maintenance	2,913	2,000	2,000	1,462	2,000	Repairs of small tools and equipment that are housed or mounted on vehicles
001 - 522204801-Repairs/Maint Vehicle	6,078	-	-	-	-	
001 - 522204802-Fire Mobilization - Vehicle Maint/Repairs	1,396	100	100	-	-	
001 - 522204900-Misc Fire	69	-	-	-	-	
001 - 522204902-Fire Mobilization - Misc. Expense	465	500	500	500	500	
001 - 522204904-Intergov Services - Dispatch Charges	23,633	23,634	23,634	23,634	25,000	Per WESCOM
001 - 522204905-WW SSMA New World Records Sys Support	-	3,200	3,200	3,200	3,200	Dispatch cost MDT cost
001 - 522204906-BVFF Pension & Disability Payments	1,560	1,800	1,800	1,470	1,800	BVFF Pension & Disability
001 - 522204996-Interfund Rentals - O & M	13,494	30,702	29,897	29,897	30,000	Based on 2021 annualized.
001 - 522261080-Wages & OT	173,508	195,258	224,731	230,000	439,530	Reflects 3% COLA. Four Additional FF for 2022
001 - 522261081-Stipends (Volunteers)	77,401	121,000	85,000	85,000	85,000	Volunteer stipends
001 - 522262000-Benefits	-	-	-	4,770	-	
001 - 522262080-Benefits	75,124	105,133	100,150	88,624	182,796	Includes four additional FF for 2022
001 - 522262081-Benefits (Volunteers)	5,921	6,503	6,503	6,503	6,503	FICA expense on volunteer stipends
001 - 522263100-Operating Supplies - EMS Administration	290	100	1,000	98	1,000	
001 - 522263101-Office Supplies - EMS Administration	16	-	-	263	-	
001 - 522263103-Operating Supplies - EMS Training	2,278	100	2,500	1,606	4,000	EMS training books
001 - 522263180-Operating Supplies - EMS Rescue & Emergency	6,121	5,000	7,000	3,896	10,000	Disposable (such as bandages, gloves, etc) EMS supplies, increase due to COVID
001 - 522263183-Radios/Pagers - Parts & Supplies - EMS	-	300	300	-	-	
001 - 522263580-Sm Tools/Equipment	-	2,500	50,000	50,000	50,000	New AED, New CPR compression machine, new cot. We have applied for grants for these items. But still need the items if grant funding does not occur.
001 - 522264180-Professional Services	22,896	7,500	18,000	10,476	12,000	EMS software, partially covered in Admin. EMS Billing services
001 - 522264280-Communication	286	350	350	-	-	Fire Chief now has a city issued phone
001 - 522264300-Travel	9	-	-	-	-	
001 - 522264401-Advertising	28	-	-	-	-	
001 - 522264800-Repairs & Maintenance	86	-	-	-	-	
001 - 522264900-Miscellaneous	-	500	250	-	-	
001 - 522264901-Registrations/Fees - Training Classes & Seminars	-	3,000	3,000	-	3,500	Tuition reimbursement for EMT class
001 - 522264902-Intergov Services - Dispatch Charges	23,633	23,633	23,633	23,633	24,000	
001 - 522264980-Miscellaneous	74	100	100	-	-	
001 - 522264996-Interfund Rentals - O & M	13,494	30,702	29,897	29,897	30,000	Based on 2021 annualization
001 - 522301000-Wages & OT	37,000	36,223	38,761	35,161	40,450	Reflects 3% COLA.
001 - 522302000-Benefits	17,205	19,818	17,871	18,229	18,566	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 522302001-Other Benefits/Uniforms	-	300	300	-	300	Uniforms for the Fire Marshal
001 - 522303100-Operating Supplies - Prevention / Investigation	103	2,500	2,500	-	2,500	NFPA and IFC subscriptions
001 - 522303101-Office Supplies - Prevention / Investigation	5	100	100	-	200	Fire investigation supplies
001 - 522304200-Communication	405	2,000	2,000	274	2,000	Postage for weed abatement and the fire marshal's cell phone.
001 - 522304300-Travel	75	1,500	1,500	78	1,500	Training for the Fire Marshal to stay current with his certifications.
001 - 522304800-Repairs/Maintenance	21	150	150	-	100	Copy machine charges.
001 - 522304900-Miscellaneous	431	500	500	634	750	Membership fees

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - 522451000-Wages & OT	81,402	75,326	86,148	85,000	92,950	Reflects 3% COLA. Minor increases/decreases due to changes in cost center allocations.
001 - 522452000-Benefits	21,006	24,775	21,978	22,241	22,313	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 522452003-Uniforms - FT Firefighter	-	400	400	-	300	Training officer's uniform
001 - 522453100-Operating Supplies - Training	1,825	3,000	3,000	157	3,000	Supplies for the training props, plywood, sheetrock
001 - 522453101-Office Supplies - Training	78	3,000	5,000	-	5,000	Training materials and books. New Projector and screen for the classroom.
001 - 522454200-Communication	220	-	-	-	-	
001 - 522454300-Travel	-	3,000	10,000	551	12,000	Travel for outside of area training. Additional increase for regional training academy.
001 - 522454800-Repairs/Maintenance	17	150	150	-	150	Copy machine charges
001 - 522454900-Miscellaneous	57	-	-	4,022	2,500	
001 - 522454901-Registrations/Fees - Training Classes & Seminars	796	1,000	1,000	600	1,500	Outside of area training
001 - 522503100-Operating Supplies - Facilities	3,017	3,000	5,000	3,864	5,000	Cleaning supplies, Increase due to COVID
001 - 522503500-Small Tools/Equipment	-	500	250	-	-	
001 - 522504700-Public Utility Services	20,186	20,000	20,000	21,248	25,000	Utilities (Power, gas, water, and sewer)
001 - 522504800-Repairs/Maintenance	12,777	5,000	13,000	8,656	5,000	Dorm Room Renovations included in 315
001 - 522504900-Miscellaneous	109	150	150	158	150	Budget based on historical need
001 - 523604100-Professional Services	-	5,000	6,000	-	-	Yearly medical costs, blood draws, associated with inmates injuries during arrest or becoming ill while in jail.
001 - 523604900-Miscellaneous	-	150	150	-	-	
001 - 523604901-Intergov Services - Cnty Jail Services	22,721	25,000	27,000	27,000	28,000	Based on 2021
001 - 524101000-Wages - Bldg Clerical	8,173	14,019	13,823	13,338	17,783	3% COLA
001 - 524102000-Benefits - Bldg Clerical	4,055	10,969	9,996	9,809	12,347	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 524201000-Wages & OT	65,898	122,526	108,351	105,771	114,270	3% COLA
001 - 524202000-Benefits	30,600	57,376	50,439	54,960	48,563	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 524203100-Operating Supplies - Bldg. Inspection	1,136	2,000	2,000	720	2,000	Inspection Books \$1500; Inspection work apparel \$500
001 - 524203101-Office Supplies - Bldg. Inspection	365	500	500	678	500	
001 - 524203500-Sm Tools/Equipment	-	450	450	-	450	Misc tools & office equipment
001 - 524204100-Professional Services	228	2,000	2,000	205	2,000	2018 IBC, IRC, UPC, IMP effective Feb 1, 2021 - forms and code handout development
001 - 524204101-Plan Check Professional Services	2,824	2,000	2,000	-	2,000	Plan review for 3rd party structural plan review
001 - 524204200-Communication	2,048	1,600	1,600	2,242	2,000	
001 - 524204300-Travel	73	3,500	3,800	3,000	3,800	WSAPT \$700, Code Update training \$1,000. Certification Training \$1,400. Miscellaneous – IAPMO Meeting Dinners \$200. Inspector meeting breakfasts \$500
001 - 524204401-Advertising	681	-	-	-	-	
001 - 524204800-Repairs/Maintenance	100	100	100	319	200	Copier Charges
001 - 524204900-Miscellaneous	190	280	320	-	400	Memberships – WABO \$100, ICC \$145 National, \$25 Local CH, WSAPT \$50.
001 - 524204901-Training Class Registration Costs - Bldg Dept	165	3,500	6,600	4,000	6,900	WSAPT (Permit Tech) training \$200. Code Update \$1,750. Certifications – Commercial Plan Review \$2318, Residential Plan Review \$2,318
001 - 525604900-Intergov Servs Emergency Management Cnty	8,481	8,481	8,481	9,403	9,400	6% Increase in 2020 to help cover purchase of Resident Connection to enhance the Emergency Notification System, Everbridge.
001 - 548684996-INF ER&R From CE O&M Costs	52,383	62,720	61,075	61,075	62,000	Based on 2021 annualization
001 - 554301000-Wages Special Enforcement	54,443	49,548	51,428	56,624	60,116	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - 554302000-Benefits	28,107	37,799	25,649	28,152	29,775	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 554302001-Uniforms	-	1,000	1,000	-	500	
001 - 554303100-Operating Supplies - Special Enforcement	454	1,000	1,000	542	600	
001 - 554303101-Office Supplies - Special Enforcement	-	200	200	-	-	
001 - 554303500-Sm Tools/Equipment	-	75	75	-	75	
001 - 554304100-Professional Services	10,100	6,000	6,000	8,747	9,000	Placeholder for unknown costs.
001 - 554304200-Communications - Special Enforcement	768	-	1,500	834	1,500	Ongoing Evidence & Property Certifications. Needs to attend Animal Control Academy in 2021. Cost reflects new estimates.
001 - 554304300-Travel	978	1,500	1,500	55	1,500	
001 - 554304800-Repairs/maintenance	-	11	11	-	-	
001 - 554304900-Miscellaneous	40	40	40	-	40	
001 - 554304901-Registrations/Fees - Training Classes & Seminars	-	500	500	-	500	Course fees
001 - 554304996-Interfund Rentals - O & M	1,888	2,349	2,287	2,287	2,300	Based on 2019 annualization
001 - 558504000-State Bldg Code Fee	-	-	-	1,568	-	
001 - 558601000-Wages & OT	111,808	133,470	129,145	130,000	89,472	3% COLA
001 - 558602000-Personnel Benefits	49,632	66,160	65,374	68,000	42,171	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 558603100-Operating Supplies - Planning	56	200	200	819	500	
001 - 558603101-Office Supplies - Planning	361	500	500	507	300	
001 - 558604100-Professional Services	31,945	105,000	100,000	100,000	100,000	General Planning Consulting, Update of Countywide Planning Policies
001 - 558604101-Professional Services - Grant Reimbursed	-	10,000	20,000	-	20,000	DAHP Grant Walking Tour
001 - 558604200-Communication	1,509	1,500	1,500	1,079	1,500	
001 - 558604300-Travel	-	2,100	2,100	-	2,100	APA WA Conference \$650; Planning Directors Conference \$650; Revitalize WA Main St Conference - Wenatchee \$650;
001 - 558604401-Advertising	3,004	2,500	2,500	906	2,500	Public Hearings, NOA, SEPA Determinations, Job Openings
001 - 558604800-Repairs And Maintenance	760	500	500	1,493	1,400	Color Copier for Com Dev side of City Hall
001 - 558604900-Miscellaneous	1,181	500	1,500	1,930	2,000	Dues, PAW, APA, AWWA, AWC, Dropbox

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - 558604901-Registrations/Fees - Training Classes & Seminars	51	900	900	105	900	APA WA Conference \$300. Planning Directors Conference \$300. Revitalize WA Conference (National Main Street Conference) \$300.
001 - 558604902-Intergov Services	3,266	4,000	4,000	5,571	4,000	MPO Fees, Business Licensing System service fees
001 - 558704100-Community Development / Planning Prof Servs	8,564	25,500	19,500	26,645	35,000	ESRI \$3,000; Azavar Vacation Rental Software \$500; \$14,000 Microbusiness Program; \$15,000 JUB On Call Services
001 - 558704101-Community Development/Planning Prof Servs - Grant Reimbursed	-	-	-	14,804	10,000	Flex Building Study WWV Chamber of Com Business Summit \$1000; WWV Chamber of Com Small Business Development Center \$1000; Community Council annual Luncheon \$1000;
001 - 558704900-Economic Development - Miscellaneous	1,520	3,000	10,945	4,252	10,945	Banners \$7000; NetMotion Renewal \$945
001 - 558754101-Planning & Development Costs - Pass Thru	4,331	7,000	7,000	6,845	10,000	Hearing Examiner, Surveyor Consulting
001 - 566004900-Intergovernmntl Services	2,770	3,000	3,000	1,862	3,000	Based on historical amounts
001 - 571004900-Professional Services (Youth Programs)	10,000	10,000	-	-	-	
001 - 573302000-Benefits & Taxes - Farmer's Market	-	-	-	26	-	
001 - 573304700-Utilities - Farmer's Market	-	400	400	-	-	Reimbursement to Lions Club based upon their historical bills & change when CPFM moved there. (2019 # includes 2018 park electricity) CP and FM Marketing Giveaways \$1,000, Banners \$200, Freedom Festival Games/Prizes \$500, Fall Festival Games/Prizes \$500, Winterfest Games/Prizes \$500,
001 - 573903100-Operating Supplies - Community Events	20,071	3,700	3,540	4,416	4,500	Sanitation supplies \$530, Marking paint \$110, event clothing \$200
001 - 573903101-Office Supplies - Community Events	83	300	510	510	600	Ink & paper to print large posters for all events \$300, End of season thank you cards \$50, 2 part NCR Sales Reports for CPFM \$160
001 - 573903500-Sm Tools/Minor Equip.	326	550	30,310	25,329	30,000	Equipment for Light up the Avenue expansion\$30,000, \$200 feather banners for CPFM, \$110 folding table & canopy weight replacements for events.
001 - 573904002-Farmer's Market Pass-through Payments - SNAP/EBT	-	-	-	402	400	
001 - 573904003-Farmer's Market Pass-through Processing - State Match	-	-	-	414	400	
001 - 573904100-Professional Services - Community Events	5,029	19,900	24,000	9,288	24,800	Fireworks \$9,000, CPFM Live Music \$3,000, July Festival Live Music/Entertainment \$4,600, Bounce House w/Balloons & face painting 4 events \$4,000, Winterfest Live Music \$1,000, Port a potty for 3 events \$1,500, conversion of CPFM signage to corrugated plastic \$900, Canva \$400, Adobe Creative Cloud \$400
001 - 573904200-Communications - Community Events	1,703	825	1,080	823	1,000	Events Phone 386-4394 at \$50 per month, Event Mobile Hot Spot #876-1541 at \$40 per month Radio, Newspaper, Flyer, and social media advertising for all events. - Farm Market \$4,000, Freedom Festival \$2,000, Movies \$500, Fall Festival \$500, Winterfest \$1000
001 - 573904401-Advertising	3,918	5,520	8,000	2,654	8,000	Potential equipment repairs
001 - 573904800-Repairs & Maintenance - Community Events	1	80	100	-	-	WSFMA Dues \$200, Canva Pro - \$300, Adobe Photography Plan - \$150, Farm Market Conference - \$1,000Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - 573904900-Miscellaneous	1,346	1,650	1,650	674	1,650	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - 576801000-Wages	49,259	49,435	50,673	49,977	51,839	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 576802000-Benefits	19,518	20,051	20,357	20,493	19,310	Gloves, boots, PPE
001 - 576802001-Other Benefits	366	300	500	392	500	"Sprinklers, Timers, Gopher Control Supplies, Toilet Paper, Bathroom Cleaning Supplies, Lumber, Screws & Nails, Hoses, Fertilizer, Weed Spray, Insecticide, and ADA Compliant Bark."
001 - 576803100-Operating Supplies - Parks	5,508	11,000	11,000	3,545	11,000	Small hand tools
001 - 576803500-Sm Tools/Equipment	419	300	500	-	500	
001 - 576804100-Professional Services	248	-	-	3,681	300	
001 - 576804200-Communication	1,100	-	-	274	300	
001 - 576804500-Operating Rentals	76	300	300	-	300	Lease of small equipment as needed.
001 - 576804700-Utility Services	33,413	28,000	28,000	30,353	31,000	Sewer, Water, Power. Based on 2021 annualization.
001 - 576804800-Repairs/Maintenance	726	2,000	2,000	6,770	5,000	Miscellaneous contracting for backflow testing, tree removal, etc.
001 - 576804900-Miscellaneous	12,544	17,500	5,000	-	5,000	\$5,000 for Community Grants Program.
001 - 576804901-Intergov Services	54	1,500	1,500	-	1,500	Based on 2019 annualization
001 - 576811000-Wages & OT	18,459	18,123	17,274	18,606	19,026	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
001 - 576812000-Personnel Benefits	8,246	8,194	7,877	8,575	9,117	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
001 - 576813100-Operating Supplies - Parks Administration	7	-	-	45	200	
001 - 576813101-Office Supplies - Parks Administration	216	-	-	163	200	
001 - 576814200-Communication	475	500	500	488	500	Postage & phone
001 - 576814900-Miscellaneous	-	-	-	10	100	
001 - 589000019-Development / Customer Pass-Through Expense	10,236	-	-	8,140	-	
001 - 589100005-Refund Of Fireworks Bonds	150	100	100	100	100	
001 - 589100058-Developer Bond/Deposits - Return Of	290,901	-	-	-	-	
001 - 589300021-Concealed Pistol License Fee (Disabled)	1,208	2,000	2,000	-	-	
001 - 589300024-State Bldg Code Fee (Disabled)	1,510	1,500	1,500	-	-	
001 - 589300031-Farmer's Market Pass-through Payments - EBT (Disabled)	699	-	-	-	-	
001 - 589300032-Farmer's Market Pass-through Processing Fees Expense (Disabled)	494	-	-	-	-	
001 - 589900000-Other Non-Expenditures	16,372	500	500	-	-	
001 - 589900004-Travel Account Expenditures	3,574	8,000	8,000	967	5,000	
001 - 589900010-Covid-19 Reimbursement	396,189	-	-	73,676	-	
001 - 589900098-Payroll Draw Clearing	(5,840)	-	-	11,349	-	
001 - 589900099-Payroll Clearing	(986)	-	-	7,826	-	
001 - 594146400-Machinery & Equipment	-	500	500	-	-	
001 - 594146401-Machinery & Equipment	2,476	2,000	2,500	-	2,500	Large Document Scanner for scanning of archival records to reduce paper storage.
001 - 594156400-Machinery & Equipment	-	-	-	-	-	Not requested

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
001 - 594186416-Machinery And Equipment - HR	-	250	250	-	250	
001 - 594186419-Machinery/Equipment	1,855	8,000	2,000	-	2,000	
001 - 594216401-Machinery Investigation	8,192	8,700	8,700	8,700	8,700	Additional camera and maintenance for existing system. Camera for Meadowbrook & Lamperti
001 - 594216402-Machinery/Equip Patrol	25,065	30,000	30,000	30,417	30,000	Ongoing PowerDMS, Net Motion, DUO 2 FA Authentication, furniture and computer for new LT position, Adding two members to regional SWAT team, Defensive Tactics equipment for range classroom, wrestling mat & Equipment, Misc. Equipment needs.
001 - 594216405-WASPC TrafficSafety Grant	984	-	-	-	-	
001 - 594216409-Equipment Purchases - Traffic Policing	-	3,000	3,000	11,260	11,260	
001 - 594216411-Machinery & Equipment - Support Svcs	-	1,450	1,450	4,121	4,200	
001 - 594216412-Wildhorse Camera Grant	16,384	-	-	-	-	
001 - 594216455-Machinery/Equipment - Special Enforcement	-	2,000	2,000	2,000	-	Misc. equipment for Special Enforcement Officer
001 - 594226400-Machinery & Equipment - Admin	5,827	-	-	-	-	
001 - 594226401-Machinery & Equipment - Grant Funded	-	-	-	4,583	-	
001 - 594226410-Equipment - Radios & Pagers (Fire)	17,787	19,500	19,500	19,500	19,500	Utilize DNR grant to purchase portable radios Spring and Fall. Radios and wildland equipment (\$15,000). Matching grant from DNR
001 - 594226420-Machinery/Equipment	15,930	48,000	40,000	40,000	40,000	In 2015 NFPA requirement now states that we need to replace helmet, gloves, hood, boots, pants, and coat every ten years. Previously it has only been for pants and coats. Replacement of 6 sets of turnouts (\$12,000) and SCBAs (\$28,000)
001 - 594226426-Equipment - Radios & Pagers (EMS)	4,076	2,000	2,000	2,000	2,000	
001 - 594226450-Machinery/Equipment	5,543	8,000	8,000	8,000	8,000	Anticipated appliance repairs, as needed.
001 - 594586401-Machinery & Equipment	-	300	300	-	300	Misc. Office Equipment/Furniture
001 - 594766100-Land & Land Improvements - Parks	-	10,000	20,000	-	20,000	Design Irrigation at Kiwanis Park
001 - 594766400-Machinery/Equipment	2,456	-	-	-	-	
001 - 595106341-Stormwater System Design Engineering	18,277	-	-	-	-	
001 - 595106342-Stormwater System Design Engineering - Grant Funded	277	-	-	-	-	
001 - 597000001-Interfund Transfer CE/Sts	400,000	400,000	500,000	525,000	800,000	Transfer for operating costs
001 - 597000003-Transfers-Out - CE To SCCF #101	-	-	-	-	-	
001 - 597000005-Transfer To Current Expense Reserve Fund	100,000	100,000	75,000	75,000	100,000	Transfer to establish Current Expense Reserve ("rainy day fund") Fund 005
001 - 597000012-Transfer To Technology Reserve Fund	94,000	94,000	200,000	200,000	600,000	Transfer for operating costs
001 - 597000015-Transfers-Out - CE To Bldg Facility Maint. Reserve	295,100	295,100	400,000	400,000	500,000	Transfer for facilities projects and reserve fund balance.
001 - 597000020-CARS GO Bond Payment - INF To 201 Bond Fun	487,950	487,950	487,950	487,950	487,950	Transfer for debt service
001 - 597000022-Transfer To 202 LTGO Bond Fund	224,424	50,225	-	-	-	Transfer for debt service paid off in 2020
001 - 597000023-Transfer To Comm Dev Debt Fund 235	139,735	139,735	140,484	140,484	140,484	Transfer for debt service
001 - 597000061-Interfund Transfer From CE To Employee Benefit Reserve #610	75,000	75,000	50,000	50,000	100,000	Transfer for postemployment benefits
001 - 597001521-Transfer To 320 For Equipment Replacement	38,100	38,100	-	40,000	157,300	Equipment Replacement Transfer
001 - 597001522-Transfer To 320 For Equipment Replacement	150,000	150,000	20,000	150,000	1,183,000	Equipment Replacement Transfer (Fire Truck from ARPA Funds)
001 - 597001524-Transfer To 320 For Equipment Replacement	25,000	25,000	-	25,000	-	Equipment Replacement Transfer
001 - 597001576-Transfer To 320 For Equipment Replacement	30,000	30,000	10,000	30,000	37,000	Equipment Replacement Transfer
Total Expenditures	7,488,435	7,325,925	7,438,979	7,569,065	10,292,666	
001 - 508910001-Ending Fund Balance 001	2,186,122	1,516,185	1,943,101	3,825,103	2,490,363	Based on annualization for 2021 end of year budget.
005 - 308100005-Beginning Balance - Current Expense Reserve Fund (Disabled)	201,118	200,861	304,131	-	-	
005 - 308410001-Beginning Balance - Current Expense Reserve Fund	-	-	-	303,570	379,722	Based on annualization for 2021 end of year budget.
005 - 361100005-Unrealized Gain/Loss	203	-	-	(574)	-	
005 - 361110005-Investment Interest	1,962	1,000	1,000	1,720	1,800	
005 - 361300005-Realized Gain/Loss On Investments	488	-	-	21	-	
005 - 361410005-Investment Interest - Purchased	(175)	-	-	()	-	
005 - 397000005-Interfund Transfer From Current Expense	100,000	100,000	75,000	75,000	100,000	Transfer to establish balance in "rainy day fund" Fund 005
Total Revenues	102,478	101,000	76,000	76,167	101,800	
005 - 514290005-Banking Service Fees/Charges (Disabled)	26	-	-	-	-	
005 - 514294105-Banking Service Fees/Charges	-	-	-	15	-	
Total Expenditures	26	-	-	15	-	
005 - 508410001-Ending Balance 005	303,570	301,861	380,131	379,722	481,522	Based on annualization for 2021 end of year forecast.
012 - 308100013-Beginning Balance - Technology Reserve Fund (Disabled)	279,363	281,061	227,441	-	-	
012 - 308410002-Beginning Balance - Technology Reserve Fund	-	-	-	208,866	121,181	Based on annualization for 2021 end of year budget.
012 - 333200003-Federal Indirect Grant From Department of Transportation - PHMSA	-	-	-	49,770	-	Pipeline Hazardous Material Safety Association Grant
012 - 361100020-Unrealized Gain/Loss	512	-	-	(381)	-	
012 - 361110020-Interest Earned - Technology Reserve Fund	1,977	3,000	3,000	1,026	1,500	
012 - 361300020-Realized Gain/Loss On Investments	640	-	-	2	-	

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
012 - 361410020-Investment Interest - Purchased	(131)	-	-	19	-	
012 - 397000013-Interfund Transfer CE To Tech Reserve Fund	94,000	94,000	200,000	200,000	600,000	Transfer for operating costs
Total Revenues	96,998	97,000	203,000	250,436	601,500	
012 - 514204100-Professional Financial / Banking Costs	299	40	40	1,025	-	
012 - 518203500-Sm Tools/Minor Equip	-	-	-	-	2,200	AED & Cabinet for City Hall Lobby
012 - 518884100-Professional Technology Services	87,337	39,400	40,310	40,310	42,000	IMESD Contract (45%) \$28,366; Website Hosting (\$6,000); AWC GIS (\$3,200)
012 - 518884101-Professional Technology Services-Data Storage	2,907	3,000	3,090	3,090	3,155	IMESD Contract (5%) \$3,152
012 - 518893100-Operating Supplies - Data Processing	1,116	1,000	1,000	334	-	
012 - 518893101-Office Supplies - Data Processing	782	1,200	1,200	-	-	
012 - 518893500-Sm Tools/Minor Equipment	-	400	400	-	-	
012 - 518894100-Professional Services	-	2,000	4,788	8,208	-	ArchiveSocial 4,788 - for 2021 has been budgeted in 514 30 41
012 - 518894200-Communication	60	180	180	-	-	
012 - 518894500-Operating Rentals/Leases	1,541	1,300	1,300	1,335	-	
012 - 518894800-Repairs & Maintenance	674	100	1,000	-	-	Copy machine
012 - 518894901-Registration Fees - Training Classes & Seminars	-	200	200	-	-	
012 - 594186300-Capital Expenditures/Expenses - Professional Services - Grant Funded	-	-	-	49,770	-	Pipeline Hazardous Material Safety Association Grant Funded
012 - 594186400-Machinery / Equipment	-	600	600	-	-	
						Replace AV System in Council Chambers and do needed upgrades \$300,000; Server memory \$500; Copier Replacement at City Hall \$13,000; 4k - 65" TV for CD \$1,900; Body cameras for PD \$21,793; Pay share of replacement server, New World, CAD software for dispatch \$16,600; Computers PD \$2,000
012 - 594186401-Machinery & Equipment - Technology	45,677	62,500	148,785	148,785	355,793	
012 - 594186402-Machinery & Equipment	1,500	-	-	-	-	
						Neogov (\$9,187), Norton Security (\$500), Revize Website (\$6,000), Document Locator (\$4,000), Xpress (\$4,600) , Questica (\$12,000), ESRI (\$1,600), KnowBe4 (\$3,000), Survey Monkey (\$3,000), Firehouse (\$10,000), BIAS/Springbrook (\$12,900), Financial Software Upgrade (\$100,000), Misc (\$2,700), Bluebeam plan review (\$6,445 first year)
012 - 594186403-Software / Software Update Purchases	25,601	34,665	85,265	85,265	175,932	
Total Expenditures	167,495	146,585	288,158	338,121	579,080	
012 - 508410002-Ending Balance 012	208,866	231,476	142,283	121,181	143,601	Based on annualization for 2021 end of year forecast.
061 - 308100065-Beginning Balance - Employee Benefit Reserve Fund (Disabled)	255,780	273,539	273,539		-	
061 - 308410003-Beginning Balance - Employee Benefit Reserve Fund	-	-	-	318,709	351,733	Based on annualization for 2021 end of year budget.
061 - 361100061-Unrealized Gain/Loss	519	-	-	(596)	-	
061 - 361110061-Investment Interest-Employee Benefit Reserve	2,005	3,000	3,000	1,791	2,500	
061 - 361300061-Realized Gain/Loss On Investments	624	-	-	21	-	
061 - 361410061-Investment Interest - Purchased	(145)	-	-	1	-	
061 - 397000061-Interfund Transfer From CE Fund To Employee Benefit Reserve Fund	75,000	75,000	50,000	50,000	100,000	
Total Revenues	78,004	78,000	53,000	51,217	102,500	
061 - 518104150-Professional Services-Banking Fees	27	65	65	25	65	
061 - 518612001-Postemployment Benefits - Med Exp Reimb LEOFF 1	2,800	100,000	75,000	9,259	75,000	Per conversation with Brian, leaving budgeted amount high to cover potential cost of nursing home. Payment of LEOFF 1 former employee insurance premiums (Health insurance and medicare). 5% projected increase on health insurance \$800/month) and 50% projected increase in medicare premiums based upon increase from 2017 (\$1,560) to 2018 (\$2,406).
061 - 518612002-Postemployment Benefits - Ins Premiums LEOFF 1	8,910	12,000	12,000	8,910	9,600	
061 - 518612004-Postemployment Benefits - Ins Premiums Non LEOFF 1	3,337	-	-	-	-	
Total Expenditures	15,074	112,065	87,065	18,194	84,665	
061 - 508410003-Ending Balance Employee Benefit Reserve Fund 061	318,709	239,474	239,474	351,733	369,568	Based on annualization for 2021 end of year budget.
100 - 308100001-Opening Balance (Disabled)	234,853	309,489	276,359		-	
100 - 308410004-Beginning Balance - Street Fund	-	-	-	305,359	185,151	Based on annualization for 2021 end of year budget.
100 - 322400000-Street & Curb Permits	5,325	8,000	5,000	12,729	6,000	
100 - 334023001-State Grant From Department Of Natural Resources - Urban Forestry Grant	-	-	-	19,913	-	
100 - 336007100-Multimodal Transportation – Cities	13,175	13,100	13,105	11,251	12,771	Based on MRSC Budget Suggestions.
						Based on MRSC Budget Suggestions.This tax is assessed as cents per gallon, and therefore is dependent on the number of gallons sold. This is the only funding source the city has that is specifically dedicated to street maintenance.
100 - 336008700-Motor Veh Fuel Tax St.	178,035	205,000	207,728	184,180	200,000	
100 - 344100000-Street Repair	-	-	-	-	-	
100 - 345830005-Plan Checking Fees - Engineering - Pass Through	8,516	-	-	-	-	
100 - 361100001-Unrealized Gain/Loss	108	-	-	(264)	-	
100 - 361110001-Investment Interest	2,311	2,000	2,000	659	1,000	
100 - 361300001-Realized Gain/Loss On Investments	581	-	-	(19)	-	

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
100 - 361400010-Interest On Delinquent Receivables	19	-	-	33	-	
100 - 361410001-Investment Interest - Purchased	(202)	-	-	45	-	
100 - 369910001-Other Misc. Revenue	80	-	-	562	-	
100 - 395200010-Insurance/Other Compensation For Loss	825	-	-	5,202	-	
100 - 397000001-Transfer From CE To Sts	400,000	400,000	500,000	525,000	800,000	Transfer for operating costs
Total Revenues	608,775	628,100	727,833	759,289	1,019,771	
100 - 542301000-Wages & OT	64,753	69,812	71,074	63,715	73,991	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - 542302000-Benefits	37,674	40,991	42,107	38,467	41,435	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - 542302001-Benefits - Uniforms	812	800	800	-	800	Clothing allowances, safety boots, other safety gear as needed.
100 - 542303100-Operating Supplies - Traveled Way	9,716	20,000	20,000	12,175	20,000	Rock, hot mix asphalt (HMA), concrete, lumber & supplies, tack, crack sealer.
100 - 542303500-Sm Tools/Equipment	256	500	500	346	500	
100 - 542304100-Professional Services	270	6,500	2,500	648	2,500	Pavement ratings, surveys, etc.
100 - 542304200-Communications	1,647	800	800	2,211	2,500	Telephone service.
100 - 542304300-Travel	168	100	-	-	-	
100 - 542304500-Operating Rentals	-	4,000	4,000	8,996	10,000	Jackhammer, Sled Compactor, misc small power equipment. Rental of crack sealer rather than purchase.
100 - 542304800-Repairs/Maintenance	517	2,500	2,500	956	2,500	Concrete work, landscaping, copy machine charges.
100 - 542304900-Miscellaneous	202	200	200	389	300	
100 - 542304996-Interfund Rentals - O & M	20,983	35,229	34,305	34,305	35,000	Based on 2019 annualization
100 - 542634700-Public Util St. Lighting	41,386	45,000	42,000	33,668	40,000	Street lights from Pacificorp & CREA. .
100 - 542641000-Wages & OT	24,212	25,479	27,016	23,494	28,255	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - 542642000-Benefits	14,351	15,833	16,366	14,535	16,246	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - 542643100-Operating Supplies - Traffic Control Devices	12,978	23,000	23,000	2,082	20,000	Street Paint, Thinner, Signs, Barricades, Cones, Thermoplastic Markings, Sign Posts & Brackets, LED Pedestrian Signals at Wal-Mart, High Efficiency Cobra Heads on Lamperti.
100 - 542643500-Sm Tools/Equipment	418	1,000	1,000	-	1,000	Hand tools & small power tools
100 - 542644700-Public Utilities	5,492	5,000	5,000	6,735	6,800	Water, sewer, power.
100 - 542644900-Intergovernmntl Services	5,817	15,000	15,000	4,955	15,000	"Signal Controller Certification, Signal Maintenance contract with WSDOT."
100 - 542644996-Interfund Rentals - O & M	15,732	14,092	13,722	13,722	14,000	Based on 2019 Annualized.
100 - 542661000-Wages & OT	14,123	14,747	15,783	13,626	16,808	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - 542662000-Benefits	8,778	9,692	10,046	8,862	10,040	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - 542663100-Operating Supplies - Snow & Ice Removal	155	4,000	4,000	395	5,000	Estimation based on historical numbers
100 - 542664996-Interfund Rentals - O & M	4,067	6,880	6,700	6,700	6,800	Estimation based on historical numbers
100 - 542701000-Wages & OT	17,861	18,610	19,969	17,206	21,373	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - 542702000-Benefits	11,244	12,420	12,881	11,343	12,896	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - 542703100-Operating Supplies - Roadside	3,923	5,000	5,000	7,408	5,000	\$5,000 general supplies
100 - 542703200-Fuel	-	300	-	-	500	
100 - 542703500-Sm Tools/Equipment	379	500	500	674	500	Small Hand, Backpack Sprayers & Power Tools
100 - 542704500-Operating Rentals	76	-	-	-	-	
100 - 542704800-Repairs/Maintenance	2,516	1,000	1,000	373	1,000	Miscellaneous repairs/maintenance services.
100 - 542704810-Road & Street Repairs & Maintenance - Myra Rd	-	3,000	3,000	-	3,000	
100 - 542704900-Intergovernmntl Services	7,676	5,000	5,000	7,658	7,800	Based on 2019 annualized
100 - 542704996-Interfund Rentals - O & M	7,613	9,245	9,003	9,003	9,000	Based on 2019 annualization
100 - 542901000-Wages & OT	4,216	4,445	4,585	4,455	10,039	Reflects 3% COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - 542902000-Benefits	2,405	2,712	2,514	2,488	5,360	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - 543101000-Wages & OT	22,307	23,839	19,050	22,160	63,713	Reflects 3% COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - 543101002-Wages - Clerical	3,955	6,728	6,689	6,454	936	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
100 - 543102000-Benefits	8,700	9,432	7,572	8,944	28,461	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - 543102002-Benefits - Clerical	1,955	5,264	4,837	4,746	650	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
100 - 543103100-Operating Supplies - Administration	1,063	-	-	1,850	1,850	
100 - 543103101-Office Supplies - Administration	294	200	200	590	500	
100 - 543103500-Small Tools & Minor Equipment	124	-	-	-	-	
100 - 543104100-Professional Services	447	1,500	1,500	5,000	1,500	
100 - 543104200-Communication	424	400	400	237	400	Postage & phone.
100 - 543104401-Advertising	169	300	300	155	300	
100 - 543104700-Public Services	797	1,000	1,000	1,348	1,400	Natural gas.
100 - 543104900-Miscellaneous	92	200	200	626	500	Memberships
100 - 543304100-Professional Financial / Banking Costs	24	25	25	307	-	
100 - 543304300-Travel - Training	1,467	500	500	163	500	Per Diem Costs
100 - 543304600-Insurance	24,000	19,000	19,400	19,441	20,000	Based on estimate from WCIA
100 - 543304901-Registrations/Fees - Training Classes & Seminars	92	500	500	(1,311)	500	Pesticide training, road maintenance training.
100 - 544201000-Salary / Wages - City Engineer	41,205	58,190	25,382	20,953	23,672	50% moved to Professional Services

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
100 - 544202000-Benefits - City Engineer	14,818	25,234	12,076	7,161	6,160	50% moved to Professional Services
100 - 544203100-Operating Supplies - Engineering	23	200	200	13	200	Increase anticipated: color copier costs
100 - 544203101-Office Supplies - Engineering	74	200	200	-	200	Increase anticipated: color copier costs
100 - 544204100-Professional Services - Engineering	57,851	28,725	37,457	5,545	37,500	JUB Engineering Services
100 - 544204101-Engineering Costs - Pass Through	2,175	-	-	-	-	
100 - 544204102-Professional Services - Grant Reimbursed	-	-	-	19,913	-	
100 - 544204200-Communications - Engineering	508	-	-	-	-	
100 - 544204300-Travel Expense - Engineering	-	500	-	-	-	Travel to training, conferences
100 - 544204400-Advertising - Engineering	1,011	650	650	-	650	Project advertsing
100 - 544204800-Repairs And Maintenance	103	-	-	1	-	
100 - 544204900-Miscellaneous - Engineering	196	500	-	112	150	Membership dues
100 - 544204901-Training Registration Fees - Engineering	-	500	500	-	500	Training registration fees
100 - 594426401-Machinery/Equipment	4,983	5,000	2,000	-	2,000	Traffic counters
100 - 597000100-Transfer To 320 For Equipment Replacement	7,000	7,000	250,000	403,500	340,000	Equipment Replacement Transfer
Total Expenditures	538,269	618,974	812,509	879,497	978,184	
100 - 508410004-Ending Balance 100	305,359	318,615	191,683	185,151	226,738	Based on annualization for 2021 end of year forecast.
120 - 308100012-Beginning Balance - Criminal Justice Fund (Disabled)	15,165	16,150	15,774		-	
120 - 308310001-Beginning Balance - Criminal Justice Fund 120	-	-	-	15,433	41,748	Based on annualization for 2021 end of year budget.
120 - 335040100-LE & CJ Legislative 2022-2023 Biennium One-Time Allocation	-	-	-	38,209	-	
120 - 336062100-C.J. Funds - Regular	2,295	3,000	3,227	4,091	3,386	Calculated with MRSC's State Shared Revenues Estimator. This money is distributed by the state on a per capita basis and is to be used exclusively for criminal justice purposes.
120 - 336062600-C.J. - Municipal Criminal Justice Funding	10,836	11,000	11,443	14,576	11,997	Calculated with MRSC's State Shared Revenues Estimator. This money is distributed by the state on a per capita basis and is to be used exclusively for criminal justice purposes.
120 - 361100012-Unrealized Gain/Loss	28	-	-	(31)	-	
120 - 361110012-Interest Earned - Criminal Justice	122	250	250	91	150	
120 - 361300012-Realized Gain/Loss On Investments	39	-	-	1	-	
120 - 361410012-Investment Interest - Purchased	(9)	-	-	(l)	-	
Total Revenues	13,311	14,250	14,920	56,936	15,533	
120 - 521104102-Banking Service Fees/ Charges - CJ Fund	2	-	-	1	-	
120 - 521301012-Salaries & Wages - School Programs Officer	9,392	9,539	9,962	9,682	10,296	Reflects 7% COLA. Minor increases/decreases due to changes in cost center allocations.
120 - 521301014-Salaries & Wages - Impaired Driving CFDA#20.600 Grant Program	20	-	-	-	-	
120 - 521302012-Personnel Benefits - School Programs Officer	3,623	3,922	3,701	3,938	3,681	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
120 - 521302014-Personnel Benefits - Impaired Driving CFDA#20.600 Grant Program	7	-	-	-	-	
120 - 594216403-Equip. Criminal Justice	-	-	17,000	17,000	26,000	2nd payment for Tasers and Install Camera - project 3015
Total Expenditures	13,042	13,461	30,663	30,621	39,977	
120 - 508310001-Ending Balance - C.J. Fund 120	15,433	16,939	31	41,748	17,304	Based on annualization for 2021 end of year forecast.
121 - 308100002-Beginning Fund Balance - Forfeited Proceeds Fund (Disabled)	2,037	2,272	2,069		-	
121 - 308310002-Beginning Balance - Forfeited Proceeds Fund	-	-	-	2,069	2,077	Based on annualization for 2021 end of year budget.
121 - 352900000-Superior Court Forfeited Proceeds (PD)	-	500	500	-	-	
121 - 361100002-Unrealized Gain/Loss	4	-	-	(4)	-	
121 - 361110002-Investment Interest	16	25	25	12	20	
121 - 361300002-Realized Gain/Loss On Investments	5	-	-	-	-	
121 - 361410002-Investment Interest - Purchased	(1)	-	-	-	-	
Total Revenues	24	525	525	8	20	
121 - 514294121-Bank Service Charges / Costs		-	-		-	
121 - 594216404-Equipment Purchases	-	-	-	-	-	Install cameras moved to 2022 - project #3015
Total Expenditures		-	-	-	-	
121 - 508100002-Ending Balance - Forfeited Proceeds Fund 121	2,060	2,797	2,594	2,077	2,097	Based on annualization for 2021 end of year forecast.
130 - 308100030-Beginning Balance - Hotel/Motel Tax (Disabled)	23,830	20,651	30,208		-	
130 - 308310003-Beginning Balance - Hotel/Motel Tax	-	-	-	26,026	45,720	Based on annualization for 2021 end of year budget.

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
130 - 313310001-Hotel/Motel Lodging	6,038	7,000	8,000	17,782	18,000	Based on 2021 actual numbers
130 - 313310002-Hotel/Motel Stadium	6,124	7,000	8,000	1,794	1,800	Based on 2021 actual numbers
130 - 361100030-Unrealized Gain/Loss	41	-	-	(54)	-	
130 - 361110130-Investment Interest	196	100	100	171	200	
130 - 361300030-Realized Gain/Loss On Investments	58	-	-	3	-	
130 - 361410030-Investment Interest - Purchased	(15)	-	-	-	-	
Total Revenues	12,441	14,100	16,100	19,696	20,000	
130 - 557303130-Community Services - Office & Operating Supplies	6,522	-	10,000	-	-	
130 - 557304130-Professional Financial / Banking Costs	3	-	-	2	-	
130 - 557304430-Tourism Advertising	1,720	3,600	3,500	-	3,600	Based on 2021 Forecast numbers
130 - 557304901-Contributions from Other Entities	2,000	2,000	-	-	2,000	Based on 2021 Forecast numbers
130 - 557304930-City Event Entertainment	-	4,000	-	-	4,000	Based on 2021 Forecast numbers
Total Expenditures	10,245	9,600	13,500	2	9,600	
130 - 508100030-Ending Balance - Hotel/Motel Tax130	26,026	25,151	32,808	45,720	56,120	Based on annualization for 2021 end of year forecast.
201 - 308100021-Beginning Balance Forward - ULTGO Bond Fund (Disabled)	15,168	15,167	12,275		-	
201 - 308410005-Beginning Balance Forward - ULTGO Bond Fund	-	-	-	14,888	15,798	Based on annualization for 2021 end of year budget.
201 - 361110021-Investment Interest	25	5	5	10	10	
201 - 397000021-Transfer CE To ULTGO 201	487,950	487,950	487,950	487,950	487,950	Transfer for debt service
Total Revenues	487,975	487,955	487,955	487,960	487,960	
201 - 514294101-Banking Service Fees/Charges - ULTGO Bond Fund	5	-	-		-	
201 - 591957101-Principle UTGO 2014 Issue (CARS)	295,000	295,000	300,000	300,000	300,000	CARS bonds. Pmt 10/20. 3.38% Balance after 2021 pmt = \$4,580,000
201 - 592958301-Interest UTGO 2014 Issue (CARS)	192,950	192,950	187,050	187,050	187,050	CARS bonds. Pmt 10/20. 3.38% Balance after 2021 pmt = \$4,580,000
201 - 592958302-Other Debt Service Costs (CARS)	300	-	-	-	-	
Total Expenditures	488,255	487,950	487,050	487,050	487,050	
201 - 508100021-Ending Fund Balance 201	14,888	15,172	13,180	15,798	16,708	Based on annualization for 2021 end of year forecast.
202 - 308100022-Beginning Balance - South End Bond Fund (Disabled)	52,006	52,005	52,004	-	-	
201 - 308410006-Beginning Balance - South End Bond Fund	-	-	-	-	-	Based on annualization for 2021 end of year budget.
202 - 361110022-Interest Earned - Southend Bond Fund	5	10	-	-	-	
202 - 397000022-Transfer CE To 202 LTGO Bond Fund	224,424	50,225	-	-	-	Loan paid off on 10/29/2020 with proceeds from investment call
Total Revenues	224,429	50,235	-	-	-	
202 - 514294102-Banking Service Fees/Charges - South End Bond Fund	4	-	-	-	-	
202 - 591587122-Principle LTGO Fire Engine Bond	269,255	44,876	-	-	-	Loan paid off on 10/29/2020 with proceeds from investment call
202 - 592588322-Interest LTGO Fire Engine Bond	7,176	5,359	-	-	-	Loan paid off on 10/29/2020 with proceeds from investment call
202 - 597000000-Interfund Transfer To CE	-	-	52,004	-	-	Interfund transfer to CE - Close out fund 202
Total Expenditures	276,435	50,235	52,004	-	-	
202 - 508100022-Ending Balance 202	-	52,005	-	-	-	Based on annualization for 2021 end of year forecast.
235 - 308100009-Beginning Balance - Commercial Dr. Bond Debt Service Fund (Disabled)	143,829	143,558	144,619		-	
235 - 308410007-Beginning Balance - Commercial Dr. Bond Debt Service Fund	-	-	-	143,603	143,720	Based on annualization for 2021 end of year budget.
235 - 361110023-Interest Earned - Comm Drive Debt Service Fund	529	750	750	122	250	
235 - 397000024-INF To #235 From #001 Current Expense	139,735	139,735	140,484	140,484	140,484	
Total Revenues	140,264	140,485	141,234	140,606	140,734	
235 - 514294122-Bank Charges / Services	7	-	-	5	-	
235 - 591957109-Principal On Long Term External GO Debt	112,373	112,358	117,561	117,561	122,924	Commercial Drive bonds. Pmt 11/13. 4.5% Balance after 2022 pmt = \$261,939
235 - 592958309-Interest On Long Term External Debt	28,111	28,127	22,923	22,923	17,559	Commercial Drive bonds. Pmt 11/13. 4.5% Balance after 2022 pmt = \$261,939
Total Expenditures	140,491	140,485	140,484	140,489	140,483	
235 - 508100009-Ending Balance 235	143,603	143,558	145,369	143,720	143,971	Based on annualization for 2021 end of year forecast.

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
301 - 308100003-Beginning Balance - Street Capital Contribution Fund (Disabled)	16,052	16,051	14,134		-	
301 - 308410008-Beginning Balance - Street Capital Contribution Fund	-	-	-	16,058	16,060	Based on annualization for 2021 end of year budget.
301 - 345890123-Street Capital Developer Contributions	11,925	22,000	21,925	21,925	61,000	Villages at Fort WW \$10,000; Well #7 \$51,000
301 - 361110003-Investment Interest	5	20	20	3	20	
301 - 397000003-Interfund Transfers - CE To SCCF #101	-	-	-	-	-	
Total Revenues	11,931	22,020	21,945	21,928	61,020	
301 - 597000101-Interfund Transfer For CARS Signalization	11,925	11,925	11,925	11,925	40,000	Homestead contribution to College Ave intersection
301 - 597000311-Interfund Transfer To Street Improvement Fund	-	10,000	10,000	10,000	10,000	Villages at Fort WW
Total Expenditures	11,925	21,925	21,925	21,925	50,000	
301 - 508100003-Ending Balance - Street Capital Contribution Fund 301	16,058	16,146	14,154	16,060	27,080	Based on annualization for 2021 end of year budget.
305 - 308100035-Beginning Balance - Capital Imprvement Fund (REET) (Disabled)	283,257	286,369	386,153		-	
305 - 308410009-Beginning Balance - Capital Improvement Fund (REET)	-	-	-	323,252	453,142	Based on annualization for 2021 end of year budget.
305 - 318340000-Real Estate Excise Tax Local	133,757	130,000	150,000	209,639	210,000	Based on annualization of 2021
305 - 361100035-Unrealized Gain/Loss	658	-	-	(681)	-	
305 - 361110035-Investment Interest	2,373	1,500	1,500	2,087	2,500	
305 - 361300035-Realized Gain/Loss On Investments	692	-	-	33	-	
305 - 361410035-Investment Interest - Purchased	(170)	-	-	(13)	-	
Total Revenues	137,310	131,500	151,500	211,065	212,500	
305 - 514204135-Professional Financial / Banking Costs	35	-	-	29	-	
305 - 594426300-Street And Path Projects	-	-	30,000	21,146	100,000	Block Resurfacing/Street Lighting
305 - 594426502-Chipsealing / Walla Walla Cnty PW	97,281	41,000	60,000	60,000	60,000	Annual Chip seal Program
Total Expenditures	97,316	41,000	90,000	81,175	160,000	
305 - 508100035-Ending Fund Balance 305	323,252	376,869	447,653	453,142	505,642	Based on annualization for 2021 end of year forecast.
306 - 308100036-Beginning Balance - Capital Improvement Fund (REET II) (Disabled)	433,260	393,214	620,627		-	
306 - 308410010-Beginning Balance - Capital Improvement Fund (REET II)	-	-	-	583,592	1,279,804	Based on annualization for 2021 end of year budget.
306 - 318350000-REET 2 - Second Quarter Percent	150,653	130,000	150,000	193,736	210,000	Based on annualization of 2021
306 - 334027001-Recreation And Conservation Office Grant - Lions' Park	-	-	1,000,000		1,500,000	RCO Grants - Lions Park \$1,397,117.01
306 - 361100036-Unrealized Gain/Loss	642	-	-	(1,173)	-	
306 - 361110036-Investment Interest	3,784	2,000	2,000	3,620	4,000	
306 - 361300036-Realized Gain/Loss On Investments	1,084	-	-	54	-	
306 - 361410036-Investment Interest - Purchased	(314)	-	-	(18)	-	
306 - 367110006-Contr/Donations - Private	-	-	400,000	500,042	500,000	Lions Park Private Foundation Grant 15.3% (\$498,272.50)
Total Revenues	155,849	132,000	1,552,000	696,262	2,214,000	
306 - 514204136-Professional Financial / Banking Costs	53	-	-	50	-	
306 - 595306336-Other Capital Improvements - REET 2	5,464	430,000	2,010,000		3,256,683	Dredge and reconstruct pond and Garrison Creek channel, eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Engineering will be done the first half of FY 2021. Construction will be the last half of FY 2021 into FY 2022
306 - 595306337-Other Capital Improvements - Grant Reimbursed	-	1,500	-	-	-	
Total Expenditures	5,517	431,500	2,010,000	50	3,256,683	
306 - 508100036-Ending Fund Balance 306	583,592	93,714	162,627	1,279,804	237,121	Based on annualization for 2021 end of year forecast.
309 - 308410011-Estimated Beginning Balance - CDBG Projects Fund	-	-	-		-	Based on annualization for 2021 end of year budget.
309 - 333140000-Federal Indirect Grants - CDBG	-	464,530	339,530	379,219	364,000	CDBG money for Central College Place Sidewalks
309 - 361110009-Investment Interest - CDBG Project Fund	-	-	-		-	
Total Revenues		464,530	339,530	379,219	364,000	
309 - 594314100-Capital Expenditures/Expenses - Professional Services	-	-	-	4,357	-	CDBG Stormwater Study Grant for Drywells - \$30,000 grant awarded 12/2020
309 - 595610000-Capital Expenditures - Sidewalks	-	464,530	339,530	339,530	364,000	Install six-foot wide sidewalk on one side of road. Dependent on obtaining a Community Development Block Grant: General Purpose.
309 - 595610001-Capital Expenditures/Expenses - Grant Funded Sidewalks	-	-	-	35,332	-	
Total Expenditures	-	464,530	339,530	379,219	364,000	

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
309 - 508100009-Ending Balance 309			-	-	()	- Based on annualization for 2021 end of year forecast.
311 - 308100011-Beginning Balance - Street Improvement Fund (Disabled)	115,935	362,650	488,886		-	
311 - 308410012-Beginning Balance - Street Improvement Fund	-	-	-	395,775	238,172	Based on annualization for 2021 end of year budget.
311 - 333206201-WASPC - Traffic Safety Equipment Grant Safe Sidewalks	65,198	-	-	-	-	
311 - 334001011-State Grant from Legislature	-	718,521	200,000	-	1,661,000	Various funding entities
311 - 334038006-TIB C Street Grant	852,376	-	-	-	50,000	
311 - 334038008-TIB Overlay Grants	-	585,982	282,204	258,426	-	
311 - 334038009-TIB Relight Washington Grant	235,030	-	-	-	-	
311 - 361100011-Unrealized Gain/Loss	(780)	-	-	(678)	-	
311 - 361110011-Investment Interest St. Improvement Fund	1,751	3,000	67,500	1,821	2,000	
311 - 361300011-Realized Gain/Loss On Investments	395	-	-	(2)	-	
311 - 361410011-Investment Interest - Purchased	(286)	-	-	45	-	
311 - 367000311-Pacific Power Wattsmart Grant	-	2,000	71,100	-	-	
311 - 397000311-Interfund Transfer From Street Capital Developer Contributions Fund	-	10,000	10,000	10,000	10,000	
Total Revenues	1,153,684	1,319,503	630,804	269,612	1,723,000	
311 - 543304111-Professional Financial / Banking Costs	26	25	25	26	-	
311 - 595106320-Street Fund Capital Project Engineering	6,709	-	-	-	1,000,000	Construction of dark fiber throughout the City of College Place (\$2 million per square mile per Petrichor).
311 - 595106321-Street Fund Capital Project Engineering - Grant Funded	65,198	-	-	-	-	
311 - 595206320-Street Fund Capital Project ROW	35,090	-	-	-	-	
311 - 595306312-Roads/Streets Const. & Other Infrastructure - St Improvement Fund	2,074	15,000	100,000	-	10,000	Installation of solar flashing stop signs on Larch at Whitman Intersection. \$10,000
311 - 595306320-Street Fund Capital Project Roadways	(594,215)	742,921	200,000	222,008	711,000	Reconstruction of Mojonnier Rd from Bellevue Ct to College Ave. Engineering (2021 to 2022 with MPO STP Grant Money) Construction in 2023.
311 - 595306321-Street Fund Capital Project Roadways - TIB Grant Portion	852,376	-	-	-	-	
311 - 595316303-Overlays - City Portion	62,197	3,800	-	(208,379)	-	
311 - 595316304-Overlays - TIB Grant Portion	244,388	585,982	313,560	313,560	-	
311 - 597003133-Transfer From Street Improvement Fund To Economic Development Fund	200,000	200,000	100,000	100,000	100,000	Transfer to fund 4 Bikes Project
Total Expenditures	873,843	1,547,728	713,585	427,215	1,821,000	
311 - 508100011-Ending Balance 311	395,775	134,425	406,105	238,172	140,172	Based on annualization for 2021 end of year forecast.
315 - 308100015-Beginning Fund Balance - Facility Maintenance Reserve Fund (Disabled)	80,237	116,389	139,828		-	
315 - 308410013-Beginning Fund Balance - Facility Maintenance Reserve Fund	-	-	-	232,667	158,898	Based on annualization for 2021 end of year budget.
315 - 361100015-Unrealized Gain/Loss	63	-	-	(571)	-	
315 - 361110015-Investment Interest- Facility Maintenance Reserve Fund	839	1,000	1,000	1,602	1,500	
315 - 361300015-Realized Gain/Loss On Investments	182	-	-	1	-	
315 - 361410015-Investment Interest - Purchased	(79)	-	-	37	-	
315 - 367000315-Pacific Power Lighting Grant	16,706	48,832	-	-	-	
315 - 397000015-Operating Transfer From CE To Bldg Fac Reserve	295,100	295,100	400,000	400,000	500,000	
Total Revenues	312,811	344,932	401,000	401,069	501,500	
315 - 514204115-Financial Services / Fees & Charges	9	100	100	21	-	
315 - 594186215-Capital Expenditures/Expenses - Buildings & Structures (Local Funds)	-	-	-	5,386	-	
315 - 594186216-Capital Expenditures/Expenses - Buildings & Structures (Grant Funds)	16,706	-	-	-	-	City Hall: Replace emergency backup generator \$200,000; Design work to renovate CD are for additional offices \$80,000; City 1/3 share contribution prorated over 5 years for replacement of fire tower \$64,900; Replace exterior staircase on east side of building \$30,000; Replace 3 Ton RTU Package Unit Heater/Chiller on roof rated "F" on South side of building \$15,000; Install Washroom and roof at Gun Range \$23,000; Renovate Dorm Rooms \$40,000;Replace 1 carrier Water Source
315 - 594186217-Capital Expenditures/Expenses - Buildings & Structures	117,682	219,500	459,800	459,800	462,900	Heat Pump - FD \$10,000;
315 - 594186315-Capital Expenditures/Expenses - Other Imprvmts	11,457	58,831	-	-	-	
315 - 594186415-Capital Expenditures/Expenses - Equipment/Furnishings	14,528	4,000	-	9,631	30,000	Dorm Room Furniture
Total Expenditures	160,382	282,431	459,900	474,838	492,900	
315 - 508100015-Ending Fund Balance 315	232,667	178,890	80,928	158,898	167,498	Based on annualization for 2021 end of year forecast.
320 - 308100020-Beginning Balance - Equipment Reserve Fund (Disabled)	451,365	339,015	299,655		-	
320 - 308410014-Beginning Balance - Equipment Reserve Fund	-	-	-	265,081	289,334	Based on annualization for 2021 end of year budget.
320 - 361100004-Unrealized Gain/Loss	1,336	-	-	(534)	-	

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
320 - 361110004-Investment Interest	2,665	4,000	4,000	1,981	2,500	
320 - 361300004-Realized Gain/Loss On Investments	928	-	-	70	-	
320 - 361410004-Investment Interest - Purchased	(168)	-	-	(85)	-	
320 - 397000100-Transfer From Streets For Equipment Replacement	7,000	7,000	250,000	403,500	340,000	Transfer for Equipment Replacement
320 - 397001521-Transfer From PD For Equipment Replacement	38,100	38,100	-	-	157,130	Transfer for Equipment Replacement
320 - 397001522-Transfer From FD For Equipment Replacement	150,000	150,000	20,000	20,000	1,183,000	Transfer for Equipment Replacement
320 - 397001524-Transfer From Bldg/Facilities For Equipment Replacement	25,000	25,000	-	-	-	Transfer for Equipment Replacement
320 - 397001576-Transfer From Parks For Equipment Replacement	30,000	30,000	10,000	10,000	37,000	Transfer for Equipment Replacement
Total Revenues	254,860	254,100	284,000	434,932	1,719,630	
320 - 514894120-Professional Financial / Banking Costs	42	-	-	25	-	
						Police Vehicle Leasing Program. (#401, #402, #406, #408, #410, #412, #414, and #431 Dodge Chargers picked up in 2019 and will be switched out in 2025. Replace #400 2013 Ford Sedan Interceptor and #411 Ford Escape Hybrid in 2021. Replace #407, #409, #413, #415, #416, #471, and #472 2014/2015 used State Patrol Ford Interectors in 2023. Replace #407, #409, #413, #415, #402, and #431 2014/2015 used State Patrol Ford Interceptors in 2022.
320 - 594216432-Vehicles/Equip Police Department	54,390	63,500	72,520	72,520	157,130	
320 - 594226427-Vehicles/Equip EMS	62,547	-	-	(45,039)	-	
320 - 594226431-Vehicles/Equip Fire Department	-	-	18,000	18,000	1,004,000	New vehicle for Fire Dept. Captain \$54,000; Replace 2001 Ford E450/Road Rescue Ambulance \$250,000; Replace E3012 Fire Truck \$700,000
320 - 594226432-Vehicles/Equip Fire Department Mobilization	155,360	150,000	20,000	20,000	125,000	Replace 1985 Chevy K3500 MOB Brush Truck
320 - 594426432-Vehicles/Equip Streets	99,835	157,000	-	-	-	
320 - 594486403-Vehicles/Equip CE	-	-	-	38,173	-	
320 - 594506432-Vehicles/Equip CE	68,970	65,000	307,000	307,000	415,000	Replace #501 (1996 Ford Super Duty Stellar Truck) \$120,000; Replace #303 (2007 Chevy Flat Bed Pick Up) \$45,000; Replace #542 (1992 Ford L8000 3,000 gallon Street Flusher) \$250,000
Total Expenditures	441,145	435,500	417,520	410,678	1,701,130	
320 - 508100020-Ending Balance - Equipment Reserve Fund	265,081	157,615	166,135	289,334	307,834	Based on annualization for 2021 end of year forecast.
330 - 308100033-Beginning Balance - Economic Development Fund (Disabled)	380,736	500,362	93,851		-	
330 - 308410015-Beginning Balance - Economic Development Fund	-	-	-	577,091	562,289	Based on annualization for 2021 end of year budget.
330 - 361110030-Interest Earned Economic Development	1,271	50	50	444	250	
330 - 397000101-Interfund Transfer For CARS Signalization	11,925	11,925	500,000	11,925	40,000	4BIKES Project funded by TIB Complete Streets Program
330 - 397003133-Transfer From Street Improvement Fund To Economic Development Fund	200,000	200,000	100,000	100,000	100,000	
Total Revenues	213,196	211,975	600,050	112,369	140,250	
330 - 595306304-CARS Construction	-	100,000	100,000	-	100,000	4BIKES Project local portion
330 - 595306305-CARS Miscellaneous Expenses	16,841	500,000	500,000	127,172	500,000	4BIKES Project funded by TIB Complete Streets Program
330 - 595646300-CARS Traffic Signalization (Developer Funded)	-	11,925	-	-	-	
Total Expenditures	16,841	611,925	600,000	127,172	600,000	
330 - 508100033-Ending Balance - Economic Dev. Fund 330	577,091	100,412	93,901	562,289	102,539	Based on annualization for 2021 end of year forecast.
340 - 508100023-Ending Balance - Economic Dev Reserve Fund 340	-	65	65	65	65	Based on annualization for 2021 end of year forecast.
400 - 308510001-Beginning Fund Balance - Water Fund	-	-	-	462,575	445,761	Based on annualization for 2021 end of year forecast.
400 - 308800040-Beginning Fund Balance - Water Fund (Disabled)	680,038	1,050,112	498,247		-	
400 - 334049001-State Direct/Indirect Grant From Department Of Health - Green Tank Consolida	-	-	-	17,566	-	
400 - 341700000-Sale Of Merchandise	12,291	55,000	20,000	58,273	50,000	Water meters & misc.
400 - 343400000-Water Sales	1,401,504	1,382,850	1,451,933	1,564,009	1,642,000	Based on Rate Model - Includes a 5% increase
400 - 343400001-Water Sales - Irrigation Only	-	-	-	148	-	
400 - 343400002-Water Charges For Utility Tax	275,315	267,826	267,205	285,481	299,716	From Rate Model
400 - 343400170-Misc Util Fees/Activation Fees	4,375	4,594	7,749	4,135	5,000	From Rate Model
400 - 343400185-Water - Sale Of Materials & Services	13,015	-	14,247	20,508	22,000	Taken from rate model
400 - 359900040-Penalty/Late Fee	6,401	20,000	20,000	513	10,000	
400 - 361100040-Unrealized Gain/Loss	1,745	-	-	(820)	-	
400 - 361110040-Investment Interest	6,460	7,000	7,000	2,389	3,000	
400 - 361300040-Realized Gain/Loss On Investments	2,609	-	-	17	-	
400 - 361400040-Interests On Delinquent Accounts	9	-	-	-	-	
400 - 361410040-Investment Interest - Purchased	(226)	-	-	21	-	
400 - 362000001-Water - Hydrant Meter & Backflow Rental Fees	1,249	1,000	1,020	2,863	1,500	From Rate Model
400 - 362005040-Rental Charges / Fees	21,901	19,044	19,044	24,985	25,000	Water tower rental fees from Verizon Wireless for antennar space.

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
400 - 369100006-Sale Of Surplus - Water	12,742	-	13,000	1,743	10,000	Sale of Surplus Water
400 - 369910040-Other Misc. Revenues	-	-	-	354	-	
400 - 382100001-Water - Hydrant Meter DEPOSIT	-	-	-	857	-	
400 - 389100040-Water - Hydrant Meter DEPOSIT (Disabled)	1,000	-	-	-	-	
Total Revenues	1,760,389	1,757,314	1,821,198	1,983,043	2,068,216	
400 - 534101000-Wages & OT	98,801	116,906	100,946	98,874	91,086	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - 534102000-Benefits	39,497	50,266	44,140	41,698	36,803	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
400 - 534103100-Operating Supplies - Administration	941	-	-	1,762	1,000	
400 - 534103101-Office Supplies - Administration	723	1,200	1,200	1,640	1,500	Paper, computer supplies
400 - 534103500-Small Tools/Equipment	124	500	500	-	500	Misc. small office equipment
400 - 534104100-Professional Service	37,834	11,100	11,500	34,255	11,665	IMESD Contract (18.5%) \$11,662
400 - 534104200-Communication	4,069	4,000	4,000	3,541	4,000	Postage, shipping, and phone charges.
400 - 534104300-Travel	113	3,000	3,000	382	3,000	Per diem & lodging
400 - 534104400-External Taxes	114,573	100,000	100,000	114,390	115,000	Based on 2021 annualized
400 - 534104401-Advertising	245	1,000	1,000	321	1,000	
400 - 534104402-Utility Tax	275,315	260,000	260,000	285,481	290,000	Increase due to increase in water rates
400 - 534104600-Insurance	35,999	40,000	40,800	40,023	40,000	Based on estimate from WCIA
400 - 534104900-Miscellaneous	3,312	3,500	3,500	3,477	3,500	Memberships, permits, etc.
400 - 534104901-Registrations/Fees - Training Classes & Seminars	5,675	3,500	3,500	374	3,500	Classes & training. Based on 2019 annualized
400 - 534201000-Salaries & Wages	14,474	14,960	15,321	15,090	30,091	Reflects 3% COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - 534202000-Benefits	7,052	7,446	7,603	7,664	14,516	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
400 - 534204100-Professional Services	18	-	-	297	-	
400 - 534204101-Professional Eng. Srvs - DOH Feasibility Study Grant	5,605	-	-	3,622	-	
400 - 534271000-Water Utilities - Salaries & Wages	94,083	84,133	99,289	95,081	99,611	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - 534272000-Water Utilities - Personnel Benefits	44,275	39,301	48,853	46,229	50,110	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status. Includes addition of 1 FTE (Deputy Clerk)
400 - 534273100-Water Utilities - Operating Supplies	1,398	2,000	2,000	512	2,000	Envelopes and billing paper
400 - 534273101-Water Utilities - Office Supplies	1,115	1,200	1,200	444	1,000	Increase requested due to increase in staff.
400 - 534273500-Water Utilities - Small Tools And Minor Equipment	-	100	100	-	100	
400 - 534274100-Water Utilities - Professional Services	25,897	25,600	24,100	26,151	24,052	Includes \$2,257 for BIAS Annual Service Agreement, \$3,145 for Questica, \$3,700 for audit, \$2,405 for billing statements (OutWest Printing), \$925 for WebCheck, \$185 for Sensus Equipment Maintenance, \$3,410 for XPress Billpay, \$7,400 for credit card merchant account fees, and \$625 miscellaneous.
400 - 534274200-Water Utilities - Communications	4,448	5,000	5,000	4,646	5,000	Postage and phone
400 - 534274300-Water Utilities - Travel	210	1,000	1,000	-	1,000	Increase requested due to increase in staff.
400 - 534274800-Water Utilities - Repairs & Maintenance	364	700	700	722	750	Copy machine
400 - 534274900-Water Utilities - Miscellaneous	102	300	300	144	300	Increase based on annualization
400 - 534274901-Water Utilities - Registrations/Fees - Trainings & Seminars	295	1,500	1,500	128	1,500	Increase requested due to increase in staff.
400 - 534314134-Legal Services - Water	180	-	-	-	-	
400 - 534501000-Wages & OT	238,121	240,991	255,724	252,797	268,213	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - 534502000-Benefits	141,172	150,019	146,969	147,797	145,694	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
400 - 534502001-Benefits Uniforms	967	1,500	1,500	638	1,500	Based on 2021 annualized
400 - 534503100-Operating Supplies - Maintenance	58,816	90,000	90,000	110,415	120,000	Supplies needed to replace water services on Highland Park
400 - 534503500-Sm Tools/Equipment	1,603	1,500	1,500	379	1,500	Hand & small power tools
400 - 534504100-Professional Services	2,354	3,000	3,000	-	13,000	Software support contract on handheld and misc.; Backflow Testing Software \$10,000
400 - 534504500-Operating Rentals/Leases	1,784	500	500	301	500	Rental of special tools
400 - 534504800-Repairs & Maintenance	4,007	15,000	15,000	3,096	15,000	Use of contractors on certain projects
400 - 534504900-County 911 / Dispatch Services	1,740	2,096	2,096	2,096	2,100	
400 - 534504996-Interfund Rentals - O & M	41,688	46,972	45,740	45,740	46,000	Based on 2021 annualization
400 - 534801000-Wages & OT	10,423	10,176	10,946	11,462	12,038	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
400 - 534802000-Benefits	6,731	6,787	7,053	7,189	7,124	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
400 - 534803100-Operating Supplies - General	17,543	15,000	15,000	52,944	45,000	Chlorine Tablets, electrical supplies, control valve parts, well supplies, chlorinator supplies, control & electrical parts.
400 - 534803300-Water Purchase For Resale	-	1,000	1,000	-	1,000	Intertie usage
400 - 534803500-Small Tools/Equipment	162	1,000	1,000	-	1,000	
400 - 534804100-Water Utilities - Professional Services - Water Testing	9,362	5,500	16,000	17,028	27,000	Bacti Tests, other required quality testing & iWorq Asset Management (\$10,500)
400 - 534804700-Public Utility Services	139,453	130,000	130,000	165,544	165,000	Electricity
400 - 534804800-Repairs/Maintenance	26,930	15,000	15,000	9,462	15,000	
400 - 534804900-Intergov Maintenance	6,548	6,000	6,000	7,583	7,500	State permits and fees. Based on annualization.
400 - 534904100-Professional Financial / Banking Costs	65	-	-	583	-	
400 - 582100001-Water - Hydrant Meter Deposit Refund	-	-	-	857	-	
400 - 589100040-Water - Hydrant Meter Deposit Refund (Disabled)	2,000	-	-	-	-	

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
400 - 594346404-Machinery/Equipment	-	4,500	4,500	-	4,500	Water service drill & tap machines
400 - 594346405-Capital Expenditures/Expenses - Machinery & Equipment	-	2,000	2,000	-	2,000	Contingency budget
400 - 597340041-Interfund Transfer - Revenue Reserved For Rate-Funded Capital	300,000	300,000	300,000	300,000	300,000	Transfer for Rate-Funded Capital
400 - 597340095-Interfund Rentals - Repl	145,000	145,000	37,000	37,000	37,000	Equipment Replacement Transfer
Total Expenditures	1,973,210	1,971,753	1,888,580	1,999,858	2,070,254	
400 - 508800040-Fund Ending Balance 400	467,217	835,673	430,865	445,761	443,723	Based on annualization for 2021 end of year forecast.
401 - 308510002-Beginning Fund Balance - Wastewater Fund	-	-	-	1,791,064	2,327,816	Based on annualization for 2021 end of year budget.
401 - 308800041-Beginning Fund Balance - Wastewater Fund (Disabled)	1,679,839	1,971,435	1,836,496		-	
401 - 343500000-Wastewater Charges	2,271,748	2,037,000	2,345,758	2,460,268	2,558,700	5% Increase Taken from Rate Model
401 - 343500002-Wastewater Charges For Utility Tax	311,130	315,000	322,138	327,608	335,023	5% Increase Taken from Rate Model
401 - 343500041-Misc Util Fees & Charges	-	-	871	-	-	
401 - 343500041-Misc Util Fees & Charges	1,088	-	-	1,695	-	
401 - 343500141-Wastewater Front Footage Fees	-	-	-	31,886	-	
401 - 359900041-Penalty/Late Fee	3,016	10,000	8,000	2,832	5,000	
401 - 361100041-Unrealized Gain/Loss	2,809	-	-	(3,113)	-	
401 - 361110041-Investment Interest WW	15,354	14,000	14,000	8,541	9,000	
401 - 361300041-Realized Gain/Loss On Investments	4,627	-	-	12	-	
401 - 361410041-Investment Interest - Purchased	(1,163)	-	-	172	-	
401 - 369100007-Sale Of Surplus - Wastewater	352	-	-	-	-	
401 - 369910041-Other Misc Revenues	41,463	-	-	1,004	-	
401 - 397412401-Transfer Surplus To Operating Fund	-	300,000	-	-	-	
Total Revenues	2,650,425	2,676,000	2,690,767	2,830,904	2,907,723	
401 - 535101000-Wages & OT	52,326	39,284	54,692	53,075	71,026	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
401 - 535102000-Benefits	20,300	17,029	23,159	21,647	24,061	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
401 - 535103101-Office Supplies - Administration	324	500	500	401	500	
401 - 535104100-Professional Services	1,178,990	1,224,000	1,196,698	1,046,703	1,300,000	CH2M WWTP Operation Contract \$1,223,000.00 + 77,000 misc.
401 - 535104200-Communication	742	900	900	432	650	Postage, shipping, phone, cell phone
401 - 535104300-Travel	14	500	500	-	500	Based on 2021 annualization
401 - 535104400-External Taxes	56,557	60,000	60,000	66,455	68,000	Based on 2021 annualization
401 - 535104401-Advertising	454	-	-	-	-	
401 - 535104402-Utility Tax	311,130	310,000	310,000	327,608	330,000	Increase due to increase in wastewater rates
401 - 535104600-Insurance	59,999	59,000	60,100	60,603	60,605	Based on estimate from WCIA
401 - 535104900-Misc	395	500	500	10,921	11,500	Membership dues
401 - 535104901-Registrations/Fees - Training Classes & Seminars	39	500	500	15	500	Training & conference registration
401 - 535201000-Salaries & Wages	14,474	14,960	15,321	15,090	24,903	Reflects 3% COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
401 - 535202000-Benefits	7,052	7,446	7,603	7,664	12,013	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
401 - 535203100-Operating Supplies - Admin. / Planning	18	-	-	21	-	
401 - 535204900-Miscellaneous	7	-	-	-	-	
401 - 535271000-Sewer Utilities - Salaries & Wages	88,074	79,250	92,097	88,074	96,210	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
401 - 535272000-Sewer Utilities - Personnel Benefits	40,996	36,878	45,503	43,049	48,565	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status. Includes addition of 1 FTE (Deputy Clerk)
401 - 535273100-Sewer Utilities - Operating Supplies	1,396	3,500	3,500	733	3,500	Paper, billing paper, billing envelopes. Increase based on anticipated price increases.
401 - 535273101-Sewer Utilities - Office Supplies	1,293	2,000	2,000	491	1,500	
401 - 535273500-Sewer Utilities - Small Tools And Minor Equipment	-	200	200	-	200	
401 - 535274100-Sewer Utilities - Professional Services	40,169	36,700	35,000	40,571	41,000	Includes \$3,154 for BIAS Annual Service Agreement, \$4,820 for Questica, \$5,670 for audit, \$3,445 for billing statements (OutWest Printing), \$1,325 for WebCheck, \$265 for Sensus Maintenance, \$4,855 for XPress Billpay, \$10,600 for credit card merchant account fees, and \$625 miscellaneous.
401 - 535274200-Sewer Utilities - Communications	6,426	7,000	7,000	6,716	7,000	Postage and phone
401 - 535274300-Sewer Utilities - Travel	-	1,000	1,000	-	1,000	Increase requested due to increase in staff.
401 - 535274800-Sewer Utilities - Repairs & Maintenance	629	1,000	1,000	1,235	1,000	Copy machine charges
401 - 535274900-Sewer Utilities - Miscellaneous	84	500	500	134	500	Memberships to WFOA, SCWMCA.
401 - 535274901-Sewer Utilities - Registrations/Fees - Trainings & Seminars	285	1,500	1,500	119	500	Increase requested due to increase in staff.
401 - 535314135-Legal Services - Wastewater	3,518	1,500	1,500	1,466	-	
401 - 535503100-Operating Supplies - Maintenance	1,041	500	500	27,000	500	Based on 2021 annualized
401 - 535503500-Small Tools / Equipment	256	-	-	(31)	-	
401 - 535504100-Professional Services	26,336	-	-	-	-	
401 - 535504500-Operating Rentals/Leases	1,709	-	-	-	-	

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
401 - 535504800-Repairs / Maintenance	-	3,000	3,000	1,584	3,000	
401 - 535504801-Maintenance Of Poplar Farm / Weed Control WWTP	77,934	100,000	-	8,340	-	Remainder of poplar farm harvest and cleanup contract.
401 - 535504900-Intergov Services	605	500	500	4,609	500	Landfill charges
401 - 535504901-County 911 / Dispatch Services	1,740	2,096	2,096	2,096	2,096	
401 - 535504996-Interfund Rentals - O & M	8,733	17,616	17,153	17,153	17,500	Based on 2021 annualized
401 - 535803100-Operating Supplies - General	11,241	-	-	-	-	
401 - 535804100-Professional Services	24,058	16,200	16,700	17,270	17,050	IMESD Contract (27%) \$17,020
401 - 535804700-Public Utility Services	10,932	-	-	11,256	11,000	
401 - 535804800-Repairs / Maintenance Capital Reserve	44,146	25,000	25,000	43,830	45,000	Contractor work associated with repairs/maintenance outside of contract with CH2M.
401 - 535804900-Miscellaneous	9,545	13,000	13,000	-	13,000	NPDES permit, biosolids permit, lab accreditation, lien fees. Increase in permit fees. Previously budgeted in 535.80.51.00.
401 - 535804902-Registration/Fees-Training Classes & Seminars	300	-	-	-	-	
401 - 535804996-Interfund Transfers - O&M	8,733	17,616	17,153	17,153	17,500	Based on 2021 annualization
401 - 535904100-Professional Financial / Banking Costs	204	120	120	483	-	
401 - 594356403-Capital Expenditures/Expenses - Machinery & Equipment	-	-	-	186	-	
401 - 597350095-Interfund Rentals - Repl.	63,000	63,000	-	-	-	Transfer for future capital replacements.
401 - 597350895-Interfund Rentals - Repl.	63,000	63,000	-	-	-	Transfer for future capital replacements.
401 - 597401411-Transfer For Rate Funded Capital	300,000	300,000	300,000	350,000	300,000	Transfer for Rate-Funded Capital
Total Expenditures	2,539,200	2,527,295	2,316,495	2,294,151	2,532,379	
401 - 508800041-Fund Ending Balance 401	1,791,064	2,120,140	2,210,768	2,327,816	2,703,161	Based on annualization for 2021 end of year forecast.
402 - 308510003-Beginning Fund Balance - Stormwater Fund	-	-	-	368,763	613,830	Based on annualization for 2021 end of year budget.
402 - 308800042-Beginning Fund Balance - Stormwater Fund (Disabled)	229,460	385,028	369,657		-	
402 - 334031004-Dept Of Ecology - Solid Waste Enforcement Code Grant	52,696	90,000	90,000	90,000	-	For operating costs
402 - 343100000-Stormwater Charges	585,760	540,000	562,936	603,789	605,000	No increase for 2022
402 - 343100041-Misc Util Fees & Charges - Stormwater	612	-	-	859	-	
402 - 359900042-Penalty/Late Fee - Stormwater	1,032	-	10,000	29	-	
402 - 361100402-Unrealized Gain/Loss	356	-	-	(752)	-	
402 - 361110402-Investment Interest - Stormwater Fund	2,322	500	500	2,234	2,500	
402 - 361300402-Realized Gain/Loss On Investments	660	-	-	26	-	
402 - 361410402-Investment Interest - Purchased	(198)	-	-	4	-	
402 - 369910044-Other Misc. Revenues	-	-	-	108	-	
Total Revenues	643,241	630,500	663,436	696,297	607,500	
402 - 531101000-Wages & OT - Stormwater Administration	27,143	28,737	28,288	30,851	50,378	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
402 - 531102000-Benefits - Stormwater Administration	12,069	14,054	13,433	14,757	19,401	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
402 - 531103100-Operating Supplies - Stormwater Administration	29	5,000	5,000	1,226	5,000	Educational materials/public outreach
402 - 531103101-Office Supplies - Stormwater Administration	98	-	-	257	-	
402 - 531104100-Professional Services - Stormwater Administration	466	2,700	2,800	7,054	7,055	IMESD Contract (4.5%) \$2,837; On Call Engineering Services
402 - 531104200-Communications - Stormwater Administration	150	-	-	16	-	
402 - 531104300-Travel - Stormwater	-	1,000	1,000	-	1,000	
402 - 531104400-External Taxes - Stormwater	-	1,000	1,000	-	1,000	
402 - 531104401-Advertising - Stormwater	575	500	500	-	500	
402 - 531104600-Insurance - Stormwater	12,000	10,000	12,200	23,525	23,525	Based on estimate from WCIA
402 - 531104900-Miscellaneous - Stormwater	13,221	500	5,000	1,301	5,000	Miscellaneous contingency due to unknowns in first year of operations.
402 - 531104901-Registration/Fees - Training Classes Stormwater Admin	531	2,500	2,500	742	2,500	Annual training for CESCL
402 - 531201000-Wages & OT - Stormwater Engineering	19,606	28,947	22,913	9,851	37,796	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
402 - 531201000-Wages & OT - Stormwater Engineering	7,415	12,553	11,988	3,466	12,362	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
402 - 531203100-Operating Supplies - Stormwater Engineering	713	1,500	1,500	39	1,000	Regular office supplies
402 - 531203101-Office Supplies - Stormwater Engineering	16	200	200	20	200	Regular office supplies
402 - 531204100-Professional Services - Stormwater Engineering	31	2,500	2,500	3,429	4,500	Water Quality Testing \$2,000; Autodesk Civil \$2,500
402 - 531204200-Communication - Stormwater Engineering	130	-	-	805	-	Communications for Stormwater Engineering
402 - 531204300-Travel Expense - Stormwater Engineering	-	750	750	-	750	Month Regional Stormwater Meeting; Conferences; Training
402 - 531271000-Stormwater Utilities - Salaries & Wages	57,244	40,213	60,555	57,879	60,893	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
402 - 531272000-Stormwater Utilities - Personnel Benefits	27,130	19,123	29,997	28,259	31,297	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status. Includes addition of 1 FTE (Deputy Clerk)
402 - 531273100-Stormwater Utilitiies - Operating Supplies	345	500	500	148	500	Paper, billing paper, billing envelopes.
402 - 531273101-Stormwater Utilities - Office Supplies	232	250	250	75	250	
						Includes \$689 for BIAS Annual Service Agreement, \$536 for Questica, \$630 for State Auditors, \$650 for billing statements (Outwest Printing), \$250 for WebCheck, \$50 for Sensus, \$950 for Xpress Billpay, \$2,000 for Paymentech (utility payments), \$625 for Misc.
402 - 531274100-Stormwater Utilities - Professional Services	2,610	6,500	6,400	1,324	6,500	

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
402 - 531274200-Stormwater Utilities - Communications	1,207	1,600	1,600	1,261	1,600	Postage and phone
402 - 531274300-Stormwater Utilities - Travel	-	400	400	-	400	Increase requested due to increase in staff.
402 - 531274800-Stormwater Utilities - Repairs & Maintenance	7	50	50	927	1,000	
402 - 531274900-Stormwater Utilities - Miscellaneous	41	120	120	63	120	
402 - 531274901-Stormwater Utilities - Registration/Fees - Training & Seminars	90	1,000	1,000	77	1,000	
402 - 531314131-Legal Services - Stormwater	2,925	-	-	-	-	
402 - 531501000-Wages & OT - Stormwater Maintenance	39,825	47,080	52,161	45,840	104,088	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
402 - 531502000-Benefits - Stormwater Maintenance	27,636	37,293	38,911	34,295	76,854	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
402 - 531503100-Operating Supplies - Stormwater Maintenance	438	1,500	1,500	1,110	1,500	
402 - 531503500-Small Tools/Equipment - Stormwater Maintenance	-	1,500	1,500	-	1,500	
402 - 531504100-Professional Services - Stormwater Maintenance	13	500	500	-	500	Operating rentals/leases
402 - 531504800-Repairs & Maintenance - Stormwater Maintenance	714	-	-	3,023	1,500	
402 - 531504996-Interfund Rentals - O&M - Stormwater Maintenance	5,615	6,011	5,854	5,854	6,000	Based on 2021 annualization
402 - 531701000-Wages & OT - Stormwater Capacity Grant	18,218	-	-	24,381		
402 - 531702000-Benefits - Stormwater Capacity Grant	11,896	-	-	16,979		
402 - 531704800-Repairs & Maintenance - Stormwater Capacity Grant	22,150	-	-	31,902		
402 - 531803100-Operating Supplies - Stormwater Operations/General	308	-	-	-	-	
402 - 531804100-Professional Services - Stormwater Operations/General	98	-	-	341	-	
402 - 531804200-Communications - Stormwater Maintenance	-	500	500	-	500	
402 - 531804300-Travel Expense - Stormwater Operations/General	-	500	500	-	500	
402 - 531804901-Registration/Fees - Training Classes Stormwater	-	1,500	1,500	-	1,500	Annual training of public works (\$1,000) and registrations/fees for training classes and seminars (\$500).
402 - 531904100-Professional Financial / Banking Costs	5	-	-	152	-	
402 - 597000403-Interfund Transfer - SW Operating To SW Capital	191,000	191,000	100,000	100,000	225,000	\$225,000 for Outfall Replacement
Total Expenditures	503,938	469,581	415,370	451,230	694,969	
402 - 508800042-Ending Balance - Stormwater Fund 402	368,763	545,947	617,723	613,830	526,360	Based on annualization for 2021 end of year forecast.
403 - 308410017-Beginning Fund Balance - Stormwater Capital Reserve Fund	-	-	-	368,747	445,685	Based on annualization for 2021 end of year budget.
403 - 308800043-Beginning Balance - Stormwater Capital (Disabled)	72,273	206,373	168,002		-	
403 - 334001043-State Grant from Legislature	-	350,000	350,000	350,000	800,000	Various Funding Sources
403 - 334031001-Dept Of Ecology - SFAP	38,821	-	-	6,761	450,500	85% of expense to replace #901
403 - 334038043-State Grant From TIB	331,479	-	-	-	-	
403 - 361100403-Unrealized Gain/Loss	(764)	-	-	(678)	-	
403 - 361110403-Investment Interest - Stormwater Capital Reserve Fund	1,443	1,000	1,000	1,987	2,200	
403 - 361300403-Realized Gain/Loss On Investments	166	-	-	19	-	
403 - 361410403-Investment Interest - Purchased	(246)	-	-	10	-	
403 - 397000403-Interfund Transfer - SW Operating To SW Capital	191,000	191,000	100,000	100,000	225,000	\$225,000 for Outfall Replacement
Total Revenues	561,900	542,000	451,000	458,099	1,477,700	
403 - 531104141-Banking Service Fee/Charges - SW Cap Res Fund	24	-	-	29	-	
403 - 591000402-Principal Payment - USDA Rural Dev. Loan (Disabled)	42,112	42,112	43,355		-	
403 - 591317000-Principal Payment - Street Sweeper LTGO Bond 2019	-	-	-	43,355	43,355	Street Sweeper bond. Pmt 4/6. 8.2%. Balance after 2022 pmt = 93,255.,98
403 - 592000402-Interest Payment - Street Sweeper LTGO Bond 2019 (Disabled)	6,589	6,589	5,347		-	
403 - 592318000-Interest Payment - Street Sweeper LTGO Bond 2019	-	-	-	5,347	5,347	Street Sweeper bond. Pmt 4/6. 8.2%. Balance after 2022 pmt = 93,255.,98
403 - 594316400 - Stormwater Machinery & Equipment					530,000	New Vactor/Jetter Sewer Truck (Vehicle #901) \$530,000
403 - 595106343-Stormwater System Design Engineering	6,327	-	-	6,285	-	
403 - 595106344-Stormwater System Design Engineering - Grant Funded	38,821	-	-	16,146	-	
403 - 595406300-Stormwater Infrastructure	(159,927)	505,000	310,000	310,000	679,860	Stormwater Improvements from 4th to 6th at Birch \$179,860; Construction of a street waste decant facility \$500,000
403 - 595406301-Stormwater Infrastructure - TIB Grant Portion	331,479	-	-	-	-	
Total Expenditures	265,426	553,701	358,702	381,161	1,258,562	
403 - 508100045-Ending Balance 403	368,747	194,672	260,300	445,685	664,823	Based on annualization for 2021 end of year forecast.
410 - 308100042-Beginning Balance - Water Capital Reserve Fund (Disabled)	1,725,877	1,418,840	2,138,905		-	
410 - 308410018-Beginning Balance - Water Capital Reserve Fund	-	-	-	1,360,963	2,259,255	Based on annualization for 2021 end of year forecast.
410 - 321500040-Utility Permits	49,500	826,000	732,000	346,800	500,000	Based on planned development
410 - 334001041-State Grant From Legislature	90,988	90,988	-	-	1,005,362	Various Funding Souces
410 - 361110042-Investment Interest - Water Equip Reserv	5,946	75,000	75,000	1,348	2,000	
410 - 361420041-Interest Income - Private Loans	1,527	-	-	1,349	-	

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
410 - 362005013-Lease Payment (Annual) - Consolidated Irrigation District #14	70,000	70,000	70,000	70,000	70,000	District 14 intertie contribution. Previously this revenue was posted to fund 413.
410 - 362005014-Lease Payment (Annual) - WWU	43,201	21,626	21,626	21,626	24,200	
410 - 367000410-Pacific Power Blue Sky Grant Program	-	440,000	300,000	300,000	450,000	Grant for solar array
410 - 367000411-Principal Payments On Private Loans For Infrastructure	3,026	-	-	1,869	-	
410 - 391800410-DWSRF Loan From EPA/WA St Dept Of Health	750,405	1,752,995	243,000	243,000	2,850,000	1.5%, 20 yrs; Remaining loan drawdown based on RH2 calculation
410 - 397340041-Interfund Transfer - Revenue Reserved For Rate-funded Capital	300,000	300,000	200,000	200,000	300,000	Revenue reserved for rate funded capital.
410 - 397340095-INF Equip/Veh Lease/Repl.	145,000	145,000	37,000	37,000	37,000	Transfer for Equipment Replacement
Total Revenues	1,459,593	3,721,609	1,678,626	1,222,992	5,238,562	
410 - 534104141-Banking Service Fees/Charges - W Cap Res Fund	64	280	280	55	-	
410 - 594346141-Water Utility Land And Land Improvements	234,838	235,150	235,150	-	-	Water Right Payment
410 - 594346301-Water Utility Capital - C Street	-	113,783	-	-	-	Neighborhood Sewer - SE 12th & Broadway Lining
410 - 594346303-Water Utility Capital Expenditures	185,420	3,043,420	743,000	29,990	4,927,000	Well No. 6 (\$2,850,000); Sky & 12th Water line replacement (\$617,000), Well #7 Development (\$510,000) Whitman & Maple Solar Array (\$450,000), Western CP
410 - 594346305-Water Utility Capital Expenditures - DWL23479	750,405	-	-	229,215	-	Water Storage Tank Reservoir #4 (\$350,000), 6th St Water main replacement (\$150,000)
410 - 594346308-Water Utility Capital Expenditures - DOC CD19-96619-012	90,988	-	-	-	-	
410 - 594346441-Water Utility Equipment	39,477	145,000	37,000	65,439		
410 - 597000431-Transfer To 431	600,000	-	-	-	-	
Total Expenditures	1,901,192	3,537,633	1,015,430	324,700	4,927,000	
410 - 508100042-Ending Balance 410	1,284,278	1,602,816	2,802,101	2,259,255	2,570,817	Based on annualization for 2021 end of year forecast.
411 - 308100044-Beginning Balance - Wastewater Capital Reserve Fund (Disabled)	1,010,322	401,895	1,394,841		-	
411 - 308410019-Beginning Balance - Wastewater Capital Reserve Fund	-	-	-	685,578	237,005	Based on annualization for 2021 end of year forecast.
411 - 321500041-Utility Permits	60,000	966,000	871,700	285,500	300,000	Based on planned development
411 - 334001411-State Grant from Legislature	-	80,000	-	-	-	
411 - 337354101-Port Of Walla Walla 9/10ths Award	-	-	-	200,000	-	
411 - 361100043-Unrealized Gain/Loss	3,334	-	-	(994)	-	
411 - 361110043-Investment Interest - WW Equip Resev	4,596	10,000	10,000	2,125	2,500	
411 - 361300043-Realized Gain/Loss On Investments	1,225	-	-	(80)	-	
411 - 361410043-Investment Interest - Purchased	(297)	-	-	193	-	
411 - 369910043-Misc Revenue	-	-	-	(4,803)	-	
411 - 391200411-Revenue Bond Proceeds	-	5,500,000	3,640,000	5,000,000	-	
411 - 391800411-DOE - CWSRF Loan	-	2,500,000	2,759,600	2,759,600	2,000,000	\$600,000 forgiveness loan through Dept of Ecology for WWTP improvements.
411 - 397350095-INF Equip/Veh Lease/Repl.	63,000	-	-	-	-	
411 - 397350895-INF Equip/Veh Lease/Repl.	63,000	-	-	-	-	
411 - 397401411-Transfer For Rate Funded Capital	300,000	300,000	300,000	1,100,000	300,000	Taken from Rate Model
411 - 397412411-Transfer Of Surplus To Capital Reserve	280,686	280,686	280,686	280,686	300,000	Taken from Rate Model
Total Revenues	775,544	9,636,686	7,861,986	9,622,227	2,902,500	
411 - 535104141-Banking Service Fees/Charges - WW Cap Res Fund	77	55,000	55,000	38	-	Issuance cost on revenue bonds; bank fees.
411 - 594356100-Wastewater Land And Land Improvements	-	-	-	(38,430)	-	
411 - 594356301-Other Improvements	81,211	280,000	357,000	338,147	300,000	Line sewer to maintain structural integrity SE Birch (4th to 6th) Lining \$300,000
411 - 594356441-Wastewater Capital Equipment	-	-	191,000	-	581,885	Equipment portion of CH2M/Jacobs Contract \$116,884.08; Replace Lift Station #5 \$465,000
411 - 595356333-Other Improvements	1,021,802	8,080,000	8,087,097	8,087,097	2,000,000	WWTP Wastewater Treatment Plant Improvements:- 2022: Headworks \$1,740,000 - 2022: Re-aratation and Cooling: \$150,000 - 2023: Land Treatment: \$17.9 Million
411 - 595356334-Other Improvements - DOE Grant Funded	-	-	-	1,683,949	-	Dept of Ecology Grant \$2,500,000 total with \$600,000 forgiveness loan for WWTP Improvements.
Total Expenditures	1,103,089	8,415,000	8,690,097	10,070,800	2,881,885	
411 - 508100044-Ending Balance 411	682,776	1,623,581	566,730	237,005	257,620	Based on annualization for 2021 end of year forecast.
412 - 308100051-Beginning Balance Wastewater Debt Service Fund (Disabled)	463,187	852,212	247,635		-	
412 - 308410020-Beginning Balance - Wastewater Debt Service Fund	-	-	-	466,817	885,896	Based on annualization for 2021 end of year forecast.
412 - 343500051-LT Debt Collection For Sewer Utility	541,348	810,470	714,070	548,257	721,211	Per rate model
412 - 361110044-Investment Interest Earned	2,162	3,000	3,000	422	1,000	
Total Revenues	543,510	813,470	717,070	548,679	722,211	
412 - 535104142-Banking Service Fees/Charges - WW LTD Res Fund	26	25	25	16	-	

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
412 - 591350412-2019 Sewer Revenue Bond Principal Payment	-	83,106	225,000	-	-	
412 - 591357851-Loan Payment SRF - Principal L990018A/B	259,168	259,169	134,834	129,584	5,250	Wastewater Treatment Plant. Pmts 37/39. 0%. Loan paid off in 2022
412 - 591.35.78.53 (new) Princpal USDA Loan on SWSewer					52,296	SWSewer Loans \$2,8mil @ 1.5% for 40 years
412 - 591.35.78.54 (new) Principal DOE Loan on SWSewer					188,702	SWSewer Loans/WWTP Design \$4.4mil at 1.5% for 20 years
412 - 592.35.83.53 (new) Interest on USDA Loan on SWSewer					42,570	SWSewer Loans
412 - 592.35.83.54 (new) Interest on DOE Loan on SWSewer					94,866	SWSewer Loans/WWTP Design \$4.4mil at 1.5% for 20 years
412 - 592350412-2019 Sewer Revenue Bond Interest Payment	-	137,399	107,100	-	-	
412 - 597412401-Transfer Surplus To Operating Fund	-	271,708	-	-	-	
412 - 597412411-Transfer Of Surplus To Capital Reserve	280,686	280,686	-	-	300,000	
Total Expenditures	539,880	1,032,093	466,959	129,601	683,684	
412 - 508100051-Ending Balance 412	466,817	633,589	497,746	885,896	924,422	Based on annualization for 2021 end of year forecast.
413 - 308100043-Beginning Balance - Water Capital Improvement Reserve/Debt Fund (Disabled)	1,230,587	1,146,019	3,136,117		-	
413 - 308410021-Beginning Balance - Water Capital Improvement Reserve/Debt Fund	-	-	-	1,186,804	972,294	Based on annualization for 2021 end of year budget.
413 - 333660031-50% Forgiveness Of DWSRF Federal Loan From EPA/St Dept Of Health	-	2,097,716	-	-	-	50% forgiveness
413 - 343400143-Capital Reserve Fund Collections	890,662	890,000	925,499	924,705	934,754	Includes 5% increase per water rate model.
413 - 361110013-Interest - Water Capital Reserve Fund	4,786	11,000	11,000	1,062	1,500	
Total Revenues	895,448	2,998,716	936,499	925,767	936,254	
413 - 534104143-Banking Service Fees/Charges - W LTD Res Fund	69	35	35	42	-	
413 - 591347800-Loan Payment SRF Principal 04-65104-005	87,835	87,600	87,600	87,600	87,600	East Side Booster Station (water system). Pmt 17/20. 1.5%. Balance after 2022 pmt = \$263,743
413 - 591347801-Loan Payment PWTF Principal PW-05-691-010	168,885	168,885	168,885	168,885	168,885	East Side High Pressure Zone Water Project. Pmt 17/20. 0.5%. Balance after 2022 pmt = \$506,656
413 - 591347804-Principal PWTF Loan 2007 PC08-951-011	253,664	253,665	253,665	253,665	253,665	East Side Water Project. Pmt 14/20. 0.5%. Balance after 2022 pmt = \$1,521,987
413 - 591347805-Loan Payment DOH Well #1 Principal DWL23476	49,071	52,386	53,172	53,172	65,359	\$1,500,000 50% loan forgiveness 1.5% 24 years original principal \$3,000,000
413 - 591347806-Loan Payment DOH Well #1 Principal DWL23478	-	22,381	88,000	88,000	22,605	Est.\$22,381 + \$597,716 50% loan forgiveness, 1%, 24 years, original principal \$1,195,431
413 - 591347807-Loan Payment DOH Well #2 Principal DWL23479	4,383	80,003	80,003	80,003	58,817	1.5% 20 years, original principal \$1,822,615
414 - 591347808-Loan Payment DOH Well #2 Principal DWL24936					23,000	New Loan for Wel #2
413 - 592348300-Loan Payment SRF Interest 04-65104-005	7,905	7,884	6,570	6,570	5,256	East Side Booster Station (water system). Pmt 16/20. 1.5%. Balance after 2021 pmt = \$350,398
413 - 592348301-Loan Payment PWTF Interest PW-05-691-010	5,067	5,067	4,222	4,222	3,378	East Side High Pressure Zone Water Project. Pmt 16/20. 0.5%. Balance after 2021 pmt = \$675,541
413 - 592348304-Interest PWTF Loan 2007 PC08-951-011	11,415	11,415	10,147	10,147	8,878	East Side Water Project. Pmt 13/20. 0.5%. Balance after 2021 pmt = \$1,775,651
413 - 592348305-Interest Payment DOH Well #1 Interest DWL23476	11,286	21,715	21,714	21,714	13,725	Est; 50% loan forgiveness, 1.5%, 24 years, original principal \$3,000,000
413 - 592348306-Interest Payment DOH Well #1 Interest DWL23478	-	5,756	8,000	8,000	5,532	50% loan forgiveness, 1%, 24 years, original principal \$1,195,431
413 - 592348307-Interest Payment DOH Well #2 Interest DWL23479	1,249	26,157	26,157	26,157	18,077	1.5% 20 years, original principal \$1,822,615
414 - 592348308-Interest Payment DOH Well #2 Interest DWL24936					5,000	New Loan for Wel #2
413 - 597004250-Transfer To 425	338,400	338,400	332,100	332,100	332,100	Per 2020 Rate Model
Total Expenditures	939,231	1,081,349	1,140,270	1,140,277	1,071,877	
413 - 508100043-Ending Balance 413	1,186,804	3,063,386	2,932,346	972,294	836,672	Based on annualization for 2021 end of year forecast.
425 - 308100025-Beginning Balance - Water/Sewer Revenue Bond Fund (Disabled)	46,065	45,665	47,248		-	
425 - 308410023-Beginning Balance - Water/Sewer Reserve Bond Fund	-	-	-	338,401	338,675	Based on annualization for 2021end of year budget.
425 - 361110025-Investment Interest	266	1,500	1,500	285	750	Per Rate Model
425 - 397000425-Transfer From Fund 426	292,082	338,400	-	-	-	
425 - 397004250-Transfer From 413	338,400	-	332,100	332,100	332,100	Per Rate Model
Total Revenues	630,748	339,900	333,600	332,385	332,850	
425 - 535104144-Banking Service Fees/Charges - W/S Debt Res Fund	-	-	-	6	-	
425 - 538514125-Banking Service Fees/Charges - W/S Debt Res Fund	11	-	-	5	-	
425 - 591347017-Principle Payment On 2017 Revenue Bonds	225,000	225,000	225,000	225,000	225,000	2.8%, 20 years, pmt 4 of 20, \$225,000; remaining principal \$1,575,000
425 - 592348317-Interest Payment Of 2017 Revenue Bonds	113,400	113,400	107,100	107,100	107,100	Based on annualization for 2021 end of year forecast.
Total Expenditures	338,411	338,400	332,100	332,111	332,100	
425 - 508100025-Ending Balance 425	338,401	47,165	48,748	338,675	339,425	Based on annualization for 2021 end of year forecast.
426 - 308100026-Beginning Balance - Water/Sewer Bond Reserve Fund (Disabled)	434,328	433,508	438,975		-	

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
426 - 308410024-Beginning Balance - Water/Sewer Bond Reserve Fund	-	-	-	143,832	143,944	Based on annualization for 2021 end of year budget.
426 - 361110026-Interest Earned	1,602	1,500	1,500	116	500	
Total Revenues	1,602	1,500	1,500	116	500	
426 - 534104145-Banking Service Fees/Charges - W/S Bond Res Fund	-	-	-	3	-	
426 - 538514126-Banking Service Fees/Charges - W/S Bond Res Fund	16	-	-	2	-	
426 - 597000425-Transfer To Fund 425	292,082	-	-	-	-	
Total Expenditures	292,098	-	-	5	-	
426 - 508100026-Ending Balance 426	143,832	435,008	440,475	143,944	144,444	Based on annualization for 2021 end of year forecast.
431 - 308100031-Beginning Fund Balance - Water System Construction Fund (Disabled)	476,921	978,782	476,921		-	
431 - 308410025-Beginning Fund Balance - Water System Construction Fund	-	-	-	1,133,039	1,238,384	Based on annualization for 2021 end of year budget.
431 - 361100031-Unrealized Gain/Loss	850	-	-	(2,101)	-	
431 - 361110031-Investment Interest	4,015	1,500	1,500	6,251	6,500	
431 - 361300031-Realized Gain/Loss On Investments	1,693	-	-	66	-	
431 - 361410031-Investment Interest - Purchased	(232)	-	-	18	-	
431 - 367000412-Pacific Power Well No. 4 Energy Savings	-	-	-	11,669	-	
431 - 391800041-DWSRF Federal Loan From EPA/St Dept Of Health	1,385,009	672,000	100,000	106,205	-	50% forgiveness, 1.5%, 24 yrs; Remaining loan drawdown based on RH2 calculation
431 - 391800431-DWSRF Federal Loan From EPA/St Dept Of Health	809,882	1,195,431	-	-	-	50% forgiveness, 1%, 24 yrs
431 - 397000431-Transfer From 410	600,000	-	-	-	-	
Total Revenues	2,801,217	1,868,931	101,500	122,108	6,500	
431 - 534104931-Banking Service Fees/Charges - W Const Fund	55	20	20	90	-	
431 - 594346302-Water Utility Capital Expenditures	(49,846)	2,675,494	100,000	(89,533)	-	
431 - 594346306-Water Utility Capital Expenditures - DWL23476	1,385,009	-	-	-	-	
431 - 594346307-Water Utility Capital Expenditures - DWL23748	809,882	-	-	106,205	-	
Total Expenditures	2,145,100	2,675,514	100,020	16,763	-	
431 - 508100031-Ending Fund Balance 431	1,133,039	172,199	478,401	1,238,384	1,244,884	Based on annualization for 2021 end of year forecast.
500 - 308510004-Beginning Balance - Equipment Rental & Replacement Fund	-	-	-	190,937	232,970	Based on annualization for 2021 end of year budget.
500 - 308800050-Beginning Balance - Equipment Rental & Replacement Fund (Disabled)	191,769	116,364	225,953		-	
500 - 348650001-INF - O & M	296,462	385,821	375,701	375,701	425,000	
500 - 361100050-Unrealized Gain/Loss	214	-	-	(277)	-	
500 - 361110050-Investment Interest	1,444	1,500	1,500	996	1,500	
500 - 361300050-Realized Gain/Loss On Investments	402	-	-	20	-	
500 - 361410050-Investment Interest - Purchased	(94)	-	-	(18)	-	
500 - 362000000-Equip & Vehicle Rental	1,898	1,500	1,000	7,065	5,000	
500 - 369910050-Other Misc. Revenues	-	-	-	177	-	
500 - 395200050-Insurance Compensation For Loss	9,667	-	-	771	-	
Total Revenues	309,993	388,821	378,201	384,435	431,500	
500 - 548681000-Wages & OT	63,822	66,504	65,101	63,077	64,736	Reflects \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
500 - 548682000-Benefits	36,324	37,774	37,686	37,657	36,829	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
500 - 548682001-Benefits - Uniforms	226	500	500	819	500	Uniform, safety boots, PPE
500 - 548683100-Operating Supplies - General	51,037	55,000	55,000	54,873	70,000	Oils, lubricant, electrical parts, building maintenance supplies, vehicle parts, etc.
500 - 548683200-Fuel Consumed	53,396	70,000	70,000	62,340	70,000	Gas & diesel
500 - 548683500-Small Tools / Equipment	3,731	2,500	2,500	6,671	8,500	Specialized tools for repair work, misc. small hand and power tools.
500 - 548684400-External Taxes	490	700	700	459	700	
500 - 548684800-Repairs / Maintenance	32,088	70,000	70,000	5,002	60,000	Tire Work, Engine Work, Transmission Work, Fabricating, Hydraulic Work, etc by others.
500 - 548684900-Miscellaneous	319	-	-	-	-	
500 - 548701000-Wages & OT	13,673	14,983	12,447	14,009	12,044	Reflects 2% or \$106 COLA depending on employee group. Minor increases/decreases due to changes in cost center allocations.
500 - 548702000-Personnel Benefits	5,639	6,673	5,468	6,170	5,876	This includes a 2% discount the city continues to earn on its medical premiums by maintaining "Well City" status.
500 - 548703100-Operating Supplies - ER&R Administration	4	-	-	3	-	
500 - 548703101-Office Supplies - ER&R Administration	143	500	500	219	500	Office supplies
500 - 548703500-Small Tools / Equipment	-	150	150	-	150	Misc. small office equipment
500 - 548704100-Professional Services	91	-	-	4,040	-	

Fund Account *	2020 Actual	2020 Budget	2021 Budget	2021 Forecast	2022	2022 Comment
500 - 548704200-Communication	445	600	600	488	600	"Postage, phone, shipping. Increase in postage rates."
500 - 548704300-Travel	318	2,000	2,000	86	2,000	Per diem & lodging; increase based on annualization of 2019.
500 - 548704401-Advertising	7	-	-	-	-	
500 - 548704600-Insurance	37,439	43,000	43,840	78,565	80,000	Based on estimate from WCIA
500 - 548704700-Public Utility Services	4,827	7,000	7,000	5,687	7,000	Gas, water, sewer, power.
500 - 548704900-Miscellaneous	44	500	500	11	500	
500 - 548704901-Registrations/Fees - Training Classes & Seminars	764	2,000	2,000	(1,340)	2,000	"Fire Apparatus School, Vehicle Maintenance Management School, Electrical Systems Training"
500 - 548794100-Professional Financial / Banking Costs	24	50	50	302	50	
500 - 594226476-Fire Mobilization Equipment	-	500	500	500	500	
500 - 594426400-Equipment Purchase	5,973	-	-	-	50,000	Replace Vehicle #209 - Fleet Manager
500 - 594486200-Buildings/Improvements	-	-	-	2,763	-	
Total Expenditures	310,825	380,934	376,542	342,402	472,485	
500 - 508800050-Fund Ending Balance 500	190,937	124,251	227,612	232,970	191,985	Based on annualization for 2021 end of year forecast.
625 - 308100062-Beginning Balance - Flexible Benefits Plan Fund (Disabled)	7,786	9,550	10,183		-	
625 - 308310004-Beginning Balance - Flexible Benefits Plan Fund	-	-	-	10,020	13,051	Based on annualization for 2021 end of year budget.
625 - 361110065-Investment Interest		-	-	1	-	
625 - 389400073-Trust Contribs Employee	13,829	20,000	15,000	15,000	15,000	
Total Revenues	13,829	20,000	15,000	15,001	15,000	
625 - 589400073-Unreimbursed Medical Pays	11,594	20,000	15,000	11,970	12,000	
Total Expenditures	11,594	20,000	15,000	11,970	12,000	
625 - 508100062-Ending Fund Balance 625	10,020	9,550	10,183	13,051	16,051	Based on annualization for 2021 end of year forecast.
			15,986,220.00	18,264,284.65	16,300,332.46	

City of College Place, Washington
ORDINANCE NO. 21-016

AN ORDINANCE OF THE CITY OF COLLEGE PLACE AMENDING THE COLLEGE PLACE COMPREHENSIVE CHAPTER 2 GOALS AND POLICIES; AUTHORIZING CLERICAL ADJUSTMENTS; ADOPTING FINDINGS OF FACT; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of College Place has been implementing a Comprehensive Plan and Development Regulations in accordance with the provisions of the Washington State Growth Management Act; and

WHEREAS, the City initiated a process in 2017 to review and update its Comprehensive Plan and the City Development Regulations in accordance with the provisions of the Washington State Growth Management Act; and

WHEREAS, on October 9, 2018, the City Council adopted amendments to update the College Place Comprehensive Plan; and

WHEREAS, in 2020 with funding assistance from the Washington State Department of Commerce, the cities of College Place, Dayton, Waitsburg, and Walla Walla, initiated a planning project to document the need for adequate, safe, and affordable housing in their communities and to prepare strategies to meet this need in the future; and

WHEREAS, this planning process resulted in the preparation and adoption of the Walla Walla Regional Housing Action Plan; and

WHEREAS, through this planning process it was noted that the Countywide Planning Policies had not been updated since 1993; and

WHEREAS, the cities of College Place and Walla Walla in particular noted that recent efforts to expand their UGA boundaries to provide an adequate supply of land suitable for residential development had been hampered by outdated methodologies and policies; and

WHEREAS, the cities collectively prepared and presented to their respective Planning Commissions potential amendments to their Comprehensive Plans intended to support a regional partnership to review and update the County-wide Planning Policies with a particular emphasis on affordable housing; and

WHEREAS, on April 13, 2021, the College Place City Council had adopted a moratorium on the redevelopment of mobile home and manufactured housing pending the research and preparation of potential amendments to the City's Comprehensive Plan and Unified Development Code; and

WHEREAS, in March of 2021, the City of College Place also distributed its annual solicitation of potential Comprehensive Plan Amendments; and

WHEREAS, the Local Implementation Task Force of the Community Council submitted proposed amendments to the City of College Place Comprehensive Plan intended to address concerns about the potential conversion of mobile home and manufactured home communities and the displacement of vulnerable low-income and elderly residents; and

WHEREAS, the Task Force had documented the absence of alternative sites to relocate mobile homes and manufactured housing, should displacement occur, underscoring the need to preserve this valuable source of affordable housing; and

WHEREAS, the City Staff in consultation with the Planning Commission and resource groups such as the Community Council prepared amendments to the College Place Comprehensive Plan emphasizing the importance of preserving existing sources of affordable housing and supporting regional efforts to review and update the Countywide Planning Policies; and

WHEREAS, these draft Goals and Policies were distributed for public review and comment; and

WHEREAS, the Planning Commission conducted a public hearing on these proposed amendments on October 19, 2021; and

WHEREAS, upon reviewing all comments received the Planning Commission further discussed the proposed amendments and has forwarded a recommended version to the City Council; and

WHEREAS, the City Council reviewed these proposed amendments in a Study Session on November 8, 2021.

NOW, THEREFORE, THE COLLEGE PLACE CITY COUNCIL DO HEREBY ORDAIN AS FOLLOWS:

Section 1 Comprehensive Plan Amended. The City of College Place Comprehensive Plan Chapter 2 Goals and Policies are hereby amended to read in substantially the same form as written in the attached Exhibit A.

Section 2 Clerical Adjustments. The City Administrator and his designees are authorized to make necessary clerical adjustments to the attached Exhibit A as well as such formatting or numbering revisions that must be made to integrate these amended Goals and Policies into the Comprehensive Plan document.

Section 3 Findings of Fact. The findings contained in the “WHEREAS” clauses in this Ordinance are hereby adopted as Findings of Fact that support the amending of the Comprehensive plan Goals and Policies.

Section 4 Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or

otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5 Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 23rd day of November 2021.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Lisa R. Neissl, City Clerk

Rea Culwell, City Attorney

Passed 11-23-2021

Published 11-26-2021

Effective 11-30-2021

**City of College Place, Washington
Ordinance 21-016 Exhibit A
Planning Commission Recommended
Comprehensive Plan Goals and Policies Amendments
November 12, 2021**

Upon adoption by the College Place City Council, the following amended Goals and Policies shall be integrated into Chapter 2 of the College Place Comprehensive Plan.

Chapter 2 Vision, Values, Goals, and Policies

Vision

The College Place City Council has adopted the following Vision to describe what the community in the future. It is a statement of what the City Council is working towards, and it is the foundation of this Comprehensive Plan.

By 2027, College Place is noted for its vibrant downtown with a mix of small businesses and housing that interfaces with Walla Walla University that give residents and a growing tourist trade the feeling of a small town. The City has attracted large-scale commercial development along its most trafficked roads, thus growing its tax base.

Resourceful in the use of finance tools and grant opportunities, the City gets extra value from every dollar of local taxes. Resources support a staff of dedicated, competent employees adequate to provide safety and responsiveness. Deferred maintenance is a thing of the past as depreciation is funded and cash reserves prepare the city to pursue opportunities without excess risk.

Mutual respect is shared between the City Council, residents, and staff. Residents, retirees, students, professionals, and young families feel safe; they know their neighbors and many of the city employees by name. Citizens are engaged and knowledgeable of the affairs of the City due to the character of staff and the quality, timeliness, and context through which information is shared; cooperation is a community norm. Volunteerism is high across the commissions of the City.

People circulate easily irrespective of mode, whether car, foot, or bike; a system of sidewalks and trails make foot traffic a preferred method to get around town. The community turns out regularly for the events calendared throughout the year, co-hosted in partnership with the municipality and institutions such as: businesses, volunteer organizations, College Place Public Schools, Rogers School, Walla Walla Valley Academy, and Walla Walla University.

Values

In its expression of civic leadership and service, the City Council and staff hold these core values.

Open and Honest

The City is transparent and fair in its dealings. It is plain spoken in its communication. The City is engaged with its citizens in two-way communication and desires an aware and informed citizenry. The municipality is accountable for its actions and choices.

Cooperation

College Place works well with others and values mutually beneficial outcomes for the City and its partners.

Respect

The City fosters respect between its Council and staff, Citizens, neighbors, its natural resources and built environment, its resident businesses to bind College Place into a sustainable and prosperous community. The City honors its heritage.

Service

The City exists to provide services to its constituents. It is an organized, learning organization that makes data-driven decisions. It's employees and Council are empathetic and humble.

Diversity

The City recognizes differences between people and values these differences as an asset. College Place fosters an environment where individuals find safety, dignity, and acceptance.

Comprehensive Plan Goals

In order to realize the Vision for the City, the following Goals will be used to guide decision-making and the allocation of resources.

Goal #1: Preserve the small-town character of the community. This includes, but is not limited to the following attributes:

- a. Family oriented.
- b. Friendly.

- c. Safe.
- d. Well maintained properties.
- e. Relatively quiet; and
- f. Fiscally sound.

Goal #2: Actively involve all residents, business, and property owners in the governance of our community.

Goal #3: Establish and implement a comprehensive economic development strategy for the City that supports the creation of jobs, promotes private investment, and increases the local tax base.

Goal #4: Develop a commercial district reminiscent of a small town “main street” with a mix of uses including commercial, offices, banking, public facilities, and other specialty retail uses, with residences above, consistent with a pleasant pedestrian environment.

Goal #5: Establish and maintain an Urban Growth Area that enables the City to sustain its economic and social well-being.

Goal #6: Establish and maintain a shared vision with the College Place School District as well as Walla Walla Valley Academy/Rogers School for serving the College Place community.

Goal #7: Establish and maintain a shared vision for development activities on and near the campus of Walla Walla University.

Goal #8: Encourage the availability of affordable housing to all economic segments of the community, promote a variety of densities and housing types, and encourage the maintenance and preservation of the existing housing stock.

Goal #9: To provide a safe and efficient transportation and circulation system for use by vehicles, transit, pedestrians, bicycles, and persons with wheelchairs that promotes and supports the desired land use pattern and economic development priorities.

Goal #10: Support the continued operation of Martin Airfield as a unique community asset.

Goal #11: Maintain and improve existing utilities and services while planning for new growth and development.

City of College Place, Washington
Ordinance 21-xxx Exhibit A
Planning Commission Recommended
Comprehensive Plan Goals and Policies Amendments
November 12, 2021

Goal #12: Research and place on the ballot a measure for public vote on whether to establish a library and community facility in the City of College Place.

Goal #13: Honor the history of the community.

Goal #14: Provide for a broad public and private park and recreation plan and system meeting the needs of all age and income groups within the community.

Goal #15: Protect, improve, and sustain environmental quality through best management practices and the use of best available science.

Goal #16: Infuse the City's built environment with creative expression and design that results in vibrant public spaces where people want to be.

Goal #17: Provide reliable, effective, and efficient utility services at the lowest reasonable cost, consistent with the City's aims of environmental stewardship, social equity, economic development, and the protection of public health.

Goal #18: City services are provided at a level consistent with industry standards for a community our size and consistent with the values of the citizens.

Goal #19: Support a healthy community in which each individual has access to community resources and services.

Goal #20: Strengthen city partnerships and resources to support economic opportunities.

Goal #21: Improve the business climate in College Place.

Goal #22: Stimulate and diversify College Place's economy.

Goal #23: Maintain the city's infrastructure so that it meets the needs of existing employers and targeted industries.

Goal #24: Develop a diverse portfolio of sites ready for business that provide College Place a competitive advantage because infrastructure is in place and owners are willing to sell/lease.

Goal #25: Support the development and redevelopment of a walkable College Avenue from Rose Street to 13th Street as a Mixed-Use Downtown District that serves as an attractive location for diverse small businesses, tourism, arts and culture, entertainment, community events, and residents.

Goal #26: Support the development of the Myra Road and State Route 125 corridors for big box stores and chain restaurants.

Goal #27: Grow and sustain a qualified workforce.

Goal #28: Embrace tourism as an economic development tool.

Goal #29: Support programs, projects, and development efforts that enhance the job market and promote community pride.

Goal # 30: Protect College Place’s valuable historic assets and allows for College Place to leverage its historicity for both commercial and community activities.

Goal #31: Promote a livable community with a strong sense of history.

Goal #32: Encourage a sustainable community by supporting preservation efforts.

Comprehensive Plan Policies

The Goals of the College Place Comprehensive Plan will be achieved through the implementation of the following Policies:

Governance

Governance Policy #1: Maintain a community newsletter.

Governance Policy #2: Support the provision of internet access to all residents and businesses in the City.

Governance Policy #3: In accordance with the provisions of the Growth Management Act, the City will periodically review and update its development regulations, including the regulations to protect environmentally sensitive areas.

Governance Policy #4: City regulations shall be administered in a fair and consistent manner throughout the community.

Governance Policy #5: Actively sponsor and promote existing community events and the establishment of new community events such as the Farmer’s Market, Independence Day, Halloween, and Winterfest.

Governance Policy #6: Support the implementation of the Master Plan for the Walla Walla University campus.

Governance Policy #7: The City and the University should continue to meet periodically to discuss matters of mutual interest and concerns and to coordinate planning and development activities. This could include, but is not limited to:

- a. Identification of mutually beneficial opportunities to support the implementation of a University Master Plan.
- b. Vacation of City streets within the campus.
- c. Development of a long-term on-campus parking and access strategy.
- d. Coordination of off-campus parking management and enforcement.
- d. Designation of transportation and emergency access corridors; and
- e. Opportunities for shared use of space or facilities.

Governance Policy #8: The City and the University should continue to meet periodically to discuss matters of mutual interest and concerns and to coordinate planning and development activities.

Governance Policy #9: The City should continue to coordinate planning activities with local schools and incorporate supportive measures into the City's Comprehensive Plan.

Governance Policy #10: The City and local schools should continue to meet periodically to discuss matters of mutual interest and concerns and to coordinate planning and development activities.

Governance Policy #11: The City shall continue to work in partnership with the College Place School District to identify and plan for future school sites and facilities. This may include, but is not limited to:

- a. Locating and sizing infrastructure improvements to accommodate projected growth.
- b. Submitting joint applications to the County to amend Urban Growth Area boundaries to support the planning and construction of new schools; and/or
- c. Work with the School District should they wish to petition to adopt school impact fees.

Governance Policy #12: The City and local schools should continue to explore mutually beneficial strategies for the shared or joint use of facilities.

Governance Policy #13: The City should continue to work in partnership with important social service providers such as the Blue Mountain Action Council, Sonbridge, and others to help the needy.

Governance Policy #14: The City of College Place, in active collaboration with the cities of Walla Walla and Waitsburg, and Walla Walla County, shall review and update the 1993 Countywide Planning Policies to actively promote the development of new affordable housing opportunities. This may include, but is not limited to:

- a. Updating the methodology for more realistically determining the development capacity of existing lands.
- b. Exempting the new construction of affordable housing on publicly owned land from the assessment of the need for new housing.
- c. Increase the percentage of projected new growth allocated to the cities of Walla Walla and College Place.
- d. Increasing the market factor to allow for the addition of land to urban growth areas based on a finding that there is a critical shortage of affordable housing.
- e. Authorizing further increases in the market factor to support specific strategies to increase the construction of new multi-family housing in cities. This may include affordable housing “bonuses”.
- f. Monitoring new residential development and providing for more frequent updates of the Countywide Planning Policies.

Governance Policy #15: The City of College Place, in active collaboration with the cities of Walla Walla, and Waitsburg, and Walla Walla County, shall review and update the Countywide Planning Policies to actively promote the sustainable development of new housing. This shall include, but is not limited to:

- a. Ensuring that there is an adequate supply of new commercial development to serve new residential development.

- b. Supporting the cost-effective planning, construction, and use of public infrastructure to serve new residential development.

Governance Policy #16: The City of College Place, in active collaboration with the cities of Walla Walla and Waitsburg, and Walla Walla County, shall inventory and assess publicly owned lands in and near urban growth areas as sites suitable for the construction of affordable housing.

Governance Policy #16: The City will seek to actively include the public in all comprehensive planning activities in the community, including but not limited to the periodic review and update the review of this Comprehensive Plan.

Land Use

Land Use Policy #1: Maintain an Urban Growth Area with sufficient land to meet projected population growth well into the future, to provide the tax base necessary to support the provision of City services, and to provide meaningful planning choices.

- a. Work closely with the Walla Walla County, the City of Walla Walla, and the Port District to establish a joint strategy to support the long-term expansion of the College Place Urban Growth Area, especially for commercial and industrial development, without adversely affecting agriculture of long-term commercial significance in the County.
- b. Priority consideration should be given to expanding the UGA along the SR 125 corridor where City services exist or can reasonably be provided.
- c. Properties in the vicinity of Old Highway, 12 suitable for industrial development, should also be considered for inclusion in the College Place UGA.
- d. Consult with affected property owners to identify properties that should be removed from the College Place UGA.

Land Use Policy #2: Maintain a mutually beneficial planning partnership with Walla Walla County and the City of Walla Walla for the review of development proposals near shared boundaries and infrastructure.

Land Use Policy #3: Encourage the County to take actions to eliminate the unincorporated pockets in the College Place UGA. This may include, but is not limited to:

- a. Investments by the County to improve infrastructure to urban standards.
- b. Revenue sharing agreements that would facilitate the City serving these areas; and
- c. The transfer of stormwater management fees collected by the County from the unincorporated pockets to the City to support the installation of improvements necessary to serve these areas.

Land Use Policy #4: Allow existing residential and agricultural activities in the Urban Growth Area to continue until such time that the property owner is ready to change uses. This may include, but is not limited to:

- a. Requesting that the County modify its policies and practices to allow the current County zoning to remain in place when parcels are added to the College Place Urban Growth Area.

Land Use Policy #6: Support the efforts of the owner of Martin Airfield, the Washington State Department of Transportation Aviation Division, and Walla Walla County, in consultation with the surrounding property owners, to establish and maintain an airport overlay zone that will prevent development of height hazards, mitigate noise impacts, and prohibit development of uses that would encourage large concentrations of people such as churches, schools and hospitals.

Land Use Policy #7: Support the designation of Martin Airfield as a special rural land use in the County Comprehensive Plan.

Land Use Policy #8: Support the adoption of a special County zoning district to regulate the use and development of land within the boundaries of Martin Airfield, to insure compatibility with aviation facilities and adjacent properties, protection of runway safety and clear zones and aviation facilities, and to enhance the potential for future development that does not require urban levels of service.

Land Use Policy #9: Review and update the City Development Regulations to support temporary mobile uses such as food trucks, food cart pods, and pop-up shops.

Land Use Policy #11: Maintain an efficient, consistent, and reliable development review process.

Land Use Policy #12: Provide more flexible development standards or other incentives to developments that propose to exceed the requirements for natural resource protection, open space, public gathering places, and energy efficiency.

Land Use Policy #16: Research and potentially revise the Unified Development Code to include a new Highway Commercial and/or a new general commercial zoning district, provided that:

- a. Light industrial uses that are compatible with commercial uses, such as a business park, may be permitted.
- b. Storage facilities would not be a permitted use; and
- c. The construction of multi-family housing on long vacant commercial lots would be permitted.

Land Use Policy #17: Support the development and redevelopment of a walkable College Avenue from Rose Street to 13th Street as a Mixed-Use Downtown District that serves as an attractive location for diverse small businesses, tourism, arts and culture, entertainment, community events, and residents.

Natural Environment

Natural Resource Policy #1: Plan and encourage sound management of natural resources – land, air, water, vegetation, fish, wildlife, and energy-considering entire watersheds and regional influences.

Natural Resource Policy #2: Prevent the destruction of critical areas including wetlands, areas with critical recharging effect on aquifers used for potable water, fish and wildlife conservation areas, frequently flooded areas, and geographically hazardous areas.

Natural Resource Policy #3: Balance the City’s goals of protecting environmentally critical areas with other social, cultural, and economic goals of the City of College Place Comprehensive Plan.

Natural Resource Policy #4: As the UGA is expanded and annexations occur, the City shall continue the County’s Shoreline Master Program and designations until such time that the City is ready to adopt a new shoreline master program for these areas.

Natural Resource Policy #5: Actively protect critical aquifer recharge areas.

Natural Resource Policy #6. Periodically review and update the Unified Development Code to maintain consistency with best management practices and the use of best available science.

Urban Design

Urban Design Policy #1: Support and encourage the efforts of neighborhoods, businesses, and property owners to maintain and improve the appearance of their properties.

- a. Maintain an on-going public relations program to inform the community of the policies governing vegetation encroachment and safety features. This should include, but is not limited to, maintaining sight lines and sidewalks.

Urban Design Policy #2: Establish and maintain an active code enforcement program to protect property values, improve the appearance of the community, and to attract new investment.

Urban Design Policy #3: Periodically review and update programs and regulations that affect the appearance of the City. This shall include, but is not limited to:

- a. City Parks, Recreation, and Open Space Plan.
- b. Street tree program.
- c. Design review standards and process.
- d. Landscaping standards.
- e. Sign regulations.

Urban Design Policy #4: Coordinate with the private sector and with neighborhood groups to carry out civic improvements such as hanging plant baskets and planters along College Avenue.

Urban Design Policy #5: Continue to enhance the major entries to the City and to College Avenue with landscaping, special lighting, and entrance signs.

Urban Design Policy #6: Support/encourage development activities and public improvements that promote a sense of place.

Urban Design Policy #7: Support/encourage walking, bicycling and other activities that promote interaction among residents.

Urban Design Policy #8: Encourage and support development activities and design standards that discourage criminal behavior.

Urban Design Policy #9: Encourage the maintenance of private properties and shared spaces in the community.

Urban Design Policy #10: The City shall adopt and implement design standards for the Downtown Mixed-Use District

Urban Design Policy #11: Lighting should be shielded and downward facing.

Historic Preservation

Historic Preservation Policy #1: Actively involve the community in establishing and maintaining an inventory of historic and cultural resources in the community.

Historic Preservation Policy #2: Support the maintenance and protection of historic structures and properties.

- a. The demolition of historic structures should only be permitted when there are no other options, and the structure(s) presents a threat to the public health and safety.
- b. If demolition is unavoidable, mitigating measures to compensate for the loss should be required.

Historic Preservation Policy #3: Support the use and reuse of historic structures and properties in accordance with national, state, and local standards.

- a. Continue to research and adopt programs and regulations that promote the preservation and use of historic building and properties.

Historic Preservation Policy #4: Actively involve all members of the community in historic preservation activities and integrate historic preservation into City decision-making processes.

Historic Preservation Policy #5: Assist older neighborhoods in discovering their origins and in appreciating their historic features.

Historic Preservation Policy #6: Maintain the City's Certified Local Government (CLG) status and actively seek to utilize CLG resources to achieve the City's historic preservation priorities.

Historic Preservation Policy #7: Promote College Place as a regional center with a rich, unique history.

Historic Preservation Policy #8: Support the commissioning of a qualified historian to write a history of College Place.

Historic Preservation Policy #9: Provide a resource and reference guide to assist historic property owners in the management, rehabilitation, and use of their property.

Historic Preservation Policy #10: Establish methods to engage the public with the history and historical assets of College Place.

Historic Preservation Policy #11: Promote the preservation and maintenance of buildings and property in established Historic Districts.

Historic Preservation Policy #12: Support the incorporation of public history into proposed and existing greenways and parks.

Historic Preservation Policy #13: Support a vision for the future of the Walla Walla Poor Farm House that preserves the home's value to the citizens of College Place while protecting their health and safety.

- a. Actively solicit and collect oral histories, pictures, and memorabilia associated with the Poor Farm House.
- b. Support the preservation and interpretation of historic resources of and formerly located at the Walla Walla County Poor Farm site.

Historic Preservation Policy #14: Continue to research potentially significant historic properties.

- a. Develop a list of historically significant properties and districts.
- b. Periodically update the College Place list of historically significant properties.
- c. In partnership with the owners, nominate properties for the state and national historic registries.

Historic Preservation Policy #15: Contact the new owners of the historic properties and actively support preservation efforts.

Historic Preservation Policy #16: Actively identify and highlight historic districts.

Historic Preservation Policy #17: Identify and disseminate information on the applicability of local building codes and local/state and federal standards for historic preservation.

Historic Preservation Policy #18: Develop a comprehensive system of signage.

- a. Identification of historic properties.
- b. Identification of historic districts.
- c. Directing visitors to other historic sites.
- d. Integrate with a walking tour (including electronic) and local handouts: support local businesses with advertisement on front, tour on back, distribute to each participating business.

Historic Preservation Policy #19: Encourage public agencies to utilize historic buildings when looking to meet future needs.

Historic Preservation Policy #20: Develop procedures to protect historic structures from demolition while respecting the rights of property owners.

Housing

Housing Policy #1: The City shall encourage the maintenance and rehabilitation of the existing housing stock within the City.

- a. Priority consideration shall be given to the preservation of existing affordable housing, including government-supported housing and manufactured housing. Affordable housing is defined as per Washington State RCW 43.63A.550 as “residential housing that is rented or owned by a person who qualifies as a very low-income, low-income, or moderate-income household or who is from a special needs population, and whose monthly housing costs, including utilities other than telephone, do not exceed thirty percent of the household’s monthly income.”

Housing Policy #2: New higher density residential developments should be located in the vicinity of existing high-density residential areas, Walla Walla University, shopping areas, and major transportation routes. This may be accomplished through such measures as:

- a. Revisions to the Table of Permitted Uses.

- b. Establishing a new mixed-use zoning district.
- c. Permitting the construction of multi-family housing on long standing vacant properties that do not appear to be suitable for commercial development.

Housing Policy #3: Encourage small congregate care centers and group homes in the community, to provide decentralized housing facilities, rather than large, centralized institutions.

Housing Policy #4: Encourage the location of apartments above commercial uses along College Avenue.

Housing Policy #5: The City shall continue to periodically review its development regulations to ensure that multiple options exist to encourage a broader range of housing choices, such as small lot single family residences, smaller scale multiple family housing such as duplexes and four-plexes, mixed-income and mixed-use residential developments, clustered units, and a variety of condominium types, including single story residential developments, etc., as well as to incorporate emergent housing types. This may also include the adoption of standards to govern the development of cottage housing or other innovative affordable housing techniques.

Housing Policy #6: Continue to review and revise the regulations governing accessory dwelling units as a means to increase the supply and diversity of housing opportunities.

Housing Policy #7: Develop incentives for the inclusion of housing units affordable to low- and moderate-income households in larger scale residential developments.

Housing Policy #8: Encourage and support social and health service organizations which offer support programs for those with special needs, particularly those programs that help people remain in the community.

Housing Policy #9: The City of College Place should continue to coordinate with Walla Walla County and the City of Walla Walla to address area-wide housing issues.

- a. This may include, but is not limited to, supporting regional emergency and transitional housing options while more permanent housing options are developed.

Housing Policy #10: Support manufactured housing as an affordable housing option.

- a. Manufactured homes shall continue to be permitted as a single-family residence.

Housing Policy #11: Continue to work with Walla Walla University to address future housing needs and opportunities for students.

Housing Policy #12: Identify and evaluate county, regional, state, and federal housing finance options, as well as public-private partnerships to encourage a wider array of housing stock.

Housing Policy #13: When reviewing existing and potential new housing regulations, the City shall include an assessment to make sure that fair housing choices are not impeded.

Housing Policy #14: The City will develop strategies and incentives that will encourage manufactured home parks to remain a source of affordable housing.

- a. Establish manufactured home park zoning in areas where manufactured home parks already exist. Allow for applications of new manufactured home parks and their inclusion within manufactured home park zoning.
- b. Manufactured home park zoning must include a requirement that residents be given sufficient advance notice of any petition for zoning changes or variances by park owners.
- c. Consider resident opportunity to purchase laws and other mechanisms that give residents sufficient notice and time to organize as a tenants' committee, homeowners association, or co-operative and notify the owner of their intent to purchase a manufactured home park that is up for sale.
- d. Establish conditions for mitigating the adverse impacts of the closure of manufactured home parks, including a resident relocation plan.

New Housing Policy #15: Support strategies that minimize displacement of low-income community members. Policies enacted to create more housing through redevelopment will include measures that mitigate against the displacement of low- and moderate-income community members. The City will refer to the Walla Walla Housing Action Plan Task 4 Anti-Displacement Best Practices memo to mitigate against potential displacement through redevelopment.

New Housing Policy #16: Support the countywide adoption of the local sales and use tax for affordable and supportive housing in Walla Walla County.

Transportation

Transportation Policy #1: The City adopts a Level of Service (LOS) standard of “D” for all roadway segments, an LOS of “D” for all signalized intersections, and a LOS “D” for the critical movement of all non-signalized intersections.

Transportation Policy #2: All new streets and street improvements shall be designed and constructed to meet City standards.

- a. New private streets are discouraged, and all new private streets will be constructed to meet City standards
- b. Encourage standardization of street and transportation standards with the City of Walla Walla and the County of Walla Walla, where appropriate.
- c. Implement complete streets practices as guided by the City’s Complete Streets Policy (CPMC 12.14).
- d. When designing new streets and redesigning existing streets, the City shall explore the feasibility of incorporating low impact design storm water features such as bio-swales and rain gardens.

Transportation Policy #3: Development of new neighborhood streets shall be consistent with the following:

- a. New streets should be designed with street trees and amenities, and to encourage use by pedestrians and bicycles.
- b. Traffic should be diffused and balanced, and streets should be designed in such a manner so as to discourage truck and heavy through traffic in neighborhoods while maintaining connectivity between neighborhoods.
- c. Cul-de-sacs and closed loop streets shall be discouraged. Where allowed, pedestrian connections between cul-de-sacs and through routes shall be included in the design to encourage pedestrian activity.

Transportation Policy #4: Enforce adequate standards for new streets and upgrade existing streets.

- a. Encourage Local Improvement Districts (LIDs) to fund the improvement of existing sub-standard streets to appropriate urban standards, including the provision of sidewalks and right-of-way widths to include bicycles where appropriate, with costs repaid through local tax assessment.

- b. Require mitigation and developer participation in street upgrades or new streets for impacts created by development.
- c. Utilize semi-rural road standards in transitional urban-rural areas where no long-term change in character is anticipated.
- d. Utilize road standards to reduce impermeable area and replacement/maintenance costs where desirable as a cost-saving measure.
- e. Develop “equity contribution” mechanisms for accepting and coordinating development contributions in lieu of improvements towards funding circulation and pedestrian infrastructure.

Transportation Policy #5: Access onto arterial streets shall be controlled in the following manner:

- a. Controlled access to commercial and industrial uses on arterials.
- b. Direct lot access to principal arterials in residential areas shall be prohibited.
- c. Provide for limited access to minor arterials.

Transportation Policy # 6: The City may consider on a case-by-case basis assuming ownership of existing privately-owned streets. Priority consideration shall be given to:

- a. Private streets located in a dedicated right-of-way.
- b. Private streets constructed to meet, or that can reasonably comply with City standards.
- c. Private streets that are being maintained by homeowners with adequate reserves that can be transferred to the City to ensure appropriate repair and maintenance; and/or
- d. Neighborhoods committed to establishing a local improvement district (LID) to improve private streets to City standards.

Transportation Policy #7: The City should/shall establish and maintain a pavement management system in accordance with State guidelines.

Transportation Policy #8: Assess opportunities and strategies for reducing transportation demand (transportation demand management) and incorporate them within zoning, planning and development action, decisions, and requirements when feasible.

Transportation Policy #9: New major traffic generators such as secondary schools, institutions of higher learning, churches, shopping, and industrial areas should be located on or near streets with adequate capacity.

Transportation Policy #10: Establish and maintain truck routes that are clearly signed to serve designated commercial and industrial areas.

Transportation Policy #11: Coordinate with the State Department of Transportation in the review of development requests adjacent to or impacting SR-125.

- a. Consider providing a sound barrier/wall between the highway and adjacent residential uses as a means to minimize highway impacts.

Transportation Policy #12: Recognize Myra Road as a future connector between SR-125 and SR-12.

- a. Require that future subdivisions be designed so that there is a minimum of local streets intersecting Myra Road.
- b. Ensure that future subdivisions have alternate lot access and front on interior streets, rather than Myra Road.
- c. Provide for reasonable commercial property access to Myra Road where mitigations supported by transportation impact studies will minimize impacts to traffic flow on Myra Road.
- d. Cooperate with the County and City of Walla Walla in the planning and development of Myra Road and ensure the fair and equitable treatment of all parties.

Transportation Policy #13: Recognize SW 4th Street and SW Davis Avenue as key elements to the utility and transportation infrastructure on the west side of the City.

Transportation Policy #14: Identify and implement north-south transportation corridors as part of development requirements for westernmost portions of the city to connect to Highway 125.

Transportation Policy #15: As the City continues to grow and develop, identify, evaluate and as needed implement alternative north-south transportation routes to relieve reliance on College Avenue.

Transportation Policy #16: Recognize the “C” Street/Larch Avenue, Whitman Drive/Larch Avenue, and 12th Street/Larch Avenue intersections as significant intersections with potential for improved traffic flow.

Transportation Policy #17: Support the installation of electric vehicle charging stations and the utilization of alternative fuel sources.

Transportation Policy #18: Develop and implement a parking strategy for the College Avenue corridor.

- a. This may include the establishment of public parking lots to serve College Avenue and other designated commercial areas with limited on-street parking.

Transportation Policy #19: Coordinate with Walla Walla University and implement and enforce permitting standards to reduce reliance on public parking facilities and construct facilities adequate to serve the University’s full parking needs.

Transportation Policy #20: Establish and maintain a system of bicycle and pedestrian trails and routes that link neighborhoods and public facilities and that enhance the walking and bicycling experience. This should include:

- a. Designated bike routes.
- b. Way finding signs.
- c. Priority consideration to those streets that provide access to schools and parks, or where there is concern for pedestrian safety.
- d. Consultation with local schools and the Parks Board.
- e. Enforcement of safety laws.
- f. Priority consideration shall be given to non-motorized improvements that are consistent with the Blue Mountain Regional Trail Plan.
- g. Acquire property or easements to fill in gaps in the pedestrian/bicycle trail along the East Whitman extension between Larch Avenue and Myra Road.

- h. Encourage extension of bicycle routes within and outside of city limits to connect Fort Walla Walla and Whitman Mission facilities.
- i. Encourage new bicycle routes to be established outside of vehicular travel ways; and
- j. Continue to evaluate where bicycle and pedestrian routes should be designated and encourage their construction and use.

Transportation Policy #21: The City shall, in consultation with local schools, social service providers, businesses, property owners, and residents, establish and maintain an inventory of sidewalks with a priority list of repair and maintenance activities, missing links, and new service areas.

- a. This shall also include safety zones, crosswalks, lighting, parking regulations, etc., and other safety features to protect the public and pedestrian and vehicular traffic.
- b. This may include the adoption of innovative approaches or flexible standards in developed areas with limited rights-of-way, including such measures as installing sidewalks on only one side of the street, narrowing travel lanes, restricting on-street parking, and/or establishing one-way streets.

Transportation Policy #22: Work with Valley Transit and other transit providers to establish bus amenities and/or shelters at selected bus stops in the City to be based on level of use and surrounding development.

Transportation Policy #23: Aggressively pursue outside grant funding sources as a priority.

- a. Support efforts to obtain state and Federal level recognition and funding of local road systems.

Transportation Policy #24: Explore opportunities to reduce long-term maintenance liabilities by reducing overall paved surfaces where not in conflict with city policies.

- a. This may include, but is not limited to the elimination of public, on-street parking on new and reconstructed roads where warranted as a measure to mitigate long-term maintenance cost and stormwater run-off impacts by decreasing overall public road surface area.

Transportation Policy #25: Work on establishing an equitable funding mechanism to implement the College Place Transportation Benefit District.

Transportation Policy #26: Foster cooperation between the County, City of Walla Walla, Port of Walla Walla, and Valley Transit in all transportation planning.

Transportation Policy #27: Actively participate in local, state, and regional transportation planning forums.

Economic Development

Economic Development Policy #1: Actively support historic and long-standing businesses in the community.

Economic Development Policy #2: Actively promote College Place as a desirable location for new businesses and industries. This should include, but is not limited to:

- a. Attracting new investment to diversify and expand the city's jobs base, with focus on attracting living-wage jobs, to allow people to work and live in the community.
- b. Supporting the establishment of new locally owned businesses.

Economic Development Policy #3: Establish and maintain a list of sites suitable for commercial and industrial development.

Economic Development Policy #4: Establish and implement a shared strategy with the Port of Walla Walla, the Walla Walla Valley Chamber of Commerce, and the Washington State

Department of Commerce, for the marketing of commercial and industrial sites in College Place and the College Place UGA. This may include, but is not limited to recruitment of:

- a. Big box retail and restaurant/fast casual dining options, that is appropriate for our market.
- b. Lodging facilities with space for meetings and conferences.

Economic Development Policy #5: In partnership with the Port of Walla Walla, identify and prepare for development, one or more sites suitable for development as a business park and/or for light manufacturing.

Economic Development Policy #6: Explore the potential for preparing selected economic development sites as shovel ready for development. This may include, but is not limited to:

- a. Conducting an environmental review in advance of project specific development proposals
- b. The strategic location and development of infrastructure to support new development.

Economic Development Policy #7: The City and the University should explore the feasibility of establishing a joint entrepreneurial center or similar strategies to support the formation of new locally owned businesses.

- a. This may include partnerships with local business, education, training, and economic development organizations such as the Valley Chamber of Commerce as well as Walla Walla Community College.

Economic Development Policy #8: Encourage partnerships that focus resources toward increasing the employability of all citizens. This may include, but is not limited to:

- a. Local job training, retaining, and continuing education programs.
- b. Public/private sponsorship of entrepreneurial and vocational education programs.
- c. Student internship programs with local businesses.

Economic Development Policy #9: Strengthen collaboration among the business community, economic development stakeholders, Walla Walla University, healthcare organizations, local government, tourism organizations, and other higher education institutions.

- a. This may include, but is not limited to, the establishment of a local economic development or business association.

Economic Development Policy #10: Explore the feasibility of establishing a program to finance façade and safety improvements by small businesses.

Economic Development Policy #11: Support sidewalk commercial activities where they will not interfere with pedestrian and vehicular movements.

Economic Development Policy #12: Explore the feasibility of implementing a Main Street Program sponsored by Preserve Washington and the Main Street America Network.

Economic Development Policy #13: Encourage economic development opportunities compatible with airport operations that do not require urban levels of services.

Economic Development Policy #14: Continue to review and revise regulations governing the use of residences as short-term vacation rentals.

Economic Development Policy #15: Partner with economic development agencies as well as Walla Walla University and Walla Walla Community College to establish a Maker Space in College Place.

Economic Development Policy #16: Explore the feasibility of establishing a multi-use recreation facility with ballfields in College Place to attract regional youth tournaments.

Economic Development Policy #17: Prepare and implement a comprehensive tourism strategy. This may include, but is not limited to:

- a. Identification or development of a landmark and asset that can be a draw for tourists.
- b. A visitor information kiosk(s).
- c. Continue wayfinding/place-making activities throughout the community.
- d. The development of strategies to more actively utilize the internet to promote College Place as a destination for tourists.
- e. Strategies to increase the number of hotel/motel beds and transient lodging opportunities.

Economic Development Policy #20: Develop, refine, and implement economic monitoring in accordance with the Strategic Plan to help advance the City's economic development policies and programs.

Public Facilities and Services

Public Facilities and Services Policy #1: The City will strive to maintain the following levels of service:

- a. Water supply: 140 gallons per capita per day.
- b. Sanitary sewage collection: 110 (approximately) gallons per day per capita.
- c. Emergency medical facilities: Responding to 90% of the emergency calls within 6 minutes. and
- d. Fire: The City's existing fire protection rating from the Washington Survey and Rating Bureau.

Public Facilities and Services Policy #2: New growth and development activities shall pay their fair share of the cost of facilities needed to serve them.

Public Facilities and Services Policy #3: Explore the feasibility of establishing impact fees in accordance with the provisions of the Washington State Growth Management Act. Public facilities for which impact fees may be collected shall include public streets and roads, open space and recreation facilities, stormwater, and school facilities.

Public Facilities and Services Policy #4: Properties in the College Place Urban Growth Area shall annex into the City in order to receive City water and sewer service.

Public Facilities and Services Policy #5: Properties in the College Place Urban Growth Area may continue to utilize existing wells and septic systems as long as they continue to meet Walla Walla County Health Department standards.

Public Facilities and Services Policy #6: The rates for City utilities provided in areas outside of the City limits shall be 150% of the rates charged for services inside the City limits.

Public Facilities and Services Policy #7: Support the establishment of electrical service areas in an effort to minimize the duplication of services.

Public Facilities and Services Policy #8: Support the placement of power lines and overhead cables underground.

Public Facilities and Services Policy #9: The City should join the US Army Corps of Engineers and Walla Walla County in updating the Mill Creek Flood Channel Management Plan.

Public Facilities and Services Policy #10: The City shall establish a storm water management program in accordance with the provisions of state laws and regulations.

Public Facilities and Services Policy #11: Promote the co-location of new public and private utility distribution facilities in shared trenches or rights-of-way and coordinate the timing of construction to minimize disruption to the public and reduce the cost-of-service delivery.

- a. Provide timely and effective notice to utility providers to encourage coordination of public and private activities in the construction and maintenance of new and existing roads.

Public Facilities and Services Policy #12: Identify and assess potential sites for a library and community facility. This may include, but is not limited to:

- a. Sites in or near downtown College Place.
- b. Sites that would promote connections and interactions between residents and Walla Walla University; and
- c. Lions Park.

Public Facilities and Services Policy #13: Evaluate alternative sites for a library and community facility utilizing the following criteria:

- a. Supports library operations.
- b. Contributes to the provision of related community services such as meeting rooms, events center, and/or cultural events such as plays, concerts, and/or reading programs.
- c. Centrally located and/or readily accessible to residents.
- d. Accessible by vehicles, transit, walking, and bicycles.

- e. Cost effective, requiring limited improvements and/or providing operational savings; and
- f. Contributes to other community goals such as economic development, increasing a sense of community identity, strengthen the relationships between the City and the University, etc.

Public Facilities and Services Policy #14: College Place residents shall be provided with the opportunity to vote on establishing a local library.

- a. The City should continue to explore the feasibility of annexing into a library district.
- b. The City may, as an interim measure, continue to make payments to the Rural Library District or the City of Walla Walla Library for library services.

Public Facilities and Services Policy #15: The City will continue to evaluate cost effective options for the delivery of basic life support services (BLS).

Public Facilities and Services Policy #16: It is the intent of the City to maintain a mutual aid agreement with Fire District 4.

Public Facilities and Services Policy #17: The City should continue to expand and support Fire Department volunteers.

Public Facilities and Services Policy #18: Rebuild Well #1 and #2 to be a sustainable long-term asset to the City's water system.

Public Facilities and Services Policy #19: Proactively maintain city infrastructure systems.

- a. This shall include, but is not limited to, conserving water resources and an emphasis on sustainable stewardship of water resources.

Public Facilities and Services Policy #20: Conduct preventative maintenance in the City's park and urban forestry system.

Public Facilities and Services Policy #21: The City shall establish fees to recover the costs associated with responding to frequent/exceptional calls for emergency services at the same address.

Public Facilities and Services Policy #22: The City shall review and update its Capital Facilities Plan (CFP) annually, in conjunction with the City budget process. The updated CPF shall be incorporated by reference into this Comprehensive Plan.

Public Facilities and Services Policy #23: The City will reassess the Land Use Element if funding is not available to provide required infrastructure.

Public Facilities and Services Policy #24: The City will continue to evaluate the need for essential public facilities and will continue to process applications for Essential Public Facilities in accordance with the provisions of the County-wide Planning Policies and the City's Development Regulations.

Public Facilities and Services Policy #25: Actively protect the quality and quantity of ground water used for public water supplies.

Public Facilities and Services Policy #26: The City should periodically review and update its Comprehensive Water System Plan in accordance with the Future Water System Plan Map in this updated Comprehensive Plan.

Public Facilities and Services Policy #27: The City should periodically review and update its Comprehensive Sewer System Plan in accordance with the Future Sewer System Plan Map in this updated Comprehensive Plan.

Parks and Recreation

Parks and Recreation Equity and Access Goals and Policies

Parks and Recreation Equity and Access Goal #1: Provide for a broad public and private park and recreation plan and system meeting the needs of all age and income groups within the community.

Parks and Recreation Equity and Access Goal #2: Support a healthy community in which everyone has access to community resources and services.

Parks and Recreation Equity and Access Goal #3: Provide barrier-free (ADA compliant) access, where readily available, by modifying existing facilities or when designing or constructing new facilities.

Parks and Recreation Equity and Access Policy #1: The following Level of Service Standards are established for parks and open space and trails:

- a. Parks/Open Space: 10 acres/1,000 residents.
- b. 1,000 square feet of dedicated park and open space for each dwelling unit in a new residential subdivision of ten or more lots.
- c. 1,000 square feet of dedicated park and open space for each dwelling unit in a new multi-family development of ten or more dwelling units.
- d. Trails: .3 mile/1,000 residents; and
- e. Every city residence should be within one-half mile of a neighborhood park or within one mile of a community park facility.

Parks and Recreation Equity and Access Policy #2: Provide for voluntary payment of fees in lieu of dedication to provide adequate open space for specific neighborhoods throughout the City. Explore feasibility of an impact fee program.

Parks and Recreation Equity and Access Policy #3: Locate neighborhood parks in conjunction with new subdivisions and, as opportunities arise, in those areas of the City that may not be immediately accessible to community parks, ensuring that City level of service standards are met.

Parks and Recreation Equity and Access Policy #4: Non-motorized trails should be developed as multi-use trails to accommodate a variety of users, including pedestrians and bicyclists.

Parks and Recreation Equity and Access Policy #5: Research and implement strategies to acquire and develop new parks to meet level of service standards. This may include, but is not limited to:

- a. Explore opportunities for acquiring park land on the west side of town and north of Whitman Drive to provide additional recreational opportunities access and improving the City's parks level of service standard for all College Place residents.

Parks and Recreation Equity and Access Policy #6: Actively explore funding opportunities for further park acquisition to diversify the recreational opportunities in College Place.

Parks and Recreation Community-Oriented Goals and Policies

Parks and Recreation Community-Oriented Goal #1: Ensure the ongoing involvement of community residents in the park planning process.

Parks and Recreation Community-Oriented Goal #2: Establish and maintain a shared vision with local institutions of higher education, the Adventist school system, and the College Place School District for serving the College Place community.

Parks and Recreation Community-Oriented Goal #3: Promote a family-friendly, community-oriented city that provides residents and visitors with a sense of place and engagement.

Parks and Recreation Community-Oriented Policy #1: Representatives of the City, Walla Walla University, the Adventist school system, and the College Place School District should meet periodically to discuss matters of mutual interest and concern, including but not limited to:

- a. The coordination of joint parks planning and development activities.
- b. Mutually beneficial strategies for the shared or joint use of facilities.

Parks and Recreation Community-Oriented Policy #2: Encourage volunteer citizen groups, developers and other partners in the development and implementation of park and recreation programs.

Parks and Recreation Community-Oriented Policy #3: Promote unique community events and gatherings to bring people together and to foster a sense of place in the city.

Parks and Recreation Environmental Stewardship Goals and Policies

Parks and Recreation Environmental Stewardship Goal #1: Preserve and protect the environmental integrity of College Place natural assets.

Parks and Recreation Environmental Stewardship Policy #1: The small streams passing through the city are an important visual and environmental asset which should be preserved and enhanced by:

- a. Using open space dedications when required for a development proposal on properties containing a creek to acquire creek frontage and access.
- b. Protect streams from unauthorized channelization, loss of bank vegetation and other actions that may adversely impact the stream corridor.

Parks and Recreation Environmental Stewardship Goal #2: As feasible, promote recycling at all College Place parks and recreation facilities.

Parks and Recreation Environmental Stewardship Goal #3: Remove invasive vegetation within parks, open spaces, and sensitive areas by incorporating weed management protocols into maintenance plans and by working with native plants.

Parks and Recreation Environmental Stewardship Goal #4: Give priority consideration for use of environmentally friendly material in the design and development of existing and new parks.

Parks and Recreation Environmental Stewardship Goal #5: Engage with volunteer organizations and nonprofits to promote the stewardship of sensitive areas, parks, and trails.

Parks and Recreation Environmental Stewardship Goal #6: Maintain Tree City USA status.

Parks and Recreation Health and Wellness Goals and Policies

Parks and Recreation Health and Wellness Goal #1: Promote health and well-being of College Place residents through the development and improvement of non-motorized transportation networks to promote physical activity and healthy lifestyles.

Parks and Recreation Health and Wellness Goal #2: Explore opportunities for recreational programming and/or potential for a shared use agreement with the City of Walla Walla Parks and Recreation, College Place schools, and the Adventist school system.

Parks and Recreation Health and Wellness Goal #3: Promote the use of City parks and recreation facilities.

Parks and Recreation Health and Wellness Policy #1: Support bicycle-oriented infrastructure within and adjacent to College Place parks and transportation systems.

Parks and Recreation Health and Wellness Policy #2: As funds become available, continue the bike path through the City of College Place from Larch Avenue and 12th Street to the City limits on Whitman Drive.

Parks and Recreation Health and Wellness Policy #3: The City should continue to explore opportunities to acquire easements along stream corridors to provide recreational trail access.

Parks and Recreation Health and Wellness Policy #4: Prioritize pedestrian and bicycle trail routes and plans identified in the Blue Mountain Region Trails Plan and seek funding to implement.

Parks and Recreation Health and Wellness Policy #5: Develop a trail connectivity plan to improve non-motorized trail access and connectivity throughout the local trail network.

Parks and Recreation Health and Wellness Policy #6: Ensure bicycle signage is consistent with the City's wayfinding signage standards.

Parks and Recreation Health and Wellness Policy #7: Explore the feasibility of establishing youth/adult recreation programs in College Place.

- a. Explore the feasibility of establishing a fee structure for 18 and over adult recreational programming.

Parks and Recreation Health and Wellness Policy #8: The City shall continue to identify opportunities and execute agreements for the shared use of parks and recreation facilities.

Parks and Recreation Health and Wellness Policy #9: Explore the development and land acquisition opportunities for the development of a large sports complex to host regional and local recreational events.

Parks and Recreation Health and Wellness Policy #10: Stress advertising of park facilities and activities.

- a. Develop promotional materials, including maps and brochures to highlight local park, trail, and recreational areas and facilities.

Parks and Recreation Facility Integration Goals and Policies

Parks and Recreation Facility Integration Goal #1: Maintain vibrant park amenities and facility integrity while reducing operating maintenance costs and improving operating efficiencies.

Parks and Recreation Facility Integration Goal #2: Explore grant opportunities to upgrade and improve College Place parks and recreational facilities.

Parks and Recreation Facility Integration Goal #3: Develop and implement regularly scheduled routine and preventative maintenance programs to ensure effective use of maintenance resources.

Parks and Recreation Facility Integration Goal #4: Create and leverage economic development opportunities for local park systems.

Parks and Recreation Facility Integration Policy #1: Prioritize park improvements and identify a source of funds, both for large projects and small maintenance type works, by preparing and maintaining a current Capital Improvement Program.

- a. Renovations should be accomplished in a manner that allows a minimum opportunity for vandalism.
- b. When appropriate minimize maintenance and park requirements.
- c. Maintain adequate drainage and irrigation of park lands.

Parks and Recreation Facility Integration Policy #2: Apply for funding through the Recreation and Conservation Office to update Lion's Park recreational amenities and facilities.

Parks and Recreation Facility Integration Policy #3: Parks and open space areas greater than 3 acres in new subdivisions, developed in accordance with City standards, may be proposed for dedication to the City.

- a. Priority consideration shall be given to parks and open space greater than 5 acres.
- b. Parks and open space areas less than three acres and parks not accepted for dedication to the City in new subdivisions, shall be maintained by the homeowners through a homeowners or property owners association.

Parks and Recreation Facility Integration Policy #4: Explore the development of establishing a pricing strategy and fee structure for rented facilities that aligns with comparable market rates and supports costs recovery of maintenance and operations costs.

Parks and Recreation Facility Integration Policy #5: Prepare and implement a maintenance plan for every park and facility.

Parks and Recreation Facility Integration Policy #6: The Parks, Recreation and Arbor Board should meet periodically with the City's Economic Development Commission to coordinate efforts and to ensure consistent goals and priorities.

Parks and Recreation Facility Integration Policy #7: Develop design standards for park signage, using Kiwanis Park sign as the standard for design.

**City of College Place, Washington
Ordinance 21-016 Exhibit A
Planning Commission Recommended
Comprehensive Plan Goals and Policies Amendments
November 12, 2021**

Upon adoption by the College Place City Council, the following amended Goals and Policies shall be integrated into Chapter 2 of the College Place Comprehensive Plan.

Chapter 2 Vision, Values, Goals, and Policies

Vision

The College Place City Council has adopted the following Vision to describe what the community in the future. It is a statement of what the City Council is working towards, and it is the foundation of this Comprehensive Plan.

By 2027, College Place is noted for its vibrant downtown with a mix of small businesses and housing that interfaces with Walla Walla University that give residents and a growing tourist trade the feeling of a small town. The City has attracted large-scale commercial development along its most trafficked roads, thus growing its tax base.

Resourceful in the use of finance tools and grant opportunities, the City gets extra value from every dollar of local taxes. Resources support a staff of dedicated, competent employees adequate to provide safety and responsiveness. Deferred maintenance is a thing of the past as depreciation is funded and cash reserves prepare the city to pursue opportunities without excess risk.

Mutual respect is shared between the City Council, residents, and staff. Residents, retirees, students, professionals, and young families feel safe; they know their neighbors and many of the city employees by name. Citizens are engaged and knowledgeable of the affairs of the City due to the character of staff and the quality, timeliness, and context through which information is shared; cooperation is a community norm. Volunteerism is high across the commissions of the City.

People circulate easily irrespective of mode, whether car, foot, or bike; a system of sidewalks and trails make foot traffic a preferred method to get around town. The community turns out regularly for the events calendared throughout the year, co-hosted in partnership with the municipality and institutions such as: businesses, volunteer organizations, College Place Public Schools, Rogers School, Walla Walla Valley Academy, and Walla Walla University.

Values

In its expression of civic leadership and service, the City Council and staff hold these core values.

Open and Honest

The City is transparent and fair in its dealings. It is plain spoken in its communication. The City is engaged with its citizens in two-way communication and desires an aware and informed citizenry. The municipality is accountable for its actions and choices.

Cooperation

College Place works well with others and values mutually beneficial outcomes for the City and its partners.

Respect

The City fosters respect between its Council and staff, Citizens, neighbors, its natural resources and built environment, its resident businesses to bind College Place into a sustainable and prosperous community. The City honors its heritage.

Service

The City exists to provide services to its constituents. It is an organized, learning organization that makes data-driven decisions. It's employees and Council are empathetic and humble.

Diversity

The City recognizes differences between people and values these differences as an asset. College Place fosters an environment where individuals find safety, dignity, and acceptance.

Comprehensive Plan Goals

In order to realize the Vision for the City, the following Goals will be used to guide decision-making and the allocation of resources.

Goal #1: Preserve the small-town character of the community. This includes, but is not limited to the following attributes:

- a. Family oriented.
- b. Friendly.

- c. Safe.
- d. Well maintained properties.
- e. Relatively quiet; and
- f. Fiscally sound.

Goal #2: Actively involve all residents, business, and property owners in the governance of our community.

Goal #3: Establish and implement a comprehensive economic development strategy for the City that supports the creation of jobs, promotes private investment, and increases the local tax base.

Goal #4: Develop a commercial district reminiscent of a small town “main street” with a mix of uses including commercial, offices, banking, public facilities, and other specialty retail uses, with residences above, consistent with a pleasant pedestrian environment.

Goal #5: Establish and maintain an Urban Growth Area that enables the City to sustain its economic and social well-being.

Goal #6: Establish and maintain a shared vision with the College Place School District as well as Walla Walla Valley Academy/Rogers School for serving the College Place community.

Goal #7: Establish and maintain a shared vision for development activities on and near the campus of Walla Walla University.

Goal #8: Encourage the availability of affordable housing to all economic segments of the community, promote a variety of densities and housing types, and encourage the maintenance and preservation of the existing housing stock.

Goal #9: To provide a safe and efficient transportation and circulation system for use by vehicles, transit, pedestrians, bicycles, and persons with wheelchairs that promotes and supports the desired land use pattern and economic development priorities.

Goal #10: Support the continued operation of Martin Airfield as a unique community asset.

Goal #11: Maintain and improve existing utilities and services while planning for new growth and development.

City of College Place, Washington
Ordinance 21-xxx Exhibit A
Planning Commission Recommended
Comprehensive Plan Goals and Policies Amendments
November 12, 2021

Goal #12: Research and place on the ballot a measure for public vote on whether to establish a library and community facility in the City of College Place.

Goal #13: Honor the history of the community.

Goal #14: Provide for a broad public and private park and recreation plan and system meeting the needs of all age and income groups within the community.

Goal #15: Protect, improve, and sustain environmental quality through best management practices and the use of best available science.

Goal #16: Infuse the City's built environment with creative expression and design that results in vibrant public spaces where people want to be.

Goal #17: Provide reliable, effective, and efficient utility services at the lowest reasonable cost, consistent with the City's aims of environmental stewardship, social equity, economic development, and the protection of public health.

Goal #18: City services are provided at a level consistent with industry standards for a community our size and consistent with the values of the citizens.

Goal #19: Support a healthy community in which each individual has access to community resources and services.

Goal #20: Strengthen city partnerships and resources to support economic opportunities.

Goal #21: Improve the business climate in College Place.

Goal #22: Stimulate and diversify College Place's economy.

Goal #23: Maintain the city's infrastructure so that it meets the needs of existing employers and targeted industries.

Goal #24: Develop a diverse portfolio of sites ready for business that provide College Place a competitive advantage because infrastructure is in place and owners are willing to sell/lease.

Goal #25: Support the development and redevelopment of a walkable College Avenue from Rose Street to 13th Street as a Mixed-Use Downtown District that serves as an attractive location for diverse small businesses, tourism, arts and culture, entertainment, community events, and residents.

Goal #26: Support the development of the Myra Road and State Route 125 corridors for big box stores and chain restaurants.

Goal #27: Grow and sustain a qualified workforce.

Goal #28: Embrace tourism as an economic development tool.

Goal #29: Support programs, projects, and development efforts that enhance the job market and promote community pride.

Goal # 30: Protect College Place’s valuable historic assets and allows for College Place to leverage its historicity for both commercial and community activities.

Goal #31: Promote a livable community with a strong sense of history.

Goal #32: Encourage a sustainable community by supporting preservation efforts.

Comprehensive Plan Policies

The Goals of the College Place Comprehensive Plan will be achieved through the implementation of the following Policies:

Governance

Governance Policy #1: Maintain a community newsletter.

Governance Policy #2: Support the provision of internet access to all residents and businesses in the City.

Governance Policy #3: In accordance with the provisions of the Growth Management Act, the City will periodically review and update its development regulations, including the regulations to protect environmentally sensitive areas.

Governance Policy #4: City regulations shall be administered in a fair and consistent manner throughout the community.

Governance Policy #5: Actively sponsor and promote existing community events and the establishment of new community events such as the Farmer’s Market, Independence Day, Halloween, and Winterfest.

Governance Policy #6: Support the implementation of the Master Plan for the Walla Walla University campus.

Governance Policy #7: The City and the University should continue to meet periodically to discuss matters of mutual interest and concerns and to coordinate planning and development activities. This could include, but is not limited to:

- a. Identification of mutually beneficial opportunities to support the implementation of a University Master Plan.
- b. Vacation of City streets within the campus.
- c. Development of a long-term on-campus parking and access strategy.
- d. Coordination of off-campus parking management and enforcement.
- d. Designation of transportation and emergency access corridors; and
- e. Opportunities for shared use of space or facilities.

Governance Policy #8: The City and the University should continue to meet periodically to discuss matters of mutual interest and concerns and to coordinate planning and development activities.

Governance Policy #9: The City should continue to coordinate planning activities with local schools and incorporate supportive measures into the City's Comprehensive Plan.

Governance Policy #10: The City and local schools should continue to meet periodically to discuss matters of mutual interest and concerns and to coordinate planning and development activities.

Governance Policy #11: The City shall continue to work in partnership with the College Place School District to identify and plan for future school sites and facilities. This may include, but is not limited to:

- a. Locating and sizing infrastructure improvements to accommodate projected growth.
- b. Submitting joint applications to the County to amend Urban Growth Area boundaries to support the planning and construction of new schools; and/or
- c. Work with the School District should they wish to petition to adopt school impact fees.

Governance Policy #12: The City and local schools should continue to explore mutually beneficial strategies for the shared or joint use of facilities.

Governance Policy #13: The City should continue to work in partnership with important social service providers such as the Blue Mountain Action Council, Sonbridge, and others to help the needy.

Governance Policy #14: The City of College Place, in active collaboration with the cities of Walla Walla and Waitsburg, and Walla Walla County, shall review and update the 1993 Countywide Planning Policies to actively promote the development of new affordable housing opportunities. This may include, but is not limited to:

- a. Updating the methodology for more realistically determining the development capacity of existing lands.
- b. Exempting the new construction of affordable housing on publicly owned land from the assessment of the need for new housing.
- c. Increase the percentage of projected new growth allocated to the cities of Walla Walla and College Place.
- d. Increasing the market factor to allow for the addition of land to urban growth areas based on a finding that there is a critical shortage of affordable housing.
- e. Authorizing further increases in the market factor to support specific strategies to increase the construction of new multi-family housing in cities. This may include affordable housing “bonuses”.
- f. Monitoring new residential development and providing for more frequent updates of the Countywide Planning Policies.

Governance Policy #15: The City of College Place, in active collaboration with the cities of Walla Walla, and Waitsburg, and Walla Walla County, shall review and update the Countywide Planning Policies to actively promote the sustainable development of new housing. This shall include, but is not limited to:

- a. Ensuring that there is an adequate supply of new commercial development to serve new residential development.

- b. Supporting the cost-effective planning, construction, and use of public infrastructure to serve new residential development.

Governance Policy #16: The City of College Place, in active collaboration with the cities of Walla Walla and Waitsburg, and Walla Walla County, shall inventory and assess publicly owned lands in and near urban growth areas as sites suitable for the construction of affordable housing.

Governance Policy #16: The City will seek to actively include the public in all comprehensive planning activities in the community, including but not limited to the periodic review and update the review of this Comprehensive Plan.

Land Use

Land Use Policy #1: Maintain an Urban Growth Area with sufficient land to meet projected population growth well into the future, to provide the tax base necessary to support the provision of City services, and to provide meaningful planning choices.

- a. Work closely with the Walla Walla County, the City of Walla Walla, and the Port District to establish a joint strategy to support the long-term expansion of the College Place Urban Growth Area, especially for commercial and industrial development, without adversely affecting agriculture of long-term commercial significance in the County.
- b. Priority consideration should be given to expanding the UGA along the SR 125 corridor where City services exist or can reasonably be provided.
- c. Properties in the vicinity of Old Highway, 12 suitable for industrial development, should also be considered for inclusion in the College Place UGA.
- d. Consult with affected property owners to identify properties that should be removed from the College Place UGA.

Land Use Policy #2: Maintain a mutually beneficial planning partnership with Walla Walla County and the City of Walla Walla for the review of development proposals near shared boundaries and infrastructure.

Land Use Policy #3: Encourage the County to take actions to eliminate the unincorporated pockets in the College Place UGA. This may include, but is not limited to:

- a. Investments by the County to improve infrastructure to urban standards.
- b. Revenue sharing agreements that would facilitate the City serving these areas; and
- c. The transfer of stormwater management fees collected by the County from the unincorporated pockets to the City to support the installation of improvements necessary to serve these areas.

Land Use Policy #4: Allow existing residential and agricultural activities in the Urban Growth Area to continue until such time that the property owner is ready to change uses. This may include, but is not limited to:

- a. Requesting that the County modify its policies and practices to allow the current County zoning to remain in place when parcels are added to the College Place Urban Growth Area.

Land Use Policy #6: Support the efforts of the owner of Martin Airfield, the Washington State Department of Transportation Aviation Division, and Walla Walla County, in consultation with the surrounding property owners, to establish and maintain an airport overlay zone that will prevent development of height hazards, mitigate noise impacts, and prohibit development of uses that would encourage large concentrations of people such as churches, schools and hospitals.

Land Use Policy #7: Support the designation of Martin Airfield as a special rural land use in the County Comprehensive Plan.

Land Use Policy #8: Support the adoption of a special County zoning district to regulate the use and development of land within the boundaries of Martin Airfield, to insure compatibility with aviation facilities and adjacent properties, protection of runway safety and clear zones and aviation facilities, and to enhance the potential for future development that does not require urban levels of service.

Land Use Policy #9: Review and update the City Development Regulations to support temporary mobile uses such as food trucks, food cart pods, and pop-up shops.

Land Use Policy #11: Maintain an efficient, consistent, and reliable development review process.

Land Use Policy #12: Provide more flexible development standards or other incentives to developments that propose to exceed the requirements for natural resource protection, open space, public gathering places, and energy efficiency.

Land Use Policy #16: Research and potentially revise the Unified Development Code to include a new Highway Commercial and/or a new general commercial zoning district, provided that:

- a. Light industrial uses that are compatible with commercial uses, such as a business park, may be permitted.
- b. Storage facilities would not be a permitted use; and
- c. The construction of multi-family housing on long vacant commercial lots would be permitted.

Land Use Policy #17: Support the development and redevelopment of a walkable College Avenue from Rose Street to 13th Street as a Mixed-Use Downtown District that serves as an attractive location for diverse small businesses, tourism, arts and culture, entertainment, community events, and residents.

Natural Environment

Natural Resource Policy #1: Plan and encourage sound management of natural resources – land, air, water, vegetation, fish, wildlife, and energy-considering entire watersheds and regional influences.

Natural Resource Policy #2: Prevent the destruction of critical areas including wetlands, areas with critical recharging effect on aquifers used for potable water, fish and wildlife conservation areas, frequently flooded areas, and geographically hazardous areas.

Natural Resource Policy #3: Balance the City’s goals of protecting environmentally critical areas with other social, cultural, and economic goals of the City of College Place Comprehensive Plan.

Natural Resource Policy #4: As the UGA is expanded and annexations occur, the City shall continue the County’s Shoreline Master Program and designations until such time that the City is ready to adopt a new shoreline master program for these areas.

Natural Resource Policy #5: Actively protect critical aquifer recharge areas.

Natural Resource Policy #6. Periodically review and update the Unified Development Code to maintain consistency with best management practices and the use of best available science.

Urban Design

Urban Design Policy #1: Support and encourage the efforts of neighborhoods, businesses, and property owners to maintain and improve the appearance of their properties.

- a. Maintain an on-going public relations program to inform the community of the policies governing vegetation encroachment and safety features. This should include, but is not limited to, maintaining sight lines and sidewalks.

Urban Design Policy #2: Establish and maintain an active code enforcement program to protect property values, improve the appearance of the community, and to attract new investment.

Urban Design Policy #3: Periodically review and update programs and regulations that affect the appearance of the City. This shall include, but is not limited to:

- a. City Parks, Recreation, and Open Space Plan.
- b. Street tree program.
- c. Design review standards and process.
- d. Landscaping standards.
- e. Sign regulations.

Urban Design Policy #4: Coordinate with the private sector and with neighborhood groups to carry out civic improvements such as hanging plant baskets and planters along College Avenue.

Urban Design Policy #5: Continue to enhance the major entries to the City and to College Avenue with landscaping, special lighting, and entrance signs.

Urban Design Policy #6: Support/encourage development activities and public improvements that promote a sense of place.

Urban Design Policy #7: Support/encourage walking, bicycling and other activities that promote interaction among residents.

Urban Design Policy #8: Encourage and support development activities and design standards that discourage criminal behavior.

Urban Design Policy #9: Encourage the maintenance of private properties and shared spaces in the community.

Urban Design Policy #10: The City shall adopt and implement design standards for the Downtown Mixed-Use District

Urban Design Policy #11: Lighting should be shielded and downward facing.

Historic Preservation

Historic Preservation Policy #1: Actively involve the community in establishing and maintaining an inventory of historic and cultural resources in the community.

Historic Preservation Policy #2: Support the maintenance and protection of historic structures and properties.

- a. The demolition of historic structures should only be permitted when there are no other options, and the structure(s) presents a threat to the public health and safety.
- b. If demolition is unavoidable, mitigating measures to compensate for the loss should be required.

Historic Preservation Policy #3: Support the use and reuse of historic structures and properties in accordance with national, state, and local standards.

- a. Continue to research and adopt programs and regulations that promote the preservation and use of historic building and properties.

Historic Preservation Policy #4: Actively involve all members of the community in historic preservation activities and integrate historic preservation into City decision-making processes.

Historic Preservation Policy #5: Assist older neighborhoods in discovering their origins and in appreciating their historic features.

Historic Preservation Policy #6: Maintain the City's Certified Local Government (CLG) status and actively seek to utilize CLG resources to achieve the City's historic preservation priorities.

Historic Preservation Policy #7: Promote College Place as a regional center with a rich, unique history.

Historic Preservation Policy #8: Support the commissioning of a qualified historian to write a history of College Place.

Historic Preservation Policy #9: Provide a resource and reference guide to assist historic property owners in the management, rehabilitation, and use of their property.

Historic Preservation Policy #10: Establish methods to engage the public with the history and historical assets of College Place.

Historic Preservation Policy #11: Promote the preservation and maintenance of buildings and property in established Historic Districts.

Historic Preservation Policy #12: Support the incorporation of public history into proposed and existing greenways and parks.

Historic Preservation Policy #13: Support a vision for the future of the Walla Walla Poor Farm House that preserves the home's value to the citizens of College Place while protecting their health and safety.

- a. Actively solicit and collect oral histories, pictures, and memorabilia associated with the Poor Farm House.
- b. Support the preservation and interpretation of historic resources of and formerly located at the Walla Walla County Poor Farm site.

Historic Preservation Policy #14: Continue to research potentially significant historic properties.

- a. Develop a list of historically significant properties and districts.
- b. Periodically update the College Place list of historically significant properties.
- c. In partnership with the owners, nominate properties for the state and national historic registries.

Historic Preservation Policy #15: Contact the new owners of the historic properties and actively support preservation efforts.

Historic Preservation Policy #16: Actively identify and highlight historic districts.

Historic Preservation Policy #17: Identify and disseminate information on the applicability of local building codes and local/state and federal standards for historic preservation.

Historic Preservation Policy #18: Develop a comprehensive system of signage.

- a. Identification of historic properties.
- b. Identification of historic districts.
- c. Directing visitors to other historic sites.
- d. Integrate with a walking tour (including electronic) and local handouts: support local businesses with advertisement on front, tour on back, distribute to each participating business.

Historic Preservation Policy #19: Encourage public agencies to utilize historic buildings when looking to meet future needs.

Historic Preservation Policy #20: Develop procedures to protect historic structures from demolition while respecting the rights of property owners.

Housing

Housing Policy #1: The City shall encourage the maintenance and rehabilitation of the existing housing stock within the City.

- a. Priority consideration shall be given to the preservation of existing affordable housing, including government-supported housing and manufactured housing. Affordable housing is defined as per Washington State RCW 43.63A.550 as “residential housing that is rented or owned by a person who qualifies as a very low-income, low-income, or moderate-income household or who is from a special needs population, and whose monthly housing costs, including utilities other than telephone, do not exceed thirty percent of the household’s monthly income.”

Housing Policy #2: New higher density residential developments should be located in the vicinity of existing high-density residential areas, Walla Walla University, shopping areas, and major transportation routes. This may be accomplished through such measures as:

- a. Revisions to the Table of Permitted Uses.

- b. Establishing a new mixed-use zoning district.
- c. Permitting the construction of multi-family housing on long standing vacant properties that do not appear to be suitable for commercial development.

Housing Policy #3: Encourage small congregate care centers and group homes in the community, to provide decentralized housing facilities, rather than large, centralized institutions.

Housing Policy #4: Encourage the location of apartments above commercial uses along College Avenue.

Housing Policy #5: The City shall continue to periodically review its development regulations to ensure that multiple options exist to encourage a broader range of housing choices, such as small lot single family residences, smaller scale multiple family housing such as duplexes and four-plexes, mixed-income and mixed-use residential developments, clustered units, and a variety of condominium types, including single story residential developments, etc., as well as to incorporate emergent housing types. This may also include the adoption of standards to govern the development of cottage housing or other innovative affordable housing techniques.

Housing Policy #6: Continue to review and revise the regulations governing accessory dwelling units as a means to increase the supply and diversity of housing opportunities.

Housing Policy #7: Develop incentives for the inclusion of housing units affordable to low- and moderate-income households in larger scale residential developments.

Housing Policy #8: Encourage and support social and health service organizations which offer support programs for those with special needs, particularly those programs that help people remain in the community.

Housing Policy #9: The City of College Place should continue to coordinate with Walla Walla County and the City of Walla Walla to address area-wide housing issues.

- a. This may include, but is not limited to, supporting regional emergency and transitional housing options while more permanent housing options are developed.

Housing Policy #10: Support manufactured housing as an affordable housing option.

- a. Manufactured homes shall continue to be permitted as a single-family residence.

Housing Policy #11: Continue to work with Walla Walla University to address future housing needs and opportunities for students.

Housing Policy #12: Identify and evaluate county, regional, state, and federal housing finance options, as well as public-private partnerships to encourage a wider array of housing stock.

Housing Policy #13: When reviewing existing and potential new housing regulations, the City shall include an assessment to make sure that fair housing choices are not impeded.

Housing Policy #14: The City will develop strategies and incentives that will encourage manufactured home parks to remain a source of affordable housing.

- a. Establish manufactured home park zoning in areas where manufactured home parks already exist. Allow for applications of new manufactured home parks and their inclusion within manufactured home park zoning.
- b. Manufactured home park zoning must include a requirement that residents be given sufficient advance notice of any petition for zoning changes or variances by park owners.
- c. Consider resident opportunity to purchase laws and other mechanisms that give residents sufficient notice and time to organize as a tenants' committee, homeowners association, or co-operative and notify the owner of their intent to purchase a manufactured home park that is up for sale.
- d. Establish conditions for mitigating the adverse impacts of the closure of manufactured home parks, including a resident relocation plan.

New Housing Policy #15: Support strategies that minimize displacement of low-income community members. Policies enacted to create more housing through redevelopment will include measures that mitigate against the displacement of low- and moderate-income community members. The City will refer to the Walla Walla Housing Action Plan Task 4 Anti-Displacement Best Practices memo to mitigate against potential displacement through redevelopment.

New Housing Policy #16: Support the countywide adoption of the local sales and use tax for affordable and supportive housing in Walla Walla County.

Transportation

Transportation Policy #1: The City adopts a Level of Service (LOS) standard of “D” for all roadway segments, an LOS of “D” for all signalized intersections, and a LOS “D” for the critical movement of all non-signalized intersections.

Transportation Policy #2: All new streets and street improvements shall be designed and constructed to meet City standards.

- a. New private streets are discouraged, and all new private streets will be constructed to meet City standards
- b. Encourage standardization of street and transportation standards with the City of Walla Walla and the County of Walla Walla, where appropriate.
- c. Implement complete streets practices as guided by the City’s Complete Streets Policy (CPMC 12.14).
- d. When designing new streets and redesigning existing streets, the City shall explore the feasibility of incorporating low impact design storm water features such as bio-swales and rain gardens.

Transportation Policy #3: Development of new neighborhood streets shall be consistent with the following:

- a. New streets should be designed with street trees and amenities, and to encourage use by pedestrians and bicycles.
- b. Traffic should be diffused and balanced, and streets should be designed in such a manner so as to discourage truck and heavy through traffic in neighborhoods while maintaining connectivity between neighborhoods.
- c. Cul-de-sacs and closed loop streets shall be discouraged. Where allowed, pedestrian connections between cul-de-sacs and through routes shall be included in the design to encourage pedestrian activity.

Transportation Policy #4: Enforce adequate standards for new streets and upgrade existing streets.

- a. Encourage Local Improvement Districts (LIDs) to fund the improvement of existing sub-standard streets to appropriate urban standards, including the provision of sidewalks and right-of-way widths to include bicycles where appropriate, with costs repaid through local tax assessment.

- b. Require mitigation and developer participation in street upgrades or new streets for impacts created by development.
- c. Utilize semi-rural road standards in transitional urban-rural areas where no long-term change in character is anticipated.
- d. Utilize road standards to reduce impermeable area and replacement/maintenance costs where desirable as a cost-saving measure.
- e. Develop “equity contribution” mechanisms for accepting and coordinating development contributions in lieu of improvements towards funding circulation and pedestrian infrastructure.

Transportation Policy #5: Access onto arterial streets shall be controlled in the following manner:

- a. Controlled access to commercial and industrial uses on arterials.
- b. Direct lot access to principal arterials in residential areas shall be prohibited.
- c. Provide for limited access to minor arterials.

Transportation Policy # 6: The City may consider on a case-by-case basis assuming ownership of existing privately-owned streets. Priority consideration shall be given to:

- a. Private streets located in a dedicated right-of-way.
- b. Private streets constructed to meet, or that can reasonably comply with City standards.
- c. Private streets that are being maintained by homeowners with adequate reserves that can be transferred to the City to ensure appropriate repair and maintenance; and/or
- d. Neighborhoods committed to establishing a local improvement district (LID) to improve private streets to City standards.

Transportation Policy #7: The City should/shall establish and maintain a pavement management system in accordance with State guidelines.

Transportation Policy #8: Assess opportunities and strategies for reducing transportation demand (transportation demand management) and incorporate them within zoning, planning and development action, decisions, and requirements when feasible.

Transportation Policy #9: New major traffic generators such as secondary schools, institutions of higher learning, churches, shopping, and industrial areas should be located on or near streets with adequate capacity.

Transportation Policy #10: Establish and maintain truck routes that are clearly signed to serve designated commercial and industrial areas.

Transportation Policy #11: Coordinate with the State Department of Transportation in the review of development requests adjacent to or impacting SR-125.

- a. Consider providing a sound barrier/wall between the highway and adjacent residential uses as a means to minimize highway impacts.

Transportation Policy #12: Recognize Myra Road as a future connector between SR-125 and SR-12.

- a. Require that future subdivisions be designed so that there is a minimum of local streets intersecting Myra Road.
- b. Ensure that future subdivisions have alternate lot access and front on interior streets, rather than Myra Road.
- c. Provide for reasonable commercial property access to Myra Road where mitigations supported by transportation impact studies will minimize impacts to traffic flow on Myra Road.
- d. Cooperate with the County and City of Walla Walla in the planning and development of Myra Road and ensure the fair and equitable treatment of all parties.

Transportation Policy #13: Recognize SW 4th Street and SW Davis Avenue as key elements to the utility and transportation infrastructure on the west side of the City.

Transportation Policy #14: Identify and implement north-south transportation corridors as part of development requirements for westernmost portions of the city to connect to Highway 125.

Transportation Policy #15: As the City continues to grow and develop, identify, evaluate and as needed implement alternative north-south transportation routes to relieve reliance on College Avenue.

Transportation Policy #16: Recognize the “C” Street/Larch Avenue, Whitman Drive/Larch Avenue, and 12th Street/Larch Avenue intersections as significant intersections with potential for improved traffic flow.

Transportation Policy #17: Support the installation of electric vehicle charging stations and the utilization of alternative fuel sources.

Transportation Policy #18: Develop and implement a parking strategy for the College Avenue corridor.

- a. This may include the establishment of public parking lots to serve College Avenue and other designated commercial areas with limited on-street parking.

Transportation Policy #19: Coordinate with Walla Walla University and implement and enforce permitting standards to reduce reliance on public parking facilities and construct facilities adequate to serve the University’s full parking needs.

Transportation Policy #20: Establish and maintain a system of bicycle and pedestrian trails and routes that link neighborhoods and public facilities and that enhance the walking and bicycling experience. This should include:

- a. Designated bike routes.
- b. Way finding signs.
- c. Priority consideration to those streets that provide access to schools and parks, or where there is concern for pedestrian safety.
- d. Consultation with local schools and the Parks Board.
- e. Enforcement of safety laws.
- f. Priority consideration shall be given to non-motorized improvements that are consistent with the Blue Mountain Regional Trail Plan.
- g. Acquire property or easements to fill in gaps in the pedestrian/bicycle trail along the East Whitman extension between Larch Avenue and Myra Road.

- h. Encourage extension of bicycle routes within and outside of city limits to connect Fort Walla Walla and Whitman Mission facilities.
- i. Encourage new bicycle routes to be established outside of vehicular travel ways; and
- j. Continue to evaluate where bicycle and pedestrian routes should be designated and encourage their construction and use.

Transportation Policy #21: The City shall, in consultation with local schools, social service providers, businesses, property owners, and residents, establish and maintain an inventory of sidewalks with a priority list of repair and maintenance activities, missing links, and new service areas.

- a. This shall also include safety zones, crosswalks, lighting, parking regulations, etc., and other safety features to protect the public and pedestrian and vehicular traffic.
- b. This may include the adoption of innovative approaches or flexible standards in developed areas with limited rights-of-way, including such measures as installing sidewalks on only one side of the street, narrowing travel lanes, restricting on-street parking, and/or establishing one-way streets.

Transportation Policy #22: Work with Valley Transit and other transit providers to establish bus amenities and/or shelters at selected bus stops in the City to be based on level of use and surrounding development.

Transportation Policy #23: Aggressively pursue outside grant funding sources as a priority.

- a. Support efforts to obtain state and Federal level recognition and funding of local road systems.

Transportation Policy #24: Explore opportunities to reduce long-term maintenance liabilities by reducing overall paved surfaces where not in conflict with city policies.

- a. This may include, but is not limited to the elimination of public, on-street parking on new and reconstructed roads where warranted as a measure to mitigate long-term maintenance cost and stormwater run-off impacts by decreasing overall public road surface area.

Transportation Policy #25: Work on establishing an equitable funding mechanism to implement the College Place Transportation Benefit District.

Transportation Policy #26: Foster cooperation between the County, City of Walla Walla, Port of Walla Walla, and Valley Transit in all transportation planning.

Transportation Policy #27: Actively participate in local, state, and regional transportation planning forums.

Economic Development

Economic Development Policy #1: Actively support historic and long-standing businesses in the community.

Economic Development Policy #2: Actively promote College Place as a desirable location for new businesses and industries. This should include, but is not limited to:

- a. Attracting new investment to diversify and expand the city's jobs base, with focus on attracting living-wage jobs, to allow people to work and live in the community.
- b. Supporting the establishment of new locally owned businesses.

Economic Development Policy #3: Establish and maintain a list of sites suitable for commercial and industrial development.

Economic Development Policy #4: Establish and implement a shared strategy with the Port of Walla Walla, the Walla Walla Valley Chamber of Commerce, and the Washington State

Department of Commerce, for the marketing of commercial and industrial sites in College Place and the College Place UGA. This may include, but is not limited to recruitment of:

- a. Big box retail and restaurant/fast casual dining options, that is appropriate for our market.
- b. Lodging facilities with space for meetings and conferences.

Economic Development Policy #5: In partnership with the Port of Walla Walla, identify and prepare for development, one or more sites suitable for development as a business park and/or for light manufacturing.

Economic Development Policy #6: Explore the potential for preparing selected economic development sites as shovel ready for development. This may include, but is not limited to:

- a. Conducting an environmental review in advance of project specific development proposals
- b. The strategic location and development of infrastructure to support new development.

Economic Development Policy #7: The City and the University should explore the feasibility of establishing a joint entrepreneurial center or similar strategies to support the formation of new locally owned businesses.

- a. This may include partnerships with local business, education, training, and economic development organizations such as the Valley Chamber of Commerce as well as Walla Walla Community College.

Economic Development Policy #8: Encourage partnerships that focus resources toward increasing the employability of all citizens. This may include, but is not limited to:

- a. Local job training, retaining, and continuing education programs.
- b. Public/private sponsorship of entrepreneurial and vocational education programs.
- c. Student internship programs with local businesses.

Economic Development Policy #9: Strengthen collaboration among the business community, economic development stakeholders, Walla Walla University, healthcare organizations, local government, tourism organizations, and other higher education institutions.

- a. This may include, but is not limited to, the establishment of a local economic development or business association.

Economic Development Policy #10: Explore the feasibility of establishing a program to finance façade and safety improvements by small businesses.

Economic Development Policy #11: Support sidewalk commercial activities where they will not interfere with pedestrian and vehicular movements.

Economic Development Policy #12: Explore the feasibility of implementing a Main Street Program sponsored by Preserve Washington and the Main Street America Network.

Economic Development Policy #13: Encourage economic development opportunities compatible with airport operations that do not require urban levels of services.

Economic Development Policy #14: Continue to review and revise regulations governing the use of residences as short-term vacation rentals.

Economic Development Policy #15: Partner with economic development agencies as well as Walla Walla University and Walla Walla Community College to establish a Maker Space in College Place.

Economic Development Policy #16: Explore the feasibility of establishing a multi-use recreation facility with ballfields in College Place to attract regional youth tournaments.

Economic Development Policy #17: Prepare and implement a comprehensive tourism strategy. This may include, but is not limited to:

- a. Identification or development of a landmark and asset that can be a draw for tourists.
- b. A visitor information kiosk(s).
- c. Continue wayfinding/place-making activities throughout the community.
- d. The development of strategies to more actively utilize the internet to promote College Place as a destination for tourists.
- e. Strategies to increase the number of hotel/motel beds and transient lodging opportunities.

Economic Development Policy #20: Develop, refine, and implement economic monitoring in accordance with the Strategic Plan to help advance the City's economic development policies and programs.

Public Facilities and Services

Public Facilities and Services Policy #1: The City will strive to maintain the following levels of service:

- a. Water supply: 140 gallons per capita per day.
- b. Sanitary sewage collection: 110 (approximately) gallons per day per capita.
- c. Emergency medical facilities: Responding to 90% of the emergency calls within 6 minutes. and
- d. Fire: The City's existing fire protection rating from the Washington Survey and Rating Bureau.

Public Facilities and Services Policy #2: New growth and development activities shall pay their fair share of the cost of facilities needed to serve them.

Public Facilities and Services Policy #3: Explore the feasibility of establishing impact fees in accordance with the provisions of the Washington State Growth Management Act. Public facilities for which impact fees may be collected shall include public streets and roads, open space and recreation facilities, stormwater, and school facilities.

Public Facilities and Services Policy #4: Properties in the College Place Urban Growth Area shall annex into the City in order to receive City water and sewer service.

Public Facilities and Services Policy #5: Properties in the College Place Urban Growth Area may continue to utilize existing wells and septic systems as long as they continue to meet Walla Walla County Health Department standards.

Public Facilities and Services Policy #6: The rates for City utilities provided in areas outside of the City limits shall be 150% of the rates charged for services inside the City limits.

Public Facilities and Services Policy #7: Support the establishment of electrical service areas in an effort to minimize the duplication of services.

Public Facilities and Services Policy #8: Support the placement of power lines and overhead cables underground.

Public Facilities and Services Policy #9: The City should join the US Army Corps of Engineers and Walla Walla County in updating the Mill Creek Flood Channel Management Plan.

Public Facilities and Services Policy #10: The City shall establish a storm water management program in accordance with the provisions of state laws and regulations.

Public Facilities and Services Policy #11: Promote the co-location of new public and private utility distribution facilities in shared trenches or rights-of-way and coordinate the timing of construction to minimize disruption to the public and reduce the cost-of-service delivery.

- a. Provide timely and effective notice to utility providers to encourage coordination of public and private activities in the construction and maintenance of new and existing roads.

Public Facilities and Services Policy #12: Identify and assess potential sites for a library and community facility. This may include, but is not limited to:

- a. Sites in or near downtown College Place.
- b. Sites that would promote connections and interactions between residents and Walla Walla University; and
- c. Lions Park.

Public Facilities and Services Policy #13: Evaluate alternative sites for a library and community facility utilizing the following criteria:

- a. Supports library operations.
- b. Contributes to the provision of related community services such as meeting rooms, events center, and/or cultural events such as plays, concerts, and/or reading programs.
- c. Centrally located and/or readily accessible to residents.
- d. Accessible by vehicles, transit, walking, and bicycles.

- e. Cost effective, requiring limited improvements and/or providing operational savings; and
- f. Contributes to other community goals such as economic development, increasing a sense of community identity, strengthen the relationships between the City and the University, etc.

Public Facilities and Services Policy #14: College Place residents shall be provided with the opportunity to vote on establishing a local library.

- a. The City should continue to explore the feasibility of annexing into a library district.
- b. The City may, as an interim measure, continue to make payments to the Rural Library District or the City of Walla Walla Library for library services.

Public Facilities and Services Policy #15: The City will continue to evaluate cost effective options for the delivery of basic life support services (BLS).

Public Facilities and Services Policy #16: It is the intent of the City to maintain a mutual aid agreement with Fire District 4.

Public Facilities and Services Policy #17: The City should continue to expand and support Fire Department volunteers.

Public Facilities and Services Policy #18: Rebuild Well #1 and #2 to be a sustainable long-term asset to the City's water system.

Public Facilities and Services Policy #19: Proactively maintain city infrastructure systems.

- a. This shall include, but is not limited to, conserving water resources and an emphasis on sustainable stewardship of water resources.

Public Facilities and Services Policy #20: Conduct preventative maintenance in the City's park and urban forestry system.

Public Facilities and Services Policy #21: The City shall establish fees to recover the costs associated with responding to frequent/exceptional calls for emergency services at the same address.

Public Facilities and Services Policy #22: The City shall review and update its Capital Facilities Plan (CFP) annually, in conjunction with the City budget process. The updated CPF shall be incorporated by reference into this Comprehensive Plan.

Public Facilities and Services Policy #23: The City will reassess the Land Use Element if funding is not available to provide required infrastructure.

Public Facilities and Services Policy #24: The City will continue to evaluate the need for essential public facilities and will continue to process applications for Essential Public Facilities in accordance with the provisions of the County-wide Planning Policies and the City's Development Regulations.

Public Facilities and Services Policy #25: Actively protect the quality and quantity of ground water used for public water supplies.

Public Facilities and Services Policy #26: The City should periodically review and update its Comprehensive Water System Plan in accordance with the Future Water System Plan Map in this updated Comprehensive Plan.

Public Facilities and Services Policy #27: The City should periodically review and update its Comprehensive Sewer System Plan in accordance with the Future Sewer System Plan Map in this updated Comprehensive Plan.

Parks and Recreation

Parks and Recreation Equity and Access Goals and Policies

Parks and Recreation Equity and Access Goal #1: Provide for a broad public and private park and recreation plan and system meeting the needs of all age and income groups within the community.

Parks and Recreation Equity and Access Goal #2: Support a healthy community in which everyone has access to community resources and services.

Parks and Recreation Equity and Access Goal #3: Provide barrier-free (ADA compliant) access, where readily available, by modifying existing facilities or when designing or constructing new facilities.

Parks and Recreation Equity and Access Policy #1: The following Level of Service Standards are established for parks and open space and trails:

- a. Parks/Open Space: 10 acres/1,000 residents.
- b. 1,000 square feet of dedicated park and open space for each dwelling unit in a new residential subdivision of ten or more lots.
- c. 1,000 square feet of dedicated park and open space for each dwelling unit in a new multi-family development of ten or more dwelling units.
- d. Trails: .3 mile/1,000 residents; and
- e. Every city residence should be within one-half mile of a neighborhood park or within one mile of a community park facility.

Parks and Recreation Equity and Access Policy #2: Provide for voluntary payment of fees in lieu of dedication to provide adequate open space for specific neighborhoods throughout the City. Explore feasibility of an impact fee program.

Parks and Recreation Equity and Access Policy #3: Locate neighborhood parks in conjunction with new subdivisions and, as opportunities arise, in those areas of the City that may not be immediately accessible to community parks, ensuring that City level of service standards are met.

Parks and Recreation Equity and Access Policy #4: Non-motorized trails should be developed as multi-use trails to accommodate a variety of users, including pedestrians and bicyclists.

Parks and Recreation Equity and Access Policy #5: Research and implement strategies to acquire and develop new parks to meet level of service standards. This may include, but is not limited to:

- a. Explore opportunities for acquiring park land on the west side of town and north of Whitman Drive to provide additional recreational opportunities access and improving the City's parks level of service standard for all College Place residents.

Parks and Recreation Equity and Access Policy #6: Actively explore funding opportunities for further park acquisition to diversify the recreational opportunities in College Place.

Parks and Recreation Community-Oriented Goals and Policies

Parks and Recreation Community-Oriented Goal #1: Ensure the ongoing involvement of community residents in the park planning process.

Parks and Recreation Community-Oriented Goal #2: Establish and maintain a shared vision with local institutions of higher education, the Adventist school system, and the College Place School District for serving the College Place community.

Parks and Recreation Community-Oriented Goal #3: Promote a family-friendly, community-oriented city that provides residents and visitors with a sense of place and engagement.

Parks and Recreation Community-Oriented Policy #1: Representatives of the City, Walla Walla University, the Adventist school system, and the College Place School District should meet periodically to discuss matters of mutual interest and concern, including but not limited to:

- a. The coordination of joint parks planning and development activities.
- b. Mutually beneficial strategies for the shared or joint use of facilities.

Parks and Recreation Community-Oriented Policy #2: Encourage volunteer citizen groups, developers and other partners in the development and implementation of park and recreation programs.

Parks and Recreation Community-Oriented Policy #3: Promote unique community events and gatherings to bring people together and to foster a sense of place in the city.

Parks and Recreation Environmental Stewardship Goals and Policies

Parks and Recreation Environmental Stewardship Goal #1: Preserve and protect the environmental integrity of College Place natural assets.

Parks and Recreation Environmental Stewardship Policy #1: The small streams passing through the city are an important visual and environmental asset which should be preserved and enhanced by:

- a. Using open space dedications when required for a development proposal on properties containing a creek to acquire creek frontage and access.
- b. Protect streams from unauthorized channelization, loss of bank vegetation and other actions that may adversely impact the stream corridor.

Parks and Recreation Environmental Stewardship Goal #2: As feasible, promote recycling at all College Place parks and recreation facilities.

Parks and Recreation Environmental Stewardship Goal #3: Remove invasive vegetation within parks, open spaces, and sensitive areas by incorporating weed management protocols into maintenance plans and by working with native plants.

Parks and Recreation Environmental Stewardship Goal #4: Give priority consideration for use of environmentally friendly material in the design and development of existing and new parks.

Parks and Recreation Environmental Stewardship Goal #5: Engage with volunteer organizations and nonprofits to promote the stewardship of sensitive areas, parks, and trails.

Parks and Recreation Environmental Stewardship Goal #6: Maintain Tree City USA status.

Parks and Recreation Health and Wellness Goals and Policies

Parks and Recreation Health and Wellness Goal #1: Promote health and well-being of College Place residents through the development and improvement of non-motorized transportation networks to promote physical activity and healthy lifestyles.

Parks and Recreation Health and Wellness Goal #2: Explore opportunities for recreational programming and/or potential for a shared use agreement with the City of Walla Walla Parks and Recreation, College Place schools, and the Adventist school system.

Parks and Recreation Health and Wellness Goal #3: Promote the use of City parks and recreation facilities.

Parks and Recreation Health and Wellness Policy #1: Support bicycle-oriented infrastructure within and adjacent to College Place parks and transportation systems.

Parks and Recreation Health and Wellness Policy #2: As funds become available, continue the bike path through the City of College Place from Larch Avenue and 12th Street to the City limits on Whitman Drive.

Parks and Recreation Health and Wellness Policy #3: The City should continue to explore opportunities to acquire easements along stream corridors to provide recreational trail access.

Parks and Recreation Health and Wellness Policy #4: Prioritize pedestrian and bicycle trail routes and plans identified in the Blue Mountain Region Trails Plan and seek funding to implement.

Parks and Recreation Health and Wellness Policy #5: Develop a trail connectivity plan to improve non-motorized trail access and connectivity throughout the local trail network.

Parks and Recreation Health and Wellness Policy #6: Ensure bicycle signage is consistent with the City's wayfinding signage standards.

Parks and Recreation Health and Wellness Policy #7: Explore the feasibility of establishing youth/adult recreation programs in College Place.

- a. Explore the feasibility of establishing a fee structure for 18 and over adult recreational programming.

Parks and Recreation Health and Wellness Policy #8: The City shall continue to identify opportunities and execute agreements for the shared use of parks and recreation facilities.

Parks and Recreation Health and Wellness Policy #9: Explore the development and land acquisition opportunities for the development of a large sports complex to host regional and local recreational events.

Parks and Recreation Health and Wellness Policy #10: Stress advertising of park facilities and activities.

- a. Develop promotional materials, including maps and brochures to highlight local park, trail, and recreational areas and facilities.

Parks and Recreation Facility Integration Goals and Policies

Parks and Recreation Facility Integration Goal #1: Maintain vibrant park amenities and facility integrity while reducing operating maintenance costs and improving operating efficiencies.

Parks and Recreation Facility Integration Goal #2: Explore grant opportunities to upgrade and improve College Place parks and recreational facilities.

Parks and Recreation Facility Integration Goal #3: Develop and implement regularly scheduled routine and preventative maintenance programs to ensure effective use of maintenance resources.

Parks and Recreation Facility Integration Goal #4: Create and leverage economic development opportunities for local park systems.

Parks and Recreation Facility Integration Policy #1: Prioritize park improvements and identify a source of funds, both for large projects and small maintenance type works, by preparing and maintaining a current Capital Improvement Program.

- a. Renovations should be accomplished in a manner that allows a minimum opportunity for vandalism.
- b. When appropriate minimize maintenance and park requirements.
- c. Maintain adequate drainage and irrigation of park lands.

Parks and Recreation Facility Integration Policy #2: Apply for funding through the Recreation and Conservation Office to update Lion's Park recreational amenities and facilities.

Parks and Recreation Facility Integration Policy #3: Parks and open space areas greater than 3 acres in new subdivisions, developed in accordance with City standards, may be proposed for dedication to the City.

- a. Priority consideration shall be given to parks and open space greater than 5 acres.
- b. Parks and open space areas less than three acres and parks not accepted for dedication to the City in new subdivisions, shall be maintained by the homeowners through a homeowners or property owners association.

Parks and Recreation Facility Integration Policy #4: Explore the development of establishing a pricing strategy and fee structure for rented facilities that aligns with comparable market rates and supports costs recovery of maintenance and operations costs.

Parks and Recreation Facility Integration Policy #5: Prepare and implement a maintenance plan for every park and facility.

Parks and Recreation Facility Integration Policy #6: The Parks, Recreation and Arbor Board should meet periodically with the City's Economic Development Commission to coordinate efforts and to ensure consistent goals and priorities.

Parks and Recreation Facility Integration Policy #7: Develop design standards for park signage, using Kiwanis Park sign as the standard for design.

City of College Place, Washington
ORDINANCE NO. 21-017

AN ORDINANCE OF THE CITY OF COLLEGE PLACE AMENDING COLLEGE PLACE MUNICIPAL CODE TITLE 14, UNIFIED DEVELOPMENT CODE; ADOPTING AN UPDATED OFFICIAL ZONING MAP; PROVIDING FOR ADMINISTRATIVE INTERPRETATIONS OF THE AMENDED TITLE 14; AUTHORIZING CLERICAL ADJUSTMENTS; ADOPTING FINDINGS OF FACT; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of College Place has been implementing a Comprehensive Plan and Development Regulations in accordance with the provisions of the Washington State Growth Management Act; and

WHEREAS, the City initiated a process in 2017 to review and update its Comprehensive Plan and the City Development Regulations in accordance with the provisions of the Washington State Growth Management Act; and

WHEREAS, on October 9, 2018 the City Council adopted amendments to update the College Place Comprehensive Plan; and

WHEREAS, on November 12, 2019 the City Council approved an ordinance to consolidate several titles of the College Place Municipal Code into a new Title 14, known as the College Place Unified Development Code; and

WHEREAS, the Unified Development Code includes updated standards, as well as procedural revisions, and a new format intended to make the document more user friendly; and

WHEREAS, the City Staff in consultation with the Planning Commission have prepared several “housekeeping” amendments to the Unified Development Code to further clarify the intent of the City’s regulations governing development and to update certain development standards; and

WHEREAS, in accordance with the provisions of proposed amendments to the Goals and Policies in the College Place Comprehensive Plan, the City Staff in consultation with the Planning Commission have prepared amendments to Title 14 of the Unified Development Code to reinstate the Manufactured Housing/Mobile Home Park Zoning District; and

WHEREAS, an updated Official Zoning Map has been prepared identifying the boundaries of the reinstated Manufactured Housing/Mobile Home Park Zoning District; and

WHEREAS, the City has conducted an integrated SEPA/GMA review process to receive comments from the public and state agencies on the draft amendments to update the Unified Development Code in accordance with the provisions of the Washington State Growth Management Act and the Washington State Environmental Policy Act; and

WHEREAS, the Planning Commission conducted a public hearing on the proposed revisions to update the Unified Development Code and Official Zoning Map on October 19, 2021; and

WHEREAS, upon reviewing all comments received the Planning Commission further discussed the proposed amendments and has forwarded a recommended versions to the City Council; and

WHEREAS, the City Council reviewed these proposed amendments in a Study Session on November 8, 2021.

WHEREAS, the Planning Commission has forwarded recommended amendments to Title 14 of the College Place Municipal Code along with corresponding amendments to the Official Zoning Map.

NOW, THEREFORE, THE COLLEGE PLACE CITY COUNCIL DO HEREBY ORDAIN AS FOLLOWS:

Section 1 Unified Development Code Amended. Title 14 of the College Place Municipal Code is hereby amended as follows:

- a. Chapter 14.50.010-.030 is amended to include the highlighted provisions in substantially the same form as depicted in Exhibit A.
- b. Chapter 14.60.190 is amended to include the highlighted provisions in substantially the same form as depicted in Exhibit A.
- c. Chapter 14.90.040 C3 is amended to include the highlighted provisions in substantially the same form as depicted in Exhibit B.
- d. Chapter 14.20.030 is amended to include the highlighted provisions in substantially the same form as depicted in Exhibit B.

Section 2 Amended Official Zoning Map Adopted. The City of College Place hereby amends the Official Zoning Map in substantially the same form as the attached Exhibit C.

Section 3 Administrative Interpretations. In the event of a conflict between any provisions of this amended Title 14 and previously adopted ordinances, this Ordinance shall prevail. The Mayor and her designee(s) are hereby authorized to make such administrative interpretations as may be necessary to implement this Ordinance.

Section 4 Clerical Adjustments. The City Administrator and his designees are authorized to make necessary clerical adjustments to the attached Exhibit A and B as well as such formatting or numbering revisions that must be made to integrate these amendments into the Unified Development Code.

Section 5 Findings of Fact. The findings contained in the “WHEREAS” clauses in this Ordinance

are hereby adopted as Findings of Fact that support repealing and replacing the Unified Development Code with the updated version.

Section 6 Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 7 Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the City Council of the City of College Place, Washington, this 23rd day of November 2021.

Norma L. Hernández, Mayor

Attest:

Lisa R. Neissl, City Clerk

Approved as to form:

Rea Culwell, City Attorney

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to Re-Establish a Manufactured Housing/Mobile Home Park District
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Upon adoption by the City Council College Place Municipal Code Chapter 14.50 and 14.60 would be amended to include the following highlighted provisions:

Chapter 14.50 Zoning

Sections:

- 14.50.010 Introduction.**
- 14.50.020 Official Zoning Map.**
- 14.50.030 Table of Permitted Uses.**

14.50.010 Introduction.

A. It is the purpose of this Chapter Title to:

1. Facilitate orderly growth and development of the city consistent with the goals and policies of the Comprehensive Plan.
2. Protect the health, safety and general welfare of city and urban area residents.
3. Promote sound economic development and protect property values.
4. Promote the wise use of the area's natural resources.
5. Establish land use districts and provide for the appropriate regulations of land use within those districts.
6. Provide flexible regulations which encourage compatible and efficient land use.
7. Provide for the administration and enforcement of these regulations; and
8. Reduce the effects of incompatible land uses.

14.50.020 Official Zoning Map. The City shall establish and maintain an Official Zoning Map consistent with the provisions of this Title and the Comprehensive Plan.

A. In order to classify, segregate and regulate the uses of land, buildings and structures, the city is divided into the following zoning districts:

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1. Single-Family Residential (SFR). The purpose of the Single-Family Residential zoning district is to stabilize and protect residential neighborhoods; to prevent intrusion by incompatible uses; and to permit principal and accessory uses which will enhance the district's single-family residential character.
2. Multi-Family Residential (MFR). The purpose of the Multi-Family Residential zoning district is to provide a range of higher density residential opportunities in the vicinity of existing high-density residential areas, institutions, commercial areas and major transportation routes.
3. Manufactured Housing/Mobile Home Park District (MHP). The purpose of this district is to provide and protect affordable opportunities for the long-term occupancy of manufactured housing and mobile homes and the like in a residential setting.
4. General Commercial (GC). The purpose of the General Commercial zoning district is to provide for the concentrated grouping of diversified retail trade, administrative, and professional offices and services. This district encourages a full range of commercial activities, including convenience, comparison and professional shops and businesses serving the entire community trading area.
4. Downtown Mixed-Use (DMU). The purpose of the Downtown Mixed-Use zoning district is to promote innovative, well designed, mixed-use, higher density development along College Avenue. The DMU district is hereby created to:
 - a. Be consistent with City of College Place Comprehensive Plan goals and policies by encouraging more compact, higher density, mixed-use development of retail, office and residential uses within the same building.
 - b. Provide an area with a compatible mix of residential and commercial uses.
 - c. Promote innovative site and building design to achieve above purposes by allowing flexibility within and modification from existing codes through flexible residential densities while not compromising the requirements established within the College Place Municipal Code.
5. Light Industrial (LI). The purpose of the Light Industrial zoning district is to provide for the location and grouping of industrial activities that do not generate offensive external impacts such as excessive noise, pollution or emissions, involve limited assembly, fabrication and handling of products, include research and technological processes and do not create exceptional demands upon public facilities and services.

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A further purpose is to afford protection to the industries so located by prohibiting the intrusion of incompatible influences.

6. University District (UD). The purpose of the University District zone is to promote the use and development of properties on and in the immediate vicinity of the Walla Walla University Campus in accordance with the provisions of a Master Plan and to promote the compatibility of uses between the University and neighboring properties.
 7. Public Use (PU). The purpose of the Public Use zoning district is to provide for the retention of lands necessary for open spaces, parks, K-12 schools, and City facilities such as the City Hall campus.
- B. The locations and boundaries of these zoning districts are depicted on the Official Zoning Map. The regulations of this Title governing the uses of land, buildings and structures, the size of yards and other matters as set forth in this Title are established and declared to be in effect upon all land encompassed within the boundaries of each district as shown on the Official Zoning Map.
- C. Where uncertainty exists as to the boundaries of zoning districts as shown on the Official Zoning Map, the Community Development Director or his/her designee may make an administrative determination.

14.50.030 Table of Permitted Uses.

- A. The Table of Permitted Uses would be amended to permit the following permitted uses in the MHP District:
1. Manufactured Housing Community in accordance with the provisions of CPMC 14.60.190.
 2. Mobile Home Park in accordance with the provisions of CPMC 14.60.190.
 3. Manufactured/Mobile Home Community in accordance with the provisions of CPMC 14.60.190.
 4. RV Park in accordance with the provisions of CPMC 14.60.200.
 5. Clubhouses, community centers, and recreation facilities for the primary use of park residents.

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6. Park or Playground.
 7. Public Utilities.
 8. Minor Wireless Communication Facilities in accordance with the provisions of CPMC 14.60.270.
 9. Adult Home.
 10. Group Home.
- B. The Table of Permitted Uses would be amended to permit the following permitted uses in the MHP District through the issuance of a Conditional Use Permit:
1. Child Day Care Center.
 2. Day Care Center, Adult.
 3. Restaurant/Coffee Shop.
 4. Convenience Grocery.
 5. Mini-Storage.
 6. Laundromat .
 7. Other personal and professional services designed primarily to serve residents of the neighborhood.
- C. The following accessory uses may be permitted in the MHP District:
1. Garages and carports.
 2. Garden house, tool shed, playhouse, or greenhouse not used for commercial purposes.
 3. Any use customarily incidental to a permitted principal use, i.e., the sale of new or eligible used manufactured homes for use within the park.
 4. One single-family dwelling for the primary use of a manager or caretaker responsible for maintaining or operating the property.

5. Seasonal and Temporary Uses through a Special Use Permit in accordance with the provisions of CPMC 14.60.130.
6. Home Business as an accessory use in accordance with the provisions of CPMC 14.60.150

Chapter 14.60 Development Standards

14.60.190 Mobile Home Parks, Manufactured Housing Community, and Manufactured/Mobile Home Community.

- A. This section shall apply to the placement of manufactured homes, mobile homes, RV's, park models, and tiny homes in designated developments where individual spaces are leased or rented, but not sold to the occupants. This shall include:
 1. Mobile home parks.
 2. Manufactured housing communities; and
 3. Manufactured/mobile home communities.
- B. Permitted uses in a mobile home park, manufactured housing community, or manufactured/mobile home community may include:
 1. Manufactured homes, mobile homes, RV's, park models, tiny homes, and campers.
 2. Parks and playgrounds.
 3. Clubhouses, community centers, and recreation facilities for the primary use of park residents; and
 4. One single-family dwelling for the primary use of a manager or caretaker responsible for maintaining or operating the property.
- C. Permitted accessory uses in a mobile home park, manufactured housing community, or manufactured/mobile home community include:
 1. Garages and carports.

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2. Garden house, tool shed, playhouse, or greenhouse not used for commercial purposes.
 3. Any use customarily incidental to a permitted principal use, i.e., the sale of new manufactured homes for use within the park; and
 4. Home business when in compliance with Section 14.60.150.
- D. The following standards shall be applicable to the development of mobile home parks, manufactured housing community, or manufactured/mobile home community:
1. Only one dwelling shall be permitted per designated residential space.
 2. All dwellings and buildings shall be located at least 15 feet from the perimeter of the park.
 3. Unless an intervening fire wall is provided, no residence shall be located closer than ten feet from any other residence, nor closer than ten feet from any, common parking area or common walkway, or 15 feet from any dedicated street. Detached accessory structures shall not be closer than five feet from any residence.
 4. Along all property lines adjacent to a Single-Family Residential (SFR) or Multi-Family Residential (MFR) zone, screening consisting of a sight-obscuring fence or dense evergreen hedge designed to constitute a solid planting to a minimum height of six feet shall be installed and maintained. See CPMC 14.60.040 Landscaping for more details.
 5. All manufactured homes and mobile homes shall be placed on a foundation or a concrete pad in accordance with the applicable provisions of:
 - a. National Manufactured Housing Construction and Safety Standards Act of 1974 and rules and regulations adopted thereunder.
 - b. Regulations and interpretations of the Washington State Department of Labor and Industries adopted pursuant to HUD rules; and
 - c. Information supplied by the manufacturer.
 6. All manufactured and mobile homes not placed on a permanent foundation shall be attached to the ground and the space from the bottom of the home to the ground is

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enclosed with weather resistant skirting as specified by the manufacturer and approved by the City.

7. Use of recreational vehicles, tiny homes, park models, or campers for permanent residences is permitted provided that all utility hookups meet state or federal health standards for recreational vehicle parks.
8. A recreational vehicle must contain at least one internal toilet and at least one internal shower. If the park owner or manager permits the use of recreational vehicles that do not have at least one internal toilet and shower the manufactured home community must provide adequate sewer utilities, including toilets and showers.
9. All other utilities to each residential space shall be underground except for outlets and risers at each space.
10. All residential spaces must be served by an adequate supply of water, as determined by the City, in accordance with local, state, and federal standards, provided that the City may require a Certificate of Water Availability from a certified water provider for lots not served by the City water system. All required water system improvements shall be designed and constructed in conformance with City standards and shall address:
 - a. Potable water from a public water supply source.
 - a. Adequate water supply, pressure, and facilities for fire protection purposes; and
 - b. Water necessary to maintain required landscaping.
11. All lots must be served by City sewers, if available, in accordance with the provisions of the Laws of Washington State. If not, the City may authorize the use of a septic system(s) designed to the standards of the Walla Walla County Health Department, provided that the City may require the execution of a No Protest LID Agreement, or other instrument to ensure that a connection is made when City sewer service is available.
12. All mobile home parks, manufactured housing communities, and manufactured/mobile home communities shall be served by one or more public streets providing ingress and egress at not less than two points. This requirement may be waived based on a finding by the City that the proposed access complies with the provisions of:
 - a. The City of College Place Engineering Design Standards.

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- b. The International Fire Code, as adopted by the City; and
 - c. Is in the public interest.
13. All streets shall comply with all City transportation plans, including but not limited to:
- a. Comprehensive Plan Transportation Map.
 - b. Arterial Street Plan; and
 - c. City 6-Year Transportation Plan.
14. All street networks and improvements shall provide ready access for fire and other emergency vehicles and equipment and route of escape for inhabitants, in accordance with the provisions of the International Fire Code, as adopted by the City.
15. All streets shall be dedicated to the City and designed in accordance with the City of College Place Engineering Design Standards. This shall include street lighting, street signs, sidewalks, landscaping strips, curbs, gutters, stormwater facilities, pedestrian facilities, and bike lanes, as required.
- a. Private streets are discouraged, and all streets shall be dedicated to the City, unless a private street is approved by the City. Private streets may be permitted in:
 - (1) When serving parcels that are isolated by topography or the configuration of existing lots and that connection with other streets is unachievable; and
 - (2) Unusual situations based on a finding by the City that it is in the public interest.
 - b. Private streets, when permitted, must be designed and constructed in accordance with the City of College Place Standard Specifications and, provided that:
 - (1) Pedestrian access must be provided to existing and future streets or pathways.
 - (2) Provisions must be made for privately owned and maintained water and sewer improvements, designed and constructed to City standards, as no public utilities shall be located under a private street.

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- (3) Traffic circulation shall not be obstructed or cut off future development from public access or utilities; and
 - (4) The transition to a public street shall not occur in mid-block, unless a mid-block transition is unavoidable, a public turn-around designed to meet City standards must be constructed.
 - c. All residential spaces shall be accessible from a City street, driveway, joint use driveway, or in the limited circumstances provided in this Title, a private street, in accordance with City standards and the needs of emergency service and utility providers.
18. Frontage improvements may be deferred by the City, if:
- a. There are no frontage improvements on either side of the mobile home park, manufactured housing community, or manufactured/mobile home community; and
 - b. A no protest LID agreement is executed; or
 - c. A financial guarantee is executed to ensure that the improvements are installed by a certain date or event.
19. The City may accept a voluntary payment in lieu of the installation of required frontage improvements, to be used at a later date, and/or for similar improvements at another location.
20. Street lighting shall be provided in accordance with City lighting standards.
21. Each mobile home park, manufactured housing community, and manufactured/mobile home community shall provide 300 square feet of usable common open space per dwelling. Common open space shall not include:
- a. Areas reserved for the exclusive use or benefit of an individual tenant.
 - b. Dedicated vehicular and pedestrian right-of-way, easement or off-street parking areas; or
 - c. Critical areas and their buffers.

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22. A designated storage area for recreational vehicles, boats, or trailers may be provided. If provided, a six-foot-high, sight-obscuring fence shall be erected around the perimeter of such storage area. Storage of recreational vehicles, boats, or trailers on individual manufactured home spaces or required parking stalls is prohibited.
- E. Maintenance. It shall be the responsibility of the mobile home park, manufactured housing community, or manufactured/mobile home community owner or manager to:
1. Assure that all required landscape and common areas are perpetually maintained.
 2. Keep the park free of unsightly brush, leaves, weeds and debris which might communicate fires between manufactured homes and other improvements.
 3. Keep the park free from nuisances as defined in 8.24 CPMC.
 4. Assure that all private stormwater facilities are perpetually maintained.
- F. The City shall issue only building permits and certificates of occupancy which conform to the approved final plans of park development and all other applicable sections of this Chapter, other city ordinances, and all applicable laws and regulations.
1. No building permit for the placement of manufactured homes shall be issued prior to completion of manufactured home park improvements, including drives and screening and landscaping of required common open spaces.
 2. No major changes, as determined by the City, such as rearrangement of spaces, blocks, or drives may be made to an approved manufactured home park plan without again going through the procedures provided under this Chapter for original manufactured home park approval.
- G. All residents in mobile home parks, manufactured housing communities, and manufactured/mobile home communities shall be given at least six (6) months' notice in advance of requested or proposed zoning changes, changes to development standards, and/or to variances from development standards.
- H. A landlord must provide a written notice of opportunity to purchase a manufactured/mobile home community by certified mail or personal delivery to each tenant within 14 days after the date on which any advertisement, listing, or public notice is first made that the manufactured/mobile home community, or property on which it sits, is for sale or lease.

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1. A notice of opportunity to purchase must include a statement that homeowners' associations and eligible organizations have 45 days from the date on which the notice of opportunity to purchase was personally delivered or postmarked to provide the landlord with notice of intent to consider purchasing or leasing the manufactured/mobile home park, during which time the landlord shall not make a final acceptance of an offer to purchase or lease the park.
2. "Eligible organizations" include community land trusts, resident nonprofit cooperatives, local governments, local housing authorities, nonprofit community or neighborhood-based organizations, federally recognized Indian tribes in the state of Washington, and regional or statewide nonprofit housing assistance organizations.
3. If such notice of intent is provided to the landlord within 45 days, the landlord shall not make a final unconditional acceptance of an offer to purchase or lease the park from a person or entity other than a homeowners' association or eligible organization for an additional 120 days.
4. A notice of opportunity to purchase is not required with respect to a sale, transfer, conveyance, or lease of the manufactured/mobile home community or the property on which it sits where the transaction is:
 - (a) Due to foreclosure.
 - (b) Incidental to financing the park.
 - (c) Pursuant to eminent domain.
 - (d) Pursuant to a tax sale.
 - (e) Between joint tenants or tenants in common.
 - (f) Among the partners or shareholders who own the manufactured/mobile home community; or
 - (g) To a member of the owner's family or to a trust for the sole benefit of members of the owner's family.
5. If no homeowners' association or eligible organization provides notice expressing an intent to consider the purchase or lease within 45 days after the date on which a notice of opportunity to purchase was personally delivered or postmarked, the landlord is not subject to a following 120-day waiting period before unconditionally accepting an offer.
6. A landlord intending to sell or lease a manufactured/mobile home community or the property on which it sits is required to negotiate in good faith with homeowners' associations and eligible organizations.

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Upon adoption by the City Council College Place Municipal Code Chapter 14.50 and 14.60 would be amended to include the following highlighted provisions:

Chapter 14.50 Zoning

Sections:

- 14.50.010 Introduction.**
- 14.50.020 Official Zoning Map.**
- 14.50.030 Table of Permitted Uses.**

14.50.010 Introduction.

- A. It is the purpose of this Chapter Title to:
 - 1. Facilitate orderly growth and development of the city consistent with the goals and policies of the Comprehensive Plan.
 - 2. Protect the health, safety and general welfare of city and urban area residents.
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 - 5. Establish land use districts and provide for the appropriate regulations of land use within those districts.
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14.50.020 Official Zoning Map. The City shall establish and maintain an Official Zoning Map consistent with the provisions of this Title and the Comprehensive Plan.

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 - a. Be consistent with City of College Place Comprehensive Plan goals and policies by encouraging more compact, higher density, mixed-use development of retail, office and residential uses within the same building.
 - b. Provide an area with a compatible mix of residential and commercial uses.
 - c. Promote innovative site and building design to achieve above purposes by allowing flexibility within and modification from existing codes through flexible residential densities while not compromising the requirements established within the College Place Municipal Code.
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A further purpose is to afford protection to the industries so located by prohibiting the intrusion of incompatible influences.

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7. Public Use (PU). The purpose of the Public Use zoning district is to provide for the retention of lands necessary for open spaces, parks, K-12 schools, and City facilities such as the City Hall campus.
- B. The locations and boundaries of these zoning districts are depicted on the Official Zoning Map. The regulations of this Title governing the uses of land, buildings and structures, the size of yards and other matters as set forth in this Title are established and declared to be in effect upon all land encompassed within the boundaries of each district as shown on the Official Zoning Map.
- C. Where uncertainty exists as to the boundaries of zoning districts as shown on the Official Zoning Map, the Community Development Director or his/her designee may make an administrative determination.

14.50.030 Table of Permitted Uses.

- A. The Table of Permitted Uses would be amended to permit the following permitted uses in the MHP District:
 1. Manufactured Housing Community in accordance with the provisions of CPMC 14.60.190.
 2. Mobile Home Park in accordance with the provisions of CPMC 14.60.190.
 3. Manufactured/Mobile Home Community in accordance with the provisions of CPMC 14.60.190.
 4. RV Park in accordance with the provisions of CPMC 14.60.200.
 5. Clubhouses, community centers, and recreation facilities for the primary use of park residents.

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6. Park or Playground.
 7. Public Utilities.
 8. Minor Wireless Communication Facilities in accordance with the provisions of CPMC 14.60.270.
 9. Adult Home.
 10. Group Home.
- B. The Table of Permitted Uses would be amended to permit the following permitted uses in the MHP District through the issuance of a Conditional Use Permit:
1. Child Day Care Center.
 2. Day Care Center, Adult.
 3. Restaurant/Coffee Shop.
 4. Convenience Grocery.
 5. Mini-Storage.
 6. Laundromat .
 7. Other personal and professional services designed primarily to serve residents of the neighborhood.
- C. The following accessory uses may be permitted in the MHP District:
1. Garages and carports.
 2. Garden house, tool shed, playhouse, or greenhouse not used for commercial purposes.
 3. Any use customarily incidental to a permitted principal use, i.e., the sale of new or eligible used manufactured homes for use within the park.
 4. One single-family dwelling for the primary use of a manager or caretaker responsible for maintaining or operating the property.

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6. Home Business as an accessory use in accordance with the provisions of CPMC 14.60.150

Chapter 14.60 Development Standards

14.60.190 Mobile Home Parks, Manufactured Housing Community, and Manufactured/Mobile Home Community.

- A. This section shall apply to the placement of manufactured homes, mobile homes, RV's, park models, and tiny homes in designated developments where individual spaces are leased or rented, but not sold to the occupants. This shall include:
 1. Mobile home parks.
 2. Manufactured housing communities; and
 3. Manufactured/mobile home communities.
- B. Permitted uses in a mobile home park, manufactured housing community, or manufactured/mobile home community may include:
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 3. Any use customarily incidental to a permitted principal use, i.e., the sale of new manufactured homes for use within the park; and
 4. Home business when in compliance with Section 14.60.150.
- D. The following standards shall be applicable to the development of mobile home parks, manufactured housing community, or manufactured/mobile home community:
1. Only one dwelling shall be permitted per designated residential space.
 2. All dwellings and buildings shall be located at least 15 feet from the perimeter of the park.
 3. Unless an intervening fire wall is provided, no residence shall be located closer than ten feet from any other residence, nor closer than ten feet from any, common parking area or common walkway, or 15 feet from any dedicated street. Detached accessory structures shall not be closer than five feet from any residence.
 4. Along all property lines adjacent to a Single-Family Residential (SFR) or Multi-Family Residential (MFR) zone, screening consisting of a sight-obscuring fence or dense evergreen hedge designed to constitute a solid planting to a minimum height of six feet shall be installed and maintained. See CPMC 14.60.040 Landscaping for more details.
 5. All manufactured homes and mobile homes shall be placed on a foundation or a concrete pad in accordance with the applicable provisions of:
 - a. National Manufactured Housing Construction and Safety Standards Act of 1974 and rules and regulations adopted thereunder.
 - b. Regulations and interpretations of the Washington State Department of Labor and Industries adopted pursuant to HUD rules; and
 - c. Information supplied by the manufacturer.
 6. All manufactured and mobile homes not placed on a permanent foundation shall be attached to the ground and the space from the bottom of the home to the ground is

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enclosed with weather resistant skirting as specified by the manufacturer and approved by the City.

7. Use of recreational vehicles, tiny homes, park models, or campers for permanent residences is permitted provided that all utility hookups meet state or federal health standards for recreational vehicle parks.
8. A recreational vehicle must contain at least one internal toilet and at least one internal shower. If the park owner or manager permits the use of recreational vehicles that do not have at least one internal toilet and shower the manufactured home community must provide adequate sewer utilities, including toilets and showers.
9. All other utilities to each residential space shall be underground except for outlets and risers at each space.
10. All residential spaces must be served by an adequate supply of water, as determined by the City, in accordance with local, state, and federal standards, provided that the City may require a Certificate of Water Availability from a certified water provider for lots not served by the City water system. All required water system improvements shall be designed and constructed in conformance with City standards and shall address:
 - a. Potable water from a public water supply source.
 - a. Adequate water supply, pressure, and facilities for fire protection purposes; and
 - b. Water necessary to maintain required landscaping.
11. All lots must be served by City sewers, if available, in accordance with the provisions of the Laws of Washington State. If not, the City may authorize the use of a septic system(s) designed to the standards of the Walla Walla County Health Department, provided that the City may require the execution of a No Protest LID Agreement, or other instrument to ensure that a connection is made when City sewer service is available.
12. All mobile home parks, manufactured housing communities, and manufactured/mobile home communities shall be served by one or more public streets providing ingress and egress at not less than two points. This requirement may be waived based on a finding by the City that the proposed access complies with the provisions of:
 - a. The City of College Place Engineering Design Standards.

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Ordinance 21-017 Exhibit A
Planning Commission Recommended Amendments to the Unified Development Code
to Re-Establish a Manufactured Housing/Mobile Home Park District
November 12, 2021*

- b. The International Fire Code, as adopted by the City; and
 - c. Is in the public interest.
13. All streets shall comply with all City transportation plans, including but not limited to:
- a. Comprehensive Plan Transportation Map.
 - b. Arterial Street Plan; and
 - c. City 6-Year Transportation Plan.
14. All street networks and improvements shall provide ready access for fire and other emergency vehicles and equipment and route of escape for inhabitants, in accordance with the provisions of the International Fire Code, as adopted by the City.
15. All streets shall be dedicated to the City and designed in accordance with the City of College Place Engineering Design Standards. This shall include street lighting, street signs, sidewalks, landscaping strips, curbs, gutters, stormwater facilities, pedestrian facilities, and bike lanes, as required.
- a. Private streets are discouraged, and all streets shall be dedicated to the City, unless a private street is approved by the City. Private streets may be permitted in:
 - (1) When serving parcels that are isolated by topography or the configuration of existing lots and that connection with other streets is unachievable; and
 - (2) Unusual situations based on a finding by the City that it is in the public interest.
 - b. Private streets, when permitted, must be designed and constructed in accordance with the City of College Place Standard Specifications and, provided that:
 - (1) Pedestrian access must be provided to existing and future streets or pathways.
 - (2) Provisions must be made for privately owned and maintained water and sewer improvements, designed and constructed to City standards, as no public utilities shall be located under a private street.

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- (3) Traffic circulation shall not be obstructed or cut off future development from public access or utilities; and
 - (4) The transition to a public street shall not occur in mid-block, unless a mid-block transition is unavoidable, a public turn-around designed to meet City standards must be constructed.
 - c. All residential spaces shall be accessible from a City street, driveway, joint use driveway, or in the limited circumstances provided in this Title, a private street, in accordance with City standards and the needs of emergency service and utility providers.
18. Frontage improvements may be deferred by the City, if:
- a. There are no frontage improvements on either side of the mobile home park, manufactured housing community, or manufactured/mobile home community; and
 - b. A no protest LID agreement is executed; or
 - c. A financial guarantee is executed to ensure that the improvements are installed by a certain date or event.
19. The City may accept a voluntary payment in lieu of the installation of required frontage improvements, to be used at a later date, and/or for similar improvements at another location.
20. Street lighting shall be provided in accordance with City lighting standards.
21. Each mobile home park, manufactured housing community, and manufactured/mobile home community shall provide 300 square feet of usable common open space per dwelling. Common open space shall not include:
- a. Areas reserved for the exclusive use or benefit of an individual tenant.
 - b. Dedicated vehicular and pedestrian right-of-way, easement or off-street parking areas; or
 - c. Critical areas and their buffers.

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22. A designated storage area for recreational vehicles, boats, or trailers may be provided. If provided, a six-foot-high, sight-obscuring fence shall be erected around the perimeter of such storage area. Storage of recreational vehicles, boats, or trailers on individual manufactured home spaces or required parking stalls is prohibited.
- E. Maintenance. It shall be the responsibility of the mobile home park, manufactured housing community, or manufactured/mobile home community owner or manager to:
1. Assure that all required landscape and common areas are perpetually maintained.
 2. Keep the park free of unsightly brush, leaves, weeds and debris which might communicate fires between manufactured homes and other improvements.
 3. Keep the park free from nuisances as defined in 8.24 CPMC.
 4. Assure that all private stormwater facilities are perpetually maintained.
- F. The City shall issue only building permits and certificates of occupancy which conform to the approved final plans of park development and all other applicable sections of this Chapter, other city ordinances, and all applicable laws and regulations.
1. No building permit for the placement of manufactured homes shall be issued prior to completion of manufactured home park improvements, including drives and screening and landscaping of required common open spaces.
 2. No major changes, as determined by the City, such as rearrangement of spaces, blocks, or drives may be made to an approved manufactured home park plan without again going through the procedures provided under this Chapter for original manufactured home park approval.
- G. All residents in mobile home parks, manufactured housing communities, and manufactured/mobile home communities shall be given at least six (6) months' notice by the manufactured/mobile home park property owner in advance of requested or proposed zoning changes, changes to development standards, and/or to variances from development standards.
- ~~H.~~
- H. Residents, park homeowners' association and eligible organizations must be given an opportunity to purchase or lease the manufactured/mobile home park. Prior to any sale, lease, or transfer, a park owner must provide written notice to all residents and any homeowners' association on or before the date the owner advertises or lists or otherwise

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proffers the park for sale, lease, or transfer, a notice of opportunity to purchase or lease. Resident(s), homeowners' association or eligible organization must provide the owner written notice of intent to consider purchase (if for sale) or lease (if for lease) the park within 45 days of receipt the owner's notice of opportunity to purchase or lease. If the owner receives notice of intent to consider purchase or lease from a resident(s), homeowners' association or eligible organization, owner must negotiate in good faith to sell or lease the park to the resident(s), homeowners' association or eligible organization and owner must not sell, lease, or transfer the property or accept an offer to lease or purchase from any other party for a period of 120 days after receipt of notice of intent to consider purchase or lease from the resident(s), homeowners' association or eligible organization.

~~A landlord manufactured/mobile home park property owner must provide a written notice of opportunity to purchase a manufactured/mobile home community by certified mail or personal delivery to each tenant within 14 days after on or before the date on which any advertisement, listing, or public notice is first made that the manufactured/mobile home community, or property on which it sits, is for sale or lease.~~

1. TheA notice of opportunity to purchase or lease must include a statement that residents, homeowners' associations and eligible organizations have 45 days from the date on which the notice of opportunity to purchase was personally delivered or postmarked to provide the owner~~landlord~~ with notice of intent to consider purchasing or leasing the manufactured/mobile home park, ~~during which time the landlord shall not make a final acceptance of an offer to purchase or lease the park.~~ The notice must also provide the address where the notice of intent to consider purchase or lease must be delivered and the name of the person to whom it must be delivered.
2. "Eligible organizations" include community land trusts, resident nonprofit cooperatives, local governments, local housing authorities, nonprofit community or neighborhood-based organizations, federally recognized Indian tribes in the state of Washington, and regional or statewide nonprofit housing assistance organizations.
- ~~3. If such notice of intent is provided to the landlord within 45 days, the landlord shall not make a final unconditional acceptance of an offer to purchase or lease the park from a person or entity other than a homeowners' association or eligible organization for an additional 120 days.~~
- ~~4.3.~~ A notice of opportunity to purchase or lease is not required with respect to a sale, transfer, conveyance, or lease of the manufactured/mobile home community or the property on which it sits where the transaction is:

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- (a) Due to foreclosure.
- (b) Incidental to financing the park.
- (c) Pursuant to eminent domain.
- (d) Pursuant to a tax sale.
- (e) Between joint tenants or tenants in common.
- (f) Among the partners or shareholders who own the manufactured/mobile home community; or
- (g) To a member of the owner's family or to a trust for the sole benefit of members of the owner's family.

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~~5. If no homeowners' association or eligible organization provides notice expressing an intent to consider the purchase or lease within 45 days after the date on which a notice of opportunity to purchase was personally delivered or postmarked, the landlord is not subject to a following 120-day waiting period before unconditionally accepting an offer.~~

~~6. A landlord intending to sell or lease a manufactured/mobile home community or the property on which it sits is required to negotiate in good faith with homeowners' associations and eligible organizations.~~

5. Owner is not required to wait 120 days to sell, lease, or transfer the property if all timely notice(s) of intent to consider purchase or lease is withdrawn in writing.

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City of College Place, Washington
Ordinance 21-017 Exhibit B
Planning Commission Recommended “Housekeeping” Amendments
to the Unified Development Code
November 12, 2021

College Place Municipal Code 14.90. Subdivisions is proposed to be amended as follows:

14.90.040 C 3 shall be amended to add a new paragraph j.

3. All streets shall be designed and constructed in accordance with the City of College Place Engineering Design Standards. This shall include, but is not limited to street lighting, street signs, sidewalks, landscaping strips, curbs, gutters, stormwater facilities, and bike lanes, as required by the City.

j. On corner lots, the placement of driveways should be placed as far away from the intersection as possible, as determined by the City.

College Place Municipal Code 14.20. 030 Definitions is proposed to be amended as follows:

14.20.030 Definitions.

A. The following words and phrases are hereby defined as follows, unless otherwise determined by the City through an administrative code interpretation:

“Qualified professional” means a person with required applicable education, training, and experience in the field or profession and who holds the necessary license(s), certificate(s), registration(s) or permit(s) necessary to qualify to provide services therein. The City shall determine whether a particular person or entity is a qualified professional for the purposes of this Title.

a. For the purposes of administering the regulations to protect environmentally sensitive areas a qualified professional shall include a person with experience and training in the pertinent scientific discipline, and who is a qualified scientific expert with expertise appropriate for the relevant critical area subject in accordance with WAC 365-195-905(4). A qualified professional must have obtained a B.S. or B.A. or equivalent degree in biology, engineering, environmental studies, fisheries, geomorphology or related field, and two years of related work experience.

(1) A qualified professional for habitats or wetlands must be a professional wetland scientist with at least two years of full-time work experience as a wetland professional, including delineating wetlands using the state or federal manuals, preparing wetland reports, conducting function assessments, and developing and implementing mitigation plans.

*City of College Place, Washington
Planning Commission Recommended "Housekeeping" Amendments
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October 19, 2021*

- (2) A qualified professional for a geological hazard must be a professional geologist (preferred) or engineer, licensed in the State of Washington.
- (3) A qualified professional for critical aquifer recharge areas means a currently licensed Washington State geologist holding a current specialty license in hydrogeology.
- b. For purposes of administering the International Codes a qualified professional shall include a design professional, architect, engineers, and land surveyors licensed under the provisions of RCW 18.08, WAC 308-12 or RCW 18.43.
- c. For purposes of administering the land use regulations and development standards a qualified professional may include urban planners, architects, landscape architects, attorneys, civil engineers, and traffic engineers, and GIS specialists.

Approved: October 9, 2018
Potential Amendments: August 12, 2021

Zoning Designations

University District (UD)

☐ Proposed Revision

A horizontal scale bar with a black segment from 0 to 0.25 miles and a white segment from 0.25 to 0.5 miles. The word "Miles" is at the right end.



GXT Consulting LLC

Disclaimer The information on this map is intended for general reference use only. The City of College Place, and those operating on their behalf, cannot guarantee the accuracy or usefulness of the information shown. The user of this map assumes all responsibility for inappropriate use of the information provided herein.

PATH: C:\Users\Shelton\Dropbox\GXT\College Place WA\Comprehensive Plan & Dev Regs - 2018\GXT_CollegePlace_ArcGIS_Pro\GXT_CollegePlace_ArcGIS_Pro.aprx DATE: 8/29/2021

City of College Place, Washington
Potential Revisions to the
Updated Comprehensive Plan Goals and Policies
August 13, 2021

The City of College Place is scheduled to complete a periodic review and update of its Comprehensive Plan by 2026. However, the City has received a request through the 2021 annual update process to amend the Comprehensive Plan to broaden and deepen the City's commitment to supporting affordable housing. As a result, potential revisions to the Goals and Policies contained in the Updated College Place Comprehensive Plan, approved October 9, 2018, are highlighted in underline and strikeout format. The amendments requested by the Affordable Housing Implementation Task Force have been highlighted in green. Related amendments initiated by the City, are highlighted in yellow. There are also a few minor revisions including the deletion of policies that have been completed, clarification of level of service standards, and editorial revisions to improve readability.

These proposed amendments are being circulated for public review and comment and a public hearing will be conducted by the City Planning Commission to provide further opportunity for comment. The Planning Commission will review all comments and consider revisions before making a recommendation to the City Council.

Chapter 2 Vision, Values, Goals, and Policies

Vision

The College Place City Council has adopted the following Vision to describe what the community in the future. It is a statement of what the City Council is working towards and it is the foundation of this Comprehensive Plan.

By 2027, College Place is noted for its vibrant downtown with a mix of small businesses and housing that interfaces with Walla Walla University that give residents and a growing tourist trade the feeling of a small town. The City has attracted large-scale commercial development along its most trafficked roads, thus growing its tax base.

Resourceful in the use of finance tools and grant opportunities, the City gets extra value from every dollar of local taxes. Resources support a staff of dedicated, competent employees adequate to provide safety and responsiveness. Deferred maintenance is a thing of the past as depreciation is funded and cash reserves prepare the city to pursue opportunities without excess risk.

Mutual respect is shared between the City Council, residents, and staff. Residents, retirees, students, professionals, and young families feel safe; they know their neighbors and many of the city employees by name. Citizens are engaged and knowledgeable of the affairs of the City due to the character of staff and the quality, timeliness, and context through which information

is shared; cooperation is a community norm. Volunteerism is high across the commissions of the City.

People circulate easily irrespective of mode, whether car, foot or bike; a system of sidewalks and trails make foot traffic a preferred method to get around town. The community turns out regularly for the events calendared throughout the year, co-hosted in partnership with the municipality and institutions such as: businesses, volunteer organizations, College Place Public Schools, Rogers School, Walla Walla Valley Academy, and Walla Walla University.

Values

In its expression of civic leadership and service, the City Council and staff hold these core values.

Open and Honest

The City is transparent and fair in its dealings. It is plain spoken in its communication. The City is engaged with its citizens in two-way communication and desires an aware and informed citizenry. The municipality is accountable for its actions and choices.

Cooperation

College Place works well with others and values mutually-beneficial outcomes for the City and its partners.

Respect

The City fosters respect between its Council and staff, Citizens, neighbors, its natural resources and built environment, its resident businesses to bind College Place into a sustainable and prosperous community. The City honors its heritage.

Service

The City exists to provide services to its constituents. It is an organized, learning organization that makes data-driven decisions. It's employees and Council are empathetic and humble.

Diversity

The City recognizes differences between people and values these differences as an asset. College Place fosters an environment where individuals find safety, dignity, and acceptance.

Comprehensive Plan Goals

In order to realize the Vision for the City, the following Goals will be used to guide decision-making and the allocation of resources.

Goal #1: *Preserve the small-town character of the community. This includes, but is not limited to the following attributes:*

- a. Family oriented.*
- b. Friendly.*
- c. Safe.*
- d. Well maintained properties.*
- e. Relatively quiet; and*
- f. Fiscally sound.*

Goal #2: *Actively involve all residents, business, and property owners in the governance of our community.*

Goal #3: *Establish and implement a comprehensive economic development strategy for the City that supports the creation of jobs, promotes private investment, and increases the local tax base.*

Goal #4: *Develop a commercial district reminiscent of a small town “main street” with a mix of uses including commercial, offices, banking, public facilities, and other specialty retail uses, with residences above, consistent with a pleasant pedestrian environment.*

Goal #5: *Establish and maintain an Urban Growth Area that enables the City to sustain its economic and social well-being.*

Goal #6: *Establish and maintain a shared vision with the College Place School District as well as Walla Walla Valley Academy/Rogers School for serving the College Place community.*

Goal #7: *Establish and maintain a shared vision for development activities on and near the campus of Walla Walla University.*

Goal #8: *Encourage the availability of affordable housing to all economic segments of the community, promote a variety of densities and housing types, and encourage the maintenance and preservation of the existing housing stock.*

Goal #9: To provide a safe and efficient transportation and circulation system for use by vehicles, transit, pedestrians, bicycles, and persons with wheelchairs that promotes and supports the desired land use pattern and economic development priorities.

Goal #10: Support the continued operation of Martin Airfield as a unique community asset.

Goal #11: Maintain and improve existing utilities and services while planning for new growth and development.

Goal #12: Research and place on the ballot a measure for public vote on whether to establish a library and community facility in the City of College Place.

Goal #13: Honor the history of the community.

Goal #14: Provide for a broad public and private park and recreation plan and system meeting the needs of all age and income groups within the community.

Goal #15: Protect, improve, and sustain environmental quality through best management practices and the use of best available science.

Goal #16: Infuse the City's built environment with creative expression and design that results in vibrant public spaces where people want to be.

Goal #17: Provide reliable, effective, and efficient utility services at the lowest reasonable cost, consistent with the City's aims of environmental stewardship, social equity, economic development, and the protection of public health.

Goal #18: City services are provided at a level consistent with industry standards for a community our size and consistent with the values of the citizens.

Goal #19: Support a healthy community in which each individual has access to community resources and services.

Goal #20: Strengthen city partnerships and resources to support economic opportunities.

Goal #21: Improve the business climate in College Place.

Goal #22: Stimulate and diversify College Place's economy.

Goal #23: Maintain the city's infrastructure so that it meets the needs of existing employers and targeted industries.

Goal #24: Develop a diverse portfolio of sites ready for business that provide College Place a competitive advantage because infrastructure is in place and owners are willing to sell/lease.

Goal #25: Support the development and redevelopment of a walkable College Avenue from Rose Street to 13th Street as a Mixed-Use Downtown District that serves as an attractive location for diverse small businesses, tourism, arts and culture, entertainment, community events, and residents.

Goal #26: Support the development of the Myra Road and State Route 125 corridors for big box stores and chain restaurants.

Goal #27: Grow and sustain a qualified workforce.

Goal #28: Embrace tourism as an economic development tool.

Goal #29: Support programs, projects, and development efforts that enhance the job market and promote community pride.

Goal # 30: Protect College Place's valuable historic assets and allows for College Place to leverage its historicity for both commercial and community activities.

Goal #31: Promote a livable community with a strong sense of history.

Goal #32: Encourage a sustainable community by supporting preservation efforts.

Comprehensive Plan Policies

The Goals of the College Place Comprehensive Plan will be achieved through the implementation of the following Policies:

Governance

Governance Policy #1: Maintain a community newsletter.

Governance Policy #2: Support the provision of internet access to all residents and businesses in the City.

Governance Policy #3: In accordance with the provisions of the Growth Management Act, the City will periodically review and update its development regulations, including the regulations to protect environmentally sensitive areas.

Governance Policy #4: City regulations shall be administered in a fair and consistent manner throughout the community.

Governance Policy #5: Actively sponsor and promote existing community events and the establishment of new community events such as the Farmer's Market, Independence Day, Halloween, and Winterfest.

Governance Policy #6: Support the ~~preparation, adoption, and~~ implementation of ~~the a~~ Master Plan for the Walla Walla University campus.

~~a. This could include the establishment of a University Master Plan or similar zoning designation for the Walla Walla University campus.~~

Governance Policy #7: The City and the University should continue to meet periodically to discuss matters of mutual interest and concerns and to coordinate planning and development activities. This could include, but is not limited to:

a. Identification of mutually beneficial opportunities to support the implementation of a University Master Plan.

b. Vacation of City streets within the campus.

c. Development of a long-term on-campus parking and access strategy.

d. Coordination of off-campus parking management and enforcement.

d. Designation of transportation and emergency access corridors; and

e. Opportunities for shared use of space or facilities.

Governance Policy #8: The City and the University should continue to meet periodically to discuss matters of mutual interest and concerns and to coordinate planning and development activities.

Governance Policy #9: The City should continue to coordinate planning activities with local schools and incorporate supportive measures into the City's Comprehensive Plan.

Governance Policy #10: The City and local schools should continue to meet periodically to discuss matters of mutual interest and concerns and to coordinate planning and development activities.

Governance Policy #11: The City shall continue to work in partnership with the College Place School District to identify and plan for future school sites and facilities. This may include, but is not limited to:

a. Locating and sizing infrastructure improvements to accommodate projected growth.

b. Submitting joint applications to the County to amend Urban Growth Area boundaries to support the planning and construction of new schools; and/or

c. Work with the School District should they wish to petition to adopt school impact fees.

Governance Policy #12: The City and local schools should continue to explore mutually beneficial strategies for the shared or joint use of facilities.

Governance Policy #13: The City should continue to work in partnership with important social service providers such as the Blue Mountain Action Council, Sonbridge, and others to help the needy.

Governance Policy #14: The City of College Place, in active collaboration with the cities of Walla Walla and Waitsburg, and Walla Walla County, shall review and update the 1993 Countywide Planning Policies to actively promote the development of new affordable housing opportunities. This may include, but is not limited to:

- a. Updating the methodology for more realistically determining the development capacity of existing lands.
- b. Exempting the new construction of affordable housing on publicly owned land from the assessment of the need for new housing.
- c. Increase the percentage of projected new growth allocated to the cities of Walla Walla and College Place.
- d. Increasing the market factor to allow for the addition of land to urban growth areas based on a finding that there is a critical shortage of affordable housing.
- e. Authorizing further increases in the market factor to support specific strategies to increase the construction of new multi-family housing in cities. This may include affordable housing “bonuses”.
- f. Monitoring new residential development and providing for more frequent updates of the Countywide Planning Policies.

Governance Policy #15: The City of College Place, in active collaboration with the cities of Walla Walla, and Waitsburg, and Walla Walla County, shall review and update the Countywide Planning Policies to actively promote the sustainable development of new housing. This shall include, but is not limited to:

- a. Ensuring that there is an adequate supply of new commercial development to serve new residential development.
- b. Supporting the cost-effective planning, construction, and use of public infrastructure to serve new residential development.

Governance Policy #16: *The City of College Place, in active collaboration with the cities of Walla Walla and Waitsburg, and Walla Walla County, shall inventory and assess publicly owned lands in and near urban growth areas as sites suitable for the construction of affordable housing.*

~~**Governance Policy #15:** *The City shall, continue to implement the County-wide Planning Policies (see Appendix D). This may include a periodic review and the recommendation of revisions.*~~

~~a.~~

Governance Policy #16: *The City will seek to actively include the public in all comprehensive planning activities in the community, including but not limited to the periodic review and update the review of this Comprehensive Plan.*

Land Use

Land Use Policy #1: *Maintain sufficient land in the an Urban Growth Area with sufficient land to meet projected population growth well into the future, to provide the tax base necessary to support the provision of City services, and to provide meaningful planning choices.*

a. *Work closely with the Walla Walla County, the City of Walla Walla, and the Port District to establish a joint strategy to support the long-term expansion of the College Place Urban Growth Area, especially for commercial and industrial development, without adversely affecting agriculture of long-term commercial significance in the County.*

~~b. *This will include the reallocation of the 58 acres of UGA being held as an Unspecified Urban Reserve as a result of the removal of Martin Airfield from the College Place Urban Growth area in 2018.*~~

~~e.b.~~ *Priority consideration should be given to expanding the UGA along the SR 125 corridor where City services exist or can reasonably be provided.*

~~c.~~ *Properties in the vicinity of Old Highway, 12 suitable for industrial development, should also be considered for inclusion in the College Place UGA.*

~~d. *Consult with affected property owners to identify properties that should be removed from the College Place UGA.*~~

Land Use Policy #2: *Maintain a mutually beneficial planning partnership with Walla Walla County and the City of Walla Walla for the review of development proposals near shared boundaries and infrastructure.*

Land Use Policy #3: Encourage the County to take actions to eliminate the unincorporated pockets in the College Place UGA. This may include, but is not limited to:

- a. Investments by the County to improve infrastructure to urban standards.
- b. Revenue sharing agreements that would facilitate the City serving these areas; and
- c. The transfer of stormwater management fees collected by the County from the unincorporated pockets to the City to support the installation of improvements necessary to serve these areas.

Land Use Policy #4: Allow existing residential and agricultural activities in the Urban Growth Area to continue until such time that the property owner is ready to change uses. This may include, but is not limited to:

- a. Requesting that the County modify its policies and practices to allow the current County zoning to remain in place when parcels are added to the College Place Urban Growth Area.

~~**Land Use Policy #5:** Periodically review and update the regulations governing Planned Unit Developments.~~

- ~~a. This should include a comparative analysis of development standards required in a PUD and a typical subdivision, with a specific emphasis on park and open space standards.~~
- ~~b. This analysis could result in the integration of the PUD standards into the updated subdivision regulations.~~

Land Use Policy #6: Support the efforts of the owner of Martin Airfield, the Washington State Department of Transportation Aviation Division, and Walla Walla County, in consultation with the surrounding property owners, to establish and maintain an airport overlay zone that will prevent development of height hazards, mitigate noise impacts and prohibit development of uses that would encourage large concentrations of people such as churches, schools and hospitals.

Land Use Policy #7: Support the designation of Martin Airfield as a special rural land use in the County Comprehensive Plan.

Land Use Policy #8: Support the adoption of a special County zoning district to regulate the use and development of land within the boundaries of Martin Airfield, to insure compatibility with aviation facilities and adjacent properties, protection of runway safety and clear zones and aviation facilities, and to enhance the potential for future development that does not require urban levels of service.

Land Use Policy #9: Review and update the City Development Regulations to support temporary mobile uses such as food trucks, food cart pods, and pop-up shops.

~~**Land Use Policy #10:** Merge the R-75 District into the R-60 District so that there is only one single family zoning district.~~

~~1. This may include establishing a larger minimum lot size for duplexes.~~

Land Use Policy #11: Maintain an efficient, consistent, and reliable development review process.

Land Use Policy #12: Provide more flexible development standards or other incentives to developments that propose to exceed the requirements for natural resource protection, open space, public gathering places, and energy efficiency.

~~**Land Use Policy #13:** Review and revise the criteria for designating parcels as Public Reserve, or similar designation, so that the primary uses in this district involve parcels dedicated for public use such as parks, recreation, and dedicated open spaces, as well as municipal uses such as the City Hall Campus.~~

~~a. This may involve amending the Table of Permitted Uses to allow public facilities as a permitted use in all zones.~~

~~b. This could be done in conjunction with establishing a special zoning district for the University Campus.~~

Land Use Policy #14: Review and potentially revise the Development Regulations to eliminate the Neighborhood Commercial (CN) zoning district and list neighborhood commercial as a permitted or conditional use in residential zones.

Land Use Policy #15: Review and potentially revise the Development Regulations to integrate the Manufactured Home Park (MHP) zoning district into the Multi-Family Residential (RM) zoning district.

Land Use Policy #16: Research and potentially revise the Unified Development Code Development Regulations to include a new Highway Commercial and/or a new general commercial zoning district, provided that:

- a. Light industrial uses that are compatible with commercial uses, such as a business park, may be permitted; ~~and~~
- b. Storage facilities would not be a permitted use; and.

- c. The construction of multi-family housing on long vacant commercial lots would be permitted. [RE1]

Land Use Policy #17: Support the development and redevelopment of a walkable College Avenue from Rose Street to 13th Street as a Mixed-Use Downtown District that serves as an attractive location for diverse small businesses, tourism, arts and culture, entertainment, community events, and residents.

Natural Environment

Natural Resource Policy #1: Plan and encourage sound management of natural resources – land, air, water, vegetation, fish, wildlife, and energy-considering entire watersheds and regional influences.

Natural Resource Policy #2: Prevent the destruction of critical areas including wetlands, areas with critical recharging effect on aquifers used for potable water, fish and wildlife conservation areas, frequently flooded areas, and geographically hazardous areas.

Natural Resource Policy #3: Balance the City's goals of protecting environmentally critical areas with other social, cultural, and economic goals of the City of College Place Comprehensive Plan.

- a. ~~This shall not preclude compliance with the State requirement to utilize "Best Available Science".~~

Natural Resource Policy #4: As the UGA is expanded and annexations occur, the City shall continue the County's Shoreline Master Program and designations until such time that the City is ready to adopt a new shoreline master program for these areas.

Natural Resource Policy #5: Actively protect critical aquifer recharge areas.

Natural Resource Policy #6. Periodically review and update the Unified Development Code to maintain consistency with best management practices and the use of best available science.

Urban Design

Urban Design Policy #1: Support and encourage the efforts of neighborhoods, businesses, and property owners to maintain and improve the appearance of their properties.

- a. Maintain an on-going public relations program to inform the community of the policies governing vegetation encroachment and safety features. This should include, but is not limited to, maintaining sight lines and sidewalks.

Urban Design Policy #2: Establish and maintain an active code enforcement program to protect property values, improve the appearance of the community, and to attract new investment.

Urban Design Policy #3: Periodically review and update programs and regulations that affect the appearance of the City. This shall include, but is not limited to:

- a. City Parks, Recreation, and Open Space Plan.
- b. Street tree program.
- c. Design review standards and process.
- d. Landscaping standards.
- e. Sign regulations.

Urban Design Policy #4: Coordinate with the private sector and with neighborhood groups to carry out civic improvements such as hanging plant baskets and planters along College Avenue.

Urban Design Policy #5: Continue to enhance the major entries to the City and to College Avenue with landscaping, special lighting and entrance signs.

Urban Design Policy #6: Support/encourage development activities and public improvements that promote a sense of place.

Urban Design Policy #7: Support/encourage walking, bicycling and other activities that promote interaction among residents.

Urban Design Policy #8: Encourage and support development activities and design standards that discourage criminal behavior.

Urban Design Policy #9: Encourage the maintenance of private properties and shared spaces in the community.

Urban Design Policy #10: The City shall adopt and implement design standards for the Downtown Mixed-Use District

Urban Design Policy #11: Lighting should be shielded and downward facing.

Historic Preservation

Historic Preservation Policy #1: *Actively involve the community in establishing and maintaining an inventory of historic and cultural resources in the community.*

Historic Preservation Policy #2: *Support the maintenance and protection of historic structures and properties.*

- a. *The demolition of historic structures should only be permitted when there are no other options and the structure(s) presents a threat to the public health and safety.*
- b. *If demolition is unavoidable, mitigating measures to compensate for the loss should be required.*

Historic Preservation Policy #3: *Support the use and reuse of historic structures and properties in accordance with national, state, and local standards.*

- a. *Continue to research and adopt programs and regulations that promote the preservation and use of historic building and properties.*

Historic Preservation Policy #4: *Actively involve all members of the community in historic preservation activities and integrate historic preservation into City decision-making processes.*

Historic Preservation Policy #5: *Assist older neighborhoods in discovering their origins and in appreciating their historic features.*

Historic Preservation Policy #6: *Maintain the City's Certified Local Government (CLG) status and actively seek to utilize CLG resources to achieve the City's historic preservation priorities.*

Historic Preservation Policy #7: *Promote College Place as a regional center with a rich, unique history.*

Historic Preservation Policy #8: *Support the commissioning of a qualified historian to write a history of College Place.*

Historic Preservation Policy #9: *Provide a resource and reference guide to assist historic property owners in the management, rehabilitation, and use of their property.*

Historic Preservation Policy #10: *Establish methods to engage the public with the history and historical assets of College Place.*

Historic Preservation Policy #11: *Promote the preservation and maintenance of buildings and property in established Historic Districts.*

Historic Preservation Policy #12: Support the incorporation of public history into proposed and existing greenways and parks.

Historic Preservation Policy #13: Support a vision for the future of the Walla Walla Poor Farm House that preserves the home's value to the citizens of College Place while protecting their health and safety.

- a. Actively solicit and collect oral histories, pictures, and memorabilia associated with the Poor Farm House.*
- b. Support the preservation and interpretation of historic resources of and formerly located at the Walla Walla County Poor Farm site.*

Historic Preservation Policy #14: Continue to research potentially significant historic properties.

- a. Develop a list of historically significant properties and districts.*
- b. Periodically update the College Place list of historically significant properties.*
- c. In partnership with the owners, nominate properties for the state and national historic registries.*

Historic Preservation Policy #15: Contact the new owners of the historic properties and actively support preservation efforts.

Historic Preservation Policy #16: Actively identify and highlight historic districts.

Historic Preservation Policy #17: Identify and disseminate information on the applicability of local building codes and local/state and federal standards for historic preservation.

Historic Preservation Policy #18: Develop a comprehensive system of signage.

- a. Identification of historic properties.*
- b. Identification of historic districts.*
- c. Directing visitors to other historic sites.*
- d. Integrate with a walking tour (including electronic) and local handouts: support local businesses with advertisement on front, tour on back, distribute to each participating business.*

Historic Preservation Policy #19: Encourage public agencies to utilize historic buildings when looking to meet future needs.

Historic Preservation Policy #20: Develop procedures to protect historic structures from demolition while respecting the rights of property owners.

Housing

Housing Policy #1: The City shall ~~should~~ encourage the maintenance and rehabilitation of the existing housing stock within the City.

a. Priority consideration shall be given to the preservation of existing affordable housing, including government-supported housing and manufactured housing. Affordable housing is defined as per Washington State RCW 43.63A.550 as “residential housing that is rented or owned by a person who qualifies as a very low-income, low-income, or moderate-income household or who is from a special needs population, and whose monthly housing costs, including utilities other than telephone, do not exceed thirty percent of the household’s monthly income.”

Housing Policy #2: New ~~H~~higher density residential ~~developments~~ ~~areas~~ should be located in the vicinity of existing high-density residential areas, Walla Walla ~~the~~ University, shopping areas, and major transportation routes. This may be accomplished through such measures as:

a. Revisions to the Table of Permitted Uses.

b. Establishing a new mixed-use zoning district.

c. Permitting the construction of multi-family housing on long standing vacant properties that do not appear to be suitable for commercial development.

Housing Policy #3: Encourage small congregate care centers and group homes in the community, to provide decentralized housing facilities, rather than large, centralized institutions.

Housing Policy #4: Encourage the location of apartments above commercial uses along College Avenue.

Housing Policy #5: The City shall continue to periodically review its development regulations to ensure that multiple options exist to encourage a broader range of housing choices, such as small lot single family residences, smaller scale multiple family housing such as duplexes and four-plexes, mixed-income and mixed-use residential developments, clustered units, and a variety of condominium types, including single story residential developments, etc., as well as to incorporate emergent housing types. This may also include the adoption of standards to govern the development of cottage, housing or other innovative affordable housing techniques.

Housing Policy #6: ~~Continue to review and revise the regulations governing~~ ~~Allow~~ accessory dwelling units ~~in all residential zoning districts~~ as a means to increase the supply and diversity of housing opportunities.

Housing Policy #7: ~~Support the inclusion of low and moderate income housing units in larger scale residential developments.~~ ~~Develop incentives for the inclusion of low- and moderate-income housing units affordable to low- and moderate-income households in larger scale residential developments.~~

Housing Policy #8: Encourage and support social and health service organizations which offer support programs for those with special needs, particularly those programs that help people remain in the community.

Housing Policy #9: The City of College Place should continue to coordinate with Walla Walla County and the City of Walla Walla to address area-wide housing issues.

- a. This may include, but is not limited to, supporting regional emergency and transitional housing options while more permanent housing options are developed.

Housing Policy #10: Support manufactured housing as an affordable housing option.

- a. Manufactured homes shall continue to be permitted as a single-family residence.

Housing Policy #11: ~~Continue to work~~ with Walla Walla University to address future housing needs and opportunities for students.

Housing Policy #12: Identify and evaluate county, regional, state and federal housing finance options, as well as public-private partnerships to encourage a wider array of housing stock.

Housing Policy #13: When reviewing existing and potential new housing regulations, the City shall include an assessment to make sure that fair housing choices are not impeded.

Housing Policy #14: ~~The City will develop~~ ~~Consideration should be given to~~ strategies and incentives that will encourage ~~manufactured~~ ~~mobile~~ home parks ~~to remain a source of as they potentially transition to other uses, to continue to provide~~ affordable housing.

- a. ~~Establish a~~ ~~manufactured home park zoning ordinance in areas where manufactured home parks already exist. Allow for applications of new manufactured home parks and their inclusion within manufactured home park zoning.~~
- b. ~~Manufactured home park zoning must include a requirement that residents be given sufficient advance notice of any petition for zoning changes or variances by park owners.~~

c. Consider resident opportunity to purchase laws and other mechanisms that give residents sufficient notice and time to organize as a tenants' committee, homeowners association, or co-operative and notify the owner of their intent to purchase a manufactured home park that is up for sale.

d. Establish conditions for mitigating the adverse impacts of addressing the closure of manufactured home parks, including a resident relocation plan.

New Housing Policy #15: Support strategies that minimize displacement of low-income community members. Policies enacted to create more housing through redevelopment will include measures that mitigate against the displacement of low- and moderate-income community members. The City will refer to the Walla Walla Housing Action Plan Task 4 Anti-Displacement Best Practices memo to mitigate against potential displacement through redevelopment.

New Housing Policy #16: Explore the feasibility of amending state legislation to authorize the adoption of the local sales and use tax for affordable and supportive housing in the County (RCW 82.14.530 and WAC 365-240).

Support the countywide adoption of the local sales and use tax for affordable and supportive housing in Walla Walla County.

Transportation

Transportation Policy #1: The City adopts an Level of Service (LOS) standard of "D" for all roadway segments, an LOS of "D" for all signalized intersections, and a LOS "D" for the critical movement of all non-signalized intersections.

Transportation Policy #2: All new streets and street improvements shall be designed and constructed to meet City standards.

- a. New private streets are discouraged, and all new private streets will be constructed to meet City standards.
- b. Encourage standardization of street and transportation standards with the City of Walla Walla and the County of Walla Walla, where appropriate.
- c. Implement complete streets practices as guided by the City's Complete Streets Policy (CPMC 12.14).
- d. When designing new streets and redesigning existing streets, the City shall explore the feasibility of incorporating low impact design storm water features such as bio-swales and rain gardens.

Transportation Policy #3: *Development of new neighborhood streets shall be consistent with the following:*

- a. *New streets should be designed with street trees and amenities, and to encourage use by pedestrians and bicycles.*
- b. *Traffic should be diffused and balanced, and streets should be designed in such a manner so as to discourage truck and heavy through traffic in neighborhoods while maintaining connectivity between neighborhoods.*
- c. *Cul-de-sacs and closed loop streets shall be discouraged. Where allowed, pedestrian connections between cul-de-sacs and through routes shall be included in the design to encourage pedestrian activity.*

Transportation Policy #4: *Enforce adequate standards for new streets and upgrade existing streets.*

- a. *Encourage Local Improvement Districts (LIDs) to fund the improvement of existing sub-standard streets to appropriate urban standards, including the provision of sidewalks and right-of-way widths to include bicycles where appropriate, with costs repaid through local tax assessment.*
- b. *Require mitigation and developer participation in street upgrades or new streets for impacts created by development.*
- c. *Utilize semi-rural road standards in transitional urban-rural areas where no long-term change in character is anticipated.*
- d. *Utilize road standards to reduce impermeable area and replacement/maintenance costs where desirable as a cost-saving measure.*
- e. *Develop “equity contribution” mechanisms for accepting and coordinating development contributions in lieu of improvements towards funding circulation and pedestrian infrastructure.*

Transportation Policy #5: *Access onto arterial streets shall be controlled in the following manner:*

- a. *Controlled access to commercial and industrial uses on arterials.*
- b. *Direct lot access to principal arterials in residential areas shall be prohibited.*
- c. *Provide for limited access to minor arterials.*

Transportation Policy #6: The City may consider on a case-by-case basis assuming ownership of existing privately-owned streets. Priority consideration shall be given to:

- a. Private streets located in a dedicated right-of-way.
- b. Private streets constructed to meet, or that can reasonably comply with City standards.
- c. Private streets that are being maintained by homeowners with adequate reserves that can be transferred to the City to ensure appropriate repair and maintenance. and/or
- d. Neighborhoods committed to establishing a local improvement district (LID) to improve private streets to City standards.

Transportation Policy #7: The City should/shall establish and maintain a pavement management system in accordance with State guidelines.

Transportation Policy #8: Assess opportunities and strategies for reducing transportation demand (transportation demand management) and incorporate them within zoning, planning and development action, decisions, and requirements when feasible.

Transportation Policy #9: New major traffic generators such as secondary schools, institutions of higher learning, churches, shopping, and industrial areas should be located on or near streets with adequate capacity.

Transportation Policy #10: Establish and maintain truck routes that are clearly signed to serve designated commercial and industrial areas.

Transportation Policy #11: Coordinate with the State Department of Transportation in the review of development requests adjacent to or impacting SR-125.

- a. Consider providing a sound barrier/wall between the highway and adjacent residential uses as a means to minimize highway impacts.

Transportation Policy #12: Recognize Myra Road as a future connector between SR-125 and SR-12.

- a. Require that future subdivisions be designed so that there is a minimum of local streets intersecting Myra Road.
- b. Ensure that future subdivisions have alternate lot access and front on interior streets, rather than Myra Road.
- c. Provide for reasonable commercial property access to Myra Road where mitigations supported by transportation impact studies will minimize impacts to traffic flow on Myra Road.
- d. Cooperate with the County and City of Walla Walla in the planning and development of Myra Road and ensure the fair and equitable treatment of all parties.

Transportation Policy #13: Recognize SW 4th Street and SW Davis Avenue as key elements to the utility and transportation infrastructure on the west side of the City.

Transportation Policy #14: Identify and implement north-south transportation corridors as part of development requirements for westernmost portions of the city to connect to Highway 125.

Transportation Policy #15: As the City continues to grow and develop, identify, evaluate and as needed implement alternative north-south transportation routes to relieve reliance on College Avenue.

Transportation Policy #16: Recognize the “C” Street/Larch Avenue, Whitman Drive/Larch Avenue, and 12th Street/Larch Avenue intersections as significant intersections with potential for improved traffic flow.

Transportation Policy #17: Support the installation of electric vehicle charging stations and the utilization of alternative fuel sources.

Transportation Policy #18: *Develop and implement a parking strategy for the College Avenue corridor.*

- a. *This may include the establishment of public parking lots to serve College Avenue and other designated commercial areas with limited on-street parking.*

Transportation Policy #19: *Coordinate with Walla Walla University and implement and enforce permitting standards to reduce reliance on public parking facilities and construct facilities adequate to serve the University's full parking needs.*

Transportation Policy #20: *Establish and maintain a system of bicycle and pedestrian trails and routes that link neighborhoods and public facilities and that enhance the walking and bicycling experience. This should include:*

- a. *Designated bike routes.*
- b. *Way finding signs.*
- c. *Priority consideration to those streets that provide access to schools and parks, or where there is concern for pedestrian safety.*
- d. *Consultation with local schools and the Parks Board.*
- e. *Enforcement of safety laws.*
- f. *Priority consideration shall be given to non-motorized improvements that are consistent with the Blue Mountain Regional Trail Plan.*
- g. *Acquire property or easements to fill in gaps in the pedestrian/bicycle trail along the East Whitman extension between Larch Avenue and Myra Road.*
- h. *Encourage extension of bicycle routes within and outside of city limits to connect Fort Walla Walla and Whitman Mission facilities.*
- i. *Encourage new bicycle routes to be established outside of vehicular travel ways; and*
- j. *Continue to evaluate where bicycle and pedestrian routes should be designated and encourage their construction and use.*

Transportation Policy #21: *The City shall, in consultation with local schools, social service providers, businesses, property owners, and residents, establish and maintain an inventory of sidewalks with a priority list of repair and maintenance activities, missing links, and new service areas.*

- a. This shall also include safety zones, crosswalks, lighting, parking regulations, etc., and other safety features to protect the public and pedestrian and vehicular traffic.
- b. This may include the adoption of innovative approaches or flexible standards in developed areas with limited rights-of-way, including such measures as installing sidewalks on only one side of the street, narrowing travel lanes, restricting on-street parking, and/or establishing one-way streets.

Transportation Policy #22: Work with Valley Transit and other transit providers to establish bus amenities and/or shelters at selected bus stops in the City to be based on level of use and surrounding development.

- ~~1.~~ a. Encourage transit facilities be provided in “large” commercial developments.

Transportation Policy #23: Aggressively pursue outside grant funding sources as a priority.

- a. Support efforts to obtain state and Federal level recognition and funding of local road systems.

Transportation Policy #24: Explore opportunities to reduce long-term maintenance liabilities by reducing overall paved surfaces where not in conflict with city policies.

- a. This may include, but is not limited to the elimination of public, on-street parking on new and reconstructed roads where warranted as a measure to mitigate long-term maintenance cost and stormwater run-off impacts by decreasing overall public road surface area.

Transportation Policy #25: Work on establishing an equitable funding mechanism to implement the College Place Transportation Benefit District.

Transportation Policy #26: Foster cooperation between the County, City of Walla Walla, Port of Walla Walla, and Valley Transit in all transportation planning.

Transportation Policy #27: Actively participate in local, state, and regional transportation planning forums.

Economic Development

Economic Development Policy #1: Actively support historic and long-standing businesses in the community.

Economic Development Policy #2: Actively promote College Place as a desirable location for new businesses and industries. This should include, but is not limited to:

- a. Attracting new investment to diversify and expand the city's jobs base, with focus on attracting living-wage jobs, to allow people to work and live in the community.
- b. Supporting the establishment of new locally owned businesses.

Economic Development Policy #3: Establish and maintain a list of sites suitable for commercial and industrial development.

Economic Development Policy #4: Establish and implement a shared strategy with the Port of Walla Walla, the Walla Walla Valley Chamber of Commerce, and the Washington State Department of Commerce, for the marketing of commercial and industrial sites in College Place and the College Place UGA. This may include, but is not limited to recruitment of:

- a. Big box retail and restaurant/fast casual dining options, that is appropriate for our market.
- b. Lodging facilities with space for meetings and conferences.

Economic Development Policy #5: In partnership with the Port of Walla Walla, identify and prepare for development, one or more sites suitable for development as a business park and/or for light manufacturing.

Economic Development Policy #6: Explore the potential for preparing selected economic development sites as shovel ready for development. This may include, but is not limited to:

- a. Conducting an environmental review in advance of project specific development proposals
- b. The strategic location and development of infrastructure to support new development.

Economic Development Policy #7: The City and the University should explore the feasibility of establishing a joint entrepreneurial center or similar strategies to support the formation of new locally owned businesses.

- a. This may include partnerships with local business, education, training, and economic development organizations such as the Valley Chamber of Commerce as well as Walla Walla Community College.

Economic Development Policy #8: Encourage partnerships that focus resources toward increasing the employability of all citizens. This may include, but is not limited to:

- a. Local job training, retaining, and continuing education programs.
- b. Public/private sponsorship of entrepreneurial and vocational education programs.
- c. Student internship programs with local businesses.

Economic Development Policy #9: Strengthen collaboration among the business community, economic development stakeholders, Walla Walla University, healthcare organizations, local government, tourism organizations, and other higher education institutions.

- a. This may include, but is not limited to, the establishment of a local economic development or business association.

Economic Development Policy #10: Explore the feasibility of establishing a program to finance façade and safety improvements by small businesses.

Economic Development Policy #11: Support sidewalk commercial activities where they will not interfere with pedestrian and vehicular movements.

Economic Development Policy #12: Explore the feasibility of implementing a Main Street Program sponsored by Preserve Washington and the Main Street America Network.

Economic Development Policy #13: Encourage economic development opportunities compatible with airport operations that do not require urban levels of services.

Economic Development Policy #14: Continue to review and revise ~~Research, prepare, and present~~ regulations ~~to governing~~ the use of residences as short-term vacation rentals.

Economic Development Policy #15: Partner with economic development agencies as well as Walla Walla University and Walla Walla Community College to establish a Maker Space in College Place.

Economic Development Policy #16: Explore the feasibility of establishing a multi-use recreation facility with ballfields in College Place to attract regional youth tournaments.

Economic Development Policy #17: Prepare and implement a comprehensive tourism strategy. This may include, but is not limited to:

- a. Identification or development of a landmark and asset that can be a draw for tourists.
- b. A visitor information kiosk(s).
- c. Continue wayfinding/place-making activities throughout the community.

d. The development of strategies to more actively utilize the internet to promote College Place as a destination for tourists.

e. Strategies to increase the number of hotel/motel beds and transient lodging opportunities.

Economic Development Policy #20: Develop, refine, and implement economic monitoring in accordance with the Strategic Plan to help advance the City's economic development policies and programs.

Public Facilities and Services

Public Facilities and Services Policy #1: The City will strive to maintain the following levels of service:

- a. Water supply: 140 gallons per capita per day.
- b. Sanitary sewage collection: 110 (approximately) gallons per day per capita.
- c. Emergency medical facilities: Responding to 90% of the emergency calls within 6 minutes. and
- d. Fire: The City's existing fire protection rating from the Washington Survey and Rating Bureau.

Public Facilities and Services Policy #2: New growth and development activities shall pay their fair share of the cost of facilities needed to serve them.

Public Facilities and Services Policy #3: Explore the feasibility of establishing impact fees in accordance with the provisions of the Washington State Growth Management Act. Public facilities for which impact fees may be collected shall include public streets and roads, open space and recreation facilities, stormwater, and school facilities.

Public Facilities and Services Policy #4: Properties in the College Place Urban Growth Area shall annex into the City in order to receive City water and sewer service.

Public Facilities and Services Policy #5: Properties in the College Place Urban Growth Area may continue to utilize existing wells and septic systems as long as they continue to meet Walla Walla County Health Department standards.

Public Facilities and Services Policy #6: The rates for City utilities provided in areas outside of the City limits shall be 150% of the rates charged for services inside the City limits.

Public Facilities and Services Policy #7: Support the establishment of electrical service areas in an effort to minimize the duplication of services.

Public Facilities and Services Policy #8: Support the placement of power lines and overhead cables underground.

Public Facilities and Services Policy #9: The City should join the US Army Corps of Engineers and Walla Walla County in updating the Mill Creek Flood Channel Management Plan.

Public Facilities and Services Policy #10: The City shall establish a storm water management program in accordance with the provisions of state laws and regulations.

Public Facilities and Services Policy #11: Promote the co-location of new public and private utility distribution facilities in shared trenches or rights-of-way and coordinate the timing of construction to minimize disruption to the public and reduce the cost of service delivery.

- a. Provide timely and effective notice to utility providers to encourage coordination of public and private activities in the construction and maintenance of new and existing roads.*

Public Facilities and Services Policy #12: Identify and assess potential sites for a library and community facility. This may include, but is not limited to:

- a. Sites in or near downtown College Place.*
- b. Sites that would promote connections and interactions between residents and Walla Walla University; and*
- c. Lions Park.*

Public Facilities and Services Policy #13: Evaluate alternative sites for a library and community facility utilizing the following criteria:

- a. Supports library operations.*
- b. Contributes to the provision of related community services such as meeting rooms, events center, and/or cultural events such as plays, concerts, and/or reading programs.*
- c. Centrally located and/or readily accessible to residents.*
- d. Accessible by vehicles, transit, walking, and bicycles.*
- e. Cost effective, requiring limited improvements and/or providing operational savings; and*

- f. *Contributes to other community goals such as economic development, increasing a sense of community identity, strengthen the relationships between the City and the University, etc.*

Public Facilities and Services Policy #14: *College Place residents shall be provided with the opportunity to vote on establishing a local library.*

- a. *The City should continue to explore the feasibility of annexing into a library district.*

- b. *The City may, as an interim measure, continue to make payments to the Rural Library District or the City of Walla Walla Library for library services.*

Public Facilities and Services Policy #15: *The City will continue to evaluate cost effective options for the delivery of basic life support services (BLS).*

Public Facilities and Services Policy #16: *It is the intent of the City to maintain a mutual aid agreement with Fire District 4.*

Public Facilities and Services Policy #17: *The City should continue to expand and support Fire Department volunteers.*

Public Facilities and Services Policy #18: *Rebuild Well #1 and #2 to be a sustainable long-term asset to the City's water system.*

Public Facilities and Services Policy #19: *Proactively maintain city infrastructure systems.*

- ~~1.a.~~ *This shall include, but is not limited to, conserving water resources and an emphasis on sustainable stewardship of water resources.*

Public Facilities and Services Policy #20: *Conduct preventative maintenance in the City's park and urban forestry system.*

Public Facilities and Services Policy #21: *The City shall establish fees to recover the costs associated with responding to frequent/exceptional calls for emergency services at the same address.*

Public Facilities and Services Policy #22: *The City shall review and update its Capital Facilities Plan (CFP) annually, in conjunction with the City budget process. The updated CPF shall be incorporated by reference into this Comprehensive Plan.*

Public Facilities and Services Policy #23: *The City will reassess the Land Use Element if funding is not available to provide required infrastructure.*

Public Facilities and Services Policy #24: The City will continue to evaluate the need for essential public facilities and will continue to process applications for Essential Public Facilities in accordance with the provisions of the County-wide Planning Policies and the City's Development Regulations.

Public Facilities and Services Policy #25: Actively protect the quality and quantity of ground water used for public water supplies.

Public Facilities and Services Policy #26: The City should periodically review and update its Comprehensive Water System Plan in accordance with the Future Water System Plan Map in this updated Comprehensive Plan.

Public Facilities and Services Policy #27: The City should periodically review and update its Comprehensive Sewer System Plan in accordance with the Future Sewer System Plan Map in this updated Comprehensive Plan.

Parks and Recreation

Parks and Recreation Equity and Access Goals and Policies

Parks and Recreation Equity and Access Goal #1: Provide for a broad public and private park and recreation plan and system meeting the needs of all age and income groups within the community.

Parks and Recreation Equity and Access Goal #2: Support a healthy community in which everyone has access to community resources and services.

Parks and Recreation Equity and Access Goal #3: Provide barrier-free (ADA compliant) access, where readily available, by modifying existing facilities or when designing or constructing new facilities.

Parks and Recreation Equity and Access Policy #1: The following Level of Service Standards are established for parks and open space and trails:

- a. Parks/Open Space: 10 acres/1,000 residents.
- b. 1,000 square feet of dedicated park and open space for each dwelling unit in a new residential subdivision of ten or more lots.
- c. 1,000 square feet of dedicated park and open space for each dwelling unit in a new multi-family development of ten or more dwelling units.
- d. Trails: .3 mile/1,000 residents; and

- d. Every city residence should be within one-half mile of a neighborhood park or within one mile of a community park facility.

Parks and Recreation Equity and Access Policy #2: Provide for voluntary payment of fees in lieu of dedication to provide adequate open space for specific neighborhoods throughout the City. Explore feasibility of an impact fee program.

~~**Parks and Recreation Equity and Access Policy #2:** Pursue the standard that every City resident should be within one-half mile of a neighborhood park or within one mile of a community park facility. Stress the acquisition and development of 5-10 acre parks to meet the City's level of service standards. Trails are to be provided at a standard of .3 of a mile for every 1,000 people.~~

Parks and Recreation Equity and Access Policy #3: Locate neighborhood parks in conjunction with new subdivisions and, as opportunities arise, in those areas of the City that may not be immediately accessible to community parks, ensuring that City level of service standards are met.

Parks and Recreation Equity and Access Policy #4: Non-motorized trails should be developed as multi-use trails to accommodate a variety of users, including pedestrians and bicyclists.

Parks and Recreation Equity and Access Policy #5: Research and implement strategies to acquire and develop new parks to meet level of service standards. This may include, but is not limited to:

- a. Explore opportunities for acquiring park land on the west side of town and north of Whitman Drive to provide additional recreational opportunities access and improving the City's parks level of service standard for all College Place residents.

Parks and Recreation Equity and Access Policy #6: Actively explore funding opportunities for further park acquisition to diversify the recreational opportunities in College Place.

Parks and Recreation Community-Oriented Goals and Policies

Parks and Recreation Community-Oriented Goal #1: Ensure the ongoing involvement of community residents in the park planning process.

Parks and Recreation Community-Oriented Goal #2: Establish and maintain a shared vision with local institutions of higher education, the Adventist school system, and the College Place public sSchool dDistrict for serving the College Place community.

Parks and Recreation Community-Oriented Goal #3: Promote a family-friendly, community-oriented city that provides residents and visitors with a sense of place and engagement.

Parks and Recreation Community-Oriented Policy #1: Representatives of the City, Walla Walla University~~Institutions of Higher Education~~, the Adventist school system, and the College Place School District should meet periodically to discuss matters of mutual interest and concern, including but not limited to:~~s and to~~

a. The coordination of~~e~~-joint parks planning and development activities.

b. Mutually beneficial strategies for the shared of joint use of facilities.

~~**Parks and Recreation Community-Oriented Policy #2:** Representatives of the City, Institutions of Higher Education, Adventist school system, and the College Place School District should continue to explore mutually beneficial strategies for the shared of joint use of facilities.~~

Parks and Recreation Community-Oriented Policy #3~~2~~: Encourage volunteer citizen groups, developers and other partners in the development and implementation of park and recreation programs.

Parks and Recreation Community-Oriented Policy #4~~3~~: Promote unique community events and gatherings to bring people together and to foster a sense of place in the city.

Parks and Recreation Environmental Stewardship Goals and Policies

Parks and Recreation Environmental Stewardship Goal #1: Preserve and protect the environmental integrity of College Place natural assets.

Parks and Recreation Environmental Stewardship Policy #1: The small streams passing through the city are an important visual and environmental asset which should be preserved and enhanced by:

- a. Using open space dedications when required for a development proposal on properties containing a creek to acquire creek frontage and access.
- b. Protect streams from unauthorized channelization, loss of bank vegetation and other actions that may adversely impact the stream corridor.

Parks and Recreation Environmental Stewardship Goal #2: As feasible, promote recycling at all College Place parks and recreation facilities.

Parks and Recreation Environmental Stewardship Goal #3: Remove invasive vegetation within parks, open spaces and sensitive areas by incorporating weed management protocols into maintenance plans and by working with native plants.

Parks and Recreation Environmental Stewardship Goal #4: Give priority consideration for use of environmentally friendly material in the design and development of existing and new parks.

Parks and Recreation Environmental Stewardship Goal #5: Engage with volunteer organizations and nonprofits to promote the stewardship of sensitive areas, parks, and trails.

Parks and Recreation Environmental Stewardship Goal #6: Maintain Tree City USA status.

Parks and Recreation Health and Wellness Goals and Policies

Parks and Recreation Health and Wellness Goal #1: Promote health and well-being of College Place residents through the development and improvement of non-motorized transportation networks to promote physical activity and healthy lifestyles.

Parks and Recreation Health and Wellness Goal #2: Explore opportunities for recreational programming and/or potential for a shared use agreement with the City of Walla Walla Parks and Recreation, College Place schools, and the Adventist school system.

Parks and Recreation Health and Wellness Goal #3: Promote the use of City parks and recreation facilities.

Parks and Recreation Health and Wellness Policy #1: Support bicycle-oriented infrastructure within and adjacent to College Place parks and transportation systems.

Parks and Recreation Health and Wellness Policy #2: As funds become available, continue the bike path through the City of College Place from Larch Avenue and 12th Street to the City limits on Whitman Drive.

Parks and Recreation Health and Wellness Policy #3: The City should continue to explore opportunities to acquire easements along stream corridors to provide recreational trail access.

Parks and Recreation Health and Wellness Policy #4: Prioritize pedestrian and bicycle trail routes and plans identified in the Blue Mountain Region Trails Plan and seek funding to implement.

Parks and Recreation Health and Wellness Policy #5: Develop a trail connectivity plan to improve non-motorized trail access and connectivity throughout the local trail network.

Parks and Recreation Health and Wellness Policy #6: Ensure bicycle signage is consistent with the City's wayfinding signage standards.

Parks and Recreation Health and Wellness Policy #7: Explore the feasibility of establishing youth/adult recreation programs in College Place.

- a. Explore the feasibility of establishing a fee structure for 18 and over adult recreational programming.

Parks and Recreation Health and Wellness Policy #8: The City shall continue to identify opportunities and execute agreements for the shared use of parks and recreation facilities.

Parks and Recreation Health and Wellness Policy #9: Explore the development and land acquisition opportunities for the development of a large sports complex to host regional and local recreational events.

Parks and Recreation Health and Wellness Policy #10: Stress advertising of park facilities and activities.

- a. Develop promotional materials, including maps and brochures to highlight local park, trail, and recreational areas and facilities.

Parks and Recreation Facility Integration Goals and Policies

Parks and Recreation Facility Integration Goal #1: Maintain vibrant park amenities and facility integrity while reducing operating maintenance costs and improving operating efficiencies.

Parks and Recreation Facility Integration Goal #2: Explore grant opportunities to upgrade and improve College Place parks and recreational facilities.

Parks and Recreation Facility Integration Goal #3: Develop and implement regularly scheduled routine and preventative maintenance programs to ensure effective use of maintenance resources.

Parks and Recreation Facility Integration Goal #4: Create and leverage economic development opportunities for local park systems.

Parks and Recreation Facility Integration Policy #1: Prioritize park improvements and identify a source of funds, both for large projects and small maintenance type works, by preparing and maintaining a current Capital Improvement Program.

- a. Renovations should be accomplished in a manner that allows a minimum opportunity for vandalism.
- b. When appropriate minimize maintenance and park requirements.

- c. Maintain adequate drainage and irrigation of park lands.

Parks and Recreation Facility Integration Policy #2: Apply for funding through the Recreation and Conservation Office ~~grant opportunities~~ to update Lion's Park recreational amenities and facilities.

Parks and Recreation Facility Integration Policy #3: Parks and open space areas greater than 3 acres in new subdivisions, developed in accordance with City standards, may be proposed for dedication to the City.

a. Priority consideration shall be given to parks and open space greater than 5 acres.

b. Parks and open space areas less than three acres and parks not accepted for dedication to the City in new subdivisions, shall be maintained by the homeowners through a homeowners or property owners association. Minimize the development of pocket parks (less than 2 acres) unless a neighborhood association, nonprofit organization, or a volunteer group is deemed responsible for the maintenance.

Parks and Recreation Facility Integration Policy #4: Explore the development of establishing a pricing strategy and fee structure for rented facilities that aligns with comparable market rates and supports costs recovery of maintenance and operations costs.

Parks and Recreation Facility Integration Policy #5: Prepare and implement a maintenance plan for every park and facility.

Parks and Recreation Facility Integration Policy #6: The Parks, Recreation and Arbor Board should meet periodically with the City's Economic Development Commission to coordinate efforts and to ensure consistent goals and priorities.

Parks and Recreation Facility Integration Policy #7: Develop design standards for park signage, using Kiwanis Park sign as the standard for design.

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Currently Manufactured Housing and Mobile Home Parks are permitted uses in the Multi-Family Zoning District (MFR). The City has received a request from the Community Council to amend the City's Comprehensive Plan and Unified Development Code to re-establish a zoning district for manufactured housing and mobile home parks. The following highlights proposed revisions to the UDC to re-establish this zoning District.

Chapter 14.50 Zoning

Sections:

14.50.010 Introduction;
14.50.020 Official Zoning Map; and
14.50.030 Table of Permitted Uses.

14.50.010 Introduction.

A. It is the purpose of this Chapter Title to:

- 1. Facilitate orderly growth and development of the city consistent with the goals and policies of the Comprehensive Plan.*
- 2. Protect the health, safety and general welfare of city and urban area residents.*
- 3. Promote sound economic development and protect property values.*
- 4. Promote the wise use of the area's natural resources.*
- 5. Establish land use districts and provide for the appropriate regulations of land use within those districts.*
- 6. Provide flexible regulations which encourage compatible and efficient land use.*
- 7. Provide for the administration and enforcement of these regulations; and*
- 8. Reduce the effects of incompatible land uses.*

14.50.020 Official Zoning Map. *The City shall establish and maintain an Official Zoning Map consistent with the provisions of this Title and the Comprehensive Plan.*

A. In order to classify, segregate and regulate the uses of land, buildings and structures, the city is divided into the following zoning districts:

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1. *Single-Family Residential (SFR). The purpose of the Single-Family Residential zoning district is to stabilize and protect residential neighborhoods; to prevent intrusion by incompatible uses; and to permit principal and accessory uses which will enhance the district's single-family residential character.*
2. *Multi-Family Residential (MFR). The purpose of the Multi-Family Residential zoning district is to provide a range of higher density residential opportunities in the vicinity of existing high-density residential areas, institutions, commercial areas and major transportation routes.*
3. *Manufactured Housing/Mobile Home Park District (MHP). The purpose of this district is to provide and protect affordable opportunities for the long-term occupancy of manufactured housing and mobile homes and the like in a residential setting.*
4. *General Commercial (GC). The purpose of the General Commercial zoning district is to provide for the concentrated grouping of diversified retail trade, administrative, and professional offices and services. This district encourages a full range of commercial activities, including convenience, comparison and professional shops and businesses serving the entire community trading area.*
4. *Downtown Mixed-Use (DMU). The purpose of the Downtown Mixed-Use zoning district is to promote innovative, well designed, mixed-use, higher density development along College Avenue. The DMU district is hereby created to:*
 - a. *Be consistent with City of College Place Comprehensive Plan goals and policies by encouraging more compact, higher density, mixed-use development of retail, office and residential uses within the same building.*
 - b. *Provide an area with a compatible mix of residential and commercial uses.*
 - c. *Promote innovative site and building design to achieve above purposes by allowing flexibility within and modification from existing codes through flexible residential densities while not compromising the requirements established within the College Place Municipal Code.*
5. *Light Industrial (LI). The purpose of the Light Industrial zoning district is to provide for the location and grouping of industrial activities that do not generate offensive external impacts such as excessive noise, pollution or emissions, involve limited assembly, fabrication and handling of products, include research and technological processes and do not create exceptional demands upon public facilities and services. A further purpose is to afford protection to the industries so located by prohibiting the intrusion of incompatible influences.*

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6. *University District (UD). The purpose of the University District zone is to promote the use and development of properties on and in the immediate vicinity of the Walla Walla University Campus in accordance with the provisions of a Master Plan and to promote the compatibility of uses between the University and neighboring properties.*
7. *Public Use (PU). The purpose of the Public Use zoning district is to provide for the retention of lands necessary for open spaces, parks, K-12 schools, and City facilities such as the City Hall campus.*
- B. *The locations and boundaries of these zoning districts are depicted on the Official Zoning Map. The regulations of this Title governing the uses of land, buildings and structures, the size of yards and other matters as set forth in this Title are established and declared to be in effect upon all land encompassed within the boundaries of each district as shown on the Official Zoning Map.*
- C. *Where uncertainty exists as to the boundaries of zoning districts as shown on the Official Zoning Map, the Community Development Director or his/her designee may make an administrative determination.*

14.50.030 Table of Permitted Uses.

- A. *The Table of Permitted Uses would be amended to permit the following permitted uses in the MHP District:*
 1. *Manufactured Housing Community in accordance with the provisions of CPMC 14.60.190.*
 2. *Mobile Home Park in accordance with the provisions of CPMC 14.60.190.*
 3. *Manufactured/Mobile Home Community in accordance with the provisions of CPMC 14.60.190.*
 4. *RV Park in accordance with the provisions of CPMC 14.60.200.*
 5. *Clubhouses, community centers, and recreation facilities for the primary use of park residents.*
 6. *Park or Playground.*
 7. *Public Utilities.*
 8. *Minor Wireless Communication Facilities in accordance with the provisions of CPMC 14.60.270.*

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9. Adult Home.

10. Group Home.

B. The Table of Permitted Uses would be amended to permit the following permitted uses in the MHP District through the issuance of a Conditional Use Permit:

1. Child Day Care Center.

2. Day Care Center, Adult^[GD1].

3. Restaurant/Coffee Shop.

4. Convenience Grocery.

5. Mini-Storage.

6. Laundromat.

7. Other personal and professional services designed primarily to serve -residents of the neighborhood.

C. The following accessory uses may be permitted in the MHP District:

1. Garages and carports.

2. Garden house, tool shed, playhouse, or greenhouse not used for commercial purposes.

3. Any use customarily incidental to a permitted principal use, i.e., the sale of new or eligible used manufactured homes for use within the park.

4. One single-family dwelling for the primary use of a manager or caretaker responsible for maintaining or operating the property.

5. Seasonal and Temporary Uses through a Special Use Permit in accordance with the provisions of CPMC 14.60.130.

6. Home Business as an accessory use in accordance with the provisions of CPMC 14.60.150

Chapter 14.60 Development Standards

14.60.190 *Mobile Home Parks, Manufactured Housing Community, and Manufactured/Mobile Home Community.*

- A. *This section shall apply to the placement of manufactured homes, mobile homes, RV's, park models, and tiny homes in designated developments where individual spaces are leased or rented, but not sold to the occupants. This shall include:*
 - 1. *Mobile home parks.*
 - 2. *Manufactured housing communities; and*
 - 3. *Manufactured/mobile home communities.*
- B. *Permitted uses in a mobile home park, manufactured housing community, or manufactured/mobile home community may include:*
 - 1. *Manufactured homes, mobile homes, RV's, park models, tiny homes, and campers.*
 - 2. *Parks and playgrounds.*
 - 3. *Clubhouses, community centers, and recreation facilities for the primary use of park residents; and*
 - 4. *One single-family dwelling for the primary use of a manager or caretaker responsible for maintaining or operating the property.*
- C. *Permitted accessory uses in a mobile home park, manufactured housing community, or manufactured/mobile home community include:*
 - 1. *Garages and carports.*
 - 2. *Garden house, tool shed, playhouse, or greenhouse not used for commercial purposes.*
 - 3. *Any use customarily incidental to a permitted principal use, i.e., the sale of new manufactured homes for use within the park; and*
 - 4. *Home business when in compliance with Section 14.60.150.*
- D. *The following standards shall be applicable to the development of mobile home parks, manufactured housing community, or manufactured/mobile home community:*
 - 1. *Only one dwelling shall be permitted per designated residential space.*

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~~2. Residential spaces shall be a minimum of 3,600 square feet in size and 34 feet in width.~~

~~3. Maximum area coverage permitted for each residential space is 75 percent [GD2].~~

4.2. All dwellings and buildings shall be located at least 15 feet from the perimeter of the park.

5.3. Unless an intervening fire wall is provided, no residence shall be located closer than ten feet from any other residence, nor closer than ten feet from any, common parking area or common walkway, or 15 feet from any dedicated street. Detached accessory structures shall not be closer than five feet from any residence.

6.4. Along all property lines adjacent to a Single-Family Residential (SFR) or Multi-Family Residential (MFR) zone, screening consisting of a sight-obscuring fence or dense evergreen hedge designed to constitute a solid planting to a minimum height of six feet shall be installed and maintained. See CPMC 14.60.040 Landscaping for more details.

7.5. All manufactured homes and mobile homes shall be placed on a foundation or a concrete pad ~~residential spaces shall be provided with a concrete/poured foundation base~~ in accordance with the applicable provisions of:

- a. National Manufactured Housing Construction and Safety Standards Act of 1974 and rules and regulations adopted thereunder.
- b. Regulations and interpretations of the Washington State Department of Labor and Industries adopted pursuant to HUD rules; and
- c. Information supplied by the manufacturer.

6. All manufactured and mobile homes not placed on a permanent foundation shall be attached to the ground and the space from the bottom of the home to the ground is enclosed with weather resistant skirting as specified by the manufacturer and approved by the City.

8.7. Use of recreational vehicles, tiny homes, park models, or campers for permanent residences is permitted provided that all utility hookups meet state or federal health standards for recreational vehicle parks.

10. A recreational vehicle must contain at least one internal toilet and at least one internal shower. If the park owner or manager permits the use of recreational vehicles that do not have at least one internal toilet and shower the manufactured home community must provide adequate sewer utilities, including toilets and showers.

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- 11. All other utilities to each residential space shall be underground except for outlets and risers at each space.*
- 12. All residential spaces must be served by an adequate supply of water, as determined by the City, in accordance with local, state, and federal standards, provided that the City may require a Certificate of Water Availability from a certified water provider for lots not served by the City water system. All required water system improvements shall be designed and constructed in conformance with City standards and shall address:*
 - a. Potable water from a public water supply source.*
 - a. Adequate water supply, pressure, and facilities for fire protection purposes; and*
 - b. Water necessary to maintain required landscaping.*
- 13. All lots must be served by City sewers, if available, in accordance with the provisions of the Laws of Washington State. If not, the City may authorize the use of a septic system(s) designed to the standards of the Walla Walla County Health Department, provided that the City may require the execution of a No Protest LID Agreement, or other instrument to ensure that a connection is made when City sewer service is available.*
- 14. All mobile home parks, manufactured housing communities, and manufactured/mobile home communities shall be served by one or more public streets providing ingress and egress at not less than two points. This requirement may be waived based on a finding by the City that the proposed access complies with the provisions of:*
 - a. The City of College Place Engineering Design Standards.*
 - b. The International Fire Code, as adopted by the City; and*
 - c. Is in the public interest.*
- 15. All streets shall comply with all City transportation plans, including but not limited to:*
 - a. Comprehensive Plan Transportation Map.*
 - b. Arterial Street Plan; and*
 - c. City 6-Year Transportation Plan.*
- 16. All street networks and improvements shall provide ready access for fire and other emergency vehicles and equipment and route of escape for inhabitants, in accordance with the provisions of the International Fire Code, as adopted by the City.*

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- 17. All streets shall be dedicated to the City and designed in accordance with the City of College Place Engineering Design Standards. This shall include street lighting, street signs, sidewalks, landscaping strips, curbs, gutters, stormwater facilities, pedestrian facilities, and bike lanes, as required.*
- a. Private streets are discouraged, and all streets shall be dedicated to the City, unless a private street is approved by the City. Private streets may be permitted in:*
 - (1) When serving parcels that are isolated by topography or the configuration of existing lots and that connection with other streets is unachievable; and*
 - (2) Unusual situations based on a finding by the City that it is in the public interest.*
 - b. Private streets, when permitted, must be designed and constructed in accordance with the City of College Place Standard Specifications and, provided that:*
 - (1) Pedestrian access must be provided to existing and future streets or pathways.*
 - (2) Provisions must be made for privately owned and maintained water and sewer improvements, designed and constructed to City standards, as no public utilities shall be located under a private street.*
 - (3) Traffic circulation shall not be obstructed or cut off future development from public access or utilities; and*
 - (4) The transition to a public street shall not occur in mid-block, unless a mid-block transition is unavoidable, a public turn-around designed to meet City standards must be constructed.*
 - c. All residential spaces shall be accessible from a City street, driveway, joint use driveway, or in the limited circumstances provided in this Title, a private street, in accordance with City standards and the needs of emergency service and utility providers.*
- 18. Frontage improvements may be deferred by the City, if:*
- a. There are no frontage improvements on either side of the mobile home park, manufactured housing community, or manufactured/mobile home community; and*
 - b. A no protest LID agreement is executed; or*
 - c. A financial guarantee is executed to ensure that the improvements are installed by a certain date or event.*

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19. *The City may accept a voluntary payment in lieu of the installation of required frontage improvements, to be used at a later date, and/or for similar improvements at another location.*
20. *Street lighting shall be provided in accordance with City lighting standards.*
21. *Each mobile home park, manufactured housing community, and manufactured/mobile home community shall provide 300 square feet of usable common open space per dwelling. Common open space shall not include:*
 - a. *Areas reserved for the exclusive use or benefit of an individual tenant.*
 - b. *Dedicated vehicular and pedestrian right-of-way, easement or off-street parking areas; or*
 - c. *Critical areas and their buffers.*
22. *A designated storage area for recreational vehicles, boats, or trailers may be provided. If provided, a six-foot-high, sight-obscuring fence shall be erected around the perimeter of such storage area. Storage of recreational vehicles, boats, or trailers on individual manufactured home spaces or required parking stalls is prohibited.*
- E. *Maintenance. It shall be the responsibility of the mobile home park, manufactured housing community, or manufactured/mobile home community owner or manager to:*
 1. *Assure that all required landscape and common areas are perpetually maintained.*
 2. *Keep the park free of unsightly brush, leaves, weeds and debris which might communicate fires between manufactured homes and other improvements.*
 3. *Keep the park free from nuisances as defined in 8.24 CPMC.*
 4. *Assure that all private stormwater facilities are perpetually maintained.*
- F. *The City shall issue only building permits and certificates of occupancy which conform to the approved final plans of park development and all other applicable sections of this Chapter, other city ordinances, and all applicable laws and regulations.*
 1. *No building permit for the placement of manufactured homes shall be issued prior to completion of manufactured home park improvements, including drives and screening and landscaping of required common open spaces.*
 2. *No major changes, as determined by the City, such as rearrangement of spaces, blocks, or drives may be made to an approved manufactured home park plan without again*

going through the procedures provided under this Chapter for original manufactured home park approval.

NOTE: THE FOLLOWING POTENTIAL REVISIONS ARE A WORK IN PROGRESS AND SUBJECT TO FURTHER REVISION_[GD3].

G. All residents in mobile home parks, manufactured housing communities, and manufactured/mobile home communities shall be given at least six (6) months' notice in advance of requested or proposed zoning changes, changes to development standards, and/or to variances from development standards.

H. A landlord must provide a written notice of opportunity to purchase a manufactured/mobile home community by certified mail or personal delivery to each tenant within 14 days after the date on which any advertisement, listing, or public notice is first made that the manufactured/mobile home community, or property on which it sits, is for sale or lease.

1. A notice of opportunity to purchase must include a statement that homeowners' associations and eligible organizations have 45 days from the date on which the notice of opportunity to purchase was personally delivered or postmarked to provide the landlord with notice of intent to consider purchasing or leasing the manufactured/mobile home park, during which time the landlord shall not make a final acceptance of an offer to purchase or lease the park.

2. "Eligible organizations" include community land trusts, resident nonprofit cooperatives, local governments, local housing authorities, nonprofit community or neighborhood-based organizations, federally recognized Indian tribes in the state of Washington, and regional or statewide nonprofit housing assistance organizations.

3. If such notice of intent is provided to the landlord within 45 days, the landlord shall not make a final unconditional acceptance of an offer to purchase or lease the park from a person or entity other than a homeowners' association or eligible organization for an additional 120 days.

4. A notice of opportunity to purchase is not required with respect to a sale, transfer, conveyance, or lease of the manufactured/mobile home community or the property on which it sits where the transaction is:

(a) Due to foreclosure.

(b) Incidental to financing the park.

(c) Pursuant to eminent domain.

(d) Pursuant to a tax sale.

(e) Between joint tenants or tenants in common.

(f) Among the partners or shareholders who own the manufactured/mobile home community; or

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(g) To a member of the owner's family or to a trust for the sole benefit of members of the owner's family.

5. If no homeowners' association or eligible organization provides notice expressing an intent to consider the purchase or lease within 45 days after the date on which a notice of opportunity to purchase was personally delivered or postmarked, the landlord is not subject to a following 120-day waiting period before unconditionally accepting an offer.

6. A landlord intending to sell or lease a manufactured/mobile home community or the property on which it sits is required to negotiate in good faith with homeowners' associations and eligible organizations.

I. The owners of mobile home parks, manufactured housing communities, and manufactured/mobile home communities shall prepare and submit for City review and approval a Residential Relocation Plan to mitigate against the displacement of residents, when the owners plan to close or redevelop their parks. This plan shall include:

1. A list of nearby communities where residents can move their homes.
2. Movement of the residents' homes and payment for the disposal of homes that cannot be moved.
3. Payment of residents' relocation expenses; and
4. Compensation to homeowners for the fair market value of homes that cannot be moved.

City of College Place, Washington
Proposed Housekeeping Amendments to the Unified Development Code
October 13, 2021

The City of College Place has received proposed amendments to the City's Comprehensive Plan and Development Regulations intended to broaden and strengthen the City's commitment to the preservation of affordable housing. In addition, the City is proposing the following "housekeeping" amendments to the City's Unified Development Code.

College Place Municipal Code 14.90. Subdivisions is proposed to be amended as follows:

14.90.040 C 3 shall be amended to add a new paragraph j.

3. *All streets shall be designed and constructed in accordance with the City of College Place Engineering Design Standards. This shall include, but is not limited to street lighting, street signs, sidewalks, landscaping strips, curbs, gutters, stormwater facilities, and bike lanes, as required by the City.*
- j. *On corner lots, the placement of driveways should be placed as far away from the intersection as possible, as determined by the City.*

College Place Municipal Code 14.20. 030 Definitions is proposed to be amended as follows:

14.20.030 Definitions.

- A. *The following words and phrases are hereby defined as follows, unless otherwise determined by the City through an administrative code interpretation:*

***"Qualified professional"** means a person with required applicable education, training, and experience in the field or profession and who holds the necessary license(s), certificate(s), registration(s) or permit(s) necessary to qualify to provide services therein. The City shall determine whether a particular person or entity is a qualified professional for the purposes of this Title.*

- a. *For the purposes of administering the regulations to protect environmentally sensitive areas a qualified professional shall include a person with experience and training in the pertinent scientific discipline, and who is a qualified scientific expert with expertise appropriate for the relevant critical area subject in accordance with WAC 365-195-905(4). A qualified professional must have obtained a B.S. or B.A. or equivalent degree in biology, engineering, environmental studies, fisheries, geomorphology or related field, and two years of related work experience.*
- (1) *A qualified professional for habitats or wetlands must be a professional wetland scientist with at least two years of full-time work experience as a wetland professional, including delineating wetlands using the state or federal manuals, preparing wetland reports, conducting function assessments, and developing and implementing mitigation plans.*

(2) A qualified professional for a geological hazard must be a professional geologist (preferred) or engineer, licensed in the State of Washington.

(3) A qualified professional for critical aquifer recharge areas means a currently licensed Washington State geologist holding a current specialty license in hydrogeology.

b. For purposes of administering the International Codes a qualified professional shall include a design professional, architect, engineers, and land surveyors licensed under the provisions of RCW 18.08, WAC 308-12 or RCW 18.43.

c. For purposes of administering the land use regulations and development standards a qualified professional may include urban planners, architects, landscape architects, attorneys, civil engineers, and traffic engineers, and GIS specialists.

"Dwelling, two residential units" or "duplex", means a building on a lot containing two dwelling units.

"Townhouse" means a building constructed in a group of ~~two~~three or more attached dwelling units in which each unit extends from foundation to roof and with a yard or public way on at least two sides. Townhouses may be constructed on one lot or on more than one lot as a zero-lot line residential structure.

College Place Municipal Code 14.60.180 Housing Standards is proposed to be amended as follows:

a. Applicability. These provisions shall apply to the following uses, as defined by the City:

1. Manufactured housing;
2. Multiple residential dwelling units;
3. Cottage housing and co-housing;
4. Townhouses ~~mes or zero lot line developments~~;
5. Tiny homes; and
6. Mixed-use commercial and residential development.

E. Townhouses may be permitted in accordance with the following standards: ~~- Three or more single family dwelling units may be attached as townhouses or zero lot line housing developments, provided that:~~

1. Each development shall comply with the Density, Dimension, Area, Height and Setback Standards for the applicable zoning district; provided that:
 - a. The minimum lot size and lot width requirements may be waived by the Community Development Director, provided that the density, lot coverage, and setback requirements can reasonably be met.
 - b. The building placement, landscaping, and/or design of windows on the non-zero lot line sides of the structure shall provide a buffer for the occupants of abutting lots. The side of the building, which is located on the property line, cannot have any openings (vents, windows, doors, etc.), nor an eave that overhangs the property line.
 - c. Usable outdoor living areas shall be provided in rear and side-oriented courtyards.
2. Each building shall comply with the townhouse provisions of the International Residential Code as adopted and implemented by the City, provided that:
 - a. The International Residential Code exception to the required parapet construction is not applicable to zero lot line residential structures.

College Place Municipal Code 14.90.040 Required Improvements is proposed to be amended as follows:

- C. 3. k. On corner lots, the placement of driveways should be placed as far away from the intersection as possible, as determined by the City

College Place Municipal Code 14.50.030 Table of Permitted Uses is proposed to be amended as follows:

Townhouses/~~Zero-Lot-Line Housing~~

College Place Municipal Code 14.60.030 Density, Dimension, Area, Height, and Setback Standards is proposed to be amended as follows:

A. Table 14.60.030 Density, Dimension, Area, Height, and Setback Standards.

Table Footnotes:

- (5) For cottage housing and townhouseuses~~mes~~, the minimum lot size and lot width requirements may be waived by the Community Development Director, provided that the density, lot coverage, and setback requirements can reasonably be met.

College Place Municipal Code 14.60.040 Landscaping, Fences, and Visibility Standards is proposed to be amended as follows:

B. The following standards shall apply to all fences in the City:

1. No fence shall exceed eight feet in height measured from the existing grade to the highest board, rail, or wire, including any retaining wall.

a. Fences exceeding ~~seven~~^{six} feet in height shall require a building permit and must comply with the provisions of the International Codes, as adopted by the City.

Official Zoning Map
Public Review Draft



CITY OF COLLEGE PLACE
WASHINGTON

Approved: October 9, 2018
Potential Amendments: August 12, 2021

LEGEND

Zoning Designations

- Downtown Mixed Use (DMU)
- General Commercial (GC)
- Light Industial (LI)
- Multi-Family Residential (MFR)
- Manufactured Home Park (MHP)
- Public Use (PU)
- Single Family Residential (SFR)
- University District (UD)

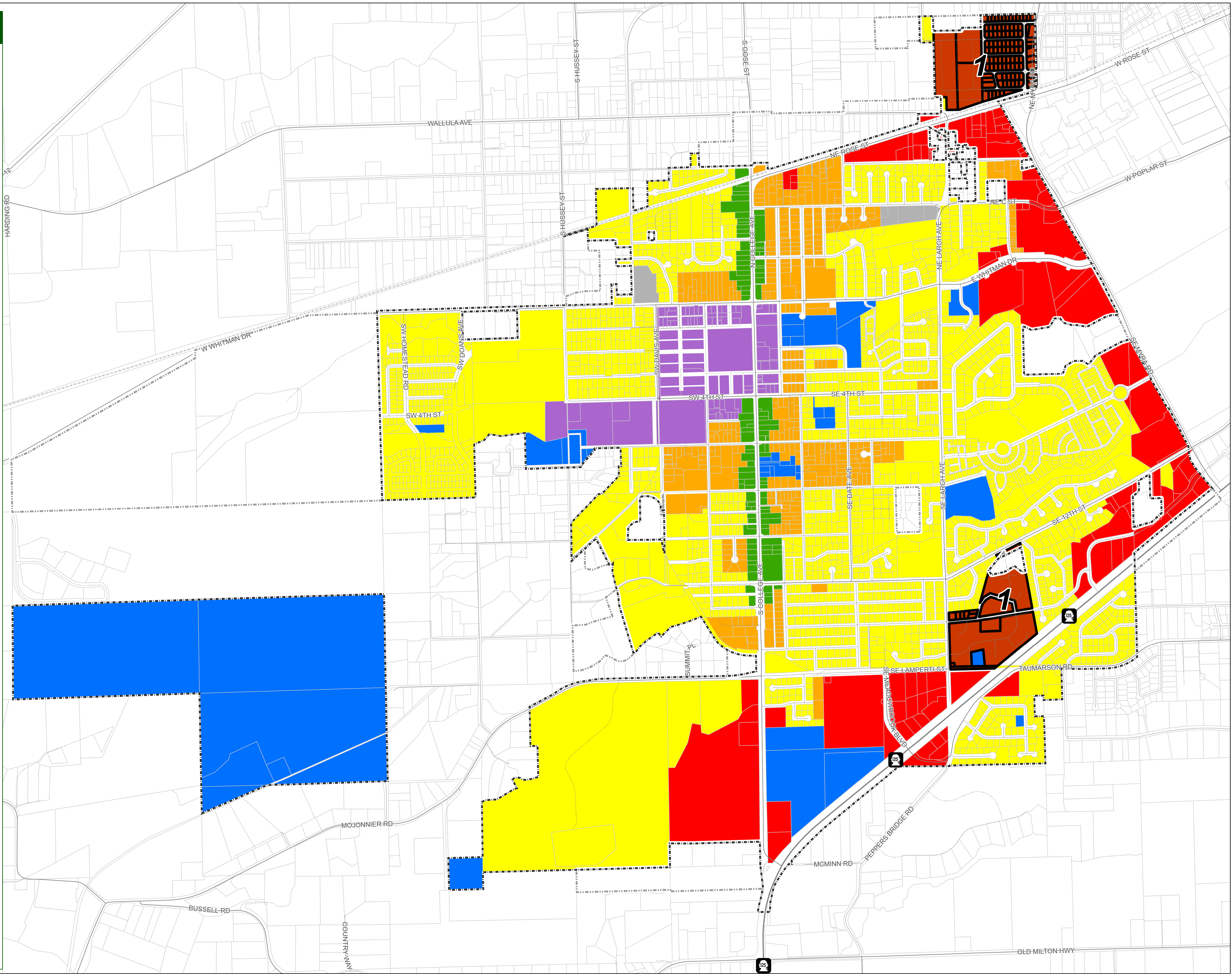
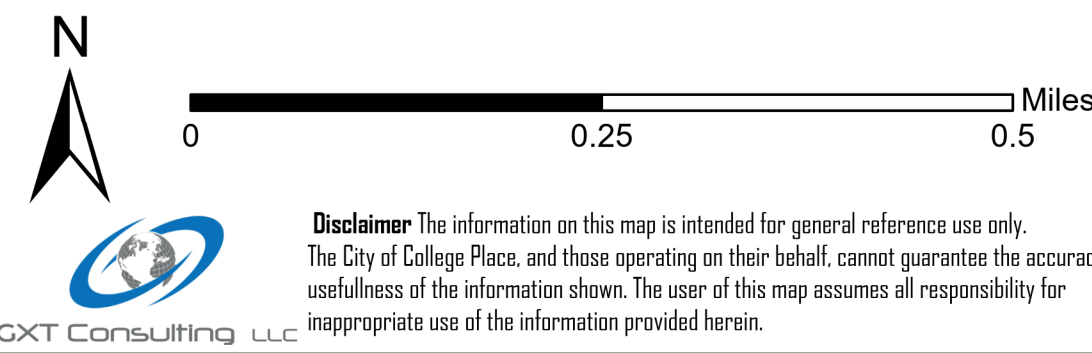
City Limits

UGA

Proposed Revision

Potential Revisions Under City Review

- Multi-Family Residential (MFR) to
Manufactured Home Park (MHP)



From: [Mike Von Brethorst](#)
To: [Jon Rickard](#)
Subject: Country Estates zoning issue
Date: Monday, October 11, 2021 12:23:50 PM

STOP and VERIFY - This message came from outside of the City of College Place.

A copy of this email has been sent to

Attn: Jon Rickard, Director of Community Development

Dear College Place City Council

It is the responsibility of government to protect all of its citizens. It is not their duty to reward some at the expense of others. This would be especially true of those who least can afford expensive change. When the land encompassing Country Estates was redefined from Mobile home only, to multi-family residential property, that may have been good for some, but it definitely placed a lot of people at potential risk.

It may have benefited the city to do so to gain revenue from land that became more valuable by the stroke of a pen. It definitely put the one owning the land in a position to sell their property at a much higher price or keep it and develop it themselves for a monetary gain. The other option would be to keep the land and leave things as is, but to struggle to pay higher taxes on ever increasing land values. That struggle is real and it can make anyone take the natural position that most would make and for monetary gain either develop or sell the land. That more appealing option was placed on the table when the zoning was changed to multi family residential.

Current residents have been told and are still being told that there is nothing to worry about, but as we all know, minds can and do change. The residents of Country Estates are actually paying for the land without owning it and are told in effect that everything is fine. There are no worries, we promise. You should notice that no one leaving Country Estates takes the structure with them because that would be a ridiculous endeavor. The cost of moving would be prohibitive and the loss of value would be devastating to most. That is why people sell the home and leave it on the property.

If the land were sold, the new owner would not reap any value from the land unless they ask those living on it to leave, or pay much more to pay for the higher valued land.. The higher value and purchase price would most likely require more expensive development and thereby new and more expensive homes or apartments built.

The homes in Country Estates are owned primarily by people who are retired, on a fixed income, or cannot afford a more expensive home. It is a 55 or older community with most much older and not able to withstand even small disturbances to their life, much less the possibility of losing their home. The value of the homes that are sold in the community are not just based in the building value. The real value is based on where that home is placed. There is no home in Country Estates that would not lose significant value if moved because those purchasing the home are buying a home, not a structure. In fact many of these homes, if moved would in many cases be harmed or destroyed adding even greater expenses to those who can least afford the expense.

When people buy a home in Country Estates it is most likely to be the last home that they will own. They are buying with the understanding that they will not be evicted on some technicality. They are buying believing that they will be secure and protected against events like the land being sold from underneath them. When we purchased a home here it was understood that the land was zoned for mobile homes. The zone change placed us in immediate jeopardy. This home by itself was not worth what we paid. There had to be a lot of work done on the structure to make it suitable for us. It would lose more than 50% of its value if moved and the cost of moving it with all other costs involved would be onerous. The losses would be untenable and for some life threatening.

I ask that the City Council of College Place reverse the rezoning decision made in 2018 and again zone the land referred to as Country Estates back to Mobile home only.

Thank you.

Mike and Carol Von Brethorst

1075 SE Raven Ln.

College Place, WA 99324

Attn: Jon Rickard, Director of Community Development

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Thank you.

Mike and Carol Von Brethorst
1075 SE Raven Ln.
College Place, WA 99324

Mike & Carol Von Brethorst
(email sent as well)

883 Mockingbird Drive
College Place, WA 99324
October 18, 2021



Dear Members of the Planning Commission,

My husband and I reside at Country Estates Manufactured Housing Community. Until recently, the city of College Place provided a safe haven for 100's of senior citizens because for decades both Sunset Villa and Country Estates had been zoned exclusively as mobile home parks. This prevented our landlord from selling the property for redevelopment. The housing is affordable and like many residents, it had been our plan to live at Country Estates until we are no longer able to live independently. However earlier this year we, and other residents, were shocked to discover that without our knowledge, mobile home park zoning had been eliminated and our park is now zoned multi-family residential.

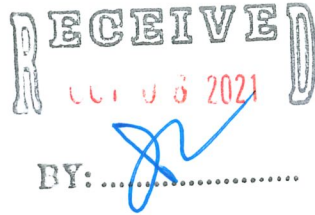
In a statement to the Union-Bulletin, our landlord Craig Rongey maintained that he has "no plans to sell" the property. However, for any number of reasons, plans do change, therefore that statement was hardly reassuring. And who wouldn't like to believe that a landlord would never sell the property to a developer under any circumstances? No doubt those residents who lived in parks which have now been sold (and redeveloped) believed that very thing. However, as the Walla Walla Community Council has learned, mobile home parks across the country are routinely sold to developers, particularly when land values increase, just as they are now doing.

Corroborating the findings of the Community Council Mr. Rongey has written to park owners that, "manufactured housing community zones are a devastating scenario for someone, who has, for years or decades expected they would be able to sell their property at its highest real value." Moreover, in July, Rancho Villa in Walla Walla was sold to First Commercial Properties for over 16 million dollars and despite state law, residents were not notified until the sale was finalized. As reported by the Union-Bulletin, those senior citizens currently live with the fear and uncertainty of knowing that the land beneath their homes could, at any moment, be sold to a developer.

In a letter to city officials, Mr. Rongey stated that the suggestion that the park could be sold caused great fear and anxiety for the residents; no doubt that is true. The signatures of dozens of residents on a petition earlier this year asking the city council to restore mobile home park zoning are a testament to that anxiety. For the first time, residents of Country Estates must now live with the daily reality that the elimination of mobile home park zoning presents a very real and constant threat that the land beneath their homes may be sold for redevelopment. And that is precisely why I implore the planning commission to protect and preserve the homes of hundreds of the city's most vulnerable residents by recommending to the members of the city council a restoration of mobile home park zoning.

Respectfully submitted,

Elizabeth Brochu



1453 Bobolink Lane
College Place, WA 99324
October 2, 2021

City of College Place
625 S. College Avenue
College Place, WA 99324

RE: Mobile Home Park Zoning

Dear Mayor Hernandez, Council Members & Director of Community Development:

We first moved to College Place, Washington in 1965: years later we left the area and came back in 1994 – it felt like coming back home!

We now live in Country Estates Manufactured Housing Community and have been here since 1999.

My heart saddens when I hear what the city has done (or allowed to happen). No thought or concern for senior citizens like my wife and I (married 63 years). I wouldn't trade her for anything; she is sooo precious to me, as is our home in Country Estates.

Please, please, don't take it away from us who live here! Please preserve and protect our homes and restore mobile home park zoning to Country Estates!

Sincerely,


Harvey Dalke

From: [Rose Eaton](#)
To: [Jon Rickard](#)
Cc: [Rose Eaton](#)
Subject: Revise the zoning
Date: Tuesday, October 19, 2021 6:52:31 AM

STOP and VERIFY - This message came from **outside** of the City of College Place.

Rose M. Eaton
1418 SE Chickadee Ln
College Place, WA 99324

I'd like to address the fine folks of our planning commission today.
In regards to revising the zoning of our neighborhood from Multifamily Housing back to its original zoning for Manufactured Homes like it has been for decades.

Country Estates Manufactured Home Community presently serves as an affordable, quiet neighborhood where the residents live in a peaceful existence, and tend to look out for one another.

Even though the minimum age to live here is 55 years old, the average is around 72 years old. Most of us have made the choice to live out our retirement years here ,which allows us to maintain our independence while feeling secure in the fact that we watch out for each other.

Besides being tax paying citizens, we also exercise our voting rights and serve on juries. We also serve the community by volunteering and participating in social events to the best of our abilities.

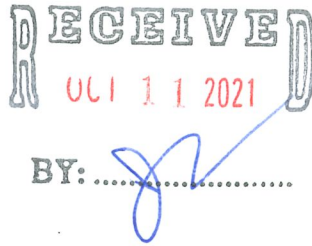
With the present zoning status in place it feels like another day of uncertainty. Will our world come down around us and be forced to move and possibly lose our biggest asset in the process?

I'm still confused why we never received notification when the original zoning for Manufactured Homes was changed to Multi Residential.

My husband and I request that you reconsider that decision and return it to the zoning that was established when the park was built in 1974.

Thank you for your time and hope you make your parents proud by making the right decision in respect of your elderly citizens.

Sincerely,
Rose M.Eaton



1460 Sandpiper
College Place, WA 99324
October 5, 2021

City of College Place
Attn: Jon Rickard, Director of Community Development
625 S. College Avenue
College Place, WA 99324

Dear Mr. Rickard,

I am a senior citizen and I have lived at Country Estates Manufactured Home Park for decades; I hope to live here for many more years. The housing is affordable and if the park were sold, I would have nowhere else to go.

Several months ago it was brought to my attention that the park is no longer zoned as a mobile home park; instead it is zoned multi-family residential. From what I understand, this means that the land underneath my home could be sold by my landlord (Craig Rongey) for redevelopment. I read that Rancho Villa Manufactured Home Park recently sold for 16 million dollars and I can only imagine what Country Estates might currently be worth.

We all know that "money talks" and despite the promises of my landlord, the fact remains that I, my friends and my neighbors are now extremely vulnerable, should the landlord have a change of heart. Please restore mobile home park zoning to Country Estates as soon as possible. Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Sharon Gabel". The signature is fluid and cursive, with the first name "Sharon" and last name "Gabel" clearly distinguishable.

Sharon Gabel

From: gumm@roadrunner.com
To: [Jon Rickard](#)
Subject: restoring mobile home park zoning
Date: Thursday, October 14, 2021 1:00:47 PM

STOP and VERIFY - This message came from **outside** of the City of College Place.

Dear Planning Commission,

I, Robert Allan Hodge, 961 SE Scenic View Drive, College Place would like to have Mobile Home Park Zoning restored to Country Estates. I have lived here for 10 years. It's a wonderful community and have made lots of lasting friendships. I live on Social Security and don't have a lot of money and couldn't afford to relocate. Please consider this letter.

Thank you,
Robert A. Hodge

RECEIVED
OCT 06 2021

BY: 

1462 Bobolink Lane
College Place, WA 99324
October 4, 2021

City of College Place
Attn: Planning Commission
625 S. College Avenue
College Place, WA 99324

Dear Mr. Rickard and Members of the Planning Commission,

I am a senior citizen, a veteran and a long-term resident of Country Estates Manufactured Housing Community. I enjoy my home and my independence and wish to reside at Country Estates as long as I am able to do so.

One of the benefits of living at Country Estates is that it has been zoned as a mobile home park for many years. Knowing this brought me a great deal of comfort since it meant that the property could not be sold to a developer. I was appalled to recently learn that instead Country Estates is now zoned multi-family residential and the land beneath my home could be sold; this uncertainty has caused me a tremendous amount of stress. I also recently learned that Rancho Villa Manufactured Housing Community was sold for 16 million dollars. This is also deeply concerning, since any land owner, including the owner of Country Estates, is likely to be tempted by that amount of money.

If Country Estates were sold I, and my dog, who brings me a great deal of comfort, would have no place to go. And if I were able to relocate, it would be devastating and life-altering since I would likely need to move quite a distance from family, friends and health care providers with whom I have an established relationship.

I understand that you will soon be making a recommendation to the city council concerning the restoration of mobile home park zoning to Country Estates. Please consider all of the consequences, which resulted from rezoning Country Estates to multi-family residential and please restore mobile home park zoning as soon as possible.

Thank you.

Sincerely,



Joel Kress

From: [larry eardley](#)
To: [Jon Rickard](#)
Cc: [larry eardley](#)
Subject: MHP zoning
Date: Sunday, October 17, 2021 5:17:41 PM

STOP and VERIFY - This message came from outside of the City of College Place.

Lawrence W. Eardley
1418 SE Chickadee Ln
College Place, WA 99324

Addressing the City of College Place Planning Commission,

In regards to the zoning designation of "Country Estates Mobile Home Park", I request that it be changed back to MHP(Mobile Home Park) like it has been for decades.

As tax paying registered voters, my wife and I have chosen to live out our retirement years here on account of affordability, peaceful surroundings, and friendly townsfolk.

Our plans are to live out our lives here and continue to enjoy our home that we maintain and pay our property tax with our limited income.

Please consider the burden it would be for all of the park's residents to have to relocate due to eviction on account of a new development.

The average age of the park's residents is 72 and I believe if you asked anyone of them if they want to move, the answer would be "NO".

As senior citizens of this community we're a large asset when it comes to volunteering in the community, support for our children and the grandchildren, and spiritual leaders who show moral support on a daily basis.

Thank you for your time as public servants and I truly hope that your conscience will guide you to make the best decision upon this matter.

Sincerely,
Lawrence W. Eardley

From: lnlocken@charter.net
To: [Jon Rickard](#)
Subject: rezoning of country estates
Date: Wednesday, October 13, 2021 12:52:52 PM

STOP and VERIFY - This message came from outside of the City of College Place.

Dear Mr. Rickard,

Two years ago my husband and I moved from La Grande, Oregon. After eighty years in the Oregon valley, this was not a move taken lightly. We were thrilled with Country Estates.

What a beautiful, quiet, safe place to live. Now we understand the area was rezoned in order to have low cost housing brought in. What a tragedy that would be for the most vulnerable of citizens! Please if you can do anything to prevent this, we would be so grateful. The crime rate would go sky high. We saw it happen in La grande. The seniors in County Estates can not handle this. Please help. I appreciate your time and anything you can do to help. Laura and La Verne Locken 1444 S.E. Osprey Lane, College place, Wa 509-876-4214

From: [Jan Mantle](#)
To: [Jon Rickard](#)
Subject: Affordable Housing
Date: Sunday, October 17, 2021 2:50:47 PM

STOP and VERIFY - This message came from outside of the City of College Place.

Early this year we became new residents of College Place. We bought an older manufactured home in Country Estates & are concerned that this park & others here may be subject to redevelopment.

There are some 400 homes in Country Estates & Golden West Estates with the same property ownership/management. Many are 40 years old or more & have had costly updates & improvements. We have been told it would be near impossible to move them because of their age & the length of time they have been in place.

It would be best that zoning for manufactured home parks in College Place be put back in the special category that they had prior to 2018, when they were changed to MFR classification.

In addition, proposals as suggested in changes to the Uniform Development Code, parts G, H & I, should be adopted to ensure park owners think twice before selling their properties to those that would change our peaceful communities forever.

Many of our neighbors are much older than we are but continue to live independently, despite some mobility issues.

They & their supportive families would not like them to be uprooted from the homes they have lived in, in some cases, 30 years or more.

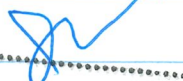
We have spoken to many of our neighbors, all of whom share the sentiments as expressed here.

Brian & Jan Mantle
831 Scenic View Drive
College Place

Date: Sept. 4, 2021

To: Jon Rickard
625 S. College Ave.
College Place, WA. 99324

RECEIVED
OCT 08 2021

BY: 

From: Shirley McKnight
1459 S.E. Bobolink Ln
College Place, WA. 99324

Please restore the mobile Park Zone to our homes here in Country Estates. I purchased my ^{home} here in 2012.

I was married in 1957. I stayed home as a housewife. My social security is low. If the zoning is restored, a developer could make an offer of millions to the owner of the park, as you know. This would be catastrophic for me, and many other residents.

"Thank you" for your reconsideration of our Zone,

Yours truly: Shirley McKnight



October 19, 2021

Mr. Jon Rickard
City of College Place
Community Development Director
625 South College Avenue
College Place, WA 99324

RE: Restrictive Zoning Leads to Less Housing, Proposed Right of First Refusal is Unconstitutional

Dear Mr. Rickard:

We are writing on behalf of the manufactured home communities located in College Place. Manufactured Housing Communities of Washington (MHCW) is the trade organization which has represented owners and operators of manufactured/mobile home communities in Washington for more than 60 years. MHCW seeks to educate and work collaboratively with lawmakers and government officials to show the benefits of our housing and how manufactured home communities are an integral part of the solution for Washington's housing shortage.

Restrictive Zoning Leads to LESS Housing

A local member of our association recently made us aware of proposals in College Place's comprehensive housing plan which would reimpose a spot-zone designation for manufactured home communities (MHCs) and add several new restrictions to the owners of said communities. While we support the spirit of the undertaking, we don't believe the intended legislation will achieve the desired results. The city's stated policy objectives in the proposal include both preservation of existing housing stock and the creation of new housing opportunities. Unfortunately, as drafted, the proposal does nothing to encourage the creation of new manufactured housing communities. A major component of the shortage of available manufactured housing communities is directly related to restrictive zoning. There are many areas which could accommodate new MHCs but for these restrictions.

Restrictive Zoning Has Failed to Produce More Affordable Housing

Is the intention to have a separate proposal to re-zone existing vacant land with the MHP designation? Supply and demand affect pricing in all forms of housing, even that which is intended to be affordable. College Place and Walla Walla are both experiencing increased population growth. The effects of competition for the limited number of homes in the area is apparent, as all housing types have seen notable increases in the past couple years. As more people move to the area, this competition and the price increases it brings will only intensify. Not providing for the creation of more manufactured housing opportunities will not just stymie the creation of new supply, it will also slowly erode the affordability of the existing stock.

Looking at sales data in the communities located in College Place, there have been significant price increases over the past several years. According to public records, a manufactured home which sold for \$70,000 in 2015 was relisted earlier this year at \$119,000 and eventually sold for



\$132,000, nearly 11% over the asking price. We have seen similar patterns across the state with 40-year-old manufactured homes in some Puget Sound communities selling for more than \$200,000 after getting into a bidding war. Spot-zoning such as that proposed by College Place did not produce more housing when it was previously enacted, nor has it created more affordable housing options in other jurisdictions where it has been implemented, namely Lynnwood, Snohomish County, and Tumwater. Artificially freezing the supply of existing housing is likely to add to the problem and will neither create new affordable/attainable housing, nor, ultimately, preserve it.

Proposed “Right of First Refusal” is Unconstitutional

MHCW has worked on this issue for many years at the State and local levels and has serious concerns about the proposed requirement to provide residents and resident groups a right of first refusal. A right of first refusal is typically a negotiated right between a potential seller and a potential buyer. The right is granted by the current owner in exchange for some sort of consideration. In the proposed case, no consideration is being offered the current property owners. This has been litigated at the state level previously with property owners prevailing. The plan as outlined by the city offers no clear mechanism for negotiation between seller and buyer when the proposed buyer is an “approved organization”, nor does it clarify why an “approved organization” should be allowed a more favorable time period to make its interest in purchasing a property known.

As it now stands, there is nothing stopping private operators nor “approved organizations” from making an offer or their interest to purchase known. No other form of private, non-subsidized housing faces a forced right of first refusal. We believe adding this into the city charter constitutes a taking and would open the municipality to expensive and unfruitful litigation. We have been very involved working with legislators and stakeholders in recent changes to the RCW and programs at the state level which recognize the legal and logistical problems presented by such rights of refusal. Current law at both the state and local level allow for residents to buy parks; the most common reason why this option is not used has less to do with legal impediments and much more to do with insufficient financing.

MHCW Wants to Work with City to Provide More Housing

We support the recognition by the city that manufactured housing can play a key role in expanding the supply of affordable and attainable housing, especially for the unsubsidized “missing middle” we often hear about in the housing debate. However, we are disappointed that the city chose not to engage the current community owners nor to seek input from the trade organization that supports this very type of housing. We would like to work with the city just as we have done at the state level and have the opportunity to help shape policy that will benefit the residents of our communities, the city, and the housing providers.

Best regards,

Chester Baldwin
MHCW Executive Director

May 16, 2021

Dear Mayor Hernandez and City Council Members:

Two large manufactured home parks in College Place (Country Estates and Sunset Villa) provide a critical form of affordable housing for hundreds of senior citizens, and for decades **College Place City Code, Chapter 17.36 MHP Mobile Home Park District** had prevented those parks from being redeveloped. Earlier this year we brought to the attention of city officials that the elimination of Mobile Home Park Zoning in 2018 set the stage for potentially devastating consequences. We deeply appreciate that the mayor and city council acknowledged that reality by voting to impose the emergency moratorium. Director of Community Development, Jon Rickard also noted that that the elimination of the zoning, "inadvertently created a situation where manufactured home parks are threatened with the possibility of redevelopment." Country Estates owner Craig Rongey's suggestion that he has no plans to sell or redevelop the park brought little comfort to residents, and with good reason, since it is widely understood that no one knows what the future holds.

Attached is a petition to which nearly 30 residents willingly and eagerly affixed their signature formally requesting the city restore MHP zoning to Country Estates. Frankly, I was stunned and very pleasantly surprised by that number because, bear in mind that, my husband Brian and I do not have the full access to residents which the landlords enjoy. And perhaps like many of you, we know just a small number of people in our neighborhood.

Without knocking on a single door, sending out a single mailing or initiating a single phone call, residents engaged with us in conversations at the street side; some then invited us into their homes. They were eager to review the documentation for example, our letters to city officials, the emergency moratorium, the work of the Community Council, the UB articles, to name a few. Our neighbors were stunned to learn that MHP zoning had been eliminated and profoundly angered that our landlord had withheld such crucial information from them.

The signatories range in age from their 50's to age 97, they are both long-term and short-term residents, widows and widowers, disabled and able-bodied and many expressed fears of retaliation from the landlord. Virtually all expressed a fear of public speaking and perhaps because we are a senior citizen community many do not own computers, let alone have access to the internet, therefore unlike the landlord, participation via Zoom or even You-Tube is out of the question.

Mr. Rongey has suggested that the moratorium and the restoration of MHP zoning are all quite "unnecessary" since he has no plans to sell the park. I hope and trust that the council members will not be so dismissive of the concerns of those who reside at Country Estates and will instead take into serious account the words of Council Member Peterson who when voting to impose the moratorium stated, "At the end of the day, this is all about people sleeping well at night and I wholeheartedly support this." I could not agree more with those words. I thank you for your time and consideration on this most important matter, and implore you to continue the moratorium and to amend the city code by restoring Mobile Home Park Zoning to College Place because the futures of hundreds of senior citizens could depend on it.

Respectfully,

Elizabeth Brochu
883 Mockingbird Drive
College Place, WA

PETITION TO RESTORE MOBILE HOME PARK ZONING

TO COUNTRY ESTATES

We, the undersigned, concerned citizens, respectfully submit the following to College Place Mayor Norma Hernandez and members of the College Place City Council:

Country Estates is a critical form of affordable housing for senior citizens. For decades, Country Estates was zoned as a Mobile Home Park; unfortunately however, Mobile Home Park Zoning has now been eliminated in College Place.

Mayor Norma Hernandez along with City Administrator Mike Rizzitiello, City Council Members, as well as City Attorney Rae Culwell, and Director of Community Development Jon Rickard recognize that the elimination of mobile home park zoning could result in a significant decrease in affordable housing for senior citizens.

Therefore, after careful study and consideration, on April 13, 2021 Mayor Hernandez enacted a 12-month moratorium. The moratorium allows the city council an opportunity to consider re-establishing the Mobile Home Park zoning which had protected our homes for decades.

Country Estates must be protected as a critical form of affordable housing for senior citizens. Therefore, we, the undersigned ask city officials to restore Mobile Home Park Zoning to Country Estates as soon as it is possible to do so.

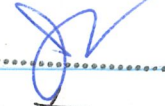
PRINT NAME	ADDRESS	SIGNATURE	DATE SIGNED
Brian Thorne	883 Mockingbird	Brian Thorne	4/17/21
Elizabeth Brochu	883 Mockingbird	Elizabeth Brochu	4/17/21
LAUREN L. LUTER	1444 OSPREY LAKE	Lauren Luter	4-17-21
LAURA M. LOCKER	1444 SE Osprey Lake	Laura Locker	4-17-21
Sharon Gabel	460 SE Sandpiper	Sharon Gabel	4-17-21
GARY CHRISTENSEN	1464 SE SANDPIPER	Gary Christensen	4/17/2021
HARVEY DANKE	1453 Bobolink Dr	Harvey Danke	4/17/2021
MARIL POWERS	973 Robin Dr	Maril Powers	4/17/2021
Kyle Moffitt	826 SE Scenic View Dr	Kyle Moffitt	04/17/2021
Veronica M. Schriebe	835 SE Scenic View Dr	Veronica M. Schriebe	4/17/2021
Shirley McKnight	1459 S.E. Bobolink	Shirley McKnight	4/17/2021

**PETITION TO RESTORE MOBILE HOME PARK ZONING
TO COUNTRY ESTATES**

PRINT NAME	ADDRESS	SIGNATURE	DATE SIGNED
Joel Kress	1462 S.E. BOBOLINK LN	Joel Kress	4/19/2021
Bud Reel	906 SE Robin Dr.	Bud Reel	4/19/2021
Janet Palmer	877 S.E. Mockingbird	Janet Palmer	4/19/2021
Jarrod G Palmer	877 SE Mockingbird	Jarrod G Palmer	4/19/2021
ROBERTA HODGE	961 SE Robin Dr.	Roberta Hodge	4-26-2021
Orville K. Heesch	951 Scenic View	Orville K. Heesch	4-21-21
LAURENCE EADIE	1418 CHICKADEE LN	Laurence Eadie	4/23/21
Jan Mantle	831 Scenic View Dr.	Jan Mantle	5/1/21
Brian Mantle	" " "	Brian Mantle	5/1/21
Helen Davis	315 Mockingbird	Helen Davis	5/3/21
Judy Gumm	961 SE Scenic View	Judy Gumm	5-10-21
Korly Hecht	823 SE Mockingbird	Korly Hecht	5-10-21
Doug Sandvick	1419 SE Chickadee LN	Doug Sandvick	5/14/2021
Kristina Sandvick	1419 SE Chickadee	Kristina Sandvick	5/14/2021
Linda Carle	1423 SE Chickadee	Linda Carle	5/14/2021
Edward Carle	1423 SE Chickadee	Edward Carle	5/14/2021
Kene' Ward	1021 SE Scenic View Dr.	Kene' Ward	05/15/2021
Esther Oster	905 SE Robin Drive	Esther M. Oster	5/19/2021

RECEIVED
OCT 14 2021

To: Mr. Jon Rickard
College Place Community Development Director

BY: 

From: Bud and Elizabeth Peil
Residents of Country Estates Mobile Home Park

Date: October 14, 2021

Re: Zoning of Country Estates property

Dear Sir: We are writing this letter to seek your assistance in ensuring Country Estates MHP is zoned as a "Manufactured Home Park" exclusively. We have been residents here for (2) separate time periods. The first for (10) years and now for another (7) years. We sold our "stick built" residence and relocated here where the price of homes runs the gamut from low \$30K to \$250K. Thus ourselves and others can find a affordable home in a beautiful, esthetic atmosphere. Due to Park Rules and Regulations the homes are kept to pleasing standards. "It is not a Trailer Park" of biased thinking individuals that existed mostly prior to 40 years ago. Here you can find a wide range of backgrounds from Practicing/Retired Physicians to Engineers, Social Workers and Blue Colored Craftsmen, Nurses and other trained backgrounds. We need this housing options in Walla Walla County's growing economy. Please be understanding to our needs. Sincerely
Bud & Elizabeth Peil Resident

COUNTRY ESTATES

55 & Older Manufactured Housing Community
938 Scenic View Drive
College Place WA 99324



October 19, 2021

City of College Place
Jon Rickard, Community Development Director
625 S. College Avenue
College Place, WA 99324

Dear Mr. Rickard:

Accompanying this letter is a position paper produced by MHCW (Manufactured Housing Communities of Washington), of which I am a longtime member, and an active member of its board of directors. The issues of restrictive spot-zoning and rights of first refusal for tenants of MHCs are not new, and we have been involved with them at the state and local government levels for years.

It is understandable that residents of MHCs are concerned with the continued availability of their leased lots, as there is always the possibility the property may undergo a change of use. Fortunately, this is not a common occurrence in Washington, especially among larger (80+ sites) communities. Purpose-built MHCs tend to stay in service for many years, and most of the closures are smaller communities. Since 2007, only one MHC with over 100 sites closed, and 35 of the 73 total closures through 10/1/2022 (closures must be announced at least one year in advance) were 15 lots or fewer. Eleven of the closures were two-lot or three-lot communities.

What is desperately needed is new development, which has not been encouraged or allowed in more populated areas, where housing demand is high. A good example is the proposed 500-lot MHC that Walla Walla County denied in Burbank. It was an ideal location, with utilities to the property and a ready developer, but the neighboring residents persuaded the county to deny it. Placing spot-zoning on existing communities does nothing to increase needed housing supply.

Country Estates was zoned MHP when we bought it in 1994, and we did not expect that to change. The zone change removing that designation was done without my knowledge, and whether it is restored has no effect on our future plans, but I do question the rationalization that these proposed zones will do anything to increase affordable housing.

I strongly oppose any effort to impose a tenants' right of first refusal on the sale of a community. As MHCW states, this would conflict with existing state law, and would almost certainly result in legal challenges if enacted. Resident purchases of MHCs do occur, and residents wishing to form a homeowners' association and state their desire to have an opportunity to buy their community can do so without any changes or additions to existing laws or ordinances.

A handwritten signature in cursive script that reads "Craig Rongey".

Craig Rongey, Governing/Managing Member
304 S Conklin Rd #51
Spokane Valley, WA 99037

509-926-5300
fax 866-388-2385
craig@countryestatesmhc.com

I live in Country Estates MHP and I fully support restoring Mobile Home Park zoning.

We purchased a brand new home in 2007 and when making inquiries, we learned that Country Estates was zoned as a MHP. We were further assured by a council member that rezoning the park would require the city to hold public meetings, public votes and more and it was extremely unlikely that would ever happen. And yet, here we are 14 years later, in the exact circumstance we were told could never happen. Moreover, residents were never told that the zoning had been changed in 2018.

When we purchased our home it was with the understanding that we would live here until we could no longer care for ourselves. Now we feel completely vulnerable and our future could depend on a single vote: Will our city council restore MHP zoning as it was, or will it remain MFR meaning the land under our home could be sold to a developer? There are no park lots in this county to move our home to. And like many tenants, we could not realistically afford to buy land, move our home, and do the required land improvements.

I have listened to many of your meetings on line and there are a few issues that I would like to address. This and other MHP's in our town are considered affordable housing, but neither park has homes with peeling paint, broken windows, or over grown weeds as one of the planning commissioners has described. And further, at Country Estates the homes and yards are maintained by the residents and has little to nothing to do with owners or managers. The landlords oversee 3 - 4 "common areas" only as well as the manager's lot, and to be quite frank, aside from the pool/clubhouse area, those are the most poorly maintained lots in the community. Specifically, the lots at 924 Scenic View & 933 Robin were once the site of historical structures (Poor House Farm and Barn); purchased several years ago and quickly demolished by the landlords, they languish and continue to lay largely barren except for rubble, weeds etc.

Finally, some of the planning commissioners have described Country Estates and Sunset Villa as being quite attractive, and I agree. That is one of the primary reasons that my wife and I chose Country Estates as our home. Bear in mind that Country Estates was surveyed, platted and developed according to very strict standards and that is in large part what accounts for the attractive, neighborhood-like appearance of our park. Among other things, those standards required specific setbacks and minimum lot sizes. If you remove these standards as Mr. Rickard is proposing, you will have precisely the types of parks that Commissioner Dawson has shown such disdain for. At minimum, the existing parks should be grandfathered under the current development standards and only new parks should be affected by smaller lots and smaller setbacks. I will remind you that tenants purchase only the home and lease the lot, paying the same lot rent regardless of size. Therefore, encouraging smaller lots and more density benefits the owner, but harms the quality of life for residents and will create the very type of parks that many taxpayers find objectionable. It therefore begs the question – Why would the Planning Commission consider eliminating or reducing the development standards?

Thank you for listening to my comments and I ask that you vote to restore MHP zoning. Together the residents of Country Estates and Sunset Villa account for nearly 500 senior citizens, and many are low income and /or disabled. One of our friends in Country Estates is a 98 year old widow. If you do not restore MHP zoning many residents could be at risk of becoming homeless. With the price of homes now beyond the reach of most and the price of rentals the same, what will become of us? I hope that you will consider that life-altering question when you cast your vote.

Brian Thorne
883 Mockingbird Drive
College Place, WA 99324

From: [Jody Washburn](#)
To: [Jon Rickard](#)
Subject: Support for manufactured home park zoning in College Place
Date: Monday, October 18, 2021 9:10:55 PM

STOP and VERIFY - This message came from **outside** of the City of College Place.

Dear Jon Rickard,

I am writing to express my support for expanding the manufactured home park zoning in College Place. We are in the midst of a housing crisis, with the increase in rent and home purchase prices impacting a large percentage of the population here. Anything we can do to provide sustainable and safe housing options is a step in the right direction. For many people, manufactured homes are an affordable way forward, and I would like to see College Place provide space for this as part of our response to the housing needs in our community.

Thank you for representing our community's needs in the spaces where these decisions are being made!

Best,

Jody Washburn
309 SW 11th Street
College Place, WA 99324

From: [Judy Winkle](#)
To: [Jon Rickard](#)
Subject: Restore Mobile Home Park Zoning to Sunset Villa
Date: Thursday, October 14, 2021 12:00:45 PM

STOP and VERIFY - This message came from **outside** of the City of College Place.

Mr. Jon Rickard, Director
College Place Community Development

Dear Mr. Rickard:

In June we bought a home in Sunset Villa Mobile Home Park for our retirement years. We have enjoyed living here the past few months.

We are concerned about the letter we received from Elizabeth Rochu regarding Sunset Villa being sold to a developer. It is our desire to see the zoning restored to Sunset Villa as a mobile home park so that we can continue living here in our retirement years. This is important to us retirees who are on a fixed income.

Thank you for noting our desires and wishes.

Jerold and Judy Winkle
981 NE Alden Street
College Place, WA

Cell phone 504 386-1958

RECEIVED
BY: 

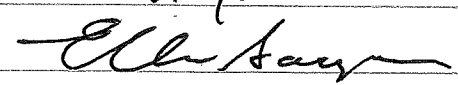
Hi my name is Ellen Sledge.

I'm asking the City of College Place to Reconsider Rezoning Mobile Home Parks in the City.

This could impact Vulnerable Citizens in our Community. Many of our Seniors in these Parks are low income and cannot afford the increases in rent.

Or being forced to move their homes to another location

Thank you



College Place Planning Commission (Tuesday, October 19, 2021)

Generated by Kristi Scherger on Tuesday, October 19, 2021

1. OPENING ITEMS

1.01 Call To Order

Commissioner Roth called the meeting to order at 7:02PM

1.02 Roll Call

PRESENT:

	Brian Roth, Chair
	Ben Dawson
	Dennis Olson
Commission	Wrandoll Brenes-Morua
Members	LeRoy Waggoner
	Todd Reiswig, Vice-Chair
Staff	Community Development Director, Jon Rickard; Community Development Administrative Assistant, Kristi Scherger City Clerk - Lisa Neissl City Attourney - Rea Culwell
Guest	Gregg Dohrn Rachel Elfenbein Catherine Veninga Position 5 - Vacant

MEMBERS ABSENT:

1.03 Public Comment

No additional public Comment

2. CONSENT AGENDA

Action (Consent): 2.01 Approve Agenda for October 19, 2021

Action (Consent): 2.02 Approve Minutes from August 17, 2021

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Planning Commission by a single motion. Most of the items listed under the consent agenda have gone through previous review either at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Planning Commission and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Planning Commission member.

Recommended Action: Motion to approve consent agenda items 2.01 through 2.03

Commissioner Reiswig made a motion to approve the consent agenda. Second by Commissioner Waggoner and the motion passed 6 - 0.

3. REGULAR AGENDA

3.01 Presentation 2021 Comprehensive Plan & Development Regulation Update - Mr. Rickard and Mr. Dohrn

3.02 Public Hearing 2021 Comprehensive Plan & Development Regulation Update

Recommended Action: Motion to the City of College Place City Council, recommending amends to the Goals and Policies of the Comprehensive Plan, Title 14 - Unified Development Regulation, and the official Zoning map of the City of College Place as depicted in Exhibit A through D.

Commissioner Roth called the Public Hearing at 7:46 PM.
Written testimony:

The following letters were submitted for review and included in the packet:

Brethorst, 1075 SE Rowen Ln, CP (for)
Dalke, 1053 Bobolink Ln, CP (for)
Gabel, 1460 Sandpiper, CP (for)
Hodge, 961 SE Scenic View Dr, CP (for)
Kress, 1462 Bobolink Ln, CP (for)
Locken, 1444 SE Osprey Ln, CP (for)
McKnight, 1459 SE Bobolink Ln, CP (for)
Peel, Columbia Mobile Home Park (for)
Saager, Unidentified location (for)
Thorne, 883 Mockingbird Dr, CP (for)
Winkle, 981 NE Alder St, CP (for)
Eardley, 1418 SE Chickadee Ln, CP (for)
Mantle, 831 Scenic View Dr, CP (for)
Brochu, 883 Mockingbird D, CP (for)
MHP,
Washburn, 309 SE 11, CP, (for)
Eaton, 1418 SE Chickadee Ln, CP, (for)
MHCW, PO Box 2292, Olympia, (against)
Rongey, 304 S Conklin, Rd, Spokane, (against)

Verbal testimony was provided during the meeting by:

Rachel Elfenbein, Community Council (for)
Catherine Veninga, Community Council (for)
Ishbel Dickens, Unidentified location (for)
Tom Stokes, Unidentified location (for)

Commissioner Reiswig made a motion to end the Public Hearing at 7:57 PM. Second by Commissioner Brenes-Morus and, with no objection, the public hearing was closed.

3.03 Action 2021 Comprehensive Plan & Development Regulation Update
Discussion ensued.

Commissioner Brenes-Morua made a motion to the City of College Place City Council, recommending Goals and Policies Amendments of the Comprehensive Plan as depicted in Exhibit A. Second by Commissioner Reiswig and the motion passed 6-0.

Commissioner Brenes-Morua made a motion to the City of College Place City Council, recommending Housekeeping Amendments to the Development Code as depicted in Exhibit C. Second by Commissioner Waggoner and the motion passed 6-0.

Commissioner Reiswig made a motion to the City of College Place City Council, recommending Zoning Map Amendments as depicted in Exhibit D. Second by Commissioner Brenes-Morua and the motion passed 6-0.

Commissioner Brenes-Morua made a motion to the City of College Place City Council, recommending Manufactured Housing Amendments to the Development Code as depicted in Exhibit B, striking Section I (letter I). Second by Commissioner Waggoner.

Commissioner Reiswig made a motion to amend the motion, recommending Manufactured Housing Amendments to the Development Code as depicted in Exhibit B, striking Section H and I. No second. Motion to amend died.

Chairman Roth called for a vote of the original motion on the floor. Motion carried, 4-2. (nay - Reiswig and Dawson)

4. CLOSING ITEMS

Action: 4.01 Next Meeting - Next regularly scheduled meeting is November 16, 2021 - So the next regular meeting will be on January 18, 2022.

Commissioner Reiswig made a motion to cancel the November 16th & December 21st, 2021 Planning Commission Meetings. Second by Commissioner Dawson and the motion passes 6-0.

Procedural: 4.01 Adjourn

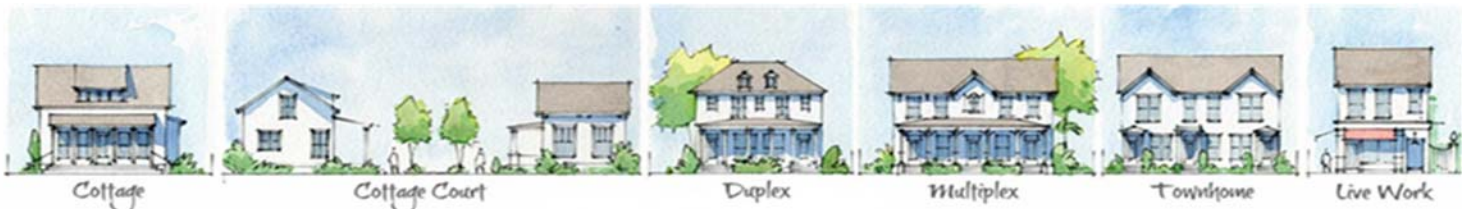
Commissioner Dawson made a motion to adjourn the meeting at 8:58PM. Second by Commissioner Brenes-Morua and the motion passed 6-0.

DRAFT

Walla Walla Regional Housing Action Plan

*Cities of College Place,
Dayton, Waitsburg and
Walla Walla*

July 21, 2021



ACKNOWLEDGEMENTS

This work is made possible through a grant provided by the Washington Department of Commerce, and the dedicated work of the Plan Advisory Committee and the Stakeholder Advisory Committee. We specifically recognize and appreciate the time and attention provided by the following people.

Plan Advisory Committee Members

Elizabeth Chamberlain, City of Walla Walla
Melissa Shumake, City of Walla Walla
Meagan Hayes, City of Dayton
Jon Rickard, City of College Place
Randy Hinchliffe, City of Waitsburg
Nikki Sharp, Walla Walla County

Stakeholder Advisory Committee Members

Brenda Bernards
Riley Clubb
Rachel Elfenbein
Stanley Green
Norma Hernández
Russell Levens
Catherine Veninga
Garrett Warren
Andrea Weckmueller-Behringer

Project Consultants

Todd Chase, FCS GROUP
Tim Wood, FCS GROUP
Sam Ault and Zech Hazel , FCS GROUP
Violet Brown, Fregonese & Associates
Scott Fregonese, Fregonese & Associates
Ellen Palmquist, Fregonese & Associates

GLOSSARY

Accessory Dwelling Unit (ADU): A small living space located on the same lot as a single-family house.

Affordable For-Sale Housing: An owner-occupied dwelling with a monthly mortgage and property tax payment that equates to no more than 30% of household income.

Affordable Rental Housing: A dwelling that is rented by a person or household whose monthly housing costs, including utilities other than telephone, do not exceed 30% of the household's monthly income. If income-restricted or government supported, U.S. Housing and Urban Development (HUD) income restrictions vary by family size.

Buildable Lands Inventory (BLI): An assessment of the capacity of land to accommodate forecasted housing and employment needs.

Buildable Residential Land: Includes land that is designated for residential development that is vacant and part-vacant and not constrained by existing buildings or environmental issues.

Cost Burdened: Defined by US Department of Housing and Urban Development (HUD) as households who spend over 30% of their income on housing.

Cottages: Small, single-level, detached units, often on their own lots and sometimes clustered around pockets of shared open space. A cottage is typically under 1,000 square feet in footprint.

Density: Defined by the number of housing units on one acre of land.

Development density: Expected number of dwelling units (per acre) based on current zoning designations.

Family: A group two or more people (one of whom is the householder) related by birth, marriage, or adoption and residing together.

High Density: Lots with the average density of 12+ dwelling units per acre. Best suited for multifamily housing such as apartments and condos.

Housing Unit (or Dwelling Unit): A house, an apartment or other group of rooms, or a single room is regarded as a housing unit when it is occupied or intended for occupancy as separate living quarters; that is, when the occupants do not live and eat with any other person in the structure and there is direct access from the outside or common hall.

Household: Consists of all people that occupy a housing unit.

HUD: Acronym for US Department of Housing and Urban Development, the federal agency dedicated to strengthening and supporting the housing market.

Low Density: Lots with the average density of 3-4 dwelling units per acre. Best suited for family housing such as single-family detached homes.

Manufactured Housing: is a type of prefabricated home that is largely assembled of site and then transported to sites of use. The definition of the term in the United States is regulated by federal law (Code of Federal Regulations, 24 CFR 3280): "Manufactured homes are built as dwelling units of at least 320 square feet in size, usually with a permanent chassis to assure the initial and continued transportability of the home. The requirement to have a wheeled chassis permanently attached

differentiates "manufactured housing" from other types of prefabricated homes, such as modular homes.

Median Family Income (MFI): The median sum of the income of all family members 15 years and older living in the household. Families are groups of two or more people (one of whom is the householder) related by birth, marriage, or adoption and residing together; all such people (including related subfamily members) are considered as members of one family.

Medium Density: Lots with the average density of 6-12 dwelling units per acre. Best suited for small lot housing such as single family attached, townhomes, plexes and cottages.

Middle Housing: Housing types that is generally attainable for households earning less than 120% of the area median income level. Typically includes plexes (2-4 units per structure), townhomes, apartments, accessory dwellings, cottage homes and manufactured homes.

Mixed Use: Characterized as two or more residential, commercial, cultural, institutional, and/or industrial uses into one combined building or building(s) on the same parcel of land.

Multi-Family Housing: Stacked flats in a single buildings or groups of buildings on a single lot with 5 or more units per structure. Parking is shared, and entrance to units is typically accessed through a shared lobby.

Part-vacant land: Unconstrained land that has some existing development but can be subdivided to allow for additional residential development.

Plexes and Apartments: Multiple units inside one structure on a single lot. Usually each unit has its own entry.

Seasonal dwellings: These units are intended by the owner to be occupied during only certain seasons of the year. They are not anyone's usual residence. A seasonal unit may be used in more than one season; for example, for both summer and winter sports. Published counts of seasonal units also include housing units held for occupancy by migratory farm workers. While not currently intended for year-round use, most seasonal units could be used year-round.

Residual Land Value: The amount a developer would typically be willing to pay for the land/site in order to build a specific real estate improvement based on underlying assumptions and market conditions.

Severely Cost Burdened: Defined US Department of Housing and Urban Development (HUD) as households who spend over 50% of their income on housing.

Single Family Attached: Residential structures comprised of two to four housing units with a shared wall that separates each unit. "Attached" duplexes require a single building permit for both dwelling units.

Single Family Detached: Free standing residential building, unattached, containing separate bathing, kitchen, sanitary, and sleeping facilities designed to be occupied by not more than one family, not including manufactured and mobile homes.

Townhome (also known as duplexes, rowhouse, etc.): Attached housing units, each on a separate lot, and each with its own entry from a public or shared street or common area.

Vacant housing unit: A housing unit is vacant if no one is living in it at the time of enumeration unless its occupants are only temporarily absent. Units temporarily occupied at the time of enumeration entirely by people who have a usual residence elsewhere are also classified as vacant.

Vacant land: Vacant and part-vacant land identified within the local buildable land inventory that is not developed and unconstrained for future planned residential development.

SUMMARY

The demand for adequate, safe and affordably-priced housing continues to far outpace new housing production. This Walla Walla Regional Housing Action Plan provides a strategy for strengthening and enhancing the inventory of affordable housing and less expensive market-rate housing in southeast Washington. This growing region includes a network of small and medium historic cities, that are rich in agricultural, viticulture, and education.

This Plan highlights existing housing conditions and issues and forecasts future needs based on changing demographic and socio-economic conditions. Using feedback from a dedicated project advisory committee and stakeholder committee and survey input from over 400 citizens, this plan reflects current attitudes regarding housing priorities. While significant steps have already been taken by the cities of College Place, Dayton, Waitsburg and Walla Walla, this Plan lists new housing policies and actions that can be taken for each city to further enhance housing opportunities.

As shown in the following graphic, the Housing Action Plan will be used to inform future Comprehensive Plans, Capital Facilities Plans and Land Use Policies. The Plan also guides decisions regarding implementation strategies that can affect development regulations, infrastructure spending priorities, permitting procedures, fee structures and other housing actions.



Source: Washington Dept. of Commerce and BERK, 2020.

Highlights of the Walla Walla Regional Housing Action Plan

Walla Walla Regional Housing Survey (over 400 respondents) lists the **top 5 housing issues** as:

1. Housing Cost/Affordability
2. Inadequate Housing Availability
3. Homelessness
4. Range of Housing Types
5. Housing Quality

The top 5 Housing Actions recommended by survey respondents include:

1. Development Partnerships
2. Multifamily Tax Incentives
3. Grants for First time Homebuyers
4. Housing Rehabilitation Grants
5. Increase Residential Land Inventory

The Walla Walla Region should plan to add approximately 4,685 net new housing units over the next 20 years. Future housing demand in the Region is likely to include 1,523 standard-lot single family detached homes; 1,104 small-lot detached homes; 732 townhomes/plexes; 894 multi-family units (includes some group quarters demand), and 443 affordable housing units (government supported), manufactured homes and/or ADUs.

While the overall land capacity within the Region appears to be adequate for addressing the long-term housing need for Waitsburg and Dayton, nearly half of new construction that is planned to occur in College Place and Walla Walla would need to occur on under-developed (part vacant) tax lots. If property owners do not wish to subdivide their tax lots, the likelihood of meeting housing needs through “infill” is unlikely.

These findings also indicate that the current zoning and related land capacity within the College Place and Walla Walla UGAs (combined) may not be sufficient to fully accommodate multi-family demand. This issue is particularly acute in College Place, where the housing demand for single family and middle housing (672 units) is expected to exceed its zoned land capacity by 412 dwellings.

Based on the residential capacity analysis and this housing needs assessment, the following conclusions are made:

- **College Place UGA:** the projected 20-year housing need of 747 dwelling units is far greater than the potential UGA capacity of 345 units, even after accounting for recent code changes and assuming 60% of net new housing will need to be constructed on infill and redevelopment lands.
- **Walla Walla UGA:** the projected 20-year housing need of 3,570 dwelling units is below the potential UGA capacity of 3,740 dwelling units. However, the current amount of land zoned for multi-family structures appears to be inadequate to meet overall housing needs, even after assuming 55% of the net new housing will be constructed on infill and redevelopment lands.
It is recommended that the cities of College Place and Walla Walla continue to work with Walla Walla County and regional housing advocates to ensure that new housing density can be optimized within current UGAs, and new areas be identified for potential UGA expansion.
- **Waitsburg and Dayton UGAs:** the combined projected housing demand of 200 dwellings for these two small cities can be accommodated by their existing UGAs if adequate water and wastewater infrastructure is provided.

Additional policy actions and housing program considerations are provided in Section III.

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I. INTRODUCTION

PURPOSE

Communities across the state of Washington are facing unprecedented challenges with providing safe and affordable housing.¹ In response, the Washington state legislature passed a measure designed to encourage cities and counties to proactively work together to identify housing needs and implement local actions to preserve affordable housing and spur new housing development.

Within the Walla Walla Region, the Community Council facilitated a community-led study regarding regional housing issues, needs and local policy recommendations in a landmark report: *Affordable Housing Study (A report to the residents of Columbia and Walla Walla counties and the Milton-Freewater area)*, 2019. That report raised local awareness about issues pertaining to housing affordability and laid the foundation for advocacy around a number of recommendations to address the need for safe and affordable housing. The Affordable Housing study recommended the completion of a study on housing needs in the region and strategies for improvement; the cities of College Place, Dayton, Walla Walla, and Waitsburg applied for and were awarded a grant from the Washington State Department of Commerce to prepare this regional housing action plan.

A regional Housing Action Plan (HAP) is intended to examine housing affordability, access and structural diversity issues, as well as strategies and actions to be taken to create a more equitable housing environment. The HAP process includes a review of the region's comprehensive plans, policies, past actions, partnerships, and current regulations to determine

Housing Action Plans address the following questions:

- *Who lives and works here and what are their socioeconomic characteristics?*
 - *What types of housing are available?*
 - *Are there any groups of people who are not able to find housing that is safe, affordable, and meets their household needs?*
 - *How much housing, and what types of housing, are needed to meet current and future housing needs?*
 - *Is there sufficient buildable land capacity to accommodate this growth and housing diversity?*
 - *What local policies and actions can be taken to produce additional affordable and market rate housing?*
-

¹ Unless otherwise specified, "affordable housing" in this report is defined as government-supported housing that is income restricted as well as market-rate housing where residents pay no more than 30% of their income on housing costs (monthly rents or mortgage payments).

existing conditions of the housing ecosystem. Community input is obtained to identify and evaluate potential policy changes that can be implemented to increase production of affordable and market-rate housing.

At its core, the regional HAP identifies future housing needs to serve all economic segments of the community. Based on the 20-year growth target, the housing needs assessment identifies how many units of different types are needed to optimize housing affordability.

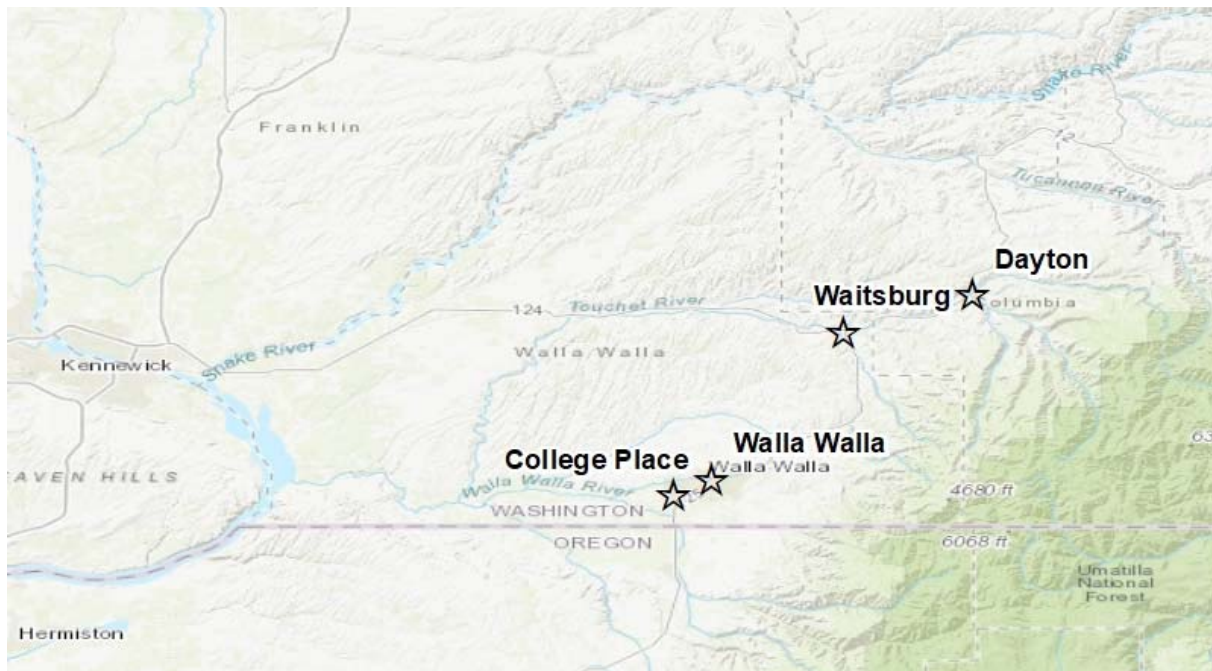
Based on Washington Department of Commerce grant funding guidelines, the focus of this study is on the existing urban growth areas (UGAs) surrounding the cities of Walla Walla, College Place, Dayton and Waitsburg. For purpose of this plan, these areas are collectively referred to as the Walla Walla Region.

REGIONAL CONTEXT

Because housing ecosystems are rarely contained within a single jurisdiction, regional analysis and coordination are necessary to understand market dynamics. For example, if safe and affordable housing is not sufficient in one community, residents are likely to search for housing in an adjacent jurisdiction rather than leave the region altogether.

The focus of this plan is on the Walla Walla Region, which includes the urban growth areas of Walla Walla, College Place, Dayton, and Waitsburg and the surrounding unincorporated areas of Walla Walla and Columbia counties (**Exhibit 1**). While the community of Milton-Freewater in Oregon is often included in the greater Walla Walla region, this analysis is limited to communities in Washington by dint of its focus on the Urban Growth Area structure laid out in Washington's Growth Management Act. The cities of College Place and Walla Walla currently function as the business and regional service center for this region. Each of the four cities provide a unique mix of housing opportunities, growth potential and community character.

Exhibit 1: Walla Walla Region



Recent Accomplishments

Prior to undertaking this work, communities within the Walla Walla Region have made strides in advancing affordable housing. Efforts completed to date include the following:

Regional Planning Coordination (Walla Walla, College Place, Waitsburg and Dayton)

- The cities of Walla Walla, College Place and Waitsburg have coordinated with Walla Walla County) to update their comprehensive plans with new growth forecasts and sections focused on housing policies.
- The city of Dayton has also coordinated with Columbia County and cities in Walla Walla County (through this planning effort) to evaluate their buildable land inventory.
- Community Council, a regional policy advocacy and education organization, convened civic, private and non-profit representation on the Affordable Housing Study Workgroup to identify housing issues and barriers to affordable housing, and to recommend policy strategies.

City of Walla Walla

- As mentioned above, the city of Walla Walla undertook a significant update of its comprehensive plan, with a new housing policy section that includes objectives aimed at expanding housing opportunities.
- 2018 Code Updates: this resulted in changes to local zoning that collapsed three single family residential zones into one zone called Neighborhood Residential. This new zone supports additional housing density in low density zone by allowing development of (up to) fourplexes on a single lot. The city also relaxed road access standards for short plats to permit private lanes to serve up to 9 dwelling units. Other changes included permitting multifamily units outright and removing the owner occupancy requirement for accessory dwelling units.
- Utility Rate Discounts: the city provides a program for providing water and sewer utility rate discounts to low-income citizens.
- The city is using Community Development Block Grant funds to provide micro-grants for property owners to complete home repair projects through a contract with the Blue Mountain Action Council.

City of College Place

- Recent Code Updates:
 - College Place created a new single-family residential zoning district and reduced minimum single-family residential lot sizes to 6,000 square feet.
 - The city increased flexibility in short plat standards.
 - Accessory dwelling units are now permitted in all residential zones.
 - Cottage and co-housing are now permitted in the Single-Family and Multi-Family Zoning Districts.
 - The City now permits dwelling units in commercial developments in both the Downtown Mixed-Use and General Commercial Zoning Districts
 - Three or more single-family dwelling units may be attached as townhomes or zero-lot line developments and the City may waive the minimum lot size and width requirement. Tiny Homes Permitted

- Tiny homes, also known as Park Model Recreation Vehicles, are now permitted for temporary or recreational use in mobile home and RV parks and may be approved for use as a dwelling unit subject to conditions.
- Manufactured homes, mobile homes, RV's, park models, tiny homes, and campers are now permitted for residential use in mobile home parks, manufactured housing communities, and manufactured/mobile home communities.
- Recreational Vehicles may now be used as a residence in RV and Mobile Home Parks subject to conditions.
- Dwelling Units of 600SF or less now qualify for reduced wastewater & water capital facility charges. This includes all categories of dwelling units.

City of Dayton

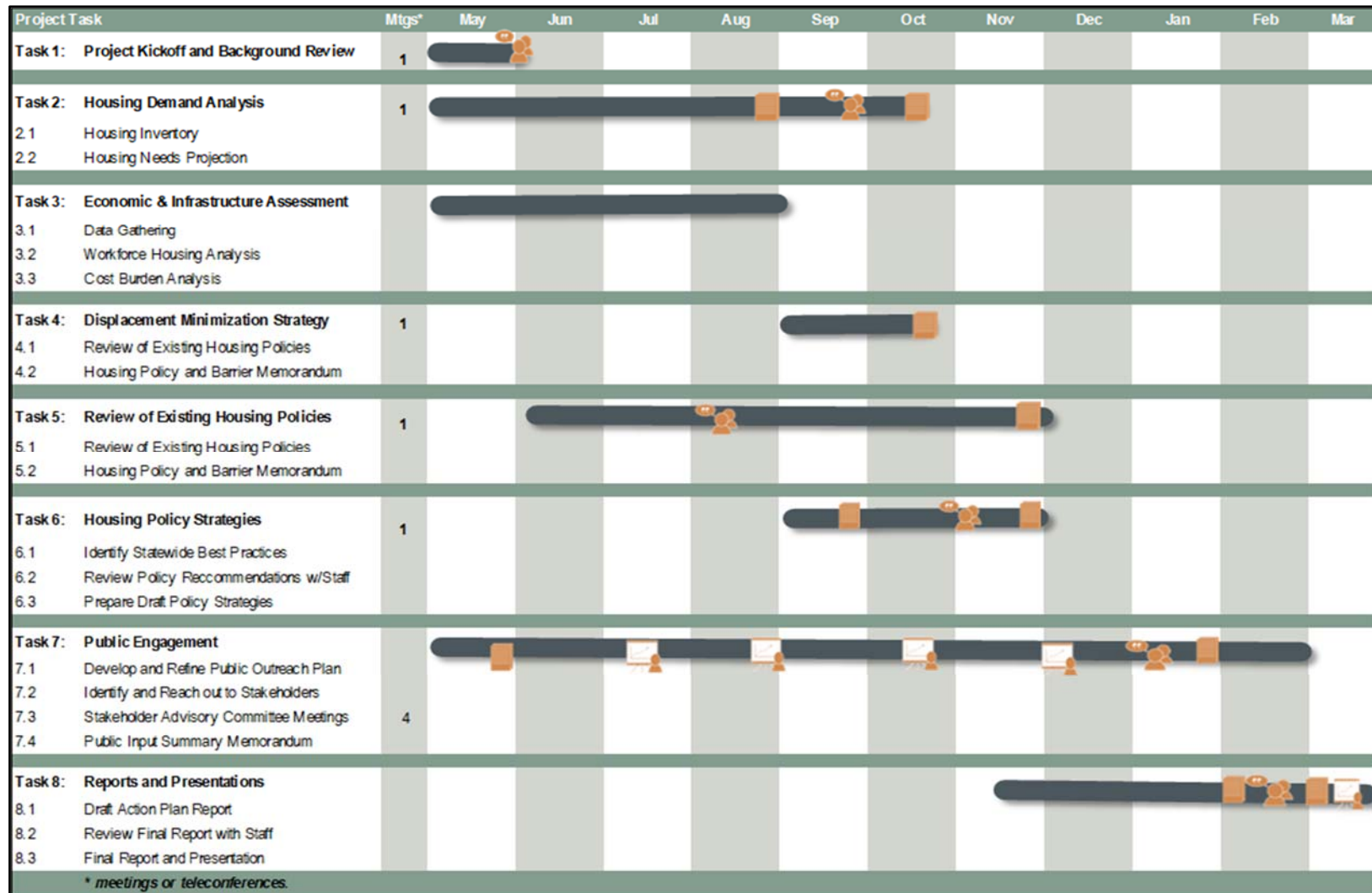
- In addition to mapping their buildable lands, the city revised its zoning code to increase future development potential by allowing plexes in and reducing setbacks in single family zones.
- The city has drafted an ordinance to streamline surplus property procedures.

APPROACH

The overall project approach/schedule is shown in **Exhibit 2**. Key steps taken to create this report include the following:

- Project coordination meetings: Interim findings were shared with the HAP Plan Advisory Team (PAT) and a Stakeholder Advisory Committee (SAC) made up of regional civic leaders.
- Housing trends and forecasts: the consultant team analyzed most recent available data from a mix of sources, such as the U.S. Census Bureau, American Community Survey, Washington Office of Financial Management to confirm the existing housing inventory, quantify market gaps in housing products, and to establish baseline housing demand forecast.
- Housing gentrification and displacement risk assessment: included analysis of the availability of naturally occurring affordable housing (non-government supported) as well as income-restricted government supported housing in context with local demographic and socio-economic data. Locations where the risk of housing displacement are relatively high were mapped for each community in the region.
- Review of existing housing policies and draft policy recommendations: this included a synthesis of the current housing policies for each community, and identification of potential housing policies and actions that can be taken to address issues identified the HAP.
- Community engagement: the HAP process included stakeholder interviews, PAT and TAC meetings and public surveys with the broader community to identify and evaluate housing issues and policy actions.

Exhibit 2: Project Approach



COMMUNITY ENGAGEMENT PROCESS

Public Engagement Plan and Groups Contacted

The Public Engagement Plan (provided in **Appendix A**) for this regional plan is consistent with local and state requirements and reflects best practices. In light of the global Covid-19 pandemic that was in-place during the planning process, the community outreach process utilized virtual video conference meetings/presentations and interactive surveys to evaluate housing affordability, availability and local policies. At the outset of the HAP, a draft Public Engagement Plan was developed and refined based on input from the Project Advisory Team. The engagement plan had four objectives:

1. To provide a forum to share, develop and refine useful information and data,
2. To ensure a shared understanding of current conditions, issues, concerns, and opportunities,
3. To provide avenues for the public, applicable committees, and supporting agencies to be involved,
4. To build support for eventual adoption and implementation.

Project Advisory Team (PAT) Meetings (4): PAT members were comprised of planning staff from the cities of Walla Walla, College Place, Waitsburg, and Dayton, and Walla Walla County and the consultant team. The PAT directed and reviewed the research, outreach, and work products in support of the Walla Walla Regional Housing Action Plan. The PAT met four times from May to November 2020

Stakeholder Advisory Committee Meetings (3): The Stakeholder Advisory Committee represented a range of informed and committed stakeholder interests. It included representatives of city and county agencies, direct service providers, and other public agencies, along with local property owners, residents, and community organizers. The Committee provided recommendations on key project issues and decisions, helped to shape housing policy options, guided stakeholder and community engagement strategies, and encouraged community members to participate in the planning process. The SAC met three times from July to November 2020.

Input regarding housing issues, goals and objectives

Two housing surveys were conducted during the HAP planning effort, with input from the PAT and the SAC. The initial Housing Policy Survey was distributed to local planners, developers and housing experts in the region. The survey focused on housing development issues, barriers and policy preferences. Survey respondents were asked to identify the most effective housing policies in their jurisdiction (city and county) and were asked to identify housing actions suggested within HB 1923.

The Housing Policy Survey received five responses. The top housing issues and policies identified for the Walla Walla region included:

- Overall need for additional construction of quality market-rate housing, additional vacant developable land, the need for less development regulations, and the need for new housing development incentives.
- Survey respondents supported local implementation actions regarding: use of cluster zoning (such as lot size averaging with reduced setbacks for new buildings), a shortened subdivision

approval process, clear and objective accessory dwelling unit standards, and increased categorical exemptions for multifamily developments.

Public Input

The second survey included an electronic Regional Housing Action Plan Survey that was also developed with input from the PAT and TAC and provided in both English and Spanish. The survey focused on the identification of community-defined housing issues, housing affordability perceptions, and barriers to renting or owning a home. Survey respondents were asked to identify actions local officials could take to address housing issues in their community. While the survey is not a statistical representation of all regional residents, the issues and perceptions provided by the respondents are generally consistent with other survey input received during the recent Walla Walla (city and county) Comprehensive Plan updates.

The English survey received 419 responses and the Spanish survey received 3 responses. Survey responses were primarily from residents living in the Walla Walla zip code 99362 (80%), the College Place zip code 99324 (11%), and the Dayton zip code 99328 (4%). Detailed survey results are included in **Appendix B** and are summarized below. While the survey is not considered statistically valid, it does provide a reliable indication of community perceptions regarding housing issues.

Top 5 Perceived Housing Issues

1 Housing Cost / Affordability

2 Inadequate Housing Availability

3 Homelessness

4 Range of Housing Types

5 Housing Quality

Top 5 Housing Actions

1 Development Partnerships

2 Multifamily Tax Incentives

3 Grants for First-time Homebuyers

4 Housing Rehabilitation Grants

5 Increase Residential Land Inventory

Top Barriers to Homeownership

Barriers to Home Ownership	Count	Percent
Limited Housing Supply	249	21.9%
Availability of Living Wage Jobs	290	25.5%
Affordability of Available Homes	371	32.6%
Programs for Homeowners	124	10.9%
Lack of Resources/Education on Home Ownership	63	5.5%
Other	40	3.5%
Total	1,137	100.0%

Top Barriers to Rental Housing

	Count	Percent
Low Vacancy Rates	298	30.0%
Lack of Affordable Rentals	351	35.3%
Strict Rental Requirements	196	19.7%
Confusing Rental Application Process	48	4.8%
Other	101	10.2%
Total	994	100.0%

II. HOUSING MARKET OVERVIEW

Housing demand is driven by a combination of population growth, household formations and regional economic activity. Population within the Walla Walla Region (includes the cities of Walla Walla, College Place, Dayton and Waitsburg) reached a record high of 47,695 year-round residents in 2019 (*according to the WA Office of Financial Management*).

Population within the Region has been increasing at an annual average rate of 0.68% between 2010-2018, which is three times faster than unincorporated Walla Walla County, but only half the statewide average (**Exhibit 3**).

Exhibit 3: Population Trends

Population Trends			
	2010	2018	AGR
Washington	6,561,297	7,294,336	1.33%
Columbia County	3,957	4,001	0.14%
Dayton	2,463	2,682	1.07%
Walla Walla County	57,585	60,236	0.56%
College Place	8,502	9,136	0.90%
Waitsburg	1,194	1,188	-0.06%
Walla Walla	31,177	32,731	0.61%
Walla Walla Region	43,336	45,737	0.68%
Unincorp. Walla Walla County	14,249	14,499	0.22%

Source: U.S. Census Bureau, 2014-2018 American Community Survey 5-Year Estimates (Table B01003)

AGR: average annual growth rate.

Household income and housing price/rent levels are good indicators of housing attainability. Median household income in Walla Walla County (\$56,533) is currently well below the Washington average (\$70,116). However, overall income levels in Walla Walla County and the city of Walla Walla recorded a slightly faster growth rate than the state average between 2010 and 2018 (**Exhibit 4**).

Exhibit 4: Median Income Trends, 2010-2018

	2010	2018	AGR
Washington	\$57,244	\$70,116	2.6%
Walla Walla County	\$45,575	\$56,533	2.7%
College Place	\$40,137	\$47,525	2.1%
Dayton	\$39,861	\$44,524	1.4%
Waitsburg	\$45,568	\$48,403	0.8%
Walla Walla	\$39,397	\$48,678	2.7%

Source: U.S. Census Bureau, 2014-2018 American Community Survey 5-Year Estimates (Table B25119)

AGR: average annual growth rate.

To meet HUD guidelines for housing affordability, no more than 30% of income should be allocated to housing. Hence, middle-income families earning 80% to 120% of the median household income (MHI) should be able to afford monthly rents at \$1,131 to \$1,696; or homes priced between \$194,000

and \$291,000. If middle-income households pay more than this, they would be “cost burdened” to some degree. As indicated in **Exhibit 5**, using current statistics, affordable monthly housing cost for low-income families is as follows:

- Low Income, \$707 to \$1,131
- Very Low Income, \$424 to \$707
- Extremely Low Income, \$424 or less

Exhibit 5: Analysis of Attainable Housing Prices/Rents

Walla Walla County Median Household Income (2018)*		\$56,533
Market Segment by Income Level	Lower-end	Upper-End
Upper (120% or more of MHI)		120%
Middle (80% to 120% of MHI)	80%	120%
Low (50% to 80% of MHI)	50%	80%
Very Low (30% to 50% of MHI)	30%	50%
Extremely Low (less than 30% of MHI)	30%	
Qualifying Income Level	Lower-range	Upper-range
Upper (120% or more of MHI)	\$67,840	or more
Middle (80% to 120% of MHI)	\$45,226	\$67,840
Low (50% to 80% of MHI)	\$28,267	\$45,226
Very Low (30% to 50% of MHI)	\$16,960	\$28,267
Extremely Low (less than 30% of MHI)		\$16,960
Attainable Monthly Rent or Payment (@30% of income level)	Lower-range	Upper-range
Upper (120% or more of MHI)	\$1,696	or more
Middle (80% to 120% of MHI)	\$1,131	\$1,696
Low (50% to 80% of MHI)	\$707	\$1,131
Very Low (30% to 50% of MHI)	\$424	\$707
Extremely Low (less than 30% of MHI)		\$397
Approximate Attainable Home Price**	Lower-range	Upper-range
Upper (120% or more of MHI)	\$291,000	or more
Middle (80% to 120% of MHI)	\$194,000	\$291,000
Low (50% to 80% of MHI)	\$116,000	\$185,000
Very Low (30% to 50% of MHI)	\$69,000	\$116,000
Extremely Low (less than 30% of MHI)	n/a	n/a

Notes:

* based on current U.S. Census estimates of household income for Walla Walla County.

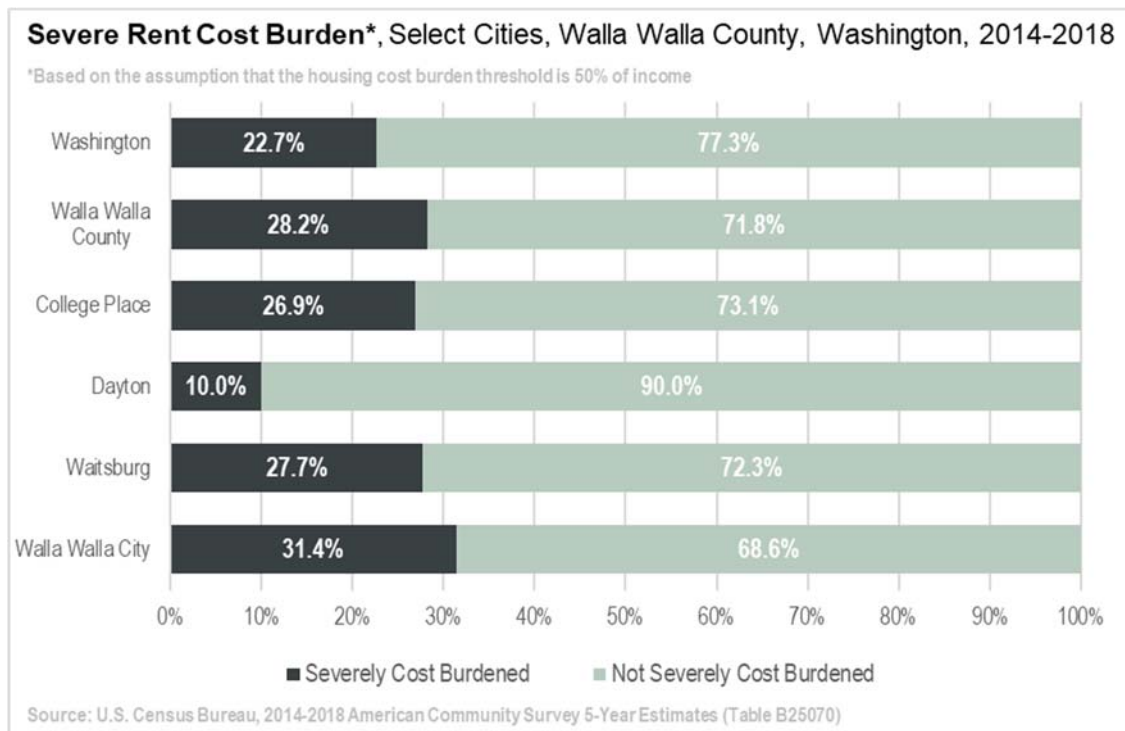
** assumes 5% down (zero down payment for low income purchasers) on 30-yr mortgage @ 3.6% interest; and 1.89% for taxes and insurance.

Source: analysis by FCS GROUP using U.S. Census, American Community Survey data.

According to the U.S. Housing and Urban Development (HUD), households are considered “cost burdened” if they pay over 30% of their gross income on housing and utilities. Households are “severely cost burdened” if they pay over 50% of their gross income on housing and utilities.

As of 2018, nearly 3 in 10 renters (28%) in Walla Walla County were severely cost burdened by housing expenses alone (**Exhibit 6**). If housing costs continue to rise faster than income levels, the share of severely cost burdened households will continue to increase.

Exhibit 6: Severe Housing Cost Burden by Locality



Measures of Economic Hardship

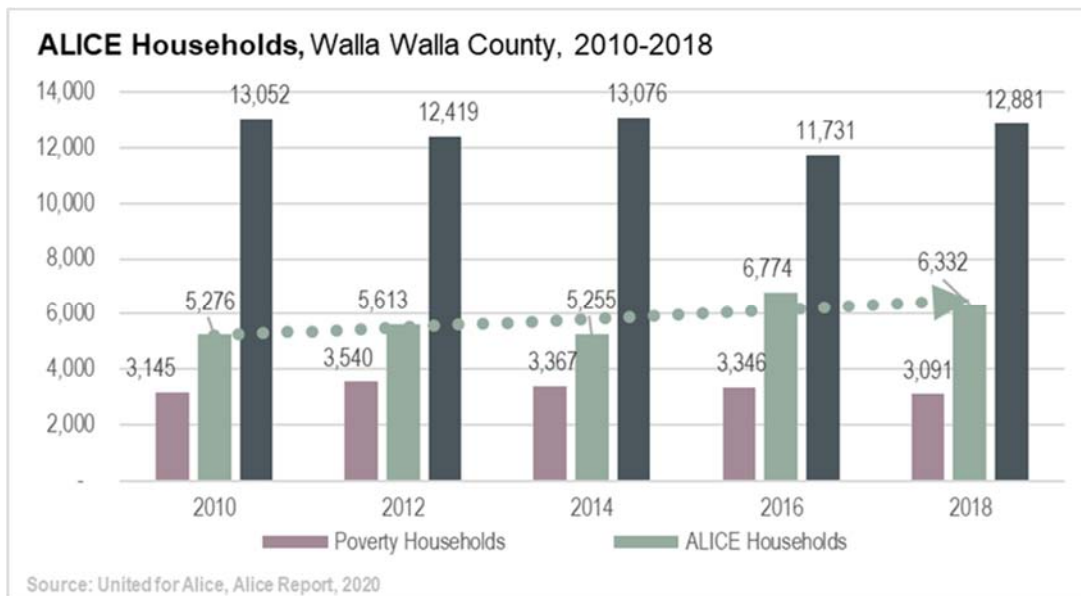
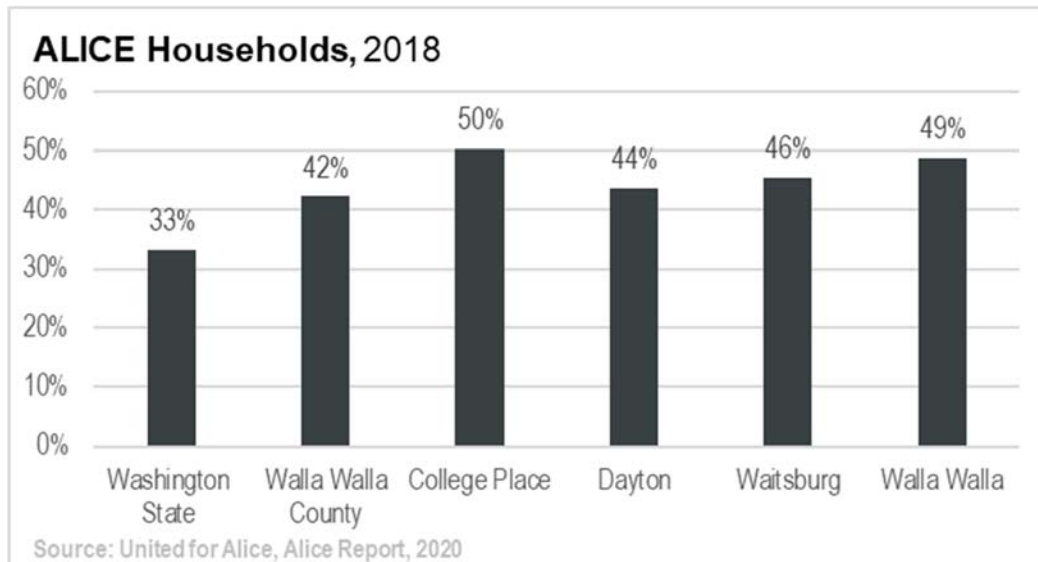
Like many rural communities across the U.S., an increasing share of households in the Region are experiencing economic hardship as the cost of living rises faster than income levels.

Since the War on Poverty began in 1965, the Federal Poverty Level (FPL) has provided a standard for determining the proportion of people living in poverty in the U.S. Despite the FPL's benefit of providing a nationally recognized income threshold for determining who is poor, its shortcomings include the fact that the FPL is not based on the current cost of basic household necessities, and except for Alaska and Hawaii, it is not adjusted to reflect cost of living differences across the U.S. In fact, federal poverty statistics indicate that the number of Walla Walla County households living in poverty decreased by 54 between 2010 and 2018.

In recognition of the short comings associated with federal poverty statistics, the United Way now provides a new measure of economically distressed households struggling in each county in a state. This effort provides a framework, to measure households that do not earn enough to afford basic necessities, with a population segment called **ALICE (Asset Limited, Income Constrained, Employed)**. The ALICE methodology takes into account the total cost of household essentials – housing, child care, food, transportation, technology, and health care, plus taxes and a 10 percent contingency. ALICE data are calculated separately for each county, and for six different household types. For more information check out: <https://www.unitedforalice.org/methodology>

In 2018, 42% of the households in Walla Walla County were either in poverty or in the ALICE category, which is well above the Washington statewide average of 33%. Within the Walla Walla Region, the share of households in poverty and ALICE categories ranged from 44% in Dayton to 50% in College Place (**Exhibit 7**).

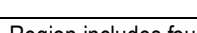
Exhibit 7: ALICE Household as Share of Total Households



Employment

Employment in the cities of the Walla Walla region has been on a steady upward trajectory since 2002, with an estimated 13,281 jobs in 2002 and 14,006 jobs in 2017 (latest available data) a 5.5% overall increase in that timeframe. Job gains varied by sector, with industries such as Transportation and Utilities, Industrial Trades, and Agriculture recording job losses, while Health Care, Services and Education sectors recording the most job gains during this time frame (**Exhibit 8**).

Exhibit 8: Employment Trends: 2002-2017

Segment	2002 - 2017 Job Growth	2002	2010	2017	Change
Agriculture, Forestry, Fishing and Hunting		230	184	150	(80)
Transportation, Communications & Utilities		700	509	427	(273)
Industrial Trades & Construction		1,978	1,642	1,594	(384)
Retail Trade		2,392	2,911	2,337	(55)
Other Services, Restaurants & Lodging		3,673	4,129	4,022	349
Educational Services		1,042	1,033	1,288	246
Health Care and Social Assistance		3,083	3,396	4,012	929
Public Administration		183	173	176	(7)
Total		13,281	13,977	14,006	725

Source: US Census Bureau, On the Map.com. Region includes four cities: Walla Walla, College Place, Waitsburg and

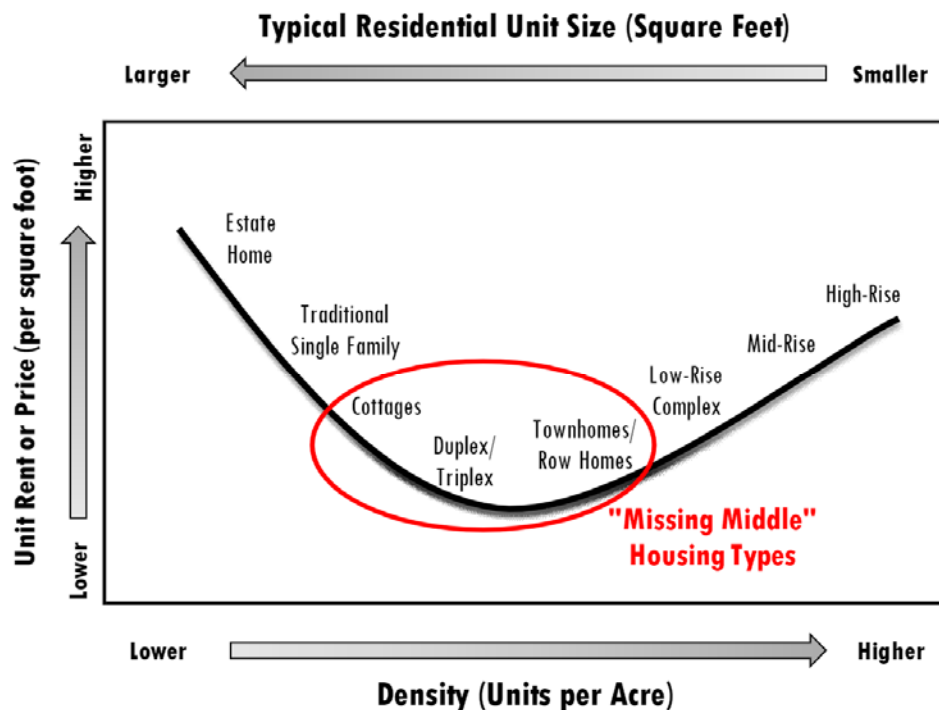
In that same timeframe in the Walla Walla MSA (Walla Walla and Columbia Counties) the civilian labor force increased by 1.9%, a figure well outpaced by job growth in the area according to the US Bureau of Labor Statistics. Unemployment in the area also dropped from 6.9% in 2002 to 4.9% in 2017.

HOUSING NEEDS FORECAST

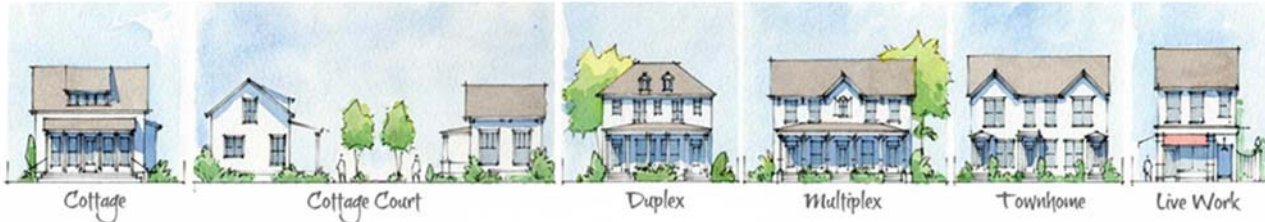
Representatives from public agencies have expressed concern over the lack of attainable and good quality housing for middle income families and local workers. To find attainable housing, some workers must travel long distances between their homes and their jobs to find attainable housing.

The Region would benefit from development of “middle income” housing types, such as apartments, duplexes, townhomes, cottages, manufactured homes and accessory dwelling units (ADUs). These housing types can be delivered at a lower cost and rent level per square foot than standard single family detached and mid-rise housing types (**Exhibit 9**).

Exhibit 9: Middle Housing Types



Source: Washington Department of Commerce Housing Memorandum (PNW Economics and LDC)



Housing Market Gaps

Low vacancy rates and rising home prices have resulted in deficiencies in the regional housing inventory that could largely be addressed by new housing construction. The regional *Community Council's Affordable Housing Study Report*, Summer 2019, found that median income levels in the City of Walla Walla and College Place would need to increase by at least \$5,400 to enable families to purchase a home at 2018 prices.

The housing affordability gap within the region does vary significantly by location. As shown in **Exhibit 10**, regional home prices are highest in College Place (\$281,000) and lowest in the cities of Dayton (\$152,000) and Waitsburg (\$230,000). As a result of this wide disparity in home prices, approximately 69% of the region's households could likely afford to buy a home in Dayton, but less than half of the households can afford to buy a median priced home in College Place.

Exhibit 10: Median Home Price Sales Trends & Affordability

	5/19/2019	5/20/2020	Change from prior year %	Min. Income Needed to purchase median priced home*	Share of Regional HHs that qualify based on income**
Washington	\$403,000	\$425,000	5.5%	\$83,332	
Columbia County	\$186,400	\$208,300	11.7%	\$40,842	63.1%
Dayton	\$149,000	\$152,000	2.0%	\$29,803	69.3%
Walla Walla County	\$268,000	\$273,000	1.9%	\$53,528	49.5%
College Place	\$276,000	\$281,000	1.8%	\$55,097	48.9%
Waitsburg	\$226,000	\$230,000	1.8%	\$45,097	60.4%
Walla Walla City	\$268,000	\$273,000	1.9%	\$53,528	49.5%

Source: Zillow, (6/1/2020), Compiled by FCS GROUP.

* Assumes 30-year mortgage, 3.6% interest, 1.89% property tax & insurance; 5%

** Assumes 30% of household income dedicated to payments.

The Region's housing gap is most prevalent for long-term rentals as well as less-expensive for sale housing. In other words, there is an inadequate supply of deed-restricted rental housing as well as high-quality market rate apartments and for-sale housing priced under \$300,000. Housing needs reflect an increase in demand for homes in the \$291,000 to \$300,000 price range, which are affordable to households earning around the median income.

As reflected in **Exhibit 11**, the lack of affordable rental housing (priced at \$707/month or lower) has resulted in 791 households living in higher-cost housing than they can afford, which leads to severe rent burdens. If we assume that 33% of the housing gap can be addressed by new policies that encourage near term housing construction, we expect the Region could absorb nearly 240 market rate rentals units and at least 261 deed-restricted rental units within 1 or 2 year (**Exhibit 11**).

Exhibit 11: Rental Housing Market Gaps, Walla Walla Region, 2017

Median Household Income Range	Lower-end	Upper-End	Renter Households Counted	Affordable Monthly Rent Costs *	Level of subsidy required	Estimated Rental Units Counted	Year 2017 Housing (Gap) or Surplus
Upper (120% or more of MFI)	\$67,840 or more		1,304	\$1,696 & Above	Zero	580	(400)
Middle (80% to 120% of MFI)	\$45,226	\$67,840	1,173	\$1,131-\$1,686	Zero	1,497	
Low (50% to 80% of MFI)	\$28,267	\$45,226	1,518	\$707-\$1,131	Low	2,709	1,191
Very Low (30% to 50% of MFI)	\$16,960	\$28,267	1,177	\$424-\$707	Medium	1,541	(791)
Extremely Low (less than 30% of MFI)	\$16,960 or less		1,830	Less than \$424	High	674	
Total			7,001			7,001	

Source: US Census Bureau 2013-2017 ACS, analysis by FCS GROUP.

* Calculated at 30% of Walla Walla County median family income based on HUD guidelines

Analysis of Pent-Up Rental Housing Demand, Walla Walla Region

Median Household Income Range	Renter Households in 2017	Rental Units in 2017	Housing (Gap)	Potential Capture Rate	Pent-up Housing Demand Capture
Upper (120% or more of MFI)	1,304	580	(724)	33%	239
Middle (80% to 120% of MFI)	1,173	1,497	324		
Low (50% to 80% of MFI)	1,518	2,709	1,191		
Very Low (Less than 50% of MFI)	3,006	2,215	(791)	33%	261

Source: US Census Bureau 2013-2017 ACS, analysis by FCS GROUP.

Regional Housing Need

The 20-year regional housing demand forecast takes into account a share of the current market gap for rental housing along (noted in the preceding section) plus the amount of housing required to address demand from the projected changes in population for cities and unincorporated areas of Walla Walla and Columbia counties. Population growth rates are consistent with the adopted comprehensive plans for Walla Walla County and the cities of College Place, Walla Walla, Dayton and Waitsburg.

These plans anticipate a population increase of approximately 9,668 year-round residents by 2040 within Walla Walla County. According to the Walla Walla County Comprehensive Plan, the vast majority of population (and housing) growth is expected to occur within the Walla Walla, College Place and Waitsburg urban areas. Unincorporated areas of the county are projected to add 2,802 people. Since that forecast also reflects unincorporated portions of UGAs for the cities, we expect the majority of new population growth to occur within future annexation areas of local cities.

To estimate urbanization requirements for the four-city region, this regional housing action plan assumes that 70% of the housing growth and 90% of the group quarters population growth within unincorporated Walla Walla County will occur within the UGAs of Walla Walla, College Place, and Waitsburg. As indicated in **Exhibit 12**, this allocation of county growth equates to approximately 107 group quarters residents and 657 dwelling units. A more detailed breakdown of this analysis can be found in **Appendix C**.

Exhibit 12: Projected Regional Housing Capture of Unincorp. Walla Walla County, 2020 to 2040

	Walla Walla County	Unicorp. Walla Walla County**	Regional Housing Capture of Unincorp. County %	Regional Housing Capture of Unincorp. County
Net New Population	9,668	2,802		
New Pop in Group Quarters*	773	119	90%	107
Population in Households	8,894	2,683		
Housing Need for Permanent Residents (dwellings)	3,601	865		
Seasonal & Vacancy Allowance (@9.4 %)	358	74		
Growth-related Housing Demand (dwelling units)	3,959	939	70%	657

Source: FCS GROUP based on local pop. growth forecasts and current ACS data for local areas. *Group quarters reflects people in dormitories, group homes, institutions, etc. ** Includes unincorporated areas within urban growth areas of local cities.

The baseline housing demand forecast converts future population growth into housing needs. To address changing demographic and householder preferences, the baseline housing demand forecast also takes into account the following assumptions:

- Future population growth forecasts for each city within the Walla Walla Region will be consistent with adopted local comprehensive land use plan forecasts (extrapolated).
- The tenancy mix and rate of homeownership will increase slightly overtime to the Washington statewide average (63% owners and 37% renters). Note, this results in a modest increase in homeownership rates within the Region from 60% currently to 63% by year 2040.
- Housing needs reflect increasing demand for attainably-priced middle housing types consistent with 30% of household income allocated to rent or mortgage (principal and interest).

- The housing needs forecast assumes a moderate shift toward middle housing types, including townhomes, plexes, apartments, ADUs and manufactured housing.

Given these assumptions, the Walla Walla Region should plan to add approximately 4,685 net new housing units over the next 20 years. Future housing demand in the Region is likely to include 1,523 standard-lot single family detached homes; 1,104 small-lot detached homes; 732 townhomes/plexes; 894 multi-family units (includes some group quarters demand), and 443 government-supported affordable housing units, manufactured homes and/or ADUs (**Exhibit 13**).

Exhibit 13: Walla Walla Region Housing Needs Forecast, 2020 to 2040

	Walla Walla City	College Place	Waitsburg	Dayton	Region Total
Projected Baseline Housing Demand	2,362	494	153	11 +	3,021
Plus Share of Housing Within Unincorp. UGAs	514	107	33	2 +	657
Plus Demand to Address 33% of Housing Gap	414	87			500
Total Housing Need	3,290	688	187	13 +	4,178
Plus Group Quarters Housing Units (@1.5 people per unit)*	420	88			762
Grand Total (units)	3,710	776	187	13 +	4,685
percent of total	79%	17%	4%	0.3%	100%

Source: FCS GROUP based on local pop. growth forecasts and current ACS data for local areas. *Group quarters reflects people in dormitories, group homes, institutions, etc.

Projected Housing Need by Housing Type

Projected 2040 Housing Needs	Walla Walla UGA	College Place UGA	Waitsburg UGA	Dayton UGA	Walla Walla Region	Remainder of Walla Walla County
Housing Type						
Single-Family Detached						
Standard Lots	1,142	261	112	9 +	1,523	225
Small Lots, cottages, mfg. homes (lots)	899	205	-	-	1,104	-
Townhouses / Plexes (units)	556	155	19	1 +	732	-
Multi-family units (5+ units per structure)	816	78 +	-	-	894	-
Mobile homes/ADUs/other (units)	297 +	78 +	56 +	3 +	433	56 +
Total Dwelling Units	3,710	776	187	13 +	4,685	282

Projected Housing Need by Income Level

Family Income Level	Owner-Occupied	Renter-Occupied	Total	Dist. %	Attainable Housing Products
Upper (120% or more of MI)	2,361	260	2,621	56.0%	Single Family Lots
Upper Middle (80% to 120% of MI)	384	347	730	15.6%	Cottage Homes, Townhomes, Apartments
Lower Middle (50% to 80% of MI)	207	693	900	19.2%	Townhomes, Mfgd. Homes, Plexes, Apartments
Low (less than 50% of MI)	0	433	433	9.3%	ADUs, Govt. Assisted Apts.
Total	2,952	1,734	4,685	100.0%	

*Derived from Appendix A.

A more detailed analysis of group quarters housing demand indicates that the majority of this segment is likely to be supported by seniors that desire assisted living facilities, and to a lesser extent university students and special needs population segments (including inmates at the correctional center). As indicated in **Exhibit 14**, the senior housing segment is projected to account for about three quarters of the overall group quarters demand, with the need for almost 380 units of shared senior housing required by year 2040.

Exhibit 14: Projected Senior Housing Demand: Walla Walla Region

	Region Total within UGAs
Current Population	48,363
Proj. Net New Population within Region UGAs (@2.3 persons/HH)	8,485
Future Population year 2040	56,848
Population over Age 65	20%
Share of pop. over Age 65 in Nursing Homes	5.0%
Avg. Household Size within Nursing Homes	1.50
Proj. Net New Population in Nursing Homes	568
Proj. Senior Housing Need (dwelling units)	379

Source: population estimates and forecasts based on WA Office of Financial Management data; nursing home capture rates based on National Institute of Aging estimates, 2015.

Land Sufficiency Findings

According to the June 2019 Walla Walla County buildable land inventory and development capacity study, Walla Walla, College Place and Waitsburg UGAs had the potential to accommodate over 4,100 net new dwellings at full utilization (**Exhibit 15**). Note, the City of Dayton was included in a separate land capacity study for Columbia County.

Exhibit 15: Land Capacity Analysis (2019)

	Minimum Lot Size (SF)	Net Res. Land Inventory (acres)	Vacant percent	Under-developed percent	Net New Pop. Capacity	Net New Dwelling Capacity	Infill & redevelopment Dwellings	Dwellings on Vacant Land	% infill & redevelopment
Waitsburg					1,466	621	284	337	46%
R96 Suburban Residential	9,600	50.7	62%	38%	538	228	86	142	
Residential (incorporated)	10,000	92.7	49%	51%	875	371	189	182	
Flexible Comm./Res (Incorp.)	10,000	5.6	61%	39%	53	22	9	13	
College Place					588	249	139	110	56%
Multiple Family Residential	n/a	2.1			59	25	-	25	
R-60 Single Family Residential*	6,000	21.6	30%	70%	361	153	107	46	
R-72 Single Family Residential*	7,200	0.3			4	2	-	2	
R-96 Suburban Residential (incorp.)	9,600	6.3	58%	42%	67	28	12	16	
R-96 Suburban Residential (area 2B)**	9,600	39.8	75%	25%	425	180	46	134	
R-96 Suburban Residential (area 2C)	9,600	9.2	51%	49%	97	41	20	21	
Walla Walla City					7,641	3,238	1,632	1,606	50%
Multiple Family Residential	n/a	-			-	-			
R-60 Single Family Residential ***	6,000	-			-	-			
R-72 Single Family Residential ***	7,200	54.7	21%	79%	813	344	271	73	
R-96 Suburban Residential (incorp.)	9,600	569.0	51%	49%	6,116	2,592	1,260	1,332	
R-96 Suburban Residential (other)	9,600	60.8	67%	34%	712	302	101	201	

Source: Revised Land Capacity Analysis, Technical Memorandum, June 2019, the Watershed Company. Note, this analysis was completed prior to the City of Walla Walla creating a Neighborhood Residential zone to allow reduced lot sizes.

* After 2019, College Place combined zones R-60/R-72/R-75 into a one SF District zone and allows up to two dwellings per lot.

** Area 2B urban growth area expansion request was denied after 2020.

*** After 2019, Walla Walla changed code to allow 2-4 unit structures and ADUs in all single family zones.

In the years since the aforementioned land capacity analysis was conducted, the cities of Walla Walla and College Place amended their respective zoning codes to allow development of plexes (up to 4 units per structure) within their low density zones. The estimated residential land capacity for the Walla Walla Region assumes there will be a moderate increase in housing density on single family zones in the cities of College Place and Walla Walla, and reflects significant growth potential for the city of Dayton.

As indicated **Exhibit 16**, the Walla Walla Region is now be expected to accommodate nearly 5,058 dwelling units, including 4,611 dwellings with 1 to 4 units per structure, and approximately 447 multi-family dwellings with 5+ units per structure.

Exhibit 16: Regional Residential Land Capacity and Housing Need (2021)

	Infll & Dwellings redevelop- ment Dwellings	on Vacant Land	Total Dwelling Capacity	Projected 20-Year Housing Need	Net Housing Surplus or (Gap)
College Place	206	140	345	747	(402)
1 to 4 units per structure *	146	115	260	672	(412)
5 or more units per structure	60	25	85	75 +	10
Walla Walla City	2,054	1,686	3,740	3,570	170
1 to 4 units per structure *	1,714	1,686	3,400	2,785	615
5 or more units per structure **	340		340	785	(445)
Waitsburg	306	367	673	178	495
1 to 4 units per structure	298	353	651	124 +	527
5 or more units per structure	9	13	22	53	(31)
Dayton	100	200	300	12	288
1 to 4 units per structure ***	100 +	200 +	300 +	12 +	288 +
5 or more units per structure			-	-	-
Region Total	2,665	2,393	5,058	4,507	552
1 to 4 units per structure	2,257	2,354	4,611	3,593	1,018
5 or more units per structure	409	38	447	913	(466)

Findings are derived from prior tables and input provided by project advisory and stakeholder committees, Washington Dept. of Commerce staff, and the following notations.

** Assumptions for College Place and Walla Walla take into account recent code changes; assumes 5% of the land zoned for single family will be utilized by plexes or ADUs.*

*** Multi-family capacity analysis (5+ units per structure) for Walla Walla reflects current development applications.*

**** Dayton capacity analysis derived from City of Dayton Buildable Land Inventory maps.*

While the overall land capacity within the Region appears to be adequate for addressing the long-term housing need for Waitsburg and Dayton, the analysis cited above indicates that nearly half of new construction would need to occur on under-developed (part vacant) tax lots. If property owners do not wish to subdivide their tax lots, the likelihood of meeting housing needs through “infill” is unlikely.

These findings also indicate that the current zoning and related land capacity within the College Place and Walla Walla UGAs (combined) may not be sufficient to fully accommodate multi-family demand. This issue is particularly acute in College Place, where the housing demand for single family and middle housing (672 units) is expected to exceed its zoned land capacity by 412 dwellings.

Based on the residential capacity analysis and this housing needs assessment, the following conclusions are made:

College Place UGA: the projected 20-year housing need of 747 dwelling units is far greater than the potential UGA capacity of 345 units, even after accounting for recent code changes and assuming 60% of net new housing will need to be constructed on infill and redevelopment lands.

Walla Walla UGA: the projected 20-year housing need of 3,570 dwelling units is below the potential UGA capacity of 3,740 dwelling units. However, the current amount of land zoned for multi-family structures may be inadequate to meet overall housing needs, even after assuming 55% of

the net new housing will be constructed on infill and redevelopment lands (including residential and commercial housing zones).

During the next round of local comprehensive land use plan updates, it is recommended that the cities of College Place and Walla Walla continue to work with Walla Walla County and regional housing advocates to ensure that new housing density can be optimized within current UGAs, and new areas be identified for potential UGA expansion.

Waitsburg and Dayton UGAs: the combined projected housing demand of 200 dwellings for these two small cities can be accommodated by their existing UGAs if adequate water and wastewater infrastructure is provided.

Additional policy actions and housing program considerations are provided in the next section.

III. HOUSING POLICY, PROGRAMS & ACTIONS

The Walla Walla Region is facing unprecedented challenges to its ability to provide safe and affordable housing. Like many areas across the USA, housing costs are rising faster than income levels and there is a limited supply of skilled workers, inadequate supply of developable lots, and restrictions attributed to development regulations.² Local policies and actions aimed at reducing barriers to new construction can help. It is more important than ever for local jurisdictions to work together with public, private and non-profit developers, homeowners and land trusts to identify lasting solutions.

This section identifies potential code changes, affordable housing programs, and strategies to mitigate housing displacement for the most vulnerable population segments. A summary of strategies that can increase the housing supply is provided in **Exhibit 17**.

STRATEGIES TO INCREASE HOUSING SUPPLY

Code-Related Policies

In general, development regulations need to be clear and objective, and less restrictive code requirements can lower development costs and lead to a greater variety of housing types. In the Walla Walla Region, the need for code amendments varies by city. While Walla Walla and College Place have already implemented many of the state recommendations regarding increased flexibility in the types of housing allowed in low-density zones, Dayton and Waitsburg may benefit from additional code updates.

It is recommended that cities within the region consider reducing or eliminating minimum lot size requirements and removing parking and owner occupancy requirements for accessory dwelling units. All cities can strive to improve the efficiency of their permitting process.

² American Planning Association. "APA Policy Guide on Housing" (2019). Guide available at <https://www.planning.org/publications/document/9178529/>

Some code-related best practices include the following:

1. Single Family Zones
 - Authorize cluster zoning or lot size averaging in all zoning districts that permit single-family residences to allow developers to incorporate natural features into their site plans and minor partitions.
2. Accessory Dwelling Units
 - Remove owner occupancy requirements related to accessory dwelling units.³
 - Remove minimum residential parking requirements related to accessory dwelling units.⁴
3. Middle Housing Types
 - Ensure that local zoning ordinances do not unduly hinder the functioning and placement of manufactured homes.
 - Ensure local zoning ordinances specifically allow slightly used manufactured homes.
 - Reduce the minimum lot size for duplex and multifamily developments to 7,500 square feet or less or eliminate minimum lot size requirements to promote the development of greater diversity of housing types.
 - Adopt other permit process improvements where it is demonstrated that the code, development regulation, or ordinance changes will result in a streamlined and more efficient permit process to attract interest from developers.⁵

Development Incentive Programs

To better understand the feasibility of developing multifamily apartments in the Region, FCS Group conducted a supplemental analysis of two prototypical multifamily developments (garden apartments and flats) in the city of Walla Walla, which is summarized in **Appendix D**. The analysis evaluated financial feasibility from the perspectives of either a for-profit or a non-profit developer. Key conclusions from the financial analysis are:

- The current housing market is strong enough to attract for-profit developers
- Garden apartments are viable without incentives
- Market rate flats over parking will likely require some form of development incentive (see list below)
- Income-restricted affordable housing developments and mixed-income housing by a for-profit developer, will also require incentives to be market feasible, such as:
 - 12-year tax abatement (for affordable housing element)

³ RCW 36.70A.600. (2020). Washington State Legislature. <https://app.leg.wa.gov/RCW/default.aspx?cite=36.70A.600>

⁴ RCW 36.70A.600. (2020). Washington State Legislature. <https://app.leg.wa.gov/RCW/default.aspx?cite=36.70A.600>

⁵ RCW 36.70A.600. (2020). Washington State Legislature. <https://app.leg.wa.gov/RCW/default.aspx?cite=36.70A.600>.

- Impact fee reduction (e.g. lower utility connection charges) for deed restricted affordable housing elements.
 - Land write-down
 - Parking reductions
 - The use of a non-profit developer for a 100% affordable development could make the development “pencil” with fewer incentives than would be required with a for-profit developer.
- There are specific strategies that can be considered to increase the production of affordable housing and to reduce the cost of owning or renting a home:

1. Incentives for affordable housing:
 - Multifamily Tax Exemption (applies to City of Walla Walla only) is currently allowed for cities with over 15,000 people and is now a policy that applies in downtown Walla Walla. This program includes an 8 or 12-year property tax exemption based on the value of improvements for 4+ housing units, depending on the share of units that are to be set aside for low-income families. This program is designed to promote needed housing development in targeted areas of the urban core by directly addressing the financial feasibility gap.
 - It is recommended that Walla Walla consider expanding this program by including areas outside downtown that have proximity to public transit and community services.
 - Consider allowing bonus density increases for any deed-restricted affordable housing development, including single-family or multifamily residences located on real property owned or controlled by a religious organization.⁶
2. Incentives for home ownership:
 - Enhance and promote existing programs that supply down payment assistance and application support a matching grant program for first-time homebuyers.

Other Actions that can help lower development costs and housing costs

1. **Sponsor Construction-related Workforce Training:** Economic development strategies that improve local resiliency through workforce training bolster opportunity for existing residents. Each city in the region can work with higher and secondary educational institutions to take advantage of sector-based partnerships. Construction-related training and volunteer programs (such as Habitat for Humanity) that deliver housing improve the supply of low-income housing and improve skills for workers. The goal is to create programs that offer training/apprenticeships and future job opportunities that improve the quality of jobs in the area.
2. **Pursue Public/Private Developments:** Cities and county governments can leverage private or non-profit development of under-utilized public lands. Typically formulated as private

⁶ 2019-2020 Housing Laws. Washington State Department of Commerce.
<https://deptofcommerce.app.box.com/s/uvqd9297a8tisplk0jjulwe97fnr66px>

construction of housing and/or commercial space on public land public/private partnerships can lead generate both market rate and affordable housing in the region.

3. **Support Development of a Community Land Trust:** Community land trusts create additional affordable home ownership opportunities by removing land from the costs of real estate. In a traditional Community Land Trust model, the homeowner owns the home (and the value of any improvements), but a nonprofit owns the land. Developments that are constructed on land trust parcels tend to have more stable housing values, which are somewhat insulated from the overall real estate market and reflective of the local cost of living.

Community land trusts can be granted the right of first offer or right of first refusal to allow them to purchase homes in specifically vulnerable communities to provide homeownership opportunities to households with low-income households. Right of first offer places very minimal requirements on property owners. Notice would be sent that a property will be for sale and either the trust or the owner sets and offer price depending on the program framework.

DISPLACEMENT MINIMIZATION STRATEGIES

Many of the policy measures and programs listed above will help increase the housing supply while enhancing housing affordability. Additional measures are needed to address displacement that tends to occur with major redevelopment. Displacement occurs when households or businesses are involuntarily forced out of an area due to increasing housing prices/property taxes or due to economic and demographic changes that alter the neighborhood's character. Gentrification, a well-documented housing issue since the 1960s, has traditionally been associated with urban cores, but rural gentrification is now an issue in light of the ever-expanding digital workforce and access to goods online.

Gentrification typically occurs in areas with relatively low property values and nearby amenities. As demand in the region grows, areas with relatively low rents/home values and/or areas perceived as having lower-quality housing become more attractive and profitable for redevelopment. Some housing experts expect that the recent global pandemic will only increase gentrification in smaller communities.

Findings for Walla Walla Region

Vulnerability is calculated using factors closely associated with an increased probability of redevelopment coupled with the evaluation of local demographic conditions. US Census data depicting housing tenure, poverty rates, educational attainment, median home value, median gross rent, and race/ethnicity are considered in order to identify specific Census Block Groups that may be most vulnerable to displacement. While Walla Walla was the only city in the region with vulnerability on five out of six data variables, each jurisdiction in the region contains populations vulnerable to displacement. Please refer to the detailed analysis provided in **Appendix E**.

Strategies to Address Physical Displacement

- Require a displacement impact assessment to be provided by the applicant for major redevelopment projects. An impact assessment is a method of tracking how many net new housing units are being developed in a specific location after accounting for existing housing units (and households) that are likely to be displaced.

- Partner with groups offering weatherization and energy efficiency services for low-income homeowners and seniors.

Strategies to Address Economic Displacement

Strategies to improve housing outcomes for economically vulnerable populations and seniors:

- Support programs that provide emergency rental assistance for families facing eviction and/or homelessness due to temporary economic hardship.
- Consider adoption of a resolution to extend the notice period for no-cause evictions to 60 days for landlords with five or more units to allow renters additional time to plan, contact services, and hopefully relocate without a disruption in adequate housing.
- Consider new policies that preserve existing manufactured housing parks, including a new manufactured housing park zone classification.
- Address the causes of homelessness by working with local agencies and non-profits that provide direct services to this community.⁷
- Encourage the development and retrofitting of housing for seniors and people living with disabilities that is physically accessible and adheres to Universal Design Principles.⁸

Strategies to Address Cultural Displacement

Locating rental opportunities and completing multiple applications with individual documentation requirements and fees is often listed as a major barrier to obtaining adequate housing. This is particularly true for families facing unforeseeable displacement and possible homelessness and is compounded in rural areas often overlooked by statewide databases and national tenant resource websites. As regional population grows and rents increase, local government agencies can become more directly involved in the rental market and application process. As with other recommendations, this involvement exists on a spectrum depending on the severity of housing issues and the success of initial programs.

Strategies to Streamline Rental Application Process

A registration program would create a consolidated database of available government-supported affordable housing units in the region, along with cost estimates. Cities like Seattle have instituted a Rent Registration and Inspection Ordinance (RIIO)⁹ that requires all rental

⁷ Walla Walla Comprehensive Plan Update. (2018). City of Walla Walla.
<https://www.wallawallawa.gov/home/showdocument?id=854>.

⁸ Universal Design in Housing. (2006). The Center for Universal Design.
https://projects.ncsu.edu/ncsu/design/cud/pubs_p/docs/UDinHousing.pdf.

⁹ City of Seattle, Rental Registration and Inspection Ordinance, accessed March 25, 2021 via
<https://www.seattle.gov/sdci/codes/licensing-and-registration/rental-registration-and-inspection-ordinance>

properties to register with the City and demonstrate adequate habitability. A similar database could also serve as a resource for families searching for housing.

Searchable databases of available rentals in the region could also be linked to websites providing tenant information on applications and screening. A small fee per unit could be established to fund the program, which could include a streamlined application process.

The King County Housing Authority website¹⁰ contains housing listings for various government subsidized apartments at different eligibility requirements and market rate housing at different price points. Market rate housing listings are included by linking to Apartments.com, which appears to have a streamlined tenant screening and application process. While not a requirement, inclusion of Apartments.com serves as a powerful incentive for local landlords to list their apartments on the website.¹¹ New York City has created a similar searchable database called NYC Housing Search¹² and a streamlined application process for all available government subsidized housing, called NYC Connect.¹³

A streamlined and affordable mechanism for locating available housing in the region would mitigate the impacts of displacement by aiding families in locating alternative housing within their existing community. Partnering with housing groups in the area could help mitigate initial program costs. For example, Tenants Union of Washington State has a variety of resources online regarding the screening process and fees.¹⁴

Land Supply Strategies

In active collaboration with the cities of Walla Walla, College Place, and Waitsburg, work with Walla Walla County to review and update the 1993 Countywide Planning Policies to actively promote the development of new affordable housing opportunities. This may include, but is not limited to:

- a. Updating the methodology for more realistically determining the development capacity of existing lands.

¹⁰ King County Housing Authority Apartment Search Resource <https://www.kcha.org/>

¹¹ Online Rental Application for Apartments.com: https://www.apartments.com/rental-manager/features/online-rental-applications?gclid=Cj0KCQjwo-aCBhC-ARIsAAkNQiuOFW_vSyyGBrtVpNem93vueHCgD_FTlwTVBQYigk6flvC50vJQ2w0aAkFpEALw_wcB&gclsrc=aw.ds

¹² New York City Housing Search database: <https://www.nyhousingsearch.gov/index.html>

¹³ New York City Housing Connect centralized government housing application process and fee schedule: <https://www1.nyc.gov/site/hpd/services-and-information/housing-connect-rentals.page>

¹⁴ Tenants Union of Washington State, Tenant Screening Information Hub: <https://tenantsunion.org/rights/tenant-screening>

- b. Exempting the new construction of affordable housing on publicly owned land from the assessment of the need for new housing.
- c. Increase the percentage of projected new growth allocated to the cities of Walla Walla and College Place.
- d. Increasing the market factor to allow for the addition of land to urban growth areas based on a finding that there is a critical shortage of affordable housing.
- e. Authorizing further increases in the market factor to support specific strategies to increase the construction of new multi-family housing in cities. This may include affordable housing “bonuses”.
- f. Monitoring new residential development and providing for more frequent updates of the Countywide Planning Policies.
- g. Ensuring that there is an adequate supply of new commercial development to serve new residential development.
- h. Supporting the cost-effective planning, construction, and use of public infrastructure to serve new residential development.

It is recommended that Walla Walla County, in active collaboration with the cities of Walla Walla, College Place, and Waitsburg, inventory and assess publicly owned lands in urban growth areas as sites suitable for the construction of affordable housing.

Exhibit 17: Housing Action Plan Policy Recommendations*
City of Walla Walla Implementation Approach

FOCUS AREA	POLICY/ACTION	DETAILS	CITIES	TIMELINE	LEAD DEPT.	ASSISTING DEPT. OR ORG.	APPLICABLE TO WALLA WALLA
Code Changes	Authorize cluster zoning or lot size averaging in all zoning districts that permit single-family residences. (RCW 36.70A.600)	Allows developers to navigate around natural features and reduces development costs. May be most appropriate for large subdivisions or planned urban developments.	College Place, Dayton, Waitsburg				N/A
Code Changes	Allow for the division or redivision of land into the maximum number of lots through the short subdivision process. (RCW 36.70A.600)	"The legislative authority of any county planning under RCW 36.70A.040 that has adopted a comprehensive plan and development regulations in compliance with chapter 36.70A RCW may by ordinance increase the number of lots, tracts, or parcels to be regulated as short subdivisions to a maximum of nine in any urban growth area" (RCW 58.17.020 Definitions)	Dayton, Waitsburg				N/A
Code Changes	Adopt increase in categorical exemptions for residential or mixed-use development. (RCW 36.70A.600)	Categorically exempts government action related to development proposed to fill in an urban growth area, designated according to RCW 36.70A.110, where current density and intensity of use in the area is roughly equal to or lower than called for in the goals and policies of the applicable comprehensive plan. (RCW 43.21C.229)	ALL	Near term (1-2 years)	Develop. Services	Public Works Support Services WW Planning Commission WW City Council	

Code Changes	Authorize at least one duplex, triplex, quadplex, six-plex, stacked flat, townhouse, or courtyard apartment on each parcel in one or more zoning districts that permit single-family residences unless a city documents a specific infrastructure of physical constraint that would make this requirement unfeasible for a particular parcel. (RCW 36.70A.600)	Creates more housing options.	All cities in the region allow duplexes in single family zones; College Place and Walla Walla allow up to 4-units			N/A
Code Changes	Authorize a minimum net density of six dwelling units per acre in all residential zones, where the residential development capacity will increase within the city. (RCW 36.70A.600)	For purposes of this subsection, the calculation of net density does not include the square footage of areas that are otherwise prohibited from development, such as critical areas, the area of buffers around critical areas, and the area of roads and similar features	ALL	Near term (1-2 years)	Develop. Services	Public Works Fire Dept. Support Services WW Planning Commission WW City Council
Code Changes	Remove minimum residential parking requirements related to accessory dwelling units. (RCW 36.70A.600)	Reduces barriers to ADU development.	ALL	Near term (1-2 years)	Develop. Services	Public Works Fire Dept. Support Services WW Planning Commission WW City Council
Code Changes	Remove owner occupancy requirements related to accessory dwelling units (RCW 36.70A.600)	Creates more flexibility for owners who may wish to rent their ADU. Provides additional rental housing.	Dayton, Waitsburg			N/A

Code Changes	Adopt other permit process improvements where it is demonstrated that the code, development regulation, or ordinance changes will result in a more efficient permit process for customers (RCW <u>36.70A.600</u>)	Streamlining can generate development interest.	ALL	Near term (1-3 years)	Develop. Services	Public Works Fire Dept.
Code Changes	Reduce the minimum lot size for duplexes and multifamily development to 7,500 square feet or less or eliminate minimum lot size requirements.	Reducing or eliminating lot sizes promotes the development of a greater diversity of housing types.	Waitsburg			N/A
Code Changes	Reduce the required minimum lot area for new platted lots to 7,500 square feet or less or eliminate minimum lot size requirements.	Reducing or eliminating lot sizes promotes the development of a greater diversity of housing types.	Waitsburg			N/A
Code Changes	Remove "are compatible with the neighborhood characteristic" from the definition of Neighborhood Residential or clearly define how to achieve this in the code.	Best practices support using terms that are clearly defined. "Neighborhood character" may be interpreted in many different ways.	Walla Walla	Near term (1-2 years)	Develop. Services	WW Planning Commission WW City Council
Code Changes	Reduce the minimum lot size for multifamily development from 3,600 square feet per unit to less than 2,000 square feet per unit.	Reducing or eliminating lot sizes promotes the development of a greater diversity of housing types.	Dayton			N/A
Code Changes	Remove guest parking space requirements for multifamily dwelling units.	Reduces barriers to the development of multifamily housing.	Waitsburg			N/A
Code Changes	Remove conditional use permit requirements for manufactured homes.	This creates an additional cost burden for a type of home that is valued for its affordability.	Waitsburg			N/A

Anti-Displacement	Integrate displacement into the analysis and review of potential policies, programs, and development applications by creating a standardized assessment of potentially unintended consequences upfront and enforcing reasonable mitigation efforts directly connected to the proposal.	An impact assessment tracks how many affordable units are being developed and at the cost of how many existing units. The assessment can be conducted by the applicant or city staff.	ALL	Long-term (5-7 years)	Develop. Services	Support Services (CDBG) WW Planning Commission WW City Council Community Council
Anti-Displacement	Create a rental registration program to track available units in the region and rental costs. (Affordable Housing Report)	This program would work to improve access to rental information and reduce the burden of multiple applications, fees, and credit checks.	Regional Effort	Long-term (5-7 years)	Support Services	Develop. Services WW Planning Commission Private Sector (landlords) Housing Providers Community Council
Anti-Displacement	Extend the notice period for no cause evictions to 60 days for landlords with five or more units.	Provides renters with time to plan, contact services, and relocate.	ALL	Mid-term (3-5 years)	Support Services	Housing Providers Private Sector CA Office WW City Council
Anti-Displacement	Enhance and promote existing programs that supply down payment assistance and application support to first time homebuyers.	Washington offers the Home Advantage Needs Based Downpayment Assistance Loan Program to eligible homebuyers.	ALL	Near term (1-2 years)	Support Services (CDBG)	Common Roots

Anti-Displacement	Identify job training partnerships to foster local opportunities and prosperity through improved workforce development initiatives.	Economic development strategies that improve local resiliency through workforce training bolster opportunity for existing residents. Focus on both higher and secondary educational institutions in the region to take advantage of sector-based partnerships. Construction based partnerships in particular are likely to improve the supply of low-income housing.	ALL	Long-term (5-7 Years)	Support Services	Develop. Services Colleges/ Universities Private Sector
Anti-Displacement	As neighborhoods change, work to eliminate the displacement of those who are under-served or under-represented.	Promotes equitable housing practices.	ALL	On-going	Develop. Services	Support Services
Anti-Displacement Affordable Housing	Support existing programs that provide emergency rental assistance for families facing homelessness due to temporary economic hardship.	Many state and county programs offer emergency rental assistance.	ALL	On-going	Support Services	BMAC WW County Dept. of Comm. Health
Anti-Displacement Affordable Housing	Identify and acquire sites suitable for affordable housing.	Cities can work with state agencies and an community land trust to identify "surplus property" and acquire tax lots in foreclosure. Sites should be evaluated based on cost, density, environmental quality, access to transportation, community services, and housing types that can be produced.	ALL	Long-term (5-7 years)	Support Services	WW City Council Common Roots
Anti-Displacement Affordable Housing	Establish a community land trust to create additional affordable home ownership opportunities.	In a traditional Community Land Trust model, the homeowner owns the home (and the value of any improvements), but a nonprofit owns the land. Thus, creating additional affordable opportunities for homebuyers by removing land from the cost of real estate.	College Place, Dayton, Waitsburg			N/A

Anti-Displacement	Create a right of first offer/refusal program for the community land trust.	Community land trusts can be granted the right of first offer or right of first refusal to allow them to purchase homes in specifically vulnerable communities to provide homeownership opportunities to households with low-income households.	ALL	Long-term (5-7 years)	Support Services	CA Office WW City Council Common Roots
Anti-Displacement Energy Efficiency	Partner with groups offering weatherization and energy efficiency services.	Weatherization and energy efficiency services can reduce housing costs, increasing the affordability of owning a home.	College Place, Dayton, Waitsburg			N/A
Affordable Housing	Work with the state to identify opportunities for affordable housing on public land.	Washington state (through RCW 43.63A.510 and RCW 39.33.015) directs specific state agencies to inventory under-utilized or surplus state-owned land, which can be used to develop housing for low- and very-low-income households.	ALL	Mid-term (3-5 years)	Support Services	State agencies CA Office
Affordable Housing	Multifamily tax exemption	Promotes the development of multifamily housing.	Walla Walla	Near term (1-2 years)	Support Services	Develop. Services
Affordable Housing	Local community land trust	Support the development of a local community land trust	ALL	On-going	Support Services	Common Roots
Energy Efficiency	Encourage residential development that conserves water, reduces energy use, and uses sustainable materials.	Energy efficiency services can reduce housing costs and sustainable materials reduce the home's environmental impact.	ALL	Mid-term (3-5 years)	Develop. Services	State Building Code Council
Accessibility and Seniors	Encourage the development and retrofitting of housing for seniors and people living with disabilities that is physically accessible and adheres to Universal Design Principles.	Accessible homes provide seniors and people living with disabilities independence.	ALL	On-going	Develop. Services	Fire Dept. Public Works

Accessibility and Seniors	Allow for housing types and designs that allow seniors to age in place.	Neighborhoods with diverse housing types allow seniors to age in place by remaining in their home or moving to a smaller home in the same neighborhood.	ALL				N/A – permitted in WW
Homelessness	Address the causes of homelessness by working with local agencies and non-profits that provide services to this community (Walla Walla City policy 1.2)	Example policy that addresses underlying causes of homelessness.	Waitsburg, Dayton				N/A
Homelessness	Allow an increased density bonus consistent with local needs for any affordable housing development of any single-family or multifamily residence located on real property owned or controlled by a religious organization. (2019-2020 Housing Laws)	Provides a density bonus for affordable housing on religious organizations' land.	ALL	Mid-term (3-5 years)	Develop. Services	Support Services Public Works Fire Dept. WW Planning Commission WW City Council	
Land Supply	Walla Walla County, in active collaboration with the cities of Walla Walla, College Place, and Waitsburg review and update the Countywide Planning Policies to address the methodology for buildable lands, population allocation, and other strategies to support housing development.	Housing needs assessment identified potential concern that over 50% of the housing capacity available in the cities of College Place and Walla Walla are redevelopable lands and is that a reasonable assumption.	College Place, Waitsburg, and Walla Walla	Near term (1-2 years)	Develop. Services	Support Services WW Planning Commission WW County WW City Council	

* In this table, the term “affordable housing” refers to income-restricted housing units.

Sources:

RCW 36.70A.600. (2020). Washington State Legislature. <https://app.leg.wa.gov/RCW/default.aspx?cite=36.70A.600>.

Affordable Housing Community Council Report. (2019). Community Council. https://res.cloudinary.com/dpmykpsih/image/upload/ww-community-council-site-354/media/1125/affordable-housing-study-report_2019.pdf.

Walla Walla Comprehensive Plan Update. (2018). City of Walla Walla. <https://www.wallawallawa.gov/home/showdocument?id=854>.

2019-2020 Housing Laws. Washington State Department of Commerce. <https://deptofcommerce.app.box.com/s/uvqd9297a8tisplk0jjulwe97fnr66px>

APPENDIX A: PUBLIC OUTREACH PLAN

Walla Walla Regional Housing Action Plan

Public Outreach Plan

August 2020

1. Overview: FCS GROUP and Fregonese Associates will assist local staff in executing a public outreach strategy that is consistent with local and state requirements and best practices. The outreach process will:
 - Assist local communities of College Place, Walla Walla, Dayton and Waitsburg with identifying current and future housing needs.
 - Consider housing policies to improve housing availability and affordability.
2. Objective: To provide opportunities for community participation throughout the planning process.
 - The community participation process is designed to meet the following objectives:
 - i. Provide a forum to share, develop and refine ideas and data.
 - ii. Develop a shared understanding of current housing conditions, issues, concerns, and opportunities.
 - iii. Provide avenues for the public, applicable committees, and supporting agencies to be involved during the planning process.
 - iv. Build support for adoption of local housing policies.
3. Activities:
 - Stakeholder Advisory Committee: The Advisory Committee will represent a range of informed housing perspectives. The committee will include representatives of city and county agencies, housing providers, and other public agencies, along with local property owners, residents, and community organizers.
 - i. The Committee will assist local planning staff and consultants with reviewing housing issues and helping to shape housing policy options, guiding community engagement strategies, and encouraging community members to participate in the planning process.
 - ii. The Committee will meet up to four (4) times during the project at regular intervals consistent with significant milestones in the project.
 1. July 2020: Introductory Goal Setting & Outreach Strategies
 2. September 2020: Housing Gaps and Needs Assessment
 3. November 2020: Draft Housing & Displacement Minimization Strategies
 4. February 2021: Existing Policy Barriers & Final Recommendations for Housing Strategies
 - iii. Consultants will conduct survey of committee members and other identified stakeholders prior to the first meeting to frame discussion of existing and suggested housing policies.
 - Stakeholder Interviews (August -September 2020)

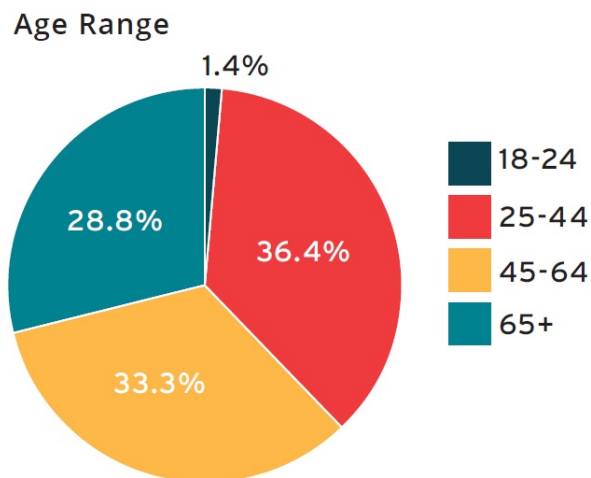
- i. Consultants will interview local, regional, and state housing experts regarding housing conditions, barriers, opportunities, and potential policy solutions. Developers of both affordable housing and higher market rate units will provide insight into existing tools they use to make projects ‘pencil’ and the regulatory barriers that can preempt new housing development.
 - ii. A mix of virtual meetings and telephone interviews are planned.
 - iii. Specific stakeholder groups are to be identified by City staff and include, but are not limited to:
 1. Walla Walla Housing Authority,
 2. Blue Mountain Action Council,
 3. Identified local community or neighborhood groups
 4. Housing developers and real estate brokers.
 - In addition, any input received from the public during the development and adoption of the regional housing action plan will be summarized by local city representatives as part of the public record.
4. Potential Additional Tools:
 - Email blasts from mailing list
 - Project website(s) with infographics, reports, and presentation summaries
5. Adoption Outreach (April to March 2021)
 - Public Comment via websites

APPENDIX B: WALLA WALLA REGIONAL HOUSING ACTION PLAN SURVEY RESULTS

Question 1: What is Your Home ZIP Code?

Zip Code	Count	Percent
87505	1	0%
97862	1	0%
99323	1	0%
99324	44	11%
99328	15	4%
99348	1	0%
99352	1	0%
99360	1	0%
99361	3	1%
99362	322	81%
99363	2	1%
98188	1	0%
89119	1	0%
90009	1	0%
98204	1	0%
85737	1	0%
99205	1	0%
98146	1	0%
99365	1	0%
Total	400	100%

Question 2: What is Your Age Range?



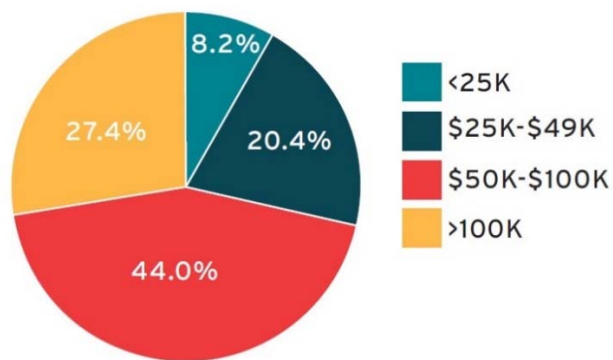
423 Total Responses

Question 3: How do you identify your race or ethnicity? (check all that apply)?

Race or Ethnicity	Count	Percent
Hispanic Latino/a/x	38	8%
White	362	80%
Native Hawaiian or Other Pacific Islander	1	0%
Multiracial or Multiethnic	10	2%
Middle Eastern or North African	2	0%
American Indian or Alaskan Native	9	2%
Asian	8	2%
Black or African	3	1%
Other	17	4%
Total	450	100%

Question 4: What is the annual income range of your household?

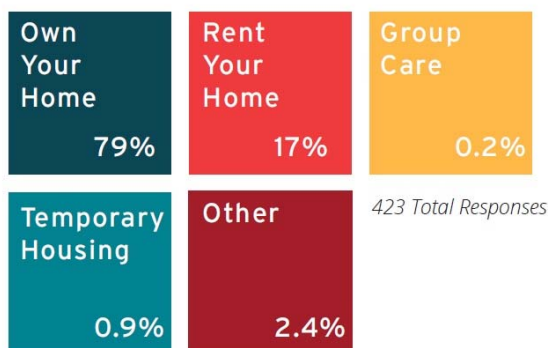
Annual Household Income



416 Total Responses

Question 5: Do you currently:

Living Situation



423 Total Responses

Question 6: What type of building do you currently live in?

Housing Type	Count	Percent
ADU/Tiny Home	2	0.5%
Apartment	22	5.2%
Attached house (duplex, triplex, townhouse)	27	6.4%
Condominium	1	0.2%
Group quarters	1	0.2%
I am currently unhoused	1	0.2%
Manufactured home	9	2.1%
Other	2	0.5%
Single family house detached	358	84.6%
Total	423	100.0%

Question 7: Please Rank the Top Five Housing Issues in the Region

Top 5 Housing Issues

1 Housing Affordability

2 Housing Availability

3 Homelessness

4 Range of Housing Types

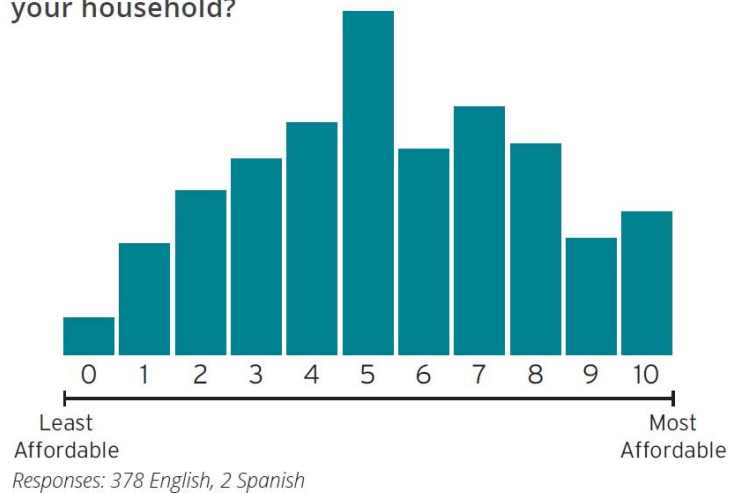
5 Housing Quality

Question 8: If you selected "Other in the question above, please describe the housing issue or issues below:



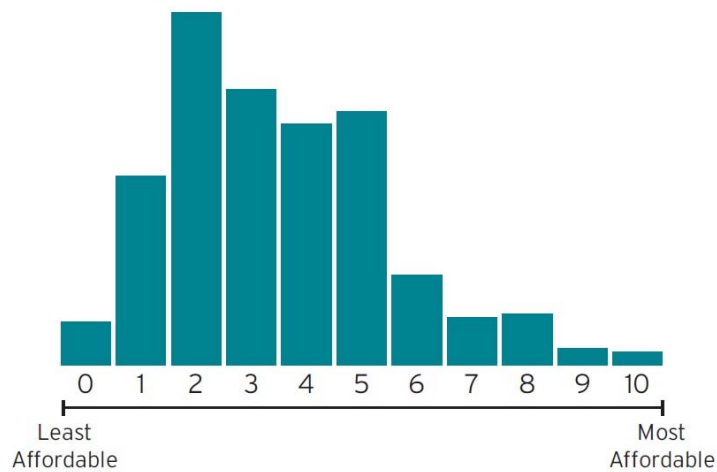
Question 9: How affordable do you thinking housing is for you and your household?

How affordable do you think housing is for you and your household?



Question 10: How affordable do you think housing is for the larger community?

How affordable do you think housing is for the larger community?



Responses: 364 English, 2 Spanish

Question 11: What are the top three barriers to affordable housing development in your community?

	Count	Percent
Regulations	112	10.4%
Construction Costs	246	22.7%
Lack of Incentives for Developers	151	14.0%
Cost of Infrastructure	200	18.5%
Cost of Land	257	23.8%
Other	116	10.7%
Total	1,082	100.0%

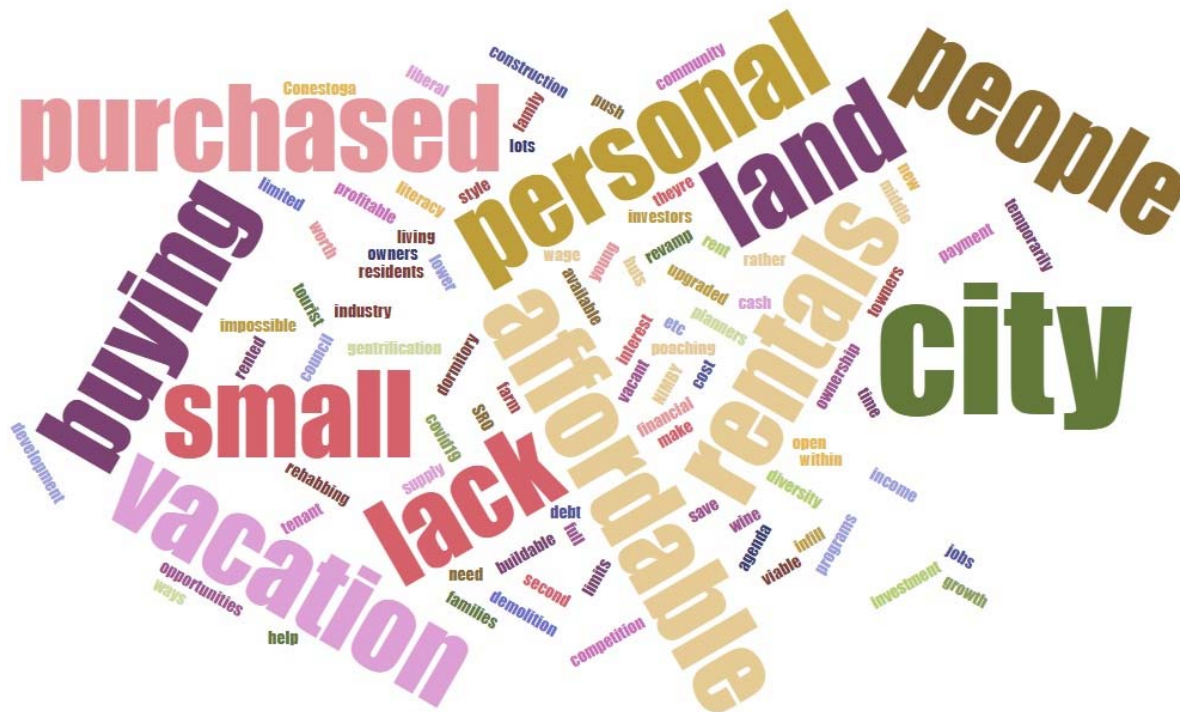
Other Responses:



Question 12: What are the top three barriers to home ownership in your community?

Barriers to Home Ownership	Count	Percent
Limited Housing Supply	249	21.9%
Availability of Living Wage Jobs	290	25.5%
Affordability of Available Homes	371	32.6%
Programs for Homeowners	124	10.9%
Lack of Resources/Education on Home Ownership	63	5.5%
Other	40	3.5%
Total	1,137	100.0%

Other Responses:



Question 13: What are the top three barriers to renting in your community?

	Count	Percent
Low Vacancy Rates	298	30.0%
Lack of Affordable Rentals	351	35.3%
Strict Rental Requirements	196	19.7%
Confusing Rental Application Process	48	4.8%
Other	101	10.2%
Total	994	100.0%

Other Responses:



Question 14: Please identify up to three actions officials should consider in addressing the housing issues you noted above.

Housing Actions	Count	Percent
Increase the supply of land for housing within the urban growth area	94	8.3%
Encourage construction of accessory dwellings by offering "how to" programs for local property owners	62	5.5%
Encourage local home ownership by providing a \$5,000 matching down payment for first time homebuyers	150	13.3%
Create low interest loan or grant matching programs for homeowners that invest over \$5,000 in qualifying improvements to their homes	124	11.0%
Provide tax incentives for developers that build apartments, townhomes, and plexes (eg. duplex)	52	4.6%
Provide new tax incentives for developers that build affordable housing specifically for low-income households (at/below 80% area median income)	155	13.7%
Change development standards (e.g. building height, minimum parking, setbacks)	27	2.4%
Create public-private partnerships to attract affordable housing development through a Community Housing Trust	190	16.8%
Change zoning requirements to make it easier to construct townhomes, plexes (eg. duplex), and cottage clusters in areas with low housing density	136	12.0%
Change zoning to create new opportunities for multifamily apartments	85	7.5%
Other	56	5.0%
Total	1,131	100.0%

Other Responses



APPENDIX C: HOUSING NEEDS

ASSESSMENT MEMORANDUM

To: Project Advisory Team: Elizabeth Chamberlain, City of Walla Walla; Jon Rickard, City of College Place; Meagan Bailey, City of Dayton; Randy Hinchliffe, City of Waitsburg; Nikki Sharp, Walla Walla County

Date: October 23, 2020 (Revised)

From: Todd Chase & Tim Wood, FCS GROUP

CC: Violet Brown & Scott Fregonese, Fregonese & Associates

RE: **Walla Walla Regional Housing Action Plan, Task 2: Housing Needs Assessment**

This memorandum describes the existing housing inventory, evaluates market trends and establishes a baseline housing needs forecast for the Walla Walla Region.

Demographic Trends

The Region is growing! Population within the Walla Walla Region (includes the cities of Walla Walla, College Place, Dayton and Waitsburg) reached a record high of 47,695 year-round residents in 2019 (*according to the WA Office of Financial Management*). Population within the Walla Walla Region has been increasing at an annual average rate of 0.68% since 2010, which is three times faster than unincorporated Walla Walla County, but almost half the statewide average (**Figure 1**).

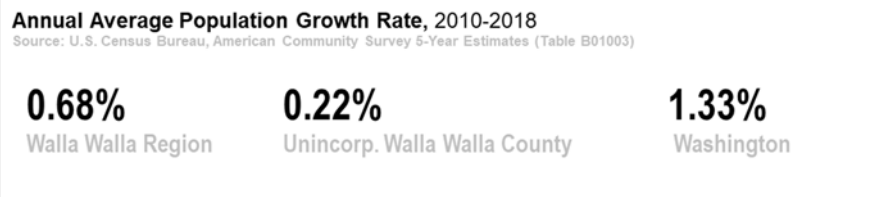


Figure 1. Population Trends

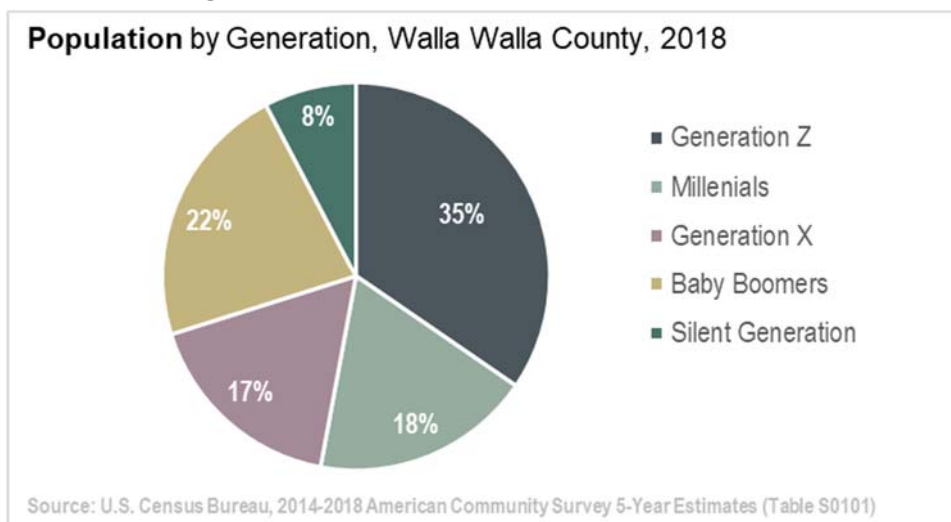
Population Trends		2010	2018	AGR
Washington		6,561,297	7,294,336	1.33%
Columbia County		3,957	4,001	0.14%
Dayton		2,463	2,682	1.07%
Walla Walla County		57,585	60,236	0.56%
College Place		8,502	9,136	0.90%
Waitsburg		1,194	1,188	-0.06%
Walla Walla		31,177	32,731	0.61%
Walla Walla Region		43,336	45,737	0.68%
Unincorp. Walla Walla County		14,249	14,499	0.22%

Source: U.S. Census Bureau, 2014-2018 American Community Survey 5-Year Estimates (Table B01003)

AGR: average annual growth rate.

The relationship between demographic changes, income levels and housing preferences can shed light on future housing needs for the Walla Walla Region. The primary demographic age cohorts are shown in **Figure 2** and described below.

Figure 2. Population by Age Cohort Generation



Overall, the Region has a relatively younger (Generation Z) and older (Silent Generation) share of population than the statewide average, and a lower share of Millennials, Generation X and Baby Boomers.

Silent Generation (those born before 1925 to 1945)

This includes retirees over age 75, who were raised during the Great Depression or World War II. This cohort currently accounted for 8% of the Region's population in 2018 and is projected to be one of the fastest growing segment over the next 20 years. As people reach their 80s, a large share desire to move into assisted living or senior housing facilities with nearby health care and transit access.

Baby Boom Generation (born 1946 to 1964)

Baby boomers (currently age 56 to 75) accounted for 22% of the Region's residents. The boomer segment has been growing more rapidly than the other cohorts over the past 10 years and many are now entering their retirement years. Boomers prefer to "age in place" until after age 80, then may downsize or move in with family members (sometimes opting to reside in accessory dwellings).

Generation X (born 1965 to 1980)

Gen X is the demographic cohort following the baby boomers and preceding the Millennials. This cohort (currently includes people between age 40 to 55) accounts for 17% of the Region's residents and is expected to overtake the baby boom cohort in numbers within the next decade. GenX households often include families with children, and many prefer to live in single family detached dwellings.

Millennials (born 1980 to early 2000s)

Millennials (currently in their twenties or thirties) account for 18% of the Region's residents and is expected to increase moderately in the near future. Younger millennials tend to rent as they establish their careers and/or payback student loans. However, working millennials in their thirties often become first-time homebuyers, opting to purchase smaller single family detached homes or townhomes.

Generation Z (born mid-2000s or later)

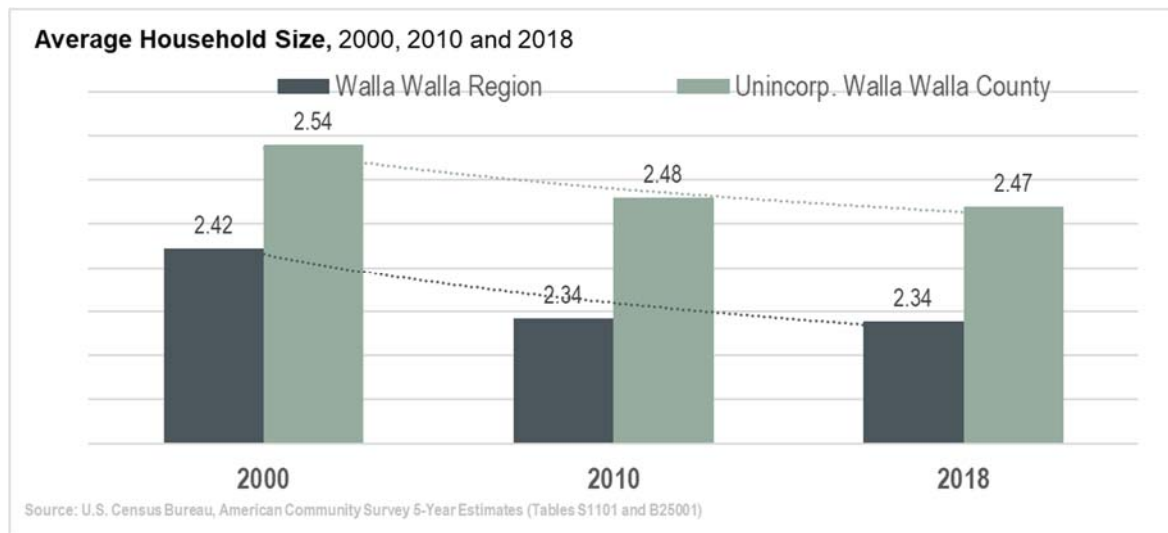
GenZ includes residents under age 20. This is the Region's largest demographic segment with 35% of the overall population. It includes people studying at Whitman and other higher education institutions and those living with GenXers and Baby Boomers. This segment has been increasing in over the past several years, but growth will likely slow down as people delay starting families and now tend to have fewer children than past generations.

Hispanic and other ethnic groups

The largest ethnic group in the Region includes the Hispanic/Latino segment, which is spread among all demographic cohorts. Hispanic/Latino population accounts for 21% of all residents within the Region compared with 12% statewide. While overall growth in this group may slow in comparison to the past, it is still projected to be the fastest growing racial/ethnic group over the next few decades.

These trends reflect a need for a mix of housing types to support demand from young families as well as aging seniors. Consistent with national trends, the average household size is also falling, as people delay starting families, families have fewer children, and seniors reach their lifespans (**Figure 3**).

Figure 3. Trends in Declining Average Household Size



Employment Trends

Long-term employment growth is also positive within the Walla Walla Region. As indicated in **Figure 4**, the region added 725 net new jobs between 2002 and 2017. Most new Regional job growth has occurred within the health care and social assistance sector (929 jobs added) followed by the service and education sectors (595 jobs added). The largest declines in employment occurred within the industrial and construction sectors (384 jobs lost) and the transportation, communications and utilities sectors (373 jobs lost).

Figure 4. Employment Trends

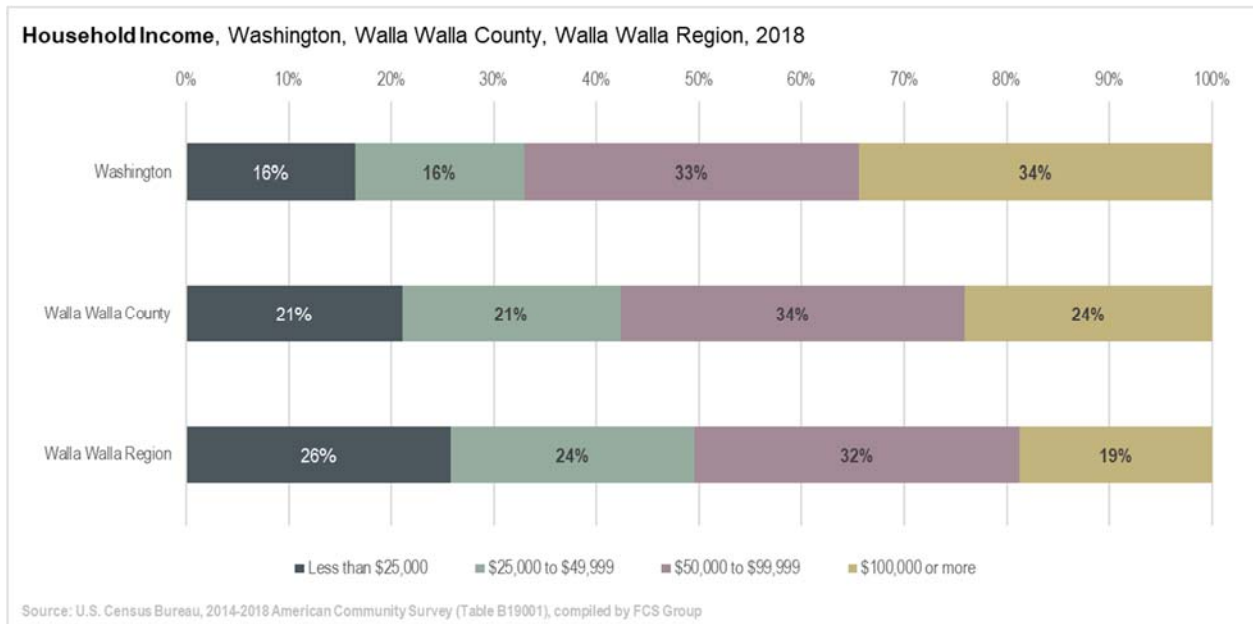
Walla Walla Region Employment Trends (at place of work employment)

Segment	2002 - 2017 Job Growth	2002	2010	2017	Change
Agriculture, Forestry, Fishing and Hunting		230	184	150	(80)
Transportation, Communications & Utilities		700	509	427	(273)
Industrial Trades & Construction		1,978	1,642	1,594	(384)
Retail Trade		2,392	2,911	2,337	(55)
Other Services, Restaurants & Lodging		3,673	4,129	4,022	349
Educational Services		1,042	1,033	1,288	246
Health Care and Social Assistance		3,083	3,396	4,012	929
Public Administration		183	173	176	(7)
Total		13,281	13,977	14,006	725

Source: US Census Bureau, On the Map.com. Region includes four cities: Walla Walla, College Place, Waitsburg and Dayton.

If the Region continues to shift away from higher paying industrial jobs to lower paying service jobs, income levels will remain well below statewide averages. Currently, the median income for Walla Walla County was \$56,533 in 2018, which compares to \$70,116 for Washington state. As shown in **Figure 5**, during 2018, half of all workers within the Region received under \$50,000 per year.

Figure 5. Household Income

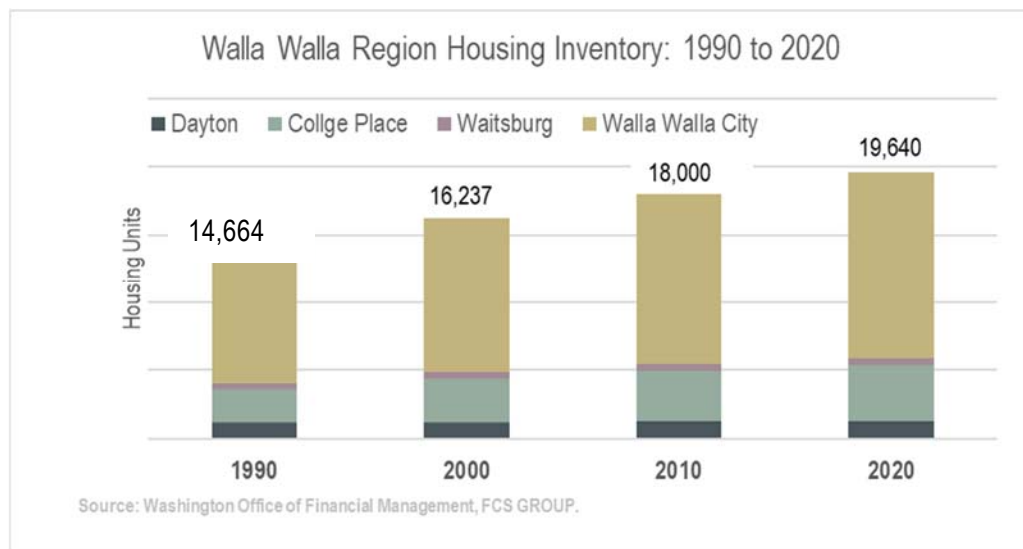


Housing Inventory

As of 2020 Q1, the four-city Region had a total housing inventory of 19,640 dwelling units. In comparison, there were 25,205 dwelling units in Walla Walla County and 2,219 units in Columbia County (**Figure 6**).

The Region's housing inventory is primarily comprised of single family detached homes (65%). Townhomes, duplexes and multifamily structures make up 29% of the inventory, followed by mobile homes with 6% of the inventory.

Figure 6.



In order to address gaps in the current housing inventory, and meet future demand for attainable housing prices, the Walla Walla Region's housing inventory will need to accommodate a wide variety of housing types. The current mix of housing types is depicted in **Figure 7**.

Figure 7. Current Housing Mix by Location, 2018

Housing Types	Walla Walla County	College Place	Dayton	Waitsburg	Walla Walla City	Walla Walla Region
Single Family Detached	70%	59%	81%	66%	65%	65%
Townhouses / Plexes	11%	26%	11%	4%	11%	14%
Multi-family (5+)	12%	7%	5%	0%	19%	15%
Mobile homes/other	7%	9%	2%	30%	5%	6%
Total	100%	100%	100%	100%	100%	100%

Source: U.S. Census Bureau, 2014-2018 American Community Survey 5-Year Estimates (Table B25024)

Housing growth in the Walla Walla Region has been driven by a combination of in-migration, natural increases in population, university student housing, second home investors and seasonal rentals. Between 2000 and 2018, the Region added 2,246 households and the average household size fell from 2.42 to 2.34 people per household (**Figure 8**).

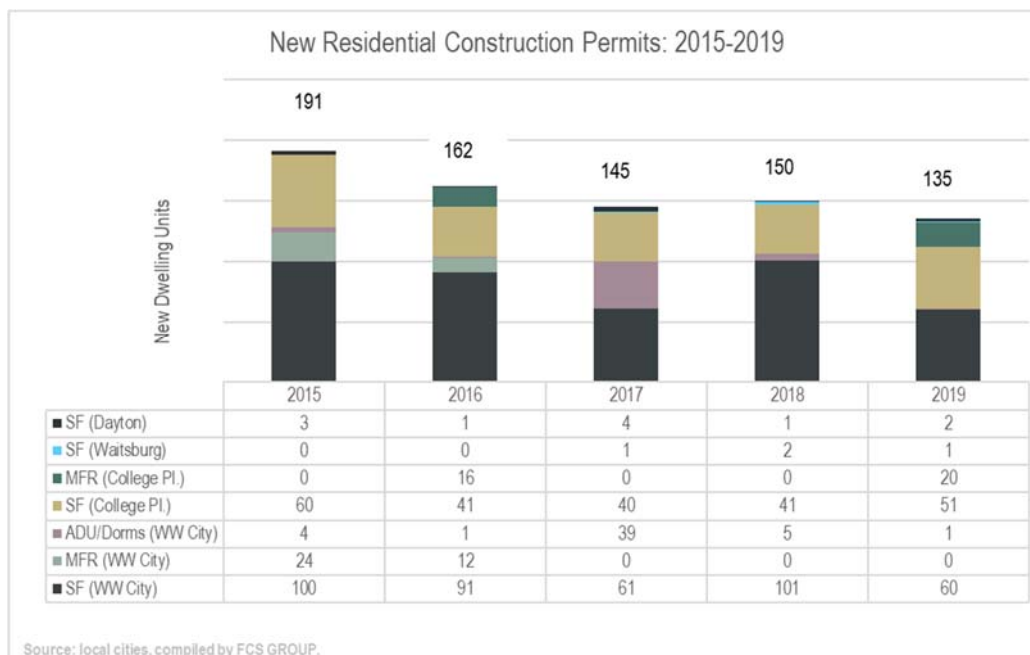
Figure 8. Trends in Household Formations and Occupied Housing Units, Walla Walla Region

	2000	2010	2018	Change: 2000-18	Annual Change
Households	15,076	16,528	17,322	2,246	125
Average household size	2.42	2.34	2.34		
Occupied Dwelling Units	16,237	18,032	19,092	2,855	159

Source: U.S. Census Bureau, 2000 Census (Tables P015, P017, H001), American Community Survey 5-Year Estimates (Tables S1101 and B25001)

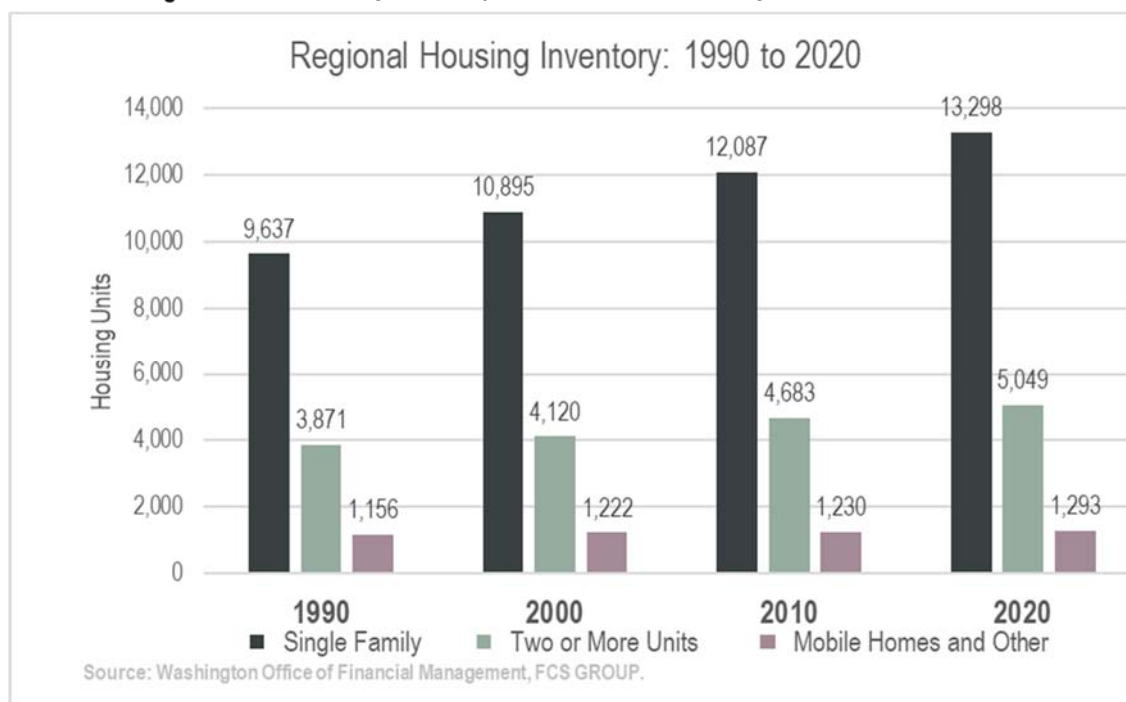
In recent years, housing production has not kept pace with housing demand. As shown in **Figure 9**, new residential construction within the Region declined from 191 permits issued in 2015 to 135 permits in 2019.

Figure 9. New Residential Construction Permits, Walla Walla Region, 2015 to 2019



Housing inventory data provided by the Washington Office of Financial Management indicates that there have been net increases in all housing types within the Region over the past two decades (**Figure 10**).

Figure 10. Housing Inventory Trends, Walla Walla Region, 1990 to 2020



Unfortunately, not all new construction has occurred without displacement of some existing housing. As indicated in **Figure 11**, the Region recorded a net increase of 1,159 single family detached homes and 62 townhomes/plexes, between 2010 and 2018, but displaced at least 80 multifamily units and 81 mobile homes during that time.

Figure 11. Net Change in Housing, Walla Walla Region, 2010 to 2018

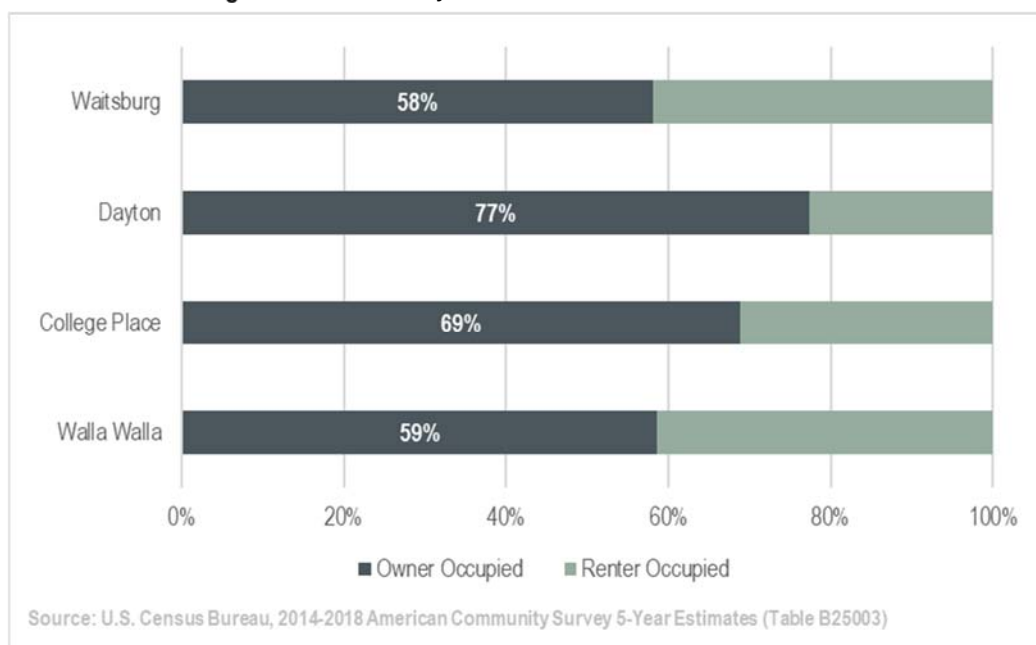
Housing Type	2010 Est. (2006-2010 ACS)	2018 Est. (2014-2018 ACS)	Change
Single Family Detached	11,235	12,394	1,159
Townhouses / Plexes	2,631	2,693	62
Multi-family (5+)	2,936	2,856	(80)
Mobile homes/other	1,230	1,149	(81)
Total	18,032	19,092	1,060

Source: U.S. Census Bureau, American Community Survey 5-Year Estimates (Table B25024).

Tenancy and Vacancy Levels

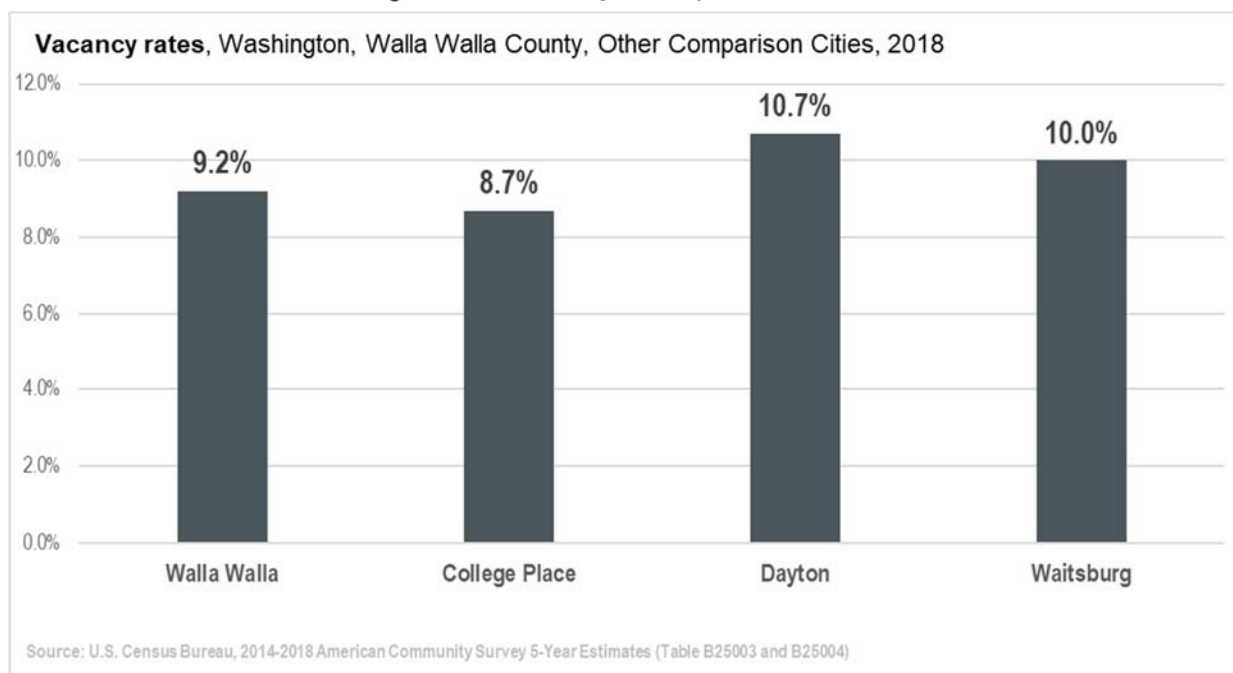
The Region's tightening housing supply is impacting homeowners and renters. Overall tenancy within the Region is comprised of 60% owners and 40% renters. As shown in **Figure 12**, the rate of homeownership varies significantly among the region's four cities.

Figure 12. Tenancy Characteristics, ACS 2014-2018



Housing vacancy rates were mostly around 10% in 2018 within the cities of College Place, Dayton, Waitsburg and Walla Walla, and are reported to be lower today (**Figure 13**). Within the Region, the highest vacant rates are in Dayton, which has a vacancy rate of 10.7%.

Figure 13. Housing Vacancy Rates, 2018



Home Prices and Rents

As vacancy rates decline, home prices and rent levels are increasing. Median home prices have increased steadily over the past several years within the Region to record levels (**Figures 14 and 15**).

Figure 14. Median Home Prices

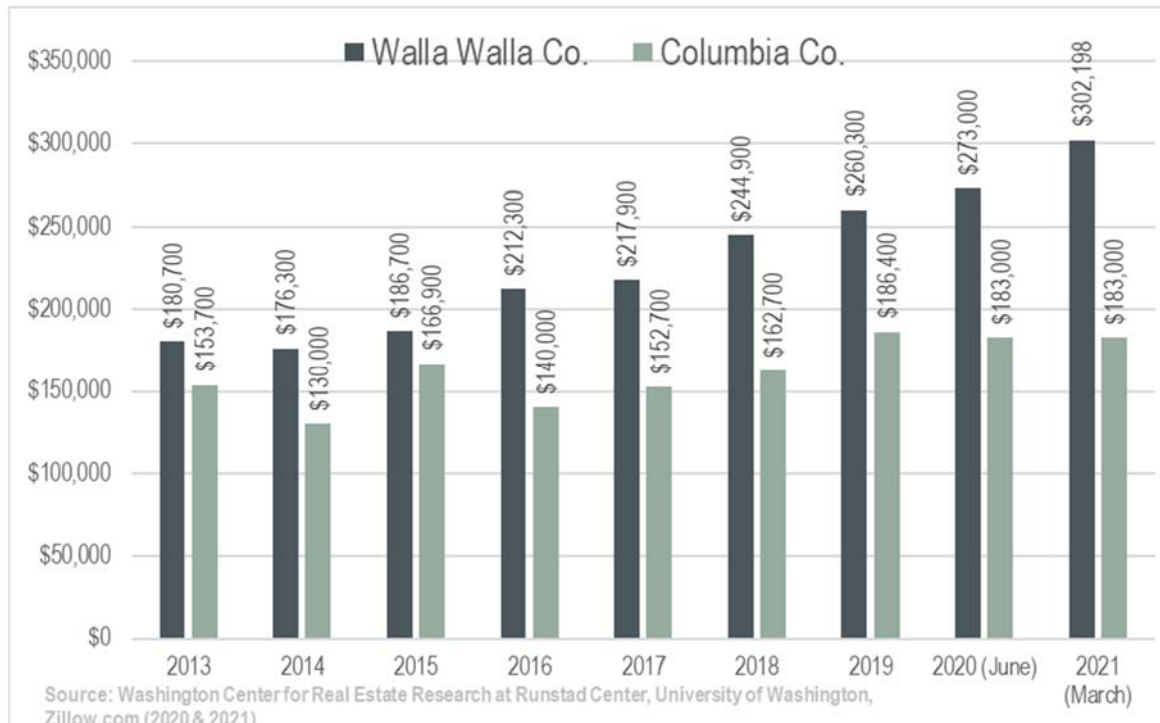


Figure 15. Median Home Prices

	3/1/2020	3/1/2021	Change from prior year %
Washington	\$429,000	\$488,000	13.8%
Columbia County	\$182,000	\$183,000	0.5%
Dayton	\$172,000	\$171,000	-0.6%
Walla Walla County	\$283,000	\$302,000	6.7%
College Place	\$289,000	\$309,000	6.9%
Waitsburg	\$235,000	\$250,000	6.4%
Walla Walla City	\$283,000	\$301,000	6.4%

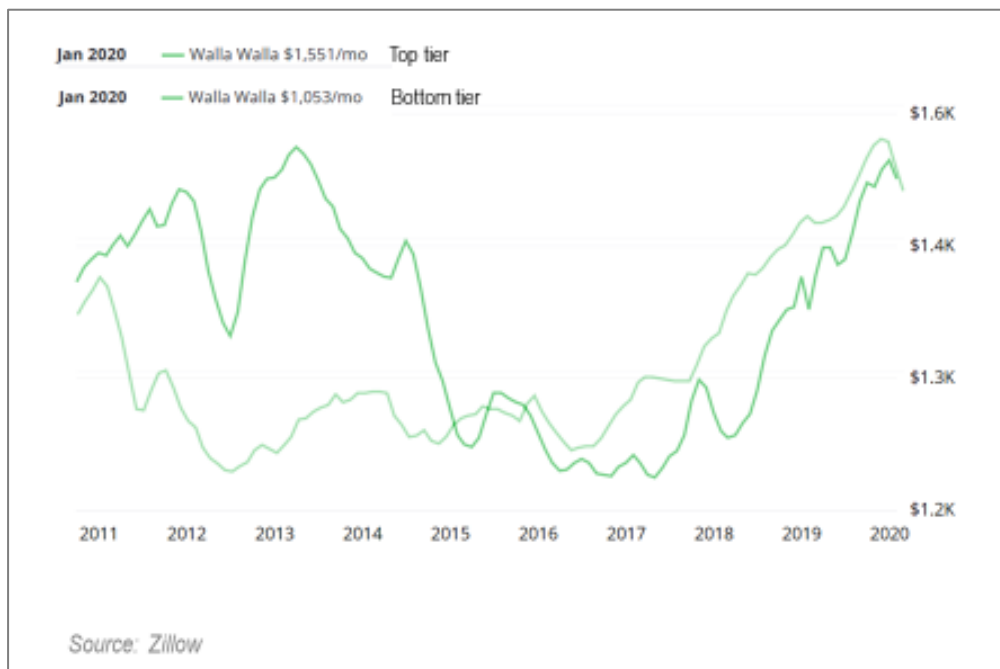
Source: Zillow, (6/1/2020), Compiled by FCS GROUP.

* Assumes 30-year mortgage, 3.6% interest, 1.89% property tax & insurance; 5% downpayment.

** Assumes 30% of household income dedicated to payments.

Monthly rents have also increased to record levels. As shown in **Figure 16**, the median rent within the Region is currently \$1,486, and the price difference between the top quality and lowest quality rental housing units has narrowed considerably.

Figure 16. Median Housing Rent, Walla Walla Region, 2011 to 2020



By comparison, the current U.S. Housing and Urban Development (HUD) Fair Market Rents in Walla Walla County range from \$680 for an efficiency to \$1,509 for a four-bedroom unit, as shown below. According to input received from stakeholders, there are very few (if any) non-government subsidized properties that would meet HUD fair market rents in the Walla Walla Region.

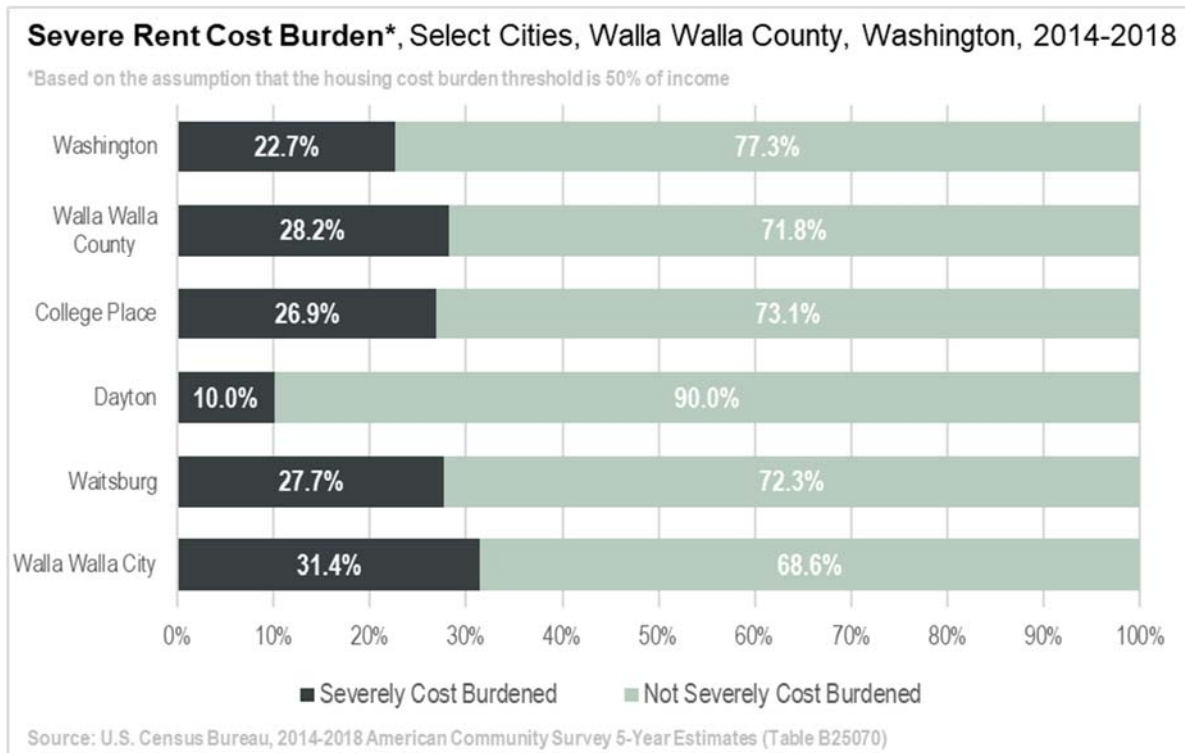
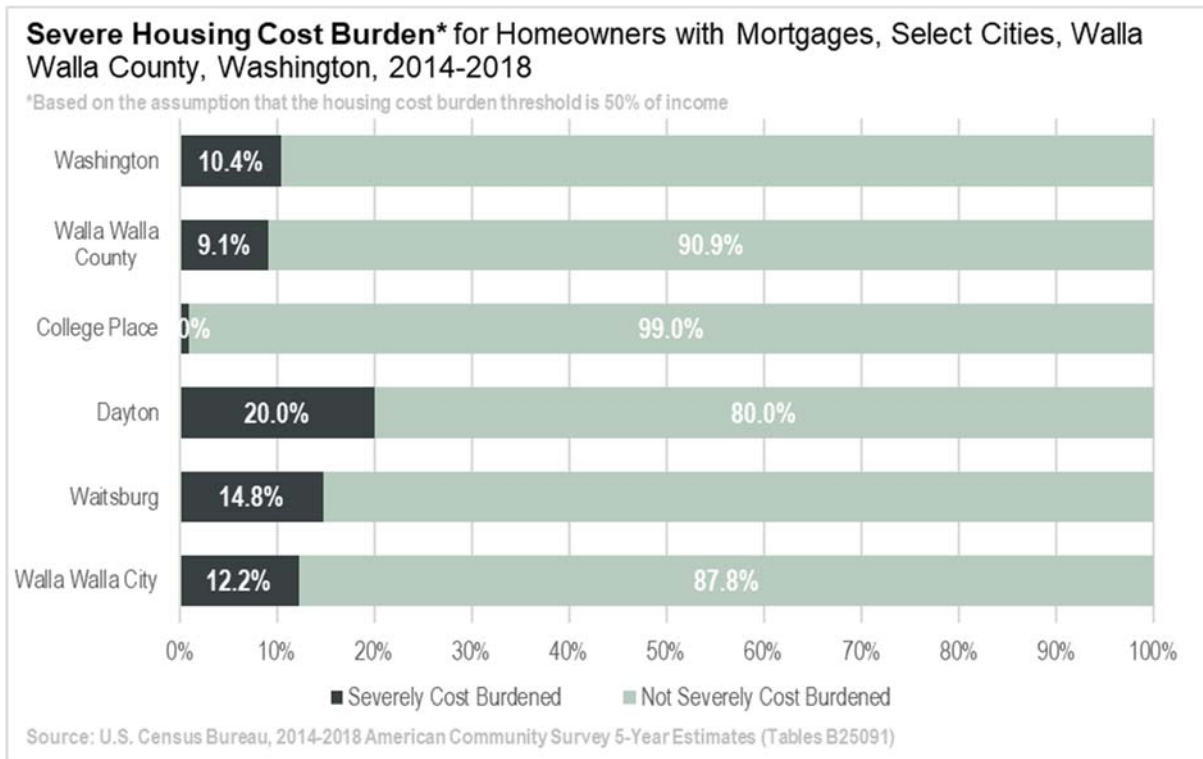
HUD Fair Market Rent (FMR) by Unit Type, Walla Walla County, 2020				
Source: U.S. Department of Housing and Urban Development				
\$680	\$792	\$1,043	\$1,505	\$1,509
Efficiency	1-Bedroom	2-Bedroom	3-Bedroom	4-Bedroom

Housing Attainability

According to the U.S. Housing and Urban Development (HUD), households are considered “cost burdened” if they pay over 30% of their gross income on housing and utilities. Households are “severely cost burdened” if they pay over 50% of their gross income on housing and utilities.

As of 2018, approximately 9% of homeowners and 28% of the renters in Walla Walla County were severely cost burdened by housing expenses alone (**Figure 17**). If housing costs continue to rise faster than incomes, the share of severely cost burdened households will continue to increase.

Figure 17. Severe Housing Cost Burden by Locality



To help gauge housing attainability, FCS GROUP examined median household income (MHI) data for selected cities within Walla Walla and Columbia counties. Median household income in Walla Walla County (\$56,533) is currently well below the Washington average (\$70,116). However,

income levels for households in Walla Walla County have been increasing slightly faster than the state average (**Figure 18**).

Figure 18. Median Income Trends, 2010-2018

	2010	2018	AGR
Washington	\$57,244	\$70,116	2.6%
Walla Walla County	\$45,575	\$56,533	2.7%
College Place	\$40,137	\$47,525	2.1%
Dayton	\$39,861	\$44,524	1.4%
Waitsburg	\$45,568	\$48,403	0.8%
Walla Walla	\$39,397	\$48,678	2.7%

Source: U.S. Census Bureau, 2014-2018 American Community Survey 5-Year Estimates (Table B25119)

AGR: average annual growth rate.

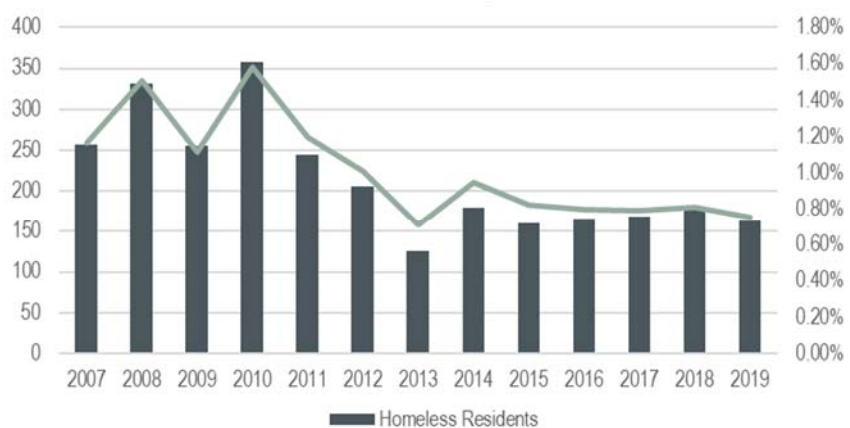
To meet HUD guidelines for housing affordability, no more than 30% of income should be allocated to housing. Hence, middle-income families earning 80% to 120% of the median household income (MHI) should be able to afford monthly rents at \$1,131 to \$1,696; or homes priced between \$194,000 and \$291,000. If middle-income households pay more than this, they would be “cost burdened” to some degree. As indicated in **Exhibit 19**, using current statistics, affordable monthly housing cost for low-income families is as follows:

- Low Income, \$707 to \$1,131
- Very Low Income, \$424 to \$707
- Extremely Low Income, \$424 or less

Point in Time Homeless Residents

The homeless population in Walla Walla County has fluctuated between 126 and 358 over the past decade. In 2019, Walla Walla County’s homeless population included an estimated 163 people or about 0.75% of the statewide homeless count, which is less than the county’s 0.82% overall share of statewide population. Stakeholder input indicates that the number of homeless residents appears to have increased since the global Covid-19 pandemic began in 2020.

Homeless Residents, Walla Walla County, 2007-2019



Source: Washington State Department of Commerce Annual Point in Time Count

Figure 19. Analysis of Attainable Housing Prices/Rents

Housing Attainability Analysis

Walla Walla County Median Household Income (2018)*		\$56,533
Market Segment by Income Level		Lower-end Upper-End
Upper (120% or more of MHI)		120%
Middle (80% to 120% of MHI)	80%	120%
Low (50% to 80% of MHI)	50%	80%
Very Low (30% to 50% of MHI)	30%	50%
Extremely Low (less than 30% of MHI)	30%	
Qualifying Income Level		Lower-range Upper-range
Upper (120% or more of MHI)	\$67,840	or more
Middle (80% to 120% of MHI)	\$45,226	\$67,840
Low (50% to 80% of MHI)	\$28,267	\$45,226
Very Low (30% to 50% of MHI)	\$16,960	\$28,267
Extremely Low (less than 30% of MHI)		\$16,960
Attainable Monthly Rent or Payment (@30% of income level)		Lower-range Upper-range
Upper (120% or more of MHI)	\$1,696	or more
Middle (80% to 120% of MHI)	\$1,131	\$1,696
Low (50% to 80% of MHI)	\$707	\$1,131
Very Low (30% to 50% of MHI)	\$424	\$707
Extremely Low (less than 30% of MHI)		\$397
Approximate Attainable Home Price**		Lower-range Upper-range
Upper (120% or more of MHI)	\$291,000	or more
Middle (80% to 120% of MHI)	\$194,000	\$291,000
Low (50% to 80% of MHI)	\$116,000	\$185,000
Very Low (30% to 50% of MHI)	\$69,000	\$116,000
Extremely Low (less than 30% of MHI)	n/a	n/a

Notes:

* based on current U.S. Census estimates of household income for Walla Walla County.

** assumes 5% down (zero down payment for low income purchasers) on 30-yr mortgage @ 3.6% interest; and 1.89% for taxes and insurance.

Source: analysis by FCS GROUP using U.S. Census, American Community Survey data.

Measures of Economic Hardship

Like many rural communities across the U.S., an increasing share of Walla Walla Region's households are experiencing economic hardship as the cost of living rises faster than income levels.

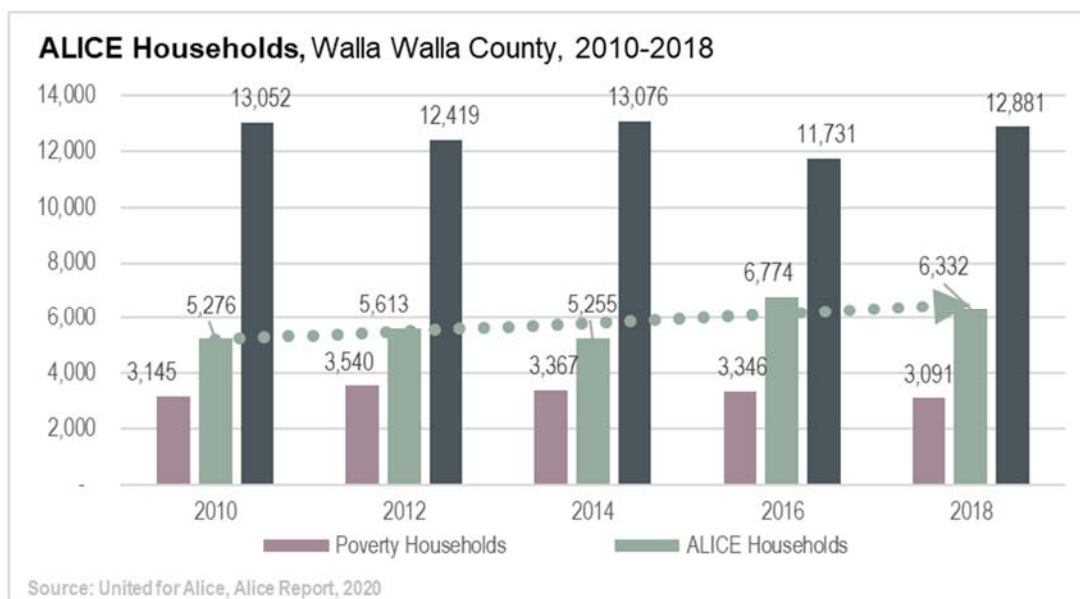
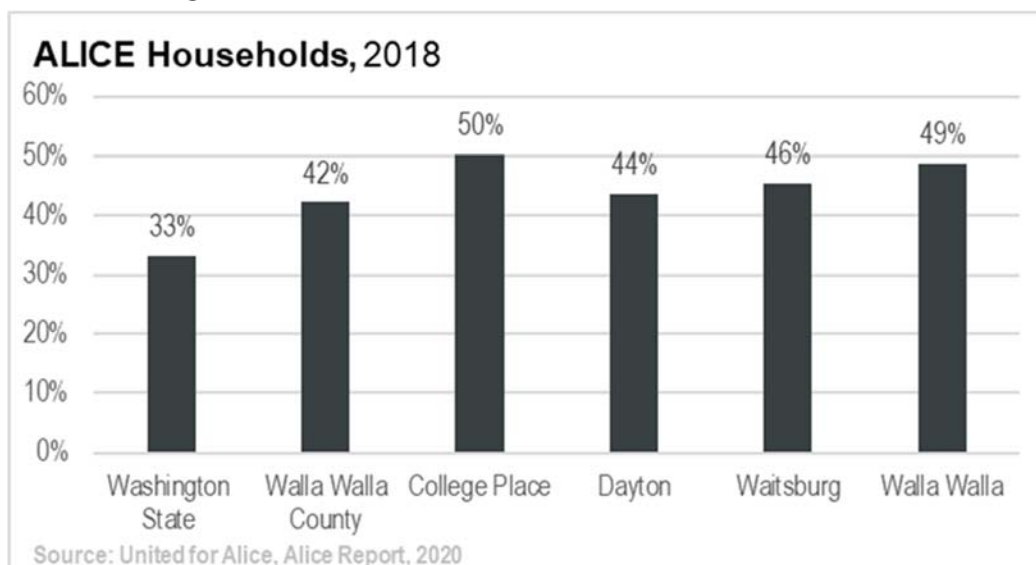
Since the War on Poverty began in 1965, the Federal Poverty Level (FPL) has provided a standard for determining the proportion of people living in poverty in the U.S. Despite the FPL's benefit of providing a nationally recognized income threshold for determining who is poor, its shortcomings include the fact that the FPL is not based on the current cost of basic household necessities, and except for Alaska and Hawaii, it is not adjusted to reflect cost of living differences across the U.S. In fact, federal poverty statistics indicate that the number of Walla Walla County households living in poverty decreased by 54 between 2010 and 2018.

In recognition of the shortcomings associated with federal poverty statistics, the United Way now provides a new measure of economically distressed households struggling in each county in a state. This

effort provides a framework, to measure households that do not earn enough to afford basic necessities, with a population segment called ALICE (Asset Limited, Income Constrained, Employed). The ALICE methodology takes into account the total cost of household essentials – housing, child care, food, transportation, technology, and health care, plus taxes and a 10 percent contingency. ALICE data are calculated separately for each county, and for six different household types. For more information please check out: <https://www.unitedforalice.org/methodology>

In 2018, 42% of the households in Walla Walla County were either in poverty or in the ALICE category, which is well above the Washington statewide average of 33%. Within the Walla Walla Region, the share of households in poverty and ALICE categories ranged from 44% in Dayton to 50% in College Place (Figure 20).

Figure 20. ALICE Household as Share of Total Households

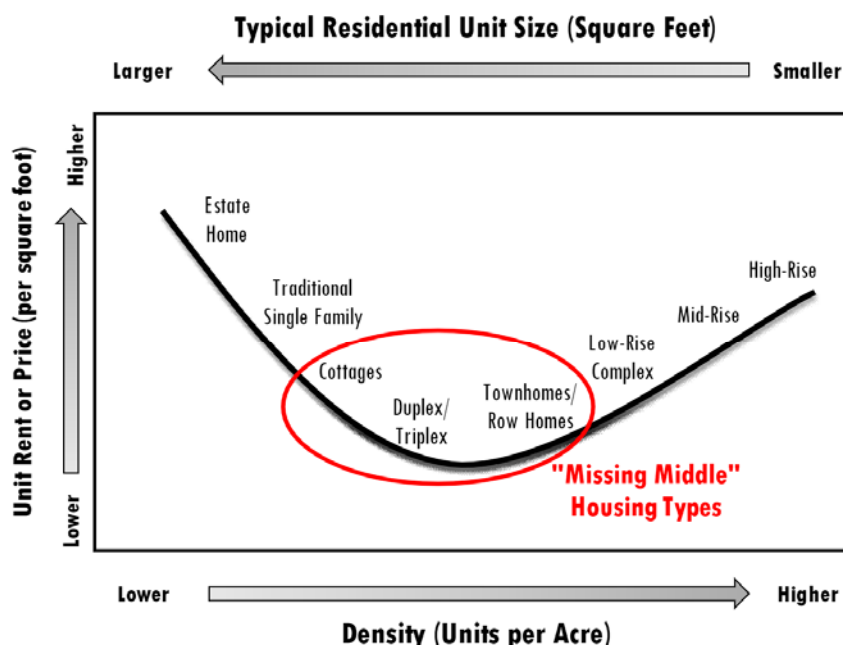


Housing Supply Gaps

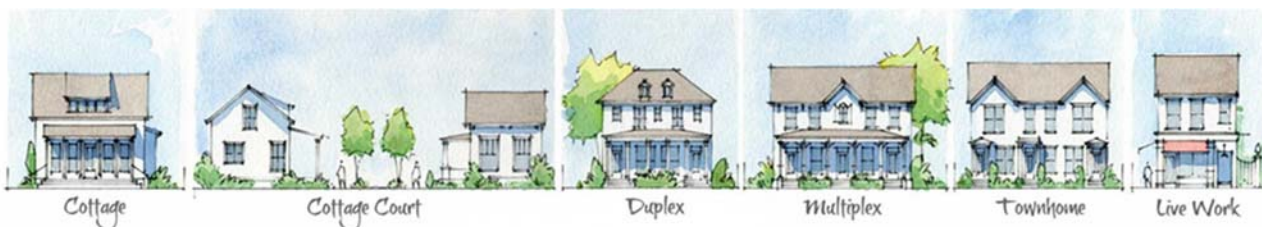
Representatives from public agencies have expressed concern over the lack of attainable and good quality housing for middle income families and local workers. To find attainable housing, some workers must travel long distances between their homes and their jobs to find attainable housing.

Given the need for workforce housing, the Region would benefit from development of “middle income” housing types, such as apartments, duplexes, townhomes, cottages, manufactured homes and accessory dwelling units (ADUs). These housing types can be delivered at a lower cost and rent level per square foot than standard single family detached and mid-rise housing types (**Figure 21**).

Figure 21. Middle Housing Types



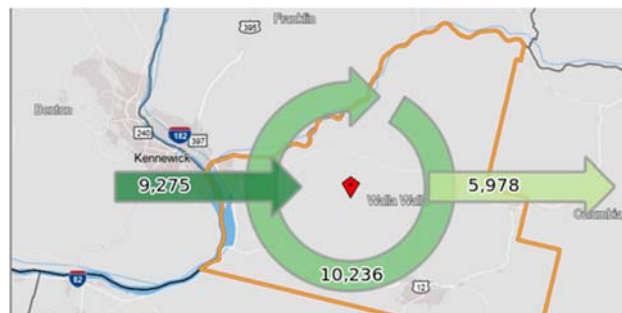
Source: Washington Department of Commerce Housing Memorandum (PNW Economics and LDC)



Transportation Considerations

Long commutes into the Walla Walla Region may represent potential pent-up demand for new housing. According to U.S. Census On-the-Map data, in 2017 there were 9,275 workers who commuted to work in Walla Walla County and 5,978 county residents who commuted to work outside the County (**Figure 22**). **One in five workers in the County commute over 100 miles per day; which is 55% higher than the statewide average.**

Figure 22. Commute Patterns, Walla Walla County, 2017



Affordability and Current Market Gaps

Low vacancy rates and rising home prices have resulted in market gaps that could be filled only by new housing construction. The regional *Affordability Housing Community Council Report*, Summer 2019, found that median income levels in the City of Walla Walla and College Place would need to increase by at least \$5,400 to enable families to purchase a home at 2018 prices. This affordability gap has increased since.

The Region's rental housing gap is most prevalent at the highest and lowest income levels. In other words, there is currently an inadequate supply of quality market rate apartments (at \$1,131/month or higher) or for-sale housing (at \$279,000+). This is partially the reason why 400 middle and upper income households currently live in lower-quality *middle-income* rental housing. And the lack of affordable housing (at \$707/month or lower) has resulted in 791 households living in higher-cost housing which leads to severe rent burdens. This analysis assumes that 33% of the current housing gap can be addressed by new policies that help stimulate near-term housing construction with 239 market rate units and 261 affordable units (**Figure 23**).

Figure 23. Rental Housing Market Gaps, Walla Walla Region, 2017

Median Household Income Range	Lower-end	Upper-End	Renter Households Counted	Affordable Monthly Rent Costs *	Level of subsidy required	Estimated Rental Units Counted	Year 2017 Housing (Gap) or Surplus
Upper (120% or more of MFI)	\$67,840 or more		1,304	\$1,696 & Above	Zero	580	(400)
Middle (80% to 120% of MFI)	\$45,226	\$67,840	1,173	\$1,131-\$1,686	Zero	1,497	
Low (50% to 80% of MFI)	\$28,267	\$45,226	1,518	\$707-\$1,131	Low	2,709	1,191
Very Low (30% to 50% of MFI)	\$16,960	\$28,267	1,177	\$424-\$707	Medium	1,541	
Extremely Low (less than 30% of MFI)	\$16,960 or less		1,830	Less than \$424	High	674	(791)
Total			7,001			7,001	

Source: US Census Bureau 2013-2017 ACS, analysis by FCS GROUP.

* Calculated at 30% of Walla Walla County median family income based on HUD guidelines

Analysis of Pent-Up Rental Housing Demand, Walla Walla Region

Median Household Income Range	Renter Households in 2017	Rental Units in 2017	Housing (Gap)	Potential Capture Rate	Pent-up Housing Demand Capture
Upper (120% or more of MFI)	1,304	580	(724)	33%	239
Middle (80% to 120% of MFI)	1,173	1,497	324		
Low (50% to 80% of MFI)	1,518	2,709	1,191		
Very Low (Less than 50% of MFI)	3,006	2,215	(791)	33%	261

Source: US Census Bureau 2013-2017 ACS, analysis by FCS GROUP.

Regional Housing Needs Forecast

The Regional housing needs forecast takes into account the potential to capture a share of the current market gap for rental housing along with the projected population growth based on the adopted comprehensive plans for Walla Walla County and the cities of College Place, Walla Walla, Dayton and Waitsburg.

These plans anticipate a population increase of approximately 9,668 year-round residents by 2040 within Walla Walla County. According to the Walla Walla County Comprehensive Plan, the unincorporated areas of the county are projected to add 2,802 people. Since that forecast also reflects unincorporated portions of UGAs for the cities, we expect the majority of new population growth to occur within future annexation areas of local cities.

This analysis assumes that 70% of the housing growth and 90% of the group quarters population growth within unincorporated Walla Walla County will occur within the UGAs of Walla Walla, College Place, Waitsburg and Dayton. As indicated in **Figure 24**, this allocation of county growth equates to approximately 107 group quarters residents and 657 dwelling units.

Figure 24. Projected Regional Housing Capture of Unincorp. Walla Walla County, 2020 to 2040

	Walla Walla County	Unicorp. Walla Walla County**	Regional Housing Capture of Unincorp. County %	Regional Housing Capture of Unincorp. County
Net New Population	9,668	2,802		
New Pop in Group Quarters*	773	119	90%	107
Population in Households	8,894	2,683		
Housing Need for Permanent Residents (dwellings)	3,601	865		
Seasonal & Vacancy Allowance (@9.4 %)	358	74		
Growth-related Housing Demand (dwelling units)	3,959	939	70%	657

Source: FCS GROUP based on local pop. growth forecasts and current ACS data for local areas. *Group quarters reflects people in dormitories, group homes, institutions, etc. ** Includes unincorporated areas within urban growth areas of local cities.

To address changing demographic and householder preferences, the baseline housing demand forecast also takes into account the following assumptions:

- Future population growth forecasts for each city within the Walla Walla Region will be consistent with adopted local comprehensive land use plan forecasts (extrapolated).
- The tenancy mix and rate of homeownership will increase slightly overtime to the Washington statewide average (63% owners and 37% renters). Note, this results in a modest increase in homeownership rates within the Region from 60% currently to 63% by year 2040.
- Housing needs reflect more attainably priced housing types consistent with attainability levels with 30% of income allocated to rent or mortgage (principal and interest).
- The housing needs forecast assumes a moderate demand shift to middle income housing types, including townhomes, plexes, apartments, ADUs and manufactured housing.

To address future housing growth, the Walla Walla Region should plan to add approximately 4,685 net new housing units over the next 20 years. Future housing demand is likely to include 1,523 standard lot single family detached homes; 1,104 small lot detached homes; 732 townhomes/plexes; 894 multi-family

units (includes some group quarters demand) and 443 government-assisted housing units, manufactured homes and/or ADUs (**Figure 25**).

Figure 25. Walla Walla Region Housing Needs Forecast, 2020 to 2040

	Walla Walla City	College Place	Waitsburg	Dayton	Region Total
Projected Baseline Housing Demand	2,362	494	153	11 +	3,021
Plus Share of Housing Within Unincorp. UGAs	514	107	33	2 +	657
Plus Demand to Address 33% of Housing Gap	414	87			500
Total Housing Need	3,290	688	187	13 +	4,178
Plus Group Quarters Housing Units (@1.5 people per unit)	420	88			762
Grand Total (units)	3,710	776	187	13 +	4,685
percent of total	79%	17%	4%	0.3%	100%

Source: FCS GROUP based on local pop. growth forecasts and current ACS data for local areas. *Group quarters reflects people in dormitories, group homes, institutions, etc.

Projected Housing Need by Housing Type

Projected 2040 Housing Needs						Remainder of
Housing Type	Walla Walla UGA	College Place UGA	Waitsburg UGA	Dayton UGA	Walla Walla Region	Walla Walla County
Single-Family Detached						
Standard Lots	1,142	261	112	9 +	1,523	225
Small Lots, cottages, mfg. homes (lots)	899	205	-	-	1,104	-
Townhouses / Plexes (units)	556	155	19	1 +	732	-
Multi-family units (5+ units per structure)	816	78 +	-	-	894	-
Mobile homes/ADUs/other (units)	297 +	78 +	56 +	3 +	433	56 +
Total Dwelling Units	3,710	776	187	13 +	4,685	282

Projected Housing Need by Income Level

Family Income Level	Owner-Occupied	Renter-Occupied	Total	Dist. %	Attainable Housing Products
Upper (120% or more of MI)	2,361	260	2,621	56.0%	Single Family Lots
Upper Middle (80% to 120% of MI)	384	347	730	15.6%	Cottage Homes, Townhomes, Apartments
Lower Middle (50% to 80% of MI)	207	693	900	19.2%	Townhomes, Mfgd. Homes, Plexes, Apartments
Low (less than 50% of MI)	0	433	433	9.3%	ADUs, Govt. Assisted Apts.
Total	2,952	1,734	4,685	100.0%	

*Derived from Appendix A.

The group quarters demand generated by 762 residents accounts for demand generated by seniors in group homes and to a lesser extent university students and special needs population segments (including inmates at the correctional center). As indicated in **Figure 26**, the senior housing segment is projected to account for about three quarters of the overall group quarters demand, with the need for almost 380 units of shared senior housing required by year 2040.

Figure 26. Projected Senior Housing Demand

	Region Total within UGAs
Current Population	48,363
Proj. Net New Population within Region UGAs (@2.3 perso	8,485
Future Population year 2040	56,848
Population over Age 65	20%
Share of pop. over Age 65 in Nursing Homes	5.0%
Avg. Household Size within Nursing Homes	1.50
Proj. Net New Population in Nursing Homes	568
Proj. Senior Housing Need (dwelling units)	379

Source: population estimates and forecasts based on WA Office of Financial Management data; nursing home capture rates based on National Institute of Aging estimates, 2015.

Please refer to **Appendix A** for a Regional forecast of owner and renter housing needs by income level.

Reconciliation of Housing Needs and Land Supply

According to the June 2019 Walla Walla County buildable land inventory and development capacity study, Walla Walla, College Place and Waitsburg UGAs had the potential to accommodate over 4,100 net new dwellings at full utilization (**Exhibit 27**). Note, the City of Dayton was included in a separate land capacity study for Columbia County.

Figure 27. Land Capacity Analysis

	Minimum Lot Size (SF)	Net Res. Land Inventory (acres)	Under- developed percent	Net New Pop. Capacity	Net New Dwelling Capacity	Infill & redevelopment Dwellings	Dwellings on Vacant Land	% Infill & redevelopment
Waitsburg				1,466	621	284	337	46%
R96 Suburban Residential	9,600	50.7	62%	38%	538	228	86	142
Residential (incorporated)	10,000	92.7	49%	51%	875	371	189	182
Flexible Comm./Res (Incorp.)	10,000	5.6	61%	39%	53	22	9	13
College Place				588	249	139	110	56%
Multiple Family Residential	n/a	2.1		59	25	-	25	
R-60 Single Family Residential*	6,000	21.6	30%	70%	361	153	107	46
R-72 Single Family Residential*	7,200	0.3		4	2	-	2	
R-96 Suburban Residential (incorp.)	9,600	6.3	58%	42%	67	28	12	16
R-96 Suburban Residential (area 2B)**	9,600	39.8	75%	25%	425	180	46	134
R-96 Suburban Residential (area 2C)	9,600	9.2	51%	49%	97	41	20	21
Walla Walla City				7,641	3,238	1,632	1,606	50%
Multiple Family Residential	n/a	-		-	-			
R-60 Single Family Residential ***	6,000	-		-	-			
R-72 Single Family Residential ***	7,200	54.7	21%	79%	813	344	271	73
R-96 Suburban Residential (incorp.)	9,600	569.0	51%	49%	6,116	2,592	1,260	1,332
R-96 Suburban Residential (other)	9,600	60.8	67%	34%	712	302	101	201

Source: Revised Land Capacity Analysis, Technical Memorandum, June 2019, the Watershed Company. Note, this analysis was completed prior to the City of Walla Walla creating a Neighborhood Residential zone to allow reduced lot sizes.

* After 2019, College Place combined zones R-60/R-72/R-75 into a one SF District zone and allows up to two dwellings per lot.

** Area 2B urban growth area expansion request was denied after 2020.

*** After 2019, Walla Walla changed code to allow 2-4 unit structures and ADUs in all single family zones.

While the overall land capacity within the Region appears to be adequate for addressing the long-term housing need for Waitsburg and Dayton, the analysis cited above indicates that nearly half of new construction would need to occur on under-developed (part vacant) tax lots. If property owners do not wish to subdivide their tax lots, the likelihood of meeting housing needs through “infill” is unlikely.

These findings also indicate that the current zoning and related land capacity within the College Place and Walla Walla UGAs (combined) may not be sufficient to fully accommodate multi-family demand. This issue is particularly acute in College Place, where the housing demand for single family and middle housing (672 units) is expected to exceed its zoned land capacity by 412 dwellings.

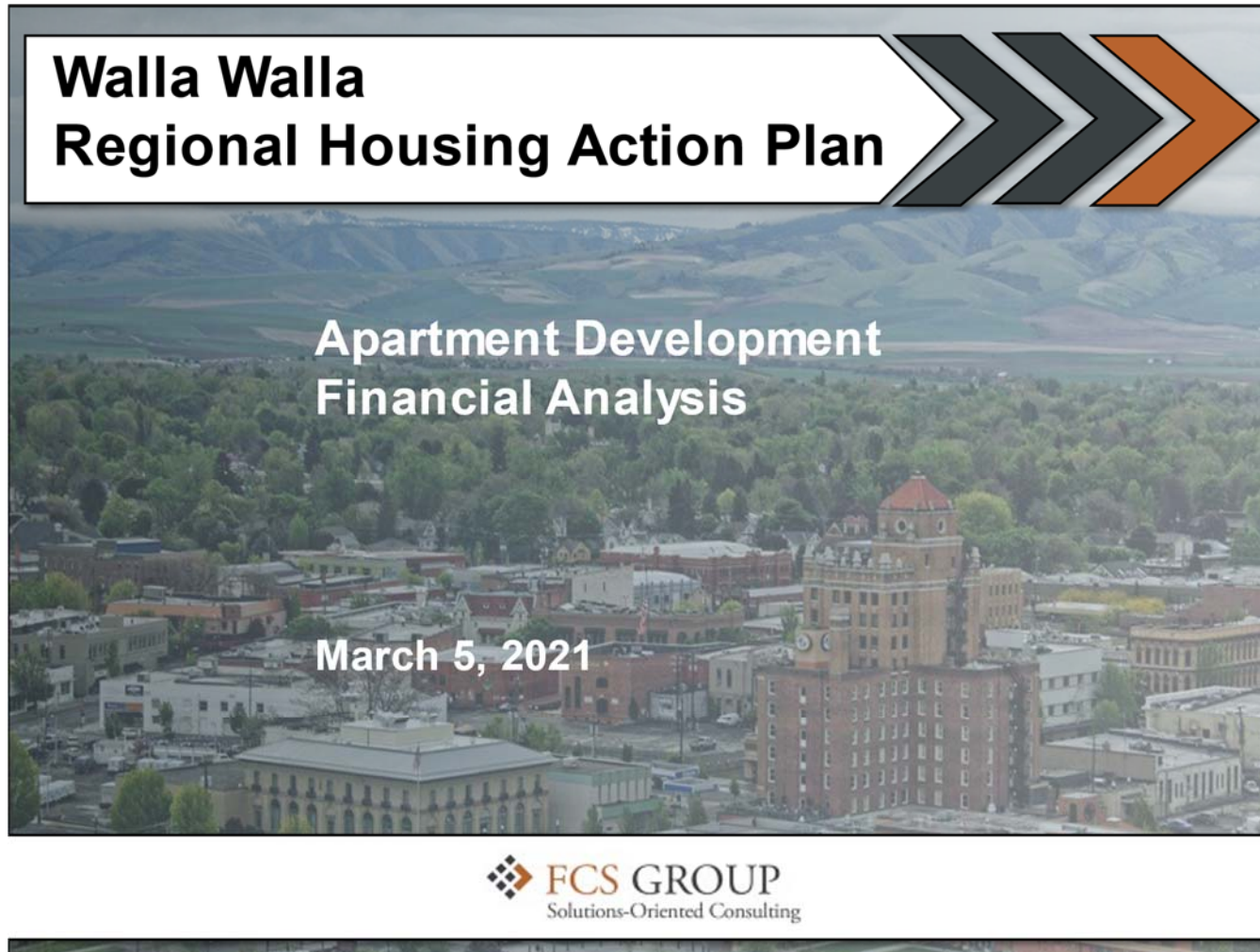
Based on the residential capacity analysis and this housing needs assessment, the following conclusions are made:

College Place UGA: the projected 20-year housing need of 776 dwelling units is far greater than the potential UGA capacity of 429 units, even after assuming 43% of net new housing will be constructed on infill and redevelopment lands.

Walla Walla UGA: the projected 20-year housing need of 3,710 dwelling units is greater than the potential UGA capacity of 3,238 dwelling units, even after assuming 50% of the net new housing will be constructed on infill and redevelopment lands.

Waitsburg and Dayton UGAs: the combined projected 20-year housing need of 200 or more dwelling can be accommodated by their existing UGAs, since Waitsburg alone is presumed to have the UGA capacity to add 621 dwelling units, after assuming 46% of the net new growth occurs on infill and redevelopment lands.

APPENDIX D: FINANCIAL ANALYSIS



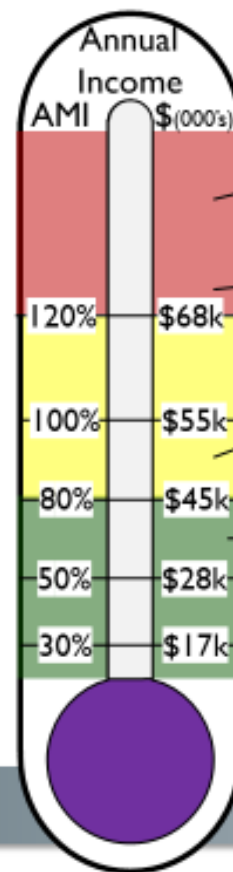
Financial Feasibility Objectives

- ◆ Test financial viability from developer's perspective
- ◆ With and without affordable housing
 - Scenario 1: 3-level garden apartments
 - Scenario 2: 5-level flats (over parking)
- ◆ Evaluate incentives
 - 12-year property tax abatement
 - Impact fee reduction
 - Land write-downs
 - Parking reductions



Housing Affordability Thermometer

- HUD uses median income to measure affordability
- HUD bases affordability on household size
- Affordability Thermometer conveys prices or rents based on expected payments
- Helps determine the market need for various housing types



Local Labor Force Demographics Example:

- **Manager**
\$96,000 (max rent: \$2,600)
(168% of AMI if HH size = 2)
- **Teacher (middle school)**
\$68,000 (max rent: \$1,800)
(121% AMI if HH size = 2)
- **Industrial worker**
\$55,511 (max rent: \$1,500)
(98% AMI, low income if HH size = 2)
- **Medical Assistant**
\$37,690 (max rent: \$1,000)
(67% AMI if HH size = 2)
- **Average SSA recipient:**
\$19,251 (max rent: \$500)
(33% AMI HH size = 1)

Regional Housing Needs

Walla Walla Region will need 4,500+ dwellings over next 20 years

- ♦ Range of dwelling types needed
- ♦ Need for more affordable units for owners and renters
- ♦ Residual Land Value Analysis: how much would a developer be willing to pay for the land for the right to build this project?



Garden
Apartments



Flats

Apartment Proforma Assumptions

	Scenario 1A	Scenario 1B	Scenario 1C	Scenario 2A	Scenario 2B	Scenario 2C
Particulars	Apts. (100% market rate)	Apts. (mixed income)	Affordable Apts.	Flats (100% market rate)	Flats (mixed income)	Affordable Flats
Site Size (acres)	2.0	2.0	2.0	2.0	2.0	2.0
Building Levels (above grade)	3	3	3	5	5	5
Dwelling Units	107	107	107	167	167	167
Affordable Units (@80% to 110% AMI)	0	15	107	0	30	167
Parking stalls	128	128	128	249	249	249
Parking Ratio (stalls per dwelling unit)	1.2	1.2	1.2	1.2	1.2	1.2
Dwellings per Acre	53	53	53	84	84	84
Est. Construction Cost*	\$23 M	\$23 M	\$23.5 M	\$41 M	\$41 M	\$40.6 M
Cost per Dwelling, excl. land	\$ 219,615	\$ 219,615	\$ 219,615	\$ 242,559	\$ 242,559	\$ 242,559
Targeted Developer Return on Equity (annual)						
with private developer	7.0%	7.0%		7.0%	7.0%	
with non-profit developer			4.0%			4.0%

Project Income Assumptions	Units	Scenario 1	Scenario 2
Market-rate units under 900 SF	per SF/month	\$1.71	\$2.00
Market-rate units over 900 SF	per SF/month	\$1.71	\$1.85
Affordable dwellings (@90% AMI)	per SF/month	\$1.71	\$1.74
Parking charge	per Stall/month	\$0	\$0

Financial Analysis: Findings

Scenario	Developer	Dwellings	Residual Land Value Per Dwelling Unit		Relative Financial Feasibility	Annual Prop. Tax Revenue to City after abatement	Cumulative Prop. Tax Revenue to City Years 1-20
			no incentives	w/ tax abatement			
1A Apts. (100% market rate)	For Profit	107	\$7,921		Good	\$56,387	\$1,127,736
1B Apts. (mixed income)	For Profit	107	(\$3,926)	\$12,255	Excellent after incentives	\$56,387	\$451,094
1C Affordable Apts.	Non Profit	107		\$48,950	Excellent		
2A Flats (100% market rate)	For Profit	167	(\$8,882)	\$8,984	Good after incentives	\$97,517	\$1,950,337
2B Flats (mixed income)	For Profit	167	(\$15,951)	\$1,915	Fair after incentives	\$97,517	\$780,135
2C Affordable Flats	Non Profit	167		\$22,988	Excellent		

* R.O.E. denotes estimated annual rate of targeted return on developer equity investment after debt service and before income taxes and depreciation.

- ♦ **Currently: only the market rate apartments are financially viable without incentives**
- ♦ **Non-profit developer greatly helps with affordable housing**
- ♦ **Tax Incentives plus land write-downs needed to create mixed-income apts.**

Summary

- ♦ **Housing market is strong enough to attract for-profit developers**
- ♦ **Garden apartments are viable without incentives**
- ♦ **Market rate flats over parking is not viable without some type of incentive**
- ♦ **Affordable or mixed-income housing requires incentives with for-profit developer, such as**
 - 12-year tax abatement (for affordable housing only)
 - Impact fee reduction (for affordable housing only)
 - Land write-down
 - Parking reductions
- ♦ **Non-profit developer could make affordable housing “pencil” with fewer incentives**
- ♦ **Recommend pilot program of multifamily incentives for next 3 years**
- ♦ **Identify public-owned potential catalyst site(s) for future developments**

APPENDIX E: DISPLACEMENT MINIMIZATION STRATEGY

To: Project Advisory Team: Elizabeth Chamberlain, City of Walla Walla; Jon Rickard, City of College Place; Meagan Bailey, City of Dayton; Randy Hinchliffe, City of Waitsburg; Nikki Sharp, Walla Walla County

Date: September 28, 2020

From: Violet Brown & Scott Fregonese, Fregonese Associates

CC: Todd Chase & Tim Wood, FCS GROUP

RE: Walla Walla Housing Action Plan Task 4 Anti-Displacement Best Practices

The purpose of this memorandum is to analyze the risk of displacement and gentrification in the region and to summarize best practices strategies to mitigate the impacts on local households and businesses. It builds on the findings included in FCS Group’s Task 1 Issues Memo and Task 2 & 3 Trends and Needs Memo and on the work previously published in the Affordable Housing Community Council Report.ⁱ

SUMMARY

Housing Action Plans must, in accordance with HB1923, “encourage construction of additional affordable and market rate housing in a greater variety of housing types and at prices that are accessible to a greater variety of incomes” and “should consider strategies to minimize displacement of low-income residents resulting from redevelopment.” This is particularly true in neighborhoods with communities at high risk of displacement.

As growth trends in the region predict significant opportunities for future development, that development will likely exacerbate existing issues of affordability and result in market and socioeconomic shifts linked to displacement of households and businesses in vulnerable communities. Each jurisdiction in the Walla Walla region contains populations vulnerable to displacement. However, this memo identifies individual block groups particularly susceptible to these forces. It also recommends mitigation strategies. These recommendations represent a three-pronged approach to anti-displacement strategies:

1. Mitigation for Individuals and Families Experiencing Displacement,
2. Land Use & Development Strategies to Increase Production of Affordable Housing, and
3. Economic Strategies to Increase Opportunity.

Combating displacement requires cities to proactively apply a variety of different approaches, each supported by best practices research. The strategies are organized as a three-prong approach to anti-displacement to address the different aspects of displacement. Various action steps or programs appear

under each prong. The concept is to move forward on all three fronts in ways that are customizable for each jurisdiction.

VULNERABILITY ASSESSMENT

Displacement occurs when households or businesses are involuntarily forced out of an area due to increasing housing prices or due to economic and demographic changes that alter the neighborhood's character. Gentrification, a well-documented housing issue since the 1960s, has traditionally been associated with the urban core, but rural gentrification is gaining ground in the face of an ever-expanding digital workforce and access to goods online. These changes allow what is a traditionally urban workforce to work remotely from rural and suburban areas, benefitting from the amenities and relative affordability these areas have to offer. Gentrification typically occurs in areas with relatively low property values with amenities that have become attractive or trendy.

As demand in the region grows, areas with relatively low rent/home value or perceived as lower quality housing become more attractive and profitable for redevelopment opportunities, and thus more vulnerable to displacement of existing residents. Some experts expect that the recent pandemic will only increase the pressure on smaller communities as families seek the “suburbs and rural periphery”.ⁱⁱ This post-Covid-19 migration to rural areas and small towns will be driven by a number of factors: increase remote work opportunities, perceptions of increased safety in less-dense communities, and a desire to live in rural areas for their scenery, access to nature, and other amenities.

Vulnerability calculations compare local geographies to regional averages across six variables reported by the US Census. The analysis below uses ACS 2014-2018 (five-year estimates) via Social Explorer reported by state, county, city, census tract, and block group:

- Percent of households that are renters
- Percent of households that are low-income
- Percent of adults (25 or older) without a four-year degree
- Percent of population who identify with a community of color
- Median home value
- Median gross rent

These factors are closely associated with an increased probability of redevelopment coupled with an increased difficulty in weathering rising housing costs and a higher susceptibility to involuntary displacement for both households and small business. This analysis has been adapted from work published by Dr. Lisa Bates of Portland State University for the Portland Bureau of Planning and Sustainability in 2012 and their subsequent *2018 Gentrification and Displacement Neighborhood Typology Assessment*ⁱⁱⁱ. Changes to the methodology are designed to reflect concerns regarding smaller sample sizes and promoting easy replicability as local jurisdictions continue to monitor these variables into the future with readily available data sets.

For the purposes of this report, geographies with 5 or 6 of the variables reporting higher figures than regional thresholds are identified as areas vulnerable to displacement.

Thresholds	Walla Walla County
% People of Color	>28%
% Without College Degree	>71%
% Rentals	>35%
Poverty Status: % Doing Ok	<66%
Median Home Value	<\$209,800
Median Gross Rent	<\$893

Thresholds	State
% People of Color	>31%
% Without College Degree	>65%
% Rentals	>37%
Poverty Status: % Doing Ok	<73%
Median Home Value	<\$311,700
Median Gross Rent	<\$1,194

Vulnerability Levels	
High	>5 indicators
Moderate	3-4 indicators
Low	<3 indicators

Cities

Indicators	Walla Walla	Waitsburg	College Place	Dayton	Walla Walla County
Poverty Status: % Doing OK	60%	64%		68%	62%
% Rentals	42%	23%		41%	31%
Median Home Value	\$ 190,000	\$150,000	\$ 190,000	\$ 156,200	\$ 209,800
Median Gross Rent	\$ 919	\$ 688	\$ 890	\$ 775	\$ 893
% Without Degree	74%	80%	65%	77%	71%
% POC	33%	10%	25%	16%	28%
Total Indicators	5	4	3	4	

Table 1a. Vulnerability Analysis: Walla Walla County Cities to County Comparison.

Indicators	Walla Walla	Waitsburg	College Place	Dayton	Washington
Poverty Status: % Doing OK	60%	64%		68%	62%
% Rentals	42%	23%		41%	31%
Median Home Value	\$ 190,000	\$150,000	\$ 190,000	\$ 156,200	\$ 311,700
Median Gross Rent	\$ 919	\$ 688	\$ 890	\$ 775	\$ 1,194
% Without Degree	74%	80%	65%	77%	65%
% POC	33%	10%	25%	16%	31%
Total Indicators	6	4	4	4	

Table 1b. Vulnerability Analysis: Walla Walla County Cities to State Comparison.

All cities show vulnerability to displacement when compared to the region, which increases when compared to the state. This is particularly true for poverty rates and educational attainment, where county figures differ significantly from the state. City of Walla Walla has the highest vulnerability score when compared to both county and state thresholds. City of Walla Walla has the lowest percentage of people “doing ok”, the highest percentage of rentals, and the highest percentage of people of color when compared to other cities.

Census Tracts

City	Census Tract	Poverty Status: % Doing OK	% Rentals	Median Home Value	Median Gross Rent	% Without Degree	% POC	Total Indicators
Walla Walla	9204	100%	0%	NA	NA	97%	57%	2
	9205	46%	54%	\$ 102,600	\$ 851	87%	66%	6
	9206	54%	51%	\$ 134,200	\$ 891	84%	45%	6
	9207.01	67%	53%	\$ 198,800	\$ 878	67%	20%	3
	9207.02	68%	28%	\$ 224,100	\$ 1,023	56%	21%	0
	9208.01	48%	42%	\$ 186,500	\$ 1,000	76%	20%	4
	9208.02	49%	55%	\$ 208,500	\$ 831	65%	24%	4
Waitsburg	9201	80%	17%	\$ 254,300	\$ 870	70%	12%	2
College Place	9203	69%	41%	\$ 190,000	\$ 890	66%	25%	3
Dayton	9602	68%	31%	\$ 170,800	\$ 740	75%	14%	3

Table 2. Vulnerability Analysis: Census Tract to County Comparison. Bolded data indicates the highest or lowest value for the category.

Census Tract analysis reveals two highly vulnerable tracts for City of Walla Walla (9205 and 9206). Tract 9205 has the lowest percentage of people “doing ok”, the lowest median home value, and the highest percentage of people of color when compared to all census tracts in the study area. Census tracts that may become more vulnerable overtime (moving from a rank of moderate to high), include tract 9208.01 and 9208.02. These tracts exceed county thresholds for poverty, rentals, and home value.

Census tracts in the remaining cities have vulnerability ranks of low to moderate when compared to the county. No tract in the remaining cities exceeds three total indicators.

Block Groups

City	Block Group	Poverty Status: % Doing OK	% Rentals	Median Home Value	Median Gross Rent	% Without Degree	% POC	Total Indicators
Walla Walla	BG1 T9204	100%	0%	NA	NA	97%	57%	2
	BG1 T9205	37%	53%	\$ 90,000	\$ 867	91%	63%	6
	BG2 T9205	54%	60%	\$ 99,200	\$ 1,009	89%	79%	5
	BG3 T9205	50%	48%	\$ 134,900	\$ 775	78%	52%	6
	BG1 T9206	69%	43%	\$ 73,800	NA	93%	41%	4
	BG2 T9206	14%	63%	\$ 90,900	\$ 709	88%	72%	6
	BG3 T9206	60%	40%	\$ 119,100	NA	89%	69%	5
	BG4 T9206	64%	32%	\$ 191,800	\$ 900	75%	37%	4
	BG5 T9206	50%	74%	\$ 260,100	\$ 1,051	74%	14%	3
	BG1 T9207.01	60%	78%	\$ 193,100	\$ 714	46%	19%	4
	BG2 T9207.01	57%	41%	\$ 162,200	\$ 880	82%	33%	6
	BG3 T9207.01	65%	38%	\$ 196,600	\$ 955	60%	12%	3
	BG4 T9207.01	81%	53%	\$ 218,900	\$ 1,269	74%	15%	2
	BG1 T9207.02	71%	23%	\$ 254,900	\$ 1,291	53%	28%	0
	BG2 T9207.02	73%	17%	\$ 196,100	\$ 828	65%	17%	2
	BG3 T9207.02	55%	38%	\$ 213,900	\$ 786	40%	13%	3
	BG4 T9207.02	73%	35%	\$ 175,000	\$ 820	69%	27%	2
	BG1 T9208.01	58%	7%	\$ 233,300	NA	76%	12%	2
	BG2 T9208.01	52%	52%	\$ 164,900	\$ 1,127	76%	33%	5
	BG3 T9208.01	58%	47%	\$ 172,900	\$ 845	69%	13%	4
	BG4 T9208.01	30%	45%	\$ 183,800	\$ 999	83%	16%	4
Waitsburg	BG1 T9208.02	35%	67%	\$ 165,400	\$ 897	77%	26%	4
	BG2 T9208.02	69%	38%	\$ 238,500	\$ 788	55%	19%	2
College Place	BG4 T9201	66%	20%	\$ 154,700	\$ 688	80%	10%	3
	BG1 T9203	73%	34%	\$ 192,700	\$ 657	71%	34%	3
	BG2 T9203	63%	66%	\$ 190,400	\$ 861	67%	29%	5
	BG3 T9203	44%	69%	\$ 99,500	\$ 828	76%	20%	5
Dayton	BG4 T9203	79%	26%	\$ 200,900	\$ 1,125	60%	19%	1
	BG2 T9602	56%	27%	\$ 139,300	\$ 795	72%	21%	4
	BG3 T9602	70%	34%	\$ 226,800	\$ 914	81%	13%	1
	BG4 T9602	67%	27%	\$ 158,300	\$ 752	77%	14%	3

Table 3. Vulnerability Analysis: Bolded data indicates the highest or lowest value for the category.

Block group analysis reveals more detailed trends in vulnerability. Overall, ten block groups are considered highly vulnerable. These block groups are in City of Walla Walla and College Place.

For City of Walla Walla, seven block groups (30.4% of all block groups in City of Walla Walla and 22.6% of all block groups in the study area) have high vulnerability rankings. Out of the seven block groups, BG2 T9206 has the lowest poverty status (14% of people “doing ok”) out of all block groups in the study area. BG1 T9206 has the lowest median home value (\$73,800) out of all block groups in the study area. For moderate ranking block groups, it is important to consider which indicators exceed county thresholds. Block groups that exceed thresholds for poverty, percentage of rentals, and home value (BG3-BG4 T9208.01, BG1 T9208.02) may be more vulnerable than block groups that exceed thresholds for education and people of color but have higher median home values and low poverty. A total of 20% of Walla Walla residents live within block groups that have high vulnerability ratings.

The remaining three cities include block groups with moderate to high vulnerability rankings. City of College Place has two block groups that rank high for vulnerability (BG2 T9203, BG3 T9203). BG3 has the lowest poverty score, highest percentage of rentals, lowest median home value, and highest percentage of people without a college degree for the city. A total of 35% of College Place residents live in block groups that have high vulnerability rankings.

City	Block Group	Population	% City Pop
Walla Walla	BG1 T9205	1,144	3%
	BG2 T9205	957	3%
	BG3 T9205	584	2%
	BG2 T9206	948	3%
	BG3 T9206	1,027	3%
	BG2 T9207.01	968	3%
	BG2 T9208.01	1,503	5%
College Place	BG2 T9203	1,800	20%
	BG3 T9203	1,384	15%

Table 4. High Vulnerability Block Group Population.

In response to concerns raised by the Stakeholder Advisory Committee for this project and in furtherance of state guidelines for specific consideration of vulnerable populations, the below chart includes the percentage of seniors within each population listed by block group and that block groups vulnerability index. Most of the areas with the highest concentration of seniors are not within block groups considered the most vulnerable. While this analysis does not indicate any alarming patterns, it is important that anti-displacement strategies take special note of seniors and recognize that displacement can occur across the region.

City	Block Group	% 65+	Total Indicators
Walla Walla	BG1 T9204	4%	2
	BG1 T9205	8%	6
	BG2 T9205	4%	5
	BG3 T9205	8%	6
	BG1 T9206	39%	4
	BG2 T9206	10%	6
	BG3 T9206	21%	5
	BG4 T9206	6%	4
	BG5 T9206	43%	3
	BG1 T9207.01	22%	4
	BG2 T9207.01	8%	6
	BG3 T9207.01	18%	3
	BG4 T9207.01	35%	2
	BG1 T9207.02	17%	0
	BG2 T9207.02	21%	2
	BG3 T9207.02	18%	3
	BG4 T9207.02	12%	2
	BG1 T9208.01	24%	2
	BG2 T9208.01	14%	5
	BG3 T9208.01	13%	4
	BG4 T9208.01	8%	4
	BG1 T9208.02	15%	4
	BG2 T9208.02	27%	2
Waitsburg	BG4 T9201	20%	3
College Place	BG1 T9203	28%	3
	BG2 T9203	5%	5
	BG3 T9203	18%	5
	BG4 T9203	21%	1
Dayton	BG2 T9602	24%	4
	BG3 T9602	35%	1
	BG4 T9602	23%	3

Table 5. Percent Seniors (65+) by block group.

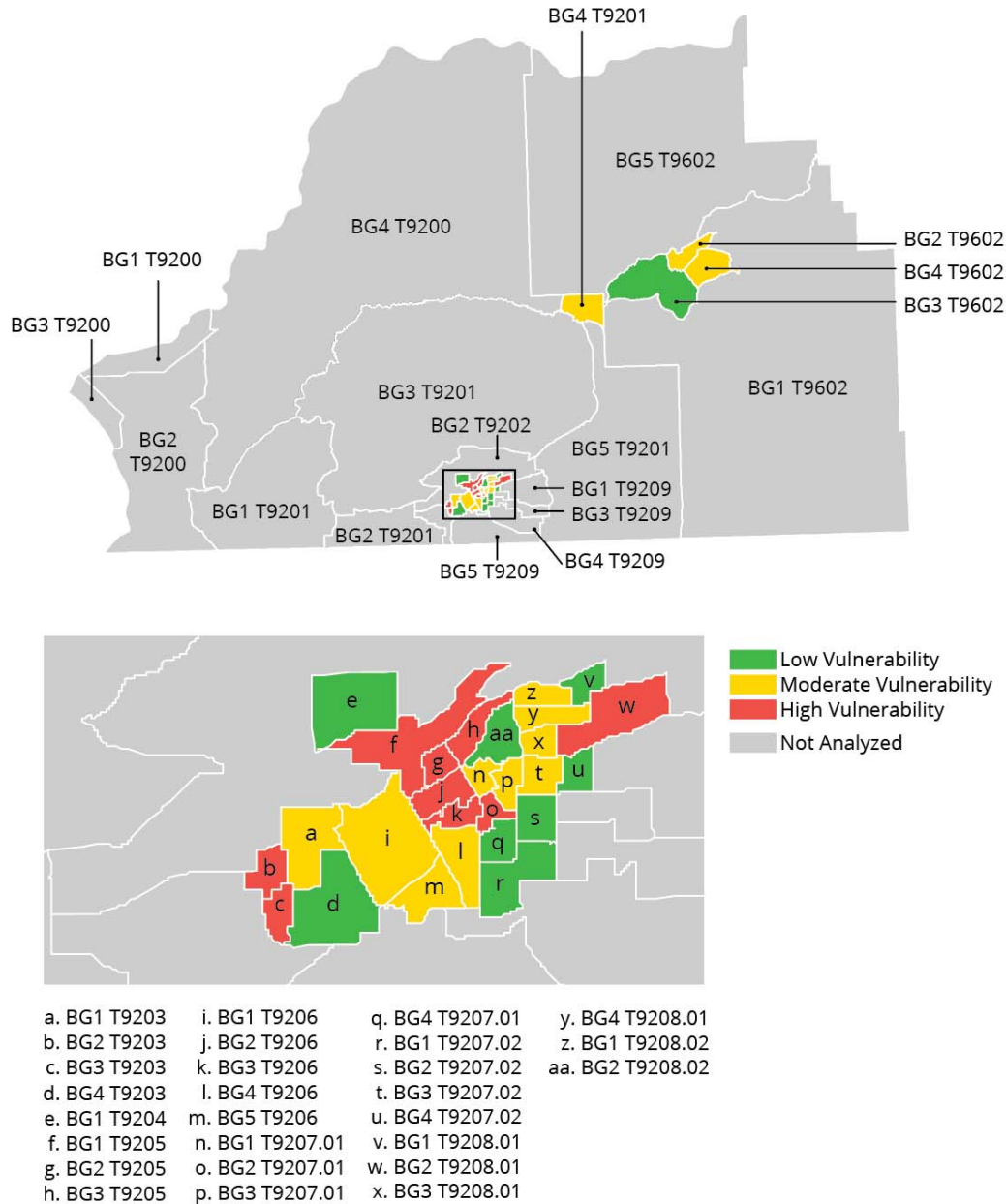


Figure 1. Block Group Map for Study Area with inset of Walla Walla and College Place.

Recommended Strategies to Mitigate Displacement

While the City of Walla Walla has the highest number of residents and blocks groups experiencing displacement vulnerability, all four cities in this study have either areas of high vulnerability or meet metrics that indicate increased susceptibility to displacement. Each of the cities should pursue a three-pronged approach to reducing displacement risk:

1. Mitigation for Individuals and Families Experiencing Displacement,
2. Land Use & Development Strategies to Increase Production of Affordable Housing, and
3. Economic Strategies to Increase Opportunity.

Each city does not necessarily need to carry out each of the strategies below. Instead, the recommended strategies should be viewed as a “menu” of policy and program choices to be implemented based on each community’s risk level and the viability of the strategy based on local conditions. Reducing displacement risk should be a regional effort, but the specific approach taken can (and should) differ on the local level.

1. Create Stability for Local Residents by Mitigating the Impact of Displacement:
 - o Anti-Displacement Impact Assessments

Integrate displacement into the analysis and review of potential policies, programs, and development applications by creating a standardized assessment of potentially unintended consequences upfront and enforcing reasonable mitigation efforts directly connected to the proposal.^{iv} Anti-Displacement measure must include a reliable way to track the impact new development has on Naturally Occurring Affordable Housing (NOAH). While increased production of new housing is essential to preserving supply, NOAH is frequently seen as ripe for redevelopment as soon as market rates surpass current value to create a ‘rent gap’ making redevelopment profitable. An impact assessment is one tool to track how many affordable units are being developed and at the cost of how many existing units. This option can function on a range of intensities with the obligation and cost either assigned applicants or city staff and the weight of the assessment varying depending on the severity of the issue within each jurisdiction and the viability of the requirement within local markets.

- o Rental Registration Program

A registration program would create a consolidated database of available units in the region, rental costs, and local practices. A small fee per unit could be set to fund the program, which could include a streamlined application process. The costly and time-consuming housing application process is often listed as a practical barrier to housing access. Multiple application forms, with slightly different requirements, and compounded credit check fees are prohibitively onerous. While some local service organizations provide some assistance, a streamlined process eases the burden on renters and landlords alike and help jurisdictions track relevant data.

- o Tenant Protection Enhancements

As vacancy rates decrease, an ordinance extending the notice period for no cause evictions to 60 days for landlords with five or more units would allow renters additional time to plan, contact services, and hopefully relocate without a disruption in adequate housing. Washington State already requires a 60-day period for tenants facing eviction because the owner lost the building in a foreclosure.

- o Emergency Rental Assistance

Aiding families facing homelessness due to temporary economic hardship in the form of Emergency Rental Assistance. Washington State Department of Social & Human Services (DSHS) offers one-time cash payment to get or keep safe housing or utilities in emergency situations to families eligible for the Additional Requirements for Emergent Needs (AREN) or the Diversion Program. The Eviction Rent Assistance Program (ERAP) Grant is part of Washington State’s short-term response to the COVID-19 disaster and offers three months of rent payment to prevent evictions.^v

- o Home Ownership Assistance

Enhance and promote existing programs that supply down payment assistance and application support to first time homebuyers. Washington offers the Home Advantage Needs Based Downpayment Assistance Loan Program with up to \$10,000 to eligible homebuyers.^{vi}

- o Utility Payment Financial Assistance & Homeowner Assistance

Homeowners are also subject to raising housing costs as property taxes, maintenance, heating, and cooling costs increase. This is particularly true for seniors on fixed incomes. Partnering with groups such as BMAC/The Healthy Homes Program, which provides weatherization and energy efficiency services, can reduce the burden on seniors. Washington State Department of Commerce's Home Rehabilitation Loan Program provides low-interest loans to low-income homeowners for repairs and necessary improvements.

2. Protect Regional Housing Stock: Increase Production of Affordable Housing Options

- o Affordable Housing Fund

In 2016, Vancouver voters authorized the use of property tax revenue (residential and commercial) to create an Affordable Housing Fund that can be used “for the purpose of buying, building and preserving low-income rental housing and preventing homelessness through rental assistance and housing services.”^{vii} The tax is capped at \$6 million and expected to generate \$43M dollars before it expires in 2023. At which point, Vancouver City Council can seek an extension or let it expire. Property tax exemptions are included for seniors and people with disabilities who earn less than \$40,000 a year.

- o Land Banking

Cities can reserve or ‘bank’ land for affordable housing, similar to a popular program created in Eugene, Oregon.^{viii} Sites being considered for purchase should be evaluated based on cost, density, environmental quality, and access transportation, community services, and jobs. Gentrification in more rural areas often results in lower-income households moving further away from city centers with longer commutes to jobs and services. Priority areas should be based on a combination of community vulnerability, recent Anti-Displacement Impact Assessments, and on the area's potential for offering meaning opportunities for safe and affordable housing close to jobs and services.

- o Community Land Trusts

Community land trusts create additional affordable home ownership opportunities by removing land from the costs of real estate. In a traditional Community Land Trust model, the homeowner owns the home (and the value of any improvements), but a nonprofit owns the land. Thus, creating additional affordable opportunities for homebuyers by removing land from the cost of real estate. Resale value is not determined by the real estate market but set based on the local cost of living.

- o Right of First Offer/Refusal Program

Community land trusts can be granted the right of first offer or right of first refusal to allow them to purchase homes in specifically vulnerable communities to provide homeownership opportunities to households with low-income households. Right of first offer places very minimal requirements on property owners. Notice would be sent that a property will be for sale and either the trust or the owner sets and offer price depending on the program framework. Funding assistance for this program could come from an Affordable Housing Fund.^{ix}

- o Affordable Housing on Public Land

Washington state (through RCW 43.63A.510 and RCW 39.33.015) directs specific state agencies to inventory under-utilized or surplus state-owned land, which can be used to develop housing for low- and moderate-income households (up to 115% of AMI).

- Zoning Protection for Manufactured Dwelling Parks

For many families, manufactured homes are an affordable housing option. They are built in a factory and transported to either a leased plot within a manufactured home park or on private property. It is important to ensure that local zoning ordinances do not unduly hinder the functioning and placement of manufactured homes. Protecting existing parks will increase affordable housing supply and mitigate involuntary displacement.

- Multifamily Tax Exemption

The Multifamily Tax Exemption (MFTE) is a tool that incentivizes the development of multifamily housing, described in depth in the Community Council Affordable Housing Report.

Cities with a population of at least 15,000 can use the MFTE to exempt property taxes for 12 years on new multifamily construction (with at least four units), provided 20% of the units are affordable to low- and moderate-income households (up to 115% of the median family income). In this case, the public funds go to the developer in the form of a tax break, not in the form of a rental payment. If the owner of the property decides to increase rates above the established affordability threshold, the tax exemption is cancelled, and the property is subject to additional tax penalties. Cities with populations of less than 15,000 can use this tool, provided they are the largest urban area in a county planning under the Growth Management Act. Small cities, however, may not have the financial resources to feasibly offer a property tax exemption. Another provision to the rule allows cities to exempt property taxes for multifamily development for eight years with no requirement that a percentage of the units be set aside for low-income renters. The area designated for the MFTE is determined by the local governing authority, and the intention of the legislation is to increase mixed-income residential opportunities, including affordable housing, in urban centers. Expansion of the targeted area within the urban core can open additional opportunities for incentivizing multifamily development.

3. Protect the Local Economy: Job Training Partnerships to foster local opportunities and prosperity through improved workforce development initiatives

Economic development strategies that improve local resiliency through workforce training bolster opportunity for existing residents. Focus on both higher and secondary educational institutions in the region to take advantage of sector-based partnerships. Construction based partnerships in particular are likely to improve the supply of low-income housing. The goal is to create programs that offer training/apprenticeships and future job opportunities that improve the quality of jobs in the area.

¹ Community Council Report: Affordable Housing (April 2019) via https://www.wwcommunitycouncil.org/media/1125/affordable-housing-study-report_2019.pdf

ⁱⁱ Florida, Richard. "How Coronavirus Will Reshape U.S. Cities." *Bloomberg.com*, Bloomberg, 2 July 2020, www.bloomberg.com/news/features/2020-07-02/how-coronavirus-will-reshape-u-s-cities.

ⁱⁱⁱ 2018 Gentrification and Displacement Neighborhood Typology Assessment, Key Findings and Methodology Report, Bureau of Planning and Sustainability, City of Portland, Oregon, via https://www.portland.gov/sites/default/files/2020-01/gentrification_displacement_typology_analysis_2018_10222018.pdf

^{iv} King County Washington Equity Impact Review Process Overview (March 2016) via https://www.kingcounty.gov/~media/elected/executive/equity-social-justice/2016/The_Equity_Impact_Review_checklist_Mar2016.ashx?la=en

^v Washington State Department of Commerce, Homeless Assistance via <https://www.commerce.wa.gov/serving-communities/homelessness/>

^{vi} Washington State Housing Finance Commission, Home Advantage Program via <https://www.wshfc.org/buyers/HomeAdvantage.htm>

^{vii} *Affordable Housing Fund | City of Vancouver Washington*, Community Development Programs, May 2020, www.cityofvancouver.us/ced/page/affordable-housing-fund.

^{viii} Landbanking Program for Affordable Housing, Government Innovators Network, Harvard Kennedy School Ash Center for Democratic Governance and Innovation, 2007 Finalist, <https://www.innovations.harvard.edu/landbanking-program-affordable-housing>

^{ix} Kim, Jihyeon; Knapp-Rossi, Malia; Lance, Jeff; Meyers, Joseph; Moulton, Aster; and Stone, Tay, "Reside Vancouver: An Anti-Displacement Plan" (2019). *Master of Urban and Regional Planning Workshop Projects*. 170. <https://archives.pdx.edu/ds/psu/29217>



**Affordable Housing Implementation Task Force
Local Policies & Regulation Subcommittee
Proposed Amendments to the City of College Place's Comprehensive Plan
April 2021**

The Affordable Housing Implementation Task Force Local Policies and Regulations Subcommittee is pleased to submit a number of proposals to amend the City of College Place's Comprehensive Plan in order to broaden and deepen the city's commitment to supporting affordable housing. Below, proposed amendments to the comprehensive plan are underlined. The rationale for the proposed amendments is explained beneath each proposed amendment.

HOUSING POLICY 7: Support the inclusion of low and moderate-income housing units in larger scale residential developments. Develop incentives for low- and moderate-income housing units in larger scale residential developments.

Rationale: Incentives that address the cost of development, such as density, setbacks, parking, pre-approved design plans, development review process, and development fees, may help to promote construction of units for low- and moderate-income community members who would otherwise be unable to afford housing. Put differently, without development incentives and financial incentives, developers may be unlikely to produce housing that is affordable to low- and moderate-income households.

HOUSING POLICY 14: The city will develop strategies and incentives that will encourage manufactured home parks to remain a source of affordable housing.

- a. Establish a manufactured home park zoning ordinance in areas where manufactured home parks already exist. Allow for applications of new manufactured home parks and their inclusion within manufactured home park zoning.
- b. Manufactured home park zoning must include a requirement that residents be given sufficient advance notice of any petition for zoning changes or variances by park owners.
- c. Consider resident opportunity to purchase laws and other mechanisms that give residents sufficient notice and time to organize as a tenants' committee, homeowners association, or co-operative and notify the owner of their intent to purchase a manufactured home park that is up for sale.
- d. Establish conditions for addressing the closure of manufactured home parks, including a resident relocation plan.

Rationale: Preserving existing housing is the most cost-effective way of supporting affordable housing, and often the most affordable non-subsidized homes are manufactured homes. Manufactured home parks are particularly vulnerable to redevelopment pressures, as land values increase in College Place.

Manufactured home park zoning helps preserve existing affordable housing, while granting residents a measure of security that the land where they live will continue to site their manufactured homes.

Ordinances that place conditions on manufactured home park closure can stipulate that before the city approves a zoning change that will result in a park closure, the park owner must address relocation issues, such as:

- Present a relocation plan showing nearby communities where residents can move their homes;
- Move the residents' homes and pay for the disposal of homes that cannot be moved;
- Pay residents' relocation expenses;
- Compensate homeowners for the value of homes that cannot be moved; and
- Allow the residents the opportunity to match the sales price, if the community is being sold to a developer. A requirement of a resident opportunity to purchase could be built into the zoning change.

Because most manufactured homeowners are low-income, moderate-income, or fixed-income retired community members, many cannot afford to move their homes if the parks where they live were to close. Other manufactured home parks in our region are fully occupied or almost at full capacity; they therefore do not have the space to accommodate new residents if parks in College Place were to close. In addition, insufficient alternative affordable housing exists in our region to house manufactured home park residents if the parks where they live were to close.

NEW POLICY: The city will prioritize the preservation of existing affordable housing, including government-supported housing and manufactured housing.

Preserving existing housing is the most cost effective way of supporting affordable housing. In addition, as land values increase in College Place, existing affordable housing may face redevelopment pressures, which could displace low-income residents. Maintaining the quality of life for residents entails enabling them to stay safely and affordably housed.

NEW POLICY: Support strategies that minimize displacement of low-income community members. Policies enacted to create more housing through redevelopment will include measures that mitigate against the displacement of low- and moderate-income community members. The City will refer to the Walla Walla Housing Action Plan Task 4 Anti-Displacement Best Practices memo to mitigate against potential displacement through redevelopment.

Rationale: Public and private investments in the property market in College Place could threaten to displace low-income residents through redevelopment and/or increased housing costs. It is important that low-income residents are able to stay safely and affordably housed, as investments are made that improve their neighborhoods and increase land values.

Certain neighborhoods are at greater risk for redevelopment because they have relatively low assessed values. Those neighborhoods are often home to vulnerable populations, defined here as a high

proportion of renters, racial and ethnic minorities, low-income households, people with disabilities, and households with low levels of educational attainment. Vulnerable populations in areas with low assessed values are at risk of displacement through redevelopment and increased land values. When jurisdictions recognize this threat, they can develop policies and programs that protect vulnerable populations from becoming displaced. Failure to do so increases housing insecurity and can contribute to homelessness.

COMPREHENSIVE PLAN AMENDMENT APPLICATION
COMMUNITY DEVELOPMENT DEPARTMENT
CITY OF COLLEGE PLACE
625 S College Ave, College Place, WA 99324
509-394-8524

Please return the completed application, supplemental questionnaire, and environmental checklist to planbuild@cpwa.us. Upon receipt of your application your project will be billed in accordance with the most recently adopted fee resolution. Proof of a nonprofit 501 (c) 3 status must be submitted by private nonprofit organization with his application if the nonprofit applicant is to qualify for fee waiver.

APPLICANT NAME: Affordable Housing Implementation Task Force Local Policies Subcommittee

MAILING ADDRESS: P.O. Box 2936, Walla Walla, WA 99362

PHONE: (509) 730-3312

EMAIL: relfenbein@wwcommunitycouncil.org

IF MAP AMENDMENT, SITE ADDRESS AND GENERAL LOCATION:

REQUIRED DOCUMENTS:

☒ APPLICATION & NARRATIVE RESPONSE TO THE QUESTIONS BELOW

☐ SEPA ENVIRONMENTAL CHECKLIST AND FEES

☐ SITE PLAN OF THE SUBJECT PROPERTY, IF A MAP AMENDMENT, INCLUDING EXISTING DEVELOPMENT AND PROPOSED DEVELOPMENT, IF ANY.

☐ TITLE REPORT – IF A MAP AMENDMENT

☐ ANY OTHER INFORMATION DETERMINED NECESSARY BY THE DIRECTOR TO ADEQUATELY REVIEW THE PROPOSAL

In a separate document, answer and explain the following:

1. What is the requested amendment? (Please be specific)
2. If your request involves amending the Land Use Element Map, please give a general location and include a copy of the Land Use Map showing the area to be changed.
3. What is the purpose of the proposed amendment?
4. How will the proposed amendment benefit the community as a whole
5. Please list all Policies and Goals which are affected by your proposed amendment.
3. Please list any studies that will support your request and provide electronic copies in PDF format.
7. Please list and include any other substantiated information felt necessary to adequately show the City that the requested amendment should be made.

I, the undersigned, do hereby certify that, to the best of my knowledge, the information on this application and other submitted information is true and correct. In addition, I understand that acceptance of this application and fees do not constitute submittal of a valid application until so informed by the City Administrator.

Applicant's Signature  Date 4/28/2021

**CITY OF COLLEGE PLACE, WA
NOTICE OF APPLICATION
COMPLIANCE WITH STATE ENVIRONMENTAL POLICY ACT
NOTICE OF PUBLIC COMMENT
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City of College Place, Washington has prepared draft revisions to the City Comprehensive Plan, Development Regulations, & Zoning in accordance with the provisions of the Washington State Growth Management Act. In addition, an Environmental Checklist for this non-project action has been prepared in accordance with the provisions of the Washington State Environmental Policy Act. Copies of these documents are available for review on the City's website at http://www.cpwa.us/departments/planning/public_notice.php.

It is anticipated that the City will issue a Determination of Non-Significance for this non-project action. As a result, a single integrated public review and comment period is being provided to receive comments on the draft modifications to the Comprehensive Plan and Title 14 - Unified Development Regulations and the likely SEPA Threshold Determination in accordance with the Optional DNS process outlined in WAC 197-11-355. This may be the last opportunity to comment on the environmental impacts of this proposed non-project action and mitigation measures may be included under applicable codes regardless of whether an EIS is prepared.

The Planning Commission will hold a public hearing via Zoom.us on **October 19, 2021 at 7:00 PM** to consider the draft Unified Development Regulations and any comments received.

Written comments on the draft Unified Development Regulations or likely SEPA Threshold Determination must be submitted, **no later than 5:00PM on October 19, 2021** to Jon Rickard, College Place Community Development Director, 625 S College Avenue, College Place, WA 99324 or via email at jrickard@cpwa.us.

The Zoom attendee link is: <https://us06web.zoom.us/j/82652303537>

Or phone: [1-253-215-8782](tel:1-253-215-8782) ID# 826 5230 3537

(Phone controls: *6 - toggle mute/un-mute and *9 - raise hand)

COVID-19 Virtual Meeting Public Hearing Testimony Procedure:

When submitting testimony for a public hearing, include the following regardless of the manner you are using:

- Your Name
- Your Address

Publish August 20 and October 5, 2021 – Legal section of Union Bulletin

Public testimony for an item requiring testimony be received by the public can be provided in one of three ways:

- Testimony may be submitted in writing no later than 5:00 PM on the meeting date to be included the record.
- Testimony may be submitted by telephone during the meeting by calling a number that will be provided to you upon notification to the Community Development Director no later than 4:00 PM the Monday before the day of the meeting.
- Testimony may be submitted by virtual meeting attendance by link that will be provided to you upon notification to the Community Development Director no later than 4:00 PM the Monday before the day of the meeting.

If you would like to testify by either phone or virtual meeting, you can contact the Community Development Director at jrickard@cpwa.us or by phone at 509-394-8524 no later than 4:00 PM on the Monday before the meeting date.

All comments received will be reviewed by the Planning Commission and will be included as a part of the public record that is forwarded to the College Place City Council.

It is anticipated that the City Council will review the Planning Commission's recommendation at their regularly scheduled meeting on November 9th and that action by the City Council is expected to be taken during that meeting. If you would like to receive notices regarding future meetings and public hearings on the Unified Development Regulations and/or to receive a copy of the SEPA Threshold Determination, or if you have questions regarding the update of the development code process, please call Jon Rickard at 509-394-8524 or email him at jrickard@cpwa.us.

**CITY OF COLLEGE PLACE, WASHINGTON
COMPREHENSIVE PLAN UPDATE
ENVIRONMENTAL CHECKLIST**

The State Environmental Policy Act (SEPA) requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. A standard environmental checklist must be completed to determine the impact of the proposal. The purpose of this checklist is to provide information to help identify impacts from the proposal (and to reduce or avoid impacts from the proposal, if it can be done). The checklist must be completed even for non-project proposals that aren't specific to a certain site, such as the adoption of amendments to update the City's Comprehensive Plan as well as amendments to the City's Development Regulations and Official Zoning Map to implement the updated Comprehensive Plan.

This environmental review assesses the potential environmental impacts associated with proposed amendments to the City's Comprehensive Plan and Development Regulations prepared in accordance with the provisions of the Washington State Growth Management Act. As you will note, several sections of the environmental checklist do not apply to the proposed action, as the standard checklist was developed for site-specific projects. The responses to the environmental checklist are in italics below.

A. BACKGROUND

1. Name of proposed project, if applicable:

City of College Place Comprehensive Plan and Unified Development Code Amendments.

2. Name of applicant:

City of College Place, WA.

3. Address and phone number of applicant and contact person:

*Jon Rickard, Planning Director
City of College Place
625 S College Avenue
College Place, WA 99324
509-394-8524*

4. Date checklist prepared:

August 19, 2021

5. Agency requesting checklist:

City of College Place, WA

6. Proposed timing or schedule (including phasing, if applicable):

The City of College Place has received a request from the Walla Walla Community Council to amend the policies in the City's Comprehensive Plan to broaden and strengthen the City's commitment to affordable housing. In addition, the City through its participation in the regional coalition to prepare a Regional Housing Action Plan, has identified opportunities to review and update the County-wide Planning Policies to support the development of more affordable housing. As a result, the City has prepared a number of potential revisions to the policies in its Comprehensive Plan. To implement these revisions, the City has also prepared potential revisions to the official Zoning map and the City's Unified Development Code. These potential revisions are being distributed for an integrated SEPA/GMA review. It is anticipated that a 60-day comment period will formally commence on or about August 20, 2021 and conclude on or about October 19, 2021. A public hearing will be held at the end of this 60-day comment period on October 19, 2021. All comments received by the City will be reviewed and any necessary revisions to the documents will be made prior to adoption in November 2021. A final review draft was presented to the College Place Planning Commission on August 17, 2021. The first reading of an adoption ordinance would occur at the Tuesday October 26, 2021 City Council meeting. The Second Reading and action by the City Council on the amended Comprehensive Plan and Development Regulations could occur on Tuesday November 9, 2021. More information on this proposal can be found on the City website at http://www.cpwa.us/departments/planning/comprehensive_plan.php and interested parties may contact the City Planning Department at jrickard@cpwa.us to receive email notifications of all meetings associated with the adoption of the proposed amendments to the College Place Comprehensive Plan.

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

The City of College Place may prepare for public review and comments additional amendments to the City's Unified Development Code to further promote affordable housing in the community. In addition, the City will be soliciting comprehensive plan amendments on an annual basis until it initiates the next scheduled review and update process that must be completed by June of 2026. All proposed amendments to the Comprehensive Plan, the Development Regulations, and the Official Zoning Map will be subject to public review and comment.

In addition, the City of College Place, in partnership with the City of Walla Walla, and Walla Walla County, will be initiating a process to review and update the County-wide planning Policies with a particular emphasis on affordable housing and the methodology for allocating growth to Urban Growth Areas. This collaborative planning process may take a year or more to complete and all results will be subject to public review and comment by the respective jurisdictions before any subsequent action is taken.

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

Project specific reviews will be prepared for specific development proposals submitted subsequent to the adoption of the proposed amendments to the City's Comprehensive Plan, Development Regulations and Official Zoning Map.

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

Similar proposals have been presented to the City of Walla Walla.

10. List any government approvals or permits that will be needed for your proposal, if known.

The proposed amendments to the City's Comprehensive Plan and subsequent amendments to the City's Unified Development Code are subject to review and approval by the College Place City Council.

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

The Comprehensive Plan amendments proposed by the Walla Walla Community Council are intended to broaden the strengthen the City's commitment to affordable housing. The amendments emphasize the protection of existing affordable housing and promote measures to preserve existing manufactured housing and mobile home parks, including provisions to mitigate the displacement of residents due to closure or development of existing parks.

The City has proposed some related revisions to provide a framework for the review and update of the County-wide planning Policies with an emphasis on affordable housing and the methodology for reviewing and approving adjustment to Urban Growth Area boundaries.

In addition, minor revisions are proposed to delete outdated policies, to clarify Level-of-Service Standards, and to make editorial changes to improve readability.

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

Please see the attached map that includes proposed revisions to the City of College Place Official Zoning Map to reinstate the Manufactured Housing/Mobile Home Park District.

B. ENVIRONMENTAL ELEMENTS

1. Earth

- a. General description of the site (circle one): Flat, rolling, hilly, steep slopes, mountainous, other

The City of College Place is relatively flat although there is a drop off along the western boundary of the city. A topographical map of the City can be viewed on the Walla Walla County website.

- b. What is the steepest slope on the site (approximate percent slope)?

N/A

- c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland.

N/A

- d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.

N/A

- e. Describe the purpose, type, and approximate quantities of any filling or grading proposed. Indicate source of fill.

N/A

- f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe.

No. The existing City Development Regulations include standards that govern future land clearing and development activities in an effort to prevent erosion from occurring.

- g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?

N/A

- h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any:

The existing Development Regulations include standards to control erosion and to manage storm water runoff as well as standards to govern development activities near geological hazard areas.

2. Air

- a. What types of emissions to the air would result from the proposal (i.e., dust, automobile, odors, industrial wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known.

N/A

- b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.

N/A

- c. Proposed measures to reduce or control emissions or other impacts to air, if any:

The existing Development Regulations include environmental review procedures that will protect air quality.

3. Water

- a. Surface:

- 1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.

Garrison Creek and Stone Creek run through the City.

- 2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.

None.

- 3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.

N/A

- 4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known.

N/A

- 5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.

N/A

- 6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.

N/A

- b. Ground Water:

- 1) Will ground water be withdrawn, or will water be discharged to ground water? Give general description, purpose, and approximate quantities if known.

N/A

- 2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: Domestic sewage; industrial, containing the following chemicals. . . ; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.

N/A

c. Water runoff (including stormwater):

- 1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.

N/A

- 2) Could waste materials enter ground or surface waters? If so, generally describe.

N/A

- 3) Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe.

N/A

d. Proposed measures to reduce or control surface, ground, and runoff water impacts, if any:

The existing Development Regulations also contain provisions to protect Critical Aquifer Recharge Areas as well as environmental review procedures to protect water quality.

4. Plants

a. Check or circle types of vegetation found on the site:

- ☒ deciduous tree: alder, maple, aspen, other
- ☒ evergreen tree: fir, cedar, pine, other
- ☒ shrubs
- ☒ grass
- ☒ pasture
- ☒ crop or grain
- ☒ wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other
- ☒ water plants: water lily, eelgrass, milfoil, other
- ☒ other types of vegetation

- b. What kind and amount of vegetation will be removed or altered?

N/A

- c. List threatened or endangered species known to be on or near the site.

N/A

- d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any:

The existing Development Regulations include provisions to protect shorelines and native vegetation, as well as environmentally sensitive areas. In addition, the regulations include landscaping standards that emphasize the use of native plants.

- e. List all noxious weeds and invasive species known to be on or near the site.

N/A

5. Animals

- a. List any birds and other animals which have been observed on or near the site or are known to be on or near the site.

see below

- b. List any threatened or endangered species known to be on or near the site.

No threatened or endangered species have the potential to be impacted by the proposed amendments to the City's Comprehensive Plan. The U.S. Fish and Wildlife Service lists the following threatened and endangered species as potentially being present in Walla Walla County:

•Western U.S. distinct population segment (DPS) yellow-billed cuckoo (Coccyzus americanus). Threatened. The preferred habitat of this species is dense riparian forests, which are not present in the project area.

•Columbia River DPS bull trout (Salvelinus confluentus). Threatened. No in-water work is planned for this project.

The National Marine Fisheries Service lists several anadromous salmonid species as occurring in Walla Walla County, which is part of the Interior Columbia Domain; these include Snake River Sockeye (Endangered), Snake River Fall-Run Chinook (Threatened), Snake River Spring/Summer-Run Chinook (Threatened), Snake River Steelhead

(Threatened), Upper Columbia River Spring-Run Chinook (Endangered), Upper Columbia River Steelhead (Threatened), and Middle Columbia River Steelhead (Threatened). The fact that there are no water bodies within the project limits and no in water work planned, none of these species will be impacted by the project.

The Washington State Department of Fish and Wildlife Priority Habitats and Species website identifies records of federally listed species known to occur in the area. In this location they listed one species Ferruginous Hawk which is listed at the state level as Threatened. Since no trees are planned to be removed as part of this project, the species will not be impacted by the proposed project.

- c. Is the site part of a migration route? If so, explain.

The City is within the Pacific Flyway for migratory birds. The proposed Comprehensive Plan and Unified Development Code Amendments are not anticipated to impact migratory birds.

- d. Proposed measures to preserve or enhance wildlife, if any:

The existing Development Regulations include Environmental Review procedures and standards to protect Critical Areas and wildlife habitat.

6. Energy and natural resources

- a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.

N/A

- b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.

N/A

- c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any:

N/A

7. Environmental health

- a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe.

N/A

- 1) Describe special emergency services that might be required.

N/A

- 2) Proposed measures to reduce or control environmental health hazards, if any:

The existing Development Regulations include environmental review procedures to prevent or control environmental health hazards.

b. Noise

- 1) What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?

N/A

- 2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)?
Indicate what hours noise would come from the site.

N/A

- 3) Proposed measures to reduce or control noise impacts, if any:

The proposed Development Regulations include environmental review procedures to reduce or control noise impacts.

8. Land and shoreline use

- a. What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe.

There are 3,316 parcels in the City and 67% are being used for single family residences. Less than 10% of the parcels in the City are vacant and there are no parcels zoned Light Industrial that are vacant and suitable for development.

- b. Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses as a result of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use?

There are approximately 20 parcels in the City that are being used for agricultural purposes.

- 1) Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how:

N/A

c. Describe any structures on the site.

N/A

d. Will any structures be demolished? If so, what?

N/A

e. What is the current zoning classification of the site?

The proposed amendments to the Comprehensive Plan includes a policy to reverse a previous policy and re-establish a separate zoning district for manufactured housing and mobile home parks. A Manufactured Housing Community/Mobile Home Park (MHP) zoning district would be added to the Official Zoning Map along the following zoning districts:

- *Single Family Residential*
- *Multi-Family Residential*
- *Manufactured Housing/Mobile Home Park (MHP)*
- *Commercial*
- *Light Industrial*
- *Downtown Mixed Use*
- *University District*
- *Parks, Recreation, and Open Space*

f. What is the current comprehensive plan designation of the site?

Land Use designations are put forth in a matrix in the Land Use Element of the Comprehensive Plan. A Future Land Use map has been prepared in accordance with the criteria contained in the Comprehensive Plan and includes the following designations:

- Single Family Residential*
- Multiple Family Residential*
- Commercial*
- Light Industrial*
- *College Avenue District*
- University District*
- *Parks, Recreation, and Open Space*

g. If applicable, what is the current shoreline master program designation of the site?

There are no jurisdictional shorelines in the City of College Place.

- h. Has any part of the site been classified as an "environmentally sensitive" area? If so, specify.

The following environmentally sensitive areas can be found in the City and are protected by the City's Development Regulations.

- Critical aquifer recharge areas*
- Wetlands*
- Frequently flooded areas*
- Geologically hazardous areas*
- Fish and wildlife habitat conservation areas*

- i. Approximately how many people would reside or work in the completed project?

N/A

- j. Approximately how many people would the completed project displace?

N/A

- k. Proposed measures to avoid or reduce displacement impacts, if any:

N/A

- l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:

The existing Development Regulations include uniform procedures to process land use applications in accordance with the provisions of the Washington State Growth Management Act.

- m. Proposed measures to reduce or control impacts to agricultural and forest lands of long-term commercial significance, if any:

The zoning and development regulations in place encourage infill and efficient use of undeveloped land.

9. Housing

- a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.

The intent of the amendments is to preserve existing affordable housing opportunities and promote additional affordable housing opportunities.

- b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.

The intent of the amendments is to prevent the redevelopment of existing affordable housing and the displacement due sale or closure of existing manufactured housing parks.

- c. Proposed measures to reduce or control housing impacts, if any:

Proposed amendments to the City's Comprehensive Plan include several policies intended to increase housing opportunities in the City, and to promote more affordable housing. The existing Development Regulations include environmental review procedures to ensure that the potential adverse impacts associated with the development of new housing are avoided or mitigated.

10. Aesthetics

- a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?

N/A

- b. What views in the immediate vicinity would be altered or obstructed?

N/A

- c. Proposed measures to reduce or control aesthetic impacts, if any:

N/A

11. Light and glare

- a. What type of light or glare will the proposal produce? What time of day would it mainly occur?

N/A

- b. Could light or glare from the finished project be a safety hazard or interfere with views?

N/A

- c. What existing off-site sources of light or glare may affect your proposal?

N/A

- d. Proposed measures to reduce or control light and glare impacts, if any:

The existing Development Regulations include environmental review procedures to prevent reduce, or control light and glare impacts.

12. Recreation

- a. What designated and informal recreational opportunities are in the immediate vicinity?

-Kiwanis Park
-Lions Park
-Harvest Meadows Park
-Veterans Park at Homestead

- b. Would the proposed project displace any existing recreational uses? If so, describe.

N/A

- c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:

The Comprehensive Plan includes an updated Parks Plan which identifies park development standards, identifies areas underserved by parks, and establishes policies for the joint use of facilities. The Parks Plan was prepared to the standards of the Washington State Office of Recreation and Conservation and will be used to support grant applications to expand parks and recreation opportunities in the community.

13. Historic and cultural preservation

- a. Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers? If so, specifically describe.

N/A

- b. Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources.

N/A

- c. Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc.

The city development regulations require advanced consultation with the tribes and the department of archeology and historic preservation and requires surveys as necessary.

- d. Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required.

The Comprehensive Plan includes Goals and Policies on historic preservation. The existing Development Regulations include environmental review procedures to avoid or mitigate potential adverse impacts to historical properties or cultural resources.

14. Transportation

- a. Identify public streets and highways serving the site and describe proposed access to the existing street system. Show on site plans, if any.

There is a transportation systems map in the Comprehensive Plan.

- b. Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop?

Yes, Valley Transit serves College Place and the Walla Walla Valley

- c. How many additional parking spaces would the completed project or non-project proposal have? How many would the project or proposal eliminate?

N/A

- d. Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private).

There are new street corridors identified in the Transportation Element of the Comprehensive Plan. In addition, there is a list of planned transportation improvements. A bike lane is being added along the south side of W Whitman Drive to enable bicyclists to ride out to the Whitman Mission, a regional tourism facility.

- e. Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.

There is a rail line that runs along the northern boundary of the City and just outside of the City is Martin Airfield.

- f. How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates?

N/A.

- g. Proposed measures to reduce or control transportation impacts, if any:

The existing Development Regulations include environmental review procedures and concurrency requirements to reduce or control transportation impacts.

15. Public services

- a. Would the project result in an increased need for public services (for example: fire protection, police protection, health care, schools, other)? If so, generally describe.

N/A

- b. Proposed measures to reduce or control direct impacts on public services, if any.

There are provisions in the City's Development Regulations to reduce direct impacts on public services, in addition the City has authority under the Washington State Environmental Policy Act to avoid, minimize, or mitigate potential adverse impacts.

16. Utilities

- a. Circle utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other.

The City provides a full range of municipal services which are complemented by two electrical service providers, private telephone, and private natural gas providers.

- b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.

N/A

C. Signature

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: _____

Name of signee: Jon Rickard

Position and Agency/Organization: Community Development Director, City of College Place

Date Submitted: August 20, 2021

D. SUPPLEMENTAL SHEET FOR NON-PROJECT ACTIONS

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

The existing Development Regulations includes environmental review procedures and development standards to prevent inappropriate discharge to water, unacceptable emissions to air, unacceptable noise levels, and to regulate the use of hazardous substances.

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

The existing Development Regulations includes environmental review procedures and development standards to protect plants, animals, and fish and their habitats.

3. How would the proposal be likely to deplete energy or natural resources?

No. The existing Development Regulations include standards and procedures to protect natural resource lands and to conserve energy resources.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

The existing Development Regulations were specifically designed to protect environmentally sensitive areas, wetlands, floodplains, shorelines, and designated Agricultural and Natural Resource Lands.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

There are no jurisdictional shorelines in the City of College Place.

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

The zoning control, development standards, and concurrency requirements should reduce the demands on transportation and utilities.

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

The proposed amendments to the College Place Comprehensive Plan were developed in accordance with the provisions of the Washington State Growth Management Act.

City of College Place, Washington
Ordinance 21-017 Exhibit B
Planning Commission Recommended “Housekeeping” Amendments
to the Unified Development Code
November 12, 2021

College Place Municipal Code 14.90. Subdivisions is proposed to be amended as follows:

14.90.040 C 3 shall be amended to add a new paragraph j.

3. *All streets shall be designed and constructed in accordance with the City of College Place Engineering Design Standards. This shall include, but is not limited to street lighting, street signs, sidewalks, landscaping strips, curbs, gutters, stormwater facilities, and bike lanes, as required by the City.*
- j. *On corner lots, the placement of driveways should be placed as far away from the intersection as possible, as determined by the City.*

College Place Municipal Code 14.20.030 Definitions is proposed to be amended as follows:

14.20.030 Definitions.

- A. *The following words and phrases are hereby defined as follows, unless otherwise determined by the City through an administrative code interpretation:*

***“Qualified professional”** means a person with required applicable education, training, and experience in the field or profession and who holds the necessary license(s), certificate(s), registration(s) or permit(s) necessary to qualify to provide services therein. The City shall determine whether a particular person or entity is a qualified professional for the purposes of this Title.*

- a. *For the purposes of administering the regulations to protect environmentally sensitive areas a qualified professional shall include a person with experience and training in the pertinent scientific discipline, and who is a qualified scientific expert with expertise appropriate for the relevant critical area subject in accordance with WAC 365-195-905(4). A qualified professional must have obtained a B.S. or B.A. or equivalent degree in biology, engineering, environmental studies, fisheries, geomorphology or related field, and two years of related work experience.*
- (1) *A qualified professional for habitats or wetlands must be a professional wetland scientist with at least two years of full-time work experience as a wetland professional, including delineating wetlands using the state or federal*

manuals, preparing wetland reports, conducting function assessments, and developing and implementing mitigation plans.

(2) A qualified professional for a geological hazard must be a professional geologist (preferred) or engineer, licensed in the State of Washington.

(3) A qualified professional for critical aquifer recharge areas means a currently licensed Washington State geologist holding a current specialty license in hydrogeology.

b. For purposes of administering the International Codes a qualified professional shall include a design professional, architect, engineers, and land surveyors licensed under the provisions of RCW 18.08, WAC 308-12 or RCW 18.43.

c. For purposes of administering the land use regulations and development standards a qualified professional may include urban planners, architects, landscape architects, attorneys, civil engineers, and traffic engineers, and GIS specialists.

"Dwelling, two residential units" or "duplex", means a building on a lot containing two dwelling units.

"Townhouse" means a building constructed in a group of two or more attached dwelling units in which each unit extends from foundation to roof and with a yard or public way on at least two sides. Townhouses may be constructed on one lot or on more than one lot as a zero-lot line residential structure.

College Place Municipal Code 14.60.180 Housing Standards is proposed to be amended as follows:

- a. Applicability. These provisions shall apply to the following uses, as defined by the City:
 - 1. Manufactured housing.
 - 2. Multiple residential dwelling units.
 - 3. Cottage housing and co-housing.
 - 4. Townhouses .
 - 5. Tiny homes; and
 - 6. Mixed-use commercial and residential development.

E. Townhouses may be permitted in accordance with the following standards:

- 1. Each development shall comply with the Density, Dimension, Area, Height and Setback Standards for the applicable zoning district; provided that:*
 - a. The minimum lot size and lot width requirements may be waived by the Community Development Director, provided that the density, lot coverage, and setback requirements can reasonably be met.*
 - b. The building placement, landscaping, and/or design of windows on the non-zero lot line sides of the structure shall provide a buffer for the occupants of abutting lots. The side of the building, which is located on the property line, cannot have any openings (vents, windows, doors, etc.), nor an eave that overhangs the property line.*
 - c. Usable outdoor living areas shall be provided in rear and side-oriented courtyards.*
- 2. Each building shall comply with the townhouse provisions of the International Residential Code as adopted and implemented by the City, provided that:*
 - a. The International Residential Code exception to the required parapet construction is not applicable to zero lot line residential structures.*

College Place Municipal Code 14.50.030 Table of Permitted Uses is proposed to be amended as follows:

Townhouses/

College Place Municipal Code 14.60.030 Density, Dimension, Area, Height, and Setback Standards is proposed to be amended as follows:

A. Table 14.60.030 Density, Dimension, Area, Height, and Setback Standards.

Table Footnotes:

- (5) For cottage housing and townhouses, the minimum lot size and lot width requirements may be waived by the Community Development Director, provided that the density, lot coverage, and setback requirements can reasonably be met.*

College Place Municipal Code 14.60.040 Landscaping, Fences, and Visibility Standards is proposed to be amended as follows:

B. The following standards shall apply to all fences in the City:

- 1. No fence shall exceed eight feet in height measured from the existing grade to the highest board, rail, or wire, including any retaining wall.*
 - a. Fences exceeding seven feet in height shall require a building permit and must comply with the provisions of the International Codes, as adopted by the City.*

College Place Municipal Code 14.30.200 Appeals is proposed to be amended as follows (scrivener's error):

- C. All Type 3 and Type 4 land use decisions and the decisions of the Hearing Examiner on appeals of Type 1 and 2 permits may be appealed by a party with standing to file a land use petition in Washington State Superior Court, unless otherwise specified, in accordance with the provisions of Chapter 36.70C RCW. Such petition must be filed within twenty-one days of issuance of the decision. This process shall be the exclusive means of judicial review except for local land use decisions reviewable by a quasi-judicial body created by state law, such as the shorelines hearings board.*

City of College Place, Washington

ORDINANCE NO. 21-018

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE CAPITAL FACILITY PLANS FOR THE YEARS 2022 THROUGH 2027

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010;

WHEREAS, the City formed a Capital Facility Technical Team which has assembled the proposed Capital Facility Plan of the City of College Place. It consists of capital improvements for years 2022 through 2027 identifying the proposed locations and capacities of expanded or new capital and a plan to finance such improvements within projected funding capacities (the “Six-Year Citywide Capital Facility Program” or “CFP”); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on June 8th, 2021 by Council Resolution 21-029, and that program is incorporated into the CFP; and

WHEREAS, the City’s Park, Arbor, and Recreation Board voted unanimously to recommend to City Council adoption of the park section of the Capital Facility Plan during its October 22nd, 2021 meeting.

WHEREAS, the City’s Economic Development, Tourism, and Events Commission voted unanimously to recommend adoption of the Capital Facility Plan during its November 1st, 2021 meeting.

WHEREAS, the City’s Utilities & Transportation Advisory Commission voted unanimously to recommend adoption of the Capital Facility Plan during its November 8th, 2021 meeting.

WHEREAS, updates to the six-year Capital Facility Planning documents have been posted on the city budget portal website: http://www.cpwa.us/departments/finance/budget_2022.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 21-018 which adopts the 2022 to 2027 Capital Facility, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Capital Facility Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the

correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 23rd day of November 2021.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Lisa R. Neissl, City Clerk

Rea Culwell, City Attorney

Passed 11-23-2021
Published 11-26-2021
Effective 11-30-2021

City of College Place: Capital Facility Plan (2022 to 2027) * Many projects subject to availability of grant dollars & future development*														
Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budget	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total Project Cost	How is project funded?
Administration/Community Development														
Design - City Council Chambers Room AV Remodel, Sallyport, Jail Area, Renovation Addition.	1008	High	City Hall	Police Sallyport to move to Police Department. Renovate area to additional office space for Community Development, Administration, and Public Works. 2022: Design 2023: Construction	Budgeted	2022	\$ 80,000.00	\$ 800,000.00					\$ 880,000.00	FY 2022: ARPA Federal Grant FY 2023: Facilities Maintenance Reserve
City Council Chambers AV/OPMA Upgrade	1018	High	City Hall	Replace AV System, do needed upgrades.	Budgeted	2022	\$ 300,000.00						\$ 300,000.00	FY 2022: ARPA Federal Grant
City Hall Conference Room Furnishings	1013	Medium	City Hall	Conference room, six offices	Planned	2023		\$ 50,000.00					\$ 50,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Exterior Beam Repair	1001	Medium	City Hall		Planned	2024			\$ 35,000.00				\$ 35,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Exterior Paint	1017	Low	City Hall	Paint exterior & replace gutters.	Planned	2024			\$ 12,000.00				\$ 12,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Restroom Renovation	1015	Medium	City Hall	Replace tile, stalls, fixtures, counterlights, paint-two public, three staff.	Planned	2025				\$ 40,000.00			\$ 40,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Landscaping	1002	Low	City Hall	Landscaping around City Hall campus	Planned	2026					\$ 50,000.00		\$ 50,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Parking Lot (East End Improvements)	1014	Low	City Hall	Patch, sealcoat, stripe, move dumpster, remove fence, parking stops, ADA ramp to City Hall. Also finish landscaping around City Hall and PD. Also, underground power to charging stations and remove power pole.	Planned	2026					\$ 80,000.00		\$ 80,000.00	Facility Maintenance Reserve (funded by CE)
Total: Administration/Community Development							\$ 380,000.00	\$ 850,000.00	\$ 47,000.00	\$ 40,000.00	\$ 130,000.00	\$ -	\$ 1,447,000.00	
Fire Department														
Regional Fire Training Tower Contribution	2016	High	City of WW	City 1/3 share contribution prorated over five years for replacement fire training tower. Current one isn't safe to do controlled burns in.	Budgeted	2021	\$ 64,900.00	\$ 64,900.00	\$ 64,900.00	\$ 64,900.00	\$ 64,900.00		\$ 324,500.00	Facility Maintenance Reserve (funded by CE)
Replace Exterior Staircase on East Side of Building.	2017	High	Fire Station	Replace Exterior Staircase on East side of B	Budgeted	2021	\$ 30,000.00						\$ 30,000.00	Facility Maintenance Reserve (funded by CE)
Renovate Dorm Rooms	2025	Medium	Fire Station	Renovate Dorm Rooms.	Budgeted	2022	\$ 40,000.00						\$ 40,000.00	Facility Maintenance Reserve (funded by CE)
Dorm Room Furniture	2026	Medium	Fire Station	Obtain Dorm Room Furniture	Budgeted	2022	\$ 30,000.00						\$ 30,000.00	Facilities Maintenance Reserve (funded by CE)
Water Source Heat Pump Replacement	2020	Medium	Fire Station	Replace 1 carrier Water Source Heat Pumps (unit above dorm room)	Budgeted	2022	\$ 10,000.00						\$ 10,000.00	Facilities Maintenance Reserve (funded by CE)
Water Source Heat Pump Replacement	2010	Medium	Fire Station	Replace 8 Carrier Water Source Heat Pumps.	Planned	2023		\$ 80,000.00					\$ 80,000.00	Facility Maintenance Reserve (funded by CE)
Moline Gas Heater Replacement	2011	Medium - ESCO Performance	Fire Station	Replace Moline Gas Heater 75k BTU HR Unit	Planned	2024			\$ 10,000.00				\$ 10,000.00	Facility Maintenance Reserve (funded by CE)
Gas Furnace 75000 BTU HR	2012	Medium - ESCO Performance Contracting Potential	Fire Station	Replace Gas Furnace 7500 BTU HR Carrier Unit.	Planned	2024			\$ 13,450.00				\$ 13,450.00	Facility Maintenance Reserve (funded by CE)
Hot Water Pump 2 HP	2013	Low - ESCO Performance Contracting Potential	Fire Station	Replace Baldor Hot Water Pump 2 HP	Planned	2025				\$ 2,000.00			\$ 2,000.00	Facility Maintenance Reserve (funded by CE)
Total: Fire Department							\$ 174,900.00	\$ 144,900.00	\$ 88,350.00	\$ 66,900.00	\$ 64,900.00	\$ -	\$ 539,950.00	
Police Department														

Gun Range Building	3019	High	Wastewater Treatment Plant.	Install Washroom and Roof.	Budgeted	2022	\$ 23,000.00						\$ 23,000.00	Federal ARPA Grant
Police Department: RTU Package 3 Ton Heater/Chiller	3011	Medium - ESCO Performance Contracting	Police Department	Replace 3 Ton RTU Package Unit Heater/Chiller on roof rated "F" on south side of building. North side chiller failed	Budgeted	2022	\$ 15,000.00						\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Backup Generation Design (3 Buildings)	3020	Medium	Police Department		Planned	2023		\$ 10,000.00					\$ 10,000.00	Facilities Maintenance Reserve (funded by CE)
Replace 50 Gallon Water Heater	3012	Medium - ESCO Performance	Police Department	Replace 50 Gallon Water Heater	Planned	2024			\$ 3,000.00				\$ 3,000.00	Facility Maintenance Reserve (funded by CE)
Police Department Renovation	3010	Low	Police Department	Renovate Police Department	Planned	2024			\$ 500,000.00				\$ 500,000.00	Facility Maintenance Reserve (funded by CE)
Total: Police Department							\$ 38,000.00	\$ 10,000.00	\$ 503,000.00	\$ -	\$ -	\$ -	\$ 551,000.00	
Public Works Department - Parks														
Lions Park Renovation	4001	High - But dependent upon grant dollars.	Lions Park	Dredge and reconstruct pond and Garrison Creek channel, eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Engineering will be done the first half of FY 2021. Construction will be the last half of FY 2021 into FY 2022	Budgeted	2018	\$ 3,256,683.00						\$ 3,256,683.00	42.9% State RCO Grants, 15.3% Private Foundation Grants, 12.3% Ecology Funds, 29.5% City REET II
Lions Park Community Center	4006	Low	Lions Park	Replace Community Center with multipurpose facility with Community Kitchen	Planned	2023		\$ 500,000.00	\$ 2,466,799.00				\$ 2,966,799.00	100% EDA Tourism Grant Funds if Received
Harvest Meadows Park Improvements	4005	Medium	Harvest Meadows Park	Improvements include a welcome sign and picnic shelter as identified in the 2018 Park Master Plan.	Planned	2023		\$ 25,000.00					\$ 25,000.00	100% REET II Funds
Veterans Park at Homestead	4004	Low	Homestead Ave south of 4th Street	Addition of more play equipment and restroom in Park.	Planned	2025				\$ 100,000.00			\$ 100,000.00	100% Developer Fees
Park Development near Stone Creek	4003	Low	SW of College Ave & Mojonner St	Per development standards, parkland will need to be donated to City for development. Will cooperate with State RCO, College Place School District, and developer for quality regional park.	Planned	2023		\$ 500,000.00	\$ 1,500,000.00				\$ 2,000,000.00	15% REET 2, 25% RCO, 50% Developer Fees, 10% Collaboration with College Place School District
Total: Public Works Department - Parks							\$ 3,256,683.00	\$ 1,025,000.00	\$ 3,966,799.00	\$ 100,000.00	\$ -	\$ -	\$ 8,348,482.00	
Public Works Department - Stormwater														
SE Birch (4th to 6th)	5004	High	SE Birch (4th to 6th)	Stormwater Improvements from 4th to 6th at Birch. 2022: Engineering. 2023: Construction.	Budgeted	2022	\$ 179,860.00	\$ 280,140.00					\$ 460,000.00	39.1% Federal ARPA Grant Money, 60.9% Storm Utility
Street Waste Decant Facility	5003	High - But dependent upon grant dollars.	Public Works Yard	Construction of a street waste decant facility. 2022: Engineering. 2023: Construction.	Budgeted	2022	\$ 500,000.00	\$ 1,000,000.00					\$ 1,500,000.00	75% State Ecology Grant, 25% Stormwater Utility.
Outfall Replacement Program	5012	High	Around Community.	Prioritization to be determined through Stormwater Management Plan Criteria.	Planned	2023		\$ 200,000.00		\$ 200,000.00		\$ 200,000.00	\$ 600,000.00	Apply for State Department of Ecology Grant Funds for 50%. Other 50% Stormwater Utility.
Drywell Install	5022	High	Community Wide	Earmark funds to install Drywells.	Planned	2023		\$ 80,000.00		\$ 80,000.00		\$ 80,000.00	\$ 240,000.00	Apply for State Department of Ecology Grant Funds for 50%. Other 50% Stormwater Utility.
SE 12th Street (College to Larch)	6010	High	SE 12th (College to Larch)	Replace storm infrastructure on 12th from College to Larch.	Planned	2023		\$ 1,200,000.00					\$ 1,200,000.00	100% Transportation Improvement Board Grant.
Public Works Yard Stormwater Improvements.	6032	Medium	Middle of block between 4th, 6th, Birch, and Date.	Stormwater improvements at Public Works Yard.	Planned	2023		\$ 200,000.00					\$ 200,000.00	50% State Department of Ecology Grant, 50% Stormwater Utility Funds.

SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruct 10th to include stormwater infrastructure to filter water into Garrison Creek.	Planned	2024				\$ 425,000.00				\$ 425,000.00	100% Move around money. Hardship money will cover staffing. Move freed up money to this project. (Freed up money via Stormwater Capacity Hardship Grant). Also, consider
SE 12th Street (Larch to Myra)	6039	High	SE 12th (Larch to Myra)	Replace storm infrastructure on 12th from Larch Avenue to Myra.	Planned	2025				\$ 1,200,000.00				\$ 1,200,000.00	100% Transportation Improvement Board Grant.
NE Cedar Ave Storm Improvements	6007.2	High	NE Cedar from A to C Street	Stormwater Improvements along corridor.	Planned	2026						\$ 340,000.00		\$ 340,000.00	100% Hardship Grant Redirect or Legislative Appropriation.
SE Date Ave (8th to 11th)	5018	Medium	SE Date (8th to 11th)	Stormwater Retrofit on SE Date from 8th to 11th.	Planned	2027							\$ 400,000.00	\$ 400,000.00	100% Stormwater Utility.
Total: Public Works Department - Stormwater							\$ 679,860.00	\$ 2,960,140.00	\$ 425,000.00	\$ 1,480,000.00	\$ 340,000.00	\$ 680,000.00	\$ 6,565,000.00		
Public Works Department - Streets															
Installation of stop signs at Whitman/Larch.	6044	High - Developer Contribution	Whitman Drive & Larch	Installation of solar flashing stop signs on Larch at Whitman Intersection.	Budgeted	2022	\$ 10,000.00							\$ 10,000.00	100% Villages at Fort WW Developer Contribution
			- 2022: Harvest Meadows, Knapp Addition, SE Bliss Ln - 2023: SW 6th, Cedar Bend Subdivision, SW 7th, SW 8th (College to Bade) (Davis to Evans), SW 9th, SW Evans (6th to 8th), SW Davis (6th to 8th) - 2024: Autumn Meadows Subdivision, Country Estates Subdivision, Sherburne Addition, SW 10th (Birch to Date) - 2025: Highland Park Subdivision - 2026: NE C Street (Larch to Myra), Larch (C Street to SR 125)												
Chipseal Program	6018	Medium		Planned annual chip seal program	Budgeted	2022	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 360,000.00	100% REET 1 Fund
			- FY 2022 - SE 6th (College to Date) FY 2023 - SW 6th St (Davis to Evans) - FY 2024 - SE Mockingbird Ln - FY 2025 - SE Highland Park (North Leg) - FY 2026 - NE Dawson St (Myra to Westfair) - FY 2027 - NE Alden St (Criscola to Troutdale)												
Block Resurfacing Program	6059	Medium		Resurface a block of deteriorated roadway every other year. Provides a ten year fix.	Budgeted	2022	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 200,000.00	100% REET 1 Fund

4Bikes Project (Fourth - College to Academy, Academy - Whitman to 4th)	6029	High - Obtained TIB Complete Street Grant	4th - College Avenue to Academy Way Academy Way - 4th Street to Whitman Drive.	Continuance of cycle track on Fourth Street from Davis Street to College Avenue. Pedestrian streetlamps every 200 feet: Fourth St - College Avenue to Academy Way, Academy Way - Whitman Drive to Fourth Street.	Budgeted	2022	\$ 600,000.00						\$ 600,000.00	Awarded Transportation Improvement Board Complete Street Grant (\$500,000). Remaining funds from Street Improvement Fund. Project to be tracked in the Economic Development Fund 330.
Safewalk College Place	6048	High - 2021 / Medium - 2022, 2024, and 2026	- 2022 SW 6th and SW 8th - 2023 NE Lambert, NE Ash, SE Date - 2024 B Street 2026 1st and 3rd between Academy and Davis	Install six-foot wide sidewalk on one side of road. Dependent on obtaining a Community Development Block Grant: General Purpose. Odd number years will be funded by State TIB SP Grant if funded.	Budgeted	2022	\$ 364,000.00	\$ 476,540.00	\$ 400,000.00			\$ 600,000.00	\$ 1,840,540.00	100% CDBG General Purpose Grant Funds and easement donation from Walla Walla University. Fund 309 in FY 2023 - State Transportation Improvement Board Sidewalk Grant Funds.
Mojonnier Rd Reconstruction (Bluvue Ln to College Ave)	5006.2	High - Grant funded.	Mojonnier Rd from Grandview to College Ave	Reconstruction of Mojonnier Rd from Bluvue Ct to College Ave. Engineering (2021 to 2022 with MPO STP Grant Money) Construction in 2023.	Budgeted	2022	\$ 711,000.00	\$ 4,168,290.00					\$ 4,879,290.00	76.7% Federal Highway Bill Grant Funds, 20% MPO STP Funds , 3.3% Street Improvement Fund.
CP Broadband Project	6068	Medium	Citywide	Construction of dark fiber throughout the City of College Place (\$2 Million per square mile per Petrichor).	Budgeted	2022	\$ 1,000,000.00	\$ 3,000,000.00					\$ 4,000,000.00	5% City Match via Federal ARPA, 95% either EDA Build Back Better, Federal NTIA, State CERB, and Public Works Trust Fund Grant.
Crosswalk Improvements in front of CP Post Office	6058	Medium	500 S. College Avenue	Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.	Planned	2023		\$ 90,000.00					\$ 90,000.00	Trying to pursue WSDOT Ped Grant. May go to MPO for funds. Likely 25% local match from Street Fund.
CP Downtown Parking Lot Project	6063	Low	Center of Block bordered by 8th, 6th, College, and Bade.	Construct parking lot to encourage a dense mixed-use downtown that is walkable.	Planned	2023		\$ 200,000.00	\$ 300,000.00				\$ 500,000.00	100 % Going after USDA Economic Development Grant Funds.
Stone Creek Development Intersection Signalization on College Ave by CPHS	6035	Medium - Dependent on future development.	College Avenue, south side of College Place High School.	Installation of signals at College Ave and arterial for the Stone Creek Development.	Planned	2023		\$ 365,170.00					\$ 365,170.00	This will be primarily funded by development impact fees. 25% city match likely through Street Fund.
Stone Creek Development Intersection Signalization II on College Avenue by CPHS	6064	Medium - Dependent on future development.	College Avenue, near CPHS	Installation of signals.	Planned	2023		\$ 365,170.00					\$ 365,170.00	This will be primarily funded by development impact fees. 25% local match likely through Street Fund.
9th Street	6062	Medium - Dependent on CDBG Grant Funds.	9th (College Ave to Alleyway)	Convert gravel road to pavement with curb and gutter.	Planned	2023		\$ 500,000.00					\$ 500,000.00	100 % Street Improvement Fund via CDBG - General Purpose Grant, LID, or State Grant.
SE 12th Street (College to Larch)	6010.2	High - Dependent on grant funds.	SE 12th Street from College to Larch	Street grind and overlay with water and sewer improvements on SE 12th Street from College to Larch.	Planned.	2023		\$ 2,229,430.32					\$ 2,229,430.32	90% TIB or MPO Funding, 10% Street Improvement Fund.
Pedestrian signalization at Myra Rd & Garrison Village Way	6054	Low - Dependent on WSDOT Grant and Developers	Myra Rd at Garrison Village Way	Pedestrian crossing beacon with pedestrian refuge island so folks can get to Fort Walla Walla.	Planned	2024			\$ 546,000.00				\$ 546,000.00	Likely Scenario: 20% City of WW, 20% City of CP Street Fund, 30% Developer Contrib, 30% State Grant

Rose Street Lighting	6014	Low	Rose Street from College Ave to Lambert Ave	Rose Ornamental Pedestrian Street Lights	Planned	2024			\$ 350,000.00				\$ 350,000.00	100% Transportation Improvement Board Complete Street Grant.
Heat Pump at Public Works Shop	6056	Medium	Public Works Yard	Replace Heat Pump	Planned	2024			\$ 20,000.00				\$ 20,000.00	100% Facility Maintenance Fund.
Public Works Yard Upgrade	6032	Medium	218 SE 4th St	Upgrade Public Works Yard. New pavement between buildings and gas pumps. General renovation work.	Planned	2024			\$ 400,000.00				\$ 400,000.00	100% Facility Reserve Fund.
SE Birch St (2nd to 4th)	5004.3	Medium	Birch Street from 2nd to 4th.	Reconstruct Birch Street from 2nd to 4th to include curb and gutter.	Planned	2024			\$ 100,000.00				\$ 100,000.00	100% Street Improvement Fund/REET.
12th & Larch Intersection	6011	Medium	The 12th and Larch Avenue intersection.	Identify, design and construct preferred intersection configuration.	Planned.	2025				\$ 2,053,000.00			\$ 2,053,000.00	50 % Local (City) funds from Street Improvement Fund (funded by the street fund) with 50% WSDOT or MPO Grant.
SE 12th Street (Larch to Myra)	6039	Dependent on grant funds.	SE 12th Street from Larch to Myra Rd.	Reconstruction of 12th Street from Myra Rd to Larch Ave.	Planned	2025				\$ 3,155,697.48			\$ 3,155,697.48	90% TIB or MPO Funding, 10% Street Improvement Fund.
Larch & Whitman Intersection	6015	Medium	Larch & Whitman Intersection	Intersections need to be improved for safe traffic.	Planned	2025				\$ 304,163.00			\$ 304,163.00	40% Developer Impact Fees, 40% CERB Construction Grant, 20% Street Improvement Fund
NE Cedar Avenue ("A" to "C" Street)	6007.2	Medium	NE Cedar Avenue from "A" to "C" Street	Resurface Cedar Avenue	Planned	2026					\$ 358,520.76		\$ 358,520.76	100% Legislative Appropriation
SE Dewey Dr	6022	Medium	SE Dewey Drive.	Full street and sidewalk reconstruction on Dewey Drive to include water and sewer improvements.	Planned.	2026					\$ 678,483.00		\$ 678,483.00	100% Street Improvement Fund
SE Sky Ave (12th to Scenic View)	6024	Medium	SE Sky Ave from 12th Street to Scenic View Drive.	Corridor reconstruction on SE Sky Ave from 12th Street to Scenic View Drive to include streets, sidewalks, water and sewer improvements.	Planned	2027						\$ 502,580.00	\$ 502,580.00	100% Street Improvement Fund (funded by the Street Fund), REET, Water Capital Reserve Fund, Wastewater Capital Reserve Fund
Whitman Dr Reconstruction	6043	Low - Dependent on future development.	Whitman Drive & Maple Ave	Reconstruct roadway from Academy Way to Martin Airfield to Arterial Standards. Also, includes conversion of Academy & Whitman intersection to four way stop.	Planned	2027						\$ 986,654.00	\$ 986,654.00	50% Developer Fees; 50% State TIB or Public Works Trust Fund Grants
Whitman Dr Multiuse Path Completion	6006	Low	Whitman Drive between Evans and Academy.	Assemble right of way to complete gap in multi-use path between Evans and Academy Way.	Planned	2027						\$ 80,000.00	\$ 80,000.00	90.0% MPO STP Funds and/or State RCO, 10% Local Match
Total: Public Works Department - Streets							\$ 2,775,000.00	\$ 11,484,600.32	\$ 2,211,000.00	\$ 5,607,860.48	\$ 1,732,003.76	\$ 1,664,234.00	\$ 25,474,698.56	
Public Works Department - Wastewater														
WWTP Improvements - Implementation Phase 1:	7004	High - Mandated by our Wastewater Permit, also dependent on grants.	WWTP - 501 Owens Rd	WWTP Wastewater Treatment Plant Improvements: - 2022: Headworks \$1,740,000 - 2022: Rearation and Cooling: \$150,000 - 2023: Land Treatment: \$17.9 Million	Budgeted	2022	\$ 2,000,000.00	\$ 23,000,000.00					\$ 25,000,000.00	20% Wastewater Capital Reserve; 40% Department of Ecology Grant/Loan; 40% Legislative Appropriation.
Life Station #5 Replacement	7019	High - Over Capacity and Tripping Hazard	SW 1st	Replace over capacity wastewater lift station. Engineering in FY 2022. Construction in FY 2023.	Budgeted	2022	\$ 465,000.00	\$ 1,176,500.00					\$ 1,641,500.00	100% Public Works Trust Fund (State)

Neighborhood Sewer Lining	7016	High	Across Community.	Refer to Wastewater Fiscal Sustainability Plan for Period Phasing.	Budgeted	2022	\$ 300,000.00		\$ 400,000.00		\$ 300,000.00		\$ 1,000,000.00	100% Wastewater Capital Reserve Fund.
12th Street Wastewater Replacement Project	6010.3	Medium	12th Street from College to Larch.	Wastewater replacement project below 12th Street project.	Planned	2023		\$ 270,742.00					\$ 270,742.00	100% Wastewater Capital Reserve Fund.
NE Cedar Ave Wastewater Replacement Project	6007.3	High - Dependent on grant funds.	Cedar Ave from C to A Streets	Line Sewer of NE Cedar Avenue from A to C Street.	Planned	2026					\$ 80,010.00		\$ 80,010.00	100% Legislative Appropriation
12th Street Wastewater Replacement Project (Date to Myra)	6039.3	Medium	12th Street from Myra Rd to Larch St	Wastewater Replacement Project under 12th Street project.	Planned.	2025				\$ 401,745.00			\$ 401,745.00	100% Wastewater Capital Reserve Fund.
Central Avenue Wastewater Line Project (ScenicView to Valley)	7020	Low	Central Avenue from ScenicView to Valley.	Install new sewer line to replace private line in corridor.	Planned	2027						\$ 150,000.00	\$ 150,000.00	100% Wastewater Capital Reserve Fund.
Total: Public Works Department - Wastewater							\$ 2,765,000.00	\$ 24,447,242.00	\$ 400,000.00	\$ 401,745.00	\$ 380,010.00	\$ -	\$ 28,543,997.00	
Public Works Department - Water														
Well No. 2 (No 6.) Relocation	8001	High	Whitman Drive & Maple Ave	Reconstruction of new well shaft and well-house and installation of pump, motor, controls, and appurtenant equipment and facilities to replace Well No. 2; decommissioning of existing Well No. 2. The goal is to have this well operational by end of Summer 2021. High end estimate is by Paul Cross at RH2	Budgeted	2017	\$ 2,850,000.00						\$ 2,850,000.00	State Legislative Appropriation and 20-year, 1%, 50% forgivable DWSRF Loan
Sky & 12 Water Main Replacements	8007	Medium	Sky Avenue and Alley of 12th & Mt View	Replace existing steel water main and services. Project deferred due to crazy bidding environment due to COVID.	Budgeted	2022	\$ 617,000.00						\$ 617,000.00	48.6% Federal ARPA Grant, 51.4% Water Capital Fund.
Whitman Maple Solar Array	8019	Low	Whitman & Maple Drive	The City will continue to look for grant funding to construct a solar array adjacent to Well #6. We will only pursue this project if it is grant funded.	Budgeted	2022	\$ 450,000.00						\$ 450,000.00	100% either Pacific Power Blue Sky, CREA, or State Department of Commerce Funding
6th St Water - College to Date	8011	High	6th between College	Replace water main and services	Budgeted	2022	\$ 150,000.00						\$ 150,000.00	100% Water Capital Reserve Fund.
Well #7 Development	8017	High	Teal Rd City Property.	Develop a fourth well with School District due to increased population.	Budgeted	2022	\$ 510,000.00	\$ 1,065,000.00	\$ 1,925,000.00				\$ 3,500,000.00	10% Public Works Trust Fund, 20% City Water Fund, 60% FEMA HMA Grant, 10% Developer Contribution.
Western College Place Water Storage Tank Reservoir 4 (1,000,000 Gallons)	8018	High	Martin Airfield Area	Engineering and development of 1,000,000 water storage tank to serve all of west/southwest College Place.	Budgeted	2022	\$ 350,000.00	\$ 1,000,000.00	\$ 2,150,000.00				\$ 3,500,000.00	10.0% State Public Works Trust Fund, 50.0% FEMA HMA or Fed Inf Bill, 15.0% Water Capital Fund, 10.0% Dev Contribution
Well #3 Electrical Generator	8024	High	Lamperti & Larch	Electrical Generator at Well #3	Planned	2023		\$ 500,000.00					\$ 500,000.00	75% FEMA HMA Grant, 25% City Water Fund
SE 12th St (College to Larch) Water Infrastructure Replacement Project	6010.4	Medium - Dependent on Grant Funds	SE 12th Street from College to Larch Ave.	Replace water infrastructure under SE 12th St project.	Planned	2023		\$ 617,381.00					\$ 617,381.00	100% Water Capital Reserve Fund.
SW 10th Street Retrofit (Colleg	5005.3	High	SW 10th from College	Replace water main and services on SW 10th from College to Dead End.	Planned	2024			\$ 236,643.00				\$ 236,643.00	100% Water Capital Reserve Fund.
Birch Ave Water - 2nd to 4th	8009	High	Birch between 2nd &	Replace water main & services	Planned	2024			\$ 140,000.00				\$ 140,000.00	100% Water Capital Reserve Fund.
SE 12th St (Larch to Myra) Water Infrastructure Replacement Project	6039.4	Medium - Dependent on grant funds.	SE 12th Street from Myra Rd to Larch Ave.	Replacemen water infrastructure under SE 12th St project from Date to Myra Rd.	Planned	2025				\$ 916,113.00			\$ 916,113.00	100% Water Capital Reserve Fund.

Steel (500,000 Gallon) Tower Repaint	8020	High	Water Tank in Public Works Yard	Elevated water tower from 1947 needs to be repainted. Also, pursuing FEMA Resiliency Grant to conduct seismic upgrades,	Planned	2025					\$ 1,200,000.00			\$ 1,200,000.00	75% FEMA HMA Grant, 25% City Water Fund
NE Cedar Ave Water Infrastructure Replacement Project	6007.4	High - Dependent on Ave funds.	NE Cedar Avenue from "A" to "C" Street	Replace water infrastructure below Cedar Ave project.	Planned	2026					\$ 158,000.00			\$ 158,000.00	100% Legislative Appropriation
Dewey Drive Water	6022.2	High	Dewey Drive	Replace Water main & services	Planned	2026					\$ 286,000.00			\$ 286,000.00	100% Water Capital Reserve Fund.
SE Sky Ave Water Infrastructure Replacement Project	6024.3	Medium	SE Sky Ave from 12th to SE Scenic View Dr.	Replace water infrastructure below Sky Ave project.	Planned	2027						\$ 140,850.00		\$ 140,850.00	100 % Water Capital Reserve Fund
Total: Public Works Department - Water							\$ 4,927,000.00	\$ 3,182,381.00	\$ 4,451,643.00	\$ 2,116,113.00	\$ 444,000.00	\$ 140,850.00	\$ 15,261,987.00		
Grand Total: All Capital Facility Projects							\$ 14,996,443.00	\$ 44,104,263.32	\$ 12,092,792.00	\$ 9,812,618.48	\$ 3,090,913.76	\$ 2,485,084.00	\$ 86,732,114.56		



FY 2022 TO 2027 CAPITAL FACILITY PLAN

FY 2022 TO 2027 CAPITAL FACILITY PLAN



City of College Place: 625 S. College Ave, Phone: 509-529-1200 Website: www.cpwa.us

City Council

- Norma Hernandez, Mayor
- Jerry Bobbitt, Council Position #1
- Michael Cleveland, Council Position #2
- Marge Nyhagen, Council Position #3
- Loren Peterson, Council Position #4
- Melodie Selby, Council Position #5
- Heather Schermann, Council Position #6
- Monica Boyle, Council Position #7

CFP Management Team

- Mike Rizzitiello, City Administrator
- Brian Carleton, Finance Director
- Troy Tomaras, Police Chief
- David Winter, Fire Chief
- Robert McAndrews, Public Works Director
- Jon Rickard, Community Development Director

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II. WHAT IS A CAPITAL FACILITY PLAN (CFP)?

- ▶ The Capital Facilities & Transportation Improvement Plan (CFP) is a planning tool that lists current and future City capital facilities projects. It is important to note that just because a project is listed in the CFP, it does not mean funds have been budgeted or are available. This document is a tool for current and long-term planning purposes.
- ▶ Each year the city is required by the state to adopt a CFP for planning and funding of capital projects. The CFP is a project planning tool which covers all aspects of infrastructure planning within the city. The projects included in the CFP are those that are needed to meet the concurrency requirements of the Growth Management Act (GMA), transportation projects to be included in the TIP, and other capital projects planned for the next six-year period.
- ▶ The TIP is a transportation planning tool used by the Washington State Department of Transportation (WSDOT) to allocate funding for local agency projects. The WSDOT will not fund transportation projects that are not included in the TIP. Comments received on transportation projects will apply to both the CFP and TIP.
- ▶ Staff has identified and prioritized projects for consideration by the Council. The CFP and TIP are six-year planning tools. The general approach for project selection and prioritization was based on criteria covering City Council goals, infrastructure needs, community benefits, employment impact, safety, and other factors (mandates, obligations, and outside funding). The departments evaluated the proposed projects and results are forwarded to the City Council for consideration.
- ▶ **Many projects in Capital Facility Plan are reprioritized throughout the year based on the pursuit and award outside Federal, State, and Private grant opportunities.**
- ▶ **The City is able to reconstruct and maintain Federally classified roads better because they are eligible for Federal and State grant funds. These streets include: Rose, C, Whitman, 4th, 12th, Lamperti/Mojonnier, Taumaurson, Myra, Larch, Meadowbrook, College, Academy, and Doans.**
- ▶ **All other streets are local and ineligible for Federal and State grants.**
- ▶ **Status Definitions**
 - ▶ **Budgeted:** Project will occur in Fiscal Year 2022.
 - ▶ **Planned:** Project planned for the future. City is in the process of assembling grant funds for the project.



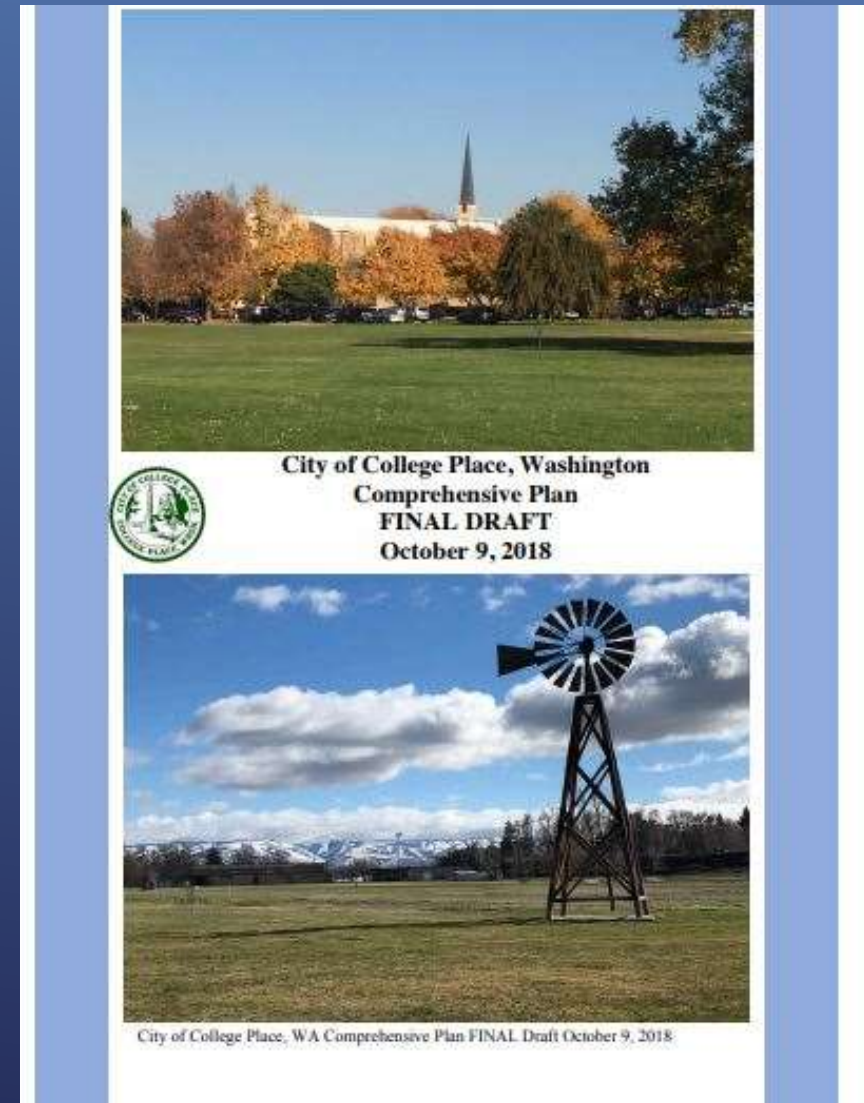
III. FY 2022 PRIORITY PROJECTS

- ▶ A. Well #6 Drinking Water Well Replacement Final Wellhouse Engineering/Start Construction: \$2,850,000.00 (Grant/Loan funded) Major construction in FY 2022.
- ▶ B. Wastewater Treatment Plant Improvement Begin Construction: \$2,000,000 (Ecology/USDA/Federal Appropriation) Most Construction in FY 2023.
- ▶ C. Regional Fire Training Tower Contribution: \$324,500 (Total over five years).
- ▶ D. 4Bikes Project: \$600,000 (TIB Grant, City)
- ▶ E. Lions Park Renovation : \$3,256,683 (REET, State RCO Grants, Sherwood Trust Grant, Partnerships)
- ▶ F. SW Mojonier Rd Reconstruction: \$711,000 (Walla Walla MPO, Federal Highway Bill) Most Construction in FY 2023.
- ▶ G. City Council Chambers AV/OPMA Upgrade: \$300,000 (Federal ARPA Grant).



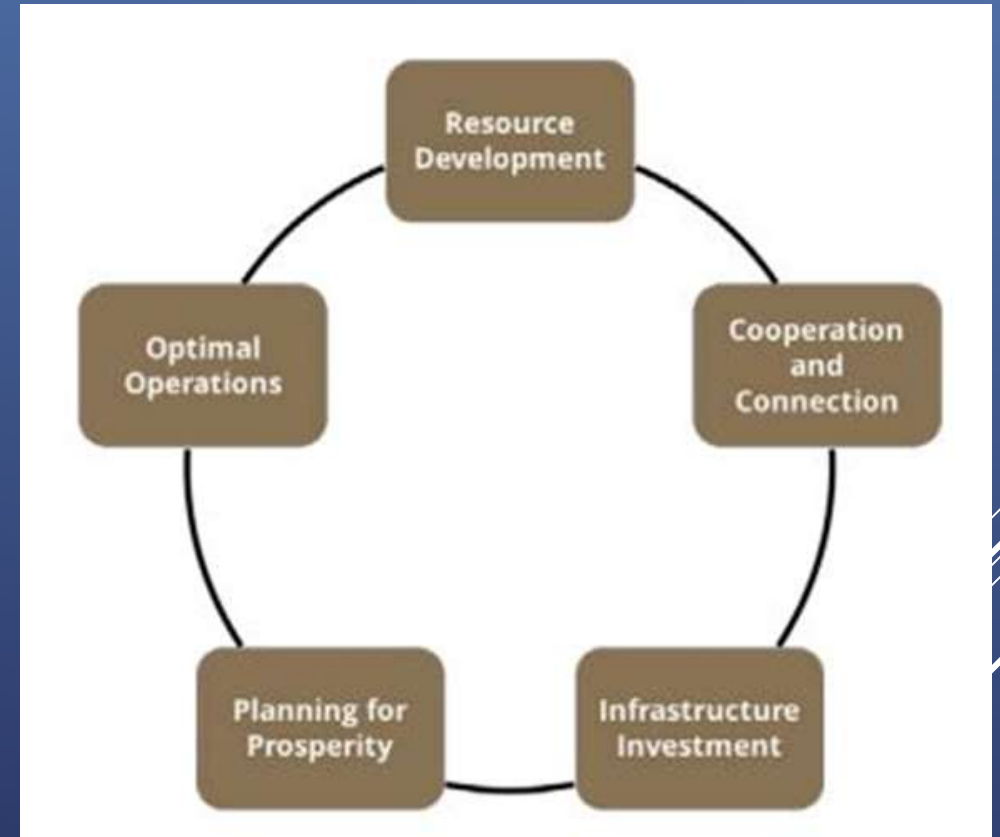
IV. 2018 COMPREHENSIVE PLAN

- Adopted by City Council on October 9th, 2018
- Aspirational goals and objectives for the City over the next twenty years.
- Mandated by the Washington State Growth Management Act.
- Goals that this Capital Facility Plan satisfies:
 - Goal #11: Maintain and improve existing utilities and services while planning for new growth and development.
 - Goal #17: Provide reliable, effective, and efficient utility services at the lowest reasonable cost, consistent with the City's aims of environmental stewardship, social equity, economic development, and the protection of public health.
 - Goal #23: Maintain the city's infrastructure so that it meets the needs of existing employers and targeted industries.



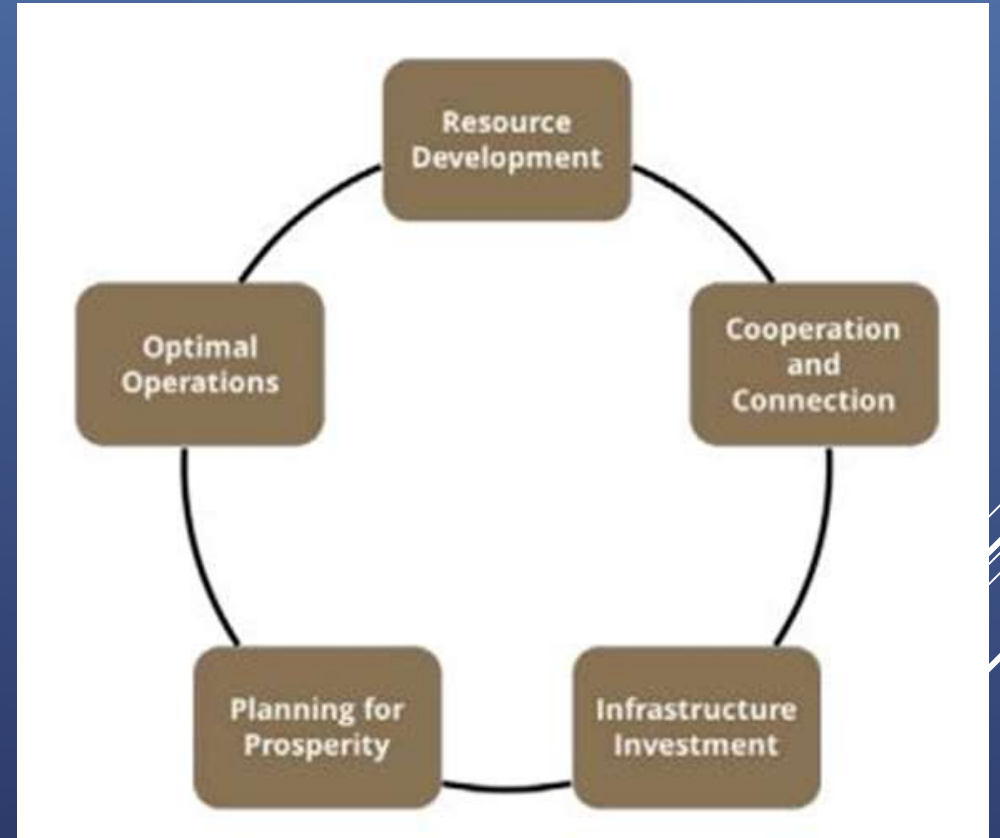
V. STRATEGIC PLAN: 2017 TO 2026

- Adopted by City Council on July 25th, 2017 and revised/adopted via Ordinance No. 19-005 on February 12th, 2019 as well as Ordinance No. 21-010 on June 22nd, 2021.
- Ten year framework for vision, values, and work plan.
- Five Tenants
 - Resource Development
 - Economic Development Strategy
 - Develop Design Standard and Mixed-Use Zone
 - Cooperation and Connection
 - Create annual community events
 - Increase outreach program
 - Increase volunteer commissions
 - Infrastructure Investment
 - Stormwater utility
 - Safe and sustainable water supply
 - Fully funded wastewater utility
 - Local streets are refurbished or rebuilt
 - Planning for Prosperity
 - Optimal Operations



V. STRATEGIC PLAN: 2017 TO 2026

- Adopted by City Council on July 25th, 2017 and revised/adopted via Ordinance No. 19-005 on February 12th, 2019 as well as Ordinance No. 21-010 on June 22nd, 2021.
- Ten year framework for vision, values, and work plan.
- Five Tenants
 - Planning for Prosperity
 - Produces and adopts a Comprehensive Plan
 - City government flexible enough to permit innovation
 - Optimal Operations
 - Staffed to nationally-recognized human resource levels
 - Construct new and modify existing City facilities based on nationally-recognized standards
 - GIS is used for comparative advantage and municipal leadership.



VI. LONG TERM FINANCIAL STRATEGY

Key Financial Principles

- ▶ Make Trade-Offs
- ▶ Do It Well
- ▶ Focus Programs on College Place Residents and Businesses
- ▶ Preserve Physical Infrastructure
- ▶ Use Unexpected One-Time Revenues for One-Time Costs or Reserves
- ▶ Invest in Employees
- ▶ Pursue Innovative Approaches to Service Delivery
- ▶ Contract In/Contract Out
- ▶ Maintain Capacity to Respond to Emerging Community Needs
- ▶ Pursue Entrepreneurial Initiatives
- ▶ Address Unfunded Liabilities
- ▶ Selectively Recover Costs
- ▶ Recognize the Connection Between the Operating and Capital Budgets.

Guidelines

- ▶ What Should the City Do Every Year, Whether the Financial Forecast is Positive or Negative?
 - ▶ Increase operating cost recovery (user fees)
 - ▶ Pursue cost sharing
- ▶ What Should the City DO in the Following Year's Budget When the Financial Forecast is Positive?
 - ▶ Assess the situation
 - ▶ Maintain adequate reserves
 - ▶ Use one-time revenues only for one-time expenses
 - ▶ Use recurring revenues for recurring costs or for one-time expenses
 - ▶ Stay faithful to City goals over the long run
 - ▶ Think carefully when considering revenue cuts
 - ▶ Think long-term
- ▶ What Should the City DO in the Following Year's Budget When the Financial Forecast is Negative?
 - ▶ Assess the situation
 - ▶ Use reserves sparingly
 - ▶ Reduce services
 - ▶ Continue to think carefully when considering tax increases
- ▶ What Should the Council Consider Before Increasing Taxes?
 - ▶ Will the increase result in programs or services that will have a quantifiable public benefit?
 - ▶ Is the tax source related and connected to the services that are to be supported by the new revenue?
 - ▶ Is the increase fully justifiable in terms of need?
 - ▶ Has every effort to educate citizens about the tax been taken in advance of the increase?
 - ▶ Are the services that are intended to be supported by the new revenue supportable into the foreseeable future?
- ▶ What Should the Council Consider Before Asking Residents to Increase Taxes?
 - ▶ Have efforts to educate residents about the tax been made?
 - ▶ Has there been ample time for residents to debate and discuss the issue?
 - ▶ Has the council taken the time to listen to residents' concerns?
 - ▶ Do our residents understand what the results will be following implementation of the new tax?

VII. CAPITAL FACILITY PLAN DEVELOPMENT & REVIEW PROCESS



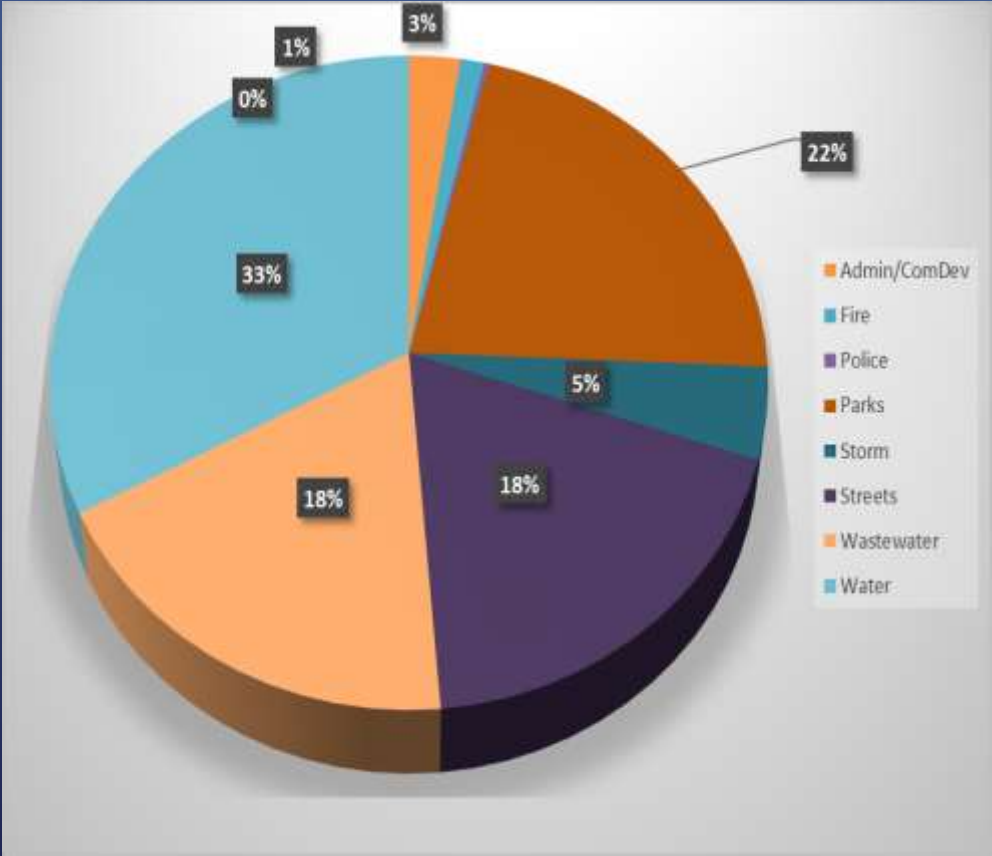
VIII. COMPLETED PROJECTS IN FY 2020

Capital Facility Projects Completed in FY 2021			
Project	Type	Description	Cost
Facility (Fire HVAC)	Fire	Rebuild ext Loop circulation pump and pm it loop.	\$ 15,000.00
Police Evidence Building	Police	Construction of evidence and storage building.	\$ 149,500.00
12th Street Parklet	Park	Trust Leadership Group 12th Street Parklet Project.	\$ 10,000.00
NE Destito Ct Stormwater Retrofit.	Storm	Fix flooding issues with new stormwater infrastructure on NE Destito Ct.	\$ 240,000.00
SE Meadowbrook Blvd Overlay	Streets	Finish up overlay on SE Meadowbrook Blvd from SR 125 to SE Lamperti St.	\$ 313,560.00
Safewalk College Place	Streets	Installation of sidewalks on SW Davis, SW Bade, and SW 12th Street.	\$ 421,530.00
FY 2021 Chipseal Program	Streets	Planned annual chip seal for 2021	\$ 60,000.00
Southwest Wastewater Trunk Line Project	Wastewater	Installation of replacement lift station and line for SW part of town.	\$ 7,587,097.00
Total			\$8,796,687.00

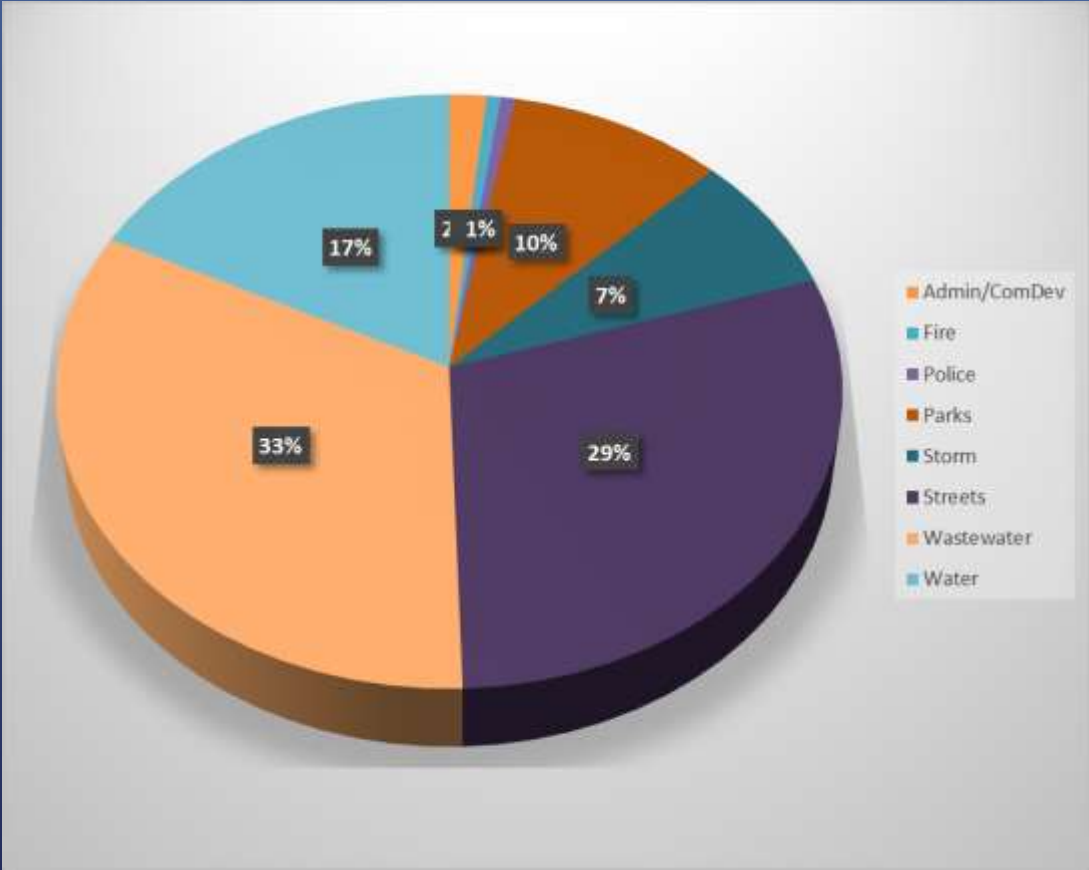


IX. CAPITAL FACILITY PLAN SUMMARY – FY 2022 VS. (2022 TO 2027)

Fiscal Year 2022

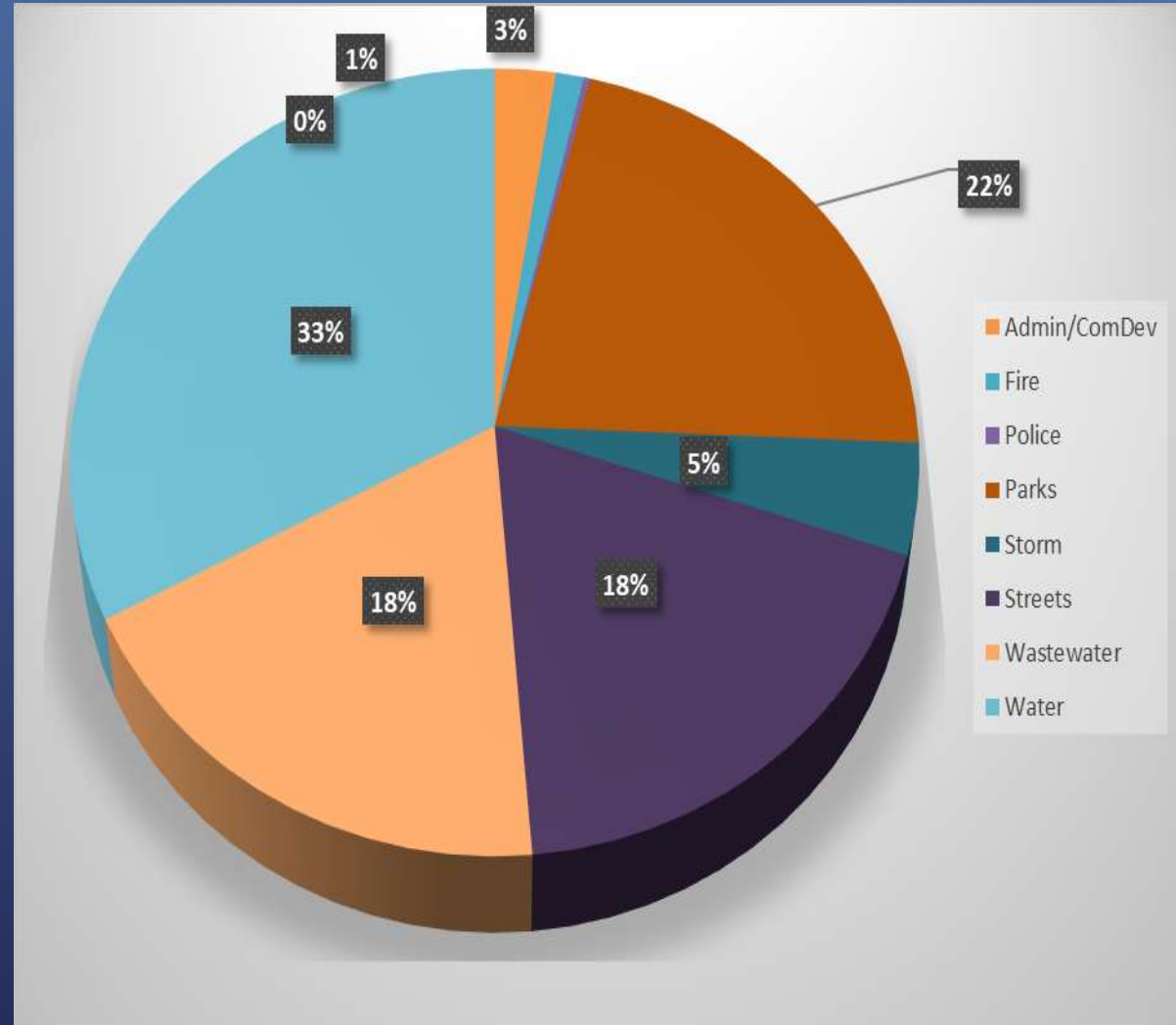


Fiscal Year 2022 to 2027



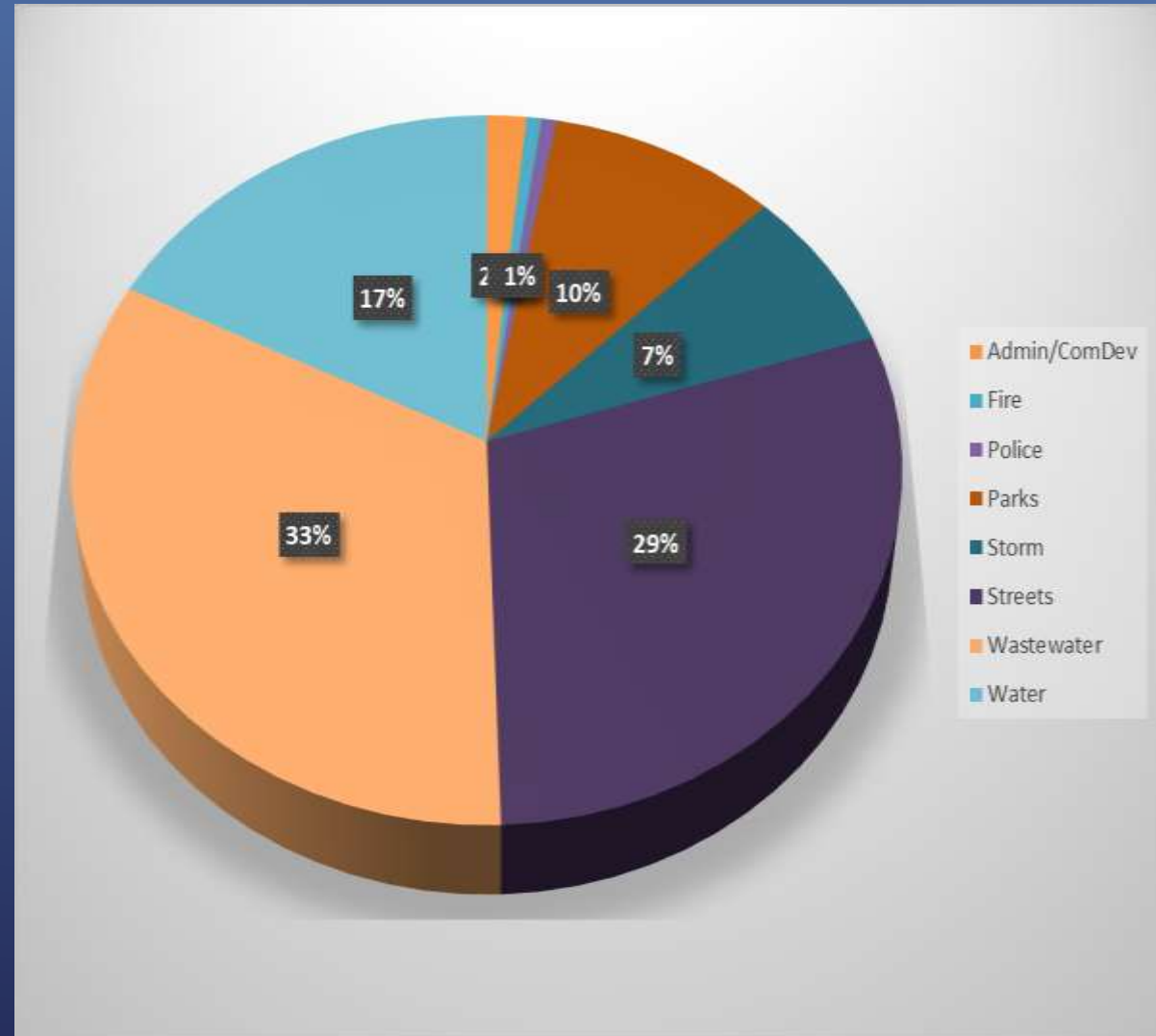
X. CAPITAL FACILITY PLAN – FY 2022

Capital Facility Plan: FY 2022	
Department	Expense
Admin/ComDev	\$ 380,000.00
Fire	\$ 174,900.00
Police	\$ 38,000.00
Parks	\$ 3,256,683.00
Storm	\$ 679,860.00
Streets	\$ 2,775,000.00
Wastewater	\$ 2,765,000.00
Water	\$ 4,927,000.00
Total	\$ 14,996,443.00



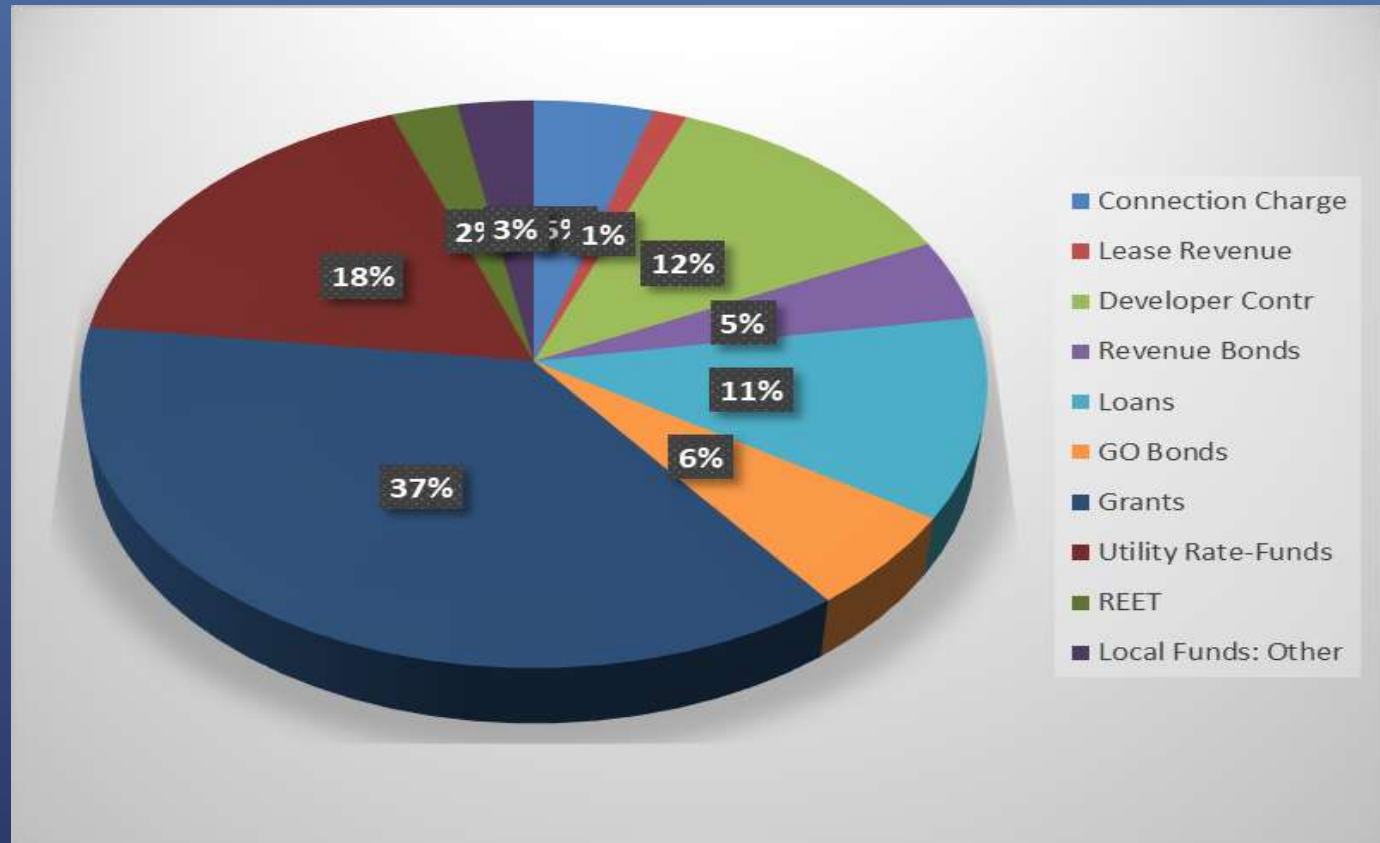
XI. CAPITAL FACILITY PLAN – FY 2022 TO 2027

Capital Facility Plan: FY 2022 to 2027	
Department	Expense
Admin/ComDev	\$ 1,447,000.00
Fire	\$ 539,950.00
Police	\$ 551,000.00
Parks	\$ 8,348,482.00
Storm	\$ 6,565,000.00
Streets	\$ 25,474,698.56
Wastewater	\$ 28,543,997.00
Water	\$ 15,261,987.00
Total	\$ 86,732,114.56



XII. ANTICIPATED REVENUE SOURCES

Revenue Projection: FY 2022 to FY 2027	
Revenue Type	Total
Connection Charge	\$ 4,047,755.00
Lease Revenue	\$ 1,140,720.00
Developer Contr	\$ 10,498,988.41
Revenue Bonds	\$ 4,000,000.00
Loans	\$ 10,061,987.20
GO Bonds	\$ 4,907,555.40
Grants	\$ 32,704,040.10
Utility Rate-Funds	\$ 15,378,477.23
REET	\$ 2,240,928.00
Local Funds: Other	\$ 2,573,600.00
Total	\$ 86,732,114.56



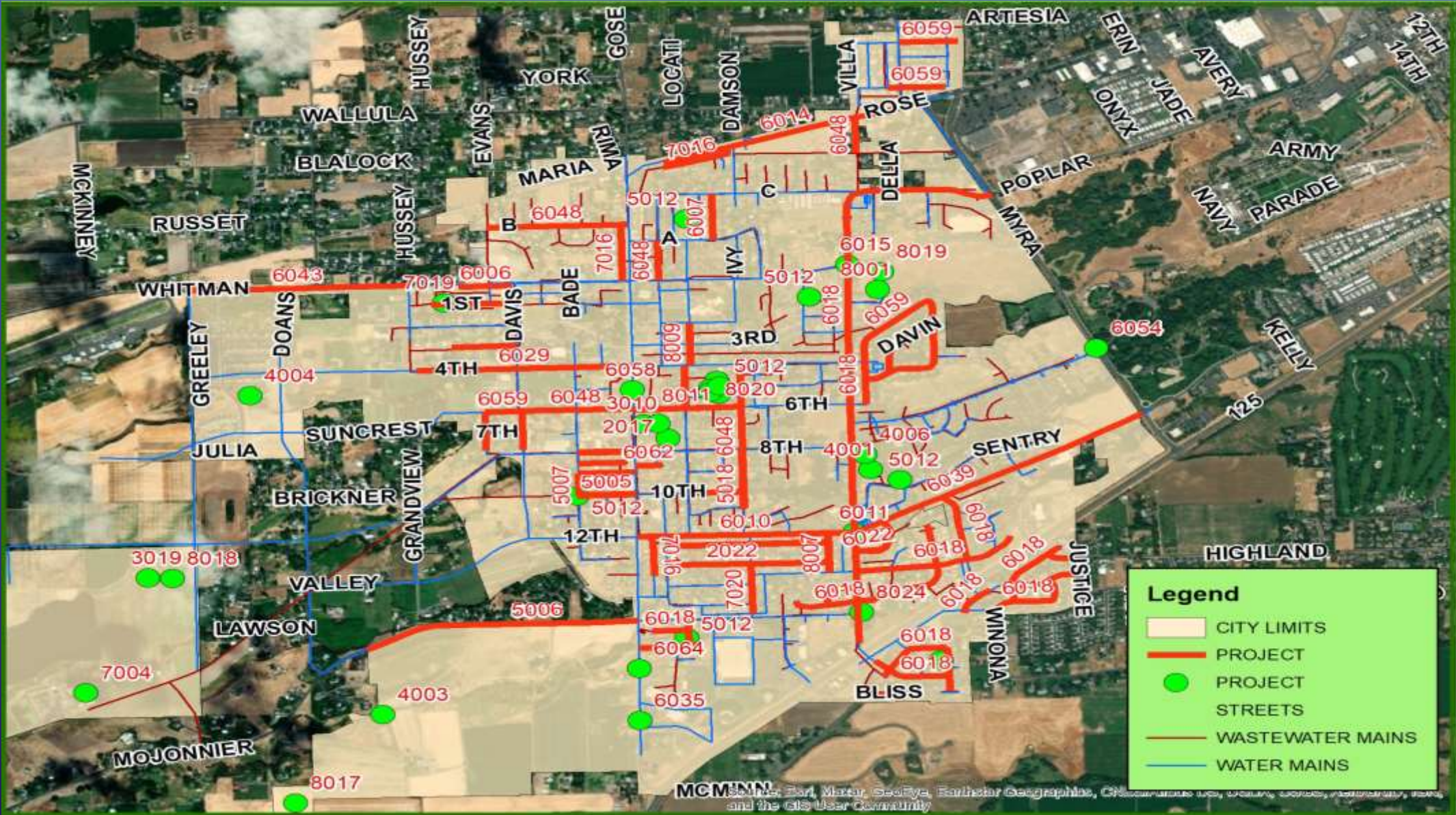
Revenue Narrative: The six-year Capital Facility Plan (excluding equipment replacement and Information Technology) amounts to \$86,732,114.56. Over 49% of the plan is contingent upon successful application of grants and future developer contributions. Projects driven by development will not occur unless projected development occurs.

XIII. PRIORITIZATION EXPLANATION

- ▶ All projects in the Capital Facility Plan (CFP) were assigned a prioritization value.
 - ▶ High: Project needs to happen as soon as possible. Projects to be funded by a combination of city funds, grants, and loan dollars. Infrastructure in very poor condition or solving a key deficiency in existing system.
 - ▶ Medium: Project needs to happen at some point but is not an immediate concern.
 - ▶ Low: Project driven by availability of grants or pace of development. Project will not happen without grant or projected development pattern.



XIV. CAPITAL FACILITY PLAN SIX YEAR MAP



XV. CFP - FACILITIES



A. CITY HALL

- ▶ I. 2022
 - ▶ City Council Chambers Design Room AV System Install, Sallyport Design - \$80,000 (High)
 - ▶ City Council Chambers AV/OPMA Upgrade - \$300,000 (High)
- ▶ II. 2023
 - ▶ City Hall Conference Room Furnishings - \$50,000 (Medium)
 - ▶ City Hall Council Chambers/Sallyport/Jail Area Remodel - \$800,000 (High)
- ▶ III. 2024
 - ▶ City Hall Exterior Beam Repair - \$35,000 (Medium)
 - ▶ City Hall Exterior Paint - \$12,000 (Low)
- ▶ IV. 2025
 - ▶ City Hall Restroom Renovation - \$40,000 (Medium)
- ▶ V. 2026
 - ▶ City Hall Landscaping - \$50,000 (Low)
 - ▶ City Hall Parking Lot (East End Improvements) - \$80,000 (Low)



How do we pay for it?

- 100% - Federal ARPA for Council Chambers AV
- 100 % - Current Expense/Facilities Maintenance Reserve

B. FIRE DEPARTMENT

- ▶ Fire Department was constructed in 2001. Little renovation work has occurred since this time.
- ▶ I. 2022
 - ▶ Replace Exterior Staircase on East Side of Building - \$30,000 (High)
 - ▶ Regional Fire Training tower to replace outdated/dangerous one - \$64,900 estimated per year for five years at \$324,500 total to cover our proportional share. (High)
 - ▶ Renovate Dorm Rooms - \$40,000 (Medium)
 - ▶ Dorm Room Furniture - \$30,000 (Medium)
 - ▶ Water Source Heat Pump Replacement - \$10,000 (Medium)
- ▶ III. 2023
 - ▶ Water Source Heat Pump Replacement - \$80,000 (Medium – ESCO)
- ▶ IV. 2024
 - ▶ Moline Gas Heater Replacement - \$10,000 (Medium – ESCO)
 - ▶ Gas Furnace 75000 BTU HR Replacement - \$13,450 (Medium – ESCO)
- ▶ V. 2025
 - ▶ Hot Water Pump 2 HP - \$2,000 (Low – ESCO)



How do we pay for it?

- 100 % - Current Expense/Facilities Maintenance Reserve

C. POLICE DEPARTMENT

- ▶ All of Police moved into former Annex Building in 2017.
- ▶ I. 2022
 - ▶ Gun Range Building - \$23,000 (High)
 - ▶ RTU Package 3 Ton Heater/Chiller - \$15,000 (Medium)
- ▶ II. 2023
 - ▶ Backup Generation - \$10,000 (Medium – ESCO)
- ▶ III. 2024
 - ▶ Replace 50 Gallon Water Heater - \$3,000 (Medium-ESCO)
 - ▶ Police Department Renovation - \$500,000 (Low)

How do we pay for it?

- 100% - Gun Range: Federal ARPA Grant
- 100% - Current Expense/Facilities Maintenance Reserve



XVI. CFP - INFRASTRUCTURE



A. PARKS



LIONS PARK

- ▶ Prioritization: High
- ▶ Estimated Total Cost: \$3.3 Million (2022)
- ▶ Marquee Project for Walla Walla Valley Blue Zones Project
- ▶ Improvements
 - ▶ Splash Pad
 - ▶ Perimeter walking path w/ exercise equipment
 - ▶ Convert Softball to Multipurpose Field with Backstop
 - ▶ Inclusive playground
 - ▶ Restrooms

How do we pay for it?

- 42.9% State RCO Grants
- 15.3% Private Foundation Grants
- 12.3% State Ecology Funds
- 29.5% City REET II/City Funds



LIONS PARK COMMUNITY CENTER

- ▶ Prioritization: Low
- ▶ Estimated Total Cost: \$2.9 Million (2023-2024)
- ▶ Conduct design work, engineering work, and construction of replacement Community Center for 1970 one.
- ▶ Preliminary drawings and costing recently done by Design West Architects (October 2021)
- ▶ Working in concert with Park Board and CP Lions Club.
- ▶ Will only occur if awarded Federal EDA Tourism & Outdoor Rec Grant.



How do we pay for it?

- 100% Federal EDA Tourism & Outdoor Rec Grant Funds

HARVEST MEADOWS PARK

- ▶ Prioritization: Medium
- ▶ Estimated Total Cost: \$25,000 (2023)
- ▶ 0.25 city park property dating from the 1980's.
- ▶ Near intersection of Harvest & Larch.
- ▶ Installation of welcome sign and picnic shelter.



How do we pay for it?

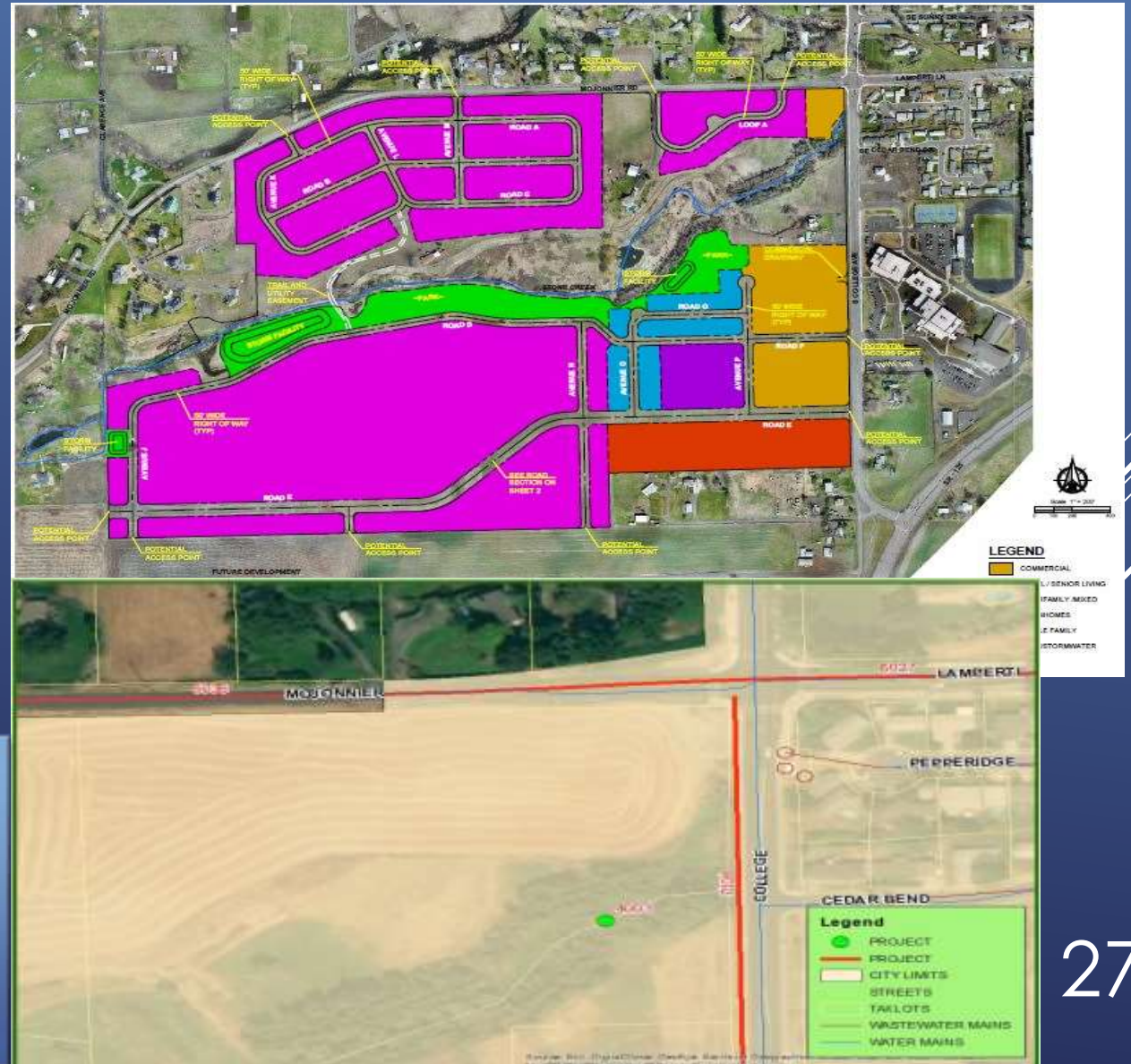
- 100% REET II Funds

PARK DEVELOPMENT @ STONE CREEK

- ▶ Prioritization: Low
- ▶ Driven by development and majority paid for by development.
- ▶ 260 Acres annexed into the City in 2017.
- ▶ Regional park concept.
- ▶ Estimated Cost: \$2,000,000 (2023-2024)
 - ▶ Along Stone Creek
 - ▶ Trails
 - ▶ Sportsplex

How do we pay for it?

- 50% Developer Impact Fee
- 25% State RCO Grants
- 15% Current Expense – Parks or REET
- 10% Partnership opportunities with CPPS



VETERANS PARK

- ▶ Prioritization: Low
- ▶ Hayden Homes is donating property (1.67 acres) and playground equipment.
- ▶ However, items still missing to make it a completed park.
- ▶ Estimated Total Cost: \$100,000 (2025)
 - ▶ Developer Fees
- ▶ Improvements added by City in Future:
 - ▶ Restrooms
 - ▶ Picnic Shelter
 - ▶ Basketball Court



How do we pay for it?

- 100% Developer Fees (Martin Airfield Top Bluff)

B. FULL CORRIDOR PROJECTS



What does Full Corridor Projects mean?

The roadway and certain associated utilities (water, wastewater, and storm) underneath roadway will be replaced.

SE MOJONNIER RD RECONSTRUCTION

- ▶ Prioritization: High (2022-2023)
- ▶ Road now in city limits per urban growth boundary technical amendments approved by Walla Walla County.
- ▶ Driven by speed of Stone Creek development and grant opportunities.
- ▶ Developer contribution required.
- ▶ Walla Walla Valley MPO STP Grant acquired to cover final engineering and right-of-way acquisition expense.
- ▶ Federal Highway Grant Bill money acquired for Construction.
- ▶ SE Mojonnier Rd: College Ave to Bluvue Lane.
- ▶ Reconstruct 0.64 miles of roadway.
- ▶ Eligible for TIB and State Grants.
- ▶ Estimated Cost
 - ▶ Engineering: \$711,000
 - ▶ Street: \$4,168,290
 - ▶ **Total: \$4,879,290**

How do we pay for it?

- 20.0% - Walla Walla Valley MPO Funds
- 76.7% - Federal Highway Grant Bill
- 10% - City Street Fund (CE), REET, and Partnerships



BIRCH AVE(4TH TO 6TH)

- ▶ Prioritization: High (2022-2023)
- ▶ Roadway surface bad. Curb dislodged on east side of roadway. Stormwater issues.
- ▶ Full corridor reconstruction (0.14 Miles)
- ▶ Estimated Cost (Storm): \$460,000.
 - ▶ Engineering: \$179,860 (2022).
 - ▶ Construction: \$280,140 (2023).
 - ▶ **Total: \$460,000**

How do we pay for it?

- 39.1% - Federal ARPA Grant
- 60.9% - Storm/Streets



12TH (COLLEGE TO LARCH)

- ▶ Prioritization: High (2023)
- ▶ Eligible for TIB Grants
- ▶ Full corridor reconstruction (0.50 Miles)
- ▶ Estimated Cost
 - ▶ Storm: \$1,200,000
 - ▶ Streets: \$2,229,430.32
 - ▶ Wastewater: \$270,742.00
 - ▶ Water: \$617,381.00
 - ▶ **Total: \$4,317,553.32**

How do we pay for it?

- 71.8% - State TIB UAP Grant/Fed Inf Bill/MPO
- 7.9% - City Streets Fund
- 6.3% - Wastewater Utility
- 14.3% Water Utility



10TH STREET (COLLEGE TO BADE)

- ▶ From College to Bade Avenue
- ▶ Prioritization: High (2024)
- ▶ Reconstruct 10th Street so it has curbs and storm inlets to treat stormwater draining to Garrison Creek adjacent to roadway.
- ▶ Stormwater portion funded by redirect from Stormwater Hardship Grant and Ecology Stormwater Grant.
- ▶ Utilities will cover their portion the project
- ▶ Estimated Cost
 - ▶ Storm Utility: \$425,000.00
 - ▶ Water Utility: \$236,643.00
 - ▶ **Total Cost: \$661,643**

How do we pay for it?

- 32.7% - Stormwater Utility Funds freed up from State Stormwater Hardship Capacity Grant.
- 48.1% - Streets or Ecology Grant.
- 19.2% - Water Utility

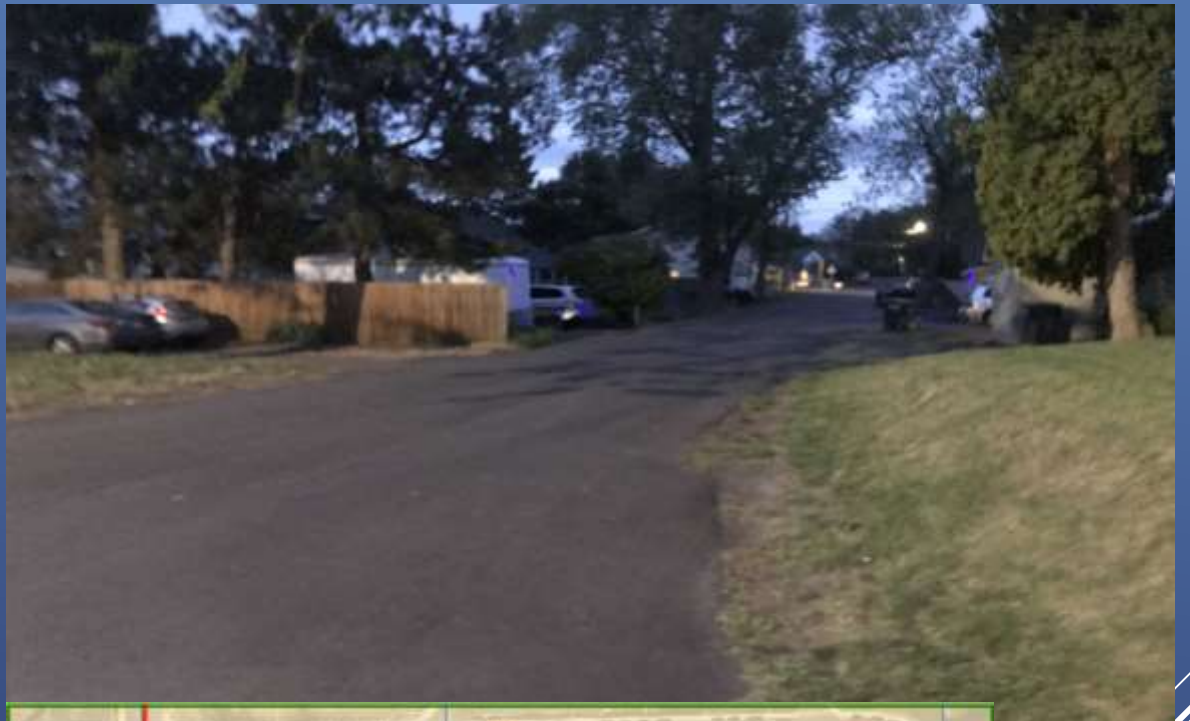


BIRCH AVE (2ND TO 4TH)

- ▶ Prioritization: Medium (2024)
- ▶ Reconstruct Birch from 2nd to 4th including replacement of water system infrastructure.
- ▶ Local funds will need to cover this.
- ▶ Full corridor reconstruction (0.12 Miles)
- ▶ Estimated Cost
 - ▶ Street: \$100,000
 - ▶ Water: \$140,000
 - ▶ **Total: \$240,000**

How do we pay for it?

- 41.7% - Street Improvement (CE) and/or debt/loan
- 58.3% Water Utility



12TH (LARCH TO MYRA RD)

- ▶ Prioritization: Medium (2025)
- ▶ Eligible for TIB Grants
- ▶ Full corridor reconstruction (0.75 Miles)
- ▶ Estimated Cost
 - ▶ Storm: \$1,200,000.00
 - ▶ Street: \$3,155,697.48
 - ▶ Wastewater: \$401,745
 - ▶ Water: \$916,113.00
 - ▶ **Total: \$5,673,555.48**

How do we pay for it?

- 69.1% - State TIB UAP Grant/Federal Grant
- 6.9% - City Streets
- 7.1% - Wastewater Utility
- 16.1% Water Utility



NE CEDAR AVE (A TO C ST)

- ▶ Prioritization: Medium (2026)
- ▶ Local Road (Doesn't qualify for State & Federal Transportation Programmatic Grants)
- ▶ Full corridor reconstruction (0.14 Miles)
- ▶ Only happen if obtain State Legislative Appropriation or State Storm Hardship Grant.
- ▶ Almost was awarded in FY 2019 & 2021 Legislature.
- ▶ Cost (2021)
 - ▶ Storm: \$340,000
 - ▶ Street: \$358,520.76
 - ▶ Wastewater: \$80,010
 - ▶ Water: \$158,000
 - ▶ **Total: \$936,530.76**

How do we pay for it?

- 100.0% - Going After State Legislative Appropriation & Storm Hardship Grant



DEWEY DRIVE

- ▶ Prioritization: Medium (2026)
- ▶ Local funds will need to cover this.
- ▶ Local Road (State & Federal grant programs don't cover local roads).
- ▶ Full corridor reconstruction (0.14 Miles)
- ▶ Estimated Cost
 - ▶ Street: \$678,483
 - ▶ Water: \$286,000
 - ▶ **Total: \$964,483**

How do we pay for it?

- 50.00% - Street Improvement (CE) and/or debt/loan
- 20.3% - REET
- 29.7% Water Utility



SKY AVE (12TH TO SCENICVIEW)

- ▶ Prioritization: Medium (2027)
- ▶ Local funds will need to cover this.
- ▶ Local Road (State and Federal Transportation Grant Programs don't cover local roads).
- ▶ Full corridor reconstruction (0.11 Miles)
- ▶ Estimated Cost
 - ▶ Street: \$502,580
 - ▶ Water: \$140,850
 - ▶ **Total: \$643,430**

How do we pay for it?

- 80.4% - Street Improvement (CE) and/or debt/loan
- 19.6% Water Utility



C. STORM PROJECTS

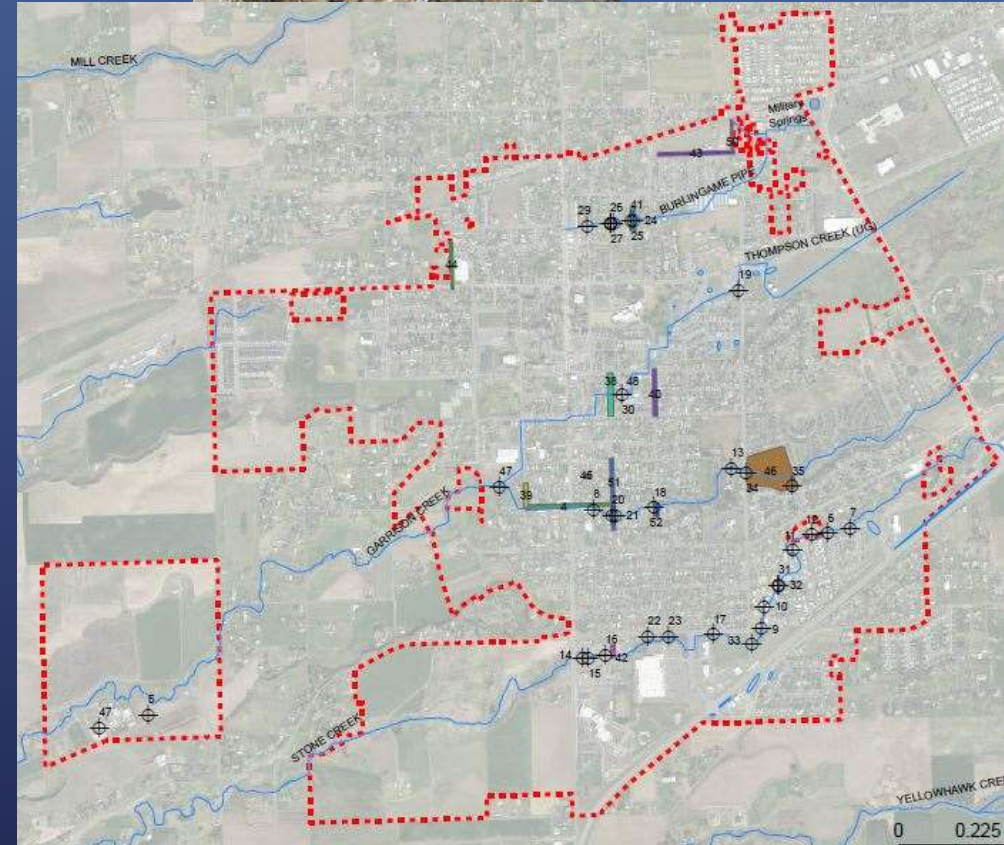


MUNICIPAL OUTFALL PROGRAM

- ▶ Need to replace various storm outfalls across the City that spills stormwater into natural water bodies so it complies with Federal and State National Pollutant Discharge Elimination System (NPDES) standards
- ▶ Prioritization: High (2020-Beyond)
- ▶ Funded 50% by State DOE Grant, 50% Storm Utility.
- ▶ \$200,000 every other year (FY 2023, 2025, and 2027)
- ▶ Locations
 - ▶ Prioritization to be determined through Stormwater Management Plan Criteria.
- ▶ Estimated Cost
 - ▶ **Total Cost: \$600,000. (FY 22-27)**

How do we pay for it?

- 50% - State Department of Ecology Grant
- 50% - Stormwater Utility



DRYWELL INSTALLATION PROGRAM

- ▶ Implementation of Aspect Consulting 2021 Drywell Study to Treat Stormwater in Central College Place to avoid having to put in large detention basin to treat the runoff.
- ▶ Prioritization: High (2022-Beyond)
- ▶ Funded 50% by State DOE Grant, 50% by State Stormwater Utility.
- ▶ \$80,000 every other year (FY 2023, FY 2025, FY 2027).
- ▶ Locations
 - ▶ Will install as City does road and sidewalk projects in the area.
- ▶ Estimated Cost
 - ▶ **Total Cost: \$240,000 (FY 22-27)**

How do we pay for it?

- 50% State DOE Grant
- 50% Stormwater Utility

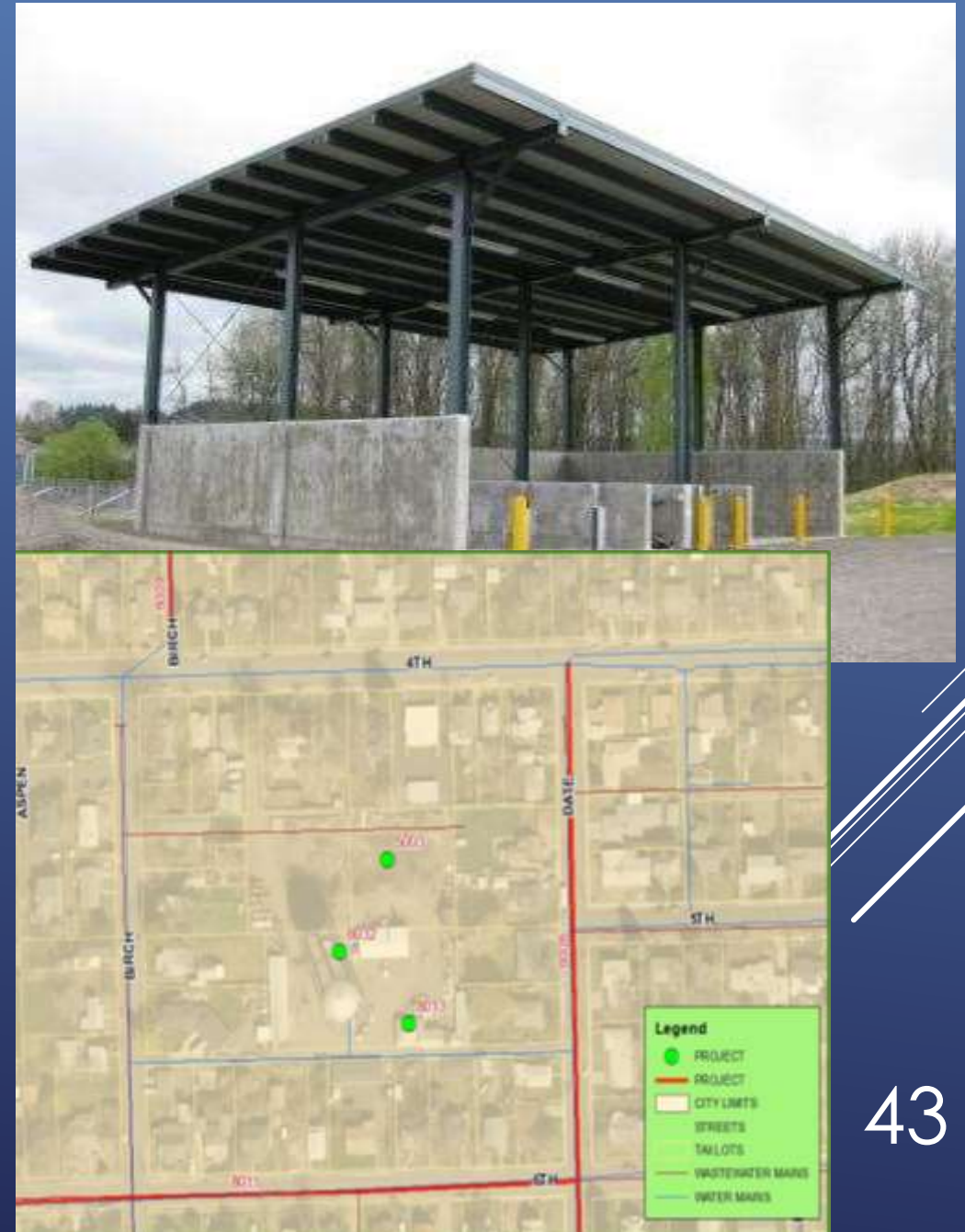


STORM DECANT FACILITY

- ▶ Needed for new Stormwater Utility operations and mandated by Eastern Washington Municipal Stormwater Manual.
- ▶ Prioritization: High (2022)
- ▶ Appropriately dispose of liquid waste generated during street sweeping, catch basin clearing and maintenance, and pipe cleaning.
- ▶ Pursue State Department of Ecology, USDA Rural Development, and other grant sources.
- ▶ Storm Decant Facility: \$1,500,000
- ▶ Additional Public Works Yard improvements to treat stormwater: \$110,000
- ▶ Estimated Cost
 - ▶ Engineering (FY 2022): \$500,000
 - ▶ Construction (FY 2023): \$1,110,000
 - ▶ **Total Cost: \$1,610,000**

How do we pay for it?

- 75% - State Ecology Grant
- 25% - City Stormwater Utility

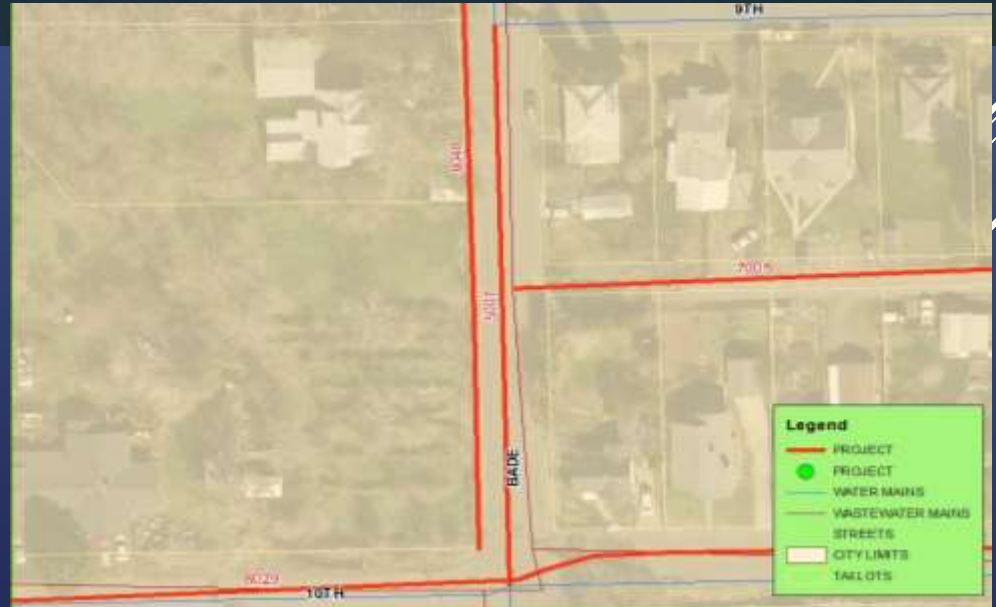


SE DATE AVE (8TH TO 11TH)

- ▶ From 8th to 11th Street
- ▶ Prioritization: Medium (2027)
- ▶ Improve stormwater infrastructure on city block so it can more properly treat runoff into Garrison Creek.
- ▶ In City/State approved Stormwater System Master Plan.
- ▶ Funded by Local Stormwater Utility.
- ▶ Estimated Cost
 - ▶ **FY 2027: \$400,000**

How do we pay for it?

- 100% Stormwater Utility



D. STREET PROJECTS



ANNUAL CHIPSEAL PROJECT

- ▶ Annual project that extends life of road by about a decade.
- ▶ Priority: High (Annually)
- ▶ **Annual expense: Around \$60,000.00 Annually/Reet I**
- ▶ 2022
 - ▶ Harvest Meadows Subdivision
 - ▶ Knapp Addition Subdivision
 - ▶ SE Bliss Lane
- ▶ 2023
 - ▶ SW 6th Street
 - ▶ Cedar Bend Subdivision
 - ▶ SW 7th Street
 - ▶ SW 8th Street (College to Bade, Davis to Evans)
 - ▶ SW 9th Street
 - ▶ SW Evans Ave (6th to 8th)
 - ▶ SW Davis (6th to 8th)
- ▶ 2024
 - ▶ Autumn Meadows Subdivision
 - ▶ Country Estates Subdivision
- ▶ 2025
 - ▶ Sherburne Addition Subdivision
 - ▶ SW 10th Street (Birch to Date)
- ▶ 2026
 - ▶ Highland Park Subdivision
 - ▶ NE C Street (Larch to Myra)
 - ▶ Larch Avenue (C Street to State Route 125)

How do we pay for it?

- 100% - REET

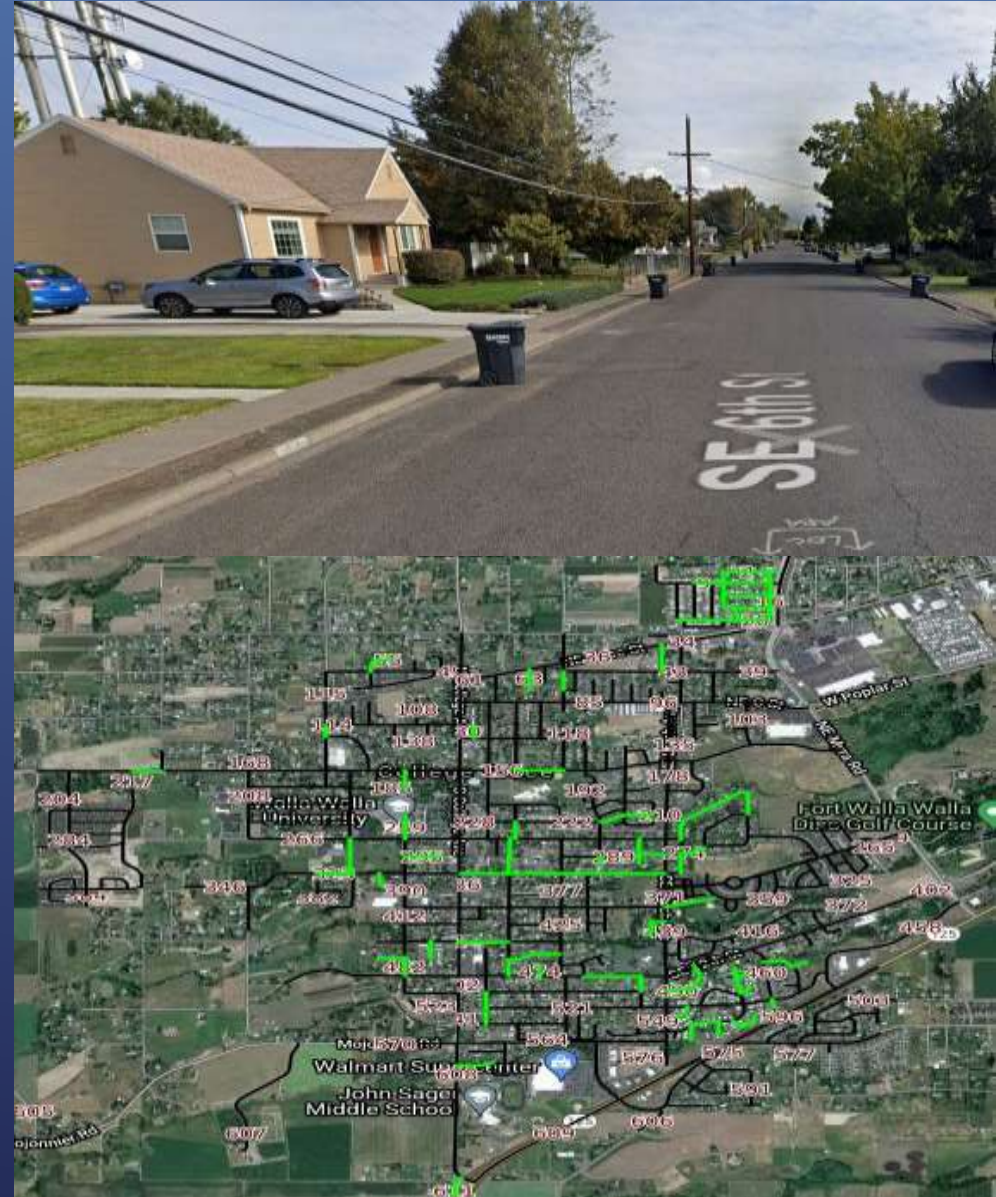


BLOCK RESURFACING PROGRAM

- ▶ Resurface one block of roadway per year. Preserves road for decade.
- ▶ Priority: Medium (Annually)
- ▶ **Annual expense: Around \$30,000 to \$35,000 Annually/Reet I**
- ▶ 2022
 - ▶ SE 6th St (College to Date)
- ▶ 2023
 - ▶ SW 6th St (Davis to Evans)
- ▶ 2024
 - ▶ SE Mockingbird Ln
- ▶ 2025
 - ▶ SE Highland Park (North Leg)
- ▶ 2026
 - ▶ NE Dawson St (Myra to Westfair)
- ▶ 2027
 - ▶ NE Alden St (Criscola to Troutdale)

How do we pay for it?

- 100% - REET



4BIKES PROJECT

- ▶ Fourth Street (College Ave to Davis St)
- ▶ Prioritization: High (2022)
- ▶ Demonstration project for Walla Walla Valley Blue Zones Project
- ▶ Awarded Transportation Improvement Board Complete Street Grant (\$500,000)
- ▶ Extend cycle track and improve sidewalks on Fourth Street from College Ave to Davis St. Also, add pedestrian street lamps every 160 to 200 feet.
- ▶ Estimated Cost
 - ▶ **FY 2022: \$600,000**

How do we pay for it?

- 83.3% - TIB Complete Street Grant
- 16.7% - Street Fund

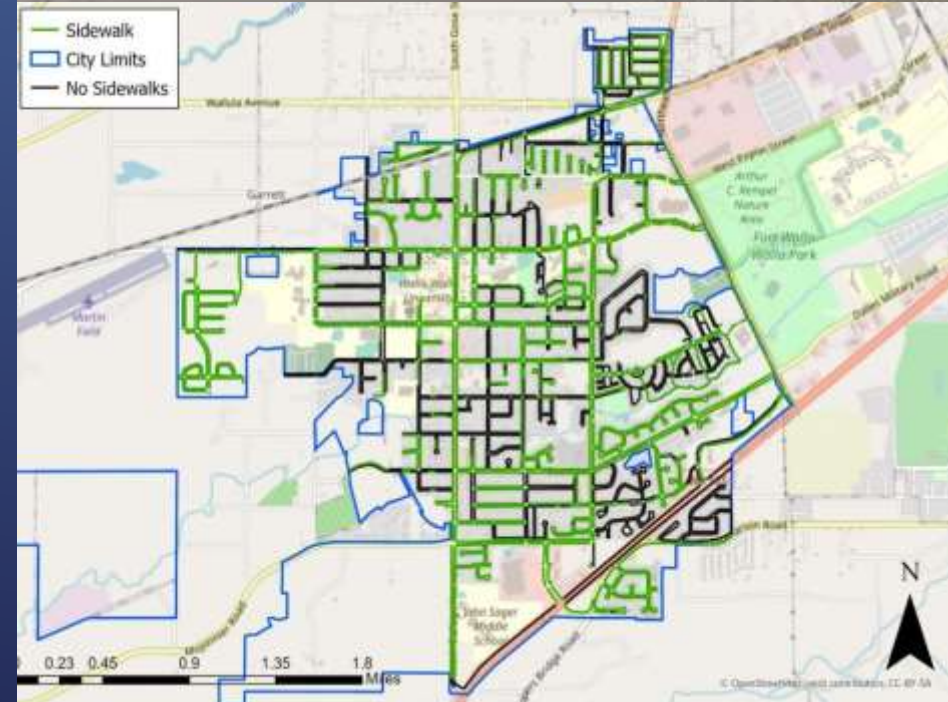


CENTRAL COLLEGE PLACE SIDEWALK PROJECT

- ▶ Prioritization: High (2022), Medium (2023, 2024, 2026)
- ▶ Will pursue CDBG – General Purpose Grants and State Transportation Improvement Board Sidewalk Program Grant to continue sidewalk work every time available.
- ▶ Following sidewalks are prioritized based on Census Block Group and Federally Classified Roadway Criteria on State Levels.
 - ▶ FY 2022: SW 6th (College to Davis) and SW 8th (College to Bade).
 - ▶ FY 2024: NW B Street (Evans to College).
 - ▶ FY 2026: SW 1st (Academy to Davis) and SW 3rd (Academy to Davis).
- ▶ Will pursue additional awards for sidewalk construction in 2023, 2024, and 2026.
- ▶ Need to acquire right-of-way for 2023, 2024, and 2026 Proposals.
- ▶ Awarded full CDBG General Purpose Grant for FY 2022.
- ▶ Estimated Cost
 - ▶ FY 2022: \$364,000
 - ▶ FY 2023: \$476,540
 - ▶ FY 2024: \$400,000
 - ▶ FY 2026: \$600,000

How do we pay for it?

- 90% - State CDBG- General Purpose Grant or State TIB Sidewalk Program Grant
- 10% - City Street Improvement Fund

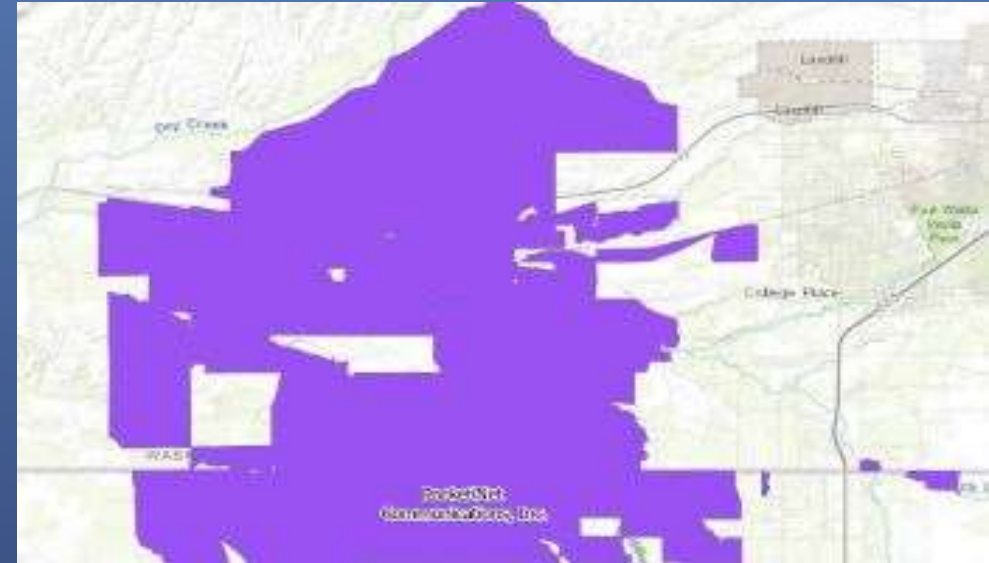


COLLEGE PLACE BROADBAND PROJECT

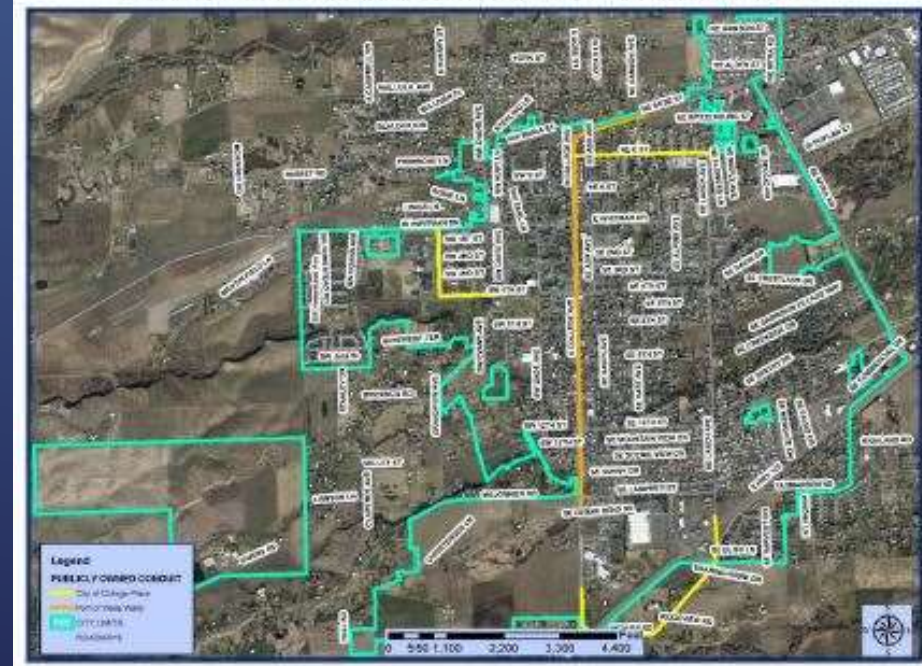
- ▶ Prioritization: High (2022-2023).
- ▶ Port of Walla Walla conducted Broadband Study for County with Petrichor in 2021. Internet speed gaps exist within the community of College Place.
- ▶ Major priority of Federal American Rescue Plan Act, Federal Infrastructure, and upcoming State Infrastructure Grant Awards is uniform Broadband Speeds and Availability.
- ▶ Planning to pursue regionally/locally Federal NTIA, Federal Economic Development Administration Build Back Better, State Public Works Trust Fund, and State Community Economic Revitalization Board Grant Funds.
- ▶ Estimated cost is approximately \$2 million per square mile.
- ▶ Estimated Cost
 - ▶ FY 2022 (Engineering): \$1,000,000
 - ▶ FY 2023 (Construction): \$3,000,000
 - ▶ **Total: \$4,000,000**

How do we pay for it?

- 95% Federal NTIA, EDA Build Back Better, State CERB, or P WTF Grant Funds or Combo.
- 5% Local City Match



PUBLICLY OWNED CONDUIT IN CITY OF COLLEGE PLACE



CP POST OFFICE CROSSWALK

- ▶ 500 S. College Avenue
- ▶ Prioritization: Medium (2023)
- ▶ Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.
- ▶ Trying to obtain WSDOT Grant. Fallback is a MPO Grant. Local Road Safety Plan needed to pursue.
- ▶ Estimated Cost
 - ▶ **FY 2023: \$90,000**

How do we pay for it?

- 75.0% - WSDOT or MPO Grant
- 25.0% - City Streets (CE)



DOWNTOWN PARKING LOT

- ▶ College Avenue Corridor
- ▶ Prioritization: Low (2023 to 2024)
- ▶ Acquire land and construct parking lot to improve walkability and business climate of College Avenue.
- ▶ Will try to identify USDA Funds to do this.
- ▶ Estimated Cost
 - ▶ FY 2023 - \$200,000
 - ▶ FY 2024 - \$300,000
 - ▶ **Total - \$500,000**



How do we pay for it?

- 100.0% Federal USDA Economic Development and/or Federal EDA Grant Funds

SIGNALIZATION OF STONE CREEK DEVELOPMENT

- ▶ Prioritization: Medium (2023).
- ▶ Driven by development of Stone Creek Development.
- ▶ Developer contribution required.
- ▶ Two Stoplights needed for entryway into development and College Place High School.
- ▶ Estimated Cost
 - ▶ **FY 2023: \$730,340 / \$365,170 per intersection**

How do we pay for it?

- 75% - Developer Impact Fee/Contributions
- 25% - City Streets Contribution



SE 9TH (COLLEGE TO DEAD END)

- ▶ Prioritization: Medium (2023)
- ▶ SE 9th Street: College Ave to Dead End
- ▶ Surface 0.06 miles of gravel/dirt roadway
- ▶ Limited right-of-way. No storm facilities.
- ▶ Fully dependent on Community Development Block Grant (CDBG) – General Purpose Grant.
- ▶ WWU Engineering Student working on this project and grant writing as part of capstone.
- ▶ Only five properties have sole access from roadway.
- ▶ Estimated Cost
 - ▶ **FY 2023: \$500,000**

How do we pay for it?

- 100% - State CDBG General Purpose Grant or
- Local LID



PEDESTRIAN SIGNALIZATION AT MYRA RD & GARRISON VILLAGE WAY

- ▶ Prioritization: Low (2024).
- ▶ Dependent upon either developer contribution or WSDOT Pedestrian Safety Grant.
- ▶ Local Road Safety Plan/ADA Transition Plan will help obtain funds.
- ▶ Much pedestrian activity between Villages at Garrison Creek development and Fort Walla Walla park.
- ▶ Myra Rd has ADT of about 15,000
- ▶ Estimated Cost
 - ▶ **FY 2024: \$546,000**

How do we pay for it?

- 20% - City of Walla Walla
- 20% - City of College Place Streets
- 30% - Developer Contribution
- 30% - State Grant or HOA Partnership



PUBLIC WORKS YARD UPGRADE.

- ▶ Prioritization: Medium (2024).
- ▶ Renovate buildings in Public Works Yard. Many structures in Public Works Yard date to late 1940's
- ▶ General renovation funds for Public Works Yard (\$400,000).
- ▶ Heat Pump Needs to be replaced (\$20,000).
- ▶ Need additional storage for sensitive equipment.
- ▶ Site never properly renovated.
- ▶ ESCO Opportunity
- ▶ Local funds only.
- ▶ Estimated Cost
 - ▶ **FY 2024: \$600,000.**

How do we pay for it?

- Ultimately in Facilities Maintenance Fund
- Transfers From:
- Stormwater Utility: 33.3%
- Wastewater Utility: 33.3%
- Water Utility: 33.3%



CONTINUATION OF PEDESTRIAN LIGHTING ON ROSE STREET.

- ▶ Prioritization: Low – Grant dependent (2024).
- ▶ Qualifies for Transportation Improvement Board Complete Street Grant.
- ▶ Continue pedestrian lighting on Rose Street from Ash to Carey Ct.
- ▶ Rapid Flashing Beacon and general safety enhancements at NE Rose & Damson intersection due to Valley Transit bus stop.
- ▶ Encourage business development in corridor.
- ▶ Would only happen if obtained grant to cover majority of project.
- ▶ Eligible for TIB and State Grants.
- ▶ Estimated Cost
 - ▶ **FY 2024: \$350,000**

How do we pay for it?

- 90.0%- State Grants (TIB UAP & Complete Streets)
- 10.0% - City Street Improvement Fund



WHITMAN & LARCH INTERSECTION

- ▶ Prioritization: High (2022) Four way stop
Prioritization: Medium (2025) Stop Sign
Intersection currently functions as two-way stop. Larch is thru intersection.
- ▶ CERB Planning Grant recommended immediate conversion to four-way stop. By 2025 stoplight recommended.
- ▶ Looking at developer contributions, local funds, and TIB for improvements.
- ▶ Estimated Cost
 - ▶ **FY 2022: \$10,000 (Developer Contribution)**
 - ▶ **FY 2025: \$304,163**

How do we pay for it?

- 40% Developer Fees
- 40% State CERB Construction Grant
- 20% City Street Improvement Fund



12TH & LARCH INTERSECTION IMPROVEMENT.

- ▶ Prioritization: Medium (2025).
- ▶ Convert 12th & Larch to either a roundabout or a stoplight as recommended in State Community Economic Revitalization Board funded Study from 2018.
- ▶ Eligible for TIB, State, and Federal Grants.
- ▶ Estimated Cost
 - ▶ **FY 2025: \$2,053,000**

How do we pay for it?

- 50% - WSDOT Local Road Safety or MPO Grant
- 50% - City Street Fund (CE), Debt or Loan, and Partnerships



WHITMAN DR IMPROVEMENTS

- ▶ Prioritization: Low (2027).
- ▶ Only ½ street improvements done in 2010.
- ▶ Finish north side with curb, gutter, storm, and new pavement.
- ▶ This project will become critical as Martin Airfield is still in the City's urban growth area and development may occur out their.
- ▶ Academy Way to western City Limit by Martin Airfield. Eligible for TIB, State, and Federal Grants.
- ▶ Convert Whitman Drive & Academy Way to Four Way Stop Sign.
- ▶ Estimated Cost
 - ▶ **FY 2027: \$986,654.00**

How do we pay for it?

- 50% - Developer Impact Fee/Contributions
- 50% - State TIB Grant/UAP



WHITMAN DR MULTIUSE PATH COMPLETION

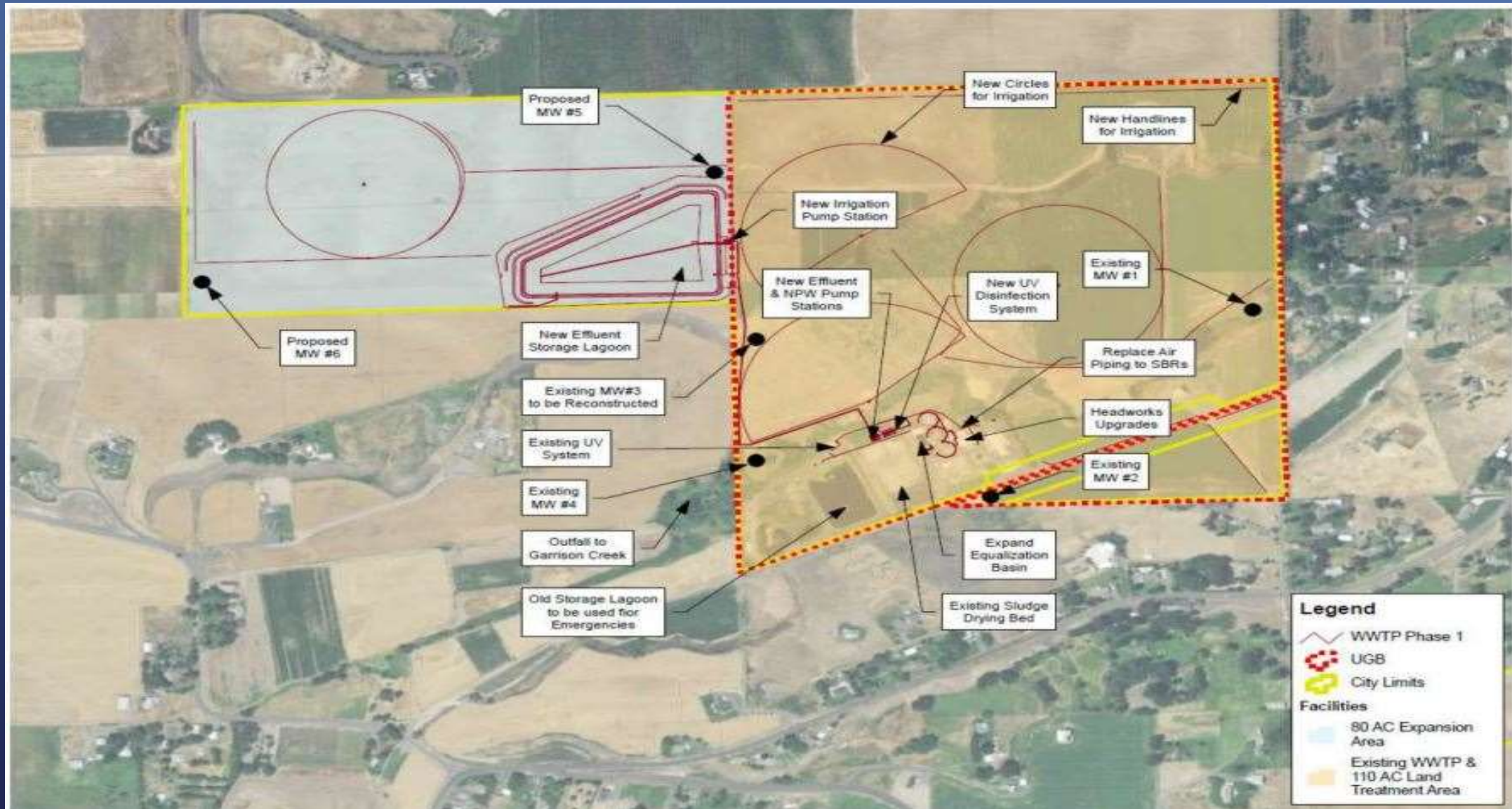
- ▶ Prioritization: Low (2027)
- ▶ Whitman Drive Multiuse Path now exists continuously for four miles from Fort Walla Walla to Whitman Monument except for a two city block gap.
- ▶ **Estimated Total Cost FY 2027: \$80,000**
 - ▶ 100% Metro Planning Agency STP or State RCO Trail Grant Funds
- ▶ Six foot wide multiuse path would be installed on south side of roadway between intersection of Davis and 609 SE Whitman Drive.

How do we pay for it?

- 90% Metro Planning Agency STP or State RCO Grant Funds
- 10% Local Match



E. WASTEWATER PROJECTS

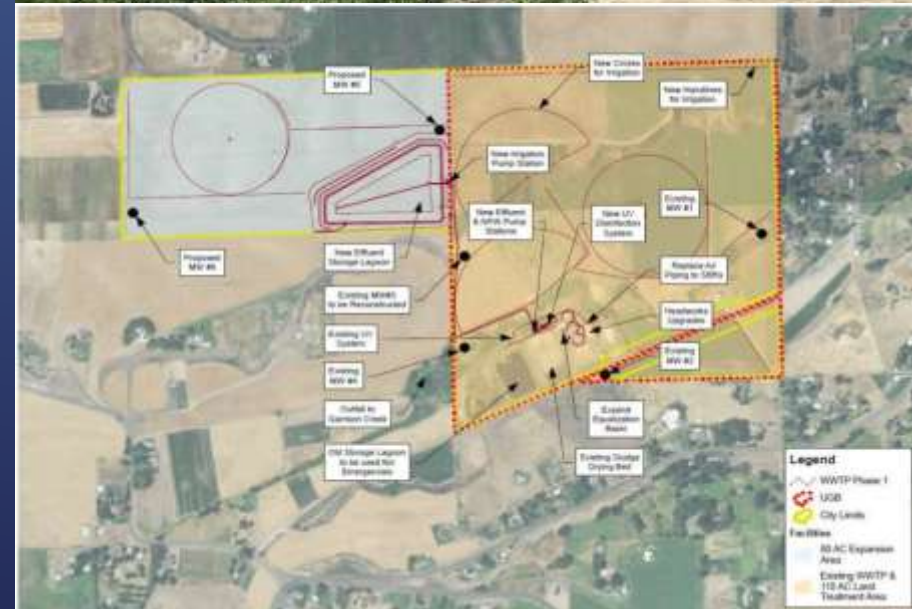


WASTEWATER TREATMENT PLANT IMPROVEMENTS – PHASE I

- ▶ Prioritization: High (2018 thru 2023)
- ▶ Project Location: Owens Rd & Mojonnier.
- ▶ Improvements needed to satisfy new NPDES Permit.
- ▶ Improvements include headworks, re-aeration and cooling, and land treatment.
- ▶ In 2019 acquired 80 acres for land treatment/basin by State Department of Natural Resources adjacent to site.
- ▶ In 2019 also awarded State Loan of \$2,500,000 for design with \$600,000 principal forgiveness.
- ▶ Funded by Combination of utility rates, Legislative Appropriation, Department of Ecology, Federal Infrastructure Bill and USDA – Rural Development.
- ▶ **Total Cost: \$25,000,000**

How do we pay for it?

- 20% Wastewater Capital Reserve
- 40% Department of Ecology Grant & Loan
- 40% Legislative Appropriation (Federal)



WASTEWATER LIFT STATION #5 REPLACEMENT

- ▶ Prioritization: High (2022)
- ▶ Project Location: SW 1st Street (632 to 529 Area)
- ▶ Replace over capacity wastewater lift station.
- ▶ Funded by State Public Works Trust Fund Grant/Loan.
- ▶ Engineering: \$465,000.00.
- ▶ Construction: \$1,176,500.00.
- ▶ **Total Cost: \$1,641,500.00**



How do we pay for it?

- 100.0% State Public Works Trust Fund

NEIGHBORHOOD SEWER LINING PROGRAM

- ▶ Prioritization: High
- ▶ Will bundle projects to let contracts every other year to achieve cost efficiencies.
- ▶ Project Location:
 - ▶ As determined by Wastewater Fiscal Sustainability Plan for Period Phasing.
- ▶ Decayed wastewater main that needs to be lined.
- ▶ Funded by Wastewater Utility
- ▶ Estimated Cost
 - ▶ **FY 2022: \$300,000**
 - ▶ **FY 2024: \$400,000**
 - ▶ **FY 2026: \$300,000**

How do we pay for it?

- 100% - Wastewater Utility



SE CENTRAL AVE WASTEWATER LINE PROJECT

- ▶ Prioritization: Low (2027)
- ▶ Project Location: SE Central Ave (ScenicView to Valley Dr.
- ▶ Replace private decayed wastewater line serving many homes with city-owned one built to city standards.
- ▶ Funded by Wastewater Utility.
- ▶ **Total Cost: \$150,000**



How do we pay for it?

- 100.0% City Wastewater Utility

F. WATER PROJECTS



WELL NO# 6. RELOCATION

- ▶ Prioritization: High (2018 - 2022)
- ▶ Project Location: City-owned land on west side of Maple St, south of Whitman Dr.
- ▶ Replacement well for a failing one near 6th & Elm.
- ▶ Well shaft is complete to depth of over 800 feet.
- ▶ Constructing well pump house. Mechanical equipment.
- ▶ Funded by Legislative Appropriation, DWSRF Grant Dollars, Water Bond, and Water Utility.
- ▶ Will be complete by end of Summer 2022
- ▶ Potential solar array adjacent to water tanks across street if can land grant funding (\$450,000)
- ▶ Remaining estimated Cost
 - ▶ **FY 2022: \$2,850,000**

How do we pay for it?

- 30% Legislative Appropriation (Secured)
- 70% DWSRF State Dept of Ecology Grant/Loan (Secured)



WATER MAIN REPLACEMENT – 12TH, SKY, & MOUNTAINVIEW

- ▶ Prioritization: High (2022)
- ▶ Project Location: Alley between 12th & Mountainview from Broadway to Sky.
- ▶ Replace existing steel water main and services.
- ▶ Project deferred due to crazy bidding environment due to COVID.
- ▶ Funded by Water Utility & Federal ARPA Grant.
- ▶ Estimated Cost (Engineering & Construction)
 - ▶ **FY 2022: \$617,000**

How do we pay for it?

- 48.6% Federal ARPA Grant/PWTF
- 51.4% Water Capital Fund



WATER MAIN REPLACEMENT – 6TH (COLLEGE TO DATE)

- ▶ Prioritization: High (2022)
- ▶ Project Location: 6th St from College Ave to Date St.
- ▶ Replace decayed water line.
- ▶ Funded by Water Utility.
- ▶ Estimated Cost
 - ▶ **FY 2022: \$150,000**

How do we pay for it?

- 100% - Water Utility or Debt/Loan



WELL NO# 7 DEVELOPMENT

- ▶ Prioritization: High (2022-2024)
- ▶ Well #7 location to be on SW Teal Rd.
- ▶ Will help supply west end of system (West of College Avenue).
- ▶ City needs additional wells to increase resiliency and be able to meet peak demand at geographically dispersed areas of town.
- ▶ Cost.
 - ▶ Engineering (FY 2022): \$510,000
 - ▶ Construction (FY 2023 and 2024): \$2,990,000
 - ▶ **Total: \$3,500,000**

How do we pay for it?

- 10% State Public Works Trust Fund
- 60% FEMA HMA Grant
- 20% City Water Fund
- 10% Developer Contribution



WEST COLLEGE PLACE WATER TOWER (RESERVOIR #4)

- ▶ Prioritization: High (2022-2024)
- ▶ Best project location is on bluff in northeast section of City Wastewater Treatment Plant property.
- ▶ Water storage tank needed to serve west section of community (West of College Avenue) as development occurs and to achieve the goal of having 48 hours of potable water storage on hand in the community.
- ▶ 1,000,000 Gallon Elevated Water Reservoir.
- ▶ Funded by combination
- ▶ Cost
 - ▶ FY 2022 –Engineering: \$350,000
 - ▶ FY 2023 to 2024 –Construction: \$3,150,000
 - ▶ **Total: \$3,500,000**



How do we pay for it?

- 10.0% - State Public Works Trust Fund
- 50.0% - FEMA HMA Grant or Fed Grant
- 15.0% - City Water Capital Fund
- 25.0% - Developer Contribution

WELL #3 ELECTRICAL GENERATOR

- ▶ Prioritization: High (2023)
- ▶ Project Location: Well #3 located on east side of SE Larch & Lamperti intersection.
- ▶ Well #3 dates back to 1967.
- ▶ The well lacks an electrical generator.
- ▶ FEMA HMA/BRIC Grant we are pursuing to cover 75% of the work.
- ▶ **FY 2023 Total: \$500,000**

How do we pay for it?

- 75.0% FEMA HMA Grant
- 25.0% City Water Fund



REPAINT CENTRAL COLLEGE PLACE WATER TOWER

- ▶ Prioritization: High (2025)
- ▶ Project Location: Public Works Yard located between Birch, Date, 4th, and 6th.
- ▶ Elevated water tank dates back to 1949.
- ▶ Central water tower is due for repainting. Higher cost since exterior paint is lead-based so will need to encase painting work in plastic.
- ▶ Water tower also needs to be seismically retrofitted and have overflow sized to current standards.
- ▶ Water utility will cover repainting cost.
- ▶ FEMA BRIC/HMA Grant we are pursuing to cover all of the overflow and seismic retrofit work.
- ▶ **FY 2025: FEMA Grant Request: \$900,000**
- ▶ **FY 2025: Water Utility: \$300,000**
- ▶ **Total: \$1,200,000**

How do we pay for it?

- 75.0% FEMA BRIC/HMA Grant
- 25.0% Water Utility



XV. TABLE OF ACRONYMS

- ▶ ADA: Americans with Disabilities Act
- ▶ AMI: Advanced Metering Infrastructure
- ▶ AMR: Automated Metering Infrastructure
- ▶ CDBG: Community Development Block Grant
- ▶ EDA: Economic Development Administration
- ▶ DNR: Department of Natural Resources
- ▶ LID: Local Improvement District
- ▶ LTGO: Limited Tax General Obligation
- ▶ PWTF: State Public Works Trust Fund
- ▶ PVC: Polyvinyl Chloride
- ▶ RCO: Recreation and Conservation Office
- ▶ REET: Real Estate Excise Taxes
- ▶ SR: State Route
- ▶ SRTS: Safe Routes to School
- ▶ TIB: Transportation Improvement Board
- ▶ UGA: Urban Growth Area
- ▶ WSDOT: Washington State Department of Transportation
- ▶ WSRB: Washington Survey and Rating Bureau
- ▶ WWTP: Wastewater Treatment Plant



City of College Place: Capital Facility Plan (2022 to 2027) * Many projects subject to availability of grant dollars & future development*														
Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budget	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total Project Cost	How is project funded?
Administration/Community Development														
Design - City Council Chambers Room AV Remodel, Sallyport, Jail Area, Renovation Addition.	1008	High	City Hall	Police Sallyport to move to Police Department. Renovate area to additional office space for Community Development, Administration, and Public Works. 2022: Design 2023: Construction	Budgeted	2022	\$ 80,000.00	\$ 800,000.00					\$ 880,000.00	FY 2022: ARPA Federal Grant FY 2023: Facilities Maintenance Reserve
City Council Chambers AV/OPMA Upgrade	1018	High	City Hall	Replace AV System, do needed upgrades.	Budgeted	2022	\$ 300,000.00						\$ 300,000.00	FY 2022: ARPA Federal Grant
City Hall Conference Room Furnishings	1013	Medium	City Hall	Conference room, six offices	Planned	2023		\$ 50,000.00					\$ 50,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Exterior Beam Repair	1001	Medium	City Hall		Planned	2024			\$ 35,000.00				\$ 35,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Exterior Paint	1017	Low	City Hall	Paint exterior & replace gutters.	Planned	2024			\$ 12,000.00				\$ 12,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Restroom Renovation	1015	Medium	City Hall	Replace tile, stalls, fixtures, counterlights, paint-two public, three staff.	Planned	2025				\$ 40,000.00			\$ 40,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Landscaping	1002	Low	City Hall	Landscaping around City Hall campus	Planned	2026					\$ 50,000.00		\$ 50,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Parking Lot (East End Improvements)	1014	Low	City Hall	Patch, sealcoat, stripe, move dumpster, remove fence, parking stops, ADA ramp to City Hall. Also finish landscaping around City Hall and PD. Also, underground power to charging stations and remove power pole.	Planned	2026					\$ 80,000.00		\$ 80,000.00	Facility Maintenance Reserve (funded by CE)
Total: Administration/Community Development							\$ 380,000.00	\$ 850,000.00	\$ 47,000.00	\$ 40,000.00	\$ 130,000.00	\$ -	\$ 1,447,000.00	
Fire Department														
Regional Fire Training Tower Contribution	2016	High	City of WW	City 1/3 share contribution prorated over five years for replacement fire training tower. Current one isn't safe to do controlled burns in.	Budgeted	2021	\$ 64,900.00	\$ 64,900.00	\$ 64,900.00	\$ 64,900.00	\$ 64,900.00		\$ 324,500.00	Facility Maintenance Reserve (funded by CE)
Replace Exterior Staircase on East Side of Building.	2017	High	Fire Station	Replace Exterior Staircase on East side of Building	Budgeted	2021	\$ 30,000.00						\$ 30,000.00	Facility Maintenance Reserve (funded by CE)
Renovate Dorm Rooms	2025	Medium	Fire Station	Renovate Dorm Rooms.	Budgeted	2022	\$ 40,000.00						\$ 40,000.00	Facility Maintenance Reserve (funded by CE)
Dorm Room Furniture	2026	Medium	Fire Station	Obtain Dorm Room Furniture	Budgeted	2022	\$ 30,000.00						\$ 30,000.00	Facilities Maintenance Reserve (funded by CE)
Water Source Heat Pump Replacement	2020	Medium	Fire Station	Replace 1 carrier Water Source Heat Pumps (unit above dorm room)	Budgeted	2022	\$ 10,000.00						\$ 10,000.00	Facilities Maintenance Reserve (funded by CE)
Water Source Heat Pump Replacement	2010	Medium	Fire Station	Replace 8 Carrier Water Source Heat Pumps.	Planned	2023		\$ 80,000.00					\$ 80,000.00	Facility Maintenance Reserve (funded by CE)
Moline Gas Heater Replacement	2011	Medium - ESCO Performance	Fire Station	Replace Moline Gas Heater 75k BTU HR Unit	Planned	2024			\$ 10,000.00				\$ 10,000.00	Facility Maintenance Reserve (funded by CE)
Gas Furnace 75000 BTU HR	2012	Medium - ESCO Performance Contracting Potential	Fire Station	Replace Gas Furnace 7500 BTU HR Carrier Unit.	Planned	2024			\$ 13,450.00				\$ 13,450.00	Facility Maintenance Reserve (funded by CE)
Hot Water Pump 2 HP	2013	Low - ESCO Performance Contracting Potential	Fire Station	Replace Baldor Hot Water Pump 2 HP	Planned	2025				\$ 2,000.00			\$ 2,000.00	Facility Maintenance Reserve (funded by CE)
Total: Fire Department							\$ 174,900.00	\$ 144,900.00	\$ 88,350.00	\$ 66,900.00	\$ 64,900.00	\$ -	\$ 539,950.00	
Police Department														

Gun Range Building	3019	High	Wastewater Treatment Plant.	Install Washroom and Roof.	Budgeted	2022	\$ 23,000.00						\$ 23,000.00	Federal ARPA Grant
Police Department: RTU Package 3 Ton Heater/Chiller	3011	Medium - ESCO Performance Contracting	Police Department	Replace 3 Ton RTU Package Unit Heater/Chiller on roof rated "F" on south side of building. North side chiller failed	Budgeted	2022	\$ 15,000.00						\$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Backup Generation Design (3 Buildings)	3020	Medium	Police Department		Planned	2023		\$ 10,000.00					\$ 10,000.00	Facilities Maintenance Reserve (funded by CE)
Replace 50 Gallon Water Heater	3012	Medium - ESCO Performance	Police Department	Replace 50 Gallon Water Heater	Planned	2024			\$ 3,000.00				\$ 3,000.00	Facility Maintenance Reserve (funded by CE)
Police Department Renovation	3010	Low	Police Department	Renovate Police Department	Planned	2024			\$ 500,000.00				\$ 500,000.00	Facility Maintenance Reserve (funded by CE)
Total: Police Department							\$ 38,000.00	\$ 10,000.00	\$ 503,000.00	\$ -	\$ -	\$ -	\$ 551,000.00	
Public Works Department - Parks														
Lions Park Renovation	4001	High - But dependent upon grant dollars.	Lions Park	Dredge and reconstruct pond and Garrison Creek channel, eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Engineering will be done the first half of FY 2021. Construction will be the last half of FY 2021 into FY 2022	Budgeted	2018	\$ 3,256,683.00						\$ 3,256,683.00	42.9% State RCO Grants, 15.3% Private Foundation Grants, 12.3% Ecology Funds, 29.5% City REET II
Lions Park Community Center	4006	Low	Lions Park	Replace Community Center with multipurpose facility with Community Kitchen	Planned	2023		\$ 500,000.00	\$ 2,466,799.00				\$ 2,966,799.00	100% EDA Tourism Grant Funds if Received
Harvest Meadows Park Improvements	4005	Medium	Harvest Meadows Park	Improvements include a welcome sign and picnic shelter as identified in the 2018 Park Master Plan.	Planned	2023		\$ 25,000.00					\$ 25,000.00	100% REET II Funds
Veterans Park at Homestead	4004	Low	Homestead Ave south of 4th Street	Addition of more play equipment and restroom in Park.	Planned	2025				\$ 100,000.00			\$ 100,000.00	100% Developer Fees
Park Development near Stone Creek	4003	Low	SW of College Ave & Mojonner St	Per development standards, parkland will need to be donated to City for development. Will cooperate with State RCO, College Place School District, and developer for quality regional park.	Planned	2023		\$ 500,000.00	\$ 1,500,000.00				\$ 2,000,000.00	15% REET 2, 25% RCO, 50% Developer Fees, 10% Collaboration with College Place School District
Total: Public Works Department - Parks							\$ 3,256,683.00	\$ 1,025,000.00	\$ 3,966,799.00	\$ 100,000.00	\$ -	\$ -	\$ 8,348,482.00	
Public Works Department - Stormwater														
SE Birch (4th to 6th)	5004	High	SE Birch (4th to 6th)	Stormwater Improvements from 4th to 6th at Birch. 2022: Engineering. 2023: Construction.	Budgeted	2022	\$ 179,860.00	\$ 280,140.00					\$ 460,000.00	39.1% Federal ARPA Grant Money, 60.9% Storm Utility
Street Waste Decant Facility	5003	High - But dependent upon grant dollars.	Public Works Yard	Construction of a street waste decant facility. 2022: Engineering. 2023: Construction.	Budgeted	2022	\$ 500,000.00	\$ 1,000,000.00					\$ 1,500,000.00	75% State Ecology Grant, 25% Stormwater Utility.
Outfall Replacement Program	5012	High	Around Community.	Prioritization to be determined through Stormwater Management Plan Criteria.	Planned	2023		\$ 200,000.00		\$ 200,000.00		\$ 200,000.00	\$ 600,000.00	Apply for State Department of Ecology Grant Funds for 50%. Other 50% Stormwater Utility.
Drywell Install	5022	High	Community Wide	Earmark funds to install Drywells.	Planned	2023		\$ 80,000.00		\$ 80,000.00		\$ 80,000.00	\$ 240,000.00	Apply for State Department of Ecology Grant Funds for 50%. Other 50% Stormwater Utility.
SE 12th Street (College to Larch)	6010	High	SE 12th (College to Larch)	Replace storm infrastructure on 12th from College to Larch.	Planned	2023		\$ 1,200,000.00					\$ 1,200,000.00	100% Transportation Improvement Board Grant.
Public Works Yard Stormwater Improvements.	6032	Medium	Middle of block between 4th, 6th, Birch, and Date.	Stormwater improvements at Public Works Yard.	Planned	2023		\$ 200,000.00					\$ 200,000.00	50% State Department of Ecology Grant, 50% Stormwater Utility Funds.

SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruct 10th to include stormwater infrastructure to filter water into Garrison Creek.	Planned	2024				\$ 425,000.00				\$ 425,000.00	100% Move around money. Hardship money will cover staffing. Move freed up money to this project. (Freed up money via Stormwater Capacity Hardship Grant). Also, consider
SE 12th Street (Larch to Myra)	6039	High	SE 12th (Larch to Myra)	Replace storm infrastructure on 12th from Larch Avenue to Myra.	Planned	2025				\$ 1,200,000.00				\$ 1,200,000.00	100% Transportation Improvement Board Grant.
NE Cedar Ave Storm Improvements	6007.2	High	NE Cedar from A to C Street	Stormwater Improvements along corridor.	Planned	2026						\$ 340,000.00		\$ 340,000.00	100% Hardship Grant Redirect or Legislative Appropriation.
SE Date Ave (8th to 11th)	5018	Medium	SE Date (8th to 11th)	Stormwater Retrofit on SE Date from 8th to 11th.	Planned	2027							\$ 400,000.00	\$ 400,000.00	100% Stormwater Utility.
Total: Public Works Department - Stormwater							\$ 679,860.00	\$ 2,960,140.00	\$ 425,000.00	\$ 1,480,000.00	\$ 340,000.00	\$ 680,000.00	\$ 6,565,000.00		
Public Works Department - Streets															
Installation of stop signs at Whitman/Larch.	6044	High - Developer Contribution	Whitman Drive & Larch	Installation of solar flashing stop signs on Larch at Whitman Intersection.	Budgeted	2022	\$ 10,000.00							\$ 10,000.00	100% Villages at Fort WW Developer Contribution
			- 2022: Harvest Meadows, Knapp Addition, SE Bliss Ln - 2023: SW 6th, Cedar Bend Subdivision, SW 7th, SW 8th (College to Bade) (Davis to Evans), SW 9th, SW Evans (6th to 8th), SW Davis (6th to 8th) - 2024: Autumn Meadows Subdivision, Country Estates Subdivision, Sherburne Addition, SW 10th (Birch to Date) - 2025: Highland Park Subdivision - 2026: NE C Street (Larch to Myra), Larch (C Street to SR 125)												
Chipseal Program	6018	Medium		Planned annual chip seal program	Budgeted	2022	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 360,000.00	100% REET 1 Fund
			- FY 2022 - SE 6th (College to Date) FY 2023 - SW 6th St (Davis to Evans) - FY 2024 - SE Mockingbird Ln - FY 2025 - SE Highland Park (North Leg) - FY 2026 - NE Dawson St (Myra to Westfair) - FY 2027 - NE Alden St (Criscola to Troutdale)												
Block Resurfacing Program	6059	Medium		Resurface a block of deteriorated roadway every other year. Provides a ten year fix.	Budgeted	2022	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 200,000.00	100% REET 1 Fund

4Bikes Project (Fourth - College to Academy, Academy - Whitman to 4th)	6029	High - Obtained TIB Complete Street Grant	4th - College Avenue to Academy Way Academy Way - 4th Street to Whitman Drive.	Continuance of cycle track on Fourth Street from Davis Street to College Avenue. Pedestrian streetlamps every 200 feet: Fourth St - College Avenue to Academy Way, Academy Way - Whitman Drive to Fourth Street.	Budgeted	2022	\$ 600,000.00							\$ 600,000.00	Awarded Transportation Improvement Board Complete Street Grant (\$500,000). Remaining funds from Street Improvement Fund. Project to be tracked in the Economic Development Fund 330.
Safewalk College Place	6048	High - 2021 / Medium - 2022, 2024, and 2026	- 2022 SW 6th and SW 8th - 2023 NE Lambert, NE Ash, SE Date - 2024 B Street 2026 1st and 3rd between Academy and Davis	Install six-foot wide sidewalk on one side of road. Dependent on obtaining a Community Development Block Grant: General Purpose. Odd number years will be funded by State TIB SP Grant if funded.	Budgeted	2022	\$ 364,000.00	\$ 476,540.00	\$ 400,000.00			\$ 600,000.00		\$ 1,840,540.00	100% CDBG General Purpose Grant Funds and easement donation from Walla Walla University. Fund 309 in FY 2023 - State Transportation Improvement Board Sidewalk Grant Funds.
Mojonnier Rd Reconstruction (Bluvue Ln to College Ave)	5006.2	High - Grant funded.	Mojonnier Rd from Grandview to College Ave	Reconstruction of Mojonnier Rd from Bluvue Ct to College Ave. Engineering (2021 to 2022 with MPO STP Grant Money) Construction in 2023.	Budgeted	2022	\$ 711,000.00	\$ 4,168,290.00						\$ 4,879,290.00	76.7% Federal Highway Bill Grant Funds, 20% MPO STP Funds , 3.3% Street Improvement Fund.
CP Broadband Project	6068	Medium	Citywide	Construction of dark fiber throughout the City of College Place (\$2 Million per square mile per Petrichor).	Budgeted	2022	\$ 1,000,000.00	\$ 3,000,000.00						\$ 4,000,000.00	5% City Match via Federal ARPA, 95% either EDA Build Back Better, Federal NTIA, State CERB, and Public Works Trust Fund Grant.
Crosswalk Improvements in front of CP Post Office	6058	Medium	500 S. College Avenue	Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.	Planned	2023		\$ 90,000.00						\$ 90,000.00	Trying to pursue WSDOT Ped Grant. May go to MPO for funds. Likely 25% local match from Street Fund.
CP Downtown Parking Lot Project	6063	Low	Center of Block bordered by 8th, 6th, College, and Bade.	Construct parking lot to encourage a dense mixed-use downtown that is walkable.	Planned	2023		\$ 200,000.00	\$ 300,000.00					\$ 500,000.00	100 % Going after USDA Economic Development Grant Funds.
Stone Creek Development Intersection Signalization on College Ave by CPHS	6035	Medium - Dependent on future development.	College Avenue, south side of College Place High School.	Installation of signals at College Ave and arterial for the Stone Creek Development.	Planned	2023		\$ 365,170.00						\$ 365,170.00	This will be primarily funded by development impact fees. 25% city match likely through Street Fund.
Stone Creek Development Intersection Signalization II on College Avenue by CPHS	6064	Medium - Dependent on future development.	College Avenue, near CPHS	Installation of signals.	Planned	2023		\$ 365,170.00						\$ 365,170.00	This will be primarily funded by development impact fees. 25% local match likely through Street Fund.
9th Street	6062	Medium - Dependent on CDBG Grant Funds.	9th (College Ave to Alleyway)	Convert gravel road to pavement with curb and gutter.	Planned	2023		\$ 500,000.00						\$ 500,000.00	100 % Street Improvement Fund via CDBG - General Purpose Grant, LID, or State Grant.
SE 12th Street (College to Larch)	6010.2	High - Dependent on grant funds.	SE 12th Street from College to Larch	Street grind and overlay with water and sewer improvements on SE 12th Street from College to Larch.	Planned.	2023		\$ 2,229,430.32						\$ 2,229,430.32	90% TIB or MPO Funding, 10% Street Improvement Fund.
Pedestrian signalization at Myra Rd & Garrison Village Way	6054	Low - Dependent on WSDOT Grant and Developers	Myra Rd at Garrison Village Way	Pedestrian crossing beacon with pedestrian refuge island so folks can get to Fort Walla Walla.	Planned	2024			\$ 546,000.00					\$ 546,000.00	Likely Scenario: 20% City of WW, 20% City of CP Street Fund, 30% Developer Contrib, 30% State Grant

Rose Street Lighting	6014	Low	Rose Street from College Ave to Lambert Ave	Rose Ornamental Pedestrian Street Lights	Planned	2024			\$ 350,000.00				\$ 350,000.00	100% Transportation Improvement Board Complete Street Grant.
Heat Pump at Public Works Shop	6056	Medium	Public Works Yard	Replace Heat Pump	Planned	2024			\$ 20,000.00				\$ 20,000.00	100% Facility Maintenance Fund.
Public Works Yard Upgrade	6032	Medium	218 SE 4th St	Upgrade Public Works Yard. New pavement between buildings and gas pumps. General renovation work.	Planned	2024			\$ 400,000.00				\$ 400,000.00	100% Facility Reserve Fund.
SE Birch St (2nd to 4th)	5004.3	Medium	Birch Street from 2nd to 4th.	Reconstruct Birch Street from 2nd to 4th to include curb and gutter.	Planned	2024			\$ 100,000.00				\$ 100,000.00	100% Street Improvement Fund/REET.
12th & Larch Intersection	6011	Medium	The 12th and Larch Avenue intersection.	Identify, design and construct preferred intersection configuration.	Planned.	2025				\$ 2,053,000.00			\$ 2,053,000.00	50 % Local (City) funds from Street Improvement Fund (funded by the street fund) with 50% WSDOT or MPO Grant.
SE 12th Street (Larch to Myra)	6039	Dependent on grant funds.	SE 12th Street from Larch to Myra Rd.	Reconstruction of 12th Street from Myra Rd to Larch Ave.	Planned	2025				\$ 3,155,697.48			\$ 3,155,697.48	90% TIB or MPO Funding, 10% Street Improvement Fund.
Larch & Whitman Intersection	6015	Medium	Larch & Whitman Intersection	Intersections need to be improved for safe traffic.	Planned	2025				\$ 304,163.00			\$ 304,163.00	40% Developer Impact Fees, 40% CERB Construction Grant, 20% Street Improvement Fund
NE Cedar Avenue ("A" to "C" Street)	6007.2	Medium	NE Cedar Avenue from "A" to "C" Street	Resurface Cedar Avenue	Planned	2026					\$ 358,520.76		\$ 358,520.76	100% Legislative Appropriation
SE Dewey Dr	6022	Medium	SE Dewey Drive.	Full street and sidewalk reconstruction on Dewey Drive to include water and sewer improvements.	Planned.	2026					\$ 678,483.00		\$ 678,483.00	100% Street Improvement Fund
SE Sky Ave (12th to Scenic View)	6024	Medium	SE Sky Ave from 12th Street to Scenic View Drive.	Corridor reconstruction on SE Sky Ave from 12th Street to Scenic View Drive to include streets, sidewalks, water and sewer improvements.	Planned	2027						\$ 502,580.00	\$ 502,580.00	100% Street Improvement Fund (funded by the Street Fund), REET, Water Capital Reserve Fund, Wastewater Capital Reserve Fund
Whitman Dr Reconstruction	6043	Low - Dependent on future development.	Whitman Drive & Maple Ave	Reconstruct roadway from Academy Way to Martin Airfield to Arterial Standards. Also, includes conversion of Academy & Whitman intersection to four way stop.	Planned	2027						\$ 986,654.00	\$ 986,654.00	50% Developer Fees; 50% State TIB or Public Works Trust Fund Grants
Whitman Dr Multiuse Path Completion	6006	Low	Whitman Drive between Evans and Academy.	Assemble right of way to complete gap in multi-use path between Evans and Academy Way.	Planned	2027						\$ 80,000.00	\$ 80,000.00	90.0% MPO STP Funds and/or State RCO, 10% Local Match
Total: Public Works Department - Streets							\$ 2,775,000.00	\$ 11,484,600.32	\$ 2,211,000.00	\$ 5,607,860.48	\$ 1,732,003.76	\$ 1,664,234.00	\$ 25,474,698.56	
Public Works Department - Wastewater														
WWTP Improvements - Implementation Phase 1:	7004	High - Mandated by our Wastewater Permit, also dependent on grants.	WWTP - 501 Owens Rd	WWTP Wastewater Treatment Plant Improvements: - 2022: Headworks \$1,740,000 - 2022: Rearation and Cooling: \$150,000 - 2023: Land Treatment: \$17.9 Million	Budgeted	2022	\$ 2,000,000.00	\$ 23,000,000.00					\$ 25,000,000.00	20% Wastewater Capital Reserve; 40% Department of Ecology Grant/Loan; 40% Legislative Appropriation.
Life Station #5 Replacement	7019	High - Over Capacity and Tripping Hazard	SW 1st	Replace over capacity wastewater lift station. Engineering in FY 2022. Construction in FY 2023.	Budgeted	2022	\$ 465,000.00	\$ 1,176,500.00					\$ 1,641,500.00	100% Public Works Trust Fund (State)

Neighborhood Sewer Lining	7016	High	Across Community.	Refer to Wastewater Fiscal Sustainability Plan for Period Phasing.	Budgeted	2022	\$ 300,000.00		\$ 400,000.00		\$ 300,000.00		\$ 1,000,000.00	100% Wastewater Capital Reserve Fund.
12th Street Wastewater Replacement Project	6010.3	Medium	12th Street from College to Larch.	Wastewater replacement project below 12th Street project.	Planned	2023		\$ 270,742.00					\$ 270,742.00	100% Wastewater Capital Reserve Fund.
NE Cedar Ave Wastewater Replacement Project	6007.3	High - Dependent on grant funds.	Cedar Ave from C to A Streets	Line Sewer of NE Cedar Avenue from A to C Street.	Planned	2026					\$ 80,010.00		\$ 80,010.00	100% Legislative Appropriation
12th Street Wastewater Replacement Project (Date to Myra)	6039.3	Medium	12th Street from Myra Rd to Larch St	Wastewater Replacement Project under 12th Street project.	Planned.	2025				\$ 401,745.00			\$ 401,745.00	100% Wastewater Capital Reserve Fund.
Central Avenue Wastewater Line Project (ScenicView to Valley)	7020	Low	Central Avenue from ScenicView to Valley.	Install new sewer line to replace private line in corridor.	Planned	2027						\$ 150,000.00	\$ 150,000.00	100% Wastewater Capital Reserve Fund.
Total: Public Works Department - Wastewater							\$ 2,765,000.00	\$ 24,447,242.00	\$ 400,000.00	\$ 401,745.00	\$ 380,010.00	\$ -	\$ 28,543,997.00	
Public Works Department - Water														
Well No. 2 (No 6.) Relocation	8001	High	Whitman Drive & Maple Ave	Reconstruction of new well shaft and well-house and installation of pump, motor, controls, and appurtenant equipment and facilities to replace Well No. 2; decommissioning of existing Well No. 2. The goal is to have this well operational by end of Summer 2021. High end estimate is by Paul Cross at RH2	Budgeted	2017	\$ 2,850,000.00						\$ 2,850,000.00	State Legislative Appropriation and 20-year, 1%, 50% forgivable DWSRF Loan
Sky & 12 Water Main Replacements	8007	Medium	Sky Avenue and Alley of 12th & Mt View	Replace existing steel water main and services. Project deferred due to crazy bidding environment due to COVID.	Budgeted	2022	\$ 617,000.00						\$ 617,000.00	48.6% Federal ARPA Grant, 51.4% Water Capital Fund.
Whitman Maple Solar Array	8019	Low	Whitman & Maple Drive	The City will continue to look for grant funding to construct a solar array adjacent to Well #6. We will only pursue this project if it is grant funded.	Budgeted	2022	\$ 450,000.00						\$ 450,000.00	100% either Pacific Power Blue Sky, CREA, or State Department of Commerce Funding
6th St Water - College to Date	8011	High	6th between College	Replace water main and services	Budgeted	2022	\$ 150,000.00						\$ 150,000.00	100% Water Capital Reserve Fund.
Well #7 Development	8017	High	Teal Rd City Property.	Develop a fourth well with School District due to increased population.	Budgeted	2022	\$ 510,000.00	\$ 1,065,000.00	\$ 1,925,000.00				\$ 3,500,000.00	10% Public Works Trust Fund, 20% City Water Fund, 60% FEMA HMA Grant, 10% Developer Contribution.
Western College Place Water Storage Tank Reservoir 4 (1,000,000 Gallons)	8018	High	Martin Airfield Area	Engineering and development of 1,000,000 water storage tank to serve all of west/southwest College Place.	Budgeted	2022	\$ 350,000.00	\$ 1,000,000.00	\$ 2,150,000.00				\$ 3,500,000.00	10.0% State Public Works Trust Fund, 50.0% FEMA HMA or Fed Inf Bill, 15.0% Water Capital Fund, 10.0% Dev Contribution
Well #3 Electrical Generator	8024	High	Lamperti & Larch	Electrical Generator at Well #3	Planned	2023		\$ 500,000.00					\$ 500,000.00	75% FEMA HMA Grant, 25% City Water Fund
SE 12th St (College to Larch) Water Infrastructure Replacement Project	6010.4	Medium - Dependent on Grant Funds	SE 12th Street from College to Larch Ave.	Replace water infrastructure under SE 12th St project.	Planned	2023		\$ 617,381.00					\$ 617,381.00	100% Water Capital Reserve Fund.
SW 10th Street Retrofit (Colleg	5005.3	High	SW 10th from College	Replace water main and services on SW 10th from College to Dead End.	Planned	2024			\$ 236,643.00				\$ 236,643.00	100% Water Capital Reserve Fund.
Birch Ave Water - 2nd to 4th	8009	High	Birch between 2nd &	Replace water main & services	Planned	2024			\$ 140,000.00				\$ 140,000.00	100% Water Capital Reserve Fund.
SE 12th St (Larch to Myra) Water Infrastructure Replacement Project	6039.4	Medium - Dependent on grant funds.	SE 12th Street from Myra Rd to Larch Ave.	Replacemen water infrastructure under SE 12th St project from Date to Myra Rd.	Planned	2025				\$ 916,113.00			\$ 916,113.00	100% Water Capital Reserve Fund.

Steel (500,000 Gallon) Tower Repaint	8020	High	Water Tank in Public Works Yard	Elevated water tower from 1947 needs to be repainted. Also, pursuing FEMA Resiliency Grant to conduct seismic upgrades,	Planned	2025					\$ 1,200,000.00			\$ 1,200,000.00	75% FEMA HMA Grant, 25% City Water Fund
NE Cedar Ave Water Infrastructure Replacement Project	6007.4	High - Dependent on Ave funds.	NE Cedar Avenue from "A" to "C" Street	Replace water infrastructure below Cedar Ave project.	Planned	2026					\$ 158,000.00			\$ 158,000.00	100% Legislative Appropriation
Dewey Drive Water	6022.2	High	Dewey Drive	Replace Water main & services	Planned	2026					\$ 286,000.00			\$ 286,000.00	100% Water Capital Reserve Fund.
SE Sky Ave Water Infrastructure Replacement Project	6024.3	Medium	SE Sky Ave from 12th to SE Scenic View Dr.	Replace water infrastructure below Sky Ave project.	Planned	2027						\$ 140,850.00		\$ 140,850.00	100 % Water Capital Reserve Fund
Total: Public Works Department - Water							\$ 4,927,000.00	\$ 3,182,381.00	\$ 4,451,643.00	\$ 2,116,113.00	\$ 444,000.00	\$ 140,850.00	\$ 15,261,987.00		
Grand Total: All Capital Facility Projects							\$ 14,996,443.00	\$ 44,104,263.32	\$ 12,092,792.00	\$ 9,812,618.48	\$ 3,090,913.76	\$ 2,485,084.00	\$ 86,732,114.56		

City of College Place, Washington

ORDINANCE NO. 21-019

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE EQUIPMENT REPLACEMENT PLAN FOR THE YEARS 2022 THROUGH 2027

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010; and

WHEREAS, a six-year Equipment Replacement Plan is not required by any Federal, State, or Local statute but are a matter of good public policy for future planning of citywide services; and

WHEREAS, updates to the six-year Equipment Replacement Planning documents have been posted on the city budget portal website:

http://www.cpga.us/departments/finance/budget_2022.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 21-019 that adopts the 2022 to 2027 Equipment Replacement, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Equipment Replacement Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this xx day of November, 2021.

Norma L. Hernández, Mayor

Attest:

Lisa R. Neissl, City Clerk

Approved as to form:

Rea Culwell, City Attorney

Passed 11-23-2021
Published 11-26-2021
Effective 11-30-2021

City of College Place: Equipment Replacent Plan (FY 2022 to 2027) (\$5,000 ER&R Threshold)													
Name of Project	Project ID	Prioritization	Project Description	Status	First Year Budgeted	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total Project Cost	How is project funded?
Administration/Community Development													
City Hall Generator	1009	Medium	Replacement emergency backup generator for City Hall.	Budgeted	2022	\$ 200,000.00						\$ 200,000.00	Facilities Maintenance Reserve Fund (funded by CE)
Repalce Vehicle #209 2006 Chevy C1500 Silverado Pick Up	1060	Medium	Repalce Vehicle #209 Fleet Manager	Budgeted	2022	\$ 50,000.00						\$ 50,000.00	Equipment Replacement Fund
Replace Vehicle #803 2011- Ford Escape	1020	Low	Replace Vehicle #803 2011 - Ford Escape Building Department	Planned	2026					\$ 35,000.00		\$ 35,000.00	Equipment Replacement Fund
Replace Vehicle #804 2011 - Ford Escape	1021	Low	Replace Vehicle #803 2011 - Ford Escape Building Department	Planned	2026					\$ 35,000.00		\$ 35,000.00	Equipment Replacement Fund
Total: Administration/Community Development						\$ 250,000.00	\$ -	\$ -	\$ -	\$ 70,000.00	\$ -	\$ 320,000.00	
Fire Department													
Turnouts	2001	High	Annual replacement of turnouts/ \$12,000 a year	Budgeted	Perpetual	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 72,000.00	Current Expense (Fire Budget)
SCBA Replacement	2006	High	These are the breathing air packs for firefighters they have a 15 year life.	Budgeted	2022	\$ 27,744.00	\$ 27,744.00	\$ 27,744.00	\$ 27,744.00			\$ 110,976.00	Current Expense (Fire Budget) and Grants
Vehicle #304 - Fire Captain's Truck	2009	High	New pickup for Fire Dept Captain	Budgeted	2022	\$ 54,000.00						\$ 54,000.00	Equipment Replacement Fund
Vehicle E3061 Brush Truck	2015	Medium	Replace 1985 Chevrolet K3500 - MOB Brush Truck	Budgeted	2022	\$ 125,000.00						\$ 125,000.00	Equipment Replacement Fund
Vehicle #A3021 Ambulance Replacement	2014	High	Replace 2001 Ford E450/Road Rescue Ambulance	Budgeted	2022	\$ 250,000.00						\$ 250,000.00	Equipment Replacement Fund
Vehicle #E3012 - Fire Truck Replacement	2004	High	Replace #E3012 Fire Truck	Budgeted	2022	\$ 700,000.00						\$ 700,000.00	100% Federal ARPA Grant
Replace #R3041 2000 Ambulance	2023	Medium	Replace 2000 Wheeled Coach Box/Chevrolet 4500 Rescue Van	Planned	2024			\$ 250,000.00				\$ 250,000.00	Equipment Replacement Fund
Total: Fire Department						\$ 1,168,744.00	\$ 39,744.00	\$ 289,744.00	\$ 39,744.00	\$ 12,000.00	\$ 12,000.00	\$ 1,561,976.00	
Police Department													
Police Vehicle Leasing Program	3005	High	Police Vehicle Leasing Program. Replaced #400 2013 Ford Sedan Interceptor and #411 Ford Escape Hybrid in 2021. Replace #407, #409, #413, #415, #416 and #402, 2014/2015 used State Patrol Ford Interceptors in 2022. Replace #431, #448, #471, #472, and #473 2014/2015 used State Patrol Ford Interceptors in 2023. #407, #406, #408, #410, #412, and #414 Dodge Chargers leased in 2019 and will be switched out in 2025.	Budgeted	2019	\$ 157,127.36	\$ 157,127.36	\$ 157,127.36	\$ 157,127.36	\$ 157,127.36	\$ 157,127.36	\$ 787,655.80	Equipment Replacement Fund
Taser Replacement	3006	High	Tasers need to be replaced as they are now out of warrantee.	Budgeted	2021	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00		\$ 70,021.00	Current Expense Fund
Police Department Building Generator (3 Buildings)	3021	Medium	Generator for Police Department Building.	Planned	2023		\$ 100,000.00						Equipment Replacement Fund
Total: Police Department						\$ 174,127.36	\$ 274,127.36	\$ 174,127.36	\$ 174,127.36	\$ 174,127.36	\$ 157,127.36	\$ 857,676.80	
Public Works Department - Parks													
Vehicle #303 - Park Pickup	4009	High	Replace #303 2007 Chevrolet Flat Bed Pick Up	Budgeted	2022	\$ 45,000.00						\$ 45,000.00	Equipment Replacement Fund

Lawn Mower	4010	Medium	Replacement lawn mower.	Planned	2025					\$ 20,000.00			\$ 20,000.00	Equipment Replacement Fund
Trailer #305	4011	Low	Replacement Trailer.	Planned	2027							\$ 27,000.00	\$ 27,000.00	Equipment Replacement Fund
Total: Public Works Department - Parks						\$ 45,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 27,000.00	\$ 92,000.00		
Public Works Department - Stormwater														
New Vactor/Jetter Sewer Truck	5019	High	Purchase Vehicle #901 Vactor/Jetter Sewer Truck	Budgeted	2022	\$ 530,000.00							\$ 530,000.00	85% Ecology SFAP Grant, 15% Equipment Replacement Fund
Replace Vehicle #920	5021	Medium	Replace Vehicle #920 Ford E450 Box Van (Sewer Camera System)	Planned	2023		\$ 200,000.00						\$ 200,000.00	Equipment Replacement Fund
Replace Vehicle #970	5009	Medium	Replace Vehicle #970 2014 - Ford Explorer	Planned	2023		\$ 35,000.00						\$ 35,000.00	Equipment Replacement Fund
Total: Public Works Department - Stormwater						\$ 530,000.00	\$ 235,000.00	\$ -	\$ -	\$ -	\$ -	\$ 765,000.00		
Public Works Department - Streets														
Vehicle #501	6020	Medium	Replace #501 1996 Ford Super Duty Stellar Truck	Budgeted	2022	\$ 120,000.00							\$ 120,000.00	100% Federal ARPA Grant
Vehicle #542 - Flusher	6031	Medium	Replace Vehicle #542 1992 Ford L8000 3,000 gallon Street Flusher Truck	Budgeted	2022	\$ 250,000.00							\$ 250,000.00	Equipment Replacement Fund
Vehicle #504	6030	Low	Replace Vehicle #5404 2008 - Chevrolet 1500 Pick Up	Planned	2023		\$ 37,000.00						\$ 37,000.00	Equipment Replacement Fund
Replace Vehicle #910	6065	Medium	Replace Vehicle #910 2003-Ford F550 Utility Truck	Planned	2023		\$ 37,000.00						\$ 37,000.00	Equipment Replacement Fund
Vehicle #547 - Tilt Trailer Replacement	6037	Low	Replace Vehicle #547 Walton 20,000 lb Tilt Trailer	Planned	2024			\$ 20,000.00					\$ 20,000.00	Equipment Replacement Fund
Vehicle #507 - Bucket Truck	6034	Low	Replace Vehicle #507 Ford F550 Utility Bucket Truck	Planned	2025				\$ 150,000.00				\$ 150,000.00	Equipment Replacement Fund
Vehicle #211 Replacement	211	Low	Vehicle #211 Replacement - 2007 Napa Shop Air Compressor	Planned	2026					\$ 11,000.00			\$ 11,000.00	Equipment Replacement Fund
Replace Trailer #512	6066	Low	Replace Trailer #512	Planned	2027						\$ 12,000.00	\$ 12,000.00	Equipment Replacement Fund	
Replace #529 Tractor	6067	Low	Replace #529 Tractor	Planned	2027						\$ 47,000.00	\$ 47,000.00	Equipment Replacement Fund	
Total: Public Works Department - Streets						\$ 370,000.00	\$ 74,000.00	\$ 20,000.00	\$ 150,000.00	\$ 11,000.00	\$ 59,000.00	\$ 684,000.00		
Public Works Department - Wastewater (Moving all items in here to all inclusive contract with Jacobs Group - WWTP Operator)														
Jacobs Contract Addendum Cost (Equipment Portion)	7018	High	The equipment portion of the Jacobs contract addendum will put all equipment needs on Jacobs Group, the Wastewater Treatment Plant operator.	Budgeted	2020	\$ 116,884.08	\$ 118,052.92	\$ 119,233.45	\$ 120,425.78	\$ 121,630.04	\$ 122,846.34	\$ 719,072.62		Wastewater Capital Reserve Fund
Total: Public Works Department - Wastewater						\$ 116,884.08	\$ 118,052.92	\$ 119,233.45	\$ 120,425.78	\$ 121,630.04	\$ 122,846.34	\$ 719,072.62		
Public Works Department - Water														
Vehicle #601 - Utility Truck	8013	Low	Replace Vehicle #601 2003 - Ford F550 Utility Truck	Planned	2023		\$ 37,000.00						\$ 37,000.00	Water Capital Reserve Fund
Total: Public Works Department - Water						\$ -	\$ 37,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,000.00	
Grand Total: All Equipment Replacements						\$ 2,654,755.44	\$ 777,924.28	\$ 603,104.81	\$ 504,297.14	\$ 388,757.40	\$ 377,973.70	\$ 5,036,725.42		



FISCAL YEAR 2022 TO 2027 EQUIPMENT REPLACEMENT PLAN



FY 2022 TO 2027 EQUIPMENT REPLACEMENT PLAN



City of College Place: 625 S. College Ave, Phone: 509-529-1200, Website: www.cpwa.us

City Council

- Norma Hernandez, Mayor
- Jerry Bobbitt, Council Position #1
- Michael Cleveland, Council Position #2
- Marge Nyhagen, Council Position #3
- Loren Peterson, Council Position #4
- Melodie Selby, Council Position #5
- Heather Schermann, Council Position #6
- Monica Boyle, Council Position #7

ER&R Management Team

- Mike Rizzitiello, City Administrator
- Brian Carleton, Finance Director
- DaShari Schmick, Deputy Finance Director
- Robert McAndrews, Public Works Director
- Jeff Goodson, Fleet Manager
- Troy Tomaras, Police Chief
- David Winter, Fire Chief

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II. WHAT IS AN EQUIPMENT REPLACEMENT PLAN?

- A six-year plan of replacements for vehicles and other types of operational equipment over a value of \$5,000
- City working toward funding depreciation on equipment. Still short on some items (ex: Fire Truck replacement)
- Across ALL departments.
- Status Column
 - Budgeted: Means expense will occur in FY 2022.
 - Budgeted – COVID Delay: Means expense could be delayed if revenues don't come in as projected.
 - Planned: Means expenditure will likely occur in the FY 2022 to 2027 planning period and City is actively pursuing/assembling funds to make it happen.



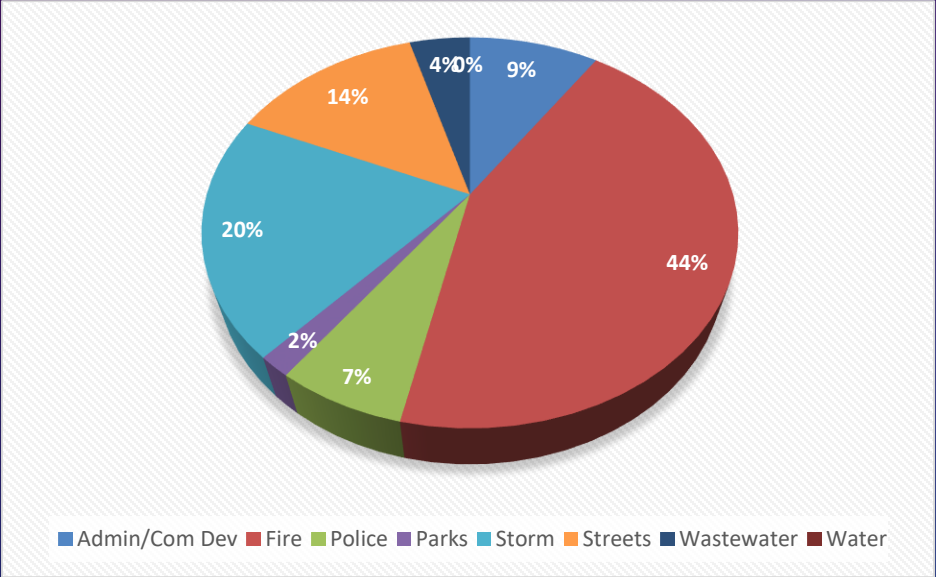
III. COMPLETED FY 2021 EQUIPMENT REPLACEMENTS

Completed Equipment Replacement Plan: FY 2020		
Name	Department	Cost
Turnout Replacement	Fire	\$ 12,000.00
SCBA Replacement	Fire	\$ 27,744.00
Vehicle #804 - Radar Trailer	Police	\$ 27,744.00
Police Officer Vehicle Leasing (Six Dodge Chargers)	Police	\$ 72,520.32
Taser Replacement	Police	\$ 17,000.00
Replacement #509 Grader	Streets	\$ 160,000.00
Jacobs Contract Addendum for Wastewater Treatment Plant Equipment	Wastewater	\$ 191,000.00
Vehicle #603	Water	\$ 37,000.00
Total		\$ 545,008.32

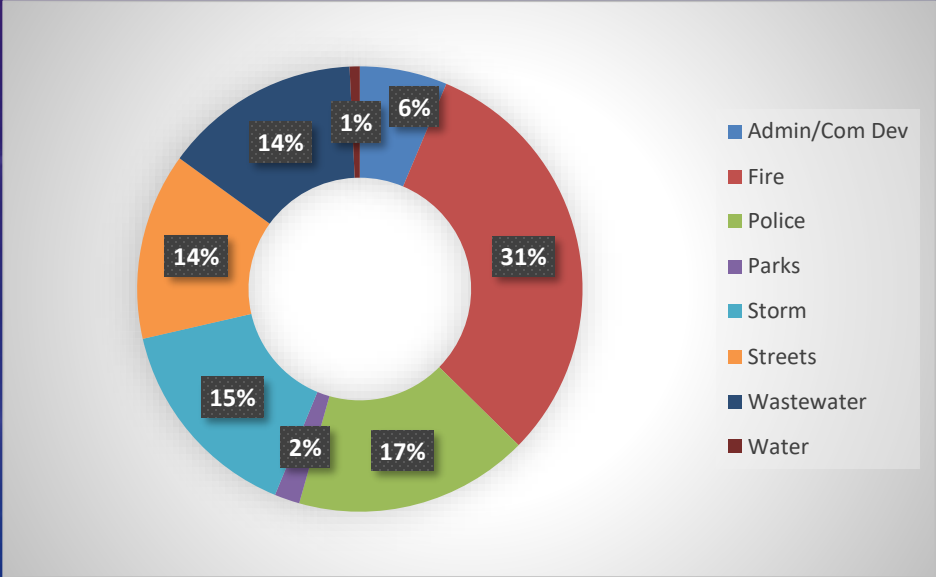


IV. EQUIPMENT REPLACEMENT PLAN SUMMARY

Fiscal Year 2022

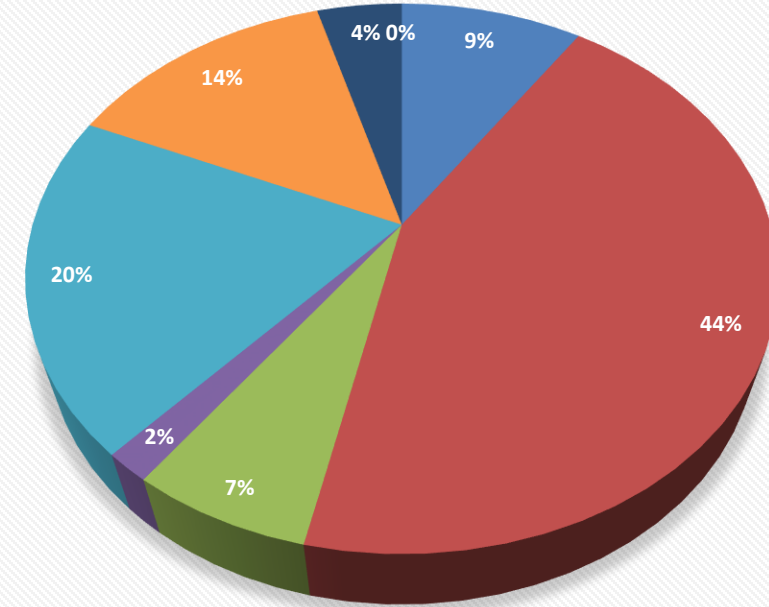


Fiscal Years 2022 to 2027



V. EQUIPMENT REPLACEMENT PLAN SUMMARY: FISCAL YEAR 2022

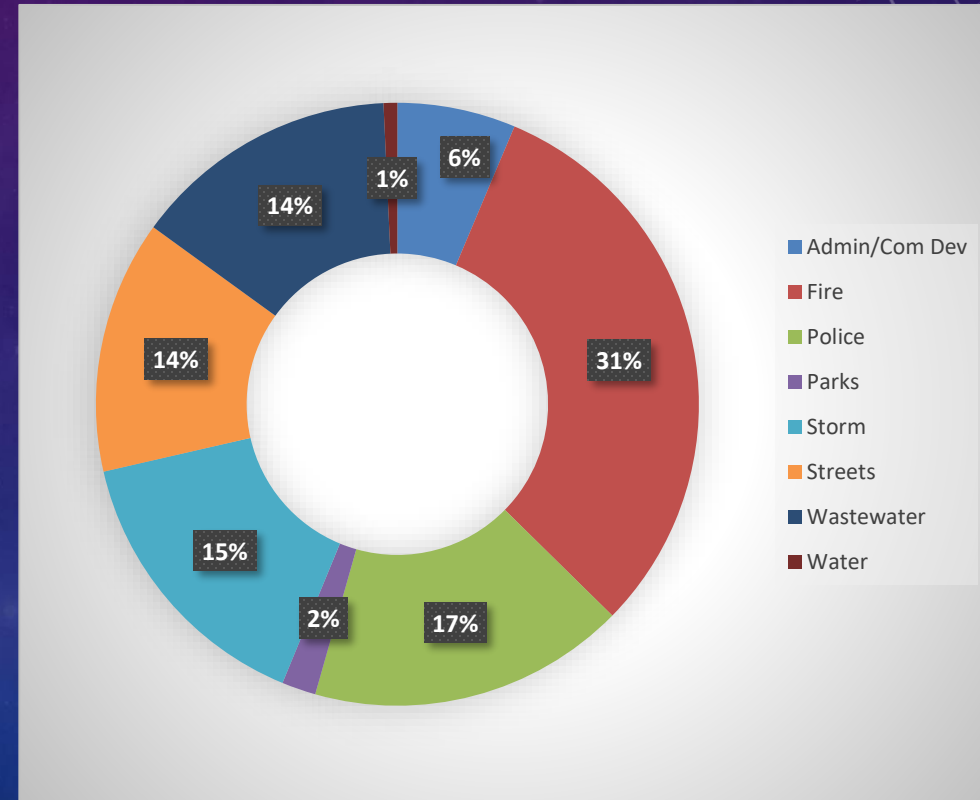
Equipment Replacement Plan: FY 2022	
Department	Total
Admin/Com Dev	\$ 250,000.00
Fire	\$ 1,168,744.00
Police	\$ 174,127.36
Parks	\$ 45,000.00
Storm	\$ 530,000.00
Streets	\$ 370,000.00
Wastewater	\$ 116,884.08
Water	\$ -
Total	\$ 2,654,755.44



Admin/Com Dev Fire Police Parks Storm Streets Wastewater Water

VI. EQUIPMENT REPLACEMENT PLAN SUMMARY: FISCAL YEAR 2022 TO 2027

Equipment Replacement Plan: FY 2022 to 2027	
Department	Total
Admin/Com Dev	\$ 320,000.00
Fire	\$ 1,561,976.00
Police	\$ 857,676.80
Parks	\$ 92,000.00
Storm	\$ 765,000.00
Streets	\$ 684,000.00
Wastewater	\$ 719,072.62
Water	\$ 37,000.00
Total	\$ 5,036,725.42



VII. PRIORITIZATION EXPLANATION

- Priority established to determine importance of equipment replacement.
- Three ratings: High, Medium, and Low.
- High: Equipment Replacement must happen. Needed for safe city operations or to maintain city insurance/fire insurance ratings. Equipment is at the end of its useful life.
- Medium: Equipment Replacement needed if fiscal capacity allows. Equipment is nearing the end of its useful life or is at the end of its useful life but not used daily. Will be prioritized if receive grant or outside financial resources.
- Low: Equipment not prioritized for replacement immediately unless the City identifies grant funding directly applicable for equipment.



VIII. EQUIPMENT REPLACEMENTS



A. ADMINISTRATION/COMMUNITY DEVELOPMENT

- Equipment needs for the operations of Administration, Finance, Community Development, and general City Hall Operations.
- Replacement emergency backup generator properly sized for electrical load of City Hall structure.
 - FY 2022: Engineering/Acquisition of Generator - \$200,000 & Replace Vehicle #603 for Fleet Manager- \$50,000
 - FY 2026: Replace Vehicles #803 & 804 in Building Department - \$35,000 a piece/\$70,000 total
 - Estimated Total: \$320,000



B. FIRE DEPARTMENT

- Equipment needed for operations of the Fire Suppression/Basic Life Support Ambulance functions of the City.
- Replacement Turnouts: \$12,000 Annually.
- Replace SCBA's thru 2025: \$27,744 Annually.
- FY 2022
 - Replace Fire Captain Vehicle: \$54,000
 - Vehicle #E061 Brush Truck: \$125,000
 - Vehicle #A3021 Ambulance: \$250,000
 - Vehicle #E3012 – Fire Truck Replacement: \$700,000 (ARPA Grant)
- FY 2024
 - Replace Vehicle #R3041 2000 Ambulance: \$250,000
- **Six Year Estimated Total: \$1,561,976**



C. POLICE DEPARTMENT

- Equipment needed for operations of the Police, Code Enforcement, and Animal Control functions of the City.
- Police vehicle leasing replacement program in effect.
- Entire Fleet Leased by FY 2022 (14 Vehicles).
- FY 2022 through 2027
 - With that annual cost of leases is \$157,127.36 for fourteen (14) vehicles.
- **Six Year Estimated Total: \$857,676.80**



D. PUBLIC WORKS: PARKS DIVISION

- Equipment needed for operations of the park maintenance functions of the City.
- FY 2022
 - Replace Park Pickup Vehicle #303: \$45,000.
- FY 2025
 - Replace lawn mower: \$20,000.
- FY 2027
 - Trailer #305 Replacement Trailer: \$27,000.
- **Six Year Estimated Total: \$92,000**



E. PUBLIC WORKS: STORMWATER DIVISION

- Equipment needed for operations of the stormwater functions of the City.
- FY 2022
 - Purchase New Vehicle #901 (Ecology Grant 85% Cost): \$530,000.
- FY 2023
 - Replace Vehicle #920 Ford E450 Box Van: \$200,000
 - Replace Vehicle #970 2014 Ford Explorer: \$35,000
- **Total Estimated Cost: \$765,000**



F. PUBLIC WORKS: STREETS DIVISION

- Equipment needed for operations of the street functions of the City.
- FY 2022:
 - Vehicle #501 Stellar with Plow attachment (Federal ARPA Grant): \$120,000.
 - Replacement Flusher: \$250,000.
- FY 2023:
 - Replace Vehicle #504 Chevrolet 1500 Pick Up: \$37,000.
 - Replace Vehicle #910 Utility Truck: \$37,000.
- FY 2024:
 - Replace Vehicle \$547 Walton 20,000 Tilt Trailer: \$20,000.
- FY 2025:
 - Replace Vehicle #507 Bucket Truck: \$150,000.
- FY 2026
 - Replace Vehicle #211 Shop Air Compressor: \$11,000.
- FY 2027
 - Replace Trailer #512: \$12,000.
 - Replace #529 Tractor: \$47,000.
- **Total Estimated Cost: \$684,000.**



G. PUBLIC WORKS: WASTEWATER DIVISION

- Equipment needed for operations of the wastewater treatment plant and collection system functions of the City.
- Wastewater Treatment Plant (WWTP) operations contracted out to Jacobs Group.
- Jacobs Group provided us with a number to shift wastewater equipment replacement to them starting in FY 2020: \$ for all inclusive equipment including Vactor.
- 1% inflationary factor for this contract built into Equipment Replacement Plan year-to-year.



H. PUBLIC WORKS: WATER DIVISION

- Equipment needed for operations of the water treatment and distribution functions of the City.
- FY 2023:
 - Replacement Vehicle #601 Utility Truck: \$37,000.
- **Total estimated cost: \$37,000.**





2022 TO 2027 EQUIPMENT REPLACEMENT PLAN

City of College Place: Equipment Replacent Plan (FY 2022 to 2027) (\$5,000 ER&R Threshold)													
Name of Project	Project ID	Prioritization	Project Description	Status	First Year Budgeted	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total Project Cost	How is project funded?
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Repalce Vehicle #209 2006 Chevy C1500 Silverado Pick Up	1060	Medium	Repalce Vehicle #209 Fleet Manager	Budgeted	2022	\$ 50,000.00						\$ 50,000.00	Equipment Replacement Fund
Replace Vehicle #803 2011- Ford Escape	1020	Low	Replace Vehicle #803 2011 - Ford Escape Building Department	Planned	2026					\$ 35,000.00		\$ 35,000.00	Equipment Replacement Fund
Replace Vehicle #804 2011 - Ford Escape	1021	Low	Replace Vehicle #803 2011 - Ford Escape Building Department	Planned	2026					\$ 35,000.00		\$ 35,000.00	Equipment Replacement Fund
Total: Administration/Community Development						\$ 250,000.00	\$ -	\$ -	\$ -	\$ 70,000.00	\$ -	\$ 320,000.00	
Fire Department													
Turnouts	2001	High	Annual replacement of turnouts/ \$12,000 a year	Budgeted	Perpetual	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 72,000.00	Current Expense (Fire Budget)
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Vehicle #E3012 - Fire Truck Replacement	2004	High	Replace #E3012 Fire Truck	Budgeted	2022	\$ 700,000.00						\$ 700,000.00	100% Federal ARPA Grant
Replace #R3041 2000 Ambulance	2023	Medium	Replace 2000 Wheeled Coach Box/Chevrolet 4500 Rescue Van	Planned	2024			\$ 250,000.00				\$ 250,000.00	Equipment Replacement Fund
Total: Fire Department						\$ 1,168,744.00	\$ 39,744.00	\$ 289,744.00	\$ 39,744.00	\$ 12,000.00	\$ 12,000.00	\$ 1,561,976.00	
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Police Department Building Generator (3 Buildings)	3021	Medium	Generator for Police Department Building.	Planned	2023		\$ 100,000.00						Equipment Replacement Fund
Total: Police Department						\$ 174,127.36	\$ 274,127.36	\$ 174,127.36	\$ 174,127.36	\$ 174,127.36	\$ 157,127.36	\$ 857,676.80	
Public Works Department - Parks													
Vehicle #303 - Park Pickup	4009	High	Replace #303 2007 Chevrolet Flat Bed Pick Up	Budgeted	2022	\$ 45,000.00						\$ 45,000.00	Equipment Replacement Fund

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Trailer #305	4011	Low	Replacement Trailer.	Planned	2027							\$ 27,000.00	\$ 27,000.00	Equipment Replacement Fund
Total: Public Works Department - Parks						\$ 45,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 27,000.00	\$ 92,000.00		
Public Works Department - Stormwater														
New Vactor/Jetter Sewer Truck	5019	High	Purchase Vehicle #901 Vactor/Jetter Sewer Truck	Budgeted	2022	\$ 530,000.00							\$ 530,000.00	85% Ecology SFAP Grant, 15% Equipment Replacement Fund
Replace Vehicle #920	5021	Medium	Replace Vehicle #920 Ford E450 Box Van (Sewer Camera System)	Planned	2023		\$ 200,000.00						\$ 200,000.00	Equipment Replacement Fund
Replace Vehicle #970	5009	Medium	Replace Vehicle #970 2014 - Ford Explorer	Planned	2023		\$ 35,000.00						\$ 35,000.00	Equipment Replacement Fund
Total: Public Works Department - Stormwater						\$ 530,000.00	\$ 235,000.00	\$ -	\$ -	\$ -	\$ -	\$ 765,000.00		
Public Works Department - Streets														
Vehicle #501	6020	Medium	Replace #501 1996 Ford Super Duty Stellar Truck	Budgeted	2022	\$ 120,000.00							\$ 120,000.00	100% Federal ARPA Grant
Vehicle #542 - Flusher	6031	Medium	Replace Vehicle #542 1992 Ford L8000 3,000 gallon Street Flusher Truck	Budgeted	2022	\$ 250,000.00							\$ 250,000.00	Equipment Replacement Fund
Vehicle #504	6030	Low	Replace Vehicle #5404 2008 - Chevrolet 1500 Pick Up	Planned	2023		\$ 37,000.00						\$ 37,000.00	Equipment Replacement Fund
Replace Vehicle #910	6065	Medium	Replace Vehicle #910 2003-Ford F550 Utility Truck	Planned	2023		\$ 37,000.00						\$ 37,000.00	Equipment Replacement Fund
Vehicle #547 - Tilt Trailer Replacement	6037	Low	Replace Vehicle #547 Walton 20,000 lb Tilt Trailer	Planned	2024			\$ 20,000.00					\$ 20,000.00	Equipment Replacement Fund
Vehicle #507 - Bucket Truck	6034	Low	Replace Vehicle #507 Ford F550 Utility Bucket Truck	Planned	2025				\$ 150,000.00				\$ 150,000.00	Equipment Replacement Fund
Vehicle #211 Replacement	211	Low	Vehicle #211 Replacement - 2007 Napa Shop Air Compressor	Planned	2026					\$ 11,000.00			\$ 11,000.00	Equipment Replacement Fund
Replace Trailer #512	6066	Low	Replace Trailer #512	Planned	2027						\$ 12,000.00	\$ 12,000.00	Equipment Replacement Fund	
Replace #529 Tractor	6067	Low	Replace #529 Tractor	Planned	2027						\$ 47,000.00	\$ 47,000.00	Equipment Replacement Fund	
Total: Public Works Department - Streets						\$ 370,000.00	\$ 74,000.00	\$ 20,000.00	\$ 150,000.00	\$ 11,000.00	\$ 59,000.00	\$ 684,000.00		
Public Works Department - Wastewater (Moving all items in here to all inclusive contract with Jacobs Group - WWTP Operator)														
Jacobs Contract Addendum Cost (Equipment Portion)	7018	High	The equipment portion of the Jacobs contract addendum will put all equipment needs on Jacobs Group, the Wastewater Treatment Plant operator.	Budgeted	2020	\$ 116,884.08	\$ 118,052.92	\$ 119,233.45	\$ 120,425.78	\$ 121,630.04	\$ 122,846.34	\$ 719,072.62		Wastewater Capital Reserve Fund
Total: Public Works Department - Wastewater						\$ 116,884.08	\$ 118,052.92	\$ 119,233.45	\$ 120,425.78	\$ 121,630.04	\$ 122,846.34	\$ 719,072.62		
Public Works Department - Water														
Vehicle #601 - Utility Truck	8013	Low	Replace Vehicle #601 2003 - Ford F550 Utility Truck	Planned	2023		\$ 37,000.00						\$ 37,000.00	Water Capital Reserve Fund
Total: Public Works Department - Water						\$ -	\$ 37,000.00	\$ -	\$ -	\$ -	\$ -	\$ 37,000.00		
Grand Total: All Equipment Replacements						\$ 2,654,755.44	\$ 777,924.28	\$ 603,104.81	\$ 504,297.14	\$ 388,757.40	\$ 377,973.70	\$ 5,036,725.42		

City of College Place, Washington

ORDINANCE NO. 21-020

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE INFORMATION TECHNOLOGY PLAN FOR THE YEARS 2022 THROUGH 2027

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010; and

WHEREAS, a six-year Information Technology Plan is not required by any Federal, State, or Local statute but are a matter of good public policy for future planning of citywide services; and

WHEREAS, updates to the six-year Information technology Planning documents have been posted on the city budget portal website:

http://www.cpga.us/departments/finance/budget_2022.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 21-020 that adopts the 2022 to 2027 Information Technology, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Information Technology Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this xx day of November, 2021.

Norma L. Hernández, Mayor

Attest:

Lisa R. Neissl, City Clerk

Approved as to form:

Rea Culwell, City Attorney

Passed 11-23-2021
Published 11-26-2021
Effective 11-30-2021

City of College Place: 2022 to 2027 Information Technology Plan

[illegible]

BoardDocs - Maintenance	1043	High - Existing Maintenance	Budgeted	Clerk - Professional Services	Annual maintenance on BoardDocs software used for City Council and Advisory Board agendas/minutes.	Software	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 42,000.00
Zoom	1044	High - Existing Maintenance	Budgeted	Clerk - Professional Services	Maintenance expense for e-conferencing software for City Council and Commission meetings.	Software	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 24,000.00
ESRI Business Analyst	1045	High	Budgeted	Technology Reserve	Maintenance expense on software to pull economic development data and reports	Software	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 9,600.00
Intermountain Education Service District (IMESD) IT Staff Support	1030	High	Budgeted	Technology Reserve	Outsource information technology staffing to IMESD for 12 hours a week. Available 24/7 though.	Staffing	\$ 63,036.80	\$ 64,297.54	\$ 65,583.49	\$ 66,895.16	\$ 68,233.06	\$ 69,597.72	\$ 397,643.76
Association of Washington Cities GIS Consortium: Tier I Membership	1058	Medium	Budgeted	Technology Reserve	Lower to Tier 1 membership since we obtained PHIMA Grant where JUB compiled our GIS data.	Staffing	\$ 3,200.00	\$ 3,232.00	\$ 3,264.32	\$ 3,296.96	\$ 3,329.93	\$ 3,363.23	\$ 19,686.45
Server Replacement	1025	Low	Planned	Technology Reserve	Replace server acquired in 2019. Will age out by FY 2026.	Hardware					\$ 21,000.00		\$ 21,000.00
Computers	1032	High - Replacement	Planned	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 1,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00		\$ 9,000.00
Microsoft Office Update	1026	Low	Planned	Technology Reserve	Proposed citywide upgrade of Microsoft Office in FY 2024.	Software	\$ -	\$ -	\$ -	\$ 13,000.00			\$ 13,000.00
Administration: Total							\$ 266,923.80	\$ 159,816.54	\$ 160,134.81	\$ 174,479.12	\$ 182,849.99	\$ 162,247.95	\$ 1,106,452.21
Community Development													
4k - 65" TV	1050	High	Budgeted	Technology Reserve	View electronic plans in full scale. Streamline plan review process.	Hardware	\$ 1,900.00		\$ 2,000.00				\$ 3,900.00
Bluebeam	1051	High	Budgeted	Technology Reserve	Streamline plan review process.	Software	\$ 6,445.00	\$ 1,135.00	\$ 1,135.00	\$ 1,135.00	\$ 1,135.00	\$ 1,135.00	\$ 12,120.00
Azavar - Short Term Vacation Rental Software Maintenance Expense	1047	High - Maintenance	Budgeted	Technology Reserve	Software utilized for short term vacation rental registration	Software	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 3,000.00
Survey Monkey	1049	Medium	Budgeted	Technology Reserve	Software to allow city staff to put together surveys on various topics. Unlimited participants can take surveys.	Software	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 18,000.00
Computers	1046	High - Replacement	Planned	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware		\$ 1,000.00		\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 5,000.00
ERP System with Finance (Community Development)	1048	Medium	Planned	Technology Reserve	Maintenance expense on Community Development/Permitting Portal	Software		\$ 64,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 160,000.00
Community Development: Total							\$ 11,845.00	\$ 69,635.00	\$ 30,635.00	\$ 29,635.00	\$ 29,635.00	\$ 30,635.00	\$ 202,020.00
Fire													
Computers	2019	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware				\$ 2,000.00		\$ 2,000.00	\$ 4,000.00
Firehouse Software Replacement	2022	High - Existing Maintenance	Budgeted	Current Expense	Firehouse Software got bought out by another company. Will need to pay upgrade cost. Replacement radios for Fire Department.	Software	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$ 60,000.00
Portable Radio Replacement	2021	High - Replacement	Planned	Current Expense	Covered by 50% grant match from State Department of Natural Resources.	Hardware		\$ 19,500.00		\$ 19,500.00		\$ 19,500.00	\$ 58,500.00
Fire: Total							\$ 10,000.00	\$ 29,500.00	\$ 10,000.00	\$ 31,500.00	\$ 10,000.00	\$ 31,500.00	\$ 122,500.00
Police													
Body Cameras, Redaction Software, and Replacement Tasers with Warantee	3014	High	Budgeted	Tech Reserve - Body Cameras; Current Expense - Tasers	New body cameras to use to capture interactions with the public for officer/resident safety. Redaction Software. Also, replacement tasers since current ones	Hardware	\$ 21,792.86	\$ 21,792.86	\$ 21,792.86	\$ 21,792.86	\$ 14,772.00	\$ 14,772.00	\$ 116,715.44

Security Camera - City Parks	3015	Medium	Budgeted	Forfeited Proceeds	Install Cameras in following areas: 2022 - Lamperti/Meadowbrook, 2024 - Whitman Dr/Academy Way, 2026 - 12th/Larch Intersection	Hardware	\$ 9,000.00		\$ 9,000.00		\$ 9,000.00		\$ 27,000.00
Computers	3016	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 2,000.00	\$ 1,000.00	\$ 13,500.00	\$ 15,000.00	\$ 3,000.00	\$ 2,500.00	\$ 37,000.00
NetMotion	3018	High - Existing Maintenance	Budgeted	Current Expense	Software renewal for Net Motion	Software	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 5,670.00
Copier Replacement	3013	Medium - Replacement	Planned	Technology Reserve	Replacement Police Copier.	Hardware		\$ 13,000.00					\$ 13,000.00
Police: Total							\$ 33,737.86	\$ 36,737.86	\$ 45,237.86	\$ 37,737.86	\$ 27,717.00	\$ 18,217.00	\$ 199,385.44
Public Works													
Backflow Testing Software	8021	High	Budgeted	Water Utility	Backflow testing software to replace software that is no longer supported.	Software	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 47,500.00
Iworq Asset Management Software Maintenance	8022	High - Existing Maintenance	Budgeted	Utilities	Software maintenance for software used for Asset Management.	Software	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 63,000.00
ESRI ArcGIS - Maintenance	8023	High - Existing Maintenance	Budgeted	Utilities	Annual software maintenance on ESRI ArcGIS software.	Software	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 20,000.00
Autodesk Civil 3D Software	5025	High	Budgeted	Utilities	Annual Software Subscription	Software	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 15,000.00
Computers	8021	High - Replacement	Planned	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 2,000.00		\$ 1,000.00		\$ 3,000.00	\$ 3,000.00	\$ 9,000.00
Public Works: Total							\$ 28,000.00	\$ 23,500.00	\$ 25,000.00	\$ 24,000.00	\$ 27,000.00	\$ 27,000.00	\$ 154,500.00
Total Cost							\$ 350,506.66	\$ 319,189.40	\$ 271,007.67	\$ 297,351.98	\$ 277,201.99	\$ 269,599.95	\$ 1,784,857.65



FY 2022 TO 2027 IT PLAN

FY 2021 TO 2026 INFORMATION TECHNOLOGY PLAN



City Council

- Norma Hernandez, Mayor
- Jerry Bobbitt, Council Position #1
- Michael Cleveland, Council Position #2
- Marge Nyhagen, Council Position #3
- Loren Peterson, Council Position #4
- Melodie Selby, Council Position #5
- Heather Schermann, Council Position #6
- Monica Boyle, Council Position #7

IT Plan Management Team

- Mike Rizzitiello, City Administrator
- Brian Carleton, Finance Director
- Jeremy Lasater, IMESD (Network Administrator)
- Lisa Neissl, City Clerk
- Shawn Doering, Human Resources Manager
- Jon Rickard, Community Development Director
- Troy Tomaras, Police Chief
- David Winter, Fire Chief
- Robert McAndrews, Public Works Director

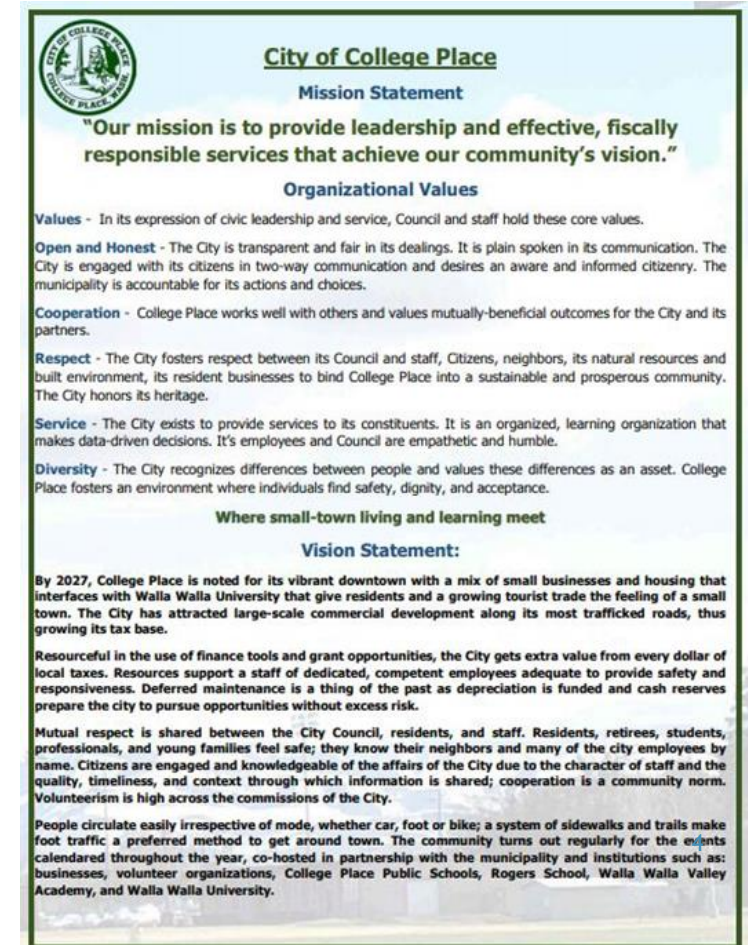
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II. METHODOLOGY

- Mission: To provide leadership and effective, fiscally responsible services that achieve our community's vision.
- Values: Open and Honest, Cooperation, Respect, Service, and Diversity.
- Administration recognizes the need to implement tools/process improvements to help prioritize business technology projects through the City.
- Prioritization is done through Technology Governance.
- Technology governance is a process for making technology investment decisions that meet the City's business needs and are consistent with its strategic goals.
- Department heads with consultation of our IT contractor Intermountain Education Service District (IMESD) and the City Administrator proposed technology investments consistent with efficient, effective, transparent, governance.
- Finance Director, City Administrator, and Mayor work at funding proposals with best investment payback within the resources of the budget.
- Proposal goes to City Council via budget for ultimate approval.
- Payback can include: efficiencies (staff, process), e-customer service, and financial.
- Status
 - Budgeted: Expense will occur in Fiscal Year 2022.
 - Planned: Expense will occur sometime in Fiscal Year 2022 to 2027 planning period. The City is actively assembling funding.



III. PRINCIPLES

- This work plan will be used to assist in the achievement of the City's business objectives to guide the City's efforts toward a clearly defined vision. The framework consists of the following initiatives:
 - Customer Service & Governance
 - Process & Workflow Improvements
 - Transparency & Accountability
 - Security & Privacy
 - Information Management
 - Records Management
 - Enterprise Systems
 - E-Government & Citizen Interaction
 - Mobile Workforce
 - Innovative Ideas & Workforce Empowerment



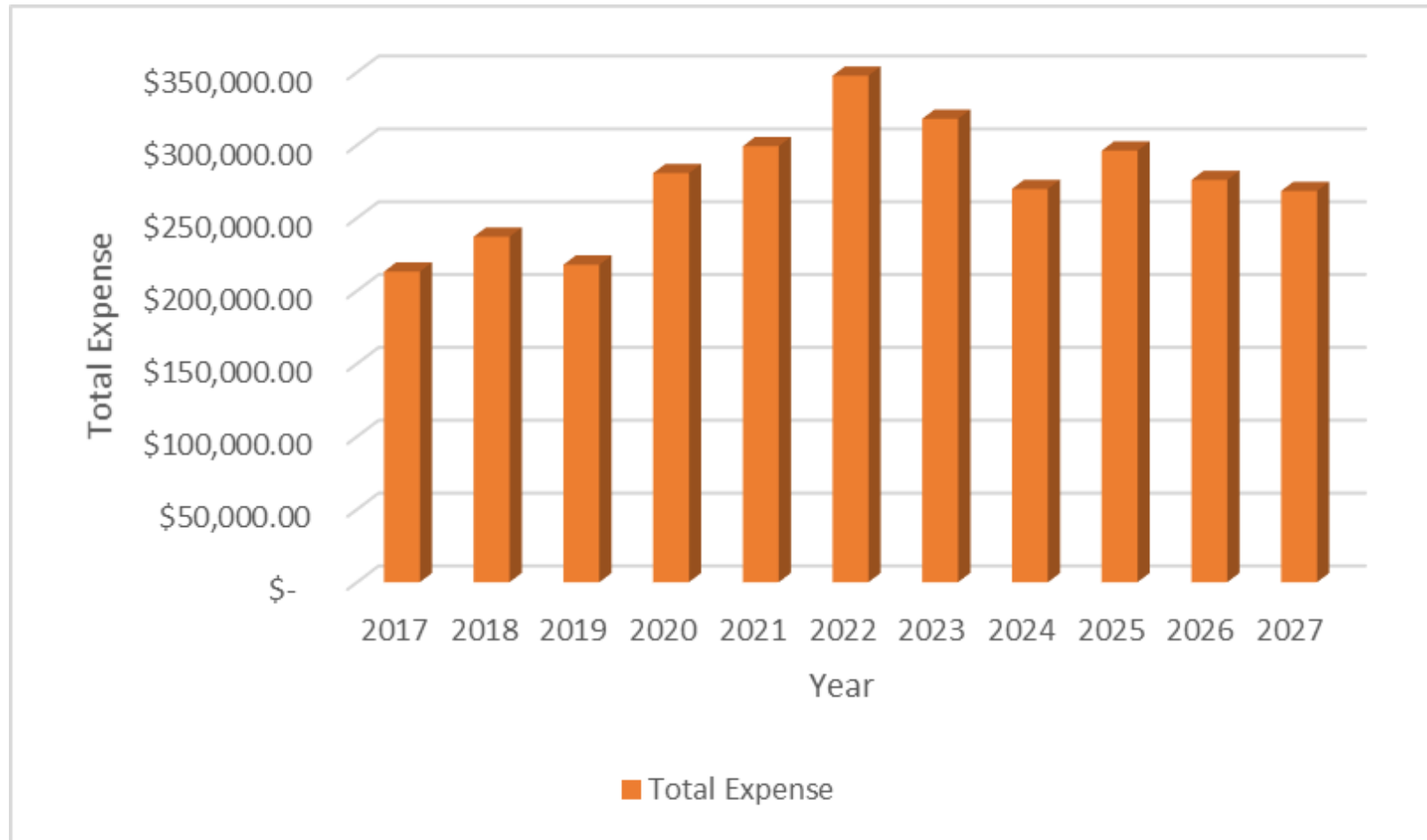
IV. EXISTING ENVIRONMENT

- Dell Computing equipment comprises most of the City network.
- City Hall & Police Department servers have all been replaced in 2020 and 2018 respectively. Dell servers. On seven year replacement cycle.
- Aquired Vipre software in 2020 to improve cybersecurity across the network.
- In 2021 provided our contribution with City of Walla Walla and Walla Walla County to replace outdated servers which run the shared 911 system at Rose/2nd. Trying to phase out Dell Optiplex 780, 790 computers across organization dating over a decade old.
- Replacement computer terminals are Dell Optiplex 7010.
- Working toward a seven-year replacement schedule on computer terminals. (This year we have caught up to a normal attrition of five computers organization wide a year)
- New computers come with seven-year warranties.
- Council Chambers will be remodeled with ARPA grant money which will permit upgrade to AV system to permit hybrid meetings in accordance with State OPMA rulings. This project is in Capital Facility Plan.
- Software on the local server include Bias, Microsoft Office, GIS, Xpress Bill Pay, Firehouse, Net Motion.
- Cloud environment software includes ESRI Business Analyst, Revize website solution, Questica, ArchiveSocial, Iworq, Surveymonkey, BoardDocs, Zoom, Smarsh, ESRI Business Analyst, Next Request, Document Locator.
- Looking to source a cross departmental ERP system this year (Bias, Questica, Iworq, potentially Document Locator).



V. IT EXPENSE TIMELINE

Information Technology Expense: Total	
Year	Total Expense
2017	\$ 213,217.44
2018	\$ 237,185.42
2019	\$ 217,942.33
2020	\$ 280,823.00
2021	\$ 299,240.58
2022	\$ 350,506.66
2023	\$ 318,103.58
2024	\$ 269,921.83
2025	\$ 296,266.13
2026	\$ 276,116.13
2027	\$ 268,514.07



VI. FISCAL YEAR 2021 COMPLETED PROJECTS

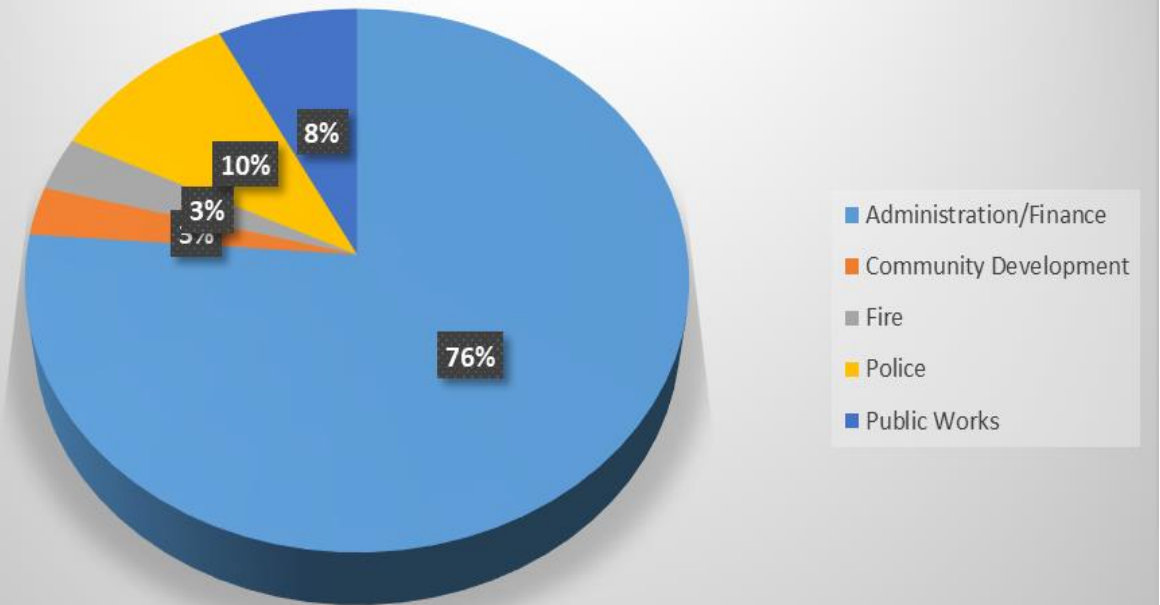
Completed Fiscal Year 2021 Projects			
Project	Classification	Description	2021
Server Memory/RAM	Hardware	Funds to pay for server memory augmentation as servers become full.	\$ 500.00
Computer Replacements	Hardware	Computer replacements per replacement plan. Each computer terminal has useful life of seven years.	\$ 12,000.00
MDT's	Hardware	Needed for Fire Department.	\$ 6,000.00
Portable Radio Replacement	Hardware	Replacement radios for Fire Department. Covered by 50% grant match from State Department of Natural Resources.	\$ 19,500.00
Vipre Security	Software	Additional cybersecurity feature to protect the network.	\$ 500.00
Revize Website	Software	Cloud based website provider. Annual maintenance agreement.	\$ 6,000.00
BoardDocs	Software	Maintenance agreement for cloud based City Council agenda packet portal and set up for boards and commissions.	\$ 6,000.00
Bias	Software	Annual software maintenance agreement for city finance and building permit software.	\$ 12,688.00
Firehouse	Software	Annual software maintenance agreement for city Fire Department/Ambulance.	\$ 7,500.00
Document Locator	Software	Software maintenance on paperless Accounts Payable software solution.	\$ 4,000.00
ArchiveSocial	Software	Maintenance expense for social media metadata recording program.	\$ 5,000.00
Smash	Software	Maintenance expense for cell phone Metadata program	\$ 5,000.00
ESRI GIS	Software	Software maintenance for Geographic Information System licenses as well as cloud software credits.	\$ 3,000.00
ESRI Business Analyst	Software	Annual software maintenance agreement for ESRI Business Analyst. Allows staff to pull market reports for economic development clients.	\$ 1,500.00
NextRequest	Software	Maintenance agreement for digital paperless public records request portal.	\$ 4,250.00
NetMotion	Software	Software maintenance for network access for remote Police Department laptops. Got additional licenses with State COVID Grant to allow for remote work.	\$ 945.00

Questica	Software	Maintenance agreement for paperless budget proposal and budget book software.	\$ 12,000.00
Iworq - Asset Management, Stormwater, and Pavements	Software	Paid for with DWSRF Loan/Grant Funds. Asset Management System.	\$ 10,500.00
Iworq - Community Development Portal	Software	Paid for with State COVID-19 response grant. Allows e-services for Community Development.	\$ 11,800.00
Neogov	Software	Maintenance Expense for program which automates recruitment & Onboarding process and ensure compliance and eforms	\$ 11,687.00
Localgov	Software	Implementation of short term vacation rental software.	\$ 500.00
ArchiveSocial	Software	Software which allows metadata for Social Media.	\$ 5,000.00
SurveyMonkey	Software	Maintenance Agreement on digital community survey software.	\$ 1,188.00
Security Cameras	Software	Acquisition of three Security Lines ipod4 security cameras for Veterans Park, 12th & College, and College & Whitman.	\$ 24,600.00
Xpress Bill Pay/Echeck/Autoread - Water Utility	Software	Annual maintenance agreement for software to enable online bill pay for the water utility.	\$ 5,585.00
Xpress Bill Pay/Echeck/Autoread - Wastewater Utility	Software	Annual maintenance agreement for software to enable online bill pay for the wastewater utility.	\$ 7,415.00
Body Cameras, Redaction Software, and Replacement Tasers with Warantee	Software	New body cameras to use to capture interactions with the public for officer/resident safety. Redaction Software. Also, replacement tasers since current ones are out of warranty. (\$17,000 a year for Taser portion in Equipment Replacement)	\$ 30,182.58
Server Replacement - Dispatch/911	Hardware	Pay proportional share of replacement of server, New World, CAD software for dispatch.	\$ 16,600.00
AWC GIS Consortium	Staffing	Pool of consortium of twenty State of Washington Cities that complete GIS projects together via AWC and consultant Rio Analytics.	\$ 6,500.00
IMESD Support	Staffing	Cost for twelve hours a week of staff support from Intermountain Education Service District as well as computer backups/antivirus protection.	\$ 61,800.00
Total Expense			\$ 299,240.58

VII. FY 2022 EXPENSE

FY 2022 Information Technology Expense	
Department	Expense
Administration/Finance	\$ 266,923.80
Community Development	\$ 11,845.00
Fire	\$ 10,000.00
Police	\$ 33,737.86
Public Works	\$ 28,000.00
Total	\$ 350,506.66

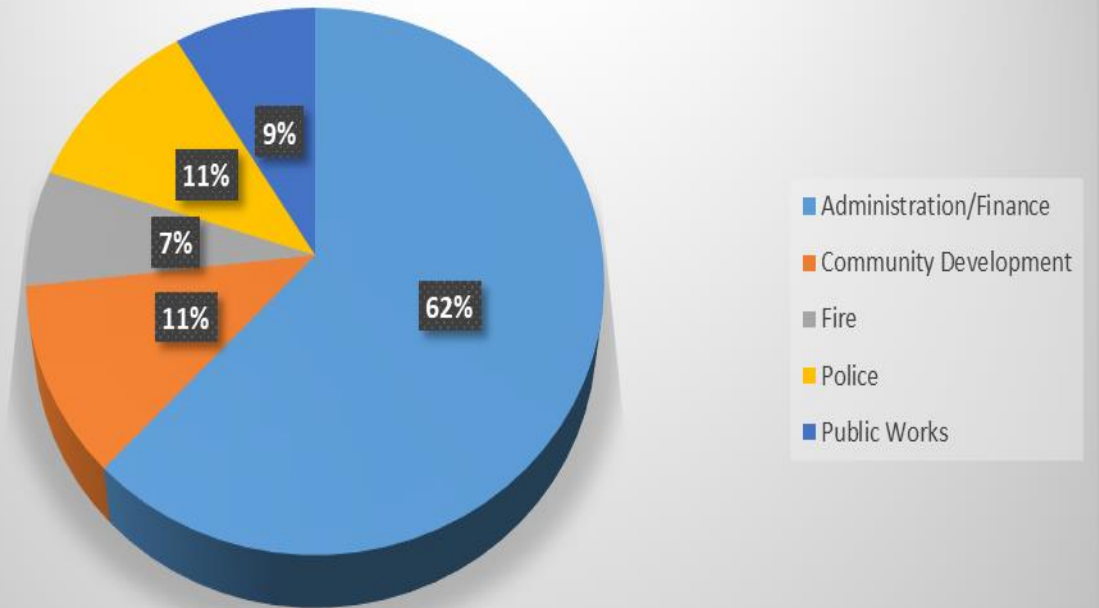
FY 2021 Information Technology Expense



VIII. FY 2022 TO 2027 INFORMATION TECHNOLOGY EXPENSE

FY 2022 to 2027 Information Technology Expense	
Department	Expense
Administration/Finance	\$ 1,100,447.16
Community Development	\$ 199,750.00
Fire	\$ 122,500.00
Police	\$ 199,385.44
Public Works	\$ 154,500.00
Total	\$ 1,776,582.60

FY 2021 to 2026 Information Technology Expense



IX. PRIORITIZATION

- High: Project is integral to city operations. Also, adds to transparency and accountability within the community.
- Medium: Project would yield significant efficiencies in the city organization or allow City Hall services.
- Low: Project would yield efficiencies but is cost prohibitive. Will be funded either through saving Reserve money or grant funding.

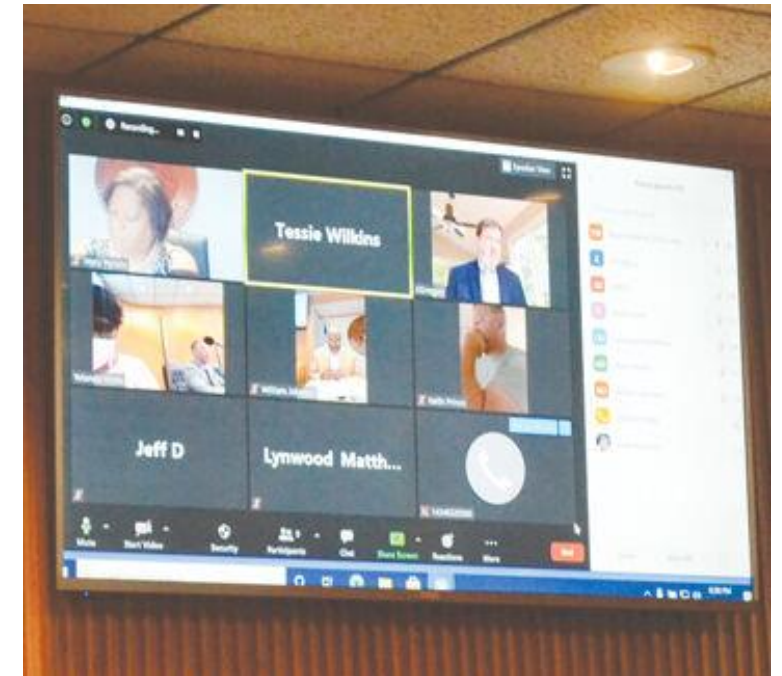


X. DEPARTMENTAL PROJECTS



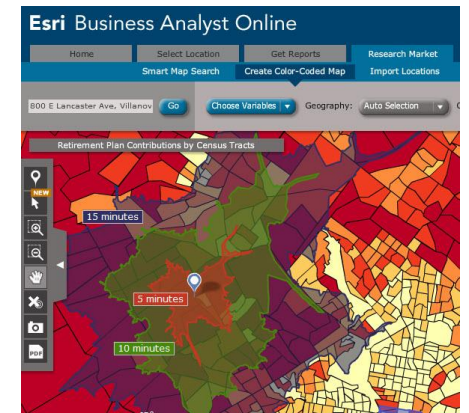
A. ADMINISTRATION & FINANCE (GENERAL GOVERNMENT)

- 2022
 - Continue Seven Year Computer Replacement Plan (High)
 - Council Chambers to be retrofitted with proper AV equipment for hybrid meetings that follow OPMA requirements (in CFP and funded with Federal ARPA Grant dollars).
 - Replacement Finance ERP system that could also handle Community Development Onboarding (Replace Bias, Questica, Iworq, and potentially Document Locator): \$100,000 first year/\$40,000 years after maintenance cost.
 - City Hall Copier Replacement: \$13,000 (Medium)
 - Acquire KnowBe4 software (Phishing Testing): \$3,000 annually (High)
- 2026
 - Replace City Hall Server acquired last year: \$20,000 (Low)
- Staffing
 - Intermountain Education Service District (IMESD) 12 hours a week on call: \$63,036.00
 - Association of Washington Cities GIS Consortium (Lower to Tier I since obtained PHIMA GIS Grant that cleaned up our data): \$3,200



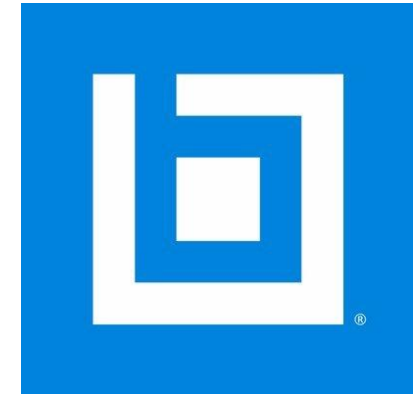
A. ADMINISTRATION & FINANCE (GENERAL GOVERNMENT)

- Annual Software Maintenance Agreements (High)
 - ArchiveSocial (<https://archivesocial.com/>) – Social media Metadata: \$6,000
 - Bias Financial (<https://www.biasonline.com/>) – Financial Database: \$12,700 (Last Year – to replace with new ERP).
 - BoardDocs (<http://boarddocs.com/>) – Paperless City Boards & Commissions: \$7,000
 - Document Locator (<https://www.documentlocator.com/>) – Paperless Accounts Payable: \$4,000
 - ESRI Business Analyst (<https://www.esri.com/en-us/arcgis/products/arcgis-business-analyst/overview>) – Economic Development Reports: \$1,600
 - Neogov (<https://www.neogov.com/>) – Paperless Human Resource: \$5,600+\$3,587(forms).
 - NextRequest (<https://www.nextrequest.com/>) – Paperless Public Records Request: \$5,000
 - Questica (<https://www.questica.com/>) – Paperless budgeting and budget book: \$12,000 (Last Year – to replace with new ERP).
 - Revize (<https://www.revize.com/>) – Website provider: \$6,000
 - Smarsh (<https://www.smarsh.com/>) – Cell Phone Metadata: \$5,000
 - Vipre (<https://www.vipre.com/>) – Cybersecurity: \$500
 - XpressBillPay (<https://www.xpressbillpay.com/#/>) – Online Bill Pay: \$4,600
 - Zoom (<https://zoom.us/>) – Online Meetings: \$4,000



B. COMMUNITY DEVELOPMENT

- Computer Replacement Plan: Seven Year
- Bluebeam (Markup Building Plans with several users): \$6,445 onboard/\$1,135 yearly maintenance
- 65" TV (Development Team can jointly review plans: \$1,900 (2022); \$2,000 (2024 onward maintenance)
- ERP System Onboard for Community Development: \$64,000 Onboard Estimate (2023); \$24,000 (2024 – onward maintenance)
- Annual Software Maintenance Agreements
 - Azavar Local Gov (<https://www.localgov.org/localgov-powered-by-azavar-government-solutions>) – Short Term Vacation Rental: \$500
 - SurveyMonkey (<https://www.surveymonkey.com/>) – Community Engagement Surveys: \$3,000 (additional seats needed due to new software security protocols).



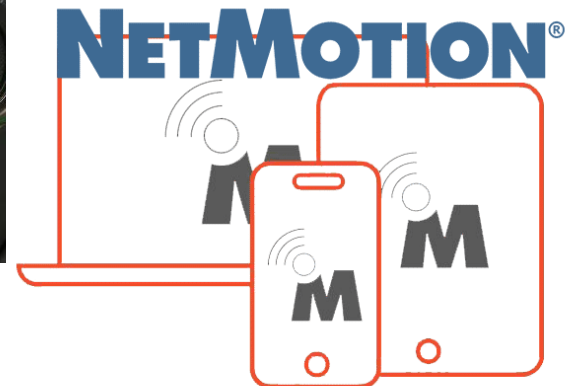
C. FIRE DEPARTMENT

- Computer Replacement Plan – Seven Year
- Firehouse Software Maintenance (<https://www.firehousesoftware.com/>) – Will need to upgrade to new software since Firehouse was bought out by new software provider.



D. POLICE DEPARTMENT

- Acquisition of Body Cameras and Redaction Software – Axon (<https://www.axon.com/>): \$21,792.86 thereafter parsed out taser portion to equipment replacement (2022 -)
- Security Cameras SecurityLines (<https://securitylines.us/>) – Remote cameras: \$9,000/piece (Funded by Forfeited Proceeds or Wildhorse Grant)
 - 2022 – Meadowbrook/Lamperti
 - 2024 – Whitman/Academy Way
 - 2026 – 12th & Larch
- Computer Replacement Plan: Seven Years
- NetMotion (<https://www.netmotionsoftware.com/>) – Remote login for Police computers for accreditation: \$945/annually



E. PUBLIC WORKS DEPARTMENT

- Computer Replacement Plan: Seven Year
- Acquire 1 license of Autodesk Civil 3D for Engineering Tech: \$3,000.
- Software Maintenance
 - Iworq (<https://www.iworq.com/>) – Asset Management, Stormwater Management, Pavement Management, Work Orders, and Backflow: \$10,500/maintenance
 - ESRI GIS (<https://www.esri.com/en-us/home>) – GIS maintenance and service credits: \$3,000





City of College Place: 2022 to 2027 Information Technology Plan

[illegible]

BoardDocs - Maintenance	1043	High - Existing Maintenance	Budgeted	Clerk - Professional Services	Annual maintenance on BoardDocs software used for City Council and Advisory Board agendas/minutes.	Software	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 42,000.00
Zoom	1044	High - Existing Maintenance	Budgeted	Clerk - Professional Services	Maintenance expense for e-conferencing software for City Council and Commission meetings.	Software	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 24,000.00
ESRI Business Analyst	1045	High	Budgeted	Technology Reserve	Maintenance expense on software to pull economic development data and reports	Software	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 9,600.00
Intermountain Education Service District (IMESD) IT Staff Support	1030	High	Budgeted	Technology Reserve	Outsource information technology staffing to IMESD for 12 hours a week. Available 24/7 though.	Staffing	\$ 63,036.80	\$ 64,297.54	\$ 65,583.49	\$ 66,895.16	\$ 68,233.06	\$ 69,597.72	\$ 397,643.76
Association of Washington Cities GIS Consortium: Tier I Membership	1058	Medium	Budgeted	Technology Reserve	Lower to Tier 1 membership since we obtained PHIMA Grant where JUB compiled our GIS data.	Staffing	\$ 3,200.00	\$ 3,232.00	\$ 3,264.32	\$ 3,296.96	\$ 3,329.93	\$ 3,363.23	\$ 19,686.45
Server Replacement	1025	Low	Planned	Technology Reserve	Replace server acquired in 2019. Will age out by FY 2026.	Hardware					\$ 21,000.00		\$ 21,000.00
Computers	1032	High - Replacement	Planned	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 1,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00		\$ 9,000.00
Microsoft Office Update	1026	Low	Planned	Technology Reserve	Proposed citywide upgrade of Microsoft Office in FY 2024.	Software	\$ -	\$ -	\$ -	\$ 13,000.00			\$ 13,000.00
Administration: Total							\$ 266,923.80	\$ 159,816.54	\$ 160,134.81	\$ 174,479.12	\$ 182,849.99	\$ 162,247.95	\$ 1,106,452.21
Community Development													
4k - 65" TV	1050	High	Budgeted	Technology Reserve	View electronic plans in full scale. Streamline plan review process.	Hardware	\$ 1,900.00		\$ 2,000.00				\$ 3,900.00
Bluebeam	1051	High	Budgeted	Technology Reserve	Streamline plan review process.	Software	\$ 6,445.00	\$ 1,135.00	\$ 1,135.00	\$ 1,135.00	\$ 1,135.00	\$ 1,135.00	\$ 12,120.00
Azavar - Short Term Vacation Rental Software Maintenance Expense	1047	High - Maintenance	Budgeted	Technology Reserve	Software utilized for short term vacation rental registration	Software	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 3,000.00
Survey Monkey	1049	Medium	Budgeted	Technology Reserve	Software to allow city staff to put together surveys on various topics. Unlimited participants can take surveys.	Software	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 18,000.00
Computers	1046	High - Replacement	Planned	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware		\$ 1,000.00		\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 5,000.00
ERP System with Finance (Community Development)	1048	Medium	Planned	Technology Reserve	Maintenance expense on Community Development/Permitting Portal	Software		\$ 64,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 160,000.00
Community Development: Total							\$ 11,845.00	\$ 69,635.00	\$ 30,635.00	\$ 29,635.00	\$ 29,635.00	\$ 30,635.00	\$ 202,020.00
Fire													
Computers	2019	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware				\$ 2,000.00		\$ 2,000.00	\$ 4,000.00
Firehouse Software Replacement	2022	High - Existing Maintenance	Budgeted	Current Expense	Firehouse Software got bought out by another company. Will need to pay upgrade cost.	Software	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$ 60,000.00
Portable Radio Replacement	2021	High - Replacement	Planned	Current Expense	Replacement radios for Fire Department. Covered by 50% grant match from State Department of Natural Resources.	Hardware		\$ 19,500.00		\$ 19,500.00		\$ 19,500.00	\$ 58,500.00
Fire: Total							\$ 10,000.00	\$ 29,500.00	\$ 10,000.00	\$ 31,500.00	\$ 10,000.00	\$ 31,500.00	\$ 122,500.00
Police													
Body Cameras, Redaction Software, and Replacement Tasers with Warantee	3014	High	Budgeted	Tech Reserve - Body Cameras; Current Expense - Tasers	New body cameras to use to capture interactions with the public for officer/resident safety. Redaction Software. Also, replacement tasers since current ones	Hardware	\$ 21,792.86	\$ 21,792.86	\$ 21,792.86	\$ 21,792.86	\$ 14,772.00	\$ 14,772.00	\$ 116,715.44

Security Camera - City Parks	3015	Medium	Budgeted	Forfeited Proceeds	Install Cameras in following areas: 2022 - Lamperti/Meadowbrook, 2024 - Whitman Dr/Academy Way, 2026 - 12th/Larch Intersection	Hardware	\$ 9,000.00		\$ 9,000.00		\$ 9,000.00		\$ 27,000.00
Computers	3016	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 2,000.00	\$ 1,000.00	\$ 13,500.00	\$ 15,000.00	\$ 3,000.00	\$ 2,500.00	\$ 37,000.00
NetMotion	3018	High - Existing Maintenance	Budgeted	Current Expense	Software renewal for Net Motion	Software	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 5,670.00
Copier Replacement	3013	Medium - Replacement	Planned	Technology Reserve	Replacement Police Copier.	Hardware		\$ 13,000.00					\$ 13,000.00
Police: Total							\$ 33,737.86	\$ 36,737.86	\$ 45,237.86	\$ 37,737.86	\$ 27,717.00	\$ 18,217.00	\$ 199,385.44
Public Works													
Backflow Testing Software	8021	High	Budgeted	Water Utility	Backflow testing software to replace software that is no longer supported.	Software	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 47,500.00
Iworq Asset Management Software Maintenance	8022	High - Existing Maintenance	Budgeted	Utilities	Software maintenance for software used for Asset Management.	Software	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 63,000.00
ESRI ArcGIS - Maintenance	8023	High - Existing Maintenance	Budgeted	Utilities	Annual software maintenance on ESRI ArcGIS software.	Software	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 20,000.00
Autodesk Civil 3D Software	5025	High	Budgeted	Utilities	Annual Software Subscription	Software	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 15,000.00
Computers	8021	High - Replacement	Planned	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 2,000.00		\$ 1,000.00		\$ 3,000.00	\$ 3,000.00	\$ 9,000.00
Public Works: Total							\$ 28,000.00	\$ 23,500.00	\$ 25,000.00	\$ 24,000.00	\$ 27,000.00	\$ 27,000.00	\$ 154,500.00
Total Cost							\$ 350,506.66	\$ 319,189.40	\$ 271,007.67	\$ 297,351.98	\$ 277,201.99	\$ 269,599.95	\$ 1,784,857.65

City of College Place, Washington

RESOLUTION NO. 21-055

A RESOLUTION OF THE CITY OF COLLEGE PLACE, WASHINGTON, ADOPTING 2022 STATE & FEDERAL LEGISLATIVE PRIORITIES

WHEREAS, the City of College Place is a non-charter code city under Title 35A RCW; and

WHEREAS, the City Council of the City of College Place (City) wishes to state its 2022 legislative priorities for the State and Federal government.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE AS FOLLOWS:

1. The City of College Place hereby adopts the legislative priorities for the 2022 state legislative session outlined in Exhibit 2 of this agenda bill.
2. The City of College Place hereby adopts the legislative priorities for the 2022 federal legislative session outlined in Exhibit 3 of this agenda bill
3. The City of College Place supports the legislative priorities identified by the Association of Washington Cities.
4. The City of College Place submits that strong cities result in a strong state and country.

CLERICAL CORRECTIONS. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

EFFECTIVE DATE. This resolution shall take effect and be in full force upon its passage as provided by law.

ADOPTED at a regular meeting of the City Council of the City of College Place, Washington held on the 23rd day of November, 2021.

Norma L. Hernandez, Mayor

Attest:

Lisa R. Neissl, City Clerk

Approved as to form:

Rea Culwell, City Attorney



2022 State Legislative Agenda

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Priorities

Wastewater Treatment Plant Improvement



The City must invest over **\$25.0 million** dollars over the next two years to satisfy new conditions of a state wastewater permit.

Western CP Water System Improvements



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Estimated cost of new park is **\$2 million** with construction cost of SW Mojonner Rd at **\$4.2 million**.

SE 12th Street (College to Larch)



Reconstruction of roadway including underground utilities at: **\$4.3 million dollars**.

Key Issues

Economic Development/Infrastructure

- **SUPPORT** – Protecting and strengthening pass through State grant agencies such as Transportation Improvement Board (TIB), Public Works Trust Fund (PWTF), Recreation Conservation Office (RCO) Community Economic Revitalization Board (CERB) and others.
- **SUPPORT** – State investment into broadband installation in areas with service gaps.
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- **SUPPORT** – Solutions to bring back true recycling in a cost effective manner.
- **AGAINST** – Unfunded mandates. The City urges you to remember local government when you are passing Legislation and to avoid passing unfunded mandates on to us.

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- **SUPPORT** – Protection and enhancement of HUD Community Development Block Grant programs. The Federal government should amend the definition of entitlement governments back to the county level.
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2022 City Legislative Priorities

Cities are home to **65%** of the state's residents, drive the economy, and provide the most accessible government. The continued success of cities depends on adequate resources and local decision-making to best meet the needs of our shared residents.

Washington's 281 cities ask the Legislature to partner with cities and take action on the following priorities—because strong cities make a great state.



Ensure basic infrastructure funding

Provide flexible state and federal dollars through programs like the Public Works Assistance Account to help cities finance basic infrastructure such as drinking water and wastewater.

Basic infrastructure is the key to our robust state economy and protecting our environment. Nearly **\$900 million** in local infrastructure projects are currently halted due to lack of funding. State investment in local infrastructure is critical to ensuring reliable, equitable, safe, and affordable service to support our residents, businesses, and environment.



Protect Transportation Benefit District funding authority

Support expanded local authority for Transportation Benefit Districts (TBDs) so cities can continue using the sales tax funding tool beyond the current time limitations.

Cities largely fund their transportation systems locally. In fact, **79%** of funding comes from local sources, such as Transportation Benefit Districts. TBDs are a crucial funding tool for critical transportation needs. TBD revenue authority must continue as a sustainable funding source for ongoing transportation needs.



Pass a transportation package

Adopt a new transportation revenue package that emphasizes maintenance/preservation funding and provides an equitable level of local funding and additional long-term, sustainable revenue options for cities.

City streets accommodate **26%** of all vehicle miles traveled and cities are responsible for many aspects of the transportation system beyond local streets. This includes sidewalks, pedestrian and bicycle infrastructure, some aspects of state highways, stormwater infrastructure, and other utilities. Cities largely fund these needs locally with only **13%** of funding coming from the state and **8%** from federal sources. Pass a statewide transportation package that addresses local transportation needs to keep our state moving.

AWC's advocacy is guided by the following core principles from our Statement of Policy:

- Local decision-making authority
- Fiscal flexibility and sustainability
- Equal standing for cities
- Diversity, equity, and inclusion
- Strong Washington state partnerships
- Nonpartisan analysis and decision-making

Contact:

Candice Bock
Government Relations Director
candiceb@awcnet.org



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2022 LEGISLATIVE SESSION PREVIEW

Brian Enslow

Worksession

September 7th, 2021



2021 Legislative Agenda Policy Achievements

Tax Increment Financing (TIF) (HB 1189)

- Authorizes local governments to designate tax increment financing areas and to use increased local property tax collections to fund public improvements.
- A local government may designate up to two TIF areas and use resulting tax allocation revenues to pay for public improvement costs.
- Total assessed value of TIF areas may not exceed \$200 million.



2021 Legislative Agenda Policy Achievements

- Public Works Assistance Account: Support for funding/protection of the Public Works Assistance Account (Public Works Board) and expansion of program to allow Ports to access their funds. **Funded At \$129 million, largest in 10 years.**
- CERB Reform: Support legislation advancing CERB's legislative request of \$25 million for its core program, \$15 million for rural broadband funding, and codification of broadband authority under RCW 43.160. (SB 5175) **\$400 Funded for Broadband Enhancement Programs.**



2021 Legislative Agenda Capital Achievements

Capital Budget

- \$2.05 Million Wallula Dodd Water System Phase 2 (in additional to current biennium funding).
- \$1.545 Million for Mill Creek Flood Control Channel.
- \$1.197 Million for Walla Walla County Courthouse.



Budget Enhancements...

- Small Business Assistance Grants through the Working Washington Grant program. (\$50 million)
- Small Business Credit Initiative provides access and other credit support programs. (\$138 million)
- Tourism Marketing Funding is provided for tourism marketing services to assist in the economic recovery of tourism-related business and increase Washington's tourism market share. (\$12 million)
- Unemployment Insurance Tax Relief provides relief for unemployment insurance taxes in calendar year 2022 for businesses most heavily impacted. (\$500 million)



State Transportation Package

- This Legislature Failed to Pass a New Revenue Package this year.
- House and Senate each had proposals introduced this year.
- Governor's Veto of Transportation Language in Cap and Trade and Clean Fuel Standards bills created headwinds for future compromise.
- Phase 8 "Readiness" (environmental, right of way, etc.) and Clinton Interchange.



ARPA Funding

- Allowable uses including:
 - Supporting public health expenditures.
 - Addressing the negative economic impacts caused by the public health emergency (public assistance).
 - Replacing lost public sector revenue.
 - Providing premium pay for essential workers.
 - Investing in water, sewer, and broadband infrastructure.
- The Local Governments have until December 2024 to spend ARPA Funding.



Additional State and Federal Funding

- There are still a lot of questions without answers.
- There are available federal funds for a variety of programs.
- Document, document, document.
- Your Staff is working with State Agencies and your congressional delegation to help ensure all opportunities are explored.



Key Issues for Next Session: Policy

- Small City Inclusion in Multi-family Tax Exemption.
- Reauthorize and Expand Rural County Sale & Use Tax Deferral Program (HB 1333).
- Police Reform Clarity: tactics and use of force.
- Structural Change to Property Tax.
- Defend Local Control/Unfunded Mandates (Zoning will be a major issue next session).



Key Issues for Next Session: Infrastructure

- Finish the "Job" on the Transportation Package.
- Develop Support for State Assistance of Wastewater Treatment Plant.
- Lions Park: Renovation of primary city park to include splash pad, trail, and fishing pond separation from creek.
- Stormwater Decant Facility: Construction of street waste decant facility.
- Southwest College Place: Including but not limit to street reconstruction and regional park.



Questions?

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City of College Place, Washington
ORDINANCE NO. 21-021

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE,
WASHINGTON REPEALING CHAPTER 1.20 AND ADOPTING NEW CHAPTER 1.20 –
CODE ENFORCEMENT; AND ESTABLISHING AN EFFECTIVE DATE.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City of College Place pursuant to the Washington State Constitution, has the police power to regulate activities within the City; and

Whereas, RCW 35A.11.020 allows non-charter code cities to adopt and enforce ordinances pertaining to local affairs; and

Whereas, for the safety and welfare of the public, the City may exercise its power in regulating activities within the City, necessitating an administrative procedure to enforce said regulations;

Whereas, repeal of Chapter 1.20 and adoption of a new chapter serves this purpose; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Section 1: Repeal Chapter 1.20 and adopt new Chapter 1.20, a copy of which is referenced and incorporated herein.

Section 2: That if any section, subsection, clause, or phrase of this legislation is, for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance. The City hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 3: That the City Clerk is permitted to change or direct change to correct Scrivener's errors, formatting, enumeration and the like if necessary.

Section 4: That this law and the rules regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and effect five (5) days from and after date of its final passage and adoption.

ADOPTED by the City Council of the City of College Place, Washington, this 23rd day of November, 2021.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Lisa R. Neissl, City Clerk

Rea Culwell, City Attorney

Passed 11-23-2021
Published 11-26-2021
Effective 11-30-2021

Chapter 1.20 – Code Enforcement

1.20.005 – Preamble

1.20.010 – Definitions

1.20.020 – Violations

1.20.030 – Responsibility for code violations

1.20.040 – Enforcement provisions

1.20.050 – Response to enforcement

1.20.060 – Notice requirements

1.20.070 – Service of notice

1.20.080 – Payment and collection of fines

1.20.090 – Voluntary compliance agreements

1.20.100 – Appeal

1.20.110 – Abatement

1.20.120 – Obstruction of code enforcement officer

1.20.005 – Preamble

A. Purpose.

1. The purpose of this chapter is for a uniform administrative procedure to enforce City code to create and promote a healthy, safe, and viable community for the welfare of the public.
2. The purpose of this chapter is also to supplement and not to replace all other enforcement provisions of the CPMC.

B. Applicability. This chapter may be used to enforce CPMC in lieu of or in addition to any specific enforcement provision within any other title or chapter. Any other enforcement authority may also be used by the City in lieu of or in addition to this chapter or any other enforcement provision within any other title or chapter. In the event of any conflict between this Chapter and any other law, the code enforcement officer has the authority to enforce the more strict applicable law or penalty or both, otherwise, this Chapter shall control.

C. Alternative or additional remedies. Nothing in this Chapter limits the City's remedies available at law and the exercise of one or more enforcement action or remedy does not prevent exercise of any other action or remedy.

- D. Public duty. Nothing in this Chapter affords any one person or group of people any benefit or places upon the City a duty to any one person or group of people. Any duty created by this Chapter is a general duty to the public as a whole.

1.20.010 – Definitions. Words shall have their ordinary and common meaning, except that, unless the context otherwise indicates, shall have the following meanings:

- A. “Abate/Abatement” means to stop or the stopping of a nuisance or to prevent the creation or resumption of a nuisance, including but not limited to, proper cleanup, disposal, storage, removal, repair, or maintenance.
- B. “Code enforcement officer” means the chief of police, fire chief, community development director, code enforcement officer or their designee(s).
- C. “CPMC” or “Code” means College Place Municipal Code as enacted or further amended or recodified and any reference to a specific title, chapter or section shall be as enacted or further amended or recodified.
- D. “Gross misdemeanor” means a criminal offense punishable by up to three hundred and sixty-four (364) days in jail or up to a \$5000 fine or both or as required under RCW 9A.20.020 and as amended or recodified.
- E. “Misdemeanor” means a criminal offense punishable by up to 90 days in jail or up to a \$1000 fine or both as required under RCW 9A.20.020 and as amended or recodified.
- F. “Necessary and reasonable costs” means the expenses incurred by the City to defend a code violation final decision, and shall include the cost to abate a violation including, but not be limited to, enforcement costs, cost of providing notice, administrative costs, personnel costs, cost of paying prevailing wages to public works employees, or contractors, hauling, storage, and disposal costs, environmental costs attorney’s fees and litigation and court costs, cost of property lien and all collection costs. Costs shall include interest on any unpaid balance as permitted by law.
- G. “Premise” means any lot, tract, parcel, or land area, building or structure in whole or in part and any appurtenances thereto in whole or in part, whether improved or unimproved. Premises include adjacent sidewalks, parking strips, planter strips, ingresses and egresses, alleys, curbs, drains, gutters, right-of-ways, roundabouts adjacent to any land or building, in whole or in part,
- H. “RCW” means Revised Code of Washington as enacted, or further amended or recodified.

- I. “Responsible person” means the premise owner, occupant, or person or entity having legal control over use of the premise. More than one person or entity can be a responsible person.
- J. “Violation” shall mean any act or failure to act contrary to a code provision.

1.20.020 – Violations.

- A. Every person must comply with the City code and violation of a code provision is unlawful and may constitute a crime. The City may enforce code violations at its sole discretion, through any available means, and is not required to act in any particular order or method.
- B. Each day or partial day during which a code violation occurs, exists, or continues is a separate violation or offense.
- C. Generally, a first-time violator will receive a verbal or written Correction Notice, a second violation will result in a Notice of Civil Violation with a fine assessed, a third violation will result in a Civil Infraction filed in court, and a fourth and subsequent violation will result in a criminal charge.

1.20.030 – Responsibility for code violations.

- A. The owner of any premise the subject of a violation is responsible for the violation, regardless of whether the owner had knowledge of the violation and, in addition to any other violator.
- B. An adult who is the parent, guardian, or responsible for the care or supervision of a person under the age of 17 or a dependent person shall be liable for any code violation committed by the juvenile or dependent person, regardless of whether the adult had knowledge of the violation and, in addition to the juvenile or dependent person.

1.20.040 - Enforcement provisions. Whenever a code enforcement officer determines a code violation has occurred, is occurring, or is reasonably likely to occur, the code enforcement officer may enforce the code using one, a combination of more than one, or all of the actions in this section, or may elect to enforce the code using summary abatement procedures provided in this chapter or any other CPMC provision, or any other remedy at law. There is no requirement that any one action must be taken or concluded prior to any other action taken. The City may, at its sole discretion, enforce a stricter remedy contained in another title, chapter, or section of the CPMC or any other law in lieu of or in addition to this chapter. All monetary penalties are in addition to all other financial remedies available to the City.

A. *Correction Notice.* Upon a determination of a code violation, code enforcement officer may notify the responsible person of the violation and request the responsible person to correct the violation. A correction notice may be verbal or written.

B. *Notice of Civil Violation.*

1. Upon determination of a code violation, the code enforcement officer may issue a notice of civil violation and order the responsible person to remedy or abate the violation and to pay a monetary penalty.
2. Penalty. Generally:
 - a. First offense – Civil Infraction 1;
 - b. Second offense within 12 months – Civil Infraction 2;
 - c. Third and subsequent offense within 12 months – Civil Infraction 3.
3. Payment of the fine must be made on or before 14 days after service of Notice of Civil Violation.
4. A Notice of Civil Violation is a final determination that a code violation occurred and may only be contested pursuant to this chapter.

C. *Civil Infraction.*

1. Upon determination of a code violation, the code enforcement officer may issue a Civil Infraction to the responsible person and, within 72 hours, except Saturdays, Sundays and holidays, filing the infraction with the Walla Walla District Court (or other court with jurisdiction). Notice of the infraction shall be provided by applicable court rule.
2. Penalty. Unless another applicable CPMC section permits or requires a fine of more than the amount designated pursuant to the City's established code violation civil infraction fee, a fine shall be assessed as follows:
 - a. First offense – Civil Infraction 1;
 - b. Second offense within 12 months – Civil Infraction 2);
 - c. Third and subsequent violation – Civil Infraction 3.
3. Any contestation of a civil infraction shall be adjudicated in the court in which the infraction was filed.

D. *Criminal Citation.*

1. Upon a determination of a code violation, the code enforcement officer may file a criminal charge in court on behalf of the City alleging criminal code violation by the responsible person. Code enforcement officer may initiate a criminal citation proceeding for a code violation by issuing a criminal citation to the responsible person and, within 72 hours, except Saturdays, Sundays and holidays, filing the citation with the Walla Walla District Court (or other court with jurisdiction). For violations, which do not occur in the presence of a code enforcement officer, the officer may request the court issue a summons upon filing a written statement that he or she has probable cause to believe that a citation was committed. Notice of the citation shall be provided pursuant to court rule.
2. Unless another applicable CPMC section requires, generally, a first offense shall be a misdemeanor and a second offense within 12 months shall be a gross misdemeanor punishable as provided by law
3. Any contestation of a criminal citation shall be adjudicated in the court in which the citation was filed.

E. *Stop Work Orders.*

1. Upon the code enforcement officer's determination of a code violation requiring activities to cease, the officer may cause a Stop Work Order/Notice to be conspicuously posted on the premises directing all activity to stop until and unless the activity is in compliance with the code.
2. A Stop Work Order/Notice posted pursuant to this chapter is a final determination that a code violation has occurred.
3. Notice of the Stop Work Order/Notice with the information required in 1.20.030 shall be served on the responsible person.
4. Monetary penalties shall be assessed as required by applicable CPMC or fee schedule.
5. A Stop Work Order/Notice decision is final and may only be appealed by filing a notice of appeal within 14 days of posting of the Stop Work Order/Notice with the Hearing Examiner pursuant to Chapter 2.50 – Hearing Examiner and;
6. Cost for Hearing Examiner appeal shall be the responsibility of the appealing person as set by the City fee schedule.

B. *Permit or License Revocation or Suspension.* Except where otherwise required by specific provisions of CPMC,

1. The code enforcement officer may revoke, with or without prior notice, a City issued permit or license upon a finding of a code violation or violation of any term or condition of the permit or license.
2. The code enforcement officer shall, where practicable, post upon the premises a notice of revocation and shall cause a notice of the revocation or suspension with the information required in 1.20.030 to be served on the responsible person.
3. Notice of the permit or license revocation or suspension with the information required in 1.20.030 shall be served on the responsible person.
4. Monetary penalties shall be assessed as required by applicable CPMC.
5. A permit or license revocation or suspension pursuant to this chapter may only be appealed pursuant to this chapter, unless a more specific code section requires an appeal to the Hearing Examiner under chapter 2.50.

1.20.050 – Response to Enforcement.

- A. *Correction Notice.* Responsible person must correct or abate the code violation identified in the correction notice and provide proof thereof to the code enforcement officer within the time frame indicated.
- B. *Notice of Civil Violation.* Responsible person must:
 1. Correct or abate the code violation identified in the correction notice and provide proof thereof to the code enforcement officer within the time frame indicated; and
 2. Within fourteen (14) days of notice of civil violation, pay the fine assessed; and may,
 3. Within fourteen (14) days of notice of civil violation, appeal the notice pursuant to this chapter.
- C. *Civil Infraction.* Civil infractions are governed by Walla Walla District Court rules and procedure.
- D. *Criminal Citation.* Criminal citations are governed by Walla Walla District Court rules and procedure.
- E. *Stop Work Order/Notice.* Responsible person must
 1. Immediately cease all work or activity identified by the order or notice; and

2. Not resume work or activity until the code enforcement officer determines that code violations are corrected or abated; and
3. Within fourteen (14) days of the order or notice, pay the fine assessed; and may
4. Appeal the order/notice to the Hearings Examiner pursuant to Chapter 2.50.

F. *Permit or License Revocation or Suspension.* Responsible person must:

1. Immediately cease all activity or work done pursuant to the permit or license;
2. Not resume work or activity until permit or license is reinstated or reissued; and
3. Within fourteen (14) days of the revocation or suspension; ; and may
4. Appeal the revocation or suspension pursuant to this chapter, except that, for revocations or suspensions of permit or license issued pursuant to the Title 14 – Unified Development Code, or Title 13 – Public Services or any other CPMC section which so requires, shall be appealed to the Hearing Examiner pursuant to Chapter 2.50.

1.20.060 – Notice requirements.

A. All code violation notices shall contain the information, unless the circumstances otherwise call for, substantially as follows:

1. Date or dates of violation or violations; and
2. Name and address of responsible person; and
3. Street address or other GIS property identification of the code violation ; and
4. Description of the violation and reference to code section or sections violated; and
5. Necessary corrective action to be taken, if any, and date by which action must be completed; and
6. Fine, fee, or penalty assessed if applicable; and
7. Appeal procedure if applicable.

C. Code violation notices and other communication may also contain the following information:

1. Summary of enforcement actions, including potential additional enforcement actions, including but not limited to abatement by the City and criminal prosecution.
 2. Any other information deemed appropriate by the code enforcement officer.
- D. Stop Work orders, permit or license revocations or suspensions, or other administrative, legislative, or judicial actions physically posted at a premise pursuant to a code enforcement action are not required to contain the Notice requirements.

1.20.070 – Service of notices.

- A. Method of Service. Unless permissible by an applicable more specific code section, service of notices and any other code enforcement related documents, (hereafter “notice”) shall be done by one of the following methods, except that, services for documents filed in court shall be governed by court rule.
1. “Personal service” is by handing the notice to the responsible person; or
 2. “Certified mail” is by mailing the notice via USPS by certified mail, return receipt requested or delivery confirmation requested to the responsible person’s last known address; or
 3. “Posting on premises” is by posting the notice in a conspicuous place on the premises; or
 4. “Publication” is, when the responsible person cannot be served by any of the above methods, by publication of the notice in a newspaper of general circulation. The City is only required to publish the document one time.
- B. Proof of Service. Proof of service shall be by written declaration under penalty of perjury executed by the person serving the notice, declaring the date, time and manner of service. If service was made by posting or publication, the proof of service shall include a statement as to the steps used in attempting to personally or by mail serve the responsible person and a photograph of the posting or affidavit of publication should be retained.

1.20.060 – Payment and collection of fines.

All fines or other monetary assessments must be paid on or before 14 days after service of notice of violation or demand for payment, except that payment for abatement costs shall be due on or before 30 days after demand. The City may exercise all remedies, including using debt collection agencies to collect monies due.

1.20.070 – Voluntary compliance agreements.

- A. At the code enforcement officer’s discretion, the City may enter into a voluntary agreement with the responsible person to correct or abate the code violation. The

responsible person must consent to and permit inspection of the premises by the code enforcement officer prior to the City entering into a voluntary compliance agreement.

B. A voluntary compliance agreement must include the following:

1. Name and address of responsible person; and
2. Address or other GIS identification of the subject property; and
3. Description of the violation and reference to the applicable code section; and
4. Agreement by the responsible person that:
 - a. The code violation exists and needs correction or abatement;
 - b. The responsible person is responsible for the code violation;
 - c. The responsible person will correct or abate the violation;
 - d. The responsible person will correct or abate the violation in compliance with all conditions in the agreement, including but not limited to, the date and time by which the correction or abatement needs to be completed;
 - e. The responsible person will grant access to inspect the premises to the code enforcement officer to confirm whether the violation has been corrected or abated.
 - f. The responsible person waives any and all rights to challenge or appeal the code violation determination or the correction or abatement requirement;
 - g. Upon failure in whole or in part by the responsible person to comply with the voluntary compliance agreement, the City may take any steps to correct or abate the violation and recover any and all necessary and reasonable costs and may assess a monetary penalty pursuant to this chapter that the responsible person must pay; and
 - h. All other conditions or requirement which need to be met by the responsible person to comply with the agreement

C. Administrative review of compliance. Within five business days after the responsible person notifies the code enforcement officer of completion of the correction or abatement required under the voluntary correction agreement, the officer shall inspect the premises and determine if the correction or abatement is complete. If the code enforcement officer determines the abatement or correction is not complete, the responsible person shall have five days to file an appeal pursuant to 1.20.090 below. The only subject of the appeal will be whether the responsible person has complied with the voluntary compliance agreement.

D. Extension of time. The code enforcement officer may extend the date and time for which the responsible person must correct or abate the violation based on good cause shown for such extension. Any extension must be an agreement in writing. Any extension does not alleviate any obligation of the responsible person to abate or correct the code violation.

- E. Abatement by the City. The City may abate the violation in accordance with 1.20.110 if one, more of the terms of the voluntary compliance agreement has not been met, or the responsible person fails to notify the City of compliance within the designated time.
- F. Violation of compliance agreement. Failure to comply with any term of the voluntary compliance agreement is a Class 3 infraction for the first day of noncompliance. Failure to comply is a Class 2 infraction for an additional day of noncompliance. For each day thereafter, it is a Class 3 infraction.

1.20.080 – Appeal

Unless required by another more specific code provision or by a preemptive state or federal law a responsible person may appeal a determination of code violation as follows:

- A. No later than fourteen (14) days from the date of service of the final decision, the responsible person must submit to the City, in writing, a brief statement setting forth why the final decision was in error by hand delivery or USPS mail to the City Clerk or code enforcement officer along with any and all information or materials the responsible person wants the City to consider.
- B. Within fourteen days (14) of receipt of a timely appeal, the individual designated to review the code enforcement appeal will review all of the information provided by the responsible person as well as the code enforcement officer's record of the violation and shall issue a final written decision and cause said decision to be served on the responsible person.
- C. The decision on appeal will be final and any appeal therefrom shall be to the Walla Walla District Court or, if Walla Walla District Court does not have jurisdiction, to the Walla Walla Superior Court.
- D. Upon appeal to court, the City shall provide a copy of the record of code violation determination, appeal, and decision to the court.
- E. If the Court upholds the City's determination, the responsible person will pay the City for all costs the City incurred for the appeal process, including but not limited to attorneys' fees.
- F. An appeal of a determination of code violation does not grant any person or entity the authority to continue to violate any code provision or grant a reprieve from complying with any code provision. Any continued violation or new violation during an appeal period may constitute a new violation for which the City may enforce compliance, including assessing monetary penalties.

1.20.090 – Abatement.

- A. Summary abatement. Whenever the code enforcement officer determines a code violation constitutes or is likely to constitute an immediate threat to public health, safety, or welfare, or constitutes a risk of substantial damage to public health, safety, or welfare the City, without prior notice, may take all reasonably necessary steps to abate the threat.

Notice of abatement shall be given to the responsible person as soon as reasonably possible after the abatement.

- B. Abatement by the City. The City may abate or correct a code violation upon failure of the responsible person to do so as required by this chapter, any other code provision, or pursuant to Chapter 7.48 RCW as enacted or further amended or recodified or with consent of the responsible person.
- C. Abatement action. The City has sole authority to determine the nature and extent of abatement and the personnel, tools, equipment and supplies necessary to abate the violation. The City may use its employees, equipment, tools and supplies to abate the violation or may contract for or use any other services for abatement
- D. Recovery of costs. For any abatement by the City, in part or in whole, the City is entitled to recover any and all reasonable and necessary costs of abatement from the responsible person, including but not limited to administrative costs, cost of service of notice, cleanup, removal, storage, or disposal costs, employee and contractor costs, collection costs and attorneys' fees and costs. Costs of abatement shall be due and payable by the responsible person and, if not paid within thirty (30) days of the City's demand.
- E. Lien on premises. All abatement costs not paid within thirty (30) days of demand may become a lien on the property where the code violation was abated.
- F. No claim or cause of action may be had against the City or its officers, agents, or employees for actions taken to abate a code violation.

1.20.100 – Obstruction of code enforcement. Any person who obstructs a code enforcement officer from performing the officer's duties, or obstructs or hinders any City abatement or correction of code violation activity is guilty of a misdemeanor punishable as proscribed by law.

City of College Place, Washington
ORDINANCE NO. 21-022

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE,
WASHINGTON REPEALING and REPLACING CHAPTER 8.24 – NUISANCE; AND
ESTABLISHING AN EFFECTIVE DATE.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City of College Place pursuant to the Washington State Constitution, has the police power to regulate activities within the City; and

Whereas, RCW 35A.11.020 allows non-charter code cities to adopt and enforce ordinances pertaining to local affairs; and

Whereas, for the safety and welfare of the public, and to preserve and promote real property value in the City, the City may exercise its power in regulating nuisances within the City and has done so by adopting City Municipal Code Chapter 8.24;

Whereas, regulations must be updated periodically to ensure the best interests of the public and the City are being served in an efficient and effective manner that reflects the goals of the City and the needs of the public;

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Section 1: Revise Chapter 8.24-Nuisances by repealing the current chapter and replacing it with a new Chapter 8.24, a copy of which is referenced and incorporated herein.

Section 2: That if any section, subsection, clause, or phrase of this legislation is, for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance. The City hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 3: That the City Clerk is permitted to change or direct change to correct Scrivener's errors, formatting, enumeration and the like if necessary.

Section 4: That this law and the rules regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and effect five (5) days from and after date of its final passage and adoption.

ADOPTED by the City Council of the City of College Place, Washington, this 23rd day of November, 2021.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Lisa R. Neissl, City Clerk

Rea Culwell, City Attorney

Passed 11-23-2021

Published 11-26-2021

Effective 11-30-2021

8.24.005 Nuisance Regulation.

- A. Purpose and intent. The purpose and intent of this chapter is to create and maintain a safe and healthy community environment for the public welfare by defining nuisances, prohibiting nuisances, and providing for nuisance abatement. It is also the purpose and intent of this chapter to combat devaluation of property.
- B. No duty or benefit created. This chapter does not confer a benefit to any one person, entity or group of people or entities, and confers only benefit to the public as a whole. This chapter does not place a specific duty upon the City to act or not act in any particular way and the City's duty herein is to the public as a whole. The City retains the discretion at all times to enforce or not enforce this chapter.
- C. Authority. The City code enforcement officer has the discretion to determine and designate any and all nuisances and abatement thereof, and to enforce this code.
- D. Remedies reserved. Nothing in this chapter limits any and all other remedy or remedies available to the City under the law. Nothing in this chapter shall serve to preempt any other exercise of legal authority and the City is not required to act pursuant to any other law prior to exercising legal authority under this chapter.
- E. Applicability. This chapter shall apply to all persons and entities and shall apply to all property and premises within the City of College Place. For any person under the age of 18, or any dependent person, their parent or guardian shall be responsible for the acts or omissions of their children or dependent as if they have committed the nuisance under this chapter. The owner is responsible to maintain their premises nuisance free regardless of who causes the nuisance.
- F. Reference to other laws or rules. Any and all reference to the Revised Code of Washington, Washington Administrative Code, any other local, state, or federal law, code or rule shall include any and all amendments or recodification thereof, however prior versions shall remain in full force and effect for acts or omissions that occur prior to any amendment or recodification.

8.24.010 – Definitions. Words shall have their ordinary and common meaning, except that, unless the context otherwise indicates, shall have the following meanings:

- A. “Attractive Nuisance” means a condition, use, or presence of any item, which is dangerous in itself, which is attractive or enticing to young children or developmentally disabled person and the condition, use, or presence of an item was left unguarded and exposed at a place to which children or developmentally disabled person may, out of curiosity, be attracted.

- B. “Building materials” means any and all natural and manufactured new, used, repurposed or damaged material used to build, construct, renovate, restore, preserve, remove, repair, modify, demolish, bury or cover, or destroy any permanent, temporary or transitory structure or improvement to real property, in whole or in part, such as lumber, paint, concrete, insulation, roofing materials, and the like and tools or equipment used for building activities.
- C. “Criminal street gang” shall have the same meaning as in RCW 9.94A.030 as enacted or further amended or recodified.
- D. “Chronic nuisance property” means premises on which, two or more times within a 12-month period, a court has issued a search warrant or has made a finding of probable cause that any of the following exists or has existed:
 - 1. A “most serious offense” as defined in chapter 9.94A RCW;
 - 2. A “drug related activity” as defined in RCW 59.18.130 and chapters 69.41, 69.40, or 69.52 RCW;
 - 3. A “gang related activity” as defined in RCW 59.18.030 or a “criminal street gang-related offense” as defined in RCW 9.04A.030;
 - 4. Any crime identified in Chapter 9A.36 RCW, Assault – Physical Harm;
 - 5. Any crime identified in Chapter 9A.40 RCW, Kidnapping, Unlawful Imprisonment, Custodial Interference, Luring, Trafficking, and Coercion of Involuntary Servitude;
 - 6. Any crime identified in Chapter 9A.46 RCW, Harassment;
 - 7. Any crime identified in Chapter 9A.61 RCW, Defrauding a Public Utility;
 - 8. Any crime identified in Chapter 9A.88 RCW, Indecent exposure – Prostitution;
 - 9. Any crime identified in Chapter 9A.41 RCW, Firearms and dangerous weapons;
- E. “Dangerous Structure or Premises” means, dwelling, building, structure, and premise or portion or portions thereof which are unfit for human habitation or other use due to conditions that exist or are reasonably likely to exist which are dangerous or injurious to the health or safety of the occupants, users, neighboring structures or property, or the public. Such conditions may include, without limitations:
 - 1. Overgrown vegetation;
 - 2. Accumulation of building materials, appliances, garbage, junk, human or animal waste, or debris;
 - 3. Open well, pit, cistern or hole;
 - 4. Condition such that upon the occurrence of a fire, gas leak, water or wind event, or earthquake would result in substantial damage to the premise or to neighboring or property or would pose a risk to any person;

5. Presence of an attractive nuisance;
 6. Slip and fall hazard;
 7. Inadequate ventilation, light, egress and ingress or plumbing or sanitary facilities, dilapidation, disrepair, structural or other defects, damage from earthquake, flooding or other weather or event, deterioration, inadequate or faulty construction, uncleanness, standing water, infestation, decay, mold or overcrowding;
 8. Land use code or other law violation, which creates a danger to life or property.
- F. "Graffiti" means writing, painting, tagging, labeling, drawing, etching, scratching, scribing, incising, engraving, spraying, affixing, or any other defacing, of any inscription, figure, mark, or symbol of any type on any public or private property without express permission of the owner and means graffiti that constitutes a public nuisance regardless of permission by the owner.
- G. "Graffiti implement or paraphernalia" means aerosol paint container, stencil, air brush, broad-tipped marker, etching equipment, paint stick, gum label, or any other device capable of generating graffiti.
- H. "Junk yard" means the storing, keeping, buying, or selling scrap copper, brass, rope, rags, batteries, paper, trash, rubber debris, waste, or junked, dismantled, or wrecked vehicles, or parts thereof, iron, steel, and other old or scrap metal.
- I. "Junk vehicle" means a vehicle meeting at least three of the following requirements:
1. Is three years old or older;
 2. Is extensively damaged, such damage including, but not limited to, a buildup of debris or infestation or body damage that obstructs use, broken window, windshield or mirror, or damaged or unusable wheel, tire tail/headlight, bumper, door, motor or engine, transmission, steering part, suspension or brake part, frame or electrical system part or hull for any water vehicle.
 3. Is apparently inoperable, or is missing major component part, including but not limited to: engine or motor, drive transmission or steering part, suspension or brake part, electrical part, body and chassis part or hull for any water vehicle;
 4. Is without a required registration;
 5. Has an approximate fair market value equal only to the approximate value, if any, of scrapping the vehicle;

6. Any other condition identified by code enforcement officer that contributes to the declaration of a junk vehicle.

"Junk vehicle" does not include a vehicle or part thereof that is completely enclosed in a building in a lawful manner and is not visible from the street or other public or private property. "Junk vehicle" does not include a vehicle or part thereof stored or parked in a lawful manner on private property in connection with a dismantler/motor vehicle wrecker/salvage or licensed vehicle dealer business in compliance with all applicable laws, including but not limited to zoning requirements.

- J. "Nuisance" in addition to those specifically identified in this chapter, shall mean any unreasonable or unlawful act, failure to act, or use of property resulting in or reasonably likely to result in unreasonable annoyance, endangerment, damage, inconvenience, discomfort, offense, interference of use of public or private property, endangerment to the health or safety of others, appreciable decrease in property value, or injury to another person, group of people, or to the public or injurious to the environment. Nuisance may be public, affecting a group or groups of people or private, affecting one or a few people.
- K. Class "A" Nuisance is, in addition to any specifically identified in this chapter, a nuisance which poses or is likely to pose an immediate or imminent threat of harm another person, property, or the public, or poses or is likely to pose a threat of significant and irreparable harm to another person, property, or the public.
- L. All other nuisances either specifically identified in this chapter, in another title of this code, or by any other applicable law, not defined as a Class "A" Nuisance are Class "B" Nuisances.
- M. "Premises" means any lot, tract, parcel, or land area, building or structure in whole or in part and any appurtenances thereto in whole or in part, whether improved or unimproved. Premises include adjacent sidewalks, parking strips, planter strips, ingresses and egresses, alleys, curbs, drains, gutters, roundabouts, and right-of-ways adjacent to any land or building in whole or in part.
- N. "Public right of way" or "right of way" means any and all non-privately owned sidewalks, roads, streets, alleys, parking strips, round-a-bouts, curbs, ditches, drainage, walking or bike path and the like, in whole or in part.
- O. "Recreational fire" means cooking fires, charcoal barbecues, and religious (Native American) fires.
- N. "Vacant premise" means any premise, in whole or in part, which is unoccupied, unattended to, or not used for a period of more than 30 days.

- O. “Vehicle” means any vehicle, car, boat, personal water craft, aircraft, recreational vehicle, motorhome, trailer, truck, van, bus, semi, motorcycle, tricycle or quad, moped, personal transportation vehicle, all-terrain vehicle, off-road vehicle, and special vehicle used for construction, agriculture, or other specialized purpose.

8.24.020 – Nuisances designated.

The following, unless permitted by law, are nuisances:

- A. Dangerous structure or premise.
- B. Condition or use which obstructs, damages, or may obstruct or damage any right of way, including but not limited to sidewalks and drainage systems.
- C. Condition or use which obstructs in whole or in part, any public sign or traffic signal, warning, or symbol, or unreasonably limits the visibility or poses any other safety threat to use of right of ways.
- D. Junk vehicle.
- E. Junkyard.
- F. Any condition or use which does or is likely to obscure or impair access to any fire hydrant or other item used to suppress fire or impairs emergency access to any property, including right of ways.
- G. Any condition or use which does or is likely to obscure access to or hinders others’ use of any private or public utility, including but not limited to storm water system.
- H. Attractive nuisance.
- I. Presence of any refrigerator, freezer, or other container in which an infant can fit and, when closed, becomes airtight, or restricts the flow of air or any other item posing a suffocation risk, such as plastic bags.
- J. Any item, condition or use which poses a risk of fire, flames, combustion or explosion, except for legally possessed and stored items, including but not limited to overgrown or dry vegetation.
- K. Any item, condition or use, which poses a risk of harm to person or property from a chemical spill, contamination, or infiltration or release of noxious gas or particles.
- L. Unsecured vacant premise.
- M. Broken or missing window or door, or faulty or temporary weather elements protection existing for more than 30 days after notification by the code enforcement officer

- N. Garbage not in securely closed required receptacle.
- O. Unreasonable accumulation of recyclables or recyclables not stored in proper container.
- P. Any fire or burning other than recreational fires which do not unreasonably affect neighboring properties or the public. Any fire or burning of any kind during a government declared ban or other applicable order.
- Q. Graffiti not removed within 72 hours after request by code enforcement officer.
- R. Chronic nuisance property.
- S. Aiming or pointing at or using on another person or animal, a laser that causes or may cause injury or property damage.
- T. Any Condition or use in violation of City Uniform Development Code.
- U. Public right-of-way and City owned property care. The following, in addition to other right of way nuisances identified in this chapter, if on, in, above, or touching a public right of way or City owned property:
 - 1. Causing water, snow, ice, rock, soil, vegetation, or yard waste to go onto, over or into City property or right of ways which creates or likely will create a condition dangerous to others or may damage or destroy any property;
 - 2. Abandoning, storing, leaving, burying, repairing or burning, any item unless approved by the City, including but not limited to vehicles, appliances, furniture, machines, electronics, computers, equipment, garbage, building materials, human, animal, yard or cooking waste, petroleum products, chemicals, recyclables, ashes, wood, and household items;
 - 3. Blocking, in part or in whole, temporarily or permanently, of right-of-way;
 - 4. Any other condition as determined by the code enforcement officer;
 - 5. Any condition or use in violation of the City Unified Development Code.
- V. Unightly conditions: Visually offensive or unsightly item or condition which can be seen from the street or private or public property including but not limited to:
 - 1. Animal carcass or part thereof;

2. Household fixtures and items such as appliances, toilets, mattresses, vacuum cleaners and the like;
3. Machinery, equipment or tools;
4. Packing, shipping, or storage containers and materials;
5. Garbage, debris, and refuse, whether recyclable or not;
6. Excessive yard waste, burn waste or ashes;
7. Human waste or sewage;
8. Lewd matter as defined in RCW 7.48.050;
9. Indoor furniture or outdoor furniture in disrepair;
10. Food waste, except for composting;
11. Vehicle undergoing repair or replacement of major part or parts, vehicle parts or accessories, vehicles not owned by the property owner advertised for sale or more than one vehicle for sale;
12. Excessive animal waste;
13. Excessive noxious weeds or overgrown vegetation;
14. Iron, steel, aluminum or other metal items;
15. Pallets, fencing parts, or wood;
16. Plastics or other petroleum-based products or food or beverage containers;
17. Clothing items, except for drying;
18. Personal hygiene items;
19. Building material visible from the street or any public or private property unless present in conjunction with a legal and permitted construction project and construction is ongoing, or in connection with a lawful business activity.
20. Any unsightly condition as determined by the code enforcement officer.
21. Any condition or use in violation of the City Uniform Development Code and as amended;

W. Foul or obnoxious odor. Presence of any item or activity that produces or is likely to produce foul or obnoxious odor, including but not limited to:

1. Garbage, refuse, or debris;
2. Decomposing fauna in whole or in part, or other biological material;
3. Animal or human waste or sewage;
4. Standing water or liquid;
5. Food or cooking waste or compost;
6. Chemicals;
7. Any foul or obnoxious odor as determined by the code enforcement officer;
8. Any condition or use in violation of the City Uniform Development Code and as amended.

X. Obnoxious or excessive light or glare. Any light or glare that can be seen from the street or private or other public property that is, obnoxious or offensive, including but not limited to:

1. Overly bright light or spot light directed off of source property;
2. Strobe or pulsing light;
3. Any obnoxious or excessive artificial light as determined by code enforcement officer;
4. Any condition or use violation of the City Uniform Development Code.

Y. Obnoxious or offensive sound. Any sound that can be heard from the street or private or other public property that is obnoxious or offensive, including but not limited to:

1. Excessively loud sound;
2. Excessively repetitive sound;
3. Yelling, shouting, hooting, whistling, singing or making any other noise between 10:00 p.m. and 7:00 a.m. or at any time and place so as to disturb the quiet, comfort and repose of any person.
4. Sound which unreasonably disturbs a person;
5. Animal which makes excessively loud or repetitive sound;

6. Any loud or repetitive sound to attract or solicit people;
 7. Any unreasonably loud or excessive noise from machinery, vehicles, power tools, lawn equipment and the like between 10:00pm and 7:00am, unless permitted by the City;
 8. Causing horn sound except necessary warning by motor vehicle driver which shall not be unreasonably loud or harsh.
 9. Emitting any grating, squealing, or other unreasonably loud or harsh noise from any vehicle, machinery, or equipment.
 10. Using any speakers or noise amplifying equipment or creating noise to attract attention.
 11. Any sound which exceeds maximum level set by Washington Administrative Code Chapter 173-60;
 12. Any other obnoxious or offensive sound as determined by code enforcement officer;
 13. Any condition or use violation of the City Uniform Development Code.
- Z. Hazards. Presence of any condition or use that constitutes a hazard to any person or the public or presence of any condition that is reasonably likely to constitute a hazard to any person or the public, including but not limited to:
1. Open pit, hole, cistern, tank, cellar, vault or well; or unlocked or unbarred access to cistern, tank or well;
 2. Condition or use which poses a risk to any person who is expected to be on the premises of a slip or fall;
 3. Unstable soil condition;
 4. Dead, dying, infested or diseased tree or stump;
 5. Condition or use causing or likely to cause insect, rodent, bird or other pest or noxious weed infestation;
 6. Condition or use causing or likely to cause unnatural toxic mold;
 7. Pool, hot tub, or pond not enclosed in a barrier at least 4 feet high with self-closing, self-latching gate or door with latch out of a child's reach or without a locked lid or barrier which prevents access;
 8. Activity imminently hazardous to physical safety of other persons on or near the premises or to others property;

9. Any hazard as determined by the code enforcement officer;
 10. Any condition or use in violation of the City Uniform Development Code.
- AA. Prostitution, human trafficking, or involuntary servitude. Every premise used for the purpose of or connected with prostitution, trafficking, or involuntary servitude.
- BB. Social hosting. Every premise used for the purpose of underage drinking or drug use, regardless of whether a person over the age of 20 is present or permits the use.
- CC. Environmental Nuisances:
1. Any toxic, caustic, poisonous, or other hazardous material in any form improperly created, stored, used or disposed of;
 2. Any violation of any law, regulation, order, or requirement of the federal environmental protection agency, state department of ecology, or local agency who regulates the environment;
 3. Any environmental nuisance as determined by the code enforcement officer;
 4. Any condition or use in violation of the City Uniform Development Code.

8.24.030 – Class A Nuisances

For the following nuisances, the City may take all necessary and reasonable steps to immediately or as soon as reasonably possible, abate the nuisance or block access to the nuisance, including, but not limited to going onto, over or accessing private property, using, destroying, modifying, moving or removing private property, and depositing or installing permanent or temporary substances, barriers, or equipment:

- A. Condition or use which poses a traffic or pedestrian safety threat due to obstruction of a public signal, warning or symbol, or unsafely obstructs the public's use of rights of ways.
- B. Dangerous structure or premise, coupled with an imminent threat to the public caused thereby.
- C. Impairment of use or access to any fire hydrant or other item used to suppress fire;
- D. Condition of right of way which impairs or impedes emergency services access;
- E. Presence of any refrigerator, freezer, or other container in which an infant can fit and, when closed, becomes airtight, or restricts the flow of air;
- F. Fire or any burning or smoldering items other than recreational fires;

- G. Broken or open water, sewer, or storm water main, line, pipe, hose, faucet and the like which is flowing unchecked;
- H. Leakage or spilling of chemicals, poisons, caustics, toxins, or other hazards on, over, or in the ground, right of way, drain, or waterway or into the air;
- I. Any use or condition causing easily communicable or spreading disease, mold, toxin or the like or has caused an infestation of any pest, bird, insect, or rodent;
- J. Lewd matter as defined in RCW 7.48.050;
- K. Unstable soil condition posing an imminent threat to public health or posing a threat of serious danger or severe injury to public health;
- L. Pool, hot tub, or pond not enclosed in a barrier at least 4 feet high with self-closing, self-latching gate or door with latch out of a child's reach or without a locked lid or barrier which prevents access;
- M. Attractive Nuisance posing an imminent threat to public health or posing a threat of serious danger or severe injury to public health;
- N. Any other use or condition meeting the definition of a Class "A" Nuisance as determined by the code enforcement officer;
- O. Any other nuisance defined by any other law, statute or rule as one that can be immediately abated by a governmental entity.

City of College Place, Washington
RESOLUTION NO. 21-056

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING A MEMORANDUM OF UNDERSTANDING FOR OPERATION OF AN ELECTRIC SCOOTER SHARING PROGRAM WITH BIRD RIDES, INC. IN THE CITY OF COLLEGE PLACE.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, Bird Rides, Inc. (Bird Scooters) approached the City about operating within the community in February 2021; and

Whereas, the concept went through the Youth Advisory Commission which recommended approval on March 17th, 2021; and

Whereas, the concept went through the Park, Arbor, and Recreation Board which recommended approval on March 26th, 2021; and

Whereas, the concept went through the Economic Development, Tourism, and Events Commission which recommended approval on April 5th, 2021; and

Whereas, the concept went through the City Council Workshop for discussion on April 6th, 2021; and

Whereas, Bird began operating in the City Limits per Resolution #21-018 adopted by City Council on April 13th, 2021; and

Whereas, over 6,700 rides have taken place on Bird scooters since the adoption of the Resolution; and

Whereas, Bird desires a two-year MOU renewal which is supported by the Utilities & Transportation Advisory Commission;

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1. The Mayor and City Administrator are authorized to execute the proposed renewal Memorandum of Understanding with Bird Rides, Inc. (Bird Scooters)**

2. Bird Rides, Inc. (Bird Scooters) can operate their service within the corporate limits of the City of College Place in accordance with the Memorandum of Understanding and the College Place Municipal Code.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 23rd day of November, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

College Place will permit Bird Rides, Inc. to provide services under the following terms and limitations. This agreement shall remain in effect until January 2024 unless terminated as set forth below.

AGREEMENT

- 1) Scope: This Agreement and its terms apply to any proposed deployment of Stand-up electric scooter sharing systems within College Place's jurisdictional boundaries. No person shall deploy a Stand-up electric scooter sharing system in the College Place in violation of this Agreement.
- 2) Stand-up electric scooters shall be governed by the rules applying to bicycles and are to be ridden on streets, and where available, in bike lanes and bike paths. Stand-up electric scooters are to stay to the right of street lanes and to offer the right of way to bicycles in bike lanes and on bike paths. Users of Stand-up electric scooters shall be 18 or older. Users of Stand-up electric scooters who violate these provisions may be fined by College Place consistent with fines for cyclists.
- 3) Bird Rides, Inc. shall provide easily visible contact information, including toll-free phone number and/or e-mail address on each Stand-up electric scooter for members of the public to make relocation requests or to report other issues with devices.
- 4) Hours of operation: Stand-up electric scooters will be made available to rent from 4 a.m. to midnight (local time)
- 5) Bird Rides, Inc. shall provide a minimum of 50 / 100 vehicles at launch.
- 6) Safety Education: Bird Rides will provide materials, videos, signage to promote safe riding and educate riders on rider responsibilities and encourage safe and courteous riding and parking. This education will include information specifically related to parking in or near ADA facilities.
- 7) Data sharing: Bird Rides, Inc. will provide data to the College Place as necessary to assist with monitoring program usage.
- 8) Indemnification: Bird Rides, Inc. agrees to indemnify, defend and hold harmless College Place (and City's/ County's employees, agents and affiliates) from and against all actions, damages or claims brought against College Place arising out of Bird Rides, Inc.'s negligence or willful misconduct, except that Bird Rides, Inc.'s indemnification obligation shall not extend to claims of City's / County's (or City's / County's employees', agents' or affiliates') negligence or willful misconduct. College Place expressly acknowledges that in no event shall Bird Rides, Inc. be liable for any special, indirect, consequential or punitive damages. Bird Rides, Inc.'s indemnification obligations shall survive for a period of one (1) year after expiration of this Agreement. Bird Rides, Inc. shall be released from its indemnification obligations under this section if the loss or damage was caused by the City's / County's negligent construction or maintenance of public infrastructure. City's / County's right to indemnification shall be contingent on College Place notifying Bird Rides, Inc. promptly following receipt or notice of any claim; Bird Ride, Inc. shall have sole control of any defense; College Place shall not consent to the entry of a judgment or enter into any settlement without the prior written consent of Bird Ride, Inc.
- 9) Insurance: Bird Rides, Inc. shall provide College Place with proof of insurance coverage exclusively for the operation of Stand-up electric scooters including: (a) Commercial General Liability insurance coverage with a limit of no less than \$1,000,000.00 each occurrence and \$2,000,000.00 aggregate; (b) Automobile Insurance coverage with a limit of no less than \$1,000,000.00 each occurrence and \$1,000,000.00 aggregate; and (c) where Bird Rides, Inc. employs persons within the College Place, Workers' Compensation coverage of no less than the statutory requirement.
- 10) Notices: All notices and communications to the College Place from Bird Rides, Inc. shall be made in writing (includes electronic communications) and sent to the address below.
- 11) Either party may terminate this agreement at any time and without cause upon (30) days prior written notice.
- 12) In carrying out their responsibilities, the parties shall remain independent contractors, and nothing herein shall be interpreted or intended to create a partnership, joint venture, employment, agency, franchise or other form of agreement or relationship.
- 13) The parties acknowledge that Bird Rides, Inc. may utilize independent business logistics providers to facilitate local operations. Bird's use of these logistics providers does not constitute a transfer or assignment of this Agreement, and Bird Rides, Inc. remains responsible for all obligations and requirements under this Agreement.
- 14) This agreement shall be governed by and construed in accordance with the laws of the ____ state ____.

College Place, WA

Signed By:

Signature: _____

Print Name: _____

Title: _____

Bird Rides, Inc.

Signature: _____

Print Name: _____

Title: _____

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College Place, WA

Signed By:

Signature: _____

Print Name: _____

Title: _____

Bird Rides, Inc.

Signature: _____

Print Name: _____

Title: _____



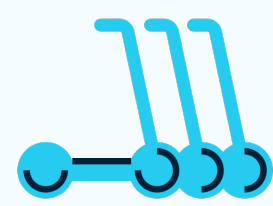
Hey College Place!

A Year in Bird (so far):



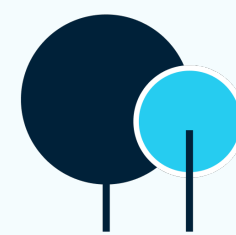
5/2021

Birds Landed



50

Number of Birds



2.9673

Metric Tonnes of CO2 saved



6,937

Total Rides

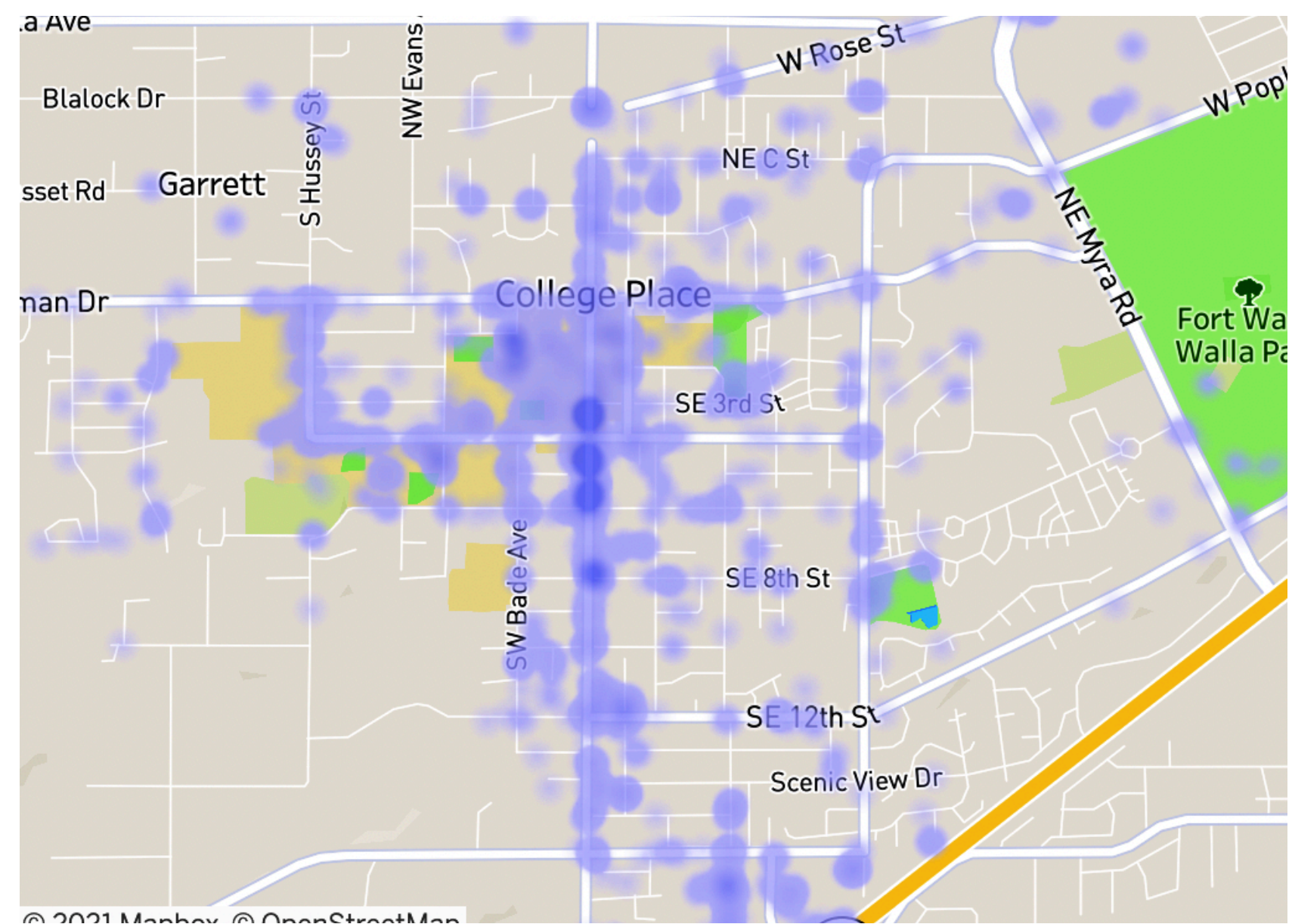


13,962

Total Miles Traveled

1

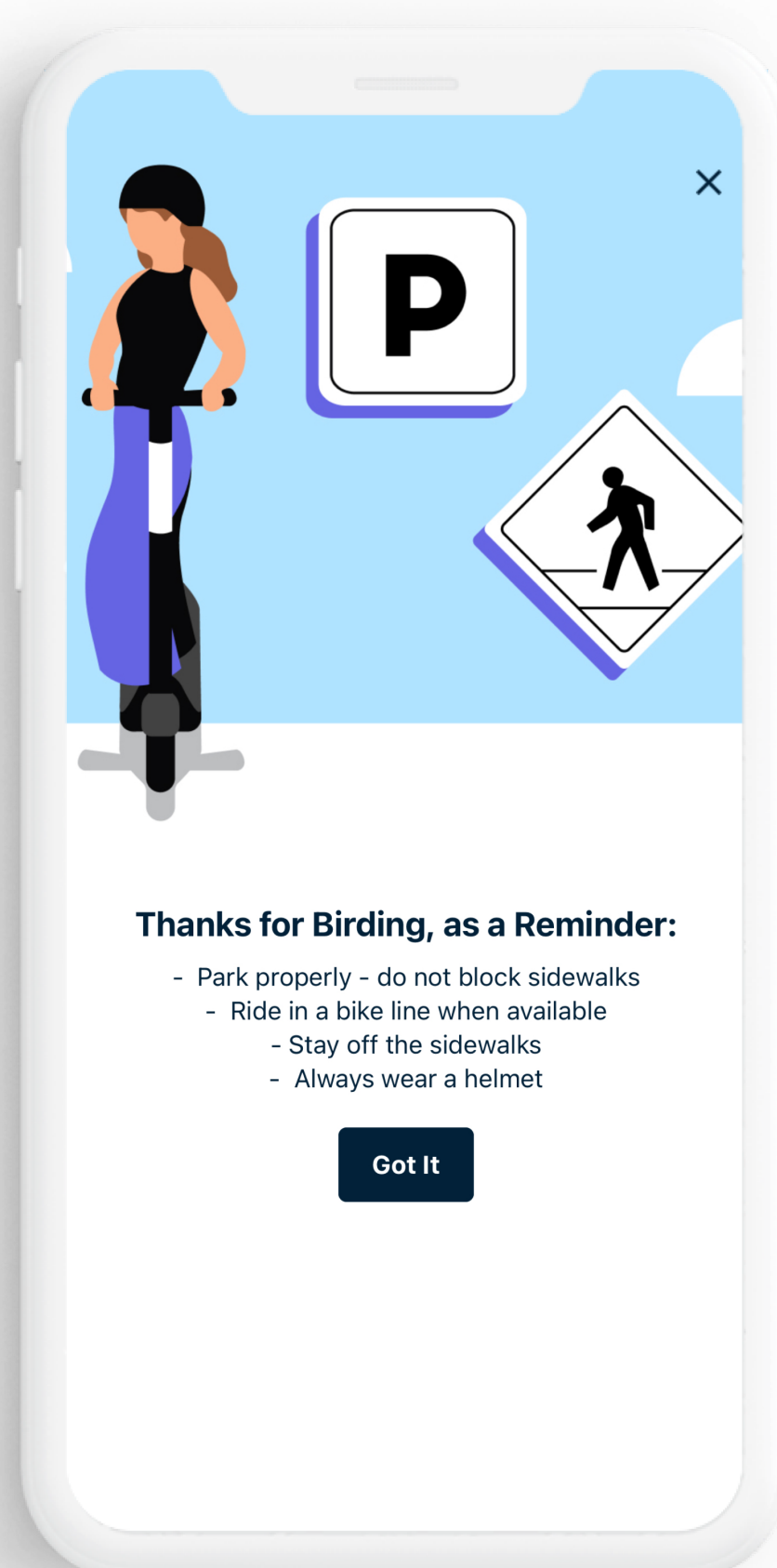
Bird takes you where you want to go. Here's where the College Place community is riding Birds to!



2

This year, we reminded College Place riders to...

- Wear a helmet
- Stay off the sidewalk - use a bike lane when available
- Park properly - do not block sidewalks, ADA ramps, or entrances.





3

A Bird's Eye View:



So far this year, globally, Bird has:

- ✓ Integrated with **Google Maps** to increase access to Birds worldwide
- ✓ Launched “**Safe Start**” an in-app program designed to stop drinking and riding.
- ✓ Launched **electric bike-sharing** in select cities, with more to come.
- ✓ Announced that we **offset ALL GHG emissions** associated with our scooters in 2020
- ✓ Became official supporters of the **Vision Zero Network**, a global movement dedicated to ending traffic fatalities

City of College Place, Washington
RESOLUTION NO. 21-056

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING A MEMORANDUM OF UNDERSTANDING FOR OPERATION OF AN ELECTRIC SCOOTER SHARING PROGRAM WITH BIRD RIDES, INC. IN THE CITY OF COLLEGE PLACE.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, Bird Rides, Inc. (Bird Scooters) approached the City about operating within the community in February 2021; and

Whereas, the concept went through the Youth Advisory Commission which recommended approval on March 17th, 2021; and

Whereas, the concept went through the Park, Arbor, and Recreation Board which recommended approval on March 26th, 2021; and

Whereas, the concept went through the Economic Development, Tourism, and Events Commission which recommended approval on April 5th, 2021; and

Whereas, the concept went through the City Council Workshop for discussion on April 6th, 2021; and

Whereas, Bird began operating in the City Limits per Resolution #21-018 adopted by City Council on April 13th, 2021; and

Whereas, over 6,700 rides have taken place on Bird scooters since the adoption of the Resolution; and

Whereas, Bird desires a two-year MOU renewal which is supported by the Utilities & Transportation Advisory Commission;

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1. The Mayor and City Administrator are authorized to execute the proposed renewal Memorandum of Understanding with Bird Rides, Inc. (Bird Scooters)**

2. Bird Rides, Inc. (Bird Scooters) can operate their service within the corporate limits of the City of College Place in accordance with the Memorandum of Understanding and the College Place Municipal Code.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 23rd day of November, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

College Place will permit Bird Rides, Inc. to provide services under the following terms and limitations. This agreement shall remain in effect until January 2024 unless terminated as set forth below.

AGREEMENT

- 1) Scope: This Agreement and its terms apply to any proposed deployment of Stand-up electric scooter sharing systems within College Place's jurisdictional boundaries. No person shall deploy a Stand-up electric scooter sharing system in the College Place in violation of this Agreement.
- 2) Stand-up electric scooters shall be governed by the rules applying to bicycles and are to be ridden on streets, and where available, in bike lanes and bike paths. Stand-up electric scooters are to stay to the right of street lanes and to offer the right of way to bicycles in bike lanes and on bike paths. Users of Stand-up electric scooters shall be 18 or older. Users of Stand-up electric scooters who violate these provisions may be fined by College Place consistent with fines for cyclists.
- 3) Bird Rides, Inc. shall provide easily visible contact information, including toll-free phone number and/or e-mail address on each Stand-up electric scooter for members of the public to make relocation requests or to report other issues with devices.
- 4) Hours of operation: Stand-up electric scooters will be made available to rent from 4 a.m. to midnight (local time)
- 5) Bird Rides, Inc. shall provide a minimum of 50 / 100 vehicles at launch.
- 6) Safety Education: Bird Rides will provide materials, videos, signage to promote safe riding and educate riders on rider responsibilities and encourage safe and courteous riding and parking. This education will include information specifically related to parking in or near ADA facilities.
- 7) Data sharing: Bird Rides, Inc. will provide data to the College Place as necessary to assist with monitoring program usage.
- 8) Indemnification: Bird Rides, Inc. agrees to indemnify, defend and hold harmless College Place (and City's/ County's employees, agents and affiliates) from and against all actions, damages or claims brought against College Place arising out of Bird Rides, Inc.'s negligence or willful misconduct, except that Bird Rides, Inc.'s indemnification obligation shall not extend to claims of City's / County's (or City's / County's employees', agents' or affiliates') negligence or willful misconduct. College Place expressly acknowledges that in no event shall Bird Rides, Inc. be liable for any special, indirect, consequential or punitive damages. Bird Rides, Inc.'s indemnification obligations shall survive for a period of one (1) year after expiration of this Agreement. Bird Rides, Inc. shall be released from its indemnification obligations under this section if the loss or damage was caused by the City's / County's negligent construction or maintenance of public infrastructure. City's / County's right to indemnification shall be contingent on College Place notifying Bird Rides, Inc. promptly following receipt or notice of any claim; Bird Ride, Inc. shall have sole control of any defense; College Place shall not consent to the entry of a judgment or enter into any settlement without the prior written consent of Bird Ride, Inc.
- 9) Insurance: Bird Rides, Inc. shall provide College Place with proof of insurance coverage exclusively for the operation of Stand-up electric scooters including: (a) Commercial General Liability insurance coverage with a limit of no less than \$1,000,000.00 each occurrence and \$2,000,000.00 aggregate; (b) Automobile Insurance coverage with a limit of no less than \$1,000,000.00 each occurrence and \$1,000,000.00 aggregate; and (c) where Bird Rides, Inc. employs persons within the College Place, Workers' Compensation coverage of no less than the statutory requirement.
- 10) Notices: All notices and communications to the College Place from Bird Rides, Inc. shall be made in writing (includes electronic communications) and sent to the address below.
- 11) Either party may terminate this agreement at any time and without cause upon (30) days prior written notice.
- 12) In carrying out their responsibilities, the parties shall remain independent contractors, and nothing herein shall be interpreted or intended to create a partnership, joint venture, employment, agency, franchise or other form of agreement or relationship.
- 13) The parties acknowledge that Bird Rides, Inc. may utilize independent business logistics providers to facilitate local operations. Bird's use of these logistics providers does not constitute a transfer or assignment of this Agreement, and Bird Rides, Inc. remains responsible for all obligations and requirements under this Agreement.
- 14) This agreement shall be governed by and construed in accordance with the laws of the ____ state ____.

College Place, WA

Signed By:

Signature: _____

Print Name: _____

Title: _____

Bird Rides, Inc.

Signature: _____

Print Name: _____

Title: _____



Date: 11/08/21 Page: 1

Bid ID: 6080944

POLE AND LIGHT BID

Bid Prepared For: 005296	Bid By: Bob Kinion
City of College Place 625 S College Ave College Place, WA 99324-1516	Walla Walla 415 W Main St Walla Walla, WA 99362 2822 Telephone: 509-522-0611

Quantity	Sell Units	Item	Price Units	Unit Price	Extended Price
Prices are subject to change at any time prior to shipment unless agreed to otherwise in writing signed by an authorized Seller representative. Orders related to this quotation must be received, accepted and released by Seller within 48 hours of issuance of the quotation and are subject to availability. Many of Seller's manufacturing partners have advised that until further notice they reserve the right to amend the delivery date, price, scope and quantity of supply and/or other terms and conditions set out in their offer or quotation and Seller equally reserves the right to pass through any such changes from its manufacturing partners to the Buyer. Delivery dates are estimated only. Seller shall not be liable for failure to meet such dates resulting from product shortages or manufacturing delays. Be advised that Seller considers any changes imposed by its manufacturing partners and other vendors outside of Seller's reasonable control and therefore subject to Force Majeure provisions or similar common law doctrines such as frustration or impossibility.					
32	EA	0000000 - PUCL2 P20 40K MVOLT FC3 BK SK TAFT UTILITY POSTOP FCO LED P20 PERFORMANCE PACKAGE, 4000K, 120-277V, FULL CUTOFF, TYPE III, BLACK, SPIKE FINIAL	EA	1187.79000	38,009.28
32	EA	0000000 - WDA 12 F5J 17D C03 BK LAB B RP138A FGIUS BK ASSY7771 WADSWORTH ALUMINUM POLE, 12 FT SHAFT, 5" DIAMETER FLUTED, .25 WALL, 17" BASE, DIAMOND PATTERN BOLT CIRCLE TENON, 3.00 O.D. X 3" TALL, BLACK, LESS ANCHOR BOLT, RECEPTACLE WITH SMALL, IN-USE WET LOCATION COVER, BLACK	EA	1138.46000	36,430.72
1	EA	0000000 - ESTIMATED LEAD TIME 5 TO 7 Continued Next Page	EA	.01000	.01

Prices quoted, unless otherwise specifically noted on this quotation, are subject to availability and must be accepted and released for immediate shipment within 48 hours. Prices are subject to change without notice.

Platt Electric Supply's Standard Terms and Conditions apply, available at <http://www.platt.com/service/terms.html>

Full phone support 7 days/week, 4am – 8pm PT, 5am – 9pm MT

Subtotal	
Tax	
Bid Total	



Date: 11/08/21

Page: 2

Bid ID: 6080944

POLE AND LIGHT BID

Bid Prepared For: 005296	Bid By: Bob Kinion
City of College Place 625 S College Ave College Place, WA 99324-1516	Walla Walla 415 W Main St Walla Walla, WA 99362 2822 Telephone: 509-522-0611

Quantity	Sell Units	Item	Price Units	Unit Price	Extended Price
		WEEKS			

Prices quoted, unless otherwise specifically noted on this quotation, are subject to availability and must be accepted and released for immediate shipment within 48 hours. Prices are subject to change without notice.

Platt Electric Supply's Standard Terms and Conditions apply, available at <http://www.platt.com/service/terms.html>

Subtotal	74,440.01
Tax	6,476.28
Bid Total	80,916.29

Full phone support 7 days/week, 4am – 8pm PT, 5am – 9pm MT

RESOLUTION NO. 17-008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN THE JOINT EXERCISE OF POWERS AGREEMENT WITH THE HOUSTON GALVESTON AREA COUNCIL (HGAC)

WHEREAS, the City of College Place is a noncharter code city, and

WHEREAS, the City of College Place can participate in cooperative purchasing as authorized in RCW 39.26.060;

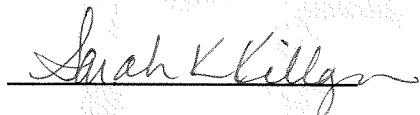
NOW THEREFORE BE IT RESOLVED by the City Council of the City of College Place, Washington as follows:

Section 1. The City Council of College Place, Washington authorizes the Mayor to sign a Joint Exercise of Powers Agreement with the Houston Galveston Area Council (HGAC).

PASSED by the City Council of the City of College Place, Washington at a regular meeting held on March 28th, 2017.


Harvey Crowder, Mayor

ATTEST:



City Clerk or designee

APPROVED AS TO FORM:


City Attorney



**INTERLOCAL CONTRACT
FOR COOPERATIVE PURCHASING**

ILC **17-5925**
No.: _____
Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and * City of College Place, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at * 625 S College Ave, College Place, WA 99324

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on * March 28, 2017 (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began * January 1, 2017 and ends * December 31, 2017. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED BY THE PARTIES HERETO AS FOLLOWS:

* CITY OF COLLEGE PLACE
Name of End User (local government, agency, or non-profit corporation)

* 625 S College Ave
Mailing Address
* College Place WA 99324
City State ZIP Code

* By: [Signature]
Signature of chief elected or appointed official

* Harvey Crowder, Mayor 3/28/17
Typed Name & Title of Signatory Date

Houston-Galveston Area Council
3555 Timmons Lane, Suite 120, Houston, TX 77027

By: [Signature]
Executive Director

Attest: [Signature]
Manager

Date: March 30, 2017

*Denotes required fields

***Request for Information**

Please sign and return the Interlocal Contract, along with this completed form, to H-GAC by emailing it to cpcontractfax@h-gac.com or by faxing it to 713-993-2424. The contract may also be mailed to:

H-GAC Cooperative Purchasing Program
P.O. Box 22777, Houston, TX 77227-2777

Name of End User Agency: CITY OF COLLEGE PLACE County Name: WALLA WALLA
(Municipality/County/District/etc.)
Mailing Address: 625 S College Ave College Place WA 99324
(Street Address/P.O. Box) (City) (State) (ZIP Code)
Main Telephone Number: (509) 529-1200 FAX Number: (509) 525-5352
Physical Address: _____
(Street Address, if different from mailing address) (City) (State) (ZIP Code)
Web Site Address: cpwa.us

Official Contact: Paul Hartwig
(Point of Contact for HGAC Buy Interlocal Contract)
Mailing Address: 625 S College Ave
(Street Address/P.O. Box)
College Place WA 99324
(City) (State) (ZIP Code)

Title: Public Works Director
Ph No.: (509) 394-8526
Fx No.: (509) 525-5352
E-Mail Address: phartwig@cpwa.us

Authorized Official: Mike Rizzitiello
(Mayor/City Manager/Executive Director/etc.)
Mailing Address: 625 S College Ave
(Street Address/O.O. Box)
College Place WA 99324
(City) (State) (ZIP Code)

Title: City Administrator
Ph No.: (509) 394-8506
Fx No.: (509) 525-5352
E-Mail Address: mrizzitiello@cpwa.us

Official Contact: Sarah Killgore
(Purchasing Agent/Auditor etc.)
Mailing Address: 625 S College Ave
(Street Address/O.O. Box)
College Place WA 99324
(City) (State) (ZIP Code)

Title: Finance Director
Ph No.: (509) 394-8507
Fx No.: (509) 525-5352
E-Mail Address: skillgore@cpwa.us

Official Contact: PAUL HARTWIG
(Public Works Director/Police Chief etc.)
Mailing Address: 625 S College Ave
(Street Address/O.O. Box)
College Place WA 99324
(City) (State) (ZIP Code)

Title: Public Works Director
Ph No.: (509) 394-8526
Fx No.: (509) 525-5352
E-Mail Address: phartwig@cpwa.us

Official Contact: David Winter
(EMS Director/Fire Chief etc.)
Mailing Address: 625 S College Ave
(Street Address/O.O. Box)
College Place WA 99324
(City) (State) (ZIP Code)

Title: Fire Chief
Ph No.: (509) 394-8605
Fx No.: (509) 525-5352
E-Mail Address: dwinter@cpwa.us

* denotes required fields

BRAUN NW inc.

150 North Star Drive / PO Box 1204 / Chehalis, WA 98532 / 360.748.0195 / 800.245.6303 / fax 360.748.0256

PROPOSAL

November 5, 2021

College Place Fire Department
Attn: Chief David Winter
629 S College Ave.
College Place WA 99324

RE: One (1) 2022 North Star 147-1 Demonstrator #3364-1

Braun Northwest is pleased to offer the following proposal which is based upon HGAC Contract AM10-20

One (1) 2022 North Star 147-1 Demonstrator #3364-1 ambulance on a 2021 Ram 3500 4x4 diesel chassis per enclosed specifications dated 09/22/21 and drawings dated 02/16/21.

Base Price HGAC CA03.....	\$163,737.00
Published/Unpublished options taken	\$ 4,424.00
HGAC Fee	\$ 1,000.00
Total F.O.B. Chehalis, Washington	<u>\$169,161.00</u>

Sales tax not included

F.O.B.: Chehalis, Washington

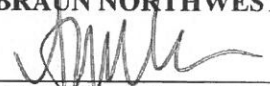
Delivery: Approximately 60 - 90, based upon current manufacturing plan

Terms: Ninety percent (90%) payment due upon receipt of vehicle. Balance due in thirty (30) days.

**Note: Vehicle offered on a first come first served basis and is being offered to other agencies. Pricing shown above and on options page is based upon signed proposal and options page being returned by November 12, 2021, otherwise pricing will be adjusted accordingly.*

Braun Northwest, Inc. is a Washington dealer (0991-A) with insurance information available upon request.

Respectfully Submitted by:
BRAUN NORTHWEST, INC.


Tami McCallum, V.P. Sales

Date: 11/5/2021

We agree to accept the above proposal:
College Place Fire Department

Signature

Date

Printed Name

Title

TM
Cc JJ

Enclosures: Options page, specifications, drawings



EMERGENCY VEHICLES

www.braunnw.com

**OPTIONS
FOR
College Place Fire Department
College Place, Washington**

Please indicate if you want the following options by initialing in the space to the left, filling in the appropriate spaces, and checking the yes/no boxes, then sign where indicated below. After completion, please return this original form to our office along with the original proposal.

Thank you!

- ____ 1. Install *customer-supplied* Stryker PowerLOAD cot mount.
ADD.....\$850.00
Do you want this option? ☒ Yes ☐ No DW initials
- ____ 2. Stripes – PLEASE CHOOSE ONE
____ Striping to remain on vehicle as shown..... No Charge
____ Remove all stripes..... ADD \$350.00
Do you want this option? ☒ Yes ☐ No DW initials
- ____ 3. Install red/gold reflective chevrons on rear of ambulance.
(Choose Option Below)
- Option 1: Outboard of the rear passage doors
ADD..... \$850.00
Do you want this option? ☐ Yes ☐ No _____ initials
- Option 2: Outboard AND above the rear passage doors
ADD..... \$1,000.00
Do you want this option? ☐ Yes ☐ No _____ initials
- Option 3: Whole rear including outboard, above and the rear passage doors
ADD..... \$1,700.00
Do you want this option? ☒ Yes ☐ No DW initials
- ____ 4. Install 120VAC Coleman Mach 8 Roughneck rooftop AC unit.
ADD..... \$1,400.00
Do you want this option? ☒ Yes ☐ No DW initials
- ____ 5. Install *customer-supplied* stair chair on roll out tool tray.
ADD..... \$600.00
Do you want this option? ☒ Yes ☐ No DW initials
- ____ 6. Install an Opticom in front recessed lightbar.
ADD..... \$1,425.00
Do you want this option? ☒ Yes ☐ No DW initials
- ____ 7. Install *customer-supplied* Bendix King -MXXR radio with a speaker mic and remote head.
ADD..... \$1,000.00
Do you want this option? ☒ Yes ☐ No DW initials

(NOTE: THIS PRICING DOES NOT INCLUDE SALES TAX.)

APPROVED BY: (Please initial above choice (s) & sign below)

(Signature)

(Date)

(Printed Name)

(Title)

RCW 39.34.020**Definitions.**

Unless the context clearly requires otherwise, the definitions in this section apply throughout this chapter.

(1) "Public agency" means any agency, political subdivision, or unit of local government of this state including, but not limited to, municipal corporations, quasi municipal corporations, special purpose districts, and local service districts; any agency of the state government; any agency of the United States; any Indian tribe recognized as such by the federal government; and any political subdivision of another state.

(2) "State" means a state of the United States.

(3) "Watershed management partnership" means an interlocal cooperation agreement formed under the authority of RCW 39.34.200.

(4) "WRIA" has the definition in RCW 90.82.020.

[2003 c 327 § 3; 1985 c 33 § 1; 1979 c 36 § 1; 1977 ex.s. c 283 § 13; 1975 1st ex.s. c 115 § 1; 1973 c 34 § 1; 1971 c 33 § 1; 1969 c 88 § 1; 1969 c 40 § 1; 1967 c 239 § 3.]

NOTES:

Finding—Intent—2003 c 327: See note following RCW 39.34.190.

Severability—1977 ex.s. c 283: See note following RCW 28A.310.010.

RCW 39.34.030**Joint powers—Agreements for joint or cooperative action, requisites, effect on responsibilities of component agencies—Joint utilization of architectural or engineering services—Financing of joint projects. (Effective until January 1, 2022.)**

(1) Any power or powers, privileges or authority exercised or capable of exercise by a public agency of this state may be exercised and enjoyed jointly with any other public agency of this state having the power or powers, privilege or authority, and jointly with any public agency of any other state or of the United States to the extent that laws of such other state or of the United States permit such joint exercise or enjoyment. Any agency of the state government when acting jointly with any public agency may exercise and enjoy all of the powers, privileges and authority conferred by this chapter upon a public agency.

(2) Any two or more public agencies may enter into agreements with one another for joint or cooperative action pursuant to the provisions of this chapter, except that any such joint or cooperative action by public agencies which are educational service districts and/or school districts shall comply with the provisions of RCW 28A.320.080. Appropriate action by ordinance, resolution or otherwise pursuant to law of the governing bodies of the participating public agencies shall be necessary before any such agreement may enter into force.

(3) Any such agreement shall specify the following:

(a) Its duration;

(b) The precise organization, composition and nature of any separate legal or administrative entity created thereby together with the powers delegated thereto, provided such entity may be legally created. Such entity may include a nonprofit corporation organized pursuant to chapter 24.03 or 24.06 RCW whose membership is limited solely to the participating public agencies or a partnership organized pursuant to chapter *25.04 or 25.05 RCW whose partners are limited solely to participating public agencies, or a limited liability company organized under chapter 25.15 RCW whose membership is limited solely to participating public agencies, and the funds of any such corporation, partnership, or limited liability company shall be subject to audit in the manner provided by law for the auditing of public funds;

(c) Its purpose or purposes;

(d) The manner of financing the joint or cooperative undertaking and of establishing and maintaining a budget therefor;

(e) The permissible method or methods to be employed in accomplishing the partial or complete termination of the agreement and for disposing of property upon such partial or complete termination; and

(f) Any other necessary and proper matters.

(4) In the event that the agreement does not establish a separate legal entity to conduct the joint or cooperative undertaking, the agreement shall contain, in addition to provisions specified in subsection (3)(a), (c), (d), (e), and (f) of this section, the following:

(a) Provision for an administrator or a joint board responsible for administering the joint or cooperative undertaking. In the case of a joint board, public agencies that are party to the agreement shall be represented; and

(b) The manner of acquiring, holding and disposing of real and personal property used in the joint or cooperative undertaking. Any joint board is authorized to establish a special fund with a state, county, city, or district treasurer servicing an involved public agency designated "Operating fund of joint board."

(5) No agreement made pursuant to this chapter relieves any public agency of any obligation or responsibility imposed upon it by law except that:

(a) To the extent of actual and timely performance thereof by a joint board or other legal or administrative entity created by an agreement made pursuant to this chapter, the performance may be

offered in satisfaction of the obligation or responsibility; and

(b) With respect to one or more public agencies purchasing or otherwise contracting through a bid, proposal, or contract awarded by another public agency or by a group of public agencies, any obligation with respect to competitive bids or proposals that applies to the public agencies involved is satisfied if the public agency or group of public agencies that awarded the bid, proposal, or contract complied with its own statutory requirements and either (i) posted the bid or solicitation notice on a web site established and maintained by a public agency, purchasing cooperative, or similar service provider, for purposes of posting public notice of bid or proposal solicitations, or (ii) provided an access link on the state's web portal to the notice.

(6)(a) Any two or more public agencies may enter into a contract providing for the joint utilization of architectural or engineering services if:

(i) The agency contracting with the architectural or engineering firm complies with the requirements for contracting for such services under chapter 39.80 RCW; and

(ii) The services to be provided to the other agency or agencies are related to, and within the general scope of, the services the architectural or engineering firm was selected to perform.

(b) Any agreement providing for the joint utilization of architectural or engineering services under this subsection must be executed for a scope of work specifically detailed in the agreement and must be entered into prior to commencement of procurement of such services under chapter 39.80 RCW.

(7) Financing of joint projects by agreement shall be as provided by law.

[2019 c 91 § 1; 2015 c 232 § 1; 2009 c 202 § 6. Prior: 2008 c 198 § 2; 2004 c 190 § 1; 1992 c 161 § 4; 1990 c 33 § 568; 1981 c 308 § 2; 1972 ex.s. c 81 § 1; 1967 c 239 § 4.]

NOTES:

***Reviser's note:** Chapter 25.04 RCW was repealed in its entirety by 1998 c 103 § 1308, effective January 1, 1999.

Finding—2008 c 198: "The legislature finds that it is in the public interest for public utility districts to develop renewable energy projects to meet requirements enacted by the people in Initiative Measure No. 937 and goals of diversifying energy resource portfolios. By developing more efficient and cost-effective renewable energy projects, public utility districts will keep power costs as low as possible for their customers. Consolidating and clarifying statutory provisions governing various aspects of public utility district renewable energy project development will reduce planning time and expense to meet these objectives." [2008 c 198 § 1.]

Intent—1992 c 161: See note following RCW 70.44.450.

Purpose—Statutory references—Severability—1990 c 33: See RCW 28A.900.100 through 28A.900.102.

Severability—1981 c 308: See note following RCW 28A.320.080.

Joint operations by municipal corporations or political subdivisions, deposit and control of funds: RCW 43.09.285.

RCW 39.34.030

Joint powers—Agreements for joint or cooperative action, requisites, effect on responsibilities of component agencies—Joint utilization of architectural or

engineering services—Financing of joint projects. (Effective January 1, 2022.)

(1) Any power or powers, privileges or authority exercised or capable of exercise by a public agency of this state may be exercised and enjoyed jointly with any other public agency of this state having the power or powers, privilege or authority, and jointly with any public agency of any other state or of the United States to the extent that laws of such other state or of the United States permit such joint exercise or enjoyment. Any agency of the state government when acting jointly with any public agency may exercise and enjoy all of the powers, privileges and authority conferred by this chapter upon a public agency.

(2) Any two or more public agencies may enter into agreements with one another for joint or cooperative action pursuant to the provisions of this chapter, except that any such joint or cooperative action by public agencies which are educational service districts and/or school districts shall comply with the provisions of RCW 28A.320.080. Appropriate action by ordinance, resolution or otherwise pursuant to law of the governing bodies of the participating public agencies shall be necessary before any such agreement may enter into force.

(3) Any such agreement shall specify the following:

(a) Its duration;

(b) The precise organization, composition and nature of any separate legal or administrative entity created thereby together with the powers delegated thereto, provided such entity may be legally created. Such entity may include a nonprofit corporation organized pursuant to chapter 24.03A or 24.06 RCW whose membership is limited solely to the participating public agencies or a partnership organized pursuant to chapter *25.04 or 25.05 RCW whose partners are limited solely to participating public agencies, or a limited liability company organized under chapter 25.15 RCW whose membership is limited solely to participating public agencies, and the funds of any such corporation, partnership, or limited liability company shall be subject to audit in the manner provided by law for the auditing of public funds;

(c) Its purpose or purposes;

(d) The manner of financing the joint or cooperative undertaking and of establishing and maintaining a budget therefor;

(e) The permissible method or methods to be employed in accomplishing the partial or complete termination of the agreement and for disposing of property upon such partial or complete termination; and

(f) Any other necessary and proper matters.

(4) In the event that the agreement does not establish a separate legal entity to conduct the joint or cooperative undertaking, the agreement shall contain, in addition to provisions specified in subsection (3)(a), (c), (d), (e), and (f) of this section, the following:

(a) Provision for an administrator or a joint board responsible for administering the joint or cooperative undertaking. In the case of a joint board, public agencies that are party to the agreement shall be represented; and

(b) The manner of acquiring, holding and disposing of real and personal property used in the joint or cooperative undertaking. Any joint board is authorized to establish a special fund with a state, county, city, or district treasurer servicing an involved public agency designated "Operating fund of joint board."

(5) No agreement made pursuant to this chapter relieves any public agency of any obligation or responsibility imposed upon it by law except that:

(a) To the extent of actual and timely performance thereof by a joint board or other legal or administrative entity created by an agreement made pursuant to this chapter, the performance may be offered in satisfaction of the obligation or responsibility; and

(b) With respect to one or more public agencies purchasing or otherwise contracting through a bid, proposal, or contract awarded by another public agency or by a group of public agencies, any obligation with respect to competitive bids or proposals that applies to the public agencies involved is

satisfied if the public agency or group of public agencies that awarded the bid, proposal, or contract complied with its own statutory requirements and either (i) posted the bid or solicitation notice on a website established and maintained by a public agency, purchasing cooperative, or similar service provider, for purposes of posting public notice of bid or proposal solicitations, or (ii) provided an access link on the state's web portal to the notice.

(6)(a) Any two or more public agencies may enter into a contract providing for the joint utilization of architectural or engineering services if:

(i) The agency contracting with the architectural or engineering firm complies with the requirements for contracting for such services under chapter 39.80 RCW; and

(ii) The services to be provided to the other agency or agencies are related to, and within the general scope of, the services the architectural or engineering firm was selected to perform.

(b) Any agreement providing for the joint utilization of architectural or engineering services under this subsection must be executed for a scope of work specifically detailed in the agreement and must be entered into prior to commencement of procurement of such services under chapter 39.80 RCW.

(7) Financing of joint projects by agreement shall be as provided by law.

[2021 c 176 § 5216; 2019 c 91 § 1; 2015 c 232 § 1; 2009 c 202 § 6. Prior: 2008 c 198 § 2; 2004 c 190 § 1; 1992 c 161 § 4; 1990 c 33 § 568; 1981 c 308 § 2; 1972 ex.s. c 81 § 1; 1967 c 239 § 4.]

NOTES:

***Reviser's note:** Chapter 25.04 RCW was repealed in its entirety by 1998 c 103 § 1308, effective January 1, 1999.

Effective date—2021 c 176: See note following RCW 24.03A.005.

Finding—2008 c 198: "The legislature finds that it is in the public interest for public utility districts to develop renewable energy projects to meet requirements enacted by the people in Initiative Measure No. 937 and goals of diversifying energy resource portfolios. By developing more efficient and cost-effective renewable energy projects, public utility districts will keep power costs as low as possible for their customers. Consolidating and clarifying statutory provisions governing various aspects of public utility district renewable energy project development will reduce planning time and expense to meet these objectives." [2008 c 198 § 1.]

Intent—1992 c 161: See note following RCW 70.44.450.

Purpose—Statutory references—Severability—1990 c 33: See RCW 28A.900.100 through 28A.900.102.

Severability—1981 c 308: See note following RCW 28A.320.080.

Joint operations by municipal corporations or political subdivisions, deposit and control of funds: RCW 43.09.285.

RCW 39.34.040**Methods of filing agreements—Status of interstate agreements—Real party in interest—Actions.**

Prior to its entry into force, an agreement made pursuant to this chapter shall be filed with the county auditor or, alternatively, listed by subject on a public agency's web site or other electronically retrievable public source. In the event that an agreement entered into pursuant to this chapter is between or among one or more public agencies of this state and one or more public agencies of another state or of the United States the agreement shall have the status of an interstate compact, but in any case or controversy involving performance or interpretation thereof or liability thereunder, the public agencies party thereto shall be real parties in interest and the state may maintain an action to recoup or otherwise make itself whole for any damages or liability which it may incur by reason of being joined as a party therein. Such action shall be maintainable against any public agency or agencies whose default, failure of performance, or other conduct caused or contributed to the incurring of damage or liability by the state.

[2006 c 32 § 1; 1995 c 22 § 1; 1992 c 161 § 5; 1967 c 239 § 5.]

NOTES:

Intent—1992 c 161: See note following RCW 70.44.450.

RCW 39.34.050**Duty to submit agreement to jurisdictional state officer or agency.**

In the event that an agreement made pursuant to this chapter shall deal in whole or in part with the provision of services or facilities with regard to which an officer or agency of the state government has constitutional or statutory powers of control, the agreement shall, as a condition precedent to its entry into force, be submitted to the state officer or agency having such power of control. The agreement shall be approved or disapproved by the state officer or agency with regard to matters within his, her, or its jurisdiction within ninety days after receipt of the agreement. If a state officer or agency fails to act within the ninety-day time limit, the agreement shall be deemed approved by that state officer or agency.

[1992 c 161 § 6; 1967 c 239 § 6.]

NOTES:

Intent—1992 c 161: See note following RCW 70.44.450.

RCW 39.26.060**Cooperative purchasing.**

(1) On behalf of the state, the department may participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any goods or services with one or more states, state agencies, local governments, local government agencies, federal agencies, or tribes located in the state, in accordance with an agreement entered into between the participants. The cooperative purchasing may include, but is not limited to, joint or multiparty contracts between the entities, and master contracts or convenience contracts that are made available to other public agencies.

(2) All cooperative purchasing conducted under this chapter must be through contracts awarded through a competitive solicitation process.

[2012 c 224 § 7.]

RCW 39.26.125**Competitive solicitation—Exceptions.**

All contracts must be entered into pursuant to competitive solicitation, except for:

- (1) Emergency contracts;
- (2) Sole source contracts that comply with the provisions of RCW 39.26.140;
- (3) Direct buy purchases, as designated by the director. The director shall establish policies to define criteria for direct buy purchases. These criteria may be adjusted to accommodate special market conditions and to promote market diversity for the benefit of the citizens of the state of Washington;
- (4) Purchases involving special facilities, services, or market conditions, in which instances of direct negotiation is in the best interest of the state;
- (5) Purchases from master contracts established by the department or an agency authorized by the department;
- (6) Client services contracts;
- (7) Other specific contracts or classes or groups of contracts exempted from the competitive solicitation process when the director determines that a competitive solicitation process is not appropriate or cost-effective;
- (8) Off-contract purchases of Washington grown food when such food is not available from Washington sources through an existing contract. However, Washington grown food purchased under this subsection must be of an equivalent or better quality than similar food available through the contract and must be able to be paid from the agency's existing budget. This requirement also applies to purchases and contracts for purchases executed by state agencies, including institutions of higher education as defined in RCW 28B.10.016, under delegated authority granted in accordance with this chapter or under RCW 28B.10.029;
- (9) Contracts awarded to companies that furnish a service where the tariff is established by the utilities and transportation commission or other public entity;
- (10) Intergovernmental agreements awarded to any governmental entity, whether federal, state, or local and any department, division, or subdivision thereof;
- (11) Contracts for services that are necessary to the conduct of collaborative research if the use of a specific contractor is mandated by the funding source as a condition of granting funds;
- (12) Contracts for architectural and engineering services as defined in RCW 39.80.020, which shall be entered into under chapter 39.80 RCW;
- (13) Contracts for the employment of expert witnesses for the purposes of litigation;
- (14) Contracts for bank supervision authorized under RCW 30A.38.040;
- (15) Contracts for the purchase of opioid overdose reversal medication authorized under RCW 70.14.170; and
- (16) Contracts for investigators awarded by the office of independent investigations as authorized under RCW 43.102.050.

[2021 c 318 § 313; 2021 c 273 § 9; 2012 c 224 § 14.]

NOTES:

Reviser's note: This section was amended by 2021 c 273 § 9 and by 2021 c 318 § 313, each without reference to the other. Both amendments are incorporated in the publication of this section under RCW 1.12.025(2). For rule of construction, see RCW 1.12.025(1).

Finding—Intent—2021 c 318: See note following RCW 43.102.020.



**INTERLOCAL CONTRACT
FOR COOPERATIVE PURCHASING**

ILC **17-5925**
No.: _____
Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and * City of College Place, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at * 625 S College Ave, College Place, WA 99324

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on * March 28, 2017 (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began * January 1, 2017 and ends * December 31, 2017. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED BY THE PARTIES HERETO AS FOLLOWS:

* CITY OF COLLEGE PLACE

Name of End User (local government, agency, or non-profit corporation)

* 625 S College Ave

Mailing Address

* College Place WA 99324

City

State

ZIP Code

*By: [Signature]

Signature of chief elected or appointed official

* Harvey Crowder, Mayor 3/28/17

Typed Name & Title of Signatory

Date

Houston-Galveston Area Council

3555 Timmons Lane, Suite 120, Houston, TX 77027

By: [Signature]

Executive Director

Attest: [Signature]

Manager

Date: March 30, 2017

*Denotes required fields

rev. 12/15

H-GAC

Houston-Galveston Area Council

P.O. Box 22777 · 3555 Timmons · Houston, Texas 77227-2777

Cooperative Agreement - Braun Northwest, Inc. - Public Services --

GENERAL PROVISIONS

This Agreement is made and entered into, by and between the Houston-Galveston Area Council hereinafter referred to as H-GAC having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027 and Braun Northwest, Inc., hereinafter referred to as the Contractor, having its principal place of business at 150 North Star Drive, Chehalis, WA 98532.

WITNESSETH:

WHEREAS, H-GAC hereby engages the Contractor to perform certain services in accordance with the specifications of the Agreement; and

WHEREAS, the Contractor has agreed to perform such services in accordance with the specifications of the Agreement;

NOW, THEREFORE, H-GAC and the Contractor do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The Contractor warrants and assures H-GAC that it possesses adequate legal authority to enter into this Agreement. The Contractor's governing body, where applicable, has authorized the signatory official(s) to enter into this Agreement and bind the Contractor to the terms of this Agreement and any subsequent amendments hereto.

ARTICLE 2: APPLICABLE LAWS

The Contractor agrees to conduct all activities under this Agreement in accordance with all applicable rules, regulations, directives, standards, ordinances, and laws, in effect or promulgated during the term of this Agreement, including without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and licensing laws and regulations. When required, the Contractor shall furnish H-GAC with satisfactory proof of its compliance therewith.

ARTICLE 3: INDEPENDENT CONTRACTOR

The execution of this Agreement and the rendering of services prescribed by this Agreement do not change the independent status of H-GAC or the Contractor. No provision of this Agreement or act of H-GAC in performance of the Agreement shall be construed as making the Contractor the agent, servant or employee of H-GAC, the State of Texas or the United States Government. Employees of the Contractor are subject to the exclusive control and supervision of the Contractor. The Contractor is solely responsible for employee related disputes and discrepancies, including employee payrolls and any claims arising therefrom.

ARTICLE 4: WHOLE AGREEMENT

The General Provisions, Special Provisions, and Attachments, as provided herein, constitute the complete Agreement ("Agreement") between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein. Except as otherwise provided herein, this Agreement cannot be modified without written consent of the parties.

ARTICLE 5: SCOPE OF SERVICES

The services to be performed by the Contractor are outlined in an Attachment to this Agreement.

ARTICLE 6: PERFORMANCE PERIOD

This Agreement shall be performed during the period which begins Oct 01 2020 and ends Sep 30 2022. All services under this Agreement must be rendered within this performance period, unless directly specified under a written change or extension provisioned under Article 14, which shall be fully executed by both parties to this Agreement.

ARTICLE 7: PAYMENT OR FUNDING

Payment provisions under this Agreement are outlined in the Special Provisions.

ARTICLE 8: REPORTING REQUIREMENTS

If the Contractor fails to submit to H-GAC in a timely and satisfactory manner any report required by this Agreement, or otherwise fails to satisfactorily render performances hereunder, H-GAC may terminate this agreement with notice as identified in Article 15 of these General Provisions. H-GAC has final determination of the adequacy of performance and reporting by Contractor. Termination of this agreement for failure to perform may affect Contractor's ability to participate in future opportunities with H-GAC. The Contractor's failure to timely submit any report may also be considered cause for termination of this Agreement.

Any additional reporting requirements shall be set forth in the Special Provisions of this Agreement.

ARTICLE 9: INSURANCE

Contractor shall maintain insurance coverage for work performed or services rendered under this Agreement as outlined and defined in the attached Special Provisions.

ARTICLE 10: SUBCONTRACTS and ASSIGNMENTS

Except as may be set forth in the Special Provisions, the Contractor agrees not to subcontract, assign, transfer, convey, sublet or otherwise dispose of this Agreement or any right, title, obligation or interest it may have therein to any third party without prior written approval of H-GAC. The Contractor acknowledges that H-GAC is not liable to any subcontractor or assignee of the Contractor. The Contractor shall ensure that the performance rendered under all subcontracts shall result in compliance with all the terms and provisions of this Agreement as if the performance rendered was rendered by the Contractor. Contractor shall give all required notices, and comply with all laws and regulations applicable to furnishing and performance of the work. Except where otherwise expressly required by applicable law or regulation, H-GAC shall not be responsible for monitoring Contractor's compliance, or that of Contractor's subcontractors, with any laws or regulations.

ARTICLE 11: AUDIT

Notwithstanding any other audit requirement, H-GAC reserves the right to conduct or cause to be conducted an independent audit of any transaction under this Agreement, such audit may be performed by the H-GAC local government audit staff, a certified public accountant firm, or other auditors designated by H-GAC and will be conducted in accordance with applicable professional standards and practices. The Contractor understands and agrees that the Contractor shall be liable to the H-GAC for any findings that result in monetary obligations to H-GAC.

ARTICLE 12: EXAMINATION OF RECORDS

The Contractor shall maintain during the course of the work complete and accurate records of all of the Contractor's costs and documentation of items which are chargeable to H-GAC under this Agreement. H-GAC, through its staff or designated public accounting firm, the State of Texas, and United States Government, shall have the right at any reasonable time to inspect, copy and audit those records on or

off the premises by authorized representatives of its own or any public accounting firm selected by H-GAC. The right of access to records is not limited to the required retention period, but shall last as long as the records are retained. Failure to provide access to records may be cause for termination of the Agreement. The records to be thus maintained and retained by the Contractor shall include (without limitation): (1) personnel and payroll records, including social security numbers and labor classifications, accounting for total time distribution of the Contractor's employees working full or part time on the work, as well as cancelled payroll checks, signed receipts for payroll payments in cash, or other evidence of disbursement of payroll payments; (2) invoices for purchases, receiving and issuing documents, and all other unit inventory records for the Contractor's stocks or capital items; and (3) paid invoices and cancelled checks for materials purchased and for subcontractors' and any other third parties' charges.

The Contractor further agrees that the examination of records outlined in this article shall be included in all subcontractor or third-party agreements.

ARTICLE 13: RETENTION OF RECORDS

The Contractor and its subcontractors shall maintain all records pertinent to this Agreement, and all other financial, statistical, property, participant records, and supporting documentation for a period of no less than seven (7) years from the later of the date of acceptance of the final payment or until all audit findings have been resolved. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the retention period, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the seven (7) years, whichever is later, and until any outstanding litigation, audit, or claim has been fully resolved.

ARTICLE 14: CHANGES AND AMENDMENTS

- A. Any alterations, additions, or deletions to the terms of this Agreement, which are required by changes in federal or state law or by regulations, are automatically incorporated without written amendment hereto, and shall become effective on the date designated by such law or by regulation.
- B. To ensure the legal and effective performance of this Agreement, both parties agree that any amendment that affects the performance under this Agreement must be mutually agreed upon and that all such amendments must be in writing. After a period of no less than 30 days subsequent to written notice, unless sooner implementation is required by law, such amendments shall have the effect of qualifying the terms of this Agreement and shall be binding upon the parties as if written herein.

ARTICLE 15: TERMINATION PROCEDURES

The Contractor acknowledges that this Agreement may be terminated for Convenience or Default.

A. Convenience

H-GAC may terminate this Agreement at any time, in whole or in part, with or without cause, whenever H-GAC determines that for any reason such termination is in the best interest of H-GAC, by providing written notice by certified mail to the Contractor. Upon receipt of notice of termination, all services hereunder of the Contractor and its employees and subcontractors shall cease to the extent specified in the notice of termination.

The Contractor may cancel or terminate this Agreement upon submission of thirty (30) days written notice, presented to H-GAC via certified mail. The Contractor may not give notice of cancellation after it has received notice of default from H-GAC.

B. Default

H-GAC may, by written notice of default to the Contractor, terminate the whole or any part of the Agreement, in any one of the following circumstances:

- (1) If the Contractor fails to perform the services herein specified within the time specified herein or any extension thereof; or
- (2) If the Contractor fails to perform any of the other provisions of this Agreement for any reason whatsoever, or so fails to make progress or otherwise violates the Agreements that completion of services herein specified within the Agreement term is significantly endangered, and in either of these two instances does not cure such failure within a period often (10) days (or such longer period of time as may be authorized by H-GAC in writing) after receiving written notice by certified mail of default from H-GAC.

ARTICLE 16: SEVERABILITY

H-GAC and Contractor agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect any other term of this Agreement, which shall continue in full force and effect.

ARTICLE 17: FORCE MAJEURE

To the extent that either party to this Agreement shall be wholly or partially prevented from the performance of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 18: CONFLICT OF INTEREST

No officer, member or employee of the Contractor or subcontractor, no member of the governing body of the Contractor, and no other public officials of the Contractor who exercise any functions or responsibilities in the review or Contractor approval of this Agreement, shall participate in any decision relating to this Agreement which affects his or her personal interest, or shall have any personal or pecuniary interest, direct or indirect, in this Agreement.

ARTICLE 19: FEDERAL COMPLIANCE

Contractor agrees to comply with all federal statutes relating to nondiscrimination, labor standards, and environmental compliance. Additionally, for work to be performed under the Agreement or subcontract thereof, including procurement of materials or leases of equipment, Contractor shall notify each potential subcontractor or supplier of the Contractor's federal compliance obligations. These may include, but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) the Fair Labor Standards Act of 1938 (29 USC 676 et. seq.), (d) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps and the Americans with Disabilities Act of 1990; (e) the Age Discrimination in Employment Act of 1967 (29 USC 621 et. seq.) and the Age Discrimination Act of 1974, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (f) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (g) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to the nondiscrimination on the basis of alcohol abuse or alcoholism; (h) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (i) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (j) any other nondiscrimination provisions in any specific statute(s)

applicable to any Federal funding for this Agreement; (k) the requirements of any other nondiscrimination statute(s) which may apply to this Agreement; (l) applicable provisions of the Clean Air Act (42 U.S.C. §7401 et seq.), the Federal Water Pollution Control Act, as amended (33 U.S.C. §1251 et seq.), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and the Environmental Protection Agency regulations at 40 CFR Part 15; (m) applicable provisions of the Davis- Bacon Act (40 U.S.C. 276a - 276a-7), the Copeland Act (40 U.S.C. 276c), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-332), as set forth in Department of Labor Regulations at 20 CFR 5.5a; (n) the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).

ARTICLE 20: CRIMINAL PROVISIONS AND SANCTIONS

The Contractor agrees to perform the Agreement in conformance with safeguards against fraud and abuse as set forth by the H-GAC, the State of Texas, and the acts and regulations of any related state or federal agency. The Contractor agrees to promptly notify H-GAC of any actual or suspected fraud, abuse, or other criminal activity through the filing of a written report within twenty-four (24) hours of knowledge thereof. Contractor shall notify H-GAC of any accident or incident requiring medical attention arising from its activities under this Agreement within twenty-four (24) hours of such occurrence. Theft or willful damage to property on loan to the Contractor from H-GAC, if any, shall be reported to local law enforcement agencies and H-GAC within two (2) hours of discovery of any such act.

The Contractor further agrees to cooperate fully with H-GAC, local law enforcement agencies, the State of Texas, the Federal Bureau of Investigation and any other duly authorized investigative unit, in carrying out a full investigation of all such incidents.

The Contractor shall notify H-GAC of the threat of lawsuit or of any actual suit filed against the Contractor pertaining to this Agreement or which would adversely affect the Contractor's ability to perform services under this Agreement.

ARTICLE 21: INDEMNIFICATION AND RECOVERY

H-GAC's liability under this Agreement, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, is limited to its order processing charge. In no event will H-GAC be liable for any loss of use, loss of time, inconvenience, commercial loss, lost profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. Contractor agrees, to the extent permitted by law, to defend and hold harmless H-GAC, its board members, officers, agents, officials, employees and indemnities from any and all claims, costs, expenses (including reasonable attorney fees), actions, causes of action, judgements, and liens arising as a result of Contractor's negligent act or omission under this Agreement. Contractor shall notify H-GAC of the threat of lawsuit or of any actual suit filed against Contractor relating to this Agreement.

ARTICLE 22: LIMITATION OF CONTRACTOR'S LIABILITY

Except as specified in any separate writing between the Contractor and an END USER, Contractor's total liability under this Agreement, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, but excluding its obligation to indemnify H-GAC, is limited to the price of the particular products/services sold hereunder, and Contractor agrees either to refund the purchase price or to repair or replace product(s) that are not as warranted. In no event will Contractor be liable for any loss of use, loss of time, inconvenience, commercial loss, loss of profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. Contractor understands and agrees that it shall be liable to repay and shall repay upon demand to

END USER any amounts determined by H-GAC, its independent auditors, or any agency of State or Federal government to have been paid in violation of the terms of this Agreement.

ARTICLE 23: TITLES NOT RESTRICTIVE

The titles assigned to the various Articles of this Agreement are for convenience only. Titles shall not be considered restrictive of the subject matter of any Article, or part of this Agreement.

ARTICLE 24: JOINT WORK PRODUCT

This Agreement is the joint work product of H-GAC and the Contractor. This Agreement has been negotiated by H-GAC and the Contractor and their respective counsel and shall be fairly interpreted in accordance with its terms and, in the event of any ambiguities, no inferences shall be drawn against any party.

ARTICLE 25: DISPUTES

All disputes concerning questions of fact or of law arising under this Agreement, which are not addressed within the Whole Agreement as defined pursuant to Article 4 hereof, shall be decided by the Executive Director of H-GAC or his designee, who shall reduce his decision to writing and provide notice thereof to the Contractor. The decision of the Executive Director or his designee shall be final and conclusive unless, within thirty (30) days from the date of receipt of such notice, the Contractor requests a rehearing from the Executive Director of H-GAC. In connection with any rehearing under this Article, the Contractor shall be afforded an opportunity to be heard and offer evidence in support of its position. The decision of the Executive Director after any such rehearing shall be final and conclusive. The Contractor may, if it elects to do so, appeal the final and conclusive decision of the Executive Director to a court of competent jurisdiction. Pending final decision of a dispute hereunder, the Contractor shall proceed diligently with the performance of the Agreement and in accordance with H-GAC's final decision.

ARTICLE 26: CHOICE OF LAW: VENUE

This Agreement shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under or in connection with the Agreement shall lie exclusively in Harris County, Texas. Disputes between END USER and Contractor are to be resolved in accordance with the law and venue rules of the state of purchase. Contractor shall immediately notify H-GAC of such disputes.

ARTICLE 27: ORDER OF PRIORITY

In the case of any conflict between or within this Agreement, the following order of priority shall be utilized: 1) General Provisions, 2) Special Provisions, 3) Scope of Work, and, 4) Other Attachments.

SIGNATURES:

H-GAC and the Contractor have read, agreed, and executed the whole Agreement as of the date first written above, as accepted by:

Braun Northwest, Inc.

Signature 
6F595FD86388485...

Name Tami McCallum

Title VP of Sales

Date 10/20/2020

H-GAC DocuSigned by:

Signature 
82EC270D5D61423...

Name Chuck Wemple

Title Executive Director

Date 10/21/2020

H-GAC

Houston-Galveston Area Council

P.O. Box 22777 · 3555 Timmons · Houston, Texas 77227-2777

Cooperative Agreement - Braun Northwest, Inc. - Public Services -

SPECIAL PROVISIONS

Incorporated by attachment, as part of the whole agreement, H-GAC and the Contractor do, hereby agree to the Special Provisions as follows:

ARTICLE 1: BIDS/PROPOSALS INCORPORATED

In addition to the whole Agreement, the following documents listed in order of priority are incorporated into the Agreement by reference: Bid/Proposal Specifications and Contractor's Response to the Bid/Proposal.

ARTICLE 2: END USER AGREEMENTS ("EUA")

H-GAC acknowledges that the **END USER** may choose to enter into an End User Agreement ("EUA") with the **Contractor** through this Agreement, and that the term of the EUA may exceed the term of the current **H-GAC** Agreement. **H-GAC's** acknowledgement is not an endorsement or approval of the End User Agreement's terms and conditions. **Contractor** agrees not to offer, agree to or accept from the **END USER**, any terms or conditions that conflict with those in **Contractor's** Agreement with **H-GAC**. Contractor affirms that termination of its Agreement with H-GAC for any reason shall not result in the termination of any underlying EUA, which shall in each instance, continue pursuant to the EUA's stated terms and duration. Pursuant to the terms of this Agreement, termination of this Agreement will disallow the **Contractor** from entering into any new EUA with **END USERS**. Applicable **H-GAC** order processing charges will be due and payable to **H-GAC** on any EUAs, surviving termination of this Agreement between **H-GAC** and **Contractor**.

ARTICLE 3: MOST FAVORED CUSTOMER CLAUSE

Contractor shall provide its most favorable pricing and terms to H-GAC. If at any time during this Agreement, Contractor develops a regularly followed standard procedure of entering into agreements with other governmental customers within the State of Texas, and offers the same or substantially the same products/services offered to **H-GAC** on a basis that provides prices, warranties, benefits, and or terms more favorable than those provided to **H-GAC**, **Contractor** shall notify **H-GAC** within ten (10) business days thereafter, and this Agreement shall be deemed to be automatically retroactively amended, to the effective date of Contractor's most favorable past agreement with another entity. **Contractor** shall provide the same prices, warranties, benefits, or terms to **H-GAC** and its **END USER** as provided in its most favorable past agreement. H-GAC shall have the right and option at any time to decline to accept any such change, in which case the amendment shall be deemed null and void. If **Contractor** claims that a more favorable price, warranty, benefit, or term that was charged or offered to another entity during the term of this Agreement, does not constitute more favorable treatment, than **Contractor** shall, within ten (10) business days, notify **H-GAC** in writing, setting forth the detailed reasons **Contractor** believes the aforesaid offer is not in fact most favored treatment. **H-GAC**, after due consideration of Contractor's written explanation, may decline to accept such explanation and thereupon this Agreement between **H-GAC** and **Contractor** shall be automatically amended, effective retroactively, to the effective date of the most favored agreement, to provide the same prices, warranties,

benefits, or terms to H-GAC and the END USER.

EXCEPTION: *This clause shall not be applicable to prices and price adjustments offered by a bidder, Proposer or contractor, which are not within bidder's/proposer's control [example; a manufacturer's bid concession], or to any prices offered to the Federal Government and its agencies.*

ARTICLE 4: PARTY LIABILITY

Contractor's total liability under this Agreement, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, is limited to the price of the particular products/services sold hereunder. Contractor agrees either to refund the purchase price or to repair or replace product(s) that are not as warranted. Contractor accepts liability to repay, and shall repay upon demand to END USER, any amounts determined by H-GAC, its independent auditors, or any state or federal agency, to have been paid in violation of the terms of this Agreement.

ARTICLE 5: GOVERNING LAW & VENUE

Contractor and H-GAC agree that Contractor will make every reasonable effort to resolve disputes with the **END USER** in accord with the law and venue rules of the state of purchase. **Contractor** shall immediately notify **H-GAC** of such disputes.

ARTICLE 6: SALES AND ORDER PROCESSING CHARGE

Contractor shall sell its products to **END USERS** based on the pricing and terms of this Agreement. **H-GAC** will invoice **Contractor** for the applicable order processing charge when H-GAC receives notification of an END USER order. **Contractor shall remit to H-GAC** the full amount of the applicable order processing charge, after delivery of any product or service and subsequent END USER acceptance. Payment of the Order Processing Charge shall be remitted from Contractor to H-GAC, within thirty (30) calendar days or ten (10) business days after receipt of an END USER's payment, whichever comes first, notwithstanding Contractor's receipt of invoice. For sales made by **Contractor** based on this Agreement, including sales to entities without Interlocal Agreements, **Contractor** shall pay the applicable order processing charges to **H-GAC**. Further, **Contractor** agrees to encourage entities who are not members of H-GAC's Cooperative Purchasing Program to execute an **H-GAC** Interlocal Agreement. **H-GAC** reserves the right to take appropriate actions including, but not limited to, Agreement termination if **Contractor** fails to promptly remit the appropriate order processing charge to H-GAC. In no event shall **H-GAC** have any liability to **Contractor** for any goods or services an **END USER** procures from **Contractor**. At all times, **Contractor** shall remain liable to pay to **H-GAC** any order processing charges on any portion of the Agreement actually performed, and for which compensation was received by **Contractor**.

ARTICLE 7: LIQUIDATED DAMAGES

Contractor and H-GAC agree that Contractor shall cooperate with the END USER at the time an END USER purchase order is placed, to determine terms for any liquidated damages.

ARTICLE 8: INSURANCE

Unless otherwise stipulated in Section B of the Bid/Proposal Specifications, **Contractor** must have the following insurance and coverage minimums:

- a. **General liability** insurance with a Single Occurrence limit of at least \$1,000,000.00, and a General

Aggregate limit of at least two times the Single Occurrence limit.

Product liability insurance with a Single Occurrence limit of at least \$1,000,000.00, and a General Aggregate limit of at least two times the Single Occurrence limit for all Products except Automotive Fire Apparatus. For Automotive Fire Apparatus, see Section B of the Bid/Proposal Specifications.

Property Damage or Destruction insurance is required for coverage of **End User** owned equipment while in **Contractor's** possession, custody or control. The minimum Single Occurrence limit is \$500,000.00 and the General Aggregate limit must be at least two times the Single Occurrence limit. This insurance may be carried in several ways, e.g. under an Inland Marine policy, as part of Automobile coverage, or under a Garage Keepers policy. In any event, this coverage must be specifically and clearly listed on insurance certificate(s) submitted to **H-GAC**.

- b. Insurance coverage shall be in effect for the length of any contract made pursuant to the Bid/Proposal, and for any extensions thereof, plus the number of days/months required to *deliver* any outstanding order after the close of the contract period.
- c. Original Insurance Certificates must be furnished to **H-GAC** on request, showing **Contractor** as the insured and showing coverage and limits for the insurances listed above.
- d. If any Product(s) or Service(s) will be provided by parties other than **Contractor**, all such parties are required to carry the minimum insurance coverages specified herein, and if requested by **H-GAC**, a separate insurance certificate must be submitted for each such party.
- e. **H-GAC** reserves the right to contact insurance underwriters to confirm policy and certificate issuance and document accuracy.

ARTICLE 9: PERFORMANCE AND PAYMENT BONDS FOR INDIVIDUAL ORDERS

H-GAC's contractual requirements DO NOT include a Performance & Payment Bond (PPB); therefore, Contractor shall offer pricing that reflects this cost savings. **Contractor** shall remain prepared to offer a PPB to cover any order if so requested by the **END USER**. **Contractor** shall quote a price to **END USER** for provision of any requested PPB, and agrees to furnish the PPB within ten business (10) days of receipt of **END USER's** purchase order.

ARTICLE 10: CHANGE OF STATUS

Contractor shall immediately notify **H-GAC**, in writing, of **ANY** change in ownership, control, dealership/franchisee status, Motor Vehicle license status, or name. Contractor shall offer written guidance to advise H-GAC if this Agreement shall be affected in any way by such change. **H-GAC** shall have the right to determine whether or not such change is acceptable, and to determine what action shall be warranted, up to and including cancellation of Agreement.

ARTICLE 11: TEXAS MOTOR VEHICLE BOARD LICENSING

All that deal in motor vehicles shall maintain current licenses that are required by the Texas Motor Vehicle Commission Code. If at any time during this Agreement term, any required **Contractor** license is denied, revoked, or not renewed, **Contractor** shall be in default of this Agreement, unless the Texas Motor Vehicle

Board issues a stay or waiver. Contractor shall promptly provide copies of all current applicable Texas Motor Vehicle Board documentation to **H-GAC** upon request.

Attachment A Braun Northwest Inc Ambulances, EMS & Other Special Service Vehicles Contract No.: AM10-20		
C. Braun Northwest		
These units can only be sold outside Texas		
A. Ambulance		
AM20CA01	North Star - Type 1 - Ford F350 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	\$ 164,754.00
AM20CA02	North Star - Type 1 - Ford F350 4x4 - Diesel Engine - 155"L x 94"W x 72" HR	\$ 179,514.00
AM20CA03	North Star - Type 1 - Ram 3500 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	\$ 163,737.00
AM20CA04	North Star - Type 1 - GMC K3500 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	\$ 167,646.00
AM20CA05	North Star - Type 1 - Chevrolet 4500 4x4 - Diesel Engine - 167"L x 94"W x 72" HR	\$ 186,451.00
AM20CA06	North Star - Type 1 - Ford F450 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	\$ 179,546.00
AM20CA07	North Star - Type 1 - Ford F450 4x4 - Diesel Engine - 167"L x 94"W x 72" HR	\$ 182,158.00
AM20CA08	North Star - Type 1 - Ram 4500 4x4 - Diesel Engine - 167"L x 94"W x 72" HR	\$ 180,907.00
AM20CA09	North Star - Type 1 - Medium Duty - Ford F650 4x2 - Diesel Engine - 167"L x 96"W x 72" HR	\$ 204,643.00
AM20CA10	North Star - Type 1 Medium Duty - International - Diesel Engine - 167"L x 96"W x 72" HR	\$ 212,673.00
AM20CA11	North Star - Type 1 Medium Duty - Freightliner - Diesel Engine - 167"L x 96"W x 72" HR	\$ 205,688.00
AM20CA12	North Star - Type 2 - MB Sprinter Van	\$ 114,722.00
AM20CA13	North Star - Type 2 - Ram Promaster Van	\$ 114,661.00
AM20CA14	North Star - Type 2 - Ford Transit AWD	\$ 122,841.00
AM20CA15	North Star - Type 3 - Ford E350 - Gas Engine - 147"L x 94"W x 72" HR	\$ 149,530.00
AM20CA16	North Star - Type 3 - GMC G3500 - Gas Engine - 147"L x 94"W x 72" HR	\$ 150,408.00
AM20CA17	North Star - Type 3 - Ford E450 - Gas Engine - 167"L x 94"W x 72" HR	\$ 153,945.00
AM20CA18	North Star - Type 3 - GMC G4500 - Gas Engine - 167"L x 94"W x 72" HR	\$ 154,792.00
B. Light/Medium Rescue Vehicle		
AM20CB01	North Star - Fire Rescue - Ford F550 4x4 Crew Cab - Diesel Engine - 116"L x 94"W	\$ 149,949.00
AM20CB02	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 116"L x 94"W	\$ 145,337.00
AM20CB03	North Star - Fire Rescue - Ram 5500 4x4 Crew Cab - Diesel Engine - 116"L x 94"W	\$ 145,274.00
AM20CB04	North Star - Fire Rescue - Ram 5500 4x4 Regular Cab - Diesel Engine - 116"L x 94"W	\$ 142,630.00
AM20CB05	North Star - Fire Rescue - Ford F550 4x4 Crew Cab - Diesel Engine - 147"L x 94"W	\$ 153,989.00

AM20CB06	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 147"L x 94"W	\$ 149,381.00
AM20CB07	North Star - Fire Rescue - Ram 5500 4x4 Crew Cab - Diesel Engine - 147"L x 94"W	\$ 149,335.00
AM20CB08	North Star - Fire Rescue - Ram 5500 4x4 Regular Cab - Diesel Engine - 147"L x 94"W	\$ 148,638.00
AM20CB09	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 167"L x 94"W	\$ 153,467.00
AM20CB10	North Star - Fire Rescue - Ram 5500 4x4 Regular Cab - Diesel Engine - 167"L x 94"W	\$ 151,062.00
AM20CB11	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 192"L x 94"W	\$ 160,438.00
AM20CB12	North Star - Fire Rescue - Ram 5500 4x4 Regular Cab - Diesel Engine - 192"L x 94"W	\$ 157,798.00
C. Other Specialty Vehicle or Equipment		
AM20CC01	North Star - Prisoner Transport - Ford E350 - Gas Engine - 143"L x 94"W x 57"HR	\$ 100,893.00
AM20CC02	North Star - Prisoner Transport - Ford F350 4x4 - Diesel Engine - 143"L x 94"W x 57"HR	\$ 119,345.00
AM20CC03	North Star - Prisoner Transport - Ford F450 4x2 Regular Cab - Diesel Engine - 191"L x 94"W x 73"HR	\$ 154,221.00
AM20CC04	North Star - Prisoner Transport - Ford F550 4x2 - Regular Cab - Diesel Engine - 197"L x 94"W x 73" HR	\$ 161,136.00
AM20CC05	North Star - Prisoner Transport - Freightliner 4x2 - Regular Cab - Diesel Engine - 197"L x 94" W x 73"HR	\$ 194,293.00
AM20CC06	North Star - Prisoner Transport - Ford F650 4x2 - Super Cab - Diesel Engine - 197"L x 94" W x 73"HR	\$ 186,709.00
AM20CC07	North Star - Prisoner Transport - Ram 4500 4x2 Regular Cab - 197"L x 94"W x 73"HR	\$ 163,996.00
AM20CC08	North Star - EOD Command - Ford F550 4x4 - Regular Cab - Diesel Engine - 191"L x 94" W x 80" HR	\$ 199,358.00
AM20CC09	North Star - EOD Command - International MV607 4x2 Crew Cab - Diesel Engine - 222"L x 100"W x 84"HR	\$ 176,317.00
AM20CC10	North Star - SWAT Command - Ford F550 4x4 - Regular Cab - Diesel Engine - 192"L x 94" W x 80" HR	\$ 163,988.00
AM20CC11	North Star - Hazardous Materials Command - Ford F550 4x4 - Regular Cab - Diesel Engine - 189"L x 94" W x 72" HR	\$ 200,223.00
AM20CC12	North Star - Crime Scene Command - Ford F350 4x4 - Diesel Engine - 147"L x 94"W x 72"HR	\$ 170,399.00
AM20CC13	North Star - Mobile Command - Ford F650 4x2 - Diesel Engine - 196"L x 94"W x 76"HR	\$ 206,618.00
AM20CC14	North Star - Wildland Crew Body - 198"L x 98"W x 78" HR	\$ 177,798.00
E. Remounts (See Section B, p. 8 Items for specifics regarding "Remount" pricing)		
AM20CE01	North Star - Remount of Northstar Module	\$ 42,450.00
AM20CE02	North Star - Remount of Northstar Module - Ford F350 4x4	\$ 85,444.00
AM20CE03	North Star - Remount of Northstar Module - Ford F450 4x4	\$ 100,350.00
AM20CE04	North Star - Remount of Northstar Module - Ford E350	\$ 70,545.00
AM20CE05	North Star - Remount of Northstar Module - Ford E450	\$ 72,510.00
AM20CE06	North Star - Remount of Northstar Module - GMC G3500	\$ 71,323.00
AM20CE07	North Star - Remount of Northstar Module - GMC G4500	\$ 72,657.00
AM20CE08	North Star - Remount of Northstar Module - Chevrolet 4500 4x4	\$ 104,965.00
AM20CE09	North Star - Remount of Northstar Module - Ram 3500 4x4	\$ 84,377.00
AM20CE10	North Star - Remount of Northstar Module - Ram 4500 4x4	\$ 98,777.00

AM20CE11	North Star - Remount of Northstar Module - International	\$ 127,018.00
AM20CE12	North Star - Remount of Northstar Module - Freightliner	\$ 120,803.00
AM20CE13	North Star - Remount of Northstar Module - Ford F650 4x2	\$ 107,708.00



COLLEGE PLACE FIRE DEPT - 1 x Power System

Quote Number: 10433439

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Version: 1

Prepared For: COLLEGE PLACE FIRE DEPT

Rep: Grant Sentz

Attn:

Email: grant.sentz@stryker.com

Phone Number:

Quote Date: 10/25/2021

Expiration Date: 01/23/2022

Delivery Address

Name: COLLEGE PLACE FIRE DEPT

Account #: 1521757

Address: 629 S COLLEGE AVE

COLLEGE PLACE

Washington 99324-1516

End User - Shipping - Billing

Name: COLLEGE PLACE FIRE DEPT

Account #: 1521757

Address: 629 S COLLEGE AVE

COLLEGE PLACE

Washington 99324-1516

Bill To Account

Name: CITY OF COLLEGE PLACE

Account #: 1521756

Address: 625 S COLLEGE AVE

COLLEGE PLACE

Washington 99324-1516

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	639005550001	MTS POWER LOAD	1	\$23,211.13	\$23,211.13
2.0	650605550002	Power-PRO XT MTS Mid: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Trendelenburg, dual compatibility, backrest storage pouch	1	\$19,798.38	\$19,798.38
3.0	6252000000	Stair-PRO Model 6252	1	\$3,659.76	\$3,659.76
3.1	7777881664	2 year parts only			
3.2	6252009001	Stair-Pro Operations Manual			
3.3	6250001162	In-Service Video (DVD)			
3.4	6252026000	Common Components			
3.5	6250021000	2 Piece ABS Panel Seat			
3.6	6250160000	Polypropelene Restraint Set(Plastic Buckles)			
3.7	6252022000	Main Frame Assy Option			
3.8	6250024000	Standard Length Lower LiftHandles			
3.9	6252027000	Footrest Option			
3.10	6252024000	No IV Clip Option			
Equipment Total:					\$46,669.27

ProCare Products:



COLLEGE PLACE FIRE DEPT - 1 x Power System

Quote Number: 10433439

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Version: 1

Prepared For: COLLEGE PLACE FIRE DEPT

Rep: Grant Sentz

Attn:

Email: grant.sentz@stryker.com

Phone Number:

Quote Date: 10/25/2021

Expiration Date: 01/23/2022

#	Product	Description	Years	Qty	Sell Price	Total
4.1	76011PT	ProCare Power-LOAD Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for MTS POWER LOAD	4	1	\$5,885.40	\$5,885.40
4.2	71061PT	ProCare Power-PRO Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for Power-PRO XT MTS Mid: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Trendelenburg, dual compatibility, backrest storage pouch	3	1	\$3,360.90	\$3,360.90
ProCare Total:						\$9,246.30

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$0.00
Grand Total:	\$55,915.57

Prices: In effect for 90 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Capital Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html. A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.

stryker

Powered loading system





Reduce the risk of injuries when loading and unloading cots

Being an EMS worker is a demanding job, both physically and emotionally. The repetition of loading and unloading cots in and out of an ambulance day after day can take its toll on the body.

Power-LOAD®
powered fastener system

Injury reductions

100%

reduction in cot related injuries saved one service \$545,500 in 4.5 years.⁴

99%

of those surveyed agree our Powered System has made their job easier.⁵

Adverse cot events reduced

96%

by one service with the assistance of the Power-LOAD cot fastener system and Power-PRO XT cot.⁶

1 in 4

1 in 4 EMS workers will suffer a career ending back injury within their first four years in the field¹. The number one cause – Lifting. Our Power-PRO XT powered ambulance cot utilizes a battery-powered hydraulic system effectively raising and lowering a cot at the touch of a button. Use of the Power-PRO XT has proven to reduce spinal loading, resulting in reduced injuries, lost or modified workdays and Workers' Compensation costs, and increased recruitment and retention.



Power-PRO® XT
powered ambulance cot



X-Restraint Package
Meets SAE J3027 dynamic
crash test safety standards.

Proven to save guarantee^{2,3}

100% **reduction** in
missed safety hooks

At Stryker we stand behind our products. For qualifying purchasers², upon standardization, Stryker offers a program that guarantees at least a **50% reduction** in cot-related injuries pertaining to raising, lowering, loading and unloading cots and **100% reduction** in missed safety hooks while unloading cots with the Power-PRO and Power-LOAD in full power operation. If not, Stryker will refund the price paid for the Power-PRO cots and Power-LOAD cot fastening systems.³

50% **reduction**
in cot related injuries

Power-PRO® XT

Specifications

Model Number	6506
Height ¹ (infinite height positioning between lowest and highest position)	
Highest Position	41.5 in. (105 cm)
Lowest Position	14 in. (36 cm)
Length	
Standard	81 in. (206 cm)
Minimum	63 in. (160 cm)
Width	23 in. (58 cm)
Weight ²	125 lb (57 kg)
Wheels	
Diameter	6 in. (15 cm)
Width	2 in. (5 cm)

¹ Height measured from bottom of mattress, at seat section, to ground level.

² Cot is weighed with one battery pack, without mattress and restraints.

³ 700 lb weight capacity with an unassisted lift capacity of 500 lb (Cot loads over 300 lb (136 kg) may require additional assistance to meet the set cot load height).

⁴ Can accommodate load decks up to 36 in. Load height can be set between 26 in and 36 in.

Stryker reserves the right to change specifications without notice.

The Power-PRO XT is designed to conform to the Federal Specification for the Star-of-Life Ambulance KKK-A-1822.

The Power-PRO XT is designed to be compatible with competitive cot fastener systems.

Meets dynamic crash standards with Power-LOAD cot fastening system (AS/NZS-4535, BS EN-1789 and SAE J3027 with X-restraints) and Performance-LOAD cot fastening system (SAE J3027 with X-restraints).

Stryker Corporation or its divisions or other corporate affiliated entities own, use or have applied for the following trademarks or service marks: **Performance-LOAD, Power-LOAD, Power-PRO, Stryker**, . All other trademarks are trademarks of their respective owners or holder.

The yellow and black color scheme is a registered trademark of Stryker Corporation

Articulation

Backrest	0 – 73°
Shock Position	+ 15°
Optional Knee Gatch	30°

Maximum Weight Capacity ³	700 lb (318 kg)
---	-----------------

Minimum Operator Required	
Occupied Cot	2
Unoccupied Cot	1

Recommended Fastener System	
Power-LOAD	Model 6390
Floor Mount	Model 6370 or 6377
Wall Mount	Model 6371

Recommended Loading Height ⁴	Up to 36 in (91 cm)
--	---------------------

Power-LOAD®

Specifications

Model Number	6390
Length	
Overall length	95 in (241 cm)
Minimum length	89.5 in (228 cm)
Width	24.5 in (62 cm)
Weight	
Total weight	211.5 lb (96.5 kg)
Floor plate assembly	16.5 lb (7.5 kg)
Anchor assembly	23 lb (10.5 kg)
Transfer assembly	67 lb (30.5 kg)
Trolley assembly	105 lb (48 kg)

Stryker Corporation or its divisions or other corporate affiliated entities own, use or have applied for the following trademarks or service marks: **Flex Financial, Performance-PRO, Power-LOAD, Power-PRO, ProCare, SMRT, Stryker**. All other trademarks are trademarks of their respective owners or holder.

*Maximum weight capacity represents patient weight and assessories. Safe working load of 870 lb (395 kg) represents the sum of the cot total weight and patient.

The Power-LOAD Cot Fastener System is designed to conform to the Federal Specification for the Star-of-Life Ambulance KKK-A-1822.

1. Sanders, Mick J. (2011) Mosby’s Paramedic Textbook (4th ed., p. 36)
2. Please contract your sales representative to see if you qualify for the EMS Guarantee.
3. Subject to the terms and conditions of EMS proven to save.
- 4.Reference: Stryker (2018). EMSStat – Norman Regional Health System Case Study (Case Study on Power-PRO XT cots and Power-LOAD cot fastening systems). Retrieved from: <http://ems.stryker.com>
- 5 Reference: Stryker. (2012). Superior Ambulance Case Study [Case Study on Power-PRO XT cots]. Retrieved from: <http://ems.stryker.com>
- 6.Emergency Medical Services Authority. (2015). Risk Reduction Success Story: Utilization of the Stryker Power-LOAD Cot Fastener System in the EMSA System. Tulsa, Oklahoma and Oklahoma City, Oklahoma: Emergency Medical Services Authority. *Data provided by EMSA

Maximum weight capacity*	700 lb (318 cm)
Minimum operator required	

Occupied cot	2
Unoccupied cot	1

Recommended loading height	22 in to 36 in (56 cm to 91 cm)
-----------------------------------	---------------------------------

Battery	12 VDC, 5 Ah lead acid battery (6390-001-468)
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3800 E. Centre Avenue
Portage, MI 49002 USA
t: 269 329 2100
toll free: 800 327 0770

ems.stryker.com

City of College Place, Washington
RESOLUTION NO. 21-057

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE,
WASHINGTON REGARDING ACCEPTANCE OF A COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) – GENERAL PURPOSE GRANT
APPLICATION FOR THE SAFEWALK COLLEGE PLACE PROJECT**

WHEREAS, City of College Place, Washington is authorized to apply to the state Department of Commerce for a Community Development Block Grant (CDBG); and

WHEREAS, City of College Place, Washington has identified a community development and housing priority need for which to seek CDBG funding; and

WHEREAS, it is necessary certain conditions be met to receive CDBG funds;

NOW, THEREFORE, be it resolved that the City of College Place, Washington accepts a grant contract with the State of Washington Department of Commerce and authorizes the City Administrator to sign it with the project cost being \$381,184 to build 1,636 feet of six-foot-wide ADA accessible sidewalk on the north side of SW 6th Street from SW Davis to S. College Avenues and on the north side of SW 8th Street from SW Bade to College. and certifies that, it:

Will comply with applicable provisions of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable state and federal laws;

Has provided and will provide opportunities for citizen participation that satisfy the CDBG requirements of 24 CFR 570.486;

Will not use assessments against properties owned and occupied by low- and moderate-income persons or charge user fees to recover the capital costs of CDBG-funded public improvements from low- and moderate-income owner-occupants;

Has established or will establish a plan to minimize displacement as a result of activities assisted with CDBG funds; and assist persons actually displaced as a result of such activities, as provided in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended;

Has adopted or will adopt a policy(s) to reduce greenhouse gas emissions in accordance with RCW 70.235.070 and certifies this project will adhere to this policy(s);

Will conduct and administer its program in conformance with Title VI of the Civil Rights Act of 1964 and the Fair Housing Act; and will affirmatively further fair housing (Title VIII of the Civil Rights Act of 1968); and

Has adopted (or will adopt) and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and has adopted (or will adopt) and implement a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location that is the subject of such nonviolent civil rights demonstration within its jurisdiction, in accordance with Section 104(1) of the Title I of the Housing and Community Development Act or 1974, as amended; and

City of College Place, Washington designates Mr. Mike Rizzitiello – City Administrator as the authorized representative to act in all official matters in connection with this application and City of College Place's participation in the State of Washington CDBG Program.

Signature _____

Date _____

Name Norma L. Hernandez

Title 11-23-2021

Attested _____

Date _____



Interagency Grant Agreement with

City of College Place

through

Community Development Block Grant (CDBG) Program
General Purpose Grant

For

SafeWalk College Place Sidewalk Construction

Start date: September 10, 2021

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Attachment A, Scope of Work and Budget

Attachment B, Letter to Incur Costs

FACE SHEET**Contract Number: 21-62210-027**

**Washington State Department of Commerce
Local Government Division
Community Assistance and Research Unit
CDBG General Purpose Grant**

1. Grantee City of College Place 625 S College Ave College Place, WA 99324-1516		2. Grantee Doing Business As (optional) N/A							
3. Grantee Representative Michael Rizzitiello, City Administrator (509) 394-8506 mrizzitiello@cpwa.us		4. COMMERCE Representative Michelle Reilly, Project Manager PO Box 42525/1011 Plum Street SE, Olympia, WA 98504 (360) 764-3739 michelle.reilly@commerce.wa.gov							
5. Grant Amount \$341,184	6. Funding Source Federal: ☒ State: ☐ Other: ☐ N/A: ☐	7. Start Date 9/10/2021	8. End Date 1/31/2026						
9. Federal Funds \$341,184	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Federal Agency:</td> <td style="width: 33%;">CFDA Number:</td> <td style="width: 34%;">Indirect Rate (if applicable):</td> </tr> <tr> <td>U.S. Department of Housing and Urban Development (HUD)</td> <td>14.228</td> <td>N/A</td> </tr> </table>			Federal Agency:	CFDA Number:	Indirect Rate (if applicable):	U.S. Department of Housing and Urban Development (HUD)	14.228	N/A
Federal Agency:	CFDA Number:	Indirect Rate (if applicable):							
U.S. Department of Housing and Urban Development (HUD)	14.228	N/A							
10. Tax ID # 91-6001412	11. SWV # 0028965-00	12. UBI # 3690000564	13. DUNS # 027416270						
14. Grant Purpose SafeWalk College Place Sidewalk Construction. A full description of the project is in Attachment "A" Scope of Work and Budget.									
15. Signing Statement COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant and Attachments and have executed this Grant on the date below to start as of the date and year referenced above and warrant they are authorized to bind their respective agencies. The rights and obligations of both parties to this Grant are governed by this Grant and the following documents hereby incorporated by reference: Attachment "A" – Scope of Work and Budget, Attachment "B" – Letter to Incur Costs, Grantee's application for funding and the Community Development Block Grant policies and procedures.									
FOR GRANTEE Michael Rizzitiello, City Administrator City of College Place Date		FOR COMMERCE Mark K. Barkley, Assistant Director Local Government Division Date APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL 07/17/2019. APPROVAL ON FILE.							

**SPECIAL TERMS AND CONDITIONS
INTERAGENCY GRANT AGREEMENT
FEDERAL FUNDS**

1. DEFINITIONS

- A. "Contractor" and "Grantee" in this Grant, and the term "subrecipient" found in the federal Community Development Block Grant (CDBG) rules and regulations, shall mean the same.
- B. "Low- and moderate-income" shall mean a household income equal to or less than 80 percent of area median income adjusted by family size.
- C. "Subgrantee" or "Subcontractor" shall mean one not in the employment of the Grantee, who is performing all or part of those services under this Grant under a separate Grant with the Grantee. The terms "subgrantee" or "subcontractor" mean subcontractor(s) in any tier.
- D. "Subrecipient" shall mean a non-federal entity that expends federal awards received from a pass-through entity to carry out a federal program, but does not include an individual that is a beneficiary of such a program. It also excludes vendors that receive federal funds in exchange for goods and/or services in the course of normal trade or commerce.

2. AUTHORITY

COMMERCE and Grantee enter into this Contract pursuant to the authority granted by the Interlocal Cooperation Act, Chapter 39.34 RCW.

3. ACKNOWLEDGMENT OF FEDERAL FUNDS

Federal Award Date: August 26, 2021

Federal Award Identification Number (FAIN): B-21-DC-53-0001

Total amount of the federal award: \$13,251,998

Awarding official: John W. Peters, HUD CPD Director

The Grantee agrees that any publications (written, visual, or sound) but excluding press releases, newsletters, and issue analyses, issued by the Grantee describing programs or projects funded in whole or in part with federal funds under this Contract, shall contain the following statements:

"This project was supported by Grant No. B-21-DC-53-0001 awarded by the U.S. Department of Housing and Urban Development (HUD). Points of view in this document are those of the author and do not necessarily represent the official position or policies of HUD. Grant funds are administered by the Community Development Block Grant Program, Washington State Department of Commerce."

4. GRANT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

The Representative for COMMERCE is identified on the Face Sheet of this Grant.

The Representative for the Grantee is identified on the Face Sheet of this Grant.

5. COMPENSATION AND EXPENSES

COMMERCE shall pay an amount not to exceed the amount identified on the Face Sheet of this Grant for the performance of all things necessary for or incidental to the performance of work as set forth in Attachment "A" - Scope of Work and Budget incorporated herein, and by reference the Grantee's application for funding.

Grantee shall receive reimbursement for travel and other expenses as authorized in advance by COMMERCE as reimbursable. Grantee shall receive compensation for travel expenses at current state travel reimbursement rates.

**SPECIAL TERMS AND CONDITIONS
INTERAGENCY GRANT AGREEMENT
FEDERAL FUNDS**

6. INDIRECT COSTS

The Grantee shall provide their indirect cost rate that has been negotiated between their entity and the federal government. If no such rate exists, a *de minimis* indirect cost rate of 10% of modified total direct costs (MTDC) will be used.

7. BILLING PROCEDURES AND PAYMENT

COMMERCE will pay Grantee upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE Representative on a Washington State Invoice Voucher form not more often than monthly.

The invoices shall describe and document, to COMMERCE's satisfaction, a description of the work performed, the progress of the project, and fees. The invoice shall include the Contract Number identified on the Face Sheet of this Grant. If expenses are invoiced, provide a detailed breakdown of each type.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Grantee.

COMMERCE may, in its sole discretion, terminate the Grant or withhold payments claimed by the Grantee for services rendered if the Grantee fails to satisfactorily comply with any term or condition of this Grant, including completion of the Environmental Review and the release of funds (if applicable).

No payments in advance or in anticipation of services or supplies to be provided under this Grant shall be made by COMMERCE.

COMMERCE shall not release the final five (5) percent of the total grant amount until acceptance by COMMERCE of project completion.

Invoices and End of Fiscal Year

Invoices are due on the 20th of the month following the provision of services.

Final invoices for a state fiscal year may be due sooner than the 20th and Commerce will provide notification of the end of fiscal year due date.

The grantee must invoice for all expenses from the beginning of the contract through June 30, regardless of the contract start and end date.

Duplication of Billed Costs

The Grantee shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Grantee, if the Grantee is entitled to payment or has been or will be paid by any other source, including grants, for that service.

Disallowed Costs

The Grantee is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors/subrecipient.

8. SUBCONTRACTOR DATA COLLECTION

Grantee will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Agreement performed by subcontractors and the portion of funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

**SPECIAL TERMS AND CONDITIONS
INTERAGENCY GRANT AGREEMENT
FEDERAL FUNDS**

9. AUDIT

If the Grantee is a subrecipient and expends \$750,000 or more in federal awards from any and/or all sources in any fiscal year, the Grantee shall procure and pay for a single audit or a program-specific audit for that fiscal year. Upon completion of each audit, the Grantee shall:

- A.** Submit to COMMERCE the reporting package specified in OMB Super Circular 2 CFR 200.501, reports required by the program-specific audit guide (if applicable), and a copy of any management letters issued by the auditor.
- B.** Submit to COMMERCE follow-up and developed corrective action plans for all audit findings.

If the Grantee is a subrecipient and expends less than \$750,000 in federal awards from any and/or all sources in any fiscal year, the Grantee shall notify COMMERCE they did not meet the single audit requirement.

The Grantee shall send all single audit documentation to auditreview@commerce.wa.gov.

10. DEBARMENT

- A.** Grantee, defined as the primary participant and its principals, certifies by signing these General Terms and Conditions that to the best of its knowledge and belief that they:
 - i. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency.
 - ii. Have not within a three-year period preceding this Grant, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - iii. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of federal Executive Order 12549; and
 - iv. Have not within a three-year period preceding the signing of this Grant had one or more public transactions (Federal, State, or local) terminated for cause of default.
- B.** Where the Grantee is unable to certify to any of the statements in this Grant, the Grantee shall attach an explanation to this Grant.
- C.** The Grantee agrees by signing this Grant that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by COMMERCE.
- D.** The Grantee further agrees by signing this Grant that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," as follows, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:
 - i. The lower tier Grantee certifies, by signing this Grant that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
 - ii. Where the lower tier Grantee is unable to certify to any of the statements in this Grant, such contractor shall attach an explanation to this Grant.
- E.** The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded, as used in this section, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact COMMERCE for assistance in obtaining a copy of these regulations.

**SPECIAL TERMS AND CONDITIONS
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FEDERAL FUNDS**

11. INSURANCE

Each party certifies that it is self-insured under the State's or local government self-insurance liability program, and shall be responsible for losses for which it is found liable.

12. ACQUISITION AND DISPOSITION OF ASSETS

The Grantee will account for any tangible personal property acquired or improved with this Grant.

The use and disposition of real property and equipment under this Grant will be in compliance with the requirements of all applicable federal law and regulation, including but not limited to 24 CFR Part 84 and 24 CFR Part 570.489, 570.502, 570.503, 570.504, and 570.505 as applicable, which include but are not limited to the following:

Real property that was acquired or improved, in whole or in part, with funds under this Grant in excess of \$25,000 shall be used to meet one of the CDBG national objectives for ten (10) years after the Grant is closed. Any exception must be made with COMMERCE approval and the Grantee will be responsible to pay COMMERCE an amount equal to the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of or improvement to the property. Such payment from the disposition of real property acquired with this Grant within ten (10) years of closeout of the Grant shall be treated as CDBG Program Income.

In cases in which equipment acquired in whole or in part with funds under this Grant is sold, the proceeds will be CDBG Program Income.

13. ENVIRONMENTAL REVIEW

General Purpose, Housing Enhancement, and Economic Opportunity Grants

Funding in excess of the amount stipulated in Attachment "B" - Letter to Incur Costs, shall not be released to a Grantee by COMMERCE until the following conditions implementing 24 CFR part 58 are met:

- A. The Grantee must complete an environmental review of the project and make a finding of environmental impact. A notice of this finding must be published along with a notice of the Grantee's intent to request release of funds for the project unless the project is exempt from the publication requirements as described. The Grantee must allow a seven (7) or fifteen (15) day period for public review and comment following publication of the notices unless exempt under the National Environmental Policy Act (NEPA) and the Washington State Environmental Policy Act (SEPA). When this review and comment period expires, the Grantee may, after considering any comments received, submit a request for release of funds to COMMERCE. Upon receipt of the request, COMMERCE must allow a fifteen (15) day period for public review and comment. When COMMERCE's public review and comment period expires, COMMERCE may, after considering any comments received, formally notify the Grantee in writing of the release of federal funds for the project.
- B. This special condition is satisfied when the Grantee completes the environmental review and request for release of funds from COMMERCE. The special condition is effectively removed on the date COMMERCE provides the Grantee with written notice of release of funds.

Planning-Only Activities and Public Services Activities

Funding shall not be released to a Planning-Only Activities or Public Services Activities recipient until the following conditions are met: The Grantee assures that assisted activities are exempt under NEPA (24 CFR 58.34) and categorically exempt under SEPA (RCW 43.21C.110). The Grantee further assures that the activities do not come under the purview of any other federal, state, and known local environmental laws, statutes, regulations or executive orders. In addition, the Grantee assures it will document, in writing, its determination that each activity or project is exempt and meets the conditions specified for such exemption under (NEPA) 24 CFR 58.34(3) (for Planning-Only) or 58.34(4) (for Public Services) and (SEPA) WAC 197-11-800.

**SPECIAL TERMS AND CONDITIONS
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14. HISTORICAL OR CULTURAL ARTIFACTS, HUMAN REMAINS

In the event that historical or cultural artifacts are discovered at the project site during construction or rehabilitation, the Grantee shall immediately stop construction and notify the local historical preservation officer and the state historic preservation officer at the Department of Archaeology and Historic Preservation (DAHP) at (360) 586-3065. If human remains are discovered, the Grantee shall stop work, report the presence and location of the remains to the coroner and local law enforcement immediately, and contact DAHP and the concerned tribe's cultural staff or committee.

15. LAWS

The Grantee shall comply with all applicable laws, ordinances, codes, regulations, and policies of local, state, and federal governments, as now or hereafter amended, including:

- Housing and Community Development Act of 1974.
- CDBG regulations in 24 CFR Part 570.
- 2 CFR 200.

16. PERFORMANCE REPORTING

The Grantee, at such times and in such forms as COMMERCE may require, shall furnish periodic progress and performance reports pertaining to the activities undertaken pursuant to this Contract. These reports may include environmental review records, publication affidavits, procurement and contracting records, documentation of compliance with federal civil rights requirements, job creation records, program income reports, reports of the costs and obligations incurred in connection therewith, the final closeout report, and any other matters covered by this Grant. Activities funded by this Grant providing income-qualified direct assistance or direct services under the limited clientele, housing, or job creation CDBG National Objectives, must submit quarterly beneficiary reports as furnished by COMMERCE. Failure to submit these reports may result in COMMERCE withholding payment or terminating this Contract.

17. PROGRAM INCOME

Program income, as defined in 24 CFR 570.489(e), retains federal identity and will be used before drawing additional CDBG funds to complete activities included in the Scope of Work and Budget. The Grantee must maintain records of program income received and expended, and annually report program income received after closeout of this Grant. Program Income shall be used to continue the same activities to benefit low- and moderate-income persons or, with COMMERCE approval, for other activities to benefit low- and moderate-income persons. Interest earned in excess of \$100 on CDBG funds received to reimburse incurred costs must be remitted to COMMERCE for return to the U.S. Treasury.

18. SUBCONTRACTS FOR ENGINEERING SERVICES

Engineering firms must certify that they are authorized to do business in the state of Washington and are in full compliance with the requirements of the Board of Professional Registration. The Grantee shall require that engineering services providers be covered by errors and omissions insurance. The engineering firm shall maintain minimum limits of no less than \$1,000,000 per occurrence to cover all activities by the engineering firm and licensed staff employed or under contract to the engineering firm. The state of Washington, its agents, officers, and employees need not be named as additional insureds under this policy.

19. CLOSEOUT

COMMERCE will advise the Grantee to initiate closeout procedures when there are no impediments to closing and the following criteria have been met or soon will be met:

- A.** All costs have been incurred with the exception of closeout costs and any unsettled third-party claims against the Grantee. Costs are incurred when goods and services are received or contract work is performed.

**SPECIAL TERMS AND CONDITIONS
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- B.** The Grantee has held a public hearing to review program performance.
- C.** The Grantee has submitted the Contract Closeout Report. Failure to submit a report will not preclude COMMERCE from effecting closeout if it is deemed to be in the state's interest. Any excess grant amount in the Grantee's possession shall be returned in the event of failure to finish or update the report.
- D.** Other responsibilities of the Grantee under this Grant and applicable laws and regulations appear to have been carried out satisfactorily or there is no further state interest in keeping this Grant open for the purpose of securing performance.

20. ORDER OF PRECEDENCE

In the event of an inconsistency in this Grant, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work and Budget
- Attachment B – Letter to Incur Cost, if applicable
- Community Development Block Grant (CDBG) policies and procedures including the CDBG Management Handbook, prepared by Commerce, located at [www.commerce.wa.gov\CDBG](http://www.commerce.wa.gov/CDBG)
- Grantee's application for funding

**GENERAL TERMS AND CONDITIONS
INTERAGENCY AGREEMENT
FEDERAL FUNDS**

1. DEFINITIONS

As used throughout this Grant, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B. "COMMERCE" shall mean the Department of Commerce.
- C. "Grant" or "Agreement" means the entire written agreement between COMMERCE and the Grantee, including any attachments, documents, or materials incorporated by reference. E-mail or facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
- D. "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Grant, and shall include all employees and agents of the Grantee.
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.
- F. "State" shall mean the state of Washington.
- G. "Subgrantee" or "Subcontractor" shall mean one not in the employment of the Grantee, who is performing all or part of those services under this Grant under a separate Grant with the Grantee. The terms "subgrantee" or "subcontractor" mean subcontractor(s) in any tier.

2. ALL WRITINGS CONTAINED HEREIN

This Grant contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Grant shall be deemed to exist or to bind any of the parties hereto.

3. AMENDMENTS

This Grant may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

4. ASSIGNMENT

Neither this Grant, work thereunder, nor any claim arising under this Grant, shall be transferred or assigned by the Grantee without prior written consent of COMMERCE.

5. CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION

- A. "Confidential Information" as used in this section includes:
 - i. All material provided to the Grantee by COMMERCE that is designated as "confidential" by COMMERCE;
 - ii. All material produced by the Grantee that is designated as "confidential" by COMMERCE; and
 - iii. All personal information in the possession of the Grantee that may not be disclosed under state or federal law.
- B. The Grantee shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Grantee shall use Confidential Information solely for the purposes of this Grant and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Grantee shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Grantee shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Grant whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The

**GENERAL TERMS AND CONDITIONS
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Grantee shall make the changes within the time period specified by COMMERCE. Upon request, the Grantee shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Grantee against unauthorized disclosure.

- C. Unauthorized Use or Disclosure. The Grantee shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

6. COPYRIGHT

Unless otherwise provided, all Materials produced under this Grant shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Grantee hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Grant, but that incorporate pre-existing materials not produced under the Grant, the Grantee hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Grantee warrants and represents that the Grantee has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Grantee shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Grant, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Grant. The Grantee shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Grantee with respect to any Materials delivered under this Grant. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Grantee.

7. DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The Dispute Board shall thereafter decide the dispute with the majority prevailing. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

8. GOVERNING LAW AND VENUE

This Grant shall be construed and interpreted in accordance with the laws of the state of Washington, and any applicable federal laws, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. INDEMNIFICATION

Each party shall be solely responsible for the acts of its employees, officers, and agents.

**GENERAL TERMS AND CONDITIONS
INTERAGENCY AGREEMENT
FEDERAL FUNDS**

10. LICENSING, ACCREDITATION AND REGISTRATION

The Grantee shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Grant.

11. RECAPTURE

In the event that the Grantee fails to perform this Grant in accordance with state laws, federal laws, and/or the provisions of this Grant, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Grantee of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Grantee.

12. RECORDS MAINTENANCE

The Grantee shall maintain books, records, documents, data and other evidence relating to this Grant and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Grantee.

The Grantee shall retain such records for a period of six (6) years following the date of final payment. At no additional cost, these records, including materials generated under the Grant, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

13. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Grant and prior to normal completion, COMMERCE may suspend or terminate the Grant under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Grant may be amended to reflect the new funding limitations and conditions.

14. SEVERABILITY

The provisions of this Grant are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Grant.

15. SUBGRANTING/SUBCONTRACTING

The Grantee may only subcontract work contemplated under this Grant if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Grantee shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Grantee to amend its subcontracting procedures as they relate to this Grant; (b) prohibit the Grantee from subcontracting with a particular person or entity; or (c) require the Grantee to rescind or amend a subcontract.

Every subcontract shall bind the Subgrantee to follow all applicable terms of this Grant. The Grantee is responsible to COMMERCE if the Subgrantee fails to comply with any applicable term or condition of this Grant. The Grantee shall appropriately monitor the activities of the Subgrantee to assure fiscal conditions of this grant. In no event shall the existence of a subcontract operate to release or reduce the liability of the Grantee to COMMERCE for any breach in the performance of the Grantee's duties.

**GENERAL TERMS AND CONDITIONS
INTERAGENCY AGREEMENT
FEDERAL FUNDS**

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subgrantee's performance of the subcontract.

16. SURVIVAL

The terms, conditions, and warranties contained in this Grant that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Grant shall so survive.

17. TERMINATION FOR CAUSE

In the event COMMERCE determines the Grantee has failed to comply with the conditions of this Grant in a timely manner, COMMERCE has the right to suspend or terminate this contract. Before suspending or terminating the Grant, COMMERCE shall notify the Grantee in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the Grant may be terminated or suspended.

In the event of termination or suspension, the Grantee shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original Grant and the replacement or cover Grant and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the Grant, withhold further payments, or prohibit the Grantee from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the GRANTEE or a decision by COMMERCE to terminate the grant. A termination shall be deemed a "Termination for Convenience" if it is determined that the Grantee: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this Grant are not exclusive and are in addition to any other rights and remedies provided by law.

18. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Grant, COMMERCE may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Grant, in whole or in part. If this Grant is so terminated, COMMERCE shall be liable only for payment required under the terms of this Grant for services rendered or goods delivered prior to the effective date of termination.

19. TERMINATION PROCEDURES

Upon termination of this Grant, COMMERCE, in addition to any other rights provided in this contract, may require the Grantee to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this Grant as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Grantee the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Grantee and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this contract. COMMERCE may withhold from any amounts due the Grantee such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

**GENERAL TERMS AND CONDITIONS
INTERAGENCY AGREEMENT
FEDERAL FUNDS**

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Grantee shall:

- A. Stop work under the Grant on the date, and to the extent specified, in the notice;
- B. Place no further orders or subgrants/subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the Grant that is not terminated;
- C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Grantee under the orders and subgrants/subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subgrants/subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the Grant had been completed, would have been required to be furnished to COMMERCE;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this Grant, which is in the possession of the Grantee and in which the Authorized Representative has or may acquire an interest.

20. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Grantee, for the cost of which the Grantee is entitled to be reimbursed as a direct item of cost under this Grant, shall pass to and vest in COMMERCE upon delivery of such property by the Grantee. Title to other property, the cost of which is reimbursable to the Grantee under this Grant, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this Grant, or (ii) commencement of use of such property in the performance of this Grant, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A. Any property of COMMERCE furnished to the Grantee shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this contract.
- B. The Grantee shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Grantee or which results from the failure on the part of the Grantee to maintain and administer that property in accordance with sound management practices.
- C. If any COMMERCE property is lost, destroyed or damaged, the Grantee shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.
- D. The Grantee shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this contract

All reference to the Grantee under this clause shall also include Grantee's employees, agents or Subgrantees/Subcontractors.

21. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Grant unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

ATTACHMENT A - SCOPE OF WORK AND BUDGET
Grantee: City of College Place | Contract No. 21-62210-027

Project Description / Deliverable

The City of College Place is awarded a CDBG General Purpose Grant to construct ADA accessible pedestrian sidewalks. The project will result in safe access to sidewalks. Major components of the project include construction of approximately 1,600 linear feet of ADA accessible sidewalk.

The project will provide an area benefit to the City of College Place service area consisting of approximately 3,653 persons with 57.90% percent having low- and moderate-incomes based on 2019 HUD LMI data. The project will accomplish HUD's outcome of increasing the community's availability and access to sustainable infrastructure systems to achieve HUD's objective of creating suitable living environments.

Project Budget

Budget Code & Description	CDBG	Local Funds	Walla Walla University		Total
03L - Sidewalks	\$341,184	\$1,689	\$40,000		\$382,873

Project Activities and Milestones

Project Activities	Milestones
- Execute grant contract with Commerce and establish administrative, financial, reporting and record keeping systems. - Complete the environmental review in compliance with Federal related laws and authorities listed at 24 CFR 58.5 and 58.6 and request CDBG release of funds.	Before first payment request
Procure engineer/architect/consultant in compliance with state and CDBG requirements, including outreach to MWBE and Section 3 local business participation; verify all parties do not have an active exclusion record in SAM.gov and include required federal provisions in the contract.	Before incurring costs for professional services
Prepare and submit payment requests with supporting documentation to Commerce.	Not more than monthly
As necessary, arrange an audit with the Washington State Auditor in accordance with the <i>Uniform Guidance, 2 CFR 200, Subpart F- Audit Requirements</i>.	Annually
Prepare bid documents in consultation with CDBG project manager.	Before construction bid advertisement
- Procure construction contract in compliance with state and CDBG requirements including outreach to MWBE and Section 3 local businesses. - Verify contractor/subcontractors do not have an active exclusion record in SAM.gov); and include documentation in CDBG file.	Before award of construction contract
Review certified payrolls and submit labor standards package.	Before first construction payment request
Regularly monitor engineering, weekly certified payrolls, and construction for compliance with applicable federal and state regulations, and conduct progress meetings	Weekly during construction
- Complete applicable civil rights requirements. - Conduct a final public hearing to review project performance, resolve all monitoring issues with CDBG, and submit a CDBG Contract Closeout Report.	Before final payment request
Meet the CDBG national objective of principally benefiting low- and moderate-income persons.	Before contract end date



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE
1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000
www.commerce.wa.gov

September 10, 2021

Michael Rizzitiello, City Administrator
City of College Place
625 S College Ave
College Place, WA 99324

Dear Mr. Rizzitiello:

I am pleased to inform you that the City of College Place has been selected by Commerce to receive up to \$341,184 in federal Community Development Block Grant (CDBG) funds. This award is based on the jurisdiction's CDBG General Purpose Grant application for SafeWalk College Place Sidewalk Construction.

Prior to grant contract execution, this letter allows you to begin incurring costs not to exceed ten percent of your award as of the date of this letter, for only the following activities:

- Administration including staffing, travel and training
- Review of environmental laws and authorities, including Section 106 of the National Historic Preservation Act of 1996
- Preliminary engineering design work and consultations needed for completion of the environmental review
- Subrecipient agreements or professional service contracts for any of the above activities

CDBG procurement requirements must be followed before hiring professional services or contractors to be funded by this CDBG award. These requirements are described in Sections 5 and 7 of the CDBG Management Handbook, which is available electronically at www.commerce.wa.gov/cdbg.

CDBG-specific compliance with National Environmental Policy Act (NEPA) must be completed before any construction bid advertising or property acquisition activity can occur. These procedures are described in Section 6 of the CDBG Management Handbook.

Payment for eligible costs will be provided on a *reimbursement basis only* by Commerce after the grant contract is executed and the environmental review is complete (see enclosure for further explanation). All costs to be reimbursed must comply with applicable state and federal requirements.

Michael Rizzitiello
September 10, 2021
Page 2

A CDBG contract management webinar will be scheduled for the fall of 2021. The jurisdiction's grant manager and consultant directly engaged in the project are to participate in the webinar. Registration materials for this free webinar will be forthcoming.

Grantees are required to maintain an active System for Award Management (SAM) registration for the duration of their contract by re-activating their DUNS number annually at the following website: <https://www.sam.gov/SAM/>.

If your project is not ready to proceed, resulting in the contract's execution being delayed over 90 days from the date of this letter, the CDBG award may be rescinded with an invitation to reapply.

Your contract manager will be contacting you to develop the contract. If you have any questions, please contact Michelle Reilly at michelle.reilly@commerce.wa.gov.

I congratulate you and others for your efforts thus far. We look forward to working with you on this worthwhile project.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Barkley', is positioned above the printed name.

Mark K. Barkley
Assistant Director

Enclosure

Certificate Of Completion

Envelope Id: FD4E2A606EBF431F9BEBBE074C436F28

Status: Sent

Subject: College Place: 2021 CDBG General Purpose Grant Contract #21-62210-027 for review & signature

Division:

Local Government

Program: CDBG General Purpose

ContractNumber: 21-62210-027

DocumentType: Contract

Source Envelope:

Document Pages: 17

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 0

Michelle Reilly

AutoNav: Enabled

1011 Plum Street SE

Envelopeld Stamping: Enabled

MS 42525

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Olympia, WA 98504-2525

michelle.reilly@commerce.wa.gov

IP Address: 198.239.10.209

Record Tracking

Status: Original

Holder: Michelle Reilly

Location: DocuSign

11/10/2021 3:18:26 PM

michelle.reilly@commerce.wa.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Washington State Department of Commerce

Location: DocuSign

Signer Events**Signature****Timestamp**

Jon Galow

Completed

Sent: 11/10/2021 3:41:03 PM

jon.galow@commerce.wa.gov

Viewed: 11/11/2021 9:49:36 AM

Security Level: Email, Account Authentication
(None), Login with SSO

Using IP Address: 198.239.10.225

Signed: 11/12/2021 9:43:57 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Michael Rizzitiello

Sent: 11/12/2021 9:43:59 AM

mrizzitiello@cpwa.us

Viewed: 11/16/2021 12:41:26 PM

City Administrator

City of College Place

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 10/5/2021 3:01:49 PM

ID: 1362fcc-9aee-4ae8-a96f-99d9c653807b

Tina Hochwender

tina.hochwender@commerce.wa.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Tony Hanson

tony.hanson@commerce.wa.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Mark Barkley mark.barkley@commerce.wa.gov Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/10/2021 3:41:03 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Washington State Department of Commerce (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.15 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Washington State Department of Commerce:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: docusign@commerce.wa.gov

To advise Washington State Department of Commerce of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at docusign@commerce.wa.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Washington State Department of Commerce

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Washington State Department of Commerce

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

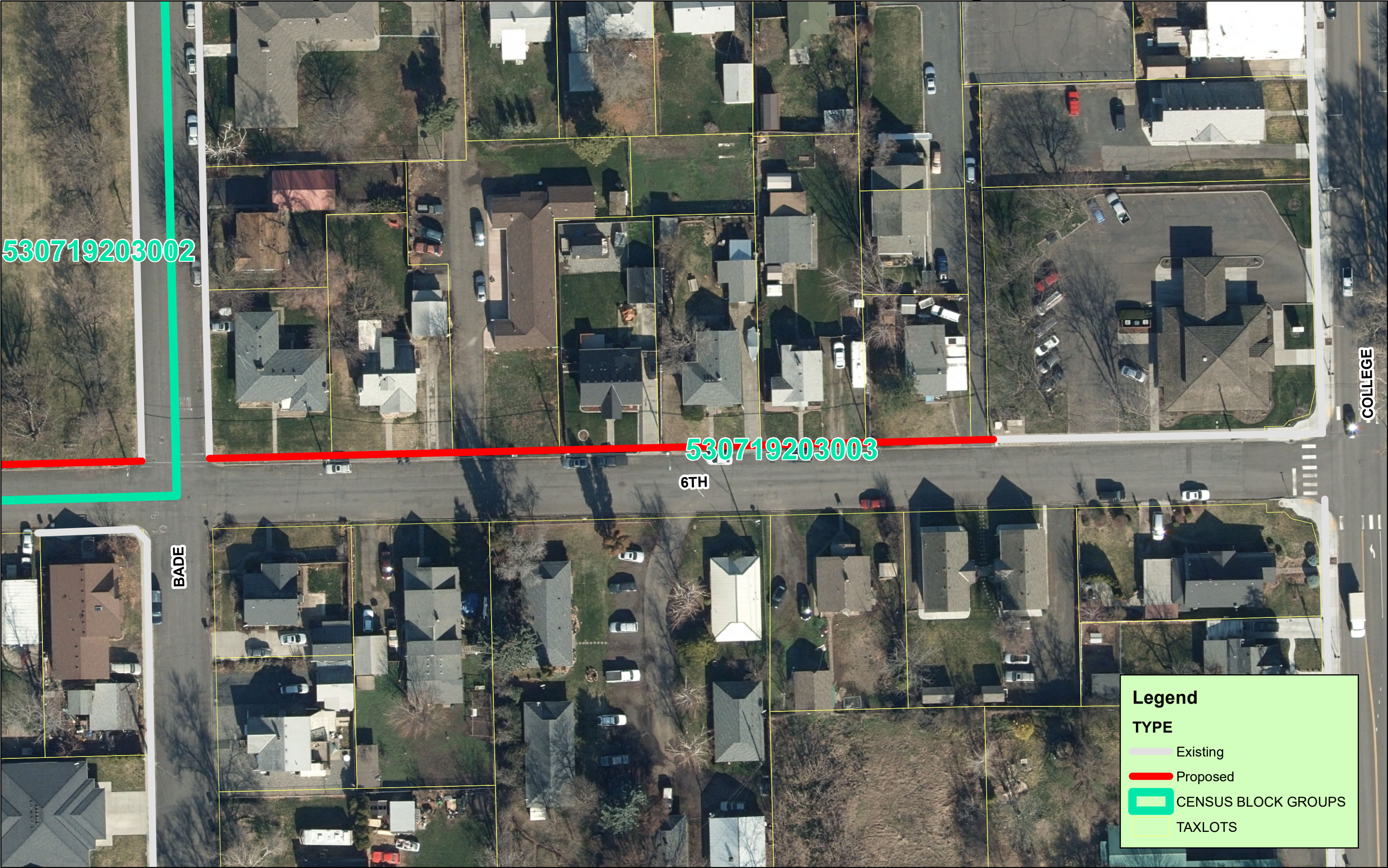
Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

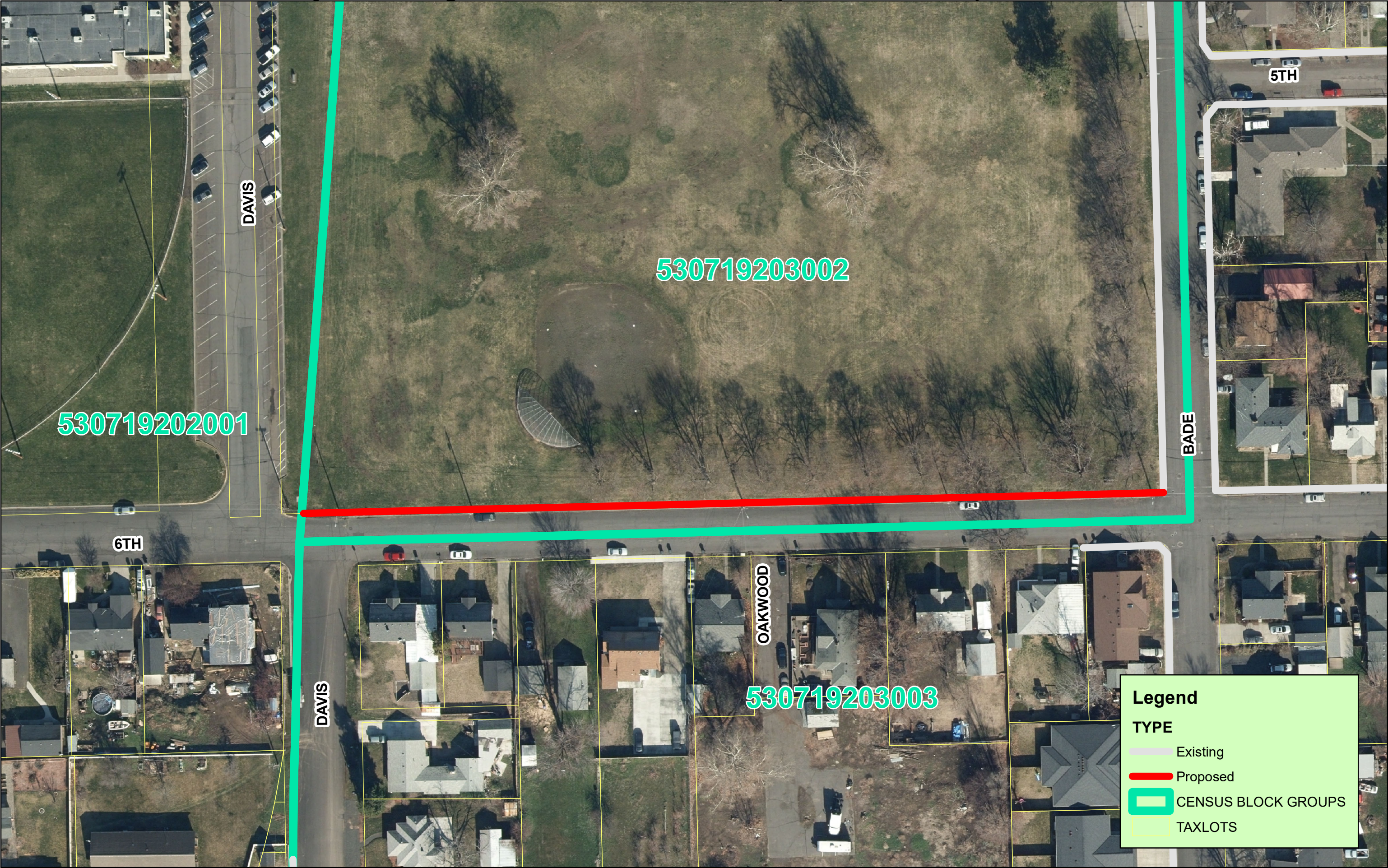
By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Washington State Department of Commerce as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Washington State Department of Commerce during the course of your relationship with Washington State Department of Commerce.

City of College Place: SW 6th Street (Bade to College Ave)



City of College Place: SW 6th Street (Bade to Davis)



City of College Place: SW 8th Street (Bade to College Ave)





Safewalk College Place

This project entails the right-of-way acquisition, final engineering, and construction for 1,636 linear feet of six-foot wide sidewalk with ramps constructed to Americans with Disabilities Act (ADA) standards. The construction will fill in gaps within the pedestrian network on the north side of SW 6th Street between SW Davis and College Avenue as well as the north side of SW 8th Street from SW Bade to College Avenue. **The estimated cost of the project is \$381,184 with the split at Local Cost: \$40,000/State Community Development Block Grant (CDBG) at \$341,184.** If grant is awarded the project would proceed with engineering throughout Fall/Winter 2021 with the final construction occurring in Summer 2022.

SW 6th Street (SW Davis to S College Ave)



SW 8th Street (SW Bade to S College Ave)



Please direct questions and concerns to: Mr. Mike Rizzitiello – City Administrator, College Place City Hall – 625 S. College Ave, Phone: (509)-394-8506, Email: mrizzitiello@cpwa.us



Interagency Grant Agreement with

City of College Place

through

Community Development Block Grant (CDBG) Program
General Purpose Grant

For

SafeWalk College Place Sidewalk Construction

Start date: September 10, 2021

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Attachment A, Scope of Work and Budget

Attachment B, Letter to Incur Costs

FACE SHEET**Contract Number: 21-62210-027**

**Washington State Department of Commerce
Local Government Division
Community Assistance and Research Unit
CDBG General Purpose Grant**

1. Grantee City of College Place 625 S College Ave College Place, WA 99324-1516		2. Grantee Doing Business As (optional) N/A							
3. Grantee Representative Michael Rizzitiello, City Administrator (509) 394-8506 mrizzitiello@cpwa.us		4. COMMERCE Representative Michelle Reilly, Project Manager PO Box 42525/1011 Plum Street SE, Olympia, WA 98504 (360) 764-3739 michelle.reilly@commerce.wa.gov							
5. Grant Amount \$341,184	6. Funding Source Federal: ☒ State: ☐ Other: ☐ N/A: ☐	7. Start Date 9/10/2021	8. End Date 1/31/2026						
9. Federal Funds \$341,184	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Federal Agency:</td> <td style="width: 33%;">CFDA Number:</td> <td style="width: 34%;">Indirect Rate (if applicable):</td> </tr> <tr> <td>U.S. Department of Housing and Urban Development (HUD)</td> <td>14.228</td> <td>N/A</td> </tr> </table>			Federal Agency:	CFDA Number:	Indirect Rate (if applicable):	U.S. Department of Housing and Urban Development (HUD)	14.228	N/A
Federal Agency:	CFDA Number:	Indirect Rate (if applicable):							
U.S. Department of Housing and Urban Development (HUD)	14.228	N/A							
10. Tax ID # 91-6001412	11. SWV # 0028965-00	12. UBI # 3690000564	13. DUNS # 027416270						
14. Grant Purpose SafeWalk College Place Sidewalk Construction. A full description of the project is in Attachment "A" Scope of Work and Budget.									
15. Signing Statement COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant and Attachments and have executed this Grant on the date below to start as of the date and year referenced above and warrant they are authorized to bind their respective agencies. The rights and obligations of both parties to this Grant are governed by this Grant and the following documents hereby incorporated by reference: Attachment "A" – Scope of Work and Budget, Attachment "B" – Letter to Incur Costs, Grantee's application for funding and the Community Development Block Grant policies and procedures.									
FOR GRANTEE Michael Rizzitiello, City Administrator City of College Place Date		FOR COMMERCE Mark K. Barkley, Assistant Director Local Government Division Date APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL 07/17/2019. APPROVAL ON FILE.							

**SPECIAL TERMS AND CONDITIONS
INTERAGENCY GRANT AGREEMENT
FEDERAL FUNDS**

1. DEFINITIONS

- A. "Contractor" and "Grantee" in this Grant, and the term "subrecipient" found in the federal Community Development Block Grant (CDBG) rules and regulations, shall mean the same.
- B. "Low- and moderate-income" shall mean a household income equal to or less than 80 percent of area median income adjusted by family size.
- C. "Subgrantee" or "Subcontractor" shall mean one not in the employment of the Grantee, who is performing all or part of those services under this Grant under a separate Grant with the Grantee. The terms "subgrantee" or "subcontractor" mean subcontractor(s) in any tier.
- D. "Subrecipient" shall mean a non-federal entity that expends federal awards received from a pass-through entity to carry out a federal program, but does not include an individual that is a beneficiary of such a program. It also excludes vendors that receive federal funds in exchange for goods and/or services in the course of normal trade or commerce.

2. AUTHORITY

COMMERCE and Grantee enter into this Contract pursuant to the authority granted by the Interlocal Cooperation Act, Chapter 39.34 RCW.

3. ACKNOWLEDGMENT OF FEDERAL FUNDS

Federal Award Date: August 26, 2021

Federal Award Identification Number (FAIN): B-21-DC-53-0001

Total amount of the federal award: \$13,251,998

Awarding official: John W. Peters, HUD CPD Director

The Grantee agrees that any publications (written, visual, or sound) but excluding press releases, newsletters, and issue analyses, issued by the Grantee describing programs or projects funded in whole or in part with federal funds under this Contract, shall contain the following statements:

"This project was supported by Grant No. B-21-DC-53-0001 awarded by the U.S. Department of Housing and Urban Development (HUD). Points of view in this document are those of the author and do not necessarily represent the official position or policies of HUD. Grant funds are administered by the Community Development Block Grant Program, Washington State Department of Commerce."

4. GRANT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

The Representative for COMMERCE is identified on the Face Sheet of this Grant.

The Representative for the Grantee is identified on the Face Sheet of this Grant.

5. COMPENSATION AND EXPENSES

COMMERCE shall pay an amount not to exceed the amount identified on the Face Sheet of this Grant for the performance of all things necessary for or incidental to the performance of work as set forth in Attachment "A" - Scope of Work and Budget incorporated herein, and by reference the Grantee's application for funding.

Grantee shall receive reimbursement for travel and other expenses as authorized in advance by COMMERCE as reimbursable. Grantee shall receive compensation for travel expenses at current state travel reimbursement rates.

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6. INDIRECT COSTS

The Grantee shall provide their indirect cost rate that has been negotiated between their entity and the federal government. If no such rate exists, a *de minimis* indirect cost rate of 10% of modified total direct costs (MTDC) will be used.

7. BILLING PROCEDURES AND PAYMENT

COMMERCE will pay Grantee upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE Representative on a Washington State Invoice Voucher form not more often than monthly.

The invoices shall describe and document, to COMMERCE's satisfaction, a description of the work performed, the progress of the project, and fees. The invoice shall include the Contract Number identified on the Face Sheet of this Grant. If expenses are invoiced, provide a detailed breakdown of each type.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Grantee.

COMMERCE may, in its sole discretion, terminate the Grant or withhold payments claimed by the Grantee for services rendered if the Grantee fails to satisfactorily comply with any term or condition of this Grant, including completion of the Environmental Review and the release of funds (if applicable).

No payments in advance or in anticipation of services or supplies to be provided under this Grant shall be made by COMMERCE.

COMMERCE shall not release the final five (5) percent of the total grant amount until acceptance by COMMERCE of project completion.

Invoices and End of Fiscal Year

Invoices are due on the 20th of the month following the provision of services.

Final invoices for a state fiscal year may be due sooner than the 20th and Commerce will provide notification of the end of fiscal year due date.

The grantee must invoice for all expenses from the beginning of the contract through June 30, regardless of the contract start and end date.

Duplication of Billed Costs

The Grantee shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Grantee, if the Grantee is entitled to payment or has been or will be paid by any other source, including grants, for that service.

Disallowed Costs

The Grantee is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors/subrecipient.

8. SUBCONTRACTOR DATA COLLECTION

Grantee will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Agreement performed by subcontractors and the portion of funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

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9. AUDIT

If the Grantee is a subrecipient and expends \$750,000 or more in federal awards from any and/or all sources in any fiscal year, the Grantee shall procure and pay for a single audit or a program-specific audit for that fiscal year. Upon completion of each audit, the Grantee shall:

- A.** Submit to COMMERCE the reporting package specified in OMB Super Circular 2 CFR 200.501, reports required by the program-specific audit guide (if applicable), and a copy of any management letters issued by the auditor.
- B.** Submit to COMMERCE follow-up and developed corrective action plans for all audit findings.

If the Grantee is a subrecipient and expends less than \$750,000 in federal awards from any and/or all sources in any fiscal year, the Grantee shall notify COMMERCE they did not meet the single audit requirement.

The Grantee shall send all single audit documentation to auditreview@commerce.wa.gov.

10. DEBARMENT

- A.** Grantee, defined as the primary participant and its principals, certifies by signing these General Terms and Conditions that to the best of its knowledge and belief that they:
 - i. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency.
 - ii. Have not within a three-year period preceding this Grant, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - iii. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of federal Executive Order 12549; and
 - iv. Have not within a three-year period preceding the signing of this Grant had one or more public transactions (Federal, State, or local) terminated for cause of default.
- B.** Where the Grantee is unable to certify to any of the statements in this Grant, the Grantee shall attach an explanation to this Grant.
- C.** The Grantee agrees by signing this Grant that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by COMMERCE.
- D.** The Grantee further agrees by signing this Grant that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," as follows, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:
 - i. The lower tier Grantee certifies, by signing this Grant that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
 - ii. Where the lower tier Grantee is unable to certify to any of the statements in this Grant, such contractor shall attach an explanation to this Grant.
- E.** The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded, as used in this section, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact COMMERCE for assistance in obtaining a copy of these regulations.

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11. INSURANCE

Each party certifies that it is self-insured under the State's or local government self-insurance liability program, and shall be responsible for losses for which it is found liable.

12. ACQUISITION AND DISPOSITION OF ASSETS

The Grantee will account for any tangible personal property acquired or improved with this Grant.

The use and disposition of real property and equipment under this Grant will be in compliance with the requirements of all applicable federal law and regulation, including but not limited to 24 CFR Part 84 and 24 CFR Part 570.489, 570.502, 570.503, 570.504, and 570.505 as applicable, which include but are not limited to the following:

Real property that was acquired or improved, in whole or in part, with funds under this Grant in excess of \$25,000 shall be used to meet one of the CDBG national objectives for ten (10) years after the Grant is closed. Any exception must be made with COMMERCE approval and the Grantee will be responsible to pay COMMERCE an amount equal to the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of or improvement to the property. Such payment from the disposition of real property acquired with this Grant within ten (10) years of closeout of the Grant shall be treated as CDBG Program Income.

In cases in which equipment acquired in whole or in part with funds under this Grant is sold, the proceeds will be CDBG Program Income.

13. ENVIRONMENTAL REVIEW

General Purpose, Housing Enhancement, and Economic Opportunity Grants

Funding in excess of the amount stipulated in Attachment "B" - Letter to Incur Costs, shall not be released to a Grantee by COMMERCE until the following conditions implementing 24 CFR part 58 are met:

- A. The Grantee must complete an environmental review of the project and make a finding of environmental impact. A notice of this finding must be published along with a notice of the Grantee's intent to request release of funds for the project unless the project is exempt from the publication requirements as described. The Grantee must allow a seven (7) or fifteen (15) day period for public review and comment following publication of the notices unless exempt under the National Environmental Policy Act (NEPA) and the Washington State Environmental Policy Act (SEPA). When this review and comment period expires, the Grantee may, after considering any comments received, submit a request for release of funds to COMMERCE. Upon receipt of the request, COMMERCE must allow a fifteen (15) day period for public review and comment. When COMMERCE's public review and comment period expires, COMMERCE may, after considering any comments received, formally notify the Grantee in writing of the release of federal funds for the project.
- B. This special condition is satisfied when the Grantee completes the environmental review and request for release of funds from COMMERCE. The special condition is effectively removed on the date COMMERCE provides the Grantee with written notice of release of funds.

Planning-Only Activities and Public Services Activities

Funding shall not be released to a Planning-Only Activities or Public Services Activities recipient until the following conditions are met: The Grantee assures that assisted activities are exempt under NEPA (24 CFR 58.34) and categorically exempt under SEPA (RCW 43.21C.110). The Grantee further assures that the activities do not come under the purview of any other federal, state, and known local environmental laws, statutes, regulations or executive orders. In addition, the Grantee assures it will document, in writing, its determination that each activity or project is exempt and meets the conditions specified for such exemption under (NEPA) 24 CFR 58.34(3) (for Planning-Only) or 58.34(4) (for Public Services) and (SEPA) WAC 197-11-800.

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14. HISTORICAL OR CULTURAL ARTIFACTS, HUMAN REMAINS

In the event that historical or cultural artifacts are discovered at the project site during construction or rehabilitation, the Grantee shall immediately stop construction and notify the local historical preservation officer and the state historic preservation officer at the Department of Archaeology and Historic Preservation (DAHP) at (360) 586-3065. If human remains are discovered, the Grantee shall stop work, report the presence and location of the remains to the coroner and local law enforcement immediately, and contact DAHP and the concerned tribe's cultural staff or committee.

15. LAWS

The Grantee shall comply with all applicable laws, ordinances, codes, regulations, and policies of local, state, and federal governments, as now or hereafter amended, including:

- Housing and Community Development Act of 1974.
- CDBG regulations in 24 CFR Part 570.
- 2 CFR 200.

16. PERFORMANCE REPORTING

The Grantee, at such times and in such forms as COMMERCE may require, shall furnish periodic progress and performance reports pertaining to the activities undertaken pursuant to this Contract. These reports may include environmental review records, publication affidavits, procurement and contracting records, documentation of compliance with federal civil rights requirements, job creation records, program income reports, reports of the costs and obligations incurred in connection therewith, the final closeout report, and any other matters covered by this Grant. Activities funded by this Grant providing income-qualified direct assistance or direct services under the limited clientele, housing, or job creation CDBG National Objectives, must submit quarterly beneficiary reports as furnished by COMMERCE. Failure to submit these reports may result in COMMERCE withholding payment or terminating this Contract.

17. PROGRAM INCOME

Program income, as defined in 24 CFR 570.489(e), retains federal identity and will be used before drawing additional CDBG funds to complete activities included in the Scope of Work and Budget. The Grantee must maintain records of program income received and expended, and annually report program income received after closeout of this Grant. Program Income shall be used to continue the same activities to benefit low- and moderate-income persons or, with COMMERCE approval, for other activities to benefit low- and moderate-income persons. Interest earned in excess of \$100 on CDBG funds received to reimburse incurred costs must be remitted to COMMERCE for return to the U.S. Treasury.

18. SUBCONTRACTS FOR ENGINEERING SERVICES

Engineering firms must certify that they are authorized to do business in the state of Washington and are in full compliance with the requirements of the Board of Professional Registration. The Grantee shall require that engineering services providers be covered by errors and omissions insurance. The engineering firm shall maintain minimum limits of no less than \$1,000,000 per occurrence to cover all activities by the engineering firm and licensed staff employed or under contract to the engineering firm. The state of Washington, its agents, officers, and employees need not be named as additional insureds under this policy.

19. CLOSEOUT

COMMERCE will advise the Grantee to initiate closeout procedures when there are no impediments to closing and the following criteria have been met or soon will be met:

- A.** All costs have been incurred with the exception of closeout costs and any unsettled third-party claims against the Grantee. Costs are incurred when goods and services are received or contract work is performed.

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- B.** The Grantee has held a public hearing to review program performance.
- C.** The Grantee has submitted the Contract Closeout Report. Failure to submit a report will not preclude COMMERCE from effecting closeout if it is deemed to be in the state's interest. Any excess grant amount in the Grantee's possession shall be returned in the event of failure to finish or update the report.
- D.** Other responsibilities of the Grantee under this Grant and applicable laws and regulations appear to have been carried out satisfactorily or there is no further state interest in keeping this Grant open for the purpose of securing performance.

20. ORDER OF PRECEDENCE

In the event of an inconsistency in this Grant, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work and Budget
- Attachment B – Letter to Incur Cost, if applicable
- Community Development Block Grant (CDBG) policies and procedures including the CDBG Management Handbook, prepared by Commerce, located at [www.commerce.wa.gov\CDBG](http://www.commerce.wa.gov/CDBG)
- Grantee's application for funding

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1. DEFINITIONS

As used throughout this Grant, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B. "COMMERCE" shall mean the Department of Commerce.
- C. "Grant" or "Agreement" means the entire written agreement between COMMERCE and the Grantee, including any attachments, documents, or materials incorporated by reference. E-mail or facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
- D. "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Grant, and shall include all employees and agents of the Grantee.
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.
- F. "State" shall mean the state of Washington.
- G. "Subgrantee" or "Subcontractor" shall mean one not in the employment of the Grantee, who is performing all or part of those services under this Grant under a separate Grant with the Grantee. The terms "subgrantee" or "subcontractor" mean subcontractor(s) in any tier.

2. ALL WRITINGS CONTAINED HEREIN

This Grant contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Grant shall be deemed to exist or to bind any of the parties hereto.

3. AMENDMENTS

This Grant may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

4. ASSIGNMENT

Neither this Grant, work thereunder, nor any claim arising under this Grant, shall be transferred or assigned by the Grantee without prior written consent of COMMERCE.

5. CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION

- A. "Confidential Information" as used in this section includes:
 - i. All material provided to the Grantee by COMMERCE that is designated as "confidential" by COMMERCE;
 - ii. All material produced by the Grantee that is designated as "confidential" by COMMERCE; and
 - iii. All personal information in the possession of the Grantee that may not be disclosed under state or federal law.
- B. The Grantee shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Grantee shall use Confidential Information solely for the purposes of this Grant and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Grantee shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Grantee shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Grant whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The

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Grantee shall make the changes within the time period specified by COMMERCE. Upon request, the Grantee shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Grantee against unauthorized disclosure.

- C. Unauthorized Use or Disclosure. The Grantee shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

6. COPYRIGHT

Unless otherwise provided, all Materials produced under this Grant shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Grantee hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Grant, but that incorporate pre-existing materials not produced under the Grant, the Grantee hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Grantee warrants and represents that the Grantee has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Grantee shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Grant, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Grant. The Grantee shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Grantee with respect to any Materials delivered under this Grant. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Grantee.

7. DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The Dispute Board shall thereafter decide the dispute with the majority prevailing. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

8. GOVERNING LAW AND VENUE

This Grant shall be construed and interpreted in accordance with the laws of the state of Washington, and any applicable federal laws, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. INDEMNIFICATION

Each party shall be solely responsible for the acts of its employees, officers, and agents.

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10. LICENSING, ACCREDITATION AND REGISTRATION

The Grantee shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Grant.

11. RECAPTURE

In the event that the Grantee fails to perform this Grant in accordance with state laws, federal laws, and/or the provisions of this Grant, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Grantee of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Grantee.

12. RECORDS MAINTENANCE

The Grantee shall maintain books, records, documents, data and other evidence relating to this Grant and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Grantee.

The Grantee shall retain such records for a period of six (6) years following the date of final payment. At no additional cost, these records, including materials generated under the Grant, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

13. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Grant and prior to normal completion, COMMERCE may suspend or terminate the Grant under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Grant may be amended to reflect the new funding limitations and conditions.

14. SEVERABILITY

The provisions of this Grant are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Grant.

15. SUBGRANTING/SUBCONTRACTING

The Grantee may only subcontract work contemplated under this Grant if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Grantee shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Grantee to amend its subcontracting procedures as they relate to this Grant; (b) prohibit the Grantee from subcontracting with a particular person or entity; or (c) require the Grantee to rescind or amend a subcontract.

Every subcontract shall bind the Subgrantee to follow all applicable terms of this Grant. The Grantee is responsible to COMMERCE if the Subgrantee fails to comply with any applicable term or condition of this Grant. The Grantee shall appropriately monitor the activities of the Subgrantee to assure fiscal conditions of this grant. In no event shall the existence of a subcontract operate to release or reduce the liability of the Grantee to COMMERCE for any breach in the performance of the Grantee's duties.

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Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subgrantee's performance of the subcontract.

16. SURVIVAL

The terms, conditions, and warranties contained in this Grant that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Grant shall so survive.

17. TERMINATION FOR CAUSE

In the event COMMERCE determines the Grantee has failed to comply with the conditions of this Grant in a timely manner, COMMERCE has the right to suspend or terminate this contract. Before suspending or terminating the Grant, COMMERCE shall notify the Grantee in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the Grant may be terminated or suspended.

In the event of termination or suspension, the Grantee shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original Grant and the replacement or cover Grant and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the Grant, withhold further payments, or prohibit the Grantee from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the GRANTEE or a decision by COMMERCE to terminate the grant. A termination shall be deemed a "Termination for Convenience" if it is determined that the Grantee: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this Grant are not exclusive and are in addition to any other rights and remedies provided by law.

18. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Grant, COMMERCE may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Grant, in whole or in part. If this Grant is so terminated, COMMERCE shall be liable only for payment required under the terms of this Grant for services rendered or goods delivered prior to the effective date of termination.

19. TERMINATION PROCEDURES

Upon termination of this Grant, COMMERCE, in addition to any other rights provided in this contract, may require the Grantee to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this Grant as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Grantee the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Grantee and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this contract. COMMERCE may withhold from any amounts due the Grantee such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

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After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Grantee shall:

- A. Stop work under the Grant on the date, and to the extent specified, in the notice;
- B. Place no further orders or subgrants/subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the Grant that is not terminated;
- C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Grantee under the orders and subgrants/subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subgrants/subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the Grant had been completed, would have been required to be furnished to COMMERCE;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this Grant, which is in the possession of the Grantee and in which the Authorized Representative has or may acquire an interest.

20. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Grantee, for the cost of which the Grantee is entitled to be reimbursed as a direct item of cost under this Grant, shall pass to and vest in COMMERCE upon delivery of such property by the Grantee. Title to other property, the cost of which is reimbursable to the Grantee under this Grant, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this Grant, or (ii) commencement of use of such property in the performance of this Grant, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A. Any property of COMMERCE furnished to the Grantee shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this contract.
- B. The Grantee shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Grantee or which results from the failure on the part of the Grantee to maintain and administer that property in accordance with sound management practices.
- C. If any COMMERCE property is lost, destroyed or damaged, the Grantee shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.
- D. The Grantee shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this contract

All reference to the Grantee under this clause shall also include Grantee's employees, agents or Subgrantees/Subcontractors.

21. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Grant unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

ATTACHMENT A - SCOPE OF WORK AND BUDGET
Grantee: City of College Place | Contract No. 21-62210-027

Project Description / Deliverable

The City of College Place is awarded a CDBG General Purpose Grant to construct ADA accessible pedestrian sidewalks. The project will result in safe access to sidewalks. Major components of the project include construction of approximately 1,600 linear feet of ADA accessible sidewalk.

The project will provide an area benefit to the City of College Place service area consisting of approximately 3,653 persons with 57.90% percent having low- and moderate-incomes based on 2019 HUD LMI data. The project will accomplish HUD's outcome of increasing the community's availability and access to sustainable infrastructure systems to achieve HUD's objective of creating suitable living environments.

Project Budget

Budget Code & Description	CDBG	Local Funds	Walla Walla University		Total
03L - Sidewalks	\$341,184	\$1,689	\$40,000		\$382,873

Project Activities and Milestones

Project Activities	Milestones
- Execute grant contract with Commerce and establish administrative, financial, reporting and record keeping systems. - Complete the environmental review in compliance with Federal related laws and authorities listed at 24 CFR 58.5 and 58.6 and request CDBG release of funds.	Before first payment request
Procure engineer/architect/consultant in compliance with state and CDBG requirements, including outreach to MWBE and Section 3 local business participation; verify all parties do not have an active exclusion record in SAM.gov and include required federal provisions in the contract.	Before incurring costs for professional services
Prepare and submit payment requests with supporting documentation to Commerce.	Not more than monthly
As necessary, arrange an audit with the Washington State Auditor in accordance with the <i>Uniform Guidance, 2 CFR 200, Subpart F- Audit Requirements</i>.	Annually
Prepare bid documents in consultation with CDBG project manager.	Before construction bid advertisement
- Procure construction contract in compliance with state and CDBG requirements including outreach to MWBE and Section 3 local businesses. - Verify contractor/subcontractors do not have an active exclusion record in SAM.gov); and include documentation in CDBG file.	Before award of construction contract
Review certified payrolls and submit labor standards package.	Before first construction payment request
Regularly monitor engineering, weekly certified payrolls, and construction for compliance with applicable federal and state regulations, and conduct progress meetings	Weekly during construction
- Complete applicable civil rights requirements. - Conduct a final public hearing to review project performance, resolve all monitoring issues with CDBG, and submit a CDBG Contract Closeout Report.	Before final payment request
Meet the CDBG national objective of principally benefiting low- and moderate-income persons.	Before contract end date



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE
1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000
www.commerce.wa.gov

September 10, 2021

Michael Rizzitiello, City Administrator
City of College Place
625 S College Ave
College Place, WA 99324

Dear Mr. Rizzitiello:

I am pleased to inform you that the City of College Place has been selected by Commerce to receive up to \$341,184 in federal Community Development Block Grant (CDBG) funds. This award is based on the jurisdiction's CDBG General Purpose Grant application for SafeWalk College Place Sidewalk Construction.

Prior to grant contract execution, this letter allows you to begin incurring costs not to exceed ten percent of your award as of the date of this letter, for only the following activities:

- Administration including staffing, travel and training
- Review of environmental laws and authorities, including Section 106 of the National Historic Preservation Act of 1996
- Preliminary engineering design work and consultations needed for completion of the environmental review
- Subrecipient agreements or professional service contracts for any of the above activities

CDBG procurement requirements must be followed before hiring professional services or contractors to be funded by this CDBG award. These requirements are described in Sections 5 and 7 of the CDBG Management Handbook, which is available electronically at www.commerce.wa.gov/cdbg.

CDBG-specific compliance with National Environmental Policy Act (NEPA) must be completed before any construction bid advertising or property acquisition activity can occur. These procedures are described in Section 6 of the CDBG Management Handbook.

Payment for eligible costs will be provided on a *reimbursement basis only* by Commerce after the grant contract is executed and the environmental review is complete (see enclosure for further explanation). All costs to be reimbursed must comply with applicable state and federal requirements.

Michael Rizzitiello
September 10, 2021
Page 2

A CDBG contract management webinar will be scheduled for the fall of 2021. The jurisdiction's grant manager and consultant directly engaged in the project are to participate in the webinar. Registration materials for this free webinar will be forthcoming.

Grantees are required to maintain an active System for Award Management (SAM) registration for the duration of their contract by re-activating their DUNS number annually at the following website: <https://www.sam.gov/SAM/>.

If your project is not ready to proceed, resulting in the contract's execution being delayed over 90 days from the date of this letter, the CDBG award may be rescinded with an invitation to reapply.

Your contract manager will be contacting you to develop the contract. If you have any questions, please contact Michelle Reilly at michelle.reilly@commerce.wa.gov.

I congratulate you and others for your efforts thus far. We look forward to working with you on this worthwhile project.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Barkley', is positioned above the printed name.

Mark K. Barkley
Assistant Director

Enclosure

Certificate Of Completion

Envelope Id: FD4E2A606EBF431F9BEBBE074C436F28

Status: Sent

Subject: College Place: 2021 CDBG General Purpose Grant Contract #21-62210-027 for review & signature

Division:

Local Government

Program: CDBG General Purpose

ContractNumber: 21-62210-027

DocumentType: Contract

Source Envelope:

Document Pages: 17

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 0

Michelle Reilly

AutoNav: Enabled

1011 Plum Street SE

Envelopeld Stamping: Enabled

MS 42525

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Olympia, WA 98504-2525

michelle.reilly@commerce.wa.gov

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Record Tracking

Status: Original

Holder: Michelle Reilly

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michelle.reilly@commerce.wa.gov

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Signer Events**Signature****Timestamp**

Jon Galow

Completed

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jon.galow@commerce.wa.gov

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Michael Rizzitiello

Sent: 11/12/2021 9:43:59 AM

mrizzitiello@cpwa.us

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City Administrator

City of College Place

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 10/5/2021 3:01:49 PM

ID: 1362fcc-9aee-4ae8-a96f-99d9c653807b

Tina Hochwender

tina.hochwender@commerce.wa.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Tony Hanson

tony.hanson@commerce.wa.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Mark Barkley mark.barkley@commerce.wa.gov Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/10/2021 3:41:03 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.15 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Washington State Department of Commerce:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: docusign@commerce.wa.gov

To advise Washington State Department of Commerce of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at docusign@commerce.wa.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Washington State Department of Commerce

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Washington State Department of Commerce

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Washington State Department of Commerce as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Washington State Department of Commerce during the course of your relationship with Washington State Department of Commerce.

City of College Place, Washington

RESOLUTION NO. 21-058

EMERGENCY DISASTER DECLARATION: COVID-19 OUTBREAK

A DECLARATION of an emergency,

WHEREAS, a disaster has been declared in City of College Place at 6 p.m. on March 17th, 2020 and, assistance is needed; and

WHEREAS, on January 31st, 2020, the United States Department of Public Health and Human Services Secretary Alex Azar declared a public emergency for the novel coronavirus (COVID-19) beginning on January 27th, 2020; and

WHEREAS, on February 29th, 2020 a patient was transported by ambulance from Umatilla County into Walla Walla County and hospitalized with a presumptive positive case of Novel Corona Virus 2019 (COVID-19), and Walla Walla County Department of Community Health, after further testing, was able to confirm the COVID-19 diagnosis in coordination with the Washington State Department of Health and the United States Centers for Disease Control and Prevention (CDC); and

WHEREAS, on March 13th, 2020 the Walla Walla County Board of Commissioners declared a disaster pertaining to the COVID-19 outbreak; and

WHEREAS, COVID-19, a respiratory disease that can result in serious illness or death, is caused by the SARS-COV-2 virus, which is a new strain of coronavirus that had not been previously identified in humans and can easily spread from person to person; and

WHEREAS, the CDC identifies the potential health threat by COVID-19 both globally and in the United States as "high", and has advised that person-to-person spread of COVID-19 will continue to occur globally, including within the United States; and

WHEREAS, under the above referenced conditions there is substantial likelihood of risk of health of the citizens of College Place; and

WHEREAS, in the judgement of the undersigned, extraordinary measures are required to protect the public health, safety, and welfare of College Place's residents and may go beyond the capability of local resources; and

WHEREAS, the conditions stated above constitute an emergency for the City of College Place, necessitating activation of the City of College Place Continuity of Operations Plan (COOP) and

the utilization of emergency powers granted pursuant to RCW 38.52.070 and CPMC 2.64 (Ordinance No. 18-017).

WHEREAS, Governor Jay Inslee issued "Stay Home, Stay Healthy" proclamations in response to the COVID-19 situation via Proclamation No. 20-25 on March 23rd, 2020, followed by addendums on April 2nd, 2020, April 27th, 2020, May 4th, 2020; and

WHEREAS, Governor Jay Inslee issued a "Safe Start, Stay Healthy" County-by-County Phased Reopening on May 31st, 2020, followed by addendums on July 1, 2020, July 7, 2020, and July 24, 2020;

WHEREAS, Governor Jay Inslee has issued numerous emergency proclamations relating to governmental operations, suspending or delaying implementation of rules and laws and providing relief to those suffering from the impact of the pandemic, which can be accessed at governor.wa.gov/office-governor/official-actions/proclamations;

WHEREAS, Resolution #20-009 was set to expire on November 23rd, 2021; and

NOW THEREFORE,

I, Norma L. Hernandez, Mayor, declares as follows:

Section 1. There is a Declared Emergency in and to the City due to the incident. The City will follow directives and guidance given within Governor Jay Inslee's proclamation 20-25.4 "Safe Start, Stay Healthy" County-by-County Phased Reopening and all current and future proclamations issued due to the pandemic.

Section 2. Pursuant to the emergency declared at Section 1, all emergency powers and authority set forth in RCW 38.52.070, COOP, and CPMC 2.64 are hereby invoked, (including without limitation to the right to enter into contract, employ temporary workers and incur obligations without regard to time-consuming procedures and formalities prescribed by law, except mandatory constitutional requirements).

Section 3. City Departments are authorized to enter into contracts and incur obligations with City Council approval necessary to combat this emergency, protect the health and safety of persons and property, and provide emergency assistance to the victims of this disaster.

Section 4. The City will closely adhere to Walla Walla County Department of Community Health/State of Washington Department of Health rulings and guidance pertaining to this disaster.

Section 5. That the City Administrator, upon the recommendation of the Human Resources Manager, is hereby authorized to adjust any personnel policies related to leave time, other

benefits or terms and conditions of employment as are reasonably related to provide sufficient staffing during the term of the emergency.

Section 6. City Council and Advisory Commission meetings will be held in adherence to Governor Inslee Proclamation No. 20-28.4 "Open Public Meetings and Public Records Act" and subsequent future proclamations.

Section 7. The Mayor and City Administrator are authorized to request all available state and federal assistance necessary to respond to this emergency.

Section 8. Authorizes the City Administrator and/or designee to participate in the Unified Command meetings of Walla Walla County Community Health & Emergency Management Departments.

Section 9. The Mayor, upon consultation with the Police Chief, Fire Chief, and Walla Walla County Community Health Director as conditions arise, can issue an Executive Order to further regulate practices of our local business community and associates thereof to prevent acts or inactions which endanger public's health and safety, (e.g. anti-hoarding, price gouging prohibitions).

Section 10. This Declaration and Order shall terminate whenever Walla Walla County reaches the end of Phase 4 of the "Safe Start-Stay Healthy" plans and guidance issued in Governor Inslee's Proclamation No. 20-25.4 and no further orders, rules, or law require the City return to full operations as if there were no pandemic.

PASSED by the City Council of the City of College Place, Washington, this 23rd day of November, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

City of College Place, Washington

RESOLUTION NO. 21-059

**RESOLUTION ORDERING FLAGS BE FLOWN AT HALF STAFF ON EACH MONDAY
FOR THE DURATION OF THE COVID-19 CITY EMERGENCY DECLARATION AS
DECLARED IN RESOLUTION NO. 21-058**

WHEREAS, COVID-19, a respiratory disease that can result in serious illness or death, is caused by the SARS-COV-2 virus, which is a new strain of coronavirus that had not been previously identified in humans and can easily spread from person to person; and

WHEREAS, the CDC identifies the potential health threat by COVID-19 both globally and in the United States as "high", and has advised that person-to-person spread of COVID-19 will continue to occur globally, including within the United States; and

WHEREAS, the number of people who have died due to COVID-19 per the WHO Coronavirus (COVID-19) Dashboard, (covid19.who.int) and the Washington State Department of Health Covid 19 Dashboard (doh.wa.gov/emergencies/covid19/datadashboard) as of November 18, 2021, are 5,120,712 worldwide, 759,388 in the United States, and 9,108 in the State of Washington; and

WHEREAS, COVID-19 victims died separated from their loved ones due to quarantine requirements; and

WHEREAS, 111 residents of Walla Walla County have passed away due to COVID-19 and we are part of the State of Washington, United States, and World; and

WHEREAS, more people have died from the virus than in many disasters where we have lowered flags in respect; and

WHEREAS, although the deaths are spread out in time and place, they are related by the virus and the increasing ways we are all interconnected; and

NOW THEREFORE, I, Norma L. Hernandez, Mayor, declares as follows:

Section 1. Flags shall be put on half-staff each Monday in memory of the victims of the COVID-19 pandemic until the CITY is no longer in a State of Emergency under Resolution #21-058 or any extensions thereof or subsequent State of Emergency due to the COVID-19 pandemic.

PASSED by the City Council of the City of College Place, Washington, this 23rd day of November, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

Water and Waste System Grant Agreement**United States Department of Agriculture****Rural Utilities Service**

THIS AGREEMENT dated _____, between

City of College Place, Washington

a public corporation organized and operating under

RCW35

(Authorizing Statute)

herein called "Grantee," and the United States of America acting through the Rural Utilities Service, Department of Agriculture, herein called "Grantor," WITNESSETH:

WHEREAS

Grantee has determined to undertake a project of acquisition, construction, enlargement, or capital improvement of a (water) (waste) system to serve the area under its jurisdiction at an estimated cost of \$ 7,163,767.00 and has duly authorized the undertaking of such project.

Grantee is able to finance not more than \$ 3,837,767.00 of the development costs through revenues, charges, taxes or assessments, or funds otherwise available to Grantee resulting in a reasonable user charge.

Said sum of \$ 3,837,767.00 has been committed to and by Grantee for such project development costs.

Grantor has agreed to grant the Grantee a sum not to exceed \$ 3,326,000.00 or 46.43 percent of said project development costs, whichever is the lesser, subject to the terms and conditions established by the Grantor. Provided, however, that the proportionate share of any grant funds actually advanced and not needed for grant purposes shall be returned immediately to the Grantor. The Grantor may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the Conditions of the grant.

As a condition of this grant agreement, the Grantee assures and certifies that it is in compliance with and will comply in the course of the agreement with all applicable laws, regulations, Executive orders and other generally applicable requirements, including those set out in 7 CFR 3015.205(b), which hereby are incorporated into this agreement by reference, and such other statutory provisions as are specifically set forth herein.

NOW, THEREFORE, In consideration of said grant by Grantor to Grantee, to be made pursuant to Section 306(a) of The Consolidated Farm and Rural Development Act for the purpose only of defraying a part not to exceed 46.43 percent of the project development costs, as defined by applicable Rural Utilities Service instructions.

Grantee Agrees That Grantee Will:

A. Cause said project to be constructed within the total sums available to it, including said grant, in accordance with the project plans and specifications and any modifications thereof prepared by Grantee and approved by Grantor.

B. Permit periodic inspection of the construction by a representative of Grantor during construction.

C. Manage, operate and maintain the system, including this project if less than the whole of said system, continuously in an efficient and economical manner.

D. Make the services of said system available within its capacity to all persons in Grantee's service area without discrimination as to race, color, religion, sex, national origin, age, marital status, or physical or mental handicap (possess capacity to enter into legal contract for services) at reasonable charges, including assessments, taxes, or fees in accordance with a schedule of such charges, whether for one or more classes of service, adopted by resolution dated _____, as may be modified from time to time by Grantee. The initial rate schedule must be approved by Grantor. Thereafter, Grantee may make such modifications to the rate system as long as the rate schedule remains reasonable and nondiscriminatory.

E. Adjust its operating costs and service charges from time to time to provide for adequate operation and maintenance, emergency repair reserves, obsolescence reserves, debt service and debt service reserves.

F. Expand its system from time to time to meet reasonably anticipated growth or service requirements in the area within its jurisdiction.

G. Provide Grantor with such periodic reports as it may require and permit periodic inspection of its operations by a representative of the Grantor.

H. To execute any agreements required by Grantor which Grantee is legally authorized to execute. If any such agreement has been executed by Grantee as a result of a loan being made to Grantee by Grantor contemporaneously with the making of this grant, another agreement of the same type need not be executed in connection with this grant.

I. Upon any default under its representations or agreements set forth in this instrument, Grantee, at the option and demand of Grantor, will repay to Grantor forthwith the original principal amount of the grant stated herein above with the interest at the rate of 5 percentum per annum from the date of the default. Default by the Grantee will constitute termination of the grant thereby causing cancellation of Federal assistance under the grant. The provisions of this Grant Agreement may be enforced by Grantor, at its option and without regard to prior waivers by it previous defaults of Grantee, by judicial proceedings to require specific performance of the terms of this Grant Agreement or by such other proceedings in law or equity, in either Federal or State courts, as may be deemed necessary by Grantor to assure compliance with the provisions of this Grant Agreement and the laws and regulations under which this grant is made.

J. Return immediately to Grantor, as required by the regulations of Grantor, any grant funds actually advanced and not needed by Grantee for approved purposes.

K. Use the real property including land, land improvements, structures, and appurtenances thereto, for authorized purposes of the grant as long as needed.

1. Title to real property shall vest in the recipient subject to the condition that the Grantee shall use the real property for the authorized purpose of the original grant as long as needed.

2. The Grantee shall obtain approval by the Grantor agency for the use of the real property in other projects when the Grantee determines that the property is no longer needed for the original grant purposes. Use in other projects shall be limited to those under other Federal grant programs or programs that have purposes consistent with those authorized for support by the Grantor.

3. When the real property is no longer needed as provided in 1 and 2 above, the Grantee shall request disposition instructions from the Grantor agency or its successor Federal agency. The Grantor agency shall observe the following rules in the disposition instructions:

(a) The Grantee may be permitted to retain title after it compensates the Federal Government in an amount computed by applying the Federal percentage of participation in the cost of the original project to the fair market value of the property.

(b) The Grantee may be directed to sell the property under guidelines provided by the Grantor agency. When the Grantee is authorized or required to sell the property, proper sales procedures shall be established that provide for competition to the extent practicable and result in the highest possible return.

[Revision 1, 04/17/1998]

(c) The Grantee may be directed to transfer title to the property to the Federal Government provided that in such cases the Grantee shall be entitled to compensation computed by applying the Grantee's percentage of participation in the cost of the program or project to the current fair market value of the property.

This Grant Agreement covers the following described real property (use continuation sheets as necessary).

L. Abide by the following conditions pertaining to equipment which is furnished by the Grantor or acquired wholly or in part with grant funds. Equipment means tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. A grantee may use its own definition of equipment provided that such definition would at least include all equipment defined above.

[Revision 1, 04/17/1998]

1. Use of equipment.

(a) The Grantee shall use the equipment in the project for which it was acquired as long as needed. When no longer needed for the original project, the Grantee shall use the equipment in connection with its other Federally sponsored activities, if any, in the following order of priority:

1) Activities sponsored by the Grantor.

(2) Activities sponsored by other Federal agencies.

(b) During the time that equipment is held for use on the property for which it was acquired, the Grantee shall make it available for use on other projects if such other use will not interfere with the work on the project for which the equipment was originally acquired. First preference for such other use shall be given to Grantor sponsored projects. Second preference will be given to other Federally sponsored projects.

2. Disposition of equipment. When the Grantee no longer needs the equipment as provided in paragraph (a) above, the equipment may be used for other activities in accordance with the following standards:

(a) Equipment with a current per unit fair market value of less than \$5,000. The Grantee may use the equipment for other activities without reimbursement to the Federal Government or sell the equipment and retain the proceeds.

(b) Equipment with a current per unit fair market value of \$5,000 or more. The Grantee may retain the equipment for other uses provided that compensation is made to the original Grantor agency or its successor. The amount of compensation shall be computed by applying the percentage of Federal participation in the cost of the original project or program to the current fair market value or proceeds from sale of the equipment. If the Grantee has no need for the equipment and the equipment has further use value, the Grantee shall request disposition instructions from the original Grantor agency.

The Grantor agency shall determine whether the equipment can be used to meet the agency's requirements. If no requirement exists within that agency, the availability of the equipment shall be reported, in accordance with the guidelines of the Federal Property Management Regulations (FPMR), to the General Services Administration by the Grantor agency to determine whether a requirement for the equipment exists in other Federal agencies. The Grantor agency shall issue instructions to the Grantee no later than 120 days after the Grantee requests and the following procedures shall govern:

(1) If so instructed or if disposition instructions are not issued within 120 calendar days after the Grantee's request, the Grantee shall sell the equipment and reimburse the Grantor agency an amount computed by applying to the sales proceeds the percentage of Federal participation in the cost of the original project or program. However, the Grantee shall be permitted to deduct and retain from the Federal share ten percent of the proceeds for Grantee's selling and handling expenses.

(2) If the Grantee is instructed to ship the equipment elsewhere the Grantee shall be reimbursed by the benefiting Federal agency with an amount which is computed by applying the percentage of the Grantee participation in the cost of the original grant project or program to the current fair market value of the equipment, plus any reasonable shipping or interim storage costs incurred.

(3) If the Grantee is instructed to otherwise dispose of the equipment, the Grantee shall be reimbursed by the Grantor agency for such costs incurred in its disposition.

3. The Grantee's property management standards for equipment shall also include:

(a) Records which accurately provide for: a description of the equipment; manufacturer's serial number or other identification number; acquisition date and cost; source of the equipment; percentage (at the end of budget year) of Federal participation in the cost of the project for which the equipment was acquired; location, use and condition of the equipment and the date the information was reported; and ultimate disposition data including sales price or the method used to determine current fair market value if the Grantee reimburses the Grantor for its share.

(b) A physical inventory of equipment shall be taken and the results reconciled with the equipment records at least once every two years to verify the existence, current utilization, and continued need for the equipment.

(c) A control system shall be in effect to insure adequate safeguards to prevent loss, damage, or theft of the equipment. Any loss, damage, or theft of equipment shall be investigated and fully documented.

(d) Adequate maintenance procedures shall be implemented to keep the equipment in good condition.

(e) Proper sales procedures shall be established for unneeded equipment which would provide for competition to the extent practicable and result in the highest possible return.

This Grant Agreement covers the following described equipment(use continuation sheets as necessary).

Components identified in the PER and Environmental report: new regional lift station and installation of approximately 1,500 feet of force main line and approximately 7,000 feet of gravity sewer trunk pipe. Construction would occur within roadway rights-of-way (ROW) along S College Place Ave., Teal Ln., and Owens Rd., and within sections of actively-used agricultural land. 6 11 2020 MKC

M. Provide Financial Management Systems which will include:

1. Accurate, current, and complete disclosure of the financial results of each grant. Financial reporting will be on an accrual basis.
2. Records which identify adequately the source and application of funds for grant-supported activities. Those records shall contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.
3. Effective control over and accountability for all funds, property and other assets. Grantees shall adequately safeguard all such assets and shall assure that they are used solely for authorized purposes.
4. Accounting records supported by source documentation.

N. Retain financial records, supporting documents, statistical records, and all other records pertinent to the grant for a period of at least three years after grant closing except that the records shall be retained beyond the three-year period if audit findings have not been resolved. Microfilm or photo copies or similar methods may be substituted in lieu of original records. The Grantor and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Grantee's government which are pertinent to the specific grant program for the purpose of making audits, examinations, excerpts and transcripts.

O. Provide information as requested by the Grantor to determine the need for and complete any necessary Environmental Impact Statements.

P. Provide an audit report prepared in accordance with Grantor regulations to allow the Grantor to determine that funds have been used in compliance with the proposal, any applicable laws and regulations and this Agreement.

Q. Agree to account for and to return to Grantor interest earned on grant funds pending their disbursement for program purposes when the Grantee is a unit of local government. States and agencies or instrumentality's of states shall not be held accountable for interest earned on grant funds pending their disbursement.

R. Not encumber, transfer or dispose of the property or any part thereof, furnished by the Grantor or acquired wholly or in part with Grantor funds without the written consent of the Grantor except as provided in item K above.

S. To include in all contracts for construction or repair a provision for compliance with the Copeland ``Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). The Grantee shall report all suspected or reported violations to the Grantor.

T. To include in all contracts in excess of \$100,000 a provision that the contractor agrees to comply with all the requirements of the Clean Air Act (42 U.S.C. §7414) and Section 308 of the Water Pollution Control Act (33 U.S.C. §1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in Section 114 of the Clean Air Act and Section 308 of the Water Pollution Control Act and all regulations and guidelines issued thereunder after the award of the contract. In so doing the Contractor further agrees:

[Revision 1, 11/20/1997]

1. As a condition for the award of contract, to notify the Owner of the receipt of any communication from the Environmental Protection Agency (EPA) indicating that a facility to be utilized in the performance of the contract is under consideration to be listed on the EPA list of Violating Facilities. Prompt notification is required prior to contract award.

2. To certify that any facility to be utilized in the performance of any nonexempt contractor subcontract is not listed on the EPA list of Violating Facilities pursuant to 40 CFR Part 32 as of the date of contract award.

[Revision 1, 11/20/1997]

3. To include or cause to be included the above criteria and the requirements in every nonexempt subcontract and that the Contractor will take such action as the Government may direct as a means of enforcing such provisions.

As used in these paragraphs the term ``facility" means any building, plan, installation, structure, mine, vessel or other floating craft, location, or site of operations, owned, leased, or supervised by a Grantee, cooperator, contractor, or subcontractor, to be utilized in the performance of a grant, agreement, contract, subgrant, or subcontract. Where a location or site of operation contains or includes more than one building, plant, installation, or structure, the entire location shall be deemed to be a facility except where the Director, Office of Federal Activities, Environmental Protection Agency, determines that independent facilities are co-located in one geographical area.

Grantor Agrees That It:

A. Will make available to Grantee for the purpose of this Agreement not to exceed \$ 3,326,000.00 which it will advance to Grantee to meet not to exceed 46.43 percent of the project development costs of the project in accordance with the actual needs of Grantee as determined by Grantor.

B. Will assist Grantee, within available appropriations, with such technical assistance as Grantor deems appropriate in planning the project and coordinating the plan with local official comprehensive plans for sewer and water and with any State or area plans for the area in which the project is located.

C. At its sole discretion and at any time may give any consent, deferment, subordination, release, satisfaction, or termination of any or all of Grantee's grant obligations, with or without valuable consideration, upon such terms and conditions as Grantor may determine to be (1) advisable to further the purpose of the grant or to protect Grantor's financial interest therein and (2) consistent with both the statutory purposes of the grant and the limitations of the statutory authority under which it is made.

Termination of This Agreement

This Agreement may be terminated for cause in the event of default on the part of the Grantee as provided in paragraph I above or for convenience of the Grantor and Grantee prior to the date of completion of the grant purpose. Termination for convenience will occur when both the Grantee and Grantor agree that the continuation of the project will not produce beneficial results commensurate with the further expenditure of funds.

In witness whereof Grantee on the date first above written has caused these presence to be executed by its duly authorized

attested and its corporate seal affixed by its duly authorized

Attest:

By _____

(Title) _____

By _____

Michael Rizzitiello

(Title) _____

UNITED STATES OF AMERICA

RURAL UTILITIES SERVICE

By _____

(Title)

City of College Place, Washington
RESOLUTION NO. 21-060

**A RESOLUTION OF THE CITY OF COLLEGE PLACE, WASHINGTON ACCEPTING
USDA GRANT FOR SOUTHWEST SEWER FUNDING**

WHEREAS, the City of College Place is a non-charter code city under Title 35A RCW; and

WHEREAS, the United States Department of Agriculture awards grants to cities and non-profits for capital projects; and

WHEREAS, the City Council of the City of College Place (City) wishes to accept a grant from the United States Department of Agriculture (USDA).

Now therefore, be it Resolved that the City Council of the City of College Place does hereby

Section 1: The City Council of College Place, Washington accepts United States Department of Agriculture (USDA) grant agreement for \$3,326,000 and authorizes City Administrator or designee to sign agreement for reimbursement on Southwest Sewer expenses.

Section 2: Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Section 3: Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 23rd day of November, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

City of College Place - Ambulance Utility - Unit Charge Option

					Phased Billing Approach per Unit per Month							
Options		Units		Costs to Allocate	Yearly Charge per Unit	Monthly Charge per Unit	Year 1	Year 2	Year 3	Year 4		
1		Rate based on Customer Count					25%	50%	75%	100%		
		Current Customer Count - Based in the number Stormwater Accounts										
		2,987		\$ 436,872.13	\$ 146.26	\$ 12.19	\$ 3.05	\$ 6.09	\$ 9.14	\$ 12.19		
2		Rate based in Customer Unit Count										
		Current Customer Unit Count - Based in the number Stormwater Accounts										
		5,241		\$ 436,872.13	\$ 83.36	\$ 6.95	\$ 1.74	\$ 3.47	\$ 5.21	\$ 6.95		
3		Rate based on Incident Count										
		Customer Categories	Equivalent Unit Count	Incident Count	Cost Allocation							
		Single Family S	3,094	84	\$ 25,680.38	\$ 8.30	\$ 0.69	\$ 0.17	\$ 0.35	\$ 0.52	\$ 0.69	
		Multi Family M	601	762	\$ 232,957.71	\$ 387.62	\$ 32.30	\$ 8.08	\$ 16.15	\$ 24.23	\$ 32.30	
		Nursing Home N	99	447	\$ 136,656.29	\$ 1,380.37	\$ 115.03	\$ 28.76	\$ 57.52	\$ 86.27	\$ 115.03	
		Commercial C	1,065	97	\$ 29,654.72	\$ 27.84	\$ 2.32	\$ 0.58	\$ 1.16	\$ 1.74	\$ 2.32	
		Hotels/Motels H	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Public/Streets/Schools P	478	39	\$ 11,923.03	\$ 24.94	\$ 2.08	\$ 0.52	\$ 1.04	\$ 1.56	\$ 2.08	
		Total	5,337	1,429	\$ 436,872.13							
		Cost Per Incident		\$ 305.72								

Ambulance Utility Rate Analysis - EMS

Fund	Account	Title	Department	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Budget
1	342 21 51 02	Emergency Medical Services	EMS	316,549.87	329,646.59	347,647.70	357,012.92	360,000.00
1	342 60 00 01	Ambulance Services - Commercial Insurance	EMS	-	-	34,683.51	49,946.08	40,000.00
1	342 60 00 02	Ambulance Services - Medicare	EMS	-	-	114,520.01	125,235.59	120,000.00
1	342 60 00 03	Ambulance Services - Medicaid	EMS	-	-	5,655.19	29.98	2,000.00
1	342 60 00 04	Ambulance Services - Self Pay	EMS	-	-	8,598.16	16,160.52	15,000.00
1	342 60 00 05	Ambulance Services - Restitution	EMS	-	-	77.65	65.04	100.00
1	334 04 98 00	DOH-EMS Trauma Grant	EMS	1,270.00	1,222.00	1,266.00	1,260.00	1,200.00
1	332 93 40 00	Ground Emergency Medical Transportation (GEMT) Payr	EMS	-	-	-	56,497.48	50,000.00
Total Revenue				317,819.87	330,868.59	512,448.22	606,207.61	588,300.00
1	522 26 10 00	Wages & OT	EMS	0	0	0	0	0
1	522 26 20 00	Benefits	EMS	0	0	431.57	0	0
1	522 26 31 00	Operating Supplies - EMS Administration	EMS	0	293.12	0	289.57	1,000.00
1	522 26 31 01	Office Supplies - EMS Administration	EMS	0	0	29.25	15.55	0
1	522 26 35 00	Sm Tools / Equipment	EMS	0	0	0	0	0
1	522 26 44 01	Advertising	EMS	0	0	0	28.46	0
1	522 26 48 00	Repairs & Maintenance	EMS	0.17	1.67	9.26	85.76	0
1	522 26 31 03	Operating Supplies - EMS Training	EMS	0	204.42	0	2,278.48	2,500.00
1	522 26 31 04	Office Supplies - EMS Training	EMS	0	0	3.65	0	0
1	522 26 43 00	Travel	EMS	0	0	118.24	9.35	0
1	522 26 49 00	Miscellaneous	EMS	5.24	569	0	0	250
1	522 26 49 01	Registrations/Fees - Training Classes & Seminars	EMS	633.65	150	1,388.05	0	3,000.00
Total Expenditures				639.06	1,218.21	1,980.02	2,707.17	6,750.00
Net Cost				317,180.81	329,650.38	510,468.20	603,500.44	581,550.00
Shared Cost Allocations				278,062.78	346,363.56	442,177.11	458,523.77	560,366.53
Total Net Costs				39,118.03	(16,713.18)	68,291.09	144,976.67	21,183.47
Additional Staff		Salaries/Benefits						450,055.60
		Clothing/Misc						8,000.00
								458,055.60
Net Cost Recovery								(436,872.13)

Ambulance Utility - Charge Options

	Method	Advantages	Disadvantages
1	Charge based on the number of Stormwater Utility Accounts	- Easy to calculate - Based on information in Springbrook - Similar method used by Walla Walla	- Does not account for properties with multiple units, eg apartments. - Highest rate per billing customer - Is not associated to who consumes the service
2	Charges based on the number of units of Stormwater Utility accounts	- Easy to calculate - Based on information in Springbrook - Accounts for properties with multiple units per billing, eg. Apartments	- Is not associated to who consumes the service
3	Rate based on 2020 Incident Count	- Charges customers who incur use	- Hard to calculate - Calculations need to be changed each month

 Staff Recommended

City of College Place, Washington

RESOLUTION NO. 21-xxx

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING DECLARING OFFICIAL COMMUNITY EVENTS FOR FISCAL YEAR 2021 FOR
THE CITY OF COLLEGE PLACE, WASHINGTON**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City recognizes and acknowledges the importance of public special events that serve to enrich the civic, charitable, cultural, economic, entertainment, and other values of the community that enhance community identity; and

Whereas, the City further recognizes that the limited economic, staff, and other resources of the City require that the City provide City support only to those special events that uniquely promote and advance public objectives; and

Whereas, the City deems it appropriate to identify on an annual basis those Community Events which may receive City sponsorship and support; and

Whereas, the declaration of a public event as a Community Event may, at the sole discretion of the City, include provision of City resources.

Now therefore, be it resolved that the City Council of the City of College Place does hereby

Section 1. Sanction the following events as Official Community Events of the City of College Place, Washington.

- College Place 75th Anniversary
- Earth Day
- Garrison Creek Clean-Up
- Fishing Derby at Lions Park
- Neighborhood Engagement/Outreach events as outlined in forthcoming Neighborhood Engagement and Outreach Plan
- Block Party
- College Place Farmers & Artisan Market
- Movies at the Park
- Freedom Festival
- College Place Arbor Day
- Autumn on the Avenue/Trunk or Treat
- Walla Walla Valley Veterans Day Parade
- Winterfest/Light Up the Avenue

- Light up the Avenue

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 14th day of December, 2021.

Attest:

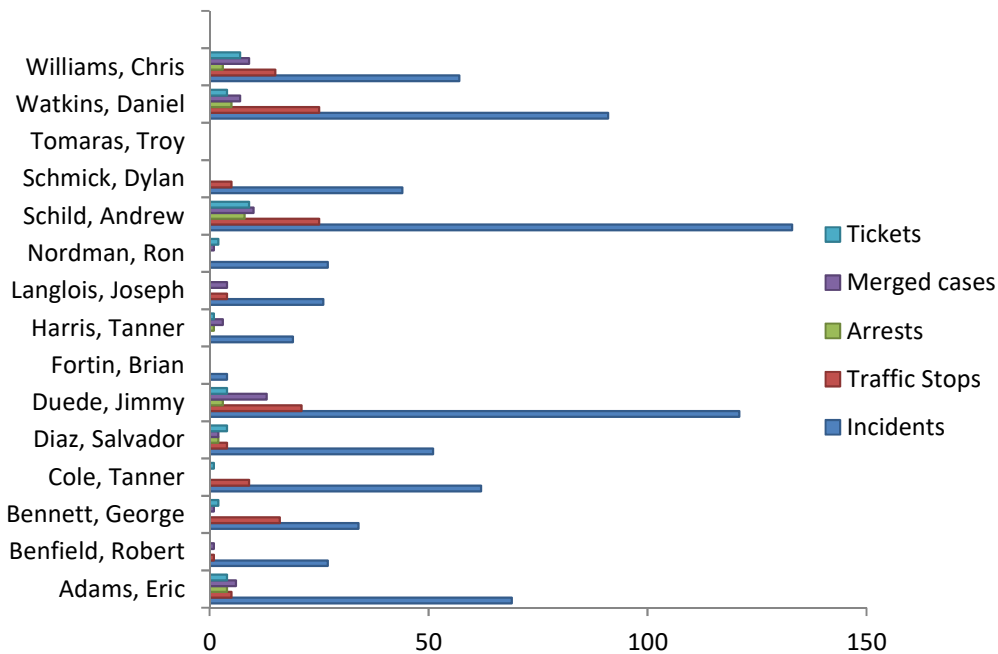
Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

October 2021 Officer Activity



Totals	765	130	26	57	38
Officer	Incidents	Traffic Stops	Arrests	Merged cases	Tickets
Adams, Eric	69	5	4	6	4
Benfield, Robert	27	1	0	1	0
Bennett, George	34	16	0	1	2
Cole, Tanner	62	9	0	0	1
Diaz, Salvador	51	4	2	2	4
Duede, Jimmy	121	21	3	13	4
Fortin, Brian	4	0	0	0	0
Harris, Tanner	19	0	1	3	1
Langlois, Joseph	26	4	0	4	0
Nordman, Ron	27	0	0	1	2
Schild, Andrew	133	25	8	10	9
Schmick, Dylan	44	5	0	0	0
Tomaras, Troy	0	0	0	0	0
Watkins, Daniel	91	25	5	7	4
Williams, Chris	57	15	3	9	7



Daily Incident Log



Print Date/Time: 11/04/2021 10:20
Login ID: mbarr
Disposition: All

From Date: 10/01/2021 00:00
To Date: 10/31/2021 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/01/2021 00:33	Citizen Contact	2021-00006243	1200 SE 12TH ST	,	No	416	416
						409	409
10/01/2021 01:10	Alarm	2021-00006244	1117 S COLLEGE AVE	WW ELECTRIC,	No	416	416
						409	409
10/01/2021 01:23	Open Door/Window	2021-00006245	1330 SW GREELEY ST	,	No	416	416
						409	409
10/01/2021 01:26	Citizen Contact	2021-00006246	SW 4TH ST / SW DOANS AVE	,	No	416	416
						409	409
10/01/2021 03:34	Animal Noise Complaint	2021-00006247	411 SE ELM AVE	BAKER, RONNIE	No	409	409
10/01/2021 07:48	Code Enforcement	2021-00006248	275 NE DECCIO RD	DECCIO, PAM	No	448	448
10/01/2021 08:21	Animal Call	2021-00006249	509 SW 2ND ST	ISITT, LYLA	No	448	448
10/01/2021 08:24	Trespass	2021-00006250	1213 SE FALBO DR	MAHER, JESSICA	No	406	406
						410	410
10/01/2021 10:08	Unwanted Person	2021-00006251	56 N COLLEGE AVE 1	PIERCE, ALICIA	No	406	406
						410	410
10/01/2021 10:41	Threats	2021-00006252	552 SE MAGNONI DR	NAVARRO, JACQUELINE	No	406	406
10/01/2021 11:33	Unwanted Person	2021-00006253	1755 S COLLEGE AVE	BRYANT, AMBRA	No	410	410
10/01/2021 11:40	Alarm In Test	2021-00006255	1250 SE COMMERCIAL DR	BULLINGER, DESTINEE	No		
10/01/2021 11:50	Parking Complaint	2021-00006254	SW 4TH ST / SW DOANS AVE	,	No	448	448
10/01/2021 11:55	Follow Up	2021-00006256	1117 S COLLEGE AVE	,	No	406	406
10/01/2021 12:49	Suspicious Activity	2021-00006257	CANTERBURG WAY / TAUMARSON RD	BERGEVIN, MIKE	No	416	416
						406	406
						410	410
						CPPD	
						409	409
						407	407
10/01/2021 14:11	Paper Service	2021-00006258	706 S COLLEGE AVE B	,	No	406	406

Daily Incident Log



Print Date/Time: 11/04/2021 10:20
Login ID: mbarr
Disposition: All

From Date: 10/01/2021 00:00
To Date: 10/31/2021 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/01/2021 14:17	Alarm	2021-00006259	749 SE SONGBIRD LN	, VIVANT	No	406	406
						410	410
10/01/2021 14:33	Paper Service	2021-00006260	834 SE COVEY CT	,	No	406	406
10/01/2021 14:43	Paper Service	2021-00006261	309 SW 11TH ST	,	No	406	406
10/01/2021 15:33	Paper Service	2021-00006262	620 SE 8TH ST	,	No	406	406
10/01/2021 15:37	Traffic Call	2021-00006263	279 NE MAPLE AVE	DAVIS, TERRI	No	406	406
10/01/2021 15:58	Premises Check	2021-00006264	1100 NE C ST	,	No	406	406
10/01/2021 16:12	Premises Check	2021-00006265	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/01/2021 17:58	Premises Check	2021-00006266	1100 NE C ST	,	No	416	416
10/01/2021 18:16	Traffic Stop	2021-00006267	W WHITMAN DR / N COLLEGE AVE	,	No	416	416
10/01/2021 19:02	Disturbance	2021-00006268	SE HIGHLAND PARK DR / SE 4TH ST	PENNY,	No	416	416
10/01/2021 19:13	Assist	2021-00006269	1100 NE C ST	VILLEGOS, DAVID	No	416	416
10/01/2021 20:21	Shoplifting	2021-00006270	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	416	416
						409	409
Total Incidents for 10/01/2021 : 28							
10/02/2021 02:12	Unwanted Person	2021-00006271	201 NE LARCH AVE	WEBBER, NICK	No	416	416
						409	409
10/02/2021 06:29	Information Report	2021-00006273	SW 4TH ST / S COLLEGE AVE	CPPD, 431	No	431	431
						409	409
10/02/2021 07:23	Traffic Stop	2021-00006272	S COLLEGE AVE / SE 12TH ST	,	No	413	413
						431	431
10/02/2021 08:29	Paper Service	2021-00006274	320 SW 11TH ST	,	No	413	413
10/02/2021 08:30	Traffic Stop	2021-00006275	S COLLEGE AVE / SE 10TH ST	,	No	431	431
10/02/2021 08:36	Paper Service	2021-00006276	620 SE 8TH ST	,	No	413	413
10/02/2021 08:46	Disturbance	2021-00006277	617 S CAMPBELL RD	COURSON, SUEANN MARIE	No	413	413
10/02/2021 09:11	Paper Service	2021-00006278	706 S COLLEGE AVE B, COLLEGE PLACE	,	No	413	413

Daily Incident Log



Print Date/Time: 11/04/2021 10:20
Login ID: mbarr
Disposition: All

From Date: 10/01/2021 00:00
To Date: 10/31/2021 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/02/2021 09:21	Paper Service	2021-00006279	834 SE COVEY CT	,	No	413	413
10/02/2021 10:00	Traffic Stop	2021-00006280	N COLLEGE AVE / BLALOCK DR	,	No	413	413
10/02/2021 10:55	Traffic Stop	2021-00006281	HERITAGE RD / DUNCAN LN	,	No	431	431
10/02/2021 12:07	Premises Check	2021-00006282	1100 NE C ST	,	No	431	431
10/02/2021 15:11	Traffic Stop	2021-00006283	S GOSE ST / ELECTRIC AVE	,	No	407	407
10/02/2021 16:56	Missing Person	2021-00006286	518 W WHITMAN DR	NERDIN, LAURIE	Yes	407	407
10/02/2021 17:00	Shoplifting	2021-00006284	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	407	407
10/02/2021 17:07	Unwanted Person	2021-00006285	210 SE LAMPERTI ST	PERRY, JULIA	No	407	407
10/02/2021 19:06	Traffic Stop	2021-00006287	S HWY 125 / SE COMMERCIAL DR	,	No	407	407
10/02/2021 21:36	Shoplifting	2021-00006288	1700 SE MEADOWBROOK BLVD	BROOK, CHRISTINE	Yes	412	412
						407	407
10/02/2021 23:44	Animal Found	2021-00006289	1837 SE BLISS LN	MELANEY,	No		
Total Incidents for 10/02/2021 : 19							
10/03/2021 00:37	Suspicious Activity	2021-00006290	1250 SE COMMERCIAL DR	,	No	412	412
						407	407
10/03/2021 06:16	911 Call	2021-00006291	717 SE SCENIC VIEW DR	BERRY, NICOLE BERRY	No	413	413
10/03/2021 09:49	Domestic Problem	2021-00006292	319 SE 6TH ST UPSTAIRS	NEIDOFFER, ANA	No	413	413
						402	402
10/03/2021 10:58	Paper Service	2021-00006293	309 SW 11TH ST	,	No	413	413
10/03/2021 11:29	Vehicle Prowl	2021-00006294	227 NW EVANS AVE	,	Yes	412	412
						413	413
10/03/2021 11:56	Mental Health	2021-00006295	618 SE ELM AVE	MOON, SEAN	No	402	402
10/03/2021 18:00	Disturbance	2021-00006296	535 SE SCENIC VIEW DR	MILLER, BRANDON	No	412	412
10/03/2021 18:40	Traffic Stop	2021-00006297	S COLLEGE AVE / E WHITMAN DR	,	No	407	407
10/03/2021 19:01	Traffic Stop	2021-00006298	S HWY 125 / SE COMMERCIAL DR	,	No	412	412
10/03/2021 19:42	Traffic Call	2021-00006299	S HWY 125 / SE MEADOWBROOK BLVD	CUMMING, MARJORIE	No		

Daily Incident Log



Print Date/Time: 11/04/2021 10:20
Login ID: mbarr
Disposition: All

From Date: 10/01/2021 00:00
To Date: 10/31/2021 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/03/2021 20:36	Alarm	2021-00006300	1446 SE BOBOLINK LN	SIMPLY SAFE,	No	412	412
						407	407
10/03/2021 21:47	Premises Check	2021-00006301	1700 SE MEADOWBROOK BLVD	,	No	415	415
						407	407
10/03/2021 21:47	Shoplifting	2021-00006302	1700 SE MEADOWBROOK BLVD	,	Yes	412	412
10/03/2021 22:55	Warrant Service	2021-00006303	1700 SE MEADOWBROOK BLVD	, 412	Yes	412	412
Total Incidents for 10/03/2021 : 14							
10/04/2021 06:42	Disturbance	2021-00006304	204 SE 12TH ST	LUDWIG, OLIVIA	No	413	413
10/04/2021 07:09	Alarm	2021-00006305	1117 S COLLEGE AVE	WW ELECTRIC,	No	413	413
10/04/2021 07:19	Threats	2021-00006306	618 SE ELM AVE	FLORES, LOUIS	No	413	413
10/04/2021 07:50	Traffic Stop	2021-00006307	W WHITMAN DR / NW EARL LN	,	No	408	408
10/04/2021 07:53	Traffic Stop	2021-00006308	SW DAVIS AVE / W WHITMAN DR	,	No	413	413
10/04/2021 08:22	Traffic Stop	2021-00006309	S COLLEGE AVE / SE 3RD ST	,	No	413	413
10/04/2021 09:33	Animal Call	2021-00006310	225 SE DATE AVE	CC, F	No	413	413
						408	408
10/04/2021 09:41	Assist	2021-00006311	618 SE ELM AVE	CC, SARAH	Yes	414	414
						413	413
10/04/2021 10:23	Mental Health	2021-00006312	1250 SE COMMERCIAL DR	GARCIA, GABRIELLA	No	402	402
10/04/2021 10:33	Code Enforcement	2021-00006313	1705 SE MEADOWBROOK BLVD 2	CC, F	No	413	413
						402	402
10/04/2021 12:51	Lost Property	2021-00006314	623 S COLLEGE AVE	TUCKER, PAUL	No		
10/04/2021 13:07	Animal Call	2021-00006315	700 SE CREEKSIDE DR BLK	GUERIN, JAMES	No	412	412
10/04/2021 15:31	Traffic Call	2021-00006316	1700 SE MEADOWBROOK BLVD	CC, F	No	407	407
10/04/2021 17:18	Citizen Contact	2021-00006317	729 S COLLEGE AVE	,	No	412	412
10/04/2021 18:17	Animal Call	2021-00006318	1200 SE 12TH ST	KONZEK, PEGGY	No	414	414
10/04/2021 18:43	Paper Service	2021-00006319	710 S COLLEGE AVE	,	No	407	407
10/04/2021 18:43	Traffic Stop	2021-00006320	SE LARCH AVE / SE 8TH ST	,	No	412	412

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/04/2021 18:56	Traffic Stop	2021-00006321	SE LANDEN DR / SE LARCH AVE	,	No	412	412
10/04/2021 20:14	Shots Fired	2021-00006322	706 S COLLEGE AVE	WEISEL, JANICE	Yes	415	415
						412	412
						407	407
10/04/2021 21:20	Traffic Stop	2021-00006323	S COLLEGE AVE / SE 4TH ST	,	No	415	415
10/04/2021 21:50	Assist	2021-00006324	225 SE DATE AVE	,	No	415	415
						412	412
10/04/2021 22:37	Disturbance	2021-00006325	1218 SW BADE AVE	METTLER, ELENA	No	415	415
						412	412
						407	407
Total Incidents for 10/04/2021 : 22							
10/05/2021 07:49	Traffic Stop	2021-00006326	NE MULBERRY CT / E WHITMAN DR	,	No	408	408
10/05/2021 09:01	Premises Check	2021-00006327	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/05/2021 09:20	Premises Check	2021-00006328	1100 NE C ST	,	No	406	406
10/05/2021 09:57	Animal Call	2021-00006329	323 NE DAMSON AVE	BERKIS, SABRINA	No	406	406
10/05/2021 12:34	Harassment	2021-00006330	708 S COLLEGE AVE 202	MOORE, TONYA	No	406	406
						408	408
						402	402
10/05/2021 12:45	Abandoned Vehicle	2021-00006331	22 SE 6TH ST	RESICK, CAITLYN	No	406	406
10/05/2021 12:52	Civil Problem	2021-00006332	358 SE HIGHLAND PARK DR	DAVIS, DIANE	No	415	415
						402	402
10/05/2021 14:08	Information Report	2021-00006333	104 SE 12TH ST	BROWN, REBECCA	No	415	415
10/05/2021 15:55	Disturbance	2021-00006334	SE SUNNY DR / S COLLEGE AVE	CC, M REFUSED	No	416	416
						415	415
10/05/2021 16:28	Disturbance	2021-00006335	1622 W POPLAR ST	ZAHL, GRANT	No	416	416
						415	415

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/05/2021 17:24	Premises Check	2021-00006336	1700 SE MEADOWBROOK BLVD	,	No	415	415
10/05/2021 17:44	Shoplifting	2021-00006337	1700 SE MEADOWBROOK BLVD	,	Yes	415	415
10/05/2021 23:59	Traffic Stop	2021-00006338	NE ROSE ST / NE ASH AVE	,	No	416	416
						410	410
Total Incidents for 10/05/2021 : 13							
10/06/2021 07:43	Traffic Stop	2021-00006339	S COLLEGE AVE / SE 6TH ST	,	No	406	406
10/06/2021 08:09	Premises Check	2021-00006340	1100 NE C ST	,	No	406	406
10/06/2021 08:21	Premises Check	2021-00006341	1700 SE MEADOWBROOK BLVD	,	Yes	402	402
10/06/2021 10:14	Traffic Stop	2021-00006342	SW 4TH ST / S COLLEGE AVE	,	No	406	406
10/06/2021 10:26	Traffic Stop	2021-00006343	E WHITMAN DR / NE LARCH AVE	,	No	406	406
10/06/2021 10:48	Traffic Stop	2021-00006344	SE ASH AVE / E WHITMAN DR	,	No	406	406
10/06/2021 10:50	Assist	2021-00006346	1206 SE DEWEY DR	CC, JENNIFER	No	406	406
10/06/2021 10:50	Parking Complaint	2021-00006345	1247 SW 4TH ST	,	No	448	448
10/06/2021 11:44	Towed Vehicle	2021-00006347	306 SW 1ST ST	CC, GARY	No		
10/06/2021 12:17	Premises Check	2021-00006348	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/06/2021 12:57	Traffic Stop	2021-00006349	NE ASH AVE / E WHITMAN DR	,	No	406	406
10/06/2021 13:08	Traffic Stop	2021-00006350	E WHITMAN DR / NE ASH AVE	,	No	406	406
10/06/2021 13:31	Paper Service	2021-00006351	397 SE HIGHLAND PARK DR	,	No	406	406
10/06/2021 13:34	Warrant Service	2021-00006352	300 W ALDER ST 1	,	No		
10/06/2021 16:40	Traffic Stop	2021-00006353	E WHITMAN DR / SE ASH AVE	,	No	416	416
10/06/2021 17:13	Harassment	2021-00006355	708 S COLLEGE AVE 202	MOORE, TONYA	No	402	402
10/06/2021 17:23	Fraud	2021-00006354	507 SE SCENIC VIEW DR	LEIBOLD, INGEBORG	No	416	416
10/06/2021 18:16	Citizen Contact	2021-00006356	SE LARCH AVE / SE 12TH ST	,	No	416	416
10/06/2021 18:35	Premises Check	2021-00006357	1100 NE C ST	,	No	416	416
10/06/2021 18:57	Malicious Mischief	2021-00006358	254 NE BIRCH AVE	PERKINS, STEVE	No	416	416
10/06/2021 19:38	Phone Message	2021-00006359	625 S COLLEGE AVE	,	No	416	416
10/06/2021 20:03	Traffic Stop	2021-00006360	1117 S COLLEGE AVE	,	No	416	416

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/06/2021 20:08	Shoplifting	2021-00006361	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	416	416
10/06/2021 21:18	Traffic Stop	2021-00006362	SE 12TH ST / SE SKY AVE	,	No	416	416
10/06/2021 22:26	Citizen Contact	2021-00006363	1200 SE 12TH ST	,	No	416	416
Total Incidents for 10/06/2021 : 25							
10/07/2021 07:18	Premises Check	2021-00006364	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/07/2021 07:33	Premises Check	2021-00006365	397 SE HIGHLAND PARK DR	,	No	406	406
10/07/2021 07:40	Premises Check	2021-00006366	1100 NE C ST	,	No	406	406
10/07/2021 07:45	Traffic Call	2021-00006367	SE 12TH ST / S COLLEGE AVE	, MELISSA	No	406	406
10/07/2021 09:02	Traffic Stop	2021-00006368	W WHITMAN DR / S CAMPBELL RD	,	No	406	406
10/07/2021 09:21	Traffic Stop	2021-00006369	W WHITMAN DR / N COLLEGE AVE	,	No	406	406
10/07/2021 09:33	Traffic Stop	2021-00006370	W WHITMAN DR / S CAMPBELL RD	,	No	406	406
10/07/2021 10:24	Traffic Stop	2021-00006371	THE DALLES MILITARY RD / SE MYRA RD	,	No	406	406
10/07/2021 12:11	Traffic Stop	2021-00006372	S COLLEGE AVE / W WHITMAN DR	,	No	406	406
10/07/2021 12:23	Traffic Stop	2021-00006373	WILDWOOD ST / W ROSE ST	,	No	406	406
10/07/2021 13:45	Animal Found	2021-00006374	1200 SE INDEPENDENCE DR BLK	LEWIS, JEREMY	No	CPPD	
10/07/2021 13:46	Missing Person	2021-00006375	686 SE WHIMBREL LOOP	UREN, MICKIE	No	406	406
10/07/2021 14:09	Paper Service	2021-00006376	1700 SE MEADOWBROOK BLVD SUPS OFFICE	,	No		
10/07/2021 14:57	Follow Up	2021-00006377	1700 SE MEADOWBROOK BLVD	,	No	416	416
10/07/2021 15:10	Animal Call	2021-00006378	1149 SE SURITA CT	,	No	448	448
10/07/2021 15:59	Premises Check	2021-00006379	1100 NE C ST	,	No	416	416
10/07/2021 16:13	Harassment	2021-00006380	708 S COLLEGE AVE	TEAFORD, CASEY DUANE	No	416	416
10/07/2021 18:49	Traffic Stop	2021-00006381	100 SW 4TH ST	,	No	431	431
10/07/2021 18:55	Traffic Stop	2021-00006382	NE C ST / NE MAPLE AVE	,	No	416	416
10/07/2021 19:02	Traffic Stop	2021-00006383	200 SW 4TH ST BLK	,	No	416	416
						431	431

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/07/2021 19:32	Traffic Stop	2021-00006384	NE A ST / N COLLEGE AVE	,	No	416	416
						431	431
10/07/2021 20:42	Traffic Stop	2021-00006385	N COLLEGE AVE / NE A ST	,	No	431	431
10/07/2021 21:07	Traffic Stop	2021-00006386	SE LARCH AVE / SE LAMPERTI ST	,	No	416	416
						410	410
10/07/2021 21:20	Citizen Contact	2021-00006387	1200 SE 12TH ST	,	No	416	416
10/07/2021 22:52	Traffic Stop	2021-00006388	TAUMARSON RD / SE FREEDOM PL	,	No	416	416
10/07/2021 23:01	Traffic Stop	2021-00006389	TAUMARSON RD / WINONA LN	,	No	416	416
Total Incidents for 10/07/2021 : 26							
10/08/2021 02:34	Vehicle Prowl	2021-00006390	228 MARTIN FIELD LN	MALCOLM, JASON	No	410	410
10/08/2021 06:34	Premises Check	2021-00006391	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/08/2021 06:48	Premises Check	2021-00006392	397 SE HIGHLAND PARK DR	,	No	406	406
10/08/2021 06:55	Premises Check	2021-00006393	1100 NE C ST	,	No	406	406
10/08/2021 07:17	Traffic Stop	2021-00006394	SW 4TH ST / SW BADE AVE	,	No	406	406
10/08/2021 07:50	Found Property	2021-00006395	NE HADLEY WAY / E WHITMAN DR	FREEMAN, LINDSEY	No	406	406
10/08/2021 08:21	Traffic Call	2021-00006396	MOJONNIER RD / S COLLEGE AVE	BERGIVIN, ANNETTE	No	408	408
10/08/2021 08:57	Traffic Stop	2021-00006397	TAUMARSON RD / SE LARCH AVE	,	No	406	406
10/08/2021 09:40	Traffic Stop	2021-00006398	E WHITMAN DR / SE LARCH AVE	,	No	406	406
10/08/2021 09:46	Theft	2021-00006400	717 SE SCENIC VIEW DR UPSTAIRS	RICHARDSON, ROBERT	No	406	406
10/08/2021 09:48	Traffic Stop	2021-00006399	E WHITMAN DR / NE ASH AVE	,	No	406	406
10/08/2021 10:48	Vehicle Prowl	2021-00006401	E WHITMAN DR / NE ASH AVE	cppd, 406	No	406	406
10/08/2021 11:22	Violation of Court Order	2021-00006402	821 SW BADE AVE	TAMAYO, SCENDA M	Yes	416	416
						406	406
						408	408
10/08/2021 12:09	Domestic Physical	2021-00006403	NE LARCH AVE / E WHITMAN DR	INMAN, GARY	No	416	416
						406	406
10/08/2021 12:42	Suspicious Activity	2021-00006404	SE LARCH AVE / SE LAMPERTI ST	HOGATE, RALPH	No	416	416

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/08/2021 15:36	Premises Check	2021-00006405	1100 NE C ST	,	No	416	416
10/08/2021 15:41	Traffic Call	2021-00006406	WALLULA AVE / S CAMPBELL RD	RICHARD, TOM	No	416	416
						CPPD	
10/08/2021 16:02	Traffic Stop	2021-00006407	W ALDER ST / S 5TH AVE	,	No	416	416
						431	431
10/08/2021 17:38	Civil Problem	2021-00006408	104 SE 12TH ST	RUBLECABA, MARIA	No	416	416
						431	431
10/08/2021 17:50	Premises Check	2021-00006409	729 S COLLEGE AVE	,	No	431	431
10/08/2021 18:13	Threats	2021-00006410	104 SE 12TH ST	BROWN, BECKY	No	416	416
10/08/2021 18:43	Premises Check	2021-00006411	201 SW BADE AVE	,	No	431	431
10/08/2021 18:49	Disturbance	2021-00006412	609 SE ELM AVE	ROBINSON, JOY	No	416	416
						431	431
10/08/2021 19:58	Burglary	2021-00006413	204 SE 12TH ST 7	DURST, TIM	No	416	416
						410	410
						431	431
10/08/2021 20:22	Assist	2021-00006414	708 S COLLEGE AVE 202	MARY JANE SACCONI,	Yes	416	416
						410	410
10/08/2021 22:01	Traffic Stop	2021-00006415	46.0697972340000000 - 118.3697975230000000	,	No	431	431
10/08/2021 22:13	Traffic Stop	2021-00006416	W ROSE ST / WILDWOOD ST	,	No	431	431
10/08/2021 22:35	Traffic Stop	2021-00006417	NE SPITZENBURG ST / NE CARGILL AVE	,	No	431	431
10/08/2021 22:55	Traffic Stop	2021-00006418	S HWY 125 / SE MYRA RD	,	No	431	431
10/08/2021 23:13	Shots Fired	2021-00006419	W ROSE ST / NE MYRA RD	MOORE, JUDY	No	410	410
						431	431
10/08/2021 23:14	Shots Fired	2021-00006420	305 NE COTTONWOOD LN	ALEXANDER, BRANDON	No	CPPD	
10/08/2021 23:44	Shots Fired	2021-00006421	517 NE VILLA AVE	MARKS, NANCY	No	410	410
						431	431

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Total Incidents for 10/08/2021 : 32							
10/09/2021 00:16	Traffic Stop	2021-00006422	NE ASH AVE / NE A ST	,	No	410	410
						431	431
10/09/2021 08:46	Traffic Stop	2021-00006423	W POPLAR ST / NE MYRA RD	,	No	413	413
10/09/2021 09:35	Paper Service	2021-00006424	706 S COLLEGE AVE, APT B, COLLEGE PLACE	,	No	413	413
10/09/2021 09:50	Traffic Stop	2021-00006425	SW 4TH ST / S COLLEGE AVE	,	No	413	413
10/09/2021 11:45	Traffic Call	2021-00006426	SE MYRA RD / THE DALLES MILITARY RD	BESSEY, RICHARD	No	414	414
10/09/2021 12:40	Shoplifting	2021-00006427	1700 SE MEADOWBROOK BLVD	, ELIZABETH	No	414	414
						413	413
10/09/2021 18:08	Domestic Problem	2021-00006428	258 NE DAMSON AVE B	VANDOZA, ISBEL	No	415	415
						414	414
						412	412
10/09/2021 18:59	Malicious Mischief	2021-00006429	717 SE SCENIC VIEW DR	RICHARDSON, ROBERT	Yes	414	414
						412	412
10/09/2021 19:26	Assist	2021-00006430	308 SE BIRCH AVE	YAW, CAROLYN	No	414	414
						412	412
10/09/2021 19:51	Domestic Problem	2021-00006431	258 NE DAMSON AVE B	FERGUSON, JENEAN	No	414	414
10/09/2021 20:21	Mental Health	2021-00006432	308 SE BIRCH AVE	YAW, CAROLYN	No	415	415
						CPPD	
10/09/2021 20:32	Disturbance	2021-00006434	SE 12TH ST / SE LARCH AVE	PARSONS, CORY	No	415	415
						412	412
10/09/2021 20:34	Traffic Stop	2021-00006433	S COLLEGE AVE / SE 8TH ST	,	No	415	415
10/09/2021 22:03	Premises Check	2021-00006435	1700 SE MEADOWBROOK BLVD	,	No	415	415
						412	412
10/09/2021 22:17	Traffic Stop	2021-00006436	S COLLEGE AVE / SE SUNNY DR	,	No	415	415
						412	412

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
Total Incidents for 10/09/2021 : 15							
10/10/2021 07:27	Traffic Stop	2021-00006437	830 NE ROSE ST	,	No	413	413
10/10/2021 07:47	Traffic Stop	2021-00006438	NE LAMBERT AVE / NE ROSE ST	,	No	413	413
10/10/2021 08:13	Parking Complaint	2021-00006439	59 N COLLEGE AVE	BERRETT, ARNOLD	No	413	413
10/10/2021 08:33	Animal Lost	2021-00006440	25 NE TREMONT DR	HULSE, SHARON	No		
10/10/2021 10:02	Paper Service	2021-00006441	706 S COLLEGE AVE, APT B, COLLEGE PLACE	,	No	413	413
10/10/2021 10:22	Traffic Call	2021-00006442	S COLLEGE AVE / SE LAMPERTI ST	,	No	402	402
10/10/2021 10:29	Traffic Stop	2021-00006443	830 NE ROSE ST	,	No	413	413
10/10/2021 11:12	Traffic Stop	2021-00006444	N COLLEGE AVE / NE C ST	,	No	413	413
10/10/2021 14:04	Alarm	2021-00006445	133 FARMLAND RD	WW ELECTRIC, JOHN	No	414	414
						413	413
10/10/2021 14:27	Traffic Stop	2021-00006446	S COLLEGE AVE / SE SUNNY DR	,	No	402	402
10/10/2021 15:29	Malicious Mischief	2021-00006447	1700 SE MEADOWBROOK BLVD	SMITH, AARON	Yes	413	413
10/10/2021 16:52	Threats	2021-00006448	204 SE 8TH ST	DRUMHELLER, TRISTA	No	414	414
10/10/2021 18:46	Traffic Call	2021-00006449	332 SE HIGHLAND PARK DR	MCCOON, SCOTT	No	412	412
10/10/2021 19:57	Information Report	2021-00006450	1296 SE 12TH ST	RICHARDSON, ROBERT	No	CPPD	
10/10/2021 22:28	Premises Check	2021-00006451	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/10/2021 : 15							
10/11/2021 01:04	Alarm	2021-00006452	715 SE 12TH ST	ELEC, WW	No	415	415
						412	412
10/11/2021 03:05	Disturbance	2021-00006453	1205 S COLLEGE AVE	PASCON, PETER	No	415	415
10/11/2021 09:56	Towed Vehicle	2021-00006454	200 SW ACADEMY WAY	, LIGHTFOOTS	No		
10/11/2021 10:53	Paper Service	2021-00006455	706 S COLLEGE AVE, APT B, COLLEGE PLACE	,	No	413	413
10/11/2021 11:35	Traffic Stop	2021-00006456	S HWY 125 / SE COMMERCIAL DR	,	No	414	414
10/11/2021 11:40	Traffic Stop	2021-00006457	1700 SE MEADOWBROOK BLVD	,	No	414	414

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10/11/2021 11:46	Traffic Stop	2021-00006458	S COLLEGE AVE / SE SUNNY DR	,	No	414	414
						413	413
10/11/2021 12:44	Accident Non Injury	2021-00006459	E WHITMAN DR / NE LARCH AVE	MARQUETTE, RODNEY	No	414	414
						413	413
10/11/2021 13:29	Traffic Stop	2021-00006460	SE 4TH ST / SE BIRCH AVE	,	No	414	414
10/11/2021 14:29	Unwanted Person	2021-00006461	1605 SE MEADOWBROOK BLVD	NAVARETTE, REYNA	No	415	415
						413	413
						402	402
10/11/2021 17:58	Traffic Call	2021-00006462	SE LARCH AVE / E WHITMAN DR	BURNETT, GINGER	No	415	415
						407	407
10/11/2021 18:08	Premises Check	2021-00006463	1700 SE MEADOWBROOK BLVD	,	No	415	415
						407	407
10/11/2021 20:33	Traffic Call	2021-00006464	RESER RD / KENDALL RD	FARMER, ASHELY	No	415	415
10/11/2021 21:00	Domestic Physical	2021-00006465	232 NE CEDAR AVE B	CC, M	No	412	412
						407	407
10/11/2021 22:15	Intoxicated Person	2021-00006466	245 NE ELDER PL	LEGRANDE, CASSANDRA	No	415	415
						412	412
10/11/2021 22:24	Citizen Contact	2021-00006467	E WHITMAN DR / SE BIRCH AVE	,	No	412	412
Total Incidents for 10/11/2021 : 16							
10/12/2021 08:27	Information Report	2021-00006469	31 SE ASH AVE	, FABILO	No		
10/12/2021 08:40	Disturbance	2021-00006468	116 N COLLEGE AVE	HEMMING, JOSHUA	No		
10/12/2021 10:08	Traffic Stop	2021-00006470	N COLLEGE AVE / NW B ST	,	No	413	413
10/12/2021 10:09	Traffic Call	2021-00006471	S HWY 125 / SE MEADOWBROOK BLVD	CARMONAS, CYNTHIA	No	414	414
10/12/2021 10:49	Traffic Stop	2021-00006472	SW 4TH ST / S COLLEGE AVE	,	No	413	413
10/12/2021 11:10	Paper Service	2021-00006473	706 S COLLEGE AVE, APT B, COLLEGE PLACE	,	No	413	413

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/12/2021 11:35	Fraud	2021-00006474	744 SE QUAIL RUN	PAULSEN, KAY	Yes	413	413
10/12/2021 15:08	Suspicious Activity	2021-00006475	187 S GOSE ST	ALLESSIO, JOHN	No	413	413
10/12/2021 18:16	Coroner Call Out	2021-00006476	420 SE MYRA RD	TAYLOR, SHELLEY	No		
10/12/2021 20:45	Shoplifting	2021-00006477	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	No	412	412
						407	407
10/12/2021 21:26	Shoplifting	2021-00006478	1700 SE MEADOWBROOK BLVD	CPPD, 412	Yes	412	412
Total Incidents for 10/12/2021 : 11							
10/13/2021 01:25	Suspicious Activity	2021-00006479	108 SE 6TH ST 6	MONTES, ALIA	No	412	412
10/13/2021 07:31	Animal Call	2021-00006480	357 NE KINGWOOD PL	,	No	448	448
10/13/2021 07:46	Accident Non Injury	2021-00006481	S HWY 125 / SE MEADOWBROOK BLVD	BECERRA, MARISOL	No		
10/13/2021 08:37	Parking Complaint	2021-00006482	W WHITMAN DR / SW ACADEMY WAY	ROYER, JENNY	No	448	448
10/13/2021 08:55	Information Report	2021-00006483	1755 S COLLEGE AVE	CPPD, 408	No	CPPD	
10/13/2021 08:56	Information Report	2021-00006486	S HWY 125 / SE MEADOWBROOK BLVD	,	No		
10/13/2021 08:58	Parking Complaint	2021-00006484	500 BLOCK SW BADE AVE., COLLEGE , PLACE		No	448	448
10/13/2021 09:17	Follow Up	2021-00006485	1705 SE MEADOWBROOK BLVD 7	,	No	409	409
10/13/2021 10:26	Malicious Mischief	2021-00006487	615 S COLLEGE AVE A	ESPINOZA, TITO	Yes	402	402
10/13/2021 10:30	Unwanted Person	2021-00006488	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	No	406	406
						409	409
10/13/2021 12:08	Unwanted Person	2021-00006489	1017 NE C ST	HALE, CLINT	No	406	406
						409	409
10/13/2021 15:58	Assault	2021-00006490	706 S COLLEGE AVE A	CC, 406	Yes	448	448
						406	406
						402	402
10/13/2021 18:19	Assist	2021-00006491	1199 NE MYRA RD	CC, MALE	Yes	416	416
						402	402

Daily Incident Log



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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/13/2021 20:39	Premises Check	2021-00006492	1100 NE C ST	,	No	416	416
Total Incidents for 10/13/2021 : 14							
10/14/2021 03:10	Suspicious Activity	2021-00006493	1700 SE MEADOWBROOK BLVD	WIDMER, NATALIE	No	410	410
10/14/2021 05:25	Vehicle Prowl	2021-00006494	1700 SE MEADOWBROOK BLVD	BROOK, CHRISTINE	Yes	410	410
						409	409
10/14/2021 05:35	Alarm	2021-00006495	520 S COLLEGE AVE	COOK SOLUTIONS,	No	410	410
10/14/2021 08:56	Theft	2021-00006496	1138 SW BADE AVE	PETERSON, LOREN	Yes	406	406
						412	412
10/14/2021 09:01	Domestic Problem	2021-00006497	1700 SE MEADOWBROOK BLVD	, MELISSA	No	409	409
10/14/2021 09:08	Traffic Call	2021-00006498	S HWY 125 / SE MEADOWBROOK BLVD	, CODY	No	409	409
10/14/2021 09:31	Traffic Stop	2021-00006499	SE LAMPERTI ST / SE LARCH AVE	,	No	406	406
10/14/2021 09:52	Assist	2021-00006500	704 BEET RD	,	Yes	406	406
10/14/2021 10:03	Assist	2021-00006501	200 SW ACADEMY WAY	CC, BRAD	Yes	406	406
						409	409
10/14/2021 10:26	Citizen Contact	2021-00006502	615 S COLLEGE AVE	,	No	406	406
10/14/2021 12:23	Premises Check	2021-00006503	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/14/2021 12:37	Follow Up	2021-00006504	1125 SW BADE AVE	,	No	406	406
10/14/2021 12:56	Assault	2021-00006505	420 SE MYRA RD 137A	CC, KATIE	Yes	409	409
10/14/2021 13:54	Parking Complaint	2021-00006506	NE C ST / NE ASH AVE	,	No	448	448
10/14/2021 14:00	Premises Check	2021-00006507	1100 NE C ST	,	No	406	406
10/14/2021 14:26	Narcotics Call	2021-00006508	1755 S COLLEGE AVE	CPPD, 408	Yes	408	408
10/14/2021 15:07	Shoplifting	2021-00006509	1700 SE MEADOWBROOK BLVD	, ELIZABETH	Yes	406	406
10/14/2021 15:28	Theft Motor Vehicle	2021-00006510	1700 SE MEADOWBROOK BLVD	DEVOL, CRAIG	No	406	406
10/14/2021 18:28	Attempt to Locate	2021-00006511	830 NE KAROL LOOP	KNAPP, MICHAEL	No	416	416

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/14/2021 21:05	Paper Service	2021-00006512	401 SE 3RD ST	,	No		
10/14/2021 21:37	Suspicious Activity	2021-00006513	100 SW 6TH ST BLK	ROSE, MELODY	Yes	416	416
						410	410
Total Incidents for 10/14/2021 : 21							
10/15/2021 00:35	911 Call	2021-00006514	115 W WHITMAN DR	,	No	416	416
						410	410
10/15/2021 09:55	Death Investigation	2021-00006515	125 SE SCENIC VIEW DR	STANCHIU, MARY	Yes	409	409
10/15/2021 12:26	Civil Problem	2021-00006516	1200 SE BROADWAY AVE F	SULLIVAN, MEGAN	No	406	406
10/15/2021 12:33	Animal Call	2021-00006517	128 SW 10TH ST	THOMPSON, KIM	No	448	448
10/15/2021 12:36	Information Report	2021-00006519	700 SUNCREST TER	PARRISH, TRINA	No		
10/15/2021 13:34	Traffic Call	2021-00006518	SE 4TH ST / SE DATE AVE	CC, MALE	No	406	406
10/15/2021 14:06	Malicious Mischief	2021-00006520	625 S COLLEGE AVE	,	Yes	406	406
10/15/2021 14:50	Citizen Contact	2021-00006522	801 SE LARCH AVE	,	No		
10/15/2021 14:50	Accident Non Injury	2021-00006521	NE ASH AVE / E WHITMAN DR	CC, 408	No	406	406
						409	409
						408	408
10/15/2021 15:56	Traffic Call	2021-00006523	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	No	406	406
10/15/2021 16:09	Phone Message	2021-00006524	625 S COLLEGE AVE	DENNIS, WAYNE	No	406	406
10/15/2021 16:51	Suspicious Activity	2021-00006525	717 SE SCENIC VIEW DR	WAGONER, GAIL	No	416	416
						406	406
10/15/2021 17:15	Traffic Call	2021-00006526	SW DAVIS AVE / SW 3RD ST	SKAY, NATE	No	406	406
10/15/2021 17:41	Animal Found	2021-00006527	29 NE TREMONT DR	COMBS, DANIELLE	No	416	416
10/15/2021 18:08	Traffic Stop	2021-00006528	NE MYRA RD / W POPLAR ST	,	No	416	416
10/15/2021 18:13	Premises Check	2021-00006529	1100 NE C ST	,	No	416	416
10/15/2021 18:18	Child Neglect	2021-00006530	SE 4TH ST / SE LARCH AVE	DIXON, HEATHER	No	416	416
10/15/2021 18:59	Traffic Call	2021-00006531	ISAACS AVE / N CLINTON ST	HUH, JOSHUA	No	416	416

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/15/2021 19:29	911 Call	2021-00006532	234 SE 12TH ST	,	No	416	416
						410	410
10/15/2021 20:39	Shoplifting	2021-00006533	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	416	416
						410	410
10/15/2021 21:34	Premises Check	2021-00006534	1700 SE MEADOWBROOK BLVD	,	No	416	416
10/15/2021 23:33	Domestic Problem	2021-00006535	225 SE DATE AVE	, 416	Yes	416	416
						410	410
Total Incidents for 10/15/2021 : 22							
10/16/2021 09:12	Theft Motor Vehicle	2021-00006536	253 NE CEDAR AVE	LEE, BRYAN	Yes	413	413
						CPPD	
10/16/2021 10:25	Missing Person	2021-00006537	830 NE KAROL LOOP	TALL, DEREK	No	414	414
						413	413
10/16/2021 12:17	Public Works	2021-00006540	364 SW HOMESTEAD AVE	WA ONE CALL,	No		
10/16/2021 12:22	Paper Service	2021-00006538	706 S COLLEGE AVE B	,	No	413	413
10/16/2021 13:00	Traffic Stop	2021-00006539	880 NE ROSE ST	,	No	413	413
10/16/2021 14:46	Assist	2021-00006541	NE LARCH AVE / NE FLOWERS LN	,	No	414	414
10/16/2021 17:53	Accident Hit and Run	2021-00006542	1700 SE MEADOWBROOK BLVD	BARNES, JOEY	No	412	412
10/16/2021 18:41	Traffic Stop	2021-00006543	830 NE ROSE ST	,	No	407	407
10/16/2021 19:21	Harassment	2021-00006544	710 S COLLEGE AVE D	TIEFORD, CASEY	No	414	414
10/16/2021 22:12	Premises Check	2021-00006545	1700 SE MEADOWBROOK BLVD	,	No	415	415
						407	407
10/16/2021 22:53	Traffic Stop	2021-00006546	E WHITMAN DR / NE HADLEY WAY	,	No	412	412
10/16/2021 22:59	Disturbance	2021-00006547	134 SE ASH AVE	PEREZ, TORI	No	415	415
						412	412
						407	407
10/16/2021 23:21	Suicide Threats	2021-00006548	234 SE 12TH ST	OREM, SUE	No	412	412

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/16/2021 23:56	Welfare Check	2021-00006549	234 SE 12TH ST	EARL, BRITNEY	No	412	412
Total Incidents for 10/16/2021 : 14							
10/17/2021 05:38	Assault	2021-00006550	258 NE DAMSON AVE B	LUCERO, CHAD	Yes	413	413
10/17/2021 10:02	Animal Call	2021-00006551	550 E WHITMAN DR	TRUNKY, ABIGAIL	No	414	414
						413	413
10/17/2021 12:14	Accident Injury	2021-00006552	W ROSE ST / NE MYRA RD	COVIC, DAVID	Yes	414	414
						413	413
						407	407
10/17/2021 12:31	Welfare Check	2021-00006553	211 SW 12TH ST UPSTAIRS	RIDDLER, PETYON	No	413	413
10/17/2021 14:24	Mental Health	2021-00006554	234 SE 12TH ST	,	No		
10/17/2021 19:47	Traffic Stop	2021-00006555	NW B ST / N COLLEGE AVE	,	No	412	412
10/17/2021 19:58	Traffic Stop	2021-00006556	SE 8TH ST / SE ELM AVE	,	No	415	415
						412	412
10/17/2021 20:42	Alarm	2021-00006557	104 S COLLEGE AVE	, 15	No	415	415
						412	412
						407	407
10/17/2021 21:06	Unwanted Person	2021-00006558	258 NE DAMSON AVE B	FERGUSON, JEANINE	No	415	415
						412	412
10/17/2021 21:52	Traffic Stop	2021-00006559	S COLLEGE AVE / SW 10TH ST	,	No	412	412
10/17/2021 22:06	Traffic Stop	2021-00006560	1715 SE MEADOWBROOK BLVD	,	No	412	412
10/17/2021 22:33	Traffic Stop	2021-00006561	1700 SE MEADOWBROOK BLVD	,	No	415	415
						412	412
10/17/2021 23:05	Citizen Contact	2021-00006562	1700 SE MEADOWBROOK BLVD	,	No	415	415
						412	412
Total Incidents for 10/17/2021 : 13							

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/18/2021 01:46	Traffic Stop	2021-00006563	S HWY 125 / S COLLEGE AVE	,	No	412	412
10/18/2021 08:17	Animal Noise Complaint	2021-00006564	1446 SE CENTRAL AVE	CC, ANON	No	413	413
10/18/2021 08:46	Suspicious Activity	2021-00006565	625 S COLLEGE AVE	DOERING, SHAWN RENEE	No		
10/18/2021 09:07	Traffic Stop	2021-00006566	1200 SE 12TH ST	,	No	413	413
10/18/2021 10:31	Disturbance	2021-00006569	623 W WHITMAN DR	HAHN, RUBY	No		
10/18/2021 10:38	Suspicious Activity	2021-00006567	608 SE MOUNTAIN VIEW DR	, RAMON	No	413	413
						408	408
						407	407
10/18/2021 11:06	Parking Complaint	2021-00006568	112 SW 13TH ST	, CYNTHIA	No	407	407
10/18/2021 12:20	Information Report	2021-00006570	123 NE C ST	MALE, ANON	No	413	413
						408	408
10/18/2021 12:49	Premises Check	2021-00006571	THE HOME DEPOT	,	No	413	413
						408	408
10/18/2021 13:17	Premises Check	2021-00006572	1700 SE MEADOWBROOK BLVD	,	No	413	413
						408	408
10/18/2021 13:49	Parking Complaint	2021-00006573	225 SE DATE AVE	CC, F	No	407	407
10/18/2021 17:09	Shoplifting	2021-00006574	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	412	412
10/18/2021 18:02	Harassment	2021-00006575	1028 S COLLEGE AVE	ROJAS, ESMERELDA	No	412	412
10/18/2021 18:58	Theft	2021-00006576	1128 SW BADE AVE	ASHLEY, DAWN	Yes	412	412
10/18/2021 19:52	Paper Service	2021-00006577	216 NE ASH AVE	,	No		
10/18/2021 22:05	Missing Person	2021-00006578	1250 SE COMMERCIAL DR	LINDSAY,	No	415	415
10/18/2021 22:54	Citizen Contact	2021-00006579	1200 SE 12TH ST	,	No	415	415
10/18/2021 23:54	Traffic Stop	2021-00006580	1700 SE MEADOWBROOK BLVD	,	No	415	415
Total Incidents for 10/18/2021 : 18							
10/19/2021 00:26	Traffic Stop	2021-00006581	S HWY 125 / SE MYRA RD	,	No	412	412
10/19/2021 01:14	Traffic Stop	2021-00006582	W ROSE ST / NE MYRA RD	,	No	412	412

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10/19/2021 08:16	Traffic Stop	2021-00006583	SE COMMERCIAL DR / S HWY 125	,	No	408	408
10/19/2021 09:40	Fraud	2021-00006585	952 SE GARRISON DR	RINGER, REED	No	413	413
10/19/2021 09:43	Traffic Stop	2021-00006584	E WHITMAN DR / SE LARCH AVE	,	No	406	406
10/19/2021 09:56	Traffic Stop	2021-00006586	E WHITMAN DR / SE LARCH AVE	,	No	406	406
10/19/2021 10:10	Violation of Court Order	2021-00006587	1319 SE LARCH AVE	BOBBITT, GAIL	Yes	406	406
						402	402
10/19/2021 13:38	Burglary	2021-00006588	1464 HERITAGE RD	TOM, GAYLAN	Yes	414	414
						406	406
						410	410
						413	413
						408	408
10/19/2021 14:02	Code Enforcement	2021-00006589	202 N WILBUR AVE	,	Yes	413	413
10/19/2021 14:38	Citizen Contact	2021-00006590	625 S COLLEGE AVE	,	No	406	406
10/19/2021 15:22	Unwanted Person	2021-00006591	124 SW 12TH ST	,	No	414	414
						407	407
10/19/2021 15:50	Unwanted Person	2021-00006592	729 S COLLEGE AVE	PRESSLEY, MARY J	No	414	414
						410	410
						407	407
10/19/2021 16:43	Man w/Gun	2021-00006593	SW DOANS AVE / SW GREELEY ST	, ANITA	No	416	416
						410	410
						407	407
10/19/2021 17:24	Traffic Call	2021-00006595	SE 12TH ST / SE MYRA RD	BURNETT, GINGER	No	414	414
						CPPD	
						407	407
10/19/2021 17:25	Domestic Problem	2021-00006594	705 MAPLE ST 7E	CC, M	No	CPPD	
10/19/2021 17:35	Animal Call	2021-00006596	715 SE 12TH ST	CC, M	No	412	412
						407	407
10/19/2021 18:22	Parking Complaint	2021-00006597	NE DAMSON AVE / NE CARGILL AVE	ALEXANDER, BRANDON	No	416	416

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10/19/2021 18:22	Parking Complaint	2021-00006597	NE DAMSON AVE / NE CARGILL AVE	ALEXANDER, BRANDON	No	414	414
						407	407
10/19/2021 20:01	Paper Service	2021-00006598	216 NE ASH AVE	,	No		
10/19/2021 20:55	Premises Check	2021-00006599	1100 NE C ST	,	No	416	416
10/19/2021 21:31	Disturbance	2021-00006601	708 S COLLEGE AVE	CC, RENEE	No	416	416
						415	415
						412	412
						CPPD	
10/19/2021 21:31	Citizen Contact	2021-00006600	625 S COLLEGE AVE	,	No	416	416
						CPPD	
10/19/2021 22:07	Premises Check	2021-00006602	1700 SE MEADOWBROOK BLVD	,	No	415	415
						407	407
10/19/2021 23:40	Vehicle Prowl	2021-00006603	SE DATE AVE / SE 3RD ST	HANDLE, ANOTHANY	No	412	412
						407	407
Total Incidents for 10/19/2021 : 23							
10/20/2021 00:32	Prowler	2021-00006604	507 NE FLEETWOOD AVE	PLOCHARSKY, MARCIA	No	416	416
						415	415
10/20/2021 04:40	Burglary	2021-00006605	23 SWEET ONION LN	GRANCHUKOFF, HANNAH	No	415	415
10/20/2021 05:48	Harassment	2021-00006606	43 NE ASH AVE 3	GUILLEN, DEMETRIA	No	406	406
10/20/2021 08:05	Accident Non Injury	2021-00006607	S HWY 125 / S COLLEGE AVE	MAGERS, DWIGHT	No	406	406
						408	408
10/20/2021 08:38	Code Enforcement	2021-00006608	815 NE C ST	,	No	448	448
10/20/2021 08:42	Vehicle Prowl	2021-00006609	642 SE MAGNONI DR	SERAFIN, STEPH	Yes	406	406
10/20/2021 09:48	Premises Check	2021-00006610	1100 NE C ST	,	No	406	406
10/20/2021 10:02	Premises Check	2021-00006611	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/20/2021 10:38	Bike Found	2021-00006612	SE WHISPERING CREEK CT / SE 8TH ST	MAIDMENT, ROGER	No	448	448

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/20/2021 11:09	Traffic Stop	2021-00006613	NE ASH AVE / E WHITMAN DR	,	No	406	406
10/20/2021 11:23	Traffic Stop	2021-00006614	E WHITMAN DR / NE MULBERRY CT	,	No	406	406
10/20/2021 11:32	Shoplifting	2021-00006615	1700 SE MEADOWBROOK BLVD	, ELIZABETH	Yes	406	406
10/20/2021 11:44	Traffic Call	2021-00006618	S HWY 125 / SE MEADOWBROOK BLVD	MINETT, JOSHUA	No	406	406
10/20/2021 11:52	Found Property	2021-00006616	639 SE KIWANIS DR	JEGLUM, CARL	No	448	448
10/20/2021 12:05	Trespass	2021-00006617	306 SW 4TH ST	BENEFIELD, 402	No	406	406
10/20/2021 12:44	Follow Up	2021-00006634	418 SE 3RD ST	JACOBSON, CHERYLN	Yes	414	414
						406	406
						412	412
10/20/2021 12:44	Burglary	2021-00006619	418 SE 3RD ST	JACOBSON, CHERYLN	Yes	414	414
						406	406
						412	412
10/20/2021 13:26	Parking Complaint	2021-00006620	216 NE ASH AVE	,	No	448	448
10/20/2021 13:33	Parking Complaint	2021-00006621	200 BLK. ASH AVE., COLLEGE PLACE	,	No	448	448
10/20/2021 15:21	Assist	2021-00006622	1041 SE SCENIC VIEW DR	,	No	411	411
10/20/2021 15:23	Assist	2021-00006623	512 NE TROUTDALE AVE	,	No	411	411
10/20/2021 15:44	Assist	2021-00006624	686 SE WHIMBREL LOOP	,	No	411	411
10/20/2021 15:46	Shoplifting	2021-00006625	1700 SE MEADOWBROOK BLVD	, ELIZABETH	Yes	410	410
						408	408
10/20/2021 17:59	Assist	2021-00006626	209 SE 6TH ST 2	PUCKETT, COREY	Yes	431	431
						402	402
10/20/2021 18:26	Missing Person	2021-00006627	830 NE KAROL LOOP	KNAPP, SHARON	Yes	416	416
						410	410
						431	431
						402	402
10/20/2021 21:32	Animal Lost	2021-00006628	405 SE 8TH ST	CHESHIRE, TEAGAN	No	CPPD	
10/20/2021 22:45	Premises Check	2021-00006629	801 SE LARCH AVE	,	No	416	416

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From Date: 10/01/2021 00:00
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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/20/2021 23:32	Message Delivery	2021-00006630	115 NE BIRCH AVE	MFPD,	No	416	416
						431	431
Total Incidents for 10/20/2021 : 28							
10/21/2021 08:11	Theft	2021-00006631	317 N COLLEGE AVE	CHAFFEY, MATTHEW	Yes	406	406
						408	408
10/21/2021 08:47	Bike Found	2021-00006632	629 SE BIRCH AVE	ALLEN, DOROTHY	No	406	406
						402	402
10/21/2021 09:21	Code Enforcement	2021-00006633	1100 NE C ST	,	No	448	448
10/21/2021 09:52	Follow Up	2021-00006635	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/21/2021 10:09	Welfare Check	2021-00006636	962 NE BELROY ST	ROBBINS, JODELL	No	408	408
10/21/2021 11:15	Citizen Contact	2021-00006637	619 S COLLEGE AVE	RINGER, REED	No	406	406
						408	408
10/21/2021 11:44	Parking Complaint	2021-00006638	200 SE ASH AVE	,	No	448	448
10/21/2021 12:49	Accident Hit and Run	2021-00006639	1700 SE MEADOWBROOK BLVD	BARNES, JOE	No	406	406
10/21/2021 12:58	Fraud	2021-00006640	316 NE KINGWOOD PL	MEYERS, CAROL ANN	No	406	406
10/21/2021 15:35	Paper Service	2021-00006641	706 S COLLEGE AVE #B back of the house	,	No		
10/21/2021 16:50	Theft	2021-00006642	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	416	416
						402	402
10/21/2021 16:53	Abandoned Vehicle	2021-00006643	1409 S COLLEGE AVE	MARTIN, CAITLYN	No	416	416
						448	448
10/21/2021 20:24	Traffic Stop	2021-00006644	1100 NE C ST	,	No		
10/21/2021 20:55	Harassment	2021-00006645	209 SE 6TH ST	MEYER, MELISSA	No	416	416
						410	410
10/21/2021 21:40	Premises Check	2021-00006646	1100 NE C ST	,	No	416	416

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/21/2021 22:48	Premises Check	2021-00006647	1700 SE MEADOWBROOK BLVD	,	No	416	416
10/21/2021 22:55	Traffic Call	2021-00006648	795 SE SYDNEE LN	SMITH, KENDRA	No	416	416
						410	410
Total Incidents for 10/21/2021 : 17							
10/22/2021 01:04	Alarm	2021-00006649	1605 SE MEADOWBROOK BLVD	CENTRAL STATION, 5	No	410	410
10/22/2021 02:57	Open Door/Window	2021-00006650	N COLLEGE AVE / NE A ST	GANNIS, DEMITRI	No	410	410
10/22/2021 07:53	Traffic Call	2021-00006651	S HWY 125 / SE MEADOWBROOK BLVD	CC, FEM	No	406	406
10/22/2021 08:30	Premises Check	2021-00006652	1100 NE C ST	,	No	406	406
10/22/2021 08:46	Premises Check	2021-00006653	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/22/2021 08:55	Theft	2021-00006654	309 NE ASH AVE	PFLUGRED, WILFRED	No	406	406
10/22/2021 10:19	Welfare Check	2021-00006657	817 N MAIN ST G6	CC, KATHY	Yes	CPPD	
10/22/2021 10:35	Accident Hit and Run	2021-00006655	1700 SE MEADOWBROOK BLVD	EWELL, ANGELA	No	406	406
10/22/2021 12:49	Shoplifting	2021-00006656	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	406	406
10/22/2021 13:39	Shoplifting	2021-00006658	1700 SE MEADOWBROOK BLVD	,	Yes	406	406
10/22/2021 15:04	Premises Check	2021-00006659	1100 NE C ST	,	No	416	416
10/22/2021 15:21	Traffic Stop	2021-00006660	N COLLEGE AVE / NE A ST	,	No	416	416
10/22/2021 15:22	Accident Non Injury	2021-00006661	OLD MILTON HWY / PEPPERS BRIDGE RD	FLOCH, DARREL	No	416	416
10/22/2021 15:30	Theft	2021-00006662	716 SE 4TH ST	COWLES, GARY	Yes	416	416
10/22/2021 15:53	Accident Unknown Injury	2021-00006663	SW BADE AVE / SW 8TH ST	BENNETT, GEORGE	No	416	416
10/22/2021 16:52	Bike Found	2021-00006664	514 SE DATE AVE	RAND, KATHY	No	416	416
						431	431
10/22/2021 17:16	Domestic Problem	2021-00006665	1513 SE CENTRAL AVE	LARSON, DARLENE	No	416	416
						431	431

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/22/2021 18:41	Traffic Call	2021-00006666	S COLLEGE AVE / SE LAMPERTI ST	HUENERGARDT, MARCUS	No	416	416
						431	431
10/22/2021 19:19	Traffic Stop	2021-00006667	S HWY 125 / SE MYRA RD	,	No	416	416
10/22/2021 19:53	Custodial Interference/Problem	2021-00006668	233 NE DAMSON AVE 3	KELLEY, RYAN	No	431	431
10/22/2021 20:44	Traffic Call	2021-00006669	S COLLEGE AVE / SE LAMPERTI ST	GRIFFITH, IAN	No	416	416
						410	410
10/22/2021 21:26	Traffic Stop	2021-00006670	E WHITMAN DR / SE LARCH AVE	,	No	416	416
10/22/2021 21:36	Premises Check	2021-00006671	1700 SE MEADOWBROOK BLVD	,	No	416	416
						410	410
Total Incidents for 10/22/2021 : 23							
10/23/2021 00:58	Assist	2021-00006672	316 SE MOUNTAIN VIEW DR	MFPD, LACKEY	No	410	410
10/23/2021 01:59	Traffic Stop	2021-00006673	S COLLEGE AVE / SE 4TH ST	,	No	410	410
10/23/2021 07:30	Animal Found	2021-00006675	112 SE 12TH ST	GARCIA, NOEMI	No	414	414
10/23/2021 07:36	Traffic Stop	2021-00006674	SE LARCH AVE / SE LANDEN DR	,	No	414	414
10/23/2021 08:10	Suspicious Activity	2021-00006676	905 S COLLEGE AVE	LEA, DEANNA	No	414	414
10/23/2021 10:25	Assist	2021-00006677	316 SE MOUNTAIN VIEW DR	, REBECCA	No	414	414
10/23/2021 12:13	Civil Problem	2021-00006678	325 N COLLEGE AVE	KOZACHENKO, DAKOTA	No	414	414
10/23/2021 12:49	Harassment	2021-00006679	325 N COLLEGE AVE	KOZACHENKO, DAKOTA	No	414	414
10/23/2021 14:14	Malicious Mischief	2021-00006680	207 E WHITMAN DR	SQUIRES, NICHOLAS	Yes	407	407
10/23/2021 14:37	Follow Up	2021-00006681	205 W CHESTNUT ST 1	HUSSEY, DEANNE	Yes	414	414
						407	407
10/23/2021 15:03	Burglary	2021-00006682	753 SE BEDFORD LOOP	CURTIS, CHRISTY	Yes	414	414
						407	407
10/23/2021 15:34	Traffic Call	2021-00006683	SE ELM AVE / SE 6TH ST	CC, MALE REFUSED	No	414	414
						407	407
10/23/2021 16:10	Animal Call	2021-00006684	1378 SW JULIA ST	MASSEY, MIKE	No	407	407

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10/23/2021 16:29	Traffic Call	2021-00006685	SE 8TH ST / SE ELM AVE	CC MALE,	No	407	407
10/23/2021 16:43	Suspicious Activity	2021-00006686	BLALOCK DR / N COLLEGE AVE	VIXIE, JOHN	No	407	407
10/23/2021 18:34	Traffic Stop	2021-00006687	SE 4TH ST / SE DATE AVE	,	No	412	412
10/23/2021 18:53	Traffic Stop	2021-00006688	N COLLEGE AVE / NE C ST	,	No	412	412
10/23/2021 19:10	Traffic Stop	2021-00006689	SE ASH AVE / SE 3RD ST	,	No	412	412
10/23/2021 19:33	Traffic Stop	2021-00006690	SE 4TH ST / SE ASH AVE	,	No	412	412
10/23/2021 19:54	Traffic Stop	2021-00006691	46.0722454030000000 - 118.3441873490000000	,	No	415	415
10/23/2021 20:27	Disturbance	2021-00006692	900 NE ALDEN ST BLK	JUDY MOORE,	No	407	407
10/23/2021 20:27	Paper Service	2021-00006693	350 SE 3RD ST B	,	No		
10/23/2021 20:28	Paper Service	2021-00006694	512 SE MOCKINGBIRD DR	,	No		
10/23/2021 20:40	Domestic Physical	2021-00006698	395 HARBOR BLVD	LILJEB AHL, LAUREN	Yes	412	412
10/23/2021 20:45	Paper Service	2021-00006695	706 S COLLEGE AVE B	,	No		
10/23/2021 21:04	Shoplifting	2021-00006696	1700 SE MEADOWBROOK BLVD	ORTIZ, ELISABETH	Yes	412	412
10/23/2021 21:49	Disturbance	2021-00006697	358 SE HIGHLAND PARK DR	DAVIS, DIANE	No	415	415
						412	412
						407	407
10/23/2021 22:19	Theft	2021-00006699	1700 SE MEADOWBROOK BLVD	, 412	Yes	412	412
10/23/2021 22:19	Premises Check	2021-00006700	1700 SE MEADOWBROOK BLVD	,	No	415	415
10/23/2021 22:55	Traffic Call	2021-00006701	212 SW 4TH ST	BESADA,	No	407	407
10/23/2021 23:50	Suspicious Activity	2021-00006702	115 NE BIRCH AVE B	DONSCHESKI, TERRY	No	415	415
						412	412
						407	407
Total Incidents for 10/23/2021 : 31							
10/24/2021 00:21	Suspicious Activity	2021-00006703	115 NE BIRCH AVE B	,	No	415	415
						412	412
10/24/2021 00:53	Shots Fired	2021-00006704	363 ORCHARD ST	COURVAS, LILLIAN	No	412	412

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/24/2021 01:01	Traffic Stop	2021-00006705	W TIETAN ST / PLAZA WAY	,	No	412	412
10/24/2021 01:52	Citizen Contact	2021-00006706	SE 4TH ST / S COLLEGE AVE	,	No	415	415
10/24/2021 02:57	Traffic Stop	2021-00006707	1700 SE MEADOWBROOK BLVD	,	No	412	412
10/24/2021 03:14	Traffic Call	2021-00006708	HWY 12 MPM 343	,	No	412	412
10/24/2021 08:10	Traffic Call	2021-00006709	SE MYRA RD / THE DALLES MILITARY RD	hoffman, brian	No	414	414
10/24/2021 09:47	Assist	2021-00006710	1305 SE SKY AVE	, VALERIE	No		
10/24/2021 10:13	Public Works	2021-00006711	111 NE ASH AVE	OPARA, JAMES	No		
10/24/2021 12:40	Accident Hit and Run	2021-00006712	1700 SE MEADOWBROOK BLVD	JAMISON, PEGGY	No	414	414
10/24/2021 14:42	Traffic Call	2021-00006713	SE 8TH ST / SE ELM AVE	CC, MALE	No	407	407
10/24/2021 14:47	Suspicious Activity	2021-00006714	SW ACADEMY WAY / W WHITMAN DR	CC, F	No	414	414
						407	407
10/24/2021 15:19	Alarm	2021-00006715	608 SE MOUNTAIN VIEW DR	ADT,	No	414	414
						407	407
10/24/2021 16:19	Public Works	2021-00006716	NE LARCH AVE / NE FLOWERS LN	, 407	No		
10/24/2021 17:15	Animal Lost	2021-00006717	802 SE MARINE DR	WADE, NATALIE	No	CPPD	
10/24/2021 17:27	Shoplifting	2021-00006718	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	No	412	412
						407	407
10/24/2021 18:25	Accident Unknown Injury	2021-00006719	S COLLEGE AVE / SE 10TH ST	DINKMEYER, CAROLINE	No	412	412
						407	407
10/24/2021 18:59	911 Call	2021-00006721	123 SE 4TH ST	JUSTTON, BILL	No	412	412
						407	407
10/24/2021 19:09	Warrant Service	2021-00006720	S COLLEGE AVE / SE 10TH ST	, 407	Yes	407	407
10/24/2021 20:04	Found Property	2021-00006722	1100 NE C ST	BEEBE, PRESTON	No	415	415
10/24/2021 20:29	Citizen Contact	2021-00006723	623 S COLLEGE AVE	VASQUEZ, ALEJANDRO	No	407	407
10/24/2021 21:57	Suspicious Activity	2021-00006724	958 S HUSSEY ST	RICHARD, BRIAN	No	407	407
10/24/2021 22:04	Traffic Call	2021-00006725	SW ACADEMY WAY / SW 3RD ST	,	No	412	412

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/24/2021 22:18	Premises Check	2021-00006726	1700 SE MEADOWBROOK BLVD	,	No	415	415
						412	412
						407	407
10/24/2021 23:01	Theft	2021-00006727	1700 SE MEADOWBROOK BLVD	, 407	Yes	407	407
10/24/2021 23:08	Bike Found	2021-00006728	NW B ST / NW RUBY LN	,	No	412	412
10/24/2021 23:42	Citizen Contact	2021-00006729	S COLLEGE AVE / SE 6TH ST	,	No	415	415
Total Incidents for 10/24/2021 : 27							
10/25/2021 01:07	Traffic Call	2021-00006730	SW BADE AVE / W WHITMAN DR	,	No	415	415
10/25/2021 07:32	Alarm	2021-00006731	53 N COLLEGE AVE C	SIMPLISAFE,	No	414	414
10/25/2021 07:52	Alarm	2021-00006732	35 SULLIVAN PL	, adt	No	414	414
10/25/2021 08:21	Suspicious Activity	2021-00006733	625 S COLLEGE AVE	DOERING, SHAWN	No	414	414
10/25/2021 08:40	Paper Service	2021-00006735	706 S COLLEGE AVE B	,	No		
10/25/2021 08:42	Parking Complaint	2021-00006734	918 S COLLEGE AVE	PRECIADO, MARISOL	No	402	402
10/25/2021 10:17	Assist	2021-00006736	1700 SE MEADOWBROOK BLVD	WILKINSON, JESSE	No	408	408
						402	402
10/25/2021 13:46	Follow Up	2021-00006738	325 N COLLEGE AVE	KOZACHENKO, DAKOTA	No	408	408
10/25/2021 13:49	Theft	2021-00006737	1015 NE SPITZENBURG ST	wenzel, pete	Yes	402	402
10/25/2021 15:49	Disturbance	2021-00006739	225 SE DATE AVE	LAUFER, FRANKIE	No	407	407
10/25/2021 17:00	Traffic Stop	2021-00006740	E HWY 12 / E REES AVE	,	No	412	412
10/25/2021 17:00	Alarm	2021-00006742	102 LINDA LN	SIMPLYSAFE, 10063	No	407	407
10/25/2021 17:04	Domestic Problem	2021-00006741	KENWOOD ST / ELECTRIC AVE	TARTER, PATRICK	No	412	412
10/25/2021 18:36	Domestic Problem	2021-00006743	358 SE HIGHLAND PARK DR	DAVIS, DIANE	No	412	412
						407	407
10/25/2021 18:43	Mental Health	2021-00006745	1700 SE MEADOWBROOK BLVD	BOYD, ASHLEY	No		
10/25/2021 18:45	Accident Hit and Run	2021-00006744	1700 SE MEADOWBROOK BLVD	,	No	412	412
						407	407
10/25/2021 19:11	Warrant Service	2021-00006746	SE 12TH ST / SE DEWEY DR	,	Yes	415	415

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10/25/2021 19:11	Warrant Service	2021-00006746	SE 12TH ST / SE DEWEY DR	,	Yes	412	412
						407	407
10/25/2021 19:54	Traffic Stop	2021-00006747	S COLLEGE AVE / SE 10TH ST	,	No	415	415
						412	412
10/25/2021 20:11	Traffic Call	2021-00006748	S HWY 125 / SE MEADOWBROOK BLVD	,	No		
10/25/2021 22:02	Assist	2021-00006749	1250 SE COMMERCIAL DR	THOMSON, DUANE	No	415	415
						407	407
10/25/2021 22:24	Premises Check	2021-00006750	1700 SE MEADOWBROOK BLVD	,	No	415	415
						407	407
Total Incidents for 10/25/2021 : 21							
10/26/2021 01:13	Suspicious Activity	2021-00006751	625 E ROSE ST	NORMAN, LARS	No	415	415
						412	412
10/26/2021 01:35	Traffic Stop	2021-00006752	SE MYRA RD / THE DALLES MILITARY RD	,	Yes	412	412
10/26/2021 08:36	Animal Found	2021-00006753	550 E WHITMAN DR	ROMIE,	No	448	448
10/26/2021 09:27	Abandoned Vehicle	2021-00006754	NE CARGILL AVE / NE DAMSON AVE	LEE, MARY	No	448	448
10/26/2021 09:57	Phone Message	2021-00006755	920 NE ALDEN ST	ULLOM, WILLIAM	No	406	406
10/26/2021 13:45	Accident Non Injury	2021-00006756	E WHITMAN DR / NE DECCIO RD	PADILLA, ANDRES	No	406	406
						407	407
10/26/2021 13:48	Missing Person	2021-00006758	1424 S COLLEGE AVE 2	WOOD, BETHAN	Yes	407	407
10/26/2021 14:03	Assist	2021-00006757	629 SE BIRCH AVE	,	No	411	411
10/26/2021 15:18	Premises Check	2021-00006759	1100 NE C ST	,	No	416	416
10/26/2021 15:39	Accident Hit and Run	2021-00006760	795 SE SYDNEE LN	BELL, MICHAEL	Yes	415	415
						410	410
10/26/2021 15:51	Accident Hit and Run	2021-00006761	619 S COLLEGE AVE	MENDOZA, MARIA	No	416	416
10/26/2021 18:28	Traffic Stop	2021-00006762	SE LARCH AVE / E WHITMAN DR	,	No	416	416

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10/26/2021 19:01	Traffic Stop	2021-00006763	W POPLAR ST / NE MYRA RD	,	No	416	416
10/26/2021 19:04	Disturbance	2021-00006764	830 NE KAROL LOOP	TALL, DEREK	No	416	416
10/26/2021 19:39	Theft	2021-00006766	290 NW B ST	COURSON, VALERIE	No	416	416
10/26/2021 19:40	Disturbance	2021-00006765	708 S COLLEGE AVE	BEARD, PAT	No	416	416
10/26/2021 20:35	Suspicious Activity	2021-00006767	1605 SE MEADOWBROOK BLVD	NAVARRETE, RENE	No	416	416
						410	410
10/26/2021 22:16	Traffic Call	2021-00006768	SW 6TH ST / SW EVANS AVE	BISSELL, LEIF	No	416	416
						410	410
10/26/2021 22:25	Premises Check	2021-00006769	1700 SE MEADOWBROOK BLVD	,	No	415	415
						407	407
Total Incidents for 10/26/2021 : 19							
10/27/2021 01:53	Suicide Attempt	2021-00006770	708 S COLLEGE AVE 104	,	Yes	412	412
						410	410
10/27/2021 07:13	Domestic Problem	2021-00006771	358 SE HIGHLAND PARK DR	CC, F	No	406	406
						402	402
10/27/2021 07:49	Traffic Call	2021-00006772	SE 10TH ST / SE DATE AVE	, KIMBERLY	No	406	406
10/27/2021 09:14	Paper Service	2021-00006774	706 S COLLEGE AVE B	WWSO, 141	No		
10/27/2021 09:31	Narcotics Call	2021-00006773	1775 S COLLEGE AVE	CPPD, 408	Yes	408	408
10/27/2021 09:55	Paper Service	2021-00006775	350 SE 3RD ST B	,	No		
10/27/2021 09:59	Paper Service	2021-00006776	819 SE SENTRY DR	,	No		
10/27/2021 10:53	Accident Non Injury	2021-00006777	SE 5TH ST / SE LARCH AVE	DOLPH, JAN	No	406	406
						402	402
10/27/2021 11:36	Animal Call	2021-00006778	300 SE MOUNTAIN VIEW DR	HUNT, DONTRICE	No	448	448
10/27/2021 14:23	Attempt to Locate	2021-00006780	108 SE RODEO LOOP	MCMILLAN, BOBO	No	416	416
						406	406
						CPPD	
10/27/2021 14:30	Code Enforcement	2021-00006779	123 NE C STREET, COLLEGE PLACE	,	No	448	448

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10/27/2021 15:33	Premises Check	2021-00006781	1100 NE C ST	,	No	416	416
10/27/2021 15:34	Animal Call	2021-00006783	31 SE ASH AVE	ANDERSON, KIMBERLY	No	448	448
10/27/2021 15:36	Suspicious Activity	2021-00006782	521 SE DATE AVE	MCDONALD, ANDREW	No	448	448
10/27/2021 15:48	Traffic Call	2021-00006784	SE LARCH AVE / SE 8TH ST	,	No	416	416
10/27/2021 16:15	Traffic Stop	2021-00006785	1700 SE MEADOWBROOK BLVD	,	No	408	408
10/27/2021 17:13	Theft	2021-00006786	426 SE 6TH ST	ROBINSON, LAURENCE	Yes	416	416
						402	402
10/27/2021 18:48	Traffic Stop	2021-00006787	SE LARCH AVE / E WHITMAN DR	,	No	416	416
10/27/2021 19:13	Missing Person	2021-00006788	1825 S COLLEGE AVE	HOLLIN, KIERSTAN	Yes	416	416
						406	406
						410	410
						408	408
						402	402
10/27/2021 19:42	Animal Lost	2021-00006789	1254 SW SETTLEMENT ST	PEERY, MARY	No	CPPD	
10/27/2021 20:00	Alarm	2021-00006790	520 S COLLEGE AVE	TECH SOLUTIONS GROUP,	No	410	410
10/27/2021 20:58	Paper Service	2021-00006791	350 SE 3RD ST B	,	No		
10/27/2021 21:40	Suspicious Activity	2021-00006792	227 SE ROSEVILLE LN	CLARK, BRITTANY	No	416	416
						410	410
10/27/2021 21:47	Shoplifting	2021-00006793	1700 SE MEADOWBROOK BLVD	ORTIZ, ELISABETH	Yes	416	416
						410	410
10/27/2021 21:52	Paper Service	2021-00006794	706 S COLLEGE AVE 2	,	No		
Total Incidents for 10/27/2021 : 25							
10/28/2021 06:37	Found Property	2021-00006795	1550 THE DALLES MILITARY RD	GUILLEM, DEMETRIA	No	406	406
10/28/2021 08:09	Suspicious Activity	2021-00006796	GRANDVIEW AVE / BRICKNER RD	TRETHEWAY, RISHA	No	406	406
						408	408
10/28/2021 08:22	Animal Call	2021-00006799	1875 SE SUNFLOWER CT	PATTERSON, PAT	No	448	448

Daily Incident Log



Print Date/Time: 11/04/2021 10:20
Login ID: mbarr
Disposition: All

From Date: 10/01/2021 00:00
To Date: 10/31/2021 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/28/2021 08:24	Parking Complaint	2021-00006797	19 NE C ST	,	No	448	448
10/28/2021 08:27	Assist	2021-00006798	HERITAGE RD / N CAMPBELL RD	WSP,	Yes	406	406
10/28/2021 12:25	Paper Service	2021-00006800	350 SE 3RD ST B	,	No		
10/28/2021 17:05	Citizen Contact	2021-00006801	625 S COLLEGE AVE	,	No	416	416
10/28/2021 17:25	Traffic Call	2021-00006802	795 SE SYDNEE LN	KNAPP, MORGAN	No	416	416
						402	402
10/28/2021 17:49	Traffic Stop	2021-00006803	SE 6TH ST / SE LARCH AVE	,	No	416	416
10/28/2021 17:59	Traffic Stop	2021-00006804	801 SE LARCH AVE	,	No	416	416
10/28/2021 18:13	Phone Message	2021-00006806	27 N 2ND AVE	VANVANDT, CERRI	No	416	416
10/28/2021 18:19	Traffic Stop	2021-00006805	W WHITMAN DR / S COLLEGE AVE	,	No	416	416
10/28/2021 18:58	Premises Check	2021-00006807	1100 NE C ST	,	No	416	416
10/28/2021 19:16	Traffic Stop	2021-00006808	1700 SE MEADOWBROOK BLVD	,	No	416	416
10/28/2021 21:04	Burglary	2021-00006809	606 SE SCENIC VIEW DR	PETERSON, WANDA	No	416	416
						410	410
10/28/2021 21:49	Harassment	2021-00006810	817 SE TUSCANY DR	GISH, BEN	No	416	416
						410	410
10/28/2021 23:15	Traffic Call	2021-00006811	S HWY 125 / SE MEADOWBROOK BLVD	CC, M	No	416	416
						410	410
Total Incidents for 10/28/2021 : 17							
10/29/2021 06:49	Premises Check	2021-00006812	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/29/2021 07:05	Premises Check	2021-00006813	1100 NE C ST	,	No	406	406
10/29/2021 08:58	Theft	2021-00006814	116 SW 9TH ST	STEFFANSON, DWIGHT	Yes	406	406
10/29/2021 10:15	Paper Service	2021-00006815	708 S COLLEGE AVE 202	,	No	406	406
10/29/2021 10:59	Information Report	2021-00006816	706 S COLLEGE AVE	CPPD, 408	Yes	408	408
10/29/2021 13:51	Accident Unknown Injury	2021-00006817	N COLLEGE AVE / WALLULA AVE	HAYDEN, REBECCA	No	406	406
10/29/2021 16:59	Suspicious Activity	2021-00006819	31 SE ASH AVE	HAMMOND, HOPE	No	416	416

Daily Incident Log



Print Date/Time: 11/04/2021 10:20
Login ID: mbarr
Disposition: All

From Date: 10/01/2021 00:00
To Date: 10/31/2021 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/29/2021 17:00	Premises Check	2021-00006818	1700 SE MEADOWBROOK BLVD	,	No	431	431
10/29/2021 17:46	Traffic Stop	2021-00006820	1400 S COLLEGE AVE BLK	,	Yes	431	431
10/29/2021 18:14	Traffic Stop	2021-00006821	800 S COLLEGE AVE BLK	,	No	431	431
10/29/2021 18:39	Premises Check	2021-00006822	1100 NE C ST	,	No	416	416
10/29/2021 19:17	Traffic Stop	2021-00006823	27 N COLLEGE AVE	,	No	416	416
						431	431
10/29/2021 20:18	Disturbance	2021-00006824	26 SE 4TH ST	FEMALE, CC	No	416	416
						410	410
						431	431
10/29/2021 21:20	Traffic Stop	2021-00006825	SE MYRA RD / E WHITMAN DR	,	No	416	416
10/29/2021 21:41	Premises Check	2021-00006826	397 SE HIGHLAND PARK DR	,	No	416	416
10/29/2021 22:41	Theft Motor Vehicle	2021-00006827	1700 SE MEADOWBROOK BLVD	BROOKS, PHILLIP	No	416	416
10/29/2021 23:26	Disturbance	2021-00006828	505 SE 5TH ST	SAUCEDO, KAREN	Yes	416	416
						410	410
Total Incidents for 10/29/2021 : 17							
10/30/2021 00:44	Suspicious Activity	2021-00006829	SE 4TH ST / S COLLEGE AVE	TOWNSEND, JOELLE	No	416	416
10/30/2021 03:01	Accident Unknown Injury	2021-00006830	826 SE MARINE DR	CORELLO, CRYSTAL	Yes	410	410
10/30/2021 09:43	Information Report	2021-00006851	46.0107640000000000 - 118.9621640000000000	, FD6	No	CPPD	
10/30/2021 15:27	Theft	2021-00006832	1700 SE MEADOWBROOK BLVD	BROOK, CHRISTINE	Yes	412	412
						410	410
						407	407
10/30/2021 15:28	Traffic Stop	2021-00006831	SE 12TH ST / SE MYRA RD	,	No	412	412
						407	407
10/30/2021 16:22	Domestic Physical	2021-00006833	131 SW 13TH ST	CHAPMAN, JOHN	No	415	415
						412	412

Daily Incident Log



Print Date/Time: 11/04/2021 10:20
Login ID: mbarr
Disposition: All

From Date: 10/01/2021 00:00
To Date: 10/31/2021 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/30/2021 18:08	Abandoned Vehicle	2021-00006834	1700 SE MEADOWBROOK BLVD	BROOK, CHRISTINE	No	412	412
10/30/2021 20:22	Traffic Stop	2021-00006835	1700 SE MEADOWBROOK BLVD	,	No	412	412
10/30/2021 20:23	Shoplifting	2021-00006836	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	415	415
						412	412
10/30/2021 22:41	Premises Check	2021-00006837	1700 SE MEADOWBROOK BLVD	,	No	415	415
10/30/2021 23:04	Recovered Stolen	2021-00006838	1205 S COLLEGE AVE	WILCOX, GAVIN	Yes	415	415
						412	412
Total Incidents for 10/30/2021 : 11							
10/31/2021 00:13	Traffic Stop	2021-00006839	E WHITMAN DR / NE HADLEY WAY	,	No	412	412
10/31/2021 01:03	Citizen Contact	2021-00006840	1200 SE 12TH ST	,	No	415	415
10/31/2021 01:34	Traffic Stop	2021-00006841	W WHITMAN DR / NW EARL LN	,	No	415	415
10/31/2021 06:47	Premises Check	2021-00006842	1700 SE MEADOWBROOK BLVD	,	No	406	406
10/31/2021 07:02	Premises Check	2021-00006843	1100 NE C ST	,	No	406	406
10/31/2021 09:45	Premises Check	2021-00006844	397 SE HIGHLAND PARK DR	,	No	406	406
10/31/2021 14:13	Kidnapping	2021-00006845	1775 S COLLEGE AVE	THOMPSON, JOLEE	Yes	406	406
10/31/2021 15:01	Theft	2021-00006846	1700 SE MEADOWBROOK BLVD	, ELIZABETH	Yes	416	416
10/31/2021 16:05	Shoplifting	2021-00006847	1700 SE MEADOWBROOK BLVD	MILLS, JARED	Yes	416	416
10/31/2021 17:49	Premises Check	2021-00006848	1100 NE C ST	,	No	416	416
10/31/2021 17:58	Malicious Mischief	2021-00006849	356 NE DELLA AVE	JAGGAR, JOY	No	416	416
10/31/2021 18:12	Animal Found	2021-00006850	324 SE 12TH ST	KOORENY, PATTY	No	CPPD	
10/31/2021 19:45	Welfare Check	2021-00006852	274 NW SCHNABEL LN	LEINBACH, KACI LANAE	No	416	416
10/31/2021 21:33	Premises Check	2021-00006853	801 SE LARCH AVE	,	No	416	416
10/31/2021 21:40	Premises Check	2021-00006854	1700 SE MEADOWBROOK BLVD	,	No	416	416
10/31/2021 21:43	Disturbance	2021-00006855	310 SE 8TH ST	ANGUIANO, TORI	No	416	416
						410	410
10/31/2021 23:00	Traffic Call	2021-00006856	SE BROADWAY AVE / SE 12TH ST	DRAPER, ARON	No	416	416

Daily Incident Log



Print Date/Time: 11/04/2021 10:20
Login ID: mbarr
Disposition: All

From Date: 10/01/2021 00:00
To Date: 10/31/2021 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
10/31/2021 23:00	Traffic Call	2021-00006856	SE BROADWAY AVE / SE 12TH ST	DRAPER, ARON	No	410	410
Total Incidents for 10/31/2021 : 17							

Incident Activity Report



Print Date/Time: 11/04/2021 10:21
 Login ID: mbarr
 Layer: All
 Areas: All

From Date: 10/01/2021 00:00
 To Date: 10/31/2021 23:59

College Place Police Dept
 ORI Number: WA0360200
 Incident Type: All

Hour	SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		TOTAL	
	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%
24	4	0.7	0	0.0	1	0.2	1	0.2	0	0.0	2	0.3	3	0.5	11	1.8
1	4	0.7	3	0.5	3	0.5	2	0.3	0	0.0	4	0.7	1	0.2	17	2.8
2	1	0.2	0	0.0	0	0.0	0	0.0	0	0.0	2	0.3	1	0.2	4	0.7
3	1	0.2	1	0.2	0	0.0	0	0.0	1	0.2	1	0.2	1	0.2	5	0.8
4	0	0.0	0	0.0	0	0.0	1	0.2	0	0.0	0	0.0	0	0.0	1	0.2
5	1	0.2	0	0.0	0	0.0	1	0.2	2	0.3	0	0.0	0	0.0	4	0.7
6	2	0.3	1	0.2	0	0.0	0	0.0	1	0.2	4	0.7	1	0.2	9	1.5
7	3	0.5	6	1.0	1	0.2	5	0.8	4	0.7	5	0.8	3	0.5	27	4.4
8	3	0.5	6	1.0	4	0.7	9	1.5	7	1.1	8	1.3	6	1.0	43	7.0
9	3	0.5	4	0.7	8	1.3	6	1.0	9	1.5	4	0.7	6	1.0	40	6.5
10	6	1.0	6	1.0	4	0.7	10	1.6	4	0.7	7	1.1	4	0.7	41	6.7
11	3	0.5	4	0.7	2	0.3	7	1.1	2	0.3	5	0.8	1	0.2	24	3.9
12	3	0.5	4	0.7	3	0.5	6	1.0	8	1.3	7	1.1	6	1.0	37	6.0
13	0	0.0	6	1.0	3	0.5	5	0.8	3	0.5	3	0.5	1	0.2	21	3.4
14	6	1.0	1	0.2	4	0.7	2	0.3	4	0.7	7	1.1	3	0.5	27	4.4
15	3	0.5	2	0.3	7	1.1	9	1.5	5	0.8	11	1.8	5	0.8	42	6.8
16	3	0.5	0	0.0	2	0.3	2	0.3	3	0.5	6	1.0	5	0.8	21	3.4
17	4	0.7	6	1.0	5	0.8	4	0.7	4	0.7	8	1.3	3	0.5	34	5.5
18	6	1.0	10	1.6	3	0.5	6	1.0	6	1.0	11	1.8	6	1.0	48	7.8
19	7	1.1	3	0.5	4	0.7	3	0.5	3	0.5	7	1.1	7	1.1	34	5.5
20	4	0.7	3	0.5	4	0.7	5	0.8	3	0.5	5	0.8	10	1.6	34	5.5
21	8	1.3	3	0.5	3	0.5	5	0.8	7	1.1	5	0.8	3	0.5	34	5.5
22	6	1.0	7	1.1	3	0.5	2	0.3	3	0.5	5	0.8	9	1.5	35	5.7
23	5	0.8	1	0.2	2	0.3	1	0.2	2	0.3	5	0.8	5	0.8	21	3.4
Totals:	86	14.0	77	12.5	66	10.8	92	15.0	81	13.2	122	19.9	90	14.7	614	100.00

WATER DIVISION
Monthly Division Report
Oct-21

Intertie Usage with Walla Walla	0	0
Intertie Usage with District #14	1,360,900	(1,218,000)
Intertie Usage with Walla Walla Universi	0	0
Net CP Intertie Usage	1,360,900	(1,218,000)
Total Water Pumped	23,073,500	65,365,000
CP Total Water Used During Month	24,434,400	64,147,000
Daily Average Used	788,206	2,138,233
Highest Daily Amount Used	4,668,600	3,608,000
Lowest Daily Amount Used	108,000	1,126,000

Water Table Highest

Well #1 **-245 Static**/Well#2 **-248 Static**/Well#3 **-247 Static**/Well #4 **-256 Static**

Water Table Lowest

Well #1 **-260 Static**/Well#2 **-259 Static**/Well#3 **-419 Static**/Well #4 **-419 Static**

Water Use Yearly Comparison

2019- 318,669,000
2020- 340,393,000
2021- 466,601,400

Additional Comments:

New Service Installations	1
Service Replacements	0
Water Leaks/Breaks	2

Water Loss Summary Month -- 24% gain Water Loss Summary YTD -- 6% loss

Public Works Report Oct-21

Tasks worked on and/or completed during the month of 10/1900

Park

Inspect Parks
Mowing
Irrigation Work

Restroom Maintenance
Flower Bed Work
Spraying
Storm clean-up

Public Works

Utility Locates -- 24
Invoices/Bills/POs
Picture Record
Filing
Facility Repairs
WWTP Design
Safety Meeting – Chain Saw

Time cards
4Bikes Project
Address Files
SW Sewer & Lift Station Project
CDBG Sidewalk Projects
Inspections

Street

Inspections
Tree Trimming
Chip Seal Prep
Potholes & Patching
Spraying

Sign Work
Brush Removal
Haul Spoil Pile
Barricade Work
Haul metal scrap

Stormwater

Sweep
Drywell Testing

Funding Meeting

Water

Sampling
Answer customer questions
Cross-connection
SCADA improvements
Sky Ave Water Project Planning
Valve Record Replacement
Well #6 Project

August Water Report
Meter Checks & Repairs
Interties & Wells
Backup notification system testing
Water Service Replacements
Exercise Valves
Plan Review

Equipment Rental

Shop Management Statistics

No. of Working Days	21
No. of Days Worked	21
Vehicles Worked On	43
Scheduled Vehicles	21
Unscheduled Vehicles	22
Percent Unscheduled	51%
Employees Assisting Fleet Shop	9
Shop Repairs / Clean Up	1

No. of Backlogged Repairs & PM's	257
Late for Appointments -	0
Missed Appointments - PD	0
Interruptions	105
- Avg. per Day	5
People in the Shop	101
- Avg. per Day	5
Other E-mail (Junk, Deleted, etc.)	942
- Avg. per Day	45

ER Division Shop Monthly Report for October 2021

Vehicles Worked On Fleet Management Statistics

1	ER Monthly Re Fleet Managem	128
	Parts Managem	54
4	ER Monthly Re Fuel Managem	17
5	448, 411	Invoices 44
6	404, Intro to E: Repair Orders	32
7	520, 521, 402	Purchase Orders 14
8	402, Intro to E: Phone Calls Rec	37
	Phone Calls Mac	64
11	402, 901	E-mail Received 79
12	402, 471, 472	E-mail Sent 34
13	402, 472, 406	Training 27
14	402, 472	Fleet Managem 530
15	402, 406, 407	Intro to Excel Class #10, Inter. Excel #1

Shop Management Statistics

18	534, 529, 407	No. of Working 21
19	New Fire Veh.	No. of Days Wor 21
20	407 , Intro to E: Vehicles Worked	43
21	407, 504	Scheduled Vehic 21
22	406, 407, 510, Unscheduled Ve	22
	Percent Unsche	51%
25	406	Employees Assis 9
26	601, 448	Shop Repairs / C 1
27	531, 607, 611	Late for Appoint 0
28	448	Missed Appoint 0
29	448, UT302, In Interruptions	105
	- Avg. per Day	5
	People in the Sh	101
	- Avg. per Day	5
	Other E-mail (Ju	942
	- Avg. per Day	45
	No. of Backloggs	257

Vehicles Worked On by Department

Administration	0	0.0%
Travel Vehicles	0	0.0%
ER Division	0	0.0%
Parks Dept.	0	0.0%
Police Dept.	30	69.8%
Street Dept.	7	16.3%
Water Dept.	3	7.0%
Wastewater Dept.	0	0.0%
Building Dept.	0	0.0%
Storm Water	1	2.3%
Fire Dept.	2	4.7%
MOB	0	0.0%

College Place Water Usage

Oct-21

Date	WW @ Rose	WW @ 12th	WW @ GVW	To #14	To #14	From #14	To WWC	From WWC	Well #4	Well #2	Well #3	Actual CP Usage
1	0	0	0	0	0	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0	0	0	0	0	0
3	0	0	0	49	0	2066	0	0	1596	26	715	4,354
4	0	0	0	23	0	688	0	0	387	0	382	1,434
5	0	0	0	25	0	659	0	0	420	0	396	1,450
6	0	0	0	21	0	717	0	0	115	394	192	1,397
7	0	0	0	302	0	158	0	0	1299	204	0	1,359
8	0	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	876	0	146	0	0	4203	466	0	3,939
11	0	0	0	249	0	81	0	0	1074	223	0	1,129
12	0	0	0	244	0	89	0	0	1123	257	0	1,225
13	0	0	0	186	0	66	0	0	1028	169	0	1,077
14	0	0	0	206	0	104	0	0	1009	161	0	1,068
15	0	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	793	0	0	0	0	3373	656	0	3,236
18	0	0	0	90	0	629	0	0	197	153	0	889
19	0	0	0	21	0	821	0	0	209	94	0	1,103
20	0	0	0	32	0	814	0	0	87	58	0	927
21	0	0	0	41	0	739	0	0	93	2	263	1,056
22	0	0	0	0	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	204	0	1683	0	0	202	0	557	2,238
25	0	0	0	60	0	575	0	0	59	0	103	677
26	0	0	0	65	0	595	0	0	44	0	179	753
27	0	0	0	55	0	594	0	0	0	0	246	785
28	0	0	0	32	0	726	0	0	0	0	108	802
29	0	0	0	0	0	0	0	0	0	0	0	0
30	0	0	0	0	0	0	0	0	0	0	0	0
31	0	0	0	176	0	1659	0	0	138	47	367	2,035
	0	0	0	3750	0	13,609	0	0	16,656	2,910	3,508	32,933

Well Usage & Hour Readings

Month/Y

Oct-21

CP Well #2 - SE 4th St

CP Well #3 - SE Larch Ave

CP Well #4

Date	Gallons	Used	Hours	Used	Date	Gallons	Used	Hours	Used	Date	Gallons	Used	Hours	Used
1	101959	0	27015.02	0.0	1	2937403	0	21707.72	0	1	214034	0	2322.83	0
2	101959	0	27015.02	0.0	2	2937403	0	21707.72	0	2	214034	0	2322.83	0
3	101985	26	27015.27	0.3	3	2938118	715	21713.47	5.75	3	215630	1596	2339.92	17.09
4	101985	0	27015.27	0.0	4	2938500	382	21716.55	3.08	4	216017	387	2344.11	4.19
5	101985	0	27015.27	0.0	5	2938896	396	21719.75	3.2	5	216437	420	2348.62	4.51
6	102380	394	27019.03	3.8	6	2939088	192	21721.33	1.58	6	216552	115	2349.87	1.25
7	102583	204	27020.98	2.0	7	2939088	0	21721.33	0	7	217851	1299	2363.67	13.8
8	102583	0	27020.98	0.0	8	2939088	0	21721.33	0	8	217851	0	2363.67	0
9	102583	0	27020.98	0.0	9	2939088	0	21721.33	0	9	217851	0	2363.67	0
10	103049	466	27025.45	4.5	10	2939088	0	21721.33	0	10	222054	4203	2408.24	44.57
11	103271	223	27027.58	2.1	11	2939088	0	21721.33	0	11	223128	1074	2419.6	11.36
12	103528	257	27030.05	2.5	12	2939088	0	21721.33	0	12	224251	1123	2431.47	11.87
13	103697	169	27031.67	1.6	13	2939088	0	21721.33	0	13	225279	1028	2442.33	10.86
14	103858	161	27033.22	1.6	14	2939088	0	21721.33	0	14	226288	1009	2452.98	10.65
15	103858	0	27033.22	0.0	15	2939088	0	21721.33	0	15	226288	0	2452.98	0
16	103858	0	27033.22	0.0	16	2939088	0	21721.33	0	16	226288	0	2452.98	0
17	104514	656	27039.50	6.3	17	2939088	0	21721.33	0	17	229661	3373	2488.61	35.63
18	104667	153	27040.97	1.5	18	2939088	0	21721.33	0	18	229858	197	2490.69	2.08
19	104762	94	27041.87	0.9	19	2939088	0	21721.33	0	19	230067	209	2492.89	2.2
20	104819	58	27042.42	0.5	20	2939088	0	21721.33	0	20	230154	87	2493.81	0.92
21	104822	2	27042.45	0.0	21	2939351	263	21723.42	2.09	21	230247	93	2494.8	0.99
22	104822	0	27042.45	0.0	22	2939351	0	21723.42	0	22	230247	0	2494.8	0
23	104822	0	27042.45	0.0	23	2939351	0	21723.42	0	23	230247	0	2494.8	0
24	104822	0	27042.45	0.0	24	2939908	557	21727.88	4.46	24	230449	202	2497	2.2
25	104822	0	27042.45	0.0	25	2940011	103	21728.7	0.82	25	230508	59	2497.64	0.64
26	104822	0	27042.45	0.0	26	2940190	179	21730.13	1.43	26	230552	44	2498.12	0.48
27	104822	0	27042.45	0.0	27	2940436	246	21732.07	1.94	27	230552	0	2498.12	0
28	104822	0	27042.45	0.0	28	2940544	108	21732.92	0.85	28	230552	0	2498.12	0
29	104822	0	27042.45	0.0	29	2940544	0	21732.92	0	29	230552	0	2498.12	0
30	104822	0	27042.45	0.0	30	2940544	0	21732.92	0	30	230552	0	2498.12	0
31	104869	47	27042.88	0.4	31	2940911	367	21735.85	2.93	31	230690	138	2499.6	1.48
		2910		27.9			3508		28.13			16656		176.77

Begin Gallons

Begin Hours

Begin Gallons

Begin Hours

Begin Gallons

Begin Hours

101959

27015.02

2937403

21707.72

214034

2322.83

total pumped

23074

District #12 Intertie Usage

DATE

Oct-21

	Date	Reading #1	Used	Reading #2	Used	Total Used	
Wed	1	5118	0	6580	0	0	Wed
Thurs	2	5118	0	6580	0	0	Thurs
Fri	3	5118	0	6709	129	129	Fri
Sat	4	5118	0	6755	46	46	Sat
Sun	5	5118	0	6801	46	46	Sun
Mon	6	5118	0	6842	41	41	Mon
Tues	7	5118	0	6900	58	58	Tues
Wed	8	5118	0	6900	0	0	Wed
Thurs	9	5118	0	6900	0	0	Thurs
Fri	10	5118	0	7029	129	129	Fri
Sat	11	5118	0	7037	8	8	Sat
Sun	12	5118	0	7037	0	0	Sun
Mon	13	5118	0	7072	35	35	Mon
Tues	14	5118	0	7115	43	43	Tues
Wed	15	5118	0	7115	0	0	Wed
Thurs	16	5118	0	7115	0	0	Thurs
Fri	17	5118	0	7236	121	121	Fri
Sat	18	5118	0	7266	30	30	Sat
Sun	19	5118	0	7292	26	26	Sun
Mon	20	5118	0	7308	16	16	Mon
Tues	21	5118	0	7333	25	25	Tues
Wed	22	5118	0	7333	0	0	Wed
Thurs	23	5118	0	7333	0	0	Thurs
Fri	24	5118	0	7383	50	50	Fri
Sat	25	5118	0	7398	15	15	Sat
Sun	26	5118	0	7420	22	22	Sun
Mon	27	5118	0	7440	20	20	Mon
Tues	28	5118	0	7463	23	23	Tues
Wed	29	5118	0	7463	0	0	Wed
Thurs	30	5118	0	7463	0	0	Thurs
Fri	31	5118	0	7523	60	60	Fri
Sat			0		943		Sat
		Begin Reading			Begin Reading		
		5118			6580		

Water Level & Usage Readings for Dist #14

Month/Year Oct-21

Dist. #14 - Well #5 NW Evans Ave

Dist. #14 - Well #2

Intertie with CP

Intertie with #12-1

Intertie with #12-2

Actual

Date	Gallons	Used	Hours	Used	Level	S/R	Gallons	Used	Hours	Used	Level	S/R	To #14	To #14	From #14	From #14	Sold	From #14	Sold	Usage
1	107499	0	23742.95	0.00			645137	0	10888	0			0	0	0	5018	0	6580	0	0
2	107499	0	23742.95	0.00			645137	0	10888	0			0	0	0	5018	0	6580	0	0
3	110766	3267	23809.7	66.75			645137	0	10888	0			49	0	2066	5018	0	6709	129	1121
4	111815	1049	23831.17	21.47			645137	0	10888	0			23	0	688	5018	0	6755	46	338
5	112868	1053	23852.65	21.48	254	S	645137	0	10888	0			25	0	659	5018	0	6801	46	373
6	113897	1029	23873.67	21.02			645137	0	10888	0			21	0	717	5018	0	6842	41	292
7	114109	212	23878	4.33			645137	0	10888	0			302	0	158	5018	0	6900	58	298
8	114109	0	23878	0.00			645137	0	10888	0			0	0	0	5018	0	6900	0	0
9	114109	0	23878	0.00			645137	0	10888	0			0	0	0	5018	0	6900	0	0
10	114320	211	23882.35	4.35			645137	0	10888	0			876	0	146	5018	0	7029	129	812
11	114422	102	23884.45	2.10			645137	0	10888	0			249	0	81	5018	0	7037	8	262
12	114539	117	23886.83	2.38	250	S	645137	0	10888	0			244	0	89	5018	0	7037	0	272
13	114616	78	23888.43	1.60			645137	0	10888	0			186	0	66	5018	0	7072	35	163
14	114735	119	23890.8	2.37			645137	0	10888	0			206	0	104	5018	0	7115	43	178
15	114735	0	23890.8	0.00			645137	0	10888	0			0	0	0	5018	0	7115	0	0
16	114735	0	23890.8	0.00			645137	0	10888	0			0	0	0	5018	0	7115	0	0
17	114735	0	23890.80	0.00			645137	0	10888	0			793	0	0	5018	0	7236	121	672
18	115558	823	23907.18	16.38			645137	0	10888	0			90	0	629	5018	0	7266	30	254
19	116593	1035	23927.93	20.75	268	R	645137	0	10888	0			21	0	821	5018	0	7292	26	209
20	117534	942	23946.93	19.00			645137	0	10888	0			32	0	814	5018	0	7308	16	144
21	118447	912	23965.32	18.39			645137	0	10888	0			41	0	739	5018	0	7333	25	189
22	118447	0	23965.32	0.00			645137	0	10888	0			0	0	0	5018	0	7333	0	0
23	118447	0	23965.32	0.00			645137	0	10888	0			0	0	0	5018	0	7333	0	0
24	120401	1955	24004.8	39.48			645137	0	10888	0			204	0	1683	5018	0	7383	50	426
25	121067	666	24018.17	13.37			645137	0	10888	0			60	0	575	5018	0	7398	15	136
26	121748	681	24031.88	13.71			645137	0	10888	0			65	0	595	5018	0	7420	22	129
27	122419	671	24045.35	13.47			645137	0	10888	0			55	0	594	5018	0	7440	20	112
28	123252	833	24062.05	16.70			645137	0	10888	0			32	0	726	5018	0	7463	23	116
29	123252	0	24062.05	0.00			645137	0	10888	0			0	0	0	5018	0	7463	0	0
30	123252	0	24062.05	0.00			645137	0	10888	0			0	0	0	5018	0	7463	0	0
31	125134	1882	24099.8	37.75			645137	0	10888	0			176	0	1659	5018	0	7523	60	339
													3750	0	13609	0		943		6833

Begin Gallons

Begin Hours

Begin Gallons

Begin Hours

Begin Read

Begin Read

107499

23742.95

645137

10888.42

5018

6580

Water Levels

Oct-21

Well #1 - SE 6th St			Well #2 - SE 4th St			Well #3 - SE Larch			Well #4 - CCF			Well #6 - SE Maple			Well #5 - NW Evans			Well #2 - NW B		
Date	Level	S/R	Date	Level	S/R	Date	Level	S/R	Date	Level	S/R	Date	Level	S/R	Date	Level	S/R	Date	Level	S/R
1			1	260		1	257		1	267	S	1			1			1		
2			2	260		2	259		2	417	R	2			2			2		
3			3	260		3	259		3	267	S	3			3			3		
4			4	259		4	258		4	266	S	4			4			4		
5	255	S	5	259	S	5	257	S	5	266	S	5			5	254	S	5		
6			6	259		6	257		6	266	S	6			6			6		
7			7	259		7	257		7	419	R	7			7			7		
8			8	257		8	255		8	382	R	8			8			8		
9			9	256		9	254		9	264	S	9			9			9		
10			10	256		10	255		10	417	R	10			10			10		
11			11	256		11	253		11	416	R	11			11			11		
12	250	S	12	255	S	12	253	S	12	263	R	12			12	250	S	12		
13			13	255		13	253		13	263	S	13			13			13		
14			14	256		14	253		14	415	R	14			14			14		
15			15	255		15	254		15	263	S	15			15			15		
16			16	255		16	255		16	412	R	16			16			16		
17			17	256		17	253		17	418	R	17			17			17		
18			18	254		18	251		18	261	S	18			18			18		
19	245	S	19	254	S	19	248	S	19	261	S	19			19	268	R	19		
20			20	253		20	251		20	418	R	20			20			20		
21			21	254		21	259		21	261	S	21			21			21		
22			22	252		22	248		22	260	S	22			22			22		
23			23	251		23	250		23	259	S	23			23			23		
24			24	251		24	250		24	258	S	24			24			24		
25			25	250		25	249		25	258	S	25			25			25		
26			26	250		26	248		26	258	S	26			26			26		
27			27	250		27	247		27	258	S	27			27			27		
28			28	249		28	249		28	257	S	28			28			28		
29			29	249		29	249		29	256	S	29			29			29		
30			30	248		30	247		30	256	S	30			30			30		
31			31	248		31	247		31	256	S	31			31			31		

COLLEGE PLACE INTERTIE RPT

DATE

Oct-21

Walla Walla University					District #14 (Davis @ 1st)		District #14 (Whitman @ Evans)				WW Rose @ Myra		WW 12th @ Myra		WW GVW @ Myra	
Date	Reading	Used	Reading	Pumped	Reading	Used	Reading	Used	Reading	Pumped	Reading	Used	Reading	Used	Reading	Used
1	51245	0	471865	0	70661	0	15686	0	815791	0	0	0	60123	0	0	0
2	51245	0	471865	0	70661	0	15686	0	815791	0	0	0	60123	0	0	0
3	51245	0	471865	0	70710	49	15686	0	817857	2066	0	0	60123	0	0	0
4	51245	0	471865	0	70733	23	15686	0	818545	688	0	0	60123	0	0	0
5	51245	0	471865	0	70758	25	15686	0	819204	659	0	0	60123	0	0	0
6	51245	0	471865	0	70779	21	15686	0	819921	717	0	0	60123	0	0	0
7	51245	0	471865	0	71081	302	15686	0	820079	158	0	0	60123	0	0	0
8	51245	0	471865	0	71081	0	15686	0	820079	0	0	0	60123	0	0	0
9	51245	0	471865	0	71081	0	15686	0	820079	0	0	0	60123	0	0	0
10	51245	0	471865	0	71957	876	15686	0	820225	146	0	0	60123	0	0	0
11	51245	0	471865	0	72206	249	15686	0	820306	81	0	0	60123	0	0	0
12	51245	0	471865	0	72450	244	15686	0	820395	89	0	0	60123	0	0	0
13	51245	0	471865	0	72636	186	15686	0	820461	66	0	0	60123	0	0	0
14	51245	0	471865	0	72842	206	15686	0	820565	104	0	0	60123	0	0	0
15	51245	0	471865	0	72842	0	15686	0	820565	0	0	0	60123	0	0	0
16	51245	0	471865	0	72842	0	15686	0	820565	0	0	0	60123	0	0	0
17	51245	0	471865	0	73635	793	15686	0	820565	0	0	0	60123	0	0	0
18	51245	0	471865	0	73725	90	15686	0	821194	629	0	0	60123	0	0	0
19	51245	0	471865	0	73746	21	15686	0	822015	821	0	0	60123	0	0	0
20	51245	0	471865	0	73778	32	15686	0	822829	814	0	0	60123	0	0	0
21	51245	0	471865	0	73819	41	15686	0	823568	739	0	0	60123	0	0	0
22	51245	0	471865	0	73819	0	15686	0	823568	0	0	0	60123	0	0	0
23	51245	0	471865	0	73819	0	15686	0	823568	0	0	0	60123	0	0	0
24	51245	0	471865	0	74023	204	15686	0	825251	1683	0	0	60123	0	0	0
25	51245	0	471865	0	74083	60	15686	0	825826	575	0	0	60123	0	0	0
26	51245	0	471865	0	74148	65	15686	0	826421	595	0	0	60123	0	0	0
27	51245	0	471865	0	74203	55	15686	0	827015	594	0	0	60123	0	0	0
28	51245	0	471865	0	74235	32	15686	0	827741	726	0	0	60123	0	0	0
29	51245	0	471865	0	74235	0	15686	0	827741	0	0	0	60123	0	0	0
30	51245	0	471865	0	74235	0	15686	0	827741	0	0	0	60123	0	0	0
31	51245	0	471865	0	74411	176	15686	0	829400	1659	0	0	60123	0	0	0
		0		0		3750		0		13609		0		0		0

WWC Meter Readings

Begin Read

District #14 Beginning Readings:

Beginning Readings:

Used: 51245 Pumped: 471865 70661 15686 815791 Used: 0 Used: 60123 Used:

Green Tank Water Usage

Oct-21		
Date	Reading	
1	831	0
2	831	0
3	831	0
4	831	0
5	831	0
6	831	0
7	831	0
8	831	0
9	831	0
10	831	0
11	831	0
12	831	0
13	831	0
14	831	0
15	831	0
16	831	0
17	831	0
18	831	0
19	831	0
20	831	0
21	831	0
22	831	0
23	831	0
24	831	0
25	831	0
26	831	0
27	831	0
28	831	0
29	831	0
30	831	0
31	831	0
		0

GT Beginning Readings:

831