

Electronic City Council Meeting (Tuesday, December 14, 2021)*Generated by Lisa Neissl on Tuesday, December 14, 2021***2. Opening Items.**

Procedural: 2.02 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM.

Procedural: 2.03 Roll Call

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Jerry Bobbitt, Michael Cleveland, Loren Peterson, Marge Nyhagen, Melodie Selby, Heather Schermann,

City Attorney – Via Web Rea Culwell

Administrator, Mike Rizzitiello; Finance Director, Brian Carleton; Deputy Finance Director, DaShari Schmick; Public Works Director, Robert McAndrews; Engineering Tech, Spencer Myrlie; Community Development Director, Jon Rickard; HR Manager, Shawn Doering; City Clerk, Lisa Neissl;

MEMBERS EXCUSED: Monica Boyle

MEMBERS ABSENT:

Procedural: 2.04 Pledge of Allegiance

Information: 2.05 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Jerry Bobbitt commented that item 1.01 was skipped and he would like to move item 3.01 to the regular agenda from the consent agenda. It was clarified that he was speaking about the agenda item to approve the agenda for the meeting. The Clerk moved the approval of the agenda from the Consent agenda No. 3.01 to the Action agenda item 6.01 moving the other action items down.

No other comments were made.

3. Consent Agenda.Action (Consent): Minutes: 3.02 AB 21251 - Approve Council Minutes from November 23, 2021Action (Consent): Minutes: 3.03 AB 21252 - Approve Council Minutes from December 7, 2021 WorkshopAction (Consent): 3.04 AB 21239 - Fees Resolution No. 21-054 Clerical Correction

Recommended Action: Approval of clerical correction on Resolution No. 21-054 as presented.

Action (Consent): 3.05 AB 21253 - Snow & Ice Policy UpdateAction (Consent): 3.06 AB 21354 - JUB Construction Services for Sky/12th Water Main Replacement

Recommended Action: Approve the contract for JUB as the City's on call engineer to provide construction phase services for the Sky/12th Water Main Replacement Project.

Action (Consent): 3.07 AB 21355 - JUB Construction Services for 2022 CIPP

Recommended Action: Approve the contract for JUB as the City's on call engineer to provide construction phase services for the 2022 Sewer CIPP Project

Action (Consent): 3.08 AB 21356 - JUB Engineering Services for Lift Station 5 Replacement

Recommended Action: Approve the contract for JUB as the City's on call engineer to provide design and engineering services for the Lift Station 5 Replacement Project.

Action (Consent): 3.09 AB 21357 - November 2021 Check Register/Financial ReportsAction (Consent): 3.10 Excuse Absence of Council Member Boyle

Action (Consent): 3.11 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Nyhagen made a motion to approve the consent agenda. Second by Council Member Schermann and the motion passed 6-0.

4. Presentations.

Discussion, Information: 4.01 Honor Outgoing Council Member Nyhagen

Mayor Hernández said a few words to thank outgoing Council Member Nyhagen for her service on the City Council for 27 years.

Council Member Nyhagen said a few words about her time on the council.

5. Public Hearings.

Discussion, Information, Procedural: 5.02 AB 21258 - FY 2022 Final Budget Presentation -

Mr. Carleton gave a presentation on the final fiscal year 2022 budget.

Mayor Hernández opened the public hearing at 7:26 PM.

Testimony: None

Council Member Bobbitt made a motion to close the public hearing at 7:27 PM. Second by Council Member Nyhagen and, with no objection, the hearing was closed.

6. Action Items.

Action (Consent): 3.01 - Changed to Action 6.01 AB 21250 - Approve Agenda for December 14, 2021

Discussion ensued regarding the items on the agenda.

Council Member Bobbitt made a motion to move the moment of silence back to the regular agenda after the Pledge of Allegiance. Second by Council Member Nyhagen.

Discussion ensued.

On vote, the motion failed 2-4. (Yea - Bobbitt, Nyhagen / Nay - Cleveland, Peterson, Selby, Schermann)

Council Member Selby made a motion to approve the agenda. Second by Council Member Bobbitt and the motion passed 6-0.

Action: 6.02 AB 21249 - Resolution Declaring Certain Events as Official Community Events -

Mr. Rizzitiello presented a resolution declaring certain events as official community events which allows the city to provide funding and/or staffing for those events.

Council Member Selby made a motion to adopt Resolution #21-061 which certifies community events for Fiscal Year 2022. Second by Council Member Schermann and the motion passed 6-0.

Action: 6.03 AB 21259 - Award 4Bikes Project -

Mr. McAndrews reported on the bids received for the 4BIKES construction project and requested authorization to award the bid to Culbert Construction.

Discussion ensued.

Council Member Cleveland made a motion to award the 4Bikes Project to Culbert Construction, Inc. in the amount of \$532,818.22. Second by Council Member Peterson and the motion passed 6-0.

Action: 6.04 AB 21260 - Hayden Homes, LLC Quit Claim Deed to the City of College Place -

Mr. Rickard requested authorization for the Mayor to sign the quit claim deed accepting the property in the Homestead subdivision known as the Doans Stormwater Facility.

Council Member Peterson made a motion to authorize the Mayor to sign the quit claim deed accepting property know as the Doans Stormwater Facility. Second by Council Member Selby and the motion passed 6-0.

Action: 6.05 AB 21261 - Accept Grant Agreement with State Department of Commerce for Solar Array Project -

Mr. Rizzitiello requested adoption of the resolution accepting a grant from the Department of Commerce for the solar array project.

Discussion ensued.

Council Member Bobbitt made a motion to adopt Resolution #21-062 which accepts grant from the State Department of Commerce Solar Program in the amount of \$175,000 and authorize the City Administrator to sign the contract. Second by Council Member Nyhagen and the motion passed 6-0.

Action: 6.06 AB 21262 - Support of Grant Application to Transalta for Solar Array Project -

Mr. Rizzitiello requested approval of a resolution of support for a grant application to Transalta for additional funds for the solar array project.

Discussion ensued.

Council Member Selby made a motion to adopt Resolution No. 21-063 which authorizes the City to a grant application to Transalta in order to partially fund the Whitman & Maple Solar Array Project. Second by Council Member Cleveland and the motion passed 6-0.

Action: 6.07 AB 21263 - FEMA HMA Grant - Well #3 Chlorinator and Generator -

Mr. Rizzitiello requested approval of a resolution of support for a grant application to FEMA for a chlorinator and generator for Well #3.

Discussion ensued.

Council Member Peterson made a motion to adopt Resolution #21-064 which authorizes the City to submit the Well #3 chlorinator/generator project to FEMA State of Washington HMA grant program for consideration. Second by Council Member Nyhagen and the motion passed 6-0.

Action: 6.08 AB 21264 - Pollution Prevention Assistance Interagency Agreement -

Mr. Myrlie requested authorization to execute an interagency agreement for pollution prevention assistance with the Washington State Department of Ecology.

Discussion ensued.

Council Member Schermann made a motion to authorize administration to execute Interagency Agreement with the Washington Department of Ecology for the dollar amount of \$43,226.34. Second by Council Member Bobbitt and the motion passed 6-0.

Action: 6.09 AB 21265 - USDA Bond/Loan documents for the Southwest Sewer Project -

Mr. Carleton requested authorization to execute the Bond and Loan documents with the USDA for that portion of the funding for the Southwest Sewer Project.

Discussion ensued.

Council Member Selby made a motion approve Ordinance No. 21-023 and Resolution No. 21-065 allowing the City Administrator and Mayor to sign the loan/bond documents to USDA-RD for funding of the Southwest Sewer project. Second by Council Member Nyhagen and the motion passed 6-0.

Action: 6.10 AB 21266 - Department of Natural Resources Community Forestry Assistance Grant for Tree Inventory Urban Forestry Management Plan for Local Roadway Street Trees Support Resolution -

Mr. Rizzitiello requested approval of a resolution of support for a grant application to the Department of Natural Resources for the next phase in the urban forestry management plan for local roadway street trees inventory.

Discussion ensued.

Council Member Bobbitt made a motion to approve Resolution No. 21-066 in support of State of Washington Department of Natural Resources 2022 Community Forestry

Assistance Grant Request. Second by Council Member Cleveland and the motion passed 6-0.

Action: 6.11 AB 21258 - Fiscal Year 2022 Budget Adoption -

Mr. Carleton offered to answer any questions regarding the proposed final budget for 2022, and requested approval of the ordinance.

Council Member Nyhagen made a motion to adopt Ordinance No.21-024 for FY 2022 Budget. Second by Council Member Selby and the motion passed 6-0.

Action: 6.12 AB 21267 - Cancel December 28th Council Meeting & January 4th Workshop

Mr. Rizzitiello noted that with the budget passing, there was no requirement to have another meeting in 2021 and requested that meeting and the January workshop be cancelled.

Discussion ensued.

Council Member Selby made a motion to cancel both the December 28th regular meeting and the January 4th workshop. Second by Council Member Peterson and the motion passed 6-0.

7. Administrative Reports-None.

8. Informational Reports - The following reports were included in the packet for review:

Information: 8.01 CPPD Monthly Report

9. Executive Session-None.

10. Closing Items.

Good of the order: Outgoing Council Member Bobbitt thanked everyone as this will be his last meeting since the next meeting is cancelled.

Action: 10.01 Adjournments

Council Member Selby made a motion to adjourn the meeting at 8:27 PM. Second by Council Member Cleveland and, with no objection, the meeting adjourned.

Approved:

DocuSigned by:

Norma L. Hernández

Norma L. Hernández –
Mayor

Attest:

DocuSigned by:

Lisa R. Neissl

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred December 14, 2021. Further detail may be obtained by reviewing the actual audio recording made during this session.