Tuesday, June 28, 2022
City Council Meeting - Hybrid (In-Person & Electronic)

7:00 P.M.
2099th Regular City Council Meeting - Hybrid (In-Person & Electronic)

In-Person at City Hall, 625 S College Avenue, College Place Washington

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSl-g/featured

Zoom Attendee Link: https://us06web.zoom.us/j/88396528042

Or you may call this number to listen: 1-669-900-9128 ID# 883 9652 8042 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

1. Opening Items.

Subject :	1.01 Call To Order
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernándezwill call the meeting to order.

Subject :	1.02 Roll Call
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor	Norma L. Hernández
Council Members	Paul T. Jessup, Michael Cleveland, Loren Peterson, Tito Espinoza Jr.,

Melodie Williams,

Heather Schermann,

Monica Boyle

Staff	Administrator, Mike Rizzitiello; City Attorney, Rea Culwell Finance Director, Brian Carleton; Public Works Director, Robert McAndrews; Police Chief, Troy Tomaras; Fire Chief, David Winter; Community Development Director, Jon Rickard; HR Manager, Shawn Doering; City Clerk, Lisa Neissl

Subject :	1.03 Pledge of Allegiance
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

"Ipledge allegianceto the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject :	1.04 Public Comment -
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Information

Public Content

Council meetings are primarily structured to permit Council Membersto arrive at the decisions necessary to govern the City.

Meeting Protocol for Public Comment:

When submitting public comments, include the following information regardless of the manner you are using: Note that there are deadlines for writtencomments to be included in the meeting documents.

- Your Name
- Your Address

Written Public comments may be provided by submitting comment to Clerk@cpwa.usno later than 4:30PMon the meeting date to be included in the record.(If typewritten, no less than 11 pt font).

Verbal Public Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.
- Telephone comment - Call1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment -Join using theZoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

File Attachments

It is SO EASY to participate in public meetings!.png (224 KB)

2. Consent Agenda.

Subject :	2.01 AB 22238 - Approve Agenda for June 28, 2022
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 22239 - Approve Council Minutes from June 14, 2022
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.

Access :	Public
Type :	Action (Consent), Minutes
Minutes :	View Minutes for Jun 14, 2022 - City Council Meeting - Hybrid (In-Person & Electro

File Attachments

2022-06-14_Council_Minutes_Draft.pdf (951 KB)

Consent

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Subject :	2.03 AB 22240 - Financial Policy Update - Mr. Carleton
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Jun 28, 2022
Fiscal Impact :	No
Recommended Action :	Motion to approve ordinance No. 22-011 for an update to the Financial Policies.

Public Content

The last update to the Financial Policies was made 04/13/2021.

City Council voted on April 12th 2022 to enact an ambulance utility to help support the Cities Basic Life Support Ambulance service. We are required by RCW to track the revenue and expenditures in a separate enterprise fund.
This fund is #440 - Ambulance Utility Fund, and has been added as section D-32.

File Attachments

Ord_No_22-011_Financial_Policies_Update_2022-06-28.pdf (931 KB)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.04 AB 22041 - May 2022 Check Register and Financials
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Jun 28, 2022

Public Content

A breakdown by checking account is as follows:
Payroll Check Numbers*: 52474-52483
Claims Check Numbers*: 79578-79592, 106437-106551
Travel Advance Check Numbers*: 1969-1971

*The check numbers were verified to certify that the beginning check numbers were correct and that there are no check numbers missing or not listed on the register.

Claims/Inter-fund Transfers: $1,779,704.61
Payroll: $435,678.49
Total: $2,215,383.10

File Attachments

May_2022_Financials.pdf (1,577 KB)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.05 Excuse Absence of Council Members Boyle, Schermann, and Espinoza
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.06 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations.

Subject :	3.01 AB 22242 - College Place Prevention Coalition - Courtney Fuller
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	3. Presentations.
Access :	Public
Type :	Discussion, Information

File Attachments

CPPC Overview Presentation.pdf (1,271 KB)

Administrative File Attachments

[CPPC Overview Presentation.pptx (1,416 KB)]

Subject :	3.02 AB 22043 - State of the City - Mayor Hernandez
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	3. Presentations.
Access :	Public
Type :	Discussion, Information

File Attachments

[Mayor_SOTC_Draft2022.pdf (7,166 KB)]

Administrative File Attachments

[Mayor_SOTC_Draft2022.pptx (14,179 KB)]

4. Public Hearings-None.

5. Action Items.

Subject :	5.01 AB 22044 - Downtown Catalyst Incentive Program Tweak - Mr. Rizzitiello
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jun 28, 2022
Fiscal Impact :	No
Recommended Action :	Motion to adopt Ord. No. 22-012 amending College Place Municipal Code 3.50 Downtown Catalyst Incentive Program.

Public Content

Historical Perspective:

The code has been in place since early 2020. The Economic Development Commission approved recommendation of edits during its June 13th, 2022 Joint Meeting with the Planning Commission.

Information for Consideration:

It is appearing that the demand for both residential and commercial as outlined in the existing code is a deal killer to getting participation in this program due to the bizarre shape of taxlots throughout the College Avenue Downtown Business District. The proposal is to alter 3.50.020 and change a requirement to either five residential dwelling units or 3,000 feet of commercial space. Not both. We have evidence to believe that if we alter this code it will get the interest of developers to put in money into projects throughout the College Avenue

Business District.

Also, clarify various fees that could be reduced or waived including site plan, grading permit, and transportation impact fees.

File Attachments

Ord_No_22-012_Catalyst_Incentive_Program_CPMC_3.50_Revision_2022-06-28.pdf (439 KB)
Redline_DtownCatalystProgram_EDTECRecommended.pdf (303 KB)

Subject :	5.02 AB 22045 - Transportation Improvement Board (TIB) Urban Arterial Grant Program - SW Mojonnier Rd (College to Bluvue) Support Resolution - Mr. Rizzitiello
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jun 28, 2022
Fiscal Impact :	Yes
Dollar Amount :	$4,089,290.00
Budgeted :	No
Budget Source :	TIB Urban Arterial Program Grant, Utility Funds, Fed Infrastructure Grant
Recommended Action :	Motion to adopt Resolution No 22-053 which is a Resolution of Support for Transportation Improvement Board Urban Arterial Program Grant Application for SW Mojonnier Rd (College to Bluvue)

Public Content

Historical Perspective:

The College Place City Council adopted #21-018 Capital Facility Plan during the November 23rd 2021 City Council meeting. The City has Walla Walla Metropolitan Planning Organization Surface Transportation Grant Funds to cover engineering of the roadway which will soon be underway.

Information for Consideration:

The City is pursuing Transportation Improvement Board (TIB) grant dollars to reconstruct SW Mojonnier Rd (College To Bluvue) This would include repavement, replacement of sidewalks, , bike/pedestrian infrastructure. The City would be requesting $3,680,361from Transportation Improvement Board UAP program. Based on allocations given to other cities last year this appears to be the sweet spot. The remainder would come from pursuit of Federal infrastructure grant dollars. potential Tax Increment Financing, and other funds to install water and sewer within the project boundaries. Please keep in mind the City can only submit Federally classified roadways for TIB grant programs. Such roadways include: SE 12th, 4th, Larch, College, Rose, C, Whitman, Lamperti, Mojonnier, Meadowbrook, Academy Way, Lambert, Doans, and Tamaurson.

File Attachments

Res_No_22-053_TIB_Urban_Arterial_Grant_ProgramSW_Mojonnier_Support_2022-06-28.pdf (149 KB)
SW MOJO CROSS SECTION.pdf (133 KB)
Transportation_Mojonnier_Flier.pdf (592 KB)
Ord_No_21-018_2022-2027_CFP_2022-11-23.pdf (810 KB)

Subject :	5.03 AB 22046 - Reservoir 4 Agreement For Professional Services - Mr. McAndrews
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jun 28, 2022
Fiscal Impact :	Yes
Dollar Amount :	$300,000.00
Budgeted :	Yes
Recommended Action :	Motion to approve Agreement for Professional Services with JUB Engineers for 30% Design of Reservoir 4 and authorize Public Works Director to sign agreement.

Public Content

Historical Perspective:

The State Public Works Board previously approved a low interest loan for pre-design for CP Reservoir 4 in the amount of $350,000.

The City put out an RSQ for Engineering Services and JUB Engineers was selected as the most qualified firm. JUB put together a scope and fee for 30% scope aligning with the pre-engineering previously approved by PWB.

Information for Consideration:

JUB will work on 30% plans while we simultaneously look for additional funding to complete the rest of engineering and construction.

JUB's proposal is for $266,300. $300,000 provides for about a 12% contingency.

File Attachments

JUB Agreement for Professional Services.pdf (1,451 KB)
Aggregate Scores from Professional Services Selection - RSQ 5-10-2022.pdf (70 KB)

Subject :	5.04 AB 22247 - Well #6 Telemetry - Mr. McAndrews
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)

Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jun 28, 2022
Fiscal Impact :	Yes
Dollar Amount :	$42,771.00
Budgeted :	No
Budget Source :	From the Water Capital Reserve Fund. Will be funded by DOH loan.
Recommended Action :	Motion to authorize the City Administrator to sign the Work Order for Well #6 Telemetry Panel.

Public Content

Historical Perspective:

In 2017 the City awarded RH2 Engineering the contract for the repair/relocation study of Well No. 2. That study resulted in design and construction of two wells, Well 4 has already been completed on Peppers Bridge Road. Well 6, on Maple St, has been drilled and a contract for construction of the Wellhouse was awarded to Nelson Construction on 10/20/2021. Due to supply chain delays the construction of the Wellhouse is expected to be completed by the start of the fourth quarter of 2022.

Information for Consideration:

As part of the Well No. 6 construction contract the City pledged to buy and then supply to the Contractor the PLC control panels for installation. It was called out that way in the original contract and is not a change order. It was also not part of the RH2 engineering contract since this is a material supply issue. Control Systems Northwest (CSNW) is a stand-alone electrical and control contractor who will develop shop drawings (design), construct and warrant the panel for the City. When the City bid these projects, control panels of this sort end up being custom equipment that can have several different layouts and different components/spare parts in their construction. The purpose of sourcing this panel from CSNW was to have a control panel built that has the exact same components and layout as the panel built for Well No. 4. Paul Hartwig, Dennis Anderson and Robert McAndrews opined during the design that they would rather have this built outside of the Contractors control to ensure that City operators would get a control panel that was built and operated the same way as the new Well No. 4 they had been trained on.

This has become a critical item from a scheduling standpoint due to supply chain issues. We would really like to get the WO approved so that the parts can get ordered ASAP.

File Attachments

Contract_WO_CPL Well 6 Telemetry Panel_for Client Review_20220617.pdf (492 KB)
Well 6 Control Panel Specifications.pdf (60 KB)
Well 6 CSNW Work Order.pdf (380 KB)

Subject :	5.05 AB 22248 - Cancellation of July 5th & August 2nd Council Workshops - Mr. Rizzitiello

Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jun 28, 2022
Recommended Action :	Motion to cancel both the July 5, 2022 and the August 2, 2022 council workshops.

6. Administrative Reports-None.

7. Informational Reports.

Subject :	7.01 CPPD Monthly Report
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	7. Informational Reports.
Access :	Public
Type :	Information

File Attachments

May 2022 Officer Activity.pdf (457 KB)
Daily Incident Log 05 2022.pdf (3,839 KB)
Incident Activity Report 05 2022.pdf (3,010 KB)

8. Executive Session-None.

9. Closing Items.

Subject :	9.01 Good of the Order?
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	9. Closing Items.
Access :	Public
Type :	Discussion, Information
Subject :	9.02 Conclusion - Motion to Conclude the Meeting.
Meeting :	Jun 28, 2022 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	9. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to conclude the meeting

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, June 14, 2022)
Generated by Lisa Neissl on Tuesday, June 14, 2022

1. Opening Items.
Procedural: 1.01 Call To Order
Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call
PRESENT:

Mayor – In Person	Norma L. Hernández
Council Members – Via Web	Michael Cleveland, Melodie Williams
Council Members – In Person	Loren Peterson, Tito Espinoza Jr., Heather Schermann, Monica Boyle
Staff	Administrator, Mike Rizzitiello; City Attorney, Rea Culwell; Finance Director, Brian Carleton; Deputy Finance Director, DaShari Schmick; Public Works Director, Robert McAndrews; Police Chief, Troy Tomaras; Community Development Director, Jon Rickard; HR Manager, Shawn Doering; City Clerk, Lisa Neissl;
MEMBERS EXCUSED:	Paul Jessup
MEMBERS ABSENT:	

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.
Action (Consent): 2.01 AB 22112 - Approve Agenda for June 14, 2022
Action (Consent), Minutes: 2.02 AB 22113 - Approve Council Minutes from May 10, 2022
Action (Consent), Minutes: 2.03 AB 22114 - Approve Council Minutes from May 18, 2022 Joint Meeting w/ Walla Walla Council
Action (Consent), Minutes: 2.04 AB 22115 - Approve Council Minutes from June 7, 2022 Workshop
Action: 2.05 AB 22116 - Ambulance Utility Fund Formation - Mr. Carleton
Recommended Action: Motion to Approve Ordinance No. 22-008 Creating an Ambulance Utility Fund (#440).
Action: 2.06 AB 22117 - Amendment of the 2022 Budget for Ambulance Utility - Mr. Carleton
Recommended Action: Motion to Approve Ordinance 22-009 Amending the Budget for Fiscal Year 2022 for the Creation of the Ambulance Utility Fund #440.
Action (Consent): 2.07 AB 22118 - Approve lease agreement with Bancorp for the purchase of 6 (six) police vehicles - Mr. Carleton
Recommended Action: Motion to authorize Administration to execute lease agreements with Bancorp for an annual amount of $70,482.06 for 6 police vehicles.
Action (Consent): 2.08 AB 22119 - April 2022 Check Register and Financials
Action (Consent): 2.09 Excuse Absence of Council Member Jessup
Action (Consent): 2.10 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Boyle and the motion passed 6-0.

3. Presentations.
Discussion, Information: 3.01 AB 22120 - Juneteenth 2022 Proclamation

Mayor Hernández read a proclamation declaring June 19th as Juneteenth Day in the City of College Place.

Discussion, Information: 3.02 AB 22121 - LGBTQIA+ Pride Month - June 2022

Mayor Hernández read a proclamation declaring the month of June 2022 as LGBTQIA+ Pride Month in the City of College Place.

4. Public Hearings.

Discussion, Information: 4.02 AB 22122 - 2020 Sidewalks CDBG Closeout Hearing -
Mr. McAndrews spoke about the requirement to hold a public hearing to close out a Community Development Block Grant. He reviewed the project and requested the Mayor hold the hearing.

Mayor Hernández opened the public hearing at 7:11 PM.

Testimony: None.

Council Member Schermann made a motion to close the public hearing at 7:12 PM. Second by Council Member Peterson and, with no objection, the hearing was closed.

5. Action Items.

Action: 5.01 AB 22123 - Change Order No. 04 for 4Bikes Overage -
Mr. McAndrews & Kate Thompson of Anderson-Perry reported to council on overages incurred on the 4Bikes Project.
Discussion ensued.

Council Member Peterson made a motion to approve Change Order 04 for an expenditure of $56,520.70 for overage costs for the 4Bikes Project. Second by Council Member Cleveland and the motion passed 6-0.

Action: 5.02 AB 22124 - Administrative Fees Resolution Update -
Ms. Schmick reviewed proposed updates to the Administrative fees for the City.
Discussion ensued.

Council Member Boyle made a motion to authorize Resolution No. 22-045 adopting the updated City fees and charges for 2022. Second by Council Member Schermann and the motion passed 6-0.

Action: 5.03 AB 22125 - Anderson-Perry Contract Amendment No. 2 - Agreement for Professional Services, Lions Park -
Mr. Rickard requested approval of an amendment to the Anderson-Perry contract for Lions Park Renovation professional services.
Discussion ensued.

Council Member Boyle made a motion to approve agreement with Anderson-Perry for engineering services for the Lion's Park Improvement project for an amount not to exceed $552,500.00. Second by Council Member Espinoza and the motion

Action: 5.04 AB 22126 - Co-Responder Mental Health Professional Grant -
Chief Tomaras requested authorization to accept the grant for a Co-Responder Mental Health Professional.
Discussion ensued.

Council Member Cleveland made a motion to approve Resolution #22-046 which permits City Administrator to sign agreement to accept MHP Grant. Second by Council Member Boyle and the motion passed 6-0.

Action: 5.05 AB 22127 - Acceptance of State Department of Natural Resources 2022 Community Forestry Assistance Grant Program -
Mr. Rizzitiello requested authorization to accept a Community Forestry Grant.

Discussion ensued.

Council Member Espinoza made a motion to approve Resolution #22-047 which authorizes the City Administrator to sign the grant contract with the State of Washington Department of Natural Resources Community Forestry Assistance Grant Program. Second by Council Member Peterson and the motion passed 6-0.

Action: 5.06 AB 22128 - Federal Classification of SE 8th (College to Larch) to Minor Collector -
Mr. Rizzitiello requested approval of a resolution authorizing staff to petition for SE 8th Street to be federally classified as a minor collector.
Discussion ensued.

Council Member Peterson made a motion to adopt Resolution #22-048 which authorizes city staff to petition to various agencies that SE 8th Street (College Avenue to SE Larch Ave) be Federally Classified as a minor collector. Second by Council Member Schermann and the motion passed 6-0.

Action: 5.07 AB 22129 - Resolution to accept T-Mobile Hometown Grant for Lions Park -
Mr. Rizzitiello requested approval of a resolution accepting a T-Mobile Hometown Grant to provide electrical in the Lions Park Renovation Project to support the operations of the Farm Market. He noted they will be at the market on the 16th to present the check to the City.
Discussion ensued and the Clerk was asked to post a notice of a potential quorum at that market.

Council Member Schermann made a motion to adopt Resolution No. 22-049 which authorizes City Administrator to sign the grant agreement with T-Mobile to accept Hometown Grant for $42,328 to improve Lions Park. Second by Council Member Boyle and the motion passed 6-0.

Action: 5.08 AB 22130 - State of Washington Department of Commerce Community Festival & Events Grant Program for Gazebo at Lions Park -
Mr. Rizzitiello requested approval of a resolution authorizing pursuit of a community festival grant to provide a gazebo at Lions Park for community events.
Discussion ensued.

Council Member Boyle made a motion to approve Resolution No. 22-050 which authorizes City Council Support of a grant application into the State of Washington Department of Commerce Community Festival and Events Program for Gazebo at Lions Park. Second by Council Member Schermann and the motion passed 6-0.

Action: 5.09 AB 22131 - Potential State SRF Funding - Wastewater Projects -
Mr. Rizzitiello reported on several potential funding possibilities for wastewater projects and requested authorization of a resolution supporting pursuit of the funding.
Discussion ensued.

Council Member Peterson made a motion to adopt Resolution #22-051 which authorizes City Administrator to work with Ecology staff to obtain funding for various wastewater projects outlined in attached documents. Second by Council Member Espinoza and the motion passed 6-0.

Action: 5.10 AB 22132 - FY 2022-2023 IMESD IT Support for City -
Mr. Rizzitiello requested approval of the amended contract with IMESD for IT support for the City as discussed at an earlier meeting with Mr. Naughton from IMESD.
Discussion ensued.

Council Member Boyle made a motion to permit City Administrator to sign amended service agreement with Intermountain Education Service District (IMESD) for IT & VOIP Support. Second by Council Member Peterson and the motion passed 6-0.

Action: 5.11 AB 22133 - Voice Over Internet Protocol (VoIP) Phone System -

Mr. Rickard requested authorization for the City Administrator to move forward with the purchase and installation of equipment for a voice over internet phone system.
Discussion ensued.

> **Council Member Schermann made a motion to authorize the City Administrator to approve the purchase and installation of equipment for a VoIP phone system from InterMountain ESD in an amount not to exceed $31,000.00. Second by Council Member Boyle and the motion passed 6-0.**

Action: 5.12 AB 22134 - Wildhorse Foundation Grant - Security Cameras -
Mr. Rizzitiello requested approval of a resolution authorizing acceptance of a grant from the Wildhorse Foundation to purchase additional security cameras.
Discussion ensued.

> **Council Member Espinoza made a motion to adopt Resolution No. 22-052 which authorizes City Administrator to sign the grant agreement for Wildhorse Foundation Grant for acquisition and installation of security cameras in the City. Second by Council Member Williams and the motion passed 6-0.**

Action: 5.13 AB 22135 - Purchase Approval for two (2) i4-POD security Camera to be installed in City -
Chief Tomaras requested authorization to make the purchase of the cameras that will be paid for with the Wildhorse Foundation Grant.
Discussion ensued.

> **Council Member Boyle made a motion to approve purchase of i4-POD security camera for two locations within city. 1) Meadowbrook and Lamperti. 2) NE C. Street, west of Myra road. Second by Council Member Cleveland and the motion passed 6-0.**

Action: 5.14 AB 22136 - Addition of Chapter 3.30 Prohibition of Local Income Tax to the College Place Municipal Code -
Mr. Rizzitiello proposed the adoption of an Ordinance to add a chapter to the College Place Municipal Code prohibiting a local income tax in the City of College Place.

> **Council Member Peterson made a motion to adopt Ordinance #22-010 which adds Chapter 3.30 to the College Place Municipal Code entitled Prohibition of Local Income Tax. Second by Council Member Boyle and the motion passed 6-0.**

6. Administrative Reports.
Discussion, Information: 6.01 AB 22136 - Pavement Rating Report -
Mr. Rizzitiello introduced a plan to hire a consultant to create an accurate pavement rating report to assist staff in prioritizing repairs.
Discussion ensued, and consensus was that it is a good idea.

7. Informational Reports. The following reports were included in the packet for review:
Information: 7.01 CPPD Monthly Report

8. Executive Session-None.

9. Closing Items.
Discussion, Information: 9.01 Good of the Order?
Action: 9.02 Conclusion - Motion to Conclude the Meeting.

> **Council Member Williams made a motion to conclude the meeting at 8:10 PM. Second by Council Member Cleveland and, with no objection, the meeting concluded.**

Approved:

____

Norma L. Hernández – Mayor

Attest:

Lisa R. Neissl, MMC – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred June 14, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.

City of College Place, Washington

ORDINANCE NO. 22-011

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON AMENDING FINANCIAL POLICIES ADOPTED BY ORDINANCE 17-020, UPDATED BY ORDINANCES 18-012, 18-015, 20-006, 21-005 BY ADDING SUBSECTION D-32 AS INDICATED.

Whereas, the City of College Place and its City Council recognize the importance of sound financial planning and clear policies and guidelines for financial management, and

Whereas, financial policies have been developed to guide financial planning and management and to serve as City Council's approved values and expectations for council members, city staff, citizens, and other interested parties who may do business with the city, and

Whereas, Administration has developed proposed policies in the following areas: capital Improvement, debt management, fixed assets, accounting/financial reporting, bank returned checks, delinquent/uncollectible accounts receivable, city utility rates, long term financial planning, long term revenue, and unclaimed property, and

Now therefore, the City Council of the City of College Place does hereby ordain as follows:

Section 1: The compilation of fiscal policies entitled "2022 Financial Policy, City of College Place, Washington" attached hereto, and incorporated herein by this reference as set forth in full, is hereby adopted as the official statement of financial policies for the City of College Place.

Section 2: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 28th day of June, 2022.

____
Norma L. Hernández, Mayor

Attest:

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Lisa R. Neissl, MMC,
City Clerk

Approved as to form:

____
Rea L. Culwell,
City Attorney

Passed 06-28-2022
Published 06-30-2022
Effective 07-05-2022

2022

Financial Policy

City of College Place, Washington

6/28/2022

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A. Purpose

The 2020 Financial Policy assembles all of the City's financial policies in one document. They are the tools to ensure that the City is financially able to meet its immediate and long-term service objectives. The individual policies contained herein serve as guidelines for both the financial planning and internal financial management of the City.

The City of College Place is accountable to its citizens for the use of public dollars. Municipal resources must be wisely used to ensure adequate funding for the services, public facilities, and infrastructure necessary to meet the community's present and future needs. These policies safeguard the fiscal stability required to achieve the City's goals and objectives.

B. Objective

In order to achieve its purpose, the Financial Policies have the following objectives for the City's fiscal performance.

B-1 To guide the City Council and management policy decisions that have significant impact.

B-2 To set forth-operating principles that minimize the cost of government and financial risk.

B-3 To employ balanced and fair revenue policies that provide adequate funding for desired programs.

B-4 To maintain appropriate financial capacity for present and future needs.

B-5 To promote sound financial management by providing accurate and timely information on the city's financial condition.

B-6 To protect the City's credit rating and provide for adequate resources to meet the provision of the City's debt obligations on all municipal debt.

B-7 To ensure the legal use of financial resources through an effective system of internal controls.

B-8 To promote cooperation and coordination with other governments and the private sector in the financing and delivery of services.

C. General Budget Policies

C-1 Department directors have primary responsibility for formulating budget proposals in line with City Council and Mayor direction, and for implementing, monitoring, and reporting them once they are approved.

C-2 All City Departments share in the responsibility of meeting policy goals and ensuring long-term financial health. Future service plans and programs will be developed to reflect current policy directives, projected resources, and future service requirements.

C-3 The Mayor and City Administrator with assistance from the Finance Department may develop administrative directives and general procedures for implementing the City Council's financial policies.

C-4 The Finance Department is responsible for coordinating the overall preparation and administration of the City's budget and Capital Investment Program Plan. This function is fulfilled in compliance with applicable State of Washington statutes governing local government budgeting practices.

C-5 The Finance Department assists department staff in identifying budget problems, formulating solutions and alternatives, and implementing any necessary corrective actions.

C-6 The City Council shall adopt the budget by ordinance at the fund level.

C-7 The City Council may adopt resolutions or ordinances to set financial policies to assure the financial strength and accountability of the City.

C-8 Interfund charges will be based on recovery of the both direct and indirect costs associated with providing those services.

C-9 Regular employee positions will normally be budgeted only in the City's operating funds.

C-10 Monthly financial reports, including a review of budgeted expenditures and revenues, will be prepared and reported to the Council at regular meetings. Included will be provisions for amending the budget during the year in order to address unanticipated needs, emergencies, or compliance with State of Washington budgetary statutes. Budget adjustments requiring City Council approval will occur through a process coordinated by the Finance Director and will occur prior to fiscal year end.

C-11 The Finance Department will review agenda items with potential fiscal impact submitted for City Council action. The objective of these reviews will be to ensure compliance with the budget and disclosure of all fiscal issues to the Council. This information will be presented in the fiscal impact section of each agenda bill.

C-12 Revenues derived from fees associated with development will be designated for the support of activities within the public works and community development functions of the city.

C-13 The City's budget presentation will be directed at displaying the City's services plan in a Council/constituent-friendly format.

C-14 The City will maintain equipment replacement funds that will receive annually budgeted contributions from the operating expenses of departments owning the capital equipment in an amount necessary to replace the equipment at the end of its useful life. Life cycle assumptions and required contributions will be reviewed annually as part of the budget process. Monies collected from the sale of assets carried on the equipment replacement schedules will be receipted to equipment replacement funds.

C-15 Operating Deficits: Recurring revenues will be sufficient to support recurring expenditures. Revenue estimates will be realistic and debt financing will not be used to support recurring operating expenses.

C-16 Interfund Loans and Transfers: Any interfund transfers and/or loans will be completed only after specific Council approval or inclusion in the approved annual budget.

C-17 Resources Greater than Budgeted Expenditures – Resources (fund balances) greater than budgeted expenditures in any fund shall be considered "one time" resources and shall not be used to fund ongoing service delivery programs unless approved by Council.

C-18 Full Time Equivalent (FTE) Budgeting – As a tool for Council consideration, all adopted budgets of the City will list the actual and proposed FTE allocation by department.

C-19 Current Service Levels – To aid in the prudent management of City affairs, City service levels will be established, monitored, and reviewed so a determination of required resources (both personnel and non-personnel) can be made for the ensuing budget year.

C-20 Expenditures that Delay Future Cost Increases – When practical, resources should be allocated for selective expenditures whose purpose is to avoid even larger costs in the future.

C-21 Expenditures that Forestall Adding Permanent Staff – Recognizing that personnel-related expenditures represent the largest portion of the City's budget, methods to increase efficiency should receive priority funding if it can forestall the addition of permanent staff.

C-22 Future Fiscal Effect of Programs or Personnel – Whenever new or additional programs or personnel are proposed, the current and future fiscal impact (as reflected in the 6-year financial forecast) shall be determined and reported to the City Council to aid in their deliberations.

C-23 Commitments that Can Reasonably Be Maintained Over the Long Term – Funding for new programs and services should be limited to the extent that they can be funded over the near-to-long term given the current revenue stream.

C-24 Overhead and Full Cost Allocation- Department and Fund budgets shall be prepared in a manner that reflects the full cost of providing services.

C-25 Maintenance of Quality Service Programs – If expenditure reductions are necessary, elimination of selective services is preferable to across-the-board cuts.

C-26 Efforts should be coordinated with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis, and support favorable legislation at the state and federal level.

C-27 Initiate, encourage, and participate in economic development efforts to create job opportunities and strengthen the local economy.

C-28 The City will strive to maintain fair and equitable relationships with its contractors and suppliers.

C-29 Distinguished Budget Presentation – As staffing allows, the City will work toward producing a budget document that meets the Distinguished Budget Presentation program as defined by the Government Finance Officers Association (GFOA).

C-30 The City will subscribe to the various budgetary deadlines established in RCW 35A.33 for non-charter code cities.

D. Funds

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The City uses governmental, proprietary, and fiduciary funds. Each governmental fund, expendable trust, or agency fund is accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances, revenues, and expenditures. Proprietary and similar trust funds use the revenue, expenses, and equity accounts similar to businesses in the private sector. The City of College Place segregates money to funds based on use and function as is specified by the Budgeting Accounting Reporting System (BARS) cash basis manual created by the State of Washington Auditor's Office. The City of College Place has 33 active funds. Funds can be added or omitted to the city ledger of accounts based upon future updates of the BARS manual, recommendation of city finance staff, and passage of an ordinance by City Council. Types and definitions of funds are located below.

D-1 Current Expense Fund #001 – This is the city's primary operating fund. It accounts for all financial resources except those required to be accounted for in other funds and is generally considered to represent the ordinary operations of the city.

D-2 Technology Reserve Fund #012 – This fund is a sub-fund of Current Expense #001 and is used to account for all transactions related to information technology across the city.

D-3 Current Expense Reserve Fund #005 – This fund is a sub-fund of Current Expense #001 and is used as a reserve used to fund emergency situations as approved by City Council.

D-4 Employee Benefit Reserve Fund #061 – This fund is a sub-fund of Current Expense #001 and primarily funds post-employment benefits.

D-5 Street Fund #100 – This fund covers the operation and maintenance of city-owned transportation thoroughfares.

D-6 Criminal Justice Fund #120 – This fund is restricted to innovative law enforcement strategies, programs for at-risk children, and programs related to domestic violence.

D-7 Forfeited Proceeds Fund #121 – This fund is utilized for drug enforcement and related activities.

D-8 Hotel/Motel Tax Fund #130 – This fund is Utilized for community development.

D-9 ULTGO Bond Fund #201 – Debt service for the College Avenue/Rose Street project.

D-10 LTGO Bond Fund #202 – Debt service for any general obligation bond the City has approved.

D-11 Commercial Drive Fund #235 – Debt service to construct Commercial Drive.

D-12 Street Capital Contribution Fund #301 – Capital Fund used as an escrow account for developer contributions for street related impacts as a result of approved projects. Funds can only be used for street infrastructure impacted by the developer's project.

D-13 Capital Improvement Fund #305 - This fund is used to receipt the first ¼% tax on real estate sales in the city. Can only be used for capital projects listed on the City's Capital Facilities Plan.

D-14 Capital Improvement Fund #306 – This fund is used to receipt the second ¼% tax on real estate sales in the city which was adopted by City Council in December 2016. Can only be used for capital projects listed on the City's Capital Facilities Plan.

D-15 CDBG Project Fund #309 – This fund is used to segregate capital projects from CDBG grant funds.

D-16 Street Improvement Fund #311 – This fund is used to segregate street capital projects.

D-17 Facility Maintenance Reserve Fund #315 – This fund is used to segregate expenditures on city facility maintenance and replacement.

D-18 Equipment Reserve Fund #320 – This fund is a reserve for expensive equipment. It is entirely funded by transfers from the appropriate departments in which the equipment is found.

D-19 Economic Development Fund # 330 – This fund is utilized for capital projects that are tied to economic development and infrastructure development in commercial areas.

D-20 Economic Development Reserve Fund #340 - This fund was created to provide capital funding for projects that would result in additional economic financial return on investment to the City.

D-21 Water Fund #400 – This fund covers the day to day operation and maintenance of the water utility.

D-22 Wastewater Fund #401 – This fund covers the day to day operation and maintenance of the wastewater utility.

D-23 Stormwater Fund #402 – This fund covers the day to day operation and maintenance of the stormwater utility.

D-24 Stormwater Capital Reserve Fund #403 – This fund pays for major equipment and infrastructure programs used to support the Stormwater Utility.

D-25 Water Capital Reserve Fund #410 – This fund pays for major equipment and infrastructure necessary to support the Water Utility.

D-26 Wastewater Capital Reserve Fund #411 – This fund pays for major equipment and infrastructure necessary to support the Wastewater Utility.

D-27 Wastewater Debt Service Fund #412 – Debt service for Wastewater Treatment Plant SRF and PWTF loans are paid out of this fund. Additionally, an annual transfer is made from this fund to Fund #425 for payment toward the 2007 Water/Sewer Bonds.

D-28 Water Capital Improvement Reserve/Debt Service Fund #413 – Debt service for the Eastside Water System Improvements is paid out of this fund. Additionally, an annual transfer is made from this fund to Fund #425 for payment toward the 2007 Water/Sewer Bonds.

D-29 Water & Sewer Revenue Bond Fund #425 – Debt service on the 2007 Water/Sewer Bonds for the East Whitman Drive improvements is paid out of this fund.

D-30 Water & Sewer Bond Reserve Fund #426 – This fund will become the Debt Service Fund for the 2017/2018 Water System Revenue Bonds, if issued.

D-31 Water System Construction Fund #431 – This fund tracks revenues and expenses for capital improvements to the water system.

D-32 Ambulance Utility Fund #440 – This fund tracks revenues and expenses related to operation of the Ambulance/EMS services.

D-33 Equipment Rental & Replacement Fund #500 – Supports all departments of the city for the operation, maintenance, and availability of city owned vehicles and equipment.

D-34 Flexible Benefits Plan Fund #625 – Fiduciary fund tracking of deposits and payments in and out of the City's Section 125 Flexible Spending Plan.

E. Reserve & Contingency Funds

Adequate reserve levels are a necessary component of the City's overall financial management strategy and a key factor in external agencies' measurement of the City's financial strength. Prudent use of reserve funds enables the City to defray future costs, take advantage of matching funds, and other beneficial (but limited) opportunities. Reserve funds provide the city with the ability to exercise flexible financial planning in developing future capital projects. Reserve funds are necessary to enable the City to deal with unforeseen emergencies.

E-1 Unreserved Fund Balances – It is the City's policy to maintain an unreserved fund balance within all operating funds in a reasonable amount for emergency or unforeseen needs. The target ending fund balance shall be at least 17% of the budgeted revenues (excluding transfers in and interfund loan repayments) for the Current Expense Fund and at least 60 days' operating and maintenance expense for the other City operating funds.

E-2 Debt Service Funds – It is the City's policy to maintain, as a target, a one (1) year average annual debt service payment reserve for all debt except assessment debt.

E-3 Facilities Capital Reserve – The City has Facility Maintenance Reserve Fund #315 to address unforeseen City facilities capital expenditures. Contributions to the Facilities Capital Reserve Fund will be budgeted from the Real Estate Excise Tax (REET) #305 and #306 and/or Current Expense Fund #001 resources. The fund balance target to maintain in this account is $300,000.

E-4 Rainy Day Fund #005 – Once unreserved fund balance goals are met the City will establish a rainy day fund with the purpose of meeting any unforeseen municipal expense. Annual contributions to this fund will be budgeted from Current Expense Fund resources. All expenditures from this fund shall have prior approval of the City Council. The City will strive to achieve a target reserve fund balance of 10% of the Current Expense Fund's annual budgeted revenues (excluding transfers in and interfund loan repayments).

F. Revenue Policy

F-1 Revenue estimates should be prepared on a conservative basis to minimize the economic fluctuations that could imperil ongoing service programs during the upcoming budget cycle. Revenue increases greater than inflation will require additional documentation. Major revenue sources will require explanation.

F-2 Current revenues will be sufficient to support current expenditures.

F-3 All fees for service shall be reviewed on an annual basis and approved by City ordinance.

F-4 Revenues of a limited or indefinite term will not be used to fund ongoing service programs.

F-5 Grant applications to fund new service programs will be reviewed with due consideration being given to whether locally generated revenues will be required to support these programs when outside funding is no longer available.

F-6 Whenever possible, charges for services shall be set at an amount that reflects the actual cost of service delivery.

F-7 The City should strive to maintain a diversified mix of revenues in order to maintain needed services during periods of declining economic activity.

a. A base of property taxes and other stable revenues should be developed and maintained to provide a reliable base of revenues during periods of economic downturn.

b. The City's overall revenue structure should be designed to recapture for the City some of the financial benefits resulting from City economic and community development investments.

F-8 The following factors will be considered when the City's taxes are increased, extended, changed, or reduced:

a. Stability of the tax source over its expected life

b. Suitability for a pledge against future debt, if that is part of the City Council's long range intent for the new tax.

c. Spread the tax burden throughout the City's tax base by utilizing a broad array of tax sources available and by investigating mitigation of inequities and hardships where appropriate (e.g. property tax rebates for low-income elderly). Legislative remedies for harmful tax impacts should be sought where appropriate.

d. Apply the tax impact information for both residential and business taxpayers against a future vision of what the tax policy decision is intended to foster, in addition to the raising of revenues.

F-9 As much as reasonably possible, City services that provide private benefit should be supported by fees and charges in order to provide maximum flexibility in use of general City taxes to meet the cost of services of broader public benefit. Charges for services that benefit specific users should be fully recovered, including all direct and indirect costs including but not limited to, capital costs, department overhead, and Citywide overhead. Departments that impose fees for service charges should prepare and periodically every five years' update cost-of-service studies for such service. When consistent with legal requirements, other City interests such as remaining competitive within the region or meeting other City objectives may dictate a subsidy of a portion of the costs of such services. Factors to consider when determining possible subsidies include job creation and the expansion of property and sales tax bases.

F-10 Rate increases should be small and applied frequently to avoid an overly burdensome future increase.

F-11 The City will not use deficit financing and borrowing to support on-going operations in the case of long-term (greater than one year) revenue downturns. Revenue forecasts will be revised and expenses will be reduced to conform to the revised long-term revenue forecast or revenue increases will be considered.

G. Expenditure & Operating Policy

G-1 Expenditures approved by the City Council define the City's spending limits for the upcoming fiscal year. The City will maintain an operating philosophy of cost control and responsible financial management.

G-2 Budgeted annual expenditures will be maintained within the limitations of annual revenues.

G-3 All interfund borrowings shall only be completed following approval of the City Council.

G-4 Short-term borrowings (less than 5 years and less than $20,000) will not be done without full financial analysis and the Council shall be informed of all such borrowings. Such borrowings may include commercial lines of credit, equipment loans, and capital leases.

G-5 All long-term borrowing (greater than 5 years and $20,000) shall include full life-cycle financial analysis and prior approval by the City Council.

G-6 All authorized positions will be budgeted for a full year and with the best estimate of benefit rate unless specifically designated by the City Council as a partial-year position.

G-7 Ongoing resources should be equal to or exceed ongoing expenditures. Each City fund budget shall identify ongoing resources that at least match expected ongoing annual requirements. One-time cash transfers and non-recurring ending fund balances will be applied to reserve or to fund one-time expenditures; they will not be used to fund ongoing programs.

G-8 The City will seek to optimize the efficiency and effectiveness of its services to reduce costs and improve service quality.

G-9 *Accurate inventories of physical assets, their condition, life span, and cost will be maintained.*

G-10 The Finance Department will develop, maintain, and constantly seek to improve cash management systems which ensure the accurate and timely accounting, investment, and security of all cash assets. All cash received by City departments will be deposited the same business day as feasible. The Finance Director has oversight over cash handling policies and procedures.

H. Purchasing

H-1 Purpose

This code establishes guidance for:

a. Acquisition of materials, supplies, and equipment not associated with a public works project.

b. Contracting for personal and purchased services.

c. Contracting for architectural and engineering services.

d. Selection and bidding requirements for public works projects.

H-2 Policy statement

The city desires a fair and open process for procurement of goods and services that is free from the potential for bias and conflict of interest. In addition, the city desires consistent and appropriate practices for solicitations and contracting. All procurements of goods and services shall provide the city with the best quality and best value. All purchases are to be made within budgetary limitations and for the purpose of the goals and objectives approved in the city's budget. Any requested purchase that is not included in the current city budget shall be pre-approved by the department head, city administrator or city council, based on allowable signing authority. All purchases made by the city shall ultimately be approved by the city council through the voucher approval process in accounts payable.

H-3 Definitions

For purposes of this chapter the following words and phrases shall be defined as follows:

a. "Award" means the formal decision by the city notifying a responsible bidder with the lowest responsive bid of the city's acceptance of the bid and intent to enter into a contract with the bidder.

b. "Bid limits" means dollar amounts below which neither competitive bids nor the small works roster process is required for the purchase of equipment, supplies, materials or for public works projects.

c. "Competitive bids" means a process following advertisement in designated legal newspapers and other media for equipment, supplies, material, and public works contracts open to all suppliers, vendors, and contractors, and in which price is the primary basis for consideration and contract award.

d. "Contract" means a contract in writing for the execution of public work for a fixed or determinable amount duly awarded after advertisement and competitive bid, or a contract awarded under the small works roster process in RCW 39.04.155.

e. "Emergency" means unforeseen circumstances beyond the control of the city that either: (1) present a real, immediate threat to the proper performance of essential functions;

or (2) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

f. “Informal quote” means a quote or estimate conveyed verbally over the phone or in person that is documented by city staff in notes or memos.

g. “Ordinary and necessary” means common and accepted in your trade or business and helpful and appropriate for your trade or business. An expense does not have to be indispensable to be considered necessary.

h. “Personal services” means services that involve technical expertise provided by a consultant to accomplish a specific study, project, task, or other work.

i. “Purchased services” are those provided by vendors for routine, necessary, and continuing functions of a local agency, mostly relating to physical activities.

j. "Professional services agreement" means an agreement with an independent contractor for the rendering of professional services to the city. The city does not provide direction to the provider. The city states a goal and objective and the provider, under his/her own direction, accomplishes the goal.

k. "Public work" means all work, construction, alteration, repair, or improvement other than ordinary maintenance, executed at the cost of the city, or which is by law a lien or charge on any property therein.

l. "Qualified based selection" means a competitive procurement process in which consultants submit qualification and/or non-cost proposal. Selection based on most highly qualified firm, then final project scope and associated fee negotiated.

m. "Request for proposal (RFP)" means similar to the formal bid process, except that factors other than price are used to award the contract.

n. "Request for qualifications (RFQ)" means a procurement process with a focus on the qualification of the consultants, including experience of key staff, relevant past experience of the company, and client references.

o. "Responsible bidder" means a contractor who meets the criteria in RCW 39.04.010 and 39.04.350.

p. "Small works roster (SWR)" means a process through which there is competition for public works contracts following notification, normally through a request for quotes (RFQ), to some or all public works contractors who have requested placement on a roster kept by the local government agency.

q. "Public agency work or day labor limits" are limits set by the state legislature on the amount of public works that can be accomplished using the city’s own work force or by hiring day laborers. Limits are expressed as specific dollar amounts for single or multiple craft projects.

H-4 Adoption of RCW by reference

The provisions of the following RCW sections are adopted by reference, together with any amendments or additions hereafter made:

a. RCW 35A.40.200, General law relating to public works and contracts, which references the following:

i. RCW 35.23.352, Public works contracts.
ii. RCW 39.04.010, Definition of public work.
iii. RCW 39.04.020, Day/agency labor limits.
iv. RCW 39.04.105, Protest procedures.
v. RCW 39.04.190, Purchase contract process.
vi. RCW 39.04.200, List of contracts awarded through purchase contract process.
vii. RCW 39.04.280, Emergency or sole source purchases.
viii. RCW 39.04.350, Lowest responsible bidder.
ix. RCW 39.04.155, Small works roster.
x. RCW 39.12.020, Prevailing wages.

b. RCW 35A.40.210, Public work or improvement – Procedures – Purchases.
c. Chapter 39.10 RCW, Alternative Public Works Contracting Procedures.
d. Chapter 39.30 RCW, Competitive Bidding Violations.
e. Chapter 39.34 RCW, Intergovernmental Cooperative Purchasing Agreements.
f. Chapter 39.80 RCW, Architectural and Engineering Services.
g. RCW 42.23.030, Interest in contracts prohibited.

H-5 Payment of Claims

a. Pursuant to RCW 35A.40.20, the city adopts a policy for the payment of claims and obligations of the city from solvent funds by bank checks from banking institutions duly designated by the appropriate city staff, it being further policy that the officers authorized shall be the mayor, city administrator and finance director and/or those designated by duly approved resolution of the city council.
b. It is further the policy that all funds for which checks are drawn shall be solvent at the time payment is ordered. Dual signatures shall be required on all banking instruments and transactions except the transfer of moneys between checking, market interest, savings, investments and clearing accounts established on behalf of the city.
c. Payment of transactions by ACH/EFT, require the approval/authorization of the Finance Director and subsequently approved by City Council.
d. The mayor, city administrator or mayor pro tem in the absence of the mayor, is authorized to pay and disburse from city funds such charges as are billed to the city for goods or services received by the city before such payment is approved by the city council.

H-6 Purchasing Policy Procedures

a. The following procedures will be followed when procuring goods or services:

Purchasing and Contracting Matrix

TYPE	AMOUNT	APPROVAL AUTHORITY	MINIMUM PROCEDURE	ADDITIONAL NOTES
Purchase of Ordinary and Necessary Supplies, Materials, and Equipment	Up to $500	Department Director	P.O. and/or Invoice	Informal Quotes
	Up to $7,500	City Administrator	P.O. and Invoice	Informal Quotes
	$7,501 - $15,000	City Administrator	Vendor Roster or Competitive Bid, P.O. and Invoice	Minimum of 3 informal or written quotes if using vendor roster
	$15,001 and Over	City Council	Competitive Bid, P.O. and Invoice	Formal bid process according to RCW 35.23.352
Public Works Contracts	Up to $500	Department Director	P.O. and Invoice	Informal quote from any licensed contractor
	Up to $2,500	City Administrator	P.O. and Invoice	Informal quote from any licensed contractor
	$2,501 - $15,000	City Administrator	Contract, P.O. and Invoice	Request informal bids from 2-3 licensed contractors.
	$15,001 - $40,000 (single trade)	City Council	Contract, P.O. and Invoice	Request informal bids from 2-3 licensed contractors.
	$40,001 - $300,000 (single trade)	City Council	Small Works Roster or Competitive Bid, Contract, P.O. and Invoice	Post bidding/contract documents on agency website or on a service provider's, such as Builders Exchange, Daily Journal of Commerce, etc., and send email announcement to all contractors in the appropriate SWR category requesting quotes by a certain date, OR, request formal bids from minimum of 5 SWR contractors with the appropriate capabilities. If estimated cost of work is greater than $150,000 and less than all appropriate SWR contractors are invited to bid, then notification must be sent to all other appropriate SWR contractors that bids were sought.
	$15,001 - $65,000 (multiple trades)	City Council	Contract, P.O. and Invoice	Request informal bids from 2-3 licensed contractors.
	$65,001 - $300,000 (multiple trades)	City Council	Small Works Roster or Competitive Bid, Contract, P.O. and Invoice	Post bidding/contract documents on agency website or on a service provider's, such as Builders Exchange, Daily Journal of Commerce, etc., and send email announcement to all contractors in the appropriate SWR category requesting quotes by a certain date, OR, request formal bids from minimum of 5 SWR contractors with the appropriate capabilities. If estimated cost of work is greater than $150,000 and less than all appropriate SWR contractors are invited to bid, then notification must be sent to all other appropriate SWR contractors that bids were sought.
	$300,001 and Over	City Council	Competitive Bid, Contract, P.O. and Invoice	Formal bid process according to RCW 35.23.352

Limited Public Works	Up to $15,000	City Administrator	Small Works Roster	Solicit bids from a minimum of 3 appropriate SWR contractors
	$15,001 - $35,000	City Council	Small Works Roster	Solicit bids from a minimum of 3 appropriate SWR contractors
Professional Services - Architects & Engineers	Up to $15,000	City Administrator	Consultant Roster, Contract/P.O. and Invoice	Request proposals from 1-3 qualified firms from consultant roster
	$15,001 - $25,000	City Council	Consultant Roster, Contract/P.O. and Invoice	Request proposals from 1-3 qualified firms from consultant roster
	$25,001 - $100,000	City Council	Consultant Roster, Contract/P.O. and Invoice	Request proposals from 3-5 qualified firms from consultant roster
	$100,000 and Over	City Council	RFQ/RFP, Contract/P.O. and Invoice	Prepare formal RFQ/RFP, advertise, and solicit responses from a minimum of 6 qualified firms
Non - Professional Services	Up to $500	Department Director	Contract, P.O. and Invoice	Informal or written quotes from 1-3 qualified firms
	$501 to $15,000	City Administrator	Contract, P.O. and Invoice	Informal or written quotes from 1-3 qualified firms
	$15,001 - $40,000	City Council	Consultant Roster, Contract/P.O. and Invoice	Request proposals from 3-5 qualified firms from consultant roster
	$40,001 and Over	City Council	RFQ/RFP, Contract/P.O. and Invoice	Prepare formal RFQ/RFP, advertise, and solicit responses from a minimum of 6 qualified firms

b. Employees that do not comply with the Purchasing Policy Procedures as outlined may have their purchasing authorities suspended or revoked at the discretion of the City Administrator, Mayor, or City Council.

H-7 Bid procedures generally

The city shall utilize the bid procedures for public works construction as set forth in RCW 35.23.352, as it exists as of or as amended after the effective date of the ordinance codified in this chapter, except as otherwise allowed therein and by this chapter.

H-8 Ethics, integrity, and best value for money

a. All employees of the City of College Place shall observe the highest standards of ethics and integrity in undertaking purchasing activity and act in a professional manner. The employees of the City of College Place shall observe the following principles and standards through all stages of the purchasing process to ensure the fair and equitable treatment of all parties:

i. Full accountability shall be taken for all purchasing decisions and the efficient, effective, and proper expenditure of public funds based on achieving the best value of money.

ii. All purchasing practices shall comply with relevant legislation, regulations and requirements consistent with the City of College Place's policies, Code of Ethics, and Core Values[1].

iii. Purchasing is to be undertaken in which all potential suppliers are treated impartially, honestly, and consistently.

iv. All processes, evaluations, and decisions shall be transparent, free from bias, and fully documented in accordance with applicable policies and audit requirements.

v. Any actual or perceived conflicts of interest are to be identified, disclosed, and appropriately managed.

b. The best value for money is an overarching policy that governs purchasing in order to provide the best possible outcome for the city. It is important to note that compliance with specifications is more important than obtaining the lowest price, particularly taking into account user requirements, quality standards, sustainability, life cycle costing, and service benchmarks.

H-9 Small Public Works Roster

The following small works roster procedures are established for use by the City pursuant to RCW 39.04.155:

a. Cost: The City need not comply with formal sealed bidding procedures for the construction, building, renovation, remodeling, alteration, repair, or improvement of real property where the estimated cost does not exceed Three Hundred Thousand Dollars ($300,000.00), which includes the costs of labor, material, equipment, sales, or use taxes as applicable. Instead, the City may use the Small Public Works Roster procedures for public works projects as set forth in this ordinance. The breaking of any project into units or accomplishing any projects by phases is prohibited if it is done for the purpose of avoiding the maximum dollar amount of a contract that may be let using the small works roster process.

b. Publication: At least once a year, MRSC shall, on behalf of the City, publish in a newspaper of general circulation within the municipality's jurisdiction a notice of the existence of the small works roster and solicit the names of contractors for the small works roster. MRSC shall add responsible contractors to the small works roster at any time that a contractor completes the online application provided by MRSC, and meets minimum State requirements for roster listing.

c. Telephone, Written, or Electronic Quotations: The City shall obtain telephone, written, or electronic quotations for public works contracts from contractors on the appropriate small works roster to assure that a competitive price is established and to award contracts to a contractor who meets the mandatory bidder responsibility criteria in RCW 39.04.350(1). The

[1] Code of Ethics and Core Values are outlined in Chapter 3 of the COCP Personnel Manual Adopted January 9, 2018; Resolution 18-002

City may establish supplementary bidder criteria under RCW 39.04.350 (2) to be considered in the process of awarding a contract.

i. A contract awarded from a small works roster will not be advertised. Invitations for quotations shall include an estimate of the scope and nature of the work to be performed as well as materials and equipment to be furnished. However, detailed plans and specifications need not be included in the invitation.

ii. Quotations may be invited from all appropriate contractors on the appropriate small works roster. As an alternative, quotations may be invited from at least five contractors on the appropriate small works roster who have indicated the capability of performing the kind of work being contracted, in a manner that will equitably distribute the opportunity among the contractors on the appropriate roster. "Equitably distribute" means that the City may not favor certain contractors on the appropriate small works roster over other contractors on the appropriate small works roster who perform similar services.

If the estimated cost of the work is from one hundred and fifty thousand dollars ($150,000) to three hundred thousand dollars ($300,000), the City may choose to solicit bids from less than all the appropriate contractors on the appropriate small works roster but must notify the remaining contractors on the appropriate small works roster that quotations on the work are being sought. The City has the sole option of determining whether this notice to the remaining contractors is made by:

(i) publishing notice in a legal newspaper in general circulation in the area where the work is to be done;

(ii) mailing a notice to these contractors; or

(iii) sending a notice to these contractors by facsimile or email.

iii. At the time bids are solicited, the City representative shall not inform a contractor of the terms or amount of any other contractor's bid for the same project;

iv. A written record shall be made by the City representative of each contractor's bid on the project and of any conditions imposed on the bid. Immediately after an award is made, the bid quotations obtained shall be recorded, open to public inspection, and available by telephone inquiry.

d. Limited Public Works Process: If a work, construction, alteration, repair, or improvement project is estimated to cost less than thirty-five thousand dollars ($35,000), the City may award such a contract using the limited public works process provided under RCW 39.04.155 (3). For a limited public works project, the City will solicit electronic or written quotations from a minimum of three contractors from the appropriate small works roster and shall award the contract to the lowest responsible bidder as defined under RCW 39.04.010 After an award is made, the quotations shall be open to public inspection and available by electronic request.

For limited public works projects, the City may waive the payment and performance bond requirements of chapter 39.08 RCW and the retainage requirements of chapter 60.28 RCW, thereby assuming the liability for the contractor's nonpayment of laborers, mechanics, subcontractors, material men, suppliers, and taxes imposed under Title 82 RCW that may be due from the contractor for the limited public works project. However, the City shall have the right of recovery against the contractor for any payments made on the contractor's behalf.

The City shall maintain a list of the contractors contacted and the contracts awarded during the previous 24 months under the limited public works process, including the name of the contractor, the contractor's registration number, the amount of the contract, a brief description of the type of work performed, and the date the contract was awarded.

e. Determining Lowest Responsible Bidder: The City Council shall award the contract for the public works project to the lowest responsible bidder provided that, whenever there is a reason to believe that the lowest acceptable bid is not the best price obtainable, all bids may be rejected and the city council may call for new bids. A responsible bidder shall be a registered or licensed contractor who meets the mandatory bidder responsibility criteria established by Chapter 133, Laws of 2007 (SHB 2010) and who meets any supplementary bidder responsibility criteria established by the City.

f. Award: All of the bids or quotations shall be collected by the Mayor or his or her designee.

i. The Mayor or his or her designee shall then present all bids or quotations and their recommendation for award of the contract to the City Council. The City Council shall consider all bids or quotations received, determine the lowest responsible bidder, and award the contract; or

ii. If the City Council delegates the authority to award bids the Mayor of the City for public works projects costing less than or equal to $25,000.00, the Mayor shall have the authority to award public works contracts without City Council approval, provided that the City Council shall ratify the Mayor's approval at the next scheduled City Council meeting by means of the consent agenda. For public works projects costing more than $25,000.00, the City Council shall award all public works contracts.

H-10 Consulting Services Roster

The following consulting services roster procedures are established for use by the City pursuant to RCW 39.80.030:

a. Consulting Services: Consulting services are professional services that have a primarily intellectual output or product and include architectural and engineering services as defined in RCW 39.80.020.

b. Publication: At least once a year, MRSC shall, on behalf of the City, publish in a newspaper of general circulation within the municipality's jurisdiction a notice of the existence of the consulting services roster and solicit the names of consultants for the consulting services roster. MRSC shall add responsible consultants to the consulting services roster at any time that a consultant completes the online application provided by MRSC, upload a Statement of Qualifications, and meets minimum State requirements for roster listing.

c. Review and Selection of the Statement of Qualifications Proposals: The City shall use the following process to select the most highly qualified Architectural or Engineering firm off of the Consulting Services Roster to provide the required services:

i. The City Council shall establish criteria that the Mayor, or his or her designee, must consider in evaluating Architectural or Engineering firms for a given project. Such criteria shall include a plan to insure that minority and women-owned firms and veteran-owned firms are afforded the maximum practicable opportunity to compete for and obtain public contracts for architectural or engineering services. The level of participation by minority and women-owned firms and veteran-owned firms shall be consistent with their general availability within the jurisdiction of the City of College Place.

ii. The Mayor, or his or her designee, shall evaluate the written statements of qualifications and performance data on file with the City of College Place at the time that architectural or engineering services are required;

iii. Such evaluations shall be based on the criteria established by the City Council; and

iv. The Mayor, or his or her designee, shall conduct discussions with one or more firms regarding anticipated concepts and the relative utility of alternative methods of approach for furnishing the required services.

v. The firm deemed most highly qualified by the agency to do the project will be selected.

d. Award:

i. The City Council considers the proposal received and awards the contract; or

ii. If the City Council delegates the authority to award projects the Mayor of the City for consulting services costing less than or equal to $7.500.00, the Mayor shall have the authority to award contracts for consulting services without City Council approval, provided that the City Council shall ratify the Mayor's approval at the next scheduled City Council meeting by means of the consent agenda. For consulting services costing more than $7,500.00, the City Council shall award all contracts for consulting services.

H-11 Vendor List Roster

The following vendor list roster procedures are established for use by the City pursuant to RCW 39.04.190:

a. Purchase of materials, supplies, or equipment not connected to a public works project: The City is not required to use formal sealed bidding procedures to purchase materials, supplies, or equipment not connected to a public works project where the cost will not exceed $15,000.00. The City will attempt to obtain the lowest practical price for such goods and services.

b. Publication: At least twice per year, MRSC shall, on behalf of the City, publish in a newspaper of general circulation within the municipality's jurisdiction a notice of the existence of the vendor list roster and solicit the names of vendors for the vendor list roster. MRSC shall add responsible vendors to the vendor list roster at any time when a vendor completes the online application provided by MRSC, and meets minimum State requirements for roster listing.

c. Telephone, Written, or Electronic Quotations: The City shall use the following process to obtain telephone or written quotations from vendors for the purchase of materials, supplies, or equipment not connected to a public works project:

i. A written description shall be drafted of the specific materials, supplies, or equipment to be purchased, including the number, quantity, quality, and type desired, the proposed delivery date, and any other significant terms of purchase;

ii. The Mayor, or his or her designee, shall make a good faith effort to contact at least three (3) of the vendors on the roster to obtain telephone or written quotations from the vendors for the required materials, supplies, or equipment;

iii. The Mayor, or his or her designee, shall not share telephone or written quotations received from one vendor with other vendors soliciting for the bid to provide the materials, supplies, or equipment;

iv. A written record shall be made by the Mayor, or his or her designee, of each vendor's bid on the material, supplies, or equipment, and of any conditions imposed on the bid by such vendor;

d. Determining the Lowest Responsible Bidder: The City shall purchase the materials, supplies, or equipment from the lowest responsible bidder, provided that whenever there is reason to believe that the lowest acceptable bid is not the best price obtainable, all bids may be rejected and the City may call for new bids.

e. Award: All of the bids or quotations shall be collected by the Mayor or his or her designee. The Mayor, or his or her designee, shall create a written record of all bids or quotations received, which shall be made open to public inspection or telephone inquiry after the award of the contract. Any contract awarded under this subsection need not be advertised.

i. The Mayor, or his or her designee, shall then present all bids or quotations and their recommendation for award of the contract to the City Council. The City Council shall consider all bids or quotations received, determine the lowest responsible bidder, and award the contract; or

ii. If the City Council delegates the authority to award bids to the Mayor, or his or her designee, for materials, supplies, or equipment costing less than or equal to

$7,500.00, the Mayor, or his or her designee, shall have the authority to award public works contracts without City Council approval, provided that the City Council shall ratify the approval at the next scheduled City Council meeting by means of the consent agenda. For materials, supplies, or equipment costing more than $7,500.00, the City Council shall award all vendor contracts.

f. Posting: A list of all contracts awarded under these procedures shall be posted at City main administrative offices once every two months. The list shall contain the name of the vendor awarded the contract, the amount of the contract, a brief description of the items purchased, and the date it was awarded.

g. Upon written authorization of the city administrator, the materials, equipment or services will be ordered from the lowest responsible bidder, whose quotation meets all specifications established for the item or items being purchased.

h. Written confirmation of telephone quotations from responsible vendors is not required, but may be requested when warranted.

i. Immediately after the award is made, the bid quotations are to be recorded and open to public inspection and are to be available by telephone inquiry.

j. Special preference may be given for the purchase of products made from recycled materials or products that may be recycled or reused.

H-12 Lowest responsible bids

a. Preservation of the integrity of the competitive bid system dictates that after competitive bids have been opened, award must be made to that responsible bidder who submitted the lowest responsive bid, unless there is a compelling reason to reject all bids and cancel the solicitation.

b. In determining the lowest responsible bidder, the city shall consider any preferences provided by law to Washington products and vendors and, further, may take into consideration the quality of the articles proposed to be supplied, their conformity with specifications, the purposes for which required, and the times of delivery.

c. In determining "lowest responsible bidder," in addition to price, the following elements shall be given consideration:

i. The ability, capacity, and skill of the bidder to perform the contract or provide the service required;

ii. The character, integrity, reputation, judgment, experience, and efficiency of the bidder;

iii. Whether the bidder can perform the contract within the time specified;

iv. The quality of performance of previous contracts or services;

v. The previous and existing compliance by the bidder with laws relating to the contract or services;

vi. Such other information as may be secured having a bearing on the decision to award the contract.

H-13 Intergovernmental purchases

The city council authorizes the purchase of goods without public bidding when acquired through:

a. The Washington State Purchasing Cooperative; or

b. Sourcewell – Cooperative Purchasing; or

c. King County Purchasing Cooperative; or

d. Another governmental unit where the city administrator and the requesting department have shown that the procurement meets the city's requirements and represents the most favorable procurement for the city considering price and other evaluation factors.

H-14 Purchase at auction

The city may purchase any supplies, equipment, or materials at auctions conducted by the government of the United States or any agency thereof, any agency of the state of Washington, any municipality or other government agency, or any private party without being subject to public bidding requirements if the items can be obtained at a competitive price.

H-15 Change orders

Change orders can be approved by the mayor/city administrator if below a ten percent total contract value and within departmental budget appropriation. Any change orders above ten percent contract value or requiring an appropriation above what has been appropriated through the yearly budgetary process will require city council approval.

H-16 Competitive bidding requirements--Exemptions

a. Competitive bidding requirements utilized by the city when awarding contracts for public works and for purchases of materials, supplies, and equipment may be waived by the city council for:

i. Purchases that are clearly and legitimately limited to a single source of supply;

ii. Purchases involving special facilities or market conditions;

iii. Purchases in the event of an emergency;

v. Public works in the event of an emergency.

b. If an emergency exists, the city administrator may declare an emergency situation exists, waive competitive bidding requirements, and award all necessary contracts on behalf of the city to address the emergency situation. If a contract is awarded without competitive bidding due to an emergency, a written finding of the existence of an emergency must be made by the city administrator, or designee, and entered of record no later than two weeks following the award of the contract.

c. For purposes of this section "emergency" means unforeseen circumstances beyond the control of the city that either: (1) present a real, immediate threat to the proper performance of essential functions; or (2) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

H-17 Sole/Single Source Acquisition

The City utilizes competitive bidding as required by law and situations occasionally arise when a purchase may be limited or effectively limited to a single supplier. These situations can include licensed, copyrighted, or patented products or services that only one vendor provides; new equipment or products that must be compatible with existing equipment or products; proprietary or custom-built software or information systems that only one vendor provides; or products or services where only one vendor meets the required certifications or statutory requirements. RCW 39.04.280(1)(a) allows agencies to waive competitive bidding if a purchase is clearly and legitimately limited to a single supplier. In the event that purchases are clearly and legitimately limited to a single source of supply, the City will prepare the required Soul Source documents and have it signed by the Finance Director and/or the City Administration.

I. Federal Code of Conduct

I-1 Purpose

The purpose of the Code of Conduct is to ensure the efficient, fair and professional administration of federal grant funds in compliance with 2 CFR §200.112, 2 CFR §200.318 and other applicable federal and state standards, regulations, and laws.

I-2 Application

This Code of Conduct applies to all elected officials, employees or agents of the City of College Place engaged in the award or administration of contracts supported by federal grant funds

I-3 REQUIREMENTS

No elected official, employee or agent of the City of College Place shall participate in the selection, award or administration of a contract supported by federal grant funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when any of the following has a financial or other interest in the firm selected for award:

- The City employee, elected official, or agent; or
- Any member of their immediate family; or
- Their partner; or
- An organization which employs, or is about to employ any of the above.

The City of College Place's elected officials, employees or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors or subcontractors.

I-4 REMEDIES

To the extent permitted by federal, state or local laws or regulations, violation of these standards may cause penalties, sanctions or other disciplinary actions to be taken against the City of College Place's elected officials, employees or agents, or the contractors, potential contractors, subcontractors or their agents. Any potential conflict of interest will be disclosed in writing to the Federal awarding agency or pass-through entity in accordance with applicable Federal awarding agency policy.

J. Federal Purchasing

J-1 Purpose

Establish and maintain internal controls that provide reasonable assurance that Federal awards are being managed in compliance with all Federal regulations and with the terms and conditions of the award. The City of College Place will follow the Uniform Guidance, the Local Agency Guidelines (LAG) distributed by The Washington State Department of Transportation (WSDOT), Government Accountability Office Standards for Internal Control in the Federal Government (the Green Book) and the Committee of Sponsoring Organizations of the Treadway Commission's (COSO) Internal Control - Integrated Framework Principles.

J-2 Internal Controls

The City of College Place will maintain effective internal control over the Federal award providing reasonable assurance that the City of College Place is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award.

- Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- Take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive.

J-3 Certification

To assure that expenditures are proper and in accordance with the terms and conditions of the Federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the non-Federal entity, which reads as follows: "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise."

J-4 Advance Payments and Reimbursements

Payment methods must minimize the time elapsing between the transfer of funds from the United States Treasury or the pass-through entity and the disbursement by the City of College Place whether the payment is made by electronic funds transfer, or issuance or redemption of checks, warrants, or payment by other means.

- Advanced payments must be limited to the minimum amounts needed and be timed to be in accordance with the actual, immediate cash requirements of the City of College Place to carry out the purpose of the approved program or project. Any advanced payments must be consolidated to cover anticipated cash needs.
- The City of College Place shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs.

J-5 Allowable Costs

Federal awards will meet the following general criteria in order to be allowable except where otherwise authorized by statute;

- Be necessary and reasonable for the performance of the Federal award;
- Conform to any limitations or exclusions set forth in these principles or in the Federal award as to types or amount of cost items;
- Be consistent with policies and procedures that apply uniformly to both Federally- financed and other activities of the City of College Place;
- Be accorded consistent treatment. A cost may not be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the Federal award as an indirect cost.;
- Not be included as cost or used to meet cost sharing or matching requirements of any other Federally-financed program in either the current or a prior period;
- Be adequately documented.

J-6 Procurement

When procuring property and services under a Federal award, the City of College Place will follow 2 CFR §200.318 General procurement standards through §200.326 Contract provisions or City of College Place purchasing procedures whichever is more restrictive.

Contracts for more than the simplified acquisition threshold currently set at $250,000 must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Contracts and sub-grants of amounts in excess of $250,000 requires that the City of College Place will comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.

Verify and document that vendors are not suspended or debarred from doing business with the Federal government. Federal guidelines require grant recipients to ensure vendors with contracts or purchases exceeding $25,000 are not suspended or debarred from participating in federal programs. All City purchases and contracts issued from federal resources that exceed $25,000 are subject to these guidelines.

Before initiating any purchases or contracts with federal funds that exceed, or may potentially exceed $25,000 within the fiscal year, the responsible administrator shall verify that the vendor is not listed on the System for Award Management (SAM) Exclusion list by checking at https://www.sam.gov. If the vendor is listed on the EPLS the administrator shall not complete the purchase or contract with the vendor. If the EPLS shows no records for the vendor, print the screen, retain a copy in the department files and proceed to process a requisition.

NOTE: Washington State Department of Enterprise Services (DES) does not check for suspension or debarment on State bid contracts.

J-7 Single Audit Act

The City of College Place, as a recipient of Federal funds, shall adhere to the Federal regulations outlined in 2 CFR §200.501 as well as all applicable Federal and State statutes and regulations.

J-8 Closure

A project agreement end date will be established in accordance with 2 CFR §200.309. Any costs incurred after the project agreement end date are not eligible for Federal reimbursement.

The following table outlines procurement requirements when using Federal funds.

Procurement Method	Goods	Services
Micro-Purchase - No required quotes. However, must consider price as reasonable, and, to the extent practical, distribute equitably among suppliers.	Under $10,000 ***Must use*** *more restrictive City threshold instead of $10,000 Federal threshold*	Under $10,000 ***Must use*** *more restrictive City threshold instead of $10,000 Federal threshold*
Small Purchase Procedures (informal)- Obtain/document quotes from a reasonable number of qualified sources (at least three).	$10,000 – 249,000 ***Must use*** *more restrictive Federal threshold instead of $300,000 City Threshold*	$10,000 – 249,000 ***Must use*** *more restrictive Federal threshold instead of $300,000 City Threshold*
Sealed Bids/ Competitive Bids (Formal)	$250,000 or more ***Must use*** *more restrictive Federal threshold instead of $300,000 City Threshold*	$250,000 or more ***Must use*** *more restrictive Federal threshold instead of $300,000 City Threshold*
Competitive proposals	Used when conditions are not appropriate for the use of sealed bids. • Must publicize request for proposals soliciting from an adequate number of qualified sources • Maintain written method for conducting technical evaluations • Contract must be awarded to the responsible firm whose proposal is most advantageous to the program	
Non-competitive proposals	Appropriate only when: • Available only from a single source; or • Public emergency; and • Expressly authorized by awarding or pass- through agency in response to written request from the City of College Place; or • After soliciting a number of sources, competition is deemed inadequate.	

K. EFT Controls

In 2018 the City of College Place started remitting payment to accounts payable vendors through ACH in addition to by paper check. The process for setting up an AP vendor to receive payments electronically is as follows:

K-1 Authorization and Agreement

New or existing AP vendor signs up electronically or by paper and must read, agree and sign the "City of College Place Authorization for Direct Payment" form through NvoicePay. In the form it states that the customer authorizes and agrees to accept payment from the City of College Place through electronic funds transfer, directed to the bank and account number specified, for any payment obligations the City of College Place may have to the vendor. The payments will be in accordance with and governed by the National Automated Clearing House Associations' Corporation Trade Payment Rules and Article 4A of the Uniform Commercial Code. The information provided by the individual or company is all handled through NvoicePay. The City is not responsible for incorrect information. It states that payments are deemed made by the City of College Place when the bank receives or has control of the transaction and the vendor shall not make claims against the City of College Place that occur thereafter. The vendor agrees to promptly notify the City of College Place if it does not receive any payment that it expected to receive as a result of the authorization form. The vendor receives an email notification from NvoicePay when payment is initiated.

K-2 Changes and Updates

All changed are made through NvoicePay. Prior to sending any changes to NvoicePay, the Deputy Finance Director calls the vendor to verify they want their ACH information updated. We use either the phone number on file or verify one on their website. We do not solely go off of an email request or mailed request. We always verify with a phone call.

K-3 Processing

When the AP Clerk runs a payable cycle, the payment batch can include ACH payments or not. If it does, an EFT batch file is created and downloaded on the server to be uploaded to NvoicePay.

K-4 Initiation

The AP Clerk initiates the payables through NvoicePay and the system sends an email requesting the Finance Director, Deputy Finance Director, or City Clerk, as back up, to initiate the ACH batch to the bank. The email from the system contains the ACH batch file name and the amount.

K-5 Bank Debit

NvoicePay then processes the transaction and processes a debit from the City's bank account for the full amount. There is no process for the City to upload a file to our bank to process the payments.

K-6 Auditing

The Finance Director runs an audit trail report through NvoicePay monthly to verify that the appropriate staff is creating, updating, or initiating payments.

The Roles:

<u>The Accounts Payable Clerk</u>

- Creates payment batch in Springbrook Express and uploads the payment to NvoicePay.

<u>The Finance Director</u>

- Initiates ACH batch through NvoicePay.

- Runs a monthly audit report to verify that internal controls are being followed.

<u>Deputy Finance Director</u>

- Backup to initiate the ACH batch through NvoicePay.

L. Cost Allocations - Payroll

In an effort to establish an allocation system that is fair, equitable, and supported by current data, and to comply with Washington State Law, RCW 43.09.210, which states in part, "All service rendered by…from, one department…to another, shall be paid for at its true and full value by the department…receiving the same, and no department…shall benefit in any financial manner whatever by an appropriation or fund made for the support of another," the City of College Place has identified payroll cost drivers which are used as the basis for the allocation of personnel costs to the responsible departments.

Cost drivers have been uniquely identified for each position based on that position's job duties and oversight of other positions. If a position is directly related to a specific fund, the allocation is solely to that fund. Positions that are allocated across multiple funds are based on either FTE's, expenses or revenues, job duties, a required time study, or a combination. These cost drivers and percentages will be reviewed and adjusted annually as needed in the Cost Allocation Procedures.

M. Credit Card Policy

RCW 43.09.2855 sets forth the requirements that local governments are to meet in order to use credit cards for making purchases and acquisitions. WAC 236-48-250 through WAC 236-48-254 gives additional detail in the usage of such credit cards.

The Administration in its desire to expedite the process of purchasing necessary materials, supplies and services in its operation of the city has authorized the use of credit cards by city staff.

While the use of credit cards may enhance the efficiency and convenience of making purchases for the City of College Place, it also demands additional responsibility by the credit card users. The Administration does not take this responsibility lightly and in accordance with state requirements, implements the following policy and procedures.

The College Place City Council shall adopt this policy and the noted procedures in accordance with RCW 43.09.2855.

M-1 Policy

All requirements with regard to the City of College Place's Purchasing policies shall be met in addition to the following procedures. Compliance with the conditions set forth in RCW 42.24.180; 43.09.2855; WAC 236-48-250 through 236-48-254 shall be met by the respective departments.

M-2 Procedures

a. Procedures for Obtaining Credit Cards

i. Cards Temporarily Issued to Individuals

(i) Each individual will request a credit card as needed. The employee will be required to sign for the card at the time it is picked up at the Finance Department. Unless there is an emergency, the individual will try to schedule a time when they are going to pick up the credit card that is conducive to the work flow of the Finance Department.

ii. Cards Permanently Issued to Departments

(ii) Department Heads will request approval from the Finance Director to receive and physically maintain credit cards within their department. The Finance Director will give approval in writing with a copy of such approval being forwarded to the other Finance Department staff and City Administrator.

(iii) Upon approval of the Finance Director, Department Heads will be required to sign for the card(s) at the time they are picked up at the Finance Department. Should the department require additional cards than the number originally approved, they must once again request and receive approval from the Finance Director.

b. Log of Credit Card Activity

i. A log will be kept for credit card usage, indicating for what purpose the card was used as for as well as the following information:

(i) Date Checked Out
(ii) Signed Out by (Finance Dept. staff or, if it is a card permanently checked out to a department, another department employee)
(iii) Last Name (of user, printed)
(iv) Card User's Signature
(v) Supplier Name (Vendor)
(vi) Purchase Amount
(vii) Date Checked In
(viii) Card Received by (Finance Dept. staff or, if it is a card permanently checked out to a department, another department employee)
(ix) Remarks (Reason for purchase)

ii. The original forms of credit card activity will be filed in the appropriate file in the Finance Department.

c. Return of the Credit Card

i. The card user will return the card within twenty-four (24) hours of use or of the employee's return to the city.

d. Receipts for Credit Card Purchases

i. Receipts will be turned in at the time the credit card is returned to the Finance Department (or the home department if the card is permanently assigned to a department). If there are missing receipts at the time the card is returned, a "Credit Card – Lost Receipt Form" must be completed, signed by the department head, and submitted in lieu of the receipt(s). For receipts returned to individual departments, no later than the 15th of each month, the Department Head will forward a copy of the log and any receipts, complete with BARS expense codes noted any other appropriate documentation or explanation to the Finance Department.

e. Authorized Card Use

i. Cardholders are authorized to use the card to purchase merchandise or services required as a function of their duties at the City of College Place. Unauthorized and/or inappropriate card use is addressed in the next section of this procedure.

ii. A purchase made with a credit card may be made in-store, by telephone, fax, Internet or U.S. mail. A purchase order is required per established Finance Department procedure.

If a credit card is issued for the purpose of covering expenses relating to authorized travel, the expenses must be listed on the pre-approved Travel/Training Request Form. Any charges against the credit card not properly identified on the Travel/Training Request Form shall be paid by the

iii. official or employee by check or salary deduction, unless they were incurred due to unforeseen emergency circumstances and subsequently approved by administration.

f. Unauthorized and/or Inappropriate Card Use

i. Credit cards must never be used to purchase items for personal use or for non-City of College Place purposes, even if the cardholder intends to reimburse the City of College Place. Unauthorized and/or inappropriate card use includes, but is not limited to:

(i) Items for personal use;

(ii) Items for non-City of College Place purposes;

(iii) Cash or cash advances;

(iv) Food and beverages for an individual employee. (However, authorized cards may allow for food and non-alcoholic beverages for business-related meetings and travel in compliance with system procedures and after obtaining approval for special expenses.);

(v) Alcoholic beverages;

(vi) Weapons of any kind or explosives (except authorized Police Department purchases);

(vii) Relocation expenses;

(viii) Entertainment; and

(ix) Recreation.

g. Missing Receipts Procedure for Credit Cards

i. When a credit card is returned to the Finance Department and the card user does not have receipts or other appropriate documentation for purchases made with the card, the Finance Director will be notified immediately and a "Credit Card Missing Receipt" form will be given to the card user to assist them in documenting information about the lost receipt. Other receipts received when the card was used will be attached to the credit card missing receipt form.

ii. The Finance Director will review the form and forward the form, credit card and any other receipts attached to the Finance Department personnel for check in. Should further action be taken regarding the usage of the credit card by the user, it will be noted on the form and instructions given in memorandum form to the Finance Department personnel. A report of missing credit card activity will be forwarded to the City Administrator as deemed appropriate.

iii. When payment is made to the credit card issuer, the missing receipt form, other receipts and any other pertinent documentation will be attached to the voucher.

h. Disciplinary Action

i. A cardholder who makes an unauthorized purchase with the card or uses the card in an inappropriate manner will be subject to revocation of credit card privileges and disciplinary action including restitution to the City of College Place for unauthorized purchases, possible card cancellation, possible termination of employment at the city and criminal prosecution.

ii. If any item purchased with a credit card is not acceptable, arrangements must be made for a return for credit or an exchange. A cash refund or check is prohibited unless the vendor insists that a refund must be by cash or check, in which case the funds must be deposited immediately with the City of College Place.

iii. If, for any reason, disallowed charges are not repaid before the charge card billing is due and payable, the City of College Place shall have a prior lien against and a right to withhold any and all funds payable or to become payable to the official or employee up to an amount of the disallowed charges and interest at the same rate as charged by the company which issued the charge card. Any official or employee shall have credit card privileges revoked until any outstanding disallowed charge/interest balance is cleared. The City of College Place shall have unlimited authority to revoke use of any charge card issued under this section.

i. Responsibility and Accountability

It is the responsibility of each individual cardholder to:

i. Follow all procedures as outlined in this document;

ii. Safeguard the credit card and credit card account number at all times; lost or stolen credit cards must be reported immediately to the credit card agency and the City of College Place Finance Department;

iii. Keep credit card in a secure location at all times;

iv. Not allow anyone to use the credit card and/or credit card account number who is not authorized to do so;

v. Obtain and retain original itemized receipts for goods and services purchased. An employee may be allowed to file a "Credit Card Missing Receipt Form" in lieu of a receipt if the original receipt is lost or a receipt was not/cannot be obtained;

vi. Submit documentation in a timely manner (no later than the 15th of the month) to the Finance Department for payment processing;

vii. Take any other steps necessary to ensure that the credit card is used only for authorized purposes.

j. Credit Card Limitations

i. Credit Limits: The credit limit of credit cards used by the City of College Place shall be determined by the Administration after consultation with the Finance Committee. This limitation does not include “lines of credit” the City of College Place City Council may authorize. A listing of each credit card and the credit limit of each shall be maintained by the Finance Department.

ii. Cash Advances: In accordance with RCW 34.09.2855, no cash advances will be allowed. Credit card suppliers will be notified of this fact when credit cards are requested. Should a pin number be issued in error, the supplier will be notified and all copies of the pin number will be destroyed immediately.

iii. Other Credit Accounts: Some suppliers will request that the City of College Place have an open credit account for the purchase of supplies, services and other charges. These types of accounts would be for items such as public works maintenance supplies, building materials, office products, etc. Requests for open credit accounts shall be reviewed individually by the Finance Director. If it is determined that such an open credit account would be beneficial for the city, a request will be forwarded to the supplier with any required documentation in an effort to open an account. The Finance Department shall maintain a listing of each open credit account.

k. Periodic Reviews

i. The City of College Place Finance Department shall conduct periodic reviews for proper card use. Credit card records will be audited from time to time.

l. Forms

i. Credit Card Check-Out Register
ii. Credit Card Missing Receipt Form
iii. Listing of Credit Card
iv. Listing of Credit Accounts

N. Disposal of Surplus Property

N-1 Purpose

This chapter establishes procedures for disposition of property, other than real estate, which is surplus to the needs of the city. It is the intention of council that the procedures set forth in this chapter are preferred over others.
Therefore, special procedures called for under other legislation are to be deemed exceptions to this chapter, and their use is to be limited accordingly.

N-2 Responsibility for administration

The city administrator, or such other officer as may from time to time be appointed, is responsible for the administration of this chapter. The city administrator shall coordinate the disposition of surplus property and shall aid the council in determining the best method of disposal. All departments of the city shall cooperate with the city administrator to ensure the most efficient and beneficial disposition of surplus property. Surplus of city property shall be done in accordance with RCW 35A.11.010, 35.94.040, 39.33.010, 39.33.020, 42.30.110(I)(b), 42.30.110(I)(c), 42.56.260, 43.09.210, and Chapter 35.94 RCW.

N-3 Determination of value

A department wishing to dispose of a single item of surplus property, or a group of items, shall make an estimate of the reasonable market value in "as is, where is" condition. If the department responsible for the property cannot make the estimate, the city administrator shall determine the reasonable market value.

N-4 Report to city administrator--Initial procedure

A city department responsible for property which it wishes to declare surplus shall provide the city administrator with a detailed description of the property, its location and condition, and its estimated value. The city administrator shall then determine if any other department of the city has use for the property. If such a use is found, the city administrator shall carry out the transfer of ownership and shall ensure that, if necessary, the fund disposing of the property is reimbursed for its reasonable market value.

N-5 Property worth five thousand dollars or less

If the property is not needed by the city and the estimated value is five thousand dollars or less, the city administrator may dispose of the property by one of the methods listed in this chapter without reporting the matter to the city council.

N-6 Procedure - Property of a value over five thousand dollars

Disposition of surplus property of a value over five thousand dollars must be approved by a majority of the city council.

The procedure is as follows:

a. The council shall examine the report of the city administrator at a public meeting and shall then either approve the report or give further directions to the city administrator.

b. The city administrator shall carry out the directions of the council with the assistance of the department owning the property.

c. If directed to do so by the council, the city administrator shall prepare a written report of the arrangements made, whereupon:

i. The council shall consider the report of the city administrator at either a public or an executive session, and shall then give further directions to the city administrator as follows:

(i) Approve the disposition;
(ii) Approve the disposition with additional special conditions; or
(iii) Disapprove the proposed disposition, whereupon it shall give the city administrator directions for further action.

N-7 Methods of disposition

Permissible methods of disposition of surplus property include, but are not limited to:

a. Public auction;
b. Solicitation of sealed bids:

   i. The minimum bid threshold will be established by the department head in charge of the asset to be surplused;
   ii. The minimum bid threshold will be approved by the city administrator;

c. Transfer to another agency of government at or below reasonable market value; or
d. Lease or loan to other governmental agencies.

N-8 Guidelines for decision

The council shall dispose of surplus property in the manner that they deem to be the best interests of the city. Considerations include but are not limited to:

a. Possible future requirements of the city;
b. Present value of the property;
c. Likelihood of locating a buyer;
d. Intergovernmental cooperation;
e. The general welfare of the citizens of the city.

N-9 Statutory exceptions

Certain city ordinances and provisions of the Revised Code of Washington impose special conditions for the disposition of municipal property. Where necessary, city officials shall comply with those laws, treating them as limited exceptions to this chapter. Exceptions include, but are not limited to, the following as they may from time to time be amended:

a. Disposition of works of art;
b. RCW 27.12.305, 27.12.320, disposition of library materials;
c. RCW 35.21.088, equipment rental;
d. RCW 35.21.660 through 35.21.690, 35.21.745 through 35.21.757, transfers to municipally chartered corporations;
e. RCW 35.21.820, ride-sharing vehicles;
f. Chapter 35.94 RCW, surplus utility property;
g. Chapters 39.33 and 39.34 RCW, intergovernmental agreements; alternate method for intergovernmental disposition of property;
h. RCW 46.55.220, disposition of abandoned junk motor vehicles;
i. Chapters 63.21 and 63.32 RCW, disposition of found or unclaimed property in the hands of the police.

O. Investments

O-1 Policy

It is the policy of the City of College Place to invest public funds in a manner which will provide the maximum security of the principle, meet the daily cash flow demands of the City, and strive for a high investment return while conforming to all laws and regulations governing the investment of public funds.

O-2 Scope

This investment policy applies to all financial assets of the City of College Place. These funds are accounted for in the City's annual report and include:

a. General Fund
b. Special Revenue Funds
c. Capital Project Funds
d. Enterprise Funds
e. Trust and Agency Funds
f. Any new fund created by ordinance of the City Council, unless specifically exempted.

O-3 Prudence

Investments shall be made with judgement and care – under circumstances then prevailing – which persons or prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

a. The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

O-4 Objective

The primary objectives, in priority order, of the City's investment activities shall be:

a. Safety: Safety of principal is the foremost objective of the City of College Place. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
b. Liquidity: The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.
c. Return on investment: The City's investment portfolio shall be designed with the objective of attaining a market rate of return given the City's risk constraints and cash flow requirements.

O-5 Delegation of Authority

Management responsibility for the investment program is hereby delegated to the Finance Director. The Finance Director will be responsible for all transactions undertaken. The Finance Director shall establish written procedures for the operation of the investment program consistent with the investment policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedure established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

Subject to required procurement procedures, the City may engage the support services of outside professionals in regard to its financial program, so long as it can be determined or anticipated that these services produce a net financial advantage or necessary financial protection of the City's resources. External service providers shall be subject to the Revised Codes of Washington and the provisions of this Investment Policy.

O-6 Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Administrator any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the City of College Place, particularly with regard to the time of purchases and sales.

O-7 Authorized Financial Dealers and Institutions

The Finance Director is authorized to conduct investment transactions with several competing, reputable investment securities broker/dealers and financial institutions. Authorized broker/dealers and financial institutions will be limited to those that are approved by the Finance Director and meet one or more of the following:

a. Financial institutions approved by the Washington Public Deposit Protection Commission (RCW 39.58); or,

b. Primary dealers recognized by the Federal Reserve Bank; or

c. Non-primary dealers qualified under the US Securities and Exchange Commission Rule 15C3-1, the Uniform Net Capital Rule, and a certified member of the National Association of Securities Dealers.

Each authorized broker/dealer or financial institution will be selected by creditworthiness, required to maintain an office in the State of Washington, and may be required to regularly submit annual reports, including audited financial statements when not available online. Additionally, broker/dealers may be required to complete a broker/dealer questionnaire or any other information that is required by the City to assess the qualifications of the firm.

O-8 Authorized Investments

Authorized investments are securities and investments authorized by state statute as defined in RCW's 39.58 and 39.59.040(4-5), 39.60.050, and 43.250. Authorized investments include:

a. Investment deposits, including certificates of deposit, with qualified public depositories as defined in RCW 39.58.

b. Certificates, notes, or bonds of the United States, or other obligations of the United States or its agencies, or of any corporation wholly owned by the government of the United States (such as the Government National Mortgage Association).

c. Obligations of government-sponsored corporations which are eligible as collateral for advances to member banks as determined by the Board of Governors of the Federal Reserve System (These include but are not limited to Federal Home Loan Bank notes and bonds, Federal Farm Credit Bank consolidated notes and bonds, and Federal National Mortgage Association notes, bonds, and guaranteed certificates of participation.)

d. State Investment Pool.

e. Mutual funds, escrow accounts, public fund money market accounts or cash type accounts used specifically for proceeds of municipal securities.

O-9 Safekeeping and Custody

All security transactions entered into by the City of College Place shall be conducted on a delivery-versus payment (DVP) basis. Securities will be held by a third party custodian designated by the Finance Director.

O-10 Diversification

The City will diversify its investments by security type and institution. The following schedule provides the maximum holdings in any one type of investment or with any one issuer.

Type of Security	Maximum Holdings
Certificates of Deposit	50% of Portfolio, 10% per Issuer, 20% of Issuer's Net Worth
U.S. Treasury Notes, Bonds, or Certificates	100% of Portfolio
U.S. Government Sponsored Corporations	100% of Portfolio
State Investment Pool	100% of Portfolio
Public Fund Money Market Accounts, Escrow accounts, Cash Type Accounts	Minimum amount to be pledged as debt reserves, or other debt related monies.
Mutual Funds	Arbitrage related only

O-11 Maturities

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, or restricted by state guidelines, the City will not directly invest in securities maturing more than five years from the date of purchase.

O-12 Internal Control

The City will maintain processes of internal controls to protect against the loss of public funds arising from negligence, theft, or misuse. These controls will include, but not be limited to:

a. The use of third party custody and safekeeping;
b. The execution of all securities transactions on a delivery-versus payment basis;
c. The clear delegation of investment authority;
d. The separation of transaction authority from record keeping;
e. The use of objective criteria in selecting financial institutions and dealers authorized to provide investment services to the state;
f. The use of objective criteria in awarding investment purchases and sales to authorized financial institutions and dealers.

O-13 Performance Standards

The City's investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the City's investment risk constraints and cash flow needs.

a. Investment Strategy: The City's investment strategy is passive. Securities are purchased and sold as it best meets the needs of the City as determined by the Finance

Director. The Finance Director will be authorized to trade before maturity if it is in the best interest of the City to do so.

b. Market Yield Benchmark for Long Term Portfolio: Given this strategy, the basis used by the City to determine whether market yields are being achieved shall be the Average US Treasury Note rate which corresponds with the average life of the investments in the portfolio.

c. Market Yield Benchmark for Short Term Portfolio: The weighted average yield of liquid portfolio, defined as securities with original maturity of less than 30 days, will be compared quarterly to the LGIP average yield.

O-14 Reporting

The Finance Director will provide the Mayor and/or City Administrator and Council with a monthly report of investment holdings and activity.

O-15 Monitoring

The Finance Director will routinely monitor the contents of the portfolio, the available markets, and the relative values of competing instruments. Securities will be bought and sold to obtain market yield through both transactions gains and interest earnings when the option is available.

O-16 Internal Purchases and Sales

The Finance Director may buy and sell investments between funds to meet monthly cash flow requirements. Earned interest on investments shall be credited to the fund holding ownership of the investment at the time the interest is earned.

P. Capital Improvement Program/Policies (CIP)

Purpose: To maintain the City's investment in infrastructure, this policy provides direction for the development and implementation of the annual CIP.

Scope: The City has a significant investment in the infrastructure necessary for the general public's use. The infrastructure systems – streets, bikeways and sidewalks, water distribution system, wastewater treatment plants and collection system, storm water conveyance system, parks, recreation facilities, open spaces, and municipal facilities – are important to the general well-being of the community. The City maintains and enhances the infrastructure systems by developing long-term plans and securing the funding necessary to implement the plans. The Capital Improvement Program is developed to advise the community of the plans for maintaining the public investment, and to ensure the resources are available to invest when the community requires them.

P-1 It is the City's policy to ensure that adequate resources are allocated to preserve existing infrastructure and other capital assets before targeting resources toward construction and acquisition of public facilities or major equipment.

P-2 The City will develop a six-year Capital Facilities Plan (CFP)) to identify and coordinate infrastructure and facility needs in a way that maximizes the return to the community. All capital improvements will be made according to the adopted CFP.

P-3 The Capital Facilities Plan will be formulated using an analysis of long-term, overall resources and will include projected funding sources and ongoing operations and maintenance costs. Future changes in economic or demographic factors identified in the financial forecasting process will be incorporated in the capital budget projections. The plan will be updated annually. Any planned use of debt financing shall include an analysis of debt services costs and funding resources available to pay the associated debt.

P-4 The first year of the Capital Facilities Plan will constitute the capital budget for the ensuing budget year. The capital budget and the base operating budget will be reviewed at the same time to assure that the City's capital and operating needs are evaluated in a balanced manner.

P-5 A long-range Transportation Improvement Plan (TIP) will provide the framework for the City's future investment in transportation related infrastructure. This ensures that infrastructure projects incorporated into the Capital Facilities Plan (CFP) will be the embodiment of the officially stated direction of the City's Comprehensive Plan, Strategic Plan, and supporting documents.

P-6 The City may administer a Local Improvement District (LID) program. For capital projects whose financing depends in part or wholly on an LID, interim financing may be issued to support the LID's portion of the project budget. The amount of the interim financing shall be the current estimate of the final assessment roll as determined by the administering department.

P-7 The City will determine the most cost effective financing method for all new projects. Whenever possible, the City will use intergovernmental assistance and other outside resources to fund capital projects. Additional funding may come from designated surpluses in the Current Expense Fund and certain special revenue funds as outlined in the general budget policy.

P-8 An operating cost projection, including all funding sources will be required for all projects proposed for funding within six (6) years.

P-9 Construction Standards – Capital improvements constructed in the City shall be designed and built based on published construction standards which shall be periodically updated by the City Engineer and adopted by City Council. The construction standards will assure projects are built with an acceptable useful life and minimum maintenance costs.

P-10 Estimated useful lives for the various categories of capital facility and equipment assets:

a. Land: N/A
b. Land improvements: 20 years
c. Buildings: 40 years
d. Major Building Improvements: 40 years
e. Minor Building Improvements: 20 years
f. Construction in progress: N/A
g. Machinery and Equipment
    i. Outdoor Equipment: 20 years
    ii. Police and Fire Equipment: 10 years
    iii. Machinery and Tools: 15 years
    iv. Business Machines: 10 years
    v. Communications Equipment: 10 years
    vi. Computer Equipment/Software: 7 years

vii. Audiovisual Equipment: 10 years
viii. Musical Instruments: 10 years

h. Vehicles
    i. Licensed Vehicles: 8 years
    ii. Police Cruisers: 6 years
i. Infrastructure
    i. Roads (Bituminous Concrete): 20 years
    ii. Road Improvements (Grind and Overlay): 10 years
    iii. Bridges: 50 years
    iv. Traffic Signals: 10 years
    v. Sidewalks and Curbs: 20 years
    vi. Basins and Levees: 60 years
    vii. Street Lighting: 15 years
    viii. Storm Drains: 50 years
    ix. Sewer Mains and Interceptors: 50 years

Q. Debt Management

The amount of debt issued by the City is an important factor in measuring its financial performance and condition. Proper use and management of borrowing can yield significant advantages.

Q-1 The basic objectives of the City's debt management policies are to:

a. Achieve the lowest possible cost of borrowing.
b. Ensure access to capital markets to adequately provide the long-term financial needs of the City.
c. Be received by the markets as a strong and sound credit which has fully demonstrated its commitment to meet all obligations in a timely manner.
d. Monitor and control capital spending in such a way that capital market entry can be planned.
e. Maintain a level and structure of outstanding indebtedness that does not lead to erratic and excessive debt service requirements, thereby avoiding unnecessary strain on the operating budgets.
f. To smooth the use of debt so that debt service payments will be predictable and a manageable part of the operating budget.
g. Provide for the distribution of pertinent information to rating agencies.
h. Apply and promote prudent fiscal practices.

Q-2 The following debt guidelines are established to provide needed equipment and capital infrastructure improvements while minimizing the impact of debt payments on current revenues:

a. City Council approval is required prior to the issuance of debt.
b. The City will use the services of certified and credible legal counsel and underwriting firms in the preparation of all long-term debt representations.
c. The term of the debt shall never extend beyond the useful life of the improvements to be financed.
d. The City will use the most prudent methods of acquiring capital outlay items, including the use of lease-purchase agreements. In no case will the City lease-purchase equipment whose useful life is less than the term of the lease.

e. The City will not use long-term debt to pay for current operations. The use of bonds or certificates of participation will only be considered for significant capital and infrastructure improvements.
f. Long-term borrowing will only be used for capital improvements that cannot be financed from current revenues.
g. Interest earnings on bond proceeds will be limited to 1) funding the improvements specified in the authorizing bond ordinances, or 2) payment of debt services on the bonds.
h. The City will maintain its bond rating at the highest level fiscally prudent, so that future borrowing costs are minimized and access to the credit market is preserved. The City will encourage and maintain good relations with financial bond rating agencies and will follow a policy of full and open disclosure.
i. The City shall use refunding bonds in accordance with the Refunding Bond Act, RCW 39.53. Unless otherwise justified, the City will refinance debt to achieve true savings as market opportunities arise. Refunding debt shall never be used for the purpose of avoiding debt service obligations. A target 4% cost savings (discounted to its present value) over the remainder of the debt must be demonstrated for any "advance refunding", unless otherwise justified.
j. Short-term borrowing will only be used to meet the immediate financing needs of a project for which long-term financing has been secured but not yet received.
k. The City will comply with all statutory debt limitations imposed by the Revised Code of Washington (RCW). The City of College Place debt will not exceed the aggregated total of 7.5% of the assessed valuation of the taxable property with the City. Compliance with state law and this policy shall be documented each year in the City's Annual Report.

   The following individual percentages (as defined in state law) shall not be exceeded in any specific debt category:

i.	General Debt	2.5% of assessed valuation
ii.	Utility Debt	2.5% of assessed valuation
iii.	Open Space and Park Facilities	2.5% of assessed valuation

Q-3 Purpose and Overview

The Debt Policy for the City is established to help ensure that all debt is issued both prudently and cost effectively. The Debt Policy sets forth comprehensive guidelines for the issuance and management of all financings of the City. Adherence to the policy is essential to ensure that the City maintains a sound debt position and protects the credit quality of its obligations.

Q-4 Capital Planning

The City shall integrate its debt issuance with its Capital Improvement Program (CIP) spending to ensure that planned financing conforms to policy targets regarding the level and composition of outstanding debt. This planning considers the long-term horizon, paying particular attention to financing priorities, capital outlays, and competing projects. Long term borrowing shall be confined to the acquisition and/or construction of capital improvements and shall not be used to fund operating or maintenance costs. For all capital projects under consideration, the City shall set aside sufficient revenue from operations to fund ongoing normal maintenance needs and to provide reserves for periodic replacement and renewal. The issuance of debt to fund operating deficits is not permitted.

Q-5 Legal Governing Principles

In the issuance and management of debt, the City shall comply with the state constitution and with all other legal requirements imposed by federal, state, and local rules and regulations, as applicable.

a. State Statutes – The City may contract indebtedness as provided for by State law, subject to statutory and constitutional limitations on indebtedness.
b. Federal Rules and Regulations – The City shall issue and manage debt in accordance with the limitations and constraints imposed by federal rules and regulations including the Internal Revenue Code of 1986, as amended; the Treasury Department regulations there under; and the Securities Acts of 1933 and 1934.
c. Local Rules and Regulations – The City shall issue and manage debt in accordance with the limitations and constraints imposed by local rules, policies, and regulations.

Q-6 Roles & Responsibilities

The City Council shall:

a. Approve indebtedness;
b. Approve appointment of the bond underwriter and bond counsel;
c. Approve the Financial Policy, including the section on the Debt Policy;
d. Approve budgets sufficient to provide for the timely payment of principal and interest on all debt; and

The Finance Director in consultation with the City staff members such as City Administrator, Finance Committee, the Mayor, and full Council shall:

a. Assume primary responsibility for debt management;
b. Provide for the issuance of debt at the lowest possible cost and risk;
c. Determine the available debt capacity;
d. Provide for the issuance of debt at appropriate intervals and in reasonable amounts as required to fund approved capital expenditures;
e. Recommend to the City Council the manner of sale of debt;
f. Monitor opportunities to refund debt and recommend such refunding as appropriate;
g. Comply with all Internal Revenue Service (IRS), Securities and Exchange (SEC), and Municipal Securities Rulemaking Board (MSRB) rules and regulations governing the issuance of debt.
h. Provide for the timely payment of principal and interest on all debt and ensure that the fiscal agent receives funds for payment of debt service on or before the payment date;
i. Provide for and participate in the preparation and review of offering documents;
j. Comply with all terms, conditions, and disclosure required by the legal documents governing the debt issued;
k. Submit to the City Council all recommendations to issue debt;
l. Provide for the distribution of pertinent information to rating agencies;
m. Comply with undertakings for ongoing disclosure pursuant to SEC Rule 15c2;
n. Apply and promote prudent fiscal practices.

Q-7 Ethical Standards Governing Conduct

The members of the City staff will adhere to the standards of conduct as stipulated by the Public Disclosure Act, RCW 42.17, and Ethics in Public Service RCW 42.52.

Q-8 Types of Debt Instruments

The City may utilize several types of municipal debt obligations to finance long-term capital projects. Subject to the approval of City Council, the City is authorized to sell:

a. Unlimited Tax General Obligation Bonds – The City shall use Unlimited Tax General Obligation Bonds (UTGO), also known as "Voted General Obligation Bonds" for the purpose of general purpose, open space and parks, and utility infrastructure. Voted issues are limited to capital purposes only. Every project proposed for financing through general obligation debt should be accompanied by a full analysis of the future operating and maintenance costs associated with the project. UTGO Bonds are payable from excess tax levies and are subject to the assent of 60% of the voters at an election to be held for that purpose, plus validation requirements.
b. Limited Tax General Obligation Bonds – A Limited-Tax General Obligation debt (LTGO), also known as "Non-Voted General Obligation Debt", requires the City to levy a property tax sufficient to meet its debt service obligations but only up to a statutory limit. The City shall use LTGO Bonds as permitted under State law for lawful purposes only. General Obligation debt is backed by the full faith and credit of the City and is payable from non-voter approved property taxes and other money lawfully available. LTGO Bonds will only be issued if:
    i. A project requires funding not available from alternative sources;
    ii. Matching fund monies are available which may be lost if not applied for in a timely manner; or
    iii. Emergency conditions exist.
c. Revenue Bonds – The City shall use Revenue Bonds as permitted under State law for the purpose of financing construction or improvements to facilities of enterprise (ex: water, wastewater, stormwater) systems operated by the City in accordance with the Capital Improvement/Facility Plan.
d. Special Assessment/Local Improvement District Bonds – The City shall use Special Assessment Bonds as permitted under State law for assuring the greatest degree of public equity in place of general obligation bond where possible. Local Improvement District (LID) Bonds represent debt that is repaid by the property owners who specifically benefit from the capital improvements through annual assessments paid to the City. LID's are formed by the City Council after a majority of property owners agree to the assessment. No taxing power or current expense pledge is provided as security and LID Bonds are not subject to statutory debt limitations. The debt is backed by the value of the property within the district and an LID Guaranty Fund, as required by State Law.
e. Short Term Debt – The City shall use short term debt as permitted by State law for the purpose of meeting any lawful purpose of the municipal corporation, including the immediate financing needs of a project for which long term funding has been secured but not yet received. The City may use inter-fund loans rather than outside debt instruments to meet short-term cash flow needs for the project. Inter-fund loans will be permitted only if an analysis of the affected fund indicates excess funds are available and the use of the funds will not impact the fund's current operations. All inter-fund loans will be subject to Council approval and will bear interest at prevailing rates.
f. Leases – The City is authorized to enter into capital leases under State law, subject to the approval of City Council.

g. Public Works Trust Fund Loans – The City shall use Public Works Trust Fund Loans (when available) as provided under State law for the purpose of repairing, replacing, or creating domestic water systems, sanitary sewer systems, storm sewer systems, roads, streets, solid waste/recycling facilities and bridges.

Q-9 Communication Policy

a. It is the policy of the City to remain as transparent as possible.
b. The City shall manage relationships with the rating analysts assigned to the City's credit, using both informal and formal methods to disseminate information.
c. The City's Basic Financial Statements and Notes shall be a vehicle for compliance with continuing disclosure requirements. The notes to the Financial Statements may be supplemented with additional documentation as required.
d. The City shall seek to maintain and improve its current bond rating.

Q-10 Compliance Policy

Investment of Proceeds – The City shall comply with all applicable Federal, State, and contractual restrictions regarding the investment of bond proceeds. This includes compliance with restrictions on the types of investment securities allowed, restrictions on the allowable yield of invested funds as well as restrictions on the time period over which some of the proceeds may be invested.

Lease Covenants – The City shall comply with all covenants and conditions contained in governing law and any legal documents entered into at the time of a bond offering.

R. Fixed Assets

R-1 General Fixed Assets are long-lived assets of the City as a whole and are recorded as expenditures when purchased. Although no general fixed asset account group is established, it shall be the policy of the City to list and inventory fixed assets to ensure accountability and stewardship of the City's assets.

R-2 Capitalization Level: Assets costing more than $5,000 and having a useful life of more than one year will be accounted for by listing the item, date of purchase, cost, and responsible person. When an asset is disposed of a notation of the method of disposal will be made in the listing.

R-3 Other Items: Assets such as cameras, televisions, DVD players, computers, or similar items in excess of $1,000 will be capitalized. Sensitive items such as weapons, radar guns, or radios will also be capitalized regardless of cost.

R-4 Inventory of items: All items will be inventoried at least once every two years.

S. Accounting and Financial Reporting

The City of College Place recognizes the need for ensuring accountability for the collection, management, and expenditures of all public funds under its jurisdiction. To this end, a basic City accounting system and policy has evolved with a number of critical objectives including:

a. Accountability for money and property under control of the City
b. Compliance with governing laws, ordinances, and procedures
c. Providing timely and accurate information on the financial status of the City
d. Maintaining financial systems to monitor expenditures, revenues, and performance of all municipal programs.
e. Reporting and providing information to City officials, City Council, and taxpayers.

To further these objectives, the following policies are adopted:

S-1 The City of College Place will establish and maintain a high standard of accounting practices. The City uses the cash basis of accounting which is a departure from Generally Accepted Accounting Principles (GAAP).

S-2 The City will maintain expenditure categories according to state statute and administrative regulation. The City will use the Budgeting, Accounting, and Reporting System (BARS) prescribed by the State Auditor for its revenues and expenditure classification.

S-3 A comprehensive accounting system will be maintained to provide all financial information necessary to effectively operate the City.

S-4 Full disclosure will be provided in all City financial reports and bond representations.

S-5 The Annual Financial Report will be prepared and submitted to the State Auditor's Office no later than 150 days from the end of the preceding fiscal year. The Annual Financial Report will be prepared on the basis of accounting that demonstrates compliance with Washington State statutes and the BARS manual prescribed by the State Auditor, which is a comprehensive basis of accounting other than Generally Accepted Accounting Principles. The report will provide full disclosure of all financial activities and related matters.

S-6 A audit will be performed as prescribed by the State Auditor's Office to include the issuance of a financial opinion.

T. Bank Returned (NSF) Checks

This policy applies to all checks made payable to the City, which are returned by the bank. The checks may be returned because of insufficient funds, closed account, invalid signature, stop payment, or any other condition making the check invalid. They are often called NSF checks (non-sufficient funds).

T-1 The City will accept only the following as payment for a bank returned check: cash, money order, cashier's, or other bank check. City departments will maintain lists of persons who have had checks returned by the bank. No checks will be accepted from these customers for a period of one year from the date of the returned check.

T-2 When a check issued in payment of goods or services is returned by the bank, it will be deemed that no payment has been received for the goods or services. When appropriate the service will be stopped, the license or permit revoked, the action voided, or other suitable action taken. No new goods or services will be provided until payment is received for the prior goods or services. The department will adequately document the action taken in their files and records.

T-3 Uncollected bank returned checks will be treated as delinquent accounts of the City. Interest or penalties will be charged as appropriate. The accounts will be sent out for collection service. Other legal action will be taken as appropriate.

U. Delinquent and Uncollectible Accounts Receivable

This policy applies to all private customer or intergovernmental accounts receivable which are delinquent or uncollectible, except as noted below.

U-1 Departments will age the individual accounts in the accounts receivable subsidiary ledger monthly. The aged accounts will show accounts which are 30 days, 60 days, and 90 days overdue, at a minimum.

U-2 Outstanding receivables will be reviewed on a regular basis for past due accounts. Past due notices will be sent out for all accounts that are 30 days in arrears. Past due notices for all customer accounts receivable will include a statement that the account will be referred to a collection agency if not paid in a timely manner.

U-3 Interest and penalties will be charged on all accounts as authorized by state statutes.

U-4 When applicable, a city department will no longer provide services to a private customer or other government when the individual or organization has a delinquent account balance, unless the service is required by some legal criteria.

U-5 Departments will send delinquent private customer accounts to a collection agency in accordance with City contract(s) for collection services. The accounts will be sent no later than 120 days after they become delinquent. Any exceptions must be authorized by the Finance Director. The customer must have had 30 days' notice prior to sending the account to the collection agency.

U-6 City Council will approve the write-offs of uncollectible accounts on the recommendation of the Finance Director/City Administrator and within State Statute.

V. City Utility Rates

V-1 Utility user charges for each of the City utilities will be based on the total cost of providing the service (ex: set to fully support the total direct, indirect, and capital costs) and are established so that the operating revenues of each utility are at least equal to its operating expenditures, reserves, debt coverage, and annual debt service obligations, and planned replacement of the utility's facilities.

V-2 Staff shall conduct an annual comprehensive rate review each fall for the utility funds for Council review. Rate increases will be targeted for implementation in January. Every effort shall be made to index/limit rate increases for the entire utility bill to the rate of inflation unless federal or state mandate, judgment arising out of litigation, or Council approved policy needs dictate otherwise.

V-3 Utility rates will be adopted in the annual fee schedule adopted by the College Place City Council.

W. General Long-Term Financial Planning

The City will strive to forecast revenues, expenditures, and fund balances for the Current Expense Fund mid-calendar year and for the next five years making it a rolling five-year forecast, as an early look at changing economic conditions and possible unfavorable consequences such as declining revenues and increasing costs. This enables the City to be flexible, and make choices to adjust its expectations and/or service levels as early as possible.

W-1 The utilities should strive to work towards a forecast for revenues, expenditures, and fund balances for a six-year period, updated every year and on the same update-cycle as the Capital Facilities Plan (CFP). The CFP is the basis for the amounts of planned capital spending for those six years. The plan should also include reasonable revenue and operating cost assumptions, as well as minimum funding for all reserves as established by these policies.

W-2 Estimates and forecasts of all revenues and expenditures should be cautious in a slow economic environment, taking a financially restrained approach. Estimates and forecasts of revenues and expenditures may become less restrained at a time of a more growth-oriented outlook.

W-3 The utilities' financial plans should assume that they support themselves through fees for service and that they do not receive financial or economic support from the Current Expense Fund.

W-4 The utilities should make every effort to set service fees that recover full life-cycle costs which may lead to periodic accumulations of fund balances. The accumulation of fund balance is regarded as competent long-term planning tool for foreseeable needs. This tool helps temper annual rate increases and enables the City to fund a large portion of its projects with cash or to position the City well for long-term debt issues.

X. Long Range Revenue Policies

X-1 Ability to Pay

a. The Council shall consider the overall impact on the community and its "ability to pay" against the need to enact any tax, utility rate, or fee/charge increase.

X-2 Use of Highly Volatile Funding Sources

a. Council shall prohibit the use of highly volatile funding sources such as Lodging Tax ("hotel-motel tax"), Real Estate Excise Tax I (REET-1) or Real Estate Excise Tax II (REET-11) for debt service or other long-term commitments. Preference for use of such volatile funding sources should be given to one-time capital expense, short-term funding commitments for a capital expense, or saving to create a funding pool that can "cash-out" a capital project.

X-3 Use of One-time Revenues

a. Council shall require that one-time revenues or revenues significantly above the budgeted revenue target be used for one-time expenses and not be utilized to fund recurring expenses such as salaries and wages or debt service.

X-4 Capital Funding Priorities

a. Council shall require the first priority for funding of capital projects should be given to those projects designed to preserve and maintain existing infrastructure.
b. Council has established the following rank order:
   i. Legal and statutory requirements and mandates provided realistic and affordable sources of funding are available to the City.
   ii. Continuation of multi-year projects provided realistic and affordable sources of funding are available to the City.
   iii. Capital funding shall be given to those projects that leverage City funding with grants from the State and/or federal agencies.
   iv. Capital funding shall be given to public-private partnership projects whereby the City can leverage its contribution with private dollars to enable a more economically diverse project where the primary risk for the long-term financing is transferred to a private partner.

X-5 Property Tax

a. The Finance Director shall forward to the City Administrator, Mayor, and City Council prior to any approval from Council for the 1.0% property tax increase a report that details the estimated revenue that may be generated if the 1.0% increase would be approved by Council. In addition, the report shall also include an analysis of the potential long-term impact on the Current Expense Fund if Council decided not to levy the 1.0% increase.
b. Council shall not consider levying of any "banked" property tax capacity unless the following conditions exist:
   i. The Council is considering adopting an annual budget that requires a reduction in core services as identified by Council; and
   ii. Council has voted to authorize the implementation of the 1.0% in property tax collections.

X-6 Utility Excise Tax Rates: Prior to any proposal to Council for an increase in a utility excise tax rate, the Finance Director shall prepare a report for the City Administrator, Mayor, and City Council, noting the amount of the proposed tax increase, an estimate of new or additional annual revenues, and the need for the additional funding to be derived from the increased utility excise tax rate.

X-7 Setting of Fees and Charges for Building Permits

a. Council shall consider that the fees and charges for building permits shall include a total cost recovery of direct and indirect costs.
b. Council may consider a potential reduction in the fees and charges for a building permit; only if a project creates long-term family wage jobs and/or an identifiable long-term revenue increase in sales tax as a result of the project's construction.
c. The Finance Director, together with the Community Development Director, shall prepare a report to the City Administrator, Mayor, and City Council annually that compares the City's building permit fee and charges in comparison to fees and charges from other comparable cities, together with an analysis of the net subsidy required of the Current Expense Fund to offset any shortfall in revenues associated with the total building permit operating costs.

X-8 Setting of Fees and Charges for Parks and Recreation Programs and Services

a. Cost Recovery – Parks and Recreation services are funded through a combination of user fees, property taxes, grants, and donations. Fees and charges shall be assessed in an equitable manner in accordance with the following fee and charge assessment schedule. Services that provide recreational opportunities for populations with the fewest recreational alternatives (youth, limited income, senior adults, and families) may be more heavily supported by grants, donations, or property taxes than user fees to ensure that the population is well served by Parks & Recreation programs. Percentages shall be considered as guidelines; however, special circumstances, the nature and cost of each program, and persons to be served should be taken into consideration.
b. Fee Model – the following lists represent all categories of services currently provided or those which may be provided in the future by the Parks & Recreation Department. The model is based upon the degree of benefit to the community (Tier 1 – mostly a community benefit), or individual (Tier 5 – mostly an individual benefit) of the service provided, the values of the College Place community, and the vision and mission of the Parks & Recreation Department. This model and policy form the basis for setting fees and charges.
    i. Tier 5: Targeted to recover a minimum of 200 percent of direct costs
        (i) Concession/Vending
        (ii) Merchandise for Resale
        (iii) Private/Semi-private Lesson
        (iv) Rentals – Private/Commercial
        (v) Long-term leases
        (vi) Equipment Rentals
        (vii) Trips
        (viii) Organized Parties
        (ix) Drop-in Childcare/Babysitting
        (x) Leased Services – Private/Commercial
        (xi) Permitted Services
    ii. Tier 4: Targeted to recover a minimum of 100 percent of direct costs, and some of these services may be appropriate for use of alternative funding sources such as grants, donations, and use of volunteers.
        (i) Classes and programs – intermediate/advanced
        (ii) Leased services – non-profit/governmental agency
        (iii) Preschool
        (iv) Social clubs

iii. Tier 3: Primarily fee supported with little tax investment. Targeted to recover a minimum of 60 percent of direct costs, and some of these services may be appropriate for use of alternative funding sources such as grants, donations, and use of volunteers.
    (i) Health services, wellness clinics, and therapeutic recreation.
    (ii) Classes and programs – beginning/multi-ability
    (iii) Tournaments and leagues
    (iv) Rentals – non-profit/governmental agency
    (v) Specialized events/activities
    (vi) Camps/after school care
    (vii) Leased Services – Affiliates
iv. Tier 2: Partial tax investment with minimal to partial fee support. Targeted to recover a minimum of 35 percent of direct costs, and many of these services may be appropriate for use of alternative funding sources such as grants, donations, and use of volunteers.
    (i) Life/safety classes
    (ii) Rentals – affiliates
    (iii) Supervised park/facility
    (iv) Community-wide events
    (v) Volunteer programs
v. Tier 1: Full tax investment with little or no fee support. Targeted to recover zero percent of direct costs, although some of these services may be appropriate for use of alternative funding sources such as grants, donations, and volunteers.
    (i) Non-supervised park/facility
    (ii) Inclusionary services
    (iii) Support services

c. Setting Fees – The City Administrator and the Park & Recreation Coordinator shall set fees for programs and services in compliance with the targets listed above. Fees shall be adjusted during the course of each year as needed to ensure the cost recovery targets are achieved. The following strategies will be used in arriving at fees:
    i. Market pricing: A fee based on demand for a service or facility or what the target market is willing to pay for a service. One consideration for establishing a market fee is determined by identifying all providers of an identical service (ex: private sector providers, municipalities), and setting the highest fee. Another consideration is setting the fee at the highest level the market will bear.
    ii. Competitive Pricing: A fee based on what similar service providers or close proximity competitors are charging for service. One consideration for establishing a competitive fee is determined by identifying all providers of an identical service (ex: private sector providers, municipalities), and setting the mid-point or lowest fee.
    iii. Cost recovery pricing: A fee based on cost recovery goals within market pricing ranges.

d. Fee Review – The City Administrator/Park and Recreation Coordinator shall conduct an annual comprehensive review of cost recovery targets in compliance with these policy targets; this review will be forwarded to the Parks, Arbor, and Recreation Board which will forward their recommendation to the City Council via the Finance Committee.

e. Use of Volunteers – Through an aggressive volunteer recruitment program the City shall seek to minimize the amount required for full tax investment with little to no fee support (tier 1 services) and partial tax investment with minimal to partial fee support (tier 2 services).

f. Alternate Funding Sources – Solicitation of funds through donations, fundraising events, nontraditional sources, and various other modes shall be encouraged by the Park, Arbor, and Recreation Board. Funds collected for any special purpose shall be earmarked for that purpose.

X-9 Grants

a. Grant Opportunities – The City shall aggressively pursue grant opportunities; however, before accepting grants, the City will consider the current and future implications of accepting the monies.
b. Federal Funds – Federal funds shall be actively sought by the City. The City shall use these funds to further the applicable national program goal. Because federal funds are not a guaranteed revenue source and are intended for a specific purpose, they will not be relied upon as an alternative source of capital improvement funds unless the federal grant is specifically for capital projects. Use of Federal funds shall support City goals and services.
c. Grant Review – In reviewing grants the department director and Finance Director shall evaluate each grant offer and make their recommendation to the City Administrator after considering:
    i. The amount of the matching funds required;
    ii. In kind services that are to be provided;
    iii. Length of grant and consequential disposition of service (ex: is the City obliged to continue the service after the grant has ended?); and,
    iv. The related expenditures including administration, record keeping, and auditing expenditures.

Y. Unclaimed Property

The Unclaimed Property Policy provides direction for reporting and disposing of unclaimed property. It is to ensure compliance with the laws of the State of Washington concerning the identification and disposition of unclaimed property while under the control of the City of College Place. The Washington Unclaimed Property Act protects unclaimed property until it is returned to its rightful owner or their heir. Washington State law (RCW 63.29.170) requires the City to review their records each year to determine whether they hold any property that has been unclaimed for a set period of time.

Y-1 This law requires the City to exercise due diligence in attempting to locate owners of unclaimed property in its custody and to annually report certain unclaimed property to the State. Any unclaimed property will be written off the Cities books and the funds will be deposited with the State Treasurer as unclaimed property. These funds then become the property of the State. A claim from the original owner of the property must be made with the State Treasurer's office in order to receive the funds.

Y-2 The City Finance Director is responsible for the proper disposition of unclaimed property in accordance with rules established by the State of Washington.

Appendix A: Glossary

- Account: A record of additions, deletions, and balances of individual assets, liabilities, equity, revenues, and expenses.
- Ad Valorem Taxes (Property Tax): A tax levied on the assessed value of real property.
- Appropriation: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.
- Appropriation for Ordinances or Resolutions: An ordinance or resolution by means of which appropriations are given legal effect. It is the method by which the expenditure side of the annual operating budget is enacted into law by the legislative body.
- Assessed Valuation: A valuation set upon real estate or other property by the County Assessor as a basis for levying property taxes.
- AWC: Association of Washington Cities
- Balanced Budget: A budget is considered balanced when the fund's total resources of beginning fund balance, revenues, and other financing sources is equal to the total of expenditures, other financing uses, and ending fund balance.
- BARS: Budgeting, Accounting, and Reporting System
- Basis of Accounting: The timing of recognition; that is, when the effects of transactions or events should be recognized for financial reporting purposes. For example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transactions or events take place), or on a cash basis (that is, when cash is received or paid). Basis of accounting is an essential part of measurement focus because a particular timing of recognition is necessary to accomplish a particular measurement focus.
    - Cash Basis: A basis of accounting under which transactions are recognized only when cash is received or disbursed.
- Benefits: For budgeting purposes, employee benefits are employer payments for social security, retirement, group health and life insurance, and worker's compensation.
- Bond: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.
- Budget: A legal document that provides City officials with the authority to incur obligations and pay expenses, allocating resources among departments and funds to reflect Council priorities and policies.
- Budgetary Control: The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.
- Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. In addition to the budget document, an appropriation ordinance is necessary to formally approve the budget.

- Budget Amendment: The method used to make revisions to the adopted budget. Transfers between expenses within a fund do not require Council approval unless the adjustment includes use of fund balance.
- Capital Assets: Capital assets include land, improvements to land, easements, building, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible or intangible assets that are used in operations and have a useful life extending beyond a single reporting period, and a cost of $5,000 or greater.
- Capital Expenditures: Any asset purchase or creation over the $5,000 threshold as set by the State.
- Capital Facility Plan (CFP): A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise.
- Comprehensive Plan: A long-range policy adopted by the City to guide decisions affecting the community's physical development.
- Consumer Price Index (CPI): CPI measures a price change for a constant market basket of goods and services from one period to the next within the same city.
- Cost Allocation: The assignment of applicable costs incurred by a central services department to a fund based on the benefit to the fund being assessed.
- Council Approved Bonds: General obligation bonds whose issuance was authorized by the City Council.
- CP: College Place
- Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, notes, contracts, and accounts payable.
- Debt Service: Interest and principal payments on debt.
- Debt Limit: The maximum amount of gross or net debt that is legally permitted.
- Deficit: The excess of the liabilities of a fund over its assets; and the excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.
- DNR: Department of Natural Resources
- DOH: Department of Health
- Enterprise Fund: Proprietary fund used to report an activity for which a fee is charged to external users for goods or services.
- Expenditures: For governmental funds. Decreases in net current assets. Expenditures include debt service, capital outlays, and those current operating costs that require the use of current assets.
- Expenses: For business type funds. Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.
- Fiduciary Fund: A fund that accounts for assets held by the City as a trustee.
- Fiscal Year: A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

- Fixed Assets: Assets intended to be held or used for a long term purpose, such as land, buildings, and improvements other than buildings, machinery, and equipment. The City's capitalization threshold is $5,000.
- Full Time Equivalent (FTE) Position: Refers to budgeted employee positions based on the number of hours for each position. A full-time position is 1.0 FTE and represents 2,080 hours each year.
- Fund: A fiscal and accounting entity with self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities and balances, and changes therein, which are segregated for the purposes of attaining certain objectives in accordance with special regulations, restrictions, or limitations.
- Fund Balance: Fund Balance is a calculation of the difference between the assets and liabilities of a governmental fund. Fund balances are either designated (funds that have been dedicated to a particular purpose) or undesignated (the remaining unappropriated balance of the fund after account for the designated funds).
- General (Current Expense) Fund: A specific Governmental Fund that accounts for tax supported activities of the City and other types of activities not accounted for in other funds.
- General Obligation Bonds: Bonds for the payment of which the full faith o the issuing government is pledged. G.O. Bonds can be voter approved (unlimited-tax general obligation bond-UTGO) where property owners are assessed property taxes for the debt repayment, or non-voted (limited-tax-general obligation bonds-LTGO) that are authorized by the governing authority (City Council) and are paid with existing tax revenues or another source.
- GMA: Growth Management Act
- Governmental Fund Types: Funds that provide general government services. These include the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.
- HVAC: Heating, Ventilation, and Air Conditioning
- Intergovernmental Revenue: Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.
- Internal Service Funds: These funds account for operations that provide goods or services to other departments or funds of the City or to other governmental units on a cost-reimbursement basis.
- Levy Rate: The property tax percentage rate used in computing the property tax amount due to the City.
- LID: Local Improvement District
- MG: Million Gallons a Day
- Operating Budget: The annual appropriation to maintain the provision of City services to the public. Annual operating budgets are essential to sound financial management and should be adopted by every government.
- O&M: Operation and Maintenance.
- Operating Transfer: Routine and/or recurring transfers of assets between funds.

- Organizational Chart: A graphic portrayal of relationships among positions and officials established by the City.
- Personnel: Refers to the number of full-time or part-time regular authorized positions which may be employed within the operation of the City.
- RCO: Washington State Recreation and Conservation Office
- Recon: The global retail real estate convention.
- REET: Real Estate Excise Tax
- Refunding Bonds: Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds.
- Reserve: (1) An account used to segregate a portion of fund balance to indicate that it is not available for expenditure; and (2) an account used to segregate a portion of fund equity as legally set aside for a specific future use.
- Revenue: Income received by the City in support of a program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and forfeits, interest income, and miscellaneous revenue.
- Revenue Bonds: Bonds whose principal and interest are secured by and payable exclusively from earnings of an Enterprise or Proprietary Fund.
- Salaries and Wages: Monetary compensation in the form of an annual or hourly rate of pay for hours worked.
- SCADA: Supervisory Control and Data Acquisition.
- SEPA: State Environmental Policy Act.
- Services and Charges: Expenditures for services other than personal services which are required by the City in the administration of its assigned functions, such as contracted services, insurance, utilities, printing, advertising, insurance, and rental of equipment.
- Special Revenue Funds: Funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.
- Supplies and Materials: Articles and commodities which are consumed or materially altered when used; such as, office supplies, motor fuel, building supplies, and postage.
- Taxes: Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges.
- TIB: Transportation Improvement Board.
- UGA: Urban Growth Area.
- WAC: Washington Administrative Code.
- WSDOT: Washington State Department of Transportation.
- WSRB: Washington Survey and Ratings Bureau.
- WTP: Water Treatment Plant.
- WWTP: Wastewater Treatment Plant.

Financial Reports Descriptions

Monthly Expenditure Analysis

Summary of expenditures for the period. This report breaks out Payroll, Capital, and Debt Service expenditures. The total expenditures for the period on this report should tie out to the *Treasurer's Report Fund Totals* expenditure column.

Check Register

Detail of every check or electronic payment issued during the period. This report contains only cash items that require council approval. It does not include transactions that do not require council approval, such as interest income or bank fees. Therefore, the total of this report will not tie to the expenditures total on the *Monthly Expenditure Analysis, Treasurer's Report,* or *Cash Flow Report*.

Treasurer's Report

Fund Totals – Presents beginning fund balances, revenues for the period, expenditures for the period, ending fund balances, outstanding items, and fund balances adjusted for outstanding items.

Account Totals – Presents Cash and Investment account beginning balances, deposits, withdrawals, outstanding items, and adjusted ending balances.

Fund Investments by Account – Presents investment balances by fund. This is an allocation of the City's investments to applicable funds. The allocation is adjusted each month by the Finance Director according to fund balance. This adjustment displays in the "Purchases" and "Liquidated" columns.

Fund Investment Totals – Presents fund investments and cash allocated by fund. This report builds on the *Fund Investments by Account* report by also including cash balances.

Cash Flow Report

Shows cash in and cash out by fund for each period and year-to-date. Revenue and Expenditure totals should tie out to revenue and expenditure totals on the *Treasurer's Report Fund Totals* report.

Budget Position Report

Shows revenues and expenditures as compared to budget for the year-to-date. Excludes beginning and ending fund balances.

Totals for Credit Accounts

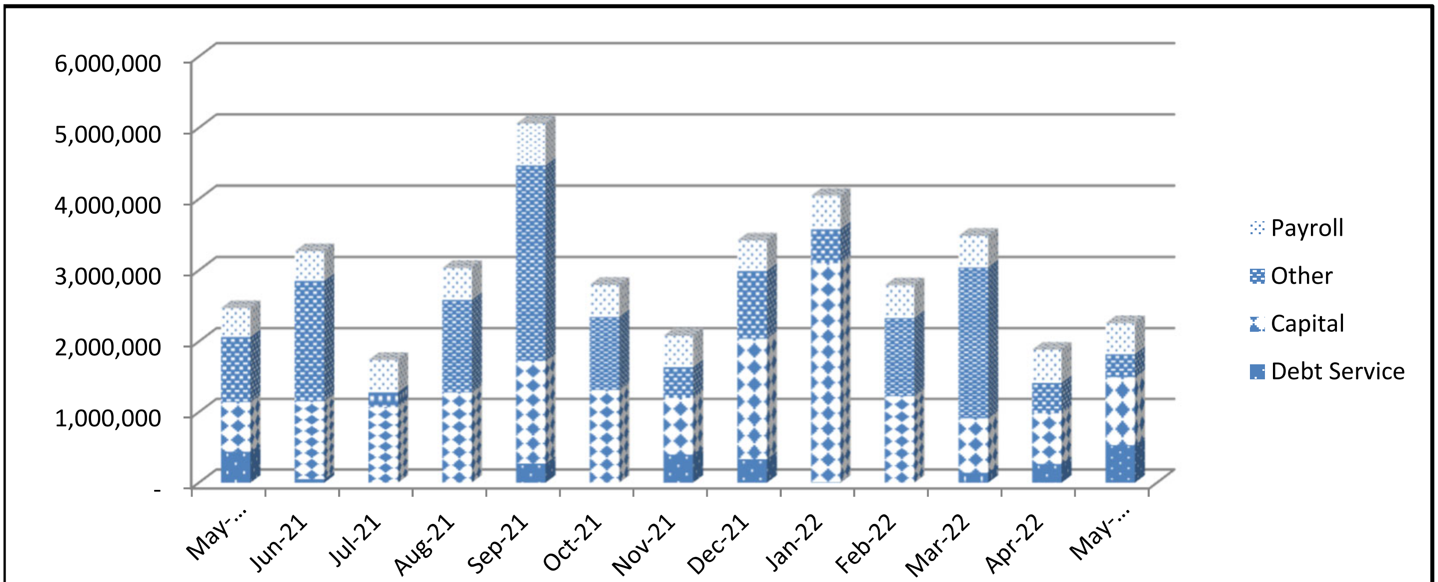
Detail of credit account transactions for the period. Reported by vendor and subtotaled by department.

City of College Place

Monthly Expenditure Analysis

May-22

Month	Operating Expenses		Capital	Debt Service	Total
	Payroll	Other			
May-22	435,678	324,213	965,221	531,173	2,256,285
Apr-22	471,291	429,642	720,766	263,336	1,885,035
Mar-22	443,940	2,127,468	771,912	140,484	3,483,804
Feb-22	460,762	1,101,597	1,227,707	-	2,790,065
Jan-22	469,913	478,653	3,093,498	5,250	4,047,314
Dec-21	430,084	949,152	1,708,324	332,100	3,419,660
Nov-21	445,702	434,277	803,272	398,775	2,082,027
Oct-21	452,127	1,031,313	1,313,344	-	2,796,784
Sep-21	586,006	2,749,625	1,450,866	270,564	5,057,061
Aug-21	449,973	1,303,448	1,278,741	-	3,032,162
Jul-21	459,852	209,430	1,070,608	-	1,739,890
Jun-21	419,641	1,695,104	1,105,529	48,701	3,268,974
May-21	408,505	921,056	704,325	436,918	2,470,804



Other Detail - Significant Expenditures and Related Party Transactions		
Interfund Transfers		$ 49,112
Related Party Transactions: None		
Total Other Detail		**$ 49,112**

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2843	05/04/2022	Payroll	28	EFT	Eric H Adams	2,782.12	
2844	05/04/2022	Payroll	28	EFT	Dennis R Anderson	2,324.85	
2845	05/04/2022	Payroll	28	EFT	M Wade Antle	4,093.60	
2846	05/04/2022	Payroll	28	EFT	Kyle A Barker	1,998.65	
2847	05/04/2022	Payroll	28	EFT	Marianne K Barr	3,526.06	
2848	05/04/2022	Payroll	28	EFT	Logan K Bartlett	1,435.31	
2849	05/04/2022	Payroll	28	EFT	Robert D Benfield	5,334.76	
2850	05/04/2022	Payroll	28	EFT	George R Bennett	351.55	
2851	05/04/2022	Payroll	28	EFT	Tanner R Bollinger	1,128.67	
2852	05/04/2022	Payroll	28	EFT	John A Boose	2,897.53	
2853	05/04/2022	Payroll	28	EFT	Monica H Boyle	344.22	
2854	05/04/2022	Payroll	28	EFT	Dalton Broxson	1,382.83	
2855	05/04/2022	Payroll	28	EFT	Noelle E Calkins	174.24	
2856	05/04/2022	Payroll	28	EFT	Brian J Carleton	4,344.33	
2857	05/04/2022	Payroll	28	EFT	Ramon F Castelo	46.22	
2858	05/04/2022	Payroll	28	EFT	Randall J Chamberlain	3,390.03	
2859	05/04/2022	Payroll	28	EFT	Randall J Chamberlain	187.77	
2860	05/04/2022	Payroll	28	EFT	Caitlin Charnley-Ovens	1,638.75	
2861	05/04/2022	Payroll	28	EFT	Michael A Cleveland	344.22	
2862	05/04/2022	Payroll	28	EFT	Tanner C Cole	2,936.24	
2863	05/04/2022	Payroll	28	EFT	Laurencio Cota De La Cruz	1,824.84	
2864	05/04/2022	Payroll	28	EFT	Kyle L Crosswhite	29.13	
2865	05/04/2022	Payroll	28	EFT	Rea L Culwell	5,064.72	
2866	05/04/2022	Payroll	28	EFT	Timothy W Daves	8.54	
2867	05/04/2022	Payroll	28	EFT	Salvador M Diaz	3,600.72	
2868	05/04/2022	Payroll	28	EFT	Benjamin G Dill	17.06	
2869	05/04/2022	Payroll	28	EFT	Shawn R Doering	3,413.09	
2870	05/04/2022	Payroll	28	EFT	Emily A Downs	3,695.68	
2871	05/04/2022	Payroll	28	EFT	Charles O Drury	3,979.27	
2872	05/04/2022	Payroll	28	EFT	Jimmy C Duede	4,325.17	
2873	05/04/2022	Payroll	28	EFT	Alexander Edison	2,375.67	
2874	05/04/2022	Payroll	28	EFT	Brittney E Erb	990.07	
2875	05/04/2022	Payroll	28	EFT	Tito Espinoza JR	344.22	
2876	05/04/2022	Payroll	28	EFT	Patrick J Evensen	2,730.68	
2877	05/04/2022	Payroll	28	EFT	Brian R Fortin	5,098.93	
2878	05/04/2022	Payroll	28	EFT	Jeffrey R Goodson	3,622.10	
2879	05/04/2022	Payroll	28	EFT	Sharame L Goodwin	1,659.30	
2880	05/04/2022	Payroll	28	EFT	Jayme L Graham	51.21	
2881	05/04/2022	Payroll	28	EFT	Travis B Grove	1,950.19	
2882	05/04/2022	Payroll	28	EFT	Neosha K Guse	17.06	
2883	05/04/2022	Payroll	28	EFT	Richard F Guse	51.21	
2884	05/04/2022	Payroll	28	EFT	Scott W Hall	4,312.76	
2885	05/04/2022	Payroll	28	EFT	Scott A Hanson	12.06	
2886	05/04/2022	Payroll	28	EFT	Tanner M Harris	4,161.56	
2887	05/04/2022	Payroll	28	EFT	Norma L Hernandez	1,172.87	
2888	05/04/2022	Payroll	28	EFT	Michael C Holden	2,634.16	
2889	05/04/2022	Payroll	28	EFT	Joshua Jackson	3,211.21	
2890	05/04/2022	Payroll	28	EFT	Nattilie E Jackson	609.53	
2891	05/04/2022	Payroll	28	EFT	Jason C James	490.04	
2892	05/04/2022	Payroll	28	EFT	David M.O. Jardin	17.06	
2893	05/04/2022	Payroll	28	EFT	Paul T Jessup	344.22	
2894	05/04/2022	Payroll	28	EFT	William P Kelly	42.67	
2895	05/04/2022	Payroll	28	EFT	Matthew R Kontra	379.07	
2896	05/04/2022	Payroll	28	EFT	Karen L Lagier	1,465.30	
2897	05/04/2022	Payroll	28	EFT	Michael A Laizure	375.55	
2898	05/04/2022	Payroll	28	EFT	Joseph T Langlois	3,337.99	
2899	05/04/2022	Payroll	28	EFT	Jacob G LeBaron	145.10	
2900	05/04/2022	Payroll	28	EFT	Robert McAndrews	3,774.94	
2901	05/04/2022	Payroll	28	EFT	Lisa R Neissl	3,030.67	
2902	05/04/2022	Payroll	28	EFT	Trenton M Nilsson	273.12	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2903	05/04/2022	Payroll	28	EFT	Ronald A Nordman	3,426.60	
2904	05/04/2022	Payroll	28	EFT	Akua Owusu Ansah	311.63	
2905	05/04/2022	Payroll	28	EFT	Loren D Peterson	344.22	
2906	05/04/2022	Payroll	28	EFT	Joshua W Price	327.87	
2907	05/04/2022	Payroll	28	EFT	James R Reese	3,317.09	
2908	05/04/2022	Payroll	28	EFT	Brandon L Rhodes	4,073.81	
2909	05/04/2022	Payroll	28	EFT	Jonathan J Rickard	6,413.66	
2910	05/04/2022	Payroll	28	EFT	Michael J Rizzitiello	4,306.99	
2911	05/04/2022	Payroll	28	EFT	Kristi Scherger	3,035.80	
2912	05/04/2022	Payroll	28	EFT	Heather M Schermann	344.22	
2913	05/04/2022	Payroll	28	EFT	Andrew D Schild	4,414.71	
2914	05/04/2022	Payroll	28	EFT	DaShari C Schmick	2,591.84	
2915	05/04/2022	Payroll	28	EFT	Dylan E Schmick	3,926.80	
2916	05/04/2022	Payroll	28	EFT	Richard Ian E Scholl	204.84	
2917	05/04/2022	Payroll	28	EFT	Andrea M St Clair	1,609.29	
2918	05/04/2022	Payroll	28	EFT	Sherri L St Clair	2,288.44	
2919	05/04/2022	Payroll	28	EFT	Troy E Tomaras	6,055.56	
2920	05/04/2022	Payroll	28	EFT	Gabriel R Torres	331.47	
2921	05/04/2022	Payroll	28	EFT	Daniel I Watkins	3,238.47	
2922	05/04/2022	Payroll	28	EFT	Melodie A Williams	339.22	
2923	05/04/2022	Payroll	28	EFT	Troy J Williams	2,769.66	
2924	05/04/2022	Payroll	28	EFT	David W Winter	6,026.43	
2925	05/04/2022	Payroll	28	EFT	Kevin E Wolpert	2,848.77	
2926	05/04/2022	Payroll	28	EFT	AWC Life Insurance	228.40	Pay Cycle(s) 05/04/2022 To 05/04/2022 - Life Insurance
2927	05/04/2022	Payroll	28	EFT	American Family Life Ins	1,683.37	Pay Cycle(s) 05/04/2022 To 05/04/2022 - AFLAC-Post Tax; Pay Cycle(s) 05/04/2022 To 05/04/2022 - AFLAC-Pre Tax
2928	05/04/2022	Payroll	28	EFT	Association Of Washington Cities	70,746.37	Pay Cycle(s) 05/04/2022 To 05/04/2022 - Health First-250; Pay Cycle(s) 05/04/2022 To 05/04/2022 - AWC Life-Emp; Pay Cycle(s) 05/04/2022 To 05/04/2022 - AWC Life-Dep; Pay Cycle(s) 05/04/2022 To 05/04/2
2929	05/04/2022	Payroll	28	EFT	City Of College Place	813.34	Pay Cycle(s) 05/04/2022 To 05/04/2022 - Flex Spending
2930	05/04/2022	Payroll	28	EFT	Empower Retirement	8,023.47	Pay Cycle(s) 05/04/2022 To 05/04/2022 - 457 Def Comp
2931	05/04/2022	Payroll	28	EFT	Internal Revenue Service (Payroll)	57,698.88	941 Deposit for Pay Cycle(s) 05/04/2022 - 05/04/2022
2932	05/04/2022	Payroll	28	EFT	Oregon Department Of Revenue	1,188.00	Pay Cycle(s) for OR Tax: 05/04/2022 - 05/04/2022
2933	05/04/2022	Payroll	28	EFT	State Of Washington	44,096.09	Pay Cycle(s) 05/04/2022 To 05/04/2022 - Leoff 2; Pay Cycle(s) 05/04/2022 To 05/04/2022 - Pers 2; Pay Cycle(s) 05/04/2022 To 05/04/2022 - Pers 3
2934	05/04/2022	Payroll	28	EFT	Washington State Support Registry	703.86	Pay Cycle(s) 05/04/2022 To 05/04/2022 - Office Of Support Enf.
2935	05/04/2022	Payroll	28	EFT	Washington Teamsters Welfare Trust	18,172.00	Pay Cycle(s) 05/04/2022 To 05/04/2022 - Teamsters Dental; Pay Cycle(s) 05/04/2022 To 05/04/2022 - Teamsters Medical; Pay Cycle(s) 05/04/2022 To 05/04/2022 - Teamsters Time Loss; Pay Cycle(s) 05/04/202

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2989	05/13/2022	Payroll	28	EFT	Eric H Adams	1,414.01	
2990	05/13/2022	Payroll	28	EFT	Dennis R Anderson	1,601.85	
2991	05/13/2022	Payroll	28	EFT	M Wade Antle	230.87	
2992	05/13/2022	Payroll	28	EFT	Kyle A Barker	1,784.48	
2993	05/13/2022	Payroll	28	EFT	John A Boose	1,523.31	
2994	05/13/2022	Payroll	28	EFT	Dalton Broxson	1,463.08	
2995	05/13/2022	Payroll	28	EFT	Brian J Carleton	2,485.70	
2996	05/13/2022	Payroll	28	EFT	Laurencio Cota De La Cruz	1,320.62	
2997	05/13/2022	Payroll	28	EFT	Rea L Culwell	2,448.52	
2998	05/13/2022	Payroll	28	EFT	Salvador M Diaz	1,576.46	
2999	05/13/2022	Payroll	28	EFT	Shawn R Doering	1,015.71	
3000	05/13/2022	Payroll	28	EFT	Alexander Edison	923.50	
3001	05/13/2022	Payroll	28	EFT	Patrick J Evensen	1,929.73	
3002	05/13/2022	Payroll	28	EFT	Jeffrey R Goodson	230.87	
3003	05/13/2022	Payroll	28	EFT	Sharame L Goodwin	1,175.55	
3004	05/13/2022	Payroll	28	EFT	Travis B Grove	1,258.76	
3005	05/13/2022	Payroll	28	EFT	Michael C Holden	1,052.21	
3006	05/13/2022	Payroll	28	EFT	Karen L Lagier	1,439.26	
3007	05/13/2022	Payroll	28	EFT	Joseph T Langlois	1,434.86	
3008	05/13/2022	Payroll	28	EFT	Robert McAndrews	3,536.35	
3009	05/13/2022	Payroll	28	EFT	Lisa R Neissl	1,600.25	
3010	05/13/2022	Payroll	28	EFT	Michael J Rizzitiello	3,516.78	
3011	05/13/2022	Payroll	28	EFT	DaShari C Schmick	1,011.37	
3012	05/13/2022	Payroll	28	EFT	Dylan E Schmick	1,133.21	
3013	05/13/2022	Payroll	28	EFT	Andrea M St Clair	1,236.11	
3014	05/13/2022	Payroll	28	EFT	Daniel I Watkins	1,520.51	
3015	05/13/2022	Payroll	28	EFT	Troy J Williams	1,695.60	
3055	05/11/2022	Claims	28	EFT	Amazon Business Prime	379.38	Farmer Market Supplies; Supplies- CD; Supplies- PD
3056	05/11/2022	Claims	28	EFT	Cascade Natural Gas Corporation	983.21	Monthly Services; Monthly Services; Monthly Services; Monthly Services; Monthly Services
3057	05/11/2022	Claims	28	EFT	Centurylink Communications LLC	770.19	Monthly Services; Monthly Services
3058	05/11/2022	Claims	28	EFT	Columbia Rural Electric	708.01	Monthly Services
3059	05/11/2022	Claims	28	EFT	Home Depot Credit Services	454.15	Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot; Home Depot
3060	05/11/2022	Claims	28	EFT	Pacific Power & Light	278.15	Monthly Services
3315	05/11/2022	Claims	28	EFT	City Of College Place-General	4,018.28	Right Of Way Permit; Monthly Services - Duplicate Pmt
3327	05/12/2022	Claims	28	EFT	City Of College Place-General	100.00	Clothing Allowance Reimbursement- Duplicate Payment
3354	05/26/2022	Claims	28	EFT	CenturyLink Communications LLC	7.82	Monthly Services
3355	05/26/2022	Claims	28	EFT	Centurylink Communications LLC	56.86	Monthly Services
3356	05/26/2022	Claims	28	EFT	Pacific Power & Light	16,251.36	Monthly Services
3357	05/26/2022	Claims	28	EFT	Verizon Wireless	2,765.10	Monthly Services
3358	05/26/2022	Claims	28	EFT	WA St. Dept Of Revenue	14,073.32	Written From Use Tax Report; April 2022 Excise Tax
3425	05/13/2022	Payroll	28	EFT	Internal Revenue Service (Payroll)	9,892.11	941 Deposit for Pay Cycle(s) 05/13/2022 - 05/13/2022

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3444	05/31/2022	Claims	28	EFT	Banner Bank Credit Cards	9,994.78	CH-9343; CH-9384; CH-9400; CH-9418; CH-9426; PD-9467; PD-9475; PW-9483; FD-9965; CH-6464; CD-5296; PC-8472; FD-4451 Rebate
3611	05/25/2022	Claims	28	EFT	Harland Clarke Corp.	69.42	Deposit Book- General Account
3645	05/03/2022	Claims	28	EFT	Paymentech	211.90	Paymentech Fees May 2022- General Payments
3646	05/03/2022	Claims	28	EFT	Paymentech	2,068.47	Paymentech Fees May 2022-Utility Payments
3647	05/05/2022	Claims	28	EFT	Xpress Solutions, Inc.	1,020.70	May 2022 Xpress Bill Pay Fee
3649	05/04/2022	Claims	28	EFT	WA St. Dept Of Licensing	54.00	May 2022 CPL
2936	05/04/2022	Payroll	28	52474	American Legal Services	65.16	Pay Cycle(s) 05/04/2022 To 05/04/2022 - Teamsters Legal Defense Fund
2937	05/04/2022	Payroll	28	52475	College Place Fire Fighters Assn.	70.00	Pay Cycle(s) 05/04/2022 To 05/04/2022 - CP Volunteer Fire
2938	05/04/2022	Payroll	28	52476	Fraternal Order Of Police	350.00	Pay Cycle(s) 05/04/2022 To 05/04/2022 - Fraternal Order Of Police
2939	05/04/2022	Payroll	28	52477	C/O BMCU Acct. 59881001 IAFF Local 4203	250.00	Pay Cycle(s) 05/04/2022 To 05/04/2022 - IAFF Local 4203
2940	05/04/2022	Payroll	28	52478	Life Flight Network Foundation	43.33	Pay Cycle(s) 05/04/2022 To 05/04/2022 - Life Flight
2941	05/04/2022	Payroll	28	52479	Marianne Barr C/O CPPD Emp Donations	152.50	Pay Cycle(s) 05/04/2022 To 05/04/2022 - CP Police Fund
2942	05/04/2022	Payroll	28	52480	Teamsters - Police	841.00	Pay Cycle(s) 05/04/2022 To 05/04/2022 - Union Dues -
2943	05/04/2022	Payroll	28	52481	Teamsters - Public Employees	873.00	Pay Cycle(s) 05/04/2022 To 05/04/2022 - Union Dues - PW
2944	05/04/2022	Payroll	28	52482	United Way of The Blue Mountains	5.00	Pay Cycle(s) 05/04/2022 To 05/04/2022 - Donation - United Way
2945	05/04/2022	Payroll	28	52483	WSCFF Employee Benefit Trust	375.00	Pay Cycle(s) 05/04/2022 To 05/04/2022 - WSCFF Emp Ben Trust
3076	05/11/2022	Claims	28	79578	City Of College Place-General	4,018.28	Righ Of Way Permit; Monthly Services
3128	05/11/2022	Claims	28	79579	Kevin Wolpert	100.00	2022 Remaining Clothing Allowance Reimbursement
3146	05/12/2022	Claims	28	79580	City Of College Place-General	500.00	Lift Station 7 SEPA; SEPA Related Mitigation Fees
3205	05/16/2022	Claims	28	79581	Estate of William L. Thompson	216.69	42000.00 - 15 SEBirch Ave
3206	05/16/2022	Claims	28	79582	Shane Stolz & Michelle Hamby	193.92	61700.00 - 325 SE8th St
3207	05/16/2022	Claims	28	79583	Lindsay Keith & Jessie Hanson #	217.61	68562.00 - 355 NESprucewood Pl
3208	05/16/2022	Claims	28	79584	Jay & Cerina Kalous #	171.56	2008.00 - 368 NEFernwood Pl
3209	05/16/2022	Claims	28	79585	Stephanie Rubin	109.22	401.00 - 1203 SWCarver St
3210	05/16/2022	Claims	28	79586	Scott & Carole Schafer #	64.00	15913.00 - 53 NWEarl Ln
3211	05/16/2022	Claims	28	79587	William & Stefanie Serafine	170.06	292.00 - 642 SEMagnoni Dr
3212	05/16/2022	Claims	28	79588	Shelly Serjeant	178.89	26900.00 - 1239 SEDewey Dr
3213	05/16/2022	Claims	28	79589	Deanna Dawn Williams ^	193.92	78550.00 - 544 NEVilla Ave
3351	05/26/2022	Claims	28	79590	Jesse Campos	150.00	Farm Market Entertainment 5/26/2022
3352	05/26/2022	Claims	28	79591	Postmaster	1,111.83	Reissue Of Non Cashed Payment; Utility Bulk Postage -June 2022 Statements
3424	05/27/2022	Claims	28	79592	WWCWCB	3,500.00	College Place Water Right Transfer Application - Well #7
3054	05/11/2022	Claims	28	106437	Fastenal Company	14.59	Supplies
3061	05/11/2022	Claims	28	106438	123 Printing	213.45	Business Cards- Schild; Business Cards-Schermann; Business Cards- W. Antle

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3062	05/11/2022	Claims	28	106439	49er Communications, Inc.	4,452.28	Radios; Radios
3063	05/11/2022	Claims	28	106440	AM Conservation Group, Inc	1,805.46	Water Conservation Supplies; Water Conservation Items
3064	05/11/2022	Claims	28	106441	APGN Inc.	8,986.00	Routine Maintenance
3065	05/11/2022	Claims	28	106442	Above The Line Cleaning LLC	1,412.00	Monthly Cleaning Services - Apirl 2022; Monthly Cleaning Services - April 2022
3066	05/11/2022	Claims	28	106443	American Planning Association	529.00	APA Membership Dues- J. Rickard
3067	05/11/2022	Claims	28	106444	Apollo Inc.	206,033.60	SW Sewer Lift Station No. 7-Pmt #13
3068	05/11/2022	Claims	28	106445	ArchiveSocial, Inc.	5,988.00	Social Media Archiving Annual Subscription
3069	05/11/2022	Claims	28	106446	Beeline Auto Center	28.45	Fuel
3070	05/11/2022	Claims	28	106447	Bound Tree Medical, LLC.	180.41	EMS Supplies
3071	05/11/2022	Claims	28	106448	Braun NW, Inc	190,673.27	2021 North Star Ambulance
3072	05/11/2022	Claims	28	106449	Byrnes Oil	1,307.56	Shop Supplies
3073	05/11/2022	Claims	28	106450	CBS Reporting Inc	189.00	Pre-Employment Background Check - PD
3074	05/11/2022	Claims	28	106451	CI Shred	475.15	City Hall Bin, PD Bin & Records Destruction
3075	05/11/2022	Claims	28	106452	Car Wash Partners, Inc.	126.00	Monthly Patrol Car Wash Services - April 2022
3077	05/11/2022	Claims	28	106453	Community Bank	48,701.27	LTGO Bond 2019-Street Sweeper Pmt #3
3078	05/11/2022	Claims	28	106454	Core & Main LP	719.75	Parts; Parts
3079	05/11/2022	Claims	28	106455	Dayl Graves Inc.	30.12	Parts
3080	05/11/2022	Claims	28	106456	EMG2, LLC	3,992.00	Community Events Advertising - Kwheat, Ktel, Fb, HotFM
3081	05/11/2022	Claims	28	106457	ERS Emergency Responder Services Inc	562.50	Parts
3082	05/11/2022	Claims	28	106458	Ferguson Enterprises, Inc.	2,829.16	Parts
3083	05/11/2022	Claims	28	106459	GNAT Enterprises	160.00	Transportation Service - D. Lepiane; Transportation Service - D. Lepiane
3084	05/11/2022	Claims	28	106460	Galls, Inc.	632.96	Uniform- K. Barker; Uniform- K . Barker; Shirt- T. Tomaras; Shirt- K. Barker; Shirt- K. Barker; Sweatshirt- K. Barker; Unifrom- K. Barker; Uniform- K. Barker; Shirt- K. Barker; Uniform- K Barker
3085	05/11/2022	Claims	28	106461	IBS Inc.	70.44	Shop Supplies
3086	05/11/2022	Claims	28	106462	InterMountain Education Service District	16,323.56	Desktop- S. Hall; Technology Support Per Contract
3087	05/11/2022	Claims	28	106463	J-U-B Engineers, Inc.	4,937.59	WWTP Design
3088	05/11/2022	Claims	28	106464	Jim's Precision Fab & Machine LLC	171.20	Parts
3089	05/11/2022	Claims	28	106465	KIE Supply Corporation	396.13	Supplies; Parts
3090	05/11/2022	Claims	28	106466	Kilmer's Auto Parts, Inc.	66.78	Shop Supplies
3092	05/11/2022	Claims	28	106467	Language Line Services, Inc	5.18	OVER-THE-PHONE INTERPRETATION
3093	05/11/2022	Claims	28	106468	Les Schwab Tire Center - CP	108.66	Winter Change Over & Alignment Check
3094	05/11/2022	Claims	28	106469	Moreno & Nelson Construction Corp.	209,865.05	Well House #6 Construction Pmt 3
3095	05/11/2022	Claims	28	106470	Napa Of Walla Walla	2,037.71	Shop Supplies-Credit; Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies; Shop Supplies
3096	05/11/2022	Claims	28	106471	Norco	81.93	Lime Bomber Jacket

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3097	05/11/2022	Claims	28	106472	Northstar Chemical, INC.	1,685.94	Sodium Hypochlorite
3098	05/11/2022	Claims	28	106473	Nvoicepay, Inc.	438.59	Bill Pay Batch Fees-April 2022
3099	05/11/2022	Claims	28	106474	One Call Concepts Inc.	72.76	Utility Notification- April 2022
3100	05/11/2022	Claims	28	106475	Outwest Printing	327.79	Fold/Stuff Utility Statements May 2022
3101	05/11/2022	Claims	28	106476	Pacific Office Automation	117.52	City Hall Copy Machine Maintenance
3102	05/11/2022	Claims	28	106477	Pepsi Cola Bottling of Walla Walla	269.00	Water-Annex; Water-Annex; Water- PD; Water-DP; Water-PW; Water-PW; Water- CH; Water-CH
3103	05/11/2022	Claims	28	106478	Performance Systems Integration, LLC	58.29	Oxygen
3104	05/11/2022	Claims	28	106479	Pipe of Washington, Inc	98,460.46	Mountain View Dr Waterline Project Pmt #1
3105	05/11/2022	Claims	28	106480	Port Of Walla Walla	1,200.00	State Representation - April 2022
3106	05/11/2022	Claims	28	106481	Providence Occupational Health WW	82.75	Hep B Vaccine- C. Webber-Williams
3107	05/11/2022	Claims	28	106482	Quality Petroleum Products, Inc.	8,433.97	Fuel; Fuel; Fuel; Fuel
3108	05/11/2022	Claims	28	106483	Quill Corporation	79.54	Supplies; Supplies; Returned Supplies
3109	05/11/2022	Claims	28	106484	Rexel USA, Inc.(dba Platt Electric)	2,671.85	LED Street Light Assemblies
3110	05/11/2022	Claims	28	106485	Dylan E Schmick	147.54	2022 Equipment Allowance Reimbursement - D.Schmick
3111	05/11/2022	Claims	28	106486	Sea Western, Inc.	142,892.02	SCBA Purchase
3112	05/11/2022	Claims	28	106487	SemaConnect Inc.	480.00	Series 6 Annual Network Service Program
3113	05/11/2022	Claims	28	106488	Snap On Tools - Dan's Tool Truck	282.02	Shop Tools
3114	05/11/2022	Claims	28	106489	Sun Rental Center-DO NOT USE	1,210.55	Air Compressor Rental
3115	05/11/2022	Claims	28	106490	Systems Design West, LLC	1,652.84	Ambulance Billing Services - March 2022
3116	05/11/2022	Claims	28	106491	TIAA Commercial Finance, Inc.	351.69	Monthly Lease - Copy Machine
3117	05/11/2022	Claims	28	106492	TimeMark Incorporated	237.86	Battery Charger-North American
3118	05/11/2022	Claims	28	106493	ULINE	265.18	EMS Supplies
3119	05/11/2022	Claims	28	106494	WA St. Consolidated Tech. Services	285.00	PD VPN Monthly Services- April 2022
3120	05/11/2022	Claims	28	106495	WA St. Dept Of Commerce	434,805.67	2005 Water System Improvement Project- PC08-951-011; 2005 Water System Improvement Project-
3121	05/11/2022	Claims	28	106496	WA St. Dept Of Transportation - SCR	1,138.21	Signal Maintenance
3122	05/11/2022	Claims	28	106497	WA St. Patrol, Accounts Receivable	79.50	Background Checks- April 2022
3123	05/11/2022	Claims	28	106498	WA St. Patrol, Accounts Receivable	1,866.43	Lodging, Tuition & Training Supplies
3124	05/11/2022	Claims	28	106499	Walla Walla County	366.05	4/30/22 Liquor Excise; TRN 2811, Tr Rec 78165
3125	05/11/2022	Claims	28	106500	Walla Walla Valley Chamber Of Commerce	1,000.00	Business Summit Sponsorship
3126	05/11/2022	Claims	28	106501	Webcheck, Inc	155.44	Webcheck Service: April 2022
3127	05/11/2022	Claims	28	106502	Western States Equipment Co.	443.50	Parts; Parts; Parts; Parts
3129	05/11/2022	Claims	28	106503	Zumar Industries, Inc.	2,675.93	Shop Parts
3091	05/11/2022	Claims	28	106504	L N Curtis & Sons	49.20	Carabiner With Triact-Lock
3359	05/26/2022	Claims	28	106505	49er Communications, Inc.	3,325.80	Radios; Supplies
3360	05/26/2022	Claims	28	106506	Abadan Tri-Cities	166.18	Copy Machine Maintenance
3361	05/26/2022	Claims	28	106507	American Public Works Assn	630.00	2022-Annual APWA Membership Dues

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3362	05/26/2022	Claims	28	106508	Anderson-Perry & Associates, Inc.	35,491.20	Lions Park Improvements; Lions Park Improvements; Lions Park Improvements; 663-150 NE Deccio Road & C Street- ROW Survey
3363	05/26/2022	Claims	28	106509	Binder Lift Inc	5,006.00	Equipment
3364	05/26/2022	Claims	28	106510	Blue Mountain Action Council	226.94	Federal ARPA Utility Assistance - April 2022
3365	05/26/2022	Claims	28	106511	Bound Tree Medical, LLC.	5,837.16	Equipment
3366	05/26/2022	Claims	28	106512	Byrnes Oil	2,307.94	Supplies; Supplies; Supplies
3367	05/26/2022	Claims	28	106513	CH2M Hill OMI	105,846.70	WWTP Operations Maintenance And Management - May 2022; Equipment Scope April 2022
3368	05/26/2022	Claims	28	106514	Chem-Aqua	271.75	Contract Water Treatment Program-FD Tower
3369	05/26/2022	Claims	28	106515	Core & Main LP	597.55	Parts
3370	05/26/2022	Claims	28	106516	Rachel Lynn Cortez	4,270.83	Indigent Defense Services - May 2022
3371	05/26/2022	Claims	28	106517	Day Wireless Systems	91.77	Supplies; Supplies
3372	05/26/2022	Claims	28	106518	The Empire	16.19	Parts
3373	05/26/2022	Claims	28	106519	Patricia Ann Fulton	555.00	Indigent Defense Services; Indigent Defense Services; Indigent Defense Services
3374	05/26/2022	Claims	28	106520	GNAT Enterprises	160.00	Transportation Service - D. Lepiane; Transportation Service - D. Lepiane
3375	05/26/2022	Claims	28	106521	General Fire Apparatus, Inc	62.68	Parts
3376	05/26/2022	Claims	28	106522	Clint H. Hoffman	135.88	Service Call
3377	05/26/2022	Claims	28	106523	InterMountain Education Service District	1,284.30	Monitor - S.Hall; Monitor - D.Broxson; Laptop Battery Replacement-PD; Desktop- D. Broxson
3378	05/26/2022	Claims	28	106524	J-U-B Engineers, Inc.	37,165.20	On-Call Services; College Place - SW Sewer Collection System; Sky & 12th St Water Project; Regional Wastewater Feasibility Study; Lift Station No. 5; College Place Fiscal Sustainability Plan; WWTP Des
3379	05/26/2022	Claims	28	106525	Jones Truck & Implement	11.45	Parts
3380	05/26/2022	Claims	28	106526	Kent D. Bruce Co., LLC	773.26	Parts; Parts; Supplies
3381	05/26/2022	Claims	28	106527	Leroy Survey Consulting	800.00	Professional Services; Professional Services; BLA Review
3382	05/26/2022	Claims	28	106528	Les Schwab Tire Center - CP	2,160.87	Maintenance; Maintenance; Maintenance
3383	05/26/2022	Claims	28	106529	Meier Enterprises, Inc.	1,500.00	Upgrade Council Chambers And Main Entry
3384	05/26/2022	Claims	28	106530	Mercy Corps	8,834.42	CDBG 2020 Micro Enterprise Grant
3385	05/26/2022	Claims	28	106531	Pacific Office Automation	302.69	City Hall Copy Machine Maintenance; Community Developement Copy Machine Maintenance
3386	05/26/2022	Claims	28	106532	Pape Machinery, Inc.	1,410.89	Parts; Supplies; Repair; Parts; Parts
3387	05/26/2022	Claims	28	106533	PocketiNet Communications Inc	200.00	Monthly Internet Services - May 2022
3388	05/26/2022	Claims	28	106534	Postal Annex #397	17.49	Postage
3389	05/26/2022	Claims	28	106535	Pyro Spectaculars North	2,250.00	2022 Freedom Festival Fireworks Deposit
3390	05/26/2022	Claims	28	106536	Quill Corporation	643.87	Supplies; Supplies; Supplies; Supplies

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3391	05/26/2022	Claims	28	106537	RH2 Engineering, Inc.	30,492.44	Water System Consolidation And Well No 2 Relocation - PH 3 Well 2 Relocation
3392	05/26/2022	Claims	28	106538	Rexel USA, Inc.(dba Platt Electric)	3,056.58	Material
3393	05/26/2022	Claims	28	106539	Snap On Tools - Dan's Tool Truck	1,655.94	Tools; Tools
3394	05/26/2022	Claims	28	106540	TIAA Commercial Finance, Inc.	255.75	Monthly Lease - Copy Machine
3395	05/26/2022	Claims	28	106541	Tampa Enterprises, LLC	151.26	Tools; PPE; Tools
3396	05/26/2022	Claims	28	106542	TimeMark Incorporated	20.69	Tax From Invoice Previously Paid
3397	05/26/2022	Claims	28	106543	WA St. Dept Of Transportation - SCR	300.93	Signal Maintenance
3398	05/26/2022	Claims	28	106544	Office Of WA St. Treasurer (Bldg. Code Fees)	373.00	1st Quarter 2022 Building Code Fees
3399	05/26/2022	Claims	28	106545	Walla Walla City of	43.16	Landfill Cust #09211
3400	05/26/2022	Claims	28	106546	Walla Walla County Auditor	32,120.92	1Q/2022 District Court Expenses
3401	05/26/2022	Claims	28	106547	Walla Walla Motors Inc.	773.19	Parts
3402	05/26/2022	Claims	28	106548	Walla Walla Union-Bulletin	1,553.96	RFP - Well No.7; April 2022
3403	05/26/2022	Claims	28	106549	Walt's Plumbing & Septic Tank Service LL	70.00	Gun Range Restroom - April 2022
3404	05/26/2022	Claims	28	106550	The Wesley Group	450.00	Labor Relations - PW
3405	05/26/2022	Claims	28	106551	Western States Equipment Co.	1,459.45	Repairs
2813	05/02/2022	Claims	29	1969	Shawn R Doering	62.00	LRI Conference-Yakima
2964	05/05/2022	Claims	29	1970	Tanner M Harris		Training Cancelled
3245	05/18/2022	Claims	29	1971	Robert Benfield	74.00	WASPC Conference - Spokane, WA
3246	05/18/2022	Claims	29	1972	Michael Rizzitiello	177.00	ICSC 2022 Conference - Las Vegas, NV
3660	05/09/2022	Claims	30	EFT	Navia Benefit Solutions	100.00	FSA Participation Fee
3661	05/03/2022	Claims	30	EFT	Navia Benefit Solutions	126.39	Health Care FSA Disbursement W/e 4/29/22
3662	05/10/2022	Claims	30	EFT	Navia Benefit Solutions	88.59	Health Care FSA Disbursement W/e 5/6/22
3663	05/11/2022	Claims	30	EFT	Navia Benefit Solutions	26.97	Health Care FSA Disbursement W/e 5/9/22
3664	05/17/2022	Claims	30	EFT	Navia Benefit Solutions	141.42	Health Care FSA Disbursement W/e 5/13/22
3665	05/24/2022	Claims	30	EFT	Navia Benefit Solutions	137.99	Health Care FSA Disbursement W/e 5/20/22
3667	05/18/2022	Claims	30	EFT	Navia Benefit Solutions	88.59	Health Care FSA Disbursement

511 Legislative	2,158.35
512 Municipal Court	36,946.75
513 Executive	15,368.29
514 Finance & Administration	9,847.00
515 Legal	9,736.16
516 Personnel	6,218.86
517 Employee Benefit Program	100.00
519 Other General Gov Services	9,634.32
520 City Clerk/Records	11,777.12
521 Law Enforcement	164,812.30
522 Fire Control	180,421.88
524 Building Inspection	17,778.40
526 Emergency Medical Services	52,471.35
558 Planning/Community Development	11,903.46
567 Alcohol & Drug Treatment/WW County	366.05
573 Spectator & Community Events	6,611.12
576 Parks & Recreation	5,329.34
589 Non-Expenditures	-4,510.38
001 Current Expense Fund	536,970.37

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			518 Data Processing Services			13,033.36	
			591 Interest & Debt Service			255.75	
		012 Technology Reserve Fund				13,289.11	
			517 Employee Benefit Program			1,062.50	
		061 Employee Benefit Reserve Fund				1,062.50	
			025 Miscellaneous			35.09	
			542 Road & Street Maintenance			32,942.21	
			543 Road & Street General Admin.			9,080.89	
			544 Engineering			192.86	
		100 Street Fund				42,251.05	
			521 Law Enforcement			1,130.28	
		120 Criminal Justice Fund				1,130.28	
			542 Road & Street Maintenance			3,496.50	
		305 Capital Improvement Fund (REET)				3,496.50	
			594 Capital Improvements			31,994.70	
		306 Capital Improvement Fund (REET 2)				31,994.70	
			542 Road & Street Maintenance			627.28	
			558 Planning/Community Development			8,834.42	
		309 CDBG Projects Fund				9,461.70	
			519 Other General Gov Services			179.97	
		315 Facility Maintenance Reserve Fund (CE)				179.97	
			522 Fire Control			190,673.27	
		320 Equipment Reserve Fund				190,673.27	
			006 Charges For Goods & Services			170.45	
			025 Miscellaneous			87.72	
			534 Water Utilities			99,684.10	
		400 Water Fund				99,942.27	
			006 Charges For Goods & Services			946.01	
			025 Miscellaneous			57.02	
			535 Wastewater Utilities			142,362.65	
		401 Wastewater Fund				143,365.68	
			006 Charges For Goods & Services			216.49	
			025 Miscellaneous			21.93	
			531 Stormwater			23,392.76	
		402 Stormwater Fund				23,631.18	
			591 Interest & Debt Service			48,701.27	
		403 Stormwater Capital Reserve Fund				48,701.27	
			534 Water Utilities			346,873.07	
		410 Water Capital Reserve Fund				346,873.07	
			535 Wastewater Utilities			245,670.42	
		411 Wastewater Capital Reserve Fund				245,670.42	
			006 Charges For Goods & Services			66.41	
		412 Wastewater Debt Service Fund				66.41	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			006 Charges For Goods & Services			116.51	
			591 Interest & Debt Service			434,805.67	
		413 Water Capital Improvement Reserve Fund				434,922.18	
			548 Equipment Rental & Replacement			41,091.22	
		500 Equipment Rental & Replacement				41,091.22	
			589 Non-Expenditures			609.95	
		625 Flexible Benefits Plan Fund				609.95	

		Claims: 1,779,704.61
* Transaction Has Mixed Revenue And Expense Accounts	2,215,383.10	Payroll: 435,678.49

WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

City Administrator: DocuSigned by: [signature] CC49F05EFDAA47C... Finance Director: DocuSigned by: Brian Carleton 082AF622633743F...

WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this _________ day of ____________________,2022.

X____________________________ X____________________________ X____________________________

Councilmember Councilmember Councilmember

DocuSign Envelope ID: 7C43DA30-CDFF-4500-86AD-C895328E1D6D

TREASURER'S REPORT

Fund Totals

City Of College Place — Time: 14:29:35 Date: 06/21/2022

05/01/2022 To: 05/31/2022 — Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	2,647,779.32	1,405,853.47	534,963.98	3,518,668.81	14,357.46	65.00	-93.37	3,532,997.90
005 Current Expense Reserve Fund	372,981.71	647.17	2.04	373,626.84	0.00	0.00	0.00	373,626.84
012 Technology Reserve Fund	240,087.28	416.58	13,290.42	227,213.44	12,290.99	0.00	0.00	239,504.43
061 Employee Benefit Reserve Fund	328,373.24	569.76	1,064.30	327,878.70	0.00	0.00	0.00	327,878.70
100 Street Fund	179,187.22	15,881.41	39,445.03	155,623.60	0.00	0.00	-2,151.64	153,471.96
120 Criminal Justice Fund	30,957.13	53.71	1,130.45	29,880.39	0.00	0.00	0.00	29,880.39
121 Forfeited Proceeds Fund	2,031.04	3.53	0.01	2,034.56	0.00	0.00	0.00	2,034.56
130 Hotel/Motel Tax	41,253.32	3,556.54	0.22	44,809.64	0.00	0.00	0.00	44,809.64
201 ULTGO Bond Fund	114,889.17	8.06	0.09	114,897.14	0.00	0.00	0.00	114,897.14
301 Street Capital Contribution Fund	4,135.56	0.15		4,135.71	0.00	0.00	0.00	4,135.71
305 Capital Improvement Fund (REET)	501,679.88	23,578.58	3,499.25	521,759.21	0.00	0.00	0.00	521,759.21
306 Capital Improvement Fund (REET 2)	1,281,741.81	24,932.07	32,001.71	1,274,672.17	0.00	0.00	0.00	1,274,672.17
309 CDBG Projects Fund	0.19	0.01		0.20	0.00	0.00	0.00	0.20
311 Street Improvement Fund	92,078.74	159.77	9,462.21	82,776.30	0.00	0.00	0.00	82,776.30
315 Facility Maintenance Reserve Fund (CE)	617,933.45	1,072.18	183.35	618,822.28	179.97	0.00	0.00	619,002.25
320 Equipment Reserve Fund	590,219.74	1,024.10	190,676.50	400,567.34	0.00	0.00	0.00	400,567.34
330 Economic Development Fund	78,180.93	18.61		78,199.54	0.00	0.00	0.00	78,199.54
340 Economic Development Reserve Fund	64.86	0.00		64.86	0.00	0.00	0.00	64.86
400 Water Fund	458,881.64	127,169.61	119,746.99	466,304.26	1,242.75	0.00	-25,362.15	442,184.86
401 Wastewater Fund	636,944.65	236,589.68	169,767.23	703,767.10	3,069.02	0.00	-42,328.93	664,507.19
402 Stormwater Fund	588,866.80	50,840.40	23,332.11	616,375.09	858.14	0.00	-10,029.41	607,203.82
403 Stormwater Capital Reserve Fund	161,395.83	280.03	48,702.15	112,973.71	0.00	0.00	0.00	112,973.71
410 Water Capital Reserve Fund	1,116,514.48	139,503.31	346,901.68	909,116.11	3,500.00	0.00	0.00	912,616.11
411 Wastewater Capital Reserve Fund	2,598,255.92	658,019.98	245,684.63	3,010,591.27	0.00	0.00	0.00	3,010,591.27
412 Wastewater Debt Service Fund	515,783.31	47,073.78	1.06	562,856.03	214.66	0.00	-8,854.95	554,215.74
413 Water Capital Improvement Reserve Fund	1,407,534.74	81,864.09	434,808.55	1,054,590.28	343.40	0.00	-15,581.94	1,039,351.74
425 Water Revenue Bond Fund	338,829.85	116.85	0.70	338,946.00	0.00	0.00	0.00	338,946.00
426 Water Bond Reserve Fund	143,988.81	49.65	0.29	144,038.17	0.00	0.00	0.00	144,038.17
431 Water System Construction Fund	1,179,570.04	2,046.68	6.45	1,181,610.27	0.00	0.00	0.00	1,181,610.27
500 Equipment Rental & Replacement	157,177.98	447.97	41,092.07	116,533.88	0.00	0.00	0.00	116,533.88
625 Flexible Benefits Plan Fund	12,127.89	813.44	521.36	12,419.97	0.00	0.00	0.00	12,419.97
	16,439,446.53	2,822,591.17	2,256,284.83	**17,005,752.87**	36,056.39	65.00	-104,402.39	**16,937,471.87**

TREASURER'S REPORT

Account Totals

City Of College Place

Time: 14:29:35 Date: 06/21/2022

05/01/2022 To: 05/31/2022

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2	2 Petty Cash	1,150.00	0.00	0.00	1,150.00	0.00	0.00	1,150.00
12	12 Banner #2526 Gen Acct	181,133.32	0.00	0.00	181,133.32	0.00	1,178.29	182,311.61
25	25 US Bank #2494 MIA	89,334.37	0.37	63.00	89,271.74	0.00	0.00	89,271.74
26	26 CB #2204 CDBG Project	1,017.46	0.01	0.00	1,017.47	0.00	0.00	1,017.47
27	27 CB #2255 Farm Market	2,927.02	33.02	0.00	2,960.04	0.00	0.00	2,960.04
28	28 CB #2158 Public Funds Check	4,799,849.02	2,757,589.19	2,214,529.65	5,342,908.56	-104,402.39	34,869.10	5,273,375.27
29	29 CB #2263 Travel Adv	4,753.98	62.04	313.00	4,503.02	0.00	74.00	4,577.02
30	30 CB #2166 Flex Spend	12,009.58	1,002.03	709.95	12,301.66	0.00	0.00	12,301.66
31	31 CB #2220 Public Funds Acct	2,000,296.35	640.00	295.35	2,000,641.00	0.00	0.00	2,000,641.00
32	32 CB #2174 Dev Escrow Acct	8,127.66	0.06	0.00	8,127.72	0.00	0.00	8,127.72
33	33 CB #2298 Pub Funds Inv	501,083.63	4.25	0.00	501,087.88	0.00	0.00	501,087.88
34	34 CB #2182 Capital Mitigation	17,077.83	0.15	0.00	17,077.98	0.00	0.00	17,077.98
35	35 CB #2271 Projects	2,002,858.14	17.01	0.00	2,002,875.15	0.00	0.00	2,002,875.15
36	36 CB #2247 Complete Streets M	188,077.72	1.60	0.00	188,079.32	0.00	0.00	188,079.32
	Total Cash:	9,809,696.08	2,759,349.73	2,215,910.95	10,353,134.86	-104,402.39	36,121.39	**10,284,853.86**

Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
4	Acct#00410 LGIP	2,357,919.95	1,418.21	7.65	2,359,330.51	0.00	0.00	2,359,330.51
24	24 US Bank #0609 Safekeeping I	4,271,830.50	21,457.00	0.00	4,293,287.50	0.00	0.00	4,293,287.50
	Total Investments:	6,629,750.45	22,875.21	7.65	6,652,618.01	0.00	0.00	**6,652,618.01**
		16,439,446.53	2,782,224.94	2,215,918.60	17,005,752.87	-104,402.39	36,121.39	**16,937,471.87**

TREASURER'S REPORT

Fund Investments By Account

City Of College Place | Time: 14:29:35 Date: 06/21/2022

05/01/2022 To: 05/31/2022

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
410 000 Water Equipment Reserve Fund	1,113,706.55		669.86	669.86	225,003.61	889,372.80
412 000 Wastewater Debt Service Fund	266,711.57	127,036.02	160.42	127,196.44	0.87	393,907.14
413 000 Water Capital Reserve Fund	727,836.28	225,000.00	437.77	225,437.77	215,233.38	738,040.67
425 000 Water & Sewer Revenue Bond Fund	175,208.93	61,893.01	105.38	61,998.39	0.57	237,206.75
426 000 2007 Water/Sewer Bond Reserve Fund	74,456.62	26,301.99	44.78	26,346.77	0.24	100,803.15
4 - Acct#00410 LGIP	2,357,919.95	440,231.02	1,418.21	441,649.23	440,238.67	**2,359,330.51**
001 000 Current Expense Fund	890,100.82	201,186.37	4,470.89	205,657.26		1,095,758.08
005 000 Current Expense Reserve Fund	125,384.82		629.80	629.80	9,662.48	116,352.14
012 000 Technology Reserve Fund	80,709.86		405.40	405.40	10,358.11	70,757.15
061 000 Employee Benefit Reserve Fund	110,388.84		554.47	554.47	8,837.73	102,105.58
100 000 Street Fund	60,237.15		302.57	302.57	12,076.56	48,463.16
120 000 Criminal Justice Fund	10,406.82		52.27	52.27	1,153.96	9,305.13
121 000 Forfeited Proceeds Fund	682.77		3.43	3.43	52.61	633.59
130 000 Hotel/Motel Tax	13,868.08	16.55	69.66	86.21		13,954.29
305 000 Capital Improvemnt Fund (REET)	168,649.13		847.11	847.11	7,013.81	162,482.43
306 000 Capital Improvement Fund (REET 2)	430,881.62		2,164.28	2,164.28	36,096.82	396,949.08
309 000 Myra Road Fund	0.06					0.06
311 000 Street Improvement Fund	30,954.00		155.48	155.48	5,331.89	25,777.59
315 000 Facility Maintenance Reserve Fund (CE)	207,729.95		1,043.41	1,043.41	16,064.26	192,709.10
320 000 Equipment Reserve Fund	198,413.47		996.61	996.61	74,668.33	124,741.75
400 000 Water Fund	154,261.69		774.84	774.84	9,823.47	145,213.06
401 000 Wastewater Fund	214,120.92	3,965.57	1,075.51	5,041.08		219,162.00
402 000 Stormwater Fund	197,958.65		994.33	994.33	7,005.96	191,947.02
403 000 Stormwater Capital Reserve Fund	54,256.24		272.52	272.52	19,347.31	35,181.45
411 000 Wastewater Equip Reserve Fund	873,452.60	59,696.42	4,387.27	64,083.69		937,536.29
431 000 Water System Construction Fund	396,534.66		1,991.76	1,991.76	30,558.00	367,968.42
500 000 Equipment Rental & Replacement	52,838.35		265.39	265.39	16,813.61	36,290.13

TREASURER'S REPORT
Fund Investments By Account

City Of College Place

05/01/2022 To: 05/31/2022

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
24 - 24 US Bank #0609 Safekee	4,271,830.50	264,864.91	21,457.00	286,321.91	264,864.91	**4,293,287.50**
	6,629,750.45	705,095.93	22,875.21	727,971.14	705,103.58	**6,652,618.01**

TREASURER'S REPORT
Fund Investment Totals

City Of College Place

Time: 14:29:35 Date: 06/21/2022

05/01/2022 To: 05/31/2022

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense Fund	890,100.82	201,186.37	4,470.89	205,657.26		1,095,758.08	2,422,910.73
005 Current Expense Reserve Fund	125,384.82		629.80	629.80	9,662.48	116,352.14	257,274.70
012 Technology Reserve Fund	80,709.86		405.40	405.40	10,358.11	70,757.15	156,456.29
061 Employee Benefit Reserve Fund	110,388.84		554.47	554.47	8,837.73	102,105.58	225,773.12
100 Street Fund	60,237.15		302.57	302.57	12,076.56	48,463.16	107,160.44
120 Criminal Justice Fund	10,406.82		52.27	52.27	1,153.96	9,305.13	20,575.26
121 Forfeited Proceeds Fund	682.77		3.43	3.43	52.61	633.59	1,400.97
130 Hotel/Motel Tax	13,868.08	16.55	69.66	86.21		13,954.29	30,855.35
201 ULTGO Bond Fund						0.00	114,897.14
301 Street Capital Contribution Fund						0.00	4,135.71
305 Capital Improvement Fund (REET)	168,649.13		847.11	847.11	7,013.81	162,482.43	359,276.78
306 Capital Improvement Fund (REET 2)	430,881.62		2,164.28	2,164.28	36,096.82	396,949.08	877,723.09
309 CDBG Projects Fund	0.06					0.06	0.14
311 Street Improvement Fund	30,954.00		155.48	155.48	5,331.89	25,777.59	56,998.71
315 Facility Maintenance Reserve Fund (CE)	207,729.95		1,043.41	1,043.41	16,064.26	192,709.10	426,113.18
320 Equipment Reserve Fund	198,413.47		996.61	996.61	74,668.33	124,741.75	275,825.59
330 Economic Development Fund						0.00	78,199.54
340 Economic Development Reserve Fund						0.00	64.86
400 Water Fund	154,261.69		774.84	774.84	9,823.47	145,213.06	321,091.20
401 Wastewater Fund	214,120.92	3,965.57	1,075.51	5,041.08		219,162.00	484,605.10
402 Stormwater Fund	197,958.65		994.33	994.33	7,005.96	191,947.02	424,428.07
403 Stormwater Capital Reserve Fund	54,256.24		272.52	272.52	19,347.31	35,181.45	77,792.26
410 Water Capital Reserve Fund	1,113,706.55		669.86	669.86	225,003.61	889,372.80	19,743.31
411 Wastewater Capital Reserve Fund	873,452.60	59,696.42	4,387.27	64,083.69		937,536.29	2,073,054.98
412 Wastewater Debt Service Fund	266,711.57	127,036.02	160.42	127,196.44	0.87	393,907.14	168,948.89
413 Water Capital Improvement Reserve Fund	727,836.28	225,000.00	437.77	225,437.77	215,233.38	738,040.67	316,549.61
425 Water Revenue Bond Fund	175,208.93	61,893.01	105.38	61,998.39	0.57	237,206.75	101,739.25
426 Water Bond Reserve Fund	74,456.62	26,301.99	44.78	26,346.77	0.24	100,803.15	43,235.02
431 Water System Construction Fund	396,534.66		1,991.76	1,991.76	30,558.00	367,968.42	813,641.85
500 Equipment Rental & Replacement	52,838.35		265.39	265.39	16,813.61	36,290.13	80,243.75
625 Flexible Benefits Plan Fund						0.00	12,419.97
	6,629,750.45	705,095.93	22,875.21	727,971.14	705,103.58	6,652,618.01	10,353,134.86

Ending fund balance (Page 1) - Investment balance = Available cash. **17,005,752.87**

CASH FLOW REPORT

City of College Place
YTD 2022

REVENUES

Fund #	Fund Name	January*	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	$438,950	$448,624	$ 580,949	$ 672,815	$ 1,405,853								$3,547,191
5	Current Expense Fund Reserve	(725)	(1,123)	(2,019)	(851)	647								(4,071)
12	Technology Reserve Fund	(507)	(574)	149,213	(572)	417								147,977
61	Employee Benefit Reserve Fund	(658)	(1,017)	(1,805)	(758)	570								(3,668)
100	Street Fund	13,777	18,386	320,623	12,854	15,881								381,522
120	Criminal Justice Fund	3,619	(92)	(160)	3,641	54								7,060
121	Forfeited Proceeds Fund	(4)	(6)	(11)	(5)	4								(22)
130	Hotel/Motel Tax	1,440	1,608	1,581	2,101	3,557								10,287
201	ULTGO Bond Fund	0	0	99,375	4	8								99,388
235	Commercial Drive Bond Debt Service Fund	8			119,599									119,607
301	Street Capital Contribution Fund	0	8	140,500	0	0								140,509
305	Capital Improvement Fund (REET)	9,205	0	0	16,854	23,579								49,637
306	Capital Improvement Fund (REET 2)	7,707	12,526	7,466	16,579	24,932								69,209
309	CDBG Projects Fund	0	10,205	3,305	0	0								
311	Street Improvement Fund	(358)	102,676	0	(216)	160								102,261
315	Facility Maintenance Reserve Fund (CE)	(916)	(554)	(783)	(1,412)	1,072								(2,593)
320	Equipment Reserve Fund	(880)	(1,419)	147,450	(1,347)	1,024								144,829
330	Economic Development Fund	20	686,094	197,864	18	19								884,015
340	Economic Development Reserve Fund		18	50,020										50,037
400	Water Fund	128,973			118,732	127,170								374,875
401	Wastewater Fund	238,094	172,555	111,748	228,153	236,590								987,140
402	Stormwater Fund	53,791	251,611	236,192	48,600	50,840								641,035
403	Stormwater Capital Reserve Fund	(217)	48,249	49,671	(368)	280								97,615
410	Water Capital Reserve Fund	3,983	(336)	49,397	4,282	139,503								196,829
411	Wastewater Capital Reserve Fund	2,837,981	22,287	7,617	(2,533)	658,020								3,523,372
412	Wastewater Debt Service Fund	46,409	47,507	1,558,922	47,038	47,074								1,746,949
413	Water Capital Improvement Reserve Fund	76,450	42,956	52,363	83,685	81,864								337,319
425	Water & Sewer Revenue Bond Fund	19	79,958	89,400	62	117								169,555
426	2007 Water/Sewer Bond Reserve Fund	8	19	38	26	50								141
431	Water System Construction Fund	(2,293)	8	16	(2,691)	2,047								(2,913)
500	Equipment Rental & Replacement	(87)	(3,553)	(6,384)	(87)	448								(9,662)
625	Flexible Benefits Plan Fund	755	(196)	128,400	813	813								130,586
		$ 3,854,547	$ 838	$ 838	$ 1,365,016	$ 2,822,591	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,936,016

*Does not include beginning balances totaling $ 17,519,503

CASH FLOW REPORT

City of College Place

YTD 2022

EXPENDITURES

Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	$ 488,383	$ 1,246,708	$ 1,291,651	$ 505,572	$ 534,964								$ 4,067,279
5	Current Expense Reserve Fund	2	3	2	2	2								11
12	Technology Reserve Fund	70,844	45,422	44,408	10,709	13,290								184,674
61	Employee Benefit Reserve Fund	984	4,151	1,064	4,034	1,064								11,298
100	Street Fund	57,426	57,712	273,328	53,380	39,445								481,290
120	Criminal Justice Fund	18,144	1,059	1,167	1,219	18,130								39,719
121	Forfeited Proceeds Fund	0	0	0	0	0								0
130	Hotel/Motel Tax	0	0	0	1,540	0								1,541
201	ULTGO Bond Fund				0	0								0
235	Commercial Drive Bond Debt Service Fund	0	0	140,484	263,337									403,821
301	Street Capital Contribution Fund													-
305	Capital Improvement Fund (REET)	2	2,248	9,174	603	3,499								15,526
306	Capital Improvement Fund (REET 2)	5	4,010	7	7	32,002								36,031
309	CDBG Projects Fund		102,676											102,676
311	Street Improvement Fund	1	39,690	50,001	2,705	9,462								101,859
315	Facility Maintenance Reserve Fund (CE)	2	4	1,863	1,036	183								3,089
320	Equipment Reserve Fund	36,559	709,234	3,980	3	197,852								947,628
330	Economic Development Fund	80,916	150	129,150	363,004									573,220
340	Economic Development Reserve Fund													-
400	Water Fund	169,625	131,532	133,392	113,371	119,747								667,668
401	Wastewater Fund	133,661	62,447	710,749	163,258	169,767								1,239,882
402	Stormwater Fund	40,433	27,513	82,525	29,656	23,332								203,459
403	Stormwater Capital Reserve Fund	0	1	1	1	48,702								48,705
410	Water Capital Reserve Fund	11,495	41,446	92,257	287,079	346,902								779,179
411	Wastewater Capital Reserve Fund	2,865,556	280,663	481,134	49,322	245,685								3,922,359
412	Wastewater Debt Service Fund	5,281	1	1	1	1								5,285
413	Water Capital Improvement Reserve Fund	3	3	3	3	434,809								434,821
425	Water & Sewer Revenue Bond Fund	1	1	1	1	1								4
426	2007 Water/Sewer Bond Reserve Fund	0	0	0	0	0								2
431	Water System Construction Fund	5	10	6	7	6								34
500	Equipment Rental & Replacement	67,443.23	32,137.49	36,270	34,080	41,092								211,023
625	Flexible Benefits Plan Fund	539	1,244	1,185	1,103	521								4,592
		$ 4,047,314	$ 2,790,065	$ 3,483,804	$ 1,885,035	$ 2,280,460	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 14,486,677
GAIN/(LOSS)		**$ (192,766)**	**$ (2,789,227)**	**$ (3,482,965)**	**$ (520,019)**	**$ 542,131**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ (550,662)**

CASH FLOW REPORT

City of College Place
YTD 2022

NET

Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	($49,434)	$ (798,085)	$ (710,702)	$ 167,243	$ 870,889	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (520,088)
5	Current Expense Fund Reserve	(727)	(1,126)	(2,021)	(853)	645	-	-	-	-	-	-	-	(4,082)
12	Technology Reserve Fund	(71,351)	(45,996)	104,804	(11,281)	(12,874)	-	-	-	-	-	-	-	(36,697)
61	Employee Benefit Reserve Fund	(1,642)	(5,168)	(2,869)	(4,793)	(495)	-	-	-	-	-	-	-	(14,966)
100	Street Fund	(43,649)	(39,325)	47,295	(40,525)	(23,564)	-	-	-	-	-	-	-	(99,768)
120	Criminal Justice Fund	(14,525)	(1,151)	(1,328)	2,422	(18,077)	-	-	-	-	-	-	-	(32,659)
121	Forfeited Proceeds Fund	(4)	(6)	(11)	(5)	4	-	-	-	-	-	-	-	(22)
130	Hotel/Motel Tax	1,440	1,607	1,581	561	3,556	-	-	-	-	-	-	-	8,745
201	ULTGO Bond Fund	0	0	99,375	4	8	-	-	-	-	-	-	-	99,388
235	Commercial Drive Bond Debt Service Fund	8	(0)	(140,484)	(143,737)	-	-	-	-	-	-	-	-	(284,214)
301	Street Capital Contribution Fund	0	8	140,500	0	0	-	-	-	-	-	-	-	140,509
305	Capital Improvement Fund (REET)	9,203	(2,248)	(9,174)	16,250	20,079	-	-	-	-	-	-	-	34,111
306	Capital Improvement Fund (REET 2)	7,702	8,516	7,459	16,571	(7,070)	-	-	-	-	-	-	-	33,178
309	CDBG Projects Fund	0	(92,471)	3,305	0	0	-	-	-	-	-	-	-	(89,166)
311	Street Improvement Fund	(359)	62,985	(50,001)	(2,921)	(9,302)	-	-	-	-	-	-	-	402
315	Facility Maintenance Reserve Fund (CE)	(918)	(558)	(2,646)	(2,448)	889	-	-	-	-	-	-	-	(5,682)
320	Equipment Reserve Fund	(37,439)	(710,653)	143,470	(1,350)	(196,827)	-	-	-	-	-	-	-	(802,799)
330	Economic Development Fund	(80,896)	685,944	68,714	(362,986)	19	-	-	-	-	-	-	-	310,796
340	Economic Development Reserve Fund	-	18	50,020	-	-	-	-	-	-	-	-	-	50,037
400	Water Fund	(40,652)	(131,532)	(133,392)	5,361	7,423	-	-	-	-	-	-	-	(292,793)
401	Wastewater Fund	104,433	110,108	(599,001)	64,895	66,822	-	-	-	-	-	-	-	(252,742)
402	Stormwater Fund	13,359	224,097	153,668	18,944	27,508	-	-	-	-	-	-	-	437,576
403	Stormwater Capital Reserve Fund	(217)	48,248	49,671	(369)	(48,422)	-	-	-	-	-	-	-	48,910
410	Water Capital Reserve Fund	(7,513)	(41,782)	(42,860)	(282,797)	(207,398)	-	-	-	-	-	-	-	(582,350)
411	Wastewater Capital Reserve Fund	(27,575)	(258,376)	(473,516)	(51,854)	412,335	-	-	-	-	-	-	-	(398,987)
412	Wastewater Debt Service Fund	41,128	47,506	1,558,921	47,036	47,073	-	-	-	-	-	-	-	1,741,664
413	Water Capital Improvement Reserve Fund	76,447	42,953	52,360	83,682	(352,944)	-	-	-	-	-	-	-	(97,502)
425	Water & Sewer Revenue Bond Fund	18	79,957	89,399	61	116	-	-	-	-	-	-	-	169,551
426	2007 Water/Sewer Bond Reserve Fund	8	19	38	26	49	-	-	-	-	-	-	-	140
431	Water System Construction Fund	(2,298)	(1)	10	(2,698)	2,040	-	-	-	-	-	-	-	(2,947)
500	Equipment Rental & Replacement	(67,530)	(35,690)	(42,654)	(34,167)	(40,644)	-	-	-	-	-	-	-	(220,685)
625	Flexible Benefits Plan Fund	217	(1,440)	127,214	(289)	292	-	-	-	-	-	-	-	125,993
		$ (192,766)	$ (853,643)	$ 487,145	$ (520,019)	$ 542,131	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (537,152)

2022 BUDGET POSITION

001 Current Expense Fund — Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
035 Other Miscellaneous	0.00	0.00	0.00	100.0%
002 Taxes				
001 General Property Tax	2,056,619.00	1,112,844.99	943,774.01	45.9%
002 Retail Sales & Use Tax	2,373,399.00	1,025,843.29	1,347,555.71	56.8%
003 Business Tax	1,491,075.00	624,289.81	866,785.19	58.1%
005 Emergency Services	400,000.00	240,023.06	159,976.94	40.0%
002 Taxes	6,321,093.00	3,003,001.15	3,318,091.85	52.5%
002 Taxes	**6,321,093.00**	**3,003,001.15**	**3,318,091.85**	**52.5%**
003 Permits & Licenses				
001 Licenses & Permits	85,000.00	80,604.22	4,395.78	5.2%
002 Non-Business License & Permits	306,000.00	93,212.10	212,787.90	69.5%
003 Fire - Nuisance Abatement Notice	0.00	0.00	0.00	100.0%
003 Licenses & Permits	391,000.00	173,816.32	217,183.68	55.5%
003 Permits & Licenses	**391,000.00**	**173,816.32**	**217,183.68**	**55.5%**
006 Charges For Goods & Services				
001 Charges For Goods & Services	0.00	0.00	0.00	100.0%
002 General Government	0.00	0.00	0.00	100.0%
004 Fines / Penalties / Charges	0.00	0.00	0.00	100.0%
005 Building Dept	0.00	2,316.31	(2,316.31)	0.0%
006 Engineering	15,000.00	0.00	15,000.00	100.0%
007 Planning & Development	12,200.00	10,818.41	1,381.59	11.3%
008 Fire Department	197,700.00	122,281.02	75,418.98	38.1%
006 Charges For Goods & Services	224,900.00	135,415.74	89,484.26	39.8%
000	2,000.00	1,454.95	545.05	27.3%
001 Security Of Persons & Property	0.00	0.00	0.00	100.0%
010 Security Of Persons/Property	2,000.00	1,454.95	545.05	27.3%
012 Court Fines And Forfeitures	0.00	0.00	0.00	100.0%
516 Personnel	0.00	0.00	0.00	100.0%
524 Building Inspection	8,800.00	594.00	8,206.00	93.3%
006 Charges For Goods & Services	**235,700.00**	**137,464.69**	**98,235.31**	**41.7%**
012 Fines & Forfeits				
012 Court Fines And Forfeitures	3,600.00	597.83	3,002.17	83.4%
013 Non-court Fines / Penalties	0.00	0.00	0.00	100.0%
512 Municipal Court	45,000.00	14,983.97	30,016.03	66.7%
012 Fines & Forfeits	**48,600.00**	**15,581.80**	**33,018.20**	**67.9%**
019 Physical Environment				
001 Physical Environment	0.00	0.00	0.00	100.0%

001 Current Expense Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
019 Physical Environment				
002 Economic Environment	0.00	0.00	0.00	100.0%
019 Physical Environment	0.00	0.00	0.00	100.0%
019 Physical Environment	**0.00**	**0.00**	**0.00**	**100.0%**
025 Miscellaneous				
001 Beginning Balances	1.00	0.00	1.00	100.0%
001 Interest & Other Earnings	22,000.00	(37,411.86)	59,411.86	270.1%
002 Rents & Leases	100,000.00	37,008.41	62,991.59	63.0%
005 Other Miscellaneous Revenue	55,000.00	30,217.85	24,782.15	45.1%
007 Application Fees	0.00	0.00	0.00	100.0%
010 Judgements & Settlements	0.00	0.00	0.00	100.0%
025 Miscellaneous	177,000.00	29,814.40	147,185.60	83.2%
522 Fire Control	0.00	0.00	0.00	100.0%
025 Miscellaneous	**177,001.00**	**29,814.40**	**147,186.60**	**83.2%**
030 Contributions / Donations Priv				
003 Police Dept Donations	15,000.00	809.47	14,190.53	94.6%
004 Other Donations	15,000.00	1,170.27	13,829.73	92.2%
005 Fire Dept Donations	0.00	0.00	0.00	100.0%
030 Contr & Donations Priv Sources	30,000.00	1,979.74	28,020.26	93.4%
030 Contributions / Donations Priv	**30,000.00**	**1,979.74**	**28,020.26**	**93.4%**
070 Interfund Transfers				
000	0.00	0.00	0.00	100.0%
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
001 Direct Federal Grants	0.00	0.00	0.00	100.0%
002 Police Dept Grants	0.00	0.00	0.00	100.0%
003 Fire Dept Grants	0.00	0.00	0.00	100.0%
100 Direct Federal Grants	0.00	0.00	0.00	100.0%
001 Indirect Federal Grants	0.00	0.00	0.00	100.0%
002 Police Department Grants	0.00	530.25	(530.25)	0.0%
101 Indirect Federal Grants	0.00	530.25	(530.25)	0.0%
000	0.00	10,000.00	(10,000.00)	0.0%
001 State Grants	7,500.00	24,786.31	(17,286.31)	0.0%

2022 BUDGET POSITION

001 Current Expense Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
105 State Grants				
002 Police Department Grants	41,325.00	873.49	40,451.51	97.9%
003 Planning Department	0.00	0.00	0.00	100.0%
005 Fire Department Grants	4,200.00	0.00	4,200.00	100.0%
105 State Grants	53,025.00	35,659.80	17,365.20	32.7%
100 Grants	**53,025.00**	**36,190.05**	**16,834.95**	**31.7%**
106 State Shared Revenues				
107 State Entitlements	274,072.00	102,801.50	171,270.50	62.5%
106 State Shared Revenues	**274,072.00**	**102,801.50**	**171,270.50**	**62.5%**
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
109 Federal Revenues				
109 Federal Revenues	1,390,411.00	970.52	1,389,440.48	99.9%
109 Federal Revenues	**1,390,411.00**	**970.52**	**1,389,440.48**	**99.9%**
380 Non-Revenues				
000	900.00	33.00	867.00	96.3%
003 Agency & Other Type Deposits	1,000.00	1,449.00	(449.00)	0.0%
004 Sales Tax Collected	0.00	0.00	0.00	100.0%
005 Non-Revenues	3,000.00	0.00	3,000.00	100.0%
006 Developer / Deposits	0.00	0.33	(0.33)	0.0%
080 Non-Revenues	4,900.00	1,482.33	3,417.67	69.7%
380 Non-Revenues	**4,900.00**	**1,482.33**	**3,417.67**	**69.7%**
519 General Government Services				
019 Physical Environment	0.00	7,765.29	(7,765.29)	0.0%
519 General Government Services	**0.00**	**7,765.29**	**(7,765.29)**	**0.0%**
522 Fire Department				
010 Mobilzation Program	82,000.00	30,508.09	51,491.91	62.8%
522 Fire Control	82,000.00	30,508.09	51,491.91	62.8%
522 Fire Department	**82,000.00**	**30,508.09**	**51,491.91**	**62.8%**
532 Public Works & Engineering				

001 Current Expense Fund — Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
532				
532	0.00	0.00	0.00	100.0%
532 Public Works & Engineering	**0.00**	**0.00**	**0.00**	**100.0%**
573 Spectator & Community Events				
036 Recreation Chrgs/Fees	5,000.00	3,365.00	1,635.00	32.7%
573 Spectator & Community Events	**5,000.00**	**3,365.00**	**1,635.00**	**32.7%**
576 Parks & Recreation				
036 Recreation Chrgs/Fees	0.00	0.00	0.00	100.0%
576 Parks & Recreation	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**9,012,802.00**	**3,544,740.88**	**5,468,061.12**	**60.7%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
012 Fines & Forfeits				
514 Finance & Administration	0.00	0.00	0.00	100.0%
012 Fines & Forfeits	**0.00**	**0.00**	**0.00**	**100.0%**
070 Interfund Transfers				
000	2,778,434.00	959,432.04	1,819,001.96	65.5%
080 Operations/General	0.00	0.00	0.00	100.0%
070 Operating Transfers	2,778,434.00	959,432.04	1,819,001.96	65.5%
070 Interfund Transfers	**2,778,434.00**	**959,432.04**	**1,819,001.96**	**65.5%**
100 Grants				
521 Law Enforcement	0.00	0.00	0.00	100.0%
558 Planning/Community Development	10,000.00	24,786.31	(14,786.31)	0.0%
100 Grants	**10,000.00**	**24,786.31**	**(14,786.31)**	**0.0%**
109 Federal Revenues				
109 Federal Revenues	370,187.00	0.00	370,187.00	100.0%
109 Federal Revenues	**370,187.00**	**0.00**	**370,187.00**	**100.0%**
511 Legislative				
001 Administrative	15,450.00	6,035.94	9,414.06	60.9%
002 Official Publication Service	1,500.00	300.45	1,199.55	80.0%
003 Training	2,300.00	85.00	2,215.00	96.3%
004 Legislative Services	9,962.09	4,188.58	5,773.51	58.0%
005 Election Costs	37,000.00	34,128.45	2,871.55	7.8%

2022 BUDGET POSITION

001 Current Expense Fund Months: 01 To: 05

Expenditures	Amt Budgeted	Expenditures	Remaining	
511 Legislative				
511 Legislative	66,212.09	44,738.42	21,473.67	32.4%
515 Legal	2,000.00	0.00	2,000.00	100.0%
511 Legislative	**68,212.09**	**44,738.42**	**23,473.67**	**34.4%**
512 Municipal Court				
512 Municipal Court	170,000.00	84,382.35	85,617.65	50.4%
515 Legal	3,000.00	0.00	3,000.00	100.0%
512 Municipal Court	**173,000.00**	**84,382.35**	**88,617.65**	**51.2%**
513 Executive				
001 Administration	108,244.44	56,215.79	52,028.65	48.1%
003 Administrative Support Assist.	200.00	0.00	200.00	100.0%
513 Executive	108,444.44	56,215.79	52,228.65	48.2%
515 Legal	750.00	0.00	750.00	100.0%
519 Other General Gov Services	8,100.00	8,130.00	(30.00)	0.0%
513 Executive	**117,294.44**	**64,345.79**	**52,948.65**	**45.1%**
514 Finance Department				
514 Finance & Administration	147,922.65	40,574.57	107,348.08	72.6%
515 Legal	300.00	0.00	300.00	100.0%
514 Finance Department	**148,222.65**	**40,574.57**	**107,648.08**	**72.6%**
515 Legal				
000	16,350.00	10,320.00	6,030.00	36.9%
001 Administration	121,419.39	47,694.79	73,724.60	60.7%
515 Legal	137,769.39	58,014.79	79,754.60	57.9%
515 Legal	**137,769.39**	**58,014.79**	**79,754.60**	**57.9%**
516 Human Resources				
515 Legal	250.00	0.00	250.00	100.0%
000	1,000.00	0.00	1,000.00	100.0%
001 Administration	86,656.95	37,741.56	48,915.39	56.4%
002 Wellness Program Supplies	3,980.00	926.29	3,053.71	76.7%
516 Personnel	91,636.95	38,667.85	52,969.10	57.8%
517 Employee Benefit Program	1,200.00	500.00	700.00	58.3%
516 Human Resources	**93,086.95**	**39,167.85**	**53,919.10**	**57.9%**

001 Current Expense Fund Months: 01 To: 05

Expenditures	Amt Budgeted	Expenditures	Remaining	
519 General Government Services				
519 Other General Gov Services	0.00	0.00	0.00	100.0%
519 General Government Services	**0.00**	**0.00**	**0.00**	**100.0%**
520 City Clerk/Records				
515 Legal	1,500.00	0.00	1,500.00	100.0%
520 City Clerk/Records	126,281.04	58,984.53	67,296.51	53.3%
520 City Clerk/Records	**127,781.04**	**58,984.53**	**68,796.51**	**53.8%**
521 Police Operations				
030 Contr & Donations Priv Sources	0.00	0.00	0.00	100.0%
515 Legal	5,000.00	0.00	5,000.00	100.0%
001 Administration	254,455.85	99,693.76	154,762.09	60.8%
002 Investigation	134,563.00	50,803.94	83,759.06	62.2%
003 Patrol	1,456,867.00	554,519.09	902,347.91	61.9%
004 School Resource Officer	96,084.00	39,308.99	56,775.01	59.1%
005 Crime Prevention	57,627.00	0.00	57,627.00	100.0%
006 Training	47,400.00	11,723.11	35,676.89	75.3%
007 Traffic Policing	378,848.00	149,140.83	229,707.17	60.6%
008 Support Services	232,457.25	86,592.63	145,864.62	62.7%
009 Criminal Justice	0.00	0.00	0.00	100.0%
012 Special Enforcement	106,231.61	38,168.49	68,063.12	64.1%
521 Law Enforcement	2,764,533.71	1,029,950.84	1,734,582.87	62.7%
523 Detention & Correction	28,150.00	16,130.55	12,019.45	42.7%
539 Special Enforcement	2,000.00	0.00	2,000.00	100.0%
521 Police Operations	**2,799,683.71**	**1,046,081.39**	**1,753,602.32**	**62.6%**
522 Fire Department				
515 Legal	1,000.00	0.00	1,000.00	100.0%
001 Administration	21,650.00	5,230.74	16,419.26	75.8%
002 Fire Suppression	1,768,403.00	958,008.85	810,394.15	45.8%
003 Fire Prevention/Investigation	66,366.00	24,651.97	41,714.03	62.9%
004 Training	139,713.00	46,285.20	93,427.80	66.9%
005 Facilities	43,400.00	20,235.12	23,164.88	53.4%
009 Grants - FEMA	0.00	0.00	0.00	100.0%
010 Mobilzation Program	4,600.00	27,626.35	(23,026.35)	0.0%
014 Long Term Debt - Equipment	0.00	0.00	0.00	100.0%
522 Fire Control	2,044,132.00	1,082,038.23	962,093.77	47.1%
001 Administration	1,000.00	669.02	330.98	33.1%
002 Training	7,750.00	33.65	7,716.35	99.6%
003 Rescue & Emergency Aif	840,229.00	218,359.10	621,869.90	74.0%
008 Emergency Med Servs - Rescue	2,000.00	0.00	2,000.00	100.0%
526 Emergency Medical Services	850,979.00	219,061.77	631,917.23	74.3%

001 Current Expense Fund Months: 01 To: 05

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Department	**2,896,111.00**	**1,301,100.00**	**1,595,011.00**	**55.1%**
524 Building / Facilities / ISM				
515 Legal	500.00	0.00	500.00	100.0%
001 Facilities	111,016.00	43,972.14	67,043.86	60.4%
002 Miscellaneous	58,565.00	58,659.73	(94.73)	0.0%
003 Annex Facility	7,000.00	2,496.50	4,503.50	64.3%
519 Other General Gov Services	176,581.00	105,128.37	71,452.63	40.5%
524 Building Inspection	213,249.39	88,002.14	125,247.25	58.7%
524 Building / Facilities / ISM	**390,330.39**	**193,130.51**	**197,199.88**	**50.5%**
525 Intergovernmental Services				
525 Emergency Services	9,400.00	0.00	9,400.00	100.0%
525 Intergovernmental Services	**9,400.00**	**0.00**	**9,400.00**	**100.0%**
531 Stormwater				
531 Stormwater	310,000.00	412.50	309,587.50	99.9%
531 Stormwater	**310,000.00**	**412.50**	**309,587.50**	**99.9%**
532 Public Works & Engineering				
515 Legal	2,500.00	0.00	2,500.00	100.0%
532 Public Works & Engineering	**2,500.00**	**0.00**	**2,500.00**	**100.0%**
548 Equipment Rental & Replacement				
548 Equipment Rental & Replacement	62,000.00	4,448.93	57,551.07	92.8%
548 Equipment Rental & Replacement	**62,000.00**	**4,448.93**	**57,551.07**	**92.8%**
557 Tourism				
557 Economic Development	0.00	0.00	0.00	100.0%
557 Tourism	**0.00**	**0.00**	**0.00**	**100.0%**
558 Planning/Community Development				
515 Legal	16,000.00	0.00	16,000.00	100.0%
001 Planning	277,202.93	61,351.69	215,851.24	77.9%
002 Development	45,945.00	(18,004.94)	63,949.94	139.2%
558 Planning/Community Development	323,147.93	43,346.75	279,801.18	86.6%
558 Planning/Community Development	**339,147.93**	**43,346.75**	**295,801.18**	**87.2%**
565 Welfare				

2022 BUDGET POSITION

001 Current Expense Fund Months: 01 To: 05

Expenditures	Amt Budgeted	Expenditures	Remaining	
565 Welfare Services				
565 Welfare Services	0.00	0.00	0.00	100.0%
565 Welfare	**0.00**	**0.00**	**0.00**	**100.0%**
567 Alcohol & Drug Treatment				
567 Alcohol & Drug Treatment/WW County	3,000.00	1,074.32	1,925.68	64.2%
567 Alcohol & Drug Treatment	**3,000.00**	**1,074.32**	**1,925.68**	**64.2%**
572 Library / Community Events				
572 Library Services	0.00	0.00	0.00	100.0%
572 Library / Community Events	**0.00**	**0.00**	**0.00**	**100.0%**
573 Spectator & Community Events				
001 Spectator & Community Events	70,550.00	7,891.71	62,658.29	88.8%
003 Farmer's Market	0.00	0.00	0.00	100.0%
573 Spectator & Community Events	70,550.00	7,891.71	62,658.29	88.8%
573 Spectator & Community Events	**70,550.00**	**7,891.71**	**62,658.29**	**88.8%**
576 Parks & Recreation				
515 Legal	0.00	0.00	0.00	100.0%
575 Cultural & Recreational	0.00	0.00	0.00	100.0%
000	19,100.00	19,022.50	77.50	0.4%
001 Administration	29,143.05	11,664.82	17,478.23	60.0%
002 Recreational Services	126,656.38	27,932.40	98,723.98	77.9%
003 Recreational Materials/Equip.	65,000.00	0.00	65,000.00	100.0%
576 Parks & Recreation	239,899.43	58,619.72	181,279.71	75.6%
576 Parks & Recreation	**239,899.43**	**58,619.72**	**181,279.71**	**75.6%**
580 Non-Expenditures				
589 Non-Expenditures	8,900.00	36,746.65	(27,846.65)	0.0%
580 Non-Expenditures	**8,900.00**	**36,746.65**	**(27,846.65)**	**0.0%**
596 Capital Expenditures				
515 Legal	0.00	0.00	0.00	100.0%
596 Capital Expenditures	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**11,155,510.02**	**4,067,279.13**	**7,088,230.89**	**63.5%**

Fund Excess/(Deficit):	**(2,142,708.02)**	**(522,538.25)**

2022 BUDGET POSITION

005 Current Expense Reserve Fund | Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	1,800.00	(4,070.90)	5,870.90	326.2%
025 Miscellaneous	1,800.00	(4,070.90)	5,870.90	326.2%
025 Miscellaneous	**1,800.00**	**(4,070.90)**	**5,870.90**	**326.2%**
070 Interfund Transfers				
070 Operating Transfers	100,000.00	0.00	100,000.00	100.0%
070 Interfund Transfers	**100,000.00**	**0.00**	**100,000.00**	**100.0%**
Fund Revenues:	**101,800.00**	**(4,070.90)**	**105,870.90**	**104.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	10.77	(10.77)	0.0%
025 Miscellaneous	0.00	10.77	(10.77)	0.0%
025 Miscellaneous	**0.00**	**10.77**	**(10.77)**	**0.0%**
Fund Expenditures:	**0.00**	**10.77**	**(10.77)**	**0.0%**
Fund Excess/(Deficit):	**101,800.00**	**(4,081.67)**		

2022 BUDGET POSITION

012 Technology Reserve Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	1,500.00	(2,023.22)	3,523.22	234.9%
025 Miscellaneous	**1,500.00**	**(2,023.22)**	**3,523.22**	**234.9%**
070 Interfund Transfers				
070 Operating Transfers	600,000.00	150,000.00	450,000.00	75.0%
070 Interfund Transfers	**600,000.00**	**150,000.00**	**450,000.00**	**75.0%**
100 Grants				
101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**601,500.00**	**147,976.78**	**453,523.22**	**75.4%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
518 Data Processing				
025 Miscellaneous	40.00	6.19	33.81	84.5%
518 Data Processing Services	557,587.00	161,176.65	396,410.35	71.1%
591 Interest & Debt Service	1,560.00	389.43	1,170.57	75.0%
518 Data Processing	**559,187.00**	**161,572.27**	**397,614.73**	**71.1%**
521 Police Operations				
591 Interest & Debt Service	21,793.00	21,792.86	0.14	0.0%
521 Police Operations	**21,793.00**	**21,792.86**	**0.14**	**0.0%**
558 Planning/Community Development				
591 Interest & Debt Service	2,805.00	1,308.69	1,496.31	53.3%
558 Planning/Community Development	**2,805.00**	**1,308.69**	**1,496.31**	**53.3%**
Fund Expenditures:	**583,785.00**	**184,673.82**	**399,111.18**	**68.4%**
Fund Excess/(Deficit):	**17,715.00**	**(36,697.04)**		

2022 BUDGET POSITION

061 Employee Benefit Reserve Fund — Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	2,500.00	(3,668.31)	6,168.31	246.7%
025 Miscellaneous	**2,500.00**	**(3,668.31)**	**6,168.31**	**246.7%**
070 Interfund Transfers				
070 Operating Transfers	100,000.00	0.00	100,000.00	100.0%
070 Interfund Transfers	**100,000.00**	**0.00**	**100,000.00**	**100.0%**
Fund Revenues:	**102,500.00**	**(3,668.31)**	**106,168.31**	**103.6%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
516 Human Resources				
517 Employee Benefit Program	84,600.00	11,288.50	73,311.50	86.7%
562 Employee Benefit Reserve	65.00	9.65	55.35	85.2%
516 Human Resources	**84,665.00**	**11,298.15**	**73,366.85**	**86.7%**
Fund Expenditures:	**84,665.00**	**11,298.15**	**73,366.85**	**86.7%**
Fund Excess/(Deficit):	**17,835.00**	**(14,966.46)**		

100 Street Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
002 Taxes				
002 Taxes	0.00	0.00	0.00	100.0%
002 Taxes	**0.00**	**0.00**	**0.00**	**100.0%**
003 Permits & Licenses				
003 Licenses & Permits	6,000.00	2,475.00	3,525.00	58.8%
003 Permits & Licenses	**6,000.00**	**2,475.00**	**3,525.00**	**58.8%**
006 Charges For Goods & Services				
006 Charges For Goods & Services	0.00	0.00	0.00	100.0%
006 Charges For Goods & Services	**0.00**	**0.00**	**0.00**	**100.0%**
025 Miscellaneous				
001 Interest & Other Earnings	1,000.00	(2,224.75)	3,224.75	322.5%
005 Other Miscellaneous Revenue	0.00	368.64	(368.64)	0.0%
011 Project Plans & Specs Payments	0.00	0.00	0.00	100.0%
025 Miscellaneous	1,000.00	(1,856.11)	2,856.11	285.6%
025 Miscellaneous	**1,000.00**	**(1,856.11)**	**2,856.11**	**285.6%**
070 Interfund Transfers				
070 Operating Transfers	800,000.00	300,000.00	500,000.00	62.5%
070 Interfund Transfers	**800,000.00**	**300,000.00**	**500,000.00**	**62.5%**
100 Grants				
101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
001 State Grants	0.00	0.00	0.00	100.0%
005 Fire Department Grants	0.00	0.00	0.00	100.0%
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
106 State Shared Revenues				
107 State Entitlements	212,771.00	74,636.80	138,134.20	64.9%
106 State Shared Revenues	**212,771.00**	**74,636.80**	**138,134.20**	**64.9%**
542 Street Department				
019 Physical Environment	0.00	6,266.29	(6,266.29)	0.0%
542 Street Department	**0.00**	**6,266.29**	**(6,266.29)**	**0.0%**

100 Street Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
Fund Revenues:	**1,019,771.00**	**381,521.98**	**638,249.02**	**62.6%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	25.00	147.99	(122.99)	0.0%
025 Miscellaneous	25.00	147.99	(122.99)	0.0%
025 Miscellaneous	**25.00**	**147.99**	**(122.99)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
544 Engineering	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
542 Street Department				
515 Legal	0.00	0.00	0.00	100.0%
004 Traveled Way	191,638.15	104,336.58	87,301.57	45.6%
005 Street Lighting	40,000.00	14,741.58	25,258.42	63.1%
006 Traffic Control Devices	101,357.74	47,852.19	53,505.55	52.8%
007 Snow & Ice Removal	38,681.48	14,607.94	24,073.54	62.2%
008 Street Cleaning	0.00	0.00	0.00	100.0%
009 Roadside	61,111.47	22,684.36	38,427.11	62.9%
011 Interfund Transfers	340,000.00	200,000.00	140,000.00	41.2%
012 Capital Projects	0.00	0.00	0.00	100.0%
542 Road & Street Maintenance	772,788.84	404,222.65	368,566.19	47.7%
001 Administration	115,632.87	46,744.70	68,888.17	59.6%
002 General Services	22,220.00	22,248.42	(28.42)	0.0%
004 Training	1,000.00	400.00	600.00	60.0%
543 Road & Street General Admin.	138,852.87	69,393.12	69,459.75	50.0%
542 Street Department	**911,641.71**	**473,615.77**	**438,025.94**	**48.0%**
544 Engineering				
544 Engineering	69,064.37	7,526.54	61,537.83	89.1%
544 Engineering	**69,064.37**	**7,526.54**	**61,537.83**	**89.1%**
Fund Expenditures:	**980,731.08**	**481,290.30**	**499,440.78**	**50.9%**

100 Street Fund Months: 01 To: 05

Fund Excess/(Deficit):	**39,039.92**	**(99,768.32)**

120 Criminal Justice Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	150.00	(351.49)	501.49	334.3%
025 Miscellaneous	150.00	(351.49)	501.49	334.3%
025 Miscellaneous	**150.00**	**(351.49)**	**501.49**	**334.3%**
100 Grants				
100 Direct Federal Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
106 State Shared Revenues				
107 State Entitlements	15,383.00	7,411.72	7,971.28	51.8%
106 State Shared Revenues	**15,383.00**	**7,411.72**	**7,971.28**	**51.8%**
511 Legislative				
521 Law Enforcement	0.00	0.00	0.00	100.0%
511 Legislative	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**15,533.00**	**7,060.23**	**8,472.77**	**54.5%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	0.93	(0.93)	0.0%
025 Miscellaneous	0.00	0.93	(0.93)	0.0%
025 Miscellaneous	**0.00**	**0.93**	**(0.93)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
521 Police Operations				
003 Patrol	0.00	0.00	0.00	100.0%
004 School Resource Officer	13,977.00	5,718.51	8,258.49	59.1%
009 Criminal Justice	0.00	0.00	0.00	100.0%
521 Law Enforcement	13,977.00	5,718.51	8,258.49	59.1%

120 Criminal Justice Fund Months: 01 To: 05

Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Interest & Debt Service				
591 Interest & Debt Service	26,000.00	17,000.00	9,000.00	34.6%
521 Police Operations	**39,977.00**	**22,718.51**	**17,258.49**	**43.2%**
Fund Expenditures:	**39,977.00**	**22,719.44**	**17,257.56**	**43.2%**
Fund Excess/(Deficit):	**(24,444.00)**	**(15,659.21)**		

2022 BUDGET POSITION

121 Forfeited Proceeds Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
012 Fines & Forfeits				
012 Court Fines And Forfeitures	500.00	0.00	500.00	100.0%
012 Fines & Forfeits	**500.00**	**0.00**	**500.00**	**100.0%**
025 Miscellaneous				
001 Interest & Other Earnings	0.00	(12.85)	12.85	100.0%
025 Miscellaneous	0.00	(12.85)	12.85	100.0%
035 Other Miscellaneous	20.00	(9.29)	29.29	146.5%
025 Miscellaneous	**20.00**	**(22.14)**	**42.14**	**210.7%**
100 Grants				
100 Direct Federal Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**520.00**	**(22.14)**	**542.14**	**104.3%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	0.06	(0.06)	0.0%
025 Miscellaneous	0.00	0.06	(0.06)	0.0%
025 Miscellaneous	**0.00**	**0.06**	**(0.06)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
521 Police Operations				
521 Law Enforcement	0.00	0.00	0.00	100.0%
521 Police Operations	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**0.00**	**0.06**	**(0.06)**	**0.0%**
Fund Excess/(Deficit):	**520.00**	**(22.20)**		

2022 BUDGET POSITION

130 Hotel/Motel Tax Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
002 Taxes				
002 Taxes	36,000.00	10,698.62	25,301.38	70.3%
002 Taxes	**36,000.00**	**10,698.62**	**25,301.38**	**70.3%**
025 Miscellaneous				
025 Miscellaneous	0.00	(230.01)	230.01	100.0%
035 Other Miscellaneous	200.00	(182.09)	382.09	191.0%
025 Miscellaneous	**200.00**	**(412.10)**	**612.10**	**306.1%**
Fund Revenues:	**36,200.00**	**10,286.52**	**25,913.48**	**71.6%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
557 Tourism				
557 Economic Development	30,100.00	1,541.11	28,558.89	94.9%
557 Tourism	**30,100.00**	**1,541.11**	**28,558.89**	**94.9%**
Fund Expenditures:	**30,100.00**	**1,541.11**	**28,558.89**	**94.9%**
Fund Excess/(Deficit):	**6,100.00**	**8,745.41**		

2022 BUDGET POSITION

201 ULTGO Bond Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	10.00	12.91	(2.91)	0.0%
025 Miscellaneous	10.00	12.91	(2.91)	0.0%
025 Miscellaneous	**10.00**	**12.91**	**(2.91)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	487,950.00	99,375.00	388,575.00	79.6%
070 Interfund Transfers	**487,950.00**	**99,375.00**	**388,575.00**	**79.6%**
390 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
390 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**487,960.00**	**99,387.91**	**388,572.09**	**79.6%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	0.21	(0.21)	0.0%
025 Miscellaneous	0.00	0.21	(0.21)	0.0%
025 Miscellaneous	**0.00**	**0.21**	**(0.21)**	**0.0%**
590 Long Term Debt Payment/Interes				
000	487,050.00	0.00	487,050.00	100.0%
001 Long Term Debt Redemption	0.00	0.00	0.00	100.0%
002 Interest & Other Debt Costs	0.00	0.00	0.00	100.0%
591 Interest & Debt Service	487,050.00	0.00	487,050.00	100.0%
590 Long Term Debt Payment/Interes	**487,050.00**	**0.00**	**487,050.00**	**100.0%**
Fund Expenditures:	**487,050.00**	**0.21**	**487,049.79**	**100.0%**
Fund Excess/(Deficit):	**910.00**	**99,387.70**		

2022 BUDGET POSITION

235 Commercial Drive Bond Debt Service Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	250.00	58.65	191.35	76.5%
025 Miscellaneous	**250.00**	**58.65**	**191.35**	**76.5%**
070 Interfund Transfers				
070 Operating Transfers	140,484.00	260,057.04	(119,573.04)	0.0%
070 Interfund Transfers	**140,484.00**	**260,057.04**	**(119,573.04)**	**0.0%**
370 Capital Contributions				
370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**140,734.00**	**260,115.69**	**(119,381.69)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
514 Finance & Administration	0.00	1.52	(1.52)	0.0%
025 Miscellaneous	**0.00**	**1.52**	**(1.52)**	**0.0%**
590 Long Term Debt Payment/Interes				
001 Long Term Debt Redemption	122,924.00	379,381.62	(256,457.62)	0.0%
002 Interest & Other Debt Costs	17,559.00	24,438.25	(6,879.25)	0.0%
591 Interest & Debt Service	140,483.00	403,819.87	(263,336.87)	0.0%
590 Long Term Debt Payment/Interes	**140,483.00**	**403,819.87**	**(263,336.87)**	**0.0%**
Fund Expenditures:	**140,483.00**	**403,821.39**	**(263,338.39)**	**0.0%**
Fund Excess/(Deficit):	**251.00**	**(143,705.70)**		

2022 BUDGET POSITION

301 Street Capital Contribution Fund — Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	20.00	0.71	19.29	96.5%
025 Miscellaneous	**20.00**	**0.71**	**19.29**	**96.5%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
370 Capital Contributions				
370 Capital Contributions	61,000.00	0.00	61,000.00	100.0%
370 Capital Contributions	**61,000.00**	**0.00**	**61,000.00**	**100.0%**
Fund Revenues:	**61,020.00**	**0.71**	**61,019.29**	**100.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
070 Interfund Transfers				
070 Operating Transfers	50,000.00	0.00	50,000.00	100.0%
070 Interfund Transfers	**50,000.00**	**0.00**	**50,000.00**	**100.0%**
542 Street Department				
542 Road & Street Maintenance	0.00	0.00	0.00	100.0%
542 Street Department	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**50,000.00**	**0.00**	**50,000.00**	**100.0%**
Fund Excess/(Deficit):	**11,020.00**	**0.71**		

305 Capital Improvement Fund (REET) Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
002 Taxes				
002 Taxes	210,000.00	74,797.98	135,202.02	64.4%
002 Taxes	**210,000.00**	**74,797.98**	**135,202.02**	**64.4%**
025 Miscellaneous				
001 Interest & Other Earnings	2,500.00	(5,169.60)	7,669.60	306.8%
025 Miscellaneous	2,500.00	(5,169.60)	7,669.60	306.8%
025 Miscellaneous	**2,500.00**	**(5,169.60)**	**7,669.60**	**306.8%**
Fund Revenues:	**212,500.00**	**69,628.38**	**142,871.62**	**67.2%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	13.87	(13.87)	0.0%
025 Miscellaneous	0.00	13.87	(13.87)	0.0%
025 Miscellaneous	**0.00**	**13.87**	**(13.87)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
542 Street Department				
542 Road & Street Maintenance	160,000.00	15,512.52	144,487.48	90.3%
542 Street Department	**160,000.00**	**15,512.52**	**144,487.48**	**90.3%**
596 Capital Expenditures				
000	0.00	0.00	0.00	100.0%
005 Planning & Design	0.00	0.00	0.00	100.0%
594 Capital Improvements	0.00	0.00	0.00	100.0%
596 Capital Expenditures	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**160,000.00**	**15,526.39**	**144,473.61**	**90.3%**
Fund Excess/(Deficit):	**52,500.00**	**54,101.99**		

2022 BUDGET POSITION

306 Capital Improvement Fund (REET 2) Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
002 Taxes				
002 Taxes	210,000.00	74,797.99	135,202.01	64.4%
002 Taxes	**210,000.00**	**74,797.99**	**135,202.01**	**64.4%**
025 Miscellaneous				
001 Interest & Other Earnings	4,000.00	(13,570.74)	17,570.74	439.3%
005 Other Miscellaneous Revenue	0.00	0.00	0.00	100.0%
025 Miscellaneous	4,000.00	(13,570.74)	17,570.74	439.3%
025 Miscellaneous	**4,000.00**	**(13,570.74)**	**17,570.74**	**439.3%**
030 Contributions / Donations Priv				
030 Contr & Donations Priv Sources	500,000.00	0.00	500,000.00	100.0%
030 Contributions / Donations Priv	**500,000.00**	**0.00**	**500,000.00**	**100.0%**
100 Grants				
102 Grants - Private Sources	0.00	1,500.00	(1,500.00)	0.0%
105 State Grants	1,500,000.00	0.00	1,500,000.00	100.0%
100 Grants	**1,500,000.00**	**1,500.00**	**1,498,500.00**	**99.9%**
Fund Revenues:	**2,214,000.00**	**62,727.25**	**2,151,272.75**	**97.2%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	36.22	(36.22)	0.0%
025 Miscellaneous	0.00	36.22	(36.22)	0.0%
025 Miscellaneous	**0.00**	**36.22**	**(36.22)**	**0.0%**
596 Capital Expenditures				
594 Capital Improvements	3,256,683.00	35,994.70	3,220,688.30	98.9%
596 Capital Expenditures	**3,256,683.00**	**35,994.70**	**3,220,688.30**	**98.9%**
Fund Expenditures:	**3,256,683.00**	**36,030.92**	**3,220,652.08**	**98.9%**
Fund Excess/(Deficit):	**(1,042,683.00)**	**26,696.33**		

2022 BUDGET POSITION

309 CDBG Projects Fund | Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	0.00	0.05	(0.05)	0.0%
025 Miscellaneous	0.00	0.05	(0.05)	0.0%
025 Miscellaneous	**0.00**	**0.05**	**(0.05)**	**0.0%**
100 Grants				
101 Indirect Federal Grants	364,000.00	102,675.62	261,324.38	71.8%
100 Grants	**364,000.00**	**102,675.62**	**261,324.38**	**71.8%**
Fund Revenues:	**364,000.00**	**102,675.67**	**261,324.33**	**71.8%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Improvements	0.00	0.00	0.00	100.0%
025 Miscellaneous				
000	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	**0.00**	**0.00**	**0.00**	**100.0%**
531 Stormwater				
594 Capital Improvements	0.00	0.00	0.00	100.0%
531 Stormwater	**0.00**	**0.00**	**0.00**	**100.0%**
542 Street Department				
542 Road & Street Maintenance	364,000.00	102,675.62	261,324.38	71.8%
542 Street Department	**364,000.00**	**102,675.62**	**261,324.38**	**71.8%**
558 Planning/Community Development				
558 Planning/Community Development	0.00	0.00	0.00	100.0%
558 Planning/Community Development	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**364,000.00**	**102,675.62**	**261,324.38**	**71.8%**
Fund Excess/(Deficit):	**0.00**	**0.05**		

2022 BUDGET POSITION

311 Street Improvement Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	2,000.00	(1,751.61)	3,751.61	187.6%
025 Miscellaneous	2,000.00	(1,751.61)	3,751.61	187.6%
025 Miscellaneous	**2,000.00**	**(1,751.61)**	**3,751.61**	**187.6%**
070 Interfund Transfers				
070 Operating Transfers	60,000.00	0.00	60,000.00	100.0%
070 Interfund Transfers	**60,000.00**	**0.00**	**60,000.00**	**100.0%**
100 Grants				
001 Indirect Federal Grants	0.00	0.00	0.00	100.0%
002 Police Department Grants	0.00	0.00	0.00	100.0%
101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
102 Grants - Private Sources	71,100.00	0.00	71,100.00	100.0%
105 State Grants	1,969,741.00	0.00	1,969,741.00	100.0%
100 Grants	**2,040,841.00**	**0.00**	**2,040,841.00**	**100.0%**
Fund Revenues:	**2,102,841.00**	**(1,751.61)**	**2,104,592.61**	**100.1%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	25.00	4.11	20.89	83.6%
025 Miscellaneous	25.00	4.11	20.89	83.6%
025 Miscellaneous	**25.00**	**4.11**	**20.89**	**83.6%**
070 Interfund Transfers				
070 Operating Transfers	100,000.00	50,000.00	50,000.00	50.0%
070 Interfund Transfers	**100,000.00**	**50,000.00**	**50,000.00**	**50.0%**
542 Street Department				
006 Traffic Control Devices	0.00	0.00	0.00	100.0%
009 Roadside	0.00	0.00	0.00	100.0%
010 Engineering	1,000,000.00	0.00	1,000,000.00	100.0%
012 Capital Projects	1,034,560.00	51,854.85	982,705.15	95.0%
542 Road & Street Maintenance	2,034,560.00	51,854.85	1,982,705.15	97.5%
542 Street Department	**2,034,560.00**	**51,854.85**	**1,982,705.15**	**97.5%**
Fund Expenditures:	**2,134,585.00**	**101,858.96**	**2,032,726.04**	**95.2%**

311 Street Improvement Fund Months: 01 To: 05

Fund Excess/(Deficit):	**(31,744.00)**	**(103,610.57)**

315 Facility Maintenance Reserve Fund (CE) | Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	1,500.00	(5,225.08)	6,725.08	448.3%
025 Miscellaneous	1,500.00	(5,225.08)	6,725.08	448.3%
025 Miscellaneous	**1,500.00**	**(5,225.08)**	**6,725.08**	**448.3%**
070 Interfund Transfers				
070 Operating Transfers	500,000.00	150,000.00	350,000.00	70.0%
070 Interfund Transfers	**500,000.00**	**150,000.00**	**350,000.00**	**70.0%**
100 Grants				
102 Grants - Private Sources	0.00	0.00	0.00	100.0%
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**501,500.00**	**144,774.92**	**356,725.08**	**71.1%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
019 Physical Environment				
048 Maintenance	0.00	0.00	0.00	100.0%
594 Capital Improvements	0.00	0.00	0.00	100.0%
019 Physical Environment	**0.00**	**0.00**	**0.00**	**100.0%**
025 Miscellaneous				
000	100.00	15.24	84.76	84.8%
025 Miscellaneous	100.00	15.24	84.76	84.8%
025 Miscellaneous	**100.00**	**15.24**	**84.76**	**84.8%**
524 Building / Facilities / ISM				
519 Other General Gov Services	492,900.00	3,073.56	489,826.44	99.4%
524 Building / Facilities / ISM	**492,900.00**	**3,073.56**	**489,826.44**	**99.4%**
Fund Expenditures:	**493,000.00**	**3,088.80**	**489,911.20**	**99.4%**
Fund Excess/(Deficit):	**8,500.00**	**141,686.12**		

320 Equipment Reserve Fund — Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	2,500.00	(4,592.14)	7,092.14	283.7%
025 Miscellaneous	**2,500.00**	**(4,592.14)**	**7,092.14**	**283.7%**
070 Interfund Transfers				
070 Operating Transfers	1,725,130.00	887,348.15	837,781.85	48.6%
070 Interfund Transfers	**1,725,130.00**	**887,348.15**	**837,781.85**	**48.6%**
Fund Revenues:	**1,727,630.00**	**882,756.01**	**844,873.99**	**48.9%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
514 Finance & Administration	0.00	14.02	(14.02)	0.0%
025 Miscellaneous	**0.00**	**14.02**	**(14.02)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
521 Police Operations				
521 Law Enforcement	0.00	0.00	0.00	100.0%
591 Interest & Debt Service	157,130.00	7,175.09	149,954.91	95.4%
521 Police Operations	**157,130.00**	**7,175.09**	**149,954.91**	**95.4%**
522 Fire Department				
001 Administration	1,004,000.00	933,263.56	70,736.44	7.0%
010 Mobilzation Program	125,000.00	0.00	125,000.00	100.0%
522 Fire Control	1,129,000.00	933,263.56	195,736.44	17.3%
526 Emergency Medical Services	0.00	0.00	0.00	100.0%
522 Fire Department	**1,129,000.00**	**933,263.56**	**195,736.44**	**17.3%**
542 Street Department				
542 Road & Street Maintenance	0.00	0.00	0.00	100.0%
550 General Services	415,000.00	0.00	415,000.00	100.0%
542 Street Department	**415,000.00**	**0.00**	**415,000.00**	**100.0%**
Fund Expenditures:	**1,701,130.00**	**940,452.67**	**760,677.33**	**44.7%**

320 Equipment Reserve Fund Months: 01 To: 05

Fund Excess/(Deficit):	**26,500.00**	**(57,696.66)**

330 Economic Development Fund — Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	250.00	94.45	155.55	62.2%
025 Miscellaneous	250.00	94.45	155.55	62.2%
025 Miscellaneous	**250.00**	**94.45**	**155.55**	**62.2%**
070 Interfund Transfers				
070 Operating Transfers	140,000.00	50,000.00	90,000.00	64.3%
070 Interfund Transfers	**140,000.00**	**50,000.00**	**90,000.00**	**64.3%**
Fund Revenues:	**140,250.00**	**50,094.45**	**90,155.55**	**64.3%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	0.00	0.00	100.0%
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	**0.00**	**0.00**	**0.00**	**100.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
542 Street Department				
010 Engineering	0.00	0.00	0.00	100.0%
012 Capital Projects	600,000.00	573,219.80	26,780.20	4.5%
542 Road & Street Maintenance	600,000.00	573,219.80	26,780.20	4.5%
542 Street Department	**600,000.00**	**573,219.80**	**26,780.20**	**4.5%**
Fund Expenditures:	**600,000.00**	**573,219.80**	**26,780.20**	**4.5%**
Fund Excess/(Deficit):	**(459,750.00)**	**(523,125.35)**		

2022 BUDGET POSITION

340 Economic Development Reserve Fund | Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**0.00**	**0.00**	**0.00**	**100.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
025 Miscellaneous	0.00	0.00	0.00	100.0%
025 Miscellaneous	**0.00**	**0.00**	**0.00**	**100.0%**
590 Long Term Debt Payment/Interes				
591 Interest & Debt Service	0.00	0.00	0.00	100.0%
590 Long Term Debt Payment/Interes	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Excess/(Deficit):	**0.00**	**0.00**		

2022 BUDGET POSITION

400 Water Fund | Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
003 Permits & Licenses				
003 Licenses & Permits	0.00	21,900.00	(21,900.00)	0.0%
003 Permits & Licenses	**0.00**	**21,900.00**	**(21,900.00)**	**0.0%**
006 Charges For Goods & Services				
001 Charges For Goods & Services	50,000.00	6,961.78	43,038.22	86.1%
004 Fines / Penalties / Charges	5,000.00	1,263.02	3,736.98	74.7%
009 Water	1,943,216.00	609,770.76	1,333,445.24	68.6%
006 Charges For Goods & Services	1,998,216.00	617,995.56	1,380,220.44	69.1%
006 Charges For Goods & Services	**1,998,216.00**	**617,995.56**	**1,380,220.44**	**69.1%**
012 Fines & Forfeits				
006 Charges For Goods & Services	10,000.00	7,556.06	2,443.94	24.4%
012 Fines & Forfeits	**10,000.00**	**7,556.06**	**2,443.94**	**24.4%**
025 Miscellaneous				
001 Interest & Other Earnings	3,000.00	(4,993.32)	7,993.32	266.4%
002 Rents & Leases	25,000.00	7,300.20	17,699.80	70.8%
005 Other Miscellaneous Revenue	10,000.00	1,193.84	8,806.16	88.1%
025 Miscellaneous	38,000.00	3,500.72	34,499.28	90.8%
025 Miscellaneous	**38,000.00**	**3,500.72**	**34,499.28**	**90.8%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
370 Capital Contributions				
370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	**0.00**	**0.00**	**0.00**	**100.0%**
380 Non-Revenues				
080 Non-Revenues	0.00	1,000.00	(1,000.00)	0.0%
380 Non-Revenues	**0.00**	**1,000.00**	**(1,000.00)**	**0.0%**

400 Water Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
534 Water Department				
019 Physical Environment	0.00	0.00	0.00	100.0%
003 Maintenance	22,000.00	7,225.99	14,774.01	67.2%
534 Water Utilities	22,000.00	7,225.99	14,774.01	67.2%
534 Water Department	**22,000.00**	**7,225.99**	**14,774.01**	**67.2%**
Fund Revenues:	**2,068,216.00**	**659,178.33**	**1,409,037.67**	**68.1%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	368.24	(368.24)	0.0%
025 Miscellaneous	0.00	368.24	(368.24)	0.0%
025 Miscellaneous	**0.00**	**368.24**	**(368.24)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	337,000.00	0.00	337,000.00	100.0%
070 Interfund Transfers	**337,000.00**	**0.00**	**337,000.00**	**100.0%**
100 Grants				
101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
534 Water Department				
515 Legal	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
001 Administration / General	608,303.97	285,408.01	322,895.96	53.1%
002 Administrative/Planning	44,607.31	18,552.92	26,054.39	58.4%
003 Maintenance	616,369.62	215,987.62	400,382.00	65.0%
004 Operations / General	284,784.02	78,657.01	206,127.01	72.4%
005 Capital Expenditures	0.00	0.00	0.00	100.0%
009 Finance	186,202.24	67,194.01	119,008.23	63.9%
534 Water Utilities	1,740,267.16	665,799.57	1,074,467.59	61.7%
534 Water Department	**1,740,267.16**	**665,799.57**	**1,074,467.59**	**61.7%**
580 Non-Expenditures				
589 Non-Expenditures	0.00	1,500.00	(1,500.00)	0.0%
580 Non-Expenditures	**0.00**	**1,500.00**	**(1,500.00)**	**0.0%**
597 Interfund Transfers				

400 Water Fund Months: 01 To: 05

Expenditures	Amt Budgeted	Expenditures	Remaining	
070 Operating Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
597 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**2,077,267.16**	**667,667.81**	**1,409,599.35**	**67.9%**
Fund Excess/(Deficit):	**(9,051.16)**	**(8,489.48)**		

401 Wastewater Fund | Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
003 Permits & Licenses				
003 Licenses & Permits	0.00	15,965.35	(15,965.35)	0.0%
003 Permits & Licenses	**0.00**	**15,965.35**	**(15,965.35)**	**0.0%**
006 Charges For Goods & Services				
001 Charges For Goods & Services	0.00	0.00	0.00	100.0%
010 Wastewater	2,893,723.00	1,180,665.41	1,713,057.59	59.2%
006 Charges For Goods & Services	2,893,723.00	1,180,665.41	1,713,057.59	59.2%
006 Charges For Goods & Services	**2,893,723.00**	**1,180,665.41**	**1,713,057.59**	**59.2%**
012 Fines & Forfeits				
006 Charges For Goods & Services	5,000.00	2,827.77	2,172.23	43.4%
012 Fines & Forfeits	**5,000.00**	**2,827.77**	**2,172.23**	**43.4%**
019 Physical Environment				
019 Physical Environment	871.00	836.62	34.38	3.9%
019 Physical Environment	**871.00**	**836.62**	**34.38**	**3.9%**
025 Miscellaneous				
001 Interest & Other Earnings	9,000.00	(9,818.70)	18,818.70	209.1%
002 Rents & Leases	0.00	0.00	0.00	100.0%
005 Other Miscellaneous Revenue	0.00	163.32	(163.32)	0.0%
025 Miscellaneous	9,000.00	(9,655.38)	18,655.38	207.3%
025 Miscellaneous	**9,000.00**	**(9,655.38)**	**18,655.38**	**207.3%**
070 Interfund Transfers				
000	0.00	0.00	0.00	100.0%
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**

401 Wastewater Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
370 Capital Contributions				
370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	**0.00**	**0.00**	**0.00**	**100.0%**
535 Wastewater Department				
019 Physical Environment	0.00	0.00	0.00	100.0%
535 Wastewater Department	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**2,908,594.00**	**1,190,639.77**	**1,717,954.23**	**59.1%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	120.00	253.15	(133.15)	0.0%
025 Miscellaneous	120.00	253.15	(133.15)	0.0%
025 Miscellaneous	**120.00**	**253.15**	**(133.15)**	**0.0%**
070 Interfund Transfers				
000	300,000.00	300,000.00	0.00	0.0%
050 Maintenance	0.00	0.00	0.00	100.0%
080 Operations/General	0.00	0.00	0.00	100.0%
070 Operating Transfers	300,000.00	300,000.00	0.00	0.0%
070 Interfund Transfers	**300,000.00**	**300,000.00**	**0.00**	**0.0%**
535 Wastewater Department				
515 Legal	1,500.00	0.00	1,500.00	100.0%
001 Administration / General	1,876,003.40	816,521.98	1,059,481.42	56.5%
002 Administration / Planning	36,916.39	15,355.22	21,561.17	58.4%
003 Maintenance	21,500.00	1,930.11	19,569.89	91.0%
004 Operations / General	105,646.00	38,065.43	67,580.57	64.0%
005 Operations / Testing	0.00	0.00	0.00	100.0%
012 Finance	200,746.88	67,756.16	132,990.72	66.2%
535 Wastewater Utilities	2,240,812.67	939,628.90	1,301,183.77	58.1%
535 Wastewater Department	**2,242,312.67**	**939,628.90**	**1,302,683.77**	**58.1%**
597 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
597 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**2,542,432.67**	**1,239,882.05**	**1,302,550.62**	**51.2%**

401 Wastewater Fund Months: 01 To: 05

Fund Excess/(Deficit):	**366,161.33**	**(49,242.28)**

402 Stormwater Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
006 Charges For Goods & Services				
006 Charges For Goods & Services	605,000.00	256,641.61	348,358.39	57.6%
025 Miscellaneous	0.00	0.00	0.00	100.0%
006 Charges For Goods & Services	**605,000.00**	**256,641.61**	**348,358.39**	**57.6%**
012 Fines & Forfeits				
006 Charges For Goods & Services	10,000.00	928.49	9,071.51	90.7%
012 Fines & Forfeits	**10,000.00**	**928.49**	**9,071.51**	**90.7%**
019 Physical Environment				
019 Physical Environment	0.00	229.02	(229.02)	0.0%
019 Physical Environment	**0.00**	**229.02**	**(229.02)**	**0.0%**
025 Miscellaneous				
001 Interest & Other Earnings	2,500.00	(6,339.06)	8,839.06	353.6%
005 Other Miscellaneous Revenue	0.00	74.24	(74.24)	0.0%
025 Miscellaneous	2,500.00	(6,264.82)	8,764.82	350.6%
025 Miscellaneous	**2,500.00**	**(6,264.82)**	**8,764.82**	**350.6%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
105 State Grants	0.00	(382.55)	382.55	100.0%
100 Grants	**0.00**	**(382.55)**	**382.55**	**100.0%**
Fund Revenues:	**617,500.00**	**251,151.75**	**366,348.25**	**59.3%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	89.47	(89.47)	0.0%
025 Miscellaneous	0.00	89.47	(89.47)	0.0%
025 Miscellaneous	**0.00**	**89.47**	**(89.47)**	**0.0%**
531 Stormwater				
515 Legal	0.00	0.00	0.00	100.0%
001 Administration / General	107,519.73	49,215.20	58,304.53	54.2%
002 Administration / Engineering	56,679.14	17,432.30	39,246.84	69.2%

402 Stormwater Fund — Months: 01 To: 05

Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Stormwater				
003 Maintenance	192,049.38	45,017.80	147,031.58	76.6%
004 Operations / General	127,500.00	50,725.43	76,774.57	60.2%
005 Finance	105,486.33	40,978.63	64,507.70	61.2%
531 Stormwater	589,234.58	203,369.36	385,865.22	65.5%
531 Stormwater	**589,234.58**	**203,369.36**	**385,865.22**	**65.5%**
Fund Expenditures:	**589,234.58**	**203,458.83**	**385,775.75**	**65.5%**
Fund Excess/(Deficit):	**28,265.42**	**47,692.92**		

403 Stormwater Capital Reserve Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	2,200.00	(1,244.35)	3,444.35	156.6%
025 Miscellaneous	2,200.00	(1,244.35)	3,444.35	156.6%
025 Miscellaneous	**2,200.00**	**(1,244.35)**	**3,444.35**	**156.6%**
070 Interfund Transfers				
000	0.00	0.00	0.00	100.0%
080 Operations/General	125,000.00	50,000.00	75,000.00	60.0%
070 Operating Transfers	125,000.00	50,000.00	75,000.00	60.0%
070 Interfund Transfers	**125,000.00**	**50,000.00**	**75,000.00**	**60.0%**
100 Grants				
100 Direct Federal Grants	0.00	0.00	0.00	100.0%
105 State Grants	1,005,500.00	0.00	1,005,500.00	100.0%
100 Grants	**1,005,500.00**	**0.00**	**1,005,500.00**	**100.0%**
109 Federal Revenues				
109 Federal Revenues	70,325.00	0.00	70,325.00	100.0%
109 Federal Revenues	**70,325.00**	**0.00**	**70,325.00**	**100.0%**
370 Capital Contributions				
370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	**0.00**	**0.00**	**0.00**	**100.0%**
390 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
110 Federal Loans	0.00	0.00	0.00	100.0%
390 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**1,203,025.00**	**48,755.65**	**1,154,269.35**	**95.9%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	3.77	(3.77)	0.0%
025 Miscellaneous	0.00	3.77	(3.77)	0.0%
025 Miscellaneous	**0.00**	**3.77**	**(3.77)**	**0.0%**
531 Stormwater				

403 Stormwater Capital Reserve Fund | Months: 01 To: 05

Expenditures	Amt Budgeted	Expenditures	Remaining	
531 Stormwater				
000	530,000.00	0.00	530,000.00	100.0%
006 Capital Projects	0.00	0.00	0.00	100.0%
531 Stormwater	530,000.00	0.00	530,000.00	100.0%
531 Stormwater	**530,000.00**	**0.00**	**530,000.00**	**100.0%**
590 Long Term Debt Payment/Interes				
001 Long Term Debt Redemption	43,355.00	44,633.53	(1,278.53)	0.0%
002 Interest & Other Debt Costs	5,347.00	4,067.74	1,279.26	23.9%
591 Interest & Debt Service	48,702.00	48,701.27	0.73	0.0%
590 Long Term Debt Payment/Interes	**48,702.00**	**48,701.27**	**0.73**	**0.0%**
Fund Expenditures:	**578,702.00**	**48,705.04**	**529,996.96**	**91.6%**
Fund Excess/(Deficit):	**624,323.00**	**50.61**		

410 Water Capital Reserve Fund | Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
003 Permits & Licenses				
003 Licenses & Permits	500,000.00	39,298.33	460,701.67	92.1%
003 Permits & Licenses	**500,000.00**	**39,298.33**	**460,701.67**	**92.1%**
025 Miscellaneous				
000	2,000.00	1,522.94	477.06	23.9%
001 Interest & Other Earnings	0.00	537.83	(537.83)	0.0%
005 Other Miscellaneous Revenue	0.00	0.00	0.00	100.0%
025 Miscellaneous	2,000.00	2,060.77	(60.77)	0.0%
026 Rentals & Leases	94,200.00	0.00	94,200.00	100.0%
025 Miscellaneous	**96,200.00**	**2,060.77**	**94,139.23**	**97.9%**
070 Interfund Transfers				
070 Operating Transfers	337,000.00	0.00	337,000.00	100.0%
070 Interfund Transfers	**337,000.00**	**0.00**	**337,000.00**	**100.0%**
100 Grants				
102 Grants - Private Sources	450,000.00	0.00	450,000.00	100.0%
105 State Grants	1,005,362.00	0.00	1,005,362.00	100.0%
100 Grants	**1,455,362.00**	**0.00**	**1,455,362.00**	**100.0%**
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
109 Federal Revenues				
109 Federal Revenues	299,862.00	0.00	299,862.00	100.0%
109 Federal Revenues	**299,862.00**	**0.00**	**299,862.00**	**100.0%**
370 Capital Contributions				
370 Capital Contributions	0.00	1,359.22	(1,359.22)	0.0%
370 Capital Contributions	**0.00**	**1,359.22**	**(1,359.22)**	**0.0%**
390 Loan Proceeds				
110 Federal Loans	2,850,000.00	134,953.85	2,715,046.15	95.3%
390 Loan Proceeds	**2,850,000.00**	**134,953.85**	**2,715,046.15**	**95.3%**
Fund Revenues:	**5,538,424.00**	**177,672.17**	**5,360,751.83**	**96.8%**

Expenditures	Amt Budgeted	Expenditures	Remaining

410 Water Capital Reserve Fund Months: 01 To: 05

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	280.00	25.95	254.05	90.7%
025 Miscellaneous	280.00	25.95	254.05	90.7%
025 Miscellaneous	**280.00**	**25.95**	**254.05**	**90.7%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
534 Water Department				
000	0.00	134,953.85	(134,953.85)	0.0%
001 Administration / General	4,964,000.00	644,199.51	4,319,800.49	87.0%
534 Water Utilities	4,964,000.00	779,153.36	4,184,846.64	84.3%
534 Water Department	**4,964,000.00**	**779,153.36**	**4,184,846.64**	**84.3%**
590 Long Term Debt Payment/Interes				
591 Interest & Debt Service	0.00	0.00	0.00	100.0%
590 Long Term Debt Payment/Interes	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**4,964,280.00**	**779,179.31**	**4,185,100.69**	**84.3%**
Fund Excess/(Deficit):	**574,144.00**	**(601,507.14)**		

411 Wastewater Capital Reserve Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
003 Permits & Licenses				
003 Licenses & Permits	300,000.00	25,000.00	275,000.00	91.7%
003 Permits & Licenses	**300,000.00**	**25,000.00**	**275,000.00**	**91.7%**
025 Miscellaneous				
000	2,500.00	(7,489.62)	9,989.62	399.6%
001 Interest & Other Earnings	0.00	(11,378.30)	11,378.30	100.0%
005 Other Miscellaneous Revenue	0.00	0.00	0.00	100.0%
025 Miscellaneous	2,500.00	(18,867.92)	21,367.92	854.7%
025 Miscellaneous	**2,500.00**	**(18,867.92)**	**21,367.92**	**854.7%**
070 Interfund Transfers				
070 Operating Transfers	600,000.00	300,000.00	300,000.00	50.0%
070 Interfund Transfers	**600,000.00**	**300,000.00**	**300,000.00**	**50.0%**
100 Grants				
100 Direct Federal Grants	0.00	0.00	0.00	100.0%
103 Intergovernmental Local Grants	0.00	0.00	0.00	100.0%
105 State Grants	0.00	164,781.79	(164,781.79)	0.0%
100 Grants	**0.00**	**164,781.79**	**(164,781.79)**	**0.0%**
107 Loan Proceeds				
092 Loan Receipts	3,640,000.00	3,488,011.72	151,988.28	4.2%
000	2,000,000.00	0.00	2,000,000.00	100.0%
001 Direct State Loans	0.00	1,140,971.65	(1,140,971.65)	0.0%
111 State Loans	2,000,000.00	1,140,971.65	859,028.35	43.0%
107 Loan Proceeds	**5,640,000.00**	**4,628,983.37**	**1,011,016.63**	**17.9%**
370 Capital Contributions				
370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	**0.00**	**0.00**	**0.00**	**100.0%**
535 Wastewater Department				
090 Disposition Of Fixed Assets	0.00	0.00	0.00	100.0%
535 Wastewater Department	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**6,542,500.00**	**5,099,897.24**	**1,442,602.76**	**22.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining

411 Wastewater Capital Reserve Fund | Months: 01 To: 05

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	59.83	(59.83)	0.0%
025 Miscellaneous	0.00	59.83	(59.83)	0.0%
025 Miscellaneous	**0.00**	**59.83**	**(59.83)**	**0.0%**
535 Wastewater Department				
003 Maintenance	300,000.00	8,980.76	291,019.24	97.0%
005 Operations / Testing	0.00	0.00	0.00	100.0%
007 Interest Payment	0.00	0.00	0.00	100.0%
008 Capitalized Expenditures	2,000,000.00	3,762,286.34	(1,762,286.34)	0.0%
009 Operating Transfers	641,859.00	151,032.37	490,826.63	76.5%
535 Wastewater Utilities	2,941,859.00	3,922,299.47	(980,440.47)	0.0%
535 Wastewater Department	**2,941,859.00**	**3,922,299.47**	**(980,440.47)**	**0.0%**
Fund Expenditures:	**2,941,859.00**	**3,922,359.30**	**(980,500.30)**	**0.0%**
Fund Excess/(Deficit):	**3,600,641.00**	**1,177,537.94**		

412 Wastewater Debt Service Fund — Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
006 Charges For Goods & Services				
006 Charges For Goods & Services	721,211.00	235,489.49	485,721.51	67.3%
006 Charges For Goods & Services	**721,211.00**	**235,489.49**	**485,721.51**	**67.3%**
025 Miscellaneous				
025 Miscellaneous	1,000.00	350.22	649.78	65.0%
025 Miscellaneous	**1,000.00**	**350.22**	**649.78**	**65.0%**
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**722,211.00**	**235,839.71**	**486,371.29**	**67.3%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
025 Miscellaneous	25.00	35.26	(10.26)	0.0%
025 Miscellaneous	**25.00**	**35.26**	**(10.26)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	300,000.00	0.00	300,000.00	100.0%
070 Interfund Transfers	**300,000.00**	**0.00**	**300,000.00**	**100.0%**
590 Long Term Debt Payment/Interes				
001 Long Term Debt Redemption	57,546.11	5,250.00	52,296.11	90.9%
002 Interest & Other Debt Costs	42,570.00	0.00	42,570.00	100.0%
591 Interest & Debt Service	100,116.11	5,250.00	94,866.11	94.8%
590 Long Term Debt Payment/Interes	**100,116.11**	**5,250.00**	**94,866.11**	**94.8%**
Fund Expenditures:	**400,141.11**	**5,285.26**	**394,855.85**	**98.7%**
Fund Excess/(Deficit):	**322,069.89**	**230,554.45**		

2022 BUDGET POSITION

413 Water Capital Improvement Reserve Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
006 Charges For Goods & Services				
006 Charges For Goods & Services	934,754.00	410,364.60	524,389.40	56.1%
006 Charges For Goods & Services	**934,754.00**	**410,364.60**	**524,389.40**	**56.1%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
101 Indirect Federal Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
590 Long Term Debt Payment/Interes				
000	1,500.00	992.20	507.80	33.9%
591 Interest & Debt Service	1,500.00	992.20	507.80	33.9%
590 Long Term Debt Payment/Interes	**1,500.00**	**992.20**	**507.80**	**33.9%**
Fund Revenues:	**936,254.00**	**411,356.80**	**524,897.20**	**56.1%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
025 Miscellaneous	35.00	15.58	19.42	55.5%
025 Miscellaneous	**35.00**	**15.58**	**19.42**	**55.5%**
070 Interfund Transfers				
070 Operating Transfers	332,100.00	0.00	332,100.00	100.0%
070 Interfund Transfers	**332,100.00**	**0.00**	**332,100.00**	**100.0%**
590 Long Term Debt Payment/Interes				
001 Long Term Debt Redemption	679,930.79	422,549.71	257,381.08	37.9%
002 Interest & Other Debt Costs	59,846.00	12,255.96	47,590.04	79.5%
591 Interest & Debt Service	739,776.79	434,805.67	304,971.12	41.2%
590 Long Term Debt Payment/Interes	**739,776.79**	**434,805.67**	**304,971.12**	**41.2%**
Fund Expenditures:	**1,071,911.79**	**434,821.25**	**637,090.54**	**59.4%**
Fund Excess/(Deficit):	**(135,657.79)**	**(23,464.45)**		

2022 BUDGET POSITION

425 Water Revenue Bond Fund Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	750.00	255.09	494.91	66.0%
025 Miscellaneous	750.00	255.09	494.91	66.0%
025 Miscellaneous	**750.00**	**255.09**	**494.91**	**66.0%**
070 Interfund Transfers				
070 Operating Transfers	332,100.00	0.00	332,100.00	100.0%
070 Interfund Transfers	**332,100.00**	**0.00**	**332,100.00**	**100.0%**
Fund Revenues:	**332,850.00**	**255.09**	**332,594.91**	**99.9%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	4.31	(4.31)	0.0%
025 Miscellaneous	0.00	4.31	(4.31)	0.0%
025 Miscellaneous	**0.00**	**4.31**	**(4.31)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
590 Long Term Debt Payment/Interes				
001 Long Term Debt Redemption	225,000.00	0.00	225,000.00	100.0%
002 Interest & Other Debt Costs	107,100.00	0.00	107,100.00	100.0%
591 Interest & Debt Service	332,100.00	0.00	332,100.00	100.0%
590 Long Term Debt Payment/Interes	**332,100.00**	**0.00**	**332,100.00**	**100.0%**
Fund Expenditures:	**332,100.00**	**4.31**	**332,095.69**	**100.0%**
Fund Excess/(Deficit):	**750.00**	**250.78**		

426 Water Bond Reserve Fund | Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	500.00	108.40	391.60	78.3%
025 Miscellaneous	500.00	108.40	391.60	78.3%
025 Miscellaneous	**500.00**	**108.40**	**391.60**	**78.3%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**500.00**	**108.40**	**391.60**	**78.3%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	0.00	1.83	(1.83)	0.0%
025 Miscellaneous	0.00	1.83	(1.83)	0.0%
025 Miscellaneous	**0.00**	**1.83**	**(1.83)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Expenditures:	**0.00**	**1.83**	**(1.83)**	**0.0%**
Fund Excess/(Deficit):	**500.00**	**106.57**		

431 Water System Construction Fund — Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	6,500.00	(12,874.38)	19,374.38	298.1%
009 PWTF Loan Related	0.00	0.00	0.00	100.0%
025 Miscellaneous	6,500.00	(12,874.38)	19,374.38	298.1%
025 Miscellaneous	**6,500.00**	**(12,874.38)**	**19,374.38**	**298.1%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
100 Grants				
105 State Grants	0.00	0.00	0.00	100.0%
100 Grants	**0.00**	**0.00**	**0.00**	**100.0%**
107 Loan Proceeds				
111 State Loans	100,000.00	0.00	100,000.00	100.0%
107 Loan Proceeds	**100,000.00**	**0.00**	**100,000.00**	**100.0%**
370 Capital Contributions				
370 Capital Contributions	0.00	0.00	0.00	100.0%
370 Capital Contributions	**0.00**	**0.00**	**0.00**	**100.0%**
390 Loan Proceeds				
111 State Loans	0.00	0.00	0.00	100.0%
390 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
Fund Revenues:	**106,500.00**	**(12,874.38)**	**119,374.38**	**112.1%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
025 Miscellaneous				
000	20.00	34.06	(14.06)	0.0%
025 Miscellaneous	20.00	34.06	(14.06)	0.0%
025 Miscellaneous	**20.00**	**34.06**	**(14.06)**	**0.0%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**

431 Water System Construction Fund | Months: 01 To: 05

Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Department				
000	0.00	0.00	0.00	100.0%
001 Administration / General	100,000.00	0.00	100,000.00	100.0%
005 Capital Expenditures	0.00	0.00	0.00	100.0%
534 Water Utilities	100,000.00	0.00	100,000.00	100.0%
534 Water Department	**100,000.00**	**0.00**	**100,000.00**	**100.0%**
Fund Expenditures:	**100,020.00**	**34.06**	**99,985.94**	**100.0%**
Fund Excess/(Deficit):	**6,480.00**	**(12,908.44)**		

2022 BUDGET POSITION

500 Equipment Rental & Replacement — Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
001 Interest & Other Earnings	6,500.00	(583.05)	7,083.05	109.0%
005 Other Miscellaneous Revenue	0.00	133.61	(133.61)	0.0%
025 Miscellaneous	6,500.00	(449.44)	6,949.44	106.9%
025 Miscellaneous	**6,500.00**	**(449.44)**	**6,949.44**	**106.9%**
070 Interfund Transfers				
070 Operating Transfers	0.00	0.00	0.00	100.0%
070 Interfund Transfers	**0.00**	**0.00**	**0.00**	**100.0%**
107 Loan Proceeds				
092 Loan Receipts	0.00	0.00	0.00	100.0%
107 Loan Proceeds	**0.00**	**0.00**	**0.00**	**100.0%**
548 Equipment Rental & Replacement				
020 Economic Environment	0.00	0.00	0.00	100.0%
070 Operating Transfers	425,000.00	128,927.56	296,072.44	69.7%
548 Equipment Rental & Replacement	**425,000.00**	**128,927.56**	**296,072.44**	**69.7%**
Fund Revenues:	**431,500.00**	**128,478.12**	**303,021.88**	**70.2%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Department				
002 Fire Suppression	0.00	0.00	0.00	100.0%
010 Mobilzation Program	500.00	0.00	500.00	100.0%
522 Fire Control	500.00	0.00	500.00	100.0%
522 Fire Department	**500.00**	**0.00**	**500.00**	**100.0%**
548 Equipment Rental & Replacement				
515 Legal	0.00	0.00	0.00	100.0%
000	0.00	0.00	0.00	100.0%
001 Administration/Overhead Costs	133,095.93	71,058.78	62,037.15	46.6%
002 Operations / General	311,492.80	139,964.44	171,528.36	55.1%
548 Equipment Rental & Replacement	444,588.73	211,023.22	233,565.51	52.5%
548 Equipment Rental & Replacement	**444,588.73**	**211,023.22**	**233,565.51**	**52.5%**
Fund Expenditures:	**445,088.73**	**211,023.22**	**234,065.51**	**52.6%**

500 Equipment Rental & Replacement Months: 01 To: 05

Fund Excess/(Deficit):	**(13,588.73)**	**(82,545.10)**

2022 BUDGET POSITION

625 Flexible Benefits Plan Fund — Months: 01 To: 05

Revenues	Amt Budgeted	Revenues	Remaining	
025 Miscellaneous				
025 Miscellaneous	0.00	0.52	(0.52)	0.0%
025 Miscellaneous	**0.00**	**0.52**	**(0.52)**	**0.0%**
380 Non-Revenues				
060 Agency & Other Type Deposits	15,000.00	4,058.70	10,941.30	72.9%
380 Non-Revenues	**15,000.00**	**4,058.70**	**10,941.30**	**72.9%**
Fund Revenues:	**15,000.00**	**4,059.22**	**10,940.78**	**72.9%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
516 Human Resources				
589 Non-Expenditures	12,000.00	4,592.33	7,407.67	61.7%
516 Human Resources	**12,000.00**	**4,592.33**	**7,407.67**	**61.7%**
Fund Expenditures:	**12,000.00**	**4,592.33**	**7,407.67**	**61.7%**
Fund Excess/(Deficit):	**3,000.00**	**(533.11)**		

2022 BUDGET POSITION TOTALS

City Of College Place | Months: 01 To: 05 | Time: 14:58:30 | Date: 06/21/2022

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 Current Expense Fund	9,012,802.00	3,544,740.88	60.7%	11,155,510.02	4,067,279.13	64%
005 Current Expense Reserve Fund	101,800.00	-4,070.90	104.0%	0.00	10.77	0%
012 Technology Reserve Fund	601,500.00	147,976.78	75.4%	583,785.00	184,673.82	68%
061 Employee Benefit Reserve Fund	102,500.00	-3,668.31	103.6%	84,665.00	11,298.15	87%
100 Street Fund	1,019,771.00	381,521.98	62.6%	980,731.08	481,290.30	51%
120 Criminal Justice Fund	15,533.00	7,060.23	54.5%	39,977.00	22,719.44	43%
121 Forfeited Proceeds Fund	520.00	-22.14	104.3%	0.00	0.06	0%
130 Hotel/Motel Tax	36,200.00	10,286.52	71.6%	30,100.00	1,541.11	95%
201 ULTGO Bond Fund	487,960.00	99,387.91	79.6%	487,050.00	0.21	100%
235 Commercial Drive Bond Debt Se	140,734.00	260,115.69	0.0%	140,483.00	403,821.39	0%
301 Street Capital Contribution Fund	61,020.00	0.71	100.0%	50,000.00	0.00	100%
305 Capital Improvement Fund (REE	212,500.00	69,628.38	67.2%	160,000.00	15,526.39	90%
306 Capital Improvement Fund (REE	2,214,000.00	62,727.25	97.2%	3,256,683.00	36,030.92	99%
309 CDBG Projects Fund	364,000.00	102,675.67	71.8%	364,000.00	102,675.62	72%
311 Street Improvement Fund	2,102,841.00	-1,751.61	100.1%	2,134,585.00	101,858.96	95%
315 Facility Maintenance Reserve Fu	501,500.00	144,774.92	71.1%	493,000.00	3,088.80	99%
320 Equipment Reserve Fund	1,727,630.00	882,756.01	48.9%	1,701,130.00	940,452.67	45%
330 Economic Development Fund	140,250.00	50,094.45	64.3%	600,000.00	573,219.80	4%
340 Economic Development Reserve	0.00	0.00	100.0%	0.00	0.00	100%
400 Water Fund	2,068,216.00	659,178.33	68.1%	2,077,267.16	667,667.81	68%
401 Wastewater Fund	2,908,594.00	1,190,639.77	59.1%	2,542,432.67	1,239,882.05	51%
402 Stormwater Fund	617,500.00	251,151.75	59.3%	589,234.58	203,458.83	65%
403 Stormwater Capital Reserve Func	1,203,025.00	48,755.65	95.9%	578,702.00	48,705.04	92%
410 Water Capital Reserve Fund	5,538,424.00	177,672.17	96.8%	4,964,280.00	779,179.31	84%
411 Wastewater Capital Reserve Func	6,542,500.00	5,099,897.24	22.0%	2,941,859.00	3,922,359.30	0%
412 Wastewater Debt Service Fund	722,211.00	235,839.71	67.3%	400,141.11	5,285.26	99%
413 Water Capital Improvement Rese	936,254.00	411,356.80	56.1%	1,071,911.79	434,821.25	59%
425 Water Revenue Bond Fund	332,850.00	255.09	99.9%	332,100.00	4.31	100%
426 Water Bond Reserve Fund	500.00	108.40	78.3%	0.00	1.83	0%
431 Water System Construction Fund	106,500.00	-12,874.38	112.1%	100,020.00	34.06	100%
500 Equipment Rental & Replacemen	431,500.00	128,478.12	70.2%	445,088.73	211,023.22	53%
625 Flexible Benefits Plan Fund	15,000.00	4,059.22	72.9%	12,000.00	4,592.33	62%
	40,266,135.00	13,948,752.29	65.4%	38,316,736.14	14,462,502.14	62.3%

TOTALS FOR: Banner Bank Credit Cards

City Of College Place — Time: 14:26:56 Date: 06/21/2022

05/01/2022 To: 05/31/2022 —

Accts Pay #	Date		Vendor	Amount	Memo
81736	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**1,440.99**	**CD-5296**
012 - 518 89 31 01 Office Supplies - Data Pr			Wal-Mart Stores, Inc	15.17	HDMI Cables For Council Chambers
001 - 524 20 49 01 Training Class Registrati			Construction Exam Center	950.00	BO Certification Testing - Combination Legal & Management
001 - 558 60 49 00 Miscellaneous			AWCPD	100.00	AWCPD Membership Dues
001 - 558 60 49 00 Miscellaneous			AWCPD	-100.00	AWCPD Membership Dues Reimbursement
012 - 594 18 64 01 Machinery & Equipment			Wal-Mart Stores, Inc	475.82	TV- Council Chambers
81735	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**1,502.67**	**CH-6464**
001 - 513 10 31 00 Operating Supplies - Exe			Flashbay Inc	1,502.67	Flash Drives
81725	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**361.63**	**CH-9343**
001 - 514 23 49 00 Miscellaneous			WFOA	21.00	WFOA Membership Fee- B. Carleton
001 - 518 10 42 00 Communications - HR			U S Post Office	4.53	USPS- 941 Tax Return
001 - 518 10 43 00 Travel			Oxford Inn	239.50	Travel Lodging- S. Doering
001 - 518 10 43 00 Travel			Shell Gas Station	24.03	Travel Gas- S. Doering
402 - 531 27 49 00 Stormwater Utilities - Mi			WFOA	11.25	WFOA Membership Fee- B. Carleton
400 - 534 27 49 00 Water Utilities - Miscella			WFOA	21.75	WFOA Membership Fee- B. Carleton
400 - 534 50 31 00 Operating Supplies - Mai			Wal-Mart Stores, Inc	18.57	Bissell Bags
401 - 535 27 49 00 Sewer Utilities - Miscella			WFOA	21.00	WFOA Membership Fee- B. Carleton
81726	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**106.94**	**CH-9384**
001 - 514 30 41 00 Prof Serv - Codification/l			Encryptomatic	106.94	PSTview Software And Support
81727	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**488.62**	**CH-9400**
001 - 514 30 49 00 Miscellaneous			WA Municipal Clerks Assn.	75.00	WA Municipal Clerkks Association Membership- L. Neissl
001 - 521 22 31 00 Operating Supplies - Patr			911 Supply Inc	23.39	Light Holder
001 - 521 40 43 00 Travel Training			Chevron Corporation	61.00	Travel Gas- K. Barker
001 - 521 40 43 00 Travel Training			Shell Gas Station	44.00	Travel Gas- K. Barker
001 - 521 40 43 00 Travel Training			Chevron Corporation	32.00	Travel Gas- K. Barker
001 - 521 40 43 00 Travel Training			Sonic Drive-In	12.44	Travel Meal- K. Barker
001 - 521 40 43 00 Travel Training			Chevron Corporation	42.00	Travel Gas- K. Barker
001 - 521 40 43 00 Travel Training			Chevron Corporation	42.00	Travel Gas- K. Barker
001 - 521 40 43 00 Travel Training			Taco Del Mar	12.23	Travel Meal- K. Barker
001 - 521 40 43 00 Travel Training			Chevron Corporation	35.00	Travel Gas- K. Barker
001 - 521 40 43 00 Travel Training			Chevron Corporation	50.00	Travel Gas- K. Barker
001 - 521 40 43 00 Travel Training			Sonic Drive-In	12.12	Travel Meal- K. Barker
001 - 521 40 43 00 Travel Training			Chevron Corporation	35.00	Travel Gas- K. Barker
001 - 521 40 43 00 Travel Training			Sonic Drive-In	12.44	Travel Meal- K. Barker
81728	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**65.25**	**CH-9418**

TOTALS FOR: Banner Bank Credit Cards

Accts Pay #	Date	Vendor		Amount	Memo
001 - 521 40 43 00 Travel Training			Sherman Gas Station	65.25	Travel Gas - WSNIA Conference - J. Langlois
81729	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**275.00**	**CH-9426**
001 - 514 23 49 00 Miscellaneous			Municipal Research & Service Cntr Of Wa	275.00	MRSC Rosters- M. Rizzitiello
81738	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**-0.34**	**FD-4451 Rebate**
001 - 522 45 43 00 Travel			Exxon Fuel	-0.34	Rebate For Exxon From Purchase On 4/08/22
81734	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**1,050.65**	**FD-9965**
001 - 522 10 35 00 Sm Tools & Minor Equip			Home Depot Credit Services	115.53	Tools- Ave Handle, Shim, Air Hose, Auto Plug, Coupler, Blow Gun, Air Chuck
001 - 522 20 20 04 Uniforms - FT Firefighte			Galls, Inc.	387.99	Workrite Pants (Qty 2) - P. Evensen
001 - 522 20 31 00 Operating Supplies - Sup			Public Safety Store	125.00	FF Gloves- P. Evensen
001 - 522 26 31 80 Operating Supplies - EM			The Supply Cache, Inc.	291.52	Flagging Dispenser
001 - 522 26 49 80 Miscellaneous			Taco Time	19.96	Trval Meal- Pick Up New Ambulance - J. Boose
001 - 522 26 49 80 Miscellaneous			Burger King	24.32	Trval Meal- Pick Up New Ambulance - J. Boose
001 - 522 50 31 00 Operating Supplies - Faci			Wal-Mart Stores, Inc	86.33	Sprite, Cutlery, Napkins, Punch, Cups, Plates, Certificates, Cert Holders
81737	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**734.53**	**PC-8472**
001 - 521 10 49 00 Miscellaneous			Hobby Lobby	65.33	Display Case- Historical Uniform
001 - 521 22 20 01 Benefits Uniforms Patrol			Galls, Inc.	234.79	Uniform BLEA Pants- K. Barker
001 - 521 22 20 01 Benefits Uniforms Patrol			Galls, Inc.	41.29	Uniform Long Sleeve Shirt
001 - 521 22 20 01 Benefits Uniforms Patrol			Galls, Inc.	120.75	Uniform Shirt Class B - E. Adams
001 - 521 22 20 01 Benefits Uniforms Patrol			511 Tactical.com	92.40	Uniform- Pants
315 - 594 18 62 17 Capital Expenditures/Exp			Home Depot Credit Services	166.80	Materials- Drywall, Mud, Sanding Sponge, Mud Pan, Joint Tape
315 - 594 18 62 17 Capital Expenditures/Exp			Home Depot Credit Services	13.17	Material- Drywall Screws
81730	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**1,047.48**	**PD-9467**
001 - 521 10 49 00 Miscellaneous			Walla Walla Valley Chamber Of Commerc	36.00	Traffic Safety Awards Luncheon
001 - 521 19 49 00 Misc. Support Services			WA Assoc. of Public Records Officers	25.00	WAPRO Membership- M. Barr
001 - 521 19 49 01 Registrations / Fees - Tra			WA Assoc. of Public Records Officers	65.00	WAPRO Conference- M. Barr
001 - 521 22 20 01 Benefits Uniforms Patrol			Big 5 Sporting Goods	129.53	BLEA Equipment- K. Barker
001 - 521 40 43 00 Travel Training			Love's Travel	53.55	Training Fuel- B. Fortin
001 - 521 40 43 00 Travel Training			Diamond Parking	6.00	Training Parking- B. Fotrin
001 - 521 40 43 00 Travel Training			Love's Travel	37.40	Training Fuel- B. Fortin
001 - 521 40 49 01 Registrations/Fees - Trai			FBI - LEEDA	695.00	FBI LEEDA - IA Investigations - S.Diaz
81732	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**2,857.58**	**PD-9475**
001 - 518 20 35 00 Sm Tools/Minor Equip			AED Martket	398.00	AED Battery Replacement
001 - 521 22 20 00 Benefits Patrol			Axon Enterprise, Inc.	226.91	Body Camera Mounts (Qty 5)

TOTALS FOR: Banner Bank Credit Cards

Accts Pay #	Date	Vendor		Amount	Memo
001 - 521 22 20 01 Benefits Uniforms Patrol			Safariland, LLC	436.43	Holster (Qty 2) K.Barker & Backup
001 - 521 22 31 00 Operating Supplies - Patr			Wal-Mart Stores, Inc	9.64	Light Bulb
001 - 521 40 49 01 Registrations/Fees - Trair			FBI - LEEDA	695.00	FBI- LEEDA Training D. Schmick
001 - 554 30 42 00 Communications - Specia			U S Post Office	11.60	Mail Package
001 - 594 21 64 02 Machinery/Equip Patrol			DUO*Com	1,080.00	MFA Annual
81733	**05/31/2022**	**7404**	**Banner Bank Credit Cards**	**63.78**	**PW-9483**
402 - 531 10 49 00 Miscellaneous - Stormwa			Happy Wanderer	45.54	Interview Lunch- R. McAndrews
400 - 534 10 49 00 Miscellaneous			El Sombrero	18.24	Lunch Meeting-R. McAndrews
			Total:	9,994.78	

TOTALS FOR: Home Depot Credit Services

City Of College Place

05/01/2022 To: 05/31/2022

Time: 14:30:31 Date: 06/21/2022

Accts Pay #	Date		Vendor	Amount	Memo
81584	**05/10/2022**	**5629**	**Home Depot Credit Services**	**17.36**	**Home Depot**
100 - 542 30 31 00 Operating Supplies - Trav				17.36	Leather Gloves
81585	**05/10/2022**	**5629**	**Home Depot Credit Services**	**8.66**	**Home Depot**
400 - 534 50 20 01 Benefits Uniforms				8.66	Neck Gaiter
81586	**05/10/2022**	**5629**	**Home Depot Credit Services**	**31.50**	**Home Depot**
100 - 542 30 31 00 Operating Supplies - Trav				31.50	Roofing Felt
81587	**05/10/2022**	**5629**	**Home Depot Credit Services**	**23.83**	**Home Depot**
400 - 534 50 31 00 Operating Supplies - Mai				23.83	Paint & Primer
81588	**05/10/2022**	**5629**	**Home Depot Credit Services**	**77.48**	**Home Depot**
100 - 542 30 31 00 Operating Supplies - Trav				77.48	3/16" Chain
81589	**05/10/2022**	**5629**	**Home Depot Credit Services**	**104.09**	**Home Depot**
400 - 534 50 31 00 Operating Supplies - Mai				104.09	Blue Inverted Marking Paint
81590	**05/10/2022**	**5629**	**Home Depot Credit Services**	**48.85**	**Home Depot**
100 - 542 64 35 00 Sm Tools/Equipment				48.85	Masonry Impact Set
81591	**05/10/2022**	**5629**	**Home Depot Credit Services**	**13.61**	**Home Depot**
100 - 542 70 31 00 Operating Supplies - Roa				13.61	Drill Bit Set
81592	**05/10/2022**	**5629**	**Home Depot Credit Services**	**5.70**	**Home Depot**
401 - 535 10 49 00 Misc				5.70	LS-7 Keys
81593	**05/10/2022**	**5629**	**Home Depot Credit Services**	**39.05**	**Home Depot**
400 - 534 50 31 00 Operating Supplies - Mai				39.05	PVC Coated Gloves
81594	**05/10/2022**	**5629**	**Home Depot Credit Services**	**31.97**	**Home Depot**
100 - 542 64 31 00 Operating Supplies - Tral				31.97	Propane Cylinder, 15/16' Rtching Wrench
81595	**05/10/2022**	**5629**	**Home Depot Credit Services**	**52.05**	**Home Depot**
100 - 542 64 31 00 Operating Supplies - Tral				52.05	Stl Demon Concical,steel Demon Flap, Hub Flap Disc
			Total:	454.15	

TOTALS FOR: Napa Of Walla Walla

Accts Pay #	Date		Vendor	Amount	Memo
81524	**05/10/2022**	**194**	**Napa Of Walla Walla**	**-41.00**	**Shop Supplies-Credit**
500 - 548 68 31 00 Operating Supplies - Gen				-41.00	Returned Seal
81525	**05/10/2022**	**194**	**Napa Of Walla Walla**	**51.79**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				51.79	Filter Kit
81526	**05/10/2022**	**194**	**Napa Of Walla Walla**	**13.04**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				13.04	Air Filter
81527	**05/10/2022**	**194**	**Napa Of Walla Walla**	**43.63**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				43.63	Air & Pre Filter
81528	**05/10/2022**	**194**	**Napa Of Walla Walla**	**94.61**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				94.61	10W-30 Syn Oil
81529	**05/10/2022**	**194**	**Napa Of Walla Walla**	**13.02**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				6.51	ISO Base Relay
500 - 548 68 31 00 Operating Supplies - Gen				6.51	ISO Base Relay
81530	**05/10/2022**	**194**	**Napa Of Walla Walla**	**0.35**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				0.35	Pri Wire
81531	**05/10/2022**	**194**	**Napa Of Walla Walla**	**34.85**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				34.85	Pri Wire
81532	**05/10/2022**	**194**	**Napa Of Walla Walla**	**34.50**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				34.50	Pri Wire
81533	**05/10/2022**	**194**	**Napa Of Walla Walla**	**49.55**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				49.55	Female Terminal, Universal Terminal
81534	**05/10/2022**	**194**	**Napa Of Walla Walla**	**18.51**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				18.51	Loom Split Poly
81535	**05/10/2022**	**194**	**Napa Of Walla Walla**	**105.52**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				105.52	Shop Towels
81536	**05/10/2022**	**194**	**Napa Of Walla Walla**	**42.73**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				42.73	Lamp

TOTALS FOR: Napa Of Walla Walla

City Of College Place | Time: 14:30:49 Date: 06/21/2022

05/01/2022 To: 05/31/2022 |

Accts Pay #	Date		Vendor	Amount	Memo
81537	**05/10/2022**	**194**	**Napa Of Walla Walla**	**32.13**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				32.13	Butt Coonnect
81538	**05/10/2022**	**194**	**Napa Of Walla Walla**	**123.37**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				123.37	Floor Liner
81539	**05/10/2022**	**194**	**Napa Of Walla Walla**	**133.38**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				133.38	Wiper Blades
81540	**05/10/2022**	**194**	**Napa Of Walla Walla**	**159.23**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				159.23	Air Filters
81541	**05/10/2022**	**194**	**Napa Of Walla Walla**	**110.23**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				110.23	Air Filters
81542	**05/10/2022**	**194**	**Napa Of Walla Walla**	**35.15**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				35.15	Seal & Freight
81543	**05/10/2022**	**194**	**Napa Of Walla Walla**	**66.85**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				66.85	Air Filter
81544	**05/10/2022**	**194**	**Napa Of Walla Walla**	**40.05**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				40.05	LED License Kit
81545	**05/10/2022**	**194**	**Napa Of Walla Walla**	**132.30**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				132.30	Floor Liner & Freight
81546	**05/10/2022**	**194**	**Napa Of Walla Walla**	**18.12**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				18.12	Clamp
81547	**05/10/2022**	**194**	**Napa Of Walla Walla**	**132.20**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				132.20	Air & Oil Filters
81548	**05/10/2022**	**194**	**Napa Of Walla Walla**	**287.66**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				287.66	Suspension Kit & Freight
81549	**05/10/2022**	**194**	**Napa Of Walla Walla**	**52.32**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				52.32	Synth Off Road Poly #2

TOTALS FOR: Napa Of Walla Walla

Accts Pay #	Date		Vendor	Amount	Memo
81550	**05/10/2022**	**194**	**Napa Of Walla Walla**	**32.56**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				32.56	2- Battery Terminal
81551	**05/10/2022**	**194**	**Napa Of Walla Walla**	**8.06**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				8.06	Coolant
81552	**05/10/2022**	**194**	**Napa Of Walla Walla**	**52.88**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				52.88	Oil Filter
81553	**05/10/2022**	**194**	**Napa Of Walla Walla**	**31.22**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				31.22	Coupler, Male ADA
81554	**05/10/2022**	**194**	**Napa Of Walla Walla**	**33.68**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				33.68	Air Filter
81555	**05/10/2022**	**194**	**Napa Of Walla Walla**	**95.22**	**Shop Supplies**
500 - 548 68 31 00 Operating Supplies - Gen				95.22	Radial Seal Air Element & Freight
			Total:	2,037.71	

TOTALS FOR: Quill Corporation

Accts Pay #	Date	Vendor	Amount	Memo
81495	**05/10/2022**	**218 Quill Corporation**	**-326.07**	**Returned Supplies**
001 - 521 10 31 01 Office Supplies - Admini			-32.61	General PD Office Supplies-returned Paper Towels
001 - 521 19 31 01 Office Supplies - Support			-65.21	General PD Office Supplies-returned Paper Towels
001 - 521 21 31 01 Office Supplies - Investig			-32.61	General PD Office Supplies-returned Paper Towels
001 - 521 22 31 01 Office Supplies - Patrol			-163.04	General PD Office Supplies-returned Paper Towels
001 - 554 30 31 01 Office Supplies - Special			-32.60	General PD Office Supplies-returned Paper Towels
81493	**05/10/2022**	**218 Quill Corporation**	**79.54**	**Supplies**
001 - 513 10 31 01 Office Supplies - Executi			28.57	Administrator Office Supplies - Batteries
001 - 524 20 31 01 Office Supplies - Bldg. Ir			13.73	Community Development Admin Assistant Office Supplies-staplees, Sticky Notes
402 - 531 10 31 01 Office Supplies - Stormw			3.05	Community Development Admin Assistant Office Supplies-staplees, Sticky Notes
400 - 534 10 31 01 Office Supplies - Admini			6.21	Administrator Office Supplies - Batteries
400 - 534 10 31 01 Office Supplies - Admini			5.72	Community Development Admin Assistant Office Supplies-staplees, Sticky Notes
401 - 535 10 31 01 Office Supplies - Admini			6.63	Administrator Office Supplies - Batteries
401 - 535 10 31 01 Office Supplies - Admini			2.67	Community Development Admin Assistant Office Supplies-staplees, Sticky Notes
100 - 543 10 31 01 Office Supplies - Admini			1.91	Community Development Admin Assistant Office Supplies-staplees, Sticky Notes
500 - 548 70 31 01 Office Supplies - ER&R			1.14	Community Development Admin Assistant Office Supplies-staplees, Sticky Notes
001 - 558 60 31 01 Office Supplies - Plannin			9.91	Community Development Admin Assistant Office Supplies-staplees, Sticky Notes
81494	**05/10/2022**	**218 Quill Corporation**	**326.07**	**Supplies**
001 - 521 10 31 01 Office Supplies - Admini			32.61	General PD Office Supplies- Paper Towels
001 - 521 19 31 01 Office Supplies - Support			65.21	General PD Office Supplies- Paper Towels
001 - 521 21 31 01 Office Supplies - Investig			32.61	General PD Office Supplies- Paper Towels
001 - 521 22 31 01 Office Supplies - Patrol			163.04	General PD Office Supplies- Paper Towels
001 - 554 30 31 01 Office Supplies - Special			32.60	General PD Office Supplies- Paper Towels
81692	**05/25/2022**	**218 Quill Corporation**	**47.14**	**Supplies**
001 - 524 20 31 01 Office Supplies - Bldg. Ir			16.97	Community Development Admin Assistant Office Supplies, Writing Pads, Ruler
402 - 531 10 31 01 Office Supplies - Stormw			3.77	Community Development Admin Assistant Office Supplies, Writing Pads, Ruler
400 - 534 10 31 01 Office Supplies - Admini			7.07	Community Development Admin Assistant Office Supplies, Writing Pads, Ruler
401 - 535 10 31 01 Office Supplies - Admini			3.30	Community Development Admin Assistant Office Supplies, Writing Pads, Ruler

TOTALS FOR: Quill Corporation

Accts Pay #	Date	Vendor	Amount	Memo
100 - 543 10 31 01 Office Supplies - Admini			2.36	Community Development Admin Assistant Office Supplies, Writing Pads, Ruler
500 - 548 70 31 01 Office Supplies - ER&R			1.41	Community Development Admin Assistant Office Supplies, Writing Pads, Ruler
001 - 558 60 31 01 Office Supplies - Plannin			12.26	Community Development Admin Assistant Office Supplies, Writing Pads, Ruler
81693	**05/24/2022**	**218 Quill Corporation**	**208.58**	**Supplies**
001 - 513 10 31 01 Office Supplies - Executi			27.47	City Hall General Office Supplies, Hand Wash, Issue, Copy Paper
001 - 514 23 31 01 Office Supplies - Budgeti			36.86	City Hall General Office Supplies, Hand Wash, Issue, Copy Paper
001 - 514 30 31 01 Office Supplies - Records			11.83	City Hall General Office Supplies, Hand Wash, Issue, Copy Paper
001 - 518 10 31 01 Office Supplies - HR Adı			23.78	City Hall General Office Supplies, Hand Wash, Issue, Copy Paper
402 - 531 27 31 01 Stormwater Utilities - Of			2.09	City Hall General Office Supplies, Hand Wash, Issue, Copy Paper
400 - 534 10 31 01 Office Supplies - Admini			10.18	City Hall General Office Supplies, Hand Wash, Issue, Copy Paper
400 - 534 27 31 01 Water Utilities - Office S			41.03	City Hall General Office Supplies, Hand Wash, Issue, Copy Paper
401 - 535 10 31 01 Office Supplies - Admini			7.76	City Hall General Office Supplies, Hand Wash, Issue, Copy Paper
401 - 535 27 31 01 Sewer Utilities - Office S			45.89	City Hall General Office Supplies, Hand Wash, Issue, Copy Paper
100 - 543 10 31 01 Office Supplies - Admini			1.69	City Hall General Office Supplies, Hand Wash, Issue, Copy Paper
81694	**05/25/2022**	**218 Quill Corporation**	**198.89**	**Supplies**
001 - 521 10 31 01 Office Supplies - Admini			19.89	General PD Office Supplies, Paper Towels
001 - 521 19 31 01 Office Supplies - Support			39.78	General PD Office Supplies, Paper Towels
001 - 521 21 31 01 Office Supplies - Investig			19.89	General PD Office Supplies, Paper Towels
001 - 521 22 31 01 Office Supplies - Patrol			99.45	General PD Office Supplies, Paper Towels
001 - 554 30 31 01 Office Supplies - Special			19.88	General PD Office Supplies, Paper Towels
81695	**05/25/2022**	**218 Quill Corporation**	**198.89**	**Supplies**
001 - 521 10 31 01 Office Supplies - Admini			19.89	General PD Office Supplies
001 - 521 19 31 01 Office Supplies - Support			39.78	General PD Office Supplies
001 - 521 21 31 01 Office Supplies - Investig			19.89	General PD Office Supplies
001 - 521 22 31 01 Office Supplies - Patrol			99.45	General PD Office Supplies
001 - 554 30 31 01 Office Supplies - Special			19.88	General PD Office Supplies
81696	**05/25/2022**	**218 Quill Corporation**	**189.26**	**Supplies**
001 - 521 10 31 01 Office Supplies - Admini			18.93	General PD Office Supplies, Tolit Tissue, Coffee, Trash Bags
001 - 521 19 31 01 Office Supplies - Support			37.85	General PD Office Supplies, Tolit Tissue, Coffee, Trash Bags
001 - 521 21 31 01 Office Supplies - Investig			18.93	General PD Office Supplies, Tolit Tissue, Coffee, Trash Bags
001 - 521 22 31 01 Office Supplies - Patrol			94.63	General PD Office Supplies, Tolit Tissue, Coffee, Trash Bags
001 - 554 30 31 01 Office Supplies - Special			18.92	General PD Office Supplies, Tolit Tissue, Coffee, Trash Bags
		Total:	922.30	

COLLEGE PLACE PREVENTION COALITON

COURTNEY FULLER

KRISTA TIMM

College Place Prevention Coalition

WELCOME

HISTORY OF CPWI

Community Prevention Wellness Initiative (CPWI)

- Division of Behavioral Health and Recovery in 2011 launched CPWI "to provide substance abuse prevention services and strategies through local coalitions in high-need communities.
- Currently in 100 communities (in all counties and in all 9 Educational Service Districts)
- Community and school-based model
- Focuses on:
  - Building healthy and safe community environments
  - Expanding quality preventive services in clinical, community, and school settings
  - Empowering people to make healthy choices
  - Eliminating health disparities

Prevention Works!

- Over 60 prevention programs and policies have been shown through rigorous research to prevent substance use problems.
  - Committee of prevention researchers and Blueprints
- Between 2011 and 2016, communities in Cohort 1 showed improvements in all family and community risk factors. Evaluation results also showed significant decreases in 10th grade substance use outcomes:
  - Alcohol use and binge drinking - down 42%
  - Cigarette use - down 49%
  - Marijuana use - down 11%
- 95% of programs implemented between July 2015 and June 2016 had positive results in delaying the first use of alcohol or other drugs, reducing use, decreasing risk factors and/or increasing protective factors
- Evaluation done by Washington state university (theathenaforum.org)

Journey of CPPC

College Place Prevention Coalition

- Intern started learning with state prevention managers at HCA
- Came to Walla Walla to learn from a successful local coalition (Reach Out)
- Started to build capacity for prevention services in College Place
  - College Place was VERY ready
  - Coalition formed in June 2020- identified key decision makers and assessed need for services
  - Received funding in July 2021 (through March 2023)

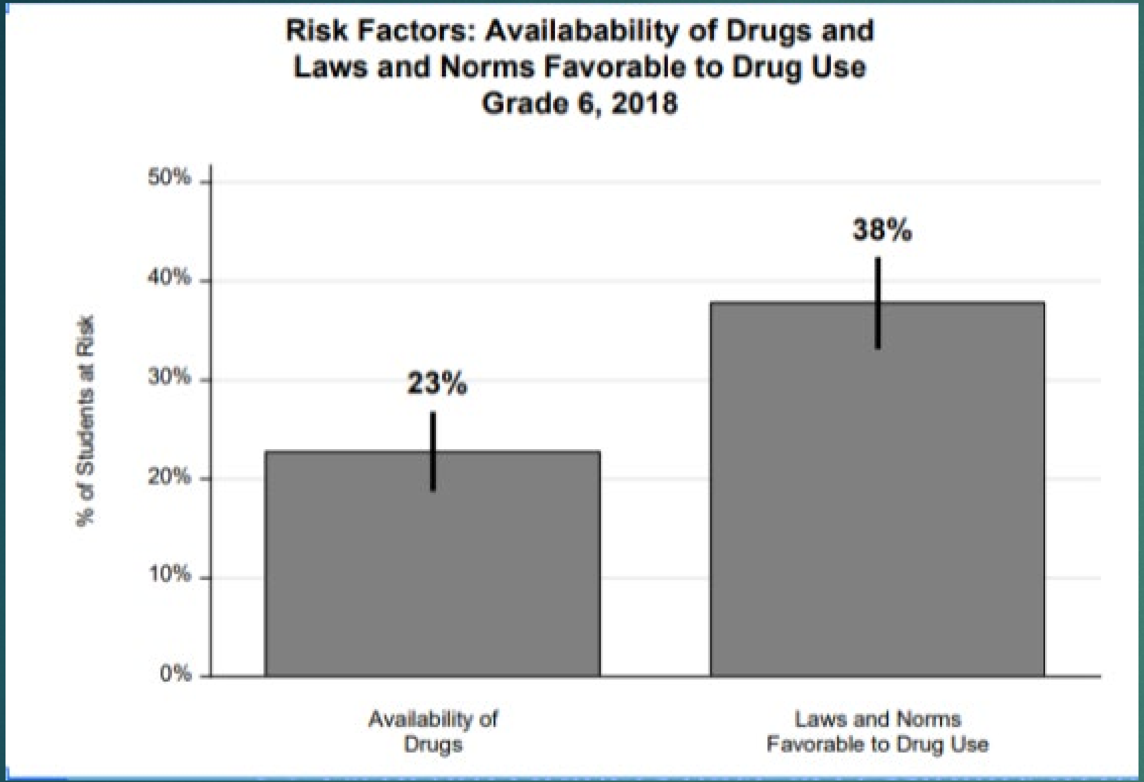
COLLEGE PLACE PREVENTION COALITION MISSION:

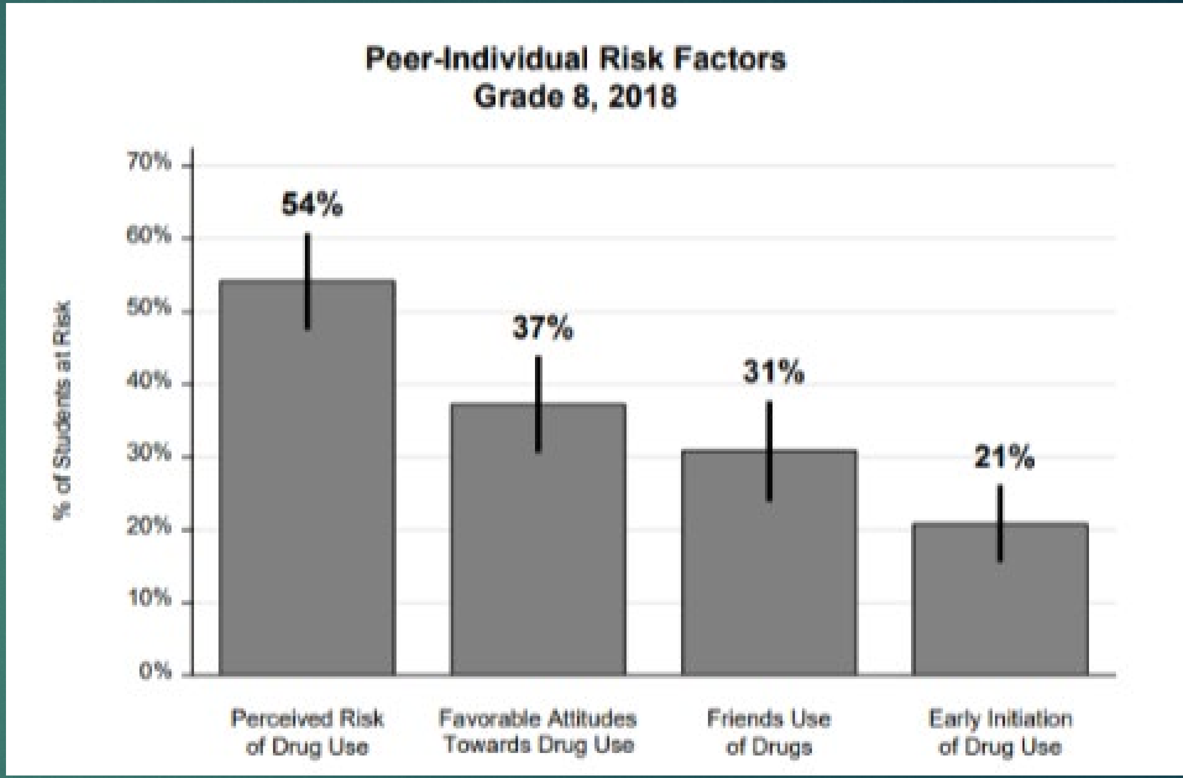
Decrease substance use through education and through empowering our community to make healthy decisions.

PARTNERS INCLUDE:

1. **Youth** (Sources of Strength)
2. **Parents**
3. **Law Enforcement** (College Place Police Department)
4. **Businesses** (Fresh Lime)
5. **Healthcare Professionals** (Providence St. Mary Medical Center)
6. **Media** (Charter/Spectrum Communications)
7. **School** (College Place Public Schools)
8. **Youth Serving Organizations** (YWCA, SonBridge Recreation Director, Boy Scouts of America)
9. **Religious and Fraternal Organizations** (SonBridge, working on including College Place churches)
10. **State, local, or tribal governments** (Walla Walla County Department of Community Health, City of College Place)
11. **Other Substance Abuse organizations** (Trilogy)
12. **Civic and Volunteer Groups** (Blue Mountain Action Council, BlueZones Project, Lions Club)

Some data points





- 23% of 6th Graders have accessibility to drugs
- 38% of 6th Graders believe Laws and Norms are favorable to drug use

54% of 8th Graders are at risk of using drugs
37% favorable attitudes towards drug use
31% of 8th Graders have friends who use drugs
21% of 8th Graders have early initiation of drug use

PRIORITIES OF CPPC

1. Any underage alcohol use

2. Vaping use

3. Opioid/Prescription use

Local conditions – risk and protective factors

1. **Community Disorganization**
   a. Increase community readiness to address ATOD issues
2. **Alcohol Availability: Social Access**
   a. Youth access to ATOD
3. **Community laws and norms**
   a. Perception of enforcement of ATOD laws and policies
4. **Favorable attitudes towards the Problem Behavior**
   a. Perception of harm
   b. Perception of peer use
5. **Risk and Protective Factors: Lack commitment to school**
   a. Motivation to learn
6. **Risk and Protective Factors: Family management problems**
   a. Attitudes of family management practices
7. **Risk and Protective Factors: Early and persistent antisocial behavior**
   a. Personal competence

What are we doing about these issues for our young people?

- CLASSES AND TRAININGS TO YOUTH AND COMMUNITY MEMBERS
- COMMUNITY ACIVITIES – COMMUNITY FUN DAYS, OUTREACH EVENTS
- PERCEPTION OF HARM
- WHAT DO YOUTH WANT IN THEIR TOWN
- SCHOOL ASSISTANCE PROFESSIONALS
- COLLABORATING WITH OTHER YOUTH SERVING ORGANIZATIONS

IF YOU WOULD LIKE TO JOIN US, CONTACT:

COURTNEY FULLER

cfuller@co.walla-walla.wa.us

KRISTA TIMM

ktimm@co.walla-walla.wa.us

THANK YOU!

CP
PC

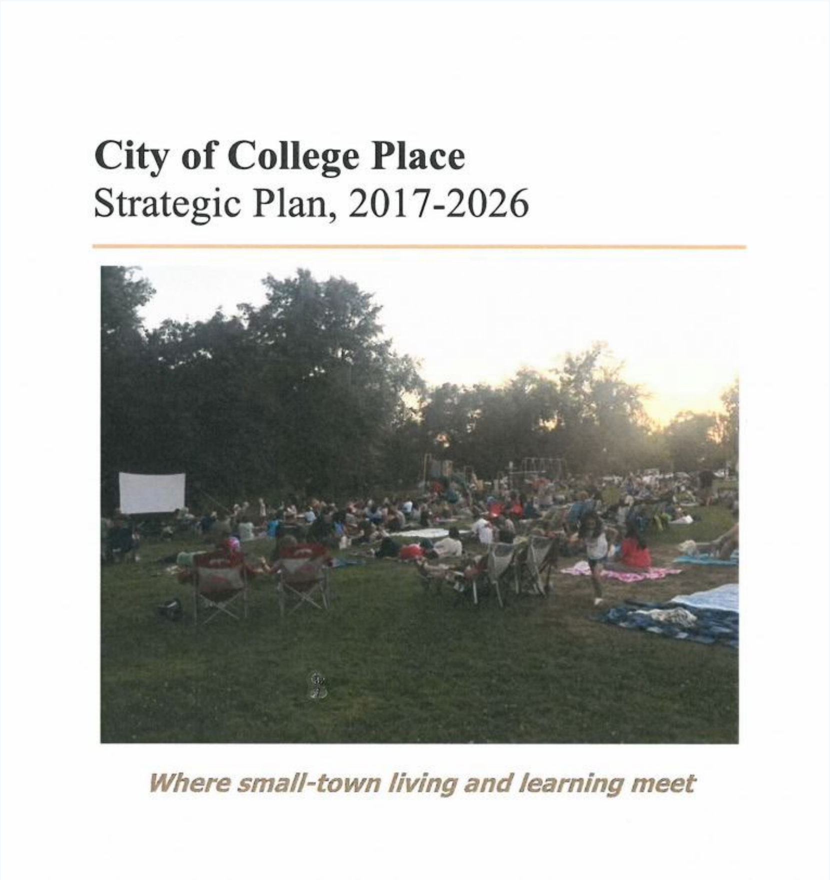
College Place **Prevention** Coalition

State of the City 2022

Norma L. Hernández – Mayor

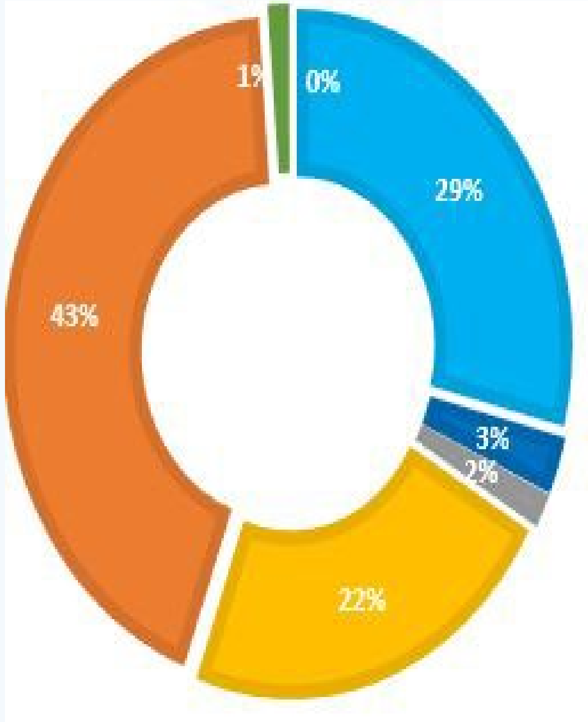
2017 to 2026 Strategic Plan

- Weblink: http://cms6.revize.com/revize/cityofcollegeplace/document_center/Admin/Ord_No_19-005_Strategic_Plan_2017-2026_Update_2019-02-12.pdf
- Five Themes:
  - *Resource Development*
  - *Cooperation & Connection*
  - *Infrastructure Investment*
  - *Planning for Prosperity*
  - *Optimal Operations*
- Reviewed every two years between April and July prior to start of budget season.



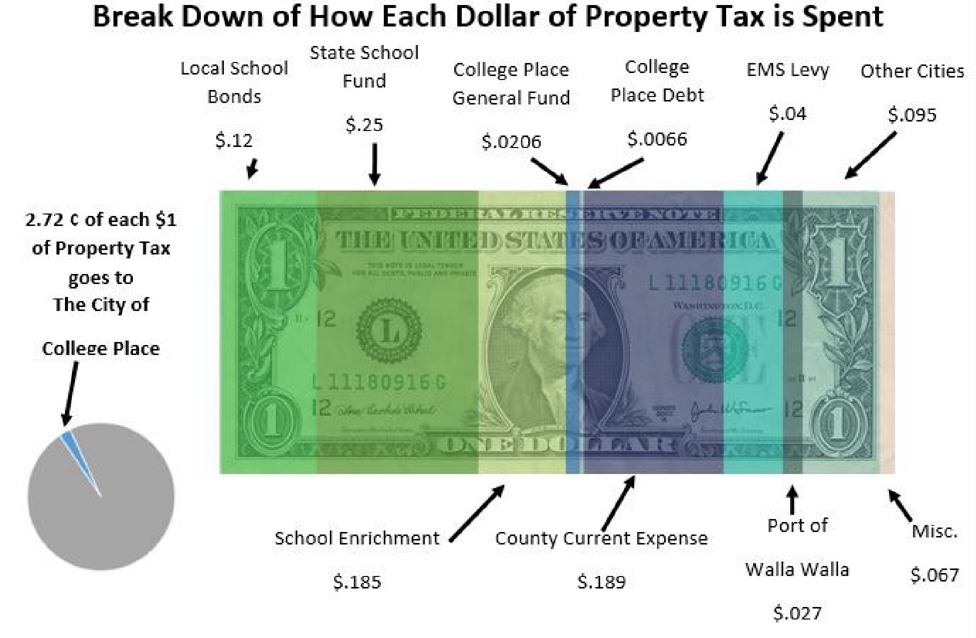
Adopted Fiscal Year 2022 Budget

Revenues/Expenses: $53,949,946



- Current Expense Fund (000's) - (28.9%)
- Special Revenue Funds (100's) - (2.7%)
- Debt Service Funds (200's) - (1.7%)
- Capital Project Funds (300's) - (22.3%)
- Enterprise Funds (400's) - (43.2%)
- Internal Service Funds (500's) - (1.2%)
- Fiduciary Funds (600's) - (0.03%)

Property Tax Breakdown



Key City Service Statistics – 2020/2021

Key City Services – 2020 vs. 2021

Fire & EMS Runs

1,477 – 2020

1,850 – 2021

Police Service Calls

8,470 – 2020

8,055 – 2021

Water Production (Million Gallons)

442.0 - 2020

479.0 – 2021

Wastewater Processing (Million Gallons)

238.0 - 2020

316.0 – 2021

PERMIT ACTIVITY	2020	2021
Commercial Permits	20	18
SFR Dwelling Units	22	29
ADU's	3	1
YTD - All Permits Issued	463	554
Total Valuation	**$11,468,262**	**$38,000,140**

Organizational Recovery from COVID-19

- City declared Emergency Declaration via Resolution 20-009 on March 17th, 2020 and was renewed on June 9th, 2020.
- Partnered with Walla Walla County Emergency Management to offer free mask/hand sanitizer drive thru at City Hall & Lions Park.
- Year One of Walla Walla Valley Blue Zones
- Received $2.6 Million in Federal American Rescue Plan Act Grant Allocation.
  - Prioritized expenditures to improvement infrastructure, avoid debt, and cover revenue deficiencies due to COVID.
  - Replacement Fire Truck
  - Replacement Public Works Stellar Truck
  - Utility Assistance thru BMAC
  - Sky Avenue Water Main Project
  - CDBG Sidewalk Project Revenue Gap
  - Police Gun Range
  - City Hall Council Chambers Remodel/AV Upgrade
  - Bonuses for Emergency Workers
  - Youth Recreation Partnerships
  - Local match for Broadband Projects

Organizational Recovery from COVID-19

- Thought out of the box on how to still have some community events in a COVID-19 world.
  - Farmer's Market
  - Movies at the Park
  - Arbor Day Tree Planting
  - Autumn on the Avenue
  - Light Up The Avenue

2021

2021: Resource Development

- Business Retention due to COVID-19
  - CDBG Microenterprise Assistance Program Grant Partnership with State & Mercycorps NW
  - Purchase of patio equipment for dining establishments in City.
- Downtown Catalyst Incentive
- Business Development
  - Goodwill of the Columbia
  - Calm Spa
  - Circle K on College Avenue
- Housing Development
  - Hayden Homes Homestead Phase 3D, 3E (Virginia/Julila/Doans Area)
  - Whispering Creek (SE 8th & Whispering Creek Drive)
- Grants
  - USDA, State Ecology, and Port .09 Grants for SW Sewer
  - State RCO Grants – Lions Park (3)
  - Public Works Trust Fund (4) Sky Water, Well #7, Drinking Water Reservoir #4, and Lift Station #5
  - State Ecology: Lions Park Pond, Vactor, Decant Facility Design, Wastewater Treatment Plant Financing
  - State Dept of Health & Legislative Appropriations: Replacement Drinking Water Well #4 & #6
  - AARP Free Wireless Internet at Parks
  - & Many More

2021: Cooperation & Connection

- Community Events: City executed events that could be done within COVID-19 guidelines and social distancing:
  - CP Farmers Market
  - Movies at the Park
  - Arbor Day
  - Autumn On The Avenue
  - Light Up The Avenue
  - Youth Recreation Program Partnerships
- HOA's
  - Private to Public Infrastructure Program
- Other events paused due to COVID-19 guidelines:
  - Freedom Festival
  - Lions Club Fishing Derby
- WW Rural Library District
  - Meadowbrook Branch Operational.
  - Planning for Permanent HQ.
- Bird Scooters
- Communications
  - City Youtube Channel (Meetings, Monthly City Admin Update, and One-Minute Project Videos)
  - City partnership newsletter mailings
  - Social Media
- Partnerships
  - WWU, CPPS, City of WW, WW County, State and Others

2021: Infrastructure Investment

- Southwest Wastewater Trunk Line & Lift Station #7 Replacement
- CDBG Sidewalks: SW Davis, SW Bade, SW 12th
- SW Meadowbrook Blvd Resurfacing
- NW Destito Ct Storm Replacement Project
- Regional Police Gun Range Building at WWTP
- Police Evidence Building
- Highland Park Water Line Replacement
- Wrapping up final engineering on Wastewater Treatment Plant Upgrade (State mandated)



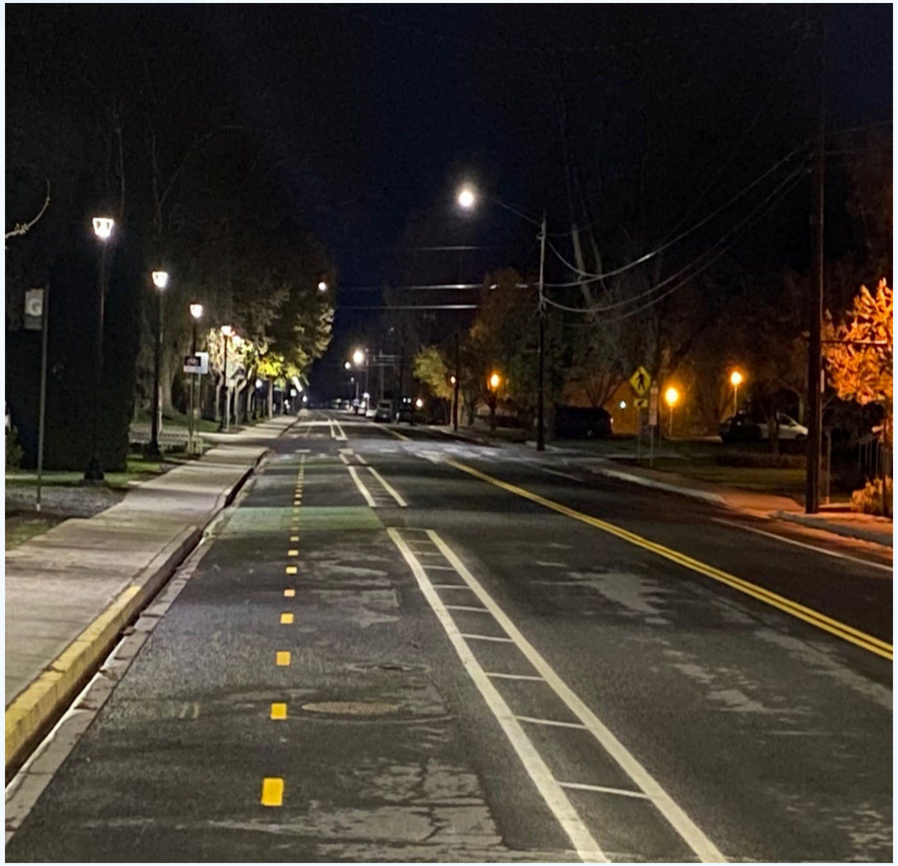

2021: Planning for Prosperity

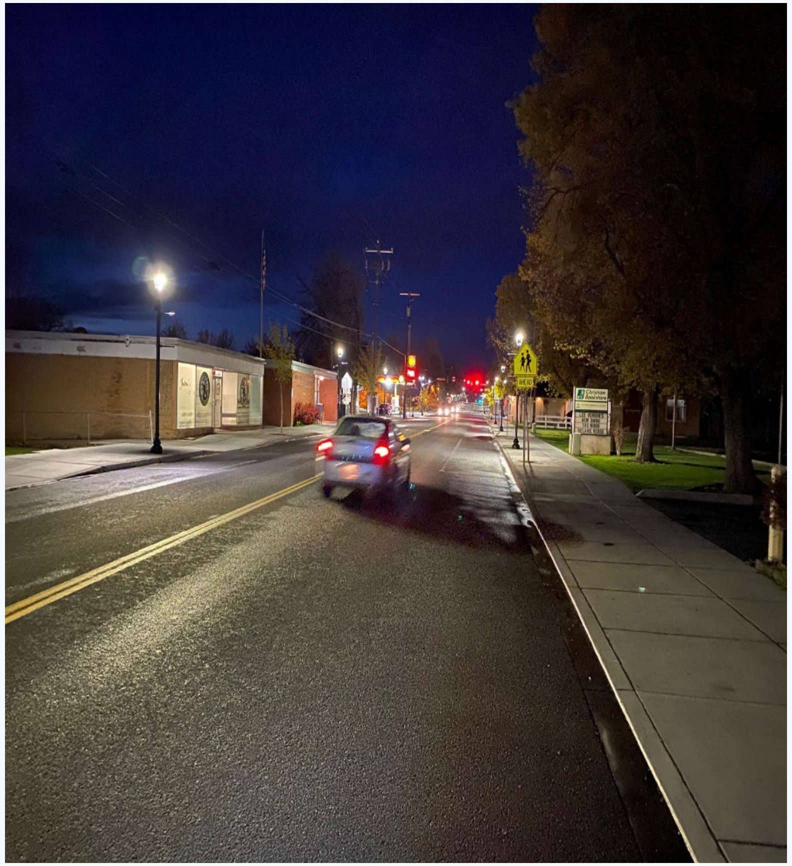
- Development Code Revisions – Affordable Housing/Protection of Manufactured Housing Parks
- Six-Year Investment Plans
  - Capital Facilities
  - Equipment Replacement
  - Information Technology
- Walla Walla Valley Blue Zone – Year Two
- Housing Needs Assessment
- Legislative Advocacy
  - State
  - Federal
- Marketing to Developers via ICSC and other mediums.

2021: Optimal Operations

- Police Department Accreditation
- HR functions are now fully online via Neogov
- Interlocal agreement and funds in place to replace outdated fire training tower w/ City of WW and District #4
- Parks & Arterial ROW Urban Forestry Master Planning w/ State Grant
- Wildland Fire Assistance
- All-inclusive Wastewater Treatment Plant contract with Jacobs.

2022

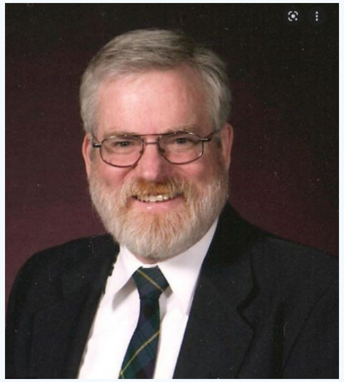




2021 to 2022 – Changeover in City Council

Retiring Council Members – Thank you!

- Mr. Jerry Bobbitt: Council #1
- Mrs. Marge Nyhagen: Council #3
- Mr. Byron Trop: Council #7



Welcome New Council Members!

- Mr. Paul Jessup: Council #1
- Mr. TJ Espinoza: Council #3
- Mrs. Monica Boyle: Council #7

2022: Resource Development

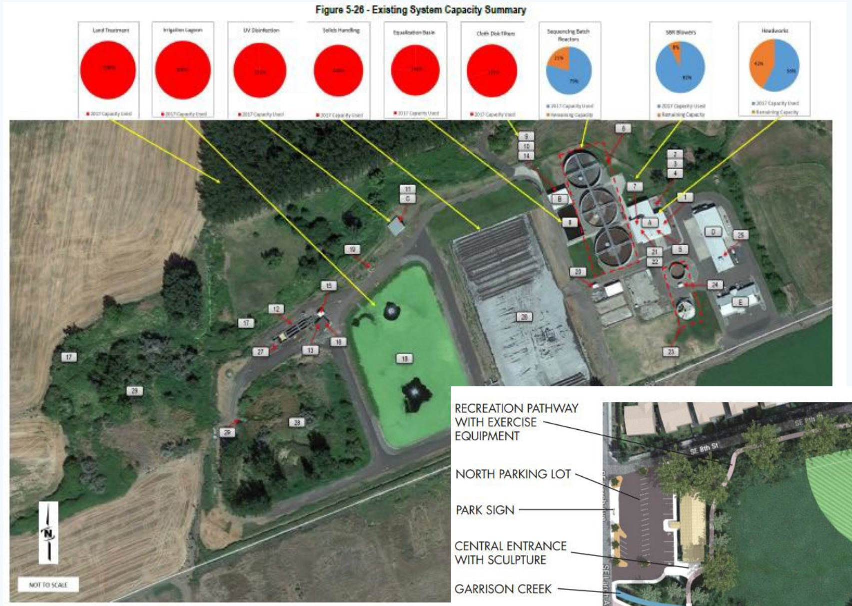
- Grants
  - State Department of Commerce Solar, Transalta Solar, Pacific Power Blue Sky
  - CDBG Sidewalks ($343k)
  - State DNR: Urban Forestry Grant
  - Community Economic Revitalization Board: Flex Space Planning Study
  - United Way: Matching Grant for Summer Youth Rec Activities
  - SEEK Youth Recreation Grant
  - Ecology: Decant, Wastewater Treatment Plant, Vactorr
  - State DAHP: County Poor Farm Cemetery
  - State RCO/Sherwood/Ecology: Lions Park
  - STP: SW Mojonnier Rd Engineering
  - State Ecology: Wastewater Treatment Design
  - State TIB: 4Bikes
  - State DOH and Legislative Appropriation: Well #6 Replacement
  - Sherwood Leadership Class 12th Street Parklet
  - FEMA: Fire and Ambulance Equipment
  - Pursuit of Federal & State Infrastructure Assistance
- Community Garden
- Tax Increment Financing/Multifamily Tax Exemption
- Business Development
  - Hot Momma's Coffee
  - Medical Facility at Commercial Drive & SR 125
- Housing Development
  - Hayden Homes Homestead
  - Kelly Development
  - Lakeside – College Place
  - Villages at Fort Walla Walla

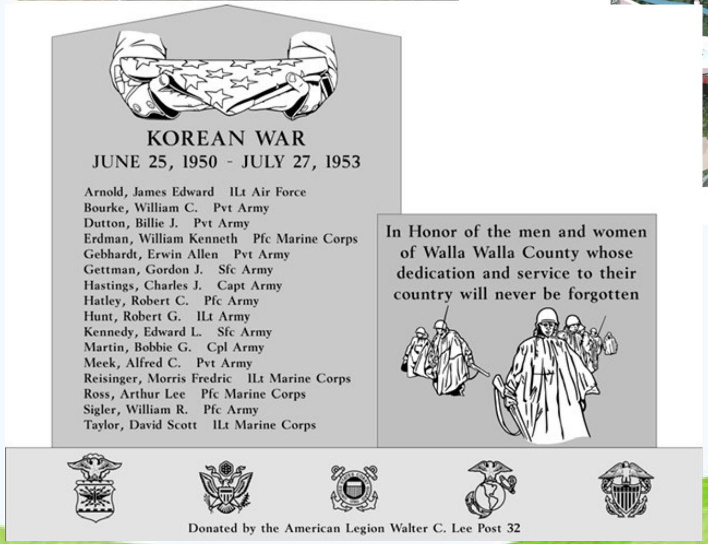
2022: Cooperation & Connection

- Community Events
  - Farmers Market
  - Movies at the Park
  - Freedom Festival
  - Autumn on the Avenue
  - Light Up The Avenue
- Youth Recreation Partnership with United Way, Sonbridge, Campfire, and College Place Public Schools
- Strengthen Intergovernmental Partnerships
- 75th Anniversary Book to be published in cooperation with City's Historic Preservation Commission
- WW Rural Library District Library Planning for HQ Facility
- Active Advisory Boards
- Continued Communications

2022: Infrastructure Investment

- Wrap up Drinking Water Well #6 Reconstruction
- Wrapping up final engineering on Lions Park Upgrade
- Perseverance Park
- Begin Wastewater Treatment Plant Renovation Work
- Wastewater Sewer Lining – Broadway, Puff Ln, 10th Area
- CDBG Sidewalks – SW 6th & 8th
- SE Larch/NE C Street Light Enhancement
- Sky Ave Water Main Project
- Whitman & Maple Solar Array
- Whitman & Larch Four-Way Stop Sign
- Wastewater Lift Station #5 Replacement
- Korean War Memorial at Veterans Park
- Complete SW Mojonnier Rd Engineering





2022: Planning for Prosperity

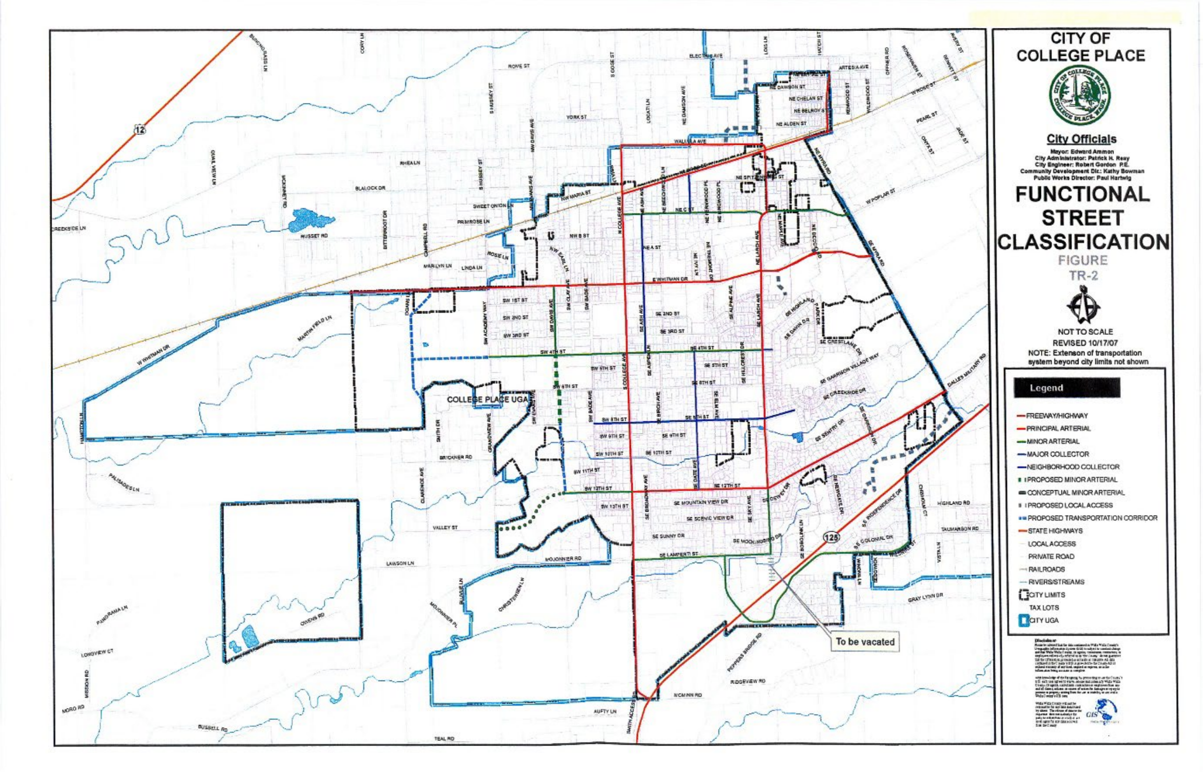
- Business Recruitment
- Development Code Update
  - Aimed at simplifying zoning for residential development
  - Incentives
- Tax Increment Financing
- Walla Walla Valley Blue Zones – Year Two
- Broadband
- Community Land Trust
- Continue simplifying Municipal Code.
- Pursue Flex & Community Center Space

2022: Optimal Operations

- Ambulance Utility
- Tyler ERP System (Finance, Building Permits, Community Development) - Online
- Local Roads Urban Forestry Master Planning w/ State Grant
- Local Roads Maintenance Strategy
- McKinstry ESCO Facilities Evaluation
- Final Water & Wastewater System Master Plan
- ADA Transition Plan

Major Challenges Going Forward

- Housing Availability/Affordability
- Stormwater System
  - Large deferred capital backlog since City didn't really dabble with Stormwater until State required City to get operational system permit ($18 million)
  - Luckily NRCS Pl-566 Program may serve as a vehicle to help the City cover expenses
- Wastewater System
  - State is making burdensome demands on us pertaining to Treatment Plant (Phase 1 is over $26 million dollars).
  - Exploring regionalization if State will let us (water right issues, different treatment processes, etc)
- Street Reconstruction
  - City has been lucky in getting State grant assistance to reconstruct arteria roadways (Streets in red and green)
  - No funding in place for local roads except meager declining gas tax
  - Local roads which are not arterials are funded to reconstruction every 250 years.
- Growing City – Demand and expectation of available City Services.



Thank You

Mayor Norma L. Hernández

Cell: 509-386-6634

Email: nhernandez@cpwa.us

City Administrator Mike Rizzitiello

Cell: 509-520-9091

Email: mrizzitiello@cpwa.us

City of College Place, Washington

ORDINANCE NO. 22-012

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON TO REVIZE CPMC 3.50.020 DOWNTOWN CATALYST CRITERIA.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City fully reconstructed College Avenue in 2016 helping to achieve the vision of making the corridor a walkable Downtown mixed-use District; and

Whereas, the Economic Development, Tourism, and Events Commission (EDTEC) felt that some type of incentive program is needed to jump start development in the College Avenue Downtown Corridor ; and

Whereas, after several meetings the EDTEC decided to recommend this Downtown Catalyst Incentive proposal to City Council at its November 4th, 2019 meeting**;** and

Whereas, the College Place City Council voted to adopt Ordinance #20-001 creating CPMC 3.50 Downtown Catalyst Incentive during its January 14th, 2020 meeting; and

Whereas, based upon economic market activity it appears the City needs to tweak the program to encourage investment into the Business District; and

Now therefore, the City Council of the City of College Place do hereby Ordain as follows:

Section 1: Revision of CPMC 3.50.020 to include provided replacement language as attached.

Section 2: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 28th day of June, 2022.

Norma L. Hernández, Mayor

Attest:

Lisa R. Neissl, MMC
City Clerk

Approved as to form:

Rea L. Culwell,
City Attorney

Passed 06-28-2022
Published 06-30-2022
Effective 07-05-2022

Chapter 3.50

DOWNTOWN CATALYST INCENTIVE

Sections:

3.50.010 Purpose and intent.

A. The City of College Place seeks to establish a time-limited incentive for promoting the development of significant mixed-use buildings within the downtown core, for the purpose of catalyzing further development and redevelopment within the area.

B. Up to one project which meet the minimum requirements of this program, including minimum thresholds for size, number of residential units, architectural design, parking configuration, and a four-element scoring system, shall be eligible for a waiver of partial or all City fees specified in CPMC 3.50.020 (A).

C. The intent of the catalyst incentive is to restore and enhance College Place's downtown core, and encourage key goals for development downtown, by:

1. Diversifying residential housing options with an emphasis on increasing the numbers of townhouses, condominiums, and apartment units within the downtown core;

2. Promoting development adjacent to College Avenue and areas adjacent to Walla Walla University;

3. Increased public space;

4. Encouraging redevelopment of nonconforming or underdeveloped sites;

5. Increasing art in the public space;

6. Supporting the assemblage of small lots that cannot be efficiently redeveloped on an individual basis;

D. Catalyst projects shall be exempted from the special height limits described in CPMC Title 14; provided, that structures satisfy the Downtown Design Standards. Height restrictions required by the shoreline master program shall be maintained.

3.50.020 Downtown catalyst criteria.

A. The City of College Place may waive partial or full administrative (site plan, SEPA, civil plan review, building permit, grading permit) and impact fees for transportation for up to one development project that meet all of the following criteria. The development project must consist of:

1. A minimum of two stories.

2. A minimum of 5 residential dwelling units or 3,000 square feet of commercial space.

3.

4. New construction or renovation equaling at least 50% of assessed value of existing structure.

5. All required on-site parking shall be placed within the footprint of the building and/or on private property behind the building, with no off-street parking credits for residential uses.

6. Architecture complies with Downtown Design Standards, in the judgment of the Community Development Director.

7. Projects maximizing the goals established by CPMC 3.50.010, as well as CPMC 3.50.070, which are listed below:

   a. Public benefit.

   b. Architectural design.

   c. Site design.

   d. Catalyst effectiveness.

8. Development must be initiated within six-months of being awarded Catalyst Incentive, in order to be eligible, and must demonstrate a plan to complete construction within two years after award of Catalyst Incentive. For the purposes of this section, initiated shall mean the issuance of either a grading permit for full civil work associated with the project, or, in the absence of a grading permit, the issuance of a building permit representing all or a majority of the total square footage for the proposed development.

9. A maximum of one development project a fiscal year shall be eligible for this incentive, processed based on the timing of the submittal of complete application and the applicant's ability to demonstrate adequate capital/funding to complete the project.

10. Following designation as a catalyst project, material changes to catalyst projects shall not be allowed without prior review by the Economic Development, Tourism, and Events Commission (EDTEC). For the purposes of this section, substantive changes shall mean any of the following:

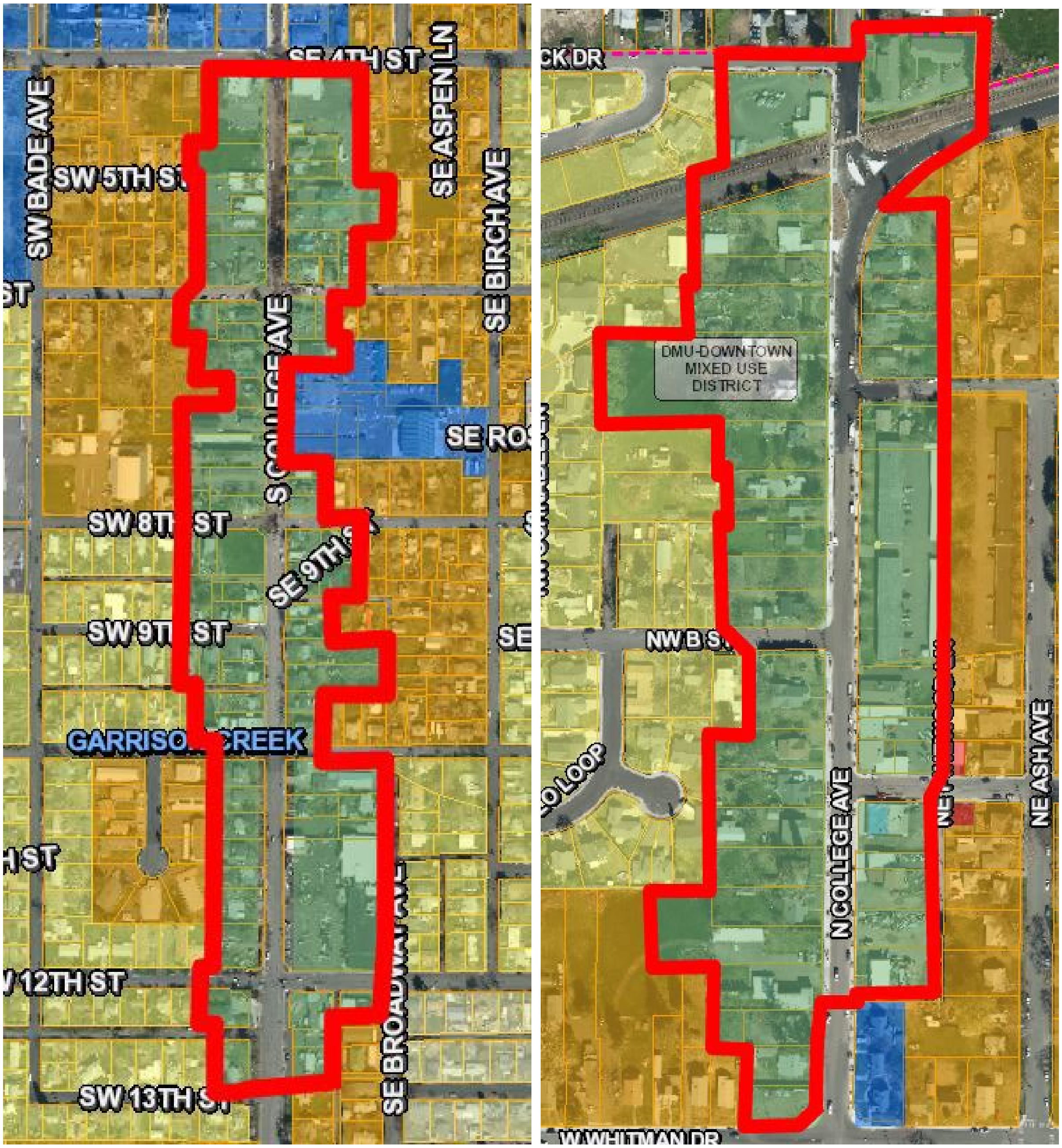
   a. A 10 percent change in the number of residential units or to the gross size of the commercial area;

   b. Disclosure of a phased development approach not identified in the original application materials;

   c. A substantive change, in the judgment of the Community Development Director, to elements for which the development was scored pursuant to CPMC Title 14, the Downtown Design Standards, or to purpose and intent categories for which points have been awarded, regardless of whether such points would have altered the projects eligibility as a catalyst development; or

   d. The increase or decrease of roof height by more than 10 percent.

3.50.030 Catalyst benefit area.
The catalyst benefit area shall include all properties in the Downtown Mixed Use Zone which are the highlighted properties in the maps below.



3.50.040 Process.

A. Application. Applicants wishing to participate in the program shall schedule a preapplication meeting with City staff. The applicant shall complete an intent to develop a downtown catalyst project form by the close of the last business day in May. The applicant shall submit that form together with a site plan review application to the Community Development Department. Applications shall be accepted on a rolling basis within the five-month application period from January through May of each year. Those applications, and only those applications, that are submitted prior to the close of this application period will be reviewed and considered for the incentive. At the close of the application period, the City may consider a one-time extension to the application period only if less than three eligible projects are proposed.

B. Technical Review. The City shall then conduct a Technical Review Committee meeting consisting of City staff including the Community Development Director, Building Official, Fire Marshal, Public Works Director, and City Engineer, to review the proposed development based on typical City regulations, and to verify that the application conforms to the catalyst incentive criteria listed in CPMC 3.50.020. The City will endeavor to expedite reviews of these catalyst projects. The Technical Review Committee may conduct its reviews on a rolling basis during the five-month application period.

C. The EDTEC shall review and score all applications, and shall determine which applications are eligible for the catalyst incentive benefit. The EDTEC shall seek to complete its review within 30 days of the receiving the application from the Technical Review Committee and all applications are considered complete by the City, subject to change depending upon the accuracy of the development application.

D. Certification. Once the EDTEC identifies eligible proposals, the Commission shall forward its recommendation to the City Council for consideration and certification. Those proposals that are approved by the City Council shall be certified as catalyst projects.

3.50.050 Limitations.
This catalyst program shall not be interpreted as a guarantee of City approval of any development project, nor shall the program imply additional flexibility from the City in the form of development standards, street vacations, environmental protection, building code or life safety requirements, architectural or site design, or any other regulation. The catalyst program represents a broad public purpose that will benefit the College Place community, intended to restore and enhance College Place's College Avenue Downtown core.

3.50.060 Economic Development, Tourism, and Events Commission.
A. The EDTEC shall consider all catalyst applications and will select one application per year as being eligible for a full or partial waiver of fees. The goal of the EDTEC will be to evaluate projects based upon the scoring criteria described in CPMC 3.50.070.

B. Following technical review of eligible applications by City staff, and following the close of the application period, the EDTEC shall be provided a technical review of each project's eligibility by City staff. City staff will score each project on automatic bonus points based on seven critical criteria described in CPMC 3.50.010(C). Bonus points will be full points or none for each of the seven criteria, with no judgment or partial consideration by staff. Each applicant shall be given the opportunity to present their project before the EDTEC, and Commission members shall be authorized to ask technical questions of the applicant.

C. Each EDTEC member shall score the project independently, based upon the four categories listed in CPMC 3.50.070(A). Nothing shall prevent EDTEC members from discussing the elements of the project at a public meeting amongst themselves prior to scoring the project. Each EDTEC member may award up to 10 points for each category, assigning no more than 40 points total per project, per committee member, or a total of 200 points per project, and 240 points maximum per project when points associated with the critical criteria (CPMC 3.50.010(C)) are included.

D. Following the independent scoring exercise, the EDTEC members shall provide their scoring sheets to City staff, who shall then tabulate all scores and announce the results, with the scores of individual members remaining confidential. The score sheets are subject to the Public Records Act, the meetings are subject to the Open Public Meetings Act

E. The three projects with the highest scores above 190 combined points shall be forwarded to the City Council for final consideration. The Council shall review the scores of the EDTEC and shall be authorized to allow members of the public, staff and the applicant to speak on the subject. The City Council shall then be authorized to approve (certify) or deny the recommendations of the EDTEC. Those application(s) that is/are approved shall be invited to enter into a catalyst development agreement as described in CPMC 3.50.080(A).

F. If less than three projects score above 190, any projects scoring between 170 and 190 points shall be invited to modify their proposals based on feedback from the Committee. The Commission may allow up to three weeks (21 days) for applicants to submit modified project(s) for review. The commission shall seek to review these modifications within three weeks (21 days) of resubmittal.

3.50.070 Scoring categories.

A. The EDTEC shall evaluate eligible projects based on the four categories described below. In evaluating projects, EDTEC members shall seek to identify points based on the general compliance with the category itself; there is not a specific number of points that must be provided for compliance or noncompliance with any one element described in the category.

Points shall be based on the following scale: 0 = no attempt, 3 = moderate attempt at one category aspect, 5 = moderate attempts at two category aspects, 7 = good attempt at two aspects or excellent attempt at one category aspect, 10 = good attempt at three or more aspects and/or excellent attempt at one or more aspects.

1. Public Benefit. In what manner does the development directly benefit the public? The EDTEC may consider public benefits derived from the land use or types of land use proposed, the density of the development, and any amenities that are enhanced or made available to the public as a result of the development. Examples of public benefit could include, but are not limited to: inclusion of affordable housing units; expansion or incorporation of recreation areas; public gathering areas, whether as part of a business or as a designated open space; publicly viewable art.

2. Architectural Design. Does the development reflect design details or include architectural concepts that are compatible with the vision for the downtown core? Or, does the design of the buildings create an unwelcoming impression that may tend to limit further development in the surrounding area? Examples of desired architectural design include but are not limited to: development which incorporates tasteful, unique, and iconic elements; development which includes low impact or energy-efficient design; development which expands and enhances the City’s skyline.

3. Site Design. Has the applicant arranged the development site in a manner that effectively takes advantage of public space, including adjacent public or private rights-of-way? Or, does the site limit interaction with the general public? Examples of desired site design could include but are not limited to: orientation to Garrison Creek, Blue Mountains, and the southern sun; engagement with the adjacent street; full use of the subject property; on-site parking in excess of minimum City requirements, integration of stormwater requirements with site design, and other elements.

4. Catalyst Effectiveness. If developed, is there a reasonable expectation that given favorable market and growth conditions, this project would have a direct positive impact on the surrounding area, as measured by additional development, increased investment in existing buildings or businesses, etc.? Examples of catalyst effectiveness could include but are not limited to: development on or in close proximity to College Avenue and the traditional downtown core; the redevelopment of properties that have remained vacant or underdeveloped for a prolonged period of time; development of properties in close proximity to other catalyst projects or emerging areas; removal of nonconforming buildings or uses; consolidation of small properties; expansion or extension of infrastructure that may support future development; inclusion of housing units.

B. Staff shall award automatic bonus points for the following key goals, with no grading or judgment:

1. Project has a residential component on the second story or above.

2. Fronting College Avenue.

3. Art dedicated to the City as Public Art. Public Art in this section shall be governed by College Place Municipal Code 12.28-Public Art:.

4. Public Space

   Examples: courtyard, plaza, or landscaped open space with a minimum of 100 square feet, public parking equal to at least 10 percent more than the sum of the total required residential parking and any additional mixed use or commercial parking required by code.

5. Redevelopment of a site with existing improvements.

6. Assemblage of smaller sites.

7. LEED Gold or higher.

3.50.080 Catalyst project designation.

A. The EDTEC may recommend approval of one application per fiscal year as a downtown catalyst project, and the City Council shall consider whether to certify those projects as a downtown catalyst. The applicant and the City shall enter into an agreement through which the City will waive all or partial City fees; provided, that the applicant can meet the construction deadlines identified in the agreement.

B. With the exception of serious injury or an act of nature, should the applicant fail to meet the construction deadlines the agreement shall be considered null and void, and the applicant shall be required to either reapply for a catalyst incentive, shall pay the current fees owing, or shall cancel the project.

C. Applications that have failed to meet construction deadlines as specified in the catalyst agreement shall lose project vesting with regard to this program. Should other eligible projects be proposed prior to the applicant regaining vesting, these projects may be incorporated into the program, superseding the prior vesting of those applications that have lost vested status within the program.

Chapter 3.50

DOWNTOWN CATALYST INCENTIVE

Sections:

3.50.010 Purpose and intent.

A. The City of College Place seeks to establish a time-limited incentive for promoting the development of significant mixed-use buildings within the downtown core, for the purpose of catalyzing further development and redevelopment within the area.

B. Up to one project which meet the minimum requirements of this program, including minimum thresholds for size, number of residential units, architectural design, parking configuration, and a four-element scoring system, shall be eligible for a waiver of partial or all City fees specified in CPMC 3.50.020 (A).

C. The intent of the catalyst incentive is to restore and enhance College Place's downtown core, and encourage key goals for development downtown, by:

1. Diversifying residential housing options with an emphasis on increasing the numbers of townhouses, condominiums, and apartment units within the downtown core;

2. Promoting development adjacent to College Avenue and areas adjacent to Walla Walla University;

3. Increased public space;

4. Encouraging redevelopment of nonconforming or underdeveloped sites;

5. Increasing art in the public space;

6. Supporting the assemblage of small lots that cannot be efficiently redeveloped on an individual basis;

D. Catalyst projects shall be exempted from the special height limits described in CPMC Title 14; provided, that structures satisfy the Downtown Design Standards. Height restrictions required by the shoreline master program shall be maintained.

3.50.020 Downtown catalyst criteria.

A. The City of College Place may waive partial or full administrative (SEPA, civil plan review, building permit, grading) and impact for up to one development project that meet all of the following criteria. The development project must consist of:

1. A minimum of two stories.

2. A minimum of 5 residential dwelling units or 3,000 square feet of commercial space.

3. ~~A minimum of 3,000 square feet of first floor commercial area.~~

4. New construction or renovation equaling at least 50% of assessed value of existing structure.

5. All required on-site parking shall be placed within the footprint of the building and/or on private property behind the building, with no off-street parking credits for residential uses.

6. Architecture complies with Downtown Design Standards, in the judgment of the Community Development Director.

7. Projects maximizing the goals established by CPMC 3.50.010, as well as CPMC 3.50.070, which are listed below:

a. Public benefit.

b. Architectural design.

c. Site design.

d. Catalyst effectiveness.

8. Development must be initiated within six-months of being awarded Catalyst Incentive, in order to be eligible, and must demonstrate a plan to complete construction within two years after award of Catalyst Incentive. For the purposes of this section, initiated shall mean the issuance of either a grading permit for full civil work associated with the project, or, in the absence of a grading permit, the issuance of a building permit representing all or a majority of the total square footage for the proposed development.

9. A maximum of one development project a fiscal year shall be eligible for this incentive, processed based on the timing of the submittal of complete application and the applicant's ability to demonstrate adequate capital/funding to complete the project.

10. Following designation as a catalyst project, material changes to catalyst projects shall not be allowed without prior review by the Economic Development, Tourism, and Events Commission (EDTEC). For the purposes of this section, substantive changes shall mean any of the following:

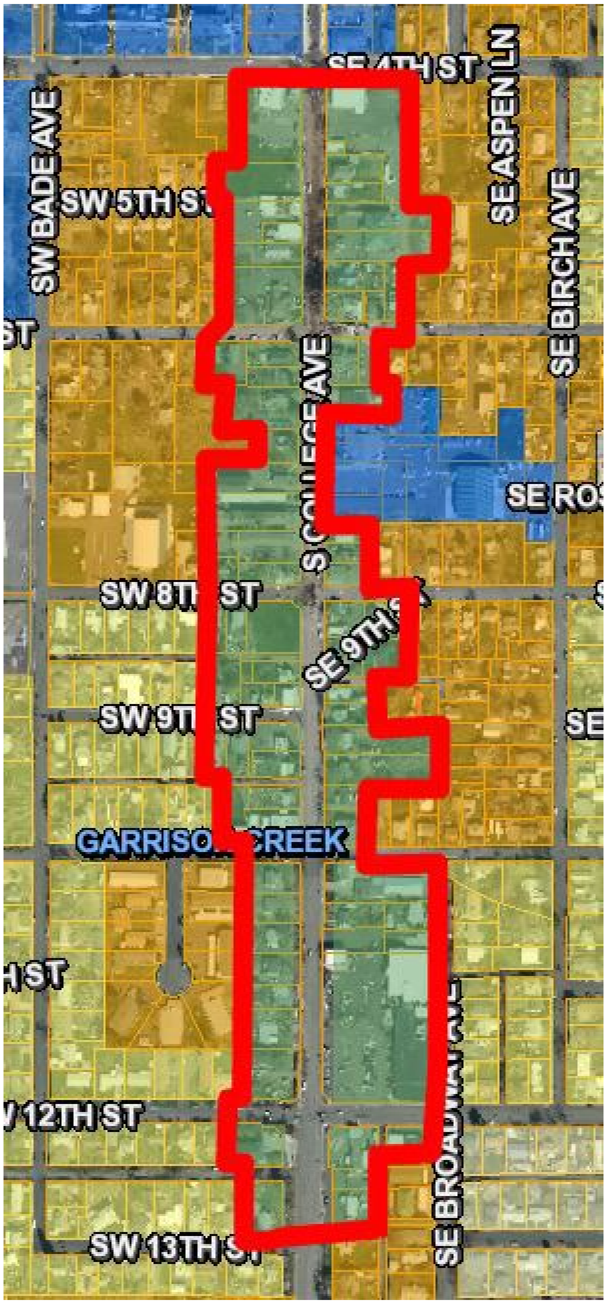
a. A 10 percent change in the number of residential units or to the gross size of the commercial area;

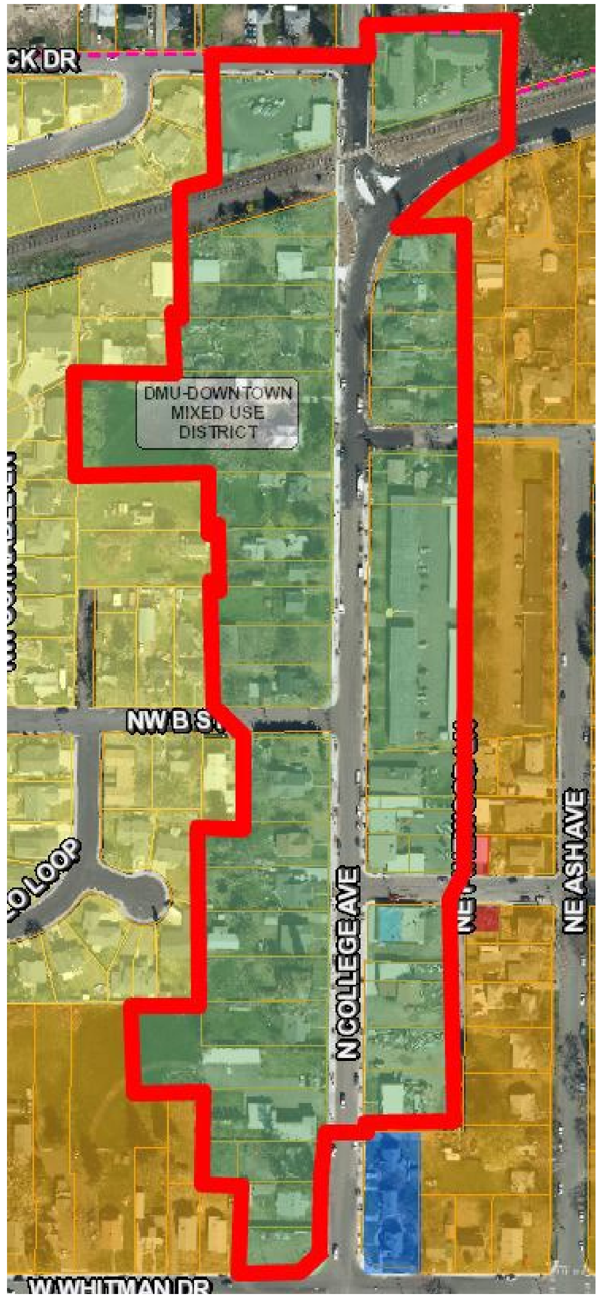
b. Disclosure of a phased development approach not identified in the original application materials;

c. A substantive change, in the judgment of the Community Development Director, to elements for which the development was scored pursuant to CPMC Title 14, the Downtown Design Standards, or to purpose and intent categories for which points have been awarded, regardless of whether such points would have altered the projects eligibility as a catalyst development; or

d. The increase or decrease of roof height by more than 10 percent.

3.50.030 Catalyst benefit area.
The catalyst benefit area shall include all properties in the Downtown Mixed Use Zone which are the highlighted properties in the maps below.





3.50.040 Process.

A. Application. Applicants wishing to participate in the program shall schedule a preapplication meeting with City staff. The applicant shall complete an intent to develop a downtown catalyst project form by the close of the last business day in May. The applicant shall submit that form together with a site plan review application to the Community Development Department. Applications shall be accepted on a rolling basis within the five-month application period from January through May of each year. Those applications, and only those applications, that are submitted prior to the close of this application period will be reviewed and considered for the incentive. At the close of the application period, the City may consider a one-time extension to the application period only if less than three eligible projects are proposed.

B. Technical Review. The City shall then conduct a Technical Review Committee meeting consisting of City staff including the Community Development Director, Building Official, Fire Marshal, Public Works Director, and City Engineer, to review the proposed development based on typical City regulations, and to verify that the application conforms to the catalyst incentive criteria listed in CPMC 3.50.020. The City will endeavor to expedite reviews of these catalyst projects. The Technical Review Committee may conduct its reviews on a rolling basis during the five-month application period.

C. The EDTEC shall review and score all applications, and shall determine which applications are eligible for the catalyst incentive benefit. The EDTEC shall seek to complete its review within 30 days of the receiving the application from the Technical Review Committee and all applications are considered complete by the City, subject to change depending upon the accuracy of the development application.

D. Certification. Once the EDTEC identifies eligible proposals, the Commission shall forward its recommendation to the City Council for consideration and certification. Those proposals that are approved by the City Council shall be certified as catalyst projects.

3.50.050 Limitations.
This catalyst program shall not be interpreted as a guarantee of City approval of any development project, nor shall the program imply additional flexibility from the City in the form of development standards, street vacations, environmental protection, building code or life safety requirements, architectural or site design, or any other regulation. The catalyst program represents a broad public purpose that will benefit the College Place community, intended to restore and enhance College Place's College Avenue Downtown core.

3.50.060 Economic Development, Tourism, and Events Commission.
A. The EDTEC shall consider all catalyst applications and will select one application per year as being eligible for a full or partial waiver of fees. The goal of the EDTEC will be to evaluate projects based upon the scoring criteria described in CPMC 3.50.070.

B. Following technical review of eligible applications by City staff, and following the close of the application period, the EDTEC shall be provided a technical review of each project's eligibility by City staff. City staff will score each project on automatic bonus points based on seven critical criteria described in CPMC 3.50.010(C). Bonus points will be full points or none for each of the seven criteria, with no judgment or partial consideration by staff. Each applicant shall be given the opportunity to present their project before the EDTEC, and Commission members shall be authorized to ask technical questions of the applicant.

C. Each EDTEC member shall score the project independently, based upon the four categories listed in CPMC 3.50.070(A). Nothing shall prevent EDTEC members from discussing the elements of the project at a public meeting amongst themselves prior to scoring the project. Each EDTEC member may award up to 10 points for each category, assigning no more than 40 points total per project, per committee member, or a total of 200 points per project, and 240 points maximum per project when points associated with the critical criteria (CPMC 3.50.010(C)) are included.

D. Following the independent scoring exercise, the EDTEC members shall provide their scoring sheets to City staff, who shall then tabulate all scores and announce the results, with the scores of individual members remaining confidential. The score sheets are subject to the Public Records Act, the meetings are subject to the Open Public Meetings Act

E. The three projects with the highest scores above 190 combined points shall be forwarded to the City Council for final consideration. The Council shall review the scores of the EDTEC and shall be authorized to allow members of the public, staff and the applicant to speak on the subject. The City Council shall then be authorized to approve (certify) or deny the recommendations of the EDTEC. Those application(s) that is/are approved shall be invited to enter into a catalyst development agreement as described in CPMC 3.50.080(A).

F. If less than three projects score above 190, any projects scoring between 170 and 190 points shall be invited to modify their proposals based on feedback from the Committee. The Commission may allow up to three weeks (21 days) for applicants to submit modified project(s) for review. The commission shall seek to review these modifications within three weeks (21 days) of resubmittal.

3.50.070 Scoring categories.

A. The EDTEC shall evaluate eligible projects based on the four categories described below. In evaluating projects, EDTEC members shall seek to identify points based on the general compliance with the category itself; there is not a specific number of points that must be provided for compliance or noncompliance with any one element described in the category.

Points shall be based on the following scale: 0 = no attempt, 3 = moderate attempt at one category aspect, 5 = moderate attempts at two category aspects, 7 = good attempt at two aspects or excellent attempt at one category aspect, 10 = good attempt at three or more aspects and/or excellent attempt at one or more aspects.

1. Public Benefit. In what manner does the development directly benefit the public? The EDTEC may consider public benefits derived from the land use or types of land use proposed, the density of the development, and any amenities that are enhanced or made available to the public as a result of the development. Examples of public benefit could include, but are not limited to: inclusion of affordable housing units; expansion or incorporation of recreation areas; public gathering areas, whether as part of a business or as a designated open space; publicly viewable art.

2. Architectural Design. Does the development reflect design details or include architectural concepts that are compatible with the vision for the downtown core? Or, does the design of the buildings create an unwelcoming impression that may tend to limit further development in the surrounding area? Examples of desired architectural design include but are not limited to: development which incorporates tasteful, unique, and iconic elements; development which includes low impact or energy-efficient design; development which expands and enhances the City's skyline.

3. Site Design. Has the applicant arranged the development site in a manner that effectively takes advantage of public space, including adjacent public or private rights-of-way? Or, does the site limit interaction with the general public? Examples of desired site design could include but are not limited to: orientation to Garrison Creek, Blue Mountains, and the southern sun; engagement with the adjacent street; full use of the subject property; on-site parking in excess of minimum City requirements, integration of stormwater requirements with site design, and other elements.

4. Catalyst Effectiveness. If developed, is there a reasonable expectation that given favorable market and growth conditions, this project would have a direct positive impact on the surrounding area, as measured by additional development, increased investment in existing buildings or businesses, etc.? Examples of catalyst effectiveness could include but are not limited to: development on or in close proximity to College Avenue and the traditional downtown core; the redevelopment of properties that have remained vacant or underdeveloped for a prolonged period of time; development of properties in close proximity to other catalyst projects or emerging areas; removal of nonconforming buildings or uses; consolidation of small properties; expansion or extension of infrastructure that may support future development; inclusion of housing units.

B. Staff shall award automatic bonus points for the following key goals, with no grading or judgment:

1. Project has a residential component on the second story or above.

2. Fronting College Avenue.

3. Art dedicated to the City as Public Art. Public Art in this section shall be governed by College Place Municipal Code 12.28-Public Art:.

4. Public Space

Examples: courtyard, plaza, or landscaped open space with a minimum of 100 square feet, public parking equal to at least 10 percent more than the sum of the total required residential parking and any additional mixed use or commercial parking required by code.

5. Redevelopment of a site with existing improvements.

6. Assemblage of smaller sites.

7. LEED Gold or higher.

3.50.080 Catalyst project designation.

A. The EDTEC may recommend approval of one application per fiscal year as a downtown catalyst project, and the City Council shall consider whether to certify those projects as a downtown catalyst. The applicant and the City shall enter into an agreement through which the City will waive all or partial City fees; provided, that the applicant can meet the construction deadlines identified in the agreement.

B. With the exception of serious injury or an act of nature, should the applicant fail to meet the construction deadlines the agreement shall be considered null and void, and the applicant shall be required to either reapply for a catalyst incentive, shall pay the current fees owing, or shall cancel the project.

C. Applications that have failed to meet construction deadlines as specified in the catalyst agreement shall lose project vesting with regard to this program. Should other eligible projects be proposed prior to the applicant regaining vesting, these projects may be incorporated into the program, superseding the prior vesting of those applications that have lost vested status within the program.

City of College Place, Washington

ORDINANCE NO. 21-018

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE CAPITAL FACILITY PLANS FOR THE YEARS 2022 THROUGH 2027

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010;

WHEREAS, the City formed a Capital Facility Technical Team which has assembled the proposed Capital Facility Plan of the City of College Place. It consists of capital improvements for years 2022 through 2027 identifying the proposed locations and capacities of expanded or new capital and a plan to finance such improvements within projected funding capacities (the "Six-Year Citywide Capital Facility Program" or "CFP"); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on June 8th, 2021 by Council Resolution 21-029, and that program is incorporated into the CFP; and

WHEREAS, the City's Park, Arbor, and Recreation Board voted unanimously to recommend to City Council adoption of the park section of the Capital Facility Plan during its October 22nd, 2021 meeting.

WHEREAS, the City's Economic Development, Tourism, and Events Commission voted unanimously to recommend adoption of the Capital Facility Plan during its November 1st, 2021 meeting.

WHEREAS, the City's Utilities & Transportation Advisory Commission voted unanimously to recommend adoption of the Capital Facility Plan during its November 8th, 2021 meeting.

WHEREAS, updates to the six-year Capital Facility Planning documents have been posted on the city budget portal website: http://www.cpwa.us/departments/finance/budget_2022.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 21-018 which adopts the 2022 to 2027 Capital Facility, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Capital Facility Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 23rd day of November 2021.

DocuSigned by:
Norma L. Hernández

Norma L. Hernández, Mayor

Attest:
DocuSigned by:
Lisa R. Neissl

Lisa R. Neissl, City Clerk

Approved as to form:
DocuSigned by:
Rea L. Culwell

Rea Culwell, City Attorney

Passed 11-23-2021
Published 11-26-2021
Effective 11-30-2021

Exhibit 2

City of College Place: Capital Facility Plan (2022 to 2027) * Many projects subject to availability of grant dollars & future development*

Name of Project	Project ID	Prioritzation	Project Location	Project Description	Status	Year Budget	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total Project Cost	How is project funded?
Administration/Community Development														
Design - City Council Chambers Room AV Remodel, Sallyport, Jail Area, Renovation Addition.	1008	High	City Hall	Police Sallyport to move to Police Department. Renovate area to additional office space for Community Development, Administration, and Public Works. 2022: Design 2023: Construction	Budgeted	2022	$ 80,000.00	$ 800,000.00					$ 880,000.00	FY 2022: ARPA Federal Grant FY 2023: Facilities Maintenance Reserve
City Council Chambers AV/OPMA Upgrade	1018	High	City Hall	Replace AV System, do needed upgrades.	Budgeted	2022	$ 300,000.00						$ 300,000.00	FY 2022: ARPA Federal Grant
City Hall Conference Room Furnishings	1013	Medium	City Hall	Conference room, six offices	Planned	2023		$ 50,000.00					$ 50,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Exterior Beam Repair	1001	Medium	City Hall		Planned	2024			$ 35,000.00				$ 35,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Exterior Paint	1017	Low	City Hall	Paint exterior & replace gutters.	Planned	2024			$ 12,000.00				$ 12,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Restroom Renovation	1015	Medium	City Hall	Replace tile, stalls, fixtures, counterlights, paint-two public, three staff.	Planned	2025				$ 40,000.00			$ 40,000.00	Facility Maintenance Reserve (funded by CE)
City Hall Landscaping	1002	Low	City Hall	Landscaping around City Hall campus	Planned	2026					$ 50,000.00		$ 50,000.00	Facilities Maintenance Reserve (funded by CE)
City Hall Parking Lot (East End Improvements)	1014	Low	City Hall	Patch, sealcoat, stripe, move dumpster, remove fence, parking stops, ADA ramp to City Hall. Also finish landscaping around City Hall and PD. Also, underground power to charging stations and remove power pole.	Planned	2026					$ 80,000.00		$ 80,000.00	Facility Maintenance Reserve (funded by CE)
Total: Administration/Community Development							**$ 380,000.00**	**$ 850,000.00**	**$ 47,000.00**	**$ 40,000.00**	**$ 130,000.00**	**$ -**	**$ 1,447,000.00**	
Fire Department														
Regional Fire Training Tower Contribution	2016	High	City of WW	City 1/3 share contribution prorated over five years for replacement fire training tower. Current one isn't safe to do controlled burns in.	Budgeted	2021	$ 64,900.00	$ 64,900.00	$ 64,900.00	$ 64,900.00	$ 64,900.00		$ 324,500.00	Facility Maintenance Reserve (funded by CE)
Replace Exterior Staircase on East Side of Building.	2017	High	Fire Station	Replace Exterior Staircase on East side of E	Budgeted	2021	$ 30,000.00						$ 30,000.00	Facility Maintenance Reserve (funded by CE)
Renovate Dorm Rooms	2025	Medium	Fire Station	Renovate Dorm Rooms.	Budgeted	2022	$ 40,000.00						$ 40,000.00	Facility Maintenance Reserve (funded by CE)
Dorm Room Furniture	2026	Medium	Fire Station	Obtain Dorm Room Furniture	Budgeted	2022	$ 30,000.00						$ 30,000.00	Facilities Maintenance Reserve (funded by CE)
Water Source Heat Pump Replacement	2020	Medium	Fire Station	Replace 1 carrier Water Source Heat Pumps (unit above dorm room)	Budgeted	2022	$ 10,000.00						$ 10,000.00	Facilities Maintenance Reserve (funded by CE)
Water Source Heat Pump Replacement	2010	Medium	Fire Station	Replace 8 Carrier Water Source Heat Pumps.	Planned	2023		$ 80,000.00					$ 80,000.00	Facility Maintenance Reserve (funded by CE)
Moline Gas Heater Replacement	2011	Medium - ESCO Performance	Fire Station	Replace Moline Gas Heater 75k BTU HR Unit	Planned	2024			$ 10,000.00				$ 10,000.00	Facility Maintenance Reserve (funded by CE)
Gas Furnace 75000 BTU HR	2012	Medium - ESCO Performance Contracting Potential	Fire Station	Replace Gas Furnace 7500 BTU HR Carrier Unit.	Planned	2024			$ 13,450.00				$ 13,450.00	Facility Maintenance Reserve (funded by CE)
Hot Water Pump 2 HP	2013	Low - ESCO Performance Contracting Potential	Fire Station	Replace Baldor Hot Water Pump 2 HP	Planned	2025				$ 2,000.00			$ 2,000.00	Facility Maintenance Reserve (funded by CE)
Total: Fire Department							**$ 174,900.00**	**$ 144,900.00**	**$ 88,350.00**	**$ 66,900.00**	**$ 64,900.00**	**$ -**	**$ 539,950.00**	
Police Department														

Gun Range Building	3019	High	Wastewater Treatment Plant.	Install Washroom and Roof.	Budgeted	2022	$ 23,000.00						$ 23,000.00	Federal ARPA Grant
Police Department: RTU Package 3 Ton Heater/Chiller	3011	Medium - ESCO Performance Contracting	Police Department	Replace 3 Ton RTU Package Unit Heater/Chiller on roof rated "F" on south side of building. North side chiller failed	Budgeted	2022	$ 15,000.00						$ 15,000.00	Facility Maintenance Reserve (funded by CE)
Backup Generation Design (3 Buildings)	3020	Medium	Police Department		Planned	2023		$ 10,000.00					$ 10,000.00	Facilities Maintenance Reserve (funded by CE)
Replace 50 Gallon Water Heater	3012	Medium - ESCO Performance	Police Department	Replace 50 Gallon Water Heater	Planned	2024			$ 3,000.00				$ 3,000.00	Facility Maintenance Reserve (funded by CE)
Police Department Renovation	3010	Low	Police Department	Renovate Police Department	Planned	2024			$ 500,000.00				$ 500,000.00	Facility Maintenance Reserve (funded by CE)
Total: Police Department							**$ 38,000.00**	**$ 10,000.00**	**$ 503,000.00**	**$ -**	**$ -**	**$ -**	**$ 551,000.00**	
Public Works Department - Parks														
Lions Park Renovation	4001	High - But dependent upon grant dollars.	Lions Park	Dredge and reconstruct pond and Garrison Creek channel, eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Engineering will be done the first half of FY 2021. Construction will be the last half of FY 2021 into FY 2022	Budgeted	2018	$ 3,256,683.00						$ 3,256,683.00	42.9% State RCO Grants, 15.3% Private Foundation Grants, 12.3% Ecology Funds,29.5% City REET II
Lions Park Community Center	4006	Low	Lions Park	Replace Community Center with multipurpose facility with Community Kitchen	Planned	2023		$ 500,000.00	$ 2,466,799.00				$ 2,966,799.00	100% EDA Tourism Grant Funds if Received
Harvest Meadows Park Improvements	4005	Medium	Harvest Meadows Park	Improvements include a welcome sign and picnic shelter as identified in the 2018 Park Master Plan.	Planned	2023		$ 25,000.00					$ 25,000.00	100% REET II Funds
Veterans Park at Homestead	4004	Low	Homestead Ave south of 4th Street	Addition of more play equipment and restroom in Park.	Planned	2025				$ 100,000.00			$ 100,000.00	100% Developer Fees
Park Development near Stone Creek	4003	Low	SW of College Ave & Mojonnier St	Per development standards, parkland will need to be donated to City for development. Will cooperate with State RCO, College Place School District, and developer for quality regional park.	Planned	2023		$ 500,000.00	$ 1,500,000.00				$ 2,000,000.00	15% REET 2, 25% RCO, 50% Developer Fees, 10% Collaboration with College Place School District
Total: Public Works Department - Parks							**$ 3,256,683.00**	**$ 1,025,000.00**	**$ 3,966,799.00**	**$ 100,000.00**	**$ -**	**$ -**	**$ 8,348,482.00**	
Public Works Department - Stormwater														
SE Birch (4th to 6th)	5004	High	SE Birch (4th to 6th)	Stormwater Improvements from 4th to 6th at Birch. 2022: Engineering. 2023: Construction.	Budgeted	2022	$ 179,860.00	$ 280,140.00					$ 460,000.00	39.1% Federal ARPA Grant Money, 60.9% Storm Utility
Street Waste Decant Facility	5003	High - But dependent upon grant dollars.	Public Works Yard	Construction of a street waste decant facility. 2022: Engineering. 2023: Construction.	Budgeted	2022	$ 500,000.00	$ 1,000,000.00					$ 1,500,000.00	75% State Ecology Grant, 25% Stormwater Utility.
Outfall Replacement Program	5012	High	Around Community.	Prioritization to be determined through Stormwater Management Plan Criteria.	Planned	2023		$ 200,000.00		$ 200,000.00		$ 200,000.00	$ 600,000.00	Apply for State Department of Ecology Grant Funds for 50%. Other 50% Stormwater Utility.
Drywell Install	5022	High	Community Wide	Earmark funds to install Drywells.	Planned	2023		$ 80,000.00		$ 80,000.00		$ 80,000.00	$ 240,000.00	Apply for State Department of Ecology Grant Funds for 50%. Other 50% Stormwater Utility.
SE 12th Street (College to Larch)	6010	High	SE 12th (College to Larch)	Replace storm infrastructure on 12th from College to Larch.	Planned	2023		$ 1,200,000.00					$ 1,200,000.00	100% Transportation Improvement Board Grant.
Public Works Yard Stormwater Improvements.	6032	Medium	Middle of block between 4th, 6th, Birch, and Date.	Stormwater improvements at Public Works Yard.	Planned	2023		$ 200,000.00					$ 200,000.00	50% State Department of Ecology Grant, 50% Stormwater Utility Funds.

SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruct 10th to include stormwater infrastructure to filter water into Garrison Creek.	Planned	2024			$ 425,000.00				$ 425,000.00	100% Move around money. Hardship money will cover staffing. Move freed up money to this project. (Freed up money via Stormwater Capacity Hardship Grant). Also, consider
SE 12th Street (Larch to Myra)	6039	High	SE 12th (Larch to Myra)	Replace storm infrastructure on 12th from Larch Avenue to Myra.	Planned	2025				$ 1,200,000.00			$ 1,200,000.00	100% Transportation Improvement Board Grant.
NE Cedar Ave Storm Improvements	6007.2	High	NE Cedar from A to C Street	Stormwater Improvements along corridor.	Planned	2026					$ 340,000.00		$ 340,000.00	100% Hardship Grant Redirect or Legislative Appropriation.
SE Date Ave (8th to 11th)	5018	Medium	SE Date (8th to 11th)	Stormwater Retrofit on SE Date from 8th to 11th.	Planned	2027						$ 400,000.00	$ 400,000.00	100% Stormwater Utility.
Total: Public Works Department - Stormwater							**$ 679,860.00**	**$ 2,960,140.00**	**$ 425,000.00**	**$ 1,480,000.00**	**$ 340,000.00**	**$ 680,000.00**	**$ 6,565,000.00**	
Public Works Department - Streets														
Installation of stop signs at Whitman/Larch.	6044	High - Developer Contribution	Whitman Drive & Larch	Installation of solar flashing stop signs on Larch at Whitman Intersection.	Budgeted	2022	$ 10,000.00						$ 10,000.00	100% Villages at Fort WW Developer Contribution
Chipseal Program	6018	Medium	- 2022: Harvest Meadows, Knapp Addition, SE Bliss Ln - 2023: SW 6th, Cedar Bend Subdivision, SW 7th, SW 8th (College to Bade) (Davis to Evans), SW 9th, SW Evans (6th to 8th), SW Davis (6th to 8th) - 2024: Autumn Meadows Subdivision, Country Estates Subdivision, Sherburne Addition, SW 10th (Birch to Date) - 2025: Highland Park Subdivision - 2026: NE C Street (Larch to Myra), Larch (C Street to SR 125)	Planned annual chip seal program	Budgeted	2022	$ 60,000.00	$ 60,000.00	$ 60,000.00	$ 60,000.00	$ 60,000.00	$ 60,000.00	$ 360,000.00	100% REET 1 Fund
Block Resurfacing Program	6059	Medium	- FY 2022 - SE 6th (College to Date) - FY 2023 - SW 6th St (Davis to Evans) - FY 2024 - SE Mockingbird Ln - FY 2025 - SE Highland Park (North Leg) - FY 2026 - NE Dawson St (Myra to Westfair) - FY 2027 - NE Alden St (Criscola to Troutdale)	Resurface a block of deteriorated roadway every other year. Provides a ten year fix.	Budgeted	2022	$ 30,000.00	$ 30,000.00	$ 35,000.00	$ 35,000.00	$ 35,000.00	$ 35,000.00	$ 200,000.00	100% REET 1 Fund

4Bikes Project (Fourth - College to Academy, Academy - Whitman to 4th)	6029	High - Obtained TIB Complete Street Grant	4th - College Avenue to Academy Way Academy Way - 4th Street to Whitman Drive.	Continuance of cycle track on Fourth Street from Davis Street to College Avenue. Pedestrian streetlamps every 200 feet: Fourth St - College Avenue to Academy Way, Academy Way - Whitman Drive to Fourth Street.	Budgeted	2022	$ 600,000.00							$ 600,000.00	Awarded Transportation Improvement Board Complete Street Grant ($500,000). Remaining funds from Street Improvement Fund. Project to be tracked in the Economic Development Fund 330.
Safewalk College Place	6048	High - 2021 / Medium - 2022, 2024, and 2026	- 2022 SW 6th and SW 8th - 2023 NE Lambert, NE Ash, SE Date - 2024 B Street 2026 1st and 3rd between Academy and Davis	Install six-foot wide sidewalk on one side of road. Dependent on obtaining a Community Development Block Grant: General Purpose. Odd number years will be funded by State TIB SP Grant if funded.	Budgeted	2022	$ 364,000.00	$ 476,540.00	$ 400,000.00		$ 600,000.00			$ 1,840,540.00	100% CDBG General Purpose Grant Funds and easement donation from Walla Walla University. Fund 309 in FY 2023 - State Transportation Improvement Board Sidewalk Grant Funds.
Mojonnier Rd Reconstruction (Bluvue Ln to College Ave)	5006.2	High - Grant funded.	Mojonnier Rd from Grandview to College Ave	Reconstruction of Mojonnier Rd from Bluvue Ct to College Ave. Engineering (2021 to 2022 with MPO STP Grant Money) Construction in 2023.	Budgeted	2022	$ 711,000.00	$ 4,168,290.00						$ 4,879,290.00	76.7% Federal Highway Bill Grant Funds, 20% MPO STP Funds , 3.3% Street Improvement Fund.
CP Broadband Project	6068	Medium	Citywide	Construction of dark fiber throughout the City of College Place ($2 Million per square mile per Petrichor).	Budgeted	2022	$ 1,000,000.00	$ 3,000,000.00						$ 4,000,000.00	5% City Match via Federal ARPA, 95% either EDA Build Back Better, Federal NTIA, State CERB, and Public Works Trust Fund Grant.
Crosswalk Improvements in front of CP Post Office	6058	Medium	500 S. College Avenue	Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.	Planned	2023		$ 90,000.00						$ 90,000.00	Trying to pursue WSDOT Ped Grant. May go to MPO for funds. Likely 25% local match from Street Fund.
CP Downtown Parking Lot Project	6063	Low	Center of Block bordered by 8th, 6th, College, and Bade.	Construct parking lot to encourage a dense mixed-use downtown that is walkable.	Planned	2023		$ 200,000.00	$ 300,000.00					$ 500,000.00	100 % Going after USDA Economic Development Grant Funds.
Stone Creek Development Intersection Signalization on College Ave by CPHS	6035	Medium - Dependent on future development.	College Avenue, south side of College Place High School.	Installation of signals at College Ave and arterial for the Stone Creek Development.	Planned	2023		$ 365,170.00						$ 365,170.00	This will be primarily funded by development impact fees. 25% city match likely through Street Fund.
Stone Creek Development Intersection Signalization II on College Avenue by CPHS	6064	Medium - Dependent on future development.	College Avenue, near CPHS	Installation of signals.	Planned	2023		$ 365,170.00						$ 365,170.00	This will be primarily funded by development impact fees. 25% local match likely through Street Fund.
9th Street	6062	Medium - Dependent on CDBG Grant Funds.	9th (College Ave to Alleyway)	Convert gravel road to pavement with curb and gutter.	Planned	2023		$ 500,000.00						$ 500,000.00	100 % Street Improvement Fund via CDBG - General Purpose Grant, LID, or State Grant.
SE 12th Street (College to Larch)	6010.2	High - Dependent on grant funds.	SE 12th Street from College to Larch	Street grind and overlay with water and sewer improvements on SE 12th Street from College to Larch.	Planned.	2023		$ 2,229,430.32						$ 2,229,430.32	90% TIB or MPO Funding, 10% Street Improvement Fund.
Pedestrian signalization at Myra Rd & Garrison Village Way	6054	Low - Dependent on WSDOT Grant and Developers	Myra Rd at Garrison Village Way	Pedestrian crossing beacon with pedestrian refuge island so folks can get to Fort Walla Walla.	Planned	2024			$ 546,000.00					$ 546,000.00	Likely Scenario: 20% City of WW, 20% City of CP Street Fund, 30% Developer Contrib, 30% State Grant

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Rose Street Lighting	6014	Low	Rose Street from College Ave to Lambert Ave	Rose Ornamental Pedestrian Street Lights	Planned	2024			$ 350,000.00				$ 350,000.00	100% Transportation Improvement Board Complete Street Grant.
Heat Pump at Public Works Shop	6056	Medium	Public Works Yard	Replace Heat Pump	Planned	2024			$ 20,000.00				$ 20,000.00	100% Facility Maintenance Fund.
Public Works Yard Upgrade	6032	Medium	218 SE 4th St	Upgrade Public Works Yard. New pavement between buildings and gas pumps. General renovation work.	Planned	2024			$ 400,000.00				$ 400,000.00	100% Facility Reserve Fund.
SE Birch St (2nd to 4th)	5004.3	Medium	Birch Street from 2nd to 4th.	Reconstruct Birch Street from 2nd to 4th to include curb and gutter.	Planned	2024			$ 100,000.00				$ 100,000.00	100% Street Improvement Fund/REET.
12th & Larch Intersection	6011	Medium	The 12th and Larch Avenue intersection.	Identify, design and construct preferred intersection configuration.	Planned.	2025				$ 2,053,000.00			$ 2,053,000.00	50 % Local (City) funds from Street Improvement Fund (funded by the street fund) with 50% WSDOT or MPO Grant.
SE 12th Street (Larch to Myra)	6039	Dependent on grant funds.	SE 12th Street from Larch to Myra Rd.	Reconstruction of 12th Street from Myra Rd to Larch Ave.	Planned	2025				$ 3,155,697.48			$ 3,155,697.48	90% TIB or MPO Funding, 10% Street Improvement Fund.
Larch & Whitman Intersection	6015	Medium	Larch & Whitman Intersection	Intersections need to be improved for safe traffic.	Planned	2025				$ 304,163.00			$ 304,163.00	40% Developer Impact Fees, 40% CERB Construction Grant, 20% Street Improvement Fund
NE Cedar Avenue ("A" to "C" Street)	6007.2	Medium	NE Cedar Avenue from "A" to "C" Street	Resurface Cedar Avenue	Planned	2026					$ 358,520.76		$ 358,520.76	100% Legislative Appropriation
SE Dewey Dr	6022	Medium	SE Dewey Drive.	Full street and sidewalk reconstruction on Dewey Drive to include water and sewer improvements.	Planned.	2026					$ 678,483.00		$ 678,483.00	100% Street Improvement Fund
SE Sky Ave (12th to Scenic View)	6024	Medium	SE Sky Ave from 12th Street to Scenic View Drive.	Corridor reconstruction on SE Sky Ave from 12th Street to Scenic View Drive to include streets, sidewalks, water and sewer improvements.	Planned	2027						$ 502,580.00	$ 502,580.00	100% Street Improvement Fund (funded by the Street Fund), REET, Water Capital Reserve Fund, Wastewater Capital Reserve Fund
Whitman Dr Reconstruction	6043	Low - Dependent on future development.	Whitman Drive & Maple Ave	Reconstruct roadway from Academy Way to Martin Airfield to Arterial Standards. Also, includes conversion of Academy & Whitman intersection to four way stop.	Planned	2027						$ 986,654.00	$ 986,654.00	50% Developer Fees; 50% State TIB or Public Works Trust Fund Grants
Whitman Dr Multiuse Path Completion	6006	Low	Whitman Drive between Evans and Academy.	Assemble right of way to complete gap in multi-use path between Evans and Academy Way.	Planned	2027						$ 80,000.00	$ 80,000.00	90.0% MPO STP Funds and/or State RCO, 10% Local Match
Total: Public Works Department - Streets							**$ 2,775,000.00**	**$ 11,484,600.32**	**$ 2,211,000.00**	**$ 5,607,860.48**	**$ 1,732,003.76**	**$ 1,664,234.00**	**$ 25,474,698.56**	
Public Works Department - Wastewater														
WWTP Improvements - Implementation Phase 1:	7004	High - Mandated by our Wastewater Permit, also dependent on grants.	WWTP - 501 Owens Rd	WWTP Wastewater Treatment Plant Improvements: - 2022: Headworks $1,740,000 - 2022: Rearation and Cooling: $150,000 - 2023: Land Treatment: $17.9 Million	Budgeted	2022	$ 2,000,000.00	$ 23,000,000.00					$ 25,000,000.00	20% Wastewater Capital Reserve; 40% Department of Ecology Grant/Loan; 40% Legislative Appropriation.
Life Station #5 Replacement	7019	High - Over Capacity and Tripping Hazard	SW 1st	Replace over capacity wastewater lift station. Engineering in FY 2022. Construction in FY 2023.	Budgeted	2022	$ 465,000.00	$ 1,176,500.00					$ 1,641,500.00	100% Public Works Trust Fund (State)

Neighborhood Sewer Lining	7016	High	Across Community.	Refer to Wastewater Fiscal Sustainability Plan for Period Phasing.	Budgeted	2022	$ 300,000.00		$ 400,000.00		$ 300,000.00		$ 1,000,000.00	100% Wastewater Capital Reserve Fund.
12th Street Wastewater Replacement Project	6010.3	Medium	12th Street from College to Larch.	Wastewater replacement project below 12th Street project.	Planned	2023		$ 270,742.00					$ 270,742.00	100% Wastewater Capital Reserve Fund.
NE Cedar Ave Wastewater Replacement Project	6007.3	High - Dependent on grant funds.	Cedar Ave from C to A Streets	Line Sewer of NE Cedar Avenue from A to C Street.	Planned	2026					$ 80,010.00		$ 80,010.00	100% Legislative Appropriation
12th Street Wastewater Replacement Project (Date to Myra)	6039.3	Medium	12th Street from Myra Rd to Larch St	Wastewater Replacement Project under 12th Street project.	Planned.	2025				$ 401,745.00			$ 401,745.00	100% Wastewater Capital Reserve Fund.
Central Avenue Wastewater Line Project (ScenicView to Valley)	7020	Low	Central Avenue from ScenicView to Valley.	Install new sewer line to replace private line in corridor.	Planned	2027						$ 150,000.00	$ 150,000.00	100% Wastewater Capital Reserve Fund.
Total: Public Works Department - Wastewater							**$ 2,765,000.00**	**$ 24,447,242.00**	**$ 400,000.00**	**$ 401,745.00**	**$ 380,010.00**	**$ -**	**$ 28,543,997.00**	
Public Works Department - Water														
Well No. 2 (No 6.) Relocation	8001	High	Whitman Drive & Maple Ave	Reconstruction of new well shaft and well-house and installation of pump, motor, controls, and appurtenant equipment and facilities to replace Well No. 2; decommissioning of existing Well No. 2. The goal is to have this well operational by end of Summer 2021. High end estimate is by Paul Cross at RH2	Budgeted	2017	$ 2,850,000.00						$ 2,850,000.00	State Legislative Appropriation and 20-year, 1%, 50% forgiveable DWSRF Loan
Sky & 12 Water Main Replacements	8007	Medium	Sky Avenue and Alley of 12th & Mt View	Replace existing steel water main and services. Project deferred due to crazy bidding environment due to COVID.	Budgeted	2022	$ 617,000.00						$ 617,000.00	48.6% Federal ARPA Grant, 51.4% Water Capital Fund.
Whitman Maple Solar Array	8019	Low	Whitman & Maple Drive	The City will continue to look for grant funding to construct a solar array adjacent to Well #6. We will only pursue this project if it is grant funded.	Budgeted	2022	$ 450,000.00						$ 450,000.00	100% either Pacific Power Blue Sky, CREA, or State Department of Commerce Funding
6th St Water - College to Date	8011	High	6th between College	Replace water main and services	Budgeted	2022	$ 150,000.00						$ 150,000.00	100% Water Capital Reserve Fund.
Well #7 Development	8017	High	Teal Rd City Property.	Develop a fourth well with School District due to increased population.	Budgeted	2022	$ 510,000.00	$ 1,065,000.00	$ 1,925,000.00				$ 3,500,000.00	10% Public Works Trust Fund, 20% City Water Fund, 60% FEMA HMA Grant, 10% Developer Contribution.
Western College Place Water Storage Tank Reservoir 4 (1,000,000 Gallons)	8018	High	Martin Airfield Area	Engineering and development of 1,000,000 water storage tank to serve all of west/southwest College Place.	Budgeted	2022	$ 350,000.00	$ 1,000,000.00	$ 2,150,000.00				$ 3,500,000.00	10.0% State Public Works Trust Fund, 50.0% FEMA HMA or Fed Inf Bill, 15.0% Water Capital Fund, 10.0% Dev Contribution
Well #3 Electrrical Generator	8024	High	Lamperti & Larch	Electrical Generator at Well #3	Planned	2023		$ 500,000.00					$ 500,000.00	75% FEMA HMA Grant, 25% City Water Fund
SE 12th St (College to Larch) Water Infrastructure Replacement Project	6010.4	Medium - Dependent on Grant Funds	SE 12th Street from College to Larch Ave.	Replace water infrastructure under SE 12th St project.	Planned	2023		$ 617,381.00					$ 617,381.00	100% Water Capital Reserve Fund.
SW 10th Street Retrofit (Colleg	5005.3	High	SW 10th from College	Replace water main and services on SW 10th from College to Dead End.	Planned	2024			$ 236,643.00				$ 236,643.00	100% Water Capital Reserve Fund.
Birch Ave Water - 2nd to 4th	8009	High	Birch between 2nd &	Replace water main & services	Planned	2024			$ 140,000.00				$ 140,000.00	100% Water Capital Reserve Fund.
SE 12th St (Larch to Myra) Water Infrastructure Replacement Project	6039.4	Medium - Dependent on grant funds.	SE 12th Street from Myra Rd to Larch Ave.	Replacemen water infrastructure under SE 12th St project from Date to Myra Rd.	Planned	2025				$ 916,113.00			$ 916,113.00	100% Water Capital Reserve Fund.

Steel (500,000 Gallon) Tower Repaint	8020	High	Water Tank in Public Works Yard	Elevated water tower from 1947 needs to be repainted. Also, pursing FEMA Resiliency Grant to conduct seismic upgrades,	Planned	2025				$ 1,200,000.00			$ 1,200,000.00	75% FEMA HMA Grant, 25% City Water Fund
NE Cedar Ave Water Infrastructure Replacement Project	6007.4	High - Dependent on Ave funds.	NE Cedar Avenue from "A" to "C" Street	Replace water infrastructure below Cedar Ave project.	Planned	2026					$ 158,000.00		$ 158,000.00	100% Legislative Appropriation
Dewey Drive Water	6022.2	High	Dewey Drive	Replace Water main & services	Planned	2026					$ 286,000.00		$ 286,000.00	100% Water Capital Reserve Fund.
SE Sky Ave Water Infrastructure Replacement Project	6024.3	Medium	SE Sky Ave from 12th to SE Scenic View Dr.	Replace water infrastructure below Sky Ave project.	Planned	2027						$ 140,850.00	$ 140,850.00	100 % Water Capital Reserve Fund
Total: Public Works Department - Water							**$ 4,927,000.00**	**$ 3,182,381.00**	**$ 4,451,643.00**	**$ 2,116,113.00**	**$ 444,000.00**	**$ 140,850.00**	**$ 15,261,987.00**	
Grand Total: All Capital Facility Projects							**$ 14,996,443.00**	**$ 44,104,263.32**	**$ 12,092,792.00**	**$ 9,812,618.48**	**$ 3,090,913.76**	**$ 2,485,084.00**	**$ 86,732,114.56**	

City of College Place, Washington

RESOLUTION NO. 22-053

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING SUPPORT OF GRANT APPLICATION TO THE TRANSPORTATION IMPROVEMENT BOARD URBAN ARTERIAL GRANT PROGRAM FOR SW MOJONNIER RD (COLLEGE AVE TO BLUVUE LN)

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the State of Washington Transportation Improvement Board (TIB) is conducting a call for projects pertaining to the Complete Street Grant program; and

Whereas, the 2022 to 2027 Capital Facility Plan which features this project was adopted by the College Place City Council via Ordinance #21-018 during its November 23rd, 2021 City Council meeting; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. Directs the City Administrator or designee to pursue grant application to the Transportation Improvement Board (TIB) Urban Arterial Program for reconstruction of SW Mojonnier Rd from College Avenue to Bluvue Lane.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

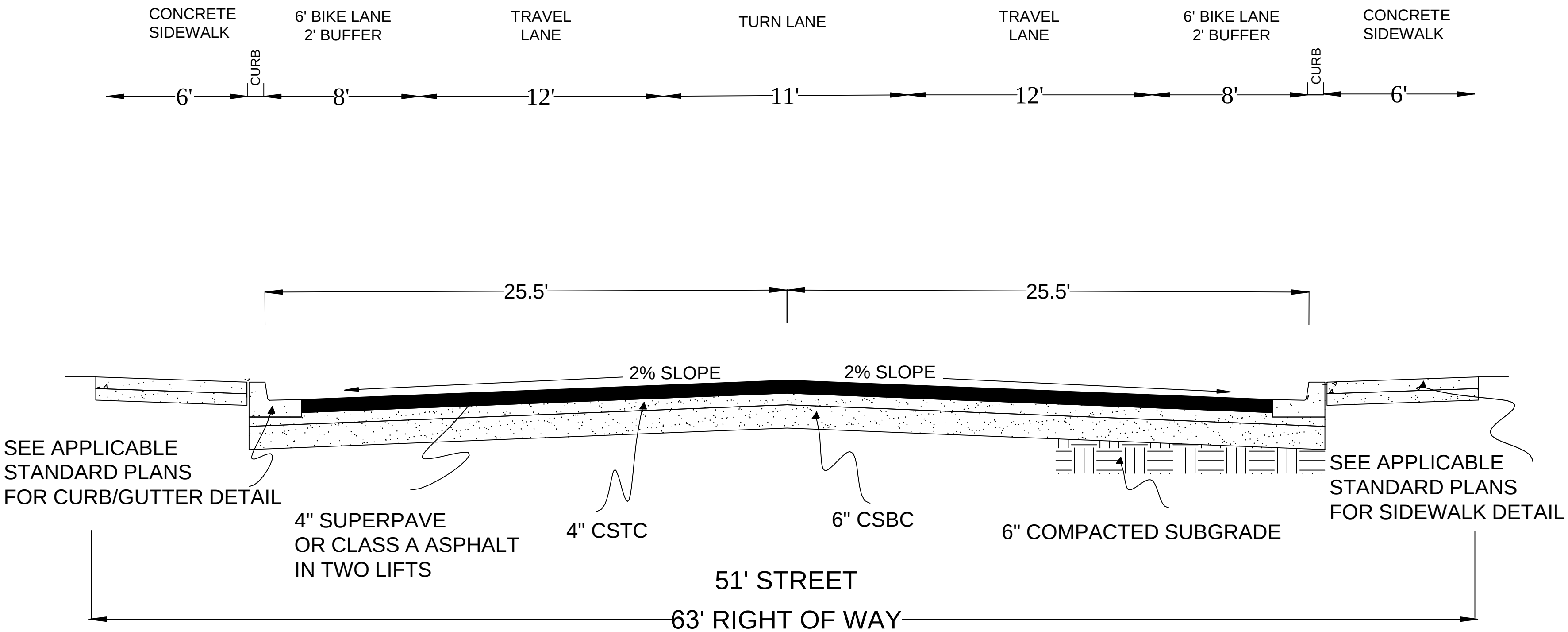
PASSED by the City Council of the City of College Place, Washington, this 28TH day of July, 2022.

Attest:

Norma L. Hernández, Mayor

Lisa R. Neissl, CMC
City Clerk

CITY OF COLLEGE PLACE - STANDARD SPECIFICATIONS



ON STREET PARKING NOT PERMITTED

NOTES:

1. DIMENSIONS PROVIDED FOR SIDEWALK WIDTHS ARE MINIMUM AND APPLICABLE IF SUFFICIENT RIGHT-OF-WAY WIDTH IS AVAILABLE AS DETERMINED BY THE CITY. IN THE EVENT SUFFICIENT RIGHT-OF-WAY WIDTH IS NOT AVAILABLE, SIDEWALK FEASIBILITY AND WIDTHS ARE DETERMINED BY THE CITY.
2. REFER TO GENERAL STREET CONSTRUCTION NOTES - STANDARD PLAN 110.00 FOR SPECIFICATIONS INCLUDING BUT NOT LIMITED TO COMPACTION STANDARDS AND TESTING REQUIREMENTS.
3. CENTER LANE/MEDIAN MAY BE OMITTED AND LANE WIDTHS MODIFIED UPON CITY ENGINEER CONCURRENCE WITH APPROVED TRANSPORTATION IMPACT ANALYSIS (TIA) SUBTANTIATING MINIMUM LEVELS OF SERVICE MAINTAINED OVER 20-YEAR HORIZON.

DRAWING NOT TO SCALE

CITY ENGINEER:
DRAWING: **SPENCER MYRLIE, EIT**
LAST REVISION: **04/02/2021**

SW MOJONNIER ROAD CROSS SECTION

SW Mojonnier Rd Reconstruction Project

This project entails reconstruction of SW Mojonnier Rd for 0.64 miles from College Avenue to Bluvue Ln (western city limits). The roadway recently transferred to City ownership from Walla Walla County jurisdiction. The City wants to reconstruct the roadway from a rural thoroughfare to a urban standard which includes two traffic lanes, bike lanes, sidewalks, and street lighting at key areas. This roadway conveys traffic to and from Meadowbrook Business District (Walmart/Library), College Place High School, Proposed new school at SW Teal Rd, and Gardena/Frog Hollow Agricultural Area. This project is in the Walla Walla Valley MPO 2045 Plan.

Project Map

- Project includes
  - Two 12’ traffic lanes.
  - Two 8’ bike lanes (Blue Mountain Regional Trails Plan).
  - One 11’ Turn Lane.
  - Two 6’ sidewalks.
  - 0.64 miles of new water/wastewater mains to serve nearby residents.
  - Storm infrastructure.
  - Street lighting at unsafe areas.
- Financing
  - City obtained $640,000 Walla Walla Valley Metropolitan Planning Organization Federal Grant for final engineering and right-of-way acquisition.
  - Total final engineering and right-of-way acquisition cost is estimated at **$790,000**.
  - Total construction cost estimated at $**4,089,290**.
  - **Estimated construction cost of $4,879,290.**
- Project Schedule
  - Final engineering and right-of-way acquisition: 2022
  - Construction: 2023 to 2024

SW Mojonnier Rd – Looking East

SW Mojonnier Rd – Looking West

Please direct questions and concerns to: Mr. Mike Rizzitiello – City Administrator, College Place City Hall – 625 S. College Ave, Phone: (509)-394-8506, Email: mrizzitiello@cpwa.us

Aggregate Scores from Professional Services Selection - RSQ 5-10-2022.xlsx

Categroy	RH2	JUB
Understanding of Project	40	40
Approach and Response to Challenges	67	75
Personnel Assigned	74	69
Similar Projects and References	64	67
Quality of Proposal	24	25
Total	**269**	**276**

J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES

J-U-B ENGINEERS, INC.

J-U-B Project No.: **30-22-047**
J-U-B Project Manager: **Ben Haws**

This Agreement entered into and effective this 28 day of June 2022**,** between City of College Place, hereinafter referred to as the "CLIENT" and J-U-B ENGINEERS, Inc., an Idaho corporation, hereinafter referred to as "J-U-B".

WITNESSETH:

WHEREAS the CLIENT intends to: Water Reservoir No. 4 and Transmission Main hereinafter referred to as the "Project". The Services to be performed by J-U-B are hereinafter referred to as the "Services."

NOW, THEREFORE, the CLIENT and J-U-B, in consideration of their mutual covenants herein, agree as set forth below:

CLIENT INFORMATION AND RESPONSIBILITIES

The CLIENT will provide to J-U-B all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards, rules and laws which CLIENT or others will require to be included in the drawings and specifications, and upon which J-U-B can rely for completeness and accuracy.

The CLIENT will furnish to J-U-B all data, documents, and other items in CLIENT's possession, or reasonably obtainable by CLIENT, including, without limitation: 1) borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; 2) appropriate professional interpretations of all of the foregoing; 3) environmental assessment and impact statements; 4) surveys of record, property descriptions, zoning, deeds and other land use restrictions, rules and laws; and 5) other special data or consultations, all of which J-U-B may use and rely upon in performing Services under this Agreement.

The CLIENT will obtain, arrange and pay for all advertisements for bids, permits and licenses, and similar fees and charges required by authorities, and provide all land, easements, rights-of-ways and access necessary for J-U-B's Services and the Project.

In addition, the CLIENT will furnish to J-U-B those items described in **Attachment 1**.

PROJECT REPRESENTATIVES

The CLIENT and J-U-B hereby designate their authorized representatives to act on their behalf with respect to the Services and responsibilities under this Agreement. The following designated representatives are authorized to receive notices, transmit information, and make decisions regarding the Project and Services on behalf of their respective parties, except as expressly limited herein. These representatives are not authorized to alter or modify the TERMS AND CONDITIONS of this Agreement.

For the CLIENT:

1.	Name	**Robert McAndrews**	Work telephone	**509-394-8526**
	Address	**625 South College Ave.**	Home/cell phone	
		College Place, WA 99324	FAX telephone	
			E-mail address	**RMcAndrews@cpwa.us**

For J-U-B:

1.	Name	**Alex Fazzari**	Work telephone	**509-783-2144**
	Address	**3611 South Zintel Way**	Cell phone	**509-947-3004**
		Kennewick, WA 99337	FAX telephone	
			E-mail address	**AFazzari@jub.com**

In the event any changes are made to the authorized representatives or other information listed above, the CLIENT and J-U-B agree to furnish each other timely, written notice of such changes.

SERVICES TO BE PERFORMED BY J-U-B ("Services")

J-U-B will perform the Services described in **Attachment 1** in a manner consistent with the applicable standard of care. J-U-B's services shall be limited to those expressly set forth therein, and J-U-B shall have no other obligations, duties, or responsibilities for the Project except as provided in this Agreement.

SCHEDULE OF SERVICES TO BE PERFORMED

J-U-B will perform said Services in accordance with the schedule described in **Attachment 1** in a manner consistent with the applicable standard of care. This schedule shall be equitably adjusted as the Project progresses, allowing for changes in scope, character or size of the Project requested by the CLIENT or for delays or other causes beyond J-U-B's control.

BASIS OF FEE

The CLIENT will pay J-U-B for their Services and reimbursable expenses as described in **Attachment 1.** A ten percent administrative fee will be applied to sub-consultant invoices.

Other work that J-U-B performs in relation to the Project at the written request or acquiescence of the CLIENT, which are not defined as Services, shall be considered "Additional Services" and subject to the express terms and conditions of this Agreement. Unless otherwise agreed, the CLIENT will pay J-U-B for Additional Services on a time and materials basis. Resetting of survey and/or construction stakes shall constitute Additional Services.

File Folder Title: **30-22-047_ReservoirNo4**

Remarks:

The Notice to Proceed, by the CLIENT, verbal or written, or execution of the Agreement shall constitute acceptance of the terms of this Agreement. THE TERMS AND CONDITIONS ON PAGES 3 AND 4, INCLUDING RISK ALLOCATION, ARE PART OF THIS AGREEMENT. THE CLIENT AGREES TO SAID TERMS AND CONDITIONS FOR ALL SERVICES AND ADDITIONAL SERVICES. Special Provisions that modify these TERMS AND CONDITIONS, if any, are included in Attachment 2. All other modifications to these terms and conditions must be in writing and signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written. These parties represent and acknowledge that they have authority to execute this Agreement.

CLIENT:
City of College Place

NAME
625 South College Avenue

STREET
College PLace, WA 99324

CITY / STATE / ZIP CODE

BY (Signature)
Robert McAndrews, Public Works Director

NAME / TITLE

BY (Signature)

ADDITIONAL NAME / TITLE

J-U-B ENGINEERS, Inc.:
3611 South Zintel Way

STREET
Kennewick, WA 99337

CITY / STATE / ZIP CODE

Alex Fazzari

BY (Signature)
Alex Fazzari, Area Manager

NAME / TITLE

Applicable Attachments or Exhibits to this Agreement are indicated as marked.

- ☒ **Attachment 1** – Scope of Services, Schedule, and Basis of Fee
- ☐ **Attachment 2** – Special Provisions
- ☐ **Standard Exhibit A** – Construction Phase Services

REV: 5/20

DISTRIBUTION: Accounting; Project File; CLIENT

J-U-B ENGINEERS, Inc.
TERMS AND CONDITIONS

GENERAL

All J-U-B Services shall be covered by this Agreement. The Services will be performed in accordance with the care and skill ordinarily used by members of the subject profession practicing under like circumstances at the same time and in the same locality. **J-U-B MAKES NO WARRANTY EITHER EXPRESS OR IMPLIED ON BEHALF OF IT OR OTHERS.** Nothing herein shall create a fiduciary duty between the parties.

The CLIENT acknowledges and agrees that requirements governing the Project may be ambiguous and otherwise subject to various and possibly contradictory interpretations and J-U-B is, therefore, only responsible to use its reasonable professional efforts and judgment to interpret such requirements. Accordingly, CLIENT should prepare and plan for clarifications or modifications which may impact both the cost and schedule of the Project.

J-U-B shall not be responsible for acts or omissions of any other party involved in the Project, including but not limited to the following: the failure of CLIENT or a third party to follow J-U-B's recommendations; the means, methods, techniques, sequences or procedures of construction; safety programs and precautions selected by third parties; compliance by CLIENT or third parties with laws, rules, regulations, ordinances, codes, orders or authority; and delays caused by CLIENT or third parties;. CLIENT, therefore, releases and shall indemnify, defend and hold J-U-B harmless from the acts, errors, or omissions of CLIENT or third parties involved in the Project.

J-U-B shall not be required to execute any documents, no matter by whom requested, that would result in J-U-B's having to certify, guarantee or warrant the existence of conditions. CLIENT acknowledges that subsurface conditions can vary widely between adjacent samples and test points, and therefore J-U-B makes no warranty or other representation regarding soil investigations and characterization of subsurface conditions for the Project.

Any sales tax or other tax on the Services rendered under this Agreement, additional costs due to changes in regulation, and fees for credit card payment transactions shall be paid by the CLIENT.

CLIENT grants J-U-B and its subsidiaries the unrestricted right to take, use, and publish images, or edited images, of the project site and workers for J-U-B's purposes including, but not limited to, website, intranet, and marketing. This right shall survive the termination of this Agreement.

REUSE OF DOCUMENTS

Documents that may be relied upon by CLIENT as instruments of service under this Agreement are limited to the printed copies (also known as hard copies) that are signed or sealed by J-U-B (including non-vector PDF facsimiles thereof). All printed materials or other communication or information ("Documents") that may be prepared or furnished by J-U-B pursuant to this Agreement are instruments of service with respect to the Project. J-U-B grants CLIENT a limited license to use the Documents on the Project subject to receipt by J-U-B of full payment for all Services related to preparation of the Documents.

Although CLIENT may make and retain copies of Documents for reference, J-U-B shall retain all common law, statutory and other reserved rights, including the copyright thereto, and the same shall not be reused on this Project or any other Project without J-U-B's prior written consent. Submission or distribution of Documents to meet regulatory or permitting requirements, or for similar purposes, in connection with the Project, including but not limited to distribution to contractors or subcontractors for the performance of their work, is not to be construed as publication adversely affecting the reserved rights of J-U-B.

Any reuse without written consent by J-U-B, or without verification or adoption by J-U-B for the specific purpose intended by the reuse, will be at CLIENT's sole risk and without liability or legal exposure to J-U-B. The CLIENT shall release, defend, indemnify, and hold J-U-B harmless from any claims, damages, actions or causes of action, losses, and expenses, including reasonable attorneys' and expert fees, arising out of or resulting from such reuse.

CONSTRUCTION PHASE SERVICES

It is understood and agreed that J-U-B does not have control over, and neither the professional activities of J-U-B nor the presence of J-U-B at the Project Site shall give, J-U-B control over contractor(s) work nor shall J-U-B have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by contractor(s), for safety precautions and programs incident to the work of the contractor(s) or for any failure of contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to contractor(s) furnishing and performing their work or providing any health and safety precautions required by any regulatory agencies. Accordingly, J-U-B does not guarantee or warrant the performance of the construction contracts by contractor(s), nor assume responsibility of contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

The CLIENT agrees that the general contractor shall be solely responsible for jobsite safety, and CLIENT agrees that this intent shall be set forth in the CLIENT's contract with the general contractor. The CLIENT also agrees that the CLIENT, J-U-B, and J-U-B's subconsultants shall be indemnified by the general contractor in the event of general contractor's failure to assure jobsite safety and shall be made additional insureds under the general contractor's policies of general liability insurance.

NOTE on Coronavirus: The contractor and contractor's COVID-19 Site Supervisor are responsible for full monitoring, compliance, and enforcement of the contractor's plan. J-U-B's review or other actions related to the contractor COVID-19 plan do not extend to the means, methods, techniques, sequences, or procedures of construction or to the safety precautions and programs incident thereto.

If **Standard Exhibit A** – Construction Phase Services is attached, the additional terms contained therein apply to this Agreement.

OPINIONS OF COST AND PROJECT FINANCIAL INFORMATION

CLIENT understands that J-U-B has no control over the cost of labor, materials, equipment or services furnished by others, the contractor(s)' methods of determining prices, nor bidding or market conditions. J-U-B's opinions of probable Project costs and construction, if any, are to be made on the basis of J-U-B's experience, and represent J-U-B's best judgment as a professional engineer, familiar with the construction industry.

CLIENT understands and acknowledges that J-U-B cannot and does not guarantee that proposals, bids or actual Project or construction costs will not vary from opinions of probable cost prepared by J-U-B. J-U-B's Services to modify the Project to bring the construction costs within any limitation established by the CLIENT will be considered Additional Services and paid for as such by the CLIENT in accordance with the terms herein.

CLIENT agrees that J-U-B is not acting as a financial advisor to the CLIENT and does not owe CLIENT or any third party a fiduciary duty pursuant to Section 15B of the Exchange Act with respect to J-U-B's professional Services. J-U-B will not give advice or make specific recommendations regarding municipal securities or investments and is therefore exempt from registration with the SEC under the municipal advisors rule. CLIENT agrees to retain a registered financial municipal advisor as appropriate for Project financing and implementation.

TIMES OF PAYMENTS

J-U-B shall submit monthly statements for Services rendered and for expenses incurred, which statements are due on presentation. CLIENT shall make prompt monthly payments. If CLIENT fails to make any payment in full within thirty (30) days after receipt of J-U-B's statement, the amounts due J-U-B will accrue interest at the rate of 1% per month from said thirtieth day or at the maximum interest rate allowed by law, whichever is less.

If the CLIENT fails to make payments when due or otherwise is in breach of this Agreement, J-U-B may suspend performance of Services upon five (5) days' notice to the CLIENT. J-U-B shall have no liability whatsoever to the CLIENT for any costs or damages as a result of such suspension caused by any breach of the Agreement by the CLIENT. Upon cure of breach or payment in full by the CLIENT within thirty (30) days of the date breach occurred or payment is due, J-U-B shall resume Services under the Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension, plus any other reasonable time and expense necessary for J-U-B to resume performance. If the CLIENT fails to make payment as provided herein and cure any other breach of this Agreement within thirty (30) days after suspension of Services, such failure shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by J-U-B.

CLIENT shall promptly review J-U-B's invoices and shall notify J-U-B in writing of any dispute with said invoice, or portion thereof, within thirty (30) days of receipt. Failure to provide notice to J-U-B of any dispute as required herein shall constitute a waiver of any such dispute. CLIENT shall pay all undisputed portions of such invoice as required by this Agreement. Client shall not withhold any payment or portion thereof as an offset to any current or prospective claim.

TERMINATION

The obligation to provide further Services under the Agreement may be terminated by either party upon thirty (30) days' written notice. If this Agreement is terminated by either party, J-U-B will be paid for Services and Additional Services rendered and for expenses incurred. In addition to any other remedies at law or equity, if the Agreement is terminated by the CLIENT for reasons other than J-U-B's material breach of this Agreement, or is terminated by J-U-B for CLIENT's material breach of this Agreement, J-U-B shall be paid a termination fee which shall include: the cost and expense J-U-B incurs in withdrawing its labor and resources from the Project, the costs and expense incurred by J-U-B to obtain and engage in a new Project with the labor and resources withdrawn from the Project, and the lost profit on the remainder of the work.

RISK ALLOCATION

In recognition and equitable allocation of relative risks and benefits of the Project, CLIENT limits the total aggregate liability of J-U-B and its employees and consultants, whether in tort or in contract, for any cause of action, as follows: 1) for insured liabilities, to the amount of insurance then available to fund any settlement , award, or verdict, or 2) if no such insurance coverage is held or available with respect to the cause of action, twenty five thousand dollars ($25,000.00) or one hundred percent (100%) of the fee paid to J-U-B under this Agreement, whichever is less. J-U-B carries professional liability insurance and will provide a certificate of insurance at the request of the CLIENT. For purposes of this section, attorney fees, expert fees and other costs incurred by J-U-B, its employees, consultants, insurance carriers in the defense of such claim shall be included in calculating the total aggregate liability.

The CLIENT agrees that J-U-B is not responsible for damages arising directly or indirectly from any delays for causes beyond J-U-B's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; emergencies or acts of God; failure of any government agency or other third party to act in a timely manner; failure of performance by the CLIENT or the CLIENT's contractors or consultants; or discovery of any hazardous substance or differing site conditions. In addition, if the delays resulting from any such causes increase the cost or time required by J-U-B to perform its Services in an orderly and efficient manner, J-U-B shall be entitled to an equitable adjustment in schedule and compensation.

Notwithstanding any other provision contained within this Agreement, nothing shall be construed so as to void, vitiate, or adversely affect any insurance coverage held by either party to this Agreement. The CLIENT further agrees that, to the fullest extent permitted by law, no shareholder, officer, director, or employee of J-U-B shall have personal liability under this Agreement, or for any matter in connection with the professional services provided in connection with the Project.

Neither CLIENT nor J-U-B shall be responsible for incidental, indirect, or consequential damages.

HAZARDOUS WASTE, ASBESTOS, AND TOXIC MATERIALS

The CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless J-U-B, its officers, employees, successors, partners, heirs and assigns (collectively, J-U-B) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project location, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the sole negligence or willful misconduct of J-U-B.

RIGHT OF ENTRY

The CLIENT shall provide J-U-B adequate and timely access to all property reasonably necessary to the performance of J-U-B and its subconsultant's services. The CLIENT understands that use of testing or other equipment may unavoidably cause some damage, the correction of which, or compensation for, is expressly disclaimed by J-U-B. Any such costs incurred are CLIENT's sole responsibility.

MEDIATION BEFORE LITIGATION

Any and all disputes arising out of or related to the Agreement, except for the payment of J-U-B's fees, shall be submitted to nonbinding mediation before a mutually-acceptable mediator as a condition precedent to litigation or other binding adjudicative procedure unless the parties mutually agree otherwise. The CLIENT further agrees to include a similar mediation provision in all agreements with independent contractors, consultants, subcontractors, subconsultants, suppliers and fabricators on the Project, thereby providing for mediation as the primary method for dispute resolution among all the parties involved in the Project. In the event the parties are unable to agree on a mediator, said mediator shall be appointed by a court of competent jurisdiction or, if not possible, the American Arbitration Association. If a dispute relates to, or is the subject of a lien arising out of J-U-B's Services, J-U-B or its subconsultants may proceed in accordance with applicable law to comply with the lien notice and filing deadlines prior to submission of the matter by mediation.

LIMITATION PERIODS

For statutes of limitation or repose purposes, any and all CLIENT claims shall be deemed to have accrued no later than the date of substantial completion of J-U-B's Services.

LEGAL FEES

For any action arising out of or relating to this Agreement, the Services, or the Project, each party shall bear its own attorneys fees and costs.

SURVIVAL

All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

EXTENT OF AGREEMENT

In entering into this Agreement, neither party has relied upon any statement, estimate, forecast, projection, representation, warranty, action, or agreement of the other party except for those expressly contained in this Agreement. CLIENT shall include a similar provision in its contracts with any contractor, subcontractor, or consultant stating that any such contractor, subcontractor, or consultant is not relying upon any statement, estimate, forecast, projection, representation, warranty, action, or agreement of J-U-B when entering into its agreement with CLIENT.

This Agreement represents the entire and integrated agreement between the CLIENT and J-U-B and supersedes all prior negotiations, representations or agreements, either written or oral. The Agreement may be amended only by written instrument signed by both CLIENT and J-U-B.

In the event any provision herein or portion thereof is invalid or unenforceable, the remaining provisions shall remain valid and enforceable. Waiver or a breach of any provision is not a waiver of a subsequent breach of the same of any other provision.

SUCCESSORS AND ASSIGNS

Neither party shall assign, sublet, or transfer any rights or interest (including, without limitation, moneys that are due or may become due) or claims under this Agreement without the prior, express, written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated in any written consent to an assignment, no assignment will release the assignor from any obligations under this Agreement.

No third party beneficiary rights are intended or created under this Agreement, nor does this Agreement create any cause of action in favor of any third party hereto. J-U-B's Services under this Agreement are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against J-U-B because of this Agreement or the performance or nonperformance of Services hereunder. In the event of such third party claim, CLIENT agrees to indemnify and hold J-U-B harmless from the same. The CLIENT agrees to require a similar provision in all contracts with contractors, subcontractors, consultants, vendors and other entities involved in the Project to carry out the intent of this provision to make express to third parties that they are not third party beneficiaries.

CONTROLLING LAW, JURISDICTION, AND VENUE

This Agreement shall be interpreted and enforced in and according to the laws of the state in which the Project is primarily located. Venue of any dispute resolution process arising out of or related to this Agreement shall be in the state in which the Project is primarily located and subject to the exclusive jurisdiction of said state.

J·U·B ENGINEERS, INC.

J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES

Attachment 1 – Scope of Services, Basis of Fee, and Schedule

PROJECT NAME: COCP Reservoir No. 4 and Transmission Main

CLIENT: City of College Place

J-U-B PROJECT NUMBER: 30-22-047

ATTACHMENT TO:

☒ **AGREEMENT DATED: 6/28/2022**

The referenced Agreement for Professional Services executed between J-U-B ENGINEERS, Inc. (J-U-B) and the CLIENT is amended and supplemented to include the following provisions regarding the Scope of Services, Basis of Fee, and/or Schedule:

PART 1 - PROJECT UNDERSTANDING

J-U-B's understanding of this project's history and CLIENT's general intent and scope of the project are described as follows:

The City of College Place (CLIENT) desires to design and construct a potable water storage tank (Reservoir No. 4) and the transmission main connecting the tank to the water system pressure zone 1. These improvements have been identified in the Water System Plan as Capital Improvement Project (CIP) "F3" and "F4". J-U-B Engineers was selected by the City on 5/10/2022 through an RFP process as the most qualified to design the improvements. Reservoir No. 4 is planned to be a 500K gallon composite elevated tank located just north east of the police station gun range. The transmission main is planned to be a 16-inch diameter pipe running south from Reservoir No. 4, crossing Garrison Creek, along Owens Rd, then east along Mojonnier Rd to the intersection of Mojonnier Rd. and College Ave. The transmission main length is approximately 10,000 LF. The City has received funding through the Public Works Board for the preliminary design of the project.

PART 2 - SCOPE OF SERVICES BY J-U-B

J-U-B's Services under this Agreement are limited to the following tasks. Any other items necessary to plan and implement the project, including but not limited to those specifically listed in PART 3, are the responsibility of CLIENT.

A. Task 001: Project Management

1. Set up project into J-U-B's financial and record keeping systems for document retention and project controls.
2. Conduct project planning and risk assessment.
3. Coordinate quality assurance / quality control (QA/QC) processes.
4. Communicate and coordinate J-U-B team activities with kickoff and progress meetings as required.
5. Communicate and coordinate subconsultant activities under J-U-B, if necessary.
6. Regularly monitor project status, budget and schedule.
7. During periods of project activity, provide a regular report to CLIENT on project status, budget and schedule.
8. Provide a monthly invoice including budget status.
9. Provide ongoing document handling and filing.
10. Assist the CLIENT in applying for additional funding for design and construction of the project.

B. Task 100: Data Collection

1. For this task, J-U-B will:

a. J-U-B will conduct a topographic survey for the pipe route.
b. J-U-B's sub-consultant will create a geotechnical engineering report.

2. Subtask 101: Topographic Survey
   a. Call for utility locates to be marked along the transmission pipe route.
   b. Conduct a topographic survey to map ground elevations, features, and existing utilities for the pipe route along Mojonnier Road and Owens Road.
   c. Bring survey into an AutoCAD file to be used for the basemap of the project.
   d. Assumptions:
      i. A topographic survey was already conducted on the Wastewater Treatment Plant for the "WWTP Phase 1 Improvements" project. That survey will be incorporated with the new survey for the reservoir site and transmission pipe route.
      ii. ROW acquisition is not anticipated to be needed.
   e. Deliverables:
      i. Survey basemap in electronic DWG format.
3. Subtask 102: Geotechnical Services
   a. Geotechnical Investigation will be provided by Sub-Consultant GeoEngineers per attachment 1-A.
   b. Deliverables:
      i. Geotechnical Engineering Report in electronic PDF format.

C. **Task 200: Permitting**

1. For this task, J-U-B will:
   a. Prepare and submit an EZ1 form for Archaeological and Cultural Resource Review.
   b. Prepare SEPA checklist.
2. Subtask 201: Archaeological and Cultural Resources Review. For this subtask, J-U-B will:
   a. Prepare an EZ1 form and submit to the Public Works Board (PWB) Program Director and Tribal Liaison.
   b. Assumptions:
      i. PWB Program Director and Tribal Liaison will conduct the consultation with the Department of Archaeology & Historic Preservation (DAHP).
      ii. A Historic Property Inventory (HPI) is not required since there is not structure or building being modified or demolished.
      iii. DAHP may require completion of additional forms, cultural survey, and/or inadvertent discovery plan. These will be additional services currently not covered by this scope of work.
   c. Deliverables:
      i. EZ1 form in electronic PDF format.
3. Subtask 202: SEPA Checklist, J-U-B will:
   a. Prepare a SEPA checklist for CLIENT signature and processing with the City as the lead agency.
   b. Assumptions:
      i. CLIENT will advertise and discuss the project at a City Council meeting to meet public notice requirements.
   c. Deliverables:
      i. SEPA Checklist in electronic PDF format.
4. Subtask 203: County Permitting, J-U-B will:
   a. Prepare a Utility permit application for CLIENT signature and processing with the County of Walla Walla.
   b. Assumptions:

i. CLIENT will pay all fees associated with County Permitting.

c. Deliverables:

i. County Utility Permit Application in electronic PDF format.

5. Subtask 204: City Permitting, J-U-B will:

a. Prepare a Grading permit application for CLIENT signature and processing with the City of College Place.

b. Assumptions:

i. CLIENT will pay all fees associated with City Permitting.

ii. It is anticipated that a building permit will not be required.

c. Deliverables:

i. City Grading Permit Application in electronic PDF format.

D. **Task 300: Engineering Project Report**

1. For this task, J-U-B will:

a. Prepare a Project Report in accordance with WAC 246-290-110 and Water System Design Manual Section 2.4.1. The report will update storage calculations, evaluate various tank materials and configurations, water quality considerations, aesthetic considerations, overflow considerations, water level measurement and control, and operation and maintenance considerations.

b. Submit the Project Report to the Washington State Department of Health (WSDOH) for review and approval.

c. Deliverables:

i. Engineering Project Report in electronic PDF format.

E. **Task 400: Tank and Transmission Design**

1. For this task, J-U-B will:

a. Develop 30%bidding documents for the Tank and Transmission pipe.

b. Develop an engineer's opinion of probable cost for construction at the 30% design phase of the project.

c. Assumptions:

i. Since J-U-B has no control over the cost of labor, materials, equipment, or services furnished by others, or over the contractor(s) methods of determining process, or over competitive bidding or market conditions, J-U-B's opinions of probable cost represent J-U-B's best judgment as an experienced and qualified professional engineer, familiar with the construction industry; but J-U-B cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from the opinions of probable cost prepared by J-U-B. If the CLIENT wishes assurances as to construction costs; CLIENT shall employ an independent cost estimator.

ii. J-U-B's services to modify the project to bring the construction costs within any limitation established by the CLIENT will be considered additional services and paid for as such by the CLIENT.

2. Subtask 401: 30% Design

a. Based on recommendations from the Project Report, J-U-B will prepare construction plans for review by the CLIENT. The 30% conceptual plans will have limited detail information but will represent the intent of the project. The purpose of the 30% design is to show the project layout and identify constraints or issues that need to be addressed before progressing into detailed design.

b. Meet with CLIENT to go over 30% design.

c. Assumptions:

i. Cost estimate will include a 30% contingency.

ii. 30% design plans will include:

(a) Cover Sheet
(b) Legend Sheet
(c) Tank Site Plan with no callouts
(d) Tank Details
(e) Plan and profile sheets of the transmission main route with no callouts. Profile will show existing ground elevations. Pipe will be shown in the Plan view but not the Profile view.

iii. Construction Specifications will not be included in the 30% design.

d. Deliverables:
   i. 30% design in electronic PDF format.
   ii. CLIENT meeting notes in electronic PDF format.

3. Subtask 402: 60% Design
   a. Not included at this time.
4. Subtask 403: 90% Design
   a. Not included at this time.
5. Subtask 404: Final Design
   a. Not included at this time.
6. Subtask 405: Electrical and Controls Services
   a. Electrical Power and Controls design through 30% design will be provided by Sub-Consultant AEI

F. **Task 500: Bid and Award Services**
   1. Not included at this time.

G. **Task 600: Construction Phase Services**
   1. Not included at this time.

H. **Task 700: Project Closeout**
   1. Not included at this time.

I. **Task 800: Management Reserve Fund**
   1. The Management Reserve Fund establishes a pre-authorized budget for additional tasks that may be requested by the CLIENT's Authorized Representative and performed by J-U-B upon mutual agreement of scope, budget, and schedule.
   2. J-U-B will not exceed the pre-authorized amount without CLIENT approval.

PART 3 - CLIENT-PROVIDED WORK AND ADDITIONAL SERVICES

A. **CLIENT-Provided Work -** CLIENT is responsible for completing, or authorizing others to complete, all tasks not specifically included above in PART 2 that may be required for the project including, but not limited to:
   1. All criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, expandability, and any budgetary limitations.

B. **Additional Services** - CLIENT reserves the right to add future tasks for subsequent phases or related work to the scope of services upon mutual agreement of scope, additional fees, and schedule. These future tasks, to be added by amendment at a later date as Additional Services, may include:
   1. Additional Environmental Permitting that may be required by future Design and/or Construction Funding.
   2. City Permitting

3. 60%, 90%, and Final Design.
4. Assistance with right-of-way and easement acquisition.
5. Chlorination Booster Design.
6. Building Design.
7. Mechanical HVAC Design.
8. PLC and HMI programming.
9. Radio Licensing agreements and amendments
10. Bid and Award Services
11. Construction Phase Services

PART 4 - BASIS OF FEE AND SCHEDULE OF SERVICES

A. CLIENT shall pay J-U-B for the identified Services in PART 2 as follows:
   1. For Lump Sum fees:
      a. The portion of the Lump Sum amount billed for J-U-B's services will be based upon J-U-B's estimate of the percentage of the total services actually completed during the billing period.
   2. For Time and Materials fees:
      a. For all services performed on the project, Client shall pay J-U-B an amount equal to the cumulative hours charged to the Project by each class of J-U-B's personnel times J-U-B's standard billing rates.
      b. Client shall pay J-U-B for J-U-B's Consultants' charges times a multiplier of 1.1.
   3. J-U-B may alter the distribution of compensation between individual tasks to be consistent with services actually rendered while not exceeding the total project amount.

B. **Period of Services**
   1. If the planned period of service for the Tasks identified above extend more than one year, J-U-B's billing rates and/or fees for remaining Tasks may be increased to account for direct labor cost, rate table adjustments, or other inflationary increases. If that occurs, an adjustment to the billing rates and/or Fee will be computed based on remaining scope amount times the specific rate increase.
   2. If the period of service for the Tasks identified above is extended beyond 6 months or if the Project has stop/start iterations, the compensation amount for J-U-B's services may be appropriately adjusted to account for salary adjustments, extended duration of project management and administrative services, and/or costs related to stop/start cycles including necessary monitoring and communication efforts during inactive periods.

C. CLIENT acknowledges that J-U-B will not be responsible for impacts to the schedule by actions of others over which J-U-B has no control.

D. The following table summarizes the fees and anticipated schedule for the services identified in PART 2.

Task Number	Task Name	Fee Type	Amount	Anticipated Schedule
001	Project Management	Time and Materials (Ceiling Amount Shown)	$49,800	Concurrent with work progress
100	Data Collection	Time and Materials (Ceiling Amount Shown)	$44,100	Topographic Survey 1 month after executed contract. Geotechnical Report 2 months after signed contract.
200	Permitting	Time and Materials (Ceiling Amount Shown)	$5,700	EZ1 and SEPA Checklist 1 month after executed contract, notice to proceed,

				and receipt of all required data. City and County permit applications 3 months prior to bidding.
300	Engineering Project Report	Time and Materials (Estimated Amount Shown)	$50,000	Draft for CLIENT review 3 months after executed contract, notice to proceed, and receipt of all required data
400	Tank and Transmission Design	Time and Materials (Ceiling Amount Shown)	$92,500	30% Draft for CLIENT review 3 months after Engineering Report.
500	Bid and Award Phase Services	Cost Plus Fixed Fee (T&M Cost portion)	N/A	Concurrent with work progress
600	Construction Phase Services	To Be Determined (Estimated Amount Shown)	N/A	N/A
700	Project Closeout	To Be Determined (Estimated Amount Shown)	N/A	At end of project
800	Management Reserve Fund	Time and Materials (Ceiling Amount Shown)	$24,200	As mutually agreed to by CLIENT and J-U-B
		Total:	**$266,300**	

***NOTE on Coronavirus and Schedule**: J-U-B is committed to meeting your project schedule commitments as delineated above. As our response to the COVID-19 pandemic, J-U-B is engaging in safety procedures in help to protect clients, staff, their families, and the public. Our staff or offices may be subject to quarantine or other interruptions. Since COVID-19 impacts are beyond J-U-B's control, we are not responsible for the force majeure impacts to delivery timelines, or subsequent project delays and related claims, costs, or damages. Should circumstances related to the COVID-19 issue arise with J-U-B staff or in a J-U-B office that will impact our delivery schedule, we will notify you of the circumstances and mutually agree to a schedule adjustment.*

Exhibit(s):

- Exhibit 1-A: proposal from subconsultant GeoEngineers dated 6/22/2022

For internal J-U-B use only:

PROJECT LOCATION (STATE): Washington

TYPE OF WORK: City

R&D: Yes

GROUP: Water/Wastewater

PROJECT DESCRIPTION(S):

1. Water Supply/Distribution (W03)
2. Municipal/Utility Engineering (203)

GeoEngineers
523 East Second Avenue
Spokane, Washington 99202
509.363.3125

June 22, 2022

J-U-B Engineers, Inc.
3611 South Zintel Way,
Kennewick, Washington 99337

Attention: Ben Haws, PE
Project Manager

Subject: Proposal
Reservoir #4 Project
City of College Place
College Place, Washington
File No. 5571-011-00

INTRODUCTION

We appreciate the opportunity to present this proposal for geotechnical engineering services in support of the City of College Place Reservoir #4 Project in College Place, Washington. Our understanding of the proposed project is based on a review of information provided in your June 14, 2022 email, which included your May 4, 2022 "Statement of Qualifications for: City of College Place Reservoir #4."

We understand the City of College Place (City) has identified the need for additional water storage in their Pressure Zone 1. To address this, the City's draft Water System Plan identified Capital Improvement Project (CIP) F3: Reservoir #4. The new reservoir is planned to be located approximately 1.3 miles southwest of the existing Reservoir #1. The new reservoir is planned to provide the following benefits:

- Additional storage to account for existing needs and projected water storage requirements.
- A second storage supply point in the pressure zone for recommended redundancy.
- Decreased water level fluctuations during the filling of existing Reservoirs #2 and #3.
- Water storage closer to portions of the City service area where new growth is expected to occur.

The new reservoir is planned to be a 500,000-gallon elevated tank with an overflow elevation of 935 feet. The reservoir is planned to be located on the City-owned property near an existing shooting range on Owens Road. The ground elevation at this location is approximately 769 feet, so the tank will stand approximately 166 feet in the air.

Based on our previous project experience with the City and our review of Washington State Department of Ecology (Ecology) well reports, we anticipate that subsurface conditions in the area could consist of 30 to 40 feet of loess overlying clay and gravel deposits. Additionally, loess deposits in this region can be prone to collapse when exposed to water. For our evaluation, we propose to characterize the upper loess soil for its potential to support shallow foundations, and evaluate lower soil units for alternative foundation options, if necessary.

A transmission main will be needed to connect the new reservoir to the Water System. The transmission main is planned to be 16-inch-diameter and connect to Pressure Zone 1. The transmission main is approximately 1.8 miles long and will travel south of the proposed reservoir along Owens Road to Mojonnier Road, then east on Mojonnier Road to the 12-inch pipe on College Avenue. The transmission main will have a relatively wide-ranging elevation relief as ground elevations range from approximately 715 feet at Garrison Creek to 800 feet on Mojonnier Road. The City is also planning on doing a roadway improvement project on Mojonnier Road.

However, because of previous utility work in the area, we understand that subsurface soil, rock and groundwater conditions along the transmission main alignment are generally known. At your request, our scope of services specifically focuses on the new reservoir and does not address the transmission main.

SCOPE OF SERVICES

The purpose of our services will be to provide geotechnical engineering recommendations for design and construction of the proposed reservoir. Our specific evaluation scope includes the following:

1. Reviewing geologic maps, in-house and publicly available geotechnical reports completed within the project area.
2. Assessing the presence/absence of public utilities at or near the proposed exploration locations. We will initiate a 'One-Call' public utility locate for the project in accordance with State law.
3. Exploring soil, rock and groundwater conditions at the proposed reservoir location by drilling one boring using a truck-mounted hollow-stem auger drill rig owned and operated by GeoEngineers. The boring will be advanced to:
    a. approximately 80 feet below existing site grade; or
    b. 20 feet into a dense or hard bearing unit; or
    c. to refusal, such as on boulders or rock, whichever occurs first.

   Soil samples will be collected from the boring using split barrel and thin-wall samplers at approximate 2.5- to 5-foot depth intervals. If a boring encounters refusal shallower than 40 feet, we will reset the drill rig several feet away and attempt a second boring. No sampling will be performed in the second boring until the previous refusal depth is achieved.
4. Conducting geotechnical laboratory testing of select soil samples. We estimate testing could include: three each gradation, soil particles passing the US No. 200 sieve and Atterberg limits tests; two consolidation tests; one soil collapse potential test; and one each resistivity, pH and soluble sulfates. Laboratory testing will be completed in general accordance with applicable ASTM International (ASTM) or Environmental Protection Agency (EPA) laboratory test methods.

5. Providing recommendations for the type of foundations to support the proposed reservoir.
   - If shallow foundations are appropriate, we will provide recommendations for allowable bearing pressures and corresponding safety factors, minimum width and depth criteria, coefficient of sliding and passive earth pressure which can be used to estimate resistance to lateral loads, estimates of foundation settlement, and recommendations to mitigate unsuitable soil if present at or below foundation grade.
   - If deep foundations will be required, we will provide recommendations for type of deep foundation, estimates of axial and lateral capacity, estimates of deep foundation lengths, settlement estimates, and criteria for installation and testing.
6. Seismic design parameters. Specifically, we will provide a recommendation for seismic site class.
7. Recommendations for site preparation and earthwork, including suitability of on-site soil for reuse as structural fill, recommendations for imported structural fill, if necessary, and structural fill placement and compaction.

ASSUMPTIONS

Our proposed scope of services is based on the following assumptions:

- Fieldwork will occur during normal business hours (Monday through Friday).
- The field will be firm, dry and accessible to truck-mounted drilling equipment.
- J-U-B will acquire any necessary permissions or permits necessary to access the site.

SCHEDULE

Based on our current schedule, we anticipate mobilizing equipment and personnel to the site within about 4 to 6 weeks of your notice to proceed. Site exploration should be complete within about two days. Laboratory testing will require about 2 weeks. Preliminary verbal recommendations should be available shortly after completion of laboratory testing. The final report summarizing results of our preliminary evaluation should be complete within about 2 to 3 weeks of the completion of laboratory testing. If this proposed schedule does not meet your needs, please contact us regarding any modifications that will allow us to meet your time schedule.

TERMS AND BUDGET

We anticipate that our services will be contracted under a J-U-B Subconsultant Agreement to include terms and conditions agreed upon by both parties. The fee for our services will be determined on a time-and-expense basis using the rates contained in our 2022 Schedule of Charges, which is attached as part of this proposal. We estimate $20,900 to conduct the scope items described above.

There are no intended third-party beneficiaries arising from the services described in this proposal and no party other than the party executing this proposal shall have the right to legally rely on the product of our services without prior written permission of GeoEngineers.

This proposal is valid for a period of 60 days commencing from the first date listed above and subject to renegotiation by GeoEngineers, Inc., after the expiration date.

We appreciate the opportunity to be of service on this project. If you have any questions regarding this proposal, please call.

Sincerely,
GeoEngineers, Inc.

Erik J. Arnson, PE
Senior Geological Engineer

Teresa A. Dugger, PE
Associate Geotechnical Engineer

EJA:TAD:mce

Attachments:
Schedule of Charges – Spokane 2022

One copy submitted electronically.

Proprietary Notice: The contents of this document are proprietary to GeoEngineers, Inc. and are intended solely for use by our client to evaluate GeoEngineers' capabilities and understanding of project requirements as they relate to performing the services proposed for a specific project. Copies of this document or its contents may not be disclosed to any other parties without the written consent of GeoEngineers.

Disclaimer: Any electronic form, facsimile or hard copy of the original document (email, text, table, and/or figure), if provided, and any attachments are only a copy of the original document. The original document is stored by GeoEngineers, Inc. and will serve as the official document of record.

Schedule of Charges – 2022

COMPENSATION

Our compensation will be determined on the basis of time and expenses in accordance with the following schedule unless a lump sum amount is so indicated in the proposal or services agreement. Current rates are:

Professional Staff		
Staff 1 Scientist	$	110/hour
Staff 1 Engineer	$	115/hour
Staff 2 Scientist	$	121/hour
Staff 2 Engineer	$	126/hour
Staff 3 Scientist	$	134/hour
Staff 3 Engineer	$	137/hour
Engineer/Scientist 1	$	141/hour
Engineer/Scientist 2	$	150/hour
Senior Engineer/Scientist 1	$	168/hour
Senior Engineer/Scientist 2	$	180/hour
Associate	$	205/hour
Principal	$	230/hour
Senior Principal	$	235/hour
Technical Support Staff		
Administrator 1	$	78/hour
Administrator 2	$	83/hour
Administrator 3	$	88/hour
CAD Technician	$	95/hour
CAD Designer	$	107/hour
CAD Design Coordinator	$	121/hour
GIS Analyst	$	145/hour
Senior GIS Analyst	$	160/hour
GIS Coordinator	$	180/hour
*Technician	$	75/hour
*Senior Technician	$	85/hour
*Lead Technician	$	95/hour
*Environmental Technician	$	95/hour

*Hours in excess of 8 hours in a day or 40 hours in a week will be charged at one and one-quarter times the hourly rates listed above.

Contracted professional and technical services will be charged at the applicable hourly rates listed above. Staff time spent in depositions, trial preparation and court or hearing testimony will be billed at one and one-half times the above rates. Time spent in either local or inter-city travel, when travel is in the interest of this contract, will be charged in accordance with the foregoing schedule. A surcharge may be applied to night and weekend work. See proposal for details.

Rates for data storage and web-based access will be provided on a project-specific basis.

Equipment

Air Quality Monitoring Package, per day	$	200.00
Asbestos/Lead Paint Sampling Equipment Package, per day	$	150.00
Environmental Exploration Equipment Package, per day	$	225.00
Field Exploration Equipment Package (marking paint, stakes, survey flagging, other misc. supplies)	$	40.00
Geotechnical Exploration Equipment Package, per day	$	175.00
Groundwater Monitoring & Sampling Equipment (Bladder Pump) Package, per day	$	450.00
Groundwater Monitoring & Sampling Equipment (Peristaltic Pump) Package, per day	$	325.00
Surface Water Quality Monitoring Equipment Package, per day	$	200.00
Operations and Maintenance Equipment Package, per day	$	300.00
Rock/Slope Fall Protection / Rigging Equipment Package, per day	$	600.00

Specialized Equipment

4 Gas Meter, per day	$	150.00
Field Data Acquisition – iPad or GPS, per day	$	75.00
Flow Meter, per day	$	150.00
Hydrolab Multi Meter Probe, per day	$	75.00
Interface Probe, per day	$	65.00
Nuclear Density Gauge, $80/day, or $40/half-day	$	80.00/40.00
Photoionization Detector (PID)	$	125.00
Pressure Transducer with Data Logger, per day	$	150.00
Slope Indicator, per day	$	135.00
Turbidity Monitoring Meter, per day	$	50.00
Water Level Indicator, per day	$	50.00
Vehicle usage, per mile, or $50/half-day, whichever is greater	$	0.70
Vehicle - 4-Wheel Drive Truck, per day (1 day min.)	$	100.00
Other Miscellaneous Field Equipment, at current rates, list available upon request, per day		

Specialized equipment will be quoted on a per-job basis.

OTHER SERVICES, SUPPLIES AND SPECIAL TAXES

Charges for services, equipment, supplies and facilities not furnished in accordance with the above schedule, and any unusual items of expense not customarily incurred in our normal operations, are charged at cost plus 15 percent. This includes shipping charges, subsistence, transportation, printing and reproduction, miscellaneous supplies and rentals, surveying services, drilling equipment, construction equipment, watercraft, aircraft, and special insurance which may be required. Taxes required by local jurisdictions for projects in specific geographic areas will be charged to projects at direct cost.

In-House Disposable Field Supplies

Routinely used field supplies stocked in-house by GeoEngineers, at current rates, list available upon request.

Associated Project Costs (APC)

Computer hardware and software, telephone and fax communications, printing and photocopying and routine postage via USPS will be charged at a flat rate of 6 percent of labor charges.

Laboratory Schedule of Charges

Type of Test		Unit Price*
Moisture Content / Oven (ASTM D2216)	$	30.00
Sample Preparation		
Extrusion - Extrude and log (visual classification) Shelby tube sample, per hour	$	67.00
Trimming - Trim a soil sample to 2.41-inch dia. for consolidation testing, per hour	$	67.00
Remolding - Remold a soil sample to desired moisture and density, per hour	$	67.00
Moisture/Density		
Rings	$	35.00
Shelby Tubes, waxed chunk	$	50.00
Tubes (liners), chunk	$	50.00
Organic Content (ASTM D2974)**	$	75.00
Particle Size Analysis		
Sieve (ASTM C136) max size < 3/4-inch (includes -200 Wash, Dry Sieve)	$	115.00
Sieve (ASTM C136) max size > 3/4-inch (includes -200 Wash, Dry Sieve)	$	120.00
Percent Passing No. 200 (ASTM C117-87/D1140)	$	60.00
Combined Sieve and Hydrometer (ASTM D422)	$	225.00
Hydrometer only (ASTM D422)	$	125.00
Atterberg Limits (ASTM D4318)	$	130.00
Nonplastic	$	90.00
Specific Gravity, Fine Material (ASTM D854)	$	90.00
Specific Gravity, Coarse Material (ASTM C-127)	$	75.00
Percent of Fracture (ASTM D5821)	$	50.00
Sand Equivalent (AASHTO T 176, ASTM D-2419)	$	80.00
Compaction (ASTM D1557/D698, Methods A, B and C, AASHTO T-180)		
4 points	$	200.00
Direct Shear (ASTM D3080)		
3 points	$	450.00
R-Value (ASTM D2844, Idaho T-8)	$	500.00
Consolidation (ASTM D2435)		
With 2 timed load increments	$	450.00
Permeability		
Constant or falling head in rigid wall permeameter (ASTM D 2434, D 5856)**	$	350.00
In triaxial cell with back pressure saturation (ASTM D 5084)**	$	800.00
One-Dimensional Swell (ASTM D4546)		
Method A**	$	500.00
Method B**	$	500.00
Method C**	$	750.00
CBR (3 point) with Proctor (ASTM D1883)	$	600.00
Rock Point Load Index Test (ASTM D5731)	$	45.00
Unconfined compressive strength of rock cores (ASTM D7012)	$	55.00
High Strength Grout Cubes (ASTM C109)	$	30.00
Compressive Strength of Drilled Concrete Core (ASTM C 42)	$	55.00

Other tests charged at negotiated rates

*Increase unit prices by 20 percent – 50 percent for contaminated samples.
** Conducted in our Redmond Laboratory, additional shipping charges may apply.

All rates are subject to change upon notification.

CONTROL SYSTEMS NW LLC
3553 Arrowhead Dr. Ste. 200, Medford, OR 97504
541.393.9930 / controlsystemsnw.com / Tax ID# 84-1772095
OR CCB# 228012 / OR Electrical CCB# 6491S

Work Order

CSNW will perform the outlined services on a time and materials basis in accordance with standard hourly rates and with CSNW Terms and Conditions.

Project Name: Well No. 6 Telemetry Panel

Client Name	City of College Place	CSNW Project No.	C2200XX.00
Client Project No.		CSNW Project Manager	Clayton Anderson
Client Project Manager		Date Developed	6/14/2022
Project Location	College Place, WA	Expected Completion	12/1/2022

Description of Work

Design and provide telemetry panel to operate as requested by CPL staff. Panel should match specifications of existing telemetry panel at Well No. 4 site. Engineered drawings to be provided with panel.

Assumptions

Existing Well No. 4 telemetry panel functions as desired and no changes are needed to equipment or design. If any equipment from Well No. 4 design is unavailable at the time of construction of the new panel, reasonable substitutions can be made.

Fee Estimate

	Description	Total Hours	Total Labor	Total Sub/Material	Total Expense	Total Cost
Task 1	**Administrative Services**	**7**	**$ 1,179**	**$ -**	**$ 29**	**$ 1,208**
1.1	Manage CSNW Team, Track Work Elements, and Prepare Monthly Invoices	7	$ 1,179	$ -	$ 29	$ 1,208
Task 2	**Design and Control Enclosure Manufacturing**	**56**	**$ 9,408**	**$ 26,957**	**$ 1,774**	**$ 38,139**
2.1	Provide Coordination for Control Enclosure Manufacturing	4	$ 748	$ -	$ 19	$ 767
2.2	Provide Finalized Design and CAD Drawings for Manufacturing	36	$ 6,036	$ -	$ 1,051	$ 7,087
2.3	Provide Parts, Procurement, and Coordination per CSNW BOM	4	$ 656	$ 21,667	$ 126	$ 22,450
2.4	Provide Control Panel Manufacturing	-	$ -	$ 4,715	$ -	$ 4,715
2.5	Provide Control Panel Testing and Delivery to Site for Installation	12	$ 1,968	$ 575	$ 578	$ 3,121

SUBTOTAL	**63**	$10,587	$26,957	$1,804	**$39,348**
WSST (8.7%)		$921.07	$2,345	$157	**$ 3,423**
PROJECT TOTAL	**63**	**$11,508**	**$29,302**	**$1,960**	**$42,771**

By signing, Client verifies that the signing individual has the authority to enter into a contract with CSNW and authorizes CSNW to proceed with work. This Work Order is valid within 30 days of development as identified above.

Control Systems NW, LLC
CCB# 228012

____
Signature

____
Print Name/Title

____
Date

City of College Place

____
Signature

____
Print Name/Title

____
Date

CONTROL SYSTEMS NW LLC 2022 SCHEDULE OF RATES AND CHARGES		
RATE LIST	**RATE**	**UNIT**
Professional I	$150	$/hr
Professional II	$164	$/hr
Professional III	$177	$/hr
Professional IV	$195	$/hr
Professional V	$207	$/hr
Professional VI	$224	$/hr
Professional VII	$236	$/hr
Professional VIII	$246	$/hr
Professional IX	$246	$/hr
Control Specialist I	$136	$/hr
Control Specialist II	$147	$/hr
Control Specialist III	$161	$/hr
Control Specialist IV	$177	$/hr
Control Specialist V	$187	$/hr
Control Specialist VI	$200	$/hr
Control Specialist VII	$213	$/hr
Control Specialist VIII	$224	$/hr
Technician I	$113	$/hr
Technician II	$124	$/hr
Technician III	$142	$/hr
Technician IV	$152	$/hr
Technician V	$167	$/hr
Technician VI	$183	$/hr
Technician VII	$198	$/hr
Technician VIII	$207	$/hr
Administrative I	$75	$/hr
Administrative II	$88	$/hr
Administrative III	$103	$/hr
Administrative IV	$123	$/hr
Administrative V	$145	$/hr
CAD/GIS System	$27.50	$/hr
CAD Plots - Half Size	$2.50	price per plot
CAD Plots - Full Size	$10.00	price per plot
CAD Plots - Large	$25.00	price per plot
Copies (bw) 8.5" X 11"	$0.09	price per copy
Copies (bw) 8.5" X 14"	$0.14	price per copy
Copies (bw) 11" X 17"	$0.20	price per copy
Copies (color) 8.5" X 11"	$0.90	price per copy
Copies (color) 8.5" X 14"	$1.20	price per copy
Copies (color) 11" X 17"	$2.00	price per copy
Technology Charge	2.50%	% of Direct Labor
Mileage	$0.585	price per mile (or Current IRS Rate)
Subconsultants/Subcontractors	15%	Cost +
Materials/Equipment	15%	Cost +

Rates listed are adjusted annually.

CSNW STANDARD TERMS AND CONDITIONS

Rev 6-2022

These terms and conditions shall apply generally to each Control Systems NW LLC (CSNW) Work Order, although specific terms may not apply to a particular Work Order. If a Work Order requires CSNW to only procure materials and/or equipment, terms applicable to professional services would not apply.

TIME OF BEGINNING AND COMPLETION. Control Systems NW LLC (CSNW) agrees to perform the work described in the Work Order. If CSNW is delayed in the performance of the work by conditions which are beyond their control, or by a change in the Scope of Work, the schedule may be revised. CSNW shall begin on the date the Work Order is executed and conclude on or before the date of Expected Completion, as identified in the Work Order, unless terminated under the Termination provision.

PAYMENT. Unless otherwise modified by the Work Order, CSNW will send monthly invoices to the Client, which shall include any services provided and the cost of materials, supplies, equipment, and expenses necessary to fulfill the Work Order regardless of whether such materials, supplies, and equipment have been installed or incorporated into the work, and any necessary storage costs if the project is delayed or not sufficiently progressed for such installation or incorporation. Applicable sales taxes shall be included in the Work Order unless an applicable reseller permit is in effect for the Client. Expenses may also include mileage and related travel expenses, shipping and delivery, fees to government agencies, and other expenses incurred in the direct interest of the project. Client shall compensate CSNW per the terms of the Work Order and CSNW's obligations under the Work Order shall not commence until any required deposit is received. Hourly fees, where applicable, shall be billed per the current CSNW Schedule of Rates and Charges, and are subject to annual update. The cost of services, equipment, and materials furnished by a third party shall include an additional markup for CSNW's administrative costs. Invoices are due within thirty (30) days from the date of the invoice. Sums not paid within thirty (30) days shall be considered past due, and shall accrue interest at the rate of 1.5% per month from the due date of the invoice. The Client agrees that the balance stated on each invoice from CSNW is correct, conclusive, and binding on the Client unless the Client notifies CSNW in writing within 30 days after receipt of the invoice of the particular item that is alleged to be incorrect.

ADDITIONAL SERVICES. Where applicable, additional services not included CSNW's Work Order may be provided and compensated upon mutual agreement, and such additional services shall be subject to these terms and conditions.

TERMINATION. The Work Order may be terminated by either party upon seven (7) days written notice. In the event of termination, the Client shall pay CSNW in full for all work previously authorized and performed, including services provided by third party consultants, and for all materials, supplies, and equipment, if any, ordered prior to the effective date of termination. CSNW shall not be responsible for the return of materials, supplies, or equipment ordered prior to the effective date of termination or for any restocking fees.

CLIENT PROVIDED INFORMATION. Where applicable and as appropriate to the scope of the Work Order, the Client shall provide, at its expense, normal and customary documents and services deemed necessary by CSNW. The Client agrees that CSNW shall be entitled to rely on the accuracy and completeness of all information, of whatever type, provided by the Client, or by those retained by or acting for the Client. The Client shall retain ownership of the information it provides, but grants to or will obtain for CSNW a non-exclusive, royalty-free, fully-paid right and license to copy, distribute, display, modify, create derivative works from, and generally to use and commercially exploit the Client-provided information for purposes of fulfilling CSNW's obligations under the Work Order.

The Contractor agrees that all confidential information provided by the Client shall be used solely for the purpose of performing the work under the Work Order and, except as may be required to perform the work, shall not be disclosed to any third party without the prior consent of the Client. Each third party receiving confidential information in order to perform the work shall agree in writing to comply with this confidentiality provision.

STANDARD OF CARE. CSNW's professional services provided under the Work Order, if any, will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the location of the project.

PRODUCT WARRANTY. To the extent CSNW procures any materials, supplies and/or equipment for the Client, CSNW warrants that such materials, supplies and/or equipment will be of good quality and new unless the Work Order requires or permits otherwise. This warranty excludes any remedy for damage or defect caused by abuse, improper installation and/or alterations to the materials, supplies and/or equipment by the Client or a third party, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. CSNW shall collect, assign, and deliver to the Client any specific written warranties given by third parties, and this warranty excludes any remedy by CSNW where a defect is covered by a third-party warranty. CSNW shall have no obligation to maintain or extend any third-party warranty that has been assigned to the Client. CSNW makes no warranty, expressed or implied, other than those expressed herein.

DELAY / RISK OF LOSS. CSNW shall notify the Client of any material delay in the performance of its obligations under the Work Order, but shall not be liable for and the Client waives claims of loss or damages occasioned by delays resulting in whole or in part from causes beyond the control and without the fault or negligence of CSNW, its contractors, or its consultants, including, without limitation, stoppages and strikes, acts of God and natural disaster, failure of a public agency to act in a timely manner, and/or acts of the Client or anyone or any entity retained by the Client. For materials, supplies, and/or equipment procured by CSNW under the Work Order, delivery dates are approximate and based upon receipt of all available information from the Client and vendor or manufacturer. Unless otherwise specified by CSNW, delivery will be made and title and risk of loss or damage will pass FOB point of shipment to the Client and each shipment or delivery shall be considered a separate and independent transaction.

LIMIT OF LIABILITY. CSNW's liability under the Work Order, whether arising out of CSNW's breach of contract or arising out of CSNW's breach of duties owed independent of contract, if any, including but not limited to breach of warranty, indemnity, negligence, strict liability, or other tort or statutory cause or causes of action, or otherwise related to the Work Order, or any amendment thereto, inclusive of costs and attorney's fees, shall not exceed the cost of correcting or replacing any defective services or materials.

In no event shall CSNW be liable for and the Client waives claims of all indirect, incidental, consequential, or special damages of any kind, including without limitation lost revenues, lost profits, or loss of use, even if CSNW has been advised of the possibility of such damages.

Notwithstanding any other provision in these terms and conditions, nothing shall be construed as to void, vitiate, or adversely affect any insurance coverages held by either party to the Work Order.

INSURANCE. CSNW shall maintain for the duration of the Work Order general liability and property damage in the amount of $1.0 million per occurrence, $2.0 million in aggregate; auto liability coverage in the amount of $1.0 million per accident; and professional liability coverage in the amount of $2.0 million per claim and $2.0 million in aggregate. If the Work Order includes professional services, CSNW shall, at the Client's request, submit to the Client a completed Standard ACORD Certification Form as proof of insurance.

MUTUAL INDEMNIFICATION. CSNW and the Client agree to defend, indemnify, and hold harmless each other and all of their respective personnel from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) to the extent arising out of or relating to the Work Order or the performance thereof, but only to the extent caused by any negligent act or omission of the indemnifying party, its agents, consultants, or employees. When performing in the State of Washington, for the purposes of the foregoing indemnification provision only, and only to the extent of claims brought hereunder, the parties specifically waive any immunity they may be granted under the Washington State Industrial Insurance Act, Title 51 RCW.

OWNERSHIP OF WORK PRODUCTS AND INTELLECTUAL PROPERTY. Upon completion of the work, CSNW shall provide the Client with copies of the work products in accordance with the Work Order. The Client shall retain ownership of the source files and information developed by CSNW in preparing the work products. CSNW shall retain copies of all software work products. Any reuse, reproduction, or modification of the work products beyond the scope of the Work Order shall be without liability to CSNW. Distribution of the work products by or to any third party without written permission from CSNW, are prohibited. The Client shall defend, indemnify, and hold CSNW harmless from any claims relating to such unauthorized use.

In the event the contract is terminated prior to completion of the Work Order, CSNW can transfer the incomplete work products to the Client when the following conditions are met: (1) payment for work performed to the date of termination; (2) written release of liability for the Client's use of incomplete work products; and (3) written agreement to indemnify CSNW from claims arising out of the Client's use of incomplete work products.

Upon prompt notice by the Client of any claim of U.S. patent, copyright, or trademark infringement with respect to any materials or equipment procured by CSNW under the Work Order, CSNW will use reasonable efforts to secure for the Client such indemnity rights as the manufacturer may customarily give with respect to such goods. This shall be the Client's sole and exclusive remedy against CSNW regarding the infringement by any goods of any third-party intellectual property rights, including, without limitation, any patents or trademarks.

RELATIONSHIP OF THE PARTIES. Nothing contained in the Work Order or these terms and conditions shall be deemed or construed by the parties hereof or by any third party to create the relationship of principal and agent or partnership or of any association between any of the parties hereto other than independent contracting parties.

SEVERABILITY. If any of the provisions of these terms and conditions shall be finally determined to be unenforceable in whole or in part, the remaining provisions hereof shall remain in full force and effect, and be binding on the parties hereto. The parties agree to revise these terms and conditions to replace any such invalid or unenforceable provision with a valid and enforceable provision that fulfills as closely as possible the intention of the stricken provision.

GOVERNING LAW AND VENUE. The Work Order and these terms and conditions shall be governed by and construed and enforced under the laws of the state in which the work will be performed, without regard to conflict of laws principles. For any disputes or claims arising under or in connection with the Work Order not resolved in mediation, any appropriate state or federal court located in the County in which the work will be performed shall have exclusive jurisdiction and shall be a proper forum in which to adjudicate such disputes or claims. The Client consents to both personal and subject matter jurisdiction.

MEDIATION AS CONDITION PRECEDENT TO LITIGATION. In an effort to resolve any conflicts that arise during or following the completion of the project, CSNW and the Client agree that as a condition precedent to any litigation, all disputes arising out of or relating to the Work Order shall be submitted to non-binding mediation before a single mediator. If the parties are unable to agree on a single mediator, they shall submit the claims to Judicial Dispute Resolution, or such other similar alternative dispute resolution service provider for appointment of a single mediator according to its procedures. The cost of the mediator shall be shared equally by the parties. Any mediation relating to the Work Order shall be held in the County in which the work will be performed. This mediation requirement cannot be waived except by an explicit written waiver signed by both parties.

27. SPST: Single-pole, single-throw.

28. UPS: Uninterruptible power supply.

29. VCP: Vendor control panel: Control panels that are furnished with particular equipment by a vendor other than the ICSC. These panels may contain PLCs, RIO, OIT, HMI, etc.

30. WAN: Wide area network: A control or communications network that extends beyond the physical boundaries of the facility.

1.4 SYSTEM DESCRIPTION

A. Scope of Work

1. SCADA Hardware/Software Upgrades. No hardware or software upgrades are included in this project. The customer's selected integrator will perform all modifications to the SCADA system.

2. Utilities

a. A wireless Ethernet network shall be utilized to connect Well 6 to the city SCADA. Integrator to provide Ethernet radios compatible with the city's system for this interface.

594.34.63.03

b. Contractor will be responsible for installation and commissioning networks with supervisory assistance from Integrator.

3. PCIS Network Upgrades.

a. All programmable devices shall be programmed by the Contractor, either directly or through the services of other entities such as subcontractors, equipment suppliers, and packaged equipment suppliers (vendors).

4. Control Panels. Integrator to provide PLC based control panels as described in the drawings and specifications. This will include the following systems:

a. Local control package – LCP-100

b. Motor control package – VFD-111

5. Modifications to existing system:

a. The modified instrumentation and control system shall include, but not be limited to.

1) Adding new systems to the plant SCADA system

6. The Owner will supply miscellaneous software listed below. The software listed is for the exclusive use of the Owner and Programmer and will not be made available for use by the Contractor. The quantities being supplied by the Owner are limited to the quantities listed below. Owner will supply:

a. Microsoft and SCADA application software for the Plant SCADA system.

CONTROL SYSTEMS NW LLC
3553 Arrowhead Dr. Ste. 200, Medford, OR 97504
541.393.9930 / controlsystemsnw.com / Tax ID# 84-1772095
OR CCB# 228012 / OR Electrical CCB# 64915

Work Order

CSNW will perform the outlined services on a time and materials basis in accordance with standard hourly rates and with CSNW Terms and Conditions.

Project Name: Well No. 6 Telemetry Panel

Client Name	City of College Place	CSNW Project No.	C2200XX.00
Client Project No.		CSNW Project Manager	Clayton Anderson
Client Project Manager		Date Developed	6/14/2022
Project Location	College Place, WA	Expected Completion	12/1/2022

Description of Work

Design and provide telemetry panel to operate as requested by CPL staff. Panel should match specifications of existing telemetry panel at Well No. 4 site. Engineered drawings to be provided with panel.

Assumptions

Existing Well No. 4 telemetry panel functions as desired and no changes are needed to equipment or design. If any equipment from Well No. 4 design is unavailable at the time of construction of the new panel, reasonable substitutions can be made.

Fee Estimate

	Description	Total Hours	Total Labor	Total Sub/Material	Total Expense	Total Cost
Task 1	**Administrative Services**	7	$ 1,179	$ -	$ 29	$ 1,208
1.1	Manage CSNW Team, Track Work Elements, and Prepare Monthly Invoices	7	$ 1,179	$ -	$ 29	$ 1,208
Task 2	**Design and Control Enclosure Manufacturing**	56	$ 9,408	$ 26,957	$ 1,774	$ 38,139
2.1	Provide Coordination for Control Enclosure Manufacturing	4	$ 748	$ -	$ 19	$ 767
2.2	Provide Finalized Design and CAD Drawings for Manufacturing	36	$ 6,036	$ -	$ 1,051	$ 7,087
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WSST (8.7%)		$921.07	$2,345	$157	$ 3,423
PROJECT TOTAL	63	$11,508	$29,302	$1,960	$42,771

By signing, Client verifies that the signing individual has the authority to enter into a contract with CSNW and authorizes CSNW to proceed with work. This Work Order is valid within 30 days of development as identified above.

Control Systems NW, LLC
CCB# 228012

Signature

Print Name/Title

Date

City of College Place

Signature

Print Name/Title

Date

CONTROL SYSTEMS NW LLC 2022 SCHEDULE OF RATES AND CHARGES		
RATE LIST	RATE	UNIT
Professional I	$150	$/hr
Professional II	$164	$/hr
Professional III	$177	$/hr
Professional IV	$195	$/hr
Professional V	$207	$/hr
Professional VI	$224	$/hr
Professional VII	$236	$/hr
Professional VIII	$246	$/hr
Professional IX	$246	$/hr
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Control Specialist III	$161	$/hr
Control Specialist IV	$177	$/hr
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Control Specialist VIII	$224	$/hr
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Technician II	$124	$/hr
Technician III	$142	$/hr
Technician IV	$152	$/hr
Technician V	$167	$/hr
Technician VI	$183	$/hr
Technician VII	$198	$/hr
Technician VIII	$207	$/hr
Administrative I	$75	$/hr
Administrative II	$88	$/hr
Administrative III	$103	$/hr
Administrative IV	$123	$/hr
Administrative V	$145	$/hr
CAD/GIS System	$27.50	$/hr
CAD Plots - Half Size	$2.50	price per plot
CAD Plots - Full Size	$10.00	price per plot
CAD Plots - Large	$25.00	price per plot
Copies (bw) 8.5" X 11"	$0.09	price per copy
Copies (bw) 8.5" X 14"	$0.14	price per copy
Copies (bw) 11" X 17"	$0.20	price per copy
Copies (color) 8.5" X 11"	$0.90	price per copy
Copies (color) 8.5" X 14"	$1.20	price per copy
Copies (color) 11" X 17"	$2.00	price per copy
Technology Charge	2.50%	% of Direct Labor
Mileage	$0.585	price per mile (or Current IRS Rate)
Subconsultants/Subcontractors	15%	Cost +
Materials/Equipment	15%	Cost +

Rates listed are adjusted annually.

CSNW STANDARD TERMS AND CONDITIONS

Rev 6-2022

These terms and conditions shall apply generally to each Control Systems NW LLC (CSNW) Work Order, although specific terms may not apply to a particular Work Order. If a Work Order requires CSNW to only procure materials and/or equipment, terms applicable to professional services would not apply.

TIME OF BEGINNING AND COMPLETION. Control Systems NW LLC (CSNW) agrees to perform the work described in the Work Order. If CSNW is delayed in the performance of the work by conditions which are beyond their control, or by a change in the Scope of Work, the schedule may be revised. CSNW shall begin on the date the Work Order is executed and conclude on or before the date of Expected Completion, as identified in the Work Order, unless terminated under the Termination provision.

PAYMENT. Unless otherwise modified by the Work Order, CSNW will send monthly invoices to the Client, which shall include any services provided and the cost of materials, supplies, equipment, and expenses necessary to fulfill the Work Order regardless of whether such materials, supplies, and equipment have been installed or incorporated into the work, and any necessary storage costs if the project is delayed or not sufficiently progressed for such installation or incorporation. Applicable sales taxes shall be included in the Work Order unless an applicable reseller permit is in effect for the Client. Expenses may also include mileage and related travel expenses, shipping and delivery, fees to government agencies, and other expenses incurred in the direct interest of the project. Client shall compensate CSNW per the terms of the Work Order and CSNW's obligations under the Work Order shall not commence until any required deposit is received. Hourly fees, where applicable, shall be billed per the current CSNW Schedule of Rates and Charges, and are subject to annual update. The cost of services, equipment, and materials furnished by a third party shall include an additional markup for CSNW's administrative costs. Invoices are due within thirty (30) days from the date of the invoice. Sums not paid within thirty (30) days shall be considered past due, and shall accrue interest at the rate of 1.5% per month from the due date of the invoice. The Client agrees that the balance stated on each invoice from CSNW is correct, conclusive, and binding on the Client unless the Client notifies CSNW in writing within 30 days after receipt of the invoice of the particular item that is alleged to be incorrect.

ADDITIONAL SERVICES. Where applicable, additional services not included CSNW's Work Order may be provided and compensated upon mutual agreement, and such additional services shall be subject to these terms and conditions.

TERMINATION. The Work Order may be terminated by either party upon seven (7) days written notice. In the event of termination, the Client shall pay CSNW in full for all work previously authorized and performed, including services provided by third party consultants, and for all materials, supplies, and equipment, if any, ordered prior to the effective date of termination. CSNW shall not be responsible for the return of materials, supplies, or equipment ordered prior to the effective date of termination or for any restocking fees.

CLIENT PROVIDED INFORMATION. Where applicable and as appropriate to the scope of the Work Order, the Client shall provide, at its expense, normal and customary documents and services deemed necessary by CSNW. The Client agrees that CSNW shall be entitled to rely on the accuracy and completeness of all information, of whatever type, provided by the Client, or by those retained by or acting for the Client. The Client shall retain ownership of the information it provides, but grants to or will obtain for CSNW a non-exclusive, royalty-free, fully-paid right and license to copy, distribute, display, modify, create derivative works from, and generally to use and commercially exploit the Client-provided information for purposes of fulfilling CSNW's obligations under the Work Order.

The Contractor agrees that all confidential information provided by the Client shall be used solely for the purpose of performing the work under the Work Order and, except as may be required to perform the work, shall not be disclosed to any third party without the prior consent of the Client. Each third party receiving confidential information in order to perform the work shall agree in writing to comply with this confidentiality provision.

STANDARD OF CARE. CSNW's professional services provided under the Work Order, if any, will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the location of the project.

PRODUCT WARRANTY. To the extent CSNW procures any materials, supplies and/or equipment for the Client, CSNW warrants that such materials, supplies and/or equipment will be of good quality and new unless the Work Order requires or permits otherwise. This warranty excludes any remedy for damage or defect caused by abuse, improper installation and/or alterations to the materials, supplies and/or equipment by the Client or a third party, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. CSNW shall collect, assign, and deliver to the Client any specific written warranties given by third parties, and this warranty excludes any remedy by CSNW where a defect is covered by a third-party warranty. CSNW shall have no obligation to maintain or extend any third-party warranty that has been assigned to the Client. CSNW makes no warranty, expressed or implied, other than those expressed herein.

DELAY / RISK OF LOSS. CSNW shall notify the Client of any material delay in the performance of its obligations under the Work Order, but shall not be liable for and the Client waives claims of loss or damages occasioned by delays resulting in whole or in part from causes beyond the control and without the fault or negligence of CSNW, its contractors, or its consultants, including, without limitation, stoppages and strikes, acts of God and natural disaster, failure of a public agency to act in a timely manner, and/or acts of the Client or anyone or any entity retained by the Client. For materials, supplies, and/or equipment procured by CSNW under the Work Order, delivery dates are approximate and based upon receipt of all available information from the Client and vendor or manufacturer. Unless otherwise specified by CSNW, delivery will be made and title and risk of loss or damage will pass FOB point of shipment to the Client and each shipment or delivery shall be considered a separate and independent transaction.

LIMIT OF LIABILITY. CSNW's liability under the Work Order, whether arising out of CSNW's breach of contract or arising out of CSNW's breach of duties owed independent of contract, if any, including but not limited to breach of warranty, indemnity, negligence, strict liability, or other tort or statutory cause or causes of action, or otherwise related to the Work Order, or any amendment thereto, inclusive of costs and attorney's fees, shall not exceed the cost of correcting or replacing any defective services or materials.

In no event shall CSNW be liable for and the Client waives claims of all indirect, incidental, consequential, or special damages of any kind, including without limitation lost revenues, lost profits, or loss of use, even if CSNW has been advised of the possibility of such damages.

Notwithstanding any other provision in these terms and conditions, nothing shall be construed as to void, vitiate, or adversely affect any insurance coverages held by either party to the Work Order.

INSURANCE. CSNW shall maintain for the duration of the Work Order general liability and property damage in the amount of $1.0 million per occurrence, $2.0 million in aggregate; auto liability coverage in the amount of $1.0 million per accident; and professional liability coverage in the amount of $2.0 million per claim and $2.0 million in aggregate. If the Work Order includes professional services, CSNW shall, at the Client's request, submit to the Client a completed Standard ACORD Certification Form as proof of insurance.

MUTUAL INDEMNIFICATION. CSNW and the Client agree to defend, indemnify, and hold harmless each other and all of their respective personnel from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) to the extent arising out of or relating to the Work Order or the performance thereof, but only to the extent caused by any negligent act or omission of the indemnifying party, its agents, consultants, or employees. When performing in the State of Washington, for the purposes of the foregoing indemnification provision only, and only to the extent of claims brought hereunder, the parties specifically waive any immunity they may be granted under the Washington State Industrial Insurance Act, Title 51 RCW.

OWNERSHIP OF WORK PRODUCTS AND INTELLECTUAL PROPERTY. Upon completion of the work, CSNW shall provide the Client with copies of the work products in accordance with the Work Order. The Client shall retain ownership of the source files and information developed by CSNW in preparing the work products. CSNW shall retain copies of all software work products. Any reuse, reproduction, or modification of the work products beyond the scope of the Work Order shall be without liability to CSNW. Distribution of the work products by or to any third party without written permission from CSNW, are prohibited. The Client shall defend, indemnify, and hold CSNW harmless from any claims relating to such unauthorized use.

In the event the contract is terminated prior to completion of the Work Order, CSNW can transfer the incomplete work products to the Client when the following conditions are met: (1) payment for work performed to the date of termination; (2) written release of liability for the Client's use of incomplete work products; and (3) written agreement to indemnify CSNW from claims arising out of the Client's use of incomplete work products.

Upon prompt notice by the Client of any claim of U.S. patent, copyright, or trademark infringement with respect to any materials or equipment procured by CSNW under the Work Order, CSNW will use reasonable efforts to secure for the Client such indemnity rights as the manufacturer may customarily give with respect to such goods. This shall be the Client's sole and exclusive remedy against CSNW regarding the infringement by any goods of any third-party intellectual property rights, including, without limitation, any patents or trademarks.

RELATIONSHIP OF THE PARTIES. Nothing contained in the Work Order or these terms and conditions shall be deemed or construed by the parties hereof or by any third party to create the relationship of principal and agent or partnership or of any association between any of the parties hereto other than independent contracting parties.

SEVERABILITY. If any of the provisions of these terms and conditions shall be finally determined to be unenforceable in whole or in part, the remaining provisions hereof shall remain in full force and effect, and be binding on the parties hereto. The parties agree to revise these terms and conditions to replace any such invalid or unenforceable provision with a valid and enforceable provision that fulfills as closely as possible the intention of the stricken provision.

GOVERNING LAW AND VENUE. The Work Order and these terms and conditions shall be governed by and construed and enforced under the laws of the state in which the work will be performed, without regard to conflict of laws principles. For any disputes or claims arising under or in connection with the Work Order not resolved in mediation, any appropriate state or federal court located in the County in which the work will be performed shall have exclusive jurisdiction and shall be a proper forum in which to adjudicate such disputes or claims. The Client consents to both personal and subject matter jurisdiction.

MEDIATION AS CONDITION PRECEDENT TO LITIGATION. In an effort to resolve any conflicts that arise during or following the completion of the project, CSNW and the Client agree that as a condition precedent to any litigation, all disputes arising out of or relating to the Work Order shall be submitted to non-binding mediation before a single mediator. If the parties are unable to agree on a single mediator, they shall submit the claims to Judicial Dispute Resolution, or such other similar alternative dispute resolution service provider for appointment of a single mediator according to its procedures. The cost of the mediator shall be shared equally by the parties. Any mediation relating to the Work Order shall be held in the County in which the work will be performed. This mediation requirement cannot be waived except by an explicit written waiver signed by both parties.

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/01/2022 00:35	Alarm	2022-00002630	715 SE 12TH ST	ELECTRIC, WW	No	412	412
						404	404
05/01/2022 07:12	Premises Check	2022-00002631	1100 NE C ST	,	No	417	417
05/01/2022 09:58	Narcotics Call	2022-00002632	223 SE ROSEVILLE LN	CLARK, BRITNEY	No	418	418
						417	417
05/01/2022 10:45	Premises Check	2022-00002633	1700 SE MEADOWBROOK BLVD	,	No	418	418
						417	417
05/01/2022 11:34	Traffic Stop	2022-00002634	SE MYRA RD / E WHITMAN DR	,	No	418	418
						417	417
05/01/2022 11:43	Premises Check	2022-00002635	1100 NE C ST	,	No	417	417
05/01/2022 12:03	Traffic Stop	2022-00002636	W WHITMAN DR / NW EVANS AVE	,	No	417	417
05/01/2022 12:30	Open Door/Window	2022-00002637	313 W WHITMAN DR	VIXIE, JOHN	No	418	418
						417	417
05/01/2022 14:25	Welfare Check	2022-00002638	319 SE 6TH ST A	KACKMAN, KATHERINE	No	418	418
						417	417
05/01/2022 15:10	911 Call	2022-00002640	1250 SE COMMERCIAL DR	WAYPOINT,	No		
05/01/2022 15:11	911 Call	2022-00002639	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/01/2022 16:30	911 Call	2022-00002641	220 SW 10TH ST	LEDBETTER, JANET	No		
05/01/2022 16:46	911 Call	2022-00002642	1840 SE LARCH AVE	,	No	418	418
						406	406
05/01/2022 17:04	911 Call	2022-00002643	220 SW 10TH ST	LEDBETTER, JANET	No		
05/01/2022 18:01	Harassment	2022-00002644	1414 S COLLEGE AVE 8	VANATTER, MILA	No	406	406
05/01/2022 18:01	911 Call	2022-00002645	795 SE SYDNEE LN	,	No	406	406
05/01/2022 18:30	Civil Problem	2022-00002647	1409 S COLLEGE AVE 8	BUCHANAN, MIKE	No	406	406
05/01/2022 18:42	Shoplifting	2022-00002646	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	406	406
05/01/2022 22:21	Premises Check	2022-00002648	1700 SE MEADOWBROOK BLVD	,	No	406	406
						409	409

Daily Incident Log

Print Date/Time: 06/03/2022 12:39	**From Date:** 05/01/2022 00:00		College Place Police Dept
Login ID: mbarr	**To Date:** 05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition: All			

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/01/2022 22:48	Suspicious Activity	2022-00002650	606 SW 4TH ST	POOLE, LAYMON	No	406	406
						409	409
05/01/2022 22:50	Traffic Stop	2022-00002649	SE LARCH AVE / SE 12TH ST	,	No	406	406
Total Incidents for 05/01/2022 : 21							
05/02/2022 01:03	Traffic Stop	2022-00002651	S HWY 125 / FARMLAND RD	,	No	406	406
05/02/2022 01:58	Citizen Contact	2022-00002652	HIGHLAND RD / SE JUSTICE AVE	,	No	406	406
05/02/2022 03:34	Disturbance	2022-00002653	710 S COLLEGE AVE F	THOMPSON, ELI LEE	No	409	409
05/02/2022 06:08	Premises Check	2022-00002654	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/02/2022 06:24	Premises Check	2022-00002655	1100 NE C ST	,	No	417	417
05/02/2022 06:53	Traffic Stop	2022-00002656	1755 S COLLEGE AVE	,	No	417	417
05/02/2022 07:23	Traffic Stop	2022-00002657	SE TAMARACK ST / SE LARCH AVE	,	No	417	417
05/02/2022 08:02	Traffic Call	2022-00002658	S COLLEGE AVE / E WHITMAN DR	,	No	417	417
05/02/2022 08:28	Fraud	2022-00002659	18 NW PONTI MORO CT	COURTNEY, JEFF	No	418	418
05/02/2022 08:51	Animal Call	2022-00002660	SW DOANS AVE / SW 4TH ST	PELLICER, JEREMY	No	418	418
						417	417
05/02/2022 08:59	Civil Problem	2022-00002662	512 S COLLEGE AVE	STROE, ARIA	No	418	418
						417	417
05/02/2022 09:08	911 Call	2022-00002661	220 SW 10TH ST	LEDBETTER, JANET	No	417	417
05/02/2022 09:57	Premises Check	2022-00002663	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/02/2022 09:57	Premises Check	2022-00002664	1700 SE MEADOWBROOK BLVD	,	No	418	418
05/02/2022 11:04	Paper Service	2022-00002665	904 W POPLAR ST	,	No	418	418
05/02/2022 11:14	Harassment	2022-00002666	619 S COLLEGE AVE	SANTOS, KAYLA	No	418	418
						417	417
05/02/2022 11:30	911 Call	2022-00002667	220 SW 10TH ST	,	No		
05/02/2022 12:11	Premises Check	2022-00002668	1100 NE C ST	,	No	418	418
						417	417
05/02/2022 12:53	911 Call	2022-00002669	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/02/2022 13:29	Shoplifting	2022-00002670	1100 NE C ST	,	No	418	418
						417	417
05/02/2022 13:37	Shoplifting	2022-00002671	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	417	417
05/02/2022 14:50	Assault	2022-00002672	550 E WHITMAN DR 207	VEVERKA, DON	No	418	418
						417	417
05/02/2022 15:39	Follow Up	2022-00002673	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/02/2022 15:52	Shoplifting	2022-00002675	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	418	418
						406	406
05/02/2022 15:53	Citizen Contact	2022-00002674	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/02/2022 16:07	Accident Hit and Run	2022-00002676	1150 SE VISTA PL	WEBB, KARMA	Yes	406	406
05/02/2022 16:40	Malicious Mischief	2022-00002680	115 SW 9TH ST	FOSTER, CODY	No	406	406
05/02/2022 16:41	Follow Up	2022-00002677	1100 NE C ST	,	No	418	418
05/02/2022 16:47	Shoplifting	2022-00002678	1638 W POPLAR ST	NEWBOLT, JOHN	Yes	406	406
05/02/2022 16:55	Theft	2022-00002679	1100 NE C ST	,	Yes	418	418
05/02/2022 17:21	Recovered Stolen	2022-00002681	1608 W POPLAR ST	CPPD, 406	Yes	406	406
05/02/2022 18:44	Traffic Call	2022-00002683	SE LARCH AVE / SE BRENTWOOD PL	HARDEN, TIFFANY	No	406	406
05/02/2022 18:45	Suspicious Activity	2022-00002682	204 SE 4TH ST	SCHNEIDER, CALLY ANN	No	406	406
05/02/2022 18:52	Missing Person	2022-00002686	1331 W PINE ST 13	GAMEZ, CASSANDRA	Yes	409	409
05/02/2022 19:19	Shoplifting	2022-00002684	1100 NE C ST	CPPD, 406	Yes	406	406
05/02/2022 19:33	Unwanted Person	2022-00002685	1200 SE 12TH ST	WILLIAMS, KRISTA	No	409	409
05/02/2022 20:42	Assault	2022-00002687	420 SE MYRA RD 172	KLEFFNER, SAMANTHA	Yes	409	409
05/02/2022 21:31	Theft	2022-00002688	708 S COLLEGE AVE	ROYSE, KATIE	No	406	406
						409	409
05/02/2022 22:23	Traffic Stop	2022-00002689	2376 TAUMARSON RD	,	No		
05/02/2022 22:25	Traffic Stop	2022-00002690	SE LAMPERTI ST / SE MEADOWBROOK BLVD	,	No	406	406
05/02/2022 23:27	Traffic Stop	2022-00002691	S HWY 125 / FARMLAND RD	,	No	406	406

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00
Login ID:	mbarr	**To Date:**	05/31/2022 23:59
Disposition:	All		

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/02/2022 23:27	Traffic Stop	2022-00002691	S HWY 125 / FARMLAND RD	,	No	409	409
05/02/2022 23:46	Traffic Stop	2022-00002692	SE MEADOWBROOK BLVD / S HWY 125	,	No	406	406
Total Incidents for 05/02/2022 : 42							
05/03/2022 01:26	Alarm	2022-00002693	715 SE 12TH ST	WW ELECTRIC,	No	406	406
						409	409
05/03/2022 02:49	Alarm	2022-00002694	715 SE 12TH ST	WW ELECTRIC,	No	409	409
05/03/2022 05:55	Premises Check	2022-00002695	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/03/2022 07:30	Malicious Mischief	2022-00002696	801 SE LARCH AVE	CPPD, 408	Yes	418	418
						407	407
05/03/2022 09:30	Child Neglect	2022-00002697	218 SE 10TH ST	MAXSTEAD, WENDY	No	415	415
05/03/2022 09:49	Burglary	2022-00002698	359 SW 12TH ST	MAUIRI, MIKE	No	415	415
						404	404
05/03/2022 10:53	Narcotics Call	2022-00002699	550 E WHITMAN DR	VEVERKA, DON	No	415	415
05/03/2022 12:16	Traffic Stop	2022-00002700	SE 4TH ST / SE ELM AVE	,	No	407	407
05/03/2022 12:25	Follow Up	2022-00002701	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/03/2022 12:38	Phone Message	2022-00002702	619 S COLLEGE AVE	,	No	417	417
05/03/2022 12:57	Shoplifting	2022-00002703	1100 NE C ST	CROWE, SCOTT	No	417	417
						415	415
						407	407
05/03/2022 13:30	Phone Message	2022-00002704	619 S COLLEGE AVE	,	No	417	417
05/03/2022 14:16	Traffic Stop	2022-00002705	SE 12TH ST / S COLLEGE AVE	,	No	415	415
						407	407
05/03/2022 14:26	Premises Check	2022-00002706	1700 SE MEADOWBROOK BLVD	,	No	415	415
						407	407
05/03/2022 14:30	Assist	2022-00002707	1409 S COLLEGE AVE	VANNATTER, MILA	No	418	418
05/03/2022 15:02	Phone Message	2022-00002708	619 S COLLEGE AVE	,	No	417	417

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00		College Place Police Dept
Login ID:	mbarr	**To Date:**	05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/03/2022 15:15	Animal Noise Complaint	2022-00002709	211 SE SUNNY DR	CC, NEIGHBOR	No	448	448
05/03/2022 16:31	Civil Problem	2022-00002710	1414 S COLLEGE AVE 8	VANNATTER, MILA	No	407	407
						404	404
05/03/2022 19:16	Alarm	2022-00002711	213 FARMLAND RD	MOON SECURITY,	No	412	412
						403	403
05/03/2022 19:40	Shoplifting	2022-00002712	1100 NE C ST	CROWE, SCOTT	Yes	412	412
						403	403
05/03/2022 19:43	Animal Call	2022-00002713	426 SE 6TH ST	ROBINSON, LARRY	No	409	409
05/03/2022 21:47	Suspicious Activity	2022-00002714	606 SW 4TH ST	POOLE, LAYMON	No	412	412
						409	409
05/03/2022 22:16	Traffic Stop	2022-00002715	S HWY 125 / SE MEADOWBROOK BLVD	,	No	412	412
05/03/2022 22:16	Accident Hit and Run	2022-00002717	1700 SE MEADOWBROOK BLVD	CRAMER, BROOKE	Yes	409	409
						403	403
05/03/2022 22:18	Premises Check	2022-00002716	418 SE 3RD ST	,	No	409	409
Total Incidents for 05/03/2022 : 25							
05/04/2022 00:03	Suspicious Activity	2022-00002718	205 SW 6TH ST	CC, CHERYL	No	412	412
						409	409
05/04/2022 00:13	Traffic Stop	2022-00002719	715 SW BADE AVE	,	No	412	412
						409	409
05/04/2022 06:02	Disturbance	2022-00002721	HERITAGE RD / OLD HWY 12	JOHNSON, MIKE	No	415	415
05/04/2022 06:03	Disturbance	2022-00002720	1017 NE C ST	JAKES, DEBBIE	No	415	415
05/04/2022 08:22	911 Call	2022-00002723	220 SW 10TH ST	LEADBETTER, JANET	No		
05/04/2022 08:25	Warrant Service	2022-00002722	300 W ALDER ST 1	,	No		
05/04/2022 08:50	Violation of Court Order	2022-00002724	E ROSE ST / N SPOKANE ST	ROSS, AMANDA R	No	404	404
05/04/2022 09:29	911 Call	2022-00002725	220 SW 10TH ST	LEADBETTER, JANET	No	404	404

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00		College Place Police Dept
Login ID:	mbarr	**To Date:**	05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/04/2022 11:10	Animal Call	2022-00002726	1700 SE MEADOWBROOK BLVD	CC, M	No	448	448
05/04/2022 14:37	Traffic Call	2022-00002727	SE LARCH AVE / SE 3RD ST	CC, M	No	415	415
05/04/2022 15:55	Trespass	2022-00002728	1700 SE MEADOWBROOK BLVD	ORTEZ, ELIZABETH	No	415	415
						404	404
05/04/2022 16:00	Animal Call	2022-00002729	1131 SW VIRGINIA ST	MERRILL, LEE	No	448	448
05/04/2022 16:32	Shoplifting	2022-00002730	1100 NE C ST	, SCOTT	Yes	431	431
						404	404
05/04/2022 16:36	Shoplifting	2022-00002731	1100 NE C ST	, JACOB	Yes	431	431
05/04/2022 16:41	Accident Hit and Run	2022-00002732	1700 SE MEADOWBROOK BLVD	TIBBETTS, REBECCA	No	412	412
05/04/2022 17:22	Accident Hit and Run	2022-00002733	E ROSE ST / N SPOKANE ST	DECK, LANI	No	412	412
05/04/2022 17:48	Warrant Service	2022-00002734	1100 NE C ST	, SCOTT	Yes	404	404
05/04/2022 18:40	Traffic Stop	2022-00002735	SE DEWEY DR / SE LARCH AVE	CPPD, 431	Yes	412	412
						431	431
05/04/2022 18:59	Shoplifting	2022-00002736	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	412	412
05/04/2022 19:56	Shoplifting	2022-00002737	1100 NE C ST	cc, SCOTT	Yes	416	416
						412	412
						431	431
05/04/2022 20:10	Traffic Stop	2022-00002738	NE ROSE ST / WALLULA AVE	,	No	431	431
05/04/2022 20:45	Traffic Stop	2022-00002739	SW DAVIS AVE / SW 4TH ST	,	No	412	412
05/04/2022 20:45	Traffic Stop	2022-00002740	W ROSE ST / OFFNER RD	,	No	431	431
05/04/2022 21:07	Parking Complaint	2022-00002741	110 SE ASH AVE	,	No	431	431
05/04/2022 21:11	Disturbance	2022-00002743	300 SE MYRA RD	ELLS, DAVID	No	416	416
05/04/2022 21:17	Parking Complaint	2022-00002742	110 SE ASH AVE	,	No	431	431
05/04/2022 21:34	Premises Check	2022-00002744	1700 SE MEADOWBROOK BLVD	,	No	431	431
05/04/2022 21:50	Traffic Call	2022-00002745	OLD MILTON HWY / PEPPERS BRIDGE RD	, WSP	Yes	431	431
05/04/2022 22:04	Traffic Stop	2022-00002746	SE LARCH AVE / SE 8TH ST	,	No	416	416

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/04/2022 22:05	Traffic Stop	2022-00002747	S HWY 125 / SE MEADOWBROOK BLVD	,	No	412	412
05/04/2022 22:18	Premises Check	2022-00002748	1700 SE MEADOWBROOK BLVD	,	No	416	416
05/04/2022 22:21	Traffic Stop	2022-00002749	1658 W POPLAR ST	,	No	412	412
05/04/2022 22:31	Fight	2022-00002750	1155 W PINE ST	GUEZARA, DIANA	No	416	416
05/04/2022 22:48	Traffic Stop	2022-00002751	S HWY 125 / FARMLAND RD	,	No	412	412
						431	431
05/04/2022 22:58	Traffic Stop	2022-00002752	46.0540707910000000 -118.3721894500000000	,	No	416	416
						431	431
05/04/2022 23:00	Traffic Stop	2022-00002753	FARMLAND RD / S HWY 125	,	No	431	431

Total Incidents for 05/04/2022 : 36

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/05/2022 01:43	Premises Check	2022-00002754	801 SE LARCH AVE	,	No	416	416
						412	412
05/05/2022 01:58	Coroner Call Out	2022-00002756	20 SE LARCH AVE	DODSON, AWBRY	No		
05/05/2022 02:22	Traffic Stop	2022-00002755	S HWY 125 / SE COMMERCIAL DR	,	Yes	416	416
						412	412
05/05/2022 07:24	911 Call	2022-00002757	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/05/2022 07:55	911 Call	2022-00002758	220 SW 10TH ST	,	No	415	415
						CPPD	
05/05/2022 08:28	911 Call	2022-00002759	220 SW 10TH ST	,	No	CPPD	
05/05/2022 08:46	911 Call	2022-00002760	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/05/2022 08:49	911 Call	2022-00002761	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/05/2022 09:12	911 Call	2022-00002762	220 SW 10TH ST	, VERIZON	No	CPPD	
05/05/2022 09:58	Follow Up	2022-00002763	1100 NE C ST	,	No	404	404
05/05/2022 10:33	Premises Check	2022-00002764	1700 SE MEADOWBROOK BLVD	,	No	415	415
05/05/2022 13:38	911 Call	2022-00002765	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/05/2022 13:41	911 Call	2022-00002766	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00		College Place Police Dept
Login ID:	mbarr	**To Date:**	05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/05/2022 13:51	911 Call	2022-00002767	220 SW 10TH ST	LEDBETTER, JANET	No	404	404
05/05/2022 14:48	911 Call	2022-00002768	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/05/2022 14:48	911 Call	2022-00002769	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/05/2022 15:15	Citizen Contact	2022-00002770	SE 12TH ST / SE BIRCH AVE	,	No	407	407
05/05/2022 16:37	Shoplifting	2022-00002771	1100 NE C ST	BONSEN, JACOB	Yes	407	407
						404	404
05/05/2022 17:15	Citizen Contact	2022-00002772	SE 11TH ST / SE BIRCH AVE	CPPD, 407	Yes	412	412
						407	407
						404	404
05/05/2022 18:56	Shoplifting	2022-00002773	1100 NE C ST	BONSEN, JACOB	Yes	412	412
						407	407
05/05/2022 19:07	Death Investigation	2022-00002775	728 SE SCENIC VIEW DR 1	CARSON, ROBERTA	Yes	412	412
05/05/2022 19:11	Traffic Call	2022-00002774	NE MYRA RD / W HWY 12 OFF RAMP	GAINES, BRIAN	No	412	412
05/05/2022 19:38	Domestic Physical	2022-00002776	1825 S COLLEGE AVE	HOLLIN, KIRSTEN	No	416	416
						407	407
05/05/2022 20:13	Shoplifting	2022-00002777	1100 NE C ST	CPPD, 407	Yes	416	416
						407	407
05/05/2022 21:00	Traffic Stop	2022-00002778	SE 8TH ST / SE BIRCH AVE	,	Yes	416	416
						412	412
05/05/2022 21:15	Malicious Mischief	2022-00002779	S HWY 125 / SE COMMERCIAL DR	FRANK, JACK	No	416	416
						407	407
05/05/2022 21:45	Traffic Stop	2022-00002780	NE ROSE ST / NE LAMBERT AVE	,	No	416	416
						407	407
05/05/2022 21:46	Accident Injury	2022-00002781	1350 THE DALLES MILITARY RD	ZAMORA, MAGGIE	Yes	416	416
						412	412
05/05/2022 22:07	Citizen Contact	2022-00002782	1200 SE 12TH ST	,	No	416	416
						412	412

Daily Incident Log

Print Date/Time: 06/03/2022 12:39	**From Date:** 05/01/2022 00:00		College Place Police Dept
Login ID: mbarr	**To Date:** 05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition: All			

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/05/2022 22:07	Citizen Contact	2022-00002782	1200 SE 12TH ST	,	No	407	407
Total Incidents for 05/05/2022 : 29							
05/06/2022 01:04	Traffic Stop	2022-00002783	ELECTRIC AVE / NE MYRA RD	,	No	416	416
						412	412
05/06/2022 04:51	Domestic Problem	2022-00002784	1825 S COLLEGE AVE	REEDER, LILLIAN HOPE	Yes	416	416
						415	415
05/06/2022 08:55	911 Call	2022-00002785	220 SW 10TH ST	,	No	415	415
						404	404
05/06/2022 10:28	Phone Message	2022-00002786	1100 NE C ST	MEZA, EDUARDO	No	415	415
05/06/2022 11:00	Traffic Call	2022-00002787	N COLLEGE AVE / BLALOCK DR	CPPD, 408	No	408	408
05/06/2022 11:59	Traffic Call	2022-00002788	SE LARCH AVE / SE 12TH ST	,	No	415	415
05/06/2022 12:36	Premises Check	2022-00002789	1700 SE MEADOWBROOK BLVD	,	No	415	415
05/06/2022 12:59	Animal Lost	2022-00002790	1200 SE COLONIAL DR	,	No		
05/06/2022 13:22	Accident Non Injury	2022-00002791	1700 SE MEADOWBROOK BLVD	HARPER, TYCI	No	415	415
						404	404
05/06/2022 14:06	Follow Up	2022-00002792	1700 SE MEADOWBROOK BLVD	,	No	415	415
05/06/2022 15:07	Child Abuse	2022-00002793	1954 S COLLEGE AVE	LEFORE, KISA	No	407	407
05/06/2022 15:31	Citizen Contact	2022-00002794	1630 W POPLAR ST	,	No	407	407
						404	404
05/06/2022 15:53	Animal Call	2022-00002795	1700 SE MEADOWBROOK BLVD	CHUMBON, RYAN	No	404	404
05/06/2022 16:01	Follow Up	2022-00002796	1100 NE C ST	,	No	407	407
05/06/2022 16:25	Animal Found	2022-00002797	201 SE SUNNY DR	VICARI, VALERIE	No	407	407
05/06/2022 17:19	Premises Check	2022-00002798	1700 SE MEADOWBROOK BLVD	,	No	407	407
05/06/2022 20:37	Domestic Problem	2022-00002799	809 SE BIRCH AVE	RIDENOUR, DAVID WAYNE	No	416	416
						412	412
05/06/2022 21:00	Shoplifting	2022-00002800	1100 NE C ST	ALLEN, ANTHONY	No	416	416

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00		College Place Police Dept
Login ID:	mbarr	**To Date:**	05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/06/2022 21:00	Shoplifting	2022-00002800	1100 NE C ST	ALLEN, ANTHONY	No	412	412
						407	407
05/06/2022 21:43	Traffic Call	2022-00002801	SE LAMPERTI ST / SE LARCH AVE	,	Yes	412	412
Total Incidents for 05/06/2022 : 19							
05/07/2022 00:18	Disturbance	2022-00002802	126 W WHITMAN DR	,	No	416	416
						412	412
						407	407
05/07/2022 01:33	Traffic Stop	2022-00002803	TAUMARSON RD / S HWY 125	,	Yes	416	416
						412	412
05/07/2022 03:15	Premises Check	2022-00002804	801 SE LARCH AVE	,	No	416	416
05/07/2022 03:35	Citizen Contact	2022-00002805	S COLLEGE AVE / SW 4TH ST	,	No	416	416
05/07/2022 06:37	Theft Motor Vehicle	2022-00002806	1409 S COLLEGE AVE 2	EGBERT, KEANNA	Yes	418	418
						431	431
05/07/2022 08:11	Parking Complaint	2022-00002807	110 SE ASH AVE	,	No	431	431
05/07/2022 11:41	Premises Check	2022-00002808	1100 NE C ST	,	No	418	418
						431	431
05/07/2022 12:47	Recovered Stolen	2022-00002809	MCDONALD RD / FEEDLOT LN	HUTTINSON, CAMERON	Yes	418	418
05/07/2022 12:55	Traffic Stop	2022-00002810	SE ASH AVE / E WHITMAN DR	,	No	431	431
05/07/2022 12:58	Traffic Call	2022-00002811	SE HIGHLAND PARK DR / SE 4TH ST	MCCOOMS,	No	431	431
05/07/2022 14:01	Traffic Stop	2022-00002812	MEADOWBROOK PLAZA SIL HONDA CIVIC OBSCURED PLATE	,	No	431	431
05/07/2022 14:48	Assist	2022-00002813	S HWY 125 / SE MEADOWBROOK BLVD	, WSP	Yes	418	418
						431	431
05/07/2022 15:12	Malicious Mischief	2022-00002815	1117 S COLLEGE AVE	BUFF, LACHEAL	No	431	431
05/07/2022 15:23	Traffic Stop	2022-00002814	SW 4TH ST / S COLLEGE AVE	,	No	431	431
05/07/2022 15:33	Shoplifting	2022-00002816	1100 NE C ST	ANTHONY,	Yes	418	418
						406	406

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00
Login ID:	mbarr	**To Date:**	05/31/2022 23:59
Disposition:	All		

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/07/2022 15:33	Shoplifting	2022-00002816	1100 NE C ST	ANTHONY,	Yes	431	431
05/07/2022 16:28	Extra Patrol	2022-00002818	1409 S COLLEGE AVE 2	HORN, CODY	No	406	406
05/07/2022 16:41	Phone Message	2022-00002817	625 S COLLEGE AVE	BENZEL, REBECCA	No	406	406
05/07/2022 16:51	Information Report	2022-00002819	212 SW 4TH ST	TUCKER, CHRISTOPHER	No	406	406
05/07/2022 18:37	Suspicious Activity	2022-00002820	230 SE 6TH ST C	SULLIVAN, BRANDY	No	406	406
05/07/2022 19:01	Premises Check	2022-00002821	1100 NE C ST	,	No	406	406
05/07/2022 19:11	Shoplifting	2022-00002822	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	406	406
05/07/2022 20:50	Follow Up	2022-00002823	1700 SE MEADOWBROOK BLVD	,	No	409	409
05/07/2022 21:33	Premises Check	2022-00002824	1700 SE MEADOWBROOK BLVD	,	No	409	409
05/07/2022 21:47	Information Report	2022-00002825	1504 SE LINDA DR	HARTZHEIM, DAVID	No	406	406
05/07/2022 21:47	911 Call	2022-00002828	218 SE 4TH ST	, VERIZON	No		
05/07/2022 22:17	Premises Check	2022-00002826	1755 S COLLEGE AVE	,	No	406	406
						409	409
05/07/2022 22:27	Traffic Stop	2022-00002827	SE LARCH AVE / SE SENTRY DR	,	No	409	409

Total Incidents for 05/07/2022 : 27

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/08/2022 05:38	911 Call	2022-00002830	220 SW 10TH ST	LEDBETTER, JANET	No		
05/08/2022 06:00	Premises Check	2022-00002829	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/08/2022 06:09	911 Call	2022-00002831	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/08/2022 06:37	911 Call	2022-00002832	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/08/2022 06:42	911 Call	2022-00002833	220 SW 10TH ST	LEADBETTER, JANET	No	417	417
05/08/2022 06:44	911 Call	2022-00002834	220 SW 10TH ST	LEADBETTER, JANET	No	CPPD	
05/08/2022 06:55	911 Call	2022-00002835	220 SW 10TH ST	LEADBETTER, JANET	No	CPPD	
05/08/2022 06:59	911 Call	2022-00002836	220 SW 10TH ST	LEADBETTER, JANET	No	417	417
05/08/2022 07:42	Premises Check	2022-00002837	1100 NE C ST	,	No	417	417
05/08/2022 08:11	Domestic Problem	2022-00002838	220 SW 10TH ST	LEADBETTER, JANET	No	418	418
						417	417
05/08/2022 08:32	Assist	2022-00002839	623 S COLLEGE AVE	MASON, OFC	No	418	418

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00
Login ID:	mbarr	**To Date:**	05/31/2022 23:59
Disposition:	All		

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/08/2022 08:42	Follow Up	2022-00002840	619 S COLLEGE AVE	,	No	417	417
05/08/2022 09:06	Paper Service	2022-00002841	115 SW 9TH ST 4	,	No	417	417
05/08/2022 09:26	Paper Service	2022-00002842	603 CHASE AVE	,	No	417	417
05/08/2022 09:39	Follow Up	2022-00002843	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/08/2022 11:16	Premises Check	2022-00002844	1700 SE MEADOWBROOK BLVD	,	No	418	418
						417	417
05/08/2022 11:40	Premises Check	2022-00002845	801 SE LARCH AVE	,	No	417	417
05/08/2022 11:40	Animal Noise Complaint	2022-00002846	419 SE BIRCH AVE	RUTH, RACHEL	No	418	418
						417	417
05/08/2022 12:08	Premises Check	2022-00002847	1100 NE C ST	,	No	417	417
05/08/2022 12:09	Premises Check	2022-00002848	1100 NE C ST	,	No	418	418
05/08/2022 14:12	Traffic Stop	2022-00002849	NE LARCH AVE / NE FLOWERS LN	,	No	417	417
05/08/2022 14:24	Accident Non Injury	2022-00002850	1125 NE C ST	VANDEBERG, PEGGY	No	418	418
						417	417
05/08/2022 15:43	Domestic Problem	2022-00002851	220 SW 10TH ST	LEADBETTER, JANET	No	418	418
05/08/2022 15:49	Follow Up	2022-00002852	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/08/2022 17:11	Traffic Stop	2022-00002853	S COLLEGE AVE / SE SUNNY DR	,	No	406	406
05/08/2022 17:11	Shoplifting	2022-00002854	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	418	418
						406	406
05/08/2022 17:32	Assist	2022-00002855	501 SE DATE AVE	CC, F	No	406	406
05/08/2022 17:39	Shoplifting	2022-00002856	1100 NE C ST	STANLEY, LISA	Yes	418	418
						406	406
						431	431
05/08/2022 17:46	Assist	2022-00002857	67 RIMA LN	HULINGS, DANE	Yes	431	431
05/08/2022 19:50	911 Call	2022-00002858	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/08/2022 20:23	Paper Service	2022-00002859	115 SW 9TH ST 4	,	No	431	431
05/08/2022 20:42	Parking Complaint	2022-00002860	100 SE ASH AVE	,	No	431	431
05/08/2022 20:54	Parking Complaint	2022-00002861	00 SE 2ND BLOCK	,	No	431	431

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00
Login ID:	mbarr	**To Date:**	05/31/2022 23:59
Disposition:	All		

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/08/2022 21:14	Traffic Stop	2022-00002862	500 S COLLEGE AVE	,	No	431	431
05/08/2022 21:22	Premises Check	2022-00002863	1700 SE MEADOWBROOK BLVD	,	No	406	406
05/08/2022 21:26	Traffic Stop	2022-00002864	SE LARCH AVE / SE 6TH ST	,	No	409	409
05/08/2022 21:40	Citizen Contact	2022-00002865	1200 SE 12TH ST	,	No	409	409
05/08/2022 21:54	Traffic Stop	2022-00002866	SE EDGEMONT AVE / SE 12TH ST	,	No	406	406
						409	409
05/08/2022 22:16	Traffic Stop	2022-00002867	2376 TAUMARSON RD	,	No	406	406
05/08/2022 22:49	Citizen Contact	2022-00002868	1200 SE 12TH ST	,	No	409	409
05/08/2022 23:18	Domestic Problem	2022-00002869	67 RIMA LN	GUEREN, NOAH	No	406	406
						409	409
Total Incidents for 05/08/2022 : 41							
05/09/2022 05:53	Premises Check	2022-00002870	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/09/2022 06:15	Premises Check	2022-00002871	1100 NE C ST	,	No	417	417
05/09/2022 07:48	911 Call	2022-00002872	220 SW 10TH ST	LEADBETTER, JANET	No	CPPD	
05/09/2022 07:59	911 Call	2022-00002873	220 SW 10TH ST	LEADBETTER, JANET	No		
05/09/2022 08:01	911 Call	2022-00002874	220 SW 10TH ST	LEADBETTER, JANET	No	418	418
						417	417
05/09/2022 09:08	Premises Check	2022-00002875	1700 SE MEADOWBROOK BLVD	,	No	418	418
						417	417
05/09/2022 09:22	Citizen Contact	2022-00002876	SE MEADOWBROOK BLVD / S HWY 125	,	No	418	418
						417	417
05/09/2022 09:25	911 Call	2022-00002877	220 SW 10TH ST	LEADBETTER, JANET	No	417	417
						CPPD	
05/09/2022 09:43	Traffic Stop	2022-00002878	E WHITMAN DR / SE BIRCH AVE	,	No	417	417
05/09/2022 09:44	911 Call	2022-00002879	220 SW 10TH ST	LEADBETTER, JANET	No	CPPD	
05/09/2022 09:48	911 Call	2022-00002880	220 SW 10TH ST	LEDBETTER, JANET	No	417	417
						CPPD	

Daily Incident Log

Print Date/Time: 06/03/2022 12:39	**From Date:** 05/01/2022 00:00		College Place Police Dept
Login ID: mbarr	**To Date:** 05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition: All			

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/09/2022 10:00	Traffic Stop	2022-00002881	E WHITMAN DR / NE ALPINE DR	,	No	417	417
05/09/2022 10:05	Traffic Stop	2022-00002882	1125 NE C ST	,	No	418	418
						417	417
05/09/2022 10:06	911 Call	2022-00002883	220 SW 10TH ST	LEDBETTER, JANET	No	417	417
05/09/2022 10:17	Traffic Stop	2022-00002884	W WHITMAN DR / S HUSSEY ST	,	No	418	418
05/09/2022 11:17	911 Call	2022-00002885	220 SW 10TH ST	LEADBETTER, JANET	No	CPPD	
05/09/2022 13:10	CPS Intake	2022-00002886	311 NE CARGILL AVE	,	No	411	411
05/09/2022 13:16	911 Call	2022-00002887	220 SW 10TH ST	LEADBETTER, JANET	No	418	418
						417	417
05/09/2022 13:19	Information Report	2022-00002890	919 E SUMACH ST	RUTHBUN, CATHY	No	418	418
05/09/2022 13:53	911 Call	2022-00002888	220 SW 10TH ST	LEADBETTER-ADAMS, JANET LOU	No		
05/09/2022 13:55	Follow Up	2022-00002889	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/09/2022 15:54	Premises Check	2022-00002891	1700 SE MEADOWBROOK BLVD	,	No	418	418
05/09/2022 16:20	Shots Fired	2022-00002892	SE 8TH ST / S COLLEGE AVE	SHROUF, TRACY	No	418	418
						406	406
05/09/2022 17:25	Accident Non Injury	2022-00002893	NE C ST / NE MYRA RD	,	No	406	406
05/09/2022 19:40	Premises Check	2022-00002894	1700 SE MEADOWBROOK BLVD	,	No	406	406
05/09/2022 20:07	Traffic Stop	2022-00002895	S HWY 125 / S COLLEGE AVE	,	Yes	406	406
05/09/2022 20:13	Traffic Stop	2022-00002896	S HWY 125 / SE MEADOWBROOK BLVD	,	No	431	431
05/09/2022 20:14	Shoplifting	2022-00002897	1700 SE MEADOWBROOK BLVD	MILLS, DARRIN	Yes	431	431
						409	409
05/09/2022 20:48	Traffic Stop	2022-00002898	N COLLEGE AVE / NE A ST	,	No	431	431
05/09/2022 22:10	Traffic Stop	2022-00002899	S COLLEGE AVE / SE SUNNY DR	,	No	406	406
05/09/2022 22:19	Traffic Stop	2022-00002900	THE DALLES MILITARY RD / SE MYRA RD	,	No	406	406
05/09/2022 23:22	Traffic Stop	2022-00002901	S HWY 125 / STATELINE RD	,	Yes	406	406

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00
Login ID:	mbarr	**To Date:**	05/31/2022 23:59
Disposition:	All		

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/09/2022 23:52	Welfare Check	2022-00002902	SE 6TH ST / S COLLEGE AVE	PARNELL, LILLIE	No	409	409
Total Incidents for 05/09/2022 : 33							
05/10/2022 00:10	Traffic Stop	2022-00002903	SE 12TH ST / SE BROADWAY AVE	,	No	406	406
						409	409
05/10/2022 00:26	Traffic Stop	2022-00002904	SE 6TH ST / SE BIRCH AVE	,	No	406	406
05/10/2022 00:44	Disturbance	2022-00002905	67 RIMA LN	GERTSCH, DAWN	No	406	406
						409	409
05/10/2022 01:26	Alarm	2022-00002906	520 S COLLEGE AVE	CC, DEONDRE	No	406	406
						409	409
05/10/2022 05:56	Premises Check	2022-00002907	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/10/2022 08:20	Shoplifting	2022-00002908	1700 SE MEADOWBROOK BLVD	,	Yes	417	417
05/10/2022 09:20	Fraud	2022-00002909	520 NE VILLA AVE	CORN, JAMES	No	418	418
						417	417
						415	415
05/10/2022 09:47	Premises Check	2022-00002910	1700 SE MEADOWBROOK BLVD	,	No	415	415
05/10/2022 10:01	Theft Motor Vehicle	2022-00002911	28 NE MULBERRY CT	PAZ, MARISOL	No	418	418
						417	417
05/10/2022 10:24	Paper Service	2022-00002912	811 SE SENTRY DR	,	No		
05/10/2022 11:39	Citizen Contact	2022-00002914	SW DOANS AVE / SW JULIA ST	GIEGLE, RAY	No	418	418
						417	417
05/10/2022 11:42	Citizen Contact	2022-00002913	619 S COLLEGE AVE	WIRTH, DAVID	No	415	415
05/10/2022 13:24	Follow Up	2022-00002915	619 S COLLEGE AVE	,	No	417	417
05/10/2022 13:40	Traffic Stop	2022-00002916	E WHITMAN DR / NE ASH AVE	,	No	417	417
05/10/2022 13:50	Traffic Stop	2022-00002917	NE ASH AVE / E WHITMAN DR	CPPD, 417	Yes	418	418
						417	417
						415	415

Daily Incident Log

Print Date/Time: 06/03/2022 12:39 **From Date:** 05/01/2022 00:00 College Place Police Dept
Login ID: mbarr **To Date:** 05/31/2022 23:59 **ORI Number:** WA0360200
Disposition: All

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/10/2022 14:44	Shoplifting	2022-00002918	1604 W POPLAR ST	JJ DANIEL,	No	415	415
05/10/2022 15:03	Found Property	2022-00002919	SW HOMESTEAD AVE / W WHITMAN DR	DENNIS, BILL	No	407	407
05/10/2022 15:22	Animal Lost	2022-00002920	134 SE ASH AVE	FELICIANO, BETHANY	No	CPPD	
05/10/2022 16:32	Premises Check	2022-00002921	1100 NE C ST	,	No	406	406
05/10/2022 17:03	Premises Check	2022-00002922	1700 SE MEADOWBROOK BLVD	,	No	406	406
05/10/2022 19:16	Traffic Call	2022-00002923	S HWY 125 / SE MEADOWBROOK BLVD	CUSUMANO, ANDRAW	No	406	406
05/10/2022 21:03	Traffic Stop	2022-00002924	NE C ST / NE DECCIO RD	,	No	406	406
05/10/2022 21:09	Traffic Stop	2022-00002925	46.0540707910000000 -118.3721894500000000	,	No	416	416
05/10/2022 21:35	Traffic Stop	2022-00002926	SE 12TH ST / SE DATE AVE	,	No	416	416
05/10/2022 21:40	Unwanted Person	2022-00002927	1250 SE COMMERCIAL DR	, DWAYNE	No	416	416
						409	409
05/10/2022 22:10	Traffic Stop	2022-00002928	S HWY 125 / SE MEADOWBROOK BLVD	,	No	406	406
05/10/2022 22:20	Traffic Stop	2022-00002929	SE 4TH ST / SE ELM AVE	,	No	406	406
05/10/2022 22:23	Premises Check	2022-00002930	1700 SE MEADOWBROOK BLVD	,	No	416	416
						407	407
05/10/2022 22:26	Citizen Contact	2022-00002931	801 SE LARCH AVE	,	No	406	406
Total Incidents for 05/10/2022 : 29							
05/11/2022 01:02	Unwanted Person	2022-00002933	1571 W ROSE ST	, CHARLES	No	416	416
						409	409
05/11/2022 01:18	Burglary	2022-00002932	1371 THE DALLES MILITARY RD	WW ELECTRIC,	Yes	416	416
						406	406
						409	409
05/11/2022 01:44	Citizen Contact	2022-00002934	1550 THE DALLES MILITARY RD 2	,	No	409	409
05/11/2022 02:05	Premises Check	2022-00002935	1571 W ROSE ST	,	No	416	416
05/11/2022 07:13	911 Call	2022-00002936	220 SW 10TH ST	LEADBETTER, JANET	No	415	415

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/11/2022 07:13	911 Call	2022-00002936	220 SW 10TH ST	LEADBETTER, JANET	No	CPPD	
05/11/2022 07:30	Information Report	2022-00002937	220 SW 10TH ST	LEDBETTER, JANET	No		
05/11/2022 07:50	Information Report	2022-00002938	220 SW 10TH ST	LEDBETTER, JANET	No		
05/11/2022 07:55	Information Report	2022-00002940	220 SW 10TH ST	LEDBETTER, JANET	No		
05/11/2022 08:30	Information Report	2022-00002941	220 SW 10TH ST	LEDBETTER, JANET	No		
05/11/2022 08:30	Alarm	2022-00002939	520 S COLLEGE AVE	COOK SOLUTIONS,	No	415	415
						408	408
05/11/2022 10:01	Citizen Contact	2022-00002942	801 SE LARCH AVE	,	No	415	415
05/11/2022 11:07	Paper Service	2022-00002943	508 NE VILLA AVE	,	No		
05/11/2022 11:38	Child Neglect	2022-00002944	1700 SE MEADOWBROOK BLVD	JORDAN, KRIS	No	415	415
05/11/2022 12:04	Animal Call	2022-00002945	SW 3RD ST / SW DAVIS AVE	TATUM, PAUL	No	415	415
05/11/2022 12:08	Theft	2022-00002946	1105 S COLLEGE AVE	LAMBERT, JEFF	No	415	415
05/11/2022 13:45	Animal Call	2022-00002947	28 SE 12TH ST	CORLEY, CARLA	No	415	415
05/11/2022 14:38	Assist	2022-00002948	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	No	415	415
05/11/2022 14:53	Follow Up	2022-00002949	1105 S COLLEGE AVE	,	No	415	415
05/11/2022 15:09	Follow Up	2022-00002950	1100 NE C ST	,	No	407	407
05/11/2022 15:37	Assist	2022-00002951	625 S COLLEGE AVE	SPITZER, PATRICK	No	407	407
05/11/2022 16:07	Abandoned Vehicle	2022-00002952	22 SE 9TH ST	PRECIADO, EDDI	No	407	407
05/11/2022 16:46	Assault Weapon	2022-00002953	S COLLEGE AVE / SE 4TH ST	MCMURPHY, RYAN	Yes	407	407
05/11/2022 16:58	Accident Non Injury	2022-00002954	S COLLEGE AVE / SE 4TH ST	SCHRADER, TRUDY	No	407	407
05/11/2022 17:13	Intoxicated Person	2022-00002955	1605 SE MEADOWBROOK BLVD STE6	GILES, STEPHAN	No	407	407
05/11/2022 18:38	Parking Complaint	2022-00002956	SE 2ND ST / SE ASH AVE	,	No	431	431
05/11/2022 19:22	Disturbance	2022-00002957	528 SW 1ST ST	CC, ANOYMOUS	No	431	431
						407	407
05/11/2022 19:30	Missing Person	2022-00002958	108 SE 6TH ST 6	MONTES, CAROLINA	Yes	CPPD	
						431	431

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00
Login ID:	mbarr	**To Date:**	05/31/2022 23:59
Disposition:	All		

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/11/2022 19:30	Missing Person	2022-00002958	108 SE 6TH ST 6	MONTES, CAROLINA	Yes	407	407
05/11/2022 19:59	Premises Check	2022-00002959	1100 NE C ST	,	No	416	416
05/11/2022 20:14	Animal Call	2022-00002960	626 SE ELM AVE 1	GREEN, STANLEY	No	416	416
05/11/2022 20:19	Traffic Stop	2022-00002961	SE 3RD ST / S COLLEGE AVE	,	No	407	407
05/11/2022 20:20	Premises Check	2022-00002962	1100 NE C ST	,	No	431	431
05/11/2022 20:37	Man w/Weapon	2022-00002963	1700 SE MEADOWBROOK BLVD	, ELIJAH	Yes	416	416
						431	431
						407	407
05/11/2022 21:04	Traffic Stop	2022-00002964	S HWY 125 / SE MEADOWBROOK BLVD	, WSP	No		
05/11/2022 21:57	Traffic Stop	2022-00002965	SE SCENIC VIEW DR / SE LARCH AVE	,	No	431	431
05/11/2022 22:13	Traffic Stop	2022-00002966	801 SE LARCH AVE	,	No	416	416
						431	431

Total Incidents for 05/11/2022 : 35

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/12/2022 02:51	Suspicious Activity	2022-00002967	703 SE PHEASANT RUN	HALSTROM, JUDY	No	416	416
05/12/2022 03:07	Premises Check	2022-00002968	801 SE LARCH AVE	,	No	416	416
05/12/2022 06:04	Welfare Check	2022-00002969	SE PHEASANT RUN / SE GARRISON VILLAGE WAY	FORTE, MIKE	No	415	415
05/12/2022 06:33	Animal Found	2022-00002970	1114 SE DATE AVE	SHIPOWICK, CHRIS	No	448	448
05/12/2022 07:02	Premises Check	2022-00002971	1700 SE MEADOWBROOK BLVD	,	No	415	415
05/12/2022 09:07	Paper Service	2022-00002972	717 SE SCENIC VIEW DR	,	No		
05/12/2022 09:56	Assault	2022-00002973	550 E WHITMAN DR 216	VEVERKA, DON	No	415	415
						CPPD	
05/12/2022 10:02	Address Verification	2022-00002974	1225 SE COMMERCIAL DR	JOHNSON CONTROL,	No	CPPD	
05/12/2022 10:30	Information Report	2022-00002975	501 NE TROUTDALE AVE	FIELDS, RALPH NON	No	415	415
05/12/2022 11:34	Citizen Contact	2022-00002976	715 SE 12TH ST	,	No	415	415
05/12/2022 11:43	Sex Offense	2022-00002977	550 E WHITMAN DR	CC, CATHY	Yes	418	418

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00		College Place Police Dept
Login ID:	mbarr	**To Date:**	05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/12/2022 11:43	Sex Offense	2022-00002977	550 E WHITMAN DR	CC, CATHY	Yes	417	417
						415	415
05/12/2022 14:20	Follow Up	2022-00002978	1700 SE MEADOWBROOK BLVD	,	No	408	408
05/12/2022 15:52	Animal Call	2022-00002979	SW HOMESTEAD AVE / SW 4TH ST	BROWNING, ROBIN	No	448	448
						407	407
05/12/2022 16:08	Theft	2022-00002980	1010 SE BIRCH AVE	SMITH, ANGELIQUE	Yes	407	407
05/12/2022 20:00	Premises Check	2022-00002981	1100 NE C ST	,	No	416	416
						407	407
05/12/2022 21:03	Paper Service	2022-00002982	811 SE SENTRY DR	,	No		
05/12/2022 21:14	Shoplifting	2022-00002983	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	416	416
						407	407
05/12/2022 21:56	Traffic Stop	2022-00002984	SE LARCH AVE / SE SENTRY DR	,	No	416	416
						407	407
05/12/2022 22:52	Premises Check	2022-00002985	1700 SE MEADOWBROOK BLVD	,	No	416	416
Total Incidents for 05/12/2022 : 19							
05/13/2022 07:36	Citizen Contact	2022-00002986	31 SE ASH AVE	,	No	400	400
						408	408
						401	
05/13/2022 08:12	Citizen Contact	2022-00002987	SE BIRCH AVE / SE 8TH ST	,	No	415	415
						400	400
05/13/2022 08:40	Assist	2022-00003045	540 NE C ST	KEHL, ANDREA	No		
05/13/2022 09:40	Citizen Contact	2022-00002988	550 E WHITMAN DR	,	No	415	415
						411	411
05/13/2022 10:49	Juvenile Problem	2022-00002989	615 W WHITMAN DR	STILLMAN, MATT	No	415	415
						408	408
05/13/2022 11:16	Phone Message	2022-00002992	27 N 2ND AVE	KNICE, LAUREL	No	415	415
05/13/2022 11:26	Bike Theft	2022-00002990	212 SW 4TH ST	CRUMLEY, LINDSEY	No	415	415

Daily Incident Log

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Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/13/2022 11:54	Public Works	2022-00002991	540 NE C ST	CC, ELIZABETH	No		
05/13/2022 13:48	Animal Lost	2022-00002993	405 W WHITMAN DR	KOLASINSKI, TERRY	No	CPPD	
05/13/2022 14:13	Animal Call	2022-00002994	626 SE ELM AVE 1	CHAVEZ, ANNA	Yes	448	448
05/13/2022 14:34	Premises Check	2022-00002995	1700 SE MEADOWBROOK BLVD	,	No	415	415
05/13/2022 15:08	Parking Complaint	2022-00002996	1502 SE FREEDOM PL	,	No	448	448
05/13/2022 15:18	Animal Call	2022-00002997	1515 SE VALLEY VIEW TER	ROWBERG, DON	No	448	448
05/13/2022 15:51	Disturbance	2022-00002998	225 SE DATE AVE	POTTER, ANNETTE	No	448	448
						415	415
						407	407
05/13/2022 15:57	Custoldial Interference/Problem	2022-00002999	224 NE BIRCH AVE O	HERNANDEZ, SERGIO	No	418	418
						415	415
						407	407
05/13/2022 16:49	Shoplifting	2022-00003000	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	No	407	407
05/13/2022 16:50	Assist	2022-00003001	220 SW 10TH ST	CC, MATT	Yes	CPPD	
						407	407
05/13/2022 17:26	Parking Complaint	2022-00003002	1157 SE DATE AVE	,	No	431	431
05/13/2022 17:36	Welfare Check	2022-00003003	450 N WILBUR AVE	COLE, STEPHANIE	No	407	407
05/13/2022 17:51	Traffic Stop	2022-00003004	SE 4TH ST / S COLLEGE AVE	,	No	431	431
05/13/2022 17:54	Assault	2022-00003005	420 SE MYRA RD	SMITH, KEN	No	431	431
05/13/2022 19:18	Traffic Stop	2022-00003006	NE IVY LN / NE A ST	,	No	431	431
05/13/2022 19:57	Premises Check	2022-00003007	1100 NE C ST	,	No	416	416
05/13/2022 20:31	Traffic Stop	2022-00003008	1100 NE C ST	,	No	416	416
05/13/2022 20:41	Traffic Stop	2022-00003009	SE 12TH ST / SE NEWGATE DR	,	No	416	416
05/13/2022 20:56	Traffic Stop	2022-00003010	SE 4TH ST / SE LARCH AVE	,	No	416	416
05/13/2022 22:34	Trespass	2022-00003011	1100 NE C ST	CPPD, 416	No	416	416
05/13/2022 23:46	Trespass	2022-00003012	1700 SE MEADOWBROOK BLVD	,	Yes	407	407

Total Incidents for 05/13/2022 : 28

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/14/2022 00:12	Assist	2022-00003013	1250 SE COMMERCIAL DR	RIGGS, JAMES	No	416	416
						407	407
05/14/2022 01:23	Accident Hit and Run	2022-00003022	W WHITMAN DR / N COLLEGE AVE	RIOS, WALTER	Yes	417	417
						416	416
05/14/2022 01:23	DUI Investigation	2022-00003014	W WHITMAN DR / N COLLEGE AVE	RIOS, WALTER	Yes	417	417
						416	416
05/14/2022 08:36	Premises Check	2022-00003015	1100 NE C ST	,	No	417	417
05/14/2022 09:00	Premises Check	2022-00003016	397 SE HIGHLAND PARK DR	,	No	417	417
05/14/2022 09:07	Fraud	2022-00003018	1700 SE MEADOWBROOK BLVD	HALL, BRENT	Yes	431	431
05/14/2022 09:07	Citizen Contact	2022-00003017	SE 4TH ST / SE HIGHLAND PARK DR	,	No	417	417
05/14/2022 09:12	Paper Service	2022-00003019	707 SE LANDEN DR	,	No	417	417
05/14/2022 09:22	Premises Check	2022-00003020	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/14/2022 09:44	Follow Up	2022-00003021	206 W WHITMAN DR	,	No	417	417
05/14/2022 11:33	Shoplifting	2022-00003023	1700 SE MEADOWBROOK BLVD	CHRSTINE BROOKES,	Yes	418	418
						417	417
05/14/2022 12:15	Animal Call	2022-00003024	1246 SE DEWEY DR	,	No	417	417
05/14/2022 12:19	Violation of Court Order	2022-00003025	1700 SE MEADOWBROOK BLVD	PALMER, KIESHA	Yes	418	418
						417	417
05/14/2022 12:29	Theft	2022-00003026	1700 SE MEADOWBROOK BLVD	CROSS, LYNETTE	No	CPPD	
05/14/2022 12:44	Suspicious Activity	2022-00003027	626 SE ELM AVE	CARRENO, LESLY	Yes	418	418
						417	417
05/14/2022 16:03	911 Call	2022-00003028	1889 SE LARCH AVE	BARKER, SAM	Yes	418	418
05/14/2022 16:08	Unwanted Person	2022-00003029	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	No	418	418
05/14/2022 17:11	Citizen Contact	2022-00003030	1700 SE MEADOWBROOK BLVD	CPPD, 418	No	418	418
05/14/2022 18:55	Domestic Physical	2022-00003031	625 S COLLEGE AVE	CPPD, 418	Yes	418	418
05/14/2022 19:49	Narcotics Call	2022-00003032	108 SE 6TH ST	MONTEZ, CAROLINA	No	409	409
05/14/2022 21:26	Follow Up	2022-00003033	625 S COLLEGE AVE	,	No	409	409
05/14/2022 21:38	Trespass	2022-00003034	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	409	409

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/14/2022 22:19	Premises Check	2022-00003035	1700 SE MEADOWBROOK BLVD	,	No	409	409
05/14/2022 22:35	Premises Check	2022-00003036	1100 NE C ST	,	No	409	409
05/14/2022 22:39	Unwanted Person	2022-00003037	1638 OLD MILTON HWY	HOGG, MICHELLE	No	409	409
05/14/2022 23:00	Disturbance	2022-00003038	COTTONWOOD RD / CANBERRA DR	CARLISLE, LISA	No	409	409
Total Incidents for 05/14/2022 : 26							
05/15/2022 00:01	Suspicious Activity	2022-00003039	24 W WHITMAN DR	BUSSELL, ANDREW	No	409	409
05/15/2022 00:20	Disturbance	2022-00003041	515 SE HIGHLAND PARK DR	MORRIS, LINDA	No	409	409
05/15/2022 00:20	Citizen Contact	2022-00003040	801 SE LARCH AVE	,	No	409	409
05/15/2022 00:51	Citizen Contact	2022-00003042	S COLLEGE AVE / SE 10TH ST	,	No	409	409
05/15/2022 01:10	Suspicious Activity	2022-00003043	284 NE DECCIO RD	STALDER, MEGAN	No	409	409
05/15/2022 06:00	Premises Check	2022-00003044	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/15/2022 07:33	Premises Check	2022-00003046	397 SE HIGHLAND PARK DR	,	No	417	417
05/15/2022 07:39	Premises Check	2022-00003047	1100 NE C ST	,	No	417	417
05/15/2022 07:56	Unknown Problem	2022-00003048	220 SW 10TH ST	LEADBETTER, JANET	No	417 CPPD	417
05/15/2022 08:18	Assault	2022-00003050	550 E WHITMAN DR	PROCTER, STEVE	No	417	417
05/15/2022 08:20	Assist	2022-00003049	629 S COLLEGE AVE	,	No	417	417
05/15/2022 08:25	Assault	2022-00003051	220 SW 10TH ST	,	No	417 CPPD	417
05/15/2022 11:20	Follow Up	2022-00003052	630 SE ELM AVE	,	No	417	417
05/15/2022 11:48	Traffic Call	2022-00003053	1100 NE C ST	ABELL, SHANE	No	418 417	418 417
05/15/2022 12:06	Follow Up	2022-00003054	550 E WHITMAN DR	,	No	417	417
05/15/2022 12:18	Information Report	2022-00003056	220 SW 10TH ST	LEADBETTER, JANET	No	417	417
05/15/2022 12:33	Civil Problem	2022-00003055	821 SW BADE AVE	AVILA, YADIRA	No	418	418
05/15/2022 13:16	Disturbance	2022-00003057	504 SW 7TH ST	HARTWIG, PAUL DOUGLAS	Yes	418 417	418 417

Daily Incident Log

Print Date/Time: 06/03/2022 12:39	**From Date:** 05/01/2022 00:00	College Place Police Dept	
Login ID: mbarr	**To Date:** 05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition: All			

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/15/2022 13:16	Disturbance	2022-00003057	504 SW 7TH ST	HARTWIG, PAUL DOUGLAS	Yes	409	409
05/15/2022 13:16	Traffic Call	2022-00003058	SE 8TH ST / SE ELM AVE	THERESA,	No		
05/15/2022 13:59	Assist	2022-00003060	1173 SW CARVER ST	GWINN, KATE	No		
05/15/2022 14:46	Disturbance	2022-00003059	212 W WHITMAN DR	JENSEN, MELANIE	No	418	418
05/15/2022 16:04	Traffic Stop	2022-00003061	S HWY 125 / SE COMMERCIAL DR	,	No		
05/15/2022 16:39	Accident Unknown Injury	2022-00003062	E HWY 12 / N WILBUR AVE	,	Yes	418	418
05/15/2022 20:21	Disturbance	2022-00003063	220 SE 10TH ST	LEDBETTER, JANET	No	CPPD	
05/15/2022 21:30	Citizen Contact	2022-00003064	625 S COLLEGE AVE	,	No	409	409
05/15/2022 21:40	Vehicle Prowl	2022-00003065	135 SW SILVERSTAR LN 104	FORCUM, MIKAELA	Yes	409	409
05/15/2022 22:25	Shoplifting	2022-00003066	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	409	409
Total Incidents for 05/15/2022 : 27							
05/16/2022 03:20	Premises Check	2022-00003067	1100 NE C ST	,	No	409	409
05/16/2022 03:42	Information Report	2022-00003068	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/16/2022 07:57	Parking Complaint	2022-00003069	627 W WHITMAN DR	BARRETT, ARNOLD	No	418	418
05/16/2022 08:28	Information Report	2022-00003070	220 SW 10TH ST	LEADBETTER, JANET	No	417	417
05/16/2022 10:35	Citizen Contact	2022-00003071	504 SW 7TH ST	ANDERSON, KIM	No	418	418
						417	417
05/16/2022 11:36	Information Report	2022-00003072	220 SW 10TH ST	LEADBETTER, JANET	No		
05/16/2022 12:23	Phone Message	2022-00003074	1173 SW CARVER ST	TRETHAWAY, SUZANNE	No	418	418
						417	417
05/16/2022 12:29	Abandoned Vehicle	2022-00003073	715 SW BADE AVE	FUCHS, STEVE	No	418	418
						417	417
05/16/2022 13:33	Premises Check	2022-00003075	1100 NE C ST	,	No	418	418
05/16/2022 15:16	Threats	2022-00003076	S COLLEGE AVE / SE LAMPERTI ST	STANGER, LACATHERINE	No	417	417
05/16/2022 16:14	Information Report	2022-00003077	244 NE BIRCH AVE	TAYLOR, SOLOMON	No	406	406

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00		College Place Police Dept
Login ID:	mbarr	**To Date:**	05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/16/2022 16:38	Follow Up	2022-00003078	619 S COLLEGE AVE	,	No	417	417
05/16/2022 16:39	Parking Complaint	2022-00003079	715 SE BIRCH AVE	DAWSON, BEN	No	406	406
05/16/2022 18:28	Premises Check	2022-00003080	1100 NE C ST	,	No	406	406
05/16/2022 19:23	Traffic Stop	2022-00003081	1100 NE C ST	,	No	431	431
05/16/2022 19:32	Traffic Stop	2022-00003082	1715 SE MEADOWBROOK BLVD	,	No	406	406
						431	431
05/16/2022 20:14	Accident Non Injury	2022-00003083	S HWY 125 / SE MEADOWBROOK BLVD	,	No	431	431
05/16/2022 20:32	Assault	2022-00003084	1700 SE MEADOWBROOK BLVD	,	Yes	406	406
						CPPD	
						431	431
						409	409
Total Incidents for 05/16/2022 : 18							
05/17/2022 08:28	Malicious Mischief	2022-00003085	S COLLEGE AVE / SE 12TH ST	ANTLE, WADE	No	448	448
05/17/2022 09:00	Vehicle Prowl	2022-00003086	100 SW 4TH ST	REYES, KYLIE	Yes	415	415
05/17/2022 09:21	Premises Check	2022-00003087	1100 NE C ST	,	No	417	417
05/17/2022 09:57	Lost Property	2022-00003088	420 SE MYRA RD	SUSAN, SOCIAL SERVICES	No	418	418
05/17/2022 11:43	Paper Service	2022-00003089	510 SE BIRCH AVE #1	,	No		
05/17/2022 12:05	Traffic Call	2022-00003090	S COLLEGE AVE / SW 12TH ST	,	No	417	417
						415	415
05/17/2022 12:09	Premises Check	2022-00003091	1755 S COLLEGE AVE	,	No	417	417
						415	415
05/17/2022 12:26	Disturbance	2022-00003092	88 NW DAVIS AVE	HILDRETH, SARAH	No	418	418
						417	417
05/17/2022 12:35	Premises Check	2022-00003093	1700 SE MEADOWBROOK BLVD	,	No	415	415
05/17/2022 12:38	Code Enforcement	2022-00003094	841 NE DAWSON ST	FIELDS, RALPH	No	448	448

Daily Incident Log

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Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/17/2022 13:29	Accident Non Injury	2022-00003095	514 SE 6TH ST	SCHWARTZ, BILL	No	417	417
						415	415
05/17/2022 14:00	Missing Person	2022-00003096	711 SE PHEASANT RUN	HAUBRY, SHORNA KAY	Yes	418	418
						417	417
						415	415
						412	412
						407	407
05/17/2022 14:56	Premises Check	2022-00003097	1100 NE C ST	,	No	418	418
05/17/2022 15:57	Accident Non Injury	2022-00003098	S HWY 125 / SE MYRA RD	,	Yes	418	418
						415	415
05/17/2022 16:28	Premises Check	2022-00003099	1100 NE C ST	,	No	406	406
05/17/2022 16:48	Towed Vehicle	2022-00003102	419 SW BADE AVE	, JEFF	No		
05/17/2022 17:01	Premises Check	2022-00003100	1100 NE C ST	,	No	416	416
05/17/2022 17:01	Premises Check	2022-00003101	1700 SE MEADOWBROOK BLVD	,	No	406	406
05/17/2022 18:15	Paper Service	2022-00003103	518 SE BIRCH AVE	,	No	416	416
05/17/2022 18:26	Paper Service	2022-00003104	320 NE C ST	,	No	416	416
05/17/2022 18:42	Assist	2022-00003105	SE MYRA RD / SE 12TH ST	,	No	416	416
						406	406
05/17/2022 20:37	Animal Call	2022-00003106	1230 SW BADE AVE	BROWN, JEANETTE	No	416	416
05/17/2022 20:55	Traffic Stop	2022-00003107	W WHITMAN DR / S COLLEGE AVE	,	No	416	416
						407	407
05/17/2022 20:59	Traffic Stop	2022-00003108	SW DAVIS AVE / SW 3RD ST	,	No	409	409
05/17/2022 21:05	Premises Check	2022-00003109	1700 SE MEADOWBROOK BLVD	,	No	416	416
						407	407
05/17/2022 21:18	Traffic Stop	2022-00003110	1604 W POPLAR ST	,	No	416	416
						406	406
						409	409
						407	407

Daily Incident Log

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Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/17/2022 21:37	Follow Up	2022-00003111	626 N 9TH CT	,	No	406	406
						409	409
05/17/2022 21:51	Theft Motor Vehicle	2022-00003115	1658 W POPLAR ST	,	No	416	416
						409	409
05/17/2022 21:55	Suspicious Activity	2022-00003112	NE ROSE ST / N COLLEGE AVE	WWSO, 154	No	416	416
						407	407
05/17/2022 22:04	Traffic Stop	2022-00003113	SE 12TH ST / SE NEWGATE DR	,	No	416	416
05/17/2022 22:06	Found Property	2022-00003114	BLALOCK DR / NW EVANS AVE	CPPD, 407	Yes	416	416
						407	407
05/17/2022 22:37	Citizen Contact	2022-00003116	88 NW DAVIS AVE	,	No	416	416
						406	406
						409	409
05/17/2022 23:55	Assist	2022-00003117	1450 SE OSPREY LN	WOOD-ALLENBAUGH, CAROL	Yes		
Total Incidents for 05/17/2022 : 33							
05/18/2022 08:01	Parking Complaint	2022-00003118	715 SE BIRCH AVE	DAWSON, BEN	No	448	448
05/18/2022 09:08	Public Works	2022-00003119	103 SW 5TH ST	GRANT, CHARLIE	No		
05/18/2022 10:35	Information Report	2022-00003122	220 SW 10TH ST	LEDBETTER, JANET	No		
05/18/2022 11:01	Suspicious Activity	2022-00003120	270 BUSSELL RD	KLINE, ROY	No	415	415
05/18/2022 12:06	Accident Unknown Injury	2022-00003121	1700 SE MEADOWBROOK BLVD	CASTELLENO, ALIANA	No	415	415
05/18/2022 13:00	Assist	2022-00003123	SE MEADOWBROOK BLVD / SE LAMPERTI ST	,	No		
05/18/2022 13:24	Traffic Stop	2022-00003124	1100 NE C ST	,	No	415	415
05/18/2022 14:22	Accident Non Injury	2022-00003125	SW 4TH ST / SW BADE AVE	ORIELLY, LIAM	Yes	415	415
05/18/2022 14:40	Animal Call	2022-00003126	109 SW 5TH ST	NETTERFIELD, ANDREW	No	448	448
05/18/2022 15:38	Intoxicated Person	2022-00003127	550 E WHITMAN DR	, SAPELA	No	416	416
						415	415

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/18/2022 16:20	Premises Check	2022-00003128	1100 NE C ST	,	No	416	416
05/18/2022 19:00	Burglary Attempted	2022-00003129	427 SE 4TH ST	ESTES, TANNA	Yes	416	416
05/18/2022 21:16	Premises Check	2022-00003130	1700 SE MEADOWBROOK BLVD	,	No	416	416
						407	407
05/18/2022 23:53	Premises Check	2022-00003131	801 SE LARCH AVE	,	No	416	416

Total Incidents for 05/18/2022 : 14

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/19/2022 06:18	Premises Check	2022-00003132	1700 SE MEADOWBROOK BLVD	,	No	415	415
05/19/2022 08:42	Domestic Problem	2022-00003133	1825 S COLLEGE AVE	READER, LILLIAN	No	418	418
						415	415
05/19/2022 11:29	Accident Hit and Run	2022-00003134	1700 SE MEADOWBROOK BLVD	CARTER, MICHAEL	No	418	418
						415	415
05/19/2022 11:59	Premises Check	2022-00003135	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
05/19/2022 15:24	Traffic Stop	2022-00003136	W WHITMAN DR / SW CLAY AVE	,	No		
05/19/2022 16:18	Unwanted Person	2022-00003137	1605 SE MEADOWBROOK BLVD 3	PENA, ALEA	No	415	415
05/19/2022 17:56	Fight	2022-00003138	NW EVANS AVE / NW EARL LN	SKAY, NATHANIEL ALAN	No	418	418
						412	412
						407	407
05/19/2022 20:06	Animal Call	2022-00003139	626 SE ELM AVE 1	CHAVEZ, ANNA	No	412	412
05/19/2022 21:33	Suicide Attempt	2022-00003140	511 NE DAMSON AVE	,	No	412	412
						407	407
05/19/2022 22:33	Premises Check	2022-00003141	1700 SE MEADOWBROOK BLVD	,	No	407	407
05/19/2022 23:49	Suspicious Activity	2022-00003142	NE C ST / N COLLEGE AVE	BRANDENBURG, KAELAN	No	412	412
						407	407

Total Incidents for 05/19/2022 : 11

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/20/2022 06:48	Alarm	2022-00003143	729 S COLLEGE AVE	SECURITY, ADT	No	415	415

Daily Incident Log

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Login ID: mbarr	**To Date:** 05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition: All			

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/20/2022 10:29	Premises Check	2022-00003144	1700 SE MEADOWBROOK BLVD	,	No	415	415
05/20/2022 11:37	Fraud	2022-00003145	687 SE WHIMBREL LOOP	MONK, PHILLIP	No	415	415
05/20/2022 11:44	Premises Check	2022-00003146	1755 S COLLEGE AVE	,	No	415	415
05/20/2022 11:47	Animal Lost	2022-00003147	128 SW 9TH ST	HEREVIA, NOEMI	No	CPPD	
05/20/2022 12:26	Child Neglect	2022-00003148	411 SE ELM AVE	VICTORIO, LUCINDA	No	415	415
05/20/2022 13:27	Fraud	2022-00003149	619 S COLLEGE AVE	TEWELL, LAURIE	No	415	415
05/20/2022 14:07	Address Verification	2022-00003150	1110 SE COTTER PL	,	No		
05/20/2022 14:21	Animal Call	2022-00003151	1700 SE MEADOWBROOK BLVD	GRIGSBY, DALINA	No	448	448
05/20/2022 16:01	Threats	2022-00003152	620 SE ELM AVE	FLORES, LUIS	No	415	415
05/20/2022 17:04	Premises Check	2022-00003153	1700 SE MEADOWBROOK BLVD	,	No	431	431
05/20/2022 17:27	Traffic Stop	2022-00003154	1400 S COLLEGE AVE BLK	,	No	431	431
05/20/2022 17:44	Traffic Stop	2022-00003155	NE MYRA RD / W ROSE ST	,	No	431	431
05/20/2022 17:53	Traffic Stop	2022-00003156	1125 NE C ST	,	No	431	431
05/20/2022 18:21	Traffic Call	2022-00003157	NE ROSE ST / WALLULA AVE	CHRISTENSEN, CARL	No	412	412
						431	431
						407	407
05/20/2022 18:27	Traffic Stop	2022-00003158	SE MYRA RD / S HWY 125	,	No	412	412
05/20/2022 18:35	Traffic Call	2022-00003159	1024 MOJONNIER RD	DEVINE, ROBIN	No	412	412
						431	431
						407	407
05/20/2022 19:22	Premises Check	2022-00003160	1700 SE MEADOWBROOK BLVD	,	No	412	412
						407	407
05/20/2022 20:13	Suspicious Activity	2022-00003161	1288 SE COMMERCIAL DR	NELSON, MYRNA	No	412	412
						407	407
05/20/2022 20:34	Shoplifting	2022-00003162	1700 SE MEADOWBROOK BLVD	,	Yes	412	412
05/20/2022 20:58	Fireworks	2022-00003163	325 NE DAMSON AVE	REISWIG, MIKELLE	No	412	412

Daily Incident Log

Print Date/Time: 06/03/2022 12:39	**From Date:** 05/01/2022 00:00	College Place Police Dept	
Login ID: mbarr	**To Date:** 05/31/2022 23:59	**ORI Number:** WA0360200	
Disposition: All			

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/20/2022 21:23	Traffic Call	2022-00003164	S HWY 125 / SE MEADOWBROOK BLVD	MCKINNON, CRAIG	No	407	407
05/20/2022 22:04	Traffic Stop	2022-00003165	S HWY 125 / SE MYRA RD	,	No	412	412
05/20/2022 22:41	Assist	2022-00003166	1700 SE MEADOWBROOK BLVD	FRANKS, JACK	No	412	412
05/20/2022 23:44	Unknown Problem	2022-00003167	211 E WHITMAN DR 302	TARUVINGA, NYASHA	No	412	412
						407	407
Total Incidents for 05/20/2022 : 25							
05/21/2022 00:03	Traffic Stop	2022-00003168	SE COMMERCIAL DR / SE MYRA RD	,	No	412	412
05/21/2022 00:21	Traffic Stop	2022-00003169	SW 4TH ST / S COLLEGE AVE	,	No	412	412
05/21/2022 00:38	Traffic Stop	2022-00003170	SW 13TH ST / S COLLEGE AVE	,	No	412	412
						407	407
05/21/2022 01:43	911 Call	2022-00003171	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/21/2022 02:03	911 Call	2022-00003172	220 SW 10TH ST	LEDBETTER, JANET	No	CPPD	
05/21/2022 06:25	Premises Check	2022-00003173	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/21/2022 06:51	Disturbance	2022-00003174	SW 3RD ST / SW DAVIS AVE	SKAY, ALAN	Yes	418	418
						417	417
05/21/2022 08:35	Harassment	2022-00003175	620 1/2 SE ELM AVE	ROJAS, YOSELINE	No	418	418
						417	417
						CPPD	
05/21/2022 09:14	Information Report	2022-00003176	1700 SE MEADOWBROOK BLVD	FRAZURE, CRYSTAL	No	418	418
						417	417
05/21/2022 09:43	911 Call	2022-00003177	220 SW 10TH ST	LEADBETTER, JANET	No	418	418
						417	417
05/21/2022 09:54	Phone Message	2022-00003178	201 NE LARCH AVE	CARTER, GINA	No	418	418
						417	417
05/21/2022 12:09	Premises Check	2022-00003179	1700 SE MEADOWBROOK BLVD	,	No	418	418
						417	417

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/21/2022 12:25	Premises Check	2022-00003180	1100 NE C STREET, COLLEGE PLACE	,	No	417	417
05/21/2022 12:25	Premises Check	2022-00003181	1100 NE C ST	,	No	418	418
05/21/2022 12:35	Assist	2022-00003182	180 NE ROSE ST	ROBERT, DEP JOHN	No	418	418
						417	417
05/21/2022 13:26	Vehicle Prowl	2022-00003183	25 NE BIRCH AVE	STONAS, ALLY	Yes	417	417
05/21/2022 13:58	Traffic Stop	2022-00003184	SE 12TH ST / SE MYRA RD	,	No	418	418
						417	417
05/21/2022 15:00	Follow Up	2022-00003185	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/21/2022 17:12	Child Neglect	2022-00003186	803 SE MOCKINGBIRD DR	MCCLURE, MARGARET	No	418	418
05/21/2022 18:21	< New Call >	2022-00003187	716 WILSON ST	STONE, DIETRA	No	404	404
05/21/2022 18:57	Missing Person	2022-00003188	SE LARCH AVE / SE 12TH ST	HAUBRY, SHORNA	Yes	418	418
						417	417
						431	431
05/21/2022 19:42	Harassment	2022-00003189	1605 SE MEADOWBROOK BLVD 3	PETTERSON, ALEA	No	418	418
05/21/2022 22:00	Traffic Stop	2022-00003190	1700 SE MEADOWBROOK BLVD	,	No	431	431
05/21/2022 22:58	Shoplifting	2022-00003191	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	No	431	431

Total Incidents for 05/21/2022 : 24

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/22/2022 01:17	Traffic Stop	2022-00003192	TAUMARSON RD / SE COLONIAL DR	,	No		
05/22/2022 07:06	Premises Check	2022-00003193	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/22/2022 07:40	Premises Check	2022-00003194	1100 NE C ST	,	No	417	417
05/22/2022 07:48	Alarm	2022-00003195	1605 SE MEADOWBROOK BLVD 10	CENTRAL STATION,	No	417	417
05/22/2022 09:17	Shoplifting	2022-00003196	1700 SE MEADOWBROOK BLVD	,	Yes	418	418
05/22/2022 10:25	Traffic Stop	2022-00003197	SE LARCH AVE / SE TAMARACK ST	,	No	417	417
05/22/2022 11:03	Welfare Check	2022-00003198	1272 SE FALBO DR	CASTALDI, YVONNE	No	418	418
						417	417
05/22/2022 11:46	Premises Check	2022-00003199	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/22/2022 12:00	Premises Check	2022-00003200	1100 NE C STREET, COLLEGE PLACE	,	No	417	417

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/22/2022 12:33	911 Call	2022-00003201	220 SW 10TH ST	LEADBETTER, JANET	No		
05/22/2022 12:43	911 Call	2022-00003202	220 SW 10TH ST	LEDBETTTER, JANET	No		
05/22/2022 12:48	911 Call	2022-00003203	220 SW 10TH ST	LEDBETTER, JANET	No		
05/22/2022 13:18	911 Call	2022-00003204	220 SW 10TH ST	LEDBETTER, JANET	No	418	418
						417	417
05/22/2022 13:28	911 Call	2022-00003205	220 SW 10TH ST	LEDBETTER, JANET	No	418	418
						417	417
05/22/2022 13:58	Assist	2022-00003206	W WHITMAN DR / NW EVANS AVE	HOFFMAN, RAY	No	418	418
						417	417
05/22/2022 14:14	Malicious Mischief	2022-00003209	1700 SE MEADOWBROOK BLVD	ROMERO, JUAN	Yes	418	418
						417	417
						403	403
05/22/2022 14:16	Weapons Violation	2022-00003207	406 S COLLEGE AVE	,	No	418	418
						417	417
05/22/2022 14:34	Civil Problem	2022-00003208	S COLLEGE AVE / SE 4TH ST	,	No	417	417
05/22/2022 14:46	Traffic Call	2022-00003210	S HWY 125 / S COLLEGE AVE	MINK, ALICIA	No		
05/22/2022 18:57	Harassment	2022-00003211	900 SE SCENIC VIEW DR BLK	BROCHU, ELIZABETH	No	403	403
05/22/2022 19:41	Assist	2022-00003212	S HWY 125 / STATELINE RD	,	No	403	403
05/22/2022 20:37	Disturbance	2022-00003213	1200 SE BROADWAY AVE	PASCONI, PETER	No	409	409
05/22/2022 21:27	Suspicious Activity	2022-00003215	NE BUNKY LN / NE LARCH AVE	EGGERS, KYLE	No	403	403
05/22/2022 21:36	911 Call	2022-00003214	220 SW 10TH ST	LEDBETTER, JANET	No	409	409
05/22/2022 22:34	Premises Check	2022-00003216	1700 SE MEADOWBROOK BLVD	,	No	409	409
05/22/2022 22:50	Premises Check	2022-00003217	1100 NE C ST	,	No	409	409
05/22/2022 23:09	Suspicious Activity	2022-00003218	929 SE SENTRY DR	PENNER, BETTY	No	409	409
Total Incidents for 05/22/2022 : 27							
05/23/2022 01:31	Suspicious Activity	2022-00003219	1282 SE 12TH ST	NELSON, PATRICIA	No	409	409
						403	403

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/23/2022 07:17	Assist	2022-00003220	234 SE 12TH ST	NELSON, SHAWN	Yes	417	417
05/23/2022 07:43	Premises Check	2022-00003221	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/23/2022 07:51	Animal Lost	2022-00003222	304 N COLLEGE AVE	PEARSON, ADINA	No	CPPD	
05/23/2022 08:02	Parking Complaint	2022-00003223	637 W WHITMAN DR	BARRETT, ARNOLD	No	418	418
						417	417
05/23/2022 09:02	Premises Check	2022-00003224	1100 NE C STREET, COLLEGE PLACE	,	No	417	417
05/23/2022 09:24	Civil Problem	2022-00003226	426 SE 4TH ST	OLIVA-LOPEZ, SILVERIO	No		
05/23/2022 09:30	Traffic Stop	2022-00003225	E WHITMAN DR / SE BIRCH AVE	,	No	417	417
05/23/2022 09:48	Traffic Stop	2022-00003227	E WHITMAN DR / SE BIRCH AVE	,	No	417	417
05/23/2022 10:00	Traffic Stop	2022-00003228	SE ALPINE AVE / SE 3RD ST	,	No	417	417
05/23/2022 10:09	Traffic Stop	2022-00003229	SE 4TH ST / SE HILLCREST DR	,	No	417	417
05/23/2022 10:10	Traffic Stop	2022-00003230	NE MYRA RD / ELECTRIC AVE	,	No	418	418
05/23/2022 10:59	Premises Check	2022-00003231	28 SE 12TH ST	,	No	417	417
05/23/2022 12:02	Death Investigation	2022-00003232	20 SE LARCH AVE	WILKINSON, KIM	No	418	418
						417	417
05/23/2022 13:07	Traffic Stop	2022-00003233	E WHITMAN DR / NE BIRCH AVE	,	No	417	417
05/23/2022 13:16	Traffic Stop	2022-00003234	NE BIRCH AVE / E WHITMAN DR	,	No	417	417
05/23/2022 13:32	Traffic Stop	2022-00003235	W WHITMAN DR / SW DAVIS AVE	,	No	418	418
						417	417
05/23/2022 13:45	Premises Check	2022-00003236	1700 SE MEADOWBROOK BLVD	,	No	418	418
						417	417
05/23/2022 13:59	Domestic Physical	2022-00003237	717 SE SCENIC VIEW DR	PERRY, NICOLE	No	418	418
						417	417
05/23/2022 14:13	Parking Complaint	2022-00003239	SE ASH AVE / SE 2ND ST	CC,	No	418	418
05/23/2022 14:33	Follow Up	2022-00003238	1700 SE MEADOWBROOK BLVD	,	No	418	418
						417	417
05/23/2022 16:45	Traffic Stop	2022-00003240	722 NE MYRA RD	,	No	418	418
05/23/2022 16:45	Animal Found	2022-00003241	SW 11TH ST / SW BADE AVE	, MCKENZIE	No	418	418

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00		College Place Police Dept
Login ID:	mbarr	**To Date:**	05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/23/2022 18:11	Paper Service	2022-00003242	626 S ELM ST	,	No	409	409
05/23/2022 18:17	Paper Service	2022-00003243	522 SE 6TH ST	,	No	409	409
05/23/2022 18:20	Paper Service	2022-00003244	518 SE BIRCH AVE A	,	No	409	409
05/23/2022 19:30	Shoplifting	2022-00003245	1700 SE MEADOWBROOK BLVD	MILLS, DEREK	Yes	409	409
05/23/2022 23:03	Premises Check	2022-00003246	1700 SE MEADOWBROOK BLVD	,	No	403	403
05/23/2022 23:37	911 Call	2022-00003247	220 SW 10TH ST	LEDBETTER, JANET	No	409	409
Total Incidents for 05/23/2022 : 29							
05/24/2022 00:18	Traffic Stop	2022-00003248	SE 4TH ST / SE DATE AVE	,	No	403	403
05/24/2022 00:42	Traffic Stop	2022-00003249	SE LARCH AVE / E WHITMAN DR	,	No	403	403
05/24/2022 00:47	Premises Check	2022-00003250	1100 NE C ST	,	No	409	409
05/24/2022 00:50	Traffic Stop	2022-00003251	SE MAGNONI DR / SE CALIFORNIA AVE	,	No	403	403
05/24/2022 02:33	Domestic Physical	2022-00003252	108 SW 9TH ST	GUZMAN, JESSICA	Yes	409	409
05/24/2022 03:32	Extra Patrol	2022-00003253	455 SE 12TH ST	FAHEY, SCOTT	No		
05/24/2022 05:56	Premises Check	2022-00003254	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/24/2022 07:10	Alarm	2022-00003255	795 SE SYDNEE LN	WW ELECTRIC,	No	418	418
						417	417
05/24/2022 07:16	Premises Check	2022-00003256	1700 SE MEADOWBROOK BLVD	,	No	418	418
						417	417
						415	415
05/24/2022 07:38	Premises Check	2022-00003257	116 N COLLEGE AVE	,	No	417	417
05/24/2022 08:53	Premises Check	2022-00003258	1100 NE C ST	,	No	417	417
05/24/2022 09:06	Premises Check	2022-00003259	31 SE ASH AVE	,	No	417	417
05/24/2022 09:27	Parking Complaint	2022-00003260	455 SE 12TH ST	,	No	448	448
05/24/2022 09:39	Alarm	2022-00003261	1117 S COLLEGE AVE	WW ELECTRIC,	No	417	417
						415	415
05/24/2022 09:51	Paper Service	2022-00003262	518 SE BIRCH AVE	,	No	417	417

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00		College Place Police Dept
Login ID:	mbarr	**To Date:**	05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/24/2022 10:51	Theft Motor Vehicle	2022-00003263	1355 W POPLAR ST	CC, JESSICA	Yes	418	418
						415	415
						404	404
05/24/2022 10:55	Assist Law	2022-00003279	S HWY 125 / SE COMMERCIAL DR	,	Yes		
05/24/2022 10:55	Parking Complaint	2022-00003264	306 SW 12TH ST	,	No	448	448
05/24/2022 12:56	Parking Complaint	2022-00003265	914 SE BIRCH AVE	,	No	448	448
05/24/2022 13:05	Code Enforcement	2022-00003266	354 NE CARGILL AVE	,	No	448	448
05/24/2022 13:13	Code Enforcement	2022-00003267	312 NE SPITZENBURG ST	,	No	448	448
05/24/2022 13:15	Code Enforcement	2022-00003268	364 NE SPITZENBURG ST	,	No	448	448
05/24/2022 13:19	Welfare Check	2022-00003269	305 NE A ST	WARNER, TRACY	No	403	403
05/24/2022 13:33	Traffic Stop	2022-00003270	SE 4TH ST / SE LARCH AVE	,	No	403	403
05/24/2022 14:20	Welfare Check	2022-00003271	125 SW 8TH ST	BLACKBURN, JESSE	No	404	404
05/24/2022 14:56	Traffic Call	2022-00003272	SE MYRA RD / SE 12TH ST	CLARK, MARGARET	No	CPPD	
						404	404
05/24/2022 15:00	Welfare Check	2022-00003273	600 SE 12TH ST	, JOHN	No	403	403
05/24/2022 17:29	Traffic Call	2022-00003275	S HWY 125 / SE MEADOWBROOK BLVD	CAIN, HARLEY	No	407	407
05/24/2022 20:01	Premises Check	2022-00003276	1100 NE C ST	,	No	416	416
						412	412
05/24/2022 20:02	Citizen Contact	2022-00003277	619 S COLLEGE AVE	,	No	409	409
05/24/2022 20:20	Citizen Contact	2022-00003278	1638 W POPLAR ST	,	No	416	416
						407	407
05/24/2022 22:26	Premises Check	2022-00003280	1700 SE MEADOWBROOK BLVD	,	No	416	416
						407	407
05/24/2022 22:57	911 Call	2022-00003281	46.0418710000000000 - 118.3853560000000000	MOBILITY, AT&T	No		
Total Incidents for 05/24/2022 : 33							
05/25/2022 00:09	Shots Fired	2022-00003282	232 BALDWIN RD	MORGAN, SHAWNA	No	416	416

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/25/2022 01:20	Accident Hit and Run	2022-00003283	629 S 12TH AVE	VILLA, DANA	Yes	412	412
05/25/2022 02:07	Citizen Contact	2022-00003284	625 S COLLEGE AVE	,	No	412	412
						409	409
05/25/2022 05:00	Information Report	2022-00003285	1354 PARADE LOOP 173	BURKS, AMBER	No	416	416
						409	409
05/25/2022 08:38	Information Report	2022-00003286	26 NE TREMONT DR	cppd, 448	No	448	448
05/25/2022 09:49	Welfare Check	2022-00003287	212 SE 8TH ST	MELLISH, DAN	No	415	415
						404	404
05/25/2022 10:03	Premises Check	2022-00003288	1755 S COLLEGE AVE	,	No	415	415
						404	404
05/25/2022 10:18	Premises Check	2022-00003289	31 SE ASH AVE	,	No	415	415
						404	404
05/25/2022 10:22	Paper Service	2022-00003290	1212 SE NEWGATE DR	,	No		
05/25/2022 10:44	Parking Complaint	2022-00003291	515 SE HIGHLAND PARK DR	,	No	448	448
05/25/2022 11:12	Premises Check	2022-00003292	1700 SE MEADOWBROOK BLVD	,	No	415	415
05/25/2022 12:12	Suspicious Activity	2022-00003293	1306 S COLLEGE AVE C	NOEL, DEBBIE	No	415	415
05/25/2022 12:28	Assist	2022-00003294	1250 SE COMMERCIAL DR	CC, JAMELA	Yes	415	415
						404	404
05/25/2022 15:25	Shoplifting	2022-00003295	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	415	415
						407	407
05/25/2022 15:26	Follow Up	2022-00003296	13 N 3RD AVE	MONTES, CAROLINA	No	404	404
05/25/2022 19:18	Alarm	2022-00003297	520 S COLLEGE AVE	11051, OPT #	No	412	412
						407	407
05/25/2022 19:19	Missing Person	2022-00003298	711 SE PHEASANT RUN	HAUVRY, SHORNA	No	412	412
05/25/2022 20:08	Premises Check	2022-00003299	1100 NE C ST	,	No	416	416
05/25/2022 20:47	Traffic Stop	2022-00003300	SE 12TH ST / SE VISTA PL	,	No	416	416
05/25/2022 20:53	Traffic Stop	2022-00003301	SE 12TH ST / SE NEWGATE DR	,	No	416	416

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00
Login ID:	mbarr	**To Date:**	05/31/2022 23:59
Disposition:	All		

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
Total Incidents for 05/25/2022 : 20							
05/26/2022 01:18	Traffic Stop	2022-00003302	2356 TAUMARSON RD	,	No	412	412
05/26/2022 01:46	Citizen Contact	2022-00003303	SE MYRA RD / SE GARRISON VILLAGE WAY	,	No	412	412
05/26/2022 02:27	Traffic Stop	2022-00003304	SE HILLCREST DR / SE 4TH ST	,	No	416	416
						412	412
05/26/2022 07:47	Premises Check	2022-00003305	1775 S COLLEGE AVE	,	No	415	415
05/26/2022 10:14	Animal Found	2022-00003306	SE DATE AVE / SE 11TH ST	OLIVERIO, ZACK	No	415	415
05/26/2022 10:54	Suspicious Activity	2022-00003307	233 NE DAMSON AVE	MCKNIGHT, BRUCE	No	415	415
05/26/2022 11:01	Animal Noise Complaint	2022-00003308	358 SE HIGHLAND PARK DR	DAVIS, DIANE	No	404	404
05/26/2022 12:14	Citizen Contact	2022-00003309	SE LAMPERTI ST / S COLLEGE AVE	,	No	415	415
						404	404
05/26/2022 12:25	Premises Check	2022-00003310	1755 S COLLEGE AVE	,	No	415	415
05/26/2022 13:49	Paper Service	2022-00003311	518 SE BIRCH AVE A	,	No	404	404
05/26/2022 13:55	Paper Service	2022-00003312	626 1/2 SE ELM AVE	,	No	404	404
05/26/2022 14:02	Paper Service	2022-00003313	769 SE GOLDENEYE DR	,	No	404	404
05/26/2022 14:11	Theft	2022-00003314	204 S COLLEGE AVE	BERGMAN, ROBERT	Yes	415	415
05/26/2022 14:54	Burglary	2022-00003315	NE C ST / NE SPRUCEWOOD PL	RAMIREZ, GABRIEL	No	415	415
						407	407
						404	404
05/26/2022 15:25	Shoplifting	2022-00003316	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	415	415
						407	407
						404	404
05/26/2022 18:19	Traffic Stop	2022-00003317	SE LARCH AVE / SE SCENIC VIEW DR	,	No	412	412
05/26/2022 18:46	Traffic Stop	2022-00003318	S COLLEGE AVE / SE SUNNY DR	,	No	412	412
05/26/2022 18:59	Animal Call	2022-00003319	E WHITMAN DR / SE ALPINE AVE	BOCKMANN, JEFFREY	No	407	407

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00
Login ID:	mbarr	**To Date:**	05/31/2022 23:59
Disposition:	All		

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/26/2022 20:20	Information Report	2022-00003320	S HWY 125 / STATELINE RD	,	No	CPPD	
05/26/2022 20:33	Premises Check	2022-00003321	1100 NE C ST	,	No	416	416
05/26/2022 22:00	Premises Check	2022-00003322	1700 SE MEADOWBROOK BLVD	,	No	416	416
						407	407
05/26/2022 22:02	Traffic Stop	2022-00003323	N COLLEGE AVE / E WHITMAN DR	,	No	412	412
05/26/2022 23:58	Traffic Stop	2022-00003324	S COLLEGE AVE / SE SUNNY DR	,	Yes	416	416
						412	412

Total Incidents for 05/26/2022 : 23

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/27/2022 00:04	Accident Non Injury	2022-00003325	1982 WALLULA AVE	TORRES, JESUS	No	407	407
05/27/2022 00:31	Follow Up	2022-00003326	315 N COLLEGE AVE	,	No	407	407
05/27/2022 01:32	Assist	2022-00003327	BLALOCK DR / N COLLEGE AVE	BROUN, KIM	No	416	416
05/27/2022 02:47	Premises Check	2022-00003328	801 SE LARCH AVE	,	No	416	416
05/27/2022 07:30	Mail Tampering	2022-00003329	1444 SE OSPREY LN	LOCKEN, LAVERNE	No	415	415
05/27/2022 10:16	Paper Service	2022-00003330	193 NW MARIA ST	,	No		
05/27/2022 10:28	Paper Service	2022-00003332	510 SE BIRCH AVE 1	,	No		
05/27/2022 10:37	Fraud	2022-00003331	1026 SE GARRISON VILLAGE WAY	GILL, MITCHELL	No	415	415
05/27/2022 11:13	Fraud	2022-00003333	233 NE DAMSON AVE 1	MCKNIGHT, BRUCE	No	415	415
05/27/2022 11:58	Premises Check	2022-00003334	1755 S COLLEGE AVE	,	No	415	415
						404	404
05/27/2022 12:18	Accident Hit and Run	2022-00003336	56 N COLLEGE AVE	DAWSON, SUNDAY	No	415	415
05/27/2022 12:20	Citizen Contact	2022-00003335	619 S COLLEGE AVE	JOHNSON, MIKE	No	404	404
05/27/2022 14:48	Traffic Call	2022-00003337	W WHITMAN DR / N COLLEGE AVE	CPPD, 404	No	404	404
05/27/2022 15:27	Domestic Problem	2022-00003338	1700 SE MEADOWBROOK BLVD	TAYTON, LAMONICA	No	407	407
05/27/2022 16:18	Missing Person	2022-00003339	1235 SE DEWEY DR	WINTER, DAVID	No	407	407
05/27/2022 17:15	Premises Check	2022-00003340	1700 SE MEADOWBROOK BLVD	,	No	407	407
05/27/2022 17:50	Harassment	2022-00003341	1700 SE MEADOWBROOK BLVD	PEYTON, LAMONICA	No	412	412

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00		College Place Police Dept
Login ID:	mbarr	**To Date:**	05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/27/2022 17:50	Harassment	2022-00003341	1700 SE MEADOWBROOK BLVD	PEYTON, LAMONICA	No	407	407
05/27/2022 18:17	Man w/Gun	2022-00003342	SE MEADOWBROOK BLVD / SE LAMPERTI ST	MURRAY, LUEY	Yes	416	416
						412	412
						407	407
05/27/2022 20:13	Premises Check	2022-00003343	1100 NE C ST	,	No	416	416
						407	407
05/27/2022 20:42	Traffic Stop	2022-00003344	SE 4TH ST / S COLLEGE AVE	,	No	416	416
05/27/2022 21:07	Traffic Stop	2022-00003345	1700 SE MEADOWBROOK BLVD	,	No	416	416
05/27/2022 22:24	Premises Check	2022-00003346	1700 SE MEADOWBROOK BLVD	,	No	416	416
						407	407
Total Incidents for 05/27/2022 : 22							
05/28/2022 00:37	Suspicious Activity	2022-00003347	204 SE 4TH ST	SHCNEIDER, CALLY	No	416	416
						407	407
05/28/2022 01:15	Suspicious Activity	2022-00003348	223 S HUSSEY ST	PRINCE, KRIS	Yes	416	416
05/28/2022 02:52	Traffic Stop	2022-00003349	1658 W POPLAR ST	,	No	416	416
						412	412
05/28/2022 05:55	Assist	2022-00003350	204 SE 4TH ST	CC FEMALE,	Yes	418	418
						417	417
05/28/2022 08:20	Warrant Service	2022-00003352	2058 OLD MILTON HWY	,	Yes	418	418
						417	417
05/28/2022 09:14	Follow Up	2022-00003351	619 S COLLEGE AVE	,	No	417	417
05/28/2022 10:38	Premises Check	2022-00003353	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/28/2022 10:57	Premises Check	2022-00003354	1100 NE C ST	,	No	418	418
						417	417
05/28/2022 11:27	Premises Check	2022-00003355	397 SE HIGHLAND PARK DR	,	No	417	417
05/28/2022 12:10	Theft	2022-00003356	1421 S COLLEGE AVE 14	CHRISTEN, CAITLIN	Yes	418	418

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/28/2022 12:10	Theft	2022-00003356	1421 S COLLEGE AVE 14	CHRISTEN, CAITLIN	Yes	417	417
05/28/2022 12:46	Paper Service	2022-00003357	626 1/2 SE ELM AVE	,	No	417	417
05/28/2022 12:54	Paper Service	2022-00003358	522 SE 6TH ST	,	No	417	417
05/28/2022 12:59	Premises Check	2022-00003359	801 SE LARCH AVE	,	No	418	418
						417	417
05/28/2022 13:07	Paper Service	2022-00003360	769 SE GOLDENEYE DR	,	No	418	418
						417	417
05/28/2022 13:20	Paper Service	2022-00003361	518 SE BIRCH AVE A	,	No	418	418
						417	417
05/28/2022 13:27	Follow Up	2022-00003362	431 SW 6TH ST	,	No	417	417
05/28/2022 13:36	Follow Up	2022-00003363	630 SW EVANS AVE	,	No	417	417
05/28/2022 15:22	Assist	2022-00003364	1288 SE COMMERCIAL DR	MALE, CC	Yes	417	417
05/28/2022 18:12	Premises Check	2022-00003365	1100 NE C ST	,	No	406	406
05/28/2022 18:51	Traffic Stop	2022-00003366	NE C ST / NE MYRA RD	,	No	406	406
05/28/2022 20:21	Welfare Check	2022-00003367	1605 SE MEADOWBROOK BLVD	GERSTNER, KATELYN	No	406	406
						409	409
05/28/2022 20:36	Traffic Call	2022-00003368	1700 SE MEADOWBROOK BLVD	CARRIER, ERIC	No		
05/28/2022 21:31	Premises Check	2022-00003369	1700 SE MEADOWBROOK BLVD	,	No	406	406
						409	409
05/28/2022 22:31	Premises Check	2022-00003370	1100 NE C ST	,	No	409	409

Total Incidents for 05/28/2022 : 24

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/29/2022 05:36	Accident Hit and Run	2022-00003371	3886 STATELINE RD	THOMPSON, MARCIA	No	409	409
05/29/2022 05:56	Premises Check	2022-00003372	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/29/2022 06:11	Unwanted Person	2022-00003373	1400 SE BROADWAY AVE 201	CROSBIE, VANESSA	No	417	417
05/29/2022 07:15	Premises Check	2022-00003374	397 SE HIGHLAND PARK DR	,	No	417	417
05/29/2022 07:24	Premises Check	2022-00003375	1100 NE C ST	,	No	417	417

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00
Login ID:	mbarr	**To Date:**	05/31/2022 23:59
Disposition:	All		

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/29/2022 08:56	Missing Person	2022-00003376	1825 S COLLEGE AVE	HOLLIN, KEARSTEIN	Yes	418	418
						417	417
05/29/2022 10:18	Domestic Problem	2022-00003377	218 SE 11TH ST	LONG, AMANDA	No	418	418
						417	417
						CPPD	
05/29/2022 10:34	Premises Check	2022-00003378	1100 NE C ST	,	No	417	417
05/29/2022 10:35	Premises Check	2022-00003379	1100 NE C ST	,	No	418	418
05/29/2022 10:57	Paper Service	2022-00003380	626 1/2 SE ELM AVE	,	No	418	418
						417	417
05/29/2022 11:06	Premises Check	2022-00003381	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/29/2022 15:13	911 Call	2022-00003382	214 SE 11TH ST	,	No	418	418
						417	417
05/29/2022 15:40	Shoplifting	2022-00003383	1604 W POPLAR ST	DANIELS, JJ	Yes	418	418
						417	417
05/29/2022 16:51	Premises Check	2022-00003384	1100 NE C ST	,	No	406	406
05/29/2022 17:37	Custoldial Interference/Problem	2022-00003385	224 NE BIRCH AVE O	HERNANDEZ, ROSA	No	406	406
05/29/2022 18:29	Premises Check	2022-00003386	1700 SE MEADOWBROOK BLVD	,	No	406	406
05/29/2022 19:07	Shoplifting	2022-00003387	1700 SE MEADOWBROOK BLVD	CPPD, 406	No	406	406
05/29/2022 21:02	Animal Found	2022-00003388	308 SW 11TH ST	TREADWAY, MCKENZIE	No	406	406
						409	409
05/29/2022 21:54	Shoplifting	2022-00003389	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	406	406
						409	409
						403	403

Total Incidents for 05/29/2022 : 19

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/30/2022 01:54	Violation of Court Order	2022-00003390	538 NE FLEETWOOD AVE	HILLS, RITA SAMONE	No	409	409

Daily Incident Log

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Disposition: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/30/2022 03:39	Fight	2022-00003391	226 E WHITMAN DR 1	BROWN, HAILEY	No	409	409
05/30/2022 05:46	Mental Health	2022-00003392	711 SE MOCKINGBIRD DR	OSTEBY, HOWARD	Yes	417	417
						409	409
05/30/2022 06:28	Animal Lost	2022-00003393	25 NE TREMONT DR	HULST, SHARON	No	CPPD	
05/30/2022 07:03	Assist	2022-00003394	420 SE MYRA RD	PRICE, VANCE	No		
05/30/2022 09:20	Premises Check	2022-00003395	1700 SE MEADOWBROOK BLVD	,	No	417	417
05/30/2022 09:33	Premises Check	2022-00003396	397 SE HIGHLAND PARK DR	,	No	417	417
05/30/2022 09:36	Premises Check	2022-00003397	1100 NE C ST	,	No	417	417
05/30/2022 09:36	Premises Check	2022-00003398	1100 NE C ST	,	No	418	418
05/30/2022 09:58	Paper Service	2022-00003399	626 SE ELM AVE HALF	,	No	417	417
05/30/2022 19:01	Premises Check	2022-00003400	1100 NE C ST	,	No	406	406
05/30/2022 21:01	Shoplifting	2022-00003401	1700 SE MEADOWBROOK BLVD	mills, derik	Yes	406	406
						409	409
05/30/2022 21:49	Traffic Stop	2022-00003402	1700 SE MEADOWBROOK BLVD	,	No	403	403
Total Incidents for 05/30/2022 : 13							
05/31/2022 09:26	Alarm	2022-00003403	795 SE SYDNEE LN	WW ELECTRIC,	No	404	404
05/31/2022 09:32	Citizen Contact	2022-00003404	625 S COLLEGE AVE	,	No	404	404
05/31/2022 10:20	Assist	2022-00003405	515 SE 5TH ST	RAPID RESPONSE,	No		
05/31/2022 11:08	Follow Up	2022-00003406	1214 SE MURPHY LN	DOMINGOES BROESCH, BARBARA	No	404	404
05/31/2022 11:34	Information Report	2022-00003407	S HWY 125 / SE COMMERCIAL DR	CC, KELLY	No		
05/31/2022 12:43	Traffic Call	2022-00003408	S COLLEGE AVE / SE LAMPERTI ST	PADUMS, PAUL	No	404	404
05/31/2022 13:05	Welfare Check	2022-00003409	31 SW ACADEMY WAY	ORTUNO, ERIC	No	404	404
05/31/2022 13:23	Accident Hit and Run	2022-00003411	1100 NE C ST	STEWART, MICHAEL	No	404	404
05/31/2022 13:24	Animal Lost	2022-00003410	1043 W WHITMAN DR	,	No		
05/31/2022 16:02	Suspicious Activity	2022-00003412	SE 12TH ST / SE BIRCH AVE	GUMM, DELBERT	No	407	407

Daily Incident Log

Print Date/Time:	06/03/2022 12:39	**From Date:**	05/01/2022 00:00		College Place Police Dept
Login ID:	mbarr	**To Date:**	05/31/2022 23:59	**ORI Number:**	WA0360200
Disposition:	All				

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
05/31/2022 16:19	Traffic Stop	2022-00003413	S COLLEGE AVE / SE CEDAR BEND DR	,	No	407	407
05/31/2022 16:34	Animal Call	2022-00003414	746 SE SONGBIRD LN	CONKLIN, TRISTA	No	407	407
05/31/2022 18:22	Accident Injury	2022-00003415	E WHITMAN DR / NE LARCH AVE	WWSO, 136	No	412	412
						407	407
05/31/2022 21:51	Domestic Problem	2022-00003416	317 NE ASH AVE	SWIGER, JESSICA	No	412	412
						409	409
05/31/2022 22:51	Citizen Contact	2022-00003417	801 SE LARCH AVE	,	No	409	409
05/31/2022 22:52	Premises Check	2022-00003418	1700 SE MEADOWBROOK BLVD	,	No	412	412

Total Incidents for 05/31/2022 : 16

Incident Activity Report

Print Date/Time: 06/03/2022 12:39
Login ID: mbarr
Layer: All
Areas: All

From Date: 05/01/2022 00:00
To Date: 05/31/2022 23:59

College Place Police Dept
ORI Number: WA0360200
Incident Type: All

	SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		TOTAL	
Hour	**INCIDENTS**	**%**	**INCIDENTS**	**%**	**INCIDENTS**	**%**	**INCIDENTS**	**%**	**INCIDENTS**	**%**	**INCIDENTS**	**%**	**INCIDENTS**	**%**	**INCIDENTS**	**%**
24	5	0.6	0	0.0	7	0.9	3	0.4	0	0.0	2	0.3	6	0.8	23	2.9
1	2	0.3	4	0.5	2	0.3	4	0.5	4	0.5	2	0.3	5	0.6	23	2.9
2	0	0.0	0	0.0	2	0.3	2	0.3	3	0.4	1	0.1	2	0.3	10	1.3
3	0	0.0	4	0.5	1	0.1	0	0.0	1	0.1	0	0.0	2	0.3	8	1.0
4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.1	0	0.0	1	0.1
5	3	0.4	2	0.3	3	0.4	1	0.1	0	0.0	0	0.0	1	0.1	10	1.3
6	9	1.1	5	0.6	0	0.0	2	0.3	3	0.4	1	0.1	3	0.4	23	2.9
7	10	1.3	8	1.0	4	0.5	4	0.5	4	0.5	2	0.3	0	0.0	32	4.1
8	7	0.9	7	0.9	3	0.4	7	0.9	4	0.5	3	0.4	4	0.5	35	4.4
9	5	0.6	18	2.3	13	1.6	3	0.4	4	0.5	1	0.1	10	1.3	54	6.9
10	6	0.8	9	1.1	7	0.9	6	0.8	5	0.6	6	0.8	2	0.3	41	5.2
11	10	1.3	5	0.6	5	0.6	5	0.6	5	0.6	10	1.3	3	0.4	43	5.5
12	11	1.4	5	0.6	11	1.4	5	0.6	2	0.3	5	0.6	15	1.9	54	6.9
13	6	0.8	13	1.6	13	1.6	3	0.4	5	0.6	3	0.4	6	0.8	49	6.2
14	8	1.0	3	0.4	8	1.0	5	0.6	6	0.8	6	0.8	2	0.3	38	4.8
15	6	0.8	5	0.6	6	0.8	6	0.8	4	0.5	8	1.0	5	0.6	40	5.1
16	5	0.6	11	1.4	7	0.9	8	1.0	3	0.4	6	0.8	5	0.6	45	5.7
17	7	0.9	2	0.3	4	0.5	3	0.4	2	0.3	11	1.4	2	0.3	31	3.9
18	6	0.8	7	0.9	4	0.5	3	0.4	4	0.5	4	0.5	6	0.8	34	4.3
19	3	0.4	7	0.9	4	0.5	7	0.9	3	0.4	3	0.4	4	0.5	31	3.9
20	5	0.6	7	0.9	6	0.8	10	1.3	5	0.6	9	1.1	3	0.4	45	5.7
21	11	1.4	3	0.4	11	1.4	8	1.0	8	1.0	4	0.5	6	0.8	51	6.5
22	8	1.0	4	0.5	14	1.8	8	1.0	5	0.6	4	0.5	8	1.0	51	6.5
23	2	0.3	6	0.8	1	0.1	2	0.3	2	0.3	2	0.3	1	0.1	16	2.0
Totals:	**135**	**17.1**	**135**	**17.1**	**136**	**17.3**	**105**	**13.3**	**82**	**10.4**	**94**	**11.9**	**101**	**12.8**	**788**	**100.00**

May 2022 Officer Activity

Officer	Incidents	Traffic Stops	Arrests	Merged cases	Tickets
Totals	955	141	35	64	56
Adams, Eric	87	9	5	6	5
Benfield, Robert	0	0	0	0	0
Bennett, George	57	22	3	5	13
Cole, Tanner	94	3	0	0	3
Diaz, Salvador	17	5	0	0	0
Duede, Jimmy	82	20	3	8	3
Fortin, Brian	2	0	0	0	0
Harris, Tanner	85	8	7	9	4
Jackson, Joshua	121	8	4	12	7
Langlois, Joseph	5	0	0	0	0
Nordman, Ron	22	0	0	1	1
Rhodes, Brandon	185	19	4	10	5
Schild, Andrew	88	24	1	3	3
Schmick, Dylan	41	0	3	3	2
Tomaras, Troy	2	0	0	0	0
Watkins, Daniel	67	23	5	7	10