

## **City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, September 12, 2023)**

*Generated by Sherri St Clair on Tuesday, September 12, 2023*

### **1. Opening Items.**

Procedural: 1.01 Call To Order

**Mayor Pro-Tem Peterson called the meeting to order at 7:01 PM.**

Procedural: 1.02 Roll Call

PRESENT:

Mayor -

Council Members – Paul Jessup, Michael Cleveland; Tito Espinoza Jr.; Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle

Staff- City Administrator, Michael Rizzitiello; City Attorney, Rea Culwell; Finance Director, Brian Carleton; Fire Chief, David Winter; Public Works Director, Robert McAndrews; City Clerk, Sherri St. Clair

Also Present -

MEMBERS EXCUSED: Norma L. Hernández

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

### **2. Consent Agenda.**

Action (Consent): 2.01 AB 23209 - Approve Agenda for September 12, 2023

Action (Consent), Minutes: 2.02 AB 23210 - Approve Council Minutes from August 22, 2023

Action (Consent), Minutes: 2.03 AB 23211 - Approve Council Workshop Minutes from September 5, 2023.

Action (Consent): 2.04 AB 23212 - Appointment Confirmation of Chloe Congleton and Allison Peck to the Economic Development, Tourism, and Events Commission

Action (Consent): 2.05 Excuse Absence of Mayor Hernandez

Action (Consent): 2.06 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

**Council Member Schermann made a motion to approve the consent agenda. Second by Member Boyle and the motion passed 6-0. Council Member Peterson did not vote.**

### **3. Presentations.**

Information: 3.01 AB 23213 - Constitution Week Proclamation -

Council Member Peterson read the Constitution Week Proclamation on behalf of Mayor Hernandez.

**4. Public Hearings - None**

Procedural: 4.01 Procedure for Public Testimony

**5. Action Items.**

Action: 5.01 AB 23214 - SCBA Compressor Replacement -

Mr. Winter informed the Council that the existing SCBA Compressor is not able to be repaired and repair companies have recommended purchasing a new compressor. The Fire Department needs a working compressor to provide air for structure fires. The Fire Department has received bids and has selected a compressor system.

Discussion ensued.

**Council Member Cleveland made a motion to allow the fire department to purchase a new SCBA Compressor. Second by Member Jessup and the motion passed 7-0.**

Action: 5.02 AB 23215 - Authority to Purchase City Fleet Vehicles -

Mr. McAndrews informed the Council that over the past few years the State purchasing windows for vehicles have been short. On multiple occasions the City has missed out on vehicles and equipment due to the time it takes to get approval from Council. Mr. McAndrews is recommending that Council authorize the City administrator to make fleet purchases as long as they align with the previously approved Capital Equipment Replacement Plan or the Preliminary Equipment Replacement Plan so the City is able to purchase fleet vehicles while they are still available.

Discussion ensued.

**Council Member Boyle made a motion to approve Resolution No. 23-051 authorizing the City Administrator to make fleet purchases as long as they align with either the 2023-2028 ER&R Plan or the Preliminary 2024-2029 ER&R Plan. Second by Member Schermann and the motion passed 7-0.**

Action: 5.03 AB 23216 - Additional Contingency for SW 6th and SW 8th Sidewalk Project -

Mr. McAndrews informed the Council that due to several road issues that have risen during construction of the SW 6th and SW 8th Sidewalk Project, the City had to use a large portion of the project's contingency funds. While there are still contingency funds, the City believes it would be beneficial to move \$32,000.00 in contingency funds to this project from the block resurfacing program as the resurfacing project has been delayed until 2024.

Discussion ensued.

**Council Member Jessup made a motion to authorize additional contingency funds in the amount of \$32,000 to be available for the SW 6th and SW 8th Sidewalk Project. Second by Member Boyle and the motion passed 7-0.**

Action: 5.04 AB 23217 - Acceptance of State Recreation Conservation Office Youth Athletic Facilities Grant for Veterans Park -

Mr. Rizzitiello informed the Council that Veterans Park was acquired by the City from Hayden Homes and it included the land and some playground equipment. Improvements to Veterans Park have been identified in the City's six-year Capital Facility Plan. The City applied and was approved for the Youth Athletic Facilities Grant to help cover the costs of improvements to this park. Mr. Rizzitiello informed the Council that if accepted, the City would start engineering soon and that the project would need to be completed by summer of 2026.

Discussion ensued.

**Council Member Schermann made a motion to approve Resolution No 23-052 which authorizes acceptance of Youth Athletic Facility Grant and permits City Administrator to sign necessary documents. Second by Member Cleveland and the motion passed 7-0.**

Action: 5.05 AB 23218 - Resolution to Support Blue Mountain Community Foundation Discretionary Grant 2023 - Lions Park -

Mr. Rizzitiello informed the Council that the City would like to pursue the Blue Mountain Community Foundation Discretionary Grant to help cover the costs of the Lions Park renovation.

**Council Member Espinoza made a motion to approve Resolution No. 23-053 in support of Blue Mountain Community Foundation Discretionary Grant Application for College Place Lions Park Renovation. Second by Member Schermann and the motion passed 7-0.**

Action: 5.06 AB 23219 - Resolution of Support for Economic Development Administration Economic Adjustment Grant for the Construction of Reservoir #4 into the College Place Municipal Water System -

Mr. Rizzitiello informed the Council that the City received funding from the State Public Works Board for engineering for Reservoir 4. The City would like to apply for Federal Economic Development Administration Economic Adjustment Program for Reservoir 4 construction. Mr. Rizzitiello informed the Council that the water storage for the west side of College Avenue comes from the east side of town. The City is working on accommodating water needs for future growth.

Discussion ensued.

**Council Member Cleveland made a motion to approve Resolution No. 23-054 supporting the City's grant application into the Federal Economic Development Administration Economic Adjustment Program pertaining to the College Place Reservoir #4 Construction Project. Second by Member Boyle and the motion passed 7-0.**

Action: 5.07 AB 23220 - Resolution of Support for Federal Department of Transportation: Neighborhood Access and Equity Planning Grant Program -

Mr. Rizzitiello informed the Council that as part of the Inflation Reduction Act the Neighborhood Access and Equity Planning Grant was created to assist economically disadvantaged and underserved communities. Mr. Rizzitiello informed the Council that the grant has two options, one is to apply for fund planning and engineering and the other is for implementation. The City would like to apply for the grant to fund planning and engineering for sidewalks on one side of each street in the City. If awarded, the City would like to apply next year for the construction of the sidewalks.

Discussion ensued.

**Council Member Williams made a motion to adopt Resolution No. 23-055 which support's the City's grant application to the Federal Department of Transportation Neighborhood Access and Equity Planning Grant Program for College Place Sidewalk Planning & Engineering Project. Second by Member Cleveland and the motion passed 7-0.**

Action: 5.08 AB 23221 - Resolution of Support for Federal Department of Transportation: Reconnecting Communities Grant - SR 125 Corridor (Myra to College) Planning -

Mr. Rizzitiello informed the Council that the City would like to apply for the Federal Department of Transportation Reconnecting Communities Grant for the SR 125 Corridor. Mr. Rizzitiello noted that the City has received citizen concerns regarding the need for sound walls and additional pedestrian crossings. If awarded, the grant would fund a planning study to address possible solutions.

Discussion ensued.

**Council Member Boyle made a motion to adopt Resolution No. 23-056 which support's the City's grant application to the Federal Department of Transportation Connected Communities Program for SR 125 Corridor (Myra to Old Milton Hwy) Planning Project. Second by Member Schermann and the motion passed 7-0.**

Action: 5.09 AB 23222 - Acceptance of State Department of Commerce Planning Grant -

Mr. Rizzitiello informed the Council that the City was approved the the State Department of Commerce Planning Grant. The State of Washington Legislature now requires that the City include a climate element in the Municipal Comprehensive Plans as part of the Growth Management Act. The grant funds will help fund the implementation of the climate element into the next Comprehensive Plan.

Discussion ensued.

**Council Member Williams made a motion to approve Resolution No 23-057 which authorizes acceptance of State of Washington Climate Grant and permits City Administrator, Mayor, or designee to sign necessary documents. Second by Member Cleveland and the motion passed 7-0.**

Action: 5.10 AB 23223 - Multifamily Housing Tax Exemption -

Ms. Culwell informed the Council that the Multifamily Housing Tax Exemption (MFTE) was approved by Council last year, however, no application fee or other fees associated with the MFTE have been set. The City has received its first MFTE application and is asking that Council allow the Community Development Director to set the administrative fees.

Discussion ensued.

It was recommended that the fees be set inline or less than Walla Walla.

**Council Member Williams made a motion to authorize the Director of Community Development to set Multifamily Housing Tax Exemption administrative fees pursuant to College Place Municipal Code Chapter 3.54 in such amount to reasonably defray the cost to the City to administer the MFTE program. Second by Member Schermann and the motion passed 7-0.**

## **6. Administrative Reports.**

Discussion, Information: 6.01 AB 23024 - Transportation Benefit Districts -

Mr. Rizzitiello informed the Council that in 2017 the City Council adopted Ordinance 17-051 creating a Transportation Benefit District (TBD), however, no revenue mechanism was ever adopted. The City has federally classified many roads but does not have adequate funding due to declining gas tax, to fix the local roads that are not eligible for grant funding. Therefore, the City is recommending a councilmanic adoption of a 0.1% sales tax to help cover costs of local road repairs. Mr. Rizzitiello noted that that the Utilities and Transportation Advisory Commission recommended the adoption of a 0.1% sales tax and this item will be on the action agenda for the next Economic Development, Tourism, and Events Commission.

## **7. Informational Reports - None**

## **8. Executive Session - None**

## **9. Closing Items.**

Discussion, Information: 9.01 Good of the Order? - None

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

**Council Member Boyle made a motion to conclude the meeting at 8:27 PM. Second by Member Jessup and with no objection, the meeting concluded.**

Approved:

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*Loren Peterson*

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Loren Peterson – Mayor Pro-Tem

Attest:

DocuSigned by:

*Sherri St. Clair*

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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred September 12, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.