

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, December 13, 2022)

Generated by Sherri St Clair on Tuesday, December 13, 2022

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Paul Jessup, Michael Cleveland, Tito Espinoza Jr., Loren Peterson, Melodie Williams, Heather Schermann

Staff - Administrator, Mike Rizzitiello; City Attorney, Rea Culwell; Police Chief, Troy Tomaras; Police Officer, Kyle Barker; Finance Director, Brian Carleton; HR Manager, Shawn Doering; Community Development Director, Jon Rickard; City Clerk, Sherri St. Clair

Also Present Gregg Dohrn, G.R. Dohrn & Associates

MEMBERS EXCUSED: Monica Boyle

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.

Action (Consent): 2.01 AB 22269 - Approve Agenda for December 13, 2022

Action (Consent), Minutes: 2.02 AB 22270 - Approve Council Minutes from November 22, 2022

Action (Consent), Minutes: 2.03 AB 22271 - Approve Council Workshop Minutes from December 6, 2022

Action (Consent): 2.04 AB 22272 - 2023 LTAC Funding Recommendations -

Action (Consent): 2.05 AB 22273 - 2023 - 2025 Police Department Labor Agreement -

Action (Consent): 2.06 - Excuse Absence of Council Member Boyle

Action (Consent): 2.07 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Cleveland made a motion to approve the consent agenda. Second by Member Williams and the motion passed 5-0, Council Member Schermann abstained.

3. Presentations.

Information: 3.01 AB 22274 - Oath of Office for Officer Kyle Barker -

Police Chief Tomaras swore in Officer Kyle Barker into the College Place Police Department.

4. Public Hearings.

Procedural: 4.01 Procedure for Public Testimony

Discussion, Information: 4.02 AB 22275 - Franchise Agreement with Ziplly Fiber Public Hearing - Mr. Rizzitiello informed the Council that Ziplly Fiber has petitioned for a non-exclusive franchise to operate telecommunications within College Place.

Discussion ensued.

Mayor Hernández opened the public hearing at 7:10 PM

Testimony: None.

Council Member Schermann made a motion to close the public hearing at 7:11 PM. Second by Council Member Jessup and the motion passed 6-0.

5. Action Items.

Action: 5.01 AB 22276 - Approval of Community Grant Application & Process -

Mr. Rizzitiello informed the Council that the Community Grant Program was founded in 2020 and helped fund the COVID Cepheid machine for Providence St. Mary's. No projects were funded in 2021. However, four organizations received funding in 2022. Mr. Rizzitiello informed the Council that responses are due January 20, 2023.

Council Member Williams made a motion to adopt Resolution #22-086 which approves the application and process for Community Grants Program. Second by Member Schermann and the motion passed 6-0.

Action: 5.02 AB 22277 - Administrative Fees Resolution Update -

Mr. Carleton presented the 2023 Administrative Fees update. Mr. Carleton informed the Council that the only changes that have been made to the Fees Resolution pertain to utility charges. Mr. Carleton informed the Council that the rate in the Fees Resolution in section 11C Wastewater Base Charges Per Unit items 1, 2, and 3 should be \$51.26 for each item, not \$49.50.

Discussion ensued.

Council Member Schermann made a motion to authorize Resolution No. 22-087 adopting the updated City fees and charges for 2023 with the amended amount of \$51.26 of Section 11C-Wastewater Base Charges: Per Unit Charge to items 1, 2, and 3. Second by Member Cleveland and the motion passed 6-0.

Action: 5.03 AB 22278 - Addition of Chapter 3.52 Multifamily Tax Exemption to the College Place Municipal Code -

Mr. Rizzitiello informed the Council that the City is able to offer an 8, 12, or 20 year property tax exemption for multifamily affordable units. Mr. Rizzitiello informed the Council that this tax exemption applies to improvements. Mr. Rizzitiello outlined the target areas of the City including Stone Creek across from the College Place High School, College Avenue, and Whitman and Myra Rd.

Discussion ensued.

Council Member Jessup made a motion to adopt Ordinance #22-022 which adds Chapter 3.52 Multifamily Tax Exemption to the College Place Municipal Code. Second by Member Espinoza and the motion passed 6-0.

Action: 5.04 AB 22279 - Franchise Agreement with Ziply Fiber -

Mr. Rizzitiello noted that this item was introduced earlier in the agenda public hearing.

Discussion ensued.

Council Member Cleveland made a motion to adopt Ordinance #22-023 which authorizes non-exclusive franchise with Ziply Fiber. Second by Member Peterson and the motion passed 6-0.

Action: 5.05 AB 22280 - Annual Unified Development Code Update -

Mr. Rickard presented the Unified Development Code Update outlining the changes that have been made to the code. Mr. Dohrn commented that all of changes made to the code pertaining to affordable housing in exhibit A are based on recommendations from the regional housing strategy for the City. Mr. Rickard informed the Council that a public hearing was conducted on this item at the September 20, 2022 Planning Commission meeting. The Planning Commission voted 5-0 to recommend the proposed changes to the code.

Discussion ensued.

Council Member Espinoza made a motion to approve Ordinance 22-024 Amending CPMC Title 14. Second by Member Cleveland and the motion passed 6-0.

Action: 5.06 AB 22281 - Final Amendment of the 2022 Budget -

Mr. Carleton provided an overview of the amendments to the 2022 budget.

Council Member Schermann made a motion to approve the 2022 Amended Budget Ordinance No. 22-025. Second by Member Jessup and the motion passed 6-0.

Action: 5.07 AB 22282 - Fiscal Year 2023 Budget -

Mr. Carleton presented the Fiscal Year 2023 Budget providing a brief overview of the budget including a financial leverage calculation from years 2016 to 2021. Mr. Carleton informed the Council that the next steps would be to adopt the budget, prepare the budget flyer, and post the budget to the Municipal Research and Services Center (MRSC) of Washington.

Discussion ensued.

Council Member Jessup made a motion to adopt Ordinance No. 22-026 for the FY 2023 Budget. Second by Member Schermann and the motion passed 6-0.

Action: 5.08 AB 22283 - Cancellation of the December 27th Council Meeting and the January 3rd Council Workshop

Discussion ensued.

Council Member Williams made a motion to Cancel the December 27, 2022 Council Meeting and the January 3, 2023 Council Workshop. Second by Member Cleveland and the motion passed 6-0.

6. Administrative Reports.

Discussion, Information: 6.01 AB 22284 - Hotel Feasibility Market Study -

Mr. Rizzitiello informed the Council that based on the Hotel Feasibility Market Study, College Place can support two 60 to 70 room hotels.

Discussion ensued.

7. Informational Reports.

Information: 7.01 AB 22285 - CPPD Monthly Report

Information: 7.02 AB 22286 - Community Development Monthly Report

8. Executive Session. - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Cleveland made a motion to conclude the meeting. Second by Member Williams and with no objection, the meeting concluded at 8:12 PM.

Approved:

DocuSigned by:

Norma L. Hernandez

E7C117EE7FEC409

Norma L. Hernandez – Mayor

Attest:

DocuSigned by:

Sherri St. Clair

1F0CE5D2F0F846A...

Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred December 13, 2022. Further detail may be obtained by reviewing the actual audio recording made during this session.