City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, November 28, 2023)
Generated by Sherri St Clair on Tuesday, November 28, 2023

1. Opening Items.
Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor -	Norma L. Hernández
Council Members –	Michael Cleveland; Tito Espinoza Jr.; Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle
Staff-	City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; City Attorney, Rea Culwell; Community Development Director, Jon Rickard; City Clerk, Sherri St. Clair
Also Present -	
MEMBERS EXCUSED:	Paul Jessup
MEMBERS ABSENT:	

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.
Action (Consent): 2.01 AB 23274 - Approve Agenda for November 28, 2023
Action (Consent), Minutes: 2.02 AB 23275 - Approve Council Minutes from November 14, 2023
Action (Consent): 2.03 Excuse the Absence of Council Member Jessup
Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Williams and the motion passed 6-0.

3. Presentations - None

4. Public Hearings
Procedural: 4.01 Procedure for Public Testimony

Discussion, Procedural: 4.02 AB23276 - Hodgins - Konen Annexation -
Mr. Rickard presented the Hodgins-Konen Annexation informing the Council that the annexation area is located on South College Avenue and is approximately 28.9 acres. Mr. Rickard noted that the Zimmer and Sams properties within the annexation zone requested to not be annexed into the City. Furthermore, Mr. Rickard noted that the Sixty Percent Annexation Method was used, the assessed valuation of the petition area exceeds sixty percent, and previously the annexation area was modified to include the Zimmer and Sams properties in the annexation area.

Discussion ensued.

Mayor Hernández opened the public hearing at 7:08 PM

Testimony: None.

Council Member Cleveland made a motion to close the public hearing at 7:09 PM. Second by Council Member Peterson and the motion passed 6-0.

Procedural: 4.03 AB23277 - FY 2024 to 2029 Capital Facility Plan -
Mr. Rizzitiello informed the Council that the FY 2024-2029 Capital Facility Plan (CFP) was presented to the Parks, Arbor, and Recreation Board, Utilities and Transportation Advisory Commission, and the Economic Development, Tourism, and Events Commission. All three boards recommended the FY 2024-2029 CFP to Council. Mr. Rizzitiello outlined what the Capital Facility Plan is and what the major upcoming projects are.

Discussion ensued.

Mayor Hernández opened the public hearing at 7:14 PM

Testimony: One attendee requested the make a comment. This comment was not related to any items on the agenda. Clerk note: this attendee joined via Zoom and this comment is believed to be spam.

Council Member Schermann made a motion to close the public hearing at 7:15 PM. Second by Council Member Boyle and the motion passed 6-0.

5. Action Items

Action: 5.01 AB23278 - LTAC Funding Recommendations -
Ms. St. Clair presented the Lodging Tax Funding Recommendations. Mayor Hernández noted that Council Members Schermann and Boyle will abstain from voting as they are involved with an organization on the LTAC funding recommendations list.

Discussion ensued.

Council Member Peterson made a motion to approve LTAC funding recommendations for 2024 to the City of College Place in the amount of $14,000.00, to the Power House Theatre of Walla Walla in the amount of $10,000.00, to the Fort Walla Walla Museum in the amount of $5,000.00, and to the Walla Walla Valley Chamber of Commerce in the amount of $7,500.00. Second by Member Cleveland and the motion passed 4-0 and 2 Council Members abstained.

Action: 5.02 Hodgins - Konen Annexation -
This item was discussed under Public Hearing item 4.02. Mr. Rickard noted that staff recommends approving the annexation as proposed.

Council Member Peterson made a motion to approve Ordinance No. 23-013 to annex certain property known as Hodgins-Konen, including contiguous properties, into the municipal boundaries of the City of College Place. Second by Member Schermann and the motion passed 6-0.

Action: 5.03 AB 23280 - FY 2024 to 2029 Capital Facility Plan -
Mr. Rizzitiello informed the Council that the FY 2024-2029 Capital Facility Plan details investments over a six year period and provides the funding breakdowns for the projects.

Discussion ensued.

Council Member Espinoza made a motion to adopt Ordinance #23-014 which enacts the FY 2024 to 2029 Capital Facility Plan as outlined in the attached summary and booklet documents. Second by Member Williams and the motion passed 6-0.

Action: 5.04 AB 23281 - FY 2024 to 2029 Equipment Replacement Plan (ER&R) -
Mr. Rizzitiello outlined the key investments in the FY 2024-2029 Equipment Replacement Plan.

Council Member Williams made a motion to adopt Ordinance #23-015 which enacts the FY 2024 to 2029 Equipment Replacement Plan. Second by Member Cleveland and the motion passed 6-0.

Action: 5.05 AB 23282 - FY 2024 to 2029 Information Technology Plan -
Mr. Rizzitiello outlined the key investments within the FY 2024-2029 Information Technology Plan.

Discussion ensued.

Council Member Cleveland made a motion to adopt Ordinance #23-016 which enacts the FY 2024 to 2029 Information Technology Plan. Second by Member Boyle and the motion passed 6-0.

Action: 5.06 AB 23283 - Resolution of Support for Application into Drinking Water State Revolving Fund Program: Well #7 Construction -
Mr. Rizzitiello informed the Council that the Well #7 is currently being drilled, however, the City would like to submit an application into the Drinker Water State Revolving Fund Program to help cover costs associated with the wellhouse and mechanical equipment.

Council Member Espinoza made a motion to adopt Resolution No. 23-066 which support's the City's application into the Department of Health State Revolving Fund Program for Well #7 Construction. Second by Member Peterson and the motion passed 6-0.

Action: 5.07 AB23284 - Resolution of Support for Application into Drinking Water State Revolving Fund Program: Reservoir #4 Construction -
Mr. Rizzitiello informed the Council that the City would like to submit an application into the Drinking Water State Revolving Fund Program to help cover costs associated with the Reservoir #4 construction.

Discussion ensued.

Council Member Peterson made a motion to adopt Resolution No. 23-067 which support's the City's application into the Department of Health State Revolving Fund Program for Reservoir #4 Construction. Second by Member Schermann and the

motion passed 6-0.

Action: 5.08 AB23285 - Resolution of Support FEMA HMA Grant - Well #3 Chlorinator and Generator -
Mr. Rizzitiello informed the Council that the City would like to submit an application for the FEMA HMA Grant for Well #3. In addition, Mr. Rizzitiello noted that Well #3 is currently the highest producing well but does not have an electrical generator in case of a power outage. Mr. Rizzitiello informed the Council that if awarded, 75 percent of the costs would be covered by the HMA grant, 12.5 percent would be covered by a state match, and the City would be responsible for the other 12.5 percent.

Council Member Williams made a motion to adopt Resolution #23-068 which authorizes the City to submit the Well #3 chlorinator/generator project to FEMA State of Washington HMA grant program for consideration and applicant/agent as the City Administrator and Finance Director. Second by Member Boyle and the motion passed 6-0.

Action: 5.09 AB23286 - Resolution of Support - FEMA HMA Grant Fire Station HVAC and Controls Upgrade -
Mr. Rizzitiello informed the Council that the City would like to submit an application for the FEMA HMA Grant to upgrade the HVAC and controls components at the College Place Fire Station. In addition, a Facility Improvement Measure Summary was completed by McKinstry completed a year-and-a-half ago. If awarded, 75 percent of the costs would be covered by the HMA grant, 12.5 percent would be covered by a state match, and the City would be responsible for the other 12.5 percent.

Council Member Schermann made a motion to adopt Resolution #23-069 which authorizes the City to submit the Fire Station HVAC and Controls Upgrade Project to FEMA State of Washington HMA grant program for consideration and sets the City Administrator and Finance Director as applicant agent for the project. Second by Member Peterson and the motion passed 6-0.

Action: 5.10 AB23287 - Resolution of Support for Application into Federal Economic Development Administration Planning and Technical Assistance Grant Program for Development of a Comprehensive Economic Development Strategy -
Mr. Rizzitiello informed the Council that the City will need to update the Comprehensive Economic Development Strategy (CEDS) to remain eligible for Federal Economic Development Administration (EDA) Infrastructure grant programs. The City would like to apply for the EDA grant program to update the CEDS so that the City will be eligible to grant funding for projects such as Reservoir #4.

Council Member Williams made a motion to adopt Resolution No. 23-070 which support's the City's application into the Federal Economic Development Administration (EDA) Planning and Technical Assistance Grant Program for the development of a Comprehensive Economic Development Strategy (CEDS). Second by Member Boyle and the motion passed 6-0.

Action: 5.11 AB23288 - Resolution of Support for grant application into the Washington Highway Safety Improvement Grant Program for Improvements around Walla Walla University & Davis Elementary School -
Mr. Rizzitiello informed the Council that the City adopted a Local Road Safety Plan in 2021 that makes the City eligible to apply for the Washington Highway Safety Improvement Grant Program. The City would like to submit an application to this program for improvements around Walla Walla University and Davis Elementary School.

Discussion ensued.

Council Member Boyle made a motion to adopt Resolution #23-071 which supports grant application into the Washington Highway Safety Improvement Grant Program for projects around the Walla Walla University and Davis Elementary School area. Second by Member Schermann and the motion passed 6-0.

6. Administrative Reports - None

7. Informational Reports

Information: 7.01 CPPD Monthly Report

8. Executive Session -

None

9. Closing Items

Discussion, Information: 9.01 Good of the Order?

A Council Member inquired as to the height of the manhole covers on 6th Street.

Discussion ensued.

A Council Member inquired as to local theft rates and preventative measures.

Discussion ensued.

Action: 9.02 Conclusion - Motion to Conclude the Meeting

Council Member Williams made a motion to conclude the meeting at 7:57 PM. Second by Member Boyle and with no objection, the meeting concluded.

Approved:

DocuSigned by:

Norma L. Hernández

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Norma L. Hernández – Mayor

Attest:

DocuSigned by:

Sherri St.Clair

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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred November 28, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.