

Electronic City Council Meeting (Tuesday, November 23, 2021)

Generated by Lisa Neissl on Tuesday, November 23, 2021

2. Opening Items.Procedural: 2.02 AB 21234 - Oath of Office - Norma L. Hernández - Mayor

The City Clerk gave Norma L. Hernández the oath of office for the position of Mayor.

Procedural: 2.03 AB 21235 - Oath of Office - Monica Boyle, Council Position 7

The City Clerk gave Monica Boyle the oath of office for Council Position 7.

Procedural: 2.04 Call To Order**Mayor Hernández called the meeting to order at 7:00 PM.**Procedural: 2.05 Roll Call

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Jerry Bobbitt, Michael Cleveland, Loren Peterson, Heather Schermann, Monica Boyle

City Attorney – Via Web Rea Culwell
Administrator, Mike Rizzitiello;
Finance Director, Brian Carleton;
Public Works Director, Robert McAndrews
Police Chief, Troy Tomaras;
Fire Chief, David Winter;Staff – Via Web Community Development Director, Jon Rickard;
HR Manager, Shawn Doering;
City Clerk, Lisa Neissl;
Deputy City Clerk, Sherri St. Clair

MEMBERS EXCUSED: Marge Nyhagen

MEMBERS ABSENT: Melodie Selby

Procedural: 2.06 Pledge of AllegianceInformation: 2.07 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

None

3. Consent Agenda.Action (Consent): 3.01 AB 21236 - Approve AgendaAction (Consent), Minutes: 3.02 AB 21237 - Approve Council Minutes from November 9, 2021Action (Consent): 3.03 AB 21233 - 2022 LTAC Funding Recommendation - Ms. NeisslAction (Consent): 3.04 AB 21238 - Anderson-Perry Contract Amendment No. 1 - Completion of Historical & Cultural Review - Mr. Rickard

Recommended Action: Motion to approve agreement with Anderson-Perry for preliminary design engineering services for the City of College Place's Lions Park Improvement project for an amount not to exceed \$95,000.

Action (Consent): 3.05 AB 21239 - Administrative Fees Resolution Update

Recommended Action: Motion to approve Resolution No. 21 setting the Administrative Fees for the City of College Place.

Action (Consent): 3.06 AB 21240 - Check Register and Financials for October 2021Action (Consent): 3.07 Excuse Absence of Council Members NyhagenAction (Consent): 3.08 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Boyle and the motion passed 5-0.

4. Presentations-None.

5. Public Hearings.

Discussion, Information, Procedural: 5.02 AB 21241 - Fiscal Year 2022 Preliminary Budget Public Hearing -

Mr. Carleton gave a presentation on the fiscal year 2022 preliminary budget and answered questions from the Council

Mayor Hernández opened the public hearing at 7:41 PM.

Testimony: The Clerk noted that no one had provided testimony in advance of the meeting. No one in virtual attendance raised their hands to provide live testimony.

Council Member Cleveland made a motion to close the public hearing at 7:42 PM. Second by Council Member Bobbitt and the motion passed 5-0.

6. Action Items.

Action: 6.01 AB 21230 - Comprehensive Plan & Development Code Update -

Mr. Rickard gave an overview of the proposed Comprehensive Plan and Development Code Update Ordinances as discussed at the last meeting and reviewed changes since that meeting.

Council Member Peterson made a motion to approve Ordinance No. 21-016 Amending the College Place Comprehensive Plan. Second by Council Member Boyle and the motion passed 5-0.

Council Member Bobbitt made a motion to approve Ordinance No. 21-017 Amending CPMC Title 14 Unified Development Regulations. Second by Council Member Cleveland and the motion passed 5-0.

Action: 6.02 AB 21194 - FY 2022 to 2027 Capital Facility Plan -

Mr. Rizzitiello reviewed the final proposed capital facility plan for fiscal year 2022 through 2027.

Council Member Boyle made a motion to adopt Ordinance No. 21-018 which accepts the FY 2022 to 2027 Capital Facility Plan. Second by Council Member Schermann and the motion passed 5-0.

Action: 6.03 AB 21195 - FY 2022 to 2027 Equipment Replacement Plan -

Mr. Rizzitiello reviewed the final proposed equipment replacement plan for fiscal year 2022 through 2027.

Council Member Cleveland made a motion to adopt Ordinance No 21-019 which accepts the FY 2022 to 2027 Equipment Replacement Plan proposal. Second by Council Member Bobbitt and the motion passed 5-0.

Action: 6.04 AB 21196 - FY 2022 to 2027 Information Technology Plan -

Mr. Rizzitiello reviewed the final proposed information technology plan for fiscal year 2022 through 2027.

Council Member Peterson made a motion to adopt Ordinance No. 21-020 to accepts the FY 2022 to 2027 Information Technology Plan. Second by Council Member Bobbitt and the motion passed 5-0.

Action: 6.05 AB 21197 - Fiscal Year 2022 State & Federal Legislative Agenda -

Mr. Rizzitiello the final proposed fiscal year 2022 state and federal legislative agendas.

Council Member Boyle made a motion to adopt Resolution No. 21-055 which accepts the FY 2022 State and Federal Legislative Agenda. Second by Council Member Peterson and the motion passed 5-0.

Action: 6.06 AB 21222 - Updates to City Nuisance Code; Establishment of Code Enforcement Chapter -
Ms. Culwell presented the proposed Ordinances to update the nuisance code and establish a code enforcement chapter in the College Place Municipal Code.

Council Member Peterson made a motion to adopt Ordinance No. 21-021 repealing Chapter 1.20, and enacting new Code Enforcement Chapter 1.20, and adopt Ordinance No. 21-022 repealing Chapter 8.24 and enacting new Chapter 8.24. Second by Council Member Schermann and the motion passed 5-0.

Action: 6.07 AB 21229 - Bird Scooter MOU Renewal -

Mr. Rizzitiello requested that Council authorize a two year memorandum of understanding for operation of Bird Scooters in the city.

Council Member Cleveland made a motion to adopt Resolution No. 21-056 which permits operation of Bird Scooters in the City Limits until January 2024. Second by Council Member Boyle and the motion passed 5-0.

Action: 6.08 AB 21242 - 4BIKES Street Light Purchase -

Mr. McAndrews requested authorization to purchase the streetlight assemblies and poles for the 4BIKES project.

Discussion ensued.

Council Member Boyle made a motion to authorize city staff to purchase the streetlight assemblies and poles for the 4Bikes Project. Second by Council Member Schermann and the motion passed 5-0.

Action: 6.09 AB 21243 - Ambulance Purchase -

Chief Winter requested authorization to purchase a new ambulance.

Discussion ensued.

Council Member Peterson made a motion to authorize the City Administrator to sign the purchase agreement with Braun Northwest for the purchase of a new ambulance for the price not to exceed \$202,000. Second by Council Member Bobbitt and the motion passed 5-0.

Action: 6.10 AB 21244 - Ambulance Equipment Purchase -

Chief Winter requested authorization to purchase necessary equipment to outfit the new ambulance.

Discussion ensued.

Council Member Schermann made a motion to authorize the fire department to purchase a new cot and autoloader for the new ambulance. Second by Council Member Boyle and the motion passed 5-0.

Action: 6.11 AB 21245 - Community Development Block Grant 2021 Acceptance - Safewalk College Place 6th & 8th St -

Mr. Rizzitiello requested authorization to accept the grant agreement for the sidewalk project for 6th & 8th Streets.

Discussion ensued.

Council Member Cleveland made a motion to adopt Resolution No. 21-057 which accepts grant agreement with State Community Development Block Grant Program for Safewalk College Place Project on 6th & 8th Streets, and authorizes Mayor & City Administrator signature on contract. Second by Council Member Bobbitt and the motion passed 5-0.

Action: 6.12 AB 21246 - COVID-19 EMERGENCY DECLARATION - New Mayoral Term -

Ms. Culwell reported on the need to renew the emergency declarations as the Mayor began a new term at the time of the election certification.
Discussion ensued.

Council Member Peterson made a motion to approve Emergency Disaster Declaration: COVID-19 Outbreak - Resolution No. 21-058 and Resolution Ordering Flags be Flown at Half Staff on Each Monday for the Duration of the COVID-19 City Emergency Declaration as Declared in Resolution No. 21-058 - Resolution No. 21-059. Second by Council Member Cleveland and the motion passed 5-0.

Action: 6.13 AB 21247 - USDA Grant Agreement for Southwest Sewer Project -

Mr. Carleton requested authorization for Mr. Rizzitiello to sign the grant documents for USDA-RD funding on the SW Sewer Project.
Discussion ensued.

Council Member Boyle made a motion to approve Resolution No. 21-060 authorizing the City Administrator to sign the grant documents to USDA-RD for funding of the South West Sewer project. Second by Council Member Peterson and the motion passed 5-0.

7. Administrative Reports.

Discussion, Information: 7.01 AB 21248 - Ambulance Utility Unit Choices -

Mr. Carleton & Chief Winter reported on options for determining the calculation of a "unit" for charging of ambulance utility fees.
Discussion ensued.

Discussion, Information: 7.02 AB 21249 - Resolution Declaring Certain Events as Official Community Events

Mr. Rizzitiello reported on the proposed designated community events for 2022.

8. Informational Reports. The following reports were included in the packet for review:

Information: 8.01 CPPD Monthly Report

Information: 8.02 Community Development Department Monthly Report

Information: 8.03 Public Works Department Reports

9. Executive Session-None.

10. Closing Items.

Action: 10.01 Adjournment

Council Member Bobbitt made a motion to adjourn the meeting at 9:18 PM. Second by Council Member Boyle and, with no objection, the meeting adjourned.

Approved:

DocuSigned by:

Norma L. Hernández

Norma L. Hernández –
Mayor

Attest:

DocuSigned by:

Lisa R. Neissl

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred November 23, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.