

Tuesday, December 12, 2023
City Council Meeting - Hybrid (In-Person & Electronic)

7:00 P.M.

#2129 Regular City Council Meeting - Hybrid (In-Person & Electronic)

In-Person at College Place City Hall, 625 S College Avenue, College Place Washington

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Attendee Link: <https://us06web.zoom.us/j/85177156767>

Or you may call this number to listen: 1-669-900-9128 ID# 851 7715 6767 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

1. Opening Items.

Subject :	1.01 Call To Order
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject :	1.02 Roll Call
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Norma L. Hernández

Paul T. Jessup,

Michael Cleveland,

Tito Espinoza Jr.,

Council Members Loren Peterson,

Melodie Williams,
Heather Schermann,
Monica Boyle

Administrator, Mike Rizzitiello;
City Attorney, Rea Culwell
Finance Director, Brian Carleton;
Public Works Director, Robert McAndrews;

Staff Police Chief, Troy Tomaras;
Fire Chief, David Winter;
Community Development Director, Jon Rickard;
HR Manager, Shawn Doering;
City Clerk, Sherri St. Clair

Subject : 1.03 Pledge of Allegiance
Meeting : Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category : 1. Opening Items.
Access : Public
Type : Procedural

Public Content

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject : 1.04 Public Comment -
Meeting : Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category : 1. Opening Items.
Access : Public
Type : Information

Public Content

Council meetings are primarily structured to permit Council Membersto arrive at the decisions necessary to govern the City.

Meeting Protocol for Public Comment:

When submitting public comments, include the following information regardless of the manner you are using: (Note that there are deadlines for writtencomments to be included in the meeting documents.)

- Your Name
- Your Address

Written Public comments may be provided by submitting comment to Clerk@cpwa.usno later than 4:30 PMon the meeting date to be included in the record.(If typewritten, no less than 11 pt font).

Verbal Public Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.
- Telephone comment - Call1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment -Join using theZoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

File Attachments

[It is SO EASY to participate in public meetings!.png \(224 KB\)](#)

2. Consent Agenda.

Subject :	2.01 AB 23289 - Approve Agenda for December 12, 2023
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve agenda for December 12, 2023.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 23290 - Approve Council Minutes from
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November 28, 2023

Meeting : Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)

Category : 2. Consent Agenda.

Access : Public

Type : Action (Consent), Minutes

Recommended Action : Motion to approve Council Minutes from November 28, 2023.

File Attachments

[2023-11-28_Council_Minutes_Draft_BoardDocs® Plus.pdf \(835 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject : 2.03 AB 23291 - Approve Council Workshop Minutes from December 5, 2023

Meeting : Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)

Category : 2. Consent Agenda.

Access : Public

Type : Action (Consent), Minutes

Recommended Action : Motion to approve Council Minutes from December 5, 2023.

File Attachments

[2023-12-5_Council_Workshop_Minutes_Draft_BoardDocs® Plus.pdf \(765 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject : 2.04 AB 23292 - Cancellation of the December 26, 2023 Council Meeting

Meeting : Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)

Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the cancellation of the December 26, 2023 Council Meeting.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.05 AB 23293 - Cancellation of the January 2, 2024 Council Workshop
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the cancellation of the January 2, 2024 Council Workshop.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.06 AB 23294 - May 2023 Check Register/Financial Reports
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the May 2023 check register and financial reports.

Public Content

Information for Consideration:

A breakdown by checking account is as follows:
Payroll Check Numbers*: 52613-52621
Claims Check Numbers*: 79911-79944, 107953-108082
Travel Advance Check Numbers*: 2007-2017

*The check numbers were verified to certify that the beginning check numbers were correct and that there are no check numbers missing or not listed on the register.

Claims/Inter-fund Transfers: \$1,388,917.00
Payroll: \$508,788.45
Total: \$1,897,705.45

File Attachments

[May_2023_Financials.pdf \(3,248 KB\)](#)

Consent

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Subject :	2.07 AB 23295 - Southwest Sewer Project/Lift Station 7 Assessment
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to adopt Resolution No. 23-072 a resolution by City Council of the City of College Place, Washington to, Pursuant to RCW 35.92.025, set the per acre assessment to charge owners of property served by the southwest sewer system to connect to the system.

Public Content

Historical Perspective:

The City constructed a sewer system (Southwest Sewer/Lift Station 7 Project) to serve a geographical area depicted in Figure A1 which is provided with this content. The City, pursuant to RCW 35.92.025, can assess a connection fee to property owners to connect to and be served by the sewer system pursuant to RCW 35.92.025. The City, based upon the cost of the Project

and the land area to be served, has calculated the per acre assessment to charge property owners to connect to the sewer system. The Assessment calculation is depicted in Exhibit A with this content.

File Attachments

[Figure A1 - Southwest Sewer System Property Area for Assessment.pdf \(1,828 KB\)](#)
[Exhibit A - Sewer Connection Assessment - Southwest Sewer System Lift Station 7.pdf \(87 KB\)](#)
[Res_No_23-072_Southwest_Sewer_Project_Lift_Station_7_Assessment_2023-12-12.pdf \(131 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.08 AB 23296 - 2024 Administrative Fees Resolution Update
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to authorize Resolution No. 23-073 adopting the updated City fees and charges for 2024.

Public Content

Historical Perspective:

The Fees Schedule is typically updated annually. The last update to the Fees Schedule was approved in January 2023 for imminent need to update and revise fees for 2023. There is a need to update fees for 2024.

Information for Consideration:

Recently, the City Attorney has reviewed the City's code in comparison to the Fees Schedule. The updates in this resolution are necessary to ensure that the resolution and code reflect the same information. Please review the redlined version for all changes.

File Attachments

[Res_No_23-008_2023_Fees_Resolution_2023-02-28.pdf \(376 KB\)](#)
[Res_No_23-XXX_2024_Fees_Resolution_Final Draft.pdf \(1,003 KB\)](#)
[Res_No_23-XXX_2024_Fees_Resolution_Redlined.pdf \(487 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.09 Excuse the Absence of Council Members Espinoza
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve excusing the absence of Council Member Espinoza.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.10 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations.

Subject :	3.01 AB 23297 - Swearing in Ceremony for Officer Anton Bushkovskiy - Chief Tomaras
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	3. Presentations.
Access :	Public
Type :	Procedural

Public Content

Historical Perspective:

Officer Anton Bushkovskiy has completed all training required to become a fully commissioned Peace Officer for the City of College Place. Anton completed five months of training at the Basic Law Enforcement Academy (BLEA) in Burien and an additional 12 weeks of field training in College Place with a trained Field Training Officer. Anton has met all of the requirements by the State of Washington to become a fully sworn member of the CPPD.

Anton grew up in Walla Walla and is excited to serve his community.

4. Public Hearings.

Subject :	4.01 Procedure for Public Testimony
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	4. Public Hearings.
Access :	Public
Type :	Procedural

Public Content

Council meetings are primarily structured to permit Council Membersto arrive at the decisions necessary to govern the City.

Meeting Protocol for Public Testimony:

When submitting public testimony, include the following information regardless of the manner you are using: (Note that there are deadlines for written comments to be included in the meeting documents.)

- Your Name
- Your Address

Written Public comments may be provided by submitting comment to Clerk@cpwa.us no later than 4:00 PM the Friday before the meeting. (If typewritten, no less than 11 pt font).

Verbal Public Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.
- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on the public hearing topic.

Subject :	4.02 AB 23299 - Fiscal Year 2024 Final Budget Hearing - Mr. Carleton
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	4. Public Hearings.
Access :	Public
Type :	Procedural

Public Content

Information for Consideration:

Finance Director Brian Carleton will review the Fiscal Year 2024 Budget Proposal. Salient points of this proposal are within the budget message document. The PowerPoint presentation will be uploaded 12/08/2023.

File Attachments

[2024 Final Budget 12-12-2023.pdf \(1,864 KB\)](#)

[2024 Budget_BudgetMessage.pdf \(159 KB\)](#)

[2024 Final Budget_Presentation_12-12-2023.pdf \(678 KB\)](#)

[Order_confirmation.pdf \(2,393 KB\)](#)

[2023-11-25_&_12-2_Public_Hearing_Notice_2024_Final_Budget_AD67322.pdf \(102 KB\)](#)

5. Action Items.

Subject :	5.01 AB 23300 - Fiscal Year 2024 Budget - Mr. Carleton
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.

Access :	Public
Type :	Action
Preferred Date :	Dec 12, 2023
Absolute Date :	Dec 12, 2023
Fiscal Impact :	Yes
Dollar Amount :	\$86,394,350.00
Budgeted :	Yes
Budget Source :	Final FY 2024 Budget
Recommended Action :	Motion to adopt Ordinance No. 23-017 for the FY 2024 Budget.

Public Content

Information for Consideration:

Finance Director Brian Carleton will review the Fiscal Year 2024 Budget Proposal. Salient points of this proposal are within the budget message document.

File Attachments

[2024Budget_BudgetMessage.pdf \(159 KB\)](#)

[2024 Final Budget 12-12-2023.pdf \(1,864 KB\)](#)

[2024 Final Budget_Presentation_12-12-2023.pdf \(678 KB\)](#)

[Order_confirmation.pdf \(2,393 KB\)](#)

[Ord_No_23-017_2024_Budget_Final_2023-12-12.pdf \(142 KB\)](#)

[2023-11-25_&_12-2_Public_Hearing_Notice_2024_Final_Budget_AD67322.pdf \(102 KB\)](#)

Subject :	5.02 AB 23301 - 2024 - 2026 International Association of Firefighters (IAFF) Local #4203 Bargaining Agreement - Ms. Doering
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Dec 07, 2023
Absolute Date :	Dec 07, 2023
Fiscal Impact :	Yes
Budgeted :	Yes
Recommended Action :	Motion to approve the 2024 - 2026 International Association of Firefighters (IAFF) Local #4203 Bargaining Agreement as presented.

Public Content

Historical Perspective:

The current contract expires December 31, 2023

Information for Consideration:

New Contract Information

Length - 3 years

Notable changes

- Addition of Juneteenth as a holiday increasing paid holiday hours from 96 to 104
- Addition of Call Back pay of \$50/day for Acting Duty Officer if called back
- Increase in employee contribution for health insurance
 - 2024 - No change
 - 2025 - 50% of premium increase
 - 2026 - 50% of premium increase
- Addition of two new classifications: Lieutenant and Fire Marshal (not additional FTE's)
- Cost of living increase:
 - 2024 - 6%
 - 2025 - 6%
 - 2026 - 5%

File Attachments

[IAFF_Contract_24-26_Redline.pdf \(311 KB\)](#)

[IAFF_Contract_24-26.pdf \(285 KB\)](#)

Subject :	5.03 AB 23302 - Resolution Encouraging Tobacco Retail Locations to Adhere to Best Practices - Mr. Rizzitiello
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Dec 12, 2023
Absolute Date :	Dec 12, 2023
Fiscal Impact :	No
Recommended Action :	Motion to adopt Resolution #23-074 encouraging all tobacco retail locations to adhere to best practices.

Public Content

Historical Perspective:

A cornerstone of the Blue Zones initiative is various policies pertaining to public health as it relates to tobacco.

Information for Consideration:

Blue Zones Project Walla Walla Staff has proposed a Resolution encouraging all tobacco retail locations to adhere to best practices with regard to not marketing or advertising tobacco or nicotine products to youth. City of Walla Walla passed an identical resolution in November.

File Attachments

[Final WWV Tobacco Retail Environment One Pager \(1\).pdf \(235 KB\)](#)

[Tobacco retail best practices resolution draft CP.pdf \(119 KB\)](#)

[Tobacco retail sticker draft.png \(122 KB\)](#)

[Res_No_23-074_Tobacco_Retail_Best_Practices_2023-12-12.pdf \(156 KB\)](#)

Subject :	5.04 AB 23303 - Meier Addendum 3 to Phase 2 City Hall Expansion - Mr. Rickard
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Dec 12, 2023
Absolute Date :	Dec 12, 2023
Dollar Amount :	\$299,200.00
Budgeted :	Yes
Recommended Action :	Motion to approve Addendum 3 to Agreement for Services for the City Hall Expansion Project for a total not to exceed \$299,200.

Public Content

Historical Perspective:

The City has been working with Meier Architecture and Engineering to expand City Hall.

Information for Consideration:

Addendum 3 is required to increase the scope of work to include design work for:

- Add and enclosed outdoor mechanical equipment area.
- Revise the site parking area to comply with Development Standards.
- New trash enclosure.
- EV Parking, including power.
- Update restroom finishes.
- Replace exposed exterior beams with HSS tube steel beams.
- Replace existing roofing.

- Coffee/water bottle break area
- Plumbing changes
- Backup generator sized to backup the entire City Hall building, includes enclosure design.

Revised Task 1 - Design	
Original	\$159,000
Addendum 3	\$63,000
Total	\$222,000
Revised Task 3 - Bidding	
Original	\$4,000
Addendum 3	\$2,000
Total	\$6,000
Revised Task 3 Construction Administration	
Original	\$32,000
Addendum 3	\$12,000
Total	\$44,000
Total Addendum 3	\$77,000
Total Project Cost (Design, Bidding, Construction Administration)	\$272,000
Total w/10% Contingency	\$299,200

File Attachments

[2023.07.27.886400-ARCH 60 PRCT.pdf \(4,561 KB\)](#)

[Addendum 3 to Phase 2 of City Hall project.pdf \(1,365 KB\)](#)

[I3- Meier Addendum 2 Rev 2 City Hall Addition.pdf \(4,111 KB\)](#)

Subject : 5.05 AB 32304 - Preapproved Housing Plans - Mr. Rizzitiello

Meeting : Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)

Category : 5. Action Items.

Access : Public

Type : Action

Preferred Date : Dec 12, 2023

Absolute Date : Dec 12, 2023

Fiscal Impact : Yes

Dollar Amount : \$14,250.00

Budgeted : No

Budget Source : Current Expense

Recommended Action : Motion to adopt Resolution No. 23-075 approving

Public Content

Historical Perspective:

The State is in an affordable housing crisis. The City is trying to identify ways to facilitate alleviating this crisis.

Information for Consideration:

Liberty House Plans has been working with cities in developing Preapproved Housing Plans in which the City partners with Liberty to develop some design choices. If developer opts to use choices, purchase of plans is at significant discount and is preapproved so it shortens the development process. City of South Bend, Indiana and City of Spokane, WA have implemented such programs. This item is being recommended by council via advisory votes from the College Place Planning Commission and Economic Development Commission.

The initial start up costs on this with an initial plan set is \$14,250. The plan if approved is to work through what designs are desired by Planning Commission/Economic Development Commission advisory votes and then by City Council vote.

File Attachments

[Intro - Municipal House Plan Collections 23-0318.pdf \(672 KB\)](#)
[CNU FayettevilleAR_Article.pdf \(1,454 KB\)](#)
[CommunityCouncil_AffordableHousingAd_Insert.pdf \(2,167 KB\)](#)
[Resolution.pdf \(141 KB\)](#)
[Menu of Services - Liberty House Plans.pdf \(965 KB\)](#)
[SummarySheet-CampbellCarriageHouse-DavidTKim.pdf \(1,161 KB\)](#)
[SummarySheet-GreenwoodCottage-BruceBTolar.pdf \(1,656 KB\)](#)
[SummarySheet-LoganberryCourt-Artifex.pdf \(685 KB\)](#)
[SummarySheet-SeaborneSideYardCottage-HistoricShed.pdf \(1,130 KB\)](#)
[SummarySheet-StarletStudio-HistoricShed.pdf \(575 KB\)](#)
[spokane-streamlines-missing-middle-housing\[1\] \(30 KB\)](#)
[Res_No_23-075_Preapproved_Housing_Plans_2023-12-12.pdf \(146 KB\)](#)

Subject :	5.06 AB 23305 - COALLA Creative District - Mr. Rizzitiello
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Dec 12, 2023
Absolute Date :	Dec 12, 2023
Fiscal Impact :	No
Recommended Action :	Motion to adopt Resolution No. 23-076 permitting

participation in regional application into Arts WA for (Co) alla Creative District with the amended boundaries shown in the map.

Public Content

Historical Perspective:

A group of individuals from Walla Walla and College Place have been working on getting a Creative District certified by the State over the past year. This item was reviewed at the December 5th, 2023 City Council Workshop.

Information for Consideration:

Per State recommendation ArtWalla resubmitted the letter of interest and the application is getting cobbled together. I am expecting the application to be turned into Arts Wa by early January and we should hear if we are certified by the Spring. The map has had some recent amendments to bring the Little Theater into the District.

File Attachments

[Coalla-letter-of-response-11-13-23.pdf \(177 KB\)](#)
[Creative District LOI.pdf \(105 KB\)](#)
[Creative District Presentation \(long\).pdf \(574 KB\)](#)
[GIS_EconomicDevelopment_COALLA10272023.pdf \(5,411 KB\)](#)
[Resolution.pdf \(163 KB\)](#)
[Res_No_23-076_Creative_District_2023-12-12.pdf \(137 KB\)](#)

Subject :	5.07 AB 23306 - Memorandum of Understanding between Walla Walla University, Common Roots Housing Land Trust, and City of College Place - Ms. Culwell
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Dec 12, 2023
Absolute Date :	Dec 12, 2023
Fiscal Impact :	No
Recommended Action :	Motion to adopt Resolution No. 23-077 which permits Mayor to sign Memorandum of Understanding between the City, Walla Walla University, and the Common Roots Housing Land Trust.

Public Content

Historical Perspective:

The Common Roots Housing Land Trust was formed back in 2021 to further affordable housing opportunities in the region.

Information for Consideration:

This MOU is needed for Walla Walla University, Common Roots Housing Land Trust, and the City to go after a Connecting Housing to Infrastructure Program (CHIP) and other grant opportunities. The University has an interest in eventually teeing up land holdings it has adjacent to the City limits for eventual inclusion in the urban growth area and the City. The University is open to selling off five acres of the land to the Common Roots Housing Land Trust for development of affordable housing.

The land currently is not in the City or the Urban Growth Area. This is just teeing it up as a potential site for housing eventually as the urban growth process opens up in future years. This item was reviewed at the November 14th, 2023 City Council Meeting and the December 5th, 2023 City Council Workshop.

File Attachments

- [CommonRootsPresentation.pdf \(816 KB\)](#)
- [CostEstimate-WhitmanWWU.pdf \(79 KB\)](#)
- [Map.JPG \(79 KB\)](#)
- [MOU.pdf \(91 KB\)](#)
- [Resolution.pdf \(148 KB\)](#)
- [Website.url \(0 KB\)](#)
- [Res_No_23-077_Common_Root_&_Walla_Walla_University_MOU_2023-12-12.pdf \(151 KB\)](#)

Subject :	5.08 AB 23307 - Resolution Declaring Certain Events as Official Community Events - Mr. Rizzitiello
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Dec 12, 2023
Absolute Date :	Dec 12, 2023
Fiscal Impact :	No
Recommended Action :	Motion to adopt Resolution No. 23-078 which certifies community events for Fiscal Year 2024.

Public Content

Historical Perspective:

Over the last couple years the City, its Economic Development, Events, and Tourism Commission, and other partners have collaborated on several new community events to build a greater sense of community in College Place.

Information for Consideration:

The Municipal Research Service Center issued a article on April 26, 2022 that recommended cities issue a Resolution that cites which events it financially supports for auditing purposes. The website is here: <https://mrsc.org/stay-informed/mrsc-insight/april-2022/how-to-sponsor-summer-celebrations>

File Attachments

[Res_No_23-078_Community_Events_2023-12-12.pdf \(156 KB\)](#)

Subject :	5.09 AB 23308 - Accept Transportation Improvement Board UAP Grant: SW Mojonnier Rd (College to Bluvue) - Mr. Rizzitiello
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Dec 12, 2023
Absolute Date :	Dec 12, 2023
Fiscal Impact :	Yes
Dollar Amount :	\$1,922,008.00
Budgeted :	Yes
Budget Source :	Federal MPO STBG Grant, Stone Creek TIF, Federal Congressional Directed Spending
Recommended Action :	Motion to approve Resolution No. 23-079 which authorizes the Mayor to execute an agreement with TIB for SW Mojonnier Rd Improvements (28.3817% Grant - \$1,922,008)

Public Content

Historical Perspective:

The City Council adopted Resolution #23-048 supporting the grant application for SW Mojonnier Rd (College to Bluvue) at the July 11th, 2023 City Council meeting.

Information for Consideration:

SW Mojonnier Rd is being paid for via \$750,000 grant from the Metropolitan Planning Organization STBG Grant, \$4.3 million College Place TIF, and a \$2.5 million Federal Congressional Directed Spending Earmark.

File Attachments

[Funding Status Form - College Place - SW Mojonnier Road Improvements.pdf \(110 KB\)](#)
[Grant Agreement - College Place - SW Mojonnier Road Improvements.pdf \(149 KB\)](#)
[Map.JPG \(106 KB\)](#)

[Res_No_23-048_TIB_Urban_Arterial_Grant_SW_Mojonnier_Rd_2023-7-11.pdf \(297 KB\)](#)
[Selection Letter - College Place - SW Mojonni Road Improvements.pdf \(318 KB\)](#)
[Res_No_23-079_TIB_Award_UAP_Acceptance_for_SW_Mojonnier_Rd_2023-12-12.pdf \(149 KB\)](#)

Subject :	5.10 AB 23309 - Accept Transportation Improvement Board ATP Grant: SE 8th (Birch to Larch) - Mr. Rizzitiello
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Dec 12, 2023
Absolute Date :	Dec 12, 2023
Fiscal Impact :	Yes
Dollar Amount :	\$731,000.00
Budgeted :	Yes
Budget Source :	90% State TIB ATP Grant, 10% City Transportation Benefit District
Recommended Action :	Motion to approve Resolution No. 23-080 which authorizes the Mayor to execute an agreement with TIB for SE 8th Street (Birch to Larch) Improvements (90% Grant - \$657,900, Match 10% - \$73,100)

Public Content

Historical Perspective:

The City Council adopted Resolution #23-047 supporting the grant application for SE 8th Street from Birch to Larch at the July 11th, 2023 City Council meeting.

Information for Consideration:

This project is key to connect Downtown College Place/College Avenue to Lions Park where the Farmers Market is at and where much more activity will occur due to the forthcoming improvements. This project will complete the corridor. Here is a summary on 8th Street Improvements.

- FY 2023: CDBG Grant to construct sidewalk on SW 8th (College to Bade)
- FY 2024: MPO Surface Transportation Block Grant-TA to overlay and then complete sidewalk on SE 8th (College to Birch).
- This grant will cover an overlay and engineering/construction of a sidewalk where gaps exist between Birch to Larch with a rapid flashing beacon/crosswalk at Larch/8th Intersection into Lions Park.

File Attachments

[Funding Status Form - College Place - SE 8th Street Sidewalk.pdf \(109 KB\)](#)

[Grant Agreement - College Place - SE 8th Street Sidewalk.pdf \(149 KB\)](#)

[Map.JPG \(142 KB\)](#)

[Res_No_23-047_TIB_Active_Transportation_Program_8th_2023-7-11.pdf \(295 KB\)](#)

[SE 8th Birch to Larch Cost Estimates.pdf \(28 KB\)](#)

[Selection Letter - College Place - SE 8th Street Sidewalk.pdf \(264 KB\)](#)

[Res_No_23-080_TIB_Award_Acceptance_for_SE_8th_Street_Birch_to_Larch_2023-12-12.pdf \(149 KB\)](#)

Subject :	5.11 AB 23310 - Final Budget Amendment for 2023 - Mr. Carleton
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Dec 12, 2023
Absolute Date :	Dec 12, 2023
Fiscal Impact :	No
Budgeted :	Yes
Recommended Action :	Motion to approve the 2023 Amended Budget Ordinance No. 23-018 for changes in revenue and expenditures.

Public Content

Historical Perspective:

We are required by state law to amend our budget to absorb any expenditures in excess of the original expenditure budget adopted for each fund.

The City Council has the authority under RCW 35A.33.120 to amend the budget with a simple majority vote and there is no statutory requirement for a public hearing in this case.

Information for Consideration:

The following budget amendments are necessary to align the budget with actual expenditures:

1. Fund 301 - Street Developer contributions for road projects not started - \$300,000
2. Fund 306 - Lions Park Project - Construction not starting until 2024 - \$3,200,000
3. Fund 311 - Street Projects not started in 2023 - \$1,900,000
4. Fund 403 - Vactor truck ordered and not received in 2023 - \$700,000
5. Fund 403 - Stormwater projects delayed until 2024 - \$305,000
6. Fund 411 - Wastewater treatment plant/Lift station 5 projects delayed until 2024 - \$26,510,000

The reduction in expenditures is offset by the associated funding revenue. There is no impact on the ending fund balance.

File Attachments

[2023 Budget Amendment Details.pdf \(253 KB\)](#)

[Ord_No_23-018_2023_Budget_Amendment_2023-12-12.pdf \(139 KB\)](#)

Subject :	5.12 AB 23311 - Resolution Requesting US Army Corps of Engineers Technical Assistance for Floodplain Mapping /Management Services of Military Springs, Garrison Creek, and Stone Creek Corridors. - Mr. Rizzitiello
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Dec 12, 2023
Absolute Date :	Dec 12, 2023
Fiscal Impact :	No
Recommended Action :	Motion to adopt Resolution No. 23-081 permitting City Administrator to send a Letter of Request to the US Army Corps of Engineers for Floodplain Mapping/Management Services Technical Assistance for Military Springs, Garrison Creek, and Stone Creek.

Public Content

Information for Consideration:

Municipalities can send a letter of request to the US Army Corps of Engineers. This allows free technical assistance for floodplain mapping,, modeling, and and management. This also unlocks several grant resources within the US Army Corps of Engineers Authorities and Programs for grants pertaining to stormwater management and also aquatic ecosystem restoration.

File Attachments

[GarrisonCreekMap.JPG \(277 KB\)](#)

[How_to_Plan_a_Water_Resources_Project.pdf \(5.625 KB\)](#)

[MilitarySpringsMap.JPG \(198 KB\)](#)

[StoneCreekMap.JPG \(184 KB\)](#)

[Res_No_23-](#)

[081_US_Army_Corps_of_Engineers_Floodplain_Mapping_and_Management_Services_2023-12-12.pdf \(147 KB\)](#)

Subject :	5.13 AB 23312 - Resolution Requesting Participation in US Army Corps of Engineers Aquatic Ecosystem Restoration (Section 206 of WRDA) pertaining to Stone Creek 454 Christensen Lane College Holdings Property - Mr. Rizzitiello
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Dec 12, 2023

Absolute Date :	Dec 12, 2023
Fiscal Impact :	No
Recommended Action :	Motion to adopt Resolution No. 23-082 permitting City Administrator to send a Letter of Request to participate in US Army Corps of Engineers Aquatic Ecosystem Restoration (Section 206 of WRDA) pertaining to Stone Creek - 454 Christensen Lane College Holdings Property.

Public Content

Information for Consideration:

The Section 206 of WRDA US Army Corps of Engineers Program allows for a partnership with the US Army Corps of Engineers, Developers, and Governmental Jurisdictions. Cities must invite the US Army Corps to Participate. For Feasibility the cost share is 50% Federal, 50% Non-Federal. For Construction its 65% Federal, 35% Non-Federal. Non-Federal Share would be on the developer. Lakeside - College Holdings wants to participate.

File Attachments

[How_to_Plan_a_Water_Resources_Project.pdf \(5.625 KB\)](#)

[StoneCreekMap.JPG \(94 KB\)](#)

[Res_No_23-082_US_Army_Corps_of_Engineers_Section_206_WRDA_Aquatic_Ecosystem_2023-12-12.pdf \(148 KB\)](#)

6. Administrative Reports - None

7. Informational Reports - None

8. Executive Session - None

9. Closing Items.

Subject :	9.01 Good of the Order?
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	9. Closing Items.
Access :	Public
Type :	Discussion, Information
Subject :	9.02 Conclusion - Motion to Conclude the Meeting.
Meeting :	Dec 12, 2023 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	9. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to conclude the meeting

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, November 28, 2023)
Generated by Sherri St Clair on Tuesday, November 28, 2023

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Michael Cleveland; Tito Espinoza Jr.; Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle

Staff- City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; City Attorney, Rea Culwell; Community Development Director, Jon Rickard; City Clerk, Sherri St. Clair

Also Present -

MEMBERS EXCUSED: Paul Jessup

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.

Action (Consent): 2.01 AB 23274 - Approve Agenda for November 28, 2023

Action (Consent), Minutes: 2.02 AB 23275 - Approve Council Minutes from November 14, 2023

Action (Consent): 2.03 Excuse the Absence of Council Member Jessup

Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Williams and the motion passed 6-0.

3. Presentations - None

4. Public Hearings

Procedural: 4.01 Procedure for Public Testimony

Discussion, Procedural: 4.02 AB23276 - Hodgins - Konen Annexation -

Mr. Rickard presented the Hodgins-Konen Annexation informing the Council that the annexation area is located on South College Avenue and is approximately 28.9 acres. Mr. Rickard noted that the Zimmer and Sams properties within the annexation zone requested to not be annexed into the City. Furthermore, Mr. Rickard noted that the Sixty Percent Annexation Method was used, the assessed valuation of the petition area exceeds sixty percent, and previously the annexation area was modified to include the Zimmer and Sams properties in the annexation area.

Discussion ensued.

Mayor Hernández opened the public hearing at 7:08 PM

Testimony: None.

Council Member Cleveland made a motion to close the public hearing at 7:09 PM. Second by Council Member Peterson and the motion passed 6-0.

Procedural: 4.03 AB23277 - FY 2024 to 2029 Capital Facility Plan -

Mr. Rizzitiello informed the Council that the FY 2024-2029 Capital Facility Plan (CFP) was presented to the Parks, Arbor, and Recreation Board, Utilities and Transportation Advisory Commission, and the Economic Development, Tourism, and Events Commission. All three boards recommended the FY 2024-2029 CFP to Council. Mr. Rizzitiello outlined what the Capital Facility Plan is and what the major upcoming projects are.

Discussion ensued.

Mayor Hernández opened the public hearing at 7:14 PM

Testimony: One attendee requested the make a comment. This comment was not related to any items on the agenda. Clerk note: this attendee joined via Zoom and this comment is believed to be spam.

Council Member Schermann made a motion to close the public hearing at 7:15 PM. Second by Council Member Boyle and the motion passed 6-0.

5. Action ItemsAction: 5.01 AB23278 - LTAC Funding Recommendations -

Ms. St. Clair presented the Lodging Tax Funding Recommendations. Mayor Hernández noted that Council Members Schermann and Boyle will abstain from voting as they are involved with an organization on the LTAC funding recommendations list.

Discussion ensued.

Council Member Peterson made a motion to approve LTAC funding recommendations for 2024 to the City of College Place in the amount of \$14,000.00, to the Power House Theatre of Walla Walla in the amount of \$10,000.00, to the Fort Walla Walla Museum in the amount of \$5,000.00, and to the Walla Walla Valley Chamber of Commerce in the amount of \$7,500.00. Second by Member Cleveland and the motion passed 4-0 and 2 Council Members abstained.

Action: 5.02 Hodgins - Konen Annexation -

This item was discussed under Public Hearing item 4.02. Mr. Rickard noted that staff recommends approving the annexation as proposed.

Council Member Peterson made a motion to approve Ordinance No. 23-013 to annex certain property known as Hodgins-Konen, including contiguous properties, into the municipal boundaries of the City of College Place. Second by Member Schermann and the motion passed 6-0.

Action: 5.03 AB 23280 - FY 2024 to 2029 Capital Facility Plan -

Mr. Rizzitiello informed the Council that the FY 2024-2029 Capital Facility Plan details investments over a six year period and provides the funding breakdowns for the projects.

Discussion ensued.

Council Member Espinoza made a motion to adopt Ordinance #23-014 which enacts the FY 2024 to 2029 Capital Facility Plan as outlined in the attached summary and booklet documents. Second by Member Williams and the motion passed 6-0.

Action: 5.04 AB 23281 - FY 2024 to 2029 Equipment Replacement Plan (ER&R) -

Mr. Rizzitiello outlined the key investments in the FY 2024-2029 Equipment Replacement Plan.

Council Member Williams made a motion to adopt Ordinance #23-015 which enacts the FY 2024 to 2029 Equipment Replacement Plan. Second by Member Cleveland and the motion passed 6-0.

Action: 5.05 AB 23282 - FY 2024 to 2029 Information Technology Plan -

Mr. Rizzitiello outlined the key investments within the FY 2024-2029 Information Technology Plan.

Discussion ensued.

Council Member Cleveland made a motion to adopt Ordinance #23-016 which enacts the FY 2024 to 2029 Information Technology Plan. Second by Member Boyle and the motion passed 6-0.

Action: 5.06 AB 23283 - Resolution of Support for Application into Drinking Water State Revolving Fund Program: Well #7 Construction -

Mr. Rizzitiello informed the Council that the Well #7 is currently being drilled, however, the City would like to submit an application into the Drinker Water State Revolving Fund Program to help cover costs associated with the wellhouse and mechanical equipment.

Council Member Espinoza made a motion to adopt Resolution No. 23-066 which support's the City's application into the Department of Health State Revolving Fund Program for Well #7 Construction. Second by Member Peterson and the motion passed 6-0.

Action: 5.07 AB23284 - Resolution of Support for Application into Drinking Water State Revolving Fund Program: Reservoir #4 Construction -

Mr. Rizzitiello informed the Council that the City would like to submit an application into the Drinking Water State Revolving Fund Program to help cover costs associated with the Reservoir #4 construction.

Discussion ensued.

Council Member Peterson made a motion to adopt Resolution No. 23-067 which support's the City's application into the Department of Health State Revolving Fund Program for Reservoir #4 Construction. Second by Member Schermann and the

motion passed 6-0.

Action: 5.08 AB23285 - Resolution of Support FEMA HMA Grant - Well #3 Chlorinator and Generator -
Mr. Rizzitiello informed the Council that the City would like to submit an application for the FEMA HMA Grant for Well #3. In addition, Mr. Rizzitiello noted that Well #3 is currently the highest producing well but does not have an electrical generator in case of a power outage. Mr. Rizzitiello informed the Council that if awarded, 75 percent of the costs would be covered by the HMA grant, 12.5 percent would be covered by a state match, and the City would be responsible for the other 12.5 percent.

Council Member Williams made a motion to adopt Resolution #23-068 which authorizes the City to submit the Well #3 chlorinator/generator project to FEMA State of Washington HMA grant program for consideration and applicant/agent as the City Administrator and Finance Director. Second by Member Boyle and the motion passed 6-0.

Action: 5.09 AB23286 - Resolution of Support - FEMA HMA Grant Fire Station HVAC and Controls Upgrade -

Mr. Rizzitiello informed the Council that the City would like to submit an application for the FEMA HMA Grant to upgrade the HVAC and controls components at the College Place Fire Station. In addition, a Facility Improvement Measure Summary was completed by McKinstry completed a year-and-a-half ago. If awarded, 75 percent of the costs would be covered by the HMA grant, 12.5 percent would be covered by a state match, and the City would be responsible for the other 12.5 percent.

Council Member Schermann made a motion to adopt Resolution #23-069 which authorizes the City to submit the Fire Station HVAC and Controls Upgrade Project to FEMA State of Washington HMA grant program for consideration and sets the City Administrator and Finance Director as applicant agent for the project. Second by Member Peterson and the motion passed 6-0.

Action: 5.10 AB23287 - Resolution of Support for Application into Federal Economic Development Administration Planning and Technical Assistance Grant Program for Development of a Comprehensive Economic Development Strategy -

Mr. Rizzitiello informed the Council that the City will need to update the Comprehensive Economic Development Strategy (CEDS) to remain eligible for Federal Economic Development Administration (EDA) Infrastructure grant programs. The City would like to apply for the EDA grant program to update the CEDS so that the City will be eligible to grant funding for projects such as Reservoir #4.

Council Member Williams made a motion to adopt Resolution No. 23-070 which support's the City's application into the Federal Economic Development Administration (EDA) Planning and Technical Assistance Grant Program for the development of a Comprehensive Economic Development Strategy (CEDS). Second by Member Boyle and the motion passed 6-0.

Action: 5.11 AB23288 - Resolution of Support for grant application into the Washington Highway Safety Improvement Grant Program for Improvements around Walla Walla University & Davis Elementary School -

Mr. Rizzitiello informed the Council that the City adopted a Local Road Safety Plan in 2021 that makes the City eligible to apply for the Washington Highway Safety Improvement Grant Program. The City would like to submit an application to this program for improvements around Walla Walla University and Davis Elementary School.

Discussion ensued.

Council Member Boyle made a motion to adopt Resolution #23-071 which supports grant application into the Washington Highway Safety Improvement Grant Program for projects around the Walla Walla University and Davis Elementary School area. Second by Member Schermann and the motion passed 6-0.

6. Administrative Reports - None

7. Informational Reports

Information: 7.01 CPPD Monthly Report

8. Executive Session -

None

9. Closing Items

Discussion, Information: 9.01 Good of the Order?

A Council Member inquired as to the height of the manhole covers on 6th Street.

Discussion ensued.

A Council Member inquired as to local theft rates and preventative measures.

Discussion ensued.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Williams made a motion to conclude the meeting at 7:57 PM. Second by Member Boyle and with no objection, the meeting concluded.

Approved:

Norma L. Hernández – Mayor

Attest:

Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred November 28, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.

City Council Workshop - Hybrid (In-Person & Electronic) (Tuesday, December 5, 2023)
Generated by Sherri St Clair on Tuesday, December 5, 2023

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the workshop to order at 5:31 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Michael Cleveland; Loren Peterson; Melodie Williams, Heather Schermann, Monica Boyle

Staff- City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; City Attorney, Rea Culwell; Deputy Finance Director, DaShari Schmick; Community Development Director, Jon Rickard; Public Works Director, Robert McAndrews (left at 6:14 PM); City Clerk, Sherri St. Clair

Also Present - Gregg Dohrn - Gregg Dohrn & Associates;
Rebecca Francik - Basin Disposal Industries

MEMBERS EXCUSED: Paul Jessup; Tito Espinoza Jr.

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Workshop Topics.

Discussion, Information: 2.01 Recycling -

Ms. Francik gave a presentation on recycling options for the City of College Place.

Discussion ensued.

Discussion, Information: 2.02 College Place Unified Development Code - Update -

Mr. Rickard informed the Council that the Planning Commission had a public hearing last month regarding the College Place Unified Development Code (UDC). Mr. Dohrn informed the Council that many of the UCD amendments are due to changes in legislation and provided an overview of the UCD amendment recommendations to Council.

Discussion: 2.03 Rules of Conduct for Public Meetings - Public Comment -

Ms. Culwell informed the Council that due to recent occurrences of disruptions at City Council meetings during public comment time, the City has provided some insight into what actions can be taken to prohibit such occurrences. Ms. Culwell informed the Council of Washington State's Law regarding public comments and the options available for accepting public comments at meetings.

Discussion ensued.

Discussion: 2.04 2024 Budget Review -

Mr. Carleton informed the Council that there has been a few changes since the previous presentation of the preliminary budget. Mr. Carleton gave a presentation on the budget with the new changes.

Discussion ensued.

Discussion, Information: 2.05 Tobacco Retailer Resolution -

Mr. Rizzitiello informed the Council that Walla Walla Valley Blue Zones has requested that the City of College Place pass a resolution encouraging tobacco retailers to follow best practices in regards to the marketing and advertisement to youth of tobacco and related products.

Discussion, Information: 2.06 Updated COALLA Creative District Resolution w/Amended Boundaries -

Mr. Rizzitiello informed the Council that Arts Wa has requested the ArtWalla resubmit a letter of interest and application for the COALLA Creative District. In addition, the proposed boundaries of the Creative District have been amended to include the Little Theatre and no longer extends to Walla Walla Community College. Mr. Rizzitiello informed the Council that because the Creative District map has been amended, a new resolution will be presented for Council approval.

Discussion ensued.

Discussion, Information: 2.07 Preapproved Housing Plans -

Mr. Rizzitiello informed the Council that in an effort to increase affordable housing, there is an option for the City to purchase the rights to preapproved housing plans. Furthermore, developers can purchase plans at a significant discount and it will also help to shorten the development process.

Discussion ensued.

Discussion, Information: 2.08 2024 Administrative Fees Resolution Update -

Mrs. Schmick informed the Council that Ms. Culwell met with each department updating the administrative fees accordingly and the finance department updated the utility rates. Ms. Culwell outlined the major changes to the fees resolution.

Discussion ensued.

Discussion, Information: 2.09 Memorandum of Understanding between City of College Place, Walla Walla University, and the Common Roots Housing Land Trust -

Ms. Culwell informed the Council that the Walla Walla University owns a large area of land that they are considering selling to Common Roots Housing Landon Trust for affordable housing development. Currently, the land is not within the City or Urban Growth Area and does not have the necessary infrastructure. In order to apply for the Connecting Housing to Infrastructure Program (CHIP) and other grant opportunities, the City of College Place, Walla Walla University, and the Common Roots Housing Land Trust must have a memorandum of understanding in place.

Discussion ensued.

3. Closing Items.

Discussion, Information: 3.01 Good of the Order

Mayor Hernández announced that this Thursday is the City's Winterfest event.

Ms. Culwell informed the Council and staff that Council Members are interested in joining staff luncheons.

Discussion ensued.

A Council Member made a comment regarding the placement of detour signs for the upcoming Winterfest event.

Discussion ensued.

Procedural: 3.02 Conclusion

Mayor Hernández concluded the workshop to order at 7:18 PM.

Approved:

Norma L. Hernández – Mayor

Attest:

Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council Workshop that occurred December 5, 2023. Further detail may be obtained by reviewing the actual audio recording made during this session.

Financial Reports Descriptions

Monthly Expenditure Analysis

Summary of expenditures for the period. This report breaks out Payroll, Capital, and Debt Service expenditures. The total expenditures for the period on this report should tie out to the *Treasurer's Report Fund Totals* expenditure column.

Check Register

Detail of every check or electronic payment issued during the period. This report contains only cash items that require council approval. It does not include transactions that do not require council approval, such as interest income or bank fees. Therefore, the total of this report will not tie to the expenditures total on the *Monthly Expenditure Analysis*, *Treasurer's Report*, or *Cash Flow Report*.

Treasurer's Report, Bank Statement Report & Investment Detail Report

Fund Totals – Presents beginning fund balances, revenues for the period, expenditures for the period, ending fund balances, outstanding items, and fund balances adjusted for outstanding items.

Account Totals – Presents Cash and Investment account beginning balances, deposits, withdrawals, outstanding items, and adjusted ending balances.

Fund Investments by Account – Presents investment balances by fund. This is an allocation of the City's investments to applicable funds. The allocation is adjusted each month by the Finance Director according to fund balance. This adjustment displays in the "Purchases" and "Liquidated" columns.

Fund Investment Totals – Presents fund investments and cash allocated by fund. This report builds on the *Fund Investments by Account* report by also including cash balances.

Cash Flow Report

Shows cash in and cash out by fund for each period and year-to-date. Revenue and Expenditure totals should tie out to revenue and expenditure totals on the *Treasurer's Report Fund Totals* report.

Budget Position Report

Shows revenues and expenditures as compared to budget for the year-to-date. Excludes beginning and ending fund balances.

Totals for Credit Accounts

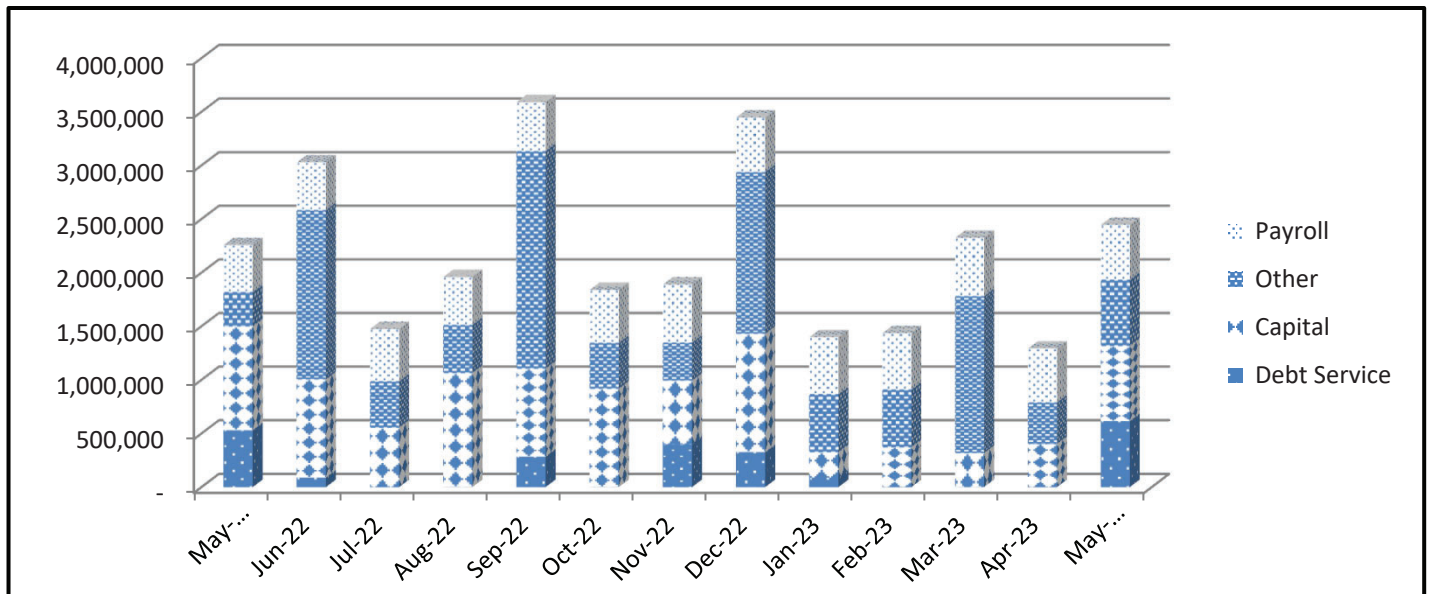
Detail of credit account transactions for the period. Reported by vendor and subtotaled by department.

City of College Place

Monthly Expenditure Analysis

May-23

Month	Operating Expenses		Capital	Debt Service	Total
	Payroll	Other			
May-23	508,788	621,384	698,337	615,313	2,443,822
Apr-23	500,086	389,518	400,622	714	1,290,939
Mar-23	541,212	1,466,309	316,311	234	2,324,065
Feb-23	523,342	540,461	370,301	234	1,434,338
Jan-23	529,217	543,236	235,580	88,752	1,396,785
Dec-22	506,417	1,511,745	1,102,124	325,800	3,446,086
Nov-22	539,947	356,495	593,205	399,259	1,888,906
Oct-22	490,773	431,985	915,005	300	1,838,063
Sep-22	452,864	2,032,259	818,140	284,741	3,588,005
Aug-22	444,311	452,337	1,061,486	234	1,958,367
Jul-22	484,191	435,219	553,295	234	1,472,939
Jun-22	442,242	1,582,180	914,079	89,237	3,027,738
May-22	435,678	324,213	965,221	531,173	2,256,285



Other Detail - Significant Expenditures and Related Party Transactions

Interfund Transfers	\$	150,000
		-
Related Party Transactions: None		
Total Other Detail	\$	150,000

CHECK REGISTER

City Of College Place

Time: 10:22:26 Date: 12/06/2023

05/01/2023 To: 05/31/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2667	05/03/2023	Payroll	28	EFT	ESD - PFMLA	8,600.57	Pay Cycle(s) 01/01/2023 To 03/31/2023 - PFMLA
2725	05/03/2023	Payroll	28	EFT		3,070.82	
2726	05/03/2023	Payroll	28	EFT		4,418.55	
2727	05/03/2023	Payroll	28	EFT		3,510.04	
2728	05/03/2023	Payroll	28	EFT		3,833.58	
2729	05/03/2023	Payroll	28	EFT		2,225.03	
2730	05/03/2023	Payroll	28	EFT		823.85	
2731	05/03/2023	Payroll	28	EFT		1,602.32	
2732	05/03/2023	Payroll	28	EFT		452.81	
2733	05/03/2023	Payroll	28	EFT		3,083.95	
2734	05/03/2023	Payroll	28	EFT		3,572.88	
2735	05/03/2023	Payroll	28	EFT		343.65	
2736	05/03/2023	Payroll	28	EFT		1,925.11	
2737	05/03/2023	Payroll	28	EFT		3,627.37	
2738	05/03/2023	Payroll	28	EFT		1,262.51	
2739	05/03/2023	Payroll	28	EFT		5,138.51	
2740	05/03/2023	Payroll	28	EFT		3,551.64	
2741	05/03/2023	Payroll	28	EFT		161.66	
2742	05/03/2023	Payroll	28	EFT		1,320.44	
2743	05/03/2023	Payroll	28	EFT		3,245.29	
2744	05/03/2023	Payroll	28	EFT		343.65	
2745	05/03/2023	Payroll	28	EFT		5,065.00	
2746	05/03/2023	Payroll	28	EFT		2,111.64	
2747	05/03/2023	Payroll	28	EFT		5,666.03	
2748	05/03/2023	Payroll	28	EFT		4,514.75	
2749	05/03/2023	Payroll	28	EFT		44.62	
2750	05/03/2023	Payroll	28	EFT		4,199.91	
2751	05/03/2023	Payroll	28	EFT		3,911.67	
2752	05/03/2023	Payroll	28	EFT		4,146.68	
2753	05/03/2023	Payroll	28	EFT		4,687.78	
2754	05/03/2023	Payroll	28	EFT		343.65	
2755	05/03/2023	Payroll	28	EFT		2,630.35	
2756	05/03/2023	Payroll	28	EFT		481.60	
2757	05/03/2023	Payroll	28	EFT		5,675.38	
2758	05/03/2023	Payroll	28	EFT		3,691.67	
2759	05/03/2023	Payroll	28	EFT		1,869.26	
2760	05/03/2023	Payroll	28	EFT		52.43	
2761	05/03/2023	Payroll	28	EFT		1,312.11	
2762	05/03/2023	Payroll	28	EFT		2,244.89	
2763	05/03/2023	Payroll	28	EFT		31.21	
2764	05/03/2023	Payroll	28	EFT		21.21	
2765	05/03/2023	Payroll	28	EFT		4,645.25	
2766	05/03/2023	Payroll	28	EFT		52.43	
2767	05/03/2023	Payroll	28	EFT		4,275.12	
2768	05/03/2023	Payroll	28	EFT		879.24	
2769	05/03/2023	Payroll	28	EFT		5,315.02	
2770	05/03/2023	Payroll	28	EFT		3,127.28	
2771	05/03/2023	Payroll	28	EFT		1,481.98	
2772	05/03/2023	Payroll	28	EFT		653.27	
2773	05/03/2023	Payroll	28	EFT		5.60	
2774	05/03/2023	Payroll	28	EFT		343.65	
2775	05/03/2023	Payroll	28	EFT		31.21	
2776	05/03/2023	Payroll	28	EFT		411.37	
2777	05/03/2023	Payroll	28	EFT		4,507.67	
2778	05/03/2023	Payroll	28	EFT		15.60	
2779	05/03/2023	Payroll	28	EFT		4,264.40	
2780	05/03/2023	Payroll	28	EFT		205.30	
2781	05/03/2023	Payroll	28	EFT		2,977.17	
2782	05/03/2023	Payroll	28	EFT		3,415.20	

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2783	05/03/2023	Payroll	28	EFT		1,274.05	
2784	05/03/2023	Payroll	28	EFT		343.65	
2785	05/03/2023	Payroll	28	EFT		465.99	
2786	05/03/2023	Payroll	28	EFT		3,592.32	
2787	05/03/2023	Payroll	28	EFT		1,843.03	
2788	05/03/2023	Payroll	28	EFT		4,677.39	
2789	05/03/2023	Payroll	28	EFT		6,593.63	
2790	05/03/2023	Payroll	28	EFT		4,960.78	
2791	05/03/2023	Payroll	28	EFT		3,300.98	
2792	05/03/2023	Payroll	28	EFT		343.65	
2793	05/03/2023	Payroll	28	EFT		4,783.88	
2794	05/03/2023	Payroll	28	EFT		3,666.93	
2795	05/03/2023	Payroll	28	EFT		4,151.91	
2796	05/03/2023	Payroll	28	EFT		707.89	
2797	05/03/2023	Payroll	28	EFT		78.03	
2798	05/03/2023	Payroll	28	EFT		3,067.72	
2799	05/03/2023	Payroll	28	EFT		4,432.76	
2800	05/03/2023	Payroll	28	EFT		91.44	
2801	05/03/2023	Payroll	28	EFT		91.45	
2802	05/03/2023	Payroll	28	EFT		46.82	
2803	05/03/2023	Payroll	28	EFT		6,753.32	
2804	05/03/2023	Payroll	28	EFT		2.41	
2805	05/03/2023	Payroll	28	EFT		7.81	
2806	05/03/2023	Payroll	28	EFT		3,874.55	
2807	05/03/2023	Payroll	28	EFT		575.24	
2808	05/03/2023	Payroll	28	EFT		2,799.92	
2809	05/03/2023	Payroll	28	EFT		338.65	
2810	05/03/2023	Payroll	28	EFT		2,807.03	
2811	05/03/2023	Payroll	28	EFT		7,873.83	
2812	05/03/2023	Payroll	28	EFT		3,204.94	
2883	05/03/2023	Payroll	28	EFT	American Family Life Ins	2,039.44	Pay Cycle(s) 05/03/2023 To 05/03/2023 - AFLAC-Post Tax; Pay Cycle(s) 05/03/2023 To 05/03/2023 - AFLAC-Pre Tax
2884	05/03/2023	Payroll	28	EFT	Association Of Washington Cities	81,521.09	Pay Cycle(s) 05/03/2023 To 05/03/2023 - Health First-250; Pay Cycle(s) 05/03/2023 To 05/03/2023 - Life Insurance; Pay Cycle(s) 05/03/2023 To 05/03/2023 - AWC Life-Emp; Pay Cycle(s) 05/03/2023 To 05/03
2886	05/03/2023	Payroll	28	EFT	Empower Retirement, LLC	10,686.29	Pay Cycle(s) 05/03/2023 To 05/03/2023 - 457 Def Comp
2887	05/03/2023	Payroll	28	EFT	Internal Revenue Service (Payroll)	66,449.53	941 Deposit for Pay Cycle(s) 05/03/2023 - 05/03/2023
2888	05/03/2023	Payroll	28	EFT	Oregon Department Of Revenue-Transit	26.10	Pay Cycle(s) 05/03/2023 To 05/03/2023 - OR SW Transit Tax
2889	05/03/2023	Payroll	28	EFT	Oregon Department Of Revenue	1,565.00	Pay Cycle(s) for OR Tax: 05/03/2023 - 05/03/2023
2890	05/03/2023	Payroll	28	EFT	State Of Washington	50,819.51	Pay Cycle(s) 05/03/2023 To 05/03/2023 - Leoff 2; Pay Cycle(s) 05/03/2023 To 05/03/2023 - Pers 2; Pay Cycle(s) 05/03/2023 To 05/03/2023 - Pers 3
2891	05/03/2023	Payroll	28	EFT	Washington State Support Registry	803.86	Pay Cycle(s) 05/03/2023 To 05/03/2023 - Office Of Support Enf.

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2892	05/03/2023	Payroll	28	EFT	Washington Teamsters Welfare Trust	18,955.20	Pay Cycle(s) 05/03/2023 To 05/03/2023 - Teamsters Dental; Pay Cycle(s) 05/03/2023 To 05/03/2023 - Teamsters Medical; Pay Cycle(s) 05/03/2023 To 05/03/2023 - Teamsters Time Loss; Pay Cycle(s) 05/03/202
2965	05/09/2023	Claims	28	EFT	Amazon Business Prime	1,317.72	Printer- D. Schmick; Office Supplies- L. Cota; Shop Tools; Parts; Parts; Plaque; Supplies; Fans- FM
2966	05/09/2023	Claims	28	EFT	Cascade Natural Gas Corporation	916.87	Monthly Services; Monthly Services; Monthly Services; Monthly Services
2967	05/09/2023	Claims	28	EFT	Centurylink Communications LLC	771.67	Monthly Services; Monthly Services
2968	05/09/2023	Claims	28	EFT	Columbia Rural Electric	1,051.97	Monthly Services
2969	05/09/2023	Claims	28	EFT	Home Depot Credit Services	1,819.03	Supplies; Tools; Supplies; Supplies; Supplies; Supplies; Parts; Supplies; Parts; Material; Material; Tools; Material; Material; Material; Material; Tools; Supplies; Supplies; Supplies; Supplies; Suppl
3090	05/15/2023	Payroll	28	EFT		230.87	
3091	05/15/2023	Payroll	28	EFT		1,828.25	
3092	05/15/2023	Payroll	28	EFT		1,809.42	
3093	05/15/2023	Payroll	28	EFT		1,477.60	
3094	05/15/2023	Payroll	28	EFT		1,523.31	
3095	05/15/2023	Payroll	28	EFT		1,364.02	
3096	05/15/2023	Payroll	28	EFT		2,485.70	
3097	05/15/2023	Payroll	28	EFT		1,320.62	
3098	05/15/2023	Payroll	28	EFT		2,448.52	
3099	05/15/2023	Payroll	28	EFT		1,576.46	
3100	05/15/2023	Payroll	28	EFT		1,022.53	
3101	05/15/2023	Payroll	28	EFT		589.01	
3102	05/15/2023	Payroll	28	EFT		1,929.73	
3103	05/15/2023	Payroll	28	EFT		230.87	
3104	05/15/2023	Payroll	28	EFT		1,175.55	
3105	05/15/2023	Payroll	28	EFT		1,258.76	
3106	05/15/2023	Payroll	28	EFT		1,052.21	
3107	05/15/2023	Payroll	28	EFT		1,434.86	
3108	05/15/2023	Payroll	28	EFT		3,536.35	
3109	05/15/2023	Payroll	28	EFT		854.66	
3110	05/15/2023	Payroll	28	EFT		1,295.02	
3111	05/15/2023	Payroll	28	EFT		1,364.02	
3112	05/15/2023	Payroll	28	EFT		3,516.78	
3113	05/15/2023	Payroll	28	EFT		1,011.37	
3114	05/15/2023	Payroll	28	EFT		1,133.21	
3115	05/15/2023	Payroll	28	EFT		1,520.51	
3116	05/15/2023	Payroll	28	EFT		1,695.60	
3118	05/15/2023	Payroll	28	EFT	Internal Revenue Service (Payroll)	9,026.55	941 Deposit for Pay Cycle(s) 05/15/2023 - 05/15/2023
3119	05/15/2023	Payroll	28	EFT	Oregon Department Of Revenue	69.00	Pay Cycle(s) for OR Tax: 05/15/2023 - 05/15/2023
3209	05/17/2023	Claims	28	EFT	WA St. Dept Of Licensing	150.00	Annual CDL Driver Review- PW
3286	05/23/2023	Payroll	28	EFT	ESD - PFMLA	336.32	PFML Correction For Kyle Barker Q-2 2022-Q1 2023.

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3311	05/24/2023	Claims	28	EFT	Amazon Business Prime	697.80	First Aid Sticker; Supplies; Supplies; Supplies; Phone Case-PD; Phone Chargers- PD; Canopy PO 12112
3312	05/24/2023	Claims	28	EFT	CenturyLink Communications LLC	8.32	Monthly Services
3313	05/24/2023	Claims	28	EFT	Centurylink Communications LLC	56.86	Monthly Services
3314	05/24/2023	Claims	28	EFT	Columbia Rural Electric	5,191.18	Corrected Statement; Camera Service PO 12117
3315	05/24/2023	Claims	28	EFT	Pacific Power & Light	13,847.19	Monthly Services
3316	05/24/2023	Claims	28	EFT	Verizon Wireless	3,034.49	Monthly Phone Bill
3317	05/24/2023	Claims	28	EFT	WA St. Dept Of Revenue	14,297.41	April 2023 Excise Tax; Written From Use Tax Report
3382	05/24/2023	Claims	28	EFT	WA St. Dept Of Revenue	0.01	Adjustment To Correct Amount Due
2893	05/03/2023	Payroll	28	52613	American Legal Services	57.92	Pay Cycle(s) 05/03/2023 To 05/03/2023 - Teamsters Legal Defense Fund
2894	05/03/2023	Payroll	28	52614	College Place Fire Fighters Assn.	280.00	Pay Cycle(s) 05/03/2023 To 05/03/2023 - CP Volunteer Fire
2895	05/03/2023	Payroll	28	52615	C/O BMCU Acct. 59881001 IAFF Local 4203	400.00	Pay Cycle(s) 05/03/2023 To 05/03/2023 - IAFF Local 4203
2896	05/03/2023	Payroll	28	52616	Marianne Barr C/O CPPD Emp Donations	185.00	Pay Cycle(s) 05/03/2023 To 05/03/2023 - CP Police Fund
2897	05/03/2023	Payroll	28	52617	PORAC Legal Defense Fund	195.00	Pay Cycle(s) 05/03/2023 To 05/03/2023 - PORAC Legal Defense Fund
2898	05/03/2023	Payroll	28	52618	Teamsters - Police	938.00	Pay Cycle(s) 05/03/2023 To 05/03/2023 - Union Dues -
2899	05/03/2023	Payroll	28	52619	Teamsters - Public Employees	969.00	Pay Cycle(s) 05/03/2023 To 05/03/2023 - Union Dues - PW
2900	05/03/2023	Payroll	28	52620	United Way of The Blue Mountains	5.00	Pay Cycle(s) 05/03/2023 To 05/03/2023 - Donation - United Way
2901	05/03/2023	Payroll	28	52621	WSCFF Employee Benefit Trust	600.00	Pay Cycle(s) 05/03/2023 To 05/03/2023 - WSCFF Emp Ben Trust
2716	05/01/2023	Claims	28	79911	Heather Schermann		Reissue. Incorrect amount
3067	05/11/2023	Claims	28	79912	Greenacres Nursery	3,243.00	Christmas Tree
3138	05/15/2023	Claims	28	79913	Aetna	354.15	Ambulance Payment Refund
3139	05/15/2023	Claims	28	79914	Autumn Meadows Homeowners Association~	263.20	104.00 - 1120 SE Falbo Dr Irrg
3140	05/15/2023	Claims	28	79915	Baker Boyer	328.80	Ambulance Payment Refund
3141	05/15/2023	Claims	28	79916	Paul Bennett	291.99	55900.00 - 1031 SE Broadway Ave
3142	05/15/2023	Claims	28	79917	Angela Chambers	646.40	Ambulance Payment Refund
3143	05/15/2023	Claims	28	79918	City Of College Place-General	6,223.28	Monthly Services; Permit
3144	05/15/2023	Claims	28	79919	William & Clara Rossi Grant	221.44	62885.00 - 841 SE Marine Dr
3145	05/15/2023	Claims	28	79920	Patrick & Mariah Hilburn	363.96	28100.00 - 608 SE Mountain View Dr
3146	05/15/2023	Claims	28	79921	Vern & Kay Holsclaw ^	256.07	79000.00 - 529 NE Villa Ave
3147	05/15/2023	Claims	28	79922	Kaiser Foundation HP of Wash	785.60	Ambulance Payment Refund
3148	05/15/2023	Claims	28	79923	Jared & Nichole Manning	79.52	23200.00 - 1278 SE Liberty Way
3149	05/15/2023	Claims	28	79924	NW Laborers- EHST	79.81	Ambulance Payment Refund
3150	05/15/2023	Claims	28	79925	PNW Legal & Escrow	39.21	Utility Refund 304 SE 12th St
3151	05/15/2023	Claims	28	79926	Dan Preas	113.79	876.00 - 829 SE Whispering Creek Ct.
3152	05/15/2023	Claims	28	79927	Regence Blue Shield	669.00	Ambulance Payment Refund
3153	05/15/2023	Claims	28	79928	Carol Rood	258.39	Ambulance Payment Refund
3154	05/15/2023	Claims	28	79929	Lawrence Roof #	33.64	93051.00 - 124 NW Spagnuolo Lp

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3155	05/15/2023	Claims	28	79930	Heather Schermann	85.39	Good Roads Meeting Reimbursement
3156	05/15/2023	Claims	28	79931	John Tastula	119.66	Ambulance Payment Refund
3157	05/15/2023	Claims	28	79932	Walla Walla County Auditor		Need two sepearte checks for vendor
3158	05/15/2023	Claims	28	79933	Wallace & Bette Wilson	177.25	31950.00 - 1421 SE Central Ave
3173	05/16/2023	Claims	28	79934	Walla Walla County Auditor		recoring fees are incorrect
3174	05/16/2023	Claims	28	79935	Walla Walla County Treasurer	21.00	Filing Fee- REET Form Makiah Ct
3197	05/17/2023	Claims	28	79936	U.S. Bank St. Paul	84,375.00	COLPUTGO14 Debt Service Payment
3212	05/18/2023	Claims	28	79937	Walla Walla County Auditor	615.50	Makiah Ct Recording Fee
3296	05/24/2023	Claims	28	79938	Trenton M Nilsson	67.50	Reimbursement
3297	05/24/2023	Claims	28	79939	Makaylee Smith	50.00	CPFM Entertainment- 5/25/2023
3298	05/24/2023	Claims	28	79940	Cynthia S. Wolfe	150.00	CPFM Entertainment- 5/25/2023
3299	05/24/2023	Claims	28	79941	Kevin Wolpert	200.00	Clothing Reimbursement
3302	05/24/2023	Claims	28	79942	Kristi Scherger	99.89	Reimbursement- Reese Party
2970	05/09/2023	Claims	28	107953	123 Printing	124.15	Business Cards- Rizzitiello, St. Clair
2971	05/09/2023	Claims	28	107954	49er Communications, Inc.	3,235.75	Parts PO 11928
2972	05/09/2023	Claims	28	107955	Above The Line Cleaning LLC	1,791.00	Monthly Cleaning- CH; Monthly Cleaning- PD PO 11961
2973	05/09/2023	Claims	28	107956	Alpine Products Inc.	11,323.89	Traffic Paint PO 12039
2974	05/09/2023	Claims	28	107957	Apollo Inc.	13,487.57	College Ave Agreement PO 12089
2975	05/09/2023	Claims	28	107958	ArchiveSocial, Inc.	6,287.40	Social Media Archiving Annual Subscription PO 12095
2976	05/09/2023	Claims	28	107959	Blue Mountain Humane Society	1,000.00	Monthly Animal Services
2977	05/09/2023	Claims	28	107960	Bound Tree Medical, LLC.	109.04	EMS Supplies
2978	05/09/2023	Claims	28	107961	David J. Brandhagen	865.25	Utility Statement Paper PO 12064
2979	05/09/2023	Claims	28	107962	Byrnes Oil	497.44	Supplies
2980	05/09/2023	Claims	28	107963	CBS Reporting Inc	126.00	Pre-employment Screening
2981	05/09/2023	Claims	28	107964	CI Shred	100.10	Monthly Shred Services
2982	05/09/2023	Claims	28	107965	Civic Plus, LLC	6,742.88	CivicPlus (Municode) Yearly Subscription PO 12104
2983	05/09/2023	Claims	28	107966	Desimone Consulting, LLC	3,000.00	Consulting Services
2984	05/09/2023	Claims	28	107967	FCS Group	5,567.50	Wastewater Treatment Study PO 12023
2985	05/09/2023	Claims	28	107968	Patricia Ann Fulton	45.00	Indigent Defense Services; Indigent Defense Services
2986	05/09/2023	Claims	28	107969	GNAT Enterprises	160.00	Transportation Services- D. Lepiane; Transportation Services- D. Lepanie
2987	05/09/2023	Claims	28	107970	Galls, Inc.	458.50	Uniform- A. Dennis PO 12069; Uniform- A. Dennis PO 12069
2988	05/09/2023	Claims	28	107971	Grainger, Inc.	91.35	Supplies
2989	05/09/2023	Claims	28	107972	Graphic Apparel	900.04	Uniforms- FD Late Invoice PO 12109; Uniforms- FD Late Invoice
2990	05/09/2023	Claims	28	107973	HDJ, A Division of PBS	50,064.67	Mojonnier Rd Project PO 11877
2991	05/09/2023	Claims	28	107974	InterMountain Education Service District	22,576.75	Technology Support
2992	05/09/2023	Claims	28	107975	KIE Supply Corporation	211.26	Marterial; Parts; Supplies; Parts; Parts
2993	05/09/2023	Claims	28	107976	L N Curtis & Sons	2,219.68	Parts; Firefighter Turnouts PO 11799
2994	05/09/2023	Claims	28	107977	Lamar Texas Limited Partnership	800.00	Billboard Ad PO 12081
2995	05/09/2023	Claims	28	107978	Language Line Services, Inc	4.44	Over The Phone Interpretation- April 2023
2996	05/09/2023	Claims	28	107979	Lawson Products Inc.	1,097.97	Shop Supplies; Shop Supplies; Shop Supplies
2997	05/09/2023	Claims	28	107980	LeRoy Survey Consulting	300.00	Review Comments- Maiuri SW 12th

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2998	05/09/2023	Claims	28	107981	Les Schwab Tire Center - CP	662.84	Tire Change Over; Tire Dismount; Tire Change Over; Tire Change Over; Tire Change Over; Tire Change Over; Tire Disposal
2999	05/09/2023	Claims	28	107982	McKinstry Essention, LLC	17,285.34	Solar PC Ph 1 IGA
3000	05/09/2023	Claims	28	107983	Moreno & Nelson Construction Corp.	134,904.88	Council Chamber Upgrade Pmt #7 PO 11810
3001	05/09/2023	Claims	28	107984	Napa Of Walla Walla	2,689.22	Parts Return; Parts; Parts; Shop Supplies; Return; Parts; Parts; Parts PO 12103; Parts; Parts; Shop Supplies; Shop Supplies; Parts; Parts; Parts; Parts; Parts; Parts; Parts; Parts; Shop Supplies; Retu
3002	05/09/2023	Claims	28	107985	Norco	81.93	Jacket- T. Grove
3003	05/09/2023	Claims	28	107986	Nvoicepay, Inc.	484.31	Monthly Bill Pay Batch Fees- April 2023
3004	05/09/2023	Claims	28	107987	O'Reilly Auto Parts	570.60	Parts; Parts; Parts; Parts; Parts
3005	05/09/2023	Claims	28	107988	One Call Concepts Inc.	21.40	Utility Notification Monthly Fee
3006	05/09/2023	Claims	28	107989	Outwest Printing	404.81	Fold/Stuff Monthly Statements
3007	05/09/2023	Claims	28	107990	PacWest Machinery LLC	256.88	Parts
3008	05/09/2023	Claims	28	107991	Pacific Office Automation	85.83	Monthly Copy Machine Maintenance- CD
3009	05/09/2023	Claims	28	107992	Pepsi Cola Bottling of Walla Walla	311.00	Water- PW; Water- PW; Water- PD; Water- PD; Water- CH; Water- CH; Water- CH; Water- Annex; Water- Annex
3010	05/09/2023	Claims	28	107993	Port Of Walla Walla	1,200.00	Monthly Representation
3011	05/09/2023	Claims	28	107994	Postal Annex #397	97.63	Shipping
3012	05/09/2023	Claims	28	107995	PowerDMS, Inc	550.00	Power DMS Accreditation License Renewal PO 12099
3013	05/09/2023	Claims	28	107996	Quality Petroleum Products, Inc.	7,388.91	Fuel PO 12061; Fuel PO 12065; Fuel- PO 12077; Fuel PO 12091
3014	05/09/2023	Claims	28	107997	Quill Corporation	524.27	Office Supplies; Office Supplies-PD; Office Supplies-PW; Office Supplies- DP/PW; Office Supplies
3015	05/09/2023	Claims	28	107998	RWC Group	150.32	Parts
3016	05/09/2023	Claims	28	107999	Michael Rizzitiello	48.04	Reimbursement- Fuel
3017	05/09/2023	Claims	28	108000	Dylan E Schmick	32.38	Photos
3018	05/09/2023	Claims	28	108001	SemaConnect Inc.	480.00	Yearly Network Services
3019	05/09/2023	Claims	28	108002	Special Asphalt Products, Inc.	7,190.51	Crack Sealer Rental PO 12107
3020	05/09/2023	Claims	28	108003	Systems Design West, LLC	2,085.91	Ambulance Billing March 2023 PO 11975
3021	05/09/2023	Claims	28	108004	Tampa Enterprises, LLC	1,526.27	Maintenance; Maintenance; Maintenance PO 12093
3022	05/09/2023	Claims	28	108005	Tyler Technologies, Inc	20,128.86	ERP Set Up; ERP Set Up; ERP Set Up PO 11899; ERP Set Up
3023	05/09/2023	Claims	28	108006	WA St. Consolidated Tech. Services	285.00	PD Monthly VPN Service- April 2023
3024	05/09/2023	Claims	28	108007	WA St. Dept Of Commerce	482,053.28	2005 Water System Improvement Project- PC08-951-011; 2005 Water System Improvement Project- PW-05-691-010; PC22-96103-051; PC22-96103-062;
3025	05/09/2023	Claims	28	108008	WA St. Dept Of Enterprise Services	731.32	Parking Infraction Books PO 11879
3026	05/09/2023	Claims	28	108009	WA St. Dept Of Labor & Industries	179.40	Boiler/Pressure Vessel Fees

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3027	05/09/2023	Claims	28	108010	WA St. Patrol, Accounts Receivable	100.50	Background Checks- April 2023
3028	05/09/2023	Claims	28	108011	Walla Walla County Auditor	34,078.91	District Court Quartly Fees- 1Q
3029	05/09/2023	Claims	28	108012	Walla Walla County Corrections Dept	4,336.80	Correction Services March 2023
3030	05/09/2023	Claims	28	108013	Walla Walla County Fire District #4	700.30	Wheelchair Ramp- Training Tower PO 12087
3031	05/09/2023	Claims	28	108014	Walla Walla Union-Bulletin	3,968.96	Advertisment- March 2023
3032	05/09/2023	Claims	28	108015	Walla Walla Windshield Doctor	54.35	Chip Repair
3033	05/09/2023	Claims	28	108016	Walt's Plumbing & Septic Tank Service LL	75.00	Gun Range Restroom
3034	05/09/2023	Claims	28	108017	Webcheck, Inc	141.30	Webcheck Fees- April 2023
3035	05/09/2023	Claims	28	108018	ZOLL Medical Corporation	404.58	EMS Supplies; EMS Supplies
3318	05/24/2023	Claims	28	108019	A WorkSAFE Service, Inc.	120.00	Pre Employment Screening- PD/PW
3319	05/24/2023	Claims	28	108020	Anderson-Perry & Associates, Inc.	22,452.30	Lions Park- Stormwater System-PO 11454; Lions Park- Multitouse Field/Restrooms- PO 11454; Lion Park- Splash Pad/Playground- PO 11454; Lions Park- Trails/Fishing Pond PO 11454; Lion Park- Parkinglot/Env
3320	05/24/2023	Claims	28	108021	Binder Sign & Design	627.26	Signs PO 12106
3321	05/24/2023	Claims	28	108022	Blaze 2 Blizzard Heating & Cooling LLC	900.04	Maintenance PO 12114
3322	05/24/2023	Claims	28	108023	Byrnes Oil	194.99	Oil
3323	05/24/2023	Claims	28	108024	CH2M Hill OMI	109,090.67	WWTP Operations Maintenance And Management
3324	05/24/2023	Claims	28	108025	CHS Primeland	791.43	Fuel-FD; Fuel-FD; Fuel- PD; Fuel- PD; Fuel- PD; Fuel- PD; Fuel- PD
3325	05/24/2023	Claims	28	108026	Calico Copy	16.35	Copy Services
3326	05/24/2023	Claims	28	108027	Car Wash Partners, Inc.	126.00	Monthly Car Wash Services- PD
3327	05/24/2023	Claims	28	108028	Civic Plus, LLC	2,326.02	Annual Fee For Website Hosting & Support PO 12111
3328	05/24/2023	Claims	28	108029	Common Roots Housing Trust	3,450.00	2023 Community Grant Program
3329	05/24/2023	Claims	28	108030	Community Council	1,700.00	Luncheon Sponsorship PO 12122
3330	05/24/2023	Claims	28	108031	Connell Oil, Inc	1,841.76	Shop Supplies PO 12127
3331	05/24/2023	Claims	28	108032	Core & Main LP	54.53	Parts
3332	05/24/2023	Claims	28	108033	Correct Equipment Inc.	4,798.02	Chlorine PO 12100
3333	05/24/2023	Claims	28	108034	Rachel Lynn Cortez	4,377.67	Indigent Denfese Monthly Services
3334	05/24/2023	Claims	28	108035	Crown Paper & Janitorial Supply Inc	519.01	Supplies
3335	05/24/2023	Claims	28	108036	Diligent Corporation	2,412.25	Reissue Of Non-processed Payment
3336	05/24/2023	Claims	28	108037	EMG2, LLC	3,992.00	Community Events Advertising
3337	05/24/2023	Claims	28	108038	ERS Emergency Responder Services Inc	270.00	Parts
3338	05/24/2023	Claims	28	108039	Eurofins Microbiology Laboratories, Inc	818.50	Water Sampling; Water Testing
3339	05/24/2023	Claims	28	108040	GNAT Enterprises	160.00	Transportation-D. Lepiane; Transportation Services- D. Lepiane
3340	05/24/2023	Claims	28	108041	Galls, Inc.	1,004.25	Uniform A. Dennis PO 12069; Vest PO 12059; Short Paid An Invoice
3341	05/24/2023	Claims	28	108042	GameTime	286.37	Parts
3342	05/24/2023	Claims	28	108043	Grainger, Inc.	242.94	Material
3343	05/24/2023	Claims	28	108044	Guardian Security Systems, Inc	3,001.95	Alarm Repairs- PD PO 12135

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3344	05/24/2023	Claims	28	108045	HDJ, A Division of PBS	57,908.22	Mojonnier Road Reconstruction PO 11877
3345	05/24/2023	Claims	28	108046	Humbert Asphalt, Inc.	810.54	Material; Material
3346	05/24/2023	Claims	28	108047	InterMountain Education Service District	41.13	VoIP Phone Adapter
3347	05/24/2023	Claims	28	108048	J-U-B Engineers, Inc.	65,807.66	On Call Services; Lift Station No.5 PO 11427; Decant Facility PO 12110; WWTP Design PO 10803; Water Storage Reservoir No. 4; Development Review
3348	05/24/2023	Claims	28	108049	JRT Mechanical, Inc	31,631.70	Install Water Heaters Per Bid PO 12056
3349	05/24/2023	Claims	28	108050	Jones Truck & Implement	677.47	Parts PO 12123; Parts
3350	05/24/2023	Claims	28	108051	KIE Supply Corporation	332.83	Parts; Parts; Parts
3351	05/24/2023	Claims	28	108052	Kent D. Bruce Co., LLC	277.88	Parts
3352	05/24/2023	Claims	28	108053	L N Curtis & Sons	24.35	Parts
3353	05/24/2023	Claims	28	108054	Clifford Larson	277.19	Pest Control
3354	05/24/2023	Claims	28	108055	Lawson Products Inc.	483.47	Shop Supplies
3355	05/24/2023	Claims	28	108056	Les Schwab Tire Center - CP	3,337.50	Winter Change Over; Tires PO 12048; Mount Tires; Winter Change Over; Tires PO 12050; Winter Change Over; Tires PO 12049
3356	05/24/2023	Claims	28	108057	Lightfoot's Inc.	175.60	Towing- Patrol Car
3357	05/24/2023	Claims	28	108058	Meier Enterprises, Inc.	13,326.00	Upgrade Council Chambers PO 11430
3358	05/24/2023	Claims	28	108059	New York Store, Western Outfitters Inc.	294.02	Boots- W. Guse
3359	05/24/2023	Claims	28	108060	Northstar Chemical, INC.	2,262.59	Chemicals PO 12128
3360	05/24/2023	Claims	28	108061	Pacific Office Automation	500.94	Copy Machine Maintence- PW; Copy Machine Maintenance-PD; Copy Machine Maintenance-CH; Copy Machine Maintenance-PW
3361	05/24/2023	Claims	28	108062	PocketiNet Communications Inc	200.00	Monthyl Internet Services
3362	05/24/2023	Claims	28	108063	PowerDMS, Inc	47.85	Tax Not Paid
3363	05/24/2023	Claims	28	108064	Providence Occupational Health WW	114.00	Pre Employment Screening
3364	05/24/2023	Claims	28	108065	Public Safety Testing, Inc	462.00	Candidate Testing- April 2023
3365	05/24/2023	Claims	28	108066	Quill Corporation	104.32	Operating Supplies- CH
3366	05/24/2023	Claims	28	108067	RH2 Engineering, Inc.	4,451.97	Well No 7 Drilling & Design PO 11679; Ph3- Well 2 Relocation PO 10384; On-Call SCADA Services
3367	05/24/2023	Claims	28	108068	RWC Group	579.70	Coolant Surge Tank PO 12119
3368	05/24/2023	Claims	28	108069	MF Ranch And Home, Inc	123.18	Parts; Parts
3369	05/24/2023	Claims	28	108070	Snap On Tools - Dan's Tool Truck	47.83	Tools
3370	05/24/2023	Claims	28	108071	Stateline Chiropractic Clinic	125.00	CDL/DOT Physical- D. Broxson
3371	05/24/2023	Claims	28	108072	TIAA Commercial Finance, Inc.	233.75	Monthly Copy Machine Lease
3372	05/24/2023	Claims	28	108073	Tyler Technologies, Inc	7,206.81	ERP Set-Up PO 11899
3373	05/24/2023	Claims	28	108074	United Rentals Inc.	1,560.42	Compressor Rental PO 12134
3374	05/24/2023	Claims	28	108075	Universal Field Services, Inc.	1,289.60	Huett ROW Acquisition PO 11765
3375	05/24/2023	Claims	28	108076	WA St. Dept Of Labor & Industries	59.80	Boiler/Pressure Vessel Certification
3376	05/24/2023	Claims	28	108077	Walla Walla City of	5,430.00	Firefighter Training PO 12124
3377	05/24/2023	Claims	28	108078	Walla Walla County	364.27	Liquor Excise Tax- April 2023
3378	05/24/2023	Claims	28	108079	Walla Walla Motors Inc.	831.78	Repairs PO 12125
3379	05/24/2023	Claims	28	108080	Walla Walla Regional Water Testing Servi	315.00	Water Testing
3380	05/24/2023	Claims	28	108081	Walla Walla Union-Bulletin	1,244.26	Advertisment- April 2023
3381	05/24/2023	Claims	28	108082	The Wesley Group	300.00	Labor Related Issues- PW

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2715	05/01/2023	Claims	29	2007	Michael Rizzitiello	56.00	Travel Advance- Meals
2923	05/05/2023	Claims	29	2008	Tanner R Bollinger	216.00	Travel Advance- Meals
2924	05/05/2023	Claims	29	2009	Raiff R Swanson	216.00	Travel Advance- Meals
3135	05/15/2023	Claims	29	2010	Patrick John Evensen	90.00	Travel Advance- Meals
3136	05/15/2023	Claims	29	2011	Brian R Fortin	149.00	Travel Advance- Meals
3137	05/15/2023	Claims	29	2012	Troy E Tomaras	110.00	Travel Advance- Meals
3213	05/18/2023	Claims	29	2013	Emily A Downs	168.00	Travel Advance- Meals
3214	05/18/2023	Claims	29	2014	Charles O Drury	168.00	Travel Advance- Meals
3215	05/18/2023	Claims	29	2015	Troy J Williams	168.00	Travel Advance- Meals
3216	05/18/2023	Claims	29	2016	David W Winter	45.00	Travel Advance- Meals
3221	05/19/2023	Claims	29	2017	Michael Rizzitiello	97.00	
		511 Legislative				5,522.99	
		512 Municipal Court				38,501.58	
		513 Executive				7,388.96	
		514 Finance & Administration				9,148.60	
		515 Legal				6,667.47	
		516 Personnel				6,759.57	
		519 Other General Gov Services				12,023.99	
		520 City Clerk/Records				24,828.93	
		521 Law Enforcement				182,371.36	
		522 Fire Control				52,837.85	
		523 Detention & Correction				4,336.80	
		524 Building Inspection				19,061.27	
		558 Planning/Community Development				18,253.40	
		567 Alcohol & Drug Treatment/WW County				364.27	
		573 Spectator & Community Events				9,084.88	
		576 Parks & Recreation				14,739.06	
		589 Non-Expenditures				-431.69	
001 Current Expense Fund						411,459.29	
		518 Data Processing Services				52,671.18	
		591 Interest & Debt Service				233.75	
012 Technology Reserve Fund						52,904.93	
		517 Employee Benefit Program				1,062.50	
061 Employee Benefit Reserve Fund						1,062.50	
		025 Miscellaneous				38.74	
		542 Road & Street Maintenance				38,464.31	
		543 Road & Street General Admin.				8,334.31	
		544 Engineering				9.91	
100 Street Fund						46,847.27	
		557 Economic Development				2,330.00	
130 Hotel/Motel Tax						2,330.00	
		591 Interest & Debt Service				84,375.00	
201 ULTGO Bond Fund						84,375.00	
		594 Capital Improvements				75.00	
305 Capital Improvement Fund (REET)						75.00	
		594 Capital Improvements				22,452.30	
306 Capital Improvement Fund (REET 2)						22,452.30	
		542 Road & Street Maintenance				1,097.72	
309 CDBG Projects Fund						1,097.72	
		542 Road & Street Maintenance				109,262.49	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		311	Street Improvement Fund			109,262.49	
		048	Maintenance			69.62	
		519	Other General Gov Services			169,889.88	
		315	Facility Maintenance Reserve Fund (CE)			169,959.50	
		006	Charges For Goods & Services			387.91	
		025	Miscellaneous			96.86	
		534	Water Utilities			103,418.64	
		400	Water Fund			103,903.41	
		006	Charges For Goods & Services			818.09	
		025	Miscellaneous			62.96	
		535	Wastewater Utilities			139,158.36	
		401	Wastewater Fund			140,039.41	
		006	Charges For Goods & Services			222.19	
		025	Miscellaneous			24.22	
		531	Stormwater			31,806.11	
		402	Stormwater Fund			32,052.52	
		531	Stormwater			17,312.90	
		403	Stormwater Capital Reserve Fund			17,312.90	
		534	Water Utilities			42,029.08	
		410	Water Capital Reserve Fund			42,029.08	
		535	Wastewater Utilities			40,814.43	
		411	Wastewater Capital Reserve Fund			40,814.43	
		006	Charges For Goods & Services			85.59	
		591	Interest & Debt Service			11,207.19	
		412	Wastewater Debt Service Fund			11,292.78	
		006	Charges For Goods & Services			237.91	
		591	Interest & Debt Service			470,846.09	
		413	Water Capital Improvement Reserve Fund			471,084.00	
		006	Charges For Goods & Services			3,241.81	
		025	Miscellaneous			29.06	
		522	Fire Control			3,965.32	
		526	Emergency Medical Services			59,665.46	
		440	Ambulance			66,901.65	
		548	Equipment Rental & Replacement			54,682.64	
		500	Equipment Rental & Replacement			54,682.64	
* Transaction Has Mixed Revenue And Expense Accounts						1,881,938.82	Claims: 1,373,150.37 Payroll: 508,788.45

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City Of College Place

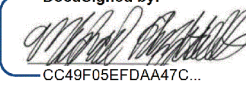
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

City Administrator:  Finance Director: _____

DocuSigned by:
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WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this _____ day of _____, 2023.

X _____	X _____	X _____
Councilmember	Councilmember	Councilmember



City of College Place, WA

Check Report

By Check Number

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Bank #28-Bank #28						
92	City Of College Place-General	05/26/2023	Regular	0.00	250.00	79943
211	Postmaster	05/26/2023	Regular	0.00	931.61	79944
7404	Banner Bank Credit Cards	05/31/2023	Bank Draft	0.00	14,585.02	DFT0000275

Bank Code Bank #28 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	1,181.61
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	14,585.02
EFT's	0	0	0.00	0.00
	3	3	0.00	15,766.63

Check Report

Date Range: 05/01/2023 - 05/31/2023

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	1,181.61
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	14,585.02
EFT's	0	0	0.00	0.00
	3	3	0.00	15,766.63

Fund Summary

Fund	Name	Period	Amount
997	Pooled Cash Operating	5/2023	15,766.63
			15,766.63

WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

DocuSigned by:

City Administrator:

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Finance Director: _____

WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this _____ day of _____, 2023.

 X _____
 Councilmember

 X _____
 Councilmember

 X _____
 Councilmember



City of College Place, WA

Treasurers Report

Summary

Date Range: 05/01/2023 - 05/31/2023

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending
001 - Current Expense Fund	2,614,379.08	1,148,195.69	554,447.21	0.00	0.00	3,208,127.56	3,225,403.26	-17,275.70
005 - Current Expense Reserve Fund	477,254.88	-865.51	2.78	0.00	0.00	476,386.59	476,386.59	0.00
012 - Technology Reserve Fund	400,487.58	-833.87	27,648.49	0.00	0.00	372,005.22	384,177.45	-12,172.23
061 - Employee Benefit Reserve Fund	403,998.17	-735.65	1,144.85	0.00	0.00	402,117.67	402,197.67	-80.00
100 - Street Fund	219,994.97	14,561.52	75,051.96	0.00	0.00	159,504.53	188,119.94	-28,615.41
120 - Criminal Justice Fund	26,818.16	-37.65	0.16	0.00	0.00	26,780.35	26,780.35	0.00
121 - Forfeited Proceeds Fund	2,048.44	-3.71	0.01	0.00	0.00	2,044.72	2,044.72	0.00
130 - Hotel/Motel Tax	71,110.38	4,968.06	2,330.41	0.00	0.00	73,748.03	73,748.03	0.00
201 - ULTGO Bond Fund	114,642.50	202.36	84,375.21	0.00	0.00	30,469.65	30,469.65	0.00
202 - LTGO Bond Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
235 - Commercial Drive Bond Debt Service Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
240 - Local Improvement District Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301 - Street Capital Contribution Fund	4,138.21	0.15	0.00	0.00	0.00	4,138.36	4,138.36	0.00
305 - Capital Improvement Fund (REET)	561,377.51	7,226.26	78.26	0.00	0.00	568,525.51	568,525.51	0.00
306 - Capital Improvement Fund (REET 2)	1,264,836.69	5,884.72	22,459.65	0.00	0.00	1,248,261.76	1,248,261.76	0.00
309 - CDBG Projects Fund	26.45	33,368.94	1,097.72	0.00	0.00	32,297.67	32,297.67	0.00
311 - Street Improvement Fund	9,495.19	149,992.85	111,463.08	0.00	0.00	48,024.96	50,225.49	-2,200.53
315 - Facility Maintenance Reserve Fund (CE)	851,337.79	-1,910.38	437,176.68	0.00	0.00	412,250.73	642,031.96	-229,781.23
320 - Equipment Reserve Fund	188,519.65	-341.88	1.10	0.00	0.00	188,176.67	188,176.67	0.00
330 - Economic Development Fund	113,262.78	17.01	0.00	0.00	0.00	113,279.79	113,279.79	0.00
340 - Economic Development Reserve Fund	72.61	0.13	0.00	0.00	0.00	72.74	72.74	0.00
400 - Water Fund	254,719.05	104,414.81	131,266.89	0.00	0.00	227,866.97	231,782.64	-3,915.67
401 - Wastewater Fund	1,590,050.33	216,337.08	175,112.48	0.00	0.00	1,631,274.93	1,631,845.37	-570.44
402 - Stormwater Fund	592,290.88	45,061.85	43,729.08	0.00	0.00	593,623.65	603,161.20	-9,537.55
403 - Stormwater Capital Reserve Fund	531,603.80	-423.33	17,314.24	0.00	0.00	513,866.23	513,866.23	0.00
410 - Water Capital Reserve Fund	631,777.62	1,393,709.90	30,519.00	0.00	0.00	1,994,968.52	1,994,968.52	0.00
411 - Wastewater Capital Reserve Fund	2,840,037.33	155,451.66	41,031.00	0.00	0.00	2,954,457.99	2,954,457.99	0.00
412 - Wastewater Debt Service Fund	1,010,330.74	43,100.46	11,210.21	0.00	0.00	1,042,220.99	1,042,220.99	0.00
413 - Water Capital Improvement Reserve Fund	1,368,713.42	73,929.83	519,500.89	0.00	0.00	923,142.36	971,793.11	-48,650.75
425 - Water Revenue Bond Fund	356,559.45	1,281.84	1.11	0.00	0.00	357,840.18	357,840.18	0.00
426 - Water Bond Reserve Fund	147,400.44	529.91	0.45	0.00	0.00	147,929.90	147,929.90	0.00
431 - Water System Construction Fund	1,189,034.66	-2,156.35	6.91	0.00	0.00	1,186,871.40	1,186,871.40	0.00
440 - Ambulance	284,773.45	242,829.90	81,418.11	0.00	0.00	446,185.24	463,456.50	-17,271.26
500 - Equipment Rental & Replacement	134,062.37	-217.92	75,353.78	0.00	0.00	58,490.67	79,161.03	-20,670.36
625 - Flexible Benefits Plan Fund	11,467.26	0.09	80.00	0.00	0.00	11,387.35	11,387.35	0.00
997 - Pooled Cash Operating	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
998 - Investment Pool LGIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Treasurers Report

Date Range: 05/01/2023 - 05/31/2023

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated		Actual	
						Ending Balance	Ending Balance	Ending Balance	Actual Ending
999 - Investment Pool Safekeeping	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Report Total:	18,266,621.84	3,633,538.77	2,443,821.72	0.00	0.00	19,456,338.89	19,847,080.02	-390,741.13	



City of College Place, WA

Monthly Bank Statement Balances

Period Ending
Date 5/31/2023

	Bank Account Number	Bank Account Name	Beginning Balance	Ending Balance	Statement Balance	Is Closed
04		4 LGIP #00410	2,432,853.35	2,443,494.16	2,443,494.16	Yes
12		12 Banner #2526 Gen Acct	258,211.11	258,211.11	258,211.11	Yes
24		24 US Bank #0609 Safekeeping Inv	6,229,673.92	6,189,314.18	6,189,314.18	Yes
25		25 US Bank #12494 MIA	83,373.57	83,316.18	83,316.18	Yes
26		26 CB #2204 CDBG Project	1,017.56	1,017.57	1,017.57	Yes
27		27 CB #2255 Farm Market	4,545.43	4,555.47	4,555.47	Yes
28		28 CB #2158 Public Funds Checking	3,540,056.29	5,267,809.05	5,267,809.05	Yes
29		29 CB #2263 Travel Adv	3,929.42	2,108.44	2,108.44	Yes
30		30 CB #2166 Flex Spend	12,102.59	10,819.89	10,819.89	Yes
31		31 CB #2220 Public Funds Acct	3,011,617.52	3,016,684.30	3,016,684.30	Yes
32		32 CB #2174 Dev Escrow Acct	69,304.15	69,304.73	69,304.73	Yes
33		33 CB #2298 Pub Funds Inc	501,133.74	501,137.99	501,137.99	Yes
34		34 CB #2182 Capital Mitigation Acct	17,079.54	17,079.69	17,079.69	Yes
35		35 CB #2271 Projects	2,003,058.43	2,003,075.44	2,003,075.44	Yes
			18,167,956.62	19,867,928.20	19,867,928.20	



City of College Place, WA

Detail Report Account Summary

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 001 - Current Expense Fund				
001-111-00	Cash	1,338,327.79	-1,338,327.79	0.00
001-111-15	Claim On Cash	0.00	1,358,996.81	1,358,996.81
001-111-27	CB #2255 Farm Market	0.00	4,555.47	4,555.47
001-111-29	CB #2263 Travel Adv	0.00	2,004.44	2,004.44
001-111-32	CB #2174 Dev Escrow Acct	0.00	69,304.73	69,304.73
001-111-33	CB #2298 Pub Funds Inc	0.00	501,137.99	501,137.99
Total Fund: 001 - Current Expense Fund:		1,338,327.79	597,671.65	1,935,999.44
Fund: 005 - Current Expense Reserve Fund				
005-111-00	Cash	268,360.20	-268,360.20	0.00
005-111-15	Claim On Cash	0.00	267,231.70	267,231.70
Total Fund: 005 - Current Expense Reserve Fund:		268,360.20	-1,128.50	267,231.70
Fund: 012 - Technology Reserve Fund				
012-111-00	Cash	225,193.98	-225,193.98	0.00
012-111-15	Claim On Cash	0.00	208,543.97	208,543.97
Total Fund: 012 - Technology Reserve Fund:		225,193.98	-16,650.01	208,543.97
Fund: 061 - Employee Benefit Reserve Fund				
061-111-00	Cash	227,167.99	-227,167.99	0.00
061-111-15	Claim On Cash	0.00	225,124.07	225,124.07
Total Fund: 061 - Employee Benefit Reserve Fund:		227,167.99	-2,043.92	225,124.07
Fund: 100 - Street Fund				
100-111-00	Cash	123,703.07	-123,703.07	0.00
100-111-15	Claim On Cash	0.00	91,936.36	91,936.36
Total Fund: 100 - Street Fund:		123,703.07	-31,766.71	91,936.36
Fund: 120 - Criminal Justice Fund				
120-111-00	Cash	15,079.84	-15,079.84	0.00
120-111-15	Claim On Cash	0.00	15,011.28	15,011.28
Total Fund: 120 - Criminal Justice Fund:		15,079.84	-68.56	15,011.28
Fund: 121 - Forfeited Proceeds Fund				
121-111-00	Cash	1,151.84	-1,151.84	0.00
121-111-15	Claim On Cash	0.00	1,147.02	1,147.02
Total Fund: 121 - Forfeited Proceeds Fund:		1,151.84	-4.82	1,147.02
Fund: 130 - Hotel/Motel Tax				
130-111-00	Cash	39,985.33	-39,985.33	0.00
130-111-15	Claim On Cash	0.00	42,601.42	42,601.42

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 201 - ULTGO Bond Fund				
201-111-00	Cash			
201-111-15	Claim On Cash			
Total Fund: 201 - ULTGO Bond Fund:		39,985.33	2,616.09	42,601.42
Fund: 301 - Street Capital Contribution Fund				
301-111-00	Cash			
301-111-15	Claim On Cash			
301-111-34	Cash			
Total Fund: 301 - Street Capital Contribution Fund:		114,642.50	-84,172.85	30,469.65
Fund: 305 - Capital Improvement Fund (REET)				
305-111-00	Cash			
305-111-15	Claim On Cash			
Total Fund: 305 - Capital Improvement Fund (REET):		315,662.32	6,715.63	322,377.95
Fund: 306 - Capital Improvement Fund (REET 2)				
306-111-00	Cash			
306-111-15	Claim On Cash			
Total Fund: 306 - Capital Improvement Fund (REET 2):		711,217.09	-17,514.73	693,702.36
Fund: 309 - CDBG Projects Fund				
309-111-00	Cash			
309-111-15	Claim On Cash			
309-111-26	Cash			
Total Fund: 309 - CDBG Projects Fund:		14.87	32,271.24	32,286.11
Fund: 311 - Street Improvement Fund				
311-111-00	Cash			
311-111-15	Claim On Cash			
Total Fund: 311 - Street Improvement Fund:		5,339.14	15,750.10	21,089.24
Fund: 315 - Facility Maintenance Reserve Fund (CE)				
315-111-00	Cash			
315-111-15	Claim On Cash			
Total Fund: 315 - Facility Maintenance Reserve Fund (CE):		478,706.85	-209,097.85	269,609.00
Fund: 320 - Equipment Reserve Fund				
320-111-00	Cash			
320-111-15	Claim On Cash			
Total Fund: 320 - Equipment Reserve Fund:		106,004.51	-66.92	105,937.59
Fund: 330 - Economic Development Fund				
330-111-00	Cash			
330-111-15	Claim On Cash			
330-111-35	Cash			
Total Fund: 330 - Economic Development Fund:		113,262.78	17.01	113,279.79

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 340 - Economic Development Reserve Fund				
340-111-00	Cash	72.61	-72.61	0.00
340-111-15	Claim On Cash	0.00	72.74	72.74
Total Fund: 340 - Economic Development Reserve Fund:		72.61	0.13	72.74
Fund: 400 - Water Fund				
400-111-00	Cash	143,228.40	-143,228.40	0.00
400-111-15	Claim On Cash	0.00	120,005.17	120,005.17
Total Fund: 400 - Water Fund:		143,228.40	-23,223.23	120,005.17
Fund: 401 - Wastewater Fund				
401-111-00	Cash	894,084.57	-894,084.57	0.00
401-111-15	Claim On Cash	0.00	935,583.38	935,583.38
Total Fund: 401 - Wastewater Fund:		894,084.57	41,498.81	935,583.38
Fund: 402 - Stormwater Fund				
402-111-00	Cash	333,044.89	-333,044.89	0.00
402-111-15	Claim On Cash	0.00	343,367.88	343,367.88
Total Fund: 402 - Stormwater Fund:		333,044.89	10,322.99	343,367.88
Fund: 403 - Stormwater Capital Reserve Fund				
403-111-00	Cash	430,656.94	-430,656.94	0.00
403-111-15	Claim On Cash	0.00	412,936.70	412,936.70
Total Fund: 403 - Stormwater Capital Reserve Fund:		430,656.94	-17,720.24	412,936.70
Fund: 410 - Water Capital Reserve Fund				
410-111-00	Cash	70,833.42	-70,833.42	0.00
410-111-15	Claim On Cash	0.00	1,431,651.23	1,431,651.23
Total Fund: 410 - Water Capital Reserve Fund:		70,833.42	1,360,817.81	1,431,651.23
Fund: 411 - Wastewater Capital Reserve Fund				
411-111-00	Cash	1,592,902.96	-1,592,902.96	0.00
411-111-15	Claim On Cash	0.00	1,789,386.24	1,789,386.24
Total Fund: 411 - Wastewater Capital Reserve Fund:		1,592,902.96	196,483.28	1,789,386.24
Fund: 412 - Wastewater Debt Service Fund				
412-111-00	Cash	354,331.88	-354,331.88	0.00
412-111-15	Claim On Cash	0.00	383,331.42	383,331.42
Total Fund: 412 - Wastewater Debt Service Fund:		354,331.88	28,999.54	383,331.42
Fund: 413 - Water Capital Improvement Reserve Fund				
413-111-00	Cash	480,019.85	-480,019.85	0.00
413-111-15	Claim On Cash	0.00	79,239.24	79,239.24
Total Fund: 413 - Water Capital Improvement Reserve Fund:		480,019.85	-400,780.61	79,239.24
Fund: 425 - Water Revenue Bond Fund				
425-111-00	Cash	125,048.54	-125,048.54	0.00
425-111-15	Claim On Cash	0.00	125,255.07	125,255.07
Total Fund: 425 - Water Revenue Bond Fund:		125,048.54	206.53	125,255.07

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 426 - Water Bond Reserve Fund				
426-111-00	Cash	51,694.63	-51,694.63	0.00
426-111-15	Claim On Cash	0.00	51,781.58	51,781.58
Total Fund: 426 - Water Bond Reserve Fund:		51,694.63	86.95	51,781.58
Fund: 431 - Water System Construction Fund				
431-111-00	Cash	668,593.64	-668,593.64	0.00
431-111-15	Claim On Cash	0.00	665,782.12	665,782.12
Total Fund: 431 - Water System Construction Fund:		668,593.64	-2,811.52	665,782.12
Fund: 440 - Ambulance				
440-111-00	Cash	284,773.45	-284,773.45	0.00
440-111-15	Claim On Cash	0.00	463,456.50	463,456.50
Total Fund: 440 - Ambulance:		284,773.45	178,683.05	463,456.50
Fund: 500 - Equipment Rental & Replacement				
500-111-00	Cash	75,383.22	-75,383.22	0.00
500-111-15	Claim On Cash	0.00	20,549.75	20,549.75
Total Fund: 500 - Equipment Rental & Replacement:		75,383.22	-54,833.47	20,549.75
Fund: 625 - Flexible Benefits Plan Fund				
625-111-00	Cash	11,467.26	-11,467.26	0.00
625-111-15	Claim On Cash	0.00	567.46	567.46
625-111-30	Cash	0.00	10,819.89	10,819.89
Total Fund: 625 - Flexible Benefits Plan Fund:		11,467.26	-79.91	11,387.35
Grand Totals:		9,604,094.57	1,610,177.11	11,214,271.68

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - Current Expense Fund	1,338,327.79	597,671.65	1,935,999.44
005 - Current Expense Reserve Fund	268,360.20	-1,128.50	267,231.70
012 - Technology Reserve Fund	225,193.98	-16,650.01	208,543.97
061 - Employee Benefit Reserve Fund	227,167.99	-2,043.92	225,124.07
100 - Street Fund	123,703.07	-31,766.71	91,936.36
120 - Criminal Justice Fund	15,079.84	-68.56	15,011.28
121 - Forfeited Proceeds Fund	1,151.84	-4.82	1,147.02
130 - Hotel/Motel Tax	39,985.33	2,616.09	42,601.42
201 - ULTGO Bond Fund	114,642.50	-84,172.85	30,469.65
301 - Street Capital Contribution Fund	4,138.21	0.15	4,138.36
305 - Capital Improvement Fund (REET)	315,662.32	6,715.63	322,377.95
306 - Capital Improvement Fund (REET 2)	711,217.09	-17,514.73	693,702.36
309 - CDBG Projects Fund	14.87	32,271.24	32,286.11
311 - Street Improvement Fund	5,339.14	15,750.10	21,089.24
315 - Facility Maintenance Reserve Fund (	478,706.85	-209,097.85	269,609.00
320 - Equipment Reserve Fund	106,004.51	-66.92	105,937.59
330 - Economic Development Fund	113,262.78	17.01	113,279.79
340 - Economic Development Reserve Fur	72.61	0.13	72.74
400 - Water Fund	143,228.40	-23,223.23	120,005.17
401 - Wastewater Fund	894,084.57	41,498.81	935,583.38
402 - Stormwater Fund	333,044.89	10,322.99	343,367.88
403 - Stormwater Capital Reserve Fund	430,656.94	-17,720.24	412,936.70
410 - Water Capital Reserve Fund	70,833.42	1,360,817.81	1,431,651.23
411 - Wastewater Capital Reserve Fund	1,592,902.96	196,483.28	1,789,386.24
412 - Wastewater Debt Service Fund	354,331.88	28,999.54	383,331.42
413 - Water Capital Improvement Reserv	480,019.85	-400,780.61	79,239.24
425 - Water Revenue Bond Fund	125,048.54	206.53	125,255.07
426 - Water Bond Reserve Fund	51,694.63	86.95	51,781.58
431 - Water System Construction Fund	668,593.64	-2,811.52	665,782.12
440 - Ambulance	284,773.45	178,683.05	463,456.50
500 - Equipment Rental & Replacement	75,383.22	-54,833.47	20,549.75
625 - Flexible Benefits Plan Fund	11,467.26	-79.91	11,387.35
Grand Total:	9,604,094.57	1,610,177.11	11,214,271.68

CASH FLOW REPORTCity of College Place
YTD 2023

REVENUES	January*	February	March	April	May	June	July	August	September	October	November	December	YTD
Fund # Fund Name													
001 Current Expense Fund	\$4,006,698	\$491,619	\$ 578,582	\$ 587,336	\$ 1,148,196								\$6,812,430
5 Current Expense Fund Reserve	473,766	(1,633)	3,991	1,141	(866)								476,401
12 Technology Reserve Fund	451,353	(1,343)	102,932	1,049	(834)								553,157
61 Employee Benefit Reserve Fund	412,159	(1,418)	3,422	969	(736)								414,396
100 Street Fund	274,873	12,591	223,560	13,471	14,562								539,057
120 Criminal Justice Fund	39,738	(78)	192	3,967	(38)								43,781
121 Forfeited Proceeds Fund	2,033	(7)	18	5	(4)								2,045
130 Hotel/Motel Tax	63,432	1,353	3,555	2,771	4,968								76,080
201 ULGO Bond Fund	15,269	14	99,219	140	202								114,845
235 Commercial Drive Bond Debt Service Fund	-	-	-	-	-								
240 Local Improvement District Fund	-	-	-	-	-								
301 Street Capital Contribution Fund	4,137	0	0	1	0								4,138
305 Capital Improvement Fund (REET)	637,432	2,371	4,662	9,797	7,226								661,489
306 Capital Improvement Fund (REET 2)	1,373,332	(82)	21,770	11,536	5,885								1,412,441
309 CDBG Projects Fund	0	26	0	0	33,369								33,395
311 Street Improvement Fund	59,731	29,952	54	20,014	149,993								259,743
315 Facility Maintenance Reserve Fund (CE)	770,395	(2,649)	281,254	2,348	(1,910)								1,049,438
320 Equipment Reserve Fund	133,266	(107)	156,108	451	(342)								289,376
330 Economic Development Fund	113,214	15	17	16	17								113,280
340 Economic Development Reserve Fund	72	0	0	0	0								73
400 Water Fund	446,609	118,649	132,873	121,758	104,415								924,303
401 Wastewater Fund	1,513,654	247,050	281,959	225,425	216,337								2,484,425
402 Stormwater Fund	686,951	49,931	58,604	54,106	45,062								894,654
403 Stormwater Capital Reserve Fund	188,124	(648)	51,585	556	(423)								239,192
410 Water Capital Reserve Fund	673,886	9,412	92,327	3,276	1,393,710								2,172,609
411 Wastewater Capital Reserve Fund	2,834,831	(2,733)	253,944	7,550	155,452								3,249,043
412 Wastewater Debt Service Fund	948,757	48,207	51,633	50,266	43,100								1,141,964
413 Water Capital Improvement Reserve Fund	1,110,099	83,039	89,243	86,350	73,930								1,442,662
425 Water & Sewer Revenue Bond Fund	353,013	1,289	1,146	1,119	1,282								357,849
426 2007 Water/Sewer Bond Reserve Fund	146,098	368	474	462	530								147,933
431 Water System Construction Fund	1,180,344	(4,069)	9,944	2,843	(2,156)								1,186,906
440 Ambulance Fund	361,568	58,084	9,945	97,987	242,830								820,313
500 Equipment Rental & Replacement	235,165	(316)	174,684	650	(218)								409,965
625 Flexible Benefits Plan Fund	14,409	0	1,124	3,373	0								18,906
	\$ 19,524,411	\$ 1,138,887	\$ 2,737,594	\$ 1,310,733	\$ 3,633,539	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,346,288

*Does not include beginning balances totaling \$ 18,234,120

YTD 2023

EXPENDITURES														
Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$ 450,881	\$ 528,004	\$ 1,350,006	\$ 419,990	\$ 554,447								\$ 3,303,328
5	Current Expense Reserve Fund													
12	Technology Reserve Fund	61,627	41,512	12,034	38,331	27,648								181,152
61	Employee Benefit Reserve Fund	906	5,093	4,071	1,065	1,145								12,279
100	Street Fund	56,187	68,306	101,786	78,222	75,052								379,553
120	Criminal Justice Fund	17,000	0	0	0	0								17,001
121	Forfeited Proceeds Fund		0	0	0	0								0
130	Hotel/Motel Tax	0	0	0	0	2,330								2,332
201	ULTGO Bond Fund	0	0	0	0	84,375								84,375
235	Commercial Drive Bond Debt Service Fund	-	-	-	-	-								-
240	Local Improvement District Fund	-	-	-	-	-								-
301	Street Capital Contribution Fund													0
305	Capital Improvement Fund (REET 1)	5	88,374	4,503	3	78								92,963
306	Capital Improvement Fund (REET 2)	24,390	29,772	64,114	23,445	22,460								164,180
309	CDBG Projects Fund					1,098								1,098
311	Street Improvement Fund	45,670	37,652	522	16,410	111,463								211,718
315	Facility Maintenance Reserve Fund (OE)	1,908	26,109	41,434	130,559	437,177								637,187
320	Equipment Reserve Fund	59,834	41,363	0	1	1								101,200
330	Economic Development Fund	-	-	-	-	17								17
340	Economic Development Reserve Fund	-	-	-	-	0								0
400	Water Fund	174,354	117,564	158,187	115,066	131,267								696,436
401	Wastewater Fund	158,975	166,395	182,276	170,391	175,112								853,150
402	Stormwater Fund	61,453	37,697	126,213	31,939	43,729								301,030
403	Stormwater Capital Reserve Fund	2	1	7,172	1,812	17,314								26,300
410	Water Capital Reserve Fund	25,580	33,315	51,153	46,324	30,519								186,891
411	Wastewater Capital Reserve Fund	11,075	13,526	120,157	99,546	41,031								285,335
412	Wastewater Debt Service Fund	88,522	4	4	3	11,210								99,743
413	Water Capital Improvement Reserve Fund	5	5	5	4	519,501								519,520
425	Water & Sewer Revenue Bond Fund	3	2	2	1	1								8
426	2007 Water/Sewer Bond Reserve Fund	1	1	1	1	0								3
431	Water System Construction Fund	10	6	6	6	7								35
440	Ambulance Fund	67,772	79,643	81,206	64,089	81,418								374,127
500	Equipment Rental & Replacement	88,635	85,452.58	49,007	53,027	75,354								351,474
625	Flexible Benefits Plan Fund	1,988.34	1,789	2,958	703	80								7,519
		\$ 1,396,785	\$ 1,401,586	\$ 2,356,818	\$ 1,290,939	\$ 2,443,839	\$	-	\$	-	\$	-	\$	\$ 8,889,967
GAIN/(LOSS)		\$ 18,127,626	\$ (262,699)	\$ 380,777	\$ 19,794	\$ 1,189,700	\$	-	\$	-	\$	-	\$	\$ 19,456,322

YTD 2023

NET	Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
	001	Current Expense Fund	\$3,555,817	\$ (36,386)	\$ (771,424)	\$ 167,346	\$ 593,748	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,509,101
	5	Current Expense Fund Reserve	473,763	(1,636)	3,989	1,139	(868)	-	-	-	-	-	-	-	476,387
	12	Technology Reserve Fund	389,726	(42,855)	90,898	(37,281)	(28,482)	-	-	-	-	-	-	-	372,005
	61	Employee Benefit Reserve Fund	411,253	(6,510)	(649)	(96)	(1,881)	-	-	-	-	-	-	-	402,118
	100	Street Fund	218,686	(55,714)	121,774	(64,751)	(60,490)	-	-	-	-	-	-	-	159,505
	120	Criminal Justice Fund	22,738	(78)	191	3,967	(38)	-	-	-	-	-	-	-	26,780
	121	Forfeited Proceeds Fund	2,033	(7)	18	5	(4)	-	-	-	-	-	-	-	2,045
	130	Hotel/Motel Tax	63,432	1,353	3,555	2,771	2,638	-	-	-	-	-	-	-	73,748
	201	ULTGO Bond Fund	15,269	14	99,219	140	(84,173)	-	-	-	-	-	-	-	30,470
	235	Commercial Drive Bond Debt Service Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
	240	Local Improvement District Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
	301	Street Capital Contribution Fund	4,137	0	0	1	-	-	-	-	-	-	-	-	4,138
	305	Capital Improvement Fund (REET)	637,427	(86,003)	159	9,794	7,148	-	-	-	-	-	-	-	568,526
	306	Capital Improvement Fund (REET 2)	1,348,943	(29,854)	(42,344)	(11,908)	(16,575)	-	-	-	-	-	-	-	1,248,262
	309	CDBG Projects Fund	0	26	0	0	32,271	-	-	-	-	-	-	-	32,298
	311	Street Improvement Fund	14,061	(7,701)	(469)	3,604	38,530	-	-	-	-	-	-	-	48,025
	315	Facility Maintenance Reserve Fund (OE)	768,487	(28,758)	239,820	(128,211)	(439,087)	-	-	-	-	-	-	-	412,251
	320	Equipment Reserve Fund	73,432	(41,470)	156,108	450	(343)	-	-	-	-	-	-	-	188,177
	330	Economic Development Fund	113,214	15	17	16	-	-	-	-	-	-	-	-	113,263
	340	Economic Development Reserve Fund	72	0	0	0	-	-	-	-	-	-	-	-	73
	400	Water Fund	272,255	1,085	(25,313)	6,692	(26,852)	-	-	-	-	-	-	-	227,867
	401	Wastewater Fund	1,354,678	80,655	99,683	55,034	41,225	-	-	-	-	-	-	-	1,631,275
	402	Stormwater Fund	625,499	12,234	(67,609)	22,167	1,333	-	-	-	-	-	-	-	593,624
	403	Stormwater Capital Reserve Fund	188,122	(649)	44,413	(1,256)	(17,738)	-	-	-	-	-	-	-	212,892
	410	Water Capital Reserve Fund	648,306	(23,903)	41,173	(43,049)	1,363,191	-	-	-	-	-	-	-	1,985,719
	411	Wastewater Capital Reserve Fund	2,823,756	(16,259)	133,787	(91,996)	1,144,421	-	-	-	-	-	-	-	2,963,708
	412	Wastewater Debt Service Fund	860,235	48,204	51,629	50,263	31,890	-	-	-	-	-	-	-	1,042,221
	413	Water Capital Improvement Reserve Fund	1,110,095	83,035	89,238	86,346	(445,571)	-	-	-	-	-	-	-	923,142
	425	Water & Sewer Revenue Bond Fund	353,011	1,287	1,144	1,118	1,281	-	-	-	-	-	-	-	357,840
	426	2007 Water/Sewer Bond Reserve Fund	146,098	368	473	462	529	-	-	-	-	-	-	-	147,930
	431	Water System Construction Fund	1,180,335	(4,075)	9,938	2,837	(2,163)	-	-	-	-	-	-	-	1,186,871
	440	Ambulance Fund	293,795	(21,559)	(21,361)	33,898	161,412	-	-	-	-	-	-	-	446,185
	500	Equipment Rental & Replacement	146,531	(85,769)	125,677	(52,377)	(75,572)	-	-	-	-	-	-	-	58,491
	625	Flexible Benefits Plan Fund	12,421	(1,789)	(1,834)	2,669	(80)	-	-	-	-	-	-	-	11,387
			\$ 18,127,626	\$ (262,699)	\$ 381,901	\$ 19,794	\$ 1,189,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,456,322



City of College Place, WA

Detail Report Account Summary

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 001 - Current Expense Fund	Claim on Investments	0.00	1,289,403.82	1,289,403.82
001-111-17		0.00	1,289,403.82	1,289,403.82
Total Fund: 001 - Current Expense Fund:				
Fund: 005 - Current Expense Reserve Fund	Claim On Investments	0.00	209,154.89	209,154.89
005-111-17		0.00	209,154.89	209,154.89
Total Fund: 005 - Current Expense Reserve Fund:				
Fund: 012 - Technology Reserve Fund	Claim On Investments	0.00	175,633.48	175,633.48
012-111-17		0.00	175,633.48	175,633.48
Total Fund: 012 - Technology Reserve Fund:				
Fund: 061 - Employee Benefit Reserve Fund	Claim On Investments	0.00	177,073.60	177,073.60
061-111-17		0.00	177,073.60	177,073.60
Total Fund: 061 - Employee Benefit Reserve Fund:				
Fund: 100 - Street Fund	Claim On Investments	0.00	96,183.58	96,183.58
100-111-17		0.00	96,183.58	96,183.58
Total Fund: 100 - Street Fund:				
Fund: 120 - Criminal Justice Fund	Claim On Investments	0.00	11,769.07	11,769.07
120-111-17		0.00	11,769.07	11,769.07
Total Fund: 120 - Criminal Justice Fund:				
Fund: 121 - Forfeited Proceeds Fund	Claim On Investments	0.00	897.70	897.70
121-111-17		0.00	897.70	897.70
Total Fund: 121 - Forfeited Proceeds Fund:				
Fund: 130 - Hotel/Motel Tax	Claim On Investments	0.00	31,146.61	31,146.61
130-111-17		0.00	31,146.61	31,146.61
Total Fund: 130 - Hotel/Motel Tax:				
Fund: 305 - Capital Improvement Fund (REET)	Claim On Investments	0.00	246,147.56	246,147.56
305-111-17		0.00	246,147.56	246,147.56
Total Fund: 305 - Capital Improvement Fund (REET):				
Fund: 306 - Capital Improvement Fund (REET 2)	Claim On Investments	0.00	554,559.40	554,559.40
306-111-17		0.00	554,559.40	554,559.40
Total Fund: 306 - Capital Improvement Fund (REET 2):				
Fund: 309 - CDBG Projects Fund	Claim On Investments	0.00	11.56	11.56
309-111-17		0.00	11.56	11.56
Total Fund: 309 - CDBG Projects Fund:				
Fund: 311 - Street Improvement Fund				

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
311-111-17	Claim On Investments	0.00	29,136.25	29,136.25
Total Fund: 311 - Street Improvement Fund:		0.00	29,136.25	29,136.25
Fund: 315 - Facility Maintenance Reserve Fund (CE)				
315-111-17	Claim On Investments	0.00	372,422.96	372,422.96
Total Fund: 315 - Facility Maintenance Reserve Fund (CE):		0.00	372,422.96	372,422.96
Fund: 320 - Equipment Reserve Fund				
320-111-17	Claim On Investments	0.00	82,239.08	82,239.08
Total Fund: 320 - Equipment Reserve Fund:		0.00	82,239.08	82,239.08
Fund: 400 - Water Fund				
400-111-17	Claim On Investments	0.00	111,777.47	111,777.47
Total Fund: 400 - Water Fund:		0.00	111,777.47	111,777.47
Fund: 401 - Wastewater Fund				
401-111-17	Claim On Investments	0.00	696,261.99	696,261.99
Total Fund: 401 - Wastewater Fund:		0.00	696,261.99	696,261.99
Fund: 402 - Stormwater Fund				
402-111-17	Claim On Investments	0.00	259,793.32	259,793.32
Total Fund: 402 - Stormwater Fund:		0.00	259,793.32	259,793.32
Fund: 403 - Stormwater Capital Reserve Fund				
403-111-17	Claim On Investments	0.00	100,929.53	100,929.53
Total Fund: 403 - Stormwater Capital Reserve Fund:		0.00	100,929.53	100,929.53
Fund: 410 - Water Capital Reserve Fund				
410-111-16	Claim On LGIP	0.00	563,317.29	563,317.29
Total Fund: 410 - Water Capital Reserve Fund:		0.00	563,317.29	563,317.29
Fund: 411 - Wastewater Capital Reserve Fund				
411-111-17	Claim On Investments	0.00	1,165,071.75	1,165,071.75
Total Fund: 411 - Wastewater Capital Reserve Fund:		0.00	1,165,071.75	1,165,071.75
Fund: 412 - Wastewater Debt Service Fund				
412-111-16	Claim On LGIP	0.00	658,889.57	658,889.57
Total Fund: 412 - Wastewater Debt Service Fund:		0.00	658,889.57	658,889.57
Fund: 413 - Water Capital Improvement Reserve Fund				
413-111-16	Claim On LGIP	0.00	892,553.87	892,553.87
Total Fund: 413 - Water Capital Improvement Reserve Fund:		0.00	892,553.87	892,553.87
Fund: 425 - Water Revenue Bond Fund				
425-111-16	Claim On LGIP	0.00	232,585.11	232,585.11
Total Fund: 425 - Water Revenue Bond Fund:		0.00	232,585.11	232,585.11
Fund: 426 - Water Bond Reserve Fund				
426-111-16	Claim On LGIP	0.00	96,148.32	96,148.32
Total Fund: 426 - Water Bond Reserve Fund:		0.00	96,148.32	96,148.32
Fund: 431 - Water System Construction Fund				

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
431-111-17	Claim On Investments	0.00	521,089.28	521,089.28
Total Fund: 431 - Water System Construction Fund:				
		0.00	521,089.28	521,089.28
Fund: 500 - Equipment Rental & Replacement				
500-111-17	Claim On Investments	0.00	58,611.28	58,611.28
		0.00	58,611.28	58,611.28
Total Fund: 500 - Equipment Rental & Replacement:				
		0.00	58,611.28	58,611.28
Grand Totals:				
		0.00	8,632,808.34	8,632,808.34

Detail Report

Date Range: 05/01/2023 - 05/31/2023

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - Current Expense Fund	0.00	1,289,403.82	1,289,403.82
005 - Current Expense Reserve Fund	0.00	209,154.89	209,154.89
012 - Technology Reserve Fund	0.00	175,633.48	175,633.48
061 - Employee Benefit Reserve Fund	0.00	177,073.60	177,073.60
100 - Street Fund	0.00	96,183.58	96,183.58
120 - Criminal Justice Fund	0.00	11,769.07	11,769.07
121 - Forfeited Proceeds Fund	0.00	897.70	897.70
130 - Hotel/Motel Tax	0.00	31,146.61	31,146.61
305 - Capital Improvement Fund (REET)	0.00	246,147.56	246,147.56
306 - Capital Improvement Fund (REET 2)	0.00	554,559.40	554,559.40
309 - CDBG Projects Fund	0.00	11.56	11.56
311 - Street Improvement Fund	0.00	29,136.25	29,136.25
315 - Facility Maintenance Reserve Fund (	0.00	372,422.96	372,422.96
320 - Equipment Reserve Fund	0.00	82,239.08	82,239.08
400 - Water Fund	0.00	111,777.47	111,777.47
401 - Wastewater Fund	0.00	696,261.99	696,261.99
402 - Stormwater Fund	0.00	259,793.32	259,793.32
403 - Stormwater Capital Reserve Fund	0.00	100,929.53	100,929.53
410 - Water Capital Reserve Fund	0.00	563,317.29	563,317.29
411 - Wastewater Capital Reserve Fund	0.00	1,165,071.75	1,165,071.75
412 - Wastewater Debt Service Fund	0.00	658,889.57	658,889.57
413 - Water Capital Improvement Reserv€	0.00	892,553.87	892,553.87
425 - Water Revenue Bond Fund	0.00	232,585.11	232,585.11
426 - Water Bond Reserve Fund	0.00	96,148.32	96,148.32
431 - Water System Construction Fund	0.00	521,089.28	521,089.28
500 - Equipment Rental & Replacement	0.00	58,611.28	58,611.28
Grand Total:	0.00	8,632,808.34	8,632,808.34



City of College Place, WA

Detail vs Budget Report

Account Summary

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - Current Expense Fund							
Revenue							
001-311-10-00-00	Real & Personal Prop Tax	-2,103,845.00	0.00	-1,062,058.08	-1,062,058.08	-1,041,786.92	-49.52%
001-313-11-00-00	Retail Sales & Use Tax	-2,300,000.00	0.00	-782,034.85	-782,034.85	-1,517,965.15	-66.00%
001-313-15-00-00	Criminal Justice Tax 3/10th Of 1% C.J.	-450,000.00	0.00	-165,130.71	-165,130.71	-284,869.29	-63.30%
001-313-61-00-00	Natural Gas Use Tax	-28,000.00	0.00	-15,217.26	-15,217.26	-12,782.74	-45.65%
001-313-71-00-00	Criminal Justice Tax	-270,000.00	0.00	-95,035.65	-95,035.65	-174,964.35	-64.80%
001-316-41-00-00	Utility Tax - Priv Utils Electric	-454,800.00	0.00	-163,042.68	-163,042.68	-291,757.32	-64.15%
001-316-43-00-00	Utility Tax - Priv Utils Gas	-122,100.00	0.00	-115,524.59	-115,524.59	-6,575.41	-5.39%
001-316-45-00-00	Utility Tax - Priv Utils Garbage/Solid Waste	-133,000.00	0.00	-60,155.99	-60,155.99	-72,844.01	-54.77%
001-316-46-00-00	Utility Tax - Priv Utils Cable	-79,500.00	0.00	-32,759.07	-32,759.07	-46,740.93	-58.79%
001-316-47-00-00	Utility Tax - Priv Utils Telephone	-96,700.00	0.00	-46,107.04	-46,107.04	-50,592.96	-52.32%
001-316-48-00-00	Utility Tax - Priv Utils Water	-301,300.00	0.00	-101,535.22	-101,535.22	-199,764.78	-66.30%
001-316-49-00-00	Utility Tax - Priv Utils Wastewater	-352,400.00	0.00	-148,405.34	-148,405.34	-203,994.66	-57.89%
001-321-91-00-00	Franchise Fees	-77,000.00	0.00	-74,608.94	-74,608.94	-2,391.06	-3.11%
001-321-99-00-02	Other Business Licenses And Permits	-12,000.00	0.00	-6,824.99	-6,824.99	-5,175.01	-43.13%
001-322-10-00-00	Building/Structures/Equip.	-205,667.00	0.00	-56,530.91	-56,530.91	-149,136.09	-72.51%
001-322-10-00-01	Building Dept Plan Check / Review Fees	-133,683.00	0.00	-91,753.77	-91,753.77	-41,929.23	-31.36%
001-322-30-00-00	Animal Licenses	-4,000.00	0.00	-1,445.00	-1,445.00	-2,555.00	-63.88%
001-322-90-00-00	Other Non-bus Lic/Permits	-3,000.00	0.00	-1,369.75	-1,369.75	-1,630.25	-54.34%
001-322-90-00-01	Concealed Pistol License State Portion	-1,500.00	0.00	-714.00	-714.00	-786.00	-52.40%
001-331-16-60-00	Fed Dir Grant From Dept Of Justice (CFDA #16.607	0.00	0.00	-1,290.56	-1,290.56	1,290.56	0.00%
001-333-20-60-00	Speeding Emphasis Patrols Grant Program	-2,000.00	0.00	0.00	0.00	-2,000.00	-100.00%
001-333-20-60-01	DUI Emphasis Patrols Grant Program	-1,400.00	0.00	0.00	0.00	-1,400.00	-100.00%
001-333-20-60-02	Seatbelt Emphasis Patrols Grant Program	-600.00	0.00	0.00	0.00	-600.00	-100.00%
001-333-20-60-03	Distracted Driving Emphasis Patrol Grant Program	-500.00	0.00	0.00	0.00	-500.00	-100.00%
001-334-01-30-00	WSP Fire Marshall Safety Program	-3,000.00	0.00	0.00	0.00	-3,000.00	-100.00%
001-334-03-10-05	Dept Of Ecology - Solid Waste Enforcement Grant	0.00	0.00	-780.57	-780.57	780.57	0.00%
001-334-04-20-30	St Grant Dept Of Commerce - Drug Task Force Gra	-51,000.00	0.00	-33,924.00	-33,924.00	-17,076.00	-33.48%
001-334-04-98-00	DOH-EMS Trauma Grant	-1,200.00	0.00	-554.00	-554.00	-646.00	-53.83%
001-336-00-98-00	Local Government Assistance Program	-135,000.00	0.00	-22,605.75	-22,605.75	-112,394.25	-83.26%
001-336-06-51-00	DUI & Other Criminal Justice Assistance	-1,300.00	0.00	-24.08	-24.08	-1,275.92	-98.15%
001-336-06-94-00	Liquor Excise Tax	-67,605.00	0.00	-34,547.83	-34,547.83	-33,057.17	-48.90%
001-336-06-95-00	Liquor Control Brd Profit	-75,391.00	0.00	-18,840.00	-18,840.00	-56,551.00	-75.01%
001-337-00-00-01	Interlocal Grants - WASP UOF/DTI Training	0.00	0.00	-10,000.00	-10,000.00	10,000.00	0.00%
001-342-10-00-00	Law Enforcement Services	-2,500.00	0.00	-1,099.90	-1,099.90	-1,400.10	-56.00%
001-342-10-00-01	Law Enforcement Services - Non LEOFF	0.00	0.00	-1,866.96	-1,866.96	1,866.96	0.00%
001-342-10-00-02	Law Enforcement Services - DUI Restitution	-3,000.00	0.00	-383.09	-383.09	-2,616.91	-87.23%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-342-21-00-02	Fireworks Permits For Sales	-200.00	0.00	-200.00	-200.00	0.00	0.00%
001-342-21-51-00	Intergov Fire Serv /MOB Reimbursement - Person	-15,000.00	0.00	0.00	0.00	-15,000.00	-100.00%
001-342-21-51-01	Intergov Fire Serv /MOB Reimbursement - Equipm	-25,000.00	0.00	0.00	0.00	-25,000.00	-100.00%
001-342-21-51-03	Intergov Fire Services /MOB Reimbursement - Tra	-2,000.00	0.00	0.00	0.00	-2,000.00	-100.00%
001-342-40-00-01	Building Inspection Fees - Bldg Dept	-2,000.00	0.00	-396.00	-396.00	-1,604.00	-80.20%
001-343-50-01-99	Sewer Inspection Fee	-3,000.00	0.00	-1,914.00	-1,914.00	-1,086.00	-36.20%
001-345-81-00-02	Annexation Fee - P&D	0.00	0.00	-250.00	-250.00	250.00	0.00%
001-345-81-00-04	Boundary Line Adjustment - P&D	-500.00	0.00	0.00	0.00	-500.00	-100.00%
001-345-81-00-08	Preliminary Plat / PUD - P&D	-900.00	0.00	0.00	0.00	-900.00	-100.00%
001-345-81-00-09	Plats, Final P&D	-700.00	0.00	0.00	0.00	-700.00	-100.00%
001-345-81-00-10	Plats, Short P&D	-400.00	0.00	-400.00	-400.00	0.00	0.00%
001-345-81-00-12	Site Plan Application P&D	-3,600.00	0.00	-2,850.00	-2,850.00	-750.00	-20.83%
001-345-81-00-13	Site Plan Review; SF / MF (Up To 4 Units) P&D	-850.00	0.00	-700.00	-700.00	-150.00	-17.65%
001-345-83-00-00	Plan Checking Fees - Building Dept - Pass Through	-2,000.00	0.00	0.00	0.00	-2,000.00	-100.00%
001-345-83-00-04	Non-Plat - Engineering Review Fees	-500.00	0.00	0.00	0.00	-500.00	-100.00%
001-345-83-00-05	Plan Checking Fees - Engineering - Pass Through	-5,000.00	0.00	0.00	0.00	-5,000.00	-100.00%
001-345-83-00-06	Plan Review - Fire Department	-500.00	0.00	0.00	0.00	-500.00	-100.00%
001-345-86-00-00	Critical Areas Permit P&D	-400.00	0.00	0.00	0.00	-400.00	-100.00%
001-345-86-00-01	SEPA Related Mitigation Fees (Checklist) P&D	-1,000.00	0.00	-500.00	-500.00	-500.00	-50.00%
001-345-89-01-20	Planning & Development Costs - Pass Thru Charge	-10,000.00	0.00	-15,520.51	-15,520.51	5,520.51	55.21%
001-345-89-01-25	Planning & Development Pass Thru Cost Admin. F	-2,000.00	0.00	-2,122.87	-2,122.87	122.87	6.14%
001-345-89-01-27	State Building Code Fee	0.00	0.00	-568.00	-568.00	568.00	0.00%
001-347-90-00-00	Farmer's Market Vendor Fees	-5,000.00	0.00	-1,820.00	-1,820.00	-3,180.00	-63.60%
001-347-90-00-02	Farmer's Market Pass-through Sales - SNAP/EBT	-900.00	0.00	-10.04	-10.04	-889.96	-98.88%
001-347-90-00-03	Fireworks Bonds	0.00	0.00	-100.00	-100.00	100.00	0.00%
001-353-10-05-00	Traffic Infraction Penalties	-40,000.00	0.00	-10,016.89	-10,016.89	-29,983.11	-74.96%
001-361-10-00-00	Unrealized Gain/Loss	0.00	0.00	-10,063.01	-10,063.01	10,063.01	0.00%
001-361-11-00-00	Investment Interest	-15,000.00	0.00	-22,776.41	-22,776.41	7,776.41	51.84%
001-361-40-00-00	Sales Interest	-1,500.00	0.00	-2,404.28	-2,404.28	904.28	60.29%
001-361-40-00-43	Interest - Contract Bond Non-Rev	0.00	0.00	-1.34	-1.34	1.34	0.00%
001-362-00-00-02	Lease Payment (Annual) WWU Community Garde	-1.00	0.00	0.00	0.00	-1.00	-100.00%
001-362-00-50-01	Water Tower Space Rental	-100,000.00	0.00	-32,974.88	-32,974.88	-67,025.12	-67.03%
001-367-11-00-03	Contributions/Gifts - Police Dept	-20,000.00	0.00	0.00	0.00	-20,000.00	-100.00%
001-367-11-00-04	Contr/Donations - Private	-15,000.00	0.00	-6,797.02	-6,797.02	-8,202.98	-54.69%
001-369-10-00-04	Sale Of Surplus - Current Expense	0.00	0.00	-1,755.00	-1,755.00	1,755.00	0.00%
001-369-91-00-00	Other Misc Revenue	0.00	0.00	-4,456.64	-4,456.64	4,456.64	0.00%
001-369-91-00-02	Misc - Police Fees	0.00	0.00	-464.93	-464.93	464.93	0.00%
001-369-91-00-10	Reimbursements/Refunds	-50,000.00	0.00	-1,591.80	-1,591.80	-48,408.20	-96.82%
001-382-10-00-02	Developer Bond / Deposit For Project	0.00	0.00	-101,174.62	-101,174.62	101,174.62	0.00%
001-389-90-00-00	Other Non-Revenues	0.00	0.00	-251.90	-251.90	251.90	0.00%
001-389-90-00-04	Deposits To Travel Advance Account	-3,000.00	0.00	0.00	0.00	-3,000.00	-100.00%

Revenue Totals: 0.00 -3,368,250.72 -3,368,250.72 -4,430,691.28 -56.81%

Expense

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-511-30-44-01	Advertising / Publication	1,500.00	0.00	1,347.20	1,347.20	152.80	10.19%
001-511-60-10-00	Wages & Overtime	8,820.00	0.00	3,675.00	3,675.00	5,145.00	58.33%
001-511-60-20-00	Personnel Benefits	825.00	0.00	333.62	333.62	491.38	59.56%
001-511-60-31-00	Operating Supplies - Legislative	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-31-01	Office Supplies - Legislative	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-43-00	Travel - Council Pos. 1	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-01	Travel - Council Pos. 2	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-02	Travel - Council Pos. 3	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-03	Travel - Council Pos. 4	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-04	Travel - Council Pos. 5	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-05	Travel - Council Pos. 6	300.00	0.00	0.00	0.00	300.00	100.00%
001-511-60-43-06	Travel - Council Pos. 7	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-48-00	Repairs And Maintenance	50.00	0.00	0.00	0.00	50.00	100.00%
001-511-60-49-00	Misc/Contingency Expense	200.00	0.00	125.00	125.00	75.00	37.50%
001-511-60-49-01	Miscellaneous	400.00	0.00	140.29	140.29	259.71	64.93%
001-511-60-49-02	Travel/Misc - Council Pos. 1	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-03	Travel/Misc - Council Pos. 2	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-04	Travel/Misc - Council Pos. 3	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-05	Travel/Misc - Council Pos. 4	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-06	Travel/Misc - Council Pos. 5	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-07	Travel/Misc - Council Pos. 6	250.00	0.00	226.72	226.72	23.28	9.31%
001-511-60-49-08	Travel/Misc - Council Pos. 7	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-09	Registrations/Fees - Training Classes & Seminars	300.00	0.00	0.00	0.00	300.00	100.00%
001-511-70-49-00	Lobbying Agreement - Port	15,000.00	0.00	4,800.00	4,800.00	10,200.00	68.00%
001-511-70-49-01	Lobbying Agreement - Federal	0.00	0.00	6,000.00	6,000.00	-6,000.00	0.00%
001-512-50-41-02	Professional Services - Other Than Attorneys	0.00	0.00	32,752.04	32,752.04	-32,752.04	0.00%
001-512-52-41-02	Professional Services - Other Than Attorneys	110,000.00	0.00	34,078.91	34,078.91	75,921.09	69.02%
001-513-10-10-00	Wages & Overtime	60,872.00	0.00	25,141.30	25,141.30	35,730.70	58.70%
001-513-10-20-00	Personnel Benefits	19,191.00	0.00	8,097.94	8,097.94	11,093.06	57.80%
001-513-10-31-00	Operating Supplies - Executive	1,000.00	0.00	741.57	741.57	258.43	25.84%
001-513-10-31-01	Office Supplies - Executive	400.00	0.00	126.23	126.23	273.77	68.44%
001-513-10-35-00	Small Tools & Minor Equipment	100.00	0.00	0.00	0.00	100.00	100.00%
001-513-10-41-00	Professional Services	200.00	0.00	20.85	20.85	179.15	89.58%
001-513-10-42-00	Communications	1,500.00	0.00	643.71	643.71	856.29	57.09%
001-513-10-43-00	Travel Expense	3,000.00	0.00	530.86	530.86	2,469.14	82.30%
001-513-10-43-01	Travel/Training Staff	200.00	0.00	0.00	0.00	200.00	100.00%
001-513-10-43-02	Travel / Training Mayor	350.00	0.00	0.00	0.00	350.00	100.00%
001-513-10-44-01	Advertising	420.00	0.00	56.44	56.44	363.56	86.56%
001-513-10-48-00	Repairs & Maintenance	100.00	0.00	8.50	8.50	91.50	91.50%
001-513-10-49-00	Miscellaneous	4,500.00	0.00	2,550.48	2,550.48	1,949.52	43.32%
001-513-10-49-02	Registrations/Fees - Training Classes & Seminars	2,000.00	0.00	211.50	211.50	1,788.50	89.43%
001-513-10-49-03	Travel Miscellaneous	50.00	0.00	0.00	0.00	50.00	100.00%
001-513-10-49-50	Misc. AWC Annual Dues / WWWCC Membership	8,300.00	0.00	15,697.99	15,697.99	-7,397.99	-89.13%
001-514-23-00-01	Conversion Misc	0.00	0.00	-34,300.41	-34,300.41	34,300.41	0.00%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-514-23-10-00	Wages & Overtime - Financial Services	70,898.00	0.00	26,980.74	26,980.74	43,917.26	61.94%
001-514-23-20-00	Personnel Benefits	32,810.00	0.00	13,477.55	13,477.55	19,332.45	58.92%
001-514-23-31-00	Operating Supplies - Budgeting, Accounting	350.00	0.00	0.00	0.00	350.00	100.00%
001-514-23-31-01	Office Supplies - Budgeting, Accounting	1,000.00	0.00	286.69	286.69	713.31	71.33%
001-514-23-35-00	Small Tools/Minor Equip.	200.00	0.00	0.00	0.00	200.00	100.00%
001-514-23-41-00	Professional Services	14,616.00	0.00	6,680.81	6,680.81	7,935.19	54.29%
001-514-23-42-00	Communications	1,300.00	0.00	479.14	479.14	820.86	63.14%
001-514-23-43-00	Travel	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-514-23-43-00	Advertising	500.00	0.00	119.52	119.52	380.48	76.10%
001-514-23-44-01	Repairs & Maintenance	800.00	0.00	86.51	86.51	713.49	89.19%
001-514-23-48-00	Miscellaneous	1,500.00	0.00	425.00	425.00	1,075.00	71.67%
001-514-23-49-00	Registration Fees / Training Classes & Seminars	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-514-30-10-00	Wages/O.T. Record Services	52,120.00	0.00	19,844.62	19,844.62	32,275.38	61.93%
001-514-30-20-00	Personnel Benefits	27,590.00	0.00	9,463.15	9,463.15	18,126.85	65.70%
001-514-30-31-00	Operating Supplies - Records	350.00	0.00	62.66	62.66	287.34	82.10%
001-514-30-31-01	Office Supplies - Records	550.00	0.00	70.22	70.22	479.78	87.23%
001-514-30-35-00	Sm Tools/Minor Equip,	200.00	0.00	0.00	0.00	200.00	100.00%
001-514-30-41-00	Prof Serv - Codification/Records Destruction	51,450.00	0.00	46,211.58	46,211.58	5,238.42	10.18%
001-514-30-42-00	Communication	825.00	0.00	943.20	943.20	-118.20	-14.33%
001-514-30-43-00	Travel	4,000.00	0.00	1,675.19	1,675.19	2,324.81	58.12%
001-514-30-44-01	Advertising	100.00	0.00	0.00	0.00	100.00	100.00%
001-514-30-48-00	Repairs & Maintenance	425.00	0.00	111.80	111.80	313.20	73.69%
001-514-30-49-00	Miscellaneous	650.00	0.00	271.00	271.00	379.00	58.31%
001-514-30-49-01	Registrations/Fees - Training Classes & Seminars	4,150.00	0.00	2,471.40	2,471.40	1,678.60	40.45%
001-514-40-45-00	Intergovernmental Election Costs	12,000.00	0.00	0.00	0.00	12,000.00	100.00%
001-514-40-49-00	Intergov. Services - Voter Registration	27,000.00	0.00	25,037.79	25,037.79	1,962.21	7.27%
001-514-81-40-00	Concealed Pistol License Fee	1,000.00	0.00	1,023.00	1,023.00	-23.00	-2.30%
001-515-31-10-00	Salary & Wages - City Attorney	58,239.00	0.00	23,885.84	23,885.84	34,353.16	58.99%
001-515-31-20-00	Personnel Benefits	20,572.00	0.00	8,638.63	8,638.63	11,933.37	58.01%
001-515-31-31-00	Operating Supplies - City Attorney	775.00	0.00	337.98	337.98	437.02	56.39%
001-515-31-31-01	Office Supplies - City Attorney	500.00	0.00	0.00	0.00	500.00	100.00%
001-515-31-35-00	Small Tools/Minor Equipment	150.00	0.00	0.00	0.00	150.00	100.00%
001-515-31-41-00	Prof Legal Servs Retainer	18,000.00	0.00	350.00	350.00	17,650.00	98.06%
001-515-31-41-01	Professional Legal Services	6,000.00	0.00	700.00	700.00	5,300.00	88.33%
001-515-31-41-02	Professional Services	350.00	0.00	0.00	0.00	350.00	100.00%
001-515-31-41-10	Legal Services - Mayor	250.00	0.00	0.00	0.00	250.00	100.00%
001-515-31-42-00	Communication - City Attorney	460.00	0.00	205.64	205.64	254.36	55.30%
001-515-31-43-00	Travel - City Attorney	1,800.00	0.00	45.76	45.76	1,754.24	97.46%
001-515-31-48-00	Repairs & Maintenance - City Attorney	250.00	0.00	76.50	76.50	173.50	69.40%
001-515-31-49-00	Miscellaneous - City Attorney	855.00	0.00	0.00	0.00	855.00	100.00%
001-515-31-49-01	Reg Fees / Train Classes & Seminars - City Atty	500.00	0.00	114.40	114.40	385.60	77.12%
001-515-91-41-00	Professional Services - Legal - Indigent Defense	60,000.00	0.00	23,958.35	23,958.35	36,041.65	60.07%
001-517-90-24-00	Employee Benefit Prg Cost	1,200.00	0.00	400.00	400.00	800.00	66.67%
001-518-10-10-00	Salaries & Wages - HR	54,643.00	0.00	18,238.46	18,238.46	36,404.54	66.62%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-518-10-20-00	Personnel Benefits - HR	26,288.00	0.00	9,710.22	9,710.22	16,577.78	63.06%
001-518-10-31-00	Operating Supplies - HR Administration	300.00	0.00	45.88	45.88	254.12	84.71%
001-518-10-31-01	Office Supplies - HR Administration	500.00	0.00	177.16	177.16	322.84	64.57%
001-518-10-31-02	Operating Supplies - HR Wellness	3,500.00	0.00	712.32	712.32	2,787.68	79.65%
001-518-10-31-03	Office Supplies - HR Wellness	300.00	0.00	0.00	0.00	300.00	100.00%
001-518-10-31-04	Operating Supplies - HR Wellness Grant Reimburs	180.00	0.00	23.78	23.78	156.22	86.79%
001-518-10-41-00	Prof. Services - Labor Negotiations	3,000.00	0.00	36.80	36.80	2,963.20	98.77%
001-518-10-41-01	Professional Services	8,000.00	0.00	224.42	224.42	7,775.58	97.19%
001-518-10-42-00	Communications - HR	500.00	0.00	221.90	221.90	278.10	55.62%
001-518-10-43-00	Travel	1,600.00	0.00	3.12	3.12	1,596.88	99.81%
001-518-10-48-00	Repairs And Maintenance	700.00	0.00	129.65	129.65	570.35	81.48%
001-518-10-49-00	Miscellaneous	800.00	0.00	556.16	556.16	243.84	30.48%
001-518-10-49-01	Training / Class Registration Fees & Charges	1,400.00	0.00	119.90	119.90	1,280.10	91.44%
001-518-10-49-02	Train/Class Reg Fees & Charge - City-wide Educat	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-518-20-10-00	Wages & Overtime	100,800.00	0.00	19,030.50	19,030.50	81,769.50	81.12%
001-518-20-20-00	Personnel Benefits	51,373.00	0.00	8,712.43	8,712.43	42,660.57	83.04%
001-518-20-31-00	Operating Supplies - Facilities	5,000.00	0.00	3,344.39	3,344.39	1,655.61	33.11%
001-518-20-31-01	Office Supplies - Facilities	100.00	0.00	21.55	21.55	78.45	78.45%
001-518-20-35-00	Sm Tools/Minor Equip	5,000.00	0.00	339.93	339.93	4,660.07	93.20%
001-518-20-41-00	Professional Services	25,000.00	0.00	3,371.13	3,371.13	21,628.87	86.52%
001-518-20-42-00	Communication	500.00	0.00	183.59	183.59	316.41	63.28%
001-518-20-43-00	Travel / Training	0.00	0.00	366.49	366.49	-366.49	0.00%
001-518-20-44-01	Advertising	0.00	0.00	443.50	443.50	-443.50	0.00%
001-518-20-45-00	Operating Rentals/Leases	500.00	0.00	0.00	0.00	500.00	100.00%
001-518-20-47-00	Public Utility Services	16,000.00	0.00	10,222.22	10,222.22	5,777.78	36.11%
001-518-20-47-01	Utilities - Annex Bldg	5,000.00	0.00	3,885.89	3,885.89	1,114.11	22.28%
001-518-20-48-00	Repairs & Maintenance	5,000.00	0.00	2,513.76	2,513.76	2,486.24	49.72%
001-518-20-48-02	Repairs & Maintenance Annex Bldg	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-518-30-46-00	Insurance	85,057.00	0.00	81,558.12	81,558.12	3,498.88	4.11%
001-521-10-10-00	Wages & Overtime	159,297.00	0.00	75,352.40	75,352.40	83,944.60	52.70%
001-521-10-20-00	Personnel Benefits	50,056.00	0.00	21,278.18	21,278.18	28,777.82	57.49%
001-521-10-20-02	Benefits - Reimbursement Costs	0.00	0.00	106.72	106.72	-106.72	0.00%
001-521-10-31-00	Operating Supplies - Administration	1,000.00	0.00	811.12	811.12	188.88	18.89%
001-521-10-31-01	Office Supplies - Administration	500.00	0.00	254.00	254.00	246.00	49.20%
001-521-10-35-00	Sm Tools/Minor Equipment	2,500.00	0.00	825.46	825.46	1,674.54	66.98%
001-521-10-41-00	Professional Services	7,000.00	0.00	4,873.52	4,873.52	2,126.48	30.38%
001-521-10-41-01	Prof Services - Labor Negotiations.	8,500.00	0.00	825.00	825.00	7,675.00	90.29%
001-521-10-41-03	Prof Services - Lexipol Consulting Service	3,500.00	0.00	0.00	0.00	3,500.00	100.00%
001-521-10-42-00	Communication	5,000.00	0.00	2,093.39	2,093.39	2,906.61	58.13%
001-521-10-43-00	Travel	3,000.00	0.00	706.18	706.18	2,293.82	76.46%
001-521-10-44-01	Advertising	500.00	0.00	470.50	470.50	29.50	5.90%
001-521-10-48-00	Repairs & Maintenance	200.00	0.00	85.73	85.73	114.27	57.14%
001-521-10-49-00	Miscellaneous	2,500.00	0.00	1,118.68	1,118.68	1,381.32	55.25%
001-521-10-49-01	Registrations / Fees Training Classes & Seminars	3,000.00	0.00	414.00	414.00	2,586.00	86.20%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-521-10-49-03	Miscellaneous - Grant Reimbursed	0.00	0.00	2,266.94	2,266.94	-2,266.94	0.00%
001-521-10-49-96	Interfund Rentals O & M	34,305.00	0.00	19,919.56	19,919.56	14,385.44	41.93%
001-521-19-10-00	Wages Support Serv	127,948.00	0.00	49,637.54	49,637.54	78,310.46	61.20%
001-521-19-20-00	Benefits Support Servs	53,201.00	0.00	21,928.54	21,928.54	31,272.46	58.78%
001-521-19-20-01	Benefits/Uniforms Support Services	400.00	0.00	0.00	0.00	400.00	100.00%
001-521-19-31-00	Operating Supplies - Support Services	2,400.00	0.00	0.00	0.00	2,400.00	100.00%
001-521-19-31-01	Office Supplies - Support Services	2,500.00	0.00	530.81	530.81	1,969.19	78.77%
001-521-19-35-00	Sm Tools Support Servs	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-19-41-00	Prof Services Support Ser	5,705.00	0.00	1,697.90	1,697.90	4,007.10	70.24%
001-521-19-43-00	Travel Support Services	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-521-19-44-01	Advertising Support Servs	250.00	0.00	0.00	0.00	250.00	100.00%
001-521-19-45-00	Oper Rentals Support Serv	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-19-48-00	Repairs/Maint Support Ser	800.00	0.00	251.84	251.84	548.16	68.52%
001-521-19-49-00	Misc. Support Services	200.00	0.00	49.26	49.26	150.74	75.37%
001-521-19-49-01	Registrations / Fees - Training Classes / Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-19-49-02	WW SSMA New World Records Sys Support	40,000.00	0.00	0.00	0.00	40,000.00	100.00%
001-521-21-10-00	Wages Investigation	92,543.00	0.00	39,295.74	39,295.74	53,247.26	57.54%
001-521-21-20-00	Benefits - Investigation	32,751.00	0.00	13,320.64	13,320.64	19,430.36	59.33%
001-521-21-31-00	Operating Supplies - Investigation	1,500.00	0.00	395.56	395.56	1,104.44	73.63%
001-521-21-31-01	Office Supplies - Investigation	800.00	0.00	220.31	220.31	579.69	72.46%
001-521-21-35-00	Sm Tools/Equip Invest	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-21-41-00	Prof Servs Investigation	1,500.00	0.00	347.40	347.40	1,152.60	76.84%
001-521-21-42-00	Communication Invest.	1,400.00	0.00	978.79	978.79	421.21	30.09%
001-521-21-43-00	Travel Investigation	1,000.00	0.00	186.00	186.00	814.00	81.40%
001-521-21-48-00	Repairs/Maint Invest.	75.00	0.00	3,078.07	3,078.07	-3,003.07	-4,004.09%
001-521-21-49-00	Misc Investigation	1,500.00	0.00	9.39	9.39	1,490.61	99.37%
001-521-21-49-01	Registration Fees - Training Classes & Seminars	1,500.00	0.00	498.00	498.00	1,002.00	66.80%
001-521-22-10-00	Wages Patrol	870,507.00	0.00	331,385.10	331,385.10	539,121.90	61.93%
001-521-22-20-00	Benefits Patrol	302,277.00	0.00	111,031.90	111,031.90	191,245.10	63.27%
001-521-22-20-01	Benefits Uniforms BVP Grant-Funded	12,000.00	0.00	6,430.20	6,430.20	5,569.80	46.42%
001-521-22-20-02	Benefits Uniforms BVP Grant-Funded	0.00	0.00	1,290.56	1,290.56	-1,290.56	0.00%
001-521-22-20-03	Patrol Equipment & Clothing Allowance	4,500.00	0.00	1,343.93	1,343.93	3,156.07	70.13%
001-521-22-31-00	Operating Supplies - Patrol	5,000.00	0.00	2,978.13	2,978.13	2,021.87	40.44%
001-521-22-31-01	Office Supplies - Patrol	2,200.00	0.00	1,101.57	1,101.57	1,098.43	49.93%
001-521-22-32-00	Fuel Consumed Patrol	1,000.00	0.00	415.95	415.95	584.05	58.41%
001-521-22-35-00	Sm Tools/Equip Patrol	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-22-41-00	Prof Services Patrol	3,500.00	0.00	915.92	915.92	2,584.08	73.83%
001-521-22-42-00	Communication Patrol	9,000.00	0.00	2,552.00	2,552.00	6,448.00	71.64%
001-521-22-42-01	Patrol Air Cards - Communication	5,000.00	0.00	3,942.16	3,942.16	1,057.84	21.16%
001-521-22-48-00	Repairs/Maint. Patrol	500.00	0.00	1,504.10	1,504.10	-1,004.10	-200.82%
001-521-22-49-00	Miscellaneous Patrol	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-22-49-01	Intergov Servs Patrol - Dispatch Charges	200,000.00	0.00	121,752.31	121,752.31	78,247.69	39.12%
001-521-22-49-02	WW PD Support/Maint MDT Software	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-22-49-96	Interfund Rentals O & M	34,305.00	0.00	19,919.56	19,919.56	14,385.44	41.93%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-521-23-31-00	Operating Supplies - Special Unit	0.00	0.00	208.84	208.84	-208.84	0.00%
001-521-30-10-01	Wages - Drug Task Force	89,125.00	0.00	38,848.25	38,848.25	50,276.75	56.41%
001-521-30-20-01	Benefits - Drug Task Force	32,252.00	0.00	13,194.09	13,194.09	19,057.91	59.09%
001-521-30-31-00	Operating Supplies - Crime Prevention	100.00	0.00	79.61	79.61	20.39	20.39%
001-521-30-31-01	Office Supplies - Crime Prevention	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-30-49-00	Misc Crime Prevention	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-30-49-06	Registrations/Fees - Training Classes & Seminars	300.00	0.00	0.00	0.00	300.00	100.00%
001-521-40-31-00	Operating Supplies - Training	17,500.00	0.00	7,677.05	7,677.05	9,822.95	56.13%
001-521-40-31-01	Office Supplies - Training	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-40-41-00	Prof Services Training	700.00	0.00	375.00	375.00	325.00	46.43%
001-521-40-43-00	Travel Training	10,000.00	0.00	5,889.78	5,889.78	4,110.22	41.10%
001-521-40-48-00	Repairs/Maint Training	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-40-49-01	Registrations/Fees - Training Classes & Seminars	30,000.00	0.00	13,335.50	13,335.50	16,664.50	55.55%
001-521-70-10-00	Wages Traffic	289,562.00	0.00	110,070.41	110,070.41	179,491.59	61.99%
001-521-70-10-04	Wages - Impaired Driving CFDA#20.600 Grant Pro	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-521-70-20-00	Benefits Traffic	100,703.00	0.00	36,985.90	36,985.90	63,717.10	63.27%
001-521-70-20-06	BVFF Pension & Disability Payments	180.00	0.00	340.00	340.00	-160.00	-88.89%
001-521-70-31-00	Operating Supplies - Traffic	250.00	0.00	0.00	0.00	250.00	100.00%
001-521-70-31-01	Office Supplies - Traffic	75.00	0.00	0.00	0.00	75.00	100.00%
001-521-70-35-00	Sm Tools Traffic	200.00	0.00	0.00	0.00	200.00	100.00%
001-521-70-35-01	Small Tools DUI Emphasis Funded	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-70-41-00	Prof Services Traffic	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-70-48-00	Repairs/Maint Traffic	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-70-49-00	Miscellaneous Traffic	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-70-49-96	Interfund Rentals - O & M	35,000.00	0.00	19,919.56	19,919.56	15,080.44	43.09%
001-522-10-10-00	Wages & Overtime	47,563.00	0.00	18,133.41	18,133.41	29,429.59	61.87%
001-522-10-20-00	Personnel Benefits	15,157.00	0.00	5,841.87	5,841.87	9,315.13	61.46%
001-522-10-20-01	Other Benefits - Uniforms	300.00	0.00	0.00	0.00	300.00	100.00%
001-522-10-31-00	Operating Supplies - Administration	500.00	0.00	0.00	0.00	500.00	100.00%
001-522-10-31-01	Office Supplies - Administration	500.00	0.00	568.50	568.50	-68.50	-13.70%
001-522-10-35-00	Sm Tools & Minor Equipmnt	250.00	0.00	0.00	0.00	250.00	100.00%
001-522-10-41-00	Prof Serv - Comprehens Analysis Of FD Services	500.00	0.00	0.00	0.00	500.00	100.00%
001-522-10-41-02	Professional Services - Admin	0.00	0.00	1,192.85	1,192.85	-1,192.85	0.00%
001-522-10-42-00	Communication	1,300.00	0.00	587.84	587.84	712.16	54.78%
001-522-10-43-00	Travel	5,000.00	0.00	1,610.32	1,610.32	3,389.68	67.79%
001-522-10-44-01	Advertising	500.00	0.00	443.50	443.50	56.50	11.30%
001-522-10-48-00	Repairs & Maintenance	500.00	0.00	371.94	371.94	128.06	25.61%
001-522-10-49-00	Miscellaneous	3,500.00	0.00	939.50	939.50	2,560.50	73.16%
001-522-10-49-01	Registrations/Fees - Training Classes & Seminars	3,000.00	0.00	2,341.28	2,341.28	658.72	21.96%
001-522-20-10-00	Wages Fire	169,345.00	0.00	63,144.27	63,144.27	106,200.73	62.71%
001-522-20-10-01	Stipends (Volunteers)	35,000.00	0.00	17,140.23	17,140.23	17,859.77	51.03%
001-522-20-20-00	Benefits Fire	61,423.00	0.00	24,764.19	24,764.19	36,658.81	59.68%
001-522-20-20-01	Benefits (Volunteers)	6,118.00	0.00	1,572.32	1,572.32	4,545.68	74.30%
001-522-20-20-03	Uniforms - Volunteers	6,500.00	0.00	6,268.24	6,268.24	231.76	3.57%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-522-20-20-04	Uniforms - FT Firefighter	4,000.00	0.00	941.87	941.87	3,058.13	76.45%
001-522-20-31-00	Operating Supplies - Suppression	3,500.00	0.00	1,500.21	1,500.21	1,999.79	57.14%
001-522-20-31-01	Office Supplies - Suppression	300.00	0.00	0.00	0.00	300.00	100.00%
001-522-20-31-02	Fire Mobilization - Protective Equipment	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-522-20-31-03	Radios/Pagers - Parts & Supplies	750.00	0.00	0.00	0.00	750.00	100.00%
001-522-20-32-00	Fuel - Suppression	250.00	0.00	701.65	701.65	-451.65	-180.66%
001-522-20-32-02	Fire Mobilization - Fuel Consumed	1,200.00	0.00	134.43	134.43	1,065.57	88.80%
001-522-20-35-00	Sm Tools/Equipment	1,000.00	0.00	520.39	520.39	479.61	47.96%
001-522-20-35-01	Small Tools Vehicle	500.00	0.00	0.00	0.00	500.00	100.00%
001-522-20-35-02	Fire Mobilization - Sm Tools / Equipment	800.00	0.00	0.00	0.00	800.00	100.00%
001-522-20-41-00	Fire Dept Personnel Physicals	3,000.00	0.00	138.00	138.00	2,862.00	95.40%
001-522-20-42-00	Communication - Air Cards For MDTs	0.00	0.00	1,405.94	1,405.94	-1,405.94	0.00%
001-522-20-48-00	Repairs/Maintenance	1,000.00	0.00	685.37	685.37	314.63	31.46%
001-522-20-48-02	Fire Mobilization - Repairs & Maint.	100.00	0.00	11.63	11.63	88.37	88.37%
001-522-20-49-00	Misc Fire	0.00	0.00	32.58	32.58	-32.58	0.00%
001-522-20-49-02	Fire Mobilization - Misc. Expense	500.00	0.00	0.00	0.00	500.00	100.00%
001-522-20-49-04	Intergov Services - Dispatch Charges	25,000.00	0.00	15,056.35	15,056.35	9,943.65	39.77%
001-522-20-49-06	BVFF Pension & Disability Payments	1,800.00	0.00	1,260.00	1,260.00	540.00	30.00%
001-522-20-49-96	Interfund Rentals - O & M	30,000.00	0.00	12,904.90	12,904.90	17,095.10	56.98%
001-522-30-10-00	Wages & OT	40,865.00	0.00	15,749.84	15,749.84	25,115.16	61.46%
001-522-30-20-00	Benefits	19,667.00	0.00	7,600.78	7,600.78	12,066.22	61.35%
001-522-30-20-01	Other Benefits/Uniforms	300.00	0.00	235.47	235.47	64.53	21.51%
001-522-30-31-00	Operating Supplies - Prevention / Investigation	2,500.00	0.00	430.45	430.45	2,069.55	82.78%
001-522-30-31-01	Office Supplies - Prevention / Investigation	200.00	0.00	0.00	0.00	200.00	100.00%
001-522-30-42-00	Communication	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-522-30-43-00	Travel	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-522-30-48-00	Repairs/Maintenance	100.00	0.00	0.00	0.00	100.00	100.00%
001-522-30-49-00	Miscellaneous	750.00	0.00	60.15	60.15	689.85	91.98%
001-522-45-10-00	Wages & OT	78,184.00	0.00	32,194.51	32,194.51	45,989.49	58.82%
001-522-45-20-00	Benefits	18,070.00	0.00	7,722.85	7,722.85	10,347.15	57.26%
001-522-45-20-03	Uniforms - FT Firefighter	300.00	0.00	620.45	620.45	-320.45	-106.82%
001-522-45-31-00	Operating Supplies - Training	5,000.00	0.00	1,431.19	1,431.19	3,568.81	71.38%
001-522-45-31-01	Office Supplies - Training	250.00	0.00	0.00	0.00	250.00	100.00%
001-522-45-35-00	Small Tools & Equipment - Training	0.00	0.00	378.28	378.28	-378.28	0.00%
001-522-45-43-00	Travel	12,000.00	0.00	1,524.41	1,524.41	10,475.59	87.30%
001-522-45-48-00	Repairs/Maintenance	150.00	0.00	0.00	0.00	150.00	100.00%
001-522-45-49-00	Miscellaneous	2,500.00	0.00	700.30	700.30	1,799.70	71.99%
001-522-45-49-01	Registrations/Fees - Training Classes & Seminars	4,500.00	0.00	7,798.00	7,798.00	-3,298.00	-73.29%
001-522-50-31-00	Operating Supplies - Facilities	4,000.00	0.00	4,744.98	4,744.98	-744.98	-18.62%
001-522-50-31-01	Office Supplies - Facilities	100.00	0.00	264.50	264.50	-164.50	-164.50%
001-522-50-35-00	Small Tools/Equipment	150.00	0.00	0.00	0.00	150.00	100.00%
001-522-50-41-00	Professional Services	0.00	0.00	35.70	35.70	-35.70	0.00%
001-522-50-47-00	Public Utility Services	25,000.00	0.00	12,034.48	12,034.48	12,965.52	51.86%
001-522-50-48-00	Repairs/Maintenance	5,000.00	0.00	17,174.31	17,174.31	-12,174.31	-243.49%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-522-50-49-00	Miscellaneous	150.00	0.00	36.80	36.80	113.20	75.47%
001-523-60-41-00	Professional Services	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-523-60-49-00	Miscellaneous	150.00	0.00	0.00	0.00	150.00	100.00%
001-523-60-49-01	Intergov Services - Cnty Jail Services	35,000.00	0.00	8,217.31	8,217.31	26,782.69	76.52%
001-524-10-10-00	Wages - Bldg Clerical	18,689.00	0.00	7,918.82	7,918.82	10,770.18	57.63%
001-524-10-20-00	Benefits - Bldg Clerical	12,983.00	0.00	5,460.46	5,460.46	7,522.54	57.94%
001-524-20-10-00	Wages & OT	123,282.00	0.00	51,270.50	51,270.50	72,011.50	58.41%
001-524-20-20-00	Benefits	67,692.00	0.00	28,726.91	28,726.91	38,965.09	57.56%
001-524-20-31-00	Operating Supplies - Bldg. Inspection	2,600.00	0.00	300.50	300.50	2,299.50	88.44%
001-524-20-31-01	Office Supplies - Bldg. Inspection	500.00	0.00	285.32	285.32	214.68	42.94%
001-524-20-35-00	Sm Tools/Equipment	450.00	0.00	0.00	0.00	450.00	100.00%
001-524-20-41-00	Professional Services	2,000.00	0.00	61.89	61.89	1,938.11	96.91%
001-524-20-42-00	Communication	2,893.00	0.00	1,243.79	1,243.79	1,649.21	57.01%
001-524-20-43-00	Travel	4,560.00	0.00	826.52	826.52	3,733.48	81.87%
001-524-20-48-00	Repairs/Maintenance	200.00	0.00	136.81	136.81	63.19	31.60%
001-524-20-49-01	Training Class Registration Costs - Bldg Dept	7,902.00	0.00	1,120.00	1,120.00	6,782.00	85.83%
001-525-60-49-00	Intergov Servs Emergency Management Cnty	9,400.00	0.00	17,200.00	17,200.00	-7,800.00	-82.98%
001-548-68-49-96	INF ER&R From CE O&M Costs	62,000.00	0.00	15,501.45	15,501.45	46,498.55	75.00%
001-554-30-10-00	Wages Special Enforcement	62,668.00	0.00	24,032.47	24,032.47	38,635.53	61.65%
001-554-30-20-00	Benefits	31,933.00	0.00	12,872.74	12,872.74	19,060.26	59.69%
001-554-30-20-01	Uniforms	500.00	0.00	0.00	0.00	500.00	100.00%
001-554-30-31-00	Operating Supplies - Special Enforcement	500.00	0.00	14.32	14.32	485.68	97.14%
001-554-30-31-01	Office Supplies - Special Enforcement	300.00	0.00	205.91	205.91	94.09	31.36%
001-554-30-35-00	Sm Tools/Equipment	75.00	0.00	66.94	66.94	8.06	10.75%
001-554-30-41-00	Professional Services	10,000.00	0.00	5,134.96	5,134.96	4,865.04	48.65%
001-554-30-42-00	Communications - Special Enforcement	1,500.00	0.00	405.69	405.69	1,094.31	72.95%
001-554-30-43-00	Travel	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-554-30-48-00	Repairs/maintenance	20.00	0.00	0.00	0.00	20.00	100.00%
001-554-30-49-00	Miscellaneous	40.00	0.00	0.00	0.00	40.00	100.00%
001-554-30-49-01	Registrations/Fees - Training Classes & Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
001-554-30-49-96	Interfund Rentals - O & M	2,300.00	0.00	2,272.59	2,272.59	27.41	1.19%
001-558-50-40-00	State Bldg Code Fee	1,500.00	0.00	323.00	323.00	1,177.00	78.47%
001-558-60-10-00	Wages & OT	105,130.00	0.00	44,129.44	44,129.44	61,000.56	58.02%
001-558-60-20-00	Personnel Benefits	52,123.00	0.00	21,646.93	21,646.93	30,476.07	58.47%
001-558-60-31-00	Operating Supplies - Planning	500.00	0.00	24.14	24.14	475.86	95.17%
001-558-60-31-01	Office Supplies - Planning	300.00	0.00	206.34	206.34	93.66	31.22%
001-558-60-41-00	Professional Services	100,000.00	0.00	6,615.08	6,615.08	93,384.92	93.38%
001-558-60-41-01	Professional Services - Grant Reimbursed	20,000.00	0.00	0.00	0.00	20,000.00	100.00%
001-558-60-42-00	Communication	1,500.00	0.00	560.01	560.01	939.99	62.67%
001-558-60-43-00	Travel	2,100.00	0.00	69.76	69.76	2,030.24	96.68%
001-558-60-44-01	Advertising	2,500.00	0.00	994.54	994.54	1,505.46	60.22%
001-558-60-48-00	Repairs And Maintenance	1,400.00	0.00	241.97	241.97	1,158.03	82.72%
001-558-60-49-00	Miscellaneous	2,000.00	0.00	671.87	671.87	1,328.13	66.41%
001-558-60-49-01	Registrations/Fees - Training Classes & Seminars	900.00	0.00	82.04	82.04	817.96	90.88%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-558-60-49-02	Intergov Services	5,200.00	0.00	3,888.00	3,888.00	1,312.00	25.23%
001-558-70-41-00	Community Development / Planning Prof Servs	35,000.00	0.00	4,355.13	4,355.13	30,644.87	87.56%
001-558-70-49-00	Economic Development - Miscellaneous	10,945.00	0.00	4,800.00	4,800.00	6,145.00	56.14%
001-558-75-41-01	Planning & Development Costs - Pass Thru	10,000.00	0.00	5,967.52	5,967.52	4,032.48	40.32%
001-559-30-49-01	Development / Customer Pass-Through Expense	0.00	0.00	152.72	152.72	-152.72	0.00%
001-564-10-10-00	Mental Health Services - Salaries & Wages	70,000.00	0.00	0.00	0.00	70,000.00	100.00%
001-564-10-20-00	Mental Health Services - Personnel Benefits	25,387.00	0.00	0.00	0.00	25,387.00	100.00%
001-566-00-49-00	Intergovernmentl Services	3,000.00	0.00	3,067.76	3,067.76	-67.76	-2.26%
001-573-90-31-00	Operating Supplies - Community Events	8,000.00	0.00	1,711.22	1,711.22	6,288.78	78.61%
001-573-90-31-01	Office Supplies - Community Events	600.00	0.00	12.75	12.75	587.25	97.88%
001-573-90-35-00	Sm Tools/Minor Equip.	25,000.00	0.00	7,478.36	7,478.36	17,521.64	70.09%
001-573-90-40-02	Farmer's Market Pass-through Payments - SNAP/E	1,400.00	0.00	10.00	10.00	1,390.00	99.29%
001-573-90-40-03	Farmer Market Pass-through Process - State Matc	1,400.00	0.00	10.00	10.00	1,390.00	99.29%
001-573-90-40-05	Farmer Market Pass-through Process - DOH Kid Ca	1,400.00	0.00	10.00	10.00	1,390.00	99.29%
001-573-90-41-00	Professional Services - Community Events	30,000.00	0.00	3,786.06	3,786.06	26,213.94	87.38%
001-573-90-41-03	Professional Services - Community Grant	0.00	0.00	8,450.00	8,450.00	-8,450.00	0.00%
001-573-90-42-00	Communications - Community Events	1,000.00	0.00	405.69	405.69	594.31	59.43%
001-573-90-44-01	Advertising	9,000.00	0.00	3,992.00	3,992.00	5,008.00	55.64%
001-573-90-49-00	Miscellaneous	2,000.00	0.00	571.55	571.55	1,428.45	71.42%
001-573-90-49-01	Community Assistance Program	17,000.00	0.00	0.00	0.00	17,000.00	100.00%
001-576-80-10-00	Wages	60,219.00	0.00	23,835.78	23,835.78	36,383.22	60.42%
001-576-80-20-00	Benefits	41,559.00	0.00	17,139.00	17,139.00	24,420.00	58.76%
001-576-80-20-01	Uniforms / Other Benefits	250.00	0.00	0.00	0.00	250.00	100.00%
001-576-80-31-00	Operating Supplies - Parks	8,000.00	0.00	5,663.43	5,663.43	2,336.57	29.21%
001-576-80-35-00	Sm Tools/Equipment	750.00	0.00	0.00	0.00	750.00	100.00%
001-576-80-41-00	Professional Services	300.00	0.00	511.50	511.50	-211.50	-70.50%
001-576-80-42-00	Communication	300.00	0.00	0.00	0.00	300.00	100.00%
001-576-80-45-00	Operating Rentals	300.00	0.00	0.00	0.00	300.00	100.00%
001-576-80-47-00	Utility Services	31,000.00	0.00	6,902.98	6,902.98	24,097.02	77.73%
001-576-80-48-00	Repairs/Maintenance	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
001-576-80-49-00	Miscellaneous	5,000.00	0.00	116.64	116.64	4,883.36	97.67%
001-576-80-49-01	Intergov Services	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-576-80-49-02	Registration Fees / Training Classes & Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
001-576-81-10-00	Wages & OT	18,576.00	0.00	11,491.56	11,491.56	7,084.44	38.14%
001-576-81-20-00	Personnel Benefits	9,102.00	0.00	6,055.44	6,055.44	3,046.56	33.47%
001-576-81-31-00	Operating Supplies - Parks Administration	200.00	0.00	0.00	0.00	200.00	100.00%
001-576-81-31-01	Office Supplies - Parks Administration	200.00	0.00	3.85	3.85	196.15	98.08%
001-576-81-42-00	Communication	500.00	0.00	199.28	199.28	300.72	60.14%
001-576-81-43-00	Travel	0.00	0.00	408.00	408.00	-408.00	0.00%
001-576-81-49-00	Miscellaneous	100.00	0.00	111.88	111.88	-11.88	-11.88%
001-582-10-00-03	Refund Of Fireworks Bonds	100.00	0.00	0.00	0.00	100.00	100.00%
001-589-90-00-00	Other Non-Expenditures	500.00	0.00	300.00	300.00	200.00	40.00%
001-589-90-00-04	Travel Account Expenditures	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
001-589-90-00-10	Covid-19 Reimbursement	0.00	0.00	1,017.28	1,017.28	-1,017.28	0.00%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-589-90-00-98	Payroll Draw Clearing	0.00	0.00	-592.08	-592.08	592.08	0.00%
001-589-90-00-99	Payroll Clearing	0.00	0.00	1,786.89	1,786.89	-1,786.89	0.00%
001-594-14-64-00	Machinery & Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
001-594-14-64-01	Machinery & Equipment	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-594-18-64-16	Machinery And Equipment - HR	250.00	0.00	0.00	0.00	250.00	100.00%
001-594-18-64-19	Machinery/Equipment	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-594-21-64-01	Machinery Investigation	8,700.00	0.00	20,411.68	20,411.68	-11,711.68	-134.62%
001-594-21-64-02	Machinery/Equip Patrol	30,000.00	0.00	6,890.82	6,890.82	23,109.18	77.03%
001-594-21-64-05	WASPC TrafficSafety Grant	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-594-21-64-09	Equipment Purchases - Traffic Policing	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-594-21-64-10	Machinery & Equipment - Grant Funded	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-594-21-64-11	Machinery & Equipment - Support Svcs	4,200.00	0.00	0.00	0.00	4,200.00	100.00%
001-594-21-64-12	Wildhorse Camera Grant	2,000.00	0.00	4,771.50	4,771.50	-2,771.50	-138.58%
001-594-21-64-55	Machinery/Equipment - Special Enforcement	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-594-22-64-10	Equipment - Radios & Pagers (Fire)	19,500.00	0.00	5,807.25	5,807.25	13,692.75	70.22%
001-594-22-64-20	Machinery/Equipment	40,000.00	0.00	8,204.33	8,204.33	31,795.67	79.49%
001-594-22-64-40	Train Equip/Software/Matlis - WSP FF Train Progra	2,000.00	0.00	5,187.68	5,187.68	-3,187.68	-159.38%
001-594-22-64-50	Machinery/Equipment	300.00	0.00	3,773.18	3,773.18	4,226.82	52.84%
001-594-58-64-01	Machinery & Equipment	20,000.00	0.00	9,331.35	9,331.35	10,668.65	53.34%
001-594-76-61-00	Land & Land Improvements - Parks	0.00	0.00	16,552.40	16,552.40	-16,552.40	0.00%
001-594-76-63-00	Other Improvements - Parks	600,000.00	0.00	200,000.00	200,000.00	400,000.00	66.67%
001-597-00-00-01	Interfund Transfer CE/Sts	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
001-597-00-00-05	Transfer To Current Expense Reserve Fund	400,000.00	0.00	100,000.00	100,000.00	300,000.00	75.00%
001-597-00-00-12	Transfers-Out - CE To Bldg Facility Maint. Reserve	1,100,000.00	0.00	275,000.00	275,000.00	825,000.00	75.00%
001-597-00-00-15	CARS GO Bond Payment - INF To 201 Bond Fun	489,050.00	0.00	99,200.00	99,200.00	389,850.00	79.72%
001-597-00-00-20	Interfund Transf From CE To Empl Bene Reserv #6	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
001-597-00-00-61	IF Transf To SW Cap For ARPA Exp (CFDA # 21.027)	7,446.00	0.00	0.00	0.00	7,446.00	100.00%
001-597-00-04-04	Transfer From CE To Street Improvement Fund	0.00	0.00	150,000.00	150,000.00	-150,000.00	0.00%
001-597-00-13-11	Transfer To 320 For Equipment Replacement	228,351.00	0.00	57,087.75	57,087.75	171,263.25	75.00%
001-597-00-15-21	Transfer To 320 For Equipment Replacement	175,000.00	0.00	43,750.00	43,750.00	131,250.00	75.00%
001-597-00-15-22	Transfer To 320 For Equipment Replacement	100,000.00	0.00	25,000.00	25,000.00	75,000.00	75.00%

Expense Totals:

9,143,088.00	3,303,328.41	3,303,328.41	5,839,759.59	63.87%
1,344,146.00	-64,922.31	-64,922.31	1,409,068.31	

001 - Current Expense Fund Totals:

005 - Current Expense Reserve Fund

Revenue

005-361-10-00-05	Unrealized Gain/Loss	0.00	0.00	-1,286.11	1,286.11	0.00%
005-361-11-00-05	Investment Interest	-1,500.00	0.00	-3,310.68	1,810.68	120.71%
005-397-00-00-05	Interfund Transfer From Current Expense	-100,000.00	0.00	0.00	-100,000.00	-100.00%

Revenue Totals:

-101,500.00	-4,596.79	-4,596.79	-96,903.21	-95.47%
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Expense

005-514-29-41-05	Banking Service Fees/Charges	0.00	0.00	14.06	-14.06	0.00%
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Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Expense Totals:		0.00	0.00	14.06	14.06	-14.06	0.00%
005 - Current Expense Reserve Fund Totals:		-101,500.00	0.00	-4,582.73	-4,582.73	-96,917.27	
012 - Technology Reserve Fund							
Revenue							
012-361-10-00-20	Unrealized Gain/Loss	0.00	0.00	-890.12	-890.12	890.12	0.00%
012-361-11-00-20	Interest Earned - Technology Reserve Fund	-1,000.00	0.00	-2,793.07	-2,793.07	1,793.07	179.31%
012-397-00-00-13	Interfund Transfer CE To Tech Reserve Fund	-400,000.00	0.00	-100,000.00	-100,000.00	-300,000.00	-75.00%
Revenue Totals:		-401,000.00	0.00	-103,683.19	-103,683.19	-297,316.81	-74.14%
Expense							
012-514-20-41-00	Professional Financial / Banking Costs	20.00	0.00	12.15	12.15	7.85	39.25%
012-518-88-41-00	Professional Technology Services	99,539.00	0.00	23,762.58	23,762.58	75,776.42	76.13%
012-518-88-41-01	Professional Technology Services-Data Storage	3,000.00	0.00	2,257.68	2,257.68	742.32	24.74%
012-518-89-31-01	Office Supplies - Data Processing	500.00	0.00	55.22	55.22	444.78	88.96%
012-518-89-35-00	Sm Tools/Minor Equipment	400.00	0.00	0.00	0.00	400.00	100.00%
012-518-89-42-00	Communication	2,400.00	0.00	1,000.00	1,000.00	1,400.00	58.33%
012-518-89-45-00	Operating Rentals/Leases	1,300.00	0.00	0.00	0.00	1,300.00	100.00%
012-518-89-48-00	Repairs & Maintenance	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
012-518-89-49-01	Registration Fees - Training Classes & Seminars	200.00	0.00	0.00	0.00	200.00	100.00%
012-591-18-75-05	Cap Leases & Installment Purchas - Postage Meter	1,560.00	0.00	389.43	389.43	1,170.57	75.04%
012-591-21-75-01	Cap Leases & Installment Purchas - Police Dept	21,792.86	0.00	0.00	0.00	21,792.86	100.00%
012-591-58-75-04	Cap Leases & Installment Purchas - CD Copier Lea	2,805.00	0.00	1,259.33	1,259.33	1,545.67	55.10%
012-594-18-64-00	Machinery / Equipment	600.00	0.00	41.13	41.13	558.87	93.15%
012-594-18-64-01	Machinery & Equipment - Technology	18,500.00	0.00	28,836.71	28,836.71	-10,336.71	-55.87%
012-594-18-64-03	Software / Software Update Purchases	277,853.74	0.00	123,537.57	123,537.57	154,316.17	55.54%
Expense Totals:		431,470.60	0.00	181,151.80	181,151.80	250,318.80	58.02%
012 - Technology Reserve Fund Totals:		30,470.60	0.00	77,468.61	77,468.61	-46,998.01	
061 - Employee Benefit Reserve Fund							
Revenue							
061-361-10-00-61	Unrealized Gain/Loss	0.00	0.00	-1,098.62	-1,098.62	1,098.62	0.00%
061-361-11-00-61	Investment Interest-Employee Benefit Reserve	-2,000.00	0.00	-2,849.43	-2,849.43	849.43	42.47%
061-397-00-00-61	IF Trans From CE Fund To Employee Benefit Resv Fu	-100,000.00	0.00	0.00	0.00	-100,000.00	-100.00%
Revenue Totals:		-102,000.00	0.00	-3,948.05	-3,948.05	-98,051.95	-96.13%
Expense							
061-518-10-41-50	Professional Services-Banking Fees	25.00	0.00	12.09	12.09	12.91	51.64%
061-518-61-20-01	Postemployment Benefits - Med Exp Reimb LEOFF	75,000.00	0.00	8,554.00	8,554.00	66,446.00	88.59%
061-518-61-20-02	Postemployment Benefits - Ins Premiums LEOFF 1	12,450.00	0.00	3,712.50	3,712.50	8,737.50	70.18%
Expense Totals:		87,475.00	0.00	12,278.59	12,278.59	75,196.41	85.96%
061 - Employee Benefit Reserve Fund Totals:		-14,525.00	0.00	8,330.54	8,330.54	-22,855.54	
100 - Street Fund							
Revenue							
100-322-40-00-00	Street & Curb Permits	-6,000.00	0.00	-2,775.00	-2,775.00	-3,225.00	-53.75%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100-336-00-71-00	Multimodal Transportation æ“ Cities	-12,812.00	0.00	-3,199.50	-3,199.50	-9,612.50	-75.03%
100-336-00-87-00	Motor Veh Fuel Tax St.	-190,596.00	0.00	-68,944.47	-68,944.47	-121,651.53	-63.83%
100-361-10-00-01	Unrealized Gain/Loss	0.00	0.00	-284.95	-284.95	284.95	0.00%
100-361-11-00-01	Investment Interest	-750.00	0.00	-1,500.38	-1,500.38	750.38	100.05%
100-369-91-00-01	Other Misc. Revenue	0.00	0.00	-109.45	-109.45	109.45	0.00%
100-395-20-00-10	Insurance/Other Compensation For Loss	0.00	0.00	-2,803.20	-2,803.20	2,803.20	0.00%
100-397-00-00-01	Transfer From CE To Sts	-600,000.00	0.00	-200,000.00	-200,000.00	-400,000.00	-66.67%
Revenue Totals:		-810,158.00	0.00	-279,616.95	-279,616.95	-530,541.05	-65.49%
Expense							
100-542-30-10-00	Wages & OT	82,587.00	0.00	27,489.72	27,489.72	55,097.28	66.71%
100-542-30-20-00	Benefits	44,125.00	0.00	15,336.76	15,336.76	28,788.24	65.24%
100-542-30-20-01	Benefits - Uniforms	800.00	0.00	15.55	15.55	784.45	98.06%
100-542-30-31-00	Operating Supplies - Traveled Way	35,000.00	0.00	16,015.63	16,015.63	18,984.37	54.24%
100-542-30-35-00	Sm Tools/Equipment	500.00	0.00	680.74	680.74	-180.74	-36.15%
100-542-30-41-00	Professional Services	2,500.00	0.00	7,668.74	7,668.74	-5,168.74	-206.75%
100-542-30-42-00	Communications	2,500.00	0.00	948.96	948.96	1,551.04	62.04%
100-542-30-43-00	Travel	0.00	0.00	428.15	428.15	-428.15	0.00%
100-542-30-45-00	Operating Rentals	10,000.00	0.00	7,190.51	7,190.51	2,809.49	28.09%
100-542-30-48-00	Repairs/Maintenance	3,500.00	0.00	21,254.04	21,254.04	-17,754.04	-507.26%
100-542-30-49-00	Miscellaneous	300.00	0.00	278.75	278.75	21.25	7.08%
100-542-30-49-96	Interfund Rentals - O & M	35,000.00	0.00	10,356.07	10,356.07	24,643.93	70.41%
100-542-63-47-00	Public Util St. Lighting	40,000.00	0.00	16,132.82	16,132.82	23,867.18	59.67%
100-542-64-10-00	Wages & OT	32,405.00	0.00	7,392.09	7,392.09	25,012.91	77.19%
100-542-64-20-00	Benefits	17,245.00	0.00	4,152.35	4,152.35	13,092.65	75.92%
100-542-64-20-01	Benefits - Uniforms	200.00	0.00	0.00	0.00	200.00	100.00%
100-542-64-31-00	Operating Supplies - Traffic Control Devices	35,000.00	0.00	36,273.10	36,273.10	-1,273.10	-3.64%
100-542-64-35-00	Sm Tools/Equipment	1,000.00	0.00	707.84	707.84	292.16	29.22%
100-542-64-47-00	Public Utilities	6,800.00	0.00	3,549.56	3,549.56	3,250.44	47.80%
100-542-64-49-00	Intergovernmentl Services	7,500.00	0.00	2,036.84	2,036.84	5,463.16	72.84%
100-542-64-49-96	Interfund Rentals - O & M	14,500.00	0.00	5,076.48	5,076.48	9,423.52	64.99%
100-542-66-10-00	Wages & OT	19,073.00	0.00	2,464.03	2,464.03	16,608.97	87.08%
100-542-66-20-00	Benefits	10,715.00	0.00	1,419.52	1,419.52	9,295.48	86.75%
100-542-66-31-00	Operating Supplies - Snow & Ice Removal	5,000.00	0.00	4.01	4.01	4,995.99	99.92%
100-542-66-49-96	Interfund Rentals - O & M	6,800.00	0.00	518.73	518.73	6,281.27	92.37%
100-542-67-20-01	Benefits - Uniforms	200.00	0.00	0.00	0.00	200.00	100.00%
100-542-70-10-00	Wages & OT	24,182.00	0.00	2,464.02	2,464.02	21,717.98	89.81%
100-542-70-20-00	Benefits	13,782.00	0.00	1,441.36	1,441.36	12,340.64	89.54%
100-542-70-20-01	Benefits - Uniforms	200.00	0.00	0.00	0.00	200.00	100.00%
100-542-70-31-00	Operating Supplies - Roadside	6,000.00	0.00	4,205.17	4,205.17	1,794.83	29.91%
100-542-70-32-00	Fuel	500.00	0.00	0.00	0.00	500.00	100.00%
100-542-70-35-00	Sm Tools/Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
100-542-70-48-00	Repairs/Maintenance	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
100-542-70-48-10	Road & Street Repairs & Maintenance - Myra Rd	3,000.00	0.00	0.00	0.00	3,000.00	100.00%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100-542-70-49-00	Intergovernmentl Services	7,800.00	0.00	1,327.65	1,327.65	6,472.35	82.98%
100-542-70-49-96	Interfund Rentals - O & M	9,000.00	0.00	1,684.37	1,684.37	7,315.63	81.28%
100-542-90-10-00	Wages & OT	8,351.00	0.00	3,363.03	3,363.03	4,987.97	59.73%
100-542-90-20-00	Benefits	4,172.00	0.00	1,519.27	1,519.27	2,652.73	63.58%
100-543-10-10-00	Wages & OT	54,083.00	0.00	21,601.05	21,601.05	32,481.95	60.06%
100-543-10-10-02	Wages - Clerical	984.00	0.00	416.78	416.78	567.22	57.64%
100-543-10-20-00	Benefits	24,759.00	0.00	9,250.89	9,250.89	15,508.11	62.64%
100-543-10-20-02	Benefits - Clerical	683.00	0.00	287.43	287.43	395.57	57.92%
100-543-10-31-00	Operating Supplies - Administration	1,850.00	0.00	10.97	10.97	1,839.03	99.41%
100-543-10-31-01	Office Supplies - Administration	500.00	0.00	69.72	69.72	430.28	86.06%
100-543-10-41-00	Professional Services	1,500.00	0.00	1,151.05	1,151.05	348.95	23.26%
100-543-10-42-00	Communication	400.00	0.00	116.93	116.93	283.07	70.77%
100-543-10-44-01	Advertising	300.00	0.00	824.20	824.20	-524.20	-174.73%
100-543-10-47-00	Public Services	1,400.00	0.00	1,372.42	1,372.42	27.58	1.97%
100-543-10-49-00	Miscellaneous	500.00	0.00	1,026.49	1,026.49	-526.49	-105.30%
100-543-30-41-00	Professional Financial / Banking Costs	400.00	0.00	199.98	199.98	200.02	50.01%
100-543-30-43-00	Travel - Training	500.00	0.00	126.61	126.61	373.39	74.68%
100-543-30-46-00	Insurance	32,261.00	0.00	30,939.76	30,939.76	1,321.24	4.10%
100-543-30-49-01	Registrations/Fees - Training Classes & Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
100-544-20-10-00	Salary / Wages - City Engineer	2,280.00	0.00	1,335.16	1,335.16	944.84	41.44%
100-544-20-20-00	Benefits - City Engineer	227.00	0.00	-226.01	-226.01	453.01	199.56%
100-544-20-31-00	Operating Supplies - Engineering	200.00	0.00	0.00	0.00	200.00	100.00%
100-544-20-31-01	Office Supplies - Engineering	200.00	0.00	20.43	20.43	179.57	89.79%
100-544-20-41-00	Professional Services - Engineering	37,500.00	0.00	27,480.96	27,480.96	10,019.04	26.72%
100-544-20-43-00	Travel Expense - Engineering	0.00	0.00	67.25	67.25	-67.25	0.00%
100-544-20-44-00	Advertising - Engineering	650.00	0.00	0.00	0.00	650.00	100.00%
100-544-20-48-00	Repairs And Maintenance	0.00	0.00	0.11	0.11	-0.11	0.00%
100-544-20-49-00	Miscellaneous - Engineering	150.00	0.00	17.36	17.36	132.64	88.43%
100-544-20-49-01	Training Registration Fees - Engineering	500.00	0.00	67.25	67.25	432.75	86.55%
100-597-00-00-11	Transfer To St Imp Resv.	0.00	0.00	50,000.00	50,000.00	-50,000.00	0.00%
100-597-00-01-00	Transfer To 320 For Equipment Replacement	120,000.00	0.00	30,000.00	30,000.00	90,000.00	75.00%
Expense Totals:		774,064.00	0.00	379,552.65	379,552.65	394,511.35	50.97%
100 - Street Fund Totals:		-36,094.00	0.00	99,935.70	99,935.70	-136,029.70	

120 - Criminal Justice Fund

Revenue							
120-336-06-21-00	C.J. Funds - Regular	-3,548.00	0.00	-1,724.13	-1,724.13	-1,823.87	-51.41%
120-336-06-26-00	C.J. - Municipal Criminal Justice Funding	-12,516.00	0.00	-6,099.35	-6,099.35	-6,416.65	-51.27%
120-361-10-00-12	Unrealized Gain/Loss	0.00	0.00	-88.78	-88.78	88.78	0.00%
120-361-11-00-12	Interest Earned - Criminal Justice	-100.00	0.00	-186.89	-186.89	86.89	86.89%
Revenue Totals:		-16,164.00	0.00	-8,099.15	-8,099.15	-8,064.85	-49.89%
Expense							
120-521-10-41-02	Banking Service Fees/ Charges - CJ Fund	0.00	0.00	0.80	0.80	-0.80	0.00%
120-521-30-49-01	Misc Criminal Justice	300.00	0.00	0.00	0.00	300.00	100.00%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
120-591-18-75-02	Cap Leases & Installment Purchas - Police Dept	17,000.00	0.00	0.00	0.00	17,000.00	100.00%
120-594-21-64-03	Equip. Criminal Justice	0.00	0.00	17,000.00	17,000.00	-17,000.00	0.00%
Expense Totals:		17,300.00	0.00	17,000.80	17,000.80	299.20	1.73%
120 - Criminal Justice Fund Totals:		1,136.00	0.00	8,901.65	8,901.65	-7,765.65	
121 - Forfeited Proceeds Fund							
Revenue							
121-352-90-00-00	Superior Court Forfeited Proceeds (PD)	-500.00	0.00	0.00	0.00	-500.00	-100.00%
121-361-10-00-02	Unrealized Gain/Loss	0.00	0.00	-5.52	-5.52	5.52	0.00%
121-361-11-00-02	Investment Interest	-20.00	0.00	-14.60	-14.60	-5.40	-27.00%
Revenue Totals:		-520.00	0.00	-20.12	-20.12	-499.88	-96.13%
Expense							
121-514-29-41-21	Bank Service Charges / Costs	0.00	0.00	0.05	0.05	-0.05	0.00%
Expense Totals:		0.00	0.00	0.05	0.05	-0.05	0.00%
121 - Forfeited Proceeds Fund Totals:		-520.00	0.00	-20.07	-20.07	-499.93	
130 - Hotel/Motel Tax							
Revenue							
130-313-31-00-01	Hotel/Motel Lodging	-18,000.00	0.00	-7,319.78	-7,319.78	-10,680.22	-59.33%
130-313-31-00-02	Transient Rental	-18,000.00	0.00	-7,319.78	-7,319.78	-10,680.22	-59.33%
130-361-10-00-30	Unrealized Gain/Loss	0.00	0.00	-171.45	-171.45	171.45	0.00%
130-361-11-01-30	Investment Interest	-150.00	0.00	-448.65	-448.65	298.65	199.10%
Revenue Totals:		-36,150.00	0.00	-15,259.66	-15,259.66	-20,890.34	-57.79%
Expense							
130-557-30-31-30	Community Services - Office & Operating Supplies	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
130-557-30-41-30	Professional Financial / Banking Costs	3.00	0.00	1.93	1.93	1.07	35.67%
130-557-30-44-30	Tourism Advertising	3,600.00	0.00	2,330.00	2,330.00	1,270.00	35.28%
130-557-30-49-01	Contributions To Other Agencies - Miscellaneous	4,000.00	0.00	0.00	0.00	4,000.00	100.00%
130-557-30-49-30	City Event Entertainment	12,500.00	0.00	0.00	0.00	12,500.00	100.00%
Expense Totals:		30,103.00	0.00	2,331.93	2,331.93	27,771.07	92.25%
130 - Hotel/Motel Tax Totals:		-6,047.00	0.00	-12,927.73	-12,927.73	6,880.73	
201 - ULTGO Bond Fund							
Revenue							
201-361-11-00-21	Investment Interest	-10.00	0.00	-390.92	-390.92	380.92	3,809.20%
201-397-00-00-21	Transfer CE To ULTGO 201	-489,050.00	0.00	-99,200.00	-99,200.00	-389,850.00	-79.72%
Revenue Totals:		-489,060.00	0.00	-99,590.92	-99,590.92	-389,469.08	-79.64%
Expense							
201-514-29-41-01	Banking Service Fees/Charges - ULTGO Bond Fund	0.00	0.00	0.35	0.35	-0.35	0.00%
201-591-95-71-01	Principle UTGO 2014 Issue (CARS)	320,000.00	0.00	0.00	0.00	320,000.00	100.00%
201-592-95-83-01	Interest UTGO 2014 Issue (CARS)	168,750.00	0.00	84,375.00	84,375.00	84,375.00	50.00%
201-592-95-83-02	Other Debt Service Costs (CARS)	300.00	0.00	0.00	0.00	300.00	100.00%
Expense Totals:		489,050.00	0.00	84,375.35	84,375.35	404,674.65	82.75%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
201 - ULTGO Bond Fund Totals:		-10.00	0.00	-15,215.57	-15,215.57	15,205.57	
301 - Street Capital Contribution Fund							
Revenue							
301-345-89-01-23	Street Capital Developer Contributions	-380,828.00	0.00	0.00	0.00	-380,828.00	-100.00%
301-361-11-00-03	Investment Interest	-15.00	0.00	-1.65	-1.65	-13.35	-89.00%
	Revenue Totals:	-380,843.00	0.00	-1.65	-1.65	-380,841.35	-100.00%
Expense							
301-597-00-01-01	Interfund Transfer For CARS Signalization	40,000.00	0.00	0.00	0.00	40,000.00	100.00%
301-597-00-03-11	Interfund Transfer To Street Improvement Fund	320,828.00	0.00	0.00	0.00	320,828.00	100.00%
	Expense Totals:	360,828.00	0.00	0.00	0.00	360,828.00	100.00%
301 - Street Capital Contribution Fund Totals:		-20,015.00	0.00	-1.65	-1.65	-20,013.35	
305 - Capital Improvement Fund (REET)							
Revenue							
305-318-34-00-00	Real Estate Excise Tax Local	-220,000.00	0.00	-28,397.94	-28,397.94	-191,602.06	-87.09%
305-361-10-00-35	Unrealized Gain/Loss	0.00	0.00	-1,322.75	-1,322.75	1,322.75	0.00%
305-361-11-00-35	Investment Interest	-2,000.00	0.00	-4,044.34	-4,044.34	2,044.34	102.22%
305-367-00-00-01	Contrib And Donations From Nongovernmental Se	-64,500.00	0.00	0.00	0.00	-64,500.00	-100.00%
	Revenue Totals:	-286,500.00	0.00	-33,765.03	-33,765.03	-252,734.97	-88.21%
Expense							
305-514-20-41-35	Professional Financial / Banking Costs	35.00	0.00	17.44	17.44	17.56	50.17%
305-594-42-63-00	Street And Path Projects	251,656.00	0.00	1,867.66	1,867.66	249,788.34	99.26%
305-594-42-65-02	Chipsealing / Walla Walla Cnty PW	75,000.00	0.00	57,502.97	57,502.97	17,497.03	23.33%
305-595-10-63-00	Professional Services - Engineering Services	60,000.00	0.00	33,575.00	33,575.00	26,425.00	44.04%
	Expense Totals:	386,691.00	0.00	92,963.07	92,963.07	293,727.93	75.96%
305 - Capital Improvement Fund (REET) Totals:		100,191.00	0.00	59,198.04	59,198.04	40,992.96	
306 - Capital Improvement Fund (REET 2)							
Revenue							
306-318-35-00-00	REET 2 - Second Quarter Percent	-220,000.00	0.00	-39,016.19	-39,016.19	-180,983.81	-82.27%
306-331-11-00-00	Fed Direct Grant From The Department Of Comm	-512,735.90	0.00	0.00	0.00	-512,735.90	-100.00%
306-334-02-70-01	Rec And Conservation Office Grant - Lions' Park	-1,435,660.52	0.00	0.00	0.00	-1,435,660.52	-100.00%
306-334-03-10-09	State Direct/Indirect Grant From Dept Of Ecology	-820,377.44	0.00	0.00	0.00	-820,377.44	-100.00%
306-361-10-00-36	Unrealized Gain/Loss	0.00	0.00	-3,637.72	-3,637.72	3,637.72	0.00%
306-361-11-00-36	Investment Interest	-2,500.00	0.00	-9,116.66	-9,116.66	6,616.66	264.67%
306-367-00-03-06	Local Grants - Lions Park Renovation	-1,025,471.80	0.00	0.00	0.00	-1,025,471.80	-100.00%
306-367-11-00-06	Contr/Donations - Private	-76,273.59	0.00	0.00	0.00	-76,273.59	-100.00%
	Revenue Totals:	-4,093,019.25	0.00	-51,770.57	-51,770.57	-4,041,248.68	-98.74%
Expense							
306-514-20-41-36	Professional Financial / Banking Costs	0.00	0.00	38.94	38.94	-38.94	0.00%
306-594-76-63-04	Other Improvements - Parks REET II	0.00	0.00	54,761.20	54,761.20	-54,761.20	0.00%
306-595-30-63-36	Other Capital Improvements - REET 2	1,306,839.75	0.00	109,379.59	109,379.59	1,197,460.16	91.63%
306-595-30-63-37	Other Capital Improvements - Grant Reimbursed	3,845,519.25	0.00	0.00	0.00	3,845,519.25	100.00%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Expense Totals:		5,152,359.00	0.00	164,179.73	164,179.73	4,988,179.27	96.81%
306 - Capital Improvement Fund (REET 2) Totals:		1,059,339.75	0.00	112,409.16	112,409.16	946,930.59	
309 - CDBG Projects Fund							
Revenue							
309-333-14-00-00	Fed Ind Grt Fr Dept Of Hous/Urb Dev-Sidewalk-CD	-309,400.00	0.00	0.00	0.00	-309,400.00	-100.00%
309-333-14-00-01	Fed Ind Grt Fr Dept Of Hous/Urb Dev-Microbusn-	-15,000.00	0.00	-33,369.00	-33,369.00	18,369.00	122.46%
309-361-10-00-09	Unrealized Gain/Loss	0.00	0.00	-0.12	-0.12	0.12	0.00%
309-361-11-00-09	Investment Interest - CDBG Project Fund	0.00	0.00	-26.01	-26.01	26.01	0.00%
Revenue Totals:		-324,400.00	0.00	-33,395.13	-33,395.13	-291,004.87	-89.71%
Expense							
309-558-70-40-00	Economic Dev - Microbusiness Assistance Progra	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
309-595-61-63-00	Capital Expenditures/Expenses - Sidewalks	309,400.00	0.00	1,097.72	1,097.72	308,302.28	99.65%
Expense Totals:		324,400.00	0.00	1,097.72	1,097.72	323,302.28	99.66%
309 - CDBG Projects Fund Totals:							
		0.00	0.00	-32,297.41	-32,297.41	32,297.41	
311 - Street Improvement Fund							
Revenue							
311-331-20-00-00	Fed Dir Grt From The Dept Of Transportation.	-164,241.00	0.00	0.00	0.00	-164,241.00	-100.00%
311-331-97-00-02	Fed Dir Grant From The Dept Of Homeland Securit	-223,199.25	0.00	0.00	0.00	-223,199.25	-100.00%
311-334-03-80-06	TIB C Street Grant	-50,000.00	0.00	0.00	0.00	-50,000.00	-100.00%
311-334-03-80-08	TIB Overlay Grants	-1,085,476.00	0.00	0.00	0.00	-1,085,476.00	-100.00%
311-361-10-00-11	Unrealized Gain/Loss	0.00	0.00	-96.76	-96.76	96.76	0.00%
311-361-11-00-11	Investment Interest St. Improvement Fund	-1,500.00	0.00	-145.07	-145.07	-1,354.93	-90.33%
311-367-00-03-11	Pacific Power Grant	-89,279.70	0.00	0.00	0.00	-89,279.70	-100.00%
311-391-10-00-03	Revenue Bond Proceeds - TIF	-764,589.00	0.00	0.00	0.00	-764,589.00	-100.00%
311-397-00-00-11	Transfer From Streets > St Res	0.00	0.00	-50,000.00	-50,000.00	50,000.00	0.00%
311-397-00-03-11	IF Transfer From Street Cap Devr Contribns Fund	-320,828.00	0.00	0.00	0.00	-320,828.00	-100.00%
311-397-00-13-11	Transfer From CE To Street Improvement Fund	0.00	0.00	-150,000.00	-150,000.00	150,000.00	0.00%
Revenue Totals:		-2,699,112.95	0.00	-200,241.83	-200,241.83	-2,498,871.12	-92.58%
Expense							
311-543-30-41-11	Professional Financial / Banking Costs	25.00	0.00	0.66	0.66	24.34	97.36%
311-595-20-63-20	Street Fund Capital Project ROW	0.00	0.00	4,682.05	4,682.05	-4,682.05	0.00%
311-595-30-63-12	Roads/Streets Const & Other Infrast-St Improv Fu	312,478.95	0.00	0.00	0.00	312,478.95	100.00%
311-595-30-63-20	Street Fund Capital Project Roadways	1,522,618.00	0.00	207,035.59	207,035.59	1,315,582.41	86.40%
311-595-30-63-21	Street Fund Cap Proj Roadways - TIB Grant Portio	924,952.00	0.00	0.00	0.00	924,952.00	100.00%
Expense Totals:		2,760,073.95	0.00	211,718.30	211,718.30	2,548,355.65	92.33%
311 - Street Improvement Fund Totals:							
		60,961.00	0.00	11,476.47	11,476.47	49,484.53	
315 - Facility Maintenance Reserve Fund (CE)							
Revenue							
315-361-10-00-15	Unrealized Gain/Loss	0.00	0.00	-1,706.30	-1,706.30	1,706.30	0.00%
315-361-11-00-15	Investment Interest- Facility Maint Resv Fund	-1,000.00	0.00	-5,489.50	-5,489.50	4,489.50	448.95%
315-367-00-03-15	Pacific Power Lighting Grant	-20,524.30	0.00	0.00	0.00	-20,524.30	-100.00%

Detail vs Budget Report

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
315-367-00-03-16	Contrib And Donations From Nongovernmental Se	-20,000.00	0.00	0.00	0.00	-20,000.00	-100.00%
315-397-00-00-15	Operating Transfer From CE To Bldg Fac Reserve	-1,100,000.00	0.00	-275,000.00	-275,000.00	-825,000.00	-75.00%
	Revenue Totals:	-1,141,524.30	0.00	-282,195.80	-282,195.80	-859,328.50	-75.28%
Expense							
315-514-20-41-15	Financial Services / Fees & Charges	100.00	0.00	54.17	54.17	45.83	45.83%
315-518-30-48-15	CE Facility Maintenance & Repairs	0.00	0.00	69.62	69.62	-69.62	0.00%
315-594-18-62-16	Cap Expend/Expense - Bdgs & Structures (Grt Fun	0.00	0.00	65,000.00	65,000.00	-65,000.00	0.00%
315-594-18-62-17	Capital Expenditures/Expenses - Bdgs & Structure	1,133,300.00	0.00	570,160.82	570,160.82	563,139.18	49.69%
315-594-18-64-15	Capital Expenditures/Expenses - Equip/Furnishing	30,000.00	0.00	1,902.25	1,902.25	28,097.75	93.66%
	Expense Totals:	1,163,400.00	0.00	637,186.86	637,186.86	526,213.14	45.23%
	315 - Facility Maintenance Reserve Fund (CE) Totals:	21,875.70	0.00	354,991.06	354,991.06	-333,115.36	
320 - Equipment Reserve Fund							
Revenue							
320-361-10-00-04	Unrealized Gain/Loss	0.00	0.00	46.28	46.28	-46.28	0.00%
320-361-11-00-04	Investment Interest	-2,000.00	0.00	-828.01	-828.01	-1,171.99	-58.60%
320-397-00-01-00	Transfer From Streets For Equipment Replacement	-120,000.00	0.00	-30,000.00	-30,000.00	-90,000.00	-75.00%
320-397-00-15-21	Transfer From PD For Equipment Replacement	-228,351.00	0.00	-57,087.75	-57,087.75	-171,263.25	-75.00%
320-397-00-15-22	Transfer From FD For Equipment Replacement	-175,000.00	0.00	-43,750.00	-43,750.00	-131,250.00	-75.00%
320-397-00-15-76	Transfer From Parks For Equipment Replacement	-100,000.00	0.00	-25,000.00	-25,000.00	-75,000.00	-75.00%
	Revenue Totals:	-625,351.00	0.00	-156,619.48	-156,619.48	-468,731.52	-74.95%
Expense							
320-514-89-41-20	Professional Financial / Banking Costs	33.00	0.00	3.64	3.64	29.36	88.97%
320-591-21-75-03	Capital Leases & Installment Purchases - PD	168,351.00	0.00	7,175.09	7,175.09	161,175.91	95.74%
320-594-18-64-20	Vehicles/Equip CE	0.00	0.00	93,897.40	93,897.40	-93,897.40	0.00%
320-594-21-64-32	Vehicles/Equip Police Department	60,000.00	0.00	0.00	0.00	60,000.00	100.00%
320-594-22-64-32	Vehicles/Equip Fire Department Mobilization	175,000.00	0.00	0.00	0.00	175,000.00	100.00%
320-594-42-64-32	Vehicles/Equip Streets	120,000.00	0.00	0.00	0.00	120,000.00	100.00%
320-594-48-64-03	Capital Expenditures/Expenses - Machinery & Equ	100,000.00	0.00	123.50	123.50	99,876.50	99.88%
	Expense Totals:	623,384.00	0.00	101,199.63	101,199.63	522,184.37	83.77%
	320 - Equipment Reserve Fund Totals:	-1,967.00	0.00	-55,419.85	-55,419.85	53,452.85	
330 - Economic Development Fund							
Revenue							
330-361-11-00-30	Interest Earned Economic Development	-200.00	0.00	-82.86	-82.86	-117.14	-58.57%
330-397-00-01-01	Interfund Transfer For Signalization	-40,000.00	0.00	0.00	0.00	-40,000.00	-100.00%
	Revenue Totals:	-40,200.00	0.00	-82.86	-82.86	-40,117.14	-99.79%
Expense							
330-595-20-63-03	ROW Acquisition	40,000.00	0.00	0.00	0.00	40,000.00	100.00%
	Expense Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00%
	330 - Economic Development Fund Totals:	-200.00	0.00	-82.86	-82.86	-117.14	
340 - Economic Development Reserve Fund							
Revenue							

Detail vs Budget Report

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
340-361-11-00-32	Interest Earned - Econ Development Reserve Fund	0.00	0.00	-0.47	-0.47	0.47	0.00%
	Revenue Totals:	0.00	0.00	-0.47	-0.47	0.47	0.00%
400 - Water Fund	340 - Economic Development Reserve Fund Totals:	0.00	0.00	-0.47	-0.47	0.47	0.00%
Revenue							
400-341-70-00-00	Sale Of Merchandise	-58,304.00	0.00	-2,345.58	-2,345.58	-55,958.42	-95.98%
400-343-40-00-00	Water Sales	-1,600,822.00	0.00	-480,405.01	-480,405.01	-1,120,416.99	-69.99%
400-343-40-00-01	Water Sales - Irrigation Only	0.00	0.00	-67.35	-67.35	67.35	0.00%
400-343-40-00-02	Water Charges For Utility Tax	-285,310.00	0.00	-97,415.74	-97,415.74	-187,894.26	-65.86%
400-343-40-01-70	Misc Util Fees/Activation Fees	-8,056.00	0.00	-1,097.15	-1,097.15	-6,958.85	-86.38%
400-343-40-01-85	Water - Sale Of Materials & Services	-14,812.00	0.00	-8,110.48	-8,110.48	-6,701.52	-45.24%
400-359-90-00-40	Penalty/Late Fee	-20,000.00	0.00	-7,997.39	-7,997.39	-12,002.61	-60.01%
400-361-10-00-40	Unrealized Gain/Loss	0.00	0.00	-870.35	-870.35	870.35	0.00%
400-361-11-00-40	Investment Interest	-2,000.00	0.00	-1,774.21	-1,774.21	-225.79	-11.29%
400-362-00-00-01	Water - Hydrant Meter & Backflow Rental Fees	-1,060.00	0.00	-240.00	-240.00	-820.00	-77.36%
400-362-00-50-40	Rental Charges / Fees	-19,044.00	0.00	-7,300.20	-7,300.20	-11,743.80	-61.67%
400-369-10-00-06	Sale Of Surplus - Water	-5,405.00	0.00	0.00	0.00	-5,405.00	-100.00%
400-369-91-00-40	Other Misc. Revenues	0.00	0.00	-218.89	-218.89	218.89	0.00%
400-382-10-00-01	Water - Hydrant Meter DEPOSIT	0.00	0.00	-1,500.00	-1,500.00	1,500.00	0.00%
	Revenue Totals:	-2,014,813.00	0.00	-609,342.35	-609,342.35	-1,405,470.65	-69.76%
Expense							
400-534-10-10-00	Wages & OT	99,663.00	0.00	41,451.23	41,451.23	58,211.77	58.41%
400-534-10-20-00	Benefits	41,983.00	0.00	17,355.09	17,355.09	24,627.91	58.66%
400-534-10-31-00	Operating Supplies - Administration	1,000.00	0.00	221.84	221.84	778.16	77.82%
400-534-10-31-01	Office Supplies - Administration	1,500.00	0.00	292.15	292.15	1,207.85	80.52%
400-534-10-35-00	Small Tools/Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
400-534-10-41-00	Professional Service	42,000.00	0.00	15,790.05	15,790.05	26,209.95	62.40%
400-534-10-42-00	Communication	4,000.00	0.00	1,500.73	1,500.73	2,499.27	62.48%
400-534-10-43-00	Travel	3,000.00	0.00	1,318.16	1,318.16	1,681.84	56.06%
400-534-10-44-00	External Taxes	115,000.00	0.00	38,114.17	38,114.17	76,885.83	66.86%
400-534-10-44-01	Advertising	1,000.00	0.00	664.56	664.56	335.44	33.54%
400-534-10-44-02	Utility Tax	290,000.00	0.00	101,535.22	101,535.22	188,464.78	64.99%
400-534-10-46-00	Insurance	66,436.00	0.00	63,694.54	63,694.54	2,741.46	4.13%
400-534-10-49-00	Miscellaneous	3,500.00	0.00	4,868.68	4,868.68	-1,368.68	-39.11%
400-534-10-49-01	Registrations/Fees - Training Classes & Seminars	3,500.00	0.00	163.35	163.35	3,336.65	95.33%
400-534-20-10-00	Salaries & Wages	25,899.00	0.00	10,708.56	10,708.56	15,190.44	58.65%
400-534-20-20-00	Benefits	12,575.00	0.00	5,274.32	5,274.32	7,300.68	58.06%
400-534-27-10-00	Water Utilities - Salaries & Wages	101,468.00	0.00	36,036.39	36,036.39	65,431.61	64.48%
400-534-27-20-00	Water Utilities - Personnel Benefits	49,248.00	0.00	18,041.29	18,041.29	31,206.71	63.37%
400-534-27-31-00	Water Utilities - Operating Supplies	1,500.00	0.00	16.99	16.99	1,483.01	98.87%
400-534-27-31-01	Water Utilities - Office Supplies	1,000.00	0.00	1,899.68	1,899.68	-899.68	-89.97%
400-534-27-35-00	Water Utilities - Small Tools And Minor Equipment	200.00	0.00	21.46	21.46	178.54	89.27%
400-534-27-41-00	Water Utilities - Professional Services	22,704.00	0.00	6,051.88	6,051.88	16,652.12	73.34%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
400-534-27-42-00	Water Utilities - Communications	5,000.00	0.00	2,020.05	2,020.05	2,979.95	59.60%
400-534-27-43-00	Water Utilities - Travel	400.00	0.00	292.81	292.81	107.19	26.80%
400-534-27-48-00	Water Utilities - Repairs & Maintenance	300.00	0.00	192.80	192.80	107.20	35.73%
400-534-27-49-00	Water Utilities - Miscellaneous	300.00	0.00	0.00	0.00	300.00	100.00%
400-534-27-49-01	Water Utilities - Reg/Fees - Trainings & Seminars	500.00	0.00	414.40	414.40	85.60	17.12%
400-534-50-10-00	Wages & OT	286,139.00	0.00	122,105.98	122,105.98	164,033.02	57.33%
400-534-50-20-00	Benefits	149,022.00	0.00	64,601.93	64,601.93	84,420.07	56.65%
400-534-50-20-01	Benefits Uniforms	1,500.00	0.00	858.29	858.29	641.71	42.78%
400-534-50-31-00	Operating Supplies - Maintenance	120,000.00	0.00	3,094.37	3,094.37	116,905.63	97.42%
400-534-50-35-00	Sm Tools/Equipment	1,500.00	0.00	623.21	623.21	876.79	58.45%
400-534-50-41-00	Professional Services	3,000.00	0.00	933.50	933.50	2,066.50	68.88%
400-534-50-43-00	Travel	200.00	0.00	1,514.26	1,514.26	-1,314.26	-657.13%
400-534-50-45-00	Operating Rentals/Leases	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
400-534-50-48-00	Repairs & Maintenance	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
400-534-50-49-00	County 911 / Dispatch Services	2,100.00	0.00	1,048.00	1,048.00	1,052.00	50.10%
400-534-50-49-01	Miscellaneous	200.00	0.00	877.50	877.50	-677.50	-338.75%
400-534-50-49-96	Interfund Rentals - O & M	46,000.00	0.00	32,432.27	32,432.27	13,567.73	29.50%
400-534-80-10-00	Wages & OT	11,549.00	0.00	4,732.43	4,732.43	6,816.57	59.02%
400-534-80-20-00	Benefits	5,869.00	0.00	2,401.27	2,401.27	3,467.73	59.09%
400-534-80-31-00	Operating Supplies - General	30,000.00	0.00	8,539.43	8,539.43	21,460.57	71.54%
400-534-80-33-00	Water Purchase For Resale	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
400-534-80-35-00	Small Tools/Equipment	1,000.00	0.00	113.74	113.74	886.26	88.63%
400-534-80-41-00	Water Utilities - Prof Services - Water Testing	17,000.00	0.00	5,602.28	5,602.28	11,397.72	67.05%
400-534-80-47-00	Public Utility Services	165,000.00	0.00	52,117.66	52,117.66	112,882.34	68.41%
400-534-80-48-00	Repairs/Maintenance	15,000.00	0.00	94.26	94.26	14,905.74	99.37%
400-534-80-49-00	Intergov Maintenance	7,500.00	0.00	4,393.70	4,393.70	3,106.30	41.42%
400-534-80-49-01	Miscellaneous	200.00	0.00	110.50	110.50	89.50	44.75%
400-534-90-41-00	Professional Financial / Banking Costs	920.00	0.00	490.97	490.97	429.03	46.63%
400-594-34-64-04	Machinery/Equipment	4,500.00	0.00	1,810.44	1,810.44	2,689.56	59.77%
400-594-34-64-05	Capital Expenditures/Expenses - Machinery & Equ	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
400-597-34-00-41	IF Transfer-Revenue Resvd For Rate-Funded Capita	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
400-597-34-00-95	Interfund Rentals - Repl	80,000.00	0.00	20,000.00	20,000.00	60,000.00	75.00%
Expense Totals:		1,956,375.00	0.00	696,436.39	696,436.39	1,259,938.61	64.40%
400 - Water Fund Totals:		-58,438.00	0.00	87,094.04	87,094.04	-145,532.04	
401 - Wastewater Fund							
Revenue							
401-343-50-00-00	Wastewater Charges	-2,688,157.00	0.00	-1,061,232.35	-1,061,232.35	-1,626,924.65	-60.52%
401-343-50-00-02	Wastewater Charges For Utility Tax	-364,796.00	0.00	-142,921.96	-142,921.96	-221,874.04	-60.82%
401-343-50-00-41	Misc Util Fees & Charges	-2,261.00	0.00	477.49	477.49	-2,738.49	-121.12%
401-343-50-02-41	Sewer Assessment Charges	-2,027.00	0.00	0.00	0.00	-2,027.00	-100.00%
401-359-90-00-41	Penalty/Late Fee	-3,125.00	0.00	-3,550.15	-3,550.15	425.15	13.60%
401-361-10-00-41	Unrealized Gain/Loss	0.00	0.00	-3,807.92	-3,807.92	3,807.92	0.00%
401-361-11-00-41	Investment Interest WW	-3,000.00	0.00	-9,717.39	-9,717.39	6,717.39	223.91%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401-369-91-00-41	Other Misc Revenues	0.00	0.00	-133.78	-133.78	133.78	0.00%
Revenue Totals:		-3,063,366.00	0.00	-1,220,886.06	-1,220,886.06	-1,842,479.94	-60.15%
Expense							
401-535-10-10-00	Wages & OT	89,591.00	0.00	36,950.60	36,950.60	52,640.40	58.76%
401-535-10-20-00	Benefits	32,070.00	0.00	13,216.80	13,216.80	18,853.20	58.79%
401-535-10-31-01	Office Supplies - Administration	500.00	0.00	151.59	151.59	348.41	69.68%
401-535-10-41-00	Professional Services	1,300,000.00	0.00	404,029.89	404,029.89	895,970.11	68.92%
401-535-10-42-00	Communication	350.00	0.00	141.84	141.84	208.16	59.47%
401-535-10-43-00	Travel	500.00	0.00	844.49	844.49	-344.49	-68.90%
401-535-10-44-00	External Taxes	68,000.00	0.00	22,882.38	22,882.38	45,117.62	66.35%
401-535-10-44-02	Utility Tax	330,000.00	0.00	148,405.34	148,405.34	181,594.66	55.03%
401-535-10-46-00	Insurance	100,574.00	0.00	96,445.65	96,445.65	4,128.35	4.10%
401-535-10-49-00	Misc	11,500.00	0.00	1,903.81	1,903.81	9,596.19	83.45%
401-535-10-49-01	Registrations/Fees - Training Classes & Seminars	500.00	0.00	206.04	206.04	293.96	58.79%
401-535-20-10-00	Salaries & Wages	26,979.00	0.00	11,154.75	11,154.75	15,824.25	58.65%
401-535-20-20-00	Benefits	13,099.00	0.00	5,491.04	5,491.04	7,607.96	58.08%
401-535-27-10-00	Sewer Utilities - Salaries & Wages	103,153.00	0.00	36,741.06	36,741.06	66,411.94	64.38%
401-535-27-20-00	Sewer Utilities - Personnel Benefits	49,938.00	0.00	18,142.45	18,142.45	31,795.55	63.67%
401-535-27-31-00	Sewer Utilities - Operating Supplies	500.00	0.00	15.86	15.86	484.14	96.83%
401-535-27-31-01	Sewer Utilities - Office Supplies	1,000.00	0.00	2,720.86	2,720.86	-1,720.86	-172.09%
401-535-27-35-00	Sewer Utilities - Small Tools And Minor Equipment	200.00	0.00	0.00	0.00	200.00	100.00%
401-535-27-41-00	Sewer Utilities - Professional Services	30,578.00	0.00	8,161.95	8,161.95	22,416.05	73.31%
401-535-27-42-00	Sewer Utilities - Communications	500.00	0.00	3,159.95	3,159.95	-2,659.95	-531.99%
401-535-27-43-00	Sewer Utilities - Travel	400.00	0.00	273.31	273.31	126.69	31.67%
401-535-27-48-00	Sewer Utilities - Repairs & Maintenance	300.00	0.00	240.35	240.35	59.65	19.88%
401-535-27-49-00	Sewer Utilities - Miscellaneous	300.00	0.00	0.00	0.00	300.00	100.00%
401-535-27-49-01	Sewer Utilities - Reg/Fees - Trainings & Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
401-535-50-31-00	Operating Supplies - Maintenance	500.00	0.00	0.00	0.00	500.00	100.00%
401-535-50-41-00	Professional Services	0.00	0.00	88.74	88.74	-88.74	0.00%
401-535-50-48-00	Repairs / Maintenance	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
401-535-50-49-00	Intergov Services	2,500.00	0.00	1,043.92	1,043.92	1,456.08	58.24%
401-535-50-49-01	County 911 / Dispatch Services	2,096.00	0.00	1,048.00	1,048.00	1,048.00	50.00%
401-535-50-49-96	Interfund Rentals - O & M	17,500.00	0.00	3,008.82	3,008.82	14,491.18	82.81%
401-535-80-41-00	Professional Services	24,000.00	0.00	13,864.47	13,864.47	10,135.53	42.23%
401-535-80-47-00	Public Utility Services	11,000.00	0.00	13,073.50	13,073.50	-2,073.50	-18.85%
401-535-80-48-00	Repairs / Maintenance Capital Reserve	45,000.00	0.00	18.24	18.24	44,981.76	99.96%
401-535-80-49-00	Miscellaneous	13,000.00	0.00	4,548.92	4,548.92	8,451.08	65.01%
401-535-80-49-96	Interfund Transfers - O&M	10,000.00	0.00	3,008.82	3,008.82	6,991.18	69.91%
401-535-90-41-00	Professional Financial / Banking Costs	630.00	0.00	355.87	355.87	274.13	43.51%
401-594-35-64-03	Capital Expenditures/Expenses - Machinery & Equ	0.00	0.00	1,810.43	1,810.43	-1,810.43	0.00%
401-597-40-14-11	Transfer For Rate Funded Capital	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
Expense Totals:		2,590,258.00	0.00	853,149.74	853,149.74	1,737,108.26	67.06%
401 - Wastewater Fund Totals:		-473,108.00	0.00	-367,736.32	-367,736.32	-105,371.68	

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
402 - Stormwater Fund							
Revenue							
402-334-03-10-06	St Dir/Ind Grt Fr Ecol Dept-Poll Prevent Partner	0.00	0.00	-4,906.71	-4,906.71	4,906.71	0.00%
402-343-10-00-00	Stormwater Charges	-623,150.00	0.00	-250,922.07	-250,922.07	-372,227.93	-59.73%
402-343-10-00-02	Stormwater Charges For Utility Tax	0.00	0.00	0.57	0.57	-0.57	0.00%
402-343-10-00-41	Misc Util Fees & Charges - Stormwater	0.00	0.00	-91.75	-91.75	91.75	0.00%
402-359-90-00-42	Penalty/Late Fee - Stormwater	-5,000.00	0.00	-1,175.71	-1,175.71	-3,824.29	-76.49%
402-361-10-04-02	Unrealized Gain/Loss	0.00	0.00	-1,865.19	-1,865.19	1,865.19	0.00%
402-361-11-04-02	Investment Interest - Stormwater Fund	-2,000.00	0.00	-4,289.67	-4,289.67	2,289.67	114.48%
402-369-91-00-44	Other Misc. Revenues	0.00	0.00	-44.86	-44.86	44.86	0.00%
Revenue Totals:		-630,150.00	0.00	-263,295.39	-263,295.39	-366,854.61	-58.22%
Expense							
402-531-10-10-00	Wages & OT - Stormwater Administration	67,904.00	0.00	31,744.95	31,744.95	36,159.05	53.25%
402-531-10-20-00	Benefits - Stormwater Administration	26,882.00	0.00	13,162.00	13,162.00	13,720.00	51.04%
402-531-10-31-00	Operating Supplies - Stormwater Administration	1,000.00	0.00	460.08	460.08	539.92	53.99%
402-531-10-31-01	Office Supplies - Stormwater Administration	200.00	0.00	46.92	46.92	153.08	76.54%
402-531-10-41-00	Professional Services - Stormwater Administration	7,055.00	0.00	32,929.96	32,929.96	-25,874.96	-366.76%
402-531-10-43-00	Travel - Stormwater	1,000.00	0.00	-271.03	-271.03	1,271.03	127.10%
402-531-10-44-00	External Taxes - Stormwater	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
402-531-10-44-01	Advertising - Stormwater	500.00	0.00	434.00	434.00	66.00	13.20%
402-531-10-46-00	Insurance - Stormwater	22,760.00	0.00	21,838.97	21,838.97	921.03	4.05%
402-531-10-49-00	Miscellaneous - Stormwater	5,000.00	0.00	4,418.86	4,418.86	581.14	11.62%
402-531-10-49-01	Reg/Fees - Training Classes Stormwater Admin	2,500.00	0.00	201.95	201.95	2,298.05	91.92%
402-531-20-10-00	Wages & OT - Stormwater Engineering	50,291.00	0.00	19,219.78	19,219.78	31,071.22	61.78%
402-531-20-20-00	Benefits - Stormwater Engineering	26,505.00	0.00	10,752.12	10,752.12	15,752.88	59.43%
402-531-20-31-00	Operating Supplies - Stormwater Engineering	0.00	0.00	103.46	103.46	-103.46	0.00%
402-531-20-31-01	Office Supplies - Stormwater Engineering	0.00	0.00	33.59	33.59	-33.59	0.00%
402-531-20-41-00	Professional Services - Stormwater Engineering	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00%
402-531-20-42-00	Communications - Stormwater Engineering	0.00	0.00	405.69	405.69	-405.69	0.00%
402-531-20-43-00	Travel Expense - Stormwater Engineering	0.00	0.00	204.07	204.07	-204.07	0.00%
402-531-27-10-00	Stormwater Utilities - Salaries & Wages	59,665.00	0.00	21,427.88	21,427.88	38,237.12	64.09%
402-531-27-20-00	Stormwater Utilities - Personnel Benefits	29,560.00	0.00	10,609.89	10,609.89	18,950.11	64.11%
402-531-27-31-00	Stormwater Utilities - Operating Supplies	500.00	0.00	14.72	14.72	485.28	97.06%
402-531-27-31-01	Stormwater Utilities - Office Supplies	250.00	0.00	608.49	608.49	-358.49	-143.40%
402-531-27-41-00	Stormwater Utilities - Professional Services	9,110.00	0.00	2,135.47	2,135.47	6,974.53	76.56%
402-531-27-42-00	Stormwater Utilities - Communications	2,600.00	0.00	901.97	901.97	1,698.03	65.31%
402-531-27-43-00	Stormwater Utilities - Travel	400.00	0.00	269.17	269.17	130.83	32.71%
402-531-27-48-00	Stormwater Utilities - Repairs & Maintenance	1,000.00	0.00	53.08	53.08	946.92	94.69%
402-531-27-49-00	Stormwater Utilities - Miscellaneous	50.00	0.00	46.96	46.96	3.04	6.08%
402-531-27-49-01	Stormwater Utilities - Reg/Fees - Train & Seminars	500.00	0.00	340.35	340.35	159.65	31.93%
402-531-50-10-00	Wages & OT - Stormwater Maintenance	96,034.00	0.00	27,276.51	27,276.51	68,757.49	71.60%
402-531-50-20-00	Benefits - Stormwater Maintenance	78,569.00	0.00	22,969.98	22,969.98	55,599.02	70.76%
402-531-50-20-01	Benefits - Uniforms	500.00	0.00	1,138.50	1,138.50	-638.50	-127.70%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
402-531-50-31-00	Operating Supplies - Stormwater Maintenance	500.00	0.00	46.24	46.24	453.76	90.75%
402-531-50-35-00	Small Tools/Equipment - Stormwater Maintenanc	1,500.00	0.00	92.62	92.62	1,407.38	93.83%
402-531-50-41-00	Professional Services - Stormwater Maintenance	500.00	0.00	692.72	692.72	-192.72	-38.54%
402-531-50-43-00	Travel - Stormwater Maintenance	0.00	0.00	264.25	264.25	-264.25	0.00%
402-531-50-48-00	Repairs & Maintenance - Stormwater Maintenanc	100.00	0.00	0.00	0.00	100.00	100.00%
402-531-50-49-01	County 911 / Dispatch Services	2,000.00	0.00	430.00	430.00	1,570.00	78.50%
402-531-50-49-96	Interfund Rentals - O&M - Stormwater Mainten	15,500.00	0.00	14,574.89	14,574.89	925.11	5.97%
402-531-70-10-01	Wages/OT-DOE InterAgency Agree-HazWst/ToxRe	0.00	0.00	2,171.34	2,171.34	-2,171.34	0.00%
402-531-70-20-01	Benefits-DOE InterAgency Agree-HazWst/ToxRed	0.00	0.00	1,207.06	1,207.06	-1,207.06	0.00%
402-531-70-43-00	Travel - DOE Inter Agreement - Hazardous Waste	0.00	0.00	1,528.31	1,528.31	-1,528.31	0.00%
402-531-80-31-00	Operating Supplies - Stormwater Operations/Gen	200.00	0.00	0.00	0.00	200.00	100.00%
402-531-80-42-00	Communications - Stormwater Maintenance	500.00	0.00	0.00	0.00	500.00	100.00%
402-531-80-43-00	Travel Expense - Stormwater Operations/General	500.00	0.00	0.00	0.00	500.00	100.00%
402-531-80-48-00	Repairs/Maint - Stormwater Operations/General	0.00	0.00	0.04	0.04	-0.04	0.00%
402-531-80-49-01	Registration/Fees - Training Classes Stormwater	1,500.00	0.00	4,421.60	4,421.60	-2,921.60	-194.77%
402-531-90-41-00	Professional Financial / Banking Costs	225.00	0.00	122.67	122.67	102.33	45.48%
402-597-00-04-03	Interfund Transfer - SW Operating To SW Capital	125,000.00	0.00	50,000.00	50,000.00	75,000.00	60.00%
Expense Totals:		641,360.00	0.00	301,030.08	301,030.08	340,329.92	53.06%
402 - Stormwater Fund Totals:		11,210.00	0.00	37,734.69	37,734.69	-26,524.69	
403 - Stormwater Capital Reserve Fund							
Revenue							
403-334-00-10-43	State Grant From Legislature	-555,000.00	0.00	0.00	0.00	-555,000.00	-100.00%
403-334-03-10-01	Dept Of Ecology - SFAP	-700,000.00	0.00	0.00	0.00	-700,000.00	-100.00%
403-334-03-10-02	St Dir/Ind Grt Fr Dept Of Ecol-Stormwater Capacit	-1,482,331.44	0.00	0.00	0.00	-1,482,331.44	-100.00%
403-361-10-04-03	Unrealized Gain/Loss	0.00	0.00	-463.03	-463.03	463.03	0.00%
403-361-11-04-03	Investment Interest - Stormwater Capital Resv Fun	-2,000.00	0.00	-1,368.98	-1,368.98	-631.02	-31.55%
403-397-00-04-03	Interfund Transfer - SW Operating To SW Capital	-125,000.00	0.00	-50,000.00	-50,000.00	-75,000.00	-60.00%
403-397-00-04-04	IF Trans From CE For ARPA Expenses (CFDA #21.02	-7,446.00	0.00	0.00	0.00	-7,446.00	-100.00%
Revenue Totals:		-2,871,777.44	0.00	-51,832.01	-51,832.01	-2,819,945.43	-98.20%
Expense							
403-531-10-41-41	Banking Service Fee/Charges - SW Cap Res Fund	0.00	0.00	6.04	6.04	-6.04	0.00%
403-591-31-70-00	Principal Payment - Street Sweeper LTGO Bond 20	45,950.00	0.00	0.00	0.00	45,950.00	100.00%
403-592-31-80-00	Interest Payment - Street Sweeper LTGO Bond 201	2,751.00	0.00	0.00	0.00	2,751.00	100.00%
403-594-31-61-00	Stormwater Land And Land Improvements	192,844.15	0.00	0.00	0.00	192,844.15	100.00%
403-594-31-63-02	Stormwater System Design Engineering	167,350.00	0.00	12,201.16	12,201.16	155,148.84	92.71%
403-594-31-63-03	Stormwater System Design Eng - Grant Funded	669,400.00	0.00	12,282.34	12,282.34	657,117.66	98.17%
403-594-31-64-00	Stormwater Machinery & Equipment	225,000.00	0.00	1,810.43	1,810.43	223,189.57	99.20%
403-594-31-64-01	Stormwater Machinery & Equipment - Grant Fund	750,000.00	0.00	0.00	0.00	750,000.00	100.00%
Expense Totals:		2,053,295.15	0.00	26,299.97	26,299.97	2,026,995.18	98.72%
403 - Stormwater Capital Reserve Fund Totals:		-818,482.29	0.00	-25,532.04	-25,532.04	-792,950.25	

410 - Water Capital Reserve Fund

Revenue

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
410-321-50-00-40	Utility Permits	-450,750.00	0.00	-84,113.34	-84,113.34	-366,636.66	-81.34%
410-331-97-00-00	Fed Dir Grt Fr Dept Of Homeland Security	-532,500.25	0.00	0.00	0.00	-532,500.25	-100.00%
410-334-04-20-40	State Grant From Dept Of Commerce	-69,000.00	0.00	0.00	0.00	-69,000.00	-100.00%
410-361-11-00-42	Investment Interest - Water Equip Reserv	-1,500.00	0.00	-11,489.97	-11,489.97	9,989.97	666.00%
410-361-42-00-41	Interest Income - Private Loans	0.00	0.00	-539.24	-539.24	539.24	0.00%
410-362-00-50-13	Lease Paym(Annual)-Consol Irrigation District #14	-75,000.00	0.00	-3,500.00	-3,500.00	-71,500.00	-95.33%
410-362-00-50-14	Lease Payment (Annual) - WWU	-26,136.00	0.00	0.00	0.00	-26,136.00	-100.00%
410-367-00-00-00	Developer Proceeds	-120,000.00	0.00	0.00	0.00	-120,000.00	-100.00%
410-367-00-04-11	Principal Payments On Private Loans For Infrast	0.00	0.00	-1,357.81	-1,357.81	1,357.81	0.00%
410-391-80-04-10	DWSRF Loan From EPA/WA St Dept Of Health	0.00	0.00	-881,592.78	-881,592.78	881,592.78	0.00%
410-391-80-04-14	DOC PWTF Loan PC22-96103-062	0.00	0.00	-121,309.75	-121,309.75	121,309.75	0.00%
410-391-80-04-15	DOC PWTF Loan PC22-96103-055	0.00	0.00	-264,235.59	-264,235.59	264,235.59	0.00%
410-391-80-04-16	DOC PWTF Loan PR22-96103-011	0.00	0.00	-123,628.19	-123,628.19	123,628.19	0.00%
410-397-34-00-41	IF Trans-Rev Reserved For Rate-funded Capital	-100,000.00	0.00	0.00	0.00	-100,000.00	-100.00%
410-397-34-00-95	INF Equip/Veh Lease/Repl.	-80,000.00	0.00	-20,000.00	-20,000.00	-60,000.00	-75.00%
Revenue Totals:		-1,454,886.25	0.00	-1,511,766.67	-1,511,766.67	56,880.42	3.91%
Expense							
410-514-23-00-41	Conversion Misc	0.00	0.00	-11,512.22	-11,512.22	11,512.22	0.00%
410-534-10-41-41	Banking Service Fees/Charges - W Cap Res Fund	280.00	0.00	14.47	14.47	265.53	94.83%
410-594-34-61-41	Water Utility Land And Land Improvements	193,736.95	0.00	0.00	0.00	193,736.95	100.00%
410-594-34-63-01	Water Utility Capital - C Street/Cedar	0.00	0.00	8,497.25	8,497.25	-8,497.25	0.00%
410-594-34-63-03	Water Utility Capital Expenditures	1,162,500.00	0.00	-1,200,875.10	-1,200,875.10	2,363,375.10	203.30%
410-594-34-63-09	Water Util Cap Expenditure-DOC PWTF PC22-961	187,500.00	0.00	121,309.75	121,309.75	66,190.25	35.30%
410-594-34-63-11	WtrUtil CapExpend-DOCPWTFPC22-96103055Loa	0.00	0.00	264,235.59	264,235.59	-264,235.59	0.00%
410-594-34-63-12	Water Utility Capital Expenditures - DWL24936	0.00	0.00	1,005,220.97	1,005,220.97	-1,005,220.97	0.00%
410-594-34-64-41	Water Utility Equipment	80,000.00	0.00	0.00	0.00	80,000.00	100.00%
Expense Totals:		1,624,016.95	0.00	186,890.71	186,890.71	1,437,126.24	88.49%
410 - Water Capital Reserve Fund Totals:		169,130.70	0.00	-1,324,875.96	-1,324,875.96	1,494,006.66	
411 - Wastewater Capital Reserve Fund							
Revenue							
411-321-50-00-41	Utility Permits	-347,600.00	0.00	-57,000.00	-57,000.00	-290,600.00	-83.60%
411-331-11-00-01	Fed Dir Grt Fr The Department Of Commerce.	-3,510,000.00	0.00	0.00	0.00	-3,510,000.00	-100.00%
411-334-03-10-08	DOE Grant - WWTP	-10,010,000.00	0.00	-96,497.40	-96,497.40	-9,913,502.60	-99.04%
411-334-04-20-42	State Dir/Ind Grant From Department Of Commer	-1,740,000.00	0.00	0.00	0.00	-1,740,000.00	-100.00%
411-361-10-00-43	Unrealized Gain/Loss	0.00	0.00	-7,521.35	-7,521.35	7,521.35	0.00%
411-361-11-00-43	Investment Interest - WW Equip Resev	-2,000.00	0.00	-19,372.80	-19,372.80	17,372.80	868.64%
411-391-80-04-11	DOE CWSRF Loan	-12,480,000.00	0.00	-9,060.14	-9,060.14	-12,470,939.86	-99.93%
411-391-80-04-12	DOE SWSEWER Loan WQC-2021-COPIED-00133	0.00	0.00	-82,151.75	-82,151.75	82,151.75	0.00%
411-391-80-04-13	DOC PWTF Loan PC22-96103-051	0.00	0.00	-160,896.88	-160,896.88	160,896.88	0.00%
411-397-40-14-11	Transfer For Rate Funded Capital	-300,000.00	0.00	0.00	0.00	-300,000.00	-100.00%
411-397-41-24-11	Transfer Of Surplus To Capital Reserve	-300,000.00	0.00	0.00	0.00	-300,000.00	-100.00%
Revenue Totals:		-28,689,600.00	0.00	-432,500.32	-432,500.32	-28,257,099.68	-98.49%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Expense							
411-535-10-41-41	Banking Service Fees/Charges - WW Cap Res Fund	0.00	0.00	83.92	83.92	-83.92	0.00%
411-594-35-61-00	Wastewater Land And Land Improvements	193,736.95	0.00	0.00	0.00	193,736.95	100.00%
411-594-35-63-01	Other Improvements	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
411-594-35-63-04	Other Improvements	26,000,000.00	0.00	-67,286.47	-67,286.47	26,067,286.47	100.26%
411-594-35-63-05	Other Improvements - DOE Grant Funded	0.00	0.00	96,497.40	96,497.40	-96,497.40	0.00%
411-594-35-63-06	Other Improvements - DOE Loan Funded	0.00	0.00	91,211.89	91,211.89	-91,211.89	0.00%
411-594-35-64-41	Wastewater Capital Equipment	1,863,206.00	0.00	3,931.02	3,931.02	1,859,274.98	99.79%
411-594-35-64-42	Wstwtr Cap Equip - DOE PWTFB Loan PC22-96103	0.00	0.00	160,896.88	160,896.88	-160,896.88	0.00%
Expense Totals:		28,156,942.95	0.00	285,334.64	285,334.64	27,871,608.31	98.99%
411 - Wastewater Capital Reserve Fund Totals:		-532,657.05	0.00	-147,165.68	-147,165.68	-385,491.37	
412 - Wastewater Debt Service Fund							
Revenue							
412-343-50-00-51	LT Debt Collection For Sewer Utility	-619,967.00	0.00	-229,821.73	-229,821.73	-390,145.27	-62.93%
412-361-11-00-44	Investment Interest Earned	-2,000.00	0.00	-14,247.51	-14,247.51	12,247.51	612.38%
Revenue Totals:		-621,967.00	0.00	-244,069.24	-244,069.24	-377,897.76	-60.76%
Expense							
412-535-10-41-42	Banking Service Fees/Charges - WW LTD Res Fund	25.00	0.00	17.43	17.43	7.57	30.28%
412-591-35-78-13	Loan Payment PWTF - Principal PC22-96103-051	0.00	0.00	10,752.39	10,752.39	-10,752.39	0.00%
412-591-35-78-53	Loan Payment USDA - SW SEWER Principal	52,296.11	0.00	56,590.50	56,590.50	-4,294.39	-8.21%
412-591-35-78-54	Loan Payment DOE SW SEWER Principal	106,024.00	0.00	0.00	0.00	106,024.00	100.00%
412-591-35-78-55	Loan Payment DOE WWTP Design Principal	82,096.00	0.00	0.00	0.00	82,096.00	100.00%
412-592-35-83-13	Interest Payment PWTF Loan - PC22-96103-051	0.00	0.00	454.80	454.80	-454.80	0.00%
412-592-35-83-53	Interest Payment USDA Loan - SW SEWER	42,570.00	0.00	31,927.50	31,927.50	10,642.50	25.00%
412-592-35-83-54	Interest Payment DOE Loan - SW SEWER	27,535.00	0.00	0.00	0.00	27,535.00	100.00%
412-592-35-83-55	Interest Payment DOE Loan - WWTP Design	37,314.00	0.00	0.00	0.00	37,314.00	100.00%
412-597-41-24-11	Transfer Of Surplus To Capital Reserve	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
Expense Totals:		647,860.11	0.00	99,742.62	99,742.62	548,117.49	84.60%
412 - Wastewater Debt Service Fund Totals:		25,893.11	0.00	-144,326.62	-144,326.62	170,219.73	
413 - Water Capital Improvement Reserve Fund							
Revenue							
413-343-40-01-43	Capital Reserve Fund Collections	-1,102,504.00	0.00	-400,835.12	-400,835.12	-701,668.88	-63.64%
413-361-11-00-13	Interest - Water Capital Reserve Fund	-5,000.00	0.00	-18,713.08	-18,713.08	13,713.08	274.26%
413-397-00-00-43	IF Trans From Water Const Fund #431 To WCIR #4	-150,000.00	0.00	0.00	0.00	-150,000.00	-100.00%
Revenue Totals:		-1,257,504.00	0.00	-419,548.20	-419,548.20	-837,955.80	-66.64%
Expense							
413-534-10-41-43	Banking Service Fees/Charges - W LTD Res Fund	35.00	0.00	22.84	22.84	12.16	34.74%
413-591-34-78-00	Loan Payment SRF Principal 04-65104-005	87,835.00	0.00	0.00	0.00	87,835.00	100.00%
413-591-34-78-01	Loan Payment PWTF Principal PW-05-691-010	168,885.00	0.00	168,885.24	168,885.24	-0.24	0.00%
413-591-34-78-04	Principal PWTF Loan 2007 PC08-951-011	253,664.00	0.00	253,664.48	253,664.48	-0.48	0.00%
413-591-34-78-05	Loan Payment DOH Well #1 Principal DWL23476	65,359.00	0.00	0.00	0.00	65,359.00	100.00%
413-591-34-78-06	Loan Payment DOH Well #1 Principal DWL23478	25,283.00	0.00	0.00	0.00	25,283.00	100.00%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
413-591-34-78-07	Loan Payment DOH Well #2 Principal DWL23479	87,996.00	0.00	0.00	0.00	87,996.00	100.00%
413-591-34-78-08	Loan Payment DOH Well #2 Principal DWL 24936	126,396.00	0.00	0.00	0.00	126,396.00	100.00%
413-591-34-78-09	Loan Payment PWTF Principal PC22-96103-055	43,151.00	0.00	44,315.80	44,315.80	-1,164.80	-2.70%
413-591-34-78-14	Loan Payment PWTF Principal PC22-96103-062	0.00	0.00	7,002.77	7,002.77	-7,002.77	0.00%
413-591-34-78-16	Loan Payment PWTF Principal PR22-96103-011	0.00	0.00	30,907.05	30,907.05	-30,907.05	0.00%
413-592-34-83-00	Loan Payment SRF Interest 04-65104-005	3,942.00	0.00	0.00	0.00	3,942.00	100.00%
413-592-34-83-01	Loan Payment PWTF Interest PW-05-691-010	3,378.00	0.00	2,533.28	2,533.28	844.72	25.01%
413-592-34-83-04	Interest PWTF Loan 2007 PC08-951-011	7,610.00	0.00	7,609.93	7,609.93	0.07	0.00%
413-592-34-83-05	Interest Payment DOH Well #1 Interest DWL2347	13,071.00	0.00	0.00	0.00	13,071.00	100.00%
413-592-34-83-06	Interest Payment DOH Well #1 Interest DWL2347	5,567.00	0.00	0.00	0.00	5,567.00	100.00%
413-592-34-83-07	Interest Payment DOH Well #2 Interest DWL2347	25,345.00	0.00	0.00	0.00	25,345.00	100.00%
413-592-34-83-08	Interest Payment DOH Well #2 Interest DWL2493	46,328.00	0.00	0.00	0.00	46,328.00	100.00%
413-592-34-83-09	Loan Payment PWTF Interest PC22-96103-055	0.00	0.00	4,334.95	4,334.95	-4,334.95	0.00%
413-592-34-83-14	Interest Payment PWTF PC22-96103-062	0.00	0.00	190.08	190.08	-190.08	0.00%
413-592-34-83-16	Interest Payment PWTF PR22-96103-011	0.00	0.00	53.26	53.26	-53.26	0.00%
413-597-00-42-50	Transfer To 425	332,100.00	0.00	0.00	0.00	332,100.00	100.00%
Expense Totals:		1,295,945.00	0.00	519,519.68	519,519.68	776,425.32	59.91%
413 - Water Capital Improvement Reserve Fund Totals:		38,441.00	0.00	99,971.48	99,971.48	-61,530.48	
425 - Water Revenue Bond Fund							
Revenue							
425-361-11-00-25	Investment Interest	-1,500.00	0.00	-6,471.43	-6,471.43	4,971.43	331.43%
425-397-00-42-50	Transfer From 413	-332,100.00	0.00	0.00	0.00	-332,100.00	-100.00%
Revenue Totals:		-333,600.00	0.00	-6,471.43	-6,471.43	-327,128.57	-98.06%
Expense							
425-535-10-41-44	Banking Service Fees/Charges - W/S Debt Res Fun	0.00	0.00	8.37	8.37	-8.37	0.00%
425-591-34-70-17	Principle Payment On 2017 Revenue Bonds	225,000.00	0.00	0.00	0.00	225,000.00	100.00%
425-592-34-83-17	Interest Payment Of 2017 Revenue Bonds	94,500.00	0.00	0.00	0.00	94,500.00	100.00%
Expense Totals:		319,500.00	0.00	8.37	8.37	319,491.63	100.00%
425 - Water Revenue Bond Fund Totals:		-14,100.00	0.00	-6,463.06	-6,463.06	-7,636.94	
426 - Water Bond Reserve Fund							
Revenue							
426-361-11-00-26	Interest Earned	-1,000.00	0.00	-2,232.90	-2,232.90	1,232.90	123.29%
Revenue Totals:		-1,000.00	0.00	-2,232.90	-2,232.90	1,232.90	123.29%
Expense							
426-534-10-41-45	Banking Service Fees/Charges - W/S Bond Res Fun	0.00	0.00	2.75	2.75	-2.75	0.00%
Expense Totals:		0.00	0.00	2.75	2.75	-2.75	0.00%
426 - Water Bond Reserve Fund Totals:		-1,000.00	0.00	-2,230.15	-2,230.15	1,230.15	
431 - Water System Construction Fund							
Revenue							
431-361-10-00-31	Unrealized Gain/Loss	0.00	0.00	-3,204.24	-3,204.24	3,204.24	0.00%
431-361-11-00-31	Investment Interest	-4,000.00	0.00	-8,246.92	-8,246.92	4,246.92	106.17%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Expense							
431-534-10-49-31	Banking Service Fees/Charges - W Const Fund						
431-597-00-00-43	IF Trans To WCIR #413 From Water Const Fund #4						
Revenue Totals:		-4,000.00	0.00	-11,451.16	-11,451.16	7,451.16	186.28%
Expense Totals:		150,000.00	0.00	35.03	35.03	150,000.00	0.00%
431 - Water System Construction Fund Totals:		146,000.00	0.00	-11,416.13	-11,416.13	149,964.97	99.98%
440 - Ambulance							
Revenue							
440-332-93-40-10	Ground Emerg Med Transport (GEMT) Payment Pr	-60,000.00	0.00	0.00	0.00	-60,000.00	-100.00%
440-342-21-41-02	Emergency Medical Services	-400,000.00	0.00	-234,514.52	-234,514.52	-165,485.48	-41.37%
440-342-60-00-06	Ambulance Charges	-248,000.00	0.00	-148,602.70	-148,602.70	-99,397.30	-40.08%
440-342-60-00-07	Misc Util Fees/Activation Fees	0.00	0.00	-96.75	-96.75	96.75	0.00%
440-342-60-00-10	Ambulance Services - Commercial/State Insuranc	-50,000.00	0.00	-63,062.11	-63,062.11	13,062.11	26.12%
440-342-60-00-20	Ambulance Services - Medicare	-130,000.00	0.00	-39,551.64	-39,551.64	-90,448.36	-69.58%
440-342-60-00-30	Ambulance Services - Medicaid	-2,000.00	0.00	-11,990.80	-11,990.80	9,990.80	499.54%
440-342-60-00-40	Ambulance Services - Self Pay	-15,000.00	0.00	-16,146.79	-16,146.79	1,146.79	7.65%
440-342-60-00-50	Ambulance Services - Restitution	-100.00	0.00	0.00	0.00	-100.00	-100.00%
440-359-90-00-43	Penalty/Late Fee - Ambulance	0.00	0.00	-84.97	-84.97	84.97	0.00%
440-361-11-00-24	Investment Interest - EMS	0.00	0.00	-1,720.62	-1,720.62	1,720.62	0.00%
Revenue Totals:		-905,100.00	0.00	-515,770.90	-515,770.90	-389,329.10	-43.02%
Expense							
440-522-24-10-00	Wages & OT - EMS Admin	99,634.00	0.00	38,345.64	38,345.64	61,288.36	61.51%
440-522-24-10-80	Wages & OT - EMS Rescue & Emergency	426,082.00	0.00	157,889.13	157,889.13	268,192.87	62.94%
440-522-24-10-81	Stipends (Volunteers) - EMS	85,000.00	0.00	32,859.77	32,859.77	52,140.23	61.34%
440-522-24-20-00	Benefits - EMS Admin	31,433.00	0.00	11,975.95	11,975.95	19,457.05	61.90%
440-522-24-20-80	Benefits - EMS Rescue & Emergency	159,640.00	0.00	60,624.36	60,624.36	99,015.64	62.02%
440-522-24-20-81	Benefits - (Volunteers) - EMS	8,743.00	0.00	2,972.79	2,972.79	5,770.21	66.00%
440-522-24-31-00	Operating Supplies - EMS Administration	1,000.00	0.00	970.15	970.15	29.85	2.99%
440-522-24-31-03	Operating Supplies - EMS Training	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
440-522-24-31-80	Operating Supplies - EMS Rescue & Emergency	1,000.00	0.00	4,006.39	4,006.39	-3,006.39	-300.64%
440-522-24-31-83	Radios/Pagers - Parts & Supplies - EMS	300.00	0.00	0.00	0.00	300.00	100.00%
440-522-24-35-80	Sm Tools / Equipment - EMS Rescue & Emergency	50,000.00	0.00	14,531.28	14,531.28	35,468.72	70.94%
440-522-24-41-80	Professional Services - EMS Rescue & Emergency	15,000.00	0.00	2,127.41	2,127.41	12,872.59	85.82%
440-522-24-41-81	Professional Financial / Banking Costs	0.00	0.00	116.06	116.06	-116.06	0.00%
440-522-24-42-80	Communication - EMS Rescue & Emergency	0.00	0.00	123.80	123.80	-123.80	0.00%
440-522-24-43-00	Travel - EMS	3,000.00	0.00	-21.32	-21.32	3,021.32	100.71%
440-522-24-49-00	Miscellaneous - EMS Admin	100.00	0.00	2,573.23	2,573.23	-2,473.23	-2,473.23%
440-522-24-49-01	Reg/Fees - Training Classes & Seminars - EMS	5,000.00	0.00	5.55	5.55	4,994.45	99.89%
440-522-24-49-02	Intergov Services - Dispatch Charges - EMS	25,000.00	0.00	15,056.35	15,056.35	9,943.65	39.77%
440-522-24-49-80	Miscellaneous - EMS Rescue & Emergency	100.00	0.00	0.00	0.00	100.00	100.00%
440-522-24-49-96	Interfund Rentals - O & M	30,000.00	0.00	12,904.90	12,904.90	17,095.10	56.98%
440-522-27-10-00	Ambulance Utilities - Salaries & Wages	14,936.00	0.00	5,364.21	5,364.21	9,571.79	64.09%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
440-522-27-20-00	Ambulance Utilities - Personnel Benefits	7,553.00	0.00	2,657.32	2,657.32	4,895.68	64.82%
440-522-27-31-00	Ambulance Utilities - Operating Supplies	0.00	0.00	5.67	5.67	-5.67	0.00%
440-522-27-31-01	Ambulance Utilities - Office Supplies	0.00	0.00	289.73	289.73	-289.73	0.00%
440-522-27-41-00	Ambulance Utilities - Professional Services	5,650.00	0.00	8,542.57	8,542.57	-2,892.57	-51.20%
440-522-27-43-00	Ambulance Utilities - Travel	0.00	0.00	103.72	103.72	-103.72	0.00%
440-522-27-48-00	Ambulance Utilities - Repairs & Maintenan	0.00	0.00	28.83	28.83	-28.83	0.00%
440-522-27-49-01	Ambulance Utilities - Reg/Fees - Train & Seminars	0.00	0.00	74.00	74.00	-74.00	0.00%
440-594-22-64-80	Equipment - Radios & Pagers (EMS)	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
Expense Totals:		976,171.00	0.00	374,127.49	374,127.49	602,043.51	61.67%
440 - Ambulance Totals:		71,071.00	0.00	-141,643.41	-141,643.41	212,714.41	
500 - Equipment Rental & Replacement							
Revenue							
500-348-65-00-01	INF - O & M	-450,000.00	0.00	-174,002.97	-174,002.97	-275,997.03	-61.33%
500-361-10-00-50	Unrealized Gain/Loss	0.00	0.00	-35.67	-35.67	35.67	0.00%
500-361-11-00-50	Investment Interest	-1,000.00	0.00	-1,022.66	-1,022.66	22.66	2.27%
500-362-00-00-00	Equip & Vehicle Rental	-3,000.00	0.00	-980.37	-980.37	-2,019.63	-67.32%
500-369-91-00-50	Other Misc. Revenues	0.00	0.00	-125.36	-125.36	125.36	0.00%
Revenue Totals:		-454,000.00	0.00	-176,167.03	-176,167.03	-277,832.97	-61.20%
Expense							
500-548-68-10-00	Wages & OT	118,574.00	0.00	43,625.96	43,625.96	74,948.04	63.21%
500-548-68-20-00	Benefits	79,109.00	0.00	29,211.04	29,211.04	49,897.96	63.07%
500-548-68-20-01	Benefits - Uniforms	1,500.00	0.00	783.57	783.57	716.43	47.76%
500-548-68-31-00	Operating Supplies - General	70,000.00	0.00	61,722.70	61,722.70	8,277.30	11.82%
500-548-68-32-00	Fuel Consumed	75,000.00	0.00	53,367.29	53,367.29	21,632.71	28.84%
500-548-68-35-00	Small Tools / Equipment	8,500.00	0.00	2,749.59	2,749.59	5,750.41	67.65%
500-548-68-44-00	External Taxes	700.00	0.00	17.02	17.02	682.98	97.57%
500-548-68-48-00	Repairs / Maintenance	60,000.00	0.00	21,742.20	21,742.20	38,257.80	63.76%
500-548-68-49-00	Miscellaneous	0.00	0.00	79.41	79.41	-79.41	0.00%
500-548-70-10-00	Wages & OT	17,417.00	0.00	7,294.14	7,294.14	10,122.86	58.12%
500-548-70-20-00	Personnel Benefits	8,426.00	0.00	3,500.22	3,500.22	4,925.78	58.46%
500-548-70-31-00	Operating Supplies - ER&R Administration	100.00	0.00	67.56	67.56	32.44	32.44%
500-548-70-31-01	Office Supplies - ER&R Administration	500.00	0.00	38.15	38.15	461.85	92.37%
500-548-70-35-00	Small Tools / Equipment	150.00	0.00	0.00	0.00	150.00	100.00%
500-548-70-41-00	Professional Services	800.00	0.00	576.28	576.28	223.72	27.97%
500-548-70-42-00	Communication	600.00	0.00	196.25	196.25	403.75	67.29%
500-548-70-43-00	Travel	3,000.00	0.00	201.67	201.67	2,798.33	93.28%
500-548-70-44-01	Advertising	500.00	0.00	98.26	98.26	401.74	80.35%
500-548-70-46-00	Insurance	76,053.00	0.00	72,934.96	72,934.96	3,118.04	4.10%
500-548-70-47-00	Public Utility Services	7,000.00	0.00	3,973.32	3,973.32	3,026.68	43.24%
500-548-70-49-00	Miscellaneous	500.00	0.00	0.00	0.00	500.00	100.00%
500-548-70-49-01	Registrations/Fees - Training Classes & Seminars	3,000.00	0.00	5.90	5.90	2,994.10	99.80%
500-548-79-41-00	Professional Financial / Banking Costs	400.00	0.00	197.82	197.82	202.18	50.55%
500-594-22-64-76	Fire Mobilization Equipment	500.00	0.00	0.00	0.00	500.00	100.00%

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
500-594-42-64-00	Equipment Purchase	0.00	0.00	49,090.80	49,090.80	-49,090.80	0.00%
Expense Totals:		532,329.00	0.00	351,474.11	351,474.11	180,854.89	33.97%
500 - Equipment Rental & Replacement Totals:		78,329.00	0.00	175,307.08	175,307.08	-96,978.08	
625 - Flexible Benefits Plan Fund							
Revenue							
625-389-40-00-73	Trust Contribs Employee	-10,000.00	0.00	-5,695.80	-5,695.80	-4,304.20	-43.04%
625-389-60-00-01	Investment Interest	0.00	0.00	-0.48	-0.48	0.48	0.00%
Revenue Totals:		-10,000.00	0.00	-5,696.28	-5,696.28	-4,303.72	-43.04%
Expense							
625-589-40-00-73	Unreimbursed Medical Pays	12,000.00	0.00	7,518.74	7,518.74	4,481.26	37.34%
Expense Totals:		12,000.00	0.00	7,518.74	7,518.74	4,481.26	37.34%
625 - Flexible Benefits Plan Fund Totals:		2,000.00	0.00	1,822.46	1,822.46	177.54	
Report Total:		1,081,531.52	0.00	-1,222,219.04	-1,222,219.04	2,303,750.56	

Detail vs Budget Report

Date Range: 01/01/2023 - 05/31/2023

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - Current Expense Fund	1,344,146.00	0.00	-64,922.31	-64,922.31	1,409,068.31	
005 - Current Expense Reserve Fund	-101,500.00	0.00	-4,582.73	-4,582.73	-96,917.27	
012 - Technology Reserve Fund	30,470.60	0.00	77,468.61	77,468.61	-46,998.01	
061 - Employee Benefit Reserve Fund	-14,525.00	0.00	8,330.54	8,330.54	-22,855.54	
100 - Street Fund	-36,094.00	0.00	99,935.70	99,935.70	-136,029.70	
120 - Criminal Justice Fund	1,136.00	0.00	8,901.65	8,901.65	-7,765.65	
121 - Forfeited Proceeds Fund	-520.00	0.00	-20.07	-20.07	-499.93	
130 - Hotel/Motel Tax	-6,047.00	0.00	-12,927.73	-12,927.73	6,880.73	
201 - ULTGO Bond Fund	-10.00	0.00	-15,215.57	-15,215.57	15,205.57	
301 - Street Capital Contribution Fund	-20,015.00	0.00	-1.65	-1.65	-20,013.35	
305 - Capital Improvement Fund (REET)	100,191.00	0.00	59,198.04	59,198.04	40,992.96	
306 - Capital Improvement Fund (REET 2)	1,059,339.75	0.00	112,409.16	112,409.16	946,930.59	
309 - CDBG Projects Fund	0.00	0.00	-32,297.41	-32,297.41	32,297.41	
311 - Street Improvement Fund	60,961.00	0.00	11,476.47	11,476.47	49,484.53	
315 - Facility Maintenance Reserve Fund (CE	21,875.70	0.00	354,991.06	354,991.06	-333,115.36	
320 - Equipment Reserve Fund	-1,967.00	0.00	-55,419.85	-55,419.85	53,452.85	
330 - Economic Development Fund	-200.00	0.00	-82.86	-82.86	-117.14	0.00%
340 - Economic Development Reserve Fund	0.00	0.00	-0.47	-0.47	0.47	
400 - Water Fund	-58,438.00	0.00	87,094.04	87,094.04	-145,532.04	
401 - Wastewater Fund	-473,108.00	0.00	-367,736.32	-367,736.32	-105,371.68	
402 - Stormwater Fund	11,210.00	0.00	37,734.69	37,734.69	-26,524.69	
403 - Stormwater Capital Reserve Fund	-818,482.29	0.00	-25,532.04	-25,532.04	-792,950.25	
410 - Water Capital Reserve Fund	169,130.70	0.00	-1,324,875.96	-1,324,875.96	1,494,006.66	
411 - Wastewater Capital Reserve Fund	-532,657.05	0.00	-147,165.68	-147,165.68	-385,491.37	
412 - Wastewater Debt Service Fund	25,893.11	0.00	-144,326.62	-144,326.62	170,219.73	
413 - Water Capital Improvement Reserve F	38,441.00	0.00	99,971.48	99,971.48	-61,530.48	
425 - Water Revenue Bond Fund	-14,100.00	0.00	-6,463.06	-6,463.06	-7,636.94	
426 - Water Bond Reserve Fund	-1,000.00	0.00	-2,230.15	-2,230.15	1,230.15	
431 - Water System Construction Fund	146,000.00	0.00	-11,416.13	-11,416.13	157,416.13	
440 - Ambulance	71,071.00	0.00	-141,643.41	-141,643.41	212,714.41	
500 - Equipment Rental & Replacement	78,329.00	0.00	175,307.08	175,307.08	-96,978.08	
625 - Flexible Benefits Plan Fund	2,000.00	0.00	1,822.46	1,822.46	177.54	

Report Total:

1,081,531.52 -1,222,219.04 -1,222,219.04 2,303,750.56



City of College Place, WA

Vendor History Report

By Vendor Name

Posting Date Range 05/01/2023 - 05/31/2023

Payment Date Range 05/01/2023 - 05/31/2023

Payable Number	Description	Units	Price	Post Date	1099	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description				Amount	Account Number		Account Name		Dist Amount				
Vendor Set: 01 - Vendor Set 01													
7404 - Banner Bank Credit Cards													
5/13/23-0169	0169-CH			5/31/2023		DFT0000059	6/8/2023	17,109.56	0.00	0.00	0.00	17,109.56	17,109.56
Hotel- Antle, Snow Conf		1.00	810.12	810.12	001-576-81-43-00		Travel	101.27					
					100-542-30-43-00		Travel	202.53					
					400-534-50-43-00		Travel	405.06					
					402-531-10-43-00		Travel - Stormwater	101.26					
Hotel-Cota- Stormwater		1.00	318.24	318.24	402-531-10-43-00		Travel - Stormwater	318.24					
Return, Ball, Frame		1.00	147.00	147.00	500-548-68-31-00		Operating Supplies - General	147.00					
2" Ball, Shank Veh-305		1.00	92.54	92.54	500-548-68-31-00		Operating Supplies - General	92.54					
Fuel- Cota, Stormwater		1.00	69.46	69.46	001-558-60-43-00		Travel	11.12					
					100-544-20-49-00		Miscellaneous - Engineering	17.36					
					401-535-10-43-00		Travel	2.78					
Parking		0.00	0.00	50.00	402-531-20-43-00		Travel Expense - Stormwater	38.20					
					001-576-81-10-00		Wages & OT	6.25					
					100-542-30-43-00		Travel	12.50					
					400-534-50-10-00		Wages & OT	25.00					
Cardboard Cutou		1.00	48.90	48.90	402-531-50-43-00		Travel - Stormwater Maintenance	6.25					
Hotel- Antle, Snow Conf		1.00	3.50	3.50	001-573-90-31-00		Operating Supplies - Community	48.90					
					400-534-50-43-00		Travel	3.50					
5/13/23-4551	4551-FD			5/31/2023		DFT0000059	6/8/2023	1,767.94	0.00	0.00	0.00	1,767.94	1,767.94
Fire School- Evensen		0.00	0.00	480.00	001-522-45-49-01		Registrations/Fees - Training Classes	480.00					
Shelving		1.00	367.41	367.41	001-522-50-31-00		Operating Supplies - Facilities	367.41					
Tool Lube, Grip Kits		1.00	327.91	327.91	001-522-20-48-00		Repairs/Maintenance	327.91					
Axe		1.00	298.99	298.99	001-522-20-35-00		Sm Tools/Equipment	298.99					
Name Badge		1.00	133.23	133.23	001-522-20-20-03		Uniforms - Volunteers	133.23					
Locking Connector, Sand		1.00	54.08	54.08	001-522-50-48-00		Repairs/Maintenance	54.08					
Fuel-		1.00	44.90	44.90	001-522-45-43-00		Travel	44.90					
Oximeter		1.00	42.37	42.37	440-522-24-31-80		Operating Supplies - EMS Rescue &	42.37					
Meeting-Boose		1.00	19.05	19.05	001-522-30-49-00		Miscellaneous	19.05					
5/13/23-6464	6464-CH			5/31/2023		DFT0000059	6/8/2023	425.00	0.00	0.00	0.00	425.00	425.00
MWSC Roster Service		1.00	425.00	425.00	001-514-23-49-00		Miscellaneous	425.00					
5/13/23-7573	7573-CH			5/31/2023		DFT0000059	6/8/2023	2,779.23	0.00	0.00	0.00	2,779.23	2,779.23

Vendor History Report

Posting Date Range 05/01/2023 - 05/31/2023

Payable Number	Item Description	Description	Units	Price	Amount	Post Date	Account Number	1099	Payment Number	Payment Date	Account Name	Amount	Shipping	Tax	Discount	Net	Payment
NW Clerks Institute- Reid		NW Clerks Institute- Reid	0.00	0.00	1,480.00		001-514-30-49-01				Registrations/Fees - Training Classes	503.20					
							100-543-10-49-00			Miscellaneous	296.00						
							400-534-27-49-01			Water Utilities - Reg/Fees - Trainings	192.40						
							400-534-27-49-01			Water Utilities - Reg/Fees - Trainings	222.00						
							402-531-27-49-01			Stormwater Utilities - Reg/Fees -	192.40						
							440-522-27-49-01			Ambulance Utilities - Reg/Fees -	74.00						
							001-573-90-49-00			Miscellaneous	250.00						
							001-518-10-31-02			Operating Supplies - HR Wellness	215.52						
							001-573-90-41-00			Professional Services - Community	204.43						
							001-573-90-35-00			Sm Tools/Minor Equip.	163.68						
WA St Farm Market			0.00	0.00	250.00		402-531-50-41-00				Professional Services - Stormwater	104.00					
							400-534-50-41-00			Professional Services	104.00						
							001-518-10-31-02			Operating Supplies - HR Wellness	79.96						
							001-511-60-49-01			Miscellaneous	63.84						
							500-548-68-31-00			Operating Supplies - General	50.00						
							001-518-10-31-02			Operating Supplies - HR Wellness	27.44						
							001-573-90-31-01			Office Supplies - Community Events	12.75						
							402-531-10-41-00			Professional Services - Stormwater	10.50						
							001-518-10-42-00			Communications - HR	8.13						
							001-518-10-31-02			Operating Supplies - HR Wellness	4.98						
5/13/23-8472		8472-PD			5/31/2023		DFT0000059		6/8/2023	1,104.91	0.00	0.00	0.00	0.00	1,104.91	1,104.91	
Offer supplies			1.00	367.99			001-521-22-31-00				Operating Supplies - Patrol	367.99					
							001-521-10-43-00			Travel	339.88						
							001-521-40-49-01			Registrations/Fees - Training Classes	175.00						
							001-521-40-43-00			Travel Training	68.00						
							001-521-10-43-00			Travel	56.70						
							001-521-10-49-00			Miscellaneous	32.38						
							001-521-22-31-00			Operating Supplies - Patrol	19.35						
							001-521-21-31-00			Operating Supplies - Investigation	15.62						
							001-521-21-31-00			Operating Supplies - Investigation	14.13						
							001-521-10-49-00			Miscellaneous	10.86						
Registration fee			0.00	0.00	5.00		001-521-10-49-00				Miscellaneous	5.00					
							DFT0000059	6/8/2023	736.11	0.00	0.00	0.00	0.00	736.11	736.11		
							400-534-50-41-00			Professional Services	539.50						
							400-534-80-49-01			Miscellaneous	110.50						
							001-521-40-43-00			Travel Training	31.00						
							001-521-40-43-00			Travel Training	30.11						
							001-521-40-43-00			Travel Training	25.00						
							DFT0000059	6/8/2023	1,844.44	0.00	0.00	0.00	0.00	1,844.44	1,844.44		
							001-521-22-20-01			Benefits Uniforms Patrol	364.80						
							001-521-10-49-00			Miscellaneous	308.19						
5/13/23-9426		9426-CH			5/31/2023		DFT0000059		6/8/2023	736.11	0.00	0.00	0.00	0.00	736.11	736.11	
Registrational Wopert			1.00	650.00			400-534-50-41-00				Professional Services	539.50					
							400-534-80-49-01			Miscellaneous	110.50						
							001-521-40-43-00			Travel Training	31.00						
							001-521-40-43-00			Travel Training	30.11						
							001-521-40-43-00			Travel Training	25.00						
							DFT0000059	6/8/2023	1,844.44	0.00	0.00	0.00	0.00	1,844.44	1,844.44		
							001-521-22-20-01			Benefits Uniforms Patrol	364.80						
							001-521-10-49-00			Miscellaneous	308.19						
							001-521-22-31-00			Operating Supplies - Patrol	303.31						
							DFT0000059	6/8/2023	1,844.44	0.00	0.00	0.00	0.00	1,844.44	1,844.44		
5/13/23-9467		9467-PD			5/31/2023		DFT0000059		6/8/2023	1,844.44	0.00	0.00	0.00	0.00	1,844.44	1,844.44	
Academy Uniform- badge pins			1.00	364.80			001-521-22-20-01				Benefits Uniforms Patrol	364.80					
							001-521-10-49-00			Miscellaneous	308.19						
							001-521-22-31-00			Operating Supplies - Patrol	303.31						
							DFT0000059	6/8/2023	1,844.44	0.00	0.00	0.00	0.00	1,844.44	1,844.44		
							001-521-22-20-01			Benefits Uniforms Patrol	364.80						
							001-521-10-49-00			Miscellaneous	308.19						
							001-521-22-31-00			Operating Supplies - Patrol	303.31						
							DFT0000059	6/8/2023	1,844.44	0.00	0.00	0.00	0.00	1,844.44	1,844.44		
							001-521-22-20-01			Benefits Uniforms Patrol	364.80						
							001-521-10-49-00			Miscellaneous	308.19						
5/13/23-9467		9467-PD			5/31/2023		DFT0000059		6/8/2023	1,844.44	0.00	0.00	0.00	0.00	1,844.44	1,844.44	
Tape measure, First Aid			1.00	303.31			001-521-22-31-00				Operating Supplies - Patrol	303.31					
							DFT0000059	6/8/2023	1,844.44	0.00	0.00	0.00	0.00	1,844.44	1,844.44		
							001-521-22-31-00			Operating Supplies - Patrol	303.31						
							DFT0000059	6/8/2023	1,844.44	0.00	0.00	0.00	0.00	1,844.44	1,844.44		
							001-521-22-31-00			Operating Supplies - Patrol	303.31						
							DFT0000059	6/8/2023	1,844.44	0.00	0.00	0.00	0.00	1,844.44	1,844.44		
							001-521-22-31-00			Operating Supplies - Patrol	303.31						
							DFT0000059	6/8/2023	1,844.44	0.00	0.00	0.00	0.00	1,844.44	1,844.44		
							001-521-22-31-00			Operating Supplies - Patrol	303.31						
							DFT0000059	6/8/2023	1,844.44	0.00	0.00	0.00	0.00	1,844.44	1,844.44		

Vendor History Report

Posting Date Range 05/01/2023 - 05/31/2023

Payable Number		Description	Units	Price	Post Date	1099 Account Number	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description					Amount			Account Name	Dist Amount					
Drone Testing- Harris	0.00	0.00			175.00	001-521-40-49-01		Registrations/Fees - Training Classes	175.00					
Drone Testing- 412	0.00	0.00			175.00	001-521-40-49-01		Registrations/Fees - Training Classes	175.00					
Drone Testing- Fortin	0.00	0.00			175.00	001-521-40-49-01		Registrations/Fees - Training Classes	175.00					
Blood Vials	1.00	132.61			132.61	001-521-21-31-00		Operating Supplies - Investigation	132.61					
Starlink	1.00	120.00			120.00	001-521-10-35-00		Sm Tools/Minor Equipment	120.00					
office supplies	1.00	44.49			44.49	001-521-10-49-00		Miscellaneous	44.49					
Academy Uniform-	1.00	37.37			37.37	001-521-22-20-01		Benefits Uniforms Patrol	37.37					
Streamers	1.00	8.67			8.67	001-521-10-49-00		Miscellaneous	8.67					
5/13/23-9965	9965-FD				5/31/2023	DFT0000059		6/8/2023	3,316.71	0.00	0.00	0.00	3,316.71	3,316.71
Irons in the Fire Conf-	1.00	900.00			900.00	001-522-45-49-01		Registrations/Fees - Training Classes	900.00					
Young Officers on Fire-	0.00	0.00			500.00	001-522-45-49-01		Registrations/Fees - Training Classes	500.00					
Chin Straps	1.00	439.85			439.85	001-522-20-31-00		Operating Supplies - Suppression	439.85					
Surface touch screen	1.00	378.28			378.28	001-522-45-35-00		Small Tools & Equipment - Training	378.28					
Hotel- Evensen Fire Conf	1.00	359.94			359.94	001-522-45-43-00		Travel	359.94					
shelving, screws,	1.00	313.15			313.15	001-522-50-31-00		Operating Supplies - Facilities	313.15					
Material	1.00	184.66			184.66	001-522-50-48-00		Repairs/Maintenance	184.66					
Weed & Feed	1.00	73.92			73.92	001-522-50-48-00		Repairs/Maintenance	73.92					
rails, brackets	1.00	56.94			56.94	001-522-50-31-00		Operating Supplies - Facilities	56.94					
drip torch	1.00	56.25			56.25	001-522-20-48-00		Repairs/Maintenance	56.25					
allergy meds, tumblers	1.00	49.44			49.44	440-522-24-31-80		Operating Supplies - EMS Rescue &	49.44					
EMS Supplies	1.00	28.11			28.11	440-522-24-31-80		Operating Supplies - EMS Rescue &	28.11					
Return- stand	1.00	-23.83			-23.83	001-522-50-31-00		Operating Supplies - Facilities	-23.83					
5/14/23-2169	2169-PW				5/31/2023	DFT0000059		6/8/2023	1,124.09	0.00	0.00	0.00	1,124.09	1,124.09
Hotel- McAndrews,	1.00	607.59			607.59	001-576-81-43-00		Travel	54.68					
						400-534-10-43-00		Travel	243.04					
						400-534-10-43-00		Travel	121.52					
						401-535-10-43-00		Travel	78.99					
						402-531-10-43-00		Travel - Stormwater	54.68					
						500-548-70-43-00		Travel	54.68					
Public Works Essentials-	0.00	0.00			500.00	402-531-50-41-00		Professional Services - Stormwater	500.00					
Meal- McAndrews, UCC	1.00	16.50			16.50	100-543-10-49-00		Miscellaneous	3.30					
						400-534-10-43-00		Travel	6.60					
						401-535-10-43-00		Travel	2.14					
						402-531-10-43-00		Travel - Stormwater	1.48					
						402-531-10-43-00		Travel - Stormwater	1.48					
						500-548-70-43-00		Travel	1.50					
5/14/23-3647	3467-CH				5/31/2023	DFT0000059		6/8/2023	15.39	0.00	0.00	0.00	15.39	15.39
Meal- Cota, EWSWG	1.00	15.39			15.39	402-531-27-43-00		Stormwater Utilities - Travel	15.39					
5/14/23-6577	6577-PD				5/31/2023	DFT0000059		6/8/2023	1,467.36	0.00	0.00	0.00	1,467.36	1,467.36
Hotel- Diaz, SWAT Basics	1.00	895.20			895.20	001-521-40-43-00		Travel Training	895.20					
Glock Training Class-	0.00	0.00			250.00	001-521-40-49-01		Registrations/Fees - Training Classes	250.00					
Hotel-Rhodes FTO	1.00	113.07			113.07	001-521-40-43-00		Travel Training	113.07					

Vendor History Report

Posting Date Range 05/01/2023 - 05/31/2023

Payable Number		Description		Units		Price	Post Date	1099		Payment Number		Payment Date		Amount	Shipping	Tax	Discount	Net	Payment
Item Description			Amount	Account Number				Account Number		Account Name		Dist Amount							
Hotel- Rhodes FTO		1.00	113.07	001-521-40-43-00				001-521-40-43-00		Travel Training		113.07							
Fuel- WSNIA		1.00	67.02	001-521-40-43-00				001-521-40-43-00		Travel Training		67.02							
Fuel- NWGIA		1.00	29.00	001-521-40-43-00				001-521-40-43-00		Travel Training		29.00							
5/14/23-9400	9400-CH		5/31/2023	DFT0000059						6/8/2023		988.62	0.00	0.00	988.62			988.62	988.62
Fuel- BLEA Bushkovskiy,		1.00	57.65	001-521-40-43-00				001-521-40-43-00		Travel Training		57.65							
Fuel- BLEA Bushkovskiy,		1.00	57.32	001-521-40-43-00				001-521-40-43-00		Travel Training		57.32							
Fuel- BLEA Bushkovskiy,		1.00	55.40	001-521-40-43-00				001-521-40-43-00		Travel Training		55.40							
Fuel- BLEA Bushkovskiy,		1.00	55.13	001-521-40-43-00				001-521-40-43-00		Travel Training		55.13							
Fuel- BLEA Bushkovskiy,		1.00	54.05	001-521-40-43-00				001-521-40-43-00		Travel Training		54.05							
Fuel- BLEA Bushkovskiy,		1.00	53.94	001-521-40-43-00				001-521-40-43-00		Travel Training		53.94							
Fuel- BLEA Bushkovskiy,		1.00	53.93	001-521-40-43-00				001-521-40-43-00		Travel Training		53.93							
Fuel- BLEA Bushkovskiy,		1.00	53.22	001-521-40-43-00				001-521-40-43-00		Travel Training		53.22							
fuel- BLEA Bushkovskiy,		0.00	49.37	001-521-40-43-00				001-521-40-43-00		Travel Training		49.37							
Meal- BLEA Bushkovskiy,		1.00	43.15	001-521-40-43-00				001-521-40-43-00		Travel Training		43.15							
Meal- BLEA Bushkovskiy,		1.00	43.08	001-521-40-43-00				001-521-40-43-00		Travel Training		43.08							
Meal- BLEA Bushkovskiy,		1.00	43.06	001-521-40-43-00				001-521-40-43-00		Travel Training		43.06							
Meal- BLEA Bushkovskiy,		1.00	43.06	001-521-40-43-00				001-521-40-43-00		Travel Training		43.06							
Fuel- BLEA Bushkovskiy,		1.00	41.43	001-521-40-43-00				001-521-40-43-00		Travel Training		41.43							
Fuel- BLEA Bushkovskiy,		1.00	39.63	001-521-40-43-00				001-521-40-43-00		Travel Training		39.63							
Meal- BLEA Bushkovskiy,		1.00	36.96	001-521-40-43-00				001-521-40-43-00		Travel Training		36.96							
Meal - BLEA Bushkovskiy,		1.00	36.94	001-521-40-43-00				001-521-40-43-00		Travel Training		36.94							
Fule- BLEA Bushkovskiy,		1.00	36.93	001-521-40-43-00				001-521-40-43-00		Travel Training		36.93							
Fuel- BLEA Bushkovskiy,		1.00	36.77	001-521-40-43-00				001-521-40-43-00		Travel Training		36.77							
Meal-BLEA Bushkovskiy,		1.00	34.62	001-521-40-43-00				001-521-40-43-00		Travel Training		34.62							
Meal- BLEA Bushkovskiy,		1.00	32.52	001-521-40-43-00				001-521-40-43-00		Travel Training		32.52							
meal- BLEA Bushkovskiy,		1.00	30.46	001-521-40-43-00				001-521-40-43-00		Travel Training		30.46							

194 - Napa Of Walla Walla

3001	Parts Return; Parts; Shop Supplies;	5/9/2023	107984	5/9/2023		2,689.22	0.00	0.00	2,689.22	2,689.22	2,689.22	2,689.22	2,689.22	2,689.22	2,689.22	2,689.22	2,689.22	2,689.22	2,689.22
	Parts Return; Parts;		3441																

218 - Quill Corporation

3014	Office Supplies; Office Supplies-PD; Office	5/9/2023	107997	5/9/2023		524.27	0.00	0.00	524.27	524.27	524.27	524.27	524.27	524.27	524.27	524.27	524.27	524.27	524.27
	Office Supplies; Office		3441																
3365	Operating Supplies- CH	5/24/2023	108066	5/24/2023		104.32	0.00	0.00	104.32	104.32	104.32	104.32	104.32	104.32	104.32	104.32	104.32	104.32	104.32
	Operating Supplies- CH		10354																

Vendors: (3)	Total 01 - Vendor Set 01:	20,427.33	0.00	0.00	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33
Vendors: (3)	Report Total:	20,427.33	0.00	0.00	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33	20,427.33



City of
College Place

Figure A1

LS No. 7 Sewer Basins & Assessment

Legend



City Limits



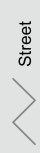
UGA



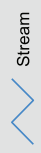
Study Assessment Area



Highway



Street



Stream



Existing Lift Station



Excluded from Assessment

Sewer Basins



A 276 AC (excluded 273.3 GPM)



B 133 AC



C 212 AC



D 294 AC



E 160 AC (excluded 167.3 GPM)



F 30 AC



G 120 AC



H 42 AC

0 1,250 2,500 ft



Date: Nov 7, 2023

JUB ENGINEERS, INC.

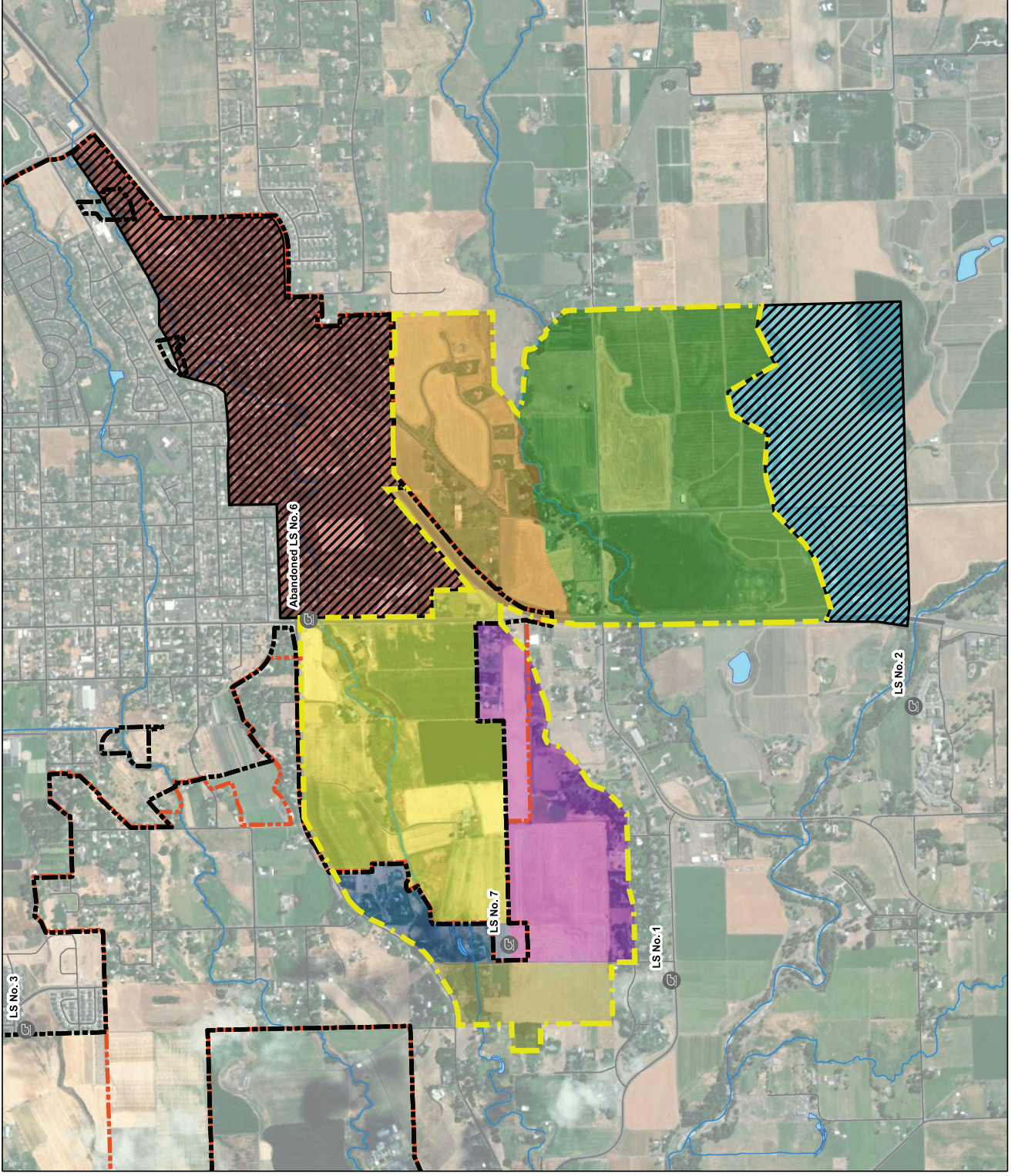


EXHIBIT A

City of College Place
South West Sewer Connection Assessment
Ref. Figure 1A

Updated: 11/16/2023

	Amount	
Project Costs - Final @ 03/31/2023	\$ 9,469,170	
Total Sewer Project Costs	\$ 9,469,170	
Grants		
- Port 09	\$ 200,000	
- DOE Design	260,190	
- USDA Grant	2,517,097	
Total Grants	\$ 2,977,287	
Stormwater Component	\$ (472,547)	
Net Cost for Connection Charge	\$ 6,019,336	1
Total Acres for Assessment	1,267.00	
Less - Acres not expected to develop in the next 20years - E	(160.00)	
Total Acres for assessment calculation	1,107.00	2
Total Assessment per Acre, 1 divided by 2 (rounded to whole \$)	\$ 5,438.00	

Residential		
Assessment per Acre	\$	5,438.00
ERU's per Acre		6.00
Cost per ERU (rounded to whole \$)	\$	906.00

Commercial		
Assessment per Acre	\$	5,438.00

City of College Place, Washington
RESOLUTION NO. 23-072

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON TO, PURSUANT TO RCW 35.92.025, SET THE PER ACRE ASSESSMENT TO CHARGE OWNERS OF PROPERTY SERVED BY THE SOUTHWEST SEWER SYSTEM TO CONNECT TO THE SYSTEM

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of Revised Code of Washington (RCW) 35A; and

Whereas, the City has the authority pursuant to RCW 35.92.025 to charge property owners seeking to connect to the City's water or sewage system as a condition to granting the right to connect; and

Whereas, the City has constructed the public utility consisting of Lift Station 7 and associated sewer system (Southwest Sewer/Lift Station 7 Project) to serve the area denoted in the attach map identified as Figure A1; and

Whereas, the City, based upon the cost to the City of the Southwest Sewer/Lift Station 7 Project has calculated the equitable share per acre of the real property being served by the sewer system to assess property owners connecting to the sewer system; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

The per acre sewer system connection cost for the area being served by the Southwest Sewer/Lift Station 7 sewer system is established as indicated in Exhibit A attached hereto and fully incorporated herein; and

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December, 2023.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

City of College Place, Washington
RESOLUTION NO. 23-008

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RELATING TO ADMINISTRATIVE FEES OF THE COLLEGE PLACE MUNICIPAL CODE

WHEREAS, the City adopted Resolution 23-004 on January 24, 2023; and

WHEREAS, there is an imminent need to update and revise fees for 2023; and

WHEREAS, the City intends to re-affirm all previously adopted administrative fees;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place that the following fees and charges shall henceforth be charged:

SECTION 1: General Administrative Fees

A. Copy / Duplication (Charges may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.)

1. General paper copies per page (b/w or color)	\$ 0.15
2. Scanned copies per page	\$ 0.10
3. Electronic files per 4 files	\$ 0.05
4. Large electronic documents per 1GB	\$ 0.10
5. Customized IT fee	Actual cost
6. Certification of copies per page	\$ 3.00
7. USB thumb drive	\$ 4.74
8. DVD/CD	\$ 0.17
9. DVD/CD paper sleeve	\$ 0.06
10. DVD/CD jewel case	\$ 0.31
11. Envelope 6x9	\$ 0.10
12. Envelope 9x12	\$ 0.17
13. Envelope 10x13	\$ 0.18
14. Envelope #10	\$ 0.04
15. Address label	\$ 0.07
16. Postage	Actual cost
17. Staff time to copy or send files – per minute, 2 minute minimum	\$ 0.41
18. Redaction of Body Camera Footage – per minute	\$ 0.69

B. Other General Administrative Fees

1. Research – hourly charge based upon current salary ord. plus copy costs	\$ TBD
2. Special reports – As determined by City Clerk or Administrator	\$ TBD

SECTION 2: CPMC Chapter 6.04 Animal Control Regulations

A. Animal License Fees

1. For each dog requiring an annual certificate of registration (CPMC 6.12.030)	\$ 50.00
2. For each dog spayed or neutered with written proof	\$ 15.00

3. For each dog not spayed or neutered or without written proof	\$ 30.00
4. For each trained Service Animal, there shall be no charge	No Charge
5. Chicken/ Rabbit/ Bees Permit Fee (annual)	\$ 15.00
6. Livestock Management Plan Permit Fee (annual)	\$ 15.00
7. For each replacement for lost tag	\$ 1.00
8. Late registration fee (per animal, except a Service Animal)	\$ 10.00
9.. Impounding fee (CPMC 6.20.030):	
a. For the 1st through 2nd impound in a year	\$ 10.00
b. For the 3rd impound in a year	\$ 50.00
c. For more than 3 impounds a year, thereafter per impound	\$ 100.00

SECTION 3: Community Development Fees

- A. Adult Family Home \$66.00 per site visit
- B. Assisted Living Providers \$66.00 per site visit
- C. Construction Permit:
1. Building Permit & Grading Permit Fees Per Table 1-A

TABLE 1-A - COLLEGE PLACE PERMIT FEES	
Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500 plus \$3.35 for each additional \$100.00, or fraction hereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.10 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.30 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.05 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.05 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,553.05 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.00 and up	\$6,178.05 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof.

2. Building and Project Valuation shall be determined by using the design professional's (Architect/Engineers) Project Cost or the most recent Building Valuation Data (BVD) Sheet. The BVD is adjusted/updated at six month intervals. Projects not identified in the Data Sheet will be valued by using the total project cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director.

3. Fees for repair, alteration, or remodel are based on the total Project Cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director of work to be performed as submitted by the applicant except that any improvements to be dedicated to the city shall not be included in the valuation.

4. Improvements including and within the building shall be assessed as a Building Permit Fee. Site and utility-related improvements outside of the building shall be assessed as a Grading Permit Fee.

5. Project Cost provided by the Applicant shall include labor. If labor costs are not provided, the Project Cost will be increased by multiplying the project material (included sales tax) by 50%

6. A State Building Code Council (SBCC) fee will be assessed on all building permits.

- a. Residential Building Permits
 - i. Each building permit \$ 6.50
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
- b. Commercial Building Permits
 - i. Each building permit \$ 25.00
 - ii. Surcharge for each residential unit after the first unit \$ 2.00

7. Building and Grading Permit Fees shall be paid by the party applying for the permit.

8. Grading permit fees shall be paid in advance of release of plans to the contractor.

9. Grading fees shall apply to all non-city construction projects to include application to facilities constructed for dedication to the City. Grading fees for projects conducted by other public entities may be waived by Council on a case-by-case basis.

D. Mechanical – Equivalent Appliance Replacement: Residential \$66 per appliance/unit; Commercial \$ 100.00 per appliance/unit.

E. Mechanical – Commercial alteration or expansion to an existing system: Project value, permit fee per Table 1-A of this resolution.

F. Mechanical – New Construction or Remodel: 15% of building permit fee.

G. Plumbing – Over the Counter Permit: Backflow Device \$66.00; Water Heater \$66.00; Building Sewer \$66.00; Moving or Adding Fixture \$66.00.

H. Plumbing – New Construction or Remodel: 15% of building permit fee.

I. Demolition Permits: Buildings older than 50 years may have historical significance according to our historic preservation ordinance and requires additional staff review by the Director.

- 1. Per Building \$ 66.00
- 2. Additional fee for primary structures older than 60 years of age \$ 100.00

J. Licensed Child Care Providers \$ 66.00 per site visit

K. Manufactured Home Placement \$ 250.00

L. Miscellaneous not otherwise listed in fee schedule \$66.00 per site visit/inspection

M. Plan Check Fees

- 1. Internal Review: 65% of the buildings permit fee assessed. (100% of plan review fee collected at application)
- 2. Third Party Review: Actual cost + 20%.

N. Re-inspection Fee (fee must be paid prior to requested inspection) \$ 66.00

O. Roofing Permit: Residential - \$132.00; Commercial based on project value.

P. Signs

- 1. Sandwich board associated with fixed business \$ 30.00 annual fee
 - a. Penalty Fee for late renewal \$ 30.00
- 2. Building mounted sign \$ 100.00
- 3. Additional building mounted sign \$ 50.00
- 4. Pole and/or monument sign: \$50 site plan review fee + fee based on project valuation.

Q. Solar Panels

- 1. Residential \$ 95.00
- 2. Commercial: Fee based on project valuation

R. Unit Charge Protocol (13.04.430) Multiple Dwelling unit converted to Single-Family Unit. \$66.00 per visit/inspection.

S. Work commencing before permit issuance: Any person who commences work requiring a permit on a building, structure, gas, mechanical, plumbing, or city infrastructure system before obtaining the necessary

permits shall be subject to a fee 2 times that of the required permit fees. Permit fees shall double.

SECTION 4: Community Development Fees Continued

A. Administrative Approval without Notice	\$ 100.00
B. Administrative Approval with Notice	\$ 250.00
C. Advertising/Publication Cost	Actual Cost plus 20% admin fee
D. Annexation/De-Annexation (plus advertising/publication costs & 3rd party services)	\$ 250.00
E. Appeals	Actual Cost plus 20% admin fee
1. Transcription preparation of record ordered certified by court or desired by appellant for appeal to be paid by appellant and as per CPMC. (CPMC 19.15.040C)	\$ 400.00 deposit
F. Binding Site Plan	\$ 750.00
G. Boundary Line Adjustment	\$ 100.00
H. Comprehensive Plan, Land Use, & Title 14 Unified Development Regulations – Amendment	\$1,000.00
I. Comprehensive Plan, Land Use, & Title 14 Unified Development Regulations – Amendment proposed by a charitable organization described in section 501(c)(3) – waived	
J. Comprehensive Plan Urban Growth Area Amendment	\$2,000.00 plus County costs
K. Conditional Use Permit	\$ 500.00
L. Critical Areas Permit, Each – Critical Aquifer Recharge Areas, Wetlands, Frequently flooded Areas, Liquefaction, Steep Slopes, Erosion Susceptibility, Wind Erosion Susceptibility, Riparian Buffers...	\$400.00
M. Environmental Impact Statement (EIS)	Actual Cost
N. Mobile Vendor/Food Cart/Food Cart Pod	See Special Use Permit Fee
O. Hearing Examiner Services	Actual Cost plus 20% admin fee
P. Preliminary Plat	\$ 900.00
Q. Plats, Final	\$ 350.00
R. Plats, Short	\$ 400.00
S. Plats, Final Short	\$ 250.00
T. Plat Amendments / Replat	\$ 250.00
U. SEPA Checklist	\$ 250.00
V. Special Use Permit	\$150.00 with annual renewal fee of \$50.00
1. Penalty Fee for late renewal	\$ 150.00
W. Site Plan Application	\$ 900.00
X. Site Plan Review; Single family / Multiple family up to four (4) units	\$ 50.00
Y. Third Party Professional Services	Actual Cost plus 20% admin fee
Z. Variance / Non-Conforming Use	\$ 500.00
AA. Vacation Rental – Short Term Application	See Special Use Permit
BB. Zoning Amendments	\$ 500.00
CC. Zoning & Land Use Compliance Letter	\$ 69.00
DD. Wireless Communication Facilities Fees	
1. Conditional Use Permit (CUP) Development Authorizations are required for all wireless communications facilities unless specifically exempted in CPMC Ch. 14.60.270.B.1. – Permit Fee: See CUP	
2. Building permits and mechanical permits are required for all wireless communications facilities unless specifically exempted in CPMC Ch. 14.60.270.B.2 – Permit Fee: See Building and Mechanical Fees	
3. Wireless Communication Co-location. – Permit Fee: See Building and Mechanical Fees	

4. Telecommunications - Small Wireless Facilities Franchise Deposit for Actual Administrative Costs Incurred in Application and Renewal Review - \$5,000 Deposit
5. Annual right-of-way use rate (for each small wireless facility installed upon a city owned pole or support structure within the City's right-of-way. - \$270.00
6. Right-of-way permit application fee for small wireless facilities sites (also known as small wireless permit application) - \$150.00

EE. Banners Attached to City Property

1. Application Fee Per Installation \$ 69.00
2. Per Banner Installation Fee \$ 37.50

SECTION 5: Engineering Site Plan / Development Support Review Fees

- A. Final Plat Engineering Review Fee. Assessed for submittal of final long plats for approval. Initial fee covers up to two submittals. Thereafter, submittal fee is reassessed for each subsequent submittal. Fee payment required in advance of review. \$ 350.00
- B. Financial Guarantee Release Reviews \$50 per hour per employee
- C. All other Engineering Review Fees to include Residential, Short Plat, Long Plat, Commercial/Multifamily, and Misc. Engineering Review Fees: The applicant will be invoiced for the full third party review costs plus 20% for City administration and stormwater inspection fees. Final payment is required prior to final project approval. These fees do not cover project inspection or special project support or supplemental inspection assistance (see Utility Drainage/Street Construction/Grading Special Support Fee). At City discretion, the City may perform in-house reviews based on the following fee schedule. In-house review fees must be paid prior to commencing review: Third-party review fee + 20%
 1. Single Family & Duplexes \$ 50.00
 2. Long Plats, PUDs, Commercial and Multifamily Base Review Fee \$4,425.00 (allows 5 reviews)
Note: PUD's are charged separately for the overall PUD and each individual phase thereafter.
 - i. Additional Long Plat Reviews (beyond initial 5 reviews) \$ 870.00 each
 3. Miscellaneous Base Review Fee \$ 540.00
 (allows 2 reviews for parking lots, significant non-plat and misc. reviews)
 - i. Additional Miscellaneous Review Fee (beyond initial 2 reviews) \$ 300.00
 4. Short Plat Base Review Fee (allows 3 reviews) \$ 2,090.00
 - i. Additional Short Plat Reviews (beyond initial 3 reviews) \$ 700.00 each
- D. Re-inspection Fee \$ 68.00
- E. Utility Drainage/Street Construction/Grading Special Support Fee: Up to 5% of project cost to be levied on all projects that include utilities, drainage, stormwater facilities, slopes or streets requiring additional or special project support or supplemental inspection assistance. These funds will go toward the payment of independent inspectors and engineering review hired for construction projects. Independent contractor/inspector costs plus 20% for City administration fees will be invoiced to applicant with full and final payment required prior to final project approval.
- F. Third Party Professional Services Actual Cost + 20% admin fee

SECTION 6: Fire Department Fees

- A. CPR & First Aid Classes: Actual Cost
- B. Commercial Cooking Hood (New installations) Plan Review \$ 100.00
- C. EMS Basic Life Support Transportation Services
 1. Walla Walla County Resident Rates:
 - i. BLS Non-Emergency Rate \$ 550.00
 - ii. BLS Emergency Rate \$ 650.00

iii. Mileage Rate	\$ 12/mile
2. Non-Walla Walla County Resident Rates:	
i. BLS Non-Emergency Rates	\$ 750.00
ii. BLS Emergency Rate	\$ 850.00
iii. Mileage Rate	\$ 12/mile
D. Extinguisher Classes:	Actual Cost
E. False Alarm Fees:	
1. Alarm system malfunction (1st call)	No Charge
2. Alarm system malfunction five days after notification of need for servicing (1st call)	\$ 25.00
3. Alarm system malfunction five days after notification of need for servicing (2nd call)	\$ 100.00
4. Alarm system malfunction five days after notification of need for servicing (after 2 nd call)	\$ 250.00
5. Accidental alarm activation (1 st call)	No Charge
6. Accidental alarm activation five days after notification of need for protection of alarm activation device	\$ 100.00
7. Malicious alarm activation	\$ 500.00
8. Malicious discharge of extinguisher	\$ 500.00
9. Malicious damage to fire alarm system	\$ 500.00
F. Fire Detection Systems (New Installation) Plan Review / Inspection	\$ 100.00
G. Fire Hydrants (each) Determination of Placement / Inspection	\$ 100.00
H. Fire Sprinkler Systems (per riser on new installation) Plan Review	\$ 200.00
I. Fireworks Permits for Sales	\$ 100.00
J. Fireworks Use / Display Permit	\$ 100.00
K. Haz Mat Fee: In accordance with the Washington State Association of Fire Chiefs	
L. Hydrant Flow Tests (By Request)	\$ 50.00
M. Nuisance Abatement Notice Fee	\$ 50.00
N. Nuisance Abatement Arranged by the Fire Department	Actual cost plus \$100
O. Plan Review Fee – Initial Review	\$ 45.00 per hour
P. Plan Review Fee – For Revisions	\$ 45.00 per hour
Q. Plan Review Fee by Outside Agency / Vendor	Actual cost plus \$100
R. Re-inspection Fee for Non Compliance	\$ 100.00
S. Reports:	
1. Copy of EMS Report	See Section 1
2. Copy of Fire Report	See Section 1
3. Other Reports	See Section 1
T. Requests for Code Alternate / Variance	\$ 100.00
U. Special Inspection / Review / Permit	\$ 100.00
V. Salvage Fees for Insurance Companies:	
1. Maximum charge for single-family dwelling salvage	\$1,000.00
2. Maximum charge for commercial salvage	\$2,000.00
3. Debris removal (per cubic yard)	\$ 30.00
4. Boarding of windows and doors (per window or door)	\$ 30.00
5. Furniture salvage (per room)	\$ 40.00
6. Water removal (per sq. ft.)	\$ 2.50
7. Sump pump (flat fee plus \$15.00 per hour)	\$ 120.00
8. Smoke odor removal (per room)	\$ 30.00

W. Violation Fee: A fine in an amount not to exceed \$1,000 or imprisonment in jail for a period not exceeding 90 days, or by both such fine and imprisonment. Court costs will be assessed to the violator upon loss of any appeal of a violation.

SECTION 7: Public Works Fees

A. Brush & Debris Collection Fee – 3 yards and under	\$ 10.00 per yard
B. Brush & Debris Collection Fee – Over 3 yds: employee, equipment time and disposal costs.	
C. Commercial Cross Connection Site Inspection Fee	\$ 25.00
D. Dye Test – requested by customer, representative, etc.	\$ 25.00
E. Equipment Rental Fees: As determined by the PW Director for each piece of equipment used.	
F. Fire Hydrant Meter & Backflow Fees:	
1. Deposit	\$ 500.00
2. Rental Fee	\$ 7.00 per day
3. Install Fee	\$ 30.00
4. Removal Fee	\$ 30.00
5. Actual cost of water used (per 1,000 gallons)	\$ 1.65
G. Franchise Application	\$5,000.00
H. Labor; Hourly Charge – During Business Hours	\$ 55.80 per hour
I. Labor; Hourly Charge – After Business Hours	\$ 83.69 per hour
J. Leaf Collection Fee (After December 31)	\$ 10.00
K. Parts, Materials, Supplies provided by Public Works	Actual Cost plus 20%
L. Right-of-way Permit	\$ 75.00
M. Right-of-way Permit with street cut	\$ 150.00
N. Sewer Lateral Locate – customer request	\$ 50.00
O. Street Repair:	\$75.00 for 1 st sq. ft. and \$1.50 per sq. ft. thereafter

SECTION 8: Police Department Fees

A. Bike License Fees:	
1. Lifetime license for registering owner	\$ 7.00
2. Replacement license	\$ 1.00
B. Nuisance Code Enforcement Infractions:	
1. Infraction 1	\$ 250.00
2. Infraction 2	\$ 500.00
3. Infraction 3	\$1,000.00
C. Concealed Pistol License:	
1. Original / Initial	\$ 36.00
2. Original / Initial FBI Fee (subject to change by FBI)	\$ 13.25
3. Renewal	\$ 32.00
4. Late Renewal	\$ 42.00
5. Replacement Fee	\$ 10.00
D. Crime Prevention Sign	\$ 10.00
E. Driving While Suspended (DWS) Hearing Fee	\$ 41.00
F. Fingerprinting (per card)	\$ 10.00
G. Impound Hearing Administrative Fee	\$ 41.00
H. Media Fee (per incident)	\$ 10.00
I. Notarizing of Document	\$ 5.00
J. Parking Infraction:	
1. First parking violation	\$ 25.00

2. Second parking violation within a three-month period	\$ 50.00
3. Third and subsequent parking violations within a six-month period	\$ 250.00
K. Peddler / Solicitor License (Nonrefundable) (per applicant)	\$ 50.00
L. Public Record Request for Police Reports (per page): See Section 1	
<i>Note: Requests for collision reports should be made through Washington State Patrol</i>	
M. Special Events Application Fee	\$ 50.00
N. Verification of Police Reports /Documents (each)	\$ 3.00
O. VISA Clearance Letter	\$ 10.00
P. Video Redaction Fee (Per minute of staff time)	See Section 1

SECTION 9: Municipal Court Remuneration

A. Witness	Reimbursement per RCW 43.03.060 and RCW 2.36.150
B. Potential Juror	Reimbursement per RCW 43.03.060 and RCW 2.36.150
C. Selected Juror	Reimbursement per RCW 43.03.060 and RCW 2.36.150

SECTION 10: Water System Charges: CPMC Title 13.04

- A. 13.04.050(A) Water System Connection Charges: Per unit charge
 - 1) Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit
 - 2) Accessory dwelling unit, duplex, cottage housing, studio and one bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge - \$500 per dwelling unit
 - 3) Multiple family dwelling - \$3,500 per dwelling and/or rental unit
 - 4) Business/commercial, or public entities will be charged as per the following schedule:
 - a) For one inch or smaller service - \$3,500
 - b) For a one and one half inch service - \$11,700
 - c) For a two-inch service - \$18,700
 - d) For a three-inch service - \$37,400
 - e) For a four-inch service - \$58,400
 - f) For a six-inch service - \$116,700
 - g) Service connections larger than six inches in size will be negotiated with the city, considering the demand on the existing system and a determination of any necessary system improvements.
 - 5) Mobile, manufactured and modular homes - \$3,500 per unit
 - 6) Gardens, lawn and agricultural use - \$3,500 per connection
 - 7) Fire service connections - \$4,200 per connection
- B. 13.04.050(C) Front Footage Charge: When applicable
 - 1) \$60.00 per assessed front foot of the lot.
- C. 13.04.200(A) Account Names – New Account / Transfer Fee
 - 1) New account establishment fee: \$9.00/account
 - 2) Request for transfer of service: \$9.00/account
- D. 13.04.210 Payment of Bills – Delinquency Charges:
 - 1) Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
 - 2) The charge for hanging a red tag shut-off warning notice will be \$20.
- E. 13.04.250 Discontinuance of Service – Customer’s Request – Fee

- 1) \$15.00 per request to turn the service back on.
- F. 13.04260 Discontinuance – Nonpayment of Bill.
 - 1) When water service has been shut off for failure to pay water charges, the reconnection charges shall be as follows:
 - a) If reconnection is requested to be made during normal business: \$20.00
 - b) If reconnection is requested to be made outside normal business hours: \$50.00
- G. 13.04.290 Unauthorized Turn On
 - 1) \$50.00 charge per incident.
- H. 13.04.400(A) Water Charges:
 - 1) Monthly residential base charge per unit - \$41.52
 - 2) Monthly business base charge per unit - \$58.13
 - 3) Consumption charge per 1,000 gallons - \$1.71

SECTION 11: Wastewater System Charges: CPMC Title 13.08

- A. 13.08.525(A) Connection and Modification Fees: Per Unit Charge
 - 1) Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit
 - 2) Accessory dwelling unit, duplex, cottage housing, studio and one bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge - \$500 per dwelling unit
 - 3) Multiple family dwelling - \$3,500 per dwelling and/or rental unit
 - 4) Business/commercial - \$3,500 per unit
 - 5) Public entities - \$3,500 per site
- B. 13.08.525(B) Front Footage Charge: When applicable
 - 1) \$40.00 per assessed front foot of the lot.
 - 2) 13.08.525(C) Wastewater Inspection Fee: Per Inspection - \$30.00
- C. 13.08.485(B, E) Wastewater Base Charges: Per Unit Charge
 - 1) Monthly residential base charge per unit - \$51.26
 - 2) Monthly small flow nonresidential base charge - \$51.26
 - 3) Monthly unmetered account base charge per unit - \$51.26
- D. 13.08.485(B, E) Wastewater Consumption Charge: Per 1,000 gallons of consumption over 3,000 gallons consumed per month. (Large flow nonresidential customers are not given an unpaid consumption allowance.)
 - 1) Monthly residential consumption charge per 1,000 gallons - \$4.90
 - 2) Monthly small flow nonresidential consumption charge per 1,000 gallons - \$4.90
 - 3) Monthly large flow nonresidential consumption charge per 1,000 gallons - \$8.90
 - 4) Monthly unmetered account consumption charge - \$4.90 for each calculated average of 1,000 gallons of consumption in accordance with 13.08.485(E).
- E. 13.08.490(A) Account Transfer Charge:
 - 1) New account establishment fee: \$9.00/account
 - 2) Request for transfer of service: \$9.00/account
- F. 13.08.490(C) Billing Cycle and Due Date:
 - 1) Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
- G. 13.08.495(B) Special Considerations: Vacancy Allowance
 - 1) Base charge per dwelling and/or rental unit - \$51.40

H. 13.08.500(5) Rate Reduction: Condemned/Unlivable Premises

- 1) Debt service charge per dwelling and/or rental unit for maximum of one year - \$10.64

SECTION 12: Stormwater System Charges: CPMC Title 13.15

- A. 13.15.070(C) Storm and Surface Water Charges
 - 1) Monthly residential charge per account - \$9.95
 - 2) Monthly non-residential charge per ESU - \$9.95
 - 3) Monthly charge with credit per ESU - \$7.10
- B. 13.15.070(D) Equivalent Service Unit Definition: One Equivalent Service Unit (ESU) is established at 3,500 square feet of impervious surface area. For the purpose of computation of service charges, the number of Equivalent Service Units shall be rounded to the nearest tenth (0.10).
- C. 13.15.072 Liability for payment of bill.
 - 1) New account establishment fee - \$9.00/account
 - 2) Request for transfer of service - \$9.00/account
- D. 13.15.075 Payment of bills – Delinquent charges.
 - 1) Delinquent Charges – 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

SECTION 13: Ambulance Utility Charges: CPMC Title 13.16

- A. 13.16.070(B) Utility Fee: Classifications
 - 1) Single Family Residential (including single unit mobile home) - \$4.56/unit
 - 2) Multiple Family (including duplex, triplex, ect.) - \$5.44/unit
 - 3) Commercial/Retail/Industrial (based on calculation method in Section 13.16.070(C) - \$5.10/ERU
 - 4) Assisted Living/Nursing Home (based on calculation method in Section 13.16.070(C) - \$37.34/ERU
 - 5) Public/College/Schools (based on calculation method in Section 13.16.070(C) - \$4.84/ERU
- B. 13.16.070(C) Rates Formula: One Equivalent Residential Unit (ERU) is established at 1,985 square feet. For the purpose of computation of service charges, the number of Equivalent Residential Units shall be rounded to the nearest tenth (0.10).
- C. 13.16.080 Collection of Utility Fees.
 - 1) New account establishment fee - \$9.00/account
 - 2) Request for transfer of service - \$9.00/account
 - 3) Delinquency Charges - 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

SECTION 14: Transportation Impact Fees—pending study to establish fee structure.**SECTION 15: Pedestrian Facility In-lieu of Improvements Fee—pending study to establish fee structures for payment in lieu of constructing pedestrian facilities.****SECTION 16: Miscellaneous Fees & Charges**

- | | |
|--------------------------------------|----------|
| A. Web Check Electronic Services Fee | \$ 20.00 |
| B. NSF Fee | \$ 20.00 |
| C. Stop Payment Fee | \$ 25.00 |
| D. Business Licenses | \$ 20.00 |

SECTION 17: Community Events/Parks

- A. Farmers Market

1. Registration Fees
 - a. Application Fee – Daily Vendors \$ 10.00
 - b. Membership Fee – Through April 15th \$ 50.00
 - c. Late registration – After April 15th \$ 15.00
 2. Daily Fees
 - a. Member Daily Fee Standard Booth \$ 10.00
 - b. Member Daily Fee Oversize Booth \$ 15.00
 - c. Non-Member Daily Fee Standard Booth \$ 20.00
 - d. Non-Member Daily Fee Oversize Booth \$ 25.00
 - e. Non-Profit Daily Fee \$ 5.00
 - f. Youth Vendor Fee \$ 5.00
 3. Electricity Fees Per Day
 - a. Member – standard outlet (2 plugs) \$ 5.00
 - b. Member – 50 or 30 Amp (limited availability) \$ 7.50
 - c. Non-Member – standard outlet (2 plugs) \$ 7.50
 - d. Non-Member – 50 or 30 Amp (limited availability) \$ 10.00
 4. Product Challenge Submittal \$ 50.00
- B. Parks
1. Reservations
 - a. First come/first served No charge
 - b. Restrict site access \$10.00/hour city resident/\$15.00/hour non-resident
 2. Park setup/cleanup - Hourly staff cost +10% (resident); Hourly staff cost +20% (non-resident)
- C. Special Events
1. Application Fee Varies by event.

SECTION 18: Vacant/Abandoned Property

- A. Vacant Property Registration and Maintenance
 1. Registration Fee \$200.00
 2. Annual fee for property that remains vacant through December 31 \$150.00
 3. Late Fee 20%
- B. Abandoned Property
 1. Fee for property declared abandoned- non-construction site \$500.00
 2. Additional annual fee after Jan 1st where the property remains abandoned \$250.00
 3. Fee for property declared abandoned – under construction/construction stopped before completion. fee due on Jan 1 or July 1 whichever date is soonest after 45 days has passed after property under construction declared abandoned and no notable and consistent construction has occurred \$1,000.00
 4. Additional biannual fee for each 6month period the property remains abandoned and under construction/construction stopped before completion. \$500.00
 5. Late Fee 20%

SECTION 19: Multi-Family Tax Exemption (MFTE): CPMC CH 3.52.070

- A. Multi-Family Tax Exemption Fees
 1. Application Fee \$150.00
 2. Per multi-family unit \$ 25.00

Payment of Fees: All fees are required to be paid prior to services being rendered, as applicable.

Effective Date: Rates, fees, and other charges shall be effective January 24, 2023; after passage and approval as provided by law.

Clerical Corrections: The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

PASSED by the City Council of the City of College Place, Washington, this 28th day of February, 2023.

APPROVED:

ATTEST:

DocuSigned by:
Norma L. Hernandez
E7C117EE7FEC409...
Norma Hernández– Mayor

DocuSigned by:
Sherri St. Clair
1F0CE5D2F0F846A...
Sherri St. Clair – City Clerk

City of College Place, Washington
RESOLUTION NO. 23-XXX

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RELATING TO
ADMINISTRATIVE FEES OF THE COLLEGE PLACE MUNICIPAL CODE**

WHEREAS, the City adopted Resolution 23-008 on February 28, 2023; and

WHEREAS, there is an imminent need to update and revise fees for 2024; and

WHEREAS, the City intends to re-affirm all previously adopted administrative fees;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place that the following fees and charges shall henceforth be charged:

SECTION 1: ALL FEES ARE MANDATORY AND NON-REFUNDABLE UNLESS OTHERWISE ALLOWED BY COLLEGE PLACE MUNICIPAL CODE, RESOLUTION OF CITY OF COLLEGE PLACE CITY COUNCIL, OR APPLICABLE FEDERAL OR STATE LAW. ALL ACTUAL COSTS ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; ALL STAFF COSTS ARE BASED UPON SALARY ORDINANCE IN EFFECT AT TIME OF WORK AND ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; NOTE: CITY HAS AUTHORITY TO REQUEST A DEPOSIT BEFORE PERFORMING ANY WORK OR MAKING ANY EXPENDITURES; NOTE: MULTIPLE FEES MAY APPLY

SECTION 2: General Administrative Fees

A. Copy / Duplication / Delivery (Charges may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.)

1. General paper copies per page (b/w or color)	\$ 0.15
2. Scanned copies per page	\$ 0.10
3. Electronic files per 4 files	\$ 0.05
4. Large electronic documents per 1GB	\$ 0.10
6. Certification of copies per page	\$ 3.00
7. USB thumb drive	\$ 4.74
8. DVD/CD	\$ 0.17
9. DVD/CD paper sleeve	\$ 0.06
10. DVD/CD jewel case	\$ 0.31
11. Envelope 6x9	\$ 0.10
12. Envelope 9x12	\$ 0.17
13. Envelope 10x13	\$ 0.18
14. Envelope #10	\$ 0.04
15. Address label	\$ 0.07
16. Postage or other delivery cost	Actual cost
17. Staff time to copy and/or send files – per minute, 2 minute minimum	\$ 0.41
18. Redaction of Body Camera Footage – per minute	\$ 0.69
19. Copy/Duplication fee deposit for large copy/duplication requests	10% of estimate

- B. Other General Administrative Fees – request for *information* or *data* (versus records)
1. Requests for **information** requiring significant research – hourly charge \$ TBD based upon current salary ordinance; actual cost for third party work + 20%
 2. Requests for data or data reports which are not in a relatively easily accessible or reportable form – hourly charged based upon current salary ordinance; actual cost for third party work + 20%; actual cost for IT product +20% \$ TBD
 3. Third-party expenditures Actual cost + 20%
 4. All other chargeable expenses- hourly charge based upon current salary ordinance \$ TBD

SECTION 3: General Code Enforcement CPMC 1.20.040

1. Civil Infraction 1 \$ 250.00
2. Civil Infraction 2 \$ 500.00
3. Civil Infraction 3 \$ 1,000.00

SECTION 4: Community Development Inspection and Permitting Fees

- A. Adult Family Home Inspection: Per site visit \$ 66.00
- B. Assisted Living Facilities Inspection: Per site visit \$ 66.00
- C. Construction Permit:

1. Building Permit & Grading Permit Fees Per Table 1-A [**Editor's Note: this table will change upon research into impact of inflation over the years.**]

TABLE 1-A - COLLEGE PLACE PERMIT FEES	
Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500 plus \$3.35 for each additional \$100.00, or fraction hereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.10 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.30 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.05 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.05 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,553.05 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$6,178.05 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof.

2. Building and Project Valuation shall be determined by using the design professional's (Architect/Engineers) Project Cost or the most recent Building Valuation Data (BVD) Sheet. The BVD is

adjusted/updated at six-month intervals. Projects not identified in the Data Sheet will be valued by using the total project cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director.

3. Fees for repair, alteration, or remodel are based on the total Project Cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director of work to be performed as submitted by the applicant .

4. Improvements including and within the building shall be assessed as a Building Permit Fee. Site and utility-related improvements outside of the building shall be assessed as a Grading Permit Fee.

5. Project Cost provided by the Applicant shall include labor. If labor costs are not provided, the Project Cost will be increased by multiplying the project material (included sales tax) by 50%

6. A State Building Code Council (SBCC) fee will be assessed on all building permits.

- a. Residential Building Permits
 - i. Each building permit \$ 6.50
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
 - b. Commercial Building Permits
 - i. Each building permit \$ 25.00
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
- D. Mechanical Permit – Equivalent Appliance Replacement: Residential \$66 per appliance/unit; Commercial \$ 100.00 per appliance/unit.
- E. Mechanical Permit – Commercial alteration or expansion to an existing system: Project value, permit fee per Table 1-A of this resolution.
- F. Mechanical Permit – New Construction or Remodel: 15% of building permit fee.
- G. Plumbing – Over the Counter Permit:
1. Backflow Device \$ 66.00
 2. Water Heater \$ 66.00
 3. Building Sewer \$ 66.00
 4. Moving or Adding Fixture \$ 66.00
- H. Plumbing Permit – New Construction or Remodel: 15% of building permit fee
- I. Demolition Permit:
1. Per Building \$ 66.00
 2. Additional fee for primary structures older than 60 years of age \$ 100.00
- J. Licensed Childcare Provider Facilities Inspection: Per site visit \$ 66.00
- K. Manufactured Home Placement Permit \$ 250.00
- L. Miscellaneous Inspections not otherwise listed in fee schedule: Per site visit/inspection \$ 66.00
- M. Plan Check Fees
1. Internal Review: 65% of the buildings permit fee assessed.
 2. Third Party Review: Actual cost + 20%
- N. Re-inspection Fee (fee must be paid prior to requested inspection) \$ 66.00
- O. Roofing Permit:
1. Residential: \$ 132.00
 2. Commercial based on project value.
- P. Signs
1. Building mounted sign \$ 100.00
 2. Additional building mounted sign \$ 50.00
 3. Pole and/or monument sign: \$50 site plan review fee + fee based on project valuation (Table 1-A).
- Q. Solar Panel Permit
1. Residential \$ 95.00
 2. Commercial: Fee based on project valuation (Table 1-A)

- R. Third-Party expenditures Actual cost +20%
- S. Work commencing before permit issuance: fee 2 times that of the required permit fee. Permit fees shall double.

SECTION 5: Community Development Fees (cont.) – Planning Process/Actions fees;

A. Advertising/Publication Cost	Actual Cost +20%
B. Annexation/De-Annexation	\$ 250.00
C. Appeals (Requires a \$1,500 deposit)	Actual Cost + 20%
D. Binding Site Plan	\$ 750.00
E. Boundary Line Adjustment	\$ 100.00
F. Comprehensive Plan, Land Use, & Title 14 Unified Development Code Amendment	\$1,000.00
G. Comprehensive Plan, Land Use, & Title 14 Unified Development Code – Amendment proposed by a 501(c)(3) organization	Waived
H. Comprehensive Plan Urban Growth Area Amendment	\$2,000.00
I. Conditional Use Permit (CUP)	\$ 500.00
J. Critical Areas Review	\$ 400.00
K. Critical Areas Permit Project value, permit fee based on project valuation (Table 1-A)	
L. Development Agreement, Renewal, Amendment, or Assignment	\$2,000.00
M. Environmental Impact Statement (EIS)	Actual Cost + 20%
N. Master Planned Development	\$2,000.00
O. Mobile Vendor/Food Cart/Food Cart Pod	See Special Use Permit Fee
P. Hearing Examiner Services	Actual Cost + 20%
Q. Preliminary Plat	\$ 900.00
R. Plats, Final	\$ 350.00
S. Plats, Short	\$ 400.00
T. Plats, Final Short	\$ 250.00
U. Plat Amendments / Replat	\$ 250.00
V. SEPA Checklist	\$ 250.00
W. Special Use Permit	\$ 150.00
1. Annual renewal fee	\$ 50.00
2. Late annual renewal	\$ 150.00
X. Site Plan Application: Commercial	\$ 900.00
Y. Site Plan Review - Type 1	\$ 66.00
Z. Third Party Services	Actual Cost + 20%
AA. Variance / Non-Conforming Use	\$ 500.00
BB. Vacation Rental – Short Term Application	See Special Use Permit
CC. Zoning Amendments	\$ 500.00
DD. Zoning & Land Use Compliance Letter	\$ 69.00
EE. Wireless Communication Facilities Fees	See Conditional Use Permit

SECTION 6: Engineering Site Plan / Development Support Review Fees

Third Party Professional Services	Actual Cost + 20%
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SECTION 7: Fire Department Fees

A. CPR & First Aid Classes:	Actual Cost
B. Commercial Cooking Hood (New installations) Plan Review	\$ 100.00
C. EMS Basic Life Support (BLS) Transportation Services	
1. Walla Walla County Resident Rates:	

a. BLS Non-Emergency Rate	\$ 550.00
b. BLS Emergency Rate	\$ 650.00
c. Mileage Rate	\$ 12.00/mile
2. Non-Walla Walla County Resident Rates:	
a. BLS Non-Emergency Rates	\$ 750.00
b. BLS Emergency Rate	\$ 850.00
c. Mileage Rate	\$ 12/mile
D. Extinguisher Classes:	Actual Cost +20%
E. False Alarm Fees:	
1. Alarm system malfunction (1st call)	No Charge
2. Alarm system malfunction five or more days after notification of need for servicing (1 st call)	\$ 25.00
3. Alarm system malfunction five or more days after notification of need for servicing (2 nd call)	\$ 100.00
4. Alarm system malfunction five or more days after notification of need for servicing (after 2 nd call)	\$ 250.00
5. Accidental alarm activation (1 st call)	No Charge
6. Accidental alarm activation five days or more after notification of need for protection of alarm activation device	\$ 100.00
7. Malicious alarm activation	\$ 500.00
8. Malicious discharge of extinguisher	\$ 500.00
9. Malicious damage to fire alarm system	\$ 500.00
F. Fire Detection Systems (New Installation) Plan Review / Inspection	\$ 100.00
G. Fire Hydrants (each) Determination of Placement / Inspection	\$ 100.00
H. Fire Sprinkler Systems (per riser on new installation) Plan Review	\$ 200.00
I. Fireworks Permits for Sales	State mandated rate
J. Fireworks Use / Display Permit – Per State Mandated Rate	\$ 100.00
K. Haz Mat Fee: In accordance with the Washington State Association of Fire Chiefs	
L. Hydrant Flow Tests (By Request)	\$ 50.00
M. Nuisance Abatement Notice Fee	\$ 50.00
N. Nuisance Abatement Arranged by the Fire Department	Actual cost + 20%
O. Plan Review Fee – Initial Review	\$ 45.00 per hour
P. Plan Review Fee – For Revisions	\$ 45.00 per hour
Q. Plan Review Fee by Outside Agency / Vendor	Actual cost + 20%
R. Re-inspection Fee for Non-Compliance	\$ 100.00
S. Reports:	
1. Copy of EMS Report	See Section 1
2. Copy of Fire Report	See Section 1
3. Other Reports	See Section 1
T. Requests for Code Alternate/Variance	\$ 100.00
U. Special Inspection/Review/Permit	\$ 100.00
V. Salvage Fees for Insurance Companies:	
1. Maximum charge for single-family dwelling salvage	\$1,000.00
2. Maximum charge for commercial salvage	\$2,000.00
3. Debris removal (per cubic yard)	\$ 30.00
4. Boarding of windows and doors (per window or door)	\$ 30.00
5. Furniture salvage (per room)	\$ 40.00
6. Water removal (per sq. ft.)	\$ 2.50

7. Sump pump (flat fee plus \$15.00 per hour)	\$ 120.00
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SECTION 8: Public Works Fees

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|---|--|
| A. Brush, Debris, & Leaf Collection/removal Fee Between December 31 – September 1. Charged hourly based upon current salary ordinance and actual costs +20% | |
| B. Banners Attached to City Property | |
| 1. Application Fee Per Installation | \$ 69.00 |
| 2. Per Banner Installation/removal Fee | \$ 37.50 |
| C. Commercial Cross Connection Site Inspection Fee | \$ 25.00 |
| D. Dye Test. | \$ 25.00 |
| E. Equipment Rental Fees: | As determined by the PW Director for each piece of equipment used. |
| F. Equipment charge fee: | As determined by the PW Director for each project/repair/service. |
| G. Fire Hydrant Meter & Backflow Fees: | |
| 1. Deposit | \$ 500.00 |
| 2. Rental Fee: Per day | \$ 7.00 |
| 3. Install Fee | \$ 30.00 |
| 4. Removal Fee | \$ 30.00 |
| 5. Actual cost of water used (per 1,000 gallons): | See Section 10 |
| H. Franchise Application; Franchise Renewal; Franchisee Transfer | \$ 5,000.00 |
| I. Labor – During Business Hours: Based upon current salary ordinance | \$ 57.15 per hour |
| J. Labor – After Business Hours/Holidays: Based upon current salary ordinance | \$ 85.72 per hour |
| K. Leaf Collection Fee (December 31 – September 1 following year) | \$ 10.00 |
| L. Parts, Materials, Supplies provided by Public Works | Actual Cost + 20% |
| M. Right-of-way Permit | \$ 100.00 |
| N. Right-of-way Permit with street cut | \$ 200.00 |
| O. Sewer Lateral Locate | \$ 50.00 |
| P. Street Repair: hourly charge based upon current salary ordinance, and actual costs +20% | |
| Q. Third-party expenditures | Actual cost +20% |

SECTION 9: Police Department Fees

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|--|--------------------|
| A. Animal Fees | |
| 1. For each dog designated as dangerous or potentially dangerous, annual certificate of registration (CPMC 6.12.030) | \$ 50.00 |
| 2. For each dog with written proof of spayed or neutered | \$ 15.00 |
| 3. For each dog not spayed or neutered or without written proof | \$ 30.00 |
| 4. For each Service Animal and/or lettered Emotional Support Animal. | No charge |
| 5. Chicken/ Rabbit/ Bees Permit Fee (annual) | \$ 15.00 |
| 6. Replacement tag | \$ 1.00 |
| 7. Late registration fee (per animal, except a Service/ESA Animal) | \$ 10.00 |
| 8. Impound fee: | |
| a. For the 1st and 2nd impound in a year, per impound | \$ 10.00 |
| b. For the 3rd impound in a year | \$ 50.00 |
| c. For more than 3 impounds a year, thereafter per impound | \$ 100.00 |
| d. Boarding, treatment, and/or destruction | Actual costs + 20% |
| 9. Animal at large fee: | |
| a. 1st offense | Civil infraction 1 |
| b. 2nd offense within 12 months | Civil Infraction 2 |

c. 3rd and subsequent within 12 months	Civil Infraction 3
B. Bike License Fees:	
1. Lifetime license for registering owner	\$ 7.00
2. Replacement license	\$ 1.00
C. Code Enforcement Infractions:	
1. Infraction 1	\$ 250.00
2. Infraction 2	\$ 500.00
3. Infraction 3	\$ 1,000.00
D. Concealed Pistol License:	
1. Original / Initial	\$ 36.00
2. Original / Initial FBI Fee (subject to change by FBI)	\$ 13.25
3. Renewal	\$ 32.00
4. Late Renewal	\$ 42.00
5. Replacement Fee	\$ 10.00
E. Fingerprinting (per card)	\$ 10.00
F. Impound Hearing Administrative Fee	\$ 41.00
G. Media Fee (per incident)	\$ 10.00
H. Parking Infraction:	
1. First parking violation	\$ 25.00
2. Second parking violation within a three-month period	\$ 50.00
3. Third and subsequent parking violations within a six-month period	\$ 250.00
I. Peddler / Solicitor License (Nonrefundable): Per person, per year	\$ 50.00
J. Public Record Request for Police Reports (per page):	See Section 1
K. Special Events Application Fee	
1. 90 days or more prior to start of event	\$ 55.00
2. 45-89 days prior to start of event	\$ 105.00
3. 44 -15 days prior to the start of the event	\$ 150.00
4. 14 days or less prior to the start of the event	\$ 250.00
L. VISA Clearance Letter	\$ 10.00
M. Video Redaction Fee (Per minute of staff time)	See Section 1

SECTION 10: Water System Charges: CPMC Title 13.04

- A. 13.04.050(A) Water System Connection Charges: Per unit charge
1. Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit.
 2. Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit. \$ 500.00
 3. Multiple family dwelling: Per dwelling and/or rental unit. \$ 3,500.00
 4. Business/commercial, or public entities will be charged as per the following schedule:
 - a. For one inch or smaller service \$ 3,500.00
 - b. For a two-inch service \$ 18,700.00
 - c. For a three-inch service \$ 37,400.00
 - d. For a four-inch service \$ 58,400.00
 - e. For a six-inch service \$ 116,700.00
 - f. Service connections larger than six inches in size will be negotiated with the city,

considering the demand on the existing system and a determination of any necessary system improvements.

5. Mobile, manufactured and modular homes: Per unit.	\$ 3,500.00
6. Gardens, lawn and agricultural use: Per connection.	\$ 3,500.00
7. Fire service connections: Per connection.	\$ 4,200.00
B. 13.04.050(C) Front Footage Charge: When applicable	
1. Per assessed front foot of the lot.	\$ 60.00
C. 13.04.200(A) Account Names – New Account / Transfer Fee	
1. New account establishment fee: Per account.	\$ 9.00
2. Request for transfer of service: Per account.	\$ 9.00
D. 13.04.210 Payment of Bills – Delinquency Charges:	
1. Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.	
2. The charge for hanging a red tag shut-off warning notice.	\$ 20.00
E. 13.04.250 Discontinuance of Service – Customer’s Request – Fee.	
1. Per request to turn the service back on.	\$ 15.00
F. 13.04.260 Discontinuance – Nonpayment of Bill.	
1. When water service has been shut off for failure to pay water charges, the reconnection charges shall be as follows:	
a. Reconnection requested to be made during normal business:	\$ 20.00
b. Reconnection requested to be made outside normal business:	\$ 50.00
G. 13.04.290 Unauthorized Turn On	
1. Charge per incident.	\$ 50.00
H. 13.04.400(A) Water Charges:	
1. Monthly residential base charge per unit.	\$ 42.77
2. Monthly business base charge per unit.	\$ 60.08
3. Consumption charge per 1,000 gallons.	\$ 1.76

SECTION 11: Wastewater System Charges: CPMC Title 13.08

A. 13.08.525(A) Connection and Modification Fees: Per Unit Charge	
1. Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit.	
2. Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit.	\$ 500.00
3. Multiple family dwelling: Per dwelling and/or rental unit.	\$ 3,500.00
4. Business/commercial: Per unit.	\$ 3,500.00
5. Public entities: Per site.	\$ 3,500.00
B. 13.08.525(B) Front Footage Charge: When applicable	
1. Per assessed front foot of the lot.	\$ 40.00
2. 13.08.525(C) Wastewater Inspection Fee: Per Inspection.	\$ 30.00
C. 13.08.485(B, E) Wastewater Base Charges: Per Unit Charge	
1. Monthly residential base charge per unit.	\$ 52.40
2. Monthly small flow nonresidential base charge.	\$ 52.40
3. Monthly unmetered account base charge per unit.	\$ 52.40

- D. 13.08.485(B, E) Wastewater Consumption Charge: Per 1,000 gallons of consumption over 3,000 gallons consumed per month. (Large flow nonresidential customers are not given an unpaid consumption allowance.)
1. Monthly residential consumption charge per 1,000 gallons. \$ 5.01
 2. Monthly small flow nonresidential consumption charge per 1,000 gallons. \$ 5.01
 3. Monthly large flow nonresidential consumption charge per 1,000 gallons. \$ 9.10
 4. Monthly unmetered account consumption charge: For each calculated average of 1,000 gallons of consumption in accordance with 13.08.485(E). \$ 4.90
- E. 13.08.490(A) Account Transfer Charge:
1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
- F. 13.08.490(C) Billing Cycle and Due Date:
1. Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
- G. 13.08.495(B) Special Considerations: Vacancy Allowance
1. Base charge per dwelling and/or rental unit \$ 52.40
- H. 13.08.500(5) Rate Reduction: Condemned/Unlivable Premises
- 1) Debt service charge per dwelling and/or rental unit (maximum one year) \$ 11.18
- I. Southwest Sewer (Lift Station No. 7) Connection Assessments
1. Residential
 - a. Assessment per Acre \$ 5,438.00
 - b. ERU's per Acre \$ 6.00
 - c. Cost per ERU \$ 906.00
 2. Commercial \$ 5,438.00

SECTION 12: Stormwater System Charges: CPMC Title 13.15

- A. 13.15.070(C) Storm and Surface Water Charges
1. Monthly residential charge per account \$ 10.25
 2. Monthly non-residential charge per ESU \$ 10.25
 3. Monthly charge with credit per ESU \$ 7.31
- B. 13.15.070(D) Equivalent Service Unit Definition: One Equivalent Service Unit (ESU) is established at 3,500 square feet of impervious surface area. For the purpose of computation of service charges, the number of Equivalent Service Units shall be rounded to the nearest tenth (0.10).
- C. 13.15.072 Liability for payment of bill.
1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
- D. 13.15.075 Payment of bills – Delinquent charges.
1. Delinquent Charges – 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

SECTION 13: Ambulance Utility Charges: CPMC Title 13.16

- A. 13.16.070(B) Utility Fee: Classifications
1. Single Family Residential (including single unit mobile home): Per unit \$ 6.84
 2. Multiple Family (including duplex, triplex, etc.): Per unit \$ 8.17
 3. Commercial/Retail/Industrial
(based on calculation method in Section 13.16.070(C): Per ERU \$ 7.64
 4. Assisted Living/Nursing Home
(based on calculation method in Section 13.16.070(C): Per ERU \$ 56.02

5. Public/College/Schools
(based on calculation method in Section 13.16.070(C): Per ERU \$ 7.27
- B. 13.16.070(C) Rates Formula: One Equivalent Residential Unit (ERU) is established at 1,985 square feet. For the purpose of computation of service charges, the number of Equivalent Residential Units shall be rounded to the nearest tenth (0.10).
- C. 13.16.080 Collection of Utility Fees.
 1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
 3. Delinquency Charges - 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

SECTION 14: Miscellaneous Fees & Charges

- A. Web Check Electronic Services Fee \$ 20.00
- B. NSF Fee \$ 20.00
- C. Stop Payment Fee \$ 25.00
- D. Business Licenses \$ 50.00
 1. Annual renewal \$ 45.00

SECTION 15: Community Events

- A. Farmers Market
 1. Registration Fees
 - a. Application Fee – Daily Vendors \$ 10.00
 - b. Annual Membership Registration Fee – January 1 - April 15th \$ 50.00
 - c. Late annual Membership registration – After April 15th \$ 45.00
 2. Daily Fees
 - a. Member Daily Fee Standard Booth \$ 10.00
 - b. Member Daily Fee Oversize Booth \$ 15.00
 - c. Non-Member Daily Fee Standard Booth \$ 20.00
 - d. Non-Member Daily Fee Oversize Booth \$ 25.00
 - e. Non-Profit Daily Fee \$ 5.00
 - f. Youth Vendor Fee \$ 5.00
 3. Electricity Fees Per Day
 - a. Member – standard outlet (2 plugs) \$ 5.00
 - b. Member – 50 or 30 Amp (limited availability) \$ 7.50
 - c. Non-Member – standard outlet (2 plugs) \$ 7.50
 - d. Non-Member – 50 or 30 Amp (limited availability) \$ 10.00
- B. Parks
 1. Reservations
 - a. First come/first served No charge
 - b. Restrict site access per hour – City resident \$ 10.00
 - c. Restrict site access per hour – Non-resident \$ 15.00
 2. Park setup/cleanup
 - a. Hourly (resident) Staff cost +10%
 - b. Hourly (non-resident) Staff cost +20%
- C. Special Events
 1. Application Fee Varies by event

SECTION 16: Vacant/Abandoned Property

A. Vacant Property Registration and Maintenance

- | | |
|--|----------------|
| 1. Registration Fee | \$ 200.00 |
| 2. Annual fee for property that remains vacant through December 31 | \$ 150.00 |
| 3. Late Fee | Additional 20% |

B. Abandoned Property

- | | |
|--|----------------|
| 1. Fee for property declared abandoned- non-construction site. | \$ 500.00 |
| 2. Additional annual fee after Jan 1 st where the property remains abandoned. | \$ 250.00 |
| 3. Fee for property declared abandoned – under construction/construction stopped before completion fee due on Jan 1 or July 1 whichever date is soonest after 45 days has passed after property under construction declared abandoned and no notable and consistent construction has occurred. | \$ 1,000.00 |
| 4. Additional biannual fee for each 6month period the property remains abandoned and under construction/construction stopped before completion. | \$ 500.00 |
| 5. Late Fee | Additional 20% |

SECTION 17: Legal fees:

- | | |
|---|-------------------|
| A. Hourly charge based upon current salary ordinance. | Actual costs +20% |
|---|-------------------|

SECTION 18: Information Technology fees:

- | | |
|---|-------------------|
| A. Hourly charge based upon current salary ordinance. | Actual costs +20% |
|---|-------------------|

Effective Date: Rates, fees, and other charges shall be effective January 1, 2024; after passage and approval as provided by law.

Clerical Corrections: The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

PASSED by the City Council of the City of College Place, Washington, on the day of December 2023.

APPROVED:

ATTEST:

Norma Hernández– Mayor

Sherri St. Clair – City Clerk

City of College Place, Washington
RESOLUTION NO. 23-XXX

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RELATING TO
ADMINISTRATIVE FEES OF THE COLLEGE PLACE MUNICIPAL CODE**

WHEREAS, the City adopted Resolution 232-008087 on ~~February 28, 2023~~~~January 24th~~~~December 13th, 2023~~~~2023~~; and

WHEREAS, there is an imminent need to update and revise fees for 2023~~4~~; and

WHEREAS, the City intends to re-affirm all previously adopted administrative fees;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place that the following fees and charges shall henceforth be charged:

SECTION 1: ALL FEES ARE MANDATORY AND NON-REFUNDABLE UNLESS OTHERWISE ALLOWED BY COLLEGE PLACE MUNICIPAL CODE, RESOLUTION OF CITY OF COLLEGE PLACE CITY COUNCIL, OR APPLICABLE FEDERAL OR STATE LAW. ALL ACTUAL COSTS ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; ALL STAFF COSTS ARE BASED UPON SALARY ORDINANCE IN EFFECT AT TIME OF WORK AND ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; NOTE: CITY HAS AUTHORITY TO REQUEST A DEPOSIT BEFORE PERFORMING ANY WORK OR MAKING ANY EXPENDITURES; NOTE: MULTIPLE FEES MAY APPLY

SECTION 2: General Administrative Fees

- A. Copy / Duplication / Delivery (Charges may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.)

1. General paper copies per page (b/w or color)	\$ 0.15
2. Scanned copies per page	\$ 0.10
3. Electronic files per 4 files	\$ 0.05
4. Large electronic documents per 1GB	\$ 0.10
5. Customized IT fee	
Actual cost	
6. Certification of copies per page	\$ 3.00
7. USB thumb drive	\$ 4.74
8. DVD/CD	\$ 0.17
9. DVD/CD paper sleeve	\$ 0.06
10. DVD/CD jewel case	\$ 0.31
11. Envelope 6x9	\$ 0.10
12. Envelope 9x12	\$ 0.17
13. Envelope 10x13	\$ 0.18
14. Envelope #10	\$ 0.04
15. Address label	\$ 0.07
16. Postage <u>or other delivery cost</u>	Actual cost
17. Staff time to copy <u>and/or</u> send files – per minute, 2 minute minimum	\$ 0.41
18. Redaction of Body Camera Footage – per minute	\$ 0.69

19. Copy/Duplication fee deposit for large copy/duplication requests 10% of estimate

B. Other General Administrative Fees – request for information or data (versus records)

1. Requests for **information** requiring significant research – hourly charge based upon current salary ordinance; actual cost for third party work + 20% \$ TBD
2. Requests for data or data reports which are not in a relatively easily accessible or reportable formSpecial reports – As determined by City – hourly charged based upon current salary ordinance; actual cost for third party work + 20%; actual cost for IT product +20% Clerk or Administrator \$ TBD
3. Third-party expenditures Actual cost + 20%
4. All other chargeable expenses- hourly charge based upon current salary ordinance \$ TBD

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SECTION 23: General Code Enforcement CPMC 1.20.040

1. Civil Infraction 1 \$ 250.00
2. Civil Infraction 2 \$ 500.00
3. Civil Infraction 3 \$ 1,000.00

CPMC Chapter 6.04 Animal Control Regulations

A. Animal License Fees

1. For each dog requiring an annual certificate of registration (CPMC 6.12.030) \$ 50.00
2. For each dog spayed or neutered with written proof \$ 15.00
3. For each dog not spayed or neutered or without written proof \$ 30.00
4. For each trained Service Animal, there shall be no charge No Charge
5. Chicken/ Rabbit/ Bees Permit Fee (annual) \$ 15.00
6. Livestock Management Plan Permit Fee (annual) \$ 15.00
7. For each replacement for lost tag \$ 1.00
8. Late registration fee (per animal, except a Service Animal) \$ 10.00
9. Impounding fee (CPMC 6.20.030):
 - a. For the 1st through 2nd impound in a year \$ 10.00
 - b. For the 3rd impound in a year \$ 50.00
 - c. For more than 3 impounds a year, thereafter per impound \$ 100.00

SECTION 24: Community Development Inspection and Permitting Fees

- A. Adult Family Home Inspection —: Per site visit \$ 66.00
- B. Assisted Living Facilities Inspection: Per site visit Provi \$ 66.00
- C. Construction Permit:

1. Building Permit & Grading Permit Fees Per Table 1-A [Editor's Note: this table will change upon research into impact of inflation over the years.]

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TABLE 1-A - COLLEGE PLACE PERMIT FEES	
Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500 plus \$3.35 for each additional \$100.00, or fraction hereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.10 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.30 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.05 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.05 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,553.05 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$6,178.05 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof.

2. Building and Project Valuation shall be determined by using the design professional's (Architect/Engineers) Project Cost or the most recent Building Valuation Data (BVD) Sheet. The BVD is adjusted/updated at six-month intervals. Projects not identified in the Data Sheet will be valued by using the total project cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director.

3. Fees for repair, alteration, or remodel are based on the total Project Cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director of work to be performed as submitted by the applicant ~~except that any improvements to be dedicated to the city shall not be included in the valuation.~~

4. Improvements including and within the building shall be assessed as a Building Permit Fee. Site and utility-related improvements outside of the building shall be assessed as a Grading Permit Fee.

5. Project Cost provided by the Applicant shall include labor. If labor costs are not provided, the Project Cost will be increased by multiplying the project material (included sales tax) by 50%

6. A State Building Code Council (SBCC) fee will be assessed on all building permits.

a. Residential Building Permits

- i. Each building permit \$ 6.50
- ii. Surcharge for each residential unit after the first unit \$ 2.00

b. Commercial Building Permits

- i. Each building permit \$ 25.00
- ii. Surcharge for each residential unit after the first unit \$ 2.00

~~7. Building and Grading Permit Fees shall be paid by the party applying for the permit.~~

~~8. Grading permit fees shall be paid in advance of release of plans to the contractor.~~

~~9. Grading fees shall apply to all non-city construction projects to include application to facilities constructed for dedication to the City. Grading fees for projects conducted by other public entities may be waived by Council on a case-by-case basis.~~

Commented [RC1]: Talk to Mike about this figure - increase?

- D. Mechanical Permit – Equivalent Appliance Replacement: Residential \$66 per appliance/unit; Commercial \$ 100.00 per appliance/unit.
- E. Mechanical Permit – Commercial alteration or expansion to an existing system: Project value, permit fee per Table 1-A of this resolution.
- F. Mechanical Permit – New Construction or Remodel: 15% of building permit fee.

G. Plumbing – Over the Counter Permit:

1. Backflow Device _____ \$ 66.00
2. ~~Water Heater~~ _____ \$ 66.00
3. ~~Building Sewer~~ _____ \$ 66.00
4. ~~Moving or Adding Fixture~~ _____ \$ 66.00

- H. Plumbing Permit – New Construction or Remodel: 15% of building permit fee

- I. Demolition Permits: ~~Buildings older than 50 years may have historical significance according to our historic preservation ordinance and requires additional staff review by the Direct~~

1. Per Building _____ \$ 66.00
2. Additional fee for primary structures older than 60 years of age _____ \$ 100.00

- J. Licensed Childcare Provider's Facilities Inspection: Per site visit- _____ \$ 66.00

- K. Manufactured Home Placement Permit _____ \$ 250.00

- L. Miscellaneous Inspections not otherwise listed in fee schedule: Per site visit/inspection _____ \$ 66.00

M. Plan Check Fees

1. Internal Review: 65% of the buildings permit fee assessed. ~~(100% of plan review fee collected at application)~~

2. Third Party Review: _____ Actual cost + 20%

- N. Re-inspection Fee (fee must be paid prior to requested inspection) _____ \$ 66.00

O. Roofing Permit:

1. Residential: _____ \$ 132.00
2. Commercial based on project value.

P. Signs

1. ~~Sandwich board associated with fixed business~~ _____ \$ 30.00 annual fee

- a. ~~Penalty Fee for late renewal~~ _____ \$ 30.00

2. ~~1. Building mounted sign~~ _____ \$ 100.00

3. ~~2. Additional building mounted sign~~ _____ \$ 50.00

4. ~~3. Pole and/or monument sign: \$50 site plan review fee + fee based on project valuation (Table 1-A).~~

Q. Solar Panel Permits

1. Residential _____ \$ 95.00

2. Commercial: Fee based on project valuation (Table 1-A)

- ~~R. Unit Charge Protocol (13.04.430) Multiple Dwelling unit converted to Single Family Unit. \$66.00 per visit/inspection.~~

- ~~R. Third-Party expenditures~~ _____ Actual cost +20%

- S. Work commencing before permit issuance: ~~Any person who commences work requiring a permit on a building, structure, gas, mechanical, plumbing, or city infrastructure system before obtaining the necessary permits shall be subject to a fee 2 times that of the required permit fees. Permit fees shall double.~~

SECTION 45: Community Development Fees (cont.) – Planning Process/Actions fees; Continued

- ~~A. Administrative Approval without Notice~~ _____ \$ 100.00

- ~~B. Administrative Approval with Notice~~ _____ \$ 250.00

- ~~C. Advertising/Publication Cost~~ _____ Actual Cost ~~plus~~
~~±20% admin fee~~

- ~~D. B. Annexation/De-Annexation (plus advertising/publication costs & 3rd party services)~~

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	\$ 250.00	
E.C. Appeals (Requires a \$1,500 deposit)	Actual Cost plus ±	
20% admin fee		
1. Transcription preparation of record ordered certified by court or desired by appellant for appeal to be paid by appellant and as per CPMC. (CPMC 19.15.040C)		
		\$ 15400.00 deposit
F.D. Binding Site Plan	\$ 750.00	
G.E. Boundary Line Adjustment	\$ 100.00	
H.F. Comprehensive Plan, Land Use, & Title 14 Unified Development Code Amendment	\$1,000.00	
I.G. Comprehensive Plan, Land Use, & Title 14 Unified Development Code Regulations – Amendment proposed by a 501(c)(3) charitable organization described in section 501(c)(3)	Waived	
J.H. Comprehensive Plan Urban Growth Area Amendment	\$2,000.00 plus	
County costs		
K.I. Conditional Use Permit (CUP) _____	\$ 500.00	
J. Critical Areas Review Permit, Each – Critical Aquifer Recharge Areas, Wetlands, Frequently flooded Areas, Liquefaction, Steep Slopes, Erosion Susceptibility, Wind Erosion Susceptibility, Riparian Buffers		
	\$ 400.00	
K. Critical Areas Permit Project value, permit fee based on project valuation (Table 1-A)		
L. Development Agreement, Renewal, Amendment, or Assignment	\$2,000.00	
M. Environmental Impact Statement (EIS)	Actual Cost + 20%	
M.N. Master Planned Development	\$2,000.00	
N.O. Mobile Vendor/Food Cart/Food Cart Pod Permit Fee	See Special Use	
O.P. Hearing Examiner Services	Actual Cost	
plus ± 20% admin fee		
P.Q. Preliminary Plat	\$ 900.00	
Q.R. Plats, Final	\$ 350.00	
R.S. Plats, Short	\$ 400.00	
S.T. Plats, Final Short	\$ 250.00	
T.U. Plat Amendments / Replat	\$ 250.00	
U.V. SEPA Checklist	\$ 250.00	
V.W. Special Use Permit	\$ 150.00	
1. Annual renewal fee	\$ 50.00	
2. Penalty Fee for Late annual renewal _____		
	\$ 150.00	
W.X. Site Plan Application: Commercial	\$ 900.00	
X.Y. Site Plan Review; Single family / Multiple family up to four (4) units – Type 1 _____		
	\$ 5660.00	
Y.Z. Third Party Professional Services		
Actual Cost plus ± 20% admin fee		
Z.AA. Variance / Non-Conforming Use	\$ 500.00	
AA.BB. Vacation Rental – Short Term Application Permit	See Special Use	
BB.CC. Zoning Amendments	\$ 500.00	
CC.DD. Zoning & Land Use Compliance Letter	\$ 69.00	
DD.EE. Wireless Communication Facilities Fees _____	See Conditional Use Permit	

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Conditional Use Permit (CUP) Development Authorizations are required for all wireless communications facilities unless specifically exempted in CPMC Ch. 14.60.270.B.1.

— Permit Fee: _____ See CUP

Building permits and mechanical permits are required for all wireless communications facilities unless specifically exempted in CPMC Ch. 14.60.270.B.2

— Permit Fee: _____ See Building and Mechanical Fees

Wireless Communication Co-location. — Permit Fee: _____ See Building and Mechanical Fees

Telecommunications — Small Wireless Facilities Franchise Deposit for Actual Administrative Costs Incurred in

Application and Renewal Review _____ \$5,000 Deposit

Annual right-of-way use rate (for each small wireless facility installed upon a city-owned pole or support structure within the City's right-of-way) _____ \$ 270.00

Right of way permit application fee for small wireless facilities sites (also known as small wireless permit application) _____ \$ 150.00
EE- Banners Attached to City Property

1. — Application Fee Per Installation _____ \$ 69.00

2. — Per Banner Installation Fee _____ \$ 37.50

SECTION 65: Engineering Site Plan / Development Support Review Fees

A. Final Plat Engineering Review Fee: Assessed for submittal of final long-plats for approval. Initial fee covers up to two submittals. Thereafter, submittal fee is reassessed for each subsequent submittal. Fee payment required in advance of review. _____ \$ 350.00

B. Financial Guarantee Release Reviews _____ \$50 per hour per employee

C. All other Engineering Review Fees to include Residential, Short Plat, Long Plat, Commercial/Multifamily, and Misc. Engineering Review Fees: The applicant will be invoiced for the full third-party review costs plus 20% for City administration and stormwater inspection fees. Final payment is required prior to final project approval. These fees do not cover project inspection or special project support or supplemental inspection assistance (see Utility Drainage/Street Construction/Grading Special Support Fee). At City discretion, the City may perform in-house reviews based on the following fee schedule. In-house review fees must be paid prior to commencing review: _____ Third-party review fee + 20%

1. — Single Family & Duplexes _____ \$ 50.00

2. — Long Plats, PUDs, Commercial and Multifamily Base Review Fee — \$4,425.00 (allows 5 reviews)

Note: PUD's are charged separately for the overall PUD and each individual phase thereafter. _____

i. — Additional Long Plat Reviews (beyond initial 5 reviews) _____ \$ 870.00 each

3. — Miscellaneous Base Review Fee _____ \$ 540.00

(allows 2 reviews for parking lots, significant non-plat and misc. reviews) _____

i. — Additional Miscellaneous Review Fee (beyond initial 2 reviews) _____ \$ 300.00

4. — Short Plat Base Review Fee (allows 3 reviews) _____ \$ 2,090.00

i. — Additional Short Plat Reviews (beyond initial 3 reviews) _____ \$ 700.00 each

D. Re-inspection Fee _____ \$ 68.00

E. Utility Drainage/Street Construction/Grading Special Support Fee: Up to 5% of project cost to be levied on all projects that include utilities, drainage, stormwater facilities, slopes or streets requiring additional or special project support or supplemental inspection assistance. These funds will go toward the payment of independent inspectors and engineering review hired for construction projects. Independent contractor/inspector costs plus 20% for City administration fees will be invoiced to applicant with full and final payment required prior to final project approval.

F. Third Party Professional Services

Actual Cost +
Page 6 of 14

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20%

SECTION 76: Fire Department Fees

A. CPR & First Aid Classes:	Actual Cost
B. Commercial Cooking Hood (New installations) Plan Review	\$ 100.00
C. EMS Basic Life Support (<u>BLS</u>) Transportation Services	
1. Walla Walla County Resident Rates:	
a. BLS Non-Emergency Rate	\$ 550.00
b. BLS Emergency Rate	\$ 650.00
c. Mileage Rate	\$ 12.00/mile
2. Non-Walla Walla County Resident Rates:	
a. BLS Non-Emergency Rates	\$ 750.00
b. BLS Emergency Rate	\$ 850.00
c. Mileage Rate	\$ 12/mile
D. Extinguisher Classes:	Actual Cost <u>+20%</u>
E. False Alarm Fees:	
1. Alarm system malfunction (1st call)	No Charge
2. Alarm system malfunction five <u>or more</u> days after notification of need for servicing (1 st st call)	\$ 25.00
3. Alarm system malfunction five <u>or more</u> days after notification of need for servicing (2 nd nd call)	\$ 100.00
4. Alarm system malfunction five <u>or more</u> days after notification of need for servicing (after 2 nd call)	\$ 250.00
5. Accidental alarm activation (1 st call)	No Charge
6. Accidental alarm activation five days <u>or more</u> after notification of need for For protection of alarm activation device	\$ 100.00
7. Malicious alarm activation	\$ 500.00
8. Malicious discharge of extinguisher	\$ 500.00
9. Malicious damage to fire alarm system	\$ 500.00
F. Fire Detection Systems (New Installation) Plan Review / Inspection	\$ 100.00
G. Fire Hydrants (each) Determination of Placement / Inspection	\$ 100.00
H. Fire Sprinkler Systems (per riser on new installation) Plan Review	\$ 200.00
I. Fireworks Permits for Sales	<u>State mandated rate</u>
100.00	
J. Fireworks Use / Display Permit – Per State Mandated Rate	\$ 100.00
K. Haz Mat Fee: In accordance with the Washington State Association of Fire Chiefs	
L. Hydrant Flow Tests (By Request)	\$ 50.00
M. Nuisance Abatement Notice Fee	\$ 50.00
N. Nuisance Abatement Arranged by the Fire Department	Actual cost <u>plus</u>
\$100 <u>20%</u>	
O. Plan Review Fee – Initial Review	\$ 45.00 per hour
P. Plan Review Fee – For Revisions	\$ 45.00 per hour
Q. Plan Review Fee by Outside Agency / Vendor	Actual cost <u>±</u>
<u>20%</u> <u>plus</u> <u>\$100</u>	

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Commented [RC2]: How do we calculate this? Is it staff time? What's the \$100 additional cost for?

R. Re-inspection Fee for Non-Compliance	\$ 100.00
S. Reports:	
1. Copy of EMS Report	See Section 1
2. Copy of Fire Report	See Section 1
3. Other Reports	See Section 1
T. Requests for Code Alternate/Variance	\$ 100.00
U. Special Inspection/Review/Permit	\$ 100.00
V. Salvage Fees for Insurance Companies:	
1. Maximum charge for single-family dwelling salvage	\$1,000.00
2. Maximum charge for commercial salvage	\$2,000.00
3. Debris removal (per cubic yard)	\$ 30.00
4. Boarding of windows and doors (per window or door)	\$ 30.00
5. Furniture salvage (per room)	\$ 40.00
6. Water removal (per sq. ft.)	\$ 2.50
7. Sump pump (flat fee plus \$15.00 per hour)	\$ 120.00

~~Smoke odor removal (per room) \$ 30.00~~

~~Violation Fee: A fine in an amount not to exceed \$1,000 or imprisonment in jail for a period not exceeding 90 days, or by both such fine and imprisonment. Court costs will be assessed to the violator upon loss of any appeal of a violation.~~

SECTION 87: Public Works Fees

~~A. Brush & Debris Collection Fee – 3 yards and under \$ 10.00 per yard~~

~~B. A. Brush & Debris, Debris, & Leaf Collection/removal Fee Between December 31 – September 1 Over 3 yds.: Charged hourly based upon current salary ordinance and actual costs +20% Employee, equipment time and disposal costs~~

~~B. Banners Attached to City Property~~

1. Application Fee Per Installation	\$ 69.00
2. Per Banner Installation/removal Fee	\$ 37.50

C. Commercial Cross Connection Site Inspection Fee \$ 25.00

~~D. Dye Test – requested by customer, representative, etc.~~
\$ 25.00

~~E. Equipment Rental Fees:~~ As determined by the PW Director for each piece of equipment ~~used/used.~~

~~E.F. Equipment charge fee:~~ As determined by the PW Director for each project/repair/service.

~~F.G. Fire Hydrant Meter & Backflow Fees:~~

1. Deposit	\$ 500.00
2. Rental Fee: Per day	\$ 7.00
3. Install Fee	\$ 30.00
4. Removal Fee	\$ 30.00
5. Actual cost of water used (per 1,000 gallons):	See WATER SYSTEM

~~CHARGES Section 10 4-65~~

~~G.H. Franchise Application; Franchise Renewal; Franchise Transfer~~
\$ 5,000.00

~~H.I. Labor; Hourly Charge – During Business Hours: Based upon current salary ordinance~~ \$
57.15 per hour

~~I.J. Labor; Hourly Charge – After Business Hours/Holidays: Based upon current salary ordinance~~ \$
85.72 per hour

~~J.K. Leaf Collection Fee (After December 31 – September 1 following year)~~
\$ 10.00

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K.L. Parts, Materials, Supplies provided by Public Works	Actual Cost plus
20%	
L.M. Right-of-way Permit	\$
75 100.00	
M.N. Right-of-way Permit with street cut	\$
150 200.00	
O. Sewer Lateral Locate customer request	
\$ 50.00	
N.	
P. Street Repair: 75.00 hourly charge based upon current salary ordinance, and actual costs +20%	
Q.Q. Third-party expenditures	Actual cost
+20%	
	\$1.50 per sq. ft. thereafter

SECTION 98: Police Department Fees

~~A.~~ Animal Fees

1. ~~For each dog designated as dangerous or potentially dangerous, annual certificate of registration (CPMC 6.12.030)~~ \$ 50.00
2. ~~For each dog with written proof of spayed or neutered~~ \$ 15.00
3. ~~For each dog not spayed or neutered or without written proof~~ \$ 30.00
4. For each Service Animal and/or lettered Emotional Support Animal. No charge
5. ~~Chicken/ Rabbit/ Bees Permit Fee (annual)~~ \$ 15.00
6. ~~Replacement tag~~ \$ 1.00
7. Late registration fee (per animal, except a Service/ESA Animal) \$ 10.00
8. Impound fee:
 - a. ~~For the 1st and 2nd impound in a year, per impound~~ \$ 10.00
 - b. ~~For the 3rd impound in a year~~ \$ 50.00
 - c. ~~For more than 3 impounds a year, thereafter per impound~~ \$ 100.00
 - d. ~~Boarding, treatment, and/or destruction~~ Actual costs + 20%
9. Animal at large fee:
 - a. 1st offense Civil infraction 1
 - b. 2nd offense within 12 months Civil Infraction 2
 - c. 3rd and subsequent within 12 months Civil Infraction 3

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~~A.B.~~ Bike License Fees:

1. Lifetime license for registering owner \$ 7.00
2. Replacement license \$ 1.00

~~B.C.~~ Nuisance-Code Enforcement Infractions:

1. Infraction 1 \$ 250.00
2. Infraction 2 \$ 500.00
3. Infraction 3 \$ 1,000.00

~~C.D.~~ Concealed Pistol License:

1. Original / Initial \$ 36.00
2. Original / Initial FBI Fee (subject to change by FBI) \$ 13.25
3. Renewal \$ 32.00
4. Late Renewal \$ 42.00
5. Replacement Fee \$ 10.00

~~D.~~ Crime Prevention Sign \$ 10.00

~~E.~~ Driving While Suspended (DWS) Hearing Fee \$ 41.00

~~F.E.~~ Fingerprinting (per card) \$ 10.00

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G.F. Impound Hearing Administrative Fee	\$ 41.00
H.G. Media Fee (per incident)	\$
10.00 Notarizing of Document	\$ 5.00
H.H. Parking Infraction:	
1. First parking violation	\$ 25.00
2. Second parking violation within a three-month period	\$ 50.00
3. Third and subsequent parking violations within a six-month period	\$ 250.00
H.I. Peddler / Solicitor License (Nonrefundable): Per <u>person applicant, per year</u>	\$
50.00	
J. Public Record Request for Police Reports (per page):	See Section 1
K. <i>Note: Requests for collision reports should be made through Washington State Patrol</i>	
K. Special Events Application Fee	
1. <u>90 days or more prior to start of event</u>	
\$ 550.00	
2. <u>45-89 days prior to start of event</u>	\$ 105.00
3. <u>44 -15 days prior to the start of the event</u>	\$ 150.00
A- 4. <u>14 days or less prior to the start of the event</u>	\$ 250.00
L. Verification of Police Reports /Documents (each)	\$ 3.00
M.L. VISA Clearance Letter	\$ 10.00
N.M. Video Redaction Fee (Per minute of staff time)	See Section 1

SECTION 9: Municipal Court Remuneration

A. Witness	Reimbursement per RCW 43.03.060 and RCW 2.36.150
B. Potential Juror	Reimbursement per RCW 43.03.060 and RCW 2.36.150
C. Selected Juror	Reimbursement per RCW 43.03.060 and RCW 2.36.150

SECTION 10: Water System Charges: CPMC Title 13.04

- A. 13.04.050(A) Water System Connection Charges: Per unit charge
1. Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling ~~unit~~ unit.
 2. Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit. \$ 500.00
 3. Multiple family dwelling: Per dwelling and/or rental unit. \$ 3,500.00
 4. Business/commercial, or public entities will be charged as per the following schedule:
 - a. For one inch or smaller service \$ 3,500.00
 - ~~b. For a one and one half inch service \$11,700~~
 - ~~c.b.~~ For a two-inch service \$ 18,700.00
 - ~~d.c.~~ For a three-inch service \$ 37,400.00
 - ~~e.d.~~ For a four-inch service \$ 58,400.00
 - ~~f.e.~~ For a six-inch service \$ 116,700.00
 - ~~g.f.~~ Service connections larger than six inches in size will be negotiated with the city, considering the demand on the existing system and a determination of any necessary system improvements.
 5. Mobile, manufactured and modular homes: Per unit. \$ 3,500.00
 6. Gardens, lawn and agricultural use: Per connection. \$ 3,500.00
 7. Fire service connections: Per connection. \$ 4,200.00

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B. 13.04.050(C) Front Footage Charge: When applicable		
1. Per assessed front foot of the lot.	\$	60.00
C. 13.04.200(A) Account Names – New Account / Transfer Fee		
1. New account establishment fee: Per account.	\$	9.00
2. Request for transfer of service: Per account.	\$	9.00
D. 13.04.210 Payment of Bills – Delinquency Charges:		
1. Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.		
2. The charge for hanging a red tag shut-off warning notice.	\$	20.00
E. 13.04.250 Discontinuance of Service – Customer’s Request – Fee.		
1. Per request to turn the service back on.	\$	15.00
F. 13.04260 Discontinuance – Nonpayment of Bill.		
1. When water service has been shut off for failure to pay water charges, the reconnection charges shall be as follows:		
a. Reconnection requested to be made during normal business:	\$	20.00
b. Reconnection requested to be made outside normal business:	\$	50.00
G. 13.04.290 Unauthorized Turn On		
1. Charge per incident.	\$	50.00
H. 13.04.400(A) Water Charges:		
1. Monthly residential base charge per unit.	\$	42.7741-52
2. Monthly business base charge per unit.	\$	60.0858-13
3. Consumption charge per 1,000 gallons.	\$	1.764

SECTION 11: Wastewater System Charges: CPMC Title 13.08

A. 13.08.525(A) Connection and Modification Fees: Per Unit Charge		
1. Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit unit.		
2. Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit.	\$	500.00
3. Multiple family dwelling: Per dwelling and/or rental unit.	\$	3,500.00
4. Business/commercial: Per unit	\$	3,500.00
5. Public entities: Per site.	\$	3,500.00
B. 13.08.525(B) Front Footage Charge: When applicable		
1. Per assessed front foot of the lot.	\$	40.00
2. 13.08.525(C) Wastewater Inspection Fee: Per Inspection.	\$	30.00
C. 13.08.485(B, E) Wastewater Base Charges: Per Unit Charge		
1. Monthly residential base charge per unit.	\$	52.401-26
2. Monthly small flow nonresidential base charge.	\$	52.401-26
3. Monthly unmetered account base charge per unit.	\$	52.401-26
D. 13.08.485(B, E) Wastewater Consumption Charge: Per 1,000 gallons of consumption over 3,000 gallons consumed per month. (Large flow nonresidential customers are not given an unpaid consumption allowance.)		
1. Monthly residential consumption charge per 1,000 gallons.	\$	5.014-90

2. Monthly small flow nonresidential consumption charge per 1,000 gallons. \$ ~~5.014.90~~
3. Monthly large flow nonresidential consumption charge per 1,000 gallons. \$ ~~9.108.90~~
4. Monthly unmetered account consumption charge: For each calculated average of 1,000 gallons of consumption in accordance with 13.08.485(E). \$ 4.90
- E. 13.08.490(A) Account Transfer Charge:
 1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
- F. 13.08.490(C) Billing Cycle and Due Date:
 1. Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
- G. 13.08.495(B) Special Considerations: Vacancy Allowance
 1. Base charge per dwelling and/or rental unit \$ ~~52.401.40~~
- H. 13.08.500(5) Rate Reduction: Condemned/Unlivable Premises
 - 1) Debt service charge per dwelling and/or rental unit (maximum one year) \$ ~~11.180.64~~
- I. Southwest Sewer (Lift Station No. 7) Connection Assessments
 1. Residential
 - a. Assessment per Acre \$ 5,438.00
 - b. ERU's per Acre \$ 6.00
 - c. Cost per ERU \$ 906.00
 - ~~1-2~~ Commercial \$ 5,438.00

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SECTION 12: Stormwater System Charges: CPMC Title 13.15

- A. 13.15.070(C) Storm and Surface Water Charges
 1. Monthly residential charge per account \$ ~~10.25.9.95~~
 2. Monthly non-residential charge per ESU \$ ~~10.25.9.95~~
 3. Monthly charge with credit per ESU \$ ~~7.317.10~~
- B. 13.15.070(D) Equivalent Service Unit Definition: One Equivalent Service Unit (ESU) is established at 3,500 square feet of impervious surface area. For the purpose of computation of service charges, the number of Equivalent Service Units shall be rounded to the nearest tenth (0.10).
- C. 13.15.072 Liability for payment of bill.
 1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
- D. 13.15.075 Payment of bills – Delinquent charges.
 1. Delinquent Charges – 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

SECTION 13: Ambulance Utility Charges: CPMC Title 13.16

- A. 13.16.070(B) Utility Fee: Classifications
 1. Single Family Residential (including single unit mobile home): Per unit \$ ~~6.844.56~~
 2. Multiple Family (including duplex, triplex, etc.): Per unit \$ ~~8.175.44~~
 3. Commercial/Retail/Industrial
(based on calculation method in Section 13.16.070(C): Per ERU \$ ~~7.645.10~~
 4. Assisted Living/Nursing Home
(based on calculation method in Section 13.16.070(C): Per ERU \$ ~~56.0237.34~~
 5. Public/College/Schools
(based on calculation method in Section 13.16.070(C): Per ERU \$ ~~7.274.84~~
- B. 13.16.070(C) Rates Formula: One Equivalent Residential Unit (ERU) is established at 1,985 square feet. For the purpose of computation of service charges, the number of Equivalent Residential Units shall be

Page 12 of 14

rounded to the nearest tenth (0.10).

C. 13.16.080 Collection of Utility Fees.

- | | |
|--|---------|
| 1. New account establishment fee: Per account. | \$ 9.00 |
| 2. Request for transfer of service: Per account. | \$ 9.00 |
| 3. Delinquency Charges - 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00. | |

~~SECTION 14: Transportation Impact Fees—pending study to establish fee structure.~~

~~SECTION 15: Pedestrian Facility In lieu of Improvements Fee—pending study to establish fee structures for payment in lieu of constructing pedestrian facilities.~~

SECTION 146: Miscellaneous Fees & Charges

- | | |
|--------------------------------------|------------------------|
| A. Web Check Electronic Services Fee | \$ 20.00 |
| B. NSF Fee | \$ 20.00 |
| C. Stop Payment Fee | \$ 25.00 |
| D. Business Licenses | \$ 50 20.00 |
| D.1 Annual renewal | \$ 45.00 |

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SECTION 157: Community Events/~~Parks~~

A. Farmers Market

- | | |
|---|-----------------------|
| 1. Registration Fees | |
| a. Application Fee – Daily Vendors | \$ 10.00 |
| b. Annual Membership Registration Fee – January 1 - Through April 15 th | \$ 50.00 |
| c. Late annual Membership registration – After April 15 th | \$ 14 5.00 |
| 2. Daily Fees | |
| a. Member Daily Fee Standard Booth | \$ 10.00 |
| b. Member Daily Fee Oversize Booth | \$ 15.00 |
| c. Non-Member Daily Fee Standard Booth | \$ 20.00 |
| d. Non-Member Daily Fee Oversize Booth | \$ 25.00 |
| e. Non-Profit Daily Fee | \$ 5.00 |
| f. Youth Vendor Fee | \$ 5.00 |
| 3. Electricity Fees Per Day | |
| a. Member – standard outlet (2 plugs) | \$ 5.00 |
| b. Member – 50 or 30 Amp (limited availability) | \$ 7.50 |
| c. Non-Member – standard outlet (2 plugs) | \$ 7.50 |
| 4-d. Non-Member – 50 or 30 Amp (limited availability) | \$ 10.00 |
| Challenge Submittal | \$ 50.00 |

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B. ~~Parks~~

- | | |
|--|-----------------|
| 1. Reservations | |
| a. First come/first served | No charge |
| b. Restrict site access per hour – City resident | \$ 10.00 |
| c. Restrict site access per hour – Non-resident | \$ 15.00 |
| 2. Park setup/cleanup | |
| a. Hourly (resident) | Staff cost +10% |
| b. Hourly (non-resident) | Staff cost +20% |

Commented [RC3]: Needs revision with direction from Mike to reflect what we actually do

C. Special Events

1. Application Fee

Varies by event

Commented [RC4]: Mike?

Commented [DS5R4]: Same as FM fees?

SECTION 168: Vacant/Abandoned Property

A. Vacant Property Registration and Maintenance

1. Registration Fee \$ 200.00
2. Annual fee for property that remains vacant through December 31 \$ 150.00
3. Late Fee Additional 20%

B. Abandoned Property

1. Fee for property declared abandoned- non-construction site. \$ 500.00
2. Additional annual fee after Jan 1st where the property remains abandoned. \$ 250.00
3. Fee for property declared abandoned – under construction/construction stopped before completion fee due on Jan 1 or July 1 whichever date is soonest after 45 days has passed after property under construction declared abandoned and no notable and consistent construction has occurred. \$ 1,000.00
4. Additional biannual fee for each 6month period the property remains abandoned and under construction/construction stopped before completion. \$ 500.00
5. Late Fee Additional 20%

SECTION 17: Legal fees:

A. Hourly charge based upon current salary ordinance.

Actual costs +20%

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SECTION 18: Information Technology fees:

1-A. Hourly charge based upon current salary ordinance.

Actual costs +20%

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~~Payment of Fees: All fees are required to be paid prior to services being rendered, as applicable.~~

Effective Date: Rates, fees, and other charges shall be effective January ~~24~~ 1, 202~~43~~; after passage and approval as provided by law.

Clerical Corrections: The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

PASSED by the City Council of the City of College Place, Washington, on the ~~12~~th-day of December 2023.

APPROVED:

ATTEST:

Norma Hernández– Mayor

Sherri St. Clair – City Clerk

City of College Place, Washington
RESOLUTION NO. 23-073

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RELATING TO
ADMINISTRATIVE FEES OF THE COLLEGE PLACE MUNICIPAL CODE**

WHEREAS, the City adopted Resolution 23-008 on February 28, 2023; and

WHEREAS, there is an imminent need to update and revise fees for 2024; and

WHEREAS, the City intends to re-affirm all previously adopted administrative fees;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place that the following fees and charges shall henceforth be charged:

SECTION 1: ALL FEES ARE MANDATORY AND NON-REFUNDABLE UNLESS OTHERWISE ALLOWED BY COLLEGE PLACE MUNICIPAL CODE, RESOLUTION OF CITY OF COLLEGE PLACE CITY COUNCIL, OR APPLICABLE FEDERAL OR STATE LAW. ALL ACTUAL COSTS ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; ALL STAFF COSTS ARE BASED UPON SALARY ORDINANCE IN EFFECT AT TIME OF WORK AND ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; NOTE: CITY HAS AUTHORITY TO REQUEST A DEPOSIT BEFORE PERFORMING ANY WORK OR MAKING ANY EXPENDITURES; NOTE: MULTIPLE FEES MAY APPLY

SECTION 2: General Administrative Fees

A. Copy / Duplication / Delivery (Charges may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.)

1. General paper copies per page (b/w or color)	\$ 0.15
2. Scanned copies per page	\$ 0.10
3. Electronic files per 4 files	\$ 0.05
4. Large electronic documents per 1GB	\$ 0.10
6. Certification of copies per page	\$ 3.00
7. USB thumb drive	\$ 4.74
8. DVD/CD	\$ 0.17
9. DVD/CD paper sleeve	\$ 0.06
10. DVD/CD jewel case	\$ 0.31
11. Envelope 6x9	\$ 0.10
12. Envelope 9x12	\$ 0.17
13. Envelope 10x13	\$ 0.18
14. Envelope #10	\$ 0.04
15. Address label	\$ 0.07
16. Postage or other delivery cost	Actual cost
17. Staff time to copy and/or send files – per minute, 2 minute minimum	\$ 0.41
18. Redaction of Body Camera Footage – per minute	\$ 0.69
19. Copy/Duplication fee deposit for large copy/duplication requests	10% of estimate

- B. Other General Administrative Fees – request for *information* or *data* (versus records)
1. Requests for **information** requiring significant research – hourly charge \$ TBD based upon current salary ordinance; actual cost for third party work + 20%
 2. Requests for data or data reports which are not in a relatively easily accessible or reportable form – hourly charged based upon current salary ordinance; actual cost for third party work + 20%; actual cost for IT product +20% \$ TBD
 3. Third-party expenditures Actual cost + 20%
 4. All other chargeable expenses- hourly charge based upon current salary ordinance \$ TBD

SECTION 3: General Code Enforcement CPMC 1.20.040

1. Civil Infraction 1 \$ 250.00
2. Civil Infraction 2 \$ 500.00
3. Civil Infraction 3 \$ 1,000.00

SECTION 4: Community Development Inspection and Permitting Fees

- A. Adult Family Home Inspection: Per site visit \$ 66.00
- B. Assisted Living Facilities Inspection: Per site visit \$ 66.00
- C. Construction Permit:

1. Building Permit & Grading Permit Fees Per Table 1-A [**Editor's Note: this table will change upon research into impact of inflation over the years.**]

TABLE 1-A - COLLEGE PLACE PERMIT FEES	
Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500 plus \$3.35 for each additional \$100.00, or fraction hereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.10 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.30 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.05 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.05 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,553.05 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$6,178.05 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof.

2. Building and Project Valuation shall be determined by using the design professional's (Architect/Engineers) Project Cost or the most recent Building Valuation Data (BVD) Sheet. The BVD is

adjusted/updated at six-month intervals. Projects not identified in the Data Sheet will be valued by using the total project cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director.

3. Fees for repair, alteration, or remodel are based on the total Project Cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director of work to be performed as submitted by the applicant .

4. Improvements including and within the building shall be assessed as a Building Permit Fee. Site and utility-related improvements outside of the building shall be assessed as a Grading Permit Fee.

5. Project Cost provided by the Applicant shall include labor. If labor costs are not provided, the Project Cost will be increased by multiplying the project material (included sales tax) by 50%

6. A State Building Code Council (SBCC) fee will be assessed on all building permits.

- a. Residential Building Permits
 - i. Each building permit \$ 6.50
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
 - b. Commercial Building Permits
 - i. Each building permit \$ 25.00
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
- D. Mechanical Permit – Equivalent Appliance Replacement: Residential \$66 per appliance/unit; Commercial \$ 100.00 per appliance/unit.
- E. Mechanical Permit – Commercial alteration or expansion to an existing system: Project value, permit fee per Table 1-A of this resolution.
- F. Mechanical Permit – New Construction or Remodel: 15% of building permit fee.
- G. Plumbing – Over the Counter Permit:
1. Backflow Device \$ 66.00
 2. Water Heater \$ 66.00
 3. Building Sewer \$ 66.00
 4. Moving or Adding Fixture \$ 66.00
- H. Plumbing Permit – New Construction or Remodel: 15% of building permit fee
- I. Demolition Permit:
1. Per Building \$ 66.00
 2. Additional fee for primary structures older than 60 years of age \$ 100.00
- J. Licensed Childcare Provider Facilities Inspection: Per site visit \$ 66.00
- K. Manufactured Home Placement Permit \$ 250.00
- L. Miscellaneous Inspections not otherwise listed in fee schedule: Per site visit/inspection \$ 66.00
- M. Plan Check Fees
1. Internal Review: 65% of the buildings permit fee assessed.
 2. Third Party Review: Actual cost + 20%
- N. Re-inspection Fee (fee must be paid prior to requested inspection) \$ 66.00
- O. Roofing Permit:
1. Residential: \$ 132.00
 2. Commercial based on project value.
- P. Signs
1. Building mounted sign \$ 100.00
 2. Additional building mounted sign \$ 50.00
 3. Pole and/or monument sign: \$50 site plan review fee + fee based on project valuation (Table 1-A).
- Q. Solar Panel Permit
1. Residential \$ 95.00
 2. Commercial: Fee based on project valuation (Table 1-A)

- R. Third-Party expenditures Actual cost +20%
- S. Work commencing before permit issuance: fee 2 times that of the required permit fee. Permit fees shall double.

SECTION 5: Community Development Fees (cont.) – Planning Process/Actions fees;

A. Advertising/Publication Cost	Actual Cost +20%
B. Annexation/De-Annexation	\$ 250.00
C. Appeals (Requires a \$1,500 deposit)	Actual Cost + 20%
D. Binding Site Plan	\$ 750.00
E. Boundary Line Adjustment	\$ 100.00
F. Comprehensive Plan, Land Use, & Title 14 Unified Development Code Amendment	\$1,000.00
G. Comprehensive Plan, Land Use, & Title 14 Unified Development Code – Amendment proposed by a 501(c)(3) organization	Waived
H. Comprehensive Plan Urban Growth Area Amendment	\$2,000.00
I. Conditional Use Permit (CUP)	\$ 500.00
J. Critical Areas Review	\$ 400.00
K. Critical Areas Permit Project value, permit fee based on project valuation (Table 1-A)	
L. Development Agreement, Renewal, Amendment, or Assignment	\$2,000.00
M. Environmental Impact Statement (EIS)	Actual Cost + 20%
N. Master Planned Development	\$2,000.00
O. Mobile Vendor/Food Cart/Food Cart Pod	See Special Use Permit Fee
P. Hearing Examiner Services	Actual Cost + 20%
Q. Preliminary Plat	\$ 900.00
R. Plats, Final	\$ 350.00
S. Plats, Short	\$ 400.00
T. Plats, Final Short	\$ 250.00
U. Plat Amendments / Replat	\$ 250.00
V. SEPA Checklist	\$ 250.00
W. Special Use Permit	\$ 150.00
1. Annual renewal fee	\$ 50.00
2. Late annual renewal	\$ 150.00
X. Site Plan Application: Commercial	\$ 900.00
Y. Site Plan Review - Type 1	\$ 66.00
Z. Third Party Services	Actual Cost + 20%
AA. Variance / Non-Conforming Use	\$ 500.00
BB. Vacation Rental – Short Term Application	See Special Use Permit
CC. Zoning Amendments	\$ 500.00
DD. Zoning & Land Use Compliance Letter	\$ 69.00
EE. Wireless Communication Facilities Fees	See Conditional Use Permit

SECTION 6: Engineering Site Plan / Development Support Review Fees

Third Party Professional Services	Actual Cost + 20%
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SECTION 7: Fire Department Fees

A. CPR & First Aid Classes:	Actual Cost
B. Commercial Cooking Hood (New installations) Plan Review	\$ 100.00
C. EMS Basic Life Support (BLS) Transportation Services	
1. Walla Walla County Resident Rates:	

a.	BLS Non-Emergency Rate	\$ 550.00
b.	BLS Emergency Rate	\$ 650.00
c.	Mileage Rate	\$ 12.00/mile
2.	Non-Walla Walla County Resident Rates:	
a.	BLS Non-Emergency Rates	\$ 750.00
b.	BLS Emergency Rate	\$ 850.00
c.	Mileage Rate	\$ 12/mile
D.	Extinguisher Classes:	Actual Cost +20%
E.	False Alarm Fees:	
1.	Alarm system malfunction (1st call)	No Charge
2.	Alarm system malfunction five or more days after notification of need for servicing (1 st call)	\$ 25.00
3.	Alarm system malfunction five or more days after notification of need for servicing (2 nd call)	\$ 100.00
4.	Alarm system malfunction five or more days after notification of need for servicing (after 2 nd call)	\$ 250.00
5.	Accidental alarm activation (1 st call)	No Charge
6.	Accidental alarm activation five days or more after notification of need for protection of alarm activation device	\$ 100.00
7.	Malicious alarm activation	\$ 500.00
8.	Malicious discharge of extinguisher	\$ 500.00
9.	Malicious damage to fire alarm system	\$ 500.00
F.	Fire Detection Systems (New Installation) Plan Review / Inspection	\$ 100.00
G.	Fire Hydrants (each) Determination of Placement / Inspection	\$ 100.00
H.	Fire Sprinkler Systems (per riser on new installation) Plan Review	\$ 200.00
I.	Fireworks Permits for Sales	State mandated rate
J.	Fireworks Use / Display Permit – Per State Mandated Rate	\$ 100.00
K.	Haz Mat Fee: In accordance with the Washington State Association of Fire Chiefs	
L.	Hydrant Flow Tests (By Request)	\$ 50.00
M.	Nuisance Abatement Notice Fee	\$ 50.00
N.	Nuisance Abatement Arranged by the Fire Department	Actual cost + 20%
O.	Plan Review Fee – Initial Review	\$ 45.00 per hour
P.	Plan Review Fee – For Revisions	\$ 45.00 per hour
Q.	Plan Review Fee by Outside Agency / Vendor	Actual cost + 20%
R.	Re-inspection Fee for Non-Compliance	\$ 100.00
S.	Reports:	
1.	Copy of EMS Report	See Section 1
2.	Copy of Fire Report	See Section 1
3.	Other Reports	See Section 1
T.	Requests for Code Alternate/Variance	\$ 100.00
U.	Special Inspection/Review/Permit	\$ 100.00
V.	Salvage Fees for Insurance Companies:	
1.	Maximum charge for single-family dwelling salvage	\$1,000.00
2.	Maximum charge for commercial salvage	\$2,000.00
3.	Debris removal (per cubic yard)	\$ 30.00
4.	Boarding of windows and doors (per window or door)	\$ 30.00
5.	Furniture salvage (per room)	\$ 40.00
6.	Water removal (per sq. ft.)	\$ 2.50

7. Sump pump (flat fee plus \$15.00 per hour)	\$ 120.00
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SECTION 8: Public Works Fees

- | | |
|---|--|
| A. Brush, Debris, & Leaf Collection/removal Fee Between December 31 – September 1. Charged hourly based upon current salary ordinance and actual costs +20% | |
| B. Banners Attached to City Property | |
| 1. Application Fee Per Installation | \$ 69.00 |
| 2. Per Banner Installation/removal Fee | \$ 37.50 |
| C. Commercial Cross Connection Site Inspection Fee | \$ 25.00 |
| D. Dye Test. | \$ 25.00 |
| E. Equipment Rental Fees: | As determined by the PW Director for each piece of equipment used. |
| F. Equipment charge fee: | As determined by the PW Director for each project/repair/service. |
| G. Fire Hydrant Meter & Backflow Fees: | |
| 1. Deposit | \$ 500.00 |
| 2. Rental Fee: Per day | \$ 7.00 |
| 3. Install Fee | \$ 30.00 |
| 4. Removal Fee | \$ 30.00 |
| 5. Actual cost of water used (per 1,000 gallons): | See Section 10 |
| H. Franchise Application; Franchise Renewal; Franchisee Transfer | \$ 5,000.00 |
| I. Labor – During Business Hours: Based upon current salary ordinance | \$ 57.15 per hour |
| J. Labor – After Business Hours/Holidays: Based upon current salary ordinance | \$ 85.72 per hour |
| K. Leaf Collection Fee (December 31 – September 1 following year) | \$ 10.00 |
| L. Parts, Materials, Supplies provided by Public Works | Actual Cost + 20% |
| M. Right-of-way Permit | \$ 100.00 |
| N. Right-of-way Permit with street cut | \$ 200.00 |
| O. Sewer Lateral Locate | \$ 50.00 |
| P. Street Repair: hourly charge based upon current salary ordinance, and actual costs +20% | |
| Q. Third-party expenditures | Actual cost +20% |

SECTION 9: Police Department Fees

- | | |
|--|--------------------|
| A. Animal Fees | |
| 1. For each dog designated as dangerous or potentially dangerous, annual certificate of registration (CPMC 6.12.030) | \$ 50.00 |
| 2. For each dog with written proof of spayed or neutered | \$ 15.00 |
| 3. For each dog not spayed or neutered or without written proof | \$ 30.00 |
| 4. For each Service Animal and/or lettered Emotional Support Animal. | No charge |
| 5. Chicken/ Rabbit/ Bees Permit Fee (annual) | \$ 15.00 |
| 6. Replacement tag | \$ 1.00 |
| 7. Late registration fee (per animal, except a Service/ESA Animal) | \$ 10.00 |
| 8. Impound fee: | |
| a. For the 1st and 2nd impound in a year, per impound | \$ 10.00 |
| b. For the 3rd impound in a year | \$ 50.00 |
| c. For more than 3 impounds a year, thereafter per impound | \$ 100.00 |
| d. Boarding, treatment, and/or destruction | Actual costs + 20% |
| 9. Animal at large fee: | |
| a. 1st offense | Civil infraction 1 |
| b. 2nd offense within 12 months | Civil Infraction 2 |

c. 3rd and subsequent within 12 months		Civil Infraction 3
B. Bike License Fees:		
1. Lifetime license for registering owner	\$	7.00
2. Replacement license	\$	1.00
C. Code Enforcement Infractions:		
1. Infraction 1	\$	250.00
2. Infraction 2	\$	500.00
3. Infraction 3	\$	1,000.00
D. Concealed Pistol License:		
1. Original / Initial	\$	36.00
2. Original / Initial FBI Fee (subject to change by FBI)	\$	13.25
3. Renewal	\$	32.00
4. Late Renewal	\$	42.00
5. Replacement Fee	\$	10.00
E. Fingerprinting (per card)	\$	10.00
F. Impound Hearing Administrative Fee	\$	41.00
G. Media Fee (per incident)	\$	10.00
H. Parking Infraction:		
1. First parking violation	\$	25.00
2. Second parking violation within a three-month period	\$	50.00
3. Third and subsequent parking violations within a six-month period	\$	250.00
I. Peddler / Solicitor License (Nonrefundable): Per person, per year	\$	50.00
J. Public Record Request for Police Reports (per page):		See Section 1
K. Special Events Application Fee		
1. 90 days or more prior to start of event	\$	55.00
2. 45-89 days prior to start of event	\$	105.00
3. 44 -15 days prior to the start of the event	\$	150.00
4. 14 days or less prior to the start of the event	\$	250.00
L. VISA Clearance Letter	\$	10.00
M. Video Redaction Fee (Per minute of staff time)		See Section 1

SECTION 10: Water System Charges: CPMC Title 13.04

- A. 13.04.050(A) Water System Connection Charges: Per unit charge
1. Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit.
 2. Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit. \$ 500.00
 3. Multiple family dwelling: Per dwelling and/or rental unit. \$ 3,500.00
 4. Business/commercial, or public entities will be charged as per the following schedule:
 - a. For one inch or smaller service \$ 3,500.00
 - b. For a two-inch service \$ 18,700.00
 - c. For a three-inch service \$ 37,400.00
 - d. For a four-inch service \$ 58,400.00
 - e. For a six-inch service \$ 116,700.00
 - f. Service connections larger than six inches in size will be negotiated with the city,

considering the demand on the existing system and a determination of any necessary system improvements.

5. Mobile, manufactured and modular homes: Per unit.	\$ 3,500.00
6. Gardens, lawn and agricultural use: Per connection.	\$ 3,500.00
7. Fire service connections: Per connection.	\$ 4,200.00
B. 13.04.050(C) Front Footage Charge: When applicable	
1. Per assessed front foot of the lot.	\$ 60.00
C. 13.04.200(A) Account Names – New Account / Transfer Fee	
1. New account establishment fee: Per account.	\$ 9.00
2. Request for transfer of service: Per account.	\$ 9.00
D. 13.04.210 Payment of Bills – Delinquency Charges:	
1. Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.	
2. The charge for hanging a red tag shut-off warning notice.	\$ 20.00
E. 13.04.250 Discontinuance of Service – Customer’s Request – Fee.	
1. Per request to turn the service back on.	\$ 15.00
F. 13.04.260 Discontinuance – Nonpayment of Bill.	
1. When water service has been shut off for failure to pay water charges, the reconnection charges shall be as follows:	
a. Reconnection requested to be made during normal business:	\$ 20.00
b. Reconnection requested to be made outside normal business:	\$ 50.00
G. 13.04.290 Unauthorized Turn On	
1. Charge per incident.	\$ 50.00
H. 13.04.400(A) Water Charges:	
1. Monthly residential base charge per unit.	\$ 42.77
2. Monthly business base charge per unit.	\$ 60.08
3. Consumption charge per 1,000 gallons.	\$ 1.76

SECTION 11: Wastewater System Charges: CPMC Title 13.08

A. 13.08.525(A) Connection and Modification Fees: Per Unit Charge	
1. Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit.	
2. Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit.	\$ 500.00
3. Multiple family dwelling: Per dwelling and/or rental unit.	\$ 3,500.00
4. Business/commercial: Per unit.	\$ 3,500.00
5. Public entities: Per site.	\$ 3,500.00
B. 13.08.525(B) Front Footage Charge: When applicable	
1. Per assessed front foot of the lot.	\$ 40.00
2. 13.08.525(C) Wastewater Inspection Fee: Per Inspection.	\$ 30.00
C. 13.08.485(B, E) Wastewater Base Charges: Per Unit Charge	
1. Monthly residential base charge per unit.	\$ 52.40
2. Monthly small flow nonresidential base charge.	\$ 52.40
3. Monthly unmetered account base charge per unit.	\$ 52.40

- D. 13.08.485(B, E) Wastewater Consumption Charge: Per 1,000 gallons of consumption over 3,000 gallons consumed per month. (Large flow nonresidential customers are not given an unpaid consumption allowance.)
1. Monthly residential consumption charge per 1,000 gallons. \$ 5.01
 2. Monthly small flow nonresidential consumption charge per 1,000 gallons. \$ 5.01
 3. Monthly large flow nonresidential consumption charge per 1,000 gallons. \$ 9.10
 4. Monthly unmetered account consumption charge: For each calculated average of 1,000 gallons of consumption in accordance with 13.08.485(E). \$ 4.90
- E. 13.08.490(A) Account Transfer Charge:
1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
- F. 13.08.490(C) Billing Cycle and Due Date:
1. Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
- G. 13.08.495(B) Special Considerations: Vacancy Allowance
1. Base charge per dwelling and/or rental unit \$ 52.40
- H. 13.08.500(5) Rate Reduction: Condemned/Unlivable Premises
- 1) Debt service charge per dwelling and/or rental unit (maximum one year) \$ 11.18
- I. Southwest Sewer (Lift Station No. 7) Connection Assessments
1. Residential
 - a. Assessment per Acre \$ 5,438.00
 - b. ERU's per Acre \$ 6.00
 - c. Cost per ERU \$ 906.00
 2. Commercial \$ 5,438.00

SECTION 12: Stormwater System Charges: CPMC Title 13.15

- A. 13.15.070(C) Storm and Surface Water Charges
1. Monthly residential charge per account \$ 10.25
 2. Monthly non-residential charge per ESU \$ 10.25
 3. Monthly charge with credit per ESU \$ 7.31
- B. 13.15.070(D) Equivalent Service Unit Definition: One Equivalent Service Unit (ESU) is established at 3,500 square feet of impervious surface area. For the purpose of computation of service charges, the number of Equivalent Service Units shall be rounded to the nearest tenth (0.10).
- C. 13.15.072 Liability for payment of bill.
1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
- D. 13.15.075 Payment of bills – Delinquent charges.
1. Delinquent Charges – 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

SECTION 13: Ambulance Utility Charges: CPMC Title 13.16

- A. 13.16.070(B) Utility Fee: Classifications
1. Single Family Residential (including single unit mobile home): Per unit \$ 6.84
 2. Multiple Family (including duplex, triplex, etc.): Per unit \$ 8.17
 3. Commercial/Retail/Industrial
(based on calculation method in Section 13.16.070(C): Per ERU \$ 7.64
 4. Assisted Living/Nursing Home
(based on calculation method in Section 13.16.070(C): Per ERU \$ 56.02

5. Public/College/Schools
(based on calculation method in Section 13.16.070(C): Per ERU \$ 7.27
- B. 13.16.070(C) Rates Formula: One Equivalent Residential Unit (ERU) is established at 1,985 square feet. For the purpose of computation of service charges, the number of Equivalent Residential Units shall be rounded to the nearest tenth (0.10).
- C. 13.16.080 Collection of Utility Fees.
 1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
 3. Delinquency Charges - 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

SECTION 14: Miscellaneous Fees & Charges

- A. Web Check Electronic Services Fee \$ 20.00
- B. NSF Fee \$ 20.00
- C. Stop Payment Fee \$ 25.00
- D. Business Licenses \$ 50.00
 1. Annual renewal \$ 45.00

SECTION 15: Community Events

- A. Farmers Market
 1. Registration Fees
 - a. Application Fee – Daily Vendors \$ 10.00
 - b. Annual Membership Registration Fee – January 1 - April 15th \$ 50.00
 - c. Late annual Membership registration – After April 15th \$ 45.00
 2. Daily Fees
 - a. Member Daily Fee Standard Booth \$ 10.00
 - b. Member Daily Fee Oversize Booth \$ 15.00
 - c. Non-Member Daily Fee Standard Booth \$ 20.00
 - d. Non-Member Daily Fee Oversize Booth \$ 25.00
 - e. Non-Profit Daily Fee \$ 5.00
 - f. Youth Vendor Fee \$ 5.00
 3. Electricity Fees Per Day
 - a. Member – standard outlet (2 plugs) \$ 5.00
 - b. Member – 50 or 30 Amp (limited availability) \$ 7.50
 - c. Non-Member – standard outlet (2 plugs) \$ 7.50
 - d. Non-Member – 50 or 30 Amp (limited availability) \$ 10.00
- B. Parks
 1. Reservations
 - a. First come/first served No charge
 - b. Restrict site access per hour – City resident \$ 10.00
 - c. Restrict site access per hour – Non-resident \$ 15.00
 2. Park setup/cleanup
 - a. Hourly (resident) Staff cost +10%
 - b. Hourly (non-resident) Staff cost +20%
- C. Special Events
 1. Application Fee Varies by event

SECTION 16: Vacant/Abandoned Property

A. Vacant Property Registration and Maintenance

- | | |
|--|----------------|
| 1. Registration Fee | \$ 200.00 |
| 2. Annual fee for property that remains vacant through December 31 | \$ 150.00 |
| 3. Late Fee | Additional 20% |

B. Abandoned Property

- | | |
|--|----------------|
| 1. Fee for property declared abandoned- non-construction site. | \$ 500.00 |
| 2. Additional annual fee after Jan 1 st where the property remains abandoned. | \$ 250.00 |
| 3. Fee for property declared abandoned – under construction/construction stopped before completion fee due on Jan 1 or July 1 whichever date is soonest after 45 days has passed after property under construction declared abandoned and no notable and consistent construction has occurred. | \$ 1,000.00 |
| 4. Additional biannual fee for each 6month period the property remains abandoned and under construction/construction stopped before completion. | \$ 500.00 |
| 5. Late Fee | Additional 20% |

SECTION 17: Legal fees:

- | | |
|---|-------------------|
| A. Hourly charge based upon current salary ordinance. | Actual costs +20% |
|---|-------------------|

SECTION 18: Information Technology fees:

- | | |
|---|-------------------|
| A. Hourly charge based upon current salary ordinance. | Actual costs +20% |
|---|-------------------|

Effective Date: Rates, fees, and other charges shall be effective January 1, 2024; after passage and approval as provided by law.

Clerical Corrections: The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December, 2023.

APPROVED:

ATTEST:

Norma Hernández– Mayor

Sherri St. Clair – City Clerk

College Place - Final Budget 2024

Fund	Description	Beginning Fund Balance	Revenue	Expenditure	Surplus/(Deficit)	Ending Fund Balance
001	Current Expense Fund	2,123,424	8,754,815	8,751,013	3,803	2,127,227
005	Current Expense Reserve Fund	585,745	5,000	20	4,980	590,725
012	Technology Reserve Fund	400,211	579,000	687,981	(108,981)	291,230
061	Employee Benefit Reserve Fund	441,296	54,000	112,475	(58,475)	382,821
Total Current Expense		3,550,676	9,392,815	9,551,489	(158,674)	3,392,003
120	Criminal Justice Fund	49,596	20,402	20,630	(228)	49,368
121	Forfeited Proceeds Fund	2,059	20	-	20	2,079
130	Hotel/Motel Tax	63,645	40,500	38,403	2,097	65,742
Total Special Revenue Funds		115,300	60,922	59,033	1,889	117,189
201	ULTGO Bond Fund	18,161	489,550	489,450	100	18,261
Total Debt Service Funds		18,161	489,550	489,450	100	18,261
305	Capital Improvement Fund (REET 1)	704,417	453,656	1,009,101	(555,445)	148,972
306	Capital Improvement Fund (REET 2)	1,356,288	5,003,191	6,000,000	(996,809)	359,479
309	CDBG Projects Fund	0	324,400	324,400	-	0
315	Facility Maintenance Reserve Fund (CE)	766,933	2,225,000	2,299,802	(74,802)	692,131
320	Equipment Reserve Fund	198,637	1,161,901	1,162,384	(483)	198,154
330	Economic Development Fund	113,395	40,375	40,000	375	113,770
340	Economic Development Reserve Fund	74	-	-	-	74
350	Transportation Benefit District Fund (New)	-	381,000	381,000	-	-
360	Tax Increment Financing Fund (New)	-	4,090,032	4,090,032	-	-
Total Capital Reserve Funds		3,139,744	13,679,555	15,306,719	(1,627,164)	1,512,580
100	Street Fund	392,139	905,312	990,661	(85,349)	306,791
301	Street Capital Contribution Fund	4,139	380,838	360,828	20,010	24,149
311	Street Improvement Fund	124,149	6,507,036	6,426,189	80,847	204,996
Total Street Funds		520,427	7,793,186	7,777,678	15,508	535,935
400	Water Fund	612,944	2,320,201	2,350,049	(29,848)	583,096
410	Water Capital Reserve Fund	1,182,195	5,637,585	5,318,997	318,588	1,500,783
413	Water Capital Improvement Reserve Fund	1,059,270	1,667,629	1,530,291	137,338	1,196,608
426	Water Bond Reserve Fund	150,808	4,000	802	3,198	154,006
431	Water System Construction Fund	1,195,139	350,000	350,000	-	1,195,139
Total Water Fund		4,200,356	9,979,415	9,550,139	429,276	4,629,632
401	Wastewater Fund	2,317,435	3,280,101	2,585,293	694,808	3,012,243
411	Wastewater Capital Reserve Fund	2,860,348	15,357,205	15,467,778	(110,573)	2,749,776
412	Wastewater Debt Service Fund	1,193,222	635,000	631,928	3,072	1,196,294
425	Water Revenue Bond Fund	371,723	342,100	313,200	28,900	400,623
Total Waste Water Fund		6,742,728	19,614,406	18,998,199	616,207	7,358,935
402	Stormwater Fund	549,320	662,808	671,094	(8,286)	541,034
403	Stormwater Capital Reserve Fund	371,852	2,652,811	2,644,735	8,076	379,928
Total Stormwater Fund		921,172	3,315,619	3,315,829	(210)	920,962
440	Ambulance Utility Fund	572,163	1,257,040	1,233,682	23,358	595,522
500	Equipment Rental & Replacement	310,510	694,500	689,119	5,381	315,891
625	Flexible Benefits Plan Fund	14,105	12,000	12,000	-	14,105
Total Funds		20,105,343	66,289,007	66,983,335	(694,328)	19,411,015

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
Fund: 001 - Current Expense Fund				
001-308-31-00-08 Opening Fund Balance	3,740,233.27	3,143,205.25	2,123,424.31	(1,019,780.94)
<u>001-311-10-00-00</u> Real & Personal Prop Tax	2,081,709.55	2,112,785.38	2,126,555.46	13,770.08
<u>001-313-11-00-00</u> Retail Sales & Use Tax	2,031,445.58	2,062,406.57	2,103,000.00	40,593.43
<u>001-313-15-00-00</u> Criminal Justice Tax 3/10th Of 1% C.J.	409,728.19	400,107.58	420,000.00	19,892.42
<u>001-313-61-00-00</u> Natural Gas Use Tax	18,127.29	21,127.26	25,000.00	3,872.74
<u>001-313-71-00-00</u> Criminal Justice Tax	239,708.29	235,035.65	240,000.00	4,964.35
<u>001-316-41-00-00</u> Utility Tax - Priv Utils Electric	433,323.74	426,390.30	440,000.00	13,609.70
<u>001-316-43-00-00</u> Utility Tax - Priv Utils Gas	93,805.37	143,851.63	145,000.00	1,148.37
<u>001-316-45-00-00</u> Utility Tax - Priv Utils Garbage/Solid Waste	123,480.27	145,424.71	150,000.00	4,575.29
<u>001-316-46-00-00</u> Utility Tax - Priv Utils Cable	76,517.35	82,234.91	85,000.00	2,765.09
<u>001-316-47-00-00</u> Utility Tax - Priv Utils Telephone	87,851.17	89,036.49	92,000.00	2,963.51
<u>001-316-48-00-00</u> Utility Tax - Priv Utils Water	325,056.87	326,535.22	340,000.00	13,464.78
<u>001-316-49-00-00</u> Utility Tax - Priv Utils Wastewater	346,956.89	358,405.34	372,000.00	13,594.66
<u>001-321-91-00-00</u> Franchise Fees	74,600.87	74,608.94	75,000.00	391.06
<u>001-321-91-00-01</u> Franchise Application Fees	5,000.00	-	-	-
<u>001-321-99-00-02</u> Other Business Licenses And Permits	14,126.65	17,324.99	17,000.00	(324.99)
<u>001-322-10-00-00</u> Building/Structures/Equip.	105,950.74	134,562.09	400,000.00	265,437.91
<u>001-322-10-00-01</u> Building Dept Plan Check / Review Fees	46,388.49	133,699.69	250,000.00	116,300.31
<u>001-322-30-00-00</u> Animal Licenses	3,803.00	2,055.00	3,000.00	945.00
<u>001-322-90-00-00</u> Other Non-bus Lic/Permits	2,607.00	3,949.75	4,000.00	50.25
<u>001-322-90-00-01</u> Concealed Pistol License State Portion	1,188.00	714.00	1,200.00	486.00
<u>001-331-16-60-00</u> Fed Dir Grant From Dept Of Justice (CFDA #16.607)	-	1,290.56	-	(1,290.56)
<u>001-332-92-10-02</u> American Rescue Act Plan Revenue (CFDA #21.027)	1,301,682.00	-	-	-
<u>001-333-20-60-01</u> DUI Emphasis Patrols Grant Program	833.25	-	1,000.00	1,000.00
<u>001-333-20-60-03</u> Distracted Driving Emphasis Patrol Grant Program	681.75	318.36	500.00	181.64
<u>001-334-01-30-00</u> WSP Fire Marshall Safety Program	3,600.00	-	3,000.00	3,000.00
<u>001-334-02-70-00</u> Rec'n And Conservation Office Grant - Kiwanis Park	-	-	25,000.00	25,000.00
<u>001-334-03-10-05</u> Dept Of Ecology - Solid Waste Enforcement Grant	873.49	780.57	800.00	19.43
<u>001-334-04-20-04</u> CERB Grant - Flex Light Industrial Study	24,786.31	-	-	-
<u>001-334-04-20-30</u> St Grant Dept Of Commerce - Drug Task Force Grant	39,174.47	73,502.00	60,000.00	(13,502.00)
<u>001-334-04-98-00</u> DOH-EMS Trauma Grant	1,125.00	554.00	1,200.00	646.00
<u>001-334-06-90-00</u> State Grant-Other	10,000.00	-	332,689.66	332,689.66
<u>001-336-00-98-00</u> Local Government Assistance Program	151,839.87	160,000.00	180,394.00	20,394.00
<u>001-336-06-51-00</u> DUI & Other Criminal Justice Assistance	1,119.57	24.08	1,600.00	1,575.92
<u>001-336-06-94-00</u> Liquor Excise Tax	69,118.56	63,408.16	71,505.00	8,096.84
<u>001-336-06-95-00</u> Liquor Control Brd Profit	75,819.71	78,840.00	74,670.00	(4,170.00)
<u>001-337-00-00-01</u> Interlocal Grants - WASP UOF/DTI Training	-	10,000.00	-	(10,000.00)
<u>001-341-81-00-00</u> Printing/Duplicating Sers	0.15	-	-	-
<u>001-342-10-00-00</u> Law Enforcement Services	3,614.65	3,099.90	3,000.00	(99.90)
<u>001-342-10-00-01</u> Law Enforcement Services - Non LEOFF	-	1,866.96	2,000.00	133.04
<u>001-342-10-00-02</u> Law Enforcement Services - DUI Restitution	1,516.02	2,459.86	2,000.00	(459.86)
<u>001-342-21-00-02</u> Fireworks Permits For Sales	200.00	200.00	200.00	-
<u>001-342-21-51-00</u> Intergov Fire Serv /MOB Reimbursement - Personnel	60,118.45	50,000.00	50,000.00	-
<u>001-342-21-51-01</u> Intergov Fire Serv /MOB Reimbursement - Equipment	7,293.80	7,000.00	10,000.00	3,000.00
<u>001-342-40-00-01</u> Building Inspection Fees - Bldg Dept	198.00	924.00	2,000.00	1,076.00
<u>001-343-50-00-95</u> Utility Drainage / St Const - Eng Review Fees	-	(153.28)	-	153.28
<u>001-343-50-01-99</u> Sewer Inspection Fee	528.00	2,706.00	3,000.00	294.00
<u>001-345-81-00-02</u> Annexation Fee - P&D	-	500.00	-	(500.00)
<u>001-345-81-00-04</u> Boundary Line Adjustment - P&D	400.00	100.00	-	(100.00)
<u>001-345-81-00-08</u> Preliminary Plat / PUD - P&D	900.00	-	1,000.00	1,000.00
<u>001-345-81-00-09</u> Plats, Final P&D	-	-	700.00	700.00
<u>001-345-81-00-10</u> Plats, Short P&D	1,200.00	400.00	800.00	400.00
<u>001-345-81-00-12</u> Site Plan Application P&D	2,450.00	3,900.00	3,500.00	(400.00)
<u>001-345-81-00-13</u> Site Plan Review; SF / MF (Up To 4 Units) P&D	1,550.00	1,550.00	2,000.00	450.00
<u>001-345-81-00-15</u> Zoning Amendments P&D	138.00	-	-	-
<u>001-345-83-00-00</u> Plan Checking Fees - Building Dept - Pass Through	2,316.31	-	2,500.00	2,500.00
<u>001-345-83-00-04</u> Non-Plat - Engineering Review Fees	-	-	500.00	500.00
<u>001-345-83-00-05</u> Plan Checking Fees - Engineering - Pass Through	-	-	5,000.00	5,000.00
<u>001-345-83-00-06</u> Plan Review - Fire Department	-	800.00	500.00	(300.00)
<u>001-345-86-00-00</u> Critical Areas Permit P&D	-	-	400.00	400.00
<u>001-345-86-00-01</u> SEPA Related Mitigation Fees (Checklist) P&D	1,750.00	500.00	1,000.00	500.00
<u>001-345-89-01-20</u> Planning & Development Costs - Pass Thru Charges	15,609.50	20,435.51	20,000.00	(435.51)
<u>001-345-89-01-25</u> Planning & Development Pass Thru Cost Admin. Fee	3,009.89	3,571.97	3,500.00	(71.97)
<u>001-345-89-01-27</u> State Building Code Fee	1,281.50	1,194.50	1,300.00	105.50
<u>001-347-90-00-00</u> Farmer's Market Vendor Fees	4,395.00	4,080.01	4,500.00	419.99
<u>001-347-90-00-01</u> Vendor Fees - Other Community Events	290.00	210.00	200.00	(10.00)
<u>001-347-90-00-02</u> Farmer's Market Pass-through Sales - SNAP/EBT	733.00	210.04	500.00	289.96
<u>001-347-90-00-03</u> Fireworks Bonds	100.00	50.00	100.00	50.00
<u>001-347-90-00-04</u> Farmer's Market Pass-through Process - State Match	2,524.00	-	-	-
<u>001-347-90-00-05</u> Farmer Market Pass-through Process - DOH Kids Cash	1,494.00	-	-	-
<u>001-353-10-05-00</u> Traffic Infraction Penalties	28,657.83	24,016.89	30,000.00	5,983.11
<u>001-361-10-00-00</u> Unrealized Gain/Loss	(82,886.12)	10,063.01	-	(10,063.01)
<u>001-361-11-00-00</u> Investment Interest	18,553.17	29,776.41	20,000.00	(9,776.41)
<u>001-361-30-00-00</u> Realized Gain/Loss On Investments	3,256.12	-	-	-
<u>001-361-40-00-00</u> Sales Interest	2,427.28	6,072.32	2,500.00	(3,572.32)
<u>001-361-40-00-43</u> Interest - Contract Bond Non-Rev	0.81	1.34	-	(1.34)

City of College Place - Preliminary Budget 12/12/2023

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
001-361-41-00-00	Investment Interest - Purchased	11,131.93	10,000.00	10,000.00	-
001-362-00-00-02	Lease Payment (Annual) WWU Community Garden	1.00	-	1.00	1.00
001-362-00-50-01	Water Tower Space Rental	92,182.73	81,667.98	90,000.00	8,332.02
001-367-11-00-02	Contributions/Gifts - Fire Dept	23,379.00	-	10,000.00	10,000.00
001-367-11-00-03	Contributions/Gifts - Police Dept	26,303.37	10,544.30	20,000.00	9,455.70
001-367-11-00-04	Contr/Donations - Private	187,116.80	11,797.02	100,000.00	88,202.98
001-369-10-00-04	Sale Of Surplus - Current Expense	100.00	1,755.00	-	(1,755.00)
001-369-30-00-00	Sale Of Confiscated And Forfeited Property	253.22	-	-	-
001-369-81-00-00	Cashier's Over / Short	(10.00)	(0.03)	-	0.03
001-369-91-00-00	Other Misc Revenue	2,054.21	7,644.37	2,000.00	(5,644.37)
001-369-91-00-02	Misc - Police Fees	810.54	1,844.83	1,000.00	(844.83)
001-369-91-00-10	Reimbursements/Refunds	81,166.53	1,591.80	20,000.00	18,408.20
001-382-10-00-02	Developer Bond / Deposit For Project	-	101,174.62	200,000.00	98,825.38
001-389-10-00-03	Building Permit Deposit`	-	-	10,000.00	10,000.00
001-389-90-00-00	Other Non-Revenues	353.10	251.90	-	(251.90)
001-389-90-00-04	Deposits To Travel Advance Account			3,000.00	3,000.00
001-397-00-00-00	Interfund Transfer Fund 350			75,000.00	75,000.00
001-395-20-00-00	Insurance Compensation For Loss	7,765.29	-	-	-
Revenue Total:		8,718,256.37	7,562,780.46	8,754,815.12	1,192,034.66
001-511-30-44-01	Advertising / Publication	1,892.80	1,660.94	2,000.00	(339.06)
001-511-60-10-00	Wages & Overtime	9,080.63	8,820.00	8,820.00	-
001-511-60-20-00	Personnel Benefits	733.82	747.67	821.37	(73.70)
001-511-60-31-01	Office Supplies - Legislative	140.07	-	150.00	(150.00)
001-511-60-31-00	Operating Supplies - Legislative			150.00	(150.00)
001-511-60-41-00	Professional Services			100.00	(100.00)
001-511-60-42-00	Communications	0.26	-	-	-
001-511-60-43-00	Travel - Council Pos. 1			100.00	(100.00)
001-511-60-43-01	Travel - Council Pos. 2			100.00	(100.00)
001-511-60-43-02	Travel - Council Pos. 3			100.00	(100.00)
001-511-60-43-03	Travel - Council Pos. 4			100.00	(100.00)
001-511-60-43-04	Travel - Council Pos. 5			100.00	(100.00)
001-511-60-43-05	Travel - Council Pos. 6			300.00	(300.00)
001-511-60-43-06	Travel - Council Pos. 7			100.00	(100.00)
001-511-60-48-00	Repairs And Maintenance			50.00	(50.00)
001-511-60-49-00	Misc/Contingency Expense	125.00	125.00	200.00	(75.00)
001-511-60-49-01	Miscellaneous	-	140.29	500.00	(359.71)
001-511-60-49-02	Travel/Misc - Council Pos. 1			150.00	(150.00)
001-511-60-49-03	Travel/Misc - Council Pos. 2			150.00	(150.00)
001-511-60-49-04	Travel/Misc - Council Pos. 3			150.00	(150.00)
001-511-60-49-05	Travel/Misc - Council Pos. 4			150.00	(150.00)
001-511-60-49-06	Travel/Misc - Council Pos. 5			150.00	(150.00)
001-511-60-49-07	Travel/Misc - Council Pos. 6	234.69	409.20	500.00	(90.80)
001-511-60-49-08	Travel/Misc - Council Pos. 7			150.00	(150.00)
001-511-60-49-09	Registrations/Fees - Training Classes & Seminars	35.00	-	300.00	(300.00)
001-511-70-49-00	Lobbying Agreement - Port	15,600.00	13,200.00	15,600.00	(2,400.00)
001-511-70-49-01	Lobbying Agreement - Federal	-	27,000.00	36,000.00	(9,000.00)
001-512-50-41-02	Professional Services - Other Than Attorneys	-	33,102.04	-	33,102.04
001-512-52-41-02	Professional Services - Other Than Attorneys	126,056.88	67,995.98	90,000.00	(22,004.02)
001-513-10-10-00	Wages & Overtime	82,573.60	60,852.50	63,241.65	(2,389.15)
001-513-10-20-00	Personnel Benefits	25,424.57	19,185.49	19,550.38	(364.89)
001-513-10-31-00	Operating Supplies - Executive	1,792.53	765.42	1,000.00	(234.58)
001-513-10-31-01	Office Supplies - Executive	390.09	399.21	400.00	(0.79)
001-513-10-41-00	Professional Services	41,949.23	62.85	-	62.85
001-513-10-42-00	Communications	1,478.63	1,462.75	1,500.00	(37.25)
001-513-10-43-00	Travel Expense	2,228.15	2,779.77	4,000.00	(1,220.23)
001-513-10-43-02	Travel / Training Mayor	-	1,422.41	1,700.00	(277.59)
001-513-10-44-01	Advertising	1,959.97	56.44	420.00	(363.56)
001-513-10-48-00	Repairs & Maintenance	29.70	29.05	100.00	(70.95)
001-513-10-49-00	Miscellaneous	7,271.74	3,137.19	4,500.00	(1,362.81)
001-513-10-49-02	Registrations/Fees - Training Classes & Seminars	1,118.00	344.50	2,000.00	(1,655.50)
001-513-10-49-03	Travel Miscellaneous			50.00	(50.00)
001-513-10-49-50	Misc. AWC Annual Dues / WWVCC Membership	8,130.00	15,697.99	8,300.00	7,397.99
001-514-23-00-01	Conversion Misc	-	(34,300.41)	-	(34,300.41)
001-514-23-10-00	Wages & Overtime - Financial Services	64,540.05	68,403.16	74,511.55	(6,108.39)
001-514-23-20-00	Personnel Benefits	28,865.21	32,628.85	27,353.00	5,275.85
001-514-23-31-00	Operating Supplies - Budgeting, Accounting	229.65	109.56	200.00	(90.44)
001-514-23-31-01	Office Supplies - Budgeting, Accounting	981.24	816.56	1,000.00	(183.44)
001-514-23-35-00	Small Tools/Minor Equip.	85.88	-	200.00	(200.00)
001-514-23-41-00	Professional Services	27,452.20	9,281.81	14,616.00	(5,334.19)
001-514-23-42-00	Communications	1,281.43	1,306.14	1,300.00	6.14
001-514-23-43-00	Travel	306.10	82.88	2,000.00	(1,917.12)
001-514-23-44-01	Advertising	1,945.45	119.52	1,000.00	(880.48)
001-514-23-48-00	Repairs & Maintenance	447.65	132.23	500.00	(367.77)
001-514-23-49-00	Miscellaneous	311.00	509.00	1,000.00	(491.00)
001-514-23-49-01	Registration Fees / Training Classes & Seminars	460.00	778.40	1,000.00	(221.60)
001-514-30-10-00	Wages/O.T. Record Services	40,310.71	50,045.48	60,156.02	(10,110.54)
001-514-30-20-00	Personnel Benefits	19,848.60	23,272.46	22,800.41	472.05

City of College Place - Preliminary Budget 12/12/2023

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
001-514-30-31-00	Operating Supplies - Records	46.37	62.66	350.00	(287.34)
001-514-30-31-01	Office Supplies - Records	313.76	199.72	550.00	(350.28)
001-514-30-35-00	Sm Tools/Minor Equip,	(273.93)	-	200.00	(200.00)
001-514-30-41-00	Prof Serv - Codification/Records Destruction	34,231.81	47,380.98	5,500.00	41,880.98
001-514-30-42-00	Communication	729.77	1,370.33	1,450.00	(79.67)
001-514-30-43-00	Travel	3,246.81	2,863.53	4,210.00	(1,346.47)
001-514-30-44-01	Advertising	97.73	-	100.00	(100.00)
001-514-30-48-00	Repairs & Maintenance	452.80	384.60	425.00	(40.40)
001-514-30-49-00	Miscellaneous	804.00	284.60	700.00	(415.40)
001-514-30-49-01	Registrations/Fees - Training Classes & Seminars	2,843.00	2,710.46	4,250.00	(1,539.54)
001-514-40-45-00	Intergovernmental Election Costs	9,260.95	-	12,000.00	(12,000.00)
001-514-40-49-00	Intergov. Services - Voter Registration	24,867.50	25,037.79	27,000.00	(1,962.21)
001-514-81-40-00	Concealed Pistol License Fee	1,560.00	1,023.00	1,000.00	23.00
001-515-31-10-00	Salary & Wages - City Attorney	84,998.20	57,858.24	60,334.98	(2,476.74)
001-515-31-20-00	Personnel Benefits	29,798.68	20,523.96	20,934.51	(410.55)
001-515-31-31-00	Operating Supplies - City Attorney	-	337.98	500.00	(162.02)
001-515-31-31-01	Office Supplies - City Attorney			250.00	(250.00)
001-515-31-35-00	Small Tools/Minor Equipment			150.00	(150.00)
001-515-31-41-00	Prof Legal Servs Retainer	15,075.00	2,585.00	8,000.00	(5,415.00)
001-515-31-41-01	Professional Legal Services	4,020.00	760.00	6,000.00	(5,240.00)
001-515-31-42-00	Communication - City Attorney	473.35	493.83	500.00	(6.17)
001-515-31-43-00	Travel - City Attorney	-	45.76	500.00	(454.24)
001-515-31-48-00	Repairs & Maintenance - City Attorney	121.81	164.21	250.00	(85.79)
001-515-31-49-00	Miscellaneous - City Attorney	498.98	-	855.00	(855.00)
001-515-31-49-01	Reg Fees / Train Classes & Seminars - City Atty	257.00	132.00	500.00	(368.00)
001-515-91-41-00	Professional Services - Legal - Indigent Defense	53,020.00	54,842.04	60,000.00	(5,157.96)
001-517-90-24-00	Employee Benefit Prg Cost	1,200.00	500.00	1,200.00	(700.00)
001-518-10-10-00	Salaries & Wages - HR	47,737.99	49,440.84	56,511.99	(7,071.15)
001-518-10-20-00	Personnel Benefits - HR	23,512.11	23,871.18	25,041.76	(1,170.58)
001-518-10-31-00	Operating Supplies - HR Administration	722.66	101.59	1,100.00	(998.41)
001-518-10-31-01	Office Supplies - HR Administration	536.56	418.26	800.00	(381.74)
001-518-10-31-02	Operating Supplies - HR Wellness	2,385.62	1,533.28	5,000.00	(3,466.72)
001-518-10-31-04	Operating Supplies - HR Wellness Grant Reimbursed	195.00	23.78	205.00	(181.22)
001-518-10-41-00	Prof. Services - Labor Negotiations	-	72.35	1,000.00	(927.65)
001-518-10-41-01	Professional Services	7,337.72	224.42	8,048.00	(7,823.58)
001-518-10-42-00	Communications - HR	513.70	536.40	544.00	(7.60)
001-518-10-43-00	Travel	1,648.45	121.91	1,600.00	(1,478.09)
001-518-10-48-00	Repairs And Maintenance	543.61	704.67	750.00	(45.33)
001-518-10-49-00	Miscellaneous	719.50	1,462.45	800.00	662.45
001-518-10-49-01	Training / Class Registration Fees & Charges	610.20	570.60	1,400.00	(829.40)
001-518-10-49-02	Train/Class Reg Fees & Charge - City-wide Educat	2,000.00	-	1,500.00	(1,500.00)
001-518-20-10-00	Wages & Overtime	44,381.27	74,205.46	104,546.06	(30,340.60)
001-518-20-20-00	Personnel Benefits	19,830.16	37,779.94	45,749.13	(7,969.19)
001-518-20-31-00	Operating Supplies - Facilities	4,465.25	8,468.02	20,000.00	(11,531.98)
001-518-20-31-01	Office Supplies - Facilities	284.46	1,044.49	500.00	544.49
001-518-20-35-00	Sm Tools/Minor Equip	643.26	3,140.43	10,000.00	(6,859.57)
001-518-20-41-00	Professional Services	19,100.05	14,595.29	15,000.00	(404.71)
001-518-20-42-00	Communication	375.82	702.01	500.00	202.01
001-518-20-43-00	Travel / Training	25.69	366.49	1,000.00	(633.51)
001-518-20-44-01	Advertising	-	443.50	500.00	(56.50)
001-518-20-45-00	Operating Rentals/Leases			1,500.00	(1,500.00)
001-518-20-47-00	Public Utility Services	19,946.39	23,191.35	20,000.00	3,191.35
001-518-20-47-01	Utilities - Annex Bldg	6,038.83	7,520.62	6,500.00	1,020.62
001-518-20-48-00	Repairs & Maintenance	1,456.45	8,945.11	15,000.00	(6,054.89)
001-518-20-48-02	Repairs & Maintenance Annex Bldg	300.51	1,063.11	2,000.00	(936.89)
001-518-20-49-00	Miscellaneous	0.02	-	750.00	(750.00)
001-518-30-46-00	Insurance	58,659.73	81,558.12	100,079.00	(18,520.88)
001-521-10-10-00	Wages & Overtime	142,452.19	164,822.90	157,805.59	7,017.31
001-521-10-20-00	Personnel Benefits	42,340.48	54,007.48	47,631.70	6,375.78
001-521-10-20-02	Benefits - Reimbursement Costs	339.01	106.72	-	106.72
001-521-10-31-00	Operating Supplies - Administration	1,782.01	1,327.83	1,400.00	(72.17)
001-521-10-31-01	Office Supplies - Administration	871.83	498.75	500.00	(1.25)
001-521-10-35-00	Sm Tools/Minor Equipment	-	992.42	2,500.00	(1,507.58)
001-521-10-41-00	Professional Services	8,807.22	5,863.52	7,000.00	(1,136.48)
001-521-10-41-01	Prof Services - Labor Negotiations.	6,150.00	825.00	6,500.00	(5,675.00)
001-521-10-41-03	Prof Services - Lexipol Consulting Service	3,297.51	3,561.31	4,000.00	(438.69)
001-521-10-42-00	Communication	4,468.30	4,478.91	5,000.00	(521.09)
001-521-10-43-00	Travel	357.23	1,398.65	3,000.00	(1,601.35)
001-521-10-44-01	Advertising	617.04	2,936.50	500.00	2,436.50
001-521-10-48-00	Repairs & Maintenance	465.70	246.32	200.00	46.32
001-521-10-49-00	Miscellaneous	2,711.77	1,594.93	2,500.00	(905.07)
001-521-10-49-01	Registrations / Fees Training Classes & Seminars	998.31	510.00	3,000.00	(2,490.00)
001-521-10-49-02	Miscellaneous - PD Donations	972.87	313.78	6,700.00	(6,386.22)
001-521-10-49-03	Miscellaneous - Grant Reimbursed	-	5,211.00	-	5,211.00
001-521-10-49-96	Interfund Rentals O & M	77,806.34	19,919.56	20,000.00	(80.44)
001-521-19-10-00	Wages Support Serv	114,233.20	124,853.06	137,804.03	(12,950.97)
001-521-19-20-00	Benefits Support Servs	48,686.21	52,586.68	54,090.77	(1,504.09)
001-521-19-20-01	Benefits/Uniforms Support Services	138.00	-	400.00	(400.00)

City of College Place - Preliminary Budget 12/12/2023

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
001-521-19-31-00	Operating Supplies - Support Services	58.84	586.06	2,400.00	(1,813.94)
001-521-19-31-01	Office Supplies - Support Services	1,988.55	1,020.23	2,500.00	(1,479.77)
001-521-19-35-00	Sm Tools Support Servs			500.00	(500.00)
001-521-19-41-00	Prof Services Support Ser	8,791.86	4,596.57	5,705.00	(1,108.43)
001-521-19-43-00	Travel Support Services	-	856.00	1,500.00	(644.00)
001-521-19-44-01	Advertising Support Servs	319.50	-	250.00	(250.00)
001-521-19-45-00	Oper Rentals Support Serv			1,000.00	(1,000.00)
001-521-19-48-00	Repairs/Maint Support Ser	893.40	411.41	800.00	(388.59)
001-521-19-49-00	Misc. Support Services	25.00	49.26	200.00	(150.74)
001-521-19-49-01	Registrations / Fees - Training Classes / Seminars	304.05	-	500.00	(500.00)
001-521-19-49-02	WW SSMA New World Records Sys Support	18,468.00	18,600.97	20,000.00	(1,399.03)
001-521-21-10-00	Wages Investigation	90,086.09	91,820.26	91,054.53	765.73
001-521-21-20-00	Benefits - Investigation	29,015.93	32,068.34	29,086.65	2,981.69
001-521-21-31-00	Operating Supplies - Investigation	787.61	2,352.67	1,500.00	852.67
001-521-21-31-01	Office Supplies - Investigation	665.95	509.10	800.00	(290.90)
001-521-21-35-00	Sm Tools/Equip Invest	-	1,495.12	500.00	995.12
001-521-21-41-00	Prof Servs Investigation	885.74	907.16	1,500.00	(592.84)
001-521-21-42-00	Communication Invest.	2,894.19	2,211.99	2,300.00	(88.01)
001-521-21-43-00	Travel Investigation	54.43	520.00	1,000.00	(480.00)
001-521-21-48-00	Repairs/Maint Invest.	22.67	3,237.71	75.00	3,162.71
001-521-21-49-00	Misc Investigation	-	9.39	1,500.00	(1,490.61)
001-521-21-49-01	Registration Fees - Training Classes & Seminars	-	1,148.00	1,500.00	(352.00)
001-521-22-10-00	Wages Patrol	743,360.83	819,019.97	1,003,689.13	(184,669.16)
001-521-22-20-00	Benefits Patrol	228,140.46	281,029.95	293,169.78	(12,139.83)
001-521-22-20-01	Benefits Uniforms Patrol	17,567.06	8,311.00	12,000.00	(3,689.00)
001-521-22-20-02	Benefits Uniforms BVP Grant-Funded	-	1,290.56	-	1,290.56
001-521-22-20-03	Patrol Equipment & Clothing Allowance	-	4,486.92	5,400.00	(913.08)
001-521-22-20-06	BVFF Pension & Disability Payments	235.00	-	-	-
001-521-22-31-00	Operating Supplies - Patrol	3,422.88	5,818.91	5,000.00	818.91
001-521-22-31-01	Office Supplies - Patrol	2,430.20	2,432.65	2,200.00	232.65
001-521-22-32-00	Fuel Consumed Patrol	342.75	501.76	1,000.00	(498.24)
001-521-22-35-00	Sm Tools/Equip Patrol	-	539.55	1,000.00	(460.45)
001-521-22-41-00	Prof Services Patrol	3,651.92	3,057.00	3,500.00	(443.00)
001-521-22-42-00	Communication Patrol	6,238.02	7,197.88	9,000.00	(1,802.12)
001-521-22-42-01	Patrol Air Cards - Communication	6,494.60	8,657.30	7,000.00	1,657.30
001-521-22-48-00	Repairs/Maint. Patrol	372.84	1,865.79	500.00	1,365.79
001-521-22-49-00	Miscellaneous Patrol	104.00	-	100.00	(100.00)
001-521-22-49-01	Intergov Servs Patrol - Dispatch Charges	113,460.22	355,920.74	259,411.00	96,509.74
001-521-22-49-02	WW PD Support/Maint MDT Software	132.97	-	1,000.00	(1,000.00)
001-521-22-49-96	Interfund Rentals O & M	64,891.85	19,919.56	20,000.00	(80.44)
001-521-23-10-00	Wages Spec Unit	38,237.39	-	-	-
001-521-23-20-00	Benefits Spec Unit	14,069.90	-	-	-
001-521-23-31-00	Operating Supplies - Special Unit	-	208.84	-	208.84
001-521-23-41-09	Special Response Unit - Professional Services	47.77	-	-	-
001-521-30-10-01	Wages - Drug Task Force	42,426.89	93,484.25	90,153.00	3,331.25
001-521-30-20-01	Benefits - Drug Task Force	13,272.08	32,196.56	23,975.08	8,221.48
001-521-30-31-00	Operating Supplies - Crime Prevention	6.95	79.61	100.00	(20.39)
001-521-30-31-01	Office Supplies - Crime Prevention			100.00	(100.00)
001-521-30-49-00	Misc Crime Prevention			100.00	(100.00)
001-521-30-49-06	Registrations/Fees - Training Classes & Seminars			300.00	(300.00)
001-521-40-31-00	Operating Supplies - Training	8,994.99	12,418.20	15,000.00	(2,581.80)
001-521-40-31-01	Office Supplies - Training			100.00	(100.00)
001-521-40-41-00	Prof Services Training	875.00	900.00	3,000.00	(2,100.00)
001-521-40-43-00	Travel Training	4,675.95	10,522.02	10,000.00	522.02
001-521-40-48-00	Repairs/Maint Training	-	130.01	1,000.00	(869.99)
001-521-40-49-00	Misc Training	-	100.24	-	100.24
001-521-40-49-01	Registrations/Fees - Training Classes & Seminars	9,882.00	16,051.50	20,000.00	(3,948.50)
001-521-70-10-00	Wages Traffic	244,481.97	272,559.35	334,563.03	(62,003.68)
001-521-70-10-02	Wages - Impaired Driving CFDA#20.601 Grant Program	400.47	-	-	-
001-521-70-10-04	Wages - Impaired Driving CFDA#20.600 Grant Program	743.73	-	1,500.00	(1,500.00)
001-521-70-20-00	Benefits Traffic	75,920.52	93,642.91	97,723.27	(4,080.36)
001-521-70-20-02	Benefits - Impair Driving CFDA#20.601 Grant Prog	148.33	-	-	-
001-521-70-20-04	Benefits - Impair Driving CFDA#20.600 Grant Prog	222.50	-	-	-
001-521-70-20-06	BVFF Pension & Disability Payments	105.00	340.00	180.00	160.00
001-521-70-31-00	Operating Supplies - Traffic			250.00	(250.00)
001-521-70-31-01	Office Supplies - Traffic			75.00	(75.00)
001-521-70-35-00	Sm Tools Traffic			200.00	(200.00)
001-521-70-35-01	Small Tools DUI Emphasis Funded	900.75	-	1,000.00	(1,000.00)
001-521-70-41-00	Prof Services Traffic	191.87	-	250.00	(250.00)
001-521-70-48-00	Repairs/Maint Traffic			250.00	(250.00)
001-521-70-49-00	Miscellaneous Traffic			100.00	(100.00)
001-521-70-49-96	Interfund Rentals - O & M	64,891.85	19,919.56	20,000.00	(80.44)
001-522-10-10-00	Wages & Overtime	-	61,478.31	48,102.80	13,375.51
001-522-10-20-00	Personnel Benefits	-	16,081.18	14,410.57	1,670.61
001-522-10-20-01	Other Benefits - Uniforms			300.00	(300.00)
001-522-10-31-00	Operating Supplies - Administration	58.70	-	500.00	(500.00)
001-522-10-31-01	Office Supplies - Administration	214.76	893.44	500.00	393.44
001-522-10-35-00	Sm Tools & Minor Equipmnt	115.53	-	250.00	(250.00)

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
001-522-10-41-00	Prof Serv - Comprehens Analysis Of FD Services	829.53	358.93	500.00	(141.07)
001-522-10-41-02	Professional Services - Admin	5,298.98	1,634.85	6,000.00	(4,365.15)
001-522-10-42-00	Communication	1,552.88	1,236.33	1,300.00	(63.67)
001-522-10-43-00	Travel	2,771.70	2,734.99	5,000.00	(2,265.01)
001-522-10-44-01	Advertising	329.27	443.50	500.00	(56.50)
001-522-10-48-00	Repairs & Maintenance	590.39	921.51	750.00	171.51
001-522-10-49-00	Miscellaneous	4,243.01	1,273.50	3,500.00	(2,226.50)
001-522-10-49-01	Registrations/Fees - Training Classes & Seminars	1,055.00	2,341.48	3,000.00	(658.52)
001-522-20-10-00	Wages Fire	163,382.48	163,768.99	151,625.99	12,143.00
001-522-20-10-01	Stipends (Volunteers)	38,174.32	43,503.45	35,000.00	8,503.45
001-522-20-10-02	Wages - Mobilization	48,225.26	-	-	-
001-522-20-20-00	Benefits Fire	58,813.60	61,087.32	48,801.65	12,285.67
001-522-20-20-01	Benefits (Volunteers)	2,844.46	3,649.08	3,700.00	(50.92)
001-522-20-20-02	Benefits - Mobilization	8,397.32	-	-	-
001-522-20-20-03	Uniforms - Volunteers	3,791.91	10,298.79	8,000.00	2,298.79
001-522-20-20-04	Uniforms - FT Firefighter	3,337.62	1,134.24	4,000.00	(2,865.76)
001-522-20-31-00	Operating Supplies - Suppression	4,538.47	4,444.78	3,500.00	944.78
001-522-20-31-01	Office Supplies - Suppression	152.85	22.91	300.00	(277.09)
001-522-20-31-02	Fire Mobilization - Protective Equipment	456.44	-	2,000.00	(2,000.00)
001-522-20-31-03	Radios/Pagers - Parts & Supplies	175.33	3,434.17	750.00	2,684.17
001-522-20-31-05	Wildland Fire - Operating Supplies	-	483.36	-	483.36
001-522-20-32-00	Fuel - Suppression	1,454.59	1,734.13	2,000.00	(265.87)
001-522-20-32-02	Fire Mobilization - Fuel Consumed	1,377.02	5,116.52	3,000.00	2,116.52
001-522-20-35-00	Sm Tools/Equipment	1,079.50	2,467.33	1,000.00	1,467.33
001-522-20-35-01	Small Tools Vehicle	-	591.16	500.00	91.16
001-522-20-35-02	Fire Mobilization - Sm Tools / Equipment	-	279.20	800.00	(520.80)
001-522-20-41-00	Fire Dept Personnel Physicals	2,241.56	321.64	3,000.00	(2,678.36)
001-522-20-42-00	Communication - Air Cards For MDTs	3,374.07	3,086.36	2,500.00	586.36
001-522-20-43-00	Travel - Supression	-	275.76	-	275.76
001-522-20-48-00	Repairs/Maintenance	1,707.74	20,207.73	4,500.00	15,707.73
001-522-20-48-01	Repairs/Maint Vehicle	351.44	11.20	-	11.20
001-522-20-48-02	Fire Mobilization - Repairs & Maint.	135.96	815.18	100.00	715.18
001-522-20-49-00	Misc Fire	91.46	79.62	100.00	(20.38)
001-522-20-49-02	Fire Mobilization - Misc. Expense	463.51	27.69	500.00	(472.31)
001-522-20-49-04	Intergov Services - Dispatch Charges	25,713.22	45,169.05	36,000.00	9,169.05
001-522-20-49-06	BVFF Pension & Disability Payments	1,170.00	1,260.00	1,800.00	(540.00)
001-522-20-49-96	Interfund Rentals - O & M	51,620.41	12,904.90	15,000.00	(2,095.10)
001-522-26-31-80	Op Supplies - EMS Rescue & Emergency	-	785.36	-	785.36
001-522-30-10-00	Wages & OT	38,541.76	40,259.04	43,914.00	(3,654.96)
001-522-30-20-00	Benefits	18,311.94	19,527.88	19,465.47	62.41
001-522-30-20-01	Other Benefits/Uniforms	23.41	235.47	300.00	(64.53)
001-522-30-31-00	Operating Supplies - Prevention / Investigation	125.11	544.17	2,500.00	(1,955.83)
001-522-30-31-01	Office Supplies - Prevention / Investigation	-	-	200.00	(200.00)
001-522-30-41-00	Professional Services	27.36	-	-	-
001-522-30-42-00	Communication	-	288.19	1,000.00	(711.81)
001-522-30-43-00	Travel	120.35	-	1,500.00	(1,500.00)
001-522-30-48-00	Repairs/Maintenance	-	-	100.00	(100.00)
001-522-30-49-00	Miscellaneous	973.86	79.20	750.00	(670.80)
001-522-45-10-00	Wages & OT	83,779.59	70,972.69	63,229.40	7,743.29
001-522-45-20-00	Benefits	21,037.94	18,025.42	11,818.64	6,206.78
001-522-45-20-03	Uniforms - FT Firefighter	-	620.45	300.00	320.45
001-522-45-31-00	Operating Supplies - Training	2,240.91	1,431.19	5,000.00	(3,568.81)
001-522-45-31-01	Office Supplies - Training	118.35	-	250.00	(250.00)
001-522-45-35-00	Small Tools & Equipment - Training	-	-	-	-
001-522-45-41-00	Professional Services	51.11	-	-	-
001-522-45-42-00	Communication	124.58	-	-	-
001-522-45-43-00	Travel	2,422.43	1,796.01	10,000.00	(8,203.99)
001-522-45-48-00	Repairs/Maintenance	-	44.14	150.00	(105.86)
001-522-45-49-00	Miscellaneous	16,977.28	1,952.08	2,500.00	(547.92)
001-522-45-49-01	Registrations/Fees - Training Classes & Seminars	5,100.00	7,798.00	5,000.00	2,798.00
001-522-50-31-00	Operating Supplies - Facilities	7,446.40	5,662.83	4,000.00	1,662.83
001-522-50-31-01	Office Supplies - Facilities	48.01	264.50	100.00	164.50
001-522-50-35-00	Small Tools/Equipment	-	-	150.00	(150.00)
001-522-50-41-00	Professional Services	-	35.70	-	35.70
001-522-50-47-00	Public Utility Services	24,009.55	27,865.96	20,000.00	7,865.96
001-522-50-48-00	Repairs/Maintenance	13,809.89	26,760.42	5,000.00	21,760.42
001-522-50-49-00	Miscellaneous	109.59	54.87	150.00	(95.13)
001-523-60-41-00	Professional Services	-	-	1,000.00	(1,000.00)
001-523-60-49-00	Miscellaneous	-	-	150.00	(150.00)
001-523-60-49-01	Intergov Services - Cnty Jail Services	42,557.45	31,005.42	35,000.00	(3,994.58)
001-524-10-10-00	Wages - Bldg Clerical	17,875.08	19,117.42	20,425.06	(1,307.64)
001-524-10-20-00	Benefits - Bldg Clerical	12,362.54	13,016.49	13,404.73	(388.24)
001-524-20-10-00	Wages & OT	99,088.26	124,245.50	129,353.39	(5,107.89)
001-524-20-20-00	Benefits	48,782.07	68,403.68	67,512.86	890.82
001-524-20-31-00	Operating Supplies - Bldg. Inspection	580.71	300.50	1,200.00	(899.50)
001-524-20-31-01	Office Supplies - Bldg. Inspection	457.77	488.49	500.00	(11.51)
001-524-20-35-00	Sm Tools/Equipment	120.69	-	450.00	(450.00)
001-524-20-41-00	Professional Services	231.91	4,287.77	2,000.00	2,287.77

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
001-524-20-41-01	Plan Check Professional Services			2,000.00	(2,000.00)
001-524-20-42-00	Communication	2,896.02	2,888.55	2,893.00	(4.45)
001-524-20-43-00	Travel	2,319.15	826.52	4,560.00	(3,733.48)
001-524-20-44-01	Advertising	337.50	-	-	-
001-524-20-48-00	Repairs/Maintenance	260.54	209.60	200.00	9.60
001-524-20-49-00	Miscellaneous	95.00	1,088.00	400.00	688.00
001-524-20-49-01	Training Class Registration Costs - Bldg Dept	4,164.38	1,120.00	5,000.00	(3,880.00)
001-525-60-49-00	Intergov Servs Emergency Management Cnty	10,324.00	17,200.00	9,400.00	7,800.00
001-548-68-49-96	INF ER&R From CE O&M Costs	36,279.42	15,501.45	40,000.00	(24,498.55)
001-554-30-10-00	Wages Special Enforcement	58,272.54	58,164.47	60,494.91	(2,330.44)
001-554-30-20-00	Benefits	28,647.67	34,808.68	30,683.87	4,124.81
001-554-30-31-00	Operating Supplies - Special Enforcement	310.98	14.32	500.00	(485.68)
001-554-30-31-00	Operating Supplies - Special Enforcement			500.00	(500.00)
001-554-30-31-01	Office Supplies - Special Enforcement	471.12	450.66	300.00	150.66
001-554-30-35-00	Sm Tools/Equipment	-	66.94	75.00	(8.06)
001-554-30-41-00	Professional Services	10,000.08	11,134.96	10,000.00	1,134.96
001-554-30-42-00	Communications - Special Enforcement	1,046.82	973.95	1,500.00	(526.05)
001-554-30-43-00	Travel			1,500.00	(1,500.00)
001-554-30-44-01	Advertising / Publication	156.04	-	-	-
001-554-30-48-00	Repairs/maintenance			20.00	(20.00)
001-554-30-49-00	Miscellaneous	11.00	-	40.00	(40.00)
001-554-30-49-01	Registrations/Fees - Training Classes & Seminars			500.00	(500.00)
001-554-30-49-96	Interfund Rentals - O & M	8,433.36	2,272.59	2,300.00	(27.41)
001-557-20-49-00	Community Services	-	122.79	-	122.79
001-558-50-40-00	State Bldg Code Fee	1,281.50	712.00	1,500.00	(788.00)
001-558-60-10-00	Wages & OT	82,499.28	104,483.44	107,916.37	(3,432.93)
001-558-60-20-00	Personnel Benefits	41,891.56	51,832.55	52,229.35	(396.80)
001-558-60-31-00	Operating Supplies - Planning	80.13	158.70	500.00	(341.30)
001-558-60-31-01	Office Supplies - Planning	311.10	408.19	300.00	108.19
001-558-60-35-00	Small Tools/Minor Equipment	85.87	-	-	-
001-558-60-41-00	Professional Services	25,052.17	8,980.57	100,000.00	(91,019.43)
001-558-60-41-01	Professional Services - Grant Reimbursed	5,000.00	-	-	-
001-558-60-42-00	Communication	1,361.45	1,413.90	1,500.00	(86.10)
001-558-60-43-00	Travel	138.56	107.68	1,400.00	(1,292.32)
001-558-60-44-01	Advertising	2,490.47	1,784.29	2,500.00	(715.71)
001-558-60-48-00	Repairs And Maintenance	659.03	355.64	1,400.00	(1,044.36)
001-558-60-49-00	Miscellaneous	1,031.32	1,295.42	2,000.00	(704.58)
001-558-60-49-01	Registrations/Fees - Training Classes & Seminars	33.64	116.04	600.00	(483.96)
001-558-60-49-02	Intergov Services	5,110.22	3,888.00	5,200.00	(1,312.00)
001-558-70-41-00	Community Development / Planning Prof Servs	(19,004.94)	17,167.63	10,000.00	7,167.63
001-558-70-41-01	Com Dev / Planning Prof Servs - Grant Reimbursed	24,786.31	-	-	-
001-558-70-49-00	Economic Development - Miscellaneous	2,500.00	4,800.00	5,000.00	(200.00)
001-558-75-41-01	Planning & Development Costs - Pass Thru	22,066.30	12,571.02	15,000.00	(2,428.98)
001-559-30-49-01	Development / Customer Pass-Through Expense	3,000.00	63,003.06	-	63,003.06
001-564-10-31-00	Operating Supplies - Mental Health Services	56.26	-	-	-
001-564-10-41-00	Professional Services - Mental Health Services	428.00	-	-	-
001-564-10-44-01	Advertising - Mental Health Services	502.20	-	-	-
001-566-00-49-00	Intergovernmental Services	2,898.77	3,067.76	3,000.00	67.76
001-573-90-31-00	Operating Supplies - Community Events	7,226.29	2,883.87	10,000.00	(7,116.13)
001-573-90-31-01	Office Supplies - Community Events	45.24	12.75	500.00	(487.25)
001-573-90-35-00	Sm Tools/Minor Equip.	3,658.58	21,641.44	25,000.00	(3,358.56)
001-573-90-40-01	Farmer's Market Pass-through Payments - CC	4.00	9.00	-	9.00
001-573-90-40-02	Farmer's Market Pass-through Payments - SNAP/EBT	1,532.00	1,197.39	1,400.00	(202.61)
001-573-90-40-03	Farmer Market Pass-through Process - State Match	1,492.00	1,154.21	1,400.00	(245.79)
001-573-90-40-05	Farmer Market Pass-through Process - DOH Kid Cash	1,492.00	1,959.40	1,400.00	559.40
001-573-90-41-00	Professional Services - Community Events	20,080.73	13,898.41	50,000.00	(36,101.59)
001-573-90-41-01	Professional Services - SEEK Projects	176,446.53	-	-	-
001-573-90-41-02	Professional Services - Blue Mountain United Way	10,000.00	10,000.00	10,000.00	-
001-573-90-41-03	Professional Services - Community Grant	-	7,450.00	-	7,450.00
001-573-90-42-00	Communications - Community Events	973.49	973.95	1,000.00	(26.05)
001-573-90-44-01	Advertising	6,089.00	4,025.20	10,000.00	(5,974.80)
001-573-90-48-00	Repairs & Maintenance - Community Events			500.00	(500.00)
001-573-90-49-00	Miscellaneous	957.45	1,071.55	10,000.00	(8,928.45)
001-573-90-49-01	Community Assistance Program			15,000.00	(15,000.00)
001-576-80-10-00	Wages	48,855.93	59,327.22	60,826.03	(1,498.81)
001-576-80-20-00	Benefits	27,475.26	41,158.51	35,008.55	6,149.96
001-576-80-20-01	Uniforms / Other Benefits	13.62	-	250.00	(250.00)
001-576-80-31-00	Operating Supplies - Parks	8,979.24	11,156.78	12,000.00	(843.22)
001-576-80-35-00	Sm Tools/Equipment	1,016.01	267.91	750.00	(482.09)
001-576-80-41-00	Professional Services	1,017.69	1,073.02	750.00	323.02
001-576-80-45-00	Operating Rentals	484.37	-	300.00	(300.00)
001-576-80-42-00	Communication			300.00	(300.00)
001-576-80-47-00	Utility Services	26,679.80	52,234.10	31,000.00	21,234.10
001-576-80-48-00	Repairs/Maintenance	229.11	-	5,000.00	(5,000.00)
001-576-80-49-00	Miscellaneous	128.35	116.64	5,000.00	(4,883.36)
001-576-80-49-01	Intergov Services			1,500.00	(1,500.00)
001-576-80-49-02	Registration Fees / Training Classes & Seminars	100.00	48.00	500.00	(452.00)
001-576-81-10-00	Wages & OT	19,159.84	27,774.84	46,968.85	(19,194.01)

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
001-576-81-20-00 Personnel Benefits	8,976.93	14,473.91	20,617.67	(6,143.76)
001-576-81-31-00 Operating Supplies - Parks Administration	80.73	1.33	200.00	(198.67)
001-576-81-31-01 Office Supplies - Parks Administration	36.83	4.06	200.00	(195.94)
001-576-81-42-00 Communication	414.86	399.79	500.00	(100.21)
001-576-81-43-00 Travel	285.24	665.94	750.00	(84.06)
001-576-81-49-00 Miscellaneous	294.37	318.00	500.00	(182.00)
001-582-10-00-03 Refund Of Fireworks Bonds	50.00	-	100.00	(100.00)
001-589-90-00-00 Other Non-Expenditures	300.00	570.00	500.00	70.00
001-589-90-00-04 Travel Account Expenditures	3,811.25	-	5,000.00	(5,000.00)
001-589-90-00-10 Covid-19 Reimbursement	23,133.88	5,595.25	-	5,595.25
001-589-90-00-98 Payroll Draw Clearing	24,539.24	(592.08)	-	(592.08)
001-589-90-00-99 Payroll Clearing	(2,546.59)	1,786.89	-	1,786.89
001-594-14-64-00 Machinery & Equipment			500.00	(500.00)
001-594-14-64-01 Machinery & Equipment			3,000.00	(3,000.00)
001-594-18-62-00 Building Improvements	2,742.77	-	-	-
001-594-18-64-16 Machinery And Equipment - HR	194.54	-	250.00	(250.00)
001-594-18-64-19 Machinery/Equipment	1,492.73	-	302,000.00	(302,000.00)
001-594-21-64-01 Machinery Investigation	-	20,411.68	8,700.00	11,711.68
001-594-21-64-02 Machinery/Equip Patrol	9,782.89	33,333.23	20,000.00	13,333.23
001-594-21-64-05 WASPC TrafficSafety Grant			2,000.00	(2,000.00)
001-594-21-64-09 Equipment Purchases - Traffic Policing	632.48	-	2,500.00	(2,500.00)
001-594-21-64-10 Machinery & Equipment - Grant Funded			2,500.00	(2,500.00)
001-594-21-64-11 Machinery & Equipment - Support Svcs			4,200.00	(4,200.00)
001-594-21-64-12 Wildhorse Camera Grant	-	4,771.50	2,000.00	2,771.50
001-594-21-64-55 Machinery/Equipment - Special Enforcement			2,000.00	(2,000.00)
001-594-22-64-10 Equipment - Radios & Pagers (Fire)	-	19,935.85	19,500.00	435.85
001-594-22-64-20 Machinery/Equipment	144,441.24	55,381.52	20,000.00	35,381.52
001-594-22-64-40 Train Equip/Software/Matls - WSP FF Train Program	735.00	5,187.68	2,000.00	3,187.68
001-594-22-64-50 Machinery/Equipment	4,996.51	10,913.18	8,000.00	2,913.18
001-594-31-63-00 Stormwater System Design Engineering	412.50	-	-	-
001-594-58-64-01 Machinery & Equipment			300.00	(300.00)
001-594-76-61-00 Land & Land Improvements - Parks	68.09	11,781.35	20,000.00	(8,218.65)
001-594-76-63-00 Other Improvements - Parks	19,022.50	16,552.40	100,000.00	(83,447.60)
001-597-00-00-01 Interfund Transfer CE/Sts	800,000.00	600,000.00	700,000.00	(100,000.00)
001-597-00-00-05 Transfer To Current Expense Reserve Fund	100,000.00	100,000.00	-	100,000.00
001-597-00-00-12 Transfer To Technology Reserve Fund	600,000.00	500,000.00	575,000.00	(75,000.00)
001-597-00-00-15 Transfers-Out - CE To Bldg Facility Maint. Reserve	500,000.00	875,000.00	200,000.00	675,000.00
001-597-00-00-20 CARS GO Bond Payment - INF To 201 Bond Fun	487,950.00	489,050.00	489,050.00	-
001-597-00-00-23 Transfer To Comm Dev Debt Fund 235	260,057.04	-	-	-
001-597-00-00-33 Transfer To Econ Dev Const Fund 330	170,000.00	-	-	-
001-597-00-00-61 Interfund Transf From CE To Empl Bene Reserv #610	100,000.00	50,000.00	50,000.00	-
001-597-00-04-04 IF Transf To SW Cap For ARPA Exp (CFDA # 21.027)			7,446.00	(7,446.00)
001-597-00-13-11 Transfer From CE To Street Improvement Fund	50,000.00	-	-	-
001-597-00-15-21 Transfer To 320 For Equipment Replacement	-	180,000.00	473,351.00	(293,351.00)
001-597-00-15-22 Transfer To 320 For Equipment Replacement	697,348.15	131,250.00	-	131,250.00
001-597-00-15-76 Transfer To 320 For Equipment Replacement	5,000.00	165,000.00	-	165,000.00
001-597-34-00-04 IFT To Wat Cap Resv Fd For ARPA Exp (CFDA 21.027)	300,000.00	-	-	-
Expense Total:	9,315,284.39	8,590,963.30	8,751,012.53	(160,049.23)
Fund 001 Surplus	(597,028.02)	(1,028,182.84)	3,802.59	1,031,985.43
Ending Fund Balance	3,143,205.25	2,115,022.41	2,127,226.90	12,204.49
Fund: 005 - Current Expense Reserve Fund				
005-308-41-00-01 Opening Fund Balance	377,708.51	477,681.96	585,745.23	108,063.27
005-361-10-00-05 Unrealized Gain/Loss	(9,636.69)	1,286.11	-	(1,286.11)
005-361-11-00-05 Investment Interest	1,875.95	6,810.68	5,000.00	(1,810.68)
005-361-30-00-05 Realized Gain/Loss On Investments	304.33	-	-	-
005-361-41-00-05 Investment Interest - Purchased	1,578.31	-	-	-
005-397-00-00-05 Interfund Transfer From Current Expense	100,000.00	100,000.00	-	(100,000.00)
Revenue Total:	94,121.90	108,096.79	5,000.00	(103,096.79)
005-514-29-41-05 Banking Service Fees/Charges	26.55	33.52	20.00	13.52
Expense Total:	26.55	33.52	20.00	80.71
Fund 005 Surplus	99,973.45	108,063.27	4,980.00	(103,177.50)
Ending Fund Balance	477,681.96	585,745.23	590,725.23	4,980.00
Fund: 012 - Technology Reserve Fund				
012-308-41-00-02 Opening Fund Balance	263,910.48	449,473.83	400,210.69	(49,263.14)
012-361-10-00-20 Unrealized Gain/Loss	(6,253.37)	890.12	-	(890.12)
012-361-11-00-20 Interest Earned - Technology Reserve Fund	1,457.45	4,893.07	4,000.00	(893.07)
012-361-30-00-20 Realized Gain/Loss On Investments	212.64	-	-	-
012-361-41-00-20 Investment Interest - Purchased	1,443.57	-	-	-
012-397-00-00-13 Interfund Transfer CE To Tech Reserve Fund	600,000.00	500,000.00	575,000.00	75,000.00
Revenue Total:	596,860.29	505,783.19	579,000.00	73,216.81
012-514-20-41-00 Professional Financial / Banking Costs	20.53	12.15	20.00	(7.85)
012-518-88-41-00 Professional Technology Services	37,094.02	58,479.61	89,236.00	(30,756.39)

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>012-518-88-41-01</u> Professional Technology Services-Data Storage	3,777.12	2,257.68	3,000.00	(742.32)
<u>012-518-89-10-00</u> Salaries & Wages	-	19,525.84	63,901.20	(44,375.36)
<u>012-518-89-20-00</u> Benefits	-	12,805.98	40,079.83	(27,273.85)
<u>012-518-89-31-01</u> Office Supplies - Data Processing	418.56	644.64	500.00	144.64
<u>012-518-89-35-00</u> Sm Tools/Minor Equipment	-	2,219.03	2,000.00	219.03
<u>012-518-89-41-00</u> Professional Services	179.36	80.50	3,265.00	(3,184.50)
<u>012-518-89-42-00</u> Communication	2,462.90	2,637.18	3,268.08	(630.90)
<u>012-518-89-43-00</u> Travel / Training	-	-	3,000.00	(3,000.00)
<u>012-518-89-45-00</u> Operating Rentals/Leases	389.43	-	1,500.00	(1,500.00)
<u>012-518-89-48-00</u> Repairs & Maintenance	-	-	1,000.00	(1,000.00)
<u>012-518-89-49-01</u> Registration Fees - Training Classes & Seminars	-	-	1,000.00	(1,000.00)
<u>012-591-18-75-05</u> Cap Leases & Installment Purchas - Postage Meter	1,168.29	2,336.58	1,558.00	778.58
<u>012-591-21-75-01</u> Cap Leases & Installment Purchas - Police Dept	21,792.86	-	43,800.00	(43,800.00)
<u>012-591-58-75-04</u> Cap Leases & Installment Purchas - CD Copier Lease	2,922.94	2,917.58	2,805.00	112.58
<u>012-594-18-64-00</u> Machinery / Equipment	234.75	1,139.55	600.00	539.55
<u>012-594-18-64-01</u> Machinery & Equipment - Technology	173,489.85	57,274.50	89,204.00	(31,929.50)
<u>012-594-18-64-02</u> Machinery & Equipment	1,404.51	-	34,000.00	(34,000.00)
<u>012-594-18-64-03</u> Software / Software Update Purchases	165,941.82	392,715.51	304,244.00	88,471.51
Expense Total:	411,296.94	555,046.33	687,981.11	(132,934.78)
Fund 012 Surplus	185,563.35	(49,263.14)	(108,981.11)	(59,717.97)
Ending Fund Balance	449,473.83	400,210.69	291,229.58	(108,981.11)
Fund: 061 - Employee Benefit Reserve Fund				
061-308-41-00-03 Opening Fund Balance	342,845.16	410,448.21	441,296.17	30,847.96
<u>061-361-10-00-61</u> Unrealized Gain/Loss	(8,526.61)	1,098.62	-	(1,098.62)
<u>061-361-11-00-61</u> Investment Interest-Employee Benefit Reserve	1,636.53	5,649.43	4,000.00	(1,649.43)
<u>061-361-30-00-61</u> Realized Gain/Loss On Investments	276.24	-	-	-
<u>061-361-41-00-61</u> Investment Interest - Purchased	1,373.09	-	-	-
<u>061-397-00-00-61</u> IF Trans From CE Fund To Employee Benefit Resv Fund	100,000.00	50,000.00	50,000.00	-
Revenue Total:	94,759.25	56,748.05	54,000.00	(2,748.05)
<u>061-518-10-41-50</u> Professional Services-Banking Fees	23.20	12.09	25.00	(12.91)
<u>061-518-61-20-01</u> Postemployment Benefits - Med Exp Reimb LEOFF 1	18,223.00	16,978.00	100,000.00	(83,022.00)
<u>061-518-61-20-02</u> Postemployment Benefits - Ins Premiums LEOFF 1	8,910.00	8,910.00	12,450.00	(3,540.00)
Expense Total:	27,156.20	25,900.09	112,475.00	(86,574.91)
Fund 061 Surplus	67,603.05	30,847.96	(58,475.00)	(89,322.96)
Ending Fund Balance	410,448.21	441,296.17	382,821.17	(58,475.00)
Fund: 100 - Street Fund				
100-308-41-00-04 Opening Fund Balance	255,391.92	259,440.23	392,139.44	132,699.21
<u>100-322-40-00-00</u> Street & Curb Permits	5,250.00	6,975.00	6,000.00	(975.00)
<u>100-336-00-71-00</u> Multimodal Transportation Cities	12,876.08	12,799.11	12,812.00	12.89
<u>100-336-00-87-00</u> Motor Veh Fuel Tax St.	183,557.62	183,738.23	185,000.00	1,261.77
<u>100-361-10-00-01</u> Unrealized Gain/Loss	(20,691.50)	284.95	-	(284.95)
<u>100-361-11-00-01</u> Investment Interest	2,118.39	3,030.02	1,500.00	(1,530.02)
<u>100-361-30-00-01</u> Realized Gain/Loss On Investments	205.78	-	-	-
<u>100-361-40-00-10</u> Interest On Delinquent Receivables	16.54	-	-	-
<u>100-361-41-00-01</u> Investment Interest - Purchased	4,808.29	-	-	-
<u>100-369-91-00-01</u> Other Misc. Revenue	672.91	246.44	-	(246.44)
<u>100-395-20-00-10</u> Insurance/Other Compensation For Loss	6,839.75	2,803.20	-	(2,803.20)
<u>100-397-00-00-01</u> Transfer From CE To Sts	800,000.00	600,000.00	700,000.00	100,000.00
Revenue Total:	995,653.86	809,876.95	905,312.00	95,435.05
<u>100-542-30-10-00</u> Wages & OT	76,831.13	66,248.86	103,502.18	(37,253.32)
<u>100-542-30-20-00</u> Benefits	40,759.12	36,357.99	50,056.11	(13,698.12)
<u>100-542-30-20-01</u> Benefits - Uniforms	602.98	455.99	500.00	(44.01)
<u>100-542-30-31-00</u> Operating Supplies - Traveled Way	32,269.25	21,192.31	25,000.00	(3,807.69)
<u>100-542-30-35-00</u> Sm Tools/Equipment	39.63	680.74	1,000.00	(319.26)
<u>100-542-30-41-00</u> Professional Services	3,925.12	26,212.16	5,000.00	21,212.16
<u>100-542-30-42-00</u> Communications	2,083.10	1,942.24	2,500.00	(557.76)
<u>100-542-30-43-00</u> Travel	146.68	943.95	750.00	193.95
<u>100-542-30-45-00</u> Operating Rentals	5,128.26	7,190.51	10,000.00	(2,809.49)
<u>100-542-30-48-00</u> Repairs/Maintenance	7,929.70	21,254.04	15,000.00	6,254.04
<u>100-542-30-49-00</u> Miscellaneous	317.45	367.50	500.00	(132.50)
<u>100-542-30-49-96</u> Interfund Rentals - O & M	55,961.67	10,356.07	50,000.00	(39,643.93)
<u>100-542-63-47-00</u> Public Util St. Lighting	36,635.52	51,110.91	30,000.00	21,110.91
<u>100-542-64-10-00</u> Wages & OT	29,424.32	17,853.02	18,157.81	(304.79)
<u>100-542-64-20-00</u> Benefits	15,951.41	9,769.40	9,522.01	247.39
<u>100-542-64-20-01</u> Benefits - Uniforms	-	240.00	-	240.00
<u>100-542-64-31-00</u> Operating Supplies - Traffic Control Devices	34,212.77	40,436.87	35,000.00	5,436.87
<u>100-542-64-35-00</u> Sm Tools/Equipment	310.76	707.84	1,000.00	(292.16)
<u>100-542-64-47-00</u> Public Utilities	13,697.48	8,787.58	14,000.00	(5,212.42)
<u>100-542-64-49-00</u> Intergovernmental Services	6,126.01	13,082.28	7,500.00	5,582.28
<u>100-542-64-49-01</u> Miscellaneous	100.30	-	-	-
<u>100-542-64-49-96</u> Interfund Rentals - O & M	33,724.89	5,076.48	14,500.00	(9,423.52)
<u>100-542-66-10-00</u> Wages & OT	17,804.80	5,951.01	6,052.60	(101.59)

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
100-542-66-20-00	Benefits	9,892.35	3,291.79	3,174.02	117.77
100-542-66-31-00	Operating Supplies - Snow & Ice Removal	4,845.93	6.66	15,000.00	(14,993.34)
100-542-66-49-00	Miscellaneous	100.30	80.00	-	80.00
100-542-66-49-96	Interfund Rentals - O & M	11,741.81	518.73	6,800.00	(6,281.27)
100-542-67-31-00	Operating Supplies - Street Cleaning	19.19	-	-	-
100-542-70-10-00	Wages & OT	22,743.96	5,951.00	6,052.60	(101.60)
100-542-70-20-00	Benefits	12,718.58	3,313.33	3,173.96	139.37
100-542-70-20-01	Benefits - Uniforms	-	80.00	200.00	(120.00)
100-542-70-31-00	Operating Supplies - Roadside	6,877.91	5,125.48	7,500.00	(2,374.52)
100-542-70-35-00	Sm Tools/Equipment	438.08	108.69	500.00	(391.31)
100-542-70-41-00	Professional Services	18.60	-	-	-
100-542-70-45-00	Operating Rentals	155.25	-	-	-
100-542-70-48-00	Repairs/Maintenance	-	-	1,000.00	(1,000.00)
100-542-70-48-10	Road & Street Repairs & Maintenance - Myra Rd	990.00	-	3,000.00	(3,000.00)
100-542-70-49-00	Intergovernmental Services	(1,256.88)	2,230.18	7,800.00	(5,569.82)
100-542-70-49-01	Miscellaneous	141.60	-	-	-
100-542-70-49-96	Interfund Rentals - O & M	14,602.12	1,684.37	9,000.00	(7,315.63)
100-542-90-10-00	Wages & OT	10,207.37	8,129.07	8,635.60	(506.53)
100-542-90-20-00	Benefits	5,269.22	3,557.56	3,605.87	(48.31)
100-543-10-10-00	Wages & OT	61,347.27	53,512.26	60,844.30	(7,332.04)
100-543-10-10-02	Wages - Clerical	940.80	1,006.18	1,075.01	(68.83)
100-543-10-20-00	Benefits	25,629.78	22,404.17	20,029.23	2,374.94
100-543-10-20-02	Benefits - Clerical	658.22	685.13	705.52	(20.39)
100-543-10-31-00	Operating Supplies - Administration	213.04	10.97	2,000.00	(1,989.03)
100-543-10-31-01	Office Supplies - Administration	243.84	103.76	500.00	(396.24)
100-543-10-41-00	Professional Services	1,760.41	1,193.29	1,500.00	(306.71)
100-543-10-42-00	Communication	270.31	403.85	400.00	3.85
100-543-10-44-01	Advertising	670.70	1,008.06	1,500.00	(491.94)
100-543-10-47-00	Public Services	1,528.45	1,439.41	2,000.00	(560.59)
100-543-10-49-00	Miscellaneous	1,079.94	1,581.18	1,500.00	81.18
100-543-30-41-00	Professional Financial / Banking Costs	480.47	400.34	400.00	0.34
100-543-30-43-00	Travel - Training	46.35	144.38	500.00	(355.62)
100-543-30-46-00	Insurance	22,248.42	30,939.76	37,967.00	(7,027.24)
100-543-30-49-00	Miscellaneous	-	39.99	-	39.99
100-543-30-49-01	Registrations/Fees - Training Classes & Seminars	676.50	858.00	1,000.00	(142.00)
100-544-20-10-00	Salary / Wages - City Engineer	14,220.18	1,335.16	2,280.00	(944.84)
100-544-20-20-00	Benefits - City Engineer	5,546.40	(226.01)	227.00	(453.01)
100-544-20-31-00	Operating Supplies - Engineering	106.18	50.00	200.00	(150.00)
100-544-20-31-01	Office Supplies - Engineering	51.24	20.43	200.00	(179.57)
100-544-20-41-00	Professional Services - Engineering	60.34	39,777.10	20,000.00	19,777.10
100-544-20-43-00	Travel Expense - Engineering	216.48	67.25	200.00	(132.75)
100-544-20-48-00	Repairs And Maintenance	8.49	0.11	-	0.11
100-544-20-49-00	Miscellaneous - Engineering	81.75	17.36	150.00	(132.64)
100-544-20-49-01	Training Registration Fees - Engineering	32.25	111.00	500.00	(389.00)
100-597-00-00-11	Transfer To St Imp Resv.	-	50,000.00	-	50,000.00
100-597-00-01-00	Transfer To 320 For Equipment Replacement	340,000.00	90,000.00	360,000.00	(270,000.00)
Expense Total:		991,605.55	677,177.74	990,660.82	(313,483.08)
Fund 100 Surplus		4,048.31	132,699.21	(85,348.82)	(218,048.03)
Ending Fund Balance		259,440.23	392,139.44	306,790.62	(85,348.82)
Fund: 120 - Criminal Justice Fund					
120-308-00-00-01	Opening Fund Balance	45,539.60	35,682.00	49,595.76	13,913.76
120-336-06-21-00	C.J. Funds - Regular	3,359.84	4,248.71	6,750.00	2,501.29
120-336-06-26-00	C.J. - Municipal Criminal Justice Funding	11,913.08	15,200.19	13,352.00	(1,848.19)
120-361-10-00-12	Unrealized Gain/Loss	(914.10)	88.78	-	(88.78)
120-361-11-00-12	Interest Earned - Criminal Justice	204.83	373.37	300.00	(73.37)
120-361-30-00-12	Realized Gain/Loss On Investments	36.69	-	-	-
120-361-41-00-12	Investment Interest - Purchased	154.20	-	-	-
120-367-11-00-07	Tribal Grant - Police	-	14,999.00	-	(14,999.00)
Revenue Total:		14,754.54	34,910.05	20,402.00	(14,508.05)
120-521-10-41-02	Banking Service Fees/ Charges - CJ Fund	2.74	0.80	-	0.80
120-521-30-10-12	Salaries & Wages - School Programs Officer	5,562.61	2,991.81	-	2,991.81
120-521-30-20-12	Personnel Benefits - School Programs Officer	2,046.79	1,003.68	-	1,003.68
120-521-30-49-01	Misc Criminal Justice	-	-	300.00	(300.00)
120-591-18-75-02	Cap Leases & Installment Purchas - Police Dept	17,000.00	17,000.00	20,330.00	(3,330.00)
120-594-21-64-03	Equip. Criminal Justice	-	-	-	-
Expense Total:		24,612.14	20,996.29	20,630.00	366.29
Fund 120 Surplus		(9,857.60)	13,913.76	(228.00)	(14,141.76)
Ending Fund Balance		35,682.00	49,595.76	49,367.76	(228.00)
Fund: 121 - Forfeited Proceeds Fund					
121-308-31-00-02	Opening Fund Balance	2,056.76	2,024.65	2,059.00	34.35
121-361-10-00-02	Unrealized Gain/Loss	(52.48)	5.52	-	(5.52)
121-361-11-00-02	Investment Interest	10.25	28.88	20.00	(8.88)
121-361-30-00-02	Realized Gain/Loss On Investments	1.66	-	-	-
121-361-41-00-02	Investment Interest - Purchased	8.60	-	-	-

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
Revenue Total:	(31.97)	34.40	20.00	(14.40)
<u>121-514-29-41-21</u> Bank Service Charges / Costs	0.14	0.05	-	0.05
Expense Total:	0.14	0.05	-	0.05
Fund 121 Surplus	(32.11)	34.35	20.00	(14.45)
Ending Fund Balance	2,024.65	2,059.00	2,079.00	19.90
Fund: 130 - Hotel/Motel Tax				
130-308-31-00-03 Opening Fund Balance	36,064.23	60,820.30	63,644.83	2,824.53
<u>130-313-31-00-01</u> Hotel/Motel Lodging	18,444.05	19,999.95	20,000.00	0.05
<u>130-313-31-00-02</u> Transient Rental	18,444.05	20,229.14	20,000.00	(229.14)
<u>130-361-10-00-30</u> Unrealized Gain/Loss	(1,097.88)	171.45	-	(171.45)
<u>130-361-11-01-30</u> Investment Interest	237.14	943.06	500.00	(443.06)
<u>130-361-30-00-30</u> Realized Gain/Loss On Investments	29.06	-	-	-
<u>130-361-41-00-30</u> Investment Interest - Purchased	202.89	-	-	-
Revenue Total:	36,259.31	41,343.60	40,500.00	(843.60)
<u>130-557-30-41-30</u> Professional Financial / Banking Costs	3.24	1.93	3.00	(1.07)
<u>130-557-30-44-30</u> Tourism Advertising	1,000.00	8,224.00	1,900.00	6,324.00
<u>130-557-30-49-01</u> Contributions To Other Agencies - Miscellaneous	4,000.00	11,000.00	22,500.00	(11,500.00)
<u>130-557-30-49-30</u> City Event Entertainment	6,500.00	19,293.14	14,000.00	5,293.14
Expense Total:	11,503.24	38,519.07	38,403.00	116.07
Fund 130 Surplus	24,756.07	2,824.53	2,097.00	(727.53)
Ending Fund Balance	60,820.30	63,644.83	65,741.83	2,097.00
Fund: 201 - ULTGO Bond Fund				
201-308-31-00-05 Opening Fund Balance	15,509.44	15,254.08	18,161.17	2,907.09
<u>201-361-11-00-21</u> Investment Interest	195.38	1,807.44	500.00	(1,307.44)
<u>201-397-00-00-21</u> Transfer CE To ULTGO 201	487,950.00	489,050.00	489,050.00	-
Revenue Total:	488,145.38	490,857.44	489,550.00	(1,307.44)
<u>201-514-29-41-01</u> Banking Service Fees/Charges - ULTGO Bond Fund	50.74	0.35	-	0.35
<u>201-591-95-71-01</u> Principle UTGO 2014 Issue (CARS)	310,000.00	-	330,000.00	(330,000.00)
<u>201-592-95-83-01</u> Interest UTGO 2014 Issue (CARS)	178,050.00	487,950.00	159,150.00	328,800.00
<u>201-592-95-83-02</u> Other Debt Service Costs (CARS)	300.00	-	300.00	(300.00)
Expense Total:	488,400.74	487,950.35	489,450.00	(1,499.65)
Fund 201 Surplus	(255.36)	2,907.09	100.00	(2,807.09)
Ending Fund Balance	15,254.08	18,161.17	18,261.17	100.00
Fund: 235 - Commercial Drive Bond Debt Service Fund				
235-308-31-00-07 Opening Fund Balance	143,705.70	-	-	-
<u>235-361-11-00-23</u> Interest Earned - Comm Drive Debt Service Fund	58.65	-	-	-
<u>235-397-00-00-24</u> INF To #235 From #001 Current Expense	260,057.04	-	-	-
Revenue Total:	260,115.69	-	-	-
<u>235-514-29-41-22</u> Bank Charges / Services	1.52	-	-	-
<u>235-591-95-71-09</u> Principal On Long Term External GO Debt	384,738.22	-	-	-
<u>235-592-95-83-09</u> Interest On Long Term External Debt	19,081.65	-	-	-
Expense Total:	403,821.39	-	-	-
Fund 235 Surplus	(143,705.70)	-	-	-
Ending Fund Balance	-	-	-	-
Fund: 301 - Street Capital Contribution Fund				
301-308-41-00-08 Opening Fund Balance	4,135.00	4,136.71	4,139.34	2.63
301-345-89-01-23 Street Capital Developer Contributions			380,828.00	380,828.00
<u>301-361-11-00-03</u> Investment Interest	1.71	2.63	10.00	7.37
Revenue Total:	1.71	2.63	380,838.00	380,835.37
301-597-00-01-01 Interfund Transfer For CARS Signalization			40,000.00	(40,000.00)
301-597-00-03-11 Interfund Transfer To Street Improvement Fund			320,828.00	(320,828.00)
Expense Total:			360,828.00	(360,828.00)
Fund 301 Total:	1.71	2.63	20,010.00	380,835.37
Ending Fund Balance	4,136.71	4,139.34	24,149.34	20,010.00
Fund: 305 - Capital Improvement Fund (REET 1)				
305-308-41-00-09 Opening Fund Balance	467,657.22	627,723.55	704,416.82	76,693.27
<u>305-318-34-00-00</u> Real Estate Excise Tax Local	252,889.57	238,397.94	230,000.00	(8,397.94)
<u>305-361-10-00-35</u> Unrealized Gain/Loss	(13,017.79)	1,322.75	-	(1,322.75)
<u>305-361-11-00-35</u> Investment Interest	2,637.97	7,947.68	4,000.00	(3,947.68)
<u>305-361-30-00-35</u> Realized Gain/Loss On Investments	376.81	-	-	-
<u>305-367-00-00-01</u> Contrib And Donations From Nongovernmental Service			219,656.00	219,656.00
<u>305-361-41-00-35</u> Investment Interest - Purchased	2,178.52	-	-	-
Revenue Total:	245,065.08	247,668.37	453,656.00	205,987.63
				124,148.69

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
305-514-20-41-35	Professional Financial / Banking Costs	36.84	17.44	35.00	(17.56)
305-594-42-63-00	Street And Path Projects	54,247.79	1,877.66	849,066.15	(847,188.49)
305-594-42-65-02	Chipsealing / Walla Walla Cnty PW	64.12	110,239.50	100,000.00	10,239.50
305-595-10-63-00	Professional Services - Engineering Services	30,650.00	58,840.50	60,000.00	(1,159.50)
Expense Total:		84,998.75	170,975.10	1,009,101.15	(838,126.05)
Fund 305 Surplus		160,066.33	76,693.27	(555,445.15)	(632,138.42)
Ending Fund Balance		627,723.55	704,416.82	148,971.67	(555,445.15)
Fund: 306 - Capital Improvement Fund (REET 2)					
306-308-41-00-10	Opening Fund Balance	1,247,975.84	1,360,670.92	1,356,288.30	(4,382.62)
306-318-35-00-00	REET 2 - Second Quarter Percent	252,889.63	239,016.19	230,000.00	(9,016.19)
306-331-11-00-00	Fed Direct Grant From The Department Of Commerce.			512,735.90	512,735.90
306-334-02-70-01	Rec And Conservation Office Grant - Lions' Park	31,458.60	-	1,349,550.00	1,349,550.00
306-334-03-10-09	State Direct/Indirect Grant From Dept Of Ecology			866,150.00	866,150.00
306-361-10-00-36	Unrealized Gain/Loss	(33,620.09)	3,637.72	-	(3,637.72)
306-361-11-00-36	Investment Interest	6,644.73	17,911.18	10,000.00	(7,911.18)
306-361-30-00-36	Realized Gain/Loss On Investments	1,005.53	-	-	-
306-361-41-00-36	Investment Interest - Purchased	5,751.89	-	-	-
306-367-00-03-06	Local Grants - Lions Park Renovation	1,500.00	-	1,025,471.80	1,025,471.80
306-367-11-00-06	Contr/Donations - Private	53,028.00	-	1,009,283.08	1,009,283.08
Revenue Total:		318,658.29	260,565.09	5,003,190.78	4,742,625.69
306-514-20-41-36	Professional Financial / Banking Costs	94.83	38.94	-	38.94
306-594-76-63-04	Other Improvements - Parks REET II	202,347.59	89,363.70	-	89,363.70
306-595-30-63-36	Other Capital Improvements - REET 2			3,720,000.00	(3,720,000.00)
306-595-30-63-37	Other Capital Improvements - Grant Reimbursed	3,520.79	175,545.07	2,280,000.00	(2,104,454.93)
Expense Total:		205,963.21	264,947.71	6,000,000.00	(5,735,052.29)
Fund 306 Surplus		112,695.08	(4,382.62)	(996,809.22)	(992,426.60)
Ending Fund Balance		1,360,670.92	1,356,288.30	359,479.08	(996,809.22)
Fund: 309 - CDBG Projects Fund					
309-308-41-00-11	Opening Fund Balance	0.15	0.26	0.26	-
309-333-14-00-00	Fed Ind Grt Fr Dept Of Hous/Urb Dev-Sidewalk-CDBG	193,351.84	200,000.00	309,400.00	109,400.00
309-333-14-00-01	Fed Ind Grt Fr Dept Of Hous/Urb Dev-Microbusn-CDBG	34,755.58	33,369.00	15,000.00	(18,369.00)
309-361-10-00-09	Unrealized Gain/Loss	-	0.12	-	(0.12)
309-361-11-00-09	Investment Interest - CDBG Project Fund	0.11	26.02	-	(26.02)
Revenue Total:		228,107.53	233,395.14	324,400.00	91,004.86
309-558-70-40-00	Economic Dev - Microbusiness Assistance Program	34,755.58	-	15,000.00	(15,000.00)
309-595-61-63-00	Capital Expenditures/Expenses - Sidewalks	-	233,395.14	309,400.00	(76,004.86)
309-595-61-63-01	Cap Expenditures/Expenses - Grant Funded Sidewalks	193,351.84	-	-	-
Expense Total:		228,107.42	233,395.14	324,400.00	(91,004.86)
Fund 309 Surplus		0.11	-	-	-
Ending Fund Balance		0.26	0.26	0.26	-
Fund: 311 - Street Improvement Fund					
311-308-41-00-12	Opening Fund Balance	186,386.87	59,501.43	124,148.69	64,647.26
311-331-20-00-00	Fed Dir Grt From The Dept Of Transportation.			750,000.00	750,000.00
311-331-97-00-02	Fed Dir Grant From The Dept Of Homeland Security.			8,500.00	8,500.00
311-333-20-00-02	Transp Alternatives Prog (TAP) Grt-4th St Sidewalk			-	-
311-333-20-62-01	WASPC - Traf Safety Equip Grant Safe Sidewalks			-	-
311-334-00-10-11	State Grant From Legislature			214,687.84	214,687.84
311-334-03-60-00	WSDOT Safe Routes To Schools			-	-
311-334-03-80-06	TIB C Street Grant			50,000.00	50,000.00
311-334-03-80-07	TIB 4th Street Sidewalks Grant			-	-
311-334-03-80-08	TIB Overlay Grants			688,088.00	688,088.00
311-334-03-80-09	TIB Relight Washington Grant			-	-
311-334-03-80-31	State Grant From TIB - Complete Streets			-	-
311-361-10-00-11	Unrealized Gain/Loss	(3,981.24)	96.76	-	(96.76)
311-361-11-00-11	Investment Interest St. Improvement Fund	608.45	211.08	500.00	288.92
311-361-30-00-11	Realized Gain/Loss On Investments	150.18	-	-	-
311-361-41-00-11	Investment Interest - Purchased	573.41	-	-	-
311-367-00-03-11	Pacific Power Grant			3,400.00	3,400.00
311-391-10-00-03	Revenue Bond Proceeds - TIF			-	-
311-397-00-00-37	Transfer From 350 To Street Improvement Fund			381,000.00	-
311-397-00-00-38	Transfer From 360 To Street Improvement Fund			4,090,032.00	-
311-397-00-00-11	Transfer From Streets > St Res	-	50,000.00	-	(50,000.00)
311-397-00-03-11	IF Transfer From Street Cap Devr Contribs Fund			320,828.00	320,828.00
311-397-00-13-11	Transfer From CE To Street Improvement Fund	50,000.00	320,828.00	-	(320,828.00)
Revenue Total:		47,350.80	371,135.84	6,507,035.84	1,664,868.00
311-543-30-41-11	Professional Financial / Banking Costs	8.50	0.66	25.00	(24.34)
311-595-20-63-20	Street Fund Capital Project ROW	22,911.14	14,921.26	-	14,921.26
311-595-30-63-12	Roads/Streets Const & Other Infrast-St Improv Fund	8,522.08	-	11,900.00	(11,900.00)
311-595-30-63-20	Street Fund Capital Project Roadways	42,794.52	275,993.31	5,345,176.00	(5,069,182.69)

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>311-595-30-63-21</u> Street Fund Cap Proj Roadways - TIB Grant Portion	-	15,573.35	1,069,088.00	(1,053,514.65)
<u>311-597-00-31-33</u> Transf From Street Improv Fund To Econ Dev Fund	100,000.00	-	-	-
Expense Total:	174,236.24	306,488.58	6,426,189.00	(6,119,700.42)
Fund 311 Surplus	(126,885.44)	64,647.26	80,846.84	(4,454,832.42)
Ending Fund Balance	59,501.43	124,148.69	204,995.53	(4,390,185.16)
Fund: 315 - Facility Maintenance Reserve Fund (CE)				
315-308-41-00-13 Opening Fund Balance	477,136.16	767,241.79	766,932.97	(308.82)
315-331-97-00-01 Fed Dir Grt From The Dept Of Homeland Security	-	-	-	-
315-334-04-20-15 Department Of Commerce Energy Efficiency Grant	-	-	20,000.00	20,000.00
<u>315-361-10-00-15</u> Unrealized Gain/Loss	(14,923.09)	1,706.30	-	(1,706.30)
<u>315-361-11-00-15</u> Investment Interest- Facility Maint Resv Fund	3,131.94	11,408.91	5,000.00	(6,408.91)
<u>315-361-30-00-15</u> Realized Gain/Loss On Investments	384.44	-	-	-
<u>315-361-41-00-15</u> Investment Interest - Purchased	2,889.27	-	-	-
315-391-20-04-12 Revenue Bond Proceeds	-	-	2,000,000.00	2,000,000.00
<u>315-397-00-00-15</u> Operating Transfer From CE To Bldg Fac Reserve	500,000.00	875,000.00	200,000.00	(675,000.00)
Revenue Total:	491,482.56	888,115.21	2,225,000.00	1,336,884.79
<u>315-514-20-41-15</u> Financial Services / Fees & Charges	181.50	54.17	100.00	(45.83)
<u>315-518-30-48-15</u> CE Facility Maintenance & Repairs	-	69.62	-	69.62
<u>315-594-18-62-16</u> Cap Expend/Expense - Bldgs & Structures (Grt Funds)	-	65,000.00	64,900.00	100.00
<u>315-594-18-62-17</u> Capital Expenditures/Expenses - Bldgs & Structures	201,195.43	821,397.99	2,105,944.00	(1,284,546.01)
<u>315-594-18-63-15</u> Capital Expenditures/Expenses - Other Imprvmnts	-	-	94,400.00	(94,400.00)
<u>315-594-18-64-15</u> Capital Expenditures/Expenses - Equip/Furnishings	-	1,902.25	34,458.00	(32,555.75)
Expense Total:	201,376.93	888,424.03	2,299,802.00	(1,411,377.97)
Fund 315 Surplus	290,105.63	(308.82)	(74,802.00)	(74,493.18)
Ending Fund Balance	767,241.79	766,932.97	692,130.97	(74,802.00)
Fund: 320 - Equipment Reserve Fund				
320-308-41-00-14 Opening Fund Balance	458,264.00	132,756.82	198,636.91	65,880.09
<u>320-361-10-00-04</u> Unrealized Gain/Loss	(11,059.43)	(46.28)	-	46.28
<u>320-361-11-00-04</u> Investment Interest	1,904.20	2,138.83	2,500.00	361.17
<u>320-361-30-00-04</u> Realized Gain/Loss On Investments	369.24	-	1,050.00	1,050.00
<u>320-361-41-00-04</u> Investment Interest - Purchased	1,655.45	-	-	-
<u>320-397-00-01-00</u> Transfer From Streets For Equipment Replacement	340,000.00	90,000.00	360,000.00	270,000.00
<u>320-397-00-15-21</u> Transfer From PD For Equipment Replacement	-	171,263.25	473,351.00	302,087.75
<u>320-397-00-15-22</u> Transfer From FD For Equipment Replacement	697,348.15	131,250.00	-	(131,250.00)
<u>320-397-00-15-23</u> Transfer From AU For Equipment Replacement	-	-	-	-
<u>320-397-00-15-26</u> Transfer From EMS For Equipment Replacement	-	-	325,000.00	325,000.00
<u>320-397-00-15-76</u> Transfer From Parks For Equipment Replacement	5,000.00	75,000.00	-	(75,000.00)
Revenue Total:	1,035,217.61	469,605.80	1,161,901.00	692,295.20
<u>320-514-89-41-20</u> Professional Financial / Banking Costs	29.88	3.64	33.00	(29.36)
<u>320-591-21-75-03</u> Capital Leases & Installment Purchases - PD	7,175.09	7,175.09	185,351.00	(178,175.91)
<u>320-594-18-64-20</u> Vehicles/Equip CE	239,350.95	93,897.40	-	93,897.40
<u>320-594-22-64-27</u> Vehicles/Equip EMS	-	-	325,000.00	(325,000.00)
<u>320-594-21-64-32</u> Vehicles/Equip Police Department	133,101.65	131,263.08	217,000.00	(85,736.92)
<u>320-594-22-64-31</u> Vehicles/Equip Fire Department	972,388.64	171,263.00	-	171,263.00
<u>320-594-22-64-32</u> Vehicles/Equip Fire Department Mobilization	8,678.58	-	-	-
<u>320-594-42-64-32</u> Vehicles/Equip Streets	-	-	360,000.00	(360,000.00)
<u>320-597-00-00-00</u> Interfund Transfer to CE	-	-	75,000.00	(75,000.00)
<u>320-594-48-64-03</u> Capital Expenditures/Expenses - Machinery & Equip	-	123.50	-	123.50
Expense Total:	1,360,724.79	403,725.71	1,162,384.00	(758,658.29)
Fund 320 Surplus	(325,507.18)	65,880.09	(483.00)	(66,363.09)
Ending Fund Balance	132,756.82	198,636.91	198,153.91	(483.00)
Fund: 330 - Economic Development Fund				
330-308-41-00-15 Opening Fund Balance	601,324.89	113,196.93	113,395.08	198.15
<u>330-361-11-00-30</u> Interest Earned Economic Development	211.88	198.15	375.00	176.85
<u>330-397-00-00-33</u> IFT From CE Fund	170,000.00	-	-	-
<u>330-397-00-01-01</u> Interfund Transfer For Signalization	-	-	40,000.00	(40,000.00)
<u>330-397-00-31-33</u> Transfer From Street Improve Fund To Econ Dev Fund	100,000.00	-	-	-
Revenue Total:	270,211.88	198.15	40,375.00	(39,823.15)
<u>330-595-20-63-03</u> ROW Acquisition	-	-	40,000.00	(40,000.00)
<u>330-595-30-63-04</u> Roadway Construction	226,216.36	-	-	-
<u>330-595-30-63-05</u> Construction - Complete Streets Funded	532,123.48	-	-	-
Expense Total:	758,339.84	-	40,000.00	(40,000.00)
Fund 330 Surplus	(488,127.96)	198.15	375.00	(79,823.15)
Ending Fund Balance	113,196.93	113,395.08	113,770.08	(79,625.00)
Fund: 340 - Economic Development Reserve Fund				
340-308-41-00-16 Opening Fund Balance	64.86	72.27	73.65	1.38
<u>340-361-11-00-32</u> Interest Earned - Econ Development Reserve Fund	7.41	1.38	-	(1.38)
Revenue Total:	7.41	1.38	-	(1.38)

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
Fund 340 Total:	<u>7.41</u>	<u>1.38</u>	<u>-</u>	<u>(1.38)</u>
Ending Fund Balance	<u>72.27</u>	<u>73.65</u>	<u>73.65</u>	<u>(0.00)</u>
Fund: 350 - Transportation Benefit District Fund				
350-308-41-00-26 Opening Fund Balance	-	-	-	-
350-334-03-80-08 TBD Tax Revenue	-	-	381,000.00	381,000.00
Revenue Total:	-	-	381,000.00	381,000.00
350-597-00-00-37 Interfund Transfer 311	-	-	381,000.00	(381,000.00)
Expense Total:	-	-	381,000.00	(381,000.00)
Fund 350 Total:	-	-	-	-
Ending Fund Balance	-	-	-	-
Fund: 360 - Tax Increment Financing Fund				
360-308-41-00-16 Opening Fund Balance	-	-	-	-
360-391-10-00-04 Revenue Bond Proceeds - TIF	-	-	4,090,032.00	4,090,032.00
Revenue Total:	-	-	4,090,032.00	4,090,032.00
360-597-00-00-38 Interfund Transfer 311	-	-	4,090,032.00	(4,090,032.00)
Expense Total:	-	-	4,090,032.00	(4,090,032.00)
Fund 360 Total:	-	-	-	-
Ending Fund Balance	-	-	-	-
Fund: 400 - Water Fund				
400-308-51-00-01 Opening Fund Balance	474,793.74	314,961.01	612,943.59	297,982.58
400-341-70-00-00 Sale Of Merchandise	7,956.32	2,345.58	10,000.00	7,654.42
400-343-40-00-00 Water Sales	1,533,629.62	1,495,226.14	1,648,846.00	153,619.86
400-343-40-00-01 Water Sales - Irrigation Only	19,450.57	122.07	-	(122.07)
400-343-40-00-02 Water Charges For Utility Tax	325,115.27	301,802.39	291,445.00	(10,357.39)
400-343-40-01-40 Water Front Footage Fees	21,900.00	-	-	-
400-343-40-01-70 Misc Util Fees/Activation Fees	5,115.50	1,554.93	8,214.00	6,659.07
400-343-40-01-85 Water - Sale Of Materials & Services	17,408.87	21,563.09	15,103.00	(6,460.09)
400-343-40-01-99 Utility Balance on SBX Conversion	-	299,081.01	-	(299,081.01)
400-359-90-00-40 Penalty/Late Fee	19,180.06	18,594.24	20,000.00	1,405.76
400-361-10-00-40 Unrealized Gain/Loss	(9,542.53)	870.35	-	(870.35)
400-361-11-00-40 Investment Interest	1,924.65	3,545.35	10,000.00	6,454.65
400-361-30-00-40 Realized Gain/Loss On Investments	382.56	-	-	-
400-361-40-00-40 Interests On Delinquent Accounts	(1.97)	-	-	-
400-361-41-00-40 Investment Interest - Purchased	1,257.41	-	-	-
400-362-00-00-01 Water - Hydrant Meter & Backflow Rental Fees	6,279.11	1,225.83	1,081.00	(144.83)
400-362-00-50-40 Rental Charges / Fees	21,900.60	20,075.55	23,000.00	2,924.45
400-369-10-00-06 Sale Of Surplus - Water	926.60	21.60	5,512.00	5,490.40
400-369-91-00-40 Other Misc. Revenues	507.57	492.80	-	(492.80)
400-397-00-00-32 Interfund Transfer Fund 431 To Fund 400	-	-	285,000.00	285,000.00
400-382-10-00-01 Water - Hydrant Meter DEPOSIT	3,000.00	2,000.00	2,000.00	-
Revenue Total:	1,976,390.21	2,168,520.93	2,320,201.00	151,680.07
400-534-10-10-00 Wages & OT	92,575.07	99,813.27	107,125.32	(7,312.05)
400-534-10-20-00 Benefits	38,115.21	41,368.99	36,984.42	4,384.57
400-534-10-31-00 Operating Supplies - Administration	211.75	292.69	500.00	(207.31)
400-534-10-31-01 Office Supplies - Administration	844.43	394.29	650.00	(255.71)
400-534-10-35-00 Small Tools/Equipment	-	-	500.00	(500.00)
400-534-10-41-00 Professional Service	43,873.27	34,770.15	42,000.00	(7,229.85)
400-534-10-42-00 Communication	3,425.31	3,928.82	4,000.00	(71.18)
400-534-10-43-00 Travel	752.72	3,205.75	4,000.00	(794.25)
400-534-10-44-00 External Taxes	137,798.23	106,063.07	115,000.00	(8,936.93)
400-534-10-44-01 Advertising	-	664.56	1,000.00	(335.44)
400-534-10-44-02 Utility Tax	325,056.87	101,535.22	290,000.00	(188,464.78)
400-534-10-46-00 Insurance	45,818.00	63,694.54	78,160.00	(14,465.46)
400-534-10-49-00 Miscellaneous	1,948.41	5,751.46	6,500.00	(748.54)
400-534-10-49-01 Registrations/Fees - Training Classes & Seminars	1,420.98	594.35	3,500.00	(2,905.65)
400-534-20-10-00 Salaries & Wages	30,597.20	25,816.80	26,780.43	(963.63)
400-534-20-20-00 Benefits	14,674.45	12,610.58	12,826.02	(215.44)
400-534-20-49-00 Miscellaneous	-	16.35	-	16.35
400-534-27-10-00 Water Utilities - Salaries & Wages	97,011.83	86,076.51	108,135.69	(22,059.18)
400-534-27-20-00 Water Utilities - Personnel Benefits	46,183.40	43,722.40	40,936.28	2,786.12
400-534-27-31-00 Water Utilities - Operating Supplies	885.19	54.61	1,500.00	(1,445.39)
400-534-27-31-01 Water Utilities - Office Supplies	1,046.14	2,701.04	3,000.00	(298.96)
400-534-27-35-00 Water Utilities - Small Tools And Minor Equipment	-	21.46	200.00	(178.54)
400-534-27-41-00 Water Utilities - Professional Services	23,410.52	12,315.84	22,704.00	(10,388.16)
400-534-27-42-00 Water Utilities - Communications	5,103.87	3,861.07	5,000.00	(1,138.93)
400-534-27-43-00 Water Utilities - Travel	337.85	765.64	400.00	365.64
400-534-27-48-00 Water Utilities - Repairs & Maintenance	333.59	435.42	300.00	135.42
400-534-27-49-00 Water Utilities - Miscellaneous	100.79	56.69	300.00	(243.31)
400-534-27-49-01 Water Utilities - Reg/Fees - Trainings & Seminars	268.29	706.28	500.00	206.28
400-534-50-10-00 Wages & OT	260,067.14	328,954.29	372,646.82	(43,692.53)

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
400-534-50-20-00	Benefits	137,900.79	151,903.31	184,910.27	(33,006.96)
400-534-50-20-01	Benefits Uniforms	2,278.70	1,179.03	1,500.00	(320.97)
400-534-50-31-00	Operating Supplies - Maintenance	93,682.38	89,262.88	110,000.00	(20,737.12)
400-534-50-35-00	Sm Tools/Equipment	636.62	2,396.83	2,000.00	396.83
400-534-50-41-00	Professional Services	11,312.20	4,108.19	3,000.00	1,108.19
400-534-50-43-00	Travel	-	1,986.67	2,000.00	(13.33)
400-534-50-45-00	Operating Rentals/Leases	1,210.55	-	1,000.00	(1,000.00)
400-534-50-48-00	Repairs & Maintenance	6,304.38	18,006.16	10,000.00	8,006.16
400-534-50-49-00	County 911 / Dispatch Services	698.67	2,096.00	2,096.00	-
400-534-50-49-01	Miscellaneous	745.26	1,055.00	200.00	855.00
400-534-50-49-96	Interfund Rentals - O & M	69,702.95	32,432.27	60,000.00	(27,567.73)
400-534-80-10-00	Wages & OT	11,043.58	11,752.88	11,522.96	229.92
400-534-80-20-00	Benefits	6,306.74	5,779.41	5,550.52	228.89
400-534-80-31-00	Operating Supplies - General	29,987.13	17,561.34	30,000.00	(12,438.66)
400-534-80-33-00	Water Purchase For Resale	-	56,110.47	5,000.00	51,110.47
400-534-80-35-00	Small Tools/Equipment	(0.24)	774.51	1,000.00	(225.49)
400-534-80-41-00	Water Utilities - Prof Services - Water Testing	27,274.36	16,153.89	17,000.00	(846.11)
400-534-80-47-00	Public Utility Services	181,836.85	196,348.49	165,000.00	31,348.49
400-534-80-48-00	Repairs/Maintenance	7,775.46	152,098.02	40,000.00	112,098.02
400-534-80-49-00	Intergov Maintenance	4,427.03	4,393.70	7,500.00	(3,106.30)
400-534-80-49-01	Miscellaneous	99.15	110.50	200.00	(89.50)
400-534-90-41-00	Professional Financial / Banking Costs	1,139.87	1,042.22	920.00	122.22
400-582-10-00-01	Water - Hydrant Meter Deposit Refund	1,500.00	-	-	-
400-594-34-63-04	Other Capital Improvements	-	1,984.00	-	1,984.00
400-594-34-64-04	Machinery/Equipment	-	1,810.44	4,500.00	(2,689.56)
400-597-34-00-41	IF Transfer-Revenue Resvd For Rate-Funded Capital	350,000.00	100,000.00	100,000.00	-
400-597-34-04-32	IF Transfer-Revenue Resvd For Rate-Funded Capital	-	-	200,000.00	(200,000.00)
400-597-34-00-95	Interfund Rentals - Repl	18,500.00	20,000.00	100,000.00	(80,000.00)
Expense Total:		2,136,222.94	1,870,538.35	2,350,048.73	(479,510.38)
Fund 400 Surplus		(159,832.73)	297,982.58	(29,847.73)	(327,830.31)
Ending Fund Balance		314,961.01	612,943.59	583,095.86	(29,847.73)
Fund: 401 - Wastewater Fund					
401-308-51-00-02	Opening Fund Balance	753,009.38	1,263,538.61	2,317,434.72	1,053,896.11
401-343-50-00-00	Wastewater Charges	2,517,332.31	2,670,631.88	2,822,565.00	151,933.12
401-343-50-00-02	Wastewater Charges For Utility Tax	347,055.20	360,288.44	383,036.00	22,747.56
401-343-50-00-41	Misc Util Fees & Charges	1,062.18	(412.59)	2,000.00	2,412.59
401-343-50-01-41	Wastewater Front Footage Fees	14,600.00	-	-	-
401-343-50-02-41	Sewer Assessment Charges	1,365.35	-	1,500.00	1,500.00
401-359-90-00-41	Penalty/Late Fee	6,578.58	6,180.30	6,000.00	(180.30)
401-361-10-00-41	Unrealized Gain/Loss	(22,103.27)	3,807.92	-	(3,807.92)
401-361-11-00-41	Investment Interest WW	4,958.72	20,773.26	15,000.00	(5,773.26)
401-361-30-00-41	Realized Gain/Loss On Investments	606.72	-	-	-
401-361-40-00-41	Interest On Sewer Delinquent Accounts	(4.44)	-	-	-
401-361-41-00-41	Investment Interest - Purchased	3,916.01	-	-	-
401-369-10-00-07	Sale Of Surplus - Wastewater	5,200.00	-	-	-
401-369-91-00-41	Other Misc Revenues	125,780.50	92,203.80	50,000.00	(42,203.80)
Revenue Total:		3,006,347.86	3,153,473.01	3,280,101.00	126,627.99
401-535-10-10-00	Wages & OT	72,212.33	87,535.11	93,868.80	(6,333.69)
401-535-10-20-00	Benefits	26,526.85	31,346.16	30,929.83	416.33
401-535-10-31-01	Office Supplies - Administration	648.46	215.99	500.00	(284.01)
401-535-10-41-00	Professional Services	1,301,092.79	1,097,615.30	1,242,036.00	(144,420.70)
401-535-10-42-00	Communication	360.96	171.14	350.00	(178.86)
401-535-10-43-00	Travel	245.17	3,002.68	2,000.00	1,002.68
401-535-10-44-00	External Taxes	70,966.41	67,557.79	68,000.00	(442.21)
401-535-10-44-02	Utility Tax	346,956.89	148,405.34	330,000.00	(181,594.66)
401-535-10-46-00	Insurance	69,361.16	96,445.65	118,350.00	(21,904.35)
401-535-10-49-00	Misc	1,228.15	2,266.47	11,500.00	(9,233.53)
401-535-10-49-01	Registrations/Fees - Training Classes & Seminars	311.29	317.04	500.00	(182.96)
401-535-20-10-00	Salaries & Wages	25,321.82	26,892.50	27,896.29	(1,003.79)
401-535-20-20-00	Benefits	12,145.35	13,111.39	13,360.46	(249.07)
401-535-20-31-00	Operating Supplies - Admin. / Planning	3.46	-	-	-
401-535-20-43-00	Travel	10.53	-	-	-
401-535-27-10-00	Sewer Utilities - Salaries & Wages	94,836.28	92,294.96	109,593.45	(17,298.49)
401-535-27-20-00	Sewer Utilities - Personnel Benefits	45,374.11	44,073.22	41,203.73	2,869.49
401-535-27-31-00	Sewer Utilities - Operating Supplies	1,016.79	97.70	500.00	(402.30)
401-535-27-31-01	Sewer Utilities - Office Supplies	1,089.77	3,330.52	1,000.00	2,330.52
401-535-27-35-00	Sewer Utilities - Small Tools And Minor Equipment	-	-	200.00	(200.00)
401-535-27-41-00	Sewer Utilities - Professional Services	23,985.50	8,639.98	30,578.00	(21,938.02)
401-535-27-42-00	Sewer Utilities - Communications	6,200.96	6,724.14	500.00	6,224.14
401-535-27-43-00	Sewer Utilities - Travel	297.26	832.75	400.00	432.75
401-535-27-48-00	Sewer Utilities - Repairs & Maintenance	383.08	556.39	500.00	56.39
401-535-27-49-00	Sewer Utilities - Miscellaneous	87.92	47.60	300.00	(252.40)
401-535-27-49-01	Sewer Utilities - Reg/Fees - Trainings & Seminars	369.52	927.13	500.00	427.13
401-535-50-20-01	Benefits - Uniforms	32.66	-	-	-
401-535-50-31-00	Operating Supplies - Maintenance	210.14	-	500.00	(500.00)

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>401-535-50-35-00</u>	Small Tools / Equipment	-	1,404.78	500.00	904.78
<u>401-535-50-41-00</u>	Professional Services	-	88.74	-	88.74
<u>401-535-50-48-00</u>	Repairs / Maintenance	93.62	322.68	1,000.00	(677.32)
<u>401-535-50-49-00</u>	Intergov Services	1,316.24	1,043.92	2,500.00	(1,456.08)
<u>401-535-50-49-01</u>	County 911 / Dispatch Services	698.66	2,096.00	2,096.00	-
<u>401-535-50-49-96</u>	Interfund Rentals - O & M	2,466.11	3,008.82	30,000.00	(26,991.18)
<u>401-535-80-31-00</u>	Operating Supplies - General	217.17	-	-	-
<u>401-535-80-41-00</u>	Professional Services	22,339.36	13,864.47	24,000.00	(10,135.53)
<u>401-535-80-47-00</u>	Public Utility Services	16,228.02	28,761.70	31,500.00	(2,738.30)
<u>401-535-80-48-00</u>	Repairs / Maintenance Capital Reserve	39,522.35	21.79	45,000.00	(44,978.21)
<u>401-535-80-49-00</u>	Miscellaneous	8,404.56	11,079.92	13,000.00	(1,920.08)
<u>401-535-80-49-96</u>	Interfund Transfers - O&M	2,466.11	3,008.82	10,000.00	(6,991.18)
<u>401-535-90-41-00</u>	Professional Financial / Banking Costs	790.82	657.88	630.00	27.88
<u>401-594-35-64-03</u>	Capital Expenditures/Expenses - Machinery & Equip	-	1,810.43	-	1,810.43
<u>401-597-40-14-11</u>	Transfer For Rate Funded Capital	300,000.00	300,000.00	300,000.00	-
Expense Total:		<u>2,495,818.63</u>	<u>2,099,576.90</u>	<u>2,585,292.56</u>	<u>(485,715.66)</u>
Fund 401 Surplus		<u>510,529.23</u>	<u>1,053,896.11</u>	<u>694,808.44</u>	<u>(359,087.67)</u>
Ending Fund Balance		<u>1,263,538.61</u>	<u>2,317,434.72</u>	<u>3,012,243.16</u>	<u>694,808.44</u>
Fund: 402 - Stormwater Fund					
<u>402-308-51-00-03</u>	Opening Fund Balance	568,682.17	631,358.34	549,320.32	(82,038.02)
<u>402-334-03-10-04</u>	St Dir/Ind Grt From Dept Of Ecology - SW Capacity	(873.49)	-	-	-
<u>402-334-03-10-06</u>	St Dir/Ind Grt Fr Ecol Dept-Poll Prevent Partner	5,479.51	4,906.71	-	(4,906.71)
<u>402-343-10-00-00</u>	Stormwater Charges	610,333.37	588,021.74	654,308.00	66,286.26
<u>402-343-10-00-02</u>	Stormwater Charges For Utility Tax	(2.23)	(0.57)	-	0.57
<u>402-343-10-00-41</u>	Misc Util Fees & Charges - Stormwater	610.96	277.41	-	(277.41)
<u>402-359-90-00-42</u>	Penalty/Late Fee - Stormwater	2,265.08	1,981.59	2,500.00	518.41
<u>402-361-10-04-02</u>	Unrealized Gain/Loss	(15,541.60)	1,865.19	-	(1,865.19)
<u>402-361-11-04-02</u>	Investment Interest - Stormwater Fund	2,963.02	8,407.91	6,000.00	(2,407.91)
<u>402-361-30-04-02</u>	Realized Gain/Loss On Investments	458.20	-	-	-
<u>402-361-40-04-02</u>	Interest On Delinquent Stormwater Accounts	0.01	-	-	-
<u>402-361-41-04-02</u>	Investment Interest - Purchased	2,582.48	-	-	-
<u>402-369-91-00-44</u>	Other Misc. Revenues	141.00	36,850.82	-	(36,850.82)
Revenue Total:		<u>608,416.31</u>	<u>642,310.80</u>	<u>662,808.00</u>	<u>20,497.20</u>
<u>402-531-10-10-00</u>	Wages & OT - Stormwater Administration	50,961.38	76,287.39	98,193.24	(21,905.85)
<u>402-531-10-20-00</u>	Benefits - Stormwater Administration	19,637.64	31,633.70	37,273.59	(5,639.89)
<u>402-531-10-31-00</u>	Operating Supplies - Stormwater Administration	106.75	462.73	1,000.00	(537.27)
<u>402-531-10-31-01</u>	Office Supplies - Stormwater Administration	170.13	49.92	200.00	(150.08)
<u>402-531-10-41-00</u>	Professional Services - Stormwater Administration	81,150.64	52,421.59	10,000.00	42,421.59
<u>402-531-10-43-00</u>	Travel - Stormwater	218.66	331.63	2,000.00	(1,668.37)
<u>402-531-10-44-01</u>	Advertising - Stormwater	642.00	434.00	500.00	(66.00)
<u>402-531-10-46-00</u>	Insurance - Stormwater	15,695.44	21,838.97	26,800.00	(4,961.03)
<u>402-531-10-49-00</u>	Miscellaneous - Stormwater	4,853.24	48,844.41	5,000.00	43,844.41
<u>402-531-10-49-01</u>	Reg/Fees - Training Classes Stormwater Admin	760.15	453.83	2,500.00	(2,046.17)
<u>402-531-20-10-00</u>	Wages & OT - Stormwater Engineering	27,848.41	47,449.98	53,932.45	(6,482.47)
<u>402-531-20-20-00</u>	Benefits - Stormwater Engineering	11,817.29	26,712.93	22,149.22	4,563.71
<u>402-531-20-31-00</u>	Operating Supplies - Stormwater Engineering	113.94	213.46	-	213.46
<u>402-531-20-31-01</u>	Office Supplies - Stormwater Engineering	92.60	33.59	-	33.59
<u>402-531-20-41-00</u>	Professional Services - Stormwater Engineering	2,101.05	2,078.24	2,000.00	78.24
<u>402-531-20-42-00</u>	Communications - Stormwater Engineering	973.47	892.73	-	892.73
<u>402-531-20-43-00</u>	Travel Expense - Stormwater Engineering	440.74	238.00	-	238.00
<u>402-531-27-10-00</u>	Stormwater Utilities - Salaries & Wages	59,316.68	53,754.36	64,273.51	(10,519.15)
<u>402-531-27-20-00</u>	Stormwater Utilities - Personnel Benefits	28,697.42	25,724.68	24,257.94	1,466.74
<u>402-531-27-31-00</u>	Stormwater Utilities - Operating Supplies	671.66	76.58	500.00	(423.42)
<u>402-531-27-31-01</u>	Stormwater Utilities - Office Supplies	269.80	728.92	250.00	478.92
<u>402-531-27-41-00</u>	Stormwater Utilities - Professional Services	12,154.07	2,230.30	9,110.00	(6,879.70)
<u>402-531-27-42-00</u>	Stormwater Utilities - Communications	2,880.52	2,880.36	2,600.00	280.36
<u>402-531-27-43-00</u>	Stormwater Utilities - Travel	214.61	748.91	400.00	348.91
<u>402-531-27-48-00</u>	Stormwater Utilities - Repairs & Maintenance	197.15	109.12	1,000.00	(890.88)
<u>402-531-27-49-00</u>	Stormwater Utilities - Miscellaneous	115.42	83.66	50.00	33.66
<u>402-531-27-49-01</u>	Stormwater Utilities - Reg/Fees - Train & Seminars	143.13	699.84	500.00	199.84
<u>402-531-50-10-00</u>	Wages & OT - Stormwater Maintenance	41,076.19	84,236.07	102,113.18	(17,877.11)
<u>402-531-50-20-00</u>	Benefits - Stormwater Maintenance	31,330.01	62,697.39	64,315.70	(1,618.31)
<u>402-531-50-20-01</u>	Benefits - Uniforms	529.51	1,432.52	1,000.00	432.52
<u>402-531-50-31-00</u>	Operating Supplies - Stormwater Maintenance	285.26	183.92	500.00	(316.08)
<u>402-531-50-35-00</u>	Small Tools/Equipment - Stormwater Maintenance	-	246.76	5,000.00	(4,753.24)
<u>402-531-50-41-00</u>	Professional Services - Stormwater Maintenance	213.22	1,370.69	750.00	620.69
<u>402-531-50-43-00</u>	Travel - Stormwater Maintenance	111.26	2,205.82	500.00	1,705.82
<u>402-531-50-48-00</u>	Repairs & Maintenance - Stormwater Maintenance	22.60	-	1,500.00	(1,500.00)
<u>402-531-50-49-01</u>	County 911 / Dispatch Services	698.67	430.00	1,000.00	(570.00)
<u>402-531-50-49-96</u>	Interfund Rentals - O&M - Stormwater Maintenance	22,105.50	14,574.89	25,000.00	(10,425.11)
<u>402-531-70-10-01</u>	Wages/OT-DOE InterAgency Agree-HazWst/ToxRed Prog	962.68	2,171.34	-	2,171.34
<u>402-531-70-20-01</u>	Benefits-DOE InterAgency Agree-HazWst/ToxRed Prog	456.81	1,207.06	-	1,207.06
<u>402-531-70-43-00</u>	Travel - DOE Inter Agreement - Hazardous Waste	-	1,528.31	500.00	1,028.31
<u>402-531-80-42-00</u>	Communications - Stormwater Maintenance	-	-	500.00	(500.00)
<u>402-531-80-31-00</u>	Operating Supplies - Stormwater Operations/General	399.46	-	200.00	(200.00)

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>402-531-80-43-00</u>	Travel Expense - Stormwater Operations/General	22.80	-	500.00	(500.00)
<u>402-531-80-48-00</u>	Repairs/Maint - Stormwater Operations/General	-	0.04	-	0.04
<u>402-531-80-49-01</u>	Registration/Fees - Training Classes Stormwater	-	4,421.60	3,000.00	1,421.60
<u>402-531-90-41-00</u>	Professional Financial / Banking Costs	282.18	228.58	225.00	3.58
<u>402-597-00-04-03</u>	Interfund Transfer - SW Operating To SW Capital	125,000.00	150,000.00	100,000.00	50,000.00
Expense Total:		545,740.14	724,348.82	671,093.83	53,254.99
Fund 402 Surplus		62,676.17	(82,038.02)	(8,285.83)	73,752.19
Ending Fund Balance		631,358.34	549,320.32	541,034.49	(8,285.83)
Fund: 403 - Stormwater Capital Reserve Fund					
<u>403-308-41-00-17</u>	Opening Fund Balance	413,896.89	488,334.19	371,851.62	(116,482.57)
<u>403-334-00-10-43</u>	State Grant From Legislature	-	-	555,000.00	555,000.00
<u>403-334-03-10-01</u>	Dept Of Ecology - SFAP	-	-	700,000.00	700,000.00
<u>403-334-03-10-02</u>	St Dir/Ind Grt Fr Dept Of Ecol-Stormwater Capacity	-	-	558,365.00	558,365.00
<u>403-334-03-80-43</u>	State Grant From TIB	-	-	730,000.00	730,000.00
<u>403-361-10-04-03</u>	Unrealized Gain/Loss	(3,382.81)	463.03	-	(463.03)
<u>403-361-11-04-03</u>	Investment Interest - Stormwater Capital Resv Fund	759.21	2,972.61	2,000.00	(972.61)
<u>403-361-30-04-03</u>	Realized Gain/Loss On Investments	90.99	-	-	-
<u>403-361-41-04-03</u>	Investment Interest - Purchased	682.14	-	-	-
<u>403-397-00-04-04</u>	-	-	-	7,446.00	7,446.00
<u>403-397-00-04-03</u>	Interfund Transfer - SW Operating To SW Capital	125,000.00	150,000.00	100,000.00	(50,000.00)
Revenue Total:		123,149.53	153,435.64	2,652,811.00	2,499,375.36
<u>403-531-10-41-41</u>	Banking Service Fee/Charges - SW Cap Res Fund	10.96	6.04	-	6.04
<u>403-591-31-70-00</u>	Principal Payment - Street Sweeper LTGO Bond 2019	44,633.53	-	47,305.76	(47,305.76)
<u>403-592-31-80-00</u>	Interest Payment - Street Sweeper LTGO Bond 2019	4,067.74	-	1,395.52	(1,395.52)
<u>403-594-31-61-00</u>	Stormwater Land And Land Improvements	-	-	7,366.67	(7,366.67)
<u>403-594-31-63-02</u>	Stormwater System Design Engineering	-	27,452.70	325,302.00	(297,849.30)
<u>403-594-31-63-03</u>	Stormwater System Design Eng - Grant Funded	-	15,985.70	1,288,365.00	(1,272,379.30)
<u>403-594-31-64-01</u>	Stormwater Machinery & Equipment - Grant Funded	-	-	750,000.00	(750,000.00)
<u>403-594-31-64-00</u>	Stormwater Machinery & Equipment	-	226,473.77	225,000.00	1,473.77
Expense Total:		48,712.23	269,918.21	2,644,734.95	(2,374,816.74)
Fund 403 Surplus		74,437.30	(116,482.57)	8,076.05	124,558.62
Ending Fund Balance		488,334.19	371,851.62	379,927.67	8,076.05
Fund: 410 - Water Capital Reserve Fund					
<u>308-41-00-18</u>	Opening Fund Balance	1,519,873.25	670,092.56	1,182,195.02	512,102.46
<u>410-321-50-00-40</u>	Utility Permits	46,298.33	328,793.62	428,857.00	100,063.38
<u>410-331-97-00-00</u>	Fed Dir Grt Fr Dept Of Homeland Security	-	-	1,300,000.00	1,300,000.00
<u>410-334-00-10-41</u>	State Grant From Legislature	-	-	1,769,187.50	1,769,187.50
<u>410-334-04-20-40</u>	State Grant From Dept Of Commerce	-	-	50,000.00	50,000.00
<u>410-361-11-00-42</u>	Investment Interest - Water Equip Reserv	11,353.73	28,351.99	12,000.00	(16,351.99)
<u>410-361-42-00-41</u>	Interest Income - Private Loans	1,296.36	1,299.58	1,300.00	0.42
<u>410-362-00-50-13</u>	Lease Paym(Annual)-Consol Irrigation District #14	70,000.00	3,500.00	75,000.00	71,500.00
<u>410-362-00-50-14</u>	Lease Payment (Annual) - WWU	22,379.43	-	25,000.00	25,000.00
<u>410-367-00-00-00</u>	Developer Proceeds	-	-	50,000.00	50,000.00
<u>410-367-00-04-10</u>	Pacific Power Blue Sky Grant Program	202,909.00	-	-	-
<u>410-367-00-04-11</u>	Principal Payments On Private Loans For Infrast	3,256.56	3,253.34	-	(3,253.34)
<u>410-391-80-04-10</u>	DWSRF Loan From EPA/WA St Dept Of Health	1,547,509.76	881,592.78	-	(881,592.78)
<u>410-391-80-04-14</u>	DOC PWTF Loan PC22-96103-062	11,743.00	221,309.75	1,619,868.00	1,398,558.25
<u>410-391-80-04-15</u>	DOC PWTF Loan PC22-96103-055	577,764.41	464,235.59	-	(464,235.59)
<u>410-391-80-04-16</u>	DOC PWTF Loan PR22-96103-011	-	223,628.19	106,372.00	(117,256.19)
<u>410-397-34-00-04</u>	IF Trans From CE For ARPA Expenses (CFDA #21.027)	300,000.00	-	-	-
<u>410-397-34-00-41</u>	IF Trans-Rev Reserved For Rate-funded Capital	350,000.00	100,000.00	100,000.00	-
<u>410-397-34-00-95</u>	INF Equip/Veh Lease/Repl.	18,500.00	60,000.00	100,000.00	40,000.00
Revenue Total:		3,163,010.58	2,315,964.84	5,637,584.50	3,321,619.66
<u>410-514-23-00-41</u>	Conversion Misc	-	(11,512.22)	-	(11,512.22)
<u>410-534-10-41-41</u>	Banking Service Fees/Charges - W Cap Res Fund	69.42	15.93	280.00	(264.07)
<u>410-594-34-61-41</u>	Water Utility Land And Land Improvements	-	-	7,366.67	(7,366.67)
<u>410-594-34-63-01</u>	Water Utility Capital - C Street/Cedar	160.76	8,497.25	-	8,497.25
<u>410-594-34-63-03</u>	Water Utility Capital Expenditures	1,875,341.30	(83,904.89)	4,733,850.00	(4,817,754.89)
<u>410-594-34-63-05</u>	Water Utility Capital Expenditures - DWL23479	742,863.28	-	-	-
<u>410-594-34-63-09</u>	Water Util Cap Expenditure-DOC PWTF PC22-96103-062	11,743.00	121,309.75	187,500.00	(66,190.25)
<u>410-594-34-63-10</u>	WatrUtil CapExpend-DOCPWTFPC2296103055Loan961G0150	225,000.00	-	-	-
<u>410-594-34-63-11</u>	WtrUtil CapExpend-DOCPWTFPC22-96103055Loan961R0150	352,764.41	264,235.59	-	264,235.59
<u>410-594-34-63-12</u>	Water Utility Capital Expenditures - DWL24936	804,646.48	1,505,220.97	-	1,505,220.97
<u>410-594-34-64-41</u>	Water Utility Equipment	202.62	-	250,000.00	(250,000.00)
<u>410-597-00-04-31</u>	Transfer To 431	-	-	140,000.00	(140,000.00)
Expense Total:		4,012,791.27	1,803,862.38	5,318,996.67	(3,515,134.29)
Fund 410 Surplus		(849,780.69)	512,102.46	318,587.83	(193,514.63)
Ending Fund Balance		670,092.56	1,182,195.02	1,500,782.85	318,587.83
Fund: 411 - Wastewater Capital Reserve Fund					
<u>308-41-00-19</u>	Opening Fund Balance	1,823,803.33	2,807,292.31	2,860,348.25	53,055.94
<u>411-321-50-00-41</u>	Utility Permits	32,000.00	101,100.00	350,000.00	248,900.00

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>411-331-10-04-03</u>	Fed Dir Grt Fr Dept Of Agriculture - USDA SWSEWER			3,500,000.00	3,500,000.00
<u>411-331-10-04-04</u>	Fed Direct Grant - USDA			-	-
<u>411-331-11-00-01</u>	Fed Dir Grt Fr The Department Of Commerce.			3,510,000.00	3,510,000.00
<u>411-334-00-14-11</u>	State Grant From Legislature			3,000,000.00	3,000,000.00
<u>411-334-03-10-07</u>	Ecol Dept-SWSEWER Grt Portion-WQC-2021CoPIED-00133	164,781.79	-	-	-
<u>411-334-03-10-08</u>	DOE Grant - WWTP	-	96,497.40	750,000.00	653,502.60
<u>411-334-04-20-42</u>	State Dir/Ind Grant From Department Of Commerce			1,740,000.00	1,740,000.00
<u>411-361-10-00-43</u>	Unrealized Gain/Loss	(63,152.18)	7,521.35	-	(7,521.35)
<u>411-361-11-00-43</u>	Investment Interest - WW Equip Resev	13,856.70	39,184.27	20,000.00	(19,184.27)
<u>411-361-30-00-43</u>	Realized Gain/Loss On Investments	1,476.95	-	-	-
<u>411-361-41-00-43</u>	Investment Interest - Purchased	11,906.65	-	-	-
<u>411-391-20-04-11</u>	Revenue Bond Proceeds	3,694,045.32	-	-	-
<u>411-391-80-04-11</u>	DOE CWSRF Loan	81,229.08	9,060.14	750,000.00	740,939.86
<u>411-391-80-04-12</u>	DOE SWSEWER Loan WQC-2021-CoPIED-00133	1,621,327.89	82,151.75	-	(82,151.75)
<u>411-391-80-04-13</u>	DOC PWTF Loan PC22-96103-051	43,398.56	160,896.88	1,237,205.00	1,076,308.12
<u>411-397-41-24-11</u>	Transfer Of Surplus To Capital Reserve			200,000.00	200,000.00
<u>411-397-40-14-11</u>	Transfer For Rate Funded Capital	300,000.00	300,000.00	300,000.00	-
Revenue Total:		5,900,870.76	796,411.79	15,357,205.00	14,560,793.21
<u>411-535-10-41-41</u>	Banking Service Fees/Charges - WW Cap Res Fund	197.39	83.92	-	83.92
<u>411-594-35-61-00</u>	Wastewater Land And Land Improvements			7,366.67	(7,366.67)
<u>411-594-35-63-01</u>	Other Improvements	175,647.07	63,715.86	100,000.00	(36,284.14)
<u>411-594-35-63-04</u>	Other Improvements	(1,147,031.94)	13,505.37	5,000,000.00	(4,986,494.63)
<u>411-594-35-63-05</u>	Other Improvements - DOE Grant Funded	164,781.79	96,497.40	3,000,000.00	(2,903,502.60)
<u>411-594-35-63-06</u>	Other Improvements - DOE Loan Funded	1,702,556.97	91,211.89	1,000,000.00	(908,788.11)
<u>411-594-35-63-07</u>	Other Improvements - USDA Grant Funded	856,045.32	-	-	-
<u>411-594-35-63-08</u>	Other Improvements - USDA Loan Funded	2,838,000.00	-	-	-
<u>411-594-35-64-41</u>	Wastewater Capital Equipment	283,786.62	292,051.53	5,123,206.00	(4,831,154.47)
<u>411-594-35-64-42</u>	Wstwr Cap Equip - DOE PWTFB Loan PC22-96103-051	43,398.56	160,896.88	1,237,205.00	(1,076,308.12)
<u>411-595-35-63-33</u>	Other Improvements	-	25,393.00	-	25,393.00
Expense Total:		4,917,381.78	743,355.85	15,467,777.67	(14,724,421.82)
Fund 411 Surplus		983,488.98	53,055.94	(110,572.67)	(163,628.61)
Ending Fund Balance		2,807,292.31	2,860,348.25	2,749,775.58	(110,572.67)
Fund: 412 - Wastewater Debt Service Fund					
<u>412-308-41-00-20</u>	Opening Fund Balance	332,301.58	897,894.37	1,193,222.29	295,327.92
<u>412-343-50-00-51</u>	LT Debt Collection For Sewer Utility	562,048.46	561,101.88	620,000.00	58,898.12
<u>412-397-00-04-12</u>	Transfer from WW Cap Reserve			-	-
<u>412-361-11-00-44</u>	Investment Interest Earned	8,908.72	33,970.36	15,000.00	(18,970.36)
Revenue Total:		570,957.18	595,072.24	635,000.00	39,927.76
<u>412-535-10-41-42</u>	Banking Service Fees/Charges - WW LTD Res Fund	114.39	19.13	25.00	(5.87)
<u>412-591-35-78-13</u>	Loan Payment PWTF - Principal PC22-96103-051	-	10,752.39	74,985.57	(64,233.18)
<u>412-591-35-78-51</u>	Loan Payment SRF - Principal L990018A/B	5,250.00	-	-	-
<u>412-591-35-78-53</u>	Loan Payment USDA - SW SEWER Principal	-	156,590.50	57,227.14	99,363.36
<u>412-591-35-78-54</u>	Loan Payment DOE SW SEWER Principal	-	-	106,661.58	(106,661.58)
<u>412-591-35-78-55</u>	Loan Payment DOE WWTP Design Principal	-	-	83,753.34	(83,753.34)
<u>412-592-35-83-54</u>	Interest Payment DOE Loan - SW SEWER	-	-	26,897.52	(26,897.52)
<u>412-592-35-83-55</u>	Interest Payment DOE Loan - WWTP Design	-	-	35,657.28	(35,657.28)
<u>412-592-35-83-13</u>	Interest Payment PWTF Loan - PC22-96103-051	-	454.80	15,430.10	(14,975.30)
<u>412-597-41-24-11</u>	Transfer Of Surplus To Capital Reserve			200,000.00	(200,000.00)
<u>412-592-35-83-53</u>	Interest Payment USDA Loan - SW SEWER	-	131,927.50	31,290.86	100,636.64
Expense Total:		5,364.39	299,744.32	631,928.39	(332,184.07)
Fund 412 Surplus		565,592.79	295,327.92	3,071.61	(292,256.31)
Ending Fund Balance		897,894.37	1,193,222.29	1,196,293.90	3,071.61
Fund: 413 - Water Capital Improvement Reserve Fund					
<u>308-41-00-21</u>	Opening Fund Balance	1,078,054.73	1,023,113.84	1,059,270.33	36,156.49
<u>413-343-40-01-43</u>	Capital Reserve Fund Collections	981,825.85	961,429.97	1,292,629.20	331,199.23
<u>413-397-00-00-43</u>	IF Trans From Water Const Fund #431 To WCIR #413			350,000.00	350,000.00
<u>413-361-11-00-13</u>	Interest - Water Capital Reserve Fund	14,303.74	45,451.26	25,000.00	(20,451.26)
Revenue Total:		996,129.59	1,006,881.23	1,667,629.20	660,747.97
<u>413-534-10-41-43</u>	Banking Service Fees/Charges - W LTD Res Fund	46.64	25.15	35.00	(9.85)
<u>413-591-34-78-00</u>	Loan Payment SRF Principal 04-65104-005	87,835.49	87,835.49	87,599.40	236.09
<u>413-591-34-78-01</u>	Loan Payment PWTF Principal PW-05-691-010	168,885.23	168,885.24	168,885.24	-
<u>413-591-34-78-04</u>	Principal PWTF Loan 2007 PC08-951-011	253,664.48	253,664.48	253,664.48	-
<u>413-591-34-78-05</u>	Loan Payment DOH Well #1 Principal DWL23476	65,359.05	65,359.05	65,359.05	-
<u>413-591-34-78-06</u>	Loan Payment DOH Well #1 Principal DWL23478	20,935.10	20,935.10	25,535.73	(4,600.63)
<u>413-591-34-78-07</u>	Loan Payment DOH Well #2 Principal DWL23479	67,608.44	105,602.78	89,316.05	16,286.73
<u>413-591-34-78-08</u>	Loan Payment DOH Well #2 Principal DWL24936	1,311.85	94,991.81	128,608.04	(33,616.23)
<u>413-591-34-78-09</u>	Loan Payment PWTF Principal PC22-96103-055	-	44,315.80	44,315.80	-
<u>413-591-34-78-14</u>	Loan Payment PWTF Principal PC22-96103-062	-	7,002.77	93,779.74	(86,776.97)
<u>413-591-34-78-16</u>	Loan Payment PWTF Principal PR22-96103-011	-	30,907.05	116,120.05	(85,213.00)
<u>413-592-34-83-00</u>	Loan Payment SRF Interest 04-65104-005	5,270.13	3,952.60	2,627.98	1,324.62
<u>413-592-34-83-01</u>	Loan Payment PWTF Interest PW-05-691-010	3,377.70	2,533.28	1,688.86	844.42

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>413-592-34-83-04</u>	Interest PWTF Loan 2007 PC08-951-011	8,878.26	7,609.93	6,341.61	1,268.32
<u>413-592-34-83-05</u>	Interest Payment DOH Well #1 Interest DWL23476	13,725.40	13,071.81	12,418.22	653.59
<u>413-592-34-83-06</u>	Interest Payment DOH Well #1 Interest DWL23478	4,396.37	4,187.02	5,314.21	(1,127.19)
<u>413-592-34-83-07</u>	Interest Payment DOH Well #2 Interest DWL23479	17,240.15	25,344.67	24,024.73	1,319.94
<u>413-592-34-83-08</u>	Interest Payment DOH Well #2 Interest DWL24936	436.19	29,922.42	44,116.17	(14,193.75)
<u>413-592-34-83-09</u>	Loan Payment PWTF Interest PC22-96103-055	-	4,334.95	7,498.23	(3,163.28)
<u>413-592-34-83-14</u>	Interest Payment PWTF PC22-96103-062	-	190.08	19,297.46	(19,107.38)
<u>413-592-34-83-16</u>	Interest Payment PWTF PR22-96103-011	-	53.26	1,645.00	(1,591.74)
<u>413-597-00-42-50</u>	Transfer To 425	332,100.00	-	332,100.00	(332,100.00)
Expense Total:		<u>1,051,070.48</u>	<u>970,724.74</u>	<u>1,530,291.05</u>	<u>(559,566.31)</u>
Fund 413 Surplus		<u>(54,940.89)</u>	<u>36,156.49</u>	<u>137,338.15</u>	<u>101,181.66</u>
Ending Fund Balance		<u>1,023,113.84</u>	<u>1,059,270.33</u>	<u>1,196,608.48</u>	<u>137,338.15</u>
Fund: 425 - Water Revenue Bond Fund					
308-10-0-23	Opening Fund Balance	338,695.22	351,377.12	371,722.64	20,345.52
<u>425-361-11-00-25</u>	Investment Interest	6,399.23	13,454.49	10,000.00	(3,454.49)
<u>425-397-00-42-50</u>	Transfer From 413	332,100.00	332,100.00	332,100.00	-
Revenue Total:		<u>338,499.23</u>	<u>345,554.49</u>	<u>342,100.00</u>	<u>(3,454.49)</u>
<u>425-535-10-41-44</u>	Banking Service Fees/Charges - W/S Debt Res Fund	17.33	8.97	-	8.97
<u>425-591-34-70-17</u>	Principle Payment On 2017 Revenue Bonds	225,000.00	227,000.00	225,000.00	2,000.00
<u>425-592-34-83-17</u>	Interest Payment Of 2017 Revenue Bonds	100,800.00	98,200.00	88,200.00	10,000.00
Expense Total:		<u>325,817.33</u>	<u>325,208.97</u>	<u>313,200.00</u>	<u>12,008.97</u>
Fund 425 Surplus		<u>12,681.90</u>	<u>20,345.52</u>	<u>28,900.00</u>	<u>8,554.48</u>
Ending Fund Balance		<u>351,377.12</u>	<u>371,722.64</u>	<u>400,622.64</u>	<u>28,900.00</u>
Fund: 426 - Water Bond Reserve Fund					
308-41-00-24	Opening Fund Balance	143,931.60	145,699.75	150,807.70	5,107.95
<u>426-361-11-00-26</u>	Interest Earned	1,773.89	5,110.95	4,000.00	(1,110.95)
Revenue Total:		<u>1,773.89</u>	<u>5,110.95</u>	<u>4,000.00</u>	<u>(1,110.95)</u>
<u>426-534-10-41-45</u>	Banking Service Fees/Charges - W/S Bond Res Fund	5.74	3.00	802.20	(799.20)
Expense Total:		<u>5.74</u>	<u>3.00</u>	<u>802.20</u>	<u>(799.20)</u>
Fund 426 Surplus		<u>1,768.15</u>	<u>5,107.95</u>	<u>3,197.80</u>	<u>(1,910.15)</u>
Ending Fund Balance		<u>145,699.75</u>	<u>150,807.70</u>	<u>154,005.50</u>	<u>3,197.80</u>
Fund: 431 - Water System Construction Fund					
308-41-00-25	Opening Fund Balance	1,194,518.71	1,175,455.27	1,195,138.89	19,683.62
<u>431-361-10-00-31</u>	Unrealized Gain/Loss	(29,698.12)	3,204.24	-	(3,204.24)
<u>431-361-11-00-31</u>	Investment Interest	5,450.04	16,514.41	10,000.00	(6,514.41)
<u>431-361-30-00-31</u>	Realized Gain/Loss On Investments	962.46	-	-	-
<u>431-361-41-00-31</u>	Investment Interest - Purchased	4,300.57	-	-	-
<u>431-397-00-04-32</u>	Transfer From Water Fund 400	-	-	200,000.00	200,000.00
<u>431-397-00-04-31</u>	Transfer From 410	-	-	140,000.00	140,000.00
Revenue Total:		<u>(18,985.05)</u>	<u>19,718.65</u>	<u>350,000.00</u>	<u>(9,718.65)</u>
431-597-00-00-43	IF Trans To WCIR #413 From Water Const Fund #431	-	-	350,000.00	(350,000.00)
<u>431-534-10-49-31</u>	Banking Service Fees/Charges - W Const Fund	78.39	35.03	-	35.03
Expense Total:		<u>78.39</u>	<u>35.03</u>	<u>350,000.00</u>	<u>(349,964.97)</u>
Fund 431 Surplus		<u>(19,063.44)</u>	<u>19,683.62</u>	<u>-</u>	<u>(359,683.62)</u>
Ending Fund Balance		<u>1,175,455.27</u>	<u>1,195,138.89</u>	<u>1,195,138.89</u>	<u>(340,000.00)</u>
Fund: 440 - Ambulance					
308-51-00-05	Opening Fund Balance	-	304,541.83	572,163.37	267,621.54
<u>440-332-93-40-10</u>	Ground Emerg Med Transport (GEMT) Payment Program	66,327.95	60,000.00	65,000.00	5,000.00
<u>440-342-21-41-02</u>	Emergency Medical Services	452,048.12	459,720.05	613,240.00	153,519.95
<u>440-342-60-00-06</u>	Ambulance Charges	97,265.06	292,419.52	250,000.00	(42,419.52)
<u>440-342-60-00-07</u>	Misc Util Fees/Activation Fees	295.20	259.40	500.00	240.60
<u>440-342-60-00-10</u>	Ambulance Services - Commercial/State Insurance	107,644.76	119,062.11	120,000.00	937.89
<u>440-342-60-00-20</u>	Ambulance Services - Medicare	151,909.66	109,551.64	130,000.00	20,448.36
<u>440-342-60-00-30</u>	Ambulance Services - Medicaid	5,618.79	22,490.80	25,000.00	2,509.20
<u>440-342-60-00-40</u>	Ambulance Services - Self Pay	32,402.73	44,146.79	50,000.00	5,853.21
<u>440-342-60-00-50</u>	Ambulance Services - Restitution	-	50.00	100.00	50.00
<u>440-359-90-00-43</u>	Penalty/Late Fee - Ambulance	55.44	206.09	200.00	(6.09)
<u>440-361-11-00-24</u>	Investment Interest - EMS	487.30	5,239.38	3,000.00	(2,239.38)
Revenue Total:		<u>914,055.01</u>	<u>1,113,145.78</u>	<u>1,257,040.00</u>	<u>143,894.22</u>
<u>440-522-24-10-00</u>	Wages & OT - EMS Admin	-	103,546.57	100,280.57	3,266.00
<u>440-522-24-10-80</u>	Wages & OT - EMS Rescue & Emergency	236,593.38	371,488.69	374,469.18	(2,980.49)
<u>440-522-24-10-81</u>	Stipends (Volunteers) - EMS	82,817.19	75,819.47	85,000.00	(9,180.53)
<u>440-522-24-20-00</u>	Benefits - EMS Admin	-	30,352.49	29,111.82	1,240.67
<u>440-522-24-20-80</u>	Benefits - EMS Rescue & Emergency	97,233.80	151,293.60	123,835.58	27,458.02
<u>440-522-24-20-81</u>	Benefits - (Volunteers) - EMS	6,335.57	6,331.50	8,855.00	(2,523.50)
<u>440-522-24-31-00</u>	Operating Supplies - EMS Administration	880.02	970.15	1,000.00	(29.85)

Look at number

City of College Place - Preliminary Budget 12/12/2023

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
440-522-24-31-01	Office Supplies - EMS Administration	-	1.82	-	1.82
440-522-24-31-03	Operating Supplies - EMS Training	1,559.84	-	5,000.00	(5,000.00)
440-522-24-31-80	Operating Supplies - EMS Rescue & Emergency	11,804.58	8,580.57	11,000.00	(2,419.43)
440-522-24-31-83	Radios/Pagers - Parts & Supplies - EMS	7,915.24	-	300.00	(300.00)
440-522-24-35-00	Sm Tools / Equipment - EMS Admin	-	457.63	-	457.63
440-522-24-35-80	Sm Tools / Equipment - EMS Rescue & Emergency	64,701.06	17,435.04	50,000.00	(32,564.96)
440-522-24-41-80	Professional Services - EMS Rescue & Emergency	32,914.60	7,028.04	15,000.00	(7,971.96)
440-522-24-41-81	Professional Financial / Banking Costs	-	255.44	200.00	55.44
440-522-24-42-80	Communication - EMS Rescue & Emergency	9.23	249.64	200.00	49.64
440-522-24-43-00	Travel - EMS	35.81	900.20	3,000.00	(2,099.80)
440-522-24-44-01	Advertising - EMS	76.36	-	-	-
440-522-24-48-00	Repairs & Maintenance - EMS	22.18	-	-	-
440-522-24-49-00	Miscellaneous - EMS Admin	-	2,605.81	100.00	2,505.81
440-522-24-49-01	Reg/Fees - Training Classes & Seminars - EMS	-	40.75	5,000.00	(4,959.25)
440-522-24-49-02	Intergov Services - Dispatch Charges - EMS	25,713.20	15,056.35	36,000.00	(20,943.65)
440-522-24-49-80	Miscellaneous - EMS Rescue & Emergency	117.90	36.55	100.00	(63.45)
440-522-24-49-96	Interfund Rentals - O & M	40,783.22	12,904.90	30,000.00	(17,095.10)
440-522-27-10-00	Ambulance Utilities - Salaries & Wages	-	13,545.78	16,387.32	(2,841.54)
440-522-27-20-00	Ambulance Utilities - Personnel Benefits	-	6,521.82	6,192.07	329.75
440-522-27-31-00	Ambulance Utilities - Operating Supplies	-	9.92	-	9.92
440-522-27-31-01	Ambulance Utilities - Office Supplies	-	310.60	-	310.60
440-522-27-41-00	Ambulance Utilities - Professional Services	-	19,429.90	5,650.00	13,779.90
440-522-27-43-00	Ambulance Utilities - Travel	-	155.23	-	155.23
440-522-27-48-00	Ambulance Utilities - Repairs & Maintenance	-	62.69	-	62.69
440-522-27-49-00	Ambulance Utilities - Miscellaneous	-	4.25	-	4.25
440-594-22-64-80	Equipment - Radios & Pagers (EMS)	-	-	2,000.00	(2,000.00)
440-597-00-15-23	Transfer to 320 for ER&R	-	-	325,000.00	(325,000.00)
440-522-27-49-01	Ambulance Utilities - Reg/Fees - Train & Seminars	-	128.84	-	128.84
Expense Total:		609,513.18	845,524.24	1,233,681.54	(388,157.30)
Fund 440 Surplus		304,541.83	267,621.54	23,358.46	(244,263.08)
Ending Fund Balance		304,541.83	572,163.37	595,521.83	23,358.46
Fund: 500 - Equipment Rental & Replacement					
308-51-00-04	Opening Fund Balance	199,078.98	233,797.75	310,509.69	76,711.94
500-348-65-00-01	INF - O & M	557,477.61	699,002.97	690,000.00	(9,002.97)
500-361-10-00-50	Unrealized Gain/Loss	(3,650.35)	35.67	-	(35.67)
500-361-11-00-50	Investment Interest	741.26	1,954.78	1,500.00	(454.78)
500-361-30-00-50	Realized Gain/Loss On Investments	160.40	-	-	-
500-361-41-00-50	Investment Interest - Purchased	932.32	-	-	-
500-362-00-00-00	Equip & Vehicle Rental	4,222.55	2,207.61	3,000.00	792.39
500-369-91-00-50	Other Misc. Revenues	421.18	125.36	-	(125.36)
500-395-20-00-50	Insurance Compensation For Loss	-	-	-	-
Revenue Total:		560,304.97	703,326.39	694,500.00	(8,826.39)
500-548-68-10-00	Wages & OT	96,861.07	110,499.27	123,175.64	(12,676.37)
500-548-68-20-00	Benefits	56,038.05	74,459.17	65,661.93	8,797.24
500-548-68-20-01	Benefits - Uniforms	1,687.94	783.57	1,000.00	(216.43)
500-548-68-31-00	Operating Supplies - General	94,208.82	111,654.95	90,000.00	21,654.95
500-548-68-32-00	Fuel Consumed	107,024.20	110,422.64	120,000.00	(9,577.36)
500-548-68-35-00	Small Tools / Equipment	8,361.16	16,181.34	15,000.00	1,181.34
500-548-68-44-00	External Taxes	283.10	17.02	700.00	(682.98)
500-548-68-48-00	Repairs / Maintenance	71,768.60	46,553.49	90,000.00	(43,446.51)
500-548-68-49-00	Miscellaneous	716.93	225.41	-	225.41
500-548-70-10-00	Wages & OT	12,126.89	17,172.58	19,274.08	(2,101.50)
500-548-70-20-00	Personnel Benefits	5,794.38	8,325.74	6,881.45	1,444.29
500-548-70-31-00	Operating Supplies - ER&R Administration	32.56	71.52	100.00	(28.48)
500-548-70-31-01	Office Supplies - ER&R Administration	577.73	39.06	500.00	(460.94)
500-548-70-35-00	Small Tools / Equipment	-	-	150.00	(150.00)
500-548-70-41-00	Professional Services	911.56	663.29	800.00	(136.71)
500-548-70-42-00	Communication	377.27	364.02	600.00	(235.98)
500-548-70-43-00	Travel	756.39	231.90	4,000.00	(3,768.10)
500-548-70-44-01	Advertising	776.34	129.97	500.00	(370.03)
500-548-70-46-00	Insurance	52,450.25	72,934.96	89,500.00	(16,565.04)
500-548-70-47-00	Public Utility Services	6,056.21	6,004.92	7,000.00	(995.08)
500-548-70-49-00	Miscellaneous	70.46	35.25	500.00	(464.75)
500-548-70-49-01	Registrations/Fees - Training Classes & Seminars	1,325.90	369.90	4,000.00	(3,630.10)
500-548-79-41-00	Professional Financial / Banking Costs	457.19	383.68	400.00	(16.32)
500-594-22-64-76	Fire Mobilization Equipment	-	-	500.00	(500.00)
500-594-48-64-00	Machinery / Equipment	-	-	6,875.94	(6,875.94)
500-594-48-64-01	Machinery / Equipment	-	-	22,000.00	(22,000.00)
500-594-48-64-02	Machinery / Equipment	-	-	20,000.00	(20,000.00)
500-594-42-64-00	Equipment Purchase	6,923.20	49,090.80	-	49,090.80
Expense Total:		525,586.20	626,614.45	689,119.04	(62,504.59)
Fund 500 Surplus		34,718.77	76,711.94	5,380.96	(71,330.98)
Ending Fund Balance		233,797.75	310,509.69	315,890.65	5,380.96
Fund: 625 - Flexible Benefits Plan Fund					
308-31-00-04	Opening Fund Balance	12,953.08	13,209.81	14,105.47	895.66

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
625-389-40-00-73 Trust Contribs Employee	9,654.00	9,695.80	12,000.00	2,304.20
625-389-60-00-01 Investment Interest	1.31	0.57	-	(0.57)
Revenue Total:	9,655.31	9,696.37	12,000.00	2,303.63
		-		
625-589-40-00-73 Unreimbursed Medical Pays	9,398.58	8,800.71	12,000.00	(3,199.29)
Expense Total:	9,398.58	8,800.71	12,000.00	(3,199.29)
Fund 625 Surplus	256.73	895.66	-	(895.66)
Ending Fund Balance	13,209.81	14,105.47	14,105.47	0.00
Ending Fund Balance	17,980,557.72	20,096,940.62	19,411,014.72	(5,576,958.00)



Memo

To: Citizens of College Place

From: Mayor Norma L. Hernandez

CC: College Place City Council

I am pleased to present the 2023 Operating & Capital Budget for the City of College Place, Washington. We understand that many are experiencing economic uncertainties and that some residents are facing challenges, therefore this budget proposal is based on taking a 0% property tax increase. The budget before you all **attempts to hold the line on expenditures due to the uncertainty surrounding coming out of the COVID-19 pandemic, inflation, and supply chain challenges** all in while still representing our commitment to achieving the community's vision of a vibrant, healthy, and beautiful City. This budget also seeks to take advantage of unprecedented Federal and State grant opportunities made possible by the Bipartisan Infrastructure Act. The College Place City Council adopted a 10-year Strategic Plan in 2017/updated in 2019 & 2021, and the annual budgeting process is one of the most visible ways the City achieves and articulates the vision.

The 2023 budget appropriates \$62.73 million for expenditures, a 63.7% increase from the 2022 budget. The Current Expense Fund, which covers basic core, but vital, municipal services (ex: Fire, Police, and Parks) is \$10.9 million, an 8.8% decrease from the 2022 budget. This temporary increase in the overall spending in 2023 is directly related to the \$2.6 million American Rescue Plan Act funds received from the Federal government, financing from the State and a Federal Government Community Project Grant earmark for the large state-mandated Wastewater Treatment Plant upgrade (\$26 million), as well as the following major capital projects for 2023:

- City Council Chambers Renovation (Grant Funded)
- Fire Station Exterior Staircase Replacement
- Lions Park Renovation (partially grant-funded)
- SE Birch Ave (4th to 6th) Engineering (Grant Funded)
- SW Mojonner Rd Reconstruction Engineering/Start of Construction (College Avenue to Bluvue) (partially grant funded)

- Construction of sidewalks in Central College Place (SW 6th & SW 8th) (grant-funded)
- Chipseal (SW 6th, SW 7th, SW 8th, SW 9th, SW Evans, SW Davis 96th to 8th), Cedar Bend Subdivision)
- Engineering of Stormwater Decant Facility for Street Sweeper (State mandated/grant funded)
- Road resurfacing/water line replacement work (SE 6th – College to Date)
- Start Wastewater Treatment Plant renovation (Federal/State mandated/partial-grant funded)
- Replace Wastewater Life Station #5 on SW 1st (Partial Grant-Funded)
- Engineering work on West side College Place Water System Enhancements (Well #7 & Reservoir #4 engineering)

This budget reflects a combination of cost cuts and minor revenue enhancements. The budget before you all allows the City to cover its operations and maintenance costs and slowly begin to work on addressing the \$127.6-million-dollar backlog of Capital Facility projects.

I'd like to thank the citizens of College Place, the City Council, City staff, and our community partners for their creative and hard work to make this budget possible. Working together, we've crafted a plan that improves the quality of life of our community, strengthens the City's infrastructure, and continues to grow the City in a manageable and forward-thinking way.

I'd like to hear from you on where your ideas to continue to be "Where small town living and learning meet." Please stay engaged with city activities and projects by visiting www.cpwa.us, viewing our social media outlets, observing our electronic reader board on College Avenue, reading our utility newsletter mailed to residents, attending our City Council or various board and commission meetings, or attend our quarterly Coffee with the Mayor meetings held at various locations around the City.

Norma L. Hernández, Mayor

Fiscal Year: 2024 Final Budget

By: Brian Carleton – Finance Director

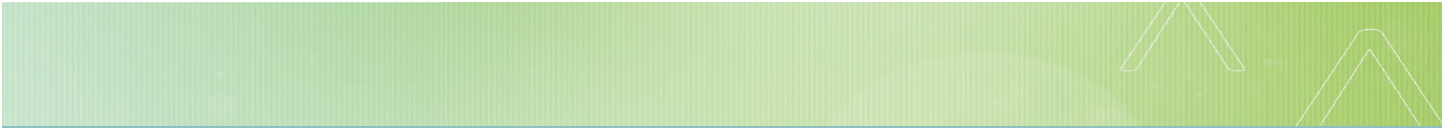
Presented December 12, 2023



Changes since 12/05/2022 Presentation

Changes totally (\$71,000) was made including:

1. Set up new funds for Transportation Benefit District (TBD – Fund # 350), and Tax Increment Financing (TIF – Fund # 360). Transferred from fund 311. No impact on total ending fund balance.
2. Revenue transfer between Fund 410 and 412 - \$20,000. No impact on ending fund balance.
3. Adjustment to Equipment Reserve Fund 320. A net change in ending fund balance by (\$71,000). Found during final review of revenues and capital expenditures.



■ **Total Preliminary Budget**

Beginning Fund Balance:	\$20,105,343 *
Revenues:	\$66,289,007
Expenditures:	\$66,983,335
Ending Fund Balance:	\$19,411,015
Draw Down	\$ 694,328

* The 2024 opening fund balance is \$2.66mil higher than the 2023 budgeted closing fund balance. This is mainly due to the carryover of capital spending for REET I/II projects, including the Lions Park project.

2024 Budget Fund Balances - Preliminary

Fund	Description	Beginning Fund Balance	Revenue	Expenditure	Surplus/(Deficit)	Ending Fund Balance
001	Current Expense Fund	2,123,424	8,754,815	8,751,013	3,803	2,127,227
005	Current Expense Reserve Fund	585,745	5,000	20	4,980	590,725
012	Technology Reserve Fund	400,211	579,000	687,981	(108,981)	291,230
061	Employee Benefit Reserve Fund	441,296	54,000	112,475	(58,475)	382,821
	Total Current Expense	3,550,676	9,392,815	9,551,489	(158,674)	3,392,003
120	Criminal Justice Fund	49,596	20,402	20,630	(228)	49,368
121	Forfeited Proceeds Fund	2,059	20	-	20	2,079
130	Hotel/Motel Tax	63,645	40,500	38,403	2,097	65,742
	Total Special Revenue Funds	115,300	60,922	59,033	1,889	117,189
201	ULTGO Bond Fund	18,161	489,550	489,450	100	18,261
	Total Debt Service Funds	18,161	489,550	489,450	100	18,261
305	Capital Improvement Fund (REET 1)	704,417	453,656	1,009,101	(555,445)	148,972
306	Capital Improvement Fund (REET 2)	1,356,288	5,003,191	6,000,000	(996,809)	359,479
309	CDBG Projects Fund	0	324,400	324,400	-	0
315	Facility Maintenance Reserve Fund (CE)	766,933	2,225,000	2,299,802	(74,802)	692,131
320	Equipment Reserve Fund	198,637	1,161,901	1,162,384	(483)	198,154
330	Economic Development Fund	113,395	40,375	40,000	375	113,770
340	Economic Development Reserve Fund	74	-	-	-	74
350	Transportation Benefit District Fund (New)	-	381,000	381,000	-	-
360	Tax Increment Financing Fund (New)	-	4,090,032	4,090,032	-	-
	Total Capital Reserve Funds	3,139,744	13,679,555	15,306,719	(1,627,164)	1,512,580
100	Street Fund	392,139	905,312	990,661	(85,349)	306,791
301	Street Capital Contribution Fund	4,139	380,838	360,828	20,010	24,149
311	Street Improvement Fund	124,149	6,507,036	6,426,189	80,847	204,996
	Total Street Funds	520,427	7,793,186	7,777,678	15,508	535,935
400	Water Fund	612,944	2,320,201	2,350,049	(29,848)	583,096
410	Water Capital Reserve Fund	1,182,195	5,637,585	5,318,997	318,588	1,500,783
413	Water Capital Improvement Reserve Fund	1,059,270	1,667,629	1,530,291	137,338	1,196,608
426	Water Bond Reserve Fund	150,808	4,000	802	3,198	154,006
431	Water System Construction Fund	1,195,139	350,000	350,000	-	1,195,139
	Total Water Fund	4,200,356	9,979,415	9,550,139	429,276	4,629,632
401	Wastewater Fund	2,317,435	3,280,101	2,585,293	694,808	3,012,243
411	Wastewater Capital Reserve Fund	2,860,348	15,357,205	15,467,778	(110,573)	2,749,776
412	Wastewater Debt Service Fund	1,193,222	635,000	631,928	3,072	1,196,294
425	Water Revenue Bond Fund	371,723	342,100	313,200	28,900	400,623
	Total Waste Water Fund	6,742,728	19,614,406	18,998,199	616,207	7,358,935
402	Stormwater Fund	549,320	662,808	671,094	(8,286)	541,034
403	Stormwater Capital Reserve Fund	371,852	2,652,811	2,644,735	8,076	379,928
	Total Stormwater Fund	921,172	3,315,619	3,315,829	(210)	920,962
440	Ambulance Utility Fund	572,163	1,257,040	1,233,682	23,358	595,522
500	Equipment Rental & Replacement	310,510	694,500	689,119	5,381	315,891
625	Flexible Benefits Plan Fund	14,105	12,000	12,000	-	14,105
	Total Funds	20,105,343	66,289,007	66,983,335	(694,328)	19,411,015

2024 Fund Detail by Unit

	Operating		Net Operating	Capital		Net Capital	Debt		Net Debt	Inter Fund Transfers	Total Suplus/(Deficit)
	Revenue	Expenditure		Revenue	Expenditure		Revenue	Expenditure			
Current Expense	8,754,815	(5,736,716)	3,018,100	-	(519,450)	(519,450)	-		-	(2,494,847)	3,803
Streets	1,286,150	(1,351,489)	(65,339)	6,887,874	(6,787,017)	100,857	-		-	(20,010)	15,508
REET I/II	-	-	-	5,456,847	(7,009,101)	(1,552,254)					(1,552,254)
Water	2,035,201	(1,945,549)	89,652	5,637,585	(5,323,497)	314,088	1,317,629	(1,198,191)	119,438	(93,907)	429,271
Wastewater	3,280,101	(2,285,293)	994,808	14,857,205	(15,467,778)	(610,573)	977,100	(945,128)	31,972	200,000	616,207
Stormwater	662,808	(571,094)	91,714	2,552,811	(2,588,667)	(35,856)	-	(48,701)	(48,701)	(7,367)	(210)
Ambulance	1,257,040	(906,682)	350,358		(327,000)	(327,000)	-	-	-	-	23,358
Total	17,276,115	(12,796,821)	4,479,294	35,392,321	(38,022,509)	(2,630,188)	2,294,729	(2,192,021)	102,708	(2,416,131)	(464,317)

Financial Policies – Reserve Contingency

Fund	Title	Ending Fund Balance	Reserve Contingency	Factor	Target	Excess
001	Current Expense Fund	\$ 2,127,227	20% Budgeted Revenue	8,754,815	1,750,963	376,264
005	Current Expense Reserve Fund	\$ 590,725	10% CE budgeted revenue	8,754,815	875,482	(284,756)
100	Street Fund	\$ 306,791	60 days O&M	990,661	165,110	141,680
315	Facility Maintenance Reserve Fund (CE)	\$ 692,131	Target \$300,000		300,000	392,131
400	Water Fund	\$ 583,096	60 days O&M	2,350,049	391,675	191,421
401	Wastewater Fund	\$ 3,012,243	60 days O&M	2,585,293	430,882	2,581,361
402	Stormwater Fund	\$ 541,034	60 days O&M	671,094	111,849	429,186
412	Wastewater Debt Service Fund	\$ 1,196,294	1 year annual debt service		431,903	764,391
413	Water Capital Improvement Reserve Fund	\$ 1,196,608	1 year annual debt service		1,196,156	452
425	Water Revenue Bond Fund	\$ 400,623	1 year annual debt service		313,200	87,423
500	Equipment Rental & Replacement	\$ 315,891	60 days O&M	689,119	114,853	201,037

Financial Leverage Calculation

	2018	2109	2020	2021	2022	2023FC	2024B
Liabilities	17,025,208	17,115,164	17,409,917	19,983,606	21,753,456	21,879,111	20,267,217
Cash/Equity Balance	14,306,201	14,597,135	14,396,114	18,264,285	17,980,558	20,105,343	19,411,015
Leverage (Liabilities/Equities)	1.19	1.17	1.21	1.09	1.21	1.09	1.04
Good Ratio between 1.0 to 1.5							

Notes:

2021 liability increase due to loans for Southwest Sewer project to DOE and USDA.

2023 Increase to DOE/DOC loans on various utility projects.

2024 Budget - Staffing

2024 Staffing Information

- Full-time employees
 - 62 Budgeted
- Part-time employees
 - Police Records Clerk (.4 FTE)
 - Intern (.4 FTE)
- Council
- Mayor
- Positions added to 2024 budget
 - Water Utility Worker
 - Public Works Project Manager
 - Police Officer

2024 Wage & Benefit Information

- Projected Wage Increases
 - Police – 5% + negotiated percentage-based education incentives
 - Fire – 6% placeholder included in budget – Still in Negotiations
 - Public – 3.4%
 - Non-Union Exempt – 3.4%
 - Non-Union, Non-exempt – 3.4%
 - Sergeants – 5% + negotiated percentage-based education incentives
 - Contract Employees – CPI-W Sept to Sept - 3.6%
- Health Insurance Increases
 - Police
 - Health – 2.7% Increase
 - Vision – No Increase
 - Dental – No Increase
 - Standard Life – No Increase
 - Employee Assistance Program – No Increase
 - All other employees
 - Health – 4.1%
 - Dental – No increase
 - Vision – No increase
 - Standard Life – No increase
 - Employee Assistance Program – No increase
- Life Flight added in 2023 as Employer paid benefit for all employees
 - \$65/employee/year (Estimated 100 employees X \$65 = \$6,500)

Next Steps

1. Budget Adoption – 12/12/2023
2. Prepare Budget Flyer
3. Post Budget to MRSC



Walla Walla Union-Bulletin

112 S 1st Ave
Walla Walla, WA 99362



**WALLA WALLA
UNION-BULLETIN**
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**City Of College Place
Sherri St. Clair
625 S College Ave
College Place, WA 99324
USA**

Order Confirmation

Order #:	67322
Order Ref #:	
Date:	11/16/2023
Advertiser #:	22369
Advertiser Name:	City Of College Place
Agency #:	
Agency Name:	
Account Manager:	Simon Sizer ssizer@yakimaherald.com

\$ 152.16

Ad No.	Date	Description	Position	Format
380462	11/25/2023	NOTICE OF PUBLIC HEARING BY THE COLLEGE PLACE CITY COUNCIL ON THE 2024 FINAL BUDGET The 2024 Preliminary Budget has been filed	Walla Walla Union Bulletin Broadsheet - CL-Legals	1.67 × 6.04 in × 1.0000 col.
380463	12/2/2023	NOTICE OF PUBLIC HEARING BY THE COLLEGE PLACE CITY COUNCIL ON THE 2024 FINAL BUDGET The 2024 Preliminary Budget has been filed	Walla Walla Union Bulletin Broadsheet - CL-Legals	1.67 × 6.04 in × 1.0000 col.
380464	11/25/2023	NOTICE OF PUBLIC HEARING BY THE COLLEGE PLACE CITY COUNCIL ON THE 2024 FINAL BUDGET The 2024 Preliminary Budget has been filed	Walla Walla Union-Bulletin CL Online - CL-Legals	1.67 × 6.04 in × 1.0000 col.
380465	12/2/2023	NOTICE OF PUBLIC HEARING BY THE COLLEGE PLACE CITY COUNCIL ON THE 2024 FINAL BUDGET The 2024 Preliminary Budget has been filed	Walla Walla Union-Bulletin CL Online - CL-Legals	1.67 × 6.04 in × 1.0000 col.

Walla Walla Union-Bulletin

112 S 1st Ave
Walla Walla, WA 99362



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Summary	
Total Net Amount	\$ 152.16
Taxes	\$ 0.00
Total Amount	\$ 152.16

Remittance Address:

Walla Walla Union-Bulletin
PO Box 2848
Yakima, WA 98907
Tel: (206) 464-2550



Classified Category: Legals|Public Notices

**NOTICE OF
PUBLIC HEARING
BY THE COLLEGE PLACE
CITY COUNCIL
ON THE 2024 FINAL
BUDGET**

The 2024 Preliminary Budget has been filed with the City Clerk. The College Place City Council will hold a public hearing on Tuesday, December 12, 2023 at 7:00 p.m. to consider resident input regarding the 2024 Final Budget. This public hearing will follow a presentation of the 2024 Final Budget to the City Council. The hearing will be held in hybrid format, both in-person at College Place City Hall located at 625 S. College Avenue, College Place, WA. 99324 and virtually via Zoom (attendee link: <https://us06web.zoom.us/j/85177156767>). The hearing will be live streamed on the City You Tube page at https://www.youtube.com/channel/UCbx3grqzLDL_05NusReSI-g/featured or you can call to listen at 1-669-900-9128 ID# 851 7715 6767. If you would like to testify by either phone or virtual meeting, you can contact the clerk at ssclair@cpwa.us or by phone at 509-394-8569 no later than 4:00 PM on Monday December 1, 2023. Copies of the proposed final budget will be available Friday December 8, 2023 by contacting the Finance Director at bcarleton@cpwa.us.

(67322) November 25 and
December 2, 2023



WALLA WALLA
UNION-BULLETIN
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AFFIDAVIT OF PUBLICATION

Sherri St. Clair
City Of College Place
625 S College Ave
College Place WA 99324

STATE OF WASHINGTON, COUNTIES OF WALLA WALLA

The undersigned, on oath states that he/she is an authorized representative of Walla Walla Union-Bulletin, Inc., publisher of the Walla Walla Union-Bulletin, of general circulation published daily in Walla Walla County, State of Washington. The Walla Walla Union-Bulletin has been approved as a legal newspaper by orders of the Superior Court of Walla Walla County.

The notice, in the exact form annexed, was published in the regular and entire issue of said paper or papers and distributed to its subscribers during all of the said period.

11/25/2023, 12/02/2023

Agent

JACKIE CHAPMAN

Signature

Jackie Chapman

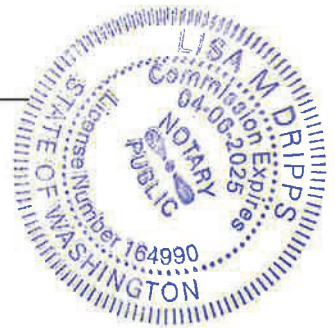
Subscribed and sworn to before me on

December 6, 2023

Lisa M. Driggs

(Notary Signature) Notary Public in and for the State of Washington, residing at Yakima

Publication Cost: \$152.16
Order No: 67322
Customer No: 22369
PO #:



**NOTICE OF
PUBLIC HEARING
BY THE COLLEGE PLACE
CITY COUNCIL
ON THE 2024 FINAL
BUDGET**

Publication Cost: \$152.16
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Customer No: 22369
PO #:

The 2024 Preliminary Budget has been filed with the City Clerk. The College Place City Council will hold a public hearing on Tuesday, December 12, 2023 at 7:00 p.m. to consider resident input regarding the 2024 Final Budget. This public hearing will follow a presentation of the 2024 Final Budget to the City Council. The hearing will be held in hybrid format, both in-person at College Place City Hall located at 625 S. College Avenue, College Place, WA. 99324 and virtually via Zoom (attendee link: <https://us06web.zoom.us/j/85177156767>). The hearing will be live streamed on the City You Tube page at <https://www.youtube.com/channel/UCbx3grqzLDL05NusReSI-g/featured> or you can call to listen at 1-669-900-9128 ID# 851 7715 6767. If you would like to testify by either phone or virtual meeting, you can contact the clerk at sstclair@cpwa.us or by phone at 509-394-8569 no later than 4:00 PM on Monday December 1, 2023. Copies of the proposed final budget will be available Friday December 8, 2023 by contacting the Finance Director at bcarleton@cpwa.us.

(67322) November 25 and
December 2, 2023



Memo

To: Citizens of College Place

From: Mayor Norma L. Hernandez

CC: College Place City Council

I am pleased to present the 2023 Operating & Capital Budget for the City of College Place, Washington. We understand that many are experiencing economic uncertainties and that some residents are facing challenges, therefore this budget proposal is based on taking a 0% property tax increase. The budget before you all **attempts to hold the line on expenditures due to the uncertainty surrounding coming out of the COVID-19 pandemic, inflation, and supply chain challenges** all in while still representing our commitment to achieving the community's vision of a vibrant, healthy, and beautiful City. This budget also seeks to take advantage of unprecedented Federal and State grant opportunities made possible by the Bipartisan Infrastructure Act. The College Place City Council adopted a 10-year Strategic Plan in 2017/updated in 2019 & 2021, and the annual budgeting process is one of the most visible ways the City achieves and articulates the vision.

The 2023 budget appropriates \$62.73 million for expenditures, a 63.7% increase from the 2022 budget. The Current Expense Fund, which covers basic core, but vital, municipal services (ex: Fire, Police, and Parks) is \$10.9 million, an 8.8% decrease from the 2022 budget. This temporary increase in the overall spending in 2023 is directly related to the \$2.6 million American Rescue Plan Act funds received from the Federal government, financing from the State and a Federal Government Community Project Grant earmark for the large state-mandated Wastewater Treatment Plant upgrade (\$26 million), as well as the following major capital projects for 2023:

- City Council Chambers Renovation (Grant Funded)
- Fire Station Exterior Staircase Replacement
- Lions Park Renovation (partially grant-funded)
- SE Birch Ave (4th to 6th) Engineering (Grant Funded)
- SW Mojonner Rd Reconstruction Engineering/Start of Construction (College Avenue to Bluvue) (partially grant funded)

- Construction of sidewalks in Central College Place (SW 6th & SW 8th) (grant-funded)
- Chipseal (SW 6th, SW 7th, SW 8th, SW 9th, SW Evans, SW Davis 96th to 8th), Cedar Bend Subdivision)
- Engineering of Stormwater Decant Facility for Street Sweeper (State mandated/grant funded)
- Road resurfacing/water line replacement work (SE 6th – College to Date)
- Start Wastewater Treatment Plant renovation (Federal/State mandated/partial-grant funded)
- Replace Wastewater Life Station #5 on SW 1st (Partial Grant-Funded)
- Engineering work on West side College Place Water System Enhancements (Well #7 & Reservoir #4 engineering)

This budget reflects a combination of cost cuts and minor revenue enhancements. The budget before you all allows the City to cover its operations and maintenance costs and slowly begin to work on addressing the \$127.6-million-dollar backlog of Capital Facility projects.

I'd like to thank the citizens of College Place, the City Council, City staff, and our community partners for their creative and hard work to make this budget possible. Working together, we've crafted a plan that improves the quality of life of our community, strengthens the City's infrastructure, and continues to grow the City in a manageable and forward-thinking way.

I'd like to hear from you on where your ideas to continue to be "Where small town living and learning meet." Please stay engaged with city activities and projects by visiting www.cpwa.us, viewing our social media outlets, observing our electronic reader board on College Avenue, reading our utility newsletter mailed to residents, attending our City Council or various board and commission meetings, or attend our quarterly Coffee with the Mayor meetings held at various locations around the City.

Norma L. Hernández, Mayor

College Place - Final Budget 2024

Fund	Description	Beginning Fund Balance	Revenue	Expenditure	Surplus/(Deficit)	Ending Fund Balance
001	Current Expense Fund	2,123,424	8,754,815	8,751,013	3,803	2,127,227
005	Current Expense Reserve Fund	585,745	5,000	20	4,980	590,725
012	Technology Reserve Fund	400,211	579,000	687,981	(108,981)	291,230
061	Employee Benefit Reserve Fund	441,296	54,000	112,475	(58,475)	382,821
Total Current Expense		3,550,676	9,392,815	9,551,489	(158,674)	3,392,003
120	Criminal Justice Fund	49,596	20,402	20,630	(228)	49,368
121	Forfeited Proceeds Fund	2,059	20	-	20	2,079
130	Hotel/Motel Tax	63,645	40,500	38,403	2,097	65,742
Total Special Revenue Funds		115,300	60,922	59,033	1,889	117,189
201	ULTGO Bond Fund	18,161	489,550	489,450	100	18,261
Total Debt Service Funds		18,161	489,550	489,450	100	18,261
305	Capital Improvement Fund (REET 1)	704,417	453,656	1,009,101	(555,445)	148,972
306	Capital Improvement Fund (REET 2)	1,356,288	5,003,191	6,000,000	(996,809)	359,479
309	CDBG Projects Fund	0	324,400	324,400	-	0
315	Facility Maintenance Reserve Fund (CE)	766,933	2,225,000	2,299,802	(74,802)	692,131
320	Equipment Reserve Fund	198,637	1,161,901	1,162,384	(483)	198,154
330	Economic Development Fund	113,395	40,375	40,000	375	113,770
340	Economic Development Reserve Fund	74	-	-	-	74
350	Transportation Benefit District Fund (New)	-	381,000	381,000	-	-
360	Tax Increment Financing Fund (New)	-	4,090,032	4,090,032	-	-
Total Capital Reserve Funds		3,139,744	13,679,555	15,306,719	(1,627,164)	1,512,580
100	Street Fund	392,139	905,312	990,661	(85,349)	306,791
301	Street Capital Contribution Fund	4,139	380,838	360,828	20,010	24,149
311	Street Improvement Fund	124,149	6,507,036	6,426,189	80,847	204,996
Total Street Funds		520,427	7,793,186	7,777,678	15,508	535,935
400	Water Fund	612,944	2,320,201	2,350,049	(29,848)	583,096
410	Water Capital Reserve Fund	1,182,195	5,637,585	5,318,997	318,588	1,500,783
413	Water Capital Improvement Reserve Fund	1,059,270	1,667,629	1,530,291	137,338	1,196,608
426	Water Bond Reserve Fund	150,808	4,000	802	3,198	154,006
431	Water System Construction Fund	1,195,139	350,000	350,000	-	1,195,139
Total Water Fund		4,200,356	9,979,415	9,550,139	429,276	4,629,632
401	Wastewater Fund	2,317,435	3,280,101	2,585,293	694,808	3,012,243
411	Wastewater Capital Reserve Fund	2,860,348	15,357,205	15,467,778	(110,573)	2,749,776
412	Wastewater Debt Service Fund	1,193,222	635,000	631,928	3,072	1,196,294
425	Water Revenue Bond Fund	371,723	342,100	313,200	28,900	400,623
Total Waste Water Fund		6,742,728	19,614,406	18,998,199	616,207	7,358,935
402	Stormwater Fund	549,320	662,808	671,094	(8,286)	541,034
403	Stormwater Capital Reserve Fund	371,852	2,652,811	2,644,735	8,076	379,928
Total Stormwater Fund		921,172	3,315,619	3,315,829	(210)	920,962
440	Ambulance Utility Fund	572,163	1,257,040	1,233,682	23,358	595,522
500	Equipment Rental & Replacement	310,510	694,500	689,119	5,381	315,891
625	Flexible Benefits Plan Fund	14,105	12,000	12,000	-	14,105
Total Funds		20,105,343	66,289,007	66,983,335	(694,328)	19,411,015

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
Fund: 001 - Current Expense Fund				
001-308-31-00-08 Opening Fund Balance	3,740,233.27	3,143,205.25	2,123,424.31	(1,019,780.94)
<u>001-311-10-00-00</u> Real & Personal Prop Tax	2,081,709.55	2,112,785.38	2,126,555.46	13,770.08
<u>001-313-11-00-00</u> Retail Sales & Use Tax	2,031,445.58	2,062,406.57	2,103,000.00	40,593.43
<u>001-313-15-00-00</u> Criminal Justice Tax 3/10th Of 1% C.J.	409,728.19	400,107.58	420,000.00	19,892.42
<u>001-313-61-00-00</u> Natural Gas Use Tax	18,127.29	21,127.26	25,000.00	3,872.74
<u>001-313-71-00-00</u> Criminal Justice Tax	239,708.29	235,035.65	240,000.00	4,964.35
<u>001-316-41-00-00</u> Utility Tax - Priv Utils Electric	433,323.74	426,390.30	440,000.00	13,609.70
<u>001-316-43-00-00</u> Utility Tax - Priv Utils Gas	93,805.37	143,851.63	145,000.00	1,148.37
<u>001-316-45-00-00</u> Utility Tax - Priv Utils Garbage/Solid Waste	123,480.27	145,424.71	150,000.00	4,575.29
<u>001-316-46-00-00</u> Utility Tax - Priv Utils Cable	76,517.35	82,234.91	85,000.00	2,765.09
<u>001-316-47-00-00</u> Utility Tax - Priv Utils Telephone	87,851.17	89,036.49	92,000.00	2,963.51
<u>001-316-48-00-00</u> Utility Tax - Priv Utils Water	325,056.87	326,535.22	340,000.00	13,464.78
<u>001-316-49-00-00</u> Utility Tax - Priv Utils Wastewater	346,956.89	358,405.34	372,000.00	13,594.66
<u>001-321-91-00-00</u> Franchise Fees	74,600.87	74,608.94	75,000.00	391.06
<u>001-321-91-00-01</u> Franchise Application Fees	5,000.00	-	-	-
<u>001-321-99-00-02</u> Other Business Licenses And Permits	14,126.65	17,324.99	17,000.00	(324.99)
<u>001-322-10-00-00</u> Building/Structures/Equip.	105,950.74	134,562.09	400,000.00	265,437.91
<u>001-322-10-00-01</u> Building Dept Plan Check / Review Fees	46,388.49	133,699.69	250,000.00	116,300.31
<u>001-322-30-00-00</u> Animal Licenses	3,803.00	2,055.00	3,000.00	945.00
<u>001-322-90-00-00</u> Other Non-bus Lic/Permits	2,607.00	3,949.75	4,000.00	50.25
<u>001-322-90-00-01</u> Concealed Pistol License State Portion	1,188.00	714.00	1,200.00	486.00
<u>001-331-16-60-00</u> Fed Dir Grant From Dept Of Justice (CFDA #16.607)	-	1,290.56	-	(1,290.56)
<u>001-332-92-10-02</u> American Rescue Act Plan Revenue (CFDA #21.027)	1,301,682.00	-	-	-
<u>001-333-20-60-01</u> DUI Emphasis Patrols Grant Program	833.25	-	1,000.00	1,000.00
<u>001-333-20-60-03</u> Distracted Driving Emphasis Patrol Grant Program	681.75	318.36	500.00	181.64
<u>001-334-01-30-00</u> WSP Fire Marshall Safety Program	3,600.00	-	3,000.00	3,000.00
<u>001-334-02-70-00</u> Rec'n And Conservation Office Grant - Kiwanis Park	-	-	25,000.00	25,000.00
<u>001-334-03-10-05</u> Dept Of Ecology - Solid Waste Enforcement Grant	873.49	780.57	800.00	19.43
<u>001-334-04-20-04</u> CERB Grant - Flex Light Industrial Study	24,786.31	-	-	-
<u>001-334-04-20-30</u> St Grant Dept Of Commerce - Drug Task Force Grant	39,174.47	73,502.00	60,000.00	(13,502.00)
<u>001-334-04-98-00</u> DOH-EMS Trauma Grant	1,125.00	554.00	1,200.00	646.00
<u>001-334-06-90-00</u> State Grant-Other	10,000.00	-	332,689.66	332,689.66
<u>001-336-00-98-00</u> Local Government Assistance Program	151,839.87	160,000.00	180,394.00	20,394.00
<u>001-336-06-51-00</u> DUI & Other Criminal Justice Assistance	1,119.57	24.08	1,600.00	1,575.92
<u>001-336-06-94-00</u> Liquor Excise Tax	69,118.56	63,408.16	71,505.00	8,096.84
<u>001-336-06-95-00</u> Liquor Control Brd Profit	75,819.71	78,840.00	74,670.00	(4,170.00)
<u>001-337-00-00-01</u> Interlocal Grants - WASP UOF/DTI Training	-	10,000.00	-	(10,000.00)
<u>001-341-81-00-00</u> Printing/Duplicating Sers	0.15	-	-	-
<u>001-342-10-00-00</u> Law Enforcement Services	3,614.65	3,099.90	3,000.00	(99.90)
<u>001-342-10-00-01</u> Law Enforcement Services - Non LEOFF	-	1,866.96	2,000.00	133.04
<u>001-342-10-00-02</u> Law Enforcement Services - DUI Restitution	1,516.02	2,459.86	2,000.00	(459.86)
<u>001-342-21-00-02</u> Fireworks Permits For Sales	200.00	200.00	200.00	-
<u>001-342-21-51-00</u> Intergov Fire Serv /MOB Reimbursement - Personnel	60,118.45	50,000.00	50,000.00	-
<u>001-342-21-51-01</u> Intergov Fire Serv /MOB Reimbursement - Equipment	7,293.80	7,000.00	10,000.00	3,000.00
<u>001-342-40-00-01</u> Building Inspection Fees - Bldg Dept	198.00	924.00	2,000.00	1,076.00
<u>001-343-50-00-95</u> Utility Drainage / St Const - Eng Review Fees	-	(153.28)	-	153.28
<u>001-343-50-01-99</u> Sewer Inspection Fee	528.00	2,706.00	3,000.00	294.00
<u>001-345-81-00-02</u> Annexation Fee - P&D	-	500.00	-	(500.00)
<u>001-345-81-00-04</u> Boundary Line Adjustment - P&D	400.00	100.00	-	(100.00)
<u>001-345-81-00-08</u> Preliminary Plat / PUD - P&D	900.00	-	1,000.00	1,000.00
<u>001-345-81-00-09</u> Plats, Final P&D	-	-	700.00	700.00
<u>001-345-81-00-10</u> Plats, Short P&D	1,200.00	400.00	800.00	400.00
<u>001-345-81-00-12</u> Site Plan Application P&D	2,450.00	3,900.00	3,500.00	(400.00)
<u>001-345-81-00-13</u> Site Plan Review; SF / MF (Up To 4 Units) P&D	1,550.00	1,550.00	2,000.00	450.00
<u>001-345-81-00-15</u> Zoning Amendments P&D	138.00	-	-	-
<u>001-345-83-00-00</u> Plan Checking Fees - Building Dept - Pass Through	2,316.31	-	2,500.00	2,500.00
<u>001-345-83-00-04</u> Non-Plat - Engineering Review Fees	-	-	500.00	500.00
<u>001-345-83-00-05</u> Plan Checking Fees - Engineering - Pass Through	-	-	5,000.00	5,000.00
<u>001-345-83-00-06</u> Plan Review - Fire Department	-	800.00	500.00	(300.00)
<u>001-345-86-00-00</u> Critical Areas Permit P&D	-	-	400.00	400.00
<u>001-345-86-00-01</u> SEPA Related Mitigation Fees (Checklist) P&D	1,750.00	500.00	1,000.00	500.00
<u>001-345-89-01-20</u> Planning & Development Costs - Pass Thru Charges	15,609.50	20,435.51	20,000.00	(435.51)
<u>001-345-89-01-25</u> Planning & Development Pass Thru Cost Admin. Fee	3,009.89	3,571.97	3,500.00	(71.97)
<u>001-345-89-01-27</u> State Building Code Fee	1,281.50	1,194.50	1,300.00	105.50
<u>001-347-90-00-00</u> Farmer's Market Vendor Fees	4,395.00	4,080.01	4,500.00	419.99
<u>001-347-90-00-01</u> Vendor Fees - Other Community Events	290.00	210.00	200.00	(10.00)
<u>001-347-90-00-02</u> Farmer's Market Pass-through Sales - SNAP/EBT	733.00	210.04	500.00	289.96
<u>001-347-90-00-03</u> Fireworks Bonds	100.00	50.00	100.00	50.00
<u>001-347-90-00-04</u> Farmer's Market Pass-through Process - State Match	2,524.00	-	-	-
<u>001-347-90-00-05</u> Farmer Market Pass-through Process - DOH Kids Cash	1,494.00	-	-	-
<u>001-353-10-05-00</u> Traffic Infraction Penalties	28,657.83	24,016.89	30,000.00	5,983.11
<u>001-361-10-00-00</u> Unrealized Gain/Loss	(82,886.12)	10,063.01	-	(10,063.01)
<u>001-361-11-00-00</u> Investment Interest	18,553.17	29,776.41	20,000.00	(9,776.41)
<u>001-361-30-00-00</u> Realized Gain/Loss On Investments	3,256.12	-	-	-
<u>001-361-40-00-00</u> Sales Interest	2,427.28	6,072.32	2,500.00	(3,572.32)
<u>001-361-40-00-43</u> Interest - Contract Bond Non-Rev	0.81	1.34	-	(1.34)

City of College Place - Preliminary Budget 12/12/2023

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>001-361-41-00-00</u>	Investment Interest - Purchased	11,131.93	10,000.00	10,000.00	-
<u>001-362-00-00-02</u>	Lease Payment (Annual) WWU Community Garden	1.00	-	1.00	1.00
<u>001-362-00-50-01</u>	Water Tower Space Rental	92,182.73	81,667.98	90,000.00	8,332.02
<u>001-367-11-00-02</u>	Contributions/Gifts - Fire Dept	23,379.00	-	10,000.00	10,000.00
<u>001-367-11-00-03</u>	Contributions/Gifts - Police Dept	26,303.37	10,544.30	20,000.00	9,455.70
<u>001-367-11-00-04</u>	Contr/Donations - Private	187,116.80	11,797.02	100,000.00	88,202.98
<u>001-369-10-00-04</u>	Sale Of Surplus - Current Expense	100.00	1,755.00	-	(1,755.00)
<u>001-369-30-00-00</u>	Sale Of Confiscated And Forfeited Property	253.22	-	-	-
<u>001-369-81-00-00</u>	Cashier's Over / Short	(10.00)	(0.03)	-	0.03
<u>001-369-91-00-00</u>	Other Misc Revenue	2,054.21	7,644.37	2,000.00	(5,644.37)
<u>001-369-91-00-02</u>	Misc - Police Fees	810.54	1,844.83	1,000.00	(844.83)
<u>001-369-91-00-10</u>	Reimbursements/Refunds	81,166.53	1,591.80	20,000.00	18,408.20
<u>001-382-10-00-02</u>	Developer Bond / Deposit For Project	-	101,174.62	200,000.00	98,825.38
<u>001-389-10-00-03</u>	Building Permit Deposit	-	-	10,000.00	10,000.00
<u>001-389-90-00-00</u>	Other Non-Revenues	353.10	251.90	-	(251.90)
<u>001-389-90-00-04</u>	Deposits To Travel Advance Account	-	-	3,000.00	3,000.00
<u>001-397-00-00-00</u>	Interfund Transfer Fund 350	-	-	75,000.00	75,000.00
<u>001-395-20-00-00</u>	Insurance Compensation For Loss	7,765.29	-	-	-
Revenue Total:		8,718,256.37	7,562,780.46	8,754,815.12	1,192,034.66
<u>001-511-30-44-01</u>	Advertising / Publication	1,892.80	1,660.94	2,000.00	(339.06)
<u>001-511-60-10-00</u>	Wages & Overtime	9,080.63	8,820.00	8,820.00	-
<u>001-511-60-20-00</u>	Personnel Benefits	733.82	747.67	821.37	(73.70)
<u>001-511-60-31-01</u>	Office Supplies - Legislative	140.07	-	150.00	(150.00)
<u>001-511-60-31-00</u>	Operating Supplies - Legislative	-	-	150.00	(150.00)
<u>001-511-60-41-00</u>	Professional Services	-	-	100.00	(100.00)
<u>001-511-60-42-00</u>	Communications	0.26	-	-	-
<u>001-511-60-43-00</u>	Travel - Council Pos. 1	-	-	100.00	(100.00)
<u>001-511-60-43-01</u>	Travel - Council Pos. 2	-	-	100.00	(100.00)
<u>001-511-60-43-02</u>	Travel - Council Pos. 3	-	-	100.00	(100.00)
<u>001-511-60-43-03</u>	Travel - Council Pos. 4	-	-	100.00	(100.00)
<u>001-511-60-43-04</u>	Travel - Council Pos. 5	-	-	100.00	(100.00)
<u>001-511-60-43-05</u>	Travel - Council Pos. 6	-	-	300.00	(300.00)
<u>001-511-60-43-06</u>	Travel - Council Pos. 7	-	-	100.00	(100.00)
<u>001-511-60-48-00</u>	Repairs And Maintenance	-	-	50.00	(50.00)
<u>001-511-60-49-00</u>	Misc/Contingency Expense	125.00	125.00	200.00	(75.00)
<u>001-511-60-49-01</u>	Miscellaneous	-	140.29	500.00	(359.71)
<u>001-511-60-49-02</u>	Travel/Misc - Council Pos. 1	-	-	150.00	(150.00)
<u>001-511-60-49-03</u>	Travel/Misc - Council Pos. 2	-	-	150.00	(150.00)
<u>001-511-60-49-04</u>	Travel/Misc - Council Pos. 3	-	-	150.00	(150.00)
<u>001-511-60-49-05</u>	Travel/Misc - Council Pos. 4	-	-	150.00	(150.00)
<u>001-511-60-49-06</u>	Travel/Misc - Council Pos. 5	-	-	150.00	(150.00)
<u>001-511-60-49-07</u>	Travel/Misc - Council Pos. 6	234.69	409.20	500.00	(90.80)
<u>001-511-60-49-08</u>	Travel/Misc - Council Pos. 7	-	-	150.00	(150.00)
<u>001-511-60-49-09</u>	Registrations/Fees - Training Classes & Seminars	35.00	-	300.00	(300.00)
<u>001-511-70-49-00</u>	Lobbying Agreement - Port	15,600.00	13,200.00	15,600.00	(2,400.00)
<u>001-511-70-49-01</u>	Lobbying Agreement - Federal	-	27,000.00	36,000.00	(9,000.00)
<u>001-512-50-41-02</u>	Professional Services - Other Than Attorneys	-	33,102.04	-	33,102.04
<u>001-512-52-41-02</u>	Professional Services - Other Than Attorneys	126,056.88	67,995.98	90,000.00	(22,004.02)
<u>001-513-10-10-00</u>	Wages & Overtime	82,573.60	60,852.50	63,241.65	(2,389.15)
<u>001-513-10-20-00</u>	Personnel Benefits	25,424.57	19,185.49	19,550.38	(364.89)
<u>001-513-10-31-00</u>	Operating Supplies - Executive	1,792.53	765.42	1,000.00	(234.58)
<u>001-513-10-31-01</u>	Office Supplies - Executive	390.09	399.21	400.00	(0.79)
<u>001-513-10-41-00</u>	Professional Services	41,949.23	62.85	-	62.85
<u>001-513-10-42-00</u>	Communications	1,478.63	1,462.75	1,500.00	(37.25)
<u>001-513-10-43-00</u>	Travel Expense	2,228.15	2,779.77	4,000.00	(1,220.23)
<u>001-513-10-43-02</u>	Travel / Training Mayor	-	1,422.41	1,700.00	(277.59)
<u>001-513-10-44-01</u>	Advertising	1,959.97	56.44	420.00	(363.56)
<u>001-513-10-48-00</u>	Repairs & Maintenance	29.70	29.05	100.00	(70.95)
<u>001-513-10-49-00</u>	Miscellaneous	7,271.74	3,137.19	4,500.00	(1,362.81)
<u>001-513-10-49-02</u>	Registrations/Fees - Training Classes & Seminars	1,118.00	344.50	2,000.00	(1,655.50)
<u>001-513-10-49-03</u>	Travel Miscellaneous	-	-	50.00	(50.00)
<u>001-513-10-49-50</u>	Misc. AWC Annual Dues / WWVCC Membership	8,130.00	15,697.99	8,300.00	7,397.99
<u>001-514-23-00-01</u>	Conversion Misc	-	(34,300.41)	-	(34,300.41)
<u>001-514-23-10-00</u>	Wages & Overtime - Financial Services	64,540.05	68,403.16	74,511.55	(6,108.39)
<u>001-514-23-20-00</u>	Personnel Benefits	28,865.21	32,628.85	27,353.00	5,275.85
<u>001-514-23-31-00</u>	Operating Supplies - Budgeting, Accounting	229.65	109.56	200.00	(90.44)
<u>001-514-23-31-01</u>	Office Supplies - Budgeting, Accounting	981.24	816.56	1,000.00	(183.44)
<u>001-514-23-35-00</u>	Small Tools/Minor Equip.	85.88	-	200.00	(200.00)
<u>001-514-23-41-00</u>	Professional Services	27,452.20	9,281.81	14,616.00	(5,334.19)
<u>001-514-23-42-00</u>	Communications	1,281.43	1,306.14	1,300.00	6.14
<u>001-514-23-43-00</u>	Travel	306.10	82.88	2,000.00	(1,917.12)
<u>001-514-23-44-01</u>	Advertising	1,945.45	119.52	1,000.00	(880.48)
<u>001-514-23-48-00</u>	Repairs & Maintenance	447.65	132.23	500.00	(367.77)
<u>001-514-23-49-00</u>	Miscellaneous	311.00	509.00	1,000.00	(491.00)
<u>001-514-23-49-01</u>	Registration Fees / Training Classes & Seminars	460.00	778.40	1,000.00	(221.60)
<u>001-514-30-10-00</u>	Wages/O.T. Record Services	40,310.71	50,045.48	60,156.02	(10,110.54)
<u>001-514-30-20-00</u>	Personnel Benefits	19,848.60	23,272.46	22,800.41	472.05

City of College Place - Preliminary Budget 12/12/2023

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
001-514-30-31-00	Operating Supplies - Records	46.37	62.66	350.00	(287.34)
001-514-30-31-01	Office Supplies - Records	313.76	199.72	550.00	(350.28)
001-514-30-35-00	Sm Tools/Minor Equip,	(273.93)	-	200.00	(200.00)
001-514-30-41-00	Prof Serv - Codification/Records Destruction	34,231.81	47,380.98	5,500.00	41,880.98
001-514-30-42-00	Communication	729.77	1,370.33	1,450.00	(79.67)
001-514-30-43-00	Travel	3,246.81	2,863.53	4,210.00	(1,346.47)
001-514-30-44-01	Advertising	97.73	-	100.00	(100.00)
001-514-30-48-00	Repairs & Maintenance	452.80	384.60	425.00	(40.40)
001-514-30-49-00	Miscellaneous	804.00	284.60	700.00	(415.40)
001-514-30-49-01	Registrations/Fees - Training Classes & Seminars	2,843.00	2,710.46	4,250.00	(1,539.54)
001-514-40-45-00	Intergovernmental Election Costs	9,260.95	-	12,000.00	(12,000.00)
001-514-40-49-00	Intergov. Services - Voter Registration	24,867.50	25,037.79	27,000.00	(1,962.21)
001-514-81-40-00	Concealed Pistol License Fee	1,560.00	1,023.00	1,000.00	23.00
001-515-31-10-00	Salary & Wages - City Attorney	84,998.20	57,858.24	60,334.98	(2,476.74)
001-515-31-20-00	Personnel Benefits	29,798.68	20,523.96	20,934.51	(410.55)
001-515-31-31-00	Operating Supplies - City Attorney	-	337.98	500.00	(162.02)
001-515-31-31-01	Office Supplies - City Attorney			250.00	(250.00)
001-515-31-35-00	Small Tools/Minor Equipment			150.00	(150.00)
001-515-31-41-00	Prof Legal Servs Retainer	15,075.00	2,585.00	8,000.00	(5,415.00)
001-515-31-41-01	Professional Legal Services	4,020.00	760.00	6,000.00	(5,240.00)
001-515-31-42-00	Communication - City Attorney	473.35	493.83	500.00	(6.17)
001-515-31-43-00	Travel - City Attorney	-	45.76	500.00	(454.24)
001-515-31-48-00	Repairs & Maintenance - City Attorney	121.81	164.21	250.00	(85.79)
001-515-31-49-00	Miscellaneous - City Attorney	498.98	-	855.00	(855.00)
001-515-31-49-01	Reg Fees / Train Classes & Seminars - City Atty	257.00	132.00	500.00	(368.00)
001-515-91-41-00	Professional Services - Legal - Indigent Defense	53,020.00	54,842.04	60,000.00	(5,157.96)
001-517-90-24-00	Employee Benefit Prg Cost	1,200.00	500.00	1,200.00	(700.00)
001-518-10-10-00	Salaries & Wages - HR	47,737.99	49,440.84	56,511.99	(7,071.15)
001-518-10-20-00	Personnel Benefits - HR	23,512.11	23,871.18	25,041.76	(1,170.58)
001-518-10-31-00	Operating Supplies - HR Administration	722.66	101.59	1,100.00	(998.41)
001-518-10-31-01	Office Supplies - HR Administration	536.56	418.26	800.00	(381.74)
001-518-10-31-02	Operating Supplies - HR Wellness	2,385.62	1,533.28	5,000.00	(3,466.72)
001-518-10-31-04	Operating Supplies - HR Wellness Grant Reimbursed	195.00	23.78	205.00	(181.22)
001-518-10-41-00	Prof. Services - Labor Negotiations	-	72.35	1,000.00	(927.65)
001-518-10-41-01	Professional Services	7,337.72	224.42	8,048.00	(7,823.58)
001-518-10-42-00	Communications - HR	513.70	536.40	544.00	(7.60)
001-518-10-43-00	Travel	1,648.45	121.91	1,600.00	(1,478.09)
001-518-10-48-00	Repairs And Maintenance	543.61	704.67	750.00	(45.33)
001-518-10-49-00	Miscellaneous	719.50	1,462.45	800.00	662.45
001-518-10-49-01	Training / Class Registration Fees & Charges	610.20	570.60	1,400.00	(829.40)
001-518-10-49-02	Train/Class Reg Fees & Charge - City-wide Educat	2,000.00	-	1,500.00	(1,500.00)
001-518-20-10-00	Wages & Overtime	44,381.27	74,205.46	104,546.06	(30,340.60)
001-518-20-20-00	Personnel Benefits	19,830.16	37,779.94	45,749.13	(7,969.19)
001-518-20-31-00	Operating Supplies - Facilities	4,465.25	8,468.02	20,000.00	(11,531.98)
001-518-20-31-01	Office Supplies - Facilities	284.46	1,044.49	500.00	544.49
001-518-20-35-00	Sm Tools/Minor Equip	643.26	3,140.43	10,000.00	(6,859.57)
001-518-20-41-00	Professional Services	19,100.05	14,595.29	15,000.00	(404.71)
001-518-20-42-00	Communication	375.82	702.01	500.00	202.01
001-518-20-43-00	Travel / Training	25.69	366.49	1,000.00	(633.51)
001-518-20-44-01	Advertising	-	443.50	500.00	(56.50)
001-518-20-45-00	Operating Rentals/Leases			1,500.00	(1,500.00)
001-518-20-47-00	Public Utility Services	19,946.39	23,191.35	20,000.00	3,191.35
001-518-20-47-01	Utilities - Annex Bldg	6,038.83	7,520.62	6,500.00	1,020.62
001-518-20-48-00	Repairs & Maintenance	1,456.45	8,945.11	15,000.00	(6,054.89)
001-518-20-48-02	Repairs & Maintenance Annex Bldg	300.51	1,063.11	2,000.00	(936.89)
001-518-20-49-00	Miscellaneous	0.02	-	750.00	(750.00)
001-518-30-46-00	Insurance	58,659.73	81,558.12	100,079.00	(18,520.88)
001-521-10-10-00	Wages & Overtime	142,452.19	164,822.90	157,805.59	7,017.31
001-521-10-20-00	Personnel Benefits	42,340.48	54,007.48	47,631.70	6,375.78
001-521-10-20-02	Benefits - Reimbursement Costs	339.01	106.72	-	106.72
001-521-10-31-00	Operating Supplies - Administration	1,782.01	1,327.83	1,400.00	(72.17)
001-521-10-31-01	Office Supplies - Administration	871.83	498.75	500.00	(1.25)
001-521-10-35-00	Sm Tools/Minor Equipment	-	992.42	2,500.00	(1,507.58)
001-521-10-41-00	Professional Services	8,807.22	5,863.52	7,000.00	(1,136.48)
001-521-10-41-01	Prof Services - Labor Negotiations.	6,150.00	825.00	6,500.00	(5,675.00)
001-521-10-41-03	Prof Services - Lexipol Consulting Service	3,297.51	3,561.31	4,000.00	(438.69)
001-521-10-42-00	Communication	4,468.30	4,478.91	5,000.00	(521.09)
001-521-10-43-00	Travel	357.23	1,398.65	3,000.00	(1,601.35)
001-521-10-44-01	Advertising	617.04	2,936.50	500.00	2,436.50
001-521-10-48-00	Repairs & Maintenance	465.70	246.32	200.00	46.32
001-521-10-49-00	Miscellaneous	2,711.77	1,594.93	2,500.00	(905.07)
001-521-10-49-01	Registrations / Fees Training Classes & Seminars	998.31	510.00	3,000.00	(2,490.00)
001-521-10-49-02	Miscellaneous - PD Donations	972.87	313.78	6,700.00	(6,386.22)
001-521-10-49-03	Miscellaneous - Grant Reimbursed	-	5,211.00	-	5,211.00
001-521-10-49-96	Interfund Rentals O & M	77,806.34	19,919.56	20,000.00	(80.44)
001-521-19-10-00	Wages Support Serv	114,233.20	124,853.06	137,804.03	(12,950.97)
001-521-19-20-00	Benefits Support Servs	48,686.21	52,586.68	54,090.77	(1,504.09)
001-521-19-20-01	Benefits/Uniforms Support Services	138.00	-	400.00	(400.00)

City of College Place - Preliminary Budget 12/12/2023

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
001-521-19-31-00	Operating Supplies - Support Services	58.84	586.06	2,400.00	(1,813.94)
001-521-19-31-01	Office Supplies - Support Services	1,988.55	1,020.23	2,500.00	(1,479.77)
001-521-19-35-00	Sm Tools Support Servs			500.00	(500.00)
001-521-19-41-00	Prof Services Support Ser	8,791.86	4,596.57	5,705.00	(1,108.43)
001-521-19-43-00	Travel Support Services	-	856.00	1,500.00	(644.00)
001-521-19-44-01	Advertising Support Servs	319.50	-	250.00	(250.00)
001-521-19-45-00	Oper Rentals Support Serv			1,000.00	(1,000.00)
001-521-19-48-00	Repairs/Maint Support Ser	893.40	411.41	800.00	(388.59)
001-521-19-49-00	Misc. Support Services	25.00	49.26	200.00	(150.74)
001-521-19-49-01	Registrations / Fees - Training Classes / Seminars	304.05	-	500.00	(500.00)
001-521-19-49-02	WW SSMA New World Records Sys Support	18,468.00	18,600.97	20,000.00	(1,399.03)
001-521-21-10-00	Wages Investigation	90,086.09	91,820.26	91,054.53	765.73
001-521-21-20-00	Benefits - Investigation	29,015.93	32,068.34	29,086.65	2,981.69
001-521-21-31-00	Operating Supplies - Investigation	787.61	2,352.67	1,500.00	852.67
001-521-21-31-01	Office Supplies - Investigation	665.95	509.10	800.00	(290.90)
001-521-21-35-00	Sm Tools/Equip Invest	-	1,495.12	500.00	995.12
001-521-21-41-00	Prof Servs Investigation	885.74	907.16	1,500.00	(592.84)
001-521-21-42-00	Communication Invest.	2,894.19	2,211.99	2,300.00	(88.01)
001-521-21-43-00	Travel Investigation	54.43	520.00	1,000.00	(480.00)
001-521-21-48-00	Repairs/Maint Invest.	22.67	3,237.71	75.00	3,162.71
001-521-21-49-00	Misc Investigation	-	9.39	1,500.00	(1,490.61)
001-521-21-49-01	Registration Fees - Training Classes & Seminars	-	1,148.00	1,500.00	(352.00)
001-521-22-10-00	Wages Patrol	743,360.83	819,019.97	1,003,689.13	(184,669.16)
001-521-22-20-00	Benefits Patrol	228,140.46	281,029.95	293,169.78	(12,139.83)
001-521-22-20-01	Benefits Uniforms Patrol	17,567.06	8,311.00	12,000.00	(3,689.00)
001-521-22-20-02	Benefits Uniforms BVP Grant-Funded	-	1,290.56	-	1,290.56
001-521-22-20-03	Patrol Equipment & Clothing Allowance	-	4,486.92	5,400.00	(913.08)
001-521-22-20-06	BVFF Pension & Disability Payments	235.00	-	-	-
001-521-22-31-00	Operating Supplies - Patrol	3,422.88	5,818.91	5,000.00	818.91
001-521-22-31-01	Office Supplies - Patrol	2,430.20	2,432.65	2,200.00	232.65
001-521-22-32-00	Fuel Consumed Patrol	342.75	501.76	1,000.00	(498.24)
001-521-22-35-00	Sm Tools/Equip Patrol	-	539.55	1,000.00	(460.45)
001-521-22-41-00	Prof Services Patrol	3,651.92	3,057.00	3,500.00	(443.00)
001-521-22-42-00	Communication Patrol	6,238.02	7,197.88	9,000.00	(1,802.12)
001-521-22-42-01	Patrol Air Cards - Communication	6,494.60	8,657.30	7,000.00	1,657.30
001-521-22-48-00	Repairs/Maint. Patrol	372.84	1,865.79	500.00	1,365.79
001-521-22-49-00	Miscellaneous Patrol	104.00	-	100.00	(100.00)
001-521-22-49-01	Intergov Servs Patrol - Dispatch Charges	113,460.22	355,920.74	259,411.00	96,509.74
001-521-22-49-02	WW PD Support/Maint MDT Software	132.97	-	1,000.00	(1,000.00)
001-521-22-49-96	Interfund Rentals O & M	64,891.85	19,919.56	20,000.00	(80.44)
001-521-23-10-00	Wages Spec Unit	38,237.39	-	-	-
001-521-23-20-00	Benefits Spec Unit	14,069.90	-	-	-
001-521-23-31-00	Operating Supplies - Special Unit	-	208.84	-	208.84
001-521-23-41-09	Special Response Unit - Professional Services	47.77	-	-	-
001-521-30-10-01	Wages - Drug Task Force	42,426.89	93,484.25	90,153.00	3,331.25
001-521-30-20-01	Benefits - Drug Task Force	13,272.08	32,196.56	23,975.08	8,221.48
001-521-30-31-00	Operating Supplies - Crime Prevention	6.95	79.61	100.00	(20.39)
001-521-30-31-01	Office Supplies - Crime Prevention			100.00	(100.00)
001-521-30-49-00	Misc Crime Prevention			100.00	(100.00)
001-521-30-49-06	Registrations/Fees - Training Classes & Seminars			300.00	(300.00)
001-521-40-31-00	Operating Supplies - Training	8,994.99	12,418.20	15,000.00	(2,581.80)
001-521-40-31-01	Office Supplies - Training			100.00	(100.00)
001-521-40-41-00	Prof Services Training	875.00	900.00	3,000.00	(2,100.00)
001-521-40-43-00	Travel Training	4,675.95	10,522.02	10,000.00	522.02
001-521-40-48-00	Repairs/Maint Training	-	130.01	1,000.00	(869.99)
001-521-40-49-00	Misc Training	-	100.24	-	100.24
001-521-40-49-01	Registrations/Fees - Training Classes & Seminars	9,882.00	16,051.50	20,000.00	(3,948.50)
001-521-70-10-00	Wages Traffic	244,481.97	272,559.35	334,563.03	(62,003.68)
001-521-70-10-02	Wages - Impaired Driving CFDA#20.601 Grant Program	400.47	-	-	-
001-521-70-10-04	Wages - Impaired Driving CFDA#20.600 Grant Program	743.73	-	1,500.00	(1,500.00)
001-521-70-20-00	Benefits Traffic	75,920.52	93,642.91	97,723.27	(4,080.36)
001-521-70-20-02	Benefits - Impair Driving CFDA#20.601 Grant Prog	148.33	-	-	-
001-521-70-20-04	Benefits - Impair Driving CFDA#20.600 Grant Prog	222.50	-	-	-
001-521-70-20-06	BVFF Pension & Disability Payments	105.00	340.00	180.00	160.00
001-521-70-31-00	Operating Supplies - Traffic			250.00	(250.00)
001-521-70-31-01	Office Supplies - Traffic			75.00	(75.00)
001-521-70-35-00	Sm Tools Traffic			200.00	(200.00)
001-521-70-35-01	Small Tools DUI Emphasis Funded	900.75	-	1,000.00	(1,000.00)
001-521-70-41-00	Prof Services Traffic	191.87	-	250.00	(250.00)
001-521-70-48-00	Repairs/Maint Traffic			250.00	(250.00)
001-521-70-49-00	Miscellaneous Traffic			100.00	(100.00)
001-521-70-49-96	Interfund Rentals - O & M	64,891.85	19,919.56	20,000.00	(80.44)
001-522-10-10-00	Wages & Overtime	-	61,478.31	48,102.80	13,375.51
001-522-10-20-00	Personnel Benefits	-	16,081.18	14,410.57	1,670.61
001-522-10-20-01	Other Benefits - Uniforms			300.00	(300.00)
001-522-10-31-00	Operating Supplies - Administration	58.70	-	500.00	(500.00)
001-522-10-31-01	Office Supplies - Administration	214.76	893.44	500.00	393.44
001-522-10-35-00	Sm Tools & Minor Equipmnt	115.53	-	250.00	(250.00)

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
001-522-10-41-00	Prof Serv - Comprehens Analysis Of FD Services	829.53	358.93	500.00	(141.07)
001-522-10-41-02	Professional Services - Admin	5,298.98	1,634.85	6,000.00	(4,365.15)
001-522-10-42-00	Communication	1,552.88	1,236.33	1,300.00	(63.67)
001-522-10-43-00	Travel	2,771.70	2,734.99	5,000.00	(2,265.01)
001-522-10-44-01	Advertising	329.27	443.50	500.00	(56.50)
001-522-10-48-00	Repairs & Maintenance	590.39	921.51	750.00	171.51
001-522-10-49-00	Miscellaneous	4,243.01	1,273.50	3,500.00	(2,226.50)
001-522-10-49-01	Registrations/Fees - Training Classes & Seminars	1,055.00	2,341.48	3,000.00	(658.52)
001-522-20-10-00	Wages Fire	163,382.48	163,768.99	151,625.99	12,143.00
001-522-20-10-01	Stipends (Volunteers)	38,174.32	43,503.45	35,000.00	8,503.45
001-522-20-10-02	Wages - Mobilization	48,225.26	-	-	-
001-522-20-20-00	Benefits Fire	58,813.60	61,087.32	48,801.65	12,285.67
001-522-20-20-01	Benefits (Volunteers)	2,844.46	3,649.08	3,700.00	(50.92)
001-522-20-20-02	Benefits - Mobilization	8,397.32	-	-	-
001-522-20-20-03	Uniforms - Volunteers	3,791.91	10,298.79	8,000.00	2,298.79
001-522-20-20-04	Uniforms - FT Firefighter	3,337.62	1,134.24	4,000.00	(2,865.76)
001-522-20-31-00	Operating Supplies - Suppression	4,538.47	4,444.78	3,500.00	944.78
001-522-20-31-01	Office Supplies - Suppression	152.85	22.91	300.00	(277.09)
001-522-20-31-02	Fire Mobilization - Protective Equipment	456.44	-	2,000.00	(2,000.00)
001-522-20-31-03	Radios/Pagers - Parts & Supplies	175.33	3,434.17	750.00	2,684.17
001-522-20-31-05	Wildland Fire - Operating Supplies	-	483.36	-	483.36
001-522-20-32-00	Fuel - Suppression	1,454.59	1,734.13	2,000.00	(265.87)
001-522-20-32-02	Fire Mobilization - Fuel Consumed	1,377.02	5,116.52	3,000.00	2,116.52
001-522-20-35-00	Sm Tools/Equipment	1,079.50	2,467.33	1,000.00	1,467.33
001-522-20-35-01	Small Tools Vehicle	-	591.16	500.00	91.16
001-522-20-35-02	Fire Mobilization - Sm Tools / Equipment	-	279.20	800.00	(520.80)
001-522-20-41-00	Fire Dept Personnel Physicals	2,241.56	321.64	3,000.00	(2,678.36)
001-522-20-42-00	Communication - Air Cards For MDTs	3,374.07	3,086.36	2,500.00	586.36
001-522-20-43-00	Travel - Suppression	-	275.76	-	275.76
001-522-20-48-00	Repairs/Maintenance	1,707.74	20,207.73	4,500.00	15,707.73
001-522-20-48-01	Repairs/Maint Vehicle	351.44	11.20	-	11.20
001-522-20-48-02	Fire Mobilization - Repairs & Maint.	135.96	815.18	100.00	715.18
001-522-20-49-00	Misc Fire	91.46	79.62	100.00	(20.38)
001-522-20-49-02	Fire Mobilization - Misc. Expense	463.51	27.69	500.00	(472.31)
001-522-20-49-04	Intergov Services - Dispatch Charges	25,713.22	45,169.05	36,000.00	9,169.05
001-522-20-49-06	BVFF Pension & Disability Payments	1,170.00	1,260.00	1,800.00	(540.00)
001-522-20-49-96	Interfund Rentals - O & M	51,620.41	12,904.90	15,000.00	(2,095.10)
001-522-26-31-80	Op Supplies - EMS Rescue & Emergency	-	785.36	-	785.36
001-522-30-10-00	Wages & OT	38,541.76	40,259.04	43,914.00	(3,654.96)
001-522-30-20-00	Benefits	18,311.94	19,527.88	19,465.47	62.41
001-522-30-20-01	Other Benefits/Uniforms	23.41	235.47	300.00	(64.53)
001-522-30-31-00	Operating Supplies - Prevention / Investigation	125.11	544.17	2,500.00	(1,955.83)
001-522-30-31-01	Office Supplies - Prevention / Investigation	-	-	200.00	(200.00)
001-522-30-41-00	Professional Services	27.36	-	-	-
001-522-30-42-00	Communication	-	288.19	1,000.00	(711.81)
001-522-30-43-00	Travel	120.35	-	1,500.00	(1,500.00)
001-522-30-48-00	Repairs/Maintenance	-	-	100.00	(100.00)
001-522-30-49-00	Miscellaneous	973.86	79.20	750.00	(670.80)
001-522-45-10-00	Wages & OT	83,779.59	70,972.69	63,229.40	7,743.29
001-522-45-20-00	Benefits	21,037.94	18,025.42	11,818.64	6,206.78
001-522-45-20-03	Uniforms - FT Firefighter	-	620.45	300.00	320.45
001-522-45-31-00	Operating Supplies - Training	2,240.91	1,431.19	5,000.00	(3,568.81)
001-522-45-31-01	Office Supplies - Training	118.35	-	250.00	(250.00)
001-522-45-35-00	Small Tools & Equipment - Training	-	-	-	-
001-522-45-41-00	Professional Services	51.11	-	-	-
001-522-45-42-00	Communication	124.58	-	-	-
001-522-45-43-00	Travel	2,422.43	1,796.01	10,000.00	(8,203.99)
001-522-45-48-00	Repairs/Maintenance	-	44.14	150.00	(105.86)
001-522-45-49-00	Miscellaneous	16,977.28	1,952.08	2,500.00	(547.92)
001-522-45-49-01	Registrations/Fees - Training Classes & Seminars	5,100.00	7,798.00	5,000.00	2,798.00
001-522-50-31-00	Operating Supplies - Facilities	7,446.40	5,662.83	4,000.00	1,662.83
001-522-50-31-01	Office Supplies - Facilities	48.01	264.50	100.00	164.50
001-522-50-35-00	Small Tools/Equipment	-	-	150.00	(150.00)
001-522-50-41-00	Professional Services	-	35.70	-	35.70
001-522-50-47-00	Public Utility Services	24,009.55	27,865.96	20,000.00	7,865.96
001-522-50-48-00	Repairs/Maintenance	13,809.89	26,760.42	5,000.00	21,760.42
001-522-50-49-00	Miscellaneous	109.59	54.87	150.00	(95.13)
001-523-60-41-00	Professional Services	-	-	1,000.00	(1,000.00)
001-523-60-49-00	Miscellaneous	-	-	150.00	(150.00)
001-523-60-49-01	Intergov Services - Cnty Jail Services	42,557.45	31,005.42	35,000.00	(3,994.58)
001-524-10-10-00	Wages - Bldg Clerical	17,875.08	19,117.42	20,425.06	(1,307.64)
001-524-10-20-00	Benefits - Bldg Clerical	12,362.54	13,016.49	13,404.73	(388.24)
001-524-20-10-00	Wages & OT	99,088.26	124,245.50	129,353.39	(5,107.89)
001-524-20-20-00	Benefits	48,782.07	68,403.68	67,512.86	890.82
001-524-20-31-00	Operating Supplies - Bldg. Inspection	580.71	300.50	1,200.00	(899.50)
001-524-20-31-01	Office Supplies - Bldg. Inspection	457.77	488.49	500.00	(11.51)
001-524-20-35-00	Sm Tools/Equipment	120.69	-	450.00	(450.00)
001-524-20-41-00	Professional Services	231.91	4,287.77	2,000.00	2,287.77

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
001-524-20-41-01	Plan Check Professional Services			2,000.00	(2,000.00)
001-524-20-42-00	Communication	2,896.02	2,888.55	2,893.00	(4.45)
001-524-20-43-00	Travel	2,319.15	826.52	4,560.00	(3,733.48)
001-524-20-44-01	Advertising	337.50	-	-	-
001-524-20-48-00	Repairs/Maintenance	260.54	209.60	200.00	9.60
001-524-20-49-00	Miscellaneous	95.00	1,088.00	400.00	688.00
001-524-20-49-01	Training Class Registration Costs - Bldg Dept	4,164.38	1,120.00	5,000.00	(3,880.00)
001-525-60-49-00	Intergov Servs Emergency Management Cnty	10,324.00	17,200.00	9,400.00	7,800.00
001-548-68-49-96	INF ER&R From CE O&M Costs	36,279.42	15,501.45	40,000.00	(24,498.55)
001-554-30-10-00	Wages Special Enforcement	58,272.54	58,164.47	60,494.91	(2,330.44)
001-554-30-20-00	Benefits	28,647.67	34,808.68	30,683.87	4,124.81
001-554-30-31-00	Operating Supplies - Special Enforcement	310.98	14.32	500.00	(485.68)
001-554-30-31-00	Operating Supplies - Special Enforcement			500.00	(500.00)
001-554-30-31-01	Office Supplies - Special Enforcement	471.12	450.66	300.00	150.66
001-554-30-35-00	Sm Tools/Equipment	-	66.94	75.00	(8.06)
001-554-30-41-00	Professional Services	10,000.08	11,134.96	10,000.00	1,134.96
001-554-30-42-00	Communications - Special Enforcement	1,046.82	973.95	1,500.00	(526.05)
001-554-30-43-00	Travel			1,500.00	(1,500.00)
001-554-30-44-01	Advertising / Publication	156.04	-	-	-
001-554-30-48-00	Repairs/maintenance			20.00	(20.00)
001-554-30-49-00	Miscellaneous	11.00	-	40.00	(40.00)
001-554-30-49-01	Registrations/Fees - Training Classes & Seminars			500.00	(500.00)
001-554-30-49-96	Interfund Rentals - O & M	8,433.36	2,272.59	2,300.00	(27.41)
001-557-20-49-00	Community Services	-	122.79	-	122.79
001-558-50-40-00	State Bldg Code Fee	1,281.50	712.00	1,500.00	(788.00)
001-558-60-10-00	Wages & OT	82,499.28	104,483.44	107,916.37	(3,432.93)
001-558-60-20-00	Personnel Benefits	41,891.56	51,832.55	52,229.35	(396.80)
001-558-60-31-00	Operating Supplies - Planning	80.13	158.70	500.00	(341.30)
001-558-60-31-01	Office Supplies - Planning	311.10	408.19	300.00	108.19
001-558-60-35-00	Small Tools/Minor Equipment	85.87	-	-	-
001-558-60-41-00	Professional Services	25,052.17	8,980.57	100,000.00	(91,019.43)
001-558-60-41-01	Professional Services - Grant Reimbursed	5,000.00	-	-	-
001-558-60-42-00	Communication	1,361.45	1,413.90	1,500.00	(86.10)
001-558-60-43-00	Travel	138.56	107.68	1,400.00	(1,292.32)
001-558-60-44-01	Advertising	2,490.47	1,784.29	2,500.00	(715.71)
001-558-60-48-00	Repairs And Maintenance	659.03	355.64	1,400.00	(1,044.36)
001-558-60-49-00	Miscellaneous	1,031.32	1,295.42	2,000.00	(704.58)
001-558-60-49-01	Registrations/Fees - Training Classes & Seminars	33.64	116.04	600.00	(483.96)
001-558-60-49-02	Intergov Services	5,110.22	3,888.00	5,200.00	(1,312.00)
001-558-70-41-00	Community Development / Planning Prof Servs	(19,004.94)	17,167.63	10,000.00	7,167.63
001-558-70-41-01	Com Dev / Planning Prof Servs - Grant Reimbursed	24,786.31	-	-	-
001-558-70-49-00	Economic Development - Miscellaneous	2,500.00	4,800.00	5,000.00	(200.00)
001-558-75-41-01	Planning & Development Costs - Pass Thru	22,066.30	12,571.02	15,000.00	(2,428.98)
001-559-30-49-01	Development / Customer Pass-Through Expense	3,000.00	63,003.06	-	63,003.06
001-564-10-31-00	Operating Supplies - Mental Health Services	56.26	-	-	-
001-564-10-41-00	Professional Services - Mental Health Services	428.00	-	-	-
001-564-10-44-01	Advertising - Mental Health Services	502.20	-	-	-
001-566-00-49-00	Intergovernmentl Services	2,898.77	3,067.76	3,000.00	67.76
001-573-90-31-00	Operating Supplies - Community Events	7,226.29	2,883.87	10,000.00	(7,116.13)
001-573-90-31-01	Office Supplies - Community Events	45.24	12.75	500.00	(487.25)
001-573-90-35-00	Sm Tools/Minor Equip.	3,658.58	21,641.44	25,000.00	(3,358.56)
001-573-90-40-01	Farmer's Market Pass-through Payments - CC	4.00	9.00	-	9.00
001-573-90-40-02	Farmer's Market Pass-through Payments - SNAP/EBT	1,532.00	1,197.39	1,400.00	(202.61)
001-573-90-40-03	Farmer Market Pass-through Process - State Match	1,492.00	1,154.21	1,400.00	(245.79)
001-573-90-40-05	Farmer Market Pass-through Process - DOH Kid Cash	1,492.00	1,959.40	1,400.00	559.40
001-573-90-41-00	Professional Services - Community Events	20,080.73	13,898.41	50,000.00	(36,101.59)
001-573-90-41-01	Professional Services - SEEK Projects	176,446.53	-	-	-
001-573-90-41-02	Professional Services - Blue Mountain United Way	10,000.00	10,000.00	10,000.00	-
001-573-90-41-03	Professional Services - Community Grant	-	7,450.00	-	7,450.00
001-573-90-42-00	Communications - Community Events	973.49	973.95	1,000.00	(26.05)
001-573-90-44-01	Advertising	6,089.00	4,025.20	10,000.00	(5,974.80)
001-573-90-48-00	Repairs & Maintenance - Community Events			500.00	(500.00)
001-573-90-49-00	Miscellaneous	957.45	1,071.55	10,000.00	(8,928.45)
001-573-90-49-01	Community Assistance Program			15,000.00	(15,000.00)
001-576-80-10-00	Wages	48,855.93	59,327.22	60,826.03	(1,498.81)
001-576-80-20-00	Benefits	27,475.26	41,158.51	35,008.55	6,149.96
001-576-80-20-01	Uniforms / Other Benefits	13.62	-	250.00	(250.00)
001-576-80-31-00	Operating Supplies - Parks	8,979.24	11,156.78	12,000.00	(843.22)
001-576-80-35-00	Sm Tools/Equipment	1,016.01	267.91	750.00	(482.09)
001-576-80-41-00	Professional Services	1,017.69	1,073.02	750.00	323.02
001-576-80-45-00	Operating Rentals	484.37	-	300.00	(300.00)
001-576-80-42-00	Communication			300.00	(300.00)
001-576-80-47-00	Utility Services	26,679.80	52,234.10	31,000.00	21,234.10
001-576-80-48-00	Repairs/Maintenance	229.11	-	5,000.00	(5,000.00)
001-576-80-49-00	Miscellaneous	128.35	116.64	5,000.00	(4,883.36)
001-576-80-49-01	Intergov Fees			1,500.00	(1,500.00)
001-576-80-49-02	Registration Fees / Training Classes & Seminars	100.00	48.00	500.00	(452.00)
001-576-81-10-00	Wages & OT	19,159.84	27,774.84	46,968.85	(19,194.01)

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
001-576-81-20-00 Personnel Benefits	8,976.93	14,473.91	20,617.67	(6,143.76)
001-576-81-31-00 Operating Supplies - Parks Administration	80.73	1.33	200.00	(198.67)
001-576-81-31-01 Office Supplies - Parks Administration	36.83	4.06	200.00	(195.94)
001-576-81-42-00 Communication	414.86	399.79	500.00	(100.21)
001-576-81-43-00 Travel	285.24	665.94	750.00	(84.06)
001-576-81-49-00 Miscellaneous	294.37	318.00	500.00	(182.00)
001-582-10-00-03 Refund Of Fireworks Bonds	50.00	-	100.00	(100.00)
001-589-90-00-00 Other Non-Expenditures	300.00	570.00	500.00	70.00
001-589-90-00-04 Travel Account Expenditures	3,811.25	-	5,000.00	(5,000.00)
001-589-90-00-10 Covid-19 Reimbursement	23,133.88	5,595.25	-	5,595.25
001-589-90-00-98 Payroll Draw Clearing	24,539.24	(592.08)	-	(592.08)
001-589-90-00-99 Payroll Clearing	(2,546.59)	1,786.89	-	1,786.89
001-594-14-64-00 Machinery & Equipment			500.00	(500.00)
001-594-14-64-01 Machinery & Equipment			3,000.00	(3,000.00)
001-594-18-62-00 Building Improvements	2,742.77	-	-	-
001-594-18-64-16 Machinery And Equipment - HR	194.54	-	250.00	(250.00)
001-594-18-64-19 Machinery/Equipment	1,492.73	-	302,000.00	(302,000.00)
001-594-21-64-01 Machinery Investigation	-	20,411.68	8,700.00	11,711.68
001-594-21-64-02 Machinery/Equip Patrol	9,782.89	33,333.23	20,000.00	13,333.23
001-594-21-64-05 WASPC TrafficSafety Grant			2,000.00	(2,000.00)
001-594-21-64-09 Equipment Purchases - Traffic Policing	632.48	-	2,500.00	(2,500.00)
001-594-21-64-10 Machinery & Equipment - Grant Funded			2,500.00	(2,500.00)
001-594-21-64-11 Machinery & Equipment - Support Svcs			4,200.00	(4,200.00)
001-594-21-64-12 Wildhorse Camera Grant	-	4,771.50	2,000.00	2,771.50
001-594-21-64-55 Machinery/Equipment - Special Enforcement			2,000.00	(2,000.00)
001-594-22-64-10 Equipment - Radios & Pagers (Fire)	-	19,935.85	19,500.00	435.85
001-594-22-64-20 Machinery/Equipment	144,441.24	55,381.52	20,000.00	35,381.52
001-594-22-64-40 Train Equip/Software/Matls - WSP FF Train Program	735.00	5,187.68	2,000.00	3,187.68
001-594-22-64-50 Machinery/Equipment	4,996.51	10,913.18	8,000.00	2,913.18
001-594-31-63-00 Stormwater System Design Engineering	412.50	-	-	-
001-594-58-64-01 Machinery & Equipment			300.00	(300.00)
001-594-76-61-00 Land & Land Improvements - Parks	68.09	11,781.35	20,000.00	(8,218.65)
001-594-76-63-00 Other Improvements - Parks	19,022.50	16,552.40	100,000.00	(83,447.60)
001-597-00-00-01 Interfund Transfer CE/Sts	800,000.00	600,000.00	700,000.00	(100,000.00)
001-597-00-00-05 Transfer To Current Expense Reserve Fund	100,000.00	100,000.00	-	100,000.00
001-597-00-00-12 Transfer To Technology Reserve Fund	600,000.00	500,000.00	575,000.00	(75,000.00)
001-597-00-00-15 Transfers-Out - CE To Bldg Facility Maint. Reserve	500,000.00	875,000.00	200,000.00	675,000.00
001-597-00-00-20 CARS GO Bond Payment - INF To 201 Bond Fun	487,950.00	489,050.00	489,050.00	-
001-597-00-00-23 Transfer To Comm Dev Debt Fund 235	260,057.04	-	-	-
001-597-00-00-33 Transfer To Econ Dev Const Fund 330	170,000.00	-	-	-
001-597-00-00-61 Interfund Transf From CE To Empl Bene Reserv #610	100,000.00	50,000.00	50,000.00	-
001-597-00-04-04 IF Transf To SW Cap For ARPA Exp (CFDA # 21.027)			7,446.00	(7,446.00)
001-597-00-13-11 Transfer From CE To Street Improvement Fund	50,000.00	-	-	-
001-597-00-15-21 Transfer To 320 For Equipment Replacement	-	180,000.00	473,351.00	(293,351.00)
001-597-00-15-22 Transfer To 320 For Equipment Replacement	697,348.15	131,250.00	-	131,250.00
001-597-00-15-76 Transfer To 320 For Equipment Replacement	5,000.00	165,000.00	-	165,000.00
001-597-34-00-04 IFT To Wat Cap Resv Fd For ARPA Exp (CFDA 21.027)	300,000.00	-	-	-
Expense Total:	9,315,284.39	8,590,963.30	8,751,012.53	(160,049.23)
Fund 001 Surplus	(597,028.02)	(1,028,182.84)	3,802.59	1,031,985.43
Ending Fund Balance	3,143,205.25	2,115,022.41	2,127,226.90	12,204.49
Fund: 005 - Current Expense Reserve Fund				
005-308-41-00-01 Opening Fund Balance	377,708.51	477,681.96	585,745.23	108,063.27
005-361-10-00-05 Unrealized Gain/Loss	(9,636.69)	1,286.11	-	(1,286.11)
005-361-11-00-05 Investment Interest	1,875.95	6,810.68	5,000.00	(1,810.68)
005-361-30-00-05 Realized Gain/Loss On Investments	304.33	-	-	-
005-361-41-00-05 Investment Interest - Purchased	1,578.31	-	-	-
005-397-00-00-05 Interfund Transfer From Current Expense	100,000.00	100,000.00	-	(100,000.00)
Revenue Total:	94,121.90	108,096.79	5,000.00	(103,096.79)
005-514-29-41-05 Banking Service Fees/Charges	26.55	33.52	20.00	13.52
Expense Total:	26.55	33.52	20.00	80.71
Fund 005 Surplus	99,973.45	108,063.27	4,980.00	(103,177.50)
Ending Fund Balance	477,681.96	585,745.23	590,725.23	4,980.00
Fund: 012 - Technology Reserve Fund				
012-308-41-00-02 Opening Fund Balance	263,910.48	449,473.83	400,210.69	(49,263.14)
012-361-10-00-20 Unrealized Gain/Loss	(6,253.37)	890.12	-	(890.12)
012-361-11-00-20 Interest Earned - Technology Reserve Fund	1,457.45	4,893.07	4,000.00	(893.07)
012-361-30-00-20 Realized Gain/Loss On Investments	212.64	-	-	-
012-361-41-00-20 Investment Interest - Purchased	1,443.57	-	-	-
012-397-00-00-13 Interfund Transfer CE To Tech Reserve Fund	600,000.00	500,000.00	575,000.00	75,000.00
Revenue Total:	596,860.29	505,783.19	579,000.00	73,216.81
012-514-20-41-00 Professional Financial / Banking Costs	20.53	12.15	20.00	(7.85)
012-518-88-41-00 Professional Technology Services	37,094.02	58,479.61	89,236.00	(30,756.39)

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>012-518-88-41-01</u> Professional Technology Services-Data Storage	3,777.12	2,257.68	3,000.00	(742.32)
<u>012-518-89-10-00</u> Salaries & Wages	-	19,525.84	63,901.20	(44,375.36)
<u>012-518-89-20-00</u> Benefits	-	12,805.98	40,079.83	(27,273.85)
<u>012-518-89-31-01</u> Office Supplies - Data Processing	418.56	644.64	500.00	144.64
<u>012-518-89-35-00</u> Sm Tools/Minor Equipment	-	2,219.03	2,000.00	219.03
<u>012-518-89-41-00</u> Professional Services	179.36	80.50	3,265.00	(3,184.50)
<u>012-518-89-42-00</u> Communication	2,462.90	2,637.18	3,268.08	(630.90)
<u>012-518-89-43-00</u> Travel / Training	-	-	3,000.00	(3,000.00)
<u>012-518-89-45-00</u> Operating Rentals/Leases	389.43	-	1,500.00	(1,500.00)
<u>012-518-89-48-00</u> Repairs & Maintenance	-	-	1,000.00	(1,000.00)
<u>012-518-89-49-01</u> Registration Fees - Training Classes & Seminars	-	-	1,000.00	(1,000.00)
<u>012-591-18-75-05</u> Cap Leases & Installment Purchas - Postage Meter	1,168.29	2,336.58	1,558.00	778.58
<u>012-591-21-75-01</u> Cap Leases & Installment Purchas - Police Dept	21,792.86	-	43,800.00	(43,800.00)
<u>012-591-58-75-04</u> Cap Leases & Installment Purchas - CD Copier Lease	2,922.94	2,917.58	2,805.00	112.58
<u>012-594-18-64-00</u> Machinery / Equipment	234.75	1,139.55	600.00	539.55
<u>012-594-18-64-01</u> Machinery & Equipment - Technology	173,489.85	57,274.50	89,204.00	(31,929.50)
<u>012-594-18-64-02</u> Machinery & Equipment	1,404.51	-	34,000.00	(34,000.00)
<u>012-594-18-64-03</u> Software / Software Update Purchases	165,941.82	392,715.51	304,244.00	88,471.51
Expense Total:	411,296.94	555,046.33	687,981.11	(132,934.78)
Fund 012 Surplus	185,563.35	(49,263.14)	(108,981.11)	(59,717.97)
Ending Fund Balance	449,473.83	400,210.69	291,229.58	(108,981.11)
Fund: 061 - Employee Benefit Reserve Fund				
061-308-41-00-03 Opening Fund Balance	342,845.16	410,448.21	441,296.17	30,847.96
<u>061-361-10-00-61</u> Unrealized Gain/Loss	(8,526.61)	1,098.62	-	(1,098.62)
<u>061-361-11-00-61</u> Investment Interest-Employee Benefit Reserve	1,636.53	5,649.43	4,000.00	(1,649.43)
<u>061-361-30-00-61</u> Realized Gain/Loss On Investments	276.24	-	-	-
<u>061-361-41-00-61</u> Investment Interest - Purchased	1,373.09	-	-	-
<u>061-397-00-00-61</u> IF Trans From CE Fund To Employee Benefit Resv Fund	100,000.00	50,000.00	50,000.00	-
Revenue Total:	94,759.25	56,748.05	54,000.00	(2,748.05)
<u>061-518-10-41-50</u> Professional Services-Banking Fees	23.20	12.09	25.00	(12.91)
<u>061-518-61-20-01</u> Postemployment Benefits - Med Exp Reimb LEOFF 1	18,223.00	16,978.00	100,000.00	(83,022.00)
<u>061-518-61-20-02</u> Postemployment Benefits - Ins Premiums LEOFF 1	8,910.00	8,910.00	12,450.00	(3,540.00)
Expense Total:	27,156.20	25,900.09	112,475.00	(86,574.91)
Fund 061 Surplus	67,603.05	30,847.96	(58,475.00)	(89,322.96)
Ending Fund Balance	410,448.21	441,296.17	382,821.17	(58,475.00)
Fund: 100 - Street Fund				
100-308-41-00-04 Opening Fund Balance	255,391.92	259,440.23	392,139.44	132,699.21
<u>100-322-40-00-00</u> Street & Curb Permits	5,250.00	6,975.00	6,000.00	(975.00)
<u>100-336-00-71-00</u> Multimodal Transportation Cities	12,876.08	12,799.11	12,812.00	12.89
<u>100-336-00-87-00</u> Motor Veh Fuel Tax St.	183,557.62	183,738.23	185,000.00	1,261.77
<u>100-361-10-00-01</u> Unrealized Gain/Loss	(20,691.50)	284.95	-	(284.95)
<u>100-361-11-00-01</u> Investment Interest	2,118.39	3,030.02	1,500.00	(1,530.02)
<u>100-361-30-00-01</u> Realized Gain/Loss On Investments	205.78	-	-	-
<u>100-361-40-00-10</u> Interest On Delinquent Receivables	16.54	-	-	-
<u>100-361-41-00-01</u> Investment Interest - Purchased	4,808.29	-	-	-
<u>100-369-91-00-01</u> Other Misc. Revenue	672.91	246.44	-	(246.44)
<u>100-395-20-00-10</u> Insurance/Other Compensation For Loss	6,839.75	2,803.20	-	(2,803.20)
<u>100-397-00-00-01</u> Transfer From CE To Sts	800,000.00	600,000.00	700,000.00	100,000.00
Revenue Total:	995,653.86	809,876.95	905,312.00	95,435.05
<u>100-542-30-10-00</u> Wages & OT	76,831.13	66,248.86	103,502.18	(37,253.32)
<u>100-542-30-20-00</u> Benefits	40,759.12	36,357.99	50,056.11	(13,698.12)
<u>100-542-30-20-01</u> Benefits - Uniforms	602.98	455.99	500.00	(44.01)
<u>100-542-30-31-00</u> Operating Supplies - Traveled Way	32,269.25	21,192.31	25,000.00	(3,807.69)
<u>100-542-30-35-00</u> Sm Tools/Equipment	39.63	680.74	1,000.00	(319.26)
<u>100-542-30-41-00</u> Professional Services	3,925.12	26,212.16	5,000.00	21,212.16
<u>100-542-30-42-00</u> Communications	2,083.10	1,942.24	2,500.00	(557.76)
<u>100-542-30-43-00</u> Travel	146.68	943.95	750.00	193.95
<u>100-542-30-45-00</u> Operating Rentals	5,128.26	7,190.51	10,000.00	(2,809.49)
<u>100-542-30-48-00</u> Repairs/Maintenance	7,929.70	21,254.04	15,000.00	6,254.04
<u>100-542-30-49-00</u> Miscellaneous	317.45	367.50	500.00	(132.50)
<u>100-542-30-49-96</u> Interfund Rentals - O & M	55,961.67	10,356.07	50,000.00	(39,643.93)
<u>100-542-63-47-00</u> Public Util St. Lighting	36,635.52	51,110.91	30,000.00	21,110.91
<u>100-542-64-10-00</u> Wages & OT	29,424.32	17,853.02	18,157.81	(304.79)
<u>100-542-64-20-00</u> Benefits	15,951.41	9,769.40	9,522.01	247.39
<u>100-542-64-20-01</u> Benefits - Uniforms	-	240.00	-	240.00
<u>100-542-64-31-00</u> Operating Supplies - Traffic Control Devices	34,212.77	40,436.87	35,000.00	5,436.87
<u>100-542-64-35-00</u> Sm Tools/Equipment	310.76	707.84	1,000.00	(292.16)
<u>100-542-64-47-00</u> Public Utilities	13,697.48	8,787.58	14,000.00	(5,212.42)
<u>100-542-64-49-00</u> Intergovernmentl Services	6,126.01	13,082.28	7,500.00	5,582.28
<u>100-542-64-49-01</u> Miscellaneous	100.30	-	-	-
<u>100-542-64-49-96</u> Interfund Rentals - O & M	33,724.89	5,076.48	14,500.00	(9,423.52)
<u>100-542-66-10-00</u> Wages & OT	17,804.80	5,951.01	6,052.60	(101.59)

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
100-542-66-20-00	Benefits	9,892.35	3,291.79	3,174.02	117.77
100-542-66-31-00	Operating Supplies - Snow & Ice Removal	4,845.93	6.66	15,000.00	(14,993.34)
100-542-66-49-00	Miscellaneous	100.30	80.00	-	80.00
100-542-66-49-96	Interfund Rentals - O & M	11,741.81	518.73	6,800.00	(6,281.27)
100-542-67-31-00	Operating Supplies - Street Cleaning	19.19	-	-	-
100-542-70-10-00	Wages & OT	22,743.96	5,951.00	6,052.60	(101.60)
100-542-70-20-00	Benefits	12,718.58	3,313.33	3,173.96	139.37
100-542-70-20-01	Benefits - Uniforms	-	80.00	200.00	(120.00)
100-542-70-31-00	Operating Supplies - Roadside	6,877.91	5,125.48	7,500.00	(2,374.52)
100-542-70-35-00	Sm Tools/Equipment	438.08	108.69	500.00	(391.31)
100-542-70-41-00	Professional Services	18.60	-	-	-
100-542-70-45-00	Operating Rentals	155.25	-	-	-
100-542-70-48-00	Repairs/Maintenance	-	-	1,000.00	(1,000.00)
100-542-70-48-10	Road & Street Repairs & Maintenance - Myra Rd	990.00	-	3,000.00	(3,000.00)
100-542-70-49-00	Intergovernmental Services	(1,256.88)	2,230.18	7,800.00	(5,569.82)
100-542-70-49-01	Miscellaneous	141.60	-	-	-
100-542-70-49-96	Interfund Rentals - O & M	14,602.12	1,684.37	9,000.00	(7,315.63)
100-542-90-10-00	Wages & OT	10,207.37	8,129.07	8,635.60	(506.53)
100-542-90-20-00	Benefits	5,269.22	3,557.56	3,605.87	(48.31)
100-543-10-10-00	Wages & OT	61,347.27	53,512.26	60,844.30	(7,332.04)
100-543-10-10-02	Wages - Clerical	940.80	1,006.18	1,075.01	(68.83)
100-543-10-20-00	Benefits	25,629.78	22,404.17	20,029.23	2,374.94
100-543-10-20-02	Benefits - Clerical	658.22	685.13	705.52	(20.39)
100-543-10-31-00	Operating Supplies - Administration	213.04	10.97	2,000.00	(1,989.03)
100-543-10-31-01	Office Supplies - Administration	243.84	103.76	500.00	(396.24)
100-543-10-41-00	Professional Services	1,760.41	1,193.29	1,500.00	(306.71)
100-543-10-42-00	Communication	270.31	403.85	400.00	3.85
100-543-10-44-01	Advertising	670.70	1,008.06	1,500.00	(491.94)
100-543-10-47-00	Public Services	1,528.45	1,439.41	2,000.00	(560.59)
100-543-10-49-00	Miscellaneous	1,079.94	1,581.18	1,500.00	81.18
100-543-30-41-00	Professional Financial / Banking Costs	480.47	400.34	400.00	0.34
100-543-30-43-00	Travel - Training	46.35	144.38	500.00	(355.62)
100-543-30-46-00	Insurance	22,248.42	30,939.76	37,967.00	(7,027.24)
100-543-30-49-00	Miscellaneous	-	39.99	-	39.99
100-543-30-49-01	Registrations/Fees - Training Classes & Seminars	676.50	858.00	1,000.00	(142.00)
100-544-20-10-00	Salary / Wages - City Engineer	14,220.18	1,335.16	2,280.00	(944.84)
100-544-20-20-00	Benefits - City Engineer	5,546.40	(226.01)	227.00	(453.01)
100-544-20-31-00	Operating Supplies - Engineering	106.18	50.00	200.00	(150.00)
100-544-20-31-01	Office Supplies - Engineering	51.24	20.43	200.00	(179.57)
100-544-20-41-00	Professional Services - Engineering	60.34	39,777.10	20,000.00	19,777.10
100-544-20-43-00	Travel Expense - Engineering	216.48	67.25	200.00	(132.75)
100-544-20-48-00	Repairs And Maintenance	8.49	0.11	-	0.11
100-544-20-49-00	Miscellaneous - Engineering	81.75	17.36	150.00	(132.64)
100-544-20-49-01	Training Registration Fees - Engineering	32.25	111.00	500.00	(389.00)
100-597-00-00-11	Transfer To St Imp Resv.	-	50,000.00	-	50,000.00
100-597-00-01-00	Transfer To 320 For Equipment Replacement	340,000.00	90,000.00	360,000.00	(270,000.00)
Expense Total:		991,605.55	677,177.74	990,660.82	(313,483.08)
Fund 100 Surplus		4,048.31	132,699.21	(85,348.82)	(218,048.03)
Ending Fund Balance		259,440.23	392,139.44	306,790.62	(85,348.82)
Fund: 120 - Criminal Justice Fund					
120-308-00-00-01	Opening Fund Balance	45,539.60	35,682.00	49,595.76	13,913.76
120-336-06-21-00	C.J. Funds - Regular	3,359.84	4,248.71	6,750.00	2,501.29
120-336-06-26-00	C.J. - Municipal Criminal Justice Funding	11,913.08	15,200.19	13,352.00	(1,848.19)
120-361-10-00-12	Unrealized Gain/Loss	(914.10)	88.78	-	(88.78)
120-361-11-00-12	Interest Earned - Criminal Justice	204.83	373.37	300.00	(73.37)
120-361-30-00-12	Realized Gain/Loss On Investments	36.69	-	-	-
120-361-41-00-12	Investment Interest - Purchased	154.20	-	-	-
120-367-11-00-07	Tribal Grant - Police	-	14,999.00	-	(14,999.00)
Revenue Total:		14,754.54	34,910.05	20,402.00	(14,508.05)
120-521-10-41-02	Banking Service Fees/ Charges - CJ Fund	2.74	0.80	-	0.80
120-521-30-10-12	Salaries & Wages - School Programs Officer	5,562.61	2,991.81	-	2,991.81
120-521-30-20-12	Personnel Benefits - School Programs Officer	2,046.79	1,003.68	-	1,003.68
120-521-30-49-01	Misc Criminal Justice	-	-	300.00	(300.00)
120-591-18-75-02	Cap Leases & Installment Purchas - Police Dept	17,000.00	17,000.00	20,330.00	(3,330.00)
120-594-21-64-03	Equip. Criminal Justice	-	-	-	-
Expense Total:		24,612.14	20,996.29	20,630.00	366.29
Fund 120 Surplus		(9,857.60)	13,913.76	(228.00)	(14,141.76)
Ending Fund Balance		35,682.00	49,595.76	49,367.76	(228.00)
Fund: 121 - Forfeited Proceeds Fund					
121-308-31-00-02	Opening Fund Balance	2,056.76	2,024.65	2,059.00	34.35
121-361-10-00-02	Unrealized Gain/Loss	(52.48)	5.52	-	(5.52)
121-361-11-00-02	Investment Interest	10.25	28.88	20.00	(8.88)
121-361-30-00-02	Realized Gain/Loss On Investments	1.66	-	-	-
121-361-41-00-02	Investment Interest - Purchased	8.60	-	-	-

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
Revenue Total:	(31.97)	34.40	20.00	(14.40)
<u>121-514-29-41-21</u> Bank Service Charges / Costs	0.14	0.05	-	0.05
Expense Total:	0.14	0.05	-	0.05
Fund 121 Surplus	(32.11)	34.35	20.00	(14.45)
Ending Fund Balance	2,024.65	2,059.00	2,079.00	19.90
Fund: 130 - Hotel/Motel Tax				
130-308-31-00-03 Opening Fund Balance	36,064.23	60,820.30	63,644.83	2,824.53
<u>130-313-31-00-01</u> Hotel/Motel Lodging	18,444.05	19,999.95	20,000.00	0.05
<u>130-313-31-00-02</u> Transient Rental	18,444.05	20,229.14	20,000.00	(229.14)
<u>130-361-10-00-30</u> Unrealized Gain/Loss	(1,097.88)	171.45	-	(171.45)
<u>130-361-11-01-30</u> Investment Interest	237.14	943.06	500.00	(443.06)
<u>130-361-30-00-30</u> Realized Gain/Loss On Investments	29.06	-	-	-
<u>130-361-41-00-30</u> Investment Interest - Purchased	202.89	-	-	-
Revenue Total:	36,259.31	41,343.60	40,500.00	(843.60)
<u>130-557-30-41-30</u> Professional Financial / Banking Costs	3.24	1.93	3.00	(1.07)
<u>130-557-30-44-30</u> Tourism Advertising	1,000.00	8,224.00	1,900.00	6,324.00
<u>130-557-30-49-01</u> Contributions To Other Agencies - Miscellaneous	4,000.00	11,000.00	22,500.00	(11,500.00)
<u>130-557-30-49-30</u> City Event Entertainment	6,500.00	19,293.14	14,000.00	5,293.14
Expense Total:	11,503.24	38,519.07	38,403.00	116.07
Fund 130 Surplus	24,756.07	2,824.53	2,097.00	(727.53)
Ending Fund Balance	60,820.30	63,644.83	65,741.83	2,097.00
Fund: 201 - ULTGO Bond Fund				
201-308-31-00-05 Opening Fund Balance	15,509.44	15,254.08	18,161.17	2,907.09
<u>201-361-11-00-21</u> Investment Interest	195.38	1,807.44	500.00	(1,307.44)
<u>201-397-00-00-21</u> Transfer CE To ULTGO 201	487,950.00	489,050.00	489,050.00	-
Revenue Total:	488,145.38	490,857.44	489,550.00	(1,307.44)
<u>201-514-29-41-01</u> Banking Service Fees/Charges - ULTGO Bond Fund	50.74	0.35	-	0.35
<u>201-591-95-71-01</u> Principle UTGO 2014 Issue (CARS)	310,000.00	-	330,000.00	(330,000.00)
<u>201-592-95-83-01</u> Interest UTGO 2014 Issue (CARS)	178,050.00	487,950.00	159,150.00	328,800.00
<u>201-592-95-83-02</u> Other Debt Service Costs (CARS)	300.00	-	300.00	(300.00)
Expense Total:	488,400.74	487,950.35	489,450.00	(1,499.65)
Fund 201 Surplus	(255.36)	2,907.09	100.00	(2,807.09)
Ending Fund Balance	15,254.08	18,161.17	18,261.17	100.00
Fund: 235 - Commercial Drive Bond Debt Service Fund				
235-308-31-00-07 Opening Fund Balance	143,705.70	-	-	-
<u>235-361-11-00-23</u> Interest Earned - Comm Drive Debt Service Fund	58.65	-	-	-
<u>235-397-00-00-24</u> INF To #235 From #001 Current Expense	260,057.04	-	-	-
Revenue Total:	260,115.69	-	-	-
<u>235-514-29-41-22</u> Bank Charges / Services	1.52	-	-	-
<u>235-591-95-71-09</u> Principal On Long Term External GO Debt	384,738.22	-	-	-
<u>235-592-95-83-09</u> Interest On Long Term External Debt	19,081.65	-	-	-
Expense Total:	403,821.39	-	-	-
Fund 235 Surplus	(143,705.70)	-	-	-
Ending Fund Balance	-	-	-	-
Fund: 301 - Street Capital Contribution Fund				
301-308-41-00-08 Opening Fund Balance	4,135.00	4,136.71	4,139.34	2.63
301-345-89-01-23 Street Capital Developer Contributions			380,828.00	380,828.00
<u>301-361-11-00-03</u> Investment Interest	1.71	2.63	10.00	7.37
Revenue Total:	1.71	2.63	380,838.00	380,835.37
301-597-00-01-01 Interfund Transfer For CARS Signalization			40,000.00	(40,000.00)
301-597-00-03-11 Interfund Transfer To Street Improvement Fund			320,828.00	(320,828.00)
Expense Total:			360,828.00	(360,828.00)
Fund 301 Total:	1.71	2.63	20,010.00	380,835.37
Ending Fund Balance	4,136.71	4,139.34	24,149.34	20,010.00
Fund: 305 - Capital Improvement Fund (REET 1)				
305-308-41-00-09 Opening Fund Balance	467,657.22	627,723.55	704,416.82	76,693.27
<u>305-318-34-00-00</u> Real Estate Excise Tax Local	252,889.57	238,397.94	230,000.00	(8,397.94)
<u>305-361-10-00-35</u> Unrealized Gain/Loss	(13,017.79)	1,322.75	-	(1,322.75)
<u>305-361-11-00-35</u> Investment Interest	2,637.97	7,947.68	4,000.00	(3,947.68)
<u>305-361-30-00-35</u> Realized Gain/Loss On Investments	376.81	-	-	-
<u>305-367-00-00-01</u> Contrib And Donations From Nongovernmental Service			219,656.00	219,656.00
<u>305-361-41-00-35</u> Investment Interest - Purchased	2,178.52	-	-	-
Revenue Total:	245,065.08	247,668.37	453,656.00	205,987.63
				124,148.69

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
305-514-20-41-35	Professional Financial / Banking Costs	36.84	17.44	35.00	(17.56)
305-594-42-63-00	Street And Path Projects	54,247.79	1,877.66	849,066.15	(847,188.49)
305-594-42-65-02	Chipsealing / Walla Walla Cnty PW	64.12	110,239.50	100,000.00	10,239.50
305-595-10-63-00	Professional Services - Engineering Services	30,650.00	58,840.50	60,000.00	(1,159.50)
Expense Total:		84,998.75	170,975.10	1,009,101.15	(838,126.05)
Fund 305 Surplus		160,066.33	76,693.27	(555,445.15)	(632,138.42)
Ending Fund Balance		627,723.55	704,416.82	148,971.67	(555,445.15)
Fund: 306 - Capital Improvement Fund (REET 2)					
306-308-41-00-10	Opening Fund Balance	1,247,975.84	1,360,670.92	1,356,288.30	(4,382.62)
306-318-35-00-00	REET 2 - Second Quarter Percent	252,889.63	239,016.19	230,000.00	(9,016.19)
306-331-11-00-00	Fed Direct Grant From The Department Of Commerce.			512,735.90	512,735.90
306-334-02-70-01	Rec And Conservation Office Grant - Lions' Park	31,458.60		1,349,550.00	1,349,550.00
306-334-03-10-09	State Direct/Indirect Grant From Dept Of Ecology			866,150.00	866,150.00
306-361-10-00-36	Unrealized Gain/Loss	(33,620.09)	3,637.72		(3,637.72)
306-361-11-00-36	Investment Interest	6,644.73	17,911.18	10,000.00	(7,911.18)
306-361-30-00-36	Realized Gain/Loss On Investments	1,005.53			
306-361-41-00-36	Investment Interest - Purchased	5,751.89			
306-367-00-03-06	Local Grants - Lions Park Renovation	1,500.00		1,025,471.80	1,025,471.80
306-367-11-00-06	Contr/Donations - Private	53,028.00		1,009,283.08	1,009,283.08
Revenue Total:		318,658.29	260,565.09	5,003,190.78	4,742,625.69
306-514-20-41-36	Professional Financial / Banking Costs	94.83	38.94		38.94
306-594-76-63-04	Other Improvements - Parks REET II	202,347.59	89,363.70		89,363.70
306-595-30-63-36	Other Capital Improvements - REET 2			3,720,000.00	(3,720,000.00)
306-595-30-63-37	Other Capital Improvements - Grant Reimbursed	3,520.79	175,545.07	2,280,000.00	(2,104,454.93)
Expense Total:		205,963.21	264,947.71	6,000,000.00	(5,735,052.29)
Fund 306 Surplus		112,695.08	(4,382.62)	(996,809.22)	(992,426.60)
Ending Fund Balance		1,360,670.92	1,356,288.30	359,479.08	(996,809.22)
Fund: 309 - CDBG Projects Fund					
309-308-41-00-11	Opening Fund Balance	0.15	0.26	0.26	
309-333-14-00-00	Fed Ind Grt Fr Dept Of Hous/Urb Dev-Sidewalk-CDBG	193,351.84	200,000.00	309,400.00	109,400.00
309-333-14-00-01	Fed Ind Grt Fr Dept Of Hous/Urb Dev-Microbusn-CDBG	34,755.58	33,369.00	15,000.00	(18,369.00)
309-361-10-00-09	Unrealized Gain/Loss		0.12		(0.12)
309-361-11-00-09	Investment Interest - CDBG Project Fund	0.11	26.02		(26.02)
Revenue Total:		228,107.53	233,395.14	324,400.00	91,004.86
309-558-70-40-00	Economic Dev - Microbusiness Assistance Program	34,755.58		15,000.00	(15,000.00)
309-595-61-63-00	Capital Expenditures/Expenses - Sidewalks		233,395.14	309,400.00	(76,004.86)
309-595-61-63-01	Cap Expenditures/Expenses - Grant Funded Sidewalks	193,351.84			
Expense Total:		228,107.42	233,395.14	324,400.00	(91,004.86)
Fund 309 Surplus		0.11	-	-	-
Ending Fund Balance		0.26	0.26	0.26	-
Fund: 311 - Street Improvement Fund					
311-308-41-00-12	Opening Fund Balance	186,386.87	59,501.43	124,148.69	64,647.26
311-331-20-00-00	Fed Dir Grt From The Dept Of Transportation.			750,000.00	750,000.00
311-331-97-00-02	Fed Dir Grant From The Dept Of Homeland Security.			8,500.00	8,500.00
311-333-20-00-02	Transp Alternatives Prog (TAP) Grt-4th St Sidewalk				
311-333-20-62-01	WASPC - Traf Safety Equip Grant Safe Sidewalks				
311-334-00-10-11	State Grant From Legislature			214,687.84	214,687.84
311-334-03-60-00	WSDOT Safe Routes To Schools				
311-334-03-80-06	TIB C Street Grant			50,000.00	50,000.00
311-334-03-80-07	TIB 4th Street Sidewalks Grant				
311-334-03-80-08	TIB Overlay Grants			688,088.00	688,088.00
311-334-03-80-09	TIB Relight Washington Grant				
311-334-03-80-31	State Grant From TIB - Complete Streets				
311-361-10-00-11	Unrealized Gain/Loss	(3,981.24)	96.76		(96.76)
311-361-11-00-11	Investment Interest St. Improvement Fund	608.45	211.08	500.00	288.92
311-361-30-00-11	Realized Gain/Loss On Investments	150.18			
311-361-41-00-11	Investment Interest - Purchased	573.41			
311-367-00-03-11	Pacific Power Grant			3,400.00	3,400.00
311-391-10-00-03	Revenue Bond Proceeds - TIF				
311-397-00-00-37	Transfer From 350 To Street Improvement Fund			381,000.00	
311-397-00-00-38	Transfer From 360 To Street Improvement Fund			4,090,032.00	
311-397-00-00-11	Transfer From Streets > St Res		50,000.00		(50,000.00)
311-397-00-03-11	IF Transfer From Street Cap Devr Contribs Fund			320,828.00	320,828.00
311-397-00-13-11	Transfer From CE To Street Improvement Fund	50,000.00	320,828.00		(320,828.00)
Revenue Total:		47,350.80	371,135.84	6,507,035.84	1,664,868.00
311-543-30-41-11	Professional Financial / Banking Costs	8.50	0.66	25.00	(24.34)
311-595-20-63-20	Street Fund Capital Project ROW	22,911.14	14,921.26		14,921.26
311-595-30-63-12	Roads/Streets Const & Other Infrast-St Improv Fund	8,522.08		11,900.00	(11,900.00)
311-595-30-63-20	Street Fund Capital Project Roadways	42,794.52	275,993.31	5,345,176.00	(5,069,182.69)

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>311-595-30-63-21</u> Street Fund Cap Proj Roadways - TIB Grant Portion	-	15,573.35	1,069,088.00	(1,053,514.65)
<u>311-597-00-31-33</u> Transf From Street Improv Fund To Econ Dev Fund	100,000.00	-	-	-
Expense Total:	174,236.24	306,488.58	6,426,189.00	(6,119,700.42)
Fund 311 Surplus	(126,885.44)	64,647.26	80,846.84	(4,454,832.42)
Ending Fund Balance	59,501.43	124,148.69	204,995.53	(4,390,185.16)
Fund: 315 - Facility Maintenance Reserve Fund (CE)				
315-308-41-00-13 Opening Fund Balance	477,136.16	767,241.79	766,932.97	(308.82)
315-331-97-00-01 Fed Dir Grt From The Dept Of Homeland Security	-	-	-	-
315-334-04-20-15 Department Of Commerce Energy Efficiency Grant	-	-	20,000.00	20,000.00
<u>315-361-10-00-15</u> Unrealized Gain/Loss	(14,923.09)	1,706.30	-	(1,706.30)
<u>315-361-11-00-15</u> Investment Interest- Facility Maint Resv Fund	3,131.94	11,408.91	5,000.00	(6,408.91)
<u>315-361-30-00-15</u> Realized Gain/Loss On Investments	384.44	-	-	-
<u>315-361-41-00-15</u> Investment Interest - Purchased	2,889.27	-	-	-
315-391-20-04-12 Revenue Bond Proceeds	-	-	2,000,000.00	2,000,000.00
<u>315-397-00-00-15</u> Operating Transfer From CE To Bldg Fac Reserve	500,000.00	875,000.00	200,000.00	(675,000.00)
Revenue Total:	491,482.56	888,115.21	2,225,000.00	1,336,884.79
<u>315-514-20-41-15</u> Financial Services / Fees & Charges	181.50	54.17	100.00	(45.83)
<u>315-518-30-48-15</u> CE Facility Maintenance & Repairs	-	69.62	-	69.62
<u>315-594-18-62-16</u> Cap Expend/Expense - Bdgs & Structures (Grt Funds)	-	65,000.00	64,900.00	100.00
<u>315-594-18-62-17</u> Capital Expenditures/Expenses - Bdgs & Structures	201,195.43	821,397.99	2,105,944.00	(1,284,546.01)
<u>315-594-18-63-15</u> Capital Expenditures/Expenses - Other Imprvmts	-	-	94,400.00	(94,400.00)
<u>315-594-18-64-15</u> Capital Expenditures/Expenses - Equip/Furnishings	-	1,902.25	34,458.00	(32,555.75)
Expense Total:	201,376.93	888,424.03	2,299,802.00	(1,411,377.97)
Fund 315 Surplus	290,105.63	(308.82)	(74,802.00)	(74,493.18)
Ending Fund Balance	767,241.79	766,932.97	692,130.97	(74,802.00)
Fund: 320 - Equipment Reserve Fund				
320-308-41-00-14 Opening Fund Balance	458,264.00	132,756.82	198,636.91	65,880.09
<u>320-361-10-00-04</u> Unrealized Gain/Loss	(11,059.43)	(46.28)	-	46.28
<u>320-361-11-00-04</u> Investment Interest	1,904.20	2,138.83	2,500.00	361.17
<u>320-361-30-00-04</u> Realized Gain/Loss On Investments	369.24	-	1,050.00	1,050.00
<u>320-361-41-00-04</u> Investment Interest - Purchased	1,655.45	-	-	-
<u>320-397-00-01-00</u> Transfer From Streets For Equipment Replacement	340,000.00	90,000.00	360,000.00	270,000.00
<u>320-397-00-15-21</u> Transfer From PD For Equipment Replacement	-	171,263.25	473,351.00	302,087.75
<u>320-397-00-15-22</u> Transfer From FD For Equipment Replacement	697,348.15	131,250.00	-	(131,250.00)
<u>320-397-00-15-23</u> Transfer From AU For Equipment Replacement	-	-	-	-
<u>320-397-00-15-26</u> Transfer From EMS For Equipment Replacement	-	-	325,000.00	325,000.00
<u>320-397-00-15-76</u> Transfer From Parks For Equipment Replacement	5,000.00	75,000.00	-	(75,000.00)
Revenue Total:	1,035,217.61	469,605.80	1,161,901.00	692,295.20
<u>320-514-89-41-20</u> Professional Financial / Banking Costs	29.88	3.64	33.00	(29.36)
<u>320-591-21-75-03</u> Capital Leases & Installment Purchases - PD	7,175.09	7,175.09	185,351.00	(178,175.91)
<u>320-594-18-64-20</u> Vehicles/Equip CE	239,350.95	93,897.40	-	93,897.40
<u>320-594-22-64-27</u> Vehicles/Equip EMS	-	-	325,000.00	(325,000.00)
<u>320-594-21-64-32</u> Vehicles/Equip Police Department	133,101.65	131,263.08	217,000.00	(85,736.92)
<u>320-594-22-64-31</u> Vehicles/Equip Fire Department	972,388.64	171,263.00	-	171,263.00
<u>320-594-22-64-32</u> Vehicles/Equip Fire Department Mobilization	8,678.58	-	-	-
<u>320-594-42-64-32</u> Vehicles/Equip Streets	-	-	360,000.00	(360,000.00)
<u>320-597-00-00-00</u> Interfund Transfer to CE	-	-	75,000.00	(75,000.00)
<u>320-594-48-64-03</u> Capital Expenditures/Expenses - Machinery & Equip	-	123.50	-	123.50
Expense Total:	1,360,724.79	403,725.71	1,162,384.00	(758,658.29)
Fund 320 Surplus	(325,507.18)	65,880.09	(483.00)	(66,363.09)
Ending Fund Balance	132,756.82	198,636.91	198,153.91	(483.00)
Fund: 330 - Economic Development Fund				
330-308-41-00-15 Opening Fund Balance	601,324.89	113,196.93	113,395.08	198.15
<u>330-361-11-00-30</u> Interest Earned Economic Development	211.88	198.15	375.00	176.85
<u>330-397-00-00-33</u> IFT From CE Fund	170,000.00	-	-	-
<u>330-397-00-01-01</u> Interfund Transfer For Signalization	-	-	40,000.00	(40,000.00)
<u>330-397-00-31-33</u> Transfer From Street Improve Fund To Econ Dev Fund	100,000.00	-	-	-
Revenue Total:	270,211.88	198.15	40,375.00	(39,823.15)
<u>330-595-20-63-03</u> ROW Acquisition	-	-	40,000.00	(40,000.00)
<u>330-595-30-63-04</u> Roadway Construction	226,216.36	-	-	-
<u>330-595-30-63-05</u> Construction - Complete Streets Funded	532,123.48	-	-	-
Expense Total:	758,339.84	-	40,000.00	(40,000.00)
Fund 330 Surplus	(488,127.96)	198.15	375.00	(79,823.15)
Ending Fund Balance	113,196.93	113,395.08	113,770.08	(79,625.00)
Fund: 340 - Economic Development Reserve Fund				
340-308-41-00-16 Opening Fund Balance	64.86	72.27	73.65	1.38
<u>340-361-11-00-32</u> Interest Earned - Econ Development Reserve Fund	7.41	1.38	-	(1.38)
Revenue Total:	7.41	1.38	-	(1.38)

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
Fund 340 Total:	<u>7.41</u>	<u>1.38</u>	<u>-</u>	<u>(1.38)</u>
Ending Fund Balance	<u>72.27</u>	<u>73.65</u>	<u>73.65</u>	<u>(0.00)</u>
Fund: 350 - Transportation Benefit District Fund				
350-308-41-00-26 Opening Fund Balance	-	-	-	-
350-334-03-80-08 TBD Tax Revenue	-	-	381,000.00	381,000.00
Revenue Total:	-	-	381,000.00	381,000.00
350-597-00-00-37 Interfund Transfer 311	-	-	381,000.00	(381,000.00)
Expense Total:	-	-	381,000.00	(381,000.00)
Fund 350 Total:	-	-	-	-
Ending Fund Balance	-	-	-	-
Fund: 360 - Tax Increment Financing Fund				
360-308-41-00-16 Opening Fund Balance	-	-	-	-
360-391-10-00-04 Revenue Bond Proceeds - TIF	-	-	4,090,032.00	4,090,032.00
Revenue Total:	-	-	4,090,032.00	4,090,032.00
360-597-00-00-38 Interfund Transfer 311	-	-	4,090,032.00	(4,090,032.00)
Expense Total:	-	-	4,090,032.00	(4,090,032.00)
Fund 360 Total:	-	-	-	-
Ending Fund Balance	-	-	-	-
Fund: 400 - Water Fund				
400-308-51-00-01 Opening Fund Balance	474,793.74	314,961.01	612,943.59	297,982.58
400-341-70-00-00 Sale Of Merchandise	7,956.32	2,345.58	10,000.00	7,654.42
400-343-40-00-00 Water Sales	1,533,629.62	1,495,226.14	1,648,846.00	153,619.86
400-343-40-00-01 Water Sales - Irrigation Only	19,450.57	122.07	-	(122.07)
400-343-40-00-02 Water Charges For Utility Tax	325,115.27	301,802.39	291,445.00	(10,357.39)
400-343-40-01-40 Water Front Footage Fees	21,900.00	-	-	-
400-343-40-01-70 Misc Util Fees/Activation Fees	5,115.50	1,554.93	8,214.00	6,659.07
400-343-40-01-85 Water - Sale Of Materials & Services	17,408.87	21,563.09	15,103.00	(6,460.09)
400-343-40-01-99 Utility Balance on SBX Conversion	-	299,081.01	-	(299,081.01)
400-359-90-00-40 Penalty/Late Fee	19,180.06	18,594.24	20,000.00	1,405.76
400-361-10-00-40 Unrealized Gain/Loss	(9,542.53)	870.35	-	(870.35)
400-361-11-00-40 Investment Interest	1,924.65	3,545.35	10,000.00	6,454.65
400-361-30-00-40 Realized Gain/Loss On Investments	382.56	-	-	-
400-361-40-00-40 Interests On Delinquent Accounts	(1.97)	-	-	-
400-361-41-00-40 Investment Interest - Purchased	1,257.41	-	-	-
400-362-00-00-01 Water - Hydrant Meter & Backflow Rental Fees	6,279.11	1,225.83	1,081.00	(144.83)
400-362-00-50-40 Rental Charges / Fees	21,900.60	20,075.55	23,000.00	2,924.45
400-369-10-00-06 Sale Of Surplus - Water	926.60	21.60	5,512.00	5,490.40
400-369-91-00-40 Other Misc. Revenues	507.57	492.80	-	(492.80)
400-397-00-00-32 Interfund Transfer Fund 431 To Fund 400	-	-	285,000.00	285,000.00
400-382-10-00-01 Water - Hydrant Meter DEPOSIT	3,000.00	2,000.00	2,000.00	-
Revenue Total:	1,976,390.21	2,168,520.93	2,320,201.00	151,680.07
400-534-10-10-00 Wages & OT	92,575.07	99,813.27	107,125.32	(7,312.05)
400-534-10-20-00 Benefits	38,115.21	41,368.99	36,984.42	4,384.57
400-534-10-31-00 Operating Supplies - Administration	211.75	292.69	500.00	(207.31)
400-534-10-31-01 Office Supplies - Administration	844.43	394.29	650.00	(255.71)
400-534-10-35-00 Small Tools/Equipment	-	-	500.00	(500.00)
400-534-10-41-00 Professional Service	43,873.27	34,770.15	42,000.00	(7,229.85)
400-534-10-42-00 Communication	3,425.31	3,928.82	4,000.00	(71.18)
400-534-10-43-00 Travel	752.72	3,205.75	4,000.00	(794.25)
400-534-10-44-00 External Taxes	137,798.23	106,063.07	115,000.00	(8,936.93)
400-534-10-44-01 Advertising	-	664.56	1,000.00	(335.44)
400-534-10-44-02 Utility Tax	325,056.87	101,535.22	290,000.00	(188,464.78)
400-534-10-46-00 Insurance	45,818.00	63,694.54	78,160.00	(14,465.46)
400-534-10-49-00 Miscellaneous	1,948.41	5,751.46	6,500.00	(748.54)
400-534-10-49-01 Registrations/Fees - Training Classes & Seminars	1,420.98	594.35	3,500.00	(2,905.65)
400-534-20-10-00 Salaries & Wages	30,597.20	25,816.80	26,780.43	(963.63)
400-534-20-20-00 Benefits	14,674.45	12,610.58	12,826.02	(215.44)
400-534-20-49-00 Miscellaneous	-	16.35	-	16.35
400-534-27-10-00 Water Utilities - Salaries & Wages	97,011.83	86,076.51	108,135.69	(22,059.18)
400-534-27-20-00 Water Utilities - Personnel Benefits	46,183.40	43,722.40	40,936.28	2,786.12
400-534-27-31-00 Water Utilities - Operating Supplies	885.19	54.61	1,500.00	(1,445.39)
400-534-27-31-01 Water Utilities - Office Supplies	1,046.14	2,701.04	3,000.00	(298.96)
400-534-27-35-00 Water Utilities - Small Tools And Minor Equipment	-	21.46	200.00	(178.54)
400-534-27-41-00 Water Utilities - Professional Services	23,410.52	12,315.84	22,704.00	(10,388.16)
400-534-27-42-00 Water Utilities - Communications	5,103.87	3,861.07	5,000.00	(1,138.93)
400-534-27-43-00 Water Utilities - Travel	337.85	765.64	400.00	365.64
400-534-27-48-00 Water Utilities - Repairs & Maintenance	333.59	435.42	300.00	135.42
400-534-27-49-00 Water Utilities - Miscellaneous	100.79	56.69	300.00	(243.31)
400-534-27-49-01 Water Utilities - Reg/Fees - Trainings & Seminars	268.29	706.28	500.00	206.28
400-534-50-10-00 Wages & OT	260,067.14	328,954.29	372,646.82	(43,692.53)

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
400-534-50-20-00	Benefits	137,900.79	151,903.31	184,910.27	(33,006.96)
400-534-50-20-01	Benefits Uniforms	2,278.70	1,179.03	1,500.00	(320.97)
400-534-50-31-00	Operating Supplies - Maintenance	93,682.38	89,262.88	110,000.00	(20,737.12)
400-534-50-35-00	Sm Tools/Equipment	636.62	2,396.83	2,000.00	396.83
400-534-50-41-00	Professional Services	11,312.20	4,108.19	3,000.00	1,108.19
400-534-50-43-00	Travel	-	1,986.67	2,000.00	(13.33)
400-534-50-45-00	Operating Rentals/Leases	1,210.55	-	1,000.00	(1,000.00)
400-534-50-48-00	Repairs & Maintenance	6,304.38	18,006.16	10,000.00	8,006.16
400-534-50-49-00	County 911 / Dispatch Services	698.67	2,096.00	2,096.00	-
400-534-50-49-01	Miscellaneous	745.26	1,055.00	200.00	855.00
400-534-50-49-96	Interfund Rentals - O & M	69,702.95	32,432.27	60,000.00	(27,567.73)
400-534-80-10-00	Wages & OT	11,043.58	11,752.88	11,522.96	229.92
400-534-80-20-00	Benefits	6,306.74	5,779.41	5,550.52	228.89
400-534-80-31-00	Operating Supplies - General	29,987.13	17,561.34	30,000.00	(12,438.66)
400-534-80-33-00	Water Purchase For Resale	-	56,110.47	5,000.00	51,110.47
400-534-80-35-00	Small Tools/Equipment	(0.24)	774.51	1,000.00	(225.49)
400-534-80-41-00	Water Utilities - Prof Services - Water Testing	27,274.36	16,153.89	17,000.00	(846.11)
400-534-80-47-00	Public Utility Services	181,836.85	196,348.49	165,000.00	31,348.49
400-534-80-48-00	Repairs/Maintenance	7,775.46	152,098.02	40,000.00	112,098.02
400-534-80-49-00	Intergov Maintenance	4,427.03	4,393.70	7,500.00	(3,106.30)
400-534-80-49-01	Miscellaneous	99.15	110.50	200.00	(89.50)
400-534-90-41-00	Professional Financial / Banking Costs	1,139.87	1,042.22	920.00	122.22
400-582-10-00-01	Water - Hydrant Meter Deposit Refund	1,500.00	-	-	-
400-594-34-63-04	Other Capital Improvements	-	1,984.00	-	1,984.00
400-594-34-64-04	Machinery/Equipment	-	1,810.44	4,500.00	(2,689.56)
400-597-34-00-41	IF Transfer-Revenue Resvd For Rate-Funded Capital	350,000.00	100,000.00	100,000.00	-
400-597-34-04-32	IF Transfer-Revenue Resvd For Rate-Funded Capital	-	-	200,000.00	(200,000.00)
400-597-34-00-95	Interfund Rentals - Repl	18,500.00	20,000.00	100,000.00	(80,000.00)
Expense Total:		2,136,222.94	1,870,538.35	2,350,048.73	(479,510.38)
Fund 400 Surplus		(159,832.73)	297,982.58	(29,847.73)	(327,830.31)
Ending Fund Balance		314,961.01	612,943.59	583,095.86	(29,847.73)
Fund: 401 - Wastewater Fund					
401-308-51-00-02	Opening Fund Balance	753,009.38	1,263,538.61	2,317,434.72	1,053,896.11
401-343-50-00-00	Wastewater Charges	2,517,332.31	2,670,631.88	2,822,565.00	151,933.12
401-343-50-00-02	Wastewater Charges For Utility Tax	347,055.20	360,288.44	383,036.00	22,747.56
401-343-50-00-41	Misc Util Fees & Charges	1,062.18	(412.59)	2,000.00	2,412.59
401-343-50-01-41	Wastewater Front Footage Fees	14,600.00	-	-	-
401-343-50-02-41	Sewer Assessment Charges	1,365.35	-	1,500.00	1,500.00
401-359-90-00-41	Penalty/Late Fee	6,578.58	6,180.30	6,000.00	(180.30)
401-361-10-00-41	Unrealized Gain/Loss	(22,103.27)	3,807.92	-	(3,807.92)
401-361-11-00-41	Investment Interest WW	4,958.72	20,773.26	15,000.00	(5,773.26)
401-361-30-00-41	Realized Gain/Loss On Investments	606.72	-	-	-
401-361-40-00-41	Interest On Sewer Delinquent Accounts	(4.44)	-	-	-
401-361-41-00-41	Investment Interest - Purchased	3,916.01	-	-	-
401-369-10-00-07	Sale Of Surplus - Wastewater	5,200.00	-	-	-
401-369-91-00-41	Other Misc Revenues	125,780.50	92,203.80	50,000.00	(42,203.80)
Revenue Total:		3,006,347.86	3,153,473.01	3,280,101.00	126,627.99
401-535-10-10-00	Wages & OT	72,212.33	87,535.11	93,868.80	(6,333.69)
401-535-10-20-00	Benefits	26,526.85	31,346.16	30,929.83	416.33
401-535-10-31-01	Office Supplies - Administration	648.46	215.99	500.00	(284.01)
401-535-10-41-00	Professional Services	1,301,092.79	1,097,615.30	1,242,036.00	(144,420.70)
401-535-10-42-00	Communication	360.96	171.14	350.00	(178.86)
401-535-10-43-00	Travel	245.17	3,002.68	2,000.00	1,002.68
401-535-10-44-00	External Taxes	70,966.41	67,557.79	68,000.00	(442.21)
401-535-10-44-02	Utility Tax	346,956.89	148,405.34	330,000.00	(181,594.66)
401-535-10-46-00	Insurance	69,361.16	96,445.65	118,350.00	(21,904.35)
401-535-10-49-00	Misc	1,228.15	2,266.47	11,500.00	(9,233.53)
401-535-10-49-01	Registrations/Fees - Training Classes & Seminars	311.29	317.04	500.00	(182.96)
401-535-20-10-00	Salaries & Wages	25,321.82	26,892.50	27,896.29	(1,003.79)
401-535-20-20-00	Benefits	12,145.35	13,111.39	13,360.46	(249.07)
401-535-20-31-00	Operating Supplies - Admin. / Planning	3.46	-	-	-
401-535-20-43-00	Travel	10.53	-	-	-
401-535-27-10-00	Sewer Utilities - Salaries & Wages	94,836.28	92,294.96	109,593.45	(17,298.49)
401-535-27-20-00	Sewer Utilities - Personnel Benefits	45,374.11	44,073.22	41,203.73	2,869.49
401-535-27-31-00	Sewer Utilities - Operating Supplies	1,016.79	97.70	500.00	(402.30)
401-535-27-31-01	Sewer Utilities - Office Supplies	1,089.77	3,330.52	1,000.00	2,330.52
401-535-27-35-00	Sewer Utilities - Small Tools And Minor Equipment	-	-	200.00	(200.00)
401-535-27-41-00	Sewer Utilities - Professional Services	23,985.50	8,639.98	30,578.00	(21,938.02)
401-535-27-42-00	Sewer Utilities - Communications	6,200.96	6,724.14	500.00	6,224.14
401-535-27-43-00	Sewer Utilities - Travel	297.26	832.75	400.00	432.75
401-535-27-48-00	Sewer Utilities - Repairs & Maintenance	383.08	556.39	500.00	56.39
401-535-27-49-00	Sewer Utilities - Miscellaneous	87.92	47.60	300.00	(252.40)
401-535-27-49-01	Sewer Utilities - Reg/Fees - Trainings & Seminars	369.52	927.13	500.00	427.13
401-535-50-20-01	Benefits - Uniforms	32.66	-	-	-
401-535-50-31-00	Operating Supplies - Maintenance	210.14	-	500.00	(500.00)

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>401-535-50-35-00</u>	Small Tools / Equipment	-	1,404.78	500.00	904.78
<u>401-535-50-41-00</u>	Professional Services	-	88.74	-	88.74
<u>401-535-50-48-00</u>	Repairs / Maintenance	93.62	322.68	1,000.00	(677.32)
<u>401-535-50-49-00</u>	Intergov Services	1,316.24	1,043.92	2,500.00	(1,456.08)
<u>401-535-50-49-01</u>	County 911 / Dispatch Services	698.66	2,096.00	2,096.00	-
<u>401-535-50-49-96</u>	Interfund Rentals - O & M	2,466.11	3,008.82	30,000.00	(26,991.18)
<u>401-535-80-31-00</u>	Operating Supplies - General	217.17	-	-	-
<u>401-535-80-41-00</u>	Professional Services	22,339.36	13,864.47	24,000.00	(10,135.53)
<u>401-535-80-47-00</u>	Public Utility Services	16,228.02	28,761.70	31,500.00	(2,738.30)
<u>401-535-80-48-00</u>	Repairs / Maintenance Capital Reserve	39,522.35	21.79	45,000.00	(44,978.21)
<u>401-535-80-49-00</u>	Miscellaneous	8,404.56	11,079.92	13,000.00	(1,920.08)
<u>401-535-80-49-96</u>	Interfund Transfers - O&M	2,466.11	3,008.82	10,000.00	(6,991.18)
<u>401-535-90-41-00</u>	Professional Financial / Banking Costs	790.82	657.88	630.00	27.88
<u>401-594-35-64-03</u>	Capital Expenditures/Expenses - Machinery & Equip	-	1,810.43	-	1,810.43
<u>401-597-40-14-11</u>	Transfer For Rate Funded Capital	300,000.00	300,000.00	300,000.00	-
Expense Total:		2,495,818.63	2,099,576.90	2,585,292.56	(485,715.66)
Fund 401 Surplus		510,529.23	1,053,896.11	694,808.44	(359,087.67)
Ending Fund Balance		1,263,538.61	2,317,434.72	3,012,243.16	694,808.44
Fund: 402 - Stormwater Fund					
<u>402-308-51-00-03</u>	Opening Fund Balance	568,682.17	631,358.34	549,320.32	(82,038.02)
<u>402-334-03-10-04</u>	St Dir/Ind Grt From Dept Of Ecology - SW Capacity	(873.49)	-	-	-
<u>402-334-03-10-06</u>	St Dir/Ind Grt Fr Ecol Dept-Poll Prevent Partner	5,479.51	4,906.71	-	(4,906.71)
<u>402-343-10-00-00</u>	Stormwater Charges	610,333.37	588,021.74	654,308.00	66,286.26
<u>402-343-10-00-02</u>	Stormwater Charges For Utility Tax	(2.23)	(0.57)	-	0.57
<u>402-343-10-00-41</u>	Misc Util Fees & Charges - Stormwater	610.96	277.41	-	(277.41)
<u>402-359-90-00-42</u>	Penalty/Late Fee - Stormwater	2,265.08	1,981.59	2,500.00	518.41
<u>402-361-10-04-02</u>	Unrealized Gain/Loss	(15,541.60)	1,865.19	-	(1,865.19)
<u>402-361-11-04-02</u>	Investment Interest - Stormwater Fund	2,963.02	8,407.91	6,000.00	(2,407.91)
<u>402-361-30-04-02</u>	Realized Gain/Loss On Investments	458.20	-	-	-
<u>402-361-40-04-02</u>	Interest On Delinquent Stormwater Accounts	0.01	-	-	-
<u>402-361-41-04-02</u>	Investment Interest - Purchased	2,582.48	-	-	-
<u>402-369-91-00-44</u>	Other Misc. Revenues	141.00	36,850.82	-	(36,850.82)
Revenue Total:		608,416.31	642,310.80	662,808.00	20,497.20
<u>402-531-10-10-00</u>	Wages & OT - Stormwater Administration	50,961.38	76,287.39	98,193.24	(21,905.85)
<u>402-531-10-20-00</u>	Benefits - Stormwater Administration	19,637.64	31,633.70	37,273.59	(5,639.89)
<u>402-531-10-31-00</u>	Operating Supplies - Stormwater Administration	106.75	462.73	1,000.00	(537.27)
<u>402-531-10-31-01</u>	Office Supplies - Stormwater Administration	170.13	49.92	200.00	(150.08)
<u>402-531-10-41-00</u>	Professional Services - Stormwater Administration	81,150.64	52,421.59	10,000.00	42,421.59
<u>402-531-10-43-00</u>	Travel - Stormwater	218.66	331.63	2,000.00	(1,668.37)
<u>402-531-10-44-01</u>	Advertising - Stormwater	642.00	434.00	500.00	(66.00)
<u>402-531-10-46-00</u>	Insurance - Stormwater	15,695.44	21,838.97	26,800.00	(4,961.03)
<u>402-531-10-49-00</u>	Miscellaneous - Stormwater	4,853.24	48,844.41	5,000.00	43,844.41
<u>402-531-10-49-01</u>	Reg/Fees - Training Classes Stormwater Admin	760.15	453.83	2,500.00	(2,046.17)
<u>402-531-20-10-00</u>	Wages & OT - Stormwater Engineering	27,848.41	47,449.98	53,932.45	(6,482.47)
<u>402-531-20-20-00</u>	Benefits - Stormwater Engineering	11,817.29	26,712.93	22,149.22	4,563.71
<u>402-531-20-31-00</u>	Operating Supplies - Stormwater Engineering	113.94	213.46	-	213.46
<u>402-531-20-31-01</u>	Office Supplies - Stormwater Engineering	92.60	33.59	-	33.59
<u>402-531-20-41-00</u>	Professional Services - Stormwater Engineering	2,101.05	2,078.24	2,000.00	78.24
<u>402-531-20-42-00</u>	Communications - Stormwater Engineering	973.47	892.73	-	892.73
<u>402-531-20-43-00</u>	Travel Expense - Stormwater Engineering	440.74	238.00	-	238.00
<u>402-531-27-10-00</u>	Stormwater Utilities - Salaries & Wages	59,316.68	53,754.36	64,273.51	(10,519.15)
<u>402-531-27-20-00</u>	Stormwater Utilities - Personnel Benefits	28,697.42	25,724.68	24,257.94	1,466.74
<u>402-531-27-31-00</u>	Stormwater Utilities - Operating Supplies	671.66	76.58	500.00	(423.42)
<u>402-531-27-31-01</u>	Stormwater Utilities - Office Supplies	269.80	728.92	250.00	478.92
<u>402-531-27-41-00</u>	Stormwater Utilities - Professional Services	12,154.07	2,230.30	9,110.00	(6,879.70)
<u>402-531-27-42-00</u>	Stormwater Utilities - Communications	2,880.52	2,880.36	2,600.00	280.36
<u>402-531-27-43-00</u>	Stormwater Utilities - Travel	214.61	748.91	400.00	348.91
<u>402-531-27-48-00</u>	Stormwater Utilities - Repairs & Maintenance	197.15	109.12	1,000.00	(890.88)
<u>402-531-27-49-00</u>	Stormwater Utilities - Miscellaneous	115.42	83.66	50.00	33.66
<u>402-531-27-49-01</u>	Stormwater Utilities - Reg/Fees - Train & Seminars	143.13	699.84	500.00	199.84
<u>402-531-50-10-00</u>	Wages & OT - Stormwater Maintenance	41,076.19	84,236.07	102,113.18	(17,877.11)
<u>402-531-50-20-00</u>	Benefits - Stormwater Maintenance	31,330.01	62,697.39	64,315.70	(1,618.31)
<u>402-531-50-20-01</u>	Benefits - Uniforms	529.51	1,432.52	1,000.00	432.52
<u>402-531-50-31-00</u>	Operating Supplies - Stormwater Maintenance	285.26	183.92	500.00	(316.08)
<u>402-531-50-35-00</u>	Small Tools/Equipment - Stormwater Maintenance	-	246.76	5,000.00	(4,753.24)
<u>402-531-50-41-00</u>	Professional Services - Stormwater Maintenance	213.22	1,370.69	750.00	620.69
<u>402-531-50-43-00</u>	Travel - Stormwater Maintenance	111.26	2,205.82	500.00	1,705.82
<u>402-531-50-48-00</u>	Repairs & Maintenance - Stormwater Maintenance	22.60	-	1,500.00	(1,500.00)
<u>402-531-50-49-01</u>	County 911 / Dispatch Services	698.67	430.00	1,000.00	(570.00)
<u>402-531-50-49-96</u>	Interfund Rentals - O&M - Stormwater Maintenance	22,105.50	14,574.89	25,000.00	(10,425.11)
<u>402-531-70-10-01</u>	Wages/OT-DOE InterAgency Agree-HazWst/ToxRed Prog	962.68	2,171.34	-	2,171.34
<u>402-531-70-20-01</u>	Benefits-DOE InterAgency Agree-HazWst/ToxRed Prog	456.81	1,207.06	-	1,207.06
<u>402-531-70-43-00</u>	Travel - DOE Inter Agreement - Hazardous Waste	-	1,528.31	500.00	1,028.31
<u>402-531-80-42-00</u>	Communications - Stormwater Maintenance	-	-	500.00	(500.00)
<u>402-531-80-31-00</u>	Operating Supplies - Stormwater Operations/General	399.46	-	200.00	(200.00)

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>402-531-80-43-00</u>	Travel Expense - Stormwater Operations/General	22.80	-	500.00	(500.00)
<u>402-531-80-48-00</u>	Repairs/Maint - Stormwater Operations/General	-	0.04	-	0.04
<u>402-531-80-49-01</u>	Registration/Fees - Training Classes Stormwater	-	4,421.60	3,000.00	1,421.60
<u>402-531-90-41-00</u>	Professional Financial / Banking Costs	282.18	228.58	225.00	3.58
<u>402-597-00-04-03</u>	Interfund Transfer - SW Operating To SW Capital	125,000.00	150,000.00	100,000.00	50,000.00
Expense Total:		545,740.14	724,348.82	671,093.83	53,254.99
Fund 402 Surplus		62,676.17	(82,038.02)	(8,285.83)	73,752.19
Ending Fund Balance		631,358.34	549,320.32	541,034.49	(8,285.83)
Fund: 403 - Stormwater Capital Reserve Fund					
<u>403-308-41-00-17</u>	Opening Fund Balance	413,896.89	488,334.19	371,851.62	(116,482.57)
<u>403-334-00-10-43</u>	State Grant From Legislature	-	-	555,000.00	555,000.00
<u>403-334-03-10-01</u>	Dept Of Ecology - SFAP	-	-	700,000.00	700,000.00
<u>403-334-03-10-02</u>	St Dir/Ind Grt Fr Dept Of Ecol-Stormwater Capacity	-	-	558,365.00	558,365.00
<u>403-334-03-80-43</u>	State Grant From TIB	-	-	730,000.00	730,000.00
<u>403-361-10-04-03</u>	Unrealized Gain/Loss	(3,382.81)	463.03	-	(463.03)
<u>403-361-11-04-03</u>	Investment Interest - Stormwater Capital Resv Fund	759.21	2,972.61	2,000.00	(972.61)
<u>403-361-30-04-03</u>	Realized Gain/Loss On Investments	90.99	-	-	-
<u>403-361-41-04-03</u>	Investment Interest - Purchased	682.14	-	-	-
<u>403-397-00-04-04</u>	-	-	-	7,446.00	7,446.00
<u>403-397-00-04-03</u>	Interfund Transfer - SW Operating To SW Capital	125,000.00	150,000.00	100,000.00	(50,000.00)
Revenue Total:		123,149.53	153,435.64	2,652,811.00	2,499,375.36
<u>403-531-10-41-41</u>	Banking Service Fee/Charges - SW Cap Res Fund	10.96	6.04	-	6.04
<u>403-591-31-70-00</u>	Principal Payment - Street Sweeper LTGO Bond 2019	44,633.53	-	47,305.76	(47,305.76)
<u>403-592-31-80-00</u>	Interest Payment - Street Sweeper LTGO Bond 2019	4,067.74	-	1,395.52	(1,395.52)
<u>403-594-31-61-00</u>	Stormwater Land And Land Improvements	-	-	7,366.67	(7,366.67)
<u>403-594-31-63-02</u>	Stormwater System Design Engineering	-	27,452.70	325,302.00	(297,849.30)
<u>403-594-31-63-03</u>	Stormwater System Design Eng - Grant Funded	-	15,985.70	1,288,365.00	(1,272,379.30)
<u>403-594-31-64-01</u>	Stormwater Machinery & Equipment - Grant Funded	-	-	750,000.00	(750,000.00)
<u>403-594-31-64-00</u>	Stormwater Machinery & Equipment	-	226,473.77	225,000.00	1,473.77
Expense Total:		48,712.23	269,918.21	2,644,734.95	(2,374,816.74)
Fund 403 Surplus		74,437.30	(116,482.57)	8,076.05	124,558.62
Ending Fund Balance		488,334.19	371,851.62	379,927.67	8,076.05
Fund: 410 - Water Capital Reserve Fund					
<u>308-41-00-18</u>	Opening Fund Balance	1,519,873.25	670,092.56	1,182,195.02	512,102.46
<u>410-321-50-00-40</u>	Utility Permits	46,298.33	328,793.62	428,857.00	100,063.38
<u>410-331-97-00-00</u>	Fed Dir Grt Fr Dept Of Homeland Security	-	-	1,300,000.00	1,300,000.00
<u>410-334-00-10-41</u>	State Grant From Legislature	-	-	1,769,187.50	1,769,187.50
<u>410-334-04-20-40</u>	State Grant From Dept Of Commerce	-	-	50,000.00	50,000.00
<u>410-361-11-00-42</u>	Investment Interest - Water Equip Reserv	11,353.73	28,351.99	12,000.00	(16,351.99)
<u>410-361-42-00-41</u>	Interest Income - Private Loans	1,296.36	1,299.58	1,300.00	0.42
<u>410-362-00-50-13</u>	Lease Paym(Annual)-Consol Irrigation District #14	70,000.00	3,500.00	75,000.00	71,500.00
<u>410-362-00-50-14</u>	Lease Payment (Annual) - WWU	22,379.43	-	25,000.00	25,000.00
<u>410-367-00-00-00</u>	Developer Proceeds	-	-	50,000.00	50,000.00
<u>410-367-00-04-10</u>	Pacific Power Blue Sky Grant Program	202,909.00	-	-	-
<u>410-367-00-04-11</u>	Principal Payments On Private Loans For Infrast	3,256.56	3,253.34	-	(3,253.34)
<u>410-391-80-04-10</u>	DWSRF Loan From EPA/WA St Dept Of Health	1,547,509.76	881,592.78	-	(881,592.78)
<u>410-391-80-04-14</u>	DOC PWTF Loan PC22-96103-062	11,743.00	221,309.75	1,619,868.00	1,398,558.25
<u>410-391-80-04-15</u>	DOC PWTF Loan PC22-96103-055	577,764.41	464,235.59	-	(464,235.59)
<u>410-391-80-04-16</u>	DOC PWTF Loan PR22-96103-011	-	223,628.19	106,372.00	(117,256.19)
<u>410-397-34-00-04</u>	IF Trans From CE For ARPA Expenses (CFDA #21.027)	300,000.00	-	-	-
<u>410-397-34-00-41</u>	IF Trans-Rev Reserved For Rate-funded Capital	350,000.00	100,000.00	100,000.00	-
<u>410-397-34-00-95</u>	INF Equip/Veh Lease/Repl.	18,500.00	60,000.00	100,000.00	40,000.00
Revenue Total:		3,163,010.58	2,315,964.84	5,637,584.50	3,321,619.66
<u>410-514-23-00-41</u>	Conversion Misc	-	(11,512.22)	-	(11,512.22)
<u>410-534-10-41-41</u>	Banking Service Fees/Charges - W Cap Res Fund	69.42	15.93	280.00	(264.07)
<u>410-594-34-61-41</u>	Water Utility Land And Land Improvements	-	-	7,366.67	(7,366.67)
<u>410-594-34-63-01</u>	Water Utility Capital - C Street/Cedar	160.76	8,497.25	-	8,497.25
<u>410-594-34-63-03</u>	Water Utility Capital Expenditures	1,875,341.30	(83,904.89)	4,733,850.00	(4,817,754.89)
<u>410-594-34-63-05</u>	Water Utility Capital Expenditures - DWL23479	742,863.28	-	-	-
<u>410-594-34-63-09</u>	Water Util Cap Expenditure-DOC PWTF PC22-96103-062	11,743.00	121,309.75	187,500.00	(66,190.25)
<u>410-594-34-63-10</u>	WatrUtil CapExpend-DOCPWTFPC2296103055Loan961G0150	225,000.00	-	-	-
<u>410-594-34-63-11</u>	WtrUtil CapExpend-DOCPWTFPC22-96103055Loan961R0150	352,764.41	264,235.59	-	264,235.59
<u>410-594-34-63-12</u>	Water Utility Capital Expenditures - DWL24936	804,646.48	1,505,220.97	-	1,505,220.97
<u>410-594-34-64-41</u>	Water Utility Equipment	202.62	-	250,000.00	(250,000.00)
<u>410-597-00-04-31</u>	Transfer To 431	-	-	140,000.00	(140,000.00)
Expense Total:		4,012,791.27	1,803,862.38	5,318,996.67	(3,515,134.29)
Fund 410 Surplus		(849,780.69)	512,102.46	318,587.83	(193,514.63)
Ending Fund Balance		670,092.56	1,182,195.02	1,500,782.85	318,587.83
Fund: 411 - Wastewater Capital Reserve Fund					
<u>308-41-00-19</u>	Opening Fund Balance	1,823,803.33	2,807,292.31	2,860,348.25	53,055.94
<u>411-321-50-00-41</u>	Utility Permits	32,000.00	101,100.00	350,000.00	248,900.00

	Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
411-331-10-04-03			3,500,000.00	3,500,000.00
411-331-10-04-04			-	-
411-331-11-00-01			3,510,000.00	3,510,000.00
411-334-00-14-11			3,000,000.00	3,000,000.00
411-334-03-10-07	164,781.79	-	-	-
411-334-03-10-08	-	96,497.40	750,000.00	653,502.60
411-334-04-20-42			1,740,000.00	1,740,000.00
411-361-10-00-43	(63,152.18)	7,521.35	-	(7,521.35)
411-361-11-00-43	13,856.70	39,184.27	20,000.00	(19,184.27)
411-361-30-00-43	1,476.95	-	-	-
411-361-41-00-43	11,906.65	-	-	-
411-391-20-04-11	3,694,045.32	-	-	-
411-391-80-04-11	81,229.08	9,060.14	750,000.00	740,939.86
411-391-80-04-12	1,621,327.89	82,151.75	-	(82,151.75)
411-391-80-04-13	43,398.56	160,896.88	1,237,205.00	1,076,308.12
411-397-41-24-11			200,000.00	200,000.00
411-397-40-14-11			300,000.00	-
Revenue Total:	5,900,870.76	796,411.79	15,357,205.00	14,560,793.21
411-535-10-41-41	197.39	83.92	-	83.92
411-594-35-61-00			7,366.67	(7,366.67)
411-594-35-63-01	175,647.07	63,715.86	100,000.00	(36,284.14)
411-594-35-63-04	(1,147,031.94)	13,505.37	5,000,000.00	(4,986,494.63)
411-594-35-63-05	164,781.79	96,497.40	3,000,000.00	(2,903,502.60)
411-594-35-63-06	1,702,556.97	91,211.89	1,000,000.00	(908,788.11)
411-594-35-63-07	856,045.32	-	-	-
411-594-35-63-08	2,838,000.00	-	-	-
411-594-35-64-41	283,786.62	292,051.53	5,123,206.00	(4,831,154.47)
411-594-35-64-42	43,398.56	160,896.88	1,237,205.00	(1,076,308.12)
411-595-35-63-33	-	25,393.00	-	25,393.00
Expense Total:	4,917,381.78	743,355.85	15,467,777.67	(14,724,421.82)
Fund 411 Surplus	983,488.98	53,055.94	(110,572.67)	(163,628.61)
Ending Fund Balance	2,807,292.31	2,860,348.25	2,749,775.58	(110,572.67)
Fund: 412 - Wastewater Debt Service Fund				
412-308-41-00-20	332,301.58	897,894.37	1,193,222.29	295,327.92
412-343-50-00-51	562,048.46	561,101.88	620,000.00	58,898.12
412-397-00-04-12			-	-
412-361-11-00-44	8,908.72	33,970.36	15,000.00	(18,970.36)
Revenue Total:	570,957.18	595,072.24	635,000.00	39,927.76
412-535-10-41-42	114.39	19.13	25.00	(5.87)
412-591-35-78-13	-	10,752.39	74,985.57	(64,233.18)
412-591-35-78-51	5,250.00	-	-	-
412-591-35-78-53	-	156,590.50	57,227.14	99,363.36
412-591-35-78-54	-	-	106,661.58	(106,661.58)
412-591-35-78-55	-	-	83,753.34	(83,753.34)
412-592-35-83-54	-	-	26,897.52	(26,897.52)
412-592-35-83-55	-	-	35,657.28	(35,657.28)
412-592-35-83-13	-	454.80	15,430.10	(14,975.30)
412-597-41-24-11			200,000.00	(200,000.00)
412-592-35-83-53	-	131,927.50	31,290.86	100,636.64
Expense Total:	5,364.39	299,744.32	631,928.39	(332,184.07)
Fund 412 Surplus	565,592.79	295,327.92	3,071.61	(292,256.31)
Ending Fund Balance	897,894.37	1,193,222.29	1,196,293.90	3,071.61
Fund: 413 - Water Capital Improvement Reserve Fund				
308-41-00-21	1,078,054.73	1,023,113.84	1,059,270.33	36,156.49
413-343-40-01-43	981,825.85	961,429.97	1,292,629.20	331,199.23
413-397-00-00-43			350,000.00	350,000.00
413-361-11-00-13	14,303.74	45,451.26	25,000.00	(20,451.26)
Revenue Total:	996,129.59	1,006,881.23	1,667,629.20	660,747.97
413-534-10-41-43	46.64	25.15	35.00	(9.85)
413-591-34-78-00	87,835.49	87,835.49	87,599.40	236.09
413-591-34-78-01	168,885.23	168,885.24	168,885.24	-
413-591-34-78-04	253,664.48	253,664.48	253,664.48	-
413-591-34-78-05	65,359.05	65,359.05	65,359.05	-
413-591-34-78-06	20,935.10	20,935.10	25,535.73	(4,600.63)
413-591-34-78-07	67,608.44	105,602.78	89,316.05	16,286.73
413-591-34-78-08	1,311.85	94,991.81	128,608.04	(33,616.23)
413-591-34-78-09	-	44,315.80	44,315.80	-
413-591-34-78-14	-	7,002.77	93,779.74	(86,776.97)
413-591-34-78-16	-	30,907.05	116,120.05	(85,213.00)
413-592-34-83-00	5,270.13	3,952.60	2,627.98	1,324.62
413-592-34-83-01	3,377.70	2,533.28	1,688.86	844.42

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>413-592-34-83-04</u>	Interest PWTF Loan 2007 PC08-951-011	8,878.26	7,609.93	6,341.61	1,268.32
<u>413-592-34-83-05</u>	Interest Payment DOH Well #1 Interest DWL23476	13,725.40	13,071.81	12,418.22	653.59
<u>413-592-34-83-06</u>	Interest Payment DOH Well #1 Interest DWL23478	4,396.37	4,187.02	5,314.21	(1,127.19)
<u>413-592-34-83-07</u>	Interest Payment DOH Well #2 Interest DWL23479	17,240.15	25,344.67	24,024.73	1,319.94
<u>413-592-34-83-08</u>	Interest Payment DOH Well #2 Interest DWL24936	436.19	29,922.42	44,116.17	(14,193.75)
<u>413-592-34-83-09</u>	Loan Payment PWTF Interest PC22-96103-055	-	4,334.95	7,498.23	(3,163.28)
<u>413-592-34-83-14</u>	Interest Payment PWTF PC22-96103-062	-	190.08	19,297.46	(19,107.38)
<u>413-592-34-83-16</u>	Interest Payment PWTF PR22-96103-011	-	53.26	1,645.00	(1,591.74)
<u>413-597-00-42-50</u>	Transfer To 425	332,100.00	-	332,100.00	(332,100.00)
Expense Total:		<u>1,051,070.48</u>	<u>970,724.74</u>	<u>1,530,291.05</u>	<u>(559,566.31)</u>
Fund 413 Surplus		<u>(54,940.89)</u>	<u>36,156.49</u>	<u>137,338.15</u>	<u>101,181.66</u>
Ending Fund Balance		<u>1,023,113.84</u>	<u>1,059,270.33</u>	<u>1,196,608.48</u>	<u>137,338.15</u>
Fund: 425 - Water Revenue Bond Fund					
308-10-0-23	Opening Fund Balance	338,695.22	351,377.12	371,722.64	20,345.52
<u>425-361-11-00-25</u>	Investment Interest	6,399.23	13,454.49	10,000.00	(3,454.49)
<u>425-397-00-42-50</u>	Transfer From 413	332,100.00	332,100.00	332,100.00	-
Revenue Total:		<u>338,499.23</u>	<u>345,554.49</u>	<u>342,100.00</u>	<u>(3,454.49)</u>
<u>425-535-10-41-44</u>	Banking Service Fees/Charges - W/S Debt Res Fund	17.33	8.97	-	8.97
<u>425-591-34-70-17</u>	Principle Payment On 2017 Revenue Bonds	225,000.00	227,000.00	225,000.00	2,000.00
<u>425-592-34-83-17</u>	Interest Payment Of 2017 Revenue Bonds	100,800.00	98,200.00	88,200.00	10,000.00
Expense Total:		<u>325,817.33</u>	<u>325,208.97</u>	<u>313,200.00</u>	<u>12,008.97</u>
Fund 425 Surplus		<u>12,681.90</u>	<u>20,345.52</u>	<u>28,900.00</u>	<u>8,554.48</u>
Ending Fund Balance		<u>351,377.12</u>	<u>371,722.64</u>	<u>400,622.64</u>	<u>28,900.00</u>
Fund: 426 - Water Bond Reserve Fund					
308-41-00-24	Opening Fund Balance	143,931.60	145,699.75	150,807.70	5,107.95
<u>426-361-11-00-26</u>	Interest Earned	1,773.89	5,110.95	4,000.00	(1,110.95)
Revenue Total:		<u>1,773.89</u>	<u>5,110.95</u>	<u>4,000.00</u>	<u>(1,110.95)</u>
<u>426-534-10-41-45</u>	Banking Service Fees/Charges - W/S Bond Res Fund	5.74	3.00	802.20	(799.20)
Expense Total:		<u>5.74</u>	<u>3.00</u>	<u>802.20</u>	<u>(799.20)</u>
Fund 426 Surplus		<u>1,768.15</u>	<u>5,107.95</u>	<u>3,197.80</u>	<u>(1,910.15)</u>
Ending Fund Balance		<u>145,699.75</u>	<u>150,807.70</u>	<u>154,005.50</u>	<u>3,197.80</u>
Fund: 431 - Water System Construction Fund					
308-41-00-25	Opening Fund Balance	1,194,518.71	1,175,455.27	1,195,138.89	19,683.62
<u>431-361-10-00-31</u>	Unrealized Gain/Loss	(29,698.12)	3,204.24	-	(3,204.24)
<u>431-361-11-00-31</u>	Investment Interest	5,450.04	16,514.41	10,000.00	(6,514.41)
<u>431-361-30-00-31</u>	Realized Gain/Loss On Investments	962.46	-	-	-
<u>431-361-41-00-31</u>	Investment Interest - Purchased	4,300.57	-	-	-
<u>431-397-00-04-32</u>	Transfer From Water Fund 400	-	-	200,000.00	200,000.00
<u>431-397-00-04-31</u>	Transfer From 410	-	-	140,000.00	140,000.00
Revenue Total:		<u>(18,985.05)</u>	<u>19,718.65</u>	<u>350,000.00</u>	<u>(9,718.65)</u>
431-597-00-00-43	IF Trans To WCIR #413 From Water Const Fund #431	-	-	350,000.00	(350,000.00)
<u>431-534-10-49-31</u>	Banking Service Fees/Charges - W Const Fund	78.39	35.03	-	35.03
Expense Total:		<u>78.39</u>	<u>35.03</u>	<u>350,000.00</u>	<u>(349,964.97)</u>
Fund 431 Surplus		<u>(19,063.44)</u>	<u>19,683.62</u>	<u>-</u>	<u>(359,683.62)</u>
Ending Fund Balance		<u>1,175,455.27</u>	<u>1,195,138.89</u>	<u>1,195,138.89</u>	<u>(340,000.00)</u>
Fund: 440 - Ambulance					
308-51-00-05	Opening Fund Balance	-	304,541.83	572,163.37	267,621.54
<u>440-332-93-40-10</u>	Ground Emerg Med Transport (GEMT) Payment Program	66,327.95	60,000.00	65,000.00	5,000.00
<u>440-342-21-41-02</u>	Emergency Medical Services	452,048.12	459,720.05	613,240.00	153,519.95
<u>440-342-60-00-06</u>	Ambulance Charges	97,265.06	292,419.52	250,000.00	(42,419.52)
<u>440-342-60-00-07</u>	Misc Util Fees/Activation Fees	295.20	259.40	500.00	240.60
<u>440-342-60-00-10</u>	Ambulance Services - Commercial/State Insurance	107,644.76	119,062.11	120,000.00	937.89
<u>440-342-60-00-20</u>	Ambulance Services - Medicare	151,909.66	109,551.64	130,000.00	20,448.36
<u>440-342-60-00-30</u>	Ambulance Services - Medicaid	5,618.79	22,490.80	25,000.00	2,509.20
<u>440-342-60-00-40</u>	Ambulance Services - Self Pay	32,402.73	44,146.79	50,000.00	5,853.21
<u>440-342-60-00-50</u>	Ambulance Services - Restitution	-	50.00	100.00	50.00
<u>440-359-90-00-43</u>	Penalty/Late Fee - Ambulance	55.44	206.09	200.00	(6.09)
<u>440-361-11-00-24</u>	Investment Interest - EMS	487.30	5,239.38	3,000.00	(2,239.38)
Revenue Total:		<u>914,055.01</u>	<u>1,113,145.78</u>	<u>1,257,040.00</u>	<u>143,894.22</u>
<u>440-522-24-10-00</u>	Wages & OT - EMS Admin	-	103,546.57	100,280.57	3,266.00
<u>440-522-24-10-80</u>	Wages & OT - EMS Rescue & Emergency	236,593.38	371,488.69	374,469.18	(2,980.49)
<u>440-522-24-10-81</u>	Stipends (Volunteers) - EMS	82,817.19	75,819.47	85,000.00	(9,180.53)
<u>440-522-24-20-00</u>	Benefits - EMS Admin	-	30,352.49	29,111.82	1,240.67
<u>440-522-24-20-80</u>	Benefits - EMS Rescue & Emergency	97,233.80	151,293.60	123,835.58	27,458.02
<u>440-522-24-20-81</u>	Benefits - (Volunteers) - EMS	6,335.57	6,331.50	8,855.00	(2,523.50)
<u>440-522-24-31-00</u>	Operating Supplies - EMS Administration	880.02	970.15	1,000.00	(29.85)

Look at number

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
<u>440-522-24-31-01</u>	Office Supplies - EMS Administration	-	1.82	-	1.82
<u>440-522-24-31-03</u>	Operating Supplies - EMS Training	1,559.84	-	5,000.00	(5,000.00)
<u>440-522-24-31-80</u>	Operating Supplies - EMS Rescue & Emergency	11,804.58	8,580.57	11,000.00	(2,419.43)
<u>440-522-24-31-83</u>	Radios/Pagers - Parts & Supplies - EMS	7,915.24	-	300.00	(300.00)
<u>440-522-24-35-00</u>	Sm Tools / Equipment - EMS Admin	-	457.63	-	457.63
<u>440-522-24-35-80</u>	Sm Tools / Equipment - EMS Rescue & Emergency	64,701.06	17,435.04	50,000.00	(32,564.96)
<u>440-522-24-41-80</u>	Professional Services - EMS Rescue & Emergency	32,914.60	7,028.04	15,000.00	(7,971.96)
<u>440-522-24-41-81</u>	Professional Financial / Banking Costs	-	255.44	200.00	55.44
<u>440-522-24-42-80</u>	Communication - EMS Rescue & Emergency	9.23	249.64	200.00	49.64
<u>440-522-24-43-00</u>	Travel - EMS	35.81	900.20	3,000.00	(2,099.80)
<u>440-522-24-44-01</u>	Advertising - EMS	76.36	-	-	-
<u>440-522-24-48-00</u>	Repairs & Maintenance - EMS	22.18	-	-	-
<u>440-522-24-49-00</u>	Miscellaneous - EMS Admin	-	2,605.81	100.00	2,505.81
<u>440-522-24-49-01</u>	Reg/Fees - Training Classes & Seminars - EMS	-	40.75	5,000.00	(4,959.25)
<u>440-522-24-49-02</u>	Intergov Services - Dispatch Charges - EMS	25,713.20	15,056.35	36,000.00	(20,943.65)
<u>440-522-24-49-80</u>	Miscellaneous - EMS Rescue & Emergency	117.90	36.55	100.00	(63.45)
<u>440-522-24-49-96</u>	Interfund Rentals - O & M	40,783.22	12,904.90	30,000.00	(17,095.10)
<u>440-522-27-10-00</u>	Ambulance Utilities - Salaries & Wages	-	13,545.78	16,387.32	(2,841.54)
<u>440-522-27-20-00</u>	Ambulance Utilities - Personnel Benefits	-	6,521.82	6,192.07	329.75
<u>440-522-27-31-00</u>	Ambulance Utilities - Operating Supplies	-	9.92	-	9.92
<u>440-522-27-31-01</u>	Ambulance Utilities - Office Supplies	-	310.60	-	310.60
<u>440-522-27-41-00</u>	Ambulance Utilities - Professional Services	-	19,429.90	5,650.00	13,779.90
<u>440-522-27-43-00</u>	Ambulance Utilities - Travel	-	155.23	-	155.23
<u>440-522-27-48-00</u>	Ambulance Utilities - Repairs & Maintenance	-	62.69	-	62.69
<u>440-522-27-49-00</u>	Ambulance Utilities - Miscellaneous	-	4.25	-	4.25
<u>440-594-22-64-80</u>	Equipment - Radios & Pagers (EMS)	-	-	2,000.00	(2,000.00)
<u>440-597-00-15-23</u>	Transfer to 320 for ER&R	-	-	325,000.00	(325,000.00)
<u>440-522-27-49-01</u>	Ambulance Utilities - Reg/Fees - Train & Seminars	-	128.84	-	128.84
Expense Total:		609,513.18	845,524.24	1,233,681.54	(388,157.30)
Fund 440 Surplus		304,541.83	267,621.54	23,358.46	(244,263.08)
Ending Fund Balance		304,541.83	572,163.37	595,521.83	23,358.46
Fund: 500 - Equipment Rental & Replacement					
<u>308-51-00-04</u>	Opening Fund Balance	199,078.98	233,797.75	310,509.69	76,711.94
<u>500-348-65-00-01</u>	INF - O & M	557,477.61	699,002.97	690,000.00	(9,002.97)
<u>500-361-10-00-50</u>	Unrealized Gain/Loss	(3,650.35)	35.67	-	(35.67)
<u>500-361-11-00-50</u>	Investment Interest	741.26	1,954.78	1,500.00	(454.78)
<u>500-361-30-00-50</u>	Realized Gain/Loss On Investments	160.40	-	-	-
<u>500-361-41-00-50</u>	Investment Interest - Purchased	932.32	-	-	-
<u>500-362-00-00-00</u>	Equip & Vehicle Rental	4,222.55	2,207.61	3,000.00	792.39
<u>500-369-91-00-50</u>	Other Misc. Revenues	421.18	125.36	-	(125.36)
<u>500-395-20-00-50</u>	Insurance Compensation For Loss	-	-	-	-
Revenue Total:		560,304.97	703,326.39	694,500.00	(8,826.39)
<u>500-548-68-10-00</u>	Wages & OT	96,861.07	110,499.27	123,175.64	(12,676.37)
<u>500-548-68-20-00</u>	Benefits	56,038.05	74,459.17	65,661.93	8,797.24
<u>500-548-68-20-01</u>	Benefits - Uniforms	1,687.94	783.57	1,000.00	(216.43)
<u>500-548-68-31-00</u>	Operating Supplies - General	94,208.82	111,654.95	90,000.00	21,654.95
<u>500-548-68-32-00</u>	Fuel Consumed	107,024.20	110,422.64	120,000.00	(9,577.36)
<u>500-548-68-35-00</u>	Small Tools / Equipment	8,361.16	16,181.34	15,000.00	1,181.34
<u>500-548-68-44-00</u>	External Taxes	283.10	17.02	700.00	(682.98)
<u>500-548-68-48-00</u>	Repairs / Maintenance	71,768.60	46,553.49	90,000.00	(43,446.51)
<u>500-548-68-49-00</u>	Miscellaneous	716.93	225.41	-	225.41
<u>500-548-70-10-00</u>	Wages & OT	12,126.89	17,172.58	19,274.08	(2,101.50)
<u>500-548-70-20-00</u>	Personnel Benefits	5,794.38	8,325.74	6,881.45	1,444.29
<u>500-548-70-31-00</u>	Operating Supplies - ER&R Administration	32.56	71.52	100.00	(28.48)
<u>500-548-70-31-01</u>	Office Supplies - ER&R Administration	577.73	39.06	500.00	(460.94)
<u>500-548-70-35-00</u>	Small Tools / Equipment	-	-	150.00	(150.00)
<u>500-548-70-41-00</u>	Professional Services	911.56	663.29	800.00	(136.71)
<u>500-548-70-42-00</u>	Communication	377.27	364.02	600.00	(235.98)
<u>500-548-70-43-00</u>	Travel	756.39	231.90	4,000.00	(3,768.10)
<u>500-548-70-44-01</u>	Advertising	776.34	129.97	500.00	(370.03)
<u>500-548-70-46-00</u>	Insurance	52,450.25	72,934.96	89,500.00	(16,565.04)
<u>500-548-70-47-00</u>	Public Utility Services	6,056.21	6,004.92	7,000.00	(995.08)
<u>500-548-70-49-00</u>	Miscellaneous	70.46	35.25	500.00	(464.75)
<u>500-548-70-49-01</u>	Registrations/Fees - Training Classes & Seminars	1,325.90	369.90	4,000.00	(3,630.10)
<u>500-548-79-41-00</u>	Professional Financial / Banking Costs	457.19	383.68	400.00	(16.32)
<u>500-594-22-64-76</u>	Fire Mobilization Equipment	-	-	500.00	(500.00)
<u>500-594-48-64-00</u>	Machinery / Equipment	-	-	6,875.94	(6,875.94)
<u>500-594-48-64-01</u>	Machinery / Equipment	-	-	22,000.00	(22,000.00)
<u>500-594-48-64-02</u>	Machinery / Equipment	-	-	20,000.00	(20,000.00)
<u>500-594-42-64-00</u>	Equipment Purchase	6,923.20	49,090.80	-	49,090.80
Expense Total:		525,586.20	626,614.45	689,119.04	(62,504.59)
Fund 500 Surplus		34,718.77	76,711.94	5,380.96	(71,330.98)
Ending Fund Balance		233,797.75	310,509.69	315,890.65	5,380.96
Fund: 625 - Flexible Benefits Plan Fund					
<u>308-31-00-04</u>	Opening Fund Balance	12,953.08	13,209.81	14,105.47	895.66

		Actual 2022	Forecast 2023	Final Budget 2024	Variance to FC
625-389-40-00-73	Trust Contribs Employee	9,654.00	9,695.80	12,000.00	2,304.20
625-389-60-00-01	Investment Interest	1.31	0.57	-	(0.57)
Revenue Total:		9,655.31	9,696.37	12,000.00	2,303.63
			-		
625-589-40-00-73	Unreimbursed Medical Pays	9,398.58	8,800.71	12,000.00	(3,199.29)
Expense Total:		9,398.58	8,800.71	12,000.00	(3,199.29)
Fund 625 Surplus		256.73	895.66	-	(895.66)
Ending Fund Balance		13,209.81	14,105.47	14,105.47	0.00
Ending Fund Balance		17,980,557.72	20,096,940.62	19,411,014.72	(5,576,958.00)

Fiscal Year: 2024 Final Budget

By: Brian Carleton – Finance Director

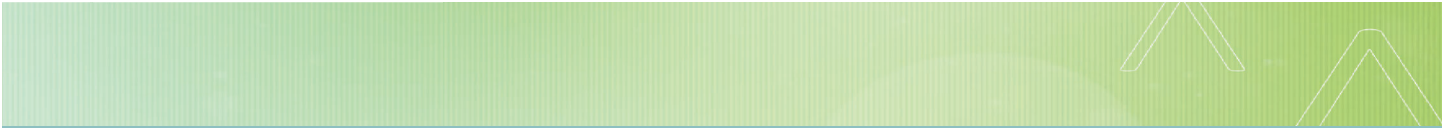
Presented December 12, 2023



Changes since 12/05/2022 Presentation

Changes totally (\$71,000) was made including:

1. Set up new funds for Transportation Benefit District (TBD – Fund # 350), and Tax Increment Financing (TIF – Fund # 360). Transferred from fund 311. No impact on total ending fund balance.
2. Revenue transfer between Fund 410 and 412 - \$20,000. No impact on ending fund balance.
3. Adjustment to Equipment Reserve Fund 320. A net change in ending fund balance by (\$71,000). Found during final review of revenues and capital expenditures.



■ **Total Preliminary Budget**

Beginning Fund Balance:	\$20,105,343 *
Revenues:	\$66,289,007
Expenditures:	\$66,983,335
Ending Fund Balance:	\$19,411,015
Draw Down	\$ 694,328

* The 2024 opening fund balance is \$2.66mil higher than the 2023 budgeted closing fund balance. This is mainly due to the carryover of capital spending for REET I/II projects, including the Lions Park project.

2024 Budget Fund Balances - Preliminary

Fund	Description	Beginning Fund Balance	Revenue	Expenditure	Surplus/(Deficit)	Ending Fund Balance
001	Current Expense Fund	2,123,424	8,754,815	8,751,013	3,803	2,127,227
005	Current Expense Reserve Fund	585,745	5,000	20	4,980	590,725
012	Technology Reserve Fund	400,211	579,000	687,981	(108,981)	291,230
061	Employee Benefit Reserve Fund	441,296	54,000	112,475	(58,475)	382,821
	Total Current Expense	3,550,676	9,392,815	9,551,489	(158,674)	3,392,003
120	Criminal Justice Fund	49,596	20,402	20,630	(228)	49,368
121	Forfeited Proceeds Fund	2,059	20	-	20	2,079
130	Hotel/Motel Tax	63,645	40,500	38,403	2,097	65,742
	Total Special Revenue Funds	115,300	60,922	59,033	1,889	117,189
201	ULTGO Bond Fund	18,161	489,550	489,450	100	18,261
	Total Debt Service Funds	18,161	489,550	489,450	100	18,261
305	Capital Improvement Fund (REET 1)	704,417	453,656	1,009,101	(555,445)	148,972
306	Capital Improvement Fund (REET 2)	1,356,288	5,003,191	6,000,000	(996,809)	359,479
309	CDBG Projects Fund	0	324,400	324,400	-	0
315	Facility Maintenance Reserve Fund (CE)	766,933	2,225,000	2,299,802	(74,802)	692,131
320	Equipment Reserve Fund	198,637	1,161,901	1,162,384	(483)	198,154
330	Economic Development Fund	113,395	40,375	40,000	375	113,770
340	Economic Development Reserve Fund	74	-	-	-	74
350	Transportation Benefit District Fund (New)	-	381,000	381,000	-	-
360	Tax Increment Financing Fund (New)	-	4,090,032	4,090,032	-	-
	Total Capital Reserve Funds	3,139,744	13,679,555	15,306,719	(1,627,164)	1,512,580
100	Street Fund	392,139	905,312	990,661	(85,349)	306,791
301	Street Capital Contribution Fund	4,139	380,838	360,828	20,010	24,149
311	Street Improvement Fund	124,149	6,507,036	6,426,189	80,847	204,996
	Total Street Funds	520,427	7,793,186	7,777,678	15,508	535,935
400	Water Fund	612,944	2,320,201	2,350,049	(29,848)	583,096
410	Water Capital Reserve Fund	1,182,195	5,637,585	5,318,997	318,588	1,500,783
413	Water Capital Improvement Reserve Fund	1,059,270	1,667,629	1,530,291	137,338	1,196,608
426	Water Bond Reserve Fund	150,808	4,000	802	3,198	154,006
431	Water System Construction Fund	1,195,139	350,000	350,000	-	1,195,139
	Total Water Fund	4,200,356	9,979,415	9,550,139	429,276	4,629,632
401	Wastewater Fund	2,317,435	3,280,101	2,585,293	694,808	3,012,243
411	Wastewater Capital Reserve Fund	2,860,348	15,357,205	15,467,778	(110,573)	2,749,776
412	Wastewater Debt Service Fund	1,193,222	635,000	631,928	3,072	1,196,294
425	Water Revenue Bond Fund	371,723	342,100	313,200	28,900	400,623
	Total Waste Water Fund	6,742,728	19,614,406	18,998,199	616,207	7,358,935
402	Stormwater Fund	549,320	662,808	671,094	(8,286)	541,034
403	Stormwater Capital Reserve Fund	371,852	2,652,811	2,644,735	8,076	379,928
	Total Stormwater Fund	921,172	3,315,619	3,315,829	(210)	920,962
440	Ambulance Utility Fund	572,163	1,257,040	1,233,682	23,358	595,522
500	Equipment Rental & Replacement	310,510	694,500	689,119	5,381	315,891
625	Flexible Benefits Plan Fund	14,105	12,000	12,000	-	14,105
	Total Funds	20,105,343	66,289,007	66,983,335	(694,328)	19,411,015

2024 Fund Detail by Unit

	Operating		Net Operating	Capital		Net Capital	Debt		Net Debt	Inter Fund Transfers	Total Suplus/(Deficit)
	Revenue	Expenditure		Revenue	Expenditure		Revenue	Expenditure			
Current Expense	8,754,815	(5,736,716)	3,018,100	-	(519,450)	(519,450)	-		-	(2,494,847)	3,803
Streets	1,286,150	(1,351,489)	(65,339)	6,887,874	(6,787,017)	100,857	-		-	(20,010)	15,508
REET I/II	-	-	-	5,456,847	(7,009,101)	(1,552,254)					(1,552,254)
Water	2,035,201	(1,945,549)	89,652	5,637,585	(5,323,497)	314,088	1,317,629	(1,198,191)	119,438	(93,907)	429,271
Wastewater	3,280,101	(2,285,293)	994,808	14,857,205	(15,467,778)	(610,573)	977,100	(945,128)	31,972	200,000	616,207
Stormwater	662,808	(571,094)	91,714	2,552,811	(2,588,667)	(35,856)	-	(48,701)	(48,701)	(7,367)	(210)
Ambulance	1,257,040	(906,682)	350,358		(327,000)	(327,000)	-	-	-	-	23,358
Total	17,276,115	(12,796,821)	4,479,294	35,392,321	(38,022,509)	(2,630,188)	2,294,729	(2,192,021)	102,708	(2,416,131)	(464,317)

Financial Policies – Reserve Contingency

Fund	Title	Ending Fund Balance	Reserve Contingency	Factor	Target	Excess
001	Current Expense Fund	\$ 2,127,227	20% Budgeted Revenue	8,754,815	1,750,963	376,264
005	Current Expense Reserve Fund	\$ 590,725	10% CE budgeted revenue	8,754,815	875,482	(284,756)
100	Street Fund	\$ 306,791	60 days O&M	990,661	165,110	141,680
315	Facility Maintenance Reserve Fund (CE)	\$ 692,131	Target \$300,000		300,000	392,131
400	Water Fund	\$ 583,096	60 days O&M	2,350,049	391,675	191,421
401	Wastewater Fund	\$ 3,012,243	60 days O&M	2,585,293	430,882	2,581,361
402	Stormwater Fund	\$ 541,034	60 days O&M	671,094	111,849	429,186
412	Wastewater Debt Service Fund	\$ 1,196,294	1 year annual debt service		431,903	764,391
413	Water Capital Improvement Reserve Fund	\$ 1,196,608	1 year annual debt service		1,196,156	452
425	Water Revenue Bond Fund	\$ 400,623	1 year annual debt service		313,200	87,423
500	Equipment Rental & Replacement	\$ 315,891	60 days O&M	689,119	114,853	201,037

Financial Leverage Calculation

	2018	2109	2020	2021	2022	2023FC	2024B
Liabilities	17,025,208	17,115,164	17,409,917	19,983,606	21,753,456	21,879,111	20,267,217
Cash/Equity Balance	14,306,201	14,597,135	14,396,114	18,264,285	17,980,558	20,105,343	19,411,015
Leverage (Liabilities/Equities)	1.19	1.17	1.21	1.09	1.21	1.09	1.04
Good Ratio between 1.0 to 1.5							

Notes:

2021 liability increase due to loans for Southwest Sewer project to DOE and USDA.

2023 Increase to DOE/DOC loans on various utility projects.

2024 Budget - Staffing

2024 Staffing Information

- Full-time employees
 - 62 Budgeted
- Part-time employees
 - Police Records Clerk (.4 FTE)
 - Intern (.4 FTE)
- Council
- Mayor
- Positions added to 2024 budget
 - Water Utility Worker
 - Public Works Project Manager
 - Police Officer

2024 Wage & Benefit Information

- Projected Wage Increases
 - Police – 5% + negotiated percentage-based education incentives
 - Fire – 6% placeholder included in budget – Still in Negotiations
 - Public – 3.4%
 - Non-Union Exempt – 3.4%
 - Non-Union, Non-exempt – 3.4%
 - Sergeants – 5% + negotiated percentage-based education incentives
 - Contract Employees – CPI-W Sept to Sept - 3.6%
- Health Insurance Increases
 - Police
 - Health – 2.7% Increase
 - Vision – No Increase
 - Dental – No Increase
 - Standard Life – No Increase
 - Employee Assistance Program – No Increase
 - All other employees
 - Health – 4.1%
 - Dental – No increase
 - Vision – No increase
 - Standard Life – No increase
 - Employee Assistance Program – No increase
- Life Flight added in 2023 as Employer paid benefit for all employees
 - \$65/employee/year (Estimated 100 employees X \$65 = \$6,500)

Next Steps

1. Budget Adoption – 12/12/2023
2. Prepare Budget Flyer
3. Post Budget to MRSC



Walla Walla Union-Bulletin

112 S 1st Ave
Walla Walla, WA 99362



**WALLA WALLA
UNION-BULLETIN**
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**City Of College Place
Sherri St. Clair
625 S College Ave
College Place, WA 99324
USA**

Order Confirmation

Order #:	67322
Order Ref #:	
Date:	11/16/2023
Advertiser #:	22369
Advertiser Name:	City Of College Place
Agency #:	
Agency Name:	
Account Manager:	Simon Sizer ssizer@yakimaherald.com

\$ 152.16

Ad No.	Date	Description	Position	Format
380462	11/25/2023	NOTICE OF PUBLIC HEARING BY THE COLLEGE PLACE CITY COUNCIL ON THE 2024 FINAL BUDGET The 2024 Preliminary Budget has been filed	Walla Walla Union Bulletin Broadsheet - CL-Legals	1.67 × 6.04 in × 1.0000 col.
380463	12/2/2023	NOTICE OF PUBLIC HEARING BY THE COLLEGE PLACE CITY COUNCIL ON THE 2024 FINAL BUDGET The 2024 Preliminary Budget has been filed	Walla Walla Union Bulletin Broadsheet - CL-Legals	1.67 × 6.04 in × 1.0000 col.
380464	11/25/2023	NOTICE OF PUBLIC HEARING BY THE COLLEGE PLACE CITY COUNCIL ON THE 2024 FINAL BUDGET The 2024 Preliminary Budget has been filed	Walla Walla Union-Bulletin CL Online - CL-Legals	1.67 × 6.04 in × 1.0000 col.
380465	12/2/2023	NOTICE OF PUBLIC HEARING BY THE COLLEGE PLACE CITY COUNCIL ON THE 2024 FINAL BUDGET The 2024 Preliminary Budget has been filed	Walla Walla Union-Bulletin CL Online - CL-Legals	1.67 × 6.04 in × 1.0000 col.

Walla Walla Union-Bulletin

112 S 1st Ave
Walla Walla, WA 99362



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Summary	
Total Net Amount	\$ 152.16
Taxes	\$ 0.00
Total Amount	\$ 152.16

Remittance Address:

Walla Walla Union-Bulletin
PO Box 2848
Yakima, WA 98907
Tel: (206) 464-2550



Classified Category: Legals|Public Notices

**NOTICE OF
PUBLIC HEARING
BY THE COLLEGE PLACE
CITY COUNCIL
ON THE 2024 FINAL
BUDGET**

The 2024 Preliminary Budget has been filed with the City Clerk. The College Place City Council will hold a public hearing on Tuesday, December 12, 2023 at 7:00 p.m. to consider resident input regarding the 2024 Final Budget. This public hearing will follow a presentation of the 2024 Final Budget to the City Council. The hearing will be held in hybrid format, both in-person at College Place City Hall located at 625 S. College Avenue, College Place, WA. 99324 and virtually via Zoom (attendee link: <https://us06web.zoom.us/j/85177156767>). The hearing will be live streamed on the City You Tube page at https://www.youtube.com/channel/UCbx3grqzLDL_05NusReSI-g/featured or you can call to listen at 1-669-900-9128 ID# 851 7715 6767. If you would like to testify by either phone or virtual meeting, you can contact the clerk at ssclair@cpwa.us or by phone at 509-394-8569 no later than 4:00 PM on Monday December 1, 2023. Copies of the proposed final budget will be available Friday December 8, 2023 by contacting the Finance Director at bcarleton@cpwa.us.

(67322) November 25 and
December 2, 2023

City of College Place, Washington

ORDINANCE NO. 23-017

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WALLA WALLA COUNTY, WASHINGTON ADOPTING THE BUDGET OF THE CITY FOR THE YEAR 2024 AND PROVIDING AN EFFECTIVE DATE THEREOF.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, notice of hearing by the City Council of the City of College Place for and against said budget and the terms thereof having been given in the manner and time required by law and public hearings being held in the Council Chambers on November 14, 2023, and December 12, 2023; and

Whereas, the final budget of the City of College Place for the year 2024 has been submitted and approved;

Now therefore, the City Council of the City of College Place do hereby Ordain as follows:

Section 1: That the budget for the City of College Place is hereby established for the year 2024 as follows:

Fund	Title	Revenues	Expenditures
001	Current Expense Fund	10,878,239	10,878,239
005	Current Expense Reserve Fund	590,745	590,745
012	Technology Reserve Fund	979,211	979,211
061	Employee Benefit Reserve Fund	495,296	495,296
100	Street Fund	1,297,451	1,297,451
120	Criminal Justice Fund	69,998	69,998
121	Forfeited Proceeds Fund	2,079	2,079
130	Hotel/Motel Tax	104,145	104,145
201	ULTGO Bond Fund	507,711	507,711
301	Street Capital Contribution Fund	384,977	384,977
305	Capital Improvement Fund (REET 1)	1,158,073	1,158,073
306	Capital Improvement Fund (REET 2)	6,359,479	6,359,479
309	CDBG Projects Fund	324,400	324,400
311	Street Improvement Fund	6,631,185	6,631,185
315	Facility Maintenance Reserve Fund (CE)	2,991,933	2,991,933
320	Equipment Reserve Fund	1,360,538	1,360,538
330	Economic Development Fund	153,770	153,770
340	Economic Development Reserve Fund	74	74
350	Transportation Benefit District Fund (New)	381,000	381,000
360	Tax Increment Financing Fund (New)	4,090,032	4,090,032
400	Water Fund	2,933,145	2,933,145
401	Wastewater Fund	5,597,536	5,597,536
402	Stormwater Fund	1,212,128	1,212,128
403	Stormwater Capital Reserve Fund	3,024,663	3,024,663
410	Water Capital Reserve Fund	6,819,780	6,819,780
411	Wastewater Capital Reserve Fund	18,217,553	18,217,553
412	Wastewater Debt Service Fund	1,828,222	1,828,222
413	Water Capital Improvement Reserve Fund	2,726,900	2,726,900
425	Water Revenue Bond Fund	713,823	713,823
426	Water Bond Reserve Fund	154,808	154,808
431	Water System Construction Fund	1,545,139	1,545,139
440	Ambulance Utility Fund	1,829,203	1,829,203
500	Equipment Rental & Replacement	1,005,010	1,005,010
625	Flexible Benefits Plan Fund	26,105	26,105
	Total All Funds	86,394,350	86,394,350

Section 2: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December, 2023.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Sherri St. Clair, City Clerk

Rea Culwell, City Attorney



WALLA WALLA
UNION-BULLETIN
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AFFIDAVIT OF PUBLICATION

Sherri St. Clair
City Of College Place
625 S College Ave
College Place WA 99324

STATE OF WASHINGTON, COUNTIES OF WALLA WALLA

The undersigned, on oath states that he/she is an authorized representative of Walla Walla Union-Bulletin, Inc., publisher of the Walla Walla Union-Bulletin, of general circulation published daily in Walla Walla County, State of Washington. The Walla Walla Union-Bulletin has been approved as a legal newspaper by orders of the Superior Court of Walla Walla County.

The notice, in the exact form annexed, was published in the regular and entire issue of said paper or papers and distributed to its subscribers during all of the said period.

11/25/2023, 12/02/2023

Agent

JACKIE CHAPMAN

Signature

Jackie Chapman

Subscribed and sworn to before me on

December 6, 2023

Lisa M. Driggs

(Notary Signature) Notary Public in and for the State of Washington, residing at Yakima

Publication Cost: \$152.16
Order No: 67322
Customer No: 22369
PO #:



**NOTICE OF
PUBLIC HEARING
BY THE COLLEGE PLACE
CITY COUNCIL
ON THE 2024 FINAL
BUDGET**

Publication Cost: \$152.16
Order No: 67322
Customer No: 22369
PO #:

The 2024 Preliminary Budget has been filed with the City Clerk. The College Place City Council will hold a public hearing on Tuesday, December 12, 2023 at 7:00 p.m. to consider resident input regarding the 2024 Final Budget. This public hearing will follow a presentation of the 2024 Final Budget to the City Council. The hearing will be held in hybrid format, both in-person at College Place City Hall located at 625 S. College Avenue, College Place, WA. 99324 and virtually via Zoom (attendee link: <https://us06web.zoom.us/j/85177156767>). The hearing will be live streamed on the City You Tube page at <https://www.youtube.com/channel/UCbx3grqzLDL05NusReSI-g/featured> or you can call to listen at 1-669-900-9128 ID# 851 7715 6767. If you would like to testify by either phone or virtual meeting, you can contact the clerk at sstclair@cpwa.us or by phone at 509-394-8569 no later than 4:00 PM on Monday December 1, 2023. Copies of the proposed final budget will be available Friday December 8, 2023 by contacting the Finance Director at bcarleton@cpwa.us.

(67322) November 25 and
December 2, 2023

COLLECTIVE BARGAINING AGREEMENT
BY AND BETWEEN
THE CITY OF COLLEGE PLACE
AND
INTERNATIONAL ASSOCIATION OF FIREFIGHTERS
LOCAL #4203
1-1-~~2021~~2024 THROUGH 12-31-~~2023~~2026

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THIS AGREEMENT is entered into by and between the City of College Place, Washington, hereinafter referred to as the Employer, and the International Association of Fire Fighters Union, Local #4203, hereinafter referred to as the Union. It is the purpose of this Agreement to achieve and maintain relations between the Employer and the Union, to provide for equitable and peaceful adjustment of differences which may arise, and to establish proper standards of wages, hours and other conditions of employment.

ARTICLE 1 – RECOGNITION

The Employer recognizes the Union as the exclusive bargaining agent for all of the employees of the Fire and Emergency Services Department except the positions of Fire Chief and non-uniformed Secretary/Clerical positions.

ARTICLE 2 -- NON-DISCRIMINATION

- 2.1 Charges of discriminatory conduct by either party to this agreement except claims of discrimination for Union membership or activity are not subject to appeal or disposition through the arbitration procedure set forth herein, but may be taken to other appropriate State and Federal Agencies for adjudication. Nothing in this section shall be deemed to prevent either party from fully representing its constitutes and interest in any appropriate forum relative to questions of discrimination except arbitration.
- 2.2 The Employer and the Union agree not to discriminate against any employee for his membership or non-union membership in the Union.
- 2.3 Whenever words denoting the masculine gender are used in this Agreement, they are intended to apply equally to either gender.

ARTICLE 3 -- UNION SECURITY

- 3.1 Dues and Fees: Upon the written authorization of an employee within the bargaining unit, the Employer shall deduct from the payments to the employee the monthly amount of dues or fees as certified by the Secretary-Treasurer of the Union and shall transmit the amounts deducted to the Union.

Employees shall have the right to join, or not to join the Union. Employees shall have the right to pay fees, or not to pay fees to the Union. An employee may revoke his or her authorization for payroll deduction of payments to the Union by written notice to the Secretary-Treasurer of the Union with a copy to the Employer. Every effort will be made to end the deduction effective on the first payroll, but no later than the second payroll, after the Employer's receipts of the employee's written notice.

ARTICLE 4 - UNION BUSINESS

- 4.1 A Union member who is an employee in the bargaining unit will be allowed to use vacation time or shift trade time, so long as such does not result in additional overtime being incurred by the department, to attend Union associated conventions, seminars, meetings, and Union/Employer litigation matters. Bargaining unit members may attend bargaining sessions on duty, provided the parties acknowledge that personnel on duty are available for emergency response.
- 4.2 The Union shall have and retain the privilege of holding Union Meetings at the Fire Station during standby/non-structured duty hours.
- 4.3 Nothing in this Article shall preclude the two parties from meeting at reasonable times to discuss areas of mutual concern when mutually agreed to.

ARTICLE 5 -- PAYROLL DEDUCTION

- 5.1 The Employer agrees to deduct once a month dues and assessments certified to be current by the Treasurer of the Union from the pay of those employees who individually request, in writing that deductions be made. The total amount of deductions shall be remitted by the Employer to the Treasurer of the Union. This authorization shall remain in force during the term of this Agreement. The union agrees that any changes in deductions shall be preceded by a 60-day notice.
- 5.2 The Union shall indemnify and save the Employer harmless against any and all claims, demands, suits, or other forms of liability that shall arise out of or by reason of action taken or not taken by the Employer in reliance upon documents or cards or other information furnished to the Employer by the Union in complying with any of the provisions of this Article and/or Article 3.

ARTICLE 6 - MANAGEMENT RIGHTS

It is agreed that except as specifically modified by this Agreement, all of the rights, powers and authority the City had prior to the signing of this Agreement are retained by the City.

The exercise of any management right not specifically modified by this Agreement or the Personnel Policy, or the failure to exercise any such right does not prevent the management from exercising that right in the future.

Examples: Without limitation, but by way of illustration, the exclusive prerogatives, functions and rights of the City shall include the following:

1. To direct and supervise all operations, functions and policies of all departments in which the employees in the bargaining unit are employed.
2. To terminate, combine, or reorganize any department or function of the City for budgetary or any other reason.
3. To determine the need for a reduction or an increase in the work force and implement any decision with regard thereto.
4. To establish, revise, and implement standards for hiring, classification, promotion, quality of work, safety, materials, types of equipment, uniforms, appearance, methods and procedures, except as specifically provided herein.
5. To implement new, and to revise or discard wholly or in part, old methods, procedures, materials, equipment, facilities, and standards.
6. To assign shifts, workdays, hours of work and work locations, except as specifically provided herein.
7. To designate and to assign all work duties.
8. To introduce new duties and to revise job classifications and duties within the unit.
9. To determine the need for and the qualifications of new employees, transfers and promotions.
10. To discipline, suspend, demote or discharge any employee.
11. To determine the need for additional education courses, training programs, on-the-job training and cross training and to assign employees to such duties for periods to be determined by the City.

ARTICLE 7 – HOLIDAYS

7.1 For 24-hour shift personnel it shall be the practice of the Employer to pay cash compensation in lieu of time off for holidays.

7.2 The following holidays are recognized:

New Year's Day	Veteran's Day
President's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
<u>Juneteenth</u>	<u>Christmas Eve</u>
Independence Day	Christmas Eve
Labor Day	<u>Day after</u> Christmas
Martin Luther King Day	<u>Day after</u> Christmas

Each of the above-listed holidays, except for Christmas and New Year's Day, shall be observed on the same day that the holiday is observed by the Employer. The Christmas holiday shall be observed on December 25th of each calendar year, and the New Year's Day holiday shall be observed on January 1st of each calendar year.

7.3 Twenty-four (24)-hour-shift personnel shall be paid 8 hours pay at their regular rate of pay for each recognized holiday during the pay period in which the holiday falls, in addition to the employee's regular pay.

7.4 There shall be no pyramiding of premium pays and overtime pay.

7.5 Non-~~24-hour~~24-hour shift personnel will receive the above referenced holidays off with pay.

7.6 A total of ~~96 (ninety-six)~~one hundred and four (104) hours of holiday pay will be granted to employees working 8 (eight) hour and 10 (ten) hour shifts.

ARTICLE 8 - UNION BULLETIN BOARDS

8.1 The Employer agrees to furnish and maintain suitable boards in a convenient place in each station and work area to be used by the Union. The Union shall limit its posting of notices and bulletins to such bulletin boards and such postings shall be limited to official Union business.

ARTICLE 9 - PREVAILING RIGHTS

9.1 Nothing in this agreement is to be considered as a waiver by the Union of their rights to request and require bargaining on any changes initiated by the Employer, which impact hours, wages, or working conditions.

ARTICLE 10- PERFORMANCE OF DUTY - RULES AND REGULATIONS

10.1 Nothing in this Agreement shall be construed to give an employee the right to strike and no employee shall strike or refuse to perform his assigned duties to the best of his ability during the term of this Agreement.

10.2 The Union agrees that it will not condone or cause any strikes, slowdowns, mass sick call or any other form of work stoppage, or interference of normal operations of the Department during the term of this Agreement.

The Union agrees that its members shall comply in full with the Fire Department Rules and Regulations, including those related to conduct and work performance.

The Employer agrees that the Department Rules and Regulations, Policies and Procedures, and Guidelines, promulgated after the effective date of this Agreement, which affect working conditions shall be posted on the Union bulletin boards for at least 15 calendar days before becoming effective.

The Union recognizes the Employers right to establish minimum qualifications that must be met by newly hired fire fighters prior to being assigned to shift duties. A copy of these established minimum qualifications shall be furnished to the Union, and any changes to said qualifications shall be provided to the Union at least thirty (30) calendar days prior to implementation of the change or changes.

ARTICLE 11 – UNIFORMS

- 11.1 All uniforms, protective clothing, devices required of employees in performance of their duties and cleaning (pants and Class "c" shirts) thereof shall be furnished by the Employer, in numbers as determined by the Employer, except, undergarments, socks, and belts, unless the Employer requires they be worn.

ARTICLE 12 -- SHIFT TRADES

- 12.1 Employees shall have the right to exchange shifts with equally qualified persons, with the approval of the Fire Chief.

ARTICLE 13 - PERSONNEL REDUCTION

- 13.1 In the case of personnel reduction, the employee having the least seniority in the Fire Department shall be laid off first. Time in the Fire Department shall be given first and utmost consideration. If time in position is equal, scores on the Certification List(s) shall govern.

When employees are laid off, their names shall be placed on an employment list in order of seniority, with the employee having the most seniority at the head of the list, and the person with the least seniority at the bottom. This list shall stand for a period of two (2) years and no new employees may be hired during that period until the laid-off personnel have been given the opportunity to return to work.

ARTICLE 14 -- WORKING OUT OF CLASSIFICATION - EFFECT ON PAY

- 14.1 Any person covered by this Agreement who is required to accept the responsibilities and carry out the duties of the Fire Chief in his/her absence shall be compensated in the following manner:
- 14.1.1 An employee shall receive an additional \$50.00 for any day the Fire Chief is out of town and said Employee is required to assume partial duties of the Chief.
- 14.1.2 Employees shall be eligible to accept the upgrade after completing his/her 36th month of service.

ARTICLE 15 -- VACANCIES AND PROMOTIONS

- 15.1 The right to determine whether or not a vacancy in any position covered by this Agreement is to be filled, and, if so, when, is vested solely in the Employer.
- 15.2 The Employer agrees to notify the Union of its intent to leave a position vacant.

- 15.3 All vacancies shall be filled through a competitive examination process determined by Civil Service.

ARTICLE 16 - GRIEVANCE PROCEDURE

- 16.1 Scope of the Grievance Procedure - The purpose of this Grievance Procedure is to establish effective machinery for the fair, expeditious, and orderly adjustment of grievances. Only matters involving the interpretation, application, or enforcement of the express terms of this Agreement shall constitute a grievance.

Either the Union or the City may process grievances each against the other to allege contract violations and enforce the party's respective rights. Union or City grievances shall enter the procedure at Step 3 and be subject to all applicable time limits, other provisions, and to mediation/arbitration.

STEPS

Step 1. The aggrieved employee shall discuss the grievance with his/her immediate supervisor within ten (10) days of the date of the occurrence prompting the grievance. The immediate supervisor shall attempt to adjust the matter and shall respond to the employee within five (5) working days.

Step 2. If the grievance is not resolved at Step 1, the aggrieved employee or representative shall submit a written grievance to the Chief within five (5) working days following the supervisor's oral response. The written grievance at this step and at all steps thereafter, shall contain the following information:

1. A statement of the grievance and the facts upon which it is based;
2. The alleged violation of the Agreement;
3. The remedy or adjustment sought; and
4. The signature of the aggrieved employee.

The Chief shall respond in writing to this grievance within five (5) working days of its receipt. The written response at this step, and management at all steps thereafter, shall contain the following information:

1. An affirmation or denial of the facts upon which the grievance is based;
2. An analysis of the alleged violation of the Agreement;
3. The remedy or adjustment, if any, to be made; and
4. The signature of the appropriate management representative.

Step 3. If the grievance is not resolved at Step 2, the aggrieved employee or representative shall submit the grievance to the City Administrator within five (5) working days following the Chief's written response. The City Administrator shall respond in writing to this grievance within fifteen (15) working days of its receipt. The requirement in Step 3 for written grievances and responses shall not preclude the aggrieved employee and the appropriate management representative from orally discussing and resolving the grievance.

Management grievances shall be submitted to the Union. Management grievances shall be submitted within ten (10) calendar days of the occurrence prompting the grievance and shall be subject to expedited mediation/arbitration and other provisions in Step 4.

Step 4. If the grievance has not been resolved at Step 3, the Union or management may refer the dispute to Expedited Mediation/Arbitration as provided below. The Union shall notify the City in writing of submission to Expedited Mediation/Arbitration within five (5) working days after receipt of the City Administrator's written response at Step 3.

PANEL OF STANDING MEDIATOR/ARBITERS

The parties agree to timely establish a panel of three (3) standing mediator/arbiters to hear and resolve all contract disputes. If the two parties cannot agree on a panel, then a list of eleven (11) names shall be obtained from the Federal Mediation Conciliation Service. The parties shall alternately strike names until three (3) remain. Each person selected shall serve in turn regarding a single grievance dispute. If unavailable, the next listed person will serve. The mediator/arbiters shall thus serve in rotation.

Each party may unilaterally remove a mediator/arbiter at any time as long as there is no dispute pending at the time. Mediator/Arbiter panel vacancies shall be filled as in the above paragraph.

The panel member assigned to a grievance shall meet without delay with the parties and the grievant and attempt to mediate/conciliate the dispute. If an agreement is reached, it shall be reduced to writing, shall be signed by each of the above parties, including the grievant, and shall be final and binding.

If, after a concerted effort, a single mediation meeting does not produce a settlement, the mediator/arbiter shall immediately convene an informal arbitration hearing. Witnesses, evidence and exhibits shall be kept to a minimum and the rules of evidence shall not apply.

The mediator/arbiter shall, on the same date of the hearing, provide a bench award as a binding settlement of the grievance.

The mediator/arbiter shall not have the power to add to, subtract from, or modify the provisions of this Agreement in arriving at a decision of the issue or issues presented; and shall confine his/her decision solely to the interpretation, application, or enforcement of this Agreement. The mediator/arbiter shall confine himself/herself to the precise Issue submitted for arbitration, and shall have no authority to determine any other issues not so submitted to him/her. The decision of the mediator/arbiter shall be final and binding upon the aggrieved employee, Union and City.

The City and the Union shall share equally the fees and expenses of the mediator/arbiter.

Either party has the right to have a representative represent them at any step of the grievance procedure.

The following grievance principles shall govern and be controlling in any and all grievances

While a grievant may be made whole, any punitive award shall be void and unenforceable.

- 16.2 Unless agreed otherwise, only one grievance will be heard at a time by an arbiter.

ARTICLE 17 – WAGES & PAY ARRANGEMENTS

- 17.1 The types of employment and wages for all employees covered by this Agreement shall be listed in Appendix "A", attached hereto and by this reference incorporated herein.

- 17.2 January 1st, ~~2021-2024~~ – ~~46~~% ATB.

January 1st, ~~2022-2025~~ – ~~63~~% ATB.

January 1st, ~~2023-2026~~ – ~~45~~% ATB.

- 17.3 Paydays: Employees will be paid monthly. An employee may request a mid-month draw for up to approximately one-half (1/2) of the normal monthly pay. Any payment for overtime work shall be included in the monthly pay not in the mid-month draw. Payday each month shall be designated as the third working day of the following month, with the mid-month draw on the fifteenth (15th) day of the month. If the fifteenth (15th) falls on a weekend or holiday, the mid-month draw check shall be ready for each employee on the preceding business day. Any errors in an employee's pay shall be corrected on the next monthly pay

check provided two (2) working days' notice is given to the Employer's treasurer. Any error in an employee's paycheck, due to the Employer's error, shall be corrected no later than five (5) working days (of the Treasurer) after notice has been given to the Employer's Treasurer. Effective as of January 1, 2014, all employees will be paid through direct deposit; paper checks will no longer be used.

ARTICLE 18 – HOURS

- 18.1 Hours of duty shall be approximately 56 hours per week for 24-hour shift personnel. This may be accomplished in a number of different manners, a 24-48 schedule, 48-96 schedule, modified Detroit schedule, etc.
- 18.2 For employees not working 24-hour shift schedules, the hours of work shall be no more than (43) hours per week, paying time and one half for hours in excess of forty-three hours. This can be accomplished in a number of ways, but would be a flexible schedule mutually agreed upon by the employee and the chief, with the chief having the final say. The three hours over forty are intended to cover the weekly drills. If, however, weekly training nights are canceled or do not run for the entire three hours, or the employee is on vacation or sick leave, the employee will not be docked pay for the shortage of ~~hours, or hours or~~ be required to make the time up.
- ~~18.3 When an employee is responding to a State Mobilization or disaster, pay will be based on a 40-hour workweek.~~
- 18.4 Employees shall be paid twenty-four dollars (\$24) standby pay per twenty-four (24) hour standby pager carry shift and fourteen dollars (\$14) standby pay per fourteen (14) hour standby pager carry shift, except that no standby pay shall be paid in the event that the employee is called in for an ambulance or fire call. Pager carry shifts shall be mutually agreed upon between management and members.
- ~~18.5 Employees, at the rank of Lieutenant or higher, may act as Duty Officer with the approval of the Chief. The employee acting as Duty Officer shall be paid \$50.00/day and, if called back, will receive a minimum of two (2) hours of callback pay.~~

Commented [SD1]: Per 7/30/2021 MOA

ARTICLE 19 - EDUCATION INCENTIVE

- 19.1 The City agrees to pay the following amount to employees who have obtained the below specified degree levels, in the listed fields, from an accredited institution of higher learning. The City shall be the sole determinate in decisions of accreditation.
- AA degree \$25.00/ per month
BA degree \$50.00/ per month
- Only one level of pay may be received by an individual, i.e. A maximum of \$50.00/ per month.
- The approved fields shall be fire science and other fields approved by the chief.
- 19.2 Individuals who hold Executive Fire Officer Certification shall also be eligible to receive the \$50.00/ per month incentive. This amount cannot be combined with the above stated amounts, no pyramiding.
- ** Employees hired on or before 1-1-03 shall receive the above specified pay for the above specified degree level regardless of the field in which the degree is held or obtained.

ARTICLE 20 - SICK LEAVE

Sick Leave for Employees. Full-time employees shall accrue sick leave as follows:

Accrual Rate

Non-24 Non-24-hour shift	8 hours per month
personnel employees	
24-hour24-hour shift employees	12 hours per month

Advance of Sick Leave for New Employees. New employees will be advanced a sick leave allowance equal to that, which would be accrued in six (6) months at the accrual rate, and will begin their regular accrual at the end of six months' employment. An employee whose employment terminates for any reason during the first six (6) months must repay the Employer for sick leave used in excess of the accrual rate for the period of actual employment.

ARTICLE 21- VACATION

21.1 Vacation Leave -- Full-time employees shall accrue vacation time as set forth below, based on length of service with the Employer. No employee shall be eligible to use vacation time accrued until he/she has worked for the Employer a minimum of ~~Twelve-twelve~~ (12) calendar months.

21.1.1 Employees working a ~~Non-24~~Non-24-hour shift week shall accrue vacation time on the following basis:

Monthly Rate of Vacation

<u>Length of Service</u>	<u>Credit in Hours</u>
1 st through 5 years	8
6 th through 10 years	10
11 th through 15 years	14
Over 15 years	18

21.1.2 Employees working 24-hour shifts shall accrue vacation time on the following basis:

Monthly Rate of Vacation

<u>Length of Service</u>	<u>Credit in Hours</u>
1 st through 5 years	12
6 th through 10 years	15
11 th through 15 years	18
Over 15 years	21

21.2 Accumulation of vacation shall not exceed 240 hours at employee's anniversary date for employees working a non-24-hour shift; accumulation of vacation shall not exceed 300 hours at the ~~employees~~employee's anniversary date for employees working a 24-hour shift.

21.3 Annually vacation will be scheduled in December of the prior year. Bargaining unit members will attempt to schedule their full yearly accrual of vacation at such time.

- 21.4 If bargaining unit members have requested vacation usage and have been denied and cannot reschedule, due to needs of the City, then the City agrees to pay the vacation hours, so denied, over 240 hours at employee's anniversary in cash compensation paid at straight time.

ARTICLE 22 - LEAVE CONVERSION AND MAXIMUM USAGE

- 22.1 Whenever an employee changes from 24-hour shifts to days, or vice versa, Sick Leave and Vacation accrual totals shall be changed to the appropriate number of shifts representing the same total dollar value.

The accrual rates shall be changed to reflect the appropriate rate for the position being worked on the last day of each month.

Maximum vacation and sick leave accrual for 40-hour employees shall be limited to the number of hours computed to equal the maximum dollar amount allowed to personnel of like rank on 24-hour shifts.

ARTICLE 23 – OVERTIME

- 23.1 All overtime work shall be compensated at 1.5 times the regular hourly rate of pay.
- 23.2 Minimum call back shall be two (2) hours.
- 23.3 If the City decides to fill bargaining unit positions vacated by appropriate leave time usage with qualified reserves, the pay for these hours will be equal to step I, firefighter pay. To be considered a qualified reserve firefighter, an individual must successfully pass the Civil Service exam and possess the qualifications necessary to be eligible for hire as a full-time firefighter.

ARTICLE 24 – INSURANCE

- 24.1 The Employer and Employee as represented by I.A.F.F. Local 4203 shall share the cost for medical, dental, and vision insurance coverage for employees and their dependents when the employee and/or dependents are insured under the following insurance programs:

- a. Effective ~~4-1-2021~~1-1-2024, employees will be covered under the AWC HealthFirst ~~250 Medical Plan~~250 Medical Plan, Delta Dental Plan D, and the Vision Service Plan with no deductible and a second pair rider. The employee monthly contribution will remain at \$250.00 per month. The employee monthly contribution for employees without dependents will be \$50.00 per month.
- b. Effective ~~4-1-2021~~1-1-2025, employees will be covered under the AWC HealthFirst 250 Medical Plan, Delta Dental Plan D, and the Vision Service Plan with no deductible and a second pair rider. ~~The employee monthly contribution will increase by 50% of the premium increase (50-50 cost share for premium increase), but but~~ will not exceed ~~\$250-300.00~~ per month of employee out of pocket contribution for employee and dependents. Employees without dependents will not exceed ~~\$50.00~~\$60.00 contribution per month.
- c. Effective ~~4-1-2023~~1-1-2026, employees will be covered under the AWC HealthFirst 250 Medical Plan, Delta Dental Plan D, and the Vision Service Plan with no deductible and a second pair rider. ~~The employee monthly contribution will increase by 50% of the premium increase (50-50 cost share for premium increase), but but~~ will not exceed ~~\$250-300.00~~ per month of employee out of pocket contribution for employee and dependents. Employees without dependents will not exceed ~~\$50.00~~\$60.00 contribution per month.

- d. Life Insurance. The Employer shall make available employee life insurance coverage and will pay the premium on such insurance to a maximum of fifty thousand dollars (\$50,000).

ARTICLE 25 - NOTIFICATION OF ABSENCE

- 25.1 Employees not able to report for duty at the beginning of a scheduled shift or shifts for reasons of sickness, disability, or other unscheduled absence causes, shall notify the Chief at least 2 hours prior to the shift start time or earlier if known.

Employees may be excused from multiple notifications if the absence is known or expected to extend beyond the initial shift. Should circumstances preclude or inhibit an employee's ability to make notification of absence as required above, the employee shall make such notification as soon as reasonably possible to do so.

ARTICLE 26 - TRAINING

- 26.1 The Employer agrees to pay ~~employee~~employees for weekly drill nights, other training pre-approved by the Fire Chief.

ARTICLE 27 - PROBATIONARY PERIOD

- 27.1 All newly hired Employees covered by this agreement shall serve a twelve (12) continuous month probationary period.

ARTICLE 28 - TERM OF AGREEMENT

- 28.1 This Agreement shall be and hereby does become effective January 1, 2021, and shall remain in full force and effect up to and including December 31, 2023, and from year-to-year thereafter; provided, that either party wishing to terminate or amend the same, shall notify the other party within the time limits provided by state law.

ARTICLE 29- SAVINGS CLAUSE

- 29.1 If any provision of this Agreement or the application of such provision should be rendered or declared invalid by any court action or by reason of any existing or subsequently enacted legislation, the remaining parts or portion of this Agreement shall remain in full force and effect.

ARTICLE 30 – DISCIPLINE / DISCHARGE

- 30.1 The City has the right to discipline or discharge employees for cause. No provision of these disciplinary procedures are to be construed as to mandate the use of progressive discipline; although the City will strive to adhere to the principles of progressive discipline. The City may discipline or discharge employees based on the following examples of misconduct, but is not limited thereto:

- (1) Violations of work rules, regulations and amendments thereto;
- (2) Neglect of duty;
- (3) Insubordination;
- (4) Conviction of a felony crime;
- (5) Gross misconduct:

- (6) Unauthorized use of material or equipment;
- (7) Abuse of sick leave;
- (8) Falsification of reports, records or other documentation;
- (9) Drinking of intoxicants or use of drugs while on duty or coming to work while under the influence of intoxicants and/or drugs;
- (10) Recklessness;
- (11) Theft;
- (12) Negligent and/or willful damage to City property;
- (13) Possession of illegal drugs while on duty;
- (14) Failure to report to work at the end of an approved leave of absence period or using a leave of absence for reasons other than those for which it was originally granted;
- (15) Failure to report to work after cancellation of leave of absence;

If the City elects to use disciplinary action, then it will attempt to, but is not required to, administer discipline in a progressive fashion. If used, the progressive discipline will be dependent on the severity of the infraction, and the City is not required to adhere strictly to the order or system set forth below:

- (1) Verbal reprimand.
- (2) Written reprimand.
- (3) Suspension without pay.
- (4) Discharge.

All steps in progressive discipline shall be conducted formally, in a private meeting with the employee having a right to representation. Employees shall receive prior written notification of the issues to be discussed. It is the city's responsibility to inform the employee(s) of their right to Union representation. The Union will be ~~provided~~provided with copies of all disciplinary actions.

Employees will be entitled to a pre-termination hearing, with the right to representation, to present evidence, arguments, and witnesses in their defense.

The city will strive to investigate and administer disciplinary actions in a timely manner.

Disciplinary records will, after two (2) calendar years from the date of the incident, and upon the employee's written request, be returned to the employee, unless in the intervening period related infractions have occurred. In this case the time frame above starts over from the date of the most recent related infraction.

ARTICLE 31 – BEREAVEMENT LEAVE

- 31.1 Full time employees (24-hour shift) shall be granted bereavement leave in the amount of 72 hours per year in the event of a death in the employee's immediate family as defined below. ~~Full-time~~Full-time employees (~~non-24-hour~~non-24-hour shift) shall receive the equivalent of 3 workdays per year for bereavement.
- 31.2 For bereavement purposes, "Employee's immediate Family" shall be defined as the employee's spouse, son, son-in-law, daughter, daughter-in-law, mother, mother-in-law, father, father-in-law, sister, sister-in-law, brother, brother-in-law, grandfather, grandfather-in-law, grandmother, grandmother-in-law, grandchild, or any person permanently residing

with the employee. Step relatives of the relations listed shall also be considered as part of the employee's family.

ARTICLE 32 – FAMILY LEAVE

- 32.1 Family leave will be granted in accordance with federal and state statute.

ARTICLE 33 - DEFERRED COMPENSATION

- 33.1 The employer shall contribute 2% of top step FF pay, per bargaining unit member to deferred comp 457 plan.
- 33.2 The Employer agrees that Employees may use the IAFF-FC deferred compensation program (457 plan).
- 33.3 The 2% Employer contribution shall be considered as part of base pay for the purpose of comparability.

ARTICLE 34 - POST RETIREMENT MEDICAL TRUST

- 34.1 The Employer agrees to contribute \$75.00 per month per bargaining unit member to the Washington State Council of Fire Fighters ~~Post-Retirement Medical Trust (Trust Fund)~~ WSCFF Medical Expense Reimbursement Plan (MERP).

The Union and the Employees agree to hold the Employer harmless and indemnify the Employer from any and all liability, claims, demands, lawsuits, and/or losses, arising from and in anyway related to the implementation and administration of the Trust Fund. The Union and Employees shall be liable for any and all tax penalties, as well as any other liabilities arising out of the implementation and administration of the Trust Fund.

Under no circumstances whatsoever will the Employer be liable for direct pay of any Trust Fund benefit to the Employees and/or retired Employees and/or their beneficiaries.

The \$75 per month Employer contribution shall be considered as part of base pay for the purpose of comparability.

In Witness Whereof, the parties hereto have set their hands this day of December ~~128~~, 202~~30~~³.
City of College Place

Norma L Hernández, Mayor

I certify that I know or have satisfactory evidence that Norma L Hernández, Mayor, is the person who appeared before me and said person acknowledged that he signed this IAFF ~~Contract, and Contract and~~ acknowledged it to be his free and voluntary act for uses and purposes mentioned in this instrument.

DATED this _____ day of _____, ~~2020~~2023

NOTARY PUBLIC in and for the State of
Washington, residing at: _____
My Commission Expires: _____

Michael J. Rizzitiello, City Administrator

I certify that I know or have satisfactory evidence that Michael J. Rizzitiello, City Administrator, is the person who appeared before me and said person acknowledged that he signed this IAFF ~~Contract, and~~ Contract and acknowledged it to be his free and voluntary act for uses and purposes mentioned in this instrument.

DATED this _____ day of _____, ~~2020~~2023

NOTARY PUBLIC in and for the State of
Washington, residing at: _____
My Commission Expires: _____

International Association of Firefighters Local #4203

IAFF Local #4203 President

I certify that I know or have satisfactory evidence that _____, IAFF Local #4203 President, is the person who appeared before me and said person acknowledged that he signed this IAFF ~~Contract, and~~ Contract and acknowledged it to be his free and voluntary act for uses and purposes mentioned in this instrument.

DATED this _____ day of _____, 2023~~0~~

NOTARY PUBLIC in and for the State of
Washington, residing at: _____
My Commission Expires: _____

IAFF Local #4203 Secretary-Treasurer

I certify that I know or have satisfactory evidence that _____, IAFF Local #4203 Secretary-Treasurer, is the person who appeared before me and said person acknowledged that he signed this IAFF ~~Contract, and~~ Contract and acknowledged it to be his free and voluntary act for uses and purposes mentioned in this instrument.

DATED this _____ day of _____, 20203

NOTARY PUBLIC in and for the State of
Washington, residing at: _____
My Commission Expires: _____

Appendix A:

2021	Step 1	Step 2	Step 3	Step 4	Step 5
Firefighter	<u>5,121</u>	<u>5,275</u>	<u>5,433</u>	<u>5,596</u>	<u>5,764</u>

<u>2024</u>					
<u>-</u>	<u>Step I</u>	<u>Step II</u>	<u>Step III</u>	<u>Step IV</u>	<u>Step V</u>
Firefighter	<u>5,815</u>	<u>5,990</u>	<u>6,169</u>	<u>6,354</u>	<u>6,545</u>
Lieutenant	<u>6,687</u>	<u>6,888</u>	<u>7,095</u>	<u>7,308</u>	<u>7,527</u>
Fire Marshal	<u>7,269</u>	<u>7,487</u>	<u>7,712</u>	<u>7,943</u>	<u>8,181</u>

<u>2025</u>					
<u>-</u>	<u>Step I</u>	<u>Step II</u>	<u>Step III</u>	<u>Step IV</u>	<u>Step V</u>
Firefighter	<u>6,164</u>	<u>6,349</u>	<u>6,539</u>	<u>6,736</u>	<u>6,938</u>
Lieutenant	<u>7,089</u>	<u>7,301</u>	<u>7,520</u>	<u>7,746</u>	<u>7,978</u>
Fire Marshal	<u>7,705</u>	<u>7,936</u>	<u>8,174</u>	<u>8,420</u>	<u>8,672</u>

<u>2026</u>					
<u>-</u>	<u>Step I</u>	<u>Step II</u>	<u>Step III</u>	<u>Step IV</u>	<u>Step V</u>
Firefighter	<u>6,472</u>	<u>6,666</u>	<u>6,866</u>	<u>7,072</u>	<u>7,285</u>
Lieutenant	<u>7,443</u>	<u>7,666</u>	<u>7,896</u>	<u>8,133</u>	<u>8,377</u>
Fire Marshal	<u>8,090</u>	<u>8,333</u>	<u>8,583</u>	<u>8,841</u>	<u>9,106</u>

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COLLECTIVE BARGAINING AGREEMENT
BY AND BETWEEN
THE CITY OF COLLEGE PLACE
AND
INTERNATIONAL ASSOCIATION OF FIREFIGHTERS
LOCAL #4203
1-1-2024 THROUGH 12-31-2026

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THIS AGREEMENT is entered into by and between the City of College Place, Washington, hereinafter referred to as the Employer, and the International Association of Fire Fighters Union, Local #4203, hereinafter referred to as the Union. It is the purpose of this Agreement to achieve and maintain relations between the Employer and the Union, to provide for equitable and peaceful adjustment of differences which may arise, and to establish proper standards of wages, hours and other conditions of employment.

ARTICLE 1 – RECOGNITION

The Employer recognizes the Union as the exclusive bargaining agent for all of the employees of the Fire and Emergency Services Department except the positions of Fire Chief and non-uniformed Secretary/Clerical positions.

ARTICLE 2 -- NON-DISCRIMINATION

- 2.1 Charges of discriminatory conduct by either party to this agreement except claims of discrimination for Union membership or activity are not subject to appeal or disposition through the arbitration procedure set forth herein, but may be taken to other appropriate State and Federal Agencies for adjudication. Nothing in this section shall be deemed to prevent either party from fully representing its constitutes and interest in any appropriate forum relative to questions of discrimination except arbitration.
- 2.2 The Employer and the Union agree not to discriminate against any employee for his membership or non-union membership in the Union.
- 2.3 Whenever words denoting the masculine gender are used in this Agreement, they are intended to apply equally to either gender.

ARTICLE 3 -- UNION SECURITY

- 3.1 Dues and Fees: Upon the written authorization of an employee within the bargaining unit, the Employer shall deduct from the payments to the employee the monthly amount of dues or fees as certified by the Secretary-Treasurer of the Union and shall transmit the amounts deducted to the Union.

Employees shall have the right to join, or not to join the Union. Employees shall have the right to pay fees, or not to pay fees to the Union. An employee may revoke his or her authorization for payroll deduction of payments to the Union by written notice to the Secretary-Treasurer of the Union with a copy to the Employer. Every effort will be made to end the deduction effective on the first payroll, but no later than the second payroll, after the Employer's receipts of the employee's written notice.

ARTICLE 4 - UNION BUSINESS

- 4.1 A Union member who is an employee in the bargaining unit will be allowed to use vacation time or shift trade time, so long as such does not result in additional overtime being incurred by the department, to attend Union associated conventions, seminars, meetings, and Union/Employer litigation matters. Bargaining unit members may attend bargaining sessions on duty, provided the parties acknowledge that personnel on duty are available for emergency response.
- 4.2 The Union shall have and retain the privilege of holding Union Meetings at the Fire Station during standby/non-structured duty hours.
- 4.3 Nothing in this Article shall preclude the two parties from meeting at reasonable times to discuss areas of mutual concern when mutually agreed to.

ARTICLE 5 -- PAYROLL DEDUCTION

- 5.1 The Employer agrees to deduct once a month dues and assessments certified to be current by the Treasurer of the Union from the pay of those employees who individually request, in writing that deductions be made. The total amount of deductions shall be remitted by the Employer to the Treasurer of the Union. This authorization shall remain in force during the term of this Agreement. The union agrees that any changes in deductions shall be preceded by a 60-day notice.
- 5.2 The Union shall indemnify and save the Employer harmless against any and all claims, demands, suits, or other forms of liability that shall arise out of or by reason of action taken or not taken by the Employer in reliance upon documents or cards or other information furnished to the Employer by the Union in complying with any of the provisions of this Article and/or Article 3.

ARTICLE 6 - MANAGEMENT RIGHTS

It is agreed that except as specifically modified by this Agreement, all of the rights, powers and authority the City had prior to the signing of this Agreement are retained by the City.

The exercise of any management right not specifically modified by this Agreement or the Personnel Policy, or the failure to exercise any such right does not prevent the management from exercising that right in the future.

Examples: Without limitation, but by way of illustration, the exclusive prerogatives, functions and rights of the City shall include the following:

1. To direct and supervise all operations, functions and policies of all departments in which the employees in the bargaining unit are employed.
2. To terminate, combine, or reorganize any department or function of the City for budgetary or any other reason.
3. To determine the need for a reduction or an increase in the work force and implement any decision with regard thereto.
4. To establish, revise, and implement standards for hiring, classification, promotion, quality of work, safety, materials, types of equipment, uniforms, appearance, methods and procedures, except as specifically provided herein.
5. To implement new, and to revise or discard wholly or in part, old methods, procedures, materials, equipment, facilities, and standards.
6. To assign shifts, workdays, hours of work and work locations, except as specifically provided herein.
7. To designate and to assign all work duties.
8. To introduce new duties and to revise job classifications and duties within the unit.
9. To determine the need for and the qualifications of new employees, transfers and promotions.
10. To discipline, suspend, demote or discharge any employee.
11. To determine the need for additional education courses, training programs, on-the-job training and cross training and to assign employees to such duties for periods to be determined by the City.

ARTICLE 7 – HOLIDAYS

7.1 For 24-hour shift personnel it shall be the practice of the Employer to pay cash compensation in lieu of time off for holidays.

7.2 The following holidays are recognized:

New Year's Day	Veteran's Day
President's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Juneteenth	Christmas Eve
Independence Day	Christmas
Labor Day	Day after Christmas
Martin Luther King Day	

Each of the above-listed holidays, except for Christmas and New Year's Day, shall be observed on the same day that the holiday is observed by the Employer. The Christmas holiday shall be observed on December 25th of each calendar year, and the New Year's Day holiday shall be observed on January 1st of each calendar year.

7.3 Twenty-four (24)-hour-shift personnel shall be paid 8 hours pay at their regular rate of pay for each recognized holiday during the pay period in which the holiday falls, in addition to the employee's regular pay.

7.4 There shall be no pyramiding of premium pays and overtime pay.

7.5 Non-24-hour shift personnel will receive the above referenced holidays off with pay.

7.6 A total of one hundred and four (104) hours of holiday pay will be granted to employees working 8 (eight) hour and 10 (ten) hour shifts.

ARTICLE 8 - UNION BULLETIN BOARDS

8.1 The Employer agrees to furnish and maintain suitable boards in a convenient place in each station and work area to be used by the Union. The Union shall limit its posting of notices and bulletins to such bulletin boards and such postings shall be limited to official Union business.

ARTICLE 9 - PREVAILING RIGHTS

9.1 Nothing in this agreement is to be considered as a waiver by the Union of their rights to request and require bargaining on any changes initiated by the Employer, which impact hours, wages, or working conditions.

ARTICLE 10- PERFORMANCE OF DUTY - RULES AND REGULATIONS

10.1 Nothing in this Agreement shall be construed to give an employee the right to strike and no employee shall strike or refuse to perform his assigned duties to the best of his ability during the term of this Agreement.

10.2 The Union agrees that it will not condone or cause any strikes, slowdowns, mass sick call or any other form of work stoppage, or interference of normal operations of the Department during the term of this Agreement.

The Union agrees that its members shall comply in full with the Fire Department Rules and Regulations, including those related to conduct and work performance.

The Employer agrees that the Department Rules and Regulations, Policies and Procedures, and Guidelines, promulgated after the effective date of this Agreement, which affect working conditions shall be posted on the Union bulletin boards for at least 15 calendar days before becoming effective.

The Union recognizes the Employers right to establish minimum qualifications that must be met by newly hired fire fighters prior to being assigned to shift duties. A copy of these established minimum qualifications shall be furnished to the Union, and any changes to said qualifications shall be provided to the Union at least thirty (30) calendar days prior to implementation of the change or changes.

ARTICLE 11 – UNIFORMS

- 11.1 All uniforms, protective clothing, devices required of employees in performance of their duties and cleaning (pants and Class "c" shirts) thereof shall be furnished by the Employer, in numbers as determined by the Employer, except, undergarments, socks, and belts, unless the Employer requires they be worn.

ARTICLE 12 -- SHIFT TRADES

- 12.1 Employees shall have the right to exchange shifts with equally qualified persons, with the approval of the Fire Chief.

ARTICLE 13 - PERSONNEL REDUCTION

- 13.1 In the case of personnel reduction, the employee having the least seniority in the Fire Department shall be laid off first. Time in the Fire Department shall be given first and utmost consideration. If time in position is equal, scores on the Certification List(s) shall govern.

When employees are laid off, their names shall be placed on an employment list in order of seniority, with the employee having the most seniority at the head of the list, and the person with the least seniority at the bottom. This list shall stand for a period of two (2) years and no new employees may be hired during that period until the laid-off personnel have been given the opportunity to return to work.

ARTICLE 14 -- WORKING OUT OF CLASSIFICATION - EFFECT ON PAY

- 14.1 Any person covered by this Agreement who is required to accept the responsibilities and carry out the duties of the Fire Chief in his/her absence shall be compensated in the following manner:
- 14.1.1 An employee shall receive an additional \$50.00 for any day the Fire Chief is out of town and said Employee is required to assume partial duties of the Chief.
- 14.1.2 Employees shall be eligible to accept the upgrade after completing his/her 36th month of service.

ARTICLE 15 -- VACANCIES AND PROMOTIONS

- 15.1 The right to determine whether or not a vacancy in any position covered by this Agreement is to be filled, and, if so, when, is vested solely in the Employer.
- 15.2 The Employer agrees to notify the Union of its intent to leave a position vacant.

- 15.3 All vacancies shall be filled through a competitive examination process determined by Civil Service.

ARTICLE 16 - GRIEVANCE PROCEDURE

- 16.1 Scope of the Grievance Procedure - The purpose of this Grievance Procedure is to establish effective machinery for the fair, expeditious, and orderly adjustment of grievances. Only matters involving the interpretation, application, or enforcement of the express terms of this Agreement shall constitute a grievance.

Either the Union or the City may process grievances each against the other to allege contract violations and enforce the party's respective rights. Union or City grievances shall enter the procedure at Step 3 and be subject to all applicable time limits, other provisions, and to mediation/arbitration.

STEPS

Step 1. The aggrieved employee shall discuss the grievance with his/her immediate supervisor within ten (10) days of the date of the occurrence prompting the grievance. The immediate supervisor shall attempt to adjust the matter and shall respond to the employee within five (5) working days.

Step 2. If the grievance is not resolved at Step 1, the aggrieved employee or representative shall submit a written grievance to the Chief within five (5) working days following the supervisor's oral response. The written grievance at this step and at all steps thereafter, shall contain the following information:

1. A statement of the grievance and the facts upon which it is based;
2. The alleged violation of the Agreement;
3. The remedy or adjustment sought; and
4. The signature of the aggrieved employee.

The Chief shall respond in writing to this grievance within five (5) working days of its receipt. The written response at this step, and management at all steps thereafter, shall contain the following information:

1. An affirmation or denial of the facts upon which the grievance is based;
2. An analysis of the alleged violation of the Agreement;
3. The remedy or adjustment, if any, to be made; and
4. The signature of the appropriate management representative.

Step 3. If the grievance is not resolved at Step 2, the aggrieved employee or representative shall submit the grievance to the City Administrator within five (5) working days following the Chief's written response. The City Administrator shall respond in writing to this grievance within fifteen (15) working days of its receipt. The requirement in Step 3 for written grievances and responses shall not preclude the aggrieved employee and the appropriate management representative from orally discussing and resolving the grievance.

Management grievances shall be submitted to the Union. Management grievances shall be submitted within ten (10) calendar days of the occurrence prompting the grievance and shall be subject to expedited mediation/arbitration and other provisions in Step 4.

Step 4. If the grievance has not been resolved at Step 3, the Union or management may refer the dispute to Expedited Mediation/Arbitration as provided below. The Union shall notify the City in writing of submission to Expedited Mediation/Arbitration within five (5) working days after receipt of the City Administrator's written response at Step 3.

PANEL OF STANDING MEDIATOR/ARBITERS

The parties agree to timely establish a panel of three (3) standing mediator/arbiters to hear and resolve all contract disputes. If the two parties cannot agree on a panel, then a list of eleven (11) names shall be obtained from the Federal Mediation Conciliation Service. The parties shall alternately strike names until three (3) remain. Each person selected shall serve in turn regarding a single grievance dispute. If unavailable, the next listed person will serve. The mediator/arbiters shall thus serve in rotation.

Each party may unilaterally remove a mediator/arbiter at any time as long as there is no dispute pending at the time. Mediator/Arbiter panel vacancies shall be filled as in the above paragraph.

The panel member assigned to a grievance shall meet without delay with the parties and the grievant and attempt to mediate/conciliate the dispute. If an agreement is reached, it shall be reduced to writing, shall be signed by each of the above parties, including the grievant, and shall be final and binding.

If, after a concerted effort, a single mediation meeting does not produce a settlement, the mediator/arbiter shall immediately convene an informal arbitration hearing. Witnesses, evidence and exhibits shall be kept to a minimum and the rules of evidence shall not apply.

The mediator/arbiter shall, on the same date of the hearing, provide a bench award as a binding settlement of the grievance.

The mediator/arbiter shall not have the power to add to, subtract from, or modify the provisions of this Agreement in arriving at a decision of the issue or issues presented; and shall confine his/her decision solely to the interpretation, application, or enforcement of this Agreement. The mediator/arbiter shall confine himself/herself to the precise Issue submitted for arbitration, and shall have no authority to determine any other issues not so submitted to him/her. The decision of the mediator/arbiter shall be final and binding upon the aggrieved employee, Union and City.

The City and the Union shall share equally the fees and expenses of the mediator/arbiter.

Either party has the right to have a representative represent them at any step of the grievance procedure.

The following grievance principles shall govern and be controlling in any and all grievances

While a grievant may be made whole, any punitive award shall be void and unenforceable.

- 16.2 Unless agreed otherwise, only one grievance will be heard at a time by an arbiter.

ARTICLE 17 – WAGES & PAY ARRANGEMENTS

- 17.1 The types of employment and wages for all employees covered by this Agreement shall be listed in Appendix" A", attached hereto and by this reference incorporated herein.
- 17.2 January 1st, 2024 – 6% ATB.
January 1st, 2025 – 6% ATB.
January 1st, 2026 – 5% ATB.
- 17.3 Paydays: Employees will be paid monthly. An employee may request a mid-month draw for up to approximately one-half (1/2) of the normal monthly pay. Any payment for overtime work shall be included in the monthly pay not in the mid-month draw. Payday each month shall be designated as the third working day of the following month, with the mid-month draw on the fifteenth (15th) day of the month. If the fifteenth (15th) falls on a weekend or holiday, the mid-month draw check shall be ready for each employee on the preceding business day. Any errors in an employee's pay shall be corrected on the next monthly pay

check provided two (2) working days' notice is given to the Employer's treasurer. Any error in an employee's paycheck, due to the Employer's error, shall be corrected no later than five (5) working days (of the Treasurer) after notice has been given to the Employer's Treasurer. Effective as of January 1, 2014, all employees will be paid through direct deposit; paper checks will no longer be used.

ARTICLE 18 – HOURS

- 18.1 Hours of duty shall be approximately 56 hours per week for 24-hour shift personnel. This may be accomplished in a number of different manners, a 24-48 schedule, 48-96 schedule, modified Detroit schedule, etc.
- 18.2 For employees not working 24-hour shift schedules, the hours of work shall be no more than (43) hours per week, paying time and one half for hours in excess of forty-three hours. This can be accomplished in a number of ways, but would be a flexible schedule mutually agreed upon by the employee and the chief, with the chief having the final say. The three hours over forty are intended to cover the weekly drills. If, however, weekly training nights are canceled or do not run for the entire three hours, or the employee is on vacation or sick leave, the employee will not be docked pay for the shortage of hours or be required to make the time up.
- 18.4 Employees shall be paid twenty-four dollars (\$24) standby pay per twenty-four (24) hour standby pager carry shift and fourteen dollars (\$14) standby pay per fourteen (14) hour standby pager carry shift, except that no standby pay shall be paid in the event that the employee is called in for an ambulance or fire call. Pager carry shifts shall be mutually agreed upon between management and members.
- 18.5 Employees, at the rank of Lieutenant or higher, may act as Duty Officer with the approval of the Chief. The employee acting as Duty Officer shall be paid \$50.00/day and, if called back, will receive a minimum of two (2) hours of callback pay.

ARTICLE 19 - EDUCATION INCENTIVE

- 19.1 The City agrees to pay the following amount to employees who have obtained the below specified degree levels, in the listed fields, from an accredited institution of higher learning. The City shall be the sole determinate in decisions of accreditation.
- AA degree \$25.00/ per month
- BA degree \$50.00/ per month
- Only one level of pay may be received by an individual, i.e. A maximum of \$50.00/ per month.
- The approved fields shall be fire science and other fields approved by the chief.
- 19.2 Individuals who hold Executive Fire Officer Certification shall also be eligible to receive the \$50.00/ per month incentive. This amount cannot be combined with the above stated amounts, no pyramiding.
- ** Employees hired on or before 1-1-03 shall receive the above specified pay for the above specified degree level regardless of the field in which the degree is held or obtained.

ARTICLE 20 - SICK LEAVE

Sick Leave for Employees. Full-time employees shall accrue sick leave as follows:

Accrual Rate

Non-24-hour shift employees	8 hours per month
24-hour shift employees	12 hours per month

Advance of Sick Leave for New Employees. New employees will be advanced a sick leave allowance equal to that, which would be accrued in six (6) months at the accrual rate, and will begin their regular accrual at the end of six months' employment. An employee whose employment terminates for any reason during the first six (6) months must repay the Employer for sick leave used in excess of the accrual rate for the period of actual employment.

ARTICLE 21- VACATION

21.1 Vacation Leave -- Full-time employees shall accrue vacation time as set forth below, based on length of service with the Employer. No employee shall be eligible to use vacation time accrued until he/she has worked for the Employer a minimum of twelve (12) calendar months.

21.1.1 Employees working a Non-24-hour shift week shall accrue vacation time on the following basis:

Monthly Rate of Vacation

<u>Length of Service</u>	<u>Credit in Hours</u>
1 st through 5 years	8
6 th through 10 years	10
11 th through 15 years	14
Over 15 years	18

21.1.2 Employees working 24-hour shifts shall accrue vacation time on the following basis:

Monthly Rate of Vacation

<u>Length of Service</u>	<u>Credit in Hours</u>
1 st through 5 years	12
6 th through 10 years	15
11 th through 15 years	18
Over 15 years	21

21.2 Accumulation of vacation shall not exceed 240 hours at employee's anniversary date for employees working a non-24-hour shift; accumulation of vacation shall not exceed 300 hours at the employee's anniversary date for employees working a 24-hour shift.

21.3 Annually vacation will be scheduled in December of the prior year. Bargaining unit members will attempt to schedule their full yearly accrual of vacation at such time.

- 21.4 If bargaining unit members have requested vacation usage and have been denied and cannot reschedule, due to needs of the City, then the City agrees to pay the vacation hours, so denied, over 240 hours at employee's anniversary in cash compensation paid at straight time.

ARTICLE 22 - LEAVE CONVERSION AND MAXIMUM USAGE

- 22.1 Whenever an employee changes from 24-hour shifts to days, or vice versa, Sick Leave and Vacation accrual totals shall be changed to the appropriate number of shifts representing the same total dollar value.

The accrual rates shall be changed to reflect the appropriate rate for the position being worked on the last day of each month.

Maximum vacation and sick leave accrual for 40-hour employees shall be limited to the number of hours computed to equal the maximum dollar amount allowed to personnel of like rank on 24-hour shifts.

ARTICLE 23 – OVERTIME

- 23.1 All overtime work shall be compensated at 1.5 times the regular hourly rate of pay.
- 23.2 Minimum call back shall be two (2) hours.
- 23.3 If the City decides to fill bargaining unit positions vacated by appropriate leave time usage with qualified reserves, the pay for these hours will be equal to step I, firefighter pay. To be considered a qualified reserve firefighter, an individual must successfully pass the Civil Service exam and possess the qualifications necessary to be eligible for hire as a full-time firefighter.

ARTICLE 24 – INSURANCE

- 24.1 The Employer and Employee as represented by I.A.F.F. Local 4203 shall share the cost for medical, dental, and vision insurance coverage for employees and their dependents when the employee and/or dependents are insured under the following insurance programs:
- a. Effective 1-1-2024, employees will be covered under the AWC HealthFirst 250 Medical Plan, Delta Dental Plan D, and the Vision Service Plan with no deductible and a second pair rider. The employee monthly contribution will remain at \$250.00 per month. The employee monthly contribution for employees without dependents will be \$50.00 per month.
 - b. Effective 1-1-2025, employees will be covered under the AWC HealthFirst 250 Medical Plan, Delta Dental Plan D, and the Vision Service Plan with no deductible and a second pair rider. The employee monthly contribution will increase by 50% of the premium increase (50-50 cost share for premium increase) but will not exceed \$300.00 per month of employee out of pocket contribution for employee and dependents. Employees without dependents will not exceed \$60.00 contribution per month.
 - c. Effective 1-1-2026, employees will be covered under the AWC HealthFirst 250 Medical Plan, Delta Dental Plan D, and the Vision Service Plan with no deductible and a second pair rider. The employee monthly contribution will increase by 50% of the premium increase (50-50 cost share for premium increase) but will not exceed \$300.00 per month of employee out of pocket contribution for employee and dependents. Employees without dependents will not exceed \$60.00 contribution per month.

- d. Life Insurance. The Employer shall make available employee life insurance coverage and will pay the premium on such insurance to a maximum of fifty thousand dollars (\$50,000).

ARTICLE 25 - NOTIFICATION OF ABSENCE

- 25.1 Employees not able to report for duty at the beginning of a scheduled shift or shifts for reasons of sickness, disability, or other unscheduled absence causes, shall notify the Chief at least 2 hours prior to the shift start time or earlier if known.

Employees may be excused from multiple notifications if the absence is known or expected to extend beyond the initial shift. Should circumstances preclude or inhibit an employee's ability to make notification of absence as required above, the employee shall make such notification as soon as reasonably possible to do so.

ARTICLE 26 - TRAINING

- 26.1 The Employer agrees to pay employees for weekly drill nights, other training pre-approved by the Fire Chief.

ARTICLE 27 - PROBATIONARY PERIOD

- 27.1 All newly hired Employees covered by this agreement shall serve a twelve (12) continuous month probationary period.

ARTICLE 28 - TERM OF AGREEMENT

- 28.1 This Agreement shall be and hereby does become effective January 1, 2021, and shall remain in full force and effect up to and including December 31, 2023, and from year-to-year thereafter; provided, that either party wishing to terminate or amend the same, shall notify the other party within the time limits provided by state law.

ARTICLE 29- SAVINGS CLAUSE

- 29.1 If any provision of this Agreement or the application of such provision should be rendered or declared invalid by any court action or by reason of any existing or subsequently enacted legislation, the remaining parts or portion of this Agreement shall remain in full force and effect.

ARTICLE 30 – DISCIPLINE / DISCHARGE

- 30.1 The City has the right to discipline or discharge employees for cause. No provision of these disciplinary procedures are to be construed as to mandate the use of progressive discipline; although the City will strive to adhere to the principles of progressive discipline. The City may discipline or discharge employees based on the following examples of misconduct, but is not limited thereto:

- (1) Violations of work rules, regulations and amendments thereto;
- (2) Neglect of duty;
- (3) Insubordination;
- (4) Conviction of a felony crime;
- (5) Gross misconduct;

- (6) Unauthorized use of material or equipment;
- (7) Abuse of sick leave;
- (8) Falsification of reports, records or other documentation;
- (9) Drinking of intoxicants or use of drugs while on duty or coming to work while under the influence of intoxicants and/or drugs;
- (10) Recklessness;
- (11) Theft;
- (12) Negligent and/or willful damage to City property;
- (13) Possession of illegal drugs while on duty;
- (14) Failure to report to work at the end of an approved leave of absence period or using a leave of absence for reasons other than those for which it was originally granted;
- (15) Failure to report to work after cancellation of leave of absence;

If the City elects to use disciplinary action, then it will attempt to, but is not required to, administer discipline in a progressive fashion. If used, the progressive discipline will be dependent on the severity of the infraction, and the City is not required to adhere strictly to the order or system set forth below:

- (1) Verbal reprimand.
- (2) Written reprimand.
- (3) Suspension without pay.
- (4) Discharge.

All steps in progressive discipline shall be conducted formally, in a private meeting with the employee having a right to representation. Employees shall receive prior written notification of the issues to be discussed. It is the city's responsibility to inform the employee(s) of their right to Union representation. The Union will be provided with copies of all disciplinary actions.

Employees will be entitled to a pre-termination hearing, with the right to representation, to present evidence, arguments, and witnesses in their defense.

The city will strive to investigate and administer disciplinary actions in a timely manner.

Disciplinary records will, after two (2) calendar years from the date of the incident, and upon the employee's written request, be returned to the employee, unless in the intervening period related infractions have occurred. In this case the time frame above starts over from the date of the most recent related infraction.

ARTICLE 31 – BEREAVEMENT LEAVE

- 31.1 Full time employees (24-hour shift) shall be granted bereavement leave in the amount of 72 hours per year in the event of a death in the employee's immediate family as defined below. Full-time employees (non-24-hour shift) shall receive the equivalent of 3 workdays per year for bereavement.
- 31.2 For bereavement purposes, "Employee's immediate Family" shall be defined as the employee's spouse, son, son-in-law, daughter, daughter-in-law, mother, mother-in-law, father, father-in-law, sister, sister-in-law, brother, brother-in-law, grandfather, grandfather-in-law, grandmother, grandmother-in-law, grandchild, or any person permanently residing

with the employee. Step relatives of the relations listed shall also be considered as part of the employee's family.

ARTICLE 32 – FAMILY LEAVE

- 32.1 Family leave will be granted in accordance with federal and state statute.

ARTICLE 33 - DEFERRED COMPENSATION

- 33.1 The employer shall contribute 2% of top step FF pay, per bargaining unit member to deferred comp 457 plan.
- 33.2 The Employer agrees that Employees may use the IAFF-FC deferred compensation program (457 plan).
- 33.3 The 2% Employer contribution shall be considered as part of base pay for the purpose of comparability.

ARTICLE 34 - POST RETIREMENT MEDICAL TRUST

- 34.1 The Employer agrees to contribute \$75.00 per month per bargaining unit member to the Washington State Council of Fire Fighters WSCFF Medical Expense Reimbursement Plan (MERP).

The Union and the Employees agree to hold the Employer harmless and indemnify the Employer from any and all liability, claims, demands, lawsuits, and/or losses, arising from and in anyway related to the implementation and administration of the Trust Fund. The Union and Employees shall be liable for any and all tax penalties, as well as any other liabilities arising out of the implementation and administration of the Trust Fund.

Under no circumstances whatsoever will the Employer be liable for direct pay of any Trust Fund benefit to the Employees and/or retired Employees and/or their beneficiaries.

The \$75 per month Employer contribution shall be considered as part of base pay for the purpose of comparability.

In Witness Whereof, the parties hereto have set their hands this day of December 12, 2023.

City of College Place

Norma L Hernández, Mayor

I certify that I know or have satisfactory evidence that Norma L Hernández, Mayor, is the person who appeared before me and said person acknowledged that he signed this IAFF Contract and acknowledged it to be his free and voluntary act for uses and purposes mentioned in this instrument.

DATED this _____ day of _____, 2023

NOTARY PUBLIC in and for the State of
Washington, residing at: _____
My Commission Expires: _____

Michael J. Rizzitiello, City Administrator

I certify that I know or have satisfactory evidence that Michael J. Rizzitiello, City Administrator, is the person who appeared before me and said person acknowledged that he signed this IAFF Contract and acknowledged it to be his free and voluntary act for uses and purposes mentioned in this instrument.

DATED this _____ day of _____, 2023

NOTARY PUBLIC in and for the State of
Washington, residing at: _____
My Commission Expires: _____

International Association of Firefighters Local #4203

IAFF Local #4203 President

I certify that I know or have satisfactory evidence that _____, IAFF Local #4203 President, is the person who appeared before me and said person acknowledged that he signed this IAFF Contract and acknowledged it to be his free and voluntary act for uses and purposes mentioned in this instrument.

DATED this _____ day of _____, 2023

NOTARY PUBLIC in and for the State of
Washington, residing at: _____
My Commission Expires: _____

IAFF Local #4203 Secretary-Treasurer

I certify that I know or have satisfactory evidence that _____, IAFF Local #4203 Secretary-Treasurer, is the person who appeared before me and said person acknowledged that he signed this IAFF Contract and acknowledged it to be his free and voluntary act for uses and purposes mentioned in this instrument.

DATED this _____ day of _____, 2023

NOTARY PUBLIC in and for the State of
Washington, residing at: _____
My Commission Expires: _____

Appendix A:

2024					
	Step I	Step II	Step III	Step IV	Step V
Firefighter	5,815	5,990	6,169	6,354	6,545
Lieutenant	6,687	6,888	7,095	7,308	7,527
Fire Marshal	7,269	7,487	7,712	7,943	8,181

2025					
	Step I	Step II	Step III	Step IV	Step V
Firefighter	6,164	6,349	6,539	6,736	6,938
Lieutenant	7,089	7,301	7,520	7,746	7,978
Fire Marshal	7,705	7,936	8,174	8,420	8,672

2026					
	Step I	Step II	Step III	Step IV	Step V
Firefighter	6,472	6,666	6,866	7,072	7,285
Lieutenant	7,443	7,666	7,896	8,133	8,377
Fire Marshal	8,090	8,333	8,583	8,841	9,106



BLUE ZONES PROJECT



REACH OUT!
WALLA WALLA

Walla Walla Valley

Tobacco & Nicotine Retail Assessment

2021 STARS Assessment Findings (Standardized Tobacco Assessment for Retail Settings)

26*

tobacco retail locations
within 1 mile of a school



62%

sell "synthetic nicotine"
products

96%*

sell flavored products

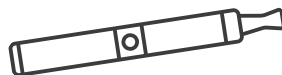


7*

stores advertising
products within 3 feet of
the floor

54%

sell e-cigarettes



15%*

of e-cigarettes located
within 12 in. of toys,
candy or ice cream

Sources:

- 2021 STARS Assessment
- 2021 Healthy Youth Survey
- American Cancer Society

Updated December 2022

*Retail strategies targeting youth

Walla Walla County

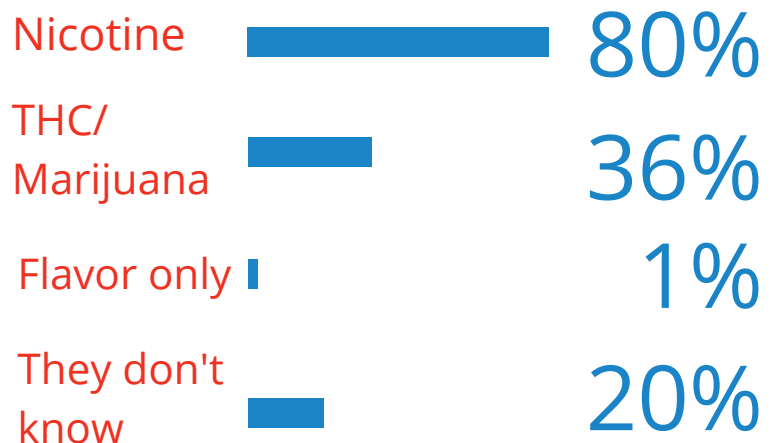
Youth Tobacco and Substance Use Data

- Tobacco is the leading cause of preventable death and disease in Washington.
- Vapor products (e-cigarettes) are the most common nicotine product used by youth.
- Addressing youth vaping is particularly difficult because of rapid product changes.
- U.S. Secretary of Health and Human Services (HHS), U.S. Surgeon General, and Commissioner of the Food and Drug Administration (FDA) have all declared youth e-cigarette use to be an epidemic.

High School Seniors Vaping

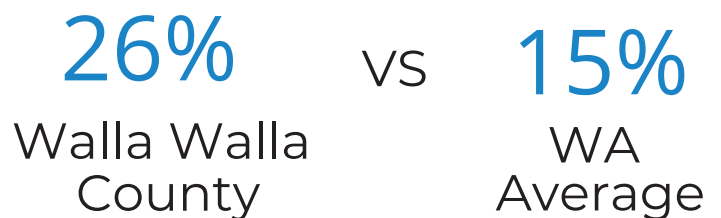


What are students vaping?



What can we do?

12th Grade Vapor Product Use



- Support behavioral health & SEL programs for students
- Increase youth focused cessation and prevention resources
- Work with tobacco retail locations to not target youth
- Advocate for more State prevention funding
- Educate parents and community members

City of College Place

RESOLUTION NO. 2023-XX

A RESOLUTION ENCOURAGING ALL TOBACCO RETAIL LOCATIONS TO ADHERE TO BEST PRACTICES WITH REGARD TO NOT MARKETING OR ADVERTISING TOBACCO OR NICOTINE PRODUCTS TO YOUTH.

WHEREAS, the City of College Place is dedicated to improving the health and wellbeing of all community members through city policies, plans and programs that will collectively improve the wellbeing and economic vitality of our community; and

WHEREAS, the U.S. Secretary of Health and Human Services (HHS), U.S. Surgeon General, and Commissioner of the Food and Drug Administration (FDA) have all declared youth e-cigarette use to be an epidemic; and

WHEREAS, our community faces a crisis in the form of rising rates of youth substance use as indicated in a 2021 Healthy Youth Survey that reported 26% of Walla Walla County 12th graders are vaping, with 80% of these students reportedly vaping nicotine; and

WHEREAS, youth substance use including nicotine use, vaping and e-cigarettes has increased in the last 7 years as indicated by the 2016 Healthy Youth Survey in which only 16% of 12th graders reported vaping; and

WHEREAS, youth substance use rates in Walla Walla County are higher than the statewide average with 26% of local youth vaping compared to a statewide average of 15%; and

WHEREAS, a 2022 Standardized Tobacco Assessment for Retail Settings (STARS) in College Place and Walla Walla found the following:

- (1) There are 26 tobacco retail locations with 1 mile of a school in College Place and Walla Walla;
- (2) 54% of tobacco retail locations sold e-cigarettes and/or vaping products, which are the most common nicotine product used by youth;
- (3) 96% of surveyed tobacco retail locations sold e-cigarettes and other nicotine products with sweet flavors, including candy and fruit, which a report jointly issued by the American Academy of Pediatrics, the American Cancer Society, the American Heart Association, the American Lung Association and the Campaign for Tobacco-Free Kids identified as a tactic designed to market these products to youth¹;
- (4) Seven tobacco retail locations had tobacco or nicotine product advertisement within 3 feet of the floor, at eye-level of any youth who enter the store;
- (5) 15% of tobacco retail locations had e-cigarettes or other nicotine products located within 12 inches of toys, candy or ice cream; and

¹ <https://www.tobaccofreekids.org/microsites/flavortrap/>

WHEREAS, by avoiding marketing tactics that target youth, local tobacco retail locations can help our community address the rising rates of youth nicotine use in Walla Walla County;

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RESOLVES AS FOLLOWS:

Section 1: All retail locations selling tobacco or nicotine products or paraphernalia in the City of College Place are encouraged to adhere to the following marketing and advertising best practices to avoid marketing these products to youth:

- (1) Not selling tobacco or nicotine products including e-cigarettes and vaping products that are flavored with fruit, candy, or other “sweet” flavors;
- (2) Not placing any marketing or advertising materials related to nicotine or tobacco products within three feet of the floor or on the outside of the building; and
- (3) Not placing any tobacco or nicotine products near (within 12 inches) of toys, candy, ice cream or other products that are attractive to youth.

PASSED by the City Council of the City of College Place, Washington, this day of .

THIS STORE IS HELPING
**REDUCE YOUTH
NICOTINE USE**
IN THE WALLA WALLA VALLEY



COURTESY OF OUR LOCAL PREVENTION COALITIONS

City of College Place, Washington

RESOLUTION NO. 23-074

A RESOLUTION ENCOURAGING ALL TOBACCO RETAIL LOCATIONS TO ADHERE TO BEST PRACTICES WITH REGARD TO NOT MARKETING OR ADVERTISING TOBACCO OR NICOTINE PRODUCTS TO YOUTH.

WHEREAS, the City of College Place is dedicated to improving the health and wellbeing of all community members through city policies, plans and programs that will collectively improve the wellbeing and economic vitality of our community; and

WHEREAS, the U.S. Secretary of Health and Human Services (HHS), U.S. Surgeon General, and Commissioner of the Food and Drug Administration (FDA) have all declared youth e-cigarette use to be an epidemic; and

WHEREAS, our community faces a crisis in the form of rising rates of youth substance use as indicated in a 2021 Healthy Youth Survey that reported 26% of Walla Walla County 12th graders are vaping, with 80% of these students reportedly vaping nicotine; and

WHEREAS, youth substance use including nicotine use, vaping and e-cigarettes has increased in the last 7 years as indicated by the 2016 Healthy Youth Survey in which only 16% of 12th graders reported vaping; and

WHEREAS, youth substance use rates in Walla Walla County are higher than the statewide average with 26% of local youth vaping compared to a statewide average of 15%; and

WHEREAS, a 2022 Standardized Tobacco Assessment for Retail Settings (STARS) in College Place and Walla Walla found the following:

- (1) There are 26 tobacco retail locations with 1 mile of a school in College Place and Walla Walla;
- (2) 54% of tobacco retail locations sold e-cigarettes and/or vaping products, which are the most common nicotine product used by youth;
- (3) 96% of surveyed tobacco retail locations sold e-cigarettes and other nicotine products with sweet flavors, including candy and fruit, which a report jointly issued by the American Academy of Pediatrics, the American Cancer Society, the American Heart Association, the American Lung Association and the Campaign for Tobacco-Free Kids identified as a tactic designed to market these products to youth¹;
- (4) Seven tobacco retail locations had tobacco or nicotine product advertisement within 3 feet of the floor, at eye-level of any youth who enter the store;

¹ <https://www.tobaccofreekids.org/microsites/flavortrap/>

- (5) 15% of tobacco retail locations had e-cigarettes or other nicotine products located within 12 inches of toys, candy or ice cream; and

WHEREAS, by avoiding marketing tactics that target youth, local tobacco retail locations can help our community address the rising rates of youth nicotine use in Walla Walla County;

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RESOLVES AS FOLLOWS:

Section 1: All retail locations selling tobacco or nicotine products or paraphernalia in the City of College Place are encouraged to adhere to the following marketing and advertising best practices to avoid marketing these products to youth:

- (1) Not selling tobacco or nicotine products including e-cigarettes and vaping products that are flavored with fruit, candy, or other “sweet” flavors;
- (2) Not placing any marketing or advertising materials related to nicotine or tobacco products within three feet of the floor or on the outside of the building; and
- (3) Not placing any tobacco or nicotine products near (within 12 inches) of toys, candy, ice cream or other products that are attractive to youth.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener’s/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December, 2023.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

[illegible]

GENERAL PROJECT NOTES

PROJECT NAME:

COUNCIL HOUSE RENOVATION AND AN DESIGN

PROJECT ADDRESS:

695 S COLLEGE AVE, COLLEGE PLACE, WA 99204

RANCEL ID:

3027519320

ANU:

CITY OF COLLEGE PLACE

DESCRIPTION:

ACCESSIBILITY IMPROVEMENTS, ADA COMPLIANCE, ACCESSIBILITY IMPROVEMENTS PLUS CITY HALL, HVAC

ADDRESS:

695 S COLLEGE AVE, COLLEGE PLACE, WA 99204

ARCHITECT:

MEER ARCHITECTURE + ENGINEERING

CONTACT:

1216 KENNEWICK AVE
SUITE 100
SEASIDE, WA 99581
(509) 795-1588

NAME:

NORMA KERNANKEZ

NAME:

PAUL JESUP

NAME:

MICHAEL CLEVELAND

NAME:

LOREN PETERSON

NAME:

HENRIE SCHMANN

NAME:

MICHAEL RUTZLE

NAME:

ROBERT MCARDREWS

NAME:

JOHANN HOFMANN

NAME:

JOHANN HOFMANN

CITY ADMINISTRATOR:

JOHANN HOFMANN

PUBLIC WORKS DIRECTOR:

JOHANN HOFMANN

COM DEV. DIRECTOR:

JOHANN HOFMANN

SEALING OFFICIAL:

JOHANN HOFMANN

LOCATION MAP

[illegible]

ES (← BUILDING TYPE →)
R49
R21 + R3.8 d
WALLS: R-10 FOR 24 IN
ROOF: U-0.37 (SWINGING)
U-0.34

T001	SCALE: As indicated	
	ISSUE DATE: 07/26/2023	
	JOB NO. 8864	REV. A

602 - CONSTRUCTION CLASSIFICATION:

301.312 OCCUPANCY CLASSIFICATION:

CHAPTER 4 – SPECIAL TYPES OF BUILDINGS;

508.3 - NON SEPARATED OCCUPANCIES:

903 - AUTOMATIC SPRINKLER SYSTEM:

907 – FIRE ALARM AND DETECTION SYSTEM:

TABLE 504.3 - ALLOWABLE BUILDING HEIGHT:

PROPOSED BUILDING HEIGHT:

TABLE 504.4 - ALLOWABLE NUMBER OF STORES

TABLE 5.2.2. TABLE AD ALLOWABLE EMISSIONS

508.3 - FRONTAGE INCREASE-

TOTAL ALLOWABLE AREA:

ACTUAL BUILDING AREA:

TABLE 601 - FIRE RESISTANCE

TABLE 602 - FIRE RESISTANCE RATING, EXTERIOR;

OVER 20' FROM EXISTING BUILDING(S)?

716 -- OPENING PROTECTION:

1004 - CALCULATED OCCUPANT

100% - EXITS REQUIRED PROVIDED

1008 - MEANS OF EGRESS ILLUMINATION

1010.1.10 – PANIC AND FIRE EXIT HARDWARE

TABLE 1017.2 - EXIT ACCESS TRAVEL DISTANCE ALLOWABLE

LONGEST EXIT TRAVEL DISTANCE

ACTUAL COMMON PATH

1105 - ACCESSIBLE ENTRANCE

1109 2 1 - FAMILY OR ASSOCIATED...

2902.1 - PLUMBING FIXTURES REQUIRED PROVIDED FOR 32 ME

WOMEN WATER CLOSETS = 32/25 =

WOMEN LAVITORIES = 32/40 =

MEN WATER CLOSETS (OR URINALS)

MEN LA VITORIES = 32/40 =

OCCUPANT LOAD FACTORS

BUSINESS AREA:

ACCESSORY STORAGE:

COUNCIL CHAMBERS (COURT ROOM)

2021 WSEC - ENERGY PACKAGE CREDITS

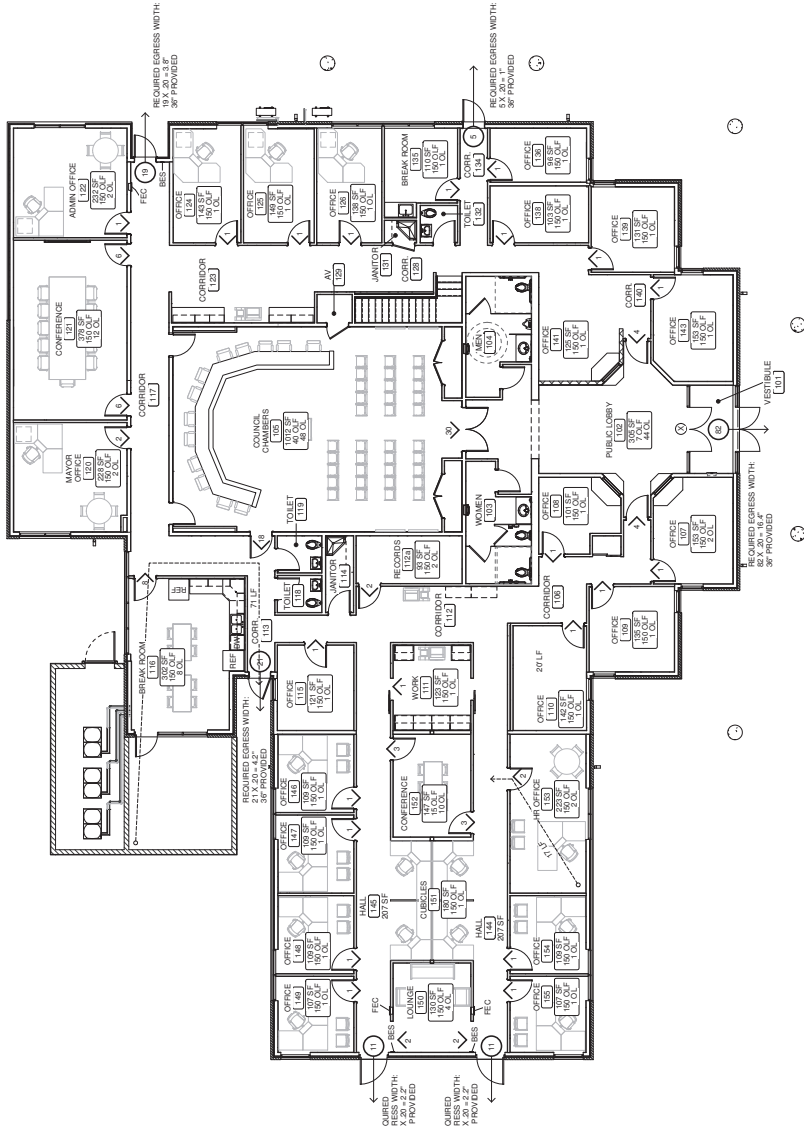
CREDIT ITEM

10. REDUCED LIGHT REQUIRED POINTS:

01/05/2017

WA CODE INFORMATION

BUILDING: 2021 INTERNATIONAL BUILDING CODE WITH WASHINGTON STATE AMENDMENTS
PLUMBING: 2021 UNIFORM PLUMBING CODE WITH WASHINGTON STATE AMENDMENTS
MECHANICAL: 2021 INTERNATIONAL MECHANICAL CODE WITH WASHINGTON STATE AMENDMENTS
ELECTRICAL: 2021 EDITION OF NATIONAL ELECTRIC CODE
FIRE: 2021 INTERNATIONAL FIRE CODE
ENERGY: 2021 EDITIONS OF VA STATE ENERGY CODE
ACCESSIBILITY: 2018 ICC/ANSI A17.1



LEGEND - CODE ANALYSIS

	OCCUPANT LOAD PER ROOM
	OCCUPANT LOAD GROUP EXITING AN AREA
	OCCUPANT LOAD EXITING THE BUILDING OR FLOOR ABOVE
	EXIT SIGN
	MAX TRAVEL DISTANCE: 200'
	MAX COMMON PATH OF TRAVEL: 75'
	PREFIRE/EMERGENCY CABINET
	FIRE EXTINGUISHER
	BRILLE EXIT SIGN
	BBS
	LAB
	FACILITY
	FIRE ALARM CONTROL PANEL

 MEIER ENGINEERING ARCHITECTS INC. - CONSULTING 1000 N. 10TH AVE. KENNESAW, WA 98148 P: 509.735.1599 F: 509.763.5075 www.meierinc.com	APPROVAL	CITY OF COLLEGE PLACE 625 S COLLEGE AVE, COLLEGE PLACE, WA 99324 LIFE SAFETY PLAN		DWG. NO. T002
	DRAWN: AVR DESIGNED: ETL CHECKED: DRE APPROVED: ETL	07/26/2023 07/26/2023 07/26/2023 07/26/2023	SCALE: As indicated ISSUE DATE: 07/26/2023 JOB NO. 8864	REV. A

1. FONTAINES AND LEGENDS, REFER TO V01P.
2. CONTRACTOR IS RESPONSIBLE FOR VERIFICATION OF SITE CONDITIONS, INSTALLATION STANDARDS AND CONSTRUCTION CONDITIONS. THE CONTRACTOR SHALL BE NECESSARILY ADVISED OF ANY DISCREPANCIES BETWEEN THE PROJECT'S REQUIREMENTS AND THE EXISTING CONDITIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR WORK DONE WITHOUT THE ARCHITECT'S APPROVAL OR THE RESPONSIBILITY OF THE CONTRACTOR.
3. FOR ALL MATERIALS: CAULKING, DOORS, PLUMBING FIXTURES, ETC. THAT HAD NOT BEEN USED BY CONTRACTOR FOR THE SAME PURPOSE SHALL BE REMOVED AND DISPOSED. CONTRACTOR TO DISPOSE OF ALL UNWANTED MATERIALS.
4. REMOVE ALL EXISTING FLOORING AS REQUIRED IN PREPARATION FOR NEW FLOOR COVERINGS. SEE FLOOR FINISH SCHEDULE.
5. SEE MECHANICAL AND ELECTRICAL FOR ADDITIONAL DEMOLITION.
6. WATCH REPAIR ACT AS REQUIRED REMOVING ALL EXISTING WALL PARTIES, FLOORING AND CEILING.

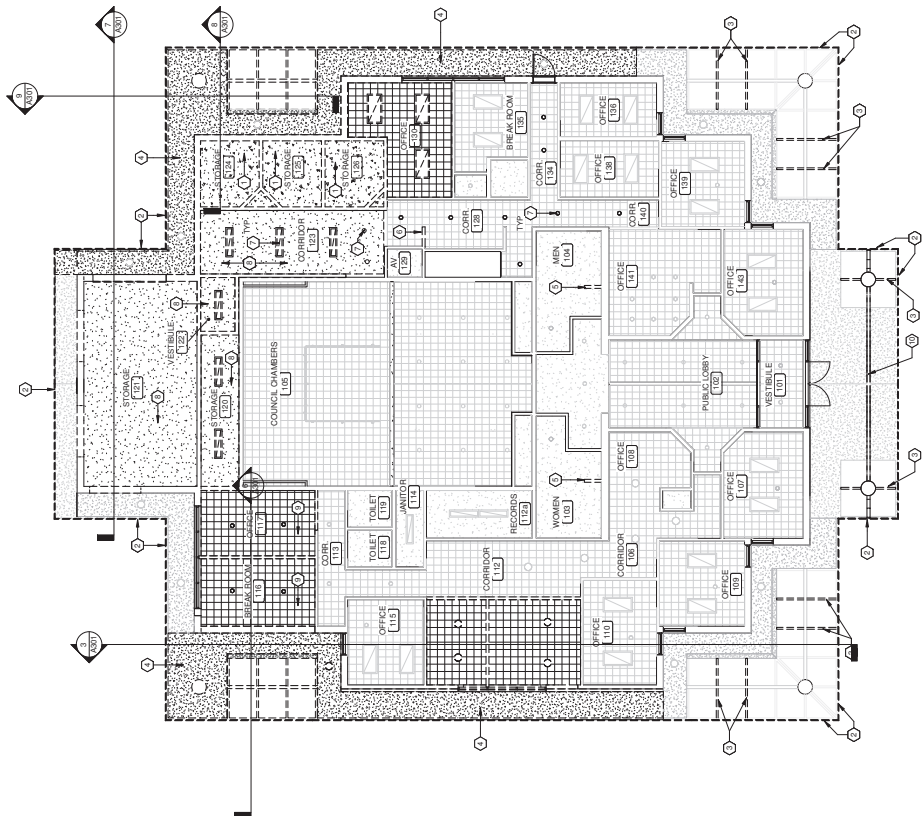
---	(E) WALL TO BE DEMOLISHED
==	EXISTING WALLS TO REMAIN
▣	FURNITURE & EQUIPMENT NOT IN CONTRACT, SHOWN FOR REFERENCE

[illegible]

1. FOR NOTES AND LEGENDS, REFER TO 7001.
2. CONTRACTOR IS RESPONSIBLE FOR VERIFICATION OF SITE CONDITIONS, INSTALLATION STANDARDS AND CONSTRUCTION CONDITIONS. FIELD VERIFY ALL NECESSARY DIMENSIONS. DISCREPANCIES BETWEEN SITE CONDITIONS AND THE ARCHITECT DRAWINGS SHALL BE REPORTED TO THE ARCHITECT IMMEDIATELY. NO REWORK OR REVISIONS SHALL BE PERMITTED WITHOUT THE ARCHITECT'S APPROVAL. IT IS THE RESPONSIBILITY OF THE CONTRACTOR.
3. PATCH, REPAIR, REFERENCE CEILING ASSEMBLIES AS REQUIRED FOR A COMPLETE FINISHED AND FUNCTIONING ASSEMBLY. REPAIRS SHALL EXISTING TO REMAIN CEILING MOUNTED EQUIPMENT AND AREAS IDENTIFIED FOR DEMOLITION.

	(E) CONCRETE TO BE DEMOLISHED
	(E) 1X1 THE CEILING TO BE DEMOLISHED
	(E) 1X1 THE CEILING TO REMAIN
	(E) GWS TO BE DEMOLISHED
	(E) GWS TO REMAIN, OR CEILING GWS PATCH GWS TO BE DEMOLISHED OR RELOCATED FIXTURES
	(E) SCOFFIT TO BE DEMOLISHED
	(E) SCOFFIT TO REMAIN, (PENNING SPACE) TO BE DEMOLISHED OR RELOCATED FIXTURES
	(E) RECESSED LIGHT FIXTURE
	(E) RECESSED DOWN LIGHT
	(F) PENDANT LIGHT FIXTURE TO BE DEMOLISHED
	(F) RECESSED DOWN LIGHT TO BE DEMOLISHED

- 1 NO. _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____
- 7 _____
- 8 _____
- 9 _____
- 10 _____



DEMOLITION REFLECTED CEILING PLAN

1. IN THE EVENT OF OMISSION OF NECESSARY DIMENSIONS, CONTRACTOR SHALL NOTIFY THE ARCHITECT.
2. ERRORS AND/OR OMISSIONS IN ROOM DOOR, OR WINDOW SCHEDULES DO NOT APPLY TO THIS SPECIFICATION. THE DIMENSIONS OF ALL ROOMS AND DOORS DRAWINGS OR DESCRIBED IN THE SPECIFICATIONS, DOOR NUMBER IS SAME AS ROOM NUMBER THE DOOR SWINGS INTO UNLESS NOTED OTHERWISE.
3. AN OVERSIGHT IS GOING IN STUDY WALLS TO SUPPORT ALL ITEMS OR EQUIPMENT SHOWN OR SPECIFIED TO BE ATTACHED TO THE WALLS. PROVIDE ADDITIONAL STRUCTURAL SUPPORT ANGLES, CHANNELS ETC. WITHIN WALLS WHERE WEIGHT OF ATTACHED ITEMS IS TOO GREAT TO BE SUPPORTED BY STUDS.
4. ALL ANGLED WALLS TO BE AT 45 DEGREES UNLESS NOTED OTHERWISE.

1. ACCESSORY MOUNTING HEIGHTS FOR THE DISABLED CONTRACTOR SHALL COMPLY WITH ANSI A117.1 FOR MOUNTED CONTROLS AND FIXTURES.
2. ALL OPERATING MECHANISMS OF ACCESSIBLE FIXTURES FOR THE DISABLED SHOULD BE PERIMETER MOUNTED AT RESTROOMS/TOILET ROWS, THE TOWEL SOAP AND SANITARY NAKEN DISPENSERS SHALL BE INSTALLED SO AS NOT TO EXCEED 40" AFF TO ANY OPERATING CONTROLS, RECEPTACLE, OR DISPENSER.
3. PROVIDE 2" O.C. DROP HOLES AT COUNTERTOPS AND PLASTIC GROMMETS, TYPICAL. VERIFY LOCATION(S) WITH OWNER.

	GWB
	FINISHED WOOD
	PARTICLE BOARD/PLYWOOD
	RIGID INSULATION

[illegible][illegible]

HANGER WIRE MAX C/LG AREA

SIZE SUPPORTED
12.2 SF
16.0 SF

G/A = 12.2 SF
16.0 SF

NO. OF FOUR SPRAY WIRE AT 14" O/C
NO. OF FOUR SPRAY WIRE AT TUNNEL &
STRUCTURE

NO. OF FOUR SPRAY WIRE
NO. OF FOUR SPRAY WIRE NOT REQUIRED FOR
SPRAY WIRE NOT REQUIRED FOR
WALLS (WHICH GO TO STRUCTURE)

CROSS RUNNER

NOTES:

1. ALL INTERIOR WALLS ARE WALL TYPE **A** UNLESS NOTED OTHERWISE.
2. REFER TO WALL SECTIONS FOR EXTERIOR WALL TYPES
3. REFER TO STRUCTURAL DRAWINGS FOR SHEAR WALL LOCATIONS.
4. USE MOISTURE RESISTANT GWB IN ALL RESTROOMS.

WESTERN REVEAL 'Z' METAL PANELS
1" RIGID INSULATION
LIQUID APPLIED AIR WATER BARRIER
7/16" PLYWOOD SHEATHING
R-21 BATT INSULATION
1/2" GYPSUM BOARD
VAPOR BARRIER
5/8" TYPE 'X' GWB

(D)

7/8" CORRUGATED METAL PANELS
1/2" GYPSUM WALL
1" AIR GAP

(E)

WESTERN REVEAL 'Z' METAL PANELS
1" RIGID INSULATION
LIQUID APPLIED AIR WATER BARRIER
7/16" PLYWOOD SHEATHING
R-21 BATT INSULATION
1/2" GYPSUM WALL AT 16" O.C.
VAPOR BARRIER
5/8" TYPE 'X' GWB

(F)

WESTERN REVEAL 'Z' METAL PANELS
1" RIGID INSULATION
LIQUID APPLIED AIR WATER BARRIER
7/16" PLYWOOD SHEATHING
R-21 BATT INSULATION
1/2" GYPSUM WALL AT 16" O.C.
VAPOR BARRIER
5/8" TYPE 'X' GWB

(G)

WESTERN REVEAL 'Z' METAL PANELS
1" RIGID INSULATION
LIQUID APPLIED AIR WATER BARRIER
7/16" PLYWOOD SHEATHING
R-21 BATT INSULATION
1/2" GYPSUM WALL AT 16" O.C.
VAPOR BARRIER
5/8" TYPE 'X' GWB

(H)

4" BRICK VENEER W/ MASONRY ANCHORS
7/8" AIR GAP
1" RIGID INSULATION
LIQUID APPLIED AIR WATER BARRIER
1/2" GYPSUM BOARD
R-21 BATT INSULATION
2x4 WOOD STUD WALL AT 16" O.C.
VAPOR BARRIER
5/8" TYPE 'X' GWB

(C)

5/8" TYPE 'X' GWB
SOLID ATTENUATION INSULATION
2x4 WOOD STUD WALL AT 16" O.C.
5/8" TYPE 'X' GWB

(A)

5/8" TYPE 'X' GWB
SOUND ATTENUATION INSULATION
2x4 WOOD STUD WALL AT 16" O.C.
5/8" TYPE 'X' GWB

(B)

NOTES:
1. EXTERIOR WALLS ARE WALL TYPE (A) UNLESS NOTED OTHERWISE.
2. REFER TO WALL SECTIONS FOR EXTERIOR WALL TYPES.

CITY HALL ADDITION AND REMODEL

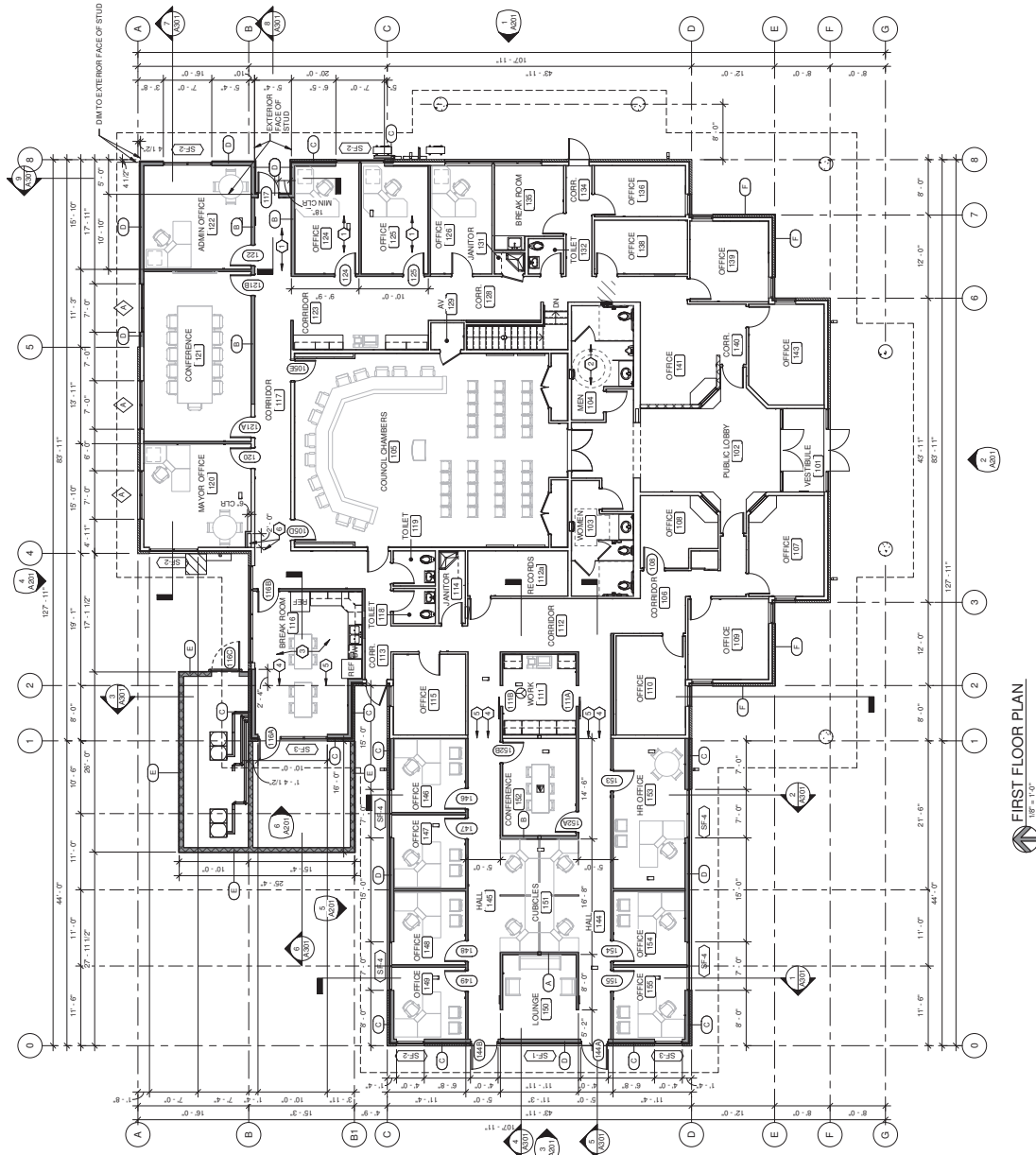
APPROVAL		
DRAWN	AVR	07/26/2023
DESIGN	ETL	07/26/2023
CHECKED	DRE	07/26/2023
APPROVED	ETL	07/26/2023

CITY OF COLLEGE PLACE
CITY HALL ADDITION AND REMODEL
625 S COLLEGE AVE, COLLEGE PLACE, WA 99324
FLOOR PLAN

DWG. NO.	A101
SCALE: As indicated	
ISSUE DATE: 07/26/2023	
JOB NO.	8864
REV.	A

1. FOR NOTES AND LEGENDS, REFER TO **7001**.
2. DO NOT SCALE DRAWINGS. IF NECESSARY, INFORMATION IS REQUIRED, NOTIFY ARCHITECT IMMEDIATELY FOR CLARIFICATION.
3. FURNITURE AND EQUIPMENT SHOWN HALFTONED IS NOT IN CONTRACT (NIG) AND SHALL BE OBTAINED BY THE OWNER. FURNITURE AND EQUIPMENT NOT SHOWN FOR REFERENCE ONLY.
4. PROVIDE 5" PLYWOOD SHIMMING BEHIND OWB ON ALL ELEC/DATA WALLS OR PROVIDE SURFACE APPLIED 3/8" PLYWOOD AT THE EXACT NEEDED LOCATIONS. REFER TO ELECTRICAL CONVENTION LOCATIONS.
5. PROVIDE 1" EXTINGUISHER CABINETS (EFC) AT 5' ABOVE FINISH FLOOR TO TOP OF CABINET.
6. GRID UNITS ARE FOR EXTERIOR FACE OF 'B' AND NEW CONSTRUCTION. FELD VERIFY ALL CONDUITS TO THE EXTERIOR WORK FACES ARE SET TO THE GRILES, NOT TO THE FASCIAS.
7. THE FASCIAS TO THE EXTERIOR WORK FACES ARE TO BE SET TO THE GRILES, NOT TO THE FASCIAS.

	EXISTING WALLS
	EXISTING BRICK VENEER
	NEW WALLS
	NEW 2" DRAINABLE EPS W/ BRICK TEXTURE & COLOR
	FURNITURE & EQUIPMENT NOT IN CONTRACT, SHOWN FOR REFERENCE.

[illegible]

FIRST FLOOR PLAN
1/8" = 1'-0"
NORTH

NOT FOR CONSTRUCTION

2. IF DIMENSIONAL INFORMATION IS REQUIRED, NOTE TO 1001 AND A001.
3. IF NOTES AND LEGENDS, NOTE TO 1001 AND A001.
4. IF DIMENSIONAL INFORMATION IS REQUIRED, NOTE TO 1001 AND A001.
5. MECHANICAL VENTS, GRILLES, LIGHTING AND OTHER CEILING ATTACHED EQUIPMENT IS SHOWN FOR INFORMATION ONLY. THE LOCATION OF EQUIPMENT AND EXACT MOUNTING LOCATIONS RELATIVE TO MECHANICAL AND ELECTRICAL SYMBOLS ARE NOT TO BE USED FOR INSTALLATION.
6. VERIFY AND COORDINATE ALL CEILING AND TRUSS MOUNTING EQUIPMENT LOCATIONS. NOTIFY ARCHITECT OF ANY TYPE CONFLICTS PRIOR TO INSTALLATION.
7. REFER TO A007 FOR ANY SPECIALIZED ACOUSTICAL, CEILING INSTALLATION REQUIREMENTS.
8. INSTALL ALL EQUIPMENT PER MANUFACTURER SPECIFICATION AND APPLICABLE SECTIONS OF ASTM A955, A959, A960, A961, A962, A963, A964, A965, A966, A967, A968, A969, A970, A971, A972, A973, A974, A975, A976, A977, A978, A979, A980, A981, A982, A983, A984, A985, A986, A987, A988, A989, A990, A991, A992, A993, A994, A995, A996, A997, A998, A999, A1000, A1001, A1002, A1003, A1004, A1005, A1006, A1007, A1008, A1009, A1010, A1011, A1012, A1013, A1014, A1015, A1016, A1017, A1018, A1019, A1020, A1021, A1022, A1023, A1024, A1025, A1026, A1027, A1028, A1029, A1030, A1031, A1032, A1033, A1034, A1035, A1036, A1037, A1038, A1039, A1040, A1041, A1042, A1043, A1044, A1045, A1046, A1047, A1048, A1049, A1050, A1051, A1052, A1053, A1054, A1055, A1056, A1057, A1058, A1059, A1060, A1061, A1062, A1063, A1064, A1065, A1066, A1067, A1068, A1069, A1070, A1071, A1072, A1073, A1074, A1075, A1076, A1077, A1078, A1079, A1080, A1081, A1082, A1083, A1084, A1085, A1086, A1087, A1088, A1089, A1090, A1091, A1092, A1093, A1094, A1095, A1096, A1097, A1098, A1099, A1100, A1101, A1102, A1103, A1104, A1105, A1106, A1107, A1108, A1109, A1110, A1111, A1112, A1113, A1114, A1115, A1116, A1117, A1118, A1119, A1120, A1121, A1122, A1123, A1124, A1125, A1126, A1127, A1128, A1129, A1130, A1131, A1132, A1133, A1134, A1135, A1136, A1137, A1138, A1139, A1140, A1141, A1142, A1143, A1144, A1145, A1146, A1147, A1148, A1149, A1150, A1151, A1152, A1153, A1154, A1155, A1156, A1157, A1158, A1159, A1160, A1161, A1162, A1163, A1164, A1165, A1166, A1167, A1168, A1169, A1170, A1171, A1172, A1173, A1174, A1175, A1176, A1177, A1178, A1179, A1180, A1181, A1182, A1183, A1184, A1185, A1186, A1187, A1188, A1189, A1190, A1191, A1192, A1193, A1194, A1195, A1196, A1197, A1198, A1199, A1200, A1201, A1202, A1203, A1204, A1205, A1206, A1207, A1208, A1209, A1210, A1211, A1212, A1213, A1214, A1215, A1216, A1217, A1218, A1219, A1220, A1221, A1222, A1223, A1224, A1225, A1226, A1227, A1228, A1229, A1230, A1231, A1232, A1233, A1234, A1235, A1236, A1237, A1238, A1239, A1240, A1241, A1242, A1243, A1244, A1245, A1246, A1247, A1248, A1249, A1250, A1251, A1252, A1253, A1254, A1255, A1256, A1257, A1258, A1259, A1260, A1261, A1262, A1263, A1264, A1265, A1266, A1267, A1268, A1269, A1270, A1271, A1272, A1273, A1274, A1275, A1276, A1277, A1278, A1279, A1280, A1281, A1282, A1283, A1284, A1285, A1286, A1287, A1288, A1289, A1290, A1291, A1292, A1293, A1294, A1295, A1296, A1297, A1298, A1299, A1300, A1301, A1302, A1303, A1304, A1305, A1306, A1307, A1308, A1309, A1310, A1311, A1312, A1313, A1314, A1315, A1316, A1317, A1318, A1319, A1320, A1321, A1322, A1323, A1324, A1325, A1326, A1327, A1328, A1329, A1330, A1331, A1332, A1333, A1334, A1335, A1336, A1337, A1338, A1339, A1340, A1341, A1342, A1343, A1344, A1345, A1346, A1347, A1348, A1349, A1350, A1351, A1352, A1353, A1354, A1355, A1356, A1357, A1358, A1359, A1360, A1361, A1362, A1363, A1364, A1365, A1366, A1367, A1368, A1369, A1370, A1371, A1372, A1373, A1374, A1375, A1376, A1377, A1378, A1379, A1380, A1381, A1382, A1383, A1384, A1385, A1386, A1387, A1388, A1389, A1390, A1391, A1392, A1393, A1394, A1395, A1396, A1397, A1398, A1399, A1400, A1401, A1402, A1403, A1404, A1405, A1406, A1407, A1408, A1409, A1410, A1411, A1412, A1413, A1414, A1415, A1416, A1417, A1418, A1419, A1420, A1421, A1422, A1423, A1424, A1425, A1426, A1427, A1428, A1429, A1430, A1431, A1432, A1433, A1434, A1435, A1436, A1437, A1438, A1439, A1440, A1441, A1442, A1443, A1444, A1445, A1446, A1447, A1448, A1449, A1450, A1451, A1452, A1453, A1454, A1455, A1456, A1457, A1458, A1459, A1460, A1461, A1462, A1463, A1464, A1465, A1466, A1467, A1468, A1469, A1470, A1471, A1472, A1473, A1474, A1475, A1476, A1477, A1478, A1479, A1480, A1481, A1482, A1483, A1484, A1485, A1486, A1487, A1488, A1489, A1490, A1491, A1492, A1493, A1494, A1495, A1496, A1497, A1498, A1499, A1500, A1501, A1502, A1503, A1504, A1505, A1506, A1507, A1508, A1509, A1510, A1511, A1512, A1513, A1514, A1515, A1516, A1517, A1518, A1519, A1520, A1521, A1522, A1523, A1524, A1525, A1526, A1527, A1528, A1529, A1530, A1531, A1532, A1533, A1534, A1535, A1536, A1537, A1538, A1539, A1540, A1541, A1542, A1543, A1544, A1545, A1546, A1547, A1548, A1549, A1550, A1551, A1552, A1553, A1554, A1555, A1556, A1557, A1558, A1559, A1560, A1561, A1562, A1563, A1564, A1565, A1566, A1567, A1568, A1569, A1570, A1571, A1572, A1573, A1574, A1575, A1576, A1577, A1578, A1579, A1580, A1581, A1582, A1583, A1584, A1585, A1586, A1587, A1588, A1589, A1590, A1591, A1592, A1593, A1594, A1595, A1596, A1597, A1598, A1599, A1600, A1601, A1602, A1603, A1604, A1605, A

CEILING		NEW (X1T) ACOUSTICAL TILE CEILING OVER SIX TYPE "C" GWB
		EXISTING (X1T) ACOUSTICAL TILE OVER EXISTING GWB
		NEW GEMANT BOARD SOFFIT (PAINTED)
		EXISTING GYPSUM CEILING SOFFIT TO REMAIN
		OPEN TO STRUCTURE
		NEW RECESSED FIBREGLASS SANDWICH PANEL ASSEMBLIES

NOTE: THIS PLAN IS FOR COORDINATION PURPOSES ONLY. REFER TO LIGHTING PLANS FOR LIGHTING FIXTURES & DEVICES. REFER TO MECHANICAL SHEETS FOR VENT, DIFFUSER, AND GRILLE LOCATIONS.

	2x4 RECESSED LIGHT FIXTURE		HVAC SUPPLY DIFFUSER
	EMERGENCY 2x4 RECESSED LIGHT FIXTURE		HVAC RETURN GRILLE
	RECESSED DOWNLIGHT		EXHAUST, SEE MECH
	EMERGENCY LINEAR LIGHT		
	LINEAR LIGHT		

② CEILING SOFFIT DETAIL
1" = 1'-0"



NOT FOR CONSTRUCTION

12 W. Kentworth Ave.
Renton, WA 98057
P: 206.251.1200
F: 206.251.5275
www.meyerinc.com

NO.

REVISION

DATE

CHN

CHD

DSN

APPD

APPROVAL

DRAWN: AWT 07/26/2023

ETL 07/26/2023

CHECKED: DRE 07/26/2023

APPROVED: ETL 07/26/2023

CITY OF COLLEGE PLACE
625 S COLLEGE AVE COLLEGE PLACE, WA 98024

ROOF PLAN

DWG. NO.

A103

SCALE: As Project

ISSUE DATE: 07/26/2023

JOB NO.

8864

REV.

ROOF PLAN SHEET NOTES

- FOR NOTES AND LEGENDS, REFER TO T&E AND A601.
- INSTALL ROOF INSULATION UNDER AREA OF ROOFING TO ACHIEVE REQUIRED THICKNESS. AVERAGE R-VALUE SHALL BE 15. MINIMUM R-VALUE SHALL BE 12. INSULATION SHALL BE STAGGERED FROM JOINTS OF PREVIOUS LAYER A MINIMUM OF 12 INCHES IN EACH DIRECTION.
- INSTALL ROOF MANUFACTURER APPROVED PIPE BOOT AT ALL ROOFING PENETRATIONS. REFER TO MECHANICAL DRAWINGS FOR LOCATIONS.
- MECHANICAL DRAWINGS FOR LOCATIONS OF ALL ROOFING PENETRATIONS. REFER TO MECHANICAL DRAWINGS FOR LOCATIONS OF ALL ROOFING PENETRATIONS. INDICATE ACTUAL QUANTITY AND EACH LOCATION ARE FOR MECHANICAL PLANS. EQUIPMENT LOCATIONS ARE FOR COORDINATION PURPOSES ONLY.
- SEAL ALL ROOF PENETRATIONS WHERE EQUIPMENT, DUCTS, PIPES, CONDUIT, ETC. PENETRATE ROOFING. PENETRATIONS SHALL BE SEaled WITH MANUFACTURER APPROVED FLASHING. FLASHING SHALL BE INSTALLED IN ACCORDANCE WITH MANUFACTURER'S INSTALLATION INSTRUCTIONS. FLASHING REQUIRED.
- ROOFING SHALL BE A MIN. 12/12 SLOPE WITH TAPERED INSULATION SYSTEM. FLASHING REQUIRED.
- NECESSARY TO PROVIDE A COMPLETE WEATHER TIGHT ASSEMBLY.
- ALL EQUIPMENT HATCH COVERS SHALL BE PROVIDED BY THE GENERAL CONTRACTOR COORDINATE WITH EQUIPMENT MANUFACTURER.
- AT LOW SLOPE ROOF AREAS ROOFING BID SHALL INCLUDE ROOF WALKING PADS FROM MANUFACTURER. ROOF WALKING PADS SHALL BE 4' WIDE TYPICAL. UNLESS OTHERWISE NOTED, ROOF WALKING PADS ARE 4' WIDE TYPICAL. UNLESS OTHERWISE NOTED, ROOF WALKING PADS ARE 4' WIDE TYPICAL. UNLESS OTHERWISE NOTED, ROOF WALKING PADS ARE 4' WIDE TYPICAL.
- CRACKETS SHALL BE A MIN. 12/12 SLOPE WITH TAPERED INSULATION, TYP.
- THE RAIL DOWNPOUTS TO SITE DRAINAGE SYSTEM.

KEYNOTE LEGEND

NO.	DESCRIPTION
1	SEE ROOFING SEE SPECIFICATION SECTION 05113 - METAL ROOF PANELS
2	SEE ROOF DETAIL ON DRAWING 24001
3	SEE VALLEY FLASHING DETAIL ON DRAWING 24001
4	SEE FLASHING DETAIL ON DRAWING 24001
5	SEE FLASHING DETAIL ON DRAWING 24001
6	SEE FLASHING DETAIL ON DRAWING 24001
7	SEE FLASHING DETAIL ON DRAWING 24001

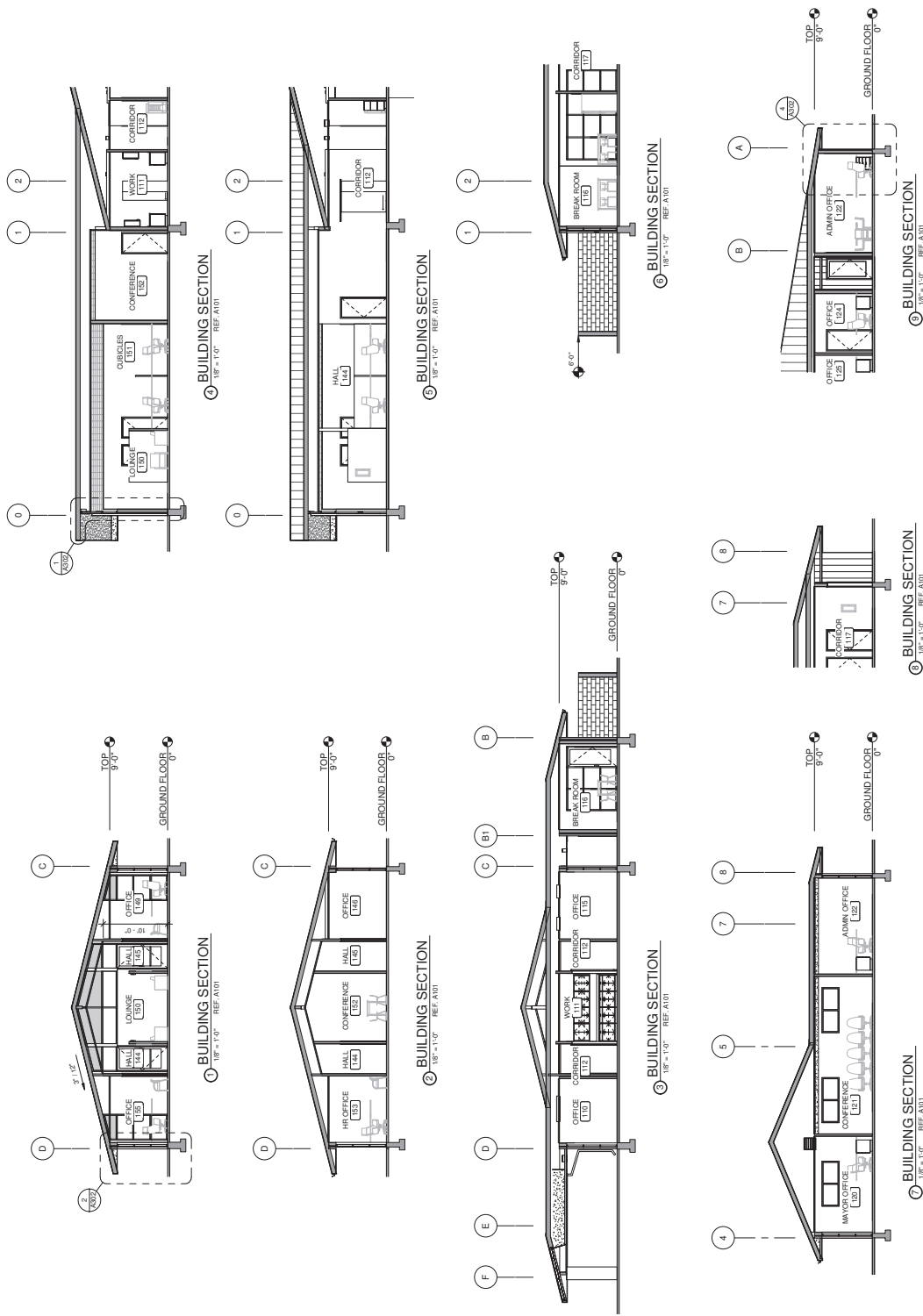
ROOF PLAN
1/8" = 1'-0"
NORTH

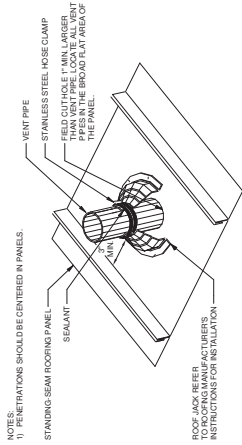
NOT FOR CONSTRUCTION

[illegible]

APPROVAL		
DRAWN	AVR	07/26/2023

NOT FOR CONSTRUCTION





④ ROOF PIPE BOOT
12" = 1'-0"

9 TOP OF WALL BRICK MASONRY VENEER
3" = 1'-0"

12 TOP OF WALL CORTEN CORRUGATED PANEL
3" = 1'-0"

16 WINDOW SILL
3" = 1'-0"

DOOR SCHEDULE

DOOR #	DOOR/LAZE			DOOR			FRAME			HARDWARE	COMMENTS	CROSSING PLAN			
	W	H	T	TYPE	MATE.	FINISH	LOCKER	GLASS	TYPE				MATE.	FINISH	
106	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	1		2
107	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	1		2
108	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
109	3'0"	7'0"	1'3"	BD	WD	STAN	-	-	-	-	-	-	9	SLOW DOORS	2
110	3'0"	7'0"	1'3"	BD	WD	STAN	-	-	-	-	-	-	9	SLOW DOORS	2
111	3'0"	7'0"	1'3"	FG	ALUM	BRENZE	-	-	-	INSUL	SP	ALUM	BRENZE	2	CARD READER
112	3'0"	7'0"	1'3"	FG	ALUM	BRENZE	-	-	-	INSUL	SP	ALUM	BRENZE	2	CARD READER
113	3'0"	7'0"	1'3"	N	ALUM	BRENZE	-	-	-	1	ALUM	BRENZE	8	180°	2
114	3'0"	7'0"	1'3"	FG	ALUM	BRENZE	-	-	-	INSUL	1	ALUM	BRENZE	2	CARD READER
115	3'0"	7'0"	1'3"	FG	ALUM	BRENZE	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
116	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
117	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	10		2
118	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
119	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
120	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
121	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
122	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
123	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
124	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
125	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
126	3'0"	7'0"	1'3"	FG	ALUM	BRENZE	-	-	-	INSUL	SP	ALUM	BRENZE	4	CARD READER HOLD OPEN
127	3'0"	7'0"	1'3"	FG	ALUM	BRENZE	-	-	-	INSUL	SP	ALUM	BRENZE	4	CARD READER HOLD OPEN
128	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
129	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
130	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
131	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
132	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
133	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
134	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	10		2
135	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
136	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
137	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
138	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
139	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
140	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
141	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2
142	3'0"	7'0"	1'3"	F	WD	STAN	-	-	-	1	HM	FIN	3	CARD READER HOLD OPEN	2

WINDOW SCHEDULE SHEET NOTES

1. FOR NOTES AND LEGENDS, REFER TO T001 AND A001.
2. PROVIDE TEMPERED GLAZING UNITS, 2" OF SQUARE SWING IN THE ADJACENT PLANE; ANY PANE LARGER THAN 2 SQUARE FEET WITH EXPOSED BOTTOM EDGE LESS THAN 18" ABOVE FINISHED FLOOR AND WITH EXPOSED TOP EDGE MORE THAN 18" ABOVE FINISHED FLOOR AND WITH EXPOSED SIDE EDGE MORE THAN 18" FROM FINISHED FLOOR AND WITH ADJACENT TO STAIRWAYS, LANDINGS AND RAMP THAT IS LESS THAN 6' ABOVE FINISHED FLOOR.
3. CONTRACTOR TO VERIFY AND BID ACCORDINGLY REQUIREMENT FOR KNOCKED OUT OR TEMPERED GLAZING AT EXTERIOR GLAZING UNITS TO PREVENT GLASS FROM FALLING THROUGH GLASS WITHIN INDIVIDUAL GLASS.

GLAZING LEGEND

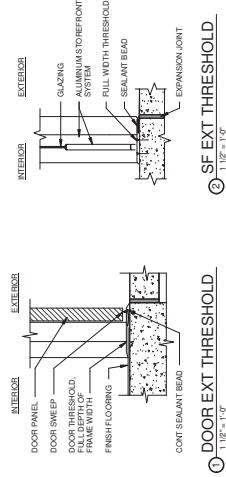
- * - REFER TO SCHEDULE
 (C) - CERAMIC GLASS
 (T) - TEMPERED GLASS
 (L) - LAMINATED GLASS
 EOF - EDGE OF FRAME

CITY HALL ADDITION AND REMODEL
625 S COLLEGE AVE, COLLEGE PLACE, WA 99324
DOOR&WINDOW SCHEDULES & DETAILS

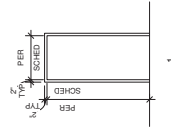
DWG. NO.	A601
SCALE: As indicated	
ISSUE DATE: 07/26/200	
JOB NO.	8864

NOT FOR CONSTRUCTION

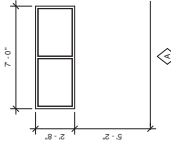
DOOR TYPES



DOOR FRAME TYPES



WINDOW TYPES



FINISH SCHEDULE NOTES

1. FOR NOTES AND LEGEND, REFER TO 7001 AND A001.
2. ALL FLOOR FINISH COLORS SHALL BE SUBMITTED BY THE CONTRACTOR AND SHALL BE APPROVED BY THE ARCHITECT.
3. PROVIDE RUBBER TRANSITION STRIP AT FLOORING MATERIAL CHANGE. SUBMIT COLORS FOR SELECTION.

[illegible]

APPROVAL		
DRAWN	AVR	07/26/2023
DESIGN	ETL	07/26/2023
CHECKED	DRE	07/26/2023
APPROVED	ETL	07/26/2023

CITY OF COLLEGE PLACE
HALL ADDITION AND REMODEL
625 S COLLEGE AVE, COLLEGE PLACE, WA 98324
ROOM FINISH SCHEDULE

DWG. NO.	A602
SCALE: 1/4" = 1'-0"	
ISSUE DATE: 07/28/2023	
JOB NO.	8864
REV.	A

ADDENDUM 3 TO AGREEMENT FOR SERVICES

CLIENT: Jon Rickard
City of College Place
625 S. College Ave.
College Place, WA 99324

PROJECT: COUNCIL ROOM RENOVATION

SCOPE OF SERVICES:

The following changes, modifications, additions, and clarifications shall be made to the Agreement for Services Contract Number P21-0217, between the City of College Place (Client) and Meier Architecture • Engineering (Meier), dated October 27, 2021, for the City of College Place City Hall Council Room Renovation. This Addendum shall be bound to the Agreement for Services.

Addendum 1 was approved on August 19, 2022, and Addendum 2 was approved on February 15, 2023. These Addendums have previously expanded the scope of work to include the majority of the City Hall facility. To describe this additional scope of work, only the changes, modifications, additions, and clarifications to the previous scope of work are described herein.

MODIFICATIONS TO PHASE 2A:

The scope includes:

1. Add an enclosed outdoor mechanical equipment area.
2. The site parking area will require a complete revision. The following is a summary of site items to be addressed:
 - a. Regrade (including paving and stripping) the south parking lot to slope toward an existing narrow landscape bed.
 - b. Add several landscape islands.
 - c. Provide striped walking paths from City Hall to the Fire Station, and to the Police Station.
 - d. Revise parking by extending the central parking area and removing some parking from the front of the Police Station accordingly.
 - e. Provide new trash enclosure (match materials and gates used for the new breakroom patio and mechanical equipment enclosures to be located approximately 85' from the northeast corner of City Hall).
 - f. Provide new generator location, and enclosure (finishes as described for trash enclosure).
 - g. Provide electric vehicle (EV) parking as part of the Civil and Electrical design.
3. The scope also includes the following remodel work to the existing building:
 - a. Update restroom finishes.
 - b. Replace exposed exterior beams with HSS (tube) steel beams.
 - c. Replace the existing roofing.
 - d. Provide new coffee bar/storage casework/copy machine/water bottle area plus two (2) intern workstations along east corridors 123 and 128.

- e. Expand the existing office 139 approximately 3' into newly created office 138 in the SE corner of the building.
- f. Reposition the door into new office 124 to the north end of room and reduce the wall between offices 124 and 125 to 7' long, with an opening between the offices along the west end of this wall.
4. Mechanical design will also include various plumbing changes as a result of the additions and modifications.
5. Provide a new generator sized to backup the entire City Hall building. Generator will be located remotely from the building, approximately 100' northeast of the City Hall building in new enclosure adjacent to the trash enclosure shown on the civil site drawings.
6. Provide power required for new EV parking.

MODIFICATIONS TO PHASE 2A DELIVERABLES:

1. Develop 70% architectural and 30% civil plans for Client review and comments. These drawings will include input from the Client's 60% comments.
2. Provide a budgetary construction cost estimate for the 70% architectural, 60% mechanical, electrical, and plumbing (MEP) and structural, and 30% civil design to be delivered within two (2) weeks of the design submittal.

MODIFICATIONS TO PHASE 2A ASSUMPTIONS:

1. No major changes to the floor plan layout after the Client's approval of the 70% architectural, 60% MEP and structural, and 30% civil design construction documents. A major change is one that affects multiple drawings, specifications, poses rework to architectural, civil, structural, mechanical, and electrical construction documents, and existing design that was not anticipated at the time of this Addendum.
2. EV parking shall be provided as part of the civil and electrical design. This EV parking design is based on current code which is set to be superseded in the Spring 2024.

All services not specifically outlined in the scope of work above shall be considered additional services and shall be subject to a commensurate adjustment to the agreed compensation, which shall be determined by way of a written addendum, signed by the parties, prior to proceeding with the additional work.

PHASE 2A COMPENSATION:

Meier will perform these services per the fee schedule noted below. Please initial at each line item to authorize Meier to proceed with that scope.

REVISED TASK 1 (DESIGN): Meier will perform design services for a firm fixed fee of:

Original: \$159,000

Addendum 3: 63,000

Total: \$222,000

Initials: _____

REVISED TASK 2 (BIDDING SERVICES): Meier will perform design services for a firm fixed fee of:

Original: \$4,000
Addendum 3: 2,000
Total: \$6,000

Initials: _____

REVISED TASK 3 (CONSTRUCTION ADMINISTRATION SERVICES): Meier will perform design services for a firm fixed fee of:

Original: \$32,000
Addendum 3: 12,000
Total: \$44,000

Initials: _____

Invoices will be submitted monthly. A 1.5% interest charge will be added for late payment beyond the normal 30-day billing period. Agreement to provide services, as stated, is valid if approved within 30 days of date submitted. Approvals beyond 30 days are subject to re-negotiation of both scope and fee.

APPROVED BY:

City of College Place

Signature

Print

Date

Meier Architecture • Engineering

Paul M. Gierex
Signature

Paul M. Gierex
Print

October 30, 2023

Date



ADDENDUM 2 TO AGREEMENT FOR SERVICES – REV 2

CLIENT: Jon Rickard
City of College Place
625 S. College Ave.
College Place, WA 99324

PROJECT: COUNCIL ROOM RENOVATION – PHASE 2A: EXPANDED BUILDING
ADDITION SCOPE

SCOPE OF SERVICES:

This Addendum covers the cost for additional architectural and engineering design on the Phase 2 scope of work component of the original Agreement for Services Contract between Meier Architecture • Engineering (Meier) and the City of College Place (City), approved on October 27, 2021. The new expanded Phase 2 (referenced below as Phase 2A) scope of work includes the following:

**PHASE 2A: CONVERT HOLDING CELL AND SALLY PORT WING INTO OFFICE AREAS,
PLUS A NEW ADDITION TO THE WEST SIDE OF CITY HALL**

The scope includes:

1. Convert former vehicle Sally Port into a new conference room and offices.
2. Convert the former Holding Cell area, including an addition, into new staff offices.
3. Add approximately 2,600 square feet of new office space on the west side of City Hall to include additional offices, expanded breakroom, and outdoor lunch area.
4. The site parking area will require some revisions to accommodate the new building additions.
5. The scope also includes the following remodel work to the existing building:
 - a. Update restroom finishes.
 - b. Repair damaged exposed exterior beams and wrap with sheet metal or some other material to protect against future damage.
 - c. Install new translucent skylights over openings in some of the existing building overhang areas.
 - d. Replace the existing roof gutter system.
 - e. New coffee bar/storage closet area along the southeast hallway.
6. Provide mechanical design to update the entire building HVAC for City Hall including the building additions.
7. Provide electrical design to modify the electrical system, as required, to accommodate new HVAC, new addition space, and LED lighting that was not covered in Phase 1 of this Project.
8. In reviewing the original construction drawings, it appears that removing the concrete ceiling and concrete block Holding Cell walls will not affect the existing building structural system, but this will need to be investigated further as part of the design process.
9. Phase 2A work will require site modifications to ensure proper drainage.

Project No. 19-8864, Addendum 2, Rev. 2

P21-0217

Page 1 of 7

01/13/2023

10. The existing roof structure will be investigated and modified, as needed, for the new addition.

The Meier Team will provide complete design, bid, and construction administrative services throughout the duration of this Phase. Schematic design for the Phase 2A work was completed during Phase 1 of this Project, and is used as the basis of design for completing construction documents.

CLIENT RESPONSIBILITIES:

1. Provide Meier personnel with access to the site and facility to obtain accurate information on existing conditions and provide ladders as needed.
2. The Client provided some existing building drawings as part of the Request for Proposal (RFP) process. The Client should provide any additional available record drawings, surveys, or studies pertaining to the subject property with relevance to the scope of design work described in this Addendum.
3. Provide any standards or specifications the Client intends for Meier to follow or consider in the design process.
4. Review interim and final documents and provide comments within 10 working days from receipt of documents for review.

PHASE 2A SCOPE OF SERVICES:

Meier will schedule a Phase 2A Project kick-off/site visit meeting within seven (7) to 10 days after receiving authorization from the City to begin design on this phase of work.

1. General:
 - a. Kick-off meeting and site visit will include discussion of design scope, major milestones, and the Team's responsibilities and next steps forward.
 - b. Review schematic design developed for this expansion during Phase 1, and modify as determined, during the kick-off meeting. NOTE: If the schematic design has major changes, the fee proposed for Phase 2A may need to be modified.
 - c. Develop 60% construction documents for Client review and comments.
 - d. Provide a budgetary construction cost estimate for the 60% design to be delivered within two (2) weeks of the design submittal.
 - e. Develop 95% construction documents for Client's final review and comments.
 - f. Incorporate Client comments and develop 100% stamped construction documents ready for bid and Authority Having Jurisdiction (AHJ) submittal.
 - g. Attend a plan review intake meeting required by the AHJ.
 - h. Fill out a commercial plan review application and worksheet as required by the AHJ.
 - i. Submit construction documents, calculations, and Washington State Energy Code (WSEC) Commercial Provisions forms to the City for plan review.
 - j. Address the AHJ comments in letter format.

Phase 2A detail design will proceed as follows:

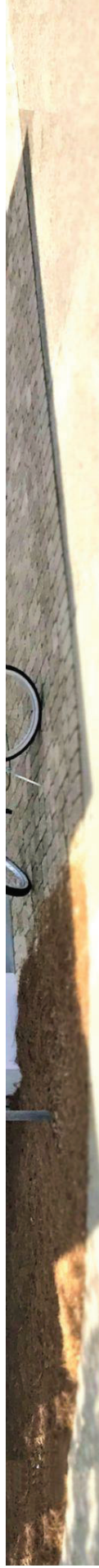
PHASE 2A – TASK 1: CITY HALL NORTHEAST CORNER EXPANSION, WEST SIDE ADDITION, AND REMODEL OF PORTIONS OF THE EXISTING BUILDING:

1. Review local jurisdiction zoning and municipal codes and perform an International Building Code (IBC) analysis using the most current edition of the building code, anticipated to be the 2021 IBC. Address any potential issues that need to be incorporated into the Project.
2. Revise the schematic design prepared during Phase 1, if needed, as determined during the Project kick-off meeting.
3. Modify the schematic design floor, roof plan, and elevations, as required, for contract document/bid and construction level drawings.
4. Develop enlarged floor plans, if needed.
5. Develop reflected ceiling plans to include architectural features, lighting, and mechanical grilles and diffusers.
6. Provide building and wall sections, interior elevations and casework details, general construction details, and door, window, and finish schedules, as required.
7. New doors that are part of the Phase 2A addition, plus existing office door hardware for all existing and new office doors will include the following:
 - a. Closures with magnetic hold-opens
 - b. Card lock systems to include all locking doors in existing building and expansion, tied into building fire alarm system
 - c. Review existing door hardware and re-key building, if needed
8. Structural design will include roof framing, load bearing walls or frames, lateral load resisting elements, and foundations to support the building structure. Structural design will incorporate openings and supports for mechanical or electrical equipment. Design will be in accordance with the most current edition of the IBC and American Society of Civil Engineers (ASCE) 7- 16.
9. Structural calculations shall be provided for submittal to the AHJ for approval.
10. Civil engineering scope will include the remodel of existing parking, sidewalk, and lawn areas impacted by the new building additions.
11. The expanded building and parking lot drainage system will tie into the existing building storm drainage system and will be supplemented as needed.
12. Modify the Phase 1 HVAC system design to accommodate the expanded Phase 2A building scope.
13. Conduct HVAC load calculations to determine the cooling and heating requirements for the addition, and for the selection of equipment to meet the load requirements.
14. The design will take into consideration energy efficiency, sustainability, and environmentally favorable features, which will be economically feasible, code allows, and which is compatible with the Project goals.
15. Electrical calculations, drawings, and specifications for lighting and power distribution, as required by local adopted National Fire Protection (NFPA) 70, National Electrical Code (NEC), and showing compliance with the most current WSEC provisions required by local jurisdiction as a plan review submittal.
16. Preparation of documentation/forms showing compliance with the current WSEC.

Liberty
HOUSE PLANS



**USING PLAN COLLECTIONS TO
PROMOTE HIGH-QUALITY HOMEBUILDING**



Using Plan Collections to Promote High-Quality Homebuilding

Municipalities can use carefully chosen collections of **house plans** (stock architectural plans) to meet municipal goals.

- Accelerate homebuilding
- Protect neighborhood value
- Preserve neighborhood character

For these programs, municipalities pre-select architectural designs that meet their needs. When a homebuilder chooses one of the pre-selected designs, they receive benefits from the municipality that include an accelerated approval process, reduced fees, and/or discounts on plan licenses.

Liberty House Plans offers two levels of programs for municipalities that wish to establish a plan collection.

Municipalities can establish a **pre-qualified** or **pre-approved** plan program or take a hybrid, two-phased approach.



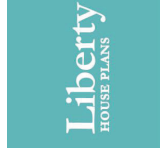
Pre-Qualified Plan Collection



Pre-Approved Plan Collection

Using Plan Collections to Promote High-Quality Homebuilding

Municipalities can use carefully chosen collections of house plans to help builders choose designs that meet municipal and/or project goals. For example: beautify neighborhoods, create value, and preserve neighborhood character.



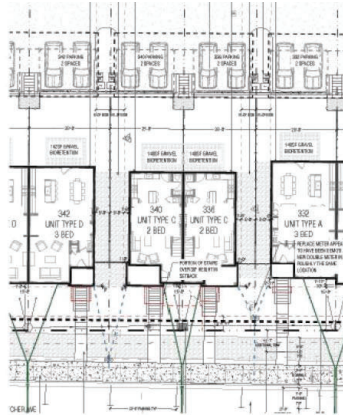
Collection Type	 Pre-Qualified	 Pre-Approved
Who decides?	- Planning department. - Optional: Architectural review board.	- Planning department. - Building official. - Optional: Architectural review board.
What do they review?	Simplified floor plans + elevations or renderings.	Full construction set.
What's the offer to builders?	<i>We <u>are likely to approve</u> this architecture if you use it in your project.</i>	<i>We <u>will approve</u> this architecture if you use it in your project.</i>
How do builders benefit?	- Avoid large, speculative capital investment in bespoke design. - Reduce the risk of friction and revisions in entitlement stage. - Accelerate project approval. - Optional: Town can give the project priority treatment in its review queue. - Optional: Town can purchase discount codes that it then offers to the builder to incentivize program participation.	- Avoid large, speculative capital investment in bespoke design. - Reduce the risk of friction and revisions in entitlement stage. - Accelerate project approval. - Optional: Town can accelerate the project review and/or reduce the application fees. - Optional: Town can purchase discount codes that it then offers to the builder to incentivize program participation.
Typical costs	Staff time and setup fee. Optional: incentives such as discount codes.	Staff time, setup fee, and house plan licenses. Optional: incentives such as discount codes.

Optional Two-Phased Approach
 A design that starts out in a Pre-Qualified plan collection becomes Pre-Approved once it passes permitting as part of any project.

PSQ (/publicsquare)



"Audrey" stock plan, to be built as part of a steep site townhouse court project



"Audrey" stock plan, built as a duplex facing the street (outsourced elevations variation)



The Audrey stock plan. The green duplex at upper right was designed in collaboration with Robert Sharp Architects. Source: Flintlock LAB via Urban Guild



"Audrey" plan, built as a stealth 8-plex courtyard building, with long side facing the street (can be financed with two 30 year mortgages)



DESIGN (/PUBLICSQUARE/CATEGORY/DESIGN)

Adaptable stock plans for missing middle housing

A Fayetteville, Arkansas, designer has created a stock plan that works for a wide range of missing middle types, including townhouses, duplexes, cottages, ADUs, and even a pair of fourplexes.

ROBERT STEUTEVILLE (/node/538) DEC. 5, 2023



([http://www.facebook.com/sharer/sharer.php?](http://www.facebook.com/sharer/sharer.php?u=https%3A//www.cnu.org/node/10020&title=Adaptable%20stock%20plans%20for%20missing%20middle%20housing)

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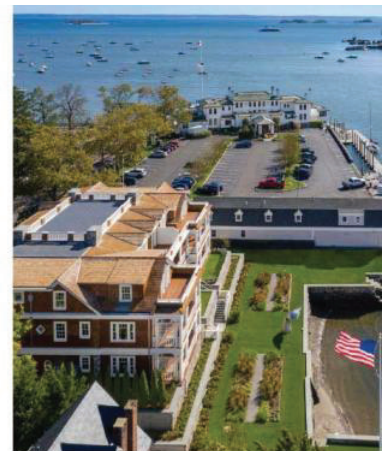
The Audrey is a stock plan for an 18-foot by 32-foot two-bedroom, one-and-a-half bath, 1,200-square-foot townhouse unit that Flintlock LAB has designed and implemented in Fayetteville, Arkansas. Described as a “super adaptable workhorse of missing middle infill housing,” The Audrey has been built with various elevations as a townhouse, duplex,

accessory dwelling unit, and freestanding cottage. It has even been built as a pair of four-plexes, eight units total, that look like two four-square houses with lovely front porches from the street.

The Audrey was a winner in the category of Missing Middle Housing of the 2023 Urban Guild Awards (<https://www.urbanguild.org/awards>), recently announced. As an adaptable stock plan, the goal is to provide desperately needed attainable housing at scale. As the firm reports, “The plan meets the needs of our community’s abundant and underserved one and two-person households.”

Flintlock LAB has created a series of stock plans adaptable to various configurations, including single-family and missing middle types. The Audrey is an example of creative thinking in missing middle housing. As the Guild notes, “you can repeat a plan and make a place.”

The other Urban Guild Missing Middle winner was the Corsair, a new 14,000-square-foot apartment house on a waterfront site in Greenwich, Connecticut. Designed by Robert A.M. Stern Architects, The Corsair’s strong street presence, with its double-gable and large porches, conveys a residential scale and the appearance of a two-story structure. The eight units, from 800-square-foot one-bedroom apartments to 2,000-square-foot three-bedroom residences, offer private porches and water views. At the Guild Awards, the Corsair was called “over the top and beautiful.”



Corsair in Greenwich, Connecticut. Source: Robert A.M. Stern Architects via Urban Guild

Sharon Court, a 4-bedroom, 3-bathroom, 2,052 sq ft house on a side street in Newport, Rhode Island, won a residential Urban Guild Award for Fairfax & Sammons Architecture. The house recalls a 17th-century New England house. It is built as a 10-post white oak timber frame, with a second-floor jetty and six gables with the four on the side overlapping into ‘M’ roofs. It is designed with a massive central chimney and low ceilings, a deliberate response to cold winters in Newport.



Sharon Court in Newport, Rhode Island. Source: Fairfax & Sammons Architecture via Urban Guild.

Editor's note: This article addresses CNU's Strategic Plan (<https://www.cnu.org/organization/strategic-plan-2020#:~:text=Our%20strategies%20can%20be%20summarized,and%20mitigate%20its%20future%20impact.>) goal of growing the supply of neighborhoods that are both walkable and affordable



Robert Steuteville, F-CNU, is editor of Public Square: A CNU Journal and senior communications adviser for the Congress for the New Urbanism.

(/publicsquare/author/robert-steuteville)

ALSO ON CNU

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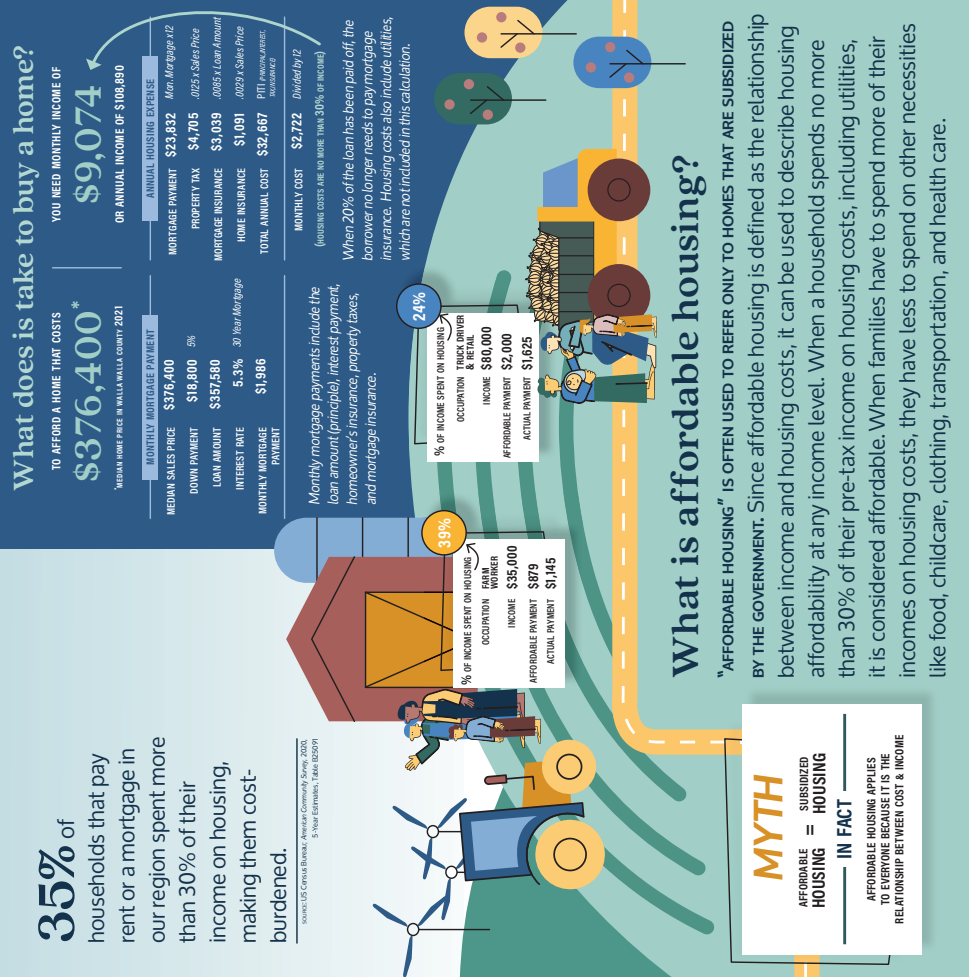
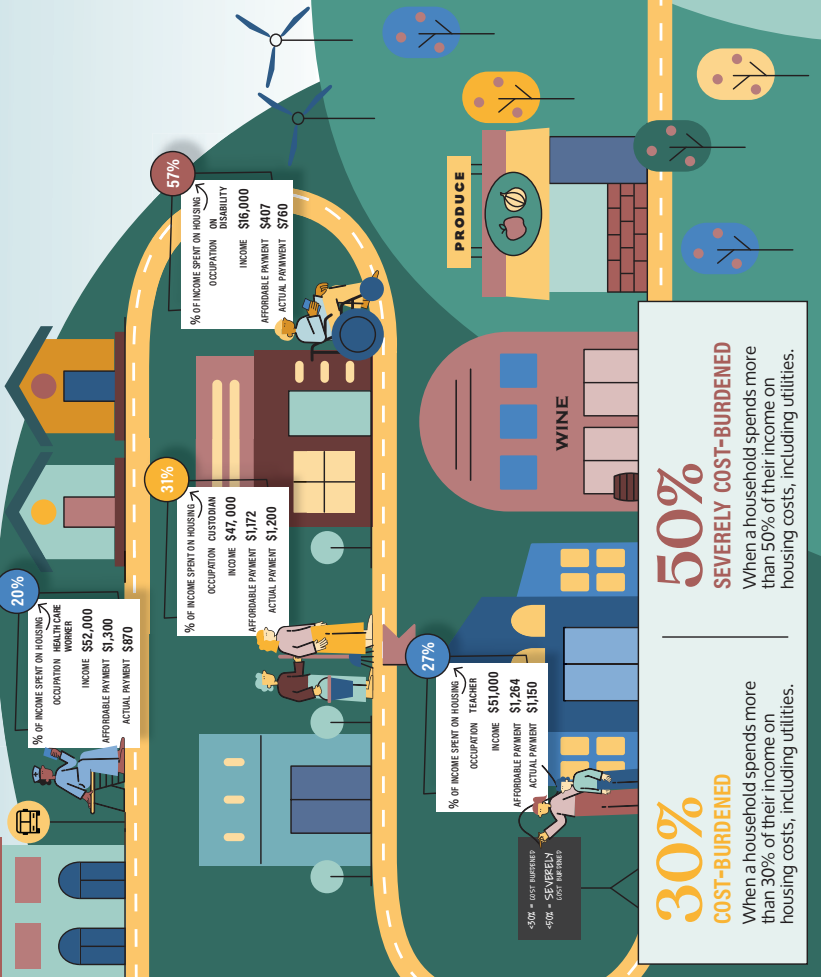


What the shortage of affordable housing means for
Columbia County, Walla Walla County, & Milton-Freewater

Community Council's vision is a community where all
people come together to create the future they want.



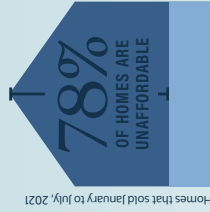
Many Families Can't Afford Homes



Homes in Our Region Are Out of Reach

Who can afford the cost of homes?

FOR FAMILIES EARNING LESS THAN \$50,000...



NEARLY ONE-HALF of Walla Walla households could not afford 96% of available homes.

Almost half (44%) of all households in Walla Walla County earn less than \$50,000 per year. There are very few homes for sale that they can afford to buy. For example, a household earning \$50,000 per year could afford a home that costs up to \$207,000. Yet there are very few homes for sale at or below that price in Walla Walla County.

NEARLY ONE-HALF of Columbia County households could not afford 78% of available homes.

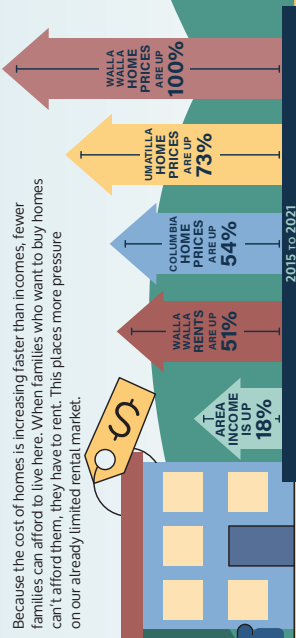
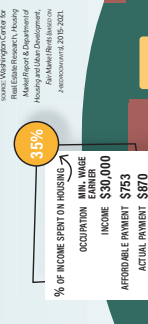
In Columbia County, nearly half (47%) of all households earn less than \$50,000 per year. The most they could afford to spend on a home is \$207,000. There are few homes for sale at or below that price.

ONE HALF of Milton-Freewater households could not afford 92% of available homes.

Half of the households in Milton-Freewater earn less than \$50,000 per year. Like Columbia and Walla Walla counties, there are few homes for sale that they can afford to purchase.

RENTS & HOME PRICES ARE INCREASING FASTER THAN INCOMES

Because the cost of homes is increasing faster than incomes, fewer families can afford to live here. When families who want to buy homes can't afford them, they have to rent. This places more pressure on our already limited rental market.

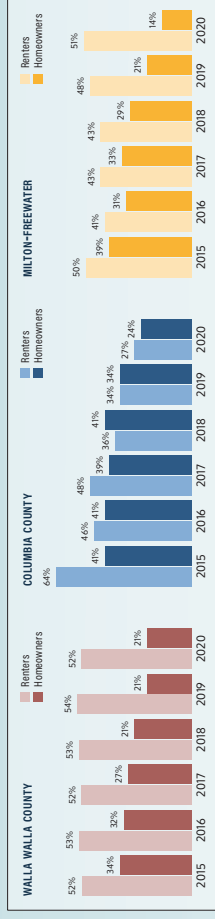


Who doesn't have affordable homes?

In our region in 2020, 35% of households that paid rent or a mortgage lived in homes they could not afford. Renters are more likely to live in homes they can't afford than homeowners. This is largely because homeowners tend to have steady mortgage payments. As

families with incomes less than \$50,000 per year are much more likely than those with higher incomes to live in homes they can't afford. On average, families with incomes under \$50,000 are eight times more likely than those with higher incomes to be cost-burdened.

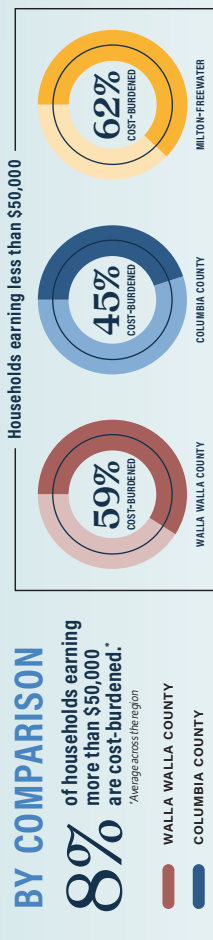
RENTERS ARE MORE LIKELY TO BE COST-BURDENED THAN HOMEOWNERS



SOURCE: U.S. Census, American Community Survey 2020, 5-Year Estimates, Tables B25091 & B25070

MOST HOUSEHOLDS EARNING LESS THAN \$50,000 ARE COST-BURDENED

Households earning less than \$50,000

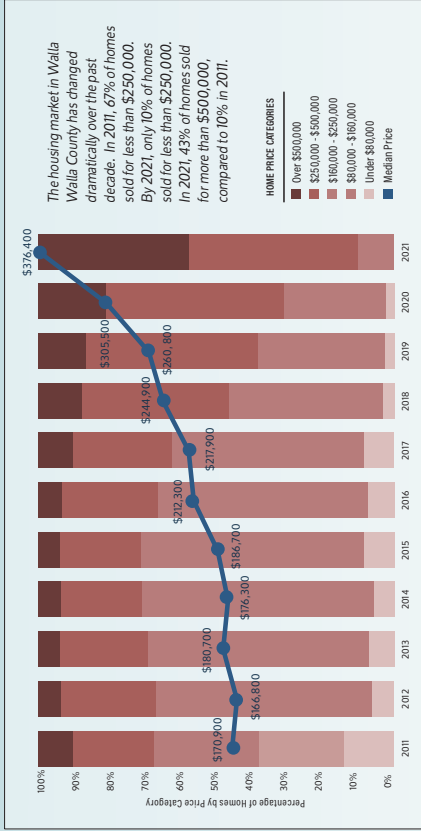


SOURCE: U.S. Census, American Community Survey, 2020, 5-Year Estimates, Table S2509

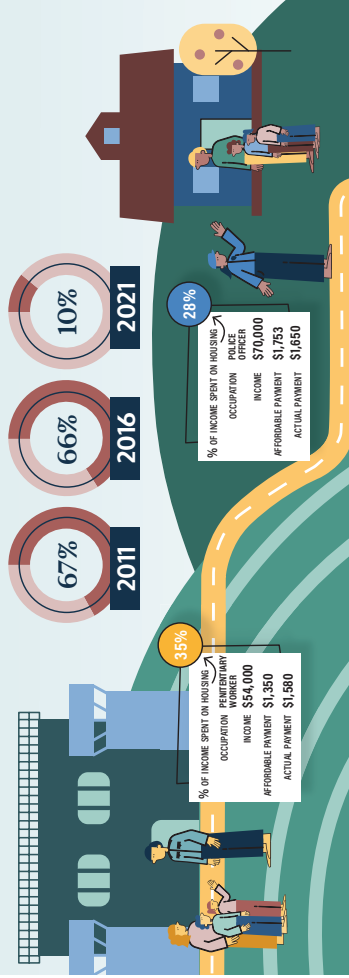


The Market has Changed

How have home prices changed in 10 years?

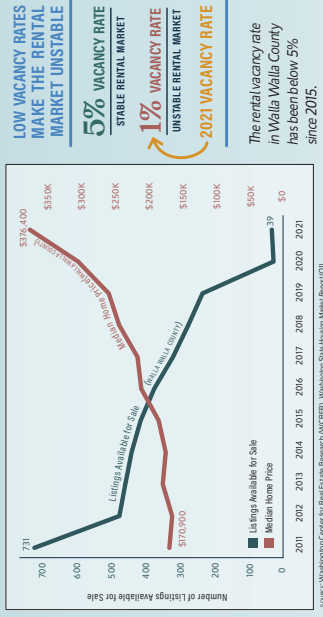


PERCENTAGE OF HOMES THAT SOLD FOR LESS THAN \$250,000



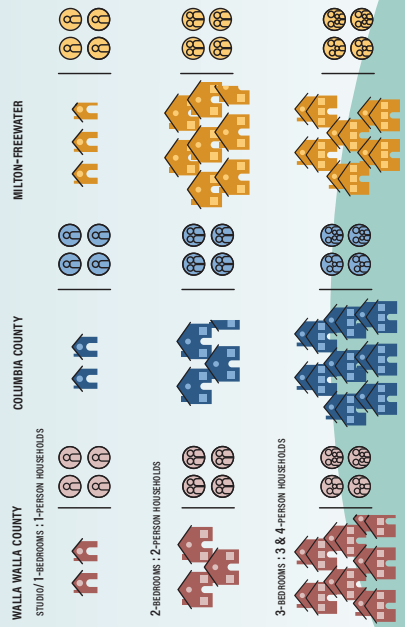
What homes are available?

THERE ARE FEW HOMES AVAILABLE TO BUY OR RENT



THERE IS A MISMATCH BETWEEN HOME SIZE & HOUSEHOLD SIZE

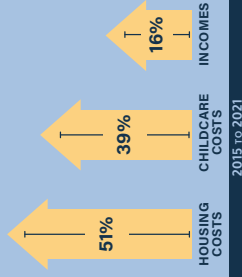
In our region, there are a lot of small households—one or two people—but not a lot of studios or one-bedroom apartments. At the same time, there are a lot of large homes—three or four bedrooms—but not a lot of large families. This means that some people have to care for homes that are much larger than they need, and other families are crowded into homes that are too small.



OTHER COSTS ARE RISING TOO—MAKING IT TOUGH FOR YOUNG FAMILIES TO GET BY



The two largest household expenses for families with young children in our region are childcare and housing. In Walla Walla County, the costs of housing and childcare have increased more than incomes. Rising costs for other goods, such as food and gas, mean that more families are struggling to pay for their basic needs.



RIISING INTEREST RATES PUSH HOMES EVEN FURTHER OUT OF REACH

For the past decade, interest rates have been at historic lows (less than 5%). As mortgage rates increase, so do monthly interest payments. Higher mortgage rates mean that families have to purchase lower-priced homes.

INTEREST RATE COMPARISON



How does the affordable housing crisis impact our whole community?

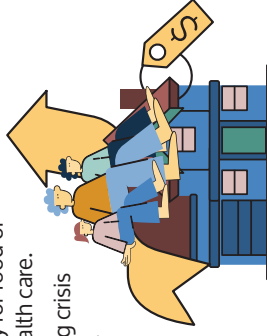
As home prices increase faster than incomes, more and more families struggle to get by. When money is tight, families become stressed because they have to make difficult choices, such as whether to pay for food or transportation, childcare or health care.

Our region's affordable housing crisis impacts our larger community. When families are financially stressed, greater burdens are placed on our hospitals, schools, and other community institutions. When homes are too expensive for working

families, employers have a hard time filling jobs because workers cannot move here for new opportunities. When families have to spend more of their paychecks on their housing costs,

they have less to spend in the local economy. The affordable housing crisis widens the gap between the "haves" and the "have-nots" because current homeowners see their wealth increase, while many renters face a less affordable market that grows further out of reach.

Safe and affordable housing is the foundation of healthy families and stable communities. When families live in safe, affordable homes close to where they work, study, and play, families are less stressed, kids do better in school, and neighbors can build lasting relationships of mutual support and be active in their communities.



REACH OUT



Community Council
HOW HAS THE AFFORDABLE HOUSING CRISIS AFFECTED you? Has it impacted your family, business, or work? Share your story with Community Council: ccstudy@www.communitycouncil.org

WANT TO GET INVOLVED? Join the *Affordable Housing Implementation Task Force*:
ccadvocacy@www.communitycouncil.org

FOR HOUSING ASSISTANCE

CAPECO	BMAC
541-276-1926	509-529-4980
MILTON-FREEWATER	COLUMBIA & WALLA WALLA COUNTIES



COMMON ROOTS HOUSING TRUST
Common Roots is our region's first community land trust for affordable housing, making homes permanently affordable for people whose needs are not met by the traditional housing market. www.commonrootshousing.org

THANK YOU SPONSORS



City of College Place, Washington
RESOLUTION NO. 23-XXX

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING ESTABLISHING PREAPPROVED HOUSING PLAN PARTNERSHIP WITH LIBERTY
HOUSE PLANS**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the State of Washington and the greater Walla Walla Valley both are dealing with housing crises; and

Whereas, the State of Washington needs 1 million new homes within the next 20 years; and

Whereas, cities across the State including the City of Spokane are starting to develop preapproved housing plan catalogs in order to expedite construction of housing that fits the neighborhood context throughout the city;

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** Approves a Preapproved Housing Plan Development Partnership with Liberty House Plans and directs City Administrator to sign the necessary documents.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this day of , 2023.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

Menu of Municipal Services



Primary Services	Description	Pre-Qualified Plan Collection	Pre-Approved Plan Collection
Program Development	- LHP collaborates with City staff to shape the program, determine logistics, and develop an implementation plan. - LHP assists City staff as needed to select plans for inclusion in the city's program.	\$2,750	\$3,250
Plan Licenses	(Pre-Approved Plan Collection only:) The City purchases a “not for construction” plan license for each construction set to be reviewed by building officials for pre-approval. <i>* Pricing depends on the size of the collection and the City's choice of plans. See LHP website for typical pricing.</i>	N/A	\$4,000 to \$24,000*
Plan Modification	- Depending on the location, construction sets may be modified as necessary to meet local building requirements or to customize the design to local tastes. - Plan modifications services are available through a third party architectural services firm.	When required by City or builders. Typically \$50 to \$1,000 per design, depending on extent of modifications requested.	When required by City or builders. Typically \$50 to \$1,000 per design, depending on extent of modifications requested.
E-Commerce Setup	LHP builds a dedicated web page for the City's collection. The webpage is housed on LHP's website and benefits from the full e-commerce functionality of LHP.	\$250	\$250
Scale Models	3D-printed scale models of designs in the collection. - Scale: 1":10' (engineering scale). - Available in white or blonde wood color. - Two scale models are included with LHP's program development services. - Additional models are available upon request.	Two models included with Program Development. Optional additional models are available @ \$50 to \$450 per model.	Two models included with Program Development. Optional additional models are available @ \$50 to \$450 per model.

Pricing listed here is applicable to towns with population under 20,000. Pricing is subject to change. Call for current pricing.

Menu of Municipal Services

Additional Services			
Site Analysis	Analyze the development potential of a specific parcel or typical lot size.	\$1,250 per property	\$1,250 per property
Catalog Production	“The [City Name] Collection” • Custom-designed catalog that can be used in conjunction with the Siting Strategies handbook. (Printable PDF) • Content: ○ An introductory message from the mayor and/or planning department. ○ A description of the program and how interested parties may participate. ○ The collection of architectural designs that the City has chosen for inclusion in its programs. Each design is given its own page with a featured photo, floor plans, and key statistics about the design.	\$500	\$500
Handbook Development	“[City Name] Siting Strategies: A handbook for building homes in [City Name]” • Custom-written handbook. (Printable PDF.) • Focuses on project types that will increase the productivity of existing parcels in the city. (For example: accessory dwelling units, duplexes, cottage courts.) • Featured Content: ○ Site analysis template — Diagram and instructions for analyzing the housing potential of a given site. ○ Set of four siting strategies for a typical lot size. ○ One set included. City may request add'l sets / lot sizes. ■ Interior lot with alley	\$3,250	\$3,250

Menu of Municipal Services

	■ Corner lot with alley ■ Interior lot without alley ■ Corner lot without alley ○ Sample pro forma analysis for the chosen lot. ● Supporting Content: ○ Introductory message from mayor and/or planning department. ○ Road map of the City's review process, with links to relevant City web pages. ○ Description of City's pre-qualified or pre-approved plan collection and how to participate.		
Consulting Services	Our CEO and network of consultants have a proven track record as advisors in the fields of real estate strategy and municipal productivity. From time to time, we serve as consultants in those areas, to help governments maximize the return on their development / redevelopment efforts.	Principal: \$250/hr Associate: \$125/hr Call for project estimates.	Principal: \$250/hr Associate: \$125/hr Call for project estimates.
Discount Codes	Cities may purchase single-use discount codes for the purpose of incentivizing builders to participate in the City's plan collection program. Participants would apply the discount code when purchasing house plan licenses via the LHP website.	Amount TBD by the City.	Amount TBD by the City.
Event Keynotes	LHP's CEO is an experienced public speaker and will travel to support efforts related to real estate and municipal productivity.	\$1,250/day + travel expenses	\$1,250/day + travel expenses





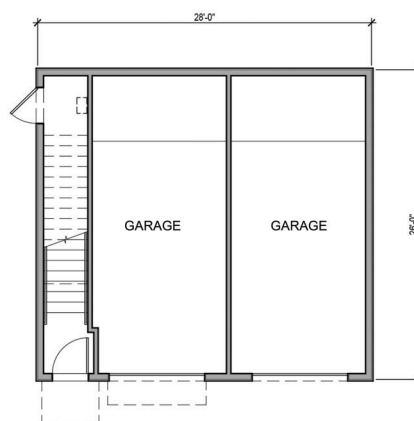
Updated 9/5/2022

Campbell Carriage House

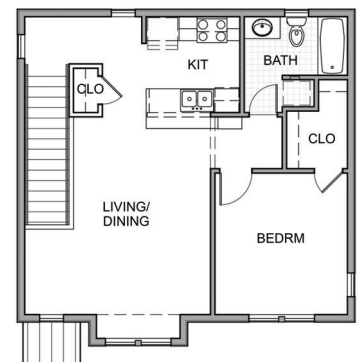
Designer: Artifex

Home office, rental income, or guest suite? You decide with this Craftsman-style, 2-car carriage house of compact design.

- 1 bedroom, 1 bath apartment with separate entrance
- 2-car garage
- 28' W x 26' D
- 2 stories
- 758 square feet living area (1,456 total)



First Floor



Second Floor



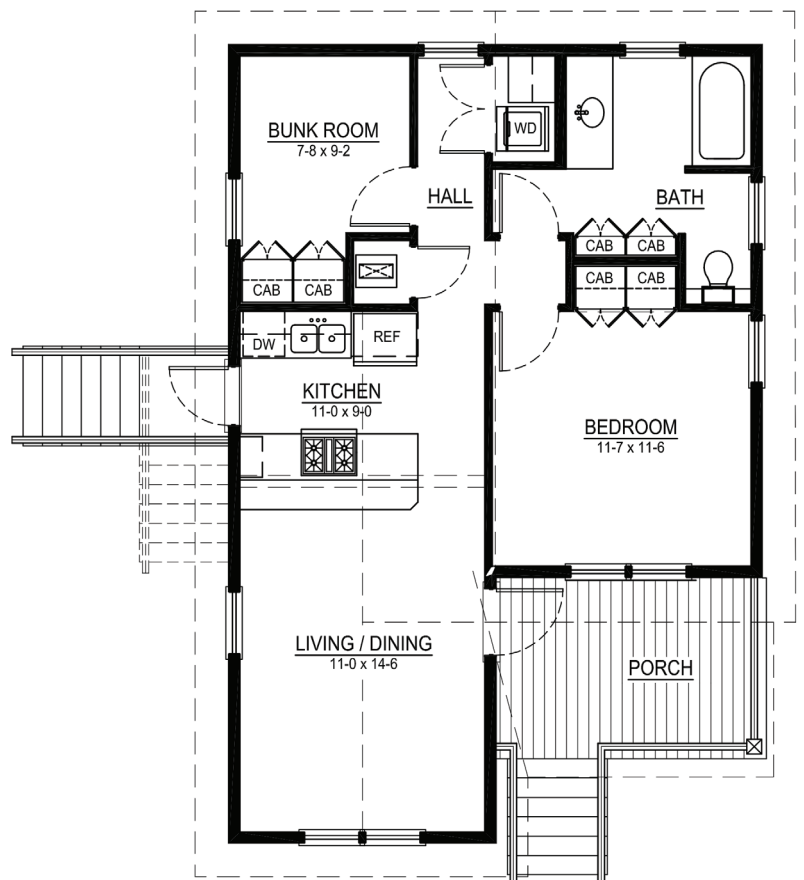
Updated 9/5/2022

Greenwood Cottage

Designer: Bruce B. Tolar

An easy-to-build Craftsman cottage with two bedrooms, one bath, and a private front porch for watching the world go by.

- 2 bedrooms - 1 bath
- 24' W x 36' D x 20' H
- 1 story
- 725 square feet



FIND CONSTRUCTION DRAWINGS AND MORE AT
libertyhouseplans.com



Farmhouse



Garden House



Creek House



River House



Craftsman

THE LOGANBERRY SERIES

Four floor plans.
Five styles.
Twenty combinations.

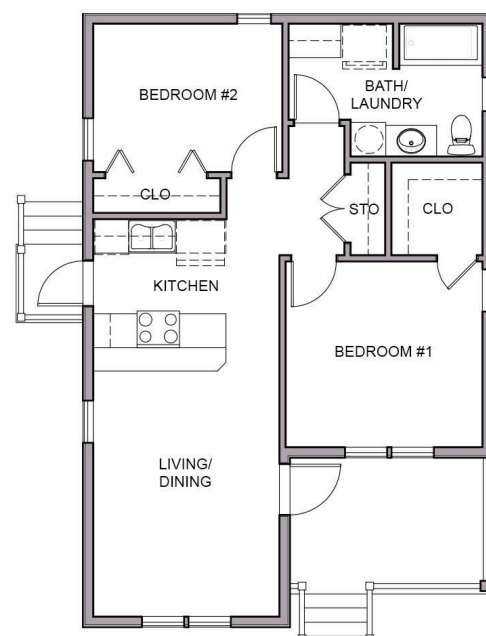
Updated 9/9/2022

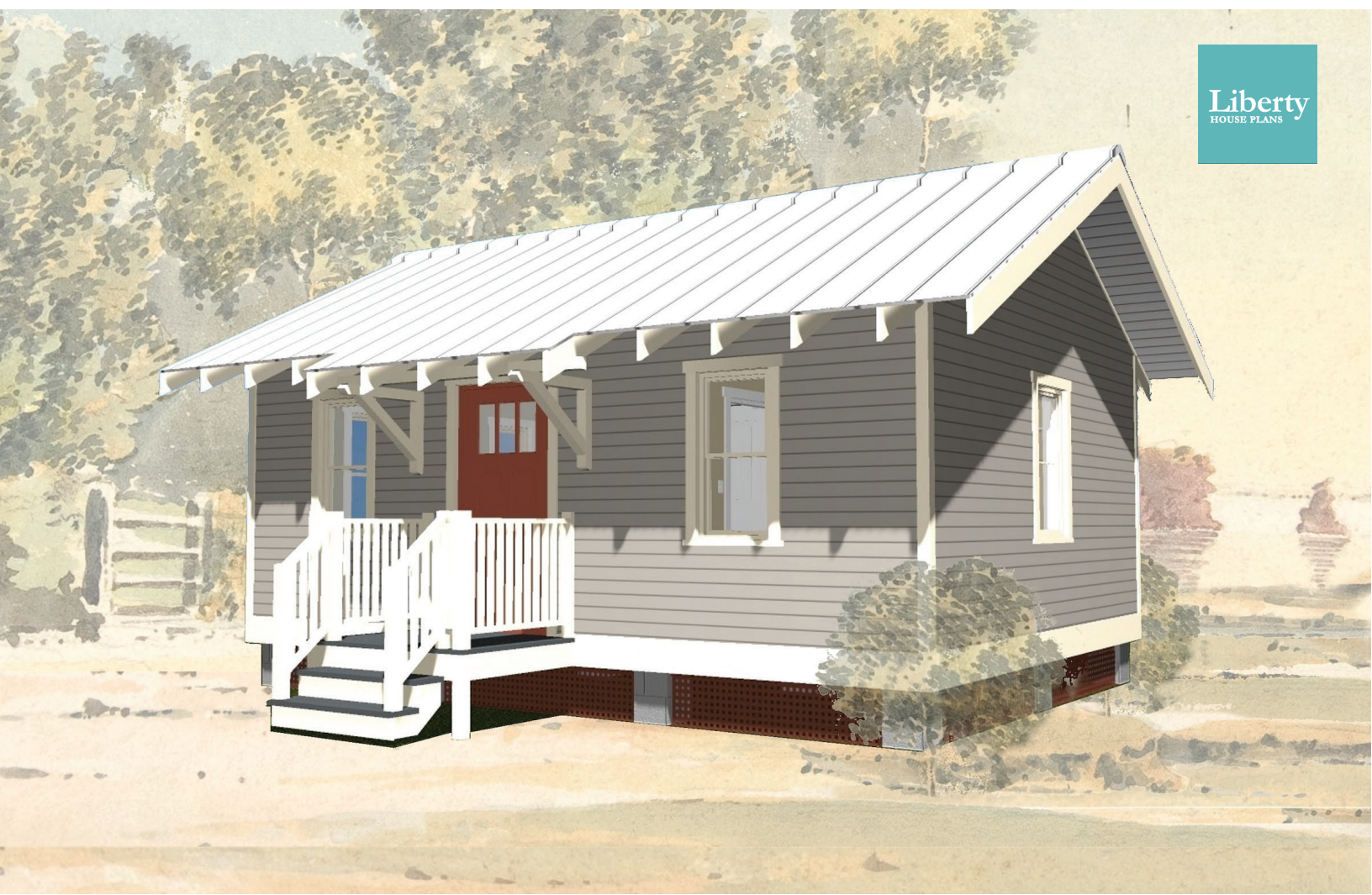
Loganberry Court

Designer: Artifex

This compact, neighborly design comes in five traditional styles. One floor plan, five options: farmhouse, garden house, creek house, river house, and Craftsman.

- 2 bedroom - 1 bath
- 24' W x 36' D x 16' H
- 1 story
- 744 square feet





Updated 9/9/2022

Seaborne Side Yard Cottage

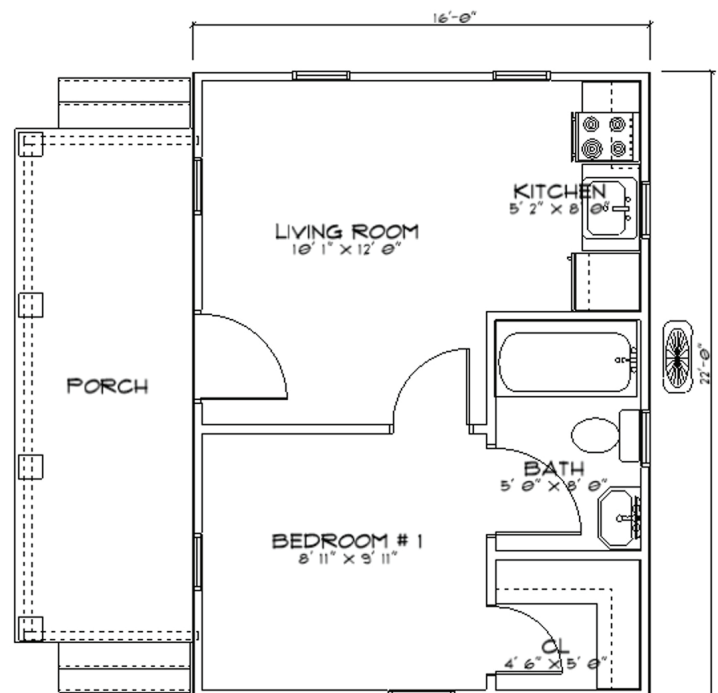
Designer: Historic Shed

Portico or porch? You can choose either with this one-bedroom Craftsman cottage plan.

- 1 bedroom - 1 bath
- 16' W x 22' D x 14'-6" H
- 1 story
- 352 square feet

More plans in the family:

- [Seaborne Cottage](#)
- [Seaborne II](#)



FIND CONSTRUCTION DRAWINGS AND MORE AT
libertyhouseplans.com



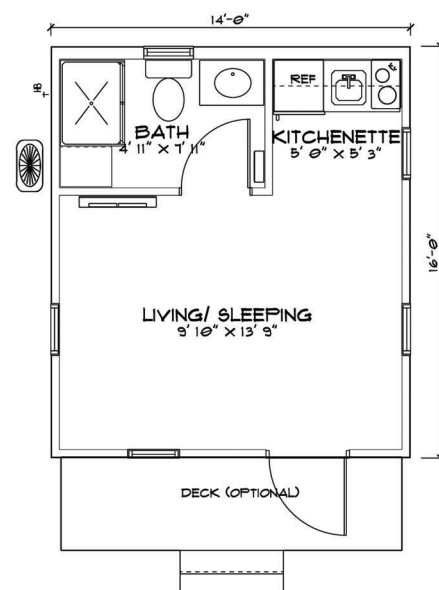
Updated 9/9/2022

Starlet Studio

Designer: Historic Shed

Home office. Studio. Guest quarters. The flexible Starlet Studio and its careful detailing make it an appropriate cottage companion for your traditional home.

- Studio - 1 bathroom
- 14' W x 16' D
- 1 story
- 224 square feet



FIND CONSTRUCTION DRAWINGS AND MORE AT
libertyhouseplans.com

City of College Place, Washington
RESOLUTION NO. 23-075

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING ESTABLISHING PREAPPROVED HOUSING PLAN PARTNERSHIP WITH LIBERTY
HOUSE PLANS.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the State of Washington and the greater Walla Walla Valley both are dealing with housing crises; and

Whereas, the State of Washington needs 1 million new homes within the next 20 years; and

Whereas, cities across the State including the City of Spokane are starting to develop preapproved housing plan catalogs in order to expedite construction of housing that fits the neighborhood context throughout the city;

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Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December, 2023.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk



November 13, 2023

Elizabeth Rowden, Program Director
ArtWalla
130 E Rose Street
Walla Walla WA 99362

Dear Ms. Rowden:

Thank you for submitting a letter of intent on behalf of Co(W)alla to apply for Washington State Arts Commission's Certified Creative Districts Program. We are pleased to see the community's interest in pursuing this designation. It is clear from your letter that your community has a strong understanding of its arts and culture landscape, with strong local partnerships. These two aspects, make Co(W)alla a strong candidate for Creative District designation. We look forward to receiving your application online by Friday, January 12, 2024. Please let us know if you have any questions.

Best regards,

Annette Roth
Community Development Manager
Washington State Arts Commission
711 Capital Way South, Suite 600
Olympia, WA 98504
(360) 252-9982

Cc: Karen Hanan, Executive Director



Walla Walla Valley Creative District – Letter of Interest

ArtWalla in concert with its partner agencies the City of Walla Walla, City of College Place, and Downtown Walla Walla Foundation wish to pursue a designation as a Walla Walla Valley Creative District. It is understood while in its brief history the Creative District designation has been applied to a singular community, the connectivity of volunteers, artists, resources, and ArtWalla's operation in both communities really lend well to a concept of a joint Creative District.

The Creative District starts on the west end through the community of College Place within the College Avenue corridor. This corridor has a multitude of traffic box art wraps, public art in the parks and Walla Walla University, performing arts venues at Walla Walla University, Walla Walla Valley Academy, Rogers School, and College Place High School. College Place is working hard to support the creative economy throughout this corridor.

The Creative District then goes east along the Rose Street/Isaacs Avenue corridor. A number of art opportunities exist throughout this corridor including the following:

Walla Walla Foundry: Bronze Statue Creation: 13th Avenue, north of Rose Street. As well as the Foundry Vineyard Winery which includes tasting room, artistic retail shop as well as a large art gallery that features world class shows on a regular basis.

Gesa Powerhouse Theater Performing Arts Venue: at Rose Street and 6th street.

A number of creative economy businesses exist throughout this corridor as well connecting the Creative District to surrounding neighbors that reflect the diversity of our communities.

Downtown Walla Walla: This area features a wonderful public art collection, multiple art galleries, creative retail and wineries and food opportunities, Several artistic maker spaces exist in this area. During the summer months, many outdoor performances are hosted by the city and Downtown Foundation. Many of the valley's creative organizations are located in Downtown Walla Walla.

Whitman College and The Little Theater are located at the eastern end of the district. The college has many performing arts venues and hosts many cultural events that are open to the community.

This proposed Creative District has much synergy, is walkable, bikable, and served by Valley Transit which is the metro Walla Walla/College Place public transit agency. This Creative District will harness the energy from our community volunteers, three higher education institutions, business community, art institutions, and partner agencies into a holistic creative art ecosystem. This will encourage increase in artists to the area as well as business patrons and tourists. We want to grow our Creative sector improve the quality of life for residents and as a bonus our Tourism sector.

The District Administrator will be ArtWalla. This agency is a non-profit that facilitates promotion and pursuit of the arts across both communities. Some goals to be facilitated by the Administrator and partners is as follows:

Promotion of Walla Walla Valley Creative District and arts hub.

- Implement public art installations across Valley Creative District. Pursue grants to make happen.
- Implement Valley Creative District Wayfinding Signage. Pursue grants to make happen.
- Enhance and Grow Economic Vitality in Walla Walla Valley Creative District.
- Measure and Report the Economic Impact of the Creative District.

Guiding Partners of this Initiative:

ArtWalla

Tricia Harding - ArtWalla Board Member Email: tricia.harding@artwalla.com

City of College Place

Mike Rizzitiello – City Administrator

Email: mrizzitiello@cpwa.us Phone: (509)-394-8506

Lafe Bissell – Chair of Park, Arbor, and Recreation Board (Per Code Advises on Public Art)

Email: lafeb@aol.com

City of Walla Walla

Elizabeth Chamberlain – Deputy City Manager

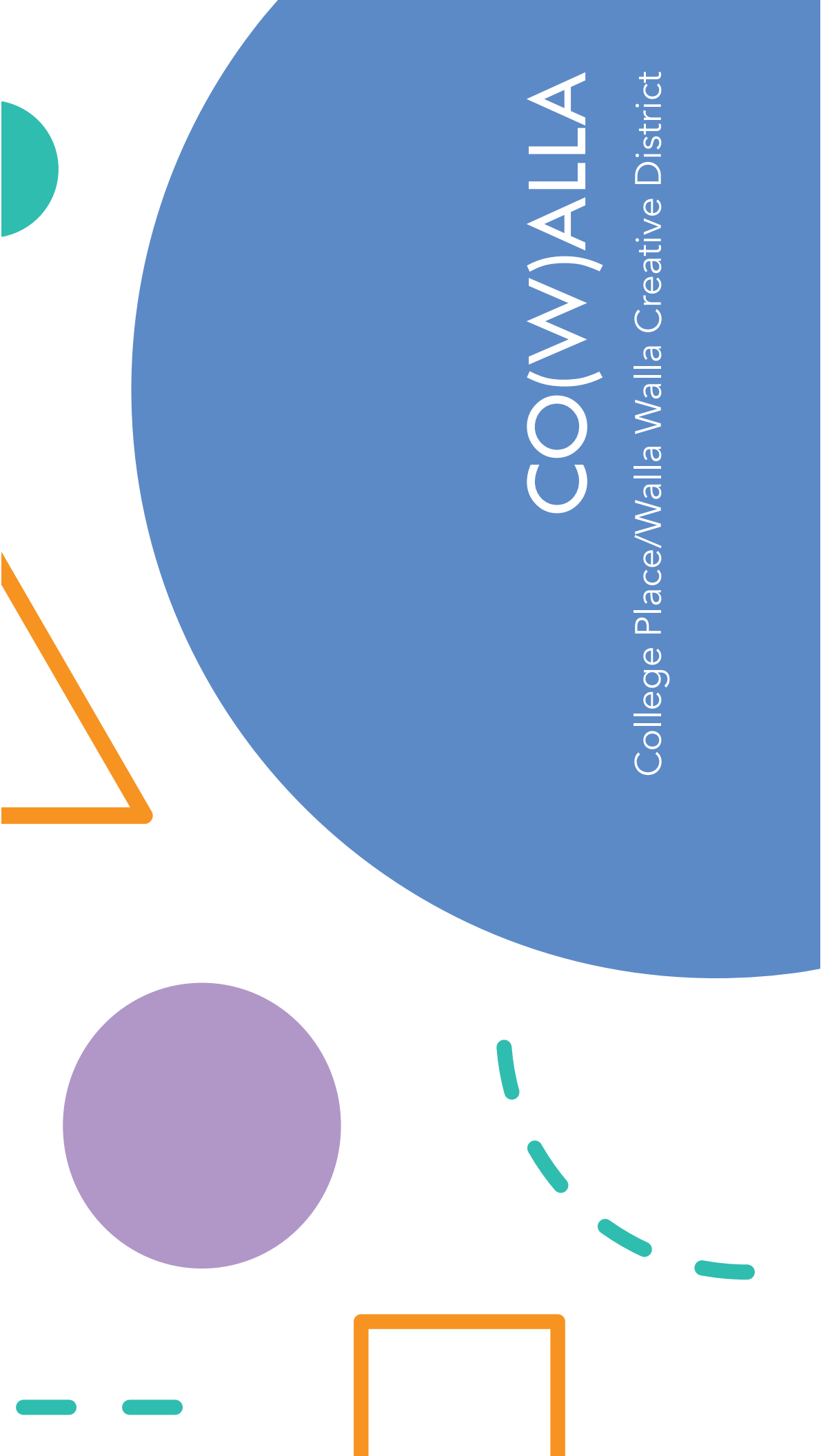
Email: echamberlain@wallawallawa.gov Phone: (509) 524-4345 Name: Tia Kramer - Chair of Arts Commission

Email: tiakramer@gmail.com

Downtown Walla Walla Foundation

Kathryn Witherington – Executive Director

Email: kathryn@downtownwallawalla.com Phone: (509)-876-1871



CO(W)ALLA

College Place/Walla Walla Creative District



**The creative economy makes up 8.7%
of Washington's GDP.**

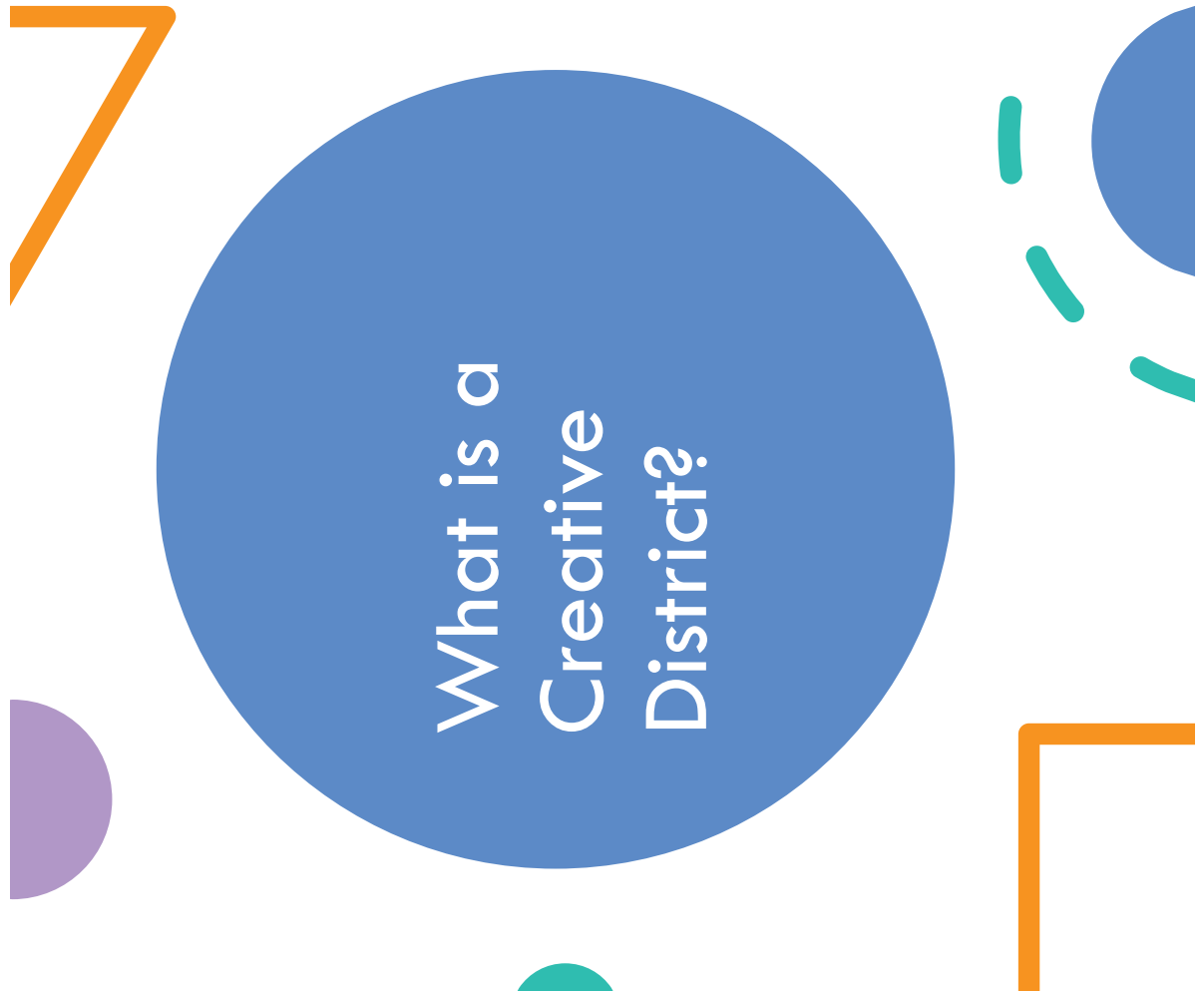
**Employs more than agriculture, forest
products and life sciences combined.**

ArtsWA Website: 2020

Creative District Planning Team

- Brenda Bernards, **ArtWalla**
- Lydia Caudill, Community Development Block Grant Coordinator, City of Walla Walla
- Tricia Harding, **ArtWalla**
- Martin Fortney, Executive Director, The Little Theater
- Mike Rizzitello, City Administrator, College Place
- Jenny Rodriguez-Peña, Director, Crisol de Culturas
- Elizabeth Rowden, **ArtWalla**
- Nadine Stecklein, Asst. Director of Internship Programs, Whitman College
- Kathryn Witherington - Executive Director, Downtown Walla Walla
- Rebecca Zanatta, RJZ Connections, Consultant & Facilitator

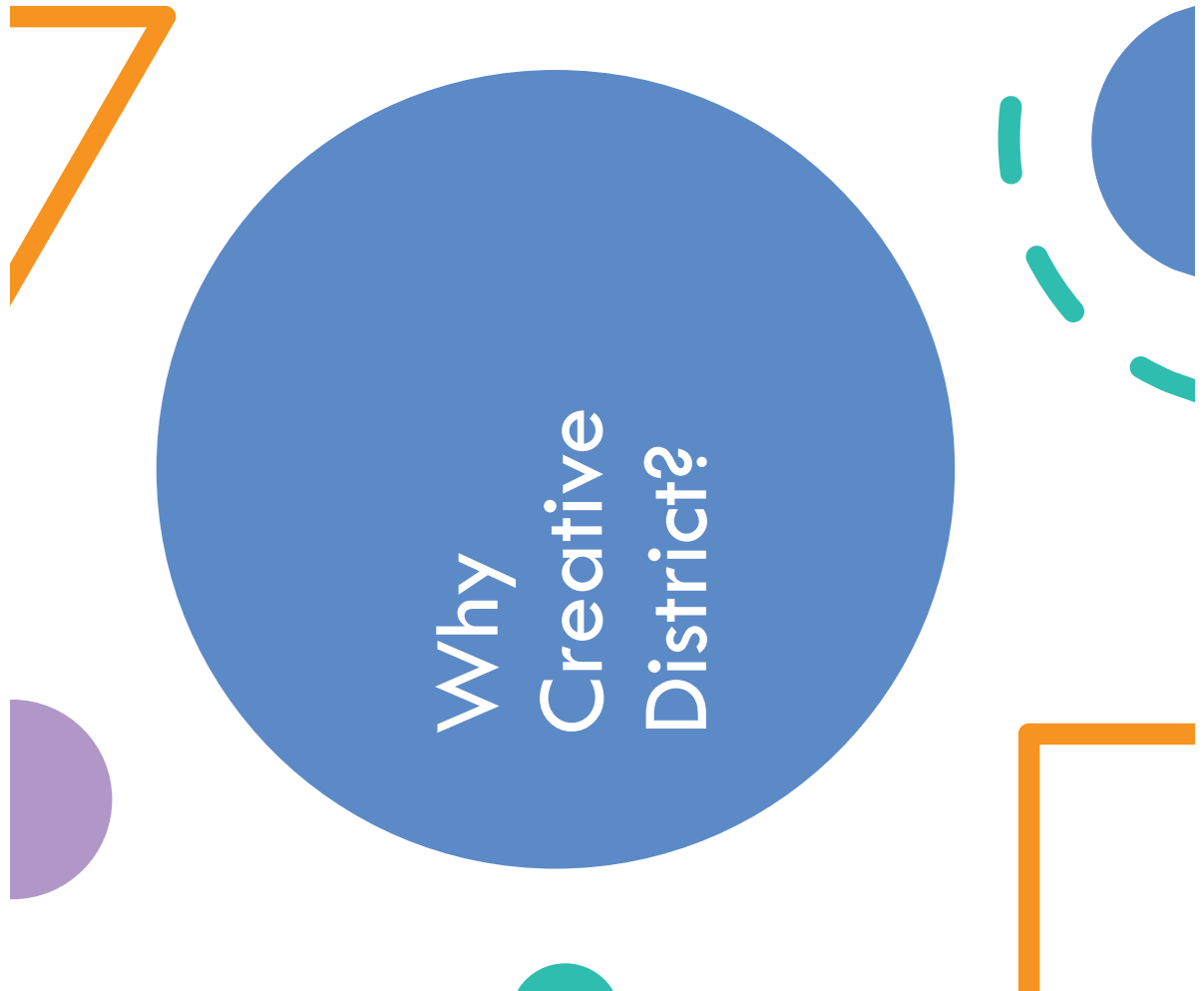




What is a Creative District?

A Creative District is an exciting place to live, work, and visit. It's a focal point - a geographically defined area of cultural and economic activity.

It's the heart of a community - for people to gather and enjoy the arts and culture a community has to offer.



Why Creative District?

- Bring vitality to our communities
- Increased funding opportunities
- Provide growth opportunities
- Joy and vibrancy!
- Cultivate and celebrate our collective communities



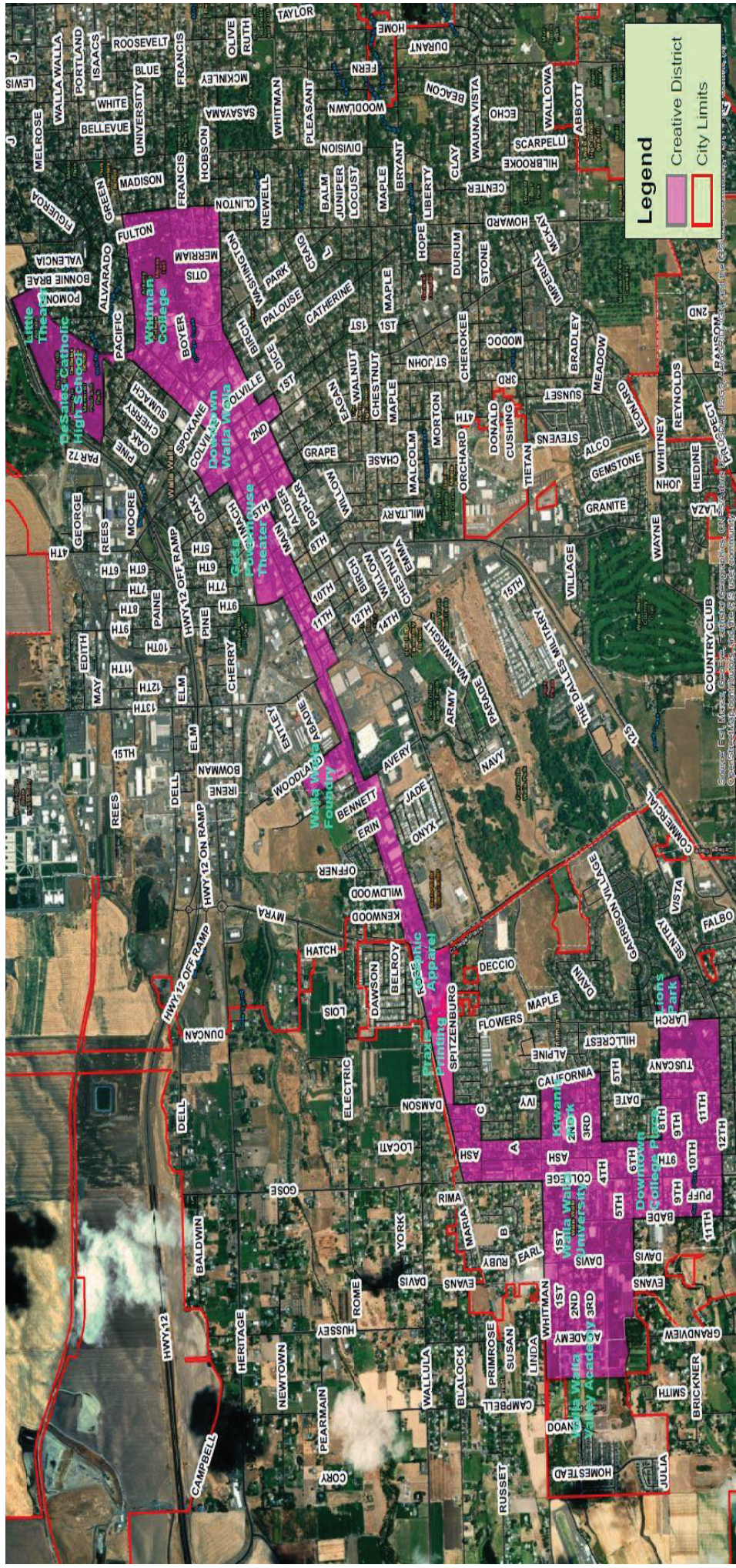
How will a Creative District benefit my community?

- Grow jobs and economic opportunities for all citizens
 - Attract artists & creative businesses
 - Promote our community's creative identity & history
 - Open funding opportunities to support creative districts
 - Attract new investment, redevelop historic assets
 - Develop opportunities for affordable housing, live/work, and maker space
 - Proactively develop our community's long-term future
 - Increase tourism and bring new visitors to learn about CO(W)ALLA
- 



Current Washington State - Creative Districts

- Edmonds
 - Chewelah
 - Olympia
 - Langley Creates
 - Twisp
 - Port Townsend
 - Tenino
 - Issaquah
 - Rainier Valley
 - Bainbridge
 - South Columbia (SOCO)
 - Moses Lake
 - Burien
 - TBD - CO(W)ALLA
- 



Legend

- Creative District
- City Limits

Source: First Street Knowledge, Inc. Walla Walla Creative Districts. On the map, the City of Walla Walla is shown in red. The Creative Districts are shown in pink. The map is not to scale.





College Place and Walla Walla Partnership

- In Place
 - Emergency Management
 - District Court
 - Fire Training Tower
 - In Progress
 - Broadband Planning
 - Regionalization of Wastewater
 - Sales Tax Sharing Agreement on Big Boxes over 25,000 sq ft
- 



Potential Funding Opportunities

- Federal National Endowment of the Arts Our Town Grants
 - Federal National Endowment of the Arts Artworks Grants
 - Creative District Placemaking Grants (state Level)
 - Creative District Capital Grant (state level)
 - Creative District Operational (state level)
- 

Draft Vision

Arts are always included, and people
are always included in the arts.



Draft Mission

The arts connect, celebrate, support,
and bring vitality to our community
and economy.



Draft Values

Social Innovation
Empathy
Joy
Inclusion
Relationships
Community
Serendipity



Draft Goals

Goal #1

Develop a sustainable organization with diverse revenue streams

Goal #2

Engage our community with collective involvement and continued buy-in

Goal #3

Support, develop, and grow our CP and WW Creative Economy





Community Engagement

Focus Groups

Interviews

Online Survey

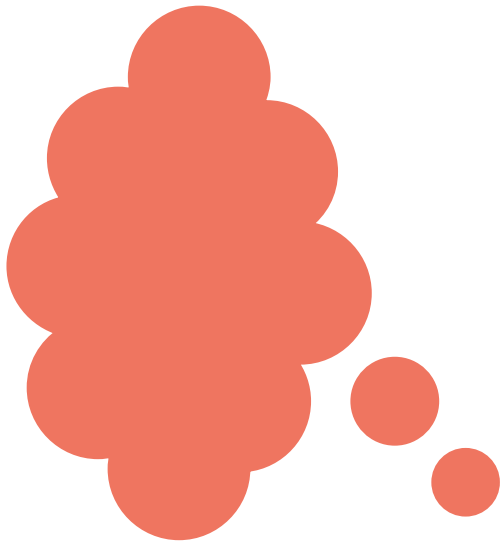
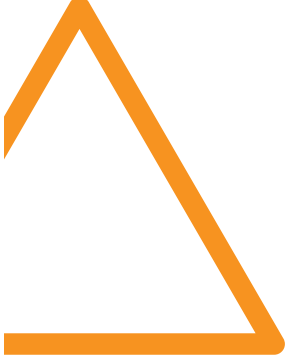
Community Meetings

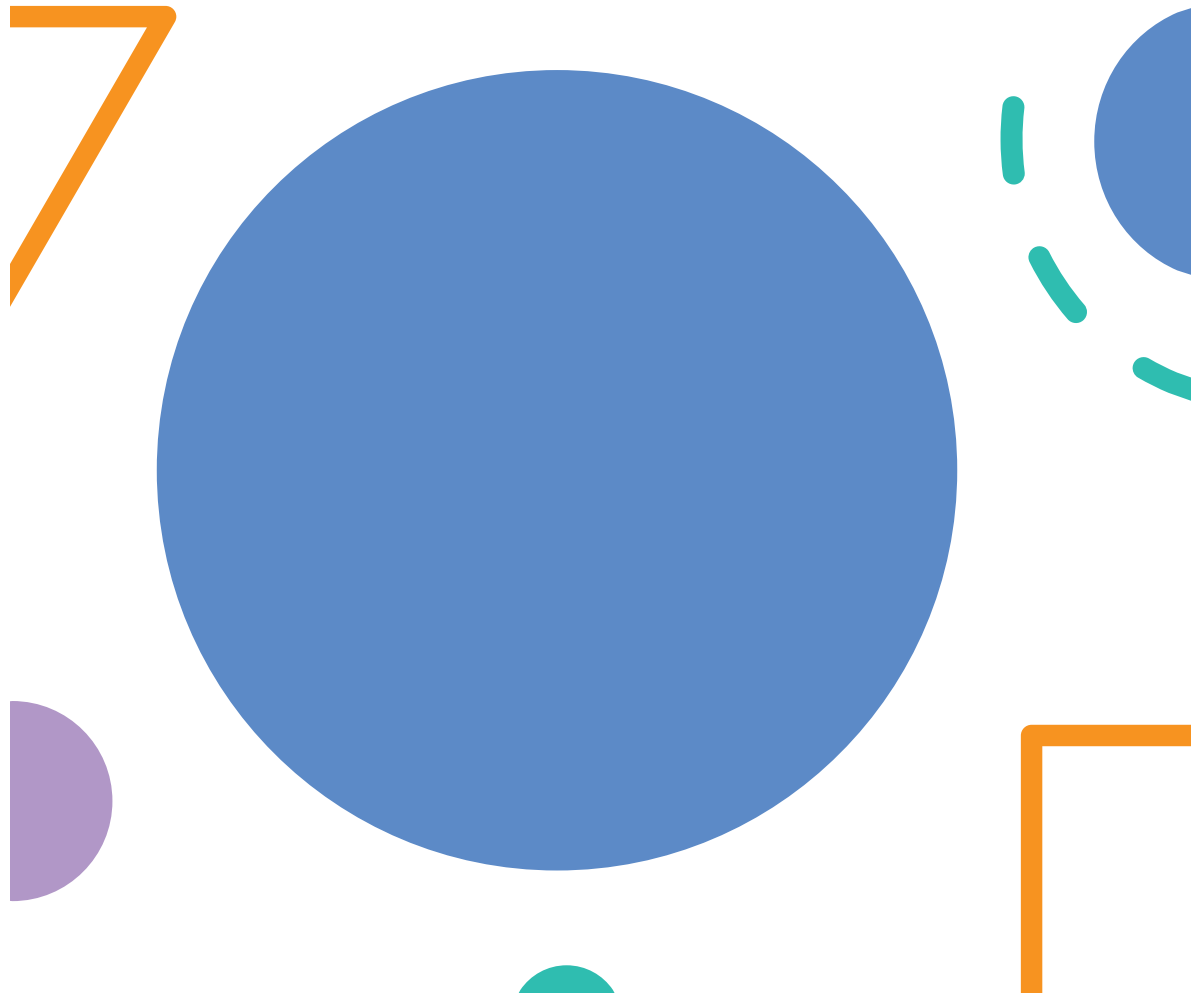
Application

CO(W)ALLA becomes a reality!

Feedback & Questions

- What are your initial thoughts with this Creative District Plan?
- What are you most excited about?
- What concerns do you have?





THANK YOU!

Please share additional thoughts, questions,
and interest with

XXXX

Document Path: S:\GIS\MXD\EconomicDevelopment\CreativeDistrictProposal.mxd

City of College Place, Washington
RESOLUTION NO. 23-xxx

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING AUTHORIZING CITY ADMINISTRATOR TO WORK WITH ARTWALLA & PARTNERS ON FORMATION OF THE COALLA (COLLEGE PLACE-WALLA WALLA) CREATIVE DISTRICT.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, RCW 43.46.105 authorizes local governments to designate a Creative District within its territorial boundaries, subject to certification by the Washington State Arts Commission; and

Whereas, a Creative District is geographically defined area where art, culture, social, and economic activity takes place and where cultural facilities, creative industries, and arts-related businesses are a vibrant hub for the community; and

Whereas, the benefits of a state-certified Creative District include; promoting the City and Greater Walla Walla Valley's unique identity and values; increasing tourism; growing creative industry jobs and career opportunities; being able to pursue grant opportunities related to the creative industry; preserving and improving historic community assets; and enhancing the City's livability; and

Whereas, the City's Cultural & Business District, Downtown Walla Walla, and surrounding areas contain a strong concentration of the Walla Walla Valley's cultural assets, businesses and activities; and

Whereas, the Washington State Certified Creative District Program aligns with the goals of the City's Economic Development Element of the Comprehensive Plan;

Whereas, both communities filed a formal letter of intent on November 9th, 2023 and were invited by ArtsWA to submit a formal application with amended Creative District boundaries by January 12th, 2024;

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Section 1. Creative District Boundaries. That the area shown in the updated map attached as Exhibit A, which encompasses the City of College Place & City of Walla Walla's Cultural and Business District and surrounding areas, is hereby designated as the Coalla Creative District

(College Place – Walla Walla), subject to the certification by the Washington State Arts Commission.

Section 2. Creative District Application. That the Administration is authorized to partner with the City of Walla Walla, Downtown Walla Walla Foundation, ArtWalla, and other partners to petition the Washington State Arts Commission for certification of the Creative District and to execute on behalf of the City of College Place any documents necessary for state certification of the Creative District.

Section 3. Creative District Promotion. That the Creative District shall promote the exploration of and participation in the creative economy and arts and cultural experiences unique to the Walla Walla Valley (comprising College Place & Walla Walla) community and that business and property owners within the Creative District are encouraged to involve themselves and participate in the full development of the Creative District.

Section 4. Creative District Participation. That administration is authorized to direct staff to actively support and cooperate with the Creative District Steering Committee to develop, maintain, and encourage the economic and arts and culture activities in the Creative District.

Section 5. Administrative Support The City designates Artwalla as the Administrative Agent for the Coalla Creative District.

Section 5. Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Section 6. Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December, 2023.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair
City Clerk

City of College Place, Washington
RESOLUTION NO. 23-076

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING AUTHORIZING CITY ADMINISTRATOR TO WORK WITH ARTWALLA & PARTNERS ON FORMATION OF THE COALLA (COLLEGE PLACE-WALLA WALLA) CREATIVE DISTRICT.

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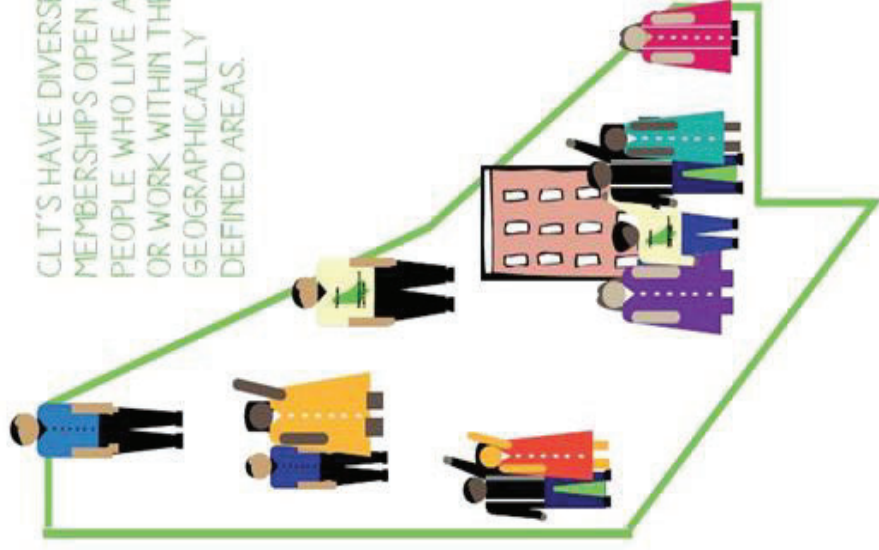
Sherri St. Clair
City Clerk



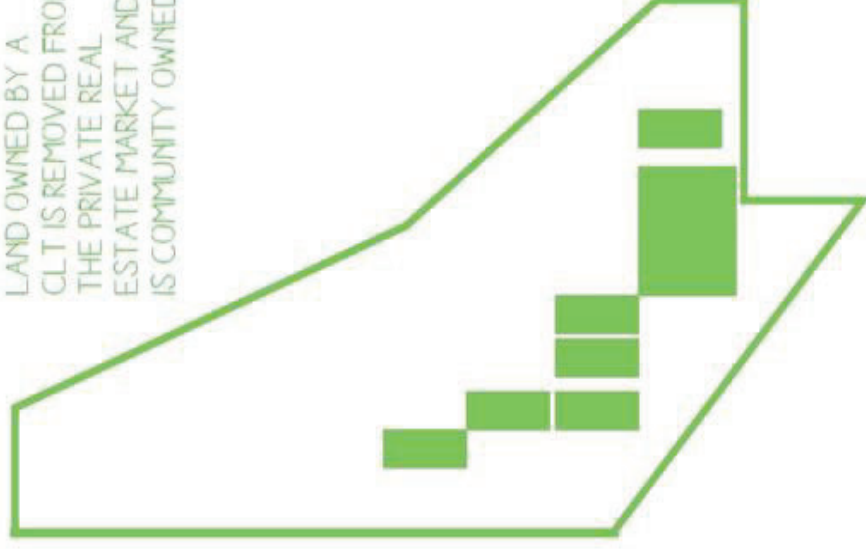
**Building and preserving permanently affordable homeownership in the Walla Walla Valley through
the Community Land Trust (CLT) Model**

COMMUNITY LAND TRUST

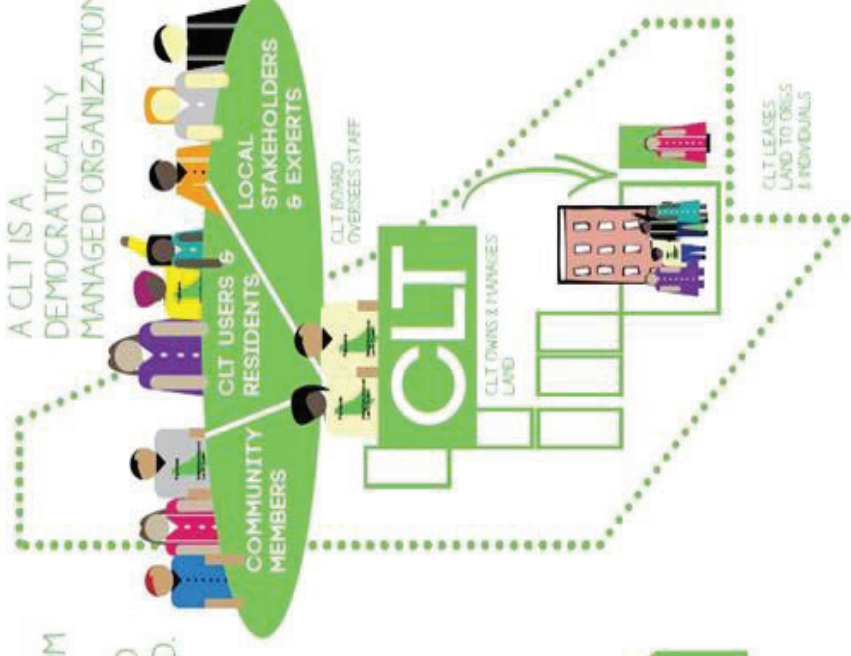
CLT'S HAVE DIVERSE MEMBERSHIPS OPEN TO PEOPLE WHO LIVE AND OR WORK WITHIN THEIR GEOGRAPHICALLY DEFINED AREAS.



LAND OWNED BY A CLT IS REMOVED FROM THE PRIVATE REAL ESTATE MARKET AND IS COMMUNITY OWNED.



A CLT IS A DEMOCRATICALLY MANAGED ORGANIZATION

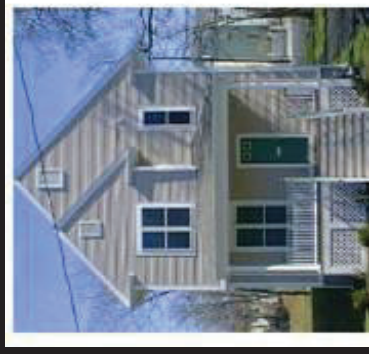


Community Land Trust (CLTs) Basics

-

Dual Ownership:

Homeowner owns
the house



CLT owns the Land



Community Land Trust Basics - Structure

A ground Lease enables permanent affordability through shared equity

- Lease is 99 years and renewable
- Lease is legal tool for a equity restriction
- Lease lease is affordable/low (\$50/mo fixed for 5 years)
- Lease is inheritable



Community Land Trust Homes for:

	% AMI	1 person	2 people	3 people	4 people
Low Income	50-80%	\$ 29,900- 47,840	\$34,150 – 54,640	\$38,440 – 61,440	\$42,650 – 73,760
Moderate Income	80-100%	\$47,840 – 59,800	\$54,640 – 68,300	\$61,440 – 76,800	\$73,760 – 85,300

Affordable price for low- and moderate-income households of 2:
 \$103,000 - \$230,000

Walla Walla County Median Home Price (Oct 2023):
 \$440,000





WHAT LOW to
MODERATE
INCOME
BUYERS CAN
AFFORD

**\$103,000 to
\$230,000**

THE **AFFORDABILITY** GAP

?



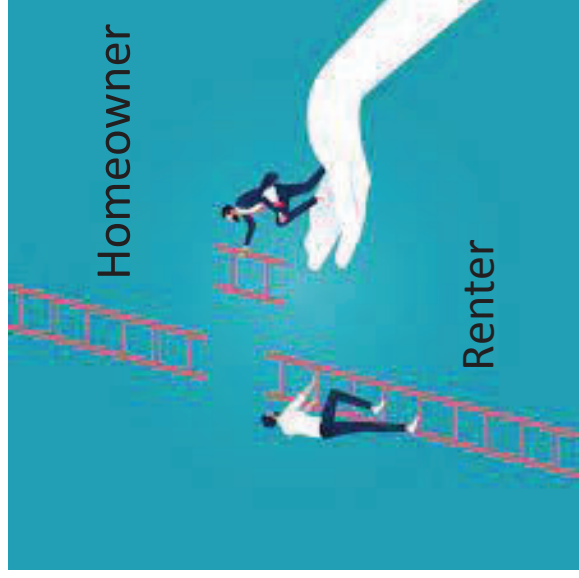
WHAT TODAY'S
HOMES COST

**To build
\$250,000-
\$350,000?**

**To buy:
\$300,000-
\$500,000?**



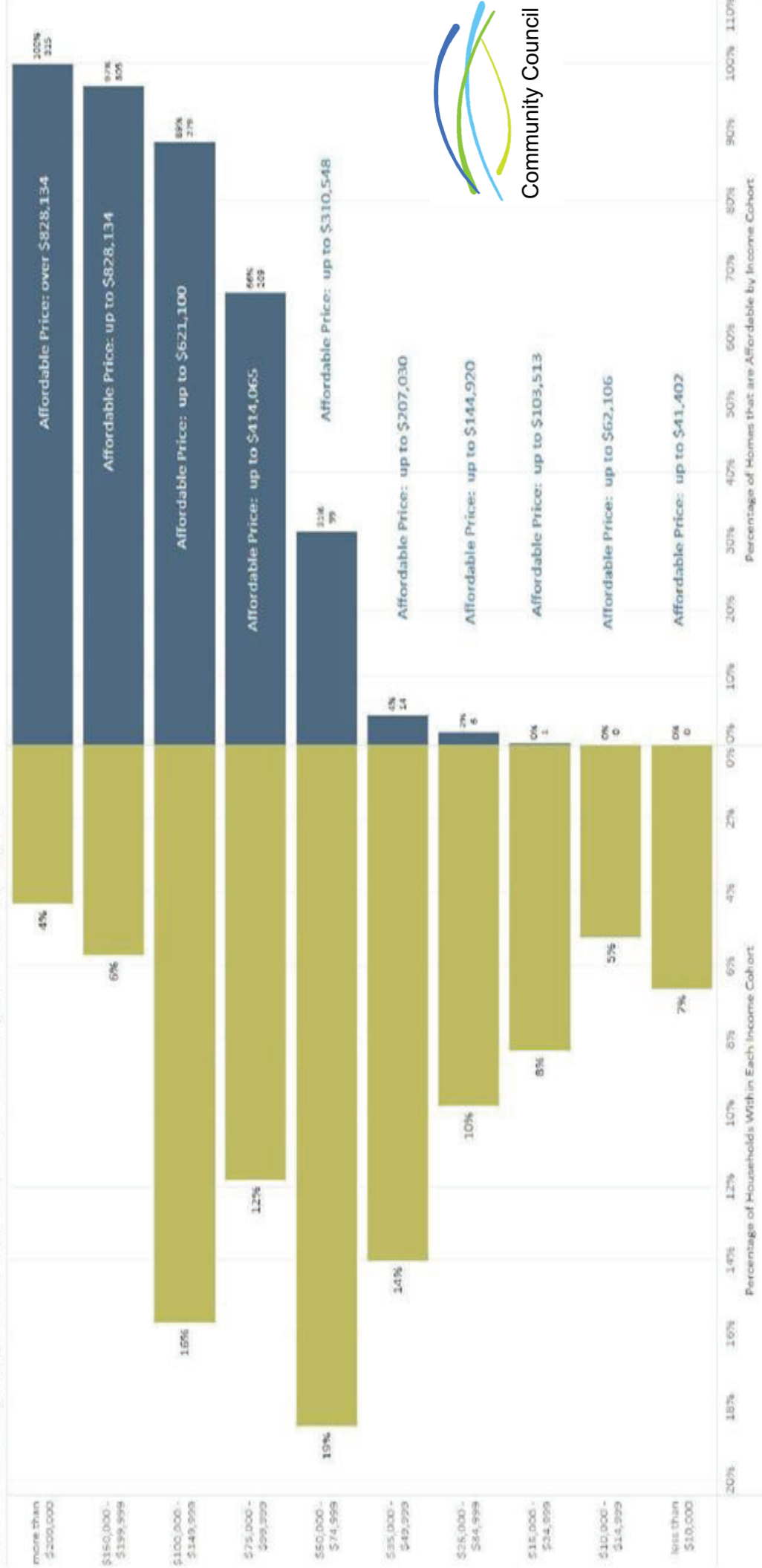
Permanently Affordable Homeownership, It builds the missing rung on the prosperity ladder



- Stability, Security, generational legacy, pride of ownership
- Builds generational wealth
- Shrinks racial wealth divide
- Is more affordable than rental housing over time, especially for low- and moderate-income and households of color
- improves health through increased home quality, stability, safety, affordability, neighborhood characteristics
- Promotes safer, higher quality neighborhoods
- Promotes stability and access to education, job attainment and job retention

Percentage of Affordable Homes by Income Cohort, Walla Walla County 2021

Source: ACS Table S1901, 2010; CPI Jan. 2010 to June 2021; MLS Walla Walla County Homes Sold January - July 2021.



Common Roots Achievements 2023



- Acquired 501c3
- Became independently operating
- Hired first full-time ED
- Awarded major Dept. of Commerce Rural TA Grant
- Awarded major Catholic Campaign for Human Dev. Grant
- Entered option agreement to purchase land
- Submitted major CHIP grant with support of City of WW
- Organized 1st CLT Affordable Housing Forum
- Dec. 10th, Fir annual Membership Meeting

How the city can support



- Local Contributions leverage other funding sources
- Pass ordinance to waive Capital Facility Charges and Permit Fees
- Determine stock and feasibility of surplus land for affordable housing development
- Develop RFP to grant land to affordable housing builders
- prioritized permanent affordability in RFP
- Consider the need for diverse housing, affordable homeownership in RFP
- Promote opportunity for strategic partnership between private, nonprofit and government entities



Thank you!

commonrootshousing.org • miles@commonrootshousing.org



ENGINEER'S OPINION OF PROBABLE COST

PROJECT: Water and Sewer Along Whitman to WWU/Land Trust Site **DATE:** 10/3/2023

DESCRIPTION: Preliminary Cost Estimate

CLIENT: City of College Place

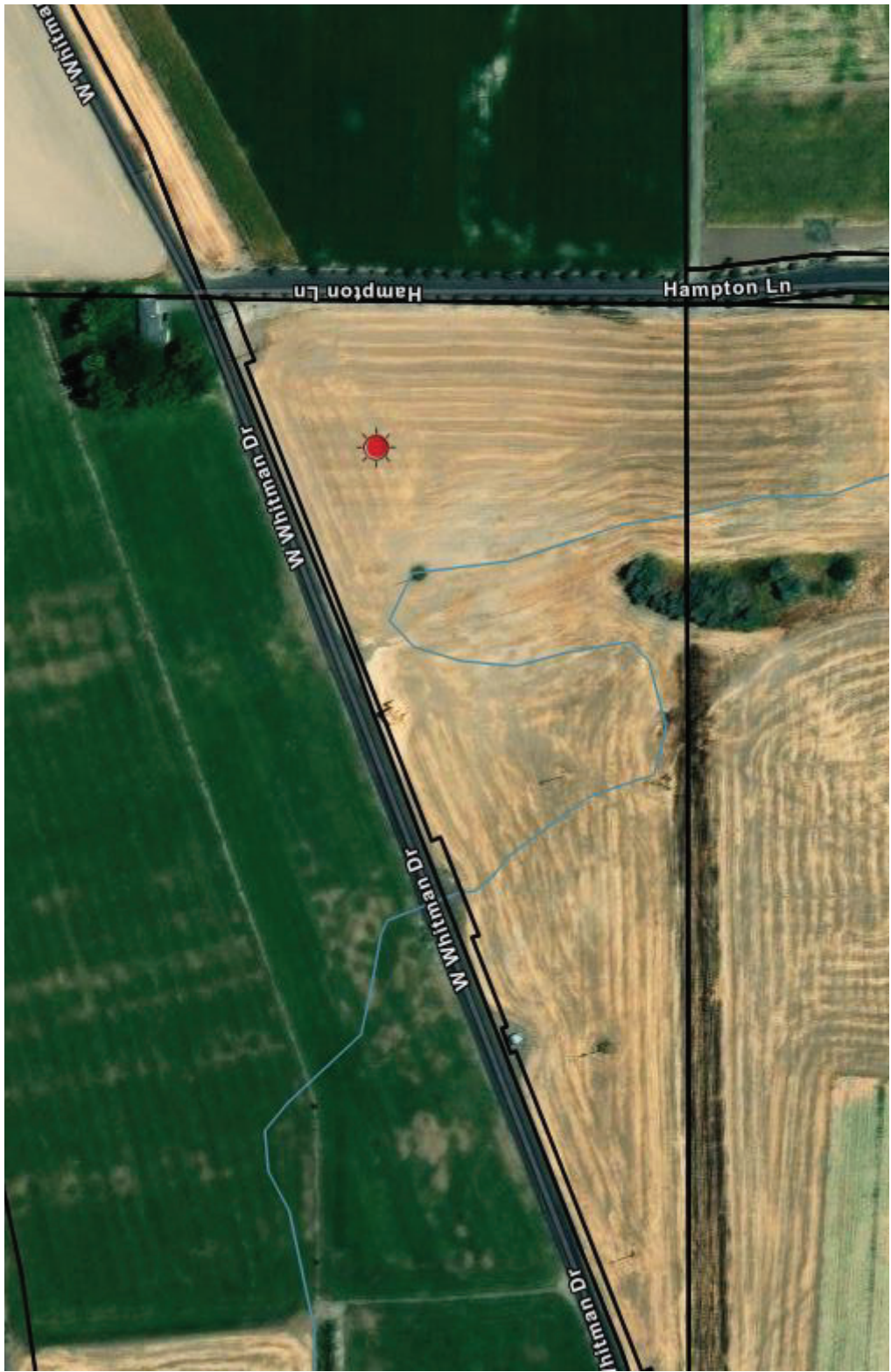
CLIENT PROJ. NO. J-U-B PROJ. NO.: 30-20-075-043

ITEM NO.	DESCRIPTION	SCHEDULE OF VALUES			
		QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	Mobilization (Max. 10%)	1	LS	\$465,000	\$465,000
2	SPCC Plan	1	LS	\$1,500	\$1,500
3	Dewatering Plan	1	LS	\$1,500	\$1,500
4	Project Temporary Traffic Control	1	LS	\$20,000	\$20,000
5	Shoring and Trench Safety Systems	1	LS	\$14,100	\$14,100
Water Improvements					
6	16 In. Diam. Water Main	5,700	LF	\$373	\$2,126,100
Sewer Improvements					
7	12 In. Diam. Forcemain	8,400	LF	\$95	\$798,000
8	Submersible Lift Station	1	LS	\$1,686,000	\$1,686,000
				SUBTOTAL	\$5,112,200
CITY OF COLLEGE PLACE SALES TAX				8.70%	\$444,761
				SUBTOTAL	\$5,556,961
CONSTRUCTION ENGINEERING				25%	\$1,389,240
CONTINGENCY				30%	\$1,667,088
TOTAL ESTIMATED COSTS					\$8,613,290

TRE

J-U-B ENGINEERS, INC.

3611 SOUTH ZINTEL WAY, KENNEWICK, WASHINGTON 99337 (509) 783-2144



Memorandum of Understanding

Between

Walla Walla University, a Washington Nonprofit Corporation

and

Common Roots Housing Trust, a Washington Nonprofit Corporation

and

The City of College Place, a Code City under Title 35A RCW.

Objective

This Memorandum of Understanding (“MOU”) sets forth the understanding between Walla Walla University (“WWU”), Common Roots Housing Land Trust (“CR”), and The City of College Place (“CP”) (collectively the “Parties”) regarding the annexation and development of land currently owned by WWU situated outside of CP’s urban growth boundary. The ultimate goal is to annex the land within the urban growth boundary and to create on a portion of the land additional affordable housing for CP. The Parties agree to exercise best efforts to accomplish the steps set forth in this MOU and, if accomplished, to negotiate in good faith all necessary binding written agreements.

Process

Pursuant to this MOU, WWU will petition land, commonly identified as #350733240002 (“Parcel 1”) or 2330 West Whitman Drive, #350733110001 or 77 Harding Road, #350733310003 or 1093 Last Chance Road, #350733410004 and #350733210010, to be annexed by CP. Upon annexation, WWU will sell to CR five (5) acres situated within Parcel 1 for the development by CR of affordable housing. The Parties will take all necessary steps to apply for Washington State funding to pay for installation of water and sewer mains across land owned by WWU to the 5-acre parcel to be sold by WWU to CR. WWU shall not be responsible for any of the associated costs.

Responsibilities

1. To accomplish the objective, the Parties agree to undertake the following steps by no later than June 30, 2025:
 - A. WWU will file a petition to annex the aforementioned land to the College Place Urban Growth Area. CP will support WWU with applications for all five parcels identified above to be included in the urban growth boundary and annexed to CP. WWU will petition and request zoning from the County, and CP will cooperate with all zoning requirements.

- B. The Parties will work together in good faith to submit applicable grants to finance the extension of utilities (water and sewer) to the aforementioned land.
- C. Upon annexation and, prior to grant submission, WWU will in good faith negotiate the sale of five (5) acres of land situated within Parcel 1 to CR at a negotiated discounted percentage, contingent upon grant award, once the appraised value that recognizes the future value of the land with utility service is determined.
2. Within 10 years of both annexation and sale of the land, CR will develop the five (5) acres of land to be permanently affordable housing for low- and moderate-income households. If the land is not developed as provided for herein, WWU shall have the option of repurchasing the land from CR at the same price for which it was sold to CR.
3. Each party is responsible for its own conduct associated with the transactions provided for herein, and for any liability that might arise from such conduct and transactions. Any dispute about whose conduct led to the claim will be settled by arbitration if the parties cannot resolve the matter through their own negotiations.

Termination

This MOU and all obligations created thereby shall be terminated thirty (90) days after written notice of intent to terminate by one or more of the parties is delivered to all Parties. During said 90-day period, the Parties shall in good faith attempt to resolve any unresolved or disputed issues amongst the Parties pertaining to this MOU and the Objective. If notice of termination is not withdrawn during said 90-day period, this MOU shall be deemed terminated.

John McVay
President
Walla Walla University

Date

Miles Nowlin
Executive Director
Common Roots Housing Land Trust

Date

Norma L. Hernandez
Mayor
City of College Place

Date

City of College Place, Washington
RESOLUTION NO. 23-XXX

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING PERMITTING MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF COLLEGE PLACE, WALLA WALLA UNIVERSITY, AND THE COMMON ROOTS
HOUSING LAND TRUST**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, Walla Walla University is a 501c3 nonprofit and Seventh-Day Adventist Institution of Higher Education; and

Whereas, Common Roots Housing Land Trust is a 501c3 nonprofit dedicated to developing and being a responsible steward of affordable housing to the greater Walla Walla Valley; and

Whereas, Walla Walla University owns land due west of Martin Airfield on West Whitman Drive that is not in the City Limits or Urban Growth Area (UGA) but desires someday to bring it in to said boundaries; and

Whereas, Walla Walla University is willing to sell some of the land to Common Roots Housing Land Trust for the development of affordable homes; and

Whereas, water and sewer utilities currently do not exist out to the site and the State has grant programs to pay for this cost but a Memorandum of Understanding (MOU) must exist between partner entities; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** Permits the Mayor to sign the Memorandum of Understanding between the City of College Place, Walla Walla University, and Common Roots Housing Land Trust pertaining to joint pursuit of grant opportunities to finance utility construction out to site for development of affordable home under the Common Roots Housing Land Trust.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this day of , 2023.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

City of College Place, Washington
RESOLUTION NO. 23-077

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING PERMITTING MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF COLLEGE PLACE, WALLA WALLA UNIVERSITY, AND THE COMMON ROOTS HOUSING LAND TRUST.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, Walla Walla University is a 501c3 nonprofit and Seventh-Day Adventist Institution of Higher Education; and

Whereas, Common Roots Housing Land Trust is a 501c3 nonprofit dedicated to developing and being a responsible steward of affordable housing to the greater Walla Walla Valley; and

Whereas, Walla Walla University owns land due west of Martin Airfield on West Whitman Drive that is not in the City Limits or Urban Growth Area (UGA) but desires someday to bring it in to said boundaries; and

Whereas, Walla Walla University is willing to sell some of the land to Common Roots Housing Land Trust for the development of affordable homes; and

Whereas, water and sewer utilities currently do not exist out to the site and the State has grant programs to pay for this cost but a Memorandum of Understanding (MOU) must exist between partner entities; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** Permits the Mayor to sign the Memorandum of Understanding between the City of College Place, Walla Walla University, and Common Roots Housing Land Trust pertaining to joint pursuit of grant opportunities to finance utility construction out to site for development of affordable home under the Common Roots Housing Land Trust.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December, 2023.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

City of College Place, Washington

RESOLUTION NO. 23-078

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING DECLARING OFFICIAL COMMUNITY EVENTS FOR FISCAL YEAR 2024 FOR
THE CITY OF COLLEGE PLACE, WASHINGTON**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City recognizes and acknowledges the importance of public special events that serve to enrich the civic, charitable, cultural, economic, entertainment, and other values of the community that enhance community identity; and

Whereas, the City further recognizes that the limited economic, staff, and other resources of the City require that the City provide City support only to those special events that uniquely promote and advance public objectives; and

Whereas, the City deems it appropriate to identify on an annual basis those Community Events which may receive City sponsorship and support; and

Whereas, the declaration of a public event as a Community Event may, at the sole discretion of the City, include provision of City resources.

Now therefore, be it resolved that the City Council of the City of College Place does hereby

Section 1. Sanction the following events as Official Community Events of the City of College Place, Washington.

- Earth Day
- Garrison Creek Clean-Up
- Fishing Derby at Lions Park
- Neighborhood Engagement/Outreach events as outlined in forthcoming Neighborhood Engagement and Outreach Plan
- Block Party
- College Place Farmers & Artisan Market
- Movies at the Park
- Freedom Festival
- College Place Arbor Day
- Autumn on the Avenue/Trunk or Treat
- Walla Walla Valley Veterans Day Parade
- Winterfest/Light Up the Avenue

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December, 2023.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair
City Clerk



Transportation Improvement Board

Project Funding Status Form

Agency Name **COLLEGE PLACE**
Project Name: **SW Mojonier Road Improvements**
College Ave to Bluvue Ln

TIB Project Number: **8-4-177(011)-1**

Verify the information below and revise if necessary.

Email to: Your TIB Engineer

PROJECT SCHEDULE

Target Dates		
Construction Approval	Contract Bid Award	Contract Completion

PROJECT FUNDING PARTNERS

List additional funding partners and amount.

Funding Partners	Amount	Revised Funding
COLLEGE PLACE	3,490,000	
WSDOT	0	
Federal Funds	0	
STPUS	1,360,000	
TOTAL LOCAL FUNDS	4,850,000	

Signatures are required from two different agency officials. Return the originally signed form to your TIB Engineer.

Mayor or Public Works Director

Signature

Date

Printed or Typed Name

Title

Financial Officer

Signature

Date

Printed or Typed Name

Title



City of College Place
8-4-177(011)-1
SW Mojonnier Road Improvements
College Ave to Bluvue Ln

STATE OF WASHINGTON
TRANSPORTATION IMPROVEMENT BOARD
AND
City of College Place
AGREEMENT

THIS GRANT AGREEMENT (hereinafter "Agreement") for the SW Mojonnier Road Improvements, College Ave to Bluvue Ln (hereinafter "Project") is entered into by the WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD (hereinafter "TIB") and City of College Place, a political subdivision of the State of Washington (hereinafter "RECIPIENT").

1.0 PURPOSE

For the project specified above, TIB shall pay 28.3817 percent of approved eligible project costs up to the amount of \$1,922,008, pursuant to terms contained in the RECIPIENT'S Grant Application, supporting documentation, chapter 47.26 RCW, title 479 WAC, and the terms and conditions listed below.

2.0 SCOPE AND BUDGET

The Project Scope and Budget are initially described in RECIPIENT's Grant Application and incorporated by reference into this Agreement. Scope and Budget will be further developed and refined, but not substantially altered during the Design, Bid Authorization and Construction Phases. Any material alterations to the original Project Scope or Budget as initially described in the Grant Application must be authorized by TIB in advance by written amendment.

3.0 PROJECT DOCUMENTATION

TIB requires RECIPIENT to make reasonable progress and submit timely Project documentation as applicable throughout the Project. Upon RECIPIENT's submission of each Project document to TIB, the terms contained in the document will be incorporated by reference into the Agreement. Required documents include, but are not limited to the following:

- a) Project Funding Status Form
- b) Bid Authorization Form with plans and engineers estimate
- c) Award Updated Cost Estimate
- d) Bid Tabulations
- e) Contract Completion Updated Cost Estimate with final summary of quantities
- f) Project Accounting History

4.0 BILLING AND PAYMENT



The local agency shall submit progress billings as project costs are incurred to enable TIB to maintain accurate budgeting and fund management. Payment requests may be submitted as often as the RECIPIENT deems necessary, but shall be submitted at least quarterly if billable amounts are greater than \$50,000. If progress billings are not submitted, large payments may be delayed or scheduled in a payment plan.

5.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through closeout of the grant or until terminated as provided herein, but shall not exceed 10 years unless amended by the Parties.

6.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

7.0 ASSIGNMENT

The RECIPIENT shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The RECIPIENT is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the RECIPIENT's other rights under this Agreement.

8.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9.0 DEFAULT AND TERMINATION

9.1 NON-COMPLIANCE

- a) In the event TIB determines, in its sole discretion, the RECIPIENT has failed to comply with the terms and conditions of this Agreement, TIB shall notify the RECIPIENT, in writing, of the non-compliance.
- b) In response to the notice, RECIPIENT shall provide a written response within 10 business days of receipt of TIB's notice of non-compliance, which should include either a detailed plan to correct the non-compliance, a request to amend the Project, or a denial accompanied by supporting details.
- c) TIB will provide 30 days for RECIPIENT to make reasonable progress toward compliance pursuant to its plan to correct or implement its amendment to the Project.
- d) Should RECIPIENT dispute non-compliance, TIB will investigate the dispute and may withhold further payments or prohibit the RECIPIENT from incurring additional reimbursable costs during the investigation.

9.2 DEFAULT



RECIPIENT may be considered in default if TIB determines, in its sole discretion, that:

- a) RECIPIENT is not making reasonable progress toward correction and compliance.
- b) TIB denies the RECIPIENT's request to amend the Project.
- c) After investigation TIB confirms RECIPIENT'S non-compliance.

TIB reserves the right to order RECIPIENT to immediately stop work on the Project and TIB may stop Project payments until the requested corrections have been made or the Agreement has been terminated.

9.3 TERMINATION

- a) In the event of default by the RECIPIENT as determined pursuant to Section 9.2, TIB shall serve RECIPIENT with a written notice of termination of this Agreement, which shall be served in person, by email or by certified letter. Upon service of notice of termination, the RECIPIENT shall immediately stop work and/or take such action as may be directed by TIB.
- b) In the event of default and/or termination by either PARTY, the RECIPIENT may be liable for damages as authorized by law including, but not limited to, repayment of grant funds.
- c) The rights and remedies of TIB provided in the AGREEMENT are not exclusive and are in addition to any other rights and remedies provided by law.

9.4 TERMINATION FOR NECESSITY

TIB may, with ten (10) days written notice, terminate this Agreement, in whole or in part, because funds are no longer available for the purpose of meeting TIB's obligations. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

10.0 USE OF TIB GRANT FUNDS

TIB grant funds come from Motor Vehicle Fuel Tax revenue. Any use of these funds for anything other than highway or roadway system improvements is prohibited and shall subject the RECIPIENT to the terms, conditions and remedies set forth in Section 9. If Right of Way is purchased using TIB funds, and some or all of the Right of Way is subsequently sold, proceeds from the sale must be deposited into the RECIPIENT's motor vehicle fund and used for a motor vehicle purpose.

11.0 INCREASE OR DECREASE IN TIB GRANT FUNDS

At Bid Award and Contract Completion, RECIPIENT may request an increase in the maximum payable TIB funds for the specific project. Requests must be made in writing and will be considered by TIB and awarded at the sole discretion of TIB. All increase requests must be made pursuant to WAC 479-05-202 and/or WAC 479-01-060. If an increase is denied, the recipient shall be liable for all costs incurred in excess of the maximum amount payable by TIB. In the event that final costs related to the specific project are less than the initial grant award,



TIB funds will be decreased and/or refunded to TIB in a manner that maintains the intended ratio between TIB funds and total project costs, as described in Section 1.0 of this Agreement.

12.0 INDEPENDENT CAPACITY

The RECIPIENT shall be deemed an independent contractor for all purposes and the employees of the RECIPIENT or any of its contractors, subcontractors, and employees thereof shall not in any manner be deemed employees of TIB.

13.0 INDEMNIFICATION AND HOLD HARMLESS

The PARTIES agree to the following:

Each of the PARTIES, shall protect, defend, indemnify, and save harmless the other PARTY, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgment, and/or awards of damages, arising out of, or in any way resulting from, that PARTY's own negligent acts or omissions which may arise in connection with its performance under this Agreement. No PARTY will be required to indemnify, defend, or save harmless the other PARTY if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the other PARTY. Where such claims, suits, or actions result from the concurrent negligence of the PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of a PARTY's own negligence. Each of the PARTIES agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the PARTIES, by mutual negotiation, hereby waives, with respect to the other PARTY only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provision of Title 51 RCW. In any action to enforce the provisions of the Section, the prevailing PARTY shall be entitled to recover its reasonable attorney's fees and costs incurred from the other PARTY. The obligations of this Section shall survive termination of this Agreement.

14.0 DISPUTE RESOLUTION

- a) The PARTIES shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this AGREEMENT. The dispute resolution process outlined in this Section applies to disputes arising under or in connection with the terms of this AGREEMENT.
- b) Informal Resolution. The PARTIES shall use their best efforts to resolve disputes promptly and at the lowest organizational level.
- c) In the event that the PARTIES are unable to resolve the dispute, the PARTIES shall submit the matter to non-binding mediation facilitated by a mutually agreed upon mediator. The PARTIES shall share equally in the cost of the mediator.
- d) Each PARTY agrees to compromise to the fullest extent possible in resolving the dispute in order to avoid delays or additional incurred cost to the Project.
- e) The PARTIES agree that they shall have no right to seek relief in a court of law until and unless the Dispute Resolution process has been exhausted.



15.0 ENTIRE AGREEMENT

This Agreement, together with the RECIPIENT'S Grant Application, the provisions of chapter 47.26 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the PARTIES and supersedes all previous written or oral agreements between the PARTIES.

16.0 RECORDS MAINTENANCE

The RECIPIENT shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. RECIPIENT shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Agreement shall be subject at all reasonable times to inspection, review or audit by TIB personnel duly authorized by TIB, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

Approved as to Form
Attorney General

By:

Signature on file

Guy Bowman
Assistant Attorney General

Lead Agency

Transportation Improvement Board

Chief Executive Officer

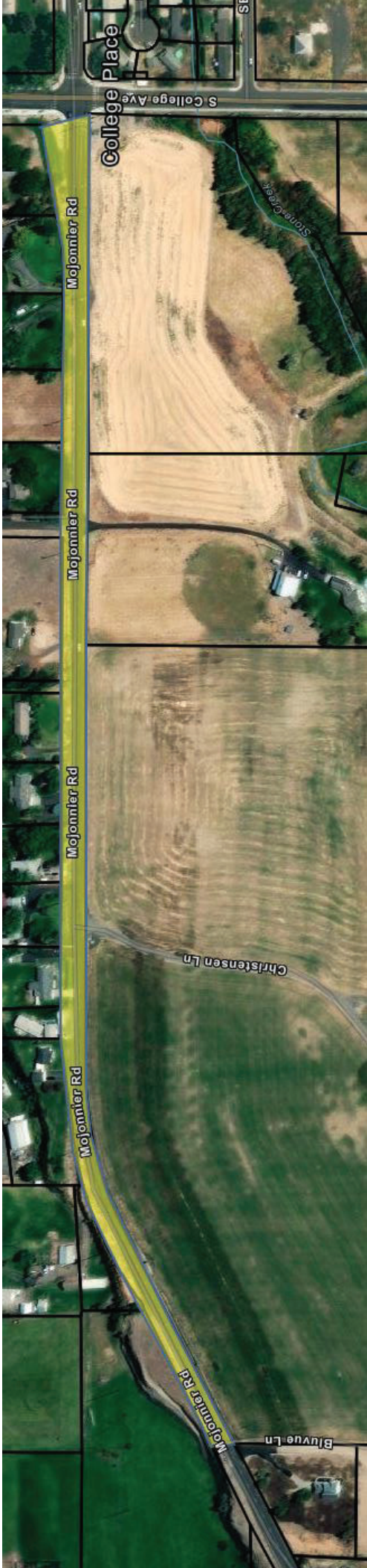
Date

Executive Director

Date

Print Name

Print Name



City of College Place, Washington
RESOLUTION NO. 23-048

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING SUPPORT OF GRANT APPLICATION TO THE TRANSPORTATION IMPROVEMENT BOARD URBAN ARTERIAL GRANT PROGRAM FOR THE SW MOJONNIER RD (COLLEGE TO BLUVUE) RECONSTRUCTION PROJECT

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the State of Washington Transportation Improvement Board (TIB) is conducting a call for projects pertaining to the Urban Arterial Grant program (UAP); and

Whereas, the 2023 to 2028 Capital Facility Plan which features this project was adopted by the College Place City Council via Ordinance #22-019 during its November 22nd, 2022 City Council meeting; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** Directs the City Administrator or designee to pursue grant application to the Transportation Improvement Board (TIB) Urban Arterial Grant Program (UAP) for the SW Mojonnier Rd (College to Bluvue) Reconstruction Project.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 11th day of July, 2023.

DocuSigned by:
Norma L. Hernández

Norma L. Hernández, Mayor

Attest:
DocuSigned by:
Sherri St. Clair

Sherri St. Clair, City Clerk



Washington State Transportation Improvement Board

TIB Members

Chair
Mayor Glenn Johnson
City of Pullman

Vice Chair
Councilmember Sam Low
Snohomish County

Amy Asher
Mason Transit Authority

Aaron Butters, PE
HW Lochner Inc.

Susan Carter
Hopelink

Kent Cash, PE
Port of Vancouver

Barbara Chamberlain
WSDOT

Elizabeth Chamberlain
City of Walla Walla

Dongho Chang, PE
WSDOT

Scott Chesney
Spokane County

Vicky Clarke
Cascade Bicycle Club/Washington Bikes

Mike Dahlem, PE
City of Sumner

Commissioner Al French
Spokane County

Councilmember Hilda González
City of Granger

Commissioner Scott Hutsell
Lincoln County

Les Reardanz
Whatcom Transportation Authority

Peter Rogalsky, PE
City of Richland

Mayor Kim Roscoe
City of Fife

Maria Thomas
Office of Financial Management

Jennifer Walker
Thurston County

Jane Wall
County Road Administration Board

Ashley Probart
Executive Director

P.O. Box 40901
Olympia, WA 98504-0901
Phone: 360-586-1140
Fax: 360-586-1165
www.tib.wa.gov

December 1, 2023

Mr. Michael Rizzitiello, P.E.
City Administrator
City of College Place
625 South College Avenue
College Place, WA 99324-1516

Dear Mr. Rizzitiello:

Congratulations! We are pleased to announce the selection of your project, SW Mojonner Road Improvements, College Ave to Bluvue Ln, TIB project number 8-4-177(011)-1.

TIB is awarding 28.3817% of approved eligible project costs with a maximum grant of \$1,922,008.

This funding is conditional on the City reducing the speed limit to 30 mph and designing for 10 foot driving lanes with 2 foot buffer between the bike lanes.

Before any work is permitted on this project, you must complete and email the following items to your TIB engineer:

- Verify the information on the attached Project Funding Status Form and, revise if necessary. Sign and email a copy.
- Submit the section of your adopted Six Year Transportation Improvement Plan listing this project;
- Sign and email one copy of the Fuel Tax Grant Distribution Agreement.

You may only incur reimbursable expenses after you receive approval from TIB.

In accordance with RCW 47.26.084, you must certify full funding by December 2, 2024 or the grant may be terminated. Grants may also be rescinded due to unreasonable project delay as described in WAC 479-05-211.

If you have questions, please contact Jonathan Heusman, TIB Project Engineer, at JonathanH@TIB.wa.gov.

Sincerely,

Ashley Probart
Executive Director

Enclosures

City of College Place, Washington
RESOLUTION NO. 23-079

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING ACCEPTANCE OF THE TRANSPORTATION IMPROVEMENT BOARD (TIB) UAP
GRANT FOR SW MOJONNIER RD CONSTRUCTION (COLLEGE TO BLUVUE) .**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City submitted a grant application into Transportation Improvement Board for resurfacing Meadowbrook Blvd from State Route 125 to Lamperti Avenue; and

Whereas, the City received correspondence in November that full funding for the projects was awarded; and

Whereas, a grant contract was issued to the City by the State of Washington Transportation Improvement Board;

Now therefore, be it Resolved that the City Council of the City of College Place does hereby

1. Accept the Grant Contract with the Transportation Improvement Board UAP Program for reconstructing SW Mojonnier Rd (College to Bluvue) for \$1,922,008

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December, 2023.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair
City Clerk



Transportation Improvement Board

Project Funding Status Form

Agency Name **COLLEGE PLACE**
Project Name: **SE 8th Street Sidewalk**
Birch Ave to Larch Ave

TIB Project Number: **P-E-177(P03)-1**

Verify the information below and revise if necessary.

Email to: Your TIB Engineer

PROJECT SCHEDULE

Target Dates		
Construction Approval	Contract Bid Award	Contract Completion

PROJECT FUNDING PARTNERS

List additional funding partners and amount.

Funding Partners	Amount	Revised Funding
COLLEGE PLACE	73,100	
WSDOT	0	
Federal Funds	0	
TOTAL LOCAL FUNDS	73,100	

Signatures are required from two different agency officials. Return the originally signed form to your TIB Engineer.

Mayor or Public Works Director

Signature

Date

Printed or Typed Name

Title

Financial Officer

Signature

Date

Printed or Typed Name

Title



City of College Place
P-E-177(P03)-1
SE 8th Street Sidewalk
Birch Ave to Larch Ave

STATE OF WASHINGTON
TRANSPORTATION IMPROVEMENT BOARD
AND
City of College Place
AGREEMENT

THIS GRANT AGREEMENT (hereinafter "Agreement") for the SE 8th Street Sidewalk, Birch Ave to Larch Ave (hereinafter "Project") is entered into by the WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD (hereinafter "TIB") and City of College Place, a political subdivision of the State of Washington (hereinafter "RECIPIENT").

1.0 PURPOSE

For the project specified above, TIB shall pay 90.0000 percent of approved eligible project costs up to the amount of \$657,900, pursuant to terms contained in the RECIPIENT'S Grant Application, supporting documentation, chapter 47.26 RCW, title 479 WAC, and the terms and conditions listed below.

2.0 SCOPE AND BUDGET

The Project Scope and Budget are initially described in RECIPIENT's Grant Application and incorporated by reference into this Agreement. Scope and Budget will be further developed and refined, but not substantially altered during the Design, Bid Authorization and Construction Phases. Any material alterations to the original Project Scope or Budget as initially described in the Grant Application must be authorized by TIB in advance by written amendment.

3.0 PROJECT DOCUMENTATION

TIB requires RECIPIENT to make reasonable progress and submit timely Project documentation as applicable throughout the Project. Upon RECIPIENT's submission of each Project document to TIB, the terms contained in the document will be incorporated by reference into the Agreement. Required documents include, but are not limited to the following:

- a) Project Funding Status Form
- b) Bid Authorization Form with plans and engineers estimate
- c) Award Updated Cost Estimate
- d) Bid Tabulations
- e) Contract Completion Updated Cost Estimate with final summary of quantities
- f) Project Accounting History

4.0 BILLING AND PAYMENT

The local agency shall submit progress billings as project costs are incurred to enable TIB to maintain accurate budgeting and fund management. Payment requests may be submitted as



often as the RECIPIENT deems necessary, but shall be submitted at least quarterly if billable amounts are greater than \$50,000. If progress billings are not submitted, large payments may be delayed or scheduled in a payment plan.

5.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through closeout of the grant or until terminated as provided herein, but shall not exceed 10 years unless amended by the Parties.

6.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

7.0 ASSIGNMENT

The RECIPIENT shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The RECIPIENT is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the RECIPIENT's other rights under this Agreement.

8.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9.0 DEFAULT AND TERMINATION

9.1 NON-COMPLIANCE

- a) In the event TIB determines, in its sole discretion, the RECIPIENT has failed to comply with the terms and conditions of this Agreement, TIB shall notify the RECIPIENT, in writing, of the non-compliance.
- b) In response to the notice, RECIPIENT shall provide a written response within 10 business days of receipt of TIB's notice of non-compliance, which should include either a detailed plan to correct the non-compliance, a request to amend the Project, or a denial accompanied by supporting details.
- c) TIB will provide 30 days for RECIPIENT to make reasonable progress toward compliance pursuant to its plan to correct or implement its amendment to the Project.
- d) Should RECIPIENT dispute non-compliance, TIB will investigate the dispute and may withhold further payments or prohibit the RECIPIENT from incurring additional reimbursable costs during the investigation.

9.2 DEFAULT

RECIPIENT may be considered in default if TIB determines, in its sole discretion, that:



- a) RECIPIENT is not making reasonable progress toward correction and compliance.
- b) TIB denies the RECIPIENT's request to amend the Project.
- c) After investigation TIB confirms RECIPIENT'S non-compliance.

TIB reserves the right to order RECIPIENT to immediately stop work on the Project and TIB may stop Project payments until the requested corrections have been made or the Agreement has been terminated.

9.3 TERMINATION

- a) In the event of default by the RECIPIENT as determined pursuant to Section 9.2, TIB shall serve RECIPIENT with a written notice of termination of this Agreement, which shall be served in person, by email or by certified letter. Upon service of notice of termination, the RECIPIENT shall immediately stop work and/or take such action as may be directed by TIB.
- b) In the event of default and/or termination by either PARTY, the RECIPIENT may be liable for damages as authorized by law including, but not limited to, repayment of grant funds.
- c) The rights and remedies of TIB provided in the AGREEMENT are not exclusive and are in addition to any other rights and remedies provided by law.

9.4 TERMINATION FOR NECESSITY

TIB may, with ten (10) days written notice, terminate this Agreement, in whole or in part, because funds are no longer available for the purpose of meeting TIB's obligations. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

10.0 USE OF TIB GRANT FUNDS

TIB grant funds come from Motor Vehicle Fuel Tax revenue. Any use of these funds for anything other than highway or roadway system improvements is prohibited and shall subject the RECIPIENT to the terms, conditions and remedies set forth in Section 9. If Right of Way is purchased using TIB funds, and some or all of the Right of Way is subsequently sold, proceeds from the sale must be deposited into the RECIPIENT's motor vehicle fund and used for a motor vehicle purpose.

11.0 INCREASE OR DECREASE IN TIB GRANT FUNDS

At Bid Award and Contract Completion, RECIPIENT may request an increase in the maximum payable TIB funds for the specific project. Requests must be made in writing and will be considered by TIB and awarded at the sole discretion of TIB. All increase requests must be made pursuant to WAC 479-05-202 and/or WAC 479-01-060. If an increase is denied, the recipient shall be liable for all costs incurred in excess of the maximum amount payable by TIB. In the event that final costs related to the specific project are less than the initial grant award, TIB funds will be decreased and/or refunded to TIB in a manner that maintains the intended ratio between TIB funds and total project costs, as described in Section 1.0 of this Agreement.



12.0 INDEPENDENT CAPACITY

The RECIPIENT shall be deemed an independent contractor for all purposes and the employees of the RECIPIENT or any of its contractors, subcontractors, and employees thereof shall not in any manner be deemed employees of TIB.

13.0 INDEMNIFICATION AND HOLD HARMLESS

The PARTIES agree to the following:

Each of the PARTIES, shall protect, defend, indemnify, and save harmless the other PARTY, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgment, and/or awards of damages, arising out of, or in any way resulting from, that PARTY's own negligent acts or omissions which may arise in connection with its performance under this Agreement. No PARTY will be required to indemnify, defend, or save harmless the other PARTY if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the other PARTY. Where such claims, suits, or actions result from the concurrent negligence of the PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of a PARTY's own negligence. Each of the PARTIES agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the PARTIES, by mutual negotiation, hereby waives, with respect to the other PARTY only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provision of Title 51 RCW. In any action to enforce the provisions of the Section, the prevailing PARTY shall be entitled to recover its reasonable attorney's fees and costs incurred from the other PARTY. The obligations of this Section shall survive termination of this Agreement.

14.0 DISPUTE RESOLUTION

- a) The PARTIES shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this AGREEMENT. The dispute resolution process outlined in this Section applies to disputes arising under or in connection with the terms of this AGREEMENT.
- b) Informal Resolution. The PARTIES shall use their best efforts to resolve disputes promptly and at the lowest organizational level.
- c) In the event that the PARTIES are unable to resolve the dispute, the PARTIES shall submit the matter to non-binding mediation facilitated by a mutually agreed upon mediator. The PARTIES shall share equally in the cost of the mediator.
- d) Each PARTY agrees to compromise to the fullest extent possible in resolving the dispute in order to avoid delays or additional incurred cost to the Project.
- e) The PARTIES agree that they shall have no right to seek relief in a court of law until and unless the Dispute Resolution process has been exhausted.



15.0 ENTIRE AGREEMENT

This Agreement, together with the RECIPIENT'S Grant Application, the provisions of chapter 47.26 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the PARTIES and supersedes all previous written or oral agreements between the PARTIES.

16.0 RECORDS MAINTENANCE

The RECIPIENT shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. RECIPIENT shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Agreement shall be subject at all reasonable times to inspection, review or audit by TIB personnel duly authorized by TIB, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

Approved as to Form
Attorney General

By:

Signature on file

Guy Bowman
Assistant Attorney General

Lead Agency

Transportation Improvement Board

Chief Executive Officer

Date

Executive Director

Date

Print Name

Print Name



City of College Place, Washington
RESOLUTION NO. 23-047

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING SUPPORT OF GRANT APPLICATION TO THE TRANSPORTATION IMPROVEMENT BOARD ACTIVE TRANSPORTATION GRANT PROGRAM FOR SE 8th STREET (BIRCH TO LARCH)

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the State of Washington Transportation Improvement Board (TIB) is conducting a call for projects pertaining to the Active Transportation grant program; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** Directs the City Administrator or designee to pursue grant application to the Transportation Improvement Board (TIB) Active Transportation Grant Program for the SE 8th Street (Birch to Larch) renovation project.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 11th day of July, 2023.

DocuSigned by:
Norma L. Hernández

Norma L. Hernández, Mayor

Attest:
DocuSigned by:
Sherri St. Clair

Sherri St. Clair, City Clerk



ENGINEER'S OPINION OF PROBABLE COST

6/29/2023

PROJECT DESCRIPTION: SE 8TH STREET (BIRCH TO LARCH)

SE 8TH STREET BIRCH TO LARCH

CLIENT: City of College Place

Roadway and Sidewalk Improvements

J-U-B PROJ. NO.: 30-20-75-046

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
PREPARATION					
1	MOBILIZATION (10% OF CONSTRUCTION COST)	1	L.S.	\$ 30,700.00	\$ 30,700
2	REMOVE AND RELOCATE RETAINING WALL	542	S.F.	\$ 60.00	\$ 32,520
3	REMOVE AND RELOCATE WATER METER	12	EA.	\$ 1,000.00	\$ 12,000
4	REMOVING AND RESETTING FENCE	166	L.F.	\$ 55.00	\$ 9,130
5	REMOVE AND RESET HANDRAIL	1	L.S.	\$ 2,500.00	\$ 2,500
6	REMOVE LARGE TREE	4	EA.	\$ 2,500.00	\$ 10,000
7	REMOVE AND RELOCATE FIRE HYDRANT	1	EA.	\$ 10,000.00	\$ 10,000
8	REMOVE AND RELOCATE MAILBOX	4	EA.	\$ 400.00	\$ 1,600
9	REMOVE CONCRETE SIDEWALK	50	S.Y.	\$ 20.00	\$ 1,000
10	REMOVE CURB AND GUTTER	90	L.F.	\$ 10.00	\$ 900
11	ADJUST VALVE BOX	9	EA.	\$ 650.00	\$ 5,850
12	ADJUST MAHNOLE	5	EA.	\$ 1,200.00	\$ 6,000
GRADING					
13	ROADWAY EXCAVATION INCL. HAUL	155.6	C.Y.	\$ 25.00	\$ 3,889
SURFACING					
14	CRUSHED SURFACING TOP COURSE	148	TON	\$ 35.00	\$ 5,172
HOT MIX ASPHALT					
15	HMA CL. 1/2 IN. PG 64-28H	450	TON	\$ 140.00	\$ 62,974
16	PLANING BITUMINOUS PAVEMENT	3,856	S.Y.	\$ 10.00	\$ 38,556
TRAFFIC					
17	CEMENT CONC. SIDEWALK	700	S.Y.	\$ 85.00	\$ 59,500
18	CONC. CLASS 3000 FOR CONSTRUCTION OF STAIRS	3	S.Y.	\$ 120.00	\$ 400
19	CEMENT CONC. CURB RAMP TYPE PARALLEL A	6	EA.	\$ 2,000.00	\$ 12,000
20	RECTANGULAR RAPID-FLASHING BEACON (DOUBLE SIDED)	1	EA.	\$ 13,000.00	\$ 13,000
21	PROJECT TEMPORARY TRAFFIC CONTROL	1	L.S.	\$ 42,400.00	\$ 42,400
22	CEMENT CONC. DRIVEWAY ENTRANCE TYPE 1	109	S.Y.	\$ 100.00	\$ 10,850
23	CEMENT CONC. TRAFFIC CURB AND GUTTER	90	L.F.	\$ 40.00	\$ 3,600
OTHER ITEMS					
24	BIKE SHARROWS	14	EA.	\$ 250.00	\$ 3,500
25	ROADWAY SURVEYING & ADA RAMP SURVEYING	1	L.S.	\$ 16,000.00	\$ 16,000
26	PLASTIC CROSSWALK LINE	112	S.F.	\$ 15.00	\$ 1,680
27	TESC PLAN	1	L.S.	\$ 500.00	\$ 500
28	INLET PROTECTION	7	EA.	\$ 250.00	\$ 1,750
29	GRAVITY BLOCK WALL	380	S.F.	\$ 60.00	\$ 22,800
30	SOD INSTALLATION	140	S.Y.	\$ 15.00	\$ 2,095
31	LANDSCAPING RESTORATION	1	L.S.	\$ 10,000.00	\$ 10,000
SUBTOTAL CONSTRUCTION COST					\$ 432,866
SALES TAX @ 0%		0%			\$ -
CONTINGENCY		30%			\$ 129,860
CONSTRUCTION CONTRACT TOTAL (ROUNDED)					\$ 563,000
DESIGN ENGINEERING (ROUNDED)		15%			\$ 84,000
CONSTRUCTION ENGINEERING (ROUNDED)		15%			\$ 84,000
RIGHT OF WAY					\$ 79,000
TOTAL PROJECT COST					\$ 810,000



Washington State Transportation Improvement Board

TIB Members

Chair
Mayor Glenn Johnson
City of Pullman

Vice Chair
Councilmember Sam Low
Snohomish County

Amy Asher
Mason Transit Authority

Aaron Butters, PE
HW Lochner Inc.

Susan Carter
Hopelink

Kent Cash, PE
Port of Vancouver

Barbara Chamberlain
WSDOT

Elizabeth Chamberlain
City of Walla Walla

Dongho Chang, PE
WSDOT

Scott Chesney
Spokane County

Vicky Clarke
Cascade Bicycle Club/Washington Bikes

Mike Dahlem, PE
City of Sumner

Commissioner Al French
Spokane County

Councilmember Hilda González
City of Granger

Commissioner Scott Hutsell
Lincoln County

Les Reardanz
Whatcom Transportation Authority

Peter Rogalsky, PE
City of Richland

Mayor Kim Roscoe
City of Fife

Maria Thomas
Office of Financial Management

Jennifer Walker
Thurston County

Jane Wall
County Road Administration Board

Ashley Probart
Executive Director

P.O. Box 40901
Olympia, WA 98504-0901
Phone: 360-586-1140
Fax: 360-586-1165
www.tib.wa.gov

December 1, 2023

Mr. Michael Rizzitiello, P.E.
City Administrator
City of College Place
625 South College Avenue
College Place, WA 99324-1516

Dear Mr. Rizzitiello:

Congratulations! We are pleased to announce the selection of your project, SE 8th Street Sidewalk, Birch Ave to Larch Ave, TIB project number P-E-177(P03)-1.

TIB is awarding 90.0000% of approved eligible project costs with a maximum grant of \$657,900.

Before any work is permitted on this project, you must complete and email the following items to your TIB engineer:

- Verify the information on the attached Project Funding Status Form and, revise if necessary. Sign and email a copy.
- Submit the section of your adopted Six Year Transportation Improvement Plan listing this project;
- Sign and email one copy of the Fuel Tax Grant Distribution Agreement.

You may only incur reimbursable expenses after you receive approval from TIB.

In accordance with RCW 47.26.084, you must certify full funding by December 2, 2024 or the grant may be terminated. Grants may also be rescinded due to unreasonable project delay as described in WAC 479-05-211.

If you have questions, please contact Jonathan Heusman, TIB Project Engineer, at JonathanH@TIB.wa.gov.

Sincerely,

Ashley Probart
Executive Director

Enclosures

City of College Place, Washington
RESOLUTION NO. 23-080

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING ACCEPTANCE OF THE TRANSPORTATION IMPROVEMENT BOARD (TIB) GRANT
FOR SE 8TH STREET (BIRCH TO LARCH)**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City submitted a grant application into Transportation Improvement Board for pedestrian/roadway improvements along SE 8th Street (Birch to Larch); and

Whereas, the City received correspondence in November that full funding for the projects was awarded; and

Whereas, a grant contract was issued to the City by the State of Washington Transportation Improvement Board;

Now therefore, be it Resolved that the City Council of the City of College Place does hereby

1. Accept the Grant Contract with the Transportation Improvement Board for pedestrian/roadway improvements along SE 8th Street (Birch to Larch) for \$657,900.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December, 2023.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

2023 - Amended Budget

Fund	Title	Beginning Fund			Ending Fund	
		Balance	Revenues	Expenditures	Surplus/(Deficit)	Balance
001	Current Expense Fund	4,085,946	7,798,942	9,128,088	(1,329,146)	2,756,800
005	Current Expense Reserve Fund	420,933	101,500	-	101,500	522,433
012	Technology Reserve Fund	325,395	401,000	431,471	(30,471)	294,924
061	Employee Benefit Reserve Fund	407,230	102,000	87,475	14,525	421,755
	Current Expense	5,239,504	8,403,442	9,647,034	(1,243,592)	3,995,913
120	Criminal Justice Fund	30,117	16,164	17,300	(1,136)	28,981
121	Forfeited Proceeds Fund	2,020	520	-	520	2,540
130	Hotel/Motel Tax	44,217	36,150	30,103	6,047	50,264
	Special Revenue Funds	76,354	52,834	47,403	5,431	81,785
201	ULTGO Bond Fund	20,925	489,060	489,050	10	20,935
235	Commercial Drive Bond Debt Service Fund	-	-	-	-	-
	Debt Service Funds	20,925	489,060	489,050	10	20,935
309	CDBG Projects Fund	-	324,400	324,400	-	-
315	Facility Maintenance Reserve Fund (CE)	675,991	1,141,524	1,163,400	(21,876)	654,115
320	Equipment Reserve Fund	608,487	625,351	623,384	1,967	610,454
330	Economic Development Fund	100,221	40,200	40,000	200	100,421
305	Capital Improvement Fund (REET 1)	534,772	286,500	386,691	(100,191)	434,581
306	Capital Improvement Fund (REET 2)	1,429,130	773,019	1,832,359	(1,059,340)	369,790
	Capital Reserve Funds	3,348,601	3,190,995	4,370,234	(1,179,239)	2,169,362
100	Street Fund	250,360	810,158	774,064	36,094	286,454
301	Street Capital Contribution Fund	4,137	80,843	60,828	20,015	24,152
311	Street Improvement Fund	205,926	799,113	860,074	(60,961)	144,965
	Total Streets	460,423	1,690,114	1,694,966	(4,852)	455,571
400	Water Fund	298,747	2,014,813	1,956,375	58,438	357,185
410	Water Capital Reserve Fund	1,880,258	1,454,886	1,624,017	(169,131)	1,711,127
413	Water Capital Improvement Reserve Fund	1,011,565	1,257,504	1,295,945	(38,441)	973,124
426	Water Bond Reserve Fund	144,514	1,000	-	1,000	145,514
431	Water System Construction Fund	1,173,092	4,000	150,000	(146,000)	1,027,092
	Total Water Utility	4,508,176	4,732,203	5,026,337	(294,134)	4,214,042
401	Wastewater Fund	1,185,431	3,063,366	2,590,258	473,108	1,658,539
411	Wastewater Capital Reserve Fund	1,302,552	2,179,600	1,646,943	532,657	1,835,209
412	Wastewater Debt Service Fund	584,694	621,967	647,860	(25,893)	558,801
425	Water Revenue Bond Fund	340,118	333,600	319,500	14,100	354,218
	Total Wastewater Utility	3,412,795	6,198,533	5,204,561	993,972	4,406,767
402	Stormwater Fund	696,291	630,150	641,360	(11,210)	685,081
403	Stormwater Capital Reserve Fund	187,016	1,816,777	998,295	818,482	1,005,498
	Total Storm Water Utility	883,307	2,446,927	1,639,655	807,272	1,690,579
440	Ambulance Utility	317,312	905,100	953,682	(48,582)	268,730
500	Equipment Rental & Replacement	210,891	454,000	532,329	(78,329)	132,562
625	Flexible Benefits Plan Fund	14,793	10,000	12,000	(2,000)	12,793
	Total All Funds	18,493,081	28,573,208	29,617,251	(1,044,043)	17,449,039

2023 - Final Budget

Fund	Title	Beginning Fund	Revenues	Expenditures	Surplus/(Deficit)	Ending Fund	
		Balance				Balance	
001	Current Expense Fund	4,085,946	7,798,942	9,128,088	(1,329,146)	2,756,800	11,884,888
005	Current Expense Reserve Fund	420,933	101,500	-	101,500	522,433	522,433
012	Technology Reserve Fund	325,395	401,000	431,471	(30,471)	294,924	726,395
061	Employee Benefit Reserve Fund	407,230	102,000	87,475	14,525	421,755	509,230
	Current Expense	5,239,504	8,403,442	9,647,034	(1,243,592)	3,995,913	
120	Criminal Justice Fund	30,117	16,164	17,300	(1,136)	28,981	46,281
121	Forfeited Proceeds Fund	2,020	520	-	520	2,540	2,540
130	Hotel/Motel Tax	44,217	36,150	30,103	6,047	50,264	80,367
	Special Revenue Funds	76,354	52,834	47,403	5,431	81,785	
201	ULTGO Bond Fund	20,925	489,060	489,050	10	20,935	509,985
235	Commercial Drive Bond Debt Service Fund	-	-	-	-	-	
	Debt Service Funds	20,925	489,060	489,050	10	20,935	
309	CDBG Projects Fund	-	324,400	324,400	-	-	324,400
315	Facility Maintenance Reserve Fund (CE)	675,991	1,141,524	1,163,400	(21,876)	654,115	1,817,515
320	Equipment Reserve Fund	608,487	625,351	623,384	1,967	610,454	1,233,838
330	Economic Development Fund	100,221	40,200	40,000	200	100,421	140,421
305	Capital Improvement Fund (REET 1)	534,772	286,500	386,691	(100,191)	434,581	821,272
306	Capital Improvement Fund (REET 2)	1,429,130	4,093,019	5,152,359	(1,059,340)	369,790	5,522,149
	Capital Reserve Funds	3,348,601	6,510,995	7,690,234	(1,179,239)	2,169,362	
100	Street Fund	250,360	810,158	774,064	36,094	286,454	1,060,518
301	Street Capital Contribution Fund	4,137	380,843	360,828	20,015	24,152	384,980
311	Street Improvement Fund	205,926	2,699,113	2,760,074	(60,961)	144,965	2,905,039
	Total Streets	460,423	3,890,114	3,894,966	(4,852)	455,571	
400	Water Fund	298,747	2,014,813	1,956,375	58,438	357,185	2,313,560
410	Water Capital Reserve Fund	1,880,258	1,454,886	1,624,017	(169,131)	1,711,127	3,335,144
413	Water Capital Improvement Reserve Fund	1,011,565	1,257,504	1,295,945	(38,441)	973,124	2,269,069
426	Water Bond Reserve Fund	144,514	1,000	-	1,000	145,514	145,514
431	Water System Construction Fund	1,173,092	4,000	150,000	(146,000)	1,027,092	1,177,092
	Total Water Utility	4,508,176	4,732,203	5,026,337	(294,134)	4,214,042	
401	Wastewater Fund	1,185,431	3,063,366	2,590,258	473,108	1,658,539	4,248,797
411	Wastewater Capital Reserve Fund	1,302,552	28,689,600	28,156,943	532,657	1,835,209	29,992,152
412	Wastewater Debt Service Fund	584,694	621,967	647,860	(25,893)	558,801	1,206,661
425	Water Revenue Bond Fund	340,118	333,600	319,500	14,100	354,218	673,718
	Total Wastewater Utility	3,412,795	32,708,533	31,714,561	993,972	4,406,767	
402	Stormwater Fund	696,291	630,150	641,360	(11,210)	685,081	1,326,441
403	Stormwater Capital Reserve Fund	187,016	2,871,777	2,053,295	818,482	1,005,498	3,058,793
	Total Storm Water Utility	883,307	3,501,927	2,694,655	807,272	1,690,579	
440	Ambulance Utility	317,312	905,100	953,682	(48,582)	268,730	1,222,412
500	Equipment Rental & Replacement	210,891	454,000	532,329	(78,329)	132,562	664,891
625	Flexible Benefits Plan Fund	14,793	10,000	12,000	(2,000)	12,793	24,793
	Total All Funds	18,493,081	61,658,208	62,702,251	(1,044,043)	17,449,039	80,151,289

2023 Budget Amendment

Bars Account	Description	Current Total Budget	Amendment	Adjusted Budget
301-345-89-01-23	Street Capital Developer Contributions	380,828.00	300,000.00	80,828.00
301-597-00-03-11	Interfund Transfer To Street Improvement Fund	320,828.00	(300,000.00)	20,828.00
306-331-11-00-00	Fed Direct Grant From The Department Of Commerce.	512,735.90	450,000.00	62,735.90
306-334-02-70-01	Rec And Conservation Office Grant - Lions' Park	1,435,660.52	1,250,000.00	185,660.52
306-334-03-10-09	State Direct/Indirect Grant From Dept Of Ecology	820,377.44	620,000.00	200,377.44
306-367-00-03-06	Local Grants - Lions Park Renovation	1,025,471.80	1,000,000.00	25,471.80
306-595-30-63-36	Other Capital Improvements - REET 2	1,306,839.75	(1,000,000.00)	306,839.75
306-595-30-63-37	Other Capital Improvements - Grant Reimbursed	3,845,519.25	(2,320,000.00)	1,525,519.25
311-334-03-80-08	TIB Overlay Grants	1,085,476.00	1,000,000.00	85,476.00
311-391-10-00-03	Revenue Bond Proceeds - TIF	764,589.00	600,000.00	164,589.00
311-397-00-03-11	IF Transfer From Street Cap Devr Contribs Fund	320,828.00	300,000.00	20,828.00
311-595-30-63-12	Roads/Streets Const & Other Infrast-St Improv Fund	312,478.95	(300,000.00)	12,478.95
311-595-30-63-20	Street Fund Capital Project Roadways	1,522,618.00	(1,000,000.00)	522,618.00
311-595-30-63-21	Street Fund Cap Proj Roadways - TIB Grant Portion	924,952.00	(600,000.00)	324,952.00
403-334-00-10-43	State Grant From Legislature	555,000.00	555,000.00	-
403-334-03-10-01	Dept Of Ecology - SFAP	700,000.00	500,000.00	200,000.00
403-334-03-10-02	St Dir/Ind Grt Fr Dept Of Ecol-Stormwater Capacity	1,482,331.44		
403-594-31-63-03	Stormwater System Design Eng - Grant Funded	669,400.00	(305,000.00)	364,400.00
403-594-31-64-01	Stormwater Machinery & Equipment - Grant Funded	750,000.00	(750,000.00)	-
411-331-11-00-01	Fed Dir Grt Fr The Department Of Commerce.	3,510,000.00	3,510,000.00	-
411-334-03-10-08	DOE Grant - WWTP	10,010,000.00	9,500,000.00	510,000.00
411-334-04-20-42	State Dir/Ind Grant From Department Of Commerce	1,740,000.00	1,500,000.00	240,000.00
411-391-80-04-11	DOE CWSRF Loan	12,480,000.00	12,000,000.00	480,000.00
411-594-35-63-04	Other Improvements	26,000,000.00	(25,000,000.00)	1,000,000.00
411-594-35-64-41	Wastewater Capital Equipment	1,863,206.00	(1,510,000.00)	353,206.00

City of College Place - Final Budget Amendment 2023

Fund	Title	Revenues	Expenditures
001	Current Expense Fund	11,884,888	11,884,888
005	Current Expense Reserve Fund	522,433	522,433
012	Technology Reserve Fund	726,395	726,395
061	Employee Benefit Reserve Fund	509,230	509,230
100	Street Fund	1,060,518	1,060,518
120	Criminal Justice Fund	46,281	46,281
121	Forfeited Proceeds Fund	2,540	2,540
130	Hotel/Motel Tax	80,367	80,367
201	ULTGO Bond Fund	509,985	509,985
301	Street Capital Contribution Fund	84,980	84,980
305	Capital Improvement Fund (REET 1)	821,272	821,272
306	Capital Improvement Fund (REET 2)	2,202,149	2,202,149
309	CDBG Projects Fund	324,400	324,400
311	Street Improvement Fund	1,005,039	1,005,039
315	Facility Maintenance Reserve Fund (CE)	1,817,515	1,817,515
320	Equipment Reserve Fund	1,233,838	1,233,838
330	Economic Development Fund	140,421	140,421
400	Water Fund	2,313,560	2,313,560
401	Wastewater Fund	4,248,797	4,248,797
402	Stormwater Fund	1,326,441	1,326,441
403	Stormwater Capital Reserve Fund	2,003,793	2,003,793
410	Water Capital Reserve Fund	3,335,144	3,335,144
411	Wastewater Capital Reserve Fund	3,482,152	3,482,152
412	Wastewater Debt Service Fund	1,206,661	1,206,661
413	Water Capital Improvement Reserve Fund	2,269,069	2,269,069
425	Water Revenue Bond Fund	673,718	673,718
426	Water Bond Reserve Fund	145,514	145,514
431	Water System Construction Fund	1,177,092	1,177,092
440	Ambulance Utility Fund	1,222,412	1,222,412
500	Equipment Rental & Replacement	664,891	664,891
625	Flexible Benefits Plan Fund	24,793	24,793
Total All Funds		47,066,289	47,066,289

City of College Place, Washington
ORDINANCE NO. 23-018

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WALLA WALLA COUNTY, WASHINGTON ADOPTING THE BUDGET FO THE CITY FOR THE YEAR 2023 AND PROVIDING AN EFFECTIVE DATE THEREOF.

Whereas, the City of College Place Council has approved capital expenditures that were not correctly stated in the budget; and

Whereas, the City incorrectly stated revenue and expenditures in different funds; and

Whereas, the 2023 Budget needs to reflect the approved changed authorized by the College Place City Council; and

Now therefore, the City Council of the City of College Place do hereby Ordain as follows:

Section 1: Ordinance No 22-026 and the budget for the City of College Place is hereby amended for the year 2023 as follows:

Fund	Title	Revenues	Expenditures
001	Current Expense Fund	11,884,888	11,884,888
005	Current Expense Reserve Fund	522,433	522,433
012	Technology Reserve Fund	726,395	726,395
061	Employee Benefit Reserve Fund	509,230	509,230
100	Street Fund	1,060,518	1,060,518
120	Criminal Justice Fund	46,281	46,281
121	Forfeited Proceeds Fund	2,540	2,540
130	Hotel/Motel Tax	80,367	80,367
201	ULTGO Bond Fund	509,985	509,985
301	Street Capital Contribution Fund	84,980	84,980
305	Capital Improvement Fund (REET 1)	821,272	821,272
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315	Facilitiy Maintenance Reserve Fund (CE)	1,817,515	1,817,515
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403	Stormwater Capital Reserve Fund	2,003,793	2,003,793
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500	Equipment Rental & Replacement	664,891	664,891
625	Flexible Benefits Plan Fund	24,793	24,793
	Total All Funds	47,066,289	47,066,289

Section 2: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December 2023.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Sherri St. Clair, City Clerk

Rea Culwell, City Attorney



How to Plan a Water Resources Project With the US Army Corps of Engineers

A Guide for Tribal Governments

***USACE Tribal Nations Program
2017***

3rd Edition



**US Army Corps
of Engineers®**



Tribal Nations Program

U.S. Army Corps of Engineers (Corps) has a variety of authorities that allow the agency to partner with Tribal Nations. Projects can range from stream bank restoration to cultural resources surveys. Each of our authorities is unique in addressing services generally with a water resource nexus.

The Corps' Tribal Nations Program developed this booklet to assist Federally-recognized Tribal governments with the basics on how to develop a water resources project with your local Corps District.

In order to help streamline communication, each Corps District has a Tribal Liaison that can provide assistance and ensure that your Tribe is working with the right people. We honor your sovereignty and value your time and we are more than happy to come to meet with your Tribal leadership and discuss how our programs and authorities can meet your Tribe's particular needs.

As an added resource for Tribes, the Corps has created a Tribal Nations Technical Center of Expertise available to provide support and technical resources for Tribes seeking to develop projects authorized under Corps authorities. The Tribal Nations Technical Center of Expertise offers cost-reimbursable services which align Corps programs and authorities with the appropriate Districts and expertise. This further helps eliminate obstacles that would hinder Corps/Tribal partnerships.



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The Bird's Eye View

The Corps partners with many Tribes on water resources and related projects. Some of these partnerships have resulted in innovative collaborations on current issues and others address long-standing concerns.

Briefly, this is what is required:

Identify the issue. This is your project. The Corps has learned that we need your knowledge and perspectives on local conditions, ecosystems, and terrain to develop better projects. We have much to learn from your oral histories, traditional ecological knowledge and your collective expertise.

Call and then write to your local Corps District office. The Tribal Liaison is a great place to start. You can find a list of contact information on page 22. The head of Planning or Programs is also a good choice. The District office can work with you to identify the appropriate authority and project expertise to develop the project.

Enlist support of stakeholders and interested parties.

Enlist the aid of Co-sponsors if the project involves others and identify funding sources.

Feasibility Cost Share Agreement signed between the Tribe and the Corps prior to initiation of all studies.

Visit: <http://www.usace.army.mil/Missions/Civil-Works/Project-Partnership-Agreements/>

It is likely that this overview raises more questions than it answers. There are individuals with great expertise waiting to assist and work with you.



Examples of successful partnerships include the ongoing Walla Walla River restoration efforts with the Confederated Tribes of the Umatilla Indian Reservation, and along the Rio Grande with the Pueblos of Santa Ana, San Ildefonso, Ohkay Owingeh and Santa Clara.

Corps Authorities & Programs

Tribal Partnership Program

This authority allows the Corps to carry out water-related planning activities, and activities related to the study, design, and construction of water resources development projects. Authorized activities to be studied include: projects for flood damage reduction, environmental restoration and protection, and preservation of cultural and natural resources; watershed assessments and planning activities; and other projects as the Secretary determines to be appropriate.

Cost share:

- * 75% Federal / 25% Non-Federal (watershed assessments)
 - * 50% / 50% (Feasibility and water-related planning activities)
- However, in-kind contributions are allowed.

Authority: Section 203 of WRDA 2000, as amended

Individually Authorized Studies & Programs

This is the most common form of Corps partnership. The agency jointly conducts a study with the sponsor, and if shown feasible, constructs or implements the project. This approach requires that Congress provide a specific authorization for the study and a second for the construction and implementation phase. These projects are normally listed in sections of WRDA, but are usually referred to by their names instead. For example, Section 455 of WRDA 2000 is known as Chickamauga Lock and Dam, Tennessee.

Flood Risk Management Services Program

Allows the Corps to provide non-Federal partners with flood hazard information, technical services and planning guidance. First \$100,000 free of charge; larger projects may be cost shared.



Continuing Authorities Program: The purpose of the program is to plan and implement projects of limited size, cost, scope, and complexity in an accelerated manner as compared to traditional specifically authorized projects. For the majority of the Sections, the Feasibility phase may be initially Federally funded up to \$100,000. Any feasibility phase costs in excess of \$100,000 will be shared 50% Federal / 50% Non-Federal sponsor.

Please review each CAP authority to better understand the cost share.

Aquatic Ecosystem Restoration

Improves and restores aquatic ecosystems in a cost-effective manner to improve the environment and add value to the public. Feasibility phase may be initially Federally funded up to \$100,000.

Cost share:

- * 50% Federal / 50% Non-federal (Feasibility phase)
- * 65% Federal / 35% Non-federal (Design & Construction)

Example: Pueblo of Zia ecosystem restoration on the Rio Jemez, New Mexico

Authority: Section 206 of WRDA 1996, as amended

Emergency Stream Bank & Shoreline Erosion

Provides emergency stream bank and shoreline protection to prevent damage to public facilities such as roads, bridges, hospitals, schools and water treatment plants. Feasibility phase may be initially Federally funded up to \$100,000.

Cost share: 65% Federal / 35% Non-federal

Authority: Section 14 of the Flood Control Act of 1946, as amended

The Corps partners with non-Federal sponsors on a variety of projects across all of our mission areas. Depending on the type of project, there may be an existing authority (legislation) to do work. If not, specific authorization from Congress is needed. Sections mentioned, such as 1135, are sections of WRDA authorization laws. A program or project authorized under WRDA continues to be known by the section of the bill in which it was originally enacted. For example, the Tribal Partnership Program (Section 203) was authorized in WRDA 2000. It was amended as Section 2011 of WRDA 2007, but continues to be known as Section 203.

Corps Authorities & Programs

Flood Damage Reduction

Modifications to infrastructure to provide protection from frequent or recurring flooding; planning and construction of flood control works such as levees, channels and dams. Feasibility phase may be Federally funded up to \$100,000.

Cost share: 65% Federal /35% Non-federal

Example: Pueblos of Cochiti and Santa Clara following wildfire damage to watershed

Authority: Section 205, Flood Control Act of 1948, as amended

Hurricane and Storm Damage Reduction

Provides protection or restoration of public shorelines by the construction of revetments, groins and jetties. Feasibility phase may be initially Federally funded up to \$100,000.

Cost share: 65% Federal /35% Non-federal

Authority: Section 103, Rivers and Harbors Act of 1962, as amended

Navigation Improvements

Projects include dredging of channels, widening of turning basins and construction of navigation aids. Feasibility phase may be initially Federally funded up to \$100,000.

Cost share: 50-90% (depending upon type of project)

Authority: Section 107, Rivers and Harbors Act of 1960, as amended

Project Modification for Improvement to Environment

Projects modify existing structures and operations of Corps facilities with the primary goal of improving the environment or when a project has contributed to the degradation of environmental quality. Feasibility phase may be initially Federally funded up to \$100,000.

Cost share: 75% Federal /25% Non-federal

Example: Used extensively by Tribes to restore the bosque along the Rio Grande

Authority: Section 1135 of WRDA 1986, as amended



Emergency Operations Program

In cases when disaster exceeds Tribe, state or community capabilities, the Corps can provide additional assistance at the affected group's request. In situations with an immediate threat to life and property, Tribes and local communities should work with state emergency response agencies who can contact the Corps.

Two laws govern our role in emergency operations:

PL 84-99 (Flood Control and Coastal Emergency Act) and the Stafford Act (Stafford Disaster Relief and Emergency Assistance Act of 1974). FEMA is the lead Federal agency under the Stafford Act.

Tribes may come directly to the Corps if the Tribe has declared a disaster. Temporary protection works are 100% Federal; more permanent works are cost shared 65% Federal /35% Non-federal.

The local Corps emergency operations office can give you more information.

Native American Lands Environmental Mitigation Program

NALEMP is a Department of Defense Program managed by the Corps using cooperative agreements with Federally recognized Tribes to remediate contamination caused by the military when lands were appropriated for its use.

Tribes are commonly funded to perform the clean-up through a cooperative agreement with DoD.

Planning Assistance to States & Tribes

Many Tribes have used this authority successfully. In cooperation with a Tribe or State, the Corps offers technical planning services in support of creating a comprehensive water resource strategy for the development, use and conservation of water and related land resources.

Cost share: 50% Federal /50% Non-federal

Authority: Section 22 of WRDA 1974, as amended

Corps Authorities & Programs

Regulatory Program

The Corps regulates various activities affecting certain water resources under Section 404 of the Clean Water Act and Section 10 of the Rivers and Harbors Act, including any work that modifies a navigable water of the United States, and placing dredged or fill material into any waters of the United States, including wetlands. Such activities require Corps permits even on private and Trust lands.

There are individual authorities for specific projects or programs that are inserted into WRDAs by Congress as a result of requests from constituents. Some of these apply exclusively to Tribes. For example, Section 520 of WRDA 1999 authorizes the Corps to provide technical, planning and design assistance for watershed management, restoration and development on the Navajo Nation in AZ, NM and UT.

There are other authorities that can be of help. Visit: www.planning.army.mil/toolbox. Also, get to know your Tribal Liaison, the planners and project managers at the nearest Corps District. They can help you get all the information available on the web.

International & Interagency Support (IIS)

A 100% reimbursable program that can use funds from other Federal agencies, such as HUD, to construct projects in Indian Country.



Cost Sharing with the Corps

All Corps Civil Works programs require local sponsors to contribute resources, or 'share costs' to pursue a project. Cost sharing began with the passage of the WRDA of 1986. The amount of cost share varies, depending on the particular type of action and the authority under which the project is conducted.

Typically local sponsor cost share varies between 25 and 50 percent. In other words, you, as a local sponsor, may leverage your resources two, or in some cases, three-to-one. Local sponsor contributions usually, but not always, are in the form of cash.

Many Corps authorities, however, permit sponsors to use 'Work-in-Kind' as a means of fulfilling project financial obligations. This means substituting labor, studies or materials for cash. In some cases, funding from other Federal sources may be used by local sponsors for Corps projects. For example, funds provided to Tribes under Section 638 of the Indian Self-Determination and Education Assistance Act are always considered eligible to be used as cost share.

Similarly, if the Tribe receives permission from the originating Federal agency, Federal funds are also eligible. Contributions from third parties who might benefit from a project may also be used to meet project financial obligations.

Bottom Line - Corps programs require local sponsor contributions to finance the project. However, your Tribe has several options available to meet those financial obligations.

How to Start a Project

Project Initiation Phase

Identify Challenge

Your Tribe identifies a water resources related study or challenge. Below are a list of selected examples:

- ☐ Stream bank erosion
- ☐ Floodplain mapping
- ☐ Traditional Cultural Property surveys
- ☐ Watershed Management Plans

Get in Contact

Your Tribe's executive leadership or other responsible Tribal officer contacts the Commander of your local Corps District requesting assistance in addressing your problem. Initial contact may be by phone or email, but an official letter on Tribal stationery is essential for consideration. Your letter should very briefly describe the specific problem and request assistance for the Corps in addressing the issue. For a sample letter, see page 18.

As the local sponsor (the partner), your role changes throughout the project. In addition to participating in meetings, helping in the preparation of project documents, acquiring the necessary real property and making joint decisions, the sponsor will have specific tasks at each stage of the project.

Generate Support

Make sure to generate support from Stakeholders and other partners on behalf of your project.

Congressional awareness of your project is advisable.

It is essential to understand the two separate legislative processes that create a successful Corps' project: authorization and appropriations.

For more information on these critical processes, see page 23.

The local District Commander or his/her staff will respond to your request by asking for an initial meeting with you to gain specific information about the problem to determine the type of assistance you are seeking. At this meeting, a Corps representative will identify potential constraints or opportunities in developing your project. If following these discussions we receive the approval from your Tribe, and if funds are appropriated by Congress, we move to the next phase.



Project Worksheet:

Project Description:

Nature of the problem (water quality/quantity, water supply, flooding, erosion, infrastructure, ecosystem degradation, etc.), location, size of the affected area or population, etc.

Constraints:

Permits, regulations, easements, cultural sensitivity, other(s)

Available Tribal staff:

Administrative, management, technical, contractors, other(s)

Tribal Governmental Process:

Leadership and Tribal Council involvement, needed Tribal Resolutions

Potential Partners:

Other Federal, state, or local governments that could also benefit

Potential Funding Sources:

Federal or state programs that could provide support to your Tribe's In-Kind Contributions or otherwise offset cost share obligations

Checklist:

- ☐ Project Description
- ☐ Identify Tribal Liaison
- ☐ Letter of Intent
- ☐ Follow-up phone call
- ☐ Identify Corps Project Authority
- ☐ Meeting with Corps
- ☐ Identify Tribal Project Manager
- ☐ Identify Project Delivery Team
- ☐ Identify Financial Resources
- ☐ Schedule Administration/
Tribal Council briefings
- ☐ Feasibility Cost Share Agreement
approval and signatures

Notes:



Sample Technical Assistance Letter



ZEOK TRIBE

360 Zeok Boulevard ▲ Post office Box 1925 ▲ Zeok, CA 95999

November 15, 2006

Zeok Tribe
360 Zeok Blvd,
P.O. Box 1925
Zeok, CA 95999

Mr. Jim Joyce
Corps of Engineers Flood Plain Management Services Program Coordinator
U. S. Army Corps of Engineers, San Francisco District
1455 Market Street, Mailstop
San Francisco, CA 94103

Dear Mr. Joyce

This letter is in reference to the Flood Plain Management Services (FPMS) Program. The Zeok Tribe understands that Section 206 of the Flood Control Act of 1960, as amended, authorizes the Corps of Engineers to provide a range of technical services and planning guidance that is needed to support effective flood plain management. The Zeok Tribe, Federally Recognized Native American Indian Tribe, located in Northern California is requesting technical assistance in data collection and planning in preparation for the upcoming dam removal project on the Chewy River.

Soon the Chewy River will be the epicenter of one of the largest restoration projects in U.S. history, as the tribe and others embark on the removal of five major dams in 2020. Understanding how the removal of these major dams will affect the flood plains and key infrastructure along the Chewy River is critical for the Zeok people. Baseline data collection including: topographic, hydraulic, and geomorphic analyses is vital to evaluate the effects of dam removal and how the Chewy River and its resources will evolve over time.

The Zeok Tribe would like to engage in a collaborative partnership with the Corps of Engineers on a Flood Plain Study and baseline data collection effort on the Chewy River. A wealth of information regarding the Chewy Sam Removal can be found at the following website:

<http://www.zeokrestoration.gov> or <http://www.chewyrenewal.org/resources/>

Upon your review of this initial request, we would like to discuss the availability of information and funding, required schedule, and level of effort required to accomplish this Flood Plain study and data collection effort. Please contact Salvatore (Sam) Messina, Senior Civil Engineer at sammessina@zeoktribe.msr.us or 800-928-X0C3.

Best Regards,

Lorenzo Quinn
Zeok Tribal Chairman

360 Zeok Boulevard ▲ Post office Box 1925 ▲ Zeok, CA 95999

Tribal letterhead

Contact information is essential

Addressee

This should be addressed to the District Commander, or if not known, to the Chief of Planning, Tribal Liaison, or other District employee known to the Tribe.

Contents

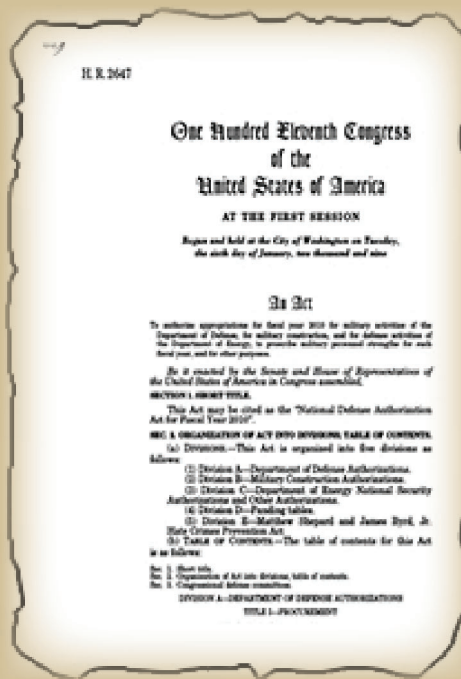
The letter should reference the project if already described in a meeting with Corps employees. A brief but concise description is fine. Additional detail can be provided in attachments or web links.

Authority

The letter should be signed by the proper tribal authority where appropriate.

Always follow your letter with a call!

Authorities versus Appropriations



Authorization refers to the requirement that Congress 'authorize' or assign responsibility for a particular area of Federal interest to the Corps.

A project or program is authorized if Congress decides it falls under our jurisdiction, whether it is a very large and complex program, like the Florida Everglades, or a small project like armoring a stream in Kansas to prevent erosion.

Authorizations for Corps projects and programs normally appear in a series of recurring laws known as Water Resources Development Acts (WRDA).

These Acts are developed by the House Committee on Transportation and Infrastructure (T&I) or the Senate Committee on Environment and Public Works (E&PW).

Generally, WRDA bills are developed every other year by Congress.

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congressional activities are distinct, and each is carried
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Calendar No. 120

114TH CONGRESS
1ST SESSION
20

H. R. 2578
[Report No. 114-66]

IN THE SENATE OF THE UNITED STATES
JUNE 8, 2015
Received, read twice and referred to the Committee on Appropriations
JUNE 16, 2015
Reported by Mr. SHELLEY, with an amendment
(Strike out all after the enacting clause and insert the part printed in italics)

AN ACT
Making appropriations for the Departments of Commerce
and Justice, Science, and Related Agencies for the fiscal
year ending September 30, 2016, and for other purposes

USACE District Offices

Anchorage, Alaska:	(907) 753-2504
Albuquerque, New Mexico:	(505) 342-3431
Baltimore, Maryland:	(800) 434-0988
Buffalo, New York:	(800) 833-6390
Charleston, South Carolina:	(843) 329-8000
Chicago, Illinois:	(312) 846-5330
Concord, Massachusetts:	(978) 318-8220
Detroit, Michigan:	(888) 694-8313
Forth Worth, Texas:	(817) 886-1306
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Honolulu, Hawaii	(808) 835-4004
Huntington, W. Virginia:	(304) 399-5211
Jacksonville, Florida:	(904) 232-2568
Kansas City, Missouri:	(816) 389-2000
Little Rock, Arkansas:	(501) 324-5551
Los Angeles, California:	(213) 452-3966
Louisville, Kentucky:	(502) 315-6107
Memphis, Tennessee:	(901) 544-4109
Mobile, Alabama:	(251) 690-2511
Nashville, Tennessee:	(615) 736-7161
New Orleans, Louisiana:	(504) 862-2201
New York, New York:	(917) 790-8007
Norfolk, Virginia:	(757) 201-7500
Omaha, Nebraska:	(402) 995-2229
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San Francisco, California:	(415) 503-6702
Savannah, Georgia:	(800) 448-2402
Seattle, Washington:	(206) 764-3690
St. Louis, Missouri:	(314) 331-8000
St. Paul, Minnesota:	(651) 290-5807
Tulsa, Oklahoma:	(918) 669-7366
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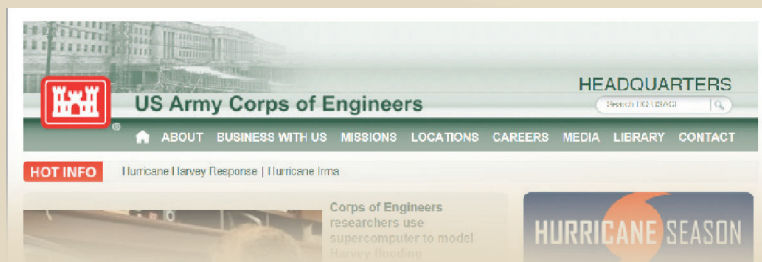
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Second, as we discuss in more detail in the next section, Corps' programs require the sharing of project costs by you, the project sponsor. Project execution is greatly facilitated by coordinating the timing of your community's budget process with that of the Federal government.

If you as the project's local sponsor are able to take a long-term approach, working with the Corps can be an efficient, disciplined method of leveraging limited community resources.





Uselinks & Contacts

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<http://www.usace.army.mil/>

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Contact Us always appears on the District's home page. You can find the main phone number here, mailing address, or the email address of the **Public Affairs Office**. Most home pages have directories. Some have names, and all have offices, such as Planning or Operations, listed.

If you have no point of contact at the District, ask for the **Tribal Liaison** or the **Planning** office.

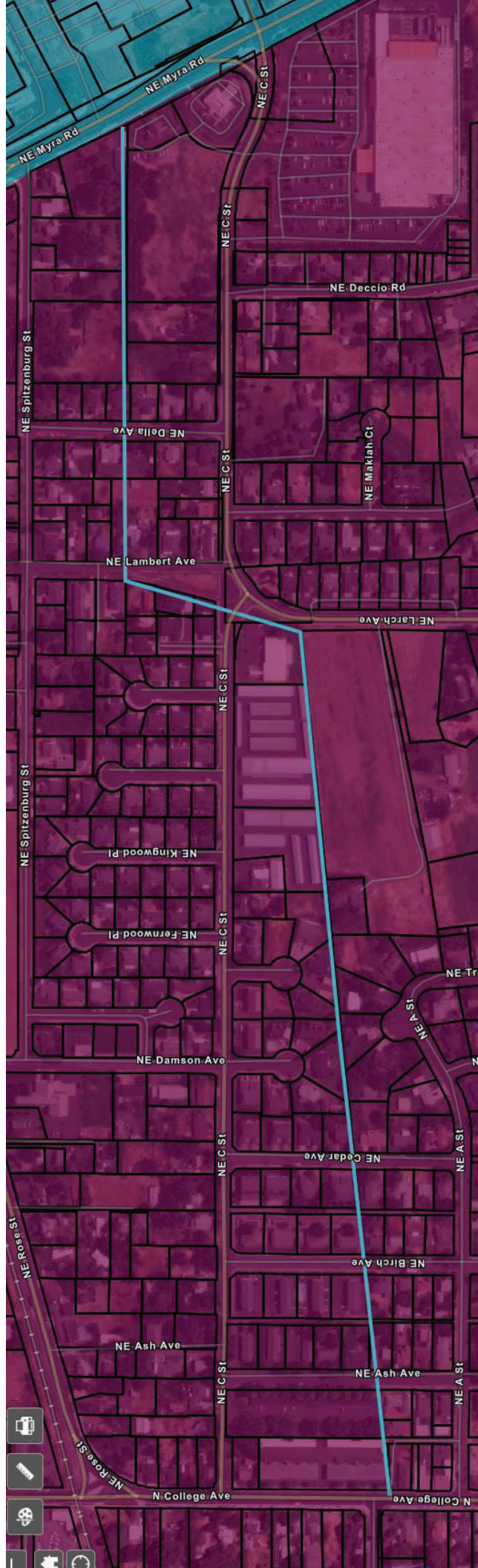
Corps of Engineers Tribal homepage

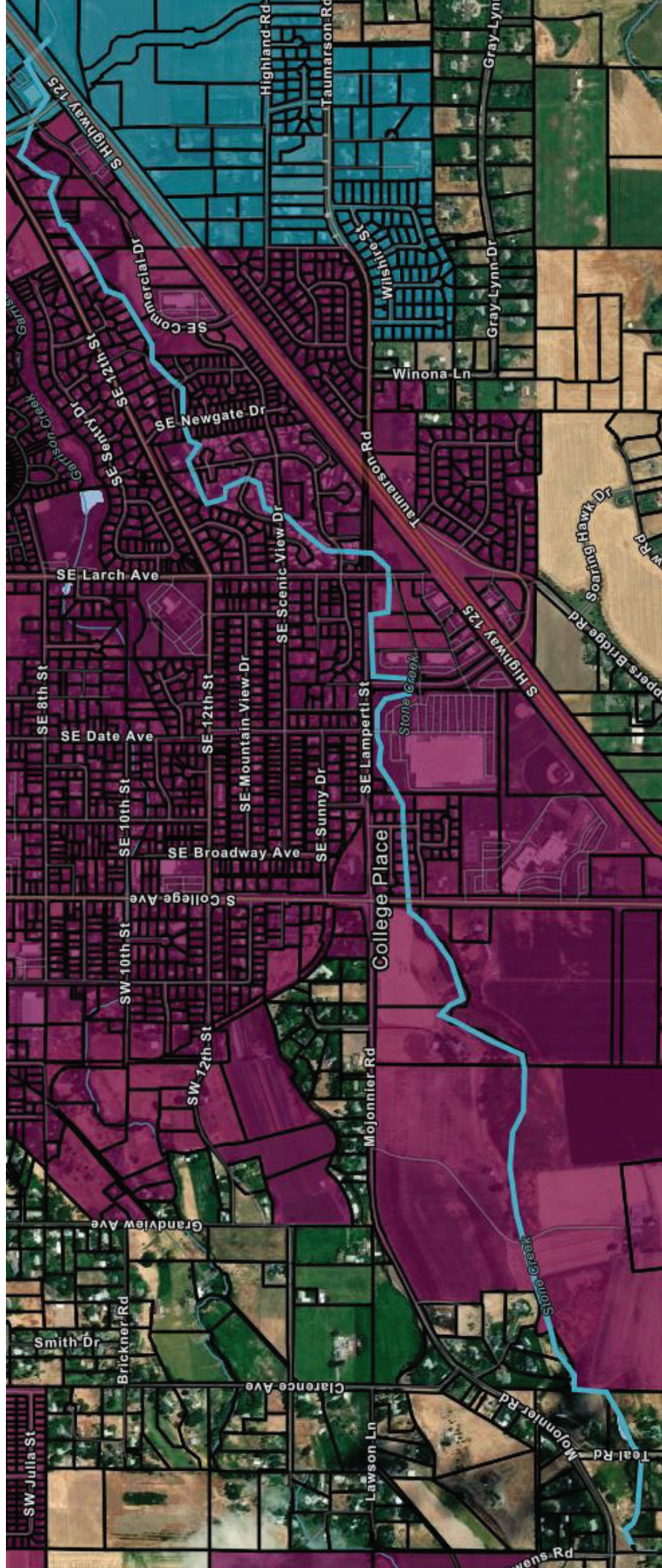
http://usace.army.mil/cecw/Tribal_Issues/Pages/Article_Template.aspx

From the main website, click on **About Us**, then **Headquarters Offices**, then **Tribal Issues**.

Most of the information presented in this booklet can be found on the page entitled **Planners' Library**:

<http://usace.army.mil/cecw/Planning/COP/Pages/planlib.aspx>





City of College Place, Washington
RESOLUTION NO. 23-082

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
PERMITTING CITY ADMINISTRATOR TO SEND A LETTER TO THE US ARMY CORPS OF
ENGINEERS REQUESTING PARTICIPATION IN THE US ARMY CORPS OF ENGINEERS AQUATIC
ECOSYSTEM RESTORATION PROGRAM PERTAINING TO STONE CREEK 454 CHRISTENSEN LANE
COLLEGE HOLDINGS PROPERTY**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the US Army Corps of Engineers has a program under Section 206 of WRDA entitled the Aquatic Ecosystem Restoration Program that provides grant funding for aquatic ecosystem restoration; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** The City Council allows the City Administrator to submit a letter of request to the US Army Corps of Engineers administrator to participate in the Aquatic Ecosystem Restoration Program (Section 206 of WRDA) for the extent of Stone Creek along the 454 Christensen Lane College Holdings Property.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December, 2023.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk



How to Plan a Water Resources Project With the US Army Corps of Engineers

A Guide for Tribal Governments

USACE Tribal Nations Program
2017

3rd Edition



**US Army Corps
of Engineers®**



Tribal Nations Program

U.S. Army Corps of Engineers (Corps) has a variety of authorities that allow the agency to partner with Tribal Nations. Projects can range from stream bank restoration to cultural resources surveys. Each of our authorities is unique in addressing services generally with a water resource nexus.

The Corps' Tribal Nations Program developed this booklet to assist Federally-recognized Tribal governments with the basics on how to develop a water resources project with your local Corps District.

In order to help streamline communication, each Corps District has a Tribal Liaison that can provide assistance and ensure that your Tribe is working with the right people. We honor your sovereignty and value your time and we are more than happy to come to meet with your Tribal leadership and discuss how our programs and authorities can meet your Tribe's particular needs.

As an added resource for Tribes, the Corps has created a Tribal Nations Technical Center of Expertise available to provide support and technical resources for Tribes seeking to develop projects authorized under Corps authorities. The Tribal Nations Technical Center of Expertise offers cost-reimbursable services which align Corps programs and authorities with the appropriate Districts and expertise. This further helps eliminate obstacles that would hinder Corps/Tribal partnerships.



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The Bird's Eye View

The Corps partners with many Tribes on water resources and related projects. Some of these partnerships have resulted in innovative collaborations on current issues and others address long-standing concerns.

Briefly, this is what is required:

Identify the issue. This is your project. The Corps has learned that we need your knowledge and perspectives on local conditions, ecosystems, and terrain to develop better projects. We have much to learn from your oral histories, traditional ecological knowledge and your collective expertise.

Call and then write to your local Corps District office. The Tribal Liaison is a great place to start. You can find a list of contact information on page 22. The head of Planning or Programs is also a good choice. The District office can work with you to identify the appropriate authority and project expertise to develop the project.

Enlist support of stakeholders and interested parties.

Enlist the aid of Co-sponsors if the project involves others and identify funding sources.

Feasibility Cost Share Agreement signed between the Tribe and the Corps prior to initiation of all studies.

Visit: <http://www.usace.army.mil/Missions/Civil-Works/Project-Partnership-Agreements/>

It is likely that this overview raises more questions than it answers. There are individuals with great expertise waiting to assist and work with you.



Examples of successful partnerships include the ongoing Walla Walla River restoration efforts with the Confederated Tribes of the Umatilla Indian Reservation, and along the Rio Grande with the Pueblos of Santa Ana, San Ildefonso, Ohkay Owingeh and Santa Clara.

Corps Authorities & Programs

Tribal Partnership Program

This authority allows the Corps to carry out water-related planning activities, and activities related to the study, design, and construction of water resources development projects. Authorized activities to be studied include: projects for flood damage reduction, environmental restoration and protection, and preservation of cultural and natural resources; watershed assessments and planning activities; and other projects as the Secretary determines to be appropriate.

Cost share:

- * 75% Federal / 25% Non-Federal (watershed assessments)
 - * 50% / 50% (Feasibility and water-related planning activities)
- However, in-kind contributions are allowed.

Authority: Section 203 of WRDA 2000, as amended

Individually Authorized Studies & Programs

This is the most common form of Corps partnership. The agency jointly conducts a study with the sponsor, and if shown feasible, constructs or implements the project. This approach requires that Congress provide a specific authorization for the study and a second for the construction and implementation phase. These projects are normally listed in sections of WRDA, but are usually referred to by their names instead. For example, Section 455 of WRDA 2000 is known as Chickamauga Lock and Dam, Tennessee.

Flood Risk Management Services Program

Allows the Corps to provide non-Federal partners with flood hazard information, technical services and planning guidance. First \$100,000 free of charge; larger projects may be cost shared.



Continuing Authorities Program: The purpose of the program is to plan and implement projects of limited size, cost, scope, and complexity in an accelerated manner as compared to traditional specifically authorized projects. For the majority of the Sections, the Feasibility phase may be initially Federally funded up to \$100,000. Any feasibility phase costs in excess of \$100,000 will be shared 50% Federal / 50% Non-Federal sponsor.

Please review each CAP authority to better understand the cost share.

Aquatic Ecosystem Restoration

Improves and restores aquatic ecosystems in a cost-effective manner to improve the environment and add value to the public. Feasibility phase may be initially Federally funded up to \$100,000.

Cost share:

- * 50% Federal / 50% Non-federal (Feasibility phase)
- * 65% Federal / 35% Non-federal (Design & Construction)

Example: Pueblo of Zia ecosystem restoration on the Rio Jemez, New Mexico

Authority: Section 206 of WRDA 1996, as amended

Emergency Stream Bank & Shoreline Erosion

Provides emergency stream bank and shoreline protection to prevent damage to public facilities such as roads, bridges, hospitals, schools and water treatment plants. Feasibility phase may be initially Federally funded up to \$100,000.

Cost share: 65% Federal / 35% Non-federal

Authority: Section 14 of the Flood Control Act of 1946, as amended

The Corps partners with non-Federal sponsors on a variety of projects across all of our mission areas. Depending on the type of project, there may be an existing authority (legislation) to do work. If not, specific authorization from Congress is needed. Sections mentioned, such as 1135, are sections of WRDA authorization laws. A program or project authorized under WRDA continues to be known by the section of the bill in which it was originally enacted. For example, the Tribal Partnership Program (Section 203) was authorized in WRDA 2000. It was amended as Section 2011 of WRDA 2007, but continues to be known as Section 203.

Corps Authorities & Programs

Flood Damage Reduction

Modifications to infrastructure to provide protection from frequent or recurring flooding; planning and construction of flood control works such as levees, channels and dams. Feasibility phase may be Federally funded up to \$100,000.

Cost share: 65% Federal /35% Non-federal

Example: Pueblos of Cochiti and Santa Clara following wildfire damage to watershed

Authority: Section 205, Flood Control Act of 1948, as amended

Hurricane and Storm Damage Reduction

Provides protection or restoration of public shorelines by the construction of revetments, groins and jetties. Feasibility phase may be initially Federally funded up to \$100,000.

Cost share: 65% Federal /35% Non-federal

Authority: Section 103, Rivers and Harbors Act of 1962, as amended

Navigation Improvements

Projects include dredging of channels, widening of turning basins and construction of navigation aids. Feasibility phase may be initially Federally funded up to \$100,000.

Cost share: 50-90% (depending upon type of project)

Authority: Section 107, Rivers and Harbors Act of 1960, as amended

Project Modification for Improvement to Environment

Projects modify existing structures and operations of Corps facilities with the primary goal of improving the environment or when a project has contributed to the degradation of environmental quality. Feasibility phase may be initially Federally funded up to \$100,000.

Cost share: 75% Federal /25% Non-federal

Example: Used extensively by Tribes to restore the bosque along the Rio Grande

Authority: Section 1135 of WRDA 1986, as amended



Emergency Operations Program

In cases when disaster exceeds Tribe, state or community capabilities, the Corps can provide additional assistance at the affected group's request. In situations with an immediate threat to life and property, Tribes and local communities should work with state emergency response agencies who can contact the Corps.

Two laws govern our role in emergency operations:

PL 84-99 (Flood Control and Coastal Emergency Act) and the Stafford Act (Stafford Disaster Relief and Emergency Assistance Act of 1974). FEMA is the lead Federal agency under the Stafford Act.

Tribes may come directly to the Corps if the Tribe has declared a disaster. Temporary protection works are 100% Federal; more permanent works are cost shared 65% Federal /35% Non-federal.

The local Corps emergency operations office can give you more information.

Native American Lands Environmental Mitigation Program

NALEMP is a Department of Defense Program managed by the Corps using cooperative agreements with Federally recognized Tribes to remediate contamination caused by the military when lands were appropriated for its use.

Tribes are commonly funded to perform the clean-up through a cooperative agreement with DoD.

Planning Assistance to States & Tribes

Many Tribes have used this authority successfully. In cooperation with a Tribe or State, the Corps offers technical planning services in support of creating a comprehensive water resource strategy for the development, use and conservation of water and related land resources.

Cost share: 50% Federal /50% Non-federal

Authority: Section 22 of WRDA 1974, as amended

Corps Authorities & Programs

Regulatory Program

The Corps regulates various activities affecting certain water resources under Section 404 of the Clean Water Act and Section 10 of the Rivers and Harbors Act, including any work that modifies a navigable water of the United States, and placing dredged or fill material into any waters of the United States, including wetlands. Such activities require Corps permits even on private and Trust lands.

There are individual authorities for specific projects or programs that are inserted into WRDAs by Congress as a result of requests from constituents. Some of these apply exclusively to Tribes. For example, Section 520 of WRDA 1999 authorizes the Corps to provide technical, planning and design assistance for watershed management, restoration and development on the Navajo Nation in AZ, NM and UT.

There are other authorities that can be of help. Visit: www.planning.army.mil/toolbox. Also, get to know your Tribal Liaison, the planners and project managers at the nearest Corps District. They can help you get all the information available on the web.

International & Interagency Support (IIS)

A 100% reimbursable program that can use funds from other Federal agencies, such as HUD, to construct projects in Indian Country.



Cost Sharing with the Corps

All Corps Civil Works programs require local sponsors to contribute resources, or 'share costs' to pursue a project. Cost sharing began with the passage of the WRDA of 1986. The amount of cost share varies, depending on the particular type of action and the authority under which the project is conducted.

Typically local sponsor cost share varies between 25 and 50 percent. In other words, you, as a local sponsor, may leverage your resources two, or in some cases, three-to-one. Local sponsor contributions usually, but not always, are in the form of cash.

Many Corps authorities, however, permit sponsors to use 'Work-in-Kind' as a means of fulfilling project financial obligations. This means substituting labor, studies or materials for cash. In some cases, funding from other Federal sources may be used by local sponsors for Corps projects. For example, funds provided to Tribes under Section 638 of the Indian Self-Determination and Education Assistance Act are always considered eligible to be used as cost share.

Similarly, if the Tribe receives permission from the originating Federal agency, Federal funds are also eligible. Contributions from third parties who might benefit from a project may also be used to meet project financial obligations.

Bottom Line - Corps programs require local sponsor contributions to finance the project. However, your Tribe has several options available to meet those financial obligations.

How to Start a Project

Project Initiation Phase

Identify Challenge

Your Tribe identifies a water resources related study or challenge. Below are a list of selected examples:

- ☐ Stream bank erosion
- ☐ Floodplain mapping
- ☐ Traditional Cultural Property surveys
- ☐ Watershed Management Plans

Get in Contact

Your Tribe's executive leadership or other responsible Tribal officer contacts the Commander of your local Corps District requesting assistance in addressing your problem. Initial contact may be by phone or email, but an official letter on Tribal stationery is essential for consideration. Your letter should very briefly describe the specific problem and request assistance for the Corps in addressing the issue. For a sample letter, see page 18.

As the local sponsor (the partner), your role changes throughout the project. In addition to participating in meetings, helping in the preparation of project documents, acquiring the necessary real property and making joint decisions, the sponsor will have specific tasks at each stage of the project.

Generate Support

Make sure to generate support from Stakeholders and other partners on behalf of your project.

Congressional awareness of your project is advisable.

It is essential to understand the two separate legislative processes that create a successful Corps' project: authorization and appropriations.

For more information on these critical processes, see page 23.

The local District Commander or his/her staff will respond to your request by asking for an initial meeting with you to gain specific information about the problem to determine the type of assistance you are seeking. At this meeting, a Corps representative will identify potential constraints or opportunities in developing your project. If following these discussions we receive the approval from your Tribe, and if funds are appropriated by Congress, we move to the next phase.



Project Worksheet:

Project Description:

Nature of the problem (water quality/quantity, water supply, flooding, erosion, infrastructure, ecosystem degradation, etc.), location, size of the affected area or population, etc.

Constraints:

Permits, regulations, easements, cultural sensitivity, other(s)

Available Tribal staff:

Administrative, management, technical, contractors, other(s)

Tribal Governmental Process:

Leadership and Tribal Council involvement, needed Tribal Resolutions

Potential Partners:

Other Federal, state, or local governments that could also benefit

Potential Funding Sources:

Federal or state programs that could provide support to your Tribe's In-Kind Contributions or otherwise offset cost share obligations

Checklist:

- ☐ Project Description
- ☐ Identify Tribal Liaison
- ☐ Letter of Intent
- ☐ Follow-up phone call
- ☐ Identify Corps Project Authority
- ☐ Meeting with Corps
- ☐ Identify Tribal Project Manager
- ☐ Identify Project Delivery Team
- ☐ Identify Financial Resources
- ☐ Schedule Administration/
Tribal Council briefings
- ☐ Feasibility Cost Share Agreement
approval and signatures

Notes:



Sample Technical Assistance Letter



ZEOK TRIBE

360 Zeok Boulevard ▲ Post office Box 1925 ▲ Zeok, CA 95999

November 15, 2008

Zeok Tribe
360 Zeok Blvd,
P.O. Box 1925
Zeok, CA 95999

Mr. Jim Joyce
Corps of Engineers Flood Plain Management Services Program Coordinator
U. S. Army Corps of Engineers, San Francisco District
1455 Market Street, Mailstop
San Francisco, CA 94103

Dear Mr. Joyce

This letter is in reference to the Flood Plain Management Services (FPMS) Program. The Zeok Tribe understands that Section 206 of the Flood Control Act of 1960, as amended, authorizes the Corps of Engineers to provide a range of technical services and planning guidance that is needed to support effective flood plain management. The Zeok Tribe, Federally Recognized Native American Indian Tribe, located in Northern California is requesting technical assistance in data collection and planning in preparation for the upcoming dam removal project on the Chewy River.

Soon the Chewy River will be the epicenter of one of the largest restoration projects in U.S. history, as the tribe and others embark on the removal of five major dams in 2020. Understanding how the removal of these major dams will affect the flood plains and key infrastructure along the Chewy River is critical for the Zeok people. Baseline data collection including: topographic, hydraulic, and geomorphic analyses is vital to evaluate the effects of dam removal and how the Chewy River and its resources will evolve over time.

The Zeok Tribe would like to engage in a collaborative partnership with the Corps of Engineers on a Flood Plain Study and baseline data collection effort on the Chewy River. A wealth of information regarding the Chewy Sam Removal can be found at the following website:

<http://www.zeokrestoration.gov> or <http://www.chewyrenewal.org/resources/>

Upon your review of this initial request, we would like to discuss the availability of information and funding, required schedule, and level of effort required to accomplish this Flood Plain study and data collection effort. Please contact Salvatore (Sam) Messina, Senior Civil Engineer at sammessina@zeoktribe.msr.us or 800-928-X0C3.

Best Regards,

Lorenzo Quinn
Zeok Tribal Chairman

360 Zeok Boulevard ▲ Post office Box 1925 ▲ Zeok, CA 95999

Tribal letterhead

Contact information is essential

Addressee

This should be addressed to the District Commander, or if not known, to the Chief of Planning, Tribal Liaison, or other District employee known to the Tribe.

Contents

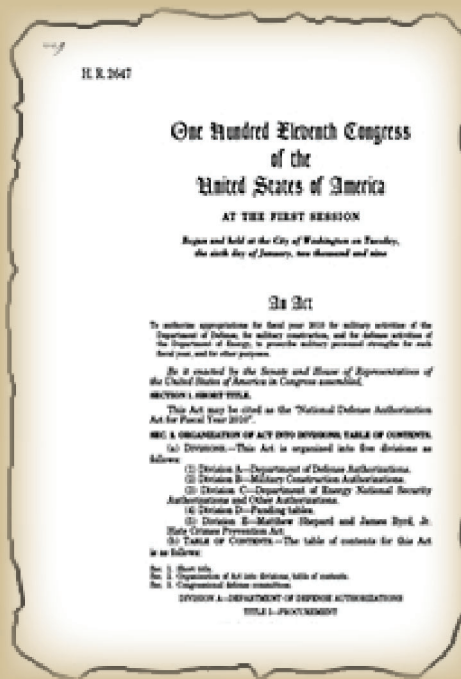
The letter should reference the project if already described in a meeting with Corps employees. A brief but concise description is fine. Additional detail can be provided in attachments or web links.

Authority

The letter should be signed by the proper tribal authority where appropriate.

Always follow your letter with a call!

Authorities versus Appropriations



Authorization refers to the requirement that Congress 'authorize' or assign responsibility for a particular area of Federal interest to the Corps.

A project or program is authorized if Congress decides it falls under our jurisdiction, whether it is a very large and complex program, like the Florida Everglades, or a small project like armoring a stream in Kansas to prevent erosion.

Authorizations for Corps projects and programs normally appear in a series of recurring laws known as Water Resources Development Acts (WRDA).

These Acts are developed by the House Committee on Transportation and Infrastructure (T&I) or the Senate Committee on Environment and Public Works (E&PW).

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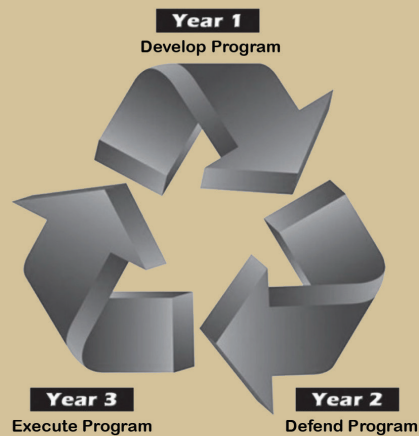
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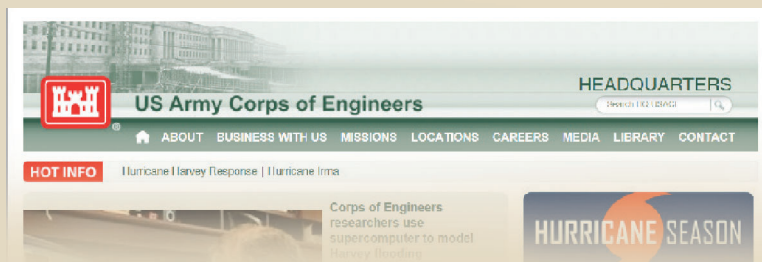
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Corps of Engineers Tribal homepage

http://usace.army.mil/cecw/Tribal_Issues/Pages/Article_Template.aspx

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City of College Place, Washington
RESOLUTION NO. 23-082

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
PERMITTING CITY ADMINISTRATOR TO SEND A LETTER TO THE US ARMY CORPS OF
ENGINEERS REQUESTING PARTICIPATION IN THE US ARMY CORPS OF ENGINEERS AQUATIC
ECOSYSTEM RESTORATION PROGRAM PERTAINING TO STONE CREEK 454 CHRISTENSEN LANE
COLLEGE HOLDINGS PROPERTY**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the US Army Corps of Engineers has a program under Section 206 of WRDA entitled the Aquatic Ecosystem Restoration Program that provides grant funding for aquatic ecosystem restoration; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** The City Council allows the City Administrator to submit a letter of request to the US Army Corps of Engineers administrator to participate in the Aquatic Ecosystem Restoration Program (Section 206 of WRDA) for the extent of Stone Creek along the 454 Christensen Lane College Holdings Property.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of December, 2023.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk