

Tuesday, February 8, 2022
Electronic City Council Meeting

7:00 P.M.
2091st Regular City Council Meeting - Electronic Attendance

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Attendee Link: <https://us06web.zoom.us/j/86420426873>

Or you may call this number to listen: 1-669-900-9128 ID# 8642 0426 873 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

1. Opening Items.

Subject :	1.01 Call To Order
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject :	1.02 Roll Call
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Via Web Norma L. Hernández

Paul T. Jessup,

Michael Cleveland,

Loren Peterson,

Council Members Via Web Tito Espinoza Jr.,

Melodie Williams,

[Heather Schermann,](#)

[Monica Boyle](#)

Administrator, Mike Rizzitiello;

City Attorney, Rea Culwell

Finance Director, Brian Carleton;

Public Works Director, Robert McAndrews;

Police Chief, Troy Tomaras;

Staff Via Web

Fire Chief, David Winter;

Community Development Director, Jon Rickard;

HR Manager, Shawn Doering;

City Clerk, Lisa Neissl;

Deputy City Clerk, Sherri St. Clair

Subject :	1.03 Pledge of Allegiance
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject :	1.04 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	1. Opening Items.
Access :	Public
Type :	Information

Public Content

Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Virtual Meeting Protocol for Public Comment:

When submitting public comments, include the following regardless of the manner you are using: Note that there are deadlines for written comments to be included in the meeting documents.

- Your Name
- Your Address

Public comments may be provided in writing (If typewritten, no less than 11 pt font). Submit to Clerk@cpwa.us no later than 4:30 PM on the meeting date to be included in the record.

Public Comments in person may be made by telephone or virtually during the meeting:

- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raising your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

File Attachments

[It is SO EASY to participate in public meetings!.png \(224 KB\)](#)

2. Consent Agenda.

Subject :	2.01 AB 22022 - Approve Agenda for February 8, 2022
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 22023 - Approve Council Minutes from January 25th 2022 Meeting
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes

Minutes : [View Minutes](#) for Jan 25, 2022 - Electronic City Council Meeting

File Attachments

[2022-01-25_Council_Minutes_Draft.pdf \(923 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject : 2.03 AB 22024 - Approve Council Minutes from January 31st Joint Workshop with Walla Walla

Meeting : Feb 8, 2022 - Electronic City Council Meeting

Category : 2. Consent Agenda.

Access : Public

Type : Action (Consent), Minutes

Minutes : [View Minutes](#) for Jan 31, 2022 - College Place City Council and Walla Walla City Co

File Attachments

[2022-01-31_Council_Minutes_Joint_Workshop_Draft.pdf \(918 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject : 2.04 AB 22025 - Approve Council Minutes from February 1, 2022 Workshop

Meeting : Feb 8, 2022 - Electronic City Council Meeting

Category : 2. Consent Agenda.

Access : Public

Type : Action (Consent), Minutes

Minutes : [View Minutes](#) for Feb 1, 2022 - Electronic City Council Workshop

File Attachments

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.05 AB 22026 - EMS Contract for 2022 Levy Distribution - Chief Winter
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Public Content

This is the 2022 EMS Levy Distribution Contract. The 2022 estimated collections are \$450,226. The City utilizes this revenue to provide 24 hour seven days a week, emergency medical services for the community.

File Attachments

[2022 EMS Levy Contract.pdf \(1.038 KB\)](#)

Administrative File Attachments

[2022 Levy Distribution.xlsx \(33 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.06 AB 22027 - Appointment to Parks, Arbor, and Recreation Board
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Public Content

The Mayor has appointed Jenna Bicknell to the Parks, Arbor, and Recreation Board to fill Position 3 which was vacated by the resignation of Randy Grant at the end of 2021. The term begins immediately and ends on December 31, 2023.

Administrative File Attachments

[Bicknell -Application for PAR Board_Redacted.pdf \(2.977 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.07 AB 22028 - 2022 Internal & External Committee Assignments
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Public Content

Please see attached for the fiscal year 2022 assignments.

Council Member assignments are as follows:

Council Member Assignments are:

Position 1 Jessup 3 assignments (Finance Committee, Public Safety, and Public Works)

Position 2 Cleveland 2 assignments (Bicycle Committee, Public Safety)

Position 3 Espinoza 2 assignments (Reserve Officer Board, Volunteer Fireman Board)

Position 4 Peterson 5 assignments (BMAC, LEOFF, Port of WW (advisory only), Finance, Public Works)

Position 5 Selby 4 assignments (Personnel, Public Safety, Public Works, UTAC)

Position 6 Schermann 3 assignments (Good Roads, Port of WW (advisory only), Valley Transit)

Position 7 Boyle 4 assignments (Solid Waste, Finance, LTAC, Personnel)

File Attachments

[2022 Committee Assignments - Final.pdf \(102 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning

these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.08 AB 22029 - Purchase of 2 New Pickups and Surplus of 2 Existing Trucks - Mr. McAndrews
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	\$95,000.00
Budgeted :	Yes
Recommended Action :	Motion to approve the purchase of two 2022 Ram pickup trucks off state bid for a total of \$95,000. Surplus 2006 Chevrolet pickup, VIN # 3GCEC14V16G251705 (Vehicle 209), and 2007 Chevrolet pickup, VIN # 1GCEC14C57Z583601 (Vehicle 303).

Public Content

Council approved the replacement of a Park pickup and the Fleet Manager pickup in the 2022-2027 ER&R Plan as well as the 2022 budget. Both trucks have reached the end of their useful life and need to be replaced.

Both trucks will be ordered through the state bid pricing and have been spec'd out to meet department needs.

File Attachments

[New Pick Ups.pdf \(174 KB\)](#)
[RE_Vehicle Replacement .pdf \(229 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.09 AB 22031 - December 2021 Check Register and Financials
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Public Content

A breakdown by checking account is as follows:

Payroll Check Numbers*: 52426-52434

Claims Check Numbers*: 79460-79491, 79493-79495, 105835-105953, 105984-106052, 106056-106059

Travel Advance Check Numbers*:

*The check numbers were verified to certify that the beginning check numbers were correct and that there are no check numbers missing or not listed on the register.

Missing check 79492, 105954-105983, 106053-106055 were issued in 2022 during 13th month payables.

Claims/Inter-fund Transfers: \$1,592,576.72

Payroll: \$445,702.15

Total: \$2,038,278.87

File Attachments

[December_2021_Financials.pdf \(2.137 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.10 Excuse Absence of Council Member Peterson
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.11 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation.
-----------	---

Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations.

Subject :	3.01 Proclamation - Black History Month - February 2022
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	3. Presentations.
Access :	Public
Type :	Discussion, Information

Public Content

WHEREAS,Black History Month was created by Carter G. Woodson in 1926 to highlight the contributions and accomplishments made to the History of our Country that for years had been omitted; and

WHEREAS, in the City of College Place we acknowledge and affirm the value of Black lives and the culture that they bring to our area; and

WHEREAS, we recognize that racism still exists and as a city with the help of our Diversity Inclusion Advisor Board we commit to learning and working to become anti-racist; and

WHEREAS,the 2022 National theme for Black History Month observance is Black Health and Wellness; and

WHEREAS, during the month of February our Nation takes pause to reflect on the injustices and struggles fought and overcome by African Americans throughout our Nations history, and to pay tribute to the battles they have fought in the name of equality; and

NOW THEREFORE,

I, Norma L. Hernandez, Mayor of the City of College Place, Washington, do hereby proclaim February 2022 as

Black History Month

Given under my hand and seal as Mayor of the City of College Place, Washington, this 8th day of February 2022.

File Attachments

[BlackHistoryMonth_Proclamation.pdf \(292 KB\)](#)

4. Public Hearings-None.

5. Action Items.

Subject :	5.01 AB 22030 - City Administrator - Contract Amendment - Ms. Doering
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action (Consent)

Public Content

Under the current contract, the City Administrator is required to live within the city limits of College Place.

Due to the market in our area it has become increasingly difficult to find suitable housing. This change to our City Administrator's contract will allow him the flexibility to find permanent housing without affecting his ability to respond to situations that need his immediate attention.

File Attachments

[3.2022 Contract Residence Amendment-Mike Rizzitiello-Redline.pdf \(71 KB\)](#)

[Rizzitiello_Michael_Employment_Contract_Amendment-6_2022-02-08.pdf \(70 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning

these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	5.02 AB 22014 - Welfare Checks Contract - Ms. Culwell
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 08, 2022
Fiscal Impact :	Yes
Dollar Amount :	\$4,000.00
Budgeted :	No
Budget Source :	To come from CPPD budget
Recommended Action :	Motion to approve City Administrator and Chief Tomaras executing the contract for welfare check services with Dr. Todd-Carman Wagner and Carman Wagner Consulting, PLLC and to establish a welfare check services policy.

Public Content

Historical Perspective:

New state policing legislation passed with the goal of reducing the incidents of use of force by law enforcement officers has changed the landscape of law enforcement-civilian interaction. Traditionally, law enforcement voluntarily served the community by conducting welfare checks on individuals when requested by a family member or friend, however the appropriateness of such service is now in question. This was introduced at the January 11th, 2022 City Council meeting.

Information for Consideration:

Law enforcement still must detain a person whom they or a Crisis Responder have determined meet the requirements for Involuntary Treatment, however, with the new laws, the appropriateness of welfare check interaction with citizens has come into question. The City desires to continue to serve the community through welfare checks by contracting with a behavioral health professional to respond to public's request for welfare check. The cost to the City will be a nominal monthly fee and any increased risk of liability for providing such services, (provider will be required to be insured for services provided & automobile insurance as well). The behavioral health professional will conduct welfare checks and report back to officer who made request for check (officer receives request from dispatch). In addition, 911 will be called immediately should the behavioral health professional determine medical attention is needed or a crime may have or is being committed, or when the professional is a victim of a crime or attempted crime. The goal is to fill the gap left by the new laws and to alleviate additional pressure that might be put onto the fire department to respond to true welfare checks, as well as to serve the community

What happens if Dr. Carman Wagner is unavailable? Dr. Carman Wagner will not be available at all times and the parties will develop a best practice policy to ensure dispatch and sergeants are made aware of when Dr. Carman Wagner is unavailable to perform welfare checks and for Dr. Carman Wagner to follow up with any welfare check requests made during his unavailability. Further, Dr. Carman Wagner is in the process of hiring an associate to be available when he is not.

Amount paid to Dr. Carman Wagner should be more than nominal to establish a professional business relationship between the parties. The average per hour cost of counseling in Washington state is \$100-\$120 per hour in metropolitan areas and slightly less in rural areas. Furthermore, cost to governmental agencies is normally approximately 10-25% lower. Dr. Carman Wagner has agreed to be paid the sum of \$75 per hour with a maximum per call/check fee of \$120. CPPD will monitor monthly costs.

File Attachments

[Welfare Check Agreement - Draft.pdf \(207 KB\)](#)

Subject :	5.03 AB 22032 - Permission for Staff To Pursue Tax Increment Financing - Ms. Culwell
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 08, 2022
Recommended Action :	Motion to adopt Resolution #22-005 which authorizes staff to conduct a financial assessment study for a potential creation of a tax increment financing (TIF) district for the Stone Creek, Meadowbrook, and Downtown areas of the City.

Public Content

Historical Perspective:

By constitution, statute and caselaw, the ability of Washington state cities to generate revenue is limited in type and amount, and at the most basic level, there are property taxes and excise taxes, with property taxes being the largest revenue generator for cities. Property taxes are capped to annual increases of 1%, also known as the "101% lid".

Information for Consideration:

Washington state legislature passed HB 1189 in 2021 providing an additional avenue of income for taxing districts, including cities. HB 1189 permits Tax Increment Financing (TIF). In its simplest terms, TIF permits cities to capture increased tax revenue due to increase in assessed value of real property due to private development spurred by public infrastructure investment. The incremental tax revenue increase is used to pay for the public infrastructure investment - most commonly general obligation bonds. City Administration and Mayor ask council to consider TIF for College Place.

This item was reviewed at City Council Workshop on February 1st, 2022. If permission to study this is granted,

city staff will conduct the financial assessment at a future City Council meeting in which the body will determine if the creation of a TIF District is in the best interest of the City to finance infrastructure to facilitate economic development.

File Attachments

[Res_No_22-005_Permission_to_Pursue_TIF.pdf \(151 KB\)](#)

[GIS_EconomicDevelopment_StoneCreekDowntownTIF_1262022.pdf \(4.108 KB\)](#)

[EconomicDevelopment_Projects_TIF_memo.docx.pdf \(442 KB\)](#)

[TIF PPP.pdf \(604 KB\)](#)

Administrative File Attachments

[TIF PPP.pptx \(728 KB\)](#)

Subject :	5.04 AB 22033 - Assumption of Private Autumn Meadows HOA Infrastructure Under Petition Method - Mr. Rizzitiello
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 08, 2022
Fiscal Impact :	Yes
Dollar Amount :	\$200,956.00
Budgeted :	No
Budget Source :	Revenue would come from HOA via bank account funds and local improvement district creation.
Recommended Action :	Motion to adopt Resolution #22-006 which is council acceptance of Autumn Meadows Homeowners Association Petition for City to assume infrastructure upon transaction of funds and creation of Local Improvement District to finance the \$200,956 liability.

Public Content

Historical Perspective:

The Autumn Meadows subdivision dates from the mid to late 1990s. The HOA for the subdivision owns the private park, several stormwater conveyances, SE Falbo Drive, and all of the cul-de-sacs.

Information for Consideration:

The Autumn Meadows subdivision HOA has followed the process cited in College Place Municipal Code 3.22 Assumption of Private Infrastructure & 3.20 Creation of Local Improvement Districts to divest themselves of private ownership of the park property, storm conveyances, and private roads. To understand the costs of this, a engineering report was commissioned by the HOA and done by third-party engineer TD&H. Page 31 in the report goes over depreciated value of assets as well as cost of improvement. Depreciated value is \$123,664.

The cost to correct is \$324,620. This leaves a value to the HOA to pay the City of \$200,956. This will be done through a combination of existing fiscal assets the HOA has as well as the creation of a LID.

The full report was accepted Autumn Meadows Homeowners Association (HOA) Board and its members as indicated by the associated signed petitions. The Park, Arbor, and Recreation Board during its August 19th, 2021 meeting voted to recommend the City obtain the private park property on SE Newgate Drive as part of the deal. If Council approves this the HOA would deed over the assets, give what they see fit from their bank account, and the remainder would be paid for via the creation of a Local Improvement District that would be guaranteed by the members within the subdivision.

Other areas in town have similar issues to this HOA with private infrastructure and might come up us in the future under CPMC 3.22 & CPMC 3.20. For situational awareness, areas that have Home Owners Associations with private infrastructure (water, sewer, streets, etc) include the following:

- Villages at Garrison Creek
- West Half of Sunset Villa (West of Westfair Avenue)
- Whitman PUD
- NE Tulip Lane
- NE Sedona Ln
- NE Cottonwood Ln
- NE Beechwood Ln
- NE Ash Ave (Rose to C)
- NW Schnabel Ln
- NW Laurella Ln
- NW Ruby Ln
- SE Vintage Way
- SE Tuscany Dr

File Attachments

[Autumn Meadows HOA Petition.pdf \(25.955 KB\)](#)

[CHAPTER 3.](#)

[20 CREATION ADMINISTRATION AND FINANCING OF LOCAL IMPROVEMENT DISTRICTS.pdf \(136 KB\)](#)

[CHAPTER 3.22 ASSUMPTION OF PRIVATE INFRASTRUCTURE.pdf \(113 KB\)](#)

[L20-053 Deficiency Analysis for Autumn Meadows REPORT ONLY.pdf \(5.966 KB\)](#)

[PrivateParkMap.jpg \(90 KB\)](#)

[Res_No_22-006_Autumn_Meadows_HOA_Acceptance_of_Petition.pdf \(156 KB\)](#)

Subject :	5.05 AB 22034 - Resolution to Support Department of Natural Resources Community Forestry Assistance Grant - Lions & Veterans Park Tree Planting and Irrigation - Mr. Rizzitiello
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 08, 2022
Fiscal Impact :	Yes
Dollar Amount :	\$25,000.00
Budgeted :	No

Budget Source :

Project will occur only if we obtain the State grant.

Recommended Action :

Motion to approve Resolution No.22-007 in support of State of Washington Department of Natural Resources 2022 Community Forestry Assistance Grant Request

Public Content

Historical Perspective:

The City of College Place first obtained Tree City USA status in 2017. As such, we are now eligible to apply for State of Washington Department of Natural Resources Tree City program grants.

Information for Consideration:

The City is working with Walla Walla Valley Blue Zones to submit a grant application to the State Community Forestry Assistance Program to acquire at least 14 trees and a irrigation system replacement for Lions Park. Additionally, around 10 trees would be acquired for the Veterans Park within the Homestead Subdivision in Western College Place.

File Attachments

[Urban Forestry_Grant_EligibleProjects.pdf \(381 KB\)](#)

[Approved Tree List.pdf \(214 KB\)](#)

[Res_No_22-007_DNR_Veterans&Lions_Park_Trees_Grant_Support.pdf \(129 KB\)](#)

Subject : 5.06 AB 22035 - Resolution of Support for AARP Community Challenge Grant for lighting at the Pickleball /Basketball Courts at Kiwanis Park - Mr. Rizzitiello

Meeting : Feb 8, 2022 - Electronic City Council Meeting

Category : 5. Action Items.

Access : Public

Type : Action

Preferred Date : Feb 08, 2022

Fiscal Impact : Yes

Dollar Amount : \$20,000.00

Budgeted : No

Budget Source : Funds would come from AARP Community Challenge Grant if awarded.

Recommended Action : Motion to adopt Resolution No. 22-008 which authorizes and supports a application to AARP for the Community Challenge Grant.

Public Content

Historical Perspective:

The City successfully obtained a \$20,000 AARP Challenge Grant in 2021 to install four free community wifi spots at park property across the community.

Information for Consideration:

The proposal is to submit a proposal for the installation of lighting that would be dark sky compliant yet light up the pickleball and basketball courts at Kiwanis Park when in use. These facilities get a lot of use from community members in the evening hours. Residents even bring their own mobile lighting to facilitate using the assets in the evening hours. This has been an ongoing discussion of the Park, Arbor, and Recreation Board.

File Attachments

[AARP Community Challenge Stats and Facts-July 2021.pdf \(3,075 KB\)](#)

[Res_No_22-008_AARP_Lighting_at_Pickleball&Basketball_Courts_at_Kiwanis_Park.pdf \(129 KB\)](#)

Subject :	5.07 AB 22036 - Acceptance of State Public Works Board - Preconstruction Loan Contract Reservoir #4 - Mr. Rizzitiello
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 08, 2022
Fiscal Impact :	Yes
Dollar Amount :	\$350,000.00
Budgeted :	Yes
Recommended Action :	Motion to approve Resolution No. 22-009 which accepts the State Public Works Board Pre-Construction Loan in amount of \$350,000 and authorize City Administrator to sign the loan agreement.

Public Content

Historical Perspective:

In the City's water system planning efforts it has been identified that water storage is a deficiency of the existing system

Information for Consideration:

This financing will provide the means to conduct engineering activities for a new reservoir/elevated water tank. This tank will likely reside on the grounds of the Wastewater Treatment Plant property (on top of back bluff). The tank would provide needed water storage for areas west of College Avenue in the City.

File Attachments

[Please_DocuSign_PR22-96103-011_Pre-Construct \(1\).pdf \(744 KB\)](#)

[Res_No_22-009_Acceptance_of_PWB_Pre-Construction_Loan-Reservoir4.pdf \(149 KB\)](#)

Subject : 5.08 AB 22037 - McKeirnan ROW Easement Dedication - Mr. Rickard

Meeting : Feb 8, 2022 - Electronic City Council Meeting

Category : 5. Action Items.

Access : Public

Type : Action

Recommended Action : Motion to authorize Mayor Hernandez to accept a right of way easement deed for Street right of way purposes from Michael McKeirnan.

Public Content

Historical Perspective:

The right of way easement overlays the City sewer main easement across the McKeirnan property.

Information for Consideration:

Craig Christensen is in the process of acquiring a 2.29 acre right of way easement for Street right of way purposes across Michael McKeirnan's property as described in the RIGHT OF WAY DEED and associated Exhibit A. The right of way would be dedicated to the City of College Place.

The proposed right of way easement overlays the existing sewer easement to Lift Station No. 6. This right of way easement will provide the primary access into the Christensen property (131.7 acres) with secondary access coming from either Teal Road or Mojonnier Road. The easement is 78ft wide and 2.29 acres in area.

File Attachments

[ROW EASEMENT DEED MCKEIRNAN SP A 12 28 21.pdf \(408 KB\)](#)

[Exhibit A MCKEIRNAN ROW ESMT 1 13 22.pdf \(125 KB\)](#)

6. Administrative Reports.

Subject : 6.01 AB 22038 - Technical Response Team Services Agreement - Ms. Doering

Meeting : Feb 8, 2022 - Electronic City Council Meeting

Category : 6. Administrative Reports.

Access : Public

Type : Discussion, Information

Public Content

Our Confined Space Entry Program requires that we have someone trained in confined space entry extraction available at the time of entry. Our Fire Department does not provide this service. Walla Walla City Fire and Rescue Team has provided us with an agreement to provide this service. The financial commitment is either:

Pay the annual fee of \$1,000 and only be charged for actual equipment and personnel costs incurred by WWFD.

OR

Do not pay the \$1,000 annual fee and understand if we request the WWFD TRT services we will be billed the minimum fee (as stated in the below fee schedule) depending on the incident type listed in the fee schedule.

Confined Space response; \$2,478.00 minimum charge for Three (3) hours. Response lasting longer than 3 hours will be billed at the hourly rate of WWFD personnel & Equipment. Personnel costs shall be calculated by the responding individuals hourly overtime.

Staff recommends the second option.

File Attachments

[Confined Space Entry Program.pdf \(118 KB\)](#)

[Agreement for TRT Services Walla Walla FINAL 20140319 \(2\).pdf \(188 KB\)](#)

7. Informational Reports-None.

8. Executive Session-None.

9. Closing Items.

Subject :	9.01 Good of the Order
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	9. Closing Items.
Access :	Public
Type :	Discussion, Information
Subject :	9.02 Adjournments
Meeting :	Feb 8, 2022 - Electronic City Council Meeting
Category :	9. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to adjourn the meeting

Electronic City Council Meeting (Tuesday, January 25, 2022)*Generated by Lisa Neissl on Tuesday, January 25, 2022***1. Opening Items.**Procedural: 1.01 Call To Order**Mayor Hernández called the meeting to order at 7:00 PM.**Procedural: 1.03 Roll Call

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Position 1- (Paul Jessup sworn in after appointment), Michael Cleveland, Loren Peterson, Tito Espinoza Jr., Melodie Selby, Heather Schermann, Monica Boyle

Staff – Via Web Administrator, Mike Rizzitiello; City Attorney, Rea Culwell
Finance Director, Brian Carleton; Police Chief, Troy Tomaras;
HR Manager, Shawn Doering; City Clerk, Lisa Neissl;
Deputy City Clerk, Sherri St. Clair

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.04 Pledge of AllegianceInformation: 1.05 Public Comment

Public Comment: None.

2. Consent Agenda.Action (Consent): 2.01 AB 22015 - Approve Agenda for January 25, 2022Action (Consent), Minutes: 2.02 AB 22016 - Approve Council Minutes from January 11, 2022Action (Consent): 2.03 AB 22012.A - 2022 Salary Ordinance Update Ms. Doering

Recommended Action: Motion to approve Ordinance 22-001 updating the Salary Ordinance.

Action (Consent): 2.04 AB 22012.B - 2022 Employment Contract Amendments - Ms. DoeringAction (Consent): 2.05 AB 22017 - DRS Excess Compensation Billing - Ms. Doering

Recommended Action: Motion to approve a payment of \$32,019.84 to the DRS for the excess compensation charges.

Action (Consent): 2.06 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Cleveland and the motion passed 6-0.

3. Presentations.

Discussion, Information: 3.01 AB 22018 - College Place Public Schools Levy Presentation - Superintendent Fry gave a presentation on the upcoming school levy that is on the ballot for Tuesday, February 8th. He answered questions from the council.

4. Candidate Interviews / Executive Session.

Mayor Hernández announced that we would now begin interviews of the candidates for the open council position. She noted that both applicants met the requirements to fill the position and provided details about the interview process.

Discussion, Information: 4.01 AB 22019.A - Council Position 1 Candidate Interview - Jessup, Paul

Mayor Hernández welcomed Mr. Jessup and explained that he may remain in the meeting at the conclusion of his interview. She then turned the floor over to Council Member Cleveland for the questions. Mr. Jessup answered the questions.

Discussion, Information: 4.02 AB 22019.B - Council Position 1 Candidate Interview - Stecklein, Nadine
Mayor Hernández welcomed Ms. Stecklein and explained that she may remain in the meeting at the conclusion of her interview. She then turned the floor over to Council Member Cleveland for the questions. Ms. Stecklein answered the questions.

Mayor Hernández then gave each candidate three minutes to follow up with any additional information they may want the panel to know.

Discussion: 4.02 Adjourn to Executive Session Per RCW 42.30.110 To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public [RCW 42.30.110(h)]

Mayor Hernández announced a 20-minute executive session at 8:03 PM. The following people left the regular session to attend the executive session: Mayor Hernández, City Attorney Culwell, City Administrator Rizzitiello, HR Manager Doering, City Clerk Neissl; and Council Members Cleveland, Espinoza, Peterson, Selby, Schermann, and Boyle.

Extension: at 8:23 the Deputy Clerk announced a 10 minute extension of the executive session.

at 8:33 the Deputy Clerk announced a 5 minute extension of the executive session.

The Mayor called the open session back to order at 8:39 PM and opened the floor to discussion or nominations.

Council Member Boyle made a motion to appoint Paul Jessup to fill Council Position 1. Second by Council Member Schermann and the motion passed 6-0.

Information: 4.04 AB 22020 - Oath of Office - Council Position #1

The City Clerk administered the Oath of Office to newly appointed Council Member Paul Jessup and he continued in the meeting as a full member of the Council.

Clerk Note: Council Member Boyle left the meeting at 8:45 PM.

5. Public Hearings-None.

6. Action Items.

Action: 6.01 AB 22013 - McKinstry Investment Grade Audit Proposal -

Mr. Rizzitiello reviewed the proposed agreement with McKinstry for an investment grade audit and spoke about the ways this would help in acquiring grant funding for many of the projects on our capital improvement plan.

Discussion ensued.

Council Member Selby made a motion to approve Resolution No. 22-003 which authorizes City Administrator to sign the McKinstry Investment Grade Audit Agreement for City Facilities. Second by Council Member Schermann and the motion passed 6-0.

Action: 6.02 AB 22021 - DOJ Regional Drug Task Force Participation -

Chief Tomaras reported on an opportunity to participate in a regional drug task force.

Discussion ensued.

Council Member Peterson made a motion to approve Resolution No. 21-004 approving City of College Place participation pertaining to Department of Justice grant to establish a regional drug task force. Second by Council Member Espinoza. After additional discussion the motion passed 6-0.

7. Administrative Reports-None.**8. Informational Reports.** The following reports were included in the packet for review:Information: 8.01 CPPD Monthly ReportInformation: 8.02 Community Development Department Monthly ReportInformation: 8.03 Public Works/Water Department Monthly Report**9. Closing Items.**Discussion, Information: 9.01 Good of the Order

There was a brief discussion on the joint meeting with the City of Walla Walla Council. The City Clerk requested clarification on which Council Members would be attending the joint meeting with the City of Walla Walla in person, and who would like to receive a Zoom invitation.

Action: 9.02 Adjournments

Council Member Cleveland made a motion to adjourn the meeting at 9:01 PM. Second by Council Member Selby and, with no objection, the meeting adjourned.

Approved:

Norma L. Hernández –

Mayor

Attest:

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred January 25, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.

College Place City Council and Walla Walla City Council Special Work Session (Monday, January 31, 2022)

Generated by Lisa Neissl on Monday, January 31, 2022

PRESENT:

Mayor – Norma L. Hernández

CP Council Members - In Person Michael Cleveland, Heather Schermann,

– Via Web Paul Jessup, Melodie Selby, Monica Boyle

WW Mayor & Council Members Mayor, Tom Scribner; Steve Moss, Brian Casey, Rick Eskil, Ted Koehler, Susan Nakonieczny, Gustavo Reyna

College Place Staff Administrator, Mike Rizzitiello;

Walla Walla Staff Manager, Nabel Shaw; Deputy Manager, Elizabeth Chamberlain

MEMBERS EXCUSED:

MEMBERS ABSENT: Loren Peterson, Tito Espinoza Jr.

1. Special Work Session Agenda Packet**Discussion, Information: 1.01 Community Wide Broadband**

Joe Poire of the Port of Whitman provided information for the councils on the options for broadband infrastructure in the incorporated cities and spoke about the grants that the Port of Walla Walla has been awarded to provide broadband infrastructure to the rural areas of the county.

Discussion ensued regarding appropriate steps to pursue funding options for the two cities to work towards this type of infrastructure investment which would include a feasibility study to start with.

2. Closing Items**2.01 Adjournment**

With no further business, the meeting adjourned at 4:53 PM.

Approved:

Norma L. Hernández –
Mayor

Attest:

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the Joint Walla Walla and College Place City Council work session that occurred January 31, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.

Electronic City Council Workshop (Tuesday, February 1, 2022)*Generated by Lisa Neissl on Tuesday, February 1, 2022***1. Opening Items.**Information: 1.01 Council Reference MaterialsProcedural: 1.02 Call To Order**Mayor Hernández called the meeting to order at 5:30 PM.**Procedural: 1.03 Roll Call

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Paul Jessup, Michael Cleveland, Loren Peterson, Tito Espinoza Jr.,
Melodie Selby, Heather Schermann, Monica BoyleStaff – Via Web Administrator, Mike Rizzitiello; City Attorney, Rea Culwell
Finance Director, Brian Carleton; Deputy Finance Director, DaShari
Schmick; Police Chief, Troy Tomaras (present for officer oath only);
Fire Chief, David Winter; Community Development Director, Jon
Rickard; Building Official, Scott Hall; HR Manager, Shawn Doering;
City Clerk, Lisa Neissl

MEMBERS EXCUSED:

MEMBERS ABSENT:

2. Workshop Topics.Information: 2.01 Oath of Office for Officer Brandon Rhodes -

Chief Tomaras administered the Oath of Office to Officer Brandon Rhodes who recently completed his training to become a fully commissioned Peace Officer for the City.

Discussion, Information: 2.02 Council Chambers AV Design - 60% Plans -Mr. Rickard introduced consultants Ed Luebben of Meier Architecture and Engineering and Ajinkya Patil of Convergent Technologies. Ajinkya provided an overview of the 60% design of the AV system and answered questions from council members. Then Mr. Luebben provided information on the physical aspects of the renovation and briefly reviewed the future plans included in phase 2.
Discussion ensued.Discussion, Information: 2.03 Tax Increment Financing (TIF) Introduction -Mr. Rizzitiello gave a presentation on what Tax Increment Financing in Washington State is, and how he thinks the City can utilize this new tool for increasing development in the future.
Discussion ensued.Discussion, Information: 2.04 Assumption of Private Autumn Meadows HOA Infrastructure Under Petition Method within CPMC 3.22 Assumption of Private Infrastructure -Mr. Rizzitiello, with input from Mr. Carleton and Ms. Culwell reported on the request from the Autumn Meadows Homeowners Association to divest themselves of private ownership of the park and facilities in their neighborhood through creation of a Local Improvement District.
Discussion ensued.

(Note that Council Member Schermann recused herself from discussion on this topic as she is a member of this HOA.)

Discussion, Information: 2.05 SW Davis (Fourth to Third) Street Parking Change Request -Mr. Rizzitiello reported on a request from Walla Walla University to change the street parking on SW Davis Avenue, between Fourth and Third Streets from parallel parking to diagonal parking.
Discussion ensued and Council requested that staff look into a couple of items prior to moving forward with this.

Discussion, Information: 2.06 Ambulance Utility - Rate Assessment -

Mr. Carleton reported on the proposed methodology to assign rates for the newly proposed ambulance utility.

Discussion ensued.

3. Closing ItemsDiscussion, 4:01 Good of the Order

Council Member Selby announced that she had recently completed the process to change her name to Melodie Williams.

Procedural, 4:02 Adjournment

Council Member Williams (formerly Selby) made a motion to adjourn the meeting at 7:48 PM. Second by Council Member Cleveland and, with no objection, the meeting adjourned.

Approved:

Norma L. Hernández –
Mayor

Attest:

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council workshop that occurred February 1, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.

WALLA WALLA COUNTY
INTERAGENCY AGREEMENT FOR EMERGENCY MEDICAL SERVICE
2022

AN AGREEMENT by which the **CITY OF COLLEGE PLACE**, a municipal corporation, hereinafter referred to as CITY, agrees to provide certain emergency medical services to Walla Walla County, a municipal corporation, hereinafter referred to as COUNTY, in accordance with the provisions of the Interlocal Cooperation Act, RCW 39.34.

WHEREAS, the Walla Walla County Commissioners recognize the need for a comprehensive emergency medical services program in Walla Walla County, and

WHEREAS, the County of Walla Walla has no full time Fire Department or Emergency Medical Services staff, and

WHEREAS, the City of College Place through the utilization of its resources is equipped to operate and administer Emergency Medical Services as defined by RCW 18.73.030(10), and

WHEREAS, the parties hereto recognize the advantages to be gained from the establishment of a single integrated comprehensive Emergency Medical Services Program, and the County has the authority pursuant to RCW 36.01.095 to establish such a system, Now, Therefore, the parties agree as follows:

WITNESSETH:

1. The City agrees to provide emergency medical services for the term of this agreement and in so doing shall provide all personnel and equipment required for such service. In connection therewith, the City further agrees to provide sufficient qualified personnel and equipment to operate such emergency medical care services twenty-four (24) hours every day. The area to be served by the City's emergency medical services is within the City boundaries of College Place. This agreement does not preclude contracting with a provider for these services so long as the provider complies with Department of Health regulations.
2. **The County shall pay to the City the annual sum of Four Hundred Fifty Thousand Two Hundred Twenty-Six Dollars (\$450,226) to be used only for provision of emergency medical care or emergency medical services under this agreement, including related personnel costs, training for such personnel, and related equipment, supplies, vehicles, and structures needed for the provision of emergency medical care or emergency medical services pursuant to RCW 84.52.069(5). Distribution by the Walla Walla County Treasurer's Office shall be made at least every two months with the distribution method determined by the County Treasurer.**
3. The City agrees to provide said services Twenty-four (24) hours per day, Seven (7) days per week. When said service is required and dispatched, the City's operator of such service shall be ready to respond to such assignment, provided, however, that should the operator be temporarily unable to provide services because of conditions beyond its control, including but not limited to illness or other disability of operator's employees or failure as to operator's vehicles or equipment, the dispatcher shall be immediately notified to that effect and shall also be notified when the operator is once again able to respond to emergency calls. Persistent and repeated failure by the City's

operator to notify the dispatcher of unavailability shall be deemed just cause for immediate cancellation of this contract by Walla Walla County without the necessity of providing the notice specified.

4. The City, its employees, and contract providers shall comply with all applicable State and Federal laws and ordinances relating to the operation of emergency medical services.
5. The City agrees to save and hold the County harmless from any and all causes of action, judgments, claims, or demands, or from any liability of any nature rising out of omissions of the City's employees or agents; and, the County, likewise, agrees to save and hold the City harmless from any and all causes of action, judgments, claims, or demands, or from any liability of any nature rising out of the exercise of this agreement due to the acts or omissions of the County's employees or agents.
6. This contract shall be in effect from January 1, 2022 to December 31, 2022, provided, however that each party shall have the option to terminate the contract by giving the other party Sixty (60) days advanced written notice thereof. Funds payable by the County to the City shall be prorated for the term remaining in the contract.
7. In the event a new contract is not executed by January 1, 2023, and the parties continue to cooperate in this program, this agreement shall be deemed to continue from month to month until written notice of termination is given, as outlined above.
8. Any modification to this agreement shall be made by both parties in writing.
9. The County shall have the right, at all times, to inspect and review the records maintained by the City and the County Auditor of expenditures by the City of sums received by it under this agreement, in order to comply with any requirements made of the County by the State Auditor, and for any other purposes deemed necessary.
10. The City has no authority, as agent or otherwise, to bind the County to any legal obligation with any other entity, and the City and its employees and agents are independent contractors as to the County and are not the agents or employees of the County.
11. If sufficient funds are not received by the County from EMS tax revenues for payment under this agreement for any fiscal period, the County will prorate and distribute available funds. The Department of EMS shall have priority for the budgeted amount for the year and remaining available funds will be distributed to EMS agencies. No penalty or expense shall accrue to the County in the event this provision applies.
12. All collected back taxes will be distributed to the agency at the next scheduled distribution date.

IN WITNESS WHEREOF, the parties hereto have set their hands this _____ day
of _____, 2022.

CITY OF COLLEGE PLACE

WALLA WALLA COUNTY
BOARD OF COMMISSIONERS

Mayor

Chairman

Attest:

Commissioner

City Clerk

Commissioner

Approved as to form:

Attest:

College Place City Attorney

Clerk of Board

Approved as to form:

Prosecuting Attorney

CITY OF COLLEGE PLACE



BOARD AND COMMISSION APPLICATION CITY OF COLLEGE PLACE

625 South College Avenue
College Place, WA 99324
509-529-1200

Date: *1/28/2021

Please Indicate the Board or Commission Applying for: Park, Arbor & Recreation

Name: ☒ Ms. ☐ Mrs. ☐ Mr. Jenna Bicknell		Employer Curated Walla Walla		Position & Years Owner - 2 years	
Physical Address [REDACTED] SE Creekside Drive			City College Place		Zip 99324
Home Phone		Cell Phone [REDACTED]		Business Phone	
Mailing Address		☒ Same as Physical Address		City Zip	
Email Address [REDACTED]					
How did you hear of the opening? Invited by city staff					
Do you live in the City? If yes, how long have you lived in the City? Yes, 2.5 years			May we keep your name on a list if not appointed at this time? Yes		
Briefly describe your background and experience: I have been a community member of the Walla Walla Valley since 2002. My first connection to the College Place community was through an internship with the Sustainable Living Center. I later served as Executive Director of the organization, working with community partners and the private sector. As a local business owner, I spent four seasons selling produce, flowers and bread through the downtown Walla Walla farmers market. A decade later, I now frequent the College Place farmers market with my family. I am a graduate of the Sherwood Trust Community Leadership program and have volunteered throughout the community. Served as a youth basketball coach through the Walla Walla AAU club team and Advisor to Whitman College fraternity, Kappa Alpha Theta.					

List any special training, skills or experiences you may have that are pertinent to the Board/Commission to which you are applying:

Experience with fundraising and grant writing
Knowledge of local plants, stream restoration work
Knowledge of local and regional organizations working in this sector

Discuss your motivation for serving on the Board/Commission to which you are applying:

I would like to be a part of making College Place a better place to be for families. The parks, clean neighborhoods and local businesses make this a fabulous place to live. I want to be a part of the improvements and support the work of my community.

State your goals for the City:

- improve community resources
- attract small family businesses
- work with blue zones for community well-being initiatives

Return application to: City Clerk, City of College Place
625 S College Ave.
College Place WA 99324

Or email to: LNeissl@cpwa.us

CITY OF COLLEGE PLACE
2022 COMMITTEE ASSIGNMENTS
EXTERNAL COMMITTEES / COMMISSIONS

BENTON-FRANKLIN / WALLA WALLA REGIONAL COUNCIL (RTPO)

Public Works Director – Robert McAndrews – Technical Advisory Committee (TAC)
Stormwater Engineering Tech – Spencer Myrlie – Alternate TAC

BLUE MOUNTAIN ACTION COUNCIL

Council Position 4 – Loren Peterson

CHAMBER OF COMMERCE (WALLA WALLA VALLEY)

City Administrator – Michael Rizzitiello

COUNCIL ON HOUSING

City Administrator – Michael Rizzitiello

EMERGENCY MANAGEMENT EXECUTIVE COMMITTEE

Mayor – Norma Hernández
City Administrator – Michael Rizzitiello

EMERGENCY MEDICAL SERVICES / TRAUMA CARE COUNCIL

Fire Chief – David Winter

GOOD ROADS AND TRANSPORTATION ASSOCIATION (LOCAL & STATE)

Council Position 6 – Heather Schermann

LEOFF

Council Position 4 – Loren Peterson

PORT OF WALLA WALLA ECONOMIC “ADVISORY” COMMITTEE

Council Position 4 – Loren Peterson	City Administrator – Michael Rizzitiello
Council Position 6 – Heather Schermann	Mayor – Norma Hernández

REGIONAL BICYCLE COMMITTEE

Council Position 2 – Michael Cleveland	Planning Director – Jon Rickard
--	---------------------------------

SOLID WASTE ADVISORY COMMITTEE (SWAC)

Council Position 7 – Monica Boyle	Public Works Director – Robert McAndrews
-----------------------------------	--

VALLEY TRANSIT BOARD

Council Position 6 – Heather Schermann	Mayor – Norma Hernández
--	-------------------------

WALLA WALLA VALLEY METROPOLITAN PLANNING ORGANIZATION (MPO)

City Administrator – Michael Rizzitiello – Policy Advisory Committee (PAC)
Mayor – Norma Hernández – Alternate PAC
Public Works Director – Robert McAndrews – Technical Advisory Committee (TAC)
City Administrator – Michael Rizzitiello - Alternate TAC

CITY OF COLLEGE PLACE
2022 COMMITTEE ASSIGNMENTS

INTERNAL COMMITTEES / COMMISSIONS

CIVIL SERVICE

Position 1 – Roger Maidment

Position 2 – Bill Kelly

Position 3 – JoAnn Wiggins

Staff Support – Human Resources – Shawn Doering

ECONOMIC DEVELOPMENT, TOURISM, AND EVENTS COMMISSION (EDTEC)

REGULAR VOTING MEMBERS:

Pos 1- Jennifer Fuchs, Realtor

Pos 2-Kelli Leen, Rogers Bakery

Pos 3- Doug Case, Columbia REA

Pos 4-Chris Murray, Murray's Rustic Pie

Pos 5-Susan Sanders, Walmart

Pos 6-Bruce Morehead, Community Bank

EX-OFFICIO VOTING MEMBER:

Walla Walla Valley Chamber of Commerce Executive Director (or his/her designee) – Current Designee – Kyle Tarbet

ADVISORY MEMBERS (NON-VOTING)

City Administrator – Michael Rizzitiello

Finance Director – Brian Carleton

Staff Support – City Clerk – Lisa Neissl

FINANCE

Council Position 4, Chair – Loren Peterson

Council Position 1 – Paul Jessup

Council Position 7 – Monica Boyle

Mayor – Norma Hernández

City Administrator – Michael Rizzitiello

Finance Director – Brian Carleton

Staff Support – Deputy FD/HR – DaShari Schmick

HISTORIC PRESERVATION COMMITTEE

Pos 1-vacant

Pos 2-Gary Petersen

Pos 3- Mike Denny

Pos 4-Edward Kontz

Pos 5-Terry Gottschall

Staff Support – Community Development Admin Assistant – Kristi Scherger

LODGING TAX ADVISORY COMMITTEE (LTAC)

Council Position 7, Chair – Monica Boyle

Position 1 – Steve Owens – WW Valley Chamber

Position 2 – Robert Hansen – Walla Walla Wine / Visit Walla Walla

Position 3 – Kristen Taylor – WWU Guest Rooms

Position 4 – Dr. Cheris Current – Vacation Rental Properties

Staff Support – City Clerk – Lisa Neissl

PARKS, ARBOR, AND RECREATION BOARD (PAR)

Pos 1-Jim Fry

Pos 2-Lafe Bissell

Pos 3-Jenna Bicknell

Pos 4- Jordan Green

Pos 5-Troy Fitzgerald

Advisory Member – City Administrator – Michael Rizzitiello

Staff Support – Deputy City Clerk – Sherri St. Clair

CITY OF COLLEGE PLACE
2022 COMMITTEE ASSIGNMENTS
INTERNAL COMMITTEES / COMMISSIONS - continued

PERSONNEL

Council Position 5, Chair – Melodie Selby Council Position 7 – Monica Boyle
Mayor – Norma Hernández Human Resources – Shawn Doering
Staff Support – Deputy FD/HR – DaShari Schmick

PLANNING COMMISSION

Pos 1-Wrandoll Brenes-Morua Pos 2-Brian Roth - Chair
Pos 3-Ben Dawson Pos 4-Dennis Olson
Pos 5-Curtis Nelson Pos 6-Leroy Waggoner
Pos 7-Todd Reiswig – Vice Chair
Advisory Member – Planning Director – Jon Rickard
Staff Support – Community Development Admin Assistant – Kristi Scherger

PUBLIC SAFETY

Council Position 5, Chair – Melodie Selby Council Position 1 – Paul Jessup
Council Position 2 – Michael Cleveland Mayor – Norma Hernández
City Administrator – Michael Rizzitiello Police Chief – Troy Tomaras
Fire Chief – David Winter
Staff Support – PD Records Supervisor – Marianne Barr

PUBLIC WORKS

Council Position 5, Chair – Melodie Selby Council Position 1 – Paul Jessup
Council Position 4 – Loren Peterson Mayor – Norma Hernández
City Administrator – Michael Rizzitiello JUB- Alex Fazzari
Staff Support – Deputy City Clerk – Sherri St. Clair

RESERVE OFFICER BOARD

Mayor – Norma Hernández Council Position 3 – Tito Espinoza
Police Chief – Troy Tomaras Reserve Officer – George Bennett
Member & **Staff Support** – City Clerk – Lisa Neissl

SAFETY COMMITTEE

Dennis Anderson-Vice Chair John Boose-Chair Shawn Doering
DaShari Schmick Ron Nordman Kevin Wolpert
Robert McAndrews
Member & **Staff Support** – Kristi Scherger

UTILITY AND TRANSPORTATION ADVISORY COMMISSION

Pos 1-George Bennett (WWU) – Chair Pos 2-John Cress
Pos 3-Council Pos. 5 Member Selby Pos 4- Dan Thesman
Pos 5-Nancy Riggle
Advisory Member – Public Works Director-Robert McAndrews or Alex Fazzari (JUB)
Staff Support – Deputy City Clerk – Sherri St. Clair

CITY OF COLLEGE PLACE
2022 COMMITTEE ASSIGNMENTS

INTERNAL COMMITTEES / COMMISSIONS - continued

VOLUNTEER FIREMAN’S BOARD

Council Position 3, Chair – Tito Espinoza Mayor – Norma Hernández
Fire Chief – David Winter
Member & **Staff Support** – City Clerk – Lisa Neissl

WELLNESS COMMITTEE

HR Manager – Shawn Doering Comm. Development – Kristi Scherger
Public Wks Rep – Randy Reese PD Rep – Marianne Barr
FD Rep – Charlie Drury
Member & **Staff Support** – Deputy FD/HR – DaShari Schmick

YOUTH ADVISORY COMMITTEE

Position 1, CPHS – Azaiah Garcia Position 2, CPHS – Eli Durand
Position 3, WWVA – Emma Dodds Position 4, WWVA – Caleb Meyer
Position 5, WWU – Aaron Leek Position 6, WWU – Annaliese Grellman
Advisory – City Administrator – Michael Rizzitiello
Advisory & **Staff Support** – Deputy City Clerk – Sherri St. Clair

COUNCIL POSITION / NUMBER OF ASSIGNMENTS

Position 1 – 3	Position 2 – 2	Position 3 – 2	Position 4 – 5
Position 5 – 4	Position 6 – 3	Position 7 – 4	

Confirmed by the City Council of the City of College Place, Washington, this 8th day of February 2022.

Attest:

Norma Hernández, Mayor

Lisa R. Neissl, City Clerk

From: [Jeff Goodson](#)
To: [Robert McAndrews](#)
Subject: New Pick Ups
Date: Friday, January 28, 2022 1:34:21 PM

Contract & Dealer Information

Contract #: 05916 - Motor Vehicles	
Dealer: Northsound Dwayne Lane 10515 Evergreen Way Everett WA 98204	Dealer Contact: Mike O'Donnell Dealer Phone: (425) 551-4905 Dealer Email: fleet@dwaynelane.com

Organization Information

Organization: COLLEGE PLACE, CITY OF - 23601	
Order Contact: 2022-1-541	Contact Email: jgoodson@cpwa.us
Contact Phone: 509-394-8653	Organization Reference #: 23601
Vehicle Location: COLLEGE PLACE	Quote #: 2022-1-541
Comments:	

Color Options

Bright White Clear Coat (PW7) - 1
Tax Exempt: N

Vehicle Options

Order Code	Option Description	Qty	Unit Price	Ext. Price
2022-0858-001	2022 Dodge Ram 1500 Classic 4WD	1	\$32,797.00	\$32,797.00
2022-0858-014	2022 Ram 1500 Classic Tradesman Crew Cab, Four Wheel Drive (4WD) (DS6L91) (27B) (149.5inch WB, 6ft 4in Box) with 5.7L V8 HEMI MDS VVT Engine (EZH), 8-spd Auto 8HP70 Trans (DFD) and 3.21 Axle Ratio (DMC). Includes Power Windows and Locks with NO Remotes, and Power Heated Mirrors.	1	\$7,050.00	\$7,050.00
2022-0858-021	For Quad and Crew Cabs Only: Remote Keyless Entry with All-Secure (GXM).	1	\$190.00	\$190.00
2022-0858-022	For Quad and Crew Cabs Only: Interior Cold Weather Group (AD7): Includes Remote Start System (XBM), Leather Wrapped Steering Wheel (SCV), Rear 60/40 Split Folding Seat (CSX), Steering Wheel Mounted Audio Controls (RDZ), Power 10-Way Driver Seat (JRT), Power Lumbar Adjust (JPW), Front Center Seat Cushion Storage (CVH), 115V Auxiliary Power Outlet (JKV), Cloth 40/20/40 Prem Bench Seat (*M9), Heated Front Seats (CMA), Heated Steering Wheel (NHS), Folding Flat Load Floor Storage (CVN), and Security Alarm (LSA). Not available with Base Vinyl Seating. Requires one of the following three options: Remote Keyless Entry with All-Secure (GXM) or Tradesman SXT Package (AAY), or Chrome Plus Package (AEP).	1	\$1,150.00	\$1,150.00
2022-0858-023	Remote Start and Security Alarm Group (AJB): Includes Security Alarm (LSA) and Remote Start System (XBM). With Regular Cab requires Power and Remote Entry Group (AJH), Popular Equipment Group (AJY) and Cloth 40/20/40 Bench Seat (*V9/-X8). With Quad and Crew Cabs requires Remote Keyless Entry with All-Secure (GXM) or Popular Equipment Group (AJY) and Cloth 40/20/40 Bench Seat (*V9/-X8).	1	\$395.00	\$395.00
2022-0858-032	Electronics Group for Quad and Crew Cabs (AFC): Includes SiriusXM Satellite Radio (RSD), Uconnect 5 with 8.4 inch Display (UBD), SiriusXM Guardian 1-Yr Trial (RT1), Media Hub (2USB, AUX) (RSF), Cluster 7.0 inch TFT Color Display (JAL), 8.4 inch Touchscreen Display (RFL), Apple CarPlay (RFP), Integrated Center Stack Radio (RTF), Air Cond ATC w/Dual Zone Control (HAF), Google Android Auto (RF5), USB Host Flip (RF7), Rear View Auto Dim Mirror (GNK).	1	\$945.00	\$945.00
2022-0858-035	For Quad and Crew Cabs only. Trailer Tow Group (AHC): Includes Tow Hitch, Class IV Receiver Hitch (XFH), Trailer Brake Control (XHC), Power	1	\$560.00	\$560.00

Black Trailer Mirrors with Supplemental Signals (GPG).			
2022-0858-038 Anti-Spin Differential Rear Axle (DSA).	1	\$495.00	\$495.00
2022-0858-040 3.92 Rear Axle Ratio (DMH). Only available with 5.7L HEMI V8 Engine (EZH).	1	\$95.00	\$95.00
2022-0858-043 Daytime Running Lights, Low Beam (LM1)	1	\$40.00	\$40.00
2022-0858-044 Protection Group (ADB): Includes Tow Hooks (XEA), Transfer Case Skid Plate Shield (XEF), Front Suspension Skid Plate (XEU)	1	\$395.00	\$395.00
2022-0858-045 ParkSense Rear Park Assist System (XAA). Not available with LED Bed Lighting (LPL) and not available with RamBox Cargo Management System (XB9).	1	\$250.00	\$250.00
2022-0858-050 Black Tubular Side Steps (MRU).	1	\$695.00	\$695.00
2022-0858-058 Engine Block Heater (NHK).	1	\$95.00	\$95.00
2022-0858-061 Tri-Fold Tonneau Cover (CS7).	1	\$595.00	\$595.00
2022-0858-063 Spray in Bedliner (XMF).	1	\$595.00	\$595.00

Request Totals

Total Vehicles:	1
Sub Total:	\$46,342.00
10.100 % Sales Tax:	\$4,680.54
Request Total:	\$51,022.54

Contract & Dealer Information

Contract #: 05916 - Motor Vehicles	
Dealer: Northsound Dwayne Lane 10515 Evergreen Way Everett WA 98204	Dealer Contact: Mike O'Donnell Dealer Phone: (425) 551-4905 Dealer Email: fleet@dwaynelane.com

Organization Information

Organization: COLLEGE PLACE, CITY OF - 23601	
Order Contact: 2022-1-542	Contact Email: jgoodson@cpwa.us
Contact Phone: 509-394-8653	Organization Reference #: 23601
Vehicle Location: COLLEGE PLACE	Quote #: 2022-1-542
Comments:	

Color Options

Bright White Clear Coat (PW7) - 1
Tax Exempt: N

Vehicle Options

Order Code	Option Description	Qty	Unit Price	Ext. Price
2022-0858-001	2022 Dodge Ram 1500 Classic 4WD	1	\$32,797.00	\$32,797.00
2022-0858-011	2022 Dodge Ram 1500 Classic Regular Cab, Four Wheel Drive (4WD) (DS6L62) (29B) (140.5inch WB, 8ft Box) with 3.6L V6 24V VVT Engine (ERB), 8-spd Auto 845RE Trans (DFT), and 3.21 Axle Ratio (DMC).	1	\$200.00	\$200.00
2022-0858-015	Engine Upgrade: 5.7L V8 HEMI MDS VVT Engine (EZH) and includes 8-spd auto transmission 8HP70 (DFD).	1	\$2,200.00	\$2,200.00
2022-0858-017	For Regular Cab Only. Cloth 40/20/40 PREMIUM Bench Seat/Black/Diesel Gray for Regular Cab (*M9/-X8): Includes 40/20/40 Split Bench Seat (CBE),	1	\$850.00	\$850.00

	Front Armrest w/Three Cupholders (CDR), Power 10-way Drivers Seat (JRT), Power Lumbar Adjust (JPW), 115V Aux Power Outlet (JKV), Remote USB Port - Charge Only (RS3), Front Center Seat Cushion Storage (CVH). Requires Power and Remote Entry Group (AJH).			
2022-0858-020	For Regular Cab Only. Power and Remote Entry Group (AJH): Includes Prem Vinyl Door Trim w/Map Pocket (CBZ), Power Heated Mirrors, Fold Away (GT6), Remote Keyless Entry with All Secure (GXM), Power Locks (JPB), Pwr Windows, Front 1-Touch Down (JPY), Black Exterior Mirrors (LE4), Exterior Mirrors w/Heating Element (NHJ).	1	\$735.00	\$735.00
2022-0858-031	Electronics Group for Regular Cab (AFC): Includes SiriusXM Satellite Radio (RSD), Uconnect 5 with 8.4 inch Display (UBD), SiriusXM Guardian 1-Yr Trial (RT1), Cluster 7.0 inch TFT Color Display (JAL), 8.4 inch Touchscreen Display (RFL), Apple CarPlay (RFP), Google Android Auto (RF5), USB Host Flip (RF7), Media Hub (2 USB, AUX) (RSF), Rear View Auto Dim Mirror (GNK), Integrated Center Stack Radio (RTF). Requires Power and Remote Entry Group (AJH).	1	\$845.00	\$845.00
2022-0858-033	For Regular Cab Only. Trailer Tow Group (AHC): Includes Tow Hitch, Class IV Receiver Hitch (XFH), Trailer Brake Control (XHC), MANUAL Folding Trailer Tow Mirrors (GPD).	1	\$480.00	\$480.00
2022-0858-038	Anti-Spin Differential Rear Axle (DSA).	1	\$495.00	\$495.00
2022-0858-040	3.92 Rear Axle Ratio (DMH). Only available with 5.7L HEMI V8 Engine (EZH).	1	\$95.00	\$95.00
2022-0858-043	Daytime Running Lights, Low Beam (LM1)	1	\$40.00	\$40.00
2022-0858-044	Protection Group (ADB): Includes Tow Hooks (XEA), Transfer Case Skid Plate Shield (XEF), Front Suspension Skid Plate (XEU)	1	\$395.00	\$395.00
2022-0858-058	Engine Block Heater (NHK).	1	\$95.00	\$95.00
2022-0858-063	Spray in Bedliner (XMF).	1	\$595.00	\$595.00

Request Totals

Total Vehicles:	1
Sub Total:	\$39,822.00
10.100 % Sales Tax:	\$4,022.02
Request Total:	\$43,844.02

Jeff Goodson, Fleet Manager

Equipment Rental & Replacement Division

City of College Place

City Hall: 625 S. College Ave

Shop: 218 SE 4th St.

Phone: 1-509-394-8654

Cell: 1-509-301-4622

jgoodson@cpwa.us

NOTICE: All e-mails, and attachments, sent to and from the City of College Place are public records and may be subject to disclosure pursuant to the Washington State Public Records Act (RCW.42.56)

From: [Jeff Goodson](#)
To: [Robert McAndrews](#)
Subject: RE: Vehicle Replacement
Date: Thursday, January 27, 2022 11:14:22 AM

Robert,

209

2006 Chevrolet 1500 (1/2 ton) Pick Up, 2wd

3GCEC14V16G251705

209 Replacement Vehicle: \$39,882.00 – tax \$4,022.02 - w/tax \$43,822.02.

Tax rate is 10.1%.

2022 Ram 1500 Pick Up, Regular Cab with an 8ft box

303

2007 Chevrolet 1500 (1/2 ton) Pick Up with Flat Bed, 2wd

1GCEC14C57Z583601

303 Replacement Vehicle: \$46,342.00 – tax \$4,680.54 – w/tax \$51,022.54.

Tax rate is 10.1%.

2022 Ram 1500 Pick Up, Quad Cab with a 6ft 4in box.

Total for both new trucks: \$94,866.56.

Realized that I used the wrong tax rate for 303's replacement price. Reviewed and refigured both truck specifications slightly to keep total under \$95,000.00.

Jeff Goodson, Fleet Manager

Equipment Rental & Replacement Division

City of College Place

City Hall: 625 S. College Ave

Shop: 218 SE 4th St.

Phone: 1-509-394-8654

Cell: 1-509-301-4622

jgoodson@cpwa.us

NOTICE: All e-mails, and attachments, sent to and from the City of College Place are public records and may be subject to disclosure pursuant to the Washington State Public Records Act (RCW.42.56)

From: Robert McAndrews

Sent: Wednesday, January 26, 2022 12:59 PM

To: Jeff Goodson <JGoodson@cpwa.us>

Subject: FW: Vehicle Replacement

Can you please provide me the purchase prices of the two trucks (I have \$43,948.62 for the Parks truck, and \$50,587.65 for the Fleet Manager truck replacement), and the vehicle info (year, make, model, vin, etc.) of the two being replaced and going to surplus. I need that info for the agenda bill to add them to consent agenda for the Feb 8th council meeting.

Please let me know if you have any questions.

Thank you,

Robert McAndrews

Public Works Director

City of College Place

625 South College Avenue

College Place, WA 99324

509.394.8526

rmcandrews@cpwa.us

From: Michael Rizzitiello <MRizzitiello@cpwa.us>

Sent: Tuesday, January 25, 2022 3:46 PM
To: Brian Carleton <BCarleton@cpwa.us>
Cc: Robert McAndrews <RMcAndrews@cpwa.us>
Subject: RE: Vehicle Replacement
[Likely in council as consent item](#)

From: Brian Carleton
Sent: Tuesday, January 25, 2022 8:45 AM
To: Michael Rizzitiello <MRizzitiello@cpwa.us>
Cc: Robert McAndrews <RMcAndrews@cpwa.us>
Subject: Vehicle Replacement
Importance: High

Mike,

Robert has asked about ordering 2 pickups that are in the approved ER&R budget for 2022. Do these need to go to council as a consent agenda item?

Brian Carleton
Finance Director
City of College Place
625 S. College Avenue
College Place, WA, 99324
Office Direct: (509)394-8507
Fax: (509)-525-5352

NOTICE: All emails, and attachments, sent to and from the City of College Place are public records and may be subject to disclosure pursuant to the Washington State Public Records Act (RCW 42.56)

Financial Reports Descriptions

Monthly Expenditure Analysis

Summary of expenditures for the period. This report breaks out Payroll, Capital, and Debt Service expenditures. The total expenditures for the period on this report should tie out to the *Treasurer's Report Fund Totals* expenditure column.

Check Register

Detail of every check or electronic payment issued during the period. This report contains only cash items that require council approval. It does not include transactions that do not require council approval, such as interest income or bank fees. Therefore, the total of this report will not tie to the expenditures total on the *Monthly Expenditure Analysis*, *Treasurer's Report*, or *Cash Flow Report*.

Treasurer's Report

Fund Totals – Presents beginning fund balances, revenues for the period, expenditures for the period, ending fund balances, outstanding items, and fund balances adjusted for outstanding items.

Account Totals – Presents Cash and Investment account beginning balances, deposits, withdrawals, outstanding items, and adjusted ending balances.

Fund Investments by Account – Presents investment balances by fund. This is an allocation of the City's investments to applicable funds. The allocation is adjusted each month by the Finance Director according to fund balance. This adjustment displays in the "Purchases" and "Liquidated" columns.

Fund Investment Totals – Presents fund investments and cash allocated by fund. This report builds on the *Fund Investments by Account* report by also including cash balances.

Cash Flow Report

Shows cash in and cash out by fund for each period and year-to-date. Revenue and Expenditure totals should tie out to revenue and expenditure totals on the *Treasurer's Report Fund Totals* report.

Budget Position Report

Shows revenues and expenditures as compared to budget for the year-to-date. Excludes beginning and ending fund balances.

Totals for Credit Accounts

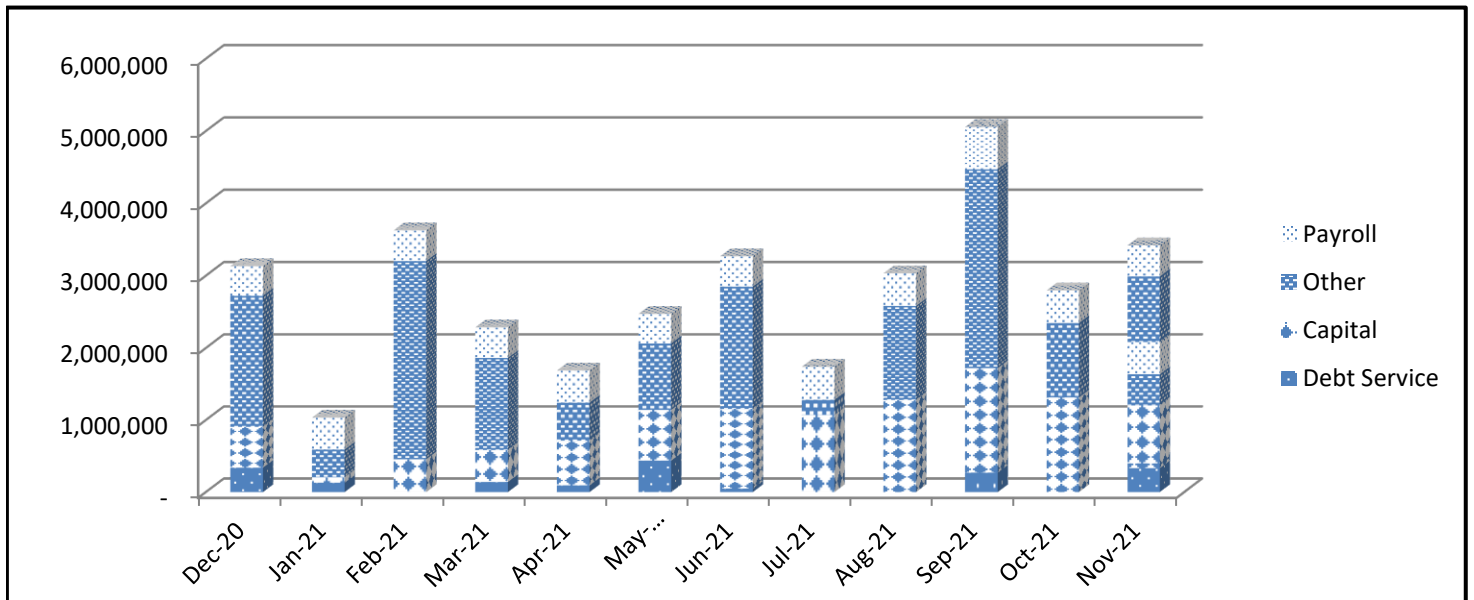
Detail of credit account transactions for the period. Reported by vendor and subtotaled by department.

City of College Place

Monthly Expenditure Analysis

Dec-21

Month	Operating Expenses		Capital	Debt Service	Total
	Payroll	Other			
Dec-21	430,084	949,152	1,708,324	332,100	3,419,660
Nov-21	445,702	434,277	803,272	398,775	2,082,027
Oct-21	452,127	1,031,313	1,313,344	-	2,796,784
Sep-21	586,006	2,749,625	1,450,866	270,564	5,057,061
Aug-21	449,973	1,303,448	1,278,741	-	3,032,162
Jul-21	459,852	209,430	1,070,608	-	1,739,890
Jun-21	419,641	1,695,104	1,105,529	48,701	3,268,974
May-21	408,505	921,056	704,325	436,918	2,470,804
Apr-21	446,096	528,518	619,557	93,525	1,687,696
Mar-21	422,551	1,278,616	443,207	140,484	2,284,858
Feb-21	424,091	2,746,832	455,374	-	3,626,297
Jan-21	442,987	384,943	76,177	129,584	1,033,691
Dec-20	407,690	1,819,771	566,385	338,400	3,132,246



Other Detail - Significant Expenditures and Related Party Transactions

Interfund Transfers		\$	500,000
4th Qrt 2021 ER&R O&M			114,543
			-
Related Party Transactions: None			
Total Other Detail		\$	614,543

CHECK REGISTER

City Of College Place

Time: 09:16:02 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8413	12/16/2021	Claims	12	EFT	WA St. Dept Of Licensing	13.00	Driving Records- FD
7876	12/01/2021	Claims	28	EFT	Banner Bank Credit Cards	11,889.33	CH-9343; CH-9384; CH-9400; CH-9426; PD-9467; PD-9475; CH-3647; FD-9965; CH-6464; CD-5296; CH-9483; PD-8472
7884	12/03/2021	Payroll	28	EFT	Eric H Adams	3,737.55	
7885	12/03/2021	Payroll	28	EFT	Dennis R Anderson	2,233.86	
7886	12/03/2021	Payroll	28	EFT	M Wade Antle	3,841.47	
7887	12/03/2021	Payroll	28	EFT	Marianne K Barr	3,571.99	
7888	12/03/2021	Payroll	28	EFT	Logan K Bartlett	1,405.80	
7889	12/03/2021	Payroll	28	EFT	Robert D Benfield	5,084.85	
7890	12/03/2021	Payroll	28	EFT	George R Bennett	407.52	
7891	12/03/2021	Payroll	28	EFT	Jerry L Bobbitt	344.94	
7892	12/03/2021	Payroll	28	EFT	Tanner R Bollinger	539.26	
7893	12/03/2021	Payroll	28	EFT	John A Boose	2,881.95	
7894	12/03/2021	Payroll	28	EFT	Monica H Boyle	344.94	
7895	12/03/2021	Payroll	28	EFT	Brielle M Brink	511.47	
7896	12/03/2021	Payroll	28	EFT	Noelle E Calkins	190.55	
7897	12/03/2021	Payroll	28	EFT	Brian J Carleton	4,154.34	
7898	12/03/2021	Payroll	28	EFT	Ramon F Castelo	1.31	
7899	12/03/2021	Payroll	28	EFT	Randall J Chamberlain	3,204.96	
7900	12/03/2021	Payroll	28	EFT	Randall J Chamberlain	542.50	
7901	12/03/2021	Payroll	28	EFT	Caitlin Charnley-Ovens	1,387.77	
7902	12/03/2021	Payroll	28	EFT	DaShari C Schmick	2,495.63	
7903	12/03/2021	Payroll	28	EFT	Michael A Cleveland	344.94	
7904	12/03/2021	Payroll	28	EFT	Tanner C Cole	4,084.84	
7905	12/03/2021	Payroll	28	EFT	Laurencio Cota De La Cruz	1,858.33	
7906	12/03/2021	Payroll	28	EFT	Rea L Culwell	4,619.54	
7907	12/03/2021	Payroll	28	EFT	Timothy W Daves	365.87	
7908	12/03/2021	Payroll	28	EFT	Salvador M Diaz	3,636.12	
7909	12/03/2021	Payroll	28	EFT	Shawn R Doering	3,354.23	
7910	12/03/2021	Payroll	28	EFT	Emily A Downs	4,014.33	
7911	12/03/2021	Payroll	28	EFT	Charles O Drury	4,922.01	
7912	12/03/2021	Payroll	28	EFT	Jimmy C Duede	5,354.00	
7913	12/03/2021	Payroll	28	EFT	Alexander Edison	2,372.68	
7914	12/03/2021	Payroll	28	EFT	Brittney E Erb	637.12	
7915	12/03/2021	Payroll	28	EFT	Patrick J Evensen	3,419.64	
7916	12/03/2021	Payroll	28	EFT	Brian R Fortin	5,138.79	
7917	12/03/2021	Payroll	28	EFT	Armando Garcia	12.61	
7918	12/03/2021	Payroll	28	EFT	Jeffrey R Goodson	3,476.22	
7919	12/03/2021	Payroll	28	EFT	Sharam L Goodwin	1,548.74	
7920	12/03/2021	Payroll	28	EFT	Jayne L Graham	479.41	
7921	12/03/2021	Payroll	28	EFT	Travis B Grove	1,797.04	
7922	12/03/2021	Payroll	28	EFT	Neosha K Guse	12.61	
7923	12/03/2021	Payroll	28	EFT	Richard F Guse	12.61	
7924	12/03/2021	Payroll	28	EFT	Scott W Hall	4,318.77	
7925	12/03/2021	Payroll	28	EFT	Scott A Hanson	20.23	
7926	12/03/2021	Payroll	28	EFT	Tanner M Harris	5,130.69	
7927	12/03/2021	Payroll	28	EFT	Norma L Hernandez	1,329.78	
7928	12/03/2021	Payroll	28	EFT	Michael C Holden	2,441.65	
7929	12/03/2021	Payroll	28	EFT	Nattilie E Jackson	1,267.53	
7930	12/03/2021	Payroll	28	EFT	Jason C James	272.55	
7931	12/03/2021	Payroll	28	EFT	David M.O. Jardin	94.62	
7932	12/03/2021	Payroll	28	EFT	William P Kelly	31.53	
7933	12/03/2021	Payroll	28	EFT	Matthew R Kontra	373.49	
7934	12/03/2021	Payroll	28	EFT	Michael A Laizure	31.53	
7935	12/03/2021	Payroll	28	EFT	Joseph T Langlois	3,450.73	
7936	12/03/2021	Payroll	28	EFT	Jacob G LeBaron	44.16	
7937	12/03/2021	Payroll	28	EFT	Heather M Lee	12.61	
7938	12/03/2021	Payroll	28	EFT	Kenneth A Martin	2,652.61	

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7939	12/03/2021	Payroll	28	EFT	Robert McAndrews	3,581.03	
7940	12/03/2021	Payroll	28	EFT	Spencer Myrlie	1,892.45	
7941	12/03/2021	Payroll	28	EFT	Lisa R Neissl	2,894.31	
7942	12/03/2021	Payroll	28	EFT	Trenton M Nilsson	138.77	
7943	12/03/2021	Payroll	28	EFT	Ronald A Nordman	3,284.02	
7944	12/03/2021	Payroll	28	EFT	Marge M Nyhagen	344.94	
7945	12/03/2021	Payroll	28	EFT	Akua Owusu Ansah	454.13	
7946	12/03/2021	Payroll	28	EFT	Tonya R Paffile	3,042.26	
7947	12/03/2021	Payroll	28	EFT	Loren D Peterson	344.94	
7948	12/03/2021	Payroll	28	EFT	Joshua W Price	360.87	
7949	12/03/2021	Payroll	28	EFT	James R Reese	3,143.47	
7950	12/03/2021	Payroll	28	EFT	Brandon L Rhodes	1,737.80	
7951	12/03/2021	Payroll	28	EFT	Jonathan J Rickard	6,481.27	
7952	12/03/2021	Payroll	28	EFT	Michael J Rizzitiello	4,111.97	
7953	12/03/2021	Payroll	28	EFT	Kristi Scherger	2,930.20	
7954	12/03/2021	Payroll	28	EFT	Heather M Schermann	344.94	
7955	12/03/2021	Payroll	28	EFT	Andrew D Schild	4,956.62	
7956	12/03/2021	Payroll	28	EFT	Dylan E Schmick	3,866.11	
7957	12/03/2021	Payroll	28	EFT	Richard Ian E Scholl	340.63	
7958	12/03/2021	Payroll	28	EFT	Melodie A Selby	339.94	
7959	12/03/2021	Payroll	28	EFT	Andrea M St Clair	1,572.60	
7960	12/03/2021	Payroll	28	EFT	Sherri L St. Clair	1,702.20	
7961	12/03/2021	Payroll	28	EFT	Troy E Tomaras	5,661.11	
7962	12/03/2021	Payroll	28	EFT	Gabriel R Torres	384.79	
7963	12/03/2021	Payroll	28	EFT	Daniel I Watkins	4,367.52	
7964	12/03/2021	Payroll	28	EFT	Troy J Williams	3,286.72	
7965	12/03/2021	Payroll	28	EFT	David W Winter	5,851.40	
7966	12/03/2021	Payroll	28	EFT	Kevin E Wolpert	2,752.95	
8017	12/03/2021	Payroll	28	EFT	AWC Life Insurance	189.50	Pay Cycle(s) 12/03/2021 To 12/03/2021 - Life Insurance
8018	12/03/2021	Payroll	28	EFT	American Family Life Ins	1,238.90	Pay Cycle(s) 12/03/2021 To 12/03/2021 - AFLAC-Post Tax; Pay Cycle(s) 12/03/2021 To 12/03/2021 - AFLAC-Pre Tax
8019	12/03/2021	Payroll	28	EFT	Association Of Washington Cities	65,745.64	Standard Life Insurance Premium Credit - October 2021; Pay Cycle(s) 12/03/2021 To 12/03/2021 - Health First-250; Pay Cycle(s) 12/03/2021 To 12/03/2021 - AWC Life-Emp; Pay Cycle(s) 12/03/2021 To 12/03/2021 - AWC Life-Emp; Pay Cycle(s) 12/03/2021 To 12/03/2021 - AWC Life-Emp
8020	12/03/2021	Payroll	28	EFT	City Of College Place	1,026.37	Pay Cycle(s) 12/03/2021 To 12/03/2021 - Flex Spending
8021	12/03/2021	Payroll	28	EFT	Empower Retirement	6,946.89	Pay Cycle(s) 12/03/2021 To 12/03/2021 - 457 Def Comp
8022	12/03/2021	Payroll	28	EFT	Internal Revenue Service (Payroll)	58,220.90	941 Deposit for Pay Cycle(s) 12/03/2021 - 12/03/2021
8023	12/03/2021	Payroll	28	EFT	Oregon Department Of Revenue	1,126.00	Pay Cycle(s) for OR Tax12/03/2021 - 12/03/2021
8024	12/03/2021	Payroll	28	EFT	State Of Washington	43,215.57	Pay Cycle(s) 12/03/2021 To 12/03/2021 - Leoff 2; Pay Cycle(s) 12/03/2021 To 12/03/2021 - Pers 2; Pay Cycle(s) 12/03/2021 To 12/03/2021 - Pers 3; Pay Cycle(s) 12/03/2021 To 12/03/2021 - Pers 3; Pay Cycle(s) 12/03/2021 To 12/03/2021 - Pers 3
8025	12/03/2021	Payroll	28	EFT	Washington State Support Registry	703.86	Pay Cycle(s) 12/03/2021 To 12/03/2021 - Office Of Support Enf.

CHECK REGISTER

City Of College Place

Time: 09:16:02 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8026	12/03/2021	Payroll	28	EFT	Washington Teamsters Welfare Trust	17,881.60	Pay Cycle(s) 12/03/2021 To 12/03/2021 - Teamsters Dental; Pay Cycle(s) 12/03/2021 To 12/03/2021 - Teamsters Medical; Pay Cycle(s) 12/03/2021 To 12/03/2021 - Teamsters Time Loss; Pay Cycle(s) 12/03/202
8195	12/10/2021	Claims	28	EFT	CenturyLink Communications LLC	8.13	Monthly Services
8196	12/10/2021	Claims	28	EFT	Centurylink Communications LLC	830.55	Monthly Services; Monthly Services; Monthly Services
8197	12/10/2021	Claims	28	0	TIAA Commercial Finance, Inc.		Only paid part of payable amount
8198	12/10/2021	Claims	28	EFT	TIAA Commercial Finance, Inc.	44.00	Monthly Lease-Copy Machine
8205	12/15/2021	Payroll	28	EFT	Eric H Adams	1,414.01	
8206	12/15/2021	Payroll	28	EFT	Dennis R Anderson	1,601.85	
8207	12/15/2021	Payroll	28	EFT	M Wade Antle	230.87	
8208	12/15/2021	Payroll	28	EFT	John A Boose	1,523.31	
8209	12/15/2021	Payroll	28	EFT	Brian J Carleton	2,485.70	
8210	12/15/2021	Payroll	28	EFT	DaShari C Schmick	1,011.37	
8211	12/15/2021	Payroll	28	EFT	Tanner C Cole	1,211.58	
8212	12/15/2021	Payroll	28	EFT	Laurencio Cota De La Cruz	1,320.62	
8213	12/15/2021	Payroll	28	EFT	Rea L Culwell	2,448.52	
8214	12/15/2021	Payroll	28	EFT	Salvador M Diaz	1,576.46	
8215	12/15/2021	Payroll	28	EFT	Shawn R Doering	1,015.71	
8216	12/15/2021	Payroll	28	EFT	Alexander Edison	1,829.43	
8217	12/15/2021	Payroll	28	EFT	Patrick J Evensen	1,929.73	
8218	12/15/2021	Payroll	28	EFT	Jeffrey R Goodson	230.87	
8219	12/15/2021	Payroll	28	EFT	Sharam L Goodwin	1,175.55	
8220	12/15/2021	Payroll	28	EFT	Travis B Grove	1,258.76	
8221	12/15/2021	Payroll	28	EFT	Michael C Holden	1,052.21	
8222	12/15/2021	Payroll	28	EFT	Joseph T Langlois	1,434.86	
8223	12/15/2021	Payroll	28	EFT	Kenneth A Martin	406.56	
8224	12/15/2021	Payroll	28	EFT	Robert McAndrews	3,536.35	
8225	12/15/2021	Payroll	28	EFT	Spencer Myrlie	1,517.34	
8226	12/15/2021	Payroll	28	EFT	Lisa R Neissl	1,600.25	
8227	12/15/2021	Payroll	28	EFT	Michael J Rizzitiello	3,516.78	
8228	12/15/2021	Payroll	28	EFT	Dylan E Schmick	1,133.21	
8229	12/15/2021	Payroll	28	EFT	Andrea M St Clair	1,236.11	
8230	12/15/2021	Payroll	28	EFT	Daniel I Watkins	1,520.51	
8231	12/15/2021	Payroll	28	EFT	Troy J Williams	1,695.60	
8292	12/16/2021	Claims	28	EFT	Home Depot Credit Services	259.26	
8295	12/17/2021	Claims	28	EFT	Amazon Business Prime	165.45	CD- Supplies; UPS For Sewer Camera
8375	12/20/2021	Claims	28	EFT	Columbia Rural Electric	724.63	Monthly Services
8378	12/20/2021	Claims	28	EFT	Cascade Natural Gas Corporation	1,561.95	Monthly Services; Monthly Services; Monthly Services; Monthly Services
8379	12/20/2021	Claims	28	EFT	Quill Corporation	659.27	Supplies; Office Supplies- B. Fortin; Supplies; Supplies; Supplies-CH; Office Supplies-PW; Supplies
8412	12/24/2021	Claims	28	EFT	WA St. Dept Of Revenue	17,821.80	November 2021 Excise Tax; Written From Use Tax Report-November 2021
8512	12/23/2021	Claims	28	EFT	TIAA Commercial Finance, Inc.	233.75	Monthly Lease- Copy Machine
8519	12/29/2021	Claims	28	EFT	Pacific Power & Light	16,007.69	Monthly Services
8580	12/06/2021	Claims	28	EFT	Community Bank	332,100.00	Water Revenue & Refunding Bond Pmt #4
8595	12/03/2021	Claims	28	EFT	Paymentech	78.38	Paymentech Fee- General Payments

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8596	12/15/2021	Payroll	28	EFT	Internal Revenue Service (Payroll)	10,053.10	941 Deposit for Pay Cycle(s) 12/15/2021 - 12/15/2021
8597	12/03/2021	Claims	28	EFT	Paymentech	2,027.53	Paymentech Fees - Utility Payments
8598	12/07/2021	Claims	28	EFT	Xpress Solutions, Inc.	941.91	December 2021 Xpress Bill Pay Fee
8604	12/31/2021	Claims	28	EFT	Community Bank	7.50	Internal Banking ACH Batch Fee
8611	12/01/2021	Claims	28	EFT	WA St. Dept Of Licensing	108.00	November 2021 CPL
8622	12/03/2021	Payroll	28	EFT	Association Of Washington Cities	0.34	December 2021 Dependent Spouse Life Insurance Premium-not Included In Initial Transaction
8623	12/31/2021	Claims	28	EFT	Verizon Wireless	2,757.89	Monthly Services
8634	12/31/2021	Claims	28	EFT	Banner Bank Credit Cards	8,536.29	CH-9343; CH-9384; CH-9400; CH-9426; PD-9467; PW-9483; CH-3647; FD-9965; CD-5296; PD-8472; FD-4551; PD-8472
8635	12/31/2021	Claims	28	EFT	Home Depot Credit Services	1,058.83	Home Depot; Home Depot; Home Depot - Credit/Return; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home
8636	12/31/2021	Claims	28	EFT	Amazon Business Prime	896.02	Chair - L.Neissl; Supplies; Supplies; Supplies; Supplies - PD; Supplies - PD
8637	12/31/2021	Claims	28	EFT	Banner Bank Credit Cards	2,430.27	CH-3647; CD-5296; CH-9343; FD-9965
8638	12/31/2021	Claims	28	EFT	Quill Corporation	309.04	Supplies; Supplies; Supplies
8639	12/31/2021	Claims	28	EFT	Staples Credit Plan	193.24	Supplies
8712	12/31/2021	Payroll	28	EFT	State Of Washington	450.59	October-December 2021 Non-LEOFF Contributions
8713	12/31/2021	Claims	28	EFT	WA St. Dept Of Licensing	116.16	4th Quarter 2021 Dyed Diesel Fuel User Tax
8027	12/03/2021	Payroll	28	52426	American Legal Services	57.92	Pay Cycle(s) 12/03/2021 To 12/03/2021 - Teamsters Legal Defense Fund
8028	12/03/2021	Payroll	28	52427	College Place Fire Fighters Assn.	65.00	Pay Cycle(s) 12/03/2021 To 12/03/2021 - CP Volunteer Fire
8029	12/03/2021	Payroll	28	52428	Fraternal Order Of Police	70.00	Pay Cycle(s) 12/03/2021 To 12/03/2021 - Fraternal Order Of Police
8030	12/03/2021	Payroll	28	52429	C/O BMCU Acct. 59881001 IAFF Local 4203	250.00	Pay Cycle(s) 12/03/2021 To 12/03/2021 - IAFF Local 4203
8031	12/03/2021	Payroll	28	52430	Marianne Barr C/O CPPD Emp Donations	147.50	Pay Cycle(s) 12/03/2021 To 12/03/2021 - CP Police Fund
8032	12/03/2021	Payroll	28	52431	Teamsters - Police	635.00	Pay Cycle(s) 12/03/2021 To 12/03/2021 - Union Dues -
8033	12/03/2021	Payroll	28	52432	Teamsters - Public Employees	778.00	Pay Cycle(s) 12/03/2021 To 12/03/2021 - Union Dues - PW
8034	12/03/2021	Payroll	28	52433	United Way of The Blue Mountains	5.00	Pay Cycle(s) 12/03/2021 To 12/03/2021 - Donation - United Way
8035	12/03/2021	Payroll	28	52434	WSCFF Employee Benefit Trust	375.00	Pay Cycle(s) 12/03/2021 To 12/03/2021 - WSCFF Emp Ben Trust
7864	12/01/2021	Claims	28	79460	Charles Hudgins	100.00	Lighted Parade Santa- 2021
7877	12/02/2021	Claims	28	79461	Maria A. Hernandez	60.00	Food For Light Parade Evening
7878	12/02/2021	Claims	28	79462	Abraham Lopez	240.00	Food For Light Parade Evening

CHECK REGISTER

City Of College Place

Time: 09:16:02 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7986	12/02/2021	Claims	28	79463	Kenneth A Martin	100.00	2021 Clothing Allowance
8176	12/10/2021	Claims	28	79464	City Of College Place-General	4,478.05	Grading Permit- Well No. 6; Site Plan Application- Well No. 6
8177	12/10/2021	Claims	28	79465	Walla Walla County Auditor	205.50	Record ROW Dedication Deed-Sharp Annexation
8178	12/10/2021	Claims	28	79466	WA St. Dept Of Agriculture	100.00	2022 Pesticide License Renewal- R. Reese; 2022 Pesticide License Renewal- R. Chamberlain
8240	12/14/2021	Claims	28	79467	US Dept of Agriculture	725,182.99	Reimbursemnt To USDA For Overpay Of OLR #4 For SW Sewer Project
8264	12/15/2021	Claims	28	79468	John Bleth	349.90	609 SE Elm Ave
8265	12/15/2021	Claims	28	79469	Cubic Capital LLC	203.21	26 SE4th St
8266	12/15/2021	Claims	28	79470	General Nutrition, Inc	109.38	1705 SE Meadowbrook Blvd #3
8267	12/15/2021	Claims	28	79471	J Augustin & Antonia Herrera	115.98	313 W Whitman Dr
8268	12/15/2021	Claims	28	79472	Caleb & Heidi Johnson #	177.74	241 NW Ruby Ln
8269	12/15/2021	Claims	28	79473	Michelle Laliberte #	271.48	364 NESpitzenburg St
8270	12/15/2021	Claims	28	79474	Tim Miller #	128.05	529 SW 1st St
8271	12/15/2021	Claims	28	79475	Kenneth & Lona Rose	229.82	1024 SE Date Ave
8272	12/15/2021	Claims	28	79476	Scott & Carole Schafer	120.00	811 SE Cedar Ave
8273	12/15/2021	Claims	28	79477	Walla Walla University #	1,192.29	314 W Whitman Dr
8274	12/15/2021	Claims	28	79478	Lyle & Stephanie Walrath	501.48	22 NE Tremont Dr
8284	12/16/2021	Claims	28	79479	Washington Federal Bank	4,993.23	1st Interest Payment For SWSEWER Financing
8373	12/20/2021	Claims	28	79480	WA St. Dept Of Transportation - SCR	7.25	Toll Fee- T. Williams 10/28/2021- FD
8377	12/20/2021	Claims	28	79481	City Of College Place-General	3,864.03	Monthly Services
8411	12/21/2021	Claims	28	79482	United Healthcare Insurance Co (AARP)	79.20	United Healthcare Insurance Co (AARP)
8427	12/22/2021	Claims	28	79483	City Of College Place	469.00	Replenish Travel Advance Acct-12/2021
8431	12/22/2021	Claims	28	79484	Armored Knights Locksmith	122.45	REISSUE Of Non-Processed Pmt 105525 9/10/21; REISSUE Of Non-Processed Reissued Pmt 105477
8432	12/22/2021	Claims	28	79485	L N Curtis & Sons	126.09	Reissue Non-Processed Pmt 105609 9/24/2021
8433	12/22/2021	Claims	28	79486	Moreno & Nelson Construction Corp.	500.00	Refund- Hydrant Meter Deposit
8434	12/22/2021	Claims	28	79487	Ron & Rose Courson	185.00	REISSUE- Non-Processed Pmt105585 9/15/2021
8435	12/22/2021	Claims	28	79488	Anatoliy Semenko	201.10	REISSUE- Non-Cashed Check 105620 9/24/21
8436	12/22/2021	Claims	28	79489	Willshire Investments LLC	7.00	REISSUE Non-Processed Pmt 105475 8/16/21
8471	12/28/2021	Claims	28	79490	Postmaster	866.11	Utility Bulk Postage- January 2022 Statements
8621	12/31/2021	Claims	28	79491	City Of College Place	13.82	Replenish Petty Cash Drawer #1
8696	12/31/2021	Claims	28	79493	State Of Washington	32,019.84	DRS Excess Compensation
8703	12/31/2021	Claims	28	79494	Office Of WA St. Treasurer (Bldg. Code Fees)	236.00	4th Quarter 2021 Building Code Fees
8704	12/31/2021	Claims	28	79495	WA St. Treasurer	127.15	10% Of Forfeited Property- 2021
8139	12/10/2021	Claims	28	105835	Above The Line Cleaning LLC	451.00	Monthly Cleaning- November 2021
8140	12/10/2021	Claims	28	105836	Alex's Lawn Curbing	138.50	Refund Reroof Permit & State Building Code Fee
8141	12/10/2021	Claims	28	105837	Anderson-Perry & Associates, Inc.	43,703.73	Lions Park Improvements; Lions Park Improvements
8142	12/10/2021	Claims	28	105838	Blue Mountain Humane Society	833.34	November 2021 Animal Services
8143	12/10/2021	Claims	28	105839	Bound Tree Medical, LLC.	238.79	EMS Supplies

CHECK REGISTER

City Of College Place

Time: 09:16:02 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 6

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8144	12/10/2021	Claims	28	105840	Bud Clary Chevrolet Cadillac, Inc	46,300.27	2021 Chevy Tahoe
8145	12/10/2021	Claims	28	105841	CBS Reporting Inc	61.00	Pre-Employment Background Check- S. St. Clair
8146	12/10/2021	Claims	28	105842	Chem-Aqua	271.75	Contract Water Treatment Program-FD Tower
8147	12/10/2021	Claims	28	105843	Connell Oil, Inc	3,071.75	Supplies
8148	12/10/2021	Claims	28	105844	Laurencio Cota de la Cruz	102.12	Reimbursement- Wastewater Operator Certification Renewal- 2022
8149	12/10/2021	Claims	28	105845	GNAT Enterprises	160.00	Transportation Service- D. Lepiane; Transportation Service- D. Lepiane
8150	12/10/2021	Claims	28	105846	Galls, Inc.	472.31	New Hire Uniform Issue- B. Rhodes
8151	12/10/2021	Claims	28	105847	H D Fowler Inc.	1,400.07	Supplies
8152	12/10/2021	Claims	28	105848	ISpyFire, Inc.	543.50	ISpyFire Subscription
8153	12/10/2021	Claims	28	105849	InterMountain Education Service District	555.03	Network Closet Monitor
8154	12/10/2021	Claims	28	105850	J-U-B Engineers, Inc.	89,798.67	Flex Light Industrial Study; College Place Fiscal Sustainability Plan; WWTP Design
8155	12/10/2021	Claims	28	105851	Jim's Glass Shop	1,596.59	City Hall Front Doors Bars
8156	12/10/2021	Claims	28	105852	L N Curtis & Sons	1,275.62	Supplies
8157	12/10/2021	Claims	28	105853	Lawson Products Inc.	38.76	Shop Supplies
8158	12/10/2021	Claims	28	105854	Leroy Survey Consulting	2,900.00	Country Estates Plats; College Place Well Deeds; Christensen Short Plat; Revised Sirmon BLA; SE 12th St. Triangel Park; Birch Ave Cottages- Civil Plans; Larson 4th St. Short Plat
8159	12/10/2021	Claims	28	105855	Les Schwab Tire Center - CP	21.74	Flat Tire Repair
8160	12/10/2021	Claims	28	105856	Moreno & Nelson Construction Corp.	104,070.48	Destito Storm Project Final Pmt; Destito Storm Project- Final Retainage Pmt; Safewalk Sidewalk Project- Pmt 2
8161	12/10/2021	Claims	28	105857	PacWest Machinery LLC	264.96	Supplies; Supplies
8162	12/10/2021	Claims	28	105858	RH2 Engineering, Inc.	2,470.18	On-Call SCADA Support Services; 2020 Comprehensive Water System Plan Update
8163	12/10/2021	Claims	28	105859	Brandon L Rhodes	1,000.00	Reimbursement- Moving Costs
8164	12/10/2021	Claims	28	105860	S & K Mountain Construction	7,455.19	Release Of Retainage- PD Evidence Bldg
8165	12/10/2021	Claims	28	105861	Kristi Scherger	136.07	Reimbursement- Trunk Or Treat
8166	12/10/2021	Claims	28	105862	SemaConnect Inc.	521.76	Series 6 Annual Network Service Program
8167	12/10/2021	Claims	28	105863	Systems Design West, LLC	1,368.56	Ambulance Billing Services- October 2021
8168	12/10/2021	Claims	28	105864	The Bancorp Bank	13,502.99	72 Month Lease Agreement- Patrol Vehicle
8169	12/10/2021	Claims	28	105865	True North Emergency Equipment	274.43	Parts
8170	12/10/2021	Claims	28	105866	Verax Chemical Company	173.50	Food Grade Penetrant
8171	12/10/2021	Claims	28	105867	Walla Walla City of	500.00	1/6th Share WSP ACESS User Fees- 4Q/2021
8172	12/10/2021	Claims	28	105868	Walla Walla County Corrections Dept	3,254.97	October 2021 Jail Services
8173	12/10/2021	Claims	28	105869	Webcheck, Inc	310.88	Reissue Of Non-Cashed Payment 105156 5/10/21
8174	12/10/2021	Claims	28	105870	Western States Equipment Co.	171.57	Part
8175	12/10/2021	Claims	28	105871	Zumar Industries, Inc.	193.43	Parking Signs
8304	12/17/2021	Claims	28	105872	123 Printing	411.64	City Of CP Letterhead; Business Cards- S. St.Clair

CHECK REGISTER

City Of College Place

Time: 09:16:02 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 7

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8305	12/17/2021	Claims	28	105873	Abadan Tri-Cities	98.65	Copy Machine Maintenance
8306	12/17/2021	Claims	28	105874	Above The Line Cleaning LLC	961.00	Monthly Cleaning- November 2021
8307	12/17/2021	Claims	28	105875	Bound Tree Medical, LLC.	184.60	EMS Supplies
8308	12/17/2021	Claims	28	105876	CH2M Hill OMI	99,724.83	WWTP Operations Maintenance And Management- Dec 2021; Equipment Scope Nov 2021
8309	12/17/2021	Claims	28	105877	Calico Copy	199.68	Laminate Parking Signs
8310	12/17/2021	Claims	28	105878	Car Wash Partners, Inc.	90.00	Monthly Patrol Car Wash Service- November 2021
8311	12/17/2021	Claims	28	105879	Core & Main LP	583.65	Supplies
8312	12/17/2021	Claims	28	105880	Crown Paper & Janitorial Supply Inc	204.90	Supplies- Parks
8313	12/17/2021	Claims	28	105881	Salvador M Diaz	54.45	Reimbursement For Alterations
8314	12/17/2021	Claims	28	105882	EMG2, LLC	432.00	Community Events Advertising
8315	12/17/2021	Claims	28	105883	Ferguson Enterprises, Inc.	3,130.56	Supplies
8316	12/17/2021	Claims	28	105884	GNAT Enterprises	80.00	Transportation Service- D. Lepiane
8317	12/17/2021	Claims	28	105885	Galls, Inc.	542.80	PD New Hire Issue- B. Rhodes; PD New Hire Issue- B. Rhodes; PD New Hire Issue- B. Rhodes; PD New Hire Issue- B. Rhodes
8318	12/17/2021	Claims	28	105886	Governmentjobs.com, Inc.	6,089.16	NEOGOV Subscription 12/12/21-12/11/2022
8319	12/17/2021	Claims	28	105887	Paul D Hartwig	594.00	Consulting- Oct & Nov 2021
8320	12/17/2021	Claims	28	105888	Hays Electric, LLC	521.76	2021 Yearly Cellular Fire Alarm Panel Monitoring Fees
8321	12/17/2021	Claims	28	105889	Michael C Holden	99.98	2021 Clothing Allowance Reimbursement
8322	12/17/2021	Claims	28	105890	Christopher D. Hopkins	3,419.50	FD- Back Structural Patio & Stairs
8323	12/17/2021	Claims	28	105891	InterMountain Education Service District	3,816.65	APC Symmetra LX Battery Modules; Cisco Catalyst Switch
8324	12/17/2021	Claims	28	105892	J-U-B Engineers, Inc.	1,823.00	Development Review
8325	12/17/2021	Claims	28	105893	Jones Truck & Implement	47.92	Supplies
8326	12/17/2021	Claims	28	105894	KIE Supply Corporation	74.79	Supplies
8327	12/17/2021	Claims	28	105895	Klicker Christmas Trees, LLC	108.90	Christmas Tree
8328	12/17/2021	Claims	28	105896	Municipal Code Corporation	275.00	Administrative Support Fee 12/1/2021-11/30/2022
8329	12/17/2021	Claims	28	105897	Napa Of Walla Walla	1,467.00	RETURN/CREDIT; RETURN/CREDIT; RETURN/CREDIT
8330	12/17/2021	Claims	28	105898	Natural Selection Farms, Inc.	9,746.87	Disposal Of Biosolids
8331	12/17/2021	Claims	28	105899	Norco	129.20	Lime Bomber Jackets (2)
8332	12/17/2021	Claims	28	105900	Nvoicepay, Inc.	440.94	Bill Pay Batch Fees- November 2021
8333	12/17/2021	Claims	28	105901	One Call Concepts Inc.	27.82	Utility Notifications- November 2021
8334	12/17/2021	Claims	28	105902	Outwest Printing	332.73	Fold/Stuff Utility Statements For December 2021
8335	12/17/2021	Claims	28	105903	PacWest Machinery LLC	386.80	Sweeper Supplies
8336	12/17/2021	Claims	28	105904	Pacific Office Automation	119.52	Copy Machine Maintenance
8337	12/17/2021	Claims	28	105905	Pape Machinery, Inc.	752.56	Repair- Rotary Mower Deck; Repair- Rotary Mower Deck
8338	12/17/2021	Claims	28	105906	Pepsi Cola Bottling of Walla Walla	100.00	Water- PW; Water- PD; Water-CH; Water- CD
8339	12/17/2021	Claims	28	105907	Pitney Bowes Global Financial Serv. LLC.	389.43	Quarterly Postage Meter Lease
8340	12/17/2021	Claims	28	105908	PocketiNet Communications Inc	387.10	Monthly Internet Service
8341	12/17/2021	Claims	28	105909	Port Of Walla Walla	1,200.00	State Representation
8342	12/17/2021	Claims	28	105910	Pyro Spectaculars North	1,500.00	2021 WinterFest Fireworks- Final Pmt
8343	12/17/2021	Claims	28	105911	Quality Petroleum Products, Inc.	10,525.52	Fuel; Fuel; Fuel; Fuel; Fuel; Fuel

CHECK REGISTER

City Of College Place

Time: 09:16:02 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 8

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8344	12/17/2021	Claims	28	105912	RH2 Engineering, Inc.	831.53	Well No. 3- Chlorination Improvements
8345	12/17/2021	Claims	28	105913	Region 8 Fire Council	2,000.00	Officer Development Academy 2021
8346	12/17/2021	Claims	28	105914	Rexel USA, Inc.(dba Platt Electric)	145.40	Supplies
8347	12/17/2021	Claims	28	105915	Dylan E Schmick	65.34	Reimbursement For Alterations
8348	12/17/2021	Claims	28	105916	Smarsh Inc.	5,252.71	Annual Smarsh Fee - Text Archive 11-1-2021 To 10-31-2022
8349	12/17/2021	Claims	28	105917	Snap On Tools - Dan's Tool Truck	178.81	Shop Tools
8350	12/17/2021	Claims	28	105918	Sun Rental Center	2,110.07	Backhoe Rental
8351	12/17/2021	Claims	28	105919	Symbol Arts, LLC	736.71	Badges
8352	12/17/2021	Claims	28	105920	WA Association Of Sheriffs &	350.00	WASPC 2021 Fall Conference- T. Tomaras
8353	12/17/2021	Claims	28	105921	WA St. Consolidated Tech. Services	285.00	PD VPN Monthly Services- November 2021
8354	12/17/2021	Claims	28	105922	WA St. Dept Of Health	3,705.00	Project Report- WW County PWS ID#14050 WSP
8355	12/17/2021	Claims	28	105923	WA St. Patrol, Accounts Receivable	47.50	Background Checks- November 2021
8356	12/17/2021	Claims	28	105924	Walla Walla Electric	346.44	PD- T/S Door Lock
8357	12/17/2021	Claims	28	105925	Walla Walla Regional Water Testing Servi	330.00	Water Testing
8358	12/17/2021	Claims	28	105926	Walla Walla Union Bulletin	1,590.85	Light Up The Avenue- Color Change; Light Up The Avenue- Color Change; Light Up The Avenue- Digital; Job Ad: Police Officer; Compliance- Notice Of Public Comment; Public Forum- Water System Plan; Ord N
8359	12/17/2021	Claims	28	105927	Walla Walla Valley Chamber Of Commerce	1,000.00	Small Business Development Center- 2021
8360	12/17/2021	Claims	28	105928	Walt's Plumbing & Septic Tank Service LL	70.00	Gun Range Restroom- November 2021
8361	12/17/2021	Claims	28	105929	Webcheck, Inc	127.18	November 2021 Webcheck Services
8362	12/17/2021	Claims	28	105930	The Wesley Group	225.00	Labor Relations- PW
8363	12/17/2021	Claims	28	105931	Wirelss Investors, LLC	6,117.64	Wireless Router For Ambulance & Engine
8520	12/30/2021	Claims	28	105932	Amalgamated Holdings LLC	3,005.34	Road Salt
8521	12/30/2021	Claims	28	105933	Apollo Inc.	858,670.17	SW Sewer Lift Station No.7- Pmt 9
8522	12/30/2021	Claims	28	105934	Robert D Benfield	91.00	Reissue- For Non-Cashed Pmt 105640 10/11/2021 TRN6740
8523	12/30/2021	Claims	28	105935	Binder Sign & Design	130.44	CPFM Sign
8524	12/30/2021	Claims	28	105936	Central Manufacturing, Inc	545.38	1/2" HMA
8525	12/30/2021	Claims	28	105937	Rachel Lynn Cortez	4,166.74	Indigent Defense Services- December 2021
8526	12/30/2021	Claims	28	105938	Edge Analytical, Inc	289.00	Water Testing
8527	12/30/2021	Claims	28	105939	Evangeline Specialties Inc	2,103.00	College Ave Street Banners
8528	12/30/2021	Claims	28	105940	Fastenal Company	168.02	Supplies
8529	12/30/2021	Claims	28	105941	GNAT Enterprises	160.00	Transportation Service- D. Lepiane; Transportation Service- D. Lepiane
8530	12/30/2021	Claims	28	105942	Gwyn Ann Gilmore	150.00	Emcee For Light Parade
8531	12/30/2021	Claims	28	105943	Instrument Technology Corporation	3,413.18	Pipe Locator

12/01/2021 To: 12/31/2021

Page: 9

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8532	12/30/2021	Claims	28	105944	InterMountain Education Service District	215.22	Replacement Drive For COCP-Backup Synology NAS
8533	12/30/2021	Claims	28	105945	Lawson Products Inc.	15.35	Supplies
8534	12/30/2021	Claims	28	105946	Lightfoot's Inc.	70.79	Tow-Hit & Run Suspect Vehicle 2021-7397
8535	12/30/2021	Claims	28	105947	Meier Enterprises, Inc.	15,000.00	Upgrade Council Chambers And Main Entry
8536	12/30/2021	Claims	28	105948	Outwest Printing	3,076.50	Billing/Remit Envelopes
8537	12/30/2021	Claims	28	105949	Region 8 Fire Council	900.00	Officer Development Academy 2021
8538	12/30/2021	Claims	28	105950	Michael Rizzitiello	69.42	REISSUE Non-Cashed Pmt 105508 8/25/2021
8539	12/30/2021	Claims	28	105951	WA St. Consolidated Tech. Services	285.00	PD VPN Monthly Services-October 2021
8540	12/30/2021	Claims	28	105952	Walla Walla City of	1,511.95	Landfill Cust #09211; Landfill Cust #09211; Landfill Cust #09211; Landfill Cust #09211; Landfill Cust #09211; Landfill Cust #09211; Landfill Cust #09211; Landfill Cust #09211; La
8541	12/30/2021	Claims	28	105953	Walla Walla County Corrections Dept	1,907.79	November 2021 Jail Services
8640	12/31/2021	Claims	28	105984	Abadan Tri-Cities	478.62	Copy Machine Maintenance
8641	12/31/2021	Claims	28	105985	Above The Line Cleaning LLC	1,412.00	Monthly Cleaning - December 2021; Monthly Cleaning Services - December 2021
8642	12/31/2021	Claims	28	105986	Eric H Adams	55.09	Reimbursement - Fuel
8643	12/31/2021	Claims	28	105987	Anderson-Perry & Associates, Inc.	27,922.36	2020 Community Development Block Grant Program- Sidewalks- Pmt 8; Meadowbrook Blvd Overlay Project Pmt 6; 4Bikes Project- Pmt 8; Poor Farm Cemetery; Lions Park Improvements
8644	12/31/2021	Claims	28	105988	Apollo Inc.	146,876.14	SW Sewer Lift Station No.7 - Pmt 10
8645	12/31/2021	Claims	28	105989	Blue Mountain Action Council	5,032.14	Federal ARPA Utility Assistance - September 2021; Federal ARPA Utility Assistance - October 2021; Federal ARPA Utility Assistance - November 2021; Federal ARPA Utility Assistance - December 2021
8646	12/31/2021	Claims	28	105990	Blue Mountain Humane Society	833.34	December 2021 Animal Services
8647	12/31/2021	Claims	28	105991	Bound Tree Medical, LLC.	259.69	EMS Supplies; EMS Supplies
8648	12/31/2021	Claims	28	105992	CBS Reporting Inc	83.00	Pre-Employment Background Check - PD
8649	12/31/2021	Claims	28	105993	CH2M Hill OMI	11,699.92	WWTP Land Application
8650	12/31/2021	Claims	28	105994	CI Shred	93.02	City Hall & PD Bins
8651	12/31/2021	Claims	28	105995	Calico Copy	9.23	Copy & Scan Services
8652	12/31/2021	Claims	28	105996	Car Wash Partners, Inc.	96.00	Monthly Patrol Car Wash Service - December 2021
8653	12/31/2021	Claims	28	105997	Central Washington Asphalt, Inc.	11,684.63	Final Meadowbrook Overlay Payment
8654	12/31/2021	Claims	28	105998	Randy Chamberlain	325.00	2021 Clothing Allowance Reimbursement; Training/Education For Spray License-Reimbursement; Training/Education For Spray License-Reimbursement
8655	12/31/2021	Claims	28	105999	Chem-Aqua	271.75	Contract Water Treatment Program-FD Tower
8656	12/31/2021	Claims	28	106000	Columbia Rubber Mills	934.82	Snow Plow Blades

CHECK REGISTER

City Of College Place

Time: 09:16:02 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 10

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8657	12/31/2021	Claims	28	106001	Crown Paper & Janitorial Supply Inc	276.97	Supplies
8658	12/31/2021	Claims	28	106002	Culwell, Rea Lynn	13,059.69	Attorney Services- April 2021; Attorney Services - May 2021
8659	12/31/2021	Claims	28	106003	Day Wireless Systems	20.66	Parts
8660	12/31/2021	Claims	28	106004	Salvador M Diaz	53.00	2020-2021 Final Equipment Reimbursement
8661	12/31/2021	Claims	28	106005	Shawn R Doering	77.70	Reimbursement - Wellness Supplies; Reimbursement - Wellness Supplies; Reimbursement - Wellness Supplies; Reimbursement - Wellness Supplies
8662	12/31/2021	Claims	28	106006	EMG2, LLC	200.00	Community Events Advertising
8663	12/31/2021	Claims	28	106007	Ferguson Enterprises, Inc.	1,891.38	Supplies; Supplies
8664	12/31/2021	Claims	28	106008	John & Teri Foote	200.89	37550.00 - 311 NEA St
8665	12/31/2021	Claims	28	106009	Kyle & Presley Foust	315.97	691.00 - 1348 SWVirginia St
8666	12/31/2021	Claims	28	106010	General Fire Apparatus, Inc	506.49	Repair
8667	12/31/2021	Claims	28	106011	Grassi Refrigeration HVAC, Inc.	190.23	Supplies
8668	12/31/2021	Claims	28	106012	Estate of Andrew Hanson	264.40	357.00 - 1220 SWGreeley St
8669	12/31/2021	Claims	28	106013	Paul D Hartwig	198.00	Consulting - December 2021
8670	12/31/2021	Claims	28	106014	Hays Electric, LLC	2,608.80	Fire Alarm Inspection- FD; Fire Alarm Inspection- City Hall
8671	12/31/2021	Claims	28	106015	Jed & Alyssa Headley	273.42	386.00 - 1201 SWGreeley St
8672	12/31/2021	Claims	28	106016	Humbert Asphalt, Inc.	317.12	Rock
8673	12/31/2021	Claims	28	106017	InterMountain Education Service District	158.82	Access Point - PW
8674	12/31/2021	Claims	28	106018	J-U-B Engineers, Inc.	72,010.44	On-Call Services; College Place- SW Sewer Collection System; WWTP Design; Flex Light Industrial Study; Development Review
8675	12/31/2021	Claims	28	106019	Jim's Precision Fab & Machine LLC	1,258.46	Install Wash Down Nozzle
8676	12/31/2021	Claims	28	106020	Kent D. Bruce Co., LLC	760.89	Decked Tool Box
8677	12/31/2021	Claims	28	106021	L N Curtis & Sons	10,793.91	Turnouts
8678	12/31/2021	Claims	28	106022	L&G Ranch Supply Inc. - Acct # 270	215.48	Supplies; Supplies; Supplies
8679	12/31/2021	Claims	28	106023	Dennis Lepiane	1,704.00	LEOFF I In-home Care Reimbursement-Nov 21
8680	12/31/2021	Claims	28	106024	Les Schwab Tire Center - CP	434.64	Winter Changeover; Winter Changeover; Winter Changeover; Winter Changeover
8681	12/31/2021	Claims	28	106025	Mid-Columbia Polygraph	700.00	Pre-Employment Polygraph Examination
8682	12/31/2021	Claims	28	106026	Napa Of Walla Walla	1,196.14	Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies - Credit; Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies - Core Deposit; Shop Suppli
8683	12/31/2021	Claims	28	106027	Norco	219.49	EMS Supplies; Supplies; EMS Supplies; EMS Supplies
8684	12/31/2021	Claims	28	106028	Nvoicepay, Inc.	442.99	Bill Pay Batch Fees- December 2021
8685	12/31/2021	Claims	28	106029	One Call Concepts Inc.	13.91	Utility Notifications - December 2021
8686	12/31/2021	Claims	28	106030	Pacific Office Automation	90.88	Copy Machine Maintenance
8687	12/31/2021	Claims	28	106031	Pepsi Cola Bottling of Walla Walla	258.00	Water - PW; Water - PW; Water - PW; Water - PD; Water - PD; Water - PD; Water - Annex; Water - Annex; Water - Annex; Water - CH; Water - CH

CHECK REGISTER

City Of College Place

Time: 09:16:02 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 11

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8688	12/31/2021	Claims	28	106032	Postal Annex #397	128.34	Shipping Services; Shipping Services
8689	12/31/2021	Claims	28	106033	Dan Preas	193.98	855.00 - 33 NEHadley Way
8690	12/31/2021	Claims	28	106034	Public Safety Testing, Inc	134.00	Subscription Fees - 4th Quarter 2021
8691	12/31/2021	Claims	28	106035	Quality Petroleum Products, Inc.	6,314.49	Fuel; Fuel; Fuel; Fuel
8692	12/31/2021	Claims	28	106036	RH2 Engineering, Inc.	50,307.61	Water System Consolidation And Well No 2 Relocation - PH 3 Well 2 Relocation; 2020 Comprehensive Water System Plan Update; Water System Consolidation And Well No 2 Relocation - PH 3 Well 2 Relocation;
8693	12/31/2021	Claims	28	106037	SPVV Landscape Architects	450.00	12th St Pocket Park Conceptual Design Work
8694	12/31/2021	Claims	28	106038	Simons Associates	171.27	62509.00 - 1140 SESentry Dr
8695	12/31/2021	Claims	28	106039	Simons Associates	166.80	62510.00 - 1144 SESentry Dr
8697	12/31/2021	Claims	28	106040	Stewarts Dry Cleaners	20.69	Uniform Cleaning
8698	12/31/2021	Claims	28	106041	Systems Design West, LLC	1,672.04	Ambulance Billing Services- November 2021
8699	12/31/2021	Claims	28	106042	Universal Field Services, Inc.	1,131.76	Professional Services - ROW Acquisition For NE C Street Crosswalk
8700	12/31/2021	Claims	28	106043	WA St. Consolidated Tech. Services	285.00	PD VPN Monthly Services- December 2021
8701	12/31/2021	Claims	28	106044	WA St. Dept Of Transportation - SCR	84.51	Signal Maintenance
8702	12/31/2021	Claims	28	106045	WA St. Patrol, Accounts Receivable	74.00	Background Checks - December 2021
8705	12/31/2021	Claims	28	106046	Walla Walla County	386.19	12/30/2021 Liquor Profits; TRN8474, TrREC 76438
8706	12/31/2021	Claims	28	106047	Walla Walla Regional Water Testing Servi	99.00	Water Testing
8707	12/31/2021	Claims	28	106048	Walla Walla Union Bulletin	1,057.10	Ord. No. 21-023; Ord No. 21-024; Notice Of Public Comment; Accounts Payable Clerk Position Opening; Accounts Payable Clerk Position Opening - Online Ad
8708	12/31/2021	Claims	28	106049	Walt's Plumbing & Septic Tank Service LL	70.00	Gun Range Restroom - December 2021
8709	12/31/2021	Claims	28	106050	Webcheck, Inc	155.44	December 2021 Webcheck Services
8710	12/31/2021	Claims	28	106051	The Wesley Group	1,125.00	Labor Relations
8711	12/31/2021	Claims	28	106052	Western States Equipment Co.	10,469.90	Service Call - Repair
8714	12/31/2021	Claims	28	106056	Graphic Apparel	1,670.94	Uniforms - FD
8715	12/31/2021	Claims	28	106057	J-U-B Engineers, Inc.	74,152.14	College Place Fiscal Sustainability Plan; College Place Fiscal Sustainability Plan; College Place- SW Sewer Collection System; 2022 CIPP Sewer Lining; Flex Light Industrial Study; WWTP Design; Lift St
8716	12/31/2021	Claims	28	106058	Meier Enterprises, Inc.	15,000.00	Upgrade Council Chambers And Main Entry
8717	12/31/2021	Claims	28	106059	Walla Walla County Auditor	5,469.37	CP Share Direct Election Costs - General Election 11/2/21
8603	12/08/2021	Claims	30	EFT	Navia Benefit Solutions	100.00	FSA Participation Fees- 11/01-11/30/2021
8605	12/01/2021	Claims	30	EFT	Navia Benefit Solutions	220.41	Health Care FSA Disbursement- Wk Ending 11/29/2021

Page: 12

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
8606	12/07/2021	Claims	30	EFT	Navia Benefit Solutions	236.66	Health Care FSA Disbursement-Wk Ending 12/3/2021
8607	12/14/2021	Claims	30	EFT	Navia Benefit Solutions	280.09	Health Care FSA Disbursement-Wk Ending 12/10/2021
8608	12/21/2021	Claims	30	EFT	Navia Benefit Solutions	303.12	Health Care FSA Disbursement-Wk Ending 12/17/2021
8609	12/31/2021	Claims	30	EFT	Navia Benefit Solutions	170.53	Health Care FSA Disbursement-Wk Ending 12/24/2021
			003 Licenses & Permits			132.00	
			006 Charges For Goods & Services			79.20	
			080 Non-Revenues			6.50	
			511 Legislative			10,469.77	
			512 Municipal Court			4,166.74	
			513 Executive			8,475.40	
			514 Finance & Administration			10,348.71	
			515 Legal			20,454.66	
			516 Personnel			8,903.99	
			517 Employee Benefit Program			100.00	
			519 Other General Gov Services			13,331.95	
			520 City Clerk/Records			14,290.54	
			521 Law Enforcement			163,045.03	
			522 Fire Control			66,717.17	
			523 Detention & Correction			5,162.76	
			524 Building Inspection			16,068.22	
			526 Emergency Medical Services			36,945.84	
			558 Planning/Community Development			58,929.70	
			567 Alcohol & Drug Treatment/WW County			386.19	
			573 Spectator & Community Events			7,196.61	
			576 Parks & Recreation			12,984.72	
			589 Non-Expenditures			3,200.88	
			001 Current Expense Fund			461,396.58	
			518 Data Processing Services			44,750.32	
			012 Technology Reserve Fund			44,750.32	
			517 Employee Benefit Program			2,846.50	
			061 Employee Benefit Reserve Fund			2,846.50	
			025 Miscellaneous			79.55	
			515 Legal			75.00	
			542 Road & Street Maintenance			32,792.32	
			543 Road & Street General Admin.			11,505.57	
			544 Engineering			3,005.79	
			100 Street Fund			47,458.23	
			521 Law Enforcement			1,202.54	
			120 Criminal Justice Fund			1,202.54	
			542 Road & Street Maintenance			1,337.26	
			305 Capital Improvement Fund (REET)			1,337.26	
			594 Capital Improvements			48,049.98	
			306 Capital Improvement Fund (REET 2)			48,049.98	
			542 Road & Street Maintenance			102,675.62	
			309 CDBG Projects Fund			102,675.62	
			542 Road & Street Maintenance			12,277.11	
			311 Street Improvement Fund			12,277.11	

CHECK REGISTER

City Of College Place

Time: 09:16:02 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 13

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			519		Other General Gov Services	11,716.08	
		315			Facility Maintenance Reserve Fund (CE)	11,716.08	
			521		Law Enforcement	13,502.99	
			522		Fire Control	52,417.91	
		320			Equipment Reserve Fund	65,920.90	
			542		Road & Street Maintenance	8,680.30	
		330			Economic Development Fund	8,680.30	
			006		Charges For Goods & Services	745.08	
			025		Miscellaneous	159.11	
			534		Water Utilities	116,986.48	
			589		Non-Expenditures	500.00	
		400			Water Fund	118,390.67	
			006		Charges For Goods & Services	3,221.62	
			019		Physical Environment	-42.42	
			025		Miscellaneous	97.23	
			535		Wastewater Utilities	146,189.20	
		401			Wastewater Fund	149,465.63	
			006		Charges For Goods & Services	495.67	
			025		Miscellaneous	44.20	
			531		Stormwater	24,436.85	
		402			Stormwater Fund	24,976.72	
			531		Stormwater	14,748.19	
		403			Stormwater Capital Reserve Fund	14,748.19	
			534		Water Utilities	63,428.24	
		410			Water Capital Reserve Fund	63,428.24	
			100		Direct Federal Grants	725,182.99	
			535		Wastewater Utilities	1,210,495.34	
		411			Wastewater Capital Reserve Fund	1,935,678.33	
			006		Charges For Goods & Services	310.91	
		412			Wastewater Debt Service Fund	310.91	
			006		Charges For Goods & Services	255.20	
		413			Water Capital Improvement Reserve Fund	255.20	
			591		Interest & Debt Service	332,100.00	
		425			Water Revenue Bond Fund	332,100.00	
			548		Equipment Rental & Replacement	53,688.26	
		500			Equipment Rental & Replacement	53,688.26	
			589		Non-Expenditures	1,210.81	
		625			Flexible Benefits Plan Fund	1,210.81	

		Claims:	3,072,480.80
* Transaction Has Mixed Revenue And Expense Accounts	3,502,564.38	Payroll:	430,083.58

CHECK REGISTER

City Of College Place

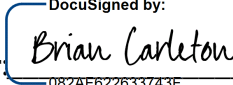
Time: 09:16:02 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 14

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
-------	------	------	--------	-------	----------	--------	------

WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

City Administrator  Finance Director 

DocuSigned by: CC49F05EFDAA47C... DocuSigned by: 082AF622633743F...

WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this _____ day of _____, 2022.

X _____ X _____ X _____
Councilmember Councilmember Councilmember

TREASURER'S REPORT**Fund Totals**

City Of College Place

Time: 09:32:26 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	4,165,900.62	686,146.30	810,839.86	4,041,207.06	99,242.69	3,450.96	0.00	4,143,900.71
005 Current Expense Reserve Fund	377,818.96	-108.85	1.60	377,708.51	0.00	0.00	0.00	377,708.51
012 Technology Reserve Fund	208,133.53	99,940.03	44,163.08	263,910.48	28,571.59	0.00	0.00	292,482.07
061 Employee Benefit Reserve Fund	295,778.13	49,914.79	2,847.76	342,845.16	1,704.00	0.00	0.00	344,549.16
100 Street Fund	297,113.26	21,911.15	63,632.49	255,391.92	13,906.86	0.00	0.00	269,298.78
120 Criminal Justice Fund	46,755.80	-13.46	1,202.74	45,539.60	0.00	56.00	0.00	45,595.60
121 Forfeited Proceeds Fund	2,057.36	-0.59	0.01	2,056.76	0.00	0.00	0.00	2,056.76
130 Hotel/Motel Tax	33,652.06	2,412.31	0.14	36,064.23	0.00	0.00	0.00	36,064.23
201 ULTGO Bond Fund	15,509.25	0.19		15,509.44	0.00	0.00	0.00	15,509.44
235 Commercial Drive Bond Debt Service Fund	143,699.88	6.13	0.31	143,705.70	0.00	0.00	0.00	143,705.70
301 Street Capital Contribution Fund	4,134.86	0.14		4,135.00	0.00	0.00	0.00	4,135.00
305 Capital Improvement Fund (REET)	447,254.15	21,742.23	1,339.16	467,657.22	1,337.26	0.00	0.00	468,994.48
306 Capital Improvement Fund (REET 2)	1,274,527.35	21,503.88	48,055.39	1,247,975.84	4,346.25	0.00	0.00	1,252,322.09
309 CDBG Projects Fund	0.15	175,744.78	175,744.78	0.15	13,353.33	0.00	0.00	13,353.48
311 Street Improvement Fund	125,631.54	-36.19	-60,791.52	186,386.87	12,277.11	0.00	0.00	198,663.98
315 Facility Maintenance Reserve Fund (CE)	338,951.34	149,902.34	11,717.52	477,136.16	0.00	0.00	0.00	477,136.16
320 Equipment Reserve Fund	524,338.19	-151.06	65,923.13	458,264.00	0.00	0.00	0.00	458,264.00
330 Economic Development Fund	609,984.74	20.45	8,680.30	601,324.89	8,680.30	0.00	0.00	610,005.19
340 Economic Development Reserve Fund	64.86	0.00		64.86	0.00	0.00	0.00	64.86
400 Water Fund	710,536.94	132,420.28	368,163.48	474,793.74	29,908.31	0.00	-24,002.19	480,699.86
401 Wastewater Fund	501,071.88	235,631.07	-16,306.43	753,009.38	20,522.57	0.00	-41,178.82	732,353.13
402 Stormwater Fund	554,791.65	47,837.93	33,947.41	568,682.17	4,684.87	0.00	-7,703.52	565,663.52
403 Stormwater Capital Reserve Fund	127,708.62	-36.79	14,748.73	112,923.10	0.00	0.00	0.00	112,923.10
410 Water Capital Reserve Fund	1,370,092.35	203,963.96	63,433.06	1,510,623.25	55,720.33	0.00	0.00	1,566,343.58
411 Wastewater Capital Reserve Fund	3,408,269.24	-179,910.48	1,395,305.43	1,833,053.33	256,513.13	0.00	0.00	2,089,566.46
412 Wastewater Debt Service Fund	85,347.07	246,957.12	2.61	332,301.58	300.68	0.00	-9,260.46	323,341.80
413 Water Capital Improvement Reserve Fund	999,384.17	78,672.73	2.17	1,078,054.73	517.62	0.00	-16,032.98	1,062,539.37
425 Water Revenue Bond Fund	670,768.09	28.58	332,101.45	338,695.22	0.00	0.00	0.00	338,695.22
426 Water Bond Reserve Fund	143,925.78	6.13	0.31	143,931.60	0.00	0.00	0.00	143,931.60
431 Water System Construction Fund	1,194,868.03	-344.24	5.08	1,194,518.71	0.00	0.00	0.00	1,194,518.71
500 Equipment Rental & Replacement	138,244.35	114,523.48	53,688.85	199,078.98	26,458.18	0.00	0.00	225,537.16
625 Flexible Benefits Plan Fund	13,137.41	1,026.48	1,210.81	12,953.08	0.00	0.00	0.00	12,953.08
	18,829,451.61	2,109,710.82	3,419,659.71	17,519,502.72	578,045.08	3,506.96	-98,177.97	18,002,876.79

TREASURER'S REPORT**Account Totals**

City Of College Place

Time: 09:32:26 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 2

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2	2 Petty Cash	1,150.00	0.00	0.00	1,150.00	0.00	0.00	1,150.00
12	12 Banner #2526 Gen Acct	368,379.02	0.00	85.63	368,293.39	0.00	2,178.29	370,471.68
25	25 US Bank #2494 MIA	45,228.64	6,187.70	58.00	51,358.34	0.00	0.00	51,358.34
26	26 CB #2204 CDBG Project	1,017.42	0.00	0.00	1,017.42	0.00	0.00	1,017.42
27	27 CB #2255 Farm Market	2,926.90	0.02	0.00	2,926.92	0.00	0.00	2,926.92
28	28 CB #2158 Public Funds Check	6,622,694.68	2,195,486.51	3,501,743.58	5,316,437.61	-98,177.97	579,373.75	5,797,633.39
29	29 CB #2263 Travel Adv	4,284.79	469.04	0.00	4,753.83	0.00	0.00	4,753.83
30	30 CB #2166 Flex Spend	13,019.10	1,126.48	1,310.81	12,834.77	0.00	0.00	12,834.77
31	31 CB #2220 Public Funds Acct	2,000,132.51	135.89	131.51	2,000,136.89	0.00	0.00	2,000,136.89
32	32 CB #2174 Dev Escrow Acct	8,127.32	0.07	0.00	8,127.39	0.00	0.00	8,127.39
33	33 CB #2298 Pub Funds Inv	501,062.90	4.25	0.00	501,067.15	0.00	0.00	501,067.15
34	34 CB #2182 Capital Mitigation	17,077.13	0.14	0.00	17,077.27	0.00	0.00	17,077.27
35	35 CB #2271 Projects	2,002,775.28	17.01	0.00	2,002,792.29	0.00	0.00	2,002,792.29
36	36 CB #2247 Complete Streets M	405,731.47	3.44	0.00	405,734.91	0.00	0.00	405,734.91
Total Cash:		11,993,607.16	2,203,430.55	3,503,329.53	10,693,708.18	-98,177.97	581,552.04	11,177,082.25
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
4	Acct#00410 LGIP	2,356,124.95	193.26	11.67	2,356,306.54	0.00	0.00	2,356,306.54
24	24 US Bank #0609 Safekeeping I	4,479,719.50	-4,044.00	6,187.50	4,469,488.00	0.00	0.00	4,469,488.00
Total Investments:		6,835,844.45	-3,850.74	6,199.17	6,825,794.54	0.00	0.00	6,825,794.54
		18,829,451.61	2,199,579.81	3,509,528.70	17,519,502.72	-98,177.97	581,552.04	18,002,876.79

TREASURER'S REPORT**Fund Investments By Account**

City Of College Place

Time: 09:32:26 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 3

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
235 000 Commercial Drive Bond Debt Service Fund	62,872.79	20,621.50	5.16	20,626.66	0.31	83,499.14
410 000 Water Equipment Reserve Fund	972,828.46	200,000.00	79.80	200,079.80	4.82	1,172,903.44
412 000 Wastewater Debt Service Fund	526,712.89		43.20	43.20	333,674.70	193,081.39
413 000 Water Capital Reserve Fund	437,259.04	189,103.05	35.87	189,138.92	2.17	626,395.79
425 000 Water & Sewer Revenue Bond Fund	293,480.15		24.07	24.07	96,707.85	196,796.37
426 000 2007 Water/Sewer Bond Reserve Fund	62,971.62	20,653.94	5.16	20,659.10	0.31	83,630.41
4 - Acct#00410 LGIP	2,356,124.95	430,378.49	193.26	430,571.75	430,390.16	2,356,306.54
001 000 Current Expense Fund	1,366,692.39		-1,233.76	-1,233.76	11,293.76	1,354,164.87
005 000 Current Expense Reserve Fund	123,949.74	2,899.41	-111.90	2,787.51	171.20	126,566.05
012 000 Technology Reserve Fund	68,281.64	20,307.86	-61.64	20,246.22	94.31	88,433.55
061 000 Employee Benefit Reserve Fund	97,034.89	18,070.44	-87.59	17,982.85	134.03	114,883.71
100 000 Street Fund	97,472.90		-87.99	-87.99	11,805.83	85,579.08
120 000 Criminal Justice Fund	15,339.01		-13.84	-13.84	65.34	15,259.83
121 000 Forfeited Proceeds Fund	674.95	15.79	-0.61	15.18	0.93	689.20
130 000 Hotel/Motel Tax	11,040.11	1,069.84	-9.97	1,059.87	15.25	12,084.73
305 000 Capital Improvemnt Fund (REET)	146,729.10	10,312.91	-132.45	10,180.46	202.67	156,706.89
306 000 Capital Improvement Fund (REET 2)	418,129.71	1,008.52	-377.46	631.06	577.53	418,183.24
309 000 Myra Road Fund	0.05					0.05
311 000 Street Improvement Fund	41,215.50	21,334.86	-37.20	21,297.66	56.93	62,456.23
315 000 Facility Maintenance Reserve Fund (CE)	111,198.58	48,938.57	-100.38	48,838.19	153.59	159,883.18
320 000 Equipment Reserve Fund	172,017.79		-155.28	-155.28	18,303.19	153,559.32
400 000 Water Fund	233,103.36		-210.43	-210.43	73,794.67	159,098.26
401 000 Wastewater Fund	164,384.89	88,315.88	-148.40	88,167.48	227.05	252,325.32
402 000 Stormwater Fund	182,008.55	8,966.41	-164.30	8,802.11	251.40	190,559.26
403 000 Stormwater Capital Reserve Fund	41,896.92		-37.82	-37.82	4,019.79	37,839.31
411 000 Wastewater Equip Reserve Fund	751,199.93		-678.13	-678.13	136,285.41	614,236.39
431 000 Water System Construction Fund	391,996.16	9,169.47	-353.87	8,815.60	541.43	400,270.33

TREASURER'S REPORT**Fund Investments By Account**

City Of College Place

Time: 09:32:26 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 4

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
500 000 Equipment Rental & Replacement	45,353.33	21,459.48	-40.98	21,418.50	62.63	66,709.20
24 - 24 US Bank #0609 Safekee	4,479,719.50	251,869.44	-4,044.00	247,825.44	258,056.94	4,469,488.00
	6,835,844.45	682,247.93	-3,850.74	678,397.19	688,447.10	6,825,794.54

TREASURER'S REPORT**Fund Investment Totals**

City Of College Place

Time: 09:32:26 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 5

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense Fund	1,366,692.39		-1,233.76	-1,233.76	11,293.76	1,354,164.87	2,687,042.19
005 Current Expense Reserve Fund	123,949.74	2,899.41	-111.90	2,787.51	171.20	126,566.05	251,142.46
012 Technology Reserve Fund	68,281.64	20,307.86	-61.64	20,246.22	94.31	88,433.55	175,476.93
061 Employee Benefit Reserve Fund	97,034.89	18,070.44	-87.59	17,982.85	134.03	114,883.71	227,961.45
100 Street Fund	97,472.90		-87.99	-87.99	11,805.83	85,579.08	169,812.84
120 Criminal Justice Fund	15,339.01		-13.84	-13.84	65.34	15,259.83	30,279.77
121 Forfeited Proceeds Fund	674.95	15.79	-0.61	15.18	0.93	689.20	1,367.56
130 Hotel/Motel Tax	11,040.11	1,069.84	-9.97	1,059.87	15.25	12,084.73	23,979.50
201 ULTGO Bond Fund						0.00	15,509.44
235 Commercial Drive Bond Debt Service Fund	62,872.79	20,621.50	5.16	20,626.66	0.31	83,499.14	60,206.56
301 Street Capital Contribution Fund						0.00	4,135.00
305 Capital Improvement Fund (REET)	146,729.10	10,312.91	-132.45	10,180.46	202.67	156,706.89	310,950.33
306 Capital Improvement Fund (REET 2)	418,129.71	1,008.52	-377.46	631.06	577.53	418,183.24	829,792.60
309 CDBG Projects Fund	0.05					0.05	0.10
311 Street Improvement Fund	41,215.50	21,334.86	-37.20	21,297.66	56.93	62,456.23	123,930.64
315 Facility Maintenance Reserve Fund (CE)	111,198.58	48,938.57	-100.38	48,838.19	153.59	159,883.18	317,252.98
320 Equipment Reserve Fund	172,017.79		-155.28	-155.28	18,303.19	153,559.32	304,704.68
330 Economic Development Fund						0.00	601,324.89
340 Economic Development Reserve Fund						0.00	64.86
400 Water Fund	233,103.36		-210.43	-210.43	73,794.67	159,098.26	315,695.48
401 Wastewater Fund	164,384.89	88,315.88	-148.40	88,167.48	227.05	252,325.32	500,684.06
402 Stormwater Fund	182,008.55	8,966.41	-164.30	8,802.11	251.40	190,559.26	378,122.91
403 Stormwater Capital Reserve Fund	41,896.92		-37.82	-37.82	4,019.79	37,839.31	75,083.79
410 Water Capital Reserve Fund	972,828.46	200,000.00	79.80	200,079.80	4.82	1,172,903.44	337,719.81
411 Wastewater Capital Reserve Fund	751,199.93		-678.13	-678.13	136,285.41	614,236.39	1,218,816.94
412 Wastewater Debt Service Fund	526,712.89		43.20	43.20	333,674.70	193,081.39	139,220.19
413 Water Capital Improvement Reserve Fund	437,259.04	189,103.05	35.87	189,138.92	2.17	626,395.79	451,658.94
425 Water Revenue Bond Fund	293,480.15		24.07	24.07	96,707.85	196,796.37	141,898.85
426 Water Bond Reserve Fund	62,971.62	20,653.94	5.16	20,659.10	0.31	83,630.41	60,301.19
431 Water System Construction Fund	391,996.16	9,169.47	-353.87	8,815.60	541.43	400,270.33	794,248.38
500 Equipment Rental & Replacement	45,353.33	21,459.48	-40.98	21,418.50	62.63	66,709.20	132,369.78
625 Flexible Benefits Plan Fund						0.00	12,953.08
	<u>6,835,844.45</u>	<u>682,247.93</u>	<u>-3,850.74</u>	<u>678,397.19</u>	<u>688,447.10</u>	<u>6,825,794.54</u>	<u>10,693,708.18</u>

Ending fund balance (Page 1) - Investment balance = Available cash.

17,519,502.72

CASH FLOW REPORTCity of College Place
YTD 2021**REVENUES**

Fund #	Fund Name	January*	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$511,035	\$ 2,666,930	\$ 646,151	\$ 741,082	\$ 1,361,711	\$ 1,951,860	\$ 464,088	\$ 457,713	\$ 488,038	\$ 444,596	\$ 1,201,448	\$ 686,146	\$11,620,799
5	Current Expense Fund Reserve	394	(277)	31	0	15	74,898	620	(114)	(439)	(677)	(178)	(109)	74,164
12	Technology Reserve Fund	50,043	(217)	26	(0)	9	99,942	356	(79)	49,537	(422)	(108)	99,940	299,027
61	Employee Benefit Reserve Fund	418	(290)	37	0	15	-104	634	(93)	(354)	(539)	(141)	49,915	49,497
100	Street Fund	13,779	15,129	170,688	13,022	14,841	416,571	21,482	16,586	146,902	17,477	84,825	21,911	953,214
120	Criminal Justice Fund	3,576	(16)	2	3,555	1	-6	42,022	(17)	(64)	3,692	(23)	(13)	52,707
121	Forfeited Proceeds Fund	3	(2)	0	0	0	-1	5	(1)	(2)	(4)	(1)	(1)	(3)
130	Hotel/Motel Tax	512	551	1,044	1,330	2,563	2,249	3,240	3,109	2,189	2,088	2,408	2,412	23,694
201	ULTGO Bond Fund	0	0	99,375	3	1	1	1	0	388,575	8	7	0	487,972
202	99 South End Bond Fund													-
235	Commercial Drive Bond Debt Service Fund	13	10	140,494	9	7	8	15	6	6	10	8	6	140,591
301	Street Capital Contribution Fund	0	0	0	0	0	0	0	0	0	0	0	0	2
305	Capital Improvement Fund (REET)	17,064	13,604	3,408	19,396	22,599	23,013	20,816	20,079	22,597	11,260	26,095	21,742	221,674
306	Capital Improvement Fund (REET 2)	11,348	13,373	3,437	19,397	22,612	522,925	21,413	19,848	21,635	9,777	25,707	21,504	712,974
309	CDBG Projects Fund	0	0	35,332	0		0	0	0	0	0	66,874	175,745	
311	Street Improvement Fund	23,121	(382)	47	(1)	14	235,725	592	(80)	6,030	(124)	(28)	(36)	264,880
315	Facility Maintenance Reserve Fund (CE)	306	(201)	45	(0)	13	99,910	552	(105)	(401)	(608)	(159)	149,902	249,253
320	Equipment Reserve Fund	347	(242)	184,270	3	19	134,116	821	(133)	83,738	(940)	(246)	(151)	401,603
330	Economic Development Fund	30	27	112,045	20	21	20	21	21	25	20	20	20	112,290
340	Economic Development Reserve Fund													-
400	Water Fund	141,980	131,691	124,179	115,424	130,427	173,829	201,162	238,046	224,654	207,377	192,766	132,420	2,013,955
401	Wastewater Fund	223,374	220,921	243,225	219,892	219,044	228,198	271,674	238,422	232,210	223,649	243,157	235,631	2,799,396
402	Stormwater Fund	46,459	52,104	48,556	54,466	90,498	49,673	49,807	55,137	45,890	47,097	57,947	47,838	645,471
403	Stormwater Capital Reserve Fund	483	(338)	100,043	6,761	16	-114	689	(46)	(172)	(265)	(66)	(37)	106,957
410	Water Capital Reserve Fund	34,509	133,678	112,642	107,228	3,966	19,389	52,046	3,958	22,554	16,438	73,962	203,964	784,334
411	Wastewater Capital Reserve Fund	25,402	194,120	94,585	17,500	3,512	710,426	827,183	756,917	1,359,242	1,923,000	2,752,073	(179,910)	8,484,049
412	Wastewater Debt Service Fund	46,529	43,793	47,321	45,625	44,866	44,726	47,203	685,514	46,658	646,265	1,163,145	246,957	3,108,602
413	Water Capital Improvement Reserve Fund	75,678	76,414	78,562	76,728	76,525	77,398	78,725	79,264	75,868	77,791	78,945	78,673	930,572
425	Water & Sewer Revenue Bond Fund	26	23	23	21	19	18	35	15	332,113	46	40	29	332,409
426	2007 Water/Sewer Bond Reserve Fund	11	10	10	9	5	8	15	6	6	10	9	6	104
431	Water System Construction Fund	1,483	(1,034)	133	0	52	11,308	108,402	(362)	(1,389)	(2,142)	(561)	(344)	115,545
500	Equipment Rental & Replacement	741	605	112,950	338	185	70,151	543	147	86,236	(178)	76	114,523	386,317
625	Flexible Benefits Plan Fund	1,118.35	1,118	1,118	1,018	1,018	1,081	1,171	1,126	1,126	1,026	1,026	1,026	12,977
		\$ 1,229,785	\$ 3,561,103	\$ 2,359,780	\$ 1,442,828	\$ 1,994,573	\$ 4,947,219	\$ 2,215,333	\$ 2,574,883	\$ 3,633,008	\$ 3,625,729	\$ 5,969,028	\$ 2,109,711	\$ 35,385,026

*Does not include beginning balances totaling \$ 14,396,114

CASH FLOW REPORTCity of College Place
YTD 2021**EXPENDITURES**

Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$ 441,184	\$ 2,695,824	\$ 878,392	\$ 537,487	\$ 352,467	\$ 1,068,905	\$ 392,156	\$ 548,292	\$ 1,063,782	\$ 413,229	383,562.26	\$ 810,840	\$ 9,586,121
5	Current Expense Reserve Fund	2	2	2	8	(3)	2	2	3	2	2	2.1	2	25
12	Technology Reserve Fund	20,961	13,099	36,011	7,614	7,383	8,396	2,229	62,457	14,620	4,305	22,743.72	44,163	243,983
61	Employee Benefit Reserve Fund	984	1,064	1,064	1,989	2,166	1,144	2,201	2,781	3,970	1,064	4,084.72	2,848	25,361
100	Street Fund	45,950	35,435	233,684	59,909	21,208	169,289	30,045	31,247	137,563	31,648	43,571.46	63,632	903,181
120	Criminal Justice Fund	1,111	1,113	1,078	1,164	1,165	1,081	1,235	1,105	1,543	8,208	2,595.80	1,203	22,601
121	Forfeited Proceeds Fund	0	0	0	0	(0)	0	0	0	0	0	0.01	0	0
130	Hotel/Motel Tax	0	0	0	1	(0)	0	0	3,500	154	13,500	0.17	0	17,156
201	ULTGO Bond Fund				93,528	(3)				300		393,525.00		487,350
202	99 South End Bond Fund													-
235	Commercial Drive Bond Debt Service Fund	0	0	140,484	2	(1)	0	0	0	0	1	0.46	0	140,488
301	Street Capital Contribution Fund			11,925										11,925
305	Capital Improvement Fund (REET)	2	2	2	9	12,332	8,311	603	54,368	2	2	295.83	1,339	77,268
306	Capital Improvement Fund (REET 2)	479	4	4	16	(5)	4	4	10	7	7	6.93	48,055	48,590
309	CDBG Projects Fund			35,332								71,231.40	175,745	282,309
311	Street Improvement Fund	3	13,266	64,670	47,765	4,354	30,604	230,111	145,747	54,909	10,504	-66,874.07	(60,792)	474,268
315	Facility Maintenance Reserve Fund (CE)	12,377	4,048	52,688	40,705	2,889	15,137	7,177	1,969	6,072	2	1.88	11,718	154,783
320	Equipment Reserve Fund	2	186,313	(45,037)	8,646	(6)	38,175	54,393	4	2	3	2.91	65,923	308,419
330	Economic Development Fund			1,470	7,475		65,123	116		4,850		342.88	8,680	88,057
340	Economic Development Reserve Fund													-
400	Water Fund	159,303	124,226	146,245	154,265	125,828	163,496	134,196	165,263	196,754	127,297	136,700.69	368,163	2,001,737
401	Wastewater Fund	125,304	270,476	193,896	167,731	171,719	658,001	67,402	906,886	190,897	258,252	243,192.94	(16,306)	3,237,451
402	Stormwater Fund	34,554	21,348	126,556	22,891	56,364	22,106	21,690	21,829	30,895	21,807	31,563.84	33,947	445,552
403	Stormwater Capital Reserve Fund	2	2	106,003	28,626	(3)	193,380	2	1	967	7,366	11,685.36	14,749	362,781
410	Water Capital Reserve Fund	5	53,475	75,067	37,268	32,662	46,632	39,806	26,845	6,194	16,304	236,983.81	63,433	634,674
411	Wastewater Capital Reserve Fund	2,150	180,868	145,698	438,133	633,835	748,879	733,424	1,025,294	1,360,629	1,860,291	530,558.21	1,395,305	9,055,063
412	Wastewater Debt Service Fund	129,586	1	1	7	(5)	1	2	2	1,350,003	20	5,270.15	3	1,484,891
413	Water Capital Improvement Reserve Fund	3	3	4	21	436,905	3	3	4	602,367	3	2.96	2	1,039,322
425	Water & Sewer Revenue Bond Fund	1	1	1	5	(3)	1	1	1	1	3	2.16	332,101	332,114
426	2007 Water/Sewer Bond Reserve Fund	0	0	0	2	(1)	0	0	0	0	1	0.46	0	5
431	Water System Construction Fund	7	2,824	51,168	28	(9)	7	6	10	7	7	6.64	5	54,065
500	Equipment Rental & Replacement	58,557.34	21,563	27,374	31,298	9,046	29,636	21,968	34,029	30,160	26,098	34,756.25	53,689	378,175
625	Flexible Benefits Plan Fund	1,163	1,340	1,077	1,103	521	660	1,117	514	411	360	566.62	1,211	10,044
		<u>\$ 1,033,691</u>	<u>\$ 3,626,297</u>	<u>\$ 2,284,858</u>	<u>\$ 1,687,696</u>	<u>\$ 1,870,804</u>	<u>\$ 3,268,974</u>	<u>\$ 1,739,890</u>	<u>\$ 3,032,162</u>	<u>\$ 5,057,061</u>	<u>\$ 2,800,284</u>	<u>\$ 2,086,384</u>	<u>\$ 3,419,660</u>	<u>\$ 31,907,761</u>
GAIN/(LOSS)		<u>\$ 196,094</u>	<u>\$ (65,194)</u>	<u>\$ 74,921</u>	<u>\$ (244,869)</u>	<u>\$ 123,769</u>	<u>\$ 1,678,245</u>	<u>\$ 475,443</u>	<u>\$ (457,279)</u>	<u>\$ (1,424,053)</u>	<u>\$ 825,445</u>	<u>\$ 3,882,644</u>	<u>\$ (1,309,949)</u>	<u>\$ 3,477,266</u>

CASH FLOW REPORTCity of College Place
YTD 2021**NET**

Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$69,851	\$ (28,894)	\$ (232,240)	\$ 203,595	\$ 1,009,243	\$ 882,955	\$ 71,931	\$ (90,579)	\$ (575,744)	\$ 31,367	\$ 817,886	\$ (124,694)	\$ 2,034,678
5	Current Expense Fund Reserve	392	(279)	29	(8)	17	74,897	618	(117)	(441)	(679)	(180)	(110)	74,138
12	Technology Reserve Fund	29,082	(13,316)	(35,985)	(7,615)	(7,374)	91,546	(1,874)	(62,536)	34,917	(4,727)	(22,852)	55,777	55,044
61	Employee Benefit Reserve Fund	(566)	(1,354)	(1,027)	(1,988)	(2,151)	(1,249)	(1,567)	(2,875)	(4,325)	(1,604)	(4,226)	47,067	24,136
100	Street Fund	(32,171)	(20,305)	(62,996)	(46,887)	(6,368)	247,282	(8,563)	(14,661)	9,339	(14,171)	41,254	(41,721)	50,032
120	Criminal Justice Fund	2,465	(1,129)	(1,076)	2,391	(1,164)	(1,087)	40,787	(1,122)	(1,607)	(4,517)	(2,619)	(1,216)	30,107
121	Forfeited Proceeds Fund	3	(2)	0	(0)	0	(1)	5	(1)	(2)	(4)	(1)	(1)	(3)
130	Hotel/Motel Tax	512	551	1,043	1,330	2,563	2,248	3,240	(392)	2,035	(11,412)	2,408	2,412	6,539
201	ULTGO Bond Fund	0	0	99,375	(93,525)	4	1	1	0	388,275	8	(393,518)	0	621
202	99 South End Bond Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
235	Commercial Drive Bond Debt Service Fund	12	10	10	7	9	7	14	6	5	9	8	6	103
301	Street Capital Contribution Fund	0	0	(11,925)	0	0	0	0	0	0	0	0	0	(11,923)
305	Capital Improvement Fund (REET)	17,063	13,602	3,406	19,387	10,267	14,703	20,213	(34,289)	22,595	11,257	25,799	20,403	144,406
306	Capital Improvement Fund (REET 2)	10,869	13,369	3,434	19,381	22,617	522,921	21,409	19,838	21,629	9,770	25,700	(26,552)	664,384
309	CDBG Projects Fund	0	0	0	0	-	0	0	0	0	0	(4,357)	-	(4,357)
311	Street Improvement Fund	23,118	(13,647)	(64,623)	(47,766)	(4,340)	205,121	(229,519)	(145,827)	(48,879)	(10,628)	66,846	60,755	(209,388)
315	Facility Maintenance Reserve Fund (CE)	(12,071)	(4,249)	(52,643)	(40,705)	(2,876)	84,773	(6,625)	(2,074)	(6,473)	(610)	(161)	138,185	94,470
320	Equipment Reserve Fund	346	(186,554)	229,307	(8,643)	25	95,941	(53,571)	(137)	83,736	(943)	(249)	(66,074)	93,183
330	Economic Development Fund	30	27	110,575	(7,455)	21	(65,103)	(95)	21	(4,825)	20	(323)	(8,660)	24,234
340	Economic Development Reserve Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
400	Water Fund	(17,323)	7,465	(22,065)	(38,842)	4,599	10,333	66,966	72,783	27,900	80,080	56,065	(235,743)	12,219
401	Wastewater Fund	98,070	(49,555)	49,329	52,161	47,325	(429,803)	204,272	(668,464)	41,313	(34,604)	(36)	251,938	(438,055)
402	Stormwater Fund	11,905	30,756	(78,001)	31,575	34,134	27,566	28,117	33,308	14,994	25,290	26,383	13,891	199,919
403	Stormwater Capital Reserve Fund	481	(340)	(5,960)	(21,865)	20	(193,494)	687	(47)	(1,138)	(7,631)	(11,751)	(14,786)	(255,824)
410	Water Capital Reserve Fund	34,504	80,203	37,575	69,959	(28,696)	(27,242)	12,240	(22,886)	16,360	134	(163,021)	140,531	149,660
411	Wastewater Capital Reserve Fund	23,252	13,252	(51,113)	(420,633)	(630,323)	(38,453)	93,759	(268,377)	(1,387)	62,710	2,221,514	(1,575,216)	(571,015)
412	Wastewater Debt Service Fund	(83,056)	43,791	47,320	45,618	44,871	44,725	47,202	685,512	(1,303,345)	646,245	1,157,875	246,955	1,623,711
413	Water Capital Improvement Reserve Fund	75,675	76,411	78,558	76,707	(360,380)	77,395	78,722	79,260	(526,499)	77,788	78,942	78,671	(108,750)
425	Water & Sewer Revenue Bond Fund	25	23	22	16	22	17	34	14	332,113	43	37	(332,073)	294
426	2007 Water/Sewer Bond Reserve Fund	11	10	10	7	6	7	14	6	5	9	8	6	99
431	Water System Construction Fund	1,476	(3,857)	(51,036)	(28)	61	11,302	108,396	(372)	(1,396)	(2,149)	(568)	(349)	61,480
500	Equipment Rental & Replacement	(57,817)	(20,958)	85,577	(30,960)	(8,862)	40,515	(21,425)	(33,882)	56,076	(26,276)	(34,680)	60,835	8,142
625	Flexible Benefits Plan Fund	(45)	(222)	41	(85)	498	421	54	613	715	667	460	(184)	2,933
		<u>\$ 196,094</u>	<u>\$ (65,194)</u>	<u>\$ 74,921</u>	<u>\$ (244,869)</u>	<u>\$ 123,769</u>	<u>\$ 1,678,245</u>	<u>\$ 475,443</u>	<u>\$ (457,279)</u>	<u>\$ (1,424,053)</u>	<u>\$ 825,445</u>	<u>\$ 3,882,644</u>	<u>\$ (1,309,949)</u>	<u>\$ 3,755,218</u>

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 1

001 Current Expense Fund		01/01/2021 To: 12/31/2021		
Revenues	Amt Budgeted	Revenues	Remaining	
035 Other Miscellaneous	0.00	0.00	0.00	100.0%

002 Taxes

001 General Property Tax	1,998,482.00	2,048,307.99	(49,825.99)	0.0%
002 Retail Sales & Use Tax	2,169,000.00	2,505,476.86	(336,476.86)	0.0%
003 Business Tax	1,399,000.00	1,431,385.97	(32,385.97)	0.0%
005 Emergency Services	360,000.00	431,255.99	(71,255.99)	0.0%
002 Taxes	5,926,482.00	6,416,426.81	(489,944.81)	0.0%
002 Taxes	5,926,482.00	6,416,426.81	(489,944.81)	0.0%

003 Permits & Licenses

001 Licenses & Permits	80,000.00	88,752.52	(8,752.52)	0.0%
002 Non-Business License & Permits	385,000.00	272,721.45	112,278.55	29.2%
003 Fire - Nuisance Abatement Notice	0.00	0.00	0.00	100.0%
003 Licenses & Permits	465,000.00	361,473.97	103,526.03	22.3%
003 Permits & Licenses	465,000.00	361,473.97	103,526.03	22.3%

006 Charges For Goods & Services

001 Charges For Goods & Services	0.00	0.00	0.00	100.0%
002 General Government	0.00	2.75	(2.75)	0.0%
004 Fines / Penalties / Charges	0.00	0.00	0.00	100.0%
005 Building Dept	0.00	0.00	0.00	100.0%
006 Engineering	15,000.00	0.00	15,000.00	100.0%
007 Planning & Development	13,050.00	17,397.63	(4,347.63)	0.0%
008 Fire Department	177,700.00	221,505.63	(43,805.63)	0.0%
006 Charges For Goods & Services	205,750.00	238,906.01	(33,156.01)	0.0%
000	2,000.00	8,262.20	(6,262.20)	0.0%
001 Security Of Persons & Property	0.00	0.00	0.00	100.0%
010 Security Of Persons/Property	2,000.00	8,262.20	(6,262.20)	0.0%
012 Court Fines And Forfeitures	0.00	0.00	0.00	100.0%
516 Personnel	0.00	0.00	0.00	100.0%
524 Building Inspection	1,600.00	3,057.00	(1,457.00)	0.0%
006 Charges For Goods & Services	209,350.00	250,225.21	(40,875.21)	0.0%

012 Fines & Forfeits

012 Court Fines And Forfeitures	3,100.00	3,302.18	(202.18)	0.0%
013 Non-court Fines / Penalties	0.00	0.00	0.00	100.0%
512 Municipal Court	35,000.00	44,118.58	(9,118.58)	0.0%
012 Fines & Forfeits	38,100.00	47,420.76	(9,320.76)	0.0%

019 Physical Environment

001 Physical Environment	0.00	0.00	0.00	100.0%
--------------------------	------	------	------	--------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 2

001 Current Expense Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

019 Physical Environment

002 Economic Environment	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%

025 Miscellaneous

001 Beginning Balances	0.00	2.00	(2.00)	0.0%
001 Interest & Other Earnings	38,000.00	(6,247.29)	44,247.29	116.4%
002 Rents & Leases	105,000.00	105,443.53	(443.53)	0.0%
005 Other Miscellaneous Revenue	50,000.00	82,803.51	(32,803.51)	0.0%
007 Application Fees	0.00	0.00	0.00	100.0%
010 Judgements & Settlements	0.00	0.00	0.00	100.0%
025 Miscellaneous	193,000.00	181,999.75	11,000.25	5.7%
522 Fire Control	0.00	0.00	0.00	100.0%
025 Miscellaneous	193,000.00	182,001.75	10,998.25	5.7%

030 Contributions / Donations Priv

003 Police Dept Donations	19,000.00	15,551.67	3,448.33	18.1%
004 Other Donations	15,000.00	29,600.00	(14,600.00)	0.0%
005 Fire Dept Donations	0.00	0.00	0.00	100.0%
030 Contr & Donations Priv Sources	34,000.00	45,151.67	(11,151.67)	0.0%
030 Contributions / Donations Priv	34,000.00	45,151.67	(11,151.67)	0.0%

070 Interfund Transfers

000	52,004.00	0.00	52,004.00	100.0%
070 Operating Transfers	52,004.00	0.00	52,004.00	100.0%
070 Interfund Transfers	52,004.00	0.00	52,004.00	100.0%

100 Grants

001 Direct Federal Grants	0.00	0.00	0.00	100.0%
002 Police Dept Grants	0.00	2,828.22	(2,828.22)	0.0%
003 Fire Dept Grants	0.00	2,857.14	(2,857.14)	0.0%
100 Direct Federal Grants	0.00	5,685.36	(5,685.36)	0.0%
001 Indirect Federal Grants	0.00	0.00	0.00	100.0%
002 Police Department Grants	0.00	1,137.30	(1,137.30)	0.0%
101 Indirect Federal Grants	0.00	1,137.30	(1,137.30)	0.0%
000	0.00	0.00	0.00	100.0%
001 State Grants	7,500.00	72,190.34	(64,690.34)	0.0%

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 3

001 Current Expense Fund		01/01/2021 To: 12/31/2021		
Revenues	Amt Budgeted	Revenues	Remaining	
105 State Grants				
002 Police Department Grants	0.00	1,222.90	(1,222.90)	0.0%
003 Planning Department	0.00	0.00	0.00	100.0%
005 Fire Department Grants	4,200.00	79,735.62	(75,535.62)	0.0%
105 State Grants	11,700.00	153,148.86	(141,448.86)	0.0%
100 Grants	11,700.00	159,971.52	(148,271.52)	0.0%
106 State Shared Revenues				
107 State Entitlements	243,917.00	321,404.13	(77,487.13)	0.0%
106 State Shared Revenues	243,917.00	321,404.13	(77,487.13)	0.0%
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%
109 Federal Revenues				
109 Federal Revenues	0.00	1,386,751.93	(1,386,751.93)	0.0%
109 Federal Revenues	0.00	1,386,751.93	(1,386,751.93)	0.0%
380 Non-Revenues				
000	0.00	2,991.10	(2,991.10)	0.0%
003 Agency & Other Type Deposits	0.00	2,303,574.50	(2,303,574.50)	0.0%
004 Sales Tax Collected	0.00	0.00	0.00	100.0%
005 Non-Revenues	5,000.00	3,098.00	1,902.00	38.0%
006 Developer / Deposits	0.00	25.93	(25.93)	0.0%
080 Non-Revenues	5,000.00	2,309,689.53	(2,304,689.53)	0.0%
380 Non-Revenues	5,000.00	2,309,689.53	(2,304,689.53)	0.0%
516 Human Resources				
001 Administration	0.00	26,627.00	(26,627.00)	0.0%
516 Personnel	0.00	26,627.00	(26,627.00)	0.0%
516 Human Resources	0.00	26,627.00	(26,627.00)	0.0%
519 General Government Services				
019 Physical Environment	0.00	2,624.02	(2,624.02)	0.0%
519 General Government Services	0.00	2,624.02	(2,624.02)	0.0%
522 Fire Department				

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 4

001 Current Expense Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

522 Fire Control

010 Mobilization Program	82,000.00	106,895.51	(24,895.51)	0.0%
522 Fire Control	82,000.00	106,895.51	(24,895.51)	0.0%
522 Fire Department	82,000.00	106,895.51	(24,895.51)	0.0%

532 Public Works & Engineering

532	0.00	0.00	0.00	100.0%
532 Public Works & Engineering	0.00	0.00	0.00	100.0%

573 Spectator & Community Events

036 Recreation Chrgs/Fees	5,000.00	4,094.70	905.30	18.1%
573 Spectator & Community Events	5,000.00	4,094.70	905.30	18.1%

576 Parks & Recreation

036 Recreation Chrgs/Fees	0.00	0.00	0.00	100.0%
576 Parks & Recreation	0.00	0.00	0.00	100.0%

Fund Revenues:	7,265,553.00	11,620,758.51	(4,355,205.51)	0.0%
-----------------------	---------------------	----------------------	-----------------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

012 Fines & Forfeits

514 Finance & Administration	0.00	127.15	(127.15)	0.0%
012 Fines & Forfeits	0.00	127.15	(127.15)	0.0%

070 Interfund Transfers

000	1,853,434.00	2,003,434.00	(150,000.00)	0.0%
080 Operations/General	0.00	0.00	0.00	100.0%
070 Operating Transfers	1,853,434.00	2,003,434.00	(150,000.00)	0.0%
070 Interfund Transfers	1,853,434.00	2,003,434.00	(150,000.00)	0.0%

100 Grants

521 Law Enforcement	0.00	0.00	0.00	100.0%
558 Planning/Community Development	0.00	43,169.31	(43,169.31)	0.0%
100 Grants	0.00	43,169.31	(43,169.31)	0.0%

511 Legislative

001 Administrative	15,910.00	15,049.81	860.19	5.4%
002 Official Publication Service	1,500.00	1,322.54	177.46	11.8%
003 Training	2,300.00	670.89	1,629.11	70.8%

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 5

001 Current Expense Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

511 Legislative

004 Legislative Services	34,111.00	33,686.43	424.57	1.2%
005 Election Costs	36,000.00	30,506.94	5,493.06	15.3%
511 Legislative	89,821.00	81,236.61	8,584.39	9.6%
515 Legal	2,000.00	0.00	2,000.00	100.0%
511 Legislative	91,821.00	81,236.61	10,584.39	11.5%

512 Municipal Court

512 Municipal Court	170,000.00	166,671.18	3,328.82	2.0%
515 Legal	3,000.00	0.00	3,000.00	100.0%
512 Municipal Court	173,000.00	166,671.18	6,328.82	3.7%

513 Executive

001 Administration	119,541.00	112,195.09	7,345.91	6.1%
003 Administrative Support Assist.	200.00	200.00	0.00	0.0%
513 Executive	119,741.00	112,395.09	7,345.91	6.1%
515 Legal	750.00	1,770.00	(1,020.00)	0.0%
519 Other General Gov Services	7,550.00	8,128.00	(578.00)	0.0%
513 Executive	128,041.00	122,293.09	5,747.91	4.5%

514 Finance Department

514 Finance & Administration	140,432.00	137,263.17	3,168.83	2.3%
515 Legal	300.00	0.00	300.00	100.0%
514 Finance Department	140,732.00	137,263.17	3,468.83	2.5%

515 Legal

000	60,000.00	33,728.63	26,271.37	43.8%
001 Administration	0.00	48,240.79	(48,240.79)	0.0%
515 Legal	60,000.00	81,969.42	(21,969.42)	0.0%
515 Legal	60,000.00	81,969.42	(21,969.42)	0.0%

516 Human Resources

515 Legal	250.00	0.00	250.00	100.0%
000	800.00	1,000.00	(200.00)	0.0%
001 Administration	103,002.00	95,507.45	7,494.55	7.3%
002 Wellness Program Supplies	1,975.00	1,068.51	906.49	45.9%
516 Personnel	105,777.00	97,575.96	8,201.04	7.8%
517 Employee Benefit Program	1,200.00	2,200.00	(1,000.00)	0.0%

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 6

001 Current Expense Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
516 Human Resources	107,227.00	99,775.96	7,451.04	6.9%

519 General Government Services

519 Other General Gov Services	0.00	0.00	0.00	100.0%
519 General Government Services	0.00	0.00	0.00	100.0%

520 City Clerk/Records

515 Legal	1,500.00	555.00	945.00	63.0%
520 City Clerk/Records	160,788.00	131,354.05	29,433.95	18.3%
520 City Clerk/Records	162,288.00	131,909.05	30,378.95	18.7%

521 Police Operations

030 Contr & Donations Priv Sources	0.00	0.00	0.00	100.0%
515 Legal	5,000.00	11,482.50	(6,482.50)	0.0%
001 Administration	231,262.00	229,059.19	2,202.81	1.0%
002 Investigation	128,578.00	124,033.03	4,544.97	3.5%
003 Patrol	1,213,191.00	1,261,987.86	(48,796.86)	0.0%
004 School Resource Officer	93,924.00	98,416.38	(4,492.38)	0.0%
005 Crime Prevention	575.00	(1.01)	576.01	100.2%
006 Training	35,900.00	9,065.39	26,834.61	74.7%
007 Traffic Policing	341,513.00	361,541.69	(20,028.69)	0.0%
008 Support Services	238,200.00	215,500.57	22,699.43	9.5%
009 Criminal Justice	0.00	0.00	0.00	100.0%
012 Special Enforcement	91,190.00	108,777.60	(17,587.60)	0.0%
521 Law Enforcement	2,374,333.00	2,408,380.70	(34,047.70)	0.0%
523 Detention & Correction	33,150.00	33,281.02	(131.02)	0.0%
539 Special Enforcement	2,000.00	0.00	2,000.00	100.0%
521 Police Operations	2,414,483.00	2,453,144.22	(38,661.22)	0.0%

522 Fire Department

515 Legal	1,000.00	0.00	1,000.00	100.0%
001 Administration	19,400.00	21,224.28	(1,824.28)	0.0%
002 Fire Suppression	404,842.00	341,830.47	63,011.53	15.6%
003 Fire Prevention/Investigation	63,682.00	57,248.65	6,433.35	10.1%
004 Training	127,676.00	106,418.11	21,257.89	16.6%
005 Facilities	46,400.00	48,228.80	(1,828.80)	0.0%
009 Grants - FEMA	0.00	2,673.24	(2,673.24)	0.0%
010 Mobilization Program	3,600.00	53,570.03	(49,970.03)	0.0%
014 Long Term Debt - Equipment	0.00	0.00	0.00	100.0%
522 Fire Control	665,600.00	631,193.58	34,406.42	5.2%
001 Administration	1,000.00	6,338.25	(5,338.25)	0.0%
002 Training	5,750.00	5,256.39	493.61	8.6%
003 Rescue & Emergency Aif	545,664.00	490,255.90	55,408.10	10.2%
008 Emergency Med Servs - Rescue	2,000.00	0.00	2,000.00	100.0%

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 7

001 Current Expense Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

526 Emergency Medical Services

526 Emergency Medical Services	554,414.00	501,850.54	52,563.46	9.5%
--------------------------------	------------	------------	-----------	------

522 Fire Department	1,221,014.00	1,133,044.12	87,969.88	7.2%
----------------------------	---------------------	---------------------	------------------	-------------

524 Building / Facilities / ISM

515 Legal	500.00	0.00	500.00	100.0%
-----------	--------	------	--------	--------

001 Facilities	113,369.00	107,727.35	5,641.65	5.0%
----------------	------------	------------	----------	------

002 Miscellaneous	49,900.00	51,248.30	(1,348.30)	0.0%
-------------------	-----------	-----------	------------	------

003 Annex Facility	7,000.00	3,839.44	3,160.56	45.2%
--------------------	----------	----------	----------	-------

519 Other General Gov Services	170,269.00	162,815.09	7,453.91	4.4%
--------------------------------	------------	------------	----------	------

524 Building Inspection	201,979.00	191,638.43	10,340.57	5.1%
-------------------------	------------	------------	-----------	------

524 Building / Facilities / ISM	372,748.00	354,453.52	18,294.48	4.9%
--	-------------------	-------------------	------------------	-------------

525 Intergovernmental Services

525 Emergency Services	8,481.00	9,403.00	(922.00)	0.0%
------------------------	----------	----------	----------	------

525 Intergovernmental Services	8,481.00	9,403.00	(922.00)	0.0%
---------------------------------------	-----------------	-----------------	-----------------	-------------

531 Stormwater

531 Stormwater	0.00	(9,418.50)	9,418.50	100.0%
----------------	------	------------	----------	--------

531 Stormwater	0.00	(9,418.50)	9,418.50	100.0%
-----------------------	-------------	-------------------	-----------------	---------------

532 Public Works & Engineering

515 Legal	2,500.00	187.50	2,312.50	92.5%
-----------	----------	--------	----------	-------

532 Public Works & Engineering	2,500.00	187.50	2,312.50	92.5%
---	-----------------	---------------	-----------------	--------------

548 Equipment Rental & Replacement

548 Equipment Rental & Replacement	61,075.00	29,425.56	31,649.44	51.8%
------------------------------------	-----------	-----------	-----------	-------

548 Equipment Rental & Replacement	61,075.00	29,425.56	31,649.44	51.8%
---	------------------	------------------	------------------	--------------

557 Tourism

557 Economic Development	0.00	0.00	0.00	100.0%
--------------------------	------	------	------	--------

557 Tourism	0.00	0.00	0.00	100.0%
--------------------	-------------	-------------	-------------	---------------

558 Planning/Community Development

515 Legal	16,000.00	6,817.50	9,182.50	57.4%
-----------	-----------	----------	----------	-------

001 Planning	335,519.00	222,848.06	112,670.94	33.6%
--------------	------------	------------	------------	-------

002 Development	30,445.00	39,525.78	(9,080.78)	0.0%
-----------------	-----------	-----------	------------	------

558 Planning/Community Development	365,964.00	262,373.84	103,590.16	28.3%
------------------------------------	------------	------------	------------	-------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 8

001 Current Expense Fund			01/01/2021 To: 12/31/2021	
Expenditures	Amt Budgeted	Expenditures	Remaining	
558 Planning/Community Development	381,964.00	269,191.34	112,772.66	29.5%
565 Welfare				
565 Welfare Services	0.00	0.00	0.00	100.0%
565 Welfare	0.00	0.00	0.00	100.0%
567 Alcohol & Drug Treatment				
567 Alcohol & Drug Treatment/WW County	3,000.00	2,555.24	444.76	14.8%
567 Alcohol & Drug Treatment	3,000.00	2,555.24	444.76	14.8%
572 Library / Community Events				
572 Library Services	0.00	0.00	0.00	100.0%
572 Library / Community Events	0.00	0.00	0.00	100.0%
573 Spectator & Community Events				
001 Spectator & Community Events	69,090.00	39,644.92	29,445.08	42.6%
003 Farmer's Market	500.00	15.24	484.76	97.0%
573 Spectator & Community Events	69,590.00	39,660.16	29,929.84	43.0%
573 Spectator & Community Events	69,590.00	39,660.16	29,929.84	43.0%
576 Parks & Recreation				
515 Legal	0.00	150.00	(150.00)	0.0%
575 Cultural & Recreational	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
001 Administration	25,651.00	34,104.61	(8,453.61)	0.0%
002 Recreational Services	119,830.00	127,903.50	(8,073.50)	0.0%
003 Recreational Materials/Equip.	30,000.00	7,500.00	22,500.00	75.0%
576 Parks & Recreation	175,481.00	169,508.11	5,972.89	3.4%
576 Parks & Recreation	175,481.00	169,658.11	5,822.89	3.3%
580 Non-Expenditures				
589 Non-Expenditures	12,100.00	2,416,876.47	(2,404,776.47)	0.0%
580 Non-Expenditures	12,100.00	2,416,876.47	(2,404,776.47)	0.0%
596 Capital Expenditures				
515 Legal	0.00	0.00	0.00	100.0%
596 Capital Expenditures	0.00	0.00	0.00	100.0%
Fund Expenditures:	7,438,979.00	9,736,029.68	(2,297,050.68)	0.0%

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 9

001 Current Expense Fund

01/01/2021 To: 12/31/2021

Fund Excess/(Deficit):	(173,426.00)	1,884,728.83
-------------------------------	---------------------	---------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 10

005 Current Expense Reserve Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

001 Interest & Other Earnings	1,000.00	(836.42)	1,836.42	183.6%
025 Miscellaneous	1,000.00	(836.42)	1,836.42	183.6%
025 Miscellaneous	1,000.00	(836.42)	1,836.42	183.6%

070 Interfund Transfers

070 Operating Transfers	75,000.00	75,000.00	0.00	0.0%
070 Interfund Transfers	75,000.00	75,000.00	0.00	0.0%

Fund Revenues:	76,000.00	74,163.58	1,836.42	2.4%
-----------------------	------------------	------------------	-----------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	0.00	25.46	(25.46)	0.0%
025 Miscellaneous	0.00	25.46	(25.46)	0.0%
025 Miscellaneous	0.00	25.46	(25.46)	0.0%

Fund Expenditures:	0.00	25.46	(25.46)	0.0%
---------------------------	-------------	--------------	----------------	-------------

Fund Excess/(Deficit):	76,000.00	74,138.12
-------------------------------	------------------	------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 11

012 Technology Reserve Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

025 Miscellaneous	3,000.00	(513.01)	3,513.01	117.1%
-------------------	----------	----------	----------	--------

025 Miscellaneous	3,000.00	(513.01)	3,513.01	117.1%
--------------------------	-----------------	-----------------	-----------------	---------------

070 Interfund Transfers

070 Operating Transfers	200,000.00	200,000.00	0.00	0.0%
-------------------------	------------	------------	------	------

070 Interfund Transfers	200,000.00	200,000.00	0.00	0.0%
--------------------------------	-------------------	-------------------	-------------	-------------

100 Grants

101 Indirect Federal Grants	0.00	99,540.00	(99,540.00)	0.0%
-----------------------------	------	-----------	-------------	------

100 Grants	0.00	99,540.00	(99,540.00)	0.0%
-------------------	-------------	------------------	--------------------	-------------

Fund Revenues:	203,000.00	299,026.99	(96,026.99)	0.0%
-----------------------	-------------------	-------------------	--------------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

518 Data Processing

025 Miscellaneous	40.00	16.42	23.58	59.0%
-------------------	-------	-------	-------	-------

518 Data Processing Services	288,118.00	243,966.49	44,151.51	15.3%
------------------------------	------------	------------	-----------	-------

518 Data Processing	288,158.00	243,982.91	44,175.09	15.3%
----------------------------	-------------------	-------------------	------------------	--------------

Fund Expenditures:	288,158.00	243,982.91	44,175.09	15.3%
---------------------------	-------------------	-------------------	------------------	--------------

Fund Excess/(Deficit):	(85,158.00)	55,044.08
-------------------------------	--------------------	------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 12

061 Employee Benefit Reserve Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

025 Miscellaneous	3,000.00	(503.17)	3,503.17	116.8%
-------------------	----------	----------	----------	--------

025 Miscellaneous	3,000.00	(503.17)	3,503.17	116.8%
--------------------------	-----------------	-----------------	-----------------	---------------

070 Interfund Transfers

070 Operating Transfers	50,000.00	50,000.00	0.00	0.0%
-------------------------	-----------	-----------	------	------

070 Interfund Transfers	50,000.00	50,000.00	0.00	0.0%
--------------------------------	------------------	------------------	-------------	-------------

Fund Revenues:	53,000.00	49,496.83	3,503.17	6.6%
-----------------------	------------------	------------------	-----------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

516 Human Resources

517 Employee Benefit Program	87,000.00	25,337.55	61,662.45	70.9%
------------------------------	-----------	-----------	-----------	-------

562 Employee Benefit Reserve	65.00	23.39	41.61	64.0%
------------------------------	-------	-------	-------	-------

516 Human Resources	87,065.00	25,360.94	61,704.06	70.9%
----------------------------	------------------	------------------	------------------	--------------

Fund Expenditures:	87,065.00	25,360.94	61,704.06	70.9%
---------------------------	------------------	------------------	------------------	--------------

Fund Excess/(Deficit):	(34,065.00)	24,135.89
-------------------------------	--------------------	------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 13

100 Street Fund		01/01/2021 To: 12/31/2021		
Revenues	Amt Budgeted	Revenues	Remaining	
002 Taxes				
002 Taxes	0.00	0.00	0.00	100.0%
002 Taxes	0.00	0.00	0.00	100.0%
003 Permits & Licenses				
003 Licenses & Permits	5,000.00	9,525.00	(4,525.00)	0.0%
003 Permits & Licenses	5,000.00	9,525.00	(4,525.00)	0.0%
006 Charges For Goods & Services				
006 Charges For Goods & Services	0.00	0.00	0.00	100.0%
006 Charges For Goods & Services	0.00	0.00	0.00	100.0%
025 Miscellaneous				
001 Interest & Other Earnings	2,000.00	(797.30)	2,797.30	139.9%
005 Other Miscellaneous Revenue	0.00	69,459.96	(69,459.96)	0.0%
011 Project Plans & Specs Payments	0.00	0.00	0.00	100.0%
025 Miscellaneous	2,000.00	68,662.66	(66,662.66)	0.0%
025 Miscellaneous	2,000.00	68,662.66	(66,662.66)	0.0%
070 Interfund Transfers				
070 Operating Transfers	500,000.00	650,000.00	(150,000.00)	0.0%
070 Interfund Transfers	500,000.00	650,000.00	(150,000.00)	0.0%
100 Grants				
101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
001 State Grants	0.00	19,913.04	(19,913.04)	0.0%
005 Fire Department Grants	0.00	0.00	0.00	100.0%
105 State Grants	0.00	19,913.04	(19,913.04)	0.0%
100 Grants	0.00	19,913.04	(19,913.04)	0.0%
106 State Shared Revenues				
107 State Entitlements	220,833.00	199,547.26	21,285.74	9.6%
106 State Shared Revenues	220,833.00	199,547.26	21,285.74	9.6%
542 Street Department				
019 Physical Environment	0.00	5,565.83	(5,565.83)	0.0%
542 Street Department	0.00	5,565.83	(5,565.83)	0.0%

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 14

100 Street Fund		01/01/2021 To: 12/31/2021		
Revenues	Amt Budgeted	Revenues	Remaining	
Fund Revenues:	727,833.00	953,213.79	(225,380.79)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	25.00	423.91	(398.91)	0.0%
025 Miscellaneous	25.00	423.91	(398.91)	0.0%
025 Miscellaneous	25.00	423.91	(398.91)	0.0%
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%
100 Grants				
544 Engineering	0.00	19,913.04	(19,913.04)	0.0%
100 Grants	0.00	19,913.04	(19,913.04)	0.0%
542 Street Department				
515 Legal	0.00	75.00	(75.00)	0.0%
004 Traveled Way	180,786.00	163,996.07	16,789.93	9.3%
005 Street Lighting	42,000.00	33,473.20	8,526.80	20.3%
006 Traffic Control Devices	101,104.00	83,441.98	17,662.02	17.5%
007 Snow & Ice Removal	36,529.00	34,106.07	2,422.93	6.6%
008 Street Cleaning	0.00	0.00	0.00	100.0%
009 Roadside	56,353.00	59,640.67	(3,287.67)	0.0%
011 Interfund Transfers	250,000.00	480,250.00	(230,250.00)	0.0%
012 Capital Projects	0.00	0.00	0.00	100.0%
542 Road & Street Maintenance	666,772.00	854,907.99	(188,135.99)	0.0%
001 Administration	48,847.00	70,521.48	(21,674.48)	0.0%
002 General Services	19,400.00	19,441.48	(41.48)	0.0%
004 Training	1,000.00	1,122.60	(122.60)	0.0%
543 Road & Street General Admin.	69,247.00	91,085.56	(21,838.56)	0.0%
542 Street Department	736,019.00	946,068.55	(210,049.55)	0.0%
544 Engineering				
544 Engineering	76,465.00	36,775.81	39,689.19	51.9%
544 Engineering	76,465.00	36,775.81	39,689.19	51.9%
Fund Expenditures:	812,509.00	1,003,181.31	(190,672.31)	0.0%

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 15

100 Street Fund

01/01/2021 To: 12/31/2021

Fund Excess/(Deficit):	(84,676.00)	(49,967.52)
-------------------------------	--------------------	--------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 16

120 Criminal Justice Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

001 Interest & Other Earnings	250.00	(178.78)	428.78	171.5%
025 Miscellaneous	250.00	(178.78)	428.78	171.5%
025 Miscellaneous	250.00	(178.78)	428.78	171.5%

100 Grants

100 Direct Federal Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

106 State Shared Revenues

107 State Entitlements	14,670.00	14,676.94	(6.94)	0.0%
106 State Shared Revenues	14,670.00	14,676.94	(6.94)	0.0%

511 Legislative

521 Law Enforcement	0.00	38,209.00	(38,209.00)	0.0%
511 Legislative	0.00	38,209.00	(38,209.00)	0.0%

Fund Revenues:	14,920.00	52,707.16	(37,787.16)	0.0%
-----------------------	------------------	------------------	--------------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	0.00	2.37	(2.37)	0.0%
025 Miscellaneous	0.00	2.37	(2.37)	0.0%
025 Miscellaneous	0.00	2.37	(2.37)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

521 Police Operations

003 Patrol	0.00	0.00	0.00	100.0%
004 School Resource Officer	13,663.00	14,318.16	(655.16)	0.0%
009 Criminal Justice	17,000.00	8,280.00	8,720.00	51.3%
521 Law Enforcement	30,663.00	22,598.16	8,064.84	26.3%

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 17

120 Criminal Justice Fund			01/01/2021 To: 12/31/2021	
Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Police Operations	30,663.00	22,598.16	8,064.84	26.3%
Fund Expenditures:	30,663.00	22,600.53	8,062.47	26.3%
Fund Excess/(Deficit):	(15,743.00)	30,106.63		

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 18

121 Forfeited Proceeds Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

012 Fines & Forfeits

012 Court Fines And Forfeitures	500.00	0.00	500.00	100.0%
---------------------------------	--------	------	--------	--------

012 Fines & Forfeits	500.00	0.00	500.00	100.0%
---------------------------------	---------------	-------------	---------------	---------------

025 Miscellaneous

001 Interest & Other Earnings	0.00	(11.73)	11.73	100.0%
-------------------------------	------	---------	-------	--------

025 Miscellaneous	0.00	(11.73)	11.73	100.0%
-------------------	------	---------	-------	--------

035 Other Miscellaneous	25.00	8.14	16.86	67.4%
-------------------------	-------	------	-------	-------

025 Miscellaneous	25.00	(3.59)	28.59	114.4%
--------------------------	--------------	---------------	--------------	---------------

100 Grants

100 Direct Federal Grants	0.00	0.00	0.00	100.0%
---------------------------	------	------	------	--------

100 Grants	0.00	0.00	0.00	100.0%
-------------------	-------------	-------------	-------------	---------------

Fund Revenues:	525.00	(3.59)	528.59	100.7%
-----------------------	---------------	---------------	---------------	---------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	0.00	0.14	(0.14)	0.0%
-----	------	------	--------	------

025 Miscellaneous	0.00	0.14	(0.14)	0.0%
-------------------	------	------	--------	------

025 Miscellaneous	0.00	0.14	(0.14)	0.0%
--------------------------	-------------	-------------	---------------	-------------

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
-------------------------	------	------	------	--------

070 Interfund Transfers	0.00	0.00	0.00	100.0%
--------------------------------	-------------	-------------	-------------	---------------

521 Police Operations

521 Law Enforcement	0.00	0.00	0.00	100.0%
---------------------	------	------	------	--------

521 Police Operations	0.00	0.00	0.00	100.0%
------------------------------	-------------	-------------	-------------	---------------

Fund Expenditures:	0.00	0.14	(0.14)	0.0%
---------------------------	-------------	-------------	---------------	-------------

Fund Excess/(Deficit):	525.00	(3.73)
-------------------------------	---------------	---------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 19

130 Hotel/Motel Tax 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

002 Taxes

002 Taxes	16,000.00	23,774.16	(7,774.16)	0.0%
-----------	-----------	-----------	------------	------

002 Taxes	16,000.00	23,774.16	(7,774.16)	0.0%
------------------	------------------	------------------	-------------------	-------------

025 Miscellaneous

025 Miscellaneous	0.00	(201.27)	201.27	100.0%
-------------------	------	----------	--------	--------

035 Other Miscellaneous	100.00	121.51	(21.51)	0.0%
-------------------------	--------	--------	---------	------

025 Miscellaneous	100.00	(79.76)	179.76	179.8%
--------------------------	---------------	----------------	---------------	---------------

Fund Revenues:	16,100.00	23,694.40	(7,594.40)	0.0%
-----------------------	------------------	------------------	-------------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

557 Tourism

557 Economic Development	13,500.00	13,655.88	(155.88)	0.0%
--------------------------	-----------	-----------	----------	------

557 Tourism	13,500.00	13,655.88	(155.88)	0.0%
--------------------	------------------	------------------	-----------------	-------------

Fund Expenditures:	13,500.00	13,655.88	(155.88)	0.0%
---------------------------	------------------	------------------	-----------------	-------------

Fund Excess/(Deficit):	2,600.00	10,038.52
-------------------------------	-----------------	------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 20

201 ULTGO Bond Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

001 Interest & Other Earnings	5.00	21.65	(16.65)	0.0%
025 Miscellaneous	5.00	21.65	(16.65)	0.0%
025 Miscellaneous	5.00	21.65	(16.65)	0.0%

070 Interfund Transfers

070 Operating Transfers	487,950.00	487,950.00	0.00	0.0%
070 Interfund Transfers	487,950.00	487,950.00	0.00	0.0%

390 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
390 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	487,955.00	487,971.65	(16.65)	0.0%
-----------------------	-------------------	-------------------	----------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	0.00	0.15	(0.15)	0.0%
025 Miscellaneous	0.00	0.15	(0.15)	0.0%
025 Miscellaneous	0.00	0.15	(0.15)	0.0%

590 Long Term Debt Payment/Interes

000	487,050.00	487,050.00	0.00	0.0%
001 Long Term Debt Redemption	0.00	0.00	0.00	100.0%
002 Interest & Other Debt Costs	0.00	300.00	(300.00)	0.0%
591 Interest & Debt Service	487,050.00	487,350.00	(300.00)	0.0%
590 Long Term Debt Payment/Interes	487,050.00	487,350.00	(300.00)	0.0%

Fund Expenditures:	487,050.00	487,350.15	(300.15)	0.0%
---------------------------	-------------------	-------------------	-----------------	-------------

Fund Excess/(Deficit):	905.00	621.50
-------------------------------	---------------	---------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 21

202 LTGO Bond Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

001 Interest & Other Earnings	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Revenues:	0.00	0.00	0.00	100.0%
-----------------------	-------------	-------------	-------------	---------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%

070 Interfund Transfers

070 Operating Transfers	52,004.00	0.00	52,004.00	100.0%
070 Interfund Transfers	52,004.00	0.00	52,004.00	100.0%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	0.00	0.00	0.00	100.0%
002 Interest & Other Debt Costs	0.00	0.00	0.00	100.0%
591 Interest & Debt Service	0.00	0.00	0.00	100.0%
590 Long Term Debt Payment/Interes	0.00	0.00	0.00	100.0%

Fund Expenditures:	52,004.00	0.00	52,004.00	100.0%
---------------------------	------------------	-------------	------------------	---------------

Fund Excess/(Deficit):	(52,004.00)	0.00
-------------------------------	--------------------	-------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 22

235 Commercial Drive Bond Debt Service Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

025 Miscellaneous	750.00	107.36	642.64	85.7%
-------------------	--------	--------	--------	-------

025 Miscellaneous	750.00	107.36	642.64	85.7%
--------------------------	---------------	---------------	---------------	--------------

070 Interfund Transfers

070 Operating Transfers	140,484.00	140,484.00	0.00	0.0%
-------------------------	------------	------------	------	------

070 Interfund Transfers	140,484.00	140,484.00	0.00	0.0%
--------------------------------	-------------------	-------------------	-------------	-------------

370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
---------------------------	------	------	------	--------

370 Capital Contributions	0.00	0.00	0.00	100.0%
----------------------------------	-------------	-------------	-------------	---------------

Fund Revenues:	141,234.00	140,591.36	642.64	0.5%
-----------------------	-------------------	-------------------	---------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

514 Finance & Administration	0.00	4.75	(4.75)	0.0%
------------------------------	------	------	--------	------

025 Miscellaneous	0.00	4.75	(4.75)	0.0%
--------------------------	-------------	-------------	---------------	-------------

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	117,561.00	112,372.67	5,188.33	4.4%
-------------------------------	------------	------------	----------	------

002 Interest & Other Debt Costs	22,923.00	28,111.06	(5,188.06)	0.0%
---------------------------------	-----------	-----------	------------	------

591 Interest & Debt Service	140,484.00	140,483.73	0.27	0.0%
-----------------------------	------------	------------	------	------

590 Long Term Debt Payment/Interes	140,484.00	140,483.73	0.27	0.0%
---	-------------------	-------------------	-------------	-------------

Fund Expenditures:	140,484.00	140,488.48	(4.48)	0.0%
---------------------------	-------------------	-------------------	---------------	-------------

Fund Excess/(Deficit):	750.00	102.88
-------------------------------	---------------	---------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 23

301 Street Capital Contribution Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

025 Miscellaneous	20.00	2.26	17.74	88.7%
-------------------	-------	------	-------	-------

025 Miscellaneous	20.00	2.26	17.74	88.7%
--------------------------	--------------	-------------	--------------	--------------

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
-------------------------	------	------	------	--------

070 Interfund Transfers	0.00	0.00	0.00	100.0%
--------------------------------	-------------	-------------	-------------	---------------

370 Capital Contributions

370 Capital Contributions	21,925.00	0.00	21,925.00	100.0%
---------------------------	-----------	------	-----------	--------

370 Capital Contributions	21,925.00	0.00	21,925.00	100.0%
----------------------------------	------------------	-------------	------------------	---------------

Fund Revenues:	21,945.00	2.26	21,942.74	100.0%
-----------------------	------------------	-------------	------------------	---------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

070 Interfund Transfers

070 Operating Transfers	21,925.00	11,925.00	10,000.00	45.6%
-------------------------	-----------	-----------	-----------	-------

070 Interfund Transfers	21,925.00	11,925.00	10,000.00	45.6%
--------------------------------	------------------	------------------	------------------	--------------

542 Street Department

542 Road & Street Maintenance	0.00	0.00	0.00	100.0%
-------------------------------	------	------	------	--------

542 Street Department	0.00	0.00	0.00	100.0%
------------------------------	-------------	-------------	-------------	---------------

Fund Expenditures:	21,925.00	11,925.00	10,000.00	45.6%
---------------------------	------------------	------------------	------------------	--------------

Fund Excess/(Deficit):	20.00	(11,922.74)
-------------------------------	--------------	--------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 24

305 Capital Improvement Fund (REET)

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

002 Taxes

002 Taxes	150,000.00	222,479.24	(72,479.24)	0.0%
-----------	------------	------------	-------------	------

002 Taxes	150,000.00	222,479.24	(72,479.24)	0.0%
------------------	-------------------	-------------------	--------------------	-------------

025 Miscellaneous

001 Interest & Other Earnings	1,500.00	(805.16)	2,305.16	153.7%
-------------------------------	----------	----------	----------	--------

025 Miscellaneous	1,500.00	(805.16)	2,305.16	153.7%
-------------------	----------	----------	----------	--------

025 Miscellaneous	1,500.00	(805.16)	2,305.16	153.7%
--------------------------	-----------------	-----------------	-----------------	---------------

Fund Revenues:	151,500.00	221,674.08	(70,174.08)	0.0%
-----------------------	-------------------	-------------------	--------------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	0.00	28.92	(28.92)	0.0%
-----	------	-------	---------	------

025 Miscellaneous	0.00	28.92	(28.92)	0.0%
-------------------	------	-------	---------	------

025 Miscellaneous	0.00	28.92	(28.92)	0.0%
--------------------------	-------------	--------------	----------------	-------------

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
-------------------------	------	------	------	--------

070 Interfund Transfers	0.00	0.00	0.00	100.0%
--------------------------------	-------------	-------------	-------------	---------------

542 Street Department

542 Road & Street Maintenance	90,000.00	77,239.48	12,760.52	14.2%
-------------------------------	-----------	-----------	-----------	-------

542 Street Department	90,000.00	77,239.48	12,760.52	14.2%
------------------------------	------------------	------------------	------------------	--------------

596 Capital Expenditures

000	0.00	0.00	0.00	100.0%
-----	------	------	------	--------

005 Planning & Design	0.00	0.00	0.00	100.0%
-----------------------	------	------	------	--------

594 Capital Improvements	0.00	0.00	0.00	100.0%
--------------------------	------	------	------	--------

596 Capital Expenditures	0.00	0.00	0.00	100.0%
---------------------------------	-------------	-------------	-------------	---------------

Fund Expenditures:	90,000.00	77,268.40	12,731.60	14.1%
---------------------------	------------------	------------------	------------------	--------------

Fund Excess/(Deficit):	61,500.00	144,405.68
-------------------------------	------------------	-------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 25

306 Capital Improvement Fund (REET 2) 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

002 Taxes

002 Taxes	150,000.00	216,422.28	(66,422.28)	0.0%
-----------	------------	------------	-------------	------

002 Taxes	150,000.00	216,422.28	(66,422.28)	0.0%
------------------	-------------------	-------------------	--------------------	-------------

025 Miscellaneous

001 Interest & Other Earnings	2,000.00	(3,490.37)	5,490.37	274.5%
-------------------------------	----------	------------	----------	--------

005 Other Miscellaneous Revenue	0.00	0.00	0.00	100.0%
---------------------------------	------	------	------	--------

025 Miscellaneous	2,000.00	(3,490.37)	5,490.37	274.5%
-------------------	----------	------------	----------	--------

025 Miscellaneous	2,000.00	(3,490.37)	5,490.37	274.5%
--------------------------	-----------------	-------------------	-----------------	---------------

030 Contributions / Donations Priv

030 Contr & Donations Priv Sources	400,000.00	500,042.38	(100,042.38)	0.0%
------------------------------------	------------	------------	--------------	------

030 Contributions / Donations Priv	400,000.00	500,042.38	(100,042.38)	0.0%
---	-------------------	-------------------	---------------------	-------------

100 Grants

105 State Grants	1,000,000.00	0.00	1,000,000.00	100.0%
------------------	--------------	------	--------------	--------

100 Grants	1,000,000.00	0.00	1,000,000.00	100.0%
-------------------	---------------------	-------------	---------------------	---------------

Fund Revenues:	1,552,000.00	712,974.29	839,025.71	54.1%
-----------------------	---------------------	-------------------	-------------------	--------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	0.00	64.93	(64.93)	0.0%
-----	------	-------	---------	------

025 Miscellaneous	0.00	64.93	(64.93)	0.0%
-------------------	------	-------	---------	------

025 Miscellaneous	0.00	64.93	(64.93)	0.0%
--------------------------	-------------	--------------	----------------	-------------

596 Capital Expenditures

594 Capital Improvements	2,010,000.00	48,525.34	1,961,474.66	97.6%
--------------------------	--------------	-----------	--------------	-------

596 Capital Expenditures	2,010,000.00	48,525.34	1,961,474.66	97.6%
---------------------------------	---------------------	------------------	---------------------	--------------

Fund Expenditures:	2,010,000.00	48,590.27	1,961,409.73	97.6%
---------------------------	---------------------	------------------	---------------------	--------------

Fund Excess/(Deficit):	(458,000.00)	664,384.02
-------------------------------	---------------------	-------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 26

309 CDBG Projects Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

001 Interest & Other Earnings	0.00	0.10	(0.10)	0.0%
025 Miscellaneous	0.00	0.10	(0.10)	0.0%
025 Miscellaneous	0.00	0.10	(0.10)	0.0%

100 Grants

101 Indirect Federal Grants	339,530.00	277,951.66	61,578.34	18.1%
100 Grants	339,530.00	277,951.66	61,578.34	18.1%

Fund Revenues:	339,530.00	277,951.76	61,578.24	18.1%
-----------------------	-------------------	-------------------	------------------	--------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

594 Capital Improvements	0.00	0.00	0.00	100.0%
--------------------------	------	------	------	--------

025 Miscellaneous

000	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%

531 Stormwater

594 Capital Improvements	0.00	0.00	0.00	100.0%
531 Stormwater	0.00	0.00	0.00	100.0%

542 Street Department

542 Road & Street Maintenance	339,530.00	277,951.66	61,578.34	18.1%
542 Street Department	339,530.00	277,951.66	61,578.34	18.1%

558 Planning/Community Development

558 Planning/Community Development	0.00	0.00	0.00	100.0%
558 Planning/Community Development	0.00	0.00	0.00	100.0%

Fund Expenditures:	339,530.00	277,951.66	61,578.34	18.1%
---------------------------	-------------------	-------------------	------------------	--------------

Fund Excess/(Deficit):	0.00	0.10
-------------------------------	-------------	-------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 27

311 Street Improvement Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

001 Interest & Other Earnings	67,500.00	286.73	67,213.27	99.6%
025 Miscellaneous	67,500.00	286.73	67,213.27	99.6%
025 Miscellaneous	67,500.00	286.73	67,213.27	99.6%

070 Interfund Transfers

070 Operating Transfers	10,000.00	0.00	10,000.00	100.0%
070 Interfund Transfers	10,000.00	0.00	10,000.00	100.0%

100 Grants

001 Indirect Federal Grants	0.00	0.00	0.00	100.0%
002 Police Department Grants	0.00	0.00	0.00	100.0%
101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
102 Grants - Private Sources	71,100.00	0.00	71,100.00	100.0%
105 State Grants	482,204.00	264,593.00	217,611.00	45.1%
100 Grants	553,304.00	264,593.00	288,711.00	52.2%

Fund Revenues:	630,804.00	264,879.73	365,924.27	58.0%
-----------------------	-------------------	-------------------	-------------------	--------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	25.00	19.34	5.66	22.6%
025 Miscellaneous	25.00	19.34	5.66	22.6%
025 Miscellaneous	25.00	19.34	5.66	22.6%

070 Interfund Transfers

070 Operating Transfers	100,000.00	100,000.00	0.00	0.0%
070 Interfund Transfers	100,000.00	100,000.00	0.00	0.0%

542 Street Department

006 Traffic Control Devices	0.00	0.00	0.00	100.0%
009 Roadside	0.00	0.00	0.00	100.0%
010 Engineering	0.00	0.00	0.00	100.0%
012 Capital Projects	613,560.00	374,248.77	239,311.23	39.0%
542 Road & Street Maintenance	613,560.00	374,248.77	239,311.23	39.0%
542 Street Department	613,560.00	374,248.77	239,311.23	39.0%

Fund Expenditures:	713,585.00	474,268.11	239,316.89	33.5%
---------------------------	-------------------	-------------------	-------------------	--------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 28

311 Street Improvement Fund

01/01/2021 To: 12/31/2021

Fund Excess/(Deficit):	(82,781.00)	(209,388.38)
-------------------------------	--------------------	---------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 29

315 Facility Maintenance Reserve Fund (CE) 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

001 Interest & Other Earnings	1,000.00	(747.07)	1,747.07	174.7%
025 Miscellaneous	1,000.00	(747.07)	1,747.07	174.7%
025 Miscellaneous	1,000.00	(747.07)	1,747.07	174.7%

070 Interfund Transfers

070 Operating Transfers	400,000.00	400,000.00	0.00	0.0%
070 Interfund Transfers	400,000.00	400,000.00	0.00	0.0%

100 Grants

102 Grants - Private Sources	0.00	0.00	0.00	100.0%
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

Fund Revenues:	401,000.00	399,252.93	1,747.07	0.4%
-----------------------	-------------------	-------------------	-----------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

019 Physical Environment

048 Maintenance	0.00	0.00	0.00	100.0%
594 Capital Improvements	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%

025 Miscellaneous

000	100.00	22.30	77.70	77.7%
025 Miscellaneous	100.00	22.30	77.70	77.7%
025 Miscellaneous	100.00	22.30	77.70	77.7%

524 Building / Facilities / ISM

519 Other General Gov Services	459,800.00	154,761.08	305,038.92	66.3%
524 Building / Facilities / ISM	459,800.00	154,761.08	305,038.92	66.3%

Fund Expenditures:	459,900.00	154,783.38	305,116.62	66.3%
---------------------------	-------------------	-------------------	-------------------	--------------

Fund Excess/(Deficit):	(58,900.00)	244,469.55
-------------------------------	--------------------	-------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 30

320 Equipment Reserve Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

025 Miscellaneous	4,000.00	(1,147.46)	5,147.46	128.7%
-------------------	----------	------------	----------	--------

025 Miscellaneous	4,000.00	(1,147.46)	5,147.46	128.7%
--------------------------	-----------------	-------------------	-----------------	---------------

070 Interfund Transfers

070 Operating Transfers	280,000.00	502,750.00	(222,750.00)	0.0%
-------------------------	------------	------------	--------------	------

070 Interfund Transfers	280,000.00	502,750.00	(222,750.00)	0.0%
--------------------------------	-------------------	-------------------	---------------------	-------------

Fund Revenues:	284,000.00	501,602.54	(217,602.54)	0.0%
-----------------------	-------------------	-------------------	---------------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

514 Finance & Administration	0.00	28.55	(28.55)	0.0%
------------------------------	------	-------	---------	------

025 Miscellaneous	0.00	28.55	(28.55)	0.0%
--------------------------	-------------	--------------	----------------	-------------

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
-------------------------	------	------	------	--------

070 Interfund Transfers	0.00	0.00	0.00	100.0%
--------------------------------	-------------	-------------	-------------	---------------

521 Police Operations

521 Law Enforcement	72,520.00	67,893.23	4,626.77	6.4%
---------------------	-----------	-----------	----------	------

521 Police Operations	72,520.00	67,893.23	4,626.77	6.4%
------------------------------	------------------	------------------	-----------------	-------------

522 Fire Department

001 Administration	18,000.00	52,417.91	(34,417.91)	0.0%
--------------------	-----------	-----------	-------------	------

010 Mobilization Program	20,000.00	8,634.89	11,365.11	56.8%
--------------------------	-----------	----------	-----------	-------

522 Fire Control	38,000.00	61,052.80	(23,052.80)	0.0%
------------------	-----------	-----------	-------------	------

526 Emergency Medical Services	0.00	(45,039.00)	45,039.00	100.0%
--------------------------------	------	-------------	-----------	--------

522 Fire Department	38,000.00	16,013.80	21,986.20	57.9%
----------------------------	------------------	------------------	------------------	--------------

542 Street Department

542 Road & Street Maintenance	0.00	0.00	0.00	100.0%
-------------------------------	------	------	------	--------

550 General Services	307,000.00	224,483.74	82,516.26	26.9%
----------------------	------------	------------	-----------	-------

542 Street Department	307,000.00	224,483.74	82,516.26	26.9%
------------------------------	-------------------	-------------------	------------------	--------------

Fund Expenditures:	417,520.00	308,419.32	109,100.68	26.1%
---------------------------	-------------------	-------------------	-------------------	--------------

Fund Excess/(Deficit):	(133,520.00)	193,183.22
-------------------------------	---------------------	-------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 31

330 Economic Development Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

001 Interest & Other Earnings	50.00	365.19	(315.19)	0.0%
025 Miscellaneous	50.00	365.19	(315.19)	0.0%
025 Miscellaneous	50.00	365.19	(315.19)	0.0%

070 Interfund Transfers

070 Operating Transfers	600,000.00	111,925.00	488,075.00	81.3%
070 Interfund Transfers	600,000.00	111,925.00	488,075.00	81.3%

Fund Revenues:	600,050.00	112,290.19	487,759.81	81.3%
-----------------------	-------------------	-------------------	-------------------	--------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

542 Street Department

010 Engineering	0.00	0.00	0.00	100.0%
012 Capital Projects	600,000.00	88,056.68	511,943.32	85.3%
542 Road & Street Maintenance	600,000.00	88,056.68	511,943.32	85.3%
542 Street Department	600,000.00	88,056.68	511,943.32	85.3%

Fund Expenditures:	600,000.00	88,056.68	511,943.32	85.3%
---------------------------	-------------------	------------------	-------------------	--------------

Fund Excess/(Deficit):	50.00	24,233.51
-------------------------------	--------------	------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 32

<u>340 Economic Development Reserve Fund</u>	<u>01/01/2021 To: 12/31/2021</u>
--	----------------------------------

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

025 Miscellaneous	0.00	0.00	0.00 100.0%
-------------------	------	------	-------------

025 Miscellaneous	0.00	0.00	0.00 100.0%
--------------------------	-------------	-------------	--------------------

Fund Revenues:	0.00	0.00	0.00 100.0%
-----------------------	-------------	-------------	--------------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

025 Miscellaneous	0.00	0.00	0.00 100.0%
-------------------	------	------	-------------

025 Miscellaneous	0.00	0.00	0.00 100.0%
--------------------------	-------------	-------------	--------------------

590 Long Term Debt Payment/Interes

591 Interest & Debt Service	0.00	0.00	0.00 100.0%
-----------------------------	------	------	-------------

590 Long Term Debt Payment/Interes	0.00	0.00	0.00 100.0%
---	-------------	-------------	--------------------

Fund Expenditures:	0.00	0.00	0.00 100.0%
---------------------------	-------------	-------------	--------------------

Fund Excess/(Deficit):	0.00	0.00	
-------------------------------	-------------	-------------	--

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 33

400 Water Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

003 Permits & Licenses

003 Licenses & Permits	0.00	0.00	0.00	100.0%
------------------------	------	------	------	--------

003 Permits & Licenses	0.00	0.00	0.00	100.0%
-----------------------------------	-------------	-------------	-------------	---------------

006 Charges For Goods & Services

001 Charges For Goods & Services	20,000.00	36,976.23	(16,976.23)	0.0%
----------------------------------	-----------	-----------	-------------	------

004 Fines / Penalties / Charges	7,749.00	3,738.12	4,010.88	51.8%
---------------------------------	----------	----------	----------	-------

009 Water	1,720,158.00	1,894,337.01	(174,179.01)	0.0%
-----------	--------------	--------------	--------------	------

006 Charges For Goods & Services	1,747,907.00	1,935,051.36	(187,144.36)	0.0%
----------------------------------	--------------	--------------	--------------	------

006 Charges For Goods & Services	1,747,907.00	1,935,051.36	(187,144.36)	0.0%
---	---------------------	---------------------	---------------------	-------------

012 Fines & Forfeits

006 Charges For Goods & Services	20,000.00	5,620.31	14,379.69	71.9%
----------------------------------	-----------	----------	-----------	-------

012 Fines & Forfeits	20,000.00	5,620.31	14,379.69	71.9%
---------------------------------	------------------	-----------------	------------------	--------------

025 Miscellaneous

001 Interest & Other Earnings	7,000.00	(1,377.34)	8,377.34	119.7%
-------------------------------	----------	------------	----------	--------

002 Rents & Leases	19,044.00	23,700.10	(4,656.10)	0.0%
--------------------	-----------	-----------	------------	------

005 Other Miscellaneous Revenue	13,000.00	20,838.67	(7,838.67)	0.0%
---------------------------------	-----------	-----------	------------	------

025 Miscellaneous	39,044.00	43,161.43	(4,117.43)	0.0%
-------------------	-----------	-----------	------------	------

025 Miscellaneous	39,044.00	43,161.43	(4,117.43)	0.0%
--------------------------	------------------	------------------	-------------------	-------------

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
-------------------------	------	------	------	--------

070 Interfund Transfers	0.00	0.00	0.00	100.0%
--------------------------------	-------------	-------------	-------------	---------------

100 Grants

105 State Grants	0.00	10,247.02	(10,247.02)	0.0%
------------------	------	-----------	-------------	------

100 Grants	0.00	10,247.02	(10,247.02)	0.0%
-------------------	-------------	------------------	--------------------	-------------

370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
---------------------------	------	------	------	--------

370 Capital Contributions	0.00	0.00	0.00	100.0%
----------------------------------	-------------	-------------	-------------	---------------

380 Non-Revenues

080 Non-Revenues	0.00	2,500.00	(2,500.00)	0.0%
------------------	------	----------	------------	------

380 Non-Revenues	0.00	2,500.00	(2,500.00)	0.0%
-------------------------	-------------	-----------------	-------------------	-------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 34

400 Water Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

534 Water Department

019 Physical Environment	0.00	0.00	0.00	100.0%
003 Maintenance	14,247.00	17,375.21	(3,128.21)	0.0%
534 Water Utilities	14,247.00	17,375.21	(3,128.21)	0.0%

534 Water Department	14,247.00	17,375.21	(3,128.21)	0.0%
-----------------------------	------------------	------------------	-------------------	-------------

Fund Revenues:	1,821,198.00	2,013,955.33	(192,757.33)	0.0%
-----------------------	---------------------	---------------------	---------------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	0.00	830.36	(830.36)	0.0%
025 Miscellaneous	0.00	830.36	(830.36)	0.0%
025 Miscellaneous	0.00	830.36	(830.36)	0.0%

070 Interfund Transfers

070 Operating Transfers	337,000.00	227,750.00	109,250.00	32.4%
070 Interfund Transfers	337,000.00	227,750.00	109,250.00	32.4%

100 Grants

101 Indirect Federal Grants	0.00	3,621.82	(3,621.82)	0.0%
100 Grants	0.00	3,621.82	(3,621.82)	0.0%

534 Water Department

515 Legal	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
001 Administration / General	574,086.00	696,941.29	(122,855.29)	0.0%
002 Administrative/Planning	22,924.00	23,185.79	(261.79)	0.0%
003 Maintenance	564,433.00	590,898.38	(26,465.38)	0.0%
004 Operations / General	206,095.00	277,456.29	(71,361.29)	0.0%
005 Capital Expenditures	0.00	0.00	0.00	100.0%
009 Finance	184,042.00	179,552.78	4,489.22	2.4%
534 Water Utilities	1,551,580.00	1,768,034.53	(216,454.53)	0.0%
534 Water Department	1,551,580.00	1,768,034.53	(216,454.53)	0.0%

580 Non-Expenditures

589 Non-Expenditures	0.00	1,500.00	(1,500.00)	0.0%
580 Non-Expenditures	0.00	1,500.00	(1,500.00)	0.0%

597 Interfund Transfers

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 35

400 Water Fund			01/01/2021 To: 12/31/2021	
Expenditures	Amt Budgeted	Expenditures	Remaining	
070 Operating Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
597 Interfund Transfers	0.00	0.00	0.00	100.0%
Fund Expenditures:	1,888,580.00	2,001,736.71	(113,156.71)	0.0%
Fund Excess/(Deficit):	(67,382.00)	12,218.62		

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 36

401 Wastewater Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

003 Permits & Licenses

003 Licenses & Permits	0.00	22,400.00	(22,400.00)	0.0%
------------------------	------	-----------	-------------	------

003 Permits & Licenses	0.00	22,400.00	(22,400.00)	0.0%
-----------------------------------	-------------	------------------	--------------------	-------------

006 Charges For Goods & Services

001 Charges For Goods & Services	0.00	0.00	0.00	100.0%
----------------------------------	------	------	------	--------

010 Wastewater	2,667,896.00	2,768,574.84	(100,678.84)	0.0%
----------------	--------------	--------------	--------------	------

006 Charges For Goods & Services	2,667,896.00	2,768,574.84	(100,678.84)	0.0%
----------------------------------	--------------	--------------	--------------	------

006 Charges For Goods & Services	2,667,896.00	2,768,574.84	(100,678.84)	0.0%
---	---------------------	---------------------	---------------------	-------------

012 Fines & Forfeits

006 Charges For Goods & Services	8,000.00	3,125.04	4,874.96	60.9%
----------------------------------	----------	----------	----------	-------

012 Fines & Forfeits	8,000.00	3,125.04	4,874.96	60.9%
---------------------------------	-----------------	-----------------	-----------------	--------------

019 Physical Environment

019 Physical Environment	871.00	2,026.55	(1,155.55)	0.0%
--------------------------	--------	----------	------------	------

019 Physical Environment	871.00	2,026.55	(1,155.55)	0.0%
---------------------------------	---------------	-----------------	-------------------	-------------

025 Miscellaneous

001 Interest & Other Earnings	14,000.00	1,009.30	12,990.70	92.8%
-------------------------------	-----------	----------	-----------	-------

002 Rents & Leases	0.00	0.00	0.00	100.0%
--------------------	------	------	------	--------

005 Other Miscellaneous Revenue	0.00	2,260.59	(2,260.59)	0.0%
---------------------------------	------	----------	------------	------

025 Miscellaneous	14,000.00	3,269.89	10,730.11	76.6%
-------------------	-----------	----------	-----------	-------

025 Miscellaneous	14,000.00	3,269.89	10,730.11	76.6%
--------------------------	------------------	-----------------	------------------	--------------

070 Interfund Transfers

000	0.00	0.00	0.00	100.0%
-----	------	------	------	--------

070 Operating Transfers	0.00	0.00	0.00	100.0%
-------------------------	------	------	------	--------

070 Interfund Transfers	0.00	0.00	0.00	100.0%
--------------------------------	-------------	-------------	-------------	---------------

100 Grants

105 State Grants	0.00	0.00	0.00	100.0%
------------------	------	------	------	--------

100 Grants	0.00	0.00	0.00	100.0%
-------------------	-------------	-------------	-------------	---------------

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
-------------------	------	------	------	--------

107 Loan Proceeds	0.00	0.00	0.00	100.0%
--------------------------	-------------	-------------	-------------	---------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 37

401 Wastewater Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
---------------------------	------	------	------	--------

370 Capital Contributions	0.00	0.00	0.00	100.0%
----------------------------------	-------------	-------------	-------------	---------------

535 Wastewater Department

019 Physical Environment	0.00	0.00	0.00	100.0%
--------------------------	------	------	------	--------

535 Wastewater Department	0.00	0.00	0.00	100.0%
----------------------------------	-------------	-------------	-------------	---------------

Fund Revenues:	2,690,767.00	2,799,396.32	(108,629.32)	0.0%
-----------------------	---------------------	---------------------	---------------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	120.00	591.84	(471.84)	0.0%
-----	--------	--------	----------	------

025 Miscellaneous	120.00	591.84	(471.84)	0.0%
-------------------	--------	--------	----------	------

025 Miscellaneous	120.00	591.84	(471.84)	0.0%
--------------------------	---------------	---------------	-----------------	-------------

070 Interfund Transfers

000	300,000.00	1,850,000.00	(1,550,000.00)	0.0%
-----	------------	--------------	----------------	------

050 Maintenance	0.00	0.00	0.00	100.0%
-----------------	------	------	------	--------

080 Operations/General	0.00	0.00	0.00	100.0%
------------------------	------	------	------	--------

070 Operating Transfers	300,000.00	1,850,000.00	(1,550,000.00)	0.0%
-------------------------	------------	--------------	----------------	------

070 Interfund Transfers	300,000.00	1,850,000.00	(1,550,000.00)	0.0%
--------------------------------	-------------------	---------------------	-----------------------	-------------

535 Wastewater Department

515 Legal	1,500.00	855.00	645.00	43.0%
-----------	----------	--------	--------	-------

001 Administration / General	1,707,549.00	1,648,959.97	58,589.03	3.4%
------------------------------	--------------	--------------	-----------	------

002 Administration / Planning	22,924.00	22,910.89	13.11	0.1%
-------------------------------	-----------	-----------	-------	------

003 Maintenance	21,153.00	42,258.98	(21,105.98)	0.0%
-----------------	-----------	-----------	-------------	------

004 Operations / General	73,949.00	89,843.14	(15,894.14)	0.0%
--------------------------	-----------	-----------	-------------	------

005 Operations / Testing	0.00	0.00	0.00	100.0%
--------------------------	------	------	------	--------

012 Finance	189,300.00	182,031.21	7,268.79	3.8%
-------------	------------	------------	----------	------

535 Wastewater Utilities	2,014,875.00	1,986,004.19	28,870.81	1.4%
--------------------------	--------------	--------------	-----------	------

535 Wastewater Department	2,016,375.00	1,986,859.19	29,515.81	1.5%
----------------------------------	---------------------	---------------------	------------------	-------------

597 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
-------------------------	------	------	------	--------

597 Interfund Transfers	0.00	0.00	0.00	100.0%
--------------------------------	-------------	-------------	-------------	---------------

Fund Expenditures:	2,316,495.00	3,837,451.03	(1,520,956.03)	0.0%
---------------------------	---------------------	---------------------	-----------------------	-------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 38

401 Wastewater Fund 01/01/2021 To: 12/31/2021

Fund Excess/(Deficit):	374,272.00	(1,038,054.71)
-------------------------------	-------------------	-----------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 39

402 Stormwater Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

006 Charges For Goods & Services

006 Charges For Goods & Services	562,936.00	601,086.67	(38,150.67)	0.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
006 Charges For Goods & Services	562,936.00	601,086.67	(38,150.67)	0.0%

012 Fines & Forfeits

006 Charges For Goods & Services	10,000.00	516.19	9,483.81	94.8%
012 Fines & Forfeits	10,000.00	516.19	9,483.81	94.8%

019 Physical Environment

019 Physical Environment	0.00	825.64	(825.64)	0.0%
019 Physical Environment	0.00	825.64	(825.64)	0.0%

025 Miscellaneous

001 Interest & Other Earnings	500.00	(1,127.14)	1,627.14	325.4%
005 Other Miscellaneous Revenue	0.00	97.41	(97.41)	0.0%
025 Miscellaneous	500.00	(1,029.73)	1,529.73	305.9%
025 Miscellaneous	500.00	(1,029.73)	1,529.73	305.9%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

105 State Grants	90,000.00	44,072.53	45,927.47	51.0%
100 Grants	90,000.00	44,072.53	45,927.47	51.0%

Fund Revenues:	663,436.00	645,471.30	17,964.70	2.7%
-----------------------	-------------------	-------------------	------------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	0.00	220.15	(220.15)	0.0%
025 Miscellaneous	0.00	220.15	(220.15)	0.0%
025 Miscellaneous	0.00	220.15	(220.15)	0.0%

531 Stormwater

515 Legal	0.00	0.00	0.00	100.0%
001 Administration / General	71,721.00	80,818.76	(9,097.76)	0.0%
002 Administration / Engineering	39,851.00	47,942.09	(8,091.09)	0.0%

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 40

<u>402 Stormwater Fund</u>	<u>01/01/2021 To: 12/31/2021</u>
----------------------------	----------------------------------

Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Stormwater				
003 Maintenance	100,426.00	126,916.44	(26,490.44)	0.0%
004 Operations / General	102,500.00	100,665.66	1,834.34	1.8%
005 Finance	100,872.00	88,988.88	11,883.12	11.8%
531 Stormwater	<u>415,370.00</u>	<u>445,331.83</u>	<u>(29,961.83)</u>	<u>0.0%</u>
531 Stormwater	415,370.00	445,331.83	(29,961.83)	0.0%
Fund Expenditures:	415,370.00	445,551.98	(30,181.98)	0.0%
Fund Excess/(Deficit):	248,066.00	199,919.32		

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 41

403 Stormwater Capital Reserve Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
----------	--------------	----------	-----------	--

025 Miscellaneous

001 Interest & Other Earnings	1,000.00	195.92	804.08	80.4%
025 Miscellaneous	1,000.00	195.92	804.08	80.4%
025 Miscellaneous	1,000.00	195.92	804.08	80.4%

070 Interfund Transfers

000	0.00	0.00	0.00	100.0%
080 Operations/General	100,000.00	100,000.00	0.00	0.0%
070 Operating Transfers	100,000.00	100,000.00	0.00	0.0%
070 Interfund Transfers	100,000.00	100,000.00	0.00	0.0%

100 Grants

100 Direct Federal Grants	0.00	0.00	0.00	100.0%
105 State Grants	350,000.00	6,761.19	343,238.81	98.1%
100 Grants	350,000.00	6,761.19	343,238.81	98.1%

370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	0.00	0.00	0.00	100.0%

390 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
110 Federal Loans	0.00	0.00	0.00	100.0%
390 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	451,000.00	106,957.11	344,042.89	76.3%
-----------------------	-------------------	-------------------	-------------------	--------------

Expenditures	Amt Budgeted	Expenditures	Remaining	
--------------	--------------	--------------	-----------	--

025 Miscellaneous

000	0.00	20.89	(20.89)	0.0%
025 Miscellaneous	0.00	20.89	(20.89)	0.0%
025 Miscellaneous	0.00	20.89	(20.89)	0.0%

531 Stormwater

000	0.00	0.00	0.00	100.0%
006 Capital Projects	310,000.00	314,058.61	(4,058.61)	0.0%
531 Stormwater	310,000.00	314,058.61	(4,058.61)	0.0%

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 42

403 Stormwater Capital Reserve Fund

01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Stormwater	310,000.00	314,058.61	(4,058.61)	0.0%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	43,355.00	43,354.58	0.42	0.0%
002 Interest & Other Debt Costs	5,347.00	5,346.70	0.30	0.0%
591 Interest & Debt Service	48,702.00	48,701.28	0.72	0.0%
590 Long Term Debt Payment/Interes	48,702.00	48,701.28	0.72	0.0%

Fund Expenditures:	358,702.00	362,780.78	(4,078.78)	0.0%
---------------------------	-------------------	-------------------	-------------------	-------------

Fund Excess/(Deficit):	92,298.00	(255,823.67)
-------------------------------	------------------	---------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 43

410 Water Capital Reserve Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

003 Permits & Licenses

003 Licenses & Permits	732,000.00	212,800.00	519,200.00	70.9%
------------------------	------------	------------	------------	-------

003 Permits & Licenses	732,000.00	212,800.00	519,200.00	70.9%
-----------------------------------	-------------------	-------------------	-------------------	--------------

025 Miscellaneous

000	75,000.00	1,212.66	73,787.34	98.4%
-----	-----------	----------	-----------	-------

001 Interest & Other Earnings	0.00	1,405.34	(1,405.34)	0.0%
-------------------------------	------	----------	------------	------

005 Other Miscellaneous Revenue	0.00	0.00	0.00	100.0%
---------------------------------	------	------	------	--------

025 Miscellaneous	75,000.00	2,618.00	72,382.00	96.5%
--------------------------	------------------	-----------------	------------------	--------------

026 Rentals & Leases	91,626.00	105,587.80	(13,961.80)	0.0%
----------------------	-----------	------------	-------------	------

025 Miscellaneous	166,626.00	108,205.80	58,420.20	35.1%
--------------------------	-------------------	-------------------	------------------	--------------

070 Interfund Transfers

070 Operating Transfers	237,000.00	218,500.00	18,500.00	7.8%
-------------------------	------------	------------	-----------	------

070 Interfund Transfers	237,000.00	218,500.00	18,500.00	7.8%
--------------------------------	-------------------	-------------------	------------------	-------------

100 Grants

102 Grants - Private Sources	300,000.00	0.00	300,000.00	100.0%
------------------------------	------------	------	------------	--------

105 State Grants	0.00	0.00	0.00	100.0%
------------------	------	------	------	--------

100 Grants	300,000.00	0.00	300,000.00	100.0%
-------------------	-------------------	-------------	-------------------	---------------

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
-------------------	------	------	------	--------

107 Loan Proceeds	0.00	0.00	0.00	100.0%
--------------------------	-------------	-------------	-------------	---------------

370 Capital Contributions

370 Capital Contributions	0.00	3,147.58	(3,147.58)	0.0%
---------------------------	------	----------	------------	------

370 Capital Contributions	0.00	3,147.58	(3,147.58)	0.0%
----------------------------------	-------------	-----------------	-------------------	-------------

390 Loan Proceeds

110 Federal Loans	243,000.00	241,681.01	1,318.99	0.5%
-------------------	------------	------------	----------	------

390 Loan Proceeds	243,000.00	241,681.01	1,318.99	0.5%
--------------------------	-------------------	-------------------	-----------------	-------------

Fund Revenues:	1,678,626.00	784,334.39	894,291.61	53.3%
-----------------------	---------------------	-------------------	-------------------	--------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	280.00	55.92	224.08	80.0%
-----	--------	-------	--------	-------

025 Miscellaneous	280.00	55.92	224.08	80.0%
--------------------------	---------------	--------------	---------------	--------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 44

410 Water Capital Reserve Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous	280.00	55.92	224.08	80.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

534 Water Department

000	0.00	229,215.14	(229,215.14)	0.0%
001 Administration / General	1,015,150.00	405,402.85	609,747.15	60.1%
534 Water Utilities	1,015,150.00	634,617.99	380,532.01	37.5%
534 Water Department	1,015,150.00	634,617.99	380,532.01	37.5%

590 Long Term Debt Payment/Interes

591 Interest & Debt Service	0.00	0.00	0.00	100.0%
590 Long Term Debt Payment/Interes	0.00	0.00	0.00	100.0%

Fund Expenditures:	1,015,430.00	634,673.91	380,756.09	37.5%
---------------------------	---------------------	-------------------	-------------------	--------------

Fund Excess/(Deficit):	663,196.00	149,660.48		
-------------------------------	-------------------	-------------------	--	--

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 45

411 Wastewater Capital Reserve Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
----------	--------------	----------	-----------	--

003 Permits & Licenses

003 Licenses & Permits	871,700.00	210,000.00	661,700.00	75.9%
003 Permits & Licenses	871,700.00	210,000.00	661,700.00	75.9%

025 Miscellaneous

000	10,000.00	2,332.60	7,667.40	76.7%
001 Interest & Other Earnings	0.00	(2,399.34)	2,399.34	100.0%
005 Other Miscellaneous Revenue	0.00	(2,801.91)	2,801.91	100.0%
025 Miscellaneous	10,000.00	(2,868.65)	12,868.65	128.7%
025 Miscellaneous	10,000.00	(2,868.65)	12,868.65	128.7%

070 Interfund Transfers

070 Operating Transfers	580,686.00	3,209,250.00	(2,628,564.00)	0.0%
070 Interfund Transfers	580,686.00	3,209,250.00	(2,628,564.00)	0.0%

100 Grants

100 Direct Federal Grants	0.00	3,734,145.94	(3,734,145.94)	0.0%
103 Intergovernmental Local Grants	0.00	200,000.00	(200,000.00)	0.0%
105 State Grants	0.00	144,295.22	(144,295.22)	0.0%
100 Grants	0.00	4,078,441.16	(4,078,441.16)	0.0%

107 Loan Proceeds

092 Loan Receipts	3,640,000.00	0.00	3,640,000.00	100.0%
000	2,759,600.00	1,578,394.39	1,181,205.61	42.8%
001 Direct State Loans	0.00	1,129,321.75	(1,129,321.75)	0.0%
111 State Loans	2,759,600.00	2,707,716.14	51,883.86	1.9%
107 Loan Proceeds	6,399,600.00	2,707,716.14	3,691,883.86	57.7%

370 Capital Contributions

370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	0.00	0.00	0.00	100.0%

535 Wastewater Department

090 Disposition Of Fixed Assets	0.00	0.00	0.00	100.0%
535 Wastewater Department	0.00	0.00	0.00	100.0%

Fund Revenues:	7,861,986.00	10,202,538.65	(2,340,552.65)	0.0%
-----------------------	---------------------	----------------------	-----------------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining	
--------------	--------------	--------------	-----------	--

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 46

411 Wastewater Capital Reserve Fund

01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	55,000.00	34.54	54,965.46	99.9%
025 Miscellaneous	55,000.00	34.54	54,965.46	99.9%
025 Miscellaneous	55,000.00	34.54	54,965.46	99.9%

070 Interfund Transfers

070 Operating Transfers	0.00	800,000.00	(800,000.00)	0.0%
070 Interfund Transfers	0.00	800,000.00	(800,000.00)	0.0%

100 Grants

100 Direct Federal Grants	0.00	896,145.94	(896,145.94)	0.0%
100 Grants	0.00	896,145.94	(896,145.94)	0.0%

535 Wastewater Department

003 Maintenance	357,000.00	205,416.65	151,583.35	42.5%
005 Operations / Testing	0.00	0.00	0.00	100.0%
007 Interest Payment	0.00	(22,417.77)	22,417.77	100.0%
008 Capitalized Expenditures	8,087,097.00	4,226,931.64	3,860,165.36	47.7%
009 Operating Transfers	191,000.00	110,952.43	80,047.57	41.9%
535 Wastewater Utilities	8,635,097.00	4,520,882.95	4,114,214.05	47.6%
535 Wastewater Department	8,635,097.00	4,520,882.95	4,114,214.05	47.6%

596 Capital Expenditures

110 Federal Loans	0.00	2,838,000.00	(2,838,000.00)	0.0%
596 Capital Expenditures	0.00	2,838,000.00	(2,838,000.00)	0.0%

Fund Expenditures:	8,690,097.00	9,055,063.43	(364,966.43)	0.0%
---------------------------	---------------------	---------------------	---------------------	-------------

Fund Excess/(Deficit):	(828,111.00)	1,147,475.22
-------------------------------	---------------------	---------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 47

412 Wastewater Debt Service Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

006 Charges For Goods & Services

006 Charges For Goods & Services	714,070.00	549,988.17	164,081.83	23.0%
----------------------------------	------------	------------	------------	-------

006 Charges For Goods & Services	714,070.00	549,988.17	164,081.83	23.0%
---	-------------------	-------------------	-------------------	--------------

025 Miscellaneous

025 Miscellaneous	3,000.00	387.52	2,612.48	87.1%
-------------------	----------	--------	----------	-------

025 Miscellaneous	3,000.00	387.52	2,612.48	87.1%
--------------------------	-----------------	---------------	-----------------	--------------

070 Interfund Transfers

070 Operating Transfers	0.00	800,000.00	(800,000.00)	0.0%
-------------------------	------	------------	--------------	------

070 Interfund Transfers	0.00	800,000.00	(800,000.00)	0.0%
--------------------------------	-------------	-------------------	---------------------	-------------

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
-------------------	------	------	------	--------

107 Loan Proceeds	0.00	0.00	0.00	100.0%
--------------------------	-------------	-------------	-------------	---------------

Fund Revenues:	717,070.00	1,350,375.69	(633,305.69)	0.0%
-----------------------	-------------------	---------------------	---------------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

025 Miscellaneous	25.00	56.98	(31.98)	0.0%
-------------------	-------	-------	---------	------

025 Miscellaneous	25.00	56.98	(31.98)	0.0%
--------------------------	--------------	--------------	----------------	-------------

070 Interfund Transfers

070 Operating Transfers	0.00	1,350,000.00	(1,350,000.00)	0.0%
-------------------------	------	--------------	----------------	------

070 Interfund Transfers	0.00	1,350,000.00	(1,350,000.00)	0.0%
--------------------------------	-------------	---------------------	-----------------------	-------------

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	359,834.00	134,834.20	224,999.80	62.5%
-------------------------------	------------	------------	------------	-------

002 Interest & Other Debt Costs	107,100.00	0.00	107,100.00	100.0%
---------------------------------	------------	------	------------	--------

591 Interest & Debt Service	466,934.00	134,834.20	332,099.80	71.1%
-----------------------------	------------	------------	------------	-------

590 Long Term Debt Payment/Interes	466,934.00	134,834.20	332,099.80	71.1%
---	-------------------	-------------------	-------------------	--------------

Fund Expenditures:	466,959.00	1,484,891.18	(1,017,932.18)	0.0%
---------------------------	-------------------	---------------------	-----------------------	-------------

Fund Excess/(Deficit):	250,111.00	(134,515.49)
-------------------------------	-------------------	---------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 48

413 Water Capital Improvement Reserve Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

006 Charges For Goods & Services

006 Charges For Goods & Services	925,499.00	929,683.36	(4,184.36)	0.0%
----------------------------------	------------	------------	------------	------

006 Charges For Goods & Services	925,499.00	929,683.36	(4,184.36)	0.0%
---	-------------------	-------------------	-------------------	-------------

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
-------------------------	------	------	------	--------

070 Interfund Transfers	0.00	0.00	0.00	100.0%
--------------------------------	-------------	-------------	-------------	---------------

100 Grants

101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
-----------------------------	------	------	------	--------

100 Grants	0.00	0.00	0.00	100.0%
-------------------	-------------	-------------	-------------	---------------

590 Long Term Debt Payment/Interes

000	11,000.00	888.83	10,111.17	91.9%
-----	-----------	--------	-----------	-------

591 Interest & Debt Service	11,000.00	888.83	10,111.17	91.9%
-----------------------------	-----------	--------	-----------	-------

590 Long Term Debt Payment/Interes	11,000.00	888.83	10,111.17	91.9%
---	------------------	---------------	------------------	--------------

Fund Revenues:	936,499.00	930,572.19	5,926.81	0.6%
-----------------------	-------------------	-------------------	-----------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

025 Miscellaneous	35.00	39.17	(4.17)	0.0%
-------------------	-------	-------	--------	------

025 Miscellaneous	35.00	39.17	(4.17)	0.0%
--------------------------	--------------	--------------	---------------	-------------

070 Interfund Transfers

070 Operating Transfers	332,100.00	332,100.00	0.00	0.0%
-------------------------	------------	------------	------	------

070 Interfund Transfers	332,100.00	332,100.00	0.00	0.0%
--------------------------------	-------------------	-------------------	-------------	-------------

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	731,325.00	652,057.95	79,267.05	10.8%
-------------------------------	------------	------------	-----------	-------

002 Interest & Other Debt Costs	76,810.00	55,124.69	21,685.31	28.2%
---------------------------------	-----------	-----------	-----------	-------

591 Interest & Debt Service	808,135.00	707,182.64	100,952.36	12.5%
-----------------------------	------------	------------	------------	-------

590 Long Term Debt Payment/Interes	808,135.00	707,182.64	100,952.36	12.5%
---	-------------------	-------------------	-------------------	--------------

Fund Expenditures:	1,140,270.00	1,039,321.81	100,948.19	8.9%
---------------------------	---------------------	---------------------	-------------------	-------------

Fund Excess/(Deficit):	(203,771.00)	(108,749.62)
-------------------------------	---------------------	---------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 49

425 Water Revenue Bond Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

001 Interest & Other Earnings	1,500.00	308.53	1,191.47	79.4%
025 Miscellaneous	1,500.00	308.53	1,191.47	79.4%
025 Miscellaneous	1,500.00	308.53	1,191.47	79.4%

070 Interfund Transfers

070 Operating Transfers	332,100.00	332,100.00	0.00	0.0%
070 Interfund Transfers	332,100.00	332,100.00	0.00	0.0%

Fund Revenues:	333,600.00	332,408.53	1,191.47	0.4%
-----------------------	-------------------	-------------------	-----------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	0.00	14.35	(14.35)	0.0%
025 Miscellaneous	0.00	14.35	(14.35)	0.0%
025 Miscellaneous	0.00	14.35	(14.35)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

590 Long Term Debt Payment/Interes

001 Long Term Debt Redemption	225,000.00	225,000.00	0.00	0.0%
002 Interest & Other Debt Costs	107,100.00	107,100.00	0.00	0.0%
591 Interest & Debt Service	332,100.00	332,100.00	0.00	0.0%
590 Long Term Debt Payment/Interes	332,100.00	332,100.00	0.00	0.0%

Fund Expenditures:	332,100.00	332,114.35	(14.35)	0.0%
---------------------------	-------------------	-------------------	----------------	-------------

Fund Excess/(Deficit):	1,500.00	294.18
-------------------------------	-----------------	---------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 50

426 Water Bond Reserve Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

001 Interest & Other Earnings	1,500.00	104.19	1,395.81	93.1%
025 Miscellaneous	1,500.00	104.19	1,395.81	93.1%
025 Miscellaneous	1,500.00	104.19	1,395.81	93.1%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	1,500.00	104.19	1,395.81	93.1%
-----------------------	-----------------	---------------	-----------------	--------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	0.00	4.78	(4.78)	0.0%
025 Miscellaneous	0.00	4.78	(4.78)	0.0%
025 Miscellaneous	0.00	4.78	(4.78)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Expenditures:	0.00	4.78	(4.78)	0.0%
---------------------------	-------------	-------------	---------------	-------------

Fund Excess/(Deficit):	1,500.00	99.41
-------------------------------	-----------------	--------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 51

431 Water System Construction Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

001 Interest & Other Earnings	1,500.00	(2,329.03)	3,829.03	255.3%
009 PWTF Loan Related	0.00	0.00	0.00	100.0%
025 Miscellaneous	1,500.00	(2,329.03)	3,829.03	255.3%
025 Miscellaneous	1,500.00	(2,329.03)	3,829.03	255.3%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

100 Grants

105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	0.00	0.00	0.00	100.0%

107 Loan Proceeds

111 State Loans	100,000.00	106,205.15	(6,205.15)	0.0%
107 Loan Proceeds	100,000.00	106,205.15	(6,205.15)	0.0%

370 Capital Contributions

370 Capital Contributions	0.00	11,669.25	(11,669.25)	0.0%
370 Capital Contributions	0.00	11,669.25	(11,669.25)	0.0%

390 Loan Proceeds

111 State Loans	0.00	0.00	0.00	100.0%
390 Loan Proceeds	0.00	0.00	0.00	100.0%

Fund Revenues:	101,500.00	115,545.37	(14,045.37)	0.0%
-----------------------	-------------------	-------------------	--------------------	-------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

025 Miscellaneous

000	20.00	87.84	(67.84)	0.0%
025 Miscellaneous	20.00	87.84	(67.84)	0.0%
025 Miscellaneous	20.00	87.84	(67.84)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 52

431 Water System Construction Fund

01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

534 Water Department

000	0.00	106,205.15	(106,205.15)	0.0%
001 Administration / General	100,000.00	(52,227.54)	152,227.54	152.2%
005 Capital Expenditures	0.00	0.00	0.00	100.0%

534 Water Utilities	100,000.00	53,977.61	46,022.39	46.0%
---------------------	------------	-----------	-----------	-------

534 Water Department	100,000.00	53,977.61	46,022.39	46.0%
-----------------------------	-------------------	------------------	------------------	--------------

Fund Expenditures:	100,020.00	54,065.45	45,954.55	45.9%
---------------------------	-------------------	------------------	------------------	--------------

Fund Excess/(Deficit):	1,480.00	61,479.92
-------------------------------	-----------------	------------------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 53

500 Equipment Rental & Replacement 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

001 Interest & Other Earnings	2,500.00	7,526.70	(5,026.70)	0.0%
005 Other Miscellaneous Revenue	0.00	165.27	(165.27)	0.0%
025 Miscellaneous	2,500.00	7,691.97	(5,191.97)	0.0%
025 Miscellaneous	2,500.00	7,691.97	(5,191.97)	0.0%

070 Interfund Transfers

070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	0.00	0.00	0.00	100.0%

107 Loan Proceeds

092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	0.00	0.00	0.00	100.0%

548 Equipment Rental & Replacement

020 Economic Environment	0.00	450.00	(450.00)	0.0%
070 Operating Transfers	375,701.00	378,174.66	(2,473.66)	0.0%
548 Equipment Rental & Replacement	375,701.00	378,624.66	(2,923.66)	0.0%
Fund Revenues:	378,201.00	386,316.63	(8,115.63)	0.0%

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

522 Fire Department

002 Fire Suppression	0.00	0.00	0.00	100.0%
010 Mobilization Program	500.00	0.00	500.00	100.0%
522 Fire Control	500.00	0.00	500.00	100.0%
522 Fire Department	500.00	0.00	500.00	100.0%

548 Equipment Rental & Replacement

515 Legal	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
001 Administration/Overhead Costs	74,555.00	82,364.63	(7,809.63)	0.0%
002 Operations / General	301,487.00	295,810.03	5,676.97	1.9%
548 Equipment Rental & Replacement	376,042.00	378,174.66	(2,132.66)	0.0%
548 Equipment Rental & Replacement	376,042.00	378,174.66	(2,132.66)	0.0%
Fund Expenditures:	376,542.00	378,174.66	(1,632.66)	0.0%

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 54

500 Equipment Rental & Replacement 01/01/2021 To: 12/31/2021

Fund Excess/(Deficit):	1,659.00	8,141.97
------------------------	----------	----------

2021 BUDGET POSITION

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 55

625 Flexible Benefits Plan Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
----------	--------------	----------	-----------

025 Miscellaneous

025 Miscellaneous	0.00	0.99	(0.99)	0.0%
-------------------	------	------	--------	------

025 Miscellaneous	0.00	0.99	(0.99)	0.0%
--------------------------	-------------	-------------	---------------	-------------

380 Non-Revenues

060 Agency & Other Type Deposits	15,000.00	12,976.00	2,024.00	13.5%
----------------------------------	-----------	-----------	----------	-------

380 Non-Revenues	15,000.00	12,976.00	2,024.00	13.5%
-------------------------	------------------	------------------	-----------------	--------------

Fund Revenues:	15,000.00	12,976.99	2,023.01	13.5%
-----------------------	------------------	------------------	-----------------	--------------

Expenditures	Amt Budgeted	Expenditures	Remaining
--------------	--------------	--------------	-----------

516 Human Resources

589 Non-Expenditures	15,000.00	10,044.02	4,955.98	33.0%
----------------------	-----------	-----------	----------	-------

516 Human Resources	15,000.00	10,044.02	4,955.98	33.0%
----------------------------	------------------	------------------	-----------------	--------------

Fund Expenditures:	15,000.00	10,044.02	4,955.98	33.0%
---------------------------	------------------	------------------	-----------------	--------------

Fund Excess/(Deficit):	0.00	2,932.97
-------------------------------	-------------	-----------------

2021 BUDGET POSITION TOTALS

City Of College Place

Time: 09:44:23 Date: 01/31/2022

Page: 56

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 Current Expense Fund	7,265,553.00	11,620,758.51	0.0%	7,438,979.00	9,736,029.68	0%
005 Current Expense Reserve Fund	76,000.00	74,163.58	2.4%	0.00	25.46	0%
012 Technology Reserve Fund	203,000.00	299,026.99	0.0%	288,158.00	243,982.91	15%
061 Employee Benefit Reserve Fund	53,000.00	49,496.83	6.6%	87,065.00	25,360.94	71%
100 Street Fund	727,833.00	953,213.79	0.0%	812,509.00	1,003,181.31	0%
120 Criminal Justice Fund	14,920.00	52,707.16	0.0%	30,663.00	22,600.53	26%
121 Forfeited Proceeds Fund	525.00	-3.59	100.7%	0.00	0.14	0%
130 Hotel/Motel Tax	16,100.00	23,694.40	0.0%	13,500.00	13,655.88	0%
201 ULTGO Bond Fund	487,955.00	487,971.65	0.0%	487,050.00	487,350.15	0%
202 LTGO Bond Fund	0.00	0.00	100.0%	52,004.00	0.00	100%
235 Commercial Drive Bond Debt Se	141,234.00	140,591.36	0.5%	140,484.00	140,488.48	0%
301 Street Capital Contribution Fund	21,945.00	2.26	100.0%	21,925.00	11,925.00	46%
305 Capital Improvement Fund (REE)	151,500.00	221,674.08	0.0%	90,000.00	77,268.40	14%
306 Capital Improvement Fund (REE)	1,552,000.00	712,974.29	54.1%	2,010,000.00	48,590.27	98%
309 CDBG Projects Fund	339,530.00	277,951.76	18.1%	339,530.00	277,951.66	18%
311 Street Improvement Fund	630,804.00	264,879.73	58.0%	713,585.00	474,268.11	34%
315 Facility Maintenance Reserve Fun	401,000.00	399,252.93	0.4%	459,900.00	154,783.38	66%
320 Equipment Reserve Fund	284,000.00	501,602.54	0.0%	417,520.00	308,419.32	26%
330 Economic Development Fund	600,050.00	112,290.19	81.3%	600,000.00	88,056.68	85%
340 Economic Development Reserve	0.00	0.00	100.0%	0.00	0.00	100%
400 Water Fund	1,821,198.00	2,013,955.33	0.0%	1,888,580.00	2,001,736.71	0%
401 Wastewater Fund	2,690,767.00	2,799,396.32	0.0%	2,316,495.00	3,837,451.03	0%
402 Stormwater Fund	663,436.00	645,471.30	2.7%	415,370.00	445,551.98	0%
403 Stormwater Capital Reserve Fund	451,000.00	106,957.11	76.3%	358,702.00	362,780.78	0%
410 Water Capital Reserve Fund	1,678,626.00	784,334.39	53.3%	1,015,430.00	634,673.91	37%
411 Wastewater Capital Reserve Fund	7,861,986.00	10,202,538.65	0.0%	8,690,097.00	9,055,063.43	0%
412 Wastewater Debt Service Fund	717,070.00	1,350,375.69	0.0%	466,959.00	1,484,891.18	0%
413 Water Capital Improvement Rese	936,499.00	930,572.19	0.6%	1,140,270.00	1,039,321.81	9%
425 Water Revenue Bond Fund	333,600.00	332,408.53	0.4%	332,100.00	332,114.35	0%
426 Water Bond Reserve Fund	1,500.00	104.19	93.1%	0.00	4.78	0%
431 Water System Construction Fund	101,500.00	115,545.37	0.0%	100,020.00	54,065.45	46%
500 Equipment Rental & Replacemen	378,201.00	386,316.63	0.0%	376,542.00	378,174.66	0%
625 Flexible Benefits Plan Fund	15,000.00	12,976.99	13.5%	15,000.00	10,044.02	33%
	30,617,332.00	35,873,201.15	0.0%	31,118,437.00	32,749,812.39	0.0%

TOTALS FOR: Banner Bank Credit Cards

City Of College Place

Time: 09:43:10 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 1

Accts Pay #	Date	Vendor	Amount	Memo
80095	12/31/2021	7404 Banner Bank Credit Cards	974.21	CD-5296
001 - 522 50 48 00 Repairs/Maintenance		Jupiter Sales	72.24	Anode
001 - 522 50 48 00 Repairs/Maintenance		Jupiter Sales	861.76	BTH Blower
001 - 524 20 31 00 Operating Supplies - Bldg		Wal-Mart Stores, Inc	12.47	Portable Loud Speaker- K. Scherger
402 - 531 10 31 00 Operating Supplies - Stor		Wal-Mart Stores, Inc	2.81	Portable Loud Speaker- K. Scherger
400 - 534 10 31 00 Operating Supplies - Adm		Wal-Mart Stores, Inc	5.63	Portable Loud Speaker- K. Scherger
401 - 535 10 31 01 Office Supplies - Admini		Wal-Mart Stores, Inc	2.81	Portable Loud Speaker- K. Scherger
100 - 543 10 31 00 Operating Supplies - Adm		Wal-Mart Stores, Inc	6.03	Portable Loud Speaker- K. Scherger
500 - 548 68 31 00 Operating Supplies - Gen		Wal-Mart Stores, Inc	0.80	Portable Loud Speaker- K. Scherger
001 - 558 60 31 00 Operating Supplies - Plar		Wal-Mart Stores, Inc	9.66	Portable Loud Speaker- K. Scherger
80355	12/31/2021	7404 Banner Bank Credit Cards	109.97	CD-5296
001 - 524 20 31 00 Operating Supplies - Bldg		MF Ranch And Home, Inc	109.97	Boots - A.Edison
80093	12/31/2021	7404 Banner Bank Credit Cards	1,718.48	CH-3647
001 - 514 30 49 00 Miscellaneous		IIMC	115.00	IIMC Membership- S. St. Clair
001 - 514 30 49 00 Miscellaneous		Paypal	75.00	WMCA Membership- S.St. Clair
001 - 514 30 49 00 Miscellaneous		Paypal	-75.00	Credit- (Shelli's Membership Was Transferred To Sherry St. Clair)
001 - 514 30 49 01 Registrations/Fees - Trai		Municipal Research & Service Cntr Of Wa	35.00	PRA Deep Dive- Practioners Roundtable- S. St. Clair
001 - 573 90 31 00 Operating Supplies - Con		Home Depot Credit Services	16.24	Velcro- Light Up The Avenue Supplies
012 - 594 18 64 03 Software / Software Upd		Survey Monkey	1,552.24	Survey Monkey Premier Annual Plan 12/2/21-12/1/2022
80354	12/31/2021	7404 Banner Bank Credit Cards	671.55	CH-3647
500 - 548 68 31 00 Operating Supplies - Gen		Norstar Industries	432.54	Snow Blade Wear Shoes
500 - 548 68 31 00 Operating Supplies - Gen		Norstar Industries	239.01	Freight
80087	12/31/2021	7404 Banner Bank Credit Cards	72.31	CH-9343
001 - 518 10 31 02 Operating Supplies - HR		Roger's Bakery & Cafe	25.00	Deferred Compensation & AFLAC Employee Meeting- Food
001 - 518 10 31 02 Operating Supplies - HR		Safeway Inc.	22.31	Deferred Compensation & AFLAC Employee Meeting- Food
402 - 531 10 41 00 Professional Services - Si		FMCSA D&A Clearinghouse	6.25	Clearing Query For CDL Drivers
400 - 534 10 41 00 Professional Service		FMCSA D&A Clearinghouse	6.25	Clearing Query For CDL Drivers
401 - 535 10 41 00 Professional Services		FMCSA D&A Clearinghouse	6.25	Clearing Query For CDL Drivers
100 - 543 10 41 00 Professional Services		FMCSA D&A Clearinghouse	6.25	Clearing Query For CDL Drivers
80088	12/31/2021	7404 Banner Bank Credit Cards	137.86	CH-9384
001 - 518 10 31 02 Operating Supplies - HR		Wal-Mart Stores, Inc	44.47	Employee Luncheon
001 - 518 10 31 02 Operating Supplies - HR		US Chef Store/Smart Food Service	8.25	Employee Luncheon
001 - 518 10 31 02 Operating Supplies - HR		Wal-Mart Stores, Inc	18.72	Employee Luncheon
001 - 521 10 49 00 Miscellaneous		Roger's Bakery & Cafe	57.92	PD Oral Board Interviews
001 - 521 10 49 00 Miscellaneous		Roger's Bakery & Cafe	8.50	PD Oral Board Interviews

TOTALS FOR: Banner Bank Credit Cards

City Of College Place

Time: 09:43:10 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 2

Accts Pay #	Date	Vendor	Amount	Memo
80089	12/31/2021	7404 Banner Bank Credit Cards	378.71	CH-9400
001 - 511 60 49 09 Registrations/Fees - Trair		Association Of Washington Cities	40.00	Elected Officials Essentials 2021- M. Cleveland Council Position 2
001 - 511 60 49 09 Registrations/Fees - Trair		Association Of Washington Cities	40.00	Elected Officials Essentials 2021- M. Boyle Council Position 7
001 - 511 60 49 09 Registrations/Fees - Trair		Association Of Washington Cities	40.00	Elected Officials Essentials 2021- T. Espinoza Council Position 3
001 - 511 60 49 09 Registrations/Fees - Trair		Association Of Washington Cities	40.00	Elected Officials Essentials 2021-J. Haid Council Position 1
001 - 513 10 43 02 Travel / Training Mayor		Association Of Washington Cities	40.00	Elected Officials Essentials 2021- N. Hernandez Mayor
001 - 521 10 49 00 Miscellaneous		Roger's Bakery & Cafe	76.59	PD Board Interviews Lunch
401 - 535 10 49 00 Misc		WA St. Dept Of Ecology	98.00	Wastewater Operator Certification Renewal- 2022- L. Cota
401 - 535 10 49 00 Misc		WA St. Dept Of Ecology	4.12	Wastewater Operator Certification Renewal- 2022- L. Cota (convenience Fee)
80090	12/31/2021	7404 Banner Bank Credit Cards	100.90	CH-9426
001 - 522 50 31 00 Operating Supplies - Faci		Veterans Of Foreign Wars Online Store	100.90	4x6 American Flag (2)
80356	12/31/2021	7404 Banner Bank Credit Cards	1,211.99	CH-9343
001 - 518 10 49 01 Training / Class Registrat		SHRM	836.99	SHRM Learning System & Testing Fee
001 - 518 10 49 01 Training / Class Registrat		SHRM	375.00	SHRM Learning System & Testing Fee
80097	12/31/2021	7404 Banner Bank Credit Cards	1,187.50	FD-4551
001 - 522 45 49 00 Miscellaneous		Fire Protection Publications	1,187.50	Firefighter Training Manuals
80094	12/31/2021	7404 Banner Bank Credit Cards	290.75	FD-9965
001 - 522 30 49 00 Miscellaneous		Clarette's Restaurant	17.46	Travel Meal: Inspector Breakfast- J. Boose
001 - 522 45 42 00 Communication		Postal Annex #397	35.32	FedEx 2-day- IFSAC Certification
001 - 522 50 31 00 Operating Supplies - Faci		Wal-Mart Stores, Inc	55.34	Dishwasher Pods (3)
001 - 522 50 31 00 Operating Supplies - Faci		Wal-Mart Stores, Inc	23.95	Febreeze, Cleaner, Electric Tape
001 - 522 50 31 00 Operating Supplies - Faci		Wal-Mart Stores, Inc	118.48	Blender
001 - 522 50 31 00 Operating Supplies - Faci		Home Depot Credit Services	40.20	Extension Cord (2)
80357	12/31/2021	7404 Banner Bank Credit Cards	436.76	FD-9965
001 - 522 10 49 00 Miscellaneous		WA St. Patrol, Accounts Receivable	11.00	Background Checks - FD
001 - 522 26 31 00 Operating Supplies - EM		Zoll Medical Corp	289.00	EMS Supplies - Reusable SpO2 Sensor And Adult Cuffs
001 - 522 26 42 80 Communication		Postal Annex #397	42.18	UPS Ground - Antenna
001 - 522 50 31 00 Operating Supplies - Faci		Home Depot Credit Services	23.78	Bucket, Sand, Wing Nuts
001 - 522 50 31 00 Operating Supplies - Faci		Wal-Mart Stores, Inc	70.80	Shower Cleaner, Lysol, Polish, Powder, Brute, Trash Bags, Broom & Pan
80096	12/31/2021	7404 Banner Bank Credit Cards	811.78	PD-8472
001 - 518 20 31 00 Operating Supplies - Faci		Armored Knights Locksmith	63.71	Keys For Gun Range
001 - 521 22 20 01 Benefits Uniforms Patrol		Graphic Apparel	113.16	Long Sleeve Polos (2)

TOTALS FOR: Banner Bank Credit Cards

City Of College Place

Time: 09:43:10 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 3

Accts

Pay #	Date	Vendor	Amount	Memo
001 - 521 22 20 01		Benefits Uniforms Patrol	Graphic Apparel	217.40 Design Digitize
001 - 521 22 20 01		Benefits Uniforms Patrol	Graphic Apparel	184.36 T-shirts (4) Long Sleeve T-shirts (4)
001 - 521 22 20 01		Benefits Uniforms Patrol	Graphic Apparel	30.44 Embroidered Patch (2)
001 - 521 22 20 01		Benefits Uniforms Patrol	Galls, Inc.	27.72 Sergeant Chevrons (4)
001 - 521 40 49 01		Registrations/Fees - Trair	Silver State Consulting	115.00 Emotional Intelligence For Law Enforcement- T. Harris
012 - 594 18 64 01		Machinery & Equipment	Magix Computer Products International	59.99 MAGIX Movie Edit Pro 2022 Premium
80098	12/31/2021	7404 Banner Bank Credit Cards	0.54	PD-8472
012 - 594 18 64 01		Machinery & Equipment	Magix Computer Products International	0.54 International Transfer Fee
80091	12/31/2021	7404 Banner Bank Credit Cards	1,989.71	PD-9467
001 - 521 10 43 00		Travel	Chevron Corporation	59.30 Travel Fuel: WASPC Fall Meeting- T. Tomaras Stevenson, WA
001 - 521 10 43 00		Travel	Chevron Corporation	47.46 Travel Fuel: WASPC Fall Meeting- T. Tomaras Stevenson, WA
001 - 521 10 43 00		Travel	Skamania Lodge	303.98 Travel Lodging:WASPC Fall Meeting- T. Tomaras Stevenson, WA
001 - 521 22 31 00		Operating Supplies - Patr	Amazon.com	140.20 Wall Mount Rifle Rack; Clothes Drying Rack
001 - 521 22 31 00		Operating Supplies - Patr	Amazon.com	130.43 Wall Mount Rifle Rack
001 - 521 22 31 00		Operating Supplies - Patr	Axon Enterprise, Inc.	453.82 Mounts For Body Cameras (10)
001 - 521 40 49 01		Registrations/Fees - Trair	Professional Law Enforcement	149.00 Professional Law Enforcement Training Registration-D. Schmick
001 - 521 40 49 01		Registrations/Fees - Trair	Professional Law Enforcement	149.00 Professional Law Enforcement Training Registration-S. Diaz
001 - 594 21 64 02		Machinery/Equip Patrol	Varidesk	278.26 Standup Desk- D. Schmick
001 - 594 21 64 02		Machinery/Equip Patrol	Varidesk	278.26 Standup Desk- S. Diaz
80092	12/31/2021	7404 Banner Bank Credit Cards	873.54	PW-9483
402 - 531 10 31 00		Operating Supplies - Stor	Staples Credit Plan	4.36 Laptop Case- R. McAndrews
402 - 531 10 49 01		Registration/Fees - Traini	Best Western Hotel	43.90 Travel Lodging: R. McAndrews- Puyallup, WA
400 - 534 10 31 00		Operating Supplies - Adr	Staples Credit Plan	20.69 Laptop Case- R. McAndrews
400 - 534 10 49 00		Miscellaneous	Hot Mamas	18.34 Coffee For Meeting 12/10/2021
400 - 534 10 49 01		Registrations/Fees - Trair	Best Western Hotel	208.53 Travel Lodging: R. McAndrews- Puyallup, WA
400 - 534 27 49 01		Water Utilities - Registra	Green River Community College/WOW	42.00 2022 BAT Renewal Program- D. Anderson
400 - 534 27 49 01		Water Utilities - Registra	Green River Community College/WOW	42.00 2022 Waterworks Renewal- D. Anderson
400 - 534 27 49 01		Water Utilities - Registra	Green River Community College/WOW	42.00 2022 Waterworks Renewal-R. Chamberlain
400 - 534 27 49 01		Water Utilities - Registra	Green River Community College/WOW	42.00 2022 Waterworks Renewal-K. Wolpert
400 - 534 27 49 01		Water Utilities - Registra	Green River Community College/WOW	42.00 2022 Waterworks Renewal-R. Reese
400 - 534 27 49 01		Water Utilities - Registra	Green River Community College/WOW	42.00 2022 Waterworks Renewal-W. Antle
401 - 535 10 31 01		Office Supplies - Admini	Staples Credit Plan	8.71 Laptop Case- R. McAndrews
401 - 535 10 49 01		Registrations/Fees - Trair	Best Western Hotel	87.80 Travel Lodging: R. McAndrews- Puyallup, WA
100 - 543 10 31 00		Operating Supplies - Adr	Staples Credit Plan	10.34 Laptop Case- R. McAndrews
100 - 543 30 49 01		Registrations/Fees - Trair	Best Western Hotel	104.26 Travel Lodging: R. McAndrews- Puyallup, WA
500 - 548 70 31 00		Operating Supplies - ER&	Staples Credit Plan	5.44 Laptop Case- R. McAndrews
500 - 548 70 49 01		Registrations/Fees - Trair	Best Western Hotel	54.88 Travel Lodging: R. McAndrews- Puyallup, WA
001 - 576 81 31 00		Operating Supplies - Parl	Staples Credit Plan	4.90 Laptop Case- R. McAndrews
001 - 576 81 49 00		Miscellaneous	Best Western Hotel	49.39 Travel Lodging: R. McAndrews- Puyallup, WA

TOTALS FOR: Banner Bank Credit Cards

City Of College Place

Time: 09:43:10 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 4

Accts		Vendor	Amount	Memo
Pay #	Date			
Total:			10,966.56	

TOTALS FOR: Home Depot Credit Services

City Of College Place

Time: 09:45:15 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 1

Accts Pay #	Date	Vendor	Amount	Memo
79897	12/15/2021	5629 Home Depot Credit Services	21.19	
001 - 576 80 31 00	Operating Supplies - Parl		21.19	Kiwanis Park- Duplex Outlet, 2 Gang Box, Flex Comp Coupling
79898	12/15/2021	5629 Home Depot Credit Services	18.72	
400 - 534 50 31 00	Operating Supplies - Mai		18.72	1" PVC Union SlipxSlip (2)
79899	12/15/2021	5629 Home Depot Credit Services	30.98	
400 - 534 50 31 00	Operating Supplies - Mai		30.98	Self Draining Vacuum Breaker
79900	12/15/2021	5629 Home Depot Credit Services	46.61	
001 - 518 20 31 00	Operating Supplies - Faci		46.61	LED's
79901	12/15/2021	5629 Home Depot Credit Services	-46.61	
001 - 518 20 31 00	Operating Supplies - Faci		-46.61	RETURN/CREDIT: LEDs
79902	12/15/2021	5629 Home Depot Credit Services	86.08	
001 - 518 20 31 00	Operating Supplies - Faci		86.08	150W CFL/LED Toggle Dimmer (4)
79903	12/15/2021	5629 Home Depot Credit Services	42.06	
100 - 543 10 31 01	Office Supplies - Admini		42.06	Febreze, Non-Mark Casters (4)
79904	12/15/2021	5629 Home Depot Credit Services	14.10	
100 - 542 70 31 00	Operating Supplies - Roa		14.10	12 In Pruning Carbide Teeth
79905	12/15/2021	5629 Home Depot Credit Services	14.10	
001 - 576 80 31 00	Operating Supplies - Parl		14.10	12 In Pruning Carbide Teeth
79988	12/15/2021	5629 Home Depot Credit Services	32.03	
100 - 543 10 31 00	Operating Supplies - Adr		32.03	42gal Contractor Bags 50ct
80226	12/31/2021	5629 Home Depot Credit Services	67.33	Home Depot
001 - 573 90 31 00	Operating Supplies - Con		67.33	Christmas Decorations
80227	12/31/2021	5629 Home Depot Credit Services	33.53	Home Depot
500 - 548 68 31 00	Operating Supplies - Gen		33.53	Polarized Grounding Adapter And Outlet Surge Protector
80228	12/31/2021	5629 Home Depot Credit Services	-9.56	Home Depot - Credit/Return
500 - 548 68 31 00	Operating Supplies - Gen		-9.56	Return Single Polarized Grounding Adapter
80229	12/31/2021	5629 Home Depot Credit Services	12.98	Home Depot

TOTALS FOR: Home Depot Credit Services

City Of College Place

Time: 09:45:15 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 2

Accts Pay #	Date	Vendor	Amount	Memo
400 - 534 80 31 00		Operating Supplies - Gen	12.98	Gloves
80230	12/31/2021	5629 Home Depot Credit Services	100.30	Home Depot
001 - 573 90 31 00		Operating Supplies - Con	100.30	Light For Winterfest
80231	12/31/2021	5629 Home Depot Credit Services	-97.62	Home Depot
001 - 573 90 31 00		Operating Supplies - Con	-97.62	Return Lights - Winterfest
80232	12/31/2021	5629 Home Depot Credit Services	146.55	Home Depot
001 - 573 90 31 00		Operating Supplies - Con	146.55	Christmas Decorations - Lights
80233	12/31/2021	5629 Home Depot Credit Services	19.54	Home Depot
500 - 548 68 31 00		Operating Supplies - Gen	19.54	Side Board For Dump Truck
80234	12/31/2021	5629 Home Depot Credit Services	19.54	Home Depot
500 - 548 68 31 00		Operating Supplies - Gen	19.54	Running Boards - Dump Truck
80235	12/31/2021	5629 Home Depot Credit Services	17.00	Home Depot
001 - 573 90 31 00		Operating Supplies - Con	17.00	Light Up The Avenue Supplies - Tape
80236	12/31/2021	5629 Home Depot Credit Services	57.01	Home Depot
100 - 543 10 31 01		Office Supplies - Admini	57.01	Trash Bags And Painters Tape
80237	12/31/2021	5629 Home Depot Credit Services	17.84	Home Depot
001 - 573 90 31 00		Operating Supplies - Con	17.84	Light Up The Avenue Supplies - Light Tape
80238	12/31/2021	5629 Home Depot Credit Services	13.00	Home Depot
001 - 524 20 31 00		Operating Supplies - Bldg	13.00	Office Supplies - Tape - A.Edison
80239	12/31/2021	5629 Home Depot Credit Services	32.57	Home Depot
001 - 573 90 31 00		Operating Supplies - Con	32.57	Light Up The Avenue Supplies - Stakes (Qty 12)
80240	12/31/2021	5629 Home Depot Credit Services	77.09	Home Depot
100 - 542 64 31 00		Operating Supplies - Traf	77.09	Light Pole Receptor & Batteries
80241	12/31/2021	5629 Home Depot Credit Services	10.85	Home Depot
001 - 576 80 31 00		Operating Supplies - Parl	10.85	Frog Tape
80242	12/31/2021	5629 Home Depot Credit Services	60.77	Home Depot

TOTALS FOR: Home Depot Credit Services

City Of College Place

Time: 09:45:15 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 3

Accts Pay #	Date	Vendor	Amount	Memo
400 - 534 50 31 00		Operating Supplies - Mai	60.77	Tape And Scissors
80243	12/31/2021	5629 Home Depot Credit Services	21.71	Home Depot
500 - 548 68 31 00		Operating Supplies - Gen	21.71	Voltage Tester
80244	12/31/2021	5629 Home Depot Credit Services	41.56	Home Depot
400 - 534 80 31 00		Operating Supplies - Gen	41.56	Bulbs For PW Office
80245	12/31/2021	5629 Home Depot Credit Services	24.64	Home Depot
001 - 522 50 31 00		Operating Supplies - Faci	24.64	Socket Set For FD Water Heater
80246	12/31/2021	5629 Home Depot Credit Services	5.40	Home Depot
400 - 534 10 31 01		Office Supplies - Admini	5.40	Furance Filter
80247	12/31/2021	5629 Home Depot Credit Services	17.13	Home Depot
001 - 576 80 31 00		Operating Supplies - Parl	17.13	Drop Cloth And Tape
80248	12/31/2021	5629 Home Depot Credit Services	49.97	Home Depot
100 - 542 70 31 00		Operating Supplies - Roa	49.97	ESB Grass Seed
80249	12/31/2021	5629 Home Depot Credit Services	27.15	Home Depot
100 - 542 66 31 00		Operating Supplies - Sno	27.15	Shovel
80250	12/31/2021	5629 Home Depot Credit Services	108.53	Home Depot
100 - 542 30 31 00		Operating Supplies - Trav	108.53	All Weather Black Top Patch
80251	12/31/2021	5629 Home Depot Credit Services	15.19	Home Depot
400 - 534 80 31 00		Operating Supplies - Gen	15.19	Batteries
80252	12/31/2021	5629 Home Depot Credit Services	17.48	Home Depot
400 - 534 50 31 00		Operating Supplies - Mai	17.48	Nozzle And Dish Soap
80253	12/31/2021	5629 Home Depot Credit Services	70.54	Home Depot
100 - 542 66 31 00		Operating Supplies - Sno	70.54	Shovel And Ice Melt
80254	12/31/2021	5629 Home Depot Credit Services	8.63	Home Depot
100 - 542 70 31 00		Operating Supplies - Roa	8.63	Saw Blades
80255	12/31/2021	5629 Home Depot Credit Services	5.41	Home Depot

TOTALS FOR: Home Depot Credit Services

City Of College Place

Time: 09:45:15 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 4

Accts Pay #	Date	Vendor	Amount	Memo
400 - 534 50 31 00		Operating Supplies - Mai	5.41	Paint
80256	12/31/2021	5629 Home Depot Credit Services	17.36	Home Depot
001 - 576 80 31 00		Operating Supplies - Parl	17.36	Pump Sprayer And Ice Melt
80257	12/31/2021	5629 Home Depot Credit Services	28.23	Home Depot
400 - 534 50 35 00		Sm Tools/Equipment	28.23	Flashlight
80258	12/31/2021	5629 Home Depot Credit Services	73.83	Home Depot
400 - 534 10 31 01		Office Supplies - Admini	73.83	Batteries
80259	12/31/2021	5629 Home Depot Credit Services	-146.55	Home Depot - Return/Credit
001 - 573 90 31 00		Operating Supplies - Con	-146.55	Return - Lights
80260	12/31/2021	5629 Home Depot Credit Services	65.13	Home Depot
001 - 576 80 31 00		Operating Supplies - Parl	65.13	Snow Brush
80261	12/31/2021	5629 Home Depot Credit Services	28.77	Home Depot
400 - 534 10 31 00		Operating Supplies - Adr	28.77	Safety Glasses
Total:			<u>1,318.09</u>	

TOTALS FOR: Napa Of Walla Walla

City Of College Place

Time: 09:47:00 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 1

Accts Pay #	Date	Vendor	Amount	Memo
79937	12/15/2021	194 Napa Of Walla Walla	13.50	
500 - 548 68 31 00	Operating Supplies - Gen		13.50	Headlight Harness
79939	12/15/2021	194 Napa Of Walla Walla	6.12	
500 - 548 68 31 00	Operating Supplies - Gen		6.12	4WR Flextn Conn 12lp
79940	12/15/2021	194 Napa Of Walla Walla	118.23	
500 - 548 68 31 00	Operating Supplies - Gen		118.23	Fleetranner Belt, Breather
79941	12/15/2021	194 Napa Of Walla Walla	7.47	
500 - 548 68 31 00	Operating Supplies - Gen		7.47	Oil Filter
79942	12/15/2021	194 Napa Of Walla Walla	170.45	
500 - 548 68 31 00	Operating Supplies - Gen		170.45	Oil Filter (4)
79943	12/15/2021	194 Napa Of Walla Walla	5.68	
500 - 548 68 31 00	Operating Supplies - Gen		5.68	Hyd Filter
79944	12/15/2021	194 Napa Of Walla Walla	310.45	
500 - 548 68 31 00	Operating Supplies - Gen		310.45	Battter, Core Deposit
79946	12/15/2021	194 Napa Of Walla Walla	95.74	
500 - 548 68 31 00	Operating Supplies - Gen		95.74	Oil OW40
79947	12/15/2021	194 Napa Of Walla Walla	40.69	
500 - 548 68 31 00	Operating Supplies - Gen		40.69	Shop Supplies: Electrical Connector
79948	12/15/2021	194 Napa Of Walla Walla	840.95	
500 - 548 68 31 00	Operating Supplies - Gen		17.21	Shop Supplies: Cabin Air Filter
500 - 548 68 31 00	Operating Supplies - Gen		33.35	Wiper Blade (2)
500 - 548 68 31 00	Operating Supplies - Gen		66.69	Wiper Blade (4)
500 - 548 68 31 00	Operating Supplies - Gen		606.09	Battery
500 - 548 68 31 00	Operating Supplies - Gen		117.61	Core Deposit
79950	12/15/2021	194 Napa Of Walla Walla	28.03	
500 - 548 68 31 00	Operating Supplies - Gen		28.03	Shop Supplies: Windshield Wash
79938	12/15/2021	194 Napa Of Walla Walla	-13.50	RETURN/CREDIT
500 - 548 68 31 00	Operating Supplies - Gen		-13.50	RETURN/CREDIT: Warranty- Headlight Harness (inv 87040 11/2/21)

TOTALS FOR: Napa Of Walla Walla

City Of College Place

Time: 09:47:00 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 2

Accts

Pay #	Date	Vendor	Amount	Memo
79945	12/15/2021	194 Napa Of Walla Walla	-39.20	RETURN/CREDIT
500 - 548 68 31 00	Operating Supplies - Gen		-39.20	RETURN/CREDIT: Core Deposit (2) (Inv 88236 11/8/21)
79949	12/15/2021	194 Napa Of Walla Walla	-117.61	RETURN/CREDIT
500 - 548 68 31 00	Operating Supplies - Gen		-117.61	RETURN/CREDIT: Core Deposit (Inv 89711 11/16/21)
80326	12/31/2021	194 Napa Of Walla Walla	128.57	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		128.57	Mic And Pliers
80327	12/31/2021	194 Napa Of Walla Walla	34.98	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		34.98	6 In ID Bar Kit
80328	12/31/2021	194 Napa Of Walla Walla	44.04	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		44.04	Shop Supplies - Lamp Kit With Grommets
80329	12/31/2021	194 Napa Of Walla Walla	-5.33	Shop Supplies - Credit
500 - 548 68 31 00	Operating Supplies - Gen		-5.33	Return Grommet
80330	12/31/2021	194 Napa Of Walla Walla	12.09	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		12.09	Air Filter
80331	12/31/2021	194 Napa Of Walla Walla	42.30	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		6.85	Parts - U-nut
500 - 548 68 31 00	Operating Supplies - Gen		35.45	Shop Supplies - Connector
80332	12/31/2021	194 Napa Of Walla Walla	332.01	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		332.01	Battery And Core Deposit
80333	12/31/2021	194 Napa Of Walla Walla	144.37	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		144.37	Reman Ad Cartridge And Core Deposit
80334	12/31/2021	194 Napa Of Walla Walla	38.27	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		38.27	Wrench
80335	12/31/2021	194 Napa Of Walla Walla	111.37	Shop Supplies
500 - 548 68 31 00	Operating Supplies - Gen		111.37	Lock - To Be Returned
80336	12/31/2021	194 Napa Of Walla Walla	-58.81	Shop Supplies - Core Deposit

TOTALS FOR: Napa Of Walla Walla

City Of College Place

Time: 09:47:00 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 3

Accts Pay #	Date	Vendor	Amount	Memo
500 - 548 68 31 00		Operating Supplies - Gen	-58.81	Core Deposit Refunded
80337	12/31/2021	194 Napa Of Walla Walla	26.91	Shop Supplies
500 - 548 68 31 00		Operating Supplies - Gen	26.91	Strap Wrench
80338	12/31/2021	194 Napa Of Walla Walla	55.06	Shop Supplies
500 - 548 68 31 00		Operating Supplies - Gen	55.06	Kit Spares
80339	12/31/2021	194 Napa Of Walla Walla	41.75	Shop Supplies
500 - 548 68 31 00		Operating Supplies - Gen	41.75	Oil Filter
80340	12/31/2021	194 Napa Of Walla Walla	128.64	Shop Supplies
500 - 548 68 31 00		Operating Supplies - Gen	128.64	Air Dryer Heater & Thermostat Kit
80341	12/31/2021	194 Napa Of Walla Walla	111.76	Shop Supplies
500 - 548 68 48 00		Repairs / Maintenance	111.76	Pipe Swivel, Pipe Rigid, Bulk Hose
80342	12/31/2021	194 Napa Of Walla Walla	8.16	Shop Supplies
500 - 548 68 31 00		Operating Supplies - Gen	8.16	Retro Cup Holder
Total:			<u>2,663.14</u>	

TOTALS FOR: Quill Corporation

City Of College Place

Time: 09:47:42 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 1

Accts Pay #	Date	Vendor	Amount	Memo
80023	12/22/2021	218 Quill Corporation	109.77	Office Supplies- B. Fortin
001 - 521 21 31 01		Office Supplies - Investig	109.77	Canon Printer Ink
80027	12/20/2021	218 Quill Corporation	19.56	Office Supplies- PW
400 - 534 10 31 01		Office Supplies - Admini	7.63	PW Director Office Supplies- Calendar
401 - 535 10 31 01		Office Supplies - Admini	2.74	PW Director Office Supplies- Calendar
100 - 543 10 31 01		Office Supplies - Admini	4.89	PW Director Office Supplies- Calendar
500 - 548 70 31 01		Office Supplies - ER&R	2.15	PW Director Office Supplies- Calendar
001 - 576 81 31 01		Office Supplies - Parks A	2.15	PW Director Office Supplies- Calendar
80022	12/22/2021	218 Quill Corporation	256.49	Supplies
001 - 521 19 31 00		Operating Supplies - Sup	256.49	Toilet Tissue; Kleenex, Paper Towels
80024	12/22/2021	218 Quill Corporation	134.05	Supplies
001 - 513 10 31 01		Office Supplies - Executi	6.48	City Hall General Supplies-Forks, Spoons, Trash Bags
001 - 514 23 31 01		Office Supplies - Budget	8.69	City Hall General Supplies-Forks, Spoons, Trash Bags
001 - 514 30 31 01		Office Supplies - Record	13.36	City Clerk- Pens
001 - 514 30 31 01		Office Supplies - Record	2.79	City Hall General Supplies-Forks, Spoons, Trash Bags
001 - 518 10 31 01		Office Supplies - HR Ad	35.79	HR Office Supplies- Pens, File Folders
001 - 518 10 31 01		Office Supplies - HR Ad	5.61	City Hall General Supplies-Forks, Spoons, Trash Bags
402 - 531 27 31 01		Stormwater Utilities - Of	3.01	City Clerk- Pens
402 - 531 27 31 01		Stormwater Utilities - Of	0.49	City Hall General Supplies-Forks, Spoons, Trash Bags
400 - 534 10 31 01		Office Supplies - Admini	7.48	HR Office Supplies- Pens, File Folders
400 - 534 10 31 01		Office Supplies - Admini	2.40	City Hall General Supplies-Forks, Spoons, Trash Bags
400 - 534 27 31 01		Water Utilities - Office S	3.31	Utility Clerk Office Supplies -Envelope Openers
400 - 534 27 31 01		Water Utilities - Office S	4.54	City Clerk- Pens
400 - 534 27 31 01		Water Utilities - Office S	9.68	City Hall General Supplies-Forks, Spoons, Trash Bags
401 - 535 10 31 01		Office Supplies - Admini	3.30	HR Office Supplies- Pens, File Folders
401 - 535 10 31 01		Office Supplies - Admini	1.83	City Hall General Supplies-Forks, Spoons, Trash Bags
401 - 535 27 31 01		Sewer Utilities - Office S	4.04	Utility Clerk Office Supplies -Envelope Openers
401 - 535 27 31 01		Sewer Utilities - Office S	4.28	City Clerk- Pens
401 - 535 27 31 01		Sewer Utilities - Office S	10.82	City Hall General Supplies-Forks, Spoons, Trash Bags
100 - 543 10 31 01		Office Supplies - Admini	4.29	HR Office Supplies- Pens, File Folders
100 - 543 10 31 01		Office Supplies - Admini	0.40	City Hall General Supplies-Forks, Spoons, Trash Bags
500 - 548 70 31 01		Office Supplies - ER&R	1.46	HR Office Supplies- Pens, File Folders
80025	12/22/2021	218 Quill Corporation	63.04	Supplies
001 - 518 20 31 00		Operating Supplies - Faci	63.04	Gojo Foam Soap
80026	12/22/2021	218 Quill Corporation	18.47	Supplies-CH

TOTALS FOR: Quill Corporation

City Of College Place

Time: 09:47:42 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 2

Accts Pay #	Date	Vendor	Amount	Memo
001 - 518 20 31 00		Operating Supplies - Faci	18.47	Gojo Soap Dispenser
80028	12/20/2021	218 Quill Corporation	57.89	Supplies
001 - 518 20 31 00		Operating Supplies - Faci	34.75	Door Stops (2)- CH
001 - 524 20 31 01		Office Supplies - Bldg. Ir	5.98	Community Development Admin Assistant Office Supplies- 4x6 Postit
402 - 531 10 31 01		Office Supplies - Stormw	1.33	Community Development Admin Assistant Office Supplies- 4x6 Postit
400 - 534 10 31 01		Office Supplies - Admini	2.49	Community Development Admin Assistant Office Supplies- 4x6 Postit
400 - 534 50 31 00		Operating Supplies - Mai	6.52	Mouse Pad- K. Wolper
401 - 535 10 31 01		Office Supplies - Admini	1.16	Community Development Admin Assistant Office Supplies- 4x6 Postit
100 - 543 10 31 01		Office Supplies - Admini	0.83	Community Development Admin Assistant Office Supplies- 4x6 Postit
500 - 548 70 31 01		Office Supplies - ER&R	0.50	Community Development Admin Assistant Office Supplies- 4x6 Postit
001 - 558 60 31 01		Office Supplies - Plannin	4.33	Community Development Admin Assistant Office Supplies- 4x6 Postit
80318	12/31/2021	218 Quill Corporation	161.03	Supplies
001 - 521 19 31 01		Office Supplies - Support	161.03	Clorox, Disinfectant Spray, Paper
80343	12/31/2021	218 Quill Corporation	95.86	Supplies
001 - 513 10 31 01		Office Supplies - Executi	9.96	City Hall General Office Supplies - Key Tags, Painters Tape, Thermal Lamindated Pages, Paper
001 - 514 23 31 01		Office Supplies - Budgeti	13.36	City Hall General Office Supplies - Key Tags, Painters Tape, Thermal Lamindated Pages, Paper
001 - 514 30 31 01		Office Supplies - Record:	4.29	City Hall General Office Supplies - Key Tags, Painters Tape, Thermal Lamindated Pages, Paper
001 - 518 10 31 01		Office Supplies - HR Ad	8.62	City Hall General Office Supplies - Key Tags, Painters Tape, Thermal Lamindated Pages, Paper
001 - 524 20 31 01		Office Supplies - Bldg. Ir	7.29	Community Development Admin Assistant Office Supplies - Binder Clips And Double Sided Tape
402 - 531 10 31 01		Office Supplies - Stormw	1.62	Community Development Admin Assistant Office Supplies - Binder Clips And Double Sided Tape
402 - 531 27 31 01		Stormwater Utilities - Of	0.76	City Hall General Office Supplies - Key Tags, Painters Tape, Thermal Lamindated Pages, Paper
400 - 534 10 31 01		Office Supplies - Admini	3.04	Community Development Admin Assistant Office Supplies - Binder Clips And Double Sided Tape
400 - 534 10 31 01		Office Supplies - Admini	3.69	City Hall General Office Supplies - Key Tags, Painters Tape, Thermal Lamindated Pages, Paper

TOTALS FOR: Quill Corporation

City Of College Place

Time: 09:47:42 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 3

Accts Pay #	Date	Vendor	Amount	Memo
400 - 534 27 31 01		Water Utilities - Office S	14.87	City Hall General Office Supplies - Key Tags, Painters Tape, Thermal Lamindated Pages, Paper
401 - 535 10 31 01		Office Supplies - Admini	1.42	Community Development Admin Assistant Office Supplies - Binder Clips And Double Sided Tape
401 - 535 10 31 01		Office Supplies - Admini	2.81	City Hall General Office Supplies - Key Tags, Painters Tape, Thermal Lamindated Pages, Paper
401 - 535 27 31 01		Sewer Utilities - Office S	16.63	City Hall General Office Supplies - Key Tags, Painters Tape, Thermal Lamindated Pages, Paper
100 - 543 10 31 01		Office Supplies - Admini	1.01	Community Development Admin Assistant Office Supplies - Binder Clips And Double Sided Tape
100 - 543 10 31 01		Office Supplies - Admini	0.61	City Hall General Office Supplies - Key Tags, Painters Tape, Thermal Lamindated Pages, Paper
500 - 548 70 31 01		Office Supplies - ER&R	0.61	Community Development Admin Assistant Office Supplies - Binder Clips And Double Sided Tape
001 - 558 60 31 01		Office Supplies - Plannin	5.27	Community Development Admin Assistant Office Supplies - Binder Clips And Double Sided Tape
80344 12/31/2021		218 Quill Corporation	52.15	Supplies
001 - 513 10 31 01		Office Supplies - Executi	2.86	City Hall General Office Supplies - Paper
001 - 514 23 31 01		Office Supplies - Budgeti	3.84	City Hall General Office Supplies - Paper
001 - 514 30 31 01		Office Supplies - Record	1.23	City Hall General Office Supplies - Paper
001 - 518 10 31 01		Office Supplies - HR Ad	2.48	City Hall General Office Supplies - Paper
402 - 531 10 31 01		Office Supplies - Stormw	2.74	Office Supplies - Robert McAndrews - Pens
402 - 531 27 31 01		Stormwater Utilities - Of	0.22	City Hall General Office Supplies - Paper
400 - 534 10 31 01		Office Supplies - Admini	1.06	City Hall General Office Supplies - Paper
400 - 534 10 31 01		Office Supplies - Admini	12.17	Office Supplies - Robert McAndrews - Pens
400 - 534 27 31 01		Water Utilities - Office S	4.27	City Hall General Office Supplies - Paper
401 - 535 10 31 01		Office Supplies - Admini	0.81	City Hall General Office Supplies - Paper
401 - 535 10 31 01		Office Supplies - Admini	3.95	Office Supplies - Robert McAndrews - Pens
401 - 535 27 31 01		Sewer Utilities - Office S	4.78	City Hall General Office Supplies - Paper
100 - 543 10 31 01		Office Supplies - Admini	0.18	City Hall General Office Supplies - Paper
100 - 543 10 31 01		Office Supplies - Admini	6.08	Office Supplies - Robert McAndrews - Pens
500 - 548 70 31 01		Office Supplies - ER&R	2.74	Office Supplies - Robert McAndrews - Pens
001 - 576 81 31 01		Office Supplies - Parks A	2.74	Office Supplies - Robert McAndrews - Pens
Total:			968.31	

TOTALS FOR: Staples Credit Plan

City Of College Place

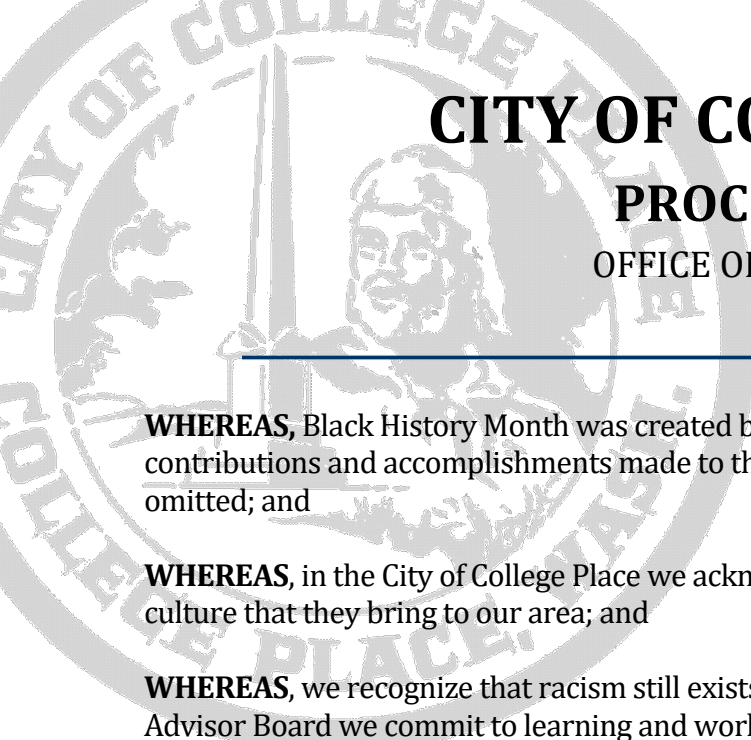
Time: 09:48:00 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 1

Accts

Pay #	Date	Vendor	Amount	Memo
80351	12/31/2021	244 Staples Credit Plan	193.24	Supplies
001 - 514	30 31 01	Office Supplies - Record	37.20	Office Supplies - Deputy Clerk
001 - 518	10 31 01	Office Supplies - HR Ad	29.89	Office Supplies - HR - Printer Ribbon
402 - 531	10 31 01	Office Supplies - Stormw	8.45	Office Supplies - HR - Printer Ribbon
402 - 531	27 31 01	Stormwater Utilities - Of	20.52	Office Supplies - Deputy Clerk
400 - 534	10 31 01	Office Supplies - Admini	9.75	Office Supplies - HR - Printer Ribbon
400 - 534	27 31 01	Water Utilities - Office S	21.80	Office Supplies - Deputy Clerk
401 - 535	10 31 01	Office Supplies - Admini	7.15	Office Supplies - HR - Printer Ribbon
401 - 535	27 31 01	Sewer Utilities - Office S	20.52	Office Supplies - Deputy Clerk
100 - 543	10 31 01	Office Supplies - Admini	8.45	Office Supplies - HR - Printer Ribbon
100 - 543	10 31 01	Office Supplies - Admini	28.22	Office Supplies - Deputy Clerk
500 - 548	70 31 01	Office Supplies - ER&R	1.29	Office Supplies - HR - Printer Ribbon
Total:			193.24	



CITY OF COLLEGE PLACE

PROCLAMATION

OFFICE OF THE MAYOR

WHEREAS, Black History Month was created by Carter G. Woodson in 1926 to highlight the contributions and accomplishments made to the History of our Country that for years had been omitted; and

WHEREAS, in the City of College Place we acknowledge and affirm the value of Black lives and the culture that they bring to our area; and

WHEREAS, we recognize that racism still exists and as a city with the help of our Diversity Inclusion Advisor Board we commit to learning and working to become anti-racist; and

WHEREAS, the 2022 National theme for Black History Month observance is “Black Health and Wellness”; and

WHEREAS, during the month of February our Nation takes pause to reflect on the injustices and struggles fought and overcome by African Americans throughout our Nation’s history, and to pay tribute to the battles they have fought in the name of equality; and

NOW THEREFORE,

I, Norma L. Hernandez, Mayor of the City of College Place, Washington, do hereby proclaim February 2022 as

Black History Month

Given under my hand and seal as Mayor of the City of College Place, Washington, this 8th day of February 2022.

Norma L. Hernández, Mayor

**CITY OF COLLEGE PLACE
CITY ADMINISTRATOR EMPLOYMENT AGREEMENT
MODIFICATION NO. 6**

THIS AGREEMENT MODIFICATION is made and entered into by and between the CITY OF COLLEGE PLACE, a municipal corporation, duly organized under the laws of the State of Washington, by and through its duly authorized representative, hereinafter referred to as "CITY", and Michael Rizzitiello, hereinafter referred to as "EMPLOYEE."

As authorized in Section 12 of the original agreement with an effective date of October 2016; changes to the Employment Agreement shall be as follows:

SECTION 17. RESIDENCE - Shall read:

The EMPLOYEE shall reside within twenty (20) miles of the corporate boundaries of the City of College Place ~~and shall locate a place of residence within such boundaries within six months from the date of this Employment Agreement. The Mayor, in his absolute discretion, may extend this time period if he deems same in the best interests of the City.~~

All other terms of the agreement remain intact and effect with modifications allowed as noted in Section 12 of the original agreement.

The CITY OF COLLEGE PLACE, WASHINGTON, has caused this Agreement to be signed and executed on its behalf by its Mayor and duly attested by the City Clerk, and the form approved by the City Attorney after discussion with and approval of the EMPLOYEE; and the EMPLOYEE has signed and executed this agreement, both in duplicate this ____ day of February, 2022.

CITY OF COLLEGE PLACE

EMPLOYEE

Attest:

Attest:

Mayor

Employee

Approved as to form:

Attest:

City Attorney

City Clerk

**CITY OF COLLEGE PLACE
CITY ADMINISTRATOR EMPLOYMENT AGREEMENT
MODIFICATION NO. 6**

THIS AGREEMENT MODIFICATION is made and entered into by and between the CITY OF COLLEGE PLACE, a municipal corporation, duly organized under the laws of the State of Washington, by and through its duly authorized representative, hereinafter referred to as "CITY", and Michael Rizzitiello, hereinafter referred to as "EMPLOYEE."

As authorized in Section 12 of the original agreement with an effective date of October 2016; changes to the Employment Agreement shall be as follows:

SECTION 17. RESIDENCE - Shall read:

The EMPLOYEE shall reside within twenty (20) miles of the corporate boundaries of the City of College Place.

All other terms of the agreement remain intact and effect with modifications allowed as noted in Section 12 of the original agreement.

The CITY OF COLLEGE PLACE, WASHINGTON, has caused this Agreement to be signed and executed on its behalf by its Mayor and duly attested by the City Clerk, and the form approved by the City Attorney after discussion with and approval of the EMPLOYEE; and the EMPLOYEE has signed and executed this agreement, both in duplicate this ____ day of February, 2022.

CITY OF COLLEGE PLACE

EMPLOYEE

Attest:

Attest:

Mayor

Employee

Approved as to form:

Attest:

City Attorney

City Clerk

AGREEMENT BETWEEN CITY OF COLLEGE PLACE AND DR. TODD CARMAN-WAGNER FOR VULNERABLE ADULT WELFARE CHECK SERVICES

This Agreement is between the City of College Place (City), a municipal corporation, and Carman Wagner Consulting, PLLC, (CWC), (collectively Parties).

The Parties agree as follows:

A. Purpose

The purpose of this Agreement is to set forth the duties between the City and CWC for providing civilian community caretaking checks on potentially vulnerable adults. The Parties recognize that new state policing legislation was passed with the goal of reducing the incidents of use of force by law enforcement officers and has changed the landscape of law enforcement-civilian interaction. Traditionally, law enforcement voluntarily served the community by conducting welfare checks on individuals when requested by a family member or friend and law enforcement has a duty under the law to assist behavioral health professionals (Crisis Response) in detaining a person when Crisis Response has determined the person meets the criteria for detention under the Involuntary Treatment. However, with the new laws, the appropriateness of welfare check interaction with citizens has come into question. The City desires to continue to serve the community through welfare checks by contracting with a behavioral health professional to perform welfare checks without a police presence.

B. Welfare Check

A welfare checks or wellness check is an attempt to make an in-person contact with an adult person to determine their wellbeing upon request from a concerned person. Request for a welfare check can come from any person, but usually from a family member, friend, neighbor, employer, school, or church. Many times, the concerned person does not live in the area and has been unable to make contact with their loved one. Welfare checks can be requested by calling 911, non-emergency dispatch, or the City police department.

C. Duties

1. CWC:

When CWC is available, upon request by a College Place police officer, CWC shall respond to the address of the individual who is the subject of the welfare check request and will attempt to make contact. If contact is made, CWC shall assess the wellbeing of the individual which shall at least include whether the person is injured, sick, hungry (underfed), or thirsty (dehydrated). Additional checks on medication, hygiene, home environment, access to telephone, available food and home necessities, status of utilities and garbage disposal.

Upon checking, CWC shall notify the requesting CPPD police officer of the following:

- How CWC attempted to make contact and whether CWC was able to make contact;
- If unable to make contact, why, including whether CWC was prohibited from making contact by another person
- Assessment of the welfare of the individual if contact was made;
- Identity of any else besides the subject individual present, including any statements or actions thereof;
- Reason for the individual's lack of communication if known;
- Any concerning observations; and
- Any other information as requested by the CPPD officer.

Call 911 Immediately. CWC must call 911 when, while performing a welfare check, CWC discovers any of the following:

- An open or ajar window or door or any other sign of a possible break in;
- A weapon, ammunition, or spent casings;
- Illegal drugs, drug paraphernalia, syringe etc.;
- Putrid odor that might be a dead person or animal;
- Injured or dead person or a dead animal;
- Blood;
- Fire or smoke coming from the residence;
- Natural gas or other potential dangerous gas smell;
- Any other significantly unsafe or dangerous condition;
- A crime being committed;

Call 911 Immediately. If CWC becomes the victim of a crime or attempted crime, CWC must call 911.

Designated Crisis Responder Needed. While CWC is a Licensed Clinical Social Worker and a Certified Chemical Dependency Professional, CWC does not serve as state Designated Crisis Responder (DCR) pursuant to the state Involuntary Treatment Act and therefore, should CWC, in his opinion, observe any condition which leads him to believe the individual may be a danger to himself, (suicide attempt or suicide ideations), or a danger to others, (threat to hurt another person or to cause substantial damage to someone else's property), or that the individual cannot take care of his or her basic needs such as eating, sleeping, clothing, shelter or making safe choices, CWC must call 911 and request Behavioral Health Crisis Response Team be dispatched to the residence. CWC shall, if reasonably possible, remain at the residence until Crisis arrives.

2. City. City shall, upon invoice from CWC, pay \$_____ per month for fulfillment of duties herein.

D. No professional services on behalf of the City. The Parties recognize that CWC is better equipped than a lay person to assess the welfare or wellbeing of an individual, however, the City does not authorize CWC to perform any services above and beyond

those indicated here of observational inquiry into a subject individual's general wellbeing. It may be that a person needs behavioral health or other services and CWC may provide those services to the person, but will not do so on behalf or at the request of the City and the City specifically prohibits such services to be provided on the City's behalf. Any and all communications between CWC and the individual that are above and beyond determining the individual's general wellbeing are confidential and will not be disclosed to the City without permission from the subject.

E. Records. CWC shall maintain a record of the welfare checks, noting, if possible, the following:

- Date/time/block number and street of check;
- Person requesting check and relationship to subject individual;
- Whether contact with the subject individual was made;
- If no contact made with the subject individual, reason(s) why;
- Reason for lack of communication by subject individual;
- Length of time CWC at residence;
- Whether CWC called 911 and reason therefore;
- Whether Crisis Response Team was requested and whether it responded;
- Whether law enforcement was requested and whether they responded;
- Whether medical services were requested and whether they responded;
- Age and relationship to subject individual of all people present; and
- Any observations about the welfare of the subject individual.

F. Independent Contractor.

CWC agrees and stipulates that in performing this Agreement, it is acting as an Independent Contractor, and that no relationship of employer and employee is created by this Agreement. CWC has exclusive control over work performed pursuant to this Agreement and has no authority or power to obligate or bind the City.

G. Indemnification & Hold Harmless Agreement.

1. Generally. City officers or employees and agents, acting within the scope of their employment, shall have no personal liability to Contractor for any act or omission arising due to or out of this Agreement.
2. Contractor Indemnification. Contractor agrees to release, defend, indemnify, and hold harmless the City and its officers, employees, attorneys, elected officials, insurers, representatives, agents and volunteers from and against any and all claims, demands, actions, suits, causes of action, arbitrations, mediations, proceedings, judgments, awards, injuries, damages, liabilities, taxes, losses, fines, fees, penalties expenses, attorney's or attorneys' fees, costs, and/or litigation expenses to or by any

and all persons or entities, including without limitation, their respective agents, licensees, or representatives, arising from, resulting from, or in connection with this Agreement or the acts, errors or omissions of the Contractor in performance of this Agreement, except for that portion of the claims caused by the City's sole negligence. Should the Parties agree or should a court of competent jurisdiction find that the

3. **Industrial Insurance Act Waiver.** It is specifically expressly understood that the Contractor waives any immunity that may be granted to it under the Washington State Industrial Insurance Act, RCW Title 51, solely for the purposes of this indemnification. Contractor's indemnification shall not be limited in any way by any limitation on the amount of damages, compensation or benefits payable to or by any third party under workers' compensation acts, disability benefit acts or any other benefits acts or programs. THE PARTIES ACKNOWLEDGE, by signature below, THAT THEY HAVE MUTUALLY NEGOTIATED THIS WAIVER.

H. Insurance. CWC, for the duration of the term of this Agreement and any extensions or renewals, shall obtain and retain the following insurance in the amounts indicated:

- Professional Liability Insurance in the amount of \$1,000,000 per claim and \$3,000,000 aggregate.
- Automobile Liability insurance with combined single limits of liability not less than \$_____ for bodily injury; including personal injury or death and property damage.

I. Term. This Agreement shall begin upon execution by both parties and shall be for one year. The Parties may extend this Agreement in writing.

J. Termination. Either Party may terminate this Agreement for any reason or no reason upon 10 days' written notice to the other Party. Should either party fail to comply with any term or condition of this Agreement, the non-breaching party may terminate the Agreement immediately and notice thereof will be provided to the other party as soon as reasonably practicable.

K. No Third Party Beneficiaries. The provisions of this Agreement are for the exclusive benefit of CWC and the City. This Agreement shall not be deemed to have conferred any rights, express or implied, upon any third parties and the City owes no duty to any individual or group, but to the public as a whole.

L. Governing Law; Venue. This Agreement shall be governed by the laws of the State of Washington. The venue of any action arising out of this Agreement shall be in the Superior Court of the State of Washington, in and for Walla Walla County.

M. Severability. Should any clause, sentence or paragraph of this agreement be declared invalid or void, the remaining provisions of this Agreement shall remain in full force and effect.

N. Survival. Those provisions of this Agreement that by their purpose should survive expiration or termination of the Agreement shall so survive.

O. Funding. The City is not obligated to appropriate funding to fulfill this Agreement beyond any appropriated at the time of execution of this Agreement.

P. Amendments. No changes or additions shall be made to this Agreement except as agreed to by both Parties, reduced in writing and executed.

So agreed and executed:

CITY OF COLLEGE PLACE

CARMAN WAGNER CONSULTING, PLLC

By: _____
Mike Rizzitiello, City Administrator

By: _____
Dr. Todd Carman-Wagner, governor

Date: _____

Date: _____

ATTEST:

Lisa Neissl, City Clerk

Date: _____

APPROVED AS TO FORM:

Rea Culwell, City Attorney

Date: _____

City of College Place, Washington
RESOLUTION NO. 22-005

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING GRANTING PERMISSION TO CITY STAFF TO BEGIN CONDUCTING A FINANCIAL ASSESSMENT STUDY FOR THE POTENTIAL CREATION OF A TAX INCREMENT FINANCING (TIF) DISTRICT.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, ESHB 1189 was adopted by the State of Washington Legislature and signed by Governor Jay Inslee on May 10th, 2021 and codified into RCW 39.114 – Tax Increment Financing (TIF); and

Whereas, TIF can be used to facilitate infrastructure investment to aid economic development in which such investment is needed or else future development will not occur; and

Whereas, this concept was presented to the College Place City Council during its February 1st, 2022 workshop and the February 7th, 2022 meeting of the City’s Economic Development, Tourism, and Events Commission; and

Whereas, discussion was had on potential boundaries and needed infrastructure investments of a tax increment financing district; and

Whereas, a financial assessment is needed to be delivered to the State and approved by City Council prior to the creation of a Tax Increment Financing District; and

Whereas, City staff has the expertise to conduct such a financial impact assessment; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. Grant permission for City staff to conduct a preliminary financial impact assessment for the potential creation of a tax increment financing district to cover geographical areas more commonly known as Stone Creek, Meadowbrook, and Downtown College Place.
2. Upon completion of report it shall be delivered to the City’s Economic Development, Tourism, and Events (EDTEC) Commission, City Council, and posted on the City’s website for review for potential action.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

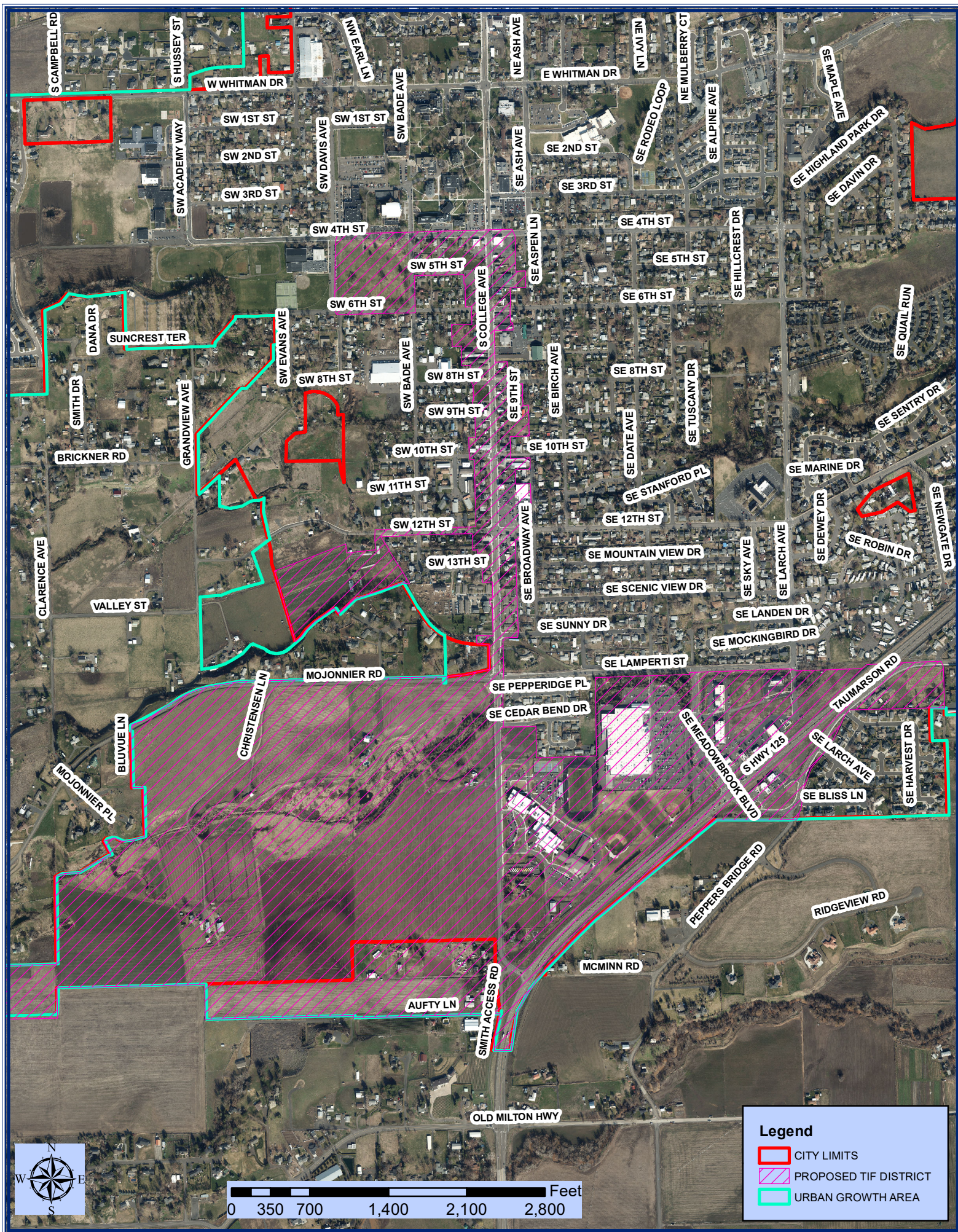
PASSED by the City Council of the City of College Place, Washington, this 8th day of February, 2022.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

PROPOSED STONE CREEK & DOWNTOWN TIF



memo



Rea L Culwell
City Attorney

TO: City Council, Mayor Norma Hernandez, City Administrator Mike Rizzitiello

cc: Community Development Director Jon Rickard, Public Works Director Robert McAndrews; Finance Director Brian Carleton

FROM: Rea Culwell, City Attorney

Date: January 5, 2022 *RC*

Re: Introduction to Tax Increment Financing (Power Point presentation)

Intro:

Washington state legislature enacted a new law effective July 25, 2021 which expands cities' ability to fund public infrastructure projects to spur economic development by encouraging additional private development and investment. With the investment of public infrastructure, the goal is to spur private development and investment to create jobs, increase property values, and improve socioeconomic health of the community.

Originally, TIF intended to spur private investment in blighted areas in need of economic revitalization, but is now one of the leading economic development financing tool across the nation.

Basics:

TIF allows local governments to invest in infrastructure and other improvements which will attract private development which will increase the assessed valuation of the improved area, thus allowing local governments to pay for the improvements through capturing an increase in property tax revenues.

Through the use of TIF, cities divert future property tax revenue increases from a defined geographical area toward a public improvement or other economic development project. Once the geographical area is designated (increment area), taxes are assessed on the increase in assessed value due to development. The

additional funds are then used for to pay for the improvements. Improvements are expected to spur economic growth and reduce economic decline. The increment increase becomes a repayment stream for debt used to finance the improvements.

History:

The first TIF was used in California in 1952. Washington state's history started off poorly with the Community Redevelopment Financing Act of 1982, (Chapter 39.88 RCW) which was struck down as unconstitutional by the state Supreme Court. The court ruled that the funding mechanism in the Act diverted monies intended for public (common) schools in violation of article IX, section 2 of the Washington state constitution which requires that "the entire revenue derived from the common school fund and the state tax for common schools shall be exclusively applied to the support of the common schools". *Leonard v. Spokane*, 127 Wn.2d 195, (1995).

Washington voters rejected attempts in 1973, 1982, and 1985 to amend the state constitution to authorize TIF.

The legislature took another stab at TIF beginning in 2001 and subsequent years, resulting in:

- Community Revitalization Finance Act (CRF);
- Local Infrastructure Financing Tool Program (LIFT);
- Hospital Benefit Zone Financing Program (HBZ)
- Local Revitalization Financing Program (LRF);
- Local Infrastructure Project Area Financing (LIPA); and
- State Land Improvement Financing Area (SLIFA).

The requirements, details, and availability of the above programs are beyond the scope of this memo and details can be provided upon request, but generally the above listed programs were less successful for various reasons such as reliance on state funding (some programs are closed and would need additional legislative action for the city to use), the need for interagency agreement and/or financing, and inability to raise sufficient fund amount for meaningful projects.

HB 1189:

The new law, HB 1189 was drafted to address the constitutional issue and to not impact the state portion of property taxes.

TIF permitted uses:

Under HB 1189, which is available to all counties, cities, towns, and port districts, funds can be used for:

- Infrastructure improvements owned by the local government:
 - Street and road construction
 - Water and sewer system construction and improvements;
 - Sidewalks and other nonmotorized transportation improvements and streetlights;
 - Parking, terminal, and dock facilities;
 - Park and ride facilities or other transit facilities;
 - Park and community facilities and recreational areas;
 - Stormwater and drainage management systems;
 - Electric, broadband, or rail services;
 - Mitigation of brownfields;
- Expenditures for:
 - Purchasing, rehabilitating, retrofitting for energy efficiency, and constructing housing for creating or preserving long-term affordable housing;
 - Purchasing, rehabilitating, retrofitting for energy efficiency, and constructing child care facilities serving children and youth that are low-income, homeless, or in foster care;
 - Providing maintenance and security for public improvements;
 - Acquisition and preservation of historic real and personal property.

Requirements:

To utilize the TIF, the City must pass an ordinance designating a specific geographic area that is expected to benefit from the development – the increment area and adhere to the following guidelines when creating an increment area:

- Prepare a project analysis;
- Have no more than two active increment areas at a time and the areas cannot geographically overlap;
- The increment area cannot have an assessed value of more than \$200 million or more than 20% of the total assessed valuation of the jurisdiction creating the area, whichever is less.
- Once established, boundaries cannot change;

- Revenue cannot be used for additional improvements that were not listed in the ordinance creating the area;
- Ordinance must include a start date for when the improvement will begin;
- Revenues can only be received for the period required to pay the cost of the improvements; and
- Increment area must be retired no more than 25 years after the adoption of the ordinance that created the increment area.

How it works:

Under TIF, properties within an increment area are assessed the local property taxes for all local taxing districts based as normal. Each year, with development and increased assessed value, any increase in monies above the base level goes entirely to the taxing district (city) who created the TIF area. The taxes then must be used to finance (pay for) the improvements specified when the increment area was formed.

Generally, property taxes are assessed as follows:

- Previous year's total levy + 1% + new construction

With TIF, property taxes are assessed as:

- Previous year's levy + 1% + new construction + (TIF assessed increase X levy rate/1000)
- The TIF portion of the property taxes is remitted to the local government (city) that created the TIF. All other taxing districts continue to receive the 1% increase to their previous year's levy, plus new construction.

Project Analysis: The required Project Analysis must include, but is not limited to:

- Objectives for the increment area,
- Duration of the increment area,
- Identification of all parcels to be included in the increment area,
- Description of improvements, including costs and methods of financing,
- Discussion of how private development would not reasonably be expected to occur in the foreseeable future without the improvements
- Assessment of property value in the increment area and the amount expected to be generated from the increased increment assessment;
- Job creation and private development expected from the project; and

- Assessment of any impacts and necessary mitigation to address impacts on affordable and low-income housing; the local business community; local school districts; and local fire service.

Other requirements after the Project Analysis is done include public briefings, public notice, submission of project to the State Treasurer and providing ordinance to county assessor and treasurer and all other local taxing districts.

TIF in College Place:

Possible TIFs:

- Stone Creek/Downtown
 - Fill any gaps on SW Mojonier reconstruction;
 - Assist in paying for east-west roadway in middle of SC development;
 - Stoplight at College Place High School, east-west road, and College Avenue;
 - WWTP improvements;
 - Acquire land on College Avenue for shared parking lot to relax parking requirements on College Avenue to attract more small businesses in the downtown area.
- Myra & Rose
 - Zone to encourage property acquisition and/or infrastructure development to facilitate development of vacant commercially zoned properties in the area.
 - Whitman & Myra area (Price property)
 - NE Rose Street (Gugliemelli property)
- Martin Airfield
 - Fringe properties zoned Industrial Surrounding Airfield but lacking infrastructure.

Impact on current property owners:

Tax rate does not increase. Total monies paid increase as development raises assessed value.

Upfront costs:

There will be upfront costs to the City and more information will be provided as the City moves forward in the process.

Impact on Affordable Housing:

The City must consider any TIF impact on Affordable Housing and will work closely with community affordable housing advocates to ensure the inventory of affordable housing does not decrease and any potential increase in available affordable housing

Example:

See Power Point Presentation

Other items for consideration:

Policy issues include location of TIF area, risk of borrowing if expected development doesn't happen, whether the City wants to partner with a developer for a specific development,

TAX INCREMENT FINANCING HB 1189



- Economic development tool available to cities
- **Authorizes City as a taxing district to collect more money than it would otherwise be able to do under the law**
- City finances (typically) investment into infrastructure
- Infrastructure:
 - increases assessed value of property
 - Spurs private development = increases assessed value
- City captures ALL of additional tax revenue from increased assessed value
- Additional tax revenue pays for cost (debt) of infrastructure

TAX INCREMENT FINANCING history



- TIF is available in all but 1 state in US
- WA first attempt in 1982 diverted funds from public schools = unconstitutional
- WA legislature created several versions of TIF using sales tax (vs. real property tax)
 - Not used due to reliance on state funds
 - Funds depleted
 - legislators believed “handout to developers”

TIF is Different



- Constitutional = doesn't take monies for schools
- Uniform property tax = doesn't increase tax rate
- Funds used for public benefit (city owned infrastructure)

Growth pays for Growth



TIF is method of allocating portion of property taxes to finance public improvements in designated areas

Parcel A: Undeveloped or Underdeveloped Site

Assessed valuation of \$1M
X 2.25 levy rate per \$1000 AV
= \$2,250 local taxes paid

Parcel B: Developed Site

Assessed valuation of \$20M
x 2.25 levy rate per \$1000 AV
= \$45,000 local taxes paid

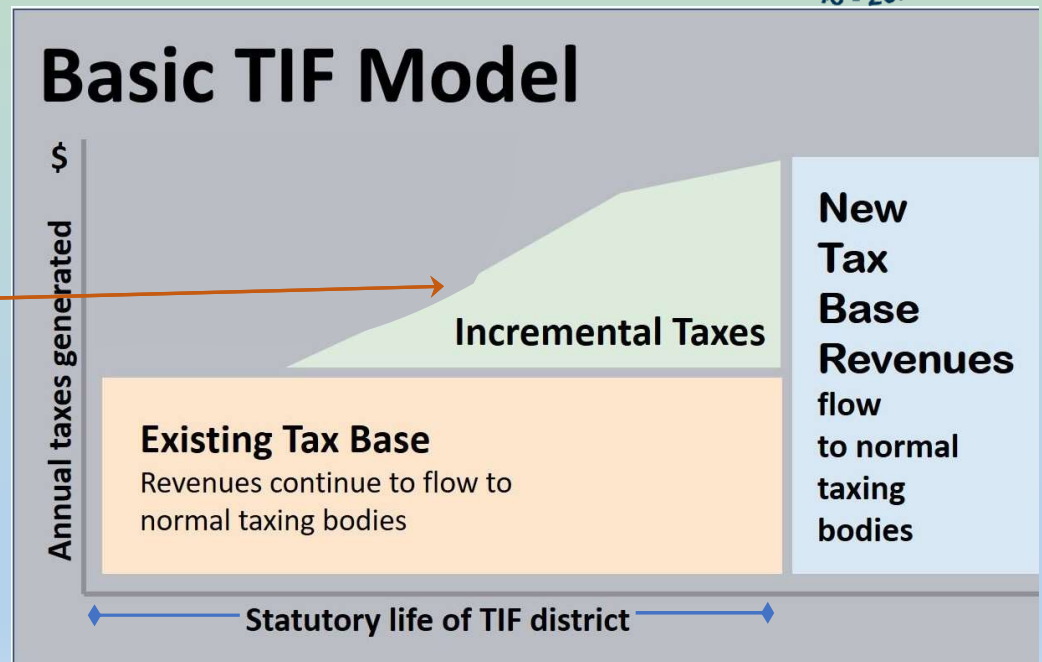


TIF FINANCING

Generally, TIF captures property taxes generated from the increased assessed valuation on the site that results from private development following infrastructure investment.

Only revenues from **REGULAR** property taxes assessed against the **Increment Value** are captured:

- ✓ To pay “**public improvement costs**”
- ✓ To **repay bonds** issued for “public improvements”



PROSPECTIVE TIF AREAS



- Stone Creek/Downtown
 - Fill any gaps on SW Mojonier reconstruction;
 - Assist in paying for east-west roadway in middle of SC development;
 - Stoplight at College Place High School, east-west road, and College Avenue;
 - WWTP improvements;
 - Acquire land on College Avenue for shared parking lot to relax parking requirements on College Avenue to attract more small businesses in the downtown area.
- Myra & Rose
 - Zone to encourage property acquisition and/or infrastructure development to facilitate development of vacant commercially zoned properties in the area.
 - Whitman & Myra area (Price property)
 - NE Rose Street (Gugliemelli property)
- Martin Airfield
 - Fringe properties zoned Industrial Surrounding Airfield but lacking infrastructure.

But For TIF



- Intent of legislation:
 - But for investment in infrastructure, private development would otherwise not happen
 - NOT intended to only build infrastructure with “hopes” of development
 - Must pass “but for” test

Eligible Infrastructure Improvements



- Street & road construction
- Water & sewer system construction & improvements
- Sidewalks & other non-motorized transportation improvements
- Street lights
- Parking & other transit facilities
- Park & community/recreation areas
- Stormwater management systems
- Electric & broadband services
- Mitigation of brownfields
- Purchasing, rehabilitating, retrofitting for energy efficiency & constructing housing for purpose of creating or preserving long-term affordable housing
- Purchasing, rehabilitating, retrofitting for energy efficiency, and constructing child care facilities serving low-income, homeless or foster care children & youth
- Providing maintenance & security for public improvements
- Historic preservation activities RCW 35.21.395

TIF REQUIREMENTS



- City ordinance
 - designating increment area &
 - identifying public improvements to be financed
 - whether bonds will be issued
- 2 active Increment Areas (can't overlap)
- Increment Areas assessed value $\leq$ \$200M OR $<$ 20% of total AV, whichever is less
- Can't add improvements or change boundary
- Must include deadline for construction will begin
- Can only receive TIF revenues for period necessary to pay cost of improvements
- If local government finances improvements, increment area must be retired no more than 25 years after adoption of ordinance

Project Analysis



- Must prepare prior to ordinance; subject to state treasury (90-day) review

Highlights:

- Description of expected private development within IA, including scenario comparison with & without proposed public improvements
- Assessment of impacts & any necessary mitigation to address:
 - Affordable and low-income housing
 - Local business community
 - Local school districts
 - Local fire service

Required Outreach



- Hold two public briefings exclusively on project;
- Submit project analysis to state treasurer for review;
- Publish notice in public newspaper;
- Notice to county treasurer, county assessor, and governing body of each taxing district where increment area is located.

TIF CALCULATION



Pre:

- each taxing district collects:
levy + 1% + new construction

Post:

- each taxing district collects:
levy + 1% + new construction + TIF growth

TIF growth = district's previous year's levy rate X growth in assessed valuation in IA

(excludes "new construction" in IA – no "double dipping")

New construction from within IA added to each taxing district's levy when constructed.

TIF TAXES



- Applies to local property taxes only
- Limited to amount needed to fund public improvements (outlined in ordinance)
- Excess TIF revenue allocated back to taxing districts pro rata

IMPACT ON TAXING DISTRICT



- Tax collected = budgeted amount (prior slide) PLUS levy rate applied to assessed value in TIF IA
- ALL PLUS amount goes directly to City to pay for infrastructure
- At retirement of TIF, all value added becomes the tax base (good for all taxing districts)
- **BUT FOR test is crucial**
- buy in from taxing districts (e.g. Port) good idea

IMPACT ON TAXING DISTRICT (cont.)



BUT FOR test is crucial:

- If development would have occurred WITHOUT TIF, then using TIF is taking away potential future revenues from taxing districts
- Need to focus on underdeveloped, (for whatever reason) & strive for construction to begin w/in 5 years

TAXPAYER IMPACTS



- Levy rate in IA & outside IA remain same
- Minimal impacts on taxpayers outside taxing district
- Developer pays same levy rate as any other taxpayer
- Developer pays more \$\$\$ because assessed value is rising

DEBT ISSUANCE & TIF



- GO Bonds
 - Expected primary method
 - Creates “indebtedness” counts against City’s debt capacity
 - No state backstop & no guarantee increased value
 - City must repay debt regardless of revenues generated Levy rate in IA & outside IA remain same
- Revenue Bonds
 - Authorized, but not expected to be widely used
 - must be payable solely from revenue generated by the public facility located in IA & government operated

POLICY CONSIDERATIONS



- Risk tolerance?
 - What happens if private development doesn't happen?
- Debt level supported?
 - Realistic revenue prediction v. "cost" of financing
- Time frame and opportunities?
 - Consider conservative structure:
 - Realistic revenue prediction
 - Build in a buffer – flexible retirement/early call
- Partnership with private developer

INITIAL COST CONSIDERATION



- \$10k - \$75k consultation
 - Identify IA
 - Prepare some or all of required Project Analysis (to be reviewed by State Treasurer)

PROJECT ANALYSIS



- Objectives
- Boundaries & duration of IA
- Expected private development (with & without public improvements)
- Description of public improvements
- Certified assessed value of real property in IA & estimated increment value & tax revenue allocations
- Estimated jobs created
- Assessment of impacts (affordable housing, business community, school district, fire service)

EXAMPLE



- City wants to create new mixed-use development
- New/upgrade infrastructure needed to support development
- Current lease rates for commercial & residential development not sufficient to support construction costs
- City prepares Project Analysis with desired development both with and without TIF support
- City identifies “significant barrier” to proposed development is cost of infrastructure

BUT FOR TEST - EXAMPLE



Initial Tests:

- Lack of growth and/or history of development
- Unusual or additional development expenses

Secondary Tests:

- Market/gap analysis
- Developer commitment

DEVELOPMENT PLAN - EXAMPLE



Construction timing:

- 1st Phase
 - 2023: 50 units of multi-family
 - 2023: 300 parking spaces
 - 2023: 10,000 sqft of retail space
 - 2025: 50 units of multi-family
- 2nd Phase
 - 2028: 75 units of multi-family
 - 2028: 5,000 sqft of retail space
- 3rd & Final Phase:
 - 2032: 30,000 sqft office/entertainment space

EXAMPLE: TIF REVENUES IN IA: \$20M OF INCREASED AV IN 2024



City	.91
County	.98
EMS Levy	.19
Port	.17
EXCLUDE voter-approved school district levies	
EXCLUDE state property tax levy	

Total 2.25
Levy Rate
X
\$20 million
÷
\$1000

\$49,000

ADDITIONAL TAX REVENUE

- Sales tax
- Utility tax
- Other



QUESTIONS?



January 6, 2022

City of College Place
ATTN: Mike Rizzitiello
625 S. College Ave.
College Place, WA 99324

Re: **Petition for Assumption of Infrastructure (CPMC 3.22.050)**
Autumn Meadows HOA

Dear City Council:

Comes now the Autumn Meadow HOA, by and through its attorney, R. Gary Ponti, and tenders this Petition pursuant to CPMC 3.22.050 as follows:

1. **PETITION IN ACCORD WITH BYLAWS:** This Petition submitted by the Autumn Meadows HOA is requesting that the City of College Place assume ownership of specific infrastructure in the aforesaid HOA pursuant to CPMC 3.22 et al. This Petition is submitted in accordance with the Bylaws of the Autumn Meadows HOA and includes a listing of the full membership of the association (Exhibit A) together with copies of the signatures of all members in support of the aforesaid Petition (Exhibit B).
2. **INVENTORY OF FACILITIES FOR WHICH OWNERSHIP OF THE CITY IS DESIRED:** The inventory of the facilities is fully set forth in the Autumn Meadows Subdivision Deficiency Analysis completed by TD&H Engineering dated January 2021, a copy of which is attached hereto as Exhibit C.
3. **INVENTORY OF PROPERTY AND ASSETS PROPOSED TO BE DEDICATED TO THE CITY:** The following properties are proposed to be dedicated to the City of College Place to offset the cost of any assumption of infrastructure:

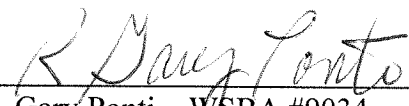
a) Common area (park):	\$85,000
b) Common area:	\$0
c) Common area:	\$0
d) Common area parcel 35-07-36-97-0328:	\$100
e) Roadways (asphalt only):	\$0
f) Curbs and gutters	\$0
g) Sidewalks	\$0

h) ADA ramps:	\$0
i) Storm drains:	\$11,466
j) Catch basins:	\$15,840
k) Swales:	\$8,000
l) Culverts:	\$2,880
m) Streetlights:	\$0
n) Play structure:	\$0
o) Retaining wall:	\$0
p) Picnic shelter:	\$0
q) Fence between lots:	\$378

4. **AGREEMENT TO REIMBURSE:** Autumn Meadows HOA agrees to reimburse the City of College Place for costs the City incurs in evaluating the Petition for acceptance to include City Staff and third-party professional costs with the understanding that the City shall direct and determine the nature and scope of the evaluation effort.

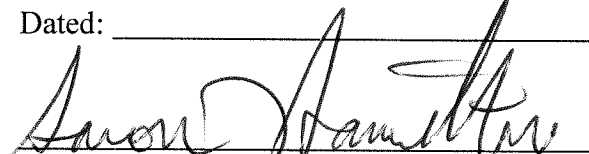
Respectfully submitted this 11th day of January, 2022.

PONTI & WERNETTE, P.S.


 R. Gary Ponti – WSBA #9034
 Attorney for Autumn Meadows HOA
 Dated: 1-11-2022

P.S. There are two signature pages because we had the wrong last name for Valerie. Her last name is actually Buckley, not Hall. Thank you.

 Joy Veverka
 Autumn Meadows HOA Board Member
 Dated: _____


 Aaron Hamilton
 Autumn Meadows HOA Board Member
 Dated: 1-10-2022

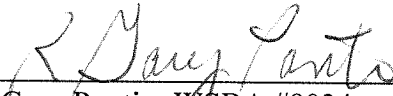

 Valerie Buckley
 Autumn Meadows HOA Board Member
 Dated: 1-10-2022

h) ADA ramps:	\$0
i) Storm drains:	\$11,466
j) Catch basins:	\$15,840
k) Swales:	\$8,000
l) Culverts:	\$2,880
m) Streetlights:	\$0
n) Play structure:	\$0
o) Retaining wall:	\$0
p) Picnic shelter:	\$0
q) Fence between lots:	\$378

4. **AGREEMENT TO REIMBURSE:** Autumn Meadows HOA agrees to reimburse the City of College Place for costs the City incurs in evaluating the Petition for acceptance to include City Staff and third-party professional costs with the understanding that the City shall direct and determine the nature and scope of the evaluation effort.

Respectfully submitted this 11th day of January, 2022.

PONTI & WERNETTE, P.S.


 R. Gary Ponti – WSBA #9034
 Attorney for Autumn Meadows HOA
 Dated: 1-11-22


 Joy Veverka
 Autumn Meadows HOA Board Member
 Dated: 1-7-22

 Aaron Hamilton
 Autumn Meadows HOA Board Member
 Dated: _____

 Valerie Hall
 Autumn Meadows HOA Board Member
 Dated: _____

EXHIBIT A

sthd	Returned Form?	Approval	Main Email	Bill to 1	Bill to 2	Bill to 3
12/16/21	Approve	Approve	irvin.aviles24@gmail.com	Irvin Aviles	1383 SE Newgate Dr	College Place, WA 99324
8/01/21	Approve	Approve	darold_bigger@wallawalla.edu	Douglas W. Bayer	1432 SE Newgate Dr	College Place, WA 99324
8/28/21	Approve	Approve	mbireley@charter.net	Darold Bigger	4600 Braden Rd.	Walla Walla, WA 99362
12/21/21	Approve	Approve	vhall1.40@gmail.com	Mike Bireley	1353 SE Newgate Dr.	College Place, WA 99324
8/19/21	Approve	Approve	mynx53@msn.com	Marcus Buckley & Valerie Hall	1332 SE Newgate Dr	College Place, WA 99324
8/01/21	Approve	Approve	emilygracethomas@gmail.com	Debra Casey	1252 SE Newgate Dr.	College Place, WA 99324
12/24/21	Approve	Approve	hallie1203@gmail.com	Samuel & Emily Castillo	603 Pearson St	Walla Walla, WA 99362
12/16/21	Approve	Approve	vastdavidson@hotmail.com	Hallie Chilton	363 El Bosquecillo	Camarillo, CA 93010
12/16/21	Approve	Approve	tldecchio@hotmail.com	Julian Contreras Jr	1133 SE Falbo Drive	College Place, WA 99324
12/17/21	Approve	Approve	garriis.99@gmail.com	Steven M & Valerie L Davidson	1402 SE Newgate Dr.	College Place, WA 99324
8/01/21	Approve	Approve	jasendowney@gmail.com	Tina L. Decchio	1232 SE Newgate Dr.	College Place, WA 99324
9/30/21	Approve	Approve	jasendowney@gmail.com	Matthew & Jeanna Dickerson	1134 SE Scenic View Dr	College Place, WA 99324
9/10/21	Approve	Approve	martinfortney@gmail.com	Jasen & Tina Downey	1382 SE Newgate Dr.	College Place, WA 99324
8/01/21	Approve	Approve	estoesia.reycel@gmail.com	Gilbert & Mimi Dupper	PO Box 8938	Redlands, CA 92375
12/24/21	Approve	Approve	kathygifford03@gmail.com	John Falathol	1243 SE Falbo Dr	College Place, WA 99324
12/18/21	Approve	Approve	sonya.gs143@gmail.com	Martin Fortney	1423 SE Newgate Dr	College Place, WA 99324
12/17/21	Approve	Approve	juliehallowell07@gmail.com	James & Beverly Foster	1103 SE Falbo Dr	College Place, WA 99324
9/8/21	Approve	Approve	aaronhamilton8900@yahoo.com	Saul Garanzuay	1242 SE Falbo Dr	College Place, WA 99324
12/24/21	Approve	Approve	marthaibarra08@yahoo.com	Kathy Gifford	1272 SE Falbo Dr.	College Place, WA 99324
9/6/21	Approve	Approve	mbgcleaning@charter.net	Sonya & Damian Gordon-Sullivan	1343 SE Newgate Dr	College Place, WA 99324
8/01/21	Approve	Approve	kpm2k@yahoo.com	Rebekah R. Gustin	123 SE Valley Dr	College Place, WA 99324
8/01/21	Approve	Approve	kpm2k@yahoo.com	Juliana Hallowell & Jeremy Knowles	1203 SE Falbo Dr	College Place, WA 99324
9/11/21	Approve	Approve	morgan2110@gmail.com	Aaron Hamilton	1312 SE Newgate Dr.	College Place, WA 99324
8/10/21	Approve	Approve	bluesbowhunter@gmail.com	Lonnie & Gillian Herbrandson	1303 SE Newgate Dr.	College Place, WA 99324
8/24/21	Approve	Approve	pawlukstev@gmail.com	Jose & Martha Ibarra	1116 SE Moorbrook Ct.	College Place, WA 99324
12/18/21	Approve	Approve	javier77772002@hotmail.com	David & Kathleen Iwasa	1232 SE Falbo Dr.	College Place, WA 99324
8/24/21	Approve	Approve	readonk@inmw.net	Mike J. & Jill M Jimenez	1202 SE Falbo Dr.	College Place, WA 99324
8/24/21	Approve	Approve	readonk@inmw.net	Robert Travis Karr	1131 SE Scenic View Dr.	College Place, WA 99324
12/11/21	Approve	Approve	robertsdixonangie@gmail.com	Vassili A & Marina Khrapov	223 Kulamau Circle	College Place, WA 99324
12/24/21	Approve	Approve	ginnamcdo@gmail.com	Justin Krieger	1362 SE Newgate Dr.	Kula, HI 96790
12/18/21	Approve	Approve	myquestionisthecatalyst@gmail.com	Gunner & Rebecca Leffler	20470 Jacklight Ln	College Place, WA 99324
8/25/21	Reject	Approve	brendasald2191@gmail.com	Jessica & Kelly Maher	1213 SE Falbo Dr	Bend, OR 97702
8/01/21	Approve	Approve	heather.schermann@gmail.com	Aquilino & Bilma Martinez	1149 SE Surita Ct.	College Place, WA 99324
8/01/21	Approve	Approve	shadel5@gmail.com	Kelly P. McClellan	PO Box 6124	College Place, WA 99324
8/9/21	Approve	Approve	m.simcock@me.com	Rosanna Morgan	1223 SE Falbo Dr.	Irvine, CA 92616
8/31/21	Approve	Approve	stephanie_simmons@charter.net	Joy & Richard Olson	1313 SE Newgate Dr	College Place, WA 99324
12/21/21	Approve	Approve	yeungchuan@gmail.com	Steve & Carol Pawluk	1125 SE Moorbrook Ct.	College Place, WA 99324
12/16/21	Approve	Approve	marctchamdja@hotmail.com	Javier A. Perez	PO Box 1401	Wrightwood, CA 92397
8/01/21	Reject	Approve	nathantidwell@yahoo.com	Kenneth & Shirley Reardon	1204 SE Scenic View Dr.	College Place, WA 99324
8/01/21	Approve	Approve	cavalley@yahoo.com	Kenneth & Shirley Reardon	2032 Old Milton Hwy.	Walla Walla, WA 99362
12/16/21	Approve	Approve	joyveverka@hotmail.com	Kenneth & Shirley Reardon	2032 Old Milton Hwy.	Walla Walla, WA 99362
12/16/21	Approve	Approve		Kristen M. Riegert	2032 Old Milton Hwy.	Walla Walla, WA 99362
				Lyn Ritz	1280 Bombero Ln	Walla Walla, WA 99362
				Angie Roberts-Dixon	1412 SE Newgate Dr.	College Place, WA 99324
				Matthew Rosaasen	4715 Threchopt Rd	Hampton, VA 23666
				Miguel Ruvalcaba	1148 SE Surita Ct.	College Place, WA 99324
				Ryan Salas	1233 SE Falbo Dr	College Place, WA 99324
				Brenda Saldaña	8294 N Enterprise Rd	Custer, WA 98240
				Joan Santee	1174 SE Scenic View	College Place, WA 99324
				Heather Schermann	1302 SE Newgate Drive	College Place, WA 99324
				Brandon & Tabatha Shadel	1342 SE Newgate Dr.	College Place, WA 99324
				Samuel Sih & Li-Rong Xiao	1207 SE Trentwood Dr.	College Place, WA 99324
				Manford & Elizabeth Simcock	1253 SE Falbo Dr.	College Place, WA 99324
				Stephanie Simmons	1055 SE SENTRY Dr.	College Place, WA 99324
				Tonie Sinclair	1154 SE Scenic View Dr.	College Place, WA 99324
				Steve Smith & Diana Griffin	1214 SE Scenic View Dr	College Place, WA 99324
				Pavel & Natasha Sudin	1242 SE Newgate Dr.	College Place, WA 99324
				David D. Swank	1352 SE Newgate	College Place, WA 99324
				Tang & Sonia Tchamdja	2065 W Atkinson Rd	Othello, WA 99344
				Michael & Janice Thonney	1222 SE Falbo Dr	College Place, WA 99324
				Nathan and Margie Tidwell	1113 SE Falbo Dr	College Place, WA 99324
				Jon & Patricia Travis	4203 Stratton Ln	College Place, WA 99324
				Clinton & Martha Valley	1161 SE Scenic View Dr.	College Place, WA 99324
				Joy Veverka	3626 Heritage Estates	Lithonia, GA 30038
					1363 SE Newgate Dr	College Place, WA 99324

Method	Returned Form?	Approval	Main Email	Bill to 1	Bill to 2	Bill to 3
	8/01/21	Approve	ericawalter815@gmail.com	Zeb & Erica Walter	771 Crestview Pl	Walla Walla, WA 99362
ad	48		loridub@gmail.com	Gregg & Lori Wardlaw	1123 SE Falbo Dr.	College Place, WA 99324
			JLHappycamper@gmail.com	Stephen & Jeri Weber	1115 SE Moorbrook Ct.	College Place, WA 99324
ad	47		wendyywcheng@gohighspeed.com	Wendy Cheng & Suwong Wongsuwan	1126 SE Moorbrook Ct.	College Place, WA 99324
	-1					

EXHIBIT B

Name(s) of property owner(s): Doug Bayer

Address in Autumn Meadows: 1432 SE. NEWBATE DR.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Doug W. Bayer 12/10/21
Signature Date

Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
 PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: RICHARD M. BIRELEY

Address in Autumn Meadows: 1353 SE NEWGATE DR

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID(Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

RMB
Signature

8-28-21
Date

Signature

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: Marcus + Valerie Buckley

Address in Autumn Meadows: 1322 SE Newgate Dr.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Marcus Buckley 12/21/21
Signature Date

Valerie Buckley 12/21/21
Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: DEBRA CASEY

Address in Autumn Meadows: 1252 SE NEWGATE DRIVE

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Debra Casey 8/19/21
Signature Date

Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

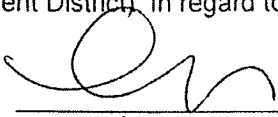
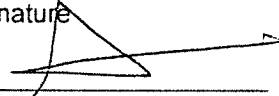
August 9, 2021

Name of property owner: Emily and Chris Castillo

Address in Autumn Meadows: 1332 SE Newgate

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

	<u>8/12/21</u>
Signature	Date
	<u>8/12/21</u>
Signature	Date

*Reject the proposed transfer:

_____ Signature	_____ Date
_____ Signature	_____ Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

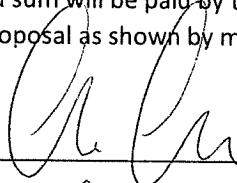
Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

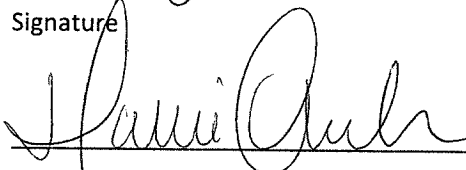
Name(s) of property owner(s): CHRIS + HALLIE CHILTON

Address in Autumn Meadows: 1422 SE NEWGATE DR

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

 15 DEC 21
Signature Date

 12.15.21
Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

Name(s) of property owner(s): Steven & Valerie Dawson

Address in Autumn Meadows: 1402 SE Newgate

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

[Signature]

Signature

12/9/21

Date

[Signature]

Signature

12/9/21

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

Name(s) of property owner(s): Matthew Dickerson + Jeanna Dickerson

Address in Autumn Meadows: 1134 SE Scenic View Dr.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Jeanna Dickerson
Signature

12/12/21
Date

Matthew Dickerson
Signature

12/12/21
Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

August 9, 2021

Name of property owner: JASEN AND KRISTINA DOWNEY

Address in Autumn Meadows: 1382 SE NEWKATE DR.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

	<u>8/17/2021</u>
Signature	Date
	<u>8/17/21</u>
Signature	Date

*Reject the proposed transfer:

_____ Signature	_____ Date
_____ Signature	_____ Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: Gilbert L. Dupper

Address in Autumn Meadows: 1212 S.E. Newgate

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID(Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Gilbert L. Dupper 9/29/21
Signature Date

Mimi E. Dupper 9/29/21
Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton

Autumn.Meadows.Board@Live.com

PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: John Jakathol (1243 SE Falco Drive College Place WA 99324)

Address in Autumn Meadows: Autumn Meadows HOA P.O. Box 782 Walla Walla WA, 99362

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

[Signature]
Signature

9/10/2021
Date

Signature

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you.

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton

Autumn.Meadows.Board@Live.com

PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: MARTIN CORTNEY

Address in Autumn Meadows: 1423 SE NEWGATE DR

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:


Signature

8/30/21
Date

Signature

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

Name(s) of property owner(s): James and Beverly Foster

Address in Autumn Meadows: 1103 SE Falbo Drive

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

<u>James Foster</u>	<u>12/19/21</u>
Signature	Date

<u>Beverly J. Foster</u>	<u>12/19/21</u>
Signature	Date

*Reject the proposed transfer:

_____	_____
Signature	Date

_____	_____
Signature	Date

Name(s) of property owner(s): Kathy R. Gifford

Address in Autumn Meadows: 1272 SE Falko

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Kathy Seppa 12/14/21
Signature Date

Signature

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

Name(s) of property owner(s): Aaron Hamilton Cassy Randall

Address in Autumn Meadows: 1312 SE Newgate

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Aaron Hamilton 12-12-2021
Signature Date

Cassy Randall 12-12-2021
Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

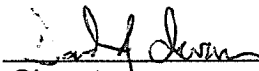
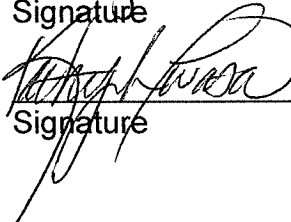
August 9, 2021

Name of property owner: David & Kathy Bowers

Address in Autumn Meadows: 1232 SE Palbo Dr

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

<u></u>	<u>9/8/21</u>
Signature	Date
<u></u>	<u>9/8/21</u>
Signature	Date

*Reject the proposed transfer:

_____ Signature	_____ Date
_____ Signature	_____ Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

Name(s) of property owner(s): Vassili & Marina Klivapov

Address in Autumn Meadows: 1215 SE Trentwood Dr, College Place WA

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Marina Klivapov 12/20/24

Signature

Date

Vassili Klivapov 12/20/24

Signature

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

August 9, 2021

Name of property owner: Jessica & Kelly Maher

Address in Autumn Meadows: 1213 SE Falbo Dr.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID(Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

<u>Jessie Maher</u>	<u>9/6/21</u>
Signature	Date
<u>[Signature]</u>	<u>9/6/21</u>
Signature	Date

*Reject the proposed transfer:

_____	_____
Signature	Date
_____	_____
Signature	Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

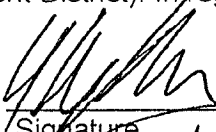
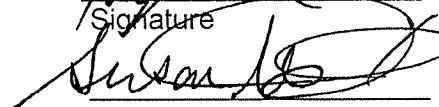
August 9, 2021

Name of property owner: Kelly + Susan McClellan

Address in Autumn Meadows: 1233 SE Nengate Dr.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

	<u>8/31/2021</u>
Signature	Date
	<u>8/3/2021</u>
Signature	Date

*Reject the proposed transfer:

_____	_____
Signature	Date
_____	_____
Signature	Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

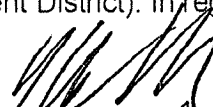
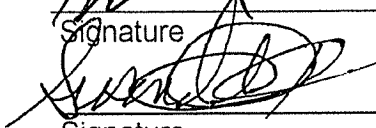
August 9, 2021

Name of property owner: Kelly Susan McClellan

Address in Autumn Meadows: 1243 SE Newgate Dr.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

	<u>8/31/2021</u>
Signature	Date
	<u>8/31/2021</u>
Signature	Date

*Reject the proposed transfer:

_____ Signature	_____ Date
_____ Signature	_____ Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner:

Rosanna Morgan

Address in Autumn Meadows:

1223 SE Falbo Drive

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Rosanna Morgan
Signature

10 July 2021
Date

N/A
Signature

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: Richard & Joy Olson

Address in Autumn Meadows: 1313 SE Newgate Dr.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID(Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Signature

Date

Signature

Date

*Reject the proposed transfer:

Richard Olson
Signature

9/11/21
Date

J. E Olson
Signature

9/11/21
Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton

Autumn.Meadows.Board@Live.com

PO Box 782, Walla Walla WA 99362

Name(s) of property owner(s): Chris & Tina Parsons

Address in Autumn Meadows: 1125 SE Moorbrook CT.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Chris Parsons 12-16-21
Signature Date

Tina Parsons 12-16-21
Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

Received 12/21/21

Logged ✓

August 9, 2021

Name of property owner: THE 2016 PAWLUK FAMILY TRUST STEPHEN + CAROL PAWLUK, TRUSTEES

Address in Autumn Meadows: 1158 SE SURITA COURT

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

[Signature]
Signature

8/10/2021
Date

[Signature]
Signature

8-10-2021
Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

Name(s) of property owner(s): Javier Perez

Address in Autumn Meadows: 1204 SE Scenic View DR.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

J. Perez 12-15-21
Signature Date

Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

August 9, 2021

Name of property owner: KEN & SHIRLEY REARDON

Address in Autumn Meadows: 1104 SCENIC VIEW

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer: Kenneth B. Reardon 8-24-2021
Signature Date

Shirley A. Reardon 8-24-21
Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: KEN & SHIRLEY REARDON

Address in Autumn Meadows: 1114 SCENIC VIEW

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer: Kenneth B. Reardon 8-24-2021
Signature Date

Shirley A. Reardon 8-24-21
Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: KEN & SHIRLEY REARDON

Address in Autumn Meadows: 1124 SCENIC VIEW

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer: Kenneth B. Reardon 8-24-2021
Signature Date

Shirley A. Reardon 8-24-21
Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: Lyn Ritz

Address in Autumn Meadows: 1412 Newgate

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer: Lyn Ritz 12/6/21
Signature Date

Signature Date

*Reject the proposed transfer: _____
Signature Date

Signature Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

Name(s) of property owner(s): Matthew Rosaasen

Address in Autumn Meadows: 1148 SE Surita Ct
College Place WA 99324

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer: Matthew Rosaasen 12/22/21
Signature Date

Signature Date

*Reject the proposed transfer: _____
Signature Date

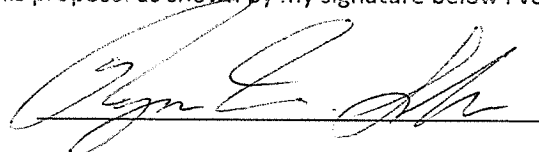
Signature Date

Name(s) of property owner(s): Ryan T Salas

Address in Autumn Meadows: 1141 SE Scenic View Dr.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

 12-11-2021
Signature Date

Signature

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

August 9, 2021

Name of property owner: Juan Santee

Address in Autumn Meadows: 1302 SE Newgate Dr.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID(Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Signature

Date

Signature

Date

*Reject the proposed transfer:

Juan Santee
Signature

8-25-21
Date

Signature

Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner:

Heather Scherman

Address in Autumn Meadows:

1342 SE Newgate Dr.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:


Signature

8/14/21
Date

Signature

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: Brandon & Tabatha Shadel

Address in Autumn Meadows: 1207 SE Trentwood Dr.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Brandon Shadel
Signature

8-18-2021
Date

Tabatha Shadel
Signature

8-18-2021
Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: MANFORD + ELIZABETH SIMCOCK

Address in Autumn Meadows: 1372 SE NEW GATE DR,

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Manford Simcock 8/9/21
Signature Date

Elizabeth C. Simcock 8/9/21
Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner:

Stephanie Simmons

Address in Autumn Meadows:

1154 SE Scenic View

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Stephanie Simmons *8/29/2021*
Signature Date

Signature

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: Toni M Sinclair
Address in Autumn Meadows: 1214 S E Scenic View Dr.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID(Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer: Toni M Sinclair 8-31-21
Signature Date

Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

Name(s) of property owner(s): Pavel Susin, Natasha Susin

Address in Autumn Meadows: 1352 SE Newgate Dr
College Place WA 99324

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

P. Susin 12/16/21
Signature Date

Natasha Susin 12/16/21
Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

Received 12/21/21

logged ✓

Name(s) of property owner(s): DAVE + SUSAN SWANK

Address in Autumn Meadows: 1323 SE NEWGATE

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Daniel Swank 12 12 21
Signature Date

Susan Swank 12 12 21
Signature Date

*Reject the proposed transfer:

Signature Date

Signature Date

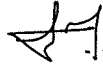
August 9, 2021

Name of property owner: Tang Tchamdja & Sonia Tchamdja

Address in Autumn Meadows: 1222 SE Falbo Dr. College Place, WA 99324

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID(Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:



Signature

09 Aug. 2021

Date



Signature

09 Aug. 2021

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

Name(s) of property owner(s): MICHAEL D THORNEY

Address in Autumn Meadows: 1113 SE Falbo Dr

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

_____	_____
Signature	Date

_____	_____
Signature	Date

*Reject the proposed transfer:

<u>Michael D Thorney</u>	<u>12-13-21</u>
Signature	Date

<u>Janice R Thorney</u>	<u>12-13-21</u>
Signature	Date

August 9, 2021

Name of property owner: Nathan & Marjorie Tidwell

Address in Autumn Meadows: 1169 Sunita Ct

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Nathan Tidwell
Signature

8/9/2021
Date

Marjorie Tidwell
Signature

8-9-2021
Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: Jonathan E Travis
Patricia A Travis

Address in Autumn Meadows: 1161 SE Scenic View Drive

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID(Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

<u>Jonathan E Travis</u>	<u>8/31/2021</u>
Signature	Date
<u>Patricia A Travis</u>	<u>8/31/2021</u>
Signature	Date

*Reject the proposed transfer:

_____ Signature	_____ Date
_____ Signature	_____ Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

August 9, 2021

Name of property owner: CANTON VALLEY

Address in Autumn Meadows: 1413 SE Newgate Dr.

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID(Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

[Signature]
Signature

8/10/2021
Date

Signature

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

Name(s) of property owner(s): Joy Lorraine Veverka

Address in Autumn Meadows: 1363 SE Newgate, College Place, WA 99324

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

Joy L. Veverka
Signature

12-10-21
Date

Signature

Date

*Reject the proposed transfer:

Signature

Date

Signature

Date

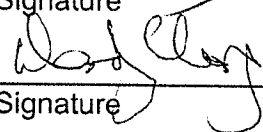
August 9, 2021

Name of property owner: SUWONG WONGSUWAN + WENDY CHENG

Address in Autumn Meadows: 1126 SE MOORBROOK COURT, COLLEGE PLACE, WA 99324

As the lawful owner of the above-referenced property in the Autumn Meadows residential area in the City of College Place, WA, I have been notified that a proposal is pending before the Autumn Meadows HOA to transfer certain HOA assets and liabilities to said City including but not limited to streets, sidewalks and other miscellaneous common areas. I understand that as a consequence of this transfer a deficit will be owing by the members of the HOA to the City in the approximate sum of \$200,000. It is being proposed that the above-referenced sum will be paid by the HOA members by an LID (Local Improvement District). In regard to this proposal as shown by my signature below I vote to:

*Approve the proposed transfer:

<u></u>	<u>8/12/2021</u>
Signature	Date
<u></u>	<u>8/12/2021</u>
Signature	Date

*Reject the proposed transfer:

_____ Signature	_____ Date
_____ Signature	_____ Date

REMINDER: Each homeowner gets one vote per address; if a married couple owns the property or a legal partnership, both parties need to sign this form.

Forms to be emailed or mailed on or before August 31, 2021.

Thank you,

Autumn Meadows Homeowners Association

Valerie Buckley, Joy Veverka, & Aaron Hamilton
Autumn.Meadows.Board@Live.com
PO Box 782, Walla Walla WA 99362

EXHIBIT C

210 Main Street
Lewiston, ID 83501



208.746.0938
tdhengineering.com



AUTUMN MEADOWS SUBDIVISION DEFICIENCY ANALYSIS

City of College Place Washington
625 S. College Avenue
College Place, Washington 99324

TD&H JOB NO. L20-053

JANUARY 2021

GREAT FALLS, BOZEMAN, KALISPELL & SHELBY, MT | SPOKANE, WA | LEWISTON, ID | WATFORD CITY, ND | MEDIA, PA

Table of Contents

SECTION 1 – INTRODUCTION	1
1.1 Overview.....	1
1.2 Guiding Principles and Objectives.....	1
1.3 Planning Process.....	3
1.4 Assumptions and Disclaimer.....	3
SECTION 2 – EXISTING INFRASTRUCTURE	4
2.1 Utilities.....	4
2.2 Transportation & Roadways.....	4
SECTION 3 – REQUIRED EASEMENTS AND DEDICATIONS	9
3.1 Dedications.....	9
3.2 Easements.....	9
SECTION 4 – VALUE OF ASSETS.....	10
4.1 Value of Properties	10
4.2 Value of Infrastructure.....	20
4.3 Other Assets.....	26
SECTION 5 - THIRD PARTY INTERESTS	26
SECTION 6 - PROPERTY TITLE SEARCHES	26
SECTION 7 - BENEFITS AND LIABILITIES.....	26
7.1 Benefits.....	26
7.2 Liabilities.....	26
SECTION 8 - RECOMMENDATIONS	27
8.1 Summary of Estimated Values.....	27
8.2 Transportation & Roadways.....	29
8.3 Properties	29
8.4 Conclusion.....	29

Table of Figures

Figure 1: Autumn Meadows Subdivision	2
Figure 2: Autumn Meadows Roadways.....	6
Figure 3: Autumn Sidewalk	7
Figure 4: Autumn Meadows Curb & Gutter.....	8
Figure 5: HOA Owned Parcels	11
Figure 6: Park Play Structure	12
Figure 7: Park Retaining Wall.....	13
Figure 8: Retaining Wall Post Condition	13
Figure 9: Retaining Wall Condition	14
Figure 10: Park Picnic Shelter	15
Figure 11: Shelter Concrete Pad	15

Figure 12: Shelter Concrete Pad	16
Figure 13: Pest Access - Soffit of Picnic Shelter	16
Figure 14: Common Area "B"	17
Figure 15: Common Area "C" - West Side	17
Figure 16: Common Area "C" - North Side	18
Figure 17: Common Area "C" - West Side	18
Figure 18: HOA owned Parcel 350736970328	19
Figure 19: Pavement Condition - S.E. Falbo Drive	20
Figure 20: Pavement Condition - S.E. Trentwood Drive	21
Figure 21: Pavement Condition - S.E. Moorbrook Court	21
Figure 22: Pavement Condition - S.E. Newgate Court	22
Figure 23: Sidewalk Displacement	23
Figure 24: Curb Damage	23
Figure 25: Stormwater System	25

Table of Tables

Table 8.1: Estimated Values	28
-----------------------------------	----

SECTION 1 – INTRODUCTION

1.1 Overview

The City of College Place has been petitioned by the Autumn Meadows Homeowners Association (HOA) to consider assumption of the private infrastructure within the Autumn Meadows Subdivision, see Appendix A. It is a 74 tax lot subdivision located south of 12th Street, north of State Route 125, west of the Commercial Drive subdivision, and east of the County Estates mobile home park subdivision, see Figure 1 and the plat map in Appendix B. The HOA would like to dissolve and have all assets, liabilities, and maintenance transferred to the City. The HOA in this subdivision owns stormwater facilities, roadways, sidewalks, curb and gutter, street lighting, three creek lots and park property. This document presents an infrastructure and deficiencies analysis of the subdivision as required to be completed per College Place Municipal Code (CPMC) 3.22.040.

1.2 Guiding Principles and Objectives

In accordance with CPMC 3.22.040 (see Appendix C) this document provides the infrastructure/standards deficiencies analysis for the City. This document presents the HOA's current infrastructure, financial obligations, and condition of facilities to assist in the decision by City Council regarding assumption of the Autumn Meadows private infrastructure.

As stated in the ordinance, after reviewing this analysis,

...the council shall notify the petitioner of:

1. The infrastructure the city would be willing to assume;
2. The offsetting properties and assets the city would be willing to accept;
3. Required easements and easement terminations;
4. Schedule of valuations for the elements identified above;
5. The net costs owed either by or to the petitioner;
6. Assessment schedule for repayment of full net cost owed (through LID); and
7. Any other conditions of assumption.

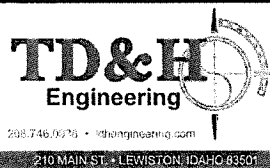
At which time the petitioner can choose to continue with assumption of the infrastructure and continue the process according to the ordinance, or they may withdraw their request for assumption.



NOT FOR CONSTRUCTION

AUTUMN MEADOWS HOA

AUTUMN MEADOWS SUBDIVISION
COLLEGE PLACE, WASHINGTON



DRAWN BY:	JLB
DESIGNED BY:	-
QUALITY CHECK:	LBA
DATE:	JANUARY 2021
JOB NO.	L20-053
CAD NO.	L20-053

1.3 Planning Process

The planning process included a site visit to gain a full understanding of the subdivision and the assets therein. The GIS Database Inventory of sidewalks and curb ramps recently completed for the City was accessed and utilized for pertinent information which reduced the amount of field time required to document the subdivision. The site visit was documented with photos and notes as to complete the inventory already started in the GIS database.

TD&H has worked with the City to develop the analysis to ensure all deliverables match the needs of the City for their use in making an educated decision regarding assumption of the infrastructure.

Online assessor information was accessed in addition to a title report provided by the HOA to determine assessed values of properties, liabilities, and third-party interests in the infrastructure and properties, see Appendix D.

TD&H has worked with the HOA to gather information relevant to this analysis in order to provide a planning level construction cost estimates to analyze the value of existing infrastructure and the cost to raise it to City Standards, or the "cost-to-cure".

The privately held infrastructure has been quantified with the value and deficiencies documented. Net costs owed by, and to, the petitioner have been documented.

1.4 Assumptions and Disclaimer

This document is based on information provided by the HOA, observed on site, and obtained online from the assessor's office. If any information provided or obtained by the HOA or the assessor's office is incorrect, then corresponding information and conclusions will reflect such. Quantifying the value of roadways, infrastructure and park properties is subjective in nature and can vary greatly based on individual perception. The facts presented in this document should be held with greater regard than any assumptions of value due to subjectivity of such evaluations.

SECTION 2 – EXISTING INFRASTRUCTURE

2.1 Utilities

Utilities within the subdivision are owned by varying entities. The following utilities are known to be near or in the area of the subdivision:

- Cascade Gas, natural gas
- Columbia REA, underground power
- Pacific Power, overhead power

Cable, phone, and internet lines may be within the right of way as well.

The plat map from 2000 (see Appendix B) states, “Right-of-way on all public streets are 50 feet. Right-of-way on all private streets are 40 feet.” Therefore, S.E. Newgate Drive and S.E. Scenic View Drive have a 50-foot right-of-way, whereas all other drives and courts within the subdivision have a 40-foot right-of-way. Another note on the plat states “There is a public utility easement over and across the full right-of-way width of all private roads.”

Water and sewer owned and maintained by the City of College Place exist within the rights-of-way of the subdivision.

The stormwater system withing Autumn Meadows is currently owned and maintained by the HOA. Based on the Falbo Addition plan set dated in 1999 and from visual observation of the site, it appears that the stormwater from the subdivision is routed to three separate water retention swales with a system of catch basins and storm drain.

2.2 Transportation & Roadways

Autumn Meadows HOA owns and maintains the private roads S.E. Fablo Drive, S.E. Trentwood Drive and the cul-de-sacs of S.E. Surita Court, S.E. Moorbrook Court, and S.E. Newgate Court. Despite the implications of the word “private”, without fencing or gating of a community, private roadways are designated for public use. The title of ‘private’ simply distinguishes that a private entity is responsible for maintenance. The HOA is tasked with all long-term maintenance such as pavement replacement as needed and short-term maintenance that may include plowing, de-icing and sanding of roadways. Nearly all the roads within the subdivision have curbs, gutter, storm drains, and five-foot wide sidewalks. Portions of two HOA parcels do not have sidewalk.

Autumn Meadows HOA maintains nearly 30,100 square feet of roadway, approximately 3,545 linear feet of 6-inch curb and gutter, approximately 3,100 feet of sidewalk and eight streetlights. Note that only four streetlights are on HOA owned property, however, the electricity for all eight streets lights within the subdivision are paid for by the HOA. See Figures 2, 3, and 4.

Private roadways within the subdivision have widths of 24-foot from curb to curb, affectively providing 12-foot lanes (11-feet of asphalt with a one-foot gutter). There is no centerline striping, fog lines, crosswalk markings, or stop bars within the Autumn Meadows subdivision.

All curb radiuses within the subdivision are 20-feet, which conforms to the City Standards for minimum radius. ADA ramps are non-compliant with current City and ADA standards. In all instances they lack truncated domes, and every ramp has slopes greater than allowable for ADA compliance. Nearly every driveway approach within the subdivision exceeds the allowable slope per ADA standards; two driveway approaches are in compliance. The City does not consider this a deficiency that detracts from the potential assumption of the HOA by the City.



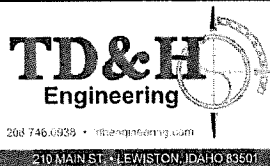
Approximately :
3042 Square Yards of Asphalt



NOT FOR CONSTRUCTION

AUTUMN MEADOWS ROADWAY

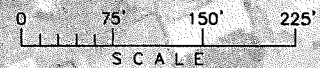
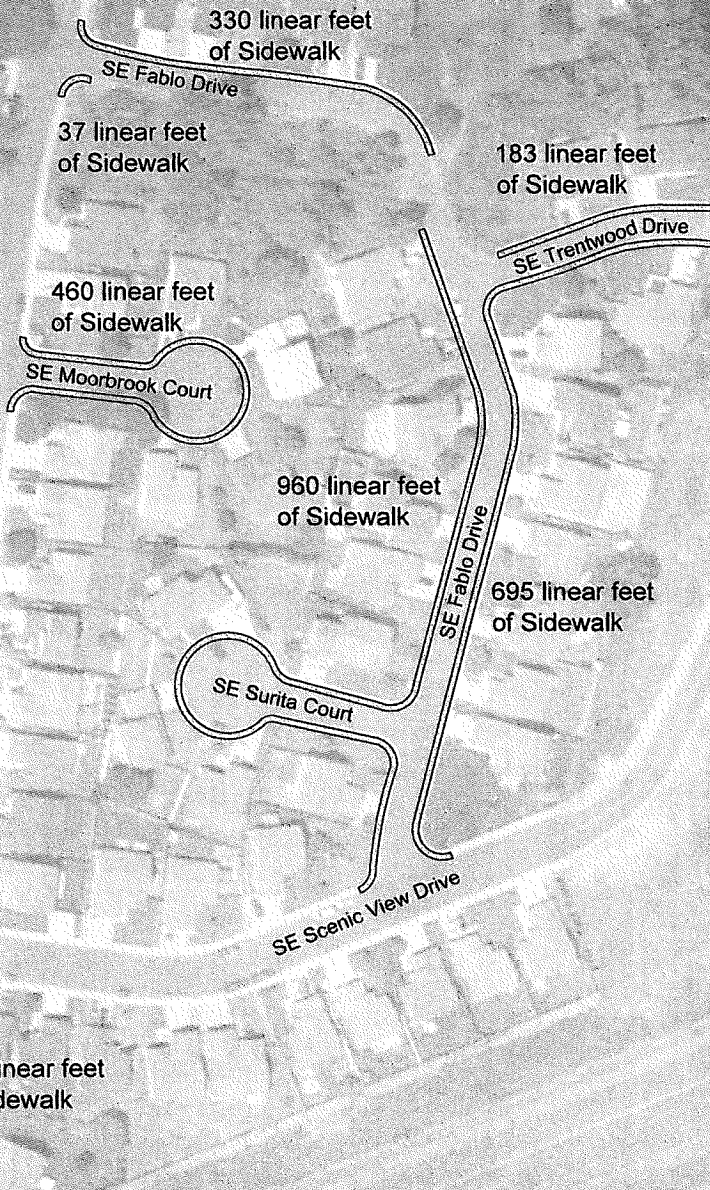
AUTUMN MEADOWS SUBDIVISION
COLLEGE PLACE, WASHINGTON



DRAWN BY:	JLB
DESIGNED BY:	-
QUALITY CHECK:	LBA
DATE:	JANUARY 2021
JOB NO.	L20-053
CAD NO.	L20-053



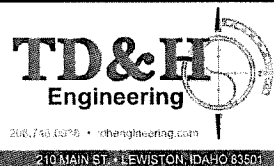
Approximately :
3096 Total Linear Feet of Sidewalk



NOT FOR CONSTRUCTION

AUTUMN MEADOWS SIDEWALK

AUTUMN MEADOWS SUBDIVISION
COLLEGE PLACE, WASHINGTON



DRAWN BY:	JLB
DESIGNED BY:	-
QUALITY CHECK:	LBA
DATE:	JANUARY 2021
JOB NO.	L20-053
CAD NO.	L20-053

3



Approximately :
3545 Total Feet of Curb & Gutter

639 feet of
curb & gutter

SE Fabio Drive

1330 feet of
curb & gutter

SE Trentwood Drive

695 feet of
curb & gutter

SE Moorbrook Court

460 feet of
curb & gutter

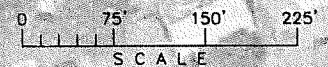
SE Newgate Drive

SE Surita Court

SE Scenic View Drive

SE Newgate Court

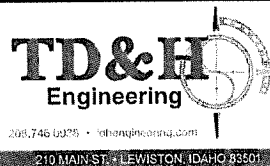
431 feet of
curb & gutter



NOT FOR CONSTRUCTION

AUTUMN MEADOWS CURB & GUTTER

AUTUMN MEADOWS SUBDIVISION
COLLEGE PLACE, WASHINGTON



DRAWN BY:	JLB
DESIGNED BY:	-
QUALITY CHECK:	LBA
DATE:	JANUARY 2021
JOB NO.	L20-053
CAD NO.	L20-053

SECTION 3 – REQUIRED EASEMENTS AND DEDICATIONS

3.1 Dedications

Dedication of right-of-way was determined when the subdivision was platted and reads, “Right-of-Way on all Private Streets are 40 feet.” If the City assumes the HOA roadways, they will be considered public streets instead of private streets, however the right-of-way will remain 40-feet wide with only the terminology needing to be changed in future legal documents as needed. There is no legal process to re-designate the roadways, rather the process of assumption will serve as legal documentation of the assumption as public right-of-way.

3.2 Easements

The current utility easements, as stated on the 1999 Autumn Meadows Plat Map, reads “There is a public utility easement over and across the full right-of-way width of all private roads.” As stated above, that right-of-way width is 40-feet on all private roadways. Additionally, all properties in the subdivision have a 10-foot utility easement along the designated right-of-way as delineated on the face of the plat map. It is not expected that any additional easements will be needed now or in the foreseeable future. As the current easements are sufficient for utility work.

It is assumed that many private properties share the same easements that the four HOA owned lots have, as follows:

1. Pacific Power & Light Company for electric distribution line and equipment, recorded August 12, 1943,
2. Cascade Natural Gas Corporation for constructing, maintaining, inspecting, operating, protecting, repairing, replacing, altering, and removing pipeline(s) for the transportation of oil, gas, and other products, recorded August 6, 1956.
3. Columbia Rural Electric Association Incorporated for electric transmission equipment, recorded July 16, 1999.
4. 10-foot utility easement as delineated on the face of the plat.

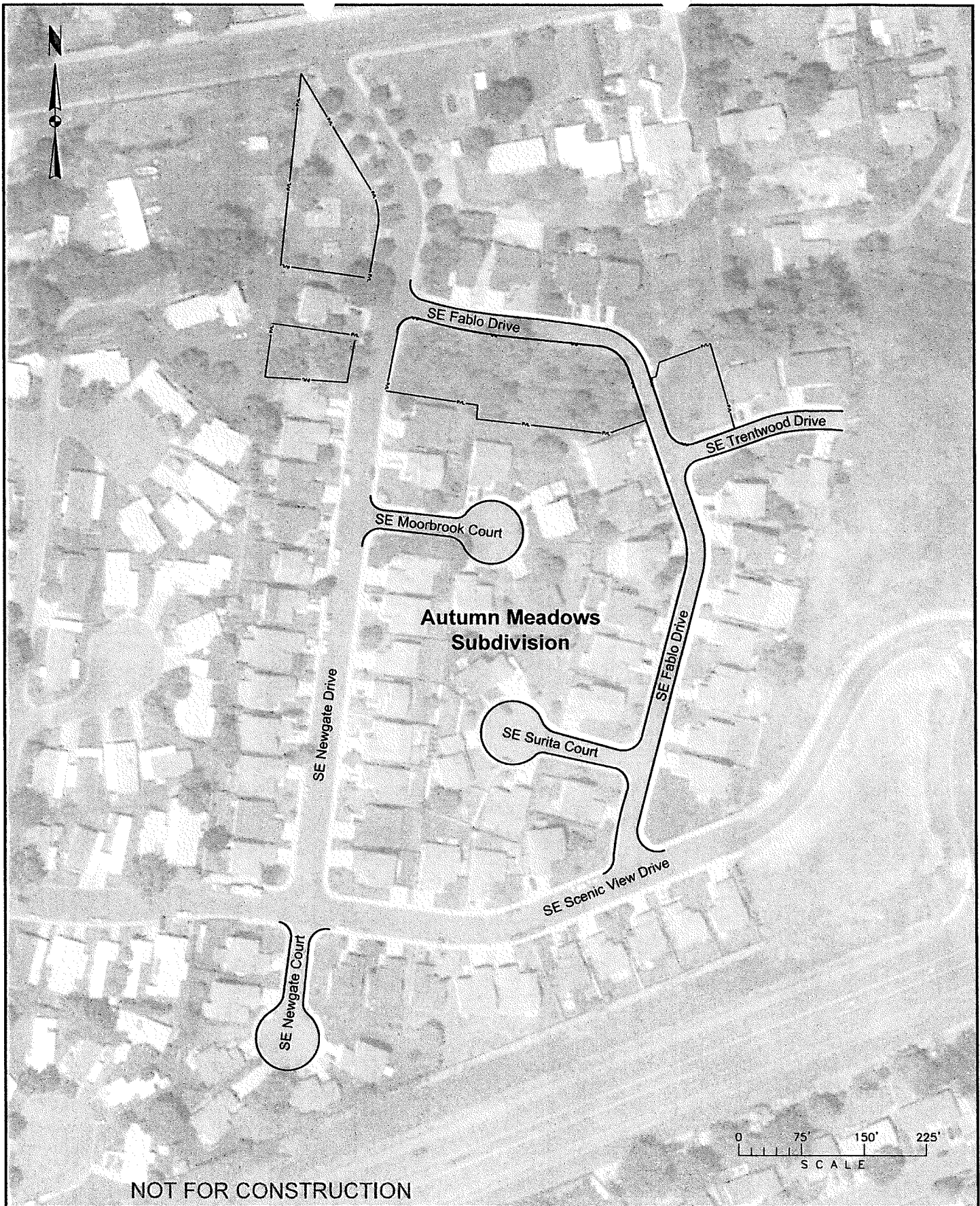
Please note that the 1956 Cascade Natural Gas Easement was a blanket easement to cover installation of a gas distribution main in the general area of Autumn Meadows. That gas main has since been abandoned (in approximately 2017). A representative from the gas company has stated that the company is willing to sign any documents releasing the easement by any interested parties. See Appendix E for location of abandoned gas main and the corresponding email.

SECTION 4 – VALUE OF ASSETS

4.1 Value of Properties

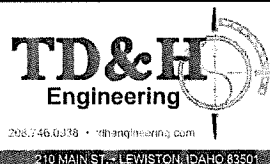
Four parcels are currently HOA owned: Three parcels have Stone Creek running through them, and the fourth parcel is the park, see Figure 5. On the county assessor's website none of the four lots are taxed. The four HOA owned lots all have a Land Use Code designation of "99" which correlates to the Washington State Land Use Code "Other undeveloped land" (see Washington Administrative Code 458-53-030). The most eastern lot with the creek flowing through it has an assessed value of \$100, none of the other lots have an assessed value. The four HOA owned lots are not currently taxed. All four lots contribute to the green space within College Place city limits. A value on green space can be difficult to determine and is often subjective based on the meaningfulness of it to an individual or entity.

The park will require regular landscaping maintenance. Extrapolating from the College Place 2020 Park Budget, see Appendix F, College Place currently spends approximately \$12,054 per acre per year on park maintenance. Using that value, Autumn Meadows park property is expected to cost approximately \$5,183 for yearly maintenance. Currently the HOA pays approximately \$7500 a year for water and landscaping/groundskeeping for the HOA owned properties. According to a local real estate agent, the fair market value of the property itself is approximately \$85,000 due to the sloping nature of the parcel. There is not an expected cost to correct for the park parcel.



AUTUMN MEADOWS HOA

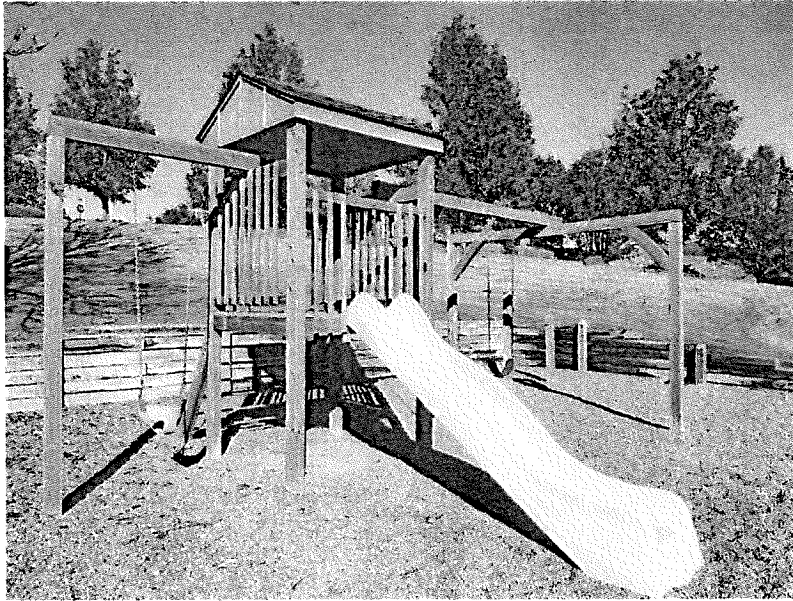
AUTUMN MEADOWS SUBDIVISION
COLLEGE PLACE, WASHINGTON



DRAWN BY:	JLB
DESIGNED BY:	-
QUALITY CHECK:	LBA
DATE:	JANUARY 2021
JOB NO.	L20-053
CAD NO.	L20-053

The existing play structure, see Figure 6 below, needs immediate basic maintenance of sealing the roof to prevent pest infestation at the cost of a couple hours of city maintenance staff time and some caulking. The play structure was not analyzed for its structural integrity although it is advised to have it evaluated to ensure it meets safety and regulatory requirements. Based on comparative installed playground structures, the cost of replacement is approximately \$8000. Playground structure useful life expectancy is 10 years; thus, the equipment is considered to have no value. A cost to correct value of \$500 was assigned for the immediate basic maintenance needs.

Figure 6: Park Play Structure



The retaining wall, see Figure 7, around the play area is in poor condition and in need of reconstruction, see Figures 8 and 9. The wall is approximately 3 ½ feet above ground with an approximate above ground area of 264 sq. ft. The useful life for a retaining wall is 20-years and it is assumed that it was constructed nearly 20-years ago between 2000 and 2002. Prices for constructing retaining walls range widely by complexity and construction material, typically costing between \$15 and \$30 a square foot. The estimated rebuild cost is \$3,960 to \$7,920, however that cost could increase if tiebacks or engineering are required by local, state or federal building codes. Considering the useful life expectancy and the condition of the wall, it has no current value. A cost to correct value of \$7,920 was assigned to rebuild the retaining wall.

Figure 7: Park Retaining Wall



Figure 8: Retaining Wall Post Condition

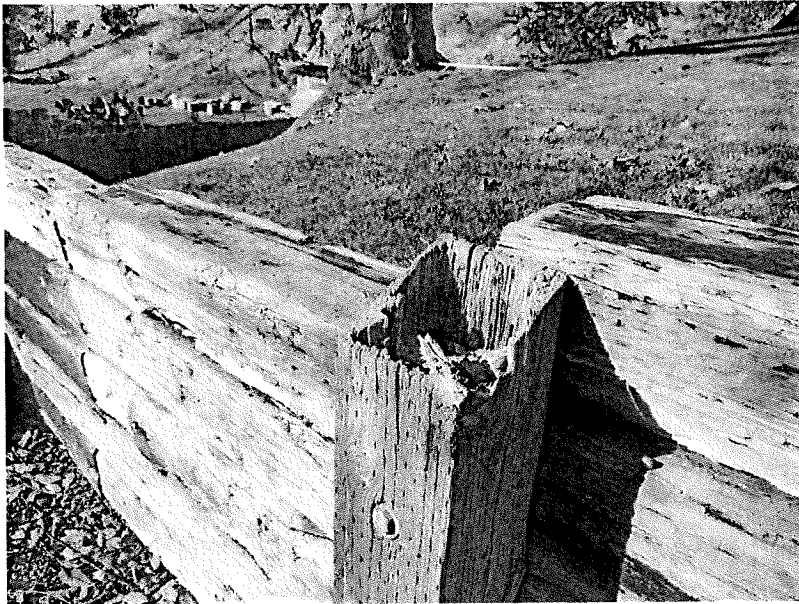


Figure 9: Retaining Wall Condition



The 200-square-foot picnic shelter, see Figure 10 below, is in relatively good condition with an expected useful life of 20-years which is nearly exceeded dependent on the date of construction. The structure appears that it will exceed it's expected useful life but needs maintenance. The shake shingles are aged, and some need replaced. The concrete pad shows significant cracks, see Figure 11, however the cracks do not affect the functionality of the shelter. The CMU wall has damaged areas as seen in Figure 12 that should be repaired as they could be considered a safety hazard. The shelter needs basic pest infestation measures taken, see Figure13. This structure was not evaluated for structural integrity although it is advisable to do so. The original construction cost is unknown and cost to rebuild can vary greatly: will a new building owned (if owned and maintained by the City) require ADA sidewalks to it? Assuming a construction cost of \$12,000 and a useful life of 20-years, the shelter has fully depreciated therefore, no value was assigned it and the cost to correct is \$2,000.

Figure 10: Park Picnic Shelter

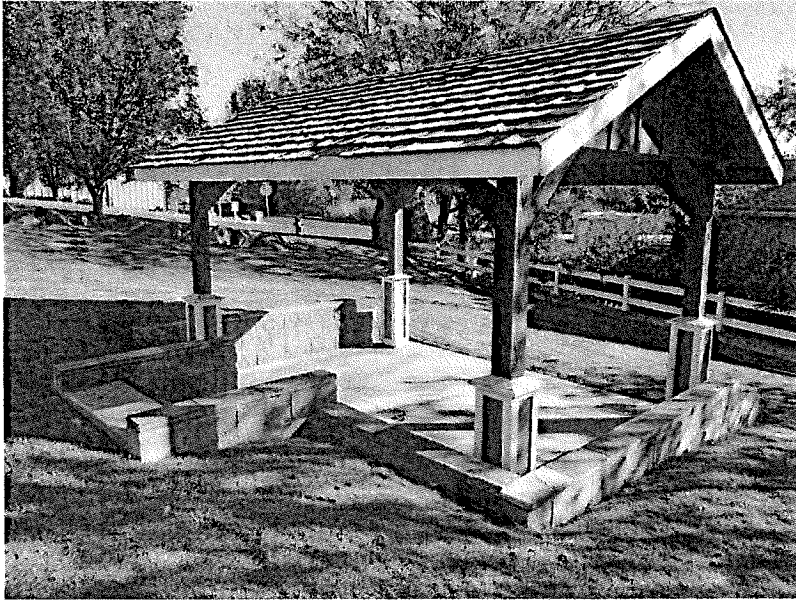


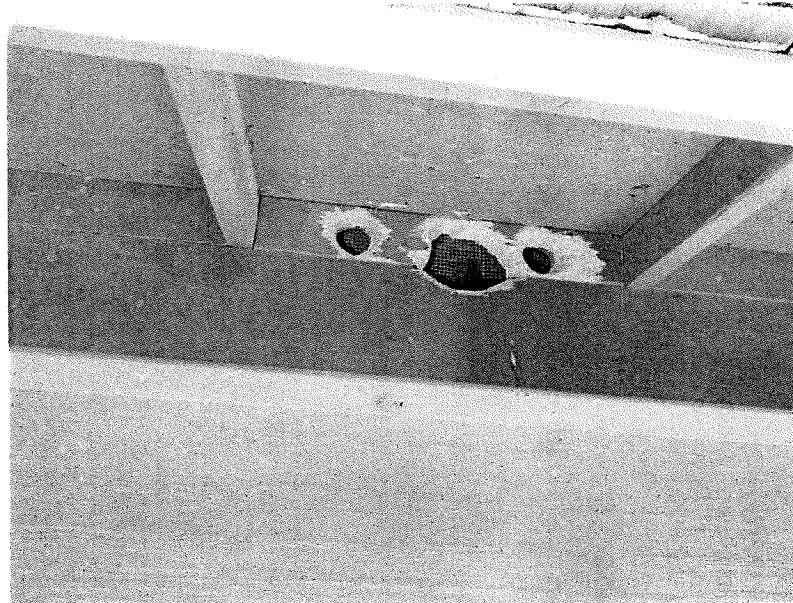
Figure 11: Shelter Concrete Pad



Figure 12: Shelter Concrete Pad

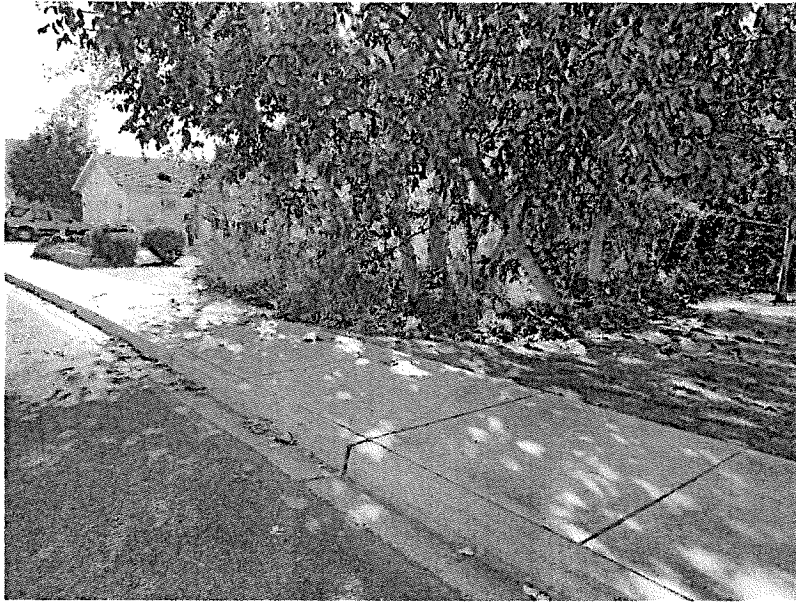


Figure 13: Pest Access - Soffit of Picnic Shelter



The three lots containing Stone Creek, are heavily vegetated. Assessor information for all three lots is in Appendix D. Common Area "B" is approximately 0.14 acres with Stone Creek meandering through it. The lot is brush covered and served as green space within City limits, See Figure 14. This parcel is not considered to have any value and has a cost to correct of \$2,000 for basic vegetation cleanup and tree evaluation by an arborist.

Figure 14: Common Area "B"



Common Area "C" is approximately 0.57 acres with Stone Creek flowing near the middle of the lot. Two storm water swales are on the south side of the property. A strip of grass is maintained on the north, east, and west side of the lot, with the rest of the lot heavily vegetated, see Figures 15, 16, and 17. This parcel is not considered to have any value, and has a cost to correct of \$12,000 for vegetation cleanup, tree evaluation by an arborist and tree removal.

Figure 15: Common Area "C" - West Side

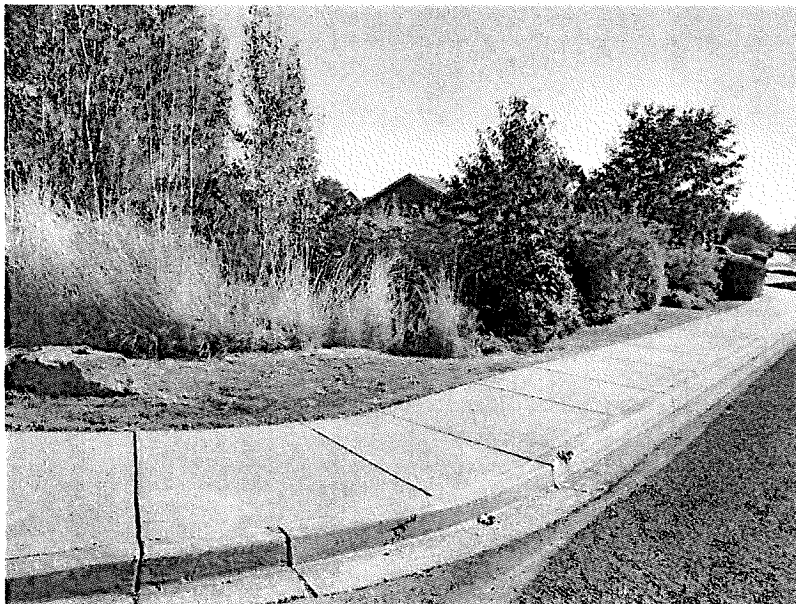
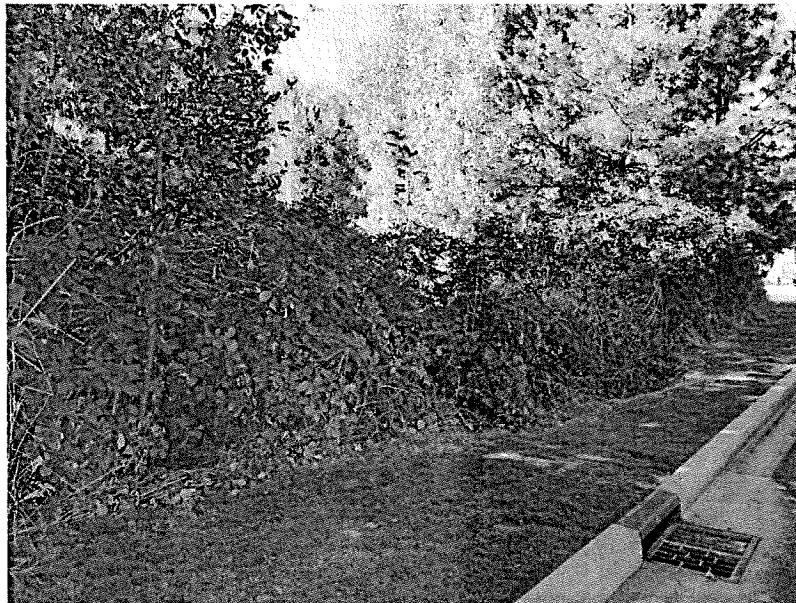


Figure 16: Common Area "C" - North Side



Figure 17: Common Area "C" - West Side



Parcel 350736970328 is the eastern most HOA owned lot in the subdivision that Stone Creek runs through. It is approximately 0.10 acres vegetated with cat tails and other wetland grasses, see Figure 18. This parcel has a value of \$100 and does not have a cost to correct since there are no large trees of concern and the vegetation is appropriate for a stream/wetland area.

Figure 18: HOA owned Parcel 350736970328



4.2 Value of Infrastructure

Roadway

Roadways do not have a specific assessed value by the City; however, a value can be contrived by evaluating the cost of construction divided by the expected useful life in years and then multiplying by the number of useful years left. The roadways within Autumn Meadows were platted in the year 2000 and assumed to be constructed in 2001. Using the calculation method described above with a lifespan of twenty years (as stated in the College Place 2020 Financial Policy) the roadways are fully depreciated. Therefore, no value was assigned to them. Condition of the roadway is such that the asphalt section needs to be replaced. The cost to reconstruct the pavement section is estimated at \$232,950. Construction costs were calculated based on recent construction bid tabs for a roadway project in Washington state. Design and construction management fees were not included. See Figure 19, and 20, 21, and 22 for photos of pavement condition.

Figure 19: Pavement Condition - S.E. Falbo Drive



\$232,950

Figure 20: Pavement Condition - S.E. Trentwood Drive



Figure 21: Pavement Condition - S.E. Moorbrook Court



Figure 22: Pavement Condition - S.E. Newgate Court



Street Lights

The four utility lights in the subdivision have a construction replacement value of approximately \$50,000 dollars. College Place has established a useful life of 15 years which has been exceeded. The streetlights are fully depreciated; therefore, no value was assigned to them. The streetlights appear to be in good working order and there is no cost to correct.

Sidewalk, ADA Ramps, Curb and Gutter

Sidewalk and curb and gutter within the subdivision are in relatively good condition with limited isolated areas in need of maintenance or repair. Two areas of sidewalk need either adjustment of the concrete panel or concrete grinding in order to achieve ADA compliance, see Figures 23 and 24. Yellow paint on select areas of curbing is in poor condition and in need of repainting. The College Place 2020 Financial Policy states a useful life of 20 years for sidewalk, curb, and gutter therefore they are fully depreciated, and no value was assigned to them. It is estimated that the cost to correct the sidewalks and curb and gutter is \$3,000.

Pedestrian ramps are non-compliant with ADA regulations and will need to be rebuilt in order to comply. The ramps are estimated to cost \$4,000 per ramp for a total of \$44,000.

Figure 23: Sidewalk Displacement



Figure 24: Curb Damage



Stormwater System

The stormwater system consists of an estimated 455-feet of 10-inch PVC pipe, 11 catch basins and three stormwater swales based on the Falbo Addition plan set dated in 1999, see Figure 25 and Appendix H. Stormwater inlet grates conform to the City Standards. Culverts for Stone Creek and stormwater swales were not visible during the site visit due to vegetation; thus, their condition was not assessed. However, the City assessed the condition and determined that the swales in Common Area "C" need brush and vegetation removed. There is also concern over the size of trees either in or near the swales and it is advised an arborist assess the condition of the trees and the risk to nearby residential buildings. The storm system at the end of Newgate Court needs roots removed from the pipe connecting the catch basin to the swale.

Storm drains have a useful life of 50 years, whereas culverts have a useful life of 25 years and swales have a useful life of 60 years.

Storm Drain Piping:

$$(\$19,110 \div 50 \text{ years}) \times (50 \text{ years} - 20 \text{ years}) = \$11,466$$

Catch Basins:

$$(\$26,400 \div 50 \text{ years}) \times (50 \text{ years} - 20 \text{ years}) = \$15,840$$

Swales:

$$(\$12,000 \div 60 \text{ years}) \times (60 \text{ years} - 20 \text{ years}) = \$8,000$$

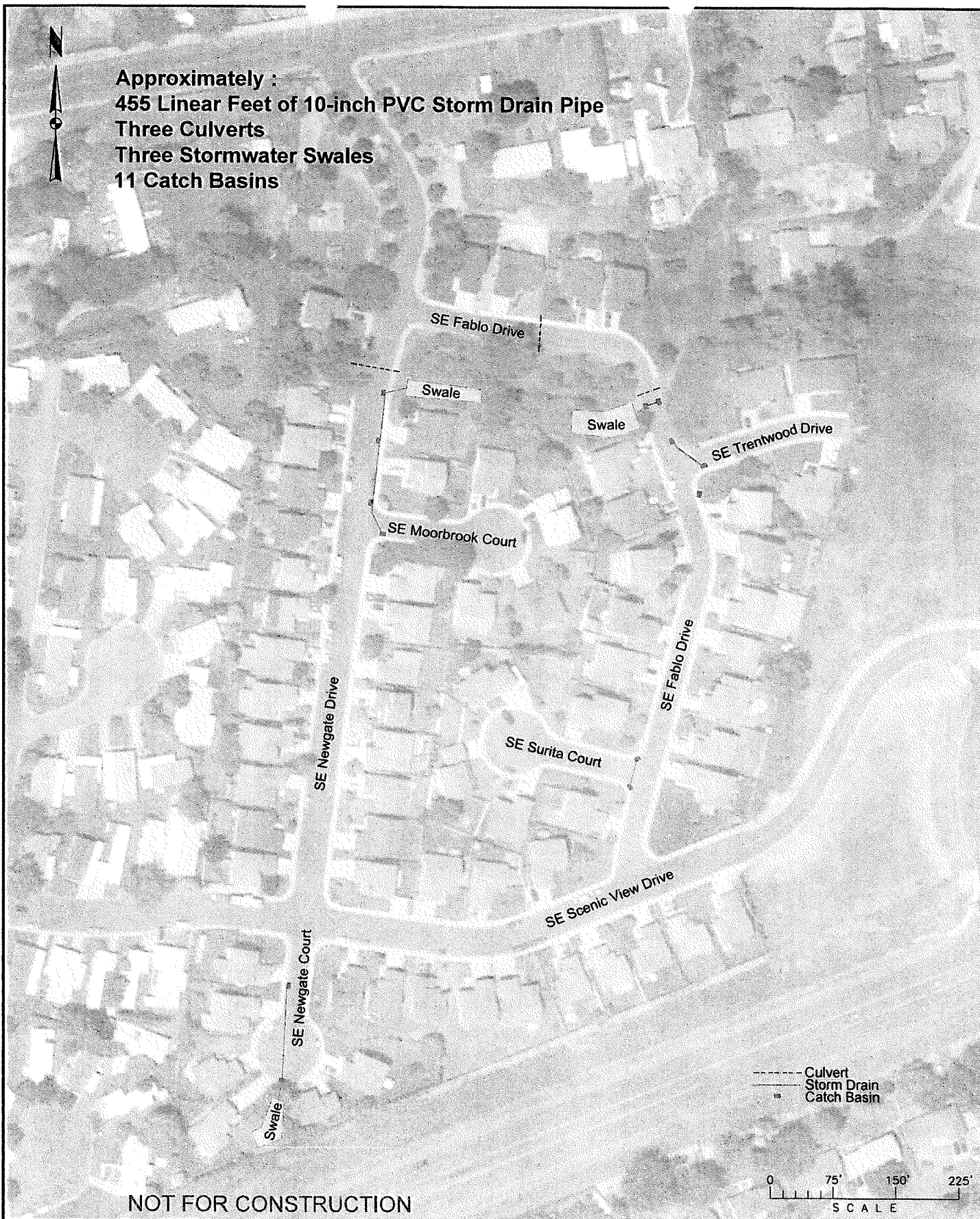
Culverts:

$$(\$14,400 \div 25 \text{ years}) \times (25 \text{ years} - 20 \text{ years}) = \$2,880$$

The cost to correct these items is as follows:

Catch basins and storm drain piping needs to be cleaned out at an estimate cost of \$4,750. Culverts should be inspected but no cost to correct was assigned. The swales need a considerable amount of evaluation and maintenance that is estimated at \$12,000.

Approximately :
 455 Linear Feet of 10-inch PVC Storm Drain Pipe
 Three Culverts
 Three Stormwater Swales
 11 Catch Basins



NOT FOR CONSTRUCTION

AUTUMN MEADOWS Storm Drain System

AUTUMN MEADOWS SUBDIVISION
 COLLEGE PLACE, WASHINGTON



208 746 0235 • tdhengineering.com

210 MAIN ST. • LEWISTON, IDAHO 83501

DRAWN BY:	JLB
DESIGNED BY:	--
QUALITY CHECK:	LBA
DATE:	JANUARY 2021
JOB NO.	L20-053
CAD NO.	L20-053

25

4.3 Other Assets

The Home Owner's Association indicated they had a checking account and a savings account and, as of 2019, current cash assets were reported as approximately \$64,500.00.

SECTION 5 - THIRD PARTY INTERESTS

Assumption or declining the assumption of this area is not expected to have any impact on third parties. Existing utilities and easements shall remain in place regardless of the decision made by College Place. No other parties are expected to be affected through this process.

SECTION 6 - PROPERTY TITLE SEARCHES

The title reports provided by the HOA addresses all four HOA owned properties and show that the titles are clear with no other claims of ownership, liens, or legal obligations to others. The HOA has complete control and ownership of the properties with full rights to sell or transfer it as desired. These parcels have four easements summarized below:

5. Pacific Power & Light Company for electric distribution line and equipment, recorded August 12, 1943,
6. Cascade Natural Gas Corporation for constructing, maintaining, inspecting, operating, protecting, repairing, replacing, altering, and removing pipeline(s) for the transportation of oil, gas, and other products, recorded August 6, 1956.
7. Columbia Rural Electric Association Incorporated for electric transmission equipment, recorded July 16, 1999.
8. 10-foot utility easement as delineated on the face of the plat.

SECTION 7 - BENEFITS AND LIABILITIES

7.1 Benefits

This acquisition will benefit College Place residents living within Autumn Meadows. All residents within the HOA have declared their desire, or at the least their agreement, for the acquisition. Having the City take over the maintenance of the 20-year-old infrastructure removes the burden of maintenance, repair, and replacement from the HOA. Benefit to the City of taking over the infrastructure is the City's ability to maintain the rights-of-way and retain property values of lots on well-maintained roadways.

The City of College Place will benefit by owning an increased amount of green space within City limits.

7.2 Liabilities

The HOA currently has the liability of needing to maintain and repair the infrastructure outlined above.

Should the City take over the assets as outlined, the City will have the increased liability of approximately 30,100 square feet of roadway, approximately 3,545 linear feet of 6-inch curb and gutter, approximately 3,100 linear feet of sidewalk. Additionally, the City will assume maintenance of the storm system, three stormwater swales and four streetlights within the subdivision. City ownership of the park increases maintenance, landscaping, and utility costs to the City.

Pavement varies in condition on the private roadways and cul-de-sacs in Autumn Meadows. It appears that little or no maintenance has been done on the roadways since they were constructed. Patched areas from utilities are evident and differ in condition as well. These patches were likely done utility repairs or maintenance. The roadway needs replacement.

Although approved during design, the existing 5-foot sidewalk does not meet the City's current minimum width of 6-feet. However, in a residential neighborhood, the additional sidewalk width does not improve the function of the walkway.

Should the HOA disband or cease to exist, the City could be left with a subdivision in a state of disrepair and have no organization to coordinate the required improvements with. Degraded streets lower property values and associated revenues. Without appropriate remediation, this could lead to a decline of the overall vitality of the subdivision and quality of life of its residents. At this point, improvements to the subdivision would be much more costly to the City and taxpayers.

SECTION 8 - RECOMMENDATIONS

8.1 Summary of Estimated Values

The table below summarizes the considered properties and infrastructure and their useful life, new value, remaining useful life, depreciated values, cost to correct, and operation and maintenance (O&M) cost. The values in the table do not include an estimate of engineering fees, construction management costs, or other fees required to complete these projects.

Table 8.1: Estimated Values

Item	Expected Useful Life	New Construction Cost/Value	Remaining Useful Life	Depreciated Value	Cost to Correct	O&M
Properties						
Common Area "A" (Park) Land Value				\$85,000.00	\$ -	\$7,500.00
Common Area "B" Land Value	NA	NA	NA	\$ -	\$ 2,000.00	\$ 300.00
Common Area "C" (Park) Land Value	NA	NA	NA	\$ -	\$ 15,000.00	\$1,000.00
Common Area Parcel 350736970328	NA	NA	NA	\$ 100.00	\$ -	\$ 200.00
Infrastructure						
Roadway (asphalt only)	20	\$ 232,916	0	\$ -	\$ 232,950.00	\$3,000.00
Curb & Gutter	20	\$ 174,517	0	\$ -	\$ 1,500.00	\$ -
Sidewalk	20	\$ 161,680	0	\$ -	\$ 1,500.00	\$ -
ADA Ramps	20	\$ 44,000	0	\$ -	\$ 44,000.00	\$ -
Storm Drain	50	\$ 19,110	30	\$ 11,466.00	\$ 2,500.00	\$1,000.00
Catch Basins	50	\$ 26,400	30	\$ 15,840.00	\$ 2,250.00	\$1,000.00
Swales	60	\$ 12,000	40	\$ 8,000.00	\$ 12,000.00	\$1,000.00
Culverts	25	\$ 14,400	5	\$ 2,880.00	\$ -	\$1,000.00
Street Lights	15	\$ 50,000	0	\$ -	\$ -	\$2,500.00
Park						
Play Structure	10	\$ 5,000	0	\$ -	\$ 500.00	\$ 100.00
Retaining Wall	20	\$ 7,920	0	\$ -	\$ 7,920.00	\$ -
Picnic Shelter	20	\$ 12,000	0	\$ -	\$ 2,000.00	\$ 100.00
Fence between lots	25	\$ 1,890	5	\$ 378.00	\$ 500.00	\$ -
Totals:		\$ 761,833.12		\$ 123,664.00	\$ 324,620.00	\$18,700.00

NOTE: The values shown in the table are planning estimates only, based on observations, experience, available data, and necessary assumptions to complete a report of this nature. Before undertaking any or all of these repairs, it is advised construction estimates and quotes be obtained from qualified contractors.

Depreciated Value = \$123,664.00

Cost to Correct = \$324,620.00

Liability of Assumption = \$200,956.00

Liability of O&M = \$18,700.00

HOA Cash Assets = \$64,500.00

LID = 66.9%
CPC 3.22 - per of Assets
3.20 LID
Per N 40 City Council
Front Footage for

The liability of assumption to the City is shown above. This is the difference between the remaining depreciated value of the properties and infrastructure and the cost to correct them to current City Standards.

The liability of O&M is an estimate of annual cost to the City to operate and maintain the assets listed in the table.

The Home Owner's Association maintains a bank account balance which may be used to offset immediate costs of getting projects through the planning/design phase and/or the construction of those projects.

8.2 Transportation & Roadways

The roadways owned by the HOA need repair. The asphalt section, while currently providing acceptable access to the properties needs repair as outlined in the body of the report. This is the largest liability to the City in taking over ownership of the infrastructure and it is critical to the property values of the subdivision. Any transfer of ownership needs to consider the process by which the repair of the street can be accomplished. An obvious add-on to this project would be the installation of ADA ramps.

8.3 Properties

The park has value as a developed green space and as a developable lot. This value was accounted for in the table in section 8.1.

The other properties are of limited value and increase liability to the City. However, they should be transferred with the infrastructure as they contain key drainage and storm water management components best maintained by the City. It is assumed any recoverable value of the property would be offset by the cost to improve it. Assigned values and costs to correct are estimated in the table in section 8.1.

8.4 Conclusion

There is room for negotiation on both sides and it is ultimately up to the parties as to how they choose to move forward. The report above summarizes the known assets of the HOA and benefits and liabilities associated with transferring ownership to the City.

It is in the interest of the City and the HOA to transfer all assets into the ownership of the City, removing the liability of maintaining these assets from the City's taxpayers who own lots within the HOA. This will allow the City to maintain critical infrastructure to an acceptable level to retain property values and the vitality of a subdivision within the City limits. Given the disparity between the depreciated value and the cost to correct, a local improvement district may be formed from the HOA area to immediately address the cost to repair the streets within the subdivision. HOA cash assets may be used to pay necessary planning, design, and legal fees associated with such repairs.

CHAPTER 3.20 CREATION, ADMINISTRATION AND FINANCING OF LOCAL IMPROVEMENT DISTRICTS¹

3.20.010 RCW chapters adopted by reference.

Chapters 35.43, 35.44, 35.48, 35.49, 35.50, 35.53, 35.54, 35.55 and 35.56 RCW, as they are as of the effective date of the ordinance codified in this chapter and as thereafter amended, are adopted by reference.

(Ord. No. 17-030, § 1, 7-25-2017)

3.20.020 Duties of various city officials.

Unless otherwise ordered by the mayor, the following city officials will perform the duties indicated with respect to the creation, administration and financing of all local improvement districts of the city:

- A. *City Clerk.* The city clerk is responsible for receiving all petitions for the creation of local improvement districts, giving all required public notices and placing all matters upon the agenda for council consideration.
- B. *City Engineer.* The city's engineer prepares all assessment rolls and preliminary assessment rolls, determines the sufficiency of all petitions for the creation of a local improvement district, and oversees the physical construction of the public works authorized by this chapter.
- C. *Finance Director.* The finance director performs all the duties required by Chapters 35.43 through 35.56 RCW, inclusive: negotiates, obtains and administers all short term financing and otherwise administers all the financing provisions of local improvement and transportation benefit districts including, but not limited to, the maintenance and administration of assessment rolls, the guarantee fund, bonds and warrants and property acquired by foreclosure, and superintends foreclosure of all delinquent assessments.
- D. *City Administrator.* The city administrator or designee has overall responsibility for local improvements by the city, and in all cases not specifically covered by law, ordinance or resolution, determines the proper means of administering such local improvements.

(Ord. No. 17-030, § 1, 7-25-2017)

3.20.030 Petitions—Notice of presentment.

Whenever a petition for the creation of a local improvement district is filed with the city clerk, the city engineer will, with due diligence, proceed to determine the sufficiency thereof and prepare the preliminary

¹Editor's note(s)—Ord. No. 17-030, § 1, adopted July 25, 2017 , repealed ch. 3.20, §§ 3.20.010—3.20.050; and enacted a new ch. 3.20, to read as set out herein. Former ch. 3.20 pertained to "Local Improvement Assessments," and was derived from Ord. No. 489 §§ 1—5, adopted 1981 and Ord. No. 505 § 1, adopted 1982.

assessment rolls for submission to the city council, but when he determines that the petition is not sufficient, he will return it to the petitioners. When he finds that the petition is sufficient and has completed the preparation of the preliminary assessment rolls, he will forward it to the city clerk who will place it upon the agenda for creation of a local improvement district and give notice thereof in the same manner as required for the local improvement district initiated by resolution. The notice must apprise all persons interested that they may appear and express their views concerning creation of the district.

(Ord. No. 17-030, § 1, 7-25-2017)

3.20.040 Sidewalks—Notice of resolution.

Prior to the passage of any resolution providing for the construction, reconstruction or repair of any sidewalk or related public work, as provided in Chapter 35.68, 35.69 or 35.70 RCW, the city clerk must give notice of the proposed resolution to abutting property owners by mailing a copy to them within a reasonable time prior to the hearing.

(Ord. No. 17-030, § 1, 7-25-2017)

3.20.050 Warrants—Rate of interest.

Warrants drawn upon any local improvement district fund and all other short-term financing of local improvement districts will bear interest at a rate not to exceed 12 percent per year unless otherwise specifically authorized by ordinance.

(Ord. No. 17-030, § 1, 7-25-2017)

3.20.060 Delinquent installments—Penalties.

Whenever any annual or other installment upon any local improvement assessment shall become delinquent, each of such delinquent installments remaining unpaid at the date of delinquency, shall have added thereto a penalty equal to the rate of interest provided by ordinance for the bonds or warrants plus five percent, and shall draw interest at the same rate as is provided by ordinance for the bonds or warrants issued in payment or part payment of such local improvement.

(Ord. No. 17-030, § 1, 7-25-2017)

3.20.070 Foreclosure of delinquent assessments.

When any local improvement district assessment is payable in installments, upon failure to pay any installment due, the entire assessment becomes immediately due and payable, and the collection thereof will be enforced by foreclosure. The payment of all delinquent installments, together with interest, penalty and costs at any time before the entry of judgment in foreclosure, extends the time of payment of the remainder of the assessments as if there had been no delinquency or foreclosure. Foreclosure proceeding may be commenced at any time prior to March 1st. In case of foreclosure there shall be added to the costs and expenses provided by Chapter 35.50 RCW, such reasonable attorney's fees as the court may adjudge to be equitable, and the amount thereof apportioned to each delinquent assessment or installment appearing on the roll.

(Ord. No. 17-030, § 1, 7-25-2017)

CHAPTER 3.22 ASSUMPTION OF PRIVATE INFRASTRUCTURE

3.22.010 Petition.

- A. A legally and duly established association of at least three landowners may petition the city to consider assuming ownership of infrastructure held in common when such petition is made in writing and is consistent with the bylaws of the association so as to make such petition, if accepted by the city, legally binding on all members of the association. Such petition shall be signed and dated by the executive authority for the association and shall include:
1. Documentation substantiating the petition is made in accordance with the by-laws of the association to include a listing of the full member ship of the association along with the signatures of all members in support of the petition;
 2. An inventory of facilities, described to the satisfaction of the city engineer, for which ownership assumption by the city is desired; and
 3. An inventory of property and assets proposed to be dedicated to the city to offset any cost of assumption of infrastructure.
 4. A statement agreeing to reimburse the city for the costs of evaluating the petition for acceptance to include city staff and third party professional costs with the understanding that the city shall direct and determine the nature and scope of the evaluation effort.

(Ord. No. 18-007, § 1, 2-27-2018)

3.22.020 Council consideration.

- A. At the mayor's discretion the petition may be scheduled for consideration by the council. The council may decide whether the city will proceed with an analysis considering acceptance of the infrastructure based on the potential short and long-term benefits to the community as a whole.

(Ord. No. 18-007, § 1, 2-27-2018)

3.22.030 Financial guarantee.

- A. In the event council agrees to proceed with the analysis, the petitioner shall provide a financial guarantee of \$15,000.00 or as otherwise required by the city, acceptable to the city attorney, to cover evaluation and analysis costs with the understanding that the city shall direct and determine the nature and scope of the evaluation effort and shall use third-party services as deemed necessary. The city shall only bill for actual costs and shall not expend costs in excess of this amount without written confirmation by the petitioner to proceed and provision of an accompanying financial guarantee up to the additional amount approved by the petitioner where such additional expenditure approvals and guarantees by the petitioner may be repeated as desired by the petitioner. In the event the petitioner at any point opts not to proceed, the petition shall be deemed to be withdrawn and the city reimbursed for all outstanding evaluation expenses. All expenses shall be due and payable within 30 days of invoice. Non-payment within 30 days shall be deemed to be

withdrawal of the petition. Under no circumstances shall the city be held responsible for evaluation expenditures except by written agreement by the petitioner and council.

(Ord. No. 18-007, § 1, 2-27-2018)

3.22.040 Infrastructure/standards deficiencies analysis.

- A. Once the petitioner provides the financial guarantee, the city engineer or designee shall evaluate:
 - 1. Existing infrastructure against city standards and develop the cost-to-cure needed to bring the facilities up to city standards for new infrastructure. Cost-to-cure for infrastructure already meeting city standards may be reduced based on estimated remaining life of the assets.
 - 2. Required dedications and easements (and terminations) needed to bring the development into current development regulations for public infrastructure.
 - 3. Assessed value of properties dedicated to the city to offset any costs of assumption of infrastructure. Such assessment shall not include the value of any of the facilities, the land they occupy or benefitting easements associated with facilities being petitioned for public assumption.
 - 4. Third party interests in infrastructure proposed to be assumed and properties and assets proposed to be dedicated.
- B. The evaluation above shall also include:
 - 1. Property title searches for all properties associated with infrastructure proposed to be assumed and assets proposed to be dedicated.
 - 2. Benefits and liabilities for each infrastructure element proposed for assumption.
 - 3. Recommendations regarding proposed infrastructure to assume and off-setting properties and assets to accept.
 - 4. The net costs owed either by or to the petitioner based on the recommendation above.

(Ord. No. 18-007, § 1, 2-27-2018)

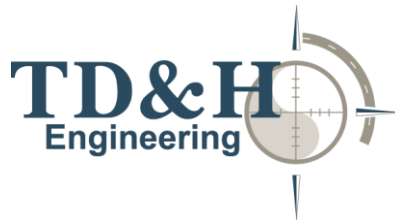
3.22.050 Agreement to assume/local improvement district (LID) formation.

- A. Upon completion of the infrastructure/standards deficiencies analysis and payment by the petitioner for evaluation and analysis costs accrued by the city, the council shall notify the petitioner of:
 - 1. The infrastructure the city would be willing to assume;
 - 2. The offsetting properties and assets the city would be willing to accept;
 - 3. Required easements and easement terminations;
 - 4. Schedule of valuations for the elements identified above;
 - 5. The net costs owed either by or to the petitioner;
 - 6. Assessment schedule for repayment of full net cost owed (through LID); and
 - 7. Any other conditions of assumption.
- B. In the event the petitioner elects to proceed with the assumption of infrastructure, the petitioner shall provide to the city:

-
1. Legal descriptions and exhibits of all properties and easements to be dedicated
 2. Title insurance for all properties to be dedicated.
 3. Legally binding instruments abandoning third party easements and interests as identified by the city to be effective upon execution of the agreement to assume infrastructure between the city and petitioner.
 4. Legally binding dedications by the association, association members, and third-party members for all dedications identified by the city to be effective upon execution of the agreement to assume infrastructure between the city and petitioner; and
 5. Amount of net costs owed for the assumption of infrastructure to be paid to the city at execution of the agreement; and
 6. Petition for creation of local improvement district acceptable to the city administrator, finance director and city engineer per Chapter 3.20 for any remaining costs owed for the assumption of infrastructure.
 7. Documentation substantiating the decision to execute an agreement to assume infrastructure has been made in accordance with the by-laws of the association to include a listing of the full membership of the association along with the signatures and land ownership of all members in support of entering into the agreement acknowledging that they are aware of the documentation above and the obligation to compensate the city for any unpaid costs through an LID and the obligation to maintain the association in perpetuity as long as any properties, assets, or rights remain held in common by association members.
- C. Upon receipt of the documents above, the city shall prepare an agreement to assume infrastructure to include:
1. A detailed listing of the infrastructure being assumed by the city to include legally identifiable areas and beginning and end points along with scaled exhibits;
 2. Legal descriptions and exhibits of offsetting properties and assets being accepted by the city;
 3. Legal descriptions and agreements for required easements;
 4. Legal descriptions and agreements for required third-party interest and easement terminations;
 5. Amount of net costs owed for the assumption of infrastructure to be paid to or by the city at execution of the agreement;
 6. Recitation of terms and conditions to be instituted under an LID for repayment of full net cost owed by the petitioner or a financial agreement where compensation is to be made by the city; and
 7. Obligation to maintain association in perpetuity if any properties, assets or rights remain held in common by association members.
 8. Any other conditions of assumption.
 9. Statement to the effect that the agreement shall be effective upon passage of a resolution or ordinance by council wherein the resolution or ordinance specifically states that it satisfies the LID requirements of the agreement to assume infrastructure as identified by name and date of execution.
- D. The agreement to assume infrastructure shall be effective upon passage of a resolution or ordinance specifically stating that it satisfies the LID requirements of the agreement to assume infrastructure as identified by name and date of execution.

(Ord. No. 18-007, § 1, 2-27-2018)

210 Main Street
Lewiston, ID 83501



208.746.0938
tdhengineering.com



AUTUMN MEADOWS SUBDIVISION DEFICIENCY ANALYSIS

City of College Place Washington
625 S. College Avenue
College Place, Washington 99324

TD&H JOB NO. L20-053

JANUARY 2021

GREAT FALLS, BOZEMAN, KALISPELL & SHELBY, MT | SPOKANE, WA | LEWISTON, ID | WATFORD CITY, ND | MEDIA, PA

Table of Contents

SECTION 1 – INTRODUCTION	1
1.1 Overview.....	1
1.2 Guiding Principles and Objectives.....	1
1.3 Planning Process.....	3
1.4 Assumptions and Disclaimer.....	3
SECTION 2 – EXISTING INFRASTRUCTURE	4
2.1 Utilities	4
2.2 Transportation & Roadways.....	4
SECTION 3 – REQUIRED EASEMENTS AND DEDICATIONS	9
3.1 Dedications	9
3.2 Easements.....	9
SECTION 4 – VALUE OF ASSETS.....	10
4.1 Value of Properties	10
4.2 Value of Infrastructure.....	20
4.3 Other Assets	26
SECTION 5 - THIRD PARTY INTERESTS	26
SECTION 6 - PROPERTY TITLE SEARCHES	26
SECTION 7 - BENEFITS AND LIABILITIES.....	26
7.1 Benefits.....	26
7.2 Liabilities	26
SECTION 8 - RECOMMENDATIONS	27
8.1 Summary of Estimated Values	27
8.2 Transportation & Roadways.....	29
8.3 Properties	29
8.4 Conclusion.....	29

Table of Figures

Figure 1: Autumn Meadows Subdivision	2
Figure 2: Autumn Meadows Roadways.....	6
Figure 3: Autumn Sidewalk	7
Figure 4: Autumn Meadows Curb & Gutter.....	8
Figure 5: HOA Owned Parcels	11
Figure 6: Park Play Structure	12
Figure 7: Park Retaining Wall.....	13
Figure 8: Retaining Wall Post Condition	13
Figure 9: Retaining Wall Condition	14
Figure 10: Park Picnic Shelter.....	15
Figure 11: Shelter Concrete Pad.....	15

Figure 12: Shelter Concrete Pad	16
Figure 13: Pest Access - Soffit of Picnic Shelter.....	16
Figure 14: Common Area “B”	17
Figure 15: Common Area “C” - West Side	17
Figure 16: Common Area “C” - North Side	18
Figure 17: Common Area “C” - West Side	18
Figure 18: HOA owned Parcel 350736970328	19
Figure 19: Pavement Condition - S.E. Falbo Drive	20
Figure 20: Pavement Condition - S.E. Trentwood Drive	21
Figure 21: Pavement Condition - S.E. Moorbrook Court.....	21
Figure 22: Pavement Condition - S.E. Newgate Court.....	22
Figure 23: Sidewalk Displacement	23
Figure 24: Curb Damage.....	23
Figure 25: Stormwater System	25

Table of Tables

Table 8.1: Estimated Values	28
-----------------------------------	----

SECTION 1 – INTRODUCTION

1.1 Overview

The City of College Place has been petitioned by the Autumn Meadows Homeowners Association (HOA) to consider assumption of the private infrastructure within the Autumn Meadows Subdivision, see Appendix A. It is a 74 tax lot subdivision located south of 12th Street, north of State Route 125, west of the Commercial Drive subdivision, and east of the County Estates mobile home park subdivision, see Figure 1 and the plat map in Appendix B. The HOA would like to dissolve and have all assets, liabilities, and maintenance transferred to the City. The HOA in this subdivision owns stormwater facilities, roadways, sidewalks, curb and gutter, street lighting, three creek lots and park property. This document presents an infrastructure and deficiencies analysis of the subdivision as required to be completed per College Place Municipal Code (CPMC) 3.22.040.

1.2 Guiding Principles and Objectives

In accordance with CPMC 3.22.040 (see Appendix C) this document provides the infrastructure/standards deficiencies analysis for the City. This document presents the HOA's current infrastructure, financial obligations, and condition of facilities to assist in the decision by City Council regarding assumption of the Autumn Meadows private infrastructure.

As stated in the ordinance, after reviewing this analysis,

...the council shall notify the petitioner of:

1. The infrastructure the city would be willing to assume;
2. The offsetting properties and assets the city would be willing to accept;
3. Required easements and easement terminations;
4. Schedule of valuations for the elements identified above;
5. The net costs owed either by or to the petitioner;
6. Assessment schedule for repayment of full net cost owed (through LID); and
7. Any other conditions of assumption.

At which time the petitioner can choose to continue with assumption of the infrastructure and continue the process according to the ordinance, or they may withdraw their request for assumption.



NOT FOR CONSTRUCTION

AUTUMN MEADOWS HOA

AUTUMN MEADOWS SUBDIVISION
COLLEGE PLACE, WASHINGTON

TD&H
Engineering

208.746.0938 • tdhengineering.com

210 MAIN ST. • LEWISTON, IDAHO 83501

DRAWN BY:	JLB
DESIGNED BY:	--
QUALITY CHECK:	LBA
DATE:	JANUARY 2021
JOB NO.	L20-053
CAD NO.	L20-053

1.3 Planning Process

The planning process included a site visit to gain a full understanding of the subdivision and the assets therein. The GIS Database Inventory of sidewalks and curb ramps recently completed for the City was accessed and utilized for pertinent information which reduced the amount of field time required to document the subdivision. The site visit was documented with photos and notes as to complete the inventory already started in the GIS database.

TD&H has worked with the City to develop the analysis to ensure all deliverables match the needs of the City for their use in making an educated decision regarding assumption of the infrastructure.

Online assessor information was accessed in addition to a title report provided by the HOA to determine assessed values of properties, liabilities, and third-party interests in the infrastructure and properties, see Appendix D.

TD&H has worked with the HOA to gather information relevant to this analysis in order to provide a planning level construction cost estimates to analyze the value of existing infrastructure and the cost to raise it to City Standards, or the "cost-to-cure".

The privately held infrastructure has been quantified with the value and deficiencies documented. Net costs owed by, and to, the petitioner have been documented.

1.4 Assumptions and Disclaimer

This document is based on information provided by the HOA, observed on site, and obtained online from the assessor's office. If any information provided or obtained by the HOA or the assessor's office is incorrect, then corresponding information and conclusions will reflect such. Quantifying the value of roadways, infrastructure and park properties is subjective in nature and can vary greatly based on individual perception. The facts presented in this document should be held with greater regard than any assumptions of value due to subjectivity of such evaluations.

SECTION 2 – EXISTING INFRASTRUCTURE

2.1 Utilities

Utilities within the subdivision are owned by varying entities. The following utilities are known to be near or in the area of the subdivision:

- Cascade Gas, natural gas
- Columbia REA, underground power
- Pacific Power, overhead power

Cable, phone, and internet lines may be within the right of way as well.

The plat map from 2000 (see Appendix B) states, “Right-of-way on all public streets are 50 feet. Right-of-way on all private streets are 40 feet.” Therefore, S.E. Newgate Drive and S.E. Scenic View Drive have a 50-foot right-of-way, whereas all other drives and courts within the subdivision have a 40-foot right-of-way. Another note on the plat states “There is a public utility easement over and across the full right-of-way width of all private roads.”

Water and sewer owned and maintained by the City of College Place exist within the rights-of-way of the subdivision.

The stormwater system withing Autumn Meadows is currently owned and maintained by the HOA. Based on the Falbo Addition plan set dated in 1999 and from visual observation of the site, it appears that the stormwater from the subdivision is routed to three separate water retention swales with a system of catch basins and storm drain.

2.2 Transportation & Roadways

Autumn Meadows HOA owns and maintains the private roads S.E. Fablo Drive, S.E. Trentwood Drive and the cul-de-sacs of S.E. Surita Court, S.E. Moorbrook Court, and S.E. Newgate Court. Despite the implications of the word “private”, without fencing or gating of a community, private roadways are designated for public use. The title of ‘private’ simply distinguishes that a private entity is responsible for maintenance. The HOA is tasked with all long-term maintenance such as pavement replacement as needed and short-term maintenance that may include plowing, de-icing and sanding of roadways. Nearly all the roads within the subdivision have curbs, gutter, storm drains, and five-foot wide sidewalks. Portions of two HOA parcels do not have sidewalk.

Autumn Meadows HOA maintains nearly 30,100 square feet of roadway, approximately 3,545 linear feet of 6-inch curb and gutter, approximately 3,100 feet of sidewalk and eight streetlights. Note that only four streetlights are on HOA owned property, however, the electricity for all eight streets lights within the subdivision are paid for by the HOA. See Figures 2, 3, and 4.

Private roadways within the subdivision have widths of 24-foot from curb to curb, affectively providing 12-foot lanes (11-feet of asphalt with a one-foot gutter). There is no centerline striping, fog lines, crosswalk markings, or stop bars within the Autumn Meadows subdivision.

All curb radiuses within the subdivision are 20-feet, which conforms to the City Standards for minimum radius. ADA ramps are non-compliant with current City and ADA standards. In all instances they lack truncated domes, and every ramp has slopes greater than allowable for ADA compliance. Nearly every driveway approach within the subdivision exceeds the allowable slope per ADA standards; two driveway approaches are in compliance. The City does not consider this a deficiency that detracts from the potential assumption of the HOA by the City.



Approximately :
3042 Square Yards of Asphalt



NOT FOR CONSTRUCTION

AUTUMN MEADOWS ROADWAY

AUTUMN MEADOWS SUBDIVISION
COLLEGE PLACE, WASHINGTON

TD&H
Engineering

208.746.0938 • tdhengineering.com

210 MAIN ST. • LEWISTON, IDAHO 83501

DRAWN BY:	JLB
DESIGNED BY:	--
QUALITY CHECK:	LBA
DATE:	JANUARY 2021
JOB NO.	L20-053
CAD NO.	L20-053

2

Approximately :
3096 Total Linear Feet of Sidewalk

SE Newgate Drive

330 linear feet
of Sidewalk

SE Fablo Drive

37 linear feet
of Sidewalk

183 linear feet
of Sidewalk

SE Trentwood Drive

460 linear feet
of Sidewalk

SE Moorbrook Court

960 linear feet
of Sidewalk

695 linear feet
of Sidewalk

SE Fablo Drive

SE Surita Court

SE Scenic View Drive

SE Newgate Court

431 linear feet
of Sidewalk

0 75' 150' 225'
SCALE

NOT FOR CONSTRUCTION

AUTUMN MEADOWS SIDEWALK

AUTUMN MEADOWS SUBDIVISION
COLLEGE PLACE, WASHINGTON

TD&H
Engineering

208.746.0938 • tdhengineering.com

210 MAIN ST. • LEWISTON, IDAHO 83501

DRAWN BY:	JLB
DESIGNED BY:	--
QUALITY CHECK:	LBA
DATE:	JANUARY 2021
JOB NO.	L20-053
CAD NO.	L20-053

3

Approximately :
3545 Total Feet of Curb & Gutter

639 feet of
curb & gutter

SE Fablo Drive

1330 feet of
curb & gutter

SE Trentwood Drive

695 feet of
curb & gutter

SE Moorbrook Court

460 feet of
curb & gutter

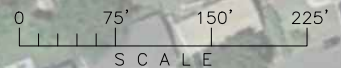
SE Newgate Drive

SE Surita Court

SE Scenic View Drive

SE Newgate Court

431 feet of
curb & gutter



NOT FOR CONSTRUCTION

AUTUMN MEADOWS CURB & GUTTER

AUTUMN MEADOWS SUBDIVISION
COLLEGE PLACE, WASHINGTON

TD&H
Engineering

208.746.0938 • tdhengineering.com

210 MAIN ST. • LEWISTON, IDAHO 83501

DRAWN BY:	JLB
DESIGNED BY:	--
QUALITY CHECK:	LBA
DATE:	JANUARY 2021
JOB NO.	L20-053
CAD NO.	L20-053

4

SECTION 3 – REQUIRED EASEMENTS AND DEDICATIONS

3.1 Dedications

Dedication of right-of-way was determined when the subdivision was platted and reads, “Right-of-Way on all Private Streets are 40 feet.” If the City assumes the HOA roadways, they will be considered public streets instead of private streets, however the right-of-way will remain 40-feet wide with only the terminology needing to be changed in future legal documents as needed. There is no legal process to re-designate the roadways, rather the process of assumption will serve as legal documentation of the assumption as public right-of-way.

3.2 Easements

The current utility easements, as stated on the 1999 Autumn Meadows Plat Map, reads “There is a public utility easement over and across the full right-of-way width of all private roads.” As stated above, that right-of-way width is 40-feet on all private roadways. Additionally, all properties in the subdivision have a 10-foot utility easement along the designated right-of-way as delineated on the face of the plat map. It is not expected that any additional easements will be needed now or in the foreseeable future. As the current easements are sufficient for utility work.

It is assumed that many private properties share the same easements that the four HOA owned lots have, as follows:

1. Pacific Power & Light Company for electric distribution line and equipment, recorded August 12, 1943,
2. Cascade Natural Gas Corporation for constructing, maintaining, inspecting, operating, protecting, repairing, replacing, altering, and removing pipeline(s) for the transportation of oil, gas, and other products, recorded August 6, 1956.
3. Columbia Rural Electric Association Incorporated for electric transmission equipment, recorded July 16, 1999.
4. 10-foot utility easement as delineated on the face of the plat.

Please note that the 1956 Cascade Natural Gas Easement was a blanket easement to cover installation of a gas distribution main in the general area of Autumn Meadows. That gas main has since been abandoned (in approximately 2017). A representative from the gas company has stated that the company is willing to sign any documents releasing the easement by any interested parties. See Appendix E for location of abandoned gas main and the corresponding email.

SECTION 4 – VALUE OF ASSETS

4.1 Value of Properties

Four parcels are currently HOA owned: Three parcels have Stone Creek running through them, and the fourth parcel is the park, see Figure 5. On the county assessor's website none of the four lots are taxed. The four HOA owned lots all have a Land Use Code designation of "99" which correlates to the Washington State Land Use Code "Other undeveloped land" (see Washington Administrative Code 458-53-030). The most eastern lot with the creek flowing through it has an assessed value of \$100, none of the other lots have an assessed value. The four HOA owned lots are not currently taxed. All four lots contribute to the green space within College Place city limits. A value on green space can be difficult to determine and is often subjective based on the meaningfulness of it to an individual or entity.

The park will require regular landscaping maintenance. Extrapolating from the College Place 2020 Park Budget, see Appendix F, College Place currently spends approximately \$12,054 per acre per year on park maintenance. Using that value, Autumn Meadows park property is expected to cost approximately \$5,183 for yearly maintenance. Currently the HOA pays approximately \$7500 a year for water and landscaping/groundskeeping for the HOA owned properties. According to a local real estate agent, the fair market value of the property itself is approximately \$85,000 due to the sloping nature of the parcel. There is not an expected cost to correct for the park parcel.



AUTUMN MEADOWS HOA

AUTUMN MEADOWS SUBDIVISION
COLLEGE PLACE, WASHINGTON



DRAWN BY:	JLB
DESIGNED BY:	--
QUALITY CHECK:	LBA
DATE:	JANUARY 2021
JOB NO.	L20-053
CAD NO.	L20-053

5

The existing play structure, see Figure 6 below, needs immediate basic maintenance of sealing the roof to prevent pest infestation at the cost of a couple hours of city maintenance staff time and some caulking. The play structure was not analyzed for its structural integrity although it is advised to have it evaluated to ensure it meets safety and regulatory requirements. Based on comparative installed playground structures, the cost of replacement is approximately \$8000. Playground structure useful life expectancy is 10 years; thus, the equipment is considered to have no value. A cost to correct value of \$500 was assigned for the immediate basic maintenance needs.

Figure 6: Park Play Structure



The retaining wall, see Figure 7, around the play area is in poor condition and in need of reconstruction, see Figures 8 and 9. The wall is approximately 3 ½ feet above ground with an approximate above ground area of 264 sq. ft. The useful life for a retaining wall is 20-years and it is assumed that it was constructed nearly 20-years ago between 2000 and 2002. Prices for constructing retaining walls range widely by complexity and construction material, typically costing between \$15 and \$30 a square foot. The estimated rebuild cost is \$3,960 to \$7,920, however that cost could increase if tiebacks or engineering are required by local, state or federal building codes. Considering the useful life expectancy and the condition of the wall, it has no current value. A cost to correct value of \$7,920 was assigned to rebuild the retaining wall.

Figure 7: Park Retaining Wall



Figure 8: Retaining Wall Post Condition



Figure 9: Retaining Wall Condition



The 200-square-foot picnic shelter, see Figure 10 below, is in relatively good condition with an expected useful life of 20-years which is nearly exceeded dependent on the date of construction. The structure appears that it will exceed it's expected useful life but needs maintenance. The shake shingles are aged, and some need replaced. The concrete pad shows significant cracks, see Figure 11, however the cracks do not affect the functionality of the shelter. The CMU wall has damaged areas as seen in Figure 12 that should be repaired as they could be considered a safety hazard. The shelter needs basic pest infestation measures taken, see Figure13. This structure was not evaluated for structural integrity although it is advisable to do so. The original construction cost is unknown and cost to rebuild can vary greatly: will a new building owned (if owned and maintained by the City) require ADA sidewalks to it? Assuming a construction cost of \$12,000 and a useful life of 20-years, the shelter has fully depreciated therefore, no value was assigned it and the cost to correct is \$2,000.

Figure 10: Park Picnic Shelter



Figure 11: Shelter Concrete Pad



Figure 12: Shelter Concrete Pad



Figure 13: Pest Access - Soffit of Picnic Shelter



The three lots containing Stone Creek, are heavily vegetated. Assessor information for all three lots is in Appendix D. Common Area “B” is approximately 0.14 acres with Stone Creek meandering through it. The lot is brush covered and served as green space within City limits, See Figure 14. This parcel is not considered to have any value and has a cost to correct of \$2,000 for basic vegetation cleanup and tree evaluation by an arborist.

Figure 14: Common Area “B”



Common Area “C” is approximately 0.57 acres with Stone Creek flowing near the middle of the lot. Two storm water swales are on the south side of the property. A strip of grass is maintained on the north, east, and west side of the lot, with the rest of the lot heavily vegetated, see Figures 15, 16, and 17. This parcel is not considered to have any value, and has a cost to correct of \$12,000 for vegetation cleanup, tree evaluation by an arborist and tree removal.

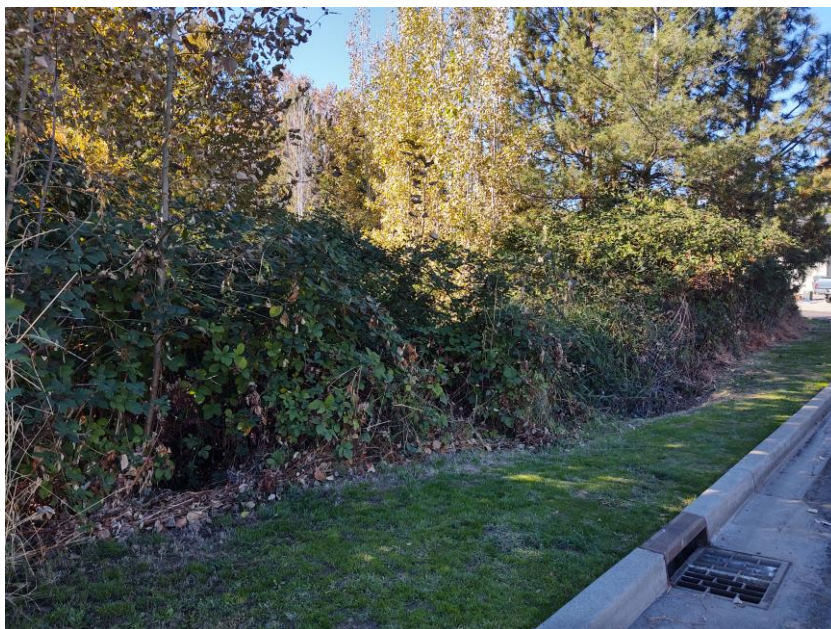
Figure 15: Common Area “C” - West Side



Figure 16: Common Area “C” - North Side



Figure 17: Common Area “C” - West Side



Parcel 350736970328 is the eastern most HOA owned lot in the subdivision that Stone Creek runs through. It is approximately 0.10 acres vegetated with cat tails and other wetland grasses, see Figure 18. This parcel has a value of \$100 and does not have a cost to correct since there are no large trees of concern and the vegetation is appropriate for a stream/wetland area.

Figure 18: HOA owned Parcel 350736970328



4.2 Value of Infrastructure

Roadway

Roadways do not have a specific assessed value by the City; however, a value can be contrived by evaluating the cost of construction divided by the expected useful life in years and then multiplying by the number of useful years left. The roadways within Autumn Meadows were platted in the year 2000 and assumed to be constructed in 2001. Using the calculation method described above with a lifespan of twenty years (as stated in the College Place 2020 Financial Policy) the roadways are fully depreciated. Therefore, no value was assigned to them. Condition of the roadway is such that the asphalt section needs to be replaced. The cost to reconstruct the pavement section is estimated at \$232,950. Construction costs were calculated based on recent construction bid tabs for a roadway project in Washington state. Design and construction management fees were not included. See Figure 19, and 20, 21, and 22 for photos of pavement condition.

Figure 19: Pavement Condition - S.E. Falbo Drive



Figure 20: Pavement Condition - S.E. Trentwood Drive



Figure 21: Pavement Condition - S.E. Moorbrook Court



Figure 22: Pavement Condition - S.E. Newgate Court



Street Lights

The four utility lights in the subdivision have a construction replacement value of approximately \$50,000 dollars. College Place has established a useful life of 15 years which has been exceeded. The streetlights are fully depreciated; therefore, no value was assigned to them. The streetlights appear to be in good working order and there is no cost to correct.

Sidewalk, ADA Ramps, Curb and Gutter

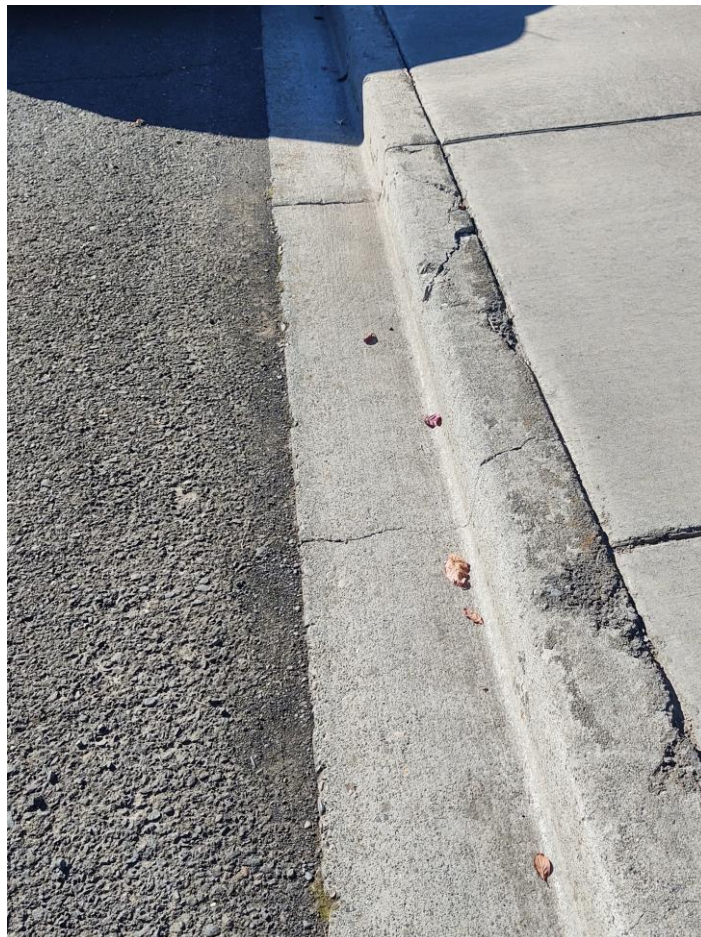
Sidewalk and curb and gutter within the subdivision are in relatively good condition with limited isolated areas in need of maintenance or repair. Two areas of sidewalk need either adjustment of the concrete panel or concrete grinding in order to achieve ADA compliance, see Figures 23 and 24. Yellow paint on select areas of curbing is in poor condition and in need of repainting. The College Place 2020 Financial Policy states a useful life of 20 years for sidewalk, curb, and gutter therefore they are fully depreciated, and no value was assigned to them. It is estimated that the cost to correct the sidewalks and curb and gutter is \$3,000.

Pedestrian ramps are non-compliant with ADA regulations and will need to be rebuilt in order to comply. The ramps are estimated to cost \$4,000 per ramp for a total of \$44,000.

Figure 23: Sidewalk Displacement



Figure 24: Curb Damage



Stormwater System

The stormwater system consists of an estimated 455-feet of 10-inch PVC pipe, 11 catch basins and three stormwater swales based on the Falbo Addition plan set dated in 1999, see Figure 25 and Appendix H. Stormwater inlet grates conform to the City Standards. Culverts for Stone Creek and stormwater swales were not visible during the site visit due to vegetation; thus, their condition was not assessed. However, the City assessed the condition and determined that the swales in Common Area "C" need brush and vegetation removed. There is also concern over the size of trees either in or near the swales and it is advised an arborist assess the condition of the trees and the risk to nearby residential buildings. The storm system at the end of Newgate Court needs roots removed from the pipe connecting the catch basin to the swale.

Storm drains have a useful life of 50 years, whereas culverts have a useful life of 25 years and swales have a useful life of 60 years.

Storm Drain Piping:

$$(\$19,110 \div 50 \text{ years}) \times (50 \text{ years} - 20 \text{ years}) = \mathbf{\$11,466}$$

Catch Basins:

$$(\$26,400 \div 50 \text{ years}) \times (50 \text{ years} - 20 \text{ years}) = \mathbf{\$15,840}$$

Swales:

$$(\$12,000 \div 60 \text{ years}) \times (60 \text{ years} - 20 \text{ years}) = \mathbf{\$8,000}$$

Culverts:

$$(\$14,400 \div 25 \text{ years}) \times (25 \text{ years} - 20 \text{ years}) = \mathbf{\$2,880}$$

The cost to correct these items is as follows:

Catch basins and storm drain piping needs to be cleaned out at an estimate cost of \$4,750. Culverts should be inspected but no cost to correct was assigned. The swales need a considerable amount of evaluation and maintenance that is estimated at \$12,000.



Approximately :
455 Linear Feet of 10-inch PVC Storm Drain Pipe
Three Culverts
Three Stormwater Swales
11 Catch Basins



NOT FOR CONSTRUCTION

AUTUMN MEADOWS Storm Drain System

AUTUMN MEADOWS SUBDIVISION
COLLEGE PLACE, WASHINGTON

TD&H
Engineering

208.746.0938 • tdhengineering.com

210 MAIN ST. • LEWISTON, IDAHO 83501

DRAWN BY:	JLB
DESIGNED BY:	--
QUALITY CHECK:	LBA
DATE:	JANUARY 2021
JOB NO.	L20-053
CAD NO.	L20-053

25

4.3 Other Assets

The Home Owner's Association indicated they had a checking account and a savings account and, as of 2019, current cash assets were reported as approximately \$64,500.00.

SECTION 5 - THIRD PARTY INTERESTS

Assumption or declining the assumption of this area is not expected to have any impact on third parties. Existing utilities and easements shall remain in place regardless of the decision made by College Place. No other parties are expected to be affected through this process.

SECTION 6 - PROPERTY TITLE SEARCHES

The title reports provided by the HOA addresses all four HOA owned properties and show that the titles are clear with no other claims of ownership, liens, or legal obligations to others. The HOA has complete control and ownership of the properties with full rights to sell or transfer it as desired. These parcels have four easements summarized below:

5. Pacific Power & Light Company for electric distribution line and equipment, recorded August 12, 1943,
6. Cascade Natural Gas Corporation for constructing, maintaining, inspecting, operating, protecting, repairing, replacing, altering, and removing pipeline(s) for the transportation of oil, gas, and other products, recorded August 6, 1956.
7. Columbia Rural Electric Association Incorporated for electric transmission equipment, recorded July 16, 1999.
8. 10-foot utility easement as delineated on the face of the plat.

SECTION 7 - BENEFITS AND LIABILITIES

7.1 Benefits

This acquisition will benefit College Place residents living within Autumn Meadows. All residents within the HOA have declared their desire, or at the least their agreement, for the acquisition. Having the City take over the maintenance of the 20-year-old infrastructure removes the burden of maintenance, repair, and replacement from the HOA. Benefit to the City of taking over the infrastructure is the City's ability to maintain the rights-of-way and retain property values of lots on well-maintained roadways.

The City of College Place will benefit by owning an increased amount of green space within City limits.

7.2 Liabilities

The HOA currently has the liability of needing to maintain and repair the infrastructure outlined above.

Should the City take over the assets as outlined, the City will have the increased liability of approximately 30,100 square feet of roadway, approximately 3,545 linear feet of 6-inch curb and gutter, approximately 3,100 linear feet of sidewalk. Additionally, the City will assume maintenance of the storm system, three stormwater swales and four streetlights within the subdivision. City ownership of the park increases maintenance, landscaping, and utility costs to the City.

Pavement varies in condition on the private roadways and cul-de-sacs in Autumn Meadows. It appears that little or no maintenance has been done on the roadways since they were constructed. Patched areas from utilities are evident and differ in condition as well. These patches were likely done utility repairs or maintenance. The roadway needs replacement.

Although approved during design, the existing 5-foot sidewalk does not meet the City's current minimum width of 6-feet. However, in a residential neighborhood, the additional sidewalk width does not improve the function of the walkway.

Should the HOA disband or cease to exist, the City could be left with a subdivision in a state of disrepair and have no organization to coordinate the required improvements with. Degraded streets lower property values and associated revenues. Without appropriate remediation, this could lead to a decline of the overall vitality of the subdivision and quality of life of its residents. At this point, improvements to the subdivision would be much more costly to the City and taxpayers.

SECTION 8 - RECOMMENDATIONS

8.1 Summary of Estimated Values

The table below summarizes the considered properties and infrastructure and their useful life, new value, remaining useful life, depreciated values, cost to correct, and operation and maintenance (O&M) cost. The values in the table do not include an estimate of engineering fees, construction management costs, or other fees required to complete these projects.

Table 8.1: Estimated Values

Item	Expected Useful Life	New Construction Cost/Value	Remaining Useful Life	Depreciated Value	Cost to Correct	O&M
Properties						
Common Area "A" (Park) Land Value				\$85,000.00	\$ -	\$7,500.00
Common Area "B" Land Value	NA	NA	NA	\$ -	\$ 2,000.00	\$ 300.00
Common Area "C" (Park) Land Value	NA	NA	NA	\$ -	\$ 15,000.00	\$1,000.00
Common Area Parcel 350736970328	NA	NA	NA	\$ 100.00	\$ -	\$ 200.00
Infrastructure						
Roadway (asphalt only)	20	\$ 232,916	0	\$ -	\$ 232,950.00	\$3,000.00
Curb & Gutter	20	\$ 174,517	0	\$ -	\$ 1,500.00	\$ -
Sidewalk	20	\$ 161,680	0	\$ -	\$ 1,500.00	\$ -
ADA Ramps	20	\$ 44,000	0	\$ -	\$ 44,000.00	\$ -
Storm Drain	50	\$ 19,110	30	\$11,466.00	\$ 2,500.00	\$1,000.00
Catch Basins	50	\$ 26,400	30	\$15,840.00	\$ 2,250.00	\$1,000.00
Swales	60	\$ 12,000	40	\$ 8,000.00	\$ 12,000.00	\$1,000.00
Culverts	25	\$ 14,400	5	\$ 2,880.00	\$ -	\$1,000.00
Street Lights	15	\$ 50,000	0	\$ -	\$ -	\$2,500.00
Park						
Play Structure	10	\$ 5,000	0	\$ -	\$ 500.00	\$ 100.00
Retaining Wall	20	\$ 7,920	0	\$ -	\$ 7,920.00	\$ -
Picnic Shelter	20	\$ 12,000	0	\$ -	\$ 2,000.00	\$ 100.00
Fence between lots	25	\$ 1,890	5	\$ 378.00	\$ 500.00	\$ -
Totals:		\$ 761,833.12		\$ 123,664.00	\$ 324,620.00	\$ 18,700.00

NOTE: The values shown in the table are planning estimates only, based on observations, experience, available data, and necessary assumptions to complete a report of this nature. Before undertaking any or all of these repairs, it is advised construction estimates and quotes be obtained from qualified contractors.

Depreciated Value = \$123,664.00

Cost to Correct = \$324,620.00

Liability of Assumption = \$200,956.00

Liability of O&M = \$18,700.00

HOA Cash Assets = \$64,500.00

The liability of assumption to the City is shown above. This is the difference between the remaining depreciated value of the properties and infrastructure and the cost to correct them to current City Standards.

The liability of O&M is an estimate of annual cost to the City to operate and maintain the assets listed in the table.

The Home Owner's Association maintains a bank account balance which may be used to offset immediate costs of getting projects through the planning/design phase and/or the construction of those projects.

8.2 Transportation & Roadways

The roadways owned by the HOA need repair. The asphalt section, while currently providing acceptable access to the properties needs repair as outlined in the body of the report. This is the largest liability to the City in taking over ownership of the infrastructure and it is critical to the property values of the subdivision. Any transfer of ownership needs to consider the process by which the repair of the street can be accomplished. An obvious add-on to this project would be the installation of ADA ramps.

8.3 Properties

The park has value as a developed green space and as a developable lot. This value was accounted for in the table in section 8.1.

The other properties are of limited value and increase liability to the City. However, they should be transferred with the infrastructure as they contain key drainage and storm water management components best maintained by the City. It is assumed any recoverable value of the property would be offset by the cost to improve it. Assigned values and costs to correct are estimated in the table in section 8.1.

8.4 Conclusion

There is room for negotiation on both sides and it is ultimately up to the parties as to how they choose to move forward. The report above summarizes the known assets of the HOA and benefits and liabilities associated with transferring ownership to the City.

It is in the interest of the City and the HOA to transfer all assets into the ownership of the City, removing the liability of maintaining these assets from the City's taxpayers who own lots within the HOA. This will allow the City to maintain critical infrastructure to an acceptable level to retain property values and the vitality of a subdivision within the City limits. Given the disparity between the depreciated value and the cost to correct, a local improvement district may be formed from the HOA area to immediately address the cost to repair the streets within the subdivision. HOA cash assets may be used to pay necessary planning, design, and legal fees associated with such repairs.



City of College Place, Washington
RESOLUTION NO. 22-006

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING ACCEPTANCE OF PETITIONS & FINDINGS OF DEFICIENCY ANALYSIS OF INFRASTRUCTURE WITHIN THE AUTUMN MEADOWS SUBDIVISION AND CITY ACQUISITION OF INFRASTRUCTURE ASSETS SUBJECT TO PAYMENT OF LIABILITY OF ASSUMPTION TO COME FROM AUTUMN MEADOWS HOMEOWNER ASSOCIATION BANK ACCOUNT FUNDS AND THE CREATION OF A LOCAL IMPROVEMENT DISTRICT FOR THE REMAINDER.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, several neighborhoods within the City feature infrastructure that is owned and maintained by a private home-owner's association (HOA); and

Whereas, College Place Municipal Code (CPMC) 3.22- Assumption of Private Infrastructure was authorized by the College Place City Council via Ordinance # 18-007 on February 27th, 2018 to provide a method for a HOA to unwind owning & maintaining private infrastructure by financing a third party engineering assessment and if the city and HOA are in agreeance with the findings the HOA members can file a petition with the College Place City Council to assume the infrastructure subject to proper financing of the assumption liability; and

Whereas, Autumn Meadows Subdivision HOA approached the City about assuming infrastructure back in 2019; and

Whereas, a third-party Autumn Meadows Subdivision Deficiency Analysis was conducted by TD&H Engineering back in January 2021; and

Whereas, the College Place Park, Arbor, and Recreation Board recommended assumption of private park property during its August 27th, 2021 meeting; and

Whereas, the Autumn Meadows HOA Board has accepted the findings of the third-party report and transmitted petitions in accordance with CPMC 3.22 on January 6th, 2022 requesting the College Place City Council assume the private infrastructure upon appropriate financial arrangements (bank account and local improvement district formation) to total \$200,956 and

Whereas, the Autumn Meadows HOA Infrastructure Assumption petition was reviewed with the College Place City Council during its February 1st, 2022 City Council Workshop.

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. City assumption of private infrastructure within the Autumn Meadows Subdivision which is within the ownership of the Autumn Meadows Subdivision subject to payment by HOA Board and Local Improvement District formation totaling \$200,956 for the following infrastructure under CPMC 3.22 – Assumption of Private Infrastructure & CPMC 3.20 – Creation, Administration, and Financing of Local Improvement Districts (LID):
 - a. Roadways (Pavement, Sidewalk, Ramps, Associated Lighting)
 - i. SE Falbo Drive
 - ii. SE Trentwood Drive
 - iii. SE Moorbrook Court
 - iv. SE Surita Court
 - v. SE Newgate Court
 - b. Commonly held properties
 - i. Private park space more commonly known as parcel number #350736970214
 - ii. Swale/Stone Creek conveyance properties more commonly known as #350736970215, #350736970328, and #350736970108.
2. Properties outlined in 1(a) and 1(b) will be deeded over to the City of College Place upon payment of liability assumption \$200,956.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 8th day of February, 2021.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk



2022-2023 COMMUNITY FORESTRY ASSISTANCE GRANT FACT SHEET

GRANT OBJECTIVE:

The purpose of this grant is to assist communities with planning and implementing projects that improve management, care, and public engagement with trees growing in parks, natural areas, and along public rights-of-way. The Projects should also address social and environmental disparities in Washington communities by investing in community-identified urban forestry needs that advance environmental, social, or public health outcomes.

ELIGIBLE PROJECTS:

- Public tree inventories
 - Public inventories often include street and park trees. Tree risk assessments may also be incorporated.
- Urban Tree Canopy (UTC) Assessment
 - Conduct tree canopy assessments using aerial or satellite imagery.
 - Applicants in King, Pierce, or Snohomish County must contact the Application Coordinator to discuss UTC assessment projects before submitting an application.
- Urban Forest Management and Maintenance Plans
 - Develop a work plan, maintenance plan, management plan, strategic plan, standards in UCF/ tree care manual, etc. for trees and associated resources in the community, including open space and green infrastructure. Management plans may also include:
 - Prioritized planting plans
 - Storm or wildfire response plans
 - Pest preparedness plans
 - Ordinance and policy development or revision
- Tree planting on public property
 - A planting plan and separate 3-year maintenance plan are required for planting projects.
 - Examples of tree planting projects include:
 - Establishing new trees in low canopy areas.
 - Tree planting to replace trees lost to natural events such as storms, floods, fires, earthquakes, or landslides.
 - Tree planting demonstration projects for the purpose of improving public understanding of the benefits of establishing and maintaining trees.
 - Establishment of a "food forest" or community orchard; (must include provisions for long-term care and maintenance).
- Tree pruning
 - Tree pruning to reduce risk, manage pest or disease issues, restore the health and structural stability of trees within the community forest, or implement similar objectives. All pruning must be performed by ISA Certified Arborists.
- Education and outreach
 - Publications or materials
 - Staff trainings
 - Events
- Other innovative projects, for example:
 - Analyze community forest resource data, including [canopy assessments \(https://www.nrs.fs.fed.us/urban/utc/\)](https://www.nrs.fs.fed.us/urban/utc/) or resource inventories, to increase public

- understanding of the economic, social, environmental, and psychological values of trees and open space in urban and community environments.
- Develop a community tree specifications and standards manual.
(<https://www.dupontwa.gov/DocumentCenter/View/1982/City-of-DuPont-Tree-Care-Guidelines-2017>)
- Educational assistance to expand knowledge and enhance the technical skills of individuals involved in community tree care, planning, development, and maintenance activities such planting and pruning.
- Invasive urban forest pest training and monitoring activities.
- Hiring professional facilitators or other mutually trusted third party organizers to convene engagement activities that mitigate for any historical or institutional power dynamics.
- Identifying shared needs, goals, and collaboration across stakeholders within the community.
- Promoting community or tribal government involvement in addressing environmental health disparities and environmental justice related issues and developing solutions and future project ideas to address them.
- Hiring professional consultants.

ELIGIBILITY:

Local units of government, schools, tribes, special taxing districts and nonprofit organizations.

APPLICATION PROCESS:

Applications are announced each fall, submitted to the DNR Urban & Community Forestry Program Manager and then reviewed by a grant review panel. Applications are approved, adjusted or denied. Applicants are notified and agreements signed.

DEADLINE:

Friday, March 4th, 2022– by 4:00 PM local time, Olympia, Washington, USA.

TIMELINE:

Project duration: Approximately 11 months (July 1, 2022 – June 1, 2023).

DOLLAR AMOUNT AVAILABLE:

Grant requests may range from \$5,000-\$40,000.

SOURCE OF FUNDS:

2021-2022 engrossed second substitute [House Bill 1216](#), Urban and Community Forestry

CONTACT:

Ben Thompson, DNR Urban & Community Forestry Program Manager, Forest Resilience Division, ben.thompson@dnr.wa.gov or 360-485-8651.

FISCAL YEAR 2022 APPROPRIATION:

Approximately \$550,000 for grants.

APPLICATION FORM

Download full request for applications (RFA) and the application form by visiting DNR's website: www.dnr.wa.gov/urbanforestry#grants-and-financial-assistance



City of College Place



Street Tree Listing



CLASS I

SMALL TREES

Heights up to 25', for planting strips 3' to 5' wide.

Tree marked **PL** will have application for wider planting strips located under power lines.

Cherry (*Prunus*) (PL) Available in a variety of shapes, sizes, and flowering colors. Be sure to check the hardiness rating for colder climates. Some cultivars are suitable for planting under power lines in larger planting strips. Following is a sampling of varieties.



Pink Flair Cherry (*Prunus sargentii* 'JFS-KW58') Narrow upright in shape with dark green foliage turning to orange-red in fall. 25'H x 15'W. Single pink flower in clusters.



Yoshino Cherry (*Prunus yedoensis*) Upright spreading branches, rounded crown in shape. 25'H x 25'W. Bright green glossy foliage to yellow in fall. Single fragrant light pink to white flower.

Crabapples (*Malus*) (PL) Cultivars available with a variety of shapes, flowers, and fruit. Most produce some fruit. Some cultivars are suitable for larger planting strips under power lines. Following is a sampling of varieties.



Adams Crabapple (*Malus* 'Adams') Dense rounded shape with green foliage with some red tint in it. 20' H x 20' W. Pink flower producing 5/8" fruit is persistent. Good resistance to common diseases.



Pink Spires Crabapple (*Malus* 'Pink Spires') Upright oval shape, is narrower when young with reddish purple foliage. 15'H x 12'W. Pink flower producing maroon 1/2" fruit. Good resistance to common diseases. Appropriate for some of the smaller planting strips.



Profusion Crabapple (*Malus* 'Profusion') Upright spreading shape with purple fading to bronze foliage. 20'H x 20'W. Pink flower producing 1/2" persistent fruit. Fair resistance to common disease.

Dogwood (*Cornus*) (PL) Many nice cultivars of this tree. The Florida varietals (*Cornus florida*) are very popular. They are upright and spreading, eventually developing a flat top. Foliage is green turning to rosy red in fall. Flowers are shades of pink and white. 20' H x 20' W. Nice tree for wider strips under power lines. Common varieties include Cherokee Chief and Cloud 9'.



Hawthorn (*Crataegus*) (PL) Hardy tree with dense growth habit. Flowers mostly in shades of pink and white. Most fruit is showy but persistent and not always desirable on pavement. Appropriate for larger parking strips under power lines.





Lavalle Hawthorn (*Crataegus lavallei*) Vase shaped with irregular shape. 25'H x 20'W. Foliage is green changing to bronze in fall. White Flowers in clusters producing orange 5/8" fruit.



Paul's Scarlet Hawthorne (*Crataegus laevigata* "Paul's Scarlet") Dense upright, spreading, oval in shape. 25'H x 20'W. Small deeply lobed in green leaf. Double scarlet flowering producing deep red 3/8" fruit.



Washington Hawthorn (*Crataegus Phaenopyrum*) Broadly oval to rounded shape. 25'H x 20'W. Deep green foliage to multi-color red, orange, and purple in the fall. White flowers in clusters. Bright glossy red 1/4" persistent fruit.

Hornbeam (*Carpinus*) (PL) Native to eastern U.S. Shape varied by cultivar. Class one cultivar would be the American Hornbeam (*Carpinus caroliniana*) which is oval in shape. Foliage is dark green changing to yellow in fall. 25'H x 20'W. Good for wider strips under power lines.



Japanese Snowbell (*Styrax japonicas*) (PL) Broadly pyramidal in shape with dark green fine foliage turning yellow in fall. 20'H x 20' W. Small clusters of white bell shaped flowers. Nice tree for under power lines in wider planting strips.



Lilac (*Syringa reticulata*) also known as Silk Tree. Upright spreading, becoming rounded in shape with dark green foliage. 20'H x 15' W. Heavily covered with white plume-shaped flower clusters.



Maples (*Acer*) There are a few good small varieties of maples that can be used in a parking strip setting. Especially nice for wider strips under power lines.

Paperbark Maple (*Acer griseum*) (PL) Upright spreading with rounded crown in shape. Trifoliate, dark green foliage turning to red in fall. 25'H x 20'W.

Japanese Maple (*Acer palmatum*) (PL) Standard small maple. Cultivars vary in height, width, shape and leaf color. Tend to be slow growing, prefer part sun to shaded areas. Better planted in wider strips under power lines. Nice cultivar is the Bloodgood which is 20'H x 20'W.

Persian Parrotia (*Parrotia persica*) Broadly pyramidal to rounded in shape with green foliage turning yellow, orange, and red in fall. 30'H x 20'W. Flower reveals showy red stamens.

Plum (*Prunus*) The purple leafed plums are nice trees for under power lines in wider planting strips.



Newport Plum (*Prunus* 'Newport') Upright spreading, broadly oval in shape with purple-red foliage. Light pink flower. Good in colder climates. Will volunteer some fruit.

Serviceberry (*Amelanchier*) Good zone tolerances, prefers moist soil, can be multi-stemmed or single leader. Green Foliage changing to orange red in fall. Most have white flowers.



Snowcloud Serviceberry (*Amelanchier laevis* 'Snowcloud') Good single leader variety. 25'H x 15'W. Produces 5/8" purplish blue fruit.

CLASS II

MEDIUM TREES

Ash (*Fraxinus*) Fairly fast growing tree. Takes heat well and tolerates various soil conditions.



There are some columnar cultivars. Has compound leaf.

Raywood Ash (*Fraxinus oxycarpa* 'Raywood') Oval in shape with dense crown.

Green leaf to reddish purple in fall. 45'H x 30'W. Fast growing and maturing at shorter height than many ashes. Leaf texture and fine branches give this tree a delicate look.

Blue Ash (*Fraxinus quadrangulate*) Broadly oval in shape with dark green foliage to yellow in fall. 40'H x 30'W. Has particularly good symmetry.

European Mountain Ash (*Sorbus aucuparia*) Upright and oval becoming rounded in shape with dark green leaves to rusty orange in fall. 35'H x 25'W. White flowers in clusters. Supports small orange-red fruit.

Beech (*Fagus*) While many beech are larger trees there are a few varieties that fit this medium range. Some columnar forms are also available. Most tend to be slow growers. Following is a sample list.

Dawyck Purple Beech (*Fagus sylvatica* "Dawyck Purple") Columnar, fastigiated in shape habit with purple foliage. 40'H x 12'W. Tight narrow form makes this an outstanding columnar tree.

Tricolor Beech (*Fagus sylvatica* "Roseo-marginata") Oval shape. Variegated, purple leaf, with rose pink and cream colored margins. 30"H x 20" W. The foliage on this plant gives it a unique look in the landscape.

Birch (*Betula jacquemontii*) (*Jacquemonti Birch*) Upright oval shape with dark green foliage to yellow in fall. 40'H x 30" W. Nice white bark. This cultivar is said to be somewhat resistant to leaf miner.

Ginkgo (*Ginkgo biloba*) Medium growing. Broadly pyramidal in shape with medium green fan shaped leaf to yellow in fall. 40'H x 35'W. Can exceed this height under right conditions. One of common cultivars is "Autumn Gold".

Goldenrain Tree (*Koeireuteria paniculato*) Rounded shape with medium green compound leaf to yellow in fall. 30'H x 30'W. Bright yellow flowers in large chain-like clusters. Blooms in midsummer.

Katsura (*Cercidiphyllum japonicum*) Upright and pyramidal in shape when young to rounding with age. 40' H x 40' W. Foliage is delicate looking bluish green to yellow orange in fall.

Linden (*Tilia*) There are a few good varieties of Linden. Some are columnar in form. A couple of sample cultivars are listed.

Redmond Linden (*Tilla Americana* "Redmond") Pyramidal in shape with large light green foliage to yellowish in fall. 35'H x 25'W. Grows fast and develops heavy caliper.

Chancellor Lindon (*Tilla cordata* "Greenspire") Pyramidal. Symmetrical in shape with dark green foliage to yellowish in fall. 40'H x 30'W. This cultivar has become a standard among the varieties. Has strong central leader and very uniform branching.

Maple (*Acer*) The red maples fit this category best. They tend to be medium in height from 20' to 40' and very hardy. Fairly fast growing to medium as they mature, and they come in a variety

of fall foliage colors. There are also a few good columnar cultivars. The following is a sample list.

Armstrong maple (*Acer rubrum* “Armstrong”) Narrow, fastigiated shape with light green foliage to yellow-orange-red in fall. 45'H x 15' H. Fast growing tree with ascending branches make this a good selection for narrower spaces. 'Bowhall' is another columnar form.

October Glory Maple (*Acer rubrum* ‘October’) Broadly oval to round shape with medium green to reddish-purple fall foliage. 40'H x 35'W. Tends to color up later in fall. 'Red Sunset' is similar but more hardy.

Oak (*Quercus Robur Fastigiata*) Commonly called Skyrocket Oak this is a columnar form of English Oak. Narrow in shape with dark green leaves to yellow in fall. 45'H x 25'W. Very uniform in shape.

Pear (*Pyrus*) Flowering pears are reasonable hearty and there are a few columnar cultivars. They have good fall colors and support white flowers in clusters early mid spring. The following is a sample of cultivars.

Aristocrat Pear (*Pyrus calleryana* “Aristocrat”) Pyramidal with open, spreading branches in shape with narrow glossy green foliage to deep red in fall. 40' H x 30' W. This cultivar has a more open branching habit which makes it more resistant to storm damage. Supports white flowers.

Capital Pear (*Pyrus calleryana* ‘Capital’) This is a good columnar form with glossy green leaves to reddish-purple in fall. 35'H x 12'W. Supports white flowers.

Yellowwood (*Cladrastis kentukea*) Rounded shape with bright green leaves to yellow in fall. 40' H x 40'W. Flowers in late spring with long clusters of white fragrant blooms. Medium grower and performs well in urban areas.

CLASS III

LARGE TREES

Heights from 50' – 70', for planting strips 8' to 15' wide.

ASH (*Fraxinus*) American Ash or white ash are fairly large trees. Many of the green ash also fall into this category of large street trees. A sample of each is listed.



Autumn Purple Ash (*Fraxinus Americana* 'Junginger') Rounded in shape with green textured foliage to reddish purple in fall. 50'H x 40' W. This ash has become a standard for comparison. Nice tree.

Green Ash (*Fraxinus Pennsylvanica*) More compact form of ash, dense branching with oval shape some cultivars will be larger trees. 50' H x 40' W. Green leaves to yellow in fall. Has gray brown bark. There are many nice cultivars of this tree.

Hackberry (*Celtis Occidentalis*) Broad topped in shape with ascending then arching branches. 50' H x 40' W. Foliage is light green to yellow in fall. Tolerates harsh climate well and is deeply rooted. Bark is corky and adds interest to this tree.

Linden (*Tilia*) Many varieties of linden will fall into this category. American Linden can be referred to as basswood. The following is a sample of varieties.



Sentry Linden (*Tilia Americanan* 'Sentry') Pyramidal, symmetrical in shape with medium green foliage to yellow in fall. 50' H x 30' W. Nice form and hardy tree. Well branched in uniform canopy.



Littleleaf Linden (*Tilia Cordata*) Broadly pyramidal in shape with medium green foliage to yellow in fall. 50' H x 35' W. There are various cultivars of this variety. Some may exceed this height.



Maple (*Acer plantanoides*) (*Acer Saccharum*) The Norway Maples and Sugar Maples are larger maples with spreading growth habit. However, there are a few columnar forms. These trees come in a variety of leaf colors as well. In the right area they become quite large. A few sample varieties are listed below.

Cleveland Maple (*Acer Platanoides* 'Cleveland') Upright oval in shape, dense with medium green foliage to yellow in fall. 50' H x 35' W. This is a good planting strip tree as it is somewhat more upright than most.

Crimson King Maple (*Acer Platanoides* 'Crimson King') Oval when young becoming rounded in shape with deep purple foliage to maroon or reddish bronze in fall. 50'H x 40'W. Holds its color well until fall. There is also a columnar form called "Crimson Sentry" which is 25' H x 15' W.

Emerald Queen Maple (*Acer Platanoides* 'Emerald Queen') Dense, oval in shape with upright spreading branches. Foliage is deep green with reddish tint in spring to yellow in fall. 50' H x 40' W. Very popular green leafed maple.

Sugar Maple (*Acer Saccharum*) Upright oval to rounded in shape with medium green foliage to orange red in fall. 50' H x 40' W. Can be somewhat slow growing.

Sweet Gum (*Liquidambar Styraciflua*) Broadly pyramidal in shape with dark green foliage to yellow-orange-reddish-purple in fall. 50' H x 30' W. Fall foliage makes an outstanding display. Most cultivars will bear a spiny ball-like seed pod that is persistent.

Zelkova (*Zelkova*) Most cultivars are upright and vase shaped with deep green foliage to yellow in fall. 50' H x 30' W. Nice clean tree for planting strip. Some cultivars may exceed this height.

CLASS IV

VERY LARGE TREES

Heights from 70' or more. For planting strips 15' wide or more without overhead power lines.

Beech (*Fagus*) Nice large shade tree. These are some columnar cultivars. Most Beeches are slow growers. The foliage will vary in color by variety.

American Beech (*Fagus Grandiflora*) Broadly oval in shape with glossy green leaves turning to golden bronze in fall. 70' H x 50' W. Bark is smooth and light gray. Has good branch structure.

European Beech (*Fagus Sylvatica*) Broadly oval in shape with purplish green leaf. 70' H x 50' W. Slow growing. Has small seed pod. There are various cultivars of this variety some weeping and some columnar. Bark is smooth and light gray. "Asplenifolia" or fern leaf Beech has fine leaf.

Linden (*Tilia*) The larger varieties of this tree tend to be dense with compact crowns. They bear small fragrant flowers that are white to cream in color. They tend to grow at moderate rate. There are some columnar varieties available. Listed are a couple of common varieties.



American Linden (*Tilia Americana*) Sometimes known as Basswood. Broadly pyramidal in shape with dense crown. Foliage is medium green and almost heart shaped turning yellow in fall. 70' H x 40' W. Loose cluster of fragrant cream colored flowers in early summer.



Siler Linden (*Tilia Tomentosa*) Dense growth with erect branching, rounded crown in shape. 70' H x 50' W. Foliage is semi-heart shaped dark green on top and gray below. Has cream colored flowers in loose clusters in mid-summer. Provides heavy shade.



Oak (*Quercus*) Many varieties of mostly large shade trees. Will form acorns that drop in fall. Most varieties are fast growing at first then slowing to moderate. The following is sample listing of the larger trees.

Scarlet Oak (*Quercus Coccinea*) Upright spreading, open broadly oval in shape with dark green foliage turning to reddish to brown. 70' H x 50' W. This variety shows the brightest fall foliage.

English Oak (*Quercus Robur*) Broad, rounded in shape with open headed crown. Foliage is green turning to yellow brown in fall. 70' H x 50' W. Larger sturdy tree. Adaptable to various soil types.

Bur Oak (*Quercus Macrocarpa*) Broadly oval, irregular and open in shape with dark green foliage to yellow brown in fall. 70'H x 50'W. Large native type Oak with thick trunk. Do well in alkaline soils.

Plane Tree (*Platanus Acerfolia*) The American Sycamore is also in this genus. Broad spreading, and rounded in shape with large green Maple like leaves to yellowish to brown in fall. 80' H x 50' W. Nice large tree with strong branching habit. Best known by the ball like seed clusters that are persistent.

Tulip (*Liriodendron Tulipifera*) Oval in shape with medium green leaves turning to yellow in fall. 70' H x 40' W. Large cream colored tulip shaped flower in early summer. Fairly fast growing.



Zelkova (*Zelkova Serrata*) Upright vase shaped in growth habit with dark green leaf to multicolored in red. 70' H x 60' W. Fast growing at first, slowing to medium. Some have used this tree as a substitute for Elm.

City of College Place, Washington

RESOLUTION NO. 22-007

A RESOLUTION OF THE CITY OF COLLEGE PLACE, WASHINGTON, AUTHORIZING & SUPPORTING A STATE OF WASHINGTON DEPARTMENT OF NATURAL RESOURCES 2022 COMMUNITY FORESTRY ASSISTANCE GRANT APPLICATION FOR TREES & IRRIGATION SYSTEM WORK AT COMMUNITY PARK PROPERTIES ACROSS THE CITY (LIONS & VETERANS PARK)

WHEREAS, the City of College Place is a non-charter code city under Title 35A RCW; and

WHEREAS, the City of College Place was recognized as a Tree City in 2021 for the fifth time; and

WHEREAS, the City of College Place is now eligible to apply to the Department of Natural Resources for Tree City grants; and

WHEREAS, the State Department of Natural Resources has a Community Forestry Assistance Grant Program which awards grants funded under the State Evergreen Act; and

WHEREAS, the City Council of the City of College Place (City) wishes to submit and support a grant application for the addition of around twenty-four (24) at Lions & Veterans Park as well as an irrigation system at Lions Park.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE AS FOLLOWS:

1. The City Council of College Place, Washington authorizes and fully supports the State of Washington Department of Natural Resources 2022 Community Forestry Assistance Grant Application.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 8th day of February, 2022.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk



A GRANT PROGRAM TO MAKE COMMUNITIES MORE LIVABLE FOR PEOPLE OF ALL AGES WITH TANGIBLE IMPROVEMENTS THAT JUMP-START LONG-TERM CHANGE

\$9.3M
GRANTED
for quick-action
PROJECTS

804
GRANTS
delivered in first
FIVE YEARS

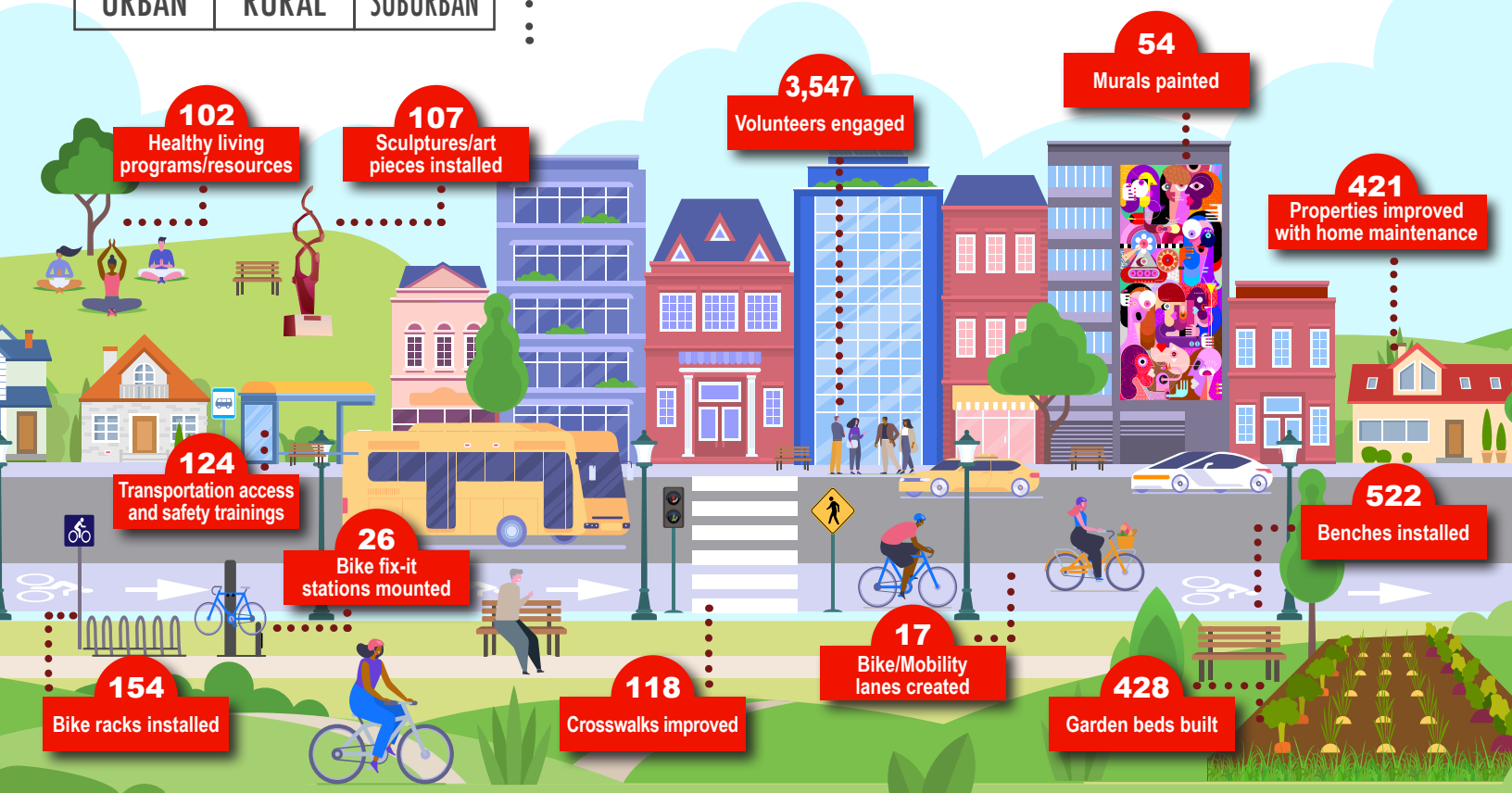
63%
OF GRANTS
have gone to local
NONPROFITS

37%
OF GRANTS
have gone to local
GOVERNMENTS

From 2017 to 2019, grantees have installed **5,649** tangible permanent or temporary improvements in their communities, and supported **938** resources, activities or programs, including the ones below.

GRANTS BY LOCATION:

42%	38%	20%
URBAN	RURAL	SUBURBAN



SMALL DOLLARS, BIG IMPACT

45% of grantees demonstrate the grant helped them leverage additional funds and support from public and private organizations.

"Our design efforts catalyzed city-led fundraising for the project, with \$100,000 coming from Capital Improvement Project Funds." – *Utah grantee*

81% of grantees demonstrate the grant helped to overcome policy barriers or advance change.

"The City has updated the master plan map to incorporate the new route (where the Complete Streets demonstration was held). It was unanimously approved by City Council." – *New York grantee*

100% of grantees demonstrate the grant led to greater awareness, engagement, and new relationships.

"More than 500 people have visited our project to learn more after the initial installation." – *Oregon grantee*

PAST PROJECTS FUNDED

The Community Challenge grant program is part of AARP's nationwide Livable Communities initiative, which supports the efforts of cities, towns, neighborhoods and rural areas to become great places to live for people of all ages. Projects are funded in these categories:



PUBLIC PLACES that improve open spaces, parks and access to other amenities



TRANSPORTATION and mobility options that increase connectivity, walkability, bikeability, and access



HOUSING support that increases the availability of accessible and affordable choices



Focus on **DIVERSITY and INCLUSION** while improving the built and social environment of a community.



CORONAVIRUS recovery support with an emphasis on economic development, improvements to public spaces and transportation services



CIVIC ENGAGEMENT projects that bring residents and local leaders together to address challenges



OTHER investments in projects that address additional community priorities

City of College Place, Washington
RESOLUTION NO. 22-008

A RESOLUTION OF THE CITY OF COLLEGE PLACE, WASHINGTON, AUTHORIZING & SUPPORTING AN AARP COMMUNITY CHALLENGE GRANT TO INSTALL LIGHTING FOR THE PICKLEBALL & BASKETBALL COURTS AT KIWANIS PARK

WHEREAS, the City of College Place is a non-charter code city under Title 35A RCW; and

WHEREAS, the AARP has a Community Challenge program which awards grants to cities and non-profits for small capital projects; and

WHEREAS, the City Council of the City of College Place (City) wishes to submit and support a Community Challenge Grant application for to install lighting for the basketball and pickleball courts at Kiwanis Park.

Now therefore, be it Resolved that the City Council of the City of College Place does hereby

Section 1: The City Council of College Place, Washington authorizes and fully supports the AARP Community Challenge Grant to install lighting at the pickleball and basketball courts at Kiwanis Park.

Section 2: Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Section 3: Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 8th day of February, 2022.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

CONTRACT FACE SHEET**Contract Number: PR22-96103-011****PUBLIC WORKS BOARD
PRE-CONSTRUCTION LOAN CONTRACT**

1. Contractor City of College Place 625 S. College Ave College Place, WA 99324		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative N/A		4. Public Works Board Representative N/A	
5. Contract Amount \$350,000.00	6. Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐	7. Contract Start Date Contract Execution Date	8. Contract End Date June 1, 2026
9. Federal Funds (as applicable) N/A	Federal Agency N/A	CFDA Number N/A	
10. Tax ID #	11. SWV #SWV0028965	12. UBI #369000564	13. DUNS #
14. Contract Purpose Fund a project of a local government for Pre-Construction activities that include but are not limited to design engineering, bid-document preparation, environmental studies, right-of-way acquisition, value planning, permits, cultural and historic resources, and public notification.			
The BOARD, defined as the Washington State Public Works Board and Contractor acknowledge and accept the terms of this Contract and attachments and have executed this Contract on the date below to start as of the date and year last written below. The rights and obligations of both parties to this Contract are governed by this Contract and the following other documents that are incorporated by reference: Contract Terms and Conditions including Declarations Page; and Attachment I: Attorney's Certification.			
FOR THE CONTRACTOR		FOR PUBLIC WORKS BOARD	
Signature Michael Rizzitiello		Kathryn A. Gardow, Public Works Board Chair	
Print Name City Administrator		Date	
Title		APPROVED AS TO FORM ONLY	
Date		November 21, 2021	
		Signature on File	
		Dawn C. Cortez Assistant Attorney General	



DECLARATIONS

CLIENT INFORMATION

Legal Name: City of College Place
Loan Number: PR22-96103-011

PROJECT INFORMATION

Project Title: Reservoir No. 4
Project City: College Place
Project State: **Washington**
Project Zip Code: 99324

LOAN INFORMATION

Loan Amount: **\$350,000.00**
Total Estimated Cost: **\$350,000.00**
Total Estimated Funding: **\$350,000.00**
Loan Forgiveness % (if applicable): %
Loan Term: **5**
Interest Rate: **0.47%**
Payment Month: June 1st
Loan Reimbursement Start Date: **August 6, 2021**
Time of Performance: 24 months from Execution Date of this Contract to Project Completion.

SPECIAL TERMS AND CONDITIONS GOVERNING THIS LOAN AGREEMENT

LOAN SECURITY CONDITION GOVERNING THIS LOAN AGREEMENT

SCOPE OF WORK

The Reservoir No. 4 project conducts pre-construction work including pre-design and approximately 30% engineering design services for a new reservoir for the City's potable water system.

The project costs may include but are not limited to: engineering, cultural and historical resources, environmental documentation, review, permits, public involvement and bid documents. The project needs to meet all applicable Local, State, and/or Federal standards.



TABLE OF CONTENTS

<u>CONTRACT TERMS AND CONDITIONS</u>	1
<u>Part 1. SPECIAL TERMS AND CONDITIONS</u>	1
1.1 Definitions	1
1.2 Authority.....	1
1.3 Purpose	1
1.4 Order of Precedence	1
1.5 Competitive Bidding Requirements	2
1.6 Default in Repayment.....	2
1.7 Sub-Contractor Data Collection.....	2
1.8 Eligible Project Costs.....	2
1.9 Historical and Cultural Resources.....	2
1.10 Project Completion Amendment and Certified Project Completion Report.....	3
1.11 Rate, Loan Forgiveness and Term of Loan.....	4
1.12 Recapture	4
1.13 Reimbursement Procedures and Payment.....	4
1.14 Repayment	5
1.15 Reports	5
1.16 Termination for Cause	6
1.17 Termination for Convenience.....	6
1.18 Time of Performance.....	6
1.19 Contract Suspension	6
1.20 Special Conditions	6
1.21 Loan Security.....	7
<u>Part 2. GENERAL TERMS AND CONDITIONS</u>	8
2.1 DEFINITIONS.....	8
2.2 ALLOWABLE COSTS	8
2.3 ALL WRITINGS CONTAINED HEREIN	8
2.4 AMENDMENTS.....	8
2.5 AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the “ADA” 28 CFR Part 35	8
2.6 APPROVAL.....	8
2.7 ASSIGNMENT.....	9
2.8 ATTORNEYS’ FEES.....	9
2.9 CODE REQUIREMENTS	8
2.10 CONFIDENTIALITY/SAFEGUARDING OF INFORMATION	8
2.11 CONFORMANCE.....	8
2.12 CONFLICT OF INTEREST.....	10
2.13 COPYRIGHT PROVISIONS.....	10
2.14 DISALLOWED COSTS	9
2.15 DISPUTES.....	10
2.16 DUPLICATE PAYMENT	10
2.17 GOVERNING LAW AND VENUE	10
2.18 INDEMNIFICATION	10
2.19 INDEPENDENT CAPACITY OF THE CONTRACTOR	11
2.20 INDUSTRIAL INSURANCE COVERAGE.....	11
2.21 LAWS	11
2.22 LICENSING, ACCREDITATION AND REGISTRATION	11
2.23 LIMITATION OF AUTHORITY	11
2.24 LOCAL PUBLIC TRANSPORTATION COORDINATION.....	11
2.25 NONCOMPLIANCE WITH NONDISCRIMINATION LAWS	11

<u>2.26 PAY EQUITY</u>	11
<u>2.27 POLITICAL ACTIVITIES</u>	12
<u>2.28 PREVAILING WAGE LAW</u>	12
<u>2.29 PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION</u>	12
<u>2.30 PUBLICITY</u>	12
<u>2.31 RECAPTURE</u>	12
<u>2.32 RECORDS MAINTENANCE</u>	13
<u>2.33 REGISTRATION WITH DEPARTMENT OF REVENUE</u>	13
<u>2.34 RIGHT OF INSPECTION</u>	13
<u>2.35 SAVINGS</u>	13
<u>2.36 SEVERABILITY</u>	13
<u>2.37 SUBCONTRACTING</u>	13
<u>2.38 SURVIVAL</u>	14
<u>2.39 TAXES</u>	14
<u>2.40 TERMINATION FOR CAUSE</u>	14
<u>2.41 TERMINATION FOR CONVENIENCE</u>	14
<u>2.42 TERMINATION PROCEDURES</u>	14
<u>2.43 TREATMENT OF ASSETS</u>	14
<u>2.44 WAIVER</u>	15
<u>ATTACHMENT I: ATTORNEY'S CERTIFICATION</u>	18

CONTRACT TERMS AND CONDITIONS

PUBLIC WORKS BOARD PRE-CONSTRUCTION LOAN PROGRAM

Part 1. SPECIAL TERMS AND CONDITIONS

1.1 Definitions

As used throughout this Pre-Construction Loan Contract the following terms shall have the meaning set forth below:

- A. "Contract" shall mean this Pre-Construction Loan Contract.
- B. "Contractor" shall mean the local government identified on the Contract Face Sheet performing service(s) under this Contract and who is a Party to the Contract, and shall include all employees and agents of the Contractor.
- C. "The BOARD" shall mean the Washington State Public Works Board created in Revised Code of Washington (RCW) 43.155.030, and who is a Party to the Contract.
- D. "Declarations " and "Declared" shall refer to the project information, loan terms and conditions as stated on the Declarations Page of this Loan Contract, displayed within the Contract in **THIS STYLE** for easier identification.

1.2 Authority

Acting under the authority of Chapter 43.155 RCW, the BOARD has awarded the Contractor a Public Works Board pre-construction loan for an approved public works project.

1.3 Purpose

The BOARD and the Contractor have entered into this Contract to undertake a local public works project that furthers the goals and objectives of the Washington State Public Works Program. The project will be undertaken by the Contractor and will include the activities described in the **SCOPE OF WORK** shown on the Declarations page. The project must be undertaken in accordance with the loan terms and conditions, and all applicable federal, state and local laws and ordinances, which are incorporated by reference.

1.4 Order of Precedence

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- A. Applicable federal and state of Washington statutes and regulations.
- B. Special Terms and Conditions including attachments.
- C. General Terms and Conditions.

1.5 Competitive Bidding Requirements

The Contractor shall comply with the provisions of RCW 43.155.060 regarding competitive bidding requirements for projects assisted in whole or in part with money from the Public Works Program.

1.6 Default in Repayment

Loan repayments shall be made on the loan in accordance with Section 1.14 of this Contract. A payment not received within thirty (30) days of the due date shall be declared delinquent. Delinquent payments shall be assessed a monthly penalty beginning on the first (1st) day past the due date. The penalty will be assessed on the entire payment amount. The penalty will be one percent (1%) per month or twelve percent (12%) per annum. The same penalty terms shall apply at project completion if the repayment of loan funds in excess of eligible costs are not repaid at the time the Project Completion Amendment is submitted, as provided for in Section 1.13.

The Contractor acknowledges and agrees to the BOARD's right, upon delinquency in the payment of any annual installment, to notify any other entity, creditors, or potential creditors of the Contractor of such delinquency.

The Contractor shall be responsible for all legal fees incurred by the BOARD in any action undertaken to enforce its rights under this section.

1.7 Sub-Contractor Data Collection

Contractor will submit reports, in a form and format to be provided by the BOARD and at intervals as agreed by the parties, regarding work under this Contract performed by sub-contractors and the portion of the Contract funds expended for work performed by sub-contractors, including but not necessarily limited to minority-owned, women-owned, and veteran-owned business sub-contractors. "Sub-Contractors" shall mean sub-contractors of any tier.

1.8 Eligible Project Costs

The Eligible project costs must consist of expenditures eligible under Washington Administrative Code (WAC) 399-30-030 and be related only to project activities described in the declared **SCOPE OF WORK**. Eligible costs for reimbursement shall be construed to mean expenditures incurred and paid, or incurred and payable within thirty (30) days of the reimbursement request. Only costs that have been incurred on or after **LOAN REIMBURSEMENT START DATE** shown in the Declarations are eligible for reimbursement under this Contract.

The Contractor assures compliance with WAC 399-30-030, which identifies eligible costs for projects assisted with Public Works Board loans.

These terms supersede the terms in Section 2.2. Allowable Costs.

1.9 Historical and Cultural Resources

Prior to commencing construction, Contractor shall complete the requirements of Governor's Executive Order 21-02, or, as an alternative to completion of Governor's Executive Order 21-02, Contractor shall complete Section 106 of the National Historic Preservation Act, as applicable. Contractor agrees that the Contractor is legally and financially responsible for compliance with all laws, regulations, and agreements related to the preservation of historical or cultural resources and agrees to indemnify, defend and hold harmless the BOARD and the State of Washington in relation to any claim related to such historical or cultural resources discovered, disturbed, or damaged as a result of the project funded by this Contract.

In addition to the requirements set forth in this Contract, Contractor shall, in accordance with Governor's Executive Order 21-02, coordinate with the Washington State Department of Archaeology and Historic Preservation (DAHP), including any recommended consultation with any affected tribe(s), during project design and prior to construction to determine the existence of any tribal cultural resources affected by the proposed project funded by this Contract. Contractor agrees to avoid, minimize, or mitigate impacts to cultural resources as a continuing pre-requisite to receipt of funds under this Contract.

The Contractor agrees that, unless the Contractor is proceeding under an approved historical and cultural monitoring plan or other memorandum of agreement, if historical or cultural resources are discovered during construction, the Contractor shall immediately stop work and notify the local historical preservation officer and the state's historic preservation officer at DAHP. If human remains are uncovered, the Contractor shall report the presence and location of the remains to the coroner and local enforcement immediately, then contact DAHP and the concerned tribe's cultural staff or committee.

The Contractor shall require this provision to be contained in all sub-contracts for work or services related to the declared **SCOPE OF WORK**.

In addition to the requirements set forth in this Contract, Contractor agrees to comply with RCW 27.44.040 regarding Indian Graves and Records; RCW 27.53 regarding Archaeological Sites and Resources; RCW 68.60 regarding Abandoned and Historic Cemeteries and Historic Graves; and, WAC 25-48 regarding Archaeological Excavation and Removal Permits.

Completion of the Section 106 of the National Historic Preservation Act shall substitute for completion of Governor's Executive Order 21-02.

In the event that the Contractor finds it necessary to amend the **SCOPE OF WORK**, the Contractor may be required to re-comply with Governor's Executive Order 21-02 or Section 106 of the National Historic Preservation Act.

1.10 Project Completion Amendment and Certified Project Completion Report

The Contractor shall complete a Certified Project Completion Report when all activities identified in the **SCOPE OF WORK** are complete. The BOARD will supply the Contractor with the Certified Project Completion Report form, which shall include:

- A. A certified statement that the project, as described in the declared **SCOPE OF WORK**, is complete and, if applicable, meets required standards.
- B. A certified statement of the actual dollar amounts spent, from all funding sources, in completing the project as described in the **SCOPE OF WORK**.
- C. Certification that all costs associated with the project have been incurred and have been accounted for. Costs are incurred when goods and services are received and/or contract work is performed.
- D. A final voucher for the remaining eligible funds.

The Contractor will submit the Certified Project Completion Report together with the last Invoice Voucher for a sum not to exceed the balance of the loan amount. The final Invoice Voucher payment shall not occur prior to the completion of all project activities identified in the **SCOPE OF WORK** and the BOARD's receipt and acceptance of the Certified Project Completion Report.

The Project Completion Amendment shall serve as an amendment to this Contract determining the final loan amount, local share, term, and interest rate.

1.11 Rate, Loan Forgiveness and Term of Loan

The BOARD shall loan the Contractor a sum not to exceed the **LOAN AMOUNT** shown on the Contract Face Sheet and declared on the Contract Declarations Page. The interest rate shall be the declared **INTEREST RATE** per annum on the outstanding principal balance. The amount of loan forgiveness (if applicable) shall be as stated on the attached Declarations Page, and identified therein as LOAN FORGIVENESS %. The length of the loan shall not exceed the declared **LOAN TERM** in years, with the final payment due by the **CONTRACT END DATE** as shown on the Contract Face Sheet.

The loan forgiveness shall be applied at project completion and shall apply to the lesser of the loan amount or the actual eligible costs and that declared percent on any accrued interest. The percent of loan forgiveness and interest rate shall not be changed, regardless of the actual cost of the project and the Affordability Index at project completion.

The BOARD may extend the term limit of the Pre-Construction project to twenty years when the jurisdiction demonstrates that 30% of the funding necessary for construction of the project has been secured. The BORROWER must provide written documentation of construction funding commitment before the first principal payment is due.

1.12 Recapture

The right of recapture Section 2.31. Recapture, shall exist for a period not to exceed six (6) years following contract termination. In the event that the BOARD is required to institute legal proceedings to enforce the recapture provision, the BOARD shall be entitled to its costs thereof, including attorney's fees.

1.13 Reimbursement Procedures and Payment

If funding or appropriation is not available at the time the invoice is submitted, or when this Contract is executed, the issuance of warrants will be delayed or suspended until such time as funds or appropriation become available. Therefore, subject to the availability of funds, warrants shall be issued to the Contractor for reimbursement of allowable expenses incurred by the Contractor while undertaking and administering approved project activities in accordance with the declared **SCOPE OF WORK**.

The BOARD shall reimburse the Contractor for eligible project expenditures up to the maximum loan amount under this Contract, as identified in Section 1.10. When requesting reimbursement for costs incurred, the Contractor shall submit all Invoice Vouchers and any required documentation electronically through the Department of Commerce's (COMMERCE) Contracts Management System (CMS), which is available through the Secure Access Washington (SAW) portal, referencing the **SCOPE OF WORK** project activity performed, and any appropriate documentation such as bills, invoices, and receipts. If the Contractor has constraints preventing access to COMMERCE's online A-19 portal, a hard copy A-19 form may be provided by the BOARD Project Manager upon request.

The BOARD will pay the Contractor upon acceptance of the work performed and receipt of properly completed invoices. Invoices shall be submitted to the BOARD not more often than monthly.

Payment shall be considered timely if made by the BOARD within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

The BOARD may, at its sole discretion, terminate the Contract or withhold payments claimed by the Contractor for services rendered if the Contractor fails to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Contract shall be made by the BOARD.

BOARD shall not release the final five (5) percent of the total grant amount until acceptance by BOARD of project completion report.

Duplication of Billed Costs. If the Contractor is entitled to payment or has been or will be paid by another source for an eligible project cost, then the Contractor shall not be reimbursed by the Board for that cost.

Disallowed Costs. The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

In no event shall the total Public Works loan exceed 100% of the eligible actual project costs. At the time of project completion, the Contractor shall submit to the Board a Project Completion Amendment certifying the total actual project costs and local share. The final Public Works loan disbursement shall bring the total loan to the lesser of 100% of the eligible project costs or the total declared **LOAN AMOUNT**. The Project Completion Amendment shall serve as an amendment to this Contract determining the final loan amount, local share, and interest rate.

In the event that the final costs identified in the Project Completion Amendment indicate that the Contractor has received Public Works Board monies in excess of 100.00% of eligible costs, all funds in excess of 100.00% shall be repaid to the Public Works Board by payment to the Department of Commerce, or its successor, together with the submission of the Project Completion Amendment.

1.14 Repayment

Loan repayment installments are due on the day and month identified under the term: **PAYMENT MONTH** on the Declarations Page. Payments are due each year during the term of the loan beginning one year from the date of Contract execution. Interest only will be charged for this payment if a warrant is issued prior to this date. All subsequent payments shall consist of principal and accrued interest due on the specified **PAYMENT MONTH** date of each year during the remaining term of the loan.

Repayment of the loan under this Contract shall include the declared **INTEREST RATE** per annum based on a three hundred and sixty (360) day year of twelve (12) thirty (30) day months. Interest will begin to accrue from the date each warrant is issued to the Contractor. The final payment shall be on or before the **CONTRACT END DATE** shown on the Declarations page, of an amount sufficient to bring the loan balance to zero.

The Contractor will repay the loan in accordance with the preceding conditions through the use of a check, money order, or equivalent means made payable to the Washington State Department of Commerce, or its successor.

1.15 Reports

The Contractor shall furnish the BOARD with:

- A. Project Status Reports with each Invoice Voucher;
- B. Project Quarterly Reports (if no funds have been reimbursed in the quarter) and/or Quarterly Expenditures Report;
- C. Certified Project Completion Report at project completion (as described in Section 1.10); and
- D. Other reports as the BOARD may require.

1.16 Termination for Cause

If the Contractor fails to comply with the terms of this Contract, or fails to use the loan proceeds only for those activities identified in the **SCOPE OF WORK**, the BOARD may terminate the Contract in whole or in part at any time. The Board shall notify the Contractor in writing of its determination to terminate, the reason for such termination, and the effective date of the termination. Nothing in this section shall affect the Contractor's obligation to repay the unpaid balance of the loan.

These terms supersede the terms in Section 2.40 Termination for Cause.

1.17 Termination for Convenience

The BOARD may terminate this Contract in the event that state funds are no longer available to the BOARD, or are not appropriated for the purpose of meeting the BOARD's obligations under this Contract. Termination will be effective when the BOARD sends written notice of termination to the Contractor. Nothing in this section shall affect the Contractor's obligation to repay the unpaid balance of the loan.

These terms supersede the terms in Section 2.41 Termination for Convenience.

1.18 Time of Performance

No later than twenty-four (24) months after the date of Contract execution the Contractor must reach project completion.

Failure to meet Time of Performance shall constitute default of this Contract. In the event of extenuating circumstances, the Contractor may request, in writing, that the BOARD extend the deadline for project completion. The BOARD may extend the deadline.

The term of this Contract shall be for the entire term of the loan, regardless of actual project completion, unless terminated sooner as provided herein.

1.19 Contract Suspension

In the event that the Washington State Legislature fails to pass and the Governor does not authorize a Capital Budget by June 30 of each biennium, the Washington State Constitution Article 8 and RCW 43.88.130 and RCW 43.88.290 prohibit expenditures or commitments of state funds in the absence of appropriation.

In such event, all work under this Contract will be suspended effective July 1. The Contractor shall immediately suspend work under this Contract and take all reasonable steps necessary to minimize the cost of performance directly attributable to such suspension until the suspension is cancelled.

The BOARD shall notify the Contractor immediately upon lifting of the Contract suspension.

1.20 Special Conditions

If **SPECIAL CONDITIONS** are listed on the Contract Declarations Page then these conditions are herein incorporated as part of the terms and requirements of this Contract.

1.21 Loan Security

Loan Security payments shall be made as stated on the attached Declarations Page, and identified therein as **LOAN SECURITY**.

Part 2. GENERAL TERMS AND CONDITIONS

2.1 DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Public Works Board Chair and/or the designee authorized in writing to act on the Chair's behalf.
- B. "COMMERCE" shall mean the Department of Commerce.
- C. "Contractor" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.
- D. "BOARD" shall mean the Washington State Public Works Board created in Revised Code of Washington (RCW) 43.155.030, and which is a Party to the Contract
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.
- F. "State" shall mean the state of Washington.
- G. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2.2 ALLOWABLE COSTS

Costs allowable under this Contract are actual expenditures according to an approved budget up to the maximum amount stated on the Contract Award or Amendment Face Sheet.

2.3 ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

2.4 AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

2.5 AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 28 CFR Part 35

The Contractor must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

2.6 APPROVAL

This contract shall be subject to the written approval of the Board's Authorized Representative and shall not be binding until so approved. The contract may be altered, amended, or waived only by a written amendment executed by both parties.

2.7 ASSIGNMENT

Neither this Contract, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of the Board.

2.8 ATTORNEYS' FEES

Unless expressly permitted under another provision of the Contract, in the event of litigation or other action brought to enforce Contract terms, each party agrees to bear its own attorney's fees and costs.

2.09 CODE REQUIREMENTS

All construction and rehabilitation projects must satisfy the requirements of applicable local, state, and federal building, mechanical, plumbing, fire, energy and barrier-free codes. Compliance with the Americans with Disabilities Act of 1990 28 C.F.R. Part 35 will be required, as specified by the local building Department.

2.10 CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

A. "Confidential Information" as used in this section includes:

1. All material provided to the Contractor by the Board that is designated as "confidential" by the Board;
2. All material produced by the Contractor that is designated as "confidential" by the Board; and
3. All personal information in the possession of the Contractor that may not be disclosed under state or federal law. "Personal information" includes but is not limited to information related to a person's name, health, finances, education, business, use of government services, addresses, telephone numbers, social security number, driver's license number and other identifying numbers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

B. The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of the Board or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide the Board with its policies and procedures on confidentiality. The Board may require changes to such policies and procedures as they apply to this Contract whenever the Board reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by the Board. Upon request, the Contractor shall immediately return to the Board any Confidential Information that the Board reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.

C. Unauthorized Use or Disclosure. The Contractor shall notify the Board within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

2.11 CONFORMANCE

If any provision of this contract violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

2.12 CONFLICT OF INTEREST

Notwithstanding any determination by the Executive Ethics Board or other tribunal, the BOARD may, in its sole discretion, by written notice to the CONTRACTOR terminate this contract if it is found after due notice and examination by the BOARD that there is a violation of the Ethics in Public Service Act, Chapters 42.52 RCW and 42.23 RCW; or any similar statute involving the CONTRACTOR in the procurement of, or performance under this contract.

Specific restrictions apply to contracting with current or former state employees pursuant to chapter 42.52 of the Revised Code of Washington. The CONTRACTOR and their subcontractor(s) must identify any person employed in any capacity by the state of Washington that worked on the PUBLIC WORKS BOARD including but not limited to formulating or drafting the legislation, participating in loan procurement planning and execution, awarding loans, and monitoring loans, during the 24 month period preceding the start date of this Loan. Identify the individual by name, the agency previously or currently employed by, job title or position held, and separation date. If it is determined by BOARD that a conflict of interest exists, the CONTRACTOR may be disqualified from further consideration for the award of a Loan.

In the event this contract is terminated as provided above, BOARD shall be entitled to pursue the same remedies against the CONTRACTOR as it could pursue in the event of a breach of the contract by the CONTRACTOR. The rights and remedies of BOARD provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which BOARD makes any determination under this clause shall be an issue and may be reviewed as provided in the "Disputes" clause of this contract.

2.13 COPYRIGHT PROVISIONS

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by the Board. The Board shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to the Board effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to the Board a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to the Board.

The Contractor shall exert all reasonable effort to advise the Board, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide the Board with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. The Board shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

2.14 DISALLOWED COSTS

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its Subcontractors.

2.15 DISPUTES

Except as otherwise provided in this Contract, when a dispute arises between the parties and it cannot be resolved by direct negotiation, either party may request a dispute hearing with the Chair of the Board, who may designate a neutral person to decide the dispute.

The request for a dispute hearing must:

- be in writing;
- state the disputed issues;
- state the relative positions of the parties;
- state the Contractor's name, address, and Contract number; and
- be mailed to the Chair and the other party's (respondent's) Representative within three (3) working days after the parties agree that they cannot resolve the dispute.

The respondent shall send a written answer to the requestor's statement to both the Chair or the Chair's designee and the requestor within five (5) working days.

The Chair or designee shall review the written statements and reply in writing to both parties within ten (10) working days. The Chair or designee may extend this period if necessary by notifying the parties.

The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding.

The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Nothing in this Contract shall be construed to limit the parties' choice of a mutually acceptable alternate dispute resolution (ADR) method in addition to the dispute hearing procedure outlined above.

2.16 DUPLICATE PAYMENT

The Contractor certifies that work to be performed under this contract does not duplicate any work to be charged against any other contract, subcontract, or other source.

2.17 GOVERNING LAW AND VENUE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

2.18 INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the state of Washington, BOARD, agencies of the state and all officials, agents and employees of the state, for, from and against all claims for injuries or death arising out of or resulting from the performance of the contract. "Claim" as used in this contract, means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorney's fees, attributable for bodily injury, sickness, disease, or death, or injury to or the destruction of tangible property including loss of use resulting therefrom.

The Contractor's obligation to indemnify, defend, and hold harmless shall not be eliminated by any actual or alleged concurrent negligence of the state or its agents, agencies, employees and officers.

The Contractor expressly agrees to indemnify, defend, and hold harmless the State for any claim arising out of or incident to the Contractor's or any subcontractor's performance or failure to perform the contract. Contractor's obligation to indemnify, defend, and hold harmless the State shall not be eliminated by any actual or alleged concurrent negligence of State or its agents, agencies, employees and officials.

The Contractor waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the state and its agencies, officers, agents or employees.

2.19 INDEPENDENT CAPACITY OF THE CONTRACTOR

The parties intend that an independent contractor relationship will be created by this Contract. The Contractor and its employees or agents performing under this Contract are not employees or agents of the state of Washington or the Board. The Contractor will not hold itself out as or claim to be an officer or employee of the Board or of the state of Washington by reason hereof, nor will the Contractor make any claim of right, privilege or benefit which would accrue to such officer or employee under law. Conduct and control of the work will be solely with the Contractor.

2.20 INDUSTRIAL INSURANCE COVERAGE

The Contractor shall comply with all applicable provisions of Title 51 RCW, Industrial Insurance. If the Contractor fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, the Board may collect from the Contractor the full amount payable to the Industrial Insurance Accident Fund. The Board may deduct the amount owed by the Contractor to the accident fund from the amount payable to the Contractor by the Board under this Contract, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the Contractor.

2.21 LAWS

The Contractor shall comply with all applicable laws, ordinances, codes, regulations and policies of local and state and federal governments, as now or hereafter amended.

2.22 LICENSING, ACCREDITATION AND REGISTRATION

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

2.23 LIMITATION OF AUTHORITY

Only the Authorized Representative or Authorized Representative's designee by writing (designation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Contract.

2.24 LOCAL PUBLIC TRANSPORTATION COORDINATION

Where applicable, Contractor shall participate in local public transportation forums and implement strategies designed to ensure access to services.

2.25 NONCOMPLIANCE WITH NONDISCRIMINATION LAWS

During the performance of this Contract, the Contractor shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the Contractor's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this contract may be rescinded, canceled or terminated in whole or in part, and the Contractor may be declared ineligible for further contracts with the Board. The Contractor shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.

2.26 PAY EQUITY

The Contractor agrees to ensure that "similarly employed" individuals in its workforce are compensated as equals, consistent with the following:

- A. Employees are “similarly employed” if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed;
- B. Contractor may allow differentials in compensation for its workers if the differentials are based in good faith and on any of the following:
 - 1. A seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels.
 - 2. A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience that is: Consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential.
 - 3. A bona fide regional difference in compensation level must be: Consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential.

This Contract may be terminated by the BOARD, if the Board or the Department of Enterprise Services determines that the Contractor is not in compliance with this provision.

2.27 POLITICAL ACTIVITIES

Political activity of Contractor employees and officers are limited by the State Campaign Finances and Lobbying provisions of Chapter 42.17 RCW and the Federal Hatch Act, 5 USC 1501 - 1508.

No funds may be used for working for or against ballot measures or for or against the candidacy of any person for public office.

2.28 PREVAILING WAGE LAW

The Contractor certifies that all contractors and subcontractors performing work on the Project shall comply with state Prevailing Wages on Public Works, Chapter 39.12 RCW, as applicable to the Project funded by this contract, including but not limited to the filing of the “Statement of Intent to Pay Prevailing Wages” and “Affidavit of Wages Paid” as required by RCW 39.12.040. The Contractor shall maintain records sufficient to evidence compliance with Chapter 39.12 RCW, and shall make such records available for the Board’s review upon request.

2.29 PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The funds provided under this Contract shall not be used in payment of any bonus or commission for the purpose of obtaining approval of the application for such funds or any other approval or concurrence under this Contract provided, however, that reasonable fees or bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as project costs.

2.30 PUBLICITY

The Contractor agrees not to publish or use any advertising or publicity materials in which the state of Washington or the Board’s name is mentioned, or language used from which the connection with the state of Washington’s or the Board’s name may reasonably be inferred or implied, without the prior written consent of the Board.

2.31 RECAPTURE

In the event that the Contractor fails to perform this contract in accordance with state laws, federal laws, and/or the provisions of this contract, the Board reserves the right to recapture funds in an amount to compensate the Board for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by the Board. In the alternative, the Board may recapture such funds from payments due under this contract.

2.32 RECORDS MAINTENANCE

The Contractor shall maintain all books, records, documents, data and other evidence relating to this Contract and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract. Contractor shall retain such records for a period of six years following the date of final payment.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been finally resolved.

2.33 REGISTRATION WITH DEPARTMENT OF REVENUE

If required by law, the Contractor shall complete registration with the Washington State Department of Revenue.

2.34 RIGHT OF INSPECTION

At no additional cost all records relating to the Contractor's performance under this Contract shall be subject at all reasonable times to inspection, review, and audit by the Board, the Office of the State Auditor, and federal and state officials so authorized by law, in order to monitor and evaluate performance, compliance, and quality assurance under this Contract. The Contractor shall provide access to its facilities for this purpose.

2.35 SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, the Board may terminate the Contract under the "Termination for Convenience" clause, without the ten business day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

2.36 SEVERABILITY

If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract that can be given effect without the invalid provision, if such remainder conforms to the requirements of law and the fundamental purpose of this Contract and to this end the provisions of this Contract are declared to be severable.

2.37 SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of the Board.

If the Board approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, the Board in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to the Board if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal

conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to the Board for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that the Board and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

2.38 SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

2.39 TAXES

All payments accrued on account of payroll taxes, unemployment contributions, the Contractor's income or gross receipts, any other taxes, insurance or expenses for the Contractor or its staff shall be the sole responsibility of the Contractor.

2.40 TERMINATION FOR CAUSE

In the event BOARD determines the Contractor has failed to comply with the conditions of this contract in a timely manner, BOARD has the right to suspend or terminate this contract. Before suspending or terminating the contract, BOARD shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law.

BOARD reserves the right to suspend all or part of the contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by BOARD to terminate the contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of BOARD provided in this contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

2.41 TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract the Board may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, the Board shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

2.42 TERMINATION PROCEDURES

Upon termination of this contract, BOARD, in addition to any other rights provided in this contract.

The rights and remedies of BOARD provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

- A.** Stop work under the Contract on the date, and to the extent specified, in the notice;
- B.** Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the contract that is not terminated;

- C. Assign to the BOARD, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case the BOARD has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to the BOARD and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the contract had been completed, would have been required to be furnished to the BOARD;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this contract, which is in the possession of the Contractor and in which the BOARD has or may acquire an interest.

2.43 TREATMENT OF ASSETS

Title to all property furnished by BOARD shall remain in the BOARD. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this contract, shall pass to and vest in the Contractor.

2.44 WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of the Board.

ATTACHMENT I: ATTORNEY'S CERTIFICATION

PUBLIC WORKS BOARD PRE-CONSTRUCTION LOAN PROGRAM

City of College Place
PR22-96103-011

Rea L. Culwell

I, _____, hereby certify:

I am an attorney at law admitted to practice in the State of Washington and the duly appointed attorney of the City of College Place (the Contractor); and

I have also examined any and all documents and records which are pertinent to the Contract, including the application requesting this financial assistance.

Based on the foregoing, it is my opinion that:

1. The Contractor is a public body, properly constituted and operating under the laws of the State of Washington, empowered to receive and expend federal, state and local funds, to contract with the State of Washington, and to receive and expend the funds involved to accomplish the objectives set forth in their application.
2. The Contractor is empowered to accept the Public Works Board financial assistance and to provide for repayment of the loan as set forth in the Contract.
3. There is currently no litigation in existence seeking to enjoin the commencement or completion of the above-described public facilities project or to enjoin the Contractor from repaying the loan extended by the Public Works Board with respect to such project. The Contractor is not a party to litigation which that will materially affect its ability to repay such loan on the terms contained in the Contract.
4. Assumption of this obligation would not exceed statutory and administrative rule debt limitations applicable to the Contractor.

DocuSigned by:

Rea L. Culwell

D2A94C622F3A4F6...

1/21/2022 | 12:01 PM PST

Signature of Attorney

Date

Rea L. Culwell

Name

Certificate Of Completion

Envelope Id: 5993C1D818F94056A04CD66EAA50063F

Status: Sent

Subject: Please DocuSign: PR22-96103-011 Pre-ConstructionContract_Final.DOC

Division:

Local Government

Program: Public Works Board

ContractNumber: PR22-96103-011

DocumentType: Contract

Source Envelope:

Document Pages: 22

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Mark Rentfrow

AutoNav: Enabled

1011 Plum Street SE

Envelopeld Stamping: Enabled

MS 42525

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Olympia, WA 98504-2525

mark.rentfrow@commerce.wa.gov

IP Address: 198.239.10.144

Record Tracking

Status: Original

Holder: Mark Rentfrow

Location: DocuSign

1/21/2022 11:42:25 AM

mark.rentfrow@commerce.wa.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Washington State Department of Commerce

Location: DocuSign

Signer Events**Signature****Timestamp**

Rea L. Culwell

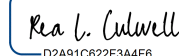
rculwell@cpwa.us

City Attorney

City of College Place

Security Level: Email, Account Authentication
(None)

DocuSigned by:


D2A91C622F3A4F6...

Sent: 1/21/2022 11:49:27 AM

Viewed: 1/21/2022 12:00:49 PM

Signed: 1/21/2022 12:01:26 PM

Signature Adoption: Pre-selected Style

Using IP Address: 74.85.64.82

Electronic Record and Signature Disclosure:

Accepted: 10/5/2021 2:47:46 PM

ID: b1e80407-f7b4-4d7d-8d71-0d5ec01ff600

Michael Rizzitiello

mrizzitiello@cpwa.us

City Administrator

City of College Place

Security Level: Email, Account Authentication
(None)

Sent: 1/21/2022 12:01:29 PM

Viewed: 1/25/2022 6:25:39 PM

Electronic Record and Signature Disclosure:

Accepted: 10/5/2021 3:01:49 PM

ID: 1362fccc-9aee-4ae8-a96f-99d9c653807b

Kathryn Gardow

pwbgardowk@gmail.com

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 1/25/2022 2:30:01 PM

ID: da62a4c4-984e-4900-bb59-d4cb77b2889f

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp**

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/21/2022 11:49:27 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Washington State Department of Commerce (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.15 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Washington State Department of Commerce:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: docusign@commerce.wa.gov

To advise Washington State Department of Commerce of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at docusign@commerce.wa.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Washington State Department of Commerce

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Washington State Department of Commerce

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Washington State Department of Commerce as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Washington State Department of Commerce during the course of your relationship with Washington State Department of Commerce.

City of College Place, Washington
RESOLUTION NO. 22-009

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING ACCEPTANCE OF PUBLIC WORKS BOARD PRE-CONSTRUCTION LOAN FOR RESERVOIR #4.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the Reservoir #4 project is outlined in the FY 2022 to 2027 Capital Facility Plan that was adopted by the City Council via Ordinance #21-018 during its November 23rd, 2021 meeting; and

Whereas, the City was awarded \$350,000 in financing via Public Works Board Contract #PR22-96103-011 and City Council must permit signature of the City Administrator to receive funds;

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. The College Place City Council authorizes the City Administrator to sign State Public Works Board Contract #PR22-96103-011 for \$350,000 to conduct engineering activities for Reservoir #4.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 8th day of February, 2022.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

After recording return document to:

City of College Place
625 S. College Avenue
College Place, WA 99324

Document Title: Right of Way Easement Deed

Reference Number of Related Document: N/A

Grantor(s): Michael McKeirnan, an individual

Grantee(s): City of College Place, a Municipal Corporation

Legal Description: A portion of Adjusted Parcel A, of the McKeirnan Short Plat Recorded July 8, 1997, in Vol. 3, Pg. 141 of Short Plats, AFN. 9706155 Records of Walla Walla County, Washington.

Assessor's Tax Parcel Numbers affected: 35-06-02-11-0002

RIGHT OF WAY EASEMENT DEED

The Grantor, **Michael McKeirnan, an individual**, conveys and Quit Claims to the **City of College Place, a Municipal Corporation, for Street right of way purposes**, the following described real property, and any after acquired interest therein, situated in Walla Walla County, in the State of Washington.

That portion of Adjusted Parcel "A" of the McKeirnan Short Plat recorded July 8, 1997, in Volume 3, Page 141 of Short Plats, under Auditor's File No. 9706155 Records of Walla Walla County, State of Washington, described as follows:

Commencing at the Southeast corner of the aforesaid Adjusted Parcel "A"; thence N 01°06'26" W along the East line of said Adjusted Parcel "A" and the West right of way line of South College Avenue, 271.99 feet to THE TRUE POINT OF BEGINNING; thence on a 20.00 foot radius circular curve to the left through a central angle of 90°24'27" an arc distance of 31.56 feet; thence S 88°29'06" W, 1257.07 feet; thence N 00°57'37" W, 78.00 feet; thence N 88°29'06" E, 1257.15 feet to the beginning of a 20.00 foot radius circular curve; thence along said 20.00 foot radius circular curve to the left through a central angle of 89°35'32" an arc distance of 31.27 feet to a point of tangent intersection with the said East line of said Adjusted Parcel "A" and the said West right of way line of South College Avenue; thence along the East line of said Adjusted Parcel "A" and the said West right of way line of South College Avenue S 01°06'26" E, 118.00 feet to the TRUE POINT OF BEGINNING.

RIGHT OF WAY EASEMENT DEED

Michael McKeirnan

STATE OF WASHINGTON)

: ss

County of Walla Walla)

On this _____ day of _____, 2022 before me personally appeared **Michael McKeirnan, an individual**, to me known to be the individual described in and who executed the foregoing instrument, and acknowledged that he signed and sealed the same as his free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal the day and year last above written.

(SEAL)

Notary Public in and for the State of Washington
Residing at _____
My commission expires _____

EXHIBIT "A"

EXPIRES 3/31/22

Confined Space Entry Program

The City of College Place Confined Space Entry Program has been developed to establish protective measures and to ensure our employee's safety and health when they enter, work in and exit from confined spaces. The aim of this program is to make entry, and work in, confined spaces safe and routine; this will be accomplished by ensuring all preliminary work and training is completed by staff and safety protocols are adhered to during the entirety of the work assignment.

Scope of Work

This program addresses work done in areas that present extra-hazardous environments to our employees. For an area to be considered a confined space it must meet three criteria elements:

- 1) Large enough and arranged so an employee could fully enter the space and work,
- 2) Has a limited or restricted means of entry or exit, and
- 3) Not primarily designed for continuous human occupancy.

This program focuses on general confined space entry and will include elements of Permit Required Confined Space (PRCS) entry. For general confined space entry, the emphasis will be on atmospheric hazards. Although there is permit required confined spaces within the jurisdiction of the City of College Place (waste water related), public works employees do not access those areas at this time.

PRCS = Permit Required Confined Space

PA = Program Administrator

Identification and inventory of confined spaces

An initial program was developed in July of 2004. Public Works staff, under the direction of the public works director, identified the confined spaces within the jurisdiction of the City at that time. The most recent inventory and identification process took place in October of 2021. This was conducted by the confined space program administrator (PA). The documentation and findings of this process are included in the appendix of this program.

Employee Access

At this point in time only one permit required confined space has been identified: Main Water Tower located at the public works shop maintenance yard. Access to this PRCS is restricted. The access ladder is locked with anti-climbing panels and pad lock. The upper catwalk final access hatch is secured with a chain and pad lock.

Program Administrator

The City of College Place has appointed Kevin Wolpert as the confined space program administrator. Mr. Wolpert is a trained confined space supervisor, has sufficient training and experience with PRCS entry and will oversee the program implementation and evaluation of effectiveness.

Designated employee roles

The City has designated 5 public works employees who would be involved in a PRCS entry should the need arise.

Attendants: Wade Antle, Randy Reese, Mike Holden, Laurecio Cota, Kevin Wolpert

Entrants: Mike Holden, Randy Reese, Laurencio Cota
Program administrator / Atmospheric tester: Kevin Wolpert
Entry Supervisor / Competent Person: Wade Antle
Rescuer's: City of Walla Walla Fire and Rescue Team

Confined Space Entry Procedures

The following steps have been established by the City of College Place program administrator as essential steps that must take place prior to and during work in PRCS.

- 1) Review of entry procedures
- 2) Fill out entry permit
- 3) Evaluation and control of hazards (including atmospheric testing)
- 4) Confirmation of availability of rescue services
- 5) Entry and work completed
- 6) Closure and securing of space
- 7) PRCS permit closed and retained

Walla Walla City Fire and Rescue Team will be contacted initially to seek availability and approval from Walla Walla Deputy Chief Knowles – 509-527-4429. During the period of entry should an emergency arise contact will be through 911 dispatch. In this scenario, City of College Place emergency crews will respond quickly and “ready” the scene for the Walla Walla Rescue Team. A confined space entry extraction will not be attempted by the City of College Place Fire Department.

Coordinating with outside employees / contractors

At this point in time there is only one designated Permit Required Entry space (main water tower). The standing policy is to contract the necessary work out to outside agencies. It is the responsibility of the Public Works Director to ensure that all requirements set forth by the City of College Place and OSHA are met. The Public Works Director should coordinate with the program administrator. The entry supervisor must be on-site when the outside agency makes entry and remain there until the work assignment is complete.

The program administrator must see to it that:

- 1) A copy of the agencies PRCS entry procedures is received (in advance) and retained.
- 2) Determine methods to be used and where there may be differences.
- 3) Determine who has authority over the PRCS entry and work being done.
- 4) Keep all records for the work being done in the designated entry space.

Rescue Procedures

PRCS rescue services will be provided by City of Walla Walla Fire and Rescue Team. It is the responsibility of the program administrator to confirm, prior to the entry, that this rescue service will be available during the time of the entry. The entry supervisor must be responsible to ensure that the rescue team is available **at the time** entry begins. If rescue services become unavailable, the entry supervisor must immediately cancel the permit and entrants must exit the PRCS.

Permits

Permits are kept in the confined space manual as well as the program administrators confined space file. All closed out permits are also retained in the PA's confined space file.

Alternate methods of entry

There are no current circumstances where the City would choose to seek an alternate method of entry into a PRCS. There is only one designated PRCS and work in that space is contracted to outside providers.

Training

All employees who hold designated roles within the confined space entry program receive training that is commensurate with the degree of hazard to which they are exposed. Additional training is provided any time a change in duties occurs or new hazards are discovered that the employee has not been previously trained on. Retraining will occur when the program administrator, entry supervisor, or anyone else notes deviation from established procedures or an employee shows an inadequate knowledge of entry procedures and their assigned tasks.

Annual training confined space training is an established practice of the City of College Place Public Works Department. This training consists of demonstrated knowledge of the atmospheric air monitoring device and field exercises. These objectives are achieved in an annual safety meeting. Each employee's competency and proficiency is observed by the Public Works Supervisor. The supervisor and each employee are required to sign off on training exercises.

Field Evaluation

#	Confined Space Location	Evaluation Date *	Results
1	Public Works Water Tower	10-21-2021	Inaccessible
2	Rose & Myra Vault	10-21-2021	20.9
3	12th & Myra Vault	10-21-2021	20.9
4	Autumn Meadows Vault	10-21-2021	20.9
5	Well #3 Pump Pit	10-21-2021	20.9
6	Larch & 12th St Vault	10-21-2021	20.9
7	Bade & 7th St - Overpressure control manhole	10-21-2021	20.9
8	Davis St Vault (#14)	10-21-2021	20.9
9	"C" St & Larch Ave Vault	10-21-2021	20.9
10	Whitman & Deccio Vault	10-21-2021	20.9
11	Whitman & SE Corner - Home Depot Vault	10-21-2021	20.9
12	Damson & Rose Pressure - Sensing Manhole	10-21-2021	20.9
Eastside Booster Station			
13	Pressure sensing vault	10-21-2021	20.9
14	W Tank Inlet Vault	10-21-2021	20.9
15	S Tank Inlet Vault	10-21-2021	20.9

*10-21-2021 sample testing was completed from 10:30 a.m. to 1:30 p.m. Temperature = 67, 5 mph wind out of SW, dry conditions.

AGREEMENT FOR TECHNICAL RESPONSE TEAM SERVICES

THIS AGREEMENT is entered into this ____ day of February, 2022, between the City of Walla Walla Fire Department, a Department of the City of Walla Walla, Washington, a municipal corporation, hereafter referred to as “WWFD”, and the City of College Place, herein referred to as “Recipient”, or referred to collectively as the “Parties”

WHEREAS, WWFD currently provides Hazardous Materials, Confined Space, Hi/Low angle rope rescue, and swift water rescue capabilities through our Technical Response Team which has the knowledge and expertise to perform these rescue services to Recipient; and

WHEREAS, Recipient desires to utilize the services of WWFD’s Technical Response Team to perform technical services in the Recipient's jurisdiction described above; and

NOW THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the Parties agree as follows:

1. Purpose and Scope of Work: The purpose of this Agreement is to describe the terms and responsibilities of the Parties regarding the provision of Technical Response Team service’s by WWFD’s Technical Rescue Technicians in the Recipient's jurisdiction described above.

2. Roles and Responsibilities:

A. Each Party recognizes the inherent risks associated with providing technical response to emergencies and Recipient accepts the limitations of the Technical Rescue Technicians and the timeframes associated with a rescue and shall not place unnecessary or unreasonable requests for performance nor either Party place barriers that would impede meeting the performance of either Party from accomplishing the purposes of this Agreement.

B. WWFD shall supply the supervision, support, and equipment reasonably necessary for the Technical Response Team to perform the roles and responsibilities identified under the terms of this Agreement.

C. The Recipient shall provide sufficient access for WWFD's personnel and equipment to any location wherein work is to be performed.

D. WWFD’s Technical Rescue Technicians shall assess and determine the team availability to perform the work requested by Recipient after taking into consideration WWFD's other service and obligations.

3. Financial Provisions: In consideration of WWFD's services provided above, the Recipient:

PLEASE CHOOSE ONE OF THE OPTIONS BELOW BY CHECKING THE APPROPRIATE A BOX:

☐ Agrees to pay the annual fee of \$1,000 and only be charged for actual equipment and personnel costs incurred by WWFD.

☐ Does not wish to pay the \$1,000 annual fee and understand if we request the WWFD TRT services we will be billed the minimum fee (as stated in the below fee schedule) depending on the incident type listed in the fee schedule.

A. Pay an annual sum of \$1,000.00 per year during the term of this Agreement for Technical Response Team availability. This payment shall be paid in advance, on the date of execution of this Agreement, and the same date of each year thereafter during the term of this Agreement. If a jurisdiction chooses to pay the annual fee and requests the services of WWFD's Technical Response Team the jurisdiction will only be charged for actual costs incurred by the WWFD. If a jurisdiction chooses not to participate in this agreement and requests the services of WWFD's Technical Response Team for Hazardous Materials, Confined Space, Hi/Low angle or Swift Water response, the jurisdiction shall be charged the minimum fee referenced in "Fee Schedule" plus all actual costs incurred by WWFD for the duration of the incident.

B. Recipient shall reimburse WWFD according to the attached fee schedule WWFD's Technical Rescue Technician's shall track hours worked for Recipient through the WWFD payroll system, and WWFD shall submit an invoice with supporting documentation for reimbursement of wages and any applicable reimbursable expenses.

C. In the event any of WWFD's equipment is lost or damaged in the course of its services under this Agreement, Recipient shall reimburse WWFD its actual costs of repair or replacement of such equipment upon receipt from WWFD of a damaged/lost equipment inventory and a copy of the invoice for the repair or replacement of the equipment.

D. Recipient shall make payment to WWFD for the services provided in this Agreement within thirty (30) days of being invoiced by WWFD.

Fee Schedule

E. Hazardous materials response; \$8,436.00 Minimum charge for Six (6) hours. If an incident last longer than six hours the hourly vehicle and personnel costs are added to the minimum fee.

F. Confined Space response; \$2,478.00 minimum charge for Three (3) hours. Response lasting longer than 3 hours will be billed at the hourly rate of WWFD personnel & Equipment

G. Hi/Low angle response; \$2,478.00 minimum charge for Three (3) hours. Response lasting longer than 3 hours will be billed at the hourly rate of WWFD personnel & equipment

H. Swift water response; \$2,478.00 minimum charge for Three (3) hours. Responses lasting longer than 3 hours will be billed at the hourly rate of WWFD personnel & equipment.

I. Equipment costs will be calculated using the applicable rates in most current version of the "Wage & Equipment rates for the Washington State Fire Services." developed by the Washington State Fire Chiefs. Personnel costs shall be calculated by the responding individuals hourly overtime rate.

J. WWFD reserves the right to adjust the Fee Schedule on a yearly basis. If the WWFD redetermines the fee, WWFD will notify the Recipient of such change.

4. Performance: WWFD's Technical Rescue Technician shall at all times during the performance of this Agreement, perform services in a reasonable and professional manner consistent with the standards established by the WWFD Fire Department.

5. Indemnification:

A. The Recipient shall defend, indemnify and hold harmless WWFD and its officers, agents, and employees, or any of them, from and against any all claims, actions suits, liability, loss, costs, expenses and damages of any nature whatsoever which are caused by or result from a negligent act or omission of the Recipient, its officers, agents, and employees in performing services pursuant to this Agreement except those claims resulting from the sole negligence of WWFD.

B. WWFD shall defend, indemnify and hold harmless the Recipients and its officers, agents, and employees, or any of them, from and against any and all claims, actions, suits, liability, loss, costs, expenses and damages of any nature whatsoever which are caused by or result from a negligent act or omission of WWFD, its officers, agents and employees in performing services pursuant to this Agreement except those claims resulting from the sole negligence of the Recipient.

C. In the event that a claim or lawsuit is brought against a Party or its employee(s) for actions arising out of this Agreement, such Party shall promptly notify the other Party that said claim or lawsuit has been filed or commenced.

D. The Parties to this Agreement and their respective legal counsel shall, to the extent reasonably possible and consistent with the best interests of their respective clients, cooperate with the defense of any lawsuit arising out of this Agreement; provided this cooperation does not require the Parties to share any out-of-pocket litigation costs. Said costs will be the responsibility of the Party obligated to defend any such lawsuit.

E. Upon request, each Party shall share with the other the terms of their respective liability insurance policies to allow for coordination of coverage. The consent of any liability insurance carrier or self-insured pool or organization is not required to make this Agreement effective between the Parties, and the failure of any insurance carrier or self-insured pooling organization to agree or follow the terms of this Agreement on liability allocation shall not relieve either Party from its obligations under this Agreement.

F. Except for liabilities and claims related to the actions and inactions of employees as set forth above, all other rights, duties, and obligations with respect to any particular employee shall remain with the Party contributing that employee. Additionally, each Party shall be responsible for compliance with the provisions of any applicable collective bargaining agreements and civil service rules and regulations. Nothing in this Section shall be interpreted to waive any defense arising out of RCW Title 51.

6. Insurance:

A. During the term of this Agreement, Recipient shall maintain general comprehensive and premises liability insurance coverage of not less than \$1,000,000.00, and shall maintain such insurance on its equipment and premises that may be utilized in the performance of this Agreement.

B. During the term of this Agreement, WWFD shall maintain general comprehensive insurance as available through its insurance pool regarding the performance of WWFD's services under this Agreement, and the equipment utilized in performing such services.

7. Duration: This Agreement shall commence on the day and year first written above for a term of one (1) year. This Agreement shall automatically be renewed on an annual basis thereafter. Either party, however, shall have the right to terminate this Agreement with or without cause upon a sixty day advance written notice.

8. Dispute Resolution. This Agreement has been and shall be construed as having been made and entered into and delivered within the State of Washington, and it is agreed by each party hereto that this Agreement shall be governed by the laws of the State of Washington.

In the event of a dispute regarding the enforcement, breach, default, or interpretation of this Agreement, the parties shall first meet in a good faith effort to resolve such dispute. In the event the dispute cannot be resolved by agreement of the parties, with or without the assistance of a mediator, said dispute shall be resolved in Walla Walla Superior Court, Walla Walla County, Washington. The substantially prevailing party shall be entitled to its reasonable attorney fees and costs as additional award and judgment against the other.

9. Notice. For any notices required under the terms of this Agreement, notice shall be made by personal service, certified mail, or electronic transmission to:

A. City of Walla Walla
Attn: Walla Walla Fire Chief
200 S. 12th Ave
Walla Walla WA 99362
byancey@ci.walla-walla.wa.us

B. Recipient
Address: _____
Telephone: _____
City/State: _____
Email: _____

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

City of Walla Walla, Washington

Recipient Name: _____

By: _____
Nabiel Shawa, City Manager

By: _____
Its: _____

Attest: _____
Kammy Hill, City Clerk