

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, February 13, 2024)
Generated by Sherri St Clair on Tuesday, February 13, 2024

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Paul Jessup; Michael Cleveland; Tito Espinoza; Melodie Williams; Monica Boyle

Staff- City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; City Attorney, Rea Culwell; City Clerk, Sherri St. Clair

Also Present -

Heather Schermann; Loren Peterson

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.

Action (Consent): 2.01 AB 24025 - Approve Agenda for February 13, 2024

Action (Consent), Minutes: 2.02 AB 24026 - Approve Council Meeting Minutes from January 23, 2024.

Action (Consent), Minutes: 2.03 AB 24027 - Approve Council Workshop Minutes from February 6, 2024

Action (Consent): 2.04 AB 24028 - Appointment Confirmation of Anthony Boyle to the Civil Service Commission

Action (Consent): 2.05 AB 24029 - Appointment Confirmation of Groover Snell to the Lodging Tax Advisory Commission

Action (Consent): 2.06 AB 24030 - Appointment Confirmation of Kirby Brown to the Planning Commission

Action (Consent): 2.07 AB 24031 - Purchase of 2" Water Meters and Components

Action (Consent): 2.08 AB 24032 - MOU with Christ Community Fellowship re: City provided Water - Amendment thereto

Action (Consent): 2.09 AB 24033 - EMS Contract for 2024 Levy Distribution

Action (Consent): 2.10 AB 24034 - September Financials

Action (Consent): 2.11 Excuse the Absence of Council Members Schermann and Peterson

Action (Consent): 2.12 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee

review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Williams made a motion to approve the consent agenda. Second by Member Jessup and the motion passed 5-0.

3. Presentations. - None

4. Public Hearings. - None

5. Action Items.

Action: 5.01 AB 24035 - Washington Secretary of State Organize the File Room Grant -

Ms. St. Clair informed the Council that the City would like to apply for the Organize the File Room grant again through the Washington Secretary of State. Ms. St. Clair informed the Council that the City applied for this grant in May of 2023, but the grant was not awarded to the City as that time. The City would like to apply for this grant to cover costs associated with the hiring of a staff member and supplies needed to assist in the management of paper records. The deadline for submitting the application is March 1, 2024.

Discussion ensued.

Council Member Boyle made a motion to adopt Resolution No 24-004 which supports the grant application to the Secretary of State Public Records Grant program for an intern and associated supplies to assist with public record projects. Second by Member Cleveland and the motion passed 5-0.

Action: 5.02 AB 24036 - Accept State Community Economic Revitalization Board Site Development Planning Grant for Martin Airfield Area -

Mr. Rizzitiello informed the Council that they approved the application to the Community Economic Revitalization Board (CERB) for a site development planning grant for Martin Airfield. Mr. Rizzitiello informed the Council that the City presented their application to CERB and received the full funding of \$100,000 with a 20 percent match. The City is requesting approval to accept these funds to have utility needs assessed for the Martin Airfield area and for any future development on the Walla Walla University owned property.

Discussion ensued.

Council Member Espinoza made a motion to adopt Resolution No. 24-005 Accepting the State Community Economic Revitalization Board Site Development Planning Grant for the Martin Airfield Area. Second by Member Williams and the motion passed 5-0.

Action: 5.03 AB 24037 - Adopt Resolution No. 24-006 Authorizing Economic Development Fliers for FY 2024 -

Mr. Rizzitiello informed the Council that Economic Development, Tourism, and Events Commission recommended the Economic Development Fliers for fiscal year 2024 to City Council. In addition, Mr. Rizzitiello noted that the City updates the fliers annually to reflect the most recent data and information available.

Discussion ensued.

Council Member Jessup made a motion to recommend adoption of Resolution No. 24-006 authorizing FY 2024 City Economic Development Fliers and associated information. Second by Member Espinoza and the motion passed 5-0.

6. Administrative Reports. - None

7. Informational Reports. - None

8. Executive Session. - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

Mayor Hernandez reminded everyone that tomorrow is Valentines Day.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Williams made a motion to conclude the meeting at 7:18 PM. Second by Member Boyle and with no objection, the meeting concluded.

Approved:

DocuSigned by:

Norma L. Hernández

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Norma L. Hernández – Mayor

Attest:

DocuSigned by:

Sherri St. Clair

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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred February 13, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.