City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, May 9, 2023)
Generated by Sherri St Clair on Tuesday, May 9, 2023

1. Opening Items.
Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor -	Norma L. Hernández
Council Members –	Paul Jessup, Michael Cleveland, Tito Espinoza Jr., Loren Peterson, Melodie Williams (arrived at 7:17 PM), Heather Schermann
Staff-	Administrator, Mike Rizzitiello; City Attorney, Rea Culwell; Finance Director, Brian Carleton; Community Development Director; Jon Rickard; City Clerk, Sherri St. Clair
MEMBERS EXCUSED:	Monica Boyle
MEMBERS ABSENT:	

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.
Action (Consent): 2.01 AB 23114 - Approve Agenda for May 9, 2023
Action (Consent), Minutes: 2.02 AB 23115 - Approve Council Meeting Minutes from April 25, 2023
Action (Consent): 2.03 AB 23116 - Approve Council Workshop Minutes from May 2, 2023
Action (Consent): 2.04 AB 23117 - April 2023 Check Register/Financial Reports
Action (Consent): 2.05 Excusing the Absence of Council Members Boyle and Williams
Action (Consent): 2.06 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Cleveland and the motion passed 5-0.

3. Presentations - None

4. Public Hearings.
Procedural: 4.01 Procedure for Public Testimony

Discussion, Information: 4.02 AB 23118 - Community Development Block Grant 2023 Application - Safewalk College Place -

Mr. Rizzitiello informed the Council that the City of College Place (City) qualifies for the Community Development Block Grant (CDBG). Mr. Rizzitiello noted that the City has many sidewalk gaps near the College Avenue corridor that meet the required threshold for qualification. The City has previously been awarded funds from the CDBG. The main focus for sidewalk installation if award the CDBG would be on 2nd Street and B Street.

Discussion ensued.

Mayor Hernández opened the public hearing at 7:09 PM

Testimony: Angie Peters of 407 SE 5th Street, College Place, WA. 99324

Ms. Peters noted that she is in full support of the project. Ms. Peters also requested that the City provide educational materials regarding sidewalk obstructions to residents where sidewalks are being installed.

Council Member Cleveland made a motion to close the public hearing at 7:12 PM. Second by Council Member Schermann and the motion passed 5-0.

Discussion ensued.

5. Action Items.

Action: 5.01 AB 23119 - Community Development Block Grant 2023 Application - Safewalk College Place - This item was previously described in Public Hearing item 4.02.

Discussion ensued.

Council Member Jessup made a motion to approve Resolution #23-030 supporting Safewalk College Place State CDBG Grant Application. Second by Member Espinoza and the motion passed 5-0.

Action: 5.02 AB 23120 - Huett Right-of-Way Acquisition -
Mr. Rickard informed the Council that the City is under contract with Universal Field Services to provide right-of-way acquisition support services for the SW 11th and SW 12 Street improvements that will be made by the Deer Meadows developer. Prior to the City's purchase of two portions of property, the current land owner's lender is requiring a before and after appraisal report. Therefore, the costs of UFC services for the appraisal and extra work will incur an additional increase estimated at $8,242.48.

Discussion ensued.

Council Member Peterson made a motion to authorize the City Administrator to sign Agreement Supplement No. 1 with Universal Field Services, IC. for a new contract amount of $18,160.93 plus escrow and incidental costs required to close the transaction between the City and Huett's. Second by Member Cleveland and the motion passed 6-0.

Action: 5.03 AB 23121 - Washington Secretary of State Organize the File Room Grant -
Mr. Carleton informed the Council that the City would like to apply for the Organize the File Room grant to provide the City with part time staff to assist in archiving paper documents as well as needed supplies.

Council Member Williams made a motion to adopt Resolution #23-031 which supports grant application to the Secretary of State Public Records Grant program for an intern and associated supplies to assist with public record projects. Second by Member Schermann and the motion passed 6-0.

Action: 5.04 AB 23122 - Drinking Water/Hydration Station Policy -
Mr. Rizzitiello informed the Council that the City has been working to add hydration stations to numerous park locations and public places within the City. The City has been working with the Walla Walla Valley Blue Zones to create a policy and become Blue Zones certified.

Discussion ensued.

Council Member Schermann made a motion to adopt Resolution #23-032 creating a hydrations station administrative policy for public spaces in the City. Second by Member Espinoza and the motion passed 6-0.

Action: 5.05 AB 23123 - IT/Network Services Agreement - Price Computers -
Mr. Rizzitiello informed the Council that IMESD gave notice to the City that they would no longer be providing service to the City after June 30, 2023. The City advertised for a request for quotes for Managed Information Technology (IT) Services and to create an IT position. The City received four proposals, three on time and one past the due date. The selected Price Computers LLC. Mr. Carleton presented the cost estimate for Price Computers LLC. Ms. Culwell informed the Council that she worked with the City's Risk Manager in reviewing the Price Computers proposed agreement and made suggested edits to the agreement to reflect the City's desired services. Ms. Culwell also reported that as of this afternoon, Price Computers LLC. has agreed to the proposed language changes with the exception of a notice of price increase.

Discussion ensued.

Council Member Jessup made a motion to authorize the City Administrator or Mayor to execute agreement with Price Computers LLC for IT/Network services upon approval by City Attorney, Risk manager, and Finance Director. Second by Member Peterson and the motion passed 6-0.

6. Administrative Reports - None

7. Informational Reports - None

8. Executive Session - None

9. Closing Items.
Discussion, Information: 9.01 Good of the Order?

Mayor Hernández informed the Council that it is important that there is a quorum at the May 23, 2023 council meeting. Mr. Rizzitiello informed the Council that the City that Washington State Treasurers Office has concluded their review of the Tax Increment Financing (TIF) study and has approved. The deadline to submit the TIF District is at the end of May and the TIF District ordinance will be going before Council for approval at the May 23, 2023 council meeting.

Mayor Hernández also informed the Council that the re-election filing dates are May 15th through May 19th, 2023.

Discussion ensued.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Espinoza made a motion to conclude the meeting at 7:44 PM. Second by Member Williams and with no objection, the meeting concluded.

Approved:

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Norma L. Hernandez
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Norma L. Hernández – Mayor

Attest:

DocuSigned by:
Sherri St.Clair
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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred May 9, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.