**City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, August 9, 2022)**
*Generated by Lisa Neissl on Tuesday, August 9, 2022*

## 1. Opening Items.

Procedural: 1.01 Call To Order

**Mayor Hernández called the meeting to order at 7:01 PM.**

Procedural: 1.02 Roll Call

PRESENT:

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|---|---|
| Mayor - | Norma L. Hernández |
| Council Members – | Paul Jessup, Loren Peterson, Tito Espinoza Jr., Melodie Williams, Heather Schermann, Monica Boyle |
| Staff - | City Attorney, Rea Culwell; Deputy Finance Director, DaShari Schmick; Public Works Director, Robert McAndrews; HR Manager, Shawn Doering; City Clerk, Lisa Neissl; |
| MEMBERS EXCUSED: | Michael Cleveland |
| MEMBERS ABSENT: | |

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None.

## 2. Consent Agenda.

Action (Consent): 2.01 AB 22169 - Approve Agenda for August 9, 2022
Action (Consent), Minutes: 2.02 AB 22170 - Approve Council Minutes from July 26, 2022
Action (Consent): 2.03 AB 22165A - Salary Ordinance Update 5 - Mental Health Co-Responder Addition
Action (Consent): 2.04 AB 22165B - Adoption of Mental Health Co-Responder Job Description
Action (Consent): 2.05 AB 22166 - Accident Prevention Program Adoption
Action (Consent): 2.06 AB 22171 - Historic Preservation Commission Appointment Confirmation
Action (Consent): 2.07 AB 22172 - Lodging Tax Advisory Commission Appointment Confirmation
Action (Consent): 2.08 AB 22173 - July 2022 Check Register and Financials
Action (Consent): Excuse Absence of Council Member Cleveland
Action (Consent): 2.09 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

**Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Williams and the motion passed 6-0.**

## 3. Presentations-None.

## 4. Public Hearings-None.

## 5. Action Items.

Action: 5.01 AB 22174 - Award Local Road Urban Forestry Management Plan Contract -
Mr. McAndrews presented the contract to award the Local Road Urban Forestry Management Plan to CFC for Mr. Rizzitiello.
Discussion ensued.

**Council Member Boyle made a motion to adopt Resolution No. 22-063 which permits the City Administrator to sign a contract with Community Forestry Consultants to create a Urban Forestry Management Plan for Local Road Right-of-Way Street Trees. Second by Council Member Williams and the motion passed 6-0.**

Action: 5.02 AB 22175 - Agreement for Professional Services with JUB for SE Birch Ave -
Mr. McAndrews presented an agreement for engineering services from JUB for stormwater and roadway improvements to SE Birch Ave from SE 4th St to SE 6th St.

**Council Member Jessup made a motion to authorize Public Works Director to Sign Agreement for Professional Services with JUB Engineers for On-Call Engineering for stormwater and roadway improvements to SE Birch Ave from SE 4th St. to SE 6th St. Second by Council Member Boyle and the motion passed 6-0.**

Action: 5.03 AB 22176 - On-Call Engineering Services for 6th Street Water Main Replacements -
Mr. McAndrews presented a task order with the city on-call engineering firm (JUB Engineers) to provide the engineering services to replace the water main on 6th Street between College Avenue and SE Elm Ave.
There was a brief discussion regarding possible conflict of interest for Council Member Williams who resides on 6th Street. There were no objections to her participating in the discussion and vote as she does not own the home.

**Council Member Boyle made a motion to authorize Public Works Director to sign Task Order for On-Call Engineering Services with JUB Engineers for engineering to replace the water main on 6th Street between College Ave and SE Elm Ave. Second by Council Member Schermann and the motion passed 6-0.**

**6. Administrative Reports.**

Discussion, Information: 6.01 AB 22177 - Vacant Property Registration Regulation -
Discussion, Information: 6.02 AB 22178 - Abandoned Property & Abandoned Construction Site Regulation -
Ms. Culwell presented information on first the vacant property registration and then the abandoned property/construction site regulations.
Discussion ensued.

Discussion, Information: 6.03 AB 22179 - Advisory Boards & Commissions General Regulation -
Ms. Culwell presented the first draft of a new code to regulate the operations of the City advisory boards and commissions.
Discussion ensued, and it was requested that staff bring this back at a workshop for further discussion.

**7. Informational Reports**-None.

**8. Executive Session**-None.

**9. Closing Items**.
Discussion, Information: 9.01 Good of the Order?
Council was reminded of the joint meeting with the Walla Walla Council on Monday the 22nd at 4:00 PM in the College Place Council Chambers.
There was discussion on several topics for future workshops including nuisance issues and water aquifer levels.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

**With no further business, the Mayor concluded the meeting at 7:55 PM with no objection.**

Approved:

DocuSigned by:
Norma L. Hernández
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Norma L. Hernández – Mayor

Attest:

DocuSigned by:
Lisa R. Neissl
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Lisa R. Neissl, MMC – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred August 9, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.