

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, November 14, 2023)
Generated by Sherri St Clair on Tuesday, November 14, 2023

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Paul Jessup, Michael Cleveland; Loren Peterson; Heather Schermann; Monica Boyle

Staff- City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; Public Works Director, Robert McAndrews; City Clerk, Sherri St. Clair

Also Present - Jade Mecham - Jacobs Group
Emily Brown - Walla Walla Valley Blue Zones Project

MEMBERS EXCUSED: Tito Espinoza Jr.; Melodie Williams

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.

Action (Consent): 2.01 AB 23255 - Approve Agenda for November 14, 2023

Action (Consent): 2.02 AB 23256 - Approve Council Minutes from October 24, 2023

Action (Consent): 2.03 AB 23257 - City of Sunnyside Jail: Contract Addendum Regarding Daily Bed Rate

Action (Consent): 2.04 AB 23258 - Walla Walla County Emergency Management Interlocal Agreement Update

Action (Consent): 2.05 AB 23259 - CERB Martin Airfield Area Planning Study- Resolution of Support

Action (Consent): 2.06 AB 23260 - Authorization for City Administrator or designee to execute Washington state Office of Public Defense Indigent Defense Costs Reimbursement Grant No GRT24024

Action (Consent): 2.07 Excuse the Absence of Council Members Espinoza and Williams

Action (Consent): 2.08 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Boyle made a motion to approve the consent agenda. Second by Member Schermann and the motion passed 5-0.

3. Presentations - None

4. Public Hearings.

Procedural: 4.01 Procedure for Public Testimony.

Discussion: 4.02 AB 23261 - Fiscal Year 2024 Preliminary Budget Hearing. -

Mr. Carleton gave a presentation on the Fiscal Year 2024 Preliminary Budget.

Discussion ensued.

Mayor Hernández opened the public hearing at 7:28 PM

Testimony: None.

Council Member Cleveland made a motion to close the public hearing at 7:29 PM. Second by Council Member Schermann and the motion passed 5-0.

5. Action Items.

Action: 5.01 AB 23262 - Contract Amendment for Professional Services for Well No. 2 Relocation Project -

Mr. McAndrews informed the Council that the Well No. 2 relocation project, also known as the Well No. 6 project, has experienced significant delays. The City is requesting to sign Contract Amendment No. 8 with RH2 to cover the anticipated time and materials to complete the project.

Council Member Jessup made a motion to Authorize City Administrator to sign Contract Amendment No. 8, increasing authorization amount by \$61,494 for a total authorization amount of \$1,853,488. Second by Member Boyle and the motion passed 5-0.

Action: 5.02 AB 23263 - Electric Service Contract for Lift Station 5 Relocation Project -

Mr. McAndrews informed the Council that the City will need electrical service to the new site for Lift Station No. 5. The City has reached out to Pacific Power and they have provided a service contract in the amount of \$25,626. The City is requesting to sign the service contract with Pacific Power.

Council Member Boyle made a motion to authorize Public Works Director to sign Electric Service Contract with Pacific Power for the improvements to provide power to the City's Lift Station No. 5 as part of the relocation project. Second by Member Peterson and the motion passed 5-0.

Action: 5.03 AB 23264 - Purchase of Flygt Concertor Pump and Accessories for Lift Station 5 Relocation Project -

Mr. McAndrews informed the Council that in light of the supply chain issues the City has endured as well as others, the City is requesting to purchase the necessary pump and accessories from Whitney Equipment Company for the Lift Station No. 5 relocation.

Discussion ensued.

Council Member Cleveland made a motion to authorize City Administrator to sign contract with Whitney Equipment Company, Inc. for the purchase of Flygt Concertor Pump and Accessories for the City's Lift Station No. 5 Relocation Project. Second by Member Jessup and the motion passed 5-0.

Action: 5.04 AB 23265 - Amendment No. 8 to the Agreement for Operations, Maintenance and Management Services for Operation of the Wastewater Treatment Plant -

Mr. McAndrews informed the Council that Jacobs Group has provided Amendment No. 8 for Wastewater Treatment Plant operation costs. The amendment is a 4.29 percent increase from the previous year. Jade Mecham of Jacobs Group was present to answer questions from Council.

Discussion ensued.

Council Member Peterson made a motion to authorize Mayor to sign Amendment No. 8 to the Agreement for Operations Maintenance and Management Services for the CH2M to operate the City's Wastewater Treatment Plant. Second by Member Schermann and

the motion passed 5-0.

Action: 5.05 AB 23266 - Imposition of one-tenth of one percent (.1%) sales & use tax to finance transportation improvement cost in the City of College Place Transportation Benefit District -
Mr. Rizzitiello informed the Council that the City has federally classified many roads which allows the City to apply for grant funding to repair the roads. However, the City needs an additional revenue source to repair local roads. The City established a Transportation Benefit District in 2017, the City is recommending the imposition of a one-tenth percent sales and use tax to help cover the costs associated with transportation improvements.

Discussion ensued.

Emily Brown of Walla Walla Valley Blue Zones Project made a comment in favor of the Transportation Benefit District one-tenth of one percent sales tax increase.

Discussion ensued.

Council Member Schermann made a motion to approve Ordinance No. 23-012 to add a new section 3.46.020 to the College Place Municipal code imposing an additional sales and use tax of one-tenth of one percent within the boundaries of the College Place Transportation Benefit District for the purposes of financing the costs associated with transportation improvements in the district as authorized by RCW 36.73.065 and RCW 82.14.0455; providing for severability and establishing an effective date. Second by Member Peterson and the motion passed 5-0.

Action: 5.06 AB 23267 - Fiscal Year 2024 State & Federal Legislative Agenda -

Mr. Rizzitiello presented a summary of the key priority projects and key issues in the 2024 State and Federal Legislative Agendas.

Council Member Boyle made a motion to approve Resolution #23-064 which adopts 2024 State & Federal Legislative Priorities for the City of College Place. Second by Member Jessup and the motion passed 5-0.

Action: 5.07 AB 23268 - 2024 Property Tax Levy -

Mr. Carleton gave a presentation on the 2024 Property Tax Levy. The City is recommending to not to take the one percent property tax increase for 2024.

Discussion ensued.

Council Member Cleveland made a motion to approve the 2024 Property Tax Levy Resolution No. 23-065. Second by Member Boyle and the motion passed 5-0.

6. Administrative Reports.

Discussion, Information: 6.01 AB 23269 - LTAC Funding Recommendations -

Ms. St. Clair presented the Lodging Tax Advisory Commission funding recommendations outlining the publication of requests for proposals, the proposals received, the estimated Fund 130 Hotel/Motel Tax balance, and the recommendation to fund all four applications as presented by the Lodging Tax Advisory Commission.

Discussion ensued.

Discussion, Information: 6.02 AB 23270 - Draft FY 2024 to 2029 Capital Facility Plan -

Mr. Rizzitiello outlined the priority projects in the Draft FY 2024-2029 Capital Facility Plan.

Discussion ensued.

Discussion, Information: 6.03 AB 23271 - Draft FY 2024 to 2029 Equipment Replacement Plan -

Mr. Rizzitiello outlined the key items within the Draft FY 2024-2029 Equipment Replacement Plan.

Discussion ensued.

Discussion, Information: 6.04 AB 23272 - Draft FY 2024 to 2029 Information Technology Plan -
Mr. Rizzitiello outlined the key items in the Draft FY 2024-2029 Information Technology Plan.

Discussion, Information: 6.05 AB 23273 - Memorandum of Understanding between City of College Place, Walla Walla University, and the Common Roots Housing Land Trust -

Mr. Rizzitiello informed the Council that Walla Walla University is interested in selling five acres of land to the Common Roots Housing Land Trust for the development of affordable housing. The Memorandum of Understanding (MOU) between the three parties regards the goals of annexation, land development, and introduction of this land into the College Place Urban Growth Area. This MOU would be needed for the parties to apply for the Connecting Housing to Infrastructure Program (CHIP) and other grant opportunities.

Discussion ensued.

7. Informational Reports.

Information: 7.01 Community Development Reports

8. Executive Session - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

Norma L. Hernández congratulated the councilmembers on their re-elections.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Peterson made a motion to conclude the meeting at 8:43 PM. Second by Member Jessup and with no objection, the meeting concluded.

Approved:

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Norma L. Hernández

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Norma L. Hernández – Mayor

Attest:

DocuSigned by:

Sherri St. Clair

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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred November 14, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.