City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, July 26, 2022)
Generated by Lisa Neissl on Monday, July 25, 2022

1. Executive Session - At 6:32 PM. the Mayor opened an Executive Session with the following in attendance: Mayor Hernández; Council Members Jessup, Cleveland, Peterson, Espinoza, Williams, Schermann, and Boyle; City Attorney Culwell; City Administrator Rizzitiello; HR Manager Doering; and City Clerk Neissl.
The session was announced on the agenda and noted as expected to take no more than 30 minutes.
Discussion: 1.01 Executive Session - _(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency [RCW 42.30.1 l0(i)];.

2. Opening Items - 7:00 PM.
Procedural: 2.01 Call To Order

Mayor Hernández called the open session to order at 7:00 PM.

Procedural: 2.02 Roll Call
PRESENT:

Mayor -	Norma L. Hernández
Council Members –	Paul Jessup, Michael Cleveland, Loren Peterson, Tito Espinoza Jr., Heather Schermann, Monica Boyle
Staff -	Administrator, Mike Rizzitiello; City Attorney, Rea Culwell; Finance Director, Brian Carleton; Deputy Finance Director, DaShari Schmick; Public Works Director, Robert McAndrews; Police Chief, Troy Tomaras; HR Manager, Shawn Doering; City Clerk, Lisa Neissl;
MEMBERS EXCUSED:	Melodie Williams left at the end of the Executive Session
MEMBERS ABSENT:	

Procedural: 2.03 Pledge of Allegiance

Information: 2.04 Public Comment -

Amy Paolino of 716 Smith Drive requested that the City open discussions on the use of UTV's on city streets being allowed.

The Mayor requested that Ms. Paolino reach out to the City Attorney to discuss the matter.

3. Consent Agenda.
Action (Consent): 3.01 AB 22149 - Approve Agenda for July 26, 2022
Action (Consent), Minutes: 3.02 AB 22150 - Approve Council Minutes from June 28, 2022
Action (Consent): 3.03 AB 22151 - Planning Commission Appointment - Ruben Alvarado
Action (Consent): 3.04 AB 22152 - June 2022 Check Register/Financial Reports
Approve the Absence of Council Member Williams
Action (Consent): 3.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Councilmember Schermann made a motion to approve the consent agenda. Second by Councilmember Boyle and the motion passed 6-0.

4. Presentations.
Discussion, Information: 4.01 AB 22153 - June 2022 Yard of the Month - 128 SE 12th St -
Chief Tomaras presented the June 2022 Yard of the Month recipients 128 SE 12th Street. The Torres family have resided in College Place for two years.

5. Public Hearings-None.

6. Action Items.
Action: 6.01 AB 22154 - Possible - Action From Executive Session -
Mayor Hernández asked if any council members had any questions or discussion for Ms. Culwell. And requested a proposal for how to resolve the conflict with iWorq regarding the balance of the contract or proposed settlement agreement options.

Councilmember Boyle made a motion to pay out the balance of the contract. Second by Councilmember Peterson and the motion passed 6-0.

Action: 6.02 AB 22136 - Pavement Rating Agreement -
Mr. Rizzitiello requested approval to contract with Capital Asset & Pavement Services for the pavement rating inventory as discussed at a prior meeting. He also noted that Blue Zones would contribute $6,000 of this cost.
Discussion ensued.

Councilmember Cleveland made a motion to authorize the City Administrator to sign a contract with Capital Asset & Pavement Services for cost, not to exceed $15,500, for pavement rating inventory report services. Second by Councilmember Jessup and the motion passed 6-0.

Action: 6.03 AB 22155 - Adoption of the 2021 Water System Plan -
Robert McAndrews reviewed the process involved with development of the Water System Plan and requested it be adopted.
Discussion ensued.

Councilmember Schermann made a motion to Approve Resolution No. 22-054 which adopts the 2021 Water System Plan. Second by Councilmember Boyle and the motion passed 6-0.

Action: 6.04 AB 22156 - Adoption of the General Sewer Plan -
Mr. McAndrews reviewed the process involved with development of the General Sewer Plan and requested it be adopted contingent upon approval by the WA St. Department of Health instead of Ecology as noted on the agenda bill.
Discussion ensued.

Councilmember Peterson made a motion to Approve Resolution No. 22-055 which adopts the General Sewer Plan contingent upon approval by the WA St. Dept. Of Health. Second by Councilmember Schermann and the motion passed 6-0.

Mr. McAndrews noted that the Department of Ecology was actually correct.

Councilmember Peterson made a motion to amend the previous motion to Approve Resolution No. 22-055 which adopts the General Sewer Plan contingent upon approval by the WA St. Dept. Of *Ecology*. Second by Councilmember Schermann and the motion passed 6-0.

Action: 6.05 AB 22157 - Sky Ave Overlay -
Mr. McAndrews reported the need to overlay Sky Avenue after the work on the Mountain View waterline project done recently created more damage to the road surface than expected. He provided information on funding sources for the overlay and requested authorization to enter into a contract with Central Washington Asphalt.
Discussion ensued.

Councilmember Espinoza made a motion to authorize the Public Works Director to sign the agreement with Central Washington Asphalt to overlay SE Sky Avenue from SE Scenic View to SE 12th Street in an amount not to exceed $40,000. Second by Councilmember Jessup and the motion passed 6-0.

Action: 6.06 AB 22158 - Mojonnier Road Reconstruction Engineering -
Mr. McAndrews reported on the planned reconstruction of Mojonnier Road and requested authorization to execute the engineering contract for the project. He spoke about the funding and proposals received noting that PBS Engineering was the firm selected from the six proposals. He explained what the next steps would be.
Discussion ensued.

Councilmember Boyle made a motion to approve the execution of the contract with PBS Engineering for the conceptual design to 75% design of Mojonnier Road from College Ave to Bluvue Ln. Second by Councilmember Schermann and the motion passed 6-0.

Action: 6.07 AB 22159 - Resolution to Support Columbia REA More Powerful Together -
Mr. Rizzitiello reported on a grant opportunity to possibly help with the ever increasing costs of the Lions Park Renovation Project.

Councilmember Cleveland made a motion to approve Resolution No. 22-056 in support of Columbia REA More Powerful Together Grant Application for College Place Lions Park Renovation. Second by Councilmember Boyle and the motion passed 6-0.

Action: 6.08 AB 22160 - Resolution to Support NEA Our-Town Grant Application for Placemaking Initiative -
Mr. Rizzitiello reported on another grant opportunity to possibly help with the ever increasing costs of the Lions Park Renovation Project.

Councilmember Peterson made a motion to approve Resolution No. 22-057 in support of National Endowments for the Arts (NEA) Our-Town Application for College Place Lions Park Renovation. Second by Councilmember Schermann and the motion passed 6-0.

Action: 6.09 AB 22161 - Resolution of Support for TIB Urban Arterial Grant Program - Northeast College Place Connector Project -
Mr. Rizzitiello reported on an opportunity to apply for grant funding to reconstruct NE Damson since it is now federally classified. He explained that the engineering and right of way acquisition are already complete, and this funding would pay for construction as well as lighting and striping improvements on NE Rose Street.
Discussion ensued.

Councilmember Cleveland made a motion to adopt Resolution No. 22-058 which support's the City's Northeast College Place Connector Project into the TIB Urban Arterial Grant Program. Second by Councilmember Schermann and the motion passed 6-0.

Action: 6.10 AB 22162 - Resolution of Support for TIB Arterial Preservation Program - SE Scenic View Drive (Larch to Falbo) -
Mr. Rizzitiello reported on an opportunity to apply for grant funding to overlay SE Scenic View which is another road that was recently federally classified.
Discussion ensued.

Councilmember Espinoza made a motion to adopt Resolution No. 22-059 which support's the City's SE Scenic View Drive (Larch to Falbo) Overlay Project into the TIB Active Arterial Preservation Grant Program. Second by Councilmember Peterson and the motion passed 6-0.

Action: 6.11 AB 22162 - Hotel Market Feasibility Study - Core Distinction Group -
Mr. Rizzitiello spoke to Council about a Hotel Market Feasibility Study that he has learned we need to have prior to the large hotel chains considering our city for development. He explained the differences in how their development teams work after the pandemic and how this study would help to recruit a hotel for College Place.
Discussion ensued.

> **Councilmember Schermann made a motion to adopt Resolution No. 22-060 which permits City Administrator to contract with Core Distinction Group for Hotel Market Feasibility Study Services. Second by Councilmember Boyle and the motion passed 6-0.**

Action: 6.12 AB 22163 - National Purchasing Cooperative Interlocal Participation Agreement (DBA Buyboard) -
Mr. Rizzitiello reported on a purchasing cooperative that many other agencies in the state are joining. He recommended joining it also.
Discussion ensued.

> **Councilmember Boyle made a motion to adopt Resolution No. 22-061 which permits City Administrator to sign National Purchasing Cooperative Interlocal Participation Agreement. Second by Councilmember Schermann and the motion passed 6-0.**

7. Administrative Reports.
Discussion, Information: 7.01 AB 22164 - Addition of Mental Health Co-Responder to Salary Ordinance -
Ms. Doering spoke to Council about the addition of the Mental Health Co-Responder position being added to the salary ordinance and establishing a job description. She requested they review the proposed job description and salary range and provide feedback as it will be coming to the next meeting for action.

Discussion, Information: 7.02 AB 22165 - Accident Prevention Program -
Ms. Doering presented an Accident Prevention Program and spoke about the process involved with updating it as it had not been updated since 2008. She noted this will also be coming for action at the next meeting.
Discussion ensued.

Discussion, Information: 7.03 AB 22166 - Resolution to adopt ADA Transition Plan -
Mr. Rizzitiello presented the proposed final ADA Transition Plan and requested Council review it and provide feedback. He noted it is planned for action at the August 23rd meeting.

Discussion, Information: 7.04 AB 22167 - Resolution to contract with PISCES -
Mr. Rizzitiello introduced an opportunity to contract with the Public Infrastructure Security Cyber Education System (PISCES) which is a program to assist small municipalities with network monitoring for cyber security risks.
Discussion ensued.

8. Informational Reports. The following reports were included in the packet for review:
Information: 8.01 CPPD Monthly Report
Information: 8.02 Community Development Department Monthly Report
Information: 8.03 Finance Department - First Half 2022 Capital Expenses

9. Closing Items.
Discussion, Information: 9.01 Good of the Order?
Council Member Peterson noted that he has received positive comments from newcomers to the area about living in College Place.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Councilmember Schermann made a motion to conclude the meeting at 8:03 PM. Second by Councilmember Boyle and, with no objection, the meeting concluded.

Approved:

DocuSigned by:
Norma L. Hernández

Norma L. Hernández – Mayor

Attest:

DocuSigned by:
Lisa R. Neissl

Lisa R. Neissl, MMC – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred July 26, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.