City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, January 10, 2023)
Generated by Athen Reid on Tuesday, January 10, 2023

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor -	Norma L. Hernández
Council Members –	Paul Jessup, Michael Cleveland, Tito Espinoza Jr., Loren Peterson, Heather Schermann, Monica Boyle
Staff-	Administrator, Mike Rizzitiello; City Attorney, Rea Culwell; Finance Director, Brian Carleton; HR Manager, Shawn Doering; Community Development Director, Jon Rickard; Director of Public Works, Robert McAndrews; City Clerk, Sherri St. Clair; Deputy City Clerk, Athen Reid
MEMBERS EXCUSED:	Melodie Williams
MEMBERS ABSENT:	

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.

Action (Consent): 2.01 AB 23001 - Approve Agenda for January 10, 2023
Action (Consent), Minutes: 2.02 AB 23002 - Approve Council Minutes from December 13, 2022
Action (Consent): 2.03 AB 23003 - October 2022 Check Register/Financial Reports
Action (Consent): 2.04 AB 23004 - Economic Development, Tourism, and Events Commission Appointment Confirmation of Tom Stokes
Action (Consent): 2.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Boyle and the motion passed 6-0.

3. Presentations.

Information: 3.01 AB 23005 - Martin Luther King Day Proclamation -
Mayor Hernández proclaimed Monday, January 16th, 2023 as Martin Luther King Jr. Day in observance of the 94th anniversary of Dr, Martin Luther King Jr.'s birth.

4. Public Hearings.
Procedural: 4.01 Procedure for Public Testimony

Discussion, Information: 4.02 AB 23006 - Establishing the Autumn Meadows Local Improvement District to fund infrastructure improvements public hearing -
Ms. Culwell presented to the Council that the Autumn Meadows HOA petitioned the City to assume its infrastructure consisting of roadways, a park space, and a swale/creek. The Autumn Meadows HOA has petitioned the City to form a Local Improvement District to fund any improvements the infrastructure needs to bring it up to City standards as determined by an Independent Deficiency Analysis.

Discussion ensued

> **Mayor Hernández opened the public hearing at 7:11 PM**
>
> **Testimony: None.**
>
> **Council Member Cleveland made a motion to close the public hearing at 7:12 PM. Second by Council Member Jessup and the motion passed 5-0, Council member Schermann abstained.**

5. Action Items.
Action: 5.01 AB 23007 - Hotel Feasibility Market Study -
Mr. Rizzitiello explained to Council that hoteliers require a Comprehensive Hotel Feasibility Study to determine viability for a market within College Place and this study would be beneficial towards City economic development.

Discussion ensued.

> **Council Member Cleveland made a motion to adopt Resolution No 23-001 which adopts Comprehensive Hotel Feasibility Study and authorizes city staff to use it for economic development endeavors. Second by Member Boyle and the motion passed 6-0.**

Action: 5.02 AB 23008 - Amendment to Engineering Agreement for Lift Station #5 Replacement -
Mr. McAndrews informed the Council that The City has an existing agreement with JUB Engineers for $290,400 to engineer and design the replacement of sewer Lift Station #5, but as design progressed and a site was chosen for the new lift station it became apparent that more of the City road will be impacted than originally planned. The City and JUB Engineers decided that it would be beneficial to install sidewalk and address existing stormwater issues at the time the road will be under construction. The Engineering Agreement with JUB Engineers increase from $290,400 to $363,650.

Discussion ensued.

> **Council Member Schermann made a motion to authorize the City Administrator to sign contract amendment for engineering of Lift Station #5 Replacement authorizing an additional $85,000. Second by Member Peterson and the motion passed 6-0.**

Action: 5.03 AB 23009 - Adoption of Resolution to Consider Request to Vacate Makiah Ct Right of Way at a Public Hearing -
Mr. McAndrews explained to the Council that when NE Makiah Ct was constructed, the City ended up with an extra 10' of right of way that was not needed for the road. The right of way is encumbered by a public utility easement. The adjacent property owners are now interested in acquiring that right of way. Preliminarily, Resolution #23-002 must be adopted to set a public hearing.

Discussion ensued.

It was requested that an arial view of the Makia Court Right of Way be available at the public hearing taking place February 14th, 2023.

Council Member Schermann made a motion to consider the request to vacate 10' of Makiah Court Right of Way and adopt Resolution #23-002 setting a Public Hearing for February 14, 2023. Second by Member Boyle and the motion passed 6-0.

Action: 5.04 AB 23010 - Authority for City Administrator to execute necessary documents to assume ownership of Autumn Meadows infrastructure -
Ms. Culwell referred back Public Hearing 4.02 earlier in the agenda and stated that authorization to assume the infrastructure must be dependent upon the formation of a LID to fund necessary improvements to the infrastructure. The City cannot assume the infrastructure without requiring the affected property owners to pay for necessary improvements.

Council Member Jessup made a motion to authorize City Administrator to execute the necessary documents to assume City ownership of Autumn Meadows infrastructure, upon formation of the Autumn Meadows Local Improvement District to fund infrastructure improvements. Second by Member Peterson and the motion passed 5-0, Council Member Schermann abstained.

Action: 5.05 AB 23011 - Formation of Autumn Meadows Local Improvement District (LID) -
Ms. Culwell asked the Council members to consider approving Ordinance 23-001 in order to establish the Autumn Meadows Local Improvement District to fund improvement to City assumed standards-deficient infrastructure and directing improvement thereof, as referenced earlier in the agenda.

Council Member Boyle made a motion to approve Ordinance No. 23-001 establishing Autumn Meadows Local Improvement District to fund improvement to City assumed standards-deficient infrastructure and directing improvement thereof. Second by Member Cleveland and the motion passed 5-0, Council Member Schermann absatined.

Action: 5.06 AB 23012 - Resolution to Accept Transportation Improvement Board UAP Grant Program - NE Damson (Cargill to Rose) -
Mr. Rizzitiello informed Council that the grant agreement with the State Transportation Improvement Board to accept Urban Arterial Program (UAP) will help fund reconstructing NE Damson from Cargill to Rose Street. New infrastructure underneath will also be included as well as a rapid flashing beacon for safe crossing of pedestrians at NE Damson & NE Rose, totaling $943,200.

Discussion ensued.

Council Member Espinoza made a motion to adopt Resolution No. 23-003 which authorizes City Administrator to sign the grant agreement with the State Transportation Improvement Board to accept Urban Arterial Program (UAP) Grant for NE Damson Ave for $943,200. Second by Member Cleveland and the motion passed 6-0.

6. Administrative Reports.

Discussion, Information: 6.01 AB 23013 - 2023 Salary Ordinance Update & Contract Amendments -
Ms. Doering explained changes to the salary ordinance as updated to reflect salary changes approved in the budget.

Discussion ensued.

Discussion, Information: 6.02 AB 23014 - Draft Pavement Rating Study -
Mr. Rizzitiello informed the Council that the Capital Asset and Pavement Services pavement rating conducted in Summer 2022 was the first formal citywide pavement inventory completed for the City. While the roads are considered fair, they are projected to decline without additional funding and maintenance.

Discussion ensued.

Discussion, Information: 6.03 AB 23015 - Providing Temporary Emergency Shelter and Enforcing Anti-Camping Ordinances. -
Ms. Culwell presented to the Council the ordinances stemming from the federal Ninth Circuit Court of Appeals case Johnson v. City of Grant Pass (2022) and Martin v. City of Boise (2018). In partnership with the Sleep Center of Walla Walla, law enforcement can enforce City rules towards anti-camping ordinances while referring homeless community members to resources, such as the Sleep Center.

Discussion ensued.

7. Informational Reports - None

8. Executive Session - None

9. Closing Items.
Discussion, Information: 9.01 Good of the Order?

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Boyle made a motion to conclude the meeting at 7:59 PM. Second by Member Schermann and with no objection, the meeting concluded.

Approved:

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Norma L Hernandez
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Norma L. Hernández – Mayor

Attest:

DocuSigned by:
Sherri St.Clair
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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred January 10, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.