

Electronic City Council Meeting (Tuesday, February 8, 2022)

Generated by Lisa Neissl on Tuesday, February 8, 2022

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at PM

Procedural: 1.02 Roll Call

PRESENT:

Mayor – Via Web Norma L. Hernández

Council Members – Via Web Paul Jessup, Michael Cleveland, Tito Espinoza Jr., Melodie Williams,
Heather Schermann, Monica Boyle

Staff – Via Web Administrator, Mike Rizzitiello; City Attorney, Rea Culwell
Finance Director, Brian Carleton; Public Works Director, Robert
McAndrews; Community Development Director, Jon Rickard;
HR Manager, Shawn Doering; City Clerk, Lisa Neissl;
Deputy City Clerk, Sherri St. Clair

MEMBERS EXCUSED: Loren Peterson,

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment Procedure for Virtual Meetings - Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

None.

2. Consent Agenda.

Action (Consent): 2.01 AB 22022 - Approve Agenda for February 8, 2022

Action (Consent), Minutes: 2.02 AB 22023 - Approve Council Minutes from January 25th 2022 Meeting

Action (Consent), Minutes: 2.03 AB 22024 - Approve Council Minutes from January 31st Joint Workshop with Walla Walla

Action (Consent), Minutes: 2.04 AB 22025 - Approve Council Minutes from February 1, 2022 Workshop

Action (Consent): 2.05 AB 22026 - EMS Contract for 2022 Levy Distribution - Chief Winter

Action (Consent): 2.06 AB 22027 - Appointment to Parks, Arbor, and Recreation Board

Action (Consent): 2.07 AB 22028 - 2022 Internal & External Committee Assignments

Action (Consent): 2.08 AB 22029 - Purchase of 2 New Pickups and Surplus of 2 Existing Trucks - Mr. McAndrews

Recommended Action: Motion to approve the purchase of two 2022 Ram pickup trucks off state bid for a total of \$95,000. Surplus 2006 Chevrolet pickup, VIN # 3GCEC14V16G251705 (Vehicle 209), and 2007 Chevrolet pickup, VIN # 1GCEC14C57Z583601 (Vehicle 303).

~~Action (Moved from Consent): 2.09 AB 22030 - City Administrator Contract Amendment~~

Action (Consent): 2.10 AB 22031 - December 2021 Check Register and Financials

Action (Consent): 2.11 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann requested that item 2.09 be removed from the consent agenda. The Clerk moved it to the beginning of the action agenda.

Council Member Schermann made a motion to approve the consent agenda as amended. Second by Council Member Cleveland and the motion passed 6-0.

3. Presentations.

Discussion, Information: 3.01 Proclamation - Black History Month - February 2022

Mayor Hernández read a proclamation declaring February as Black History Month in the City of College Place.

4. Public Hearings-None.**5. Action Items.**Action (Moved from Consent): 2.09 AB 22030 - City Administrator - Contract Amendment -

Ms. Doering and Mayor Hernández presented the proposed amendment to the City Administrator Contract.

Discussion ensued.

Council Member Cleveland made a motion to approve the proposed amendment to the City Administrator Contract. Second by Council Member Williams and the motion passed 6-0.

Action: 5.01 AB 22014 - Welfare Checks Contract -

Ms. Culwell answered questions that were brought up when she presented this proposal at an earlier meeting.

Discussion ensued.

Council Member Espinosa made a motion to approve City Administrator and Chief Tomaras executing the contract for welfare check services with Dr. Todd-Carman Wagner and Carman Wagner Consulting, PLLC and to establish a welfare check services policy. Second by Council Member Williams and the motion passed 6-0.

Action: 5.02 AB 22032 - Permission for Staff To Pursue Tax Increment Financing -

Mr. Rizzitiello reported on a new development tool that was recently approved by the legislature. He explained how implementing a tax increment financing district could help build infrastructure for development in the city. He noted that the first step would be conducting a project analysis study and reviewed the requirements of that study.

Discussion ensued.

Council Member Boyle made a motion to adopt Resolution #22-005 which authorizes staff to conduct a financial assessment study for a potential creation of a tax increment financing (TIF) district for the Stone Creek, Meadowbrook, and Downtown areas of the City. Second by Council Member Schermann and the motion passed 6-0.

Action: 5.03 AB 22033 - Assumption of Private Autumn Meadows HOA Infrastructure Under Petition Method - (It was noted for the record that Council Member Schermann would abstain from discussion and voting on this item as she is a member of this HOA.)

Mr. Rizzitiello reported on the petition of the Autumn Meadows Homeowners Association to have the City assume their private infrastructure and dissolve the HOA.

Discussion ensued.

Council Member Williams made a motion to adopt Resolution #22-006 which is council acceptance of Autumn Meadows Homeowners Association Petition for City to assume infrastructure upon transaction of funds and creation of Local Improvement District to finance the \$200,956 liability. Second by Council Member Boyle and the motion passed 5-0 (Schermann abstain).

Action: 5.04 AB 22034 - Resolution to Support Department of Natural Resources Community Forestry Assistance Grant - Lions & Veterans Park Tree Planting and Irrigation -

Mr. Rizzitiello requested approval to apply for a DNR Community Forestry Assistance Grant to pay for trees and irrigation at both Lions and Veterans Parks.

Council Member Jessup made a motion to approve Resolution No.22-007 in support of State of Washington Department of Natural Resources 2022 Community Forestry Assistance Grant Request Second by Council Member Cleveland and the motion passed 6-0.

Action: 5.05 AB 22035 - Resolution of Support for AARP Community Challenge Grant for lighting at the Pickleball/Basketball Courts at Kiwanis Park -

Mr. Rizzitiello requested approval to apply for an AARP Community Challenge grant to pay for dark sky compliant lighting for the Kiwanis Park pickleball / basketball courts.
Discussion ensued.

Council Member Espinoza made a motion to adopt Resolution No. 22-008 which authorizes and supports a application to AARP for the Community Challenge Grant. Second by Council Member Boyle and the motion passed 6-0.

Action: 5.06 AB 22036 - Acceptance of State Public Works Board - Preconstruction Loan Contract Reservoir #4 -

Mr. Rizzitiello requested authorization to accept a loan from the State Public Works Board to pay for engineering activities for a new reservoir / elevated water tank to service west areas of the city.

Council Member Cleveland made a motion to approve Resolution No. 22-009 which accepts the State Public Works Board Pre-Construction Loan in amount of \$350,000 and authorize City Administrator to sign the loan agreement. Second by Council Member Williams and the motion passed 6-0.

Action: 5.07 AB 22037 - McKeirnan ROW Easement Dedication -

Mr. Rickard requested authorization to accept a right-of-way easement deed for street right-of-way purposes from Michael McKeirnan. He noted this will be a primary access into the Christensen property across from the schools on College Avenue that was annexed into the city last year.

Council Member Williams made a motion to authorize Mayor Hernandez to accept a right of way easement deed for Street right of way purposes from Michael McKeirnan. Second by Council Member Schermann and the motion passed 6-0.

6. Administrative Reports.

Discussion, Information: 6.01 AB 22038 - Technical Response Team Services Agreement -

Ms. Doering reported on the need to have an agreement for confined space entry extraction which is not currently a service provided by our fire department. Staff proposes entering into an agreement with Walla Walla City Fire and Rescue Team who does provide the service.

Discussion ensued and Council provided direction and requested additional review by the City Attorney.

7. Informational Reports-None.

8. Executive Session-None.

9. Closing Items.

Discussion, Information: 9.01 Good of the Order - None.

Action: 9.02 Adjournments

Council Member Williams made a motion to adjourn the meeting at 8:16 PM. Second by Council Member Cleveland and, with no objection, the meeting adjourned.

Approved:

DocuSigned by:

Norma L. Hernández

Norma L. Hernández -
Mayor

Attest:

DocuSigned by:

Lisa R. Neissl

Lisa R. Neissl - City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred February 8, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.