Electronic City Council Meeting (Tuesday, January 25, 2022)
Generated by Lisa Neissl on Tuesday, January 25, 2022

1. Opening Items.

Procedural: 1.01 Call To Order
Mayor Hernández called the meeting to order at 7:00 PM.

Procedural: 1.03 Roll Call
PRESENT:

Mayor – Via Web	Norma L. Hernández
Council Members – Via Web	Position 1- (Paul Jessup sworn in after appointment), Michael Cleveland, Loren Peterson, Tito Espinoza Jr., Melodie Selby, Heather Schermann, Monica Boyle
Staff – Via Web	Administrator, Mike Rizzitiello; City Attorney, Rea Culwell Finance Director, Brian Carleton; Police Chief, Troy Tomaras; HR Manager, Shawn Doering; City Clerk, Lisa Neissl; Deputy City Clerk, Sherri St. Clair

MEMBERS EXCUSED:
MEMBERS ABSENT:

Procedural: 1.04 Pledge of Allegiance

Information: 1.05 Public Comment

Public Comment: None.

2. Consent Agenda.

Action (Consent): 2.01 AB 22015 - Approve Agenda for January 25, 2022
Action (Consent), Minutes: 2.02 AB 22016 - Approve Council Minutes from January 11, 2022
Action (Consent): 2.03 AB 22012.A - 2022 Salary Ordinance Update Ms. Doering
Recommended Action: Motion to approve Ordinance 22-001 updating the Salary Ordinance.
Action (Consent): 2.04 AB 22012.B - 2022 Employment Contract Amendments - Ms. Doering
Action (Consent): 2.05 AB 22017 - DRS Excess Compensation Billing - Ms. Doering
Recommended Action: Motion to approve a payment of $32,019.84 to the DRS for the excess compensation charges.
Action (Consent): 2.06 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Cleveland and the motion passed 6-0.

3. Presentations.

Discussion, Information: 3.01 AB 22018 - College Place Public Schools Levy Presentation - Superintendent Fry gave a presentation on the upcoming school levy that is on the ballot for Tuesday, February 8th. He answered questions from the council.

4. Candidate Interviews / Executive Session.

Mayor Hernández announced that we would now begin interviews of the candidates for the open council position. She noted that both applicants met the requirements to fill the position and provided details about the interview process.

Discussion, Information: 4.01 AB 22019.A - Council Position 1 Candidate Interview - Jessup, Paul

Mayor Hernández welcomed Mr. Jessup and explained that he may remain in the meeting at the conclusion of his interview. She then turned the floor over to Council Member Cleveland for the questions. Mr. Jessup answered the questions.

Discussion, Information: 4.02 AB 22019.B - Council Position 1 Candidate Interview - Stecklein, Nadine
Mayor Hernández welcomed Ms. Stecklein and explained that she may remain in the meeting at the conclusion of her interview. She then turned the floor over to Council Member Cleveland for the questions. Ms. Stecklein answered the questions.

Mayor Hernández then gave each candidate three minutes to follow up with any additional information they may want the panel to know.

Discussion: 4.02 Adjourn to Executive Session Per RCW 42.30.110 To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public [RCW 42.30.110(h)]

> **Mayor Hernández announced a 20-minute executive session at 8:03 PM. The following people left the regular session to attend the executive session: Mayor Hernández, City Attorney Culwell, City Administrator Rizzitiello, HR Manager Doering, City Clerk Neissl; and Council Members Cleveland, Espinoza, Peterson, Selby, Schermann, and Boyle.**
>
> **Extension: at 8:23 the Deputy Clerk announced a 10 minute extension of the executive session.**
> **at 8:33 the Deputy Clerk announced a 5 minute extension of the executive session.**
>
> **The Mayor called the open session back to order at 8:39 PM and opened the floor to discussion or nominations.**
>
> **Council Member Boyle made a motion to appoint Paul Jessup to fill Council Position 1. Second by Council Member Schermann and the motion passed 6-0.**

Information: 4.04 AB 22020 - Oath of Office - Council Position #1
The City Clerk administered the Oath of Office to newly appointed Council Member Paul Jessup and he continued in the meeting as a full member of the Council.

Clerk Note: Council Member Boyle left the meeting at 8:45 PM.

5. Public Hearings-None.

6. Action Items.
Action: 6.01 AB 22013 - McKinstry Investment Grade Audit Proposal -
Mr. Rizzitiello reviewed the proposed agreement with McKinstry for an investment grade audit and spoke about the ways this would help in acquiring grant funding for many of the projects on our capital improvement plan.
Discussion ensued.

> **Council Member Selby made a motion to approve Resolution No. 22-003 which authorizes City Administrator to sign the McKinstry Investment Grade Audit Agreement for City Facilities. Second by Council Member Schermann and the motion passed 6-0.**

Action: 6.02 AB 22021 - DOJ Regional Drug Task Force Participation -
Chief Tomaras reported on an opportunity to participate in a regional drug task force.
Discussion ensued.

> **Council Member Peterson made a motion to approve Resolution No. 21-004 approving City of College Place participation pertaining to Department of Justice grant to establish a regional drug task force. Second by Council Member Espinoza. After additional discussion the motion passed 6-0.**

7. Administrative Reports-None.

8. Informational Reports. The following reports were included in the packet for review:
Information: 8.01 CPPD Monthly Report
Information: 8.02 Community Development Department Monthly Report
Information: 8.03 Public Works/Water Department Monthly Report

9. Closing Items.
Discussion, Information: 9.01 Good of the Order
There was a brief discussion on the joint meeting with the City of Walla Walla Council. The City Clerk requested clarification on which Council Members would be attending the joint meeting with the City of Walla Walla in person, and who would like to receive a Zoom invitation.

Action: 9.02 Adjournments

> **Council Member Cleveland made a motion to adjourn the meeting at 9:01 PM. Second by Council Member Selby and, with no objection, the meeting adjourned.**

Approved:

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Norma L. Hernández
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Norma L. Hernández –
Mayor

Attest:

DocuSigned by:
Lisa R. Neissl
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Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred January 25, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.