

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, January 9, 2024)

Generated by Sherri St Clair on Tuesday, January 9, 2024

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:05 PM.

Procedural: 1.02 AB 24001 - Oaths of Office - Loren Peterson Position 4, Melodie Williams Position 5, and Heather Schermann Position 6 -

The City Clerk administered the Oath of Office to re-elected Council Members Loren Peterson, Melodie Williams, and Heather Schermann.

Procedural: 1.06 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Michael Cleveland; Tito Espinoza; Loren Peterson; Melodie Williams; Heather Schermann;

Staff- City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; City Attorney, Rea Culwell; Public Works Director, Robert McAndrews; Police Chief, Troy Tomaras (left at 7:15 PM); HR Manager, Shawn Doering; Community Development Director, Jon Rickard; City Clerk, Sherri St. Clair

Also Present -

Paul Jessup; Monica Boyle

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.07 Pledge of Allegiance

On behalf of the City of College Place and the City Council, Mayor Hernández gave condolences to the City of Walla Walla and Walla Walla Fire Department Station No. 1 on the passing of Engineer Ryan Pleasant.

Information: 1.08 Public Comment - None

2. Consent Agenda.

Action (Consent): 2.01 AB 24002 - Approve Agenda for January 9, 2024

Action (Consent), Minutes: 2.02 AB 24003 - Approve Council Minutes from December 12, 2023

Action (Consent): 2.03 AB 24004 - 2024 Confirmation of Appointments to Boards and Commissions

Action (Consent): 2.04 AB 24005 - June 2023 Check Register/Financial Reports

Action (Consent): 2.05 AB 24006 - July 2023 Check Register/Financial Reports

Action (Consent): 2.06 AB 24007 - August 2023 Check Register/Financial Reports

Action (Consent): 2.07 Excuse the Absence of Council Member Jessup

Action (Consent): 2.08 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee

review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Peterson and the motion passed 5-0.

3. Presentations.

Information: 3.01 AB 24008 - Martin Luther King Jr. Day Proclamation -
Mayor Hernández presented the Martin Luther King Jr. Day Proclamation.

Information: 3.02 AB 24009 - Holiday Yard of the month - December 2023 - 956 SE Garrison Drive -
Chief Tomaras presented the December 2023 Holiday Yard of the Month of the Tampa family at 956 SE Garrison Drive.

4. Public Hearings. - None

5. Action Items.

Action: 5.01 AB 24010 - Contract Amendment for Professional Services for Lift Station No. 5 Replacement -

Mr. McAndrews informed the Council that there was an increase in design costs of \$40,000, outlined the services related to the increase, and is requesting an amendment to the initial contract. In addition, Mr. McAndrews informed the Council that the contract amendment would allow JUB to provide construction services for \$535,155. Mr. McAndrews noted that the initial contract did not include the construction phase, only the design phase.

Discussion ensued.

Council Member Williams made a motion to Authorize City Administrator to sign contract amendment increasing currently authorized amount from \$387,880 to \$963,025. Second by Member Espinoza and the motion passed 5-0.

Action: 5.02 AB 24011 - Contract Amendment for Professional Services for 6th Street Water Main Replacement -

Mr. McAndrews informed the Council that during the construction of the SW 6th Street sidewalk it was discovered that the water piping between College Avenue and Bade Avenue needed replaced. At the time, the City was unable to fund both projects so the City temporary paved the road until the funding was secured to replace the water piping. The City is requesting that the JUB contract be amended to include the design and bid/award phases for SW 6th Street with the SE 6th Street project as part of the whole 6th Street and Birch Avenue Improvement project.

Discussion ensued.

Council Member Espinoza made a motion to Authorize City Administrator to sign contract amendment to the 6th Street Water Main Replacement Project, increasing total time and materials contract from \$102,000 to \$197,000. Second by Member Peterson and the motion passed 5-0.

Discussion ensued.

Action: 5.03 AB 24012 - Lions Park Improvements -

Mr. Rickard informed the Council that two bids were received for the Lions Park Improvement Project when bids opened on December 7, 2023. The bidders were Nelson Construction Corporation and Apollo Incorporated and the low bidder was Nelson Construction. The City would like to award the project to Nelson Construction Corporation for \$5,779,913.88 with a contingency of \$220,086.12 for a total approved amount of \$6,000,000.00.

Discussion ensued.

Council Member Cleveland made a motion to award the Lions Park Improvement Project to Nelson Construction, Corp in the amount of \$5,779,913.88 with a contingency amount of \$220,086.12 for a total approved construction budget of \$6,000,000.00. Second by Member Schermann and the motion passed 5-0.

6. Administrative Reports.

Discussion, Information: 6.01 AB 24013 - 2024 Salary Ordinance -

Ms. Doering informed the Council that the City updates the salary ordinances every year in January to reflect salary changes. Ms. Doering outlined the changes within the 2024 Salary Ordinance. Ms. Doering also informed the Council that the budgeted Capital Project Manager and Cross Connection Specialist positions have not yet been added to the 2024 Salary Ordinance, but that once the research for those positions is complete, the City will update the ordinance and bring it to Council for approval.

Discussion ensued.

7. Informational Reports. - None

8. Executive Session. - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

With snow predicted in the near future, Mr. McAndrews was asked if the Public Works department is ready.

Discussion ensued.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Williams made a motion to conclude the meeting at 7:51 PM. Second by Member Peterson and with no objection, the meeting concluded.

Approved:

DocuSigned by:

Norma L. Hernández

Norma L. Hernández – Mayor

Attest:

DocuSigned by:

Sherri St. Clair

Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred January 9, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.