City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, June 14, 2022)
Generated by Lisa Neissl on Tuesday, June 14, 2022

1. Opening Items.
Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor – In Person	Norma L. Hernández
Council Members – Via Web	Michael Cleveland, Melodie Williams
Council Members – In Person	Loren Peterson, Tito Espinoza Jr., Heather Schermann, Monica Boyle
Staff	Administrator, Mike Rizzitiello; City Attorney, Rea Culwell; Finance Director, Brian Carleton; Deputy Finance Director, DaShari Schmick; Public Works Director, Robert McAndrews; Police Chief, Troy Tomaras; Community Development Director, Jon Rickard; HR Manager, Shawn Doering; City Clerk, Lisa Neissl;
MEMBERS EXCUSED:	Paul Jessup
MEMBERS ABSENT:	

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.
Action (Consent): 2.01 AB 22112 - Approve Agenda for June 14, 2022
Action (Consent), Minutes: 2.02 AB 22113 - Approve Council Minutes from May 10, 2022
Action (Consent), Minutes: 2.03 AB 22114 - Approve Council Minutes from May 18, 2022 Joint Meeting w/ Walla Walla Council
Action (Consent), Minutes: 2.04 AB 22115 - Approve Council Minutes from June 7, 2022 Workshop
Action: 2.05 AB 22116 - Ambulance Utility Fund Formation - Mr. Carleton

Recommended Action: Motion to Approve Ordinance No. 22-008 Creating an Ambulance Utility Fund (#440).

Action: 2.06 AB 22117 - Amendment of the 2022 Budget for Ambulance Utility - Mr. Carleton

Recommended Action: Motion to Approve Ordinance 22-009 Amending the Budget for Fiscal Year 2022 for the Creation of the Ambulance Utility Fund #440.

Action (Consent): 2.07 AB 22118 - Approve lease agreement with Bancorp for the purchase of 6 (six) police vehicles - Mr. Carleton

Recommended Action: Motion to authorize Administration to execute lease agreements with Bancorp for an annual amount of $70,482.06 for 6 police vehicles.

Action (Consent): 2.08 AB 22119 - April 2022 Check Register and Financials
Action (Consent): 2.09 Excuse Absence of Council Member Jessup
Action (Consent): 2.10 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Boyle and the motion passed 6-0.

3. Presentations.
Discussion, Information: 3.01 AB 22120 - Juneteenth 2022 Proclamation

Mayor Hernández read a proclamation declaring June 19th as Juneteenth Day in the City of College Place.

Discussion, Information: 3.02 AB 22121 - LGBTQIA+ Pride Month - June 2022

Mayor Hernández read a proclamation declaring the month of June 2022 as LGBTQIA+ Pride Month in the City of College Place.

4. Public Hearings.

Discussion, Information: 4.02 AB 22122 - 2020 Sidewalks CDBG Closeout Hearing -
Mr. McAndrews spoke about the requirement to hold a public hearing to close out a Community Development Block Grant. He reviewed the project and requested the Mayor hold the hearing.

Mayor Hernández opened the public hearing at 7:11 PM.

Testimony: None.

Council Member Schermann made a motion to close the public hearing at 7:12 PM. Second by Council Member Peterson and, with no objection, the hearing was closed.

5. Action Items.

Action: 5.01 AB 22123 - Change Order No. 04 for 4Bikes Overage -
Mr. McAndrews & Kate Thompson of Anderson-Perry reported to council on overages incurred on the 4Bikes Project.
Discussion ensued.

Council Member Peterson made a motion to approve Change Order 04 for an expenditure of $56,520.70 for overage costs for the 4Bikes Project. Second by Council Member Cleveland and the motion passed 6-0.

Action: 5.02 AB 22124 - Administrative Fees Resolution Update -
Ms. Schmick reviewed proposed updates to the Administrative fees for the City.
Discussion ensued.

Council Member Boyle made a motion to authorize Resolution No. 22-045 adopting the updated City fees and charges for 2022. Second by Council Member Schermann and the motion passed 6-0.

Action: 5.03 AB 22125 - Anderson-Perry Contract Amendment No. 2 - Agreement for Professional Services, Lions Park -
Mr. Rickard requested approval of an amendment to the Anderson-Perry contract for Lions Park Renovation professional services.
Discussion ensued.

Council Member Boyle made a motion to approve agreement with Anderson-Perry for engineering services for the Lion's Park Improvement project for an amount not to exceed $552,500.00. Second by Council Member Espinoza and the motion

Action: 5.04 AB 22126 - Co-Responder Mental Health Professional Grant -
Chief Tomaras requested authorization to accept the grant for a Co-Responder Mental Health Professional.
Discussion ensued.

Council Member Cleveland made a motion to approve Resolution #22-046 which permits City Administrator to sign agreement to accept MHP Grant. Second by Council Member Boyle and the motion passed 6-0.

Action: 5.05 AB 22127 - Acceptance of State Department of Natural Resources 2022 Community Forestry Assistance Grant Program -
Mr. Rizzitiello requested authorization to accept a Community Forestry Grant.

Discussion ensued.

Council Member Espinoza made a motion to approve Resolution #22-047 which authorizes the City Administrator to sign the grant contract with the State of Washington Department of Natural Resources Community Forestry Assistance Grant Program. Second by Council Member Peterson and the motion passed 6-0.

Action: 5.06 AB 22128 - Federal Classification of SE 8th (College to Larch) to Minor Collector -
Mr. Rizzitiello requested approval of a resolution authorizing staff to petition for SE 8th Street to be federally classified as a minor collector.
Discussion ensued.

Council Member Peterson made a motion to adopt Resolution #22-048 which authorizes city staff to petition to various agencies that SE 8th Street (College Avenue to SE Larch Ave) be Federally Classified as a minor collector. Second by Council Member Schermann and the motion passed 6-0.

Action: 5.07 AB 22129 - Resolution to accept T-Mobile Hometown Grant for Lions Park -
Mr. Rizzitiello requested approval of a resolution accepting a T-Mobile Hometown Grant to provide electrical in the Lions Park Renovation Project to support the operations of the Farm Market. He noted they will be at the market on the 16th to present the check to the City.
Discussion ensued and the Clerk was asked to post a notice of a potential quorum at that market.

Council Member Schermann made a motion to adopt Resolution No. 22-049 which authorizes City Administrator to sign the grant agreement with T-Mobile to accept Hometown Grant for $42,328 to improve Lions Park. Second by Council Member Boyle and the motion passed 6-0.

Action: 5.08 AB 22130 - State of Washington Department of Commerce Community Festival & Events Grant Program for Gazebo at Lions Park -
Mr. Rizzitiello requested approval of a resolution authorizing pursuit of a community festival grant to provide a gazebo at Lions Park for community events.
Discussion ensued.

Council Member Boyle made a motion to approve Resolution No. 22-050 which authorizes City Council Support of a grant application into the State of Washington Department of Commerce Community Festival and Events Program for Gazebo at Lions Park. Second by Council Member Schermann and the motion passed 6-0.

Action: 5.09 AB 22131 - Potential State SRF Funding - Wastewater Projects -
Mr. Rizzitiello reported on several potential funding possibilities for wastewater projects and requested authorization of a resolution supporting pursuit of the funding.
Discussion ensued.

Council Member Peterson made a motion to adopt Resolution #22-051 which authorizes City Administrator to work with Ecology staff to obtain funding for various wastewater projects outlined in attached documents. Second by Council Member Espinoza and the motion passed 6-0.

Action: 5.10 AB 22132 - FY 2022-2023 IMESD IT Support for City -
Mr. Rizzitiello requested approval of the amended contract with IMESD for IT support for the City as discussed at an earlier meeting with Mr. Naughton from IMESD.
Discussion ensued.

Council Member Boyle made a motion to permit City Administrator to sign amended service agreement with Intermountain Education Service District (IMESD) for IT & VOIP Support. Second by Council Member Peterson and the motion passed 6-0.

Action: 5.11 AB 22133 - Voice Over Internet Protocol (VoIP) Phone System -

Mr. Rickard requested authorization for the City Administrator to move forward with the purchase and installation of equipment for a voice over internet phone system.
Discussion ensued.

Council Member Schermann made a motion to authorize the City Administrator to approve the purchase and installation of equipment for a VoIP phone system from InterMountain ESD in an amount not to exceed $31,000.00. Second by Council Member Boyle and the motion passed 6-0.

Action: 5.12 AB 22134 - Wildhorse Foundation Grant - Security Cameras -
Mr. Rizzitiello requested approval of a resolution authorizing acceptance of a grant from the Wildhorse Foundation to purchase additional security cameras.
Discussion ensued.

Council Member Espinoza made a motion to adopt Resolution No. 22-052 which authorizes City Administrator to sign the grant agreement for Wildhorse Foundation Grant for acquisition and installation of security cameras in the City. Second by Council Member Williams and the motion passed 6-0.

Action: 5.13 AB 22135 - Purchase Approval for two (2) i4-POD security Camera to be installed in City -
Chief Tomaras requested authorization to make the purchase of the cameras that will be paid for with the Wildhorse Foundation Grant.
Discussion ensued.

Council Member Boyle made a motion to approve purchase of i4-POD security camera for two locations within city. 1) Meadowbrook and Lamperti. 2) NE C. Street, west of Myra road. Second by Council Member Cleveland and the motion passed 6-0.

Action: 5.14 AB 22136 - Addition of Chapter 3.30 Prohibition of Local Income Tax to the College Place Municipal Code -
Mr. Rizzitiello proposed the adoption of an Ordinance to add a chapter to the College Place Municipal Code prohibiting a local income tax in the City of College Place.

Council Member Peterson made a motion to adopt Ordinance #22-010 which adds Chapter 3.30 to the College Place Municipal Code entitled Prohibition of Local Income Tax. Second by Council Member Boyle and the motion passed 6-0.

6. Administrative Reports.
Discussion, Information: 6.01 AB 22136 - Pavement Rating Report -
Mr. Rizzitiello introduced a plan to hire a consultant to create an accurate pavement rating report to assist staff in prioritizing repairs.
Discussion ensued, and consensus was that it is a good idea.

7. Informational Reports. The following reports were included in the packet for review:
Information: 7.01 CPPD Monthly Report

8. Executive Session-None.

9. Closing Items.
Discussion, Information: 9.01 Good of the Order?
Action: 9.02 Conclusion - Motion to Conclude the Meeting.
Council Member Williams made a motion to conclude the meeting at 8:10 PM. Second by Council Member Cleveland and, with no objection, the meeting concluded.

Approved:

DocuSigned by:
Norma L. Hernández
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Norma L. Hernández – Mayor

Attest:

DocuSigned by:
Lisa R. Neissl
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Lisa R. Neissl, MMC – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred June 14, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.