

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, April 26, 2022)

Generated by Lisa Neissl on Tuesday, April 26, 2022

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor Norma L. Hernández

Council Members – Via Web Loren Peterson, Tito Espinoza Jr., Melodie Williams

Council Members - In Person Paul Jessup, Michael Cleveland, Heather Schermann

Staff Administrator, Mike Rizzitiello; City Attorney, Rea Culwell;
Finance Director, Brian Carleton; Deputy Finance Director, DaShari Schmick; Police Chief, Troy Tomaras; Community Development Director, Jon Rickard; HR Manager, Shawn Doering; City Clerk, Lisa Neissl;

MEMBERS EXCUSED: Monica Boyle

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None.

2. Consent Agenda.

Action (Consent): 2.01 AB 22095 - Approve Agenda for April 26, 2022

Action (Consent), Minutes: 2.02 AB 22096 - Approve Council Minutes from April 12, 2022

Action (Consent): 2.03 AB 22097 - Stormwater Engineering Tech Title Change / Salary Ordinance

Update 4 - Ms. Doering

Recommended Action: Motion to approve updated salary Ordinance No 22-005, and Stormwater Program/Permit Coordinator Job Description

Action (Consent): 2.04 AB 22098 - March 2022 Check Register/Financial Reports

Action (Consent): 2.05 Excuse Absence of Council Member Boyle

Action (Consent): 2.06 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Cleveland and the motion passed 6-0.

3. Presentations-None.

4. Public Hearings-None.

5. Action Items.

Action: 5.01 AB 22099 - Amendment of the 2022 Budget -

Mr. Carleton reported on the reasons for the need to amend the 2022 budget and answered questions.

Council Member Jessup made a motion to approve Ordinance No 22-006 amending the 2022 Budget. Second by Council Member Williams and the motion passed 6-0.

Action: 5.02 AB 22100 - Commercial Drive Debt Payment -

Mr. Carleton reported on the debt limits of the City and explained why he recommends making a payment now to pay off the final two payments of the Commercial Drive General Obligation bond held at Banner Bank.

Discussion ensued.

Council Member Peterson made a motion to authorize the Finance Director to pay off the final two payments of the Commercial Drive GO bond held at Banner Bank in the amount of \$261,748.00. Second by Council Member Schermann and the motion passed 6-0.

Action: 5.03 AB 22101 - Council Chamber Remodel & AV Upgrade - Contract Award -

Mr. Rickard reported on the bids received for construction of the council chambers remodel and audio video upgrades. He explained that due to the increase in costs from the first planning of this project to now, we will be unable to include the option to replace the HVAC at this time. Therefore, he recommends award of the contract to the low bidder on the base bid, Nelson Construction.

Discussion ensued.

Council Member Cleveland. made a motion to authorize City Staff to issue the Notice of Intent to Award to Nelson Construction, Corporation and enter into contract in an amount not to exceed \$675,038.00 (plus a 10% contingency and sales tax). Second by Council Member Jessup and the motion passed 6-0.

Action: 5.04 AB 22102 - Historic Cemetery Grant - Poor Farm Monument Sign -

Mr. Rickard reported on a grant the City has been awarded to create a monument sign at the Poor Farm. He requested authorization to accept the grant and move forward with the project.

Discussion ensued.

Council Member Williams made a motion to authorize City Staff to sign Grant Agreement No. FY22-90009-011 in the amount of \$28,000.00. Second by Council Member Schermann and the motion passed 6-0.

Action: 5.05 AB 22103 - WSDOT Pedestrian & Bicycle Grant: Myra Rd & Garrison Village Way/Fort Walla Walla Park Intersection Reconstruction Support -

Mr. Rizzitiello reported on an opportunity to apply for a grant to improve the intersection of Myra Rd where Garrison Village Way and Fort Walla Walla Park cross. He explained various reasons why this is the time to move forward with this improvement and noted that Mr. Shawa is bringing this proposal to the Walla Walla City Council as well.

Discussion ensued.

Council Member Espinosa made a motion to approve Resolution No. 22-041 which authorizes City Council Support of a grant application into the Washington State Department of Transportation (WSDOT) Pedestrian & Bicycle Grant Program to fund reconstruction of the Myra Rd & Garrison Village Way/Fort Walla Walla Park intersection. Second by Council Member Peterson and the motion passed 6-0.

Action: 5.06 AB 22104 - Pacific Little League Lions Park Interlocal Agreement -

Mr. Rizzitiello requested authorization to enter into a formal agreement with Pacific Little League for use of the athletic fields at Lions Park. He spoke about the informal partnership in the past and gave reasons why formalizing this arrangement would be a benefit to the City and the League.

Discussion ensued.

Council Member Schermann made a motion to adopt Resolution No 22-042 which authorizes the City Administrator to sign the Interlocal Agreement with Pacific Little League. Second by Council Member Cleveland and the motion passed 6-0.

6. Administrative Reports-None.

7. Informational Reports.

Information: 7.01 CPPD Monthly Report

Information: 7.02 Community Development Department Monthly Report

8. Executive Session-None.

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

Action: 9.02 Conclusion - Motion to conclude the meeting.

Council Member Williams made a motion to conclude the meeting at 7:58 PM. Second by Council Member Cleveland and, with no objection, the meeting concluded.

Approved:

DocuSigned by:

Norma L. Hernández

Norma L. Hernández –

Mayor

Attest:

DocuSigned by:

Lisa R. Neissl

Lisa R. Neissl – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred April 26, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.