City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, February 14, 2023)
Generated by Sherri St Clair on Tuesday, February 14, 2023

1. Opening Items.
Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor -	Norma L. Hernández
Council Members –	Paul Jessup, Michael Cleveland, Melodie Williams, Heather Schermann, Monica Boyle
Staff-	Finance Director, Brian Carleton; City Attorney, Rea Culwell; HR Manager, Shawn Doering; Community Development Director, Jon Rickard; Director of Public Works, Robert McAndrews; City Clerk, Sherri St. Clair
Also Present:	Kyle Smith - RH2 Engineering Sergio Sanchez - Nelson Construction Bob Stowe - Stowe Development and Strategies
MEMBERS EXCUSED:	Tito Espinoza Jr. and Loren Peterson
MEMBERS ABSENT:	

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.
Action (Consent): 2.01 AB 23027 - Approve Agenda for February 14, 2023
Action (Consent), Minutes: 2.02 AB 23028 - Approve Council Meeting Minutes from January 24, 2023
Action (Consent), Minutes: 2.03 AB 23029 - Approve Council Workshop Minutes from February 7, 2023
Action (Consent): 2.04 AB 23030 - Transfer of Pocketinet Franchise to Lightspeed Internet LLC
Action (Consent): 2.05 AB 23031 - Bid Award for New Tri-Mower from RDO Equipment
Action (Consent): 2.06 AB 23032 - November 2022 Check Register/Financial Reports
Action (Consent): 2.07 AB 23033 - Appointment Confirmation of Tracy Warner to the Economic Development, Tourism, and Events Commission
Action (Consent): 2.08 AB 23034 - Appointment Confirmation of Jon Nickell and Monica Boyle to the Lodging Tax Advisory Commission
Action (Consent): 2.09 Excuse Absence of Council Member Espinoza and Council Member Peterson
Action (Consent): 2.10 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Cleveland made a motion to approve the consent agenda. Second by Member Schermann and the motion passed 5-0.

3. Presentations. - None

4. Public Hearings.

Procedural: 4.01 Procedure for Public Testimony

Discussion, Information: 4.02 AB 23035 - Request to Vacate Makiah Ct Right of Way

Mr. McAndrews informed the Council that when Makiah Court was constructed the City ended up with an extra 10 feet of right-of-way that is encumbered by a public utility easement. Mr. McAndrews informed Council that the Curnucks, which are the adjacent land owners, have petitioned to have the right-of-way vacated with intent of aquiring the land. Vacating the right-of-way will return the property back to the previous land owner, Brandon Stepper. Furthermore, Mr. McAndrews explained that Mr. Stepper and the Curnucks have come to an agreement regarding this land and vacating this right-of-way would relieve the City's responsibility for routine maintenance.

Mayor Hernández opened the public hearing at 7:07 PM

Testimony: None.

Council Member Cleveland made a motion to close the public hearing at 7:08 PM. Second by Council Member Jessup and the motion passed 5-0.

5. Action Items.

Action: 5.01 AB 23036 - Vacation of NE Makiah Ct Right-of-Way -

This item was presented during the public hearing. Mr. McAndrews informed the Council that this action item is to adopt the resolution to vacate the NE Makiah Ct. right-of-way.

Council Member Jessup made a motion to adopt Resolution No. 23-006 Vacating 10 feet of road right-of-way along the north side of NE Makiah Ct. Second by Member Boyle and the motion passed 5-0.

Action: 5.02 AB 23037 - Meier Contract - Addendum 2 - City Hall Addition -

Mr. Rickard referenced the plans that were presented at the February 7, 2023 workshop. Mr. Rickard informed Council that the City Administrator approved Meier Architecture to provide plans and an estimate to build a larger addition to the building. Mr. Rickard also informed Council that with the City's growing needs, additional office space will be needed and this addition will provide approximately eight additional offices, a larger break room area, reconfiguring existing office space, conversion of the jail cell area, and conversion of the Sally Port.

Council Member Cleveland made a motion to authorize Mayor Hernandez to execute the Meier Architecture & Engineering contract Addendum 2 to Agreement for Services - Rev 2 in the amount of $197,000.00. Second by Member Schermann and the motion passed 5-0.

Action: 5.03 AB 23038 - Change Order to Agreement for Consultant Services with PBS Engineering for Mojonnier Road Reconstruction -

Mr. McAndrews informed the Council that PBS has proposed additional geological exploration of the slope stability on Mojonnier Road to determine what kind of slope reinforcement is neccessary.

Discussion ensued.

Council Member Boyle made a motion to Authorize Public Works Director to sign Change Order No. 1 increasing the contract for engineering services with PBS by $27,441.37. Second by Member Schermann and the motion passed 5-0.

Action: 5.04 AB 23039 - Contract Amendment No. 7 Water System Consolidation and Well No. 2 Relocation -
Mr. McAndrews informed the Council that due to supply chain issues, costs for RH2 engineering services has increased for the Well #2 relocation. Mr. Smith of RH2 Engineering informed the Council that the 30 week delay has incurred additional construction costs as well as prevailing wage costs. Mr. Sanchez informed the Council that they were unable to get the products sooner due to supply chain issues and that some of the major components for the Well #2 relocation are estimated to be receievd in May.

Discussion ensued.

Council Member Schermann made a motion to authorize Public Works Director to sign Contract Amendment No. 7 increasing the engineering fee authorization by $109,910 for the Well 2 relocation. Second by Member Boyle and the motion passed 5-0.

Action: 5.05 AB 23040 - Accept Downtown & Stone Creek Tax Increment Financing Project Analysis and Authorize Transmission to State Treasurers Office -
In reference to past discussion regarding the Tax Increment Financing (TIF) study, Ms. Culwell informed the Council that the City is requesting that the Council accept the TIF study that was prepared by Mr. Stowe and send the study to the State Treasurers Office for review. Ms. Culwell informed the Council that the State Treasurers Office would have 90 days to review and will provide comments on their review. Ms. Culwell stated that if Council approves, a later action would be to recommend designating the tax increment area for the TIF.

Council Member Jessup made a motion to adopt Resolution #23-007 which accepts Downtown & Stone Creek Tax Increment Financing Project Analysis and authorizes community outreach as well as transmission of report to State Treasurers Office for review. Second by Member Williams and the motion passed 5-0.

Action: 5.06 AB 23041 - Interlocal Agreement with City of Walla Walla to Develop an Equitable Rate to Send Treated Wastewater to Walla Walla -
Mr. McAndrews informed the Council that the City of Walla Walla requested that the City of College Place pay half of the cost of a study to determine an equitable rate charge for sending treated effluent to the Walla Walla Wastewater Treatment Plant. Mr. McAndrews explained that this study would provide an estimate of the cost to College Place which would be useful in future decision making.

Discussion ensued.

Council Member Cleveland made a motion to table the adoption of the Interlocal Agreement to share in costs to determine rates and/or charges for Walla Walla to accept treated wastewater from College Place. Second by Member Williams and the motion passed 5-0.

Action: 5.07 AB 23042 - Sleep Center Support -
In reference to previous discussion regarding enforcing no camping on public property, Ms. Culwell informed the Council that in order to enforce codes for no camping the City must provide an option for emergency shelter. Ms. Culwell recommends supporting the Walla Walla Sleep Center as an emergency shelter option.

Discussion ensued.

It was requested that the step-by-step process for referring and transporting a person to the Walla Walla Sleep Center be provided to the Council.

> **Council Member Boyle made a motion to approve MOU with Walla Walla Sleep Center, to authorize the City Administrator to execute MOU, and to direct payment of $2,000 to Walla Walla Sleep Center. Second by Member Schermann and the motion passed 5-0.**

6. Administrative Reports.

Discussion, Information: 6.01 AB 23043 - Garrison Village Traffic Circle Signage -
Mr. McAndrews informed the Council that inquiries had been received as to the need for a stop sign at the Myra Road to Garrison Villiages traffic circle and that the location of the stop sign is on City owned property. The City requested that JUB engineers make a recommendation. The recommendation received was to replace the stop sign with a yield sign.

Discussion ensued.

Discussion, Information: 6.02 AB 23044 - Whitman/Academy Intersection All-Way Stop Control -
Mr. McAndrews informed the Council that there have been some sight distance concerns at the Whitman and Academy Way intersection near Rogers School. The City requested that JUB engineers make a recommendation. JUB recommended turning the intersection into a four-way-stop and installing solar LED stop lights at the intersection.

Discussion ensued.

Discussion, Information: 6.03 AB 23045 - Intergovernmental Agreement for Cooperative Countywide Planning Policies Update -
Mr. Rickard informed the Council that County of Walla Walla, City of Walla Walla, City of Waitsburg, City of Prescott, and the City of College Place legal and planning staff have been working on an interlocal agreement regarding Countywide Planning Policies (CPP). Mr. Rickered noted that the agreement had a minor update in 2005 with no major updates since it was adopted in 1993. Mr. Rickard noted that having an updated CPP will lay the groundwork for how the City does its population allocation, growth, uneployment projections, housing need projections, and land use analysis.

Discussion, Information: 6.04 AB 23046 - Unlawful Camping Code -
Ms. Culwell informed the Council that the City's Code Enforcement Officer noted that when the City's Unified Development Code was updated, the time limit as to how long a person can reside in an recreational vehicle on their own property was omitted. Also, the City currently has no anti-camping code on public property. However, the City does prohibit sleeping or residing in a vehicle on a public street, the use of City parks after hours, and tresspassing.

Discussion ensued.

7. Informational Reports - None

8. Executive Session - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?
No discussion.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Williams made a motion to conclude the meeting at 8:44 PM. Second by Member Jessup and, with no objection, the meeting concluded.

Approved:

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Norma L. Hernandez
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Norma L. Hernández – Mayor

Attest:

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Sherri St.Clair
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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred February 14, 2023.
Further detail may be obtained by reviewing the actual audio recording made during this session.