

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, August 22, 2023)

Generated by Sherri St Clair on Tuesday, August 22, 2023

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Paul Jessup, Michael Cleveland; Tito Espinoza Jr.; Loren Peterson; Heather Schermann; Monica Boyle

Staff- City Administrator, Michael Rizzitiello; City Attorney, Rea Culwell; Finance Director, Brian Carleton; Public Works Director, Robert McAndrews; Community Development Director, Jon Rickard; Human Resource Manager, Shawn Doering; City Clerk, Sherri St. Clair

Also Present -

MEMBERS EXCUSED: Melodie Williams

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.

Action (Consent): 2.01 AB 23200 - Approve Agenda for August 22, 2023

Action (Consent), Minutes: 2.02 AB 23201 - Approve Council Minutes from July 25, 2023

Action (Consent), 2.03 Excuse Absence of Council Member Williams

Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Boyle and the motion passed 6-0.

3. Presentations. - None

4. Public Hearings. - None

5. Action Items.

Action: 5.01 AB 23202 - Design for College Ave Mid-Block Crosswalk at Post Office -

Mr. McAndrews informed the Council that the City has received several requests to improve the mid-block crossing at the post office on College Ave. The City has received funding through the Washington State Department of Transportation to design and construct crosswalk safety improvements. The City is requesting to sign an agreement with JUB Engineers to design pedestrian improvements at the crosswalk.

Discussion ensued.

Council Member Jessup made a motion to authorize Public Works Director to sign Agreement for Professional Services with JUB Engineers to design pedestrian improvements across College Ave adjacent to the Post Office. Second by Member Espinoza and the motion passed 6-0.

Action: 5.02 AB 23203 - Contract Amendment to Complete Design of Reservoir 4 and Transmission Main -

Mr. McAndrews informed the Council that JUB Engineers is currently working on the design for the Reservoir 4 project. The City had previously received loan funding to cover 30 percent of the design. Since starting the original design the City has realized a demand for more water. The Washington State Public Works Board has announced they will offer an additional loan to complete the design of the project. Mr. McAndrews noted that the City would like to align this project with the Mojonier Road project and Well No. 7 as all of these project tie into each other. In addition, the transmission main need to be installed under Mojonier Road. The City would like to amend the contract with JUB Engineers to complete 90 percent of the design and assist with bid and award phase services.

Discussion ensued.

Council Member Boyle made a motion to authorize Public Works Director to sign contract amendment to the Agreement for Professional Services with JUB Engineers for Reservoir 4 and Transmission Main design. Second by Member Schermann and the motion passed 6-0.

Action: 5.03 AB 23204 - Huett Property Right-of-Way Acquisition -

Mr. Rickard informed the Council that the City would like to purchase the right-of-way as it is needed to complete the sidewalk improvement from the end of existing 12th Street and it will also allow for an extension of SW 11th Street in the future. The acquisition of this right-of-way will allow the City to connect the existing sidewalk to the Deer Meadows Subdivision.

Council Member Schermann made a motion to authorize the City Administrator to proceed with the purchase of right-of-way from Dale E Huett and Susan E Huett, husband and wife. Second by Member Peterson and the motion passed 6-0.

Action: 5.04 AB 23205 - Salary ordinance update -Public Works Foreman -

Ms. Doering informed the Council that the City had created an Operations Manager position of which the City promoted the Public Works Foreman to. The Public Works Foreman position was never filled. However, after the retirement of a longtime employee, the Water Utility III is now vacant. Based on the City's current needs, the City would like to fill the Public Works Foreman position rather than the Water Utility III position, to aid in the coordination of tasks and provide guidance to team members.

Council Member Cleveland made a motion to approve filling the Public Works Foreman position instead of the Water Utility III position and associated Salary Ordinance 23-009. Second by Member Boyle and the motion passed 6-0.

Action: 5.05 AB 23206 - Repeal of Chapter 8.20 of the College Place City Code regarding Noise regulation -
Ms. Culwell informed the Council that the City's revised its nuisance code in 2021 to include noise regulation. The City recommends repealing Chapter 8.20 which covers noise regulation to avoid confusion by the public and staff.

Council Member Boyle made a motion to approve Ordinance No. 23-010 which repeals Chapter 20 of Title 8 of the College Place City Code. Second by Member Jessup and the motion passed 6-0.

Action: 5.06 AB 23207 - Approval to receive grant from Wildhorse to purchase specialized drone for Police Department -

Mr. Rizzitiello informed the Council that Chief Tomaras applied for a grant through the Wildhorse Casino Foundation to fund the purchase of a thermal drone and was approved for \$14,999.00. Four College Place Police Officers are drone certified. The College Place Police Department would like to accept the grant and apply it toward the purchase of a thermal drone.

Discussion ensued.

Council Member Espinoza made a motion to approve the Police Department to receive the \$14,999 grant and apply toward a thermal drone to be used for investigations and night operations. Second by Member Schermann and the motion passed 6-0.

6. Administrative Reports. - None

7. Informational Reports.

Information: 7.01 AB 23208 - Recognition - Yard of the month recipients for July 2023 - 408 SE Larch Ave

Information: 7.02 CPPD Monthly Report

Information: 7.03 Community Development Update

8. Executive Session. - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

Council Member Espinoza requested an update on Lions Park. Mr. Rickard provided an update. In addition, Mr. Rickard informed the Council that the City will be bringing a contract amendment to Council regarding Kiwanis Park to add electrical. The City anticipates relocating the Farmers Market to Kiwanis Park for the 2024 season during the Lion's Park construction.

Discussion ensued.

Mayor Hernández requested an update on SW 6th Street. Mr. McAndrews provided Council with an update.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Boyle made a motion to conclude the meeting at 7:44 PM. Second by Member Jessup and with no objection, the meeting concluded.

Approved:

DocuSigned by:

Norma L. Hernández

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Norma L. Hernández – Mayor

Attest:

DocuSigned by:

Sherri St. Clair

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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred August 22, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.