

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, November 22, 2022)

Generated by Sherri St Clair on Tuesday, November 22, 2022

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Paul Jessup, Tito Espinoza Jr., Loren Peterson (arrived at 7:14 PM), Heather Schermann, Monica Boyle

Administrator, Mike Rizzitiello; City Attorney, Rea Culwell; Finance Director, Brian Carleton; HR Manager, Shawn Doering; City Clerk, Sherri St. Clair

Staff -

Also Present Rebecca Francik - Basin Disposal

MEMBERS EXCUSED: Melodie Williams; Michael Cleveland

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment -

Elizabeth Grocian of 883 Mockingbird Drive provided a public comment of appreciation regarding Councils decision to restore mobile home park zoning.

2. Consent Agenda.

Action (Consent): 2.01 AB 22257 - Approve Agenda for November 22, 2022

Action (Consent), Minutes: 2.02 AB 22258 - Approve Council Minutes November 8, 2022

Action (Consent), Excuse Absence of Council Member Williams and Council Member Cleveland

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Jessup made a motion to approve the consent agenda. Second by Member Schermann and the motion passed 4-0.

3. Presentations -

Discussion, Information: 3.01 AB 22259 - Basin Disposal Update -

Rebecca Francik of Basin Disposal presented the 2022 College Place annual report.

Discussion ensued.

4. Public Hearings.

Procedural: 4.01 Procedure for Public Testimony

Discussion, Information: 4.02 AB 22260 - FY 2023 to 2028 Capital Facility Plan -

Mr. Rizzitiello informed the Council that over half of the projects within the Capital Facility Plan (CFP) are reliant on grant funding and assistance from the development community. In addition, Mr. Rizzitiello informed the Council that the first year projects are more concrete whereas the remaining five years are for planning purposes. Mr. Rizzitiello provided a brief an overview of the projects within the 2023-2028 CFP. Mr. Rizzitiello also noted that the only project that may incur changes is lift station number 5 and the Council will be advised if changes in the project plan arise.

Discussion ensued.

Mayor Hernández opened the public hearing at 7:44 PM

Testimony: None.

Council Member Peterson made a motion to close the public hearing at 7:45 PM. Second by Council Member Schermann and the motion passed 5-0.

Discussion, Information: 4.03 AB 22261 - Fiscal Year 2023 Final Budget Hearing -

Mr. Carleton gave a presentation on the Fiscal Year 2023 Final Budget. Mr. Carleton informed the Council that since the last presentation of the budget there are two categories of changes that have been made. One change is an update to payroll for the Police Department Union and Fire Department Volunteer Benefits. The second change is the addition cost of the City Hall Design Plans of \$192,000.

Discussion ensued.

Mayor Hernández opened the public hearing at 8:08 PM.

Testimony: None.

Council Member Boyle made a motion to close the public hearing at 8:09 PM. Second by Council Member Jessup and the motion passed 5-0.

5. Action Items.

Action: 5.01 AB 22262 - FY 2023 to 2028 Capital Facility Plan -

Mr. Rizzitiello informed the Council that the CFP is just under \$40 million. The primary construction projects are Lion's Park, Lift Station #5, and the Wastewater Treatment Plant. There are several engineering preparation projects.

Council Member Espinoza made a motion to adopt Ordinance #22-019 which authorizes the FY 2023 to 2028 Capital Facility Plan. Second by Member Boyle and the motion passed 5-0.

Action: 5.02 AB 22263 - FY 2023 to 2028 Equipment Replacement Plan -

Mr. Rizzitiello provided an overview of the main items across each department within the 2023-2028 Equipment Replacement Plan.

Council Member Jessup made a motion to adopt Ordinance #22-020 which authorizes the Fiscal Year 2023 to 2028 Equipment Replacement Plan. Second by Member Peterson and the motion passed 5-0.

Action: 5.03 AB 22264 - FY 2023-2028 Information Technology Plan -

Mr. Rizzitiello informed the Council that the largest upcoming expenditure is the implementation of Tyler Technologies. In addition, Mr. Rizzitiello noted that many of the expenditures within the plan are for routine maintenance and future expenditures for police surveillance.

Council Member Boyle made a motion to adopt Ordinance #22-021 which enacts the FY 2023 to 2028 Information Technology Plan. Second by Schermann and the motion passed 5-0.

Action: 5.04 AB 22265 - Resolution of Support for Application into Federal Department of Transportation Thriving Communities Technical Assistance Program -

Mr. Rizzitiello informed the Council that the City would like to apply for the Thriving Communities Technical Assistance Program. Mr. Rizzitiello provided an overview of the program.

Council Member Jessup made a motion to adopt Resolution No. 22-085 which support's the City's application into the Federal Department of Transportation Thriving Communities Technical Assistance Program. Second by Member Schermann and the motion passed 5-0.

6. Administrative Reports.

Discussion, Information: 6.01 AB 22266 - LTAC Recommendations -

Ms. St. Clair presented the Lodging Tax Advisory Commission (LTAC) funding recommendations to the Council. Ms. St. Clair provided an overview of the Hotel/Motel Tax 130 Fund Budget Report, the applications received by the City, the request for proposals publication affidavit, and the LTAC recommendations to City Council.

Discussion ensued.

7. Informational Reports.

Information: 7.01 AB 22267 - CPPD Monthly Report

Information: 7:02 AB 22268 - Community Development Monthly Report

8. Executive Session - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

Mr. Rizzitiello informed the Council that Rob Roscoe from Washington Cities Insurance Authority will be giving a presentation on Council Do's and Don'ts at the December 6, 2022 Council Workshop and asked members of the Council to attend.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Boyle made a motion to conclude the meeting. Second by Member Jessup and with no objection, the meeting concluded at 8:26 PM.

Approved:

DocuSigned by:

Norma L. Hernandez

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Norma L. Hernandez – Mayor

Attest:

DocuSigned by:

Sherri St. Clair

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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred November 22, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.