

Tuesday, February 14, 2023  
City Council Meeting - Hybrid (In-Person & Electronic)

7:00 P.M.

#2112 Regular City Council Meeting - Hybrid (In-Person & Electronic)

In-Person at the College Place Fire Department, 629 S College Avenue, College Place Washington

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at [https://www.youtube.com/channel/UCbx3qrqzLDL\\_05NusReSI-g/featured](https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured)

Zoom Attendee Link: <https://us06web.zoom.us/j/83507887310>

Or you may call this number to listen: 1-669-900-9128 ID# 835 0788 7310 Phone controls: \*6 - toggle mute/un-mute and \*9 - raise hand

## 1. Opening Items.

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|            |                                                                       |
|------------|-----------------------------------------------------------------------|
| Subject :  | 1.01 Call To Order                                                    |
| Meeting :  | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic) |
| Category : | 1. Opening Items.                                                     |
| Access :   | Public                                                                |
| Type :     | Procedural                                                            |

## Public Content

Mayor Hernández will call the meeting to order.

|            |                                                                       |
|------------|-----------------------------------------------------------------------|
| Subject :  | 1.02 Roll Call                                                        |
| Meeting :  | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic) |
| Category : | 1. Opening Items.                                                     |
| Access :   | Public                                                                |
| Type :     | Procedural                                                            |

## Public Content

Mayor Norma L. Hernández

Paul T. Jessup,

Michael Cleveland,

Tito Espinoza Jr.,

Council Members Loren Peterson,

Monica Boyle

City Clerk, Sherri St. Clair

# Public Content



**Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.**

**Meeting Protocol for Public Comment:**

When submitting public comments, include the following information regardless of the manner you are using: Note that there are deadlines for written comments to be included in the meeting documents.

- Your Name
- Your Address

**Written** Public comments may be provided by submitting comment to Clerk@cpwa.us no later than 4:30 PM on the meeting date to be included in the record. (If typewritten, no less than 11 pt font).

**Verbal** Public Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.
- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (\*9 to raise hand, \*6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

**File Attachments**

[It is SO EASY to participate in public meetings!.png \(224 KB\)](#)

## **2. Consent Agenda.**

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|            |                                                                       |
|------------|-----------------------------------------------------------------------|
| Subject :  | 2.01 AB 23027 - Approve Agenda for February 14, 2023                  |
| Meeting :  | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic) |
| Category : | 2. Consent Agenda.                                                    |
| Access :   | Public                                                                |
| Type :     | Action (Consent)                                                      |

### **Consent**

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

|           |                                                                       |
|-----------|-----------------------------------------------------------------------|
| Subject : | 2.02 AB 23028 - Approve Council Meeting Minutes from January 24, 2023 |
| Meeting : | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic) |

|            |                                                                                                    |
|------------|----------------------------------------------------------------------------------------------------|
| Category : | 2. Consent Agenda.                                                                                 |
| Access :   | Public                                                                                             |
| Type :     | Action (Consent), Minutes                                                                          |
| Minutes :  | <a href="#">View Minutes</a> for Jan 24, 2023 - City Council Meeting - Hybrid (In-Person & Electro |

## File Attachments

[2023-1-24\\_Council\\_Minutes\\_Draft\\_BoardDocs® LT Plus.pdf \(746 KB\)](#)

## Consent

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|            |                                                                                                   |
|------------|---------------------------------------------------------------------------------------------------|
| Subject :  | 2.03 AB 23029 - Approve Council Workshop Minutes from February 7, 2023                            |
| Meeting :  | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)                             |
| Category : | 2. Consent Agenda.                                                                                |
| Access :   | Public                                                                                            |
| Type :     | Action (Consent), Minutes                                                                         |
| Minutes :  | <a href="#">View Minutes</a> for Feb 7, 2023 - City Council Workshop - Hybrid (In-Person & Electr |

## File Attachments

[2023-2-7\\_Council\\_Workshop\\_Minutes\\_Draft\\_BoardDocs® LT Plus.pdf \(756 KB\)](#)

## Consent

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|            |                                                                             |
|------------|-----------------------------------------------------------------------------|
| Subject :  | 2.04 AB 23030 - Transfer of Pocketinet Franchise to Lightspeed Internet LLC |
| Meeting :  | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)       |
| Category : | 2. Consent Agenda.                                                          |
| Access :   | Public                                                                      |

|                      |                                                                                                |
|----------------------|------------------------------------------------------------------------------------------------|
| Type :               | Action (Consent)                                                                               |
| Recommended Action : | Motion to adopt Resolution No. 23-005 Transfer of Pocketinet Franchise to Lightspeed Networks. |

Public Content

Historical Perspective:

Pocketinet has operated a franchise for telecommunications services in the City since May 24th, 2010 via Ordinance #1038. The franchise is set to expire in 2024.

Information for Consideration:

The City received communications to request a transfer of the franchise from Pocketinet to Lightspeed Internet LLC. Lightspeed Internet is a telecommunications company based out of Portland, Oregon. They have requested similar franchise transfers in communities around us since once the Federal regulatory approval is complete, Pocketinet will be a subsidiary of Lightspeed Internet. They plan on making substantial investments to better serve the immediate area.

File Attachments

- [0904\\_001.pdf \(180 KB\)](#)
- [Pocket iNet Franchise - Expires 5-24-2024.pdf \(15.185 KB\)](#)
- [Res\\_No\\_23-005\\_Transfer\\_Pocketinet\\_Franchise\\_to\\_Lightspeed\\_Networks.pdf \(150 KB\)](#)

Consent

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|                      |                                                                                                               |
|----------------------|---------------------------------------------------------------------------------------------------------------|
| Subject :            | 2.05 AB 23031 - Bid Award for New Tri-Mower from RDO Equipment                                                |
| Meeting :            | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)                                         |
| Category :           | 2. Consent Agenda.                                                                                            |
| Access :             | Public                                                                                                        |
| Type :               | Action (Consent)                                                                                              |
| Recommended Action : | Motion to award the bid for the Tri-Mower to RDO Equipment and approve the purchase of mower for \$68,330.96. |

Public Content

Historical Perspective:

Council approved the purchase of a new park mower in the 2023-2028 ER&R Plan as well as the 2023 budget.

#### **Information for Consideration:**

A new larger mower will be significantly more efficient and will free up time for the City's only Park Maintenance Worker to be able to perform additional maintenance activities at various City parks.

The City budgeted for \$100,000 but after bidding it out the low bid was for \$68,330.96.

Both Pape Machinery and RDO Equipment provided bids for John Deere mowers. The mowers bid on were essentially the same with only a few very minor differences. Pape has one available on the showroom floor. RDO previously ordered one which is expected to arrive in August 2023.

#### **File Attachments**

[Mower Bid Tab.pdf \(70 KB\)](#)

[2023-1-12\\_ & 2023-1-19\\_RFB\\_Tri\\_Mower\\_AD47516.pdf \(70 KB\)](#)

#### **Consent**

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|            |                                                                       |
|------------|-----------------------------------------------------------------------|
| Subject :  | 2.06 AB 23032 - November 2022 Check Register /Financial Reports       |
| Meeting :  | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic) |
| Category : | 2. Consent Agenda.                                                    |
| Access :   | Public                                                                |
| Type :     | Action (Consent)                                                      |

## **Public Content**

#### **Information for Consideration:**

A breakdown by checking account is as follows:

Payroll Check Numbers\*: 52532-52566

Claims Check Numbers\*: 79777-79838, 107224-107363

Travel Advance Check Numbers\*: 1984-1990

\*The check numbers were verified to certify that the beginning check numbers were correct and that there are no check numbers missing or not listed on the register.

Claims/Inter-fund Transfers: \$1,360,689

Payroll: \$534,562

Total: \$1,895,251

#### **File Attachments**

## Consent

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|                      |                                                                                                                                              |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 2.07 AB 23033 - Appointment Confirmation of Tracy Warner to the Economic Development, Tourism, and Events Commission                         |
| Meeting :            | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)                                                                        |
| Category :           | 2. Consent Agenda.                                                                                                                           |
| Access :             | Public                                                                                                                                       |
| Type :               | Action (Consent)                                                                                                                             |
| Recommended Action : | Motion to approved Tracy Warner's appointment to the Economic Development, Tourism, and Event Commission Position 1, term ending 12/31/2026. |

## Public Content

### **Briefly Describe your background and experience:**

I have been a long time resident of the Milton Freewater/Walla Walla/College Place area. Following are the positions that I have held:

Current Position - Store Manager for the College Place Goodwill (GW). I have been with GW for 12 years. Started as a cashier and moved my way to the manager position. Responsible for staffing, training, budgets - basically I am responsible for all facets of running the retail store.

Previous Position - Realtor for 10 years

Previous Position - SYKES for 5 years as a phone support operator.

### **List any special training, skills or experiences you may have that are pertinent to the Board /Commission to which you are applying:**

Experiences/skills that are pertinent to this position are as follows:

Management and governance.  
Excellent communication skills.  
Leadership and motivation.  
Taking the highest level of management decisions.  
Communication with the staff.  
Problem-solving situations.  
Maintaining an energetic environment in the workspace.

Insisting on the highest standards will add to the overall profit of the company.  
Enforce company polices to ensure a safe and just work enviornment

**Discuss your motivation for serving on the Board/Commission to which you are applying:**

I believe it is my civic duty to help/participate in volunteering my time to the community in which I live and work.

**State your goals for the City:**

- Attract new businesses to the city to enhance the lives of the residents
- Support local law enforcement

**Administrative File Attachments**

[EDTEC\\_Tracy\\_Warner\\_Application.pdf \(65 KB\)](#)

**Consent**

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|            |                                                                                                                 |
|------------|-----------------------------------------------------------------------------------------------------------------|
| Subject :  | 2.08 AB 23034 - Appointment Confirmation of Jon Nickell and Monica Boyle to the Lodging Tax Advisory Commission |
| Meeting :  | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)                                           |
| Category : | 2. Consent Agenda.                                                                                              |
| Access :   | Public                                                                                                          |
| Type :     | Action (Consent)                                                                                                |

## Public Content

**Historical Perspective:**

Mr. Nickell and Ms. Boyle's Lodging Tax Advisory Commission terms ended on 12/31/2022.

**Information for Consideration:**

Mr. Nickell and Ms. Boyle would like to be re-appointed to the Lodging Tax Advisory Commission for another 1 year term.

**Consent**

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and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

|            |                                                                            |
|------------|----------------------------------------------------------------------------|
| Subject :  | 2.09 Excuse Absence of Council Member Espinoza and Council Member Peterson |
| Meeting :  | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)      |
| Category : | 2. Consent Agenda.                                                         |
| Access :   | Public                                                                     |
| Type :     | Action (Consent)                                                           |

## Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 2.10 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member. |
| Meeting :            | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Category :           | 2. Consent Agenda.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Access :             | Public                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Type :               | Action (Consent)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Recommended Action : | Motion to approve the consent agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

## Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

## 3. Presentations.

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## 4. Public Hearings.

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|            |                                                                       |
|------------|-----------------------------------------------------------------------|
| Subject :  | 4.01 Procedure for Public Testimony                                   |
| Meeting :  | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic) |
| Category : | 4. Public Hearings.                                                   |
| Access :   | Public                                                                |
| Type :     | Procedural                                                            |

## Public Content

### Hybrid Meeting Public Hearing Testimony Procedure:

When submitting testimony for a public hearing, include the following regardless of the manner you are using:

- Your Name
- Your Address

Public testimony for an item requiring testimony be received by the public can be provided in several ways:

#### Written:

- Testimony may be submitted in writing to the City Clerk at [Clerk@cpwa.us](mailto:Clerk@cpwa.us) no later than 4:00 PM on the Friday before the meeting date to be included in the meeting packet for inclusion in the record. *Be sure to put "public hearing testimony" in the subject line of your email.*

#### Verbal:

- Live, In-person testimony at the meeting location - provided at the beginning of each agenda.
- Live, Virtual testimony -Join using theZoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.
- Live, Telephone testimony - Call1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (\*9 to raise hand, \*6 to mute/un-mute) when comments are requested.

|            |                                                                          |
|------------|--------------------------------------------------------------------------|
| Subject :  | 4.02 AB 23035 - Request to Vacate Makiah Ct Right of Way - Mr. McAndrews |
| Meeting :  | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)    |
| Category : | 4. Public Hearings.                                                      |
| Access :   | Public                                                                   |
| Type :     | Discussion, Information                                                  |

## Public Content

### Historical Perspective:



When NE Makiah Ct was constructed the City ended up with an extra 10' of right of way that was not needed for the road. The right of way is encumbered by a public utility easement. The Curnucks are the adjacent property owners and are now interested in acquiring that right of way.

When Road Right of Way is vacated it goes back to the original owner. In this case that would be Brandon Stepper from when the Stepper Addition was completed and Makiah Ct was built. To account for this, Brandon Stepper and Bruce Curnuck included a release of interest along with notarial certificates. Brandon Stepper received \$1,000.00 for the interest in his property.

As part of the request to vacate Mr. Curnuck provided a petition signed by all of the adjoining property owners. In this case the only adjoining property owners were the property next door at 855 NE Makiah Ct.

**Information for Consideration:**

The City has no use for the existing Right of Way (ROW), and otherwise could technically be responsible for some routine ongoing maintenance. Vacating the ROW would reduce maintenance costs to the City.

- Other Exhibits:
- PBS Document Showing Existing Public Utility Easement on Stepper Addition
  - Curnuck Request to Vacate Road Right of Way Application

**File Attachments**

- [Curnuck Request to Vacate Road Right of Way.pdf \(6,270 KB\)](#)
- [NE MAKIAH CT 10' ROW VACATION MAP 9 01 22 \(002\).pdf \(106 KB\)](#)
- [PBS Document Showing Existing Public Utility Easement on Stepper Addition.pdf \(1,405 KB\)](#)
- [ROW Vacation - Aerial.jpg \(632 KB\)](#)
- [ROW VACATION LEGAL DESCRIPTION STEPPER TO CURNUCK 11 15 22.pdf \(102 KB\)](#)
- [Resolution Makiah Ct ROW Vacation Draft.pdf \(151 KB\)](#)
- [2023-1-24\\_ & 2023-1-31\\_Note\\_of\\_Public\\_Hearing\\_Makiah\\_Ct\\_ROW\\_Vacation.pdf \(130 KB\)](#)

**5. Action Items.**

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|                      |                                                                                                                   |
|----------------------|-------------------------------------------------------------------------------------------------------------------|
| Subject :            | 5.01 AB 23036 - Vacation of NE Makiah Ct Right-of-Way - Mr. McAndrews                                             |
| Meeting :            | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)                                             |
| Category :           | 5. Action Items.                                                                                                  |
| Access :             | Public                                                                                                            |
| Type :               | Action                                                                                                            |
| Recommended Action : | Motion to adopt Resolution No. 23-006 Vacating 10 feet of road right-of-way along the north side of NE Makiah Ct. |

**Public Content**

**Historical Perspective:**

When NE Makiah Ct was constructed the City ended up with an extra 10' of right of way that was not needed for the road. The right of way is encumbered by a public utility easement. The Curnucks are the adjacent property owners and are now interested in acquiring that right of way.

**Information for Consideration:**

The City has no use for the existing Right of Way (ROW), and otherwise could technically be responsible for some routine ongoing maintenance. Vacating the ROW would reduce maintenance costs to the City.

Other Exhibits:

- PBS Document Showing Existing Public Utility Easement on Stepper Addition
- Curnuck Request to Vacate Road Right of Way Application

## File Attachments

[Curnuck Request to Vacate Road Right of Way.pdf \(6.270 KB\)](#)  
[NE MAKIAH CT 10' ROW VACATION MAP 9 01 22 \(002\).pdf \(106 KB\)](#)  
[PBS Document Showing Existing Public Utility Easement on Stepper Addition.pdf \(1,405 KB\)](#)  
[ROW Vacation - Aerial.jpg \(632 KB\)](#)  
[ROW VACATION LEGAL DESCRIPTION STEPPER TO CURNUCK 11 15 22.pdf \(102 KB\)](#)  
[Res\\_No\\_23-006\\_Vacation\\_of\\_Markiah\\_Court\\_ROW\\_2023-02-14.pdf \(152 KB\)](#)  
[2023-1-24\\_&\\_2023-1-31\\_Notice\\_of\\_Public\\_Hearing\\_Makiah\\_Ct.\\_ROW\\_Vacation.pdf \(130 KB\)](#)

|                      |                                                                                                                                                                          |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 5.02 AB 23037 - Meier Contract - Addendum 2 - City Hall Addition - Mr. Rickard                                                                                           |
| Meeting :            | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)                                                                                                    |
| Category :           | 5. Action Items.                                                                                                                                                         |
| Access :             | Public                                                                                                                                                                   |
| Type :               | Action                                                                                                                                                                   |
| Recommended Action : | Motion to authorize Mayor Hernandez to execute the Meier Architecture & Engineering contract Addendum 2 to Agreement for Services - Rev 2 in the amount of \$197,000.00. |

## Public Content

### Historical Perspective:

Meier Architecture and Engineering is the design professional on the City Hall Council Room Renovation and AV Design which included a Phase 2 deliverables for the jail cell/sally port remodel and addition for office space and conference room. Addendum 1 to the original agreement was approved by the City Administrator to provide schematics and estimate for a larger addition to the west.

### Information for Consideration:

Meier Architecture and Engineering worked with City Staff on a schematic expansion (exhibit 1) of City Hall to the west with an emphasis on providing additional offices, conference rooms, work room, expanded break room, and employee lounge. The schematic expansion also included a design estimate.

The Addendum 2 to Agreement for Services - REV 2 expands the design scope to include additional architectural and engineering design on the Phase 2 scope of work component of the original Agreement for Services Contract between Meier and the City approved in October 2021. Major components (see agreement for complete scope) of the scope includes:

- Convert sally port to Mayor office, Administrator office, and conference room.
- Convert holding cells to new offices.

- Add approximately 2,600 of new office space on the west side of City Hall for a total of 23 offices with a net of 8 new offices.

## File Attachments

[1- City Hall -Scheme 3-Rev 2.pdf \(2,398 KB\)](#)  
[2- Schematic Design Estimate REV 3-DRE & ETL.SDE.pdf \(1,685 KB\)](#)  
[3- Meier Addendum 2 Rev 2 City Hall Addition.pdf \(3,959 KB\)](#)  
[4- Meier.P21-0217\\_A-E\\_Agreement.pdf \(6,731 KB\)](#)  
[5 -Meier Addendum\\_1-Task-3\\_New\\_Building\\_Addition\\_2022-08-19.pdf \(848 KB\)](#)  
[A1.PDF \(2,180 KB\)](#)

|                      |                                                                                                                                                |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 5.03 AB 23038 - Change Order to Agreement for Consultant Services with PBS Engineering for Mojonniere Road Reconstruction - Mr. McAndrews      |
| Meeting :            | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)                                                                          |
| Category :           | 5. Action Items.                                                                                                                               |
| Access :             | Public                                                                                                                                         |
| Type :               | Action                                                                                                                                         |
| Recommended Action : | Motion to Authorize Public Works Director to sign Change Order No. 1 increasing the contract for engineering services with PBS by \$27,441.37. |

## Public Content

### Historical Perspective:

The City has an agreement with PBS Engineering and Environmental for engineering of the Mojonniere Road Reconstruction Project. The original agreement was for \$364,924.86 to get to 75% engineering and allow the City to understand what ROW acquisition will be needed.

### Information for Consideration:

At the west end of the project limits, Mojonniere Road approaches the crest of an approximately 40-foot-high slope. PBS performed subsurface exploration at the depth of 24 feet below existing surface. The preliminary slope stability analysis indicated that the existing slope may represent a geologic hazard to the roadway. PBS proposes additional subsurface explorations within the roadway at a deeper depth so they can update the slope stability models allowing them to accurately determine what kind of slope reinforcement is necessary along that portion of the project.

This change order will increase the engineering from \$364,924.86 to \$392,366.23

The Capital Facility Plan (2023-2028) adopted by council allocated \$711,000 for the Mojonniere Road Reconstruction project in 2023.

## File Attachments

[PBS-MojonniereRoad\\_LAG\\_Contract\\_Compiled\\_Signed by PBS\\_2.pdf \(17,280 KB\)](#)  
[PBS Change Order 01.pdf \(97 KB\)](#)  
[PBS-MojonniereRoad\\_LAG\\_Contract\\_Amendment01.pdf \(258 KB\)](#)

|           |                                                |
|-----------|------------------------------------------------|
| Subject : | 5.04 AB 23039 - Contract Amendment No. 7 Water |
|-----------|------------------------------------------------|

System Consolidation and Well No. 2 Relocation - Mr. McAndrews

Meeting : Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)

Category : 5. Action Items.

Access : Public

Type : Action

Recommended Action : Motion to authorize Public Works Director to sign Contract Amendment No. 7 increasing the engineering fee authorization by \$109,910 for the Well 2 relocation.

## Public Content

### **Historical Perspective:**

The City has been working with RH2 Engineering on the Well 2 Relocation project. RH2 has been providing engineering services including construction engineering, construction observation, reviewing certified payrolls, and helping with project oversight throughout the construction of the well known as Well No. 6.

Early on in the project the City made some changes in plans to meet building and fire codes. these changes resulted in delays and additional costs. After awarding construction to Nelson Construction, they informed the City that there were certain items necessary to complete the project that would have extremely long lead times. Most of the critical components were scheduled to ship by October 2022 though. As the project progressed, multiple suppliers and manufacturers began notifying Nelson, RH2, and the City that ship dates had changed. As of now the variable frequency drive (VFD), master switchboard (MSB), and emergency backup generator all have ship dates scheduled between late March and late May 2023.

### **Information for Consideration:**

Due to delays the number of working days have ran out. The project has been put on hold until the critical components arrive, but RH2 already needed to spend more time through the longer construction period. RH2 foresees the need for additional contract administration and on-site observation due to equipment procurement delays.

RH2 Also plans to review additional certified payrolls for compliance with DOH DWSRF statutes.

### **File Attachments**

[Contract\\_Amend No. 7\\_Additional SDC Support\\_Signed by RH2\(PRC\)\\_20230130.pdf \(1.248 KB\)](#)

Subject : 5.05 AB 23040 - Accept Downtown & Stone Creek Tax Increment Financing Project Analysis and Authorize Transmission to State Treasurers Office - Ms. Culwell

Meeting : Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)

Category : 5. Action Items.

Access : Public

Type : Action

Recommended Action : Motion to adopt Resolution #23-007 which accepts

# Public Content

**Historical Perspective:**

The City contracted with Mr. Bob Stowe to complete the Tax Increment Financing Study mandated as part of RCW 39.114 for those who wish to create such districts during the October 11th, 2022 City Council meeting.

**Information for Consideration:**

The purpose of a Tax Increment Financing is its a mechanism to utilize future revenue from development to put in public infrastructure to make it occur. Mr. Stowe will go over the findings thus far. The study needs to be submitted to the State's Treasurer's Office for the 90 day review to fit cutoff before June 1st. The projects that would be partially covered by this TIF include:

- SW Mojonner Rd Reconstruction (College to Bluvue) - Construction Phase
- East-West Rd from College to Lakeside Property - Engineering and Construction Phase
- Intersection of College Avenue and East-West Rd - Engineering and Construction Phase
- Downtown Parking Lots to Support Businesses - Property Acquisition, Engineering, and Construction Phase

After the City receives comments from the State Treasurers Office, the City Council can choose to proceed with TIF or not. Public meetings as well as one public hearing needs to be held prior to the June 1st cutoff. Otherwise the City will have to wait for June 2024 to submit.

## File Attachments

- [College Place Project Analysis Council Meeting.pdf \(5.131 KB\)](#)
- [Draft\\_Ord\\_No\\_23-XXX\\_Forming\\_College\\_Place\\_TIA.pdf \(1.049 KB\)](#)
- [February 1 2023 COLLEGE PLACE Final Draft Project Analysis.pdf \(11.971 KB\)](#)
- [GIS\\_EconomicDevelopment\\_TIFDistrict1.pdf \(4.200 KB\)](#)
- [Res\\_No\\_23-007\\_TIF\\_Study\\_Transmission\\_to\\_State\\_Treasurers\\_Office\\_2023-02-14.pdf \(153 KB\)](#)

|                      |                                                                                                                                                           |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 5.06 AB 23041 - Interlocal Agreement with City of Walla Walla to Develop an Equitable Rate to Send Treated Wastewater to Walla Walla - Mr. McAndrews      |
| Meeting :            | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)                                                                                     |
| Category :           | 5. Action Items.                                                                                                                                          |
| Access :             | Public                                                                                                                                                    |
| Type :               | Action                                                                                                                                                    |
| Recommended Action : | Motion to adopt Interlocal Agreement to share in costs to determine rates and/or charges for Walla Walla to accept treated wastewater from College Place. |

# Public Content

**Historical Perspective:**

The City of Walla Walla and City of College Place have been in discussions about the possibility of College Place sending treated effluent to Walla Walla's wastewater treatment plant (WWTP). This would serve as an alternative to expensive capital investments that would otherwise be required.

The City of Walla Walla requested assistance in determining an equitable rate to charge College Place for this service.

**Information for Consideration:**

FCS Group has provided an estimate of \$46,600 to conduct a study and prepare a memorandum with findings.

FCS Group will include up to 3 virtual workshops to review findings. they will also include up to 2 City Council workshops, one virtual and one on site.

The City of Walla Walla and City of College Place will each pay an equal share of 1/2 the total cost.

The City of College Place has \$26,000,000 budgeted for WWTP upgrades.

**File Attachments**

[2023-02-08 WW-CP cost share ILA for Wastewater-FCS.pdf \(97 KB\)](#)  
[Proposal for College Place Wastewater Rate Analysis .pdf \(248 KB\)](#)

|                      |                                                                                                                                                                        |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 5.07 AB 23042 - Sleep Center Support - Ms. Culwell                                                                                                                     |
| Meeting :            | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)                                                                                                  |
| Category :           | 5. Action Items.                                                                                                                                                       |
| Access :             | Public                                                                                                                                                                 |
| Type :               | Action                                                                                                                                                                 |
| Recommended Action : | Motion to approve MOU with Walla Walla Sleep Center, to authorize the City Administrator to execute MOU, and to direct payment of \$2,000 to Walla Walla Sleep Center. |

**Public Content**

**Historical Perspective:**

Organized emergency temporary housing is not available within the city limits of College Place. College Place prohibits overnight stays on City owned property. To enforce this prohibition, any person asked to leave City property must have a real option of emergency temporary housing. The Walla Walla Alliance for Homeless operates an emergency shelter in the City of Walla Walla and services the public in College Place; the Sleep Center. Financially supporting the Sleep ensures those in College Place have an alternative to sleeping on public property.

**File Attachments**

[Memo re Provision\\_of\\_Temporary\\_Housing\\_Opportunities\\_-\\_Public\\_Safety.pdf \(504 KB\)](#)  
[Sleep Center Support MOU.pdf \(2.066 KB\)](#)

**6. Administrative Reports.**

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|           |                                                 |
|-----------|-------------------------------------------------|
| Subject : | 6.01 AB 23043 - Garrison Village Traffic Circle |
|-----------|-------------------------------------------------|

Signage - Mr. McAndrews

Meeting : Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)

Category : 6. Administrative Reports.

Access : Public

Type : Discussion, Information

## Public Content

### Historical Perspective:

There is currently a stop sign at the only City owned leg off the Garrison Village Circle. The circle is one way and all other legs are private and have no stop control.

The City requested JUB Engineers take a look at the circle and make a recommendation.

### Information for Consideration:

Travis Marden from JUB Engineers provided a memo and recommended the City remove the stop sign and replace it with a yield sign.

## File Attachments

[GarrisonVillageTechMemo-12-02-22.pdf \(444 KB\)](#)

Subject : 6.02 AB 23044 - Whitman/Academy Intersection All-Way Stop Control - Mr. McAndrews

Meeting : Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)

Category : 6. Administrative Reports.

Access : Public

Type : Discussion, Information

## Public Content

### Historical Perspective:

Currently the Whitman/Academy/ Hussey intersection has stop signs on Hussey (in Walla Walla County) and Academy (in city of College Place). There are some potential sight distance issues and the intersection is adjacent to Rogers school.

The City requested JUB Engineers conduct a study and make recommendations on potential ways to increase intersection safety.

### Information for Consideration:

Travis Marden from JUB Engineers provided a memo highlighting some of the concerns and the reasons that an all-way stop condition is recommended at the Whitman/Academy intersection.

JUB also provided a cost estimate. If Public Works staff labor is utilized for the installation it should cost around \$6,000 for the solar LED stop signs.

## File Attachments

[SW Academy&Whitman Sign Estimate.pdf \(50 KB\)](#)

[WhitmanAcademyTechMemo-12-02-22.pdf \(2,452 KB\)](#)

|            |                                                                                                               |
|------------|---------------------------------------------------------------------------------------------------------------|
| Subject :  | 6.03 AB 23045 - Intergovernmental Agreement for Cooperative Countywide Planning Policies Update - Mr. Rickard |
| Meeting :  | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)                                         |
| Category : | 6. Administrative Reports.                                                                                    |
| Access :   | Public                                                                                                        |
| Type :     | Discussion, Information                                                                                       |

## Public Content

### **Historical Perspective:**

The Countywide Planning Policies (CPP) have not been thoroughly reviewed since their adoption in 1993 aside from a minor amendment that occurred in 2005.

### **Information for Consideration:**

Walla Walla County is required to adopt countywide planning policies in cooperation with the cities located within its boundaries.

The County of Walla Walla, City of Waitsburg, City of Prescott, City of Walla Walla, and the City of College Place wish to collaborate to review, and if necessary, update countywide planning policies pursuant to RCW 36.70A.210. The countywide planning policies provide the framework from which the comprehensive plans of each jurisdiction are developed and adopted. Per WAC 365-196-305, The primary purpose of county-wide planning policies is to ensure consistency between the comprehensive plans of counties and cities sharing a common border or related regional issues. Another purpose of county-wide planning policies is to facilitate the transformation of local governance in the urban growth area, typically through annexation to or incorporation of a city, so that urban governmental services are primarily provided by cities and rural and regional services are provided by counties.

The parties have determined that the residents of each jurisdiction would benefit from a cooperative and collaborative review of the current countywide planning policies. If necessary, based upon the parties review of the current countywide planning policies, the countywide planning policies should be updated prior to each jurisdiction conducting a periodic review of their comprehensive plans and development regulations which must be done by June 30, 2026, pursuant to RCW 36.70A.040. Additionally, the parties wish to review and, if necessary after review, update the countywide planning policies prior to the next urban growth area (UGA) review by the County, which is unscheduled but will next occur between 2024 or in conjunction with the June 30, 2026 periodic update. A cooperative and collaborative planning effort is required pursuant to RCW 36.70A.210.

This Agreement sets forth mutually agreed-upon goals, an administrative structure with identified tasks and responsibilities necessary for collaborative review of the countywide planning policies, pooling and agreed use of funding from the cities of Walla Walla and College Place and Walla Walla County, and providing for additional funding that may be required.



This Agreement does not establish a separate legal entity. It designates a project lead and provides for a joint advisory board (Project Management Team) to oversee the review, and if necessary, drafting of proposed amendments to the countywide planning policies.

The Community Development Department Director for Walla Walla County (Department) is designated as the administrator for any and all funds received or made available to the parties through the interlocal agreement to review, and if necessary revise and propose updated countywide planning policies. The Department shall consider the advice of the Project Management Team and each party regarding the content of interlocal agreement and use of funds.

The Department is authorized to use funds to retain and contract with consultants and other professionals for services required to review and revise updated countywide planning policies. The consultant selection decision rests with the Project Management Team and each party regarding the selection and hiring of consultants and other professionals. This interlocal agreement permits the Project Management Team to negotiate a scope of work and budget not to exceed \$100,000 for the selected consultant team. Walla Walla County, Walla Walla, and College Place will each be responsible for a third of the project cost.

The development and drafting of proposed amendments to the countywide planning policies shall be overseen by a project management team. The team will prepare recommendations for consideration by the County and cities via the processes described in 5.3 and 6 of the agreement. Each party may appoint a maximum of three members to the project management team and shall make provision for an alternate member to serve in the event that its appointed member(s) is unavailable or unable to serve.

The College Place project management team is proposed to be made up of Mayor Hernandez, Mike Rizzitiello, and Jon Rickard with Gregg Dohrn providing support to the College Place project management team.

The next step is preparation of an RFP and scope of work.

**File Attachments**

[!20230206 Draft Interlocal Agreement CPP FINAL.pdf \(117 KB\)](#)  
[Countywide Planning Policies 1993.pdf \(1,567 KB\)](#)

|            |                                                                       |
|------------|-----------------------------------------------------------------------|
| Subject :  | 6.04 AB 23046 - Unlawful Camping Code - Ms. Culwell                   |
| Meeting :  | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic) |
| Category : | 6. Administrative Reports.                                            |
| Access :   | Public                                                                |
| Type :     | Discussion, Information                                               |

**Public Content**

**Historical Perspective:**

The City does not have a stand alone code provision prohibiting camping on public property. College Place prohibits overnight sleeping or residing in a vehicle in the City's right of ways. Though we identify right of ways, in reality, we are addressing vehicles parked on City streets and alleyways. The City also prohibits use of City parks during night hours. The City does not have an anti-camping on public property ordinance. To date, the City has been successful in enforcing park hours through direct contact with people in parks after hours. The City, through code enforcement, can warn individuals who are found residing in a vehicle or who use a vehicle

for overnight shelter that they are violating City law and, if the violation continues, can cite and fine the offender. Subsequent citations result in greater fine. A serial offender can be charged with a misdemeanor crime. A person who refuses to leave a park after hours, can be cited with/arrested for the crime of trespass.

**Information for Consideration:**

While homelessness is observed sporadically in the City of College Place, it is present and the number of homeless in College Place may increase. One tool municipalities use is to prohibit camping and storing of personal items on public property. The City of Walla Walla's unlawful camping/storage of personal items on public property is provided here. The goal of anti-camping ordinances is not to punish someone experiencing homelessness. It is used as a tool to match services to those in need, prevent physical damage to public property, prevent illegal activity (drug use etc.) on public property, prevent those who are experiencing homelessness from becoming crime victims, and maintain public safety (crime prevention, sanitation etc.) and appearance of safety. Curbing camping and personal property storage on public property has shown to reduce the emergency response costs to the governing agency - less 911 calls.

**File Attachments**

[Walla Walla City UNLAWFUL CAMPING AND STORAGE OF PERSONAL PROPERTY code section.pdf \(140 KB\)](#)

**7. Informational Reports - None**

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**8. Executive Session - None**

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**9. Closing Items.**

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|                      |                                                                       |
|----------------------|-----------------------------------------------------------------------|
| Subject :            | 9.01 Good of the Order?                                               |
| Meeting :            | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic) |
| Category :           | 9. Closing Items.                                                     |
| Access :             | Public                                                                |
| Type :               | Discussion, Information                                               |
| Subject :            | 9.02 Conclusion - Motion to Conclude the Meeting.                     |
| Meeting :            | Feb 14, 2023 - City Council Meeting - Hybrid (In-Person & Electronic) |
| Category :           | 9. Closing Items.                                                     |
| Access :             | Public                                                                |
| Type :               | Action                                                                |
| Recommended Action : | Motion to conclude the meeting                                        |

**City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, January 24, 2023)***Generated by Sherri St Clair on Tuesday January 24, 2023***1. Opening Items.**Procedural: 1.01 Call To Order**Mayor Hernández called the meeting to order at 7:01 PM.**Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Paul Jessup, Michael Cleveland, Tito Espinoza Jr., Loren Peterson, Heather Schermann

Staff- Administrator, Mike Rizzitiello; Finance Director, Brian Carleton; HR Manager, Shawn Doering; Community Development Director, Jon Rickard; Director of Public Works, Robert McAndrews; City Clerk, Sherri St. Clair

MEMBERS EXCUSED: Melodie Williams and Monica Boyle

MEMBERS ABSENT:

Procedural: 1.03 Pledge of AllegianceInformation: 1.04 Public Comment - None**2. Consent Agenda.**Action (Consent): 2.01 AB 23016 - Approve Agenda for January 24, 2023Action (Consent), Minutes: 2.02 AB 23017 - Approve Council Minutes from January 10, 2023Action (Consent): 2.03 AB 23018 - Appointment Confirmation of Nancy Riggle and Melodie Williams to the Utilities and Transportation Advisory CommissionAction (Consent): 2.04 AB 23019 - Appointment Confirmation of Doug Case to the Economic Development, Tourism, and Events CommissionAction (Consent): 2.05 AB 23020 - BoardDocs Software UpgradeAction (Consent): 2.06 AB 23021 - 2023 Salary Ordinance Update & Contract AmendmentsAction (Consent): 2.07 AB 23022 - Administrative Fees Resolution UpdateAction (Consent): 2.08 AB 23023 - Amendment No. 7 to the Agreement for Operations and Management Services for the WWTPAction (Consent): 2.09 AB 23024 - Appointment Confirmation of Gary Peterson to the Historic Preservation CommissionAction (Consent): 2.10 Excuse Absence of Council Member WilliamsAction (Consent): 2.11 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

**Council Member Cleveland made a motion to approve the consent agenda. Second by Member Peterson and the motion passed 5-0.**

Discussion ensued.

**3. Presentations** - None

**4. Public Hearings** - None

**5. Action Items** - None

**6. Administrative Reports** - None

**7. Informational Reports.**

Information: 7.01 AB 23025 - CPPD Monthly Report

Information: 7.02 AB 23026 - Community Development Department Monthly Report

**8. Executive Session** - None

**9. Closing Items.**

Discussion, Information: 9.01 Good of the Order?

Mr. Rizzitiello informed the Council that there are several commission vacancies.

Action: 9.02 Conclusion -

**Council Member Cleveland made a motion to conclude the meeting at 7:08 PM. Second by Member Jessup and, with no objection, the meeting concluded.**

Approved:

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Norma L. Hernández – Mayor

Attest:

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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred January 24, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.

**City Council Workshop - Hybrid (In-Person & Electronic) (Tuesday, February 7, 2023)***Generated by Sherri St Clair on Tuesday, February 7, 2023***1. Opening Items.****Procedural: 1.01 Call To Order****Mayor Hernández called the workshop to order at 5:31 PM.****Procedural: 1.02 Roll Call****PRESENT:**

Mayor - Norma L. Hernández

Council Members – Paul Jessup, Michael Cleveland, Tito Espinoza Jr., Loren Peterson (arrived at 5:04 PM), Heather Schermann, and Monica Boyle (left at 5:55 PM)

Administrator, Mike Rizzitiello; Finance Director, Brian Carleton; City Attorney, Rea Culwell; Community Development Director, Jon Rickard; City Clerk, Sherri St. Clair

Staff -

**Also Present**Bob Stowe, Stowe Development and Strategies  
Meghan DeBolt, Walla Walla Valley Blue Zones Project  
Katie DePonty, Walla Walla Valley Blue Zones Project  
Melodie Williams**MEMBERS EXCUSED:****MEMBERS ABSENT:****Procedural: 1.03 Pledge of Allegiance****Information: 1.04 Public Comment - None****2. Workshop Topics.****Discussion, Information: 2.01 Draft Tax Increment Financing Study (Stone Creek/Downtown) -**

Mr. Rizzitiello provided an overview of Tax Increment Financing (TIF). Mr. Stowe presented the City of College Place TIF project analysis to Council.

Discussion ensued.

**Discussion, Information: 2.02 Walla Walla Valley Blue Zones Presentation -**

Ms. DeBolt presented the Walla Walla Valley Blue Zones Project (WWVBZP) update outlining the 2021 Well Being survey results, the 2023 real age test campaign, community impacts, the ADA transition plan, Vision Zero Policy, Davis Elementary Safe Routes to School, participating Blue Zones organizations, and upcoming events.

Discussion ensued.

**Discussion, Information: 2.03 City Hall Addition -**

Mr. Rickard informed the Council that the City is working with Meier Architecture and Engineering on the renovation of the council chambers, council chambers AV, as well as a design plan for phase two of the renovation. Mr. Rickard presented the design plans and outlined the major components of phase two including the conversion of the Sally Port into the Mayor's office, conference room, and City

Administrator's office. In addition, this phase includes the conversion of the jail cells to office space, and approximately 2,600 sq. ft. of new office space.

Discussion ensued.

Discussion, Information: 2.04 Broadband Action Team -

Mr. Rizzitiello informed the Council that the federal government is offering a Broadband Equality Access and Deployment (BEAD) grant and interested counties must develop a Broadband Action Team (BAT). The BAT will identify areas that are not served or underserved and develop a plan of action to serve those areas. Walla Walla County is forming a BAT and will have their first meeting this Friday February 10, 2023 from 8:30 am to 10:30 am at the Walla Walla Regional Airport conference room.

Discussion ensued.

Discussion, Information: 2.05 FY 2023 Economic Development Fliers -

Mr. Rizzitiello informed the Council that each year the City updates the data within the Economic Development fliers. These fliers are categories by available sites, businesses, downtown, Myra Road, Meadowbrook, and residential. Upon approval, these fliers will be utilized for economic development locally and at the Las Vegas International Council of Shopping Centers in May. Mr. Rizzitiello informed the Council that the Economic Development, Tourism, and Events Commission recommended approval of the FY 2023 Economic Development fliers at their last meeting.

Discussion, Information: 2.06 District Court Services -

Ms. Culwell informed the Council that in 2013 the City of College Place contracted Walla Walla District Court to handle criminal cases. Ms. Culwell noted that since becoming employed with the City in 2018 she has observed many cases in which there is lack of penalty enforcement for crimes committed within the City of College Place. Ms. Culwell informed the Council that the City is under contract with Walla Walla District Court for four more years and if no improvement is seen, consideration may be given to hire a judge to handle the City's criminal cases when the contract expires.

Discussion ensued.

Discussion, Information: 2.07 FY 2023 Legislative Session - Bills to Monitor which tie to Legislative Agenda -

Mr. Rizzitiello outlined current bills that are impactful to the City and surrounding areas including reinstating police pursuit language, urban growth areas, missing middle housing, and Highway 12 Phase 8.

Discussion ensued.

Discussion, Information: 2.08 Transfer of Pocketinet Franchise to Lightspeed Internet LLC -

Mr. Rizzitiello informed the Council that the City has received notification of a franchise transfer from Pocketinet to Lightspeed Internet LLC. If approved by the Federal Communications Commission, Pocketinet will become a subsidiary of Lightspeed Internet LLC.

Discussion ensued.

**3. Closing Items.**

Discussion, Information: 3.01 Good of the Order

Procedural: 3.02 Conclusion

**Mayor Hernández concluded the workshop at 8:07 PM.**

Approved:

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Norma L. Hernández – Mayor

Attest:

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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council Workshop that occurred February 7, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.



January 11, 2023

City of College Place  
Attn: City Clerk  
625 S. College Ave.  
College Place, WA 99324

SUBJECT: Consent to Effectuate Change of Control  
Consent for Franchisee to Install Third-Party Improvements  
(Franchisee PocketiNet Communications Inc., Ordinance No. 18-011)

Dear City Clerk,

On June 12, 2018, and pursuant to Ordinance No. 18-011, the City Council of the City of College Place (the "City") granted PocketiNet Communications, Inc. ("PocketiNet"), a franchise to construct, install, operate, maintain, repair, or remove fiber optic cables and small cell facilities within the public ways of the City of College Place (the "Franchise"). PocketiNet has since enjoyed very positive relations with the City and has used the Franchise consistent with the terms therein.

PocketiNet shareholders recently entered into a Stock Purchase Agreement related to the sale of shares to Lightspeed Internet, LLC, a wholly owned subsidiary of LightSpeed Networks, Inc. ("Lightspeed"), through a two-step process. Effective on September 29, 2022, Lightspeed, through its LLC, purchased 24% of the issued shares in PocketiNet. Lightspeed Internet, LLC intends to purchase the remaining shares in PocketiNet once Lightspeed receives the necessary federal regulatory approvals, which is expected to occur in the next six to twelve months. In the interim, Lightspeed intends to work with PocketiNet to expand Lightspeed's fiber optic network, within the City, to the benefit of local citizens. PocketiNet and Lightspeed are excited for this opportunity to expand services within the City.

Pursuant to the Franchise (Section 24, *Assignment or Transfer*, which incorporates College Place Municipal Code ("CPMC") 20.10.280), the Franchise "may not, directly or indirectly, be transferred, assigned or disposed of by sale, lease, merger, consolidation or other act of the grantee, franchisee, or lessee, by operation of law or otherwise, *without the prior written consent of the City, which consent shall not be unreasonably withheld or delayed . . .*" The Franchise (*see* CPMC 20.10.290) considers any transaction which singularly or collectively results in a change of 50 percent or more of the ownership or working control of Franchisee to be an "*assignment or transfer requiring City approval.*"





In light of the foregoing, before shareholders take steps to transfer more than 50 percent of their ownership in PocketiNet, and before PocketiNet uses its privileges under the Franchise to help Lightspeed place Lightspeed-owned facilities within the City of College Place, PocketiNet desires to comply strictly with the Franchise. As such, pursuant to Section 24 of the Franchise Agreement and CPMC 20.10.280, PocketiNet requests that the City express its written consent to the following proposed PocketiNet actions:

1. The sale and transfer of 100 percent of shares in PocketiNet by the existing shareholders to Lightspeed ("Consent to Effectuate Change of Control"); and
2. The Placement of Lightspeed-owned fiber optic utilities and related infrastructure within the City of College Place by PocketiNet or its agents, acting under the authority of the Franchise ("Consent for Franchisee to Install Third-Party Improvements").

PocketiNet has enjoyed a remarkable relationship with the City. PocketiNet expects that positive relationship to continue and is hopeful the City will grant this request to allow these exciting Lightspeed projects to continue.

Please consider this action. The City may indicate its consent through completion of the attached Consent or through other written means mailed to LightSpeed Networks, Inc. Attn: Legal 921 SW Washington St. Ste. 210 Portland, OR 97205 or emailed directly to [legal@lsnetworks.net](mailto:legal@lsnetworks.net).

The LightSpeed counsel and I are available to address any questions. We can be contacted as follows:

|                                                                                                                |                                                                                                             |
|----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| Todd Brandenburg<br>Email: <a href="mailto:todd@pocketinet.net">todd@pocketinet.net</a><br>Phone: 509.593.4706 | Leslie Boro<br>Email: <a href="mailto:lboro@lsnetworks.net">lboro@lsnetworks.net</a><br>Phone: 503.414.0494 |
|----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|

Respectfully,

A handwritten signature in blue ink, appearing to read "Todd Brandenburg", is written over a light blue background.

Todd Brandenburg  
PocketiNet, President



## CONSENT

The City of College Place (the “City”) has considered the attached request from PocketiNet Communications, Inc. (“PocketiNet”), related to the sale of shares to Lightspeed Internet, LLC, a wholly owned subsidiary of LightSpeed Networks, Inc. (“Lightspeed”) and the placement of Lightspeed improvements within the City by PocketiNet under the authority of the Franchise. Having discussed the same, and having considered the terms of the Franchise, including Section 24 and CPMC 20.10.280, the City hereby states the following:

1. The City hereby declares its consent to the effective change of control within PocketiNet to LightSpeed Networks, Inc. as a result of the pending sale and transfer of 100% of shares in PocketiNet by the existing shareholders to Lightspeed Internet, LLC (the “Consent to Effectuate Change of Control”); and

2. The City hereby declares its consent to the placement of Lightspeed Networks, Inc. owned fiber optic utilities and related infrastructure within the City of College Place by PocketiNet or its agents, acting under the authority of the Franchise (“Consent for Franchisee to Install Third-Party Improvements”).

This Consent is effective this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
By:  
Its:

ORDINANCE NO. 1038

AN ORDINANCE OF THE CITY OF COLLEGE PLACE GRANTING A NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, INSTALL, OPERATE, MAINTAIN, REPAIR, OR REMOVE FIBER OPTIC CABLES WITHIN THE PUBLIC WAYS OF THE CITY OF COLLEGE PLACE

WHEREAS, the College Place City Council passed College Place City Ordinance 466 in 1979 adopting the classification of non-chartered code city for the City of College Place; and

WHEREAS, Article 11, section 11, of the Washington State Constitution provides that the City of College Place "may make and enforce within its limits all such local police, sanitary and other regulations as are not in conflict with general laws;"

WHEREAS, the College Place City Council, by section 35A.11.020 of the Revised Code of Washington, through section 35A.13.230 of the Revised Code of Washington, has any authority ever given to any class of municipality or to all municipalities of this state, and all powers possible for a city or town to have under the Constitution of this state, and not specifically denied to code cities by law, which may be exercised in regard to the regulation or use of public ways and property of all kinds and improvements thereto; and

WHEREAS, Section 35A.47.040 of the Revised Code of Washington authorizes the City to grant, permit, and regulate non-exclusive franchises for the use of public ways;

WHEREAS, the College Place City Council passed City Ordinance Number 1022 on June 22, 2009, adopting an updated comprehensive plan for the City of College Place, including without limitation, policies requiring underground installation of new utility services, conversion of existing overhead systems to underground systems, coordination of utility projects, and minimization of negative impacts upon the character of the community; and

WHEREAS, franchisee has applied to the City of College Place, Washington for a non-exclusive franchise to enter, occupy, and use public ways to construct, install, operate, maintain, and repair fiber optic facilities to offer and provide telecommunications service for hire, sale, or resale in the City of College Place; and

WHEREAS, the 1934 Communications Act, as amended by the 1996 Telecommunications Act, 47 USC § 151, et seq., relating to telecommunications

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Ordinance No. 1038: Pocket iNet Franchise Agreement



providers recognizes and provides state and local government authority to manage the public rights-of-way and to require fair and reasonable compensation on a competitively neutral and nondiscriminatory basis;

WHEREAS, Washington's Telecommunications Services Act, 2000 Wash. Laws, chapter 83, as amended, RCW ch. 35.99, relating to telecommunications providers recognizes and provides Washington cities authority to require franchises and use permits for constructing, installing, operating, maintaining, repairing, or removing telecommunication facilities in public rights-of-way;

WHEREAS, a franchise is a legislatively approved master permit granting general permission to a service provider to enter, use, and occupy the public ways for the purpose of locating facilities subject to requirements that a franchisee must also obtain separate use permits from the City for use of each and every specific location in the public ways in which the franchisee intends to construct, install, operate, maintain, repair or remove identified facilities;

WHEREAS, a franchise does not include, and is not a substitute for any other permit, agreement, or other authorization required by the City, including without limitation, permits required in connection with construction activities in public ways which must be administratively approved by the City after review of specific plans;

WHEREAS, the grant of a non-exclusive franchise requires an affirmative vote of at least a majority of the entire City Council and publication at least once in newspaper of general circulation; and

WHEREAS, the City Council finds that the franchise terms and conditions contained in this ordinance are in the public interest;

NOW, THEREFORE, the City Council of College Place, Washington does ordain as follows:

**Section 1:** Definitions:

For the purposes of this Ordinance, the following terms, phrases, words, and their derivations will have the meanings given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular, and words in the singular include the plural. Words not defined will have the meaning ascribed to those words in the College Place Municipal Code unless inconsistent herewith.

"Cable television service" means the one-way transmission to subscribers of video programming and other programming service and subscriber interaction, if any, that is required for the selection or use of the video programming or other programming service.

"City" means the City of College Place, Washington, its agencies, departments, and divisions.

"City property" means and includes all real property owned by the City, other than public ways, including without limitation, City parks and all property owned in fee by the City.

"Conduit" means optical cable housing, jackets, or casing, and pipes, tubes, or tiles used for receiving and protecting wires, lines, cables, and communication and signal lines.

"Costs" means costs, expenses, and other financial obligations of any kind whatsoever.

"Dark fiber" means properly functioning optical cable which is not used or available for use by franchisee or the general public.

"Effective Date" means five days following the publication of this franchise or a summary thereof occurs in an official newspaper of the City as provided by law.

"Emergency" means a condition of imminent danger to the health, safety, and welfare of property or persons located within the City including, without limitation, damage to persons or property from accidents or natural consequences, such as storms, earthquakes, riots or wars.

"Existing" means in actual physical being upon the effective date of this franchise.

"Facilities" means all of the plant, equipment, fixtures, appurtenances, and other facilities necessary to furnish and deliver telecommunications services, including but not limited to poles with crossarms, poles without crossarms, wires, lines, conduits, cables, communication and signal lines and equipment, braces, guys, anchors, vaults, and all attachments, appurtenances, and appliances necessary or incidental to the distribution and use of telecommunications services.

"Fiber Optics" means the technology of guiding and projecting light for use as a communications medium.

"Franchisee" means the person to whom this franchise is granted by the Council pursuant to this franchise and the lawful successor, transferee or assignee of said person subject to such conditions as defined herein.



"Governmental use" means use by the City, State, or agencies or departments of the United States for the transmission of information by wire, radio, optical cable, electromagnetic, or other similar means both internally and externally within or between their various agencies, departments, and divisions.

"Incremental costs" means the actual and necessary costs incurred which exceed costs which would have otherwise been incurred. Incremental costs shall not include any part, portion, or pro-ration of costs, of any kind whatsoever, including without limitation overhead or labor costs, which would have otherwise been incurred.

"Information" means knowledge or intelligence represented by any form of writing, signs, signals, pictures, sounds, or any other symbols.

"Municipal arborist" means the City's Director of Public Works, or such other person appointed by the City's Mayor.

"Optical cable" means wires, lines, cables and communication and signal lines used to convey communications by fiber optics.

"Overhead facilities" means facilities located above the surface of the ground, including the underground supports and foundations for such facilities.

"Person" means natural person, joint venture, joint stock association or company, partnership, firm, association, club, company, corporation, business, trust, or organization.

"Personal wireless services" means commercial mobile services, unlicensed wireless services, and common carrier wireless exchange access services, as defined by federal laws and regulations.

"Public street" means any highway, street, alley or other public right of way for motor vehicle travel under the jurisdiction and control of the City which has been acquired, established, dedicated or devoted to such purposes.

"Public way" means and includes all public streets, utility easements, and other rights-of-way, now or hereafter owned by the City, but only to the extent of the City's right, title, interest or authority to grant a license or franchise to occupy and use such public streets, utility easements, or other rights-of-way for telecommunications facilities. "Public way" does not include City property; State highways; land dedicated for roads, streets, and not opened and not improved for motor vehicle use by the public; structures, including poles

and conduits, located within the public way; federally granted trust lands or forest board trust lands; lands owned or managed by the state parks and recreation commission; or federally granted railroad rights of way that are not open for motor vehicle use.

"Street tree" means any tree located in, or that portion over-hanging, any public way and any tree planted on private property near a public way at the direction of the City.

"Telecommunications service" means the transmission of information by wire, radio, optical cable, electromagnetic, or other similar means for hire, sale, or resale to the general public. "Telecommunications service" excludes the over-the-air transmission of broadcast television or broadcast radio signals.

"State" means the State of Washington, its agencies, departments, and governmental subdivisions, and all agencies, departments, and divisions of its agencies, departments, and governmental subdivisions.

"Underground facilities" means facilities located under the surface of the ground, other than underground foundations or supports for overhead facilities.

"Utility poles" means poles, and crossarms, devices, and attachments directly affixed to such poles which are used for the transmission and distribution of electrical energy, signals, or other methods of communication.

## **Section 2: Franchise**

A. The City grants to franchisee, subject to the terms and conditions of this franchise, a non-exclusive franchise to enter, occupy, and use public ways for constructing, installing, operating, maintaining, repairing, and removing wireline facilities necessary to provide telecommunications services. Except as expressly provided otherwise in subsections 4(F)(1)-(4) and 17(A) and (B), and 18(B), franchisee shall construct, install, operate, maintain, repair, and remove its facilities at its expense.

B. Nothing in this franchise grants authority to franchisee to enter, occupy, or use public ways for constructing, installing, operating, maintaining, repairing, or removing wireless communication facilities.

C. Nothing in this franchise grants authority to franchisee to enter, occupy, or use City property.

D. Any rights, privileges, and authority granted to franchisee under this franchise are subject to the legitimate rights of the police power of the City to adopt and enforce general ordinances necessary to protect the safety and welfare of the public, and nothing



in this franchise excuses franchisee from its obligation to comply with all applicable general laws enacted by the City pursuant to such power. Any conflict between the terms or conditions of this franchise and any other present or future exercise of the City's police powers will be resolved in favor of the exercise of the City's police power.

E. Nothing in this franchise excuses franchisee of its obligation to identify its facilities and proposed facilities and their location or proposed location in the public ways and to obtain use and/or development authorization and permits from the City before entering, occupying, or using public ways to construct, install, operate, maintain, repair, or remove such facilities.

F. Nothing in this franchise excuses franchisee of its obligation to comply with applicable codes, rules, regulations, and standards subject to verification by the City of such compliance.

G. Nothing in this franchise shall be construed to limit taxing authority or other lawful authority to impose charges or fees, or to excuse franchisee of any obligation to pay lawfully imposed taxes, charges or fees.

H. Nothing in this franchise grants authority to franchisee to impair or damage any city property, public way, other ways or other property, whether publicly or privately owned.

I. Nothing in this franchise shall be construed to create a duty upon the City to be responsible for construction of facilities or to modify public ways to accommodate franchisee's facilities.

J. Nothing in this franchise grants authority to franchisee to provide or offer cable television service.

K. Franchisee may use the wireline facilities authorized by this franchise for the transmission of information used to provide personal wireless services only as expressly provided in this franchise.

L. Nothing in this franchise shall be construed to create, expand, or extend any liability of the City to any third party user of franchisee's facilities or to otherwise recognize or create third party beneficiaries to this franchise.

M. Nothing in this franchise shall be construed to permit franchisee to unlawfully enter or construct improvements upon the property or premises of another.



N. Nothing in this franchise authorizes franchisee to enter or construct improvements on, in, under, over, across, or within any property or right-of-way of any third party without that party's permission.

**Section 3:** Term.

Authorization granted under this franchise shall be for a period of ten (10) years from the effective date of this franchise.

A. Renewal.

If franchisee that desires to renew its franchise for an additional term, it shall, not more than one hundred eighty (180) days nor less than ninety (90) days before expiration of the current franchise, give written notice to the City requesting renewal.

B. Within forty-five (45) days after receiving a written renewal request, the City Administration shall make a written recommendation to the College Place City Council to grant or deny the franchise in whole or in part. Within forty-five (45) days after receipt of the recommendation the City Council shall conduct a public hearing and make a decision. If the renewal request is denied, the written determination shall include the reason(s) for non-renewal. The City Council may continue consideration of the request for a period not to exceed thirty (30) days. The decision to grant or deny a renewal request shall be based upon the following standards:

1. The continuing capacity of the public ways to accommodate the franchisee's existing facilities;
2. Franchisee's compliance with the requirements of the franchise agreement;
3. Applicable federal, state and local telecommunications laws, rules and policies; and
4. Such other factors as may demonstrate that the continued grant to use the public ways will serve the community interest.

**Section 4:** Location of facilities.

A. Franchisee must place its facilities underground except as otherwise expressly provided herein. Subject to the terms and conditions of this franchise, franchisee may place optical cable, optical cable housing, and splicing connections on existing utility poles as overhead facilities if approved by the owner of the utility poles. All other

facilities, including without limitation facilities required to operate or maintain such optical cable and optical cable housing, and splicing connections must be underground facilities if they are located in a public way.

B. Franchisee's facilities shall not damage or impair existing trees, scrubs and other vegetation, public or private. Franchisee shall not place optical cable, optical cable housing, or splicing connections as overhead facilities in any area where the City's Director of Public Works determines, in his or her sole discretion, that the facilities will damage or impair a street tree.

C. Franchisee's facilities shall not unreasonably interfere with the use of public ways or City property by the City, the general public, or other persons authorized to enter, occupy, or use public ways or City property. Whenever new facilities will exhaust the capacity of a public way to reasonably accommodate future users or facilities, the franchisee shall provide nondiscriminatory access to its facilities to future users and facilities.

D. Franchisee shall not impair or damage any City property, public way, other ways or other property, whether publicly or privately owned.

E. Franchisee shall provide the City with information in such form requested by the City which accurately reflects the horizontal and vertical location and configuration of all of franchisee's facilities. Franchisee shall provide the City with updated information annually or upon request by the City.

F. Franchisee shall relocate its facilities at the request of the City when there is construction, alteration, repair or improvement of a public way. Franchisee shall complete the relocation by the date specified by the City, unless the City, or a reviewing court, establishes a later date for completion, after a showing by franchisee that the relocation cannot be completed by the dates specified using best efforts and meeting safety and service requirements. Franchisee shall relocate its facilities at its expense except:

(1) Where the franchisee had paid for the relocation costs of the same facilities at the request of the City within the past five (5) years, the franchisee's share of the cost of relocation will be paid by the City if it requested the subsequent relocation.

(2) Where the franchisee has an ownership share of the existing utility poles upon which its optical cable and optical cable housing is located as overhead facilities, the additional incremental cost of underground to aerial relocation, or as provided for in

an approved tariff if less, will be paid by the City if it required the underground relocation.

(3) Where the City requests relocation of underground facilities solely for aesthetic purposes, the cost of relocation shall be paid by the City; provided, however, in no event shall a request by the City to relocate overhead facilities to underground be considered to be made for aesthetic purposes. Franchisee is authorized to place optical cable and optical cable housing on existing utility poles as overhead facilities only as an exception to pre-existing City policies which require undergrounding, and the cost of relocating overhead facilities to underground shall be paid by the franchisee except as provided in section 4(F)(2).

(4) Where the construction, alteration, repair or improvement of a public way is primarily for private benefit, the franchisee may seek reimbursement from the private party or parties for the cost of relocation in the same proportion as their contribution to the costs of the project; provided, however, in no event shall the City be considered a private party for purposes of seeking reimbursement under this section.

F. Franchisee shall relocate its facilities at its expense at the request of the City in the event of an unforeseen emergency that creates an immediate threat to the public safety, health or welfare.

**Section 5:** Pole, structures and property owned by others

Franchisee must obtain written approval from the owners of utility poles, structures and property not owned by franchisee prior to attaching to or otherwise using such poles, structures or property, and provide proof of such approval to the City. The City makes no representation and assumes no responsibility for the availability of utility poles, structures, and property owned by third parties for the installation of franchisee's facilities. The City shall not be liable for the unavailability of utility poles, structures, and property owned by third parties for any reason whatsoever. The installation of facilities by franchisee on or in the poles, structures, or property owned by others shall be subject to and limited by the owner's authority to enter, occupy, and use public ways. In the event that the authority of the owner of poles, structures, or property to enter, occupy, and use the public ways either expires, terminates, or is cancelled, the authority of franchisee to construct, install, operate, maintain, and repair franchisee's facilities at such locations may be immediately cancelled at the sole option of the City. The City shall not be liable for the costs for removal of facilities arising from expiration, termination, or cancellation of any pole owner's authority to enter, occupy, or use public ways for any reason whatsoever.



**Section 6:** Construction and installation requirements.

The technical performance of the facilities must meet or exceed all applicable technical standards authorized or required by law, regardless of the transmission technology utilized. The City will have the full authority permitted by applicable law to enforce compliance with these technical standards.

All installations of facilities will be durable and installed in accordance with good engineering, construction, and installation practices.

All facilities shall be constructed and installed in such manner and at such points so as not to inconvenience public use of the public ways or to adversely affect the public health, safety or welfare and in conformity with plans approved by the City, except in instances in which deviation may be allowed by the City.

The plans shall conform to all federal, state, local, and industry codes, rules, regulations, and standards. Franchisee must cease work immediately if the City determines that franchisee is not in compliance with such codes, rules, regulations, or standards, and may not begin or resume work until the City determines that franchisee is in compliance. The City shall not be liable for any costs arising out of delays occurring as a result of such work stoppage.

Neither approval of plans by the City nor any action or inaction by the City shall relieve franchisee of any duty, obligation, or responsibility for the competent design, construction, and installation of its facilities. Franchisee is solely responsible for the supervision, condition, and quality of the work done, whether it is performed by itself or by its contractors, agents, or assigns.

Before constructing or installing facilities, franchisee shall provide and maintain a restoration bond written by a corporate surety acceptable to the city in an amount equal to at least one hundred percent of the estimated cost of removing franchisee's facilities and restoring public ways and other property to as good a condition as existed prior to construction or installation of facilities. Each such bond shall remain in full force and effect until at least sixty (60) days after completion of construction or installation, and shall warrant all restoration work for a period of one year following completion.

**Section 7:** Coordination of construction and installation activities and other work

A. Franchisee shall coordinate its construction and installation activities and other work with the city and other users of the public ways at least annually or as determined by the City.

B. All construction or installation locations, activities and schedules shall be coordinated, as ordered by the City, to minimize public inconvenience, disruption or damages.

C. At least twenty four (24) hours prior to entering a public way to perform construction and installation activities or other work, franchisee shall give notice, at its cost, to owners and occupiers of property adjacent to such public ways indicating the nature and location of the work to be performed. Such notice shall be physically posted by door hanger. Franchisee shall make a good faith effort to comply with the property owner or occupier's preferences, if any, on location or placement of underground facilities, consistent with sound engineering practices.

D. Franchisee shall make available and accept the co-location of property of others within trenches excavated or used by franchisee in the public ways provided the costs of the work are fairly allocated between the parties.

E. By February 1 of each year, franchisee shall provide the City with a schedule of its proposed construction or installation activities and other work in, around, or that may affect the public ways or City property.

F. The City shall give reasonable advance notice to franchisee of plans to open public ways for construction or installation of facilities; provided, however, the City shall not be liable for damages for failure to provide such notice. When such notice has been given, franchisee shall provide information requested by the City regarding franchisee's future plans for use of the public way to be opened. When notice has been given, franchisee may only construct or install facilities during such period that the City has opened the public way for construction or installation.

G. In the event of an unexpected repair or emergency, franchisee may commence such repair and emergency response work as required under the circumstances, provided franchisee shall notify the City as promptly as possible: before such repair or emergency work commences or as soon thereafter as possible if advance notice is not practicable.

**Section 8:** Temporary removal, adjustment or alteration of facilities

A. Franchisee shall temporarily remove, adjust or alter the position of its facilities at its cost at the request of the City for public projects, events, or other public operations or purposes.



B. If any person requests permission from the City to use a public way for the moving or removal of any building or other object, the City shall, prior to granting such permission, require such person or entity to make any necessary arrangements with franchisee for the temporary removal, adjustment or alteration of franchisee's facilities to accommodate the moving or removal of said building or other object. In such event, franchisee shall, at the cost of the person desiring to move or remove such building or other object, remove, adjust or alter the position of its facilities which may obstruct the moving or removal of such building or other object, provided that:

(1) The moving or removal of such building or other object which necessitates the temporary removal, adjustment or alteration of facilities shall be done at a reasonable time and in a reasonable manner so as to not unreasonably interfere with franchisee's business, consistent with the maintenance of proper service to franchisee's customers;

(2) Where more than one route is available for the moving or removal of such building or other object, such building or other object shall be moved or removed along the route which causes the least interference with the operations of franchisee, in the sole discretion of the City;

(3) The person obtaining such permission from the City to move or remove such building or other object may be required to indemnify and save franchisee harmless from any and all claims and demands made against it on account of injury or damage to the person or property of another arising out of or in conjunction with the moving or removal of such building or other object, to the extent such injury or damage is caused by the negligence of the person moving or removing such building or other object or the negligence of the agents, servants or employees of the person moving or removing such building or other object; and

(4) Completion of notification requirements by a person who has obtained permission from the City to use a public way for the moving or removal of any building or other object shall be deemed to be notification by the City.

C. The City may temporarily remove, adjust or alter the position of franchisee's facilities as the city may determine to be necessary, appropriate or useful in response to any public health or safety emergency. The City shall not be liable to franchisee or any other party for any direct, indirect, or other damages suffered as a direct or indirect result of the City's actions.

D. The temporary removal, adjustment or alteration of the position of franchisee's facilities shall not be considered relocation for any purpose whatsoever.

**Section 9:** Safety and maintenance requirements.



A. All work authorized and required under this Franchise will be performed in a safe, thorough, and workmanlike manner.

B. Franchisee, in accordance with applicable federal, state, and local safety requirements shall, at all times, employ ordinary care and shall use commonly accepted methods and devices for preventing failures and accidents which are likely to cause damage, injury, or nuisance to occur. All facilities, wherever situated or located, shall at all times be kept in a good, safe, and suitable condition. If a violation of a safety code or other applicable regulation is found to exist by the City, the City may, after discussions with franchisee, establish a reasonable time for franchisee to make necessary repairs. If the repairs are not made within the established time frame, the City may make the repairs itself at the cost of the franchisee or have them made at the cost of franchisee.

C. Franchisee, and any person acting in its behalf shall use suitable barricades, flags, flagmen, lights, flares, and other measures as required for the safety of all members of the general public during the performance of work, of any kind whatsoever, in public ways to prevent injury or damage to any person, vehicle, or property.

D. Franchisee shall maintain its facilities in proper working order. Franchisee shall restore its facilities to proper working order upon receipt of notice from the City that facilities are not in proper working order. The City may, after discussions with franchisee, establish a reasonable time for franchisee to restore its facilities to proper working order. If the facilities are not restored to proper working order within the established time frame, the City may restore the facilities to proper working order or have them restored at the cost of franchisee.

**Section 10:** Removal of unauthorized facilities.

Within ninety (90) days following written notice from the City, franchisee shall, at its expense, remove unauthorized facilities and restore public ways and other property to as good a condition as existed prior to construction or installation of its facilities. Any plan for removal of said facilities must be approved by the City prior to such work. Facilities are unauthorized and subject to removal in the following circumstances:

A. Upon expiration, termination, or cancellation of this franchise;

B. Upon abandonment of the facilities. Facilities shall be deemed abandoned if they are unused by franchisee for a period of ninety (90) days;

- C. If the facilities were constructed or installed prior to the effective date of this franchise; unless such facilities were constructed or installed upon the condition of subsequent approval of this franchise with the consent of the City;
- D. If the facilities were constructed, installed, operated, maintained, or repaired without the prior issuance of required use and/or development authorization and permits;
- E. If the facilities were constructed or installed or are operated, maintained or repaired in violation of the terms or conditions of this franchise; or
- F. If the facilities are unauthorized for any reason whatsoever.

Provided, however, that the City may, in its sole discretion, allow a franchisee to abandon facilities in place. No facilities may be abandoned in place without the express written consent of the City. Upon consensual abandonment in place of facilities, the facilities shall become property of the City, and franchisee shall submit to the City an instrument in writing, to be approved by the City, transferring to the City the ownership of such facilities. The failure of franchisee to submit an instrument shall not prevent, delay, or impair transfer of ownership to the City.

***Section 11:*** Restoration of public ways and other property

- A. When franchisee, or any person acting on its behalf, does any work in or affecting any public way or other property, it shall, at its own expense, promptly remove any obstructions therefrom and restore, at franchisee's cost, such ways and property to as good a condition as existed before the work was undertaken, unless otherwise directed by the City.
- B. If weather or other conditions do not permit the complete restoration required by this section, the franchisee shall temporarily restore the affected ways or property. Such temporary restoration shall be at the franchisee's cost, and franchisee lessee shall promptly undertake and complete the required permanent restoration when the weather or other conditions no longer prevent such permanent restoration.
- C. All restoration work is subject to inspection and final approval by the City. If restoration is not made to the satisfaction of the City within the established time frame, the City may make the restoration itself at the cost of franchisee or have them made at the cost of franchisee.

***Section 12:*** Use and/or development authorization and permits.

Franchisee shall obtain use and/or development authorization and required permits from the City and all other appropriate regulatory authorities prior to constructing or installing facilities or performing other work in a public way. The City must act on applications for use and/or development authorization or required permits within thirty (30) days of receipt of a completed application, unless franchisee consents to a different time period.

**Section 13:** Hold harmless and assumption of risk.

**A.** Hold harmless.

Franchisee hereby releases, covenants not to bring suit and agrees to indemnify, defend and hold harmless the City, its elected officials, officers, employees, servants, agents, and representatives against any and all claims, costs, damages, judgments, awards, or liability, of any kind whatsoever, to any person, including claims by franchisee's own employees to which franchisee might otherwise be immune under Title 51 RCW, arising from injury or death of any person or damage to property arising out of the acts or omissions of franchisee, its officers, employees, servants, agents or representatives.

Franchisee further releases, covenants not to bring suit and agrees to indemnify, defend and hold harmless the City, its elected officials, officers, employees, servants, agents, and representatives from any and all claims, costs, damages, judgments, awards, or liability to any person including claims by franchisee's own employees, including those claims to which franchisee might otherwise have immunity under Title 51 RCW, arising out of franchisee's exercise of the rights, privileges, or authority granted by this franchise which are made against the City, in whole or in part, due to the City's ownership or control of the public ways or other City property, by virtue of the City permitting the franchisee's entry, occupancy or use of the public ways, or based upon the City's inspection or lack of inspection of work performed by franchisee, its officers, employees, servants, agents or representatives.

These hold harmless covenants include, but not limited to claims against the City arising as a result of the acts or omissions of franchisee, its officers, employees, servants, agents or representatives in barricading, instituting trench safety systems or providing other adequate warnings of any excavation, construction, or work in any public way or other public place in performance of work or services permitted under this franchise.

Franchisee further agrees to indemnify, hold harmless and defend the City, its elected officials, officers, employees, servants, agents, and representatives against any claims for damages, including, but not limited to, business interruption damages and lost profits, brought by or under users of the franchisee's facilities as the result of any interruption of service due to damage or destruction of the user's facilities caused by or arising out of



damage or destruction of franchisee's facilities, except to the extent any such damage or destruction is caused by or arises from the active sole negligence of the City.

In the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of franchisee and the City, franchisee's liability hereunder shall be only to the extent of franchisee's negligence.

It is further specifically and expressly understood that the hold harmless covenants provided herein constitutes the franchisee's waiver of immunity under Title 51 RCW. This waiver has been mutually negotiated by the parties.

Inspection or acceptance by the City of any work performed by franchisee at the time of completion of construction or installation shall not be grounds for avoidance of any of these hold harmless covenants. Said hold harmless obligations shall extend to claims which are not reduced to a suit and any claims which may be compromised prior to the culmination of any litigation or the institution of any litigation.

In the event that franchisee refuses the tender of defense in any suit or any claim, said tender having been made pursuant to the hold harmless covenants contained herein, and said refusal is subsequently determined by a court having jurisdiction (or such other tribunal that the parties shall agree to decide the matter), to have been a wrongful refusal on the part of franchisee, then franchisee shall pay and be responsible for all of the City's costs for defense of the action, including all reasonable expert witness fees and reasonable attorneys' fees and the reasonable costs of the City, including reasonable attorneys' fees of recovering under this hold harmless clause.

**B. Assumption of risk.**

Franchisee assumes the risk of damage to its facilities located in the City's public ways from activities conducted by third parties or the City, its elected officials, officers, employees, servants, agents, or representatives. Franchisee releases and waives any and all claims against the City, its elected officials, officers, employees, servants, agents, and representatives for damage to or destruction of the franchisee's facilities except to the extent any such damage or destruction is caused by or arises from active sole negligence of the City.

Franchisee bears sole responsibility to insure its property. Franchisee shall ensure that its insurance contracts waive subrogation claims against the City, its elected officials, officers, employees, servants, agents, and representatives, and franchisee shall indemnify, defend and hold harmless the City, its elected officials, officers, employees, servants, agents, and representatives against any and all subrogation claims if it fails to do so.

#### ***Section 14: Insurance.***

Franchisee shall obtain and maintain, at its cost, worker's compensation insurance and the following liability insurance policies insuring both franchisee and the City, and its elected and appointed officers, officials, agents, employees, representatives, engineers, consultants, and volunteers as an additional insureds against claims for injuries to persons or damages to property which may arise from or in connection with the exercise of the rights, privileges, and authority granted to franchisee:

A. Comprehensive general liability insurance, written on an occurrence basis, with limits not less than:

1. \$5,000,000.00 for bodily injury or death to each person;
2. \$5,000,000.00 for property damage resulting from any one accident; and
3. \$5,000,000.00 for all other types of liability.

B. Automobile liability for owned, non-owned and hired vehicles with a limit of \$1,000,000.00 per occurrence;

C. The liability insurance policies required by this section shall be maintained by franchisee throughout the term of this franchise, such other periods of time during which franchisee's facilities occupy public ways, and while franchisee is engaged in the removal of its facilities. Franchisee shall provide an insurance certificate, together with an endorsement naming the City, and its elected and appointed officers, officials, agents, employees, representatives, engineers, consultants, and volunteers as additional insureds, to the City prior to the commencement of any construction or installation of any facilities pursuant to this franchise or other work in a public way. Any deductibles or self-insured retentions must be declared to and approved by the City. Payment of deductibles and self-insured retentions shall be the sole responsibility of franchisee. The insurance certificate required by this section shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. Franchisee's insurance shall be primary insurance as respects the City, its officers, officials, employees, agents, consultants, and volunteers. Any insurance maintained by the City, its officers, officials, employees, consultants, agents, and volunteers shall be in excess of the franchisee's insurance and shall not contribute with it;



D. In addition to the coverage requirements set forth in this section, each such insurance policy shall contain an endorsement in a form which substantially complies with the following:

"It is hereby understood and agreed that this policy may not be canceled nor the intention not to renew be stated until 10 days after receipt by the City, by registered mail, of a written notice addressed to the College Place City Administrator of intent to cancel or not to renew for reason of nonpayment of premium and until 30 days after receipt by the City, by registered mail, of a written notice addressed to the College Place City Administrator of intent to cancel or not to renew for reason for any other reason."

E. At least ten (10) days prior to said cancellation or non-renewal, franchisee shall obtain and furnish to the City replacement insurance policies meeting the requirements of this section.

***Section 15: Security Fund.***

Franchisee shall establish and maintain a security fund in the amount of twenty-five thousand dollars \$25,000, at its cost, with the City by depositing such monies, bonds, letters of credit, or other instruments in such form and amount acceptable to the City. No sums may be withdrawn from the fund by franchisee without consent of the City. The security fund shall be maintained at the sole expense of franchisee so long as any of the franchisee's facilities occupy a public way.

A. The fund shall serve as security for the full and complete performance of this franchise, including any claims, costs, damages, judgments, awards, or liability, of any kind whatsoever, the City pays or incurs, including civil penalties, because of any failure attributable to franchisee to comply with the provisions of this franchise or the codes, ordinances, rules, regulations, standards, or permits of the City.

B. Before any sums are withdrawn from the security fund, the City shall give written notice to franchisee:

1. Describing the act, default or failure to be remedied, or the claims, costs, damages, judgments, awards, or liability which the City has incurred or may pay by reason of franchisee's act or default;
2. Providing a reasonable opportunity for franchisee to first remedy the existing or ongoing default or failure, if applicable;

3. Providing a reasonable opportunity for franchisee to pay any monies due the City before the City withdraws the amount thereof from the security fund, if applicable; and

4. Franchisee will be given an opportunity to review the act, default or failure described in the notice with the City or his or her designee.

C. Franchisee shall replenish the security fund within 14 days after written notice from the City that there is a deficiency in the amount of the fund.

D. Insufficiency of the security fund shall not release or relieve franchisee of any obligation or financial responsibility.

**Section 16:** Taxes, charges, and fees.

A. Franchisee shall pay and be responsible for all charges and fees imposed to recover actual administrative expenses incurred by the City that are directly related to receiving and approving this franchise, any use and/or development authorizations which may be required, or any permit which may be required, to inspecting plans and construction, or to the preparation of a detailed statement pursuant to RCW ch. 43.21C. Regular application and processing charges and fees imposed by the City shall be deemed to be attributable to actual administrative expenses incurred by the City but shall not excuse franchisee from paying and being responsible for other actual administrative expenses incurred by the City.

B. Franchisee shall pay and be responsible for taxes permitted by law.

C. In addition to penalties and other remedies for which franchisee may be subjected, franchisee shall pay and be responsible for franchise fees for providing or offering cable television service.

D. In addition to penalties and other remedies for which franchisee may be subjected, the City reserves the right to impose site-specific charges for placement of structures used to provide personal wireless services. Unless otherwise agreed by the parties, such charges shall be an amount equal to at least one hundred percent (100%) of the costs of construction or installation of such structures.

**Section 17:** Additional ducts and conduits.

A. Franchisee shall construct and install additional ducts and conduits when and where requested by the City and related structures necessary to access the ducts and



conduits. Such ducts and conduits shall be readily accessible and available for governmental use as determined by the City in its sole discretion. Such ducts and conduits shall not be used to provide telecommunications or cable television service for hire, sale, or resale to the general public unless otherwise agreed by the parties. The City shall not be charged or responsible for any more than the incremental costs to construct and install such ducts and conduits, and the City shall not be charged or responsible for any use, maintenance, or repair costs.

B. In lieu of constructing and installing additional conduits in overhead facilities, and as a condition of being allowed to place optical cable, optical cable housing, or splicing connections on existing utility poles as overhead facilities, franchisee shall construct, install, maintain, and repair dark fiber, loops, splicing connections, and related structures necessary to access the dark fiber, for governmental use, at all locations where franchisee constructs or installs overhead facilities. Franchisee shall construct, install, maintain, and repair ten (10) strands of dark fiber for governmental use at all locations along franchisee's route, unless some other amount is mutually agreed by the parties for a particular location. Loops, splicing connections, and related structures necessary to access such dark fiber shall be constructed and installed by franchisee at locations designated by the City along franchisee's route. Such dark fiber, loops, and splicing connections shall be readily accessible and available for governmental use as determined by the City in its sole discretion. It is the City's responsibility to reimburse the franchisee for franchisee's actual costs to install the dark fiber service drops from the storage loops into the City's buildings or facilities as required. Such costs shall be provided to and approved by the City prior to commencement of any construction of such service drops by franchisee. All such dark fiber, loops, splicing connections, and related structures shall be dedicated to governmental use and shall not be used by franchisee. All such dark fiber, loops, splicing connections, and related structures shall not be used by the City to provide telecommunications or cable television service for hire, sale, or resale to the general public unless otherwise agreed by the parties.

C. Except as expressly provided in this section, franchisee shall not charge the City for any costs, of any kind whatsoever, for facilities provided by franchisee in accordance with this section.

***Section 18:*** Access to facilities and universal service.

A. Franchisee shall provide access to its facilities by hire, sale, or resale on a nondiscriminatory basis. If franchisee purports to serve the general public, it shall make its telecommunications services available to any customer within its franchise area who shall request such service whenever feasible, without discrimination as to the terms, conditions, rates or charges for the franchisee's services; provided, however, that nothing

in this section shall prohibit a franchisee from making any reasonable classifications among differently situated customers.

B. Franchisee shall provide internet access to users of City property, at locations requested by the City, if it is practicable. Franchisee and the City may enter into a separate agreement or agreements regarding the allocation of costs to construct, install, operate, maintain, repair, and remove facilities needed to provide such access; provided, however, that nothing herein shall require the City to accept construction or installation of facilities City property.

C. The City reserves the right to require franchisee to make an equitable and non-discriminatory contribution to the preservation and advancement of universal service to the extent permitted by state and federal law.

***Section 19:*** Acquisition of facilities.

Upon franchisee's acquisition of any facilities in the public way, or upon any addition or annexation to the City of any area in which franchisee has facilities, such facilities shall immediately be subject to the terms of this franchise without further action of the city or franchisee.

***Section 20:*** One-call system.

Franchisee is responsible for complying with the provisions of Washington's One-Call statutes: RCW ch. 19.122.

***Section 21:*** Vacation of public ways.

The City reserves the right to vacate any public way which is subject to rights, privileges, and authority granted by this franchise. If franchisee has facilities in such public way the City shall reserve an easement for franchisee.

***Section 22:*** Duty to provide information.

Within ten (10) days of a written request from the City, franchisee shall furnish the City with all requested information sufficient to demonstrate:

A. That franchisee has complied with all requirements of this franchise; and

B. That taxes, fees, charges, or other costs owed or payable by franchisee have been properly collected and paid.



C. Franchisee's obligations under this section are in addition to those provided in subsection 4(E).

**Section 23:** Records.

Franchisee will manage all of its operations in accordance with a policy of keeping its documents and records open and accessible to the City. The City will have access to, and the right to inspect, any documents and records of franchisee and its affiliates that are reasonably necessary for the enforcement of this franchise or to verify franchisee's compliance with terms or conditions of this franchise. Franchisee will not deny the City access to any of franchisee's records on the basis that franchisee's documents or records are under the control of any affiliate or a third party.

All documents and records maintained by franchisee shall be made available for inspection by the City at reasonable times and intervals; provided, however, that nothing in this section shall be construed to require franchisee to violate state or federal law regarding subscriber privacy, nor shall this section be construed to require franchisee to disclose proprietary or confidential information without adequate safeguards for its confidential or proprietary nature.

One copy of documents and records requested by the City will be furnished to the City at the cost of franchisee. If the requested documents and records are too voluminous or for security reasons cannot be copied or removed, then franchisee may request, in writing within ten (10) days of the City's request, that the City inspect them at franchisee's local office. If any documents or records of franchisee are not kept in a local office and/or are not made available in copies to the City, and if the City determines that an examination of such documents or records is necessary or appropriate for the enforcement of this franchise, or to verify franchisee's compliance with terms or conditions of this franchise, then all reasonable travel and related costs incurred in making such examination shall be paid by franchisee.

**Section 24:** Assignment or Transfer.

Franchisee's rights, privileges, and authority under this franchise, and ownership or working control of facilities constructed or installed pursuant to this franchise, may not, directly or indirectly, be transferred, assigned or disposed of by sale, lease, merger, consolidation or other act of franchisee, by operation of law or otherwise, except as provided herein, or without the prior written consent of the City, which consent shall not be unreasonably withheld or delayed. Any transfer, assignment or disposal of franchisee's rights, privileges, and authority under this franchise, or ownership or

working control of facilities constructed or installed pursuant to this franchise, may be subject to reasonable conditions as may be prescribed by the City.

A. No rights, privileges, or authority under this franchise shall be assigned, transferred, or disposed of in any manner within twelve 12 months after the effective date of this franchise.

B. Absent extraordinary and unforeseeable circumstances, no facility shall be assigned, transferred, or disposed of before construction of the facility has been completed and restoration has been performed to the satisfaction of the City.

C. Franchisee and the proposed assignee or transferee shall provide and certify the following information to the City not less than one hundred and fifty (150) days prior to the proposed date of assignment, transfer, or disposal:

1. Complete information setting forth the nature, terms and condition of the proposed assignment, transfer, or disposal;

2. Any other information reasonably required by the City; and

3. A transfer application fee in an amount to be determined by the City to recover actual administrative costs directly related to receiving and approving the proposed assignment, transfer, or disposal.

D. No assignment, transfer, or disposal may be made or shall be approved unless the assignee or transferee has the legal, technical, financial, and other requisite qualifications to operate, maintain, repair, and remove facilities constructed or installed pursuant to this franchise and to comply with the terms and conditions of this franchise.

E. Any transfer, assignment, or disposal of rights, privileges, and authority under this franchise or ownership or working control of facilities constructed or installed pursuant to this franchise, without prior written approval of the City pursuant to this section shall be void and is cause for termination of this franchise.

F. Any transactions which singularly or collectively result in a change of 50% or more of the ownership or working control of the franchisee, of the ownership or working control of affiliated entities having ownership or working control of franchisee, or of control of the telecommunications capacity or bandwidth of franchisee, shall be considered an assignment or transfer requiring City approval. Transactions between affiliated entities are not exempt from City approval. A franchisee shall promptly notify the City prior to any proposed change in, or transfer of, or acquisition by any other party



of control of franchisee. Every change, transfer, or acquisition of control of a franchisee shall cause a review of the proposed transfer. City approval shall not be required for mortgaging purposes or if said transfer is from franchisee to another person controlled by franchisee.

G. All terms and conditions of this franchise shall be binding upon all successors and assigns of franchisee and all persons who obtain ownership or working control of any facility constructed or installed pursuant to this franchise.

**Section 25:** Violations, noncompliance, and other grounds for termination or cancellation

A. This franchise, and any right, privilege or authority of franchisee to enter, occupy or use public ways may be terminated or cancelled by the City for the following reasons:

1. Violation of or noncompliance with any term or condition of this franchise by franchisee;
2. Violation of or noncompliance with the material terms of any use and/or development authorization or required permit by franchisee;
3. Construction, installation, operation, maintenance, or repair of facilities on, in, under, over, across, or within any public way without franchisee first obtaining use and/or development authorization and required permits from the City and all other appropriate regulatory authorities;
4. Unauthorized construction, installation, operation, maintenance, or repair of facilities on City property;
5. Misrepresentation or lack of candor by or on behalf of a franchisee in any application or written or oral statement upon which the City relies in making the decision to grant, review or amend any right, privilege or authority to franchisee;
6. Abandonment of facilities;
7. Failure of franchisee to pay taxes, fees, charges or costs when and as due;
8. Insolvency or bankruptcy of franchisee.

B. In the event that the City believes that grounds exist for termination or cancellation of this franchise or any right, privilege or authority of franchisee to enter,

occupy or use public ways, franchisee shall be given written notice, and providing franchisee a reasonable period of time not exceeding thirty (30) days to furnish evidence:

1. That corrective action has been, or is being actively and expeditiously pursued, to remedy the violation, noncompliance, or other grounds for termination or cancellation;

2. That rebuts the alleged violation, noncompliance, or other grounds for termination or cancellation; or

3. That it would be in the public interest to impose some penalty or sanction less than termination or cancellation.

C. In the event that franchisee fails to provide evidence reasonably satisfactory to the City as provided in subsection (B) of this section, the City shall refer the apparent violation, noncompliance, or other grounds for termination or cancellation to the City Council. The City Council shall provide the franchisee with notice and a reasonable opportunity to be heard concerning the matter.

D. If the City Council determines that the violation, noncompliance, or other grounds for termination or cancellation arose from willful misconduct or gross negligence by franchisee, then, franchisee shall, at the election of the City Council, forfeit all rights, privileges and authority conferred under this franchise or any use and/or development authorization or permit granted by the City, and this franchise and any such use and/or development authorization or permit may be terminated or cancelled by the City Council. The City Council may elect, in lieu of the above and without any prejudice to any of its other legal rights and remedies, to pursue other remedies, including obtaining an order compelling franchisee into compliance or to take corrective action, or to recover damages and costs incurred by the City by reason of franchisee's actions or omissions. The City Council shall utilize the following factors in analyzing the nature, circumstances, extent, and gravity of the actions or omissions of franchisee:

1. Whether the misconduct was egregious;
2. Whether substantial harm resulted;
3. Whether the violation was intentional;
4. Whether there is a history of prior violations of the same or other requirements;



5. Whether there is a history of overall compliance; and
6. Whether the violation was voluntarily disclosed, admitted or cured.

E. The City Council's choice of remedy shall not excuse franchisee from compliance with any term or condition of this franchise or the material terms of any use and/or development authorization or required permit by franchisee. Franchisee shall have a continuing duty to remedy any violation, noncompliance, or other grounds for termination or cancellation. Further, nothing herein shall be construed as limiting any remedies that the City may have, at law or in equity, for enforcement of this franchise and any use and/or development authorization or permit granted to franchisee.

**Section 26:** Notices.

A. Any regular notice or information required or permitted to be given to the parties under this franchise may be sent to the following addresses unless otherwise specified:

The City: City of College Place  
Attn: City Administrator  
625 S. College Avenue  
College Place, WA 99324  
Phone: (509) 529-1200

Franchisee: PocketiNet  
Attn: Todd Brandenburg, President  
45 Terminal Loop Road, Suite 210  
Walla Walla, WA 99362  
(509) 593-4706

B. Franchisee shall additionally provide a phone number and designated responsible officials to respond to emergencies. After being notified of an emergency, franchisee shall cooperate with the City and make best efforts to immediately respond to minimize damage, protect the health safety of the public and repair facilities to restore them to proper working order. Annually, on request of the City, franchisee will meet with City emergency response personnel to coordinate emergency management operations and, at least once a year, at the request of the City, actively participate in emergency preparations.

**Section 27:** Non-waiver.

The failure of the City to exercise any rights or remedies under this franchise or to insist upon compliance with any terms or conditions of this franchise shall not be a waiver of any such rights, remedies, terms or conditions of this franchise by the City and shall not prevent the City from demanding compliance with such terms or conditions at any future time or pursuing its rights or remedies.

***Section 28:*** Eminent domain.

This franchise is subject to the power of eminent domain and the right of the City Council or the people acting for themselves through the initiative or referendum to repeal, amend or modify the franchise in the interest of the public. In any proceeding under eminent domain, the franchise itself shall have no value.

***Section 29:*** Limitation of liability

Administration of this franchise may not be construed to create the basis for any liability on the part of the City, its elected officials, officers, employees, servant, agents, and representatives for any injury or damage from the failure of the Grantee to comply with the provisions of this Franchise; by reason of any plan, schedule or specification review, inspection, notice and order, permission, or other approval or consent by the City; for any action or inaction thereof authorized or done in connection with the implementation or enforcement of this Franchise by the City; or for the accuracy of plans submitted to the City.

***Section 30:*** Damage to facilities.

Unless directly and proximately caused by the active sole negligence of the City, the City shall not be liable for any damage to or loss of any facilities as a result of or in connection with any public works, public improvements, construction, excavation, grading, filling, or work of any kind on, in, under, over, across, or within a public way done by or on behalf of the City.

***Section 31:*** Governing law and venue.

This franchise and use of the applicable public ways will be governed by the laws of the State of Washington, unless preempted by federal law. Franchisee agrees to be bound by the laws of the State of Washington, unless preempted by federal law, and subjected to the jurisdiction of the Courts of the State of Washington. Any action relating to this Franchise must be brought in the Superior Court of Washington for Walla Walla County, or in the case of a federal action, the United States District Court for the Eastern District



of Washington at Richland, Washington, unless an administrative agency has primary jurisdiction.

**Section 32: Severability**

If any section, sentence, clause or phrase of this franchise or its application to any person or entity should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality will not affect the validity or constitutionality of any other section, sentence, clause or phrase of this franchise nor its application to any other person or entity; provided that, if any term or condition of this franchise relating to franchisee's right, privilege, or authority to place optical cable, optical cable housing, and splicing connections on existing utility poles as overhead facilities is held to be invalid or unconstitutional by a court of competent jurisdiction, franchisee's authority to construct, install, operate, maintain, or repair overhead facilities shall be deemed void ab initio, any overhead facilities shall be deemed to be unauthorized, and franchisee shall be authorized only to place facilities underground.

**Section 33: Miscellaneous.**

- A. **Equal Employment and Nondiscrimination.** Throughout the term of this franchise, franchisee will fully comply with all equal employment and nondiscrimination provisions and requirements of federal, state, and local laws, and in particular, FCC rules and regulations relating thereto.
- B. **Local Employment Efforts.** Franchisee will use reasonable efforts to utilize qualified local contractors, including minority business enterprises and woman business enterprises, whenever the Franchisee employs contractors to perform work under this franchise.
- C. **Descriptive Headings.** The headings and titles of the sections and subsections of this franchise are for reference purposes only and do not affect the meaning or interpretation of the text herein.
- D. **Costs and Attorneys' Fees.** If any action or suit arises in connection with this franchise, the prevailing party will be entitled to recover all of its reasonable costs, including attorneys' fees, in addition to such other relief as the court may deem proper.
- E. **No Joint Venture.** Nothing herein will be deemed to create a joint venture or principal-agent relationship between the parties, and neither party is authorized to, nor shall either party act toward third persons or the public in any manner that would indicate any such relationship with the other.

F. Mutual Negotiation. This franchise was mutually negotiated by the franchisee and the City and has been reviewed by the legal counsel for both parties. Neither party will be deemed to be the drafter of this franchise.

G. Third-Party Beneficiaries. There are no third-party beneficiaries to this franchise.

H. Actions of the City or Franchisee. In performing their respective obligations under this franchise, the City and franchisee will act in a reasonable, expeditious, and timely manner. Whenever this franchise sets forth a time for any act to be performed by franchisee, such time shall be deemed to be of the essence, and any failure of franchisee to perform within the allotted time may be considered a material breach of this franchise, and sufficient grounds for the City to invoke any relevant remedy.

I. Entire Agreement. This franchise represents the entire understanding and agreement between the parties with respect to the subject matter and supersedes all prior oral and written negotiations between the parties.

J. Modification. The parties may alter, amend or modify the terms and conditions of this franchise upon written agreement of both parties to such alteration, amendment or modification. Nothing in this subsection shall impair the City's exercise of authority reserved to it under this franchise.

K. Non-exclusivity.

This franchise does not confer any exclusive right, privilege, or authority to enter, occupy or use public ways for delivery of telecommunications services or any other purposes. This franchise is granted upon the express condition that it will not in any manner prevent the City from granting other or further franchises in, on, across, over, along, under or through any public way.

L. Rights granted.

This franchise does not convey any right, title or interest in public ways, but shall be deemed only as authorization to enter, occupy, or use public ways for the limited purposes and term stated in this franchise. Further, this franchise shall not be construed as any warranty of title.

M. Contractors and subcontractors



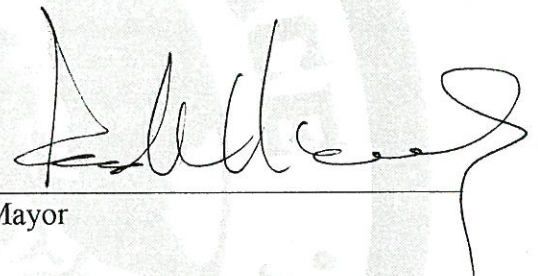
Franchisee's contractors and subcontractors must be licensed and bonded in accordance with the City's ordinances, rules, and regulations. Work by contractors and subcontractors is subject to the same restrictions, limitations and conditions as if the work were performed by franchisee.

**Section 34:** Acceptance of franchise.

Within thirty (30) days after the passage and approval of this ordinance, this franchise may be accepted by the franchisee by its filing with the City Clerk an unconditional written acceptance thereof. Failure of the franchisee to so accept this franchise within said period of time shall be deemed a rejection thereof by the franchisee, and the rights, privileges, and authority herein granted shall, after the expiration of the 30 day period, absolutely cease and terminate, unless the time period is extended by ordinance duly passed for that purpose.

**Section 35:** The City Clerk is authorized and directed to publish a summary hereof in accordance with Revised Code of Washington §§ 35A.13.200 and 35A.12.160.

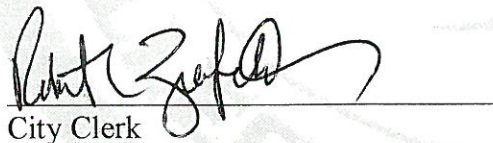
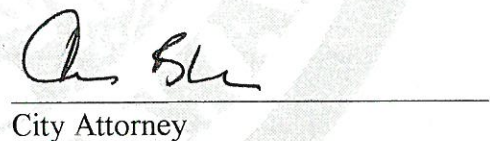
PASSED by the City Council of the City of College Place, Washington, the 24<sup>th</sup> day of May, 2010.



Mayor

Attest:

Form approved:

  
City Clerk  
City Attorney

ACCEPTANCE:

The provisions of this franchise are agreed to and hereby accepted. By accepting this franchise, franchisee covenants and agrees to perform and be bound by each and all of the terms and conditions imposed by the franchise and the municipal code and ordinances of the City.

By: Todd Brandenburg  
Printed Name: Todd Brandenburg  
Title: President

CERTIFICATION OF COMPLIANCE WITH CONDITIONS AND EFFECTIVE DATE:

I certify that I have received confirmation that: (1) the franchisee returned a signed copy of this franchise to the City Council in accordance with this franchise; (2) the franchisee has presented to the City acceptable evidence of insurance and security as required in this franchise; and (3) the franchisee has paid all applicable processing costs set forth in the franchise.

The effective date of this franchise ordinance is: May 24, 2010.

By: [Signature]  
Printed Name: Rick Newby  
Title: MAYOR



***City of College Place, Washington***  
**RESOLUTION NO. 23-005**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON  
REGARDING TRANSFER OF POCKETINET COMMUNICATIONS FRANCHISE TO LIGHTSPEED  
NETWORKS INC.**

**Whereas,** the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

**Whereas,** the City Council granted a telecommunications franchise to Pocketinet Communications via Ordinance #18-011 on June 12<sup>th</sup>, 2018, and

**Whereas,** City received communications from Pocketinet on January 11<sup>th</sup>, 2023 seeking to transfer the franchise to Lightspeed Networks who is purchasing Pocketinet in accordance with CPMC 20.10.280 and 20.10.290; and

**Whereas,** the franchise transfer request was reviewed with City Council at their February 7<sup>th</sup>, 2023 workshop; and

**Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:**

1. Authorizes transfer of Pocketinet Telecommunications Franchise (Ordinance #18-011) to Lightspeed Networks in accordance with the terms of the City Franchise Code CPMC Title 20.

**Clerical Corrections.** The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

**Effective Date.** This resolution shall take effect and be in full force upon its passage as provided by law.

**PASSED** by the City Council of the City of College Place, Washington, this 14th day of February , 2023.



Attest:

---

Norma L. Hernández, Mayor

---

Sherri St. Clair, City Clerk

**Bid Tab for New Parks Mower**

|                     |             |
|---------------------|-------------|
| Pape' Machinery Bid | \$79,724.93 |
| RDO Equipment Bid   | \$68,330.96 |

RDO Equipment is the apparent low bidder. Bid award is pending College Place City Council approval.



WALLA WALLA  
**UNION-BULLETIN**  
We Bring the Valley to You

**AFFIDAVIT OF PUBLICATION**

Sherri St. Clair  
City Of College Place  
625 S College Ave  
College Place WA 99324

**STATE OF WASHINGTON, COUNTIES OF WALLA WALLA**

The undersigned, on oath states that he/she is an authorized representative of Walla Walla Union-Bulletin, Inc., publisher of the Walla Walla Union-Bulletin, of general circulation published daily in Walla Walla County, State of Washington. The Walla Walla Union-Bulletin has been approved as a legal newspaper by orders of the Superior Court of Walla Walla County.

The notice, in the exact form annexed, was published in the regular and entire issue of said paper or papers and distributed to its subscribers during all of the said period.

01/12/2023, 01/19/2023

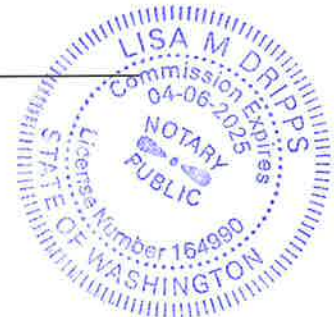
The City of College Place is receiving bids on a new Tri-Mower for use at City parks. The bids are due by January 26th, 2023 no later than 2:00 pm on that day. A copy of the bid specs and bid sheet can be obtained by contacting Jeff Goodson, Fleet Manager, at the City of College Place, 625 S College Ave, College Place, WA. 99324. Bids are to be mailed or delivered to the same address. There will be no formal bid opening and all bidders will be notified of the results.

(47516) January 12 and 19, 2023

Agent JACKIE CHAPMAN Signature Jackie Chapman

Subscribed and sworn to before me on January 23, 2023  
Lisa M. Drips  
(Notary Signature) Notary Public in and for the State of Washington, residing at Yakima

Publication Cost: \$63.40  
Order No: 47516  
Customer No: 22369  
PO #:



## Financial Reports Descriptions

### Monthly Expenditure Analysis

Summary of expenditures for the period. This report breaks out Payroll, Capital, and Debt Service expenditures. The total expenditures for the period on this report should tie out to the *Treasurer's Report Fund Totals* expenditure column.

### Check Register

Detail of every check or electronic payment issued during the period. This report contains only cash items that require council approval. It does not include transactions that do not require council approval, such as interest income or bank fees. Therefore, the total of this report will not tie to the expenditures total on the *Monthly Expenditure Analysis*, *Treasurer's Report*, or *Cash Flow Report*.

### Treasurer's Report

**Fund Totals** – Presents beginning fund balances, revenues for the period, expenditures for the period, ending fund balances, outstanding items, and fund balances adjusted for outstanding items.

**Account Totals** – Presents Cash and Investment account beginning balances, deposits, withdrawals, outstanding items, and adjusted ending balances.

**Fund Investments by Account** – Presents investment balances by fund. This is an allocation of the City's investments to applicable funds. The allocation is adjusted each month by the Finance Director according to fund balance. This adjustment displays in the "Purchases" and "Liquidated" columns.

**Fund Investment Totals** – Presents fund investments and cash allocated by fund. This report builds on the *Fund Investments by Account* report by also including cash balances.

### Cash Flow Report

Shows cash in and cash out by fund for each period and year-to-date. Revenue and Expenditure totals should tie out to revenue and expenditure totals on the *Treasurer's Report Fund Totals* report.

### Budget Position Report

Shows revenues and expenditures as compared to budget for the year-to-date. Excludes beginning and ending fund balances.

### Totals for Credit Accounts

Detail of credit account transactions for the period. Reported by vendor and subtotaled by department.

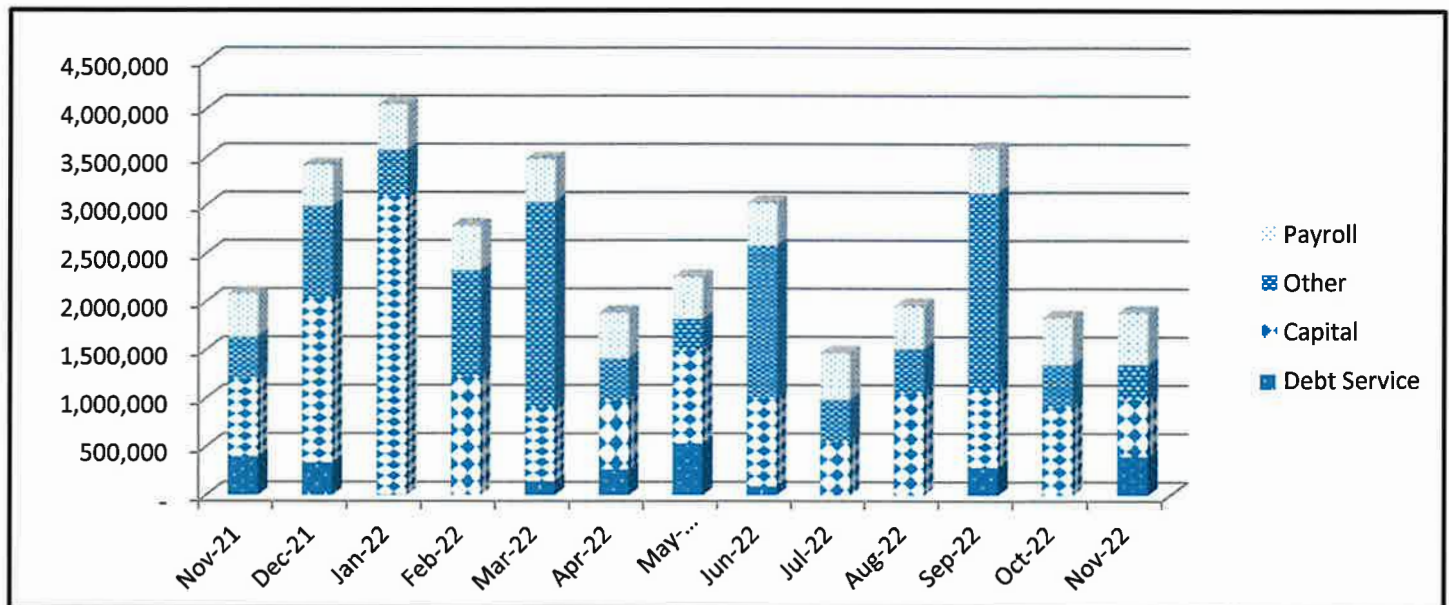


# City of College Place

## Monthly Expenditure Analysis

Nov-22

| Month  | Operating Expenses |           | Capital   | Debt Service | Total     |
|--------|--------------------|-----------|-----------|--------------|-----------|
|        | Payroll            | Other     |           |              |           |
| Nov-22 | 539,947            | 356,495   | 593,205   | 399,259      | 1,888,906 |
| Oct-22 | 490,773            | 431,985   | 915,005   | 300          | 1,838,063 |
| Sep-22 | 452,864            | 2,032,259 | 818,140   | 284,741      | 3,588,005 |
| Aug-22 | 444,311            | 452,337   | 1,061,486 | 234          | 1,958,367 |
| Jul-22 | 484,191            | 435,219   | 553,295   | 234          | 1,472,939 |
| Jun-22 | 442,242            | 1,582,180 | 914,079   | 89,237       | 3,027,738 |
| May-22 | 435,678            | 324,213   | 965,221   | 531,173      | 2,256,285 |
| Apr-22 | 471,291            | 429,642   | 720,766   | 263,336      | 1,885,035 |
| Mar-22 | 443,940            | 2,127,468 | 771,912   | 140,484      | 3,483,804 |
| Feb-22 | 460,762            | 1,101,597 | 1,227,707 | -            | 2,790,065 |
| Jan-22 | 469,913            | 478,653   | 3,093,498 | 5,250        | 4,047,314 |
| Dec-21 | 430,084            | 949,152   | 1,708,324 | 332,100      | 3,419,660 |
| Nov-21 | 445,702            | 434,277   | 803,272   | 398,775      | 2,082,027 |



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|-------|------------|---------|--------|-------|---------------------------|----------|------|
| 7276  | 11/03/2022 | Payroll | 28     | EFT   | Eric H Adams              | 3,819.64 |      |
| 7277  | 11/03/2022 | Payroll | 28     | EFT   | Dennis R Anderson         | 1,717.91 |      |
| 7278  | 11/03/2022 | Payroll | 28     | EFT   | M Wade Antle              | 4,093.60 |      |
| 7279  | 11/03/2022 | Payroll | 28     | EFT   | Kyle A Barker             | 2,643.36 |      |
| 7280  | 11/03/2022 | Payroll | 28     | EFT   | Marianne K Barr           | 3,526.37 |      |
| 7281  | 11/03/2022 | Payroll | 28     | EFT   | Logan K Bartlett          | 2,156.64 |      |
| 7282  | 11/03/2022 | Payroll | 28     | EFT   | George R Bennett          | 520.44   |      |
| 7283  | 11/03/2022 | Payroll | 28     | EFT   | Tanner R Bollinger        | 1,253.49 |      |
| 7284  | 11/03/2022 | Payroll | 28     | EFT   | John A Boose              | 2,945.64 |      |
| 7285  | 11/03/2022 | Payroll | 28     | EFT   | Brandon T Boudrieau       | 2,831.45 |      |
| 7286  | 11/03/2022 | Payroll | 28     | EFT   | Monica H Boyle            | 344.22   |      |
| 7287  | 11/03/2022 | Payroll | 28     | EFT   | Dalton Broxson            | 1,654.24 |      |
| 7288  | 11/03/2022 | Payroll | 28     | EFT   | Anton P Bushkovskiy       | 2,531.57 |      |
| 7289  | 11/03/2022 | Payroll | 28     | EFT   | Noelle E Calkins          | 297.65   |      |
| 7290  | 11/03/2022 | Payroll | 28     | EFT   | Brian J Carleton          | 4,343.62 |      |
| 7291  | 11/03/2022 | Payroll | 28     | EFT   | Ramon F Castelo           | 64.18    |      |
| 7292  | 11/03/2022 | Payroll | 28     | EFT   | Randall J Chamberlain     | 3,356.12 |      |
| 7293  | 11/03/2022 | Payroll | 28     | EFT   | Randall J Chamberlain     | 345.88   |      |
| 7294  | 11/03/2022 | Payroll | 28     | EFT   | Caitlin Charnley-Ovens    | 1,758.97 |      |
| 7295  | 11/03/2022 | Payroll | 28     | EFT   | Camron J Clark            | 3,141.32 |      |
| 7296  | 11/03/2022 | Payroll | 28     | EFT   | Michael A Cleveland       | 344.22   |      |
| 7297  | 11/03/2022 | Payroll | 28     | EFT   | Tanner C Cole             | 5,202.59 |      |
| 7298  | 11/03/2022 | Payroll | 28     | EFT   | Laurencio Cota De La Cruz | 1,975.21 |      |
| 7299  | 11/03/2022 | Payroll | 28     | EFT   | Rea L Culwell             | 5,064.45 |      |
| 7300  | 11/03/2022 | Payroll | 28     | EFT   | Salvador M Diaz           | 3,794.83 |      |
| 7301  | 11/03/2022 | Payroll | 28     | EFT   | Benjamin G Dill           | 25.94    |      |
| 7302  | 11/03/2022 | Payroll | 28     | EFT   | Shawn R Doering           | 3,401.38 |      |
| 7303  | 11/03/2022 | Payroll | 28     | EFT   | Emily A Downs             | 3,965.74 |      |
| 7304  | 11/03/2022 | Payroll | 28     | EFT   | Charles O Drury           | 4,226.50 |      |
| 7305  | 11/03/2022 | Payroll | 28     | EFT   | Jimmy C Duede             | 4,329.80 |      |
| 7306  | 11/03/2022 | Payroll | 28     | EFT   | Brittney E Erb            | 3,057.66 |      |
| 7307  | 11/03/2022 | Payroll | 28     | EFT   | Tito Espinoza JR          | 344.22   |      |
| 7308  | 11/03/2022 | Payroll | 28     | EFT   | Patrick J Evensen         | 4,355.10 |      |
| 7309  | 11/03/2022 | Payroll | 28     | EFT   | John Felty                | 46.89    |      |
| 7310  | 11/03/2022 | Payroll | 28     | EFT   | Brian R Fortin            | 5,584.39 |      |
| 7311  | 11/03/2022 | Payroll | 28     | EFT   | Jeffrey R Goodson         | 3,657.34 |      |
| 7312  | 11/03/2022 | Payroll | 28     | EFT   | Sharam L Goodwin          | 1,814.61 |      |
| 7313  | 11/03/2022 | Payroll | 28     | EFT   | Jayme L Graham            | 77.83    |      |
| 7314  | 11/03/2022 | Payroll | 28     | EFT   | Travis B Grove            | 2,012.10 |      |
| 7315  | 11/03/2022 | Payroll | 28     | EFT   | Neosha K Guse             | 155.65   |      |
| 7316  | 11/03/2022 | Payroll | 28     | EFT   | Richard F Guse            | 34.60    |      |
| 7317  | 11/03/2022 | Payroll | 28     | EFT   | Scott W Hall              | 4,307.91 |      |
| 7318  | 11/03/2022 | Payroll | 28     | EFT   | Scott A Hanson            | 38.24    |      |
| 7319  | 11/03/2022 | Payroll | 28     | EFT   | Tanner M Harris           | 4,120.21 |      |
| 7320  | 11/03/2022 | Payroll | 28     | EFT   | Norma L Hernandez         | 1,172.87 |      |
| 7321  | 11/03/2022 | Payroll | 28     | EFT   | Edward L Higginbotham II  | 17.29    |      |
| 7322  | 11/03/2022 | Payroll | 28     | EFT   | Zackery A Hoffer          | 5,110.82 |      |
| 7323  | 11/03/2022 | Payroll | 28     | EFT   | Michael C Holden          | 2,892.80 |      |
| 7324  | 11/03/2022 | Payroll | 28     | EFT   | Nattilie E Jackson        | 1,723.68 |      |
| 7325  | 11/03/2022 | Payroll | 28     | EFT   | Jason C James             | 392.76   |      |
| 7326  | 11/03/2022 | Payroll | 28     | EFT   | David M.O. Jardin         | 17.30    |      |
| 7327  | 11/03/2022 | Payroll | 28     | EFT   | Paul T Jessup             | 344.22   |      |
| 7328  | 11/03/2022 | Payroll | 28     | EFT   | James A Kates             | 3,237.57 |      |
| 7329  | 11/03/2022 | Payroll | 28     | EFT   | William P Kelly           | 51.89    |      |
| 7330  | 11/03/2022 | Payroll | 28     | EFT   | Fadila Kruger-Bryan       | 1,348.43 |      |
| 7331  | 11/03/2022 | Payroll | 28     | EFT   | Michael A Laizure         | 366.82   |      |
| 7332  | 11/03/2022 | Payroll | 28     | EFT   | Joseph T Langlois         | 3,802.69 |      |
| 7333  | 11/03/2022 | Payroll | 28     | EFT   | Heather M Lee             | 69.18    |      |
| 7334  | 11/03/2022 | Payroll | 28     | EFT   | Robert McAndrews          | 3,977.72 |      |
| 7335  | 11/03/2022 | Payroll | 28     | EFT   | Trenton M Nilsson         | 3,084.94 |      |

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|-------|------------|---------|--------|-------|------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7336  | 11/03/2022 | Payroll | 28     | EFT   | Ronald A Nordman                   | 3,445.58  |                                                                                                                                                                                                                            |
| 7337  | 11/03/2022 | Payroll | 28     | EFT   | Kaden J Ongers                     | 34.59     |                                                                                                                                                                                                                            |
| 7338  | 11/03/2022 | Payroll | 28     | EFT   | Loren D Peterson                   | 344.22    |                                                                                                                                                                                                                            |
| 7339  | 11/03/2022 | Payroll | 28     | EFT   | Joshua W Price                     | 444.64    |                                                                                                                                                                                                                            |
| 7340  | 11/03/2022 | Payroll | 28     | EFT   | James R Reese                      | 3,352.81  |                                                                                                                                                                                                                            |
| 7341  | 11/03/2022 | Payroll | 28     | EFT   | Brandon L Rhodes                   | 4,067.12  |                                                                                                                                                                                                                            |
| 7342  | 11/03/2022 | Payroll | 28     | EFT   | Jonathan J Rickard                 | 6,413.66  |                                                                                                                                                                                                                            |
| 7343  | 11/03/2022 | Payroll | 28     | EFT   | Michael J Rizzitiello              | 4,303.44  |                                                                                                                                                                                                                            |
| 7344  | 11/03/2022 | Payroll | 28     | EFT   | Kristi Scherger                    | 3,152.06  |                                                                                                                                                                                                                            |
| 7345  | 11/03/2022 | Payroll | 28     | EFT   | Heather M Schermann                | 344.22    |                                                                                                                                                                                                                            |
| 7346  | 11/03/2022 | Payroll | 28     | EFT   | Andrew D Schild                    | 4,445.00  |                                                                                                                                                                                                                            |
| 7347  | 11/03/2022 | Payroll | 28     | EFT   | DaShari C Schmick                  | 2,591.84  |                                                                                                                                                                                                                            |
| 7348  | 11/03/2022 | Payroll | 28     | EFT   | Dylan E Schmick                    | 4,079.37  |                                                                                                                                                                                                                            |
| 7349  | 11/03/2022 | Payroll | 28     | EFT   | Richard Ian E Scholl               | 838.76    |                                                                                                                                                                                                                            |
| 7350  | 11/03/2022 | Payroll | 28     | EFT   | Andrea M St Clair                  | 1,623.72  |                                                                                                                                                                                                                            |
| 7351  | 11/03/2022 | Payroll | 28     | EFT   | Sherri L St Clair                  | 4,250.81  |                                                                                                                                                                                                                            |
| 7352  | 11/03/2022 | Payroll | 28     | EFT   | Raiff R Swanson                    | 190.23    |                                                                                                                                                                                                                            |
| 7353  | 11/03/2022 | Payroll | 28     | EFT   | Hunter S Swopes                    | 77.83     |                                                                                                                                                                                                                            |
| 7354  | 11/03/2022 | Payroll | 28     | EFT   | Troy E Tomaras                     | 6,045.82  |                                                                                                                                                                                                                            |
| 7355  | 11/03/2022 | Payroll | 28     | EFT   | Gabriel R Torres                   | 562.29    |                                                                                                                                                                                                                            |
| 7356  | 11/03/2022 | Payroll | 28     | EFT   | Samantha Tveidt                    | 17.30     |                                                                                                                                                                                                                            |
| 7357  | 11/03/2022 | Payroll | 28     | EFT   | Daniel I Watkins                   | 4,291.68  |                                                                                                                                                                                                                            |
| 7358  | 11/03/2022 | Payroll | 28     | EFT   | Naddile Widner                     | 1,179.24  |                                                                                                                                                                                                                            |
| 7359  | 11/03/2022 | Payroll | 28     | EFT   | Melodie A Williams                 | 339.22    |                                                                                                                                                                                                                            |
| 7360  | 11/03/2022 | Payroll | 28     | EFT   | Troy J Williams                    | 4,372.69  |                                                                                                                                                                                                                            |
| 7361  | 11/03/2022 | Payroll | 28     | EFT   | David W Winter                     | 12,497.49 |                                                                                                                                                                                                                            |
| 7362  | 11/03/2022 | Payroll | 28     | EFT   | Kevin E Wolpert                    | 3,322.71  |                                                                                                                                                                                                                            |
| 7402  | 11/03/2022 | Payroll | 28     | EFT   | American Family Life Ins           | 1,991.08  | Pay Cycle(s) 11/03/2022 To 11/03/2022 - AFLAC-Post Tax; Pay Cycle(s) 11/03/2022 To 11/03/2022 - AFLAC-Pre Tax                                                                                                              |
| 7403  | 11/03/2022 | Payroll | 28     | EFT   | Association Of Washington Cities   | 77,400.18 | Pay Cycle(s) 11/03/2022 To 11/03/2022 - Health First-250; Pay Cycle(s) 11/03/2022 To 11/03/2022 - Life Insurance; Pay Cycle(s) 11/03/2022 To 11/03/2022 - AWC Life-Emp; Pay Cycle(s) 11/03/2022 To 11/03/2022 - 11/03/2022 |
| 7404  | 11/03/2022 | Payroll | 28     | EFT   | City Of College Place              | 780.34    | Pay Cycle(s) 11/03/2022 To 11/03/2022 - Flex Spending                                                                                                                                                                      |
| 7405  | 11/03/2022 | Payroll | 28     | EFT   | Empower Retirement                 | 10,344.72 | Pay Cycle(s) 11/03/2022 To 11/03/2022 - 457 Def Comp                                                                                                                                                                       |
| 7406  | 11/03/2022 | Payroll | 28     | EFT   | Internal Revenue Service (Payroll) | 63,898.89 | 941 Deposit for Pay Cycle(s) 11/03/2022 - 11/03/2022                                                                                                                                                                       |
| 7407  | 11/03/2022 | Payroll | 28     | EFT   | Oregon Department Of Revenue       | 1,478.00  | Pay Cycle(s) for OR Tax: 11/03/2022 - 11/03/2022                                                                                                                                                                           |
| 7408  | 11/03/2022 | Payroll | 28     | EFT   | State Of Washington                | 49,464.09 | Pay Cycle(s) 11/03/2022 To 11/03/2022 - Leoff 2; Pay Cycle(s) 11/03/2022 To 11/03/2022 - Pers 2; Pay Cycle(s) 11/03/2022 To 11/03/2022 - Pers 3                                                                            |
| 7409  | 11/03/2022 | Payroll | 28     | EFT   | Washington State Support Registry  | 703.86    | Pay Cycle(s) 11/03/2022 To 11/03/2022 - Office Of Support Enf,                                                                                                                                                             |

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|-------|------------|---------|--------|-------|------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7410  | 11/03/2022 | Payroll | 28     | EFT   | Washington Teamsters Welfare Trust | 19,824.00 | Pay Cycle(s) 11/03/2022 To 11/03/2022 - Teamsters Dental; Pay Cycle(s) 11/03/2022 To 11/03/2022 - Teamsters Medical; Pay Cycle(s) 11/03/2022 To 11/03/2022 - Teamsters Time Loss; Pay Cycle(s) 11/03/2022 |
| 7415  | 11/03/2022 | Payroll | 28     | EFT   | Life Flight Network Foundation     | 16.25     | Pay Cycle(s) 11/03/2022 To 11/03/2022 - Life Flight                                                                                                                                                       |
| 7443  | 11/03/2022 | Payroll | 28     | EFT   | State Of Washington                | 286.85    | July - September 2022 Non-LEOFF Contributions                                                                                                                                                             |
| 7489  | 11/10/2022 | Claims  | 28     | EFT   | Amazon Business Prime              | 59.06     | Parts; Parts; Truck Or Treat Supplies- CD; Supplies- CH Gen                                                                                                                                               |
| 7490  | 11/10/2022 | Claims  | 28     | EFT   | Cascade Natural Gas Corporation    | 450.44    | Monthly Services; Monthly Services; Monthly Services; Monthly Services                                                                                                                                    |
| 7491  | 11/10/2022 | Claims  | 28     | EFT   | Centurylink Communications LLC     | 769.74    | Monthly Services; Monthly Services                                                                                                                                                                        |
| 7492  | 11/10/2022 | Claims  | 28     | EFT   | Columbia Rural Electric            | 683.36    | Monthly Services                                                                                                                                                                                          |
| 7493  | 11/10/2022 | Claims  | 28     | EFT   | Home Depot Credit Services         | 2,495.74  | Parts; Material; Material; Material; Material; Tools; Material; Tools; Tool Return; Material; Supplies; Material; Tools; Material; Gloves; Tools; Supplies; Tools; Supplies; Parts; Material; Material;;  |
| 7624  | 11/10/2022 | Claims  | 28     | EFT   | Home Depot Credit Services         | 9.46      | Correction For Invoice 4615765 Entered Incorrectly                                                                                                                                                        |
| 7625  | 11/10/2022 | Claims  | 28     | EFT   | Cascade Natural Gas Corporation    | -0.10     | Correction For Invoice 11/2022-821 Entered Incorrectly                                                                                                                                                    |
| 7626  | 11/15/2022 | Payroll | 28     | EFT   | Eric H Adams                       | 1,414.01  |                                                                                                                                                                                                           |
| 7627  | 11/15/2022 | Payroll | 28     | EFT   | Dennis R Anderson                  | 1,601.85  |                                                                                                                                                                                                           |
| 7628  | 11/15/2022 | Payroll | 28     | EFT   | M Wade Antle                       | 230.87    |                                                                                                                                                                                                           |
| 7629  | 11/15/2022 | Payroll | 28     | EFT   | Kyle A Barker                      | 1,784.48  |                                                                                                                                                                                                           |
| 7630  | 11/15/2022 | Payroll | 28     | EFT   | Logan K Bartlett                   | 1,804.31  |                                                                                                                                                                                                           |
| 7631  | 11/15/2022 | Payroll | 28     | EFT   | John A Boose                       | 1,523.31  |                                                                                                                                                                                                           |
| 7632  | 11/15/2022 | Payroll | 28     | EFT   | Dalton Broxson                     | 1,463.08  |                                                                                                                                                                                                           |
| 7633  | 11/15/2022 | Payroll | 28     | EFT   | Anton P Bushkovskiy                | 1,154.37  |                                                                                                                                                                                                           |
| 7634  | 11/15/2022 | Payroll | 28     | EFT   | Brian J Carleton                   | 2,485.70  |                                                                                                                                                                                                           |
| 7635  | 11/15/2022 | Payroll | 28     | EFT   | Laurencio Cota De La Cruz          | 1,320.62  |                                                                                                                                                                                                           |
| 7636  | 11/15/2022 | Payroll | 28     | EFT   | Rea L Culwell                      | 2,448.52  |                                                                                                                                                                                                           |
| 7637  | 11/15/2022 | Payroll | 28     | EFT   | Salvador M Diaz                    | 1,576.46  |                                                                                                                                                                                                           |
| 7638  | 11/15/2022 | Payroll | 28     | EFT   | Shawn R Doering                    | 1,017.42  |                                                                                                                                                                                                           |
| 7639  | 11/15/2022 | Payroll | 28     | EFT   | Brittney E Erb                     | 585.26    |                                                                                                                                                                                                           |
| 7640  | 11/15/2022 | Payroll | 28     | EFT   | Patrick J Evensen                  | 1,929.73  |                                                                                                                                                                                                           |
| 7641  | 11/15/2022 | Payroll | 28     | EFT   | Jeffrey R Goodson                  | 230.87    |                                                                                                                                                                                                           |
| 7642  | 11/15/2022 | Payroll | 28     | EFT   | Sharam L Goodwin                   | 1,175.55  |                                                                                                                                                                                                           |
| 7643  | 11/15/2022 | Payroll | 28     | EFT   | Travis B Grove                     | 1,258.76  |                                                                                                                                                                                                           |
| 7644  | 11/15/2022 | Payroll | 28     | EFT   | Michael C Holden                   | 1,052.21  |                                                                                                                                                                                                           |
| 7645  | 11/15/2022 | Payroll | 28     | EFT   | James A Kates                      | 738.80    |                                                                                                                                                                                                           |
| 7646  | 11/15/2022 | Payroll | 28     | EFT   | Joseph T Langlois                  | 1,434.86  |                                                                                                                                                                                                           |
| 7647  | 11/15/2022 | Payroll | 28     | EFT   | Robert McAndrews                   | 3,536.35  |                                                                                                                                                                                                           |
| 7648  | 11/15/2022 | Payroll | 28     | EFT   | Trenton M Nilsson                  | 850.91    |                                                                                                                                                                                                           |
| 7649  | 11/15/2022 | Payroll | 28     | EFT   | Michael J Rizzitiello              | 3,516.78  |                                                                                                                                                                                                           |
| 7650  | 11/15/2022 | Payroll | 28     | EFT   | DaShari C Schmick                  | 1,011.37  |                                                                                                                                                                                                           |
| 7651  | 11/15/2022 | Payroll | 28     | EFT   | Dylan E Schmick                    | 1,133.21  |                                                                                                                                                                                                           |
| 7652  | 11/15/2022 | Payroll | 28     | EFT   | Andrea M St Clair                  | 1,236.11  |                                                                                                                                                                                                           |
| 7653  | 11/15/2022 | Payroll | 28     | EFT   | Daniel I Watkins                   | 1,520.51  |                                                                                                                                                                                                           |
| 7654  | 11/15/2022 | Payroll | 28     | EFT   | Naddile Widner                     | 1,274.56  |                                                                                                                                                                                                           |



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|-------|------------|---------|--------|-------|-----------------------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7655  | 11/15/2022 | Payroll | 28     | EFT   | Troy J Williams                         | 1,695.60   |                                                                                                                                                             |
| 7852  | 11/23/2022 | Claims  | 28     | EFT   | Amazon Business Prime                   | 1,032.57   | Parts; Christmas Lights Replacements; FD Supplies; EMS Supplies/PPE; PH Tester-PW                                                                           |
| 7853  | 11/23/2022 | Claims  | 28     | EFT   | CenturyLink Communications LLC          | 8.12       | Monthly Services                                                                                                                                            |
| 7854  | 11/23/2022 | Claims  | 28     | EFT   | Centurylink Communications LLC          | 56.86      | Monthly Services                                                                                                                                            |
| 7855  | 11/23/2022 | Claims  | 28     | EFT   | Pacific Power & Light                   | 17,212.40  | Monthly Services                                                                                                                                            |
| 7856  | 11/23/2022 | Claims  | 28     | EFT   | Verizon Wireless                        | 2,803.65   | Monthly Services                                                                                                                                            |
| 7857  | 11/23/2022 | Claims  | 28     | EFT   | WA St. Dept Of Revenue                  | 20,469.73  | October 2022 Excise Tax; Written From Use Tax Report                                                                                                        |
| 7985  | 11/29/2022 | Claims  | 28     | EFT   | U.S. Bank St. Paul                      | 399,025.00 | COLPUTGO14 Debt Service Payment                                                                                                                             |
| 7990  | 11/30/2022 | Claims  | 28     | EFT   | Banner Bank Credit Cards                | 12,270.11  | 9343-CH; 9384-CH; 9400-CH; 9426-CH; 9467-PD; 9483-PW; 9965-FD; 6464-CH; 5296-CD; 8472-PC; 4551-FD; 6577-PD; 9343-REBATE; 9400-REBATE; 6577-REBATE; 5296-FEE |
| 8007  | 11/30/2022 | Claims  | 28     | EFT   | Navia Benefit Solutions                 | 100.00     | FSA Participation Fee                                                                                                                                       |
| 8108  | 11/16/2022 | Payroll | 28     | EFT   | Internal Revenue Service (Payroll)      | 7,787.89   | 941 Deposit for Pay Cycle(s) 11/16/2022 - 11/16/2022                                                                                                        |
| 8109  | 11/16/2022 | Payroll | 28     | EFT   | Oregon Department Of Revenue            | 176.00     | Pay Cycle(s) for OR Tax: 11/16/2022 - 11/16/2022                                                                                                            |
| 8476  | 11/30/2022 | Claims  | 28     | EFT   | Xpress Solutions, Inc.                  | 100.95     | Paymentech Fee-General Payments                                                                                                                             |
| 8477  | 11/30/2022 | Claims  | 28     | EFT   | Xpress Solutions, Inc.                  | 2,650.84   | Paymentech Fees- Utility Payments                                                                                                                           |
| 8478  | 11/30/2022 | Claims  | 28     | EFT   | Xpress Solutions, Inc.                  | 983.49     | November 2022 Xpress Bill Pay Fee                                                                                                                           |
| 8482  | 11/30/2022 | Claims  | 28     | EFT   | WA St. Dept Of Licensing                | 126.00     | November 2022 CPL                                                                                                                                           |
| 8696  | 11/15/2022 | Payroll | 28     | EFT   | Internal Revenue Service (Payroll)      | 9,861.63   | 941 Deposit for Pay Cycle(s) 11/15/2022 - 11/15/2022                                                                                                        |
| 8702  | 11/16/2022 | Payroll | 28     | EFT   | Oregon Department Of Revenue            | 4.00       | Oregon PR Tax Adj                                                                                                                                           |
| 7411  | 11/03/2022 | Payroll | 28     | 52532 | American Legal Services                 | 65.16      | Pay Cycle(s) 11/03/2022 To 11/03/2022 - Teamsters Legal Defense Fund                                                                                        |
| 7412  | 11/03/2022 | Payroll | 28     | 52533 | College Place Fire Fighters Assn.       | 85.00      | Pay Cycle(s) 11/03/2022 To 11/03/2022 - CP Volunteer Fire                                                                                                   |
| 7413  | 11/03/2022 | Payroll | 28     | 52534 | Fraternal Order Of Police               | 350.00     | Pay Cycle(s) 11/03/2022 To 11/03/2022 - Fraternal Order Of Police                                                                                           |
| 7414  | 11/03/2022 | Payroll | 28     | 52535 | C/O BMCU Acct. 59881001 IAFF Local 4203 | 400.00     | Pay Cycle(s) 11/03/2022 To 11/03/2022 - IAFF Local 4203                                                                                                     |
| 7416  | 11/03/2022 | Payroll | 28     | 52536 | Marianne Barr C/O CPPD Emp Donations    | 165.00     | Pay Cycle(s) 11/03/2022 To 11/03/2022 - CP Police Fund                                                                                                      |
| 7417  | 11/03/2022 | Payroll | 28     | 52537 | Teamsters - Police                      | 760.00     | Pay Cycle(s) 11/03/2022 To 11/03/2022 - Union Dues - Police                                                                                                 |
| 7418  | 11/03/2022 | Payroll | 28     | 52538 | Teamsters - Public Employees            | 795.00     | Pay Cycle(s) 11/03/2022 To 11/03/2022 - Union Dues - PW                                                                                                     |
| 7419  | 11/03/2022 | Payroll | 28     | 52539 | United Way of The Blue Mountains        | 5.00       | Pay Cycle(s) 11/03/2022 To 11/03/2022 - Donation - United Way                                                                                               |
| 7420  | 11/03/2022 | Payroll | 28     | 52540 | WSCFF Employee Benefit Trust            | 600.00     | Pay Cycle(s) 11/03/2022 To 11/03/2022 - WSCFF Emp Ben Trust                                                                                                 |

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|-------|------------|---------|--------|-------|----------------------------------------------|----------|--------------------------------------------------|
| 7710  | 11/16/2022 | Payroll | 28     | 52541 | Eric H Adams                                 | 1,321.19 | 2022 Sick Leave Cash Outs                        |
| 7711  | 11/16/2022 | Payroll | 28     | 52542 | Dennis R Anderson                            | 997.23   | 2022 Sick Leave Cash Outs                        |
| 7712  | 11/16/2022 | Payroll | 28     | 52543 | M Wade Antle                                 | 1,235.43 | 2022 Sick Leave Cash Outs                        |
| 7713  | 11/16/2022 | Payroll | 28     | 52544 | Marianne K Barr                              | 985.29   | 2022 Sick Leave Cash Outs                        |
| 7714  | 11/16/2022 | Payroll | 28     | 52545 | Brian J Carleton                             | 1,791.44 | 2022 Sick Leave Cash Outs                        |
| 7715  | 11/16/2022 | Payroll | 28     | 52546 | Randall J Chamberlain                        | 974.40   | 2022 Sick Leave Cash Outs                        |
| 7716  | 11/16/2022 | Payroll | 28     | 52547 | Salvador M Diaz                              | 1,532.71 | 2022 Sick Leave Cash Outs                        |
| 7717  | 11/16/2022 | Payroll | 28     | 52548 | Shawn R Doering                              | 1,224.46 | 2022 Sick Leave Cash Outs                        |
| 7718  | 11/16/2022 | Payroll | 28     | 52549 | Jimmy C Duede                                | 1,357.96 | 2022 Sick Leave Cash Outs                        |
| 7719  | 11/16/2022 | Payroll | 28     | 52550 | Brian R Fortin                               | 1,445.58 | 2022 Sick Leave Cash Outs                        |
| 7720  | 11/16/2022 | Payroll | 28     | 52551 | Jeffrey R Goodson                            | 1,104.40 | 2022 Sick Leave Cash Outs                        |
| 7721  | 11/16/2022 | Payroll | 28     | 52552 | Travis B Groove                              | 962.86   | 2022 Sick Leave Cash Outs                        |
| 7722  | 11/16/2022 | Payroll | 28     | 52553 | Scott W Hall                                 | 1,316.72 | 2022 Sick Leave Cash Outs                        |
| 7723  | 11/16/2022 | Payroll | 28     | 52554 | Tanner M Harris                              | 1,279.74 | 2022 Sick Leave Cash Outs                        |
| 7724  | 11/16/2022 | Payroll | 28     | 52555 | Michael C Holden                             | 1,167.85 | 2022 Sick Leave Cash Outs                        |
| 7725  | 11/16/2022 | Payroll | 28     | 52556 | Joseph T Langlois                            | 1,445.58 | 2022 Sick Leave Cash Outs                        |
| 7726  | 11/16/2022 | Payroll | 28     | 52557 | Robert McAndrews                             | 701.61   | 2022 Sick Leave Cash Outs                        |
| 7727  | 11/16/2022 | Payroll | 28     | 52558 | James R Reese                                | 978.94   | 2022 Sick Leave Cash Outs                        |
| 7728  | 11/16/2022 | Payroll | 28     | 52559 | Jonathan J Rickard                           | 1,709.17 | 2022 Sick Leave Cash Outs                        |
| 7729  | 11/16/2022 | Payroll | 28     | 52560 | Michael J Rizzitiello                        | 2,025.62 | 2022 Sick Leave Cash Outs                        |
| 7730  | 11/16/2022 | Payroll | 28     | 52561 | Andrew D Schild                              | 1,321.60 | 2022 Sick Leave Cash Outs                        |
| 7731  | 11/16/2022 | Payroll | 28     | 52562 | Dylan E Schmick                              | 1,436.22 | 2022 Sick Leave Cash Outs                        |
| 7732  | 11/16/2022 | Payroll | 28     | 52563 | Andrea M St Clair                            | 617.65   | 2022 Sick Leave Cash Outs                        |
| 7733  | 11/16/2022 | Payroll | 28     | 52564 | Troy E Tomaras                               | 1,639.09 | 2022 Sick Leave Cash Outs                        |
| 7734  | 11/16/2022 | Payroll | 28     | 52565 | Daniel I Watkins                             | 1,402.19 | 2022 Sick Leave Cash Outs                        |
| 7735  | 11/16/2022 | Payroll | 28     | 52566 | David W Winter                               | 1,814.87 | 2022 Sick Leave Cash Outs                        |
| 7398  | 11/04/2022 | Claims  | 28     | 79777 | Walla Walla County Auditor                   | 39.00    | Lien Release- 201 SE Larch Ave                   |
| 7475  | 11/09/2022 | Claims  | 28     | 79778 | Calico Copy                                  | 706.58   | Reissue Payment For Non Cashed Check             |
| 7476  | 11/09/2022 | Claims  | 28     | 79779 | Office Of WA St. Treasurer (Bldg. Code Fees) | 349.01   | 3rd Quarter Building Code Fees                   |
| 7685  | 11/15/2022 | Claims  | 28     | 79780 | Don & Lois Barrett                           | 308.89   | 5800.00 - 105 SW 13th St                         |
| 7686  | 11/15/2022 | Claims  | 28     | 79781 | James & Mary Cerna                           | 237.02   | 62532.00 - 967 SE Ensign Pl                      |
| 7687  | 11/15/2022 | Claims  | 28     | 79782 | Salvador Chavez #                            | 206.23   | 68563.00 - 302 NE Redwood Pl                     |
| 7688  | 11/15/2022 | Claims  | 28     | 79783 | City Of College Place-General                | 8,420.00 | Monthly Services- Nov 2022                       |
| 7689  | 11/15/2022 | Claims  | 28     | 79784 | Susan Copeland                               | 193.77   | 528.00 - 384 SW Homestead Ave                    |
| 7690  | 11/15/2022 | Claims  | 28     | 79785 | Charles & Peggy Curtis                       | 169.22   | 496.00 - 759 SE Goldeneye                        |
| 7691  | 11/15/2022 | Claims  | 28     | 79786 | Estate of Betty Sue Keller                   | 291.55   | 181.00 - 37 NE Mulberry Ct                       |
| 7692  | 11/15/2022 | Claims  | 28     | 79787 | Estate of Karen D. Breen                     | 2,890.43 | 862.00 - 201 SE Larch Ave                        |
| 7693  | 11/15/2022 | Claims  | 28     | 79788 | Estate of Patricia Bender                    | 256.32   | 711.00 - 611 SE Whimbrel Loop                    |
| 7694  | 11/15/2022 | Claims  | 28     | 79789 | Dorothy Flud                                 | 119.22   | 28100.00 - 608 SE Mountain View Dr               |
| 7695  | 11/15/2022 | Claims  | 28     | 79790 | Deborah E Garabedian                         | 110.51   | 56600.00 - 213 SE 12th St                        |
| 7696  | 11/15/2022 | Claims  | 28     | 79791 | Patsy Ingersoll #                            | 175.20   | 83200.00 - 303 N College Ave                     |
| 7697  | 11/15/2022 | Claims  | 28     | 79792 | David & Kathryn Keeley                       | 19.15    | 394.00 - 1807 SE Bliss Ln                        |
| 7698  | 11/15/2022 | Claims  | 28     | 79793 | Kun Lin                                      | 323.18   | 578.00 - 1204 SW Settlement St                   |
| 7699  | 11/15/2022 | Claims  | 28     | 79794 | Ruby Mejorado                                | 172.58   | 2650.00 - 120 SE 8th St                          |
| 7700  | 11/15/2022 | Claims  | 28     | 79795 | Caleb & Megan Rexin                          | 204.45   | 26200.00 - 1220 SE Sky Ave                       |
| 7701  | 11/15/2022 | Claims  | 28     | 79796 | LaVerne M. Rudolf                            | 40.31    | 48450.00 - 720 SE 5th St                         |
| 7702  | 11/15/2022 | Claims  | 28     | 79797 | Eleanor Tadej ^                              | 19.98    | 57300.00 - 1153 SE Belmont Pl                    |
| 7703  | 11/15/2022 | Claims  | 28     | 79798 | Judy Lee Vandyke ^                           | 58.17    | 75400.00 - 909 NE Empire St                      |
| 7704  | 11/15/2022 | Claims  | 28     | 79799 | Vernon W. Shafer Trust                       | 240.40   | 25500.00 - 507 SE Mountain View Dr               |
| 7754  | 11/17/2022 | Claims  | 28     | 79800 | WA St. Dept Of Licensing                     | 367.50   | Licensing For New PD Vehicles                    |
| 7928  | 11/23/2022 | Claims  | 28     | 79801 | Brandon T Boudrieau                          | 223.28   | Equipment Reimbursement; Equipment Reimbursement |
| 7929  | 11/23/2022 | Claims  | 28     | 79802 | Jimmy C Duede                                | 207.69   | Equipment Reimbursement                          |
| 7930  | 11/23/2022 | Claims  | 28     | 79803 | Tanner M Harris                              | 286.98   | Equipment Reimbursement                          |
| 7931  | 11/23/2022 | Claims  | 28     | 79804 | Brandon L Rhodes                             | 158.69   | Equipment Reimbursement                          |

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| 7932  | 11/23/2022 | Claims | 28     | 79805  | Willshire Investments LLC           | 106.00     | Reissue Of Non Processed Payments From 6/2/22, 6/9/22, 8/25/22,9/1/22           |
| 7953  | 11/28/2022 | Claims | 28     | 79806  | Postmaster                          | 909.00     | Utility Bulk Postage- December 2022 Statements                                  |
| 7954  | 11/28/2022 | Claims | 28     | 79807  | Willshire Investments LLC           | 40.00      | Reissue Non-cashed Payment From 9/8/2022                                        |
| 8700  | 11/02/2022 | Claims | 28     | E79837 | WA St. Dept Of Licensing            | 129.00     | DOL Firearms                                                                    |
| 8701  | 11/07/2022 | Claims | 28     | 79838  | Association Of Washington Cities    | 15.00      | PR Adjustment                                                                   |
| 7494  | 11/10/2022 | Claims | 28     | 107224 | Above The Line Cleaning LLC         | 1,412.00   | Monthly Cleaning Services-CH Oct 2022; Monthly Cleaning Services-PD             |
| 7495  | 11/10/2022 | Claims | 28     | 107225 | Eric H Adams                        | 260.45     | Equipment Reimbursement; Equipment Reimbursement                                |
| 7496  | 11/10/2022 | Claims | 28     | 107226 | Anchor Raingutters Inc              | 3,018.60   | Rain Gutters-Maintenacne Shop                                                   |
| 7497  | 11/10/2022 | Claims | 28     | 107227 | Blue Mountain Humane Society        | 833.34     | September 2022 Animal Services                                                  |
| 7498  | 11/10/2022 | Claims | 28     | 107228 | Bound Tree Medical, LLC.            | 214.61     | EMS Supplies                                                                    |
| 7499  | 11/10/2022 | Claims | 28     | 107229 | Anton P Bushkovskiy                 | 300.00     | Equipment Reimbursement                                                         |
| 7500  | 11/10/2022 | Claims | 28     | 107230 | Byrnes Oil                          | 6.31       | Local Tax Invoice                                                               |
| 7501  | 11/10/2022 | Claims | 28     | 107231 | CBS Reporting Inc                   | 303.00     | Pre-Employment Background Check-Deputy Clerk, FD                                |
| 7502  | 11/10/2022 | Claims | 28     | 107232 | CH2M Hill OMI                       | 105,846.70 | WWTP Operations Maintenance And Management - Oct 2022; Equipment Scope Oct 2022 |
| 7503  | 11/10/2022 | Claims | 28     | 107233 | CHS Primeland                       | 926.24     | Fuel; Fuel; Fuel; Fuel; Fuel; Fuel; Fuel; Fuel; Fuel; Fuel                      |
| 7504  | 11/10/2022 | Claims | 28     | 107234 | Car Wash Partners, Inc.             | 438.00     | Monthly Carwash-PD/PW; Monthly Carwash October 2022-PD/PW                       |
| 7505  | 11/10/2022 | Claims | 28     | 107235 | Cascade Analytical, Inc.- USE 14770 | 311.00     | Water Testing                                                                   |
| 7506  | 11/10/2022 | Claims | 28     | 107236 | Cimco-GC Systems, LLC               | 77.19      | Parts                                                                           |
| 7507  | 11/10/2022 | Claims | 28     | 107237 | Civic Plus, LLC                     | 1,290.00   | Municode Electronic Upgrade Pages Support                                       |
| 7508  | 11/10/2022 | Claims | 28     | 107238 | College Place Heating &             | 48.18      | Materials                                                                       |
| 7509  | 11/10/2022 | Claims | 28     | 107239 | Core & Main LP                      | 403.16     | Supplies                                                                        |
| 7510  | 11/10/2022 | Claims | 28     | 107240 | Corrosion Solutions Inc.            | 1,800.00   | Cathodic Protection For Above Ground Water Tanks                                |
| 7511  | 11/10/2022 | Claims | 28     | 107241 | Corwin Ford - Tri Cities            | 215.31     | Parts; Parts; Shop Supplies                                                     |
| 7512  | 11/10/2022 | Claims | 28     | 107242 | Crosstalk Solutions, LLC            | 23,856.99  | New Asterisk Phone System                                                       |
| 7513  | 11/10/2022 | Claims | 28     | 107243 | Crown Paper & Janitorial Supply Inc | 107.61     | Park Supplies                                                                   |
| 7514  | 11/10/2022 | Claims | 28     | 107244 | Dash Medical Gloves, Inc.           | 323.23     | Nitrile Exam Gloves; Nitrile Exam Gloves                                        |
| 7515  | 11/10/2022 | Claims | 28     | 107245 | Salvador M Diaz                     | 241.47     | Equipment Reimbursement                                                         |
| 7516  | 11/10/2022 | Claims | 28     | 107246 | Dynamic FX, LLC                     | 10,800.00  | Laser Light Show- Winterfest                                                    |
| 7517  | 11/10/2022 | Claims | 28     | 107247 | ESO Solutions, Inc                  | 6,326.23   | FH Cloud- Annual Fee; Fire Personnel Management Software                        |
| 7518  | 11/10/2022 | Claims | 28     | 107248 | Electraccoat                        | 217.40     | Repairs                                                                         |
| 7519  | 11/10/2022 | Claims | 28     | 107249 | Ferguson Enterprises, Inc.          | 1,049.58   | Materials; Parts; Parts                                                         |
| 7520  | 11/10/2022 | Claims | 28     | 107250 | Galls, Inc.                         | 256.31     | Uniform- A. Boudrieau; Uniform- B. Bushkovskiy; Uniform- A. Bushkovskiy         |
| 7521  | 11/10/2022 | Claims | 28     | 107251 | General Fire Apparatus, Inc         | 1,144.03   | Windshield                                                                      |
| 7522  | 11/10/2022 | Claims | 28     | 107252 | Gilbarco Inc                        | 1,571.80   | Gasboy Technical Support Contract                                               |
| 7523  | 11/10/2022 | Claims | 28     | 107253 | Sharam L Goodwin                    | 11.55      | Reimbursment- Truck Or Treat                                                    |
| 7524  | 11/10/2022 | Claims | 28     | 107254 | Grainger, Inc.                      | 612.63     | Material- Shop Door; Parts                                                      |
| 7525  | 11/10/2022 | Claims | 28     | 107255 | Graphic Apparel                     | 211.74     | Uniform- Z. Hoffer; Uniform- Z. Hoffer                                          |
| 7526  | 11/10/2022 | Claims | 28     | 107256 | H D Fowler Inc.                     | 290.78     | Shipping Cost; Parts                                                            |

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|-------|------------|--------|--------|--------|------------------------------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7527  | 11/10/2022 | Claims | 28     | 107257 | Hach Company                             | 6,683.18   | Chlorine Analyzer; Chlorine Analyzer                                                                                                                                                              |
| 7528  | 11/10/2022 | Claims | 28     | 107258 | Inctye Pathology, PS                     | 99.00      | Physical- D. Smith; Physical- L. Bartlett                                                                                                                                                         |
| 7529  | 11/10/2022 | Claims | 28     | 107259 | InterMountain Education Service District | 22,647.29  | Technology Support Per Contracr; Replacement Laptop Battery- PD                                                                                                                                   |
| 7530  | 11/10/2022 | Claims | 28     | 107260 | J-U-B Engineers, Inc.                    | 1,732.50   | Development Review; College Place Fiscal Sustainability Plan; Development Review                                                                                                                  |
| 7531  | 11/10/2022 | Claims | 28     | 107261 | Jones Truck & Implement                  | 494.24     | Parts; Parts; Parts; Parts; Parts; Parts                                                                                                                                                          |
| 7532  | 11/10/2022 | Claims | 28     | 107262 | KIE Supply Corporation                   | 163.77     | Parts; Parts- Parklet; Parts- Parklet; Parts- Parklet; Supplies                                                                                                                                   |
| 7533  | 11/10/2022 | Claims | 28     | 107263 | Kent D. Bruce Co., LLC                   | 720.56     | Parts                                                                                                                                                                                             |
| 7534  | 11/10/2022 | Claims | 28     | 107264 | Kiwanis Club Of Walla Walla              | 85.00      | Membership Dues                                                                                                                                                                                   |
| 7535  | 11/10/2022 | Claims | 28     | 107265 | L N Curtis & Sons                        | 253.33     | 10/1/22-3/31/23- D. Winter Amount Due From Previous SO 659156; Firefighting Boots                                                                                                                 |
| 7536  | 11/10/2022 | Claims | 28     | 107266 | L&G Ranch Supply Inc. - Acct # 270       | 235.34     | Spray; Grass Seed                                                                                                                                                                                 |
| 7537  | 11/10/2022 | Claims | 28     | 107267 | Joseph T Langlois                        | 95.20      | Equipment Reimbursement                                                                                                                                                                           |
| 7538  | 11/10/2022 | Claims | 28     | 107268 | Lawson Products Inc.                     | 210.36     | Shop Supplies; Shop Supplies                                                                                                                                                                      |
| 7539  | 11/10/2022 | Claims | 28     | 107269 | LeRoy Survey Consulting                  | 2,000.00   | Autumn Meadows Conveyance Documents                                                                                                                                                               |
| 7540  | 11/10/2022 | Claims | 28     | 107270 | Les Schwab Tire Center - CP              | 1,231.69   | Tire Repair- Mower; Tires; Tire Change; Tires                                                                                                                                                     |
| 7541  | 11/10/2022 | Claims | 28     | 107271 | Life Assist, Inc.                        | 423.59     | EMS Supplies; EMS Supplies; EMS Supplies; EMS Supplies; EMS Supplies                                                                                                                              |
| 7542  | 11/10/2022 | Claims | 28     | 107272 | Lightfoot's Inc.                         | 70.79      | Tow Vehicle To PD- Evidence                                                                                                                                                                       |
| 7543  | 11/10/2022 | Claims | 28     | 107273 | Matrix Sciences International, Inc       | 360.00     | Water Testing Well #4                                                                                                                                                                             |
| 7544  | 11/10/2022 | Claims | 28     | 107274 | McKinstry Essention, LLC                 | 123,529.68 | City Of College Place Solar PC Ph 1 IGA                                                                                                                                                           |
| 7545  | 11/10/2022 | Claims | 28     | 107275 | Mercy Corps                              | 16,843.96  | CDBG 2021 Micro Enterprise Grant; CDBG 2021 Micro Enterprise Grant                                                                                                                                |
| 7546  | 11/10/2022 | Claims | 28     | 107276 | Moreno & Nelson Construction Corp.       | 242,951.81 | City Hall Concrete Driveway Repairs; Well House #6 Construction Pmt 9                                                                                                                             |
| 7547  | 11/10/2022 | Claims | 28     | 107277 | Napa Of Walla Walla                      | 1,966.05   | Parts; Parts; Parts; Shop Supplies; Parts; Poarts; Parts; Warranty Credit; Parts; Shop Tools; Shop Supplies; Parts; Shop Supplies; Parts; Parts; Parts; Shop Supplies; Parts; Parts; Parts; Parts |
| 7548  | 11/10/2022 | Claims | 28     | 107278 | Norco                                    | 83.36      | Bomber Jacket- C. Clark                                                                                                                                                                           |
| 7549  | 11/10/2022 | Claims | 28     | 107279 | Nvoicepay, Inc.                          | 496.86     | Bill Paybatch Fees- October                                                                                                                                                                       |
| 7550  | 11/10/2022 | Claims | 28     | 107280 | OXARC Inc                                | 68.16      | Parts                                                                                                                                                                                             |
| 7551  | 11/10/2022 | Claims | 28     | 107281 | Outwest Printing                         | 327.92     | Fold And Stuff Utility Statements- Oct 2022                                                                                                                                                       |
| 7552  | 11/10/2022 | Claims | 28     | 107282 | Pacific Office Automation                | 97.48      | Monthly Copy Machine Maintenance-CD                                                                                                                                                               |
| 7553  | 11/10/2022 | Claims | 28     | 107283 | Lisa Lynn Pennau                         | 7,500.00   | Hotel Fesability Study                                                                                                                                                                            |
| 7554  | 11/10/2022 | Claims | 28     | 107284 | Pepsi Cola Bottling of Walla Walla       | 274.75     | Water- PW; Water- PW; Water- PW; Water- PD; Water- CH; Water- CH; Water- Annex; Water- Annex                                                                                                      |
| 7555  | 11/10/2022 | Claims | 28     | 107285 | Ponti & Wernette, PS                     | 1,050.00   | Indignet Defense- Oct 2022                                                                                                                                                                        |



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| 7556  | 11/10/2022 | Claims | 28     | 107286 | Port Of Walla Walla                  | 1,200.00  | State Representation- October 2022                                                                                          |
| 7557  | 11/10/2022 | Claims | 28     | 107287 | Postal Annex #397                    | 101.17    | Shipping- Water Samples                                                                                                     |
| 7558  | 11/10/2022 | Claims | 28     | 107288 | Providence Health & Services WA      | 317.00    | Pre-employment Physical                                                                                                     |
| 7559  | 11/10/2022 | Claims | 28     | 107289 | Public Safety Testing, Inc           | 495.00    | PST Police Officer Candidate Testing- Sept 2022; Police Officer Candidate Testing-Oct 2022                                  |
| 7560  | 11/10/2022 | Claims | 28     | 107290 | Quality Petroleum Products, Inc.     | 8,578.55  | Fuel; Fuel; Fuel; Fuel                                                                                                      |
| 7561  | 11/10/2022 | Claims | 28     | 107291 | Quill Corporation                    | 1,138.46  | Office Supplies- CD; Office Supplies; Office Supplies; Office Supplies; Office Supplies; Office Supplies                    |
| 7562  | 11/10/2022 | Claims | 28     | 107292 | RCW Group                            | 774.55    | Parts; Parts                                                                                                                |
| 7563  | 11/10/2022 | Claims | 28     | 107293 | RH2 Engineering, Inc.                | 5,088.78  | Well #7 Development; On Call SCADA Support                                                                                  |
| 7564  | 11/10/2022 | Claims | 28     | 107294 | Randy Reese                          | 200.00    | 2022 Clothing Reimbursement; 2022 Clothing Reimbursement                                                                    |
| 7565  | 11/10/2022 | Claims | 28     | 107295 | Dylan E Schmick                      | 43.56     | Reimbursement- Alterations                                                                                                  |
| 7566  | 11/10/2022 | Claims | 28     | 107296 | Sea Western, Inc.                    | 1,190.27  | Annual Maintenance On SCBA Compressor                                                                                       |
| 7567  | 11/10/2022 | Claims | 28     | 107297 | Solid Waste Systems, Inc             | 211.77    | Parts                                                                                                                       |
| 7568  | 11/10/2022 | Claims | 28     | 107298 | The Bancorp Bank                     | 13,502.99 | 72 Month Lease Rental- Dodge Charger                                                                                        |
| 7569  | 11/10/2022 | Claims | 28     | 107299 | Tom Denchel Ford Country             | 6,068.69  | Repair                                                                                                                      |
| 7570  | 11/10/2022 | Claims | 28     | 107300 | WA Association Of Building Officials | 95.00     | Membership Renewal- 2023                                                                                                    |
| 7571  | 11/10/2022 | Claims | 28     | 107301 | WA Fire Chiefs                       | 1,535.00  | WFC Conference- D. Winter; 2023 Annual Membership Dues                                                                      |
| 7572  | 11/10/2022 | Claims | 28     | 107302 | WA St. Auditor's Office              | 6,124.28  | Accountability Audit 58229-8/10/22                                                                                          |
| 7573  | 11/10/2022 | Claims | 28     | 107303 | WA St. Consolidated Tech. Services   | 285.00    | PD VPN Monthly Services- Oct 2022                                                                                           |
| 7574  | 11/10/2022 | Claims | 28     | 107304 | WA St. Dept Of Transportation - SCR  | 677.68    | Signal Maintenance                                                                                                          |
| 7575  | 11/10/2022 | Claims | 28     | 107305 | WA St. Patrol, Accounts Receivable   | 95.00     | Background Checks- October 2022                                                                                             |
| 7576  | 11/10/2022 | Claims | 28     | 107306 | Walla Walla City of                  | 337.75    | Landfill Customer 09211; Landfill Customer 09211; Landfill Customer 09211; Landfill Customer 09211; Landfill Customer 09211 |
| 7577  | 11/10/2022 | Claims | 28     | 107307 | Walla Walla Clinic, Inc              | 60.00     | Pre-Employment Physical-- H. Swoops; Pre-Employment Physical-- H. Swoops                                                    |
| 7578  | 11/10/2022 | Claims | 28     | 107308 | Walla Walla County Corrections Dept  | 1,794.92  | October 2022 Jail Services                                                                                                  |
| 7579  | 11/10/2022 | Claims | 28     | 107309 | Walla Walla County Fire District #4  | 300.00    | Pump Test                                                                                                                   |
| 7580  | 11/10/2022 | Claims | 28     | 107310 | Walla Walla Electric                 | 561.82    | Prox Cards                                                                                                                  |
| 7581  | 11/10/2022 | Claims | 28     | 107311 | Walla Walla Windshield Doctor        | 54.35     | Parts                                                                                                                       |
| 7582  | 11/10/2022 | Claims | 28     | 107312 | Webcheck, Inc                        | 183.70    | Monthly Webcheck Services- October 2022                                                                                     |
| 7583  | 11/10/2022 | Claims | 28     | 107313 | Wenzel Nursery LLC                   | 768.55    | Tree; Material; Bark; Bark; Bark                                                                                            |
| 7584  | 11/10/2022 | Claims | 28     | 107314 | The Wesley Group                     | 1,350.00  | Labor Relations-PD                                                                                                          |
| 7585  | 11/10/2022 | Claims | 28     | 107315 | ZOLL Medical Corporation             | 1,253.21  | EMS Supplies; Heart Monitor Upgrade                                                                                         |
| 7586  | 11/10/2022 | Claims | 28     | 107316 | Zumar Industries, Inc.               | 1,670.93  | Signs; Signs; Signs; Signs; Signs                                                                                           |

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| Trans | Date       | Type   | Acct # | Chk #  | Claimant                                    | Amount     | Memo                                                                                                                                                                                                                          |
|-------|------------|--------|--------|--------|---------------------------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7858  | 11/23/2022 | Claims | 28     | 107317 | 123 Printing                                | 311.67     | Business Cards- N. Widner;<br>Business Cards- Z. Hoffer;<br>Parking Warning Books                                                                                                                                             |
| 7859  | 11/23/2022 | Claims | 28     | 107318 | Abadan Tri-Cities                           | 272.99     | Copy Machine Maintenance; FD<br>Mobile Command Trailer- Copy<br>Machine Maintenance                                                                                                                                           |
| 7860  | 11/23/2022 | Claims | 28     | 107319 | Amalgamated Holdings LLC                    | 3,005.34   | Road Salt                                                                                                                                                                                                                     |
| 7861  | 11/23/2022 | Claims | 28     | 107320 | Anderson-Perry & Associates,<br>Inc.        | 109,735.95 | Lions Park Improvements-<br>Preliminary Design; Lions Park<br>Improvements- Stormwater<br>System; Lions Park<br>Improvements- Multi-use Field<br>And Restrooms; Lions Park<br>Improvements- Splash Pad And<br>Playground; Lio |
| 7862  | 11/23/2022 | Claims | 28     | 107321 | Blue Mountain Action Council                | 1,726.58   | Federal ARPA Utility<br>Assistance-Oct 2022                                                                                                                                                                                   |
| 7863  | 11/23/2022 | Claims | 28     | 107322 | Bound Tree Medical, LLC.                    | 202.31     | EMS Supplies                                                                                                                                                                                                                  |
| 7864  | 11/23/2022 | Claims | 28     | 107323 | CI Shred                                    | 97.17      | Monthly Shred Services- City Hall<br>& PD                                                                                                                                                                                     |
| 7865  | 11/23/2022 | Claims | 28     | 107324 | Rachel Lynn Cortez                          | 4,270.83   | Indigent Defense Services Per<br>Contract- Nov 2022                                                                                                                                                                           |
| 7866  | 11/23/2022 | Claims | 28     | 107325 | Corwin Ford - Tri Cities                    | 103.46     | Parts                                                                                                                                                                                                                         |
| 7867  | 11/23/2022 | Claims | 28     | 107326 | Shawn R Doering                             | 41.59      | WCIA Employee Training                                                                                                                                                                                                        |
| 7868  | 11/23/2022 | Claims | 28     | 107327 | Ferguson Enterprises, Inc.                  | 3,075.45   | Meters                                                                                                                                                                                                                        |
| 7869  | 11/23/2022 | Claims | 28     | 107328 | GNAT Enterprises                            | 160.00     | Transportation Services- D.<br>Lepiane; Transportaion Services-<br>D. Lepiane                                                                                                                                                 |
| 7870  | 11/23/2022 | Claims | 28     | 107329 | Imperial Supplies LLC                       | 414.44     | Shop Supplies                                                                                                                                                                                                                 |
| 7871  | 11/23/2022 | Claims | 28     | 107330 | Inctye Pathology, PS                        | 549.23     | Employment Physical- M.<br>Michael; Employment Physical-<br>B. Erb                                                                                                                                                            |
| 7872  | 11/23/2022 | Claims | 28     | 107331 | InterMountain Education Service<br>District | 8,003.97   | Dell 22" Monitor, Dell Optiflex<br>7000SFF- PW; Laptops- PD; Dell<br>Optiplex- PW; Dell 22" Monitor                                                                                                                           |
| 7873  | 11/23/2022 | Claims | 28     | 107332 | J-U-B Engineers, Inc.                       | 43,011.31  | SW Sewer Collection System;<br>On-Call Services; Lift Station<br>No. 5; Regional Wastewater<br>Feasibility Study                                                                                                              |
| 7874  | 11/23/2022 | Claims | 28     | 107333 | Jim's Precision Fab & Machine<br>LLC        | 7,649.21   | Vehicle Maintenance; Vehicle<br>Maintenance                                                                                                                                                                                   |
| 7875  | 11/23/2022 | Claims | 28     | 107334 | Jones Truck & Implement                     | 65.85      | Poarts; Parts                                                                                                                                                                                                                 |
| 7876  | 11/23/2022 | Claims | 28     | 107335 | Klicker Christmas Trees, LLC                | 108.70     | Christmas Tree 2022                                                                                                                                                                                                           |
| 7877  | 11/23/2022 | Claims | 28     | 107336 | Koncrete Industries Inc.                    | 272.25     | Parking Bumpers                                                                                                                                                                                                               |
| 7878  | 11/23/2022 | Claims | 28     | 107337 | Language Line Services, Inc                 | 48.93      | Reissue Non- Cashed Payment;<br>Adjustment For Over Payment<br>Issued On Past Due Amounts                                                                                                                                     |
| 7879  | 11/23/2022 | Claims | 28     | 107338 | Lawson Products Inc.                        | 125.80     | Shop Supplies                                                                                                                                                                                                                 |
| 7880  | 11/23/2022 | Claims | 28     | 107339 | Les Schwab Tire Center - CP                 | 1,272.41   | Tires; Winter Changeover;<br>Winter Changeover; Winter<br>Changeover; Winter Changeover                                                                                                                                       |
| 7881  | 11/23/2022 | Claims | 28     | 107340 | Lightfoot's Inc.                            | 70.79      | Evidence Tow-PD                                                                                                                                                                                                               |
| 7882  | 11/23/2022 | Claims | 28     | 107341 | Meier Enterprises, Inc.                     | 5,571.00   | Upgrade Council Chambers And<br>Main Entry                                                                                                                                                                                    |
| 7883  | 11/23/2022 | Claims | 28     | 107342 | Natural Selection Farms, Inc.               | 11,477.02  | Disposal Of Biosolids                                                                                                                                                                                                         |
| 7884  | 11/23/2022 | Claims | 28     | 107343 | New York Store, Western<br>Outfitters Inc.  | 675.16     | Safety Boots-R. Reese; Safety<br>Boots-D. Anderson                                                                                                                                                                            |
| 7885  | 11/23/2022 | Claims | 28     | 107344 | Pacific Office Automation                   | 161.15     | Monthly Copy Machine<br>Maintenance                                                                                                                                                                                           |

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|-------|------------|--------|--------|--------|------------------------------------------|------------|---------------------------------------------------------------------|
| 7886  | 11/23/2022 | Claims | 28     | 107345 | PocketiNet Communications Inc            | 200.00     | Monthly Internet Services                                           |
| 7887  | 11/23/2022 | Claims | 28     | 107346 | Quill Corporation                        | 295.60     | Office Supplies                                                     |
| 7888  | 11/23/2022 | Claims | 28     | 107347 | RH2 Engineering, Inc.                    | 3,413.76   | Well #7 Development                                                 |
| 7889  | 11/23/2022 | Claims | 28     | 107348 | Summit Law Group PLLC                    | 2,000.00   | Employee Anti-Harrasment Training                                   |
| 7890  | 11/23/2022 | Claims | 28     | 107349 | Systems Design West, LLC                 | 1,722.62   | Ambulance Billing Service Oct 2022                                  |
| 7891  | 11/23/2022 | Claims | 28     | 107350 | TIAA Commercial Finance, Inc.            | 233.75     | Monthly Lease- Copy Machine                                         |
| 7892  | 11/23/2022 | Claims | 28     | 107351 | Tom Denchel Ford Country                 | 2,708.06   | Vehicle Repair                                                      |
| 7893  | 11/23/2022 | Claims | 28     | 107352 | Tyler Technologies, Inc                  | 4,420.00   | ERP Set-up                                                          |
| 7894  | 11/23/2022 | Claims | 28     | 107353 | United Rentals Inc.                      | 484.37     | Equipment Rental                                                    |
| 7895  | 11/23/2022 | Claims | 28     | 107354 | Universal Field Services, Inc.           | 667.37     | ROW Acquisition - Huett                                             |
| 7896  | 11/23/2022 | Claims | 28     | 107355 | WA St. Dept Of Ecology                   | 2,153.92   | Stormwater Discharge Permit Fee - Fiscal Year 2023 (7/1/22-6/30/23) |
| 7897  | 11/23/2022 | Claims | 28     | 107356 | Walla Walla County                       | 370.69     | 10/30/22 Liquor Excise Tax, Tr 7210 Tr Rec 8063                     |
| 7898  | 11/23/2022 | Claims | 28     | 107357 | Walla Walla Motors Inc.                  | 369.09     | Shop Supplies                                                       |
| 7899  | 11/23/2022 | Claims | 28     | 107358 | Walla Walla Refrigeration LLC            | 2,814.61   | Repairs-FD                                                          |
| 7900  | 11/23/2022 | Claims | 28     | 107359 | Walla Walla Regional Water Testing Servi | 330.00     | Coliform Bacteria Test - Info.Construction 448 SW 12th St           |
| 7901  | 11/23/2022 | Claims | 28     | 107360 | Walla Walla University                   | 500.00     | Community Grant                                                     |
| 7902  | 11/23/2022 | Claims | 28     | 107361 | Walt's Plumbing & Septic Tank Service LL | 75.00      | Gun Range Restroom- October 2022                                    |
| 7903  | 11/23/2022 | Claims | 28     | 107362 | Wenzel Nursery LLC                       | 107.61     | Bark                                                                |
| 7904  | 11/23/2022 | Claims | 28     | 107363 | ZOLL Medical Corporation                 | 194.00     | EMS Supplies                                                        |
| 7264  | 11/01/2022 | Claims | 29     | 1984   | Brian R Fortin                           | 118.00     | Travel Advance Meals- B. Fortin                                     |
| 7265  | 11/01/2022 | Claims | 29     | 1985   | Joseph T Langlois                        | 118.00     | Travel Advance Meals- J. Langlois                                   |
| 7394  | 11/04/2022 | Claims | 29     | 1986   | Camron J Clark                           | 98.00      | Travel Advance, Meals- C. Clark                                     |
| 7395  | 11/04/2022 | Claims | 29     | 1987   | Laurencio Cota De La Cruz                | 92.00      | Travel Advance, Meals- L. Cota                                      |
| 7396  | 11/04/2022 | Claims | 29     | 1988   | Troy E Tomaras                           | 112.00     | Travel Advance, Meals- T. Tomaras                                   |
| 7397  | 11/04/2022 | Claims | 29     | 1989   | David W Winter                           | 87.00      | Travel Advance, Meals- D. WInter                                    |
| 7477  | 11/09/2022 | Claims | 29     | 1990   | Robert McAndrews                         | 143.00     | Travel Advance-R. McAndrews                                         |
| 8391  | 11/29/2022 | Claims | 30     | EFT    | Navia Benefit Solutions                  | 100.00     | FSA Participation Fee                                               |
| 8392  | 11/04/2022 | Claims | 30     | EFT    | Navia Benefit Solutions                  | 21.68      | Health Care FSA Disbuesement- W/E 11/4/22                           |
| 8393  | 11/18/2022 | Claims | 30     | EFT    | Navia Benefit Solutions                  | 6.97       | Health Care FSA Disbuesement- W/E 11/18/22                          |
| 8394  | 11/28/2022 | Claims | 30     | EFT    | Navia Benefit Solutions                  | 1,311.81   | Health Care FSA Disbuesement- W/E 11/28/22                          |
| 8395  | 11/28/2022 | Claims | 30     | EFT    | Navia Benefit Solutions                  | 158.49     | Health Care FSA Disbuesement- W/E 11/28/22                          |
|       |            |        |        |        |                                          |            |                                                                     |
|       |            |        |        |        |                                          | 402,916.14 | 001 Current Expense Fund                                            |
|       |            |        |        |        |                                          | 54,185.67  | 012 Technology Reserve Fund                                         |
|       |            |        |        |        |                                          | 902.50     | 061 Employee Benefit Reserve Fund                                   |
|       |            |        |        |        |                                          | 43,341.79  | 100 Street Fund                                                     |
|       |            |        |        |        |                                          | 399,025.00 | 201 ULTGO Bond Fund                                                 |
|       |            |        |        |        |                                          | 109,735.95 | 306 Capital Improvement Fund (REET 2)                               |
|       |            |        |        |        |                                          | 16,843.96  | 309 CDBG Projects Fund                                              |
|       |            |        |        |        |                                          | 667.37     | 311 Street Improvement Fund                                         |
|       |            |        |        |        |                                          | 3,216.89   | 315 Facility Maintenance Reserve Fund (CE)                          |
|       |            |        |        |        |                                          | 13,884.39  | 320 Equipment Reserve Fund                                          |
|       |            |        |        |        |                                          | 120,707.39 | 400 Water Fund                                                      |
|       |            |        |        |        |                                          | 152,327.81 | 401 Wastewater Fund                                                 |
|       |            |        |        |        |                                          | 50,690.58  | 402 Stormwater Fund                                                 |
|       |            |        |        |        |                                          | 371,524.62 | 410 Water Capital Reserve Fund                                      |

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| Trans | Date | Type                                                 | Acct # | Chk # | Claimant | Amount       | Memo                 |
|-------|------|------------------------------------------------------|--------|-------|----------|--------------|----------------------|
|       |      | 411 Wastewater Capital Reserve Fund                  |        |       |          | 32,125.79    |                      |
|       |      | 412 Wastewater Debt Service Fund                     |        |       |          | 762.44       |                      |
|       |      | 413 Water Capital Improvement Reserve Fund           |        |       |          | 312.15       |                      |
|       |      | 440 Ambulance                                        |        |       |          | 60,711.60    |                      |
|       |      | 500 Equipment Rental & Replacement                   |        |       |          | 59,870.21    |                      |
|       |      | 625 Flexible Benefits Plan Fund                      |        |       |          | 1,498.95     |                      |
|       |      |                                                      |        |       |          |              |                      |
|       |      |                                                      |        |       |          |              | Claims: 1,360,688.98 |
|       |      | * Transaction Has Mixed Revenue And Expense Accounts |        |       |          | 1,895,251.20 | Payroll: 534,562.22  |

WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

City Administrator:  Finance Director: 

WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

X \_\_\_\_\_ X \_\_\_\_\_ X \_\_\_\_\_  
Councilmember Councilmember Councilmember



# TREASURER'S REPORT

## Fund Totals

City Of College Place

11/01/2022 To: 11/30/2022

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| Fund                                       | Previous Balance | Revenue      | Expenditures | Ending Balance | Claims Clearing | Payroll Clearing | Outstanding Deposits | Adjusted Ending Balance |
|--------------------------------------------|------------------|--------------|--------------|----------------|-----------------|------------------|----------------------|-------------------------|
| 001 Current Expense Fund                   | 3,229,797.80     | 1,158,075.02 | 402,424.90   | 3,985,447.92   | 10,907.47       | 2,889.93         | -139.88              | 3,999,105.44            |
| 005 Current Expense Reserve Fund           | 370,496.99       | 788.05       | 4.59         | 371,280.45     | 0.00            | 0.00             | 0.00                 | 371,280.45              |
| 012 Technology Reserve Fund                | 383,523.19       | 789.98       | 54,190.39    | 330,122.78     | 541.04          | 0.00             | 0.00                 | 330,663.82              |
| 061 Employee Benefit Reserve Fund          | 314,053.13       | 667.57       | 906.40       | 313,814.30     | 0.00            | 0.00             | 0.00                 | 313,814.30              |
| 100 Street Fund                            | 275,173.95       | 14,187.94    | 43,345.18    | 246,016.71     | 453.17          | 193.08           | -26.23               | 246,636.73              |
| 120 Criminal Justice Fund                  | 35,556.59        | 75.63        | 0.44         | 35,631.78      | 0.00            | 0.00             | 0.00                 | 35,631.78               |
| 121 Forfeited Proceeds Fund                | 2,017.53         | 4.29         | 0.02         | 2,021.80       | 0.00            | 0.00             | 0.00                 | 2,021.80                |
| 130 Hotel/Motel Tax                        | 54,480.61        | 3,391.77     | 0.67         | 57,871.71      | 0.00            | 0.00             | 0.00                 | 57,871.71               |
| 201 ULTGO Bond Fund                        | 414,280.45       | 7.26         | 399,025.01   | 15,262.70      | 0.00            | 0.00             | 0.00                 | 15,262.70               |
| 301 Street Capital Contribution Fund       | 4,136.42         | 0.14         |              | 4,136.56       | 0.00            | 0.00             | 0.00                 | 4,136.56                |
| 305 Capital Improvement Fund (REET)        | 561,788.16       | 18,056.02    | 6.98         | 579,837.20     | 0.00            | 0.00             | 0.00                 | 579,837.20              |
| 306 Capital Improvement Fund (REET 2)      | 1,450,826.34     | 51,368.38    | 109,753.89   | 1,392,440.83   | 0.00            | 0.00             | 0.00                 | 1,392,440.83            |
| 309 CDBG Projects Fund                     | 0.24             | 0.01         |              | 0.25           | 0.00            | 0.00             | 0.00                 | 0.25                    |
| 311 Street Improvement Fund                | 91,204.22        | 193.68       | 17,512.46    | 73,885.44      | 0.00            | 0.00             | 0.00                 | 73,885.44               |
| 315 Facility Maintenance Reserve Fund (CE) | 698,344.65       | 1,483.86     | 3,225.54     | 696,602.97     | 198.29          | 0.00             | 0.00                 | 696,801.26              |
| 320 Equipment Reserve Fund                 | 223,517.14       | 468.82       | 13,887.15    | 210,098.81     | 13.90           | 0.00             | 0.00                 | 210,112.71              |
| 330 Economic Development Fund              | 4,708.26         | 16.46        |              | 4,724.72       | 0.00            | 0.00             | 0.00                 | 4,724.72                |
| 340 Economic Development Reserve Fund      | 66.49            | 2.25         |              | 68.74          | 0.00            | 0.00             | 0.00                 | 68.74                   |
| 400 Water Fund                             | 288,097.00       | 180,302.64   | 120,200.17   | 348,199.47     | 2,395.60        | 1,307.98         | -22,026.98           | 329,876.07              |
| 401 Wastewater Fund                        | 1,232,308.66     | 241,858.64   | 148,364.87   | 1,325,802.43   | 2,367.88        | 163.37           | -27,788.86           | 1,300,544.82            |
| 402 Stormwater Fund                        | 630,884.20       | 56,516.45    | 50,316.67    | 637,083.98     | 988.09          | 193.08           | -5,137.78            | 633,127.37              |
| 403 Stormwater Capital Reserve Fund        | 186,701.84       | 397.12       | 2.31         | 187,096.65     | 0.00            | 0.00             | 0.00                 | 187,096.65              |
| 410 Water Capital Reserve Fund             | 1,336,088.54     | 2,260.81     | 371,527.58   | 966,821.77     | 0.00            | 0.00             | 3.26                 | 966,825.03*             |
| 411 Wastewater Capital Reserve Fund        | 3,285,819.82     | 6,973.77     | 32,166.49    | 3,260,627.10   | 0.00            | 0.00             | 0.00                 | 3,260,627.10            |
| 412 Wastewater Debt Service Fund           | 802,605.99       | 47,303.11    | 32.87        | 849,876.23     | 151.40          | 0.00             | -5,940.65            | 844,086.98*             |
| 413 Water Capital Improvement Reserve Fund | 1,105,371.00     | 84,268.46    | 3.97         | 1,189,635.49   | 270.29          | 0.00             | -10,017.98           | 1,179,887.80*           |
| 425 Water Revenue Bond Fund                | 673,969.51       | 1,508.51     | 2.38         | 675,475.64     | 0.00            | 0.00             | 2.60                 | 675,478.24*             |
| 426 Water Bond Reserve Fund                | 145,009.62       | 324.56       | 0.52         | 145,333.66     | 0.00            | 0.00             | 0.55                 | 145,334.21*             |
| 431 Water System Construction Fund         | 922,202.32       | 1,961.55     | 11.43        | 924,152.44     | 0.00            | 0.00             | 0.00                 | 924,152.44              |
| 440 Ambulance                              | 218,541.03       | 175,401.04   | 60,621.36    | 333,320.71     | 55.32           | 838.63           | -1,976.00            | 332,238.66              |
| 500 Equipment Rental & Replacement         | 189,236.43       | 709.63       | 59,872.53    | 130,073.53     | 2,045.21        | 29.70            | -26.22               | 132,122.22              |
| 625 Flexible Benefits Plan Fund            | 13,837.65        | 780.46       | 1,498.95     | 13,119.16      | 0.00            | 0.00             | 0.00                 | 13,119.16               |
|                                            | 19,144,645.77    | 2,050,143.88 | 1,888,905.72 | 19,305,883.93  | 20,387.66       | 5,615.77         | -73,074.17           | 19,258,813.19           |

**TREASURER'S REPORT****Account Totals**

City Of College Place

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| Cash Accounts                  | Beg Balance   | Deposits     | Withdrawals  | Ending        | Outstanding Rec | Outstanding Exp | Adj Balance   |
|--------------------------------|---------------|--------------|--------------|---------------|-----------------|-----------------|---------------|
| 2 Petty Cash                   | 1,150.00      | 0.00         | 0.00         | 1,150.00      | 0.00            | 0.00            | 1,150.00      |
| 12 Banner #2526 Gen Acct       | 181,841.87    | 0.00         | 0.00         | 181,841.87    | 0.00            | 469.74          | 182,311.61    |
| 25 US Bank #2494 MIA           | 27,966.11     | 0.11         | 173.00       | 27,793.22     | 0.00            | 0.00            | 27,793.22     |
| 26 CB #2204 CDBG Project       | 1,017.51      | 0.01         | 0.00         | 1,017.52      | 0.00            | 0.00            | 1,017.52      |
| 27 CB #2255 Farm Market        | 4,545.20      | 0.04         | 0.00         | 4,545.24      | 0.00            | 0.00            | 4,545.24      |
| 28 CB #2158 Public Funds Check | 5,880,019.23  | 5,033,378.96 | 5,905,808.11 | 5,007,590.08  | -73,088.43      | 25,446.69       | 4,959,948.34  |
| 29 CB #2263 Travel Adv         | 4,407.22      | 0.03         | 768.00       | 3,639.25      | 0.00            | 87.00           | 3,726.25      |
| 30 CB #2166 Flex Spend         | 13,819.34     | 780.46       | 1,598.95     | 13,000.85     | 0.00            | 0.00            | 13,000.85     |
| 31 CB #2220 Public Funds Acct  | 2,003,920.22  | 1,005,217.08 | 3,919.22     | 3,005,218.08  | 0.00            | 0.00            | 3,005,218.08  |
| 32 CB #2174 Dev Escrow Acct    | 8,128.07      | 0.06         | 0.00         | 8,128.13      | 0.00            | 0.00            | 8,128.13      |
| 33 CB #2298 Pub Funds Inv      | 501,108.89    | 4.11         | 0.00         | 501,113.00    | 0.00            | 0.00            | 501,113.00    |
| 34 CB #2182 Capital Mitigation | 17,078.69     | 0.14         | 0.00         | 17,078.83     | 0.00            | 0.00            | 17,078.83     |
| 35 CB #2271 Projects           | 2,002,959.11  | 16.46        | 0.00         | 2,002,975.57  | 0.00            | 0.00            | 2,002,975.57  |
| Total Cash:                    | 10,647,961.46 | 6,039,397.46 | 5,912,267.28 | 10,775,091.64 | -73,088.43      | 26,003.43       | 10,728,006.64 |

| Investment Accounts            | Beg Balance   | Deposits     | Withdrawals  | Ending        | Outstanding Rec | Outstanding Exp | Adj Balance   |
|--------------------------------|---------------|--------------|--------------|---------------|-----------------|-----------------|---------------|
| 4 Acct#00410 LGIP              | 2,380,140.81  | 7,360.65     | 11.71        | 2,387,489.75  | 0.00            | 14.26           | 2,387,504.01  |
| 24 US Bank #0609 Safekeeping I | 6,116,543.50  | 26,729.50    | 0.00         | 6,143,273.00  | 0.00            | 0.00            | 6,143,273.00  |
| Total Investments:             | 8,496,684.31  | 34,090.15    | 11.71        | 8,530,762.75  | 0.00            | 14.26           | 8,530,777.01  |
|                                | 19,144,645.77 | 6,073,487.61 | 5,912,278.99 | 19,305,854.39 | -73,088.43      | 26,017.69       | 19,258,783.65 |

# TREASURER'S REPORT

## Fund Investments By Account

City Of College Place

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| Fund Totals:                                   | Previous Balance | Purchases  | Interest | Total Investments | Liquidated | Ending Balance |
|------------------------------------------------|------------------|------------|----------|-------------------|------------|----------------|
| 410 000 Water Equipment Reserve Fund           | 543,505.87       |            | 1,680.81 | 1,680.81          | 2.67       | 545,184.01     |
| 412 000 Wastewater Debt Service Fund           | 540,563.96       | 5,164.24   | 1,671.71 | 6,835.95          | 2.66       | 547,397.25     |
| 413 000 Water Capital Reserve Fund             | 744,479.53       |            | 2,302.32 | 21,757.11         | 3.66       | 766,232.98     |
| 425 000 Water & Sewer Revenue Bond Fund        | 453,925.88       | 19,454.79  | 1,403.78 | 1,403.78          | 20,262.18  | 435,067.48     |
| 426 000 2007 Water/Sewer Bond Reserve Fund     | 97,665.57        |            | 302.03   | 302.03            | 4,359.56   | 93,608.04      |
| 4 - Acct#00410 LGIP                            | 2,380,140.81     | 24,619.03  | 7,360.65 | 31,979.68         | 24,630.73  | 2,387,489.76   |
| 001 000 Current Expense Fund                   | 1,344,909.91     |            | 5,984.38 | 275,584.56        |            | 1,620,494.47   |
| 005 000 Current Expense Reserve Fund           | 157,088.32       | 269,600.18 | 686.48   | 686.48            | 6,811.46   | 150,963.34     |
| 012 000 Technology Reserve Fund                | 162,611.35       |            | 710.62   | 710.62            | 29,093.42  | 134,228.55     |
| 061 000 Employee Benefit Reserve Fund          | 133,156.49       |            | 581.90   | 581.90            | 6,140.90   | 127,597.49     |
| 100 000 Street Fund                            | 116,671.97       |            | 509.86   | 509.86            | 17,150.97  | 100,030.86     |
| 120 000 Criminal Justice Fund                  | 15,075.76        |            | 65.88    | 65.88             | 653.69     | 14,487.95      |
| 121 000 Forfeited Proceeds Fund                | 855.42           |            | 3.74     | 3.74              | 37.09      | 822.07         |
| 130 000 Hotel/Motel Tax                        | 23,099.43        | 330.38     | 100.94   | 431.32            |            | 23,530.75      |
| 305 000 Capital Improvemnt Fund (REET)         | 238,194.54       |            | 1,040.92 | 1,040.92          | 3,472.55   | 235,762.91     |
| 306 000 Capital Improvement Fund (REET 2)      | 615,140.96       |            | 2,688.19 | 2,688.19          | 51,660.06  | 566,169.09     |
| 309 000 Myra Road Fund                         | 0.10             |            |          |                   |            | 0.10           |
| 311 000 Street Improvement Fund                | 38,670.00        |            | 168.99   | 168.99            | 8,797.03   | 30,041.96      |
| 315 000 Facility Maintenance Reserve Fund (CE) | 296,093.60       |            | 1,293.94 | 1,293.94          | 14,147.45  | 283,240.09     |
| 320 000 Equipment Reserve Fund                 | 94,769.82        |            | 414.15   | 414.15            | 9,757.39   | 85,426.58      |
| 400 000 Water Fund                             | 134,412.98       | 6,915.33   | 533.80   | 7,449.13          |            | 141,862.11     |
| 401 000 Wastewater Fund                        | 534,732.56       | 2,057.93   | 2,283.30 | 4,341.23          |            | 539,073.79     |
| 402 000 Stormwater Fund                        | 267,490.81       |            | 1,168.94 | 1,168.94          | 9,620.19   | 259,039.56     |
| 403 000 Stormwater Capital Reserve Fund        | 79,160.37        |            | 345.93   | 345.93            | 3,432.45   | 76,073.85      |
| 411 000 Wastewater Equip Reserve Fund          | 1,393,166.29     |            | 6,088.18 | 6,088.18          | 73,447.28  | 1,325,807.19   |
| 431 000 Water System Construction Fund         | 391,007.80       |            | 1,708.72 | 1,708.72          | 16,954.38  | 375,762.14     |

**TREASURER'S REPORT**  
**Fund Investments By Account**

City Of College Place

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11/01/2022 To: 11/30/2022

| Fund Totals:                           | Previous Balance | Purchases  | Interest  | Total Investments | Liquidated | Ending Balance |
|----------------------------------------|------------------|------------|-----------|-------------------|------------|----------------|
| 500 000 Equipment Rental & Replacement | 80,235.02        |            | 350.64    | 350.64            | 27,697.52  | 52,888.14      |
| 24 - 24 US Bank #0609 Safekee          | 6,116,543.50     | 278,903.82 | 26,729.50 | 305,633.32        | 278,873.83 | 6,143,302.99   |
|                                        | 8,496,684.31     | 303,522.85 | 34,090.15 | 337,613.00        | 303,504.56 | 8,530,792.75   |



## TREASURER'S REPORT

### Fund Investment Totals

City Of College Place

11/01/2022 To: 11/30/2022

Time: 08:50:35 Date: 02/09/2023  
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| Fund Totals:                               | Previous Balance | Purchases  | Interest  | Ttl Investments | Liquidated | Investment Bal | Available Cash |
|--------------------------------------------|------------------|------------|-----------|-----------------|------------|----------------|----------------|
| 001 Current Expense Fund                   | 1,344,909.91     | 269,600.18 | 5,984.38  | 275,584.56      |            | 1,620,494.47   | 2,364,953.45   |
| 005 Current Expense Reserve Fund           | 157,088.32       |            | 686.48    | 686.48          | 6,811.46   | 150,963.34     | 220,317.11     |
| 012 Technology Reserve Fund                | 162,611.35       |            | 710.62    | 710.62          | 29,093.42  | 134,228.55     | 195,894.23     |
| 061 Employee Benefit Reserve Fund          | 133,156.49       |            | 581.90    | 581.90          | 6,140.90   | 127,597.49     | 186,216.81     |
| 100 Street Fund                            | 116,671.97       |            | 509.86    | 509.86          | 17,150.97  | 100,030.86     | 145,985.85     |
| 120 Criminal Justice Fund                  | 15,075.76        |            | 65.88     | 65.88           | 653.69     | 14,487.95      | 21,143.83      |
| 121 Forfeited Proceeds Fund                | 855.42           |            | 3.74      | 3.74            | 37.09      | 822.07         | 1,199.73       |
| 130 Hotel/Motel Tax                        | 23,099.43        | 330.38     | 100.94    | 431.32          |            | 23,530.75      | 34,340.96      |
| 201 ULTGO Bond Fund                        |                  |            |           |                 |            | 0.00           | 15,262.70      |
| 301 Street Capital Contribution Fund       |                  |            |           |                 |            | 0.00           | 4,136.56       |
| 305 Capital Improvement Fund (REET)        | 238,194.54       |            | 1,040.92  | 1,040.92        | 3,472.55   | 235,762.91     | 344,074.29     |
| 306 Capital Improvement Fund (REET 2)      | 615,140.96       |            | 2,688.19  | 2,688.19        | 51,660.06  | 566,169.09     | 826,271.74     |
| 309 CDBG Projects Fund                     | 0.10             |            |           |                 |            | 0.10           | 0.15           |
| 311 Street Improvement Fund                | 38,670.00        |            | 168.99    | 168.99          | 8,797.03   | 30,041.96      | 43,843.48      |
| 315 Facility Maintenance Reserve Fund (CE) | 296,093.60       |            | 1,293.94  | 1,293.94        | 14,147.45  | 283,240.09     | 413,362.88     |
| 320 Equipment Reserve Fund                 | 94,769.82        |            | 414.15    | 414.15          | 9,757.39   | 85,426.58      | 124,672.23     |
| 330 Economic Development Fund              |                  |            |           |                 |            | 0.00           | 4,724.72       |
| 340 Economic Development Reserve Fund      |                  |            |           |                 |            | 0.00           | 68.74          |
| 400 Water Fund                             | 134,412.98       | 6,915.33   | 533.80    | 7,449.13        |            | 141,862.11     | 206,337.36     |
| 401 Wastewater Fund                        | 534,732.56       | 2,057.93   | 2,283.30  | 4,341.23        |            | 539,073.79     | 786,728.64     |
| 402 Stormwater Fund                        | 267,490.81       |            | 1,168.94  | 1,168.94        | 9,620.19   | 259,039.56     | 378,044.42     |
| 403 Stormwater Capital Reserve Fund        | 79,160.37        |            | 345.93    | 345.93          | 3,432.45   | 76,073.85      | 111,022.80     |
| 410 Water Capital Reserve Fund             | 543,505.87       |            | 1,680.81  | 1,680.81        | 2.67       | 545,184.01     | 421,637.76     |
| 411 Wastewater Capital Reserve Fund        | 1,393,166.29     |            | 6,088.18  | 6,088.18        | 73,447.28  | 1,325,807.19   | 1,934,819.91   |
| 412 Wastewater Debt Service Fund           | 540,563.96       | 5,164.24   | 1,671.71  | 6,835.95        | 2.66       | 547,397.25     | 302,478.98     |
| 413 Water Capital Improvement Reserve Fund | 744,479.53       | 19,454.79  | 2,302.32  | 21,757.11       | 3.66       | 766,232.98     | 423,402.51     |
| 425 Water Revenue Bond Fund                | 453,925.88       |            | 1,403.78  | 1,403.78        | 20,262.18  | 435,067.48     | 240,408.16     |
| 426 Water Bond Reserve Fund                | 97,665.57        |            | 302.03    | 302.03          | 4,359.56   | 93,608.04      | 51,725.62      |
| 431 Water System Construction Fund         | 391,007.80       |            | 1,708.72  | 1,708.72        | 16,954.38  | 375,762.14     | 548,390.30     |
| 440 Ambulance                              |                  |            |           |                 |            | 0.00           | 333,320.71     |
| 500 Equipment Rental & Replacement         | 80,235.02        |            | 350.64    | 350.64          | 27,697.52  | 52,888.14      | 77,185.39      |
| 625 Flexible Benefits Plan Fund            |                  |            |           |                 |            | 0.00           | 13,119.16      |
|                                            | 8,496,684.31     | 303,522.85 | 34,090.15 | 337,613.00      | 303,504.56 | 8,530,792.75   | 10,775,091.18  |

Ending fund balance (Page 1) - Investment balance = Available cash.

**19,305,883.93**

**TREASURER'S REPORT****Outstanding Vouchers**

11/01/2022 To: 11/30/2022

City Of College Place

As Of: 11/30/2022 Date: 02/09/2023

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| Year | Trans# | Date       | Type     | Acct# | War#   | Vendor                               | Amount                | Memo                                              |
|------|--------|------------|----------|-------|--------|--------------------------------------|-----------------------|---------------------------------------------------|
| 2022 | 8827   | 01/31/2022 | Ser Chge | 4     | 0      | State Investment Pool                | 14.26                 | January 2023 Administrative Fee                   |
|      |        |            |          |       |        |                                      | 14.26                 |                                                   |
| 2018 | 5840   | 09/13/2018 | Claims   | 12    | 101046 | Gordon Townsend ^                    | 234.86                | 76400.00 - 525 NE Troutdale Ave                   |
| 2020 | 3117   | 05/15/2020 | Claims   | 12    | 103792 | Don & Sally Rosenbaum                | 114.58                | 717 SEMagnoni Dr                                  |
| 2020 | 5354   | 08/14/2020 | Claims   | 12    | 104176 | Richard K Behlau ^                   | 120.30                | 534 NE Fleetwood Ave                              |
|      |        |            |          |       |        |                                      | 469.74                |                                                   |
| 2022 | 7012   | 10/03/2022 | Tr Rec   | 28    |        | SDWEMS - Ambulance Services Payments | 23.00                 | Ambulance Payments                                |
| 2022 | 7011   | 10/08/2022 | Tr Rec   | 28    |        | SDWEMS - Ambulance Services Payments | 107.47                | Ambulance Payments                                |
| 2022 | 7840   | 11/22/2022 | Util Pay | 28    |        | Xpress Billpay                       | 5,360.29              | Xpress Import - EFT - 11-22-2022_daily_batch.csv  |
| 2022 | 7841   | 11/22/2022 | Util Pay | 28    |        | Xpress Billpay                       | 365.39                | Xpress Import - iPay - 11-22-2022_daily_batch.csv |
| 2022 | 7842   | 11/22/2022 | Util Pay | 28    |        | Xpress Billpay                       | 164.66                | Xpress Import - CheckFree - 11-22-2022_daily_ba   |
| 2022 | 7935   | 11/23/2022 | Util Pay | 28    |        | Xpress Billpay                       | 5,772.27              | Xpress Import - EFT - 11-23-2022_daily_batch.csv  |
| 2022 | 7936   | 11/23/2022 | Util Pay | 28    |        | Xpress Billpay                       | 318.83                | Xpress Import - Metavante - 11-23-2022_daily_ba   |
| 2022 | 7937   | 11/23/2022 | Util Pay | 28    |        | Xpress Billpay                       | 1,529.13              | Xpress Import - iPay - 11-23-2022_daily_batch.csv |
| 2022 | 7938   | 11/23/2022 | Util Pay | 28    |        | Xpress Billpay                       | 1,070.15              | Xpress Import - CheckFree - 11-23-2022_daily_ba   |
| 2022 | 7940   | 11/24/2022 | Util Pay | 28    |        | Xpress Billpay                       | 6,013.95              | Xpress Import - EFT - 11-24-2022_daily_batch.csv  |
| 2022 | 7942   | 11/25/2022 | Util Pay | 28    |        | Xpress Billpay                       | 29,547.06             | Xpress Import - EFT - 11-25-2022_daily_batch.csv  |
| 2022 | 7943   | 11/25/2022 | Util Pay | 28    |        | Xpress Billpay                       | 143.77                | Xpress Import - Metavante - 11-25-2022_daily_ba   |
| 2022 | 7944   | 11/25/2022 | Util Pay | 28    |        | Xpress Billpay                       | 1,965.41              | Xpress Import - iPay - 11-25-2022_daily_batch.csv |
| 2022 | 7945   | 11/25/2022 | Util Pay | 28    |        | Xpress Billpay                       | 834.44                | Xpress Import - CheckFree - 11-25-2022_daily_ba   |
| 2022 | 7947   | 11/26/2022 | Util Pay | 28    |        | Xpress Billpay                       | 962.29                | Xpress Import - EFT - 11-26-2022_daily_batch.csv  |
| 2022 | 7949   | 11/27/2022 | Util Pay | 28    |        | Xpress Billpay                       | 1,122.84              | Xpress Import - EFT - 11-27-2022_daily_batch.csv  |
| 2022 | 7958   | 11/28/2022 | Util Pay | 28    |        | Xpress Billpay                       | 891.08                | Xpress Import - EFT - 11-28-2022_daily_batch.csv  |
| 2022 | 7959   | 11/28/2022 | Util Pay | 28    |        | Xpress Billpay                       | 357.41                | Xpress Import - iPay - 11-28-2022_daily_batch.csv |
| 2022 | 7986   | 11/29/2022 | Util Pay | 28    |        | Xpress Billpay                       | 4,099.48              | Xpress Import - CC - 11-29-2022_daily_batch.csv   |
| 2022 | 7987   | 11/29/2022 | Util Pay | 28    |        | Xpress Billpay                       | 1,445.94              | Xpress Import - EFT - 11-29-2022_daily_batch.csv  |
| 2022 | 7988   | 11/29/2022 | Util Pay | 28    |        | Xpress Billpay                       | 112.59                | Xpress Import - iPay - 11-29-2022_daily_batch.csv |
| 2022 | 7989   | 11/29/2022 | Util Pay | 28    |        | Xpress Billpay                       | 558.03                | Xpress Import - CheckFree - 11-29-2022_daily_ba   |
| 2022 | 8161   | 11/29/2022 | Tr Rec   | 28    |        | SDWEMS - Ambulance Services Payments | 426.17                | Ambulance Payments                                |
| 2022 | 7991   | 11/30/2022 | Util Pay | 28    |        | Utility Payments Received            | 418.57                | City Hall Dropbox                                 |
| 2022 | 7992   | 11/30/2022 | Util Pay | 28    |        |                                      | 146.33                |                                                   |
| 2022 | 7993   | 11/30/2022 | Util Pay | 28    |        | Xpress Billpay                       | -341.36               | Xpress Import - Returns - 11-30-2022_daily_batch  |
| 2022 | 7994   | 11/30/2022 | Util Pay | 28    |        | Xpress Billpay                       | 6,286.23              | Xpress Import - CC - 11-30-2022_daily_batch.csv   |
| 2022 | 7995   | 11/30/2022 | Util Pay | 28    |        | Xpress Billpay                       | 2,865.88              | Xpress Import - EFT - 11-30-2022_daily_batch.csv  |
| 2022 | 7996   | 11/30/2022 | Util Pay | 28    |        | Xpress Billpay                       | 229.71                | Xpress Import - iPay - 11-30-2022_daily_batch.csv |
| 2022 | 8480   | 11/30/2022 | Tr Rec   | 28    |        | Nvoicepay, Inc.                      | 291.42                | Nvoice Pay Rebate- November 2022                  |
|      |        |            |          |       |        |                                      | 73,088.43             |                                                   |
| 2022 | 8007   | 11/30/2022 | Claims   | 28    | EFT    | Navia Benefit Solutions              | 100.00                | FSA Participation Fee                             |
|      |        |            |          |       |        |                                      | Receipts Outstanding: |                                                   |

**TREASURER'S REPORT****Outstanding Vouchers**

11/01/2022 To: 11/30/2022

City Of College Place

As Of: 11/30/2022 Date: 02/09/2023

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| Year | Trans# | Date       | Type    | Acct# | War#  | Vendor                            | Amount    | Memo                                                                                                                                                        |
|------|--------|------------|---------|-------|-------|-----------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2022 | 7415   | 11/03/2022 | Payroll | 28    | EFT   | Life Flight Network Foundation    | 16.25     | Pay Cycle(s) 11/03/2022 To 11/03/2022 - Life Flight                                                                                                         |
| 2022 | 7990   | 11/30/2022 | Claims  | 28    | EFT   | Banner Bank Credit Cards          | 12,270.11 | 9343-CH; 9384-CH; 9400-CH; 9426-CH; 9467-PD; 9483-PW; 9965-FD; 6464-CH; 5296-CD; 8472-PC; 4551-FD; 6577-PD; 9343-REBATE; 9400-REBATE; 6577-REBATE; 5296-FEE |
| 2022 | 150    | 01/05/2022 | Payroll | 28    | 52436 | College Place Fire Fighters Assn. | 65.00     | Pay Cycle(s) 01/05/2022 To 01/05/2022 - CP Volunteer Fire                                                                                                   |
| 2022 | 6665   | 10/05/2022 | Payroll | 28    | 52523 | College Place Fire Fighters Assn. | 55.00     | Pay Cycle(s) 10/05/2022 To 10/05/2022 - CP Volunteer Fire                                                                                                   |
| 2022 | 7412   | 11/03/2022 | Payroll | 28    | 52533 | College Place Fire Fighters Assn. | 85.00     | Pay Cycle(s) 11/03/2022 To 11/03/2022 - CP Volunteer Fire                                                                                                   |
| 2022 | 7711   | 11/16/2022 | Payroll | 28    | 52542 | Dennis R Anderson                 | 997.23    | 2022 Sick Leave Cash Outs                                                                                                                                   |
| 2022 | 7717   | 11/16/2022 | Payroll | 28    | 52548 | Shawn R Doering                   | 1,224.46  | 2022 Sick Leave Cash Outs                                                                                                                                   |
| 2022 | 7718   | 11/16/2022 | Payroll | 28    | 52549 | Jimmy C Duede                     | 1,357.96  | 2022 Sick Leave Cash Outs                                                                                                                                   |
| 2022 | 7735   | 11/16/2022 | Payroll | 28    | 52566 | David W Winter                    | 1,814.87  | 2022 Sick Leave Cash Outs                                                                                                                                   |
| 2021 | 1758   | 03/15/2021 | Claims  | 28    | 79193 | Callan Seward                     | 90.94     | 556 SW Angelina Lp                                                                                                                                          |
| 2021 | 6201   | 09/15/2021 | Claims  | 28    | 79382 | Douglas & Joan Beavers            | 94.43     | 819 SE Sentry Dr                                                                                                                                            |
| 2021 | 6886   | 10/15/2021 | Claims  | 28    | 79411 | LDL Properties LLC                | 254.82    | 1163 SW Julia St                                                                                                                                            |
| 2021 | 6954   | 10/20/2021 | Claims  | 28    | 79421 | Judith McElrath ^                 | 80.31     | Reissue- Utility Refund Dated 10/04/2019                                                                                                                    |
| 2021 | 7460   | 11/10/2021 | Claims  | 28    | 79433 | Michael Denny                     | 2,750.00  | History Of College Place Book- Final Pmt- Reissue Ck 79015 12/31/2020                                                                                       |
| 2022 | 994    | 02/15/2022 | Claims  | 28    | 79506 | Chad & Rose Berg                  | 175.48    | 2400.00 - 15 SE8th St                                                                                                                                       |
| 2022 | 2543   | 04/20/2022 | Claims  | 28    | 79562 | Lois Kind                         | 277.02    | 1500.00 - 118 SE6th St; 1500.00 - 118 SE6th St                                                                                                              |
| 2022 | 4542   | 07/11/2022 | Claims  | 28    | 79642 | Calico Copy                       | 706.58    | Copies/Printing; 2nd Reissue Payment - Copy & Scan Services                                                                                                 |
| 2022 | 4623   | 07/14/2022 | Claims  | 28    | 79654 | Reuben & Delila Ojeda             | 18.34     | Scan Services Payment - Copy & Scan Services                                                                                                                |
| 2022 | 5467   | 08/15/2022 | Claims  | 28    | 79677 | Anabelle's BBQ                    | 20.00     | 19800.00 - 1484 SE Justice Ave                                                                                                                              |
| 2022 | 6110   | 09/12/2022 | Claims  | 28    | 79728 | Nancy Herres                      | 333.16    | Reissue Refund For 2021 Freesom Festival                                                                                                                    |
| 2022 | 6111   | 09/12/2022 | Claims  | 28    | 79729 | JPMorgan Chase Bank - 716600      | 184.59    | 367.00 - 1251 SW Greeley St                                                                                                                                 |
| 2022 | 6437   | 09/27/2022 | Claims  | 28    | 79751 | Alexandra Grace Christ            | 50.00     | 406.00 - 1715 SE Eadowbrook Blvd                                                                                                                            |
| 2022 | 7685   | 11/15/2022 | Claims  | 28    | 79780 | Don & Lois Barrett                | 308.89    | Farm Market Entertainment                                                                                                                                   |
| 2022 | 7691   | 11/15/2022 | Claims  | 28    | 79786 | Estate of Betty Sue Keller        | 291.55    | 5800.00 - 105 SW 13th St                                                                                                                                    |
| 2022 | 7693   | 11/15/2022 | Claims  | 28    | 79788 | Estate of Patricia Bender         | 256.32    | 181.00 - 37 NE Mulberry Ct                                                                                                                                  |
| 2022 | 7695   | 11/15/2022 | Claims  | 28    | 79790 | Deborah E Garabedian              | 110.51    | 711.00 - 611 SE Whimbrel Loop                                                                                                                               |
| 2022 | 7696   | 11/15/2022 | Claims  | 28    | 79791 | Patsy Ingersoll #                 | 175.20    | 56600.00 - 213 SE 12th St                                                                                                                                   |
| 2022 | 7702   | 11/15/2022 | Claims  | 28    | 79797 | Eleanor Tadej ^                   | 19.98     | 83200.00 - 303 N College Ave                                                                                                                                |
| 2022 | 7929   | 11/23/2022 | Claims  | 28    | 79802 | Jimmy C Duede                     | 207.69    | 57300.00 - 1153 SE Belmont Pl<br>Equipment Reimbursement                                                                                                    |

**TREASURER'S REPORT**

**Outstanding Vouchers**

City Of College Place      11/01/2022 To: 11/30/2022      As Of: 11/30/2022      Date: 02/09/2023      8  
Time: 08:50:35      Page:

| Year | Trans# | Date       | Type   | Acct# | War#  | Vendor                    | Amount    | Memo                                                                   |
|------|--------|------------|--------|-------|-------|---------------------------|-----------|------------------------------------------------------------------------|
| 2022 | 7932   | 11/23/2022 | Claims | 28    | 79805 | Willshire Investments LLC | 106.00    | Reissue Of Non Processed Payments From 6/2/22, 6/9/22, 8/25/22, 9/1/22 |
| 2022 | 7953   | 11/28/2022 | Claims | 28    | 79806 | Postmaster                | 909.00    | Utility Bulk Postage- December 2022 Statements                         |
| 2022 | 7954   | 11/28/2022 | Claims | 28    | 79807 | Willshire Investments LLC | 40.00     | Reissue Non-cashed Payment From 9/8/2022                               |
|      |        |            |        |       |       |                           | 25,446.69 |                                                                        |
| 2022 | 7397   | 11/04/2022 | Claims | 29    | 1989  | David W Winter            | 87.00     | Travel Advance, Meals- D. Winter                                       |
|      |        |            |        |       |       |                           | 87.00     |                                                                        |
|      |        |            |        |       |       |                           | 26,017.69 |                                                                        |

| Fund                                       | Claims    | Payroll  | Total     |
|--------------------------------------------|-----------|----------|-----------|
| 001 Current Expense Fund                   | 10,907.47 | 2,889.93 | 13,797.40 |
| 012 Technology Reserve Fund                | 541.04    | 0.00     | 541.04    |
| 100 Street Fund                            | 453.17    | 193.08   | 646.25    |
| 315 Facility Maintenance Reserve Fund (CE) | 198.29    | 0.00     | 198.29    |
| 320 Equipment Reserve Fund                 | 13.90     | 0.00     | 13.90     |
| 400 Water Fund                             | 2,395.60  | 1,307.98 | 3,703.58  |
| 401 Wastewater Fund                        | 2,367.88  | 163.37   | 2,531.25  |
| 402 Stormwater Fund                        | 988.09    | 193.08   | 1,181.17  |
| 412 Wastewater Debt Service Fund           | 151.40    | 0.00     | 151.40    |
| 413 Water Capital Improvement Reserve Fund | 270.29    | 0.00     | 270.29    |
| 440 Ambulance                              | 55.32     | 838.63   | 893.95    |
| 500 Equipment Rental & Replacement         | 2,045.21  | 29.70    | 2,074.91  |
|                                            | 20,387.66 | 5,615.77 | 26,003.43 |



**CASH FLOW REPORT**City of College Place  
YTD 2022**REVENUES**

| Fund # | Fund Name                               | January*    | February    | March       | April       | May         | June        | July        | August      | September   | October     | November    | December | YTD          |
|--------|-----------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|----------|--------------|
| 001    | Current Expense Fund                    | \$414,091   | \$417,009   | \$550,225   | \$606,510   | \$1,193,903 | \$453,026   | \$483,935   | \$459,361   | \$483,028   | \$1,770,507 | \$1,156,075 |          | \$7,969,871  |
| 5      | Current Expense Fund Reserve            | (725)       | (1,123)     | (2,019)     | (851)       | 647         | -1,068      | 1,022       | (1,232)     | (1,117)     | (726)       | 788         |          | (6,403)      |
| 12     | Technology Reserve Fund                 | (507)       | (574)       | 149,213     | (572)       | 417         | 149,351     | 993         | (1,183)     | 149,214     | (749)       | 790         |          | 446,393      |
| 61     | Employee Benefit Reserve Fund           | (658)       | (1,017)     | (1,805)     | (758)       | 570         | -937        | 894         | (1,063)     | (961)       | (617)       | 688         |          | (5,684)      |
| 100    | Street Fund                             | 13,777      | 18,386      | 320,623     | 12,854      | 15,881      | 320,119     | 16,363      | 14,083      | 217,247     | 13,602      | 14,188      |          | 977,124      |
| 120    | Criminal Justice Fund                   | 3,619       | (92)        | (160)       | 3,641       | 54          | 41,459      | 4,122       | (41,787)    | (95)        | 3,870       | 76          |          | 14,705       |
| 121    | Forfeited Proceeds Fund                 | (4)         | (6)         | (11)        | (5)         | 4           | -6          | 6           | (7)         | (6)         | (4)         | 4           |          | (35)         |
| 130    | Hotel/Motel Tax                         | 1,440       | 1,608       | 1,581       | 2,101       | 3,557       | 4,198       | 2,767       | 4,316       | 4,202       | 4,149       | 3,392       |          | 33,311       |
| 201    | ULTGO Bond Fund                         | -           | -           | 99,375      | 4           | 8           | 12          | 2           | 4           | 388,578     | 142         | 7           |          | 488,133      |
| 235    | Commercial Drive Bond Debt Service Fund | 8           | 8           | 140,500     | 119,599     | -           | 0           | -           | 0           | -           | -           | -           |          | 260,116      |
| 301    | Street Capital Contribution Fund        | -           | -           | 7,466       | 16,854      | 23,579      | 13,241      | 61,840      | 19,694      | 24,819      | 20,992      | 18,056      |          | 228,071      |
| 305    | Capital Improvement Fund (REET)         | 9,205       | 12,526      | 3,305       | 16,579      | 24,932      | 11,089      | 106,169     | 16,903      | 22,287      | 29,971      | 51,368      |          | 300,514      |
| 306    | Capital Improvement Fund (REET 2)       | 7,707       | 10,205      | -           | -           | -           | 0           | 34,756      | 90,676      | 0           | 0           | -           |          | 228,108      |
| 309    | CDBG Projects Fund                      | -           | 102,676     | -           | -           | -           | -237        | 216         | (362)       | (600)       | (213)       | 194         |          | (2,753)      |
| 311    | Street Improvement Fund                 | (358)       | (554)       | (783)       | (216)       | 160         | 98,231      | 1,945       | (2,302)     | 97,915      | (1,551)     | 1,484       |          | 340,497      |
| 315    | Facility Maintenance Reserve Fund (CE)  | (916)       | (1,419)     | 147,450     | (1,412)     | 1,072       | 223,105     | 1,711       | (1,664)     | (1,509)     | (697)       | 469         |          | 1,104,170    |
| 320    | Equipment Reserve Fund                  | (980)       | 688,094     | 197,854     | (1,347)     | 1,024       | 61,561      | 17          | 17          | 50,016      | 17          | 16          |          | 161,739      |
| 330    | Economic Development Fund               | 20          | 18          | 50,020      | 18          | 19          | 0           | 0           | 0           | 0           | 2           | 2           |          | 4            |
| 340    | Economic Development Reserve Fund       | -           | -           | -           | -           | -           | 140,179     | 162,316     | 203,200     | 231,872     | 223,447     | 180,303     |          | 1,800,496    |
| 400    | Water Fund                              | 128,973     | 172,555     | 111,748     | 118,732     | 127,170     | 236,145     | 226,858     | 256,669     | 252,426     | 363,695     | 241,859     |          | 2,768,291    |
| 401    | Wastewater Fund                         | 238,094     | 251,611     | 236,192     | 228,153     | 236,590     | 49,344      | 52,048      | 48,818      | 49,538      | 50,815      | 56,516      |          | 558,231      |
| 402    | Stormwater Fund                         | 53,791      | 48,249      | 49,671      | 48,600      | 50,840      | 49,677      | 446         | (538)       | 24,512      | (366)       | 397         |          | 122,885      |
| 403    | Stormwater Capital Reserve Fund         | (217)       | (336)       | 49,397      | (368)       | 280         | 513,283     | 8,675       | 640,930     | 323,995     | 1,414,341   | 2,261       |          | 3,081,156    |
| 410    | Water Capital Reserve Fund              | 3,983       | 22,287      | 7,617       | 4,282       | 139,503     | 197,429     | 495,424     | 113,361     | (10,298)    | (6,530)     | 6,974       |          | 5,896,258    |
| 411    | Wastewater Capital Reserve Fund         | 2,837,981   | 47,507      | 1,558,922   | (2,533)     | 658,020     | 46,583      | 47,280      | 48,589      | 48,906      | 48,282      | 47,303      |          | 522,782      |
| 412    | Wastewater Debt Service Fund            | 46,409      | 42,956      | 52,363      | 47,038      | 47,074      | 80,592      | 83,034      | 84,460      | 333,681     | 85,255      | 84,268      |          | 1,162,646    |
| 413    | Water Capital Improvement Reserve Fund  | 76,450      | 79,958      | 89,400      | 83,685      | 81,864      | 209         | 333         | 513         | 332,682     | 1,294       | 1,509       |          | 336,796      |
| 425    | Water & Sewer Revenue Bond Fund         | 19          | 19          | 38          | 62          | 117         | 89          | 142         | 218         | 247         | 278         | 325         |          | 1,408        |
| 426    | 2007 Water/Sewer Bond Reserve Fund      | 8           | 8           | 16          | 26          | 50          | -3,377      | 3,233       | (3,895)     | (3,533)     | (1,807)     | 1,962       |          | (20,292)     |
| 431    | Water System Construction Fund          | (2,293)     | (3,553)     | (6,384)     | (2,691)     | 2,047       | 124,663     | 50,872      | 36,110      | 39,425      | 63,718      | 175,401     |          | 853,263      |
| 440    | Ambulance Fund                          | 22,481      | 31,614      | 30,724      | 66,305      | 211,950     | 113,535     | 904         | 38,852      | 109,911     | (44)        | 710         |          | 392,346      |
| 500    | Equipment Rental & Replacement          | (87)        | (196)       | 128,400     | (87)        | 448         | 813         | 730         | 730         | 730         | 1,030       | 780         |          | 8,874        |
| 625    | Flexible Benefits Plan Fund             | 755         | 838         | 838         | 813         | 813         | 813         | 730         | 730         | 730         | 1,030       | 780         |          | 8,874        |
|        |                                         | \$3,852,169 | \$1,936,422 | \$3,970,949 | \$1,385,016 | \$2,822,591 | \$2,922,309 | \$1,848,854 | \$2,023,473 | \$3,147,114 | \$4,082,102 | \$2,050,145 | \$       | \$30,022,819 |

\*Does not include beginning balances totaling \$ 17,519,503

| EXPENDITURES |                                         |              |              |              |              |              |              |              |              |              |              |              |          |               |
|--------------|-----------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------|---------------|
| Fund #       | Fund Name                               | January      | February     | March        | April        | May          | June         | July         | August       | September    | October      | November     | December | YTD           |
| 5            | Current Expense Fund                    | \$ 454,031   | \$ 1,199,086 | \$ 1,243,434 | \$ 469,174   | \$ 482,493   | \$ 974,257   | \$ 422,953   | \$ 405,477   | \$ 1,541,816 | \$ 430,212   | 402,425      |          | \$ 8,025,358  |
| 12           | Technology Reserve Fund                 | 2            | 3            | 2            | 2            | 2            | 2            | 2            | 2            | 2            | 2            | 5            |          | 25            |
| 61           | Employee Benefit Reserve Fund           | 70,844       | 45,422       | 44,408       | 10,709       | 13,290       | 14,888       | 3,827        | 95,600       | 28,581       | (1,589)      | 54,190       |          | 380,181       |
| 100          | Street Fund                             | 984          | 4,151        | 4,034        | 4,034        | 1,064        | 1,064        | 4,327        | 1,064        | 3,942        | 744          | 906          |          | 23,346        |
| 120          | Criminal Justice Fund                   | 57,426       | 57,712       | 273,328      | 53,380       | 39,445       | 280,767      | 39,870       | 41,736       | 58,080       | 41,409       | 43,345       |          | 986,499       |
| 121          | Forfeited Proceeds Fund                 | 1,144        | 1,059        | 1,167        | 1,219        | 18,130       | 1,187        | 690          | 0            | 0            | 14           | 0            |          | 24,612        |
| 130          | Hotel/Motel Tax                         | -            | -            | -            | -            | -            | -            | 0            | 0            | 0            | 0            | 0            |          | 0             |
| 201          | ULTGO Bond Fund                         | -            | -            | -            | 1,540        | -            | 8,199        | 0            | (2,239)      | 0            | 4,000        | 1            |          | 11,502        |
| 235          | Commercial Drive Bond Debt Service Fund | -            | -            | -            | -            | -            | 89,055       | 0            | 0            | 0            | 300          | 399,025      |          | 488,381       |
| 301          | Street Capital Contribution Fund        | -            | -            | 140,484      | 263,337      | -            | -            | -            | -            | -            | -            | 0            |          | 403,821       |
| 305          | Capital Improvement Fund (REET)         | 2            | 2,248        | 9,174        | 603          | 3,499        | 61,547       | 67           | 3            | 38,738       | 3            | 7            |          | 115,891       |
| 306          | Capital Improvement Fund (REET 2)       | 5            | 4,010        | 7            | 7            | 32,002       | 10,237       | 7            | 6            | 7            | 7            | 109,754      |          | 156,050       |
| 309          | CDBG Projects Fund                      | -            | 102,676      | -            | -            | -            | -            | 34,756       | 90,676       | -            | -            | 0            |          | 228,107       |
| 311          | Street Improvement Fund                 | 1            | 39,690       | 50,001       | 2,705        | 9,462        | 3,831        | (30,848)     | (90,676)     | 90,630       | 17,438       | 17,512       |          | 109,747       |
| 315          | Facility Maintenance Reserve Fund (CE)  | 2            | 4            | 1,863        | 1,036        | 183          | 8,098        | 12,648       | 901          | 3            | 93,066       | 3,226        |          | 121,031       |
| 320          | Equipment Reserve Fund                  | 36,559       | 709,234      | 3,980        | 3            | 190,677      | 64           | 120,582      | 2            | 145,055      | 132,292      | 13,887       |          | 1,352,335     |
| 330          | Economic Development Fund               | 80,916       | 150          | 129,150      | 363,004      | -            | 139,659      | -            | -            | 45,461       | -            | 0            |          | 758,340       |
| 340          | Economic Development Reserve Fund       | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | 0            |          | -             |
| 400          | Water Fund                              | 169,625      | 131,532      | 133,392      | 113,371      | 119,747      | 406,063      | 176,293      | 249,756      | 166,513      | 140,596      | 120,200      |          | 1,927,089     |
| 401          | Wastewater Fund                         | 133,691      | 62,447       | 710,749      | 163,258      | 169,767      | 130,977      | 194,982      | 171,166      | 160,247      | 149,879      | 149,365      |          | 2,195,498     |
| 402          | Stormwater Fund                         | 40,433       | 27,513       | 82,525       | 29,656       | 23,332       | 67,707       | 25,888       | 32,436       | 58,254       | 51,769       | 50,317       |          | 489,830       |
| 403          | Stormwater Capital Reserve Fund         | -            | 1            | 1            | 1            | 1            | 48,702       | 1            | 1            | 1            | 1            | 2            |          | 48,711        |
| 410          | Water Capital Reserve Fund              | 11,495       | 41,446       | 92,257       | 287,079      | 346,902      | 470,454      | 367,146      | 680,083      | 329,192      | 627,375      | 371,528      |          | 3,624,958     |
| 411          | Wastewater Capital Reserve Fund         | 2,865,556    | 280,663      | 481,134      | 49,322       | 245,685      | 267,690      | 18,192       | 98,876       | 83,472       | 45,929       | 32,166       |          | 4,468,684     |
| 412          | Wastewater Debt Service Fund            | 5,281        | 1            | 1            | 1            | 1            | 1            | 3            | 3            | 3            | 33           | 33           |          | 5,361         |
| 413          | Water Capital Improvement Reserve Fund  | 3            | 3            | 3            | 3            | 434,809      | 3            | 5            | 5            | 616,224      | 4            | 4            |          | 1,051,066     |
| 425          | Water & Sewer Revenue Bond Fund         | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 3            | 2            |          | 14            |
| 426          | 2007 Water/Sewer Bond Reserve Fund      | 0            | 0            | 0            | 0            | 0            | 0            | 1            | 1            | 1            | 1            | 1            |          | 5             |
| 431          | Water System Construction Fund          | 5            | 10           | 6            | 7            | 6            | 6            | 6            | 6            | 250,006      | 5            | 11           |          | 250,073       |
| 440          | Ambulance Fund                          | 34,352       | 47,622       | 48,217       | 36,399       | 52,471       | 53,305       | 40,388       | 39,573       | 45,888       | 61,105       | 60,621       |          | 519,942       |
| 500          | Equipment Rental & Replacement          | 67,443.23    | 32,137.49    | 36,270       | 34,080       | 41,092       | 38,117       | 40,708       | 143,338      | (74,588)     | 42,881       | 59,873       |          | 461,352       |
| 625          | Flexible Benefits Plan Fund             | 539          | 1,244        | 1,165        | 1,103        | 521          | 545          | 443          | 570          | 475          | 585          | 1,499        |          | 8,709         |
|              |                                         | \$ 4,030,312 | \$ 2,790,064 | \$ 3,483,804 | \$ 1,885,035 | \$ 2,273,285 | \$ 3,027,738 | \$ 1,472,939 | \$ 1,958,367 | \$ 3,588,005 | \$ 1,838,063 | \$ 1,888,905 | \$ -     | \$ 28,236,517 |
|              | GAIN/(LOSS)                             | \$ (178,144) | \$ (853,642) | \$ 487,145   | \$ (520,019) | \$ 549,306   | \$ (105,429) | \$ 375,914   | \$ 65,106    | \$ (440,891) | \$ 2,244,039 | \$ 161,240   | \$ -     | \$ 1,786,303  |

## CASH FLOW REPORT

City of College Place  
YTD 2022

NET

| Fund # | Fund Name                               | January      | February     | March        | April        | May        | June         | July       | August    | September      | October      | November   | December | YTD          |
|--------|-----------------------------------------|--------------|--------------|--------------|--------------|------------|--------------|------------|-----------|----------------|--------------|------------|----------|--------------|
| 001    | Current Expense Fund                    | (\$39,940)   | \$ (782,077) | \$ (693,209) | \$ 137,336   | \$ 711,411 | \$ (521,231) | \$ 60,982  | \$ 53,884 | \$ (1,078,789) | \$ 1,340,295 | \$ 755,650 | \$ -     | \$ (55,687)  |
| 5      | Current Expense Fund Reserve            | (727)        | (1,126)      | (2,021)      | (853)        | 645        | (1,070)      | 1,020      | (1,233)   | (1,119)        | (728)        | 783        | -        | (6,428)      |
| 12     | Technology Reserve Fund                 | (71,351)     | (45,986)     | 104,804      | (11,281)     | (12,874)   | 134,453      | (2,833)    | (96,783)  | 120,633        | 841          | (53,400)   | -        | 66,213       |
| 61     | Employee Benefit Reserve Fund           | (1,842)      | (5,188)      | (2,869)      | (4,793)      | (495)      | (2,001)      | (3,433)    | (2,127)   | (4,903)        | (1,361)      | (238)      | -        | (29,030)     |
| 100    | Street Fund                             | (43,649)     | (39,325)     | 47,295       | (40,525)     | (23,564)   | 39,351       | (23,507)   | (27,653)  | 159,167        | (27,808)     | (29,167)   | -        | (9,375)      |
| 120    | Criminal Justice Fund                   | 2,475        | (1,151)      | (1,328)      | 2,422        | (18,077)   | 40,272       | 3,432      | (41,787)  | (96)           | 3,856        | 76         | -        | (9,907)      |
| 121    | Forfeited Proceeds Fund                 | (4)          | (6)          | (11)         | (5)          | 4          | (6)          | 6          | (7)       | (6)            | (4)          | 4          | -        | (35)         |
| 130    | Hotel/Motel Tax                         | 1,440        | 1,608        | 99,375       | 561          | 3,557      | (4,001)      | 2,767      | 6,554     | 4,201          | 149          | 3,391      | -        | 21,809       |
| 201    | ULTGO Bond Fund                         | -            | -            | 99,375       | 4            | 8          | (89,043)     | 2          | 4         | 388,579        | (159)        | (399,018)  | -        | (247)        |
| 235    | Commercial Drive Bond Debt Service Fund | 8            | 8            | 16           | (143,737)    | -          | -            | -          | -         | -              | -            | -          | -        | (143,705)    |
| 301    | Street Capital Contribution Fund        | -            | -            | -            | -            | -          | -            | 0          | 0         | 0              | (0)          | -          | -        | 0            |
| 305    | Capital Improvement Fund (REET)         | 9,203        | 10,278       | (1,708)      | 16,250       | 20,079     | (48,307)     | 61,574     | 19,691    | (13,919)       | 20,989       | 18,049     | -        | 112,180      |
| 306    | Capital Improvement Fund (REET 2)       | 7,702        | 6,195        | 3,298        | 16,571       | (7,070)    | 852          | 106,162    | 16,896    | 22,280         | 29,964       | (58,386)   | -        | 144,465      |
| 309    | CDBG Projects Fund                      | -            | 0            | -            | -            | -          | -            | -          | 0         | 0              | 0            | -          | -        | 0            |
| 311    | Street Improvement Fund                 | (359)        | (40,245)     | (50,784)     | (2,921)      | (9,302)    | (4,068)      | 31,064     | 90,314    | (91,231)       | (17,651)     | (17,318)   | -        | (112,501)    |
| 315    | Facility Maintenance Reserve Fund (CE)  | (918)        | (1,423)      | 145,587      | (2,448)      | 889        | 90,134       | (10,703)   | (3,203)   | 97,911         | (94,617)     | (1,742)    | -        | 219,466      |
| 320    | Equipment Reserve Fund                  | (37,439)     | (23,140)     | 193,884      | (1,350)      | (189,652)  | 223,041      | (118,871)  | (1,866)   | (146,564)      | (132,980)    | (13,418)   | -        | (248,165)    |
| 330    | Economic Development Fund               | (80,896)     | (132)        | (79,130)     | (362,986)    | 19         | (78,098)     | 17         | 17        | 4,556          | 17           | 16         | -        | (596,601)    |
| 340    | Economic Development Reserve Fund       | -            | -            | -            | -            | -          | -            | -          | 0         | 0              | 2            | 2          | -        | 4            |
| 400    | Water Fund                              | (40,652)     | 41,023       | (21,644)     | 5,361        | 7,423      | (265,884)    | (13,978)   | (46,556)  | 65,359         | 82,851       | 60,103     | -        | (126,594)    |
| 401    | Wastewater Fund                         | 104,433      | 189,163      | (474,557)    | 64,895       | 66,822     | 105,167      | 31,876     | 85,502    | 92,180         | 213,816      | 93,494     | -        | 572,793      |
| 402    | Stormwater Fund                         | 13,359       | 20,735       | (32,853)     | 18,944       | 27,508     | (18,362)     | 26,160     | 16,382    | (8,716)        | (954)        | 6,199      | -        | 68,401       |
| 403    | Stormwater Capital Reserve Fund         | (217)        | (337)        | 49,396       | (369)        | (48,422)   | 49,677       | 445        | (638)     | 24,511         | (367)        | 395        | -        | 74,174       |
| 410    | Water Capital Reserve Fund              | (7,513)      | (19,159)     | (84,640)     | (282,797)    | (207,386)  | 42,829       | (358,472)  | (39,153)  | (5,197)        | 786,965      | (369,267)  | -        | (543,802)    |
| 411    | Wastewater Capital Reserve Fund         | (27,575)     | (233,156)    | 1,077,788    | (51,854)     | 412,335    | (70,261)     | 477,232    | 14,485    | (93,770)       | (52,458)     | (25,192)   | -        | 1,427,574    |
| 412    | Wastewater Debt Service Fund            | 41,128       | 42,955       | 52,362       | 47,036       | 47,073     | 46,582       | 47,277     | 48,586    | 48,903         | 48,248       | 47,270     | -        | 517,421      |
| 413    | Water Capital Improvement Reserve Fund  | 76,447       | 79,955       | 89,396       | 83,682       | (352,944)  | 80,589       | 83,029     | 84,455    | (282,542)      | 85,250       | 84,264     | -        | 111,580      |
| 425    | Water & Sewer Revenue Bond Fund         | 18           | 18           | 37           | 61           | 116        | 208          | 332        | 512       | 332,681        | 1,291        | 1,507      | -        | 336,781      |
| 426    | 2007 Water/Sewer Bond Reserve Fund      | 8            | 8            | 16           | 26           | 49         | 88           | 141        | 218       | 247            | 278          | 324        | -        | 1,403        |
| 431    | Water System Construction Fund          | (2,298)      | (3,562)      | (6,390)      | (2,698)      | 2,040      | (3,383)      | 3,226      | (3,900)   | (253,539)      | (1,812)      | 1,951      | -        | (270,365)    |
| 440    | Ambulance Fund                          | (11,871)     | (16,008)     | (17,493)     | 29,907       | 159,479    | 71,358       | 10,484     | (3,463)   | (6,464)        | 2,613        | 114,780    | -        | 333,321      |
| 500    | Equipment Rental & Replacement          | (67,530)     | (32,334)     | 92,129       | (34,167)     | (40,644)   | 75,418       | (39,804)   | (104,486) | 184,499        | (42,925)     | (59,163)   | -        | (69,006)     |
| 625    | Flexible Benefits Plan Fund             | 217          | (405)        | (347)        | (289)        | 292        | 268          | 287        | 161       | 256            | 446          | (719)      | -        | 166          |
|        |                                         | \$ (178,144) | \$ (852,804) | \$ 487,984   | \$ (520,019) | \$ 549,306 | \$ (105,429) | \$ 375,914 | \$ 65,106 | \$ (440,891)   | \$ 2,244,039 | \$ 161,240 | \$ -     | \$ 1,786,303 |

**2022 BUDGET POSITION**

City Of College Place

Time: 08:36:19 Date: 02/09/2023

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| 001 Current Expense Fund                    |                     |                     |                     | Months: 01 To: 11 |
|---------------------------------------------|---------------------|---------------------|---------------------|-------------------|
| Revenues                                    | Amt Budgeted        | Revenues            | Remaining           |                   |
| <b>001 Beginning Balances</b>               |                     |                     |                     |                   |
| 001 Beginning Balances                      | 3,825,102.60        | 4,041,207.06        | (216,104.46)        | 105.6%            |
| <b>001 Beginning Balances</b>               | <b>3,825,102.60</b> | <b>4,041,207.06</b> | <b>(216,104.46)</b> | <b>105.6%</b>     |
| <b>002 Taxes</b>                            |                     |                     |                     |                   |
| 001 General Property Tax                    | 2,056,619.00        | 1,956,013.06        | 100,605.94          | 95.1%             |
| 002 Retail Sales & Use Tax                  | 2,373,399.00        | 2,446,571.20        | (73,172.20)         | 103.1%            |
| 003 Business Tax                            | 1,491,075.00        | 1,298,538.42        | 192,536.58          | 87.1%             |
| <b>002 Taxes</b>                            | <b>5,921,093.00</b> | <b>5,701,122.68</b> | <b>219,970.32</b>   | <b>96.3%</b>      |
| <b>002 Taxes</b>                            | <b>5,921,093.00</b> | <b>5,701,122.68</b> | <b>219,970.32</b>   | <b>96.3%</b>      |
| <b>003 Permits &amp; Licenses</b>           |                     |                     |                     |                   |
| 001 Licenses & Permits                      | 85,000.00           | 92,684.19           | (7,684.19)          | 109.0%            |
| 002 Non-Business License & Permits          | 306,000.00          | 156,597.61          | 149,402.39          | 51.2%             |
| <b>003 Licenses &amp; Permits</b>           | <b>391,000.00</b>   | <b>249,281.80</b>   | <b>141,718.20</b>   | <b>63.8%</b>      |
| <b>003 Permits &amp; Licenses</b>           | <b>391,000.00</b>   | <b>249,281.80</b>   | <b>141,718.20</b>   | <b>63.8%</b>      |
| <b>006 Charges For Goods &amp; Services</b> |                     |                     |                     |                   |
| 002 General Government                      | 0.00                | 0.15                | (0.15)              | 0.0%              |
| 005 Building Dept                           | 0.00                | 2,316.31            | (2,316.31)          | 0.0%              |
| 006 Engineering                             | 15,000.00           | 0.00                | 15,000.00           | 0.0%              |
| 007 Planning & Development                  | 12,200.00           | 21,250.79           | (9,050.79)          | 174.2%            |
| 008 Fire Department                         | 700.00              | 200.00              | 500.00              | 28.6%             |
| <b>006 Charges For Goods &amp; Services</b> | <b>27,900.00</b>    | <b>23,767.25</b>    | <b>4,132.75</b>     | <b>85.2%</b>      |
| 000                                         | 2,000.00            | 3,364.75            | (1,364.75)          | 168.2%            |
| <b>010 Security Of Persons/Property</b>     | <b>2,000.00</b>     | <b>3,364.75</b>     | <b>(1,364.75)</b>   | <b>168.2%</b>     |
| 524 Building Inspection                     | 8,800.00            | 726.00              | 8,074.00            | 8.3%              |
| <b>006 Charges For Goods &amp; Services</b> | <b>38,700.00</b>    | <b>27,858.00</b>    | <b>10,842.00</b>    | <b>72.0%</b>      |
| <b>012 Fines &amp; Forfeits</b>             |                     |                     |                     |                   |
| 012 Court Fines And Forfeitures             | 3,500.00            | 1,473.74            | 2,026.26            | 42.1%             |
| 512 Municipal Court                         | 45,000.00           | 26,169.96           | 18,830.04           | 58.2%             |
| <b>012 Fines &amp; Forfeits</b>             | <b>48,500.00</b>    | <b>27,643.70</b>    | <b>20,856.30</b>    | <b>57.0%</b>      |
| <b>025 Miscellaneous</b>                    |                     |                     |                     |                   |
| 001 Beginning Balances                      | 1.00                | 1.00                | 0.00                | 100.0%            |
| 001 Interest & Other Earnings               | 22,000.00           | (53,591.09)         | 75,591.09           | 243.6%            |
| 002 Rents & Leases                          | 100,000.00          | 83,785.61           | 16,214.39           | 83.8%             |
| 005 Other Miscellaneous Revenue             | 55,000.00           | 53,189.52           | 1,810.48            | 96.7%             |

**2022 BUDGET POSITION**

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**001 Current Expense Fund**

Months: 01 To: 11

| Revenues | Amt Budgeted | Revenues | Remaining |
|----------|--------------|----------|-----------|
|----------|--------------|----------|-----------|

**025 Miscellaneous**

|                   |            |           |           |       |
|-------------------|------------|-----------|-----------|-------|
| 025 Miscellaneous | 177,000.00 | 83,384.04 | 93,615.96 | 47.1% |
|-------------------|------------|-----------|-----------|-------|

|                          |                   |                  |                  |              |
|--------------------------|-------------------|------------------|------------------|--------------|
| <b>025 Miscellaneous</b> | <b>177,001.00</b> | <b>83,385.04</b> | <b>93,615.96</b> | <b>47.1%</b> |
|--------------------------|-------------------|------------------|------------------|--------------|

**030 Contributions / Donations Priv**

|                           |           |           |            |        |
|---------------------------|-----------|-----------|------------|--------|
| 003 Police Dept Donations | 15,000.00 | 24,303.37 | (9,303.37) | 162.0% |
|---------------------------|-----------|-----------|------------|--------|

|                     |           |            |              |         |
|---------------------|-----------|------------|--------------|---------|
| 004 Other Donations | 15,000.00 | 169,472.15 | (154,472.15) | 1129.8% |
|---------------------|-----------|------------|--------------|---------|

|                                    |           |            |              |        |
|------------------------------------|-----------|------------|--------------|--------|
| 030 Contr & Donations Priv Sources | 30,000.00 | 193,775.52 | (163,775.52) | 645.9% |
|------------------------------------|-----------|------------|--------------|--------|

|                                           |                  |                   |                     |               |
|-------------------------------------------|------------------|-------------------|---------------------|---------------|
| <b>030 Contributions / Donations Priv</b> | <b>30,000.00</b> | <b>193,775.52</b> | <b>(163,775.52)</b> | <b>645.9%</b> |
|-------------------------------------------|------------------|-------------------|---------------------|---------------|

**100 Grants**

|                              |      |          |            |      |
|------------------------------|------|----------|------------|------|
| 002 Police Department Grants | 0.00 | 1,515.00 | (1,515.00) | 0.0% |
|------------------------------|------|----------|------------|------|

|                             |      |          |            |      |
|-----------------------------|------|----------|------------|------|
| 101 Indirect Federal Grants | 0.00 | 1,515.00 | (1,515.00) | 0.0% |
|-----------------------------|------|----------|------------|------|

|     |      |           |             |      |
|-----|------|-----------|-------------|------|
| 000 | 0.00 | 10,000.00 | (10,000.00) | 0.0% |
|-----|------|-----------|-------------|------|

|                  |          |           |             |        |
|------------------|----------|-----------|-------------|--------|
| 001 State Grants | 7,500.00 | 24,786.31 | (17,286.31) | 330.5% |
|------------------|----------|-----------|-------------|--------|

|                              |           |           |          |       |
|------------------------------|-----------|-----------|----------|-------|
| 002 Police Department Grants | 41,325.00 | 40,047.96 | 1,277.04 | 96.9% |
|------------------------------|-----------|-----------|----------|-------|

|                            |          |          |          |        |
|----------------------------|----------|----------|----------|--------|
| 005 Fire Department Grants | 4,200.00 | 4,725.00 | (525.00) | 112.5% |
|----------------------------|----------|----------|----------|--------|

|                  |           |           |             |        |
|------------------|-----------|-----------|-------------|--------|
| 105 State Grants | 53,025.00 | 79,559.27 | (26,534.27) | 150.0% |
|------------------|-----------|-----------|-------------|--------|

|                   |                  |                  |                    |               |
|-------------------|------------------|------------------|--------------------|---------------|
| <b>100 Grants</b> | <b>53,025.00</b> | <b>81,074.27</b> | <b>(28,049.27)</b> | <b>152.9%</b> |
|-------------------|------------------|------------------|--------------------|---------------|

**106 State Shared Revenues**

|                        |            |            |           |       |
|------------------------|------------|------------|-----------|-------|
| 107 State Entitlements | 274,072.00 | 245,761.24 | 28,310.76 | 89.7% |
|------------------------|------------|------------|-----------|-------|

|                                  |                   |                   |                  |              |
|----------------------------------|-------------------|-------------------|------------------|--------------|
| <b>106 State Shared Revenues</b> | <b>274,072.00</b> | <b>245,761.24</b> | <b>28,310.76</b> | <b>89.7%</b> |
|----------------------------------|-------------------|-------------------|------------------|--------------|

**109 Federal Revenues**

|                      |              |              |            |        |
|----------------------|--------------|--------------|------------|--------|
| 109 Federal Revenues | 1,300,411.00 | 1,301,682.00 | (1,271.00) | 100.1% |
|----------------------|--------------|--------------|------------|--------|

|                             |                     |                     |                   |               |
|-----------------------------|---------------------|---------------------|-------------------|---------------|
| <b>109 Federal Revenues</b> | <b>1,300,411.00</b> | <b>1,301,682.00</b> | <b>(1,271.00)</b> | <b>100.1%</b> |
|-----------------------------|---------------------|---------------------|-------------------|---------------|

**380 Non-Revenues**

|     |        |          |            |        |
|-----|--------|----------|------------|--------|
| 000 | 900.00 | 4,751.00 | (3,851.00) | 527.9% |
|-----|--------|----------|------------|--------|

|                                  |          |          |            |        |
|----------------------------------|----------|----------|------------|--------|
| 003 Agency & Other Type Deposits | 1,000.00 | 2,728.50 | (1,728.50) | 272.9% |
|----------------------------------|----------|----------|------------|--------|

|                  |          |      |          |      |
|------------------|----------|------|----------|------|
| 005 Non-Revenues | 3,000.00 | 0.00 | 3,000.00 | 0.0% |
|------------------|----------|------|----------|------|

|                          |      |      |        |      |
|--------------------------|------|------|--------|------|
| 006 Developer / Deposits | 0.00 | 0.74 | (0.74) | 0.0% |
|--------------------------|------|------|--------|------|

|                  |          |          |            |        |
|------------------|----------|----------|------------|--------|
| 080 Non-Revenues | 4,900.00 | 7,480.24 | (2,580.24) | 152.7% |
|------------------|----------|----------|------------|--------|

|                         |                 |                 |                   |               |
|-------------------------|-----------------|-----------------|-------------------|---------------|
| <b>380 Non-Revenues</b> | <b>4,900.00</b> | <b>7,480.24</b> | <b>(2,580.24)</b> | <b>152.7%</b> |
|-------------------------|-----------------|-----------------|-------------------|---------------|

**519 General Government Services**



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| 001 Current Expense Fund                    |                      |                      |                    | Months: 01 To: 11 |
|---------------------------------------------|----------------------|----------------------|--------------------|-------------------|
| Revenues                                    | Amt Budgeted         | Revenues             | Remaining          |                   |
| <b>019 Physical Environment</b>             |                      |                      |                    |                   |
| 019 Physical Environment                    | 0.00                 | 7,765.29             | (7,765.29)         | 0.0%              |
| <b>519 General Government Services</b>      | <b>0.00</b>          | <b>7,765.29</b>      | <b>(7,765.29)</b>  | <b>0.0%</b>       |
| <b>522 Fire Department</b>                  |                      |                      |                    |                   |
| 010 Mobilization Program                    | 82,000.00            | 38,083.95            | 43,916.05          | 46.4%             |
| 522 Fire Control                            | 82,000.00            | 38,083.95            | 43,916.05          | 46.4%             |
| <b>522 Fire Department</b>                  | <b>82,000.00</b>     | <b>38,083.95</b>     | <b>43,916.05</b>   | <b>46.4%</b>      |
| <b>573 Spectator &amp; Community Events</b> |                      |                      |                    |                   |
| 036 Recreation Chrgs/Fees                   | 5,000.00             | 4,685.00             | 315.00             | 93.7%             |
| <b>573 Spectator &amp; Community Events</b> | <b>5,000.00</b>      | <b>4,685.00</b>      | <b>315.00</b>      | <b>93.7%</b>      |
| <b>Fund Revenues:</b>                       | <b>12,150,804.60</b> | <b>12,010,805.79</b> | <b>139,998.81</b>  | <b>98.8%</b>      |
| Expenditures                                | Amt Budgeted         | Expenditures         | Remaining          |                   |
| 573 Spectator & Community Events            | 0.00                 | 10,000.00            | (10,000.00)        | 0.0%              |
| <b>070 Interfund Transfers</b>              |                      |                      |                    |                   |
| 000                                         | 3,118,563.05         | 2,348,007.04         | 770,556.01         | 75.3%             |
| 070 Operating Transfers                     | 3,118,563.05         | 2,348,007.04         | 770,556.01         | 75.3%             |
| <b>070 Interfund Transfers</b>              | <b>3,118,563.05</b>  | <b>2,348,007.04</b>  | <b>770,556.01</b>  | <b>75.3%</b>      |
| <b>100 Grants</b>                           |                      |                      |                    |                   |
| 558 Planning/Community Development          | 10,000.00            | 24,786.31            | (14,786.31)        | 247.9%            |
| <b>100 Grants</b>                           | <b>10,000.00</b>     | <b>24,786.31</b>     | <b>(14,786.31)</b> | <b>247.9%</b>     |
| <b>109 Federal Revenues</b>                 |                      |                      |                    |                   |
| 109 Federal Revenues                        | 370,187.00           | 300,000.00           | 70,187.00          | 81.0%             |
| <b>109 Federal Revenues</b>                 | <b>370,187.00</b>    | <b>300,000.00</b>    | <b>70,187.00</b>   | <b>81.0%</b>      |
| <b>511 Legislative</b>                      |                      |                      |                    |                   |
| 001 Administrative                          | 15,450.00            | 13,340.07            | 2,109.93           | 86.3%             |
| 002 Official Publication Service            | 1,500.00             | 1,005.70             | 494.30             | 67.0%             |
| 003 Training                                | 2,300.00             | 180.38               | 2,119.62           | 7.8%              |
| 004 Legislative Services                    | 9,962.09             | 9,120.22             | 841.87             | 91.5%             |
| 005 Election Costs                          | 37,000.00            | 34,128.45            | 2,871.55           | 92.2%             |
| <b>511 Legislative</b>                      | <b>66,212.09</b>     | <b>57,774.82</b>     | <b>8,437.27</b>    | <b>87.3%</b>      |
| 515 Legal                                   | 2,000.00             | 0.00                 | 2,000.00           | 0.0%              |

**2022 BUDGET POSITION**

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**001 Current Expense Fund**

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| Expenditures                       | Amt Budgeted      | Expenditures      | Remaining          |               |
|------------------------------------|-------------------|-------------------|--------------------|---------------|
| <b>511 Legislative</b>             | <b>68,212.09</b>  | <b>57,774.82</b>  | <b>10,437.27</b>   | <b>84.7%</b>  |
| <b>512 Municipal Court</b>         |                   |                   |                    |               |
| 512 Municipal Court                | 170,000.00        | 142,262.66        | 27,737.34          | 83.7%         |
| 515 Legal                          | 3,000.00          | 0.00              | 3,000.00           | 0.0%          |
| <b>512 Municipal Court</b>         | <b>173,000.00</b> | <b>142,262.66</b> | <b>30,737.34</b>   | <b>82.2%</b>  |
| <b>513 Executive</b>               |                   |                   |                    |               |
| 001 Administration                 | 108,244.44        | 157,347.50        | (49,103.06)        | 145.4%        |
| 003 Administrative Support Assist. | 200.00            | 0.00              | 200.00             | 0.0%          |
| <b>513 Executive</b>               | <b>108,444.44</b> | <b>157,347.50</b> | <b>(48,903.06)</b> | <b>145.1%</b> |
| 515 Legal                          | 750.00            | 0.00              | 750.00             | 0.0%          |
| 519 Other General Gov Services     | 8,100.00          | 8,130.00          | (30.00)            | 100.4%        |
| <b>513 Executive</b>               | <b>117,294.44</b> | <b>165,477.50</b> | <b>(48,183.06)</b> | <b>141.1%</b> |
| <b>514 Finance Department</b>      |                   |                   |                    |               |
| 514 Finance & Administration       | 147,922.65        | 108,313.53        | 39,609.12          | 73.2%         |
| 515 Legal                          | 300.00            | 0.00              | 300.00             | 0.0%          |
| <b>514 Finance Department</b>      | <b>148,222.65</b> | <b>108,313.53</b> | <b>39,909.12</b>   | <b>73.1%</b>  |
| <b>515 Legal</b>                   |                   |                   |                    |               |
| 000                                | 16,350.00         | 17,855.00         | (1,505.00)         | 109.2%        |
| 001 Administration                 | 121,419.39        | 106,366.74        | 15,052.65          | 87.6%         |
| <b>515 Legal</b>                   | <b>137,769.39</b> | <b>124,221.74</b> | <b>13,547.65</b>   | <b>90.2%</b>  |
| <b>515 Legal</b>                   | <b>137,769.39</b> | <b>124,221.74</b> | <b>13,547.65</b>   | <b>90.2%</b>  |
| <b>516 Human Resources</b>         |                   |                   |                    |               |
| 515 Legal                          | 250.00            | 0.00              | 250.00             | 0.0%          |
| 000                                | 1,000.00          | 2,000.00          | (1,000.00)         | 200.0%        |
| 001 Administration                 | 86,656.95         | 77,907.53         | 8,749.42           | 89.9%         |
| 002 Wellness Program Supplies      | 3,980.00          | 2,461.51          | 1,518.49           | 61.8%         |
| <b>516 Personnel</b>               | <b>91,636.95</b>  | <b>82,369.04</b>  | <b>9,267.91</b>    | <b>89.9%</b>  |
| 517 Employee Benefit Program       | 1,200.00          | 1,100.00          | 100.00             | 91.7%         |
| <b>516 Human Resources</b>         | <b>93,086.95</b>  | <b>83,469.04</b>  | <b>9,617.91</b>    | <b>89.7%</b>  |
| <b>520 City Clerk/Records</b>      |                   |                   |                    |               |
| 515 Legal                          | 1,500.00          | 0.00              | 1,500.00           | 0.0%          |
| 520 City Clerk/Records             | 126,281.04        | 93,569.55         | 32,711.49          | 74.1%         |
| <b>520 City Clerk/Records</b>      | <b>127,781.04</b> | <b>93,569.55</b>  | <b>34,211.49</b>   | <b>73.2%</b>  |

**2022 BUDGET POSITION**

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| 001 Current Expense Fund               |                     |                     | Months: 01 To: 11 |               |
|----------------------------------------|---------------------|---------------------|-------------------|---------------|
| Expenditures                           | Amt Budgeted        | Expenditures        | Remaining         |               |
| <b>521 Police Operations</b>           |                     |                     |                   |               |
| 515 Legal                              | 5,000.00            | 0.00                | 5,000.00          | 0.0%          |
| 001 Administration                     | 254,455.85          | 251,032.35          | 3,423.50          | 98.7%         |
| 002 Investigation                      | 134,563.00          | 114,466.10          | 20,096.90         | 85.1%         |
| 003 Patrol                             | 1,456,867.00        | 1,083,987.44        | 372,879.56        | 74.4%         |
| 004 School Resource Officer            | 96,084.00           | 52,307.29           | 43,776.71         | 54.4%         |
| 005 Crime Prevention                   | 57,627.00           | 46,212.34           | 11,414.66         | 80.2%         |
| 006 Training                           | 47,400.00           | 23,983.68           | 23,416.32         | 50.6%         |
| 007 Traffic Policing                   | 378,848.00          | 334,351.30          | 44,496.70         | 88.3%         |
| 008 Support Services                   | 232,457.25          | 176,373.99          | 56,083.26         | 75.9%         |
| 009 Criminal Justice                   | 0.00                | 47.77               | (47.77)           | 0.0%          |
| 012 Special Enforcement                | 106,231.61          | 92,626.46           | 13,605.15         | 87.2%         |
| <b>521 Law Enforcement</b>             | <b>2,764,533.71</b> | <b>2,175,388.72</b> | <b>589,144.99</b> | <b>78.7%</b>  |
| 523 Detention & Correction             | 28,150.00           | 32,931.89           | (4,781.89)        | 117.0%        |
| 539 Special Enforcement                | 2,000.00            | 0.00                | 2,000.00          | 0.0%          |
| <b>521 Police Operations</b>           | <b>2,799,683.71</b> | <b>2,208,320.61</b> | <b>591,363.10</b> | <b>78.9%</b>  |
| <b>522 Fire Department</b>             |                     |                     |                   |               |
| 515 Legal                              | 1,000.00            | 0.00                | 1,000.00          | 0.0%          |
| 001 Administration                     | 21,650.00           | 15,863.61           | 5,786.39          | 73.3%         |
| 002 Fire Suppression                   | 1,768,403.00        | 1,151,160.56        | 617,242.44        | 65.1%         |
| 003 Fire Prevention/Investigation      | 66,366.00           | 53,645.06           | 12,720.94         | 80.8%         |
| 004 Training                           | 139,713.00          | 131,279.32          | 8,433.68          | 94.0%         |
| 005 Facilities                         | 43,400.00           | 44,392.66           | (992.66)          | 102.3%        |
| 010 Mobilization Program               | 4,600.00            | 29,649.19           | (25,049.19)       | 644.5%        |
| <b>522 Fire Control</b>                | <b>2,044,132.00</b> | <b>1,425,990.40</b> | <b>618,141.60</b> | <b>69.8%</b>  |
| <b>522 Fire Department</b>             | <b>2,045,132.00</b> | <b>1,425,990.40</b> | <b>619,141.60</b> | <b>69.7%</b>  |
| <b>524 Building / Facilities / ISM</b> |                     |                     |                   |               |
| 515 Legal                              | 500.00              | 0.00                | 500.00            | 0.0%          |
| 001 Facilities                         | 111,016.00          | 101,693.90          | 9,322.10          | 91.6%         |
| 002 Miscellaneous                      | 58,565.00           | 58,659.73           | (94.73)           | 100.2%        |
| 003 Annex Facility                     | 7,000.00            | 5,314.18            | 1,685.82          | 75.9%         |
| <b>519 Other General Gov Services</b>  | <b>176,581.00</b>   | <b>165,667.81</b>   | <b>10,913.19</b>  | <b>93.8%</b>  |
| 524 Building Inspection                | 213,249.39          | 171,109.42          | 42,139.97         | 80.2%         |
| <b>524 Building / Facilities / ISM</b> | <b>390,330.39</b>   | <b>336,777.23</b>   | <b>53,553.16</b>  | <b>86.3%</b>  |
| <b>525 Intergovernmental Services</b>  |                     |                     |                   |               |
| 525 Emergency Services                 | 9,400.00            | 10,324.00           | (924.00)          | 109.8%        |
| <b>525 Intergovernmental Services</b>  | <b>9,400.00</b>     | <b>10,324.00</b>    | <b>(924.00)</b>   | <b>109.8%</b> |
| <b>531 Stormwater</b>                  |                     |                     |                   |               |

**2022 BUDGET POSITION**

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| 001 Current Expense Fund               |              |              | Months: 01 To: 11 |        |
|----------------------------------------|--------------|--------------|-------------------|--------|
| Expenditures                           | Amt Budgeted | Expenditures | Remaining         |        |
| 531 Stormwater                         |              |              |                   |        |
| 531 Stormwater                         | 310,000.00   | 412.50       | 309,587.50        | 0.1%   |
| 531 Stormwater                         | 310,000.00   | 412.50       | 309,587.50        | 0.1%   |
| 532 Public Works & Engineering         |              |              |                   |        |
| 515 Legal                              | 2,500.00     | 0.00         | 2,500.00          | 0.0%   |
| 532 Public Works & Engineering         | 2,500.00     | 0.00         | 2,500.00          | 0.0%   |
| 548 Equipment Rental & Replacement     |              |              |                   |        |
| 548 Equipment Rental & Replacement     | 62,000.00    | 28,332.22    | 33,667.78         | 45.7%  |
| 548 Equipment Rental & Replacement     | 62,000.00    | 28,332.22    | 33,667.78         | 45.7%  |
| 558 Planning/Community Development     |              |              |                   |        |
| 515 Legal                              | 16,000.00    | 0.00         | 16,000.00         | 0.0%   |
| 001 Planning                           | 277,202.93   | 140,994.31   | 136,208.62        | 50.9%  |
| 002 Development                        | 45,945.00    | (17,504.94)  | 63,449.94         | 38.1%  |
| 558 Planning/Community Development     | 323,147.93   | 123,489.37   | 199,658.56        | 38.2%  |
| 558 Planning/Community Development     | 339,147.93   | 123,489.37   | 215,658.56        | 36.4%  |
| 564 Mental Health Services             |              |              |                   |        |
| 564 Mental Health Services             | 0.00         | 484.26       | (484.26)          | 0.0%   |
| 564 Mental Health Services             | 0.00         | 484.26       | (484.26)          | 0.0%   |
| 567 Alcohol & Drug Treatment           |              |              |                   |        |
| 567 Alcohol & Drug Treatment/WW County | 3,000.00     | 2,519.71     | 480.29            | 84.0%  |
| 567 Alcohol & Drug Treatment           | 3,000.00     | 2,519.71     | 480.29            | 84.0%  |
| 573 Spectator & Community Events       |              |              |                   |        |
| 001 Spectator & Community Events       | 70,550.00    | 213,253.96   | (142,703.96)      | 302.3% |
| 573 Spectator & Community Events       | 70,550.00    | 213,253.96   | (142,703.96)      | 302.3% |
| 573 Spectator & Community Events       | 70,550.00    | 213,253.96   | (142,703.96)      | 302.3% |
| 576 Parks & Recreation                 |              |              |                   |        |
| 000                                    | 19,100.00    | 19,022.50    | 77.50             | 99.6%  |
| 001 Administration                     | 29,143.05    | 26,756.66    | 2,386.39          | 91.8%  |
| 002 Recreational Services              | 126,656.38   | 104,764.11   | 21,892.27         | 82.7%  |
| 003 Recreational Materials/Equip.      | 65,000.00    | 2,500.00     | 62,500.00         | 3.8%   |
| 576 Parks & Recreation                 | 239,899.43   | 153,043.27   | 86,856.16         | 63.8%  |

**2022 BUDGET POSITION**

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|                                   |                      |                     |                     |               |
|-----------------------------------|----------------------|---------------------|---------------------|---------------|
| 001 Current Expense Fund          | Months: 01 To: 11    |                     |                     |               |
| Expenditures                      | Amt Budgeted         | Expenditures        | Remaining           |               |
| <b>576 Parks &amp; Recreation</b> | <b>239,899.43</b>    | <b>153,043.27</b>   | <b>86,856.16</b>    | <b>63.8%</b>  |
| <b>580 Non-Expenditures</b>       |                      |                     |                     |               |
| 589 Non-Expenditures              | 8,900.00             | 64,528.15           | (55,628.15)         | 725.0%        |
| <b>580 Non-Expenditures</b>       | <b>8,900.00</b>      | <b>64,528.15</b>    | <b>(55,628.15)</b>  | <b>725.0%</b> |
| <b>999 Ending Balances</b>        |                      |                     |                     |               |
| 999 Ending Balance                | 1,342,265.53         | 0.00                | 1,342,265.53        | 0.0%          |
| <b>999 Ending Balances</b>        | <b>1,342,265.53</b>  | <b>0.00</b>         | <b>1,342,265.53</b> | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>         | <b>11,986,925.60</b> | <b>8,025,357.87</b> | <b>3,961,567.73</b> | <b>67.0%</b>  |
| <b>Fund Excess/(Deficit):</b>     | <b>163,879.00</b>    | <b>3,985,447.92</b> |                     |               |



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|                                  |                   |                   |                   |               |
|----------------------------------|-------------------|-------------------|-------------------|---------------|
| 005 Current Expense Reserve Fund |                   |                   | Months: 01 To: 11 |               |
| Revenues                         | Amt Budgeted      | Revenues          | Remaining         |               |
| <b>001 Beginning Balances</b>    |                   |                   |                   |               |
| 001 Beginning Balances           | 379,722.27        | 377,708.51        | 2,013.76          | 99.5%         |
| <b>001 Beginning Balances</b>    | <b>379,722.27</b> | <b>377,708.51</b> | <b>2,013.76</b>   | <b>99.5%</b>  |
| <b>025 Miscellaneous</b>         |                   |                   |                   |               |
| 001 Interest & Other Earnings    | 1,800.00          | (6,403.31)        | 8,203.31          | 355.7%        |
| 025 Miscellaneous                | 1,800.00          | (6,403.31)        | 8,203.31          | 355.7%        |
| <b>025 Miscellaneous</b>         | <b>1,800.00</b>   | <b>(6,403.31)</b> | <b>8,203.31</b>   | <b>355.7%</b> |
| <b>070 Interfund Transfers</b>   |                   |                   |                   |               |
| 070 Operating Transfers          | 100,000.00        | 0.00              | 100,000.00        | 0.0%          |
| <b>070 Interfund Transfers</b>   | <b>100,000.00</b> | <b>0.00</b>       | <b>100,000.00</b> | <b>0.0%</b>   |
| <b>Fund Revenues:</b>            | <b>481,522.27</b> | <b>371,305.20</b> | <b>110,217.07</b> | <b>77.1%</b>  |
| Expenditures                     | Amt Budgeted      | Expenditures      | Remaining         |               |
| <b>025 Miscellaneous</b>         |                   |                   |                   |               |
| 000                              | 0.00              | 24.75             | (24.75)           | 0.0%          |
| 025 Miscellaneous                | 0.00              | 24.75             | (24.75)           | 0.0%          |
| <b>025 Miscellaneous</b>         | <b>0.00</b>       | <b>24.75</b>      | <b>(24.75)</b>    | <b>0.0%</b>   |
| <b>999 Ending Balances</b>       |                   |                   |                   |               |
| 999 Ending Balance               | 481,522.27        | 0.00              | 481,522.27        | 0.0%          |
| <b>999 Ending Balances</b>       | <b>481,522.27</b> | <b>0.00</b>       | <b>481,522.27</b> | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>        | <b>481,522.27</b> | <b>24.75</b>      | <b>481,497.52</b> | <b>0.0%</b>   |
| <b>Fund Excess/(Deficit):</b>    | <b>0.00</b>       | <b>371,280.45</b> |                   |               |

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| 012 Technology Reserve Fund        |              | Months: 01 To: 11 |              |        |
|------------------------------------|--------------|-------------------|--------------|--------|
| Revenues                           | Amt Budgeted | Revenues          | Remaining    |        |
| 001 Beginning Balances             |              |                   |              |        |
| 001 Beginning Balances             | 121,181.36   | 263,910.48        | (142,729.12) | 217.8% |
| 001 Beginning Balances             | 121,181.36   | 263,910.48        | (142,729.12) | 217.8% |
| 025 Miscellaneous                  |              |                   |              |        |
| 025 Miscellaneous                  | 1,500.00     | (3,606.69)        | 5,106.69     | 240.4% |
| 025 Miscellaneous                  | 1,500.00     | (3,606.69)        | 5,106.69     | 240.4% |
| 070 Interfund Transfers            |              |                   |              |        |
| 070 Operating Transfers            | 600,000.00   | 450,000.00        | 150,000.00   | 75.0%  |
| 070 Interfund Transfers            | 600,000.00   | 450,000.00        | 150,000.00   | 75.0%  |
| Fund Revenues:                     | 722,681.36   | 710,303.79        | 12,377.57    | 98.3%  |
| Expenditures                       | Amt Budgeted | Expenditures      | Remaining    |        |
| 518 Data Processing                |              |                   |              |        |
| 025 Miscellaneous                  | 40.00        | 18.93             | 21.07        | 47.3%  |
| 518 Data Processing Services       | 557,587.00   | 354,901.17        | 202,685.83   | 63.6%  |
| 591 Interest & Debt Service        | 1,560.00     | 778.86            | 781.14       | 49.9%  |
| 518 Data Processing                | 559,187.00   | 355,698.96        | 203,488.04   | 63.6%  |
| 521 Police Operations              |              |                   |              |        |
| 591 Interest & Debt Service        | 21,793.00    | 21,792.86         | 0.14         | 100.0% |
| 521 Police Operations              | 21,793.00    | 21,792.86         | 0.14         | 100.0% |
| 558 Planning/Community Development |              |                   |              |        |
| 591 Interest & Debt Service        | 2,805.00     | 2,689.19          | 115.81       | 95.9%  |
| 558 Planning/Community Development | 2,805.00     | 2,689.19          | 115.81       | 95.9%  |
| 999 Ending Balances                |              |                   |              |        |
| 999 Ending Balance                 | 138,896.36   | 0.00              | 138,896.36   | 0.0%   |
| 999 Ending Balances                | 138,896.36   | 0.00              | 138,896.36   | 0.0%   |
| Fund Expenditures:                 | 722,681.36   | 380,181.01        | 342,500.35   | 52.6%  |
| Fund Excess/(Deficit):             | 0.00         | 330,122.78        |              |        |

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061 Employee Benefit Reserve Fund

Months: 01 To: 11

| Revenues | Amt Budgeted | Revenues | Remaining |
|----------|--------------|----------|-----------|
|----------|--------------|----------|-----------|

**001 Beginning Balances**

|                        |            |            |          |       |
|------------------------|------------|------------|----------|-------|
| 001 Beginning Balances | 351,732.50 | 342,845.16 | 8,887.34 | 97.5% |
|------------------------|------------|------------|----------|-------|

|                               |                   |                   |                 |              |
|-------------------------------|-------------------|-------------------|-----------------|--------------|
| <b>001 Beginning Balances</b> | <b>351,732.50</b> | <b>342,845.16</b> | <b>8,887.34</b> | <b>97.5%</b> |
|-------------------------------|-------------------|-------------------|-----------------|--------------|

**025 Miscellaneous**

|                   |          |            |          |        |
|-------------------|----------|------------|----------|--------|
| 025 Miscellaneous | 2,500.00 | (5,684.68) | 8,184.68 | 227.4% |
|-------------------|----------|------------|----------|--------|

|                          |                 |                   |                 |               |
|--------------------------|-----------------|-------------------|-----------------|---------------|
| <b>025 Miscellaneous</b> | <b>2,500.00</b> | <b>(5,684.68)</b> | <b>8,184.68</b> | <b>227.4%</b> |
|--------------------------|-----------------|-------------------|-----------------|---------------|

**070 Interfund Transfers**

|                         |            |      |            |      |
|-------------------------|------------|------|------------|------|
| 070 Operating Transfers | 100,000.00 | 0.00 | 100,000.00 | 0.0% |
|-------------------------|------------|------|------------|------|

|                                |                   |             |                   |             |
|--------------------------------|-------------------|-------------|-------------------|-------------|
| <b>070 Interfund Transfers</b> | <b>100,000.00</b> | <b>0.00</b> | <b>100,000.00</b> | <b>0.0%</b> |
|--------------------------------|-------------------|-------------|-------------------|-------------|

**Fund Revenues:**

|                   |                   |                   |              |
|-------------------|-------------------|-------------------|--------------|
| <b>454,232.50</b> | <b>337,160.48</b> | <b>117,072.02</b> | <b>74.2%</b> |
|-------------------|-------------------|-------------------|--------------|

Expenditures

| Amt Budgeted | Expenditures | Remaining |
|--------------|--------------|-----------|
|--------------|--------------|-----------|

**516 Human Resources**

|                              |           |           |           |       |
|------------------------------|-----------|-----------|-----------|-------|
| 517 Employee Benefit Program | 84,600.00 | 23,324.50 | 61,275.50 | 27.6% |
|------------------------------|-----------|-----------|-----------|-------|

|                              |       |       |       |       |
|------------------------------|-------|-------|-------|-------|
| 562 Employee Benefit Reserve | 65.00 | 21.68 | 43.32 | 33.4% |
|------------------------------|-------|-------|-------|-------|

|                            |                  |                  |                  |              |
|----------------------------|------------------|------------------|------------------|--------------|
| <b>516 Human Resources</b> | <b>84,665.00</b> | <b>23,346.18</b> | <b>61,318.82</b> | <b>27.6%</b> |
|----------------------------|------------------|------------------|------------------|--------------|

**999 Ending Balances**

|                    |            |      |            |      |
|--------------------|------------|------|------------|------|
| 999 Ending Balance | 369,567.50 | 0.00 | 369,567.50 | 0.0% |
|--------------------|------------|------|------------|------|

|                            |                   |             |                   |             |
|----------------------------|-------------------|-------------|-------------------|-------------|
| <b>999 Ending Balances</b> | <b>369,567.50</b> | <b>0.00</b> | <b>369,567.50</b> | <b>0.0%</b> |
|----------------------------|-------------------|-------------|-------------------|-------------|

**Fund Expenditures:**

|                   |                  |                   |             |
|-------------------|------------------|-------------------|-------------|
| <b>454,232.50</b> | <b>23,346.18</b> | <b>430,886.32</b> | <b>5.1%</b> |
|-------------------|------------------|-------------------|-------------|

**Fund Excess/(Deficit):**

|             |                   |
|-------------|-------------------|
| <b>0.00</b> | <b>313,814.30</b> |
|-------------|-------------------|

**2022 BUDGET POSITION**

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| 100 Street Fund                   |                     |                     | Months: 01 To: 11  |                |
|-----------------------------------|---------------------|---------------------|--------------------|----------------|
| Revenues                          | Amt Budgeted        | Revenues            | Remaining          |                |
| <b>001 Beginning Balances</b>     |                     |                     |                    |                |
| 001 Beginning Balances            | 185,151.23          | 255,391.92          | (70,240.69)        | 137.9%         |
| <b>001 Beginning Balances</b>     | <b>185,151.23</b>   | <b>255,391.92</b>   | <b>(70,240.69)</b> | <b>137.9%</b>  |
| <b>003 Permits &amp; Licenses</b> |                     |                     |                    |                |
| 003 Licenses & Permits            | 6,000.00            | 4,950.00            | 1,050.00           | 82.5%          |
| <b>003 Permits &amp; Licenses</b> | <b>6,000.00</b>     | <b>4,950.00</b>     | <b>1,050.00</b>    | <b>82.5%</b>   |
| <b>025 Miscellaneous</b>          |                     |                     |                    |                |
| 001 Interest & Other Earnings     | 1,000.00            | (13,890.51)         | 14,890.51          | 1389.1%        |
| 005 Other Miscellaneous Revenue   | 0.00                | 551.01              | (551.01)           | 0.0%           |
| 025 Miscellaneous                 | 1,000.00            | (13,339.50)         | 14,339.50          | 1334.0%        |
| <b>025 Miscellaneous</b>          | <b>1,000.00</b>     | <b>(13,339.50)</b>  | <b>14,339.50</b>   | <b>1334.0%</b> |
| <b>070 Interfund Transfers</b>    |                     |                     |                    |                |
| 070 Operating Transfers           | 800,000.00          | 800,000.00          | 0.00               | 100.0%         |
| <b>070 Interfund Transfers</b>    | <b>800,000.00</b>   | <b>800,000.00</b>   | <b>0.00</b>        | <b>100.0%</b>  |
| <b>106 State Shared Revenues</b>  |                     |                     |                    |                |
| 107 State Entitlements            | 212,771.00          | 178,673.42          | 34,097.58          | 84.0%          |
| <b>106 State Shared Revenues</b>  | <b>212,771.00</b>   | <b>178,673.42</b>   | <b>34,097.58</b>   | <b>84.0%</b>   |
| <b>542 Street Department</b>      |                     |                     |                    |                |
| 019 Physical Environment          | 0.00                | 6,839.75            | (6,839.75)         | 0.0%           |
| <b>542 Street Department</b>      | <b>0.00</b>         | <b>6,839.75</b>     | <b>(6,839.75)</b>  | <b>0.0%</b>    |
| <b>Fund Revenues:</b>             | <b>1,204,922.23</b> | <b>1,232,515.59</b> | <b>(27,593.36)</b> | <b>102.3%</b>  |
| Expenditures                      | Amt Budgeted        | Expenditures        | Remaining          |                |
| <b>025 Miscellaneous</b>          |                     |                     |                    |                |
| 000                               | 25.00               | 399.41              | (374.41)           | 1597.6%        |
| 025 Miscellaneous                 | 25.00               | 399.41              | (374.41)           | 1597.6%        |
| <b>025 Miscellaneous</b>          | <b>25.00</b>        | <b>399.41</b>       | <b>(374.41)</b>    | <b>1597.6%</b> |
| <b>542 Street Department</b>      |                     |                     |                    |                |
| 004 Traveled Way                  | 191,638.15          | 197,652.61          | (6,014.46)         | 103.1%         |
| 005 Street Lighting               | 40,000.00           | 32,982.07           | 7,017.93           | 82.5%          |
| 006 Traffic Control Devices       | 101,357.74          | 113,184.38          | (11,826.64)        | 111.7%         |
| 007 Snow & Ice Removal            | 38,681.48           | 35,868.62           | 2,812.86           | 92.7%          |

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|                                             |                     |                   |                    |               |
|---------------------------------------------|---------------------|-------------------|--------------------|---------------|
| 100 Street Fund                             | Months: 01 To: 11   |                   |                    |               |
| Expenditures                                | Amt Budgeted        | Expenditures      | Remaining          |               |
| <b>542 Road &amp; Street Maintenance</b>    |                     |                   |                    |               |
| 008 Street Cleaning                         | 0.00                | 19.19             | (19.19)            | 0.0%          |
| 009 Roadside                                | 61,111.47           | 46,437.17         | 14,674.30          | 76.0%         |
| 011 Interfund Transfers                     | 340,000.00          | 416,750.00        | (76,750.00)        | 122.6%        |
| <b>542 Road &amp; Street Maintenance</b>    | <b>772,788.84</b>   | <b>842,894.04</b> | <b>(70,105.20)</b> | <b>109.1%</b> |
| 001 Administration                          | 115,632.87          | 101,910.05        | 13,722.82          | 88.1%         |
| 002 General Services                        | 22,220.00           | 22,248.42         | (28.42)            | 100.1%        |
| 004 Training                                | 1,000.00            | 558.06            | 441.94             | 55.8%         |
| <b>543 Road &amp; Street General Admin.</b> | <b>138,852.87</b>   | <b>124,716.53</b> | <b>14,136.34</b>   | <b>89.8%</b>  |
| <b>542 Street Department</b>                | <b>911,641.71</b>   | <b>967,610.57</b> | <b>(55,968.86)</b> | <b>106.1%</b> |
| <b>544 Engineering</b>                      |                     |                   |                    |               |
| 544 Engineering                             | 69,064.37           | 18,488.90         | 50,575.47          | 26.8%         |
| <b>544 Engineering</b>                      | <b>69,064.37</b>    | <b>18,488.90</b>  | <b>50,575.47</b>   | <b>26.8%</b>  |
| <b>999 Ending Balances</b>                  |                     |                   |                    |               |
| 999 Ending Balance                          | 224,191.15          | 0.00              | 224,191.15         | 0.0%          |
| <b>999 Ending Balances</b>                  | <b>224,191.15</b>   | <b>0.00</b>       | <b>224,191.15</b>  | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>                   | <b>1,204,922.23</b> | <b>986,498.88</b> | <b>218,423.35</b>  | <b>81.9%</b>  |
| <b>Fund Excess/(Deficit):</b>               | <b>0.00</b>         | <b>246,016.71</b> |                    |               |



**2022 BUDGET POSITION**

City Of College Place

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120 Criminal Justice Fund

Months: 01 To: 11

| Revenues | Amt Budgeted | Revenues | Remaining |
|----------|--------------|----------|-----------|
|----------|--------------|----------|-----------|

**001 Beginning Balances**

|                        |           |           |            |        |
|------------------------|-----------|-----------|------------|--------|
| 001 Beginning Balances | 41,748.23 | 45,539.60 | (3,791.37) | 109.1% |
|------------------------|-----------|-----------|------------|--------|

|                               |                  |                  |                   |               |
|-------------------------------|------------------|------------------|-------------------|---------------|
| <b>001 Beginning Balances</b> | <b>41,748.23</b> | <b>45,539.60</b> | <b>(3,791.37)</b> | <b>109.1%</b> |
|-------------------------------|------------------|------------------|-------------------|---------------|

**025 Miscellaneous**

|                               |        |          |        |        |
|-------------------------------|--------|----------|--------|--------|
| 001 Interest & Other Earnings | 150.00 | (568.77) | 718.77 | 379.2% |
|-------------------------------|--------|----------|--------|--------|

|                   |        |          |        |        |
|-------------------|--------|----------|--------|--------|
| 025 Miscellaneous | 150.00 | (568.77) | 718.77 | 379.2% |
|-------------------|--------|----------|--------|--------|

|                          |               |                 |               |               |
|--------------------------|---------------|-----------------|---------------|---------------|
| <b>025 Miscellaneous</b> | <b>150.00</b> | <b>(568.77)</b> | <b>718.77</b> | <b>379.2%</b> |
|--------------------------|---------------|-----------------|---------------|---------------|

**106 State Shared Revenues**

|                        |           |           |        |       |
|------------------------|-----------|-----------|--------|-------|
| 107 State Entitlements | 15,383.00 | 15,272.92 | 110.08 | 99.3% |
|------------------------|-----------|-----------|--------|-------|

|                                  |                  |                  |               |              |
|----------------------------------|------------------|------------------|---------------|--------------|
| <b>106 State Shared Revenues</b> | <b>15,383.00</b> | <b>15,272.92</b> | <b>110.08</b> | <b>99.3%</b> |
|----------------------------------|------------------|------------------|---------------|--------------|

|                       |                  |                  |                   |               |
|-----------------------|------------------|------------------|-------------------|---------------|
| <b>Fund Revenues:</b> | <b>57,281.23</b> | <b>60,243.75</b> | <b>(2,962.52)</b> | <b>105.2%</b> |
|-----------------------|------------------|------------------|-------------------|---------------|

| Expenditures | Amt Budgeted | Expenditures | Remaining |
|--------------|--------------|--------------|-----------|
|--------------|--------------|--------------|-----------|

**025 Miscellaneous**

|     |      |      |        |      |
|-----|------|------|--------|------|
| 000 | 0.00 | 2.57 | (2.57) | 0.0% |
|-----|------|------|--------|------|

|                   |      |      |        |      |
|-------------------|------|------|--------|------|
| 025 Miscellaneous | 0.00 | 2.57 | (2.57) | 0.0% |
|-------------------|------|------|--------|------|

|                          |             |             |               |             |
|--------------------------|-------------|-------------|---------------|-------------|
| <b>025 Miscellaneous</b> | <b>0.00</b> | <b>2.57</b> | <b>(2.57)</b> | <b>0.0%</b> |
|--------------------------|-------------|-------------|---------------|-------------|

**521 Police Operations**

|                             |           |          |          |       |
|-----------------------------|-----------|----------|----------|-------|
| 004 School Resource Officer | 13,977.00 | 7,609.40 | 6,367.60 | 54.4% |
|-----------------------------|-----------|----------|----------|-------|

|                     |           |          |          |       |
|---------------------|-----------|----------|----------|-------|
| 521 Law Enforcement | 13,977.00 | 7,609.40 | 6,367.60 | 54.4% |
|---------------------|-----------|----------|----------|-------|

|                             |           |           |          |       |
|-----------------------------|-----------|-----------|----------|-------|
| 591 Interest & Debt Service | 26,000.00 | 17,000.00 | 9,000.00 | 65.4% |
|-----------------------------|-----------|-----------|----------|-------|

|                              |                  |                  |                  |              |
|------------------------------|------------------|------------------|------------------|--------------|
| <b>521 Police Operations</b> | <b>39,977.00</b> | <b>24,609.40</b> | <b>15,367.60</b> | <b>61.6%</b> |
|------------------------------|------------------|------------------|------------------|--------------|

**999 Ending Balances**

|                    |           |      |           |      |
|--------------------|-----------|------|-----------|------|
| 999 Ending Balance | 17,304.23 | 0.00 | 17,304.23 | 0.0% |
|--------------------|-----------|------|-----------|------|

|                            |                  |             |                  |             |
|----------------------------|------------------|-------------|------------------|-------------|
| <b>999 Ending Balances</b> | <b>17,304.23</b> | <b>0.00</b> | <b>17,304.23</b> | <b>0.0%</b> |
|----------------------------|------------------|-------------|------------------|-------------|

|                           |                  |                  |                  |              |
|---------------------------|------------------|------------------|------------------|--------------|
| <b>Fund Expenditures:</b> | <b>57,281.23</b> | <b>24,611.97</b> | <b>32,669.26</b> | <b>43.0%</b> |
|---------------------------|------------------|------------------|------------------|--------------|

|                               |             |                  |
|-------------------------------|-------------|------------------|
| <b>Fund Excess/(Deficit):</b> | <b>0.00</b> | <b>35,631.78</b> |
|-------------------------------|-------------|------------------|

**2022 BUDGET POSITION**

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| 121 Forfeited Proceeds Fund     |              | Months: 01 To: 11 |           |        |
|---------------------------------|--------------|-------------------|-----------|--------|
| Revenues                        | Amt Budgeted | Revenues          | Remaining |        |
| 001 Beginning Balances          |              |                   |           |        |
| 001 Beginning Balances          | 2,076.87     | 2,056.76          | 20.11     | 99.0%  |
| 001 Beginning Balances          | 2,076.87     | 2,056.76          | 20.11     | 99.0%  |
| 012 Fines & Forfeits            |              |                   |           |        |
| 012 Court Fines And Forfeitures | 500.00       | 0.00              | 500.00    | 0.0%   |
| 012 Fines & Forfeits            | 500.00       | 0.00              | 500.00    | 0.0%   |
| 025 Miscellaneous               |              |                   |           |        |
| 001 Interest & Other Earnings   | 0.00         | (42.22)           | 42.22     | 0.0%   |
| 025 Miscellaneous               | 0.00         | (42.22)           | 42.22     | 0.0%   |
| 035 Other Miscellaneous         | 20.00        | 7.39              | 12.61     | 37.0%  |
| 025 Miscellaneous               | 20.00        | (34.83)           | 54.83     | 174.2% |
| Fund Revenues:                  | 2,596.87     | 2,021.93          | 574.94    | 77.9%  |
| Expenditures                    | Amt Budgeted | Expenditures      | Remaining |        |
| 025 Miscellaneous               |              |                   |           |        |
| 000                             | 0.00         | 0.13              | (0.13)    | 0.0%   |
| 025 Miscellaneous               | 0.00         | 0.13              | (0.13)    | 0.0%   |
| 025 Miscellaneous               | 0.00         | 0.13              | (0.13)    | 0.0%   |
| 999 Ending Balances             |              |                   |           |        |
| 999 Ending Balance              | 2,596.87     | 0.00              | 2,596.87  | 0.0%   |
| 999 Ending Balances             | 2,596.87     | 0.00              | 2,596.87  | 0.0%   |
| Fund Expenditures:              | 2,596.87     | 0.13              | 2,596.74  | 0.0%   |
| Fund Excess/(Deficit):          | 0.00         | 2,021.80          |           |        |

**2022 BUDGET POSITION**

City Of College Place

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| 130 Hotel/Motel Tax           |                  | Months: 01 To: 11 |                  |               |
|-------------------------------|------------------|-------------------|------------------|---------------|
| Revenues                      | Amt Budgeted     | Revenues          | Remaining        |               |
| <b>001 Beginning Balances</b> |                  |                   |                  |               |
| 001 Beginning Balances        | 45,719.90        | 36,064.23         | 9,655.67         | 78.9%         |
| <b>001 Beginning Balances</b> | <b>45,719.90</b> | <b>36,064.23</b>  | <b>9,655.67</b>  | <b>78.9%</b>  |
| <b>002 Taxes</b>              |                  |                   |                  |               |
| 002 Taxes                     | 36,000.00        | 34,021.10         | 1,978.90         | 94.5%         |
| <b>002 Taxes</b>              | <b>36,000.00</b> | <b>34,021.10</b>  | <b>1,978.90</b>  | <b>94.5%</b>  |
| <b>025 Miscellaneous</b>      |                  |                   |                  |               |
| 025 Miscellaneous             | 0.00             | (865.93)          | 865.93           | 0.0%          |
| 035 Other Miscellaneous       | 200.00           | 155.27            | 44.73            | 77.6%         |
| <b>025 Miscellaneous</b>      | <b>200.00</b>    | <b>(710.66)</b>   | <b>910.66</b>    | <b>355.3%</b> |
| <b>Fund Revenues:</b>         | <b>81,919.90</b> | <b>69,374.67</b>  | <b>12,545.23</b> | <b>84.7%</b>  |
| Expenditures                  | Amt Budgeted     | Expenditures      | Remaining        |               |
| <b>557 Tourism</b>            |                  |                   |                  |               |
| 557 Economic Development      | 30,100.00        | 11,502.96         | 18,597.04        | 38.2%         |
| <b>557 Tourism</b>            | <b>30,100.00</b> | <b>11,502.96</b>  | <b>18,597.04</b> | <b>38.2%</b>  |
| <b>999 Ending Balances</b>    |                  |                   |                  |               |
| 999 Ending Balance            | 51,819.90        | 0.00              | 51,819.90        | 0.0%          |
| <b>999 Ending Balances</b>    | <b>51,819.90</b> | <b>0.00</b>       | <b>51,819.90</b> | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>     | <b>81,919.90</b> | <b>11,502.96</b>  | <b>70,416.94</b> | <b>14.0%</b>  |
| <b>Fund Excess/(Deficit):</b> | <b>0.00</b>      | <b>57,871.71</b>  |                  |               |

**2022 BUDGET POSITION**

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| 201 ULTGO Bond Fund                |              |              | Months: 01 To: 11 |         |
|------------------------------------|--------------|--------------|-------------------|---------|
| Revenues                           | Amt Budgeted | Revenues     | Remaining         |         |
| 001 Beginning Balances             |              |              |                   |         |
| 001 Beginning Balances             | 15,798.43    | 15,509.44    | 288.99            | 98.2%   |
| 001 Beginning Balances             | 15,798.43    | 15,509.44    | 288.99            | 98.2%   |
| 025 Miscellaneous                  |              |              |                   |         |
| 001 Interest & Other Earnings      | 10.00        | 183.99       | (173.99)          | 1839.9% |
| 025 Miscellaneous                  | 10.00        | 183.99       | (173.99)          | 1839.9% |
| 025 Miscellaneous                  | 10.00        | 183.99       | (173.99)          | 1839.9% |
| 070 Interfund Transfers            |              |              |                   |         |
| 070 Operating Transfers            | 487,950.00   | 487,950.00   | 0.00              | 100.0%  |
| 070 Interfund Transfers            | 487,950.00   | 487,950.00   | 0.00              | 100.0%  |
| Fund Revenues:                     | 503,758.43   | 503,643.43   | 115.00            | 100.0%  |
| Expenditures                       | Amt Budgeted | Expenditures | Remaining         |         |
| 025 Miscellaneous                  |              |              |                   |         |
| 000                                | 0.00         | 30.73        | (30.73)           | 0.0%    |
| 025 Miscellaneous                  | 0.00         | 30.73        | (30.73)           | 0.0%    |
| 025 Miscellaneous                  | 0.00         | 30.73        | (30.73)           | 0.0%    |
| 590 Long Term Debt Payment/Interes |              |              |                   |         |
| 000                                | 488,050.00   | 488,050.00   | 0.00              | 100.0%  |
| 002 Interest & Other Debt Costs    | 300.00       | 300.00       | 0.00              | 100.0%  |
| 591 Interest & Debt Service        | 488,350.00   | 488,350.00   | 0.00              | 100.0%  |
| 590 Long Term Debt Payment/Interes | 488,350.00   | 488,350.00   | 0.00              | 100.0%  |
| 999 Ending Balances                |              |              |                   |         |
| 999 Ending Balance                 | 15,408.43    | 0.00         | 15,408.43         | 0.0%    |
| 999 Ending Balances                | 15,408.43    | 0.00         | 15,408.43         | 0.0%    |
| Fund Expenditures:                 | 503,758.43   | 488,380.73   | 15,377.70         | 96.9%   |
| Fund Excess/(Deficit):             | 0.00         | 15,262.70    |                   |         |

**2022 BUDGET POSITION**

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**235 Commercial Drive Bond Debt Service Fund**

Months: 01 To: 11

| Revenues | Amt Budgeted | Revenues | Remaining |
|----------|--------------|----------|-----------|
|----------|--------------|----------|-----------|

**001 Beginning Balances**

|                        |            |            |       |        |
|------------------------|------------|------------|-------|--------|
| 001 Beginning Balances | 143,719.89 | 143,705.70 | 14.19 | 100.0% |
|------------------------|------------|------------|-------|--------|

|                               |                   |                   |              |               |
|-------------------------------|-------------------|-------------------|--------------|---------------|
| <b>001 Beginning Balances</b> | <b>143,719.89</b> | <b>143,705.70</b> | <b>14.19</b> | <b>100.0%</b> |
|-------------------------------|-------------------|-------------------|--------------|---------------|

**025 Miscellaneous**

|                   |        |       |        |       |
|-------------------|--------|-------|--------|-------|
| 025 Miscellaneous | 207.06 | 58.65 | 148.41 | 28.3% |
|-------------------|--------|-------|--------|-------|

|                          |               |              |               |              |
|--------------------------|---------------|--------------|---------------|--------------|
| <b>025 Miscellaneous</b> | <b>207.06</b> | <b>58.65</b> | <b>148.41</b> | <b>28.3%</b> |
|--------------------------|---------------|--------------|---------------|--------------|

**070 Interfund Transfers**

|                         |            |            |          |        |
|-------------------------|------------|------------|----------|--------|
| 070 Operating Transfers | 259,807.04 | 260,057.04 | (250.00) | 100.1% |
|-------------------------|------------|------------|----------|--------|

|                                |                   |                   |                 |               |
|--------------------------------|-------------------|-------------------|-----------------|---------------|
| <b>070 Interfund Transfers</b> | <b>259,807.04</b> | <b>260,057.04</b> | <b>(250.00)</b> | <b>100.1%</b> |
|--------------------------------|-------------------|-------------------|-----------------|---------------|

**Fund Revenues:**

|                   |                   |                |               |
|-------------------|-------------------|----------------|---------------|
| <b>403,733.99</b> | <b>403,821.39</b> | <b>(87.40)</b> | <b>100.0%</b> |
|-------------------|-------------------|----------------|---------------|

**Expenditures**

| Amt Budgeted | Expenditures | Remaining |
|--------------|--------------|-----------|
|--------------|--------------|-----------|

**025 Miscellaneous**

|                              |      |      |        |      |
|------------------------------|------|------|--------|------|
| 514 Finance & Administration | 0.00 | 1.52 | (1.52) | 0.0% |
|------------------------------|------|------|--------|------|

|                          |             |             |               |             |
|--------------------------|-------------|-------------|---------------|-------------|
| <b>025 Miscellaneous</b> | <b>0.00</b> | <b>1.52</b> | <b>(1.52)</b> | <b>0.0%</b> |
|--------------------------|-------------|-------------|---------------|-------------|

**590 Long Term Debt Payment/Interes**

|                               |            |            |      |        |
|-------------------------------|------------|------------|------|--------|
| 001 Long Term Debt Redemption | 379,381.62 | 379,381.62 | 0.00 | 100.0% |
|-------------------------------|------------|------------|------|--------|

|                                 |           |           |      |        |
|---------------------------------|-----------|-----------|------|--------|
| 002 Interest & Other Debt Costs | 24,438.25 | 24,438.25 | 0.00 | 100.0% |
|---------------------------------|-----------|-----------|------|--------|

|                             |            |            |      |        |
|-----------------------------|------------|------------|------|--------|
| 591 Interest & Debt Service | 403,819.87 | 403,819.87 | 0.00 | 100.0% |
|-----------------------------|------------|------------|------|--------|

|                                           |                   |                   |             |               |
|-------------------------------------------|-------------------|-------------------|-------------|---------------|
| <b>590 Long Term Debt Payment/Interes</b> | <b>403,819.87</b> | <b>403,819.87</b> | <b>0.00</b> | <b>100.0%</b> |
|-------------------------------------------|-------------------|-------------------|-------------|---------------|

**Fund Expenditures:**

|                   |                   |               |               |
|-------------------|-------------------|---------------|---------------|
| <b>403,819.87</b> | <b>403,821.39</b> | <b>(1.52)</b> | <b>100.0%</b> |
|-------------------|-------------------|---------------|---------------|

**Fund Excess/(Deficit):**

|                |             |
|----------------|-------------|
| <b>(85.88)</b> | <b>0.00</b> |
|----------------|-------------|



**2022 BUDGET POSITION**

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| 301 Street Capital Contribution Fund |              |              | Months: 01 To: 11 |       |
|--------------------------------------|--------------|--------------|-------------------|-------|
| Revenues                             | Amt Budgeted | Revenues     | Remaining         |       |
| 001 Beginning Balances               |              |              |                   |       |
| 001 Beginning Balances               | 16,060.35    | 4,135.00     | 11,925.35         | 25.7% |
| 001 Beginning Balances               | 16,060.35    | 4,135.00     | 11,925.35         | 25.7% |
| 025 Miscellaneous                    |              |              |                   |       |
| 025 Miscellaneous                    | 20.00        | 1.56         | 18.44             | 7.8%  |
| 025 Miscellaneous                    | 20.00        | 1.56         | 18.44             | 7.8%  |
| 370 Capital Contributions            |              |              |                   |       |
| 370 Capital Contributions            | 61,000.00    | 0.00         | 61,000.00         | 0.0%  |
| 370 Capital Contributions            | 61,000.00    | 0.00         | 61,000.00         | 0.0%  |
| Fund Revenues:                       | 77,080.35    | 4,136.56     | 72,943.79         | 5.4%  |
| Expenditures                         | Amt Budgeted | Expenditures | Remaining         |       |
| 070 Interfund Transfers              |              |              |                   |       |
| 070 Operating Transfers              | 50,000.00    | 0.00         | 50,000.00         | 0.0%  |
| 070 Interfund Transfers              | 50,000.00    | 0.00         | 50,000.00         | 0.0%  |
| 999 Ending Balances                  |              |              |                   |       |
| 999 Ending Balance                   | 27,080.35    | 0.00         | 27,080.35         | 0.0%  |
| 999 Ending Balances                  | 27,080.35    | 0.00         | 27,080.35         | 0.0%  |
| Fund Expenditures:                   | 77,080.35    | 0.00         | 77,080.35         | 0.0%  |
| Fund Excess/(Deficit):               | 0.00         | 4,136.56     |                   |       |

**2022 BUDGET POSITION**

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| 305 Capital Improvement Fund (REET) |                   |                   | Months: 01 To: 11  |               |
|-------------------------------------|-------------------|-------------------|--------------------|---------------|
| Revenues                            | Amt Budgeted      | Revenues          | Remaining          |               |
| <b>001 Beginning Balances</b>       |                   |                   |                    |               |
| 001 Beginning Balances              | 453,141.61        | 467,657.22        | (14,515.61)        | 103.2%        |
| <b>001 Beginning Balances</b>       | <b>453,141.61</b> | <b>467,657.22</b> | <b>(14,515.61)</b> | <b>103.2%</b> |
| <b>002 Taxes</b>                    |                   |                   |                    |               |
| 002 Taxes                           | 210,000.00        | 236,715.45        | (26,715.45)        | 112.7%        |
| <b>002 Taxes</b>                    | <b>210,000.00</b> | <b>236,715.45</b> | <b>(26,715.45)</b> | <b>112.7%</b> |
| <b>025 Miscellaneous</b>            |                   |                   |                    |               |
| 001 Interest & Other Earnings       | 2,500.00          | (8,644.73)        | 11,144.73          | 345.8%        |
| 025 Miscellaneous                   | 2,500.00          | (8,644.73)        | 11,144.73          | 345.8%        |
| <b>025 Miscellaneous</b>            | <b>2,500.00</b>   | <b>(8,644.73)</b> | <b>11,144.73</b>   | <b>345.8%</b> |
| <b>Fund Revenues:</b>               | <b>665,641.61</b> | <b>695,727.94</b> | <b>(30,086.33)</b> | <b>104.5%</b> |
| Expenditures                        | Amt Budgeted      | Expenditures      | Remaining          |               |
| <b>025 Miscellaneous</b>            |                   |                   |                    |               |
| 000                                 | 0.00              | 34.03             | (34.03)            | 0.0%          |
| 025 Miscellaneous                   | 0.00              | 34.03             | (34.03)            | 0.0%          |
| <b>025 Miscellaneous</b>            | <b>0.00</b>       | <b>34.03</b>      | <b>(34.03)</b>     | <b>0.0%</b>   |
| <b>070 Interfund Transfers</b>      |                   |                   |                    |               |
| 070 Operating Transfers             | 0.00              | 61,544.80         | (61,544.80)        | 0.0%          |
| <b>070 Interfund Transfers</b>      | <b>0.00</b>       | <b>61,544.80</b>  | <b>(61,544.80)</b> | <b>0.0%</b>   |
| <b>542 Street Department</b>        |                   |                   |                    |               |
| 542 Road & Street Maintenance       | 160,000.00        | 54,311.91         | 105,688.09         | 33.9%         |
| <b>542 Street Department</b>        | <b>160,000.00</b> | <b>54,311.91</b>  | <b>105,688.09</b>  | <b>33.9%</b>  |
| <b>999 Ending Balances</b>          |                   |                   |                    |               |
| 999 Ending Balance                  | 505,641.61        | 0.00              | 505,641.61         | 0.0%          |
| <b>999 Ending Balances</b>          | <b>505,641.61</b> | <b>0.00</b>       | <b>505,641.61</b>  | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>           | <b>665,641.61</b> | <b>115,890.74</b> | <b>549,750.87</b>  | <b>17.4%</b>  |
| <b>Fund Excess/(Deficit):</b>       | <b>0.00</b>       | <b>579,837.20</b> |                    |               |

**2022 BUDGET POSITION**

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| 306 Capital Improvement Fund (REET 2)     |                     |                     | Months: 01 To: 11   |               |
|-------------------------------------------|---------------------|---------------------|---------------------|---------------|
| Revenues                                  | Amt Budgeted        | Revenues            | Remaining           |               |
| <b>001 Beginning Balances</b>             |                     |                     |                     |               |
| 001 Beginning Balances                    | 1,279,804.29        | 1,247,975.84        | 31,828.45           | 97.5%         |
| <b>001 Beginning Balances</b>             | <b>1,279,804.29</b> | <b>1,247,975.84</b> | <b>31,828.45</b>    | <b>97.5%</b>  |
| <b>002 Taxes</b>                          |                     |                     |                     |               |
| 002 Taxes                                 | 210,000.00          | 236,715.50          | (26,715.50)         | 112.7%        |
| <b>002 Taxes</b>                          | <b>210,000.00</b>   | <b>236,715.50</b>   | <b>(26,715.50)</b>  | <b>112.7%</b> |
| <b>025 Miscellaneous</b>                  |                     |                     |                     |               |
| 001 Interest & Other Earnings             | 4,000.00            | (22,187.68)         | 26,187.68           | 554.7%        |
| 025 Miscellaneous                         | 4,000.00            | (22,187.68)         | 26,187.68           | 554.7%        |
| <b>025 Miscellaneous</b>                  | <b>4,000.00</b>     | <b>(22,187.68)</b>  | <b>26,187.68</b>    | <b>554.7%</b> |
| <b>030 Contributions / Donations Priv</b> |                     |                     |                     |               |
| 030 Contr & Donations Priv Sources        | 500,000.00          | 53,028.00           | 446,972.00          | 10.6%         |
| <b>030 Contributions / Donations Priv</b> | <b>500,000.00</b>   | <b>53,028.00</b>    | <b>446,972.00</b>   | <b>10.6%</b>  |
| <b>100 Grants</b>                         |                     |                     |                     |               |
| 102 Grants - Private Sources              | 0.00                | 1,500.00            | (1,500.00)          | 0.0%          |
| 105 State Grants                          | 1,500,000.00        | 31,458.60           | 1,468,541.40        | 2.1%          |
| <b>100 Grants</b>                         | <b>1,500,000.00</b> | <b>32,958.60</b>    | <b>1,467,041.40</b> | <b>2.2%</b>   |
| <b>Fund Revenues:</b>                     | <b>3,493,804.29</b> | <b>1,548,490.26</b> | <b>1,945,314.03</b> | <b>44.3%</b>  |
| Expenditures                              | Amt Budgeted        | Expenditures        | Remaining           |               |
| <b>025 Miscellaneous</b>                  |                     |                     |                     |               |
| 000                                       | 0.00                | 88.08               | (88.08)             | 0.0%          |
| 025 Miscellaneous                         | 0.00                | 88.08               | (88.08)             | 0.0%          |
| <b>025 Miscellaneous</b>                  | <b>0.00</b>         | <b>88.08</b>        | <b>(88.08)</b>      | <b>0.0%</b>   |
| <b>596 Capital Expenditures</b>           |                     |                     |                     |               |
| 594 Capital Improvements                  | 3,256,683.00        | 155,961.35          | 3,100,721.65        | 4.8%          |
| <b>596 Capital Expenditures</b>           | <b>3,256,683.00</b> | <b>155,961.35</b>   | <b>3,100,721.65</b> | <b>4.8%</b>   |
| <b>999 Ending Balances</b>                |                     |                     |                     |               |
| 999 Ending Balance                        | 237,121.29          | 0.00                | 237,121.29          | 0.0%          |
| <b>999 Ending Balances</b>                | <b>237,121.29</b>   | <b>0.00</b>         | <b>237,121.29</b>   | <b>0.0%</b>   |

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|                                       |              |              |                   |      |
|---------------------------------------|--------------|--------------|-------------------|------|
| 306 Capital Improvement Fund (REET 2) |              |              | Months: 01 To: 11 |      |
| Expenditures                          | Amt Budgeted | Expenditures | Remaining         |      |
| Fund Expenditures:                    | 3,493,804.29 | 156,049.43   | 3,337,754.86      | 4.5% |
| Fund Excess/(Deficit):                | 0.00         | 1,392,440.83 |                   |      |

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309 CDBG Projects Fund

Months: 01 To: 11

| Revenues                                  | Amt Budgeted      | Revenues          | Remaining          |              |
|-------------------------------------------|-------------------|-------------------|--------------------|--------------|
| <b>001 Beginning Balances</b>             |                   |                   |                    |              |
| 001 Beginning Balances                    | 0.00              | 0.15              | (0.15)             | 0.0%         |
| <b>001 Beginning Balances</b>             | <b>0.00</b>       | <b>0.15</b>       | <b>(0.15)</b>      | <b>0.0%</b>  |
| <b>025 Miscellaneous</b>                  |                   |                   |                    |              |
| 001 Interest & Other Earnings             | 0.00              | 0.10              | (0.10)             | 0.0%         |
| 025 Miscellaneous                         | 0.00              | 0.10              | (0.10)             | 0.0%         |
| <b>025 Miscellaneous</b>                  | <b>0.00</b>       | <b>0.10</b>       | <b>(0.10)</b>      | <b>0.0%</b>  |
| <b>100 Grants</b>                         |                   |                   |                    |              |
| 101 Indirect Federal Grants               | 364,000.00        | 228,107.42        | 135,892.58         | 62.7%        |
| <b>100 Grants</b>                         | <b>364,000.00</b> | <b>228,107.42</b> | <b>135,892.58</b>  | <b>62.7%</b> |
| <b>Fund Revenues:</b>                     | <b>364,000.00</b> | <b>228,107.67</b> | <b>135,892.33</b>  | <b>62.7%</b> |
| Expenditures                              | Amt Budgeted      | Expenditures      | Remaining          |              |
| <b>542 Street Department</b>              |                   |                   |                    |              |
| 542 Road & Street Maintenance             | 364,000.00        | 193,351.84        | 170,648.16         | 53.1%        |
| <b>542 Street Department</b>              | <b>364,000.00</b> | <b>193,351.84</b> | <b>170,648.16</b>  | <b>53.1%</b> |
| <b>558 Planning/Community Development</b> |                   |                   |                    |              |
| 558 Planning/Community Development        | 0.00              | 34,755.58         | (34,755.58)        | 0.0%         |
| <b>558 Planning/Community Development</b> | <b>0.00</b>       | <b>34,755.58</b>  | <b>(34,755.58)</b> | <b>0.0%</b>  |
| <b>Fund Expenditures:</b>                 | <b>364,000.00</b> | <b>228,107.42</b> | <b>135,892.58</b>  | <b>62.7%</b> |
| <b>Fund Excess/(Deficit):</b>             | <b>0.00</b>       | <b>0.25</b>       |                    |              |



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| 311 Street Improvement Fund    |                     |                   |                     | Months: 01 To: 11 |
|--------------------------------|---------------------|-------------------|---------------------|-------------------|
| Revenues                       | Amt Budgeted        | Revenues          | Remaining           |                   |
| <b>001 Beginning Balances</b>  |                     |                   |                     |                   |
| 001 Beginning Balances         | 238,171.81          | 186,386.87        | 51,784.94           | 78.3%             |
| <b>001 Beginning Balances</b>  | <b>238,171.81</b>   | <b>186,386.87</b> | <b>51,784.94</b>    | <b>78.3%</b>      |
| <b>025 Miscellaneous</b>       |                     |                   |                     |                   |
| 001 Interest & Other Earnings  | 2,000.00            | (2,753.72)        | 4,753.72            | 137.7%            |
| 025 Miscellaneous              | 2,000.00            | (2,753.72)        | 4,753.72            | 137.7%            |
| <b>025 Miscellaneous</b>       | <b>2,000.00</b>     | <b>(2,753.72)</b> | <b>4,753.72</b>     | <b>137.7%</b>     |
| <b>070 Interfund Transfers</b> |                     |                   |                     |                   |
| 070 Operating Transfers        | 60,000.00           | 0.00              | 60,000.00           | 0.0%              |
| <b>070 Interfund Transfers</b> | <b>60,000.00</b>    | <b>0.00</b>       | <b>60,000.00</b>    | <b>0.0%</b>       |
| <b>100 Grants</b>              |                     |                   |                     |                   |
| 102 Grants - Private Sources   | 71,100.00           | 0.00              | 71,100.00           | 0.0%              |
| 105 State Grants               | 1,969,741.00        | 0.00              | 1,969,741.00        | 0.0%              |
| <b>100 Grants</b>              | <b>2,040,841.00</b> | <b>0.00</b>       | <b>2,040,841.00</b> | <b>0.0%</b>       |
| <b>Fund Revenues:</b>          | <b>2,341,012.81</b> | <b>183,633.15</b> | <b>2,157,379.66</b> | <b>7.8%</b>       |
| Expenditures                   | Amt Budgeted        | Expenditures      | Remaining           |                   |
| <b>025 Miscellaneous</b>       |                     |                   |                     |                   |
| 000                            | 25.00               | 8.14              | 16.86               | 32.6%             |
| 025 Miscellaneous              | 25.00               | 8.14              | 16.86               | 32.6%             |
| <b>025 Miscellaneous</b>       | <b>25.00</b>        | <b>8.14</b>       | <b>16.86</b>        | <b>32.6%</b>      |
| <b>070 Interfund Transfers</b> |                     |                   |                     |                   |
| 070 Operating Transfers        | 100,000.00          | 100,000.00        | 0.00                | 100.0%            |
| <b>070 Interfund Transfers</b> | <b>100,000.00</b>   | <b>100,000.00</b> | <b>0.00</b>         | <b>100.0%</b>     |
| <b>542 Street Department</b>   |                     |                   |                     |                   |
| 010 Engineering                | 1,000,000.00        | 0.00              | 1,000,000.00        | 0.0%              |
| 012 Capital Projects           | 1,034,560.00        | 9,739.57          | 1,024,820.43        | 0.9%              |
| 542 Road & Street Maintenance  | 2,034,560.00        | 9,739.57          | 2,024,820.43        | 0.5%              |
| <b>542 Street Department</b>   | <b>2,034,560.00</b> | <b>9,739.57</b>   | <b>2,024,820.43</b> | <b>0.5%</b>       |
| <b>999 Ending Balances</b>     |                     |                   |                     |                   |
| 999 Ending Balance             | 206,427.81          | 0.00              | 206,427.81          | 0.0%              |

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|                               |                     |                   |                     |             |
|-------------------------------|---------------------|-------------------|---------------------|-------------|
| 311 Street Improvement Fund   |                     |                   | Months: 01 To: 11   |             |
| Expenditures                  | Amt Budgeted        | Expenditures      | Remaining           |             |
| <b>999 Ending Balances</b>    | <b>206,427.81</b>   | <b>0.00</b>       | <b>206,427.81</b>   | <b>0.0%</b> |
| <b>Fund Expenditures:</b>     | <b>2,341,012.81</b> | <b>109,747.71</b> | <b>2,231,265.10</b> | <b>4.7%</b> |
| <b>Fund Excess/(Deficit):</b> | <b>0.00</b>         | <b>73,885.44</b>  |                     |             |

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| 315 Facility Maintenance Reserve Fund (CE) |                   |                   | Months: 01 To: 11   |               |
|--------------------------------------------|-------------------|-------------------|---------------------|---------------|
| Revenues                                   | Amt Budgeted      | Revenues          | Remaining           |               |
| <b>001 Beginning Balances</b>              |                   |                   |                     |               |
| 001 Beginning Balances                     | 158,897.56        | 477,136.16        | (318,238.60)        | 300.3%        |
| <b>001 Beginning Balances</b>              | <b>158,897.56</b> | <b>477,136.16</b> | <b>(318,238.60)</b> | <b>300.3%</b> |
| <b>025 Miscellaneous</b>                   |                   |                   |                     |               |
| 001 Interest & Other Earnings              | 1,500.00          | (9,502.86)        | 11,002.86           | 633.5%        |
| 025 Miscellaneous                          | 1,500.00          | (9,502.86)        | 11,002.86           | 633.5%        |
| <b>025 Miscellaneous</b>                   | <b>1,500.00</b>   | <b>(9,502.86)</b> | <b>11,002.86</b>    | <b>633.5%</b> |
| <b>070 Interfund Transfers</b>             |                   |                   |                     |               |
| 070 Operating Transfers                    | 500,000.00        | 350,000.00        | 150,000.00          | 70.0%         |
| <b>070 Interfund Transfers</b>             | <b>500,000.00</b> | <b>350,000.00</b> | <b>150,000.00</b>   | <b>70.0%</b>  |
| <b>Fund Revenues:</b>                      | <b>660,397.56</b> | <b>817,633.30</b> | <b>(157,235.74)</b> | <b>123.8%</b> |
| Expenditures                               | Amt Budgeted      | Expenditures      | Remaining           |               |
| <b>025 Miscellaneous</b>                   |                   |                   |                     |               |
| 000                                        | 100.00            | 41.58             | 58.42               | 41.6%         |
| 025 Miscellaneous                          | 100.00            | 41.58             | 58.42               | 41.6%         |
| <b>025 Miscellaneous</b>                   | <b>100.00</b>     | <b>41.58</b>      | <b>58.42</b>        | <b>41.6%</b>  |
| <b>524 Building / Facilities / ISM</b>     |                   |                   |                     |               |
| 519 Other General Gov Services             | 492,900.00        | 120,988.75        | 371,911.25          | 24.5%         |
| <b>524 Building / Facilities / ISM</b>     | <b>492,900.00</b> | <b>120,988.75</b> | <b>371,911.25</b>   | <b>24.5%</b>  |
| <b>999 Ending Balances</b>                 |                   |                   |                     |               |
| 999 Ending Balance                         | 167,397.56        | 0.00              | 167,397.56          | 0.0%          |
| <b>999 Ending Balances</b>                 | <b>167,397.56</b> | <b>0.00</b>       | <b>167,397.56</b>   | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>                  | <b>660,397.56</b> | <b>121,030.33</b> | <b>539,367.23</b>   | <b>18.3%</b>  |
| <b>Fund Excess/(Deficit):</b>              | <b>0.00</b>       | <b>696,602.97</b> |                     |               |

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| 320 Equipment Reserve Fund     |                     | Months: 01 To: 11   |                     |               |
|--------------------------------|---------------------|---------------------|---------------------|---------------|
| Revenues                       | Amt Budgeted        | Revenues            | Remaining           |               |
| <b>001 Beginning Balances</b>  |                     |                     |                     |               |
| 001 Beginning Balances         | 289,334.16          | 458,264.00          | (168,929.84)        | 158.4%        |
| <b>001 Beginning Balances</b>  | <b>289,334.16</b>   | <b>458,264.00</b>   | <b>(168,929.84)</b> | <b>158.4%</b> |
| <b>025 Miscellaneous</b>       |                     |                     |                     |               |
| 025 Miscellaneous              | 2,500.00            | (7,427.75)          | 9,927.75            | 297.1%        |
| <b>025 Miscellaneous</b>       | <b>2,500.00</b>     | <b>(7,427.75)</b>   | <b>9,927.75</b>     | <b>297.1%</b> |
| <b>070 Interfund Transfers</b> |                     |                     |                     |               |
| 070 Operating Transfers        | 1,725,130.00        | 1,111,598.15        | 613,531.85          | 64.4%         |
| <b>070 Interfund Transfers</b> | <b>1,725,130.00</b> | <b>1,111,598.15</b> | <b>613,531.85</b>   | <b>64.4%</b>  |
| <b>Fund Revenues:</b>          | <b>2,016,964.16</b> | <b>1,562,434.40</b> | <b>454,529.76</b>   | <b>77.5%</b>  |
| Expenditures                   | Amt Budgeted        | Expenditures        | Remaining           |               |
| <b>025 Miscellaneous</b>       |                     |                     |                     |               |
| 514 Finance & Administration   | 0.00                | 28.86               | (28.86)             | 0.0%          |
| <b>025 Miscellaneous</b>       | <b>0.00</b>         | <b>28.86</b>        | <b>(28.86)</b>      | <b>0.0%</b>   |
| <b>521 Police Operations</b>   |                     |                     |                     |               |
| 521 Law Enforcement            | 0.00                | 133,101.65          | (133,101.65)        | 0.0%          |
| 591 Interest & Debt Service    | 157,130.00          | 7,175.09            | 149,954.91          | 4.6%          |
| <b>521 Police Operations</b>   | <b>157,130.00</b>   | <b>140,276.74</b>   | <b>16,853.26</b>    | <b>89.3%</b>  |
| <b>522 Fire Department</b>     |                     |                     |                     |               |
| 001 Administration             | 1,004,000.00        | 972,388.64          | 31,611.36           | 96.9%         |
| 010 Mobilization Program       | 125,000.00          | 290.40              | 124,709.60          | 0.2%          |
| 522 Fire Control               | 1,129,000.00        | 972,679.04          | 156,320.96          | 86.2%         |
| <b>522 Fire Department</b>     | <b>1,129,000.00</b> | <b>972,679.04</b>   | <b>156,320.96</b>   | <b>86.2%</b>  |
| <b>542 Street Department</b>   |                     |                     |                     |               |
| 550 General Services           | 415,000.00          | 239,350.95          | 175,649.05          | 57.7%         |
| <b>542 Street Department</b>   | <b>415,000.00</b>   | <b>239,350.95</b>   | <b>175,649.05</b>   | <b>57.7%</b>  |
| <b>999 Ending Balances</b>     |                     |                     |                     |               |
| 999 Ending Balance             | 315,834.16          | 0.00                | 315,834.16          | 0.0%          |
| <b>999 Ending Balances</b>     | <b>315,834.16</b>   | <b>0.00</b>         | <b>315,834.16</b>   | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>      | <b>2,016,964.16</b> | <b>1,352,335.59</b> | <b>664,628.57</b>   | <b>67.0%</b>  |

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|                            |      |                   |
|----------------------------|------|-------------------|
| 320 Equipment Reserve Fund |      | Months: 01 To: 11 |
| Fund Excess/(Deficit):     | 0.00 | 210,098.81        |



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| 330 Economic Development Fund |              | Months: 01 To: 11 |             |        |
|-------------------------------|--------------|-------------------|-------------|--------|
| Revenues                      | Amt Budgeted | Revenues          | Remaining   |        |
| 001 Beginning Balances        |              |                   |             |        |
| 001 Beginning Balances        | 562,288.94   | 601,324.89        | (39,035.95) | 106.9% |
| 001 Beginning Balances        | 562,288.94   | 601,324.89        | (39,035.95) | 106.9% |
| 025 Miscellaneous             |              |                   |             |        |
| 001 Interest & Other Earnings | 250.00       | 194.87            | 55.13       | 77.9%  |
| 025 Miscellaneous             | 250.00       | 194.87            | 55.13       | 77.9%  |
| 025 Miscellaneous             | 250.00       | 194.87            | 55.13       | 77.9%  |
| 070 Interfund Transfers       |              |                   |             |        |
| 070 Operating Transfers       | 310,000.00   | 161,544.80        | 148,455.20  | 52.1%  |
| 070 Interfund Transfers       | 310,000.00   | 161,544.80        | 148,455.20  | 52.1%  |
| Fund Revenues:                | 872,538.94   | 763,064.56        | 109,474.38  | 87.5%  |
| Expenditures                  | Amt Budgeted | Expenditures      | Remaining   |        |
| 542 Street Department         |              |                   |             |        |
| 012 Capital Projects          | 770,000.00   | 758,339.84        | 11,660.16   | 98.5%  |
| 542 Road & Street Maintenance | 770,000.00   | 758,339.84        | 11,660.16   | 98.5%  |
| 542 Street Department         | 770,000.00   | 758,339.84        | 11,660.16   | 98.5%  |
| 999 Ending Balances           |              |                   |             |        |
| 999 Ending Balance            | 102,538.94   | 0.00              | 102,538.94  | 0.0%   |
| 999 Ending Balances           | 102,538.94   | 0.00              | 102,538.94  | 0.0%   |
| Fund Expenditures:            | 872,538.94   | 758,339.84        | 114,199.10  | 86.9%  |
| Fund Excess/(Deficit):        | 0.00         | 4,724.72          |             |        |

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| 340 Economic Development Reserve Fund |              | Months: 01 To: 11 |               |               |
|---------------------------------------|--------------|-------------------|---------------|---------------|
| Revenues                              | Amt Budgeted | Revenues          | Remaining     |               |
| <b>001 Beginning Balances</b>         |              |                   |               |               |
| 001 Beginning Balances                | 65.00        | 64.86             | 0.14          | 99.8%         |
| <b>001 Beginning Balances</b>         | <b>65.00</b> | <b>64.86</b>      | <b>0.14</b>   | <b>99.8%</b>  |
| <b>025 Miscellaneous</b>              |              |                   |               |               |
| 025 Miscellaneous                     | 0.00         | 3.88              | (3.88)        | 0.0%          |
| <b>025 Miscellaneous</b>              | <b>0.00</b>  | <b>3.88</b>       | <b>(3.88)</b> | <b>0.0%</b>   |
| <b>Fund Revenues:</b>                 | <b>65.00</b> | <b>68.74</b>      | <b>(3.74)</b> | <b>105.8%</b> |
| Expenditures                          | Amt Budgeted | Expenditures      | Remaining     |               |
| <b>999 Ending Balances</b>            |              |                   |               |               |
| 999 Ending Balance                    | 65.00        | 0.00              | 65.00         | 0.0%          |
| <b>999 Ending Balances</b>            | <b>65.00</b> | <b>0.00</b>       | <b>65.00</b>  | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>             | <b>65.00</b> | <b>0.00</b>       | <b>65.00</b>  | <b>0.0%</b>   |
| <b>Fund Excess/(Deficit):</b>         | <b>0.00</b>  | <b>68.74</b>      |               |               |

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| 400 Water Fund                   |              |              | Months: 01 To: 11 |        |
|----------------------------------|--------------|--------------|-------------------|--------|
| Revenues                         | Amt Budgeted | Revenues     | Remaining         |        |
| 001 Beginning Balances           |              |              |                   |        |
| 001 Beginning Balances           | 445,760.91   | 474,793.74   | (29,032.83)       | 106.5% |
| 001 Beginning Balances           | 445,760.91   | 474,793.74   | (29,032.83)       | 106.5% |
| 003 Permits & Licenses           |              |              |                   |        |
| 003 Licenses & Permits           | 0.00         | 21,900.00    | (21,900.00)       | 0.0%   |
| 003 Permits & Licenses           | 0.00         | 21,900.00    | (21,900.00)       | 0.0%   |
| 006 Charges For Goods & Services |              |              |                   |        |
| 001 Charges For Goods & Services | 50,000.00    | 7,956.32     | 42,043.68         | 15.9%  |
| 004 Fines / Penalties / Charges  | 5,000.00     | 4,848.77     | 151.23            | 97.0%  |
| 009 Water                        | 1,943,216.00 | 1,716,496.53 | 226,719.47        | 88.3%  |
| 006 Charges For Goods & Services | 1,998,216.00 | 1,729,301.62 | 268,914.38        | 86.5%  |
| 006 Charges For Goods & Services | 1,998,216.00 | 1,729,301.62 | 268,914.38        | 86.5%  |
| 012 Fines & Forfeits             |              |              |                   |        |
| 006 Charges For Goods & Services | 10,000.00    | 17,273.63    | (7,273.63)        | 172.7% |
| 012 Fines & Forfeits             | 10,000.00    | 17,273.63    | (7,273.63)        | 172.7% |
| 025 Miscellaneous                |              |              |                   |        |
| 001 Interest & Other Earnings    | 3,000.00     | (6,473.42)   | 9,473.42          | 215.8% |
| 002 Rents & Leases               | 25,000.00    | 18,250.50    | 6,749.50          | 73.0%  |
| 005 Other Miscellaneous Revenue  | 10,000.00    | 1,394.29     | 8,605.71          | 13.9%  |
| 025 Miscellaneous                | 38,000.00    | 13,171.37    | 24,828.63         | 34.7%  |
| 025 Miscellaneous                | 38,000.00    | 13,171.37    | 24,828.63         | 34.7%  |
| 380 Non-Revenues                 |              |              |                   |        |
| 080 Non-Revenues                 | 0.00         | 2,500.00     | (2,500.00)        | 0.0%   |
| 380 Non-Revenues                 | 0.00         | 2,500.00     | (2,500.00)        | 0.0%   |
| 534 Water Department             |              |              |                   |        |
| 003 Maintenance                  | 22,000.00    | 16,348.67    | 5,651.33          | 74.3%  |
| 534 Water Utilities              | 22,000.00    | 16,348.67    | 5,651.33          | 74.3%  |
| 534 Water Department             | 22,000.00    | 16,348.67    | 5,651.33          | 74.3%  |
| Fund Revenues:                   | 2,513,976.91 | 2,275,289.03 | 238,687.88        | 90.5%  |
| Expenditures                     | Amt Budgeted | Expenditures | Remaining         |        |

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| 400 Water Fund                 |                     |                     | Months: 01 To: 11  |               |
|--------------------------------|---------------------|---------------------|--------------------|---------------|
| Expenditures                   | Amt Budgeted        | Expenditures        | Remaining          |               |
| <b>025 Miscellaneous</b>       |                     |                     |                    |               |
| 000                            | 0.00                | 938.50              | (938.50)           | 0.0%          |
| 025 Miscellaneous              | 0.00                | 938.50              | (938.50)           | 0.0%          |
| <b>025 Miscellaneous</b>       | <b>0.00</b>         | <b>938.50</b>       | <b>(938.50)</b>    | <b>0.0%</b>   |
| <b>070 Interfund Transfers</b> |                     |                     |                    |               |
| 070 Operating Transfers        | 337,000.00          | 359,250.00          | (22,250.00)        | 106.6%        |
| <b>070 Interfund Transfers</b> | <b>337,000.00</b>   | <b>359,250.00</b>   | <b>(22,250.00)</b> | <b>106.6%</b> |
| <b>534 Water Department</b>    |                     |                     |                    |               |
| 001 Administration / General   | 608,303.97          | 590,017.33          | 18,286.64          | 97.0%         |
| 002 Administrative/Planning    | 44,607.31           | 41,549.64           | 3,057.67           | 93.1%         |
| 003 Maintenance                | 616,369.62          | 530,591.66          | 85,777.96          | 86.1%         |
| 004 Operations / General       | 284,784.02          | 247,653.83          | 37,130.19          | 87.0%         |
| 009 Finance                    | 186,202.24          | 155,588.60          | 30,613.64          | 83.6%         |
| 534 Water Utilities            | 1,740,267.16        | 1,565,401.06        | 174,866.10         | 90.0%         |
| <b>534 Water Department</b>    | <b>1,740,267.16</b> | <b>1,565,401.06</b> | <b>174,866.10</b>  | <b>90.0%</b>  |
| <b>580 Non-Expenditures</b>    |                     |                     |                    |               |
| 589 Non-Expenditures           | 0.00                | 1,500.00            | (1,500.00)         | 0.0%          |
| <b>580 Non-Expenditures</b>    | <b>0.00</b>         | <b>1,500.00</b>     | <b>(1,500.00)</b>  | <b>0.0%</b>   |
| <b>999 Ending Balances</b>     |                     |                     |                    |               |
| 999 Ending Balance             | 436,709.75          | 0.00                | 436,709.75         | 0.0%          |
| <b>999 Ending Balances</b>     | <b>436,709.75</b>   | <b>0.00</b>         | <b>436,709.75</b>  | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>      | <b>2,513,976.91</b> | <b>1,927,089.56</b> | <b>586,887.35</b>  | <b>76.7%</b>  |
| <b>Fund Excess/(Deficit):</b>  | <b>0.00</b>         | <b>348,199.47</b>   |                    |               |

## 2022 BUDGET POSITION

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| 401 Wastewater Fund              |              |              | Months: 01 To: 11 |         |
|----------------------------------|--------------|--------------|-------------------|---------|
| Revenues                         | Amt Budgeted | Revenues     | Remaining         |         |
| 001 Beginning Balances           |              |              |                   |         |
| 001 Beginning Balances           | 2,327,816.48 | 753,009.38   | 1,574,807.10      | 32.3%   |
| 001 Beginning Balances           | 2,327,816.48 | 753,009.38   | 1,574,807.10      | 32.3%   |
| 003 Permits & Licenses           |              |              |                   |         |
| 003 Licenses & Permits           | 0.00         | 15,965.35    | (15,965.35)       | 0.0%    |
| 003 Permits & Licenses           | 0.00         | 15,965.35    | (15,965.35)       | 0.0%    |
| 006 Charges For Goods & Services |              |              |                   |         |
| 010 Wastewater                   | 2,893,723.00 | 2,628,771.49 | 264,951.51        | 90.8%   |
| 006 Charges For Goods & Services | 2,893,723.00 | 2,628,771.49 | 264,951.51        | 90.8%   |
| 006 Charges For Goods & Services | 2,893,723.00 | 2,628,771.49 | 264,951.51        | 90.8%   |
| 012 Fines & Forfeits             |              |              |                   |         |
| 006 Charges For Goods & Services | 5,000.00     | 6,137.95     | (1,137.95)        | 122.8%  |
| 012 Fines & Forfeits             | 5,000.00     | 6,137.95     | (1,137.95)        | 122.8%  |
| 019 Physical Environment         |              |              |                   |         |
| 019 Physical Environment         | 871.00       | 961.71       | (90.71)           | 110.4%  |
| 019 Physical Environment         | 871.00       | 961.71       | (90.71)           | 110.4%  |
| 025 Miscellaneous                |              |              |                   |         |
| 001 Interest & Other Earnings    | 9,000.00     | (14,501.72)  | 23,501.72         | 161.1%  |
| 005 Other Miscellaneous Revenue  | 0.00         | 130,956.13   | (130,956.13)      | 0.0%    |
| 025 Miscellaneous                | 9,000.00     | 116,454.41   | (107,454.41)      | 1293.9% |
| 025 Miscellaneous                | 9,000.00     | 116,454.41   | (107,454.41)      | 1293.9% |
| Fund Revenues:                   | 5,236,410.48 | 3,521,300.29 | 1,715,110.19      | 67.2%   |
| Expenditures                     | Amt Budgeted | Expenditures | Remaining         |         |
| 025 Miscellaneous                |              |              |                   |         |
| 000                              | 120.00       | 654.60       | (534.60)          | 545.5%  |
| 025 Miscellaneous                | 120.00       | 654.60       | (534.60)          | 545.5%  |
| 025 Miscellaneous                | 120.00       | 654.60       | (534.60)          | 545.5%  |
| 070 Interfund Transfers          |              |              |                   |         |
| 000                              | 300,000.00   | 300,000.00   | 0.00              | 100.0%  |

**2022 BUDGET POSITION**

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| 401 Wastewater Fund           |              |              | Months: 01 To: 11 |        |
|-------------------------------|--------------|--------------|-------------------|--------|
| Expenditures                  | Amt Budgeted | Expenditures | Remaining         |        |
| 070 Operating Transfers       |              |              |                   |        |
| 070 Operating Transfers       | 300,000.00   | 300,000.00   | 0.00              | 100.0% |
| 070 Interfund Transfers       | 300,000.00   | 300,000.00   | 0.00              | 100.0% |
| 535 Wastewater Department     |              |              |                   |        |
| 515 Legal                     | 1,500.00     | 0.00         | 1,500.00          | 0.0%   |
| 001 Administration / General  | 1,876,003.40 | 1,621,724.65 | 254,278.75        | 86.4%  |
| 002 Administration / Planning | 36,916.39    | 34,400.89    | 2,515.50          | 93.2%  |
| 003 Maintenance               | 21,500.00    | 3,646.41     | 17,853.59         | 17.0%  |
| 004 Operations / General      | 105,646.00   | 80,152.22    | 25,493.78         | 75.9%  |
| 012 Finance                   | 200,746.88   | 154,919.09   | 45,827.79         | 77.2%  |
| 535 Wastewater Utilities      | 2,240,812.67 | 1,894,843.26 | 345,969.41        | 84.6%  |
| 535 Wastewater Department     | 2,242,312.67 | 1,894,843.26 | 347,469.41        | 84.5%  |
| 999 Ending Balances           |              |              |                   |        |
| 999 Ending Balance            | 2,693,977.81 | 0.00         | 2,693,977.81      | 0.0%   |
| 999 Ending Balances           | 2,693,977.81 | 0.00         | 2,693,977.81      | 0.0%   |
| Fund Expenditures:            | 5,236,410.48 | 2,195,497.86 | 3,040,912.62      | 41.9%  |
| Fund Excess/(Deficit):        | 0.00         | 1,325,802.43 |                   |        |



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**402 Stormwater Fund**

Months: 01 To: 11

| Revenues | Amt Budgeted | Revenues | Remaining |
|----------|--------------|----------|-----------|
|----------|--------------|----------|-----------|

**001 Beginning Balances**

|                               |                   |                   |                  |              |
|-------------------------------|-------------------|-------------------|------------------|--------------|
| 001 Beginning Balances        | 613,829.63        | 568,682.17        | 45,147.46        | 92.6%        |
| <b>001 Beginning Balances</b> | <b>613,829.63</b> | <b>568,682.17</b> | <b>45,147.46</b> | <b>92.6%</b> |

**006 Charges For Goods & Services**

|                                             |                   |                   |                  |              |
|---------------------------------------------|-------------------|-------------------|------------------|--------------|
| 006 Charges For Goods & Services            | 605,000.00        | 561,226.30        | 43,773.70        | 92.8%        |
| 025 Miscellaneous                           | 0.00              | 0.01              | (0.01)           | 0.0%         |
| <b>006 Charges For Goods &amp; Services</b> | <b>605,000.00</b> | <b>561,226.31</b> | <b>43,773.69</b> | <b>92.8%</b> |

**012 Fines & Forfeits**

|                                  |                  |                 |                 |              |
|----------------------------------|------------------|-----------------|-----------------|--------------|
| 006 Charges For Goods & Services | 10,000.00        | 2,123.39        | 7,876.61        | 21.2%        |
| <b>012 Fines &amp; Forfeits</b>  | <b>10,000.00</b> | <b>2,123.39</b> | <b>7,876.61</b> | <b>21.2%</b> |

**019 Physical Environment**

|                                 |             |               |                 |             |
|---------------------------------|-------------|---------------|-----------------|-------------|
| 019 Physical Environment        | 0.00        | 584.71        | (584.71)        | 0.0%        |
| <b>019 Physical Environment</b> | <b>0.00</b> | <b>584.71</b> | <b>(584.71)</b> | <b>0.0%</b> |

**025 Miscellaneous**

|                                 |                 |                    |                  |               |
|---------------------------------|-----------------|--------------------|------------------|---------------|
| 001 Interest & Other Earnings   | 2,500.00        | (10,439.11)        | 12,939.11        | 417.6%        |
| 005 Other Miscellaneous Revenue | 0.00            | 129.92             | (129.92)         | 0.0%          |
| 025 Miscellaneous               | 2,500.00        | (10,309.19)        | 12,809.19        | 412.4%        |
| <b>025 Miscellaneous</b>        | <b>2,500.00</b> | <b>(10,309.19)</b> | <b>12,809.19</b> | <b>412.4%</b> |

**100 Grants**

|                   |             |                 |                   |             |
|-------------------|-------------|-----------------|-------------------|-------------|
| 105 State Grants  | 0.00        | 4,606.02        | (4,606.02)        | 0.0%        |
| <b>100 Grants</b> | <b>0.00</b> | <b>4,606.02</b> | <b>(4,606.02)</b> | <b>0.0%</b> |

**Fund Revenues:**

|                     |                     |                   |              |
|---------------------|---------------------|-------------------|--------------|
| <b>1,231,329.63</b> | <b>1,126,913.41</b> | <b>104,416.22</b> | <b>91.5%</b> |
|---------------------|---------------------|-------------------|--------------|

| Expenditures | Amt Budgeted | Expenditures | Remaining |
|--------------|--------------|--------------|-----------|
|--------------|--------------|--------------|-----------|

**025 Miscellaneous**

|                          |             |               |                 |             |
|--------------------------|-------------|---------------|-----------------|-------------|
| 000                      | 0.00        | 232.00        | (232.00)        | 0.0%        |
| 025 Miscellaneous        | 0.00        | 232.00        | (232.00)        | 0.0%        |
| <b>025 Miscellaneous</b> | <b>0.00</b> | <b>232.00</b> | <b>(232.00)</b> | <b>0.0%</b> |

**531 Stormwater**

|                                  |            |            |             |        |
|----------------------------------|------------|------------|-------------|--------|
| 001 Administration / General     | 107,519.73 | 148,272.90 | (40,753.17) | 137.9% |
| 002 Administration / Engineering | 56,679.14  | 41,223.86  | 15,455.28   | 72.7%  |
| 003 Maintenance                  | 192,049.38 | 80,335.44  | 111,713.94  | 41.8%  |

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| 402 Stormwater Fund      |              |              | Months: 01 To: 11 |       |
|--------------------------|--------------|--------------|-------------------|-------|
| Expenditures             | Amt Budgeted | Expenditures | Remaining         |       |
| 531 Stormwater           |              |              |                   |       |
| 004 Operations / General | 127,500.00   | 125,800.98   | 1,699.02          | 98.7% |
| 005 Finance              | 105,486.33   | 93,964.25    | 11,522.08         | 89.1% |
| 531 Stormwater           | 589,234.58   | 489,597.43   | 99,637.15         | 83.1% |
| 531 Stormwater           | 589,234.58   | 489,597.43   | 99,637.15         | 83.1% |
| 999 Ending Balances      |              |              |                   |       |
| 999 Ending Balance       | 642,095.05   | 0.00         | 642,095.05        | 0.0%  |
| 999 Ending Balances      | 642,095.05   | 0.00         | 642,095.05        | 0.0%  |
| Fund Expenditures:       | 1,231,329.63 | 489,829.43   | 741,500.20        | 39.8% |
| Fund Excess/(Deficit):   | 0.00         | 637,083.98   |                   |       |

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**403 Stormwater Capital Reserve Fund**

Months: 01 To: 11

| Revenues | Amt Budgeted | Revenues | Remaining |
|----------|--------------|----------|-----------|
|----------|--------------|----------|-----------|

**001 Beginning Balances**

|                        |            |            |            |       |
|------------------------|------------|------------|------------|-------|
| 001 Beginning Balances | 445,684.95 | 112,923.10 | 332,761.85 | 25.3% |
|------------------------|------------|------------|------------|-------|

|                               |                   |                   |                   |              |
|-------------------------------|-------------------|-------------------|-------------------|--------------|
| <b>001 Beginning Balances</b> | <b>445,684.95</b> | <b>112,923.10</b> | <b>332,761.85</b> | <b>25.3%</b> |
|-------------------------------|-------------------|-------------------|-------------------|--------------|

**025 Miscellaneous**

|                               |          |            |          |       |
|-------------------------------|----------|------------|----------|-------|
| 001 Interest & Other Earnings | 2,200.00 | (2,115.13) | 4,315.13 | 96.1% |
|-------------------------------|----------|------------|----------|-------|

|                   |          |            |          |       |
|-------------------|----------|------------|----------|-------|
| 025 Miscellaneous | 2,200.00 | (2,115.13) | 4,315.13 | 96.1% |
|-------------------|----------|------------|----------|-------|

|                          |                 |                   |                 |              |
|--------------------------|-----------------|-------------------|-----------------|--------------|
| <b>025 Miscellaneous</b> | <b>2,200.00</b> | <b>(2,115.13)</b> | <b>4,315.13</b> | <b>96.1%</b> |
|--------------------------|-----------------|-------------------|-----------------|--------------|

**070 Interfund Transfers**

|                        |            |            |      |        |
|------------------------|------------|------------|------|--------|
| 080 Operations/General | 125,000.00 | 125,000.00 | 0.00 | 100.0% |
|------------------------|------------|------------|------|--------|

|                         |            |            |      |        |
|-------------------------|------------|------------|------|--------|
| 070 Operating Transfers | 125,000.00 | 125,000.00 | 0.00 | 100.0% |
|-------------------------|------------|------------|------|--------|

|                                |                   |                   |             |               |
|--------------------------------|-------------------|-------------------|-------------|---------------|
| <b>070 Interfund Transfers</b> | <b>125,000.00</b> | <b>125,000.00</b> | <b>0.00</b> | <b>100.0%</b> |
|--------------------------------|-------------------|-------------------|-------------|---------------|

**100 Grants**

|                  |              |      |              |      |
|------------------|--------------|------|--------------|------|
| 105 State Grants | 1,005,500.00 | 0.00 | 1,005,500.00 | 0.0% |
|------------------|--------------|------|--------------|------|

|                   |                     |             |                     |             |
|-------------------|---------------------|-------------|---------------------|-------------|
| <b>100 Grants</b> | <b>1,005,500.00</b> | <b>0.00</b> | <b>1,005,500.00</b> | <b>0.0%</b> |
|-------------------|---------------------|-------------|---------------------|-------------|

**109 Federal Revenues**

|                      |           |      |           |      |
|----------------------|-----------|------|-----------|------|
| 109 Federal Revenues | 70,325.00 | 0.00 | 70,325.00 | 0.0% |
|----------------------|-----------|------|-----------|------|

|                             |                  |             |                  |             |
|-----------------------------|------------------|-------------|------------------|-------------|
| <b>109 Federal Revenues</b> | <b>70,325.00</b> | <b>0.00</b> | <b>70,325.00</b> | <b>0.0%</b> |
|-----------------------------|------------------|-------------|------------------|-------------|

|                       |                     |                   |                     |              |
|-----------------------|---------------------|-------------------|---------------------|--------------|
| <b>Fund Revenues:</b> | <b>1,648,709.95</b> | <b>235,807.97</b> | <b>1,412,901.98</b> | <b>14.3%</b> |
|-----------------------|---------------------|-------------------|---------------------|--------------|

| Expenditures | Amt Budgeted | Expenditures | Remaining |
|--------------|--------------|--------------|-----------|
|--------------|--------------|--------------|-----------|

**025 Miscellaneous**

|     |      |       |         |      |
|-----|------|-------|---------|------|
| 000 | 0.00 | 10.05 | (10.05) | 0.0% |
|-----|------|-------|---------|------|

|                   |      |       |         |      |
|-------------------|------|-------|---------|------|
| 025 Miscellaneous | 0.00 | 10.05 | (10.05) | 0.0% |
|-------------------|------|-------|---------|------|

|                          |             |              |                |             |
|--------------------------|-------------|--------------|----------------|-------------|
| <b>025 Miscellaneous</b> | <b>0.00</b> | <b>10.05</b> | <b>(10.05)</b> | <b>0.0%</b> |
|--------------------------|-------------|--------------|----------------|-------------|

**531 Stormwater**

|     |            |      |            |      |
|-----|------------|------|------------|------|
| 000 | 530,000.00 | 0.00 | 530,000.00 | 0.0% |
|-----|------------|------|------------|------|

|                |            |      |            |      |
|----------------|------------|------|------------|------|
| 531 Stormwater | 530,000.00 | 0.00 | 530,000.00 | 0.0% |
|----------------|------------|------|------------|------|

|                       |                   |             |                   |             |
|-----------------------|-------------------|-------------|-------------------|-------------|
| <b>531 Stormwater</b> | <b>530,000.00</b> | <b>0.00</b> | <b>530,000.00</b> | <b>0.0%</b> |
|-----------------------|-------------------|-------------|-------------------|-------------|

**590 Long Term Debt Payment/Interes**

|                               |           |           |            |        |
|-------------------------------|-----------|-----------|------------|--------|
| 001 Long Term Debt Redemption | 43,355.00 | 44,633.53 | (1,278.53) | 102.9% |
|-------------------------------|-----------|-----------|------------|--------|

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| 403 Stormwater Capital Reserve Fund       |                     |                   |                     | Months: 01 To: 11 |
|-------------------------------------------|---------------------|-------------------|---------------------|-------------------|
| Expenditures                              | Amt Budgeted        | Expenditures      | Remaining           |                   |
| <b>591 Interest &amp; Debt Service</b>    |                     |                   |                     |                   |
| 002 Interest & Other Debt Costs           | 5,347.00            | 4,067.74          | 1,279.26            | 76.1%             |
| <b>591 Interest &amp; Debt Service</b>    | <b>48,702.00</b>    | <b>48,701.27</b>  | <b>0.73</b>         | <b>100.0%</b>     |
| <b>590 Long Term Debt Payment/Interes</b> | <b>48,702.00</b>    | <b>48,701.27</b>  | <b>0.73</b>         | <b>100.0%</b>     |
| <b>999 Ending Balances</b>                |                     |                   |                     |                   |
| 999 Ending Balance                        | 1,070,007.95        | 0.00              | 1,070,007.95        | 0.0%              |
| <b>999 Ending Balances</b>                | <b>1,070,007.95</b> | <b>0.00</b>       | <b>1,070,007.95</b> | <b>0.0%</b>       |
| <b>Fund Expenditures:</b>                 | <b>1,648,709.95</b> | <b>48,711.32</b>  | <b>1,599,998.63</b> | <b>3.0%</b>       |
| <b>Fund Excess/(Deficit):</b>             | <b>0.00</b>         | <b>187,096.65</b> |                     |                   |

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**410 Water Capital Reserve Fund**

Months: 01 To: 11

| Revenues                          | Amt Budgeted        | Revenues            | Remaining           |               |
|-----------------------------------|---------------------|---------------------|---------------------|---------------|
| <b>001 Beginning Balances</b>     |                     |                     |                     |               |
| 001 Beginning Balances            | 2,259,255.44        | 1,510,623.25        | 748,632.19          | 66.9%         |
| <b>001 Beginning Balances</b>     | <b>2,259,255.44</b> | <b>1,510,623.25</b> | <b>748,632.19</b>   | <b>66.9%</b>  |
| <b>003 Permits &amp; Licenses</b> |                     |                     |                     |               |
| 003 Licenses & Permits            | 500,000.00          | 46,298.33           | 453,701.67          | 9.3%          |
| <b>003 Permits &amp; Licenses</b> | <b>500,000.00</b>   | <b>46,298.33</b>    | <b>453,701.67</b>   | <b>9.3%</b>   |
| <b>025 Miscellaneous</b>          |                     |                     |                     |               |
| 000                               | 2,000.00            | 9,128.43            | (7,128.43)          | 456.4%        |
| 001 Interest & Other Earnings     | 0.00                | 1,192.92            | (1,192.92)          | 0.0%          |
| 025 Miscellaneous                 | 2,000.00            | 10,321.35           | (8,321.35)          | 516.1%        |
| 026 Rentals & Leases              | 94,200.00           | 22,379.43           | 71,820.57           | 23.8%         |
| <b>025 Miscellaneous</b>          | <b>96,200.00</b>    | <b>32,700.78</b>    | <b>63,499.22</b>    | <b>34.0%</b>  |
| <b>070 Interfund Transfers</b>    |                     |                     |                     |               |
| 070 Operating Transfers           | 337,000.00          | 359,250.00          | (22,250.00)         | 106.6%        |
| <b>070 Interfund Transfers</b>    | <b>337,000.00</b>   | <b>359,250.00</b>   | <b>(22,250.00)</b>  | <b>106.6%</b> |
| <b>100 Grants</b>                 |                     |                     |                     |               |
| 102 Grants - Private Sources      | 450,000.00          | 202,909.00          | 247,091.00          | 45.1%         |
| 105 State Grants                  | 1,005,362.00        | 0.00                | 1,005,362.00        | 0.0%          |
| <b>100 Grants</b>                 | <b>1,455,362.00</b> | <b>202,909.00</b>   | <b>1,252,453.00</b> | <b>13.9%</b>  |
| <b>107 Loan Proceeds</b>          |                     |                     |                     |               |
| 111 State Loans                   | 0.00                | 589,507.41          | (589,507.41)        | 0.0%          |
| <b>107 Loan Proceeds</b>          | <b>0.00</b>         | <b>589,507.41</b>   | <b>(589,507.41)</b> | <b>0.0%</b>   |
| <b>109 Federal Revenues</b>       |                     |                     |                     |               |
| 109 Federal Revenues              | 299,862.00          | 300,000.00          | (138.00)            | 100.0%        |
| <b>109 Federal Revenues</b>       | <b>299,862.00</b>   | <b>300,000.00</b>   | <b>(138.00)</b>     | <b>100.0%</b> |
| <b>370 Capital Contributions</b>  |                     |                     |                     |               |
| 370 Capital Contributions         | 0.00                | 2,980.59            | (2,980.59)          | 0.0%          |
| <b>370 Capital Contributions</b>  | <b>0.00</b>         | <b>2,980.59</b>     | <b>(2,980.59)</b>   | <b>0.0%</b>   |
| <b>390 Loan Proceeds</b>          |                     |                     |                     |               |
| 110 Federal Loans                 | 2,850,000.00        | 1,547,509.76        | 1,302,490.24        | 54.3%         |

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| 410 Water Capital Reserve Fund  |                     | Months: 01 To: 11   |                     |              |
|---------------------------------|---------------------|---------------------|---------------------|--------------|
| Revenues                        | Amt Budgeted        | Revenues            | Remaining           |              |
| <b>390 Loan Proceeds</b>        | <b>2,850,000.00</b> | <b>1,547,509.76</b> | <b>1,302,490.24</b> | <b>54.3%</b> |
| <b>Fund Revenues:</b>           | <b>7,797,679.44</b> | <b>4,591,779.12</b> | <b>3,205,900.32</b> | <b>58.9%</b> |
| Expenditures                    | Amt Budgeted        | Expenditures        | Remaining           |              |
| <b>025 Miscellaneous</b>        |                     |                     |                     |              |
| 000                             | 280.00              | 69.31               | 210.69              | 24.8%        |
| 025 Miscellaneous               | 280.00              | 69.31               | 210.69              | 24.8%        |
| <b>025 Miscellaneous</b>        | <b>280.00</b>       | <b>69.31</b>        | <b>210.69</b>       | <b>24.8%</b> |
| <b>534 Water Department</b>     |                     |                     |                     |              |
| 000                             | 0.00                | 134,953.85          | (134,953.85)        | 0.0%         |
| 001 Administration / General    | 4,964,000.00        | 2,900,430.04        | 2,063,569.96        | 58.4%        |
| 007 Capital Expendituers - PWTF | 0.00                | 589,507.41          | (589,507.41)        | 0.0%         |
| 534 Water Utilities             | 4,964,000.00        | 3,624,891.30        | 1,339,108.70        | 73.0%        |
| <b>534 Water Department</b>     | <b>4,964,000.00</b> | <b>3,624,891.30</b> | <b>1,339,108.70</b> | <b>73.0%</b> |
| <b>999 Ending Balances</b>      |                     |                     |                     |              |
| 999 Ending Balance              | 2,833,399.44        | 0.00                | 2,833,399.44        | 0.0%         |
| <b>999 Ending Balances</b>      | <b>2,833,399.44</b> | <b>0.00</b>         | <b>2,833,399.44</b> | <b>0.0%</b>  |
| <b>Fund Expenditures:</b>       | <b>7,797,679.44</b> | <b>3,624,960.61</b> | <b>4,172,718.83</b> | <b>46.5%</b> |
| <b>Fund Excess/(Deficit):</b>   | <b>0.00</b>         | <b>966,818.51</b>   |                     |              |



**2022 BUDGET POSITION**

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**411 Wastewater Capital Reserve Fund**

Months: 01 To: 11

| Revenues                          | Amt Budgeted        | Revenues            | Remaining             |                |
|-----------------------------------|---------------------|---------------------|-----------------------|----------------|
| <b>001 Beginning Balances</b>     |                     |                     |                       |                |
| 001 Beginning Balances            | 237,005.48          | 1,833,053.33        | (1,596,047.85)        | 773.4%         |
| <b>001 Beginning Balances</b>     | <b>237,005.48</b>   | <b>1,833,053.33</b> | <b>(1,596,047.85)</b> | <b>773.4%</b>  |
| <b>003 Permits &amp; Licenses</b> |                     |                     |                       |                |
| 003 Licenses & Permits            | 300,000.00          | 32,000.00           | 268,000.00            | 10.7%          |
| <b>003 Permits &amp; Licenses</b> | <b>300,000.00</b>   | <b>32,000.00</b>    | <b>268,000.00</b>     | <b>10.7%</b>   |
| <b>025 Miscellaneous</b>          |                     |                     |                       |                |
| 000                               | 2,500.00            | 9,244.16            | (6,744.16)            | 369.8%         |
| 001 Interest & Other Earnings     | 0.00                | (49,768.58)         | 49,768.58             | 0.0%           |
| 025 Miscellaneous                 | 2,500.00            | (40,524.42)         | 43,024.42             | 1621.0%        |
| <b>025 Miscellaneous</b>          | <b>2,500.00</b>     | <b>(40,524.42)</b>  | <b>43,024.42</b>      | <b>1621.0%</b> |
| <b>070 Interfund Transfers</b>    |                     |                     |                       |                |
| 070 Operating Transfers           | 600,000.00          | 300,000.00          | 300,000.00            | 50.0%          |
| <b>070 Interfund Transfers</b>    | <b>600,000.00</b>   | <b>300,000.00</b>   | <b>300,000.00</b>     | <b>50.0%</b>   |
| <b>100 Grants</b>                 |                     |                     |                       |                |
| 105 State Grants                  | 0.00                | 164,781.79          | (164,781.79)          | 0.0%           |
| <b>100 Grants</b>                 | <b>0.00</b>         | <b>164,781.79</b>   | <b>(164,781.79)</b>   | <b>0.0%</b>    |
| <b>107 Loan Proceeds</b>          |                     |                     |                       |                |
| 092 Loan Receipts                 | 3,640,000.00        | 3,694,045.32        | (54,045.32)           | 101.5%         |
| 000                               | 2,000,000.00        | 81,229.08           | 1,918,770.92          | 4.1%           |
| 001 Direct State Loans            | 0.00                | 1,621,327.89        | (1,621,327.89)        | 0.0%           |
| 003 PWTF State Loans              | 0.00                | 43,398.56           | (43,398.56)           | 0.0%           |
| 111 State Loans                   | 2,000,000.00        | 1,745,955.53        | 254,044.47            | 87.3%          |
| <b>107 Loan Proceeds</b>          | <b>5,640,000.00</b> | <b>5,440,000.85</b> | <b>199,999.15</b>     | <b>96.5%</b>   |
| <b>Fund Revenues:</b>             | <b>6,779,505.48</b> | <b>7,729,311.55</b> | <b>(949,806.07)</b>   | <b>114.0%</b>  |
| Expenditures                      | Amt Budgeted        | Expenditures        | Remaining             |                |
| <b>025 Miscellaneous</b>          |                     |                     |                       |                |
| 000                               | 0.00                | 181.58              | (181.58)              | 0.0%           |
| 025 Miscellaneous                 | 0.00                | 181.58              | (181.58)              | 0.0%           |
| <b>025 Miscellaneous</b>          | <b>0.00</b>         | <b>181.58</b>       | <b>(181.58)</b>       | <b>0.0%</b>    |

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| 411 Wastewater Capital Reserve Fund |              |              | Months: 01 To: 11 |       |
|-------------------------------------|--------------|--------------|-------------------|-------|
| Expenditures                        | Amt Budgeted | Expenditures | Remaining         |       |
| 535 Wastewater Department           |              |              |                   |       |
| 003 Maintenance                     | 300,000.00   | 175,647.07   | 124,352.93        | 58.5% |
| 008 Capitalized Expenditures        | 4,541,859.00 | 4,292,855.80 | 249,003.20        | 94.5% |
| 535 Wastewater Utilities            | 4,841,859.00 | 4,468,502.87 | 373,356.13        | 92.3% |
| 535 Wastewater Department           | 4,841,859.00 | 4,468,502.87 | 373,356.13        | 92.3% |
| 999 Ending Balances                 |              |              |                   |       |
| 999 Ending Balance                  | 1,937,646.48 | 0.00         | 1,937,646.48      | 0.0%  |
| 999 Ending Balances                 | 1,937,646.48 | 0.00         | 1,937,646.48      | 0.0%  |
| Fund Expenditures:                  | 6,779,505.48 | 4,468,684.45 | 2,310,821.03      | 65.9% |
| Fund Excess/(Deficit):              | 0.00         | 3,260,627.10 |                   |       |

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**412 Wastewater Debt Service Fund**

Months: 01 To: 11

| Revenues                                    | Amt Budgeted        | Revenues          | Remaining           |               |
|---------------------------------------------|---------------------|-------------------|---------------------|---------------|
| <b>001 Beginning Balances</b>               |                     |                   |                     |               |
| 001 Beginning Balances                      | 885,895.82          | 332,301.58        | 553,594.24          | 37.5%         |
| <b>001 Beginning Balances</b>               | <b>885,895.82</b>   | <b>332,301.58</b> | <b>553,594.24</b>   | <b>37.5%</b>  |
| <b>006 Charges For Goods &amp; Services</b> |                     |                   |                     |               |
| 006 Charges For Goods & Services            | 721,211.00          | 516,171.12        | 205,039.88          | 71.6%         |
| <b>006 Charges For Goods &amp; Services</b> | <b>721,211.00</b>   | <b>516,171.12</b> | <b>205,039.88</b>   | <b>71.6%</b>  |
| <b>025 Miscellaneous</b>                    |                     |                   |                     |               |
| 025 Miscellaneous                           | 1,000.00            | 6,764.62          | (5,764.62)          | 676.5%        |
| <b>025 Miscellaneous</b>                    | <b>1,000.00</b>     | <b>6,764.62</b>   | <b>(5,764.62)</b>   | <b>676.5%</b> |
| <b>Fund Revenues:</b>                       | <b>1,608,106.82</b> | <b>855,237.32</b> | <b>752,869.50</b>   | <b>53.2%</b>  |
| Expenditures                                | Amt Budgeted        | Expenditures      | Remaining           |               |
| <b>025 Miscellaneous</b>                    |                     |                   |                     |               |
| 025 Miscellaneous                           | 25.00               | 114.36            | (89.36)             | 457.4%        |
| <b>025 Miscellaneous</b>                    | <b>25.00</b>        | <b>114.36</b>     | <b>(89.36)</b>      | <b>457.4%</b> |
| <b>070 Interfund Transfers</b>              |                     |                   |                     |               |
| 070 Operating Transfers                     | 300,000.00          | 0.00              | 300,000.00          | 0.0%          |
| <b>070 Interfund Transfers</b>              | <b>300,000.00</b>   | <b>0.00</b>       | <b>300,000.00</b>   | <b>0.0%</b>   |
| <b>590 Long Term Debt Payment/Interes</b>   |                     |                   |                     |               |
| 001 Long Term Debt Redemption               | 57,546.11           | 5,250.00          | 52,296.11           | 9.1%          |
| 002 Interest & Other Debt Costs             | 42,570.00           | 0.00              | 42,570.00           | 0.0%          |
| 591 Interest & Debt Service                 | 100,116.11          | 5,250.00          | 94,866.11           | 5.2%          |
| <b>590 Long Term Debt Payment/Interes</b>   | <b>100,116.11</b>   | <b>5,250.00</b>   | <b>94,866.11</b>    | <b>5.2%</b>   |
| <b>999 Ending Balances</b>                  |                     |                   |                     |               |
| 999 Ending Balance                          | 1,207,965.71        | 0.00              | 1,207,965.71        | 0.0%          |
| <b>999 Ending Balances</b>                  | <b>1,207,965.71</b> | <b>0.00</b>       | <b>1,207,965.71</b> | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>                   | <b>1,608,106.82</b> | <b>5,364.36</b>   | <b>1,602,742.46</b> | <b>0.3%</b>   |
| <b>Fund Excess/(Deficit):</b>               | <b>0.00</b>         | <b>849,872.96</b> |                     |               |

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**413 Water Capital Improvement Reserve Fund**

Months: 01 To: 11

| Revenues                                    | Amt Budgeted        | Revenues            | Remaining           |               |
|---------------------------------------------|---------------------|---------------------|---------------------|---------------|
| <b>001 Beginning Balances</b>               |                     |                     |                     |               |
| 001 Beginning Balances                      | 972,294.35          | 1,078,054.73        | (105,760.38)        | 110.9%        |
| <b>001 Beginning Balances</b>               | <b>972,294.35</b>   | <b>1,078,054.73</b> | <b>(105,760.38)</b> | <b>110.9%</b> |
| <b>006 Charges For Goods &amp; Services</b> |                     |                     |                     |               |
| 006 Charges For Goods & Services            | 934,754.00          | 901,344.12          | 33,409.88           | 96.4%         |
| <b>006 Charges For Goods &amp; Services</b> | <b>934,754.00</b>   | <b>901,344.12</b>   | <b>33,409.88</b>    | <b>96.4%</b>  |
| <b>070 Interfund Transfers</b>              |                     |                     |                     |               |
| 070 Operating Transfers                     | 0.00                | 250,000.00          | (250,000.00)        | 0.0%          |
| <b>070 Interfund Transfers</b>              | <b>0.00</b>         | <b>250,000.00</b>   | <b>(250,000.00)</b> | <b>0.0%</b>   |
| <b>590 Long Term Debt Payment/Interes</b>   |                     |                     |                     |               |
| 000                                         | 1,500.00            | 11,302.49           | (9,802.49)          | 753.5%        |
| 591 Interest & Debt Service                 | 1,500.00            | 11,302.49           | (9,802.49)          | 753.5%        |
| <b>590 Long Term Debt Payment/Interes</b>   | <b>1,500.00</b>     | <b>11,302.49</b>    | <b>(9,802.49)</b>   | <b>753.5%</b> |
| <b>Fund Revenues:</b>                       | <b>1,908,548.35</b> | <b>2,240,701.34</b> | <b>(332,152.99)</b> | <b>117.4%</b> |
| Expenditures                                | Amt Budgeted        | Expenditures        | Remaining           |               |
| <b>025 Miscellaneous</b>                    |                     |                     |                     |               |
| 025 Miscellaneous                           | 35.00               | 46.59               | (11.59)             | 133.1%        |
| <b>025 Miscellaneous</b>                    | <b>35.00</b>        | <b>46.59</b>        | <b>(11.59)</b>      | <b>133.1%</b> |
| <b>070 Interfund Transfers</b>              |                     |                     |                     |               |
| 070 Operating Transfers                     | 332,100.00          | 332,100.00          | 0.00                | 100.0%        |
| <b>070 Interfund Transfers</b>              | <b>332,100.00</b>   | <b>332,100.00</b>   | <b>0.00</b>         | <b>100.0%</b> |
| <b>590 Long Term Debt Payment/Interes</b>   |                     |                     |                     |               |
| 001 Long Term Debt Redemption               | 679,930.79          | 665,599.64          | 14,331.15           | 97.9%         |
| 002 Interest & Other Debt Costs             | 59,846.00           | 53,324.20           | 6,521.80            | 89.1%         |
| 591 Interest & Debt Service                 | 739,776.79          | 718,923.84          | 20,852.95           | 97.2%         |
| <b>590 Long Term Debt Payment/Interes</b>   | <b>739,776.79</b>   | <b>718,923.84</b>   | <b>20,852.95</b>    | <b>97.2%</b>  |
| <b>999 Ending Balances</b>                  |                     |                     |                     |               |
| 999 Ending Balance                          | 836,636.56          | 0.00                | 836,636.56          | 0.0%          |
| <b>999 Ending Balances</b>                  | <b>836,636.56</b>   | <b>0.00</b>         | <b>836,636.56</b>   | <b>0.0%</b>   |

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413 Water Capital Improvement Reserve Fund

Months: 01 To: 11

Expenditures

Amt Budgeted

Expenditures

Remaining

**Fund Expenditures:****1,908,548.35****1,051,070.43****857,477.92 55.1%****Fund Excess/(Deficit):****0.00****1,189,630.91**

**2022 BUDGET POSITION**

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|                                           |                   |                   |                   |               |
|-------------------------------------------|-------------------|-------------------|-------------------|---------------|
| 425 Water Revenue Bond Fund               |                   |                   | Months: 01 To: 11 |               |
| Revenues                                  | Amt Budgeted      | Revenues          | Remaining         |               |
| <b>001 Beginning Balances</b>             |                   |                   |                   |               |
| 001 Beginning Balances                    | 338,675.21        | 338,695.22        | (20.01)           | 100.0%        |
| <b>001 Beginning Balances</b>             | <b>338,675.21</b> | <b>338,695.22</b> | <b>(20.01)</b>    | <b>100.0%</b> |
| <b>025 Miscellaneous</b>                  |                   |                   |                   |               |
| 001 Interest & Other Earnings             | 750.00            | 4,695.12          | (3,945.12)        | 626.0%        |
| 025 Miscellaneous                         | 750.00            | 4,695.12          | (3,945.12)        | 626.0%        |
| <b>025 Miscellaneous</b>                  | <b>750.00</b>     | <b>4,695.12</b>   | <b>(3,945.12)</b> | <b>626.0%</b> |
| <b>070 Interfund Transfers</b>            |                   |                   |                   |               |
| 070 Operating Transfers                   | 332,100.00        | 332,100.00        | 0.00              | 100.0%        |
| <b>070 Interfund Transfers</b>            | <b>332,100.00</b> | <b>332,100.00</b> | <b>0.00</b>       | <b>100.0%</b> |
| <b>Fund Revenues:</b>                     | <b>671,525.21</b> | <b>675,490.34</b> | <b>(3,965.13)</b> | <b>100.6%</b> |
| Expenditures                              | Amt Budgeted      | Expenditures      | Remaining         |               |
| <b>025 Miscellaneous</b>                  |                   |                   |                   |               |
| 000                                       | 0.00              | 17.30             | (17.30)           | 0.0%          |
| 025 Miscellaneous                         | 0.00              | 17.30             | (17.30)           | 0.0%          |
| <b>025 Miscellaneous</b>                  | <b>0.00</b>       | <b>17.30</b>      | <b>(17.30)</b>    | <b>0.0%</b>   |
| <b>590 Long Term Debt Payment/Interes</b> |                   |                   |                   |               |
| 001 Long Term Debt Redemption             | 225,000.00        | 0.00              | 225,000.00        | 0.0%          |
| 002 Interest & Other Debt Costs           | 107,100.00        | 0.00              | 107,100.00        | 0.0%          |
| 591 Interest & Debt Service               | 332,100.00        | 0.00              | 332,100.00        | 0.0%          |
| <b>590 Long Term Debt Payment/Interes</b> | <b>332,100.00</b> | <b>0.00</b>       | <b>332,100.00</b> | <b>0.0%</b>   |
| <b>999 Ending Balances</b>                |                   |                   |                   |               |
| 999 Ending Balance                        | 339,425.21        | 0.00              | 339,425.21        | 0.0%          |
| <b>999 Ending Balances</b>                | <b>339,425.21</b> | <b>0.00</b>       | <b>339,425.21</b> | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>                 | <b>671,525.21</b> | <b>17.30</b>      | <b>671,507.91</b> | <b>0.0%</b>   |
| <b>Fund Excess/(Deficit):</b>             | <b>0.00</b>       | <b>675,473.04</b> |                   |               |



**2022 BUDGET POSITION**

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| 426 Water Bond Reserve Fund   |              |              | Months: 01 To: 11 |        |
|-------------------------------|--------------|--------------|-------------------|--------|
| Revenues                      | Amt Budgeted | Revenues     | Remaining         |        |
| 001 Beginning Balances        |              |              |                   |        |
| 001 Beginning Balances        | 143,943.70   | 143,931.60   | 12.10             | 100.0% |
| 001 Beginning Balances        | 143,943.70   | 143,931.60   | 12.10             | 100.0% |
| 025 Miscellaneous             |              |              |                   |        |
| 001 Interest & Other Earnings | 500.00       | 1,407.24     | (907.24)          | 281.4% |
| 025 Miscellaneous             | 500.00       | 1,407.24     | (907.24)          | 281.4% |
| 025 Miscellaneous             | 500.00       | 1,407.24     | (907.24)          | 281.4% |
| Fund Revenues:                | 144,443.70   | 145,338.84   | (895.14)          | 100.6% |
| Expenditures                  | Amt Budgeted | Expenditures | Remaining         |        |
| 025 Miscellaneous             |              |              |                   |        |
| 000                           | 0.00         | 5.73         | (5.73)            | 0.0%   |
| 025 Miscellaneous             | 0.00         | 5.73         | (5.73)            | 0.0%   |
| 025 Miscellaneous             | 0.00         | 5.73         | (5.73)            | 0.0%   |
| 999 Ending Balances           |              |              |                   |        |
| 999 Ending Balance            | 144,443.70   | 0.00         | 144,443.70        | 0.0%   |
| 999 Ending Balances           | 144,443.70   | 0.00         | 144,443.70        | 0.0%   |
| Fund Expenditures:            | 144,443.70   | 5.73         | 144,437.97        | 0.0%   |
| Fund Excess/(Deficit):        | 0.00         | 145,333.11   |                   |        |

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| 431 Water System Construction Fund |                     |                     | Months: 01 To: 11   |               |
|------------------------------------|---------------------|---------------------|---------------------|---------------|
| Revenues                           | Amt Budgeted        | Revenues            | Remaining           |               |
| <b>001 Beginning Balances</b>      |                     |                     |                     |               |
| 001 Beginning Balances             | 1,238,384.46        | 1,194,518.71        | 43,865.75           | 96.5%         |
| <b>001 Beginning Balances</b>      | <b>1,238,384.46</b> | <b>1,194,518.71</b> | <b>43,865.75</b>    | <b>96.5%</b>  |
| <b>025 Miscellaneous</b>           |                     |                     |                     |               |
| 001 Interest & Other Earnings      | 6,500.00            | (20,292.36)         | 26,792.36           | 312.2%        |
| 025 Miscellaneous                  | 6,500.00            | (20,292.36)         | 26,792.36           | 312.2%        |
| <b>025 Miscellaneous</b>           | <b>6,500.00</b>     | <b>(20,292.36)</b>  | <b>26,792.36</b>    | <b>312.2%</b> |
| <b>107 Loan Proceeds</b>           |                     |                     |                     |               |
| 111 State Loans                    | 100,000.00          | 0.00                | 100,000.00          | 0.0%          |
| <b>107 Loan Proceeds</b>           | <b>100,000.00</b>   | <b>0.00</b>         | <b>100,000.00</b>   | <b>0.0%</b>   |
| <b>Fund Revenues:</b>              | <b>1,344,884.46</b> | <b>1,174,226.35</b> | <b>170,658.11</b>   | <b>87.3%</b>  |
| Expenditures                       | Amt Budgeted        | Expenditures        | Remaining           |               |
| <b>025 Miscellaneous</b>           |                     |                     |                     |               |
| 000                                | 20.00               | 73.91               | (53.91)             | 369.6%        |
| 025 Miscellaneous                  | 20.00               | 73.91               | (53.91)             | 369.6%        |
| <b>025 Miscellaneous</b>           | <b>20.00</b>        | <b>73.91</b>        | <b>(53.91)</b>      | <b>369.6%</b> |
| <b>070 Interfund Transfers</b>     |                     |                     |                     |               |
| 070 Operating Transfers            | 0.00                | 250,000.00          | (250,000.00)        | 0.0%          |
| <b>070 Interfund Transfers</b>     | <b>0.00</b>         | <b>250,000.00</b>   | <b>(250,000.00)</b> | <b>0.0%</b>   |
| <b>534 Water Department</b>        |                     |                     |                     |               |
| 001 Administration / General       | 100,000.00          | 0.00                | 100,000.00          | 0.0%          |
| 534 Water Utilities                | 100,000.00          | 0.00                | 100,000.00          | 0.0%          |
| <b>534 Water Department</b>        | <b>100,000.00</b>   | <b>0.00</b>         | <b>100,000.00</b>   | <b>0.0%</b>   |
| <b>999 Ending Balances</b>         |                     |                     |                     |               |
| 999 Ending Balance                 | 1,244,864.46        | 0.00                | 1,244,864.46        | 0.0%          |
| <b>999 Ending Balances</b>         | <b>1,244,864.46</b> | <b>0.00</b>         | <b>1,244,864.46</b> | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>          | <b>1,344,884.46</b> | <b>250,073.91</b>   | <b>1,094,810.55</b> | <b>18.6%</b>  |

2022 BUDGET POSITION

City Of College Place

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|                                    |             |                   |                   |
|------------------------------------|-------------|-------------------|-------------------|
| 431 Water System Construction Fund |             |                   | Months: 01 To: 11 |
| <b>Fund Excess/(Deficit):</b>      | <b>0.00</b> | <b>924,152.44</b> |                   |

**2022 BUDGET POSITION**

City Of College Place

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| 440 Ambulance                               |                   |                   |                     | Months: 01 To: 11 |
|---------------------------------------------|-------------------|-------------------|---------------------|-------------------|
| Revenues                                    | Amt Budgeted      | Revenues          | Remaining           |                   |
| <b>002 Taxes</b>                            |                   |                   |                     |                   |
| 002 Taxes                                   | 400,000.00        | 429,556.68        | (29,556.68)         | 107.4%            |
| <b>002 Taxes</b>                            | <b>400,000.00</b> | <b>429,556.68</b> | <b>(29,556.68)</b>  | <b>107.4%</b>     |
| <b>006 Charges For Goods &amp; Services</b> |                   |                   |                     |                   |
| 004 Fines / Penalties / Charges             | 0.00              | 264.45            | (264.45)            | 0.0%              |
| 008 Fire Department                         | 197,100.00        | 277,247.06        | (80,147.06)         | 140.7%            |
| 006 Charges For Goods & Services            | 197,100.00        | 277,511.51        | (80,411.51)         | 140.8%            |
| 526 Emergency Medical Services              | 0.00              | 79,594.75         | (79,594.75)         | 0.0%              |
| <b>006 Charges For Goods &amp; Services</b> | <b>197,100.00</b> | <b>357,106.26</b> | <b>(160,006.26)</b> | <b>181.2%</b>     |
| <b>012 Fines &amp; Forfeits</b>             |                   |                   |                     |                   |
| 006 Charges For Goods & Services            | 0.00              | 34.10             | (34.10)             | 0.0%              |
| <b>012 Fines &amp; Forfeits</b>             | <b>0.00</b>       | <b>34.10</b>      | <b>(34.10)</b>      | <b>0.0%</b>       |
| <b>025 Miscellaneous</b>                    |                   |                   |                     |                   |
| 001 Interest & Other Earnings               | 0.00              | 238.43            | (238.43)            | 0.0%              |
| 025 Miscellaneous                           | 0.00              | 238.43            | (238.43)            | 0.0%              |
| <b>025 Miscellaneous</b>                    | <b>0.00</b>       | <b>238.43</b>     | <b>(238.43)</b>     | <b>0.0%</b>       |
| <b>109 Federal Revenues</b>                 |                   |                   |                     |                   |
| 109 Federal Revenues                        | 90,000.00         | 66,327.95         | 23,672.05           | 73.7%             |
| <b>109 Federal Revenues</b>                 | <b>90,000.00</b>  | <b>66,327.95</b>  | <b>23,672.05</b>    | <b>73.7%</b>      |
| <b>Fund Revenues:</b>                       | <b>687,100.00</b> | <b>853,263.42</b> | <b>(166,163.42)</b> | <b>124.2%</b>     |
| Expenditures                                | Amt Budgeted      | Expenditures      | Remaining           |                   |
| <b>522 Fire Department</b>                  |                   |                   |                     |                   |
| 001 Administration                          | 1,250.00          | 978.56            | 271.44              | 78.3%             |
| 002 Training                                | 4,000.00          | 1,595.65          | 2,404.35            | 39.9%             |
| 003 Rescue & Emergency                      | 608,729.00        | 517,368.50        | 91,360.50           | 85.0%             |
| 008 Emergency Med Servs - Rescue            | 2,000.00          | 0.00              | 2,000.00            | 0.0%              |
| 526 Emergency Medical Services              | 615,979.00        | 519,942.71        | 96,036.29           | 84.4%             |
| <b>522 Fire Department</b>                  | <b>615,979.00</b> | <b>519,942.71</b> | <b>96,036.29</b>    | <b>84.4%</b>      |
| <b>999 Ending Balances</b>                  |                   |                   |                     |                   |
| 999 Ending Balance                          | 245,000.00        | 0.00              | 245,000.00          | 0.0%              |
| <b>999 Ending Balances</b>                  | <b>245,000.00</b> | <b>0.00</b>       | <b>245,000.00</b>   | <b>0.0%</b>       |

2022 BUDGET POSITION

City Of College Place

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|                        |              |              |            |                   |
|------------------------|--------------|--------------|------------|-------------------|
| 440 Ambulance          |              |              |            | Months: 01 To: 11 |
| Expenditures           | Amt Budgeted | Expenditures | Remaining  |                   |
| Fund Expenditures:     | 860,979.00   | 519,942.71   | 341,036.29 | 60.4%             |
| Fund Excess/(Deficit): | (173,879.00) | 333,320.71   |            |                   |

**2022 BUDGET POSITION**

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| 500 Equipment Rental & Replacement            |                   |                   | Months: 01 To: 11 |              |
|-----------------------------------------------|-------------------|-------------------|-------------------|--------------|
| Revenues                                      | Amt Budgeted      | Revenues          | Remaining         |              |
| <b>001 Beginning Balances</b>                 |                   |                   |                   |              |
| 001 Beginning Balances                        | 232,970.28        | 199,078.98        | 33,891.30         | 85.5%        |
| <b>001 Beginning Balances</b>                 | <b>232,970.28</b> | <b>199,078.98</b> | <b>33,891.30</b>  | <b>85.5%</b> |
| <b>025 Miscellaneous</b>                      |                   |                   |                   |              |
| 001 Interest & Other Earnings                 | 6,500.00          | 1,455.17          | 5,044.83          | 22.4%        |
| 005 Other Miscellaneous Revenue               | 0.00              | 401.23            | (401.23)          | 0.0%         |
| 025 Miscellaneous                             | 6,500.00          | 1,856.40          | 4,643.60          | 28.6%        |
| <b>025 Miscellaneous</b>                      | <b>6,500.00</b>   | <b>1,856.40</b>   | <b>4,643.60</b>   | <b>28.6%</b> |
| <b>070 Interfund Transfers</b>                |                   |                   |                   |              |
| 070 Operating Transfers                       | 50,806.01         | 0.00              | 50,806.01         | 0.0%         |
| <b>070 Interfund Transfers</b>                | <b>50,806.01</b>  | <b>0.00</b>       | <b>50,806.01</b>  | <b>0.0%</b>  |
| <b>548 Equipment Rental &amp; Replacement</b> |                   |                   |                   |              |
| 070 Operating Transfers                       | 425,000.00        | 390,489.22        | 34,510.78         | 91.9%        |
| <b>548 Equipment Rental &amp; Replacement</b> | <b>425,000.00</b> | <b>390,489.22</b> | <b>34,510.78</b>  | <b>91.9%</b> |
| <b>Fund Revenues:</b>                         | <b>715,276.29</b> | <b>591,424.60</b> | <b>123,851.69</b> | <b>82.7%</b> |
| Expenditures                                  | Amt Budgeted      | Expenditures      | Remaining         |              |
| <b>522 Fire Department</b>                    |                   |                   |                   |              |
| 010 Mobilization Program                      | 500.00            | 0.00              | 500.00            | 0.0%         |
| 522 Fire Control                              | 500.00            | 0.00              | 500.00            | 0.0%         |
| <b>522 Fire Department</b>                    | <b>500.00</b>     | <b>0.00</b>       | <b>500.00</b>     | <b>0.0%</b>  |
| <b>548 Equipment Rental &amp; Replacement</b> |                   |                   |                   |              |
| 001 Administration/Overhead Costs             | 133,095.93        | 85,359.11         | 47,736.82         | 64.1%        |
| 002 Operations / General                      | 362,298.81        | 375,991.96        | (13,693.15)       | 103.8%       |
| 548 Equipment Rental & Replacement            | 495,394.74        | 461,351.07        | 34,043.67         | 93.1%        |
| <b>548 Equipment Rental &amp; Replacement</b> | <b>495,394.74</b> | <b>461,351.07</b> | <b>34,043.67</b>  | <b>93.1%</b> |
| <b>999 Ending Balances</b>                    |                   |                   |                   |              |
| 999 Ending Balance                            | 219,381.55        | 0.00              | 219,381.55        | 0.0%         |
| <b>999 Ending Balances</b>                    | <b>219,381.55</b> | <b>0.00</b>       | <b>219,381.55</b> | <b>0.0%</b>  |
| <b>Fund Expenditures:</b>                     | <b>715,276.29</b> | <b>461,351.07</b> | <b>253,925.22</b> | <b>64.5%</b> |



2022 BUDGET POSITION

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|                                    |             |                   |                   |
|------------------------------------|-------------|-------------------|-------------------|
| 500 Equipment Rental & Replacement |             |                   | Months: 01 To: 11 |
| <b>Fund Excess/(Deficit):</b>      | <b>0.00</b> | <b>130,073.53</b> |                   |

**2022 BUDGET POSITION**

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625 Flexible Benefits Plan Fund

Months: 01 To: 11

| Revenues                         | Amt Budgeted     | Revenues         | Remaining        |              |
|----------------------------------|------------------|------------------|------------------|--------------|
| <b>001 Beginning Balances</b>    |                  |                  |                  |              |
| 001 Beginning Balances           | 13,051.24        | 12,953.08        | 98.16            | 99.2%        |
| <b>001 Beginning Balances</b>    | <b>13,051.24</b> | <b>12,953.08</b> | <b>98.16</b>     | <b>99.2%</b> |
| <b>025 Miscellaneous</b>         |                  |                  |                  |              |
| 025 Miscellaneous                | 0.00             | 1.20             | (1.20)           | 0.0%         |
| <b>025 Miscellaneous</b>         | <b>0.00</b>      | <b>1.20</b>      | <b>(1.20)</b>    | <b>0.0%</b>  |
| <b>380 Non-Revenues</b>          |                  |                  |                  |              |
| 060 Agency & Other Type Deposits | 15,000.00        | 8,873.74         | 6,126.26         | 59.2%        |
| <b>380 Non-Revenues</b>          | <b>15,000.00</b> | <b>8,873.74</b>  | <b>6,126.26</b>  | <b>59.2%</b> |
| <b>Fund Revenues:</b>            | <b>28,051.24</b> | <b>21,828.02</b> | <b>6,223.22</b>  | <b>77.8%</b> |
| Expenditures                     | Amt Budgeted     | Expenditures     | Remaining        |              |
| <b>516 Human Resources</b>       |                  |                  |                  |              |
| 589 Non-Expenditures             | 12,000.00        | 8,708.86         | 3,291.14         | 72.6%        |
| <b>516 Human Resources</b>       | <b>12,000.00</b> | <b>8,708.86</b>  | <b>3,291.14</b>  | <b>72.6%</b> |
| <b>999 Ending Balances</b>       |                  |                  |                  |              |
| 999 Ending Balance               | 16,051.24        | 0.00             | 16,051.24        | 0.0%         |
| <b>999 Ending Balances</b>       | <b>16,051.24</b> | <b>0.00</b>      | <b>16,051.24</b> | <b>0.0%</b>  |
| <b>Fund Expenditures:</b>        | <b>28,051.24</b> | <b>8,708.86</b>  | <b>19,342.38</b> | <b>31.0%</b> |
| <b>Fund Excess/(Deficit):</b>    | <b>0.00</b>      | <b>13,119.16</b> |                  |              |

**2022 BUDGET POSITION TOTALS**

City Of College Place

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| Fund                                 | Revenue Budgeted | Received      |        | Expense Budgeted | Spent         |       |
|--------------------------------------|------------------|---------------|--------|------------------|---------------|-------|
| 001 Current Expense Fund             | 12,150,804.60    | 12,010,805.79 | 98.8%  | 11,986,925.60    | 8,025,357.87  | 67%   |
| 005 Current Expense Reserve Fund     | 481,522.27       | 371,305.20    | 77.1%  | 481,522.27       | 24.75         | 0%    |
| 012 Technology Reserve Fund          | 722,681.36       | 710,303.79    | 98.3%  | 722,681.36       | 380,181.01    | 53%   |
| 061 Employee Benefit Reserve Fund    | 454,232.50       | 337,160.48    | 74.2%  | 454,232.50       | 23,346.18     | 5%    |
| 100 Street Fund                      | 1,204,922.23     | 1,232,515.59  | 102.3% | 1,204,922.23     | 986,498.88    | 82%   |
| 120 Criminal Justice Fund            | 57,281.23        | 60,243.75     | 105.2% | 57,281.23        | 24,611.97     | 43%   |
| 121 Forfeited Proceeds Fund          | 2,596.87         | 2,021.93      | 77.9%  | 2,596.87         | 0.13          | 0%    |
| 130 Hotel/Motel Tax                  | 81,919.90        | 69,374.67     | 84.7%  | 81,919.90        | 11,502.96     | 14%   |
| 201 ULTGO Bond Fund                  | 503,758.43       | 503,643.43    | 100.0% | 503,758.43       | 488,380.73    | 97%   |
| 235 Commercial Drive Bond Debt Se    | 403,733.99       | 403,821.39    | 100.0% | 403,819.87       | 403,821.39    | 100%  |
| 301 Street Capital Contribution Fund | 77,080.35        | 4,136.56      | 5.4%   | 77,080.35        | 0.00          | 0%    |
| 305 Capital Improvement Fund (REE    | 665,641.61       | 695,727.94    | 104.5% | 665,641.61       | 115,890.74    | 17%   |
| 306 Capital Improvement Fund (REE    | 3,493,804.29     | 1,548,490.26  | 44.3%  | 3,493,804.29     | 156,049.43    | 4%    |
| 309 CDBG Projects Fund               | 364,000.00       | 228,107.67    | 62.7%  | 364,000.00       | 228,107.42    | 63%   |
| 311 Street Improvement Fund          | 2,341,012.81     | 183,633.15    | 7.8%   | 2,341,012.81     | 109,747.71    | 5%    |
| 315 Facility Maintenance Reserve Fu  | 660,397.56       | 817,633.30    | 123.8% | 660,397.56       | 121,030.33    | 18%   |
| 320 Equipment Reserve Fund           | 2,016,964.16     | 1,562,434.40  | 77.5%  | 2,016,964.16     | 1,352,335.59  | 67%   |
| 330 Economic Development Fund        | 872,538.94       | 763,064.56    | 87.5%  | 872,538.94       | 758,339.84    | 87%   |
| 340 Economic Development Reserve     | 65.00            | 68.74         | 105.8% | 65.00            | 0.00          | 0%    |
| 400 Water Fund                       | 2,513,976.91     | 2,275,289.03  | 90.5%  | 2,513,976.91     | 1,927,089.56  | 77%   |
| 401 Wastewater Fund                  | 5,236,410.48     | 3,521,300.29  | 67.2%  | 5,236,410.48     | 2,195,497.86  | 42%   |
| 402 Stormwater Fund                  | 1,231,329.63     | 1,126,913.41  | 91.5%  | 1,231,329.63     | 489,829.43    | 40%   |
| 403 Stormwater Capital Reserve Fund  | 1,648,709.95     | 235,807.97    | 14.3%  | 1,648,709.95     | 48,711.32     | 3%    |
| 410 Water Capital Reserve Fund       | 7,797,679.44     | 4,591,779.12  | 58.9%  | 7,797,679.44     | 3,624,960.61  | 46%   |
| 411 Wastewater Capital Reserve Fund  | 6,779,505.48     | 7,729,311.55  | 114.0% | 6,779,505.48     | 4,468,684.45  | 66%   |
| 412 Wastewater Debt Service Fund     | 1,608,106.82     | 855,237.32    | 53.2%  | 1,608,106.82     | 5,364.36      | 0%    |
| 413 Water Capital Improvement Rese   | 1,908,548.35     | 2,240,701.34  | 117.4% | 1,908,548.35     | 1,051,070.43  | 55%   |
| 425 Water Revenue Bond Fund          | 671,525.21       | 675,490.34    | 100.6% | 671,525.21       | 17.30         | 0%    |
| 426 Water Bond Reserve Fund          | 144,443.70       | 145,338.84    | 100.6% | 144,443.70       | 5.73          | 0%    |
| 431 Water System Construction Fund   | 1,344,884.46     | 1,174,226.35  | 87.3%  | 1,344,884.46     | 250,073.91    | 19%   |
| 440 Ambulance                        | 687,100.00       | 853,263.42    | 124.2% | 860,979.00       | 519,942.71    | 60%   |
| 500 Equipment Rental & Replacemen    | 715,276.29       | 591,424.60    | 82.7%  | 715,276.29       | 461,351.07    | 64%   |
| 625 Flexible Benefits Plan Fund      | 28,051.24        | 21,828.02     | 77.8%  | 28,051.24        | 8,708.86      | 31%   |
|                                      | 58,870,506.06    | 47,542,404.20 | 80.8%  | 58,880,591.94    | 28,236,534.53 | 48.0% |

**TOTALS FOR: Amazon Business Prime**

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|----------------|-------------------|------------------------------------|---------------|---------------------------------------|
| <b>83940</b>   | <b>11/23/2022</b> | <b>14083 Amazon Business Prime</b> | <b>130.32</b> | <b>Christmas Lights Replacements</b>  |
| 001 - 573      | 90 31 00          | Operating Supplies - Con           | 130.32        | Christmas Light Replacements          |
| <b>83942</b>   | <b>11/23/2022</b> | <b>14083 Amazon Business Prime</b> | <b>493.36</b> | <b>EMS Supplies/PPE</b>               |
| 001 - 522      | 20 31 00          | Operating Supplies - Sup           | 493.36        |                                       |
| <b>83941</b>   | <b>11/23/2022</b> | <b>14083 Amazon Business Prime</b> | <b>58.70</b>  | <b>FD Supplies</b>                    |
| 001 - 522      | 10 31 00          | Operating Supplies - Adn           | 58.70         | Tape For Label Maker                  |
| <b>83963</b>   | <b>11/23/2022</b> | <b>14083 Amazon Business Prime</b> | <b>306.72</b> | <b>PH Tester- PW</b>                  |
| 400 - 534      | 50 31 00          | Operating Supplies - Mai           | 306.72        | PH Tester, Single Use Buffer          |
| <b>83622</b>   | <b>11/10/2022</b> | <b>14083 Amazon Business Prime</b> | <b>16.29</b>  | <b>Parts</b>                          |
| 500 - 548      | 68 31 00          | Operating Supplies - Gen           | 16.29         | Compression Latch Lock                |
| <b>83623</b>   | <b>11/10/2022</b> | <b>14083 Amazon Business Prime</b> | <b>9.23</b>   | <b>Parts</b>                          |
| 500 - 548      | 68 31 00          | Operating Supplies - Gen           | 9.23          | Round Knob Fasteners                  |
| <b>83939</b>   | <b>11/23/2022</b> | <b>14083 Amazon Business Prime</b> | <b>43.47</b>  | <b>Parts</b>                          |
| 500 - 548      | 68 31 00          | Operating Supplies - Gen           | 43.47         | Solenoid Valve                        |
| <b>83626</b>   | <b>11/10/2022</b> | <b>14083 Amazon Business Prime</b> | <b>6.38</b>   | <b>Supplies- CH Gen</b>               |
| 001 - 513      | 10 31 01          | Office Supplies - Executi          | 0.84          | Lithium Batteries                     |
| 001 - 514      | 23 31 01          | Office Supplies - Budgeti          | 1.13          | Lithium Batteries                     |
| 001 - 514      | 30 31 01          | Office Supplies - Record           | 0.36          | Lithium Batteries                     |
| 001 - 518      | 10 31 01          | Office Supplies - HR Adr           | 0.73          | Lithium Batteries                     |
| 402 - 531      | 27 31 01          | Stormwater Utilities - Of          | 0.06          | Lithium Batteries                     |
| 400 - 534      | 10 31 01          | Office Supplies - Admini           | 0.31          | Lithium Batteries                     |
| 400 - 534      | 27 31 01          | Water Utilities - Office S         | 1.25          | Lithium Batteries                     |
| 401 - 535      | 10 31 01          | Office Supplies - Admini           | 0.24          | Lithium Batteries                     |
| 401 - 535      | 27 31 01          | Sewer Utilities - Office S         | 1.40          | Lithium Batteries                     |
| 100 - 543      | 10 31 01          | Office Supplies - Admini           | 0.06          | Lithium Batteries                     |
| <b>83625</b>   | <b>11/10/2022</b> | <b>14083 Amazon Business Prime</b> | <b>27.16</b>  | <b>Truck Or Treat Supplies- CD</b>    |
| 001 - 573      | 90 31 00          | Operating Supplies - Con           | 27.16         | Truck Or Treat Supplies- Bouncy Balls |
| Total:         |                   |                                    | 1,091.63      |                                       |

**TOTALS FOR: Amazon Business Prime**

City Of College Place

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**TOTALS FOR: Staples Credit Plan**

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City Of College Place

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Total:



**TOTALS FOR: Quill Corporation**

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|-------------------------|------------------------------|---------------|----------------------------------------------------------------------------|
| <b>83715 11/10/2022</b> | <b>218 Quill Corporation</b> | <b>292.29</b> | <b>Office Supplies</b>                                                     |
| 001 - 513 10 31 01      | Office Supplies - Executi    | 37.06         | City Hall General Office Supplies- Paper, Paper Towels, Clip Board, Sponge |
| 001 - 514 23 31 01      | Office Supplies - Budgeti    | 49.72         | City Hall General Office Supplies- Paper, Paper Towels, Clip Board, Sponge |
| 001 - 514 30 31 01      | Office Supplies - Record:    | 15.95         | City Hall General Office Supplies- Paper, Paper Towels, Clip Board, Sponge |
| 001 - 518 10 31 01      | Office Supplies - HR Adr     | 32.08         | City Hall General Office Supplies- Paper, Paper Towels, Clip Board, Sponge |
| 001 - 518 10 31 01      | Office Supplies - HR Adr     | 5.02          | HR Office Supplies- Pens                                                   |
| 402 - 531 10 31 01      | Office Supplies - Stormw     | 1.42          | HR Office Supplies- Pens                                                   |
| 402 - 531 27 31 01      | Stormwater Utilities - Of    | 2.81          | City Hall General Office Supplies- Paper, Paper Towels, Clip Board, Sponge |
| 400 - 534 10 31 01      | Office Supplies - Admini:    | 1.64          | HR Office Supplies- Pens                                                   |
| 400 - 534 10 31 01      | Office Supplies - Admini:    | 13.73         | City Hall General Office Supplies- Paper, Paper Towels, Clip Board, Sponge |
| 400 - 534 27 31 01      | Water Utilities - Office S   | 55.35         | City Hall General Office Supplies- Paper, Paper Towels, Clip Board, Sponge |
| 401 - 535 10 31 01      | Office Supplies - Admini:    | 1.20          | HR Office Supplies- Pens                                                   |
| 401 - 535 10 31 01      | Office Supplies - Admini:    | 10.47         | City Hall General Office Supplies- Paper, Paper Towels, Clip Board, Sponge |
| 401 - 535 27 31 01      | Sewer Utilities - Office S   | 61.90         | City Hall General Office Supplies- Paper, Paper Towels, Clip Board, Sponge |
| 100 - 543 10 31 01      | Office Supplies - Admini:    | 2.30          | City Hall General Office Supplies- Paper, Paper Towels, Clip Board, Sponge |
| 100 - 543 10 31 01      | Office Supplies - Admini:    | 1.42          | HR Office Supplies- Pens                                                   |
| 500 - 548 70 31 01      | Office Supplies - ER&R       | 0.22          | HR Office Supplies- Pens                                                   |
| <b>83716 11/10/2022</b> | <b>218 Quill Corporation</b> | <b>354.34</b> | <b>Office Supplies</b>                                                     |
| 500 - 548 70 31 01      | Office Supplies - ER&R       | 354.34        | Printer Ink (2)                                                            |
| <b>83717 11/10/2022</b> | <b>218 Quill Corporation</b> | <b>115.19</b> | <b>Office Supplies</b>                                                     |
| 500 - 548 70 31 01      | Office Supplies - ER&R       | 115.19        | Printer Ink, Copy Paper                                                    |
| <b>83718 11/10/2022</b> | <b>218 Quill Corporation</b> | <b>121.02</b> | <b>Office Supplies</b>                                                     |
| 001 - 521 10 31 01      | Office Supplies - Admini:    | 12.10         | General PD Office Supplies- Calander, Post-it, Clorox Wipes                |
| 001 - 521 19 31 01      | Office Supplies - Support    | 24.20         | General PD Office Supplies- Calander, Post-it, Clorox Wipes                |
| 001 - 521 21 31 01      | Office Supplies - Investig   | 12.10         | General PD Office Supplies- Calander, Post-it, Clorox Wipes                |

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| 001 - 521 22 31 01 | Office Supplies - Patrol   |                              | 60.51         | General PD Office Supplies- Calander, Post-it, Clorox Wipes                    |
| 001 - 554 30 31 01 | Office Supplies - Special  |                              | 12.11         | General PD Office Supplies- Calander, Post-it, Clorox Wipes                    |
| <b>83719</b>       | <b>11/10/2022</b>          | <b>218 Quill Corporation</b> | <b>179.57</b> | <b>Office Supplies</b>                                                         |
| 001 - 513 10 31 00 | Operating Supplies - Exe-  |                              | 9.06          | City Hall General Office Supplies- Garbage Bags                                |
| 001 - 514 23 31 00 | Operating Supplies - Bud   |                              | 12.16         | City Hall General Office Supplies- Garbage Bags                                |
| 001 - 514 30 31 00 | Operating Supplies - Rec   |                              | 3.90          | City Hall General Office Supplies- Garbage Bags                                |
| 001 - 518 10 31 00 | Operating Supplies - HR    |                              | 7.85          | City Hall General Office Supplies- Garbage Bags                                |
| 001 - 524 20 31 01 | Office Supplies - Bldg. Ir |                              | 31.74         | Community Development Admin Assistant Office Supplies- Labels, Post-its, Clips |
| 402 - 531 10 31 01 | Office Supplies - Stormw   |                              | 2.03          | Office Supplies - Robert McAndrews- Calander                                   |
| 402 - 531 10 31 01 | Office Supplies - Stormw   |                              | 7.05          | Community Development Admin Assistant Office Supplies- Labels, Post-its, Clips |
| 402 - 531 27 31 00 | Stormwater Utilities - Op  |                              | 0.69          | City Hall General Office Supplies- Garbage Bags                                |
| 400 - 534 10 31 00 | Operating Supplies - Adn   |                              | 3.36          | City Hall General Office Supplies- Garbage Bags                                |
| 400 - 534 10 31 01 | Office Supplies - Admini:  |                              | 9.03          | Office Supplies - Robert McAndrews- Calander                                   |
| 400 - 534 10 31 01 | Office Supplies - Admini:  |                              | 13.22         | Community Development Admin Assistant Office Supplies- Labels, Post-its, Clips |
| 400 - 534 27 31 00 | Water Utilities - Operatin |                              | 13.54         | City Hall General Office Supplies- Garbage Bags                                |
| 401 - 535 10 31 01 | Office Supplies - Admini:  |                              | 2.94          | Office Supplies - Robert McAndrews- Calander                                   |
| 401 - 535 10 31 01 | Office Supplies - Admini:  |                              | 2.56          | City Hall General Office Supplies- Garbage Bags                                |
| 401 - 535 10 31 01 | Office Supplies - Admini:  |                              | 6.17          | Community Development Admin Assistant Office Supplies- Labels, Post-its, Clips |
| 401 - 535 27 31 00 | Sewer Utilities - Operatin |                              | 15.14         | City Hall General Office Supplies- Garbage Bags                                |
| 100 - 543 10 31 00 | Operating Supplies - Adn   |                              | 0.57          | City Hall General Office Supplies- Garbage Bags                                |
| 100 - 543 10 31 01 | Office Supplies - Admini:  |                              | 4.52          | Office Supplies - Robert McAndrews- Calander                                   |
| 100 - 543 10 31 01 | Office Supplies - Admini:  |                              | 4.41          | Community Development Admin Assistant Office Supplies- Labels, Post-its, Clips |
| 500 - 548 70 31 01 | Office Supplies - ER&R     |                              | 2.03          | Office Supplies - Robert McAndrews- Calander                                   |
| 500 - 548 70 31 01 | Office Supplies - ER&R     |                              | 2.64          | Community Development Admin Assistant Office Supplies- Labels, Post-its, Clips |
| 001 - 558 60 31 01 | Office Supplies - Plannin  |                              | 22.93         | Community Development Admin Assistant Office Supplies- Labels, Post-its, Clips |
| 001 - 576 81 31 01 | Office Supplies - Parks A  |                              | 2.03          | Office Supplies - Robert McAndrews- Calander                                   |
| <b>83949</b>       | <b>11/23/2022</b>          | <b>218 Quill Corporation</b> | <b>295.60</b> | <b>Office Supplies</b>                                                         |
| 001 - 521 10 31 01 | Office Supplies - Admini:  |                              | 29.56         | General PD Office Supplies, Envelopes, Febreeze                                |
| 001 - 521 19 31 01 | Office Supplies - Support  |                              | 59.12         | General PD Office Supplies, Envelopes, Febreeze                                |
| 001 - 521 21 31 01 | Office Supplies - Investig |                              | 29.56         | General PD Office Supplies, Envelopes, Febreeze                                |

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| 001 - 521 22 31 01 |      | Office Supplies - Patrol  | 147.80   | General PD Office Supplies, Envelopes, Febreeze |
| 001 - 554 30 31 01 |      | Office Supplies - Special | 29.56    | General PD Office Supplies, Envelopes, Febreeze |
| Total:             |      |                           | 1,358.01 |                                                 |

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| <b>83828 11/10/2022</b> | <b>194 Napa Of Walla Walla</b> | <b>-40.28</b> | <b>Credit</b>         |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | -40.28        | Return Air Hose       |
| <b>83802 11/10/2022</b> | <b>194 Napa Of Walla Walla</b> | <b>117.01</b> | <b>Parts</b>          |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | 117.01        | Oil And Air Filters   |
| <b>83803 11/10/2022</b> | <b>194 Napa Of Walla Walla</b> | <b>99.07</b>  | <b>Parts</b>          |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | 99.07         | Air Filter            |
| <b>83804 11/10/2022</b> | <b>194 Napa Of Walla Walla</b> | <b>92.83</b>  | <b>Parts</b>          |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | 92.83         | Air Valve Drain Cable |
| <b>83806 11/10/2022</b> | <b>194 Napa Of Walla Walla</b> | <b>67.39</b>  | <b>Parts</b>          |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | 33.70         | Wiper Blades          |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | 33.69         | Wiper Blades- Stock   |
| <b>83808 11/10/2022</b> | <b>194 Napa Of Walla Walla</b> | <b>4.09</b>   | <b>Parts</b>          |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | 4.09          | Hr Retn               |
| <b>83810 11/10/2022</b> | <b>194 Napa Of Walla Walla</b> | <b>123.73</b> | <b>Parts</b>          |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | 123.73        | Mount                 |
| <b>83813 11/10/2022</b> | <b>194 Napa Of Walla Walla</b> | <b>114.01</b> | <b>Parts</b>          |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | 114.01        | Transmission Mount    |
| <b>83815 11/10/2022</b> | <b>194 Napa Of Walla Walla</b> | <b>63.14</b>  | <b>Parts</b>          |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | 63.14         | Air Filter            |
| <b>83816 11/10/2022</b> | <b>194 Napa Of Walla Walla</b> | <b>46.54</b>  | <b>Parts</b>          |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | 46.54         | Circuit Breaker       |
| <b>83817 11/10/2022</b> | <b>194 Napa Of Walla Walla</b> | <b>34.49</b>  | <b>Parts</b>          |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | 34.49         | Grommet               |
| <b>83818 11/10/2022</b> | <b>194 Napa Of Walla Walla</b> | <b>8.32</b>   | <b>Parts</b>          |
| 500 - 548 68 31 00      | Operating Supplies - Gen       | 8.32          | Radiator Cap          |

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| 83820              | 11/10/2022               | 194 Napa Of Walla Walla | 1.81   | Parts                                 |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                         | 1.81   | Pin Clevis-1                          |
| 83821              | 11/10/2022               | 194 Napa Of Walla Walla | 12.14  | Parts                                 |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                         | 12.14  | Valvedra                              |
| 83822              | 11/10/2022               | 194 Napa Of Walla Walla | 74.84  | Parts                                 |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                         | 74.84  | Hi-amp Flush Mount, Fuse, Fuse Holder |
| 83823              | 11/10/2022               | 194 Napa Of Walla Walla | 32.01  | Parts                                 |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                         | 32.01  | Latch                                 |
| 83824              | 11/10/2022               | 194 Napa Of Walla Walla | 32.01  | Parts                                 |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                         | 32.01  | Latch                                 |
| 83826              | 11/10/2022               | 194 Napa Of Walla Walla | 41.96  | Parts                                 |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                         | 41.96  | Horn (2)                              |
| 83831              | 11/10/2022               | 194 Napa Of Walla Walla | 136.67 | Parts                                 |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                         | 136.67 | Oil And Air Filters                   |
| 83832              | 11/10/2022               | 194 Napa Of Walla Walla | 107.21 | Parts                                 |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                         | 107.21 | Air Filter                            |
| 83807              | 11/10/2022               | 194 Napa Of Walla Walla | 178.07 | Parts                                 |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                         | 178.07 | Battery, Core                         |
| 83805              | 11/10/2022               | 194 Napa Of Walla Walla | 44.43  | Shop Supplies                         |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                         | 44.43  | Primer                                |
| 83811              | 11/10/2022               | 194 Napa Of Walla Walla | 100.18 | Shop Tools                            |
| 500 - 548 68 35 00 | Small Tools / Equipment  |                         | 100.18 | Battery Pack                          |
| 83812              | 11/10/2022               | 194 Napa Of Walla Walla | 172.60 | Shop Supplies                         |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                         | 172.60 | Wiper Blades                          |
| 83814              | 11/10/2022               | 194 Napa Of Walla Walla | 74.27  | Shop Supplies                         |

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| 500 - 548 68 31 00 | Operating Supplies - Gen |                                | 74.27          | Air And Oil Filters     |
| <b>83819</b>       | <b>11/10/2022</b>        | <b>194 Napa Of Walla Walla</b> | <b>35.41</b>   | <b>Shop Supplies</b>    |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                                | 35.41          | Starter Fluid           |
| <b>83825</b>       | <b>11/10/2022</b>        | <b>194 Napa Of Walla Walla</b> | <b>144.10</b>  | <b>Shop Supplies</b>    |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                                | 144.10         | Xenon Capsules          |
| <b>83827</b>       | <b>11/10/2022</b>        | <b>194 Napa Of Walla Walla</b> | <b>40.28</b>   | <b>Shop Supplies</b>    |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                                | 40.28          | Air Hose                |
| <b>83829</b>       | <b>11/10/2022</b>        | <b>194 Napa Of Walla Walla</b> | <b>60.43</b>   | <b>Shop Supplies</b>    |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                                | 60.43          | Air Hose                |
| <b>83830</b>       | <b>11/10/2022</b>        | <b>194 Napa Of Walla Walla</b> | <b>37.57</b>   | <b>Shop Supplies</b>    |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                                | 37.57          | Hose Stop               |
| <b>83833</b>       | <b>11/10/2022</b>        | <b>194 Napa Of Walla Walla</b> | <b>55.51</b>   | <b>Shop Supplies</b>    |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                                | 55.51          | Air And Oil Filters     |
| <b>83834</b>       | <b>11/10/2022</b>        | <b>194 Napa Of Walla Walla</b> | <b>4.84</b>    | <b>Shop Supplies</b>    |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                                | 4.84           | Oil Filter              |
| <b>83809</b>       | <b>11/10/2022</b>        | <b>194 Napa Of Walla Walla</b> | <b>-150.63</b> | <b>Warranty Credit</b>  |
| 500 - 548 68 31 00 | Operating Supplies - Gen |                                | -150.63        | Battery Warranty Credit |
| Total:             |                          |                                | 1,966.05       |                         |

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| <b>83764</b>       | <b>11/10/2022</b>         | <b>5629 Home Depot Credit Services</b> | <b>53.67</b>  | <b>Gloves</b>                                                                   |
| 402 - 531 27 31 00 | Stormwater Utilities - Op |                                        | 26.83         | Gloves- C. Clark, D. Broxon                                                     |
| 400 - 534 50 31 00 | Operating Supplies - Mai  |                                        | 26.84         | Gloves- C. Clark, D. Broxon                                                     |
| <b>83751</b>       | <b>11/10/2022</b>         | <b>5629 Home Depot Credit Services</b> | <b>129.42</b> | <b>Material</b>                                                                 |
| 001 - 576 80 31 00 | Operating Supplies - Part |                                        | 129.42        | Blank Cover, Wstr Surpass, Roller Frame, Roller Tray, Roller<br>Extender, Paint |
| <b>83752</b>       | <b>11/10/2022</b>         | <b>5629 Home Depot Credit Services</b> | <b>8.49</b>   | <b>Material</b>                                                                 |
| 400 - 534 10 31 00 | Operating Supplies - Adn  |                                        | 8.49          | Pine-sol, Steel Wallplate                                                       |
| <b>83753</b>       | <b>11/10/2022</b>         | <b>5629 Home Depot Credit Services</b> | <b>15.17</b>  | <b>Material</b>                                                                 |
| 500 - 548 68 31 00 | Operating Supplies - Gen  |                                        | 15.17         | Rolling Tray, Wall Stripper                                                     |
| <b>83754</b>       | <b>11/10/2022</b>         | <b>5629 Home Depot Credit Services</b> | <b>25.52</b>  | <b>Material</b>                                                                 |
| 100 - 542 64 31 00 | Operating Supplies - Traf |                                        | 25.52         | Concrete                                                                        |
| <b>83756</b>       | <b>11/10/2022</b>         | <b>5629 Home Depot Credit Services</b> | <b>17.34</b>  | <b>Material</b>                                                                 |
| 001 - 576 80 31 00 | Operating Supplies - Part |                                        | 17.34         | Sprayer, Spray Bottle                                                           |
| <b>83759</b>       | <b>11/10/2022</b>         | <b>5629 Home Depot Credit Services</b> | <b>164.96</b> | <b>Material</b>                                                                 |
| 100 - 542 30 31 00 | Operating Supplies - Trav |                                        | 164.96        | Concrete (8)                                                                    |
| <b>83761</b>       | <b>11/10/2022</b>         | <b>5629 Home Depot Credit Services</b> | <b>31.90</b>  | <b>Material</b>                                                                 |
| 100 - 542 30 31 00 | Operating Supplies - Trav |                                        | 31.90         | Concrete (5)                                                                    |
| <b>83763</b>       | <b>11/10/2022</b>         | <b>5629 Home Depot Credit Services</b> | <b>16.76</b>  | <b>Material</b>                                                                 |
| 500 - 548 68 48 00 | Repairs / Maintenance     |                                        | 16.76         | Bed Latch                                                                       |
| <b>83770</b>       | <b>11/10/2022</b>         | <b>5629 Home Depot Credit Services</b> | <b>35.56</b>  | <b>Material</b>                                                                 |
| 001 - 576 80 31 00 | Operating Supplies - Part |                                        | 35.56         | 2x4 (5), Stakes                                                                 |
| <b>83771</b>       | <b>11/10/2022</b>         | <b>5629 Home Depot Credit Services</b> | <b>8.09</b>   | <b>Material</b>                                                                 |
| 001 - 576 80 31 00 | Operating Supplies - Part |                                        | 8.09          | Anchor Bolts                                                                    |
| <b>83773</b>       | <b>11/10/2022</b>         | <b>5629 Home Depot Credit Services</b> | <b>32.58</b>  | <b>Material</b>                                                                 |

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| 500 - 548 68 31 00      | Operating Supplies - Gen               | 32.58         | Concrete Screws                                      |
| <b>83775 11/10/2022</b> | <b>5629 Home Depot Credit Services</b> | <b>26.52</b>  | <b>Material</b>                                      |
| 500 - 548 68 31 00      | Operating Supplies - Gen               | 26.52         | 90 Elbow, Metal Pipe                                 |
| <b>83792 11/10/2022</b> | <b>5629 Home Depot Credit Services</b> | <b>101.92</b> | <b>Material</b>                                      |
| 100 - 542 64 31 00      | Operating Supplies - Traf              | 101.92        | GFCI Outlets (4)                                     |
| <b>83750 11/10/2022</b> | <b>5629 Home Depot Credit Services</b> | <b>54.32</b>  | <b>Parts</b>                                         |
| 001 - 576 80 31 00      | Operating Supplies - Part              | 54.32         | Pressure Washer Hose                                 |
| <b>83769 11/10/2022</b> | <b>5629 Home Depot Credit Services</b> | <b>6.50</b>   | <b>Parts</b>                                         |
| 500 - 548 68 31 00      | Operating Supplies - Gen               | 6.50          | Anchor                                               |
| <b>83776 11/10/2022</b> | <b>5629 Home Depot Credit Services</b> | <b>55.09</b>  | <b>Parts</b>                                         |
| 400 - 534 80 31 00      | Operating Supplies - Gen               | 55.09         | Door Stops Well #4                                   |
| <b>83760 11/10/2022</b> | <b>5629 Home Depot Credit Services</b> | <b>6.16</b>   | <b>Supplies</b>                                      |
| 001 - 576 80 31 00      | Operating Supplies - Part              | 6.16          | Mr. Clean Erasers                                    |
| <b>83766 11/10/2022</b> | <b>5629 Home Depot Credit Services</b> | <b>36.68</b>  | <b>Supplies</b>                                      |
| 400 - 534 50 31 00      | Operating Supplies - Mai               | 36.68         | Batteries                                            |
| <b>83768 11/10/2022</b> | <b>5629 Home Depot Credit Services</b> | <b>30.31</b>  | <b>Supplies</b>                                      |
| 100 - 542 64 31 00      | Operating Supplies - Traf              | 30.31         | Tape                                                 |
| <b>83772 11/10/2022</b> | <b>5629 Home Depot Credit Services</b> | <b>17.87</b>  | <b>Supplies</b>                                      |
| 001 - 576 80 31 00      | Operating Supplies - Part              | 17.87         | Gripper Gloves, Batteries                            |
| <b>83780 11/10/2022</b> | <b>5629 Home Depot Credit Services</b> | <b>183.46</b> | <b>Supplies</b>                                      |
| 001 - 576 80 31 00      | Operating Supplies - Part              | 186.90        | Heater                                               |
| 001 - 576 80 31 00      | Operating Supplies - Part              | -3.44         | EPD                                                  |
| <b>83755 11/10/2022</b> | <b>5629 Home Depot Credit Services</b> | <b>42.59</b>  | <b>Tools</b>                                         |
| 400 - 534 50 31 00      | Operating Supplies - Mai               | 42.59         | Mandrel, Carbide Grit Cut Off Wheel, PVC Pipe Cutter |
| <b>83757 11/10/2022</b> | <b>5629 Home Depot Credit Services</b> | <b>352.48</b> | <b>Tools</b>                                         |

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| 500 - 548 68 35 00 |            | Small Tools / Equipment         | 352.48  | Diegrinder, Battery, Bolt                                                                         |
| 83758              | 11/10/2022 | 5629 Home Depot Credit Services | -129.36 | Tool Return                                                                                       |
| 500 - 548 68 35 00 |            | Small Tools / Equipment         | -129.36 | Return Battery                                                                                    |
| 83762              | 11/10/2022 | 5629 Home Depot Credit Services | 211.68  | Tools                                                                                             |
| 001 - 576 80 31 00 |            | Operating Supplies - Part       | 211.68  | Hand Trowel, Stakes, Edging                                                                       |
| 83765              | 11/10/2022 | 5629 Home Depot Credit Services | 433.71  | Tools                                                                                             |
| 500 - 548 68 35 00 |            | Small Tools / Equipment         | 433.71  | Storage Box                                                                                       |
| 83767              | 11/10/2022 | 5629 Home Depot Credit Services | 241.26  | Tools                                                                                             |
| 100 - 542 70 35 00 |            | Sm Tools/Equipment              | 241.26  | Tool Bag, Wrench Set, Flags, Screwdriver, Plier, Sockets, Hex Set, Ratchet, Wrench, Level, Hammer |
| 83774              | 11/10/2022 | 5629 Home Depot Credit Services | 159.79  | Tools                                                                                             |
| 100 - 542 64 35 00 |            | Sm Tools/Equipment              | 159.79  | Grinder                                                                                           |
| 83777              | 11/10/2022 | 5629 Home Depot Credit Services | 12.61   | Tools                                                                                             |
| 400 - 534 50 35 00 |            | Sm Tools/Equipment              | 12.85   | PEX Pipe Cutter                                                                                   |
| 400 - 534 80 35 00 |            | Small Tools/Equipment           | -0.24   | EPD                                                                                               |
| 83778              | 11/10/2022 | 5629 Home Depot Credit Services | 79.92   | Tools                                                                                             |
| 001 - 576 80 31 00 |            | Operating Supplies - Part       | 81.42   | Shovel (5)                                                                                        |
| 001 - 576 80 31 00 |            | Operating Supplies - Part       | -1.50   | EPD                                                                                               |
| 83779              | 11/10/2022 | 5629 Home Depot Credit Services | 32.77   | Tools                                                                                             |
| 400 - 534 50 35 00 |            | Sm Tools/Equipment              | 24.97   | Crescent Wrench                                                                                   |
| 400 - 534 50 35 00 |            | Sm Tools/Equipment              | -0.41   | EPD                                                                                               |
| 400 - 534 50 48 00 |            | Repairs & Maintenance           | 8.41    | Door Stop                                                                                         |
| 400 - 534 50 48 00 |            | Repairs & Maintenance           | -0.20   | EPD                                                                                               |

Total: 2,495.74

**TOTALS FOR: Home Depot Credit Services**

City Of College Place

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**TOTALS FOR: Banner Bank Credit Cards**

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| Accts<br>Pay # Date                           | Vendor                               | Amount          | Memo                                                     |
|-----------------------------------------------|--------------------------------------|-----------------|----------------------------------------------------------|
| <b>83980 11/30/2022</b>                       | <b>7404 Banner Bank Credit Cards</b> | <b>829.75</b>   | <b>4551-FD</b>                                           |
| 001 - 522 30 49 00 Miscellaneous              | Home Depot Credit Services           | 188.45          | Black Sheetting, 2x2, OSB, Light Sticks, Screws, T25 Bit |
| 001 - 522 45 31 00 Operating Supplies - Trai  | Amazon.com                           | 641.30          | Chromebooks For Online Testing Of Firefighters           |
| <b>83978 11/30/2022</b>                       | <b>7404 Banner Bank Credit Cards</b> | <b>395.19</b>   | <b>5296-CD</b>                                           |
| 001 - 518 20 41 00 Professional Services      | The Awesome Company                  | 19.59           | Education Material Practice Test-Z. Hoffer               |
| 001 - 518 20 41 00 Professional Services      | Gypsum Association                   | 71.29           | Fire Resistance And Sound Control Manual                 |
| 001 - 518 20 48 00 Repairs & Maintenance      | FilterBuy.com                        | 233.03          | Filters (12)                                             |
| 001 - 524 20 41 00 Professional Services      | Gypsum Association                   | 71.28           | Fire Resistance And Sound Control Manual                 |
| <b>83985 11/30/2022</b>                       | <b>7404 Banner Bank Credit Cards</b> | <b>0.18</b>     | <b>5296-FEE</b>                                          |
| 001 - 518 20 41 00 Professional Services      |                                      | 0.18            | International Transfer Fee                               |
| <b>83977 11/30/2022</b>                       | <b>7404 Banner Bank Credit Cards</b> | <b>1,913.22</b> | <b>6464-CH</b>                                           |
| 402 - 531 27 41 00 Stormwater Utilities - Pro | Dropbox.com                          | 71.80           | Dropbox Renewal-L Cota                                   |
| 401 - 535 10 41 00 Professional Services      | Dropbox.com                          | 5.22            | Dropbox Renewal-L Cota                                   |
| 100 - 544 20 41 00 Professional Services - E  | Dropbox.com                          | 32.64           | Dropbox Renewal-L Cota                                   |
| 500 - 548 68 31 00 Operating Supplies - Gen   | Decked                               | 1,782.67        | Decked Drawer Storage System                             |
| 001 - 558 60 41 00 Professional Services      | Dropbox.com                          | 20.89           | Dropbox Renewal-L Cota                                   |
| <b>83981 11/30/2022</b>                       | <b>7404 Banner Bank Credit Cards</b> | <b>1,093.01</b> | <b>6577-PD</b>                                           |
| 001 - 518 20 48 00 Repairs & Maintenance      | Home Depot Credit Services           | 17.67           | Bucket, Toggle Swithc, Spackling                         |
| 001 - 521 10 49 02 Miscellaneous - PD Don     | Wal-Mart Stores, Inc                 | 563.52          | Candy For Trunk Or Treat                                 |
| 001 - 521 22 31 00 Operating Supplies - Patr  | Armored Knights Locksmith            | 118.15          | Keys                                                     |
| 001 - 521 40 43 00 Travel Training            | Holiday Inn Express                  | 317.94          | Travel, Hotel, Field Training- D. Schmick                |
| 001 - 521 40 43 00 Travel Training            | Chevron And Texaco Card Services     | 47.83           | Travel, Fuel, Field Training- D. Schmick                 |
| 001 - 554 30 42 00 Communications - Specia    | Postmaster                           | 27.90           | Mail Flat Parcel                                         |
| <b>83984 11/30/2022</b>                       | <b>7404 Banner Bank Credit Cards</b> | <b>-10.83</b>   | <b>6577-REBATE</b>                                       |
| 001 - 521 40 43 00 Travel Training            |                                      | -10.83          | Hotel Rebate                                             |
| <b>83979 11/30/2022</b>                       | <b>7404 Banner Bank Credit Cards</b> | <b>760.61</b>   | <b>8472-PC</b>                                           |
| 001 - 518 20 48 00 Repairs & Maintenance      | Home Depot Credit Services           | 30.01           | Stud Anchors, PVC Cement, Black Sheetting                |
| 001 - 521 19 20 01 Benefits/Uniforms Suppo    | Galls, Inc.                          | 101.83          | Long Sleeve Shirt-F Kruiger                              |
| 001 - 521 21 31 00 Operating Supplies - Inve  | Sportsman's Warehouse                | 59.88           | CB Superstuck GLK                                        |
| 001 - 521 22 31 00 Operating Supplies - Patr  | Full Source LLC                      | 115.98          | Safety Vests                                             |
| 001 - 521 22 31 00 Operating Supplies - Patr  | No-Shave November                    | 184.90          | No Shave November Items                                  |
| 001 - 521 22 31 00 Operating Supplies - Patr  | Amazon.com                           | 12.12           | Mop                                                      |

**TOTALS FOR: Banner Bank Credit Cards**

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| 001 - 521 22 31 00      | Operating Supplies - Pair            | Amazon.com                       | 57.60           | Mat Cleaner                                               |
| 315 - 594 18 62 17      | Capital Expenditures/Exp             | Home Depot Credit Services       | 106.13          | Primer, door Knob, Texture, Paint Tray                    |
| 315 - 594 18 62 17      | Capital Expenditures/Exp             | Home Depot Credit Services       | 92.16           | Bleach Sprayer, D-ring Hanger, Hanging Wire, Heater, Rake |
| <b>83970 11/30/2022</b> | <b>7404 Banner Bank Credit Cards</b> |                                  | <b>1,726.87</b> | <b>9343-CH</b>                                            |
| 001 - 518 10 31 02      | Operating Supplies - HR              | Tractor Supply Credit Plan       | 175.24          | Outdoor Table                                             |
| 001 - 518 10 31 02      | Operating Supplies - HR              | Safeway Inc.                     | 184.57          | Employee Luncheon Supplies                                |
| 001 - 518 10 31 02      | Operating Supplies - HR              | Safeway Inc.                     | 57.55           | Employee Luncheon Supplies                                |
| 001 - 518 10 31 04      | Operating Supplies - HR              | Tractor Supply Credit Plan       | 185.12          | Outdoor Table                                             |
| 001 - 518 10 31 04      | Operating Supplies - HR              | Tractor Supply Credit Plan       | 9.88            | Outdoor Table                                             |
| 001 - 518 10 42 00      | Communications - HR                  | Postmaster                       | 7.85            | 941 Qtr Tax Mailings                                      |
| 001 - 518 10 43 00      | Travel                               | Shell Gas Station                | 50.89           | Travel-AWC Meeting Expo, Feul- S. Doering                 |
| 001 - 518 10 43 00      | Travel                               | Chevron And Texaco Card Services | 52.28           | Travel-AWC Meeting Expo, Feul- S. Doering                 |
| 001 - 518 10 43 00      | Travel                               | Wingate by Wyndham               | 214.63          | Travel-AWC Meeting Expo, Hotell- S. Doering               |
| 001 - 518 10 43 00      | Travel                               | Shell Gas Station                | 28.92           | Travel-AWC Member Expo, Feul- S. Doering                  |
| 001 - 518 10 43 00      | Travel                               | Campbell's Resort                | 161.39          | Travel-AWC Member Expo, Hotell- S. Doering                |
| 402 - 531 20 43 00      | Travel Expense - Stormw              | Holiday Inn Express              | 144.85          | Travel, Hotel, CESCL Training- L. Cota                    |
| 402 - 531 50 20 00      | Benefits - Stormwater Ma             | Life Flight Network Foundation   | 16.25           | Lifeflight Membership- C Clark                            |
| 400 - 534 80 31 00      | Operating Supplies - Gen             | Cain Bolt & Gasket, Inc.         | 297.16          | Gaskets                                                   |
| 401 - 535 20 43 00      | Travel                               | Holiday Inn Express              | 10.53           | Travel, Hotel, CESCL Training- L. Cota                    |
| 100 - 544 20 43 00      | Travel Expense - Enginee             | Holiday Inn Express              | 65.84           | Travel, Hotel, CESCL Training- L. Cota                    |
| 001 - 558 60 43 00      | Travel                               | Holiday Inn Express              | 42.14           | Travel, Hotel, CESCL Training- L. Cota                    |
| 001 - 573 90 31 00      | Operating Supplies - Con             | Dollar Tree Stores, Inc.         | 21.78           | Trunk Or Treat Balloons                                   |
| <b>83982 11/30/2022</b> | <b>7404 Banner Bank Credit Cards</b> |                                  | <b>-1.38</b>    | <b>9343-REBATE</b>                                        |
| 001 - 518 10 43 00      | Travel                               |                                  | -0.58           | Shell Fuel Rebate                                         |
| 001 - 518 10 43 00      | Travel                               |                                  | -0.29           | Shell Fuel Rebate                                         |
| 001 - 518 10 43 00      | Travel                               |                                  | -0.51           | Shell Fuel Rebate                                         |
| <b>83971 11/30/2022</b> | <b>7404 Banner Bank Credit Cards</b> |                                  | <b>726.31</b>   | <b>9384-CH</b>                                            |
| 402 - 531 10 43 00      | Travel - Stormwater                  | Shell Oil Company                | 4.41            | Safety Training, Fuel- C Clark                            |
| 402 - 531 10 43 00      | Travel - Stormwater                  | Best Western Hotel               | 30.12           | Safety Training, Hotel- C Clark                           |
| 402 - 531 50 43 00      | Travel - Stormwater Mai              | West End Community Market        | 5.19            | Travel, Meals, Pesticide Testing- T Grove                 |
| 402 - 531 50 43 00      | Travel - Stormwater Mai              | CI Mart                          | 8.07            | Travel, Meals, Pesticide Testing- T Grove                 |
| 400 - 534 10 43 00      | Travel                               | Shell Oil Company                | 19.61           | Safety Training, Fuel- C Clark                            |
| 400 - 534 10 43 00      | Travel                               | Best Western Hotel               | 133.85          | Safety Training, Hotel- C Clark                           |
| 401 - 535 10 43 00      | Travel                               | Shell Oil Company                | 6.37            | Safety Training, Fuel- C Clark                            |
| 401 - 535 10 43 00      | Travel                               | Best Western Hotel               | 43.50           | Safety Training, Hotel- C Clark                           |
| 401 - 535 27 49 01      | Sewer Utilities - Registra           | WA St. Dept Of Ecology           | 101.14          | Wastewater Treatment Renewal Fee                          |

**TOTALS FOR: Banner Bank Credit Cards**

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| 100 - 543 10 49 00      | Miscellaneous             | Shell Oil Company                | 9.81            | Safety Training, Fuel- C Clark                      |
| 100 - 543 10 49 00      | Miscellaneous             | Best Western Hotel               | 66.92           | Safety Training, Hotel- C Clark                     |
| 500 - 548 68 31 00      | Operating Supplies - Gen  | Staples Credit Plan              | 196.00          | Printer, Stapler                                    |
| 500 - 548 70 43 00      | Travel                    | Shell Oil Company                | 4.41            | Safety Training, Fuel- C Clark                      |
| 500 - 548 70 43 00      | Travel                    | Best Western Hotel               | 30.12           | Safety Training, Hotel- C Clark                     |
| 001 - 573 90 31 00      | Operating Supplies - Con  | Home Depot Credit Services       | 48.33           | Trunk Or Treat Supplies                             |
| 001 - 573 90 31 00      | Operating Supplies - Con  | Home Depot Credit Services       | -16.07          | Trunk Or Treat Supplies                             |
| 001 - 576 81 43 00      | Travel                    | Shell Oil Company                | 4.41            | Safety Training, Fuel- C Clark                      |
| 001 - 576 81 43 00      | Travel                    | Best Western Hotel               | 30.12           | Safety Training, Hotel- C Clark                     |
| <b>83972 11/30/2022</b> | <b>7404</b>               | <b>Banner Bank Credit Cards</b>  | <b>1,069.32</b> | <b>9400-CH</b>                                      |
| 001 - 521 21 31 00      | Operating Supplies - Inve | Bushido Productions              | 115.00          | Pick Gun, Pick Set                                  |
| 001 - 521 40 43 00      | Travel Training           | Shell Gas Station                | 90.10           | Travel, Fuel, Tactical Entries- B Fortin            |
| 001 - 524 20 43 00      | Travel                    | Chevron And Texaco Card Services | 79.68           | Travel, Fuel, Building Official Const Exam- S Hall  |
| 001 - 524 20 43 00      | Travel                    | The Davenport Hotel & Tower      | 6.54            | Travel, WABO Conf, Parking- S. Hall                 |
| 001 - 524 20 43 00      | Travel                    | Double Tree Hotel                | 778.00          | Travel, Hotel, Building Official Const Exam- S Hall |
| <b>83983 11/30/2022</b> | <b>7404</b>               | <b>Banner Bank Credit Cards</b>  | <b>-0.90</b>    | <b>9400-REBATE</b>                                  |
| 001 - 521 40 43 00      | Travel Training           |                                  | -0.90           | Shell Fuel Rebate                                   |
| <b>83973 11/30/2022</b> | <b>7404</b>               | <b>Banner Bank Credit Cards</b>  | <b>1,064.79</b> | <b>9426-CH</b>                                      |
| 001 - 513 10 43 00      | Travel Expense            | Best Western Hotel               | 161.35          | Travel, Hotel, IACC- M Rizzitello                   |
| 402 - 531 10 43 00      | Travel - Stormwater       | Best Western Hotel               | 14.94           | Travel, Hotel, IACC- M Rizzitello                   |
| 400 - 534 10 43 00      | Travel                    | Best Western Hotel               | 47.81           | Travel, Hotel, IACC- M Rizzitello                   |
| 400 - 534 50 20 01      | Benefits Uniforms         | MF Ranch And Home, Inc           | 186.71          | Boots- K. Wolpert                                   |
| 400 - 534 80 49 01      | Miscellaneous             | MF Ranch And Home, Inc           | 38.24           | Boots- K. Wolpert                                   |
| 401 - 535 10 43 00      | Travel                    | Best Western Hotel               | 74.70           | Travel, Hotel, IACC- M Rizzitello                   |
| 012 - 594 18 64 01      | Machinery & Equipment     | Wal-Mart Stores, Inc             | 541.04          | TV For Planning                                     |
| <b>83974 11/30/2022</b> | <b>7404</b>               | <b>Banner Bank Credit Cards</b>  | <b>9.35</b>     | <b>9467-PD</b>                                      |
| 001 - 521 10 49 02      | Miscellaneous - PD Don    | Wal-Mart Stores, Inc             | 9.35            | CLEP Grant- Trunk Or Treat                          |
| <b>83975 11/30/2022</b> | <b>7404</b>               | <b>Banner Bank Credit Cards</b>  | <b>813.74</b>   | <b>9483-PW</b>                                      |
| 402 - 531 10 31 01      | Office Supplies - Stormw  | XStamper                         | 7.37            | Rubber Tamper- R. McAndrews                         |
| 402 - 531 10 31 01      | Office Supplies - Stormw  | XStamper                         | 5.12            | Rubber Tamper- R. McAndrews                         |
| 402 - 531 10 43 00      | Travel - Stormwater       | Best Western Hotel               | 26.89           | Travel, Hotel, WIAA Conf- R. McAndrews              |
| 400 - 534 10 31 01      | Office Supplies - Admini  | XStamper                         | 22.74           | Rubber Tamper- R. McAndrews                         |
| 400 - 534 10 43 00      | Travel                    | Best Western Hotel               | 119.52          | Travel, Hotel, WIAA Conf- R. McAndrews              |
| 401 - 535 10 43 00      | Travel                    | Best Western Hotel               | 38.84           | Travel, Hotel, WIAA Conf- R. McAndrews              |



**TOTALS FOR: Banner Bank Credit Cards**

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| 100 - 542 30 31 00      | Operating Supplies - Trav            | XStamper                     | 23.87           | Rubber Tamper- M. Holden                                                    |
| 100 - 542 64 31 00      | Operating Supplies - Traf            | XStamper                     | 9.66            | Rubber Tamper- M. Holden                                                    |
| 100 - 542 66 31 00      | Operating Supplies - Sno             | XStamper                     | 9.66            | Rubber Tamper- M. Holden                                                    |
| 100 - 542 70 31 00      | Operating Supplies - Roa             | XStamper                     | 13.64           | Rubber Tamper- M. Holden                                                    |
| 100 - 543 10 31 01      | Office Supplies - Admini             | XStamper                     | 11.37           | Rubber Tamper- R. McAndrews                                                 |
| 100 - 543 10 49 00      | Miscellaneous                        | Best Western Hotel           | 59.76           | Travel, Hotel, WIAA Conf- R. McAndrews                                      |
| 100 - 543 30 49 01      | Registrations/Fees - Trair           | WSU Pesticide                | 150.00          | WSU Pesticide Training- R. Chamberlain                                      |
| 500 - 548 70 31 01      | Office Supplies - ER&R               | XStamper                     | 5.12            | Rubber Tamper- R. McAndrews                                                 |
| 500 - 548 70 43 00      | Travel                               | Best Western Hotel           | 26.89           | Travel, Hotel, WIAA Conf- R. McAndrews                                      |
| 001 - 573 90 31 00      | Operating Supplies - Con             | Wal-Mart Stores, Inc         | 215.84          | Trunk Or Treat Candy                                                        |
| 001 - 573 90 31 00      | Operating Supplies - Con             | Wal-Mart Stores, Inc         | 21.54           | Trunk Or Treat Decoration- Spider Webs                                      |
| 001 - 576 81 31 01      | Office Supplies - Parks A            | XStamper                     | 5.12            | Rubber Tamper- R. McAndrews                                                 |
| 001 - 576 81 43 00      | Travel                               | Best Western Hotel           | 26.89           | Travel, Hotel, WIAA Conf- R. McAndrews                                      |
| 320 - 594 18 64 20      | Vehicles/Equip CE                    | Postmaster                   | 13.90           | Mail Deposit To Dealership                                                  |
| <b>83976 11/30/2022</b> | <b>7404 Banner Bank Credit Cards</b> |                              | <b>1,880.88</b> | <b>9965-FD</b>                                                              |
| 001 - 522 10 31 01      | Office Supplies - Admini             | Wal-Mart Stores, Inc         | 25.77           | Paper, 12ct HFF Grm                                                         |
| 001 - 522 10 43 00      | Travel                               | Coast Wenatchee Center Hotel | 335.58          | Travel, Hotel, WAFC Conf.- D. WInter                                        |
| 001 - 522 10 48 00      | Repairs & Maintenance                | UPS                          | 31.14           | Shipping- SCB A Bottles                                                     |
| 001 - 522 20 20 04      | Uniforms - FT Firefighter            | SafetyStore.com              | 310.04          | Year Of Service Pins                                                        |
| 001 - 522 20 20 04      | Uniforms - FT Firefighter            | Vanguard Industries          | 324.36          | Uniform Ribbons                                                             |
| 001 - 522 20 31 00      | Operating Supplies - Sup             | Public Safety Store          | 125.00          | Firefighter Gloves                                                          |
| 001 - 522 30 31 00      | Operating Supplies - Prev            | Home Depot Credit Services   | 88.48           | 2x4, 2x2, Staple Hammer, Female Conn, Coup, Staples                         |
| 001 - 522 30 31 00      | Operating Supplies - Prev            | Home Depot Credit Services   | -43.41          | Return- Staple Hammer. Staples                                              |
| 001 - 522 45 31 00      | Operating Supplies - Trai            | Home Depot Credit Services   | 164.91          | Dowel, Rebar, 2x4, Stakes, Screws                                           |
| 001 - 522 45 31 00      | Operating Supplies - Trai            | Home Depot Credit Services   | 15.13           | 2x4 (4)                                                                     |
| 001 - 522 45 42 00      | Communication                        | Postal Annex #397            | 22.84           | IFSAC Certification Mailing                                                 |
| 001 - 522 50 31 00      | Operating Supplies - Faci            | Home Depot Credit Services   | 221.05          | Safety Glass, Trash Bags, Drain Weasel, Broom, Toilet Brush, Clorox Cleaner |
| 001 - 522 50 31 00      | Operating Supplies - Faci            | Wal-Mart Stores, Inc         | 90.43           | CO Alarm (2), Silicone, GE Ultra Sea,                                       |
| 001 - 522 50 31 00      | Operating Supplies - Faci            | Wal-Mart Stores, Inc         | 19.19           | Lysol, Eq Fab, MX Berry                                                     |
| 001 - 522 50 31 00      | Operating Supplies - Faci            | Home Depot Credit Services   | 37.13           | Degreaser, Spray Paint, All Purposr Cement                                  |
| 001 - 573 90 31 00      | Operating Supplies - Con             | Wal-Mart Stores, Inc         | 113.24          | Trunk Or Treat Candy                                                        |

Total:

12,270.11

City Of College Place

TOTALS FOR: Banner Bank Credit Cards

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## BOARD AND COMMISSION APPLICATION CITY OF COLLEGE PLACE

625 South College Avenue  
College Place, WA 99324  
509-529-1200

Date: 2/7/2023

Please Indicate the Board or Commission Applying for: Economic Development Commission

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                        |                                                                              |                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|------------------------------------------------------------------------------|---------------------|
| Name: <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Mr.<br><b>Tracy Warner</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Employer<br><b>Goodwill Industries</b> | Position & Years<br><b>Store Manager/12</b>                                  |                     |
| Physical Address<br><b>1017 NE C Street</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                        | City<br><b>College Place</b>                                                 | Zip<br><b>99324</b> |
| Home Phone                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Cell Phone                             | Business Phone<br><b>509-525-5992</b>                                        |                     |
| Mailing Address <input checked="" type="checkbox"/> Same as Physical Address                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | City                                   |                                                                              | Zip                 |
| Email Address<br><b>twarner@goodwillotc.org</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                        |                                                                              |                     |
| How did you hear of the opening?<br><b>Mike Rizzitiello</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                        |                                                                              |                     |
| Do you live in the City? If yes, how long have you lived in the City?<br><b>No - Milton Freewater</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                        | May we keep your name on a list if not appointed at this time?<br><b>Yes</b> |                     |
| Briefly describe your background and experience:<br>I have been a long time resident of the Milton Freewater/Walla Walla/College Place area. Following are the positions that I have held:<br><br>Current Position - Store Manager for the College Place Goodwill (GW). I have been with GW for 12 years. Started as a cashier and moved my way to the manager position. Responsible for staffing, training, budgets - basically I am responsible for all facets of running the retail store.<br><br>Previous Position - Realtor for 10 years<br><br>Previous Position - SYKES for 5 years as a phone support operator. |                                        |                                                                              |                     |

List any special training, skills or experiences you may have that are pertinent to the Board/Commission to which you are applying:

Experiences/skills that are pertinent to this position are as follows:

Management and governance.

Excellent communication skills.

Leadership and motivation.

Taking the highest level of management decisions.

Communication with the staff.

Problem-solving situations.

Maintaining an energetic environment in the workspace.

Insisting on the highest standards will add to the overall profit of the company.

Enforce company policies to ensure a safe and just work environment

Discuss your motivation for serving on the Board/Commission to which you are applying:

I believe it is my civic duty to help/participate in volunteering my time to the community in which I live and work.

State your goals for the City:

- Attract new businesses to the city to enhance the lives of the residents
- Support local law enforcement

Return application to: City Clerk, City of College Place  
625 S College Ave.  
College Place WA 99324

Or email to: [LNeissl@cpwa.us](mailto:LNeissl@cpwa.us)



**PLANNING APPLICATION**  
COMMUNITY DEVELOPMENT  
CITY OF COLLEGE PLACE  
625 S College Ave  
College Place, WA 99324  
509.394.8520

DATE RECEIVED

**REQUEST TO VACATE ROAD RIGHT OF WAY**

Submit Application to: [planbuild@cpwa.us](mailto:planbuild@cpwa.us)

Applicant: Bruce and Beth Curnuck  
Mailing Address: 8512 Frog Hollow Rd.  
Touchet WA 99360  
City/State/Zip: (509)200-1485  
Phone: curnuck@outlook.com  
Email:

The City of College Place will assess fees based upon the City's cost and expenses incurred in relation to the Vacation Petition according to the City of College Place Municipal code 12.30.030.

All fees are non-refundable and must be paid in full immediately upon receipt of an invoice regardless of whether or not the request for vacation is granted.

Location and description of proposed vacation:

**NE Makiah Ct. 10' ROW Vacation**

Parcel #: \_\_\_\_\_

# of parcels or owners affected: 0

Size of right-of-way-requested for vacation: 10'

Reason/Purpose of vacation:

- 1- reduce impact on building location and width for current building permit application
- 2- eliminate the need for city to maintain "no mans land" strip

Planned use if vacated - include Petition To Vacate Signature Form: (page 3 of this application)  
**incorporated into adjoining residence lot.**

How will this vacation benefit the public interest?  
**eliminates the need for city to maintain small strip of land.**



**SIGNER:** Page 1 and page 2 must be presented to you prior to you signing this Petition.

In order to be considered for vacation, this form must be signed by owners of at least two-thirds of the properties abutting right-of-way sought to be vacated.

## PETITION TO VACATE SIGNATURE FORM

We, the following named petitioners, request the vacation of the City road right-of-way described herein:

|                                                                                               |
|-----------------------------------------------------------------------------------------------|
| AS SHOWN IN "EXHIBIT A" & CITY PROVIDED AERIAL PHOTO                                          |
| Please include a map of the proposed vacation and the names of the adjoining property owners. |

Description of  
Right-of-Way  
to be vacated:

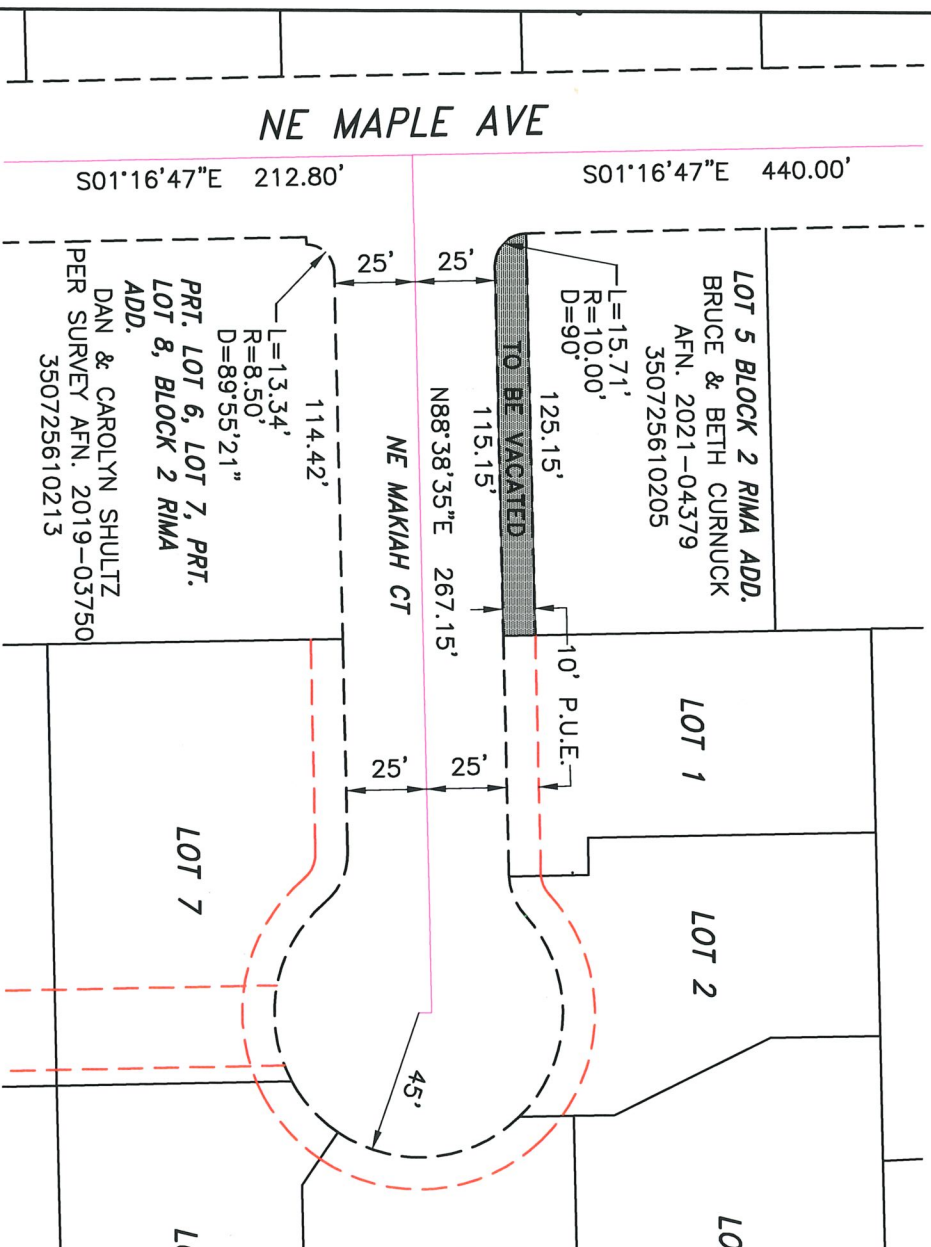
| Name              | Address                                    | Signature | Date       |
|-------------------|--------------------------------------------|-----------|------------|
| Martin Heredia    | 855 NE Makiah Ct<br>College Place WA 99324 |           | 11/06/2022 |
| Katherine Heredia | 855 NE Makiah Ct<br>College Place WA 99324 |           | 11/06/22   |
|                   |                                            |           |            |
|                   |                                            |           |            |
|                   |                                            |           |            |
|                   |                                            |           |            |
|                   |                                            |           |            |
|                   |                                            |           |            |
|                   |                                            |           |            |
|                   |                                            |           |            |
|                   |                                            |           |            |







# EXHIBIT "A"



## SURVEYOR'S CERTIFICATION

I, LEROY D. WAGGONER, A LICENSED LAND SURVEYOR IN THE STATE OF WASHINGTON, HEREBY STATE THAT THIS EXHIBIT MAP CORRECTLY DEPICTS THE LOTS, STREETS, SURVEYS, SHORT PLATS, AND DEEDS OF RECORD.

LEROY D. WAGGONER, P.L.S. 34152

DATE



**AGREEMENT TO PAY FEES**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**CITY OF COLLEGE PLACE**

625 S. College Ave, College Place, WA 99324  
Phone 509-394-8520

[www.cpwa.us](http://www.cpwa.us) email: [planbuild@cpwa.us](mailto:planbuild@cpwa.us)

OCT 20 2022

Received by: \_\_\_\_\_

Project Name: 284 Maple St. Lot line adjustment/ROW vacation

Applicant: Bruce and Beth Curnuck

Person executing this Agreement: Bruce and Beth Curnuck

If not Applicant, relationship to Applicant: Same

By signing this Agreement, I agree:

1. To reimburse the City for actual costs (Fees) incurred by the City for project review(s) and/or consultant service(s) plus twenty percent (20%) administrative charge per the City's Fees Resolution.
2. To reimburse the City for legal costs (Fees) associated with any special agreement(s) at the rate of \$145/hour or the actual cost billed by the attorney(s). Special agreements may include but are not limited to:  

☐ Franchise Agreement    ☐ Latecomers Agreement    ☐ Lease/Use Agreement  
☒ Other Agreement(s) Lot line adjustment/ROW vacation  
☐ Not Applicable (if no agreements are required, mark this box)
3. To Pay reimbursement(s) within thirty (30) calendar days of receipt of invoice from the City.
4. For invoices not timely paid, to pay a late fee charge of 1% per month (12% per year) on the unpaid balance, including any accrued late fee charges.
5. The City shall not be obligated to perform project review or engage project consultants if there is any outstanding amounts due which **will delay project completion or City approval, denial of approval, and/or stop-work order**
6. To pay the City any cost to collect outstanding Fees. NOTE: the City reserves all rights and remedies at law to enforce this Agreement.
7. The monthly billing should be sent to the attention of:

Name: Bruce and Beth Curnuck

Address: 8512 Frog Hollow Rd.

City, State, Zip Code: Touchet WA 99360

Email (required) [curnuck@outlook.com](mailto:curnuck@outlook.com)

Phone Number (required) (509)200-1485

If someone other than the Applicant, such as the project engineer, completes this Fee Agreement then Applicant must attest in writing that the person executing this Agreement has the authority to bind the Applicant.

Signature

Bruce Curnuck

Printed Name

10/18/2022

Date

TO: City of College Place

City Of College Place  
625 S. College Ave  
College Place WA 99324.

This letter is to outline the release of interest in a small piece of land adjoining Lot 5 Rima addition AKA 284 Maple St. The land is a byproduct of developing NE. Makiah Ct. by Mr. Brandon Stepper.

The approximately 10' wide strip lies to the south of my property, 284 Maple St. and north of NE. Makiah Ct. This land is shown in a surveyor's certification "EXHIBIT A" and a highlighted aerial photo with the strip highlighted in red shading.

Mr. Brandon Stepper is releasing all past, present, and future interest in the previously mentioned property. Mr. Stepper has received payment of \$1000.00 in the form of a cashier's check (1013515125) for his interest in the property.

If further clarification is needed you may contact either Mr. Stepper or myself.

Mr. Stepper: (509)301-0638  
Mr. Curnuck: (509)200-1485

Bruce M. Curnuck  10/17/2022



Brandon Stepper 10/17/2022



## Washington Notarial Certificates

### For an acknowledgment in an individual capacity:

State of Washington

County of Walla Walla

I certify that I know or have satisfactory evidence that Brandon Steffer (name of person) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument and acknowledged it to be (his/her) free and voluntary act for the uses and purposes mentioned in the instrument.

Dated: 10/17/2022



(Seal or stamp)

Signature

Title

My appointment expires: 06/08/25

### For an acknowledgment in a representative capacity:

State of Washington

County of \_\_\_\_\_

I certify that I know or have satisfactory evidence that \_\_\_\_\_ (name of person) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledged it as the \_\_\_\_\_ (type of authority, e.g., officer, trustee, etc.) of \_\_\_\_\_ (name of party on behalf of whom instrument was executed) to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

(Seal or stamp)

Signature

Title

Washington Notarial Certificates

**For an acknowledgment in an individual capacity:**

State of Washington

County of Walla Walla

I certify that I know or have satisfactory evidence that Bruce A. Cornsack (name of person) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument and acknowledged it to be (his/her) free and voluntary act for the uses and purposes mentioned in the instrument.

Dated: 10/17/2022



(Seal or stamp)

[Signature]  
Signature

Notary Public  
Title

My appointment expires: 06/08/25

**For an acknowledgment in a representative capacity:**

State of Washington

County of \_\_\_\_\_

I certify that I know or have satisfactory evidence that \_\_\_\_\_ (name of person) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledged it as the \_\_\_\_\_ (type of authority, e.g., officer, trustee, etc.) of \_\_\_\_\_ (name of party on behalf of whom instrument was executed) to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

(Seal or stamp)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title





Sincerely,

Jon Rickard  
Community Development Director  
City of College Place  
509-394-8524



**EXPIRES 3/31/24**





**Terms and Conditions (Remitter and Payee):**

- \* Please keep this copy for your record of the transaction
- \* The laws of a specific state will consider these funds to be "abandoned" if the Cashier's Check is not cashed by a certain time
- Please cash/deposit this Cashier's Check as soon as possible to prevent this from occurring
- In most cases, the funds will be considered "abandoned" before the "Void After" Date
- \* Placing a Stop Payment on a Cashier's Check
- Stop Payment can only be placed if the Cashier's Check is lost, stolen, or destroyed
- We may not re-issue or refund the funds after the stop payment has been placed until 90 days after the original check was issued
- \* Please visit a Chase branch to report a lost, stolen, or destroyed Cashier's Check or for any other information about this item

**FOR YOUR PROTECTION SAVE THIS COPY**

**Customer Copy**

**CASHIER'S CHECK**

1013515125

10/03/2022

Void after 7 years

**Remitter:**

BRUCE CURNUCK/BETH CURNUCK

**Pay To The  
Order Of:**

BRANDON STEPPER

\*\*\* 1,000.00 \*\*

Drawn: JPMORGAN CHASE BANK, N.A.  
**NON NEGOTIABLE**

Memo:-----  
Note: For information only. Comment has no effect on bank's payment.



**Terms and Conditions (Remitter and Payee):**

- \* Please keep this copy for your record of the transaction
- \* The laws of a specific state will consider these funds to be "abandoned" if the Cashier's Check is not cashed by a certain time
  - Please cash/deposit this Cashier's Check as soon as possible to prevent this from occurring
  - In most cases, the funds will be considered "abandoned" before the "Void After" Date
- \* Placing a Stop Payment on a Cashier's Check
  - Stop Payment can only be placed if the Cashier's Check is lost, stolen, or destroyed
  - We may not re-issue or refund the funds after the stop payment has been placed until 90 days after the original check was issued
- \* Please visit a Chase branch to report a lost, stolen, or destroyed Cashier's Check or for any other information about this item

**FOR YOUR PROTECTION SAVE THIS COPY**

**CASHIER'S CHECK**

**Customer Copy**

**1013515125**

10/03/2022

Void after 7 years

**Remitter:** BRUCE CURNUCK/BETH CURNUCK

**Pay To The  
Order Of:** BRANDON STEPPER

**\$\*\* 1,000.00 \*\***

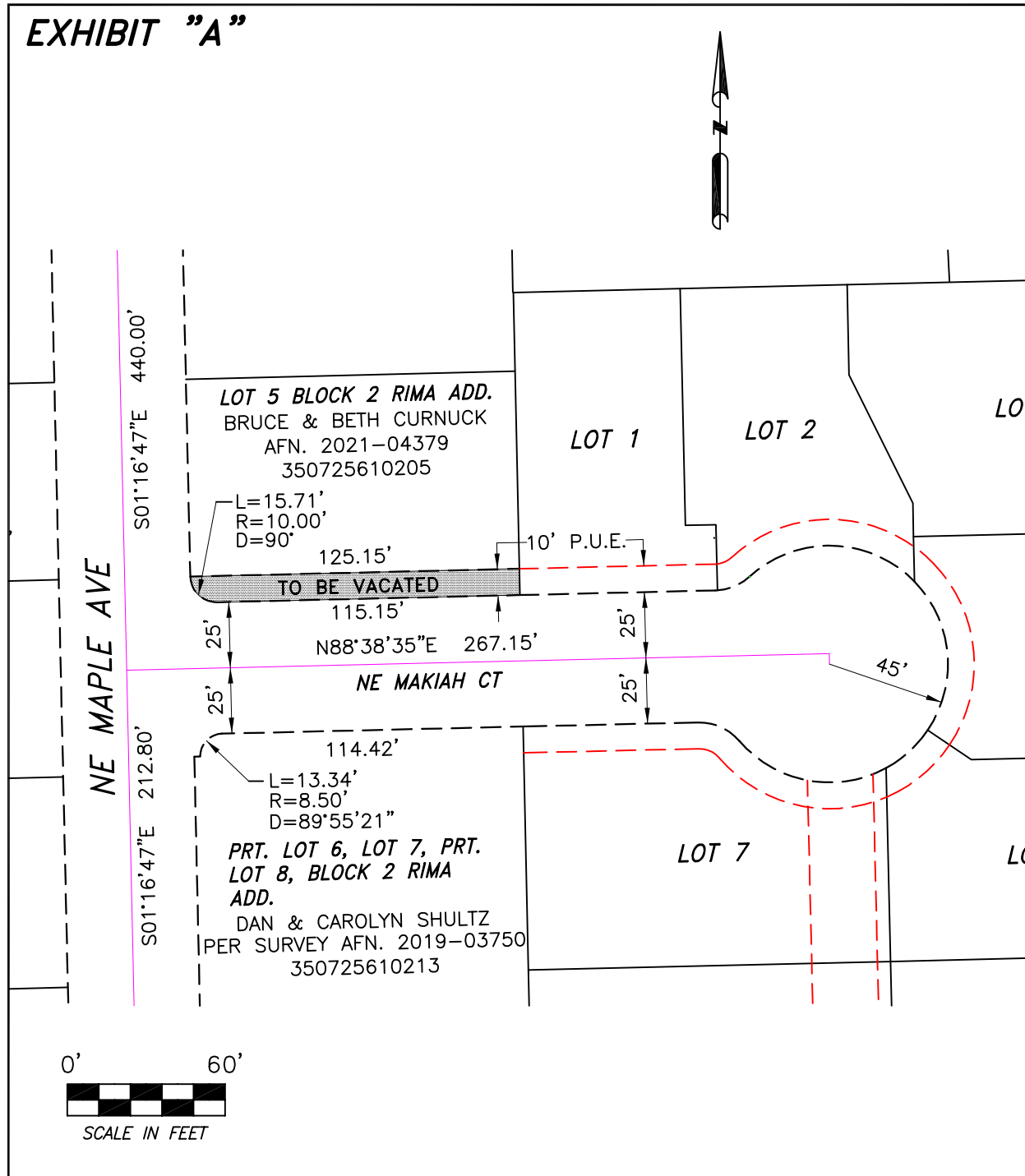
Memo:-----

Note: For information only. Comment has no effect on bank's payment.

Drawer: **JPMORGAN CHASE BANK, N.A.**

**NON NEGOTIABLE**

# EXHIBIT "A"

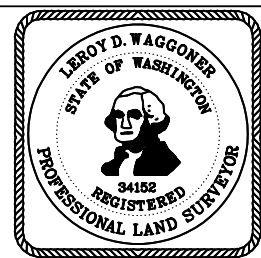


## SURVEYOR'S CERTIFICATION

I, LEROY D. WAGGONER, A LICENSED LAND SURVEYOR IN THE STATE OF WASHINGTON, HEREBY STATE THAT THIS EXHIBIT MAP CORRECTLY DEPICTS THE LOTS, STREETS, SURVEYS, SHORT PLATS, AND DEEDS OF RECORD.

LEROY D. WAGGONER, P.L.S. 34152

DATE



EXPIRES 3/31/24



| CURVE | ARC LENGTH | RADIUS | DELTA ANGLE | CHORD BEARING | CHORD LENGTH |
|-------|------------|--------|-------------|---------------|--------------|
| C1    | 0.74       | 20.00' | 27.03°      | N 87°34'47" E | 0.74         |
| C2    | 13.60'     | 20.00' | 38°02'32" E | N 87°02'32" E | 13.34'       |
| C3    | 69.36'     | 45.00' | 88°18'33" E | N 88°16'40" E | 62.69'       |
| C4    | 61.35'     | 45.00' | 78°06'30" E | N 05°04'09" E | 56.70'       |
| C5    | 21.62'     | 45.00' | 31°31'24" E | S 47°44'48" W | 21.41'       |
| C6    | 81.28'     | 45.00' | 78°01'40" E | S 79°28'40" E | 56.66'       |
| C7    | 17.77'     | 20.00' | 50°54'38" E | N 55°54'38" E | 17.19'       |
| C8    | 13.34'     | 6.50'  | 89°55'21" E | S 88°38'35" W | 12.01'       |

| LINE | BEARING       | DISTANCE |
|------|---------------|----------|
| L1   | N 01°16'47" W | 24.99'   |
| L2   | S 88°38'35" W | 11.58'   |
| L3   | S 01°16'47" E | 34.23'   |
| L4   | S 01°16'47" E | 12.68'   |
| L5   | N 01°16'47" W | 17.12'   |
| L6   | S 01°21'25" E | 4.00'    |
| L7   | S 88°00'54" E | 20.00'   |
| L8   | S 88°43'13" W | 2.24'    |

## STEPPER ADDITION

A SUBDIVISION LOCATED IN THE NE 1/4 OF THE SE 1/4 OF SECTION 25, TOWNSHIP 7 NORTH, RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, CITY OF COLLEGE PLACE, COUNTY OF WALLA WALLA, STATE OF WASHINGTON.

FOUND A 2" BRASS CAP IN CONCRETE MARKING THE CENTERLINE INTERSECTION OF NE C STREET AND DECCIO ROAD.

### LEGAL DESCRIPTION

PARCEL A:  
THE NORTH 65.0 FEET OF LOT 6 IN BLOCK 2 OF RIMA ADDITION TO THE CITY OF COLLEGE PLACE AS RECORDED IN VOLUME 3 OF ROLL FILES AT PAGE C-5 IN THE OFFICE OF THE AUDITOR OF WALLA WALLA COUNTY, WASHINGTON.

### EXCEPTING THEREFROM:

COMMENCING AT THE SOUTHWEST CORNER OF THE NORTH 65.0 FEET OF LOT 6 IN BLOCK 2 OF RIMA ADDITION TO THE CITY OF COLLEGE PLACE AS RECORDED IN VOLUME 3 OF ROLL FILES AT PAGE C-5 IN THE OFFICE OF THE AUDITOR OF WALLA WALLA COUNTY, WASHINGTON; RUNNING THENCE N88°38'35"E, ALONG THE SOUTH LINE OF SAID NORTH 65.0 FEET, A DISTANCE OF 2.97 FEET TO THE TRUE POINT OF BEGINNING; THENCE WITH A CURVE TURNING TO THE RIGHT WITH AN ARC LENGTH OF 0.74 FEET WITH A RADIUS OF 20.00 FEET WITH A CHORD BEARING OF N55°48'03"E WITH A CHORD LENGTH OF 0.22 FEET; THENCE N88°38'35"E, PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 114.42 FEET; THENCE S01°16'47"E, A DISTANCE OF 5.00 FEET TO THE SOUTHEAST CORNER OF SAID NORTH 65.0 FEET; THENCE S88°38'35"W, ALONG SAID SOUTH LINE, A DISTANCE OF 122.18 FEET TO THE POINT OF BEGINNING.

### TOGETHER WITH:

BEGINNING AT THE NORTHWEST CORNER OF THE SOUTH 10.00 FEET OF LOT 6 IN BLOCK 2 OF RIMA ADDITION TO THE CITY OF COLLEGE PLACE AS RECORDED IN VOLUME 3 OF ROLL FILES AT PAGE C-5 IN THE OFFICE OF THE AUDITOR OF WALLA WALLA COUNTY, WASHINGTON; RUNNING THENCE N88°38'35"E, ALONG THE NORTH LINE OF SAID SOUTH 10.00 FEET, A DISTANCE OF 2.97 FEET; THENCE WITH A CURVE TURNING TO THE LEFT WITH AN ARC LENGTH OF 3.60 FEET WITH A RADIUS OF 8.50 FEET WITH A CHORD BEARING OF S10°52'22"W WITH A CHORD LENGTH OF 3.57 FEET; THENCE S88°43'31"W, A DISTANCE OF 2.24 FEET TO THE EASTERLY RIGHT-OF-WAY OF NE MAPLE AVENUE; THENCE N01°16'47"W, ALONG SAID EASTERLY RIGHT-OF-WAY, A DISTANCE OF 3.49 FEET TO THE POINT OF BEGINNING.

SITUATED IN THE CITY OF COLLEGE PLACE, COUNTY OF WALLA WALLA, STATE OF WASHINGTON.

### PARCEL B:

BEGINNING AT A POINT IN THE NORTH LINE OF THE FRACTIONAL SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, WHICH POINT IS 478.16 FEET EAST, MEASURED ALONG SAID NORTH LINE, FROM THE NORTHWEST CORNER OF SAID FRACTIONAL SOUTH HALF OF SOUTHEAST QUARTER; AND RUNNING THENCE SOUTH 00°16' WEST 300.00 FEET TO THE TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; FROM SAID TRUE POINT OF BEGINNING RUN THENCE SOUTH 00°16' WEST 200 FEET; THENCE SOUTH 89°49' EAST 255.32 FEET; THENCE NORTH 00°16' EAST 200 FEET; THENCE NORTH 89°49' EAST 255.32 FEET TO THE TRUE POINT OF BEGINNING.

TOGETHER WITH AN EASEMENT FOR THE RIGHT OF INGRESS AND EGRESS OVER AND ACROSS THE FOLLOWING DESCRIBED TRACT, TO WIT:

BEGINNING AT A POINT IN THE NORTH LINE OF THE FRACTIONAL SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, WHICH POINT IS 718.48 FEET EAST, MEASURED ALONG SAID NORTH LINE, FROM THE NORTHWEST CORNER OF SAID FRACTIONAL SOUTH HALF OF SOUTHEAST QUARTER; THENCE SOUTH 00°16' WEST 300.00 FEET; THENCE SOUTH 89°49' EAST 16.0 FEET; THENCE NORTH 00°16' EAST 300.00 FEET; THENCE NORTH 89°49' WEST 16.0 FEET TO THE POINT OF BEGINNING, LESS THAT PORTION OF THE ABOVE DESCRIBED TRACT THAT LIES WITHIN THE COUNTY ROAD KNOWN AS GRAVENSTEIN STREET.

### PARCEL C:

BEGINNING AT A POINT IN THE NORTH LINE OF THE FRACTIONAL SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, WHICH POINT IS 478.16 FEET EAST, MEASURED ALONG SAID NORTH LINE, FROM THE NORTHWEST CORNER OF SAID FRACTIONAL SOUTH HALF OF SOUTHEAST QUARTER; AND RUNNING THENCE SOUTH 00°16' WEST 500.00 FEET TO THE TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; FROM SAID TRUE POINT OF BEGINNING RUN THENCE SOUTH 00°16' WEST 200.00 FEET; THENCE SOUTH 89°49' EAST 255.32 FEET; THENCE NORTH 00°16' EAST 200.00 FEET; THENCE NORTH 89°49' WEST 255.32 FEET TO THE TRUE POINT OF BEGINNING.

TOGETHER WITH AN EASEMENT FOR THE RIGHT OF INGRESS AND EGRESS OVER AND ACROSS THE FOLLOWING DESCRIBED TRACT, TO WIT:

BEGINNING AT A POINT IN THE NORTH LINE OF THE FRACTIONAL SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, WHICH POINT IS 718.48 FEET EAST, MEASURED ALONG SAID NORTH LINE, FROM THE NORTHWEST CORNER OF SAID FRACTIONAL SOUTH HALF OF SOUTHEAST QUARTER; THENCE SOUTH 00°16' WEST 500.00 FEET; THENCE SOUTH 89°49' EAST 16.0 FEET; THENCE NORTH 00°16' EAST 500.00 FEET; THENCE NORTH 89°49' WEST 16.0 FEET TO THE POINT OF BEGINNING, LESS THAT PORTION OF THE ABOVE DESCRIBED TRACT THAT LIES WITHIN THE COUNTY ROAD KNOWN AS GRAVENSTEIN STREET.

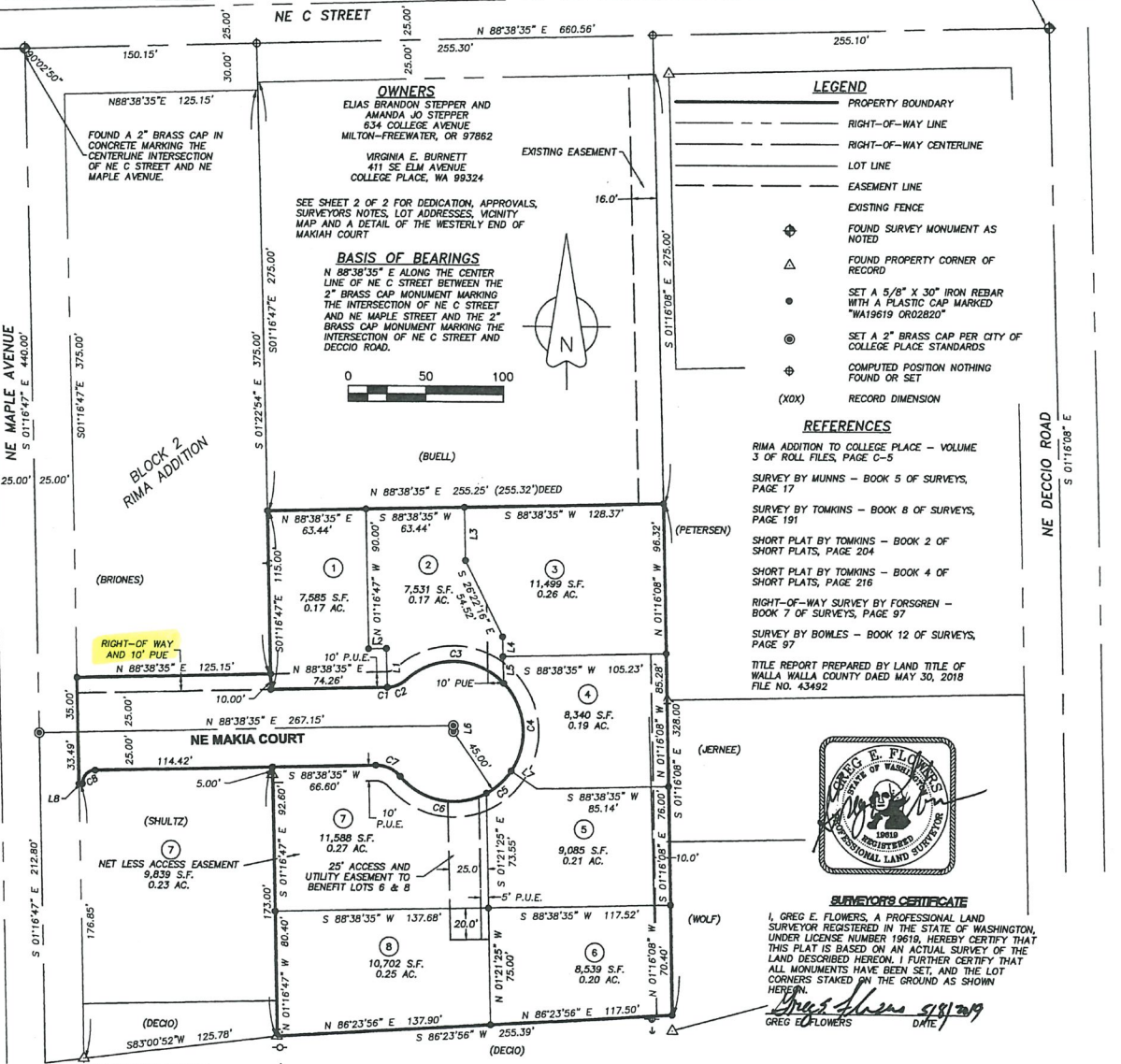
### EXCEPTING THEREFROM THE FOLLOWING DESCRIBED TRACT, TO WIT:

BEGINNING AT THE NORTHWEST CORNER OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, AND RUNNING THENCE SOUTH 89°49' EAST, ALONG THE NORTH LINE OF SAID SOUTH HALF OF SOUTHEAST QUARTER, A DISTANCE OF 989.80 FEET; THENCE SOUTH 00°16' WEST 574.00 FEET; THENCE SOUTH 76°07' WEST 263.31 FEET TO A POINT WHICH IS THE TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; FROM SAID TRUE POINT OF BEGINNING RUN THENCE SOUTH 00°16' WEST 62.00 FEET; THENCE NORTH 89°49' WEST, PARALLEL TO THE NORTH LINE OF SAID SOUTH HALF OF SOUTHEAST QUARTER, A DISTANCE OF 255.32 FEET; THENCE NORTHEASTERLY IN A STRAIGHT LINE A DISTANCE OF 262.84 FEET MORE OR LESS TO THE TRUE POINT OF BEGINNING.

### ALSO EXCEPTING THEREFROM THE FOLLOWING DESCRIBED TRACT, TO WIT:

BEGINNING AT THE NORTHWEST CORNER OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, AND RUNNING THENCE SOUTH 89°49' EAST, ALONG THE NORTH LINE OF SAID SOUTH HALF OF SOUTHEAST QUARTER, A DISTANCE OF 989.80 FEET; THENCE SOUTH 00°16' WEST 574.00 FEET; THENCE SOUTH 76°07' WEST 263.31 FEET TO A POINT WHICH IS THE TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; FROM SAID TRUE POINT OF BEGINNING RUN THENCE NORTH 89°49' WEST, PARALLEL TO THE NORTH LINE OF SAID SOUTH HALF OF SOUTHEAST QUARTER, A DISTANCE OF 255.32 FEET; THENCE SOUTH 00°16' WEST 62.00 FEET; THENCE NORTHEASTERLY IN A STRAIGHT LINE A DISTANCE OF 262.84 FEET MORE OR LESS TO THE SAID TRUE POINT OF BEGINNING.

ALSO EXCEPTING THEREFROM, THE FOLLOWING DESCRIBED TRACT, TO WIT: BEGINNING AT THE NORTHWEST CORNER OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, AND RUNNING THENCE SOUTH 89°49' EAST, ALONG THE NORTH LINE OF SAID SOUTH HALF OF SOUTHEAST QUARTER, A DISTANCE OF 989.80 FEET; THENCE SOUTH 00°16' WEST 574.00 FEET; THENCE SOUTH 76°07' WEST 263.31 FEET TO A POINT WHICH IS THE TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; FROM SAID TRUE POINT OF BEGINNING RUN THENCE NORTH 89°49' WEST, PARALLEL TO THE NORTH LINE OF SAID SOUTH HALF OF SOUTHEAST QUARTER, A DISTANCE OF 255.32 FEET; THENCE SOUTH 00°16' WEST 62.00 FEET; THENCE NORTHEASTERLY IN A STRAIGHT LINE A DISTANCE OF 262.84 FEET MORE OR LESS TO THE SAID TRUE POINT OF BEGINNING.



### AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS 31 DAY OF MAY 2019 AT THE REQUEST OF GREG E. FLOWERS, LAND SURVEYOR, IN VOLUME 7 OF PLATS AT PAGE 99.

WALLA WALLA COUNTY AUDITOR  
DECLARATION OF PROTECTIVE COVENANTS, CONDITIONS AND  
RESTRICTIONS RECORDED AT A.F.N.



PBS Engineering and  
Environmental Inc.  
5 N Colville St, Ste 200  
Walla Walla, WA 99362  
509.866.8626  
pbsusa.com



### SURVEYOR'S CERTIFICATE

I, GREG E. FLOWERS, A PROFESSIONAL LAND SURVEYOR REGISTERED IN THE STATE OF WASHINGTON, UNDER LICENSE NUMBER 19619, HEREBY CERTIFY THAT THIS PLAT IS BASED ON AN ACTUAL SURVEY OF THE LAND DESCRIBED HEREON. I FURTHER CERTIFY THAT ALL MONUMENTS HAVE BEEN SET, AND THE LOT CORNERS STAKED ON THE GROUND AS SHOWN HEREON.

Greg E. Flowers 5/31/2019  
GREG E. FLOWERS DATE

|                           |                     |
|---------------------------|---------------------|
| CLIENT: BRANDON STEPPER   | PROJECT NO: 67228   |
| SURVEYOR: GREG E. FLOWERS | DATE: 05/07/2019    |
| CALC BY: GEF              | DRAWN BY: GEF       |
| SECTION: 25               | TOWNSHIP: 7 NORTH   |
| CITY: COLLEGE PLACE       | COUNTY: WALLA WALLA |
| RANGE: 35 EAST            | SHEET 1 OF 2        |

A SUBDIVISION LOCATED IN THE NE 1/4 OF THE SE 1/4 OF SECTION 25, TOWNSHIP 7 NORTH, RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, CITY OF COLLEGE PLACE, COUNTY OF WALLA WALLA, STATE OF WASHINGTON.

|                                          |         |
|------------------------------------------|---------|
| PUBLIC PROPERTY WITHIN THIS SUBDIVISION. |         |
| <i>Paula S. Stepper</i>                  | 5-16-19 |
| ELIAS BRANDON STEPPER                    | DATE    |
| <i>Amanda J. Stepper</i>                 | 5-16-19 |
| AMANDA JO STEPPER                        | DATE    |
| <i>Victoria C Burnett</i>                | 5-23-19 |
| VICTORIA E. BURNETT                      | DATE    |

LOT/ ADDRESS  
1: 855 NE MAKIAH CT  
2: 865 NE MAKIAH CT  
3: 890 NE C STREET  
4: 890 NE MAKIAH CT  
5: 880 NE MAKIAH CT  
6: 870 NE MAKIAH CT  
7: 860 NE MAKIAH CT  
8: 850 NE MAKIAH CT

STATE OF Washington  
COUNTY OF Washington

BEFORE ME this 14th day of May 2019,  
APPEARED ELIAS BRANDON STEPPER, TO ME PERSONALLY KNOWN,  
WHO ACKNOWLEDGED THE FOREGOING SUBDIVISION AND DEDICATION  
OF LAND TO BE A FREE AND VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND OFFICIAL SEAL THIS 14th DAY OF  
May 2019 ON

MY COMMISSION EXPIRES January 24, 2020 2020

Michael J. Stein  
NOTARY PUBLIC FOR THE STATE OF Washington  
RESIDING IN Walla Walla



STATE OF Washington  
COUNTY OF Clallam

BEFORE ME this 14th day of May, 2019,  
APPEARED AMANDA JO STEPPER, WHO PERSONALLY KNOWN, WHO  
ACKNOWLEDGED THE FOREGOING SUBDIVISION AND DEDICATION OF  
LAND TO BE A FREE AND VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND OFFICIAL SEAL THIS 14th DAY OF  
May, 2019.

MY COMMISSION EXPIRES June 24, 2020  
Christa Jochen  
NOTARY PUBLIC FOR THE STATE OF Washington  
RESIDING IN Walla Walla



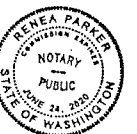
STATE OF Washington  
COUNTY OF Chelan

BEFORE ME this 23<sup>rd</sup> DAY OF May, 2019,  
APPEARED VIRGINIA E. BURNETT, WHO PERSONALLY KNOWN, WHO  
ACKNOWLEDGED THE FOREGOING SUBDIVISION AND DEDICATION OF  
LAND TO BE A FREE AND VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND OFFICIAL SEAL THIS 23<sup>rd</sup> DAY OF  
May, 2019.

MY COMMISSION EXPIRES June 24, 2020

James Stuckert  
NOTARY PUBLIC FOR THE STATE OF Washington  
RESIDING IN Walla Walla



The survey map illustrates the intersection of NE Makin' Court and SBRB 43rd St. Key features include:

- Bearings and Distances:**
  - N 88°38'35" E
  - 35.00'
  - 10.00'
  - 25.00'
  - 25.00'
  - 33.46'
  - SBRB 43°13'W
  - 2.24'
- Curve Data:**
  - L = 13.34'
  - R = 8.50'
  - Δ = 89°55'21"
  - B = 43°40'54"E
  - C = 12.01'
- Other Labels:**
  - P.U.E.
  - NE MAKIN' COURT
  - A North Arrow pointing towards the upper right.

THE PUBLIC IMPROVEMENTS ARE IN ACCORDANCE WITH THE MINIMUM  
REQUIREMENTS OF THE CITY OF COLLEGE PLACE, WASHINGTON.

APPROVED BY THE CITY OF COLLEGE PLACE PER RESOLUTION NO. 709

HARVEY CROWDER, MAYOR OF THE CITY OF COLLEGE PLACE DATE Dec 15, 2019

Don Rickard CITY PLANNING DIRECTOR DATE Sept 7, 2019

Hearing Examiner  
Dec 15, 2019  
Dated  
Sept 7, 2019

FINAL OCCUPANCY PERMITS SHALL REQUIRE PROFESSIONAL ENGINEER CERTIFICATION THAT STORMWATER FACILITIES AS CONSTRUCTED SHALL FUNCTION AS DESIGNED, MAINTAIN AND IMPROVEMENT OF LOSS OF DETENTION. CITY-APPROVED STORMWATER DESIGN AND GRADING PLAN ON FILE SHALL REQUIRE PROFESSIONALLY-ENGINEERED AND STAMPED STORMWATER REDESIGN IN COMPLIANCE WITH CITY STANDARDS AND THE CURRENT VERSION OF THE STORMWATER MANAGEMENT MANUAL OF EASTERN WASHINGTON.



- 1) THIS PLAT WAS PREPARED AT THE REQUEST OF BRANDON STEPPER.
- 2) THIS SURVEY WAS PERFORMED WITH DUAL FREQUENCY G.P.S. USING HANING STANDARD ERRORS OF  $1.04 \pm 2PPM$  TIMES BASELINE LENGTH MEASURED. SUPPLEMENTAL MEASURES AND CHECKS WERE MADE WITH A TRIMBLE 56 ROBOTIC TOTAL STATION HAVING STANDARD ERRORS OF  $3''$  ANGULAR AND  $2MM \pm 3PPM$  FOR DISTANCE. THIS SURVEY MEETS THE ACCURACY REQUIREMENTS OF WAC 332-130-090.
- 3) THE MONUMENTS SHOWN WERE VISITED IN MAY OF 2018.

I HEREBY CERTIFY THAT All TAXES FOR THE YEAR 2019  
AGAINST THE PROPERTY SHOWN HEREIN HAVE BEEN PAID.  
Gusick, Deputy 5/31/2019



**PBS Engineering and Environmental Inc.**  
5 N Coville St, Ste 200  
Walla Walla, WA 99362  
509.958.3028  
[pbsusa.com](http://pbsusa.com)

|                           |                     |                    |  |
|---------------------------|---------------------|--------------------|--|
| CLIENT: BRANDON STEPPER   |                     | PROJECT NO.: 67220 |  |
| SURVEYOR: GREG E. FLOWERS |                     | DATE: 05/07/2010   |  |
| CALC BY: GEF              | DRAWN BY: GEF       | SCALE: 1" = 50'    |  |
| SECTION: 25               | TOWNSHIP: 7 NORTH   | RANGE: 35 EAST     |  |
| CITY: COLLEGE PLACE       | COUNTY: WALLA WALLA | SHEET 2 OF 2       |  |





NE MAKIAH CT

NE MAPLE AVE



## EXHIBIT "A"

### NE MAKIAH COURT RIGHT OF WAY VACATION LEGAL DESCRIPTION

Beginning at the Northwest corner of NE MAKIAH COURT right of way according to the dedication thereof on the Re-recorded Stepper Addition plat filed for recording June 14, 2019, in Volume 7 of plats on page 98, under Auditor's File Number 2019-04153 records of Walla Walla County, Washington; thence N 88°38'35" E on the North right of way line thereof, a distance of 125.15 feet to a point on the West line of Lot 1 of said plat; thence S 01°16'47" E on the West line of said Lot 1, a distance of 10.00 feet; thence S 88°38'35" W, a distance of 115.15 feet to the beginning of a 10.00 foot radius curve; thence along said 10.00 radius curve to the right through a central angle of 90°00'00" an arc distance of 15.71 feet to the point of beginning. Containing 1,230 square feet.

SUBJECT TO the public utility easement dedicated on said plat over, across, and under the full length and width thereof.

***City of College Place, Washington***  
**RESOLUTION NO. 23-XXX**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING THE VACATION OF A PORTION OF NE MARIAH COURT DESCRIBED AS THE NORTH 10.00 FEET OF THE WEST 125.15 FEET OF NE MAKIAH COURT, EXCEPT A CURVED PORTION OF THE WEST END THEREOF ADJACENT TO NE MAPLE AVENUE, PER THE RE-RECORDED STEPPER ADDITION PLAT RECORDED IN BK. 7 PG. 98, AFN 2019-04153 RECORDS OF WALLA WALLA COUNTY, WASHINGTON.**

**Whereas,** the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

**Whereas,** the underlying “Fee Simple Title” owners of NE Makiah Court have petitioned the City of College Place to vacate a portion thereof, and

**Whereas,** the City of College Place has held public hearings regarding the same, and

**Whereas,** the City Council has determined that compensation for the right of way to be vacated will not be required, and

**Whereas,** the impacts to other property owners in the vicinity and the affected utilities have been thoroughly reviewed and mitigated, and

**Whereas,** the legal description and exhibit map of the vacation are attached hereto, the agreement between the adjacent owners and City of College Place, and the potential mitigation for other impacts related to the vacation have been resolved at this time.

**Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:**

1. To approve the vacation of the said described portion of NE MAKIAH COURT.

**Clerical Corrections.** The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener’s/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

**Effective Date.** This resolution shall take effect and be in full force upon its passage as provided by law.

**PASSED** by the City Council of the City of College Place, Washington, this     day of     , 2023.

Attest:

---

Norma L. Hernández, Mayor

---

Sherri St. Clair, City Clerk



WALLA WALLA  
**UNION-BULLETIN**  
We Bring the Valley to You

**AFFIDAVIT OF PUBLICATION**

Sherri St. Clair  
City Of College Place  
625 S College Ave  
College Place WA 99324

**STATE OF WASHINGTON, COUNTIES OF WALLA WALLA**

The undersigned, on oath states that he/she is an authorized representative of Walla Walla Union-Bulletin, Inc., publisher of the Walla Walla Union-Bulletin, of general circulation published daily in Walla Walla County, State of Washington. The Walla Walla Union-Bulletin has been approved as a legal newspaper by orders of the Superior Court of Walla Walla County.

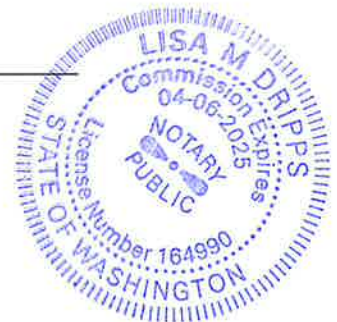
The notice, in the exact form annexed, was published in the regular and entire issue of said paper or papers and distributed to its subscribers during all of the said period.

01/24/2023, 01/31/2023

Agent JACKIE CHAPMAN Signature Jackie Chapman

Subscribed and sworn to before me on February 2, 2023  
Lisa M. Driggs  
(Notary Signature) Notary Public in and for the State of Washington, residing at Yakima

Publication Cost: \$247.26  
Order No: 48235  
Customer No: 22369  
PO #:



Publication Cost: \$247.26  
Order No: 48235  
Customer No: 22369  
PO #:

## PUBLIC HEARING

### **Makiah Court Right-of-Way Vacation**

Notice is hereby given on this date, January 24, 2023 that the application/proposal described in this notice has been filed with the City of College Place Public Works Department. The application/proposal may be reviewed at College Place City Hall, 625 S. College Ave, College Place, WA. 99324.

#### **Proposal:**

Applicants: Bruce and Beth Curnuck, husband and wife.

**Description of Proposal:** To consider the vacation of a portion of public right-of-way described as the North 10.00 feet of the West 125.15 feet of NE Makiah Court, EXCEPT a curved portion of the West end thereof adjacent to NE Maple Avenue, per the Re-recorded Stepper Addition plat recorded in Vol. 7 Pg. 98, under AFN 2019-04153 records of Walla Walla County, Washington.

#### **Public Comments:**

To make written comments on this proposal, deliver specific comments to the Public Works Department, College Place City Hall, 625 S. College Ave.,

College Place, WA 99324 or email comments to [rmcandrews@cpwa.us](mailto:rmcandrews@cpwa.us) no later than 4:00 p.m. on February 10, 2023. Please feel free to contact the Public Works Director, Robert McAndrews at (509) 394-8526 between 8:00 a.m. and 5:00 p.m. should you have any questions. Any person may comment on the application or request a copy of the decision.

**Public Hearing:**

A public hearing will be held on February 14, 2023 at 7:00 p.m. before the College Place City Council. The hearing will be held in hybrid format, both in-person at the College Place Fire Department located at 629 S. College Avenue, College Place, WA. 99324 and virtually via Zoom

(attendee link:

<https://us06web.zoom.us/j/83507887310>). The hearing

will be live streamed on the City You Tube page at

<https://www.youtube.com/channel>

[/UCbx3qrqzLDL](https://www.youtube.com/channel/UCbx3qrqzLDL)

[\\_05NusReSI-g](https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g)

[/featured](https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured) or you can call to

listen at 1-669-900-9128 ID# 835 0788 7310.

(48235) January 24 and 31, 2023





**PLANNING APPLICATION**  
COMMUNITY DEVELOPMENT  
CITY OF COLLEGE PLACE  
625 S College Ave  
College Place, WA 99324  
509.394.8520

DATE RECEIVED

**REQUEST TO VACATE ROAD RIGHT OF WAY**

Submit Application to: [planbuild@cpwa.us](mailto:planbuild@cpwa.us)

Applicant: Bruce and Beth Curnuck  
Mailing Address: 8512 Frog Hollow Rd.  
Touchet WA 99360  
City/State/Zip: (509)200-1485  
Phone: curnuck@outlook.com  
Email:

The City of College Place will assess fees based upon the City's cost and expenses incurred in relation to the Vacation Petition according to the City of College Place Municipal code 12.30.030.

All fees are non-refundable and must be paid in full immediately upon receipt of an invoice regardless of whether or not the request for vacation is granted.

Location and description of proposed vacation:

**NE Makiah Ct. 10' ROW Vacation**

Parcel #: \_\_\_\_\_

# of parcels or owners affected: 0

Size of right-of-way-requested for vacation: 10'

Reason/Purpose of vacation:

- 1- reduce impact on building location and width for current building permit application
- 2- eliminate the need for city to maintain "no mans land" strip

Planned use if vacated - include Petition To Vacate Signature Form: (page 3 of this application)  
**incorporated into adjoining residence lot.**

How will this vacation benefit the public interest?  
**eliminates the need for city to maintain small strip of land.**



**SIGNER:** Page 1 and page 2 must be presented to you prior to you signing this Petition.

In order to be considered for vacation, this form must be signed by owners of at least two-thirds of the properties abutting right-of-way sought to be vacated.

## PETITION TO VACATE SIGNATURE FORM

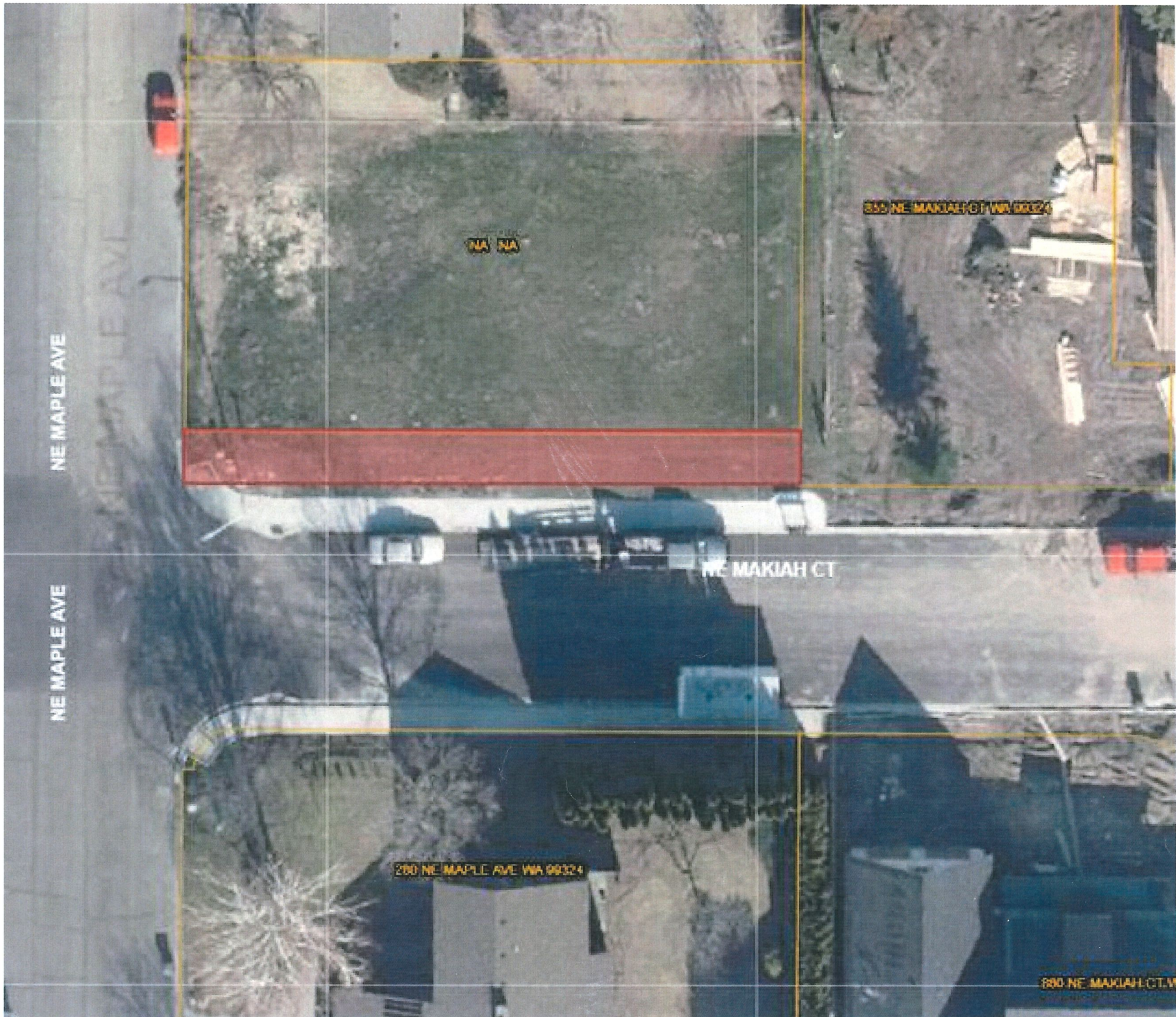
We, the following named petitioners, request the vacation of the City road right-of-way described herein:

|                                                                                               |
|-----------------------------------------------------------------------------------------------|
| AS SHOWN IN "EXHIBIT A" & CITY PROVIDED AERIAL PHOTO                                          |
| Please include a map of the proposed vacation and the names of the adjoining property owners. |

Description of  
Right-of-Way  
to be vacated:

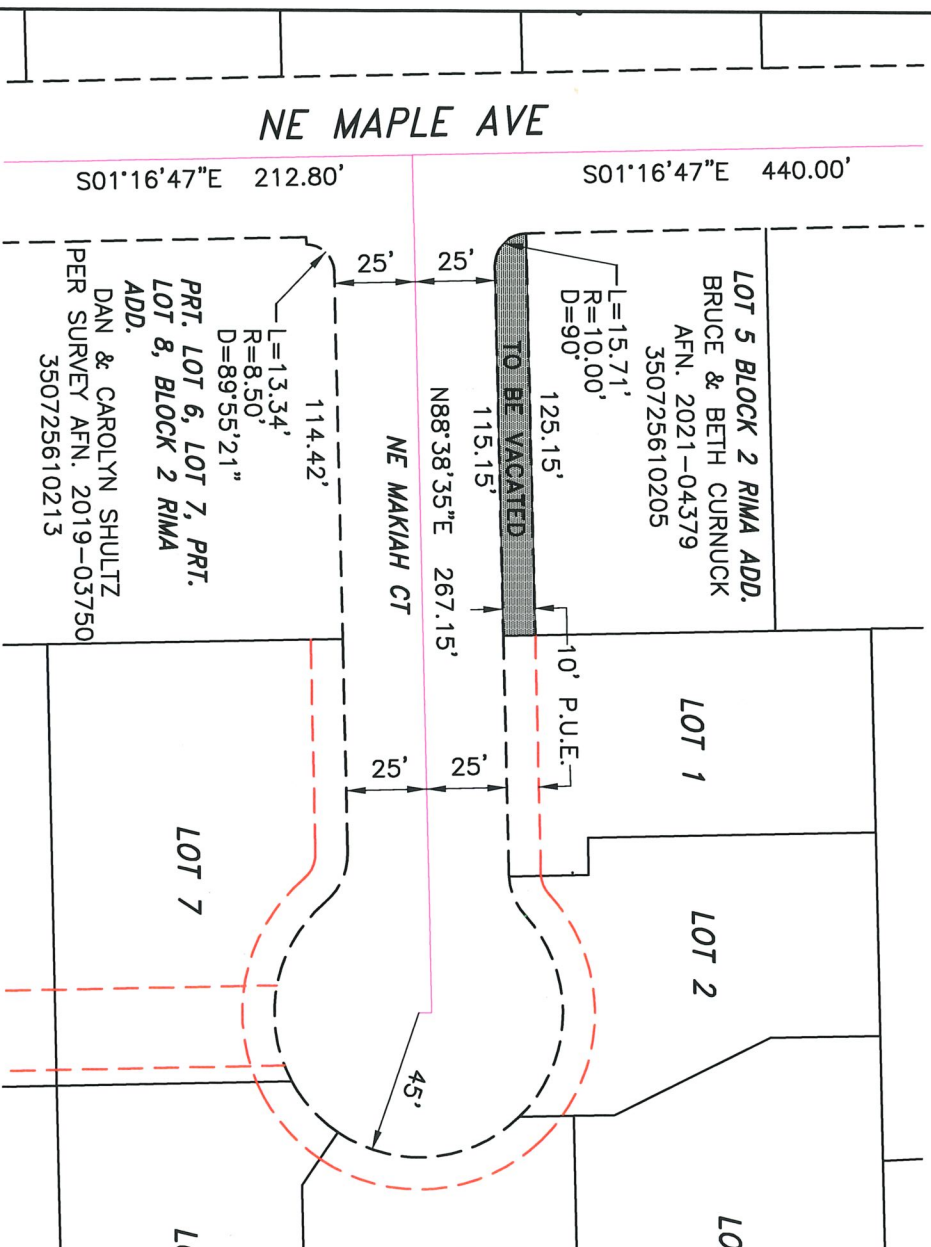
| Name              | Address                                    | Signature | Date       |
|-------------------|--------------------------------------------|-----------|------------|
| Martin Heredia    | 855 NE Makiah Ct<br>College Place WA 99324 |           | 11/06/2022 |
| Katherine Heredia | 855 NE Makiah Ct<br>College Place WA 99324 |           | 11/06/22   |
|                   |                                            |           |            |
|                   |                                            |           |            |
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|                   |                                            |           |            |
|                   |                                            |           |            |
|                   |                                            |           |            |







# EXHIBIT "A"



## SURVEYOR'S CERTIFICATION

I, LEROY D. WAGGONER, A LICENSED LAND SURVEYOR IN THE STATE OF WASHINGTON, HEREBY STATE THAT THIS EXHIBIT MAP CORRECTLY DEPICTS THE LOTS, STREETS, SURVEYS, SHORT PLATS, AND DEEDS OF RECORD.

LEROY D. WAGGONER, P.L.S. 34152

DATE



**AGREEMENT TO PAY FEES**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**CITY OF COLLEGE PLACE**

625 S. College Ave, College Place, WA 99324  
Phone 509-394-8520

[www.cpwa.us](http://www.cpwa.us) email: [planbuild@cpwa.us](mailto:planbuild@cpwa.us)

OCT 20 2022

Received by: \_\_\_\_\_

Project Name: 284 Maple St. Lot line adjustment/ROW vacation

Applicant: Bruce and Beth Curnuck

Person executing this Agreement: Bruce and Beth Curnuck

If not Applicant, relationship to Applicant: Same

By signing this Agreement, I agree:

1. To reimburse the City for actual costs (Fees) incurred by the City for project review(s) and/or consultant service(s) plus twenty percent (20%) administrative charge per the City's Fees Resolution.
2. To reimburse the City for legal costs (Fees) associated with any special agreement(s) at the rate of \$145/hour or the actual cost billed by the attorney(s). Special agreements may include but are not limited to:  

☐ Franchise Agreement    ☐ Latecomers Agreement    ☐ Lease/Use Agreement  
☒ Other Agreement(s) Lot line adjustment/ROW vacation  
☐ Not Applicable (if no agreements are required, mark this box)
3. To Pay reimbursement(s) within thirty (30) calendar days of receipt of invoice from the City.
4. For invoices not timely paid, to pay a late fee charge of 1% per month (12% per year) on the unpaid balance, including any accrued late fee charges.
5. The City shall not be obligated to perform project review or engage project consultants if there is any outstanding amounts due which **will delay project completion or City approval, denial of approval, and/or stop-work order**
6. To pay the City any cost to collect outstanding Fees. NOTE: the City reserves all rights and remedies at law to enforce this Agreement.
7. The monthly billing should be sent to the attention of:

Name: Bruce and Beth Curnuck

Address: 8512 Frog Hollow Rd.

City, State, Zip Code: Touchet WA 99360

Email (required) [curnuck@outlook.com](mailto:curnuck@outlook.com)

Phone Number (required) (509)200-1485

If someone other than the Applicant, such as the project engineer, completes this Fee Agreement then Applicant must attest in writing that the person executing this Agreement has the authority to bind the Applicant.

Signature

Bruce Curnuck

Printed Name

10/18/2022

Date

TO: City of College Place

City Of College Place  
625 S. College Ave  
College Place WA 99324.

This letter is to outline the release of interest in a small piece of land adjoining Lot 5 Rima addition AKA 284 Maple St. The land is a byproduct of developing NE. Makiah Ct. by Mr. Brandon Stepper.

The approximately 10' wide strip lies to the south of my property, 284 Maple St. and north of NE. Makiah Ct. This land is shown in a surveyor's certification "EXHIBIT A" and a highlighted aerial photo with the strip highlighted in red shading.

Mr. Brandon Stepper is releasing all past, present, and future interest in the previously mentioned property. Mr. Stepper has received payment of \$1000.00 in the form of a cashier's check (1013515125) for his interest in the property.

If further clarification is needed you may contact either Mr. Stepper or myself.

Mr. Stepper: (509)301-0638  
Mr. Curnuck: (509)200-1485

Bruce M. Curnuck  10/17/2022



Brandon Stepper 10/17/2022



Washington Notarial Certificates

**For an acknowledgment in an individual capacity:**

State of Washington

County of Walla Walla

I certify that I know or have satisfactory evidence that Brandon Steffer (name of person) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument and acknowledged it to be (his/her) free and voluntary act for the uses and purposes mentioned in the instrument.

Dated: 10/17/2022



(Seal or stamp)

[Signature]  
Signature

Notary Public  
Title

My appointment expires: 06/08/25

**For an acknowledgment in a representative capacity:**

State of Washington

County of \_\_\_\_\_

I certify that I know or have satisfactory evidence that \_\_\_\_\_ (name of person) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledged it as the \_\_\_\_\_ (type of authority, e.g., officer, trustee, etc.) of \_\_\_\_\_ (name of party on behalf of whom instrument was executed) to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

(Seal or stamp)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Washington Notarial Certificates

**For an acknowledgment in an individual capacity:**

State of Washington

County of Walla Walla

I certify that I know or have satisfactory evidence that Bruce A. Cornsick (name of person) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument and acknowledged it to be (his/her) free and voluntary act for the uses and purposes mentioned in the instrument.

Dated: 10/17/2022



(Seal or stamp)

[Signature]  
Signature

Notary Public  
Title

My appointment expires: 06/08/25

**For an acknowledgment in a representative capacity:**

State of Washington

County of \_\_\_\_\_

I certify that I know or have satisfactory evidence that \_\_\_\_\_ (name of person) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledged it as the \_\_\_\_\_ (type of authority, e.g., officer, trustee, etc.) of \_\_\_\_\_ (name of party on behalf of whom instrument was executed) to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

(Seal or stamp)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title





Sincerely,

Jon Rickard  
Community Development Director  
City of College Place  
509-394-8524



**EXPIRES 3/31/24**



**Terms and Conditions (Remitter and Payee):**

- \* Please keep this copy for your record of the transaction
- \* The laws of a specific state will consider these funds to be "abandoned" if the Cashier's Check is not cashed by a certain time
- Please cash/deposit this Cashier's Check as soon as possible to prevent this from occurring
- In most cases, the funds will be considered "abandoned" before the "Void After" Date
- \* Placing a Stop Payment on a Cashier's Check
- Stop Payment can only be placed if the Cashier's Check is lost, stolen, or destroyed
- We may not re-issue or refund the funds after the stop payment has been placed until 90 days after the original check was issued
- \* Please visit a Chase branch to report a lost, stolen, or destroyed Cashier's Check or for any other information about this item

**FOR YOUR PROTECTION SAVE THIS COPY**

**Customer Copy**

**CASHIER'S CHECK**

1013515125

10/03/2022

Void after 7 years

**Remitter:**

BRUCE CURNUCK/BETH CURNUCK

**Pay To The  
Order Of:**

BRANDON STEPPER

\*\*\* 1,000.00 \*\*

Drawn: JPMORGAN CHASE BANK, N.A.  
**NON NEGOTIABLE**

Memo:-----  
Note: For information only. Comment has no effect on bank's payment.





**Terms and Conditions (Remitter and Payee):**

- \* Please keep this copy for your record of the transaction
- \* The laws of a specific state will consider these funds to be "abandoned" if the Cashier's Check is not cashed by a certain time
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  - We may not re-issue or refund the funds after the stop payment has been placed until 90 days after the original check was issued
- \* Please visit a Chase branch to report a lost, stolen, or destroyed Cashier's Check or for any other information about this item

**FOR YOUR PROTECTION SAVE THIS COPY**

**CASHIER'S CHECK**

**Customer Copy**

**1013515125**

10/03/2022

Void after 7 years

**Remitter:** BRUCE CURNUCK/BETH CURNUCK

**Pay To The  
Order Of:** BRANDON STEPPER

**\$\*\* 1,000.00 \*\***

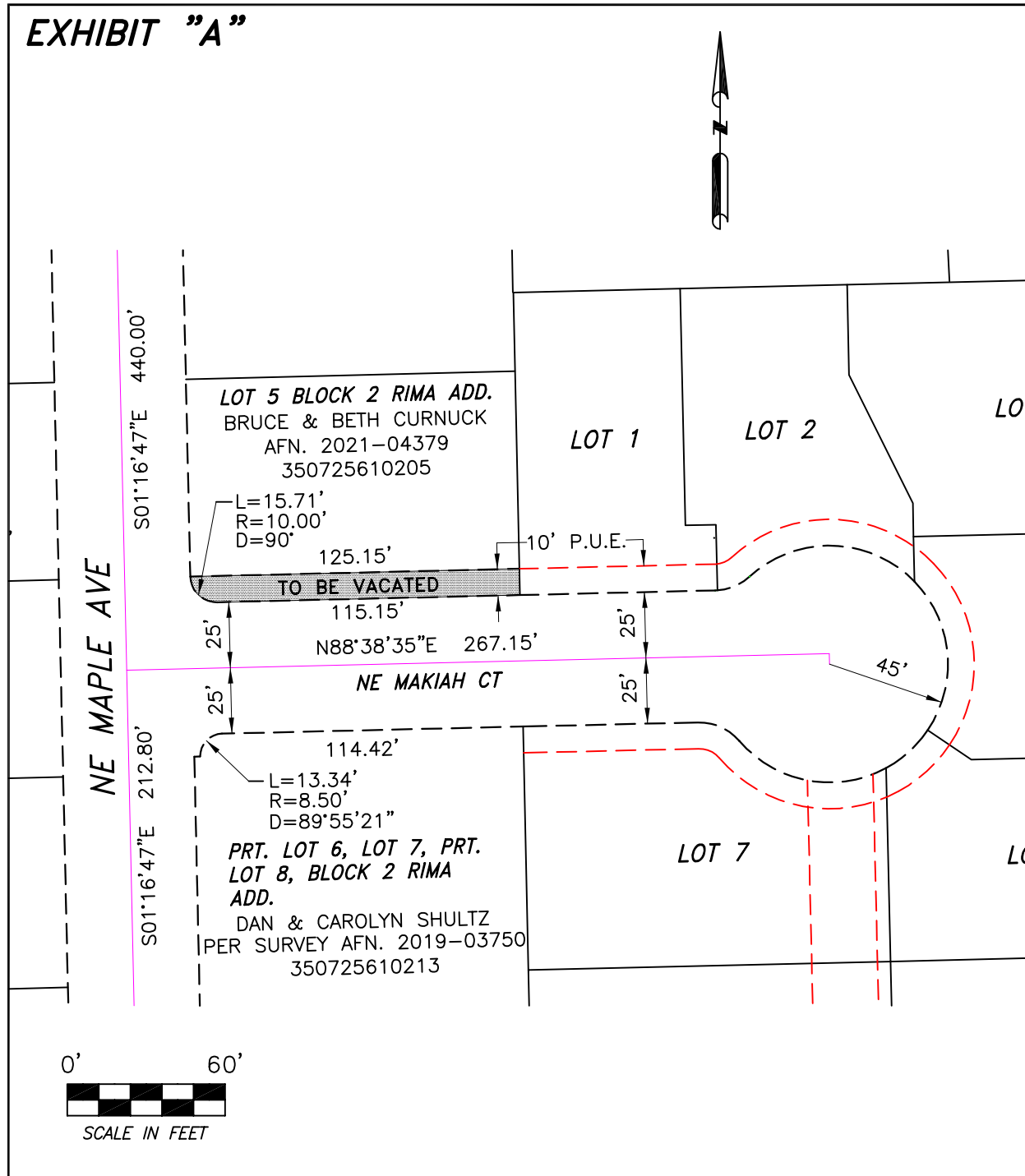
Memo:-----

Note: For information only. Comment has no effect on bank's payment.

Drawer: **JPMORGAN CHASE BANK, N.A.**  
**NON NEGOTIABLE**



# EXHIBIT "A"

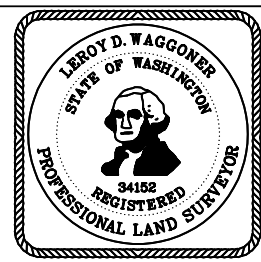


## SURVEYOR'S CERTIFICATION

I, LEROY D. WAGGONER, A LICENSED LAND SURVEYOR IN THE STATE OF WASHINGTON, HEREBY STATE THAT THIS EXHIBIT MAP CORRECTLY DEPICTS THE LOTS, STREETS, SURVEYS, SHORT PLATS, AND DEEDS OF RECORD.

LEROY D. WAGGONER, P.L.S. 34152

DATE



| CURVE | ARC LENGTH | RADIUS | DELTA ANGLE | CHORD BEARING | CHORD LENGTH |
|-------|------------|--------|-------------|---------------|--------------|
| C1    | 0.74       | 20.00' | 2.07°35'    | N 87°34'47" E | 0.74         |
| C2    | 13.60'     | 20.00' | 38°02'32" E | N 13°58'13" E | 13.34'       |
| C3    | 69.36'     | 45.00' | 88°18'33" E | N 88°16'40" E | 62.69'       |
| C4    | 61.35'     | 45.00' | 78°06'30" E | N 05°04'09" E | 56.70'       |
| C5    | 21.62'     | 45.00' | 31°31'24" E | S 47°44'48" W | 21.41'       |
| C6    | 81.28'     | 45.00' | 78°01'40" E | S 79°28'40" E | 56.66'       |
| C7    | 17.77'     | 20.00' | 50°54'38" E | N 55°54'38" E | 17.19'       |
| C8    | 13.34'     | 6.50'  | 89°55'21" E | S 88°38'35" W | 12.01'       |

| LINE | BEARING       | DISTANCE |
|------|---------------|----------|
| L1   | N 01°16'47" W | 24.99'   |
| L2   | S 88°38'35" W | 11.58'   |
| L3   | S 01°16'47" E | 34.23'   |
| L4   | S 01°16'47" E | 12.68'   |
| L5   | N 01°16'47" W | 17.12'   |
| L6   | S 01°21'25" E | 4.00'    |
| L7   | S 88°00'54" E | 20.00'   |
| L8   | S 88°43'13" W | 2.24'    |

## STEPPER ADDITION

A SUBDIVISION LOCATED IN THE NE 1/4 OF THE SE 1/4 OF SECTION 25, TOWNSHIP 7 NORTH, RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, CITY OF COLLEGE PLACE, COUNTY OF WALLA WALLA, STATE OF WASHINGTON.

FOUND A 2" BRASS CAP IN CONCRETE MARKING THE CENTERLINE INTERSECTION OF NE C STREET AND DECCIO ROAD.

### LEGAL DESCRIPTION

PARCEL A:  
THE NORTH 65.0 FEET OF LOT 6 IN BLOCK 2 OF RIMA ADDITION TO THE CITY OF COLLEGE PLACE AS RECORDED IN VOLUME 3 OF ROLL FILES AT PAGE C-5 IN THE OFFICE OF THE AUDITOR OF WALLA WALLA COUNTY, WASHINGTON.

### EXCEPTING THEREFROM:

COMMENCING AT THE SOUTHWEST CORNER OF THE NORTH 65.0 FEET OF LOT 6 IN BLOCK 2 OF RIMA ADDITION TO THE CITY OF COLLEGE PLACE AS RECORDED IN VOLUME 3 OF ROLL FILES AT PAGE C-5 IN THE OFFICE OF THE AUDITOR OF WALLA WALLA COUNTY, WASHINGTON; RUNNING THENCE N88°38'35"E, ALONG THE SOUTH LINE OF SAID NORTH 65.0 FEET, A DISTANCE OF 2.97 FEET TO THE TRUE POINT OF BEGINNING; THENCE WITH A CURVE TURNING TO THE RIGHT WITH AN ARC LENGTH OF 0.74 FEET WITH A RADIUS OF 20.00 FEET WITH A CHORD BEARING OF N55°48'03"E WITH A CHORD LENGTH OF 0.22 FEET; THENCE N88°38'35"E, PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 114.42 FEET; THENCE S01°16'47"E, A DISTANCE OF 5.00 FEET TO THE SOUTHEAST CORNER OF SAID NORTH 65.0 FEET; THENCE S88°38'35"W, ALONG SAID SOUTH LINE, A DISTANCE OF 122.18 FEET TO THE POINT OF BEGINNING.

### TOGETHER WITH:

BEGINNING AT THE NORTHWEST CORNER OF THE SOUTH 10.00 FEET OF LOT 6 IN BLOCK 2 OF RIMA ADDITION TO THE CITY OF COLLEGE PLACE AS RECORDED IN VOLUME 3 OF ROLL FILES AT PAGE C-5 IN THE OFFICE OF THE AUDITOR OF WALLA WALLA COUNTY, WASHINGTON; RUNNING THENCE N88°38'35"E, ALONG THE NORTH LINE OF SAID SOUTH 10.00 FEET, A DISTANCE OF 2.97 FEET; THENCE WITH A CURVE TURNING TO THE LEFT WITH AN ARC LENGTH OF 3.60 FEET WITH A RADIUS OF 8.50 FEET WITH A CHORD BEARING OF S105°02'22"W WITH A CHORD LENGTH OF 3.57 FEET; THENCE S88°43'31"W, A DISTANCE OF 2.24 FEET TO THE EASTERLY RIGHT-OF-WAY OF NE MAPLE AVENUE; THENCE N01°16'47"W, ALONG SAID EASTERLY RIGHT-OF-WAY, A DISTANCE OF 3.49 FEET TO THE POINT OF BEGINNING.

SITUATED IN THE CITY OF COLLEGE PLACE, COUNTY OF WALLA WALLA, STATE OF WASHINGTON.

### PARCEL B:

BEGINNING AT A POINT IN THE NORTH LINE OF THE FRACTIONAL SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, WHICH POINT IS 478.16 FEET EAST, MEASURED ALONG SAID NORTH LINE, FROM THE NORTHWEST CORNER OF SAID FRACTIONAL SOUTH HALF OF SOUTHEAST QUARTER; AND RUNNING THENCE SOUTH 00°16' WEST 300.00 FEET TO THE TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; FROM SAID TRUE POINT OF BEGINNING RUN THENCE SOUTH 00°16' WEST 200 FEET; THENCE SOUTH 89°49' EAST 255.32 FEET; THENCE NORTH 00°16' EAST 200 FEET; THENCE NORTH 89°49' EAST 255.32 FEET TO THE TRUE POINT OF BEGINNING.

TOGETHER WITH AN EASEMENT FOR THE RIGHT OF INGRESS AND EGRESS OVER AND ACROSS THE FOLLOWING DESCRIBED TRACT, TO WIT:

BEGINNING AT A POINT IN THE NORTH LINE OF THE FRACTIONAL SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, WHICH POINT IS 718.48 FEET EAST, MEASURED ALONG SAID NORTH LINE, FROM THE NORTHWEST CORNER OF SAID FRACTIONAL SOUTH HALF OF SOUTHEAST QUARTER; THENCE SOUTH 00°16' WEST 300.00 FEET; THENCE SOUTH 89°49' EAST 16.0 FEET; THENCE NORTH 00°16' EAST 300.00 FEET; THENCE NORTH 89°49' WEST 16.0 FEET TO THE POINT OF BEGINNING, LESS THAT PORTION OF THE ABOVE DESCRIBED TRACT THAT LIES WITHIN THE COUNTY ROAD KNOWN AS GRAVENSTEIN STREET.

### PARCEL C:

BEGINNING AT A POINT IN THE NORTH LINE OF THE FRACTIONAL SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, WHICH POINT IS 478.16 FEET EAST, MEASURED ALONG SAID NORTH LINE, FROM THE NORTHWEST CORNER OF SAID FRACTIONAL SOUTH HALF OF SOUTHEAST QUARTER; AND RUNNING THENCE SOUTH 00°16' WEST 500.00 FEET TO THE TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; FROM SAID TRUE POINT OF BEGINNING RUN THENCE SOUTH 00°16' WEST 200.00 FEET; THENCE SOUTH 89°49' EAST 255.32 FEET; THENCE NORTH 00°16' EAST 200.00 FEET; THENCE NORTH 89°49' WEST 255.32 FEET TO THE TRUE POINT OF BEGINNING.

TOGETHER WITH AN EASEMENT FOR THE RIGHT OF INGRESS AND EGRESS OVER AND ACROSS THE FOLLOWING DESCRIBED TRACT, TO WIT:

BEGINNING AT A POINT IN THE NORTH LINE OF THE FRACTIONAL SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, WHICH POINT IS 718.48 FEET EAST, MEASURED ALONG SAID NORTH LINE, FROM THE NORTHWEST CORNER OF SAID FRACTIONAL SOUTH HALF OF SOUTHEAST QUARTER; THENCE SOUTH 00°16' WEST 500.00 FEET; THENCE SOUTH 89°49' EAST 16.0 FEET; THENCE NORTH 00°16' EAST 500.00 FEET; THENCE NORTH 89°49' WEST 16.0 FEET TO THE POINT OF BEGINNING, LESS THAT PORTION OF THE ABOVE DESCRIBED TRACT THAT LIES WITHIN THE COUNTY ROAD KNOWN AS GRAVENSTEIN STREET.

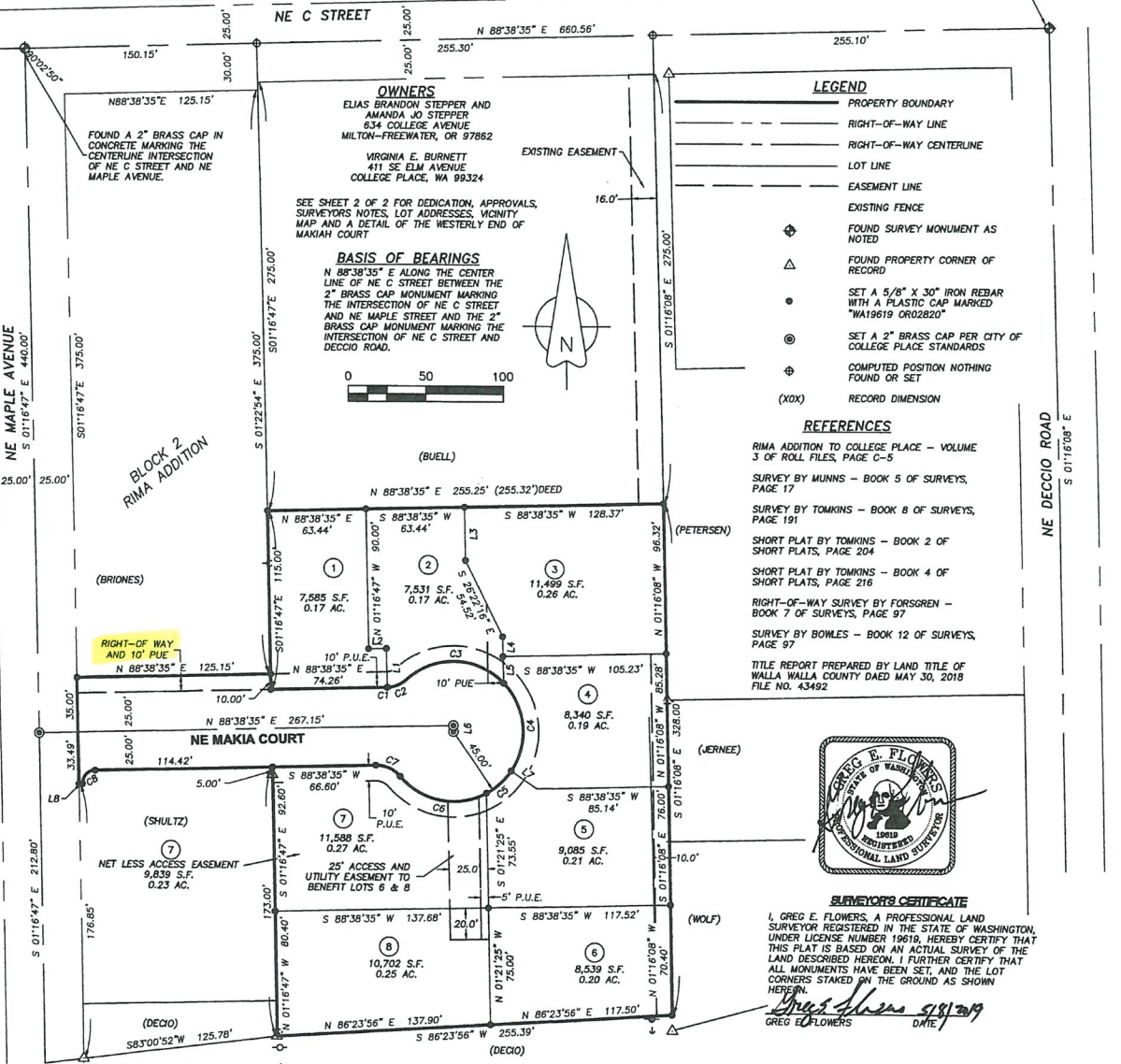
### EXCEPTING THEREFROM THE FOLLOWING DESCRIBED TRACT, TO WIT:

BEGINNING AT THE NORTHWEST CORNER OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, AND RUNNING THENCE SOUTH 89°49' EAST, ALONG THE NORTH LINE OF SAID SOUTH HALF OF SOUTHEAST QUARTER, A DISTANCE OF 989.80 FEET; THENCE SOUTH 00°16' WEST 574.00 FEET; THENCE SOUTH 76°07' WEST 263.31 FEET TO A POINT WHICH IS THE TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; FROM SAID TRUE POINT OF BEGINNING RUN THENCE SOUTH 00°16' WEST 62.00 FEET; THENCE NORTH 89°49' WEST, PARALLEL TO THE NORTH LINE OF SAID SOUTH HALF OF SOUTHEAST QUARTER, A DISTANCE OF 255.32 FEET; THENCE NORTHEASTERLY IN A STRAIGHT LINE A DISTANCE OF 262.84 FEET MORE OR LESS TO THE TRUE POINT OF BEGINNING.

### ALSO EXCEPTING THEREFROM THE FOLLOWING DESCRIBED TRACT, TO WIT:

BEGINNING AT THE NORTHWEST CORNER OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, AND RUNNING THENCE SOUTH 89°49' EAST, ALONG THE NORTH LINE OF SAID SOUTH HALF OF SOUTHEAST QUARTER, A DISTANCE OF 989.80 FEET; THENCE SOUTH 00°16' WEST 574.00 FEET; THENCE SOUTH 76°07' WEST 263.31 FEET TO A POINT WHICH IS THE TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; FROM SAID TRUE POINT OF BEGINNING RUN THENCE NORTH 89°49' WEST, PARALLEL TO THE NORTH LINE OF SAID SOUTH HALF OF SOUTHEAST QUARTER, A DISTANCE OF 255.32 FEET; THENCE SOUTH 00°16' WEST 62.00 FEET; THENCE NORTHEASTERLY IN A STRAIGHT LINE A DISTANCE OF 262.84 FEET MORE OR LESS TO THE SAID TRUE POINT OF BEGINNING.

ALSO EXCEPTING THEREFROM, THE FOLLOWING DESCRIBED TRACT, TO WIT: BEGINNING AT THE NORTHWEST CORNER OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 25 IN TOWNSHIP 7 NORTH, OF RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, AND RUNNING THENCE SOUTH 89°49' EAST, ALONG THE NORTH LINE OF SAID SOUTH HALF OF SOUTHEAST QUARTER, A DISTANCE OF 989.80 FEET; THENCE SOUTH 00°16' WEST 574.00 FEET; THENCE SOUTH 76°07' WEST 263.31 FEET TO A POINT WHICH IS THE TRUE POINT OF BEGINNING FOR THIS DESCRIPTION; FROM SAID TRUE POINT OF BEGINNING RUN THENCE NORTH 89°49' WEST, PARALLEL TO THE NORTH LINE OF SAID SOUTH HALF OF SOUTHEAST QUARTER, A DISTANCE OF 255.32 FEET; THENCE SOUTH 00°16' WEST 62.00 FEET; THENCE NORTHEASTERLY IN A STRAIGHT LINE A DISTANCE OF 262.84 FEET MORE OR LESS TO THE SAID TRUE POINT OF BEGINNING.



### AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS 31 DAY OF MAY 2019 AT THE REQUEST OF GREG E. FLOWERS, LAND SURVEYOR, IN VOLUME 7 OF PLATS AT PAGE 99.

WALLA WALLA COUNTY AUDITOR  
DECLARATION OF PROTECTIVE COVENANTS, CONDITIONS AND  
RESTRICTIONS RECORDED AT A.F.N.



PBS Engineering and  
Environmental Inc.  
5 N Colville St, Ste 200  
Walla Walla, WA 99362  
509.866.8626  
pbsusa.com



### SURVEYOR'S CERTIFICATE

I, GREG E. FLOWERS, A PROFESSIONAL LAND SURVEYOR REGISTERED IN THE STATE OF WASHINGTON, UNDER LICENSE NUMBER 19619, HEREBY CERTIFY THAT THIS PLAT IS BASED ON AN ACTUAL SURVEY OF THE LAND DESCRIBED HEREON. I FURTHER CERTIFY THAT ALL MONUMENTS HAVE BEEN SET, AND THE LOT CORNERS STAKED ON THE GROUND AS SHOWN HEREON.

Greg E. Flowers 5/31/2019  
GREG E. FLOWERS DATE

|                           |                     |
|---------------------------|---------------------|
| CLIENT: BRANDON STEPPER   | PROJECT NO: 67228   |
| SURVEYOR: GREG E. FLOWERS | DATE: 05/07/2019    |
| CALC BY: GEF              | DRAWN BY: GEF       |
| SECTION: 25               | TOWNSHIP: 7 NORTH   |
| CITY: COLLEGE PLACE       | COUNTY: WALLA WALLA |
| RANGE: 35 EAST            | SHEET 1 OF 2        |

# STEPPER ADDITION

A SUBDIVISION LOCATED IN THE NE 1/4 OF THE SE 1/4 OF SECTION 25, TOWNSHIP 7 NORTH, RANGE 35 EAST OF THE WILLAMETTE MERIDIAN, CITY OF COLLEGE PLACE, COUNTY OF WALLA WALLA, STATE OF WASHINGTON.

## DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT WE ELIAS BRANDON STEPPER, AMANDA JO STEPPER AND VIRGINIA E. BURNETT, OWNERS, HAVE CAUSED THESE LANDS TO BE SURVEYED AND SUBDIVIDED AS SHOWN AND DO HEREBY DEDICATE TO THE PUBLIC THE ROAD RIGHTS OF WAY AND UTILITY EASEMENTS SHOWN HEREIN. WE HEREBY WAIVE FOR OURSELVES AND FOR OUR SUCCESSORS ANY CLAIMS FOR DAMAGES AGAINST ANY GOVERNMENTAL AUTHORITY RESULTING FROM THE CONSTRUCTION OR MAINTENANCE OF PUBLIC FACILITIES OR PUBLIC PROPERTY WITHIN THIS SUBDIVISION.

ELIAS BRANDON STEPPER 5-11-19  
AMANDA JO STEPPER 5-4-19  
VIRGINIA E. BURNETT 5-25-19

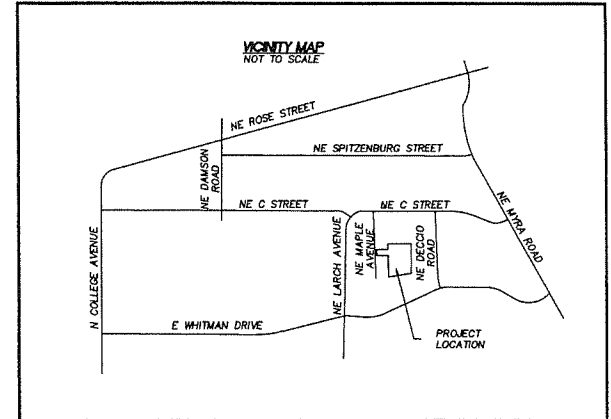
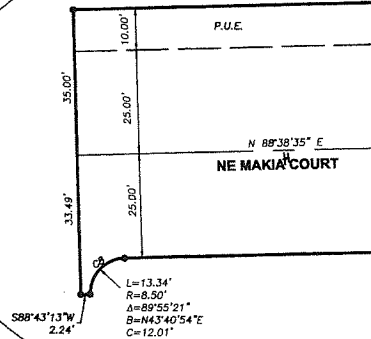
LOT/ ADDRESS  
 1: 855 NE MAKIAH CT  
 2: 865 NE MAKIAH CT  
 3: 880 NE C STREET  
 4: 890 NE MAKIAH CT  
 5: 880 NE MAKIAH CT  
 6: 870 NE MAKIAH CT  
 7: 860 NE MAKIAH CT  
 8: 850 NE MAKIAH CT

## ACKNOWLEDGEMENT

STATE OF Washington  
 COUNTY OF Walla Walla  
 BEFORE ME THIS 11th DAY OF May, 2019,  
 APPEARED ELIAS BRANDON STEPPER, TO ME PERSONALLY KNOWN,  
 WHO ACKNOWLEDGED THE FOREGOING SUBDIVISION AND DEDICATION  
 OF LAND TO BE A FREE AND VOLUNTARY ACT AND DEED.  
 WITNESS MY HAND AND OFFICIAL SEAL THIS 11th DAY OF  
May, 2019.  
 MY COMMISSION EXPIRES June 24, 2020  
Anna Parker  
 NOTARY PUBLIC FOR THE STATE OF Washington  
 RESIDING IN Walla Walla



## DETAIL - WEST END OF NE MAKIAH COURT



## ACKNOWLEDGEMENT

STATE OF Washington  
 COUNTY OF Walla Walla  
 BEFORE ME THIS 11th DAY OF May, 2019,  
 APPEARED AMANDA JO STEPPER, TO ME PERSONALLY KNOWN, WHO  
 ACKNOWLEDGED THE FOREGOING SUBDIVISION AND DEDICATION OF  
 LAND TO BE A FREE AND VOLUNTARY ACT AND DEED.  
 WITNESS MY HAND AND OFFICIAL SEAL THIS 11th DAY OF  
May, 2019.  
 MY COMMISSION EXPIRES June 24, 2020  
Anna Parker  
 NOTARY PUBLIC FOR THE STATE OF Washington  
 RESIDING IN Walla Walla



## ACKNOWLEDGEMENT

STATE OF Washington  
 COUNTY OF Walla Walla  
 BEFORE ME THIS 23rd DAY OF May, 2019,  
 APPEARED VIRGINIA E. BURNETT, TO ME PERSONALLY KNOWN, WHO  
 ACKNOWLEDGED THE FOREGOING SUBDIVISION AND DEDICATION OF  
 LAND TO BE A FREE AND VOLUNTARY ACT AND DEED.  
 WITNESS MY HAND AND OFFICIAL SEAL THIS 23rd DAY OF  
May, 2019.  
 MY COMMISSION EXPIRES June 24, 2020  
Anna Parker  
 NOTARY PUBLIC FOR THE STATE OF Washington  
 RESIDING IN Walla Walla



## APPROVALS

THE PUBLIC IMPROVEMENTS ARE IN ACCORDANCE WITH THE MINIMUM REQUIREMENTS OF THE CITY OF COLLEGE PLACE, WASHINGTON.

APPROVED BY THE CITY OF COLLEGE PLACE PER RESOLUTION NO. 18-01  
Harvey Crowder Mayor of the City of College Place DATE 5/29/2019  
Don Rickard City Planning Director DATE 5/29/2019

THE SURVEY DATA AS REVIEWED UNDER INDEPENDENT PROFESSIONAL SURVEYOR REVIEW. THE LAYOUT OF STREETS, ALLEYS, AND EASEMENTS; AND THE ROAD NAMES AND NUMBERS ARE APPROVED. THE DESIGN OF PUBLIC IMPROVEMENTS, BRIDGES, STREET LIGHTING, STREETS, SEWAGE, WATER, AND DRAINAGE SYSTEMS ARE DESIGNED AND SEALED BY A PROFESSIONAL REGISTERED ENGINEER. THE PUBLIC IMPROVEMENTS FOR THIS SUBDIVISION ARE IN ACCORDANCE WITH THE MINIMUM REQUIREMENTS OF THE CITY OF COLLEGE PLACE.

Robert Gordon 5/29/2019  
 ROBERT GORDON, PE, CITY ENGINEER DATE

## STORMWATER STATEMENT

FINAL OCCUPANCY PERMITS SHALL REQUIRE PROFESSIONAL ENGINEER CERTIFICATION THAT STORMWATER FACILITIES AS CONSTRUCTED SHALL FUNCTION AS DESIGNED. DEVELOPMENT AND IMPROVEMENT OF LOTS DEPARTING FROM CITY-APPROVED STORMWATER DESIGN AND GRADING PLAN ON FILE SHALL REQUIRE PROFESSIONALLY-ENGINEERED AND STAMPED STORMWATER REDESIGN IN COMPLIANCE WITH CITY STANDARDS AND THE CURRENT VERSION OF THE STORMWATER MANAGEMENT MANUAL OF EASTERN WASHINGTON.



5/18/2019

## NOTES

- 1) THIS PLAT WAS PREPARED AT THE REQUEST OF BRANDON STEPPER.
- 2) THIS SURVEY WAS PERFORMED WITH DUAL FREQUENCY G.P.S. UNITS HAVING STANDARD ERRORS OF 1CM+2PPM TIMES BASELINE LENGTH MEASURED. SUPPLEMENTAL MEASURES AND CHECKS WERE MADE WITH A TRIMBLE SC ROBOTIC TOTAL STATION HAVING STANDARD ERRORS OF 3" ANGULAR AND 2MM ± 3PPM FOR DISTANCE. THIS SURVEY MEETS THE ACCURACY REQUIREMENTS OF WAC 332-130-090.
- 3) THE MONUMENTS SHOWN WERE VISITED IN MAY OF 2018.

## TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT ALL TAXES FOR THE YEAR 2019 AGAINST THE PROPERTY SHOWN HEREIN HAVE BEEN PAID.

Gus Gus, Deputy 5/13/2019



PBS Engineering and Environmental Inc.  
 5 N Colville St, Ste 200  
 Walla Walla, WA 99362  
 509.556.3028  
 pbsusa.com

|                           |                     |
|---------------------------|---------------------|
| CLIENT: BRANDON STEPPER   | PROJECT NO.: 87229  |
| SURVEYOR: GREG E. FLOWERS | DATE: 05/07/2019    |
| CALC BY: GEF              | DRAWN BY: GEF       |
| SECTION: 25               | TOWNSHIP: 7 NORTH   |
| CITY: COLLEGE PLACE       | COUNTY: WALLA WALLA |
| RANGE: 35 EAST            | SHEET 2 OF 2        |





NE MAKIAH CT

NE MAPLE AVE



## EXHIBIT "A"

### NE MAKIAH COURT RIGHT OF WAY VACATION LEGAL DESCRIPTION

Beginning at the Northwest corner of NE MAKIAH COURT right of way according to the dedication thereof on the Re-recorded Stepper Addition plat filed for recording June 14, 2019, in Volume 7 of plats on page 98, under Auditor's File Number 2019-04153 records of Walla Walla County, Washington; thence N 88°38'35" E on the North right of way line thereof, a distance of 125.15 feet to a point on the West line of Lot 1 of said plat; thence S 01°16'47" E on the West line of said Lot 1, a distance of 10.00 feet; thence S 88°38'35" W, a distance of 115.15 feet to the beginning of a 10.00 foot radius curve; thence along said 10.00 radius curve to the right through a central angle of 90°00'00" an arc distance of 15.71 feet to the point of beginning. Containing 1,230 square feet.

SUBJECT TO the public utility easement dedicated on said plat over, across, and under the full length and width thereof.

***City of College Place, Washington***  
**RESOLUTION NO. 23-006**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING THE VACATION OF A PORTION OF NE MARIAH COURT DESCRIBED AS THE NORTH 10.00 FEET OF THE WEST 125.15 FEET OF NE MAKIAH COURT, EXCEPT A CURVED PORTION OF THE WEST END THEREOF ADJACENT TO NE MAPLE AVENUE, PER THE RE-RECORDED STEPPER ADDITION PLAT RECORDED IN BK. 7 PG. 98, AFN 2019-04153 RECORDS OF WALLA WALLA COUNTY, WASHINGTON.**

**Whereas,** the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

**Whereas,** the underlying “Fee Simple Title” owners of NE Makiah Court have petitioned the City of College Place to vacate a portion thereof, and

**Whereas,** the City of College Place has held public hearings regarding the same, and

**Whereas,** the City Council has determined that compensation for the right of way to be vacated will not be required, and

**Whereas,** the impacts to other property owners in the vicinity and the affected utilities have been thoroughly reviewed and mitigated, and

**Whereas,** the legal description and exhibit map of the vacation are attached hereto, the agreement between the adjacent owners and City of College Place, and the potential mitigation for other impacts related to the vacation have been resolved at this time.

**Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:**

1. To approve the vacation of the said described portion of NE MAKIAH COURT.

**Clerical Corrections.** The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener’s/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.



**Effective Date.** This resolution shall take effect and be in full force upon its passage as provided by law.

**PASSED** by the City Council of the City of College Place, Washington, this 14<sup>th</sup> day of February, 2023.

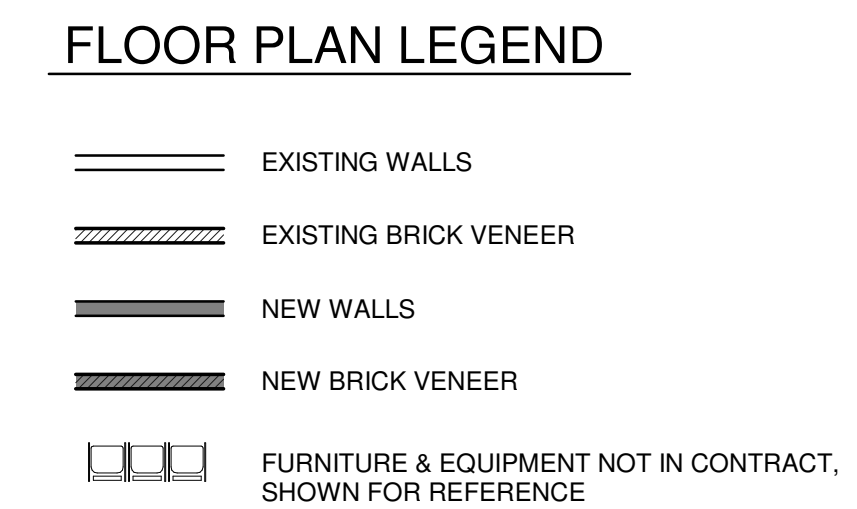
Attest:

---

Norma L. Hernández, Mayor

---

Sherri St. Clair, City Clerk

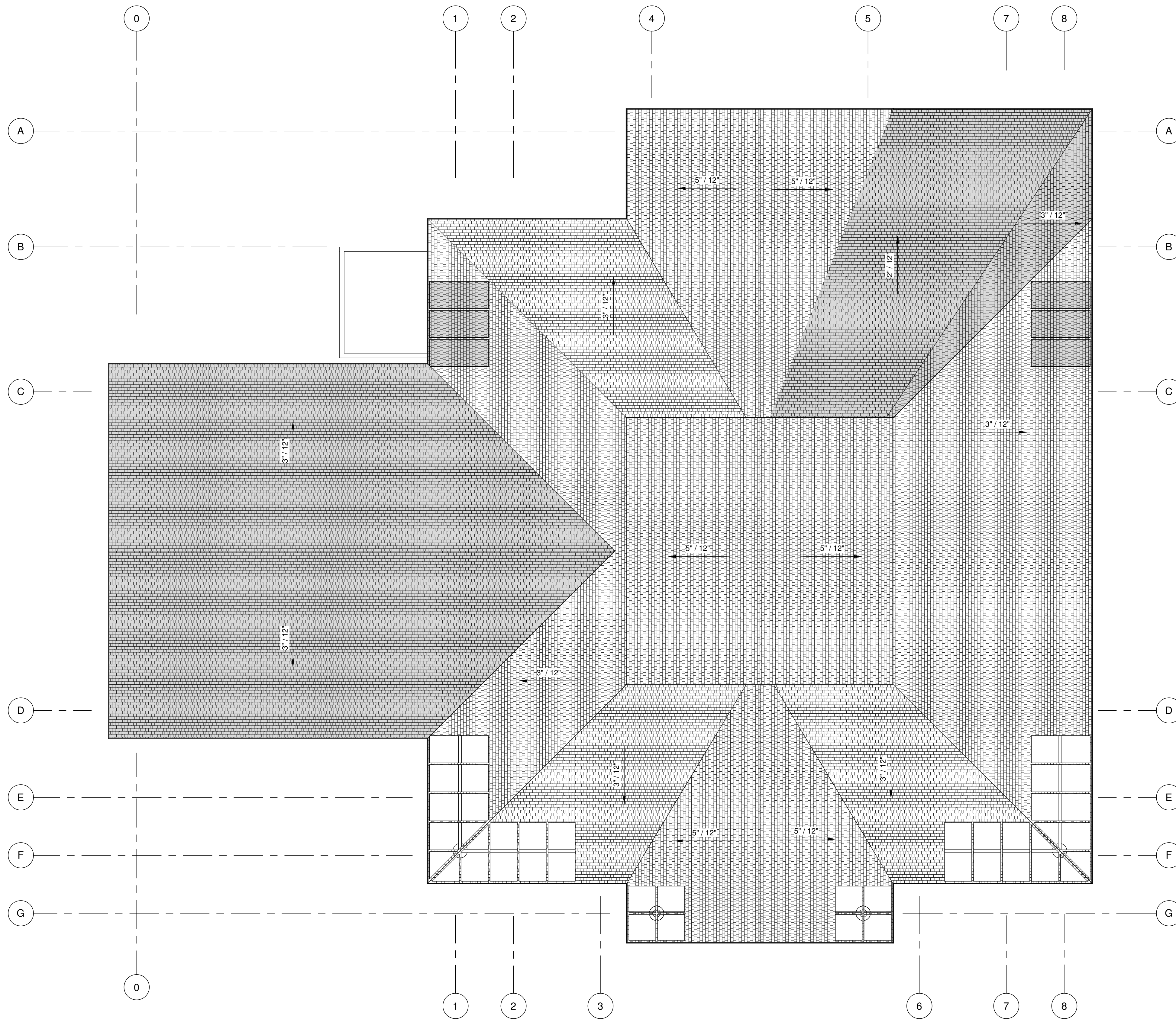
[illegible]

| APPROVAL |      |  |
|----------|------|--|
| DRAWN    | EJM  |  |
| DESIGN   | ETL  |  |
| CHECKED  | MCHD |  |
| APPROVED | ETL  |  |

CITY OF COLLEGE PLACE  
**UPGRADE COUNCIL CHAMBER**  
 625 S COLLEGE AVE, COLLEGE PLACE, WA 99324  
**FLOOR PLAN - PHASE 2&3**

|                        |                                                                                       |
|------------------------|---------------------------------------------------------------------------------------|
| DWG. NO.               |                                                                                       |
| A101                   |                                                                                       |
| SCALE: 1/8" = 1'-0"    |                                                                                       |
| ISSUE DATE: 10/03/2022 |                                                                                       |
| JOB NO.                | REV.                                                                                  |
| 8864                   |  |





## ROOF PLAN

$$1/8" = 1'-0"$$
[illegible]

| APPROVAL |      |  |
|----------|------|--|
| DRAWN    | AVR  |  |
| DESIGN   | ETL  |  |
| CHECKED  | MCHD |  |
| APPROVED | ETL  |  |

CITY OF COLLEGE PLACE  
**UPGRADE COUNCIL CHAMBER**  
 625 S COLLEGE AVE., COLLEGE PLACE, WA 98324  
**ROOF PLAN - PHASE 2&3**

DWG. NO

A102

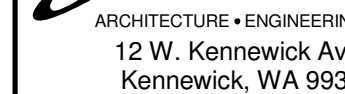
SCALE: 1/8" = 1'-0"

ISSUE DATE: 10/03/22

JOB NO.  
8864

REV  
B





[www.meierinc.com](http://www.meierinc.com)

| APPROVAL |      |  |
|----------|------|--|
| DRAWN    | AVR  |  |
| DESIGN   | ETL  |  |
| CHECKED  | MCHD |  |
| APPROVED | ETL  |  |

CITY OF COLLEGE PARK  
UPGRADE COUNCIL CHAMBER

## EXTERIOR ELEVATIONS - PHASE 2&3

A202

ISSUE DATE: 10/03/2022

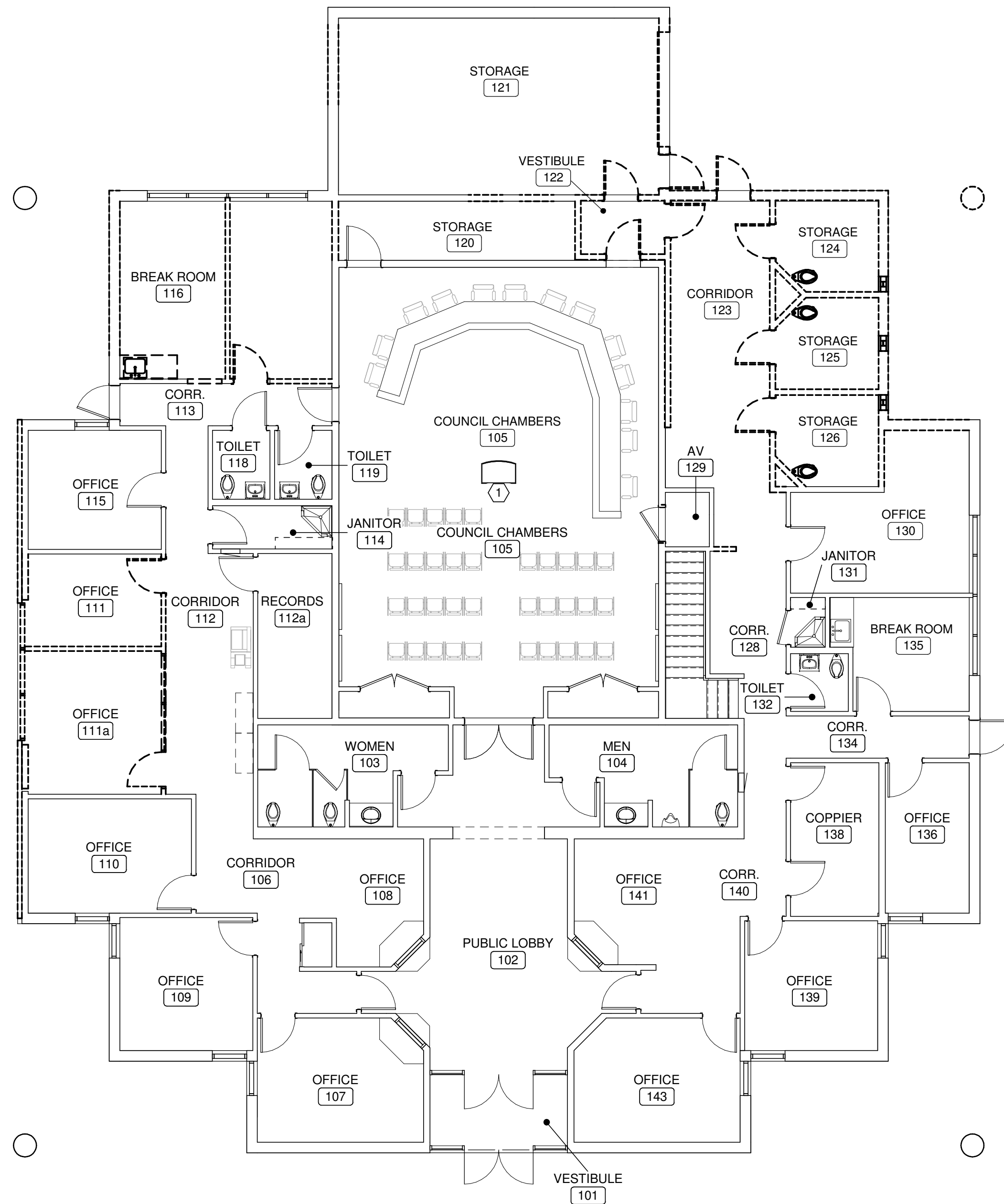
|  |    |
|--|----|
|  | RI |
|  | /  |





### DEMOLITION FLOOR PLAN LEGEND

- |                                                                                     |                                                            |
|-------------------------------------------------------------------------------------|------------------------------------------------------------|
|  | (E) WALL TO BE DEMOLISHED                                  |
|  | EXISTING WALLS TO REMAIN                                   |
|  | FURNITURE & EQUIPMENT NOT IN CONTRACT, SHOWN FOR REFERENCE |



DEMOLITION FIRST FLOOR PLAN - PHASE 2&3

$\frac{1}{8}'' = 1'-0''$

[illegible]

| APPROVAL |      |  |
|----------|------|--|
| DRAWN    | AVR  |  |
| DESIGN   | ETL  |  |
| CHECKED  | MCHD |  |
| APPROVED | ETL  |  |

CITY OF COLLEGE PLACE  
**UPGRADE COUNCIL CHAMBER**  
625 S COLLEGE AVE, COLLEGE PLACE, WA 99324

625 S COLLEGE AVE, COLLEGE PLACE, WA 99324

# DEMO FIRST FLOOR PLAN - PHASE 2&3

DWG. NO.

D101

SCALE: 1/8" = 1'-0"

ISSUE DATE: 10/03/2022

JOB NO.  
8864

REV.  
B





Meier  
ARCHITECTURE • ENGINEERING

Quantities: **D.R. Eadie & E.T. Luebben**  
Take-off: **D.R. Eadie & E.T. Luebben**  
Checked:

[illegible]

refers to this estimate being based on a Schematic Design and not based on detailed Construction Documents. The more detailed the drawings, the more refined the estimate, the lower the contingency thrown into the bottom of the estimate.



## **ADDENDUM 2 TO AGREEMENT FOR SERVICES – REV 2**

CLIENT: Jon Rickard  
City of College Place  
625 S. College Ave.  
College Place, WA 99324

PROJECT: COUNCIL ROOM RENOVATION – PHASE 2A: EXPANDED BUILDING  
ADDITION SCOPE

### **SCOPE OF SERVICES:**

This Addendum covers the cost for additional architectural and engineering design on the Phase 2 scope of work component of the original Agreement for Services Contract between Meier Architecture • Engineering (Meier) and the City of College Place (City), approved on October 27, 2021. The new expanded Phase 2 (referenced below as Phase 2A) scope of work includes the following:

### **PHASE 2A: CONVERT HOLDING CELL AND SALLY PORT WING INTO OFFICE AREAS, PLUS A NEW ADDITION TO THE WEST SIDE OF CITY HALL**

The scope includes:

1. Convert former vehicle Sally Port into a new conference room and offices.
2. Convert the former Holding Cell area, including an addition, into new staff offices.
3. Add approximately 2,600 square feet of new office space on the west side of City Hall to include additional offices, expanded breakroom, and outdoor lunch area.
4. The site parking area will require some revisions to accommodate the new building additions.
5. The scope also includes the following remodel work to the existing building:
  - a. Update restroom finishes.
  - b. Repair damaged exposed exterior beams and wrap with sheet metal or some other material to protect against future damage.
  - c. Install new translucent skylights over openings in some of the existing building overhang areas.
  - d. Replace the existing roof gutter system.
  - e. New coffee bar/storage closet area along the southeast hallway.
6. Provide mechanical design to update the entire building HVAC for City Hall including the building additions.
7. Provide electrical design to modify the electrical system, as required, to accommodate new HVAC, new addition space, and LED lighting that was not covered in Phase 1 of this Project.
8. In reviewing the original construction drawings, it appears that removing the concrete ceiling and concrete block Holding Cell walls will not affect the existing building structural system, but this will need to be investigated further as part of the design process.
9. Phase 2A work will require site modifications to ensure proper drainage.

10. The existing roof structure will be investigated and modified, as needed, for the new addition.

The Meier Team will provide complete design, bid, and construction administrative services throughout the duration of this Phase. Schematic design for the Phase 2A work was completed during Phase 1 of this Project, and is used as the basis of design for completing construction documents.

#### CLIENT RESPONSIBILITIES:

1. Provide Meier personnel with access to the site and facility to obtain accurate information on existing conditions and provide ladders as needed.
2. The Client provided some existing building drawings as part of the Request for Proposal (RFP) process. The Client should provide any additional available record drawings, surveys, or studies pertaining to the subject property with relevance to the scope of design work described in this Addendum.
3. Provide any standards or specifications the Client intends for Meier to follow or consider in the design process.
4. Review interim and final documents and provide comments within 10 working days from receipt of documents for review.

#### PHASE 2A SCOPE OF SERVICES:

Meier will schedule a Phase 2A Project kick-off/site visit meeting within seven (7) to 10 days after receiving authorization from the City to begin design on this phase of work.

1. General:
  - a. Kick-off meeting and site visit will include discussion of design scope, major milestones, and the Team's responsibilities and next steps forward.
  - b. Review schematic design developed for this expansion during Phase 1, and modify as determined, during the kick-off meeting. NOTE: If the schematic design has major changes, the fee proposed for Phase 2A may need to be modified.
  - c. Develop 60% construction documents for Client review and comments.
  - d. Provide a budgetary construction cost estimate for the 60% design to be delivered within two (2) weeks of the design submittal.
  - e. Develop 95% construction documents for Client's final review and comments.
  - f. Incorporate Client comments and develop 100% stamped construction documents ready for bid and Authority Having Jurisdiction (AHJ) submittal.
  - g. Attend a plan review intake meeting required by the AHJ.
  - h. Fill out a commercial plan review application and worksheet as required by the AHJ.
  - i. Submit construction documents, calculations, and Washington State Energy Code (WSEC) Commercial Provisions forms to the City for plan review.
  - j. Address the AHJ comments in letter format.

Phase 2A detail design will proceed as follows:

PHASE 2A – TASK 1: CITY HALL NORTHEAST CORNER EXPANSION, WEST SIDE ADDITION, AND REMODEL OF PORTIONS OF THE EXISTING BUILDING:

1. Review local jurisdiction zoning and municipal codes and perform an International Building Code (IBC) analysis using the most current edition of the building code, anticipated to be the 2021 IBC. Address any potential issues that need to be incorporated into the Project.
2. Revise the schematic design prepared during Phase 1, if needed, as determined during the Project kick-off meeting.
3. Modify the schematic design floor, roof plan, and elevations, as required, for contract document/bid and construction level drawings.
4. Develop enlarged floor plans, if needed.
5. Develop reflected ceiling plans to include architectural features, lighting, and mechanical grilles and diffusers.
6. Provide building and wall sections, interior elevations and casework details, general construction details, and door, window, and finish schedules, as required.
7. New doors that are part of the Phase 2A addition, plus existing office door hardware for all existing and new office doors will include the following:
  - a. Closures with magnetic hold-opens
  - b. Card lock systems to include all locking doors in existing building and expansion, tied into building fire alarm system
  - c. Review existing door hardware and re-key building, if needed
8. Structural design will include roof framing, load bearing walls or frames, lateral load resisting elements, and foundations to support the building structure. Structural design will incorporate openings and supports for mechanical or electrical equipment. Design will be in accordance with the most current edition of the IBC and American Society of Civil Engineers (ASCE) 7- 16.
9. Structural calculations shall be provided for submittal to the AHJ for approval.
10. Civil engineering scope will include the remodel of existing parking, sidewalk, and lawn areas impacted by the new building additions.
11. The expanded building and parking lot drainage system will tie into the existing building storm drainage system and will be supplemented as needed.
12. Modify the Phase 1 HVAC system design to accommodate the expanded Phase 2A building scope.
13. Conduct HVAC load calculations to determine the cooling and heating requirements for the addition, and for the selection of equipment to meet the load requirements.
14. The design will take into consideration energy efficiency, sustainability, and environmentally favorable features, which will be economically feasible, code allows, and which is compatible with the Project goals.
15. Electrical calculations, drawings, and specifications for lighting and power distribution, as required by local adopted National Fire Protection (NFPA) 70, National Electrical Code (NEC), and showing compliance with the most current WSEC provisions required by local jurisdiction as a plan review submittal.
16. Preparation of documentation/forms showing compliance with the current WSEC.

17. The design will provide for main and distribution branch panels and receptacles strategically placed throughout the building to shorten branch circuit runs.
18. Electrical distribution, devices, and branch circuitry to support convenience power, power provisions for Client furnished/specified equipment, and new mechanical equipment connections.
19. Interior LED lighting luminaires and controls design will be per Illuminating Engineering Society (IES) recommendations for space types indicated with controls, per local automated systems.
20. Exterior lighting and controls: LED building egress exits lighting, controlled via integral daylight, and auto-dimming to 50% motion sensors. Site and landscape lighting and controls are not assumed.
21. The fire alarm system and annunciator panel locations will be indicated on the drawings and connected power. The remainder of the systems' infrastructure will be design-build by a licensed fire alarm installer.
22. Pathway and rough-in locations only for all special systems (IT infrastructure, security intrusion detection systems, and/or CCTV) as coordinated with the Owner prior to 60% design documents. The remaining downstream devices, wiring, servers, etc. shall be provided by the Owner without further engineering direction.
23. The following audiovisual (AV) systems and telecom cabling system design with infrastructure will be provided by Meier's consultant, Convergent Technologies Design Group, Inc. (CTDG) as part of this Addendum:
  - a. Revise the telecommunications cabling systems design based on feedback from City officials
  - b. Prepare a detailed cost estimate for the specified telecommunications cabling systems and associated installation labor.
  - c. Develop a CSI-format specification for all Category 6 Unshielded Twisted Pair (UTP) Voice and Local Area Network (Data) Cabling, Coaxial (RG-11/6) Radio Frequency (RF) Video Cabling, and Single/Multi-Mode Optical Fiber Cabling outside and within the building.
  - d. Revise the systems design based on feedback from City officials.
  - e. Develop a CSI-format specification for AV wall/floor boxes, AV presentation, audio reinforcement systems, AV source electronics, and instructor's station for programmed spaces within the building.
  - f. Make recommendations and deliver CSI-format specification for the projection screens associated with the display systems in the programmed spaces.
  - g. Prepare a detailed cost estimate for the specified AV system electronics and associated installation labor.
  - h. Documents will follow the CSI/AIA Design Guidelines for format and deliverable details.

#### PHASE 2A – TASK 1 DELIVERABLES:

1. Possible updated schematic design as determined following the Phase 2A kick-off meeting.
2. 60% review construction documents: Transmitted electronically in PDF format.
3. 95% review construction documents: Transmitted electronically in PDF format.



4. 100% stamped construction documents: Transmitted to AHJ in the format they require. The Owner will be provided two (2) full size copies of the construction documents, as well as a digital set in PDF format.
5. Construction documents: Transmitted electronically in PDF format to regional plan centers and, upon request, to Contractors and Subcontractors.

#### PHASE 2A – TASK 1 ASSUMPTIONS:

1. Meetings are anticipated to last up to two (2) hours, except for the initial kick-off meeting which is anticipated to last up to four (4) hours.
2. We anticipate up to four (4) meetings that will lead to the development of the final documents.
3. No major changes to the floor plan layout after City approval of the 60% construction documents. A major change is one that affects multiple drawings, specifications, poses rework to architectural, structural, mechanical, and electrical construction documents, and existing design that was not anticipated at the time of this Addendum.
4. The following services will need to be provided by the City, and are not included in Meier's scope of work:
  - a. Topographical and boundary survey.
  - b. Geotechnical report.
  - c. Modifications to the existing plumbing systems.
  - d. New off-site utility services to the building.
5. It is understood that the Project does not require a Department of Health, Labor and Industries plan review submittal.
6. Drawings to be provided with Meier title blocks and using Meier drafting standards.
7. Plan review fees will be paid by the City.
8. Project will be permitted before July 1, 2023, so that electric vehicle (EV) charging is not required.

#### PHASE 2A – TASK 2: BIDDING SERVICES:

1. Meier will e-mail construction document sets to five (5) regional plan centers to solicit bids.
2. An "Advertisement for Bid" paid by Meier will also be placed in the Walla Walla Union Bulletin newspaper for two (2) consecutive weeks.
3. Bid services shall include a mandatory pre-bid meeting and job walk with interested General Contractors and Subcontractors.
4. Answer any bid questions, or request for substitutions, and prepare and issue an Addenda to Construction Document Addenda, if needed.
5. Conduct the bid opening at the Client's office, complete an evaluation of the bidders, and issue the Notice of Award and Notice to Proceed (NTP) letters to the successful Contractor(s).

DELIVERABLES:

1. Addendum.

ASSUMPTIONS:

1. Pre-bid walkthrough will be a one-time meeting at the site for all interested General Contractors.

PHASE 2 – TASK 3: CONSTRUCTION ADMINISTRATION SERVICES:

1. Facilitate a pre-construction meeting with the City and the Contractor. Frequently, the NTP will be issued when this meeting is held.
2. Weekly construction site observation visits.
3. Every other week, the site observation visit includes an on-site meeting with the City representative, Contractor, Subconsultants, and Meier.
4. Review daily job logs prepared by the Contractor, and submit these to the City weekly.
5. Review submittals.
6. Review and assist in processing pay requests.
7. Address Request for Information (RFI), RFP, and/or Change Orders (CO) as these occur during the construction phase.
8. Coordinate Project commissioning after the Project systems are complete.
9. When the Project construction is substantially complete, facilitate a punch-list job walk with the Contractor, the City, and the Design Team.
10. Issue a Certificate of Substantial Completion once the Architect and the City are satisfied with the punch-list being achieved, and the AHJ has issued an occupancy permit.

DELIVERABLES:

1. Review product submittals and Operations and Maintenance (O&M) Manual.
2. Review and certify Application for Payments.
3. Complete a punch list observation.
4. Issue a Certificate of Substantial Completion.

ASSUMPTIONS:

1. The Agreement is based on the six (6) month construction schedule and will start within one (1) month of bid. Overall Project, Phase 2A is to be completed within one (1) year.
2. Pre-bid walkthrough will be a one-time meeting at the site for all interested General Contractors.
3. Contractor/requested design changes are not anticipated. Should a change be feasible for the Client, the additional design can be added as additional scope.
4. Commissioning services will be provided by others. A cost allowance has been included within our Phase 2A Agreement for the anticipated Commissioning Fee.

All services not specifically outlined in the scope of work above shall be considered additional services and shall be subject to a commensurate adjustment to the agreed compensation, which shall be determined by way of a written addendum, signed by the parties, prior to proceeding with the additional work.

PHASE 2A COMPENSATION:

Meier will perform these services per the fee schedule noted below. Please initial at each Task to authorize Meier to proceed with the Task scope.

TASK 1: Northeast corner, westside addition, and interior and exterior remodel design: Meier will perform design services for a firm fixed fee of \$159,000. \_\_\_\_\_

TASK 2: Bidding services: Meier will perform design services for a firm fixed fee of \$4,000. \_\_\_\_\_

TASK 3: Construction administration (\$32,000) and commissioning services (\$2,000 allowance): Meier agrees to provide construction support services on a time and expenses basis, with a budget level estimated at \$34,000. \_\_\_\_\_

Invoices will be submitted monthly. A 1.5% interest charge will be added for late payment beyond the normal 30-day billing period. Agreement to provide services, as stated, is valid if approved within 30 days of date submitted. Approvals beyond 30 days are subject to re-negotiation of both scope and fee.

APPROVED BY:

City of College Place

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print

\_\_\_\_\_  
Date

Meier Architecture • Engineering

Paul M. Giever  
Signature

Paul M. Giever  
Print

January 13, 2023

Date



## AGREEMENT FOR SERVICES

CLIENT: Jon Rickard  
City of College Place  
625 South College Ave.  
College Place, WA 99324

PROJECT: COUNCIL ROOM RENOVATION AND AV DESIGN

Thank you for the opportunity for Meier Architecture • Engineering (Meier) to offer professional design services.

### PROJECT UNDERSTANDING:

#### **PHASE 1 - UPGRADE COUNCIL CHAMBERS AND MAIN ENTRY SCOPE INCLUDES:**

1. Improve Council Chambers:
  - The key to improving the Council Chamber is a complete overhaul of the AV system. Desires regarding this upgrade are outlined in the Request for Proposals (RFP). The system must be an integrated system capable of handling hybrid meetings where not all of the active participants are able to attend in-person. Other features include new monitors at the Chamber dais, local presentation monitors, and easily operated AV system.
  - New, fixed dais with computer monitor in desks, voting buttons, and microphones.
  - City Clerk needs room for two (2) monitors so the Council members can look things up that are not to be displayed to the public.
  - New LED light fixtures, with some lights focused on each Council member's desk positioned along the dais.
  - Upgraded room finishes.
  - Fixed podium for audience participation.
  - Consideration to replacing Chamber entry doors with glass doors, as long as these can be sound deadening.
2. Improve Lobby:
  - ADA compliant service counters.
  - Add monitors to allow the lobby to be used for overflow observation of Council meetings.
  - New paint.
  - LED lighting.
3. New Ethernet in all of the offices.
4. Replace HVAC system for entire building. This will be a Construction Bid Alternate so that system pricing can be separated.

The Meier Team will provide complete design, bid, and construction administrative services including commissioning throughout the duration of this phase.

## **PHASE 2: CONVERT HOLDING CELL AND SALLY PORT WING INTO OFFICE AREA**

The scope includes:

1. Convert former vehicle Sally Port into a new conference room and offices.
2. Convert the former Holding Cell area, including an addition, into new staff offices.
3. The new addition will be approximately 600 square feet and located in the northeast corner of the existing City Hall building. The addition will expand the east Holding Cell exterior wall to be flush with the existing east wall of the City Hall, and north Holding Cell wall to be flush with the existing north Sally Port wall.
4. Reviewing the original construction drawings, it appears that removing the concrete ceiling and concrete block Holding Cell walls will not affect the existing building structural system, but this will need to be investigated further as part of the design process.
5. The addition will require minor site modifications to ensure proper drainage. The existing roof structure will be investigated and modified as needed for the new addition.

The Meier Team will provide complete design, bid, and construction administrative services throughout the duration of this phase. Phase 2 design may not begin until late 2022 or early 2023, with bid and construction following. The HVAC upgrade described in Phase 1 as a bid alternate may be incorporated into the Phase 2 Project if funding is unavailable for this in Phase 1.

### **CLIENT RESPONSIBILITIES:**

1. Provide Meier personnel with access to the site and facility to obtain accurate information on existing conditions and provide ladders as needed.
2. The Client provided some existing building drawings as part of the RFP process. The Client should provide any additional available record drawings, surveys, or studies pertaining to the subject property with relevance to the scope of design work described in this Agreement.
3. Provide any standards or specifications the Client intends for Meier to follow or consider in the design process.
4. Review interim and final documents and provide comments within 10 working days from receipt of documents for review.

### **PHASE 1 SCOPE OF SERVICES:**

Meier will schedule a Project kick-off/site visit meeting within seven (7) to 10 days after receiving the signed Agreement from the City of College Place (City).

1. General:
  - a. Kick-off meeting and site visit will include discussion of design scope, major milestones, and the team's responsibilities and next steps forward.
  - b. As-build the existing building and develop dimensional floor plans. Architectural, mechanical, and electrical leads will visit the site. The AV consultant will likely visit via video conferencing.
  - c. Discuss the AV, mechanical, and electrical needs.
  - d. Develop 60% construction documents for Client review and comments.
  - e. Provide budgetary construction cost estimate for the 60% design to be delivered within one (1) week of the design submittal.



- f. Develop 95% construction documents for Client final review and comments.
- g. Incorporate Client comments and develop 100% stamped construction documents ready for bid and Authority Having Jurisdiction (AHJ) submittal.
- h. Attend a plan review intake meeting if required by the AHJ.
- i. Fill out a commercial plan review application and worksheet as required by the AHJ.
- j. Submit construction documents, calculations, and Washington State Energy Code (WSEC) Commercial Provisions forms to the City for plan review.
- k. Address the AHJ comments in letter format.

Phase 1 detail design will proceed on three (3) tracks (Tasks) simultaneously, further defined as follows:

#### PHASE 1 – TASK 1: LOBBY AND CHAMBER ARCHITECTURAL AND ELECTRICAL UPGRADES:

1. Review local jurisdiction zoning and municipal codes and perform 2018 International Building Code (IBC) analysis to address any potential issues that need to be incorporated into the Project.
2. Develop design development drawings showing minor changes to the existing building layout. Design development drawings will include updated floor plans, room finishes, and interior elevations.
3. Electrical calculations, drawings, and specifications for lighting and power distribution, as required by local adopted NFPA 70, National Electrical Code (NEC), and showing compliance with the current 2018 WSEC provisions required by local jurisdiction as a plan review submittal.
4. Interior LED lighting luminaires and controls. Design will be per Illumination Engineering Society (IES) recommendations for space types indicated with controls per local automated systems.
5. Electrical power modifications tied to the updated HVAC system will be included within Task 2.
6. Develop bid and technical material specifications.
7. Develop a construction cost estimate for Phase 1 – Task 1 work.
8. Develop schematic design for Phase 2 work.

#### DELIVERABLES:

1. 60% review construction documents: Transmitted electronically in PDF format.
2. 95% review construction documents: Transmitted electronically in PDF format.
3. 100% stamped construction documents: Transmitted to AHJ in the format that they require, the Owner will be provided two (2) full size copies of the construction documents, as well as digital set in PDF format.
4. Construction documents: Transmitted electronically in PDF format to regional plan centers and, upon request, to Contractors and Subcontractors.

#### PHASE 1 – TASK 2: HVAC DESIGN:

1. Review the existing systems at the Project kick-off/site visit meeting.
2. Develop design goals for a proposed new HVAC system with budgetary cost(s) and provide to City for review and approve.

3. HVAC design and load calculations to determine the cooling and heating requirements for the building and for the selection of equipment to meet the load requirements.
4. Drawings for the HVAC system will include plans, sections, details, and equipment schedules as needed. The building will be zoned using multiple HVAC units. It is assumed that an individual room control will not be required, and a Direct Digital Control (DDC) control system will not be utilized. HVAC units will be controlled by individual 7-day programmable thermostats.
5. Design will take into consideration energy efficiency, sustainability, and environmentally favorable features, which will be economically feasible, code allows, and which is compatible with the Project goals.
6. Develop construction drawings and specifications for a new building wide HVAC system.
7. Develop a construction cost estimate for Task 2 work.
8. Completed mechanical system WSEC Commercial Provisions calculation and complete the WSEC form required by local jurisdiction at the plan review submittal process.
9. The new HVAC system will be incorporated into the Phase 1 bid package as an “additive bid alternate”, priced separately from Task 1 and Task 3 design which will make up the base bid for Phase 1.
10. Phase 1 HVAC design will allow for future expansion when Phase 2 building remodel and expansion is in construction.

#### PHASE 1 – TASK 3: AV DESIGN:

1. Meier’s AV consultant, Convergent Technologies Design Group (CTDG), will prepare telecommunications cabling systems with infrastructure and AV systems reports for the City to review, comment on, and approve.
2. Once the AV system is approved, the Design Team will proceed with construction documents.
3. A 60% construction document AV system design will be prepared for City review. The AV 60% system review documents may not coincide with the timing of the Task 1 and Task 2 60% design submittal documents.
4. A 95% construction document AV system design will be prepared for City final review, which will be timed to be submitted at the same time as Tasks 1 and 2 95% design review submittals.
5. Prepare 100% documents to be submitted with Tasks 1 and 2 construction documents to AHJ, and to be used for bidding.

#### PHASE 1 – TASKS 1-3 DELIVERABLES:

1. 60% review construction documents: Transmitted electronically in PDF format.
2. 95% review construction documents: Transmitted electronically in PDF format.
3. 100% stamped construction documents: Transmitted to AHJ in the format that they require, the Owner will be provided two (2) full size copies of the construction documents, as well as digital set in PDF format.
4. Construction documents: Transmitted electronically in PDF format to regional plan centers and, upon request, to Contractors and Subcontractors.

#### PHASE 1 – TASKS 1-3 ASSUMPTIONS:

1. Meetings are anticipated to last up to two (2) hours, except for the initial kick-off meeting which is anticipated to last up to four (4) hours.

2. We anticipate up to four (4) meetings that will lead to the development of final documents.
3. No major changes to the floor plan layout, proposed AV and HVAC systems are expected following receipt of the City's 60% design review comments. A major change is one that affects multiple drawings, specifications, poses rework to architectural, AV, mechanical, and electrical construction documents and existing design that was not anticipated at the time of this Agreement.
4. The following services are not anticipated to be required, and are not included within the Phase 1 scope of work:
  - a. Topographical and boundary survey.
  - b. Geotechnical report.
  - c. Fire alarm and security systems modifications.
  - d. Modifications to the existing building structure.
  - e. Modifications to plumbing systems.
6. It is understood that the Project does not require a Department of Health, Labor and Industries plan review submittal.
7. Drawings to be provided with Meier title blocks and using Meier drafting standards.
8. AV systems fee based on systems value not to exceed \$300,000.
9. Plan review fees will be paid by the City.

#### PHASE 1 – TASK 4: BIDDING SERVICES:

1. Meier will e-mail construction document sets to five (5) regional plan centers to solicit bids.
2. An "Advertisement for Bid" shall also be placed in the Walla Walla Union Bulletin newspaper for two (2) consecutive weeks.
3. Bid services shall include, a mandatory pre-bid meeting and job walk with interested General Contractor and Subcontractors.
4. Answer any bid question, or request for substitutions and prepared and issue an Addenda to Construction Document Addenda if needed.
5. Conducting the bid opening at the Client's office, complete an evaluation of the bidders, and the issuing the Notice of Award and Notice to Proceed (NTP) letters to the successful Contractor(s).

#### DELIVERABLES:

1. Addendum.

#### ASSUMPTIONS:

1. Pre-bid walkthrough will be a one-time meeting at the site for all interested General Contractors.

#### PHASE 1 – TASK 5: CONSTRUCTION ADMINISTRATION SERVICES:

1. Facilitate a pre-construction meeting with the City and the Contractor. Frequently, the NTP will be issued when this meeting is held.
2. Weekly construction site observation visits.
3. Every other week, the site observation visit includes an on-site meeting with the City representative, Contractor, Subconsultants, and Meier.
4. Review daily job logs prepared by the Contractor and submit these to the City weekly.

5. Review submittals.
6. Review and assist in processing pay requests.
7. Address Requests for Information (RFI), RFP, and/or Change Orders (CO) as these occur during the construction phase.
8. Coordinate Project commissioning after the Project systems are complete.
9. When the Project construction is substantially complete, facilitate a punch-list job walk with the Contractor, the City, and the Design Team.
10. Issue a Certificate of Substantial Completion once the Architect and the City is satisfied with the punch-list being achieved, and the AHJ has issued an occupancy permit.

**DELIVERABLES:**

1. Review product submittals and Operation and Maintenance Manual (O&Ms).
2. Review and Certify Application for Payments.
3. Complete a punchlist observation.
4. Issue Certificate of Substantial Completion.

**ASSUMPTIONS:**

1. The Agreement is based on the six (6) month construction schedule and will start within one (1) month of bid.
2. Overall Project Phase 1 is to be completed within one (1) year.
3. Pre-bid walkthrough will be a one-time meeting at the site for all interested General Contractors.
4. Contractor requested design changes are not anticipated. Should a change be feasible for the Client the additional design can be added as additional scope.
5. Commissioning services will be provided by others, a cost allowance has been included within our Phase 1 Agreement for the anticipated Commissioning Fee.

**PHASE 2 SCOPE OF SERVICES:**

Meier will schedule a Phase 2 project kick-off/site visit meeting within seven (7) to 10 days after receiving authorization from the City to begin design on this phase of work.

1. General:
  - a. Kick-off meeting and site visit will include discussion of design scope, major milestones, and the Team's responsibilities and next steps forward.
  - b. Review schematic design developed for this expansion during Phase 1, modify as determined during the kick-off meeting. NOTE: If the schematic design has major changes, the fee proposed for Phase 2 may need to be modified.
  - c. Develop 60% construction documents for Client review and comments.
  - d. Provide budgetary construction cost estimate for the 60% design to be delivered within one (1) week of the design submittal.
  - e. Develop 95% construction documents for Client final review and comments.
  - f. Incorporate Client comments and develop 100% stamped construction documents ready for bid and AHJ submittal.
  - g. Attend a plan review intake meeting required by the AHJ.
  - h. Fill out a commercial plan review application and worksheet as required by the AHJ.

19. Interior LED lighting luminaires and controls. Design will be per IES recommendations for space types indicated with controls per local automated systems.
20. Exterior lighting and controls: LED building egress exits lighting, controlled via integral daylight and auto-dimming to 50% motion sensors. Site and landscape lighting and controls are not assumed.
21. The fire alarm system and annunciator panel locations will be indicated on the drawings and connected power. The remainder of the systems infrastructure will be design-build by a licensed fire alarm installer.
22. Pathway and rough-in locations only for all special systems (IT infrastructure, security intrusion detection systems, and/or CCTV) as coordinated with the Owner prior to 60% design documents. The remaining downstream devices, wiring, servers etc. shall be provided by Owner without further engineering direction.

#### PHASE 2 – TASK 1 DELIVERABLES:

1. Possible updated schematic design as determined following Phase 2 kick-off meeting.
2. 60% review construction documents: Transmitted electronically in PDF format.
3. 95% review construction documents: Transmitted electronically in PDF format.
4. 100% stamped construction documents: Transmitted to AHJ in the format that they require, the Owner will be provided two (2) full size copies of the construction documents, as well as digital set in PDF format.
5. Construction documents: Transmitted electronically in PDF format to regional plan centers and, upon request, to Contractors and Subcontractors.

#### PHASE 2 – TASK 1 ASSUMPTIONS:

1. Meetings are anticipated to last up to two (2) hours, except for the initial kick-off meeting which is anticipated to last up to four (4) hours.
2. We anticipate up to four (4) meetings that will lead to the development of final documents.
3. No major changes to the floor plan layout after City approval of the 60% construction documents. A major change is one that affects multiple drawings, specifications, poses rework to architectural, structural, mechanical, and electrical construction documents and existing design that was not anticipated at the time of this Agreement.
4. The following services are not anticipated to be required, and are not included within the Phase 2 scope of work:
  - a. Topographical and boundary survey.
  - b. Geotechnical report.
  - c. Modifications to existing plumbing systems.
  - d. New off-site utility services to the building.
5. It is understood that the Project does not require a Department of Health, Labor and Industries plan review submittal.
6. Drawings to be provided with Meier title blocks and using Meier drafting standards.
7. Plan review fees will be paid by the City.

#### PHASE 2 – TASK 2: BIDDING SERVICES:

1. Meier will e-mail construction document sets to five (5) regional plan centers to solicit bids.
2. An “Advertisement for Bid” shall also be placed in the Walla Walla Union Bulletin newspaper for two (2) consecutive weeks.



3. Bid services shall include, a mandatory pre-bid meeting and job walk with interested General Contractor and Subcontractors.
4. Answer any bid question, or request for substitutions and prepared and issue an Addenda to Construction Document Addenda if needed.
5. Conducting the bid opening at the Client's office, complete an evaluation of the bidders, and the issuing the Notice of Award and NTP letters to the successful Contractor(s).

DELIVERABLES:

1. Addendum.

ASSUMPTIONS:

1. Pre-bid walkthrough will be a one-time meeting at the site for all interested General Contractors.

PHASE 2 – TASK 3: CONSTRUCTION ADMINISTRATION SERVICES:

1. Facilitate a pre-construction meeting with the City and the Contractor. Frequently, the NTP will be issued when this meeting is held.
2. Weekly construction site observation visits.
3. Every other week, the site observation visit includes an on-site meeting with the City representative, Contractor, Subconsultants, and Meier.
4. Review daily job logs prepared by the Contractor and submit these to the City weekly.
5. Review submittals.
6. Review and assist in processing pay requests.
7. Address RFI, RFP, and/or CO as these occur during the construction phase.
8. Coordinate Project commissioning after the Project systems are complete.
9. When the Project construction is substantially complete, facilitate a punch-list job walk with the Contractor, the City, and the Design Team.
10. Issue a Certificate of Substantial Completion once the Architect and the City is satisfied with the punch-list being achieved, and the AHJ has issued an occupancy permit.

DELIVERABLES:

1. Review product submittals and O&Ms Manual.
2. Review and Certify Application for Payments.
3. Complete a punchlist observation.
4. Issue Certificate of Substantial Completion.

ASSUMPTIONS:

1. The Agreement is based on the six (6) month construction schedule and will start within one (1) month of bid. Overall Project Phase 2 to be completed within one (1) year.
2. Pre-bid walkthrough will be a one-time meeting at the site for all interested General Contractors.
3. Contractor requested design changes are not anticipated. Should a change be feasible for the client the additional design can be added as additional scope.
4. Commissioning services will be provided by others, a cost allowance has been included within our Phase 2 Agreement for the anticipated Commissioning Fee.

All services not specifically outlined in the scope of work above shall be considered additional services and shall be subject to a commensurate adjustment to the agreed compensation, which shall be determined by way of a written addendum, signed by the parties, prior to proceeding with the additional work.

#### PHASE 1 COMPENSATION:

Meier will perform these services per the fee schedule noted below. Please initial at each Task to authorize Meier to proceed with the Task scope.

TASK 1: Lobby and Chamber architectural and electrical upgrades: Meier will perform design services for a firm fixed fee of \$38,700. <sup>DS</sup>  
*NLA*

TASK 2: HVAC design for existing City Hall building: Meier will perform design graphic services for a firm fixed fee of \$17,000. <sup>DS</sup>  
*NLA*

TASK 3: City Council Chamber AV system design: Meier will perform design services for a firm fixed fee of \$53,100. <sup>DS</sup>  
*NLA*

TASK 4: Bidding Services: Meier will perform design services for a firm fixed fee of \$4,000. <sup>DS</sup>  
*NLA*

TASK 5: Construction Administration (\$26,000) and Commissioning Services (\$11,200 allowance): Meier agrees to provide construction support services on a time and expenses basis, with a budget level estimated at \$37,200. <sup>DS</sup>  
*NLA*

#### PHASE 2 COMPENSATION:

Meier will perform these services per the fee schedule noted below. Please initial at each Task to authorize Meier to proceed with the Task scope.

TASK 1: Northeast corner remodel and expansion design: Meier will perform design services for a firm fixed fee of \$61,900. <sup>DS</sup>  
*NLA*

TASK 2: Bidding Services: Meier will perform design services for a firm fixed fee of \$4,000. <sup>DS</sup>  
*NLA*

TASK 3: Construction Administration (\$25,000) and Commissioning Services (\$1,100 allowance): Meier agrees to provide construction support services on a time and expenses basis, with a budget level estimated at \$26,100. <sup>DS</sup>  
*NLA*

Invoices will be submitted monthly. A 1.5% interest charge will be added for late payment beyond the normal 30 day billing period. Agreement to provide services, as stated, is valid if approved within 30 days of date submitted. Approvals beyond 30 days are subject to re-negotiation of scope and fee.

OTHER TERMS AND CONDITIONS:

Meier's Standard Business Conditions are part of this Agreement and are attached hereto, marked Exhibit "A", and incorporated herein by this reference.

Thank you for the opportunity to submit this agreement. We look forward to working with you on this Project. If the scope of work above does not adequately reflect your expectations, please let us know. It is our goal to meet your needs and budget on this Project. If you have any other questions, please feel free to contact Ed Luebben directly at 509-737-6965 or etluebben@meierinc.com.

The return of a signed copy of this Agreement will authorize us to proceed with this work.

APPROVED BY:

City of College Place

DocuSigned by:  
*Norma L. Hernández*

Signature

Norma L. Hernández

Mayor

Print

10/27/2021

Date

Meier Architecture • Engineering

*Paul M. Gierver*

Signature

*Paul M. Gierver*

Print

10/22/2021

Date

**EXHIBIT "A"**  
**TO AGREEMENT FOR SERVICES**  
**MEIER ARCHITECTURE • ENGINEERING**  
**STANDARD BUSINESS CONDITIONS**

**I. RESPONSIBILITY OF MEIER ARCHITECTURE • ENGINEERING.**

**A. CONFIDENTIALITY AND NON-USE**

During the conduct of specific engineering assignments, Meier Architecture • Engineering (Meier) and its employees may obtain, directly or indirectly, information proprietary to Client. Accordingly, Meier agrees, on behalf of itself and its employees, to maintain as confidential all said proprietary information and not to disclose it without specific authorization from Client, except as may be required by law.

**B. INSURANCE**

Meier maintains insurance coverage in the following amounts, and upon request of Client, will provide a Certificate of Insurance so indicating:

|     | Type of Policy                                                                | Limits of Liability                                   |
|-----|-------------------------------------------------------------------------------|-------------------------------------------------------|
| (a) | Standard Workers' Compensation/<br>Employer's Liability                       | WA State Labor & Industries (No limit)<br>\$1,000,000 |
| (b) | General Liability Combined Single<br>Limit (Bodily Injury/ Property Damage)   | \$2,000,000 Aggregate<br>\$1,000,000 Each Occurrence  |
| (c) | Automobile Liability Combined Single<br>Limit (Bodily Injury/Property Damage) | \$1,000,000 Each Occurrence<br>\$1,000,000 Aggregate  |
| (d) | Professional Liability/Errors<br>and Omissions                                | \$3,000,000 Each Claim<br>\$3,000,000 Aggregate       |

If Client requires additional insurance above and beyond the limits listed above, Client agrees to pay Meier's cost in obtaining the additional insurance.

**C. INDEMNIFICATION/LIMITATION OF LIABILITY**

Meier shall indemnify and hold harmless Client and its officers, employees, agents, successors and assigns from and against any and all liability, claims, demands, suits, actions, third-party claims, penalties, fines, debts, accounts, damages, costs, expenses, losses and attorney fees (hereinafter referred to collectively as "Damages") that either directly or indirectly arise out of, or result from, injury or death to persons, including employees of Client or Meier, or damage to property of whatever kind and nature, only if and to the extent the injury or damage is caused by a negligent act of Meier or its employees or agents in the performance of Meier work under this Agreement. Client shall give prompt notice to Meier of any such suit, claim, demand, or action relating thereto in order to provide Meier with the earliest opportunity to defend against any actions or proceedings for Damages. Meier agrees, however, that any failure on the part of Client to give such notice shall not be deemed a waiver, abrogation or limitation of Meier's obligation to indemnify and hold harmless Client, except to the extent that such failure to give notice actually prejudices Meier's ability to assert defenses available to it. Indemnification under this provision shall exclude any and all Damages that either directly or indirectly arise out of or result from acts, errors or omissions of Client or any of its officers, employees, agents, consultants other than Meier, or other representatives.

**D. LIMITATION OF LIABILITY**

Meier's total aggregate liability for work performed under this contract regardless of theory (negligence, strict liability, contract or indemnity) is limited to the type and amount of insurance coverage as listed above in Paragraph B, entitled INSURANCE then available to satisfy any settlement, judgment or award or Meier's fees paid to date by Client, whichever is less.

**II. RESPONSIBILITY OF CLIENT**

**A. COORDINATION**

Client shall provide a representative to coordinate all onsite activities and to serve as Meier's point of contact.

**B. REVIEW**

Client shall provide timely and expeditious reviews of Meier's reports; provide general guidance during execution of the work and, in general, cooperate to the fullest extent possible during Meier's performance of the work and efforts to meet project schedules.

**C. INDEMNIFICATION**

P21-0217

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10/22/2021

B. CHANGES

Only with the consent of both the Client and Meier may make changes in, additions to and omissions from the Scope of Service be authorized under this Agreement. Any increase in the Scope of Service shall be agreed upon in a writing signed by the parties before Meier will proceed with such changes, additions, or omissions. Meier will not be responsible for costs associated with the materials or construction efforts as a result of design errors, clarifications, or omissions not chargeable to Meier's efforts hereunder.

C. DELAYS

Any departure from the stated schedule of work that is caused in whole or in part by a delay originated by Client, or caused by conditions beyond the control of Meier (such as unfavorable weather conditions/events, partial or complete plant shutdown, loss of key personnel, strikes, natural disasters or acts of terrorism) constitutes a change of scope and will be grounds for renegotiation of the contract price and the completion date. Client will be responsible for the cost of any additional work resulting from such delays. Meier will be responsible for notifying Client of any delays.

D. TERMINATION

Either party may terminate this Agreement without cause by providing 10 calendar days written notice to the other party. In the event of termination, Client will pay Meier for all fees and expenses incurred to date of termination, per the related fee schedule for said project.

E. OWNERSHIP OF DOCUMENTS

Upon payment of all fees for services, costs and disbursements, Client shall be entitled to reproduce any documents prepared under this Agreement where such reproduction is in furtherance of project objectives. Any other reproduction, publication, distribution or use of such documents or copies is permitted only upon obtaining prior written consent of Meier. Such documents and copies shall, at all times, remain the property of Meier. All unauthorized uses are at the sole risk of the users.

F. NON-SOLICITATION

Neither Meier nor Client shall offer employment to the employees of the other during this Agreement and for a period of one year following the date on which the employee(s) last performed services under this Agreement, unless there is mutual consent with regard to a particular employee.

G. PRIVACY OF AGREEMENT CONTENT

The information contained in this Agreement is considered privileged and confidential. Any use or release of this information for purposes other than evaluation of its content as a basis of contract award is prohibited.

H. AGREEMENT TERMS AND CONDITIONS

The terms and conditions of this Agreement (which includes both this Exhibit "A" and the "Agreement for Services" to which this exhibit is attached) constitute the entire Agreement between Meier and Client. Any terms, revisions or conditions in Client's purchase orders, correspondence or other forms that are not consistent with the terms, provisions or conditions of this Agreement are void, unenforceable and not part of this Agreement. This Agreement, as defined, supersedes anything written in any other document by either party that is in conflict.

I. CAPTION

All captions or subtitles used herein are intended solely for convenience of reference and shall in no way limit or broaden any of the provisions of this Agreement.

J. WAIVER

Failure of either party to enforce any of the provisions of this Agreement shall not be construed as a waiver by that party of any such provisions or of the right of such party to thereafter strictly enforce each and every provision of this Agreement.

K. COOPERATION

All parties hereto agree to fully cooperate in all matters related to or arising out of this Agreement.

L. SCRUTINY

This Agreement has been submitted to the scrutiny of all parties and their respective legal counsel and shall be given a fair and reasonable interpretation in accordance with the words hereof without consideration or weight being given to its being drafted by or for one of the parties. If in fact one of the parties has not submitted this Agreement to the scrutiny of their legal counsel, such party stipulates that, despite having had the opportunity to do so, they waived the same and elected to proceed without the benefit of such legal review.

End of Exhibit "A"





MEIEARC-01

JBRAVO

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/26/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                 |                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PRODUCER</b><br>Basin Pacific Insurance & Benefits<br>6816 W Rio Grande Ave, Ste C120<br>Kennewick, WA 99336 | <b>CONTACT NAME:</b><br>PHONE (A/C, No, Ext): (509) 735-7506      FAX (A/C, No): (509) 491-3322<br>E-MAIL ADDRESS: gsimonson@basinpacific.com |
| INSURER(S) AFFORDING COVERAGE                                                                                   |                                                                                                                                               |
| INSURER A: Sentinel Insurance Company, LTD                                                                      |                                                                                                                                               |
| INSURER B: Hartford Accident and Indemnity Company                                                              |                                                                                                                                               |
| INSURER C:                                                                                                      |                                                                                                                                               |
| INSURER D:                                                                                                      |                                                                                                                                               |
| INSURER E:                                                                                                      |                                                                                                                                               |
| INSURER F:                                                                                                      |                                                                                                                                               |

**INSURED**  
  
 Meier Enterprises Inc.  
 12 W. Kennewick Ave.  
 Kennewick, WA 99336

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                            | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                                                         |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br>CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br>POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC<br>OTHER: |           |          | 52SBAAE7320   | 8/28/2021               | 8/28/2022               | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br><b>WA STOP GAP</b> \$ 1,000,000 |
| B        | AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br>OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br>HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY                                                          |           |          | 52UECCF6749   | 8/28/2021               | 8/28/2022               | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                                                |
| A        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br>EXCESS LIAB CLAIMS-MADE<br>DED <input checked="" type="checkbox"/> RETENTION \$ 10,000                                                                        |           |          | 52SBAAE7320   | 8/28/2021               | 8/28/2022               | EACH OCCURRENCE \$ 5,000,000<br>AGGREGATE \$ 5,000,000<br>\$                                                                                                                                                                                                                   |
| A        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                       | Y/N       | N/A      | 52SBAAE7320   | 8/28/2021               | 8/28/2022               | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000                                                                      |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Evidence of Insurance Coverage

**CERTIFICATE HOLDER****CANCELLATION**

Meier Enterprises Inc  
 12 W. Kennewick Ave  
 Kennewick, WA 99336

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*John Bane*



## **ADDENDUM 1 TO AGREEMENT FOR SERVICES**

CLIENT: Jon Rickard  
City of College Place  
625 South College Ave.  
College Place, WA 99324

PROJECT: COUNCIL ROOM RENOVATION – TASK 3: NEW BUILDING ADDITION

### **SCOPE OF SERVICES:**

This Addendum covers the cost for additional architectural schematic design and estimate work to the original Agreement for Services Contract between Meier Architecture • Engineering (Meier) and the City of College Place (City) approved on October 27, 2021. The City has requested that Meier provide the following:

1. Up to two (2) schematic floor plans for a new addition off of the west side of the existing City Hall building. The new addition is estimated to be approximately 1800 square feet, single story, and will be used for additional office area.
2. The new addition is not intended to have plumbing fixtures unless, upon code review, new fixtures are determined to be required.
3. The new addition will tie into the existing roof lines and is anticipated to have brick veneer and metal roofing to tie into existing City Hall facility.
4. Provide schematic architectural floor plans and elevations along with a schematic design estimate of construction costs.

### **DELIVERABLES:**

1. Provide up to two (2) schematic design floor plans and elevations for CCF to review and comment on. Drawings will be submitted in PDF format.
2. Develop the approved schematic design plans and elevations into the final deliverable drawings, along with schematic construction cost estimate for the new addition.

### **ASSUMPTIONS:**

1. After schematic design deliverable review comments are received and incorporated into the Contractor pricing level drawings, no major changes to the floor plan layout are expected. A major change is one that affects multiple drawings and poses rework to architectural and structural construction documents.
2. The design will conform to the current edition of the International Building Code (IBC), and applicable local jurisdiction municipal codes.
3. Drawings will be schematic architectural drawings. No structural, mechanical, or electrical work is involved with this Addendum scope of work.
4. The schematic estimate will include square footage costs for structural, mechanical, electrical, and plumbing since these system design will not be included in the scope of work.
5. Civil design is not in Meier's scope of work.

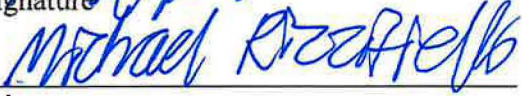
COMPENSATION:

TASK 3: Meier will provide Task 3 services additional services for a firm fixed fee of \$6,000.

APPROVED BY:

City of College Place

  
Signature

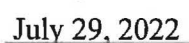
  
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Date

Meier Architecture • Engineering

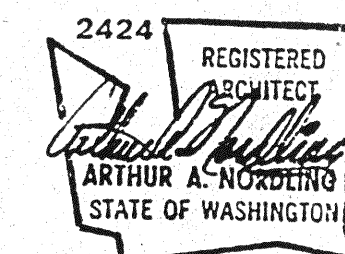
  
Signature

  
Print

  
Date



COLLEGE PLACE,  
WASHINGTON



Architects &amp; Engineers

244 West Main Avenue  
Spokane, Washington 99201  
509/838-8681  
FAX 509/838-2194

Mechanical/Electrical Engineers

**MW Consulting Engineers**  
Great Northwest Bldg., Suite 200  
222 North Wall Street  
Spokane, Washington 99201-0877  
509/838-9020  
FAX 509/838-1123

|            |         |
|------------|---------|
| Job Number | 9119.50 |
|------------|---------|

Drawn By E.P.

Checked By AV

Date 9/10/91

Revisions \_\_\_\_\_

Sheet Contents

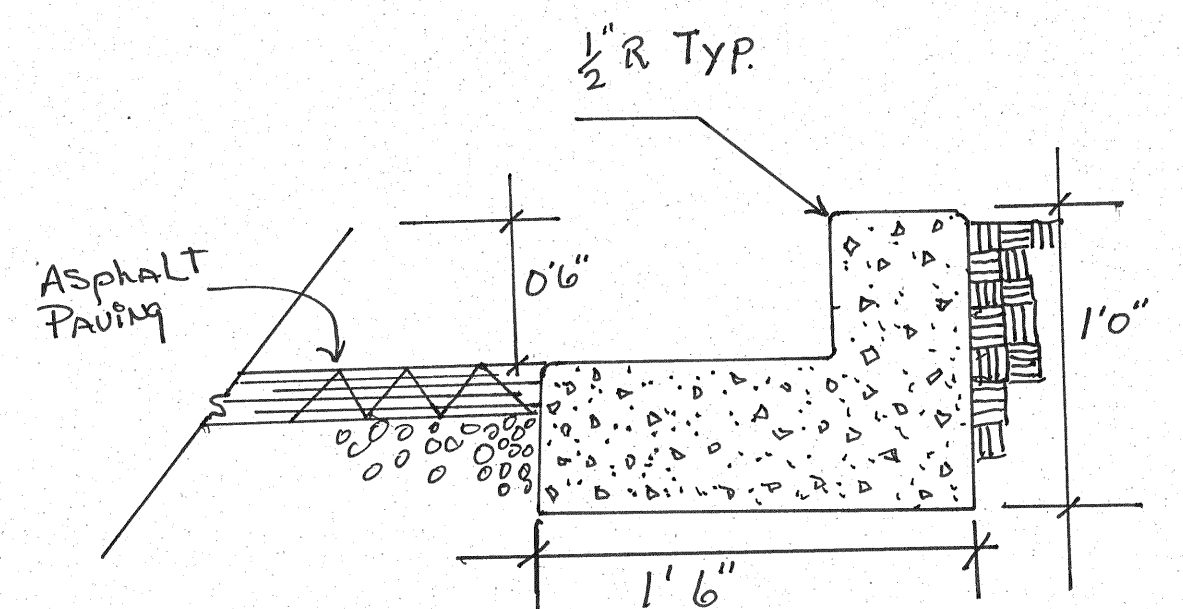
SITE PLAN

### DETAILS

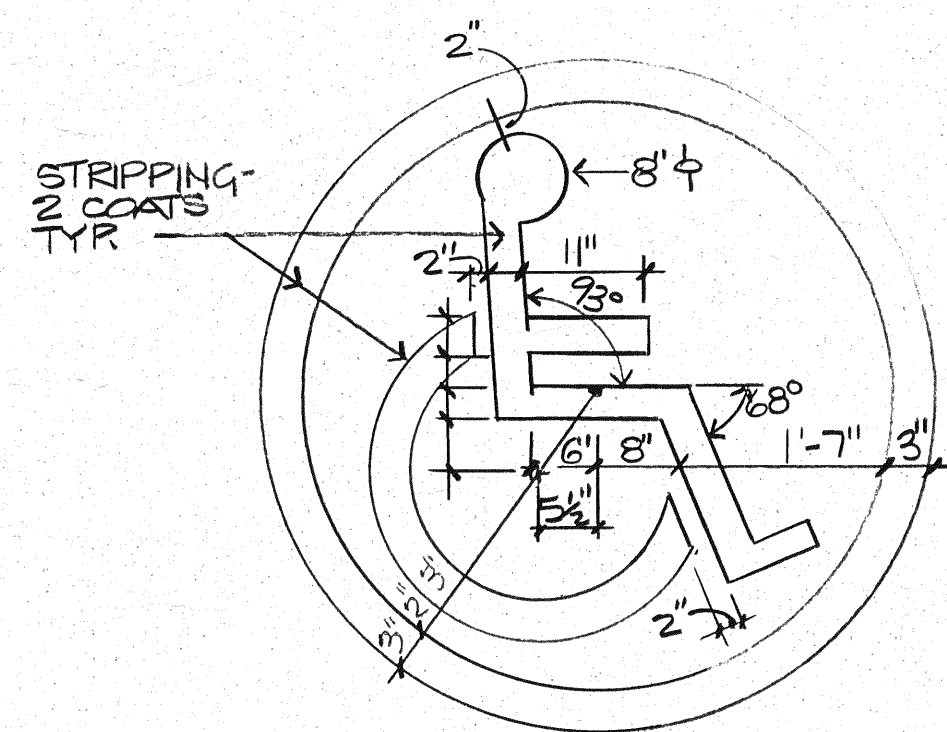
© 2004 Blackwell Publishing Ltd, *Journal of Internal Medicine* 255: 103–110

1. LOCATION OF EXIST. FOUND. AS SHOWN ON THIS PLAN SHALL BE VERIFIED. FOUNDATION LOCATED UNDER NEW BUILDING SHALL BE REMOVED 4'-0" MIN. BELOW NEW BLDG. FLOOR LINE & REPLACE W/ STRUCTURAL FILL AS SPECIFIED.

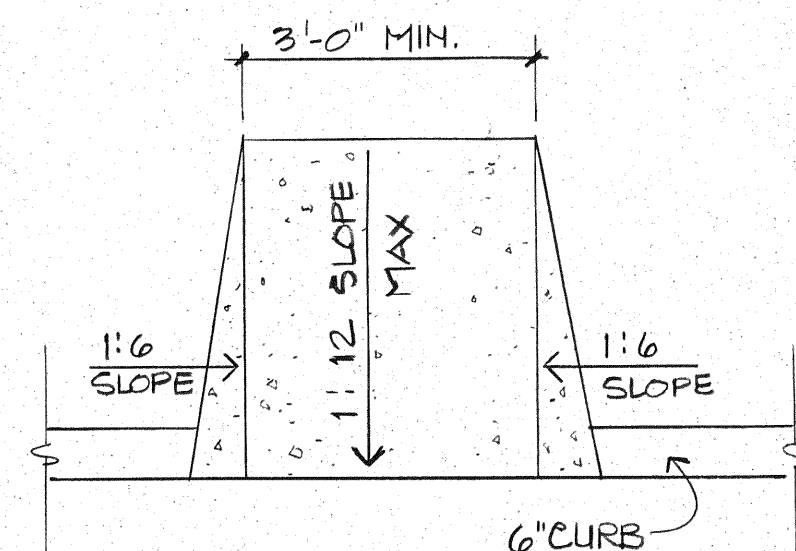
2. OTHER FOUNDATIONS TO BE REMOVED 2'-0" MIN. BELOW FINISHED PAVING SURFACES AND MIN. 1'-0" BELOW STORM SEWER LINES.



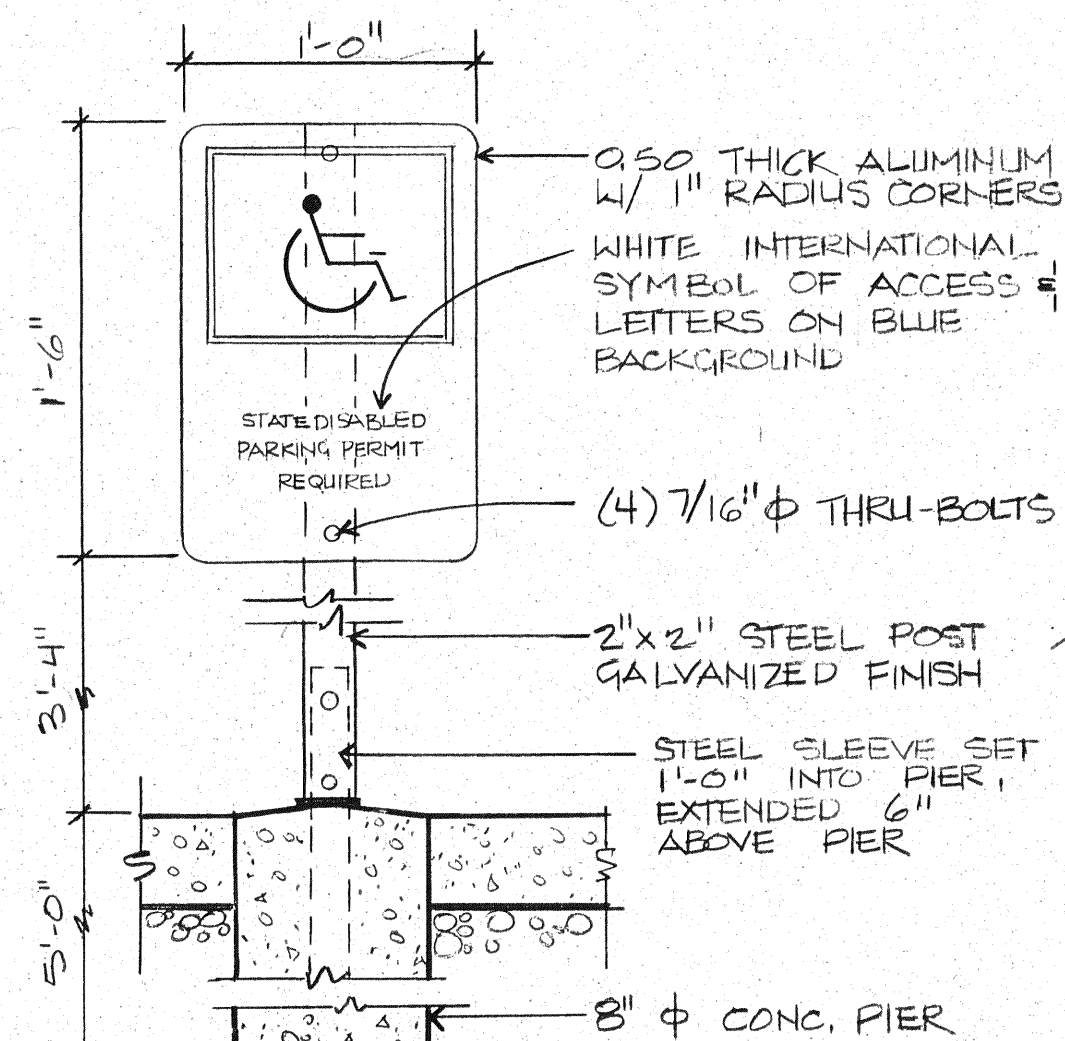
CURB DETAIL



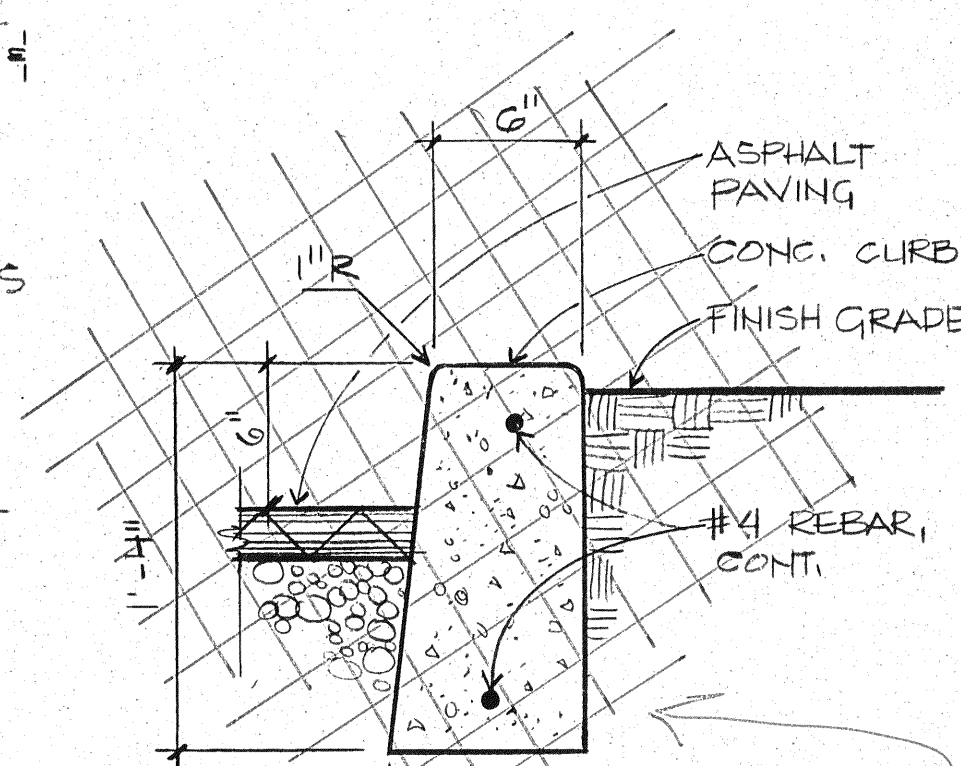
**1** DISABLED PERSON SYMBOL  
N.T. S.



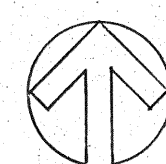
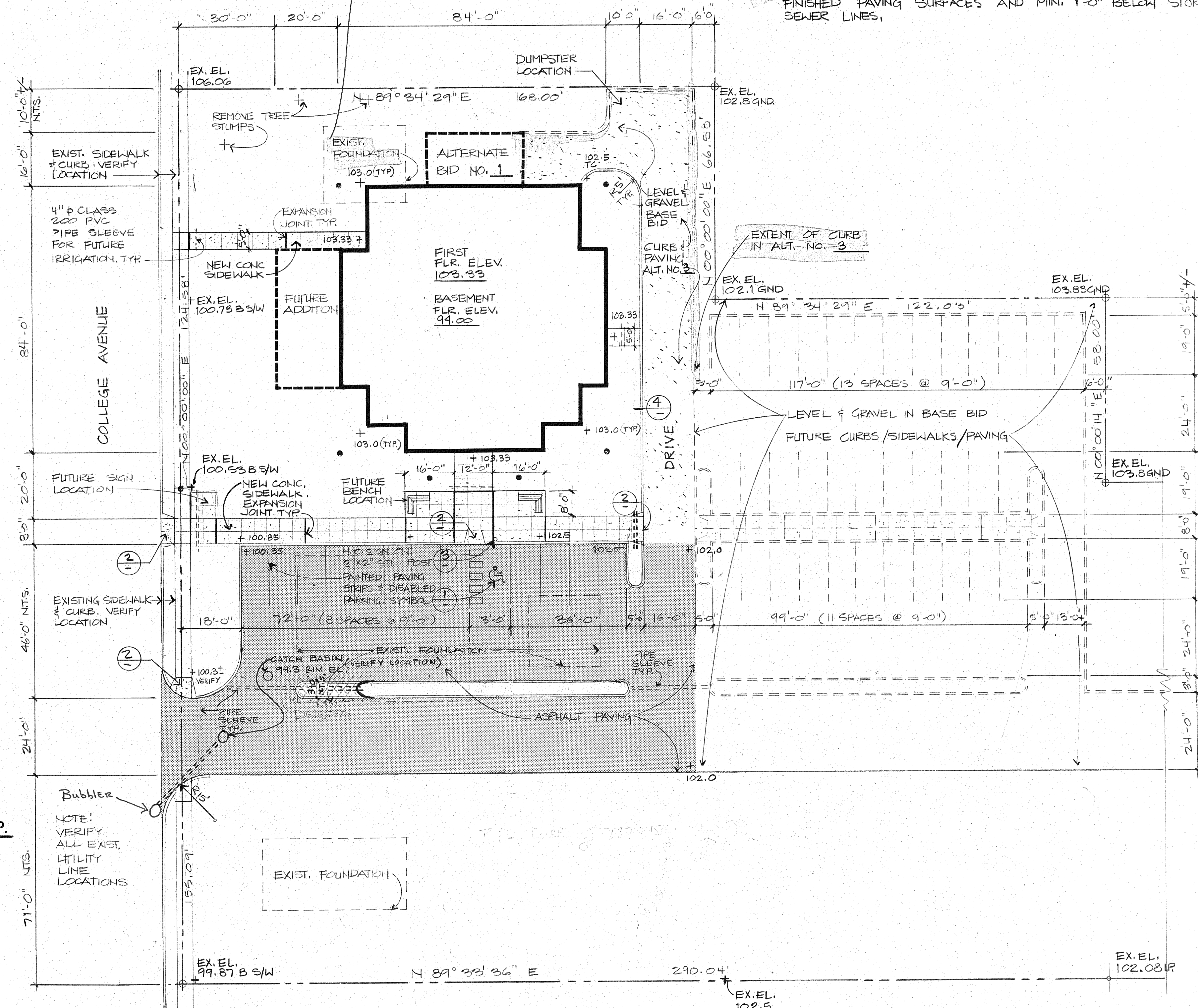
**2** HANDICAPPED ACCESS RAMP - TYP.  
N.T.S.



### 3' DISABLED PARKING SIGN



#### 4 CURB DETAIL



SITE PLAN  
SCALE - 1" = 20'-0"





**Washington State  
Department of Transportation**

|                                                                                                                                                                                                                                                                                                                                 |                                            |                                                                                                      |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------------------------------------------------------------------------------------------------|--|
| <b>Supplemental Agreement<br/>Number <u>01</u></b>                                                                                                                                                                                                                                                                              |                                            | Organization and Address                                                                             |  |
| Original Agreement Number                                                                                                                                                                                                                                                                                                       |                                            | City of College Place<br>625 South College Ave<br>College Place, WA 99324<br><br>Phone: 509.394.8526 |  |
| Project Number<br>STPUS-7152(004)                                                                                                                                                                                                                                                                                               | Execution Date<br>July 28, 2022            | Completion Date<br>May 30, 2023                                                                      |  |
| Project Title<br>Mojonnier Road Reconstruction Project                                                                                                                                                                                                                                                                          | New Maximum Amount Payable<br>\$392,366.23 |                                                                                                      |  |
| Description of Work<br>The Mojonnier Road Reconstruction Project roadway widening from College Avenue to Bluvue Lane to urban minor arterial standard with ADA-compliant sidewalk, curb and gutter, landscaping strip, stormwater facilities, and street lighting, water, sanitary sewer and conduit for future communications. |                                            |                                                                                                      |  |

The Local Agency of City of College Place  
desires to supplement the agreement entered in to with PBS Engineering and Environmental  
and executed on July 28, 2022 and identified as Agreement No. \_\_\_\_\_  
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.  
The changes to the agreement are described as follows:

**I**

Section 1, SCOPE OF WORK, is hereby changed to read:  
Additional Scope of Work Shown on Attachment A

**II**

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: December 31, 2023

**III**

Section V, PAYMENT, shall be amended as follows:  
Budget increased by \$27,441.37

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.  
If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: \_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_  
Consultant Signature

\_\_\_\_\_  
Approving Authority Signature

\_\_\_\_\_  
Date



**Exhibit "A"**  
**Summary of Payments**

|                                           | Basic Agreement | Supplement #1 | Total        |
|-------------------------------------------|-----------------|---------------|--------------|
| Direct Salary Cost                        |                 |               |              |
| Overhead<br>(Including Payroll Additives) |                 |               |              |
| Direct Non-Salary Costs                   |                 |               |              |
| Fixed Fee                                 |                 |               |              |
| Total                                     | \$364,924.86    | \$27,441.37   | \$392,366.23 |



## CONSULTANT SERVICES CHANGE ORDER

|                             |                                                                                                       |                  |                          |
|-----------------------------|-------------------------------------------------------------------------------------------------------|------------------|--------------------------|
| Project Name:               | <u>Mojonnier Road Reconstruction</u>                                                                  | Date:            | <u>February 10, 2023</u> |
| Client:                     | <u>City of College Place</u>                                                                          | Project No.      | <u>67720.000</u>         |
| Reference Proposal:         | <u>Local Agency A&amp;E Professional Services<br/>Negotiated Hourly Rate Consultant<br/>Agreement</u> | Change Order No. | <u>1</u>                 |
| Reference<br>Proposal Date: | <u>July 27, 2022</u>                                                                                  |                  |                          |

---

### CHANGE ORDER COMMENTS:

This change order reflects the following deviations from our original proposal:

At the west end of the project limits, Mojonnier Road approaches the crest of an approximately 40-foot-high slope. PBS performed subsurface exploration consisting of seven borings using a trailer-mounted drill rig as well as twelve test pits. Explorations terminated at depths as great as approximately 24 feet below the existing ground surface (bgs) due to equipment refusal. Based on our preliminary slope stability analysis, we believe the existing slope may represent a geologic hazard to the roadway. PBS proposes additional subsurface explorations within the roadway using a truck-mounted drill rig and mud-rotary drilling techniques to explore to greater depths and improve our understanding of slope stability near the roadway. PBS will update our existing slope stability models to include new information and include our findings and recommendations in the geotechnical engineering report.

Subsurface exploration will consist of two borings within the roadway and located on the west end of the project boundary, where Mojonnier Road approaches the crest of the approximately 40-foot-high slope. Borings will be advanced to depths of approximately 60 feet bgs or practical refusal. Traffic control will be required to close a single lane and create a safe working zone. Cuttings resulting from boring will be drummed and carried to off-site disposal. Borings will be backfilled per Department of Ecology standards and finished with cold asphalt patch.

|                                              |              |
|----------------------------------------------|--------------|
| PBS Labor                                    | \$ 7,502.00  |
| Laboratory Testing and Reimbursable Expenses | 2,583.57     |
| Subcontractor (Driller)                      | 13,750.55    |
| Subcontractor (Traffic Control)              | 3,605.25     |
| Total Change Order Amount                    | \$ 27,441.37 |



## CONSULTANT SERVICES CHANGE ORDER

|                             |                                                                                                       |                  |                         |
|-----------------------------|-------------------------------------------------------------------------------------------------------|------------------|-------------------------|
| Project Name:               | <u>Mojonnier Road Reconstruction</u>                                                                  | Date:            | <u>January 31, 2023</u> |
| Client:                     | <u>City of College Place</u>                                                                          | Project No.      | <u>67720.000</u>        |
| Reference Proposal:         | <u>Local Agency A&amp;E Professional Services<br/>Negotiated Hourly Rate Consultant<br/>Agreement</u> | Change Order No. | <u>1</u>                |
| Reference<br>Proposal Date: | <u>July 27, 2022</u>                                                                                  |                  |                         |

---

### CHANGE ORDER COMMENTS:

This change order reflects the following deviations from our original proposal:

At the west end of the project limits, Mojonner Road approaches the crest of an approximately 40-foot-high slope. PBS performed subsurface exploration consisting of seven borings using a trailer-mounted drill rig as well as twelve test pits. Explorations terminated at depths as great as approximately 24 feet below the existing ground surface (bgs) due to equipment refusal. Based on our preliminary slope stability analysis, we believe the existing slope may represent a geologic hazard to the roadway. PBS proposes additional subsurface explorations within the roadway using a truck-mounted drill rig and mud-rotary drilling techniques to explore to greater depths and improve our understanding of slope stability near the roadway. PBS will update our existing slope stability models to include new information and include our findings and recommendations in the geotechnical engineering report.

Subsurface exploration will consist of two borings within the roadway and located on the west end of the project boundary, where Mojonner Road approaches the crest of the approximately 40-foot-high slope. Borings will be advanced to depths of approximately 60 feet bgs or practical refusal. Traffic control will be required to close a single lane and create a safe working zone. Cuttings resulting from boring will be drummed and carried to off-site disposal. Borings will be backfilled per Department of Ecology standards and finished with cold asphalt patch.

|                                              |              |
|----------------------------------------------|--------------|
| PBS Labor                                    | \$ 7,502.00  |
| Laboratory Testing and Reimbursable Expenses | 2,583.57     |
| Subcontractor (Driller)                      | 13,750.55    |
| Subcontractor (Traffic Control)              | 3,605.25     |
| Total Change Order Amount                    | \$ 27,441.37 |

|                                        |                                               |                                               |                                               |    |               |
|----------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|----|---------------|
| The Contract Time will be              | <input type="checkbox"/> <del>increased</del> | <input type="checkbox"/> <del>decreased</del> | <input checked="" type="checkbox"/> unchanged | by | day(s)        |
| Original Contract Amount               |                                               |                                               |                                               |    | \$ 364,924.86 |
| Previous Change Orders                 |                                               |                                               |                                               |    | 0.00          |
| Contract Sum Prior to the Change Order |                                               |                                               |                                               |    | 364,924.86    |
| Amount of this Change Order            | <input checked="" type="checkbox"/> increased | <input type="checkbox"/> <del>decreased</del> |                                               |    | 27,441.37     |
| Revised Total Contract Amount          |                                               |                                               |                                               |    | \$ 392,366.23 |

*All other contract provisions remain in full force and effect and shall be undisturbed by this change order.*

\_\_\_\_\_  
 PBS Engineering and Environmental Inc.  
 Authorized Signature

Clint Nealey, PE

Name (Print)

Project Geotechnical Engineer      1/31/2023

Title

Date

\_\_\_\_\_  
 City of College Place  
 Authorized Signature

\_\_\_\_\_  
 Name (Print)

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Phone



**Washington State  
Department of Transportation**

|                                                                                                                                                                                                                                                                                                                                 |                                            |                                                                                                      |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------------------------------------------------------------------------------------------------|--|
| <b>Supplemental Agreement<br/>Number <u>01</u></b>                                                                                                                                                                                                                                                                              |                                            | Organization and Address                                                                             |  |
| Original Agreement Number                                                                                                                                                                                                                                                                                                       |                                            | City of College Place<br>625 South College Ave<br>College Place, WA 99324<br><br>Phone: 509.394.8526 |  |
| Project Number<br>STPUS-7152(004)                                                                                                                                                                                                                                                                                               | Execution Date<br>July 28, 2022            | Completion Date<br>May 30, 2023                                                                      |  |
| Project Title<br>Mojonnier Road Reconstruction Project                                                                                                                                                                                                                                                                          | New Maximum Amount Payable<br>\$392,366.23 |                                                                                                      |  |
| Description of Work<br>The Mojonnier Road Reconstruction Project roadway widening from College Avenue to Bluvue Lane to urban minor arterial standard with ADA-compliant sidewalk, curb and gutter, landscaping strip, stormwater facilities, and street lighting, water, sanitary sewer and conduit for future communications. |                                            |                                                                                                      |  |

The Local Agency of City of College Place  
desires to supplement the agreement entered in to with PBS Engineering and Environmental  
and executed on July 28, 2022 and identified as Agreement No. \_\_\_\_\_  
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.  
The changes to the agreement are described as follows:

**I**

Section 1, SCOPE OF WORK, is hereby changed to read:  
Additional Scope of Work Shown on Attachment A

**II**

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: December 31, 2023

**III**

Section V, PAYMENT, shall be amended as follows:  
Budget increased by \$27,441.37

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.  
If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: \_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_  
Consultant Signature

\_\_\_\_\_  
Approving Authority Signature

\_\_\_\_\_  
Date



**Exhibit "A"**  
**Summary of Payments**

|                                           | Basic Agreement | Supplement #1 | Total        |
|-------------------------------------------|-----------------|---------------|--------------|
| Direct Salary Cost                        |                 |               |              |
| Overhead<br>(Including Payroll Additives) |                 |               |              |
| Direct Non-Salary Costs                   |                 |               |              |
| Fixed Fee                                 |                 |               |              |
| Total                                     | \$364,924.86    | \$27,441.37   | \$392,366.23 |



## CONSULTANT SERVICES CHANGE ORDER

|                             |                                                                                                       |                  |                          |
|-----------------------------|-------------------------------------------------------------------------------------------------------|------------------|--------------------------|
| Project Name:               | <u>Mojonnier Road Reconstruction</u>                                                                  | Date:            | <u>February 10, 2023</u> |
| Client:                     | <u>City of College Place</u>                                                                          | Project No.      | <u>67720.000</u>         |
| Reference Proposal:         | <u>Local Agency A&amp;E Professional Services<br/>Negotiated Hourly Rate Consultant<br/>Agreement</u> | Change Order No. | <u>1</u>                 |
| Reference<br>Proposal Date: | <u>July 27, 2022</u>                                                                                  |                  |                          |

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### CHANGE ORDER COMMENTS:

This change order reflects the following deviations from our original proposal:

At the west end of the project limits, Mojonnier Road approaches the crest of an approximately 40-foot-high slope. PBS performed subsurface exploration consisting of seven borings using a trailer-mounted drill rig as well as twelve test pits. Explorations terminated at depths as great as approximately 24 feet below the existing ground surface (bgs) due to equipment refusal. Based on our preliminary slope stability analysis, we believe the existing slope may represent a geologic hazard to the roadway. PBS proposes additional subsurface explorations within the roadway using a truck-mounted drill rig and mud-rotary drilling techniques to explore to greater depths and improve our understanding of slope stability near the roadway. PBS will update our existing slope stability models to include new information and include our findings and recommendations in the geotechnical engineering report.

Subsurface exploration will consist of two borings within the roadway and located on the west end of the project boundary, where Mojonnier Road approaches the crest of the approximately 40-foot-high slope. Borings will be advanced to depths of approximately 60 feet bgs or practical refusal. Traffic control will be required to close a single lane and create a safe working zone. Cuttings resulting from boring will be drummed and carried to off-site disposal. Borings will be backfilled per Department of Ecology standards and finished with cold asphalt patch.

|                                              |              |
|----------------------------------------------|--------------|
| PBS Labor                                    | \$ 7,502.00  |
| Laboratory Testing and Reimbursable Expenses | 2,583.57     |
| Subcontractor (Driller)                      | 13,750.55    |
| Subcontractor (Traffic Control)              | 3,605.25     |
| Total Change Order Amount                    | \$ 27,441.37 |

**City of College Place**  
**Contract Amendment No. 7**  
**Water System Consolidation and Well No. 2 Relocation**

RH2 Project No. CPL 0717118.03

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In accordance with our Professional Services Agreement for the Water System Consolidation and Well No. 2 Relocation project, dated August 22, 2017, this is an authorization to revise the project Scope of Work, Fee Estimate, and Schedule of Rates and Charges as described below. The work will be performed and invoiced using the terms and conditions listed in the original agreement, plus previous amendments.

**Modify the following items:**

Reference attached **Exhibit A**, **Exhibit B**, and **Exhibit C**.

The engineering fee authorization will increase by \$109,910 for a total authorization amount of **\$1,791,994**.

Please sign this authorization in the space provided below and return to RH2 Engineering, Inc., by mail at the address below, or by email to [Contracts@RH2.com](mailto:Contracts@RH2.com).

RH2 Engineering, Inc.

City of College Place



Signature

Signature

**Paul R. Cross, Executive Vice President**

Print Name/Title

Print Name/Title

1/30/2023

Date

*RH2 Engineering, Inc. 22722 29th Dr. SE, Suite 210, Bothell, WA 98021*

Date

*City of College Place, 625 S College Avenue, College Place, WA 99324*

**EXHIBIT A**  
**Scope of Work**  
**City of College Place**  
**Amendment No. 7**  
**Water System Consolidation and Well No. 2 Relocation**  
**Additional Services During Construction**  
January 2023

---

**Background**

The City of College Place's (City) Well No. 2 construction project, also known as production Well No. 6, has been delayed several months due to supply chain shortages related to the COVID-19 pandemic causing long lead times for electrical equipment. In addition, the Washington State Department of Health (DOH) has requested that all certified payrolls be reviewed prior to submission for the Drinking Water State Revolving Fund (DWSRF) reimbursement.

RH2 Engineering, Inc. (RH2) has developed this Scope of Work for additional services during construction that capture an increase in cost and effort due to inflation and the extended construction durations due to long lead-time items required for the project.

**Task 11 – Additional Services During Construction**

**Objective:** Support the construction contract administration of Well No. 6 through a longer construction period based upon long lead items causing a delayed start.

**Approach:**

- 11.1 Provide an additional thirty (30) weeks of construction contract administration and on-site observation caused by equipment procurement delays.
- 11.2 Review an additional thirty (30) weeks of certified payrolls for compliance with DOH DWSRF statutes.

**Assumptions:**

- *This Task assumes Substantial Completion will be achieved by Nelson Construction Corp on or before July 15, 2023.*
- *RH2 will not conduct any on-site meetings or observation during contract suspensions.*
- *RH2 will continue to provide off-site administrative support during contract suspensions.*
- *RH2 is not responsible for site safety, providing means and methods, or for directing the contractor in their work.*
- *RH2's review of certified payroll is limited to identifying compliance as required by DOH DWSRF statutes. Findings of noncompliance will be brought to the attention of the contractor*

*for resolution. RH2 is not responsible for delays in reporting attributed to reconciliations associated with noncompliance.*

**RH2 Deliverables:**

- On-site observation reports and photos in electronic format.
- Monthly email stating that RH2 has reviewed the certified payrolls that accompany the monthly DWSRF packet.



**EXHIBIT B****Fee Estimate****City of College Place****Amendment No. 7****Water System Consolidation and Well No. 2 Relocation****Additional SDC Support****Jan-23**

| Description   |                                         | Total Hours | Total Labor | Total Expense | Total Cost |
|---------------|-----------------------------------------|-------------|-------------|---------------|------------|
| Task 11       | Additional Services During Construction | 570         | \$ 104,520  | \$ 5,390      | \$ 109,910 |
| PROJECT TOTAL |                                         | 570         | \$ 104,520  | \$ 5,390      | \$ 109,910 |

**EXHIBIT C**  
**RH2 ENGINEERING, INC.**  
**2023 SCHEDULE OF RATES AND CHARGES**

| <b>RATE LIST</b>          | <b>RATE</b> | <b>UNIT</b>                             |
|---------------------------|-------------|-----------------------------------------|
| Professional I            | \$159       | \$/hr                                   |
| Professional II           | \$174       | \$/hr                                   |
| Professional III          | \$193       | \$/hr                                   |
| Professional IV           | \$213       | \$/hr                                   |
| Professional V            | \$226       | \$/hr                                   |
| Professional VI           | \$244       | \$/hr                                   |
| Professional VII          | \$257       | \$/hr                                   |
| Professional VIII         | \$268       | \$/hr                                   |
| Professional IX           | \$268       | \$/hr                                   |
| Technician I              | \$123       | \$/hr                                   |
| Technician II             | \$135       | \$/hr                                   |
| Technician III            | \$152       | \$/hr                                   |
| Technician IV             | \$166       | \$/hr                                   |
| Technician V              | \$182       | \$/hr                                   |
| Technician VI             | \$199       | \$/hr                                   |
| Technician VII            | \$216       | \$/hr                                   |
| Technician VIII           | \$226       | \$/hr                                   |
| Administrative I          | \$82        | \$/hr                                   |
| Administrative II         | \$96        | \$/hr                                   |
| Administrative III        | \$112       | \$/hr                                   |
| Administrative IV         | \$134       | \$/hr                                   |
| Administrative V          | \$158       | \$/hr                                   |
| CAD/GIS System            | \$27.50     | \$/hr                                   |
| CAD Plots - Half Size     | \$2.50      | price per plot                          |
| CAD Plots - Full Size     | \$10.00     | price per plot                          |
| CAD Plots - Large         | \$25.00     | price per plot                          |
| Copies (bw) 8.5" X 11"    | \$0.09      | price per copy                          |
| Copies (bw) 8.5" X 14"    | \$0.14      | price per copy                          |
| Copies (bw) 11" X 17"     | \$0.20      | price per copy                          |
| Copies (color) 8.5" X 11" | \$0.90      | price per copy                          |
| Copies (color) 8.5" X 14" | \$1.20      | price per copy                          |
| Copies (color) 11" X 17"  | \$2.00      | price per copy                          |
| Technology Charge         | 2.50%       | % of Direct Labor                       |
| Mileage                   | \$0.6550    | price per mile<br>(or Current IRS Rate) |
| Subconsultants            | 15%         | Cost +                                  |
| Outside Services          | at cost     |                                         |

Rates listed are adjusted annually.

# CITY OF COLLEGE PLACE



## Tax Increment Financing

*In Association with:*



☎ 206.999.1099  
✉ [Bob@stowedes.com](mailto:Bob@stowedes.com) | 🌐 [www.Stowedes.com](http://www.Stowedes.com)  
15117 Main Street, Suite 205 PMB #131  
Mill Creek, WA 98012

# Tax Increment Financing

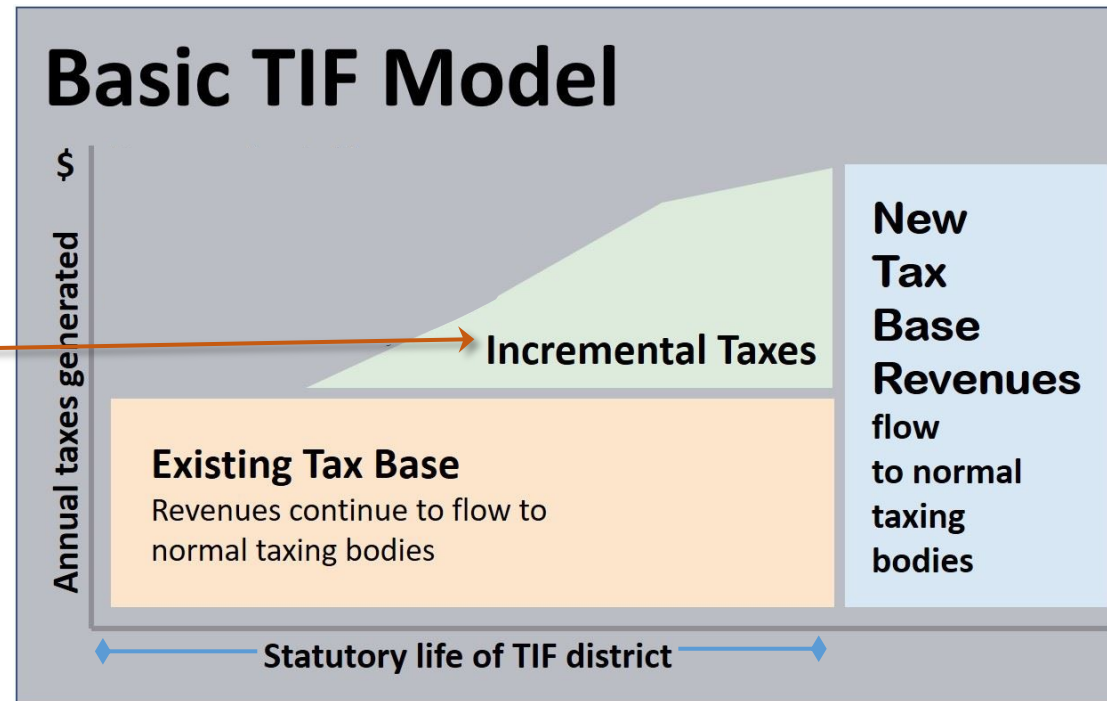
## Model

*Generally, TIF captures property taxes generated from the increased assessed valuation on the site that results from private development following infrastructure investment.*

*Washington State TIF law excludes State property tax and voter approved school levies.*

Revenues from **REGULAR** property taxes assessed against the **Increment Value** only, are captured:

- ✓ To pay “public improvement costs”
- ✓ To **repay bonds** issued for “public improvements”



# Overview of Tax Increment Financing

## SUMMARY

- Available to cities, counties, and ports.
- Powerful economic development tool.
- Designed for specific project/site – Not build infrastructure and hope/wait for development.
- Projects will not occur “but for” the public investment in infrastructure – “But-For” Requirement
- Results in creation of new assessed value, public benefits, construction of desired development and short/long-term jobs.
- Taxes from the development fund the public infrastructure needed by the development; no impact on individual property owners.
- **NOT A NEW TAX**



# Overview of Tax Increment financing

## KEY ELEMENTS

City, county, or port adopts an ordinance designating increment area, and identifying the public improvements to be financed, and whether bonds will be issued. Limitations:

- No more than two active increment areas per sponsoring jurisdiction and they may not overlap.
- Increment areas may not total more than \$200 million in assessed valuation, or more than 20% of the total assessed valuation of the sponsoring jurisdiction, whichever is less.
- Cannot add additional public improvements or change the boundary of the increment area once adopted.
- Must include a deadline by when construction of public improvements will begin.
- The local government may only receive TIF revenues for the period of time necessary to pay the costs of the public improvements.
- If the local government finances the public improvements, the increment area must be retired no more than 25 years after the adoption of the ordinance designating the increment area.

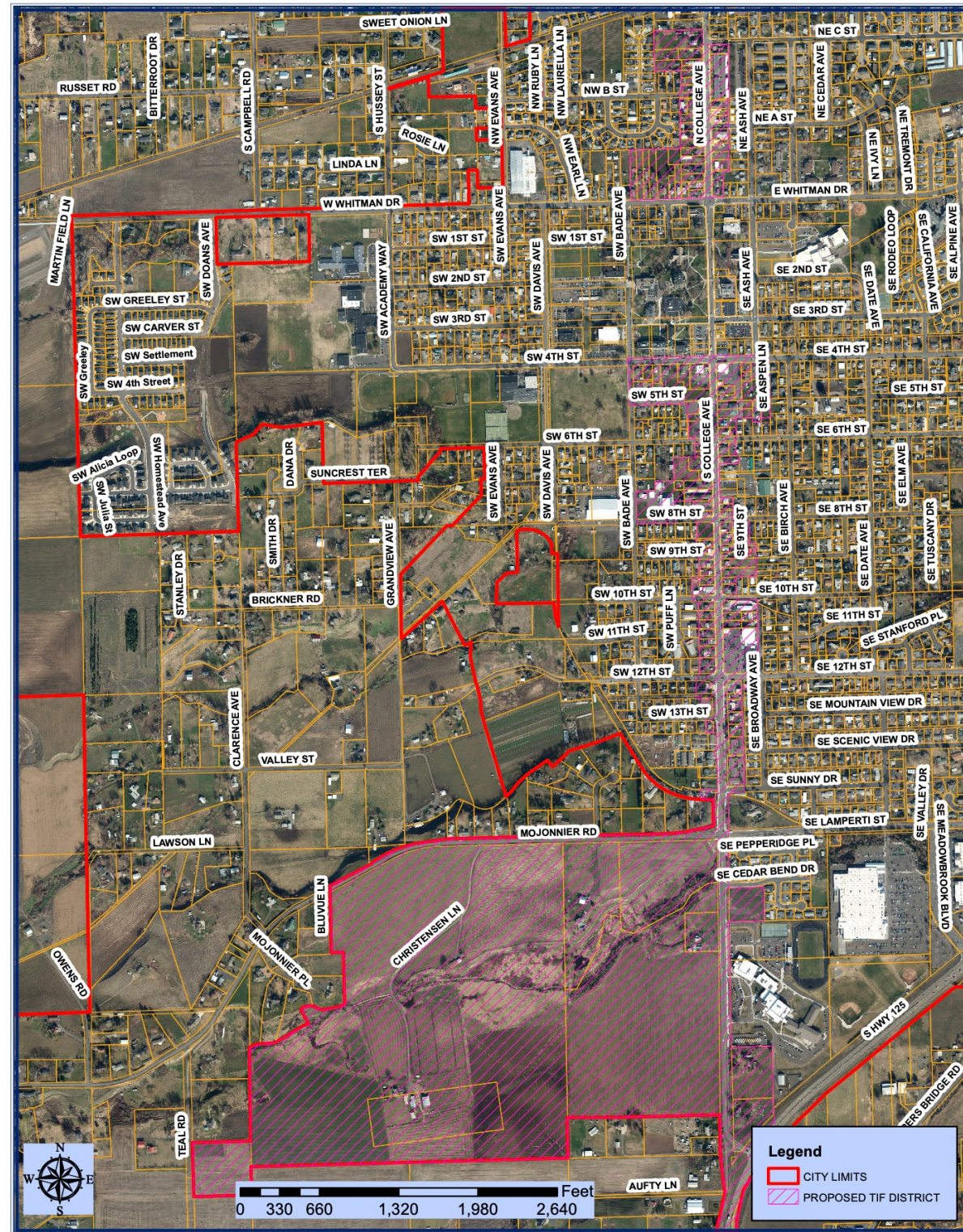
# Infrastructure Needs

|                                                              |                            |
|--------------------------------------------------------------|----------------------------|
| • <b>Mojonnier Road:</b>                                     | <b>TIF Cost: \$4.3M</b>    |
| • <b>East-West Road:</b>                                     | <b>TIF Cost: \$1.936M</b>  |
| • <b>Signalization at College Avenue and East/West Road:</b> | <b>TIF Cost: \$550K</b>    |
| • <b>Downtown Parking Lots:</b>                              | <b>TIF Cost: \$1.4M</b>    |
| <br><b>TOTAL</b>                                             | <br><b>\$8.186 MILLION</b> |



# Tax Increment Area (TIA)

- TIA: 259 Acres
- AV: \$43 Million





# TIA LEVY: 4.1703

| Levy Code Area 74       | 2022 Taxes Rates | Exempt: State Schools | Exempt: Excess and Other Levies | Available for TIF allocation |
|-------------------------|------------------|-----------------------|---------------------------------|------------------------------|
| Total                   | \$11.6779        | \$2.8308              | \$4.6769                        | \$4.1703                     |
| State                   |                  |                       |                                 |                              |
| Part 1                  | \$1.83965        | \$1.8397              |                                 | \$0.0000                     |
| Part 2                  | \$0.99115        | \$0.9911              |                                 | \$0.0000                     |
| County                  |                  |                       |                                 |                              |
| Regular_Current Expense | \$1.20642        |                       |                                 | \$1.2064                     |
| Regular_Veterans Aid    | \$0.01560        |                       |                                 | \$0.0156                     |
| Regular_Mental Health   | \$0.02500        |                       |                                 | \$0.0250                     |
| Port                    |                  |                       |                                 |                              |
| General Fund            | \$0.29279        |                       |                                 | \$0.2928                     |
| Bond Fund               |                  |                       | \$0.00000                       | \$0.0000                     |
| City of College Place   |                  |                       |                                 |                              |
| Regular Levy            | \$1.75704        |                       |                                 | \$1.7570                     |
| City Bond               | \$0.54596        |                       | \$0.54596                       | \$0.0000                     |
| EMS                     |                  |                       |                                 |                              |
| Regular Levy            | \$0.44688        |                       |                                 | \$0.4469                     |
| School                  |                  |                       |                                 |                              |
| #250 Enrichment         | \$1.85621        |                       | \$1.85621                       | \$0.0000                     |
| #250 Bond               | \$1.85621        |                       | \$1.85621                       | \$0.0000                     |
| #250 Capital            | \$0.41849        |                       | \$0.41849                       | \$0.0000                     |
| Library District        |                  |                       |                                 |                              |
| Regular Levy            | \$0.42655        |                       |                                 | \$0.4265                     |
| Bond Levy               |                  |                       | \$0.00000                       | \$0.0000                     |

# Private Development

| Phase 1 - North            | Value Per Unit | Number of Units | Start Year | Build-Out/Years | Total Value          |
|----------------------------|----------------|-----------------|------------|-----------------|----------------------|
| SF Homes - 5,200 Lot       | \$676,554      | 130             | 2024       | 4 years         | \$87,952,020         |
| SF Homes - 7,800 Lot       | \$817,148      | 44              | 2026       | 2 years         | \$35,954,512         |
| <b>Sub-Total</b>           |                |                 |            |                 | <b>\$123,906,532</b> |
| <b>Phase 2 - South</b>     |                |                 |            |                 |                      |
| Row Homes                  | \$448,880      | 50              | 2030       | 2 years         | \$22,444,000         |
| Cottage BTR                | \$448,880      | 37              | 2032       | 2 years         | \$16,608,560         |
| SF Homes- 3850 Lot         | \$524,635      | 24              | 2029       | 3 years         | \$12,591,240         |
| SF Homes - 5720 Lot        | \$676,554      | 58              | 2030       | 2 years         | \$39,240,132         |
| SF Homes - 8640 Lot        | \$817,148      | 20              | 2031       | 2 years         | \$16,342,960         |
| <b>Sub-Total</b>           |                |                 |            |                 | <b>\$107,226,892</b> |
| <b>Phase 3</b>             |                |                 |            |                 |                      |
| Apartments (Market)        | \$225,000      | 176             | 2034       | 2 years         | \$39,600,000         |
| Apartments (Workforce)     | \$175,000      | 120             | 2036       | 2 years         | \$21,000,000         |
| <b>Sub-Total</b>           |                |                 |            |                 | <b>\$60,600,000</b>  |
| <b>Phase 4</b>             |                |                 |            |                 |                      |
| Senior Housing             | \$200,000      | 170             | 2038       | 2 years         | \$34,000,000         |
| <b>Sub-Total</b>           |                |                 |            |                 | <b>\$34,000,000</b>  |
| <b>McKiernan</b>           |                |                 |            |                 |                      |
| Hotel (Rooms)              | \$150,000      | 200             | 2026       | 2 years         | \$30,000,000         |
| Retail - Large Format (SF) | \$150          | 200,000         | 2030       | 4 years         | \$30,000,000         |
| Retail/Restaurant (SF)     | \$325          | 80,000          | 2026       | 10 years        | \$26,000,000         |
| <b>Sub-Total</b>           |                |                 |            |                 | <b>\$86,000,000</b>  |
| <b>Downtown</b>            |                |                 |            |                 |                      |
| Retail/Restaurant (SF)     | \$325          | 10,000          | 2024       | 5 years         | \$3,250,000          |
| <b>Sub-Total</b>           |                |                 |            |                 | <b>\$3,250,000</b>   |
| <b>TOTAL</b>               |                |                 |            |                 | <b>\$414,983,424</b> |

Source: Stowe Development & Strategies; Values Per Unit for Phase 1 and 2 provided by Lakeside Capital Group/John Burns Real Estate Consulting



# Private Development

Draft and Subject to Change

## SITE INFORMATION:

**Total Site Area** 131.0 acres  
**Public R.O.W.** 22.9 acres  
**Ded. Park Space** 27.2 acres

**Total Units** 659

## Residential Neighborhoods:

### Mixed Single Family North

52' x 100' Single Family 130  
 72' x 120' Single Family 44

### Mixed Single Family South

35' x 110' Single Family 24  
 52' x 110' Single Family 58  
 72' x 120' Single Family 20

### Townhome

Row Homes 50

### Cottages

Build to Rent 37

### Market Multifamily

Elevator Apartments 176

### Workforce Multifamily

Rental Apartments 120

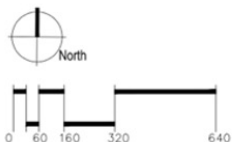
### Senior Village

8.5 acres

## McKIERNAN PROPERTY:

### Commercial

Lot 1 - 8.7 acres  
 Lot 2 - 33.5 acres  
 Lot 3 - 1.0 acres  
 Lot 4 - 1.0 acres  
 Lot 5 - 1.0 acres



# Debt Capacity

|                                               | 2022          | 2023               |
|-----------------------------------------------|---------------|--------------------|
| Assessed Valuation for 2022/2023 Collections  | \$907,140,360 | \$1,070,059,643    |
| Non-Voted Debt Capacity (1.5% of AV)          | \$13,607,105  | \$16,050,895       |
| <i>Less: Outstanding Non-Voted Debt</i>       | \$4,138,800   | \$3,877,052        |
| New Non-Voted Debt                            | \$9,468,305   | \$12,173,843       |
| <i>Less: Financing Proposed</i>               |               | \$8,186,000        |
| <b>Projected Remaining Non-Voted Capacity</b> |               | <b>\$3,987,843</b> |

Source: Stowe Development & Strategies & City of College Place, 2023

# Potential TIF Revenue: Base Scenario

## **Baseline**

- Represents Full Development

## **Alternative 1**

- **Extends the Build-Out/Year for All Development by 2X; and,**
- **Reduce Single-Family Home valuation developed by 20 percent.**

## **Alternative 2**

- **Extend Build-Out/Year for All Development by 2X;**
- **Reduce Single-Family Home Value by 30 percent;**
- **Reduce Senior Housing by 50 percent; and,**
- **Hotel Development Only on McKiernan Parcel.**

# Potential TIF Revenue: Base Scenario

| 4.50% Discount Rate |              |               |               |
|---------------------|--------------|---------------|---------------|
|                     | Baseline     | Alternative 1 | Alternative 2 |
| College Place       | \$7,130,000  | \$5,800,000   | \$4,150,000   |
| Walla Walla County  | \$5,150,000  | \$4,190,000   | \$3,000,000   |
| Port of Walla Walla | \$1,190,000  | \$970,000     | \$690,000     |
| EMS                 | \$1,820,000  | \$1,480,000   | \$1,060,000   |
| Library             | \$1,730,000  | \$1,410,000   | \$1,010,000   |
| Total               | \$17,020,000 | \$13,850,000  | \$9,910,000   |

| 5.00% Discount Rate |              |               |               |
|---------------------|--------------|---------------|---------------|
|                     | Baseline     | Alternative 1 | Alternative 2 |
| College Place       | \$6,640,000  | \$5,380,000   | \$3,850,000   |
| Walla Walla County  | \$4,800,000  | \$3,890,000   | \$2,780,000   |
| Port of Walla Walla | \$1,110,000  | \$900,000     | \$640,000     |
| EMS                 | \$1,690,000  | \$1,370,000   | \$980,000     |
| Library             | \$1,610,000  | \$1,310,000   | \$930,000     |
| Total               | \$15,850,000 | \$12,850,000  | \$9,180,000   |

Source: ECONorthwest, 2023

# Additional Taxes

|                                    | Baseline     | Alternative 1 | Alternative 2 |
|------------------------------------|--------------|---------------|---------------|
| Sales Tax                          | \$14,840,000 | \$13,170,000  | \$2,020,000   |
| B&O Tax                            | \$580,000    | \$550,000     | \$150,000     |
| Utility Tax                        | \$1,590,000  | \$1,430,000   | \$1,140,000   |
| Criminal Justice and Public Safety | \$1,210,000  | \$1,100,000   | \$1,010,000   |
| State Shared                       | \$1,400,000  | \$1,260,000   | \$1,160,000   |
| REET                               | \$1,480,000  | \$1,260,000   | \$920,000     |
| Hotel Motel                        | \$580,000    | \$500,000     | \$500,000     |
| Total                              | \$21,680,000 | \$19,270,000  | \$6,900,000   |

Source: ECONorthwest calculations, 2023



# Jobs

## Construction – One-Time

|                              | <b>Baseline</b> | <b>Alt 1</b> | <b>Alt 2</b> |
|------------------------------|-----------------|--------------|--------------|
| <b>Construction Jobs</b>     | <b>1,130</b>    | <b>1,030</b> | <b>770</b>   |
| <b>Investment (millions)</b> | <b>\$311</b>    | <b>\$282</b> | <b>\$211</b> |

Source: ECONorthwest calculations and Office of Financial Management Input/Output Model, 2022.

## On-Going

| <b>Employment Uses</b>     | <b>Jobs: Baseline</b> | <b>Jobs: Alt 1</b> | <b>Jobs: Alt 2</b> | <b>Mean SqFt/Work</b> |
|----------------------------|-----------------------|--------------------|--------------------|-----------------------|
| Retail and Food & Beverage | 230                   | 230                | 0                  | 750-1,500             |
| Hotel                      | 40                    | 40                 | 40                 | 2,200                 |
| <b>Total Jobs</b>          | <b>270</b>            | <b>270</b>         | <b>40</b>          |                       |

Source: 2018 CBECS, Table B1. Summary table: total and means of floorspace, number of workers, and hours of operation, 2018 (Release date: September 2021)

# AV Growth With and Without TIF

| Assessment Year | 2023 | 2028          | 2033          | 2038          | 2043          | 2048          |
|-----------------|------|---------------|---------------|---------------|---------------|---------------|
| Baseline        | \$0  | \$184,174,000 | \$397,375,000 | \$602,661,000 | \$749,635,000 | \$858,537,000 |
| Alternative 1   | \$0  | \$118,557,000 | \$316,867,000 | \$488,655,000 | \$682,738,000 | \$781,922,000 |
| Alternative 2   | \$0  | \$66,052,000  | \$210,713,000 | \$358,625,000 | \$509,824,000 | \$583,887,000 |
| No TiF          | \$0  | \$37,345,000  | \$79,037,000  | \$121,391,000 | \$146,974,000 | \$168,325,000 |

Source: ECONorthwest calculations, 2023

Note: Based on 75% fewer housing units and no commercial components

# Level Debt - \$8,186,000

| Year | Debt Payment | Year | Debt Payment |
|------|--------------|------|--------------|
| 2023 |              | 2036 | \$629,308    |
| 2024 | \$629,308    | 2037 | \$629,308    |
| 2025 | \$629,308    | 2038 | \$629,308    |
| 2026 | \$629,308    | 2039 | \$629,308    |
| 2027 | \$629,308    | 2040 | \$629,308    |
| 2028 | \$629,308    | 2041 | \$629,308    |
| 2029 | \$629,308    | 2042 | \$629,308    |
| 2030 | \$629,308    | 2043 | \$629,308    |
| 2031 | \$629,308    | 2044 |              |
| 2032 | \$629,308    | 2045 |              |
| 2033 | \$629,308    | 2046 |              |
| 2034 | \$629,308    | 2047 |              |
| 2035 | \$629,308    |      |              |

Source: ECONorthwest calculations

# Level Debt – Each Scenario

| TIF Allocation Revenues    |      |             |               |               |               |               |               |               |               |             |             |             |             |
|----------------------------|------|-------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-------------|-------------|-------------|-------------|
|                            | 2023 | 2024        | 2025          | 2026          | 2027          | 2028          | 2029          | 2030          | 2031          | 2032        | 2033        | 2034        | 2035        |
| Baseline                   |      |             |               |               |               |               |               |               |               |             |             |             |             |
| TIF Revenues               | \$0  | \$0         | \$100,000     | \$200,000     | \$430,000     | \$660,000     | \$660,000     | \$690,000     | \$890,000     | \$1,120,000 | \$1,230,000 | \$1,320,000 | \$1,420,000 |
| TIF Debt Service           | \$0  | \$630,000   | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000   | \$630,000   | \$630,000   | \$630,000   |
| Annual Surplus/Deficit     | \$0  | (\$630,000) | (\$530,000)   | (\$430,000)   | (\$200,000)   | \$30,000      | \$30,000      | \$60,000      | \$260,000     | \$490,000   | \$600,000   | \$690,000   | \$790,000   |
| Cumulative Surplus/Deficit | \$0  | (\$630,000) | (\$1,160,000) | (\$1,590,000) | (\$1,790,000) | (\$1,760,000) | (\$1,730,000) | (\$1,670,000) | (\$1,410,000) | (\$920,000) | (\$320,000) | \$370,000   | \$1,160,000 |

| TIF Allocation Revenues    |             |             |             |             |             |             |             |              |              |              |              |              |              |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|
|                            | 2036        | 2037        | 2038        | 2039        | 2040        | 2041        | 2042        | 2043         | 2044         | 2045         | 2046         | 2047         | 2048         |
| TIF Revenues               | \$1,520,000 | \$1,590,000 | \$1,670,000 | \$1,840,000 | \$2,020,000 | \$2,040,000 | \$2,060,000 | \$2,080,000  | \$2,110,000  | \$2,130,000  | \$2,150,000  | \$2,170,000  | \$2,200,000  |
| TIF Debt Service           | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000    | \$0          | \$0          | \$0          | \$0          | \$0          |
| Annual Surplus/Deficit     | \$890,000   | \$960,000   | \$1,040,000 | \$1,210,000 | \$1,390,000 | \$1,410,000 | \$1,430,000 | \$1,450,000  | \$2,110,000  | \$2,130,000  | \$2,150,000  | \$2,170,000  | \$2,200,000  |
| Cumulative Surplus/Deficit | \$2,050,000 | \$3,010,000 | \$4,050,000 | \$5,260,000 | \$6,650,000 | \$8,060,000 | \$9,490,000 | \$10,940,000 | \$13,050,000 | \$15,180,000 | \$17,330,000 | \$19,500,000 | \$21,700,000 |

| TIF Allocation Revenues    |      |             |               |               |               |               |               |               |               |               |               |               |               |
|----------------------------|------|-------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                            | 2023 | 2024        | 2025          | 2026          | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035          |
| Alternative 1              |      |             |               |               |               |               |               |               |               |               |               |               |               |
| TIF Revenues               | \$0  | \$0         | \$110,000     | \$120,000     | \$230,000     | \$260,000     | \$430,000     | \$540,000     | \$760,000     | \$800,000     | \$880,000     | \$1,050,000   | \$1,150,000   |
| TIF Debt Service           | \$0  | \$630,000   | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     |
| Annual Surplus/Deficit     | \$0  | (\$630,000) | (\$520,000)   | (\$510,000)   | (\$400,000)   | (\$370,000)   | (\$200,000)   | (\$90,000)    | \$130,000     | \$170,000     | \$250,000     | \$420,000     | \$520,000     |
| Cumulative Surplus/Deficit | \$0  | (\$630,000) | (\$1,150,000) | (\$1,660,000) | (\$2,060,000) | (\$2,430,000) | (\$2,630,000) | (\$2,720,000) | (\$2,590,000) | (\$2,420,000) | (\$2,170,000) | (\$1,750,000) | (\$1,230,000) |

| TIF Allocation Revenues    |             |             |             |             |             |             |             |             |             |              |              |              |              |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|
|                            | 2036        | 2037        | 2038        | 2039        | 2040        | 2041        | 2042        | 2043        | 2044        | 2045         | 2046         | 2047         | 2048         |
| TIF Revenues               | \$1,220,000 | \$1,290,000 | \$1,370,000 | \$1,490,000 | \$1,620,000 | \$1,750,000 | \$1,880,000 | \$1,900,000 | \$1,920,000 | \$1,940,000  | \$1,960,000  | \$1,980,000  | \$2,000,000  |
| TIF Debt Service           | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$0         | \$0          | \$0          | \$0          | \$0          |
| Annual Surplus/Deficit     | \$590,000   | \$660,000   | \$740,000   | \$860,000   | \$990,000   | \$1,120,000 | \$1,250,000 | \$1,270,000 | \$1,920,000 | \$1,940,000  | \$1,960,000  | \$1,980,000  | \$2,000,000  |
| Cumulative Surplus/Deficit | (\$640,000) | \$20,000    | \$760,000   | \$1,620,000 | \$2,610,000 | \$3,730,000 | \$4,980,000 | \$6,250,000 | \$8,170,000 | \$10,110,000 | \$12,070,000 | \$14,050,000 | \$16,050,000 |

| TIF Allocation Revenues    |      |             |               |               |               |               |               |               |               |               |               |               |               |
|----------------------------|------|-------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                            | 2023 | 2024        | 2025          | 2026          | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035          |
| Alternative 2              |      |             |               |               |               |               |               |               |               |               |               |               |               |
| TIF Revenues               | \$0  | \$0         | \$50,000      | \$100,000     | \$140,000     | \$180,000     | \$240,000     | \$330,000     | \$460,000     | \$560,000     | \$600,000     | \$700,000     | \$830,000     |
| TIF Debt Service           | \$0  | \$630,000   | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     |
| Annual Surplus/Deficit     | \$0  | (\$630,000) | (\$580,000)   | (\$530,000)   | (\$490,000)   | (\$450,000)   | (\$390,000)   | (\$300,000)   | (\$170,000)   | (\$70,000)    | (\$30,000)    | \$70,000      | \$200,000     |
| Cumulative Surplus/Deficit | \$0  | (\$630,000) | (\$1,210,000) | (\$1,740,000) | (\$2,230,000) | (\$2,680,000) | (\$3,070,000) | (\$3,370,000) | (\$3,540,000) | (\$3,610,000) | (\$3,640,000) | (\$3,570,000) | (\$3,370,000) |

| TIF Allocation Revenues    |               |               |               |               |               |             |             |             |             |             |             |             |             |
|----------------------------|---------------|---------------|---------------|---------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
|                            | 2036          | 2037          | 2038          | 2039          | 2040          | 2041        | 2042        | 2043        | 2044        | 2045        | 2046        | 2047        | 2048        |
| TIF Revenues               | \$890,000     | \$940,000     | \$1,000,000   | \$1,100,000   | \$1,200,000   | \$1,300,000 | \$1,400,000 | \$1,420,000 | \$1,430,000 | \$1,450,000 | \$1,460,000 | \$1,480,000 | \$1,490,000 |
| TIF Debt Service           | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000   | \$630,000   | \$630,000   | \$0         | \$0         | \$0         | \$0         | \$0         |
| Annual Surplus/Deficit     | \$260,000     | \$310,000     | \$370,000     | \$470,000     | \$570,000     | \$670,000   | \$770,000   | \$790,000   | \$1,430,000 | \$1,450,000 | \$1,460,000 | \$1,480,000 | \$1,490,000 |
| Cumulative Surplus/Deficit | (\$3,110,000) | (\$2,800,000) | (\$2,430,000) | (\$1,960,000) | (\$1,390,000) | (\$720,000) | \$50,000    | \$840,000   | \$2,270,000 | \$3,720,000 | \$5,180,000 | \$6,660,000 | \$8,150,000 |

# Split Debt - Alternative 1

\$4.3M in 2024 & \$3.886M By 2028

| TIF Allocation Revenues    |      |             |             |             |             |               |               |               |               |               |             |             |             |
|----------------------------|------|-------------|-------------|-------------|-------------|---------------|---------------|---------------|---------------|---------------|-------------|-------------|-------------|
|                            | 2023 | 2024        | 2025        | 2026        | 2027        | 2028          | 2029          | 2030          | 2031          | 2032          | 2033        | 2034        | 2035        |
| TIF Revenues               | \$0  | \$0         | \$110,000   | \$120,000   | \$230,000   | \$260,000     | \$430,000     | \$540,000     | \$760,000     | \$800,000     | \$880,000   | \$1,050,000 | \$1,150,000 |
| TIF Debt Service           | \$0  | \$330,000   | \$330,000   | \$330,000   | \$330,000   | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000   | \$630,000   | \$630,000   |
| Annual Surplus/Deficit     | \$0  | (\$330,000) | (\$220,000) | (\$210,000) | (\$100,000) | (\$370,000)   | (\$200,000)   | (\$90,000)    | \$130,000     | \$170,000     | \$250,000   | \$420,000   | \$520,000   |
| Cumulative Surplus/Deficit | \$0  | (\$330,000) | (\$550,000) | (\$760,000) | (\$860,000) | (\$1,230,000) | (\$1,430,000) | (\$1,520,000) | (\$1,390,000) | (\$1,220,000) | (\$970,000) | (\$550,000) | (\$30,000)  |

| TIF Allocation Revenues    |             |             |             |             |             |             |             |             |             |              |              |              |              |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|
|                            | 2036        | 2037        | 2038        | 2039        | 2040        | 2041        | 2042        | 2043        | 2044        | 2045         | 2046         | 2047         | 2048         |
| TIF Revenues               | \$1,220,000 | \$1,290,000 | \$1,370,000 | \$1,490,000 | \$1,620,000 | \$1,750,000 | \$1,880,000 | \$1,900,000 | \$1,920,000 | \$1,940,000  | \$1,960,000  | \$1,980,000  | \$2,000,000  |
| TIF Debt Service           | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$300,000   | \$300,000    | \$300,000    | \$300,000    | \$0          |
| Annual Surplus/Deficit     | \$590,000   | \$660,000   | \$740,000   | \$860,000   | \$990,000   | \$1,120,000 | \$1,250,000 | \$1,270,000 | \$1,620,000 | \$1,640,000  | \$1,660,000  | \$1,680,000  | \$2,000,000  |
| Cumulative Surplus/Deficit | \$560,000   | \$1,220,000 | \$1,960,000 | \$2,820,000 | \$3,810,000 | \$4,930,000 | \$6,180,000 | \$7,450,000 | \$9,070,000 | \$10,710,000 | \$12,370,000 | \$14,050,000 | \$16,050,000 |

Source: ECONorthwest, 2023

7 years of Deficits; \$2.7 to \$1.5M

## Full Debt – No Split & Interest Only for 5 Years

| TIF Allocation Revenues    |      |             |             |             |               |               |               |               |               |               |               |               |             |
|----------------------------|------|-------------|-------------|-------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-------------|
|                            | 2023 | 2024        | 2025        | 2026        | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035        |
| TIF Revenues               | \$0  | \$0         | \$110,000   | \$120,000   | \$230,000     | \$260,000     | \$430,000     | \$540,000     | \$760,000     | \$800,000     | \$880,000     | \$1,050,000   | \$1,150,000 |
| TIF Debt Service           | \$0  | \$370,000   | \$370,000   | \$370,000   | \$370,000     | \$370,000     | \$760,000     | \$760,000     | \$760,000     | \$760,000     | \$760,000     | \$760,000     | \$760,000   |
| Annual Surplus/Deficit     | \$0  | (\$370,000) | (\$260,000) | (\$250,000) | (\$140,000)   | (\$110,000)   | (\$330,000)   | (\$220,000)   | \$0           | \$40,000      | \$120,000     | \$290,000     | \$390,000   |
| Cumulative Surplus/Deficit | \$0  | (\$370,000) | (\$630,000) | (\$880,000) | (\$1,020,000) | (\$1,130,000) | (\$1,460,000) | (\$1,680,000) | (\$1,680,000) | (\$1,640,000) | (\$1,520,000) | (\$1,230,000) | (\$840,000) |

| TIF Allocation Revenues    |             |             |             |             |             |             |             |             |             |             |              |              |              |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|
|                            | 2036        | 2037        | 2038        | 2039        | 2040        | 2041        | 2042        | 2043        | 2044        | 2045        | 2046         | 2047         | 2048         |
| TIF Revenues               | \$1,220,000 | \$1,290,000 | \$1,370,000 | \$1,490,000 | \$1,620,000 | \$1,750,000 | \$1,880,000 | \$1,900,000 | \$1,920,000 | \$1,940,000 | \$1,960,000  | \$1,980,000  | \$2,000,000  |
| TIF Debt Service           | \$760,000   | \$760,000   | \$760,000   | \$760,000   | \$760,000   | \$760,000   | \$760,000   | \$730,000   | \$0         | \$0         | \$0          | \$0          | \$0          |
| Annual Surplus/Deficit     | \$460,000   | \$530,000   | \$610,000   | \$730,000   | \$860,000   | \$990,000   | \$1,120,000 | \$1,170,000 | \$1,920,000 | \$1,940,000 | \$1,960,000  | \$1,980,000  | \$2,000,000  |
| Cumulative Surplus/Deficit | (\$380,000) | \$150,000   | \$760,000   | \$1,490,000 | \$2,350,000 | \$3,340,000 | \$4,460,000 | \$5,630,000 | \$7,550,000 | \$9,490,000 | \$11,450,000 | \$13,430,000 | \$15,430,000 |

Source: ECONorthwest, 2023

7 years of Deficits; \$2.7 to \$1.7M



# Additional Taxes & Interest Only

| TIF Allocation Revenues |             |             |             |             |             |             |             |             |             |             |             |             |             |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
|                         | 2023        | 2024        | 2025        | 2026        | 2027        | 2028        | 2029        | 2030        | 2031        | 2032        | 2033        | 2034        | 2035        |
| Alternative 1           |             |             |             |             |             |             |             |             |             |             |             |             |             |
| TIF Surplus/Deficit     | \$0         | (\$630,000) | (\$520,000) | (\$510,000) | (\$400,000) | (\$370,000) | (\$200,000) | (\$90,000)  | \$130,000   | \$170,000   | \$250,000   | \$420,000   | \$520,000   |
| Additional Taxes        | \$0         | \$130,000   | \$110,000   | \$150,000   | \$210,000   | \$370,000   | \$490,000   | \$650,000   | \$610,000   | \$610,000   | \$870,000   | \$970,000   | \$990,000   |
| Surplus/Deficit         | \$0         | (\$500,000) | (\$410,000) | (\$360,000) | (\$190,000) | \$0         | \$290,000   | \$560,000   | \$740,000   | \$780,000   | \$1,120,000 | \$1,390,000 | \$1,510,000 |
|                         |             |             |             |             |             |             |             |             |             |             |             |             |             |
| Assessment Year         | 2036        | 2037        | 2038        | 2039        | 2040        | 2041        | 2042        | 2043        | 2044        | 2045        | 2046        | 2047        | 2048        |
| TIF Surplus/Deficit     | \$590,000   | \$660,000   | \$740,000   | \$860,000   | \$990,000   | \$1,120,000 | \$1,250,000 | \$1,270,000 | \$1,920,000 | \$1,940,000 | \$1,960,000 | \$1,980,000 | \$2,000,000 |
| Additional Taxes        | \$1,090,000 | \$1,220,000 | \$1,440,000 | \$1,550,000 | \$1,630,000 | \$1,710,000 | \$1,580,000 | \$1,550,000 | \$1,590,000 | \$1,630,000 | \$1,670,000 | \$1,720,000 | \$1,770,000 |
| Surplus/Deficit         | \$1,680,000 | \$1,880,000 | \$2,180,000 | \$2,410,000 | \$2,620,000 | \$2,830,000 | \$2,830,000 | \$2,820,000 | \$3,510,000 | \$3,570,000 | \$3,630,000 | \$3,700,000 | \$3,770,000 |

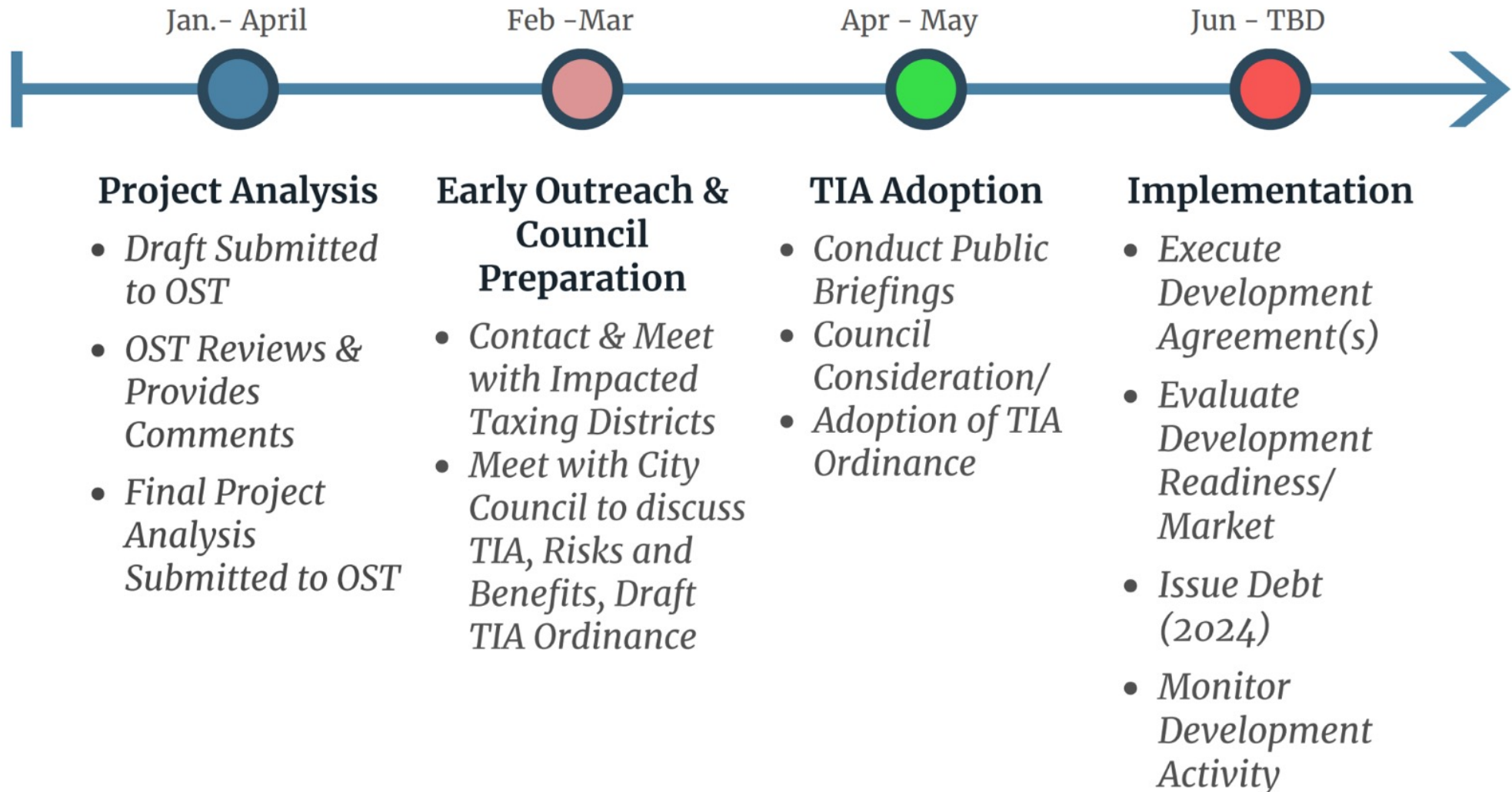
4 years of Deficits; \$2.7 to \$1.5M

# Split Debt, Additional Taxes & Interest Only

| TIF Allocation Revenues |             |             |             |             |             |             |             |             |             |             |             |             |             |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
|                         | 2023        | 2024        | 2025        | 2026        | 2027        | 2028        | 2029        | 2030        | 2031        | 2032        | 2033        | 2034        | 2035        |
| Alternative 1           |             |             |             |             |             |             |             |             |             |             |             |             |             |
| TIF Surplus/Deficit     | \$0         | \$0         | (\$110,000) | (\$100,000) | \$10,000    | \$40,000    | (\$170,000) | (\$60,000)  | \$160,000   | \$200,000   | \$110,000   | \$280,000   | \$380,000   |
| Additional Taxes        | \$0         | \$130,000   | \$110,000   | \$150,000   | \$210,000   | \$370,000   | \$490,000   | \$650,000   | \$610,000   | \$610,000   | \$870,000   | \$970,000   | \$990,000   |
| Surplus/Deficit         | \$0         | \$130,000   | \$0         | \$50,000    | \$220,000   | \$410,000   | \$320,000   | \$590,000   | \$770,000   | \$810,000   | \$980,000   | \$1,250,000 | \$1,370,000 |
|                         |             |             |             |             |             |             |             |             |             |             |             |             |             |
| Assessment Year         | 2036        | 2037        | 2038        | 2039        | 2040        | 2041        | 2042        | 2043        | 2044        | 2045        | 2046        | 2047        | 2048        |
| TIF Surplus/Deficit     | \$450,000   | \$520,000   | \$600,000   | \$720,000   | \$850,000   | \$980,000   | \$1,110,000 | \$1,130,000 | \$1,170,000 | \$1,600,000 | \$1,620,000 | \$1,640,000 | \$1,670,000 |
| Additional Taxes        | \$1,090,000 | \$1,220,000 | \$1,440,000 | \$1,550,000 | \$1,630,000 | \$1,710,000 | \$1,580,000 | \$1,550,000 | \$1,590,000 | \$1,630,000 | \$1,670,000 | \$1,720,000 | \$1,770,000 |
| Surplus/Deficit         | \$1,540,000 | \$1,740,000 | \$2,040,000 | \$2,270,000 | \$2,480,000 | \$2,690,000 | \$2,690,000 | \$2,680,000 | \$2,760,000 | \$3,230,000 | \$3,290,000 | \$3,360,000 | \$3,440,000 |

## Timeline

# College Place Key TIF Elements: 2023





[www.stowedes.com](http://www.stowedes.com)

***City of College Place, Washington***  
**ORDINANCE NO. 23-XXX**

**AN ORDINANCE OF THE CITY OF COLLEGE PLACE,  
WASHINGTON, DESIGNATING THE COLLEGE PLACE TAX INCREMENT  
AREA AND PROVIDING FOR RELATED MATTERS.**

**WHEREAS**, for many recent years, the City has been studying, evaluating, designing and completing key infrastructure improvements to enable a residential and commercial use development within the Stone Creek and Downtown area; and

**WHEREAS**, the City has identified a Tax Increment Area (TIA) of approximately 259 acres of property that is being planned for residential and some commercial development and is in need of substantial infrastructure improvements to support the desired development; and

**WHEREAS**, the TIA has the opportunity, if developed, to provide a variety of housing types, parks, open space and commercial amenities for the community providing for increased tax revenues to support City services and providing employment opportunities and housing options for the residents of the City; and

**WHEREAS**, the Washington State Legislature, during its 2021 legislative session, enacted Engrossed Substitute House Bill 1189 as Chapter 207, Laws of 2021, titled "AN ACT Relating to tax increment financing" and codified as Chapter 39.114 RCW (the "TIF Act"), which authorizes local governments, including cities, to carry out tax increment financing of public improvements needed to support vital private economic development projects; and

**WHEREAS**, Tax Increment Financing (TIF) is a program that allocates revenues generated from the increased assessed valuation of properties improved by private development that are within a TIA to pay for public improvements that are needed to support the private development; and

**WHEREAS**, City management has identified the TIF infrastructure improvements (TIF Projects) that are outside of a developer's ability to fund and achieve the desired development based on market conditions necessary to accommodate housing demands and commercial tenants; and

**WHEREAS**, the TIF infrastructure improvements have been estimated to cost approximately \$18.9 million to construct of which TIF is expected to contribute \$8.186 million; and



**WHEREAS**, it is expected the Stone Creek area developers will fund and construct additional public improvements at an estimated cost of \$[need figure]\_\_\_\_\_ million to \$[need figure]\_\_\_\_\_ million along with dedicating an additional [need figure]\_\_\_\_\_ acres of land to support those public improvements; and

**WHEREAS**, City management anticipates bringing forward for Council consideration an agreement between the City and future developers that memorializes the infrastructure improvement responsibilities and private development associated with the TIF infrastructure improvements; and

**WHEREAS**, the City has prepared a Project Analysis for the Stone Creek and Downtown TIA and submitted such to the Office of the State Treasurer for review and comment as required by law; and

**WHEREAS**, there exists no TIA within College Place and the TIA does not consist of the entire geographical area of the City and does not have an assessed valuation of more than \$200,000,000 or more than 20% of the City's total assessed valuation;

**WHEREAS**, the Office of the State Treasurer has completed its review of the Stone Creek and Downtown Project Analysis and has stated that it meets the requirements of the TIF Act; and

**WHEREAS**, the City has conducted public briefings on the proposed TIA to inform the community and other public agencies about the anticipated benefits and impacts associated with the development; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON, AS FOLLOWS:**

**Section 1. Definitions.** Capitalized terms used in this ordinance shall have the meanings set forth in the recitals to this ordinance above and in this Section 1. The uncapitalized terms "public improvement costs," "regular property taxes," and "tax allocation revenues," used in this ordinance shall have the meanings provided for those terms by RCW 39.114.010, as the context requires.

- (a) "*City*" means the City of College Place, Washington
- (b) "*Code*" means the Internal Revenue Code of 1986, as amended, and applicable rules and regulations promulgated thereunder.
- (c) "*Council*" means the College Place City Council, acting in its legislative capacity.
- (d) "*County*" means Walla Walla County, Washington.
- (e) "*Finance Director*" means the Director of Finance of the City or such other officer of

the City who succeeds to substantially all of the responsibilities of that office.

- (f) *"Increment Area"* means approximately 259 acres of land designated by Section 2 of this ordinance as the "Stone Creek and Downtown Increment Area."
- (g) *"Project Analysis"* means the City's Stone Creek and Downtown TIF Project Analysis submitted to the Washington State Treasurer in February, 2023 for its review and comment.
- (h) *"Treasurer's Review Letter"* means the letter to the City from the Office of State Treasurer dated [need date]\_\_\_\_\_, 2023, summarizing its review of and providing comments, recommendations and acceptance with respect to the Project Analysis for consideration by the City.

**Section 2. Designation of Increment Area.** Pursuant to the TIF Act, the City designates the 259 acre parcel of land known as the Stone Creek and Downtown development and described in Exhibit A to this ordinance as the "Stone Creek and Downtown Increment Area." In making this designation, the Council takes note of the facts that the Increment Area (i) is the only increment area designated by the City under the TIF Act, (ii) is located within the boundaries of the City, (iii) does not include the City's entire territory, and (iv) does not have an assessed value on the date of this ordinance greater than the lesser of \$200,000,000 or 20 percent of the total assessed value of taxable property within the City.

**Section 3. Sunset Date of the Increment Area.** The sunset date of the Increment Area is (i) December 31, 2049, which is the date not later than 25 years after the first year (calendar year 2024) in which tax allocation revenues will be collected on taxable property within the Increment Area (the "outside sunset date"), or (ii) if earlier, the date ("an early sunset date") on which the City certifies to the County Treasurer that all public improvement costs to be paid or reimbursed with tax allocation revenues derived from the Increment Area have been fully paid, including but not limited to reimbursements to the City for principal and interest payments required to be made by the City from revenue sources other than tax allocation revenues on limited tax general obligation bonds issued to finance the portion of public improvement costs that are intended to be paid and retired, in whole, from tax allocation revenues, as authorized by RCW 39.114.060(1).

**Section 4. Identification of Public Improvements to Be Financed.** The public improvements to be financed consist of the following infrastructure improvements to be owned by the City and located within or outside of and serving the Increment Area:

- A) Mojonner Road improvements
- B) East-West Road construction across McKiernan property
- C) Signalization at College Avenue and East-West Road
- D) Downtown Parking Lot(s)

The exact configurations and operational features of the public improvements described above are to be determined by the final plans and specifications for such public improvements. As authorized by RCW 39.114.020(1)(h), the City may expand, alter, or add to the public improvements identified above only if City Council determines that such changes are necessary to assure that the public improvements identified above can be constructed or operated as intended.

**Section 5. Expected Issuance of Bonds to Finance a Portion of the Public Improvement Costs.**

- (a) Pursuant to RCW 39.114.060 and other law, including the applicable provisions of Chapters 39.36 and 39.46 RCW, the City intends to incur general indebtedness and issue limited tax general obligation bonds with a term of approximately 25 years to finance a portion (the "bond-financed portion") of the public improvement costs. To pay and secure the bonds, the City expects to pledge the tax allocation revenues received by the City from the Increment Area, the City's other regular property tax revenues, other lawfully available revenues of the City, and the full faith and credit of the City. The bonds are expected to be issued as tax-exempt bonds under the applicable provisions of the Code; however, if and to the extent that bond counsel determines that any of the public improvements (or portions thereof) do not qualify to be financed with tax-exempt bonds, the City expects to allocate funding sources other than proceeds of tax-exempt bonds, including but not limited to proceeds of taxable bonds, to the financing of those public improvements (or portions thereof).
- (b) As of the date of adoption of this ordinance, the estimated maximum amount of bonds expected to be issued by the City to finance the bond-financed portion of the public improvement costs is \$8.186 million. This estimated maximum amount of bonds is subject to change based upon the final configuration and final public improvement costs of the public improvements identified in Section 4 of this ordinance. The principal amount of such bonds also may vary (be lower or higher) to the extent that the bonds are sold with original issue premium or original issue discount (respectively) as needed to provide bond proceeds sufficient to pay the bond-financed portion of the public improvement costs.
- (c) While the City will pledge its full faith and credit as well as its regular property tax revenues and other lawfully available revenues, in addition to tax allocation revenues received by the City from the Increment Area, to pay and secure debt service on the bonds, the City intends that debt service on the bonds shall be payable, in whole, from tax allocation revenues as authorized by RCW 39.114.060(1). Accordingly, if and to the extent debt service payments on its general obligation bonds issued to finance the public improvements are required to be made from the City's other regular property tax revenues and/or from other lawfully available revenues because the amount of

tax allocation revenues received are insufficient for that purpose, those debt service payments to that extent shall be reimbursed from later-received tax allocation revenues that become available to reimburse the City for those debt service payments. The Finance Director, in consultation with the County Treasurer, will adopt accounting procedures sufficient to document the use of tax allocation revenues to reimburse debt service payments previously made from other revenues, consistent with the City's intention and expectation that its general obligation bonds issued to finance public improvement costs are to be payable entirely from tax allocation revenues (as permitted by the Act).

- (d) The City intends that the provisions of Section 4 of this ordinance (identifying the public improvements to be financed) and this Section 5 (stating the estimated maximum amount of bonds expected to be issued) together shall constitute a declaration of official intent under Treasury Regulations §1.150-2 to reimburse with bond proceeds any original expenditures for the public improvements paid before the issue date of the bonds that are intended to finance the bond-financed portion of the public improvement costs.

**Section 6. Increment to Take Effect on June 1, 2023.** The tax increment for the Increment Area designated in Section 2 of this ordinance shall take effect on June 1, 2023.

**Section 7. Deadline for Commencement of Construction of Public Improvements.** The City expects that construction of the public improvements identified in Section 4 of this ordinance will commence after June 1, 2023. In no event will construction of those public improvements commence later than October 31, 2027, the date five years from the date of adoption of this ordinance, unless that deadline is extended for good cause.

**Section 8. Required Findings by the City Council.** Based upon the Project Analysis, the Council finds that:

- (a) The public improvements proposed to be paid or financed with tax allocation revenues are expected to encourage private development within the Increment Area- i.e., the private development of the Stone Creek and Downtown area, and to increase the assessed value of real property within the Increment Area;
- (b) The private development that is anticipated to occur within the Increment Area as a result of the proposed public improvements will be permitted consistent with the applicable zoning and development standards of the City, which is expected to be the permitting jurisdiction for the Increment Area;
- (c) The private development would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future without the proposed public improvements; and

- (d) The increased assessed value of taxable property within the Increment Area that could reasonably be expected to occur without the proposed public improvements would be less than the increase in the assessed value estimated to result from the proposed private development with the proposed public improvements.

**Section 9. Preparation and Consideration of Project Analysis.** As required by RCW 39.114.020(2), the Council has caused the Project Analysis, attached hereto as **Exhibit B**, to describe and analyze, among other matters, the factors and considerations listed in that statute. The Council takes note of the conclusion expressed in the Treasurer's Review Letter that the City's Project Analysis meets the requirements of Chapter 39.114 RCW. In its consideration and adoption of this ordinance, the Council has reviewed and considered, among other things, the Project Analysis and the Treasurer's Review Letter, attached hereto as **Exhibit C**, including the "Key Risks to the City" and "Recommendations" noted in the Treasurer's Review Letter.

**Section 10. Reimbursement of Expenses Incurred by County Assessor and County Treasurer.** Pursuant to RCW 39.114.020(6), the City may enter into arrangements to reimburse the County Assessor and County Treasurer for the expenses incurred by those officials in connection with the implementation and ongoing administration of the Increment Area as described in RCW 39.114.010(6)(e). Such expenses shall be a portion of the public improvement costs to be paid or reimbursed from tax allocation revenues derived from the Increment Area.

**Section 11. Public Briefings Held by the City.** As required by RCW 39.114.020(7)(a), the City has held two public briefings for the community regarding the Stone Creek and Downtown Development and the public improvements needed to serve the Increment Area. These public briefings were held on \_\_\_\_\_ 2023, and \_\_\_\_\_, 2023, and announced to the public at least two weeks prior to the date each briefing was held by publishing notice in the \_\_\_\_\_, a legal newspaper of general circulation in the City and the greater County area, and by posting information on the City's website and on all of its social media sites. Each public briefing included a description of the Increment Area, the public improvements proposed to be financed with tax allocation revenues derived from the Increment Area, and a detailed estimate of tax revenues for the participating local governments and taxing districts, including the amounts allocated to the public improvements serving the Increment Area. The City also has provided additional briefings for elected and administrative officials of the County, the Port of \_\_\_\_\_

**Section 12. Publication of Notice and Delivery of Ordinance Designating Increment Area.** Following the adoption of this ordinance, the City will publish, in the Union-Bulletin, a legal newspaper of general circulation within the jurisdiction of the City, a notice that describes the public improvements, describes the boundaries of the Increment Area, and identifies the location and times where this ordinance and other public information concerning the public improvements may be inspected. Following the adoption of this ordinance, the City will deliver a certified copy of this ordinance to the County Treasurer, the County Assessor, and the governing body of each taxing district within which the Increment Area is located.



**Section 13. General Authorization and Ratification.** The appropriate officers of the City are severally authorized to take such actions and to execute such documents as in their judgment may be necessary or desirable to carry out the tax increment financing of the public improvements serving the Increment Area contemplated in connection with this ordinance. All actions taken prior to the effective date of this ordinance in furtherance of the purposes described in this ordinance and not inconsistent with the terms of this ordinance are ratified and confirmed in all respects.

**Section 14: Clerical Corrections.** The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

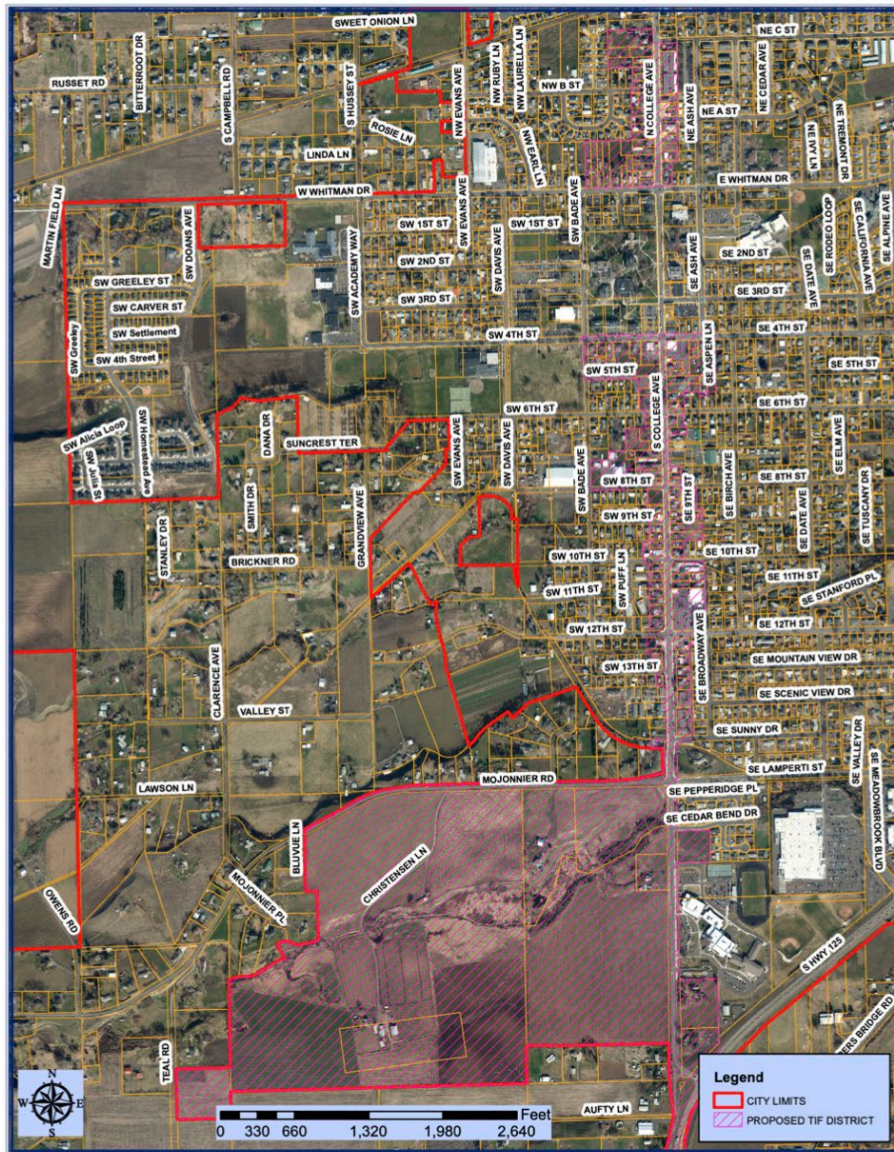
**Section 15. Severability.** The provisions of this ordinance are declared to be separate and severable. If a court of competent jurisdiction, all appeals having been exhausted or all appeal periods having run, finds any provision of this ordinance to be invalid or unenforceable as to any person or circumstance, such offending provision shall, if feasible, be deemed to be modified to be within the limits of enforceability or validity. However, if the offending provision cannot be so modified, it shall be null and void with respect to the particular person or circumstance, and all other provisions of this ordinance in all other respects, and the offending provision with respect to all other persons and all other circumstances, shall remain valid and enforceable.

**Section 16. Effective Date of Ordinance.** This ordinance shall take effect and be in force from and after its passage and five days following its publication as required by law.

**PASSED** by the City Council of the City of College Place, Washington this \_\_\_\_ day of \_\_\_\_\_, 2023.



## Ordinance No. 23-XXX Forming College Place TIA



**Parcels in the Stone Creek and Downtown TIA, Walla Walla County WA include:**

| Parcel ID            | Appraised Land Value | Appraised Improvement Value | Total Appraised Value | Parcel ID    | Appraised Land Value | Appraised Improvement Value | Total Appraised Value | Parcel ID    | Appraised Land Value | Appraised Improvement Value | Total Appraised Value |
|----------------------|----------------------|-----------------------------|-----------------------|--------------|----------------------|-----------------------------|-----------------------|--------------|----------------------|-----------------------------|-----------------------|
| 350601230047         | \$94,410             | \$155,110                   | \$249,520             | 350726523811 | \$0                  | \$0                         | \$0                   | 350736600514 | \$39,900             | \$132,300                   | \$172,200             |
| 350735602419         | \$60,010             | \$286,820                   | \$346,830             | 350735602514 | \$65,780             | \$0                         | \$65,780              | 350726523928 | \$0                  | \$0                         | \$0                   |
| 350726523978         | \$49,140             | \$271,070                   | \$320,210             | 350736600404 | \$67,900             | \$0                         | \$67,900              | 350735601747 | \$105,500            | \$0                         | \$105,500             |
| 350726523936         | \$60,900             | \$25,100                    | \$86,000              | 350736600446 | \$61,670             | \$291,640                   | \$353,310             | 350601230032 | \$103,600            | \$240,480                   | \$344,080             |
| 350726523821         | \$61,040             | \$109,780                   | \$170,820             | 350735602413 | \$35,400             | \$0                         | \$35,400              | 350736600445 | \$77,380             | \$111,810                   | \$189,190             |
| 350736601209         | \$61,300             | \$201,810                   | \$263,110             | 350735602805 | \$61,080             | \$240,470                   | \$301,550             | 350726523932 | \$0                  | \$0                         | \$0                   |
| 350602110002         | \$0                  | \$0                         | \$0                   | 350736600417 | \$61,710             | \$298,230                   | \$359,940             | 350735601722 | \$62,070             | \$298,380                   | \$360,450             |
| 350736601211         | \$38,480             | \$221,610                   | \$260,090             | 350736601213 | \$32,060             | \$133,840                   | \$165,900             | 350736601215 | \$45,400             | \$13,800                    | \$59,200              |
| 350725570412         | \$28,400             | \$130,600                   | \$159,000             | 350735602530 | \$56,700             | \$41,810                    | \$98,510              | 350725620001 | \$28,500             | \$103,500                   | \$132,000             |
| 350726523983         | \$81,310             | \$170,110                   | \$251,420             | 350735602528 | \$0                  | \$0                         | \$0                   | 350735602427 | \$72,890             | \$0                         | \$72,890              |
| 350735601746         | \$211,700            | \$517,800                   | \$729,500             | 350726523828 | \$62,510             | \$263,060                   | \$325,570             | 350735602803 | \$61,080             | \$247,150                   | \$308,230             |
| 350736600416         | \$213,300            | \$1,003,400                 | \$1,216,700           | 350726523935 | \$0                  | \$247,010                   | \$247,010             | 350736601334 | \$397,900            | \$1,586,100                 | \$1,984,000           |
| 350736601321         | \$59,230             | \$0                         | \$59,230              | 350736600429 | \$23,970             | \$0                         | \$23,970              | 350735601723 | \$41,300             | \$312,300                   | \$353,600             |
| 350736580118         | \$61,100             | \$101,500                   | \$162,600             | 350735602420 | \$47,250             | \$265,310                   | \$312,560             | 350726523920 | \$63,820             | \$213,650                   | \$277,470             |
| 350736600418         | \$47,960             | \$201,650                   | \$249,610             | 350735602424 | \$67,910             | \$294,970                   | \$362,880             | 350735602808 | \$61,140             | \$275,910                   | \$337,050             |
| 350735601737         | \$61,570             | \$273,110                   | \$334,680             | 350736601201 | \$68,310             | \$154,330                   | \$222,640             | 350736600515 | \$37,130             | \$288,520                   | \$325,650             |
| 350726523919         | \$63,820             | \$333,100                   | \$396,920             | 350725330018 | \$204,400            | \$0                         | \$204,400             | 350735602521 | \$46,300             | \$231,200                   | \$277,500             |
| 350735440053         | \$63,010             | \$261,770                   | \$324,780             | 350725330014 | \$60,940             | \$217,130                   | \$278,070             | 350736580111 | \$62,720             | \$143,110                   | \$205,830             |
| 350735601708         | \$61,250             | \$232,110                   | \$293,360             | 350726523971 | \$66,700             | \$307,150                   | \$373,850             | 350736600507 | \$72,700             | \$154,800                   | \$227,500             |
| 350736601234         | \$44,550             | \$168,500                   | \$213,050             | 350726523918 | \$64,800             | \$290,840                   | \$355,640             | 350735602804 | \$61,080             | \$253,940                   | \$315,020             |
| 350735601703         | \$61,200             | \$274,620                   | \$335,820             | 350726523933 | \$58,850             | \$284,960                   | \$343,810             | 350736601237 | \$64,050             | \$142,550                   | \$206,600             |
| 350736600421         | \$12,600             | \$43,100                    | \$55,700              | 350736600401 | \$61,350             | \$97,500                    | \$158,850             | 350726523822 | \$61,310             | \$202,490                   | \$263,800             |
| 350735602525         | \$106,300            | \$174,500                   | \$280,800             | 350735601724 | \$30,380             | \$155,540                   | \$185,920             | 350726523970 | \$2,030              | \$0                         | \$2,030               |
| 350735602523         | \$66,000             | \$0                         | \$66,000              | 350602110005 | \$0                  | \$0                         | \$0                   | 350736601328 | \$53,760             | \$197,560                   | \$251,320             |
| 350736580115         | \$42,200             | \$3,000                     | \$45,200              | 350725570414 | \$46,200             | \$175,800                   | \$222,000             | 350736580101 | \$85,600             | \$1,418,000                 | \$1,503,600           |
| 350736601239         | \$73,000             | \$390,080                   | \$463,080             | 350735602802 | \$64,550             | \$262,480                   | \$327,030             | 350726523979 | \$19,090             | \$31,810                    | \$50,900              |
| 350735601744         | \$159,200            | \$698,200                   | \$857,400             | 350726523823 | \$0                  | \$0                         | \$0                   | 350735601725 | \$62,400             | \$0                         | \$62,400              |
| 350726523931         | \$70,700             | \$234,600                   | \$305,300             | 350736600443 | \$43,620             | \$0                         | \$43,620              | 350736600506 | \$72,600             | \$331,900                   | \$404,500             |
| 350602130001         | \$0                  | \$159,200                   | \$159,200             | 350601320073 | \$75,500             | \$0                         | \$75,500              | 350602110003 | \$158,000            | \$123,350                   | \$281,350             |
| 350725330061         | \$41,200             | \$0                         | \$41,200              | 350735440128 | \$5,090              | \$0                         | \$5,090               | 350736600523 | \$50,200             | \$10,700                    | \$60,900              |
| 350726523915         | \$52,500             | \$0                         | \$52,500              | 350735602545 | \$25,400             | \$110,100                   | \$135,500             | 350735601706 | \$33,800             | \$131,600                   | \$165,400             |
| 350735602807         | \$62,570             | \$248,120                   | \$310,690             | 350725570105 | \$54,200             | \$258,700                   | \$312,900             | 350735601728 | \$30,380             | \$137,180                   | \$167,560             |
| 350735601727         | \$30,780             | \$248,370                   | \$279,150             | 350725570107 | \$8,500              | \$0                         | \$8,500               | 350736601329 | \$61,060             | \$303,670                   | \$364,730             |
| 350736580116         | \$75,100             | \$215,100                   | \$290,200             | 350726523934 | \$49,000             | \$237,200                   | \$286,200             | 350726523810 | \$62,210             | \$10,200                    | \$72,410              |
| 350602230040         | \$259,700            | \$0                         | \$259,700             | 350735602544 | \$35,400             | \$199,090                   | \$234,490             | 350736601333 | \$163,700            | \$121,000                   | \$284,700             |
| 350726523843         | \$9,870              | \$0                         | \$9,870               | 350736600513 | \$0                  | \$0                         | \$0                   | 350725570413 | \$73,600             | \$639,000                   | \$712,600             |
| 350726523927         | \$69,500             | \$397,890                   | \$467,390             | 350736600406 | \$61,990             | \$229,560                   | \$291,550             | 350726523926 | \$68,630             | \$118,210                   | \$186,840             |
| 350736601203         | \$68,310             | \$152,680                   | \$220,990             | 350725330063 | \$54,100             | \$1,143,250                 | \$1,197,350           | 350726523925 | \$68,040             | \$159,700                   | \$227,740             |
| 350725620002         | \$28,100             | \$98,700                    | \$126,800             | 350735602809 | \$49,800             | \$434,130                   | \$483,930             | 350726523972 | \$4,860              | \$0                         | \$4,860               |
| 350725570109         | \$20,300             | \$93,400                    | \$113,700             | 350725330062 | \$98,100             | \$64,000                    | \$162,100             | 350736600403 | \$67,900             | \$456,500                   | \$524,400             |
| 350735602411         | \$88,100             | \$762,300                   | \$850,400             | 350736601208 | \$0                  | \$0                         | \$0                   | 350735602412 | \$60,930             | \$113,350                   | \$174,280             |
| 350736600408         | \$46,240             | \$252,560                   | \$298,800             | 350735601704 | \$62,020             | \$269,000                   | \$331,020             | 350736600407 | \$27,840             | \$174,020                   | \$201,860             |
| 350736600444         | \$41,320             | \$269,450                   | \$310,770             | 350735440061 | \$87,000             | \$573,090                   | \$660,090             | 350735602417 | \$54,300             | \$593,800                   | \$648,100             |
| 350736601210         | \$53,400             | \$64,100                    | \$117,500             | 350725570111 | \$37,800             | \$121,500                   | \$159,300             | 350726523969 | \$53,840             | \$262,020                   | \$315,860             |
| 350602120006         | \$0                  | \$0                         | \$0                   | 350735602541 | \$12,150             | \$0                         | \$12,150              | 350726523901 | \$63,820             | \$302,180                   | \$366,000             |
| 350736600437         | \$63,470             | \$247,980                   | \$311,450             | 350602110004 | \$222,470            | \$470,610                   | \$693,080             | 350735601701 | \$104,000            | \$284,800                   | \$388,800             |
| 350735601748         | \$71,800             | \$271,760                   | \$343,560             | 350726523842 | \$66,260             | \$257,800                   | \$324,060             | 350735601726 | \$30,800             | \$157,550                   | \$188,350             |
| 350736601212         | \$61,820             | \$334,890                   | \$396,710             | 350735440027 | \$40,090             | \$216,550                   | \$256,640             | 350735601729 | \$112,500            | \$391,400                   | \$503,900             |
| 350736601322         | \$61,210             | \$0                         | \$61,210              | 350735602519 | \$48,600             | \$189,590                   | \$238,190             | 350726523817 | \$61,860             | \$112,740                   | \$174,600             |
| 350735602410         | \$175,600            | \$1,707,000                 | \$1,882,600           | 350736580109 | \$62,810             | \$250,600                   | \$313,410             | 350735602426 | \$20,760             | \$54,630                    | \$75,390              |
| 350736580106         | \$66,500             | \$0                         | \$66,500              | 350736580113 | \$62,700             | \$19,100                    | \$81,800              | 350735601741 | \$18,590             | \$0                         | \$18,590              |
| 350735602414         | \$66,700             | \$605,220                   | \$671,920             | 350726523982 | \$0                  | \$0                         | \$0                   | 350601220067 | \$94,860             | \$0                         | \$94,860              |
| Total Assessed Value |                      |                             |                       |              |                      |                             |                       |              |                      | \$22,446,010                |                       |

**Exhibit B: Stone Creek and Downtown Project Analysis**

**Exhibit C: Office of State Treasurer Project Analysis Review Letter**



**COLLEGE PLACE  
STONE CREEK & DOWNTOWN DEVELOPMENT  
TAX INCREMENT FINANCING (TIF)  
DRAFT PROJECT ANALYSIS**

**The City of  
College Place**



**February 1, 2023**

# **ACKNOWLEDGEMENTS**

This Project Analysis was prepared for the City of College Place by Stowe Development & Strategies, LLC in association with ECONorthwest (SDS/ECO team).

The Project Analysis represents a thorough and comprehensive evaluation of a future Tax Increment Financing program and establishment of a Tax Increment Area for a significant development opportunity in the Stone Creek and Downtown areas. The production of this report would not have been possible without the participation, collaboration, and guidance of the following individuals and groups.

## **College Place Mayor & City Council**

- Mayor Norma Hernandez
- Councilmember Paul Jessup
- Councilmember Michael Cleveland
- Councilmember Tito Espinoza
- Councilmember Loren Peterson
- Councilmember Melodie Williams
- Councilmember Heather Schermann
- Councilmember Monica Boyle

## **City of College Place Staff**

- Mike Rizzitiello, City Administrator
- Rea Culwell, City Attorney
- Brian Carleton, Finance Director
- Jon Rickard, Community Development Director
- Robert McAndrews, Public Works Director

## **Tax Increment Financing Consultants**

- Bob Stowe, Stowe Development & Strategies (TIF Project Manager)
- Morgan Shook, ECONorthwest

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## About College Place:

The City of College Place is located in the Walla Walla Valley of Southeastern Washington State adjacent to the City of Walla Walla. The City incorporated on January 19, 1946 and has a Strong Mayor form of government. College Place is a full service municipality providing police, fire, ambulance, community development, public works, and a host of other services with 55 staff members.

The City has 9,902 residents and is anchored by Walla Walla University, a Seventh-Day Adventist Higher Education Institution. The City also features a public K-12 and Seventh-Day Adventist K-12 School Systems. The City has a Downtown Business District focused around College Avenue as well as big box commercial districts located near Myra Rd, State Route 125 and Meadowbrook Blvd.

Figure1: College Ave./Walla Walla University



Source: City of College Place, 2023

## Introduction/Summary

This Project Analysis explains in detail the proposed Tax Increment Area designation of Stone Creek and Downtown, public improvement projects, envisioned private development, and associated tax increment revenue to fund the public improvement projects.

### Highlights

- **\$18.9M Total Public Infrastructure – \$8.186M TIF Funded**
  - \$9.1M Mojonier Road - **\$4.3M TIF funded**
  - \$7.1M new East-West road - **\$1.936M TIF funded**
  - \$1.1M new traffic signals at College Ave/new East-West road - **\$550,000 TIF funded**
  - \$1.4M 3-4 parking lots downtown - **\$1.4M TIF funded**
- **Up to \$17M of TIF increment Property Tax Revenue at Full Build-Out Over 25 Years**
  - Baseline (Most Aggressive): \$17,020,000
  - Alternative 1 (Most Likely): \$13,850,000
  - Alternative 2: \$9,180,000
- **Private Development at Build-Out:**
  - 829 residential units (200 senior housing)
  - One 200 room hotel
  - 280,000 SF of commercial development
- **\$414M Market Value of Private Development at Build-Out**
- **\$21.7M Additional Tax Revenue**
- **1130 Temporary Construction Jobs**
- **270 Ongoing Jobs**

Tax Increment Financing (TIF) is a powerful economic development tool adopted into law in Washington State in 2021. The Washington state legislature created the TIF authority through House Bill 1189 (now codified as chapter 39.114, Revised Code of Washington (RCW)) for a city, county, or port district to designate a geographical area within the jurisdiction as a tax increment area (TIA). The increment property tax revenue funds the public infrastructure needed by private development in the TIA. Jurisdictions throughout the United States use TIFs to promote economic development.



In general, our State's TIF is a financing option which allows a city, county, or port to fund publicly-owned infrastructure determined necessary to encourage private development within a TIA . As private development occurs as a result of the public agency's investment in public improvements, property values rise, and the public agency uses the newly generated property tax dollars to pay for the public improvements. After the costs are paid, the public agency retires the TIA. Sponsoring jurisdictions identify TIAs and the public infrastructure, including costs of construction by ordinance. The sponsoring jurisdiction may incur debt through bond issuance to secure financing to make public improvements in the TIA.

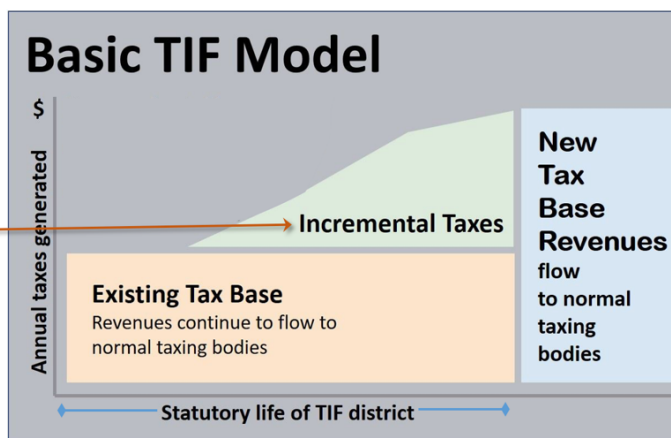
Figure 2: TIF Model

*Generally, TIF captures property taxes generated from the increased assessed valuation on the site that results from private development following infrastructure investment.*

*Washington State TIF law excludes State property tax and voter approved school levies.*

Revenues from **REGULAR** property taxes assessed against the **Increment Value** only, are captured:

- ✓ To pay "public improvement costs"
- ✓ To **repay bonds** issued for "public improvements"



Source: Stowe Development & Strategies, 2023

### Statutory limits on TIF

- No more than two active increment areas per sponsoring jurisdiction, which cannot overlap, and cannot be changed.
- Increment areas may not total more than \$200 million in assessed valuation, or more than 20% of the total assessed valuation of the sponsoring jurisdiction, whichever is less.
- Once public improvements are identified, additional public improvements cannot be TIF financed.
- Construction of public improvements must begin within 5 years following adoption of the TIF ordinance (with an ability to extend for good cause).
- Sponsoring jurisdiction may only receive TIF revenues for the time period necessary to pay for the public improvements.
- TIA must be retired no more than 25 years after the adoption of the ordinance.

### Risks

Because increased tax revenue is generated after a local government begins construction on public infrastructure and after private development occurs, using TIF is risky. Understanding and accepting a certain level of risk is important as the City will be obligated for the repayment of any bond debt that is issued for the infrastructure improvements, regardless if the projected private development and property tax materialize. Sponsoring jurisdictions must evaluate risks associated with TIF . The two main risks are: 1) expected private development does not occur; occurs slower than expected; and/or, the type of development and its magnitude is less than expected, and, 2)

cost for infrastructure improvements is higher than projected. These risks impact the expected TIF revenues and/or the public infrastructure improvements cost. If revenues are not sufficient to cover the cost, the sponsoring jurisdiction must then use other sources of revenue to pay for the public infrastructure. A mitigation plan may alleviate some risks. Other risks include over-investment of infrastructure, or building infrastructure, which isn't necessary for development to occur, resulting in loss of tax dollars that could have been used for other public purposes. Local governments can guard against and potentially avoid over-investing and under-development by carefully evaluating the local market conditions and analyzing the But-For requirement. Utilized correctly, growth and development in a TIA will pay for the infrastructure investments that encouraged it.

A risk and mitigation plan is included in this Project Analysis.

### **Other Revenues and Options**

This Project Analysis also examines other anticipated revenues from the projected private development, including sales tax on construction and ongoing sales tax. Additionally, we examine sequencing appropriate infrastructure improvements with multiple bond issues over time (e.g., 5-year period) as well as structuring debt service to align with projected property tax revenues generated to better manage risks. Following TIA adoption, the City has multiple levers to direct a successful project utilizing TIA generated revenues and safeguarding its other resources. These options include amount of debt issued and when to issue debt based upon expected private development type and scale, as well as refinement of infrastructure cost estimates.

Private development interest and anticipated interest rates will drive the City's actions; the City can proceed with the development plan identified here, or, because the City has up to five years after passing the TIF ordinance, may modify it as conditions may change. The City could choose not to issue any debt, especially if development interest substantially changes to a very low level or the cost of debt is too high. The City could use a pay-as-you-go strategy for the infrastructure, however, doing so will likely delay the timing and reduce the scale of the private development. Finally, the City could also rescind or retire the TIA by ordinance prior to incurring debt.

## Planning

The City of College Place has been planning the Stone Creek and Downtown area development for many years. Stone Creek area planning dates back to the early 2000s when the land was brought into the College Place Urban Growth area. The City annexed the area in 2018. The Stone Creek area (SW Mojonner Road, East-West Road, and intersection of College Avenue & East-West Road) has been slated for a mix of residential and commercial development as was expounded upon in the 2018 Comprehensive Plan. Likewise, the vision for College Avenue as a mixed-use Downtown corridor can also be traced in the City's 2018 Comprehensive Plan and the 2018 City adopted College Avenue Design Standards and Guidelines which can be found at: [https://www.cpwa.us/departments/planning/design\\_standards.php](https://www.cpwa.us/departments/planning/design_standards.php)

Figure 3: Comprehensive Plan Meeting



Public development projects which would support private development of the Stone Creek area have existed in the City's Comprehensive Plan and Capital Facilities Plan for several years.

## Infrastructure Needs

To spur and support the envisioned private development within the Stone Creek and Downtown TIA, a public infrastructure investment of **\$8,186,000 from TIF** is needed. The proposed improvements will correct inadequate infrastructure, provide regional transportation benefits, and support the envisioned private development. Four projects were identified as candidates to be supported by TIF because they were unlikely to be built by any single development and may take over a decade to complete, if at all. Proactively building the infrastructure will serve the City's development vision.

### Mojonnier Road

**Cost: \$9.3 million**

TIF is proposed to fund **\$4, 300,000 of improvements to Mojonner Road**, with the balance coming from Federal earmark funds (already received), and expected State earmark funds. The current condition of this road is inadequate to support additional development and traffic to and from College Place High School/Sager Middle School campuses (CPHS/Sager campuses) and the proposed future development of the Stone Creek area.

### East-West Road

**Cost: \$7.1 million**

TIF is proposed to fund **\$1,936,000 (for new road improvements across the McKiernan Property planned for commercial development)** with the balance coming from the Stone Creek developer, College Place School District, and the City of College Place. The specific funding contributions will be determined at a later date. This new road is needed to allow circulation into the development and to connect the CPHS/Sager campuses with the eventual new intermediate school at the far west end of the East-West Road.

**Signalization at College Avenue and East/West road****Cost: \$1.1 million**

TIF is proposed to fund **\$550,000 for new traffic signals at College Avenue and the proposed new East-West road** with the balance coming from the Stone Creek developer, College Place School District, and the City of College Place. The specific funding contributions will be determined at a later date. The improvements will make safer CPHS/Sager campuses ingress and egress by lining up the school parking lot entrance with the new East-West road and installing traffic controlled at the intersection. The signalization will support the increased vehicle and pedestrian traffic from the envisioned private development.

**Downtown Parking Lots****Cost: \$1.4 million**

TIF is proposed to fund the **full cost of \$1,400,000 for 3 to 4 new parking lots Downtown**. City officials have cited a lack of parking in the Downtown area along College Avenue as deterring business and private investment in the Downtown. TIF funds would be used to acquire land and build 3-4 surface parking lots in the Downtown corridor likely providing up to 183 parking spaces that could be accessed by the land uses Downtown. Simultaneously, City administration plans to advance legislation for the City Council to consider reducing and/or eliminating parking requirements in the Downtown to further encourage private investment in concert with the proposed TIF improvements.

## Private Development

The proposed TIA includes two development areas of Stone Creek and Downtown. The Stone Creek area is owned by two property owners. The largest area of 131 acres is owned by Lakeside Capital. McKiernan Commercial owns the other parcel of land comprising 47.5 acres. The remaining properties are owned by multiple parties in Downtown along College Avenue. Within the Stone Creek area, it is envisioned that a mixed-use development will be built that contains 829 residential units (including senior housing), a 200-room hotel, and both small and large commercial retail stores totaling 280,000 square feet. Based on discussions with the Stone Creek property owners and review of the Draft Conceptual Site Plan (see next page) created by the Stone Creek property owner/developers, SDS has developed a preliminary Base Development Scenario below for purposes of evaluating potential TIF revenues. The Baseline Development Scenario represents over \$414 million of private market value in the TIA.

Figure 4: Baseline Development Scenario

| Phase 1 - North            | Value Per Unit | Number of Units | Start Year | Build-Out/Years | Total Value          |
|----------------------------|----------------|-----------------|------------|-----------------|----------------------|
| SF Homes - 5,200 Lot       | \$676,554      | 130             | 2024       | 4 years         | \$87,952,020         |
| SF Homes - 7,800 Lot       | \$817,148      | 44              | 2026       | 2 years         | \$35,954,512         |
| <b>Sub-Total</b>           |                |                 |            |                 | <b>\$123,906,532</b> |
| <b>Phase 2 - South</b>     |                |                 |            |                 |                      |
| Row Homes                  | \$448,880      | 50              | 2030       | 2 years         | \$22,444,000         |
| Cottage BTR                | \$448,880      | 37              | 2032       | 2 years         | \$16,608,560         |
| SF Homes- 3850 Lot         | \$524,635      | 24              | 2029       | 3 years         | \$12,591,240         |
| SF Homes - 5720 Lot        | \$676,554      | 58              | 2030       | 2 years         | \$39,240,132         |
| SF Homes - 8640 Lot        | \$817,148      | 20              | 2031       | 2 years         | \$16,342,960         |
| <b>Sub-Total</b>           |                |                 |            |                 | <b>\$107,226,892</b> |
| <b>Phase 3</b>             |                |                 |            |                 |                      |
| Apartments (Market)        | \$225,000      | 176             | 2034       | 2 years         | \$39,600,000         |
| Apartments (Workforce)     | \$175,000      | 120             | 2036       | 2 years         | \$21,000,000         |
| <b>Sub-Total</b>           |                |                 |            |                 | <b>\$60,600,000</b>  |
| <b>Phase 4</b>             |                |                 |            |                 |                      |
| Senior Housing             | \$200,000      | 170             | 2038       | 2 years         | \$34,000,000         |
| <b>Sub-Total</b>           |                |                 |            |                 | <b>\$34,000,000</b>  |
| <b>McKiernan</b>           |                |                 |            |                 |                      |
| Hotel (Rooms)              | \$150,000      | 200             | 2026       | 2 years         | \$30,000,000         |
| Retail - Large Format (SF) | \$150          | 200,000         | 2030       | 4 years         | \$30,000,000         |
| Retail/Restaurant (SF)     | \$325          | 80,000          | 2026       | 10 years        | \$26,000,000         |
| <b>Sub-Total</b>           |                |                 |            |                 | <b>\$86,000,000</b>  |
| <b>Downtown</b>            |                |                 |            |                 |                      |
| Retail/Restaurant (SF)     | \$325          | 10,000          | 2024       | 5 years         | \$3,250,000          |
| <b>Sub-Total</b>           |                |                 |            |                 | <b>\$3,250,000</b>   |
| <b>TOTAL</b>               |                |                 |            |                 | <b>\$414,983,424</b> |

Source: Stowe Development & Strategies; Values Per Unit for Phase 1 and 2 provided by Lakeside Capital Group/John Burns Real Estate Consulting

The Base Development Scenario has been developed to help assess potential opportunities and risks within the TIA. The Baseline Development Scenario represents the most aggressive development program. Two additional development scenarios (Alternative 1 and Alternative 2) were developed as part of a sensitivity analysis to further help assess the risks and provide greater

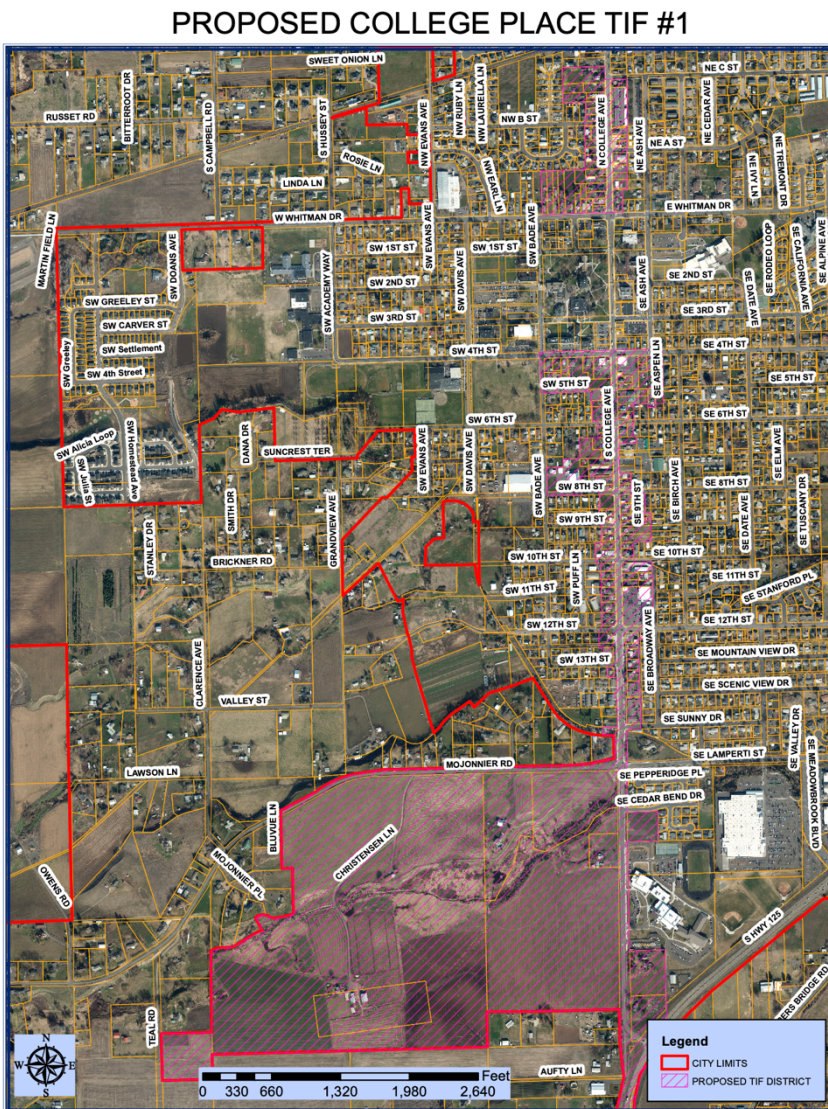




## Tax Increment Area

The TIA includes the Stone Creek and Downtown area shown below which represents approximately 258.9 acres. The assessed valuation of the TIA in 2022 for 2023 taxes is approximately \$42,835,090, well below either the \$200 million assessed valuation threshold or the 20% of the City of College Place's total assessed valuation of \$907,140,360 at \$181,428,072.<sup>1</sup> The TIA is 4.7% of the total City valuation. The TIA boundary was selected in part because it represents key areas that are expected to redevelop over time as the result of the infrastructure improvements funded by TIF and also reserves some capacity to form another TIA in the future provided that the assessed value of a second TIA is less than \$138,592,982.

Figure 6: Map of TIA



Source: City of College Place, 2023

<sup>1</sup> The Walla Walla County Assessor has not published 2023 valuations for 2024 taxes at the time of this analysis.



The below table in Figure 7 summarizes the parcel identification numbers and assessed values of properties in the TIF area.

Figure 7: Summary TIF Parcels

| Parcel ID            | Appraised Land Value | Appraised Improvement Value | Total Appraised Value | Parcel ID    | Appraised Land Value | Appraised Improvement Value | Total Appraised Value | Parcel ID    | Appraised Land Value | Appraised Improvement Value | Total Appraised Value |
|----------------------|----------------------|-----------------------------|-----------------------|--------------|----------------------|-----------------------------|-----------------------|--------------|----------------------|-----------------------------|-----------------------|
| 350601230047         | \$94,410             | \$155,110                   | \$249,520             | 350726523811 | \$0                  | \$0                         | \$0                   | 350736600514 | \$39,900             | \$132,300                   | \$172,200             |
| 350735602419         | \$60,010             | \$286,820                   | \$346,830             | 350735602514 | \$65,780             | \$0                         | \$65,780              | 350726523928 | \$0                  | \$0                         | \$0                   |
| 350726523978         | \$49,140             | \$271,070                   | \$320,210             | 350736600404 | \$67,900             | \$0                         | \$67,900              | 350735601747 | \$105,500            | \$0                         | \$105,500             |
| 350726523936         | \$60,900             | \$25,100                    | \$86,000              | 350736600446 | \$61,670             | \$291,640                   | \$353,310             | 350601230032 | \$103,600            | \$240,480                   | \$344,080             |
| 350726523821         | \$61,040             | \$109,780                   | \$170,820             | 350735602413 | \$35,400             | \$0                         | \$35,400              | 350736600445 | \$77,380             | \$111,810                   | \$189,190             |
| 350736601209         | \$61,300             | \$201,810                   | \$263,110             | 350735602805 | \$61,080             | \$240,470                   | \$301,550             | 350726523932 | \$0                  | \$0                         | \$0                   |
| 350602110002         | \$0                  | \$0                         | \$0                   | 350736600417 | \$61,710             | \$298,230                   | \$359,940             | 350735601722 | \$62,070             | \$298,380                   | \$360,450             |
| 350736601211         | \$38,480             | \$221,610                   | \$260,090             | 350736601213 | \$32,060             | \$133,840                   | \$165,900             | 350736601215 | \$45,400             | \$13,800                    | \$59,200              |
| 350725570412         | \$28,400             | \$130,600                   | \$159,000             | 350735602530 | \$56,700             | \$41,810                    | \$98,510              | 350725620001 | \$28,500             | \$103,500                   | \$132,000             |
| 350726523983         | \$81,310             | \$170,110                   | \$251,420             | 350735602528 | \$0                  | \$0                         | \$0                   | 350735602427 | \$72,890             | \$0                         | \$72,890              |
| 350735601746         | \$211,700            | \$517,800                   | \$729,500             | 350726523828 | \$62,510             | \$263,060                   | \$325,570             | 350735602803 | \$61,080             | \$247,150                   | \$308,230             |
| 350736600416         | \$213,300            | \$1,003,400                 | \$1,216,700           | 350726523935 | \$0                  | \$247,010                   | \$247,010             | 350736601334 | \$397,900            | \$1,586,100                 | \$1,984,000           |
| 350736601321         | \$59,230             | \$0                         | \$59,230              | 350736600429 | \$23,970             | \$0                         | \$23,970              | 350735601723 | \$41,300             | \$312,300                   | \$353,600             |
| 350736580118         | \$61,100             | \$101,500                   | \$162,600             | 350735602420 | \$47,250             | \$265,310                   | \$312,560             | 350726523920 | \$63,820             | \$213,650                   | \$277,470             |
| 350736600418         | \$47,960             | \$201,650                   | \$249,610             | 350735602424 | \$67,910             | \$294,970                   | \$362,880             | 350735602808 | \$61,140             | \$275,910                   | \$337,050             |
| 350735601737         | \$61,570             | \$273,110                   | \$334,680             | 350736601201 | \$68,310             | \$154,330                   | \$222,640             | 350736600515 | \$37,130             | \$288,520                   | \$325,650             |
| 350726523919         | \$63,820             | \$333,100                   | \$396,920             | 350725330018 | \$204,400            | \$0                         | \$204,400             | 350735602521 | \$46,300             | \$231,200                   | \$277,500             |
| 350735440053         | \$63,010             | \$261,770                   | \$324,780             | 350725330014 | \$60,940             | \$217,130                   | \$278,070             | 350736580111 | \$62,720             | \$143,110                   | \$205,830             |
| 350735601708         | \$61,250             | \$232,110                   | \$293,360             | 350726523971 | \$66,700             | \$307,150                   | \$373,850             | 350736600507 | \$72,700             | \$154,800                   | \$227,500             |
| 350736601234         | \$44,550             | \$168,500                   | \$213,050             | 350726523918 | \$64,800             | \$290,840                   | \$355,640             | 350735602804 | \$61,080             | \$253,940                   | \$315,020             |
| 350735601703         | \$61,200             | \$274,620                   | \$335,820             | 350726523933 | \$58,850             | \$284,960                   | \$343,810             | 350736601237 | \$64,050             | \$142,550                   | \$206,600             |
| 350736600421         | \$12,600             | \$43,100                    | \$55,700              | 350736600401 | \$61,350             | \$97,500                    | \$158,850             | 350726523822 | \$61,310             | \$202,490                   | \$263,800             |
| 350735602525         | \$106,300            | \$174,500                   | \$280,800             | 350735601724 | \$30,380             | \$155,540                   | \$185,920             | 350726523970 | \$2,030              | \$0                         | \$2,030               |
| 350735602523         | \$66,000             | \$0                         | \$66,000              | 350602110005 | \$0                  | \$0                         | \$0                   | 350736601328 | \$53,760             | \$197,560                   | \$251,320             |
| 350736580115         | \$42,200             | \$3,000                     | \$45,200              | 350725570414 | \$46,200             | \$175,800                   | \$222,000             | 350736580101 | \$85,600             | \$1,418,000                 | \$1,503,600           |
| 350736601239         | \$73,000             | \$390,080                   | \$463,080             | 350735602802 | \$64,550             | \$262,480                   | \$327,030             | 350726523979 | \$19,090             | \$31,810                    | \$50,900              |
| 350735601744         | \$159,200            | \$698,200                   | \$857,400             | 350726523823 | \$0                  | \$0                         | \$0                   | 350735601725 | \$62,400             | \$0                         | \$62,400              |
| 350726523931         | \$70,700             | \$234,600                   | \$305,300             | 350736600443 | \$43,620             | \$0                         | \$43,620              | 350736600506 | \$72,600             | \$331,900                   | \$404,500             |
| 350602130001         | \$0                  | \$159,200                   | \$159,200             | 350601320073 | \$75,500             | \$0                         | \$75,500              | 350602110003 | \$158,000            | \$123,350                   | \$281,350             |
| 350725330061         | \$41,200             | \$0                         | \$41,200              | 350735440128 | \$5,090              | \$0                         | \$5,090               | 350736600523 | \$50,200             | \$10,700                    | \$60,900              |
| 350726523915         | \$52,500             | \$0                         | \$52,500              | 350735602545 | \$25,400             | \$110,100                   | \$135,500             | 350735601706 | \$33,800             | \$131,600                   | \$165,400             |
| 350735602807         | \$62,570             | \$248,120                   | \$310,690             | 350725570105 | \$54,200             | \$258,700                   | \$312,900             | 350735601728 | \$30,380             | \$137,180                   | \$167,560             |
| 350735601727         | \$30,780             | \$248,370                   | \$279,150             | 350725570107 | \$8,500              | \$0                         | \$8,500               | 350736601329 | \$61,060             | \$303,670                   | \$364,730             |
| 350736580116         | \$75,100             | \$215,100                   | \$290,200             | 350726523934 | \$49,000             | \$237,200                   | \$286,200             | 350726523810 | \$62,210             | \$10,200                    | \$72,410              |
| 350602230040         | \$259,700            | \$0                         | \$259,700             | 350735602544 | \$35,400             | \$199,090                   | \$234,490             | 350736601333 | \$163,700            | \$121,000                   | \$284,700             |
| 350726523843         | \$9,870              | \$0                         | \$9,870               | 350736600513 | \$0                  | \$0                         | \$0                   | 350725570413 | \$73,600             | \$639,000                   | \$712,600             |
| 350726523927         | \$69,500             | \$397,890                   | \$467,390             | 350736600406 | \$61,990             | \$229,560                   | \$291,550             | 350726523926 | \$68,630             | \$118,210                   | \$186,840             |
| 350736601203         | \$68,310             | \$152,680                   | \$220,990             | 350725330063 | \$54,100             | \$1,143,250                 | \$1,197,350           | 350726523925 | \$68,040             | \$159,700                   | \$227,740             |
| 350725620002         | \$28,100             | \$98,700                    | \$126,800             | 350735602809 | \$49,800             | \$434,130                   | \$483,930             | 350726523972 | \$4,860              | \$0                         | \$4,860               |
| 350725570109         | \$20,300             | \$93,400                    | \$113,700             | 350725330062 | \$98,100             | \$64,000                    | \$162,100             | 350736600403 | \$67,900             | \$456,500                   | \$524,400             |
| 350735602411         | \$88,100             | \$762,300                   | \$850,400             | 350736601208 | \$0                  | \$0                         | \$0                   | 350735602412 | \$60,930             | \$113,350                   | \$174,280             |
| 350736600408         | \$46,240             | \$252,560                   | \$298,800             | 350735601704 | \$62,020             | \$269,000                   | \$331,020             | 350736600407 | \$27,840             | \$174,020                   | \$201,860             |
| 350736600444         | \$41,320             | \$269,450                   | \$310,770             | 350735440061 | \$87,000             | \$573,090                   | \$660,090             | 350735602417 | \$54,300             | \$593,800                   | \$648,100             |
| 350736601210         | \$53,400             | \$64,100                    | \$117,500             | 350725570111 | \$37,800             | \$121,500                   | \$159,300             | 350726523969 | \$53,840             | \$262,020                   | \$315,860             |
| 350602120006         | \$0                  | \$0                         | \$0                   | 350735602541 | \$12,150             | \$0                         | \$12,150              | 350726523901 | \$63,820             | \$302,180                   | \$366,000             |
| 350736600437         | \$63,470             | \$247,980                   | \$311,450             | 350602110004 | \$222,470            | \$470,610                   | \$693,080             | 350735601701 | \$104,000            | \$284,800                   | \$388,800             |
| 350735601748         | \$71,800             | \$271,760                   | \$343,560             | 350726523842 | \$66,260             | \$257,800                   | \$324,060             | 350735601726 | \$30,800             | \$157,550                   | \$188,350             |
| 350736601212         | \$61,820             | \$334,890                   | \$396,710             | 350735440027 | \$40,090             | \$216,550                   | \$256,640             | 350735601729 | \$112,500            | \$391,400                   | \$503,900             |
| 350736601322         | \$61,210             | \$0                         | \$61,210              | 350735602519 | \$48,600             | \$189,590                   | \$238,190             | 350726523817 | \$61,860             | \$112,740                   | \$174,600             |
| 350735602410         | \$175,600            | \$1,707,000                 | \$1,882,600           | 350736580109 | \$62,810             | \$250,600                   | \$313,410             | 350735602426 | \$20,760             | \$54,630                    | \$75,390              |
| 350736580106         | \$66,500             | \$0                         | \$66,500              | 350736580113 | \$62,700             | \$19,100                    | \$81,800              | 350735601741 | \$18,590             | \$0                         | \$18,590              |
| 350735602414         | \$66,700             | \$605,220                   | \$671,920             | 350726523982 | \$0                  | \$0                         | \$0                   | 350601220067 | \$94,860             | \$0                         | \$94,860              |
| Total Assessed Value |                      |                             |                       |              |                      |                             |                       |              |                      |                             | \$22,446,010          |

Source: ECONorthwest, 2023

## Tax Increment Revenue Projections

### Overview of TIF Allocation Revenues

Following guidance issued by the Washington State Department of Revenue (June 29, 2022), the analysis estimates the apportionment of taxes to the TIA. These revenues are available to the sponsoring jurisdiction for funding identified public infrastructure projects. Under the TIF

legislation, only certain regular levies are available to the TIA. Using 2022 levy rates in the preliminary TIA, only \$4.17 of the \$11.68 total levy, approximately 35.7%, would be available.<sup>2</sup>

Since these are regular levies, the taxes must conform with the constitutional 1% limit as well as the \$5.90 aggregate limits. Both parts of the State School levy, local school district excess levies, and voted bond levies are excluded. Also, any taxes levied by port districts for making payments on bonds would be excluded.

TIF in Washington allocates a portion of incremental property taxes to the TIA based on the amount of assessed value added to the TIA. Each taxing district in the TIA will receive that portion of its regular property taxes produced by the rate of tax levied by the taxing district based on the assessed value of real property located in the area in the year that the TIA was created. This amount will flow to the member districts for the period that the TIA is in place. The local government that created the TIA will receive a portion of the regular property taxes levied by each taxing district based on the increment value within the increment area. For the local government that created the TIA, this includes their portion of their regular levy. Property taxes from the TIA begin on the calendar year following the passage of the ordinance. The County Treasurer will distribute these funds to the agency that created the TIA. The table on the following page shows the Levy Rate Composition for 2023 Taxes.

**Figure 8: Levy Rate Composition for 2023 Taxes**

| <b>Levy Code Area 74</b>     | <b>2022 Taxes Rates</b> | <b>Exempt: State Schools</b> | <b>Exempt: Excess and Other Levies</b> | <b>Available for TIF allocation</b> |
|------------------------------|-------------------------|------------------------------|----------------------------------------|-------------------------------------|
| <b>Total</b>                 | <b>\$11.6779</b>        | <b>\$2.8308</b>              | <b>\$4.6769</b>                        | <b>\$4.1703</b>                     |
| <b>State</b>                 |                         |                              |                                        |                                     |
| Part 1                       | \$1.83965               | \$1.8397                     |                                        | \$0.0000                            |
| Part 2                       | \$0.99115               | \$0.9911                     |                                        | \$0.0000                            |
| <b>County</b>                |                         |                              |                                        |                                     |
| Regular_Current Expense      | \$1.20642               |                              |                                        | \$1.2064                            |
| Regular_Veterans Aid         | \$0.01560               |                              |                                        | \$0.0156                            |
| Regular_Mental Health        | \$0.02500               |                              |                                        | \$0.0250                            |
| <b>Port</b>                  |                         |                              |                                        |                                     |
| General Fund                 | \$0.29279               |                              |                                        | \$0.2928                            |
| Bond Fund                    |                         |                              | \$0.00000                              | \$0.0000                            |
| <b>City of College Place</b> |                         |                              |                                        |                                     |
| Regular Levy                 | \$1.75704               |                              |                                        | \$1.7570                            |
| City Bond                    | \$0.54596               |                              | \$0.54596                              | \$0.0000                            |
| <b>EMS</b>                   |                         |                              |                                        |                                     |
| Regular Levy                 | \$0.44688               |                              |                                        | \$0.4469                            |
| <b>School</b>                |                         |                              |                                        |                                     |
| #250 Enrichment              | \$1.85621               |                              | \$1.85621                              | \$0.0000                            |
| #250 Bond                    | \$1.85621               |                              | \$1.85621                              | \$0.0000                            |
| #250 Capital                 | \$0.41849               |                              | \$0.41849                              | \$0.0000                            |
| <b>Library District</b>      |                         |                              |                                        |                                     |
| Regular Levy                 | \$0.42655               |                              |                                        | \$0.4265                            |
| Bond Levy                    |                         |                              | \$0.00000                              | \$0.0000                            |

Source: ECONorthwest, 2023

<sup>2</sup> The Walla Walla County Assessor has not published 2024 levy rates.

## TIA Allocation Revenue Modeling

New incremental development in the TIA will drive future growth in incremental assessed value. These values are multiplied by the levy rate in the respective years to estimate the amount of TIA allocation revenues. To accomplish this, four separate analyses must be completed.

- **Forecast incremental TIA assessed value.** Based on the development program, the future assessed value is estimated by assigning market-based improvement prices based on the land use and size of the proposed development.
- **Forecast jurisdiction assessed value.** Outside of growth in the incremental assessed value in the TIA, it is necessary to forecast growth in the City's overall assessed value (not including incremental growth in the TIA).
- **Forecast the highest lawful levy.** For each taxing jurisdiction in the TIA, future levies must be estimated. To do so, the amount of new construction, other add-on value, 101% limit factor, total levy limit, and the maximum allowable levy must be taken into consideration. From that interplay, it is possible to estimate what the given levy will be for any respective jurisdiction in the future.
- **Forecast levy rates.** Once the levy and assessed value are known in future years, it is possible to calculate the levy rate (divide levy by thousands of assessed value). TIA allocations are made by multiplying the levy rate by the incremental TIF assessed value.

To determine TIA allocation property tax revenues, a 25-year cash flow model estimates the stream of future property tax revenues, which reflect development over time using the appropriate property tax base productivity and property tax rates. Additional assumptions in the forecast modelling include:

- Inflation (impacting the cost of construction) is assumed to be 3%.
- City assessed valuation growth is assumed to be 2.8% a year. This is the average real growth in assessed value growth.
- Newly built structures, (new tax assessments), are also assumed to grow at a real rate of 2.8% a year after their initial assessment.
- Outside of new construction growth within the tax increment area, new construction within the City is assumed to be no more than 2.9% of the City's assessed value base (based on a historical average of the relationship).

## TIA Allocation Results

### *Assumptions on Incremental Assessed Value Growth*

Using the assumptions identified in the Baseline Development Scenario, plus two additional scenario alternatives, future assessed values of improvements are estimated and serve as a foundation for the expected TIA allocation revenues.



## ***TIA Allocation Revenues***

The following tables summarize the discounted value of 25 years of TIA allocation revenues that would flow to the preliminary TIA (first year of revenues is 2024) based on a Base Development Scenario. Revenues are discounted at a rate of 4.5% to approximate the City's cost of capital (debt and issuance costs) and a slightly higher rate of 5.0% to address rate uncertainty. The Base Development scenario supported by TIF could generate between \$15.9 and \$17.0 million in TIF allocation revenues (25-year PV at 4.5 and 5.0%). As stated previously, the Base Development scenario is the most aggressive development program.

Two other scenarios have also prepared. Alternative 1 doubles the build-out/years for completion of all development identified in the Baseline Scenario and reduces the single-family home value by 20%. Alternative 2 also doubles the build-out/years for completion of all development identified in the Baseline Scenario, reduces the single-family home value by 30%, reduces the number of senior housing units by 50%, and only includes commercial development of the hotel. These alternatives generate between \$9.2 and \$13.8 million depending on the alternative and discount rate. The following tables summarize the discounted values of TIA allocation revenues for each of the development scenario alternatives.

### **Baseline**

- Represents Full Development

### **Alternative 1**

- Extends the Build-Out/Year for All Development by 2X; and,
- Reduce Single-Family Home valuation developed by 20 percent.

### **Alternative 2**

- Extend Build-Out/Year for All Development by 2X;
- Reduce Single-Family Home Value by **30 percent**;
- Reduce Senior Housing by 50 percent; and,
- Hotel Development Only on McKiernan Parcel.

**Figure 9: Summary of TIF Allocation Revenues**

| 4.50% Discount Rate |                     |                     |                    | 5.00% Discount Rate |                     |                     |                    |
|---------------------|---------------------|---------------------|--------------------|---------------------|---------------------|---------------------|--------------------|
|                     | Baseline            | Alternative 1       | Alternative 2      | Baseline            | Alternative 1       | Alternative 2       | Alternative 2      |
| College Place       | \$7,130,000         | \$5,800,000         | \$4,150,000        | College Place       | \$6,640,000         | \$5,380,000         | \$3,850,000        |
| Walla Walla County  | \$5,150,000         | \$4,190,000         | \$3,000,000        | Walla Walla County  | \$4,800,000         | \$3,890,000         | \$2,780,000        |
| Port of Walla Walla | \$1,190,000         | \$970,000           | \$690,000          | Port of Walla Walla | \$1,110,000         | \$900,000           | \$640,000          |
| EMS                 | \$1,820,000         | \$1,480,000         | \$1,060,000        | EMS                 | \$1,690,000         | \$1,370,000         | \$980,000          |
| Library             | \$1,730,000         | \$1,410,000         | \$1,010,000        | Library             | \$1,610,000         | \$1,310,000         | \$930,000          |
| <b>Total</b>        | <b>\$17,020,000</b> | <b>\$13,850,000</b> | <b>\$9,910,000</b> | <b>Total</b>        | <b>\$15,850,000</b> | <b>\$12,850,000</b> | <b>\$9,180,000</b> |

Source: ECONorthwest, 2023

The table in the figure below 1) summarizes the property taxes that will remain in the affected taxing districts and 2) identifies the property tax allocation values that will flow to the TIA. They are shown for:

- The City of College Place
- Walla Walla County
- The Port of Walla Walla
- Emergency Medical District (EMS)
- Library

Figure 10: TIF Allocation Revenues to City and Other Taxing Jurisdictions – Baseline Scenario

| City of College Place |              |              |              |              |               |               |               |               |               |               |               |               |               |
|-----------------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                       | 2023         | 2024         | 2025         | 2026         | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035          |
| Base Value            | \$22,450,000 | \$22,450,000 | \$22,450,000 | \$22,450,000 | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  |
| Increment Value       | \$0          | \$0          | \$26,000,000 | \$53,490,000 | \$114,270,000 | \$178,490,000 | \$184,170,000 | \$195,460,000 | \$254,180,000 | \$325,540,000 | \$365,750,000 | \$397,370,000 | \$433,770,000 |
| Levy Rate             | \$1.67       | \$1.64       | \$1.62       | \$1.59       | \$1.56        | \$1.54        | \$1.51        | \$1.49        | \$1.46        | \$1.44        | \$1.41        | \$1.39        | \$1.37        |
| Total Property Tax    | \$40,000     | \$40,000     | \$80,000     | \$120,000    | \$210,000     | \$310,000     | \$310,000     | \$320,000     | \$400,000     | \$500,000     | \$550,000     | \$580,000     | \$620,000     |
| Tax Allocated to TIF  | \$0          | \$0          | \$40,000     | \$90,000     | \$180,000     | \$270,000     | \$280,000     | \$290,000     | \$370,000     | \$470,000     | \$520,000     | \$550,000     | \$590,000     |
| Tax Allocated to City | \$40,000     | \$40,000     | \$40,000     | \$40,000     | \$40,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      |

|               | 2036          | 2037          | 2038          | 2039          | 2040          | 2041          | 2042          | 2043          | 2044          | 2045          | 2046          | 2047          | 2048          | 2049          |
|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  |
| \$471,940,000 | \$503,340,000 | \$536,160,000 | \$602,660,000 | \$672,550,000 | \$691,040,000 | \$710,050,000 | \$729,570,000 | \$749,640,000 | \$770,250,000 | \$791,430,000 | \$813,200,000 | \$835,560,000 | \$858,540,000 | \$858,540,000 |
| \$1.35        | \$1.32        | \$1.30        | \$1.28        | \$1.26        | \$1.24        | \$1.22        | \$1.20        | \$1.18        | \$1.16        | \$1.14        | \$1.12        | \$1.10        | \$1.08        | \$1.08        |
| \$670,000     | \$700,000     | \$730,000     | \$800,000     | \$870,000     | \$880,000     | \$890,000     | \$900,000     | \$910,000     | \$920,000     | \$930,000     | \$940,000     | \$940,000     | \$950,000     | \$950,000     |
| \$630,000     | \$670,000     | \$700,000     | \$770,000     | \$850,000     | \$860,000     | \$870,000     | \$880,000     | \$890,000     | \$900,000     | \$900,000     | \$910,000     | \$920,000     | \$930,000     | \$930,000     |
| \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$30,000      | \$20,000      | \$20,000      | \$20,000      |

| Walla Walla County      |              |              |              |              |               |               |               |               |               |               |               |               |               |
|-------------------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                         | 2023         | 2024         | 2025         | 2026         | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035          |
| Base Value              | \$22,450,000 | \$22,450,000 | \$22,450,000 | \$22,450,000 | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  |
| Increment Value         | \$0          | \$0          | \$26,000,000 | \$53,490,000 | \$114,270,000 | \$178,490,000 | \$184,170,000 | \$195,460,000 | \$254,180,000 | \$325,540,000 | \$365,750,000 | \$397,370,000 | \$433,770,000 |
| Levy Rate               | \$1.25       | \$1.19       | \$1.17       | \$1.15       | \$1.13        | \$1.11        | \$1.09        | \$1.07        | \$1.06        | \$1.04        | \$1.02        | \$1.00        | \$0.99        |
| Total Property Tax      | \$30,000     | \$30,000     | \$60,000     | \$90,000     | \$150,000     | \$220,000     | \$230,000     | \$230,000     | \$290,000     | \$360,000     | \$400,000     | \$420,000     | \$450,000     |
| Tax Allocated to TIF    | \$0          | \$0          | \$30,000     | \$60,000     | \$130,000     | \$200,000     | \$200,000     | \$210,000     | \$270,000     | \$340,000     | \$370,000     | \$400,000     | \$430,000     |
| Tax Allocated to County | \$30,000     | \$30,000     | \$30,000     | \$30,000     | \$30,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      |

|               | 2036          | 2037          | 2038          | 2039          | 2040          | 2041          | 2042          | 2043          | 2044          | 2045          | 2046          | 2047          | 2048          | 2049          |
|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  |
| \$471,940,000 | \$503,340,000 | \$536,160,000 | \$602,660,000 | \$672,550,000 | \$691,040,000 | \$710,050,000 | \$729,570,000 | \$749,640,000 | \$770,250,000 | \$791,430,000 | \$813,200,000 | \$835,560,000 | \$858,540,000 | \$858,540,000 |
| \$0.97        | \$0.96        | \$0.94        | \$0.92        | \$0.91        | \$0.89        | \$0.88        | \$0.86        | \$0.85        | \$0.84        | \$0.82        | \$0.81        | \$0.80        | \$0.78        | \$0.78        |
| \$480,000     | \$500,000     | \$530,000     | \$580,000     | \$630,000     | \$640,000     | \$640,000     | \$650,000     | \$660,000     | \$660,000     | \$670,000     | \$680,000     | \$680,000     | \$690,000     | \$690,000     |
| \$460,000     | \$480,000     | \$500,000     | \$560,000     | \$610,000     | \$620,000     | \$620,000     | \$630,000     | \$640,000     | \$640,000     | \$650,000     | \$660,000     | \$660,000     | \$670,000     | \$670,000     |
| \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      | \$20,000      |

| Port of Walla Walla   |              |              |              |              |               |               |               |               |               |               |               |               |               |
|-----------------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                       | 2023         | 2024         | 2025         | 2026         | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035          |
| Base Value            | \$22,450,000 | \$22,450,000 | \$22,450,000 | \$22,450,000 | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  |
| Increment Value       | \$0          | \$0          | \$26,000,000 | \$53,490,000 | \$114,270,000 | \$178,490,000 | \$184,170,000 | \$195,460,000 | \$254,180,000 | \$325,540,000 | \$365,750,000 | \$397,370,000 | \$433,770,000 |
| Levy Rate             | \$0.28       | \$0.27       | \$0.27       | \$0.27       | \$0.26        | \$0.26        | \$0.25        | \$0.25        | \$0.24        | \$0.24        | \$0.24        | \$0.23        | \$0.23        |
| Total Property Tax    | \$10,000     | \$10,000     | \$10,000     | \$20,000     | \$40,000      | \$50,000      | \$50,000      | \$50,000      | \$70,000      | \$80,000      | \$90,000      | \$100,000     | \$100,000     |
| Tax Allocated to TIF  | \$0          | \$0          | \$10,000     | \$10,000     | \$30,000      | \$50,000      | \$50,000      | \$50,000      | \$60,000      | \$80,000      | \$90,000      | \$90,000      | \$100,000     |
| Tax Allocated to Port | \$10,000     | \$10,000     | \$10,000     | \$10,000     | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      |

|               | 2036          | 2037          | 2038          | 2039          | 2040          | 2041          | 2042          | 2043          | 2044          | 2045          | 2046          | 2047          | 2048          | 2049          |
|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  |
| \$471,940,000 | \$503,340,000 | \$536,160,000 | \$602,660,000 | \$672,550,000 | \$691,040,000 | \$710,050,000 | \$729,570,000 | \$749,640,000 | \$770,250,000 | \$791,430,000 | \$813,200,000 | \$835,560,000 | \$858,540,000 | \$858,540,000 |
| \$0.22        | \$0.22        | \$0.22        | \$0.21        | \$0.21        | \$0.21        | \$0.21        | \$0.20        | \$0.20        | \$0.20        | \$0.19        | \$0.19        | \$0.19        | \$0.18        | \$0.18        |
| \$110,000     | \$120,000     | \$120,000     | \$130,000     | \$150,000     | \$150,000     | \$150,000     | \$150,000     | \$150,000     | \$150,000     | \$150,000     | \$150,000     | \$160,000     | \$160,000     | \$160,000     |
| \$110,000     | \$110,000     | \$120,000     | \$130,000     | \$140,000     | \$140,000     | \$140,000     | \$140,000     | \$150,000     | \$150,000     | \$150,000     | \$150,000     | \$150,000     | \$150,000     | \$160,000     |
| \$10,000      | \$0           | \$0           | \$0           | \$0           | \$0           | \$0           | \$0           | \$0           | \$0           | \$0           | \$0           | \$0           | \$0           | \$0           |

Figure 10: TIF Allocation Revenues to City and Other Taxing Jurisdictions – Baseline Scenario Continued

| EMS                      |               |               |               |               |               |               |               |               |               |               |               |               |               |               |
|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                          | 2023          | 2024          | 2025          | 2026          | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035          |               |
| Base Value               | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  |               |
| Increment Value          | \$0           | \$0           | \$26,000,000  | \$53,490,000  | \$114,270,000 | \$178,490,000 | \$184,170,000 | \$195,460,000 | \$254,180,000 | \$325,540,000 | \$365,750,000 | \$397,370,000 | \$433,770,000 |               |
| Levy Rate                | \$0.43        | \$0.42        | \$0.41        | \$0.40        | \$0.40        | \$0.39        | \$0.39        | \$0.38        | \$0.37        | \$0.37        | \$0.36        | \$0.35        | \$0.35        |               |
| Total Property Tax       | \$10,000      | \$10,000      | \$20,000      | \$30,000      | \$50,000      | \$80,000      | \$80,000      | \$80,000      | \$100,000     | \$130,000     | \$140,000     | \$150,000     | \$160,000     |               |
| Tax Allocated to TIF     | \$0           | \$0           | \$10,000      | \$20,000      | \$50,000      | \$70,000      | \$70,000      | \$70,000      | \$90,000      | \$120,000     | \$130,000     | \$140,000     | \$150,000     |               |
| Tax Allocated to EMS     | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      |               |
|                          |               |               |               |               |               |               |               |               |               |               |               |               |               |               |
|                          | 2036          | 2037          | 2038          | 2039          | 2040          | 2041          | 2042          | 2043          | 2044          | 2045          | 2046          | 2047          | 2048          | 2049          |
|                          | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  |
|                          | \$471,940,000 | \$503,340,000 | \$536,160,000 | \$602,660,000 | \$672,550,000 | \$691,040,000 | \$710,050,000 | \$729,570,000 | \$749,640,000 | \$770,250,000 | \$791,430,000 | \$813,200,000 | \$835,560,000 | \$858,540,000 |
|                          | \$0.34        | \$0.34        | \$0.33        | \$0.33        | \$0.32        | \$0.32        | \$0.31        | \$0.30        | \$0.30        | \$0.29        | \$0.29        | \$0.29        | \$0.28        | \$0.28        |
|                          | \$170,000     | \$180,000     | \$190,000     | \$200,000     | \$220,000     | \$220,000     | \$230,000     | \$230,000     | \$230,000     | \$230,000     | \$240,000     | \$240,000     | \$240,000     | \$240,000     |
|                          | \$160,000     | \$170,000     | \$180,000     | \$200,000     | \$220,000     | \$220,000     | \$220,000     | \$220,000     | \$220,000     | \$230,000     | \$230,000     | \$230,000     | \$230,000     | \$240,000     |
|                          | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      |
| Library                  |               |               |               |               |               |               |               |               |               |               |               |               |               |               |
|                          | 2023          | 2024          | 2025          | 2026          | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035          |               |
| Base Value               | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  |               |
| Increment Value          | \$0           | \$0           | \$26,000,000  | \$53,490,000  | \$114,270,000 | \$178,490,000 | \$184,170,000 | \$195,460,000 | \$254,180,000 | \$325,540,000 | \$365,750,000 | \$397,370,000 | \$433,770,000 |               |
| Levy Rate                | \$0.41        | \$0.40        | \$0.39        | \$0.39        | \$0.38        | \$0.37        | \$0.37        | \$0.36        | \$0.36        | \$0.35        | \$0.34        | \$0.34        | \$0.33        |               |
| Total Property Tax       | \$10,000      | \$10,000      | \$20,000      | \$30,000      | \$50,000      | \$80,000      | \$80,000      | \$80,000      | \$100,000     | \$120,000     | \$130,000     | \$140,000     | \$150,000     |               |
| Tax Allocated to TIF     | \$0           | \$0           | \$10,000      | \$20,000      | \$40,000      | \$70,000      | \$70,000      | \$70,000      | \$90,000      | \$110,000     | \$130,000     | \$130,000     | \$140,000     |               |
| Tax Allocated to Library | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      |               |
|                          |               |               |               |               |               |               |               |               |               |               |               |               |               |               |
|                          | 2036          | 2037          | 2038          | 2039          | 2040          | 2041          | 2042          | 2043          | 2044          | 2045          | 2046          | 2047          | 2048          | 2049          |
|                          | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  | \$22,450,000  |
|                          | \$471,940,000 | \$503,340,000 | \$536,160,000 | \$602,660,000 | \$672,550,000 | \$691,040,000 | \$710,050,000 | \$729,570,000 | \$749,640,000 | \$770,250,000 | \$791,430,000 | \$813,200,000 | \$835,560,000 | \$858,540,000 |
|                          | \$0.33        | \$0.32        | \$0.32        | \$0.31        | \$0.31        | \$0.30        | \$0.30        | \$0.29        | \$0.29        | \$0.28        | \$0.28        | \$0.27        | \$0.27        | \$0.26        |
|                          | \$160,000     | \$170,000     | \$180,000     | \$190,000     | \$210,000     | \$210,000     | \$220,000     | \$220,000     | \$220,000     | \$220,000     | \$230,000     | \$230,000     | \$230,000     | \$230,000     |
|                          | \$150,000     | \$160,000     | \$170,000     | \$190,000     | \$210,000     | \$210,000     | \$210,000     | \$210,000     | \$210,000     | \$220,000     | \$220,000     | \$220,000     | \$220,000     | \$230,000     |
|                          | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      | \$10,000      |

## Financing Plan/Duration of TIA

The City anticipates issuing Limited Term General Obligation (LTGO no-voted debt) tax-exempt bonds to pay for the TIF infrastructure projects in the amount not to exceed \$8.186 million. The City anticipates issuing the debt in mid 2023 or early 2024 to coincide with the public infrastructure and private development timelines.

The City plans the LTGO bonds to be structured with a 25-year amortization and a 10-year par call. Additionally, the City is not currently expecting to capitalize interest during the first three years of the financing when TIF revenues alone are not expected to be sufficient to cover debt service. Instead, the City plans to pay any difference between debt service and TIF revenues from non-TIF revenues. The City will reimburse itself for any feasibility studies, including engineering design work to accurately project costs that occurred prior to the expected adoption of the Ordinance designating a TIA in May 2023. The City also plans to reimburse itself for any non-TIF revenue sources that are needed to meet the City's debt service payments associated with the TIF Infrastructure.

### Debt Capacity

The maximum limit for LTGO non-voted debt cannot exceed 1.5 percent of the value of taxable property within the City. Based on an assessed value of \$907,140,360 in 2022, the City has \$13,607,105 million in total non-voted debt capacity and will have \$16,050,895 in 2023. As shown below, the City has sufficient capacity for the issuance of the proposed \$8.186 million LTGO bonds related to the TIF public improvements and is expected to have approximately \$3.988 million, in debt capacity available after the proposed issuance.

Figure 11: Debt Capacity Table

|                                               | 2022          | 2023               |
|-----------------------------------------------|---------------|--------------------|
| Assessed Valuation for 2022/2023 Collections  | \$907,140,360 | \$1,070,059,643    |
| Non-Voted Debt Capacity (1.5% of AV)          | \$13,607,105  | \$16,050,895       |
| <i>Less: Outstanding Non-Voted Debt</i>       | \$4,138,800   | \$3,877,052        |
| New Non-Voted Debt                            | \$9,468,305   | \$12,173,843       |
| <i>Less: Financing Proposed</i>               |               | \$8,186,000        |
| <b>Projected Remaining Non-Voted Capacity</b> |               | <b>\$3,987,843</b> |

Source: Stowe Development & Strategies & City of College Place, 2023



## Debt Service Payments and Coverage

Assuming the City issues \$8,186,000 of debt in mid 2023 or early 2024 to fund the proposed infrastructure project, it will need to service that debt with available resources regardless of whether the anticipated private development occurs and regardless of whether assessed values increase within the TIA. The debt service in Figure 12 assumes an interest rate of 4.5% and the schedule is illustrative of the range of debt but does not have the precision of working with bond professionals in the issuance of debt.

However, given the nature of TIF, incremental revenues early in the TIF period may not be sufficient to service the debt as private development construction will be in progress, and it will take time to build incremental assessed value contributions that ultimately determine the TIF allocation revenues estimated in this report.

Figure 13 summarizes potential debt service payments (assuming equal debt service) relative to the different TIF tax allocation revenue scenarios that would flow to the City. Until private development (and more specifically increases in assessed valuation in the TIA) catches up and matches the City's debt service payment, the City will need to cover these early deficits by using revenues identified in this Project Analysis (see Additional Incremental Tax and Impact Assessment and Mitigation Sections below) or structure their debt payments in line with their revenue stream (such as interest only).

**Figure 12: Illustrative Debt Service Schedule – Level Payments**

| <b>Year</b> | <b>Debt Payment</b> | <b>Year</b> | <b>Debt Payment</b> |
|-------------|---------------------|-------------|---------------------|
| 2023        |                     | 2036        | \$629,308           |
| 2024        | \$629,308           | 2037        | \$629,308           |
| 2025        | \$629,308           | 2038        | \$629,308           |
| 2026        | \$629,308           | 2039        | \$629,308           |
| 2027        | \$629,308           | 2040        | \$629,308           |
| 2028        | \$629,308           | 2041        | \$629,308           |
| 2029        | \$629,308           | 2042        | \$629,308           |
| 2030        | \$629,308           | 2043        | \$629,308           |
| 2031        | \$629,308           | 2044        |                     |
| 2032        | \$629,308           | 2045        |                     |
| 2033        | \$629,308           | 2046        |                     |
| 2034        | \$629,308           | 2047        |                     |
| 2035        | \$629,308           |             |                     |

Source: ECONorthwest calculations

Figure 13: Summary Equal Debt Payments and TIF Revenue Allocations

| TIF Allocation Revenues    |               |               |               |               |               |               |               |               |               |               |               |               |               |
|----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                            | 2023          | 2024          | 2025          | 2026          | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035          |
| Baseline                   |               |               |               |               |               |               |               |               |               |               |               |               |               |
| TIF Revenues               | \$0           | \$0           | \$100,000     | \$200,000     | \$430,000     | \$660,000     | \$660,000     | \$690,000     | \$890,000     | \$1,120,000   | \$1,230,000   | \$1,320,000   | \$1,420,000   |
| TIF Debt Service           | \$0           | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     |
| Annual Surplus/Deficit     | \$0           | (\$630,000)   | (\$530,000)   | (\$430,000)   | (\$200,000)   | \$30,000      | \$30,000      | \$60,000      | \$260,000     | \$490,000     | \$600,000     | \$690,000     | \$790,000     |
| Cumulative Surplus/Deficit | \$0           | (\$630,000)   | (\$1,160,000) | (\$1,590,000) | (\$1,790,000) | (\$1,760,000) | (\$1,730,000) | (\$1,670,000) | (\$1,410,000) | (\$920,000)   | (\$320,000)   | \$370,000     | \$1,160,000   |
| TIF Allocation Revenues    |               |               |               |               |               |               |               |               |               |               |               |               |               |
|                            | 2036          | 2037          | 2038          | 2039          | 2040          | 2041          | 2042          | 2043          | 2044          | 2045          | 2046          | 2047          | 2048          |
| TIF Revenues               | \$1,520,000   | \$1,590,000   | \$1,670,000   | \$1,840,000   | \$2,020,000   | \$2,040,000   | \$2,060,000   | \$2,080,000   | \$2,110,000   | \$2,130,000   | \$2,150,000   | \$2,170,000   | \$2,200,000   |
| TIF Debt Service           | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$0           | \$0           | \$0           | \$0           | \$0           |
| Annual Surplus/Deficit     | \$890,000     | \$960,000     | \$1,040,000   | \$1,210,000   | \$1,390,000   | \$1,410,000   | \$1,430,000   | \$1,450,000   | \$2,110,000   | \$2,130,000   | \$2,150,000   | \$2,170,000   | \$2,200,000   |
| Cumulative Surplus/Deficit | \$2,050,000   | \$3,010,000   | \$4,050,000   | \$5,260,000   | \$6,650,000   | \$8,060,000   | \$9,490,000   | \$10,940,000  | \$13,050,000  | \$15,180,000  | \$17,330,000  | \$19,500,000  | \$21,700,000  |
| TIF Allocation Revenues    |               |               |               |               |               |               |               |               |               |               |               |               |               |
|                            | 2023          | 2024          | 2025          | 2026          | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035          |
| Alternative 1              |               |               |               |               |               |               |               |               |               |               |               |               |               |
| TIF Revenues               | \$0           | \$0           | \$110,000     | \$120,000     | \$230,000     | \$260,000     | \$430,000     | \$540,000     | \$760,000     | \$800,000     | \$880,000     | \$1,050,000   | \$1,150,000   |
| TIF Debt Service           | \$0           | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     |
| Annual Surplus/Deficit     | \$0           | (\$630,000)   | (\$520,000)   | (\$510,000)   | (\$400,000)   | (\$370,000)   | (\$200,000)   | (\$90,000)    | \$130,000     | \$170,000     | \$250,000     | \$420,000     | \$520,000     |
| Cumulative Surplus/Deficit | \$0           | (\$630,000)   | (\$1,150,000) | (\$1,660,000) | (\$2,060,000) | (\$2,430,000) | (\$2,630,000) | (\$2,720,000) | (\$2,590,000) | (\$2,420,000) | (\$2,170,000) | (\$1,750,000) | (\$1,230,000) |
| TIF Allocation Revenues    |               |               |               |               |               |               |               |               |               |               |               |               |               |
|                            | 2036          | 2037          | 2038          | 2039          | 2040          | 2041          | 2042          | 2043          | 2044          | 2045          | 2046          | 2047          | 2048          |
| TIF Revenues               | \$1,220,000   | \$1,290,000   | \$1,370,000   | \$1,490,000   | \$1,620,000   | \$1,750,000   | \$1,880,000   | \$1,900,000   | \$1,920,000   | \$1,940,000   | \$1,960,000   | \$1,980,000   | \$2,000,000   |
| TIF Debt Service           | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$0           | \$0           | \$0           | \$0           | \$0           |
| Annual Surplus/Deficit     | \$590,000     | \$660,000     | \$740,000     | \$860,000     | \$990,000     | \$1,120,000   | \$1,250,000   | \$1,270,000   | \$1,920,000   | \$1,940,000   | \$1,960,000   | \$1,980,000   | \$2,000,000   |
| Cumulative Surplus/Deficit | (\$640,000)   | \$20,000      | \$760,000     | \$1,620,000   | \$2,610,000   | \$3,730,000   | \$4,980,000   | \$6,250,000   | \$8,170,000   | \$10,110,000  | \$12,070,000  | \$14,050,000  | \$16,050,000  |
| TIF Allocation Revenues    |               |               |               |               |               |               |               |               |               |               |               |               |               |
|                            | 2023          | 2024          | 2025          | 2026          | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035          |
| Alternative 2              |               |               |               |               |               |               |               |               |               |               |               |               |               |
| TIF Revenues               | \$0           | \$0           | \$50,000      | \$100,000     | \$140,000     | \$180,000     | \$240,000     | \$330,000     | \$460,000     | \$560,000     | \$600,000     | \$700,000     | \$830,000     |
| TIF Debt Service           | \$0           | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     |
| Annual Surplus/Deficit     | \$0           | (\$630,000)   | (\$580,000)   | (\$530,000)   | (\$490,000)   | (\$450,000)   | (\$390,000)   | (\$300,000)   | (\$170,000)   | (\$70,000)    | (\$30,000)    | \$70,000      | \$200,000     |
| Cumulative Surplus/Deficit | \$0           | (\$630,000)   | (\$1,210,000) | (\$1,740,000) | (\$2,230,000) | (\$2,680,000) | (\$3,070,000) | (\$3,370,000) | (\$3,540,000) | (\$3,610,000) | (\$3,640,000) | (\$3,570,000) | (\$3,370,000) |
| TIF Allocation Revenues    |               |               |               |               |               |               |               |               |               |               |               |               |               |
|                            | 2036          | 2037          | 2038          | 2039          | 2040          | 2041          | 2042          | 2043          | 2044          | 2045          | 2046          | 2047          | 2048          |
| TIF Revenues               | \$890,000     | \$940,000     | \$1,000,000   | \$1,100,000   | \$1,200,000   | \$1,300,000   | \$1,400,000   | \$1,420,000   | \$1,430,000   | \$1,450,000   | \$1,460,000   | \$1,480,000   | \$1,490,000   |
| TIF Debt Service           | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$0           | \$0           | \$0           | \$0           | \$0           |
| Annual Surplus/Deficit     | \$260,000     | \$310,000     | \$370,000     | \$470,000     | \$570,000     | \$670,000     | \$770,000     | \$790,000     | \$1,430,000   | \$1,450,000   | \$1,460,000   | \$1,480,000   | \$1,490,000   |
| Cumulative Surplus/Deficit | (\$3,110,000) | (\$2,800,000) | (\$2,430,000) | (\$1,960,000) | (\$1,390,000) | (\$720,000)   | \$50,000      | \$840,000     | \$2,270,000   | \$3,720,000   | \$5,180,000   | \$6,660,000   | \$8,150,000   |

## Jobs Analysis

The job analysis considers two sources of employment tied to the TIA. First, the construction of private development will create jobs in the construction industry. These jobs will occur during the construction and are therefore “one-time” events. Once the buildings are constructed, commercial-oriented buildings will be used to for commercial purposes .These jobs are “ongoing”, meaning they are permanent on the condition of occupation within the TIA. The following sections summarize these job estimates, and the methods used to derive them.

### Construction Employment

Construction of the development over the anticipated build-out period would create temporary construction jobs within the region and state. The jobs estimated in Figure 14 are derived by using the 2023 value of construction investment for the Development Program Scenarios (Baseline, Alternative 1, and Alternative 2) and interpolating them into the Washington State Office of Financial Management’s Input/Output model.

The model relates spending in an industry sector to the number of jobs directly supported by that same investment. While the model estimates the number of jobs generated in the state of Washington, it is likely that most of these workers would come from the immediate region. The region is rapidly growing in population, such that many of the jobs created would be additive to existing jobs within the region. Ultimately, the income earned by workers would bring additional spending to the City that would not have otherwise occurred.

ECONorthwest estimated the total number of construction jobs based on the spending by scenario. The number of jobs at any given time would vary depending on the timing and scale of development. As expected, the scale of the investment in the Baseline scenario produces the largest amount of construction jobs, in this case, 1,130 construction jobs.

Figure 14: Construction Jobs

|                              | <b>Baseline</b> | <b>Alt 1</b> | <b>Alt 2</b> |
|------------------------------|-----------------|--------------|--------------|
| <b>Construction Jobs</b>     | <b>1,130</b>    | <b>1,030</b> | <b>770</b>   |
| <b>Investment (millions)</b> | <b>\$311</b>    | <b>\$282</b> | <b>\$211</b> |

Source: ECONorthwest calculations and Office of Financial Management Input/Output Model, 2022.

### Ongoing Employment

Based on the types of uses and square feet of building area, ECONorthwest estimated the potential number of jobs the development would support when built. These numbers are derived from ratio estimate building area to number of employees. The U.S. Energy Information Administration releases data from the 2018 Commercial Buildings Energy Consumption Survey (CBECS) that provides building characteristics information for commercial buildings in 2018 in the U.S. (the latest year of data). The data contain the average building square foot per worker by building use. Using the amount of planned development square footage by building use at full buildout of the scenarios, these ratios can be applied (less a vacancy rate of 5%) to estimate the number of ongoing

jobs. The Baseline scenario, by measure of having more commercial space than either of the other scenarios has the largest number of ongoing jobs at 270.

**Figure 15: Ongoing Jobs**

| Employment Uses            | Jobs: Baseline | Jobs: Alt 1 | Jobs: Alt 2 | Mean SqFt/Work |
|----------------------------|----------------|-------------|-------------|----------------|
| Retail and Food & Beverage | 230            | 230         | 0           | 750-1,500      |
| Hotel                      | 40             | 40          | 40          | 2,200          |
| Total Jobs                 | 270            | 270         | 40          |                |

Source: 2018 CBECS, Table B1. Summary table: total and means of floorspace, number of workers, and hours of operation, 2018 (Release date: September 2021)

## Impact Assessment and Mitigation

### Affordable Housing:

No residential housing will be displaced from the envisioned development. It is expected that as additional housing is built, demand is lowered and housing costs are reduced over the long-term and become more affordable. The increased number of housing units from this development will help house the growing population base, meeting the demand with supply. Without additional housing in College Place and Walla Walla County, affordability will only become increasingly challenging. Additionally, the City supports and is implementing (subject to available resources) a Regional Housing Assistance Plan prepared on behalf of a coalition of cities in Walla Walla County.

Local Business Community: In addition to the new residents, between 40 and 270 ongoing jobs will be introduced depending on which development scenario occurs. Likewise, between 770 and 1,130 construction jobs will be introduced based on private investment for development between \$211 million to \$311 million based on the specific Development Program growth scenario. These new jobs supported by significant private investment will benefit other businesses in the City as well as the surrounding jurisdictions.

Local School District: The College Place School District's property tax levies (enrichment, capital, and bond) are excluded from the TIF under the law. The increased assessed values generated in the TIA will operate to lower the rate per thousand of assessed value of levies imposed by the district. School district Enrichment and Capital Levies are excess levies, and the districts periodically ask voters to maintain existing levels of purchasing power via voted ballots. Bond levies ask voters to approve bonds to expand or improve their facilities and to approve excess property tax levies as necessary to pay debt service on the bonds. The effect of growth in the tax base coming from TIF will have two implications. First, it increases the tax base of the district, meaning that lower overall tax rates (per thousand of AV) are needed to fund a similar level of service. Second, it increases the proportion of the tax base that is commercial which leverages the relative voting power of residential households to support school expenditures backed by these excess levies (voter approved or otherwise).

Local Fire Service: State law requires a mitigation plan if the TIA will impact at least 20 percent of the assessed value of an impacted fire district. Local fire service is provided by the City of College Place and therefore there is no impact to another taxing district. Increased revenues from

the TIA are expected to be sufficient, to provide at a minimum, the City's existing levels of services to the area.

## **Early Outreach to Impacted Taxing Districts**

While Washington State law requires formal notice to be provided to each impacted taxing districts upon approval of the Tax Increment Area (TIA), the City has engaged the Walla Walla County Commissioners, Treasurer and Assessor, and the Walla Walla Port District earlier in the process. This early outreach has allowed the City to collect feedback focused on the logistics of implementing TIF.

The taxing districts whose property tax levy would be directly impacted by TIF include:

- The City of College Place
- Walla Walla County
- The Port of Walla Walla
- Emergency Medical District (EMS)
- Library

The levy rate from each of these jurisdictions will be applied to the increased assessed valuation within the TIA and remitted to the City to pay the bonds associated with constructing the public infrastructure to support the anticipated private development. Alternatively, if TIF revenues exceed the amount necessary to pay the bonds then excess revenues will be distributed to these taxing districts.

The City intends to provide the formal notice once the City Council approves the ordinance establishing the TIA.

## **But-For-Requirement**

Washington State's TIF law requires its local government sponsor to make the following findings:

- (i) The public improvements proposed to be paid or financed with tax allocation revenues are expected to encourage private development within the increment area and to increase the assessed value of real property within the increment area;
- (ii) Private development anticipated to occur within the increment area as a result of the proposed public improvements will be permitted consistent with the permitting jurisdiction's applicable zoning and development standards;
- (iii) The private development would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future without the proposed public improvements; and,
- (iv) The increased assessed value within the increment area that could reasonably be expected to occur without the proposed public improvements would be less than the increase in the assessed value estimated to result from the proposed development with the proposed public improvements.



These findings (specifically sections i, ii, and iv) are commonly referred to as the “But-For-Requirement”. The name comes from the assertion that private development would not occur but-for the use of TIF. This requirement is a foundational element of TIF, which directs public tax dollars generated by the development to only those public improvement projects necessary to support the proposed development. Although TIF is new to Washington state governments, the But-For-Requirement and associated analysis is not. Many local governments have examined its return on infrastructure investment from the generation of ongoing tax revenues associated with private development projects. Additionally, for most local governments, infrastructure demand exceeds revenue capacity, forcing local governments to make priority decisions regarding infrastructure projects that are funded with tax dollars and determining which projects can be paid for by developers. The But-For-Requirement for TIF formalizes the analysis and requires the local government sponsoring TIF to provide convincing evidence showing that tax dollars from the TIA are necessary to make the development possible.

If the proposed development would occur without TIF, public tax dollars should not be used because it will cost taxpayers more than it should for the resulting development or growth. However, if TIF is used to encourage a development that would not otherwise happen, the tax base can be increased. A larger tax base helps pay for needed services and can control the growth of new taxes. The But- For-Requirement is critical as a means to determining the proper use of public tax dollars.

The proposed TIA is an area of College Place has not seen new levels of development in the recent past. The City and its development partners have zeroed in on the cost inadequate infrastructure in the area necessary to support community expectations for land development. If the cost of the proposed TIF infrastructure below (estimated at \$8.186 million) were required to be funded by private developers it would likely mean that only the most profitable single-family market rate housing could be built and the project may not be able to deliver on the same amount of public benefits such as proposed with the Stone Creek development. The levels of TIF infrastructure allow development to reach greater levels of intensity and economies of scale. The road projects improve the transportation access to public schools. Without the TIF investments in the transportation environment, it may be financially difficult to achieve the same level of investment by the private development and/or place an additional burden on the School District to accommodate access to students in the area. Finally, without the investment in parking, insufficient downtown parking would continue to be a drag on existing commercial performance and stunt the investment in new downtown commercial properties due to the lack of proximate or required parking.

### **Expected Development Without TIF Improvements**

The City studied the expected development within the TIA. Without the proposed TIF funding, the area is expected to accommodate less development and take a longer time to develop. This includes about 75% fewer housing units and no commercial components. The figure below compares the amount of assessed valuation growth anticipated in the area with TIF and without TIF for each development scenario.

The figure below compares the amount of assessed valuation growth in both conditions.

**Figure 16: Comparison of Assessed Value Growth Between TIF Scenarios and No TIF**

| Assessment Year | 2023 | 2028          | 2033          | 2038          | 2043          | 2048          |
|-----------------|------|---------------|---------------|---------------|---------------|---------------|
| Baseline        | \$0  | \$184,174,000 | \$397,375,000 | \$602,661,000 | \$749,635,000 | \$858,537,000 |
| Alternative 1   | \$0  | \$118,557,000 | \$316,867,000 | \$488,655,000 | \$682,738,000 | \$781,922,000 |
| Alternative 2   | \$0  | \$66,052,000  | \$210,713,000 | \$358,625,000 | \$509,824,000 | \$583,887,000 |
| No TIF          | \$0  | \$37,345,000  | \$79,037,000  | \$121,391,000 | \$146,974,000 | \$168,325,000 |

Source: ECONorthwest calculations, 2023

## Summary of “But-For-Requirement”

Based on the above analysis the proposed private development could not occur without the identified TIF infrastructure improvements. Additionally, the assessed values from projected private development within the TIA would be less than the increase in assessed values from private development with the TIF improvements.

## Additional Incremental Taxes

The City’s LTGO bonds will be backed the City’s full faith and credit, meaning bondholders can make a legal claim against the general revenue of the City if a default occurs. However, the City can use any unrestricted revenue sources it has available to satisfy its debt obligations. Washington state tax policy has conditions that allow governments that grow their tax bases to collect additional revenues. This relationship creates a mutually reinforcing benefit of housing and commercial development with additional tax revenues. New land development represents a direct financial investment in land preparation and building structures. Those structures, occupied by residential neighborhoods and businesses, increase the lands' productive economic capacity. That economic value generates taxable bases at the land, business operation, and transaction levels, represented in land value, retail sales, business income, etc. State tax policy allows government jurisdictions to tax these bases (subject to rate, annual increase and other limitations) to fund needed public services and infrastructure.

Outside of the TIF, allocations and the base value of property tax that would flow to TIF jurisdictions, the development, and occupation of buildings in the TIA will generate other incremental taxes to those jurisdictions. Tax revenues can be differentiated into three categories:

- **One-time Revenues.** These revenues are tied to construction. Specifically, they include the retail sales tax on construction (materials and labor), which is taxable under Washington state law.
- **Recurring Revenues.** These revenues are derived from the occupation of structures by residents and businesses. Specific revenues include retail sales tax, and utility taxes.
- **Capital Restricted Revenues.** These revenues are restricted to capital and include real estate excise taxes.

## City of College Place

The City of College Place is the local service provider for police, fire, public works, community development, parks, and other local services. To support these services, the City collects a range of general and restricted taxes, these include the following.

### *Sales & Use Taxes*

**Sales Tax.** Of the 8.7% sales tax currently collected in the City on general retail purchases, a 1% "local" share of the tax accrues to local jurisdictions. The City receives 85% of the 1% local tax and King County gets 15%. This tax is levied on businesses in the area, and on construction activity and some transactions related to housing and business, such as certain online purchases and the delivery of personal and commercial goods. The current rate accruing to the City for the local option is 0.85%. Walla Walla County levies a 0.3% Public Safety sales tax which is shared with the cities in the county. The incremental growth of this revenue is based on pro-rata population growth in the TIF development. The City also receives a population pro rata share of 90% of the city allocation of Walla Walla County's 0.1% criminal justice sales tax. Increase in the criminal justice tax is modeled on net increases in population due to development.

The sales tax relies on estimates of new construction value and consumer taxable retail sales spending. These assumptions are driven by valuation and use assumptions in the development program detailed below.

### *Utility Taxes*

The City imposes utility taxes on gross purchases of electricity, water, wastewater, solid waste, telephones, cable, and natural gas. Current tax rates are used for this analysis. A generalized utility expenditure productivity factor (on a per person and employee basis) was used to generate estimates of utility purchases with the follow utility tax rates.

- Water: 10%
- Wastewater: 10%
- Electric: 6%
- Natural Gas: 6%
- Solid Waste: 10%
- Cable/Internet: 10%
- Telephone/Mobile: 6%

### *State Shared Motor Vehicle Fuel Tax & Liquor Board/Taxes*

Local governments receive a gas tax distribution unrestricted for street purposes from the State. The distribution is determined using a formula that is heavily weighted towards population. ECONorthwest used a proxy of this formula to derive these revenues to the City. Cities also receive pro rata payments from Liquor Excise Tax & Liquor Board Profits.

### *Real Estate Excise Tax (REET)*

Real estate transactions are subject to a 0.5% on the value of the transaction. REET revenues are placed in the capital restricted funds to finance capital projects. REET revenues are uncertain given volatility in the real estate market. Since REET is based on the total value of real estate transactions in a given year, the amount of REET revenues the City receives can vary substantially from year to year based on the normal fluctuations in the real estate market. During years when the real estate market is active, revenues are higher, and during softer real estate markets, revenues are lower. For the purposes of this analysis, it is assumed that all new completed projects would be sold and then 0.4 percent of all property value would turn over (re-sold) in any given year (this ratio in the historical average of REET sales to total assessed value in the City in 2021).

## **Tax Base Productivity Assumptions**

It is assumed that each housing unit will house on average 2.4 persons and that the development will be 90% occupied (to account for times when homes sit vacant). Construction costs represent the average per square foot cost for different building types based on recent construction comparable projects (note: these costs are different from what a project is assessed at for property tax purposes).

These below costs are subject to retail sales taxes on construction activity:

- Large Format: \$115 per square foot
- Retail: \$245 per square foot
- Hotel: \$225 per square foot
- Multi-family Unit: \$150,000 per unit
- Single Family and Townhouses: \$330,000 to 400,000 per unit

On-ongoing taxable retail sales are based on assumed comparable businesses:

- Large Format: \$400 per square foot
- Retail: \$325 per square foot
- Hotel: \$50 per square foot
- Multi-family Unit: \$2,500 per unit
- Single Family and Townhouses: \$3,500 to \$5,000 per unit

## **Summary of Additional Tax Results**

Based on the approximate timing of the new development the Baseline Scenario is estimated to generate approximately \$21.7 million in additional tax revenues generated from the private development for the City (Figure 17). The Alternative 1 Scenario generates respectively less at \$19.3 million and Alternative 3 at \$6.9 million. These figures represent a 25-year cash flow (2023-2047) of tax revenues to the City in 2023 dollars (e.g., all future tax revenues have been discounted at 4.5% back to 2023 values).

**Figure 17: Summary of additional tax benefits (present value, 2023\$)**

|                                    | Baseline     | Alternative 1 | Alternative 2 |
|------------------------------------|--------------|---------------|---------------|
| Sales Tax                          | \$14,840,000 | \$13,170,000  | \$2,020,000   |
| B&O Tax                            | \$580,000    | \$550,000     | \$150,000     |
| Utility Tax                        | \$1,590,000  | \$1,430,000   | \$1,140,000   |
| Criminal Justice and Public Safety | \$1,210,000  | \$1,100,000   | \$1,010,000   |
| State Shared                       | \$1,400,000  | \$1,260,000   | \$1,160,000   |
| REET                               | \$1,480,000  | \$1,260,000   | \$920,000     |
| Hotel Motel                        | \$580,000    | \$500,000     | \$500,000     |
| Total                              | \$21,680,000 | \$19,270,000  | \$6,900,000   |

Source: ECONorthwest calculations, 2023

## Risk Assessment and Mitigation Plan

As stated in the summary and introduction above, TIF is a powerful tool available to local governments for encouraging development. Using local property tax revenues to finance certain public improvements can encourage and generate the desired or envisioned private development; however, using TIF has risks. The largest risks are that: 1) the expected private development does not occur; occurs slower than expected; and/or, the type of private vertical (office, retail, housing) development and its magnitude is less than expected; and, 2) the cost projected for the infrastructure improvements is higher than projected. These risks impact the expected revenues to be generated within the TIA or the costs for the public infrastructure improvements. If revenue is not as expected, a local government must then use other sources of revenue to pay for the public improvements. The City will be obligated to pay for the TIF infrastructure even if little or no private development materializes. As stated previously in this report, the City anticipates issuing LTGO bonds which will be backed by the City's full faith and credit, meaning bondholders can make a legal claim against the general revenue of the City if a default occurs. The City should have a mitigation plan to address a shortfall in revenue or overrun of infrastructure improvement costs.

Other related risks include over-investment of infrastructure funding by TIF, which can waste limited tax dollars for other uses. Local governments can guard against and potentially avoid the over-investing and under-investing by carefully evaluating the local market conditions and performing the analysis associated with the But-For-Requirement identified in this report. When TIF is used correctly, the growth and development pay for the infrastructure investments that encouraged it.

For purposes of this Project Analysis, the City has identified the Alternative 1 as the likely development scenario. Based on this scenario the TIA is projected to generate approximately \$13,850,000 (present value) in additional property tax revenues over a 25-year TIF period (2024-2048). This value exceeds the projected infrastructure cost of \$8,186,000.

The City will need to fill the financial gap (e.g., the difference between TIF allocation revenues and debt payments) projected to occur in the first 7 years for a total gap of \$2.7 million in the Alternative 1 Scenario with other sources of revenue that are identified below. This amount can then be repaid from increased TIF revenues after the proposed private development stabilizes in later years or from additional local taxes coming from the development. Notwithstanding these projections, the City has prepared the mitigation plan below to respond to possible development and financial risks.

Figure 18: Summary of Alternative 1 TIF Allocations and Level Debt Payments

| TIF Allocation Revenues    | 2023        | 2024        | 2025          | 2026          | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035          |
|----------------------------|-------------|-------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Alternative 1              |             |             |               |               |               |               |               |               |               |               |               |               |               |
| TIF Revenues               | \$0         | \$0         | \$110,000     | \$120,000     | \$230,000     | \$260,000     | \$430,000     | \$540,000     | \$760,000     | \$800,000     | \$880,000     | \$1,050,000   | \$1,150,000   |
| TIF Debt Service           | \$0         | \$630,000   | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     |
| Annual Surplus/Deficit     | \$0         | (\$630,000) | (\$520,000)   | (\$510,000)   | (\$400,000)   | (\$370,000)   | (\$200,000)   | (\$90,000)    | \$130,000     | \$170,000     | \$250,000     | \$420,000     | \$520,000     |
| Cumulative Surplus/Deficit | \$0         | (\$630,000) | (\$1,150,000) | (\$1,660,000) | (\$2,060,000) | (\$2,430,000) | (\$2,630,000) | (\$2,720,000) | (\$2,590,000) | (\$2,420,000) | (\$2,170,000) | (\$1,750,000) | (\$1,230,000) |
| TIF Allocation Revenues    | 2036        | 2037        | 2038          | 2039          | 2040          | 2041          | 2042          | 2043          | 2044          | 2045          | 2046          | 2047          | 2048          |
| TIF Revenues               | \$1,220,000 | \$1,290,000 | \$1,370,000   | \$1,490,000   | \$1,620,000   | \$1,750,000   | \$1,880,000   | \$1,900,000   | \$1,920,000   | \$1,940,000   | \$1,960,000   | \$1,980,000   | \$2,000,000   |
| TIF Debt Service           | \$630,000   | \$630,000   | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$0           | \$0           | \$0           | \$0           | \$0           |
| Annual Surplus/Deficit     | \$590,000   | \$660,000   | \$740,000     | \$860,000     | \$990,000     | \$1,120,000   | \$1,250,000   | \$1,270,000   | \$1,920,000   | \$1,940,000   | \$1,960,000   | \$1,980,000   | \$2,000,000   |
| Cumulative Surplus/Deficit | (\$640,000) | \$20,000    | \$760,000     | \$1,620,000   | \$2,610,000   | \$3,730,000   | \$4,980,000   | \$6,250,000   | \$8,170,000   | \$10,110,000  | \$12,070,000  | \$14,050,000  | \$16,050,000  |

Source: ECONorthwest, 2023



## Development Mitigation

Development Program Sensitivity Analysis: Three different private development program scenarios (Baseline, Alternative 1 and Alternative 2) have been developed and evaluated to identify potential TIF revenues and sufficient mitigation measures should development not occur (worst case) or occur at a different speed and magnitude.

Development Agreement: The City of College Place will seek development agreements with developers of key development sites in order to provide predictable timeframes and possible assurances that private development will occur.

## Financial Mitigation

The following mitigation plan is proposed to provide multiple levels of financial protection to fill any financial gaps that occur in the early years of the TIA until private development and TIF revenues stabilize or should the expected private development occur slower than planned.

### Level 1:

Debt Issuance Timing & Structure. The City may reduce its financial exposure related to the timing and scope of private development by strategically timing the issuance of LTGO bond debt to coincide with the public infrastructure and private development timelines. The City may issue \$4,300,000 in debt (funding the Mojonner Road improvements) in 2023/2024 and the remaining \$3,886,000 (funding the remaining TIF improvements) no later than 2028, subject to private development advancement providing for greater development and TIA revenue certainty.

The City may also make additional adjustments in the timing of the initial debt issuance based on development activity, the nexus between the identified infrastructure improvements and the proposed private development providing for greater development and tax revenue certainty to help pay the debt service associated with TIF infrastructure improvements. Figure 20 below shows the City will need to fill the financial gap (e.g., the difference between TIF allocation revenues and debt payments) that is projected to remain the same at 7 years but the annual deficits are reduced from \$2.7 million to \$1.5 over that time.

Figure 19: Net Surplus Deficit with Split Debt Issue

| TIF Allocation Revenues    | 2023 | 2024        | 2025        | 2026        | 2027        | 2028          | 2029          | 2030          | 2031          | 2032          | 2033        | 2034        | 2035        |
|----------------------------|------|-------------|-------------|-------------|-------------|---------------|---------------|---------------|---------------|---------------|-------------|-------------|-------------|
| TIF Revenues               | \$0  | \$0         | \$110,000   | \$120,000   | \$230,000   | \$260,000     | \$430,000     | \$540,000     | \$760,000     | \$800,000     | \$880,000   | \$1,050,000 | \$1,150,000 |
| TIF Debt Service           | \$0  | \$330,000   | \$330,000   | \$330,000   | \$330,000   | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000     | \$630,000   | \$630,000   | \$630,000   |
| Annual Surplus/Deficit     | \$0  | (\$330,000) | (\$220,000) | (\$210,000) | (\$100,000) | (\$370,000)   | (\$200,000)   | (\$90,000)    | \$130,000     | \$170,000     | \$250,000   | \$420,000   | \$520,000   |
| Cumulative Surplus/Deficit | \$0  | (\$330,000) | (\$550,000) | (\$760,000) | (\$860,000) | (\$1,230,000) | (\$1,430,000) | (\$1,520,000) | (\$1,390,000) | (\$1,220,000) | (\$970,000) | (\$550,000) | (\$30,000)  |

| TIF Allocation Revenues    | 2036        | 2037        | 2038        | 2039        | 2040        | 2041        | 2042        | 2043        | 2044        | 2045         | 2046         | 2047         | 2048         |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|
| TIF Revenues               | \$1,220,000 | \$1,290,000 | \$1,370,000 | \$1,490,000 | \$1,620,000 | \$1,750,000 | \$1,880,000 | \$1,900,000 | \$1,920,000 | \$1,940,000  | \$1,960,000  | \$1,980,000  | \$2,000,000  |
| TIF Debt Service           | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$630,000   | \$300,000   | \$300,000    | \$300,000    | \$300,000    | \$0          |
| Annual Surplus/Deficit     | \$590,000   | \$660,000   | \$740,000   | \$860,000   | \$990,000   | \$1,120,000 | \$1,250,000 | \$1,270,000 | \$1,620,000 | \$1,640,000  | \$1,660,000  | \$1,680,000  | \$2,000,000  |
| Cumulative Surplus/Deficit | \$560,000   | \$1,220,000 | \$1,960,000 | \$2,820,000 | \$3,810,000 | \$4,930,000 | \$6,180,000 | \$7,450,000 | \$9,070,000 | \$10,710,000 | \$12,370,000 | \$14,050,000 | \$16,050,000 |

Source: ECONorthwest, 2023

Figure 20 below is a modified debt service structure (interest only for first 5 years) designed to limit the City's need to borrow from other sources to pay the projected debt service under the Alternative 1 Development Scenario. In this situation, the interest only shows the City will need

to fill the financial gap (e.g., the difference between TIF allocation revenues and debt payments) projected to remain the same at 7 years but the annual deficits are reduced from \$2.7 million to \$1.7 over that time.

**Figure 20: Net Surplus Deficit with Interest Only Debt Service (first five years)**

| TIF Allocation Revenues    | 2023 | 2024        | 2025        | 2026        | 2027          | 2028          | 2029          | 2030          | 2031          | 2032          | 2033          | 2034          | 2035        |
|----------------------------|------|-------------|-------------|-------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-------------|
| TIF Revenues               | \$0  | \$0         | \$110,000   | \$120,000   | \$230,000     | \$260,000     | \$430,000     | \$540,000     | \$760,000     | \$800,000     | \$880,000     | \$1,050,000   | \$1,150,000 |
| TIF Debt Service           | \$0  | \$370,000   | \$370,000   | \$370,000   | \$370,000     | \$370,000     | \$760,000     | \$760,000     | \$760,000     | \$760,000     | \$760,000     | \$760,000     | \$760,000   |
| Annual Surplus/Deficit     | \$0  | (\$370,000) | (\$260,000) | (\$250,000) | (\$140,000)   | (\$110,000)   | (\$330,000)   | (\$220,000)   | \$0           | \$40,000      | \$120,000     | \$290,000     | \$390,000   |
| Cumulative Surplus/Deficit | \$0  | (\$370,000) | (\$630,000) | (\$880,000) | (\$1,020,000) | (\$1,130,000) | (\$1,460,000) | (\$1,680,000) | (\$1,680,000) | (\$1,640,000) | (\$1,520,000) | (\$1,230,000) | (\$840,000) |

| TIF Allocation Revenues    | 2036        | 2037        | 2038        | 2039        | 2040        | 2041        | 2042        | 2043        | 2044        | 2045        | 2046         | 2047         | 2048         |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|
| TIF Revenues               | \$1,220,000 | \$1,290,000 | \$1,370,000 | \$1,490,000 | \$1,620,000 | \$1,750,000 | \$1,880,000 | \$1,900,000 | \$1,920,000 | \$1,940,000 | \$1,960,000  | \$1,980,000  | \$2,000,000  |
| TIF Debt Service           | \$760,000   | \$760,000   | \$760,000   | \$760,000   | \$760,000   | \$760,000   | \$760,000   | \$730,000   | \$0         | \$0         | \$0          | \$0          | \$0          |
| Annual Surplus/Deficit     | \$460,000   | \$530,000   | \$610,000   | \$730,000   | \$860,000   | \$990,000   | \$1,120,000 | \$1,170,000 | \$1,920,000 | \$1,940,000 | \$1,960,000  | \$1,980,000  | \$2,000,000  |
| Cumulative Surplus/Deficit | (\$380,000) | \$150,000   | \$760,000   | \$1,490,000 | \$2,350,000 | \$3,340,000 | \$4,460,000 | \$5,630,000 | \$7,550,000 | \$9,490,000 | \$11,450,000 | \$13,430,000 | \$15,430,000 |

Source: ECONorthwest, 2023

Alternatively, debt could be structured to proportionally match the expected tax allocation revenues with a longer interest only payment or more back loaded payments by capitalizing the interest. The tradeoff with both of these measures is more interest paid on the bond proceeds.

## Level 2:

### Additional Taxes from Alternative Development Scenario:

Based on the Alternative 1, it is projected the City will receive a present value of \$19.3 million in additional tax revenues generated by the proposed development. A portion of these incremental additional taxes can be used to support any infrastructure debt service gap in TIF revenues. Netting out tax revenues restricted to specific uses (and not available to service debt such as criminal justice sales taxes and hotel-motel taxes) and holding 30% to cover potential increases in public service operating costs, additional revenues that may service debt is shown below. Applying these additional tax revenues (assumed to be 70% of the total) and interest only for the first 5-years to this Alternative 1 Scenario, the number of years of deficit drops from 7 to 4 years and the amount of deficit decreases from \$1.7 million to \$1.5 million (as compared to the interest only example).

**Figure 21: Comparison of Debt Payment Surplus/Deficits; Other Additional Taxes; Interest Only Example**

| TIF Allocation Revenues | 2023 | 2024        | 2025        | 2026        | 2027        | 2028        | 2029        | 2030       | 2031      | 2032      | 2033        | 2034        | 2035        |
|-------------------------|------|-------------|-------------|-------------|-------------|-------------|-------------|------------|-----------|-----------|-------------|-------------|-------------|
| Alternative 1           |      |             |             |             |             |             |             |            |           |           |             |             |             |
| TIF Surplus/Deficit     | \$0  | (\$630,000) | (\$520,000) | (\$510,000) | (\$400,000) | (\$370,000) | (\$200,000) | (\$90,000) | \$130,000 | \$170,000 | \$250,000   | \$420,000   | \$520,000   |
| Additional Taxes        | \$0  | \$130,000   | \$110,000   | \$150,000   | \$210,000   | \$370,000   | \$490,000   | \$650,000  | \$610,000 | \$610,000 | \$870,000   | \$970,000   | \$990,000   |
| Surplus/Deficit         | \$0  | (\$500,000) | (\$410,000) | (\$360,000) | (\$190,000) | \$0         | \$290,000   | \$560,000  | \$740,000 | \$780,000 | \$1,120,000 | \$1,390,000 | \$1,510,000 |

| Assessment Year     | 2036        | 2037        | 2038        | 2039        | 2040        | 2041        | 2042        | 2043        | 2044        | 2045        | 2046        | 2047        | 2048        |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIF Surplus/Deficit | \$590,000   | \$660,000   | \$740,000   | \$860,000   | \$990,000   | \$1,120,000 | \$1,250,000 | \$1,270,000 | \$1,920,000 | \$1,940,000 | \$1,960,000 | \$1,980,000 | \$2,000,000 |
| Additional Taxes    | \$1,090,000 | \$1,220,000 | \$1,440,000 | \$1,550,000 | \$1,630,000 | \$1,710,000 | \$1,580,000 | \$1,550,000 | \$3,510,000 | \$3,570,000 | \$3,630,000 | \$3,700,000 | \$3,770,000 |
| Surplus/Deficit     | \$1,680,000 | \$1,880,000 | \$2,180,000 | \$2,410,000 | \$2,620,000 | \$2,830,000 | \$2,830,000 | \$2,820,000 | \$5,430,000 | \$5,510,000 | \$5,590,000 | \$5,680,000 | \$5,770,000 |

Source: ECONorthwest Calculations, 2023

## Level 3:

General Fund Reserves & Re-Prioritization of Existing Capital Projects. Over the last 6 years (2018 to 2023), the City has averaged approximately \$9 million in available General Fund reserves not allocated to any specific operating or capital expense. These unallocated funds can pay the debt service for infrastructure improvements if property tax revenue from the TIA is insufficient.

Additionally, the City may reprioritize some capital project expenditures to respond to any gaps between TIF revenues and debt payments.

### **Financial Mitigation Summary:**

Depending on the actual revenue-debt gap, the City will likely be required to use multiple levels of mitigation identified above to satisfy its debt obligations if development does not occur as expected in accordance with the Alternative 1 scenario.

### **Additional Mitigation Measures**

Public Infrastructure Cost Containment. Municipal agencies have vast experience with building horizontal infrastructure (streets, water, sewer, etc.). The City is no exception and takes pride in its ability to provide conservative construction estimates, create clear construction bid documents, and effectively manage the construction delivery process. The cost estimates for the TIF public infrastructure improvements are currently planning level estimates and include a 30% contingency to buffer any volatility in the construction industry. Construction costs will be further refined prior to the issuance of any debt.

There are other risks that a municipal government faces regularly such as: construction delays, which increase costs for public infrastructure improvements; economic slowdown or recession; higher borrowing costs than even accounted for in the Project Analysis; and lower levy rates within the TIA than anticipated. The City has been successful in addressing these secondary type risks by using conservative estimates and adherence to prudent fiscal and construction management policies. The City will continue these same practices as it implements the proposed TIA and the associated infrastructure improvements.

## **College Place TIF Team**

### City of College Place

- Mike Rizzitiello, City Administrator
- Brian Carleton, Finance Director
- Jon Rickard, Community Development Director
- Robert McAndrews, Public Works Director

### Tax Increment Financing Consultants

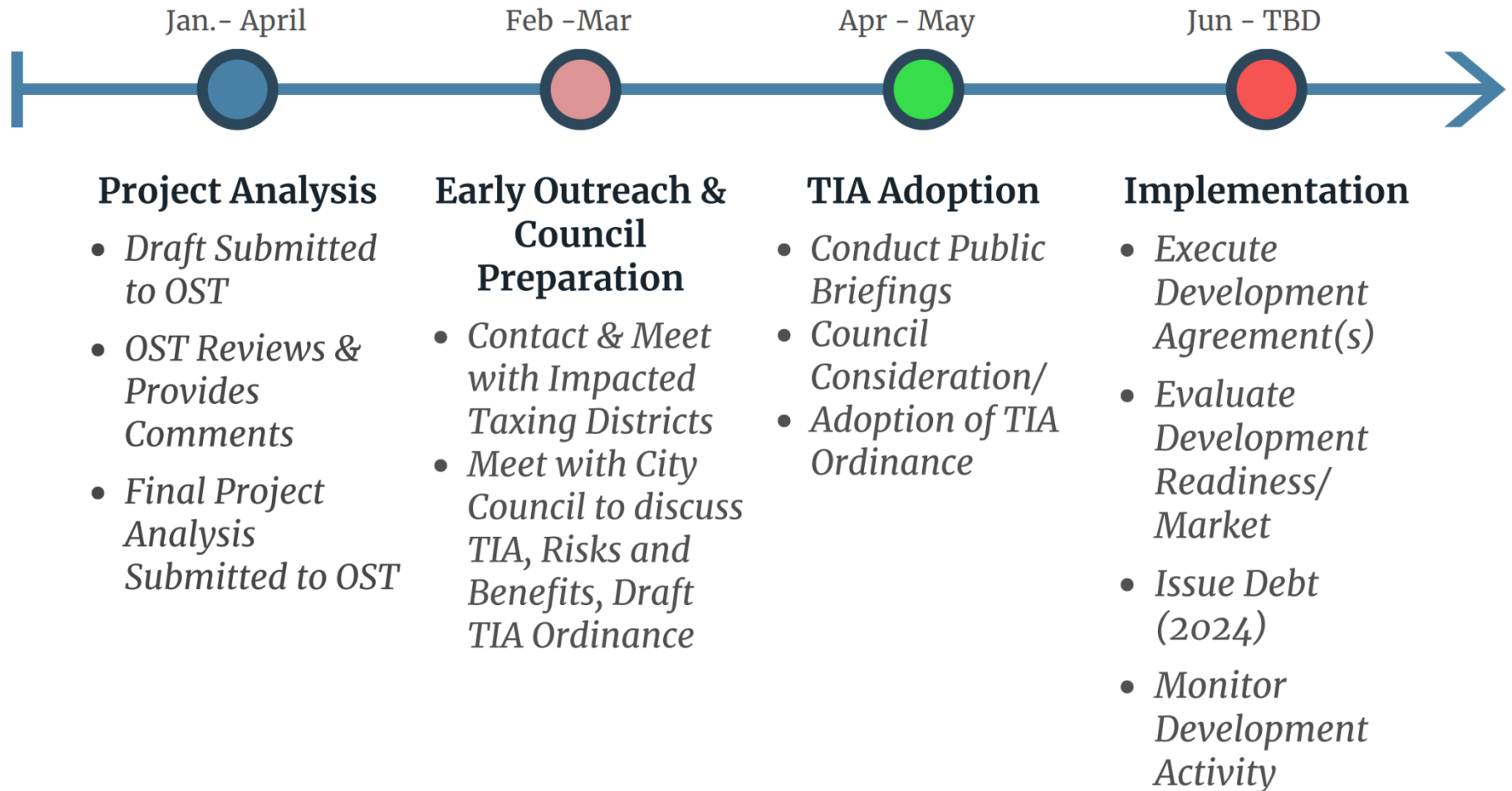
- Bob Stowe, Stowe Development & Strategies (TIF Project Manager)
- Morgan Shook, ECONorthwest

## **Future TIF Actions**

There are a number of actions that will occur before the College Place City Council formally considers the formation of a TIA for Stone Creek and Downtown Area. First, is to receive and review feedback offered by the Office of the State Treasurer related to this Project Analysis. Second, based on any feedback, the TIF team will evaluate and make appropriate adjustments to its proposed TIF program. Third, is to conduct two separate public briefings on the proposed TIA and provide formal notice in the local newspaper. The City will continue to engage its local partners and taxing districts as discussions continue. There are also a number of planning, engineering, finance, and legal activities that will occur to advance the proposed public infrastructure and private development for the Stone Creek and Downtown Area. Below is an expected schedule for the future TIF actions.

## Timeline

# College Place Key TIF Elements: 2023





## Findings | Bottom Line

The envisioned Stone Creek and Downtown Development would not be viable without the City's intervention to provide the identified infrastructure via the establishment of a TIA. The City has demonstrated a strong nexus between the proposed development and the proposed infrastructure. The City is conservatively estimating the potential revenues generated by the formation of a TIA and has available resources to pay for infrastructure debt service should the expected TIA revenues not materialize.

There are no negative impacts to affordable housing, the local business community and the local school district, and there are no local fire districts. The Stone Creek and Downtown Development will provide for jobs and investment into the local and regional economy.

Based on all of the above findings and information contained in this Project Analysis, the Stone Creek and Downtown Development and its proposed TIA meets both the spirit and the letter of Washington's State's new law.

## APPENDICES

- State Audit Report Summary
- Consultant Team Bios



# State Audit Report Summary

## The City of College Place



## City of College Place - Debt Service Balances

|                                              | Actual<br>2018 | Actual<br>2019 | Actual<br>2020 | Actual<br>2021 | Actual<br>2022 | Budget<br>2023 |
|----------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Beginning Cash Available for Debt Service    | 9,719,694      | 14,120,270     | 13,210,627     | 14,396,114     | 17,519,503     | 18,493,082     |
| Operating Revenue Available for Debt Service |                |                |                |                |                |                |
| Operating Revenue                            | 21,684,262     | 24,737,700     | 24,840,150     | 35,873,201     | 31,017,700     | 61,658,208     |
| Operating Expenditures                       | 17,283,685     | 25,647,342     | 23,654,663     | 32,749,812     | 29,955,735     | 62,739,740     |
| Operating Income (Loss)                      | 4,400,577      | (909,642)      | 1,185,487      | 3,123,389      | 1,061,965      | (1,081,532)    |
| Total Revenue Available for Debt Service     | 14,120,271     | 13,210,628     | 14,396,114     | 17,519,503     | 18,581,468     | 17,411,550     |
| Debt Service (General Obligation)            | 630,234        | 729,062        | 953,566        | 676,235        | 677,235        | 537,451        |
| Debt Service - Other                         | 1,490,077      | 1,163,926      | 1,198,625      | 1,169,505      | 1,049,974      | 1,638,218      |
| TIF GO Debt Obligation                       |                |                |                |                |                |                |
| Total Debt Service                           | 2,120,311      | 1,892,988      | 2,152,191      | 1,845,740      | 1,727,209      | 2,175,669      |
| Reserve Restrictions                         | 3,224,994      | 4,685,106      | 4,383,286      | 4,776,701      | 4,896,509      | 5,553,475      |
| Ending Cash Available for Debt Service       | 8,774,966      | 6,632,534      | 7,860,637      | 10,897,062     | 11,957,750     | 9,682,406      |



## Consultant Team Bios

### The City of College Place



## Bob Stowe - Principal



Bob Stowe is the principal and founder of Stowe Development & Strategies — a company he formed in 2016 to help public sector clients succeed with their economic and community development interests. With 34 years of experience in progressive community transformations, Bob is one of the Northwest's most innovative and entrepreneurial real estate and community developers. He uses sound long- range fiscal planning skills and has achieved enviable results in leading redevelopment efforts from the dream stage to construction. This is true for projects large and small, straightforward and complex.

Bob's understanding and experience with tax increment financing, master plan development, transit oriented development, placemaking, negotiation of purchase and sale agreements, development agreements, public benefit agreements, and his ability to create public private partnerships make him an ideal public sector development partner.

Bob has been responsible for leading, managing, coordinating, and implementing a wide variety of complex and multi-faceted projects including, downtown revitalization plans, civic center plans and development, master plans, public-private partnerships, and transit-oriented developments to name a few.

Bob was the City Manager for the City of Bothell, Washington from 2005 to 2016 where he was the architect and leader of Washington's largest and most successful publicly-led downtown revitalization. Under Bob's leadership, this project utilized a Local Infrastructure Financing Tool award (AKA TIF light) as part of the funding package that stimulated private investment of over \$300 million; a very big step in achieving the City's 25-year goal of \$650 million. The fact that nearly half that goal was reached in just a few years, during the Great Recession, and with leverage from public/private collaboration, made it all the more remarkable.

Bob guided the development of approximately \$150 million in public sector improvements (relocation of a state highway, creation of new streets, storm water system, parks, environmental clean-up, etc.) identified as necessary to achieve the revitalization vision. The massive public development plan and schedule also needed to align with private sector purchase of surplus land from the City, environmental remediation, public streets to be developed by the private sector, and on-site mixed-use development. Precise scheduling, communication and the ability to respond to changing conditions were skills that Bob successfully delivered on this project.

Before arriving in Bothell, Bob was the City Manager for the City of Mill Creek for nine years and helped lead development of the award-winning Mill Creek Town Center in the early 2000s. His first downtown transformation project began with the revitalization of Downtown Dayton, Washington in the late 1980s.

The hallmark of Bob's effort is his commitment to create well designed and environmentally sustainable places where people want to live, work, and come together to celebrate. Bob has tackled the most difficult and complex projects, achieving the redevelopment and economic dreams of several communities with his failure is not an option approach.

## EDUCATION

- MBA, Albers School of Business & Economics, Seattle University (with honors).
- BA, Urban and Regional Planning, Eastern Washington University.



## **Morgan Shook - Director/Partner**



Morgan Shook is a Senior Policy and Economic Analyst working in real estate, land use, and transportation economics, and finance. He has deep expertise in economic, market and financial analytics that he brought to bear in business, enterprise, and policy settings.

Morgan has worked for a range of government, business, and non-profit clients to advance their missions that in diverse set areas and topics.

Morgan has worked on every form of tax increment financing in Washington including Community Revitalization Financing, Local Infrastructure Financing Tool, Local Revitalization Financing LRF, Landscape Conservation and Local Infrastructure Program, as well as the recently passed Tax Increment Financing bill in the 2021 legislative session.

Before joining ECONorthwest, Morgan worked in biotechnology development at the Institute for Systems Biology, and health disparities research at the University of Chicago. Morgan recently served on the Seattle Planning Commission.

### **EDUCATION**

- M.U.R.P., Portland State University
- B.S. Molecular Biology, University of Puget Sound
- Certificate in Commercial Real Estate Development, University of Washington Extension

### **Areas of Expertise**

- Economic Development
- Affordable Housing
- Land Use Planning
- Market & Feasibility Analysis
- Infrastructure & Finance Funding
- Transit-Oriented Development

# The City of College Place



*Prepared by:*



*In association with:*

**ECONorthwest**  
ECONOMICS • FINANCE • PLANNING



## This aerial map displays the geographical layout of Sweetwater, Oregon, with various streets labeled throughout. A red outline delineates the city limits, while pink hatched areas indicate the proposed Tax Incremental Financing (TIF) districts. The map includes a compass rose in the bottom-left corner and a scale bar at the bottom center, ranging from 0 to 2,640 feet. A legend in the bottom-right corner identifies the symbols used. Major roads such as Highway 125 and Highway 99 are visible on the right side of the map. The map shows a mix of developed areas with buildings and parking lots, as well as undeveloped land and agricultural fields. The proposed TIF districts are primarily located in the central and southern parts of the city, following major thoroughfares and surrounding commercial or industrial zones. The city limits extend across most of the frame, with some irregularities along the edges where the city meets neighboring jurisdictions or undeveloped land. The street grid is dense in the urban core and becomes more sparse towards the outskirts. The overall terrain appears relatively flat, typical of a coastal town's location. The map provides a clear visual representation of the current municipal boundaries and the planned expansion of the TIF program for future development projects.



0      330      660      1,320      1,980      2,640      Feet

### Legend

-  CITY LIMITS  
 PROPOSED TIF DISTRICT



***City of College Place, Washington***  
**RESOLUTION NO. 23-007**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON AUTHORIZING CITY STAFF ACCEPTING THE STONE CREEK & DOWNTOWN TIF PROJECT ANALYSIS AND AUTHORIZING TRANSMISSION OF IT TO STATE OF WASHINGTON TREASURERS OFFICE FOR REVIEW AND FOR STAFF/CONSULTANT TO CONDUCT PUBLIC OUTREACH**

**Whereas,** the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

**Whereas,** the State adopted ESHB 1189/RCW 39.114 which allows for Tax Increment Financing (TIF) as an economic development program on May 10<sup>th</sup>, 2021; and

**Whereas,** the City Council adopted Resolution #22-005 which granted permission to study this concept to further economic development in the City during its February 8<sup>th</sup>, 2022 meeting; and

**Whereas,** the City Council adopted Resolution #22-075 on October 11<sup>th</sup>, 2022 which authorized the City Administrator to sign a contract with Stowe Strategies for development of the Tax Increment Financing Plan and Outreach for the Stone Creek and Downtown areas; and

**Whereas,** the Economic Development, Tourism, and Events Commission recommended the study be accepted by the City Council and transmitted to the State Treasurers Office during its February 6<sup>th</sup>, 2023 meeting; and

**Whereas,** Mr. Stowe and city staff presented the study to the City Council during its workshop on February 7<sup>th</sup>, 2023; and

**Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:**

- 1.** Accept the draft Stone Creek & Downtown Tax Increment Financing Project Analysis and authorizes the transmission of it to the State of Washington Treasurers Office for review and for staff/consultant to conduct public outreach.

**Clerical Corrections.** The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

**Effective Date.** This resolution shall take effect and be in full force upon its passage as provided by law.

**PASSED** by the City Council of the City of College Place, Washington, this 14<sup>th</sup> day of February, 2023.

Attest:

---

Norma L. Hernández, Mayor

---

Sherri St. Clair, City Clerk



**INTERLOCAL AGREEMENT BETWEEN THE CITY OF WALLA WALLA and the CITY OF  
COLLEGE PLACE TO SHARE IN THE COSTS TO DETERMINE RATES AND/OR  
CHARGES FOR WALLA WALLA TO ACCEPT TREATED WASTEWATER FROM  
COLLEGE PLACE.**

This agreement is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between the City of Walla Walla (Walla Walla) and the City of College Place (College Place) also referred to as the "Parties" to share costs to determine an equitable rate to charge College Place for Walla Walla to accept treated wastewater effluent from College Place at the City of Walla Walla's wastewater treatment plant. The Parties agree to utilize the services of FCS Group for the Project at a total cost of \$46,600.

WHEREAS, RCW Chapter 39.34 authorizes the Parties to jointly exercise powers, privileges and authority through Interlocal Agreement; and

WHEREAS, the Parties will share equally in the cost of services provided by FCS Group; and

WHEREAS, the Parties have determined that it would be in the public's and each Party's best interest to enter into an agreement for the sharing of costs to determine rates and/or charges for Walla Walla to accept treated wastewater from College Place; and

NOW THEREFORE, in consideration of the mutual benefits and covenants contained in this agreement the Parties hereto covenant and agree as follows:

1. PURPOSE AND OBJECTIVES. The Parties agree that the purpose of this Interlocal Agreement is to develop an equitable rate for Walla Walla to charge College Place for accepting treated effluent from College Place.

2. COST AND FUNDING.

2.1. It is agreed that each Party will be responsible for one-half (1/2) of the total cost of the Cost of the Agreement with FCS Group as each Party's "Proportional Share." Each Party shall be individually responsible to pay its Share for any additional costs incurred above the estimated total. Any such additional costs shall be approved in writing and in advance by all Parties.

2.2. In the event additional costs are required, each Party shall pay its Share of such costs at the time they are due and owing.

3. TERM. This agreement shall commence on the date of execution by all Parties and shall terminate upon successful completion and acceptance of the work or not later than December 31, 2023.

4. LEAD AGENCY. Walla Walla will act as lead agency for this project.

5. COOPERATION. The Parties agree to diligently pursue and to provide such support and assistance as necessary to accomplish completion of the work by FCS Group.

6. INDEMNIFICATION. Each party agrees to defend, indemnify, and hold harmless the other party and each of its employees, officials, agents, and volunteers from any and all losses, claims, liabilities, lawsuits, or legal judgments arising out of any negligent or willfully tortious actions or inactions by the performing party or any of its employees, officials, agents, or volunteers, while acting within the scope

of the duties required by this Agreement. This provision shall survive the expiration of this Agreement. It is further specifically and expressly understood that the indemnification provided herein constitutes each party's waiver of immunity under industrial insurance, Title 51 RCW, solely to carry out the purposes of this indemnification clause. The parties further acknowledge that they have mutually negotiated this waiver.

8. MODIFICATIONS AND AMENDMENTS. This agreement may be, changed, modified, or amended only by written agreement executed by the Parties.

9. CONSENT. Whenever the consent of a Party is required, that Party agrees to exercise good faith in granting or withholding of the consent in a manner believed by the Parties to be in the best interest of this agreement.

10. FORCE MAJEURE. Except as otherwise provided herein, no Party shall be obligated to perform hereunder or deemed to be in default if performance is prevented by (a) fire, hurricane, flood, tornado, act of God, terrorist act, pandemic or civil commotion, or (b) any law, rule, regulation or order of any public or military authority stemming from the existence of economic or emergency controls, hostilities or war; provided that such occurrence and the adverse effects of such occurrence are not reasonably foreseeable and are beyond the reasonable control of the non-performing Party, and, provided further, that the non-performing Party takes reasonable actions to mitigate the adverse effects of such occurrence.

11. NON-DISCRIMINATION. No Party shall discriminate against any person by reason of race, creed, color, national origin, sex, honorably discharged veteran or military status, sexual orientation, or the presence of any sensory, mental, physical disability in connection with the performance of its obligation under this agreement.

12. DISPUTE RESOLUTION. If a dispute arises out of or relating to this agreement or the breach of this agreement and if the dispute cannot be settled through direct discussions between the Parties, the Parties agree to first endeavor to settle the dispute in an amicable manner through discussions between the City Manager of Walla Walla and the City Administrator of College Place. If a resolution is still not agreed upon, the Parties may submit to litigation in Walla Walla County Superior Court, and the prevailing Party shall recover its costs and attorney's fees incurred, including for appeals, which shall be determined and fixed by the court as part of the judgment.

13. SEVERABILITY. If any provision of this agreement shall be held invalid, such invalidity shall not affect the other provisions of this agreement which can be given effect without the invalid provision, and to this end the provisions of this agreement are declared to be severable.

14. ENTIRE AGREEMENT. Subject to Section 5, this agreement sets forth in full the entire agreement of the Parties, and any other verbal or written agreements, representations or understandings are hereby deemed to be null and void and of no force and effect whatsoever.

15. INDEPENDENT CONTRACTORS. The Parties are and shall at all times be deemed to be independent contractors in the provision of the services set forth in this agreement. Nothing herein shall be construed as creating the relationship of employer and employee, or principal and agent, between the Parties. Each Party shall retain all authority for provision of services, standards of performance, discipline and control of personnel, and other matters incident to its performance of services pursuant to this agreement. Nothing in this agreement shall make any employee of any Party an employee of any

other Party for any purpose, including but not limited to, for withholding of taxes, payment of benefits, workers' compensation pursuant to Title 51 RCW, or any other rights or privileges accorded their respective employees by virtue of their employment. This agreement does not create any separate legal or administrative entity.

16. SUCCESSORS. This agreement and all the terms and provisions of it shall be binding on and shall inure to the benefit of the Parties and their legal representatives, heirs and successors, except as otherwise expressly provided for in this agreement.

17. CONSTRUCTION. This agreement shall be construed in conformity with the laws of the State of Washington.

18. VENUE. Any dispute or proceeding arising out of this agreement shall be submitted to the Superior Court of the State of Washington for Walla Walla County.

19. WAIVER. Any failure by either Party to insist upon strict performance by the other Party of any of the provisions of this Agreement shall not be deemed a waiver of any of the provisions hereof, irrespective of the number of violations or breaches that may occur, and each party, notwithstanding any such failure, shall have the right thereafter to insist upon strict performance by the other of any and all of the provisions of this Agreement.

20. APPROPRIATIONS. Nothing in this Agreement shall require either Party to appropriate additional funds for expenditure pursuant to this Agreement. The Parties shall each make a good faith effort to appropriate additional funds necessary to fulfill the purposes of this Agreement.

21. NOTICE. All notices, offers or other communications required or permitted to be given pursuant to this agreement shall be in writing and shall be considered as properly given or made if personally delivered or mailed from within the United States by first class United States mail, postage prepaid, and addressed to another Party, to the address as follows:

City Manager of Walla Walla  
15 N. 3<sup>rd</sup> Avenue  
Walla Walla, WA 99362

City Administrator of College Place  
625 S. College Avenue  
College Place, WA 99324

Any Party may change its address by giving notice in writing stating its new address to the other Parties.

In Witness, the Parties have executed this Agreement as of the day and year first written above.

WALLA WALLA

COLLEGE PLACE

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Tim Donaldson  
CITY ATTORNEY

\_\_\_\_\_  
Rea Culwell  
CITY ATTORNEY

Elizabeth Chamberlain  
CITY MANAGER

Norma L. Hernadez  
MAYOR

Attest:

Attest:

---

Lisa R. Neissl, MMC  
CITY CLERK

---

Sherri St. Clair  
CITY CLERK

# CITY OF WALLA WALLA

## COLLEGE PLACE WASTEWATER RATE ANALYSIS

The City of Walla Walla (City) has been in discussions with the City of College Place regarding the possibility of accepting treated wastewater effluent from College Place at the City's wastewater treatment plant. If the City and College Place are able to successfully negotiate a mutually beneficial agreement for this service, it would serve as an alternative to expensive capital investments that College Place would otherwise have to make including:

- An ultraviolet disinfection system at the College Place wastewater treatment plant
- A 50-million-gallon storage pond
- Irrigation system improvements and expansion of the land treatment area

The City of Walla Walla has requested assistance in determining an equitable rate to charge College Place for this service. The task plan below summarizes our proposed approach to meet the City's needs.

## TASK PLAN

### TASK 1 | PROJECT INITIATION & DATA COLLECTION

FCS GROUP will provide a data request outlining key information required to complete the study, working with City staff to resolve questions and obtain additional records as needed. Task 1 includes reviewing data provided for the study, identifying any potential data anomalies that could impact the integrity of the study's findings or recommendations. This task also includes the administrative efforts involved with project initiation and ongoing management.

### TASK 2 | WASTEWATER RATE ANALYSIS

Task 2 involves developing an equitable rate to charge College Place for sending treated effluent to the City's wastewater treatment plant. Consistent with industry ratemaking practices, the following pricing models will be considered:

- ***Cash-Based Pricing Model:*** This model would treat College Place as a large retail customer of the City, integrating College Place into the City's wastewater cost-of-service analysis. College Place would pay for a proportionate share of the annual revenue requirements of the City's wastewater utility including operating expenses, debt service, and capital funding collected through rates. The allocation of these costs to College Place would consider the anticipated strength of its discharges into the City's system (minimal for treated effluent) as a basis for



differentiating College Place from the City's other wastewater customers. This approach would require College Place to pay an equitable capital facilities charge (CFC) to buy into the City's wastewater system as an owner/partner on par with the City's other retail customers. The applicable CFC and related payment structure will be considered as part of this task.

- **Utility-Based Pricing Model:** More commonly used for wholesale/contract service arrangements, this model would treat College Place as a “renter” of the City's system and attribute costs specifically to College Place based on the service that it receives. The key components of the rate include:
  - » Operating Expenses: Like the cash-based pricing model, this model would recover a proportionate share of operating expenses from College Place. However, the allocation of operating expenses would need to consider which expenses could be attributed to College Place based on its use of the City's wastewater system. The allocation of fixed operating expenses would reasonably consider the share of system capacity being reserved by College Place as an alternative to annual flows and loadings. Administrative and overhead costs (including taxes) are typically excluded from this allocation, instead being factored into the rate separately subject to negotiations between the Parties.
  - » Depreciation: Independently of the City's internal capital-funding decisions, the utility-based model would recover a proportionate share of depreciation expense from College Place based on the assets used to convey its treated effluent to (and through) the City's wastewater treatment plant.
  - » Return on Assets: This component effectively serves as “rent” that would be payable by College Place for using the City's system. It requires an allocation of assets to College Place as well as defining an equitable rate of return.

In support of the technical aspects of this analysis, we have included an allotment of time for on-call engineering consulting support from J-U-B Engineers.

## TASK 3 | DOCUMENTATION

To inform the decision-making of both the City and College Place, FCS GROUP will prepare a memorandum documenting the methodology, findings, and considerations relevant to each pricing model. We will submit a draft for both parties to review and revise it to incorporate input received.

## TASK 4 | MEETINGS & PUBLIC PROCESS

Task 4 contemplates our attendance at the following meetings:

- Up to three (3) virtual workshops between the City and College Place to review findings (two hours each, up to three attendees from FCS GROUP)
- Up to two (2) City Council workshops:
  - » One (1) virtual workshop (two hours, up to three attendees from FCS GROUP)

- » One (1) onsite workshop (eight hours including travel time, up to two attendees from FCS GROUP)

We propose to bill for attendance at additional meetings requested by the City on a time-and-materials basis, with the City's written authorization.

## BUDGET

The proposed level of effort to complete this work is shown below.

| City of Walla Walla<br>College Place Wastewater Rate Analysis |                       |                              |                    |                  |                |                    |
|---------------------------------------------------------------|-----------------------|------------------------------|--------------------|------------------|----------------|--------------------|
| Task Detail                                                   | Gonzalez<br>Principal | Ghilarducci<br>Tech. Advisor | TBD<br>Sr. Analyst | Admin<br>Support | Total<br>Hours | Budget<br>Estimate |
| Task 1 Project Initiation & Data Collection                   | 4                     | 2                            | 4                  | 6                | 16             | \$ 2,840           |
| Task 2 Wastewater Rate Analysis                               | 20                    | 4                            | 72                 |                  | 96             | 18,420             |
| Task 3 Documentation                                          | 8                     | 2                            | 16                 |                  | 26             | 5,310              |
| Task 4 Meetings & Public Process                              | 22                    | 18                           | 16                 |                  | 56             | 13,530             |
| Labor Total                                                   | \$13,500              | \$7,670                      | \$18,360           | \$570            |                | \$ 40,100          |
| Expenses (1 Onsite Meeting, 2 Attendees)                      |                       |                              |                    |                  |                | 1,500              |
| Allotment for Engineering Support                             |                       |                              |                    |                  |                | 5,000              |
| <b>Total Cost Estimate</b>                                    |                       |                              |                    |                  |                | <b>\$ 46,600</b>   |
| <b>Cost Summary</b>                                           |                       |                              |                    |                  |                |                    |
| Total Hours                                                   | 54                    | 26                           | 108                | 6                | 194            |                    |
| Billing Rate                                                  | \$250                 | \$295                        | \$170              | \$95             |                |                    |



# CITY OF COLLEGE PLACE

City Attorney

625 South College Avenue  
College Place, WA 99324  
509-394-8540

## MEMORANDUM

TO: College Place City Council  
CC: Mike Rizzitiello, City Administrator; Norma Hernandez, Mayor  
FROM: Rea Culwell, City Attorney *Rea L. Culwell*  
RE: Temporary Housing Availability and Public Safety  
DATE: January 5, 2023

### Overview:

The most common reason why people become homeless is lack of affordable housing. Homelessness and poverty or low income are inextricably linked. While Walla Walla county's rate of homelessness was slightly less than the state average in 2017; there were 221 documented homeless people in Walla Walla county in 2021. Information gathered does not quantify the number of homeless people at any given point in time within the City of College Place; antidotal information puts the number at around 20.

City anti-camping ordinances enforced against individuals experiencing homelessness violates the Eight Amendment of the U.S. Constitution if no meaningful alternative to sleeping in public is available such as a shelter or a legal place to camp. The City has a public safety interest in enforcing City code and state law which regulates public behavior, however such interest must be balanced with the reality that homelessness may be the cause of a person violating the law. Without a place to sleep, a person experiencing homelessness may have no option but to violate the law. Providing access to temporary emergency shelter gives a person experiencing homelessness the opportunity to choose shelter instead of choosing to violate the law, resulting in the City being able to enforce public safety laws to best serve the community.

The City does not have anti-camping laws per se, however the City has adopted state trespass laws which can be and are enforced against individuals to prohibit them from being on public property. The City does prohibit people from sleeping (living) in a vehicle on public streets and prohibits anyone from being on City parks when closed.

**Laws that intersect with homelessness:** In addition to laws prohibiting camping on public property, other laws exist which specifically affect the homeless. Examples include laws against storing personal property on public property, sleeping in public, possessing blankets, tents, or

cardboard in public and trespass on public property. An example is the City of Walla Walla's prohibition against storing personal property on city property.

**Court decisions:** In September of 2022, the federal Ninth Circuit Court of Appeals issued a decision providing clarification and guidance on anti-camping ordinances to cities within the Ninth Circuit which includes Washington state. The case, *Johnson v. City of Grant Pass*, is a follow-up case to *Martin v. City of Boise*, a 2018 Ninth Circuit decision.

The *Martin* court addressed Boise city ordinances which made it a crime to use any streets, sidewalks, parks, or public places as a camping place and to occupy, lodge, or sleep in any building, structure, or public place whether public or private without permission of the owner. The *Martin* court found ordinances imposing criminal sanctions against homeless individuals for sleeping outdoors, on public property, when no alternative shelter is available to them, violates the Eight Amendment to the U.S. Constitution prohibition of cruel and unusual punishment.

The underlying facts of *Johnson* and *Martin* are similar. The Oregon city of Grants Pass had a series of ordinances that prohibited sleeping and camping in public. Taken as a whole, the ordinances prohibited sleeping and camping in public places throughout the city. Initial violations of the ordinances resulted in a civil citation and monetary fine. Upon two or more violations, the city could issue a "park exclusion order", which if violated, would be the basis for a criminal trespass charge.

In 2013, the Grants Pass City Council convened a community roundtable to "identify solutions to the current vagrancy problem." The decision was made to increase enforcement of the city's anti-camping ordinances. Between 2014 and 2018, the city issued a total of 574 tickets under its anti-camping and anti-sleeping ordinances. During this time, the city had far more homeless individuals than shelter beds available.

After the *Martin* decision in 2018, Grants Pass amended its anti-camping ordinance to exclude "sleeping" from the definition of camping. The city's position was that by removing involuntary conduct (sleeping) from the definition of camping (which include use of bedding and tents), the ordinance complied with the ruling in *Martin*. The city also argued its issuing of civil citations is not "punishment" as contemplated by the Eight Amendment.

The *Johnson* court disagreed with Grants Pass on both arguments. The court found that Grants Pass ordinances prohibited homeless individuals from engaging in activity they cannot avoid. While technically sleeping in a public place was allowed, the prohibition against the use of bedding, sleeping bags or other bedding material in effect prohibited sleeping in public. The court also found that because civil infractions were the basis for criminal punishment that the Eight Amendment is implicated.

### **Lessons for Cities:**

- Cities can prohibit lying or sleeping outside at particular times or in particular locations, obstructing right of way (sidewalk), or erecting certain structures (temporary shelter) – neither *Johnson* or *Martin* prevents such regulation.

- Cities that have anti-camping ordinances such as prohibiting sleeping/camping in public parks, should provide for temporary shelter for a member of the public experiencing homelessness as an alternative to sleeping/camping on public property, or allow sleeping/camping on public property, (with appropriate regulation).
- The *Johnson* court specifically avoiding making a decision as to the constitutionality of purely civil ramifications (versus criminal), however, it is this writer's belief, at least at the Ninth Circuit appellate level, without a realistic option of emergency shelter, enforcement of anti-camping laws even if purely civil would not be upheld.

**Summary:**

While the City only has few laws that would be considered “anti-camping ordinance” – prohibiting sleeping/living in a vehicle on a public street and being on park property when closed, the City may wish to regulate camping/sleeping on public property more specifically in the future. The City can and does enforce park hours and trespass laws on public property and, however, if the individual is sleeping or intends to sleep on public property and they are experiencing homelessness, the City must make available emergency housing prior to enforcement.

One option the City has is to support the Sleep Center in the City of Walla Walla. In exchange for a monetary payment, the Sleep Center would agree to provide emergency shelter. The City of Walla Walla contracts with the Sleep Center for such purposes.



**EMERGENCY HOUSING MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF  
COLLEGE PLACE AND WALLA WALLA ALLIANCE FOR HOMELESS WALLA  
WALLA SLEEP CENTER**

THIS MEMORANDUM OF UNDERSTANDING is entered into and between the City of College Place (College Place) and the Walla Walla Alliance for Homeless Walla Walla Sleep Center (Sleep Center) to financially support emergency housing services available to College Place visitors and citizens.

**WHEREAS**, the Walla Walla Sleep Center, located in the City of Walla Walla provides a safe place to sleep for unsheltered homeless population in Walla Walla and Columbia Counties;

**WHEREAS**, College Place is located in Walla Walla County and, due in part to the size of College Place's population, less than 10,000 residents, does not have a permanent emergency housing services available only to those experiencing homelessness in College Place;

**WHEREAS**, College Place has a transient homeless population;

**WHEREAS**, College Place has referred individuals experiencing homelessness to the Sleep Center and the Sleep Center has provided emergency shelter to people from College Place;

**WHEREAS**, College Place desires to continue to refer individuals experiencing homelessness to the Sleep Center for services;

**WHEREAS**, the Sleep Center is funded in part by the City of Walla Walla whose residents utilize the services of the Sleep Center;

**WHEREAS**, governmental agencies providing for emergency shelter to the homeless has been found to reduce criminal activity and public safety;

**WHEREAS**, it is in the best interests of the public to financially support the Sleep Center to provide for emergency shelter services to College Place;

**NOW THEREFORE**, the Parties agree as follows:

1. College Place shall pay to the Sleep Center the sum of \$2000 to support emergency shelter services;
2. Sleep Center shall make available to citizens and visitors of College Place, emergency shelter services pursuant to the Sleep Center policies;

- 3 The Parties understand that emergency shelter services available are of a limited and finite quantity and Sleep Center cannot guarantee shelter space availability;
- 4 The fact of, or amount of, funding shall not be a factor in services provided;
- 5 Sleep Center shall provide a report, at least annually to College Place of its activities, to include, when possible the number of shelter nights provided to individuals from College Place.
- 6 Nothing in this MOU shall benefit any third party, nor create any duty to any third party.
- 7 Because College Place cannot direct Sleep Center acts or inactions and the Sleep Center is not required to designate any shelter services as "College Place" only, the Sleep Center shall indemnify, defend and hold harmless College Place, its officers, officials, agents, employees and volunteers, from and against any and all claims, injuries, damages, or losses whatsoever, including attorneys fees and litigation costs arising out of or resulting from acts, errors or omissions of the Sleep Center, its agents, employees, officers, and volunteers, except for injuries and damages caused by the sole negligence of the City. It is further specifically and expressly understood that the indemnification provided herein constitutes the Sleep Center's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. The parties have mutually negotiated this waiver. The provisions of this section shall survive the expiration or termination of this Agreement.
- 8 The term of this MOU is one year from the date funds are transferred from College Place to the Sleep Center. This MOU shall automatically renew for another year period upon payment of an agreed upon amount from College Place to the Sleep Center.
- 9 The Parties agree to comply with all applicable laws, rules, and regulations.
- 10 This MOU is transferrable to the extent that the Sleep Center transfers service operations to another entity and the level of services to College Place remains sufficiently consistent.

So understood this 30, day of January, 2023.

**CITY OF COLLEGE PLACE**

\_\_\_\_\_  
Mike Rizzitiello, City Administrator

**WALLA WALLA SLEEP CENTER**

\_\_\_\_\_  
By: Jordan Green - ED





THE  
LANGDON  
GROUP



GATEWAY  
MAPPING  
INC.

J-U-B FAMILY OF COMPANIES

## MEMORANDUM

DATE: 12/02/2022  
TO: City of College Place  
CC:  
FROM: J-U-B ENGINEERS Inc.  
Travis Marden, PE  
Spencer Montgomery  
SUBJECT: Garrison Village Traffic circle

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The City of College Place has requested J-U-B ENGINEERS to analyze the traffic control at the SE Garrison Village Way traffic circle.

The SE Garrison Village Way traffic circle is located approximately 400 feet west of the Urban Minor Arterial, NE Myra Rd near Fort Walla Walla Park. SE Garrison Village Way is an unclassified local street with two twelve-foot lanes and a twelve-foot left turn lane at the intersection with NE Myra Rd. The traffic circle is a single lane traffic circle with an 18-foot circulatory lane, a 216-





J-U-B FAMILY OF COMPANIES

foot diameter inscribed circle, and no splitter islands. There are four legs at the traffic circle, two of which serve the Garrison Village residential area, one providing access to a rehabilitation and nursing center, and the last one connecting the Garrison Village residential area to NE Myra Rd.

The first three legs mentioned are privately owned and have no stop control, but the leg connecting to NE Myra Rd is city owned and is currently stop controlled, meaning a vehicle approaching the traffic circle from the east must come to a complete stop before entering the traffic circle, regardless of whether any vehicles are circulating the traffic circle. There is also a one-way, R6-1 (Section 2B.40, 2009 MUTCD) sign posted in the center of the traffic circle for the NE Myra Rd leg to show the direction of circulation inside the traffic circle.

Rarely would a vehicle approaching the traffic circle from NE Myra Rd need to stop or even yield to a circulating vehicle, because the only movement requiring a vehicle to circulate this part of the traffic circle would be a northbound left out of the nursing home heading west onto SE Garrison Village Way. It is logical to assume that a vehicle leaving the nursing home would instead make a northbound right and head east on SE Garrison Village Way since this is the only way to get out of the Garrison Village residential area. "At intersections where a full stop is not necessary at all times, consideration should first be given to using less restrictive measures such as YIELD signs" (Section 2B.06, 2009 MUTCD). Considering that this is a traffic circle and full stops are always not necessary, J-U-B recommends removing the stop sign on the NE Myra Rd leg and replacing it with a yield (R1-2) sign. "A YIELD (R1-2) sign shall be used to assign right-of-way at the entrance to a traffic circle." (Section 2B.09, 2009 MUTCD).



## ENGINEER'S OPINION OF PROBABLE COST

|                      |                                                       |       |           |
|----------------------|-------------------------------------------------------|-------|-----------|
| PROJECT:             | SW Academy and Whitman Intersection Signage           | DATE: | 1/19/2023 |
| PROJECT DESCRIPTION: | Installation of Solar Powered LED Flashing Stop Signs |       |           |
| CLIENT:              | City of College Place                                 |       |           |
| CLIENT PROJ. NO.     | J-U-B PROJ. NO.: 30-20-075-038                        |       |           |

| ITEM NO.                                                          | DESCRIPTION                                | SCHEDULE OF VALUES |      |            |            |
|-------------------------------------------------------------------|--------------------------------------------|--------------------|------|------------|------------|
|                                                                   |                                            | QUANTITY           | UNIT | UNIT PRICE | TOTAL COST |
|                                                                   | BASE BID                                   |                    |      |            |            |
| 1                                                                 | Mobilization                               | 1                  | LS   | \$690      | \$690      |
| 2                                                                 | Construction Signs Class A                 | 12.5               | SF   | \$30       | \$375      |
| 3                                                                 | Solar LED Lighted Stop Signs-Complete      | 2                  | EA   | \$2,675    | \$5,350    |
| 4                                                                 | Installation of LED Sign, Post, and Anchor | 2                  | EA   | \$600      | \$1,200    |
|                                                                   | BASE BID SUBTOTAL                          |                    |      |            | \$7,615    |
|                                                                   |                                            |                    |      |            |            |
|                                                                   | WALLA WALLA COUNTY SALES TAX               |                    |      | 8.70%      | \$663      |
|                                                                   | BASE BID SUBTOTAL                          |                    |      |            | \$8,278    |
| Contingency                                                       |                                            |                    |      | 10%        | \$762      |
| BASE BID TOTAL ESTIMATED COSTS                                    |                                            |                    |      |            | \$9,039    |
|                                                                   |                                            |                    |      |            |            |
| J-U-B ENGINEERS, INC.                                             |                                            |                    |      |            |            |
| 3611 SOUTH ZINTEL WAY, KENNEWICK, WASHINGTON 99337 (509) 783-2144 |                                            |                    |      |            |            |



## MEMORANDUM

DATE: 12/02/2022  
TO: City of College Place  
CC:  
FROM: J-U-B ENGINEERS Inc.  
Travis Marden, PE  
Spencer Montgomery  
SUBJECT: W Whitman Drive/SW Academy Way

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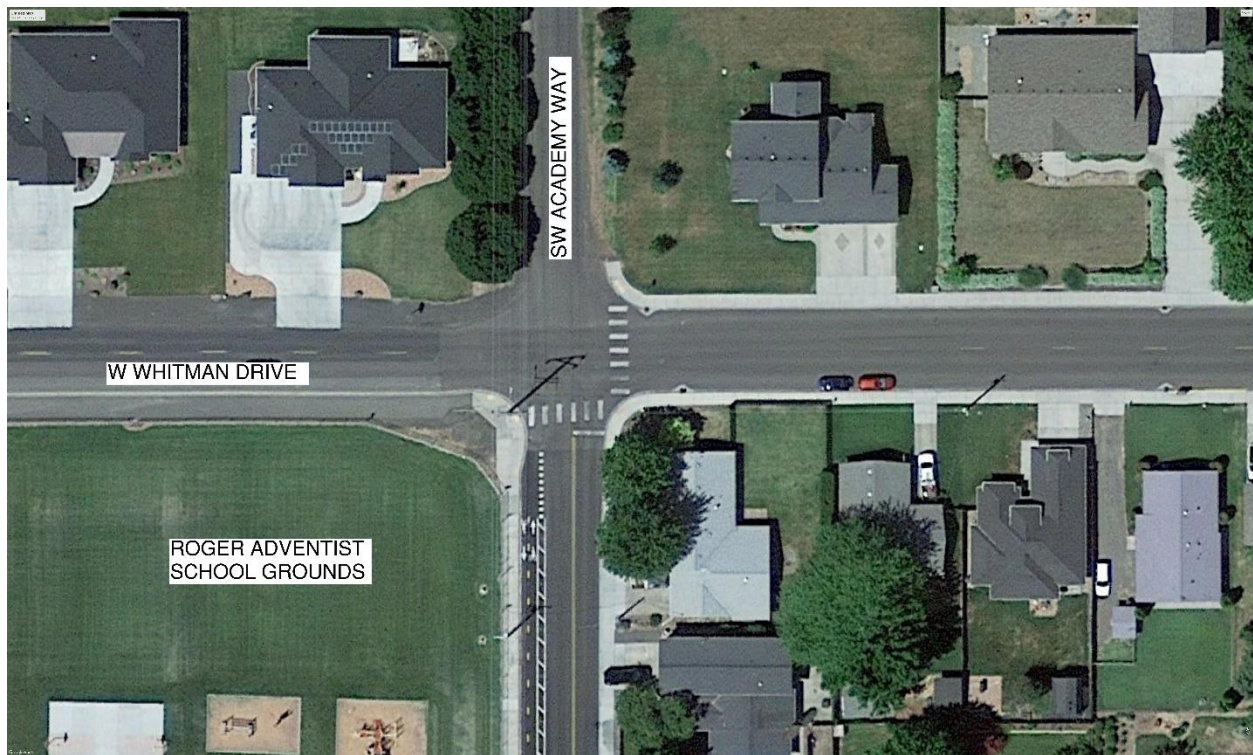
The City of College Place has requested J-U-B Engineers to analyze the safety and traffic volumes at the intersection of W Whitman Drive/SW Academy Way and to make recommendations to improve the intersection safety for both vehicles and pedestrians.

### Existing Conditions

W Whitman Drive is a two-lane east-west Major Collector. The eastbound lane is approximately 18 feet wide, while the westbound lane varies in width from 10 feet in width west of SW Academy Way to 18 feet wide east of SW Academy Way. A 10-foot multi-use pathway is located adjacent to the eastbound travel lane west of SW Academy Way and serves as a primary pedestrian route for students traveling to and from nearby schools south of W Whitman Drive. There are no pedestrian facilities on the north side of W Whitman Drive west of SW Academy Way while east of the intersection there are sidewalks on both sides all the way to College Avenue, except for a 750' section beginning approximately 500' east of SW Academy Way.

SW Academy Way is also a two-lane Major Collector for north-south traffic. South of W Whitman Drive SW Academy Way has two 12' lanes, a buffered six-foot multi-directional bike lane along the west side of the road, and sidewalks on both sides that serve pedestrian traffic to and from the schools in the area. North of W Whitman Drive SW Academy Way is known as Hussy Street and is approximately 22' wide with no pavement markings or sidewalks.

The intersection of W Whitman Drive and SW Academy Way is currently Two-Way Stop Control (TWSC) meaning that W Whitman Drive east-west traffic is not required to stop at the intersection and SW Academy Way and Hussy Street both have stop signs. There are two painted crosswalks, one of which is across W Whitman Drive on the east side of the intersection and the other on the south side of the intersection. Although both roads have speed limits of 25 MPH, the study intersection is located inside a school zone with posted signs indicating that the legal speed of the roadways is 20 MPH during school hours. There is a privately owned sign and some large landscape bushes on the northwest corner of the intersection that can obstruct views for a southbound vehicle approaching the intersection. There is also a parking area on the southeast corner that is commonly used for RV storage that can obstruct views for an westbound vehicle approaching the intersection.



### Traffic Volumes and Traffic Operations

Traffic volumes were collected in October of 2022, while school was in session, on W Whitman Drive east of the intersection and on SW Academy Way south of the intersection. Bi-directional



## Summary

Although traffic and collision history does not warrant changes to the intersection control, J-U-B would like to make some recommendations that will improve the safety of the intersection for pedestrians.

Given the proximity of the schools and the study intersection falling within a school zone, the multi-directional bike lane and sidewalk on SW Academy Way is used by students traveling to and from school. Rogers Adventist School educates all the way from kindergarten to eighth grade, so younger children will be present at the intersection as pedestrians and/or bicyclists. Bicyclists using the multi-directional bike lane and approaching the study intersection from the south will be on the left side of the road, opposite from where a vehicle may be expecting to see a bicyclist approaching the intersection from the south. Thus, J-U-B recommends stop controlling W Whitman Drive at the study intersection since there is a “need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes” (Section 2B.07, 2009 MUTCD).

Inadequate sight distance is another reason J-U-B recommends AWSC at the study intersection. Providing adequate sight distance at an intersection allows drivers more time to react to other vehicles and/or pedestrians that may be entering the intersection. J-U-B determined that there may be some sight distance restrictions on the northwest and southeast corners of the intersection due to a large bush, privately owned signs, and an RV storage area. "Multi-way stop control can be useful as a safety measure at...locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop" (Section 2B.07, 2009 MUTCD).

To increase visibility of the stop signs, J-U-B also recommends that all four stop signs at the intersection include Light Emitting Diode (LED) units along the border of each stop sign. "LED units may be used individually within the legend or symbol of a sign and in the border of a sign... to improve the conspicuity, increase the legibility of sign legends and borders, or provide a changeable message" (Section 2A.07, 2009 MUTCD).

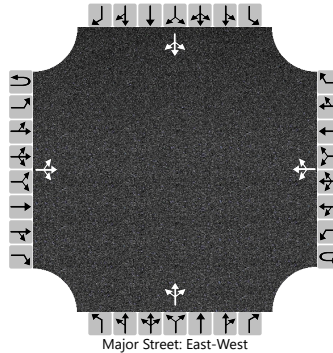


# HCS7 Two-Way Stop-Control Report

## General Information

|                          |                                       |                            |                      |
|--------------------------|---------------------------------------|----------------------------|----------------------|
| Analyst                  | Montgomery                            | Intersection               | Whitman/Academy      |
| Agency/Co.               | JUB Engineers                         | Jurisdiction               | College Place        |
| Date Performed           | 10/19/2022                            | East/West Street           | Whitman Drive        |
| Analysis Year            | 2022                                  | North/South Street         | Academy Way/Hussy St |
| Time Analyzed            | AM Peak Hour                          | Peak Hour Factor           | 0.92                 |
| Intersection Orientation | East-West                             | Analysis Time Period (hrs) | 0.25                 |
| Project Description      | Whitman Academt Intersection Analysis |                            |                      |

## Lanes



## Vehicle Volumes and Adjustments

| Approach                   | Eastbound |    |     |    | Westbound |    |     |    | Northbound |    |     |    | Southbound |    |     |    |
|----------------------------|-----------|----|-----|----|-----------|----|-----|----|------------|----|-----|----|------------|----|-----|----|
| Movement                   | U         | L  | T   | R  | U         | L  | T   | R  | U          | L  | T   | R  | U          | L  | T   | R  |
| Priority                   | 1U        | 1  | 2   | 3  | 4U        | 4  | 5   | 6  |            | 7  | 8   | 9  |            | 10 | 11  | 12 |
| Number of Lanes            | 0         | 0  | 1   | 0  | 0         | 0  | 1   | 0  |            | 0  | 1   | 0  |            | 0  | 1   | 0  |
| Configuration              |           |    | LTR |    |           |    | LTR |    |            |    | LTR |    |            |    | LTR |    |
| Volume (veh/h)             |           | 30 | 200 | 15 |           | 40 | 70  | 15 |            | 20 | 30  | 35 |            | 35 | 30  | 15 |
| Percent Heavy Vehicles (%) |           | 3  |     |    |           | 3  |     |    |            | 3  | 3   | 3  |            | 3  | 3   | 3  |
| Proportion Time Blocked    |           |    |     |    |           |    |     |    |            |    |     |    |            |    |     |    |
| Percent Grade (%)          |           |    |     |    |           |    |     |    | 0          |    |     |    | 0          |    |     |    |
| Right Turn Channelized     |           |    |     |    |           |    |     |    |            |    |     |    |            |    |     |    |
| Median Type   Storage      | Undivided |    |     |    |           |    |     |    |            |    |     |    |            |    |     |    |

## Critical and Follow-up Headways

|                              |  |      |  |  |  |      |  |  |  |      |      |      |  |      |      |      |
|------------------------------|--|------|--|--|--|------|--|--|--|------|------|------|--|------|------|------|
| Base Critical Headway (sec)  |  | 4.1  |  |  |  | 4.1  |  |  |  | 7.1  | 6.5  | 6.2  |  | 7.1  | 6.5  | 6.2  |
| Critical Headway (sec)       |  | 4.13 |  |  |  | 4.13 |  |  |  | 7.13 | 6.53 | 6.23 |  | 7.13 | 6.53 | 6.23 |
| Base Follow-Up Headway (sec) |  | 2.2  |  |  |  | 2.2  |  |  |  | 3.5  | 4.0  | 3.3  |  | 3.5  | 4.0  | 3.3  |
| Follow-Up Headway (sec)      |  | 2.23 |  |  |  | 2.23 |  |  |  | 3.53 | 4.03 | 3.33 |  | 3.53 | 4.03 | 3.33 |

## Delay, Queue Length, and Level of Service

|                                         |     |      |  |  |     |      |  |  |      |  |      |  |      |  |  |      |
|-----------------------------------------|-----|------|--|--|-----|------|--|--|------|--|------|--|------|--|--|------|
| Flow Rate, v (veh/h)                    |     | 33   |  |  |     | 43   |  |  |      |  | 92   |  |      |  |  | 87   |
| Capacity, c (veh/h)                     |     | 1496 |  |  |     | 1328 |  |  |      |  | 551  |  |      |  |  | 485  |
| v/c Ratio                               |     | 0.02 |  |  |     | 0.03 |  |  |      |  | 0.17 |  |      |  |  | 0.18 |
| 95% Queue Length, Q <sub>95</sub> (veh) |     | 0.1  |  |  |     | 0.1  |  |  |      |  | 0.6  |  |      |  |  | 0.6  |
| Control Delay (s/veh)                   |     | 7.5  |  |  |     | 7.8  |  |  |      |  | 12.8 |  |      |  |  | 14.0 |
| Level of Service (LOS)                  |     | A    |  |  |     | A    |  |  |      |  | B    |  |      |  |  | B    |
| Approach Delay (s/veh)                  | 1.1 |      |  |  | 2.7 |      |  |  | 12.8 |  |      |  | 14.0 |  |  |      |
| Approach LOS                            |     |      |  |  |     |      |  |  | B    |  |      |  | B    |  |  |      |

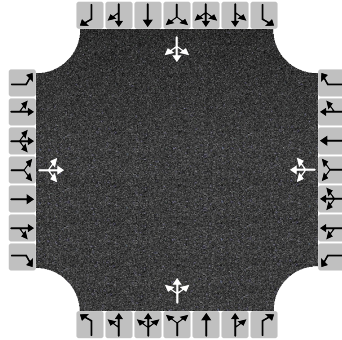


# HCS7 All-Way Stop Control Report

## General Information

|                            |                 |                    |                           |
|----------------------------|-----------------|--------------------|---------------------------|
| Analyst                    | Montgomery      | Intersection       | Whitman Drive/Academy Way |
| Agency/Co.                 | JUB Engineers   | Jurisdiction       | College Place             |
| Date Performed             | 10/19/2022      | East/West Street   | Whitman Drive             |
| Analysis Year              | 2022            | North/South Street | Academy Way/Hussy St      |
| Analysis Time Period (hrs) | 0.25            | Peak Hour Factor   | 0.92                      |
| Time Analyzed              | AM Peak Hour    |                    |                           |
| Project Description        | Whitman/Academy |                    |                           |

## Lanes



## Vehicle Volume and Adjustments

| Approach               | Eastbound |     |    | Westbound |    |    | Northbound |    |    | Southbound |    |    |
|------------------------|-----------|-----|----|-----------|----|----|------------|----|----|------------|----|----|
| Movement               | L         | T   | R  | L         | T  | R  | L          | T  | R  | L          | T  | R  |
| Volume                 | 30        | 200 | 15 | 40        | 70 | 15 | 20         | 30 | 35 | 35         | 30 | 15 |
| % Thrus in Shared Lane |           |     |    |           |    |    |            |    |    |            |    |    |
| Lane                   | L1        | L2  | L3 | L1        | L2 | L3 | L1         | L2 | L3 | L1         | L2 | L3 |
| Configuration          | LTR       |     |    | LTR       |    |    | LTR        |    |    | LTR        |    |    |
| Flow Rate, v (veh/h)   | 266       |     |    | 136       |    |    | 92         |    |    | 87         |    |    |
| Percent Heavy Vehicles | 2         |     |    | 2         |    |    | 2          |    |    | 2          |    |    |

## Departure Headway and Service Time

|                                   |       |  |  |       |  |  |       |  |  |       |  |  |
|-----------------------------------|-------|--|--|-------|--|--|-------|--|--|-------|--|--|
| Initial Departure Headway, hd (s) | 3.20  |  |  | 3.20  |  |  | 3.20  |  |  | 3.20  |  |  |
| Initial Degree of Utilization, x  | 0.237 |  |  | 0.121 |  |  | 0.082 |  |  | 0.077 |  |  |
| Final Departure Headway, hd (s)   | 4.55  |  |  | 4.70  |  |  | 4.81  |  |  | 4.99  |  |  |
| Final Degree of Utilization, x    | 0.336 |  |  | 0.177 |  |  | 0.124 |  |  | 0.121 |  |  |
| Move-Up Time, m (s)               | 2.0   |  |  | 2.0   |  |  | 2.0   |  |  | 2.0   |  |  |
| Service Time, ts (s)              | 2.55  |  |  | 2.70  |  |  | 2.81  |  |  | 2.99  |  |  |

## Capacity, Delay and Level of Service

|                                         |     |  |  |     |  |  |     |  |  |     |  |  |
|-----------------------------------------|-----|--|--|-----|--|--|-----|--|--|-----|--|--|
| Flow Rate, v (veh/h)                    | 266 |  |  | 136 |  |  | 92  |  |  | 87  |  |  |
| Capacity                                | 792 |  |  | 766 |  |  | 748 |  |  | 721 |  |  |
| 95% Queue Length, Q <sub>95</sub> (veh) | 1.5 |  |  | 0.6 |  |  | 0.4 |  |  | 0.4 |  |  |
| Control Delay (s/veh)                   | 9.8 |  |  | 8.7 |  |  | 8.5 |  |  | 8.7 |  |  |
| Level of Service, LOS                   | A   |  |  | A   |  |  | A   |  |  | A   |  |  |
| Approach Delay (s/veh)                  | 9.8 |  |  | 8.7 |  |  | 8.5 |  |  | 8.7 |  |  |
| Approach LOS                            | A   |  |  | A   |  |  | A   |  |  | A   |  |  |
| Intersection Delay, s/veh   LOS         | 9.2 |  |  |     |  |  | A   |  |  |     |  |  |

**Peak-Hour Factor**

Refer to the peak-hour factor discussion in this chapter under Section II, Urban Streets, Required Input Data and Estimated Values.

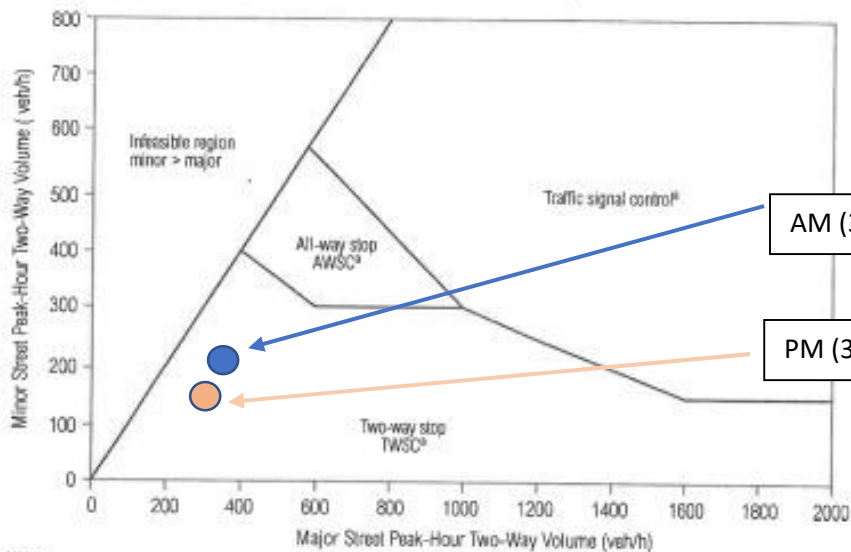
**Length of Analysis Period**

Refer to the length of analysis period discussion in this chapter under Section II, Urban Streets, Required Input Data and Estimated Values.

**Intersection Control Type**

The intersection control type for an existing facility is known, by definition. In the case of future facilities, the likely intersection control types can be forecast using Exhibit 10-15 and the forecast two-way peak-hour volumes on the major and minor streets. Note that this exhibit is based on a set of specific assumptions, which are identified in a footnote.

EXHIBIT 10-15. INTERSECTION CONTROL TYPE AND PEAK-HOUR VOLUMES  
(SEE FOOTNOTE FOR ASSUMED VALUES)

**Notes**

a. Roundabouts may be appropriate within portion of these ranges.  
Source: Adapted from *Traffic Control Devices Handbook* (8, pp. 4-15) - peak-direction, 8-h warrants converted to two-way peak-hour volumes assuming ADT equals twice the 8-h volume and peak hour is 10 percent of daily. Two-way volumes assumed to be 150 percent of peak-direction volume.

**Cycle Length**

Greater accuracy can be achieved when using the computational methodology if the cycle length for each intersection along the urban street is known or can be calculated on the basis of intersection-specific data. In the absence of a known cycle length or intersection-specific data, the cycle lengths for signalized intersections along an urban street can be estimated using the default values in Exhibit 10-16.

EXHIBIT 10-16. DEFAULT CYCLE LENGTHS BY AREA TYPE

| Area Type | Default (s) |
|-----------|-------------|
| CBD       | 70          |
| Other     | 100         |

## INTERGOVERNMENTAL AGREEMENT FOR COOPERATIVE COUNTYWIDE PLANNING POLICIES UPDATE

### 1. Parties

1.1 The County of Walla Walla (County) is a Washington County organized under the laws of the State of Washington.

1.2 The City of Waitsburg (Waitsburg) is a city organized under a Washington territorial charter.

1.3 The City of Prescott (Prescott) is a code city organized under the laws of the State of Washington.

1.4 The City of Walla Walla (Walla Walla) is a non-chartered code city organized under the laws of the State of Washington.

1.5 The City of College Place (College Place) is a non-chartered code city organized under the laws of the State of Washington.

### 2. Purpose

2.1 Walla Walla County is required to adopt countywide planning policies in cooperation with the cities located within its boundaries.

2.2 The parties wish to collaborate to review, and if necessary, update countywide planning policies pursuant to RCW 36.70A.210. The countywide planning policies provide the framework from which the comprehensive plans of each jurisdiction are developed and adopted. Per WAC 365-196-305, “The primary purpose of county-wide planning policies is to ensure consistency between the comprehensive plans of counties and cities sharing a common border or

related regional issues. Another purpose of county-wide planning policies is to facilitate the transformation of local governance in the urban growth area, typically through annexation to or incorporation of a city, so that urban governmental services are primarily provided by cities and rural and regional services are provided by counties.”

2.3 The parties have determined that the residents of each jurisdiction would benefit from a cooperative and collaborative review of the current countywide planning policies. If necessary, based upon the parties review of the current countywide planning policies, the countywide planning policies should be updated prior to each jurisdiction conducting a periodic review of their comprehensive plans and development regulations which must be done by June 30, 2026, pursuant to RCW 36.70A.040. Additionally, the parties wish to review and, if necessary after review, update the countywide planning policies prior to the next urban growth area (UGA) review by the County, which is unscheduled but will next occur between 2024 or in conjunction with the June 30, 2026 periodic update. A cooperative and collaborative planning effort is required pursuant to RCW 36.70A.210.

2.4 This Agreement sets forth mutually agreed-upon goals, an administrative structure with identified tasks and responsibilities necessary for collaborative review of the countywide planning policies, pooling and agreed use of funding from the cities of Walla Walla and College Place and Walla Walla County, and providing for additional funding that may be required.

2.5 Nothing in this Agreement requires the County to adopt any particular policy or shall be construed to alter the land-use powers of cities.

### 3. Duration

3.1 This Agreement shall be in effect for the period commencing on the date it is approved by all of the parties, and expiring one year from the date of execution of this interlocal by all parties. The term of this Agreement may be extended for one additional year by mutual agreement of all parties, if necessary to complete work referenced in paragraph 2.2 above. The extension agreement shall be executed at least fifteen (15) days prior to the expiration of this Agreement. The chair of the Board of County Commissioners and the executive officer of each other party are authorized to approve and execute such a one year extension without further authorization from the legislative body of each party.

#### 4. Goals

4.1 It is a goal of the parties to review, and if necessary revise and adopt revised countywide planning policies to meet the requirements of Chapter 36.70A.210 RCW and WAC 365-196-305.

4.2 It is a goal of the parties to conduct a gap analysis to ensure consistency between the countywide planning policies, other planning efforts, guidance, administrative codes, and laws including but not limited to Chapter 36.70A, the Walla Walla Regional Housing Action Plan (HAP), July 2021, and the Walla Walla Metropolitan Planning Organization 2045 Plan.

4.3 It is a goal of the parties to pool and jointly use funds contributed by the cities of Walla Walla and College Place and Walla Walla County to conduct the scope of work, including environmental review under SEPA, and thereafter, to the extent available, to satisfy administrative and other costs.

4.4 It is a goal of the parties to develop a framework for reviewing and amending



countywide planning policies now and into the future as well as timely adopt the revised countywide planning policies developed under this interlocal agreement by all jurisdictions in accordance with the requirements of Chapter 36.70A RCW and WAC 365-196-305, and Section 15 of the Countywide Planning Policies.

5. Administrative structure.

This Agreement does not establish a separate legal entity. It designates a project lead and provides for a joint advisory board (Project Management Team) to oversee the review, and if necessary, drafting of proposed amendments to the countywide planning policies.

5.1 Project administrator. The Community Development Department Director for Walla Walla County (Department) is designated as the administrator for any and all funds received or made available to the parties through the interlocal agreement to review, and if necessary revise and propose updated countywide planning policies. The Department shall consider the advice of the Project Management Team and each party regarding the content of interlocal agreement and use of funds.

5.1.1 Consultant and professional services

The Department is authorized to use funds to retain and contract with consultants and other professionals for services required to review and revise updated countywide planning policies. The consultant selection decision rests with the Project Management Team and each party regarding the selection and hiring of consultants and other professionals. This interlocal agreement permits the Project Management Team to negotiate a scope of work and budget not to exceed \$100,000 for the selected consultant team.

### 5.1.2 Funding

Funds shall be used to pay for the consultant team that will assist the Project Management Team in reviewing and amending the countywide planning policies and any necessary analysis or studies, to meet the requirements of Chapter 36.70A RCW.

### 5.1.3 Billing method and process

Invoices shall be sent to the cities of Walla Walla and College Place monthly for their share of the project costs not to exceed 1/3 for each entity of the project costs.

## 5.2 Project Management Team

The development and drafting of proposed amendments to the countywide planning policies shall be overseen by a project management team. The team will prepare recommendations for consideration by the County and cities via the processes described in 5.3 and 6 below. Each party may appoint a maximum of three members to the project management team and shall make provision for an alternate member to serve in the event that its appointed member(s) is unavailable or unable to serve.

Decision making by the project management team should be collaborative and by consensus. However, in the event of impasse or disagreement, a decision may be made by a majority of the members of the project management team.

5.2.1 The project management team shall coordinate and cooperate with the Washington State Department of Commerce Growth Management Services.

5.2.2 The project management team shall develop an agreed-upon scope of work. Each party may have unique needs based on existing land use, prior planning or data collection,

political framework, or other situations. Those needs will be addressed in the final scope of work, which shall include the following:

1. Gap Analysis – Ensure consistency between the CPPs and other planning efforts, guidance, and laws by completing a gap analysis. This process should also identify structural and substantive changes which would make the document more user friendly, and additional chapters/policies (i.e., Climate Change) that may not be required, but may be beneficial for consideration.
2. Public Participation Plan – Ensuring adequate opportunities for stakeholder and public input on proposed amendments including public meetings.

5.2.3 The project management team jointly with the consultant shall provide for public participation and opportunities for stakeholder and public input in the development of the team's recommendations.

5.2.4 The project management team shall make decisions needed to develop, draft and timely prepare recommendations in accordance with this agreement's timeframes.

5.2.4.1 The project management team shall submit a draft countywide planning policies to each party with reasonable time for all parties to consider and propose revisions prior to circulation of a final draft or drafts for approval.

5.2.4.2 The parties agree to propose revisions to any draft amendments to allow for timely final approval of a final draft or drafts.

5.2.5 The project management team shall come to consensus regarding the selection and hiring of consultants and other professionals. Under the direction of the project

management team, the Department shall supervise and direct any consultants and other professionals who are retained.

5.2.6 The Department and project management team will communicate via in-person meetings, telephone, or email to relay information, answer questions, or raise concerns. All members will respond promptly to communications. The Department will ensure that information related to the project is timely provided to the members.

5.2.7 The Department (can be through the consultant team) will cause to be distributed to each member an electronic copy, or where electronic copies are not efficacious, one (or more if necessary) hard copies of review documents and deliverables.

5.2.8 The Department will keep the official project records and make them available to the project management team. Project records shall be made available for public inspection in accordance with law.

5.3 Proposed amendments to the Countywide Planning Policies, once recommended by the project management team, shall be subject to the following procedures:

5.3.1 SEPA. Walla Walla County will conduct SEPA review, if required, on the recommended Countywide Planning Policy amendments.

5.3.2 Walla Walla County Board of County Commissioner Review. The Board of County Commissioners will invite the Project Management Team to a public meeting to discuss the draft countywide planning policy amendments. The Board of County Commissioners will vote whether or not to send the final draft countywide planning policy amendments to the cities for review and approval. The Board may amend the final draft countywide planning policy

amendments after consultation with the project management team prior to sending the amendments to the cities for review and approval.

5.3.3 City approval process. Within 90 days of the Board of County Commissioners' vote, the respective city legislative authorities must act upon final draft countywide planning policy amendments.

City approval means a vote by the legislative authority to approve or disapprove the final draft countywide planning policy amendments (up or down vote). Final draft countywide planning policy amendments may not be modified during the city approval process.

If a city does not notify the Department Director of the action taken within the 90-day period, that city shall be deemed to have approved the amendments.

## 6. Countywide Planning Policy final approval

6.1 Following approval of the draft countywide planning policy amendments under subsection 5.3.3 above, the Board of County Commissioners shall conduct a public hearing and may adopt or not adopt the countywide planning policy amendments. Final draft countywide planning policy amendments may not be modified during the Board of County Commissioners adoption process.

6.2 In the event that any of the cities vote to disapprove the final draft countywide planning policy amendments, the County will not take any action on the final draft countywide planning policy amendments until after the expiration of this Agreement.

## 7. Funding

7.1 Countywide Planning Policies Update. The parties reasonably expect that any



proposed amendments to the countywide planning policies can be completed for the proposed budget. The parties also understand however that there may be initial costs that are not covered by the proposed funding and that unforeseen circumstances could result in cost overruns.

7.1.1 The parties agree that the County and the cities of Walla Walla and College Place are responsible each for 1/3 of any cost overruns. The project administrator will regularly update the project management team on the consultant use of funds and provide notice of any potential cost overruns before such costs are incurred.

7.1.2 The parties agree that the County will bill the cities of Walla Walla and College Place monthly for their 1/3 share of the consultant contract.

7.1.3 The Parties agree that, in recognition of financial uncertainty, should any party's financial position significantly change, said party is not obligated to appropriate additional funding to fulfill this agreement. The Parties agree to consider funding alternatives, including but not limited to deferred payments or reimbursements. The Parties agree to cooperate fully in seeking third-party funding such as grants to fulfill this Agreement.

## 8. Property

8.1 This Agreement does not provide for the acquisition, holding, or disposal of real or personal property.

## 9. Termination of Agreement.

Any party may choose to terminate its participation in this Agreement by notifying the other parties in writing thirty (30) days prior to termination. Termination of participation shall not entitle a party to assert any claim to unexpended funds. Any terminating party shall continue to be

entitled to work products generated pursuant to this Agreement through the termination date of this Agreement.

10. Independent contractors.

The parties are and shall at all times be deemed to be independent contractors in the provision of the services set forth in this Agreement. Nothing herein shall be construed as creating the relationship of employer and employee, or principal and agent, between the parties. Each party shall retain all authority for provision of services, standards of performance, discipline and control of personnel, and other matters incident to its performance of services pursuant to this Agreement. Nothing in this Agreement shall make any employee of any party an employee of any other party for any purpose, including but not limited to, for withholding of taxes, payment of benefits, workers' compensation pursuant to Title 51 RCW, or any other rights or privileges accorded their respective employees by virtue of their employment.

11. Hold harmless.

It is understood and agreed that each party will be solely responsible for its own negligence and will, to the extent of its negligence, indemnify and hold harmless the other parties from any and all claims, losses, or causes of action, suits and actions in equity of any kind.

12. Attorney fees.

All parties shall bear their own attorney's fees and costs of enforcing their rights and responsibilities under this Agreement.

13. Assignment.

No party shall transfer, assign, or subcontract, in whole or in part, any or all of its respective

rights or obligations under this Agreement without the prior written consent of the other parties.

14. Third party beneficiaries.

The parties do not intend by this Agreement to assume any contractual obligations to anyone other than each other. The parties do not intend to create any third-party beneficiary to this Agreement.

15. Notices.

Notices shall be given, at a minimum, by postage prepaid mail to a party at its address of its principal governmental office in care of its official clerk.

16. Waiver.

No waiver by any party of any term or condition of this Agreement incorporated in this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or different provision.

17. Entire agreement.

This Agreement contains all of the agreements of the parties with respect to the subject matter covered or mentioned therein and no prior Agreements shall be effective to the contrary.

18. Amendment.

The provisions of this Agreement may be amended with the mutual consent of the parties. No additions to, or alterations of, the terms of this Agreement shall be valid unless made in writing and formally approved and executed by the duly authorized agents of the parties.

19. Counterparts.

This Agreement may be executed simultaneously in several counterparts, each of which

shall be deemed an original, and all of which together shall constitute one and the same instrument.

20. Execution and filing.

The parties agree that there shall be four (4) duplicate originals of this Agreement prepared and distributed for signature by the necessary officials of each party. Each party who executes this Agreement shall cause two executed originals to be returned to the Department, who shall date it below. The Clerk of the Board of County Commissioners shall cause a copy of this Agreement to be posted on the County website pursuant to RCW 39.34.040. Upon posting of a copy on the County's website, such signed original shall constitute an agreement binding upon the parties.

21. Ratification.

Acts taken in conformity with this Agreement prior to its execution are hereby ratified and confirmed.

22. Severability.

If any term, provision, covenant or condition of this Agreement shall be held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the Agreement shall continue in full force and effect and shall in no way be affected, impaired or invalidated thereby. To this end, the provisions of this Agreement are declared to be severable.

23. Applicable Law

This Agreement, and any rights and obligations hereunder, shall be construed and interpreted in accordance with the laws of the State of Washington.

24. Jurisdiction and Venue

Any dispute or proceeding arising out of this Agreement shall be submitted to the Superior

Court of the State of Washington for Walla Walla County.

25. Nothing in this Agreement shall be construed to alter the County's statutory authority to amend, deny or approve proposed countywide planning policy amendments, or the Cities' right to appeal.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

COUNTY OF WALLA WALLA

\_\_\_\_\_  
CHAIR OF BOARD OF WALLA WALLA  
COUNTY COMMISSIONERS

COUNTY OF WALLA WALLA

\_\_\_\_\_  
WALLA WALLA COUNTY  
COMMISSIONER

COUNTY OF WALLA WALLA

\_\_\_\_\_  
WALLA WALLA COUNTY  
COMMISSIONER



CITY OF PRESCOTT

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MAYOR

CITY OF WAITSBURG

---

MARTY DUNN  
MAYOR

CITY OF WALLA WALLA

---

ELIZABETH CHAMBERLAIN  
CITY MANAGER

CITY OF COLLEGE PLACE

---

NORMA HERNANDEZ  
MAYOR

# COUNTYWIDE PLANNING POLICIES

A document to facilitate the  
coordination of planning between

WALLA WALLA COUNTY  
CITY OF WALLA WALLA  
CITY OF COLLEGE PLACE  
CITY OF WAITSBURG  
CITY OF PRESCOTT

ADOPTED NOVEMBER 30, 1993

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## 1.0 PURPOSE OF DOCUMENT

The purpose of this document is to establish a written policy statement which will be used to formulate comprehensive plans for Walla Walla County and the cities of Walla Walla, College Place, Waitsburg and Prescott. This document will be a tool that will provide the necessary guidance to ensure that city and county comprehensive plans are consistent internally and with the plans of the other jurisdictions as required by the Growth Management Act (GMA) in RCW 36.70A.100.

The purpose of this document is not to dictate to or compel Walla Walla County or the cities of Walla Walla, College Place, Waitsburg and Prescott with respect to the issues, purposes, or goals herein stated, all of which may or are encouraged to make independent decisions regarding the GMA.

This document also provides a means for reassessment of these policies and amendment when appropriate.

## 2.0 GENERAL PLANNING GOALS

- 2.1 Urban land is an important resource which should be judiciously and effectively used to economically accommodate future growth which should be concentrated within designated urban growth areas.
- 2.2 The provision of adequate, appropriately timed infrastructure is necessary to provide the framework upon which development may take place. The cost of new infrastructure should be equitably borne by both current taxpayers and new development.
- 2.3 Clear distinctions should be made identifying the roles and responsibilities of the county, city and special districts in managing the county's growth.
- 2.4 The transportation system should efficiently transport people and goods and should reflect local government's land use planning.
- 2.5 A variety of housing types, serving all income levels, is essential to meet the needs of county residents.
- 2.6 The county and its cities have a responsibility to provide for the location of their fair share of essential public facilities.
- 2.7 The county and its cities should work to ensure future economic vitality and broaden employment opportunities while retaining a high quality of life.
- 2.8 The rural lands designation should reflect the agrarian characteristics of the county while providing for open space, scenic vistas, habitat, limited housing and employment opportunities.
- 2.9 Agriculture and forestry should continue to provide economic and environmental enhancement and be recognized as an important component of the county's future.
- 2.10 The county is a steward of natural resources such as water, wildlife and habitat and should take care to minimize the adverse impacts of growth and development when they occur in resource and critical areas.
- 2.11 Coordinated planning practices and standards among the county and its cities are essential to providing economical and efficient services.
- 2.12 Fiscal analysis should routinely be done to identify the most cost effective means of providing and locating public services and infrastructure, considering level of service, financing alternatives and the need for equitable assignment of costs between new and existing development.



- 2.13 Continuous, effective public involvement is necessary to ensure that the adopted plans reflect the desires of the community at large.
- 2.14 The comprehensive plans should be reviewed on a regular basis so that each continues to be a valid, meaningful, working document that reflects the desires of the citizens and new technologies as they evolve over time.
- 2.15 It is desirable to protect natural vegetation, and to encourage landscaping and trees in urban areas for aesthetic and environmental reasons.
- 2.16 In order to maintain a sufficient tax base to support essential government services, economic development efforts to diversify and expand basic manufacturing and service related jobs are encouraged.

### 3.0 URBAN GROWTH AREAS

#### Purpose

1. Encourage higher density residential development which is in closer proximity to jobs, transit, schools and parks.
2. Serve as a basis for the more detailed land use and utility/services plans developed by each jurisdiction.
3. Promote infill and redevelopment of existing areas to most efficiently and economically utilize services.
4. Protect open space, critical areas and resource lands from encroachment of incompatible uses and densities.
5. Provide for the economic provision and maintenance of streets, sewer, water and other public facilities.
6. Create and maintain attractive residential neighborhoods and commercial districts that provide a sense of community.
7. Provide a heightened level of certainty for investors, landowners and citizens regarding types of land use, development standards and zoning intended.
8. Provide an adequate supply of industrial property and infrastructure to support economic development.

#### Policies

- 3.1 Urban Growth Areas (UGAs) for small cities should be of sufficient size to create viable economic centers. They should do appropriate planning to ensure adequate land uses and services.
- 3.2 10 and 20 year Office of Financial Management (OFM) population forecasts, as adjusted by the local jurisdictions, should be accommodated in UGAs. It can include up to 50% excess land to avoid tightening of urban land supply and increased costs. It is recognized that a portion of the growth will occur outside of UGAs at rural densities.
- 3.3 Aquifer protection areas should be created to protect urban water supplies. Aquifers should have priority over other resources.
- 3.4 All cities in the county shall be within an urban growth area.
- 3.5 UGAs should be designated where: 1) infrastructure exists or is planned, as identified in an approved capital improvement program or can be reasonably and economically extended; and 2) it is environmentally appropriate for growth to occur.
- 3.6 Designate UGAs by: 1) existing incorporated boundaries; 2) distribution patterns of projected growth; 3) existing population density; 4) presence or availability of infrastructure; and 5) natural and manmade topographical constraints.
- 3.7 Allocate population based on: 1) existing concentration of population; 2) availability of existing/planned infrastructure; 3) natural and

manmade topography; 4) protection of resource and critical lands; 5) adjusted OFM projections; and 6) proximity to employment and recreation. All jurisdictions shall utilize an agreed upon formula.

- 3.8 Mixed use developments, multi-family development, employment centers and other intensive land uses are appropriate development to be encouraged in UGAs.
- 3.9 Prior to amendment of a UGA, the county and respective city and/or cities shall determine the capital improvement implications of the amendment to ascertain that a full range of services will be present within the forecast period.
- 3.10 Within UGAs, cities are the preferred providers of urban services. Urban services shall not be extended through the use of special purpose districts except on an interim basis. As time and conditions warrant, cities should assume urban services provided by special purpose districts. However, it is recognized that the Port of Walla Walla, as a unique special district, currently provides urban services at the Walla Walla Regional Airport and should continue to be the primary service provider at the airport.
- 3.11 Provision of new municipal public works facilities should only occur within the UGAs, including streets built to municipal standards; water storage, transmission and treatment facilities and sewer collection and treatment facilities, except water services provided per a Coordinated Water System Plan and the location of essential public facilities.
- 3.12 The retention of the overall rural character of the county and preservation of agricultural lands shall be promoted by including sufficient area within the the UGA to accommodate anticipated growth and avoid market constraints that induce leapfrogging development.
- 3.13 Due to the differing characteristics of the cities and communities within Walla Walla County and the presence of isolated industrial sites, the structure of the UGAs may vary to reflect those characteristics.
- 3.14 UGA's may provide for the inclusion and protection of greenbelts and open space, some of which may be critical areas.

#### 4.0 JOINT CITY-COUNTY PLANNING WITHIN UGA

##### Purpose

1. Provide communication and cooperative planning efforts between Walla Walla County and its cities.
2. Coordinate land use regulations and utility standards to minimize public and private costs.
3. Provide a framework for more detailed land use and public service plans and studies.
4. Protect groundwater quality & quantity.
5. Provide a guideline for annexation decisions.
6. Establish the responsibilities of the respective jurisdictions in terms of activities within the joint sphere of influence.
7. Ensure predictability for property owners in terms of land use, development standards and provision of utilities.
8. Conserve resources, both natural and economic.
9. Ensure adequate supplies of industrial property within each respective jurisdiction.

##### Policies

- 4.1 Enter into agreements for joint review of development proposals and public projects in the UGAs with final approval by the county for areas outside of the city limits.
- 4.2 The county and each city shall inventory the amount of usable or buildable land, by land use category remaining in the urban area.
- 4.3 The county and cities shall cooperatively determine the amount of undeveloped buildable land needed.
- 4.4 The county and cities shall establish a common method to monitor urban development to evaluate the rate of growth and maintain an inventory of buildable land remaining.
- 4.5 All major land use considerations and the criteria for assessing an annexation proposal that are now used by the Boundary Review Board (BRB) shall be incorporated into the city's annexation process.
- 4.6 Urban growth management agreements shall include a method for sharing net revenues, services and expenses, if appropriate, in annexation of significantly developed residential, commercial or industrial areas through a phased program established for a set period of time. Compensation formulae shall address revenue sources eligible for sharing and take into account shifts in the cost of service obligations. If the cost of service exceeds the amount generated from annexation areas, excess shall be deducted from any ongoing payments previously established. Cross jurisdictional equity should be considered for city to city interactions as well as city to county.
- 4.7 Walla Walla County shall work with the BRB to reach an agreement that the BRB will waive jurisdiction on all municipal annexations proposed that are in conformance with adopted urban growth agreements.

- 4.8 Each city shall designate a potential annexation area. Within this area the city shall adopt criteria for annexation and a schedule for provision of urban services and facilities within the potential annexation area.
- 4.9 A city may annex territory only within its designated potential annexation area. All cities shall phase annexation to coincide with the ability to provide a full range of urban services to areas to be annexed.
- 4.10 Undeveloped urban areas should be annexed to adjacent cities as they develop (prior to development) in order to receive a full range of services. However, it is recognized that the Port, as a unique special district, currently provides urban services at the Walla Walla Regional Airport and should continue to be the primary service provider for the airport. Unless the Port seeks comprehensive services provided by the city, the airport should remain in the county.
- 4.11 Common and consistent regulations and development and land division standards shall be developed and implemented for areas located within the UGA, with final approvals continuing to reside with the county for areas outside of the city limits. Standards shall address: 1) street location, right-of-way widths, construction standards and traffic control; 2) curbs, storm water facilities and sidewalks; 3) building construction standards; 4) sewage disposal facilities; 5) provision of domestic water; 6) fire flow and protection; 7) subdivision standards; 8) mobile home/manufactured home standards; 9) zoning; and 10) landscape enhancement.
- 4.12 A city and the county may enter into an interlocal agreement whereby the application of development standards and functions of permit review, inspection and enforcement are assigned.
- 4.13 All jurisdictions shall cooperate in developing guidelines for consistent land use elements and compatibility of land use and road designations across jurisdictional boundaries.



## 5.0 CONTIGUOUS AND ORDERLY DEVELOPMENT

### Purpose

1. To address the appropriate level of service for differing land uses and jurisdictions at the lowest cost in terms of economic and resource costs.
2. To set forth the relationship between the provision of services and the Urban Growth Area, the Critical Water Supply Service Areas and the applicable capital improvements plans.
3. Provide for coordination between the county, cities and special districts in the provision and financing of services.

### Policies

- 5.1 Urban growth should be located first in areas already characterized by urban growth that have existing public facility and service capacities to serve such development, and second in areas already characterized by urban growth that will be served by a combination of both existing public facilities and services and any additional needed public facilities and services that are provided by either public or private source.
- 5.2 Non-urban development in the UGA should be discouraged. Non-urban development in the UGA should only be allowed if urban development is not possible and if it will be compatible with future urban development.
- 5.3 Urban development in an UGA which is outside of a municipal boundary may be allowed only if:
  - A. Infrastructure standards are equal to or greater than those required by the adjacent city;
  - B. The city and county have jointly adopted the same UGA and standards;
  - C. Provisions have been made for urban level services;
  - D. Off-site infrastructure needs are met;
  - E. It is noted on the plat that the development is within a UGA and is ultimately intended to be within a city.
- 5.4 All projects within a UGA, but outside of the city limits shall be reviewed to ensure compatibility with the urban density projections of the comprehensive plan.
- 5.5 The timing of capital improvements shall be consistent with the adopted capital facilities plan of the purveyor.
- 5.6 Policies for establishing and monitoring level of service standards are as follows:
  - A. Existing and future level of service standards may differ between service areas within a given jurisdiction;
  - B. Levels of service standards should be coordinated at the interface between adjacent jurisdictions.



- 5.7 The county and the cities should also coordinate the development and implementation of long-range planning between fire protection, police services, schools, air quality, transportation, and parks and recreation facilities.
- 5.8 The county and affected cities, special districts and other agencies as appropriate shall establish a process for mutual consultation on proposed comprehensive plan policies and for review of development requests.
- 5.9 Urban growth agreements shall identify services to be provided in an UGA, the responsible purveyors and the terms under which the services are to be provided.
- 5.10 In the next 20 years, the county should not encourage "new fully contained communities" outside of the UGAs.
- 5.11 Cities should be purveyors of urban services. Existing water districts should not expand boundaries nor should new be created except as stated in a Coordinated Water System Plan.
- 5.12 To adequately plan for growth and implement the policies of the GMA, the governmental entities and special districts in Walla Walla County should establish an ongoing mechanism to improve communication, information sharing and coordinated approaches to common problems.
- 5.13 Walla Walla County should coordinate with Benton, Franklin and Columbia Counties on growth issues that cross county boundaries, as well as with Umatilla County and the City of Milton-Freewater on issues that cross state boundaries.

## 6.0 SITING PUBLIC CAPITAL FACILITIES OF A COUNTYWIDE/STATEWIDE NATURE

### Purpose

The Growth Management Act requires counties and cities to include in their comprehensive plans a process for identifying and siting essential public facilities. Essential public facilities are described as including those facilities that are typically difficult to site, such as airports, state education facilities and state or regional transportation facilities, state and local correctional facilities, solid waste handling facilities and in-patient facilities including substance abuse facilities, mental health facilities, and group homes. The act also states that no comprehensive plan may preclude the siting of essential public facilities.

### Policies

- 6.1 Comprehensive plans must include a process for the siting of essential public facilities. Standards may be also be generated to ensure that reasonable compatibility with other elements of the plans can be achieved.
- 6.2 Essential public facilities may be identified by the state Office of Financial Management, other state agencies or by local government. Proposed essential public facilities should be subject to a cooperative and structured siting process. When essential public facilities are proposed to be located within Walla Walla County, the local government(s) involved will:
  - A. Appoint an advisory countywide committee composed of citizen members selected to represent a broad range of interest groups. It will be the responsibility of this committee to develop specific siting criteria for the proposed project and to identify, analyze, and rank the potential project sites.
  - B. Encourage public involvement through timely press releases, newspaper notices, and public meetings and hearings.
- 6.3 The siting process for essential public facilities shall take into consideration factors for minimizing affects upon the health, safety and welfare of the citizens residing around or near the facility.
- 6.4 It is recommended that essential public facilities not locate in designated resource lands or critical areas unless they are compatible with those lands.
- 6.5 Essential public facilities sited outside of urban growth areas must be self-supporting and must not require the extension, construction or maintenance of urban governmental services. The provision of services should be addressed when making siting determinations.

## 7.0 TRANSPORTATION

### Purpose

The Growth Management Act requires that transportation planning and improvements be coordinated among jurisdictions and be consistent with the land use elements of local comprehensive plans. The Act also places special emphasis on transportation because a jurisdiction can not approve development unless an adequate level of service is available or planned for to accommodate the development. The countywide transportation policies will address issues of mutual interest; that is when more than one jurisdiction is affected by or involved in a transportation policy program or project. In Walla Walla County this includes all jurisdictions since all incorporated cities and the county have a portion of the State Highway System within their boundaries and the city's streets connect to county roads. These policies then apply to transportation related impacts, policies, programs and projects involving more than one jurisdiction.

Transportation facilities in Walla Walla County consist of airports and airfields, commercial water transportation facilities, highway and road systems, transit systems, bridges, rail systems, truck routes, specialized transportation for the elderly and handicapped and bike and pedestrian routes.

Transportation strategies consist of planning policies and programs, the Regional Transportation Planning Organization (RTPO) Regional Plan, transportation improvement programs, six-year road programs and transportation elements of capital improvement programs and other transportation financing strategies.

### Policies

- 7.1 Walla Walla County and its cities should maintain participation in an RTPO to assure transportation planning is consistent, local needs are reflected in the Regional Plan and to avail themselves of transportation planning technical services.
- 7.2 Walla Walla County and its cities encourage and support continued participation of the Port of Walla Walla and Valley Transit in the RTPO.
- 7.3 Walla Walla County representatives on the RTPO should set priorities for special studies and transportation improvements requiring RTPO approval locally to avoid intra-county/city competition for discretionary funds.
- 7.4 Each comprehensive plan adopted pursuant to the Growth Management Act will contain a transportation element consistent with the plan's land use and economic development policies as well as those of jurisdictions in the planning area.

- 7.5 Each transportation element shall include:
- A. A multi-year financing plan based on needs identified in the jurisdiction's comprehensive plan, the appropriate parts of which shall serve as the basis for the six-year street, road or transit program;
  - B. An analysis of the jurisdiction's ability to fund existing or potential transportation improvements which identifies existing and new revenue sources which may include available local, state or federal funds, property and sales taxes, developer contributions and improvements and impact fees;
  - C. A statement of how land use assumptions and policies will be reassessed to assure level of service standards are being met and how consistency with the land use element will be achieved if full funding is not available.
- 7.6 Transportation improvements which are identified in the transportation element shall be implemented concurrent with new development. Concurrent means that improvements or strategies are in place at the time of development, or that financial commitments are in place to complete the improvements or strategies in six years.
- 7.7 Each jurisdiction's transportation element shall contain level of service standards for arterials, collectors and transit routes including state routes, reflecting urban and rural differences if appropriate.
- 7.8 Each jurisdiction's transportation element shall make provision for the biannual review of the functional classification of the streets and roads under their jurisdiction.
- 7.9 The coordinated transportation elements of each jurisdiction's plan including the Washington State Dept. of Transportation, the Port and Valley Transit will be the Countywide Transportation Plan.
- 7.10 The county and its cities will adopt a cooperative process to evaluate major development proposals that may impact the transportation system in the county or a neighboring jurisdiction. This process should include an early referral and response mechanism and appropriate criteria for use in evaluating the impacts of a proposal. This process should also apply to any transportation improvements contemplated by one jurisdiction that will impact an adjacent jurisdiction.
- 7.11 The establishment of level of service standards should be developed cooperatively by the county and its cities with the assistance of the RTPD.
- 7.12 The four laning of SR-12 from the Snake River Bridge to Walla Walla along the present or alternate alignment should be a high priority in the Countywide Transportation Plan.

7.13 The Countywide Transportation Plan should:

- A. Set forth policies for development of a north/south connector between SR-12 and SR-125;
- B. Set forth policies for a possible east/west connection from SR-125 to Wilbur Avenue;
- C. Set policies and establish a process for dealing with rail abandonment proposals;
- D. Include recommendations from the Vansycle Canyon Study;
- E. Address the issue of countywide rural public transportation;
- F. Set forth policies for SR-12 from Walla Walla to the Snake River Bridge;
- G. Support better air services into Walla Walla, and the Port's consideration of constructing a new terminal facility at the Regional Airport and support improved highway access in to and out of the airport;
- H. Set forth policies regarding sufficient rail and road access to the Snake and Columbia River port facilities and ensure sufficient infrastructure (ie. barge slips, high docks and storage facilities) at those ports;
- I. Set forth policies on countywide bicycle and pedestrian paths;
- J. Others resulting from the RTPO subcommittee review process;
- K. Protect airports and their associated clear zones and flight paths from encroachment of incompatible land uses and densities.

## 8.0 AFFORDABLE HOUSING

### Purpose

1. Encourage higher density residential development which is in closer proximity to jobs, transit, schools and parks.
2. Serve as a basis for the more detailed comprehensive plans developed by each jurisdiction.
3. Promote infill and redevelopment of existing residential areas and rehabilitation of existing housing stock.
4. Include provisions to adequately address the housing needs of special populations (i.e. people with disabilities, etc.)
5. Create and maintain residential neighborhoods and districts that provide a sense of community.
6. Provide a heightened sense of certainty for lenders and builders.

### Policies

- 8.1 Encourage and promote a wide range of housing development types and densities throughout the county to meet the needs of a diverse population and to provide affordable housing options for all income levels.
- 8.2 Encourage affordable housing through innovative land use techniques such as clustering, planned unit development, infill housing incentives, density bonuses, etc.
- 8.3 Consider permitting accessory housing or the division of existing structures in single family neighborhoods.
- 8.4 The county should provide appropriately zoned lands and location criteria to assure the inclusion of multi-family housing and manufactured home parks within UGAs.
- 8.5 The housing and land use elements of the local comprehensive plans will include an assessment of land availability and general criteria for siting special purpose housing within the UGA to ensure that such housing can be accommodated. The assessment should include the extent to which demands from all segments will be met.
- 8.6 Special purpose housing should include, but not be limited to, migrant farmworker housing and homeless shelters as well as transitional and/or group homes for the developmentally or mentally disabled, recovering chemically dependent persons and the chronic mentally ill.
- 8.7 Base the affordable housing element of the comprehensive plans upon a needs assessment and housing strategy which evaluates the following factors within the community:
  - A. An inventory and conditions study of existing housing stock;
  - B. Barriers to affordable housing including zoning and NIMBY sentiment;
  - C. Available land with services in place;



- D. Current price structure and availability of housing options:
- E. Need for additional units based on population projections including owned, rented and shelter units.

- 8.8 To coordinate the affordable housing element of local comprehensive plans with other plan elements such as land use, services, utilities, open space and parks, economic and rural development issues.
- 8.9 High density housing within the urban growth area which is not contiguous to the municipal boundary may be allowed provided it meets the criteria for contiguous and orderly development.
- 8.10 All housing projects within an urban growth area, but outside of city limits shall be reviewed to ensure compatibility with the urban density projections of the comprehensive plan.
- 8.11 Evaluate the impact on the provision of affordable housing options prior to adoption of any new ordinance or regulation affecting homebuilding.
- 8.12 Consider maximum lot size provisions in zoning codes to maintain residential density as allocated in comprehensive plans.

## 9.0 COUNTYWIDE ECONOMIC DEVELOPMENT AND EMPLOYMENT

### Purpose

To ensure that issues pertaining to a sustainable healthy economy and adequate employment opportunities are recognized as being vitally important to the long-term health of Walla Walla County and are considered as part of each comprehensive plan. To encourage each jurisdiction to develop a plan to address those issues in a manner which maximizes the benefits of an economic development program and minimizes any potential impacts to the local community.

### Policies

- 9.1 To support and encourage economic development that is consistent with the preservation of Walla Walla County's quality of life and environment and that is within the capabilities of the county's, natural resources, public services and public facilities.
- 9.2 To include an economic development element in the comprehensive plans of the county and each city within the county.
- 9.3 To base the economic development element of the comprehensive plans upon a needs assessment which evaluates the following factors within the community:
  - A. An inventory of available land suitable for development of commercial and industrial land use;
  - B. The availability of infrastructure, including transportation and utilities;
  - C. The availability of housing and developable housing lots to support economic growth;
  - D. The needs and characteristics of Walla Walla County's current resident work force, and those residents who will enter the work force in the future;
  - E. The availability of water resources.
- 9.4 To coordinate the economic development element of local comprehensive plans with other elements of the plan, with particular attention being given to coordination with the land use and capital facilities elements, and the Coordinated Water System Plans.
- 9.5 To ensure an adequate supply of industrial property throughout the county, and to support the development of infrastructure to service land designated as industrial.
- 9.6 When designating areas for future commercial and industrial uses, preference should be given to those areas with infrastructure capacity and/or the potential to provide infrastructure; and the potential to provide adequate, affordable housing, and/or transportation linkages to existing housing.

- 9.7 The economic development element should encourage inter-jurisdictional coordination and cooperation on economic development issues, particularly those that affect the size and diversity of the economic base. Comprehensive plans should encourage coordination between local economic development organizations.
- 9.8 Local economic development organizations should participate in the development of the comprehensive plans of each jurisdiction; at a minimum reviewing and commenting on document drafts.
- 9.9 Support federal and state resource agency coordination with local governments and economic development groups concerning their land use plans that may impact economic development activity.
- 9.10 The county and municipalities will demonstrate their commitment to the retention of those enterprises which have created the economic base of the county and promote their continued growth in a predictable environment which encourages investment and job growth.
- 9.11 Develop agriculture based industries through continued innovations in production, marketing, technology and increased investment in value added processing.
- 9.12 Improve the overall business climate through promotion of governmental efficiency to ensure that regulations protect the public interests, including private sector business opportunities; and to ensure that all building permits, planning regulations and procedures are clear, uncomplicated, concise, and administered in a timely manner.
- 9.13 Support and encourage economic development efforts to diversify and expand basic manufacturing and service related jobs.
- 9.14 To recognize the importance of industrial zoned property on the Columbia/Snake River system for the efficient transportation of local commodities to world markets. To support efforts to protect and encourage zoned industrial property on the river system.
- 9.15 The county and municipalities will encourage the recruitment of new business employers to absorb the increasing labor force, and to supply employment to a portion of the county's residents who are currently employed outside the county.

## 10.0 RURAL LANDS

### Purpose

1. To provide a variety of lifestyle choices for county residents.
2. To serve as a buffer between urban lands and resource and critical lands.
3. To bank land for future urban expansion.
4. To retain open spaces.
5. To retain the rural/agrarian character of the county.

### Policies

- 10.1 Rural lands are distinguished from Urban Growth Areas and from agricultural, forestry and mineral lands and shall have an appropriate level of services established.
- 10.2 Rural lands may be lands that are not suited for agricultural or forest production, but have physical or economic barriers preventing the provision of urban level services.
- 10.3 Rural lands are characterized by a lower level of service; mixed residential, agricultural and open space uses; broad vistas, parcels of varying sizes; a variety of housing types and small unincorporated communities.
- 10.4 Rural lands often have an established land use pattern that precludes urbanization and are generally served by septic tanks and individual wells or a small community water system and are anticipated to continue as such.
- 10.5 Rural Service Centers are small unincorporated communities generally providing limited commercial services, a post office, a school, agricultural services and a variety of housing types.
- 10.6 The use of innovative land use techniques that may include planned unit developments, transfer of development rights, cluster development, density bonuses, etc., should be given priority in rural areas to both lessen the impacts upon the environment and traditional agricultural/forestry uses and to more economically provide services.
- 10.7 The county should promote the retention of its overall character by establishing zoning classifications that preserve that rural/agrarian atmosphere.
- 10.8 Development in rural areas is subject to agricultural/forestry activities that may take place as a right on adjacent properties.
- 10.9 Rural lands adjacent to commercial agricultural or forestry uses may require buffering.

- 10.10 Varying densities of rural lands or "urban reserve" areas should be considered at the urban interface to ensure eventual orderly inclusion.
- 10.11 A certain level of mixed uses in rural areas and rural service centers is acceptable and may include limited commercial, service and industrial uses.

## 11.0 RESOURCE AND CRITICAL LANDS

### Purpose

1. To retain open spaces, recreational opportunities and the rural atmosphere of Walla Walla County.
2. To maintain the resource based industries of Walla Walla County and encourage the conservation of productive agricultural and forest lands.
3. To conserve fish and wildlife habitat.
4. To protect the environmental quality present in the county which in turn enhances the quality of life for county residents.
5. To discourage uses that are incompatible with resource and critical lands.
6. To protect life and property from natural hazards.

### Policies

- 11.1 Because Walla Walla County is unique and diverse in its climate, topography and land uses, the protection of resource lands and critical areas which may not be considered prime or of long term commercial significance under the GMA Minimum Guidelines shall still be a priority for the county.
- 11.2 The forest lands of Walla Walla County, while not of long-term commercial significance, are to still be considered to be an important resource because they support livestock grazing, timber harvesting, provide wildlife habitat and serve as an aquifer recharge area.
- 11.3 Priority should be given to preserving and protecting resource and critical lands. Development that is permitted that is associated or adjacent to these areas should be properly managed.
- 11.4 The county is in the midst of ongoing studies regarding aquifer recharge areas and updating the Critical Water Supply Service Area Plan, therefore it is anticipated that the conclusion of those studies will result in the refinement of this element.
- 11.5 The county will continue to utilize the Federal Emergency Management Agency program for floodplain management.
- 11.6 The definitions to be used will be those adopted by the Walla Walla County Resource Lands Advisory Committee and the Critical Areas Advisory Committee.
- 11.7 The designations and policies contained in this element shall be in conformance with those contained in each jurisdiction's ordinance implementing the State Environmental Policy Act and with the Shoreline Master Program.
- 11.8 All jurisdictions shall strive to protect and enhance critical wildlife areas through comprehensive plans and policies, and develop regulations that reflect natural constraints and protect sensitive features.
- 11.9 All jurisdictions shall strive to ensure that priority wildlife species



do not become imperiled or extinct due to land use changes, habitat alteration, and other human activities.

- 11.10 All jurisdictions shall adopt protection measures for wetlands and riparian areas to protect human values and functions, protect water quality, reduce public costs, prevent environmental degradation, and protect fish and wildlife habitat. Protection measures will reflect the importance and vulnerability of different classes of wetlands.
- 11.11 All jurisdictions shall minimize fragmentation of habitat by protecting important interconnecting corridors to form a continuous network of wildlife habitat via dedication, purchase, land exchange or easements where appropriate.
- 11.12 All jurisdictions shall coordinate with state and federal agencies concerned with wildlife resources in land use planning activities that may impact those resources.
- 11.13 Comprehensive plans should provide for appropriately located lands to provide for an adequate supply of rock and gravel resources.
- 11.14 Transportation corridors will be allowed in critical areas and resource lands if reasonable alternate routes are not available.
- 11.15 Wetlands definitions and delineations shall be consistent between the county and the municipalities.
- 11.16 Comprehensive plans will reflect a "Right to Farm" in agricultural areas.
- 11.17 Each jurisdiction shall identify open space corridors and work together to plan for those that cross jurisdictional boundaries.
- 11.18 As critical lands are inventoried and classified consistent with GMA guidelines, the county, cities and resource agencies will attempt to replace those land uses negatively impacted by such a designation.
- 11.19 The county and municipalities support the concept of wetland banking, or other acceptable methods, as an incentive to create, enhance, or restore wetland values in anticipation of a future project that will potentially impact a wetland or buffer.
- 11.20 Walla Walla County discourages additional acquisition of large parcels of critical lands by state and federal agencies.

## 12.0 PLANNING STANDARDS

### Purpose

1. Ensure uniformity between all jurisdictions of the county in terms of terminology and land use categories.
2. To create documents that are readily understandable to the public, developers and other users.

### Policies

- 12.1 Waila Waila County and the cities will cooperatively determine the basic land use categories to be contained in the respective comprehensive plans, as well as definitions of terms to be used.
- 12.2 Each Urban Growth Management Agreement shall identify common and consistent development and construction standards to be applied throughout the UGA.
- 12.3 Waila Waila County and its cities will cooperatively develop uniform public notification procedures for plan amendments.
- 12.4 Uniform amendment procedures and agency notification requirements will be adopted for plan and development code amendments and other development activities that involve multiple jurisdictions.
- 12.5 Each entity is encouraged to include an energy conservation element.

## 13.0 FISCAL IMPACT

### Purpose

1. To provide a means for assessing the cost of providing public services in conformance with the comprehensive plans of the county and its cities.
2. To provide alternative means of financing required public improvements.

### Policies

- 13.1 Where capital improvement and land use plans involve lands within or adjacent to the UGA, the county and cities, individually and jointly, shall routinely conduct fiscal analysis which identifies the most cost effective means of providing and locating public services and infrastructure over the long term. This should be done through: 1) 6 year capital improvement plans showing infrastructure sized to accommodate build-out of service areas within the 20 year UGA; 2) construction, design and placement standards for roads, intersections, water, sewer, lights, etc.; and 3) build-out scenarios for schools, fire and police and projected demands.
- 13.2 Each capital improvement plan should include: 1) plan for cooperation between the public and private sectors to ensure coordination of those plans with emphasis on the effective provision of services at the adopted level of service concurrent with demand; 2) inventory of existing capital facilities; and 3) an assessment of future needs.
- 13.3 Consideration should be given to the use of innovative financing strategies for capital improvements which minimize the costs to taxpayers and provide for equitable assignment of costs between existing and new development.
- 13.4 Consideration should be given to the imposition of impact fees to ensure that new development pays its fair share for improvements necessitated by growth and contributes to the overall financing of capital improvements.
- 13.5 The county and cities shall work to develop a process for use by local government to facilitate the identification, analysis and disclosure of the fiscal impacts of major development proposals and governmental actions. The process shall establish a formula to address fiscal impacts, including tax revenues and service cost implications of the following: 1) proposed changes in municipal boundaries; 2) proposed changes in UGAs; 3) proposed master planned resorts and fully contained new communities; and 4) proposed large-scale residential, commercial and industrial developments.

#### 14.0 PUBLIC EDUCATION AND PARTICIPATION

##### Purpose

The Growth Management Act encourages "early and continuous" citizen participation throughout the Growth Management Act. In order for a comprehensive plan to be effective, its "ownership" must not be limited to the governmental jurisdictions involved in its creation. The plan should represent the goals and desires of the community at large.

##### Policies

- 14.1 The following committees shall be appointed as advisory committees to the Board of County Commissioners: Resource Lands Technical Advisory Committee, Critical Areas Technical Advisory Committee, Economic Development Technical Advisory Committee, and the Burbank, Touchet, Prescott, Waitsburg, Mill Creek, Russell Creek and Urban Area Advisory Committees. Other committees may be appointed as necessary; cities may also appoint citizen committees for planning within their boundaries.
- 14.2 General citizen participation shall be solicited through the use of timely press releases, newsletters and postcard notices, and staff presentations to clubs, organizations and other interested groups.
- 14.3 Staff and appointed committees should hold workshops, informational meetings, etc. in a cross section of geographic areas around the county to solicit input for the plan of each city and each sub-area of the county.
- 14.4 Prior to the adoption of any portion of a comprehensive plan the affected jurisdiction shall hold at least one public hearing by its Planning Commission and one hearing by the City Council or Board of Commissioners before it is adopted.

## 15.0 PROCESS FOR REVIEW AND AMENDMENT

### Purpose

1. To provide a uniform process for the review and amendment of the Countywide Planning Policies.
2. To provide a process for public notification and involvement.

### Policies

- 15.1 Throughout the ongoing planning process, the county or individual jurisdictions may request that the Countywide Policy Planning Committee reconvene to discuss issues related to the policies or to propose amendments to the policies.
- 15.2 The Countywide Planning Policies should be reviewed each time a jurisdiction amends its comprehensive plan in order to ensure consistency between the plan amendment and adopted policies.
- 15.3 Proposed amendments to the Countywide Planning Policies shall be reviewed and adopted by the same procedure under which they were originally adopted.
- 15.4 Any proposed amendment shall receive widespread public notification.
- 15.5 Any proposal for a new fully contained community shall be reviewed by the county and all cities, since it impacts the population allocation process, potentially requiring amendment of all comprehensive plans within the county.
- 15.6 Review of comprehensive plans and development ordinances shall occur at 10 year intervals to eliminate inconsistencies, conflicts and ambiguities.

## APPENDIX "A"

### DEFINITIONS

#### Legislative

**Agricultural Land** - land primarily devoted to the commercial production of horticultural, viticultural, floricultural, dairy, apiary, vegetable, or animal products or of berries, grain, hay, straw, turf, seed, Christmas trees not subject to excise tax, or livestock, and that has long-term commercial significance for agricultural production.

**Comprehensive Land Use Plan** - (also comprehensive plan or plan) a generalized coordinated land use policy statement of the governing body of a county or city that is adopted pursuant to GMA.

**Critical Areas** - include the following areas and ecosystems: wetlands; areas with a critical recharging effect on aquifers used for potable water; fish and wildlife habitat conservation areas, frequently flooded areas, and geologically hazardous areas.

**Development Regulations** - means any controls placed on development or land use activities by a county or city, including, but not limited to, zoning ordinances, official controls, planned unit development ordinances, subdivision ordinances, and binding site plan ordinances.

**Forest Land** - means land primarily useful for growing trees, including Christmas trees subject to excise tax, for commercial purposes, and that has long-term commercial significance for growing trees commercially.

**Long-term Commercial Significance** - includes the growing capacity, productivity, and soil composition of the land for long-term commercial production, in consideration with the land's proximity to population areas, and the possibility of more intense uses of the land.

**Minerals** - include gravel, sand, and valuable metallic substances.

**Public Facilities** - include streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, domestic water systems, storm and sanitary sewer systems, parks and recreational facilities, schools and government buildings.

**Public Services** - include fire protection and suppression, law enforcement, public health, education, recreation, environmental protection, and other governmental services.

**Urban Growth** - refers to growth that makes intensive use of land for the location of buildings, structures, and impermeable surfaces to such a degree as to be incompatible with the primary use of such land for the production of food, other agricultural products, or fiber, or the extraction of mineral resources. When allowed to spread over wide



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## Chapter 9.18 UNLAWFUL CAMPING AND STORAGE OF PERSONAL PROPERTY

Sections:

**9.18.010 Definitions.**

**9.18.020 Unlawful camping in streets, roadways, parking lots, planting strips, medians, traffic islands, parks and other areas.**

**9.18.025 Unlawful camping on sidewalks.**

**9.18.030 Storage of personal property in public places.**

**9.18.040 Erecting camping facilities or camping paraphernalia on public parks or property.**

**9.18.050 Camping in parks prohibited.**

**9.18.060 Camping on public property prohibited.**

**9.18.070 Parked recreational vehicles.**

**9.18.080 Conditions for remaining in camping areas.**

**9.18.100 Penalty.**

**9.18.010 Definitions.**

A. "Camping" or "camp" means to pitch or occupy camp facilities, and/or to use camping paraphernalia.

B. "Camping facilities" includes, but is not limited to, tents, huts, or temporary shelters made of any material.

C. "Camping paraphernalia" includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, hammocks, and/or outdoor cooking facilities such as camp stoves.

D. "City" means the city of Walla Walla.

E. "Planting strip" means the area between a sidewalk or trail and a street.

F. "Public property" means all property owned, operated, or controlled by the city.

G. "Recreational vehicle" means a travel trailer, motor home, truck camper, or camping trailer that is primarily designed and used as temporary living quarters, is either self-propelled or mounted on or drawn by another vehicle, and is transient.

H. "Store" means to put aside or accumulate for use when needed, to put for safekeeping, to place or leave in a location unattended.

I. "Street" means any highway, lane, road, street, right-of-way, boulevard, alley and every way or place in the city open to the public for vehicular travel.

J. "Trail" means any pathway or trail in the city, owned, operated or maintained by the city, that is open to the public for walking, biking or other nonvehicular travel. (Ord. 2017-04 § 2 (part), 2017).

**9.18.020 Unlawful camping in streets, roadways, parking lots, planting strips, medians, traffic islands, parks and other areas.**

A. It shall be unlawful for any person to camp, occupy camp facilities, or use camp paraphernalia at any time in the following areas:

1. Any street, roadway, alley, or public right-of-way that is used or designed for use by motor vehicles;
2. Any multi-use path or trail;
3. Any parking lot or other public property, improved or unimproved, that is used or designed for use by motor vehicles;
4. Any planting strip, street median, street median strip, street median island, traffic island, roundabout island, pedestrian refuge island or median, or other area or device that is used or designed to separate streets or roadways from sidewalks, control intersections, or otherwise calm or direct the travel of motor vehicles;
5. Any park, except in camping areas designated in accordance with Section [9.18.050](#); and
6. Any public property, except in camping areas designated in accordance with Section [9.18.060](#).

B. In addition to other remedies provided by law, including, but not limited to, the penalty provisions of this chapter, any violation of this section is hereby declared to be a public nuisance. The city may abate any such nuisance as provided in Chapter [8.05](#). (Ord. 2019-05 § 4, 2019: Ord. 2017-04 § 2 (part), 2017).

**9.18.025 Unlawful camping on sidewalks.**

A. April, May, June, July, August, September, and October.

1. It shall be unlawful for any person to camp, occupy camp facilities, or use camp paraphernalia on any sidewalk between the hours of nine a.m. and six p.m. each day during the months of April, May, June, July, August, September, and October.
2. It shall be unlawful for any person to camp, occupy camp facilities, or use camp paraphernalia on any sidewalk between the hours of six p.m. and nine a.m. of the following day during the months of April, May, June, July, August, September, and October when space is available for the person to camp at an area designated in accordance with Section [9.18.050](#) or [9.18.060](#) or shelter accommodations or other housing is otherwise available to the person.

B. March and November.

1. It shall be unlawful for any person to camp, occupy camp facilities, or use camp paraphernalia on any sidewalk between the hours of nine a.m. and five p.m. each day during the months of March and November.
2. It shall be unlawful for any person to camp, occupy camp facilities, or use camp paraphernalia on any sidewalk between the hours of five p.m. and nine a.m. of the following day during the months of March and November when space is available for the person to camp at an area

designated in accordance with Section [9.18.050](#) or [9.18.060](#) or shelter accommodations or other housing is otherwise available to the person.

C. December, January, and February.

1. It shall be unlawful for any person to camp, occupy camp facilities, or use camp paraphernalia on any sidewalk between the hours of nine a.m. and four p.m. each day during the months of December, January, and February.

2. It shall be unlawful for any person to camp, occupy camp facilities, or use camp paraphernalia on any sidewalk between the hours of four p.m. and nine a.m. of the following day during the months of December, January, and February when space is available for the person to camp at an area designated in accordance with Section [9.18.050](#) or [9.18.060](#) or shelter accommodations or other housing is otherwise available to the person.

D. Space and accommodations shall be considered available under this section unless they are actually unavailable for reason(s) other than choice or misconduct of the person who is found camping, occupying camp facilities, or using camp paraphernalia.

E. It is unlawful for camp facilities and camp paraphernalia to unreasonably obstruct or interfere with pedestrian or vehicular traffic at any time.

F. In addition to other remedies provided by law, including, but not limited to, the penalty provisions of this chapter, any violation of this section is hereby declared to be a public nuisance. The city may abate any such nuisance as provided in Chapter [8.05](#). (Ord. 2019-05 § 5, 2019).

**9.18.030 Storage of personal property in public places.**

A. It shall be unlawful for any person to store personal property, including, but not limited to, camp facilities and camp paraphernalia, in the following areas:

1. Any street, roadway, alley, or public right-of-way that is used or designed for use by motor vehicles;
2. Any multi-use path or trail;
3. Any parking lot or other public property, improved or unimproved;
4. Any planting strip, street median, street median strip, street median island, traffic island, roundabout island, pedestrian refuge island or median, or other area or device that is used or designed to separate streets or roadways from sidewalks, control intersections, or otherwise calm or direct the travel of motor vehicles;
5. Any park, except in camping areas designated in accordance with Section [9.18.050](#); and
6. Any public property, except in camping areas designated in accordance with Section [9.18.060](#).

B. It shall be unlawful for any person to store personal property, including, but not limited to, camp facilities and camp paraphernalia, on a sidewalk area when storage space is available at a camping area designated in accordance with Section [9.18.050](#) or [9.18.060](#) or reasonably available at some other location.

1. Storage space shall be considered available under this subsection unless it is actually unavailable for reason(s) other than choice or misconduct of the person whose property is found

stored on a sidewalk.

C. It is unlawful for personal property to unreasonably obstruct or interfere with pedestrian or vehicular traffic at any time.

D. In addition to other remedies provided by law, including, but not limited to, the penalty provisions of this chapter, any violation of this section is hereby declared to be a public nuisance. The city may abate any such nuisance as provided in Chapter [8.05](#). (Ord. 2019-05 § 6, 2019: Ord. 2017-04 § 2 (part), 2017).

**9.18.040 Erecting camping facilities or camping paraphernalia on public parks or property.**

A. It shall be unlawful to erect, install, place, leave, or set up any type of permanent or temporary camping paraphernalia or camping facilities or structure of any material(s) intended for camping in or upon any public park or property without a permit or other express authorization from the city.

B. In addition to other remedies provided by law, including, but not limited to, the penalty provision of this chapter, any violation of this section is hereby declared to be a public nuisance. The city may abate any such nuisance as provided in Chapter [8.05](#).

C. The provisions of this section do not apply to camping areas designated in accordance with Section [9.18.050](#) or [9.18.060](#). (Ord. 2019-05 § 7, 2019: Ord. 2017-04 § 2 (part), 2017).

**9.18.050 Camping in parks prohibited.**

Camping in public parks is prohibited except in areas expressly designated by the city manager as camping areas and during times designated by the city manager. The city manager is authorized to promulgate rules and regulations regarding the use of designated camping areas. (Ord. 2017-04 § 2 (part), 2017).

**9.18.060 Camping on public property prohibited.**

Camping on public property is prohibited except in areas expressly designated by the city manager as camping areas and during times designated by the city manager. The city manager is authorized to promulgate rules and regulations regarding the use of designated camping areas. (Ord. 2017-04 § 2 (part), 2017).

**9.18.070 Parked recreational vehicles.**

A. All recreational vehicles parked on city streets shall abide by the parking rules and regulations of the city, including, but not limited to, Chapter [10.13](#).

B. Recreational vehicles shall not be used for residential purposes in any parking lot or other public property, improved or unimproved, except as provided in subsection C of this section.

C. The city manager is authorized to designate areas on public property where recreational vehicles may be used for temporary residential purposes; provided, that such areas have adequate facilities to accommodate such vehicles. The city manager is authorized to promulgate rules and regulations regarding the use of areas designated for temporary residential use by recreational vehicles.

D. In addition to other remedies provided by law, including, but not limited to, the penalty provision of this chapter, use of a recreational vehicle in violation of this section is hereby declared to be a public nuisance. The city may abate any such nuisance as provided in Chapter [8.05](#). (Ord. 2017-04 § 2 (part), 2017).

**9.18.080 Conditions for remaining in camping areas.**

In addition to the general conditions for entering and remaining in city-owned buildings and on city-owned property established by Section 9.22.020, it is a condition for entering and remaining in camping areas designated in accordance with Section [9.18.050](#), [9.18.060](#) or [9.18.070](#) that persons comply with rules and regulations promulgated by the Walla Walla city manager. (Ord. 2017-14 § 1, 2017).

**9.18.100 Penalty.**

Any person violating any of the provisions of this chapter shall, upon conviction of such violation, be found guilty of a misdemeanor punishable in accordance with Chapter [1.24](#). (Ord. 2017-04 § 2 (part), 2017).



The Walla Walla Municipal Code is current through Ordinance 2022-17, passed June 22, 2022.

Disclaimer: The City Clerk's Office has the official version of the Walla Walla Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

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