City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, June 27, 2023)
Generated by Sherri St Clair on Tuesday, June 27, 2023

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor -	Norma L. Hernández
Council Members –	Paul Jessup, Michael Cleveland, Loren Peterson, Melodie Williams, Heather Schermann, Monica Boyle
Staff-	City Attorney, Rea Culwell; Finance Director, Brian Carleton; Robert McAndrews, Public Works Director; Community Development Director; Jon Rickard; City Clerk, Sherri St. Clair
Also Present -	Brian Hansen - Anderson Perry & Associates Jay Peninger - Anderson Perry & Associates

MEMBERS EXCUSED: Tito Espinoza Jr.
MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.

Action (Consent): 2.01 AB 23144 - Approve Agenda for June 27, 2023
Action (Consent), Minutes: 2.02 AB 23145 - Approve Council Minutes from May 23, 2023
Action (Consent): 2.03 AB 23147 - SW Sewer Project Acceptance
Action (Consent): 2.04 AB 23148 - Bid Award For the Purchase of New Ram 2500 Pro Master Van with Sewer Camera System
Action (Consent): 2.05 AB 23149 - Appointment of Claudia Santellano to Utilities & Transportation Commission
Action (Consent): 2.06 AB 23150 - Cancellation of the July 4, 2023 Council Workshop
Action (Consent): 2.07 - Excuse Absence of Council Member Espinoza
Action (Consent): 2.07 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

The Council Workshop Minutes from June 6, 2023 were not voiced with the other consent agenda items prior to the vote. Therefore, these minutes will be added to the July 11, 2023 Council Meeting Consent Agenda for approval.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Boyle and the motion passed 6-0.

3. Presentations - None

4. Public Hearings - None

5. Action Items.

Action: 5.01 AB 23151 - Lift Station 5 Replacement Design Fee Amendment -
Mr. McAndrews informed the Council that the additional scope of work to complete the road and sidewalk improvements on SW 1 St near Lift Station Number requires additional costs for engineering.

Council Member Jessup made a motion to allow Public Works Director to sign Contract Amendment for the Lift Station No. 5 Replacement Project increasing the amount authorized for design services to $387,880. Second by Member Peterson and the motion passed 6-0.

Action: 5.02 AB 23152 - Award of NE Damson Avenue Reconstruction Design -
Mr. McAndrews informed the Council that NE Damson between Cargrill Avenue and Rose Street is incomplete. During the C Street reconstruction PBS Engineering had previsouly started on designing the Damson project but it was halted due to lack of funding. Funding is now available through the Washington State Department of Transportation and the City would like to have PBS Engineering complete the design.

Council Member Cleveland made a motion to authorize City Administrator to sign agreement for PBS Engineering to complete design for the NE Damson Ave Reconstruction project from NE Cargill Ave to NE Rose Street. Second by Member Schermann and the motion passed 6-0.

Action: 5.03 AB 23153 - Federal Classification of: SW Homestead (Whitman to End of Road), SW 4th (Homestead to West City Limit), and Proposed East-West Rd (Murray Blvd) (College to Teal) -
Mr. McAndrews informed the Council that federally classifying roads offers more opportunities for grant funding for maintinance. The City would like to request federal classification for SW Homestead, SW 4th, and proposed East-West Road.

Council Member Schermann made a motion to adopt Resolution No. 23-038 which add the following to Federal Classifications in the City: SW Homestead Avenue (Whitman to south City Limit): Minor Collector, SW 4th Street (Homestead to west City Limit): Minor Collector, Proposed East-West Rd (College to Teal): Major Collector. Second by Member Boyle and the motion passed 6-0.

Action: 5.04 AB 23154 - Resolution to accept State Department of Ecology Water Quality Combined Financial Assistance Agreement for Enhanced Maintenance Plan and Implementation -
Mr. McAndrews informed the Council that within the 2023-2028 Capital Facility Plan, the Decant Facility design and the purchase of a new vactor truck were originally two seperate pojects. However, the Department of Ecology combined the projects giving the City approval for both and combining them into one grant agreement.

Discussion ensued.

Council Member Boyle made a motion to adopt Resolution No. 23-037 which authorizes Public Works Director to sign the grant agreement with the State Department Of Ecology Water Quality Combined Financial Assistance Program for Enhanced Maintenance Plan and Implementation. Second by Member Peterson and the motion passed 6-0.

Action: 5.05 AB 23155 - City Hall Addition - Survey & Geotechnical Reporting -
Mr. Rickard informed the Council that the City is under sontract with Meirer Architecture and Engineering for the design and expansion of the City Hall addition. However, the contract did not include site surveying or geotechnical reporting. Therefore, the City is requesting to enter into contract with PBS Engineering to complete the survey and geotechnical reporting.

Discussion ensued.

Council Member Peterson made a motion to authorize the City Administrator to accept the Agreement with PBS Engineering and Environmental in an amount not to exceed $33,990.00. Second by Member Cleveland and the motion passed 6-0.

6. Administrative Reports.

Discussion, Information: 6.01 AB 23156 - Lions Park Project Update -
Mr. Rickard introduced the engineering lead, Brian Hansen, on the Lions Park project and informed the Council that the project is on hold. Mr. Hansen informed the Council that there are about eight permits needed for the park project. There has been a hold on the completion of some permits as other permits need to be processed first. In addition, work on the pond and creek work must be completed with a certain time frame which is not achievable for the current year due to permit issues. Therefore, it is anticipated that work on the Lions Park project will begin next year.

Discussion ensued.

Discussion, Information: 6.02 AB 23157 - Council Room Naming -
Mr. Rickard informed the Council that the City would like to name the newly remodeled Council Chambers after former Council Member Marge Nyhagen. Mr. Rickard informed the Council that Ms. Nyhagen served on the College Place City Council for 27 years and made many contributions to the City.

Discussion ensued.

7. Informational Reports.

Information: 7.01 AB 23158 - CPPD Monthly Report

Information: 7.02 AB 23159 - BAT Broadband Action Plan

Information: 7.03 AB 23160 - Community Development Monthly Report

8. Executive Session - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?
It was requested that Mr. McAndrews provide an update on the City's wells and the water emergency. Mr. McAndrews informed the Council that the City is still under a water emergency. However, the Well #3 motor has been rewound and is working. Well #6 is still waiting for a master switch board and the variable

frequency drive is supposed to ship on Friday June 30, 2023.

Discussion ensued.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Williams made a motion to conclude the meeting at 7:57 PM. Second by Member Boyle and with no objection, the meeting concluded.

Approved:

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Norma L Hernández
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Norma L. Hernández – Mayor

Attest:

DocuSigned by:
Sherri St.Clair
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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred June 27, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.