

Tuesday, February 27, 2024
City Council Meeting - Hybrid (In-Person & Electronic)

7:00 P.M.

2133rd Regular City Council Meeting - Hybrid (In-Person & Electronic)

In-Person at College Place City Hall, 625 S College Avenue, College Place Washington

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Attendee Link: <https://us06web.zoom.us/j/83737175895>

Or you may call this number to listen: 1-669-900-9128 ID# 837 3717 5895 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

1. Opening Items.

Subject :	1.01 Call To Order
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject :	1.02 Roll Call
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Norma L. Hernández

Paul T. Jessup,

Michael Cleveland,

Tito Espinoza Jr.,

Council Members Loren Peterson,

Melodie Williams,
Heather Schermann,
Monica Boyle

Administrator, Mike Rizzitiello;
City Attorney, Rea Culwell
Finance Director, Brian Carleton;
Public Works Director, Robert McAndrews;

Staff Police Chief, Troy Tomaras;
Fire Chief, David Winter;
Community Development Director, Jon Rickard;
HR Manager, Shawn Doering;
City Clerk, Sherri St. Clair

Subject : 1.03 Pledge of Allegiance
Meeting : Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category : 1. Opening Items.
Access : Public
Type : Procedural

Public Content

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject : 1.04 Public Comment -
Meeting : Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category : 1. Opening Items.
Access : Public
Type : Information

Public Content

Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Meeting Protocol for Public Comment:

When submitting public comments, include the following information regardless of the manner you are using: (Note that there are deadlines for written comments to be included in the meeting documents.)

- Your Name
- Your Address

Written Public comments may be provided by submitting comment to Clerk@cpwa.us no later than 4:30 PM on the meeting date to be included in the record. (If typewritten, no less than 11 pt font).

Verbal Public Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.
- Real-time/live video virtual comments that clearly shows the person's identity and clearly depicts their testimony shall be considered in-person.

Telephone and Virtual Comments (Non real-time/live video):

Any member of the public who desires to make a public comment at the City Council meeting by telephone or remote access, that are not real-time/live video virtual comments that clearly shows the person's identity and clearly depicts their testimony, shall, at least 24 hours (excluding weekends and holidays) prior to the start of the meeting at which the member of the public wants to make a comment, notify the City Clerk or designee in writing or by direct verbal communication of their desire to make a comment. Those notice shall include the member's first and last name, address or place of residence, and the topic or topics the comment will touch upon.

- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

File Attachments

[It is SO EASY to participate in public meetings!.png \(224 KB\)](#)

2. Consent Agenda.

Subject :	2.01 AB 24038 - Approve Agenda for February 27, 2024
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve agenda for February 27, 2024.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 24039 - Approve Council Minutes from February 13, 2024
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes
Recommended Action :	Motion to approve Council minutes from February 13, 2024.

File Attachments

[2024-2-13_Council_Meeting_Minutes_Draft_BoardDocs@ Plus.pdf \(770 KB\)](#)

Consent

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Subject :	2.03 AB 24040 - Appointment Confirmation of Felix Tan to the Planning Commission
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to appoint Felix Tan to Position 2 the Planning Commission.

Consent

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Subject :	2.04 AB 24041 - Appointment Confirmation of Norman Saager to the Historic Preservation Commission
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public

Type :	Action (Consent)
Recommended Action :	Motion to appoint Norman Saager to Position 3 of the Historic Preservation Commission.

Consent

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Subject :	2.05 AB 24042 - 2024 Administrative Fees Resolution Update
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to adopt Resolution No. 24-007 which adopts the updated City fees and charges for 2024.

Public Content

Historical Perspective:

The Fees Schedule is typically updated annually, but there is an imminent need to update the fees for 2024. The last update to the Fees Schedule was approved in December 2023 for regularly scheduled annual update.

Information for Consideration:

Updates to Section 4: Community Development Inspection and Permitting Fees

- Addition of permit for fences over 7 feet high
- Addition of Multi-family Housing Tax Exemption

Update to Section 8: Public Works Fee

- Fence Placement Permit

Update to Section 15: Community Events

- Update to specify Farmers Market fees from other City Events.
- Update Registration Fee end date from April 15th to June 30th.
- Additional information on booth size

File Attachments

[Res_No_23-073_2024_Fees_Resolution_2023-12-12.pdf \(1,002 KB\)](#)
[Resolution No 24-007 - 2024 Fees Resolution - Redlined.pdf \(346 KB\)](#)
[Res_No_24-007_2024_Fees_Resolution_2024-2-27.pdf \(287 KB\)](#)

Consent

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Subject :	2.06 AB 24043 - Addition of Water Quality Cross Connection Specialist to the salary ordinance
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Budgeted :	Yes
Recommended Action :	Motion to adopt Ordinance No. 24-003 which approves the updated salary ordinance with the addition of the Water Quality Cross Connection Specialist

Public Content

Information for Consideration:

The Water Quality Cross Connection Specialist position was funded in the 2024 budget and is ready to be added to the salary ordinance.

File Attachments

[Water Quality Cross Connection Specialist Job Description.pdf \(219 KB\)](#)
[Ord_No_24-003_Salary_Update_2_2024-02-27.pdf \(172 KB\)](#)

Consent

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Subject :	2.07 AB 24044 - October Financials
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)

Preferred Date :

Feb 27, 2024

Recommended Action :

Motion to approve the October 2023 check register and financial reports.

Public Content

Information for Consideration:

A breakdown by checking account is as follows:

Payroll Check Numbers*:

Claims Check Numbers: 80149-80161, 80164-80185, 108348, APA000286-APA000432, DFT0000551-DFT0000613, DFT0000618-CFT000625, DFT0000629, DFT0000631, DFT0000633, DFT0000640-DFT0000650, DFT0000654-DFT0000655, DFT0000742, DFT0000762

Travel Advance Check Numbers*: 2029-2031

*The check numbers were verified to certify that the beginning check numbers were correct and that there are no check numbers missing or not listed on the register.
Skipped checks due to burned in the new system.

Claims & Benefits: \$1,230,024.39

Payroll: \$286,951.98

Total Expenses Paid: \$1,516,976.37

File Attachments

[October_2023_Financial.pdf \(4,819 KB\)](#)

Consent

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Subject :

2.08 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Meeting :

Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)

Category :

2. Consent Agenda.

Access :

Public

Type : Action (Consent)
Recommended Action : Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations.

Subject : 3.01 AB 24045 - Swearing in Ceremony for Officer Austin Dennis - Chief Tomaras
Meeting : Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category : 3. Presentations.
Access : Public
Type :

Public Content

Information for Consideration:

Officer Austin Dennis is a lateral officer. Officer Dennis lateralled to College Place after serving two years as an officer in Virginia. Prior to that, Officer Dennis served in the United States Navy. Officer Dennis grew up in Pendleton Oregon. Officer Dennis completed his lateral academy and field training. He is ready to serve the community of College Place.

Subject : 3.02 AB 24046 - Swearing in Ceremony for Officer George Bennett - Chief Tomaras
Meeting : Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category : 3. Presentations.
Access : Public
Type :

Public Content

Information for Consideration:

Officer George Bennett has served the City of College Place as a reserve officer for 18 years. He recently retired from his long tenured position working for Walla Walla University. The Chief

convinced him to come to work full-time as a police officer. George tested and was hired. But first he needed to attend the 22 week long basic law enforcement academy. George excelled reaching top overall and top academic recruit for his class. George completed his field training and is now ready to continue serving our community as a fully commissioned officer.

4. Public Hearings. - None

5. Action Items.

Subject :	5.01 AB 24047 - Resolution of Support for the Marge Nyhagen Council Chambers Naming - Ms. St. Clair
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to adopt Resolution No. 24-008 which approves the naming of the City Hall Council Chambers to the Marge Nyhagen Council Chambers.

Public Content

Historical Perspective:

Marge Nyhagen served on the College Place City Council for a total of 27 years.

Information for Consideration:

The City would like to name the City Hall Council Chambers the Marge Nyhagen Council Chambers in honor of Ms. Nyhagen's service to the community.

File Attachments

[Res_No_24-008_Marge_Nyhagen_Council_Chambers_2024-2-27.pdf \(145 KB\)](#)

Subject :	5.02 AB 24048 - Meier Addendum 4 to Phase 2 City Hall Expansion - Mr. Rickard
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to approve Addendum 4 to Agreement for Services for the City Hall Expansion Project for a total not to exceed \$361,000.00.

Public Content

Historical Perspective:

The City has been working with Meier Architecture and Engineering to expand City Hall.

Information for Consideration:

Addendum 3 was approved at \$272,000.00

Addendum 4 is required to increase the scope of work to include design work for:

- Landscape Architecture = \$8K
- Electrical expanded work (with a little civil work tied to this) = \$12K
- Additional bid & construction admin time = \$6K
- Extra project management time = \$3K

Total increase for Addendum 4: \$29,000.00

Addendum 4 Total Project Cost (Design, Bidding, Construction Administration) \$301,000.00 plus 20% contingency: \$361,000.00.

File Attachments

[2024.02.12.Addendum 4 - landscape & expanded electrical scope.pdf \(2.364 KB\)](#)

Subject :	5.03 AB 24049 - Contract Amendment for Sewer Collection System Rehabilitation Project to Include Cultural Monitoring - Mr. Rizzitiello
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 27, 2024
Absolute Date :	Feb 27, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$44,000.00
Budgeted :	Yes
Budget Source :	State Ecology Financing
Recommended Action :	Motion to authorize City Administrator to sign Authorization for Contract Amendment with JUB Engineers for the Sewer Collection System Rehabilitation Project to increase the authorized amount from \$377,000 to \$421,000.

Public Content

Historical Perspective:

Ecology funded 10 years worth of CIPP projects at once which was previously being referred to as the 2023 CIPP Project. The City and JUB Engineers recently elected to retitle this project to the Sewer Collection System Rehabilitation Project to avoid using dates in the project title. Ecology has increased the requirements to include cultural monitoring for areas that are disturbed on projects the fund. Thus, the City was made aware that cultural monitoring will be required which increases the scope and cost of the design to include Task 003 for Cultural Monitoring.

Information for Consideration:

J-U-B will sub-consult with Plateau CRM to provide Cultural Monitoring in accordance with Ecology funding requirements. The number of working days for which cultural monitoring is required will depend on the excavation schedule of the Contractor. For the purposes of this agreement, it is assumed that cultural monitoring will be required for twenty (20) working days. If additional cultural monitoring is necessary, this scope of work will need to be amended accordingly at a cost of approximately \$1,800/day.

Work will be billed on a time and materials basis estimated to be \$44,000 or less. This work increases the currently authorized amount from \$377,000 to \$421,000 and is required by the funding agency.

File Attachments

[AAS_2_Cultural.pdf \(331 KB\)](#)

Subject :	5.04 AB 24050 - Development Agreement Template - Ms. Culwell
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to approve Resolution No. 24-009 regarding adopting a Development Agreement template.

Public Content

Historical Perspective:

Washington state legislature enacted ESHB 1724 in 1995 authorizing local government agencies to enter into written agreement with a person or entity wishing to development property within the government's jurisdiction. In 2022, the City amended its Uniform Development Code to authorize the City to enter into written agreements with developers to develop property within the City. The City's code mirrors that of the Revised Code of Washington state. The agreements are called "Development Agreements".

Information for Consideration:

In Washington state, we have what is called "the vested rights doctrine" which generally means that a land use development application will be considered by a city under the land use statutes, ordinances, and code in effect at the time the application is submitted. The goal of the doctrine is to provide developers with reasonable certainty of the laws, policies, and standards that will apply to the development (development regulations). Because sometimes land development occurs over years and sometimes decades, if applicable rules and regulations change as they apply to a development, the development might not take place or finish as planned due to various factors such as increased costs or decreased benefits due to the change in the rules.

Development agreements are voluntary. They detail the obligations of the city and the developer and specifically identify the development regulations governing the development of the property. Although voluntary, once executed, they are binding on both parties.

The agreements provide assurances to the developer the applicable development regulations will not change during the term of the agreement. RCW 36.70B.170 (attached) lists the required elements of a development agreement.

City staff believe it will be advantageous to have a draft Development Agreement to disseminate to potential developers which has standard and mandatory elements. City staff will request Council approval of the Development Agreement template.

File Attachments

- [RCW 36.70B.170.pdf \(284 KB\)](#)
- [Development Agreement Template.pdf \(647 KB\)](#)
- [Res_No_24-009_Development_Agreement_Template_2024-2-27.pdf \(347 KB\)](#)

Subject :	5.05 AB 24051 - Resolution of Support to accept grant agreement with Federal Department of Transportation for College Place Safe Street for All Action Plan - Mr. Rizzitiello
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 27, 2024
Absolute Date :	Feb 27, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$128,100.00
Budgeted :	Yes
Budget Source :	80% SS4A Grant, 20% City Match (Streets & TBD)
Recommended Action :	Motion to adopt Resolution No. 24-010 which is a Resolution Accepting the Federal Department of Transportation Safe Streets and Roads for All Action Plan Grant.

Public Content

Historical Perspective:

The College Place City Council adopted Resolution #23-033 in May 2023 supporting this grant application.

Information for Consideration:

The City wants to submit for a grant to complete a Safety Action Plan that meets all elements of the Federal S4 Grant program. Then the City will go back to the Federal Department of Transportation upon completion for implementation grant dollars. The idea is this plan will incorporate work done with Blue Zones for a Complete Street Study, update the Local Road Safety Plan, and ADA Transition Plan. Federal Department of Transportation mandates the plans be done in a specific format with data to qualify for implementation funding.

File Attachments

[Draft SS4A Grant Agreement.docx \(99 KB\)](#)

[Draft SS4A Grant Agreement.pdf \(313 KB\)](#)

[Res_No_23-033_Federal_DOT_SS4A_Grant_2023-5-23.pdf \(292 KB\)](#)

[SS4A FY23 Exhibits \(01-04-24\) \(1\).pdf \(293 KB\)](#)

[SS4A FY23 Terms and Conditions \(01-04-24\).pdf \(324 KB\)](#)

[Res_No_24-010_Federal_SS4A_Planning_Grant_Acceptance_2024-2-27.pdf \(147 KB\)](#)

Subject :	5.06 AB 24052 - Resolution of Support for Grants related to College Place East-West Connector Project (SE 12th - College to Myra) and Whitman (Academy Way to Martin Airfield Drive) - Mr. Rizzitiello
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 27, 2024
Absolute Date :	Feb 27, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$12,015,174.63
Budgeted :	No
Budget Source :	80% Federal RAISE Grant, 20% State Transportation Improvement Board, City Transportation Benefit District, Other
Recommended Action :	Motion to approve Resolution No. 24-011 which supports pursuing and accepting grant funds for the College Place East-West Connector Project (SE 12th and Whitman Drive).

Public Content

Historical Perspective:

As part of the FY 2022 Federal Budget the Infra Grant Program was reconstituted with additional grant funds from the Federal Infrastructure Bill with a specific carve out for rural projects. The website is here: <https://www.transportation.gov/grants/infra-grants-program>

Information for Consideration:

The Federal Department of Transportation is doing a call for projects through the Infra Program. This program is geared toward Federally Classified Roadways that are of significance. The grant program floor per project submittal is \$5 million. City staff want to classify Whitman Drive and SE 12th as a joint project for purposes of this program called College Place East-West Connector. The total cost to reconstruct both SW Mojonner and SE 12th including infrastructure underneath it is \$12.01 million. Both projects are within the adopted six-year FY 2024 to 2029 Capital Facility Plan adopted November 28th, 2023. Grant proposal is due February 28th, 2024.

File Attachments

[Ordinance 23-014_CFP.pdf \(402 KB\)](#)

[Res_No_23-039_2024_to_2029_Transportation_Improvement_Plan_2023-7-11.pdf \(251 KB\)](#)

[SE 12TH CROSS SECTION.pdf \(247 KB\)](#)

[SE12thMap.JPG \(204 KB\)](#)

[SummaryCostEstimate_Total.pdf \(70 KB\)](#)

[WestWhitmanDrive_Map.JPG \(114 KB\)](#)

[Res_No_24-011_Federal_RAISE_Grant_West_Whitman_&_SE_12th_2024-2-27.pdf \(155 KB\)](#)

Subject :	5.07 AB 24053 - Resolution Authorizing and Supporting A Prioritized Investment List for FY 2025 Congressional Directed Spending (CDS) Grant Program - Mr. Rizzitiello
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 27, 2024
Absolute Date :	Feb 27, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$3,000,000.00
Budgeted :	No
Budget Source :	FY 2025 Congressional Directed Spending Grants if we get them.
Recommended Action :	Motion to adopt Resolution No. 24-012 which demonstrates City Council support for prioritized list of infrastructure projects.

Public Content

Historical Perspective:

Senators Patty Murray & Maria Cantwell as well as Representative McMorris Rodgers have sent a solicitation to local governments to communicate infrastructure needs to them via a prioritized list for earmarks in available money within the FY 2025 Congressional Directed Spending (CDS) Program.

Information for Consideration:

The following is the recommended prioritized list of projects within the City of College Place as well as associated CDS request:

1. Water: Reservoir #4 Construction: \$3 million CDS Request (EPA STAG)
2. Facilities: Lions Park Community Center Replacement: \$2.5 million CDS Request (HUD EDI)
3. Streets: SE 12th Reconstruction Ave (College to Larch Ave) \$3 million (DOT Highway Infrastructure)
4. Facilities: Police Station Replacement Project: \$3 million (USDA Community Facilities)

Total cost of projects is in the attached Capital Facility Plan.

File Attachments

[FY25EarmarkGuide.pdf \(172 KB\)](#)

[Ordinance 23-014 CFP.pdf \(402 KB\)](#)

[Res_No_24-012_Prioritizing_List_of_Infrastructure_Projects_2024-2-27.pdf \(151 KB\)](#)

Subject :	5.08 AB 24054 - Transportation Improvement Board (TIB) Complete Street Early Opportunity Grant Resolution: NE Rose Street Lighting - Mr. Rizzitiello
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 27, 2024
Absolute Date :	Feb 27, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$510,000.00
Budgeted :	No
Budget Source :	90% Transportation Improvement Board Grant if funded, 10% City Transportation Improvement Board
Recommended Action :	Motion to adopt Resolution No. 24-013 which supports Early Opportunity Application into the State of Washington Transportation Improvement Board Complete Streets Grant Program for NE Rose Street Pedestrian Lighting (NE Ash Ave to NE Carey Ct).

Public Content

Historical Perspective:

The College Place City Council adopted Ordinance #17-005 during the February 28th, 2017 Council meeting for Complete Streets. The College Place City Council adopted #20-018 Capital Facility Plan during the November 24th, 2020 City Council meeting.

Information for Consideration:

This proposal entails construction of pedestrian street lighting like every 180 feet on the South side of NE Rose Street from NE Ash to NE Carey Ct on the south side of the roadway. Conduits exist in this area between multiuse path and roadway to support electrical installation.

File Attachments

[2016-08-05810_081516.pdf \(172 KB\)](#)

[20222-07-20_CollegePlaceTranspExhibitUpdate.pdf \(14,608 KB\)](#)

[719660_Damson-Est-TIB-2022.pdf \(234 KB\)](#)

[IMG_1653.JPG \(3,396 KB\)](#)

[Map_ProposedLighting.JPG \(138 KB\)](#)

[NE Rose Street LOS Memo Aug 4 2022 RK signed.pdf \(195 KB\)](#)

[Resol_No_21-037_TIB_Complete_Street_Grant_Resolution_NE_Rose_Street_Lighting_2021-07-27.pdf \(287 KB\)](#)

[TIB Complete Streets Early Opportunities.pdf \(2,686 KB\)](#)

[Res_No_24-013_TIB_Early_Opportunity_Grant_Program_NE_Rose_St_Ped_Lighting_2024-2-27.pdf \(152 KB\)](#)

Subject :	5.09 AB 24055 - Transportation Improvement Board (TIB) Complete Street Early Opportunity Grant Resolution: NE Cedar Ave (A to C Street) - Mr. Rizzitiello
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Feb 27, 2024
Absolute Date :	Feb 27, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$838,575.00
Budgeted :	No
Budget Source :	90% TIB Complete Street Grant, 10% CP TBD
Recommended Action :	Motion to adopt Resolution No. 24-014 which supports Early Opportunity Application into the State of Washington Transportation Improvement Board Complete Streets Grant Program for NE Cedar Avenue Reconstruction (A to C Street).

Public Content

Historical Perspective:

The College Place City Council adopted Ordinance #17-005 during the February 28th, 2017 Council meeting for Complete Streets. The College Place City Council adopted #20-018 Capital Facility Plan during the November 24th, 2020 City Council meeting.

Information for Consideration:

This entails reconstruction of NE Cedar (A to C) to include proper sidewalks and ADA Transition Ramps. Also, resurface roadway. 100% engineering plans and necessary right-of-way was acquired from 2017 thru 2019 as part of NE C Street reconstruction project.

File Attachments

[Map.JPG \(44 KB\)](#)
[TIB Complete Streets Early Opportunities.pdf \(2.686 KB\)](#)
[NECedar-AtoCPlans_100_Reduced.pdf \(11.232 KB\)](#)
[Res_No_24-014_TIB_Early_Opportunity_Grant_Program_NE_Cedar_Reconstruction_2024-2-27.pdf \(153 KB\)](#)

6. Administrative Reports.

Subject :	6.01 AB 24056 - Agreement with Life Flight Network for Ground Ambulance Transportation - Ms. Culwell
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	6. Administrative Reports.
Access :	Public
Type :	Discussion

Public Content

Historical Perspective:

Life Flight Network LLC is a health care patient transport service providing air transport in Oregon, Washington, Idaho and Montana.

The City, pursuant to Revised Code of Washington 35.21.766 provides ambulance and emergency medical services (utility) to the public.

Life Flight approached the City about partnering with it in order for Life Flight to use City ambulance and City ambulance operators to provide patient transport.

The City will not be providing any medical services, equipment or supplies other than the vehicle and the vehicle operator.

Fire Department Chief David Winter has determined, based on his experience operating the ambulance utility and providing ambulance transport for Life Flight patients and personnel during

weather events, has determined the CITY has the capacity to assist Life Flight and fulfill the proposed services in the Agreement. If an agreement is reached between the parties, Chief Winter will monitor Life Flight's use of the services to ensure the general public is still benefiting from the utility.

Information for Consideration:

City attorney has reviewed the Agreement proposed by Life Flight and has recently conveyed suggested changes and questions to Life Flight. As of the preparation of this Agenda Item, Life Flight is reviewing the communication and it is expected Life Flight will respond with further negotiations on terms soon.

Attached is a red lined version of the original Agreement proposed by Life Flight. Also Attached is a "clean" copy with the changes made.

The proposed Agreement has been reviewed by WCIA (our insurance pool) and suggested changes have been incorporated into the draft Agreement.

File Attachments

[Ground Transport Services Lease Agreement - Collage Place - Legal review - red line.pdf \(249 KB\)](#)
[CP - Ground Transport Services Lease Agreement - Legal review - changes accepted.pdf \(168 KB\)](#)

Subject :	6.02 AB 24057 - Establishing Mandatory Minimum Sentences for Repeat Criminal Offenders - Ms. Culwell
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	6. Administrative Reports.
Access :	Public
Type :	Discussion

Public Content

Historical Perspective:

Currently the City prosecutes misdemeanor theft (theft in the 3rd degree - theft of property or services up to \$750 in value). If a person is convicted of theft 3, that person, pursuant to RCW 9.92.020, faces a maximum punishment of 364 days in jail and \$5000 fine. The minimum punishment which can be imposed is 9 days in jail and \$0 fine.

In the City's experience, it is rare that a sentence for committing the crime of theft 3 includes a jail term or fine. Rather the court sentences the offender to 364 days in jail and suspends those days which can be imposed if the offender does not comply with the terms of the sentence (probation conditions). A standard Probation term is to not commit any further similar crimes and to pay restitution if any. Usually, the only jail time imposed is if the offender has more than one charge pending (either in College Place or in the County of Walla Walla or City of Walla Walla), and the offender agrees to a jail sentence in exchange for dismissal or amendment of one or more of the other matters.

Generally, a dismissal isn't necessarily a benefit to an offender because the court, again, rarely imposes jail time, so another conviction on the record is meaningless.

If an offender reoffends while on probation, the probation department and the city motion the court to revoke some of the suspended jail time - usually probation asks for 2 or 3 days to be served in jail. Even if the City requests more jail time, the City Prosecutor can't remember a recent time when the Court followed the City's recommendations.

The vast majority of misdemeanor thefts occurring in College Place are thefts from Walmart. When Walmart calls the Police Department to report a theft, and a person is identified/detained, Walmart usually trespasses the offender from all of its stores for 99 years. If a person who has been trespassed from Walmart property goes onto Walmart property again and commits another crime, they are committing a felony - Burglary in the second degree. The Walla Walla County Prosecuting Attorney's Office prosecutes felonies on behalf of the state. Unfortunately, since the new prosecutor was elected he has requested that our Police Department not refer Walmart burglary cases where the amount of the theft is \$750 or less due to, according to the Prosecutor, lack of resources to prosecute such cases.

The City Attorney often sees offenders who have multiple charges and convictions for stealing from Walmart and offenders who are repeatedly charged with theft 3 while prior charges remain unresolved.

In recent months, the frequency of thefts and attempted thefts from Walmart have increased. Offenders are getting more sophisticated in how they steal from Walmart, including stealing when officers are out on other calls, stealing when law enforcement and/or Walmart loss prevention staff are dealing with a suspected theft, calling in false reports of an emergency to divert law enforcement from investigating thefts, having individuals distract Walmart loss prevention for others to steal, and having multiple individuals steal at the same time. All activities are intended to capitalize on our community's relatively small police force. These individuals know that even if they are caught, there is little if nothing to deter them from stealing again. Staff is seeing offenders from the Tri-Cities area coming to Walmart to steal.

One option the City can take is to establish mandatory minimum jail terms for those who repeatedly steal.

Marysville, WA has taken this step.

The state legislature is considering a bill to impose harsher punishment on repeat and organized retail thefts.

Information for Consideration:

Theft from Walmart impacts not only Walmart's ability to operate in our community, but also impacts other retailers' decisions to come or not come to our community. If the loss rate is too high compared to another location, a retailer may choose the other locations. Walmart is a crucial part of College Place's ability to serve our community and Walmart serves as a necessary retailer for our community, offering affordable prices for life necessities.

Options to consider in implementing:

- What crimes should be included?
 - Trespass

- Theft
- Vehicle prowling
- Simple drug possession/use
- Indecent Exposure (public urination)
- Malicious mischief (damage to public or other's property - e.g. graffiti)
- How many years should the City look back to capture a prior conviction which counts toward a current case being a repeat offense?
 - Consider many cases are delayed months and years due to the defendant absconding or being imprisoned somewhere else
 - Consider that we may not want to so harshly punish an offender whose last conviction was five years ago
- What should the mandatory minimum be?
 - 30 days?
 - other?
- Should the mandatory minimum increase with additional eligible convictions?

File Attachments

[Mandatory Minimums.pdf \(39 KB\)](#)

Subject :	6.03 AB 24058 - FY 2024 Community Grant Program Recommended Allocations - Mr. Rizzitiello
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	6. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

The City Council created a Community Grant Program in 2020. This year the call for projects began the second week of December 2023 with applications due the end of the third week of January 2024.

Information for Consideration:

The City received twelve applications but one withdrew (Sonbridge). Thanks to the Ad-Hoc Committee of Dan Thesman (UTAC), Mayor Norma Hernandez, Jenna Bicknell (PAR), and Bruce Morehead (EDTEC) for grading applications. The total amount of funds to the program for FY 2024 is \$15,000. The following is the recommended breakdown for grant awards.

YMCA: \$2,500 (Full Request), CoWalla: \$2,000 (Full Request), YWCA: \$1,630 (Full Request), Center for Humanitarian Engagement: \$2,000 (Full Request), College Place Public Schools: \$500 (Full Request), Common Roots Housing Land Trust: \$4,870 (65% of Request), and Friends of Children Walla Walla: \$1,500 (10% of Request).

File Attachments

[2024 Chamber College Place Grant.pdf \(864 KB\)](#)
[2024_YMCA_Community_Grant_Program_Application_2023-12-28.pdf \(317 KB\)](#)
[Blue Zones.pdf \(246 KB\)](#)
[CHE_WWU_Council_CommunityGrantProgram_2024_Application.pdf \(50 KB\)](#)
[Co\(W\)alla_CP_CommunityGrantApplication2024.pdf \(2,639 KB\)](#)
[College Place High School_CouncilCommunityGrantProgram_2024_Application.pdf \(252 KB\)](#)
[CRHT_CollegePlaceCommunityGrantApplication_2024.docx \(1\).pdf \(228 KB\)](#)
[Friends of Children.pdf \(190 KB\)](#)
[Resolution.pdf \(158 KB\)](#)
[SalvationArmy.pdf \(1,549 KB\)](#)
[Valley Adventist Schools Grant Application.pdf \(3,184 KB\)](#)
[YWCA.pdf \(655 KB\)](#)
[AgreementBoilerplate.pdf \(81 KB\)](#)

7. Informational Reports.

Subject :	7.01 Informational Report - Community Development
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	7. Informational Reports.
Access :	Public
Type :	Information

File Attachments

[2024 Facility Report.pdf \(135 KB\)](#)
[2024.01 Inspection Count CBO.pdf \(109 KB\)](#)
[2024.01 IC Hoffer.pdf \(29 KB\)](#)
[2024.01 Permit Statistics.pdf \(15 KB\)](#)
[2024.01 Walla Walla Permit List.pdf \(18 KB\)](#)
[1-2024 Permit Report CP Year to Date.pdf \(25 KB\)](#)
[12-2023 Permit Report CP Year to Date.pdf \(295 KB\)](#)

8. Executive Session. - None

9. Closing Items.

Subject :	9.01 Good of the Order?
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	9. Closing Items.
Access :	Public
Type :	Discussion, Information
Subject :	9.02 Conclusion - Motion to Conclude the Meeting.
Meeting :	Feb 27, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	9. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to conclude the meeting

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, February 13, 2024)
Generated by Sherri St Clair on Tuesday, February 13, 2024

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Paul Jessup; Michael Cleveland; Tito Espinoza; Melodie Williams; Monica Boyle

Staff- City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; City Attorney, Rea Culwell; City Clerk, Sherri St. Clair

Also Present -

Heather Schermann; Loren Peterson

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.

Action (Consent): 2.01 AB 24025 - Approve Agenda for February 13, 2024

Action (Consent), Minutes: 2.02 AB 24026 - Approve Council Meeting Minutes from January 23, 2024.

Action (Consent), Minutes: 2.03 AB 24027 - Approve Council Workshop Minutes from February 6, 2024

Action (Consent): 2.04 AB 24028 - Appointment Confirmation of Anthony Boyle to the Civil Service Commission

Action (Consent): 2.05 AB 24029 - Appointment Confirmation of Groover Snell to the Lodging Tax Advisory Commission

Action (Consent): 2.06 AB 24030 - Appointment Confirmation of Kirby Brown to the Planning Commission

Action (Consent): 2.07 AB 24031 - Purchase of 2" Water Meters and Components

Action (Consent): 2.08 AB 24032 - MOU with Christ Community Fellowship re: City provided Water - Amendment thereto

Action (Consent): 2.09 AB 24033 - EMS Contract for 2024 Levy Distribution

Action (Consent): 2.10 AB 24034 - September Financials

Action (Consent): 2.11 Excuse the Absence of Council Members Schermann and Peterson

Action (Consent): 2.12 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee

review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Williams made a motion to approve the consent agenda. Second by Member Jessup and the motion passed 5-0.

3. Presentations. - None

4. Public Hearings. - None

5. Action Items.

Action: 5.01 AB 24035 - Washington Secretary of State Organize the File Room Grant -

Ms. St. Clair informed the Council that the City would like to apply for the Organize the File Room grant again through the Washington Secretary of State. Ms. St. Clair informed the Council that the City applied for this grant in May of 2023, but the grant was not awarded to the City as that time. The City would like to apply for this grant to cover costs associated with the hiring of a staff member and supplies needed to assist in the management of paper records. The deadline for submitting the application is March 1, 2024.

Discussion ensued.

Council Member Boyle made a motion to adopt Resolution No 24-004 which supports the grant application to the Secretary of State Public Records Grant program for an intern and associated supplies to assist with public record projects. Second by Member Cleveland and the motion passed 5-0.

Action: 5.02 AB 24036 - Accept State Community Economic Revitalization Board Site Development Planning Grant for Martin Airfield Area -

Mr. Rizzitiello informed the Council that they approved the application to the Community Economic Revitalization Board (CERB) for a site development planning grant for Martin Airfield. Mr. Rizzitiello informed the Council that the City presented their application to CERB and received the full funding of \$100,000 with a 20 percent match. The City is requesting approval to accept these funds to have utility needs assessed for the Martin Airfield area and for any future development on the Walla Walla University owned property.

Discussion ensued.

Council Member Espinoza made a motion to adopt Resolution No. 24-005 Accepting the State Community Economic Revitalization Board Site Development Planning Grant for the Martin Airfield Area. Second by Member Williams and the motion passed 5-0.

Action: 5.03 AB 24037 - Adopt Resolution No. 24-006 Authorizing Economic Development Fliers for FY 2024 -

Mr. Rizzitiello informed the Council that Economic Development, Tourism, and Events Commission recommended the Economic Development Fliers for fiscal year 2024 to City Council. In addition, Mr. Rizzitiello noted that the City updates the fliers annually to reflect the most recent data and information available.

Discussion ensued.

Council Member Jessup made a motion to recommend adoption of Resolution No. 24-006 authorizing FY 2024 City Economic Development Fliers and associated information. Second by Member Espinoza and the motion passed 5-0.

6. Administrative Reports. - None

7. Informational Reports. - None

8. Executive Session. - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

Mayor Hernandez reminded everyone that tomorrow is Valentines Day.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Williams made a motion to conclude the meeting at 7:18 PM. Second by Member Boyle and with no objection, the meeting concluded.

Approved:

Norma L. Hernández – Mayor

Attest:

Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred February 13, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.

City of College Place, Washington
RESOLUTION NO. 24-007

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RELATING TO
ADMINISTRATIVE FEES OF THE COLLEGE PLACE MUNICIPAL CODE**

WHEREAS, the City adopted Resolution 23-073 on December 12, 2023; and

WHEREAS, there is an imminent need to update and revise fees for 2024; and

WHEREAS, the City intends to re-affirm all previously adopted administrative fees;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place that the following fees and charges shall henceforth be charged:

SECTION 1: ALL FEES ARE MANDATORY AND NON-REFUNDABLE UNLESS OTHERWISE ALLOWED BY COLLEGE PLACE MUNICIPAL CODE, RESOLUTION OF CITY OF COLLEGE PLACE CITY COUNCIL, OR APPLICABLE FEDERAL OR STATE LAW. ALL ACTUAL COSTS ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; ALL STAFF COSTS ARE BASED UPON SALARY ORDINANCE IN EFFECT AT TIME OF WORK AND ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; NOTE: CITY HAS AUTHORITY TO REQUEST A DEPOSIT BEFORE PERFORMING ANY WORK OR MAKING ANY EXPENDITURES; NOTE: MULTIPLE FEES MAY APPLY

SECTION 2: General Administrative Fees

A. Copy / Duplication / Delivery (Charges may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.)

1. General paper copies per page (b/w or color)	\$ 0.15
2. Scanned copies per page	\$ 0.10
3. Electronic files per 4 files	\$ 0.05
4. Large electronic documents per 1GB	\$ 0.10
6. Certification of copies per page	\$ 3.00
7. USB thumb drive	\$ 4.74
8. DVD/CD	\$ 0.17
9. DVD/CD paper sleeve	\$ 0.06
10. DVD/CD jewel case	\$ 0.31
11. Envelope 6x9	\$ 0.10
12. Envelope 9x12	\$ 0.17
13. Envelope 10x13	\$ 0.18
14. Envelope #10	\$ 0.04
15. Address label	\$ 0.07
16. Postage or other delivery cost	Actual cost
17. Staff time to copy and/or send files – per minute, 2 minute minimum	\$ 0.41
18. Redaction of Body Camera Footage – per minute	\$ 0.69
19. Copy/Duplication fee deposit for large copy/duplication requests	10% of estimate

- B. Other General Administrative Fees – request for *information* or *data* (versus records)
1. Requests for **information** requiring significant research – hourly charge \$ TBD based upon current salary ordinance; actual cost for third party work + 20%
 2. Requests for data or data reports which are not in a relatively easily accessible or reportable form – hourly charged based upon current salary ordinance; actual cost for third party work + 20%; actual cost for IT product +20% \$ TBD
 3. Third-party expenditures Actual cost + 20%
 4. All other chargeable expenses- hourly charge based upon current salary ordinance \$ TBD

SECTION 3: General Code Enforcement CPMC 1.20.040

1. Civil Infraction 1 \$ 250.00
2. Civil Infraction 2 \$ 500.00
3. Civil Infraction 3 \$ 1,000.00

SECTION 4: Community Development Inspection and Permitting Fees

- A. Adult Family Home Inspection: Per site visit \$ 66.00
- B. Assisted Living Facilities Inspection: Per site visit \$ 66.00
- C. Construction Permit:

1. Building Permit & Grading Permit Fees Per Table 1-A **[Editor's Note: this table will change upon research into impact of inflation over the years.]**

TABLE 1-A - COLLEGE PLACE PERMIT FEES	
Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500 plus \$3.35 for each additional \$100.00, or fraction hereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.10 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.30 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.05 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.05 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,553.05 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$6,178.05 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof.

2. Building and Project Valuation shall be determined by using the design professional's (Architect/Engineers) Project Cost or the most recent Building Valuation Data (BVD) Sheet. The BVD is

adjusted/updated at six-month intervals. Projects not identified in the Data Sheet will be valued by using the total project cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director.

3. Fees for repair, alteration, or remodel are based on the total Project Cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director of work to be performed as submitted by the applicant.

4. Improvements including and within the building shall be assessed as a Building Permit Fee. Site and utility-related improvements outside of the building shall be assessed as a Grading Permit Fee.

5. Project Cost provided by the Applicant shall include labor. If labor costs are not provided, the Project Cost will be increased by multiplying the project material (included sales tax) by 50%

6. A State Building Code Council (SBCC) fee will be assessed on all building permits.

- a. Residential Building Permits
 - i. Each building permit \$ 6.50
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
 - b. Commercial Building Permits
 - i. Each building permit \$ 25.00
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
- D. Fences over 7 feet high – Valuation Based, see *Construction Permit* above
- E. Fence Placement Permit – see *Section 8: Public Works*
- F. Mechanical Permit – Equivalent Appliance Replacement: Residential \$66 per appliance/unit; Commercial \$ 100.00 per appliance/unit.
- G. Mechanical Permit – Commercial alteration or expansion to an existing system: Project value, permit fee per Table 1-A of this resolution.
- H. Mechanical Permit – New Construction or Remodel: 15% of building permit fee.
- I. Plumbing – Over the Counter Permit:
1. Backflow Device \$ 66.00
 2. Water Heater \$ 66.00
 3. Building Sewer \$ 66.00
 4. Moving or Adding Fixture \$ 66.00
- J. Plumbing Permit – New Construction or Remodel: 15% of building permit fee
- K. Demolition Permit:
1. Per Building \$ 66.00
 2. Additional fee for primary structures older than 60 years of age \$ 100.00
- L. Licensed Childcare Provider Facilities Inspection: Per site visit \$ 66.00
- M. Manufactured Home Placement Permit \$ 250.00
- N. Miscellaneous Inspections not otherwise listed in fee schedule: Per site visit/inspection \$ 66.00
- O. Plan Check Fees
1. Internal Review: 65% of the buildings permit fee assessed.
 2. Third Party Review: Actual cost + 20%
- P. Re-inspection Fee (fee must be paid prior to requested inspection) \$ 66.00
- Q. Roofing Permit:
1. Residential: \$ 132.00
 2. Commercial based on project value.
- R. Signs
1. Building mounted sign \$ 100.00
 2. Additional building mounted sign \$ 50.00
 3. Pole and/or monument sign: \$50 site plan review fee + fee based on project valuation (Table 1-A).
- S. Solar Panel Permit

- | | |
|---|------------------|
| 1. Residential | \$ 95.00 |
| 2. Commercial: Fee based on project valuation (Table 1-A) | |
| T. Third-Party expenditures | Actual cost +20% |
| U. Work commencing before permit issuance: fee 2 times that of the required permit fee. Permit fees shall double. | |

SECTION 5: Community Development Fees (cont.) – Planning Process/Actions fees;

- | | |
|---|----------------------------|
| A. Advertising/Publication Cost | Actual Cost +20% |
| B. Annexation/De-Annexation | \$ 250.00 |
| C. Appeals (Requires a \$1,500 deposit) | Actual Cost + 20% |
| D. Binding Site Plan | \$ 750.00 |
| E. Boundary Line Adjustment | \$ 100.00 |
| F. Comprehensive Plan, Land Use, & Title 14 Unified Development Code Amendment | \$1,000.00 |
| G. Comprehensive Plan, Land Use, & Title 14 Unified Development Code – Amendment proposed by a 501(c)(3) organization | Waived |
| H. Comprehensive Plan Urban Growth Area Amendment | \$2,000.00 |
| I. Conditional Use Permit (CUP) | \$ 500.00 |
| J. Critical Areas Review | \$ 400.00 |
| K. Critical Areas Permit Project value, permit fee based on project valuation (Table 1-A) | |
| L. Development Agreement, Renewal, Amendment, or Assignment | \$2,000.00 |
| M. Environmental Impact Statement (EIS) | Actual Cost + 20% |
| N. Master Planned Development | \$2,000.00 |
| O. Mobile Vendor/Food Cart/Food Cart Pod | See Special Use Permit Fee |
| P. Multi-family Housing Tax Exemption (\$25.00 Per Dwelling Unit) | \$ 150.00 |
| Q. Hearing Examiner Services | Actual Cost + 20% |
| R. Preliminary Plat | \$ 900.00 |
| S. Plats, Final | \$ 350.00 |
| T. Plats, Short | \$ 400.00 |
| U. Plats, Final Short | \$ 250.00 |
| V. Plat Amendments / Replat | \$ 250.00 |
| W. SEPA Checklist | \$ 250.00 |
| X. Special Use Permit | \$ 150.00 |
| 1. Annual renewal fee | \$ 50.00 |
| 2. Late annual renewal | \$ 150.00 |
| Y. Site Plan Application: Commercial | \$ 900.00 |
| Z. Site Plan Review - Type 1 | \$ 66.00 |
| AA. Third Party Services | Actual Cost + 20% |
| BB. Variance / Non-Conforming Use | \$ 500.00 |
| CC. Vacation Rental – Short Term Application (Per Dwelling Unit) | See Special Use Permit |
| DD. Zoning Amendments | \$ 500.00 |
| EE. Zoning & Land Use Compliance Letter | \$ 69.00 |
| FF. Wireless Communication Facilities Fees | See Conditional Use Permit |

SECTION 6: Engineering Site Plan / Development Support Review Fees

- | | |
|-----------------------------------|-------------------|
| Third Party Professional Services | Actual Cost + 20% |
|-----------------------------------|-------------------|

SECTION 7: Fire Department Fees

A. CPR & First Aid Classes:	Actual Cost
B. Commercial Cooking Hood (New installations) Plan Review	\$ 100.00
C. EMS Basic Life Support (BLS) Transportation Services	
1. Walla Walla County Resident Rates:	
a. BLS Non-Emergency Rate	\$ 550.00
b. BLS Emergency Rate	\$ 650.00
c. Mileage Rate	\$ 12.00/mile
2. Non-Walla Walla County Resident Rates:	
a. BLS Non-Emergency Rates	\$ 750.00
b. BLS Emergency Rate	\$ 850.00
c. Mileage Rate	\$ 12/mile
D. Extinguisher Classes:	Actual Cost +20%
E. False Alarm Fees:	
1. Alarm system malfunction (1st call)	No Charge
2. Alarm system malfunction five or more days after notification of need for servicing (1 st call)	\$ 25.00
3. Alarm system malfunction five or more days after notification of need for servicing (2 nd call)	\$ 100.00
4. Alarm system malfunction five or more days after notification of need for servicing (after 2 nd call)	\$ 250.00
5. Accidental alarm activation (1 st call)	No Charge
6. Accidental alarm activation five days or more after notification of need for protection of alarm activation device	\$ 100.00
7. Malicious alarm activation	\$ 500.00
8. Malicious discharge of extinguisher	\$ 500.00
9. Malicious damage to fire alarm system	\$ 500.00
F. Fire Detection Systems (New Installation) Plan Review / Inspection	\$ 100.00
G. Fire Hydrants (each) Determination of Placement / Inspection	\$ 100.00
H. Fire Sprinkler Systems (per riser on new installation) Plan Review	\$ 200.00
I. Fireworks Permits for Sales	State mandated rate
J. Fireworks Use / Display Permit – Per State Mandated Rate	\$ 100.00
K. Haz Mat Fee: In accordance with the Washington State Association of Fire Chiefs	
L. Hydrant Flow Tests (By Request)	\$ 50.00
M. Nuisance Abatement Notice Fee	\$ 50.00
N. Nuisance Abatement Arranged by the Fire Department	Actual cost + 20%
O. Plan Review Fee – Initial Review	\$ 45.00 per hour
P. Plan Review Fee – For Revisions	\$ 45.00 per hour
Q. Plan Review Fee by Outside Agency / Vendor	Actual cost + 20%
R. Re-inspection Fee for Non-Compliance	\$ 100.00
S. Reports:	
1. Copy of EMS Report	See Section 1
2. Copy of Fire Report	See Section 1
3. Other Reports	See Section 1
T. Requests for Code Alternate/Variance	\$ 100.00
U. Special Inspection/Review/Permit	\$ 100.00
V. Salvage Fees for Insurance Companies:	
1. Maximum charge for single-family dwelling salvage	\$1,000.00

2. Maximum charge for commercial salvage	\$2,000.00
3. Debris removal (per cubic yard)	\$ 30.00
4. Boarding of windows and doors (per window or door)	\$ 30.00
5. Furniture salvage (per room)	\$ 40.00
6. Water removal (per sq. ft.)	\$ 2.50
7. Sump pump (flat fee plus \$15.00 per hour)	\$ 120.00

SECTION 8: Public Works Fees

A. Brush, Debris, & Leaf Collection/removal Fee Between December 31 – September 1. Charged hourly based upon current salary ordinance and actual costs +20%	
B. Banners Attached to City Property	
1. Application Fee Per Installation	\$ 69.00
2. Per Banner Installation/removal Fee	\$ 37.50
C. Commercial Cross Connection Site Inspection Fee	\$ 25.00
D. Dye Test.	\$ 25.00
E. Equipment Rental Fees:	As determined by the PW Director for each piece of equipment used.
F. Equipment charge fee:	As determined by the PW Director for each project/repair/service.
G. Fence Placement Permit	\$ 66.00
H. D. Fences over 7 feet high – see <i>Section 4 – Community Development</i>	
I. Fire Hydrant Meter & Backflow Fees:	
1. Deposit	\$ 500.00
2. Rental Fee: Per day	\$ 7.00
3. Install Fee	\$ 30.00
4. Removal Fee	\$ 30.00
5. Actual cost of water used (per 1,000 gallons):	See Section 10
J. Franchise Application; Franchise Renewal; Franchisee Transfer	\$ 5,000.00
K. Labor – During Business Hours: Based upon current salary ordinance	\$ 57.15 per hour
L. Labor – After Business Hours/Holidays: Based upon current salary ordinance	\$ 85.72 per hour
M. Leaf Collection Fee (December 31 – September 1 following year)	\$ 10.00
N. Parts, Materials, Supplies provided by Public Works	Actual Cost + 20%
O. Right-of-way Permit	\$ 100.00
P. Right-of-way Permit with street cut	\$ 200.00
Q. Sewer Lateral Locate	\$ 50.00
R. Street Repair: hourly charge based upon current salary ordinance, and actual costs +20%	
S. Third-party expenditures	Actual cost +20%

SECTION 9: Police Department Fees

A. Animal Fees	
1. For each dog designated as dangerous or potentially dangerous, annual certificate of registration (CPMC 6.12.030)	\$ 50.00
2. For each dog with written proof of spayed or neutered	\$ 15.00
3. For each dog not spayed or neutered or without written proof	\$ 30.00
4. For each Service Animal and/or lettered Emotional Support Animal.	No charge
5. Chicken/ Rabbit/ Bees Permit Fee (annual)	\$ 15.00
6. Replacement tag	\$ 1.00
7. Late registration fee (per animal, except a Service/ESA Animal)	\$ 10.00
8. Impound fee:	

a.	For the 1st and 2nd impound in a year, per impound	\$ 10.00
b.	For the 3rd impound in a year	\$ 50.00
c.	For more than 3 impounds a year, thereafter per impound	\$ 100.00
d.	Boarding, treatment, and/or destruction	Actual costs + 20%
9.	Animal at large fee:	
a.	1st offense	Civil infraction 1
b.	2nd offense within 12 months	Civil Infraction 2
c.	3rd and subsequent within 12 months	Civil Infraction 3
B.	Bike License Fees:	
1.	Lifetime license for registering owner	\$ 7.00
2.	Replacement license	\$ 1.00
C.	Code Enforcement Infractions:	
1.	Infraction 1	\$ 250.00
2.	Infraction 2	\$ 500.00
3.	Infraction 3	\$ 1,000.00
D.	Concealed Pistol License:	
1.	Original / Initial	\$ 36.00
2.	Original / Initial FBI Fee (subject to change by FBI)	\$ 13.25
3.	Renewal	\$ 32.00
4.	Late Renewal	\$ 42.00
5.	Replacement Fee	\$ 10.00
E.	Fingerprinting (per card)	\$ 10.00
F.	Impound Hearing Administrative Fee	\$ 41.00
G.	Media Fee (per incident)	\$ 10.00
H.	Parking Infraction:	
1.	First parking violation	\$ 25.00
2.	Second parking violation within a three-month period	\$ 50.00
3.	Third and subsequent parking violations within a six-month period	\$ 250.00
I.	Peddler / Solicitor License (Nonrefundable): Per person, per year	\$ 50.00
J.	Public Record Request for Police Reports (per page):	See Section 1
K.	Special Events Application Fee	
1.	90 days or more prior to start of event	\$ 55.00
2.	45-89 days prior to start of event	\$ 105.00
3.	44 -15 days prior to the start of the event	\$ 150.00
4.	14 days or less prior to the start of the event	\$ 250.00
L.	VISA Clearance Letter	\$ 10.00
M.	Video Redaction Fee (Per minute of staff time)	See Section 1

SECTION 10: Water System Charges: CPMC Title 13.04

- A. 13.04.050(A) Water System Connection Charges: Per unit charge
- Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit.
 - Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit. \$ 500.00
 - Multiple family dwelling: Per dwelling and/or rental unit. \$ 3,500.00

4. Business/commercial, or public entities will be charged as per the following schedule:
 - a. For one inch or smaller service \$ 3,500.00
 - b. For a two-inch service \$ 18,700.00
 - c. For a three-inch service \$ 37,400.00
 - d. For a four-inch service \$ 58,400.00
 - e. For a six-inch service \$ 116,700.00
 - f. Service connections larger than six inches in size will be negotiated with the city, considering the demand on the existing system and a determination of any necessary system improvements.
5. Mobile, manufactured and modular homes: Per unit. \$ 3,500.00
6. Gardens, lawn and agricultural use: Per connection. \$ 3,500.00
7. Fire service connections: Per connection. \$ 4,200.00
- B. 13.04.050(C) Front Footage Charge: When applicable
 1. Per assessed front foot of the lot. \$ 60.00
- C. 13.04.200(A) Account Names – New Account / Transfer Fee
 1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
- D. 13.04.210 Payment of Bills – Delinquency Charges:
 1. Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
 2. The charge for hanging a red tag shut-off warning notice. \$ 20.00
- E. 13.04.250 Discontinuance of Service – Customer’s Request – Fee.
 1. Per request to turn the service back on. \$ 15.00
- F. 13.04.260 Discontinuance – Nonpayment of Bill.
 1. When water service has been shut off for failure to pay water charges, the reconnection charges shall be as follows:
 - a. Reconnection requested to be made during normal business: \$ 20.00
 - b. Reconnection requested to be made outside normal business: \$ 50.00
- G. 13.04.290 Unauthorized Turn On
 1. Charge per incident. \$ 50.00
- H. 13.04.400(A) Water Charges:
 1. Monthly residential base charge per unit. \$ 42.77
 2. Monthly business base charge per unit. \$ 60.08
 3. Consumption charge per 1,000 gallons. \$ 1.76

SECTION 11: Wastewater System Charges: CPMC Title 13.08

- A. 13.08.525(A) Connection and Modification Fees: Per Unit Charge
 1. Single family dwelling (including duplex – per dwelling unit) \$ 3,500.00
 2. Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit. \$ 500.00
 3. Multiple family dwelling: Per dwelling and/or rental unit. \$ 3,500.00
 4. Business/commercial: Per unit. \$ 3,500.00
 5. Public entities: Per site. \$ 3,500.00
- B. 13.08.525(B) Front Footage Charge: When applicable

1.	Per assessed front foot of the lot.	\$	40.00
2.	13.08.525(C) Wastewater Inspection Fee: Per Inspection.	\$	30.00
C.	13.08.485(B, E) Wastewater Base Charges: Per Unit Charge		
1.	Monthly residential base charge per unit.	\$	52.40
2.	Monthly small flow nonresidential base charge.	\$	52.40
3.	Monthly unmetered account base charge per unit.	\$	52.40
D.	13.08.485(B, E) Wastewater Consumption Charge: Per 1,000 gallons of consumption over 3,000 gallons consumed per month. (Large flow nonresidential customers are not given an unpaid consumption allowance.)		
1.	Monthly residential consumption charge per 1,000 gallons.	\$	5.01
2.	Monthly small flow nonresidential consumption charge per 1,000 gallons.	\$	5.01
3.	Monthly large flow nonresidential consumption charge per 1,000 gallons.	\$	9.10
4.	Monthly unmetered account consumption charge: For each calculated average of 1,000 gallons of consumption in accordance with 13.08.485(E).	\$	4.90
E.	13.08.490(A) Account Transfer Charge:		
1.	New account establishment fee: Per account.	\$	9.00
2.	Request for transfer of service: Per account.	\$	9.00
F.	13.08.490(C) Billing Cycle and Due Date:		
1.	Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.		
G.	13.08.495(B) Special Considerations: Vacancy Allowance		
1.	Base charge per dwelling and/or rental unit	\$	52.40
H.	13.08.500(5) Rate Reduction: Condemned/Unlivable Premises		
1)	Debt service charge per dwelling and/or rental unit (maximum one year)	\$	11.18
I.	Southwest Sewer (Lift Station No. 7) Connection Assessments		
1.	Single Family/Multi-Family Residential		
a.	Assessment per acre	\$	5,438.00
b.	Cost per ERU (Equivalent residential unit)	\$	906.00
2.	Commercial		
a.	Assessment per acre	\$	5,438.00

SECTION 12: Stormwater System Charges: CPMC Title 13.15

A.	13.15.070(C) Storm and Surface Water Charges		
1.	Monthly residential charge per account	\$	10.25
2.	Monthly non-residential charge per ESU	\$	10.25
3.	Monthly charge with credit per ESU	\$	7.31
B.	13.15.070(D) Equivalent Service Unit Definition: One Equivalent Service Unit (ESU) is established at 3,500 square feet of impervious surface area. For the purpose of computation of service charges, the number of Equivalent Service Units shall be rounded to the nearest tenth (0.10).		
C.	13.15.072 Liability for payment of bill.		
1.	New account establishment fee: Per account.	\$	9.00
2.	Request for transfer of service: Per account.	\$	9.00
D.	13.15.075 Payment of bills – Delinquent charges.		
1.	Delinquent Charges – 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.		

SECTION 13: Ambulance Utility Charges: CPMC Title 13.16**A. 13.16.070(B) Utility Fee: Classifications**

- | | | |
|--|----|-------|
| 1. Single Family Residential (including single unit mobile home): Per unit | \$ | 6.84 |
| 2. Multiple Family (including duplex, triplex, etc.): Per unit | \$ | 8.17 |
| 3. Commercial/Retail/Industrial
(based on calculation method in Section 13.16.070(C): Per ERU | \$ | 7.64 |
| 4. Assisted Living/Nursing Home
(based on calculation method in Section 13.16.070(C): Per ERU | \$ | 56.02 |
| 5. Public/College/Schools
(based on calculation method in Section 13.16.070(C): Per ERU | \$ | 7.27 |

B. 13.16.070(C) Rates Formula: One Equivalent Residential Unit (ERU) is established at 1,985 square feet. For the purpose of computation of service charges, the number of Equivalent Residential Units shall be rounded to the nearest tenth (0.10).**C. 13.16.080 Collection of Utility Fees.**

- | | | |
|--|----|------|
| 1. New account establishment fee: Per account. | \$ | 9.00 |
| 2. Request for transfer of service: Per account. | \$ | 9.00 |
| 3. Delinquency Charges - 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00. | | |

SECTION 14: Miscellaneous Fees & Charges

- | | | |
|--------------------------------------|----|-------|
| A. Web Check Electronic Services Fee | \$ | 20.00 |
| B. NSF Fee | \$ | 20.00 |
| C. Stop Payment Fee | \$ | 25.00 |
| D. Business Licenses | \$ | 50.00 |
| 1. Annual renewal | \$ | 45.00 |

SECTION 15: Community Events**A. Farmers Market**

- | | | |
|---|----|-------|
| 1. Market Membership Fees | | |
| a. Annual Membership Registration Fee – January 1 – June 30th | \$ | 50.00 |
| b. Late Application Fee – After April 30 th | \$ | 15.00 |
| 2. Electricity Fees Per Day | | |
| a. Member – standard outlet (2 plugs) | \$ | 5.00 |
| b. Member – 50 or 30 Amp (limited availability) | \$ | 7.00 |
| c. Non-Member – standard outlet (2 plugs) | \$ | 7.00 |
| d. Non-Member – 50 or 30 Amp (limited availability) | \$ | 10.00 |

B. Other City Events

- | | | |
|--|----|-------|
| 1. Daily Fees | | |
| a. Member Daily Fee Standard Booth (10'x10') | \$ | 10.00 |
| b. Member Daily Fee Oversize Booth (10'x20') | \$ | 15.00 |
| c. Non-Member Daily Fee Standard Booth (10'x10') | \$ | 20.00 |
| d. Non-Member Daily Fee Oversize Booth (10'x20') | \$ | 30.00 |
| e. Non-Profit Daily Fee | \$ | 5.00 |
| f. Youth Vendor Fee | \$ | 5.00 |

C. Parks

- | | | |
|--|-----------|-------|
| 1. Reservations | | |
| a. First come/first served | No charge | |
| b. Restrict site access per hour – City resident | \$ | 10.00 |

- c. Restrict site access per hour – Non-resident \$ 15.00
 - 2. Park setup/cleanup
 - a. Hourly (resident) Staff cost +10%
 - b. Hourly (non-resident) Staff cost +20%
- D. Special Events
 - 1. Application Fee Varies by event

SECTION 16: Vacant/Abandoned Property

- A. Vacant Property Registration and Maintenance
 - 1. Registration Fee \$ 200.00
 - 2. Annual fee for property that remains vacant through December 31 \$ 150.00
 - 3. Late Fee Additional 20%
- B. Abandoned Property
 - 1. Fee for property declared abandoned- non-construction site. \$ 500.00
 - 2. Additional annual fee after Jan 1st where the property remains abandoned. \$ 250.00
 - 3. Fee for property declared abandoned – under construction/construction stopped before completion fee due on Jan 1 or July 1 whichever date is soonest after 45 days has passed after property under construction declared abandoned and no notable and consistent construction has occurred. \$ 1,000.00
 - 4. Additional biannual fee for each 6month period the property remains abandoned and under construction/construction stopped before completion. \$ 500.00
 - 5. Late Fee Additional 20%

SECTION 17: Legal fees:

- A. Hourly charge based upon current salary ordinance. Actual costs +20%

SECTION 18: Information Technology fees:

- A. Hourly charge based upon current salary ordinance. Actual costs +20%

Effective Date: Rates, fees, and other charges shall be effective after passage and approval as provided by law.

Clerical Corrections: The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

PASSED by the City Council of the City of College Place, Washington, on the 27th day of February 2024.

APPROVED:

ATTEST:

Norma Hernández– Mayor

Sherri St. Clair – City Clerk

City of College Place, Washington
RESOLUTION NO. ~~24-0073-073~~

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RELATING TO
ADMINISTRATIVE FEES OF THE COLLEGE PLACE MUNICIPAL CODE**

WHEREAS, the City adopted Resolution 23-~~073008~~ on ~~February 28, 2023~~December 12, 2023; and

WHEREAS, there is an imminent need to update and revise fees for 2024; and

WHEREAS, the City intends to re-affirm all previously adopted administrative fees;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place that the following fees and charges shall henceforth be charged:

SECTION 1: ALL FEES ARE MANDATORY AND NON-REFUNDABLE UNLESS OTHERWISE ALLOWED BY COLLEGE PLACE MUNICIPAL CODE, RESOLUTION OF CITY OF COLLEGE PLACE CITY COUNCIL, OR APPLICABLE FEDERAL OR STATE LAW. ALL ACTUAL COSTS ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; ALL STAFF COSTS ARE BASED UPON SALARY ORDINANCE IN EFFECT AT TIME OF WORK AND ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; NOTE: CITY HAS AUTHORITY TO REQUEST A DEPOSIT BEFORE PERFORMING ANY WORK OR MAKING ANY EXPENDITURES; NOTE: MULTIPLE FEES MAY APPLY

SECTION 2: General Administrative Fees

A. Copy / Duplication / Delivery (Charges may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.)

1. General paper copies per page (b/w or color)	\$ 0.15
2. Scanned copies per page	\$ 0.10
3. Electronic files per 4 files	\$ 0.05
4. Large electronic documents per 1GB	\$ 0.10
6. Certification of copies per page	\$ 3.00
7. USB thumb drive	\$ 4.74
8. DVD/CD	\$ 0.17
9. DVD/CD paper sleeve	\$ 0.06
10. DVD/CD jewel case	\$ 0.31
11. Envelope 6x9	\$ 0.10
12. Envelope 9x12	\$ 0.17
13. Envelope 10x13	\$ 0.18
14. Envelope #10	\$ 0.04
15. Address label	\$ 0.07
16. Postage or other delivery cost	Actual cost
17. Staff time to copy and/or send files – per minute, 2 minute minimum	\$ 0.41
18. Redaction of Body Camera Footage – per minute	\$ 0.69
19. Copy/Duplication fee deposit for large copy/duplication requests	10% of estimate

- B. Other General Administrative Fees – request for *information or data* (versus records)
1. Requests for *information* requiring significant research – hourly charge \$ TBD
based upon current salary ordinance; actual cost for third party work + 20%
 2. Requests for data or data reports which are not in a relatively easily accessible or reportable form – hourly charged based upon current salary ordinance; actual cost for third party work + 20%; actual cost for IT product +20% \$ TBD
 3. Third-party expenditures Actual cost + 20%
 4. All other chargeable expenses- hourly charge based upon current salary ordinance \$ TBD

SECTION 3: General Code Enforcement CPMC 1.20.040

1. Civil Infraction 1 \$ 250.00
2. Civil Infraction 2 \$ 500.00
3. Civil Infraction 3 \$ 1,000.00

SECTION 4: Community Development Inspection and Permitting Fees

- A. Adult Family Home Inspection: Per site visit \$ 66.00
- B. Assisted Living Facilities Inspection: Per site visit \$ 66.00
- C. Construction Permit:

1. Building Permit & Grading Permit Fees Per Table 1-A [Editor's Note: this table will change upon research into impact of inflation over the years.]

TABLE 1-A - COLLEGE PLACE PERMIT FEES	
Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500 plus \$3.35 for each additional \$100.00, or fraction hereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.10 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.30 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.05 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.05 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,553.05 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$6,178.05 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof.

2. Building and Project Valuation shall be determined by using the design professional's (Architect/Engineers) Project Cost or the most recent Building Valuation Data (BVD) Sheet. The BVD is

adjusted/updated at six-month intervals. Projects not identified in the Data Sheet will be valued by using the total project cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director.

3. Fees for repair, alteration, or remodel are based on the total Project Cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director of work to be performed as submitted by the ~~applicant~~ applicant.

4. Improvements including and within the building shall be assessed as a Building Permit Fee. Site and utility-related improvements outside of the building shall be assessed as a Grading Permit Fee.

5. Project Cost provided by the Applicant shall include labor. If labor costs are not provided, the Project Cost will be increased by multiplying the project material (included sales tax) by 50%

6. A State Building Code Council (SBCC) fee will be assessed on all building permits.

- a. Residential Building Permits
 - i. Each building permit \$ -6.50
 - ii. Surcharge for each residential unit after the first unit \$ -2.00
- b. Commercial Building Permits
 - i. Each building permit \$ -25.00
 - ii. Surcharge for each residential unit after the first unit \$ -2.00

D. ~~Fences over 7 feet high – Valuation Based, see Construction Permit above~~

E. ~~Fence Placement Permit – see Section 8: Public Works~~

D-F. ~~Mechanical Permit – Equivalent Appliance Replacement: Residential \$66 per appliance/unit; Commercial \$100.00 per appliance/unit.~~

E-G. ~~Mechanical Permit – Commercial alteration or expansion to an existing system: Project value, permit fee per Table 1-A of this resolution.~~

F-H. ~~Mechanical Permit – New Construction or Remodel: 15% of building permit fee.~~

G-I. ~~Plumbing – Over the Counter Permit:~~

1. Backflow Device \$ 66.00
2. Water Heater \$
- 66.00
3. Building Sewer \$
- 66.00
4. Moving or Adding Fixture \$ 66.00

H-J. ~~Plumbing Permit – New Construction or Remodel: 15% of building permit fee~~

I-K. ~~Demolition Permit:~~

1. Per Building \$ 66.00
2. Additional fee for primary structures older than 60 years of age \$
- 100.00

J-L. ~~Licensed Childcare Provider Facilities Inspection: Per site visit \$ 66.00~~

K-M. ~~Manufactured Home Placement Permit \$ 250.00~~

L-N. ~~Miscellaneous Inspections not otherwise listed in fee schedule: Per site visit/inspection \$ 66.00~~

M-O. ~~Plan Check Fees~~

1. Internal Review: 65% of the buildings permit fee assessed.
2. Third Party Review: Actual cost + 20%
- N-P. ~~Re-inspection Fee (fee must be paid prior to requested inspection) \$ 66.00~~

O-Q. ~~Roofing Permit:~~

1. Residential: \$ 132.00
2. Commercial based on project value.

P-R. ~~Signs~~

1. Building mounted sign \$ 100.00

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2.	Additional building mounted sign	\$ 50.00
3.	Pole and/or monument sign: \$50 site plan review fee + fee based on project valuation (Table 1-A).	
Q.S.	Solar Panel Permit	
1.	Residential	—\$ 95.00
2.	Commercial: Fee based on project valuation (Table 1-A)	
R.T.	Third-Party expenditures	Actual cost +20%
S.U.	Work commencing before permit issuance: fee 2 times that of the required permit fee. Permit fees shall double.	

SECTION 5: Community Development Fees (cont.) – Planning Process/Actions fees;

A.	Advertising/Publication Cost	Actual Cost +20%
B.	Annexation/De-Annexation	\$ 250.00
C.	Appeals (Requires a \$1,500 deposit)	Actual Cost + 20%
D.	Binding Site Plan	\$ 750.00
E.	Boundary Line Adjustment	\$ 100.00
F.	Comprehensive Plan, Land Use, & Title 14 Unified Development Code Amendment	\$1,000.00
G.	Comprehensive Plan, Land Use, & Title 14 Unified Development Code – Amendment proposed by a 501(c)(3) organization	Waived
H.	Comprehensive Plan Urban Growth Area Amendment	\$2,000.00
I.	Conditional Use Permit (CUP)	\$ 500.00
J.	Critical Areas Review	\$ 400.00
K.	Critical Areas Permit Project value, permit fee based on project valuation (Table 1-A)	
L.	Development Agreement, Renewal, Amendment, or Assignment	\$2,000.00
M.	Environmental Impact Statement (EIS)	Actual Cost + 20%
N.	Master Planned Development	\$2,000.00
O.	Mobile Vendor/Food Cart/Food Cart Pod	See Special Use Permit Fee
P.	Multi-family Housing Tax Exemption (\$25.00 Per Dwelling Unit)	
	\$ 150.00 – \$25 Per Dwelling Unit	
P.Q.	Hearing Examiner Services	Actual Cost
	+ 20%	
Q.R.	Preliminary Plat	\$ 900.00
R.S.	Plats, Final	\$ 350.00
S.T.	Plats, Short	\$ 400.00
T.U.	Plats, Final Short	\$ 250.00
U.V.	Plat Amendments / Replat	\$ 250.00
V.W.	SEPA Checklist	\$ 250.00
W.X.	Special Use Permit	\$ 150.00
	1. Annual renewal fee	\$ 50.00
	2. Late annual renewal	\$ 150.00
X.Y.	Site Plan Application: Commercial	\$ 900.00
Y.Z.	Site Plan Review - Type 1	\$ 66.00
Z.AA.	Third Party Services	Actual Cost +
	20%	
AA.BB.	Variance / Non-Conforming Use	\$ 500.00
BB.CC.	Vacation Rental – Short Term Application (—Per Dwelling Unit)	
	See Special Use Permit	
CC.DD.	Zoning Amendments	\$ 500.00
DD.EE.	Zoning & Land Use Compliance Letter	\$ 69.00

~~EE-FF.~~ Wireless Communication Facilities Fees

See Conditional Use Permit

SECTION 6: Engineering Site Plan / Development Support Review Fees
Third Party Professional Services

Actual Cost + 20%

SECTION 7: Fire Department Fees

A. CPR & First Aid Classes:	Actual Cost
B. Commercial Cooking Hood (New installations) Plan Review	\$ 100.00
C. EMS Basic Life Support (BLS) Transportation Services	
1. Walla Walla County Resident Rates:	
a. BLS Non-Emergency Rate	\$ 550.00
b. BLS Emergency Rate	\$ 650.00
c. Mileage Rate	\$ 12.00/mile
2. Non-Walla Walla County Resident Rates:	
a. BLS Non-Emergency Rates	\$ 750.00
b. BLS Emergency Rate	\$ 850.00
c. Mileage Rate	\$ 12/mile
D. Extinguisher Classes:	Actual Cost +20%
E. False Alarm Fees:	
1. Alarm system malfunction (1st call)	No Charge
2. Alarm system malfunction five or more days after notification of need for servicing (1 st call)	\$ 25.00
3. Alarm system malfunction five or more days after notification of need for servicing (2 nd call)	\$ 100.00
4. Alarm system malfunction five or more days after notification of need for servicing (after 2 nd call)	\$ 250.00
5. Accidental alarm activation (1 st call)	No Charge
6. Accidental alarm activation five days or more after notification of need for protection of alarm activation device	\$ 100.00
7. Malicious alarm activation	\$ 500.00
8. Malicious discharge of extinguisher	\$ 500.00
9. Malicious damage to fire alarm system	\$ 500.00
F. Fire Detection Systems (New Installation) Plan Review / Inspection	\$ 100.00
G. Fire Hydrants (each) Determination of Placement / Inspection	\$ 100.00
H. Fire Sprinkler Systems (per riser on new installation) Plan Review	\$ 200.00
I. Fireworks Permits for Sales	State mandated rate
J. Fireworks Use / Display Permit – Per State Mandated Rate	\$ 100.00
K. Haz Mat Fee: In accordance with the Washington State Association of Fire Chiefs	
L. Hydrant Flow Tests (By Request)	\$ 50.00
M. Nuisance Abatement Notice Fee	\$ 50.00
N. Nuisance Abatement Arranged by the Fire Department	Actual cost + 20%
O. Plan Review Fee – Initial Review	\$ 45.00 per hour
P. Plan Review Fee – For Revisions	\$ 45.00 per hour
Q. Plan Review Fee by Outside Agency / Vendor	Actual cost + 20%
R. Re-inspection Fee for Non-Compliance	\$ 100.00
S. Reports:	
1. Copy of EMS Report	See Section 1

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2. Copy of Fire Report	See Section 1
3. Other Reports	See Section 1
T. Requests for Code Alternate/Variance	\$ 100.00
U. Special Inspection/Review/Permit	\$ 100.00
V. Salvage Fees for Insurance Companies:	
1. Maximum charge for single-family dwelling salvage	\$1,000.00
2. Maximum charge for commercial salvage	\$2,000.00
3. Debris removal (per cubic yard)	\$ 30.00
4. Boarding of windows and doors (per window or door)	\$ 30.00
5. Furniture salvage (per room)	\$ -40.00
6. Water removal (per sq. ft.)	\$ -2.50
7. Sump pump (flat fee plus \$15.00 per hour)	\$ -120.00

SECTION 8: Public Works Fees

A. Brush, Debris, & Leaf Collection/removal Fee Between December 31 – September 1. Charged hourly based upon current salary ordinance and actual costs +20%	
B. Banners Attached to City Property	
1. Application Fee Per Installation	\$ -69.00
2. Per Banner Installation/removal Fee	\$ -37.50
C. Commercial Cross Connection Site Inspection Fee	\$ -25.00
D. Dye Test.	\$ -25.00
E. Equipment Rental Fees:	As determined by the PW Director for each piece of equipment used.
F. Equipment charge fee:	As determined by the PW Director for each project/repair/service.
G. Fence Placement Permit	\$ 66.00
F.H.D. Fences over 7 feet high – see Section 4 – Community Development	
G.I. Fire Hydrant Meter & Backflow Fees:	
1. Deposit	\$ -500.00
2. Rental Fee: Per day	\$ -7.00
3. Install Fee	\$ -30.00
4. Removal Fee	\$ -30.00
5. Actual cost of water used (per 1,000 gallons):	See Section 10
H.J. Franchise Application; Franchise Renewal; Franchisee Transfer	\$ 5,000.00
H.K. Labor – During Business Hours: Based upon current salary ordinance	\$ -57.15 per hour
H.L. Labor – After Business Hours/Holidays: Based upon current salary ordinance	\$ -85.72 per hour
K.M. Parts, Materials, Supplies provided by Public Works	Actual Cost + 20%
L.N. Right-of-way Permit	\$ -100.00
M.O. Right-of-way Permit with street cut	\$ -200.00
N.P. Sewer Lateral Locate	\$ -50.00
O.Q. Street Repair: hourly charge based upon current salary ordinance, and actual costs +20%	
P.R. Third-party expenditures	Actual cost +20%

SECTION 9: Police Department Fees

A. Animal Fees	
1. For each dog designated as dangerous or potentially dangerous, annual certificate of registration (CPMC 6.12.030)	_____ \$ 50.00

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2. For each dog with written proof of spayed or neutered	\$ 15.00
3. For each dog not spayed or neutered or without written proof	\$ 30.00
4. For each Service Animal and/or lettered Emotional Support Animal.	No charge
5. Chicken/ Rabbit/ Bees Permit Fee (annual)	\$ 15.00
6. Replacement tag	\$ 1.00
7. Late registration fee (per animal, except a Service/ESA Animal)	\$ 10.00
8. Impound fee:	
a. For the 1st and 2nd impound in a year, per impound	\$ 10.00
b. For the 3rd impound in a year	\$ 50.00
c. For more than 3 impounds a year, thereafter per impound	\$ 100.00
d. Boarding, treatment, and/or destruction	Actual costs + 20%
9. Animal at large fee:	
a. 1st offense	Civil infraction 1
b. 2nd offense within 12 months	Civil Infraction 2
c. 3rd and subsequent within 12 months	Civil Infraction 3
B. Bike License Fees:	
1. Lifetime license for registering owner	\$ 7.00
2. Replacement license	\$ 1.00
C. Code Enforcement Infractions:	
1. Infraction 1	\$ 250.00
2. Infraction 2	\$ 500.00
3. Infraction 3	\$ 1,000.00
D. Concealed Pistol License:	
1. Original / Initial	\$ 36.00
2. Original / Initial FBI Fee (subject to change by FBI)	\$ 13.25
3. Renewal	\$ 32.00
4. Late Renewal	\$ 42.00
5. Replacement Fee	\$ 10.00
E. Fingerprinting (per card)	\$ 10.00
F. Impound Hearing Administrative Fee	\$ 41.00
G. Media Fee (per incident)	\$ 10.00
H. Parking Infraction:	
1. First parking violation	\$ 25.00
2. Second parking violation within a three-month period	\$ 50.00
3. Third and subsequent parking violations within a six-month period	\$ 250.00
I. Peddler / Solicitor License (Nonrefundable): Per person, per year	\$ 50.00
J. Public Record Request for Police Reports (per page):	See Section 1
K. Special Events Application Fee	
1. 90 days or more prior to start of event	\$ 55.00
2. 45-89 days prior to start of event	\$ 105.00
3. 44 -15 days prior to the start of the event	\$ 150.00
4. 14 days or less prior to the start of the event	\$ 250.00
L. VISA Clearance Letter	\$ 10.00
M. Video Redaction Fee (Per minute of staff time)	See Section 1

SECTION 10: Water System Charges: CPMC Title 13.04

- A. 13.04.050(A) Water System Connection Charges: Per unit charge
1. Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit.

2. Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. ~~Reduced system connection per unit charge: Per dwelling unit.~~

\$ 500.00

3. Multiple family dwelling: Per dwelling and/or rental unit. \$ 3,500.00

4. Business/commercial, or public entities will be charged as per the following schedule:

- a. For one inch or smaller service \$ 3,500.00
- b. For a two-inch service \$ 18,700.00
- c. For a three-inch service \$ 37,400.00
- d. For a four-inch service \$ 58,400.00
- e. For a six-inch service \$ 116,700.00

f. Service connections larger than six inches in size will be negotiated with the city, considering the demand on the existing system and a determination of any necessary system improvements.

5. Mobile, manufactured and modular homes: Per unit. \$ 3,500.00

6. Gardens, lawn and agricultural use: Per connection. \$ 3,500.00

7. Fire service connections: Per connection. \$ 4,200.00

B. 13.04.050(C) Front Footage Charge: When applicable

1. Per assessed front foot of the lot. \$ 60.00

C. 13.04.200(A) Account Names – New Account / Transfer Fee

1. New account establishment fee: Per account. \$ 9.00

2. Request for transfer of service: Per account. \$ 9.00

D. 13.04.210 Payment of Bills – Delinquency Charges:

1. Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

2. The charge for hanging a red tag shut-off warning notice. \$ 20.00

E. 13.04.250 Discontinuance of Service – Customer's Request – Fee.

1. Per request to turn the service back on. \$ 15.00

F. 13.04.260 Discontinuance – Nonpayment of Bill.

1. When water service has been shut off for failure to pay water charges, the reconnection charges shall be as follows:

a. Reconnection requested to be made during normal business: \$ 20.00

b. Reconnection requested to be made outside normal business: \$ 50.00

G. 13.04.290 Unauthorized Turn On

1. Charge per incident. \$ 50.00

H. 13.04.400(A) Water Charges:

1. Monthly residential base charge per unit. \$ 42.77

2. Monthly business base charge per unit. \$ 60.08

3. Consumption charge per 1,000 gallons. \$ 1.76

SECTION 11: Wastewater System Charges: CPMC Title 13.08

A. 13.08.525(A) Connection and Modification Fees: Per Unit Charge

1. Single family dwelling (including duplex – per dwelling unit) ~~—\$ 3,500.00—per dwelling unit.~~

2. Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments,

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not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit.

- | | |
|---|-------------|
| | \$ 500.00 |
| 3. Multiple family dwelling: Per dwelling and/or rental unit. | \$ 3,500.00 |
| 4. Business/commercial: Per unit. | \$ 3,500.00 |
| 5. Public entities: Per site. | \$ 3,500.00 |

B. 13.08.525(B) Front Footage Charge: When applicable

- | | |
|--|----------|
| 1. Per assessed front foot of the lot. | \$ 40.00 |
| 2. 13.08.525(C) Wastewater Inspection Fee: Per Inspection. | \$ 30.00 |

C. 13.08.485(B, E) Wastewater Base Charges: Per Unit Charge

- | | |
|--|----------|
| 1. Monthly residential base charge per unit. | \$ 52.40 |
| 2. Monthly small flow nonresidential base charge. | \$ 52.40 |
| 3. Monthly unmetered account base charge per unit. | \$ 52.40 |

D. 13.08.485(B, E) Wastewater Consumption Charge: Per 1,000 gallons of consumption over 3,000 gallons consumed per month. (Large flow nonresidential customers are not given an unpaid consumption allowance.)

- | | |
|---|---------|
| 1. Monthly residential consumption charge per 1,000 gallons. | \$ 5.01 |
| 2. Monthly small flow nonresidential consumption charge per 1,000 gallons. | \$ 5.01 |
| 3. Monthly large flow nonresidential consumption charge per 1,000 gallons. | \$ 9.10 |
| 4. Monthly unmetered account consumption charge: For each calculated average of 1,000 gallons of consumption in accordance with 13.08.485(E). | \$ 4.90 |

E. 13.08.490(A) Account Transfer Charge:

- | | |
|--|---------|
| 1. New account establishment fee: Per account. | \$ 9.00 |
| 2. Request for transfer of service: Per account. | \$ 9.00 |

F. 13.08.490(C) Billing Cycle and Due Date:

1. Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

G. 13.08.495(B) Special Considerations: Vacancy Allowance

- | | |
|--|----------|
| 1. Base charge per dwelling and/or rental unit | \$ 52.40 |
|--|----------|

H. 13.08.500(5) Rate Reduction: Condemned/Unlivable Premises

- | | |
|---|----------|
| 1) Debt service charge per dwelling and/or rental unit (maximum one year) | \$ 11.18 |
|---|----------|

I. Southwest Sewer (Lift Station No. 7) Connection Assessments

- | | |
|---|-------------|
| 1. Single Family/Multi-Family Residential | |
| a. Assessment per acre | \$ 5,438.00 |
| b. Cost per ERU (Equivalent residential unit) | \$ 906.00 |
| 2. Commercial | |
| a. Assessment per acre | \$ 5,438.00 |

SECTION 12: Stormwater System Charges: CPMC Title 13.15

A. 13.15.070(C) Storm and Surface Water Charges

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|---|----------|
| 1. Monthly residential charge per account | \$ 10.25 |
| 2. Monthly non-residential charge per ESU | \$ 10.25 |
| 3. Monthly charge with credit per ESU | \$ 7.31 |

B. 13.15.070(D) Equivalent Service Unit Definition: One Equivalent Service Unit (ESU) is established

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at 3,500 square feet of impervious surface area. For the purpose of computation of service charges, the number of Equivalent Service Units shall be rounded to the nearest tenth (0.10).

- C. 13.15.072 Liability for payment of bill.
1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
- D. 13.15.075 Payment of bills – Delinquent charges.
1. Delinquent Charges – 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

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SECTION 13: Ambulance Utility Charges: CPMC Title 13.16

- A. 13.16.070(B) Utility Fee: Classifications
1. Single Family Residential (including single unit mobile home): Per unit \$ 6.84
 2. Multiple Family (including duplex, triplex, etc.): Per unit \$ 8.17
 3. Commercial/Retail/Industrial (based on calculation method in Section 13.16.070(C): Per ERU \$ 7.64
 4. Assisted Living/Nursing Home (based on calculation method in Section 13.16.070(C): Per ERU \$ 56.02
 5. Public/College/Schools (based on calculation method in Section 13.16.070(C): Per ERU \$ 7.27
- B. 13.16.070(C) Rates Formula: One Equivalent Residential Unit (ERU) is established at 1,985 square feet. For the purpose of computation of service charges, the number of Equivalent Residential Units shall be rounded to the nearest tenth (0.10).
- C. 13.16.080 Collection of Utility Fees.
1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
 3. Delinquency Charges - 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.

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SECTION 14: Miscellaneous Fees & Charges

- A. Web Check Electronic Services Fee \$ 20.00
- B. NSF Fee \$ 20.00
- C. Stop Payment Fee \$ 25.00
- D. Business Licenses \$ 50.00
 1. Annual renewal \$ 45.00

SECTION 15: Community Events

- A. Farmers ~~Market~~ Market
1. Market Registration-Membership Fees
 - ~~a. Application Fee – Daily Vendors~~ \$ 10.00
 - ~~b-a. Annual Membership Registration Fee – January 1 – April 15th~~ June 30th
~~— \$ 50.00~~
 - ~~b. Late annual Membership registration Application Fee – After April 30th~~
~~— \$ 145.00~~
 2. Electricity Fees Per Day
 - a. Member – standard outlet (2 plugs) \$ 5.00
 - b. Member – 50 or 30 Amp (limited availability) \$ 7.00
 - c. Non-Member – standard outlet (2 plugs) \$ 7.00

d. Non-Member – 50 or 30 Amp (limited availability) \$ 10.00

B. Other City Events

3-1 Daily Fees

a. Member Daily Fee Standard Booth (10'x10')	\$ 10.00
b. Member Daily Fee Oversize Booth (10'x20')	\$ 15.00
c. Non-Member Daily Fee Standard Booth (10'x10')	\$ 20.00
d. Non-Member Daily Fee Oversize Booth (10'x20')	\$ 30.25.00
e. Non-Profit Daily Fee	\$ 5.00
f. Youth Vendor Fee	\$ 5.00

0- Electricity Fees Per Day

Member – standard outlet (2-plugs)	\$ 5.00
Member – 50 or 30 Amp (limited availability)	\$ 7.50
Non-Member – standard outlet (2-plugs)	\$ 7.50
Non-Member – 50 or 30 Amp (limited availability)	\$ 10.00

G-C. Parks

1. Reservations

a. First come/first served	No charge
b. Restrict site access per hour – City resident	\$ 10.00
c. Restrict site access per hour – Non-resident	\$ 15.00

2. Park setup/cleanup

a. Hourly (resident)	Staff cost +10%
b. Hourly (non-resident)	Staff cost +20%

H-D. Special Events

1. Application Fee	Varies by event
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SECTION 16: Vacant/Abandoned Property

A. Vacant Property Registration and Maintenance

1. Registration Fee	\$ 200.00
2. Annual fee for property that remains vacant through December 31	\$ 150.00
3. Late Fee	Additional 20%

B. Abandoned Property

1. Fee for property declared abandoned- non-construction site.	\$ 500.00
2. Additional annual fee after Jan 1 st where the property remains abandoned.	\$ 250.00
3. Fee for property declared abandoned – under construction/construction stopped before completion fee due on Jan 1 or July 1 whichever date is soonest after 45 days has passed after property under construction declared abandoned and no notable and consistent construction has occurred.	\$ 1,000.00
4. Additional biannual fee for each 6month period the property remains abandoned and under construction/construction stopped before completion.	\$ 500.00
5. Late Fee	Additional 20%

SECTION 17: Legal fees:

A. Hourly charge based upon current salary ordinance.	Actual costs +20%
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SECTION 18: Information Technology fees:

A. Hourly charge based upon current salary ordinance.	Actual costs +20%
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Effective Date: Rates, fees, and other charges shall be effective ~~January 1, 2024~~, after passage and approval as provided by law.

Clerical Corrections: The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener’s/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

PASSED by the City Council of the City of College Place, Washington, on the 27th day of ~~December 2023~~February 2024.

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APPROVED:

ATTEST:

Norma Hernández– Mayor

Sherri St. Clair – City Clerk

City of College Place, Washington
RESOLUTION NO. 24-007

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE RELATING TO
ADMINISTRATIVE FEES OF THE COLLEGE PLACE MUNICIPAL CODE**

WHEREAS, the City adopted Resolution 23-073 on December 12, 2023; and

WHEREAS, there is an imminent need to update and revise fees for 2024; and

WHEREAS, the City intends to re-affirm all previously adopted administrative fees;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place that the following fees and charges shall henceforth be charged:

SECTION 1: ALL FEES ARE MANDATORY AND NON-REFUNDABLE UNLESS OTHERWISE ALLOWED BY COLLEGE PLACE MUNICIPAL CODE, RESOLUTION OF CITY OF COLLEGE PLACE CITY COUNCIL, OR APPLICABLE FEDERAL OR STATE LAW. ALL ACTUAL COSTS ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; ALL STAFF COSTS ARE BASED UPON SALARY ORDINANCE IN EFFECT AT TIME OF WORK AND ARE SUBJECT TO AN ADDITIONAL 20% ADMINISTRATIVE FEE; NOTE: CITY HAS AUTHORITY TO REQUEST A DEPOSIT BEFORE PERFORMING ANY WORK OR MAKING ANY EXPENDITURES; NOTE: MULTIPLE FEES MAY APPLY

SECTION 2: General Administrative Fees

A. Copy / Duplication / Delivery (Charges may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.)

1. General paper copies per page (b/w or color)	\$ 0.15
2. Scanned copies per page	\$ 0.10
3. Electronic files per 4 files	\$ 0.05
4. Large electronic documents per 1GB	\$ 0.10
6. Certification of copies per page	\$ 3.00
7. USB thumb drive	\$ 4.74
8. DVD/CD	\$ 0.17
9. DVD/CD paper sleeve	\$ 0.06
10. DVD/CD jewel case	\$ 0.31
11. Envelope 6x9	\$ 0.10
12. Envelope 9x12	\$ 0.17
13. Envelope 10x13	\$ 0.18
14. Envelope #10	\$ 0.04
15. Address label	\$ 0.07
16. Postage or other delivery cost	Actual cost
17. Staff time to copy and/or send files – per minute, 2 minute minimum	\$ 0.41
18. Redaction of Body Camera Footage – per minute	\$ 0.69
19. Copy/Duplication fee deposit for large copy/duplication requests	10% of estimate

- B. Other General Administrative Fees – request for *information* or *data* (versus records)
1. Requests for **information** requiring significant research – hourly charge \$ TBD based upon current salary ordinance; actual cost for third party work + 20%
 2. Requests for data or data reports which are not in a relatively easily accessible or reportable form – hourly charged based upon current salary ordinance; actual cost for third party work + 20%; actual cost for IT product +20% \$ TBD
 3. Third-party expenditures Actual cost + 20%
 4. All other chargeable expenses- hourly charge based upon current salary ordinance \$ TBD

SECTION 3: General Code Enforcement CPMC 1.20.040

1. Civil Infraction 1 \$ 250.00
2. Civil Infraction 2 \$ 500.00
3. Civil Infraction 3 \$ 1,000.00

SECTION 4: Community Development Inspection and Permitting Fees

- A. Adult Family Home Inspection: Per site visit \$ 66.00
- B. Assisted Living Facilities Inspection: Per site visit \$ 66.00
- C. Construction Permit:

1. Building Permit & Grading Permit Fees Per Table 1-A **[Editor's Note: this table will change upon research into impact of inflation over the years.]**

TABLE 1-A - COLLEGE PLACE PERMIT FEES	
Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500 plus \$3.35 for each additional \$100.00, or fraction hereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.10 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.30 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.05 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.05 for the first \$100,000.00 plus \$6.15 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,553.05 for the first \$500,000.00 plus \$5.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$6,178.05 for the first \$1,000,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof.

2. Building and Project Valuation shall be determined by using the design professional's (Architect/Engineers) Project Cost or the most recent Building Valuation Data (BVD) Sheet. The BVD is

adjusted/updated at six-month intervals. Projects not identified in the Data Sheet will be valued by using the total project cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director.

3. Fees for repair, alteration, or remodel are based on the total Project Cost provided by the Applicant, Contractor's estimate/bid, or Design Professional's estimate as approved by the Community Development Director of work to be performed as submitted by the applicant.

4. Improvements including and within the building shall be assessed as a Building Permit Fee. Site and utility-related improvements outside of the building shall be assessed as a Grading Permit Fee.

5. Project Cost provided by the Applicant shall include labor. If labor costs are not provided, the Project Cost will be increased by multiplying the project material (included sales tax) by 50%

6. A State Building Code Council (SBCC) fee will be assessed on all building permits.

- a. Residential Building Permits
 - i. Each building permit \$ 6.50
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
- b. Commercial Building Permits
 - i. Each building permit \$ 25.00
 - ii. Surcharge for each residential unit after the first unit \$ 2.00
- D. Fences over 7 feet high – Valuation Based, see *Construction Permit* above
- E. Fence Placement Permit – see *Section 8: Public Works*
- F. Mechanical Permit – Equivalent Appliance Replacement: Residential \$66 per appliance/unit; Commercial \$ 100.00 per appliance/unit.
- G. Mechanical Permit – Commercial alteration or expansion to an existing system: Project value, permit fee per Table 1-A of this resolution.
- H. Mechanical Permit – New Construction or Remodel: 15% of building permit fee.
- I. Plumbing – Over the Counter Permit:
 - 1. Backflow Device \$ 66.00
 - 2. Water Heater \$ 66.00
 - 3. Building Sewer \$ 66.00
 - 4. Moving or Adding Fixture \$ 66.00
- J. Plumbing Permit – New Construction or Remodel: 15% of building permit fee
- K. Demolition Permit:
 - 1. Per Building \$ 66.00
 - 2. Additional fee for primary structures older than 60 years of age \$ 100.00
- L. Licensed Childcare Provider Facilities Inspection: Per site visit \$ 66.00
- M. Manufactured Home Placement Permit \$ 250.00
- N. Miscellaneous Inspections not otherwise listed in fee schedule: Per site visit/inspection \$ 66.00
- O. Plan Check Fees
 - 1. Internal Review: 65% of the buildings permit fee assessed.
 - 2. Third Party Review: Actual cost + 20%
- P. Re-inspection Fee (fee must be paid prior to requested inspection) \$ 66.00
- Q. Roofing Permit:
 - 1. Residential: \$ 132.00
 - 2. Commercial based on project value.
- R. Signs
 - 1. Building mounted sign \$ 100.00
 - 2. Additional building mounted sign \$ 50.00
 - 3. Pole and/or monument sign: \$50 site plan review fee + fee based on project valuation (Table 1-A).
- S. Solar Panel Permit

- | | |
|---|------------------|
| 1. Residential | \$ 95.00 |
| 2. Commercial: Fee based on project valuation (Table 1-A) | |
| T. Third-Party expenditures | Actual cost +20% |
| U. Work commencing before permit issuance: fee 2 times that of the required permit fee. Permit fees shall double. | |

SECTION 5: Community Development Fees (cont.) – Planning Process/Actions fees;

- | | |
|---|----------------------------|
| A. Advertising/Publication Cost | Actual Cost +20% |
| B. Annexation/De-Annexation | \$ 250.00 |
| C. Appeals (Requires a \$1,500 deposit) | Actual Cost + 20% |
| D. Binding Site Plan | \$ 750.00 |
| E. Boundary Line Adjustment | \$ 100.00 |
| F. Comprehensive Plan, Land Use, & Title 14 Unified Development Code Amendment | \$1,000.00 |
| G. Comprehensive Plan, Land Use, & Title 14 Unified Development Code – Amendment proposed by a 501(c)(3) organization | Waived |
| H. Comprehensive Plan Urban Growth Area Amendment | \$2,000.00 |
| I. Conditional Use Permit (CUP) | \$ 500.00 |
| J. Critical Areas Review | \$ 400.00 |
| K. Critical Areas Permit Project value, permit fee based on project valuation (Table 1-A) | |
| L. Development Agreement, Renewal, Amendment, or Assignment | \$2,000.00 |
| M. Environmental Impact Statement (EIS) | Actual Cost + 20% |
| N. Master Planned Development | \$2,000.00 |
| O. Mobile Vendor/Food Cart/Food Cart Pod | See Special Use Permit Fee |
| P. Multi-family Housing Tax Exemption (\$25.00 Per Dwelling Unit) | \$ 150.00 |
| Q. Hearing Examiner Services | Actual Cost + 20% |
| R. Preliminary Plat | \$ 900.00 |
| S. Plats, Final | \$ 350.00 |
| T. Plats, Short | \$ 400.00 |
| U. Plats, Final Short | \$ 250.00 |
| V. Plat Amendments / Replat | \$ 250.00 |
| W. SEPA Checklist | \$ 250.00 |
| X. Special Use Permit | \$ 150.00 |
| 1. Annual renewal fee | \$ 50.00 |
| 2. Late annual renewal | \$ 150.00 |
| Y. Site Plan Application: Commercial | \$ 900.00 |
| Z. Site Plan Review - Type 1 | \$ 66.00 |
| AA. Third Party Services | Actual Cost + 20% |
| BB. Variance / Non-Conforming Use | \$ 500.00 |
| CC. Vacation Rental – Short Term Application (Per Dwelling Unit) | See Special Use Permit |
| DD. Zoning Amendments | \$ 500.00 |
| EE. Zoning & Land Use Compliance Letter | \$ 69.00 |
| FF. Wireless Communication Facilities Fees | See Conditional Use Permit |

SECTION 6: Engineering Site Plan / Development Support Review Fees

- | | |
|-----------------------------------|-------------------|
| Third Party Professional Services | Actual Cost + 20% |
|-----------------------------------|-------------------|

SECTION 7: Fire Department Fees

A. CPR & First Aid Classes:	Actual Cost
B. Commercial Cooking Hood (New installations) Plan Review	\$ 100.00
C. EMS Basic Life Support (BLS) Transportation Services	
1. Walla Walla County Resident Rates:	
a. BLS Non-Emergency Rate	\$ 550.00
b. BLS Emergency Rate	\$ 650.00
c. Mileage Rate	\$ 12.00/mile
2. Non-Walla Walla County Resident Rates:	
a. BLS Non-Emergency Rates	\$ 750.00
b. BLS Emergency Rate	\$ 850.00
c. Mileage Rate	\$ 12/mile
D. Extinguisher Classes:	Actual Cost +20%
E. False Alarm Fees:	
1. Alarm system malfunction (1st call)	No Charge
2. Alarm system malfunction five or more days after notification of need for servicing (1 st call)	\$ 25.00
3. Alarm system malfunction five or more days after notification of need for servicing (2 nd call)	\$ 100.00
4. Alarm system malfunction five or more days after notification of need for servicing (after 2 nd call)	\$ 250.00
5. Accidental alarm activation (1 st call)	No Charge
6. Accidental alarm activation five days or more after notification of need for protection of alarm activation device	\$ 100.00
7. Malicious alarm activation	\$ 500.00
8. Malicious discharge of extinguisher	\$ 500.00
9. Malicious damage to fire alarm system	\$ 500.00
F. Fire Detection Systems (New Installation) Plan Review / Inspection	\$ 100.00
G. Fire Hydrants (each) Determination of Placement / Inspection	\$ 100.00
H. Fire Sprinkler Systems (per riser on new installation) Plan Review	\$ 200.00
I. Fireworks Permits for Sales	State mandated rate
J. Fireworks Use / Display Permit – Per State Mandated Rate	\$ 100.00
K. Haz Mat Fee: In accordance with the Washington State Association of Fire Chiefs	
L. Hydrant Flow Tests (By Request)	\$ 50.00
M. Nuisance Abatement Notice Fee	\$ 50.00
N. Nuisance Abatement Arranged by the Fire Department	Actual cost + 20%
O. Plan Review Fee – Initial Review	\$ 45.00 per hour
P. Plan Review Fee – For Revisions	\$ 45.00 per hour
Q. Plan Review Fee by Outside Agency / Vendor	Actual cost + 20%
R. Re-inspection Fee for Non-Compliance	\$ 100.00
S. Reports:	
1. Copy of EMS Report	See Section 1
2. Copy of Fire Report	See Section 1
3. Other Reports	See Section 1
T. Requests for Code Alternate/Variance	\$ 100.00
U. Special Inspection/Review/Permit	\$ 100.00
V. Salvage Fees for Insurance Companies:	
1. Maximum charge for single-family dwelling salvage	\$1,000.00

2. Maximum charge for commercial salvage	\$2,000.00
3. Debris removal (per cubic yard)	\$ 30.00
4. Boarding of windows and doors (per window or door)	\$ 30.00
5. Furniture salvage (per room)	\$ 40.00
6. Water removal (per sq. ft.)	\$ 2.50
7. Sump pump (flat fee plus \$15.00 per hour)	\$ 120.00

SECTION 8: Public Works Fees

A. Brush, Debris, & Leaf Collection/removal Fee Between December 31 – September 1. Charged hourly based upon current salary ordinance and actual costs +20%	
B. Banners Attached to City Property	
1. Application Fee Per Installation	\$ 69.00
2. Per Banner Installation/removal Fee	\$ 37.50
C. Commercial Cross Connection Site Inspection Fee	\$ 25.00
D. Dye Test.	\$ 25.00
E. Equipment Rental Fees:	As determined by the PW Director for each piece of equipment used.
F. Equipment charge fee:	As determined by the PW Director for each project/repair/service.
G. Fence Placement Permit	\$ 66.00
H. D. Fences over 7 feet high – see <i>Section 4 – Community Development</i>	
I. Fire Hydrant Meter & Backflow Fees:	
1. Deposit	\$ 500.00
2. Rental Fee: Per day	\$ 7.00
3. Install Fee	\$ 30.00
4. Removal Fee	\$ 30.00
5. Actual cost of water used (per 1,000 gallons):	See Section 10
J. Franchise Application; Franchise Renewal; Franchisee Transfer	\$ 5,000.00
K. Labor – During Business Hours: Based upon current salary ordinance	\$ 57.15 per hour
L. Labor – After Business Hours/Holidays: Based upon current salary ordinance	\$ 85.72 per hour
M. Leaf Collection Fee (December 31 – September 1 following year)	\$ 10.00
N. Parts, Materials, Supplies provided by Public Works	Actual Cost + 20%
O. Right-of-way Permit	\$ 100.00
P. Right-of-way Permit with street cut	\$ 200.00
Q. Sewer Lateral Locate	\$ 50.00
R. Street Repair: hourly charge based upon current salary ordinance, and actual costs +20%	
S. Third-party expenditures	Actual cost +20%

SECTION 9: Police Department Fees

A. Animal Fees	
1. For each dog designated as dangerous or potentially dangerous, annual certificate of registration (CPMC 6.12.030)	\$ 50.00
2. For each dog with written proof of spayed or neutered	\$ 15.00
3. For each dog not spayed or neutered or without written proof	\$ 30.00
4. For each Service Animal and/or lettered Emotional Support Animal.	No charge
5. Chicken/ Rabbit/ Bees Permit Fee (annual)	\$ 15.00
6. Replacement tag	\$ 1.00
7. Late registration fee (per animal, except a Service/ESA Animal)	\$ 10.00
8. Impound fee:	

a.	For the 1st and 2nd impound in a year, per impound	\$ 10.00
b.	For the 3rd impound in a year	\$ 50.00
c.	For more than 3 impounds a year, thereafter per impound	\$ 100.00
d.	Boarding, treatment, and/or destruction	Actual costs + 20%
9.	Animal at large fee:	
a.	1st offense	Civil infraction 1
b.	2nd offense within 12 months	Civil Infraction 2
c.	3rd and subsequent within 12 months	Civil Infraction 3
B.	Bike License Fees:	
1.	Lifetime license for registering owner	\$ 7.00
2.	Replacement license	\$ 1.00
C.	Code Enforcement Infractions:	
1.	Infraction 1	\$ 250.00
2.	Infraction 2	\$ 500.00
3.	Infraction 3	\$ 1,000.00
D.	Concealed Pistol License:	
1.	Original / Initial	\$ 36.00
2.	Original / Initial FBI Fee (subject to change by FBI)	\$ 13.25
3.	Renewal	\$ 32.00
4.	Late Renewal	\$ 42.00
5.	Replacement Fee	\$ 10.00
E.	Fingerprinting (per card)	\$ 10.00
F.	Impound Hearing Administrative Fee	\$ 41.00
G.	Media Fee (per incident)	\$ 10.00
H.	Parking Infraction:	
1.	First parking violation	\$ 25.00
2.	Second parking violation within a three-month period	\$ 50.00
3.	Third and subsequent parking violations within a six-month period	\$ 250.00
I.	Peddler / Solicitor License (Nonrefundable): Per person, per year	\$ 50.00
J.	Public Record Request for Police Reports (per page):	See Section 1
K.	Special Events Application Fee	
1.	90 days or more prior to start of event	\$ 55.00
2.	45-89 days prior to start of event	\$ 105.00
3.	44 -15 days prior to the start of the event	\$ 150.00
4.	14 days or less prior to the start of the event	\$ 250.00
L.	VISA Clearance Letter	\$ 10.00
M.	Video Redaction Fee (Per minute of staff time)	See Section 1

SECTION 10: Water System Charges: CPMC Title 13.04

- A. 13.04.050(A) Water System Connection Charges: Per unit charge
- Single family dwelling (including duplex – per dwelling unit) - \$3,500 per dwelling unit.
 - Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit. \$ 500.00
 - Multiple family dwelling: Per dwelling and/or rental unit. \$ 3,500.00

4. Business/commercial, or public entities will be charged as per the following schedule:
 - a. For one inch or smaller service \$ 3,500.00
 - b. For a two-inch service \$ 18,700.00
 - c. For a three-inch service \$ 37,400.00
 - d. For a four-inch service \$ 58,400.00
 - e. For a six-inch service \$ 116,700.00
 - f. Service connections larger than six inches in size will be negotiated with the city, considering the demand on the existing system and a determination of any necessary system improvements.
5. Mobile, manufactured and modular homes: Per unit. \$ 3,500.00
6. Gardens, lawn and agricultural use: Per connection. \$ 3,500.00
7. Fire service connections: Per connection. \$ 4,200.00
- B. 13.04.050(C) Front Footage Charge: When applicable
 1. Per assessed front foot of the lot. \$ 60.00
- C. 13.04.200(A) Account Names – New Account / Transfer Fee
 1. New account establishment fee: Per account. \$ 9.00
 2. Request for transfer of service: Per account. \$ 9.00
- D. 13.04.210 Payment of Bills – Delinquency Charges:
 1. Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.
 2. The charge for hanging a red tag shut-off warning notice. \$ 20.00
- E. 13.04.250 Discontinuance of Service – Customer’s Request – Fee.
 1. Per request to turn the service back on. \$ 15.00
- F. 13.04.260 Discontinuance – Nonpayment of Bill.
 1. When water service has been shut off for failure to pay water charges, the reconnection charges shall be as follows:
 - a. Reconnection requested to be made during normal business: \$ 20.00
 - b. Reconnection requested to be made outside normal business: \$ 50.00
- G. 13.04.290 Unauthorized Turn On
 1. Charge per incident. \$ 50.00
- H. 13.04.400(A) Water Charges:
 1. Monthly residential base charge per unit. \$ 42.77
 2. Monthly business base charge per unit. \$ 60.08
 3. Consumption charge per 1,000 gallons. \$ 1.76

SECTION 11: Wastewater System Charges: CPMC Title 13.08

- A. 13.08.525(A) Connection and Modification Fees: Per Unit Charge
 1. Single family dwelling (including duplex – per dwelling unit) \$ 3,500.00
 2. Accessory dwelling unit, duplex, cottage housing, studio and one-bedroom apartments, not exceeding 600 square feet (excluding any covered porches, garages, carports, or loft space) shall be assessed a reduced system connection per unit charge (monthly residential base charges per unit are applicable). Dwelling units exceeding 600 square feet shall be assessed the applicable single-family dwelling or multiple family dwelling per unit charge. Reduced system connection per unit charge: Per dwelling unit. \$ 500.00
 3. Multiple family dwelling: Per dwelling and/or rental unit. \$ 3,500.00
 4. Business/commercial: Per unit. \$ 3,500.00
 5. Public entities: Per site. \$ 3,500.00
- B. 13.08.525(B) Front Footage Charge: When applicable

1.	Per assessed front foot of the lot.	\$	40.00
2.	13.08.525(C) Wastewater Inspection Fee: Per Inspection.	\$	30.00
C.	13.08.485(B, E) Wastewater Base Charges: Per Unit Charge		
1.	Monthly residential base charge per unit.	\$	52.40
2.	Monthly small flow nonresidential base charge.	\$	52.40
3.	Monthly unmetered account base charge per unit.	\$	52.40
D.	13.08.485(B, E) Wastewater Consumption Charge: Per 1,000 gallons of consumption over 3,000 gallons consumed per month. (Large flow nonresidential customers are not given an unpaid consumption allowance.)		
1.	Monthly residential consumption charge per 1,000 gallons.	\$	5.01
2.	Monthly small flow nonresidential consumption charge per 1,000 gallons.	\$	5.01
3.	Monthly large flow nonresidential consumption charge per 1,000 gallons.	\$	9.10
4.	Monthly unmetered account consumption charge: For each calculated average of 1,000 gallons of consumption in accordance with 13.08.485(E).	\$	4.90
E.	13.08.490(A) Account Transfer Charge:		
1.	New account establishment fee: Per account.	\$	9.00
2.	Request for transfer of service: Per account.	\$	9.00
F.	13.08.490(C) Billing Cycle and Due Date:		
1.	Delinquent charges shall be: 8% per annum or a \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.		
G.	13.08.495(B) Special Considerations: Vacancy Allowance		
1.	Base charge per dwelling and/or rental unit	\$	52.40
H.	13.08.500(5) Rate Reduction: Condemned/Unlivable Premises		
1)	Debt service charge per dwelling and/or rental unit (maximum one year)	\$	11.18
I.	Southwest Sewer (Lift Station No. 7) Connection Assessments		
1.	Single Family/Multi-Family Residential		
a.	Assessment per acre	\$	5,438.00
b.	Cost per ERU (Equivalent residential unit)	\$	906.00
2.	Commercial		
a.	Assessment per acre	\$	5,438.00

SECTION 12: Stormwater System Charges: CPMC Title 13.15

A.	13.15.070(C) Storm and Surface Water Charges		
1.	Monthly residential charge per account	\$	10.25
2.	Monthly non-residential charge per ESU	\$	10.25
3.	Monthly charge with credit per ESU	\$	7.31
B.	13.15.070(D) Equivalent Service Unit Definition: One Equivalent Service Unit (ESU) is established at 3,500 square feet of impervious surface area. For the purpose of computation of service charges, the number of Equivalent Service Units shall be rounded to the nearest tenth (0.10).		
C.	13.15.072 Liability for payment of bill.		
1.	New account establishment fee: Per account.	\$	9.00
2.	Request for transfer of service: Per account.	\$	9.00
D.	13.15.075 Payment of bills – Delinquent charges.		
1.	Delinquent Charges – 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00.		

SECTION 13: Ambulance Utility Charges: CPMC Title 13.16**A. 13.16.070(B) Utility Fee: Classifications**

- | | | |
|--|----|-------|
| 1. Single Family Residential (including single unit mobile home): Per unit | \$ | 6.84 |
| 2. Multiple Family (including duplex, triplex, etc.): Per unit | \$ | 8.17 |
| 3. Commercial/Retail/Industrial
(based on calculation method in Section 13.16.070(C): Per ERU | \$ | 7.64 |
| 4. Assisted Living/Nursing Home
(based on calculation method in Section 13.16.070(C): Per ERU | \$ | 56.02 |
| 5. Public/College/Schools
(based on calculation method in Section 13.16.070(C): Per ERU | \$ | 7.27 |

B. 13.16.070(C) Rates Formula: One Equivalent Residential Unit (ERU) is established at 1,985 square feet. For the purpose of computation of service charges, the number of Equivalent Residential Units shall be rounded to the nearest tenth (0.10).**C. 13.16.080 Collection of Utility Fees.**

- | | | |
|--|----|------|
| 1. New account establishment fee: Per account. | \$ | 9.00 |
| 2. Request for transfer of service: Per account. | \$ | 9.00 |
| 3. Delinquency Charges - 8% per annum or \$6.00 late fee, whichever is greater, for accounts with a balance due of greater than \$10.00. | | |

SECTION 14: Miscellaneous Fees & Charges

- | | | |
|--------------------------------------|----|-------|
| A. Web Check Electronic Services Fee | \$ | 20.00 |
| B. NSF Fee | \$ | 20.00 |
| C. Stop Payment Fee | \$ | 25.00 |
| D. Business Licenses | \$ | 50.00 |
| 1. Annual renewal | \$ | 45.00 |

SECTION 15: Community Events**A. Farmers Market**

- | | | |
|---|----|-------|
| 1. Market Membership Fees | | |
| a. Annual Membership Registration Fee – January 1 – June 30th | \$ | 50.00 |
| b. Late Application Fee – After April 30 th | \$ | 15.00 |
| 2. Electricity Fees Per Day | | |
| a. Member – standard outlet (2 plugs) | \$ | 5.00 |
| b. Member – 50 or 30 Amp (limited availability) | \$ | 7.00 |
| c. Non-Member – standard outlet (2 plugs) | \$ | 7.00 |
| d. Non-Member – 50 or 30 Amp (limited availability) | \$ | 10.00 |

B. Other City Events

- | | | |
|--|----|-------|
| 1. Daily Fees | | |
| a. Member Daily Fee Standard Booth (10'x10') | \$ | 10.00 |
| b. Member Daily Fee Oversize Booth (10'x20') | \$ | 15.00 |
| c. Non-Member Daily Fee Standard Booth (10'x10') | \$ | 20.00 |
| d. Non-Member Daily Fee Oversize Booth (10'x20') | \$ | 30.00 |
| e. Non-Profit Daily Fee | \$ | 5.00 |
| f. Youth Vendor Fee | \$ | 5.00 |

C. Parks

- | | | |
|--|-----------|-------|
| 1. Reservations | | |
| a. First come/first served | No charge | |
| b. Restrict site access per hour – City resident | \$ | 10.00 |

- c. Restrict site access per hour – Non-resident \$ 15.00
 - 2. Park setup/cleanup
 - a. Hourly (resident) Staff cost +10%
 - b. Hourly (non-resident) Staff cost +20%
- D. Special Events
 - 1. Application Fee Varies by event

SECTION 16: Vacant/Abandoned Property

- A. Vacant Property Registration and Maintenance
 - 1. Registration Fee \$ 200.00
 - 2. Annual fee for property that remains vacant through December 31 \$ 150.00
 - 3. Late Fee Additional 20%
- B. Abandoned Property
 - 1. Fee for property declared abandoned- non-construction site. \$ 500.00
 - 2. Additional annual fee after Jan 1st where the property remains abandoned. \$ 250.00
 - 3. Fee for property declared abandoned – under construction/construction stopped before completion fee due on Jan 1 or July 1 whichever date is soonest after 45 days has passed after property under construction declared abandoned and no notable and consistent construction has occurred. \$ 1,000.00
 - 4. Additional biannual fee for each 6month period the property remains abandoned and under construction/construction stopped before completion. \$ 500.00
 - 5. Late Fee Additional 20%

SECTION 17: Legal fees:

- A. Hourly charge based upon current salary ordinance. Actual costs +20%

SECTION 18: Information Technology fees:

- A. Hourly charge based upon current salary ordinance. Actual costs +20%

Effective Date: Rates, fees, and other charges shall be effective after passage and approval as provided by law.

Clerical Corrections: The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

PASSED by the City Council of the City of College Place, Washington, on the 27th day of February 2024.

APPROVED:

ATTEST:

Norma Hernández– Mayor

Sherri St. Clair – City Clerk

City of College Place

Job Description

Title: Water Quality Cross Connection Specialist

Reports To: Operations Manager

POSITION SUMMARY

Performs specialized technical work regarding the safety and protection of the domestic drinking water system. The Cross Connection Specialist is responsible for assessing and controlling risks associated with cross connection contamination. Ensures compliance with federal, state and local regulations. Performs activities focused on inspecting and identifying potential hazards associated with water contamination and pollution due to cross connection issues.

SUPERVISION RECEIVED

Operations Manager

ESSENTIAL JOB FUNCTIONS

Tasks listed are intended to be descriptive and not restrictive. An employee in this classification may perform any of the tasks listed; however, these examples do not include all the tasks that an employee may be expected to perform.

Under the supervision of the Operations Manager, the Cross Connection Specialist shall:

- Employees of the City of College Place are expected to model and foster the City's core values: **Open and Honest, Cooperation, Respect, Service, & Diversity.**
- Investigate industrial, commercial and residential connections to the public water system for proper cross connection control.
- Ensure the safety of the City water supply through proper cross connection control.
- Inspect new construction work for compliance with cross-connection ordinances and engineering standards and follow up on deficiencies.
- Ensure all connections to the public water system are in compliance with city, state and federal codes.
- Notify customers of, and maintain annual records of backflow prevention assembly testing.
- Manage backflow software; enter test results into database; maintain database by entering all test reports, updating accounts and creating new accounts; track backflow assembly testers to ensure accurate testing is done, accurate reports are completed, licenses are valid and testing equipment is calibrated annually.
- Develop public awareness programs on cross connection control and backflow prevention.
- Maintain files and prepare various activity reports, perform surveys, develop forms and schedule inspections.
- Explain, interpret, and enforce the City Cross Connection Code and other codes, ordinances and guidelines related to cross connection control.
- Assist the Water Quality Operator by conducting daily, weekly and monthly testing at sources and throughout the City for chlorine disinfection as required by the department of Health.

- Assist in the operation of the SCADA system by making necessary adjustments and responding to alarms.
- Assist in the daily inspection of wells, including data logging, equipment checks, and chemical addition.
- Work with other utility employees in resolving customer complaints regarding the City's cross connection control program and/or water quality.

JOB REQUIREMENTS

Knowledge of:

- Applicable federal, state and local laws, codes, regulations, operations, policies and procedures.
- Utility water mains and other utility infrastructure.
- Municipal water system and water service components.
- Cross connection control principles and practices.
- Applicable tools and equipment utilized in assigned area of responsibility.
- Backflow prevention assembly inspection, repair techniques, and procedures.
- Preparing, analyzing, and maintaining operational records.
- Conducting hazard assessment surveys
- Interpreting, applying and explaining applicable laws, codes, ordinances, policies, procedures, rules and regulations.
- Using computers and applicable software applications.
- SCADA panels and well instrumentation.
- Routine legal procedures related to the enforcement of laws and ordinances.
- Proficient with computers, software, and computer programs.
- Microsoft Office Suite.

Ability to:

- Effectively manage workload and responsibilities.
- Provide excellent customer service.
- Facilitate cooperation, trust and integrity with all customers and staff.
- Accurately perform a range of water system backflow inspection activities.
- Recognize potential backflow problems.
- Organize and maintain accurate and complete records.
- Deal firmly and tactfully with contractors, property owners, and management companies to resolve issues.
- Effectively communicate with people from a wide variety backgrounds.
- Deal tactfully and remain courteous and calm in tense and/or hostile situations.
- Perform basic arithmetic calculations accurately.
- Use a personal computer and a variety of databases and other software to accurately maintain records and files.
- Establish and maintain effective working relationships with internal and external customers.
- Read basic blueprints and plans to determine appropriate placement of new backflow devices. Assist with plan review for both City and private projects.
- Maintain computerized records and prepare reports accurately and completely.
- Work independently and efficiently to carry out assignments.
- Respond to emergencies, both during regular business hours and outside regular working hours.
- Exercise sound judgment and effectively solve problems.
- Demonstrate a positive attitude and be an effective team player.

- Demonstrate a high level of initiative, effort, and commitment.
- Plan, organize and schedule work.
- Prepare and deliver written and oral presentations.
- Work independently with little direction.
- Interpret and apply federal, state and local policies, laws and regulations.
- Assist with utility and other Public Works maintenance activities as needed.

Minimum Qualifications:

- High School Diploma or equivalent with two (2) years' experience working for a public water system. Or any satisfactory combination of experience and training that demonstrates possession of the required knowledge and skills.
- Valid Washington State Driver's License and a driving record that meets city standards and remain insurable by the City.
- Cross Connection Control Specialist Certification, or ability to obtain within six (6) months.
- First Aid/CPR Certification.
- Washington State department of transportation Traffic Flagging Certification.
- Water Distribution Manager 1, or ability to obtain within one (1) year.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential job functions.

Work is performed in an office setting as well as outdoors. Outdoor work consists of field inspections that can expose the employee to seasonal heat and cold or adverse weather conditions, traffic, dust, noise, confined spaces, chemicals, and physical hazards from mechanical and electrical equipment and requires climbing, reaching, grabbing, bending, stooping, kneeling and crawling. Ability to maneuver on uneven terrain. Indoor work consists of using a computer and requires the incumbent to sit for potentially long periods of time. Some lifting may be required. Drive a city vehicle to conduct work. Work requires some exertion such as climbing, walking over rough surfaces and loose material; crouching, bending, stooping and reaching; and lifting of light to moderately heavy items up to 50 pounds. Work requires average physical agility and dexterity.

_____	_____
Mike Rizzitiello, City Administrator	Date
_____	_____
Mayor	Date
_____	_____
Employee	Date

City of College Place, Washington
ORDINANCE NO. 24-003

AN ORDINANCE REPEALING ORDINANCE NO. 24-001 AND ADOPTING SALARIES AND COMPENSATION FOR THE MAYOR, CITY COUNCIL, APPOINTED OFFICERS, AND EMPLOYEES OF THE CITY OF COLLEGE PLACE AND FIXING THE EFFECTIVE DATE THEREOF.

BE IT ORDAINED by the City Council of the City of College Place, Washington, that;

Section 1. The salaries and wages of the various appointive officers and employees are fixed as set out in this ordinance. The salaries and wages as set out herein shall be effective from and after March 1, 2024, for all officers and employees. These salaries shall remain in effect until changed by the City Council by a duly enacted ordinance. All salaries and wages are stated at the rate per month except where otherwise indicated. Unless otherwise shown, the positions have been approved with a five-step salary scale.

Position Title	Salary Range				
TITLE	STEP 1	STEP II	STEP III	STEP IV	STEP V
Section 2. NON-UNION, EXEMPT					
City Administrator	12,764				
Police Chief	11,436				
City Attorney	11,427				
Fire Chief	10,141	10,446	10,759	11,082	11,414
Public Works Director	9,578	9,866	10,162	10,466	10,780
Finance Director	9,188	9,464	9,747	10,040	10,341
Engineer	8,787	9,050	9,322	9,602	9,890
Community Development Director	8,262	8,510	8,765	9,028	9,299
Police Lieutenant	8,230	8,477	8,732	8,994	9,263
Building Official	7,216	7,432	7,655	7,885	8,121
HR Manager	7,104	7,317	7,536	7,763	7,995
Engineering Division Manager	6,340	6,531	6,726	6,928	7,136
Deputy Finance Director/HR Assistant	6,210	6,397	6,588	6,786	6,990
City Clerk	6,149	6,333	6,523	6,719	6,921
Section 3. NON-UNION, NON EXEMPT					
Police Sergeant	7,510	7,736	7,968	8,207	8,453
Operations Manager	6,045	6,226	6,413	6,605	6,803
Capital Project Manager	6,045	6,226	6,413	6,605	6,803
Building Inspector	5,969	6,148	6,333	6,523	6,719
Information Technology Analyst	4,873	5,019	5,170	5,325	5,485
Chief Clerk - Police Department	4,439	4,572	4,709	4,851	4,996
Section 4. PUBLIC EMPLOYEE UNION					
Public Works Inspector	5,359	5,519	5,685	5,855	6,031
Public Works Foreman	5,359	5,519	5,685	5,855	6,031
Water Utility III	4,988	5,137	5,291	5,450	5,613
Fleet Maintenance Manager	4,975	5,124	5,278	5,436	5,599
Water Quality Operator	4,975	5,124	5,278	5,436	5,599
Stormwater Program/Permit Coordinator	4,961	5,109	5,263	5,421	5,583
Water Quality Cross Connection Specialist	4,718	4,860	5,006	5,156	5,310

Section 4. PUBLIC EMPLOYEE UNION – Cont.

Mechanic II	4,520	4,655	4,795	4,939	5,087
Accounting Clerk III	4,520	4,655	4,795	4,939	5,087
Deputy City Clerk/Events Coordinator	4,520	4,655	4,795	4,939	5,087
Water Utility II	4,493	4,628	4,766	4,909	5,057
Facility Maintenance Worker II	4,493	4,628	4,766	4,909	5,057
Special Enforcement Officer	4,480	4,614	4,753	4,895	5,042
Street Worker III - Applicator	4,468	4,602	4,740	4,882	5,029
Parks Worker III	4,468	4,602	4,740	4,882	5,029
Street Worker II	4,124	4,248	4,375	4,506	4,642
Parks Worker II	4,124	4,248	4,375	4,506	4,642
Stormwater Worker II	4,124	4,248	4,375	4,506	4,642
Mechanic I	4,124	4,248	4,375	4,506	4,642
Water Utility I	4,054	4,176	4,301	4,430	4,563
Facility Maintenance Worker I	4,054	4,176	4,301	4,430	4,563
Accounting Clerk II	4,054	4,176	4,301	4,430	4,563
Records Clerk	4,054	4,176	4,301	4,430	4,563
Administrative Assistant I	4,054	4,176	4,301	4,430	4,563
Street Worker I	3,964	4,083	4,205	4,331	4,461
Accounting Clerk I	3,667	3,777	3,890	4,007	4,127

Section 5. POLICE UNION

Probationary (starting pay without state certification) *5,560*

Police Officer	6,476	6,670	6,870	7,077	7,289
Detective	6,675	6,875	7,081	7,293	7,512

Section 6. FIRE FIGHTER UNION

Firefighter	5,815	5,990	6,169	6,354	6,545
Fire Lieutenant	6,687	6,888	7,095	7,308	7,527
Fire Marshall	7,269	7,487	7,712	7,943	8,181

Section 7. MISCELLANEOUS

Part-time Police Records Clerk / per hour	23.39	Maximum 16 hours/week			
Laborer / per hour		Minimum Wage to \$18.00 per hour			
Intern / Work Study Program		Negotiated by Administration			
Hiring / Retention Bonus		Up to \$5,000.00 to be negotiated by Administration			

Section 8. 2.08.060 Compensation of Mayor. The Mayor shall be paid the sum of one thousand five hundred dollars per month and in addition receive reimbursement for actual expenses incurred in the discharge of official duties upon presentation of claim for such expenses and approval by members of the City Council. The City Council will provide, by appropriate resolution from time to time, additional necessary supportive expenses for the carrying out of the necessary functions of the Mayor and his/her office.

Section 9. 2.08.070 Compensation of Council. Each member of the Council of the City, if elected subsequent to the effective date of the ordinance codified in this section, shall receive the sum of three hundred seventy-five dollars per month.

Section 10. Insurance - Non-Union, Exempt employees. As a part of the compensation, the City of College Place will provide the following to full-time Non-Union, Exempt employees: medical, dental, and vision insurance (full family), up to a \$100,000.00 life insurance policy (as offered by vendor), and Long-Term Disability Insurance.

Section 11. Insurance - Non-Union, Non-Exempt. As a part of the compensation, the City of College Place will provide the following to full-time Non-Union, Non-Exempt employees: medical, dental, and vision insurance (full family) with an employee contribution of \$40.00/month, up to a \$100,000.00 life insurance policy (as offered by vendor), and Long-Term Disability Insurance.

Section 12. Additional Compensation. Occasionally, the Fire Chief may work as part of a Washington State Incident Management Team involved in fighting fires, wildfires, or other disasters. The City will pay the Fire Chief for work outside of his normal work hours while deployed at 1.5 times his regular rate of pay. The City will subsequently be reimbursed by the agency utilizing his services for the amount of wages and benefits expended.

Section 13. Paid family and Medical Leave Act. The City will contribute the employer portion of the premium and the employee will contribute the employee portion of the premium.

Section 14. Ordinance No. 24-001 is hereby repealed.

Section 15: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 16: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 17: Effective Date. This ordinance shall be effective March 1, 2024, upon its passage and publication as required by law.

PASSED by the City Council of the City of College Place, Washington, this 27th day of February, 2024.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Sherri St. Clair, City Clerk

Rea Culwell, City Attorney

Financial Reports Descriptions

Monthly Expenditure Analysis

Summary of expenditures for the period. This report breaks out Payroll, Capital, and Debt Service expenditures. The total expenditures for the period on this report should tie out to the *Treasurer's Report Fund Totals* expenditure column.

Check Register

Detail of every check or electronic payment issued during the period. This report contains only cash items that require council approval. It does not include transactions that do not require council approval, such as interest income or bank fees. Therefore, the total of this report will not tie to the expenditures total on the *Monthly Expenditure Analysis*, *Treasurer's Report*, or *Cash Flow Report*.

Treasurer's Report, Bank Statement Report & Investment Detail Report

Fund Totals – Presents beginning fund balances, revenues for the period, expenditures for the period, ending fund balances, outstanding items, and fund balances adjusted for outstanding items.

Account Totals – Presents Cash and Investment account beginning balances, deposits, withdrawals, outstanding items, and adjusted ending balances.

Fund Investments by Account – Presents investment balances by fund. This is an allocation of the City's investments to applicable funds. The allocation is adjusted each month by the Finance Director according to fund balance. This adjustment displays in the "Purchases" and "Liquidated" columns.

Fund Investment Totals – Presents fund investments and cash allocated by fund. This report builds on the *Fund Investments by Account* report by also including cash balances.

Cash Flow Report

Shows cash in and cash out by fund for each period and year-to-date. Revenue and Expenditure totals should tie out to revenue and expenditure totals on the *Treasurer's Report Fund Totals* report.

Budget Position Report

Shows revenues and expenditures as compared to budget for the year-to-date. Excludes beginning and ending fund balances.

Totals for Credit Accounts

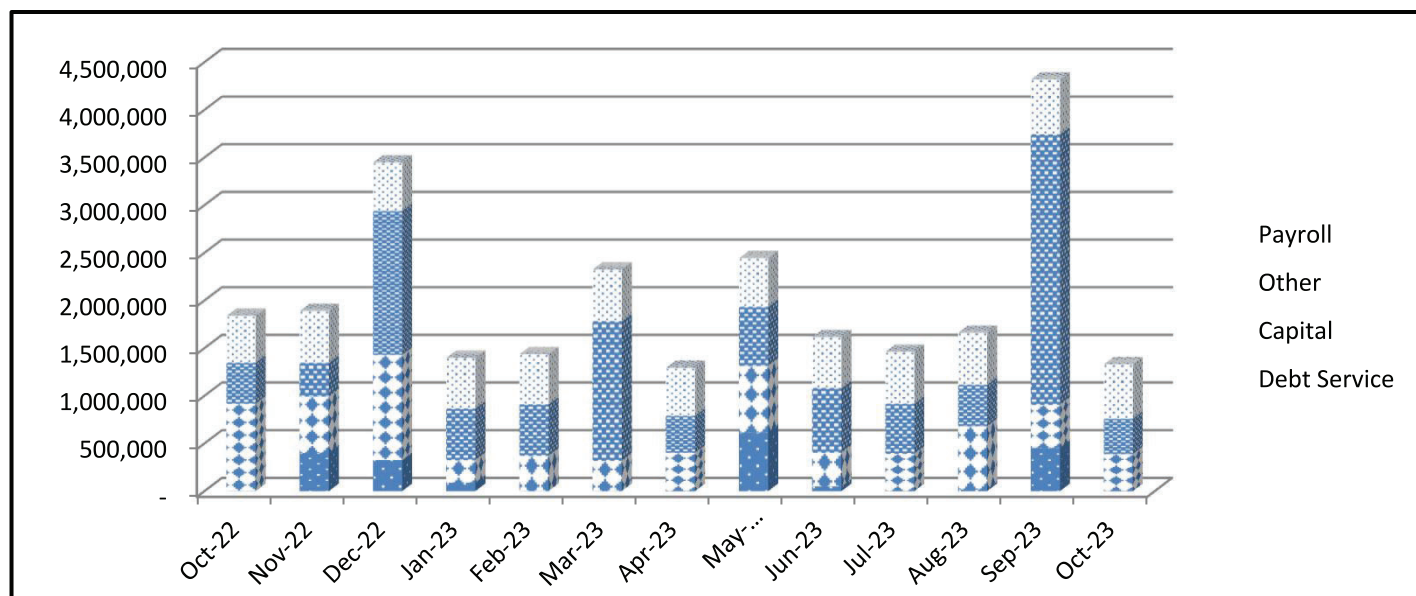
Detail of credit account transactions for the period. Reported by vendor and subtotaled by department.

City of College Place

Monthly Expenditure Analysis

Oct-23

Month	Operating Expenses		Capital	Debt Service	Total
	Payroll	Other			
Oct-23	568,291	372,438	387,783	234	1,328,745
Sep-23	573,476	2,839,849	452,481	451,826	4,317,633
Aug-23	543,829	435,696	663,709	17,234	1,660,467
Jul-23	541,376	527,641	390,550	256	1,459,823
Jun-23	532,440	678,886	354,169	48,935	1,614,430
May-23	508,788	621,384	698,337	615,313	2,443,822
Apr-23	500,086	389,518	400,622	714	1,290,939
Mar-23	541,212	1,466,309	316,311	234	2,324,065
Feb-23	523,342	540,461	370,301	234	1,434,338
Jan-23	529,217	543,236	235,580	88,752	1,396,785
Dec-22	506,417	1,511,745	1,102,124	325,800	3,446,086
Nov-22	539,947	356,495	593,205	399,259	1,888,906
Oct-22	490,773	431,985	915,005	300	1,838,063



Other Detail - Significant Expenditures and Related Party Transactions		
Interfund Transfers		
	\$	-
Related Party Transactions: None		
Total Other Detail	\$	-



City of College Place, WA

CP Check Register

By Check Number

Date Range: 10/01/2023 - 10/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Bank #28-Bank #28						
Payment Type: Regular						
14483	Broxson, Dalton	10/02/2023	Regular	0.00	84.00	80149
14268	McAndrews, Robert	10/02/2023	Regular	0.00	84.00	80150
13662	Carleton, Brian J	10/05/2023	Regular	0.00	760.63	80151
13662	Carleton, Brian J	10/05/2023	Regular	0.00	20.00	80152
206	City Of College Place	10/05/2023	Regular	0.00	109.14	80153
5728	WA St. Dept Of Licensing	10/05/2023	Regular	0.00	1,462.94	80154
13270	American Legal Services	10/04/2023	Regular	0.00	14.48	80155
95	College Place Fire Fighters Assn.	10/04/2023	Regular	0.00	290.00	80156
5215	IAFF Local 4203, C/O BMCU Acct. 59881001	10/04/2023	Regular	0.00	400.00	80157
3275	Marianne Barr C/O CPPD Emp Donations	10/04/2023	Regular	0.00	175.00	80158
3273	Teamsters - Public Employees	10/04/2023	Regular	0.00	1,890.00	80159
12901	United Way of The Blue Mountains	10/04/2023	Regular	0.00	5.00	80160
5218	WSCFF Employee Benefit Trust	10/04/2023	Regular	0.00	600.00	80161
573005	Ash, John	10/11/2023	Regular	0.00	20.00	80164
14848	Austin, Dennis	10/11/2023	Regular	0.00	281.39	80165
VEN01028	Benzel, Jessica	10/11/2023	Regular	0.00	20.00	80166
92	City Of College Place-General	10/11/2023	Regular	0.00	11,443.21	80167
	Void	10/11/2023	Regular	0.00	0.00	80168
	Void	10/11/2023	Regular	0.00	0.00	80168
	Void	10/11/2023	Regular	0.00	0.00	80169
	Void	10/11/2023	Regular	0.00	0.00	80169
12229	Diaz, Salvador M	10/11/2023	Regular	0.00	61.99	80170
8544	Doering, Shawn R	10/11/2023	Regular	0.00	24.76	80171
12241	Langlois, Joseph T	10/11/2023	Regular	0.00	284.30	80172
13966	Scherger, Kristi	10/11/2023	Regular	0.00	300.00	80173
13161	Schild, Andrew D	10/11/2023	Regular	0.00	117.03	80174
326	WA St. Treasurer (Bldg. Code Fees), Office Of	10/11/2023	Regular	0.00	452.50	80175
286	Walla Walla County Health Dept	10/11/2023	Regular	0.00	20.00	80176
286	Walla Walla County Health Dept	10/20/2023	Regular	0.00	-20.00	80176
VEN01027	Walla Walla University Church	10/11/2023	Regular	0.00	50.00	80177
12480	Pyro Spectaculars North	10/13/2023	Regular	0.00	2,250.00	80178
VEN01021	Sorraco Investments LLC	10/18/2023	Regular	0.00	2,412.05	80179
VEN01029	Contreras-Rodriguez, Roger	10/20/2023	Regular	0.00	407.63	80180
VEN01026	Essentially Nadine LLC	10/20/2023	Regular	0.00	250.00	80181
13517	Williams, Troy J	10/20/2023	Regular	0.00	18.49	80182
12731	California State Controller's Office	10/26/2023	Regular	0.00	234.86	80183
211	Postmaster	10/27/2023	Regular	0.00	1,020.30	80184
286	Walla Walla County Health Dept	10/27/2023	Regular	0.00	10.00	80185
5629	Home Depot Credit Services	10/10/2023	Regular	0.00	1,281.57	108348
Total Regular:				0.00	26,835.27	

CP Check Register				Date Range: 10/01/2023 - 10/31/2023		
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Virtual Payment						
8622	Moreno & Nelson Construction Corp.	10/02/2023	Virtual Payment	0.00	220,423.69	APA000286
573005	Ash, John	10/09/2023	Virtual Payment	0.00	96.00	APA000287
573021	Brainard, Liliya	10/09/2023	Virtual Payment	0.00	30.00	APA000288
573004	Courson, Ron & Rose	10/09/2023	Virtual Payment	0.00	161.00	APA000289
573010	Klicker, Michael D.	10/09/2023	Virtual Payment	0.00	2.00	APA000290
573020	Porter, Mindy	10/09/2023	Virtual Payment	0.00	7.00	APA000291
573022	Smith, Matthew	10/09/2023	Virtual Payment	0.00	14.00	APA000292
443	123 Printing	10/10/2023	Virtual Payment	0.00	427.45	APA000293
13458	Above The Line Cleaning LLC	10/10/2023	Virtual Payment	0.00	1,791.00	APA000294
54	Anderson-Perry & Associates, Inc.	10/10/2023	Virtual Payment	0.00	19,216.50	APA000295
8191	Association Of Washington Cities	10/10/2023	Virtual Payment	0.00	475.00	APA000296
14810	Backflows Northwest, Inc.	10/10/2023	Virtual Payment	0.00	1,575.00	APA000297
68	Beeline Auto Center	10/10/2023	Virtual Payment	0.00	15.15	APA000298
11139	Blue Mountain Humane Society	10/10/2023	Virtual Payment	0.00	1,000.00	APA000299
7596	Bound Tree Medical LLC.	10/10/2023	Virtual Payment	0.00	56.68	APA000300
11128	Central Washington Asphalt, Inc.	10/10/2023	Virtual Payment	0.00	1,086.12	APA000301
VEN01025	Christopher Price	10/10/2023	Virtual Payment	0.00	14,237.75	APA000302
292	CHS Primeland	10/10/2023	Virtual Payment	0.00	321.13	APA000303
809	Columbia Electric Supply	10/10/2023	Virtual Payment	0.00	326.26	APA000304
14189	Community Forestry Consultants Inc.	10/10/2023	Virtual Payment	0.00	4,026.25	APA000305
10080	Connell Oil, Inc	10/10/2023	Virtual Payment	0.00	129.48	APA000306
11566	Corwin Ford - Tri Cities	10/10/2023	Virtual Payment	0.00	189.93	APA000307
100	Crown Paper & Janitorial Supply Inc	10/10/2023	Virtual Payment	0.00	214.67	APA000308
14822	Desimone Consulting LLC	10/10/2023	Virtual Payment	0.00	3,000.00	APA000309
VEN01020	Duncan, Jarrid	10/10/2023	Virtual Payment	0.00	179.40	APA000310
13143	ESO Solutions, Inc	10/10/2023	Virtual Payment	0.00	4,750.76	APA000311
14770	Eurofins Microbiology Laboratories,Inc	10/10/2023	Virtual Payment	0.00	643.00	APA000312
122	Exchange Club	10/10/2023	Virtual Payment	0.00	175.00	APA000313
6036	Ferguson Enterprises, Inc.	10/10/2023	Virtual Payment	0.00	433.09	APA000314
7939	G. W., Inc. Law Enforcement & Safety Equ	10/10/2023	Virtual Payment	0.00	1,398.97	APA000315
4816	General Fire Apparatus, Inc	10/10/2023	Virtual Payment	0.00	179.81	APA000316
13879	GNAT Enterprises	10/10/2023	Virtual Payment	0.00	160.00	APA000317
139	Grainger, Inc.	10/10/2023	Virtual Payment	0.00	344.20	APA000318
12124	HDJ, A Division of PBS	10/10/2023	Virtual Payment	0.00	39,076.86	APA000319
13164	IAFC Membership	10/10/2023	Virtual Payment	0.00	290.00	APA000320
332	Jones Truck & Implement	10/10/2023	Virtual Payment	0.00	106.73	APA000321
10444	J-U-B Engineers, Inc.	10/10/2023	Virtual Payment	0.00	68,843.59	APA000322
12878	Kent D. Bruce Co. LLC	10/10/2023	Virtual Payment	0.00	2,761.52	APA000323
159	KIE Supply Corporation	10/10/2023	Virtual Payment	0.00	218.09	APA000324
412	Koncrete Industries Inc.	10/10/2023	Virtual Payment	0.00	415.44	APA000325
VEN01018	Kwik Kill	10/10/2023	Virtual Payment	0.00	135.88	APA000326
14082	Language Line Services Inc	10/10/2023	Virtual Payment	0.00	12.58	APA000327
14599	Larson, Clifford	10/10/2023	Virtual Payment	0.00	70.66	APA000328
12736	LeRoy Survey Consulting	10/10/2023	Virtual Payment	0.00	200.00	APA000329
9680	Les Schwab Tire Center - CP	10/10/2023	Virtual Payment	0.00	1,862.63	APA000330
14815	Les Schwab Tire Center- MF	10/10/2023	Virtual Payment	0.00	244.98	APA000331
6257	Life Assist, Inc.	10/10/2023	Virtual Payment	0.00	114.79	APA000332
14734	Matrix Sciences International, Inc	10/10/2023	Virtual Payment	0.00	52.00	APA000333
194	Napa Of Walla Walla	10/10/2023	Virtual Payment	0.00	2,014.80	APA000334
VEN01024	National Fire Protection Association	10/10/2023	Virtual Payment	0.00	345.95	APA000335
192	New York Store, Western Outfitters Inc.	10/10/2023	Virtual Payment	0.00	511.81	APA000336
13173	Northsound Auto Group, LLC	10/10/2023	Virtual Payment	0.00	43,942.25	APA000337
200	One Call Concepts Inc.	10/10/2023	Virtual Payment	0.00	73.83	APA000338
13072	O'Reilly Auto Parts	10/10/2023	Virtual Payment	0.00	937.99	APA000339
9612	Outwest Printing	10/10/2023	Virtual Payment	0.00	972.18	APA000340
6750	Pacific Office Automation	10/10/2023	Virtual Payment	0.00	120.52	APA000341
181	Ponti & Wernette PS	10/10/2023	Virtual Payment	0.00	1,750.00	APA000342
8689	Port Of Walla Walla	10/10/2023	Virtual Payment	0.00	1,200.00	APA000343
12508	Public Safety Testing, Inc	10/10/2023	Virtual Payment	0.00	132.00	APA000344
216	Quality Petroleum Products Inc.	10/10/2023	Virtual Payment	0.00	2,974.40	APA000345

CP Check Register				Date Range: 10/01/2023 - 10/31/2023		
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
218	Quill Corporation	10/10/2023	Virtual Payment	0.00	451.95	APA000346
10275	RH2 Engineering, Inc.	10/10/2023	Virtual Payment	0.00	4,150.48	APA000347
10536	Rodda Paint Co.	10/10/2023	Virtual Payment	0.00	1,054.15	APA000348
14703	RWC Group	10/10/2023	Virtual Payment	0.00	4,984.48	APA000349
4892	Safety Kleen Systems, Inc	10/10/2023	Virtual Payment	0.00	163.05	APA000350
12712	Stateline Chiropractic Clinic	10/10/2023	Virtual Payment	0.00	125.00	APA000351
13837	Tampa Enterprises LLC	10/10/2023	Virtual Payment	0.00	63.14	APA000352
9930	TMG Services Inc.	10/10/2023	Virtual Payment	0.00	4,399.55	APA000353
12991	Tom Denchel Ford Country	10/10/2023	Virtual Payment	0.00	454.27	APA000354
8955	Town & Country Tree Service	10/10/2023	Virtual Payment	0.00	3,804.50	APA000355
13344	True North Emergency Equipment	10/10/2023	Virtual Payment	0.00	3,039.64	APA000356
14616	Tyler Technologies Inc	10/10/2023	Virtual Payment	0.00	1,413.10	APA000357
12489	WA St. Consolidated Tech. Services	10/10/2023	Virtual Payment	0.00	285.00	APA000358
308	WA St. Dept Of Ecology	10/10/2023	Virtual Payment	0.00	1,720.00	APA000359
309	WA St. Dept Of Health	10/10/2023	Virtual Payment	0.00	1,984.00	APA000360
324	WA St. Patrol, Accounts Receivable	10/10/2023	Virtual Payment	0.00	39.75	APA000361
299	Walla Walla City of	10/10/2023	Virtual Payment	0.00	521.32	APA000362
287	Walla Walla County	10/10/2023	Virtual Payment	0.00	376.87	APA000363
291	Walla Walla Electric	10/10/2023	Virtual Payment	0.00	208.70	APA000364
13591	Walla Walla Motors Inc.	10/10/2023	Virtual Payment	0.00	2,358.13	APA000365
10794	Walla Walla Valley Metropolitan	10/10/2023	Virtual Payment	0.00	4,813.00	APA000366
4582	Webcheck Inc	10/10/2023	Virtual Payment	0.00	155.45	APA000367
333	Wilbur-Ellis Company	10/10/2023	Virtual Payment	0.00	157.05	APA000368
12618	Zumar Industries Inc.	10/10/2023	Virtual Payment	0.00	310.23	APA000369
9053	49er Communications Inc.	10/26/2023	Virtual Payment	0.00	4,980.55	APA000370
11369	Abadan Tri-Cities	10/26/2023	Virtual Payment	0.00	104.17	APA000371
51	American Water Works Association	10/26/2023	Virtual Payment	0.00	400.00	APA000372
54	Anderson-Perry & Associates, Inc.	10/26/2023	Virtual Payment	0.00	61,310.64	APA000373
8191	Association Of Washington Cities	10/26/2023	Virtual Payment	0.00	250.00	APA000374
357	Blue Mountain Action Council	10/26/2023	Virtual Payment	0.00	2,040.50	APA000375
7596	Bound Tree Medical LLC.	10/26/2023	Virtual Payment	0.00	18.75	APA000376
14045	Car Wash Partners, Inc.	10/26/2023	Virtual Payment	0.00	198.00	APA000377
5700	CH2M Hill OMI	10/26/2023	Virtual Payment	0.00	109,090.67	APA000378
VEN01025	Christopher Price	10/26/2023	Virtual Payment	0.00	3,200.13	APA000379
6157	CI Shred	10/26/2023	Virtual Payment	0.00	100.10	APA000380
809	Columbia Electric Supply	10/26/2023	Virtual Payment	0.00	530.27	APA000381
10080	Connell Oil, Inc	10/26/2023	Virtual Payment	0.00	737.76	APA000382
330	Core & Main LP	10/26/2023	Virtual Payment	0.00	270.44	APA000383
11383	Cortez, Rachel Lynn	10/26/2023	Virtual Payment	0.00	4,377.67	APA000384
11566	Corwin Ford - Tri Cities	10/26/2023	Virtual Payment	0.00	465.13	APA000385
14468	Design West Architects, P.A.	10/26/2023	Virtual Payment	0.00	8,355.00	APA000386
10822	Downtown Walla Walla Foundation	10/26/2023	Virtual Payment	0.00	500.00	APA000387
VEN01023	EverBank, NA	10/26/2023	Virtual Payment	0.00	233.75	APA000388
6036	Ferguson Enterprises, Inc.	10/26/2023	Virtual Payment	0.00	4,247.72	APA000389
7182	Fort Walla Walla Museum	10/26/2023	Virtual Payment	0.00	4,500.00	APA000390
4816	General Fire Apparatus, Inc	10/26/2023	Virtual Payment	0.00	608.66	APA000391
13879	GNAT Enterprises	10/26/2023	Virtual Payment	0.00	240.00	APA000392
139	Grainger, Inc.	10/26/2023	Virtual Payment	0.00	999.75	APA000393
934	Graphic Apparel	10/26/2023	Virtual Payment	0.00	70.63	APA000394
652	Hays Electric, LLC	10/26/2023	Virtual Payment	0.00	192.94	APA000395
12124	HDJ, A Division of PBS	10/26/2023	Virtual Payment	0.00	1,919.75	APA000396
11163	Jim's Precision Fab & Machine LLC	10/26/2023	Virtual Payment	0.00	6,352.37	APA000397
332	Jones Truck & Implement	10/26/2023	Virtual Payment	0.00	310.53	APA000398
10444	J-U-B Engineers, Inc.	10/26/2023	Virtual Payment	0.00	39,162.32	APA000399
12878	Kent D. Bruce Co. LLC	10/26/2023	Virtual Payment	0.00	353.27	APA000400
159	KIE Supply Corporation	10/26/2023	Virtual Payment	0.00	585.18	APA000401
8064	Kiwanis Club Of Walla Walla	10/26/2023	Virtual Payment	0.00	85.00	APA000402
4247	Lepiane, Dennis	10/26/2023	Virtual Payment	0.00	2,287.00	APA000403
12736	LeRoy Survey Consulting	10/26/2023	Virtual Payment	0.00	500.00	APA000404
9680	Les Schwab Tire Center - CP	10/26/2023	Virtual Payment	0.00	1,653.23	APA000405
14397	Meier Enterprises, Inc.	10/26/2023	Virtual Payment	0.00	11,355.00	APA000406

CP Check Register

Date Range: 10/01/2023 - 10/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
9612	Outwest Printing	10/26/2023	Virtual Payment	0.00	324.28	APA000407
202	OXARC Inc	10/26/2023	Virtual Payment	0.00	701.09	APA000408
6750	Pacific Office Automation	10/26/2023	Virtual Payment	0.00	477.33	APA000409
6034	Pepsi Cola Bottling of Walla Walla	10/26/2023	Virtual Payment	0.00	353.75	APA000410
265	Pitney Bowes Postage By Phone	10/26/2023	Virtual Payment	0.00	1,600.00	APA000411
3330	PocketiNet Communications Inc	10/26/2023	Virtual Payment	0.00	200.00	APA000412
9081	Precision Garage Doors	10/26/2023	Virtual Payment	0.00	217.40	APA000413
12508	Public Safety Testing, Inc	10/26/2023	Virtual Payment	0.00	418.00	APA000414
216	Quality Petroleum Products Inc.	10/26/2023	Virtual Payment	0.00	12,287.96	APA000415
218	Quill Corporation	10/26/2023	Virtual Payment	0.00	39.65	APA000416
10275	RH2 Engineering, Inc.	10/26/2023	Virtual Payment	0.00	62,525.51	APA000417
10275	RH2 Engineering, Inc.	10/26/2023	Virtual Payment	0.00	-62,525.51	APA000417
5432	Rotary Club Of Walla Walla	10/26/2023	Virtual Payment	0.00	230.00	APA000418
12712	Stateline Chiropractic Clinic	10/26/2023	Virtual Payment	0.00	125.00	APA000419
12286	Summit Law Group PLLC	10/26/2023	Virtual Payment	0.00	1,000.00	APA000420
13213	Systems Design West LLC	10/26/2023	Virtual Payment	0.00	1,476.40	APA000421
13837	Tampa Enterprises LLC	10/26/2023	Virtual Payment	0.00	220.52	APA000422
258	Total Office Concepts	10/26/2023	Virtual Payment	0.00	4,808.13	APA000423
14616	Tyler Technologies Inc	10/26/2023	Virtual Payment	0.00	5,024.21	APA000424
315	WA St. Auditor's Office	10/26/2023	Virtual Payment	0.00	8,672.37	APA000425
299	Walla Walla City of	10/26/2023	Virtual Payment	0.00	945.74	APA000426
13591	Walla Walla Motors Inc.	10/26/2023	Virtual Payment	0.00	1,857.82	APA000427
10141	Walla Walla Regional Water Testing Services LL	10/26/2023	Virtual Payment	0.00	315.00	APA000428
298	Walla Walla Union-Bulletin	10/26/2023	Virtual Payment	0.00	514.81	APA000429
12823	Walla Walla Windshield Doctor	10/26/2023	Virtual Payment	0.00	521.76	APA000430
11236	Walt's Plumbing & Septic Tank Service LL	10/26/2023	Virtual Payment	0.00	75.00	APA000431
12618	Zumar Industries Inc.	10/26/2023	Virtual Payment	0.00	4,347.74	APA000432
Total Virtual Payment:				0.00	802,841.42	

CP Check Register				Date Range: 10/01/2023 - 10/31/2023		
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
14312	Empower Retirement, LLC	10/04/2023	Bank Draft	0.00	844.20	DFT0000551
14312	Empower Retirement, LLC	10/04/2023	Bank Draft	0.00	5,072.53	DFT0000552
14312	Empower Retirement, LLC	10/04/2023	Bank Draft	0.00	2,187.27	DFT0000553
14312	Empower Retirement, LLC	10/04/2023	Bank Draft	0.00	3,374.55	DFT0000554
14312	Empower Retirement, LLC	10/04/2023	Bank Draft	0.00	464.68	DFT0000555
3271	American Family Life Ins	10/04/2023	Bank Draft	0.00	422.37	DFT0000556
3271	American Family Life Ins	10/04/2023	Bank Draft	0.00	1,740.34	DFT0000557
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	5,100.28	DFT0000558
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	17.50	DFT0000559
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	15.98	DFT0000560
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	540.00	DFT0000561
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	566.45	DFT0000562
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	1,177.96	DFT0000563
3278	City Of College Place	10/04/2023	Bank Draft	0.00	1,124.16	DFT0000564
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	21,772.60	DFT0000565
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	13,386.00	DFT0000566
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	9,695.64	DFT0000567
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	32,850.80	DFT0000568
3270	State Of Washington	10/04/2023	Bank Draft	0.00	25,361.86	DFT0000569
3543	Washington State Support Registry	10/04/2023	Bank Draft	0.00	803.86	DFT0000570
3270	State Of Washington	10/04/2023	Bank Draft	0.00	23,041.37	DFT0000571
3270	State Of Washington	10/04/2023	Bank Draft	0.00	3,243.25	DFT0000572
3270	State Of Washington	10/04/2023	Bank Draft	0.00	982.23	DFT0000573
3270	State Of Washington	10/04/2023	Bank Draft	0.00	2,154.16	DFT0000574
3269	Washington Teamsters Welfare Trust	10/04/2023	Bank Draft	0.00	1,566.50	DFT0000575
3269	Washington Teamsters Welfare Trust	10/04/2023	Bank Draft	0.00	20,378.80	DFT0000576
3269	Washington Teamsters Welfare Trust	10/04/2023	Bank Draft	0.00	234.00	DFT0000577
3269	Washington Teamsters Welfare Trust	10/04/2023	Bank Draft	0.00	222.30	DFT0000578
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	167.90	DFT0000579
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	69.00	DFT0000580
501	WA St. Dept Of Labor & Industries	10/04/2023	Bank Draft	0.00	2,934.62	DFT0000581
151	Internal Revenue Service (Payroll)	10/04/2023	Bank Draft	0.00	10,092.36	DFT0000582
501	WA St. Dept Of Labor & Industries	10/04/2023	Bank Draft	0.00	211.12	DFT0000583
501	WA St. Dept Of Labor & Industries	10/04/2023	Bank Draft	0.00	561.25	DFT0000584
151	Internal Revenue Service (Payroll)	10/04/2023	Bank Draft	0.00	36,245.80	DFT0000585
501	WA St. Dept Of Labor & Industries	10/04/2023	Bank Draft	0.00	3,587.28	DFT0000586
13177	ESD - PFMLA	10/04/2023	Bank Draft	0.00	1,694.08	DFT0000587
501	WA St. Dept Of Labor & Industries	10/04/2023	Bank Draft	0.00	296.62	DFT0000588
501	WA St. Dept Of Labor & Industries	10/04/2023	Bank Draft	0.00	1,914.25	DFT0000589
570	Oregon Department Of Revenue	10/04/2023	Bank Draft	0.00	907.07	DFT0000590
501	WA St. Dept Of Labor & Industries	10/04/2023	Bank Draft	0.00	699.45	DFT0000591
13120	Oregon Department Of Revenue-Transit	10/04/2023	Bank Draft	0.00	16.71	DFT0000592
151	Internal Revenue Service (Payroll)	10/04/2023	Bank Draft	0.00	28,054.08	DFT0000593
13177	ESD - PFMLA	10/04/2023	Bank Draft	0.00	2,297.58	DFT0000594
501	WA St. Dept Of Labor & Industries	10/04/2023	Bank Draft	0.00	531.82	DFT0000595
13177	ESD - PFMLA	10/04/2023	Bank Draft	0.00	860.66	DFT0000596
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	742.50	DFT0000597
60	Association Of Washington Cities	10/04/2023	Bank Draft	0.00	5.25	DFT0000598
14083	Amazon Business Prime	10/10/2023	Bank Draft	0.00	459.89	DFT0000599
14083	Amazon Business Prime	10/10/2023	Bank Draft	0.00	43.03	DFT0000600
103	Columbia Rural Electric	10/10/2023	Bank Draft	0.00	6,986.07	DFT0000601
270	Centurylink Communications LLC	10/10/2023	Bank Draft	0.00	634.89	DFT0000602
270	Centurylink Communications LLC	10/10/2023	Bank Draft	0.00	123.04	DFT0000603
14083	Amazon Business Prime	10/10/2023	Bank Draft	0.00	15.21	DFT0000604
14083	Amazon Business Prime	10/10/2023	Bank Draft	0.00	8.42	DFT0000605
14083	Amazon Business Prime	10/10/2023	Bank Draft	0.00	17.90	DFT0000606
5629	Home Depot Credit Services	10/06/2023	Bank Draft	0.00	14.08	DFT0000607
82	Cascade Natural Gas Corporation	10/10/2023	Bank Draft	0.00	6.68	DFT0000608
82	Cascade Natural Gas Corporation	10/10/2023	Bank Draft	0.00	63.19	DFT0000609
82	Cascade Natural Gas Corporation	10/10/2023	Bank Draft	0.00	73.83	DFT0000610

CP Check Register

Date Range: 10/01/2023 - 10/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
82	Cascade Natural Gas Corporation	10/10/2023	Bank Draft	0.00	32.46	DFT0000611
82	Cascade Natural Gas Corporation	10/10/2023	Bank Draft	0.00	17.80	DFT0000612
5629	Home Depot Credit Services	10/10/2023	Bank Draft	0.00	945.14	DFT0000613
151	Internal Revenue Service (Payroll)	10/13/2023	Bank Draft	0.00	1,335.48	DFT0000618
151	Internal Revenue Service (Payroll)	10/13/2023	Bank Draft	0.00	4,566.30	DFT0000619
570	Oregon Department Of Revenue	10/13/2023	Bank Draft	0.00	120.45	DFT0000620
151	Internal Revenue Service (Payroll)	10/13/2023	Bank Draft	0.00	2,278.66	DFT0000621
14083	Amazon Business Prime	10/12/2023	Bank Draft	0.00	626.89	DFT0000622
310	WA St. Dept Of Licensing	10/13/2023	Bank Draft	0.00	16.02	DFT0000623
14083	Amazon Business Prime	10/25/2023	Bank Draft	0.00	310.48	DFT0000624
14083	Amazon Business Prime	10/25/2023	Bank Draft	0.00	52.06	DFT0000624
14083	Amazon Business Prime	10/25/2023	Bank Draft	0.00	25.56	DFT0000624
14083	Amazon Business Prime	10/25/2023	Bank Draft	0.00	8.69	DFT0000624
14083	Amazon Business Prime	10/25/2023	Bank Draft	0.00	61.70	DFT0000624
14083	Amazon Business Prime	10/25/2023	Bank Draft	0.00	74.77	DFT0000624
14083	Amazon Business Prime	10/25/2023	Bank Draft	0.00	52.16	DFT0000624
14083	Amazon Business Prime	10/25/2023	Bank Draft	0.00	32.56	DFT0000624
11452	CenturyLink Communications LLC	10/25/2023	Bank Draft	0.00	8.47	DFT0000625
270	Centurylink Communications LLC	10/20/2023	Bank Draft	0.00	56.86	DFT0000625
204	Pacific Power & Light	10/25/2023	Bank Draft	0.00	16,699.85	DFT0000629
5429	WA St. Dept Of Revenue	10/23/2023	Bank Draft	0.00	94.43	DFT0000631
5429	WA St. Dept Of Revenue	10/23/2023	Bank Draft	0.00	254.82	DFT0000631
8712	Verizon Wireless	10/24/2023	Bank Draft	0.00	3,107.09	DFT0000633
318	WA St. Dept Of Revenue	10/25/2023	Bank Draft	0.00	20,450.96	DFT0000638
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	628.73	DFT0000639
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	538.02	DFT0000640
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	79.29	DFT0000641
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	885.26	DFT0000642
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	964.21	DFT0000643
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	614.70	DFT0000644
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	1,318.57	DFT0000645
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	161.81	DFT0000646
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	1,421.21	DFT0000647
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	116.30	DFT0000648
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	489.97	DFT0000649
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	21.95	DFT0000650
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	1.84	DFT0000654
7404	Banner Bank Credit Cards	10/31/2023	Bank Draft	0.00	-0.60	DFT0000655
10275	RH2 Engineering, Inc.	10/25/2023	Bank Draft	0.00	40,001.68	DFT0000742
10275	RH2 Engineering, Inc.	10/26/2023	Bank Draft	0.00	22,523.83	DFT0000762
Total Bank Draft:				0.00	399,673.70	

Bank Code Bank #28 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	35	34	0.00	26,855.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-20.00
Bank Drafts	104	100	0.00	399,673.70
EFT's	0	0	0.00	0.00
	361	287	0.00	1,229,350.39

CP Check Register

Date Range: 10/01/2023 - 10/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Bank #29 Travel Adv-Bank # 29 Travel Adv						
Payment Type: Regular						
14268	McAndrews, Robert	10/20/2023	Regular	0.00	115.00	2029
12345	Rizzitiello, Michael	10/20/2023	Regular	0.00	115.00	2030
11790	Winter, David W	10/27/2023	Regular	0.00	444.00	2031
Total Regular:				0.00	674.00	

Bank Code Bank #29 Travel Adv Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	674.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	674.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	38	37	0.00	27,529.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-20.00
Bank Drafts	104	100	0.00	399,673.70
EFT's	0	0	0.00	0.00
	364	290	0.00	1,230,024.39

Fund Summary

Fund	Name	Period	Amount
001	Current Expense Fund	10/2023	674.00
997	Pooled Cash Operating	10/2023	1,229,350.39
			1,230,024.39

Authorization Signatures

Check Register

WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

City Administrator:

DocuSigned by:
00BCA607410F41D...

Finance Director:

DocuSigned by:
002AF622633743F...

WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this _____ day of _____, 2024.

X _____
Councilmember

X _____
Councilmember

X _____
Councilmember



City of College Place, WA

Payroll Bank Transaction Report

By Payment Number

Date: 10/1/2023 - 10/31/2023

Payroll Set: 01 - Payroll Set 01

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
473	10/04/2023	Regular	13529	Adams, Eric H	0.00	4,047.38	4,047.38
474	10/04/2023	Regular	EMP14850	Anthes, Jonathan M	0.00	3,953.56	3,953.56
475	10/04/2023	Regular	57	Antle, M Wade	0.00	4,612.97	4,612.97
476	10/04/2023	Regular	14494	Barker, Kyle A	0.00	3,508.04	3,508.04
477	10/04/2023	Regular	8573	Barr, Marianne K	0.00	3,671.62	3,671.62
478	10/04/2023	Regular	14649	Bartlett, Logan K	0.00	2,393.80	2,393.80
479	10/04/2023	Regular	11879	Bennett, George R	0.00	3,648.85	3,648.85
480	10/04/2023	Regular	14767	Betancourt, Juan C	0.00	1,615.38	1,615.38
481	10/04/2023	Regular	13939	Bollinger, Tanner R	0.00	1,216.42	1,216.42
482	10/04/2023	Regular	11916	Boose, John A	0.00	3,356.35	3,356.35
483	10/04/2023	Regular	14697	Boudrieau, Brandon T	0.00	6,248.92	6,248.92
484	10/04/2023	Regular	14222	Boyle, Monica H	0.00	341.47	341.47
485	10/04/2023	Regular	14483	Broxson, Dalton J	0.00	3,862.71	3,862.71
486	10/04/2023	Regular	14696	Bushkovskiy, Anton P	0.00	4,506.59	4,506.59
487	10/04/2023	Regular	13390	Calkins, Noelle E	0.00	1,246.83	1,246.83
488	10/04/2023	Regular	13662	Carleton, Brian J	0.00	5,232.02	5,232.02
489	10/04/2023	Regular	13271	Chamberlain, Randall J	0.00	586.35	586.35
490	10/04/2023	Regular	716	Chamberlain, Randall J	0.00	3,536.25	3,536.25
491	10/04/2023	Regular	13924	Charnley-Ovens, Caitlin	0.00	458.56	458.56
492	10/04/2023	Regular	14606	Clark, Camron J	0.00	4,417.69	4,417.69
493	10/04/2023	Regular	12104	Cleveland, Michael A	0.00	341.47	341.47
494	10/04/2023	Regular	12933	Cole, Tanner C	0.00	5,547.80	5,547.80
495	10/04/2023	Regular	13453	Cota De La Cruz, Laurencio	0.00	2,265.45	2,265.45
496	10/04/2023	Regular	14842	Creek, David T	0.00	1,508.90	1,508.90
497	10/04/2023	Regular	14213	Culwell, Rea L	0.00	5,542.52	5,542.52
498	10/04/2023	Regular	14848	Dennis, Austin R	0.00	2,891.49	2,891.49
499	10/04/2023	Regular	12229	Diaz, Salvador M	0.00	5,604.68	5,604.68
500	10/04/2023	Regular	13858	Dill, Benjamin G	0.00	7.04	7.04
501	10/04/2023	Regular	8544	Doering, Shawn R	0.00	5,222.77	5,222.77
502	10/04/2023	Regular	13992	Downs, Emily A	0.00	4,248.63	4,248.63
503	10/04/2023	Regular	11920	Drury, Charles O	0.00	4,330.10	4,330.10
504	10/04/2023	Regular	14650	Erb, Brittney E	0.00	3,466.17	3,466.17
505	10/04/2023	Regular	14423	Espinoza JR, Tito	0.00	341.47	341.47
506	10/04/2023	Regular	12851	Evensen, Patrick J	0.00	3,441.55	3,441.55
507	10/04/2023	Regular	14695	Felty, John	0.00	577.84	577.84
508	10/04/2023	Regular	11806	Fortin, Brian R	0.00	5,818.45	5,818.45
509	10/04/2023	Regular	11862	Goodson, Jeffrey R	0.00	3,755.52	3,755.52
510	10/04/2023	Regular	13829	Goodwin, Sharame L	0.00	2,062.36	2,062.36
511	10/04/2023	Regular	13870	Graham, Jayme L	0.00	228.54	228.54
512	10/04/2023	Regular	14768	Graham, Jayme L	0.00	1,262.76	1,262.76
513	10/04/2023	Regular	12611	Grove, Travis B	0.00	2,397.14	2,397.14
514	10/04/2023	Regular	13236	Guse, Neosha K	0.00	51.12	51.12
515	10/04/2023	Regular	14832	Guse, Wyatt R	0.00	3,303.45	3,303.45
516	10/04/2023	Regular	11934	Hall, Scott W	0.00	4,626.59	4,626.59
517	10/04/2023	Regular	13237	Hanson, Scott A	0.00	15.56	15.56
518	10/04/2023	Regular	11810	Harris, Tanner M	0.00	5,371.33	5,371.33
519	10/04/2023	Regular	13427	Hernandez, Norma L	0.00	897.73	897.73
520	10/04/2023	Regular	14648	Hoffer, Zackery A	0.00	5,101.75	5,101.75
521	10/04/2023	Regular	11735	Holden, Michael C	0.00	3,343.36	3,343.36
522	10/04/2023	Regular	13240	Jackson, Nattilie E	0.00	1,163.53	1,163.53
523	10/04/2023	Regular	13241	James, Jason C	0.00	347.81	347.81
524	10/04/2023	Regular	14460	Jessup, Paul T	0.00	341.47	341.47
525	10/04/2023	Regular	13242	Kelly, William P	0.00	34.07	34.07
526	10/04/2023	Regular	14299	Laizure, Michael A	0.00	92.24	92.24
527	10/04/2023	Regular	12241	Langlois, Joseph T	0.00	4,697.54	4,697.54
528	10/04/2023	Regular	13244	Lee, Heather M	0.00	34.07	34.07
529	10/04/2023	Regular	EMP14854	Lua, Mark	0.00	360.46	360.46

Payment		Employee		Direct Deposit		Total Payment
Number	Payment Date	Payment Type	Number	Employee Name	Check Amount	
530	10/04/2023	Regular	14268	McAndrews, Robert A	0.00	4,308.71
531	10/04/2023	Regular	14731	Mirasol, Michael L	0.00	42.60
532	10/04/2023	Regular	EMP14856	Nelson, Aaron M	0.00	467.08
533	10/04/2023	Regular	14651	Nilsson, Trenton M	0.00	5,414.48
534	10/04/2023	Regular	13128	Nordman, Ronald A	0.00	3,384.33
535	10/04/2023	Regular	14766	Peal, Benjamin O	0.00	1,556.27
536	10/04/2023	Regular	11756	Peterson, Loren D	0.00	341.47
537	10/04/2023	Regular	EMP14853	Pittis, Moses J	0.00	415.96
538	10/04/2023	Regular	13697	Price, Joshua W	0.00	433.00
539	10/04/2023	Regular	EMP14857	Read, Cooper P	0.00	228.54
540	10/04/2023	Regular	14757	Reid, Athen A	0.00	1,898.04
541	10/04/2023	Regular	14390	Rhodes, Brandon L	0.00	5,144.78
542	10/04/2023	Regular	11826	Rickard, Jonathan J	0.00	6,399.39
543	10/04/2023	Regular	12346	Rizzitiello, Michael J	0.00	5,502.96
544	10/04/2023	Regular	13966	Scherger, Kristi J	0.00	3,277.70
545	10/04/2023	Regular	11804	Schermann, Heather M	0.00	341.47
546	10/04/2023	Regular	13161	Schild, Andrew D	0.00	5,408.30
547	10/04/2023	Regular	12467	Schmick, DaShari C	0.00	4,680.10
548	10/04/2023	Regular	12672	Schmick, Dylan E	0.00	5,339.41
549	10/04/2023	Regular	14806	Siviter, David J	0.00	41.12
550	10/04/2023	Regular	14057	St Clair, Andrea M	0.00	3,107.51
551	10/04/2023	Regular	14388	St Clair, Sherri L	0.00	4,513.85
552	10/04/2023	Regular	14691	Starcher, Johna R	0.00	92.24
553	10/04/2023	Regular	14302	Swopes, Hunter S	0.00	17.04
554	10/04/2023	Regular	12466	Tomaras, Troy E	0.00	6,695.63
555	10/04/2023	Regular	14358	Torres, Gabriel R	0.00	7.04
556	10/04/2023	Regular	14491	Tveidt, Samantha	0.00	17.04
557	10/04/2023	Regular	12666	Watkins, Daniel I	0.00	4,508.76
558	10/04/2023	Regular	14781	West, Robert R	0.00	603.40
559	10/04/2023	Regular	14673	Widner, Naddile A	0.00	2,957.75
560	10/04/2023	Regular	12193	Williams, Melodie A	0.00	336.47
561	10/04/2023	Regular	13517	Williams, Troy J	0.00	3,362.38
562	10/04/2023	Regular	11790	Winter, David W	0.00	9,085.91
563	10/04/2023	Regular	11760	Wolpert, Kevin E	0.00	3,214.76
564	10/13/2023	Regular	13529	Adams, Eric H	0.00	1,515.37
565	10/13/2023	Regular	14494	Barker, Kyle A	0.00	1,847.00
566	10/13/2023	Regular	14649	Bartlett, Logan K	0.00	1,736.42
567	10/13/2023	Regular	14767	Betancourt, Juan C	0.00	1,477.60
568	10/13/2023	Regular	11916	Boose, John A	0.00	1,606.54
569	10/13/2023	Regular	13662	Carleton, Brian J	0.00	2,593.83
570	10/13/2023	Regular	13453	Cota De La Cruz, Laurencio	0.00	1,331.84
571	10/13/2023	Regular	14842	Creek, David T	0.00	1,597.72
572	10/13/2023	Regular	14213	Culwell, Rea L	0.00	2,659.67
573	10/13/2023	Regular	12229	Diaz, Salvador M	0.00	1,662.30
574	10/13/2023	Regular	14650	Erb, Brittney E	0.00	591.30
575	10/13/2023	Regular	12851	Evensen, Patrick J	0.00	1,954.20
576	10/13/2023	Regular	11862	Goodson, Jeffrey R	0.00	230.87
577	10/13/2023	Regular	13829	Goodwin, Sharame L	0.00	1,103.54
578	10/13/2023	Regular	12611	Grove, Travis B	0.00	1,337.99
579	10/13/2023	Regular	11735	Holden, Michael C	0.00	1,114.21
580	10/13/2023	Regular	12241	Langlois, Joseph T	0.00	1,477.60
581	10/13/2023	Regular	14268	McAndrews, Robert A	0.00	3,473.85
582	10/13/2023	Regular	14651	Nilsson, Trenton M	0.00	886.95
583	10/13/2023	Regular	14766	Peal, Benjamin O	0.00	1,234.58
584	10/13/2023	Regular	14757	Reid, Athen A	0.00	1,433.02
585	10/13/2023	Regular	12346	Rizzitiello, Michael J	0.00	3,316.53
586	10/13/2023	Regular	12672	Schmick, Dylan E	0.00	1,150.13
587	10/13/2023	Regular	12666	Watkins, Daniel I	0.00	1,593.04
588	10/13/2023	Regular	13517	Williams, Troy J	0.00	1,773.90
Total:					0.00	286,951.98



City of College Place, WA

Treasurers Report

Summary

Date Range: 10/01/2023 - 10/31/2023

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending
001 - Current Expense Fund	1,921,100.77	362,480.22	418,498.65	0.00	0.00	1,865,082.34	1,868,326.41	-3,244.07
005 - Current Expense Reserve Fund	479,274.71	894.95	2.64	0.00	0.00	480,167.02	480,167.02	0.00
012 - Technology Reserve Fund	223,714.71	487.92	38,080.47	0.00	0.00	186,122.16	190,292.99	-4,170.83
061 - Employee Benefit Reserve Fund	393,231.28	739.20	3,431.71	0.00	0.00	390,538.77	390,538.77	0.00
100 - Street Fund	270,402.53	34,071.75	47,265.24	0.00	0.00	257,209.04	258,283.99	-1,074.95
120 - Criminal Justice Fund	46,117.78	4,242.88	1,332.00	0.00	0.00	49,028.66	49,028.66	0.00
121 - Forfeited Proceeds Fund	2,057.10	3.84	0.01	0.00	0.00	2,060.93	2,060.93	0.00
130 - Hotel/Motel Tax	79,588.74	4,848.52	0.40	0.00	0.00	84,436.86	84,436.86	0.00
201 - ULTGO Bond Fund	420,480.17	620.07	0.54	0.00	0.00	421,099.70	421,099.70	0.00
202 - LTGO Bond Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
235 - Commercial Drive Bond Debt Service Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
240 - Local Improvement District Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301 - Street Capital Contribution Fund	2,120.79	0.14	0.00	0.00	0.00	2,120.93	2,120.93	0.00
305 - Capital Improvement Fund (REET)	555,028.25	13,567.14	20,692.69	0.00	0.00	547,902.70	547,902.70	0.00
306 - Capital Improvement Fund (REET 2)	1,235,989.54	14,848.80	20,483.37	0.00	0.00	1,230,354.97	1,230,354.97	0.00
309 - CDBG Projects Fund	298,834.97	220,423.72	220,423.69	0.00	0.00	298,835.00	78,411.31	220,423.69
311 - Street Improvement Fund	36,156.55	80.99	-127,157.45	0.00	0.00	163,394.99	163,394.99	0.00
315 - Facility Maintenance Reserve Fund (CE)	716,905.87	1,394.73	37,640.28	0.00	0.00	680,660.32	682,447.35	-1,787.03
320 - Equipment Reserve Fund	272,194.55	527.64	44,738.78	0.00	0.00	227,983.41	228,495.73	-512.32
330 - Economic Development Fund	153,346.75	17.01	0.00	0.00	0.00	153,363.76	153,363.76	0.00
340 - Economic Development Reserve Fund	73.11	0.11	0.00	0.00	0.00	73.22	73.22	0.00
350 - Tax Benefit District Construction Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
360 - Tax Increment Financing Construction Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
400 - Water Fund	362,178.33	237,518.57	79,583.30	0.00	0.00	520,113.60	518,538.83	1,574.77
401 - Wastewater Fund	1,910,532.86	273,103.70	106,534.59	0.00	0.00	2,077,101.97	2,077,804.07	-702.10
402 - Stormwater Fund	586,679.31	55,942.90	49,959.13	0.00	0.00	592,663.08	592,609.38	53.70
403 - Stormwater Capital Reserve Fund	400,992.05	682.58	37,008.91	0.00	0.00	364,665.72	377,739.72	-13,074.00
410 - Water Capital Reserve Fund	2,033,815.67	27,970.22	79,006.61	0.00	0.00	1,982,779.28	1,983,349.96	-570.68
411 - Wastewater Capital Reserve Fund	2,713,266.62	85,841.21	36,288.50	0.00	0.00	2,762,819.33	2,762,819.33	0.00
412 - Wastewater Debt Service Fund	1,224,760.51	54,492.37	4.36	0.00	0.00	1,279,248.52	1,279,248.52	0.00
413 - Water Capital Improvement Reserve Fund	475,148.53	105,392.22	4.40	0.00	0.00	580,536.35	580,536.35	0.00
425 - Water Revenue Bond Fund	694,735.86	1,761.89	1.87	0.00	0.00	696,495.88	696,495.88	0.00
426 - Water Bond Reserve Fund	149,911.89	525.89	0.60	0.00	0.00	150,437.18	150,437.18	0.00
431 - Water System Construction Fund	1,192,559.12	2,227.44	6.57	0.00	0.00	1,194,779.99	1,194,779.99	0.00
440 - Ambulance	510,281.58	77,637.64	78,591.39	0.00	0.00	509,327.83	509,305.01	22.82
500 - Equipment Rental & Replacement	211,777.71	579.13	70,469.47	0.00	0.00	141,887.37	144,577.17	-2,689.80
625 - Flexible Benefits Plan Fund	10,951.29	0.10	314.49	0.00	0.00	10,636.90	10,636.90	0.00

Treasurers Report

Date Range: 10/01/2023 - 10/31/2023									
Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending	
997 - Pooled Cash Operating	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
998 - Investment Pool LGIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
999 - Investment Pool Safekeeping	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Report Total:	19,584,209.50	1,582,925.49	1,263,207.21	0.00	0.00	19,903,927.78	19,709,678.58	194,249.20	



City of College Place, WA

Monthly Bank Statement Balances

Period Ending Date 10/31/2023

Bank Account Number	Bank Account Name	Beginning Balance	Ending Balance	Statement Balance	Is Closed
04	4 LGIP #00410	2,486,992	2,498,393	2,498,393	Yes
12	12 Banner #2526 Gen Acct	260,067	260,067	260,067	Yes
24	24 US Bank #0609 Safekeeping Inv	6,181,407	6,193,851	6,193,851	Yes
25	25 US Bank #12494 MIA	140,399	142,846	142,846	Yes
26	26 CB #2204 CDBG Project	1,018	1,018	1,018	Yes
27	27 CB #2255 Farm Market	5,536	5,631	5,631	Yes
28	28 CB #2158 Public Funds Checking	4,505,394	4,586,244	4,586,244	Yes
29	29 CB #2263 Travel Adv	4,049	4,196	4,196	Yes
30	30 CB #2166 Flex Spend	11,284	11,994	11,994	Yes
31	31 CB #2220 Public Funds Acct	3,013,587	3,014,435	3,014,435	Yes
32	32 CB #2174 Dev Escrow Acct	69,307	69,308	69,308	Yes
33	33 CB #2298 Pub Funds Inc	501,155	501,159	501,159	Yes
34	34 CB #2182 Capital Mitigation Acct	17,080	17,080	17,080	Yes
35	35 CB #2271 Projects	2,003,142	2,003,159	2,003,159	Yes
		19,200,416	19,309,379	19,309,379	
Difference between Treasurers Report Calculated Ending Balance and Bank Statement Ending Balance (594,548)					
Difference between Treasurers Report Actual Ending Balance and Bank Statement Ending Balance 400,299					
Tie out to Treasurers Report Calculated Actual Ending Difference (194,249)					

12/27/2023 16:24

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City of College Place, WA

Detail Report

Account Summary

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 001 - Current Expense Fund				
001-111-15	Claim On Cash	103,136.55	9,374.27	112,510.82
001-111-27	CB #2255 Farm Market	5,535.64	95.05	5,630.69
001-111-29	CB #2263 Travel Adv	4,048.58	32.04	4,080.62
001-111-32	CB #2174 Dev Escrow Acct	69,307.05	0.59	69,307.64
001-111-33	CB #2298 Pub Funds Inc	501,154.74	4.26	501,159.00
Total Fund: 001 - Current Expense Fund:		683,182.56	9,506.21	692,688.77
Fund: 005 - Current Expense Reserve Fund				
005-111-15	Claim On Cash	268,627.24	395.80	269,023.04
Total Fund: 005 - Current Expense Reserve Fund:		268,627.24	395.80	269,023.04
Fund: 012 - Technology Reserve Fund				
012-111-15	Claim On Cash	46,827.85	-33,838.65	12,989.20
Total Fund: 012 - Technology Reserve Fund:		46,827.85	-33,838.65	12,989.20
Fund: 061 - Employee Benefit Reserve Fund				
061-111-15	Claim On Cash	214,894.00	-3,112.87	211,781.13
Total Fund: 061 - Employee Benefit Reserve Fund:		214,894.00	-3,112.87	211,781.13
Fund: 100 - Street Fund				
100-111-15	Claim On Cash	173,532.55	-12,346.86	161,185.69
Total Fund: 100 - Street Fund:		173,532.55	-12,346.86	161,185.69
Fund: 120 - Criminal Justice Fund				
120-111-15	Claim On Cash	34,264.72	2,882.95	37,147.67
Total Fund: 120 - Criminal Justice Fund:		34,264.72	2,882.95	37,147.67
Fund: 121 - Forfeited Proceeds Fund				
121-111-15	Claim On Cash	1,152.99	1.70	1,154.69
Total Fund: 121 - Forfeited Proceeds Fund:		1,152.99	1.70	1,154.69
Fund: 130 - Hotel/Motel Tax				
130-111-15	Claim On Cash	48,219.85	4,774.18	52,994.03
Total Fund: 130 - Hotel/Motel Tax:		48,219.85	4,774.18	52,994.03
Fund: 201 - ULTGO Bond Fund				
201-111-15	Claim On Cash	420,480.17	619.53	421,099.70
Total Fund: 201 - ULTGO Bond Fund:		420,480.17	619.53	421,099.70
Fund: 301 - Street Capital Contribution Fund				
301-111-34	Cash	17,080.26	0.14	17,080.40
Total Fund: 301 - Street Capital Contribution Fund:		17,080.26	0.14	17,080.40

Detail Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 305 - Capital Improvement Fund (REET)	Claim On Cash			
305-111-15		307,124.08	-7,709.88	299,414.20
Total Fund: 305 - Capital Improvement Fund (REET):		307,124.08	-7,709.88	299,414.20
Fund: 306 - Capital Improvement Fund (REET 2)	Claim On Cash			
306-111-15		677,472.71	-6,951.02	670,521.69
Total Fund: 306 - Capital Improvement Fund (REET 2):		677,472.71	-6,951.02	670,521.69
Fund: 309 - CDBG Projects Fund	Claim On Cash			
309-111-15	Claim On Cash	297,805.63	-220,423.69	77,381.94
309-111-26	Cash	1,017.60	0.01	1,017.61
Total Fund: 309 - CDBG Projects Fund:		298,823.23	-220,423.68	78,399.55
Fund: 311 - Street Improvement Fund	Claim On Cash			
311-111-15		5,196.80	127,165.46	132,362.26
Total Fund: 311 - Street Improvement Fund:		5,196.80	127,165.46	132,362.26
Fund: 315 - Facility Maintenance Reserve Fund (CE)	Claim On Cash			
315-111-15		339,055.57	-35,349.13	303,706.44
Total Fund: 315 - Facility Maintenance Reserve Fund (CE):		339,055.57	-35,349.13	303,706.44
Fund: 320 - Equipment Reserve Fund	Claim On Cash			
320-111-15		130,878.89	-44,031.91	86,846.98
Total Fund: 320 - Equipment Reserve Fund:		130,878.89	-44,031.91	86,846.98
Fund: 330 - Economic Development Fund	Cash			
330-111-35		2,003,142.40	17.01	2,003,159.41
Total Fund: 330 - Economic Development Fund:		2,003,142.40	17.01	2,003,159.41
Fund: 340 - Economic Development Reserve Fund	Claim On Cash			
340-111-15		73.11	0.11	73.22
Total Fund: 340 - Economic Development Reserve Fund:		73.11	0.11	73.22
Fund: 400 - Water Fund	Claim On Cash			
400-111-15		249,842.10	122,823.45	372,665.55
Total Fund: 400 - Water Fund:		249,842.10	122,823.45	372,665.55
Fund: 401 - Wastewater Fund	Claim On Cash			
401-111-15		1,405,563.69	133,755.23	1,539,318.92
Total Fund: 401 - Wastewater Fund:		1,405,563.69	133,755.23	1,539,318.92
Fund: 402 - Stormwater Fund	Claim On Cash			
402-111-15		124,305.08	4,854.47	129,159.55
Total Fund: 402 - Stormwater Fund:		124,305.08	4,854.47	129,159.55
Fund: 403 - Stormwater Capital Reserve Fund	Claim On Cash			
403-111-15		298,838.67	-23,493.11	275,345.56
Total Fund: 403 - Stormwater Capital Reserve Fund:		298,838.67	-23,493.11	275,345.56
Fund: 410 - Water Capital Reserve Fund	Claim On Cash			
410-111-15		1,460,470.53	-53,094.00	1,407,376.53

Detail Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 411 - Wastewater Capital Reserve Fund				
411-111-15	Claim On Cash	1,460,470.53	-53,094.00	1,407,376.53
Total Fund: 411 - Wastewater Capital Reserve Fund:				
		1,539,880.49	46,786.97	1,586,667.46
Fund: 412 - Wastewater Debt Service Fund				
412-111-15	Claim On Cash	554,132.71	51,413.76	605,546.47
Total Fund: 412 - Wastewater Debt Service Fund:				
		554,132.71	51,413.76	605,546.47
Fund: 413 - Water Capital Improvement Reserve Fund				
413-111-15	Claim On Cash	-433,285.00	101,223.45	-332,061.55
Total Fund: 413 - Water Capital Improvement Reserve Fund:				
		-433,285.00	101,223.45	-332,061.55
Fund: 425 - Water Revenue Bond Fund				
425-111-15	Claim On Cash	458,010.39	674.84	458,685.23
Total Fund: 425 - Water Revenue Bond Fund:				
		458,010.39	674.84	458,685.23
Fund: 426 - Water Bond Reserve Fund				
426-111-15	Claim On Cash	52,052.01	76.69	52,128.70
Total Fund: 426 - Water Bond Reserve Fund:				
		52,052.01	76.69	52,128.70
Fund: 431 - Water System Construction Fund				
431-111-15	Claim On Cash	667,751.16	983.87	668,735.03
Total Fund: 431 - Water System Construction Fund:				
		667,751.16	983.87	668,735.03
Fund: 440 - Ambulance				
440-111-15	Claim On Cash	510,244.73	-784.50	509,460.23
Total Fund: 440 - Ambulance:				
		510,244.73	-784.50	509,460.23
Fund: 500 - Equipment Rental & Replacement				
500-111-15	Claim On Cash	152,876.74	-67,329.03	85,547.71
Total Fund: 500 - Equipment Rental & Replacement:				
		152,876.74	-67,329.03	85,547.71
Fund: 625 - Flexible Benefits Plan Fund				
625-111-15	Claim On Cash	-332.54	-1,024.16	-1,356.70
625-111-30	Cash	11,283.83	709.77	11,993.60
Total Fund: 625 - Flexible Benefits Plan Fund:				
		10,951.29	-314.39	10,636.90
Grand Totals:				
		12,721,663.57	99,176.79	12,820,840.36

Detail Report

Date Range: 10/01/2023 - 10/31/2023

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - Current Expense Fund	683,182.56	9,506.21	692,688.77
005 - Current Expense Reserve Fund	268,627.24	395.80	269,023.04
012 - Technology Reserve Fund	46,827.85	-33,838.65	12,989.20
061 - Employee Benefit Reserve Fund	214,894.00	-3,112.87	211,781.13
100 - Street Fund	173,532.55	-12,346.86	161,185.69
120 - Criminal Justice Fund	34,264.72	2,882.95	37,147.67
121 - Forfeited Proceeds Fund	1,152.99	1.70	1,154.69
130 - Hotel/Motel Tax	48,219.85	4,774.18	52,994.03
201 - ULTGO Bond Fund	420,480.17	619.53	421,099.70
301 - Street Capital Contribution Fund	17,080.26	0.14	17,080.40
305 - Capital Improvement Fund (REET)	307,124.08	-7,709.88	299,414.20
306 - Capital Improvement Fund (REET 2)	677,472.71	-6,951.02	670,521.69
309 - CDBG Projects Fund	298,823.23	-220,423.68	78,399.55
311 - Street Improvement Fund	5,196.80	127,165.46	132,362.26
315 - Facility Maintenance Reserve Fund (	339,055.57	-35,349.13	303,706.44
320 - Equipment Reserve Fund	130,878.89	-44,031.91	86,846.98
330 - Economic Development Fund	2,003,142.40	17.01	2,003,159.41
340 - Economic Development Reserve Fur	73.11	0.11	73.22
400 - Water Fund	249,842.10	122,823.45	372,665.55
401 - Wastewater Fund	1,405,563.69	133,755.23	1,539,318.92
402 - Stormwater Fund	124,305.08	4,854.47	129,159.55
403 - Stormwater Capital Reserve Fund	298,838.67	-23,493.11	275,345.56
410 - Water Capital Reserve Fund	1,460,470.53	-53,094.00	1,407,376.53
411 - Wastewater Capital Reserve Fund	1,539,880.49	46,786.97	1,586,667.46
412 - Wastewater Debt Service Fund	554,132.71	51,413.76	605,546.47
413 - Water Capital Improvement Reserve	-433,285.00	101,223.45	-332,061.55
425 - Water Revenue Bond Fund	458,010.39	674.84	458,685.23
426 - Water Bond Reserve Fund	52,052.01	76.69	52,128.70
431 - Water System Construction Fund	667,751.16	983.87	668,735.03
440 - Ambulance	510,244.73	-784.50	509,460.23
500 - Equipment Rental & Replacement	152,876.74	-67,329.03	85,547.71
625 - Flexible Benefits Plan Fund	10,951.29	-314.39	10,636.90
Grand Total:	12,721,663.57	99,176.79	12,820,840.36

CASH FLOW REPORT

City of College Place
YTD 2023

REVENUES

Fund #	Fund Name	January*	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$4,006,698	\$491,619	\$ 578,582	\$ 587,336	\$ 1,148,196	\$ 598,081	\$ 368,417	\$ 383,749	\$ 833,466	\$ 428,018			\$9,424,161
5	Current Expense Fund Reserve	473,766	(1,633)	3,991	1,141	(866)	448	918	1,019	513	895			480,194
12	Technology Reserve Fund	451,353	(1,343)	102,932	1,344	(834)	1,344	631	513	100,098	488			656,231
61	Employee Benefit Reserve Fund	412,159	(1,418)	3,422	969	(736)	376	773	857	429	739			417,571
100	Street Fund	274,873	12,591	223,560	13,471	14,562	22,475	15,865	17,993	222,707	34,072			852,170
120	Criminal Justice Fund	39,738	(78)	192	3,967	(38)	25	4,217	63	15,033	4,243			67,362
121	Forfeited Proceeds Fund	2,033	(7)	18	5	(4)	2	4	4	2	4			2,061
130	Hotel/Motel Tax	63,432	1,353	3,555	2,771	4,968	3,230	4,417	5,355	4,026	4,849			97,958
201	ULTGO Bond Fund	15,269	14	99,219	140	202	39	40	41	389,891	620			505,476
235	Commercial Drive Bond Debt Service Fund	-	-	-	-	-	0	0	-	-	-			-
240	Local Improvement District Fund	-	-	-	-	-	0	0	-	-	-			-
301	Street Capital Contribution Fund	4,137	0	0	1	0	0	0	0	200,000	0			204,139
305	Capital Improvement Fund (REET)	637,432	2,371	4,662	9,797	7,226	7,659	12,610	23,645	10,602	13,567			729,572
306	Capital Improvement Fund (REET 2)	1,373,332	(82)	21,770	11,536	5,885	8,255	13,911	25,072	11,284	14,849			1,485,812
309	CDBG Projects Fund	0	26	0	0	33,369	23,227	0	0	0	220,424			277,046
311	Street Improvement Fund	59,731	29,952	54	20,014	149,993	1,614	122,714	197	160,536	81			544,886
315	Facility Maintenance Reserve Fund (OE	770,395	(2,649)	281,254	2,348	(1,910)	3,284	1,307	1,343	275,450	1,395			1,332,217
320	Equipment Reserve Fund	133,266	(107)	156,108	451	(342)	58,282	365	426	155,932	528			504,909
330	Economic Development Fund	113,214	15	17	16	17	16	17	17	40,016	17			153,364
340	Economic Development Reserve Fund	72	0	0	0	0	0	0	0	0	0			73
400	Water Fund	446,609	118,649	132,873	121,758	104,415	131,899	432,086	276,399	220,052	237,519			2,222,258
401	Wastewater Fund	1,513,654	247,050	281,959	225,425	216,337	235,380	359,444	169,797	252,731	273,104			3,774,881
402	Stormwater Fund	686,951	49,931	58,604	54,106	45,062	41,619	52,655	79,778	53,244	55,943			1,177,892
403	Stormwater Capital Reserve Fund	188,124	(648)	51,585	556	(423)	1,012	736	787	186,852	683			429,261
410	Water Capital Reserve Fund	673,886	9,412	92,327	3,276	1,393,710	47,614	8,185	8,287	139,091	27,970			2,403,755
411	Wastewater Capital Reserve Fund	2,834,831	(2,733)	253,944	7,550	155,452	20,257	8,682	130,893	7,569	85,841			3,502,285
412	Wastewater Debt Service Fund	948,757	48,207	51,633	50,266	43,100	46,221	57,454	31,968	46,910	54,492			1,379,009
413	Water Capital Improvement Reserve Fund	1,110,099	83,039	89,243	86,350	73,930	77,802	68,122	(10,128)	150,879	105,392			1,834,730
425	Water & Sewer Revenue Bond Fund	353,013	1,289	1,146	1,119	1,282	1,155	1,203	1,233	333,309	1,762			696,511
426	2007 Water/Sewer Bond Reserve Fund	146,098	368	474	462	530	477	497	510	499	526			150,443
431	Water System Construction Fund	1,180,344	(4,069)	9,944	2,843	(2,156)	1,113	2,285	2,537	1,277	2,227			1,196,346
440	Ambulance Fund	361,568	58,084	59,845	97,987	242,830	188,571	61,097	40,724	57,131	77,638			1,245,473
500	Equipment Rental & Replacement	235,165	(316)	174,684	650	(218)	162,855	586	430	127,993	579			702,407
625	Flexible Benefits Plan Fund	14,409	0	1,124	-3,373	0	0	2,248	0	2,248	0			23,403
		\$ 19,524,411	\$ 1,138,887	\$ 2,737,594	\$ 1,310,733	\$ 3,633,539	\$ 1,684,333	\$ 1,601,488	\$ 1,193,510	\$ 3,999,772	\$ 1,648,463	\$ -	\$ -	\$ 38,473,856

*Does not include beginning balances totaling \$ 18,234,120

GAIN/(LOSS)

CASH FLOW REPORT

City of College Place
YTD 2023

NET	Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
	001	Current Expense Fund	\$3,555,817	\$ (36,386)	\$ (771,424)	\$ 167,346	\$ 593,748	\$ (30,147)	\$ (182,226)	\$ (153,390)	\$ (953,687)	\$ 9,520	\$ -	\$ -	\$ 2,199,171
	5	Current Expense Fund Reserve	473,763	(1,636)	3,989	1,139	(868)	445	916	1,017	511	892	-	-	480,167
	12	Technology Reserve Fund	389,726	(42,855)	90,898	(37,281)	(28,482)	(19,575)	(94,172)	(129,787)	83,903	(37,593)	-	-	174,783
	61	Employee Benefit Reserve Fund	411,253	(6,510)	(649)	(96)	(1,881)	(608)	(371)	(47)	(7,939)	(2,693)	-	-	390,459
	100	Street Fund	218,686	(55,714)	121,774	(64,751)	(60,490)	(21,088)	(11,643)	(12,215)	131,036	(13,193)	-	-	232,401
	120	Criminal Justice Fund	22,738	(78)	191	3,967	(38)	25	4,217	63	15,033	2,911	-	-	49,029
	121	Forfeited Proceeds Fund	2,033	(7)	18	5	(4)	2	4	4	2	4	-	-	2,061
	130	Hotel/Motel Tax	63,432	1,353	3,555	2,771	2,638	290	(2,816)	697	7,670	4,848	-	-	84,437
	201	ULTGO Bond Fund	15,269	14	99,219	140	(84,173)	39	40	41	-	620	-	-	31,209
	235	Commercial Drive Bond Debt Service Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
	240	Local Improvement District Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
	301	Street Capital Contribution Fund	4,137	0	0	1	-	1,604	0	0	(414)	0	-	-	-
	305	Capital Improvement Fund (REET)	637,427	(86,003)	159	9,794	7,148	(1,959)	12,607	23,643	(47,787)	(7,126)	-	-	5,329
	306	Capital Improvement Fund (REET 2)	1,348,943	(29,854)	(42,344)	(11,908)	(16,575)	(19,152)	(5,344)	9,550	2,674	(5,635)	-	-	547,903
	309	CDBG Projects Fund	0	26	0	0	32,271	46,114	0	0	0	0	-	-	1,230,355
	311	Street Improvement Fund	14,061	(7,701)	(469)	3,604	38,530	(28,751)	105,779	(19,000)	(69,897)	127,238	-	-	78,411
	315	Facility Maintenance Reserve Fund (CE	768,487	(28,758)	239,820	(128,211)	(439,087)	2,967	(50,426)	(143,258)	265,591	(36,246)	-	-	163,395
	320	Equipment Reserve Fund	73,432	(41,470)	156,108	450	(343)	(60,951)	364	424	144,181	(44,211)	-	-	450,879
	330	Economic Development Fund	113,214	15	17	16	-	-	17	17	-	(44,211)	-	-	227,983
	340	Economic Development Reserve Fund	72	0	0	0	-	-	0	0	-	17	-	-	113,314
	400	Water Fund	272,255	1,085	(25,313)	6,692	(26,852)	(76,140)	315,897	149,067	(226,395)	124,596	-	-	73
	401	Wastewater Fund	1,354,678	80,655	99,683	55,034	41,225	70,154	222,656	34,942	(114,386)	134,371	-	-	514,891
	402	Stormwater Fund	625,499	12,234	(67,609)	22,167	1,333	(3,352)	(18,305)	40,656	(8,481)	5,984	-	-	1,979,011
	403	Stormwater Capital Reserve Fund	188,122	(649)	44,413	(1,256)	(17,738)	(56,469)	(171)	(228,333)	174,460	-	-	-	610,125
	410	Water Capital Reserve Fund	648,306	(23,903)	41,173	(43,049)	1,363,191	7,452	(26,348)	(33,451)	91,194	(51,036)	-	-	66,054
	411	Wastewater Capital Reserve Fund	2,823,756	(16,259)	133,787	(91,996)	114,421	(99,136)	(148,457)	34,403	(38,268)	49,553	-	-	1,973,529
	412	Wastewater Debt Service Fund	860,235	48,204	51,629	50,263	31,890	46,219	57,450	31,964	46,906	49,553	-	-	2,761,802
	413	Water Capital Improvement Reserve Fund	1,110,095	83,035	89,238	86,346	(445,571)	77,800	68,117	(10,133)	(632,429)	105,388	-	-	1,279,249
	425	Water & Sewer Revenue Bond Fund	353,011	1,287	1,144	1,118	1,281	1,154	1,202	1,232	333,308	1,760	-	-	531,886
	426	2007 Water/Sewer Bond Reserve Fund	146,098	368	473	462	529	477	497	509	499	1,760	-	-	696,496
	431	Water System Construction Fund	1,180,335	(4,075)	9,938	2,837	(2,163)	(393)	2,279	2,531	1,271	525	-	-	150,437
	440	Ambulance Fund	293,795	(21,559)	(21,361)	33,898	161,412	108,786	(1,153)	(27,042)	(33,572)	2,221	-	-	1,194,780
	500	Equipment Rental & Replacement	146,531	(85,769)	125,677	(52,377)	(75,572)	128,573	(44,568)	(39,731)	85,616	(954)	-	-	492,251
	625	Flexible Benefits Plan Fund	12,421	(1,789)	(1,834)	2,669	(80)	(1,282)	545	(1,330)	1,631	(314)	-	-	118,492
			\$ 18,127,626	\$ (262,699)	\$ 381,901	\$ 19,794	\$ 1,189,700	\$ 73,096	\$ 206,586	\$ (466,957)	\$ (747,768)	\$ 319,718	\$ -	\$ -	\$ 18,840,996



City of College Place, WA

Detail vs Budget Report

Account Summary

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - Current Expense Fund							
001-311-10-00-00	Real & Personal Prop Tax	-2,103,845.00	-1,237,516.57	-29,844.95	-1,267,361.52	-836,483.48	-39.76%
001-313-11-00-00	Retail Sales & Use Tax	-2,300,000.00	-1,506,016.59	-176,693.74	-1,682,710.33	-617,289.67	-26.84%
001-313-15-00-00	Criminal Justice Tax 3/10th Of 1% C.J.	-450,000.00	-307,964.81	-40,203.51	-348,168.32	-101,831.68	-22.63%
001-313-61-00-00	Natural Gas Use Tax	-28,000.00	-18,127.26	-283.03	-18,410.29	-9,589.71	-34.25%
001-313-71-00-00	Criminal Justice Tax	-270,000.00	-178,755.57	-23,271.01	-202,026.58	-67,973.42	-25.18%
001-316-41-00-00	Utility Tax - Priv Utils Electric	-454,800.00	-321,390.30	-41,293.24	-362,683.54	-92,116.46	-20.25%
001-316-43-00-00	Utility Tax - Priv Utils Gas	-122,100.00	-128,884.76	-4,548.05	-133,432.81	11,332.81	9.28%
001-316-45-00-00	Utility Tax - Priv Utils Garbage/Solid Waste	-133,000.00	-109,424.71	-2,002.55	-111,427.26	-21,572.74	-16.22%
001-316-46-00-00	Utility Tax - Priv Utils Cable	-79,500.00	-66,134.91	-9,223.25	-75,358.16	-4,141.84	-5.21%
001-316-47-00-00	Utility Tax - Priv Utils Telephone	-96,700.00	-63,036.49	-7,156.03	-70,192.52	-26,507.48	-27.41%
001-316-48-00-00	Utility Tax - Priv Utils Water	-301,300.00	-322,204.45	33,339.67	-288,864.78	-12,435.22	-4.13%
001-316-49-00-00	Utility Tax - Priv Utils Wastewater	-352,400.00	-432,456.43	32,198.32	-400,258.11	47,858.11	13.58%
001-321-91-00-00	Franchise Fees	-77,000.00	-74,608.94	0.00	-74,608.94	-2,391.06	-3.11%
001-321-99-00-02	Other Business Licenses And Permits	-12,000.00	-12,206.64	-1,223.33	-13,429.97	1,429.97	11.92%
001-322-10-00-00	Building/Structures/Equip.	-205,667.00	-125,605.74	-6,338.37	-131,944.11	-73,722.89	-35.85%
001-322-10-00-01	Building Dept Plan Check / Review Fees	-133,683.00	-123,200.24	-1,788.53	-124,988.77	-8,694.23	-6.50%
001-322-30-00-00	Animal Licenses	-4,000.00	-1,710.00	0.00	-1,710.00	-2,290.00	-57.25%
001-322-90-00-00	Other Non-bus Lic/Permits	-3,000.00	-2,965.75	-260.75	-3,226.50	226.50	7.55%
001-322-90-00-01	Concealed Pistol License State Portion	-1,500.00	-714.00	0.00	-714.00	-786.00	-52.40%
001-331-16-60-00	Fed Dir Grant From Dept Of Justice (CFDA #16.607	0.00	-3,146.27	0.00	-3,146.27	3,146.27	0.00%
001-333-20-60-00	Speeding Emphasis Patrols Grant Program	-2,000.00	-318.36	0.00	-318.36	-1,681.64	-84.08%
001-333-20-60-01	DUI Emphasis Patrols Grant Program	-1,400.00	-1,548.93	0.00	-1,548.93	148.93	10.64%
001-333-20-60-02	Seatbelt Emphasis Patrols Grant Program	-600.00	0.00	0.00	0.00	-600.00	-100.00%
001-333-20-60-03	Distracted Driving Emphasis Patrol Grant Program	-500.00	-636.72	0.00	-636.72	136.72	27.34%
001-334-01-30-00	WSP Fire Marshall Safety Program	-3,000.00	-1,800.00	0.00	-1,800.00	-1,200.00	-40.00%
001-334-03-10-05	Dept Of Ecology - Solid Waste Enforcement Grant	0.00	-780.57	-1,285.83	-2,066.40	2,066.40	0.00%
001-334-04-20-30	St Grant Dept Of Commerce - Drug Task Force Gra	-51,000.00	-56,540.00	-5,654.00	-62,194.00	11,194.00	21.95%
001-334-04-98-00	DOH-EMS Trauma Grant	-1,200.00	-554.00	0.00	-554.00	-646.00	-53.83%
001-336-00-98-00	Local Government Assistance Program	-135,000.00	-78,143.54	0.00	-78,143.54	-56,856.46	-42.12%
001-336-06-51-00	DUI & Other Criminal Justice Assistance	-1,300.00	-353.10	-328.98	-682.08	-617.92	-47.53%
001-336-06-94-00	Liquor Excise Tax	-67,605.00	-52,103.15	-16,266.05	-68,369.20	764.20	1.13%
001-336-06-95-00	Liquor Control Brd Profit	-75,391.00	-56,523.59	376.87	-56,146.72	-19,244.28	-25.53%
001-337-00-00-01	Interlocal Grants - WASP UOF/DTI Training	0.00	-10,000.00	0.00	-10,000.00	10,000.00	0.00%
001-342-10-00-00	Law Enforcement Services	-2,500.00	-2,059.90	-3,111.00	-5,170.90	2,670.90	106.84%
001-342-10-00-01	Law Enforcement Services - Non LEOFF	0.00	-1,866.96	-285.76	-2,152.72	2,152.72	0.00%
001-342-10-00-02	Law Enforcement Services - DUI Restitution	-3,000.00	-1,459.86	0.00	-1,459.86	-1,540.14	-51.34%
001-342-21-00-02	Fireworks Permits For Sales	-200.00	-200.00	0.00	-200.00	0.00	0.00%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-342-21-51-00	Intergov Fire Serv /MOB Reimbursement - Person	-15,000.00	-9,278.08	-11,285.61	-20,563.69	5,563.69	37.09%
001-342-21-51-01	Intergov Fire Serv /MOB Reimbursement - Equipm	-25,000.00	-30,253.64	-18,264.35	-48,517.99	23,517.99	94.07%
001-342-21-51-03	Intergov Fire Services /MOB Reimbursement - Tra	-2,000.00	0.00	0.00	0.00	-2,000.00	-100.00%
001-342-40-00-01	Building Inspection Fees - Bldg Dept	-2,000.00	-990.00	-132.00	-1,122.00	-878.00	-43.90%
001-343-50-00-95	Utility Drainage / St Const - Eng Review Fees	0.00	153.28	0.00	153.28	-153.28	0.00%
001-343-50-01-99	Sewer Inspection Fee	-3,000.00	-2,674.00	0.00	-2,674.00	-326.00	-10.87%
001-345-81-00-01	Administrative Approval With Notice - P&D	0.00	0.00	-150.00	-150.00	150.00	0.00%
001-345-81-00-02	Annexation Fee - P&D	0.00	-500.00	0.00	-500.00	500.00	0.00%
001-345-81-00-04	Boundary Line Adjustment - P&D	-500.00	0.00	0.00	0.00	-500.00	-100.00%
001-345-81-00-08	Preliminary Plat / PUD - P&D	-900.00	0.00	0.00	0.00	-900.00	-100.00%
001-345-81-00-09	Plats, Final P&D	-700.00	0.00	0.00	0.00	-700.00	-100.00%
001-345-81-00-10	Plats, Short P&D	-400.00	-400.00	0.00	-400.00	0.00	0.00%
001-345-81-00-12	Site Plan Application P&D	-3,600.00	-3,900.00	-100.00	-4,000.00	400.00	11.11%
001-345-81-00-13	Site Plan Review; SF / MF (Up To 4 Units) P&D	-850.00	-1,450.00	-100.00	-1,550.00	700.00	82.35%
001-345-83-00-00	Plan Checking Fees - Building Dept - Pass Through	-2,000.00	0.00	0.00	0.00	-2,000.00	-100.00%
001-345-83-00-03	Long Plats - Engineering Review Fees	0.00	-100.00	0.00	-100.00	100.00	0.00%
001-345-83-00-04	Non-Plat - Engineering Review Fees	-500.00	0.00	0.00	0.00	-500.00	-100.00%
001-345-83-00-05	Plan Checking Fees - Engineering - Pass Through	-5,000.00	0.00	0.00	0.00	-5,000.00	-100.00%
001-345-83-00-06	Plan Review - Fire Department	-500.00	-500.00	-100.00	-600.00	100.00	20.00%
001-345-86-00-00	Critical Areas Permit P&D	-400.00	0.00	0.00	0.00	-400.00	-100.00%
001-345-86-00-01	SEPA Related Mitigation Fees (Checklist) P&D	-1,000.00	-500.00	0.00	-500.00	-500.00	-50.00%
001-345-89-01-20	Planning & Development Costs - Pass Thru Charge	-10,000.00	-20,435.51	-1,294.50	-21,730.01	11,730.01	117.30%
001-345-89-01-25	Planning & Development Pass Thru Cost Admin. F	-2,000.00	-3,768.27	-218.90	-3,987.17	1,987.17	99.36%
001-345-89-01-27	State Building Code Fee	0.00	-1,133.00	-102.00	-1,235.00	1,235.00	0.00%
001-347-90-00-00	Farmer's Market Vendor Fees	-5,000.00	-4,212.51	50.00	-4,162.51	-837.49	-16.75%
001-347-90-00-01	Vendor Fees - Other Community Events	0.00	-210.00	0.00	-210.00	210.00	0.00%
001-347-90-00-02	Farmer's Market Pass-through Sales - SNAP/EBT	-900.00	-990.04	-95.00	-1,085.04	185.04	20.56%
001-347-90-00-03	Fireworks Bonds	0.00	-50.00	0.00	-50.00	50.00	0.00%
001-347-90-00-04	Farmer's Market Pass-through Process - State Mat	0.00	0.00	-811.80	-811.80	811.80	0.00%
001-347-90-00-05	Farmer Market Pass-through Process - DOH Kids C	0.00	0.00	-1,300.00	-1,300.00	1,300.00	0.00%
001-353-10-05-00	Traffic Infraction Penalties	-40,000.00	-17,142.21	-1,900.77	-19,042.98	-20,957.02	-52.39%
001-361-10-00-00	Unrealized Gain/Loss	0.00	-8,495.99	-2,465.68	-10,961.67	10,961.67	0.00%
001-361-11-00-00	Investment Interest	-15,000.00	-39,260.67	-617.79	-39,878.46	24,878.46	165.86%
001-361-40-00-00	Sales Interest	-1,500.00	-5,172.89	-703.60	-5,876.49	4,376.49	291.77%
001-361-40-00-43	Interest - Contract Bond Non-Rev	0.00	-3.09	-0.59	-3.68	3.68	0.00%
001-362-00-00-02	Lease Payment (Annual) WWU Community Garde	-1.00	0.00	-1.00	-1.00	0.00	0.00%
001-362-00-50-01	Water Tower Space Rental	-100,000.00	-57,221.71	-6,933.52	-64,155.23	-35,844.77	-35.84%
001-367-11-00-03	Contributions/Gifts - Police Dept	-20,000.00	-11,454.30	698.13	-10,756.17	-9,243.83	-46.22%
001-367-11-00-04	Contr/Donations - Private	-15,000.00	-11,797.02	0.00	-11,797.02	-3,202.98	-21.35%
001-369-10-00-04	Sale Of Surplus - Current Expense	0.00	-1,755.00	0.00	-1,755.00	1,755.00	0.00%
001-369-81-00-00	Cashier's Over / Short	0.00	-0.17	-0.60	-0.77	0.77	0.00%
001-369-81-01-00	Bank's Over / Short	0.00	17,173.83	-11,053.54	6,120.29	-6,120.29	0.00%
001-369-91-00-00	Other Misc Revenue	0.00	-5,696.55	0.00	-5,696.55	5,696.55	0.00%
001-369-91-00-02	Misc - Police Fees	0.00	-1,791.94	50.00	-1,741.94	1,741.94	0.00%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-369-91-00-10	Reimbursements/Refunds	-50,000.00	-1,591.80	-500.00	-2,091.80	-47,908.20	-95.82%
001-382-10-00-02	Developer Bond / Deposit For Project	0.00	-101,174.62	0.00	-101,174.62	101,174.62	0.00%
001-389-10-00-03	Building Permit Deposit`	0.00	12,514.93	0.00	12,514.93	-12,514.93	0.00%
001-389-90-00-00	Other Non-Revenues	0.00	-1,863.97	0.00	-1,863.97	1,863.97	0.00%
001-389-90-00-04	Deposits To Travel Advance Account	-3,000.00	0.00	0.00	0.00	-3,000.00	-100.00%
001-511-30-44-01	Advertising / Publication	1,500.00	1,660.94	98.15	1,759.09	-259.09	-17.27%
001-511-60-10-00	Wages & Overtime	8,820.00	6,615.00	735.00	7,350.00	1,470.00	16.67%
001-511-60-20-00	Personnel Benefits	825.00	570.22	59.15	629.37	195.63	23.71%
001-511-60-31-00	Operating Supplies - Legislative	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-31-01	Office Supplies - Legislative	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-42-00	Communications	0.00	0.00	12.91	12.91	-12.91	0.00%
001-511-60-43-00	Travel - Council Pos. 1	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-01	Travel - Council Pos. 2	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-02	Travel - Council Pos. 3	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-03	Travel - Council Pos. 4	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-04	Travel - Council Pos. 5	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-05	Travel - Council Pos. 6	300.00	0.00	0.00	0.00	300.00	100.00%
001-511-60-43-06	Travel - Council Pos. 7	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-48-00	Repairs And Maintenance	50.00	0.00	0.00	0.00	50.00	100.00%
001-511-60-49-00	Misc/Contingency Expense	200.00	125.00	0.00	125.00	75.00	37.50%
001-511-60-49-01	Miscellaneous	400.00	140.29	35.78	176.07	223.93	55.98%
001-511-60-49-02	Travel/Misc - Council Pos. 1	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-03	Travel/Misc - Council Pos. 2	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-04	Travel/Misc - Council Pos. 3	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-05	Travel/Misc - Council Pos. 4	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-06	Travel/Misc - Council Pos. 5	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-07	Travel/Misc - Council Pos. 6	250.00	409.20	0.00	409.20	-159.20	-63.68%
001-511-60-49-08	Travel/Misc - Council Pos. 7	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-09	Registrations/Fees - Training Classes & Seminars	300.00	0.00	0.00	0.00	300.00	100.00%
001-511-70-49-00	Lobbying Agreement - Port	15,000.00	9,600.00	1,200.00	10,800.00	4,200.00	28.00%
001-511-70-49-01	Lobbying Agreement - Federal	0.00	18,000.00	3,000.00	21,000.00	-21,000.00	0.00%
001-512-50-41-02	Professional Services - Other Than Attorneys	0.00	33,102.04	0.00	33,102.04	-33,102.04	0.00%
001-512-52-41-02	Professional Services - Other Than Attorneys	110,000.00	67,995.98	0.00	67,995.98	42,004.02	38.19%
001-513-10-10-00	Wages & Overtime	60,872.00	45,547.70	5,101.60	50,649.30	10,222.70	16.79%
001-513-10-20-00	Personnel Benefits	19,191.00	14,476.39	1,578.90	16,055.29	3,135.71	16.34%
001-513-10-31-00	Operating Supplies - Executive	1,000.00	765.42	0.00	765.42	234.58	23.46%
001-513-10-31-01	Office Supplies - Executive	400.00	268.53	7.83	276.36	123.64	30.91%
001-513-10-35-00	Small Tools & Minor Equipment	100.00	0.00	0.00	0.00	100.00	100.00%
001-513-10-41-00	Professional Services	200.00	37.65	4.20	41.85	158.15	79.08%
001-513-10-42-00	Communications	1,500.00	1,116.73	156.88	1,273.61	226.39	15.09%
001-513-10-43-00	Travel Expense	3,000.00	2,337.27	43.70	2,380.97	619.03	20.63%
001-513-10-43-01	Travel/Training Staff	200.00	0.00	0.00	0.00	200.00	100.00%
001-513-10-43-02	Travel / Training Mayor	350.00	1,422.41	0.00	1,422.41	-1,072.41	-306.40%
001-513-10-44-01	Advertising	420.00	56.44	0.00	56.44	363.56	86.56%

Detail vs Budget Report

Account		Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-513-10-48-00	001-513-10-48-00	Repairs & Maintenance	100.00	26.62	5.20	31.82	68.18	68.18%
		Miscellaneous	4,500.00	3,137.19	317.83	3,455.02	1,044.98	23.22%
001-513-10-49-02	001-513-10-49-02	Registrations/Fees - Training Classes & Seminars	2,000.00	344.50	275.50	620.00	1,380.00	69.00%
		Travel Miscellaneous	50.00	0.00	0.00	0.00	50.00	100.00%
001-513-10-49-50	001-513-10-49-50	Misc. AWC Annual Dues / WWVCC Membership	8,300.00	15,697.99	0.00	15,697.99	-7,397.99	-89.13%
		Conversion Misc	0.00	-34,300.41	0.00	-34,300.41	34,300.41	0.00%
001-514-23-10-00	001-514-23-10-00	Wages & Overtime - Financial Services	70,898.00	50,613.76	5,929.80	56,543.56	14,354.44	20.25%
		Personnel Benefits	32,810.00	24,469.30	2,727.68	27,196.98	5,613.02	17.11%
001-514-23-31-00	001-514-23-31-00	Operating Supplies - Budgeting, Accounting	350.00	27.39	0.00	27.39	322.61	92.17%
		Office Supplies - Budgeting, Accounting	1,000.00	518.69	10.52	529.21	470.79	47.08%
001-514-23-31-01	001-514-23-31-01	Small Tools/Minor Equip.	200.00	0.00	0.00	0.00	200.00	100.00%
		Professional Services	14,616.00	11,734.87	7,263.76	18,998.63	-4,382.63	-29.99%
001-514-23-41-00	001-514-23-41-00	Professional Servs Prog.	0.00	0.00	4.00	4.00	-4.00	0.00%
		Communications	1,300.00	925.38	144.81	1,070.19	229.81	17.68%
001-514-23-43-00	001-514-23-43-00	Travel	2,000.00	20.72	5.60	26.32	1,973.68	98.68%
		Advertising	500.00	119.52	0.00	119.52	380.48	76.10%
001-514-23-44-01	001-514-23-44-01	Repairs & Maintenance	800.00	107.27	16.17	123.44	676.56	84.57%
		Miscellaneous	1,500.00	446.00	0.00	446.00	1,054.00	70.27%
001-514-23-49-01	001-514-23-49-01	Registration Fees / Training Classes & Seminars	1,000.00	194.60	0.00	194.60	805.40	80.54%
		Wages/O.T. Record Services	52,120.00	37,153.82	4,357.74	41,511.56	10,608.44	20.35%
001-514-30-10-00	001-514-30-10-00	Personnel Benefits	27,590.00	17,401.61	1,971.75	19,373.36	8,216.64	29.78%
		Operating Supplies - Records	350.00	62.66	0.00	62.66	287.34	82.10%
001-514-30-31-00	001-514-30-31-00	Office Supplies - Records	550.00	142.90	25.80	168.70	381.30	69.33%
		Sm Tools/Minor Equip,	200.00	0.00	0.00	0.00	200.00	100.00%
001-514-30-35-00	001-514-30-35-00	Prof Serv - Codification/Records Destruction	51,450.00	47,369.34	1.94	47,371.28	4,078.72	7.93%
		Communication	825.00	581.79	90.73	672.52	152.48	18.48%
001-514-30-42-00	001-514-30-42-00	Travel	4,000.00	2,081.79	90.85	2,172.64	1,827.36	45.68%
		Advertising	100.00	0.00	0.00	0.00	100.00	100.00%
001-514-30-44-01	001-514-30-44-01	Repairs & Maintenance	425.00	319.32	17.64	336.96	88.04	20.72%
		Miscellaneous	650.00	263.60	0.00	263.60	386.40	59.45%
001-514-30-49-00	001-514-30-49-00	Registrations/Fees - Training Classes & Seminars	4,150.00	2,710.46	0.00	2,710.46	1,439.54	34.69%
		Intergovernmental Election Costs	12,000.00	0.00	0.00	0.00	12,000.00	100.00%
001-514-40-45-00	001-514-40-45-00	Intergov. Services - Voter Registration	27,000.00	25,037.79	0.00	25,037.79	1,962.21	7.27%
		Concealed Pistol License Fee	1,000.00	1,770.00	216.00	1,986.00	-986.00	-98.60%
001-514-81-40-00	001-514-81-40-00	Salary & Wages - City Attorney	58,239.00	43,298.64	4,853.20	48,151.84	10,087.16	17.32%
		Personnel Benefits	20,572.00	15,471.18	1,688.58	17,159.76	3,412.24	16.59%
001-515-31-20-00	001-515-31-20-00	Operating Supplies - City Attorney	775.00	337.98	0.00	337.98	437.02	56.39%
		Office Supplies - City Attorney	500.00	0.00	0.00	0.00	500.00	100.00%
001-515-31-31-01	001-515-31-31-01	Small Tools/Minor Equipment	150.00	0.00	0.00	0.00	150.00	100.00%
		Prof Legal Servs Retainer	18,000.00	1,535.00	1,750.00	3,285.00	14,715.00	81.75%
001-515-31-41-00	001-515-31-41-00	Professional Legal Services	6,000.00	760.00	0.00	760.00	5,240.00	87.33%
		Professional Services	350.00	0.00	0.00	0.00	350.00	100.00%
001-515-31-41-02	001-515-31-41-02	Legal Services - Mayor	250.00	0.00	0.00	0.00	250.00	100.00%
		Communication - City Attorney	460.00	370.20	41.25	411.45	48.55	10.55%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-515-31-43-00	Travel - City Attorney	1,800.00	45.76	0.00	45.76	1,754.24	97.46%
001-515-31-48-00	Repairs & Maintenance - City Attorney	250.00	164.21	26.93	191.14	58.86	23.54%
001-515-31-49-00	Miscellaneous - City Attorney	855.00	0.00	0.00	0.00	855.00	100.00%
001-515-31-49-01	Reg Fees / Train Classes & Seminars - City Atty	500.00	132.00	0.00	132.00	368.00	73.60%
001-515-91-41-00	Professional Services - Legal - Indigent Defense	60,000.00	41,709.03	4,377.67	46,086.70	13,913.30	23.19%
001-517-90-24-00	Employee Benefit Prg Cost	1,200.00	800.00	100.00	900.00	300.00	25.00%
001-518-10-10-00	Salaries & Wages - HR	54,643.00	35,779.32	4,553.84	40,333.16	14,309.84	26.19%
001-518-10-20-00	Personnel Benefits - HR	26,288.00	17,819.34	2,023.08	19,842.42	6,445.58	24.52%
001-518-10-31-00	Operating Supplies - HR Administration	300.00	101.59	0.00	101.59	198.41	66.14%
001-518-10-31-01	Office Supplies - HR Administration	500.00	305.34	26.28	331.62	168.38	33.68%
001-518-10-31-02	Operating Supplies - HR Wellness	3,500.00	1,311.70	585.86	1,897.56	1,602.44	45.78%
001-518-10-31-03	Office Supplies - HR Wellness	300.00	0.00	0.00	0.00	300.00	100.00%
001-518-10-31-04	Operating Supplies - HR Wellness Grant Reimburs	180.00	23.78	0.00	23.78	156.22	86.79%
001-518-10-41-00	Prof. Services - Labor Negotiations	3,000.00	51.02	3.55	54.57	2,945.43	98.18%
001-518-10-41-01	Professional Services	8,000.00	224.42	0.00	224.42	7,775.58	97.19%
001-518-10-42-00	Communications - HR	500.00	412.77	48.63	461.40	38.60	7.72%
001-518-10-43-00	Travel	1,600.00	121.91	0.00	121.91	1,478.09	92.38%
001-518-10-48-00	Repairs And Maintenance	700.00	704.67	0.00	704.67	-4.67	-0.67%
001-518-10-49-00	Miscellaneous	800.00	1,370.62	97.13	1,467.75	-667.75	-83.47%
001-518-10-49-01	Training / Class Registration Fees & Charges	1,400.00	570.60	0.00	570.60	829.40	59.24%
001-518-10-49-02	Train/Class Reg Fees & Charge - City-wide Educat	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
001-518-20-10-00	Wages & Overtime	100,800.00	50,768.35	8,297.00	59,065.35	41,734.65	41.40%
001-518-20-20-00	Personnel Benefits	51,373.00	25,424.62	4,290.42	29,715.04	21,657.96	42.16%
001-518-20-31-00	Operating Supplies - Facilities	5,000.00	6,990.56	1,415.39	8,405.95	-3,405.95	-68.12%
001-518-20-31-01	Office Supplies - Facilities	100.00	277.69	0.00	277.69	-177.69	-177.69%
001-518-20-35-00	Sm Tools/Minor Equip	5,000.00	2,315.81	638.48	2,954.29	2,045.71	40.91%
001-518-20-41-00	Professional Services	25,000.00	12,804.29	1,791.00	14,595.29	10,404.71	41.62%
001-518-20-42-00	Communication	500.00	476.83	78.92	555.75	-55.75	-11.15%
001-518-20-43-00	Travel / Training	0.00	366.49	0.00	366.49	-366.49	0.00%
001-518-20-44-01	Advertising	0.00	443.50	0.00	443.50	-443.50	0.00%
001-518-20-45-00	Operating Rentals/Leases	500.00	0.00	0.00	0.00	500.00	100.00%
001-518-20-47-00	Public Utility Services	16,000.00	17,595.87	1,355.83	18,951.70	-2,951.70	-18.45%
001-518-20-47-01	Utilities - Annex Bldg	5,000.00	5,955.58	317.13	6,272.71	-1,272.71	-25.45%
001-518-20-48-00	Repairs & Maintenance	5,000.00	7,445.11	1,038.10	8,483.21	-3,483.21	-69.66%
001-518-20-48-02	Repairs & Maintenance Annex Bldg	2,000.00	774.54	0.00	774.54	1,225.46	61.27%
001-518-30-46-00	Insurance	85,057.00	81,558.12	0.00	81,558.12	3,498.88	4.11%
001-521-10-10-00	Wages & Overtime	159,297.00	126,742.40	12,693.50	139,435.90	19,861.10	12.47%
001-521-10-20-00	Personnel Benefits	50,056.00	39,980.50	4,624.66	44,605.16	5,450.84	10.89%
001-521-10-20-02	Benefits - Reimbursement Costs	0.00	106.72	0.00	106.72	-106.72	0.00%
001-521-10-31-00	Operating Supplies - Administration	1,000.00	1,327.83	120.00	1,447.83	-447.83	-44.78%
001-521-10-31-01	Office Supplies - Administration	500.00	361.05	12.18	373.23	126.77	25.35%
001-521-10-35-00	Sm Tools/Minor Equipment	2,500.00	957.20	0.00	957.20	1,542.80	61.71%
001-521-10-41-00	Professional Services	7,000.00	5,434.52	550.00	5,984.52	1,015.48	14.51%
001-521-10-41-01	Prof Services - Labor Negotiations.	8,500.00	825.00	0.00	825.00	7,675.00	90.29%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-521-10-41-03	Prof Services - Lexipol Consulting Service	3,500.00	3,561.31	0.00	3,561.31	-61.31	-1.75%
001-521-10-42-00	Communication	5,000.00	3,484.56	547.18	4,031.74	968.26	19.37%
001-521-10-43-00	Travel	3,000.00	1,398.65	0.00	1,398.65	1,601.35	53.38%
001-521-10-44-01	Advertising	500.00	1,087.00	0.00	1,087.00	-587.00	-117.40%
001-521-10-48-00	Repairs & Maintenance	200.00	183.08	32.83	215.91	-15.91	-7.96%
001-521-10-49-00	Miscellaneous	2,500.00	1,565.89	337.67	1,903.56	596.44	23.86%
001-521-10-49-01	Registrations / Fees Training Classes & Seminars	3,000.00	442.50	0.00	442.50	2,557.50	85.25%
001-521-10-49-02	Miscellaneous - PD Donations	0.00	313.78	0.00	313.78	-313.78	0.00%
001-521-10-49-03	Miscellaneous - Grant Reimbursed	0.00	5,211.00	0.00	5,211.00	-5,211.00	0.00%
001-521-10-49-96	Interfund Rentals O & M	34,305.00	62,868.36	0.00	62,868.36	-28,563.36	-83.26%
001-521-19-10-00	Wages Support Serv	127,948.00	92,177.51	10,528.14	102,705.65	25,242.35	19.73%
001-521-19-20-00	Benefits Support Servs	53,201.00	39,492.01	4,343.73	43,835.74	9,365.26	17.60%
001-521-19-20-01	Benefits/Uniforms Support Services	400.00	0.00	367.68	367.68	32.32	8.08%
001-521-19-31-00	Operating Supplies - Support Services	2,400.00	194.77	0.00	194.77	2,205.23	91.88%
001-521-19-31-01	Office Supplies - Support Services	2,500.00	744.89	79.66	824.55	1,675.45	67.02%
001-521-19-35-00	Sm Tools Support Servs	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-19-41-00	Prof Services Support Ser	5,705.00	3,348.96	360.22	3,709.18	1,995.82	34.98%
001-521-19-42-00	Communication Support Ser	0.00	0.00	46.63	46.63	-46.63	0.00%
001-521-19-43-00	Travel Support Services	1,500.00	214.00	131.79	345.79	1,154.21	76.95%
001-521-19-44-01	Advertising Support Servs	250.00	0.00	0.00	0.00	250.00	100.00%
001-521-19-45-00	Oper Rentals Support Serv	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-19-48-00	Repairs/Maint Support Ser	800.00	348.86	32.76	381.62	418.38	52.30%
001-521-19-49-00	Misc. Support Services	200.00	49.26	0.00	49.26	150.74	75.37%
001-521-19-49-01	Registrations / Fees - Training Classes / Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-19-49-02	WW SSMA New World Records Sys Support	40,000.00	18,600.97	0.00	18,600.97	21,399.03	53.50%
001-521-21-10-00	Wages Investigation	92,543.00	69,202.54	7,945.73	77,148.27	15,394.73	16.64%
001-521-21-20-00	Benefits - Investigation	32,751.00	23,955.44	2,727.20	26,682.64	6,068.36	18.53%
001-521-21-31-00	Operating Supplies - Investigation	1,500.00	1,423.48	267.06	1,690.54	-190.54	-12.70%
001-521-21-31-01	Office Supplies - Investigation	800.00	371.40	12.18	383.58	416.42	52.05%
001-521-21-35-00	Sm Tools/Equip Invest	500.00	373.78	32.52	406.30	93.70	18.74%
001-521-21-41-00	Prof Servs Investigation	1,500.00	694.79	0.00	694.79	805.21	53.68%
001-521-21-42-00	Communication Invest.	1,400.00	1,674.12	264.54	1,938.66	-538.66	-38.48%
001-521-21-43-00	Travel Investigation	1,000.00	520.00	0.00	520.00	480.00	48.00%
001-521-21-48-00	Repairs/Maint Invest.	75.00	3,175.16	32.75	3,207.91	-3,132.91	-4,177.21%
001-521-21-49-00	Misc Investigation	1,500.00	9.39	0.00	9.39	1,490.61	99.37%
001-521-21-49-01	Registration Fees - Training Classes & Seminars	1,500.00	1,148.00	0.00	1,148.00	352.00	23.47%
001-521-22-10-00	Wages Patrol	870,507.00	605,585.39	71,446.49	677,031.88	193,475.12	22.23%
001-521-22-20-00	Benefits Patrol	302,277.00	206,248.32	23,515.90	229,764.22	72,512.78	23.99%
001-521-22-20-01	Benefits Uniforms Patrol	12,000.00	8,311.00	0.00	8,311.00	3,689.00	30.74%
001-521-22-20-02	Benefits Uniforms BVP Grant-Funded	0.00	1,290.56	0.00	1,290.56	-1,290.56	0.00%
001-521-22-20-03	Patrol Equipment & Clothing Allowance	4,500.00	2,734.71	744.71	3,479.42	1,020.58	22.68%
001-521-22-31-00	Operating Supplies - Patrol	5,000.00	3,786.11	587.64	4,373.75	626.25	12.53%
001-521-22-31-01	Office Supplies - Patrol	2,200.00	1,744.27	60.86	1,805.13	394.87	17.95%
001-521-22-32-00	Fuel Consumed Patrol	1,000.00	501.76	0.00	501.76	498.24	49.82%

Detail vs Budget Report

Detail vs Budget Report		Date Range: 10/01/2023 - 10/31/2023						
Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
001-521-22-35-00	Sm Tools/Equip Patrol	1,000.00	539.55	0.00	539.55	460.45	46.05%	
001-521-22-41-00	Prof Services Patrol	3,500.00	2,048.52	201.37	2,249.89	1,250.11	35.72%	
001-521-22-42-00	Communication Patrol	9,000.00	5,219.80	660.00	5,879.80	3,120.20	34.67%	
001-521-22-42-01	Patrol Air Cards - Communication	5,000.00	6,615.26	680.37	7,295.63	-2,295.63	-45.91%	
001-521-22-48-00	Repairs/Maint. Patrol	500.00	1,803.24	32.75	1,835.99	-1,335.99	-267.20%	
001-521-22-49-00	Miscellaneous Patrol	100.00	0.00	11.69	11.69	88.31	88.31%	
001-521-22-49-01	Intergov Servs Patrol - Dispatch Charges	200,000.00	355,920.74	500.00	356,420.74	-156,420.74	-78.21%	
001-521-22-49-02	WW PD Support/Maint MDT Software	1,000.00	0.00	0.00	0.00	1,000.00	100.00%	
001-521-22-49-96	Interfund Rentals O & M	34,305.00	62,868.36	0.00	62,868.36	-28,563.36	-83.26%	
001-521-23-10-00	Wages Spec Unit	0.00	0.00	6,855.20	6,855.20	-6,855.20	0.00%	
001-521-23-20-00	Benefits Spec Unit	0.00	0.00	2,299.73	2,299.73	-2,299.73	0.00%	
001-521-23-31-00	Operating Supplies - Special Unit	0.00	208.84	0.00	208.84	-208.84	0.00%	
001-521-30-10-01	Wages - Drug Task Force	89,125.00	69,604.43	8,486.24	78,090.67	11,034.33	12.38%	
001-521-30-20-01	Benefits - Drug Task Force	32,252.00	23,995.61	2,788.88	26,784.49	5,467.51	16.95%	
001-521-30-31-00	Operating Supplies - Crime Prevention	100.00	79.61	326.91	406.52	-306.52	-306.52%	
001-521-30-31-01	Office Supplies - Crime Prevention	100.00	0.00	15.27	15.27	84.73	84.73%	
001-521-30-49-00	Misc Crime Prevention	100.00	0.00	0.00	0.00	100.00	100.00%	
001-521-30-49-06	Registrations/Fees - Training Classes & Seminars	300.00	0.00	0.00	0.00	300.00	100.00%	
001-521-40-31-00	Operating Supplies - Training	17,500.00	9,659.46	96.74	9,756.20	7,743.80	44.25%	
001-521-40-31-01	Office Supplies - Training	100.00	0.00	0.00	0.00	100.00	100.00%	
001-521-40-41-00	Prof Services Training	700.00	675.00	217.44	892.44	-192.44	-27.49%	
001-521-40-43-00	Travel Training	10,000.00	8,997.93	526.08	9,524.01	475.99	4.76%	
001-521-40-48-00	Repairs/Maint Training	1,000.00	130.01	0.00	130.01	869.99	87.00%	
001-521-40-49-00	Misc Training	0.00	100.24	2.00	102.24	-102.24	0.00%	
001-521-40-49-01	Registrations/Fees - Training Classes & Seminars	30,000.00	14,566.50	0.00	14,566.50	15,433.50	51.45%	
001-521-70-10-00	Wages Traffic	289,562.00	201,440.25	23,815.43	225,255.68	64,306.32	22.21%	
001-521-70-10-01	Wages - "X52 Sustained Enforce - Speed" Grt Pro	0.00	688.28	0.00	688.28	-688.28	0.00%	
001-521-70-10-02	Wages - Impaired Driving CFDA#20.601 Grant Pro	0.00	480.64	0.00	480.64	-480.64	0.00%	
001-521-70-10-04	Wages - Hwy Safety CFDA#20.600 Grant Program	1,500.00	240.32	0.00	240.32	1,259.68	83.98%	
001-521-70-20-00	Benefits Traffic	100,703.00	68,725.88	7,837.75	76,563.63	24,139.37	23.97%	
001-521-70-20-01	Benefits - "X52 Sustain Enforce - Speed" Grt Prog	0.00	223.94	0.00	223.94	-223.94	0.00%	
001-521-70-20-02	Benefits - Impair Driving CFDA#20.601 Grant Prog	0.00	156.07	0.00	156.07	-156.07	0.00%	
001-521-70-20-04	Benefits - Impair Driving CFDA#20.600 Grant Prog	0.00	78.04	0.00	78.04	-78.04	0.00%	
001-521-70-20-06	BVFF Pension & Disability Payments	180.00	340.00	0.00	340.00	-160.00	-88.89%	
001-521-70-31-00	Operating Supplies - Traffic	250.00	0.00	0.00	0.00	250.00	100.00%	
001-521-70-31-01	Office Supplies - Traffic	75.00	0.00	0.00	0.00	75.00	100.00%	
001-521-70-35-00	Sm Tools Traffic	200.00	0.00	0.00	0.00	200.00	100.00%	
001-521-70-35-01	Small Tools DUI Emphasis Funded	1,000.00	0.00	0.00	0.00	1,000.00	100.00%	
001-521-70-41-00	Prof Services Traffic	500.00	0.00	0.00	0.00	500.00	100.00%	
001-521-70-48-00	Repairs/Maint Traffic	500.00	0.00	0.00	0.00	500.00	100.00%	
001-521-70-49-00	Miscellaneous Traffic	100.00	0.00	0.00	0.00	100.00	100.00%	
001-521-70-49-96	Interfund Rentals - O & M	35,000.00	62,868.36	0.00	62,868.36	-27,868.36	-79.62%	
001-522-10-10-00	Wages & Overtime	47,563.00	36,053.59	4,307.12	40,360.71	7,202.29	15.14%	
001-522-10-20-00	Personnel Benefits	15,157.00	10,955.17	1,298.50	12,253.67	2,903.33	19.16%	

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-522-10-20-01	Other Benefits - Uniforms	300.00	0.00	0.00	0.00	300.00	100.00%
001-522-10-31-00	Operating Supplies - Administration	500.00	0.00	106.46	106.46	393.54	78.71%
001-522-10-31-01	Office Supplies - Administration	500.00	893.44	0.00	893.44	-393.44	-78.69%
001-522-10-35-00	Sm Tools & Minor Equipmnt	250.00	0.00	0.00	0.00	250.00	100.00%
001-522-10-41-00	Prof Serv - Comprehens Analysis Of FD Services	500.00	358.93	0.00	358.93	141.07	28.21%
001-522-10-41-02	Professional Services - Admin	0.00	1,634.85	0.00	1,634.85	-1,634.85	0.00%
001-522-10-42-00	Communication	1,300.00	939.87	118.66	1,058.53	241.47	18.57%
001-522-10-43-00	Travel	500.00	2,734.99	0.00	2,734.99	2,265.01	45.30%
001-522-10-44-01	Advertising	500.00	443.50	0.00	443.50	56.50	11.30%
001-522-10-48-00	Repairs & Maintenance	500.00	658.74	104.17	762.91	-262.91	-52.58%
001-522-10-49-00	Miscellaneous	3,500.00	1,273.50	384.22	1,657.72	1,842.28	52.64%
001-522-10-49-01	Registrations/Fees - Training Classes & Seminars	3,000.00	2,341.48	0.00	2,341.48	658.52	21.95%
001-522-20-10-00	Wages Fire	169,345.00	115,312.80	13,346.27	128,659.07	40,685.93	24.03%
001-522-20-10-01	Stipends (Volunteers)	35,000.00	32,536.08	3,860.73	36,396.81	-1,396.81	-3.99%
001-522-20-10-02	Wages - Mobilization	0.00	6,480.69	0.00	6,480.69	-6,480.69	0.00%
001-522-20-20-00	Benefits Fire	61,423.00	44,969.89	4,985.73	49,955.62	11,467.38	18.67%
001-522-20-20-01	Benefits (Volunteers)	6,118.00	2,778.24	305.49	3,083.73	3,034.27	49.60%
001-522-20-20-02	Benefits - Mobilization	0.00	1,150.11	0.00	1,150.11	-1,150.11	0.00%
001-522-20-20-03	Uniforms - Volunteers	6,500.00	9,000.21	0.00	9,000.21	-2,500.21	-38.46%
001-522-20-20-04	Uniforms - FT Firefighter	4,000.00	1,134.24	0.00	1,134.24	2,865.76	71.64%
001-522-20-31-00	Operating Supplies - Suppression	3,500.00	2,944.03	473.75	3,417.78	82.22	2.35%
001-522-20-31-01	Office Supplies - Suppression	300.00	22.91	0.00	22.91	277.09	92.36%
001-522-20-31-02	Fire Mobilization - Protective Equipment	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-522-20-31-03	Radios/Pagers - Parts & Supplies	750.00	1,323.49	49.15	1,372.64	-622.64	-83.02%
001-522-20-31-05	Wildland Fire - Operating Supplies	0.00	483.36	0.00	483.36	-483.36	0.00%
001-522-20-32-00	Fuel - Suppression	250.00	1,734.13	15.15	1,749.28	-1,499.28	-599.71%
001-522-20-32-02	Fire Mobilization - Fuel Consumed	1,200.00	3,435.29	482.94	3,918.23	-2,718.23	-226.52%
001-522-20-35-00	Sm Tools/Equipment	1,000.00	1,335.91	0.00	1,335.91	-335.91	-33.59%
001-522-20-35-01	Small Tools Vehicle	500.00	147.79	0.00	147.79	352.21	70.44%
001-522-20-35-02	Fire Mobilization - Sm Tools / Equipment	800.00	279.20	0.00	279.20	520.80	65.10%
001-522-20-41-00	Fire Dept Personnel Physicals	3,000.00	321.64	0.00	321.64	2,678.36	89.28%
001-522-20-42-00	Communication - Air Cards For MDTs	0.00	2,366.18	240.06	2,606.24	-2,606.24	0.00%
001-522-20-43-00	Travel - Supression	0.00	275.76	102.12	377.88	-377.88	0.00%
001-522-20-48-00	Repairs/Maintenance	1,000.00	8,216.43	0.00	8,216.43	-7,216.43	-721.64%
001-522-20-48-01	Repairs/Maint Vehicle	0.00	11.20	0.00	11.20	-11.20	0.00%
001-522-20-48-02	Fire Mobilization - Repairs & Maint.	100.00	519.35	0.00	519.35	-419.35	-419.35%
001-522-20-49-00	Misc Fire	0.00	79.62	0.00	79.62	-79.62	0.00%
001-522-20-49-02	Fire Mobilization - Misc. Expense	500.00	27.69	0.00	27.69	472.31	94.46%
001-522-20-49-04	Intergov Services - Dispatch Charges	25,000.00	45,169.05	0.00	45,169.05	-20,169.05	-80.68%
001-522-20-49-06	BVFF Pension & Disability Payments	1,800.00	1,260.00	0.00	1,260.00	540.00	30.00%
001-522-20-49-96	Interfund Rentals - O & M	30,000.00	39,172.38	0.00	39,172.38	-9,172.38	-30.57%
001-522-30-10-00	Wages & OT	40,865.00	29,779.11	3,262.50	33,041.61	7,823.39	19.14%
001-522-30-20-00	Benefits	19,667.00	14,393.02	1,674.75	16,067.77	3,599.23	18.30%
001-522-30-20-01	Other Benefits/Uniforms	300.00	235.47	0.00	235.47	64.53	21.51%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-522-30-31-00	Operating Supplies - Prevention / Investigation	2,500.00	458.88	0.00	458.88	2,041.12	81.64%
001-522-30-31-01	Office Supplies - Prevention / Investigation	200.00	0.00	0.00	0.00	200.00	100.00%
001-522-30-42-00	Communication	1,500.00	164.56	41.25	205.81	1,294.19	86.28%
001-522-30-43-00	Travel	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-522-30-48-00	Repairs/Maintenance	100.00	0.00	0.00	0.00	100.00	100.00%
001-522-30-49-00	Miscellaneous	750.00	79.20	23.05	102.25	647.75	86.37%
001-522-45-10-00	Wages & OT	78,184.00	53,529.64	6,196.48	59,726.12	18,457.88	23.61%
001-522-45-20-00	Benefits	18,070.00	13,524.13	1,495.45	15,019.58	3,050.42	16.88%
001-522-45-20-03	Uniforms - FT Firefighter	300.00	620.45	0.00	620.45	-320.45	-106.82%
001-522-45-31-00	Operating Supplies - Training	5,000.00	1,431.19	482.10	1,913.29	3,086.71	61.73%
001-522-45-31-01	Office Supplies - Training	250.00	0.00	4.35	4.35	245.65	98.26%
001-522-45-35-00	Small Tools & Equipment - Training	0.00	0.00	21.70	21.70	-21.70	0.00%
001-522-45-43-00	Travel	12,000.00	1,796.01	150.96	1,946.97	10,053.03	83.78%
001-522-45-48-00	Repairs/Maintenance	150.00	44.14	0.00	44.14	105.86	70.57%
001-522-45-49-00	Miscellaneous	2,500.00	1,952.08	69.52	2,021.60	478.40	19.14%
001-522-45-49-01	Registrations/Fees - Training Classes & Seminars	4,500.00	7,798.00	0.00	7,798.00	-3,298.00	-73.29%
001-522-50-31-00	Operating Supplies - Facilities	4,000.00	5,393.55	18.49	5,412.04	-1,412.04	-35.30%
001-522-50-31-01	Office Supplies - Facilities	100.00	264.50	169.89	434.39	-334.39	-334.39%
001-522-50-35-00	Small Tools/Equipment	150.00	0.00	0.00	0.00	150.00	100.00%
001-522-50-41-00	Professional Services	0.00	35.70	0.00	35.70	-35.70	0.00%
001-522-50-47-00	Public Utility Services	25,000.00	21,002.47	1,939.83	22,942.30	2,057.70	8.23%
001-522-50-48-00	Repairs/Maintenance	5,000.00	22,279.16	410.34	22,689.50	-17,689.50	-353.79%
001-522-50-49-00	Miscellaneous	150.00	54.87	0.00	54.87	95.13	63.42%
001-523-60-41-00	Professional Services	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-523-60-49-00	Miscellaneous	150.00	0.00	0.00	0.00	150.00	100.00%
001-523-60-49-01	Intergov Services - Cnty Jail Services	35,000.00	17,252.82	0.00	17,252.82	17,747.18	50.71%
001-524-10-10-00	Wages - Bldg Clerical	18,689.00	14,318.02	1,599.80	15,917.82	2,771.18	14.83%
001-524-10-20-00	Benefits - Bldg Clerical	12,983.00	9,789.21	1,074.77	10,863.98	2,119.02	16.32%
001-524-20-10-00	Wages & OT	123,282.00	92,970.50	10,425.00	103,395.50	19,886.50	16.13%
001-524-20-20-00	Benefits	67,692.00	51,455.90	5,622.50	57,078.40	10,613.60	15.68%
001-524-20-31-00	Operating Supplies - Bldg. Inspection	2,600.00	300.50	0.00	300.50	2,299.50	88.44%
001-524-20-31-01	Office Supplies - Bldg. Inspection	500.00	338.55	0.00	338.55	161.45	32.29%
001-524-20-35-00	Sm Tools/Equipment	450.00	0.00	0.00	0.00	450.00	100.00%
001-524-20-41-00	Professional Services	2,000.00	1,137.26	496.10	1,633.36	366.64	18.33%
001-524-20-42-00	Communication	2,893.00	2,167.47	249.62	2,417.09	475.91	16.45%
001-524-20-43-00	Travel	4,560.00	826.52	0.00	826.52	3,733.48	81.87%
001-524-20-48-00	Repairs/Maintenance	200.00	209.60	59.06	268.66	-68.66	-34.33%
001-524-20-49-00	Miscellaneous	0.00	272.00	70.63	342.63	-342.63	0.00%
001-524-20-49-01	Training Class Registration Costs - Bldg Dept	7,902.00	1,120.00	165.00	1,285.00	6,617.00	83.74%
001-525-60-49-00	Intergov Servs Emergency Management Cnty	9,400.00	17,200.00	0.00	17,200.00	-7,800.00	-82.98%
001-548-68-49-96	INF ER&R From CE O&M Costs	62,000.00	53,155.53	0.00	53,155.53	8,844.47	14.27%
001-554-30-10-00	Wages Special Enforcement	62,668.00	43,536.47	4,876.00	48,412.47	14,255.53	22.75%
001-554-30-20-00	Benefits	31,933.00	25,371.94	3,079.94	28,451.88	3,481.12	10.90%
001-554-30-20-01	Uniforms	500.00	0.00	0.00	0.00	500.00	100.00%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-554-30-31-00	Operating Supplies - Special Enforcement	500.00	14.32	0.00	14.32	485.68	97.14%
001-554-30-31-01	Office Supplies - Special Enforcement	300.00	312.96	12.15	325.11	-25.11	-8.37%
001-554-30-35-00	Sm Tools/Equipment	75.00	66.94	0.00	66.94	8.06	10.75%
001-554-30-41-00	Professional Services	10,000.00	8,134.96	1,000.00	9,134.96	865.04	8.65%
001-554-30-42-00	Communications - Special Enforcement	1,500.00	730.29	81.26	811.55	688.45	45.90%
001-554-30-43-00	Travel	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-554-30-48-00	Repairs/maintenance	20.00	0.00	0.00	0.00	20.00	100.00%
001-554-30-49-00	Miscellaneous	40.00	0.00	0.00	0.00	40.00	100.00%
001-554-30-49-01	Registrations/Fees - Training Classes & Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
001-554-30-49-96	Interfund Rentals - O & M	2,300.00	5,889.15	0.00	5,889.15	-3,589.15	-156.05%
001-557-20-49-00	Community Services	0.00	122.79	0.00	122.79	-122.79	0.00%
001-558-50-40-00	State Bldg Code Fee	1,500.00	712.00	452.50	1,164.50	335.50	22.37%
001-558-60-10-00	Wages & OT	105,130.00	78,617.44	8,622.00	87,239.44	17,890.56	17.02%
001-558-60-20-00	Personnel Benefits	52,123.00	38,964.59	4,292.85	43,257.44	8,865.56	17.01%
001-558-60-31-00	Operating Supplies - Planning	500.00	81.78	0.00	81.78	418.22	83.64%
001-558-60-31-01	Office Supplies - Planning	300.00	258.43	0.00	258.43	41.57	13.86%
001-558-60-41-00	Professional Services	100,000.00	7,914.70	6,824.23	14,738.93	85,261.07	85.26%
001-558-60-41-01	Professional Services - Grant Reimbursed	20,000.00	0.00	0.00	0.00	20,000.00	100.00%
001-558-60-42-00	Communication	1,500.00	1,216.17	266.66	1,482.83	17.17	1.14%
001-558-60-43-00	Travel	2,100.00	107.68	2.75	110.43	1,989.57	94.74%
001-558-60-44-01	Advertising	2,500.00	1,784.29	322.04	2,106.33	393.67	15.75%
001-558-60-48-00	Repairs And Maintenance	1,400.00	355.64	118.54	474.18	925.82	66.13%
001-558-60-49-00	Miscellaneous	2,000.00	1,295.42	14.87	1,310.29	689.71	34.49%
001-558-60-49-01	Registrations/Fees - Training Classes & Seminars	900.00	116.04	0.00	116.04	783.96	87.11%
001-558-60-49-02	Intergov Services	5,200.00	3,888.00	4,813.00	8,701.00	-3,501.00	-67.33%
001-558-70-41-00	Community Development / Planning Prof Servs	35,000.00	9,613.63	4,995.00	14,608.63	20,391.37	58.26%
001-558-70-49-00	Economic Development - Miscellaneous	10,945.00	4,800.00	0.00	4,800.00	6,145.00	56.14%
001-559-30-49-01	Planning & Development Costs - Pass Thru	10,000.00	11,574.02	794.50	12,368.52	-2,368.52	-23.69%
001-564-10-10-00	Development / Customer Pass-Through Expense	0.00	63,003.06	0.00	63,003.06	-63,003.06	0.00%
001-564-10-20-00	Mental Health Services - Salaries & Wages	70,000.00	0.00	0.00	0.00	70,000.00	100.00%
001-566-00-49-00	Mental Health Services - Personnel Benefits	25,387.00	0.00	0.00	0.00	25,387.00	100.00%
001-573-90-31-00	Intergovernmentl Services	3,000.00	3,067.76	0.00	3,067.76	-67.76	-2.26%
001-573-90-31-01	Operating Supplies - Community Events	8,000.00	2,290.77	670.02	2,960.79	5,039.21	62.99%
001-573-90-35-00	Office Supplies - Community Events	600.00	12.75	17.39	30.14	569.86	94.98%
001-573-90-40-01	Sm Tools/Minor Equip.	25,000.00	20,891.44	1,180.44	22,071.88	2,928.12	11.71%
001-573-90-40-02	Farmer's Market Pass-through Payments - CC	0.00	9.00	0.00	9.00	-9.00	0.00%
001-573-90-40-03	Farmer's Market Pass-through Payments - SNAP/E	1,400.00	778.39	72.00	850.39	549.61	39.26%
001-573-90-40-05	Farmer Market Pass-through Process - State Matc	1,400.00	749.21	78.00	827.21	572.79	40.91%
001-573-90-41-00	Farmer Market Pass-through Process - DOH Kid Ca	1,400.00	1,137.40	160.00	1,297.40	102.60	7.33%
001-573-90-41-02	Professional Services - Community Events	30,000.00	12,548.41	2,907.63	15,456.04	14,543.96	48.48%
001-573-90-41-03	Professional Services - Blue Mountain United Way	0.00	10,000.00	0.00	10,000.00	-10,000.00	0.00%
001-573-90-42-00	Professional Services - Community Grant	0.00	7,450.00	4,500.00	11,950.00	-11,950.00	0.00%
001-573-90-44-01	Communications - Community Events	1,000.00	730.29	81.26	811.55	188.45	18.85%
	Advertising	9,000.00	4,025.20	0.00	4,025.20	4,974.80	55.28%

Detail vs Budget Report

		Date Range: 10/01/2023 - 10/31/2023				
Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining % Remaining
001-573-90-49-00	Miscellaneous	2,000.00	1,071.55	500.00	1,571.55	428.45 21.42%
001-573-90-49-01	Community Assistance Program	17,000.00	0.00	0.00	0.00	17,000.00 100.00%
001-576-80-10-00	Wages	60,219.00	44,279.43	5,058.23	49,337.66	10,881.34 18.07%
001-576-80-20-00	Benefits	41,559.00	30,943.84	3,432.11	34,375.95	7,183.05 17.28%
001-576-80-20-01	Uniforms / Other Benefits	250.00	0.00	0.00	0.00	250.00 100.00%
001-576-80-31-00	Operating Supplies - Parks	8,000.00	8,354.16	1,378.69	9,732.85	-1,732.85 -21.66%
001-576-80-35-00	Sm Tools/Equipment	750.00	246.79	66.75	313.54	436.46 58.19%
001-576-80-41-00	Professional Services	300.00	665.38	0.00	665.38	-365.38 -121.79%
001-576-80-42-00	Communication	300.00	0.00	0.00	0.00	300.00 100.00%
001-576-80-45-00	Operating Rentals	300.00	0.00	0.00	0.00	300.00 100.00%
001-576-80-47-00	Utility Services	31,000.00	29,893.85	5,969.62	35,863.47	-4,863.47 -15.69%
001-576-80-48-00	Repairs/Maintenance	5,000.00	0.00	110.87	110.87	4,889.13 97.78%
001-576-80-49-00	Miscellaneous	5,000.00	116.64	135.88	252.52	4,747.48 94.95%
001-576-80-49-01	Intergov Services	1,500.00	0.00	0.00	0.00	1,500.00 100.00%
001-576-80-49-02	Registration Fees / Training Classes & Seminars	500.00	48.00	0.00	48.00	452.00 90.40%
001-576-81-10-00	Wages & OT	18,576.00	20,762.67	3,065.77	23,828.44	-5,252.44 -28.28%
001-576-81-20-00	Personnel Benefits	9,102.00	10,869.77	1,641.57	12,511.34	-3,409.34 -37.46%
001-576-81-31-00	Operating Supplies - Parks Administration	200.00	1.33	0.00	1.33	198.67 99.34%
001-576-81-31-01	Office Supplies - Parks Administration	200.00	4.06	0.00	4.06	195.94 97.97%
001-576-81-42-00	Communication	500.00	301.15	40.10	341.25	158.75 31.75%
001-576-81-43-00	Travel	0.00	484.86	53.10	537.96	-537.96 0.00%
001-576-81-49-00	Miscellaneous	100.00	205.50	0.00	205.50	-105.50 -105.50%
001-582-10-00-03	Refund Of Fireworks Bonds	100.00	0.00	0.00	0.00	100.00 100.00%
001-589-90-00-00	Other Non-Expenditures	500.00	2,182.07	0.00	2,182.07	-1,682.07 -336.41%
001-589-90-00-04	Travel Account Expenditures	5,000.00	0.00	0.00	0.00	5,000.00 100.00%
001-589-90-00-10	Covid-19 Reimbursement	0.00	5,595.25	2,040.50	7,635.75	-7,635.75 0.00%
001-589-90-00-98	Payroll Draw Clearing	0.00	-592.08	0.00	-592.08	592.08 0.00%
001-589-90-00-99	Payroll Clearing	0.00	1,786.89	0.00	1,786.89	-1,786.89 0.00%
001-594-14-64-00	Machinery & Equipment	500.00	0.00	0.00	0.00	500.00 100.00%
001-594-14-64-01	Machinery & Equipment	2,500.00	0.00	0.00	0.00	2,500.00 100.00%
001-594-18-64-16	Machinery And Equipment - HR	250.00	0.00	0.00	0.00	250.00 100.00%
001-594-18-64-19	Machinery/Equipment	2,000.00	0.00	0.00	0.00	2,000.00 100.00%
001-594-21-64-01	Machinery Investigation	8,700.00	20,411.68	0.00	20,411.68	-11,711.68 -134.62%
001-594-21-64-02	Machinery/Equip Patrol	30,000.00	26,968.85	1,398.97	28,367.82	1,632.18 5.44%
001-594-21-64-05	WASPC TrafficSafety Grant	2,000.00	0.00	0.00	0.00	2,000.00 100.00%
001-594-21-64-09	Equipment Purchases - Traffic Policing	2,500.00	0.00	0.00	0.00	2,500.00 100.00%
001-594-21-64-10	Machinery & Equipment - Grant Funded	2,500.00	0.00	0.00	0.00	2,500.00 100.00%
001-594-21-64-11	Machinery & Equipment - Support Svcs	4,200.00	0.00	0.00	0.00	4,200.00 100.00%
001-594-21-64-12	Wildhorse Camera Grant	2,000.00	4,771.50	0.00	4,771.50	-2,771.50 -138.58%
001-594-21-64-55	Machinery/Equipment - Special Enforcement	2,000.00	0.00	0.00	0.00	2,000.00 100.00%
001-594-22-64-10	Equipment - Radios & Pagers (Fire)	19,500.00	9,339.40	307.30	9,646.70	9,853.30 50.53%
001-594-22-64-20	Machinery/Equipment	40,000.00	22,054.10	0.00	22,054.10	17,945.90 44.86%
001-594-22-64-40	Train Equip/Software/Matls - WSP FF Train Progra	2,000.00	5,187.68	0.00	5,187.68	-3,187.68 -159.38%
001-594-22-64-50	Machinery/Equipment	8,000.00	5,558.18	155.27	5,713.45	2,286.55 28.58%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-594-58-64-01	Machinery & Equipment	300.00	0.00	0.00	0.00	300.00	100.00%
001-594-76-61-00	Land & Land Improvements - Parks	20,000.00	11,781.35	0.00	11,781.35	8,218.65	41.09%
001-594-76-63-00	Other Improvements - Parks	0.00	16,552.40	0.00	16,552.40	-16,552.40	0.00%
001-597-00-00-01	Interfund Transfer CE/Sts	600,000.00	402,000.00	0.00	402,000.00	198,000.00	33.00%
001-597-00-00-03	Transfers-Out - CE To SCCF #101	0.00	200,000.00	0.00	200,000.00	-200,000.00	0.00%
001-597-00-00-05	Transfer To Current Expense Reserve Fund	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
001-597-00-00-12	Transfer To Technology Reserve Fund	400,000.00	201,000.00	0.00	201,000.00	199,000.00	49.75%
001-597-00-00-15	Transfers-Out - CE To Bldg Facility Maint. Reserve	1,100,000.00	552,750.00	0.00	552,750.00	547,250.00	49.75%
001-597-00-00-20	CARS GO Bond Payment - INF To 201 Bond Fun	489,050.00	489,050.00	0.00	489,050.00	0.00	0.00%
001-597-00-00-61	Interfund Transf From CE To Empl Bene Reserv #6	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
001-597-00-04-04	IF Transf To SW Cap For ARPA Exp (CFDA # 21.027)	7,446.00	0.00	0.00	0.00	7,446.00	100.00%
001-597-00-13-11	Transfer From CE To Street Improvement Fund	0.00	150,000.00	0.00	150,000.00	-150,000.00	0.00%
001-597-00-15-21	Transfer To 320 For Equipment Replacement	228,351.00	171,263.25	0.00	171,263.25	57,087.75	25.00%
001-597-00-15-22	Transfer To 320 For Equipment Replacement	175,000.00	87,937.50	0.00	87,937.50	87,062.50	49.75%
001-597-00-15-76	Transfer To 320 For Equipment Replacement	100,000.00	50,250.00	0.00	50,250.00	49,750.00	49.75%
Totals:		1,344,146.00	1,189,403.82	52,718.95	1,242,122.77	102,023.23	
Totals:		1,344,146.00	1,189,403.82	52,718.95	1,242,122.77	102,023.23	
Totals:		1,344,146.00	1,189,403.82	52,718.95	1,242,122.77	102,023.23	
001 - Current Expense Fund Totals:		1,344,146.00	1,189,403.82	52,718.95	1,242,122.77	102,023.23	
005 - Current Expense Reserve Fund							
005-361-10-00-05	Unrealized Gain/Loss	0.00	-1,018.98	-420.19	-1,439.17	1,439.17	0.00%
005-361-11-00-05	Investment Interest	-1,500.00	-6,475.92	-474.76	-6,950.68	5,450.68	363.38%
005-397-00-00-05	Interfund Transfer From Current Expense	-100,000.00	0.00	0.00	0.00	-100,000.00	-100.00%
005-514-29-41-05	Banking Service Fees/Charges	0.00	24.05	2.64	26.69	-26.69	0.00%
Totals:		-101,500.00	-7,470.85	-892.31	-8,363.16	93,136.84	
Totals:		-101,500.00	-7,470.85	-892.31	-8,363.16	93,136.84	
Totals:		-101,500.00	-7,470.85	-892.31	-8,363.16	93,136.84	
005 - Current Expense Reserve Fund Totals:		-101,500.00	-7,470.85	-892.31	-8,363.16	93,136.84	
012 - Technology Reserve Fund							
012-361-10-00-20	Unrealized Gain/Loss	0.00	-665.81	-352.84	-1,018.65	1,018.65	0.00%
012-361-11-00-20	Interest Earned - Technology Reserve Fund	-1,000.00	-4,603.08	-135.08	-4,738.16	3,738.16	373.82%
012-397-00-00-13	Interfund Transfer CE To Tech Reserve Fund	-400,000.00	-201,000.00	0.00	-201,000.00	-199,000.00	-49.75%
012-514-20-41-00	Professional Financial / Banking Costs	20.00	20.21	1.99	22.20	-2.20	-11.00%
012-518-88-41-00	Professional Technology Services	99,539.00	24,241.86	17,437.88	41,679.74	57,859.26	58.13%
012-518-88-41-01	Professional Technology Services-Data Storage	3,000.00	2,257.68	0.00	2,257.68	742.32	24.74%
012-518-89-10-00	Salaries & Wages	0.00	4,525.84	5,000.00	9,525.84	-9,525.84	0.00%
012-518-89-20-00	Benefits	0.00	3,149.37	3,218.87	6,368.24	-6,368.24	0.00%
012-518-89-31-01	Office Supplies - Data Processing	500.00	644.64	41.53	686.17	-186.17	-37.23%
012-518-89-35-00	Sm Tools/Minor Equipment	400.00	1,489.01	52.06	1,541.07	-1,141.07	-285.27%
012-518-89-41-00	Professional Services	0.00	80.50	0.00	80.50	-80.50	0.00%
012-518-89-42-00	Communication	2,400.00	1,913.55	241.25	2,154.80	245.20	10.22%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
012-518-89-45-00	Operating Rentals/Leases	1,300.00	0.00	0.00	0.00	1,300.00	100.00%
012-518-89-48-00	Repairs & Maintenance	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
012-518-89-49-01	Registration Fees - Training Classes & Seminars	200.00	0.00	0.00	0.00	200.00	100.00%
012-591-18-75-05	Cap Leases & Installment Purchas - Postage Meter	1,560.00	778.86	0.00	778.86	781.14	50.07%
012-591-21-75-01	Cap Leases & Installment Purchas - Police Dept	21,792.86	0.00	0.00	0.00	21,792.86	100.00%
012-591-58-75-04	Cap Leases & Installment Purchas - CD Copier Lea	2,805.00	2,216.33	233.75	2,450.08	354.92	12.65%
012-594-18-64-00	Machinery / Equipment	600.00	383.04	0.00	383.04	216.96	36.16%
012-594-18-64-01	Machinery & Equipment - Technology	18,500.00	48,950.91	5,670.83	54,621.74	-36,121.74	-195.25%
012-594-18-64-03	Software / Software Update Purchases	277,853.74	352,715.51	6,182.31	358,897.82	-81,044.08	-29.17%
Totals:		30,470.60	237,098.42	37,592.55	274,690.97	-244,220.37	
Totals:		30,470.60	237,098.42	37,592.55	274,690.97	-244,220.37	
Totals:		30,470.60	237,098.42	37,592.55	274,690.97	-244,220.37	
012 - Technology Reserve Fund Totals:		30,470.60	237,098.42	37,592.55	274,690.97	-244,220.37	
061 - Employee Benefit Reserve Fund							
061-361-10-00-61	Unrealized Gain/Loss	0.00	-872.47	-355.74	-1,228.21	1,228.21	0.00%
061-361-11-00-61	Investment Interest-Employee Benefit Reserve	-2,000.00	-5,511.61	-383.46	-5,895.07	3,895.07	194.75%
061-397-00-00-61	IF Trans From CE Fund To Employee Benefit Resv Fu	-100,000.00	0.00	0.00	0.00	-100,000.00	-100.00%
061-518-10-41-50	Professional Services-Banking Fees	25.00	20.51	2.21	22.72	2.28	9.12%
061-518-61-20-01	Postemployment Benefits - Med Exp Reimb LEOFF	75,000.00	16,978.00	2,687.00	19,665.00	55,335.00	73.78%
061-518-61-20-02	Postemployment Benefits - Ins Premiums LEOFF 1	12,450.00	6,682.50	742.50	7,425.00	5,025.00	40.36%
Totals:		-14,525.00	17,296.93	2,692.51	19,989.44	-34,514.44	
Totals:		-14,525.00	17,296.93	2,692.51	19,989.44	-34,514.44	
Totals:		-14,525.00	17,296.93	2,692.51	19,989.44	-34,514.44	
061 - Employee Benefit Reserve Fund Totals:		-14,525.00	17,296.93	2,692.51	19,989.44	-34,514.44	
100 - Street Fund							
100-322-40-00-00	Street & Curb Permits	-6,000.00	-5,625.00	-225.00	-5,850.00	-150.00	-2.50%
100-336-00-71-00	Multimodal Transportation æ“ Cities	-12,812.00	-6,399.02	0.00	-6,399.02	-6,412.98	-50.05%
100-336-00-87-00	Motor Veh Fuel Tax St.	-190,596.00	-138,938.32	-15,835.21	-154,773.53	-35,822.47	-18.79%
100-361-10-00-01	Unrealized Gain/Loss	0.00	-162.11	-193.23	-355.34	355.34	0.00%
100-361-11-00-01	Investment Interest	-750.00	-2,607.08	-292.06	-2,899.14	2,149.14	286.55%
100-369-91-00-01	Other Misc. Revenue	0.00	-123.40	0.00	-123.40	123.40	0.00%
100-395-20-00-10	Insurance/Other Compensation For Loss	0.00	-2,803.20	-17,526.25	-20,329.45	20,329.45	0.00%
100-397-00-00-01	Transfer From CE To Sts	-600,000.00	-402,000.00	0.00	-402,000.00	-198,000.00	-33.00%
100-542-30-10-00	Wages & OT	82,587.00	49,629.61	6,996.50	56,626.11	25,960.89	31.43%
100-542-30-20-00	Benefits	44,125.00	27,395.04	3,865.93	31,260.97	12,864.03	29.15%
100-542-30-20-01	Benefits - Uniforms	800.00	155.99	105.19	261.18	538.82	67.35%
100-542-30-31-00	Operating Supplies - Traveled Way	35,000.00	20,913.55	112.39	21,025.94	13,974.06	39.93%
100-542-30-35-00	Sm Tools/Equipment	500.00	680.74	434.78	1,115.52	-615.52	-123.10%
100-542-30-41-00	Professional Services	2,500.00	11,580.63	4,080.69	15,661.32	-13,161.32	-526.45%
100-542-30-42-00	Communications	2,500.00	1,484.47	170.46	1,654.93	845.07	33.80%
100-542-30-43-00	Travel	0.00	581.85	0.00	581.85	-581.85	0.00%

Detail vs Budget Report

		Date Range: 10/01/2023 - 10/31/2023				
Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining % Remaining
100-542-30-45-00	Operating Rentals	10,000.00	7,190.51	0.00	7,190.51	2,809.49 28.09%
100-542-30-48-00	Repairs/Maintenance	3,500.00	21,254.04	0.10	21,254.14	-17,754.14 -507.26%
100-542-30-49-00	Miscellaneous	300.00	367.50	58.93	426.43	-126.43 -42.14%
100-542-30-49-96	Interfund Rentals - O & M	35,000.00	29,476.60	0.00	29,476.60	5,523.40 15.78%
100-542-63-47-00	Public Util St. Lighting	40,000.00	32,439.26	9,558.21	41,997.47	-1,997.47 -4.99%
100-542-64-10-00	Wages & OT	32,405.00	13,380.92	1,490.70	14,871.62	17,533.38 54.11%
100-542-64-20-00	Benefits	17,245.00	7,386.11	790.39	8,176.50	9,068.50 52.59%
100-542-64-20-01	Benefits - Uniforms	200.00	60.00	42.58	102.58	97.42 48.71%
100-542-64-31-00	Operating Supplies - Traffic Control Devices	35,000.00	39,128.00	6,755.63	45,883.63	-10,883.63 -31.10%
100-542-64-35-00	Sm Tools/Equipment	1,000.00	707.84	0.00	707.84	292.16 29.22%
100-542-64-47-00	Public Utilities	6,800.00	6,452.80	768.86	7,221.66	-421.66 -6.20%
100-542-64-49-00	Intergovernmentl Services	7,500.00	5,743.20	0.00	5,743.20	1,756.80 23.42%
100-542-64-49-01	Miscellaneous	0.00	0.00	21.25	21.25	-21.25 0.00%
100-542-64-49-96	Interfund Rentals - O & M	14,500.00	14,831.86	0.00	14,831.86	-331.86 -2.29%
100-542-66-10-00	Wages & OT	19,073.00	4,460.31	496.90	4,957.21	14,115.79 74.01%
100-542-66-20-00	Benefits	10,715.00	2,497.39	263.45	2,760.84	7,954.16 74.23%
100-542-66-31-00	Operating Supplies - Snow & Ice Removal	5,000.00	6.66	1,094.64	1,101.30	3,898.70 77.97%
100-542-66-49-00	Miscellaneous	0.00	20.00	63.83	83.83	-83.83 0.00%
100-542-66-49-96	Interfund Rentals - O & M	6,800.00	1,529.85	0.00	1,529.85	5,270.15 77.50%
100-542-67-20-01	Benefits - Uniforms	200.00	0.00	0.00	0.00	200.00 100.00%
100-542-70-10-00	Wages & OT	24,182.00	4,460.30	496.90	4,957.20	19,224.80 79.50%
100-542-70-20-00	Benefits	13,782.00	2,519.02	263.44	2,782.46	10,999.54 79.81%
100-542-70-20-01	Benefits - Uniforms	200.00	20.00	60.11	80.11	119.89 59.95%
100-542-70-31-00	Operating Supplies - Roadside	6,000.00	4,973.89	423.30	5,397.19	602.81 10.05%
100-542-70-32-00	Fuel	500.00	0.00	0.00	0.00	500.00 100.00%
100-542-70-35-00	Sm Tools/Equipment	500.00	108.69	0.00	108.69	391.31 78.26%
100-542-70-41-00	Professional Services	0.00	0.00	30.00	30.00	-30.00 0.00%
100-542-70-48-00	Repairs/Maintenance	1,000.00	0.00	0.00	0.00	1,000.00 100.00%
100-542-70-48-10	Road & Street Repairs & Maintenance - Myra Rd	3,000.00	0.00	0.00	0.00	3,000.00 100.00%
100-542-70-49-00	Intergovernmentl Services	7,800.00	2,230.18	967.06	3,197.24	4,602.76 59.01%
100-542-70-49-96	Interfund Rentals - O & M	9,000.00	3,126.94	0.00	3,126.94	5,873.06 65.26%
100-542-90-10-00	Wages & OT	8,351.00	6,041.16	695.97	6,737.13	1,613.87 19.33%
100-542-90-20-00	Benefits	4,172.00	2,686.72	291.36	2,978.08	1,193.92 28.62%
100-543-10-10-00	Wages & OT	54,083.00	39,819.33	4,598.13	44,417.46	9,665.54 17.87%
100-543-10-10-02	Wages - Clerical	984.00	753.58	84.20	837.78	146.22 14.86%
100-543-10-20-00	Benefits	24,759.00	16,792.22	1,873.63	18,665.85	6,093.15 24.61%
100-543-10-20-02	Benefits - Clerical	683.00	515.27	56.58	571.85	111.15 16.27%
100-543-10-31-00	Operating Supplies - Administration	1,850.00	10.97	0.00	10.97	1,839.03 99.41%
100-543-10-31-01	Office Supplies - Administration	500.00	91.22	18.35	109.57	390.43 78.09%
100-543-10-41-00	Professional Services	1,500.00	1,191.34	0.32	1,191.66	308.34 20.56%
100-543-10-42-00	Communication	400.00	287.24	47.46	334.70	65.30 16.33%
100-543-10-44-01	Advertising	300.00	1,008.06	0.00	1,008.06	-708.06 -236.02%
100-543-10-47-00	Public Services	1,400.00	1,415.23	10.71	1,425.94	-25.94 -1.85%
100-543-10-49-00	Miscellaneous	500.00	1,351.38	90.59	1,441.97	-941.97 -188.39%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100-543-30-41-00	Professional Financial / Banking Costs	400.00	312.04	1.28	313.32	86.68	21.67%
100-543-30-43-00	Travel - Training	500.00	144.38	79.17	223.55	276.45	55.29%
100-543-30-46-00	Insurance	32,261.00	30,939.76	0.00	30,939.76	1,321.24	4.10%
100-543-30-49-00	Miscellaneous	0.00	39.99	0.00	39.99	-39.99	0.00%
100-543-30-49-01	Registrations/Fees - Training Classes & Seminars	500.00	858.00	0.00	858.00	-358.00	-71.60%
100-544-20-10-00	Salary / Wages - City Engineer	2,280.00	1,335.16	0.00	1,335.16	944.84	41.44%
100-544-20-20-00	Benefits - City Engineer	227.00	-226.01	0.00	-226.01	453.01	199.56%
100-544-20-31-00	Operating Supplies - Engineering	200.00	50.00	0.00	50.00	150.00	75.00%
100-544-20-31-01	Office Supplies - Engineering	200.00	20.43	0.00	20.43	179.57	89.79%
100-544-20-41-00	Professional Services - Engineering	37,500.00	39,777.10	0.97	39,778.07	-2,278.07	-6.07%
100-544-20-43-00	Travel Expense - Engineering	0.00	67.25	4.29	71.54	-71.54	0.00%
100-544-20-44-00	Advertising - Engineering	650.00	0.00	0.00	0.00	650.00	100.00%
100-544-20-48-00	Repairs And Maintenance	0.00	0.11	0.01	0.12	-0.12	0.00%
100-544-20-49-00	Miscellaneous - Engineering	150.00	17.36	0.00	17.36	132.64	88.43%
100-544-20-49-01	Training Registration Fees - Engineering	500.00	111.00	0.00	111.00	389.00	77.80%
100-597-00-00-11	Transfer To St Imp Resv.	0.00	50,000.00	0.00	50,000.00	-50,000.00	0.00%
100-597-00-01-00	Transfer To 320 For Equipment Replacement	120,000.00	60,300.00	0.00	60,300.00	59,700.00	49.75%
Totals:		-36,094.00	13,845.91	13,193.49	27,039.40	-63,133.40	
Totals:		-36,094.00	13,845.91	13,193.49	27,039.40	-63,133.40	
Totals:		-36,094.00	13,845.91	13,193.49	27,039.40	-63,133.40	
100 - Street Fund Totals:		-36,094.00	13,845.91	13,193.49	27,039.40	-63,133.40	
120 - Criminal Justice Fund							
120-336-06-21-00	C.J. Funds - Regular	-3,548.00	-2,644.02	-920.98	-3,565.00	17.00	0.48%
120-336-06-26-00	C.J. - Municipal Criminal Justice Funding	-12,516.00	-9,339.08	-3,243.31	-12,582.39	66.39	0.53%
120-361-10-00-12	Unrealized Gain/Loss	0.00	-73.75	-23.64	-97.39	97.39	0.00%
120-361-11-00-12	Interest Earned - Criminal Justice	-100.00	-381.30	-54.95	-436.25	336.25	336.25%
120-367-11-00-07	Tribal Grant - Police	0.00	-14,999.00	0.00	-14,999.00	14,999.00	0.00%
120-521-10-41-02	Banking Service Fees/ Charges - CJ Fund	0.00	1.37	0.17	1.54	-1.54	0.00%
120-521-30-10-12	Salaries & Wages - School Programs Officer	0.00	0.00	997.27	997.27	-997.27	0.00%
120-521-30-20-12	Personnel Benefits - School Programs Officer	0.00	0.00	334.56	334.56	-334.56	0.00%
120-521-30-49-01	Misc Criminal Justice	300.00	0.00	0.00	0.00	300.00	100.00%
120-591-18-75-02	Cap Leases & Installment Purchas - Police Dept	17,000.00	17,000.00	0.00	17,000.00	0.00	0.00%
Totals:		1,136.00	-10,435.78	-2,910.88	-13,346.66	14,482.66	
Totals:		1,136.00	-10,435.78	-2,910.88	-13,346.66	14,482.66	
Totals:		1,136.00	-10,435.78	-2,910.88	-13,346.66	14,482.66	
120 - Criminal Justice Fund Totals:		1,136.00	-10,435.78	-2,910.88	-13,346.66	14,482.66	
121 - Forfeited Proceeds Fund							
121-352-90-00-00	Superior Court Forfeited Proceeds (PD)	-500.00	0.00	0.00	0.00	-500.00	-100.00%
121-361-10-00-02	Unrealized Gain/Loss	0.00	-4.38	-1.80	-6.18	6.18	0.00%
121-361-11-00-02	Investment Interest	-20.00	-28.16	-2.04	-30.20	10.20	51.00%
121-514-29-41-21	Bank Service Charges / Costs	0.00	0.09	0.01	0.10	-0.10	0.00%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Totals:		-520.00	-32.45	-3.83	-36.28	-483.72	
Totals:		-520.00	-32.45	-3.83	-36.28	-483.72	
Totals:		-520.00	-32.45	-3.83	-36.28	-483.72	
121 - Forfeited Proceeds Fund Totals:		-520.00	-32.45	-3.83	-36.28	-483.72	
130 - Hotel/Motel Tax							
130-313-31-00-01	Hotel/Motel Lodging	-18,000.00	-15,499.95	-2,351.57	-17,851.52	-148.48	-0.82%
130-313-31-00-02	Transient Rental	-18,000.00	-15,729.14	-2,351.56	-18,080.70	80.70	0.45%
130-361-10-00-30	Unrealized Gain/Loss	0.00	-131.67	-62.57	-194.24	194.24	0.00%
130-361-11-01-30	Investment Interest	-150.00	-928.23	-82.82	-1,011.05	861.05	574.03%
130-557-30-31-30	Community Services - Office & Operating Supplies	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
130-557-30-41-30	Professional Financial / Banking Costs	3.00	3.41	0.40	3.81	-0.81	-27.00%
130-557-30-44-30	Tourism Advertising	3,600.00	3,224.00	0.00	3,224.00	376.00	10.44%
130-557-30-49-01	Contributions To Other Agencies - Miscellaneous	4,000.00	1,000.00	0.00	1,000.00	3,000.00	75.00%
130-557-30-49-30	City Event Entertainment	12,500.00	9,293.14	0.00	9,293.14	3,206.86	25.65%
Totals:		-6,047.00	-18,768.44	-4,848.12	-23,616.56	17,569.56	
Totals:		-6,047.00	-18,768.44	-4,848.12	-23,616.56	17,569.56	
Totals:		-6,047.00	-18,768.44	-4,848.12	-23,616.56	17,569.56	
130 - Hotel/Motel Tax Totals:		-6,047.00	-18,768.44	-4,848.12	-23,616.56	17,569.56	
201 - ULTGO Bond Fund							
201-361-11-00-21	Investment Interest	-10.00	-551.53	-620.07	-1,171.60	1,161.60	11,616.00%
201-397-00-00-21	Transfer CE To ULTGO 201	-489,050.00	-489,050.00	0.00	-489,050.00	0.00	0.00%
201-514-29-41-01	Banking Service Fees/Charges - ULTGO Bond Fund	0.00	0.44	0.54	0.98	-0.98	0.00%
201-591-95-71-01	Principle UTGO 2014 Issue (CARS)	320,000.00	0.00	0.00	0.00	320,000.00	100.00%
201-592-95-83-01	Interest UTGO 2014 Issue (CARS)	168,750.00	84,375.00	0.00	84,375.00	84,375.00	50.00%
201-592-95-83-02	Other Debt Service Costs (CARS)	300.00	0.00	0.00	0.00	300.00	100.00%
Totals:		-10.00	-405,226.09	-619.53	-405,845.62	405,835.62	
Totals:		-10.00	-405,226.09	-619.53	-405,845.62	405,835.62	
Totals:		-10.00	-405,226.09	-619.53	-405,845.62	405,835.62	
201 - ULTGO Bond Fund Totals:		-10.00	-405,226.09	-619.53	-405,845.62	405,835.62	
301 - Street Capital Contribution Fund							
301-345-89-01-23	Street Capital Developer Contributions	-380,828.00	0.00	0.00	0.00	-380,828.00	-100.00%
301-361-11-00-03	Investment Interest	-15.00	-2.22	-0.14	-2.36	-12.64	-84.27%
301-397-00-00-03	Interfund Transfers - CE To SCCF #101	0.00	-200,000.00	0.00	-200,000.00	200,000.00	0.00%
301-597-00-01-01	Interfund Transfer For CARS Signalization	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00%
301-597-00-03-11	Interfund Transfer To Street Improvement Fund	320,828.00	162,018.14	0.00	162,018.14	158,809.86	49.50%
Totals:		-20,015.00	2,015.92	-0.14	2,015.78	-22,030.78	
Totals:		-20,015.00	2,015.92	-0.14	2,015.78	-22,030.78	
Totals:		-20,015.00	2,015.92	-0.14	2,015.78	-22,030.78	

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
301 - Street Capital Contribution Fund Totals:		-20,015.00	2,015.92	-0.14	2,015.78	-22,030.78	
305 - Capital Improvement Fund (REET)							
305-318-34-00-00	Real Estate Excise Tax Local	-220,000.00	-79,359.09	-12,527.20	-91,886.29	-128,113.71	-58.23%
305-361-10-00-35	Unrealized Gain/Loss	0.00	-1,008.38	-494.50	-1,502.88	1,502.88	0.00%
305-361-11-00-35	Investment Interest	-2,000.00	-7,914.12	-545.44	-8,459.56	6,459.56	322.98%
305-367-00-00-01	Contrib And Donations From Nongovernmental Se	35.00	29.23	0.00	0.00	-64,500.00	-100.00%
305-514-20-41-35	Professional Financial / Banking Costs	251,656.00	1,867.66	10.00	1,877.66	249,778.34	99.25%
305-594-42-63-00	Street And Path Projects	75,000.00	110,239.50	0.00	110,239.50	-35,239.50	-46.99%
305-594-42-65-02	Chipsealing / Walla Walla Cnty PW	60,000.00	48,840.50	20,679.60	69,520.10	-9,520.10	-15.87%
305-595-10-63-00	Professional Services - Engineering Services	100,191.00	72,695.30	7,125.55	79,820.85	20,370.15	
Totals:		100,191.00	72,695.30	7,125.55	79,820.85	20,370.15	
305 - Capital Improvement Fund (REET) Totals:							
Totals:		100,191.00	72,695.30	7,125.55	79,820.85	20,370.15	
306 - Capital Improvement Fund (REET 2)							
REET 2 - Second Quarter Percent		-220,000.00	-89,977.33	-12,527.20	-102,504.53	-117,495.47	-53.41%
306-318-35-00-00	Fed Direct Grant From The Department Of Comm	-512,735.90	0.00	0.00	0.00	-512,735.90	-100.00%
306-331-11-00-00	Rec And Conservation Office Grant - Lions' Park	-1,435,660.52	0.00	0.00	0.00	-1,435,660.52	-100.00%
306-334-02-70-01	State Direct/Indirect Grant From Dept Of Ecology	-820,377.44	0.00	0.00	0.00	-820,377.44	-100.00%
306-334-03-10-09	Unrealized Gain/Loss	0.00	-2,929.47	-1,114.09	-4,043.56	4,043.56	0.00%
306-361-10-00-36	Investment Interest	-2,500.00	-17,385.90	-1,207.51	-18,593.41	16,093.41	643.74%
306-361-11-00-36	Local Grants - Lions Park Renovation	-1,025,471.80	0.00	0.00	0.00	-1,025,471.80	-100.00%
306-367-00-03-06	Contr/Donations - Private	-76,273.59	0.00	0.00	0.00	-76,273.59	-100.00%
306-367-11-00-06	Professional Financial / Banking Costs	0.00	65.31	6.95	72.26	-72.26	0.00%
306-514-20-41-36	Other Improvements - Parks REET II	0.00	74,363.70	6,189.53	80,553.23	-80,553.23	0.00%
306-594-76-63-04	Other Capital Improvements - REET 2	1,306,839.75	160,545.07	14,286.89	174,831.96	1,132,007.79	86.62%
306-595-30-63-36	Other Capital Improvements - Grant Reimbursed	3,845,519.25	0.00	0.00	0.00	3,845,519.25	100.00%
306-595-30-63-37		1,059,339.75	124,681.38	5,634.57	130,315.95	929,023.80	
Totals:		1,059,339.75	124,681.38	5,634.57	130,315.95	929,023.80	
306 - Capital Improvement Fund (REET 2) Totals:							
Totals:		1,059,339.75	124,681.38	5,634.57	130,315.95	929,023.80	
309 - CDBG Projects Fund							
309-333-14-00-00	Fed Ind Grt Fr Dept Of Hous/Urb Dev-Sidewalk-CD	-309,400.00	-23,226.50	-220,423.69	-243,650.19	-65,749.81	-21.25%
309-333-14-00-01	Fed Ind Grt Fr Dept Of Hous/Urb Dev-Microbusn-	-15,000.00	-33,369.00	0.00	-33,369.00	18,369.00	122.46%
309-361-10-00-09	Unrealized Gain/Loss	0.00	-0.10	-0.02	-0.12	0.12	0.00%
309-361-11-00-09	Investment Interest - CDBG Project Fund	0.00	-26.14	-0.01	-26.15	26.15	0.00%
309-558-70-40-00	Economic Dev - Microbusiness Assistance Progra	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
309-595-61-63-00	Capital Expenditures/Expenses - Sidewalks	309,400.00	1,437.22	220,423.69	221,860.91	87,539.09	28.29%
309-595-61-63-01	Cap Expenditures/Expenses - Grant Funded Sidew	0.00	-23,226.50	0.00	-23,226.50	23,226.50	0.00%
Totals:		0.00	-78,411.02	-0.03	-78,411.05	78,411.05	

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
	Totals:	0.00	-78,411.02	-0.03	-78,411.05	78,411.05	
	Totals:	0.00	-78,411.02	-0.03	-78,411.05	78,411.05	
309 - CDBG Projects Fund Totals:							
311 - Street Improvement Fund							
311-331-20-00-00	Fed Dir Grt From The Dept Of Transportation.	-164,241.00	-122,507.55	0.00	-122,507.55	-41,733.45	-25.41%
311-331-97-00-02	Fed Dir Grant From The Dept Of Homeland Securit	-223,199.25	0.00	0.00	0.00	-223,199.25	-100.00%
311-334-03-80-06	TIB C Street Grant	-50,000.00	0.00	0.00	0.00	-50,000.00	-100.00%
311-334-03-80-08	TIB Overlay Grants	-1,085,476.00	0.00	0.00	0.00	-1,085,476.00	-100.00%
311-361-10-00-11	Unrealized Gain/Loss	0.00	-57.50	-61.76	-119.26	119.26	0.00%
311-361-11-00-11	Investment Interest St. Improvement Fund	-1,500.00	-720.18	-19.23	-739.41	-760.59	-50.71%
311-367-00-03-11	Pacific Power Grant	-89,279.70	0.00	0.00	0.00	-89,279.70	-100.00%
311-391-10-00-03	Revenue Bond Proceeds - TIF	-764,589.00	0.00	0.00	0.00	-764,589.00	-100.00%
311-397-00-00-11	Transfer From Streets > St Res	0.00	-50,000.00	0.00	-50,000.00	50,000.00	0.00%
311-397-00-03-11	IF Transfer From Street Cap Devr Contribs Fund	-320,828.00	-162,018.14	0.00	-162,018.14	-158,809.86	-49.50%
311-397-00-13-11	Transfer From CE To Street Improvement Fund	0.00	-150,000.00	0.00	-150,000.00	150,000.00	0.00%
311-543-30-41-11	Professional Financial / Banking Costs	25.00	2.02	0.34	2.36	22.64	90.56%
311-595-10-63-20	Street Fund Capital Project Engineering	0.00	0.00	1,993.52	1,993.52	-1,993.52	0.00%
311-595-20-63-20	Street Fund Capital Project ROW	0.00	258,571.45	-220,423.69	38,147.76	-38,147.76	0.00%
311-595-30-63-12	Roads/Streets Const & Other Infrast-St Improv Fu	312,478.95	0.00	837.00	837.00	311,641.95	99.73%
311-595-30-63-20	Street Fund Capital Project Roadways	1,522,618.00	244,402.43	79,141.82	323,544.25	1,199,073.75	78.75%
311-595-30-63-21	Street Fund Cap Proj Roadways - TIB Grant Portio	924,952.00	5,672.35	11,293.56	16,965.91	907,986.09	98.17%
	Totals:	60,961.00	23,344.88	-127,238.44	-103,893.56	164,854.56	
	Totals:	60,961.00	23,344.88	-127,238.44	-103,893.56	164,854.56	
	Totals:	60,961.00	23,344.88	-127,238.44	-103,893.56	164,854.56	
311 - Street Improvement Fund Totals:							
315 - Facility Maintenance Reserve Fund (CE)							
315-361-10-00-15	Unrealized Gain/Loss	0.00	-1,227.15	-753.71	-1,980.86	1,980.86	0.00%
315-361-11-00-15	Investment Interest- Facility Maint Resv Fund	-1,000.00	-9,602.85	-641.02	-10,243.87	9,243.87	924.39%
315-367-00-03-15	Pacific Power Lighting Grant	-20,524.30	0.00	0.00	0.00	-20,524.30	-100.00%
315-367-00-03-16	Contrib And Donations From Nongovernmental Se	-20,000.00	0.00	0.00	0.00	-20,000.00	-100.00%
315-397-00-00-15	Operating Transfer From CE To Bldg Fac Reserve	-1,100,000.00	-552,750.00	0.00	-552,750.00	-547,250.00	-49.75%
315-514-20-41-15	Financial Services / Fees & Charges	100.00	71.29	4.55	75.84	24.16	24.16%
315-518-30-48-15	CE Facility Maintenance & Repairs	0.00	69.62	0.00	69.62	-69.62	0.00%
315-594-18-62-16	Cap Expend/Expense - Bdgs & Structures (Grt Fun	0.00	65,000.00	0.00	65,000.00	-65,000.00	0.00%
315-594-18-62-17	Capital Expenditures/Expenses - Bdgs & Structure	1,133,300.00	776,653.99	35,848.70	812,502.69	320,797.31	28.31%
315-594-18-64-15	Capital Expenditures/Expenses - Equip/Furnishing	30,000.00	1,902.25	1,787.03	3,689.28	26,310.72	87.70%
	Totals:	21,875.70	280,117.15	36,245.55	316,362.70	-294,487.00	
	Totals:	21,875.70	280,117.15	36,245.55	316,362.70	-294,487.00	
	Totals:	21,875.70	280,117.15	36,245.55	316,362.70	-294,487.00	
315 - Facility Maintenance Reserve Fund (CE) Totals:							

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
320 - Equipment Reserve Fund							
320-361-10-00-04	Unrealized Gain/Loss	0.00	225.48	-281.89	-56.41	56.41	0.00%
320-361-11-00-04	Investment Interest	-2,000.00	-2,098.94	-245.75	-2,344.69	344.69	17.23%
320-397-00-01-00	Transfer From Streets For Equipment Replacement	-120,000.00	-60,300.00	0.00	-60,300.00	-59,700.00	-49.75%
320-397-00-15-21	Transfer From PD For Equipment Replacement	-228,351.00	-171,263.25	0.00	-171,263.25	-57,087.75	-25.00%
320-397-00-15-22	Transfer From FD For Equipment Replacement	-175,000.00	-87,937.50	0.00	-87,937.50	-87,062.50	-49.75%
320-397-00-15-76	Transfer From Parks For Equipment Replacement	-100,000.00	-50,250.00	0.00	-50,250.00	-49,750.00	-49.75%
320-514-89-41-20	Professional Financial / Banking Costs	33.00	9.91	1.71	11.62	21.38	64.79%
320-591-21-75-03	Capital Leases & Installment Purchases - PD	168,351.00	7,175.09	0.00	7,175.09	161,175.91	95.74%
320-594-18-64-20	Vehicles/Equip CE	0.00	93,897.40	0.00	93,897.40	-93,897.40	0.00%
320-594-21-64-32	Vehicles/Equip Police Department	60,000.00	130,980.58	44,737.07	175,717.65	-115,717.65	-192.86%
320-594-22-64-27	Vehicles/Equip EMS	0.00	0.00	0.00	0.00	0.00	0.00%
320-594-22-64-31	Vehicles/Equip Fire Department	0.00	0.00	0.00	0.00	0.00	0.00%
320-594-22-64-32	Vehicles/Equip Fire Department Mobilization	175,000.00	0.00	0.00	0.00	175,000.00	100.00%
320-594-42-64-32	Vehicles/Equip Streets	120,000.00	0.00	0.00	0.00	120,000.00	100.00%
320-594-48-64-03	Capital Expenditures/Expenses - Machinery & Equ	100,000.00	123.50	0.00	123.50	99,876.50	99.88%
Totals:		-1,967.00	-139,437.73	44,211.14	-95,226.59	93,259.59	
Totals:		-1,967.00	-139,437.73	44,211.14	-95,226.59	93,259.59	
Totals:		-1,967.00	-139,437.73	44,211.14	-95,226.59	93,259.59	
320 - Equipment Reserve Fund Totals:							
330 - Economic Development Fund							
330-361-11-00-30	Interest Earned Economic Development	-200.00	-149.82	-17.01	-166.83	-33.17	-16.59%
330-397-00-01-01	Interfund Transfer For Signalization	-40,000.00	-40,000.00	0.00	-40,000.00	0.00	0.00%
330-595-20-63-03	ROW Acquisition	40,000.00	0.00	0.00	0.00	40,000.00	100.00%
Totals:		-200.00	-40,149.82	-17.01	-40,166.83	39,966.83	
Totals:		-200.00	-40,149.82	-17.01	-40,166.83	39,966.83	
Totals:		-200.00	-40,149.82	-17.01	-40,166.83	39,966.83	
330 - Economic Development Fund Totals:							
340 - Economic Development Reserve Fund							
340-361-11-00-32	Interest Earned - Econ Development Reserve Fund	0.00	-0.84	-0.11	-0.95	0.95	0.00%
Totals:		0.00	-0.84	-0.11	-0.95	0.95	0.00%
Totals:		0.00	-0.84	-0.11	-0.95	0.95	0.00%
Totals:		0.00	-0.84	-0.11	-0.95	0.95	0.00%
340 - Economic Development Reserve Fund Totals:							
400 - Water Fund							
400-341-70-00-00	Sale Of Merchandise	-58,304.00	-6,339.56	0.00	-6,339.56	-51,964.44	-89.13%
400-343-40-00-00	Water Sales	-1,600,822.00	-1,112,064.95	-195,294.82	-1,307,359.77	-293,462.23	-18.33%
400-343-40-00-01	Water Sales - Irrigation Only	0.00	-122.07	-64.98	-187.05	187.05	0.00%
400-343-40-00-02	Water Charges For Utility Tax	-285,310.00	-199,157.56	-33,339.67	-232,497.23	-52,812.77	-18.51%
400-343-40-01-70	Misc Util Fees/Activation Fees	-8,056.00	-1,461.43	-86.34	-1,547.77	-6,508.23	-80.79%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
400-343-40-01-85	Water - Sale Of Materials & Services	-14,812.00	-15,461.51	-1,227.60	-16,689.11	1,877.11	12.67%
400-343-40-01-99	Utility Balance on SBX Conversion	0.00	-299,088.49	-2,157.34	-301,245.83	301,245.83	0.00%
400-359-90-00-40	Penalty/Late Fee	-20,000.00	-13,824.97	-1,938.35	-15,763.32	-4,236.68	-21.18%
400-361-10-00-40	Unrealized Gain/Loss	0.00	-727.76	-224.08	-951.84	951.84	0.00%
400-361-11-00-40	Investment Interest	-2,000.00	-4,284.95	-410.34	-4,695.29	2,695.29	134.76%
400-362-00-00-01	Water - Hydrant Meter & Backflow Rental Fees	-1,060.00	-1,225.83	-420.00	-1,645.83	585.83	55.27%
400-362-00-50-40	Rental Charges / Fees	-19,044.00	-12,775.35	-1,825.05	-14,600.40	-4,443.60	-23.33%
400-369-10-00-06	Sale Of Surplus - Water	-5,405.00	-21.60	0.00	-21.60	-5,383.40	-99.60%
400-369-91-00-40	Other Misc. Revenues	0.00	-246.79	0.00	-246.79	246.79	0.00%
400-382-10-00-01	Water - Hydrant Meter DEPOSIT	0.00	-3,000.00	-530.00	-3,530.00	3,530.00	0.00%
400-534-10-10-00	Wages & OT	99,663.00	75,113.61	8,515.72	83,629.33	16,033.67	16.09%
400-534-10-20-00	Benefits	41,983.00	31,030.51	3,394.81	34,425.32	7,557.68	18.00%
400-534-10-31-00	Operating Supplies - Administration	1,000.00	242.53	0.00	242.53	757.47	75.75%
400-534-10-31-01	Office Supplies - Administration	1,500.00	351.72	158.70	510.42	989.58	65.97%
400-534-10-35-00	Small Tools/Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
400-534-10-41-00	Professional Service	42,000.00	34,541.10	2,546.33	37,087.43	4,912.57	11.70%
400-534-10-42-00	Communication	4,000.00	2,861.69	553.22	3,414.91	585.09	14.63%
400-534-10-43-00	Travel	3,000.00	2,092.66	717.21	2,809.87	190.13	6.34%
400-534-10-44-00	External Taxes	115,000.00	76,464.02	19,833.90	96,297.92	18,702.08	16.26%
400-534-10-44-01	Advertising	1,000.00	664.56	0.00	664.56	335.44	33.54%
400-534-10-44-02	Utility Tax	290,000.00	322,204.45	-33,339.67	288,864.78	1,135.22	0.39%
400-534-10-46-00	Insurance	66,436.00	63,694.54	0.00	63,694.54	2,741.46	4.13%
400-534-10-49-00	Miscellaneous	3,500.00	5,217.88	486.75	5,704.63	-2,204.63	-62.99%
400-534-10-49-01	Registrations/Fees - Training Classes & Seminars	3,500.00	594.35	137.75	732.10	2,767.90	79.08%
400-534-20-10-00	Salaries & Wages	25,899.00	19,341.84	2,158.32	21,500.16	4,398.84	16.98%
400-534-20-20-00	Benefits	12,575.00	9,446.87	1,035.24	10,482.11	2,092.89	16.64%
400-534-20-49-00	Miscellaneous	0.00	16.35	0.00	16.35	-16.35	0.00%
400-534-27-10-00	Water Utilities - Salaries & Wages	101,468.00	67,318.17	8,430.67	75,748.84	25,719.16	25.35%
400-534-27-20-00	Water Utilities - Personnel Benefits	49,248.00	32,819.86	3,711.58	36,531.44	12,716.56	25.82%
400-534-27-31-00	Water Utilities - Operating Supplies	1,500.00	54.61	0.00	54.61	1,445.39	96.36%
400-534-27-31-01	Water Utilities - Office Supplies	1,000.00	2,241.32	82.61	2,323.93	-1,323.93	-132.39%
400-534-27-35-00	Water Utilities - Small Tools And Minor Equipment	200.00	21.46	0.00	21.46	178.54	89.27%
400-534-27-41-00	Water Utilities - Professional Services	22,704.00	16,544.19	4,144.32	20,688.51	2,015.49	8.88%
400-534-27-42-00	Water Utilities - Communications	5,000.00	3,087.67	285.15	3,372.82	1,627.18	32.54%
400-534-27-43-00	Water Utilities - Travel	400.00	595.78	45.48	641.26	-241.26	-60.32%
400-534-27-48-00	Water Utilities - Repairs & Maintenance	300.00	316.05	33.76	349.81	-49.81	-16.60%
400-534-27-49-00	Water Utilities - Miscellaneous	300.00	33.86	0.00	33.86	266.14	88.71%
400-534-27-49-01	Water Utilities - Reg/Fees - Trainings & Seminars	500.00	706.28	0.00	706.28	-206.28	-41.26%
400-534-50-10-00	Wages & OT	286,139.00	218,742.12	18,617.80	237,359.92	48,779.08	17.05%
400-534-50-20-00	Benefits	149,022.00	111,720.26	9,623.38	121,343.64	27,678.36	18.57%
400-534-50-20-01	Benefits Uniforms	1,500.00	1,179.03	0.00	1,179.03	320.97	21.40%
400-534-50-31-00	Operating Supplies - Maintenance	120,000.00	36,144.99	1,362.23	37,507.22	82,492.78	68.74%
400-534-50-35-00	Sm Tools/Equipment	1,500.00	1,421.80	0.00	1,421.80	78.20	5.21%
400-534-50-41-00	Professional Services	3,000.00	4,108.19	2,230.75	6,338.94	-3,338.94	-111.30%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
400-534-50-43-00	Travel	200.00	1,986.67	84.00	2,070.67	-1,870.67	-935.34%
400-534-50-45-00	Operating Rentals/Leases	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
400-534-50-48-00	Repairs & Maintenance	10,000.00	5,125.21	0.00	5,125.21	4,874.79	48.75%
400-534-50-49-00	County 911 / Dispatch Services	2,100.00	2,096.00	0.00	2,096.00	4.00	0.19%
400-534-50-49-01	Miscellaneous	200.00	1,055.00	0.00	1,055.00	-855.00	-427.50%
400-534-50-49-96	Interfund Rentals - O & M	46,000.00	55,040.29	0.00	55,040.29	-9,040.29	-19.65%
400-534-80-10-00	Wages & OT	11,549.00	8,716.28	946.19	9,662.47	1,886.53	16.34%
400-534-80-20-00	Benefits	5,869.00	4,305.27	462.55	4,767.82	1,101.18	18.76%
400-534-80-31-00	Operating Supplies - General	30,000.00	17,301.57	272.05	17,573.62	12,426.38	41.42%
400-534-80-33-00	Water Purchase For Resale	1,000.00	46,479.30	0.00	46,479.30	-45,479.30	-4,547.93%
400-534-80-35-00	Small Tools/Equipment	1,000.00	774.51	0.00	774.51	225.49	22.55%
400-534-80-41-00	Water Utilities - Prof Services - Water Testing	17,000.00	10,922.82	2,307.93	13,230.75	3,769.25	22.17%
400-534-80-47-00	Public Utility Services	165,000.00	140,521.46	12,522.31	153,043.77	11,956.23	7.25%
400-534-80-48-00	Repairs/Maintenance	15,000.00	41,334.00	8,220.72	49,554.72	-34,554.72	-230.36%
400-534-80-49-00	Intergov Maintenance	7,500.00	4,393.70	0.00	4,393.70	3,106.30	41.42%
400-534-80-49-01	Miscellaneous	200.00	110.50	0.00	110.50	89.50	44.75%
400-534-90-41-00	Professional Financial / Banking Costs	920.00	765.48	1.54	767.02	152.98	16.63%
400-594-34-63-04	Other Capital Improvements	0.00	1,984.00	0.00	1,984.00	-1,984.00	0.00%
400-594-34-64-04	Machinery/Equipment	4,500.00	1,810.44	0.00	1,810.44	2,689.56	59.77%
400-594-34-64-05	Capital Expenditures/Expenses - Machinery & Equ	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
400-597-34-00-41	IF Transfer-Revenue Resvd For Rate-Funded Capita	100,000.00	100,000.00	0.00	100,000.00	0.00	0.00%
400-597-34-00-95	Interfund Rentals - Repl	80,000.00	40,200.00	0.00	40,200.00	39,800.00	49.75%
Totals:		-58,438.00	-43,946.00	-157,935.27	-201,881.27	143,443.27	

Totals:	-58,438.00	-43,946.00	-157,935.27	-201,881.27	143,443.27
Totals:	-58,438.00	-43,946.00	-157,935.27	-201,881.27	143,443.27
Totals:	-58,438.00	-43,946.00	-157,935.27	-201,881.27	143,443.27

400 - Water Fund Totals:

401 - Wastewater Fund

401-343-50-00-00	Wastewater Charges	-2,688,157.00	-1,859,856.47	-236,429.71	-2,096,286.18	-591,870.82	-22.02%
401-343-50-00-02	Wastewater Charges For Utility Tax	-364,796.00	-251,562.05	-32,198.32	-283,760.37	-81,035.63	-22.21%
401-343-50-00-41	Misc Util Fees & Charges	-2,261.00	211.66	-33.67	177.99	-2,438.99	-107.87%
401-343-50-02-41	Sewer Assessment Charges	-2,027.00	-1,271.65	0.00	-1,271.65	-755.35	-37.26%
401-359-90-00-41	Penalty/Late Fee	-3,125.00	-4,655.18	-986.27	-5,641.45	2,516.45	80.53%
401-361-10-00-41	Unrealized Gain/Loss	0.00	-2,484.16	-1,007.28	-3,491.44	3,491.44	0.00%
401-361-11-00-41	Investment Interest WW	-3,000.00	-26,399.59	-2,448.45	-28,848.04	25,848.04	861.60%
401-369-91-00-41	Other Misc Revenues	0.00	-92,220.86	0.00	-92,220.86	92,220.86	0.00%
401-535-10-10-00	Wages & OT	89,591.00	66,960.12	7,545.03	74,505.15	15,085.85	16.84%
401-535-10-20-00	Benefits	32,070.00	23,636.26	2,583.70	26,219.96	5,850.04	18.24%
401-535-10-31-01	Office Supplies - Administration	500.00	198.63	7.33	205.96	294.04	58.81%
401-535-10-41-00	Professional Services	1,300,000.00	799,913.74	101,293.78	901,207.52	398,792.48	30.68%
401-535-10-42-00	Communication	350.00	162.30	14.23	176.53	173.47	49.56%
401-535-10-43-00	Travel	500.00	2,289.66	110.99	2,400.65	-1,900.65	-380.13%
401-535-10-44-00	External Taxes	68,000.00	48,729.23	0.00	48,729.23	19,270.77	28.34%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401-535-10-44-02	Utility Tax	330,000.00	432,456.43	-32,198.32	400,258.11	-70,258.11	-21.29%
401-535-10-46-00	Insurance	100,574.00	96,445.65	0.00	96,445.65	4,128.35	4.10%
401-535-10-49-00	Misc	11,500.00	2,030.03	101.25	2,131.28	9,368.72	81.47%
401-535-10-49-01	Registrations/Fees - Training Classes & Seminars	500.00	317.04	282.75	599.79	-99.79	-19.96%
401-535-20-10-00	Salaries & Wages	26,979.00	20,147.75	2,248.25	22,396.00	4,583.00	16.99%
401-535-20-20-00	Benefits	13,099.00	9,837.54	1,078.39	10,915.93	2,183.07	16.67%
401-535-27-10-00	Sewer Utilities - Salaries & Wages	103,153.00	68,106.09	8,560.67	76,666.76	26,486.24	25.68%
401-535-27-20-00	Sewer Utilities - Personnel Benefits	49,938.00	32,908.24	3,716.52	36,624.76	13,313.24	26.66%
401-535-27-31-00	Sewer Utilities - Operating Supplies	500.00	56.78	0.00	56.78	443.22	88.64%
401-535-27-31-01	Sewer Utilities - Office Supplies	1,000.00	3,136.00	99.70	3,235.70	-2,235.70	-223.57%
401-535-27-35-00	Sewer Utilities - Small Tools And Minor Equipment	200.00	0.00	0.00	0.00	200.00	100.00%
401-535-27-41-00	Sewer Utilities - Professional Services	30,578.00	14,233.52	6,611.77	20,845.29	9,732.71	31.83%
401-535-27-42-00	Sewer Utilities - Communications	500.00	5,174.31	916.69	6,091.00	-5,591.00	-1,118.20%
401-535-27-43-00	Sewer Utilities - Travel	400.00	579.45	43.01	622.46	-222.46	-55.62%
401-535-27-48-00	Sewer Utilities - Repairs & Maintenance	300.00	427.09	51.14	478.23	-178.23	-59.41%
401-535-27-49-00	Sewer Utilities - Miscellaneous	300.00	26.60	0.00	26.60	273.40	91.13%
401-535-27-49-01	Sewer Utilities - Reg/Fees - Trainings & Seminars	500.00	437.13	0.00	437.13	62.87	12.57%
401-535-50-31-00	Operating Supplies - Maintenance	0.00	0.00	70.89	468.26	429.11	85.82%
401-535-50-35-00	Small Tools / Equipment	0.00	468.26	0.00	468.26	-468.26	0.00%
401-535-50-41-00	Professional Services	0.00	88.74	0.00	88.74	-88.74	0.00%
401-535-50-48-00	Repairs / Maintenance	3,000.00	107.56	767.94	875.50	2,124.50	70.82%
401-535-50-49-00	Intergov Services	2,500.00	1,043.92	0.00	1,043.92	1,456.08	58.24%
401-535-50-49-01	County 911 / Dispatch Services	2,096.00	2,096.00	0.00	2,096.00	0.00	0.00%
401-535-50-49-96	Interfund Rentals - O & M	17,500.00	3,882.54	0.00	3,882.54	13,617.46	77.81%
401-535-80-41-00	Professional Services	24,000.00	13,864.47	0.00	13,864.47	10,135.53	42.23%
401-535-80-47-00	Public Utility Services	11,000.00	23,532.30	2,614.70	26,147.00	-15,147.00	-137.70%
401-535-80-48-00	Repairs / Maintenance Capital Reserve	45,000.00	20.33	6.89	27.22	44,972.78	99.94%
401-535-80-49-00	Miscellaneous	13,000.00	11,079.92	0.00	11,079.92	1,920.08	14.77%
401-535-80-49-96	Interfund Transfers - O&M	10,000.00	3,882.54	0.00	3,882.54	6,117.46	61.17%
401-535-90-41-00	Professional Financial / Banking Costs	630.00	558.19	7.29	565.48	64.52	10.24%
401-594-35-64-03	Capital Expenditures/Expenses - Machinery & Equ	0.00	1,810.43	0.00	1,810.43	-1,810.43	0.00%
401-597-40-14-11	Transfer For Rate Funded Capital	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
Totals:		-473,108.00	-547,593.51	-166,569.11	-714,162.62	241,054.62	
Totals:		-473,108.00	-547,593.51	-166,569.11	-714,162.62	241,054.62	
Totals:		-473,108.00	-547,593.51	-166,569.11	-714,162.62	241,054.62	
401 - Wastewater Fund Totals:		-473,108.00	-547,593.51	-166,569.11	-714,162.62	241,054.62	

402 - Stormwater Fund

402-334-03-10-06	St Dir/Ind Grt Fr Ecol Dept-Poll Prevent Partner	0.00	-7,375.30	0.00	-7,375.30	7,375.30	0.00%
402-343-10-00-00	Stormwater Charges	-623,150.00	-434,263.44	-54,488.69	-488,752.13	-134,397.87	-21.57%
402-343-10-00-02	Stormwater Charges For Utility Tax	0.00	0.57	0.00	0.57	-0.57	0.00%
402-343-10-00-41	Misc Util Fees & Charges - Stormwater	0.00	-197.59	-33.66	-231.25	231.25	0.00%
402-359-90-00-42	Penalty/Late Fee - Stormwater	-5,000.00	-1,500.90	-142.36	-1,643.26	-3,356.74	-67.13%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
402-361-10-04-02	Unrealized Gain/Loss	0.00	-1,965.43	-922.31	-2,887.74	2,887.74	0.00%
402-361-11-04-02	Investment Interest - Stormwater Fund	-2,000.00	-8,430.46	-355.88	-8,786.34	6,786.34	339.32%
402-369-91-00-44	Other Misc. Revenues	0.00	-36,858.57	0.00	-36,858.57	36,858.57	0.00%
402-531-10-10-00	Wages & OT - Stormwater Administration	67,904.00	57,370.15	7,198.36	64,568.51	3,335.49	4.91%
402-531-10-20-00	Benefits - Stormwater Administration	26,882.00	23,543.34	3,022.99	26,566.33	315.67	1.17%
402-531-10-31-00	Operating Supplies - Stormwater Administration	1,000.00	462.73	0.00	462.73	537.27	53.73%
402-531-10-31-01	Office Supplies - Stormwater Administration	200.00	49.06	6.66	55.72	144.28	72.14%
402-531-10-41-00	Professional Services - Stormwater Administration	7,055.00	24,509.11	1,314.76	25,823.87	-18,768.87	-266.04%
402-531-10-43-00	Travel - Stormwater	1,000.00	182.97	74.14	257.11	742.89	74.29%
402-531-10-44-00	External Taxes - Stormwater	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
402-531-10-44-01	Advertising - Stormwater	500.00	434.00	0.00	434.00	66.00	13.20%
402-531-10-46-00	Insurance - Stormwater	22,760.00	21,838.97	0.00	21,838.97	921.03	4.05%
402-531-10-49-00	Miscellaneous - Stormwater	5,000.00	42,179.91	20.25	42,200.16	-37,200.16	-744.00%
402-531-10-49-01	Reg/Fees - Training Classes Stormwater Admin	2,500.00	453.83	21.75	475.58	2,024.42	80.98%
402-531-20-10-00	Wages & OT - Stormwater Engineering	50,291.00	36,104.18	4,221.10	40,325.28	9,965.72	19.82%
402-531-20-20-00	Benefits - Stormwater Engineering	26,505.00	19,958.91	2,270.89	22,229.80	4,275.20	16.13%
402-531-20-31-00	Operating Supplies - Stormwater Engineering	0.00	213.46	0.00	213.46	-213.46	0.00%
402-531-20-31-01	Office Supplies - Stormwater Engineering	0.00	33.59	0.00	33.59	-33.59	0.00%
402-531-20-41-00	Professional Services - Stormwater Engineering	2,000.00	2,078.24	0.00	2,078.24	-78.24	-3.91%
402-531-20-42-00	Communications - Stormwater Engineering	0.00	730.29	81.26	811.55	-811.55	0.00%
402-531-20-43-00	Travel Expense - Stormwater Engineering	0.00	238.00	9.44	247.44	-247.44	0.00%
402-531-27-10-00	Stormwater Utilities - Salaries & Wages	59,665.00	39,763.43	4,956.53	44,719.96	14,945.04	25.05%
402-531-27-20-00	Stormwater Utilities - Personnel Benefits	29,560.00	19,279.85	2,178.70	21,458.55	8,101.45	27.41%
402-531-27-31-00	Stormwater Utilities - Operating Supplies	500.00	35.34	0.00	35.34	464.66	92.93%
402-531-27-31-01	Stormwater Utilities - Office Supplies	250.00	680.96	33.06	714.02	-464.02	-185.61%
402-531-27-41-00	Stormwater Utilities - Professional Services	9,110.00	3,676.10	8,862.18	12,538.28	-3,428.28	-37.63%
402-531-27-42-00	Stormwater Utilities - Communications	2,600.00	2,558.22	684.29	3,242.51	-642.51	-24.71%
402-531-27-43-00	Stormwater Utilities - Travel	400.00	476.03	52.53	528.56	-128.56	-32.14%
402-531-27-48-00	Stormwater Utilities - Repairs & Maintenance	1,000.00	94.16	11.25	105.41	894.59	89.46%
402-531-27-49-00	Stormwater Utilities - Miscellaneous	50.00	62.66	0.00	62.66	-12.66	-25.32%
402-531-27-49-01	Stormwater Utilities - Reg/Fees - Train & Seminars	500.00	505.24	0.00	505.24	-5.24	-1.05%
402-531-50-10-00	Wages & OT - Stormwater Maintenance	96,034.00	59,539.69	8,429.78	67,969.47	28,064.53	29.22%
402-531-50-20-00	Benefits - Stormwater Maintenance	78,569.00	45,212.37	5,839.48	51,051.85	27,517.15	35.02%
402-531-50-20-01	Benefits - Uniforms	500.00	1,138.50	261.35	1,399.85	-899.85	-179.97%
402-531-50-31-00	Operating Supplies - Stormwater Maintenance	500.00	120.56	377.59	498.15	1.85	0.37%
402-531-50-35-00	Small Tools/Equipment - Stormwater Maintenance	1,500.00	207.70	0.00	207.70	1,292.30	86.15%
402-531-50-41-00	Professional Services - Stormwater Maintenance	500.00	1,120.69	0.00	1,120.69	-620.69	-124.14%
402-531-50-43-00	Travel - Stormwater Maintenance	0.00	911.44	0.00	911.44	-911.44	0.00%
402-531-50-48-00	Repairs & Maintenance - Stormwater Maintenance	100.00	0.00	30.50	30.50	69.50	69.50%
402-531-50-49-01	County 911 / Dispatch Services	2,000.00	430.00	0.00	430.00	1,570.00	78.50%
402-531-50-49-96	Interfund Rentals - O&M - Stormwater Maintenance	15,500.00	26,595.83	0.00	26,595.83	-11,095.83	-71.59%
402-531-70-10-01	Wages/OT-DOE InterAgency Agree-HazWst/ToxRe	0.00	2,171.34	0.00	2,171.34	-2,171.34	0.00%
402-531-70-20-01	Benefits-DOE InterAgency Agree-HazWst/ToxRed	0.00	1,207.06	0.00	1,207.06	-1,207.06	0.00%
402-531-70-43-00	Travel - DOE Inter Agreement - Hazardous Waste	0.00	1,528.31	0.00	1,528.31	-1,528.31	0.00%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
402-531-80-31-00	Operating Supplies - Stormwater Operations/Gen	200.00	0.00	0.00	0.00	200.00	100.00%
402-531-80-42-00	Communications - Stormwater Maintenance	500.00	0.00	0.00	0.00	500.00	100.00%
402-531-80-43-00	Travel Expense - Stormwater Operations/General	500.00	0.00	0.00	0.00	500.00	100.00%
402-531-80-48-00	Repairs/Maint - Stormwater Operations/General	0.00	0.04	0.13	0.17	-0.17	0.00%
402-531-80-49-01	Registration/Fees - Training Classes Stormwater	1,500.00	4,421.60	0.00	4,421.60	-2,921.60	-194.77%
402-531-90-41-00	Professional Financial / Banking Costs	225.00	190.63	0.16	190.79	34.21	15.20%
402-597-00-04-03	Interfund Transfer - SW Operating To SW Capital	125,000.00	75,500.00	0.00	75,500.00	49,500.00	39.60%
Totals:		11,210.00	27,217.37	-5,983.77	21,233.60	-10,023.60	
Totals:		11,210.00	27,217.37	-5,983.77	21,233.60	-10,023.60	
Totals:		11,210.00	27,217.37	-5,983.77	21,233.60	-10,023.60	
402 - Stormwater Fund Totals:		11,210.00	27,217.37	-5,983.77	21,233.60	-10,023.60	
403 - Stormwater Capital Reserve Fund							
403-334-00-10-43	State Grant From Legislature	-555,000.00	0.00	0.00	0.00	-555,000.00	-100.00%
403-334-03-10-01	Dept Of Ecology - SFAP	-700,000.00	0.00	0.00	0.00	-700,000.00	-100.00%
403-334-03-10-02	St Dir/Ind Grt Fr Dept Of Ecol-Stormwater Capacit	-1,482,331.44	-161,318.66	0.00	-161,318.66	-1,321,012.78	-89.12%
403-361-10-04-03	Unrealized Gain/Loss	0.00	-333.49	-203.77	-537.26	537.26	0.00%
403-361-11-04-03	Investment Interest - Stormwater Capital Resv Fun	-2,000.00	-4,066.32	-478.81	-4,545.13	2,545.13	127.26%
403-397-00-04-03	Interfund Transfer - SW Operating To SW Capital	-125,000.00	-75,500.00	0.00	-75,500.00	-49,500.00	-39.60%
403-397-00-04-04	IF Trans From CE For ARPA Expenses (CFDA #21.02	-7,446.00	0.00	0.00	0.00	-7,446.00	-100.00%
403-531-10-41-41	Banking Service Fee/Charges - SW Cap Res Fund	0.00	11.52	1.49	13.01	-13.01	0.00%
403-591-31-70-00	Principal Payment - Street Sweeper LTGO Bond 20	45,950.00	45,950.22	0.00	45,950.22	-0.22	0.00%
403-592-31-80-00	Interest Payment - Street Sweeper LTGO Bond 201	2,751.00	2,751.05	0.00	2,751.05	-0.05	0.00%
403-594-31-61-00	Stormwater Land And Land Improvements	192,844.15	0.00	516.55	516.55	192,327.60	99.73%
403-594-31-63-02	Stormwater System Design Engineering	167,350.00	19,795.54	26,814.53	46,610.07	120,739.93	72.15%
403-594-31-63-03	Stormwater System Design Eng - Grant Funded	669,400.00	31,216.51	9,676.34	40,892.85	628,507.15	93.89%
403-594-31-64-00	Stormwater Machinery & Equipment	225,000.00	93,973.77	0.00	93,973.77	131,026.23	58.23%
403-594-31-64-01	Stormwater Machinery & Equipment - Grant Fund	750,000.00	132,500.00	0.00	132,500.00	617,500.00	82.33%
Totals:		-818,482.29	84,980.14	36,326.33	121,306.47	-939,788.76	
Totals:		-818,482.29	84,980.14	36,326.33	121,306.47	-939,788.76	
Totals:		-818,482.29	84,980.14	36,326.33	121,306.47	-939,788.76	
403 - Stormwater Capital Reserve Fund Totals:		-818,482.29	84,980.14	36,326.33	121,306.47	-939,788.76	
410 - Water Capital Reserve Fund							
410-321-50-00-40	Utility Permits	-450,750.00	-148,293.62	0.00	-148,293.62	-302,456.38	-67.10%
410-331-97-00-00	Fed Dir Grt Fr Dept Of Homeland Security	-532,500.25	0.00	0.00	0.00	-532,500.25	-100.00%
410-334-04-20-40	State Grant From Dept Of Commerce	-69,000.00	0.00	0.00	0.00	-69,000.00	-100.00%
410-361-11-00-42	Investment Interest - Water Equip Reserv	-1,500.00	-28,768.02	-4,785.15	-33,553.17	32,053.17	2,136.88%
410-361-42-00-41	Interest Income - Private Loans	0.00	-999.58	-100.00	-1,099.58	1,099.58	0.00%
410-362-00-50-13	Lease Paym(Annual)-Consol Irrigation District #14	-75,000.00	-3,500.00	0.00	-3,500.00	-71,500.00	-95.33%
410-362-00-50-14	Lease Payment (Annual) - WWU	-26,136.00	0.00	-22,805.66	-22,805.66	-3,330.34	-12.74%
410-367-00-00-00	Developer Proceeds	-120,000.00	0.00	0.00	0.00	-120,000.00	-100.00%
410-367-00-04-11	Principal Payments On Private Loans For Infrast	0.00	-2,415.11	-279.41	-2,694.52	2,694.52	0.00%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
410-391-80-04-10	DWSRF Loan From EPA/WA St Dept Of Health	0.00	-881,592.78	0.00	-881,592.78	881,592.78	0.00%
410-391-80-04-14	DOC PWTF Loan PC22-96103-062	0.00	-121,309.75	0.00	-121,309.75	121,309.75	0.00%
410-391-80-04-15	DOC PWTF Loan PC22-96103-055	0.00	-264,235.59	0.00	-264,235.59	264,235.59	0.00%
410-391-80-04-16	DOC PWTF Loan PR22-96103-011	0.00	-123,628.19	0.00	-123,628.19	123,628.19	0.00%
410-397-34-00-41	IF Trans-Rev Reserved For Rate-funded Capital	-100,000.00	-100,000.00	0.00	-100,000.00	0.00	0.00%
410-397-34-00-95	INF Equip/Veh Lease/Repl.	-80,000.00	-40,200.00	0.00	-40,200.00	-39,800.00	-49.75%
410-514-23-00-41	Conversion Misc	0.00	-11,512.22	0.00	-11,512.22	11,512.22	0.00%
410-534-10-41-41	Banking Service Fees/Charges - W Cap Res Fund	280.00	29.27	4.98	34.25	245.75	87.77%
410-594-34-61-41	Water Utility Land And Land Improvements	193,736.95	0.00	518.94	518.94	193,218.01	99.73%
410-594-34-63-01	Water Utility Capital - C Street/Cedar	0.00	8,497.25	0.00	8,497.25	-8,497.25	0.00%
410-594-34-63-03	Water Utility Capital Expenditures	1,162,500.00	-1,036,561.08	78,482.69	-958,078.39	2,120,578.39	182.42%
410-594-34-63-09	Water Util Cap Expenditure-DOC PWTF PC22-961	187,500.00	121,309.75	0.00	121,309.75	66,190.25	35.30%
410-594-34-63-11	WtrUtil CapExpend-DOCPWTFPC22-96103055Loa	0.00	264,235.59	0.00	264,235.59	-264,235.59	0.00%
410-594-34-63-12	Water Utility Capital Expenditures - DWL24936	0.00	1,005,220.97	0.00	1,005,220.97	-1,005,220.97	0.00%
410-594-34-64-41	Water Utility Equipment	80,000.00	0.00	0.00	0.00	80,000.00	100.00%
Totals:		169,130.70	-1,363,723.11	51,036.39	-1,312,686.72	1,481,817.42	
Totals:		169,130.70	-1,363,723.11	51,036.39	-1,312,686.72	1,481,817.42	
Totals:		169,130.70	-1,363,723.11	51,036.39	-1,312,686.72	1,481,817.42	
410 - Water Capital Reserve Fund Totals:		169,130.70	-1,363,723.11	51,036.39	-1,312,686.72	1,481,817.42	
411 - Wastewater Capital Reserve Fund							
411-321-50-00-41	Utility Permits	-347,600.00	-86,100.00	0.00	-86,100.00	-261,500.00	-75.23%
411-331-11-00-01	Fed Dir Grt Fr The Department Of Commerce.	-3,510,000.00	0.00	0.00	0.00	-3,510,000.00	-100.00%
411-334-03-10-08	DOE Grant - WWTP	-10,010,000.00	-122,847.61	-19,129.68	-141,977.29	-9,868,022.71	-98.58%
411-334-04-20-42	State Dir/Ind Grant From Department Of Commer	-1,740,000.00	0.00	0.00	0.00	-1,740,000.00	-100.00%
411-361-10-00-43	Unrealized Gain/Loss	0.00	-6,033.39	-2,340.59	-8,373.98	8,373.98	0.00%
411-361-11-00-43	Investment Interest - WW Equip Resev	-2,000.00	-37,391.71	-2,708.78	-40,100.49	38,100.49	1,905.02%
411-391-80-04-11	DOE CWSRF Loan	-12,480,000.00	-104,480.33	-61,662.16	-166,142.49	-12,313,857.51	-98.67%
411-391-80-04-12	DOE SWSEWER Loan WQC-2021-CoPIED-00133	0.00	-82,151.75	0.00	-82,151.75	82,151.75	0.00%
411-391-80-04-13	DOC PWTF Loan PC22-96103-051	0.00	-160,896.88	0.00	-160,896.88	160,896.88	0.00%
411-397-40-14-11	Transfer For Rate Funded Capital	-300,000.00	0.00	0.00	0.00	-300,000.00	-100.00%
411-397-41-24-11	Transfer Of Surplus To Capital Reserve	-300,000.00	0.00	0.00	0.00	-300,000.00	-100.00%
411-535-10-41-41	Banking Service Fees/Charges - WW Cap Res Fund	0.00	139.83	14.75	154.58	-154.58	0.00%
411-594-35-61-00	Wastewater Land And Land Improvements	193,736.95	0.00	518.94	518.94	193,218.01	99.73%
411-594-35-63-01	Other Improvements	100,000.00	63,715.86	94.62	63,810.48	36,189.52	36.19%
411-594-35-63-04	Other Improvements - DOE Grant Funded	26,000,000.00	13,505.37	0.00	13,505.37	25,986,494.63	99.95%
411-594-35-63-05	Other Improvements - DOE Loan Funded	0.00	96,497.40	0.00	96,497.40	-96,497.40	0.00%
411-594-35-63-06	Other Improvements - DOE Loan Funded	0.00	91,211.89	0.00	91,211.89	-91,211.89	0.00%
411-594-35-64-41	Wastewater Capital Equipment	1,863,206.00	278,227.32	10,267.19	288,494.51	1,574,711.49	84.52%
411-594-35-64-42	Wstwtr Cap Equip - DOE PWTFB Loan PC22-96103	0.00	160,896.88	0.00	160,896.88	-160,896.88	0.00%
411-595-35-63-33	Other Improvements	0.00	0.00	25,393.00	25,393.00	-25,393.00	0.00%
Totals:		-532,657.05	104,292.88	-49,552.71	54,740.17	-587,397.22	
Totals:		-532,657.05	104,292.88	-49,552.71	54,740.17	-587,397.22	

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Totals:		-532,657.05	104,292.88	-49,552.71	54,740.17	-587,397.22	
411 - Wastewater Capital Reserve Fund Totals:		-532,657.05	104,292.88	-49,552.71	54,740.17	-587,397.22	
412 - Wastewater Debt Service Fund							
412-343-50-00-51	LT Debt Collection For Sewer Utility	-619,967.00	-398,208.45	-50,597.30	-448,805.75	-171,161.25	-27.61%
412-361-11-00-44	Investment Interest Earned	-2,000.00	-28,414.07	-3,895.07	-32,309.14	30,309.14	1,515.46%
412-535-10-41-42	Banking Service Fees/Charges - WW LTD Res Fund	25.00	31.19	4.36	35.55	-10.55	-42.20%
412-591-35-78-13	Loan Payment PWTF - Principal PC22-96103-051	0.00	10,752.39	0.00	10,752.39	-10,752.39	0.00%
412-591-35-78-53	Loan Payment USDA - SW SEWER Principal	52,296.11	56,590.50	0.00	56,590.50	-4,294.39	-8.21%
412-591-35-78-54	Loan Payment DOE SW SEWER Principal	106,024.00	0.00	0.00	0.00	106,024.00	100.00%
412-591-35-78-55	Loan Payment DOE WWTP Design Principal	82,096.00	0.00	0.00	0.00	82,096.00	100.00%
412-592-35-83-13	Interest Payment PWTF Loan - PC22-96103-051	0.00	454.80	0.00	454.80	-454.80	0.00%
412-592-35-83-53	Interest Payment USDA Loan - SW SEWER	42,570.00	31,927.50	0.00	31,927.50	10,642.50	25.00%
412-592-35-83-54	Interest Payment DOE Loan - SW SEWER	27,535.00	0.00	0.00	0.00	27,535.00	100.00%
412-592-35-83-55	Interest Payment DOE Loan - WWTP Design	37,314.00	0.00	0.00	0.00	37,314.00	100.00%
412-597-41-24-11	Transfer Of Surplus To Capital Reserve	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
Totals:		25,893.11	-326,866.14	-54,488.01	-381,354.15	407,247.26	
Totals:		25,893.11	-326,866.14	-54,488.01	-381,354.15	407,247.26	
Totals:		25,893.11	-326,866.14	-54,488.01	-381,354.15	407,247.26	
412 - Wastewater Debt Service Fund Totals:		25,893.11	-326,866.14	-54,488.01	-381,354.15	407,247.26	
413 - Water Capital Improvement Reserve Fund							
413-343-40-01-43	Capital Reserve Fund Collections	-1,102,504.00	-669,259.30	-101,861.86	-771,121.16	-331,382.84	-30.06%
413-361-11-00-13	Interest - Water Capital Reserve Fund	-5,000.00	-35,464.38	-3,530.36	-38,994.74	33,994.74	679.89%
413-397-00-00-43	IF Trans From Water Const Fund #431 To WCIR #4	-150,000.00	-1,500.00	0.00	-1,500.00	-148,500.00	-99.00%
413-534-10-41-43	Banking Service Fees/Charges - W LTD Res Fund	35.00	40.15	4.40	44.55	-9.55	-27.29%
413-591-34-78-00	Loan Payment SRF Principal 04-65104-005	87,835.00	87,835.49	0.00	87,835.49	-0.49	0.00%
413-591-34-78-01	Loan Payment PWTF Principal PW-05-691-010	168,885.00	168,885.24	0.00	168,885.24	-0.24	0.00%
413-591-34-78-04	Principal PWTF Loan 2007 PC08-951-011	253,664.00	253,664.48	0.00	253,664.48	-0.48	0.00%
413-591-34-78-05	Loan Payment DOH Well #1 Principal DWL23476	65,359.00	65,359.05	0.00	65,359.05	-0.05	0.00%
413-591-34-78-06	Loan Payment DOH Well #1 Principal DWL23478	25,283.00	20,935.10	0.00	20,935.10	4,347.90	17.20%
413-591-34-78-07	Loan Payment DOH Well #2 Principal DWL23479	87,996.00	105,602.78	0.00	105,602.78	-17,606.78	-20.01%
413-591-34-78-08	Loan Payment DOH Well #2 Principal DWL 24936	126,396.00	94,991.81	0.00	94,991.81	31,404.19	24.85%
413-591-34-78-09	Loan Payment PWTF Principal PC22-96103-055	43,151.00	44,315.80	0.00	44,315.80	-1,164.80	-2.70%
413-591-34-78-14	Loan Payment PWTF Principal PC22-96103-062	0.00	7,002.77	0.00	7,002.77	-7,002.77	0.00%
413-591-34-78-16	Loan Payment PWTF Principal PR22-96103-011	0.00	30,907.05	0.00	30,907.05	-30,907.05	0.00%
413-592-34-83-00	Loan Payment SRF Interest 04-65104-005	3,942.00	3,952.60	0.00	3,952.60	-10.60	-0.27%
413-592-34-83-01	Loan Payment PWTF Interest PW-05-691-010	3,378.00	2,533.28	0.00	2,533.28	844.72	25.01%
413-592-34-83-04	Interest PWTF Loan 2007 PC08-951-011	7,610.00	7,609.93	0.00	7,609.93	0.07	0.00%
413-592-34-83-05	Interest Payment DOH Well #1 Interest DWL2347	13,071.00	13,071.81	0.00	13,071.81	-0.81	-0.01%
413-592-34-83-06	Interest Payment DOH Well #1 Interest DWL2347	5,567.00	4,187.02	0.00	4,187.02	1,379.98	24.79%
413-592-34-83-07	Interest Payment DOH Well #2 Interest DWL2347	25,345.00	25,344.67	0.00	25,344.67	0.33	0.00%
413-592-34-83-08	Interest Payment DOH Well #2 Interest DWL2493	46,328.00	29,922.42	0.00	29,922.42	16,405.58	35.41%
413-592-34-83-09	Loan Payment PWTF Interest PC22-96103-055	0.00	4,334.95	0.00	4,334.95	-4,334.95	0.00%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
413-592-34-83-14	Interest Payment PWTF PC22-96103-062	0.00	190.08	0.00	190.08	-190.08	0.00%
413-592-34-83-16	Interest Payment PWTF PR22-96103-011	0.00	53.26	0.00	53.26	-53.26	0.00%
413-597-00-42-50	Transfer To 425	332,100.00	332,100.00	0.00	332,100.00	0.00	0.00%
Totals:		38,441.00	596,616.06	-105,387.82	491,228.24	-452,787.24	
Totals:		38,441.00	596,616.06	-105,387.82	491,228.24	-452,787.24	
Totals:		38,441.00	596,616.06	-105,387.82	491,228.24	-452,787.24	
413 - Water Capital Improvement Reserve Fund Totals:							
413 - Water Revenue Bond Fund							
425-361-11-00-25	Investment Interest	-1,500.00	-11,271.87	-1,761.89	-13,033.76	11,533.76	768.92%
425-397-00-42-50	Transfer From 413	-332,100.00	-332,100.00	0.00	-332,100.00	0.00	0.00%
425-535-10-41-44	Banking Service Fees/Charges - W/S Debt Res Fun	0.00	13.13	1.87	15.00	-15.00	0.00%
425-591-34-70-17	Principle Payment On 2017 Revenue Bonds	225,000.00	0.00	0.00	0.00	225,000.00	100.00%
425-592-34-83-17	Interest Payment Of 2017 Revenue Bonds	94,500.00	0.00	0.00	0.00	94,500.00	100.00%
Totals:		-14,100.00	-343,358.74	-1,760.02	-345,118.76	331,018.76	
Totals:		-14,100.00	-343,358.74	-1,760.02	-345,118.76	331,018.76	
Totals:		-14,100.00	-343,358.74	-1,760.02	-345,118.76	331,018.76	
425 - Water Revenue Bond Fund Totals:							
425 - Water Bond Reserve Fund							
426-361-11-00-26	Interest Earned	-1,000.00	-4,216.88	-525.89	-4,742.77	3,742.77	374.28%
426-534-10-41-45	Banking Service Fees/Charges - W/S Bond Res Fun	0.00	4.74	0.60	5.34	-5.34	0.00%
Totals:		-1,000.00	-4,212.14	-525.29	-4,737.43	3,737.43	
Totals:		-1,000.00	-4,212.14	-525.29	-4,737.43	3,737.43	
Totals:		-1,000.00	-4,212.14	-525.29	-4,737.43	3,737.43	
426 - Water Bond Reserve Fund Totals:							
426 - Water System Construction Fund							
431-361-10-00-31	Unrealized Gain/Loss	0.00	-2,538.74	-1,046.85	-3,585.59	3,585.59	0.00%
431-361-11-00-31	Investment Interest	-4,000.00	-16,124.98	-1,180.59	-17,305.57	13,305.57	332.64%
431-534-10-49-31	Banking Service Fees/Charges - W Const Fund	0.00	59.87	6.57	66.44	-66.44	0.00%
431-597-00-00-43	IF Trans To WCIR #413 From Water Const Fund #4	150,000.00	1,500.00	0.00	1,500.00	148,500.00	99.00%
Totals:		146,000.00	-17,103.85	-2,220.87	-19,324.72	165,324.72	
Totals:		146,000.00	-17,103.85	-2,220.87	-19,324.72	165,324.72	
Totals:		146,000.00	-17,103.85	-2,220.87	-19,324.72	165,324.72	
431 - Water System Construction Fund Totals:							
440 - Ambulance							
440-332-93-40-10	Ground Emerg Med Transport (GEMT) Payment Pr	-60,000.00	-92,003.40	0.00	-92,003.40	32,003.40	53.34%
440-342-21-41-02	Emergency Medical Services	-400,000.00	-286,720.05	-10,755.36	-297,475.41	-102,524.59	-25.63%
440-342-60-00-06	Ambulance Charges	-248,000.00	-258,641.20	-32,662.95	-291,304.15	43,304.15	17.46%
440-342-60-00-07	Misc Util Fees/Activation Fees	0.00	-202.58	-33.67	-236.25	236.25	0.00%

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
440-342-60-00-10	Ambulance Services - Commercial/State Insuranc	-50,000.00	-102,461.01	-13,728.91	-116,189.92	66,189.92	132.38%
440-342-60-00-20	Ambulance Services - Medicare	-130,000.00	-77,582.91	-16,643.15	-94,226.06	-35,773.94	-27.52%
440-342-60-00-30	Ambulance Services - Medicaid	-2,000.00	-15,949.56	-422.77	-16,372.33	14,372.33	718.62%
440-342-60-00-40	Ambulance Services - Self Pay	-15,000.00	-24,967.71	-2,553.10	-27,520.81	12,520.81	83.47%
440-342-60-00-50	Ambulance Services - Restitution	-100.00	-50.00	0.00	-50.00	-50.00	-50.00%
440-359-90-00-43	Penalty/Late Fee - Ambulance	0.00	-144.86	-85.28	-230.14	230.14	0.00%
440-361-11-00-24	Investment Interest - EMS	0.00	-4,570.14	-752.45	-5,322.59	5,322.59	0.00%
440-522-24-10-00	Wages & OT - EMS Admin	99,634.00	75,405.74	9,034.82	84,440.56	15,193.44	15.25%
440-522-24-10-80	Wages & OT - EMS Rescue & Emergency	426,082.00	284,535.27	32,704.99	317,240.26	108,841.74	25.54%
440-522-24-10-81	Stipends (Volunteers) - EMS	85,000.00	57,463.92	6,139.27	63,603.19	21,396.81	25.17%
440-522-24-20-00	Benefits - EMS Admin	31,433.00	22,145.23	2,588.81	24,734.04	6,698.96	21.31%
440-522-24-20-80	Benefits - EMS Rescue & Emergency	159,640.00	112,957.95	12,852.23	125,810.18	33,829.82	21.19%
440-522-24-20-81	Benefits - (Volunteers) - EMS	8,743.00	4,896.80	482.26	5,379.06	3,363.94	38.48%
440-522-24-31-00	Operating Supplies - EMS Administration	1,000.00	970.15	110.19	1,080.34	-80.34	-8.03%
440-522-24-31-01	Office Supplies - EMS Administration	0.00	1.82	7.53	9.35	-9.35	0.00%
440-522-24-31-03	Operating Supplies - EMS Training	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
440-522-24-31-80	Operating Supplies - EMS Rescue & Emergency	1,000.00	8,139.41	147.35	8,286.76	-7,286.76	-728.68%
440-522-24-31-83	Radios/Pagers - Parts & Supplies - EMS	300.00	0.00	0.00	0.00	300.00	100.00%
440-522-24-35-00	Sm Tools / Equipment - EMS Admin	0.00	457.63	0.00	457.63	-457.63	0.00%
440-522-24-35-80	Sm Tools / Equipment - EMS Rescue & Emergency	50,000.00	16,310.56	0.00	16,310.56	33,689.44	67.38%
440-522-24-41-80	Professional Services - EMS Rescue & Emergency	15,000.00	2,278.91	4,751.41	7,030.32	7,969.68	53.13%
440-522-24-41-81	Professional Financial / Banking Costs	0.00	196.78	0.00	196.78	-196.78	0.00%
440-522-24-42-80	Communication - EMS Rescue & Emergency	0.00	200.26	30.08	230.34	-230.34	0.00%
440-522-24-43-00	Travel - EMS	3,000.00	879.66	190.92	1,070.58	1,929.42	64.31%
440-522-24-49-00	Miscellaneous - EMS Admin	100.00	2,584.09	0.00	2,584.09	-2,484.09	-2,484.09%
440-522-24-49-01	Reg/Fees - Training Classes & Seminars - EMS	5,000.00	33.75	7.25	41.00	4,959.00	99.18%
440-522-24-49-02	Intergov Services - Dispatch Charges - EMS	25,000.00	15,056.35	0.00	15,056.35	9,943.65	39.77%
440-522-24-49-80	Miscellaneous - EMS Rescue & Emergency	100.00	36.55	0.00	36.55	63.45	63.45%
440-522-24-49-96	Interfund Rentals - O & M	30,000.00	39,172.38	0.00	39,172.38	-9,172.38	-30.57%
440-522-27-10-00	Ambulance Utilities - Salaries & Wages	14,936.00	10,037.27	1,242.55	11,279.82	3,656.18	24.48%
440-522-27-20-00	Ambulance Utilities - Personnel Benefits	7,553.00	4,861.81	552.59	5,414.40	2,138.60	28.31%
440-522-27-31-00	Ambulance Utilities - Operating Supplies	0.00	9.92	0.00	9.92	-9.92	0.00%
440-522-27-31-01	Ambulance Utilities - Office Supplies	0.00	309.90	9.96	319.86	-319.86	0.00%
440-522-27-41-00	Ambulance Utilities - Professional Services	5,650.00	15,357.60	2,738.54	18,096.14	-12,446.14	-220.29%
440-522-27-43-00	Ambulance Utilities - Travel	0.00	154.63	13.95	168.58	-168.58	0.00%
440-522-27-48-00	Ambulance Utilities - Repairs & Maintenan	0.00	51.25	6.14	57.39	-57.39	0.00%
440-522-27-49-00	Ambulance Utilities - Miscellaneous	0.00	4.25	0.00	4.25	-4.25	0.00%
440-522-27-49-01	Ambulance Utilities - Reg/Fees - Train & Seminars	0.00	120.84	0.00	120.84	-120.84	0.00%
440-594-22-64-80	Equipment - Radios & Pagers (EMS)	2,000.00	0.00	4,980.55	4,980.55	-2,980.55	-149.03%
Totals:		71,071.00	-188,662.74	953.75	-187,708.99	258,779.99	
Totals:		71,071.00	-188,662.74	953.75	-187,708.99	258,779.99	
Totals:		71,071.00	-188,662.74	953.75	-187,708.99	258,779.99	

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
440 - Ambulance Totals:		71,071.00	-188,662.74	953.75	-187,708.99	258,779.99	
500 - Equipment Rental & Replacement							
500-348-65-00-01	INF - O & M	-450,000.00	-464,360.97	0.00	-464,360.97	14,360.97	3.19%
500-361-10-00-50	Unrealized Gain/Loss	0.00	39.19	-117.50	-78.31	78.31	0.00%
500-361-11-00-50	Investment Interest	-1,000.00	-1,841.19	-247.43	-2,088.62	1,088.62	108.86%
500-362-00-00-00	Equip & Vehicle Rental	-3,000.00	-1,727.61	-144.20	-1,871.81	-1,128.19	-37.61%
500-369-91-00-50	Other Misc. Revenues	0.00	-139.31	0.00	-139.31	139.31	0.00%
500-395-20-00-50	Insurance Compensation For Loss	0.00	0.00	-70.00	-70.00	70.00	0.00%
500-548-68-10-00	Wages & OT	118,574.00	82,860.12	9,891.15	92,751.27	25,822.73	21.78%
500-548-68-20-00	Benefits	79,109.00	55,107.33	6,461.73	61,569.06	17,539.94	22.17%
500-548-68-20-01	Benefits - Uniforms	1,500.00	783.57	0.00	783.57	716.43	47.76%
500-548-68-31-00	Operating Supplies - General	70,000.00	95,631.81	15,636.94	111,268.75	-41,268.75	-58.96%
500-548-68-32-00	Fuel Consumed	75,000.00	87,605.80	15,332.37	102,938.17	-27,938.17	-37.25%
500-548-68-35-00	Small Tools / Equipment	8,500.00	10,477.09	0.00	10,477.09	-1,977.09	-23.26%
500-548-68-44-00	External Taxes	700.00	25.97	16.02	41.99	658.01	94.00%
500-548-68-48-00	Repairs / Maintenance	60,000.00	31,752.24	18,431.85	50,184.09	9,815.91	16.36%
500-548-68-49-00	Miscellaneous	0.00	225.41	163.05	388.46	-388.46	0.00%
500-548-70-10-00	Wages & OT	17,417.00	13,244.42	1,512.62	14,757.04	2,659.96	15.27%
500-548-70-20-00	Personnel Benefits	8,426.00	6,278.46	689.85	6,968.31	1,457.69	17.30%
500-548-70-31-00	Operating Supplies - ER&R Administration	100.00	68.88	0.00	68.88	31.12	31.12%
500-548-70-31-01	Office Supplies - ER&R Administration	500.00	39.06	346.99	386.05	113.95	22.79%
500-548-70-35-00	Small Tools / Equipment	150.00	0.00	0.00	0.00	150.00	100.00%
500-548-70-41-00	Professional Services	800.00	637.35	10.18	647.53	152.47	19.06%
500-548-70-42-00	Communication	600.00	298.18	40.11	338.29	261.71	43.62%
500-548-70-43-00	Travel	3,000.00	224.34	1,452.52	1,676.86	1,323.14	44.10%
500-548-70-44-01	Advertising	500.00	129.97	0.00	129.97	370.03	74.01%
500-548-70-46-00	Insurance	76,053.00	72,934.96	0.00	72,934.96	3,118.04	4.10%
500-548-70-47-00	Public Utility Services	7,000.00	5,340.18	248.75	5,588.93	1,411.07	20.16%
500-548-70-49-00	Miscellaneous	500.00	11.75	129.48	141.23	358.77	71.75%
500-548-70-49-01	Registrations/Fees - Training Classes & Seminars	3,000.00	369.90	105.00	474.90	2,525.10	84.17%
500-548-79-41-00	Professional Financial / Banking Costs	400.00	308.18	0.86	309.04	90.96	22.74%
500-594-22-64-76	Fire Mobilization Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
500-594-42-64-00	Equipment Purchase	0.00	49,090.80	0.00	49,090.80	-49,090.80	0.00%
Totals:		78,329.00	45,415.88	69,890.34	115,306.22	-36,977.22	
Totals:		78,329.00	45,415.88	69,890.34	115,306.22	-36,977.22	
Totals:		78,329.00	45,415.88	69,890.34	115,306.22	-36,977.22	
500 - Equipment Rental & Replacement Totals:		78,329.00	45,415.88	69,890.34	115,306.22	-36,977.22	
625 - Flexible Benefits Plan Fund							
625-389-40-00-73	Trust Contribs Employee	-10,000.00	-10,192.44	0.00	-10,192.44	192.44	1.92%
625-389-60-00-01	Investment Interest	0.00	-0.81	-0.10	-0.91	0.91	0.00%
625-589-40-00-73	Unreimbursed Medical Pays	12,000.00	12,451.77	314.49	12,766.26	-766.26	-6.39%
Totals:		2,000.00	2,258.52	314.39	2,572.91	-572.91	

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Totals:		2,000.00	2,258.52	314.39	2,572.91	-572.91	
Totals:		2,000.00	2,258.52	314.39	2,572.91	-572.91	
625 - Flexible Benefits Plan Fund Totals:		2,000.00	2,258.52	314.39	2,572.91	-572.91	
Report Total:		1,081,531.52	-714,118.69	-323,017.76	-1,037,136.45	2,118,667.97	

Detail vs Budget Report

Date Range: 10/01/2023 - 10/31/2023

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - Current Expense Fund	1,344,146.00	1,189,403.82	52,718.95	1,242,122.77	102,023.23	
005 - Current Expense Reserve Fund	-101,500.00	-7,470.85	-892.31	-8,363.16	-93,136.84	
012 - Technology Reserve Fund	30,470.60	237,098.42	37,592.55	274,690.97	-244,220.37	
061 - Employee Benefit Reserve Fund	-14,525.00	17,296.93	2,692.51	19,989.44	-34,514.44	
100 - Street Fund	-36,094.00	13,845.91	13,193.49	27,039.40	-63,133.40	
120 - Criminal Justice Fund	1,136.00	-10,435.78	-2,910.88	-13,346.66	14,482.66	
121 - Forfeited Proceeds Fund	-520.00	-32.45	-3.83	-36.28	-483.72	
130 - Hotel/Motel Tax	-6,047.00	-18,768.44	-4,848.12	-23,616.56	17,569.56	
201 - ULTGO Bond Fund	-10.00	-405,226.09	-619.53	-405,845.62	405,835.62	
301 - Street Capital Contribution Fund	-20,015.00	2,015.92	-0.14	2,015.78	-22,030.78	
305 - Capital Improvement Fund (REET)	100,191.00	72,695.30	7,125.55	79,820.85	20,370.15	
306 - Capital Improvement Fund (REET 2)	1,059,339.75	124,681.38	5,634.57	130,315.95	929,023.80	
309 - CDBG Projects Fund	0.00	-78,411.02	-0.03	-78,411.05	78,411.05	
311 - Street Improvement Fund	60,961.00	23,344.88	-127,238.44	-103,893.56	164,854.56	
315 - Facility Maintenance Reserve Fund (CE	21,875.70	280,117.15	36,245.55	316,362.70	-294,487.00	
320 - Equipment Reserve Fund	-1,967.00	-139,437.73	44,211.14	-95,226.59	93,259.59	
330 - Economic Development Fund	-200.00	-40,149.82	-17.01	-40,166.83	39,966.83	
340 - Economic Development Reserve Fund	0.00	-0.84	-0.11	-0.95	0.95	0.00%
400 - Water Fund	-58,438.00	-43,946.00	-157,935.27	-201,881.27	143,443.27	
401 - Wastewater Fund	-473,108.00	-547,593.51	-166,569.11	-714,162.62	241,054.62	
402 - Stormwater Fund	11,210.00	27,217.37	-5,983.77	21,233.60	-10,023.60	
403 - Stormwater Capital Reserve Fund	-818,482.29	84,980.14	36,326.33	121,306.47	-939,788.76	
410 - Water Capital Reserve Fund	169,130.70	-1,363,723.11	51,036.39	-1,312,686.72	1,481,817.42	
411 - Wastewater Capital Reserve Fund	-532,657.05	104,292.88	-49,552.71	54,740.17	-587,397.22	
412 - Wastewater Debt Service Fund	25,893.11	-326,866.14	-54,488.01	-381,354.15	407,247.26	
413 - Water Capital Improvement Reserve F	38,441.00	596,616.06	-105,387.82	491,228.24	-452,787.24	
425 - Water Revenue Bond Fund	-14,100.00	-343,358.74	-1,760.02	-345,118.76	331,018.76	
426 - Water Bond Reserve Fund	-1,000.00	-4,212.14	-525.29	-4,737.43	3,737.43	
431 - Water System Construction Fund	146,000.00	-17,103.85	-2,220.87	-19,324.72	165,324.72	
440 - Ambulance	71,071.00	-188,662.74	953.75	-187,708.99	258,779.99	
500 - Equipment Rental & Replacement	78,329.00	45,415.88	69,890.34	115,306.22	-36,977.22	
625 - Flexible Benefits Plan Fund	2,000.00	2,258.52	314.39	2,572.91	-572.91	

Report Total:

1,081,531.52 -714,118.69 -323,017.76 -1,037,136.45 2,118,667.97



City of College Place, WA

Vendor History Report

By Vendor Name

Posting Date Range -

Payment Date Range 10/01/2023 - 10/31/2023

Payable Number	Description	Units	Price	Post Date	1099 Account Number	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description				Amount			Account Name	Dist Amount					
Vendor Set: 01 - Vendor Set 01													
14083 - Amazon Business Prime													
1D1K-RMJF-MRKV	Ink- Peel	1.00	52.16	10/25/2023	500-548-68-31-00	DFT0000624	10/25/2023	1,789.32	0.00	0.00	0.00	1,789.32	1,789.32
Printer Ink- Peel				52.16			Operating Supplies - General	52.16	0.00	0.00	0.00	52.16	52.16
1MKJ-WMPJ-13PD	Replaceent christmas bulbs	1.00	74.77	10/25/2023	001-573-90-31-00	DFT0000624	10/25/2023	74.77	0.00	0.00	0.00	74.77	74.77
Replaceent christmas bu				74.77			Operating Supplies - Community Ev	74.77	0.00	0.00	0.00	74.77	74.77
14KN-QY36-VRXD	Calendar- Winder	1.00	8.69	10/25/2023	400-534-27-31-01	DFT0000624	10/25/2023	8.69	0.00	0.00	0.00	8.69	8.69
Calendar- Winder				8.69	401-535-27-31-01		Water Utilities - Office Supplies	2.95					
					402-531-27-31-01		Sewer Utilities - Office Supplies	3.57					
					440-522-24-31-01		Stormwater Utilities - Office Suppli	1.82					
							Office Supplies - EMS Administratic	0.35					
14X9-YYQT-G9KP	Supplies- J. Anthes	1.00	17.90	10/10/2023	012-518-89-31-01	DFT0000606	10/10/2023	17.90	0.00	0.00	0.00	17.90	17.90
Supplies- J. Anthes				17.90			Office Supplies - Data Processing	17.90					
16GT-Q4GY-WG7M	Trunk-or-Treat items	1.00	29.34	10/12/2023	001-573-90-31-00	DFT0000622	10/12/2023	29.34	0.00	0.00	0.00	29.34	29.34
Trunk-or-Treat items				29.34			Operating Supplies - Community Ev	29.34					
16JD-D66T-JHGV	Foot Rest- Doering	1.00	43.03	10/10/2023	001-518-10-31-01	DFT0000600	10/10/2023	43.03	0.00	0.00	0.00	43.03	43.03
Foot Rest- Doering				43.03	100-542-30-49-00		Office Supplies - HR Administration	16.35					
					400-534-10-31-01		Miscellaneous	3.87					
					401-535-10-31-01		Office Supplies - Administration	6.02					
					402-531-10-31-01		Office Supplies - Administration	4.30					
					440-522-24-31-01		Office Supplies - Stormwater Admi	5.59					
					500-548-70-31-01		Office Supplies - EMS Administratic	6.02					
							Office Supplies - ER&R Administra	0.88					
17KW-6PNW-4VIX	Batteries	1.00	8.42	10/10/2023	012-518-89-31-01	DFT0000605	10/10/2023	8.42	0.00	0.00	0.00	8.42	8.42
Batteries				8.42			Office Supplies - Data Processing	8.42					
1FFK-R6CF-96YK	Operating Supplies- PW	1.00	123.12	10/12/2023	400-534-10-31-01	DFT0000622	10/12/2023	142.68	0.00	0.00	0.00	142.68	142.68
Operating Supplies- PV				123.12			Office Supplies - Administration	123.12					
Operating Supplies- PV				19.56	100-542-30-49-00		Miscellaneous	19.56					
1FT4-63NM-1LNY	Tools- PW	1.00	434.78	10/12/2023	100-542-30-35-00	DFT0000622	10/12/2023	434.78	0.00	0.00	0.00	434.78	434.78
Tools- PW				434.78			Sm Tools/Equipment	434.78					
1HFL-QJCN-G1MG	Binder dividers- PW	1.00	25.56	10/25/2023	400-534-10-31-01	DFT0000624	10/25/2023	25.56	0.00	0.00	0.00	25.56	25.56
Binder dividers- PW				25.56			Office Supplies - Administration	25.56					
1HH3-N793-3VF9	Tool set			10/25/2023		DFT0000624	10/25/2023	310.48	0.00	0.00	0.00	310.48	310.48

Vendor History Report

Vendor History Report										Posting Date Range					
Payable Number	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Payment Date	Account Name	Amount	Shipping Dist Amount	Tax	Discount	Net	Payment
Item Description															
Tool set		1.00	310.48	310.48	9/25/2023	001-518-20-35-00	DFT0000622	10/12/2023	Sm Tools/Minor Equip	-50.50	310.48	0.00	0.00	-50.50	-50.50
1HTN-JRFM-9MTT	Return Bracelets- FD	-1.00	50.50	-50.50	9/25/2023	001-522-20-31-00	DFT0000622	10/12/2023	Operating Supplies - Suppression	-50.50	-50.50	0.00	0.00	-50.50	-50.50
1L11-JHQN-9NVD	Office Supplies- PD	1.00	55.32	55.32	10/12/2023	001-521-19-31-01	DFT0000622	10/12/2023	Office Supplies - Support Services	70.59	55.32	0.00	0.00	70.59	70.59
Office Supplies- PD	Office Supplies- PD	1.00	15.27	15.27	001-521-30-31-01	001-521-30-31-01		10/25/2023	Office Supplies - Crime Prevention	15.27	15.27	0.00	0.00		
1MQC-LM6G-T1WY	Glucose Packs- EMS	1.00	32.56	32.56	10/25/2023	440-522-24-31-80	DFT0000624	10/25/2023	Operating Supplies - EMS Rescue &	32.56	32.56	0.00	0.00	32.56	32.56
Glucose Packs- EMS	Flash Drives- IT	1.00	52.06	52.06	10/25/2023	012-518-89-35-00	DFT0000624	10/25/2023	Sm Tools/Minor Equipment	52.06	52.06	0.00	0.00	52.06	52.06
1NQL-67HC-H7NM	Flash Drives- IT	1.00	52.06	52.06	10/25/2023	012-518-89-35-00	DFT0000624	10/25/2023	Sm Tools/Minor Equipment	52.06	52.06	0.00	0.00	52.06	52.06
1RR6-LV7W-GQFD	Office Furniture- FD	1.00	459.89	459.89	10/10/2023	001-522-20-31-00	DFT0000599	10/10/2023	Operating Supplies - Suppression	459.89	459.89	0.00	0.00	459.89	459.89
Office Furniture- FD	HDMI Cable	1.00	15.21	15.21	10/10/2023	012-518-89-31-01	DFT0000604	10/10/2023	Office Supplies - Data Processing	15.21	15.21	0.00	0.00	15.21	15.21
1TDP-WJKC-3DTH	HDMI Cable	1.00	15.21	15.21	10/10/2023	012-518-89-31-01	DFT0000604	10/10/2023	Office Supplies - Data Processing	15.21	15.21	0.00	0.00	15.21	15.21
1Y7G-LMDQ-113C	Phone case and protector- PD	1.00	61.70	61.70	10/25/2023	001-521-22-31-00	DFT0000624	10/25/2023	Operating Supplies - Patrol	61.70	61.70	0.00	0.00	61.70	61.70
Phone case and protector- PD		1.00	61.70	61.70	10/25/2023	001-521-22-31-00	DFT0000624	10/25/2023	Operating Supplies - Patrol	61.70	61.70	0.00	0.00	61.70	61.70
7404 - Banner Bank Credit Cards															
10/13/23-0169	0169-CH			10/31/2023	001-513-10-49-00	DFT0000648		10/31/2023	Miscellaneous	7,241.26	0.00	0.00	0.00	7,241.26	7,241.26
Exec Meeting Lunch		1.00	99.13	99.13	001-513-10-49-00			10/31/2023	Miscellaneous	116.30	0.00	0.00	0.00	116.30	116.30
Ecology Meeting- Cota		1.00	17.17	17.17	001-558-60-43-00			Travel		99.13					
					100-544-20-43-00			Travel Expense - Engineering		2.75					
					401-535-10-43-00			Travel		4.29					
					402-531-20-43-00			Travel Expense - Stormwater Engin		0.69					
										9.44					
10/13/23-4551	4551-FD	1.00	161.81	161.81	10/31/2023	001-522-20-32-02	DFT0000646	10/31/2023	Fire Mobilization - Fuel Consumed	161.81	161.81	0.00	0.00	161.81	161.81
Fuel-Mobe		1.00	161.81	161.81	10/31/2023	001-522-20-32-02	DFT0000646	10/31/2023	Fire Mobilization - Fuel Consumed	161.81	161.81	0.00	0.00	161.81	161.81
10/13/23-5296	5296-CD	1.00	239.84	239.84	10/31/2023	001-573-90-31-00	DFT0000644	10/31/2023	Operating Supplies - Community Ev	614.70	239.84	0.00	0.00	614.70	614.70
Truck or Treat		1.00	209.86	209.86	001-573-90-31-00			10/31/2023	Operating Supplies - Community Ev	239.84	239.84	0.00	0.00	614.70	614.70
Trunk or Treat		1.00	209.86	209.86	001-573-90-31-00			10/31/2023	Operating Supplies - Community Ev	209.86	209.86	0.00	0.00	614.70	614.70
WABO Fall Seminar- Ho		1.00	165.00	165.00	001-524-20-49-01			10/31/2023	Training Class Registration Costs - E	165.00	165.00	0.00	0.00	614.70	614.70
10/13/23-7573	7573-CH			10/31/2023	001-576-80-31-00	DFT0000647		10/31/2023	Operating Supplies - Parks	1,421.21	0.00	0.00	0.00	1,421.21	1,421.21
Pickle Ball Court Supplie		1.00	298.00	298.00	001-576-80-31-00			10/31/2023	Operating Supplies - Parks	298.00	298.00	0.00	0.00	1,421.21	1,421.21
Pickle Ball Supplies		1.00	298.00	298.00	001-576-80-31-00			10/31/2023	Operating Supplies - Parks	298.00	298.00	0.00	0.00	1,421.21	1,421.21
Wellness Emp Lunch Suj		1.00	225.13	225.13	001-518-10-31-02			10/31/2023	Operating Supplies - HR Wellness	225.13	225.13	0.00	0.00	1,421.21	1,421.21
Wellness Emp Luncheon		1.00	189.62	189.62	001-518-10-31-02			10/31/2023	Operating Supplies - HR Wellness	189.62	189.62	0.00	0.00	1,421.21	1,421.21
Super Hero Run		1.00	142.50	142.50	001-518-10-31-02			10/31/2023	Operating Supplies - HR Wellness	142.50	142.50	0.00	0.00	1,421.21	1,421.21
Manuals		1.00	119.35	119.35	500-548-68-31-00			10/31/2023	Operating Supplies - General	119.35	119.35	0.00	0.00	1,421.21	1,421.21
Testing- Goodson		1.00	105.00	105.00	500-548-70-49-01			10/31/2023	Registrations/Fees - Training Classe	105.00	105.00	0.00	0.00	1,421.21	1,421.21
7573-CH		1.00	28.61	28.61	001-518-10-31-02			10/31/2023	Operating Supplies - HR Wellness	28.61	28.61	0.00	0.00	1,421.21	1,421.21
Ecology Meeting- Cota		1.00	15.00	15.00	402-531-27-43-00			10/31/2023	Stormwater Utilities - Travel	15.00	15.00	0.00	0.00	1,421.21	1,421.21

Vendor History Report

Payable Number		Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Account Name	Payment Date	Amount	Shipping	Tax	Discount	Net	Posting Date Range -
Item Description												Dist Amount				Payment
10/13/23-8472	8472-PD	Harvest Fest	1.00	272.80	272.80	10/31/2023	001-367-11-00-03	DFT0000645	Contributions/Gifts - Police Dept	10/31/2023	1,318.57	0.00	0.00	0.00	1,318.57	1,318.57
		Jacks- Records Clerks	1.00	221.91	221.91	10/31/2023	001-521-19-20-01		Benefits/Uniforms Support Service:		221.91					
		Pants	1.00	196.72	196.72	10/31/2023	001-521-10-49-00		Miscellaneous		196.72					
		Supplies- SWAT	1.00	149.09	149.09	10/31/2023	001-521-22-31-00		Operating Supplies - Patrol		149.09					
		Sweatshirts- PD	1.00	145.77	145.77	10/31/2023	001-521-19-20-01		Benefits/Uniforms Support Service:		145.77					
		Officer Interview Lunch	1.00	96.74	96.74	10/31/2023	001-521-40-31-00		Operating Supplies - Training		96.74					
		Harvest Fest	1.00	79.41	79.41	10/31/2023	001-367-11-00-03		Contributions/Gifts - Police Dept		79.41					
		Supplies- SWAT	1.00	62.77	62.77	10/31/2023	001-521-22-31-00		Operating Supplies - Patrol		62.77					
		Laptop Charger	1.00	48.21	48.21	10/31/2023	001-521-22-31-00		Operating Supplies - Patrol		48.21					
		Supplies	1.00	45.15	45.15	10/31/2023	001-521-21-31-00		Operating Supplies - Investigation		45.15					
10/13/23-9400	9400-CH	Lodging Clerk Training- :	1.00	111.86	111.86	10/31/2023	001-514-30-43-00	DFT0000639	Travel	10/31/2023	628.73	0.00	0.00	0.00	628.73	628.73
						10/31/2023	100-543-10-49-00		Miscellaneous		21.26					
						10/31/2023	400-534-27-43-00		Water Utilities - Travel		16.78					
						10/31/2023	401-535-27-43-00		Sewer Utilities - Travel		15.66					
						10/31/2023	402-531-27-43-00		Stormwater Utilities - Travel		14.54					
						10/31/2023	440-522-27-43-00		Ambulance Utilities - Travel		5.59					
						10/31/2023	001-514-30-43-00		Travel		38.03					
						10/31/2023	100-543-10-49-00		Miscellaneous		21.26					
						10/31/2023	400-534-27-43-00		Water Utilities - Travel		16.78					
						10/31/2023	401-535-27-43-00		Sewer Utilities - Travel		15.66					
10/13/23-9418	9418-CH	Meal- Pick up new vehicl	1.00	88.51	88.51	10/31/2023	402-531-27-43-00		Stormwater Utilities - Travel		14.54					
		Fuel- Pick up new vehicl	1.00	84.00	84.00	10/31/2023	440-522-27-43-00		Ambulance Utilities - Travel		5.59					
		Fuel- Testing Goodson, l	1.00	70.01	70.01	10/31/2023	500-548-70-43-00		Travel		88.51					
		Fuel- Pick up new vehicl	1.00	46.68	46.68	10/31/2023	500-548-68-32-00		Travel		84.00					
		Fuel Clerk Training- St C	1.00	43.49	43.49	10/31/2023	500-548-70-43-00		Fuel Consumed		70.01					
						10/31/2023	001-514-30-43-00		Travel		46.68					
						10/31/2023	100-543-10-49-00		Miscellaneous		14.79					
						10/31/2023	400-534-27-43-00		Water Utilities - Travel		8.27					
						10/31/2023	401-535-27-43-00		Sewer Utilities - Travel		6.52					
						10/31/2023	402-531-27-43-00		Stormwater Utilities - Travel		6.09					
10/13/23-9418	9418-CH	Meal- Pick up new vehicl	1.00	36.54	36.54	10/31/2023	440-522-27-43-00		Ambulance Utilities - Travel		2.17					
		Meeting Snacks- St. Clai	1.00	35.78	35.78	10/31/2023	500-548-70-43-00		Travel		36.54					
						10/31/2023	001-511-60-49-01		Miscellaneous		35.78					
		Lock out service	0.00	0.00	0.00	10/31/2023	001-521-40-41-00		Prof Services Training		538.02	0.00	0.00	0.00	538.02	538.02
		Fuel BLEA Bennett	1.00	68.48	68.48	10/31/2023	001-521-40-43-00		Travel Training		142.44					
		Fuel BLEA Bennett	1.00	68.44	68.44	10/31/2023	001-521-40-43-00		Travel Training		68.48					
		Fuel BLEA Bennett	1.00	62.74	62.74	10/31/2023	001-521-40-43-00		Travel Training		68.44					
						10/31/2023	001-521-40-43-00		Travel Training		62.74					
						10/31/2023	001-521-40-43-00		Travel Training		58.47					
						10/31/2023	001-521-40-43-00		Travel Training		58.47					

Vendor History Report

Vendor History Report													Posting Date Range		
Payable Number	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Account Name	Payment Date	Amount	Shipping Dist Amount	Tax	Discount	Net	Payment
10/13/23-9426	9426-CH				10/31/2023		DFT0000641		10/31/2023	79.29	0.00	0.00	0.00	79.29	79.29
Fuel BLEA- Dennis		1.00	56.88	56.88	001-521-40-43-00			Travel Training			56.88				
Fuel BLEA- Dennis		1.00	16.94	16.94	001-521-40-43-00			Travel Training			16.94				
Air		1.00	15.37	15.37	001-521-40-43-00			Travel Training			15.37				
		1.00	14.90	14.90	001-521-40-43-00			Travel Training			14.90				
		1.00	14.08	14.08	001-521-40-43-00			Travel Training			14.08				
		1.00	11.71	11.71	001-521-40-43-00			Travel Training			11.71				
		1.00	7.57	7.57	001-521-40-43-00			Travel Training			7.57				
10/13/23-9467	9467-PD				10/31/2023		DFT0000642		10/31/2023	885.26	0.00	0.00	0.00	885.26	885.26
Stickers		1.00	326.91	326.91	001-521-30-31-00			Operating Supplies - Crime Prevent			326.91				
Go Dark Bags		1.00	203.90	203.90	001-521-21-31-00			Operating Supplies - Investigation			203.90				
Shot timer		1.00	173.91	173.91	001-521-22-31-00			Operating Supplies - Patrol			173.91				
Postage-SEO		0.00	0.00	69.30	001-521-21-42-00			Communication Invest.			69.30				
Fall Fest Decor		1.00	41.35	41.35	001-367-11-00-03			Contributions/Gifts - Police Dept			41.35				
postage- SEO		0.00	0.00	35.20	001-521-21-42-00			Communication Invest.			35.20				
Rod and rings		1.00	33.00	33.00	001-521-22-31-00			Operating Supplies - Patrol			33.00				
FB Advertising		0.00	0.00	1.69	001-521-22-49-00			Miscellaneous Patrol			1.69				
10/13/23-9965	9965-FD				10/25/2023		DFT0000643		10/31/2023	964.21	0.00	0.00	0.00	964.21	964.21
building material		1.00	482.10	482.10	001-522-45-31-00			Operating Supplies - Training			482.10				
Supplies		1.00	169.89	169.89	001-522-50-31-01			Office Supplies - Facilities			169.89				
Supplies		1.00	110.19	110.19	440-522-24-31-00			Operating Supplies - EMS Administ			110.19				
Bond Paper		1.00	95.60	95.60	001-522-10-31-00			Operating Supplies - Administration			95.60				
CAT 6 Cable		1.00	46.71	46.71	001-522-45-49-00			Miscellaneous			46.71				
Modular Plug		1.00	22.81	22.81	001-522-45-49-00			Miscellaneous			22.81				
blade set		1.00	21.70	21.70	001-522-45-35-00			Small Tools & Equipment - Training			21.70				
Markers		1.00	10.86	10.86	001-522-10-31-00			Operating Supplies - Administration			10.86				
Supplies		1.00	4.35	4.35	001-522-45-31-01			Office Supplies - Training			4.35				
10/13/23-FEE	International Fee				10/31/2023		DFT0000654		10/31/2023	1.84	0.00	0.00	0.00	1.84	1.84
International Fee		1.00	1.84	1.84	001-521-21-31-00			Operating Supplies - Investigation			1.84				
10/13-23-2169	2169-PW				10/31/2023		DFT0000650		10/31/2023	21.95	0.00	0.00	0.00	21.95	21.95
UCC Lunch		1.00	21.95	21.95	400-534-10-49-00			Miscellaneous			21.95				
10/13-23-6577	6577-PD				10/31/2023		DFT0000649		10/31/2023	489.97	0.00	0.00	0.00	489.97	489.97
Travel- Clerks Training		1.00	131.79	131.79	001-521-19-43-00			Travel Support Services			131.79				
Starlink Internet		1.00	120.00	120.00	001-521-10-31-00			Operating Supplies - Administration			120.00				
Internet Gun Range		1.00	120.00	120.00	001-521-10-49-00			Miscellaneous			120.00				
Fuel- Clerk Training		1.00	46.63	46.63	001-521-19-42-00			Communication Support Ser			46.63				
Training- Adams		1.00	18.80	18.80	001-521-40-43-00			Travel Training			18.80				
Meal- Training Adams		1.00	18.59	18.59	001-521-40-43-00			Travel Training			18.59				

Vendor History Report

Posting Date Range -

Payable Number	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Account Name	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description															
Training- Adams	1.00	17.99	17.99	17.99	001-521-40-43-00			Travel Training			17.99				
Boxes	1.00	16.17	16.17	16.17	001-521-21-31-00			Operating Supplies - Investigation	10/31/2023	-0.60	0.00	0.00	0.00	-0.60	-0.60
CM0000056	9400-CH Rebate	-1.00	0.60	-0.60	001-521-40-43-00	DFT0000655		Travel Training			-0.60				
5629 - Home Depot Credit Services															
10/6/23-Adj	EPD Adjustment	1.00	4.46	4.46	8/11/2023	DFT0000607		Operating Supplies - Facilities	10/6/2023	2,138.22	0.00	102.57	0.00	2,240.79	2,240.79
EPD Adjustment	1.00	3.00	3.00	3.00	001-518-20-31-00			Operating Supplies - Parks		14.08	0.00	0.00	0.00	14.08	14.08
EPD Adjustment	1.00	2.48	2.48	2.48	001-576-80-31-00			Repairs/Maintenance			4.46				
EPD Adjustment	1.00	1.40	1.40	1.40	001-522-50-48-00			Operating Supplies - Facilities			3.00				
EPD Adjustment	1.00	1.20	1.20	1.20	001-518-20-31-00			Operating Supplies - Parks			2.48				
EPD Adjustment	1.00	1.16	1.16	1.16	001-576-80-31-00			Operating Supplies - Facilities			1.40				
EPD Adjustment	1.00	0.38	0.38	0.38	400-534-50-31-00			Operating Supplies - Parks			1.20				
EPD Adjustment	1.00				001-518-20-35-00			Operating Supplies - Maintenance			1.16				
8/28/23	Statement Charges	1.00	256.06	256.06	10/10/2023	DFT0000613		Sm Tools/Minor Equip	10/10/2023	945.14	0.00	0.00	0.00	945.14	945.14
Inv 3023385	1.00	186.27	186.27	186.27	001-518-20-35-00			Repairs & Maintenance			0.38				
Inv 8022772	1.00	60.79	60.79	60.79	400-534-50-31-00			Operating Supplies - Minor Equip			256.06				
Inv 6011206	1.00	60.51	60.51	60.51	001-518-20-31-00			Operating Supplies - Maintenance			186.27				
Inv 9624793	1.00	53.82	53.82	53.82	001-576-80-31-00			Operating Supplies - Facilities			60.79				
Inv 4010462	1.00	43.06	43.06	43.06	001-576-80-31-00			Operating Supplies - Parks			60.51				
Inv 9011851	1.00	39.21	39.21	39.21	001-518-20-35-00			Operating Supplies - Parks			53.82				
Inv 8021586	1.00	37.98	37.98	37.98	001-518-20-48-00			Sm Tools/Minor Equip			14.96				
Inv 1624588	1.00	32.58	32.58	32.58	100-542-64-31-00			Repairs & Maintenance			28.10				
Inv 0011714	1.00	29.15	29.15	29.15	100-542-64-31-00			Operating Supplies - Traffic Control			39.21				
Inv 4011379	1.00	25.58	25.58	25.58	001-576-80-31-00			Operating Supplies - Parks			37.98				
Inv 4023236	1.00	25.43	25.43	25.43	400-534-50-31-00			Operating Supplies - Maintenance			32.58				
Inv 8022754	1.00	24.05	24.05	24.05	001-518-20-48-00			Repairs & Maintenance			29.15				
Inv 7022939	1.00	19.79	19.79	19.79	100-542-70-31-00			Operating Supplies - Roadside			25.58				
Inv 8021565	1.00	19.21	19.21	19.21	001-518-20-48-00			Repairs & Maintenance			25.43				
Inv 3010595	1.00	19.14	19.14	19.14	500-548-68-31-00			Operating Supplies - General			24.05				
Inv 7624901	1.00	6.91	6.91	6.91	400-534-50-31-00			Operating Supplies - Maintenance			19.79				
Inv 2012587	1.00	5.60	5.60	5.60	402-531-50-31-00			Operating Supplies - Stormwater M			19.21				
Inv 9011858	1.00	1,179.00	1,179.00	1,179.00	001-576-80-31-00			Operating Supplies - Parks			5.32				
8140569	Bosch Dishwasher for Fire Department	1.00	1,281.57	1,281.57	001-576-80-35-00			Sm Tools/Equipment			13.82				
Bosch Dishwasher for Fi	1.00	1,281.57	1,281.57	1,281.57	001-518-20-31-00			Operating Supplies - Facilities			6.91				
					001-518-20-48-00			Repairs & Maintenance			5.60				
					315-594-18-62-17			Capital Expenditures/Expenses - Bc	10/10/2023	1,179.00	0.00	102.57	0.00	1,281.57	1,281.57

Vendor History Report

Posting Date Range -

Payable Number	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Payment Date	Account Name	Amount	Shipping	Tax	Discount	Net	Payment
Item Description											Dist Amount				
194 - Napa Of Walla Walla															
9/30/23	Parts				10/10/2023		APA000334	10/10/2023	Operating Supplies - General	2,014.80	0.00	0.00	0.00	2,014.80	2,014.80
	coil, PCV valve, spark pli	1.00	244.28	244.28		500-548-68-31-00			Operating Supplies - General	244.28					
	tube	1.00	217.56	217.56		500-548-68-31-00			Operating Supplies - General	217.56					
	Truck shock	1.00	201.81	201.81		500-548-68-31-00			Operating Supplies - General	201.81					
	spark plug, belt, coil	1.00	169.25	169.25		500-548-68-31-00			Operating Supplies - General	169.25					
	Bearing	1.00	166.77	166.77		500-548-68-31-00			Operating Supplies - General	166.77					
	filters, coolant	1.00	164.80	164.80		500-548-68-31-00			Operating Supplies - General	164.80					
	Spark plug, Filter, belt ki	1.00	148.53	148.53		500-548-68-31-00			Operating Supplies - General	148.53					
	glass cleaner	1.00	109.85	109.85		500-548-68-31-00			Operating Supplies - General	109.85					
	fuel oil mix	1.00	91.35	91.35		100-542-30-31-00			Operating Supplies - Traveled Way	91.35					
	brake cleaner	1.00	88.60	88.60		500-548-68-31-00			Operating Supplies - General	88.60					
	severe gear	1.00	85.43	85.43		500-548-68-31-00			Operating Supplies - General	85.43					
	Spark plug, wire set	1.00	85.24	85.24		500-548-68-31-00			Operating Supplies - General	85.24					
	Filter	1.00	77.32	77.32		500-548-68-31-00			Operating Supplies - General	77.32					
	Fuse holder	1.00	63.25	63.25		500-548-68-31-00			Operating Supplies - General	63.25					
	Fuses, brake fluid	1.00	55.60	55.60		500-548-68-31-00			Operating Supplies - General	55.60					
	idler pully	1.00	55.03	55.03		500-548-68-31-00			Operating Supplies - General	55.03					
	Air filter	1.00	50.64	50.64		500-548-68-31-00			Operating Supplies - General	50.64					
	PCV Valve & grommet	1.00	44.52	44.52		500-548-68-31-00			Operating Supplies - General	44.52					
	Air valve, aluminum slee	1.00	35.47	35.47		500-548-68-31-00			Operating Supplies - General	35.47					
	wiper blade	1.00	33.69	33.69		500-548-68-31-00			Operating Supplies - General	33.69					
	Air filter	1.00	31.47	31.47		500-548-68-31-00			Operating Supplies - General	31.47					
	Crain valve	1.00	25.70	25.70		500-548-68-31-00			Operating Supplies - General	25.70					
	Air filter	1.00	19.86	19.86		500-548-68-31-00			Operating Supplies - General	19.86					
	Air filter	1.00	19.86	19.86		500-548-68-31-00			Operating Supplies - General	19.86					
	oil seal	1.00	16.94	16.94		500-548-68-31-00			Operating Supplies - General	16.94					
	Gasket set	1.00	15.44	15.44		500-548-68-31-00			Operating Supplies - General	15.44					
	Air Filter	1.00	10.89	10.89		500-548-68-31-00			Operating Supplies - General	10.89					
	Aluminum sleeve	1.00	2.80	2.80		500-548-68-31-00			Operating Supplies - General	2.80					
	PCV Valve grommet- ret	-1.00	8.40	-8.40		500-548-68-31-00			Operating Supplies - General	-8.40					
	coupler lock-return	-1.00	38.89	-38.89		500-548-68-31-00			Operating Supplies - General	-38.89					
	Air filters	-1.00	39.73	-39.73		500-548-68-31-00			Operating Supplies - General	-39.73					
	Truck shock, fuse- Retur	-1.00	230.13	-230.13		500-548-68-31-00			Operating Supplies - General	-230.13					

218 - Quill Corporation

34549860	Office Supplies-PD	1.00	52.15	52.15	10/10/2023		APA000346	10/10/2023	Office Supplies - Administration	52.15	0.00	0.00	0.00	491.60	491.60
						001-521-10-31-01			Office Supplies - Support Services	10.43				52.15	52.15
						001-521-19-31-01			Office Supplies - Investigation	5.22					
						001-521-21-31-01			Office Supplies - Patrol	26.08					
						001-521-22-31-01			Office Supplies - Special Enforceme	5.20					
						001-554-30-31-01									

34550826	Office Supplies- PD				10/10/2023		APA000346	10/10/2023		69.56	0.00	0.00	0.00	69.56	69.56
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Vendor History Report

Posting Date Range -

Payable Number	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Account Name	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
34616964	Multifold Towels	1.00	69.56	69.56	10/10/2023	001-521-10-31-01	APA000346	Office Supplies - Administration	10/10/2023	16.95	0.00	0.00	0.00	16.95	16.95
								Office Supplies - Support Services			6.96				
								Office Supplies - Investigation			13.91				
								Office Supplies - Patrol			6.96				
								Office Supplies - Special Enforceme			34.78				
											6.95				
								Office Supplies - Executive	10/10/2023	16.95	0.00	0.00	0.00	16.95	16.95
								Office Supplies - Budgeting, Accour			2.23				
								Office Supplies - Records			2.99				
								Office Supplies - HR Administration			0.96				
34632764	Shipping & Tax on free i	1.00	2.99	2.99	10/10/2023	001-514-23-31-01	APA000346	Office Supplies - Administration	10/10/2023	2.99	0.00	0.00	0.00	2.99	2.99
								Office Supplies - Executive			0.39				
								Office Supplies - Budgeting, Accour			0.53				
								Office Supplies - Records			0.17				
								Office Supplies - HR Administration			0.34				
								Office Supplies - Administration			0.03				
								Office Supplies - Administration			0.14				
								Water Utilities - Office Supplies			0.59				
								Office Supplies - Administration			0.11				
								Sewer Utilities - Office Supplies			0.66				
34633067	Supplies-CH	1.00	166.03	166.03	10/10/2023	401-535-10-31-01	APA000346	Stormwater Utilities - Office Suppli	10/10/2023	260.77	0.00	0.00	0.00	260.77	260.77
								Water Utilities - Office Supplies			54.79				
								Sewer Utilities - Office Supplies			83.02				
								Stormwater Utilities - Office Suppli			18.26				
								Ambulance Utilities - Office Supplie			9.96				
								Ending Balance			12.38				
								Office Supplies - Records			22.43				
								Office Supplies - Administration			17.01				
								Water Utilities - Office Supplies			13.15				
								Stormwater Utilities - Office Suppli			12.38				
34721624	Supplies- Council	1.00	41.28	41.28	10/10/2023	001-518-20-31-00	APA000346	Office Supplies - Community Event:	10/10/2023	41.28	0.00	0.00	0.00	41.28	41.28
								Operating Supplies - Facilities			41.28				
											0.00				
											0.00				
											0.00				
											0.00				
											0.00				
											0.00				
											0.00				
											0.00				
34726890	Office supplies- Doering	1.00	17.39	17.39	10/10/2023	001-573-90-31-01	APA000346		10/10/2023	17.39	0.00	0.00	0.00	17.39	17.39
											0.00				
											0.00				
											0.00				
											0.00				
											0.00				
											0.00				
											0.00				
											0.00				
											0.00				

Vendor History Report

Vendor History Report													Posting Date Range					
Payable Number	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Payment Date	Account Name	Amount	Shipping	Tax	Discount	Net	Payment			
34915297 Paper	Office supplies- Doering	1.00	8.25	8.25	10/25/2023	001-518-10-31-01	APA000416	10/26/2023	Office Supplies - HR Administration	3.14	0.00	0.00	0.00	39.65	39.65			
									Office Supplies - Administration	0.74								
									Office Supplies - Administration	1.16								
									Office Supplies - Administration	0.82								
									Office Supplies - Stormwater Admini	1.07								
									Office Supplies - EMS Administratic	1.16								
									Office Supplies - ER&R Administra	0.16								
									Office Supplies - Executive	5.21								
									Office Supplies - Budgeting, Accour	7.00								
									Office Supplies - Records	2.24								
									Office Supplies - HR Administration	4.52								
									Office Supplies - Administration	0.40								
									Office Supplies - Administration	1.89								
									Water Utilities - Office Supplies	7.80								
Office Supplies - Administration	1.47																	
Sewer Utilities - Office Supplies	8.72																	
Stormwater Utilities - Office Suppli	0.40																	
Vendors: (5)							Total 01 - Vendor Set 01:		13,675.20		0.00		102.57		0.00		13,777.77	
Vendors: (5)							Report Total:		13,675.20		0.00		102.57		0.00		13,777.77	

City of College Place, Washington
RESOLUTION NO. 24-008

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING THE NAMING OF THE CITY HALL COUNCIL CHAMBERS**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City Council of the City of College Place wishes to name the newly remodeled City Hall Council Chambers, the “Marge Nyhagen Council Chambers” in honor of Marge Nyhagen who served on the College Place City Council for a total of 27 years;

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. The College Place City Council hereby authorizes the naming of the College Place City Hall Council Chambers to the Marge Nyhaden Council Chambers.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener’s/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 27th day of February, 2024.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

ADDENDUM 4 TO AGREEMENT FOR SERVICES

CLIENT: Jon Rickard
City of College Place
625 S. College Ave.
College Place, WA 99324

PROJECT: COUNCIL ROOM RENOVATION - LANDSCAPE ARCHITECTURE PLUS
EXPANDED ELECTRICAL DESIGN SCOPE

SCOPE OF SERVICES:

The following changes, modifications, additions, and clarifications shall be made to the Agreement for Services Contract Number P21-0217, between the City of College Place (City) and Meier Architecture • Engineering (Meier), dated October 27, 2021, for the City of College Place City Hall Council Room Renovation. This Addendum shall be bound to the Agreement for Services.

Addendum 1 was approved on August 19, 2022, Addendum 2 was approved on February 15, 2023, and Addendum 3 was approved on December 14, 2023. These Addendums have previously expanded the scope of work to include the majority of the City Hall facility. Addendum 4 incorporates landscape architecture services and expands the electrical engineering design scope.

LANDSCAPE ARCHITECTURE:

The scope includes:

1. Site investigation and code research:
 - a. Review existing site conditions and any available collateral site engineering drawings, surveys, street plans, as-builts, or other design documents provided by the Architect.
 - b. Review City and Architect landscape requirements and desires regarding plant materials, coordination with signage, maintenance, etc.
 - c. Existing irrigation system and equipment standards: Provide City staff with an irrigation and landscape questionnaire to gather input on City standards.
 - d. Review City landscape and code requirements for site landscaping, parking lot shading, and buffers. Review Architect provided pre-development conference notes, if available, and parking lot landscape requirements.
2. Prepare permit and construction drawings for City review and comments. Prepare planting and irrigation construction documents in AutoCAD based on the AutoCAD base plans provided by Meier. Meier to provide any City review comments to the Landscape Architect. Construction documents are for permitting, bidding, and construction:
 - a. Coordinate with Meier's Architect and Civil Engineer to prepare permit drawings in sufficient detail to meet the City's requirements for landscape and irrigation plans for the new and repaired landscape around two (2) building additions and parking lot landscape.
 - b. Review City design standards/preferences for irrigation and planting.
 - c. Landscape plan: Preparation of the landscape plan in sufficient detail for bidding and construction. The landscape plans will indicate the locations, species, and sizes of trees,

- shrubs, vines, and groundcovers with reference to necessary notes, details, and specifications.
- d. Irrigation plan: Preparation of irrigation plans in sufficient detail for bidding and construction. The irrigation plans will include new and repaired irrigation. The plans will indicate the type of irrigation equipment, valves, heads and nozzles, piping, and other components with reference to all necessary notes and details. Modifications to existing irrigation, as required, will be shown to the extent possible with available as-built information. Civil to provide final design and location of irrigation point of connection and backflow prevention, if required. MT-LA is to design the irrigation system from the civil designed meter and backflow prevention. Irrigation controller is assumed to be existing and remain.
 - e. Planting and irrigation details: Preparation of all necessary details to convey the desired methods of the planting and irrigation installation of elements indicated on planting and irrigation plans. These will be of sufficient detail to accurately bid and install these elements. Planting plans will include City notes and details where required.
 - f. Project specifications: Prepare Project specifications for landscape construction, planting and irrigation work, and coordinate with the Architect and Civil Engineer where necessary. Project specifications to be included as sheet specifications for landscape and irrigation.
 - g. Construction document review: Provide PDF copies of drawings, details, and specifications when documents are approximately 90% and 100% complete. Review consolidated comments and required changes. Revise documents based on review comments.
 - h. Construction document review milestones:
 - 1) 90% construction documents, specifications, and evaluation of probable costs.
 - 2) 100% permit documents for submittal to the City for site plan review and final permitting.
 - 3) Final construction documents, specifications, and evaluation of probable costs. Final construction documents to reflect City comments.
 - i. Submittal of final construction documents and specifications for bidding: One (1) bid package is included in this scope of work. Bidding of additional elements or separate bid packages would be included as an extra service.
 - j. Meetings: Two (2) Teams coordination meetings with the Architect, Owner, and Civil Engineer, as required.
3. Bidding:
- a. Review and respond to requests from bidders for product substitutions.
 - b. Respond to Contractor questions during bidding and prepare input for an addenda as necessary and as directed.
4. Construction assistance:
- a. Review/process Contractor's submittals and other documents that includes, but is not limited to, shop drawings, product and material data, and Requests for Information/clarifications (RFI's). Services shall include providing responses to the Contractor as necessary, review of change order proposal forms, and reviewing Contractor's proposed costs of City-approved changes in the work.

- b. Conduct site visits to review the progress of the work and/or attend Project meetings as requested by the City. Task shall include preparing a written report of each site visit and issuing copies to all concerned parties. Site observations include:
 - 1) Final completion: Conduct site visits to prepare a 'punch list' of incorrect and/or incomplete work. Transmit 'punch list' to the Contractor for review, correction, and comment. Prepare 'punch list' for final completion.
- c. Review record documents prepared by the Contractor.

EXPANDED ELECTRICAL DESIGN SCOPE:

- 1. Provide a lighting and controls design for portions of the existing building, not previously included in the Project scope. This includes the corridor system, ganged public restrooms, and single private toilet rooms, as well as seven (7) additional private offices.
- 2. Provide a design for pole mounted area lighting. The previous scope of work was limited to interior lighting with building mounted lighting at exit doors. The updated scope of work will include photometric calculations for the site to evaluate light pollution and light trespass, and to ensure the City's operational requirements are met.
 - a. It is assumed that the City will provide specification information on any standard light poles and equipment that they require for exterior lighting applications.
- 3. Provide an additional electrical design to upgrade the building's existing utility service and provide additional capacity to support future electric vehicle charging. The previous design included the re-use of the existing building service, but to integrate a new optional standby generator set.
 - a. Coordination with the serving utility company to bring a new three-phase electrical service to the building. This scope is expected to include a new pad mounted utility transformer on the Project site.
 - b. The Project shall include design and installation details for electric vehicle chargers. The City will provide specifications on the level of charger desired.
- 4. Deliverables: Deliverables shall remain as indicated in the original Agreement for professional services. However, when the rest of the Design Team submits their 100% permit construction documents, KWR will submit a 95% submittal that is suitable for building department review and permitting. One (1) additional deliverable will be provided that will be the 100% electrical construction documents.

MODIFICATIONS TO PHASE 2 ASSUMPTIONS:

- 1. The stamped architectural, civil, structural, mechanical drawings, specifications, and calculations will be submitted prior to the 2021 codes are adopted in mid-March of 2024. Unstamped electrical drawings will be submitted by mid-March of 2024.
- 2. The energy code building envelope, mechanical, and lighting compliance forms will be submitted along with the items identified in Item 1 above will be submitted by mid-March of 2024.
- 3. The landscape architecture and stamped electrical construction drawings and phased construction drawings will be submitted for plan review within 30 business days after approval of this Contract Addendum.

All services not specifically outlined in the scope of work above shall be considered additional services and shall be subject to a commensurate adjustment to the agreed compensation, which shall be determined by way of a written Addendum, signed by the parties, prior to proceeding with the additional work.

COMPENSATION:

Meier will perform these services per the fee schedule noted below. Please initial at each line item to authorize Meier to proceed with that scope.

REVISED TASK 1 (DESIGN): Meier will perform design services for a firm fixed fee of:

Original+Previous Addendums:	\$222,000	
Addendum 4:	<u>23,000</u>	Initials: _____
Total:	\$245,000	

REVISED TASK 2 (BIDDING SERVICES): Meier will perform design services for a firm fixed fee of:

Original+Previous Addendums:	\$6,000	
Addendum 4:	<u>1,000</u>	Initials: _____
Total:	\$7,000	

REVISED TASK 3 (CONSTRUCTION ADMINISTRATION SERVICES): Meier will perform design services for a firm fixed fee of:

Original+Previous Addendums:	\$32,000	
Addendum 4:	<u>5,000</u>	Initials: _____
Total:	\$49,000	

Invoices will be submitted monthly. A 1.5% interest charge will be added for late payment beyond the normal 30-day billing period. Agreement to provide services, as stated, is valid if approved within 30 days of date submitted. Approvals beyond 30 days are subject to re-negotiation of both scope and fee.

APPROVED BY:

City of College Place

Signature

Print

Date

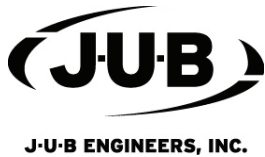
Meier Architecture • Engineering

Paul M. Gierer
Signature

Paul M. Gierer
Print

February 12, 2024

Date



J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES

Authorization for Contract Amendment

CLIENT: City of College Place

Project Name: Sewer Collection System Rehabilitation Project (formerly 2023 Sewer CIPP)

J-U-B Project Number: 30-23-015

1. *Amendments.* The following amendments to Attachment 1 – Scope of Services, Basis of Fee and Schedule to the project referenced above have been or will be performed by J-U-B ENGINEERS, Inc. (J-U-B). These Amendments are a supplement to the scope of services contained in J-U-B's existing Agreement for Professional Services for this Project, dated 5/23/23. All other TERMS AND CONDITIONS of said Agreement remain in full force and effect.

Add Task 003: Cultural Monitoring

J-U-B will sub-consult with Plateau CRM to provide Cultural Monitoring in accordance with Ecology funding requirements. The number of working days for which cultural monitoring is required will depend on the excavation schedule of the Contractor. For the purposes of this agreement, it is assumed that cultural monitoring will be required for twenty (20) working days. If additional cultural monitoring is necessary, this scope of work will need to be amended accordingly at a cost of approximately \$1,800/day.

2. *Verbal Authorization by CLIENT, if Applicable.* J-U-B was verbally authorized by the CLIENT to provide these Amendments by:

Name _____
Date

3. *Payment for Amendments.* Unless otherwise noted below, J-U-B will provide these Amendments on a time and materials basis, using J-U-B's standard billing rates or, if applicable, the billing rates established in the initial Agreement for Professional Services.

Other Basis for Payment:

Time & Materials amount of \$44,000 – increasing the currently authorized amount from \$377,000 to \$421,000.

4. *Schedule of Services.* Due to the Amendments, the Schedule of Services to be performed under the original Agreement for Professional Services is modified as follows:

Concurrent with work progress.

Dated this 8th day of February, 2024

CLIENT

By: _____
Project Representative or Authorized Signatory for
CLIENT

Mike Rizzitiello, City Administrator
Print or Type Name and Title

J-U-B ENGINEERS, Inc.

By: Alex Fazzari Alexander J Fazzari
2024.02.09 08:33:35-08'00'
Project Representative or Authorized Signatory for J-U-B

Alex Fazzari, Area Manager/Vice President
Print or Type Name and Title

RCW 36.70B.170 Development agreements—Authorized. (1) A local government may enter into a development agreement with a person having ownership or control of real property within its jurisdiction. A city may enter into a development agreement for real property outside its boundaries as part of a proposed annexation or a service agreement. A development agreement must set forth the development standards and other provisions that shall apply to and govern and vest the development, use, and mitigation of the development of the real property for the duration specified in the agreement. A development agreement shall be consistent with applicable development regulations adopted by a local government planning under chapter 36.70A RCW.

(2) RCW 36.70B.170 through 36.70B.190 and section 501, chapter 347, Laws of 1995 do not affect the validity of a contract rezone, concomitant agreement, annexation agreement, or other agreement in existence on July 23, 1995, or adopted under separate authority, that includes some or all of the development standards provided in subsection (3) of this section.

(3) For the purposes of this section, "development standards" includes, but is not limited to:

(a) Project elements such as permitted uses, residential densities, and nonresidential densities and intensities or building sizes;

(b) The amount and payment of impact fees imposed or agreed to in accordance with any applicable provisions of state law, any reimbursement provisions, other financial contributions by the property owner, inspection fees, or dedications;

(c) Mitigation measures, development conditions, and other requirements under chapter 43.21C RCW;

(d) Design standards such as maximum heights, setbacks, drainage and water quality requirements, landscaping, and other development features;

(e) Affordable housing;

(f) Parks and open space preservation;

(g) Phasing;

(h) Review procedures and standards for implementing decisions;

(i) A build-out or vesting period for applicable standards; and

(j) Any other appropriate development requirement or procedure.

(4) The execution of a development agreement is a proper exercise of county and city police power and contract authority. A development agreement may obligate a party to fund or provide services, infrastructure, or other facilities. A development agreement shall reserve authority to impose new or different regulations to the extent required by a serious threat to public health and safety. [1995 c 347 § 502.]

Findings—Intent—1995 c 347 §§ 502-506: "The legislature finds that the lack of certainty in the approval of development projects can result in a waste of public and private resources, escalate housing costs for consumers and discourage the commitment to comprehensive planning which would make maximum efficient use of resources at the least economic cost to the public. Assurance to a development project applicant that upon government approval the project may proceed in accordance with existing policies and regulations, and subject to conditions of approval, all as set forth in a development agreement, will strengthen the public planning process, encourage private participation and comprehensive planning, and reduce the economic

costs of development. Further, the lack of public facilities and services is a serious impediment to development of new housing and commercial uses. Project applicants and local governments may include provisions and agreements whereby applicants are reimbursed over time for financing public facilities. It is the intent of the legislature by RCW 36.70B.170 through 36.70B.210 to allow local governments and owners and developers of real property to enter into development agreements." [1995 c 347 § 501.]



DEVELOPMENT AGREEMENT
BY AND BETWEEN THE CITY OF COLLEGE PLACE AND
_____, **FOR THE**
_____, **DEVELOPMENT**

THIS DEVELOPMENT AGREEMENT is made and entered into by and between the City of College Place, Washington, a noncharter, optional code Washington municipal corporation (**City**), and _____, (**Developer**), pursuant to Revised Code of Washington (RCW) 36.70B.170-210 and College Place Municipal Code (CPMC) 14.10.080, regarding the development of real property located in the City of College Place.

RECITALS

WHEREAS, to promote certainty in the local review and approval process of land use development projects to reduce waste of private and public resources to combat escalating housing costs, Washington state law and City of College Place code authorize development agreements between the City and the owner of real property within its jurisdiction, (RCW 36.70B.170(1) CPMC 14.10.080); and

WHEREAS, development agreements *must* set forth the development standards and other provisions that apply to and govern and vest the development, use, and mitigation of the development of real property subject to the development agreement, for the duration specified in the development agreement (RCW 36.70B.170(1) and CPMC 14.10.180); and

WHEREAS, a development agreement must be consistent with the applicable development regulations adopted by the City planning under chapter 36.70A RCW (Growth Management Act) (RCW 36.70B.170(1)); and

WHEREAS the following relevant events have occurred relating to the development known as _____, which is located at: _____

(Property):

- 1.
- 2.

WHEREAS, City Council has determined it would be in the best interest of the City and the public to enter into a development agreement with the Developer of the Property pursuant to the terms contained herein; and

1. City determined the Developer's _____ Application to be Complete on _____ [date].
2. College Place Hearing Examiner's issued findings, conclusion, and decision titled _____, on _____, which approved the Application with conditions, including the recommendation the Parties enter into a development agreement as contemplated by RCW 36.70B.170-210 and CPMC 14.10.080 [and 14.100.060 for Master Planned Developments].
3. After a public hearing, by Ordinance No. 24-_____, the City Council authorized the Mayor to sign this Development Agreement with the Developer; and

WHEREAS, the Parties desire to enter into this Development Agreement (Agreement) relating to developing the Property; and

NOW THEREFORE, the Parties agree as follows:

SECTION 1 GENERAL PROVISIONS

1.1 Property. The real property to which this Agreement applies is that real property identified as:

[tax assessor parcel number(s)]

Exhibit _____ map depicting Property

Exhibit _____ legal description of Property

Consisting of approximately _____ contiguous acres;

The Property's current zoning uses are depicted in Exhibit _____, including the overlay zoning if applicable:

1.2 Project/Development. The Development to which this Agreement applies is that approved with conditions in Hearings Examiner's Findings, Conclusions and Decision Approving the _____; a copy of which is attached hereto as Exhibit _____ and incorporated herein by reference.

1.3 Developer. The Developer is a private person/entity owning the Property who applied for, was granted, and is subject to the Hearings Examiner's Findings, Conclusions and Decision Approving the Development.

1.4 Purpose. This Agreement sets forth certain obligations and rights of the Parties as it pertains to the Development to reduce uncertainty and waste of public and private resources in the development process to encourage maximum efficient use of resources, including public resources, while encouraging development of scarce residential housing resources.

1.5 Compliance with RCW 36.70B.170-210 and CPMC 14.10.080 – mandatory elements. This Agreement, and thus the Parties obligations pursuant to this Agreement, must comply with the mandatory requirements of RCW 36.70B.170-210 and CPMC 14.10.080. The Parties thus agree the following are addressed and governed by this Agreement:

- 1. Project elements.** The permitted uses, residential densities, and nonresidential densities and intensities or building size; and
- 2. Impact fees, reimbursements, financial contributions.** The amount and payment of impact fees imposed or agreed to, any reimbursement provisions, other financial contributions by the property owner, inspection fees and/or dedications; and
- 3. Environmental.** The mitigation measures, development conditions and other requirements pursuant to the chapter 43.21C RCW, State Environmental Policy Act (SEPA); and
- 4. Design/development standards.** The General and/or special standards and conditions applicable to specific types or locations of development activities and land use, including but not limited to maximum heights, setbacks, drainage and water quality requirements, landscaping, and other development features; and
- 5. Affordable Housing.** Number of residential units designated as temporary or permanent "affordable housing"; and
- 6. Parks and open space preservation.** Type and acreage of parks and/or open space preservation; and
- 7. Phasing; and**
- 8. Review procedure and standards for implementing decisions; and**

9. Build-out or vesting period for applicable standards; and

10. Other appropriate development requirements or procedure.

[list other requirements]

1.6 *City reserves authority to impose new or different regulations to the extent required by a serious threat to public health and safety pursuant to RCW 36.70B.170(4) and CPMC 14.10.080(3).*

1.7 Recording. Once executed, this Agreement shall be recorded with the Walla Walla County Auditor with all affected parcel numbers identified.

1.8 Exhibits. Exhibits to this Agreement are:

Exhibit A –

Exhibit B –

Exhibit C –

Exhibit D –

Exhibit E –

1.9 Parties to this Agreement/Subsequent Landowners. The parties to this Agreement are the City and the Developer, (collectively Parties; individually Party). Subsequent owners of the Property in part or in whole may be subject to the terms and conditions of this Agreement. See Section 20.5 below.

1.10 Private Undertaking. The Parties agree that the Project is a private development, and the City has no interest in the Project except as it may pertain to the general City governance and public benefit.

1.11 Consistency. All terms of this Agreement are intended to be and shall be consistent with all applicable development regulations. Any conflict therewith shall be resolved in favor of applicable development regulation.

1.12 Other agreements. This Agreement does not affect the validity of any other agreement in existence or adopted under authority separate from the authority to enter into this Agreement.

SECTION 2. EFFECTIVE DATE, VESTING DATE, AND TERM

2.1 Effective Date. The Effective Date of this Agreement shall be the date of the last signature to this Agreement.

2.2 Vesting Date. The Vesting date of this Agreement is [date], 2024, the date the City accepted the _____ Application as complete, (Vesting Date).

2.3 Term. This Agreement shall be for a period of [#] years (no more than 10) from the Effective Date.

2.4 Extension. This Agreement may be extended only upon written agreement of Developer and the City, or as otherwise required by law. No extension shall be for a period of less than a year or more than ten years.

SECTION 3. DEVELOPER'S OBLIGATIONS

Developer must:

3.1 Comply with all terms and conditions of this Agreement;

3.2 Comply with all terms and conditions of the Hearings Examiner's Findings, Conclusions and Decision;

3.3 Comply with all Applicable Law as defined in section 5 below;

3.4 Comply with all Administrative Decisions as defined herein;

3.5 Cooperate with the City in seeking, becoming eligible for, and securing funding, appropriations, grants, forgiveness, or other public benefit as directed by the City. An example of such cooperation would be a letter of support from the Developer in favor of the City (or a third-party); and

3.6 Fund or provide for: _____

3.7 Other: _____

SECTION 4 – CITY OBLIGATIONS.

The City must:

4.1 Comply with all terms and conditions of this Agreement;

4.2 Notify Developer as soon as reasonably practicable should the City determine that it must exercise its authority to impose new or different regulations to the extent required by a serious threat to public health and safety pursuant to RCW 36.70B.170(4) and CPMC 14.10.080(3).

4.3 Fund or provide for the following: _____

4.4 Other:

SECTION 5 – VESTED RIGHTS OF DEVELOPER – Applicable Law (Development/Design Standards)

During the term of this Agreement, Developer, in developing the Property consistent with the Project described herein and approved pursuant to the Hearings Examiner's Decision, shall have the vested legal right to develop the Property pursuant to the rules, regulations, ordinances, codes, official policies, laws, standards and specifications, and obligations in effect as of the Vesting Date. (Applicable Law). The Applicable Law includes for reference, but is not limited to the following:

Hearing's Examiner's Decision;

Applicable provisions of RCW 36.70A (Growth Management) and 58.17 (Plats, Subdivisions, and Dedications);

College Place Comprehensive Plan

The following City municipal code:

CPMC Chapter 8.30 – Flood Damage Prevention

CPMC Title 12 – Streets, Sidewalks and Public Places

CPMC Title 13 – Public Services

CPMC Title 14 – Unified Development Regulations

The following standards, policies, and plans:

City of College Place Urban Forestry Management Plan (Resolution 21-025)

City of College Place Standard, Specifications and Drawings (Ordinance 20-012)

City of College Place Stormwater Facility Standards (Ordinance 18-036)

City of College Place Local Road Safety Plan (Resolution 21-047)

Other:

The City may not change or modify the Applicable Law in whole or in part except as allowed pursuant to Section 6.

SECTION 6 – MODIFICATION OR CHANGE OF APPLICABLE LAW

The Applicable Law may be changed or modified, to the extent required by a serious threat to public health and safety, as expressly consented thereto by the Developer, or as follows:

- 6.1 Legal mandates.** When the City reasonably determines that applying Applicable Law without a change or modification likely would result in an unconstitutional or illegal act or inaction by the City in applying the law; or
- 6.2 Loss of funding/eligibility.** When the City reasonably determines that applying Applicable Law without a change or modification would result in a decision by a State or Federal government or administrative agency, or a Court of competent jurisdiction, that the City's eligibility for funding, grants, program eligibility, appropriations, or other resources sought, secured, or received by the City likely would be impaired; or
- 6.3 Non-compliance.** When the City reasonably determines that applying Applicable Law without a change or modification likely would result in a decision by a State or Federal government, administrative agency, or a Court of competent jurisdiction that the City unlawfully failed to comply with State or Federal laws or regulations. In lieu of the modifying Developer's vested rights, the City and the Developer may agree that the Developer indemnify the City for all financial consequences of any final and binding decision of an administrative agency or court of competent jurisdiction made due to application of unmodified vested rights. Such indemnification must be made in writing, executed by all parties, and in the form and substance as directed by the City.

SECTION 7 – PERMITTED USES AND DEVELOPMENT STANDARDS

7.1 Generally: See Hearing Examiner's Decision and Section 5.

7.2 Maximum Number of Dwelling Units: Despite current zoning, or potential zoning, or overlay zone(s), or any other possible residential density, Developer agrees to a maximum residential unit count of _____. This is the number the City's public utilities, including water, wastewater and stormwater, is capable of serving as of the time of this Agreement, as evaluated by the _____.

7.3 Minimum Number of Dwelling Units:

7.4 Other:

SECTION 8 – MODIFICATIONS TO PERMITTED/APPROVED USES

Modification to permitted/approved land use(s) are processed as Major or Minor which may be approved in accordance with applicable City code. Minor modifications will not require an amendment to this Agreement. Major modifications will require an amendment to this Agreement and such amendment may require approval of the City Council at the Community Development Director, Mayor, or City Administrator's request. Neither Party shall unreasonably withhold agreeing on amending this Agreement.

SECTION 9 – FURTHER DISCRETIONARY ACTIONS/ADMINISTRATIVE DECISIONS

Developer acknowledges that the existing land use regulations contemplate the exercise of further discretionary powers by the City to set conditions, terms, restrictions, permissions, or requirements and the like. These powers include, but are not limited to, review of additional permit applications under SEPA. Nothing in this Agreement shall be construed to limit the authority or the obligation of the City to hold legally required public hearings, or to limit the discretion of the City and any of its officers or officials in complying with or applying existing land use regulations. Such further discretionary actions do not require an Amendment to this Agreement.

SECTION 10 – FINANCING (contribution/reimbursement) OF PUBLIC/PRIVATE FACILITIES

Developer's obligations:

City's obligations:

The City's obligations pursuant to this Agreement are a constitutional and statutorily permissive exercise of the City's powers and are in no way an extension of credit or a loan to the Developer.

SECTION 11 – EXISTING AND FUTURE LAND USE FEES AND IMPACT FEES

11.1 Land use fees. Land use fees adopted by the City by ordinance as of the Effective Date of this Agreement may be increased by the City from time to time, and such increases will apply to development activities pursuant to this Agreement.

11.2 Impact fees. Impact fees adopted by the City by ordinance as of the Effective Date of this Agreement may be increased by the City from time to time, and such increases will apply to development activities pursuant to this Agreement.

11.3 Other agency fees. Fees imposed and/or collected by the City assessed by other parties – e.g. College Place Public School System, are not governed by this Agreement; Developer is responsible for any and all other fees and the like.

11.4 Future fees. Developer shall be responsive for and pay all land use and impact fees adopted by the City by ordinance after the Effective Date of this Agreement which are then applicable to the phase(s) of the Development which occur after adoption of said fees.

11.5 Current fees. As of the Effective Date of this Agreement, the City has established the following applicable to the Development:

City of College Place, Washington Resolution No. 23-073 (Fees Resolution), attached hereto as Exhibit ____, which includes, but is not limited to the following assessment applicable to the Development:

SECTION 12 – PHASING OF DEVELOPMENT

The Parties acknowledge it is Developer's intent to develop the Property in phases utilizing the City's land development application processes over the next _____ to ____ years. The attached Exhibit _____ represents a preliminary phasing plan serving as the general outline for the Project. The Parties agree the most efficient and economical development of the Property depends upon numerous factors, such as market orientation and demand, interest rates, competition, and similar factors, and generally it will be most economically beneficial to the ultimate purchasers of the Property to have the rate of development determined by the Developer. However, the Parties also acknowledge that because the Development will be phased, certain amenities associated with the Project must be available to all phases of the Project, in order to address health, safety and welfare of the public. Therefore, the Parties agree the

improvements associated with the Project shall be constructed according to the following schedule:

1. Essential improvements as determined by the City to include:
 - a. Street Improvements;
 - b. Potable Water and Fire Flow Facilities
 - c. Sewer Facilities
 - d. Stormwater Facilities
 - e. Private utilities (natural gas, electricity, fiber optic, cable, etc.)
2. Parks and Open Space.

SECTION 13 – CONSTRUCTION, INSTALLATION AND INSPECTION OF PUBLIC IMPROVEMENTS AND DEDICATION OF PUBLIC LANDS

13.1 Roads. All roads shall be public; no private roads are permitted.

13.2 Schedule of dedication: Except as otherwise provided herein, the Developer shall dedicate all public lands required in the permits/approvals/applications in a timely manner as directed in the Hearings Examiner's decision or as agreed by the Parties as follows (description and date to be dedicated by):

1. Public parkland:
 - a.
 - b.
2. Public Right of way (ROWs):
 - a.
 - b.
3. Other dedication:
 - a.
 - b.

13.3 Construction standards. All public improvements must be constructed and installed pursuant to City code. During construction and installation of the public improvements, Developer shall utilize one or more civil engineer approved by the City to monitor, inspect and test the construction and installation of the public improvements. Developer shall

provide, upon request of the City, monitoring, inspecting, and testing reports/results. Prior to the City accepting a dedication of any public improvement, Developer must submit a certification from an approved civil engineer that the improvement was constructed in compliance with City code. The City is the sole determinator of whether any public improvement is constructed and installed in compliance with City code. All costs associated with the monitoring, inspecting, and testing shall be borne by the Developer.

SECTION 14 – ENVIRONMENTAL

The City has conducted its environmental review and issued a determination for the Development. The City retains substantive SEPA authority to address environmental impacts not considered under the determination. In addition, further SEPA review may be required in connection with Plans submitted by Developer. See Chapter 14.40 CPMC.

SECTION 15 – AFFORDABLE HOUSING

The Parties agree to the following terms and conditions regarding affordable housing as defined in CPMC 3.52.020:

Developer shall reserve at least _____ % of owned residential units and ____ % of rental residential units for affordable housing. The affordable housing shall comply with CPMC 3.52.060 (12), (substantially same type of ownership); (13), (comparable size); (14), (occupancy availability); and (15), (private bathroom and kitchen). The affordable housing shall be constructed with substantially the same style and quality of materials as surrounding units and shall be distributed throughout the development evenly. Prior to issuing a certificate of occupancy, an affordable housing unit, an affordable housing covenant in a form acceptable to the City addressing price restrictions, eligible household qualifications, and other applicable topics shall be recorded with the Walla Walla County Auditor's Office. Covenants shall run with the land and shall be binding on the assigns, heirs, and successors of the owner. Affordable housing units provided for pursuant to this Agreement shall remain affordable from the date of initial occupancy through the life of the unit, ending when the structure is no longer in use for any occupancy.

SECTION 16 – REVIEW PROCEDURE AND STANDARDS FOR IMPLEMENTING DECISIONS

The City’s review procedure and standards for implementing decisions is contained in Chapters 14.10 and 14.30 CPMC. The Parties recognize that such review procedures and standards may be modified from time to time and that such modifications shall apply to this Development.

SECTION 17 – BUILD-OUT OR VESTING PERIOD

[provision for timeframe for standards to apply to any particular development phase if necessary]

SECTION 18 – UTILITIES

Developer agrees to use the following City utilities for all development of the Property:

- Water Service System per Chapter 13.04 CPMC;
- Wastewater Service per Chapters 13.08 and 13.12 CPMC;
- College Place Storm and Surface Water Utility per Chapter 13.15 CPMC;
- Ambulance and Emergency Medical Utility per Chapter 13.16 CPMC; and
- Any other generally applicable utility established by the City.

SECTION 19 – DEVELOPER FUNDED ADMINISTRATION

Developer acknowledges the City of College Place is relatively small in population and geographic size for Washington state, thus the capacity for City staff to process development applications is dependent upon other development applications and City projects. While Washington State law governs the time frame to process development applications, and the City desires to approve and issue decisions related to this Development as quickly as reasonably possible, unpredictable factors may serve to delay the processing of applications and decisions associated with the Development. Should Developer desire, and the City agree, to engage third-party assistance or to compensate the City for hiring temporary assistance to process applications and issue decisions related to this Development, Developer shall be responsible for any and all costs associated with engaging third-parties or hiring of additional staff.

SECTION 20 – NON-CITY GOVERNMENTAL REQUIREMENTS.

Developer is responsible for and shall apply and obtain for such other permits, license, and other approvals required by other governmental or quasi-governmental agencies in connection with the development of, or the provision of services to, the Development. The City shall cooperate with Developer in its efforts to obtain such permits and approvals.

SECTION 21 – ADDITIONAL TERMS AND CONDITIONS

21.1 Amendment. This Agreement may be amended from time to time, in whole or in part, by mutual written agreement of the Parties. If any portion of the Development is transferred to a third-party, said third-party must agree to and execute an amendment to this Agreement when such amendment would materially alter the rights or obligations of said third-party or the City. Developer shall notify the third-party within thirty (30) days prior to the amendment of the need for written consent.

21.2 Cooperation. In the event of any administrative, legal, or equitable action or other proceeding instituted by any person not a party to this Agreement challenging the validity of any provision of the Hearings Examiner's Decision, this Agreement, an Amendment to this Agreement, or any Discretionary Action, the Parties shall cooperate in defending such action or proceeding to settlement or final judgment, including all appeals. The City may elect to tender the defense of such lawsuit or individual claims in the lawsuit to Developer. In such event, Developer shall hold the City harmless from and defend the City from all costs and expenses incurred in the defense of such action, lawsuit, or individual claims in the lawsuit, including but not limited to, attorneys' fees and expenses of litigation, and damages awarded to the prevailing party or parties in such litigation. The Developer shall not settle any lawsuit without the express written consent of the City. The City shall act in good faith and shall not unreasonably withhold consent to settle.

21.3 Default. Any failure by either Party to perform any term or provision of this Agreement, which failure continues uncured for a period of sixty (60) days following written notice from the other Party, (unless the Parties have mutually agreed in writing to extend this period) shall constitute a default under this Agreement. Any notice of default shall specify the nature

of the alleged default and, where appropriate, the manner in which the alleged default may be satisfactorily cured. If the nature of the alleged default is such that it cannot reasonably be cured within the 60-day period, and the diligent prosecution of actions necessary to complete the cure of the alleged default after the 60-day period, shall be deemed to be a cure within the 60-day period. Upon a default of this Agreement that is not cured as provided above, the non-defaulting Party may institute legal proceedings to enforce the terms of this Agreement. If the default is cured, then no default exists, and the noticing Party shall take no further action.

The Parties agree that, the City has a separate and distinct authority to enforce its land use regulations, an example of such is a Stop Work Order regardless of this Agreement and the City is not required to institute legal proceedings to enforce land use regulations as it relates to the Property.

21.4 Enforced Delay; Extension of Time of Performance. Notwithstanding anything to the contrary contained herein, neither Party shall be deemed to be in default where delays in performance or failures to perform are due to war, insurrection, strikes or other labor disturbances, walk-outs, riots, floods, earthquakes, fires, casualties, acts of God, restrictions imposed or mandated by other governmental entities, enactment of conflicting state or federal laws or regulations, extended appeals, or similar basis for excused performance which is not within the reasonable control of the Party to be excused. Upon the request of either Party, an extension of time for such cause shall be granted in writing for the period of the enforced delay, or longer as may be mutually agreed upon by the Parties. In the event such delays preclude development of the Project in an economically feasible manner, consistent with the approved Permit(s)/Application(s) and this Agreement, the Parties agree to negotiate in good faith to revise or terminate this Agreement.

21.5 Assignment. Developer shall have the right to assign or transfer all or any portion of its interests, rights, obligations, or responsibilities under this Agreement to third parties acquiring an interest in the Development or any portion thereof. Such assignments or transfers shall be made pursuant to a written agreement (Transfer Agreement) with consent of the City, except that the following shall not require consent of the City:

1. any single residential parcel conveyed to a purchaser;

2. any condominium, time-share or fractionally owned unit conveyed to a purchaser;
3. any property that has been established as a separate legal parcel for a commercial, open space, park, hotel, recreational facility, or other use agreed to by Developer and the City as long as Developer or its assigns retain all obligations and responsibilities pursuant to this Agreement, except for those obligations and responsibilities that can be fulfilled exclusively within the boundaries of, and by the development upon, the parcel or parcels transferred, such as individual lot landscaping or buffering requirements.

To be eligible for a transfer without consent pursuant to this subsection, Developer shall retain all obligations and responsibilities pursuant to this Agreement, including, by way of illustration and without limitation, overall infrastructure necessary to serve more than one parcel of the Development.

21.6 Reimbursement for Agreement Expenses of the City. Developer agrees to reimburse the City for actual expenses in addition to fees paid by Developer as an applicant. Such expenses are limited to those incurred by the City directly relating to this Agreement, including recording fees, publishing fees and reasonable staff and consultant costs not otherwise included within application fees. Such payment of all fees shall be paid, at the latest, within thirty (30) days from the City's presentation of a written statement of charges to the Developer.

21.7 Notices. Required notices shall be made in writing by hand-delivery or registered first-class USPS mail to the following:

Developer:

City:

Director of Community Development

625 S. College Ave

College Place, WA 99324

21.8 Severability. If any phrase, provision or section of this Agreement is determined by a court of competent jurisdiction to be invalid, void, or unenforceable, or if any provision of this Agreement is rendered invalid for unenforceable according to the terms of any statute of the State of Washington which became effective after the date of the ordinance adopting this Development Agreement, and either Party in good faith determines that such provisions are

material to its entering into this Agreement, that Party may elect to terminate this Agreement as to all of its obligations remaining unperformed.

21.9 Annual Review. The City shall, at least every twelve (12) months during the term of this Agreement, review the extent of good faith substantial compliance by Developer and any Landowner (transferee) with this Agreement. The City may charge Developer fees as necessary to cover the costs of conducting the annual review.

21.10 Termination. This Agreement shall expire and/or terminate as provided below:

20.10.1 This Agreement shall expire and be of no further force and effect if the development contemplated in this Agreement and all of the permits and/or approvals issued by the City for such development are not substantially underway prior to expiration of such permits and/or approvals. Nothing in this Agreement shall extend the expiration date of any permit or approval issued by the City for development.

20.10.2 This Agreement shall expire and be of no further force and effect if the Development does not construct the Project as contemplated by the permits and approvals identified in this Agreement and submits applications for development of the Property that are inconsistent with such permits and approvals.

20.10.3 This Agreement shall terminate upon the expiration of the term identified in Section 2 or when the Subject Property has been fully developed, which ever first occurs, and all of the Developer's obligations in connection therewith are satisfied as determined by the City. Upon termination of this Agreement, the City shall record a notice of such termination in a form satisfactory to the City Attorney that the Agreement has been terminated. This Agreement shall automatically terminate and be of no further force and effect as to any single-family residence, any other residential dwelling unit or any non-residential building and the lot or parcel upon which such residence or building is located, when it has been approved by the City for occupancy.

21.11 Effect upon Termination on Developer Obligations. Termination of this Agreement as to the Developer of the Property or any portion thereof shall not affect any of the Developer's obligations to comply with the City Comprehensive Plan and the terms and conditions or any applicable zoning code(s) or subdivision map or other land use entitlements approved with respect to the Subject Property, any other conditions of any other development specified in

the Agreement to continue after the termination of this Agreement or obligation to pay assessments, liens, fees or taxes of any kind or nature whatsoever.

21.12 Effects upon Termination on City. Upon any termination of this Agreement as to the Developer of the Subject Property, or any portion thereof, the entitlements, conditions of development, limitations on fees and all other terms and conditions of this Agreement shall no longer be vested hereby with respect to the property affected by such termination (provided that vesting of such entitlements, conditions or fees may then be established for such property pursuant to then existing planning and zoning laws.

21.13 Covenants Running with the Land. The conditions and covenants set forth in this Agreement and incorporated herein by the Exhibits shall run with the land and the benefits and burdens shall bind and inure to the benefit of the parties. The Developer, Landowner and every purchaser, assignee, or transferee of an interest in the Subject Property, or any portion thereof, shall be obligated and bound by the terms and conditions of this Agreement, and shall be the beneficiary thereof and a party thereto, but only with respect to the Subject Property, or such portion thereof, sold, assigned, or transferred to it. Any such purchaser, assignee or transferee shall observe and fully perform all of the duties and obligations of a Developer contained in this Agreement, as such duties and obligations pertain to the portion of the Subject Property sold, assigned, or transferred to it.

21.14 Releases. Developer, and any subsequent Landowner, may free itself from further obligations relating to the sold, assigned, or transferred property, provided that the buyer, assignee, or transferee expressly assumes the obligations under this Agreement, in writing and approved by the City.

21.15 Washington law and attorneys' fees. This Agreement shall be construed and enforced in accordance with the laws of the State of Washington. If litigation is initiated to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs from the non-prevailing party. Should a determination be made that both Parties were at fault, each Party shall be responsible for its pro-rata share of reasonable attorneys' fees and costs. Venue for any action shall lie in Walla Walla County Superior Court or the U.S. District Court for Eastern Washington.

- 21.16 Specific Performance.** The Parties agree that damages are not an adequate remedy for breach of this Agreement, and that the Parties are entitled to compel specific performance of all material terms of this Development Agreement by any Party in default thereof.
- 21.17 No Third-Party Beneficiaries.** This Agreement is entered into by the City as a benefit to the public as a whole and therefore, this Agreement creates no benefit to any third-party and creates no obligation or duty of the City to any third-party.
- 21.18 Waiver.** No officer, employee, agent, or other individual acting on behalf of either Party has the power, right or authority to waive any of the conditions or provisions of this Agreement. A waiver in one instance shall not be held to be a waiver of any other subsequent breach or nonperformance. All remedies afforded in this Agreement or by law, shall be taken and construed as cumulative, and in addition to every other remedy provided herein or by law. Failure of either Party to enforce at any time any of the provisions of this Agreement or to require at any time performance by the other Party of any provision hereof shall in no way be construed to be a waiver of such provisions nor shall it affect the validity of this Agreement or any part thereof.
- 21.19 Anti-kickback.** No officer or employee of City, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in this Agreement, or have solicited, accepted, or granted a present or future gift, favor, service, or other thing of value from any person with an interest in this Agreement.
- 21.20 Funding.** Nothing in this Agreement requires the City to appropriate future funding and should any funds appropriated at the time of execution of this Agreement be, at the sole discretion of the City not expended pursuant to this Agreement, the City is not required to expend said funds.

CITY OF COLLEGE PLACE

DEVELOPER:

Norma Hernandez, Mayor

By:
Its: Authorized Representative

ATTEST:

APPROVED AS TO FORM:

Sherri St Clair, City Clerk

Rea Culwell, City Attorney

DRAFT - NOT AN OFFER/NON-BINDING

City of College Place, Washington
RESOLUTION NO. 24-009

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING ADOPTING A DEVELOPMENT AGREEMENT TEMPLATE**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of Revised Code of Washington (RCW) 35A; and

Whereas, the City plans pursuant to chapter 36.70A RCW, the Growth Management Act; and

Whereas, the City desires to promote certainty in the local land use development review and approval process to encourage reduction in waste of private and public resources to combat escalating housing costs; and

Whereas, RCW 36.70B.170(1) and CPMC 14.10.080 authorized the City to enter into written agreements (Development Agreements) with owners of real property within the City limits to set forth the development standards and other provisions that apply to and govern and vest the development, use, and mitigation of the development of real property subject to the agreement for a time specified in the agreement; and

Whereas, the Development Template considered by this Resolution is consistent with applicable development regulations adopted by the City under the Growth Management Act; and

Whereas, City staff and the public would benefit from utilizing a standard template which could serve as a public source of information and to address, when utilized, the mandatory and optional terms applicable to a development covered by such an agreement; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Section 1. The City hereby adopts Exhibit A as a Development Agreement template for the City to use, at the City's discretion, when entering into Development Agreements as contemplated by RCW 36.70B.170(1) and CPMC 14.10.080.

Section 2. Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 27th day of February, 2024.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

EXHIBIT A

DEVELOPMENT AGREEMENT
BY AND BETWEEN THE CITY OF COLLEGE PLACE AND
_____ , FOR THE
_____ DEVELOPMENT

THIS DEVELOPMENT AGREEMENT is made and entered into by and between the City of College Place, Washington, a noncharter, optional code Washington municipal corporation (**City**), and _____, (**Developer**), pursuant to Revised Code of Washington (RCW) 36.70B.170-210 and College Place Municipal Code (CPMC) 14.10.080, regarding the development of real property located in the City of College Place.

RECITALS

WHEREAS, to promote certainty in the local review and approval process of land use development projects to reduce waste of private and public resources to combat escalating housing costs, Washington state law and City of College Place code authorize development agreements between the City and the owner of real property within its jurisdiction, (RCW 36.70B.170(1) CPMC 14.10.080); and

WHEREAS, development agreements *must* set forth the development standards and other provisions that apply to and govern and vest the development, use, and mitigation of the development of real property subject to the development agreement, for the duration specified in the development agreement (RCW 36.70B.170(1) and CPMC 14.10.180); and

WHEREAS, a development agreement must be consistent with the applicable development regulations adopted by the City planning under chapter 36.70A RCW (Growth Management Act) (RCW 36.70B.170(1)); and

WHEREAS the following relevant events have occurred relating to the development known as _____, which is located at: _____

(Property):

- 1.
- 2.

WHEREAS, City Council has determined it would be in the best interest of the City and the public to enter into a development agreement with the Developer of the Property pursuant to the terms contained herein; and

1. City determined the Developer's _____ Application to be Complete on _____ [date].
2. College Place Hearing Examiner's issued findings, conclusion, and decision titled _____, on _____, which approved the Application with conditions, including the recommendation the Parties enter into a development agreement as contemplated by RCW 36.70B.170-210 and CPMC 14.10.080 [and 14.100.060 for Master Planned Developments].
3. After a public hearing, by Ordinance No. 24-_____, the City Council authorized the Mayor to sign this Development Agreement with the Developer; and

WHEREAS, the Parties desire to enter into this Development Agreement (Agreement) relating to developing the Property; and

NOW THEREFORE, the Parties agree as follows:

SECTION 1 GENERAL PROVISIONS

1.1 Property. The real property to which this Agreement applies is that real property identified as:

[tax assessor parcel number(s)]

Exhibit _____ map depicting Property

Exhibit _____ legal description of Property

Consisting of approximately _____ contiguous acres;

The Property's current zoning uses are depicted in Exhibit _____, including the overlay zoning if applicable:

1.2 Project/Development. The Development to which this Agreement applies is that approved with conditions in Hearings Examiner's Findings, Conclusions and Decision Approving the _____; a copy of which is attached hereto as Exhibit _____ and incorporated herein by reference.

1.3 Developer. The Developer is a private person/entity owning the Property who applied for, was granted, and is subject to the Hearings Examiner's Findings, Conclusions and Decision Approving the Development.

1.4 Purpose. This Agreement sets forth certain obligations and rights of the Parties as it pertains to the Development to reduce uncertainty and waste of public and private resources in the development process to encourage maximum efficient use of resources, including public resources, while encouraging development of scarce residential housing resources.

1.5 Compliance with RCW 36.70B.170-210 and CPMC 14.10.080 – mandatory elements. This Agreement, and thus the Parties obligations pursuant to this Agreement, must comply with the mandatory requirements of RCW 36.70B.170-210 and CPMC 14.10.080. The Parties thus agree the following are addressed and governed by this Agreement:

- 1. Project elements.** The permitted uses, residential densities, and nonresidential densities and intensities or building size; and
- 2. Impact fees, reimbursements, financial contributions.** The amount and payment of impact fees imposed or agreed to, any reimbursement provisions, other financial contributions by the property owner, inspection fees and/or dedications; and
- 3. Environmental.** The mitigation measures, development conditions and other requirements pursuant to the chapter 43.21C RCW, State Environmental Policy Act (SEPA); and
- 4. Design/development standards.** The General and/or special standards and conditions applicable to specific types or locations of development activities and land use, including but not limited to maximum heights, setbacks, drainage and water quality requirements, landscaping, and other development features; and
- 5. Affordable Housing.** Number of residential units designated as temporary or permanent "affordable housing"; and
- 6. Parks and open space preservation.** Type and acreage of parks and/or open space preservation; and
- 7. Phasing; and**
- 8. Review procedure and standards for implementing decisions; and**
- 9. Build-out or vesting period for applicable standards; and**

10. Other appropriate development requirements or procedure.

[list other requirements]

1.6 *City reserves authority to impose new or different regulations to the extent required by a serious threat to public health and safety pursuant to RCW 36.70B.170(4) and CPMC 14.10.080(3).*

1.7 Recording. Once executed, this Agreement shall be recorded with the Walla Walla County Auditor with all affected parcel numbers identified.

1.8 Exhibits. Exhibits to this Agreement are:

Exhibit A –

Exhibit B –

Exhibit C –

Exhibit D –

Exhibit E –

1.9 Parties to this Agreement/Subsequent Landowners. The parties to this Agreement are the City and the Developer, (collectively Parties; individually Party). Subsequent owners of the Property in part or in whole may be subject to the terms and conditions of this Agreement. See Section 20.5 below.

1.10 Private Undertaking. The Parties agree that the Project is a private development, and the City has no interest in the Project except as it may pertain to the general City governance and public benefit.

1.11 Consistency. All terms of this Agreement are intended to be and shall be consistent with all applicable development regulations. Any conflict therewith shall be resolved in favor of applicable development regulation.

1.12 Other agreements. This Agreement does not affect the validity of any other agreement in existence or adopted under authority separate from the authority to enter into this Agreement.

SECTION 2. EFFECTIVE DATE, VESTING DATE, AND TERM

2.1 Effective Date. The Effective Date of this Agreement shall be the date of the last signature to this Agreement.

2.2 Vesting Date. The Vesting date of this Agreement is [date], 2024, the date the City accepted the _____ Application as complete, (Vesting Date).

2.3 Term. This Agreement shall be for a period of [#] years (no more than 10) from the Effective Date.

2.4 Extension. This Agreement may be extended only upon written agreement of Developer and the City, or as otherwise required by law. No extension shall be for a period of less than a year or more than ten years.

SECTION 3. DEVELOPER’S OBLIGATIONS

Developer must:

3.1 Comply with all terms and conditions of this Agreement;

3.2 Comply with all terms and conditions of the Hearings Examiner’s Findings, Conclusions and Decision;

3.3 Comply with all Applicable Law as defined in section 5 below;

3.4 Comply with all Administrative Decisions as defined herein;

3.5 Cooperate with the City in seeking, becoming eligible for, and securing funding, appropriations, grants, forgiveness, or other public benefit as directed by the City. An example of such cooperation would be a letter of support from the Developer in favor of the City (or a third-party); and

3.6 Fund or provide for: _____

3.7 Other:

SECTION 4 – CITY OBLIGATIONS.

The City must:

4.1 Comply with all terms and conditions of this Agreement;

4.2 Notify Developer as soon as reasonably practicable should the City determine that it must exercise its authority to impose new or different regulations to the extent required by a serious threat to public health and safety pursuant to RCW 36.70B.170(4) and CPMC 14.10.080(3).

4.3 Fund or provide for the following: _____

4.4 Other:

SECTION 5 – VESTED RIGHTS OF DEVELOPER – Applicable Law (Development/Design Standards)

During the term of this Agreement, Developer, in developing the Property consistent with the Project described herein and approved pursuant to the Hearings Examiner's Decision, shall have the vested legal right to develop the Property pursuant to the rules, regulations, ordinances, codes, official policies, laws, standards and specifications, and obligations in effect as of the Vesting Date. (Applicable Law). The Applicable Law includes for reference, but is not limited to the following:

Hearing's Examiner's Decision;

Applicable provisions of RCW 36.70A (Growth Management) and 58.17 (Plats, Subdivisions, and Dedications);

College Place Comprehensive Plan

The following City municipal code:

CPMC Chapter 8.30 – Flood Damage Prevention

CPMC Title 12 – Streets, Sidewalks and Public Places

CPMC Title 13 – Public Services

CPMC Title 14 – Unified Development Regulations

The following standards, policies, and plans:

City of College Place Urban Forestry Management Plan (Resolution 21-025)

City of College Place Standard, Specifications and Drawings (Ordinance 20-012)

City of College Place Stormwater Facility Standards (Ordinance 18-036)

City of College Place Local Road Safety Plan (Resolution 21-047)

Other:

The City may not change or modify the Applicable Law in whole or in part except as allowed pursuant to Section 6.

SECTION 6 – MODIFICATION OR CHANGE OF APPLICABLE LAW

The Applicable Law may be changed or modified, to the extent required by a serious threat to public health and safety, as expressly consented thereto by the Developer, or as follows:

6.1 Legal mandates. When the City reasonably determines that applying Applicable Law without a change or modification likely would result in an unconstitutional or illegal act or inaction by the City in applying the law; or

6.2 Loss of funding/eligibility. When the City reasonably determines that applying Applicable Law without a change or modification would result in a decision by a State or Federal government or administrative agency, or a Court of competent jurisdiction, that the City's eligibility for funding, grants, program eligibility, appropriations, or other resources sought, secured, or received by the City likely would be impaired; or

6.3 Non-compliance. When the City reasonably determines that applying Applicable Law without a change or modification likely would result in a decision by a State or Federal government, administrative agency, or a Court of competent jurisdiction that the City unlawfully failed to comply with State or Federal laws or regulations. In lieu of the modifying Developer's vested rights, the City and the Developer may agree that the Developer indemnify the City for all financial consequences of any final and binding decision of an administrative agency or court of competent jurisdiction made due to application of unmodified vested rights. Such indemnification must be made in writing, executed by all parties, and in the form and substance as directed by the City.

SECTION 7 – PERMITTED USES AND DEVELOPMENT STANDARDS

7.1 Generally: See Hearing Examiner's Decision and Section 5.

7.2 Maximum Number of Dwelling Units: Despite current zoning, or potential zoning, or overlay zone(s), or any other possible residential density, Developer agrees to a maximum residential unit count of _____. This is the number the City's public utilities, including water, wastewater and stormwater, is capable of serving as of the time of this Agreement, as evaluated by the _____.

7.3 Minimum Number of Dwelling Units:

7.4 Other:

SECTION 8 – MODIFICATIONS TO PERMITTED/APPROVED USES

Modification to permitted/approved land use(s) are processed as Major or Minor which may be approved in accordance with applicable City code. Minor modifications will not require an amendment to this Agreement. Major modifications will require an amendment to this Agreement and such amendment may require approval of the City Council at the Community Development Director, Mayor, or City Administrator's request. Neither Party shall unreasonably withhold agreeing on amending this Agreement.

SECTION 9 – FURTHER DISCRETIONARY ACTIONS/ADMINISTRATIVE DECISIONS

Developer acknowledges that the existing land use regulations contemplate the exercise of further discretionary powers by the City to set conditions, terms, restrictions, permissions, or requirements and the like. These powers include, but are not limited to, review of additional permit applications under SEPA. Nothing in this Agreement shall be construed to limit the authority or the obligation of the City to hold legally required public hearings, or to limit the discretion of the City and any of its officers or officials in complying with or applying existing land use regulations. Such further discretionary actions do not require an Amendment to this Agreement.

SECTION 10 – FINANCING (contribution/reimbursement) OF PUBLIC/PRIVATE FACILITIES

Developer's obligations:

City's obligations:

The City's obligations pursuant to this Agreement are a constitutional and statutorily permissive exercise of the City's powers and are in no way an extension of credit or a loan to the Developer.

SECTION 11 – EXISTING AND FUTURE LAND USE FEES AND IMPACT FEES

11.1 Land use fees. Land use fees adopted by the City by ordinance as of the Effective Date of this Agreement may be increased by the City from time to time, and such increases will apply to development activities pursuant to this Agreement.

11.2 Impact fees. Impact fees adopted by the City by ordinance as of the Effective Date of this Agreement may be increased by the City from time to time, and such increases will apply to development activities pursuant to this Agreement.

11.3 Other agency fees. Fees imposed and/or collected by the City assessed by other parties – e.g. College Place Public School System, are not governed by this Agreement; Developer is responsible for any and all other fees and the like.

11.4 Future fees. Developer shall be responsive for and pay all land use and impact fees adopted by the City by ordinance after the Effective Date of this Agreement which are then applicable to the phase(s) of the Development which occur after adoption of said fees.

11.5 Current fees. As of the Effective Date of this Agreement, the City has established the following applicable to the Development:

City of College Place, Washington Resolution No. 23-073 (Fees Resolution), attached hereto as Exhibit ____, which includes, but is not limited to the following assessment applicable to the Development:

SECTION 12 – PHASING OF DEVELOPMENT

The Parties acknowledge it is Developer's intent to develop the Property in phases utilizing the City's land development application processes over the next _____ to ____ years. The attached Exhibit _____ represents a preliminary phasing plan serving as the general outline for the Project. The Parties agree the most efficient and economical development of the Property depends upon numerous factors, such as market orientation and demand, interest rates, competition, and similar factors, and generally it will be most economically beneficial to the ultimate purchasers of the Property to have the rate of development determined by the Developer. However, the Parties also acknowledge that because the Development will be phased, certain amenities associated with the Project must be available to all phases of the Project, in order to address health, safety and welfare of the public. Therefore, the Parties agree the improvements associated with the Project shall be constructed according to the following schedule:

1. Essential improvements as determined by the City to include:
 - a. Street Improvements;
 - b. Potable Water and Fire Flow Facilities
 - c. Sewer Facilities
 - d. Stormwater Facilities
 - e. Private utilities (natural gas, electricity, fiber optic, cable, etc.)
2. Parks and Open Space.

SECTION 13 – CONSTRUCTION, INSTALLATION AND INSPECTION OF PUBLIC IMPROVEMENTS AND DEDICATION OF PUBLIC LANDS

13.1 Roads. All roads shall be public; no private roads are permitted.

13.2 Schedule of dedication: Except as otherwise provided herein, the Developer shall dedicate all public lands required in the permits/approvals/applications in a timely manner as directed in the Hearings Examiner’s decision or as agreed by the Parties as follows (description and date to be dedicated by):

1. Public parkland:
 - a.
 - b.
2. Public Right of way (ROWs):
 - a.
 - b.
3. Other dedication:
 - a.
 - b.

13.3 Construction standards. All public improvements must be constructed and installed pursuant to City code. During construction and installation of the public improvements, Developer shall utilize one or more civil engineer approved by the City to monitor, inspect and test the construction and installation of the public improvements. Developer shall provide, upon request of the City, monitoring, inspecting, and testing reports/results. Prior to the City accepting a dedication of any public improvement, Developer must submit a certification from an approved civil engineer that the improvement was constructed in

compliance with City code. The City is the sole determinator of whether any public improvement is constructed and installed in compliance with City code. All costs associated with the monitoring, inspecting, and testing shall be borne by the Developer.

SECTION 14 – ENVIRONMENTAL

The City has conducted its environmental review and issued a determination for the Development. The City retains substantive SEPA authority to address environmental impacts not considered under the determination. In addition, further SEPA review may be required in connection with Plans submitted by Developer. See Chapter 14.40 CPMC.

SECTION 15 – AFFORDABLE HOUSING

The Parties agree to the following terms and conditions regarding affordable housing as defined in CPMC 3.52.020:

Developer shall reserve at least _____ % of owned residential units and ____ % of rental residential units for affordable housing. The affordable housing shall comply with CPMC 3.52.060 (12), (substantially same type of ownership); (13), (comparable size); (14), (occupancy availability); and (15), (private bathroom and kitchen). The affordable housing shall be constructed with substantially the same style and quality of materials as surrounding units and shall be distributed throughout the development evenly. Prior to issuing a certificate of occupancy, an affordable housing unit, an affordable housing covenant in a form acceptable to the City addressing price restrictions, eligible household qualifications, and other applicable topics shall be recorded with the Walla Walla County Auditor's Office. Covenants shall run with the land and shall be binding on the assigns, heirs, and successors of the owner. Affordable housing units provided for pursuant to this Agreement shall remain affordable from the date of initial occupancy through the life of the unit, ending when the structure is no longer in use for any occupancy.

SECTION 16 – REVIEW PROCEDURE AND STANDARDS FOR IMPLEMENTING DECISIONS

The City's review procedure and standards for implementing decisions is contained in Chapters 14.10 and 14.30 CPMC. The Parties recognize that such review procedures and

standards may be modified from time to time and that such modifications shall apply to this Development.

SECTION 17 – BUILD-OUT OR VESTING PERIOD

[provision for timeframe for standards to apply to any particular development phase if necessary]

SECTION 18 – UTILITIES

Developer agrees to use the following City utilities for all development of the Property:

- Water Service System per Chapter 13.04 CPMC;
- Wastewater Service per Chapters 13.08 and 13.12 CPMC;
- College Place Storm and Surface Water Utility per Chapter 13.15 CPMC;
- Ambulance and Emergency Medical Utility per Chapter 13.16 CPMC; and
- Any other generally applicable utility established by the City.

SECTION 19 – DEVELOPER FUNDED ADMINISTRATION

Developer acknowledges the City of College Place is relatively small in population and geographic size for Washington state, thus the capacity for City staff to process development applications is dependent upon other development applications and City projects. While Washington State law governs the time frame to process development applications, and the City desires to approve and issue decisions related to this Development as quickly as reasonably possible, unpredictable factors may serve to delay the processing of applications and decisions associated with the Development. Should Developer desire, and the City agree, to engage third-party assistance or to compensate the City for hiring temporary assistance to process applications and issue decisions related to this Development, Developer shall be responsible for any and all costs associated with engaging third-parties or hiring of additional staff.

SECTION 20 – NON-CITY GOVERNMENTAL REQUIREMENTS.

Developer is responsible for and shall apply and obtain for such other permits, license, and other approvals required by other governmental or quasi-governmental agencies in connection with the development of, or the provision of services to, the Development. The City shall cooperate with Developer in its efforts to obtain such permits and approvals.

SECTION 21 – ADDITIONAL TERMS AND CONDITIONS

- 21.1 Amendment.** This Agreement may be amended from time to time, in whole or in part, by mutual written agreement of the Parties. If any portion of the Development is transferred to a third-party, said third-party must agree to and execute an amendment to this Agreement when such amendment would materially alter the rights or obligations of said third-party or the City. Developer shall notify the third-party within thirty (30) days prior to the amendment of the need for written consent.
- 21.2 Cooperation.** In the event of any administrative, legal, or equitable action or other proceeding instituted by any person not a party to this Agreement challenging the validity of any provision of the Hearings Examiner's Decision, this Agreement, an Amendment to this Agreement, or any Discretionary Action, the Parties shall cooperate in defending such action or proceeding to settlement or final judgment, including all appeals. The City may elect to tender the defense of such lawsuit or individual claims in the lawsuit to Developer. In such event, Developer shall hold the City harmless from and defend the City from all costs and expenses incurred in the defense of such action, lawsuit, or individual claims in the lawsuit, including but not limited to, attorneys' fees and expenses of litigation, and damages awarded to the prevailing party or parties in such litigation. The Developer shall not settle any lawsuit without the express written consent of the City. The City shall act in good faith and shall not unreasonably withhold consent to settle.
- 21.3 Default.** Any failure by either Party to perform any term or provision of this Agreement, which failure continues uncured for a period of sixty (60) days following written notice from the other Party, (unless the Parties have mutually agreed in writing to extend this period) shall constitute a default under this Agreement. Any notice of default shall specify the nature of the alleged default and, where appropriate, the manner in which the alleged default may be satisfactorily cured. If the nature of the alleged default is such that it cannot reasonably be cured within the 60-day period, and the diligent prosecution of actions necessary to complete the cure of the alleged default after the 60-day period, shall be deemed to be a cure within the 60-day period. Upon a default of this Agreement that is not cured as provided above, the non-defaulting Party may institute legal proceedings to enforce the terms of this Agreement. If the default is cured, then no default exists, and the noticing Party shall take no further action.

The Parties agree that, the City has a separate and distinct authority to enforce its land use regulations, an example of such is a Stop Work Order regardless of this Agreement and the City is not required to institute legal proceedings to enforce land use regulations as it relates to the Property.

21.4 Enforced Delay; Extension of Time of Performance. Notwithstanding anything to the contrary contained herein, neither Party shall be deemed to be in default where delays in performance or failures to perform are due to war, insurrection, strikes or other labor disturbances, walk-outs, riots, floods, earthquakes, fires, casualties, acts of God, restrictions imposed or mandated by other governmental entities, enactment of conflicting state or federal laws or regulations, extended appeals, or similar basis for excused performance which is not within the reasonable control of the Party to be excused. Upon the request of either Party, an extension of time for such cause shall be granted in writing for the period of the enforced delay, or longer as may be mutually agreed upon by the Parties. In the event such delays preclude development of the Project in an economically feasible manner, consistent with the approved Permit(s)/Application(s) and this Agreement, the Parties agree to negotiate in good faith to revise or terminate this Agreement.

21.5 Assignment. Developer shall have the right to assign or transfer all or any portion of its interests, rights, obligations, or responsibilities under this Agreement to third parties acquiring an interest in the Development or any portion thereof. Such assignments or transfers shall be made pursuant to a written agreement (Transfer Agreement) with consent of the City, except that the following shall not require consent of the City:

1. any single residential parcel conveyed to a purchaser;
2. any condominium, time-share or fractionally owned unit conveyed to a purchaser;
3. any property that has been established as a separate legal parcel for a commercial, open space, park, hotel, recreational facility, or other use agreed to by Developer and the City as long as Developer or its assigns retain all obligations and responsibilities pursuant to this Agreement, except for those obligations and responsibilities that can be fulfilled exclusively within the boundaries of, and by the development upon, the parcel or parcels transferred, such as individual lot landscaping or buffering requirements.

To be eligible for a transfer without consent pursuant to this subsection, Developer shall retain all obligations and responsibilities pursuant to this Agreement, including, by way of illustration and without limitation, overall infrastructure necessary to serve more than one parcel of the Development.

21.6 Reimbursement for Agreement Expenses of the City. Developer agrees to reimburse the City for actual expenses in addition to fees paid by Developer as an applicant. Such expenses are limited to those incurred by the City directly relating to this Agreement, including recording fees, publishing fees and reasonable staff and consultant costs not otherwise included within application fees. Such payment of all fees shall be paid, at the latest, within thirty (30) days from the City's presentation of a written statement of charges to the Developer.

21.7 Notices. Required notices shall be made in writing by hand-delivery or registered first-class USPS mail to the following:

Developer:

City:

Director of Community Development

625 S. College Ave

College Place, WA 99324

21.8 Severability. If any phrase, provision or section of this Agreement is determined by a court of competent jurisdiction to be invalid, void, or unenforceable, or if any provision of this Agreement is rendered invalid for unenforceable according to the terms of any statute of the State of Washington which became effective after the date of the ordinance adopting this Development Agreement, and either Party in good faith determines that such provisions are material to its entering into this Agreement, that Party may elect to terminate this Agreement as to all of its obligations remaining unperformed.

21.9 Annual Review. The City shall, at least every twelve (12) months during the term of this Agreement, review the extent of good faith substantial compliance by Developer and any Landowner (transferee) with this Agreement. The City may charge Developer fees as necessary to cover the costs of conducting the annual review.

21.10 Termination. This Agreement shall expire and/or terminate as provided below:

20.10.1 This Agreement shall expire and be of no further force and effect if the development contemplated in this Agreement and all of the permits and/or approvals issued by the City for such development are not substantially underway prior to expiration of such permits and/or approvals. Nothing in this Agreement shall extend the expiration date of any permit or approval issued by the City for development.

20.10.2 This Agreement shall expire and be of no further force and effect if the Development does not construct the Project as contemplated by the permits and approvals identified in this Agreement and submits applications for development of the Property that are inconsistent with such permits and approvals.

20.10.3 This Agreement shall terminate upon the expiration of the term identified in Section 2 or when the Subject Property has been fully developed, which ever first occurs, and all of the Developer's obligations in connection therewith are satisfied as determined by the City. Upon termination of this Agreement, the City shall record a notice of such termination in a form satisfactory to the City Attorney that the Agreement has been terminated. This Agreement shall automatically terminate and be of no further force and effect as to any single-family residence, any other residential dwelling unit or any non-residential building and the lot or parcel upon which such residence or building is located, when it has been approved by the City for occupancy.

21.11 Effect upon Termination on Developer Obligations. Termination of this Agreement as to the Developer of the Property or any portion thereof shall not affect any of the Developer's obligations to comply with the City Comprehensive Plan and the terms and conditions or any applicable zoning code(s) or subdivision map or other land use entitlements approved with respect to the Subject Property, any other conditions of any other development specified in the Agreement to continue after the termination of this Agreement or obligation to pay assessments, liens, fees or taxes of any kind or nature whatsoever.

21.12 Effects upon Termination on City. Upon any termination of this Agreement as to the Developer of the Subject Property, or any portion thereof, the entitlements, conditions of development, limitations on fees and all other terms and conditions of this Agreement shall no longer be vested hereby with respect to the property affected by such termination (provided that vesting of such entitlements, conditions or fees may then be established for such property pursuant to then existing planning and zoning laws).

- 21.13 Covenants Running with the Land.** The conditions and covenants set forth in this Agreement and incorporated herein by the Exhibits shall run with the land and the benefits and burdens shall bind and inure to the benefit of the parties. The Developer, Landowner and every purchaser, assignee, or transferee of an interest in the Subject Property, or any portion thereof, shall be obligated and bound by the terms and conditions of this Agreement, and shall be the beneficiary thereof and a party thereto, but only with respect to the Subject Property, or such portion thereof, sold, assigned, or transferred to it. Any such purchaser, assignee or transferee shall observe and fully perform all of the duties and obligations of a Developer contained in this Agreement, as such duties and obligations pertain to the portion of the Subject Property sold, assigned, or transferred to it.
- 21.14 Releases.** Developer, and any subsequent Landowner, may free itself from further obligations relating to the sold, assigned, or transferred property, provided that the buyer, assignee, or transferee expressly assumes the obligations under this Agreement, in writing and approved by the City.
- 21.15 Washington law and attorneys' fees.** This Agreement shall be construed and enforced in accordance with the laws of the State of Washington. If litigation is initiated to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs from the non-prevailing party. Should a determination be made that both Parties were at fault, each Party shall be responsible for its pro-rata share of reasonable attorneys' fees and costs. Venue for any action shall lie in Walla Walla County Superior Court or the U.S. District Court for Eastern Washington.
- 21.16 Specific Performance.** The Parties agree that damages are not an adequate remedy for breach of this Agreement, and that the Parties are entitled to compel specific performance of all material terms of this Development Agreement by any Party in default thereof.
- 21.17 No Third-Party Beneficiaries.** This Agreement is entered into by the City as a benefit to the public as a whole and therefore, this Agreement creates no benefit to any third-party and creates no obligation or duty of the City to any third-party.
- 21.18 Waiver.** No officer, employee, agent, or other individual acting on behalf of either Party has the power, right or authority to waive any of the conditions or provisions of this Agreement. A waiver in one instance shall not be held to be a waiver of any other subsequent breach or nonperformance. All remedies afforded in this Agreement or by law, shall be taken

and construed as cumulative, and in addition to every other remedy provided herein or by law. Failure of either Party to enforce at any time any of the provisions of this Agreement or to require at any time performance by the other Party of any provision hereof shall in no way be construed to be a waiver of such provisions nor shall it affect the validity of this Agreement or any part thereof.

21.19 Anti-kickback. No officer or employee of City, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in this Agreement, or have solicited, accepted, or granted a present or future gift, favor, service, or other thing of value from any person with an interest in this Agreement.

21.20 Funding. Nothing in this Agreement requires the City to appropriate future funding and should any funds appropriated at the time of execution of this Agreement be, at the sole discretion of the City not expended pursuant to this Agreement, the City is not required to expend said funds.

CITY OF COLLEGE PLACE

DEVELOPER:

Norma Hernandez, Mayor

By:
Its: Authorized Representative

ATTEST:

APPROVED AS TO FORM:

Sherri St Clair, City Clerk

Rea Culwell, City Attorney

- | | | | | | | | | | | | | |
|--|--|---|----------------|-----------|------------------|-----------|----------------------|-----|--------------|-----|--------|-----------|
| <p>1. Federal Award No.</p> | <p>2. Effective Date
See No. 17 Below</p> | <p>3. Assistance Listings No.
20.939</p> | | | | | | | | | | |
| <p>4. Award To
City of College Place, Washington
625 S. College Ave
College Place, WA, 99324</p> | <p>5. Sponsoring Office
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop E71-117
Washington, DC 20590</p> | | | | | | | | | | | |
| <p>Unique Entity Id.: 91-6001412
TIN No.: ZG1SNDHCCH16</p> | | | | | | | | | | | | |
| <p>6. Period of Performance
Effective Date of Award March 1st, 2024 to March 1st, 2026</p> | <p>7. Total Amount</p> <table border="0"> <tr> <td>Federal Share:</td> <td style="text-align: right;">\$102,480</td> </tr> <tr> <td>Recipient Share:</td> <td style="text-align: right;">\$25,6200</td> </tr> <tr> <td>Other Federal Funds:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Other Funds:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">\$128,100</td> </tr> </table> | | Federal Share: | \$102,480 | Recipient Share: | \$25,6200 | Other Federal Funds: | \$0 | Other Funds: | \$0 | Total: | \$128,100 |
| Federal Share: | \$102,480 | | | | | | | | | | | |
| Recipient Share: | \$25,6200 | | | | | | | | | | | |
| Other Federal Funds: | \$0 | | | | | | | | | | | |
| Other Funds: | \$0 | | | | | | | | | | | |
| Total: | \$128,100 | | | | | | | | | | | |
| <p>8. Type of Agreement
Grant</p> | <p>9. Authority
Section 24112 of the Infrastructure Investment and Jobs Act (Pub. L. 117–58, November 15, 2021; also referred to as the “Bipartisan Infrastructure Law” or “BIL”)</p> | | | | | | | | | | | |
| <p>10. Procurement Request No.</p> | <p>11. Federal Funds Obligated
\$102,480</p> | | | | | | | | | | | |
| <p>12. Submit Payment Requests To
See Article 5.</p> | <p>13. Accounting and Appropriations Data</p> | | | | | | | | | | | |
| <p>14. Description of the Project
This award will be used by the City of College Place to develop a comprehensive safety action plan.</p> | | | | | | | | | | | | |

RECIPIENT

FEDERAL HIGHWAY ADMINISTRATION

15. Signature of Person Authorized to Sign

16. Signature of Agreement Officer

Signature
27-2024
Date
Name: Michael Rizzitiello
Title: City Administrator

Signature
Date
Name:
Title: Agreement Officer

U.S. DEPARTMENT OF TRANSPORTATION**GRANT AGREEMENT UNDER THE
FISCAL YEAR 2023 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM**

This agreement is between the United States Department of Transportation's (the "USDOT") Federal Highway Administration (the "FHWA") and the City of College Place (the "**Recipient**").

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All ("SS4A") Grant for the College Place Safe Streets and Roads for All (SS4A) Action Plan

The parties therefore agree to the following:

**ARTICLE 1
GENERAL TERMS AND CONDITIONS****1.1 General Terms and Conditions.**

- (a) In this agreement, "**General Terms and Conditions**" means the content of the document titled "General Terms and Conditions Under the Fiscal Year 2023 Safe Streets and Roads for All ("SS4A") Grant Program," which is available at <https://www.transportation.gov/grants/ss4a/grant-agreements> under "Fiscal Year 2023." Articles 7–30 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.
- (b) The Recipient acknowledges that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (BIL, div. G §§ 70901-27).
- (c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient's non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

ARTICLE 2
APPLICATION, PROJECT, AND AWARD

2.1 Application.

Application Title: College Place Safe Streets for All Action Plan

Application Date: June 2nd, 2023

2.2 Award Amount.

SS4A Grant Amount: \$102,480

2.3 Federal Obligation Information.

Federal Obligation Type: Single

Phase the Project		
Development of College Place Safe Streets for All Action Plan		

Phase the Project		
Development of College Place SS4A Comprehensive Safety Action Plan	\$102,480	The Recipient shall not expend any funds (Federal or non-Federal) for, seek reimbursement of eligible costs, or otherwise begin any part of the final design and construction of an Implementation Project unless and until: (1) The requirements of the National Environmental Policy Act (42 U.S.C. § 4321 et seq.) (“NEPA”), Section 106 of the National Historic Preservation Act (16 U.S.C. § 470f) (“NHPA”), and any other applicable environmental laws and regulations have been met; and (2) FHWA, or a State with applicable NEPA Assignment authority, has approved the NEPA document for the Project and provided the Recipient with a written notice that the environmental review process is complete; and (3) FHWA has obligated additional funds for this phase and notified the Recipient in writing that the Recipient may proceed to the next activity after NEPA approval, and the Recipient has acknowledged receipt in writing of FHWA’s notification. Recipient shall not proceed with any such activities until (2) and (3) as described in this section are met. Costs that are incurred before (2) and (3) as described in this section are met are not allowable costs under this agreement. Extent of activities that are permissible before NEPA is complete are those activities constituting “preliminary design” as specified in FHWA Order 6640.1A.

2.4 Budget Period.

[Alternative #1: If all funds are being obligated at once:]

Budget Period: See Block 6 of Page 1

2.5 Grant Designation.

Designation: [Planning and Demonstration]

ARTICLE 3 SUMMARY PROJECT INFORMATION

3.1 Summary of Project's Statement of Work.

Drafting Instructions: Provide a summary of the narrative from the grant application. Provide details on the work to be completed.

The project will be completed in [one phase as follows:

This award will be used by the City of College Place to develop a comprehensive safety action plan.

3.2 Project's Estimated Schedule.

Action Plan Schedule

Milestone	Schedule Date
Planned NEPA Completion Date:	7-1-2024
Planned Draft Plan Completion Date:	8-1-2025
Planned Final Plan Completion Date:	11-1-2025
Planned Final Plan Adoption Date:	12-1-2025
Planned SS4A Final Report Date:	3-1-2026

3.3 Project's Estimated Costs.

Provide the costs from the grant application. Any changes should be documented in Attachment B.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	\$102,480
Other Federal Funds:	\$0.00
State Funds:	\$0.00
Local Funds:	\$25,620
In-Kind Match:	\$0.00
Other Funds:	\$0.00
Total Eligible Project Cost:	\$128,100

(b) Cost Classification Table – Planning and Demonstration Grants with demonstration activities and Implementation Grants Only

(c) Indirect Costs

Indirect costs are allowable under this Agreement in accordance with 2 CFR part 200 and the Recipient's approved Budget Application. In the event the Recipient's indirect cost rate changes, the Recipient will notify FHWA of the planned adjustment and provide supporting documentation for such adjustment. This Indirect Cost provision does not operate to waive the limitations on Federal funding provided in this document. The Recipient's indirect costs are allowable only insofar as they do not cause the Recipient to exceed the total obligated funding.

ARTICLE 4

RECIPIENT INFORMATION

4.1 Recipient Contact(s).

[Insert information for the person designated as the official contact.]

Mr. Michael Rizzitiello
City Administrator
City of College Place
625 S. College Avenue
509-394-8506
mrizzitiello@cpwa.us

4.2 Recipient Key Personnel.

Name	Title or Position
Michael Rizzitiello	City Administrator
Brian Carleton	Finance Director
Robert McAndrews	Public Works Director
Jon Rickard	Community Development Director

4.3 USDOT Project Contact(s).

Safe Streets and Roads for All Program Manager
 Federal Highway Administration
 Office of Safety
 HSSA-1, Mail Stop: E71-117
 1200 New Jersey Avenue, S.E.
 Washington, DC 20590
 202-366-2822
SS4A.FHWA@dot.gov

and

Agreement Officer (AO)
 Federal Highway Administration
 Office of Acquisition and Grants Management
 HCFA-33, Mail Stop E62-310
 1200 New Jersey Avenue, S.E.
 Washington, DC 20590
 202-493-2402
HCFASS4A@dot.gov

and

Division Administrator – Washington
 Agreement Officer's Representative (AOR)
 711 Capital Way S. Suite 501
 Olympia, WA 98501
 (360)753-9480
hdawa@dot.gov

and

[enter name]
 Washington Division Office Lead Point of Contact
 [enter job title]
 711 Capital Way S. Suite 501
 Olympia, WA 98501

[enter telephone]

[enter Division Office Email Address]

ARTICLE 5 USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the Agreement Officer (the “AO”) are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327. Note: This clause is only applicable to grants that do not include construction.

In accordance with 2 CFR 200.308(c)(6), unless described in the application and funded in the approved award, the Recipient must obtain prior written approval from the AO for the subaward, transfer, or contracting out of any work under this award above the Simplified Acquisition Threshold. This provision does not apply to the acquisition of supplies, material, equipment, or general support services. Approval will be issued through written notification from the AO or a formal amendment to the Agreement.

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

5.2 Reimbursement Requests

- (a) The Recipient may request reimbursement of costs incurred within the budget period of this agreement if those costs do not exceed the amount of funds obligated and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.
- (b) The Recipient shall use the DELPHI iSupplier System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF-270 (Request for Advance or Reimbursement) or SF-271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.
- (c) The Recipient’s supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient’s share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the Agreement Officer’s Representative (the “AOR”) may withhold processing that request until the Recipient provides sufficient detail.
- (d) The USDOT shall not reimburse costs unless the AOR reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.

01-04-2024

- (e) In the rare instance the Recipient is unable to receive electronic funds transfers (EFT), payment by EFT would impose a hardship on the Recipient because of their inability to manage an account at a financial institution, and/or the Recipient is unable to use the DELPHI iSupplier System to submit their requests for disbursement, the FHWA may waive the requirement that the Recipient use the DELPHI iSupplier System. The Recipient shall contact the Division Office Lead Point of Contact for instructions on and requirements related to pursuing a waiver.
- (f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6 SPECIAL GRANT TERMS

- 6.1** SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section 2.4 in this agreement.
- 6.2.** The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.
- 6.3** SS4A Funds will be allocated to the Recipient and made available to the Recipient in accordance with FHWA procedures.
- 6.4** The Recipient of a Planning and Demonstration Grant acknowledges that the Action Plan will be made publicly available and agrees that it will publish the final Action Plan on a publicly available website.
- 6.5**
- 6.6**
- 6.7**
- 6.8**

ATTACHMENT A
PERFORMANCE MEASUREMENT INFORMATION

Study Area: City of College Place city limits and urban growth area.

Baseline Measurement Date: [insert date when the Recipient anticipates beginning the construction of the project]

Baseline Report Date: [insert date two months after the Baseline Measurement Date]

ATTACHMENT B CHANGES FROM APPLICATION

Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3. The purpose of Attachment B is to clearly and accurately document any differences in scope, schedule, and budget to establish the parties' knowledge and acceptance of those differences. See Article 11 for the Statement of Work, Schedule, and Budget Changes. If there are no changes, please insert "N/A" in Section 3.3 of the table.

Scope:

Schedule:

Budget:

The table below provides a summary comparison of the project budget.

Fund Source	Application		Section 3.3	
	\$	%	\$	%
Previously Incurred Costs (Non-Eligible Project Costs)				
Federal Funds				
Non-Federal Funds				
Total Previously Incurred Costs				
Future Eligible Project Costs				
SS4AFunds				
Other Federal Funds				
Non-Federal Funds				
Total Future Eligible Project Costs				
Total Project Costs				

ATTACHMENT C

RACIAL EQUITY AND BARRIERS TO OPPORTUNITY

1. Efforts to Improve Racial Equity and Reduce Barriers to Opportunity.

The Recipient states that rows marked with “X” in the following table align with the application:

	A racial equity impact analysis has been completed for the Project. <i>(Identify a report on that analysis or, if no report was produced, describe the analysis and its results in the supporting narrative below.)</i>
	The Recipient or a project partner has adopted an equity and inclusion program/plan or has otherwise instituted equity-focused policies related to project procurement, material sourcing, construction, inspection, hiring, or other activities designed to ensure racial equity in the overall delivery and implementation of the Project. <i>(Identify the relevant programs, plans, or policies in the supporting narrative below.)</i>
	The Project includes physical-barrier-mitigating land bridges, caps, lids, linear parks, and multimodal mobility investments that either redress past barriers to opportunity or that proactively create new connections and opportunities for underserved communities that are underserved by transportation. <i>(Identify the relevant investments in the supporting narrative below.)</i>
	The Project includes new or improved walking, biking, and rolling access for individuals with disabilities, especially access that reverses the disproportional impacts of crashes on people of color and mitigates neighborhood bifurcation. <i>(Identify the new or improved access in the supporting narrative below.)</i>
	The Project includes new or improved freight access to underserved communities to increase access to goods and job opportunities for those underserved communities. <i>(Identify the new or improved access in the supporting narrative below.)</i>
X	The Recipient has taken other actions related to the Project to improve racial equity and reduce barriers to opportunity, as described in the supporting narrative below.
	The Recipient has not yet taken actions related to the Project to improve racial equity and reduce barriers to opportunity but intends to take relevant actions described in the supporting narrative below.
	The Recipient has not taken actions related to the Project to improve racial equity and reduce barriers to opportunity and will not take those actions under this award.

2. Supporting Narrative.

The City has an ad-hoc Diversity & Inclusion Advisory Board that helps city staff review projects with a racial equity perspective.

ATTACHMENT D

CLIMATE CHANGE AND ENVIRONMENTAL JUSTICE IMPACTS

1. Consideration of Climate Change and Environmental Justice Impacts.

The Recipient states that rows marked with “X” in the following table align with the application:

	The Project directly supports a Local/Regional/State Climate Action Plan that results in lower greenhouse gas emissions. <i>(Identify the plan in the supporting narrative below.)</i>
	The Project directly supports a Local/Regional/State Equitable Development Plan that results in lower greenhouse gas emissions. <i>(Identify the plan in the supporting narrative below.)</i>
	The Project directly supports a Local/Regional/State Energy Baseline Study that results in lower greenhouse gas emissions. <i>(Identify the plan in the supporting narrative below.)</i>
	The Recipient or a project partner used environmental justice tools, such as the EJScreen, to minimize adverse impacts of the Project on environmental justice communities. <i>(Identify the tool(s) in the supporting narrative below.)</i>
	The Project supports a modal shift in freight or passenger movement to reduce emissions or reduce induced travel demand. <i>(Describe that shift in the supporting narrative below.)</i>
	The Project utilizes demand management strategies to reduce congestion, induced travel demand, and greenhouse gas emissions. <i>(Describe those strategies in the supporting narrative below.)</i>
	The Project incorporates electrification infrastructure, zero-emission vehicle infrastructure, or both. <i>(Describe the incorporated infrastructure in the supporting narrative below.)</i>
	The Project supports the installation of electric vehicle charging stations. <i>(Describe that support in the supporting narrative below.)</i>
	The Project promotes energy efficiency. <i>(Describe how in the supporting narrative below.)</i>
	The Project serves the renewable energy supply chain. <i>(Describe how in the supporting narrative below.)</i>
	The Project improves disaster preparedness and resiliency <i>(Describe how in the supporting narrative below.)</i>
	The Project avoids adverse environmental impacts to air or water quality, wetlands, and endangered species, such as through reduction in Clean Air Act criteria pollutants and greenhouse gases, improved stormwater management, or improved habitat connectivity. <i>(Describe how in the supporting narrative below.)</i>
	The Project repairs existing dilapidated or idle infrastructure that is currently causing environmental harm. <i>(Describe that infrastructure in the supporting narrative below.)</i>
	The Project supports or incorporates the construction of energy- and location-efficient buildings. <i>(Describe how in the supporting narrative below.)</i>

	The Project includes recycling of materials, use of materials known to reduce or reverse carbon emissions, or both. <i>(Describe the materials in the supporting narrative below.)</i>
	The Recipient has taken other actions to consider climate change and environmental justice impacts of the Project, as described in the supporting narrative below.
X	The Recipient has not yet taken actions to consider climate change and environmental justice impacts of the Project but will take relevant actions described in the supporting narrative below.
	The Recipient has not taken actions to consider climate change and environmental justice impacts of the Project and will not take those actions under this award.

2. Supporting Narrative.

The City will work to implement projects identified in the Safety Action Plan resulting from this grant. Also, the City will add in a Climate Change Element to its Comprehensive Plan as mandated by the State of Washington Growth Management Act its next Planning Cycle in 2026.

ATTACHMENT E LABOR AND WORKFORCE

1. Efforts to Support Good-Paying Jobs and Strong Labor Standards

The Recipient states that rows marked with “X” in the following table align with the application:

	The Recipient demonstrate, to the full extent possible consistent with the law, an effort to create good-paying jobs with the free and fair choice to join a union and incorporation of high labor standards. <i>(Identify the relevant agreements and describe the scope of activities they cover in the supporting narrative below.)</i>
	The Recipient or a project partner has adopted the use of local and economic hiring preferences in the overall delivery and implementation of the Project. <i>(Describe the relevant provisions in the supporting narrative below.)</i>
	The Recipient or a project partner has adopted the use of registered apprenticeships in the overall delivery and implementation of the Project. <i>(Describe the use of registered apprenticeship in the supporting narrative below.)</i>
	The Recipient or a project partner will provide training and placement programs for underrepresented workers in the overall delivery and implementation of the Project. <i>(Describe the training programs in the supporting narrative below.)</i>
	The Recipient or a project partner will support free and fair choice to join a union in the overall delivery and implementation of the Project by investing in workforce development services offered by labor-management training partnerships or setting expectations for contractors to develop labor-management training programs. <i>(Describe the workforce development services offered by labor-management training partnerships in the supporting narrative below.)</i>
	The Recipient or a project partner will provide supportive services and cash assistance to address systemic barriers to employment to be able to participate and thrive in training and employment, including childcare, emergency cash assistance for items such as tools, work clothing, application fees and other costs of apprenticeship or required pre-employment training, transportation and travel to training and work sites, and services aimed at helping to retain underrepresented groups like mentoring, support groups, and peer networking. <i>(Describe the supportive services and/or cash assistance provided to trainees and employees in the supporting narrative below.)</i>
	The Recipient or a project partner has documented agreements or ordinances in place to hire from certain workforce programs that serve underrepresented groups. <i>(Identify the relevant agreements and describe the scope of activities they cover in the supporting narrative below.)</i>

x	The Recipient or a project partner participates in a State/Regional/Local comprehensive plan to promote equal opportunity, including removing barriers to hire and preventing harassment on work sites, and that plan demonstrates action to create an inclusive environment with a commitment to equal opportunity, including: a. affirmative efforts to remove barriers to equal employment opportunity above and beyond complying with Federal law; b. proactive partnerships with the U.S. Department of Labor's Office of Federal Contract Compliance Programs to promote compliance with EO 11246 Equal Employment Opportunity requirements and meet the requirements as outlined in the Notice of Funding Opportunity to make good faith efforts to meet the goals of 6.9 percent of construction project hours being performed by women and goals that vary based on geography for construction work hours and for work being performed by people of color; c. no discriminatory use of criminal background screens and affirmative steps to recruit and include those with former justice involvement, in accordance with the Fair Chance Act and equal opportunity requirements; d. efforts to prevent harassment based on race, color, religion, sex, sexual orientation, gender identity, and national origin; e. training on anti-harassment and third-party reporting procedures covering employees and contractors; and f. maintaining robust anti-retaliation measures covering employees and contractors. <i>(Describe the equal opportunity plan in the supporting narrative below.)</i>
	The Recipient has taken other actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards. <i>(Describe those actions in the supporting narrative below.)</i>
	The Recipient has not yet taken actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards but, before beginning construction of the project, will take relevant actions described in the supporting narrative below.
	The Recipient has not taken actions related to the Project to improving good-paying jobs and strong labor standards and will not take those actions under this award.

2. Supporting Narrative.

The City follows State of Washington labor and equity laws.

ATTACHMENT F
CRITICAL INFRASTRUCTURE SECURITY AND RESILIENCE

1. Efforts to strengthen the Security and Resilience of Critical Infrastructure against both Physical and Cyber Threats.

The Recipient states that rows marked with “X” in the following table are accurate:

X	The Recipient demonstrates, prior to the signing of this agreement, effort to consider and address physical and cyber security risks relevant to the transportation mode and type and scale of the activities.
	The Recipient appropriately considered and addressed physical and cyber security and resilience in the planning, design and oversight of the project, as determined by the Department and the Department of Homeland Security.
X	For projects in floodplains: The Recipient appropriately considered whether the project was upgraded consistent with the Federal Flood Risk Management Standard, to the extent consistent with current law, in Executive Order 14030, Climate-Related Financial Risk (86 FR 27967), and Executive Order 13690, Establishing a Federal Flood Risk Management Standard and a Process for Further Solicit and Considering Stakeholder Input (80 FR 6425).

2. Supporting Narrative.

The City has a transportation element of its Comprehensive Plan that conforms to the State of Washington Growth Management Act. Additionally, the City follows a Critical Area Rule that also protects floodplains.

1. Federal Award No.

2. Effective Date

3. Assistance

See No. 17 Below

Listings No.

20.939

4. Award To

5. Sponsoring Office

City of College Place, Washington

U.S. Department of Transportation

625 S. College Ave

Federal Highway Administration

College Place, WA, 99324

Office of Safety

1200 New Jersey Avenue, SE

HSSA-1, Mail Drop E71-117

Washington, DC 20590

Unique Entity Id.: 91-6001412
TIN No.: ZG1SNDHCCH16

6. Period of Performance

7. Total Amount

Effective Date of Award March 1st,

Federal Share:

2024 to March 1st, 2026

Recipient Share:

Other Federal Funds:

Other Funds:

Total:

\$102,480

\$25,6200

\$0

\$0

\$128,100

8. Type of Agreement

9. Authority

Grant

Section 24112 of the Infrastructure Investment

and Jobs Act (Pub. L. 117–58, November 15,

2021; also referred to as the “Bipartisan

Infrastructure Law” or “BIL”)

10. Procurement Request No.

11. Federal Funds Obligated

\$102,480

12. Submit Payment Requests To

13. Accounting and Appropriations Data

See Article 5.

14. Description of the Project

This award will be used by the City of College Place to

develop a comprehensive safety action plan.

Commented [jgr1]: Drafting Instruction: To be completed by the FHWA Office of Acquisition and Grants Management.

RECIPIENT

FEDERAL HIGHWAY ADMINISTRATION

15. Signature of Person Authorized to Sign

16. Signature of Agreement Officer

Signature

27-2024

Name: Michael Rizzitiello

Title: City Administrator

Date 2-

Signature

Name:

Title: Agreement Officer

Date

Commented [jgr2]: Drafting Instruction: If your agency has specific legal requirements that require deviating from one signature then please notify the FHWA Division Office Lead Point of Contact.

U.S. DEPARTMENT OF TRANSPORTATION

GRANT AGREEMENT UNDER THE
FISCAL YEAR 2023 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM

This agreement is between the United States Department of Transportation's (the "USDOT") Federal Highway Administration (the "FHWA") and the City of College Place (the "Recipient").

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All ("SS4A") Grant for the College Place Safe Streets and Roads for All (SS4A) Action Plan

The parties therefore agree to the following:

ARTICLE 1
GENERAL TERMS AND CONDITIONS

1.1 General Terms and Conditions.

- (a) In this agreement, "General Terms and Conditions" means the content of the document titled "General Terms and Conditions Under the Fiscal Year 2023 Safe Streets and Roads for All ("SS4A") Grant Program," which is available at <https://www.transportation.gov/grants/ss4a/grant-agreements> under "Fiscal Year 2023." Articles 7–30 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.
- (b) The Recipient acknowledges that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (BIL, div. G §§ 70901-27).
- (c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient's non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

ARTICLE 2
APPLICATION, PROJECT, AND AWARD

2.1 Application.

Application Title: College Place Safe Streets for All Action Plan
Application Date: June 2nd, 2023

2.2 Award Amount.

SS4A Grant Amount: \$102,480

2.3 Federal Obligation Information.

Federal Obligation Type: Single

Commented [USDOT3]: Drafting Instruction: Use whole dollars.

Commented [USDOT4]: Drafting Instruction: Please list the total grant amount in whole dollars. For Recipients who receive funding for both Implementation and Planning and Demonstration activities, please also include those amounts separately.

Commented [jgr5]: Drafting Instructions: Choose the appropriate one of the two alternatives and delete the alternative not used. If this is a Planning and Demonstration Grant or an Implementation Grant where NEPA is substantially complete, please choose Alternative 1.

Commented [jgr6]: Additional Information: If the Federal Obligation Type is "Single" then the "Obligation Condition Table" is not required and should be deleted.

Phase the Project		
Development of College Place Safe Streets for All Action Plan		

01-04-2024

Phase the Project		
Development of College Place SS4A Comprehensive Safety Action Plan	\$102,480	The Recipient shall not expend any funds (Federal or non-Federal) for, seek reimbursement of eligible costs, or otherwise begin any part of the final design and construction of an Implementation Project unless and until: (1) The requirements of the National Environmental Policy Act (42 U.S.C. § 4321 et seq.) (“NEPA”), Section 106 of the National Historic Preservation Act (16 U.S.C. § 470f) (“NHPA”), and any other applicable environmental laws and regulations have been met; and (2) FHWA, or a State with applicable NEPA Assignment authority, has approved the NEPA document for the Project and provided the Recipient with a written notice that the environmental review process is complete; and (3) FHWA has obligated additional funds for this phase and notified the Recipient in writing that the Recipient may proceed to the next activity after NEPA approval, and the Recipient has acknowledged receipt in writing of FHWA’s notification. Recipient shall not proceed with any such activities until (2) and (3) as described in this section are met. Costs that are incurred before (2) and (3) as described in this section are met are not allowable costs under this agreement. Extent of activities that are permissible before NEPA is complete are those activities constituting “preliminary design” as specified in FHWA Order 6640.1A.

2.4 Budget Period.

[Alternative #1: If all funds are being obligated at once:]

Budget Period: See Block 6 of Page 1

2.5 Grant Designation.

Designation: [Planning and Demonstration]

**ARTICLE 3
SUMMARY PROJECT INFORMATION**

3.1 Summary of Project’s Statement of Work.

Drafting Instructions: Provide a summary of the narrative from the grant application. Provide details on the work to be completed.

The project will be completed in [one phase as follows: _____]

This award will be used by the City of College Place to develop a comprehensive safety action plan.

3.2 Project’s Estimated Schedule. _____

Commented [U7]: Drafting Instruction: If the project will be completed in phases, describe each phase. If the project has separate functional or geographic components, describe each component. The description of any phase that will be carried out should include a cross reference to the obligation condition in 2.3. Obligations of grant funds prior to the completion of NEPA are only those activities permissible under FHWA Order 6640.1A. available at <https://www.fhwa.dot.gov/legisregs/directives/orders/66401a.cfm>

Commented [USDOT8]: Drafting Instruction: If any of the dates required in 3.2 differ from the dates in the application, each difference must be described in Attachment B.

Action Plan Schedule

Milestone	Schedule Date
Planned NEPA Completion Date:	7-1-2024
Planned Draft Plan Completion Date:	8-1-2025
Planned Final Plan Completion Date:	11-1-2025
Planned Final Plan Adoption Date:	12-1-2025
Planned SS4A Final Report Date:	3-1-2026

Commented [jgr9]: Drafting Instruction: The SS4A Final Report refers to Section F, 3(ii) of the FY 2023 SS4A NOFO which states that all award recipients shall submit a report by the end of the period of performance that describes the costs of each eligible project and strategy carried out using the grant; the roadway safety outcomes and any additional benefits (e.g., increased walking, biking, or transit use without a commensurate increase in serious and fatal crashes, etc.) that each such project and strategy has generated, as identified in the grant application and measured by data, to the maximum extent practicable; the percent of funds spent in, and providing benefits to, underserved communities; and the lessons learned and any recommendations relating to future projects or strategies to prevent death and serious injury on roads and streets.

3.3 Project's Estimated Costs.

Provide the costs from the grant application. Any changes should be documented in Attachment B.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	\$102,480
Other Federal Funds:	\$0.00
State Funds:	\$0.00
Local Funds:	\$25,620
In-Kind Match:	\$0.00
Other Funds:	\$0.00
Total Eligible Project Cost:	\$128,100

Commented [USDOT10]: Drafting Instruction: If any of the dates required in 3.2 differ from the dates in the application, each difference must be described in Attachment B.

Commented [JEB11]: Drafting Instruction: Insert a footnote below the table to identify all Other Federal Fund source(s).

Note: Any Recipient that intends to use funding under Title 23, United States Code, should discuss this with the Division Office Lead Point of Contact prior to completing the grant agreement.

(b) Cost Classification Table – Planning and Demonstration Grants with demonstration activities and Implementation Grants Only

(c) Indirect Costs

Indirect costs are allowable under this Agreement in accordance with 2 CFR part 200 and the Recipient's approved Budget Application. In the event the Recipient's indirect cost rate changes, the Recipient will notify FHWA of the planned adjustment and provide supporting documentation for such adjustment. This Indirect Cost provision does not operate to waive the limitations on Federal funding provided in this document. The Recipient's indirect costs are allowable only insofar as they do not cause the Recipient to exceed the total obligated funding.

ARTICLE 4

RECIPIENT INFORMATION

4.1 Recipient Contact(s).

[Insert information for the person designated as the official contact.]

Mr. Michael Rizzitiello
City Administrator
City of College Place
625 S. College Avenue
509-394-8506
mrizzitiello@cpwa.us

4.2 Recipient Key Personnel.

Name	Title or Position
Michael Rizzitiello	City Administrator
Brian Carleton	Finance Director
Robert McAndrews	Public Works Director
Jon Rickard	Community Development Director

4.3 USDOT Project Contact(s).

Safe Streets and Roads for All Program Manager
Federal Highway Administration
Office of Safety
HSSA-1, Mail Stop: E71-117
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-366-2822
SS4A.FHWA@dot.gov

and

Agreement Officer (AO)
Federal Highway Administration
Office of Acquisition and Grants Management
HCFA-33, Mail Stop E62-310
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-493-2402
HCFASS4A@dot.gov

and

Division Administrator – Washington
Agreement Officer's Representative (AOR)
711 Capital Way S. Suite 501
Olympia, WA 98501
(360)753-9480
hdawa@dot.gov

and

[enter name]
Washington Division Office Lead Point of Contact
[enter job title]
711 Capital Way S. Suite 501
Olympia, WA 98501

01-04-2024

[enter telephone]

[enter Division Office Email Address]

Commented [JT(12)]: Division Office will complete

ARTICLE 5 USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the Agreement Officer (the “AO”) are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327. Note: This clause is only applicable to grants that do not include construction.

In accordance with 2 CFR 200.308(c)(6), unless described in the application and funded in the approved award, the Recipient must obtain prior written approval from the AO for the subaward, transfer, or contracting out of any work under this award above the Simplified Acquisition Threshold. This provision does not apply to the acquisition of supplies, material, equipment, or general support services. Approval will be issued through written notification from the AO or a formal amendment to the Agreement.

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

5.2 Reimbursement Requests

- (a) The Recipient may request reimbursement of costs incurred within the budget period of this agreement if those costs do not exceed the amount of funds obligated and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.
- (b) The Recipient shall use the DELPHI iSupplier System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF-270 (Request for Advance or Reimbursement) or SF-271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.
- (c) The Recipient’s supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient’s share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the Agreement Officer’s Representative (the “AOR”) may withhold processing that request until the Recipient provides sufficient detail.
- (d) The USDOT shall not reimburse costs unless the AOR reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.

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- (e) In the rare instance the Recipient is unable to receive electronic funds transfers (EFT), payment by EFT would impose a hardship on the Recipient because of their inability to manage an account at a financial institution, and/or the Recipient is unable to use the DELPHI iSupplier System to submit their requests for disbursement, the FHWA may waive the requirement that the Recipient use the DELPHI iSupplier System. The Recipient shall contact the Division Office Lead Point of Contact for instructions on and requirements related to pursuing a waiver.
- (f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6

SPECIAL GRANT TERMS

- 6.1** SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section 2.4 in this agreement.
- 6.2.** The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.
- 6.3** SS4A Funds will be allocated to the Recipient and made available to the Recipient in accordance with FHWA procedures.
- 6.4** The Recipient of a Planning and Demonstration Grant acknowledges that the Action Plan will be made publicly available and agrees that it will publish the final Action Plan on a publicly available website.
- 6.5**
- 6.6**
- 6.7**
- 6.8**

Commented [USDOT13]: Drafting Instruction: DOT and FHWA will consider whether additional special grant terms are needed on a project-by-project basis. For example, special grant terms may be considered for a project that requires agreements with a railroad. If this SS4A project will be carried out in phases and each phase will require a separate obligation of SS4A funds, please contact the FHWA Office of Acquisition and Grants Management agreement specialist for information about phasing the obligations in this agreement.

Commented [USDOT14]: Drafting Instruction: FHWA will consider whether additional special grant terms are needed on a project-by-project basis. For example, special grant terms may be considered for a project that requires agreements with a railroad.

Commented [U15]: Drafting Instruction: If the grant is not for an action plan or supplemental action plan, please remove clause 6.4 and re-number.

ATTACHMENT A

PERFORMANCE MEASUREMENT INFORMATION

Study Area: City of College Place city limits and urban growth area.

Baseline Measurement Date: [insert date when the Recipient anticipates beginning the construction of the project]

Baseline Report Date: [insert date two months after the Baseline Measurement Date]

Commented [jgr16]: Drafting Instructions: All Recipients must complete the Study Area. Demonstration and Implementation Grant recipients must insert dates for the Baseline Measurement Date and Baseline Report Date, but other planning grant recipients are not required to include the Baseline fields and may delete them. Delete the rows in the performance measure table that do not apply to this grant agreement.

Additional Information: See Section 3 of the SS4A FY 2023 NOFO for details on Reporting. Performance measures are required for all SS4A projects. Budget and recipient performance information will be gathered on a quarterly basis in the SF-425 and Quarterly Performance Progress Report. To fulfill the data collection requirements and in accordance with the USDOT Public Access Plan, award recipients must consider, budget for, and implement appropriate data management, for data and information outputs acquired or generated during the grant. Refer to Article 14 in the Terms and Conditions for additional information.

Commented [USDOT17]: Drafting Instruction: This Baseline Measurement date should be as current as possible before the start of construction in Section 3.2.

Commented [USDOT18]: Drafting Instruction: This Baseline Report Date should be not more than 2 months after the Baseline Measurement Date.

ATTACHMENT B
CHANGES FROM APPLICATION

Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3. The purpose of Attachment B is to clearly and accurately document any differences in scope, schedule, and budget to establish the parties’ knowledge and acceptance of those differences. See Article 11 for the Statement of Work, Schedule, and Budget Changes. If there are no changes, please insert “N/A” in Section 3.3 of the table.

Scope:

Schedule:

Budget:

The table below provides a summary comparison of the project budget.

Fund Source	Application		Section 3.3	
	\$	%	\$	%
Previously Incurred Costs (Non-Eligible Project Costs)				
Federal Funds				
Non-Federal Funds				
Total Previously Incurred Costs				
Future Eligible Project Costs				
SS4AFunds				
Other Federal Funds				
Non-Federal Funds				
Total Future Eligible Project Costs				
Total Project Costs				

**ATTACHMENT C
RACIAL EQUITY AND BARRIERS TO OPPORTUNITY**

1. Efforts to Improve Racial Equity and Reduce Barriers to Opportunity.

The Recipient states that rows marked with “X” in the following table align with the application:

	A racial equity impact analysis has been completed for the Project. <i>(Identify a report on that analysis or, if no report was produced, describe the analysis and its results in the supporting narrative below.)</i>
	The Recipient or a project partner has adopted an equity and inclusion program/plan or has otherwise instituted equity-focused policies related to project procurement, material sourcing, construction, inspection, hiring, or other activities designed to ensure racial equity in the overall delivery and implementation of the Project. <i>(Identify the relevant programs, plans, or policies in the supporting narrative below.)</i>
	The Project includes physical-barrier-mitigating land bridges, caps, lids, linear parks, and multimodal mobility investments that either redress past barriers to opportunity or that proactively create new connections and opportunities for underserved communities that are underserved by transportation. <i>(Identify the relevant investments in the supporting narrative below.)</i>
	The Project includes new or improved walking, biking, and rolling access for individuals with disabilities, especially access that reverses the disproportional impacts of crashes on people of color and mitigates neighborhood bifurcation. <i>(Identify the new or improved access in the supporting narrative below.)</i>
	The Project includes new or improved freight access to underserved communities to increase access to goods and job opportunities for those underserved communities. <i>(Identify the new or improved access in the supporting narrative below.)</i>
X	The Recipient has taken other actions related to the Project to improve racial equity and reduce barriers to opportunity, as described in the supporting narrative below.
	The Recipient has not yet taken actions related to the Project to improve racial equity and reduce barriers to opportunity but intends to take relevant actions described in the supporting narrative below.
I	The Recipient has not taken actions related to the Project to improve racial equity and reduce barriers to opportunity and will not take those actions under this award.

Commented [USDOT19]: Drafting Instruction: Insert an “X” in the left column of one or more rows of this table for each effort included in your application. For each row marked, follow the relevant instructions describing what information should be placed in the supporting narrative.

Commented [USDOT20]: Drafting Instruction: If this row is marked, the Supporting Narrative must describe relevant activities that will be completed before construction begins. If it is the only row marked, a critical milestone for completing those activities should be proposed at section 3.2.

2. Supporting Narrative.

The City has an ad-hoc Diversity & Inclusion Advisory Board that helps city staff review projects with a racial equity perspective.

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ATTACHMENT D

CLIMATE CHANGE AND ENVIRONMENTAL JUSTICE IMPACTS

1. Consideration of Climate Change and Environmental Justice Impacts.

The Recipient states that rows marked with “X” in the following table align with the application:

	The Project directly supports a Local/Regional/State Climate Action Plan that results in lower greenhouse gas emissions. <i>(Identify the plan in the supporting narrative below.)</i>
	The Project directly supports a Local/Regional/State Equitable Development Plan that results in lower greenhouse gas emissions. <i>(Identify the plan in the supporting narrative below.)</i>
	The Project directly supports a Local/Regional/State Energy Baseline Study that results in lower greenhouse gas emissions. <i>(Identify the plan in the supporting narrative below.)</i>
	The Recipient or a project partner used environmental justice tools, such as the EJScreen, to minimize adverse impacts of the Project on environmental justice communities. <i>(Identify the tool(s) in the supporting narrative below.)</i>
	The Project supports a modal shift in freight or passenger movement to reduce emissions or reduce induced travel demand. <i>(Describe that shift in the supporting narrative below.)</i>
	The Project utilizes demand management strategies to reduce congestion, induced travel demand, and greenhouse gas emissions. <i>(Describe those strategies in the supporting narrative below.)</i>
	The Project incorporates electrification infrastructure, zero-emission vehicle infrastructure, or both. <i>(Describe the incorporated infrastructure in the supporting narrative below.)</i>
	The Project supports the installation of electric vehicle charging stations. <i>(Describe that support in the supporting narrative below.)</i>
	The Project promotes energy efficiency. <i>(Describe how in the supporting narrative below.)</i>
	The Project serves the renewable energy supply chain. <i>(Describe how in the supporting narrative below.)</i>
	The Project improves disaster preparedness and resiliency <i>(Describe how in the supporting narrative below.)</i>
	The Project avoids adverse environmental impacts to air or water quality, wetlands, and endangered species, such as through reduction in Clean Air Act criteria pollutants and greenhouse gases, improved stormwater management, or improved habitat connectivity. <i>(Describe how in the supporting narrative below.)</i>
	The Project repairs existing dilapidated or idle infrastructure that is currently causing environmental harm. <i>(Describe that infrastructure in the supporting narrative below.)</i>
	The Project supports or incorporates the construction of energy- and location-efficient buildings. <i>(Describe how in the supporting narrative below.)</i>

Commented [jgr22]: Additional Information. FY 2023 SS4A NOFO section F.2.1 requires each applicant selected for SS4A grant funding must demonstrate effort to consider climate change and environmental justice impacts as described in Section A. Projects that have not sufficiently considered climate change and environmental justice in their planning, as determined by the Department, will be required to do so before receiving funds, consistent with Executive Order 14008, Tackling the Climate Crisis at Home and Abroad (86 FR 7619).

Commented [USDOT23]: Drafting Instruction: Insert an “X” in the left column of one or more rows of this table for each effort included in your application. For each row marked, follow the relevant instructions describing what information should be placed in the supporting narrative.

TEMPLATE; NOT INTENDED FOR EXECUTION WITHOUT MODIFICATION

DRAFT
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	The Project includes recycling of materials, use of materials known to reduce or reverse carbon emissions, or both. <i>(Describe the materials in the supporting narrative below.)</i>
	The Recipient has taken other actions to consider climate change and environmental justice impacts of the Project, as described in the supporting narrative below.
X	The Recipient has not yet taken actions to consider climate change and environmental justice impacts of the Project but will take relevant actions described in the supporting narrative below.
	The Recipient has not taken actions to consider climate change and environmental justice impacts of the Project and will not take those actions under this award.

Commented [USDOT24]: Drafting Instruction: If this row is marked, the Supporting Narrative must describe relevant activities that will be completed before construction begins. If it is the only row marked, a critical milestone for completing those activities should be proposed at section 3.2.

2. Supporting Narrative.

The City will work to implement projects identified in the Safety Action Plan resulting from this grant. Also, the City will add in a Climate Change Element to its Comprehensive Plan as mandated by the State of Washington Growth Management Act its next Planning Cycle in 2026.

**ATTACHMENT E
LABOR AND WORKFORCE**

1. Efforts to Support Good-Paying Jobs and Strong Labor Standards

The Recipient states that rows marked with “X” in the following table align with the application:

	The Recipient demonstrate, to the full extent possible consistent with the law, an effort to create good-paying jobs with the free and fair choice to join a union and incorporation of high labor standards. <i>(Identify the relevant agreements and describe the scope of activities they cover in the supporting narrative below.)</i>
	The Recipient or a project partner has adopted the use of local and economic hiring preferences in the overall delivery and implementation of the Project. <i>(Describe the relevant provisions in the supporting narrative below.)</i>
	The Recipient or a project partner has adopted the use of registered apprenticeships in the overall delivery and implementation of the Project. <i>(Describe the use of registered apprenticeship in the supporting narrative below.)</i>
	The Recipient or a project partner will provide training and placement programs for underrepresented workers in the overall delivery and implementation of the Project. <i>(Describe the training programs in the supporting narrative below.)</i>
	The Recipient or a project partner will support free and fair choice to join a union in the overall delivery and implementation of the Project by investing in workforce development services offered by labor-management training partnerships or setting expectations for contractors to develop labor-management training programs. <i>(Describe the workforce development services offered by labor-management training partnerships in the supporting narrative below.)</i>
	The Recipient or a project partner will provide supportive services and cash assistance to address systemic barriers to employment to be able to participate and thrive in training and employment, including childcare, emergency cash assistance for items such as tools, work clothing, application fees and other costs of apprenticeship or required pre-employment training, transportation and travel to training and work sites, and services aimed at helping to retain underrepresented groups like mentoring, support groups, and peer networking. <i>(Describe the supportive services and/or cash assistance provided to trainees and employees in the supporting narrative below.)</i>
	The Recipient or a project partner has documented agreements or ordinances in place to hire from certain workforce programs that serve underrepresented groups. <i>(Identify the relevant agreements and describe the scope of activities they cover in the supporting narrative below.)</i>

Commented [USDOT26]: Additional Information. NOFO section F.2.ii require project to sufficiently consider job quality and labor rights, standards, and protections in their planning, as determined by the Department, before receiving funds for construction. The purpose of this attachment is to document DOT's basis for determining the considerations were sufficient for this project. See also article 18 of the General Terms and Conditions.

Commented [USDOT27]: Additional Information. NOFO section F.2.vi requires each applicant selected for SS4A grant funding to demonstrate, to the full extent possible consistent with the law, an effort to create good-paying jobs with the free and fair choice to join a union and incorporation of high labor standards. To the extent that applicants have not sufficiently considered job quality and labor rights in their planning, as determined by the Department of Labor, the applicants will be required to do so before receiving funds, consistent with Executive Order 14025, Worker Organizing and Empowerment (86 FR 22829), and Executive Order 14052, Implementation of the Infrastructure Investment and Jobs Act (86 FR 64335).

Commented [USDOT28]: Drafting Instruction: Insert an “X” in the left column of one or more rows of this table for each effort included in your application. For each row marked, follow the relevant instructions describing what information should be placed in the supporting narrative.

TEMPLATE; NOT INTENDED FOR EXECUTION WITHOUT MODIFICATION

DRAFT
01-04-2024

x	The Recipient or a project partner participates in a State/Regional/Local comprehensive plan to promote equal opportunity, including removing barriers to hire and preventing harassment on work sites, and that plan demonstrates action to create an inclusive environment with a commitment to equal opportunity, including: a. affirmative efforts to remove barriers to equal employment opportunity above and beyond complying with Federal law; b. proactive partnerships with the U.S. Department of Labor's Office of Federal Contract Compliance Programs to promote compliance with EO 11246 Equal Employment Opportunity requirements and meet the requirements as outlined in the Notice of Funding Opportunity to make good faith efforts to meet the goals of 6.9 percent of construction project hours being performed by women and goals that vary based on geography for construction work hours and for work being performed by people of color; c. no discriminatory use of criminal background screens and affirmative steps to recruit and include those with former justice involvement, in accordance with the Fair Chance Act and equal opportunity requirements; d. efforts to prevent harassment based on race, color, religion, sex, sexual orientation, gender identity, and national origin; e. training on anti-harassment and third-party reporting procedures covering employees and contractors; and f. maintaining robust anti-retaliation measures covering employees and contractors. <i>(Describe the equal opportunity plan in the supporting narrative below.)</i>
	The Recipient has taken other actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards. <i>(Describe those actions in the supporting narrative below.)</i>
	The Recipient has not yet taken actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards but, before beginning construction of the project, will take relevant actions described in the supporting narrative below.
	The Recipient has not taken actions related to the Project to improving good-paying jobs and strong labor standards and will not take those actions under this award.

Commented [USDOT29]: Drafting Instruction: If this row is marked, the Supporting Narrative must describe relevant activities that will be completed before construction begins. If it is the only row marked, a critical milestone for completing those activities should be proposed at section 3.2.

2. Supporting Narrative.

The City follows State of Washington labor and equity laws.

01-04-2024

ATTACHMENT F

CRITICAL INFRASTRUCTURE SECURITY AND RESILIENCE

1. Efforts to strengthen the Security and Resilience of Critical Infrastructure against both Physical and Cyber Threats.

The Recipient states that rows marked with “X” in the following table are accurate:

X	The Recipient demonstrates, prior to the signing of this agreement, effort to consider and address physical and cyber security risks relevant to the transportation mode and type and scale of the activities.
	The Recipient appropriately considered and addressed physical and cyber security and resilience in the planning, design and oversight of the project, as determined by the Department and the Department of Homeland Security.
X	For projects in floodplains: The Recipient appropriately considered whether the project was upgraded consistent with the Federal Flood Risk Management Standard, to the extent consistent with current law, in Executive Order 14030, Climate-Related Financial Risk (86 FR 27967), and Executive Order 13690, Establishing a Federal Flood Risk Management Standard and a Process for Further Solicit and Considering Stakeholder Input (80 FR 6425).

2. Supporting Narrative.

The City has a transportation element of its Comprehensive Plan that conforms to the State of Washington Growth Management Act. Additionally, the City follows a Critical Area Rule that also protects floodplains.

Commented [jgr31]: Drafting Instructions: Only complete this attachment if the grant includes the purchase of Information Technology and/or Operational Technology.

Additional Information. SS4A FY 2023 NOFO section F.2.viii requires each applicant selected for SS4A grant funding to demonstrate, prior to the signing of the grant agreement, efforts to consider and address physical and cyber security risks relevant to the transportation mode and type and scale of the activities. Award recipients that have not appropriately considered and addressed physical and cyber security and resilience in their planning, design, and oversight, as determined by the Department and the Department of Homeland Security, will be required to do so before receiving Implementation Grant funds for construction, consistent with Presidential Policy Directive 21, Critical Infrastructure Security and Resilience and the National Security Presidential Memorandum on Improving Cybersecurity for Critical Infrastructure Control Systems. Additionally, funding recipients must follow 2 CFR § 200.216 and the prohibition on certain telecommunications and video surveillance services or equipment.

City of College Place, Washington
RESOLUTION NO. 23-033

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING SUPPORT OF GRANT APPLICATION TO THE FEDERAL DEPARTMENT OF TRANSPORTATION SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM FOR COLLEGE PLACE SAFETY ACTION PLAN

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the Federal Department of Transportation is conducting a call for projects pertaining to the Safe Streets and Roads for All (SS4A) Grant Program; and

Whereas, the City applied for the SS4A Implementation Grant back in 2022 and was found that its adopted Local Road Safety Plan was absent of some elements required for the implementation grant side of this program; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** Directs the City Administrator or designee to pursue grant application to the Federal Department of Transportation Safe Streets and Roads for All (SS4A) Grant Program for the College Place Safety Action Plan.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 23rd day of May, 2023.

DocuSigned by:
Norma L. Hernandez
E7C117EE7FEC409
Norma L. Hernández, Mayor

Attest:

DocuSigned by:
Sherri St. Clair
1F0CE5D2F0F846A
Sherri St. Clair, City Clerk

U.S. DEPARTMENT OF TRANSPORTATION

**EXHIBITS TO FHWA GRANT AGREEMENTS UNDER THE
FISCAL YEAR 2023 SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT
PROGRAM**

January 4, 2024

EXHIBIT A

APPLICABLE FEDERAL LAWS AND REGULATIONS

By entering into this agreement for a FY 2023 Safe Streets and Roads for All Grant, the Recipient assures and certifies, with respect to this Grant, that it will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Project. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Recipient and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

General Federal Legislation

- a. Federal Fair Labor Standards Act – 29 U.S.C. 201, et seq.
- b. Hatch Act – 5 U.S.C. 1501, et seq.
- c. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 – 42 U.S.C. 4601, et seq.
- d. National Historic Preservation Act of 1966 - Section 106 – 54 U.S.C. 306108
- e. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. 312501, et seq.
- f. Native American Graves Protection and Repatriation Act – 25 U.S.C. 3001, et seq.
- g. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. 7401, et seq.
- h. Section 404 of the Clean Water Act, as amended – 33 U.S.C. 1344
- i. Section 7 of the Endangered Species Act, P.L. 93-205, as amended – 16 U.S.C. 1536
- j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. 1451, et seq.
- k. Flood Disaster Protection Act of 1973 - Section 102(a) – 42 U.S.C. 4012a
- l. Age Discrimination Act of 1975 – 42 U.S.C. 6101, et seq.
- m. American Indian Religious Freedom Act, P.L. 95-341, as amended
- n. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.
- o. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. 4541, et seq.
- p. Sections 523 and 527 of the Public Health Service Act of 1912, as amended – 42 U.S.C. 290dd through 290dd-2
- q. Architectural Barriers Act of 1968 – 42 U.S.C. 4151, et seq.
- r. Power Plant and Industrial Fuel Use Act of 1978, P.L. 100-42 - Section 403 – 42 U.S.C. 8373
- s. Contract Work Hours and Safety Standards Act – 40 U.S.C. 3701, et seq.
- t. Copeland Anti-kickback Act, as amended – 18 U.S.C. 874 and 40 U.S.C. 3145
- u. National Environmental Policy Act of 1969 – 42 U.S.C. 4321, et seq.
- v. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. 1271, et seq.
- w. Federal Water Pollution Control Act, as amended – 33 U.S.C. 1251-1376
- x. Single Audit Act of 1984 – 31 U.S.C. 7501, et seq.
- y. Americans with Disabilities Act of 1990 – 42 U.S.C. 12101, et seq.
- z. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681 through 1683 and 1685 through 1687
- aa. Section 504 of the Rehabilitation Act of 1973, as amended – 29 U.S.C. 794
- bb. Title VI of the Civil Rights Act of 1964 – 42 U.S.C. 2000d, et seq.
- cc. Title IX of the Federal Property and Administrative Services Act of 1949 – 40 U.S.C.

- 1101 -1104, 541, et seq.
- dd. Limitation on Use of Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. 1352
 - ee. Freedom of Information Act – 5 U.S.C. 552, as amended
 - ff. Magnuson-Stevens Fishery Conservation and Management Act – 16 U.S.C. 1855
 - gg. Farmland Protection Policy Act of 1981 – 7 U.S.C. 4201, et seq.
 - hh. Noise Control Act of 1972 – 42 U.S.C. 4901, et seq.
 - ii. Fish and Wildlife Coordination Act of 1956 – 16 U.S.C. 661, et seq.
 - jj. Section 9 of the Rivers and Harbors Act and the General Bridge Act of 1946 – 33 U.S.C. 401 and 525
 - kk. Section 4(f) of the Department of Transportation Act of 1966 – 49 U.S.C. 303
 - ll. Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as amended – 42 U.S.C. 9601, et seq.
 - mm. Safe Drinking Water Act – 42 U.S.C. 300f to 300j-26
 - nn. Wilderness Act – 16 U.S.C. 1131-1136
 - oo. Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976 – 42 U.S.C. 6901, et seq.
 - pp. Migratory Bird Treaty Act – 16 U.S.C. 703, et seq.
 - qq. The Federal Funding Transparency and Accountability Act of 2006, as amended (Pub. L. 109–282, as amended by section 6202 of Public Law 110–252)
 - rr. Cargo Preference Act of 1954 – 46 U.S.C. 55305
 - ss. Section 889 of the John D. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232

Executive Orders

- a. Executive Order 11246 – Equal Employment Opportunity
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11988 – Floodplain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12549 – Debarment and Suspension
- f. Executive Order 12898 – Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations
- g. Executive Order 13166 – Improving Access to Services for Persons With Limited English Proficiency
- h. Executive Order 13985 – Advancing Racial Equity and Support for Underserved Communities Through the Federal Government
- i. Executive Order 14005 – Ensuring the Future is Made in All of America by All of America’s Workers
- j. Executive Order 14008 – Tackling the Climate Crisis at Home and Abroad
- k. Executive Order 14025 – Worker Organizing and Empowerment
- l. Executive Order 14052 – Implementation of the Infrastructure Investment and Jobs Act

Presidential Policy Directives and Memorandums

- a. Presidential Policy Directive 21 – Critical Infrastructure Security and Resilience
- b. National Security Presidential Memorandum on Improving Cybersecurity for Critical Infrastructure Systems

General Federal Regulations

- a. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards – 2 C.F.R. Parts 200, 1201
- b. Non-procurement Suspension and Debarment – 2 C.F.R. Parts 180, 1200
- c. Investigative and Enforcement Procedures – 14 C.F.R. Part 13
- d. Procedures for predetermination of wage rates – 29 C.F.R. Part 1
- e. Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States – 29 C.F.R. Part 3
- f. Labor standards provisions applicable to contracts governing federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act) – 29 C.F.R. Part 5
- g. Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements) – 41 C.F.R. Parts 60, et seq.
- h. New Restrictions on Lobbying – 49 C.F.R. Part 20
- i. Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 – 49 C.F.R. Part 21
- j. Uniform relocation assistance and real property acquisition for Federal and Federally assisted programs – 49 C.F.R. Part 24
- k. Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance – 49 C.F.R. Part 25
- l. Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance – 49 C.F.R. Part 27
- m. DOT's implementation of DOJ's ADA Title II regulations compliance procedures for all programs, services, and regulatory activities relating to transportation under 28 C.F.R. Part 35
- n. Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation – 49 C.F.R. Part 28
- o. Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors – 49 C.F.R. Part 30
- p. Governmentwide Requirements for Drug-Free Workplace (Financial Assistance) – 49 C.F.R. Part 32
- q. DOT's implementing ADA regulations for transit services and transit vehicles, including the DOT's standards for accessible transportation facilities in Part 37, Appendix A – 49 C.F.R. Parts 37 and 38
- r. Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs – 49 C.F.R. Part 26 (as applicable under section 18.3 of this agreement)

Office of Management and Budget Circulars

- a. Any applicable OMB Circular based upon the specific FY 2023 Safe Streets and Roads for All Grant Recipient.

Highway Federal Legislation

- a. Agreements relating to the use of an access to rights-of-way—Interstate System, 23 U.S.C. 111
- b. Planning, 23 U.S.C. 134 and 135 (except for projects that are not regionally significant that do not receive funding under Title 23 or Chapter 53 of Title 49)
- c. Tolls, 23 U.S.C. 301 (to the extent the recipient wishes to toll an existing free facility that has received Title 23 funds in the past); except as authorized by 23 U.S.C. 129 and 166.
- d. Efficient Environmental Reviews - 23 U.S.C. 139
- e. Policy on lands, wildlife and waterfowl refuges, and historic sites - 49 U.S.C. 303

Federal Highway Regulations

- a. Planning – 23 C.F.R. Part 450 (except for projects that are not regionally significant that do not receive funding under Title 23 or Chapter 53 of Title 49)
- b. National Highway System Design Standards – 23 C.F.R. Part 625
- c. Location and Hydraulic Design of Encroachments on Flood Plains – 23 C.F.R. Part 650 Subpart A
- d. Manual on Uniform Traffic Control Devices – 23 C.F.R. Part 655
- e. Environmental Impact and Related Procedures – 23 C.F.R. Part 771
- f. Parks, Recreation Areas, Wildlife and Waterfowl Refuges, and Historic Sites (Section 4(f)) – 23 C.F.R. Part 774
- g. Permitting Requirements under the National Pollutant Discharge Elimination System – 40 C.F.R. Part 122

Specific assurances required to be included in the FY 2023 Safe Streets and Roads for All Grant agreement by any of the above laws, regulations, or circulars are hereby incorporated by reference into this agreement.

EXHIBIT B
ADDITIONAL STANDARD TERMS

TERM B.1
TITLE VI ASSURANCE
(Implementing Title VI of the Civil Rights Act of 1964, as amended)

**ASSURANCE CONCERNING NONDISCRIMINATION IN FEDERALLY-ASSISTED
PROGRAMS AND ACTIVITIES RECEIVING OR BENEFITING FROM FEDERAL
FINANCIAL ASSISTANCE**

(Implementing the Rehabilitation Act of 1973, as amended, and the Americans With Disabilities
Act, as amended)

49 C.F.R. Parts 21, 25, 27, 37, and 38

The United States Department of Transportation (USDOT)

Standard Title VI/Non-Discrimination Assurances

DOT Order No. 1050.2A

By signing and submitting the Technical Application and by entering into this agreement under the FY 2023 Safe Streets and Roads for All (SS4A) grant program, the Recipient **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through the Federal Highway Administration (FHWA), it is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled *Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation—Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the “Acts” and “Regulations,” respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity,” for which the Recipient receives Federal financial assistance from DOT, including the FHWA.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted FY 2023 SS4A grant program:

1. The Recipient agrees that each “activity,” “facility,” or “program,” as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to an “activity”) facilitated, or will be (with regard to a “facility”) operated, or will be (with regard to a “program”) conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with the FY 2023 SS4A Grant and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

“The Recipient, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the Recipient also agrees to comply (and require any sub-recipients, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the FHWA's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the FHWA. You must keep records, reports, and submit the material for review upon request to FHWA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The Recipient gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the FY 2023 SS4A grant program. This ASSURANCE is binding on the Recipient, other recipients, sub-recipients, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the FY 2023 SS4A grant program.

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 C.F.R. Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor’s obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor’s noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant

thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Specific Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the Recipient will accept title to the lands and maintain the project constructed thereon in accordance with the Infrastructure Investment and Jobs Act, Pub. L. No. 117-58 (Nov. 15, 2021), the Consolidated Appropriations Act, 2022, Pub. L. No. 117-103 (Mar. 15, 2022), 49 U.S.C. § 6702, the Regulations for the Administration of FY 2023 SS4A grant program, and the policies and procedures prescribed by the Federal Highway Administration (FHWA) of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the Recipient all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto Recipient and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the Recipient, its successors and assigns.

The Recipient, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the Recipient will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended[, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the Recipient pursuant to the provisions of Specific Assurance 7(a):

- A. The (Recipient, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add “as a covenant running with the land”] that:
 - 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (Recipient, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, Recipient will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the Recipient will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the Recipient and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by Recipient pursuant to the provisions of Specific Assurance 7(b):

- A. The (Recipient, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, “as a covenant running with the land”) that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (Recipient, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, Recipient will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, Recipient will there upon revert to and vest in and become the absolute property of Recipient and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 C.F.R. Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 C.F.R. Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. Parts 37 and 38;
- The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681 *et seq.*).

TERM B.2
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS -- PRIMARY COVERED TRANSACTIONS

2 C.F.R. Parts 180 and 1200

These assurances and certifications are applicable to all Federal-aid construction contracts, design-build contracts, subcontracts, lower-tier subcontracts, purchase orders, lease agreements, consultant contracts or any other covered transaction requiring FHWA approval or that is estimated to cost \$25,000 or more – as defined in 2 C.F.R. Parts 180 and 1200.

By signing and submitting the Technical Application and by entering into this agreement under the FY 2023SS4A grant program, the Recipient is providing the assurances and certifications for First Tier Participants and Lower Tier Participants in the FY 2023 SS4A Grant, as set out below.

1. Instructions for Certification – First Tier Participants:

- a. The prospective first tier participant is providing the certification set out below.
- b. The inability of a person to provide the certification set out below will not necessarily result in denial of participation in this covered transaction. The prospective first tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective first tier participant to furnish a certification or an explanation shall disqualify such a person from participation in this transaction.
- c. The certification in this clause is a material representation of fact upon which reliance was placed when the contracting agency determined to enter into this transaction. If it is later determined that the prospective participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the contracting agency may terminate this transaction for cause of default.
- d. The prospective first tier participant shall provide immediate written notice to the contracting agency to whom this proposal is submitted if any time the prospective first tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- e. The terms "covered transaction," "civil judgment," "debarred," "suspended," "ineligible," "participant," "person," "principal," and "voluntarily excluded," as used in this clause, are defined in 2 C.F.R. Parts 180 and 1200. "First Tier Covered Transactions" refers to any covered transaction between a Recipient or subrecipient of Federal funds and a participant (such as the prime or general contract). "Lower Tier Covered Transactions" refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). "First Tier Participant" refers to the participant who has entered into a covered transaction with a Recipient or subrecipient of

Federal funds (such as the prime or general contractor). “Lower Tier Participant” refers to any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).

f. The prospective first tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

g. The prospective first tier participant further agrees by submitting this proposal that it will include the clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions,” provided by the department or contracting agency, entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the \$25,000 threshold.

h. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the System for Award Management website (<https://www.sam.gov/>), which is compiled by the General Services Administration.

i. Nothing contained in the foregoing shall be construed to require the establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of the prospective participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

j. Except for transactions authorized under paragraph (f) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – First Tier Participants:

a. The prospective first tier participant certifies to the best of its knowledge and belief, that it and its principals:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;

(2) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment, including a civil settlement, rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (a)(2) of this certification; and

(4) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

b. Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

2. Instructions for Certification - Lower Tier Participants:

(Applicable to all subcontracts, purchase orders and other lower tier transactions requiring prior FHWA approval or estimated to cost \$25,000 or more - 2 C.F.R. Parts 180 and 1200)

a. The prospective lower tier participant is providing the certification set out below.

b. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department, or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

c. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous by reason of changed circumstances.

d. The terms “covered transaction,” “civil settlement,” “debarred,” “suspended,” “ineligible,” “participant,” “person,” “principal,” and “voluntarily excluded,” as used in this clause, are defined in 2 C.F.R. Parts 180 and 1200. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations. “First Tier Covered Transactions” refers to any covered transaction between a Recipient or subrecipient of Federal funds and a participant (such as the prime or general contract). “Lower Tier Covered Transactions” refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). “First Tier Participant” refers to the participant who has entered into a covered transaction with a Recipient or subrecipient of Federal funds (such as the prime or general contractor). “Lower Tier Participant” refers any participant who has entered into a covered

transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).

e. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

f. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the \$25,000 threshold.

g. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the System for Award Management website (<https://www.sam.gov/>), which is compiled by the General Services Administration.

h. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

i. Except for transactions authorized under paragraph e of these instructions, if a participant in a covered transaction knowingly enters a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Participants:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

TERM B.3
REQUIREMENTS REGARDING DELINQUENT TAX LIABILITY OR A FELONY
CONVICTION UNDER ANY FEDERAL LAW

As required by sections 744 and 745 of Title VII, Division E of the Consolidated Appropriations Act, 2023, Pub. L. No. 117-328 (Dec. 29, 2022), and implemented through USDOT Order 4200.6, the funds provided under this award shall not be used to enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that:

- (1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless a Federal agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or
- (2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless a Federal agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government.

The Recipient therefore agrees:

1. **Definitions.** For the purposes of this exhibit, the following definitions apply:

“Covered Transaction” means a transaction that uses any funds under this award and that is a contract, memorandum of understanding, cooperative agreement, grant, loan, or loan guarantee.

“Felony Conviction” means a conviction within the preceding 24 months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the United States Code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 U.S.C. 3559.

“Participant” means the Recipient, an entity who submits a proposal for a Covered Transaction, or an entity who enters into a Covered Transaction.

“Tax Delinquency” means an unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

2. **Mandatory Check in the System for Award Management.** Before entering a Covered Transaction with another entity, a Participant shall check the System for Award Management (the “SAM”) at <http://www.sam.gov/> for an entry describing that entity.
3. **Mandatory Certifications.** Before entering a Covered Transaction with another entity, a Participant shall require that entity to:
 - (1) Certify whether the entity has a Tax Delinquency; and
 - (2) Certify whether the entity has a Felony Conviction.
4. **Prohibition.** If
 - (1) the SAM entry for an entity indicates that the entity has a Tax Delinquency or a Federal Conviction;
 - (2) an entity provides an affirmative response to either certification in section 3; or
 - (3) an entity’s certification under section 3 was inaccurate when made or became inaccurate after being madethen a Participant shall not enter or continue a Covered Transaction with that entity unless the USDOT has determined in writing that suspension or debarment of that entity are not necessary to protect the interests of the Government.
5. **Mandatory Notice to the USDOT.**
 - (a) If the SAM entry for a Participant indicates that the Participant has a Tax Delinquency or a Felony Conviction, the Recipient shall notify the USDOT in writing of that entry.
 - (b) If a Participant provides an affirmative response to either certification in section 1, the Recipient shall notify the USDOT in writing of that affirmative response.
 - (c) If the Recipient knows that a Participant’s certification under section 1 was inaccurate when made or became inaccurate after being made, the Recipient shall notify the USDOT in writing of that inaccuracy.
6. **Flow Down.** For all Covered Transactions, including all tiers of subcontracts and subawards, the Recipient shall:
 - (1) require the SAM check in section 2;
 - (2) require the certifications in section 3;
 - (3) include the prohibition in section 4; and

- (4) require all Participants to notify the Recipient in writing of any information that would require the Recipient to notify the USDOT under section 5.

TERM B.4

RECIPIENT POLICY TO BAN TEXT MESSAGING WHILE DRIVING

(a) *Definitions.* The following definitions are intended to be consistent with the definitions in DOT Order 3902.10, Text Messaging While Driving (Dec. 30, 2009) and Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving (Oct. 1, 2009). For clarification purposes, they may expand upon the definitions in the executive order.

For the purpose of this Term B.4, “**Motor Vehicles**” means any vehicle, self-propelled or drawn by mechanical power, designed and operated principally for use on a local, State or Federal roadway, but does not include a military design motor vehicle or any other vehicle excluded under Federal Management Regulation 102-34-15.

For the purpose of this Term B.4, “**Driving**” means operating a motor vehicle on a roadway, including while temporarily stationary because of traffic congestion, a traffic signal, a stop sign, another traffic control device, or otherwise. It does not include being in your vehicle (with or without the motor running) in a location off the roadway where it is safe and legal to remain stationary.

For the purpose of this Term B.4, “**Text messaging**” means reading from or entering data into any handheld or other electronic device (including, but not limited to, cell phones, navigational tools, laptop computers, or other electronic devices), including for the purpose of Short Message Service (SMS) texting, e-mailing, instant messaging, obtaining navigational information, or engaging in any other form of electronic data retrieval or electronic data communication. The term does not include the use of a cell phone or other electronic device for the limited purpose of entering a telephone number to make an outgoing call or answer an incoming call, unless this practice is prohibited by State or local law. The term also does not include glancing at or listening to a navigational device that is secured in a commercially designed holder affixed to the vehicle, provided that the destination and route are programmed into the device either before driving or while stopped in a location off the roadway where it is safe and legal to remain stationary.

For the purpose of this Term B.4, the “**Government**” includes the United States Government and State, local, and tribal governments at all levels.

(b) *Workplace Safety.* In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving (Oct. 1, 2009) and DOT Order 3902.10, Text Messaging While Driving (Dec. 30, 2009), the Recipient, subrecipients, contractors, and subcontractors are encouraged to:

- (1) adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving—
 - (i) Company-owned or -rented vehicles or Government-owned, leased or rented vehicles; or
 - (ii) Privately-owned vehicles when on official Government business or when performing any work for or on behalf of the Government.

(2) Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as—

(i) Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and

(ii) Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

(c) *Subawards and Contracts*. To the extent permitted by law, the Recipient shall insert the substance of this exhibit, including this paragraph (c), in all subawards, contracts, and subcontracts under this award that exceed the micro-purchase threshold, other than contracts and subcontracts for the acquisition of commercially available off-the-shelf items.

EXHIBIT C
QUARTERLY PERFORMANCE PROGRESS REPORTS:
FORMAT AND CONTENT

1. Purpose. The purpose of the Quarterly Performance Progress Reports under this agreement for the FY 2023 SS4A grant program is to ensure that the project scope, schedule, and budget will be maintained to the maximum extent possible.

2. Format and Content. The Recipient shall produce a quarterly cost, schedule, and status report that contains the sections enumerated in the following list. The first Quarterly Performance Progress Report should include a detailed description of the items funded.

(a) Project Information. This section provides the name of the project, the State, the federal agency to which the report is submitted, submission date, award number, name of the recipient, report year and quarter and NOFO funding year.

(b) Project Overall Status. This section provides an overall status of the project's scope, schedule and budget. The Recipient shall note and explain any significant activities and issues, action items and outstanding issues.

i. **Project Significant Activities and Issues.** This section provides highlights of key activities, accomplishments, and issues occurring on the project during the previous quarter. Activities and deliverables to be reported on should include meetings, audits and other reviews, design packages submitted, advertisements, awards, construction submittals, construction completion milestones, submittals related to any applicable BIL or NOFO requirements, media or Congressional inquiries, value engineering/constructability reviews, and other items of significance.

ii. **Action Items/Outstanding Issues.** This section should draw attention to, and track the progress of, highly significant or sensitive issues requiring action and direction to resolve. The Recipient should include administrative items and outstanding issues that could have a significant or adverse effect on the project's scope, schedule, or budget. Status, responsible person(s), and due dates should be included for each action item/outstanding issue. Action items requiring action or direction should be included in the quarterly status meeting agenda. The action items/outstanding issues may be dropped from this section upon full implementation of the remedial action, and upon no further monitoring anticipated.

(c) Milestones. This section documents progress of the milestones outlined in Section 3.2. The Recipient should include the baseline date (when the project is projected to begin) of each milestone, amendments to those dates (if applicable) and the actual/expected date of completion. There are Milestone charts for action plans, supplemental planning activities, demonstration activity projects and implementation (both construction and non-construction) projects.

EXHIBIT D
FORM FOR SUBSEQUENT OBLIGATION OF FUNDS

The USDOT and **[recipient name]** entered a grant agreement for the **[project name]** that was executed by the USDOT on **[date of USDOT signature on original agreement]** (the “Agreement”).

This instrument obligates **[\$XXX]** for **[insert portion of project listed in the Agreement]**.

[Recipient name] states that:

- (1) the Agreement accurately describe the Project’s activities;
- (2) for each completion date listed in the Agreement, the Recipient’s estimate for that milestone is not more than six months after the date listed in the Agreement;
- (3) comparing the Project’s current budget with the amounts listed in the Agreement, the “Non-Federal Funds” amount has not decreased and the total eligible project costs amount has not decreased; and
- (4) under the terms of article 21 of the General Terms and Conditions, the Recipient is not presently required to request a modification to the Agreement.

[Recipient name] acknowledges that USDOT is acting in reliance on the Recipient’s statements above.

_____	By:	_____
Date		Signature of Recipient’s Authorized Representative
		[insert name]

		Name
		[insert title]

		Title

The USDOT has determined that all applicable Federal requirements for obligating these funds are satisfied.

_____	By: _____
Date	Signature of USDOT's Authorized Representative
	[insert name]

	Name
	[insert title]

	Title

U.S. DEPARTMENT OF TRANSPORTATION

GENERAL TERMS AND CONDITIONS UNDER THE
FISCAL YEAR 2023 SAFE STREETS AND ROADS FOR ALL (“SS4A”) GRANT
PROGRAM:
FHWA PROJECTS

Date: January 4, 2024

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GENERAL TERMS AND CONDITIONS

The Infrastructure Investment and Jobs Act (Pub. L. 117–58, November 15, 2021; also referred to as the “Bipartisan Infrastructure Law” or “BIL”) established the Safe Streets and Roads for All (the “SS4A”) Discretionary Grant Program (BIL Section 24112) and appropriated funds to the United States Department of Transportation (the “USDOT”) under Division J, Title VIII of BIL to implement the program. The funds are available to provide Federal financial assistance to support local initiatives to prevent death and serious injury on roads and streets, commonly referred to as “Vision Zero” or “Toward Zero Deaths” initiatives.

The USDOT published a Notice of Funding Opportunity (the “NOFO”) to solicit applications for Federal financial assistance in Fiscal Year 2023 for the SS4A Discretionary Grant Program (88 Fed. Reg. 22090, April 12, 2023).

These general terms and conditions are incorporated by reference in a project-specific grant agreement under the fiscal year 2023 SS4A grant program. Articles 1–6 are in the project-specific portion of the agreement. The term “Recipient” is defined in the project-specific portion of the agreement. Attachments A through F are project-specific attachments.

ARTICLE 7 PURPOSE

7.1 Purpose. The purpose of this award is to improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through safety action plan development or projects focused on all users, including pedestrians, bicyclists, public transportation users, motorists, personal conveyance and micromobility users, and commercial vehicle operators. The parties will accomplish that purpose by achieving the following objectives:

- (1) timely completing the Project; and
- (2) ensuring that this award does not substitute for non-Federal investment in the Project, except as proposed in the Grant Application, as modified by section 3.3 and Attachment B.

ARTICLE 8 USDOT ROLE

8.1 Division of USDOT Responsibilities.

- (a) The Office of the Secretary of Transportation is ultimately responsible for the USDOT’s administration of the SS4A Grant Program.

- (b) The Federal Highway Administration (the “FHWA”) will administer this grant agreement on behalf of the USDOT. In this agreement, the “**Administering Operating Administration**” means the FHWA.

8.2 USDOT Program Contact.

Safe Streets and Roads for All
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue SE
HSSA-1, Mail Drop E71-117
Washington, DC 20590
SS4A.FHWA@dot.gov
(202) 366-2822

ARTICLE 9 RECIPIENT ROLE

9.1 Statements on the Project. The Recipient states that:

- (1) all material statements of fact in the Grant Application were accurate when that application was submitted; and
- (2) Attachment B documents all material changes in the information contained in that application.

9.2 Statements on Authority and Capacity. The Recipient states that:

- (1) it has the authority to receive Federal financial assistance under this agreement;
- (2) it has the legal authority to complete the Project, including either ownership and/or maintenance responsibilities over a roadway network; safety responsibilities that affect roadways; or has an agreement from the agency that has ownership and/or maintenance responsibilities for the roadway within the applicant’s jurisdiction; if applicable;
- (3) it has the capacity, including institutional, managerial, and financial capacity, to comply with its obligations under this agreement;
- (4) not less than the difference between the “Total Eligible Project Cost” and the “SS4A Grant Amount” listed in section 3.3 are committed to fund the Project;
- (5) it has sufficient funds available, or an agreement with the agency that has ownership and/or maintenance responsibilities for the roadway within the

recipient's jurisdiction, to ensure that infrastructure completed or improved under this agreement will be operated and maintained in compliance with this agreement and applicable Federal law; and

- (6) the individual executing this agreement on behalf of the Recipient has authority to enter this agreement and make the statements in this article 9 and in section 24.7 on behalf of the Recipient.

9.3 USDOT Reliance. The Recipient acknowledges that:

- (1) the USDOT relied on statements of fact in the Grant Application to select the Project to receive this award;
- (2) the USDOT relied on statements of fact in both the Grant Application and this agreement to determine that the Recipient and the Project are eligible under the terms of the NOFO;
- (3) the USDOT relied on statements of fact in both the Grant Application and this agreement to establish the terms of this agreement; and
- (4) the USDOT's selection of the Project to receive this award prevented awards under the NOFO to other eligible applicants.

9.4 Project Delivery.

- (a) The Recipient shall complete the Project under the terms of this agreement.
- (b) The Recipient shall ensure that the Project is financed, constructed, operated, and maintained in accordance with all applicable Federal laws, regulations, and policies.
- (c) The Recipient shall provide any certifications or assurances deemed necessary by the USDOT in ensuring the Recipient's compliance with all applicable laws, regulations, and policies.
- (d) The Recipient shall provide access to records as provided at 2 C.F.R. 200.337.

9.5 Rights and Powers Affecting the Project.

- (a) The Recipient shall not take or permit any action that deprives it of any rights or powers necessary to the Recipient's performance under this agreement without written approval of the USDOT.
- (b) The Recipient shall act, in a manner acceptable to the USDOT, promptly to acquire, extinguish, or modify any outstanding rights or claims of right of others that would interfere with the Recipient's performance under this agreement.

- 9.6 Notification of Changes to Key Personnel.** The Recipient shall notify all USDOT representatives who are identified in Section 4.3 in writing within 30 calendar days of any change in key personnel who are identified in Section 4.2.

ARTICLE 10

AWARD AMOUNT, OBLIGATION, AND TIME PERIODS

- 10.1 Federal Award Amount** The USDOT hereby awards a SS4A Grant to the Recipient in the amount listed in section 2.2 as the SS4A Grant Amount.

10.2 Federal Obligations.

This agreement obligates funds for the period of performance listed on Page 1, Block 6 of the grant agreement.

(a) If the Federal Obligation Type identified in section 2.3 is “Single,” then the project-specific agreement obligates for the budget period the amount listed in section 2.2. as the Grant Amount and sections 10.2 (c)–10.2(f) do not apply to the project specific agreement.

(b) If the Federal Obligation Type identified in section 2.3 is “Multiple,” (for phased agreements) then an amount up to the Grant Amount listed in section 2.2 will be obligated with one initial obligation and one or more subsequent, optional obligations, as described in sections 10.2(c)–10.2(f).

(c) The Obligation Condition Table in section 2.3 allocates the Grant funds among separate phases of the Project for the purpose of the Federal obligation of funds. The scope of each phase of the Project that is identified in that table is described in section 2.3.

(d) The project-specific agreement obligates for the budget period only the amounts allocated in the Obligation Condition Table in section 2.3 to portions of the Project for which that table does not list an obligation condition.

(e) The project-specific agreement does not obligate amounts allocated in the Obligation Condition Table in section 2.3 to portions of the Project for which that table lists an obligation condition. The parties may obligate the amounts allocated to those portions of the Project only by modifying the project specific agreement under section 21.

(f) For each portion of the Project for which the Obligation Condition Table in section 2.3 lists an obligation condition, the amount allocated in that table to that portion of the Project will be obligated if the condition is met not later than the date listed in Section 2.4 of the project-specific agreement.

(g) For any portion of the Project for which the Obligation Condition Table in section 2.3 lists an obligation condition, if the obligation condition is satisfied, the parties amend this agreement documenting that:

(1) the FHWA determines that the obligation condition listed in that table for that portion of the Project is satisfied; and

(2) the FHWA determines that all applicable Federal requirements for obligating the amount are satisfied.

(h) The Recipient shall not request reimbursement of costs for a portion of the Project for which the Obligation Condition Table in section 2.3 lists an obligation condition, unless the amount allocated in that table to that portion of the Project is obligated under section 10.2(c)-(f).

(i) Reserved.

(j) The Recipient acknowledges that:

(1) the FHWA is not liable for payments for a portion of the Project for which the Obligation Condition Table in section 2.3 lists an obligation condition, unless the amount allocated in that table to that portion of the Project is obligated under section 10.2(c)-(f);

(2) any portion of the Grant that is not obligated under this section 10.2 by the budget period end date identified in the project-specific agreement for those funds lapses on the day after that date and becomes unavailable for the Project; and

(3) the FHWA may consider the failure to obligate funds by the budget period end date identified in the project-specific agreement as applicable to the Grant Program for those funds to be a basis for terminating the project-specific agreement under section 16.

10.3 Budget Period

The budget period for this award begins on the effective date of this agreement and ends on the budget period end date that is listed in section 2.4, which shall be no later than 5 years from the date of grant execution. In this agreement, “budget period” is used as defined at 2 C.F.R. 200.1.

10.4 Period of Performance.

(a) The period of performance for this award begins on the effective date of award listed in page 1 item 2 and ends on the period of performance end date that is listed in Page 1, Block 6.

(b) In this agreement, “period of performance” is used as defined at 2 C.F.R. 200.1.

ARTICLE 11

STATEMENT OF WORK, SCHEDULE, AND BUDGET CHANGES

- 11.1 Notification Requirement.** The Recipient shall notify all USDOT representatives who are identified in section 4.4 in writing within 30 calendar days of any change in circumstances or commitments that adversely affect the Recipient's plan to complete the Project. In that notification, the Recipient shall describe the change and what actions the Recipient has taken or plans to take to ensure completion of the Project. This notification requirement under this section 11.1 is separate from any requirements under this article 11 that the Recipient request amendment of this agreement.
- 11.2 Statement of Work Changes.** If the Project's activities differ from the statement of work that is described in section 3.1 and Attachment B, then the Recipient shall request an amendment of this agreement to update section 3.1.
- 11.3 Schedule Changes.** If one or more of the following conditions are satisfied, then the Recipient shall request an amendment of this agreement to update the relevant dates:
- (1) a substantial completion date for the Project or a component of the Project that is listed in section 3.2 and the Recipient's estimate for that milestone changes to a date that is more than six months after the date listed in section 3.2; or
 - (2) a schedule change would require the period of performance to continue after the period of performance end date listed on Page 1, Block 6.

For other schedule changes, the Recipient shall request an amendment of this agreement unless the USDOT has consented, in writing consistent with applicable requirements, to the change.

11.4 Budget Changes.

- (a) The Recipient acknowledges that if the cost of completing the Project increases:
 - (1) that increase does not affect the Recipient's obligation under this agreement to complete the Project; and
 - (2) the USDOT will not increase the amount of this award to address any funding shortfall.
- (b) The Recipient shall request an amendment of this agreement to update section 3.3 and Attachment B if, in comparing the Project's budget to the amounts listed in section 3.3:
 - (1) the "Non-Federal Funds" amount decreases; or
 - (2) the "Total Eligible Project Cost" amount decreases.

- (c) For budget changes that are not identified in section 11.4(b), the Recipient shall request an amendment of this agreement to update section 3.3 and Attachment B unless the USDOT has consented, in writing consistent with applicable requirements, to the change.
- (d) If the actual eligible project costs are less than the “Total Eligible Project Cost” that is listed in section 3.3, then the Recipient may propose to the USDOT, in writing consistent with applicable requirements, specific additional activities that are within the scope of this award, as defined in sections 7.1 and 3.1, and that the Recipient could complete with the difference between the “Total Eligible Project Cost” that is listed in section 3.3 and the actual eligible project costs.
- (e) If the actual eligible project costs are less than the “Total Eligible Project Cost” that is listed in section 3.3 and either the Recipient does not make a proposal under section 11.4(d) or the USDOT does not accept the Recipient’s proposal under section 11.4(d), then:
 - (1) in a request under section 11.4(b), the Recipient shall reduce the Federal Share by the difference between the “Total Eligible Project Cost” that is listed in section 3.3 and the actual eligible project costs; and
 - (2) if that amendment reduces this award and the USDOT had reimbursed costs exceeding the revised award, the Recipient shall request to add additional project work that is within the scope of this project.

In this agreement, “**Federal Share**” means the sum of the “SS4A Grant Amount” and the “Other Federal Funds” amounts that are listed in section 3.3(a).

- (f) The Recipient acknowledges that amounts that are required to be refunded under section 11.4(e)(2) constitute a debt to the Federal Government that the USDOT may collect under 2 C.F.R. 200.346 and the Federal Claims Collection Standards (31 C.F.R. parts 900–999).

11.5 USDOT Acceptance of Changes. The USDOT may accept or reject amendments requested under this article 11, and in doing so may elect to consider only the interests of the SS4A grant program and the USDOT. The Recipient acknowledges that requesting an amendment under this article 11 does not amend, modify, or supplement this agreement unless the USDOT accepts that amendment request and the parties modify this agreement under section 21.1.

ARTICLE 12 GENERAL REPORTING TERMS

12.1 Report Submission. The Recipient shall send all reports required by this agreement to all USDOT contacts who are listed in section 4.4. Reports will be added to a central repository maintained by FHWA.

12.2 Alternative Reporting Methods. FHWA may establish processes for the Recipient to submit reports required by this agreement, including electronic submission processes. If the Recipient is notified of those processes in writing, the Recipient shall use the processes required by the FHWA.

12.3 Paperwork Reduction Act Notice.

Under 5 C.F.R. 1320.6, the Recipient is not required to respond to a collection of information that does not display a currently valid control number issued by the Office of Management and Budget (the “OMB”). Collections of information conducted under this agreement are approved under OMB Control No. 2125-0675.

ARTICLE 13 PROGRESS AND FINANCIAL REPORTING

13.1 Quarterly Performance Progress Reports. Quarterly, on or before the 20th day of the first month of each calendar year (e.g., reports due on or before January 20th, April 20th, July 20th, and October 20th) and until the end of the period of performance, the Recipient shall submit to the USDOT a Quarterly Performance Progress Report in the format and with the content described in Exhibit C. If the date of this agreement is in the final month of a calendar year, then the Recipient shall submit the first Quarterly Performance Progress Report in the second calendar year that begins after the date of this agreement.

13.2 Quarterly Financial Status. Quarterly, on or before the 20th day of the first month of each calendar year (e.g., reports due on or before January 20th, April 20th, July 20th, and October 20th) and until the end of the period of performance, the Recipient shall submit a Federal Financial Report using SF-425.

ARTICLE 14 PERFORMANCE REPORTING

14.1 Baseline Performance Measurement. Recipients of Implementation Grants or Planning and Demonstration Grants with demonstration activities shall:

- (1) collect data for each performance measure that is identified in the Performance Measure Table in Attachment A, accurate as of the Baseline Measurement Date that is identified in Attachment A; and
- (2) on or before the Baseline Report Date that is stated in Attachment A, the Recipient shall submit a Baseline Performance Measurement Report that contains the data collected under this section 14.1 and a detailed description of the data sources, assumptions, variability, and estimated levels of precision for each performance measure that is identified in the Performance Measure Table in Attachment A.

14.2 SS4A Final Report: The Recipient shall submit to the USDOT, not later than 120 days after the end of the period of performance, a report in the format specified by FHWA and with the content described in Attachment A that describes, consistent with sections 24112(g)-(h) of BIL:

- (1) the costs of each eligible project and strategy carried out using the grant;
- (2) the roadway safety outcomes and any additional benefits (e.g., increased walking, biking, or transit use without a commensurate increase in serious and fatal crashes, etc.) that each such project and strategy has generated, as—
 - identified in the grant application; and
 - measured by data to the maximum extent practicable;
- (3) the percent of funds spent in, and providing benefits to, underserved communities; and
- (4) the lessons learned, and any recommendations related to future projects or strategies to prevent death and serious injuries on roads and streets.

14.3 Performance Measurement Information.

For each performance measure identified to be submitted annually in the Performance Measure Table in Attachment A, not later than January 31 of each year, the Recipient shall submit to the USDOT a Performance Measurement Report containing the data collected in the previous calendar year and stating the dates when the data was collected.

14.4 Performance Reporting Survival.

The data collection and reporting requirements in this article 14 survive the termination of this agreement which is three years post period of performance.

14.5 Program Evaluation.

As a condition of grant award, the recipient may be required to participate in an evaluation undertaken by USDOT, or another agency or partner. The evaluation may take different forms such as an implementation assessment across grant recipients, an impact and/or outcomes analysis of all or selected sites within or across grant recipients, before/after photographs of the sites, qualitative activities such as videos describing the project and its impact on the community, or a benefit/cost analysis or assessment of return on investment. The Department may require applicants to collect data elements to aid the evaluation. As a part of the evaluation, as a condition of award, grant recipients must agree to: (1) make records available to the evaluation contractor; (2) provide access to program records, and any other relevant documents to calculate costs and benefits; (3) in the case of an impact analysis, facilitate the access to relevant information as requested; and (4) follow evaluation procedures as specified by the evaluation contractor or USDOT staff.

ARTICLE 15

NONCOMPLIANCE AND REMEDIES

15.1 Noncompliance Determinations.

- (a) If the USDOT determines that the Recipient may have failed to comply with the United States Constitution, Federal law, or the terms and conditions of this agreement, the USDOT may notify the Recipient of a proposed determination of noncompliance. For the notice to be effective, it must be written and the USDOT must include an explanation of the nature of the noncompliance, describe a remedy, state whether that remedy is proposed or effective at an already determined date, and describe the process through and form in which the Recipient may respond to the notice.
- (b) If the USDOT notifies the Recipient of a proposed determination of noncompliance under section 15.1(a), the Recipient may, not later than 7 calendar days after the notice, respond to that notice in the form and through the process described in that notice. In its response, the Recipient may:
 - (1) accept the remedy;
 - (2) acknowledge the noncompliance, but propose an alternative remedy; or
 - (3) dispute the noncompliance.

To dispute the noncompliance, the Recipient must include in its response documentation or other information supporting the Recipient's compliance.

- (c) The USDOT may make a final determination of noncompliance only:
 - (1) after considering the Recipient's response under section 15.1(b); or
 - (2) if the Recipient fails to respond under section 15.1(b), after the time for that response has passed.
- (d) To make a final determination of noncompliance, the USDOT must provide a notice to the Recipient that states the basis for that determination.

15.2 Remedies.

- (a) If the USDOT makes a final determination of noncompliance under section 15.1(d), the USDOT may impose a remedy, including:
 - (1) additional conditions on the award;
 - (2) any remedy permitted under 2 C.F.R. 200.339–200.340, including withholding of payments; disallowance of previously reimbursed costs, requiring refunds from the Recipient to USDOT; suspension or termination of the award; or suspension and disbarment under 2 C.F.R. part 180; or

- (3) any other remedy legally available.
- (b) To impose a remedy, the USDOT must provide a written notice to the Recipient that describes the remedy, but the USDOT may make the remedy effective before the Recipient receives that notice.
- (c) If the USDOT determines that it is in the public interest, the USDOT may impose a remedy, including all remedies described in section 15.2(a), before making a final determination of noncompliance under section 15.1(d). If it does so, then the notice provided under section 15.1(d) must also state whether the remedy imposed will continue, be rescinded, or modified.
- (d) In imposing a remedy under this section 15.2 or making a public interest determination under section 15.2(c), the USDOT may elect to consider the interests of only the USDOT.
- (e) The Recipient acknowledges that amounts that the USDOT requires the Recipient to refund to the USDOT due to a remedy under this section 15.2 constitute a debt to the Federal Government that the USDOT may collect under 2 C.F.R. 200.346 and the Federal Claims Collection Standards (31 C.F.R. parts 900–999).

15.3 Other Oversight Entities.

Nothing in this article 15 limits any party’s authority to report activity under this agreement to the United States Department of Transportation Inspector General or other appropriate oversight entities.

ARTICLE 16 AGREEMENT TERMINATION

16.1 USDOT Termination.

- (a) The USDOT may terminate this agreement and all its obligations under this agreement if any of the following occurs:
 - (1) the Recipient fails to obtain or provide any non-SS4A Grant contribution (all eligible project costs other than the SS4A Grant Amount, as described in section 3.3(a) of the grant agreement) or alternatives approved by the USDOT as provided in this agreement and consistent with article 3;
 - (2) a construction start date for the project or strategy is listed in section 3.2 and the Recipient fails to meet that milestone by six months after the date listed in section 3.2;

- (3) a substantial completion date for the project or strategy is listed in section 3.2 and the Recipient fails to meet that milestone by six months after the date listed in section 3.2;
 - (4) the Recipient fails to comply with the terms and conditions of this agreement, including a material failure to comply with the schedule in section 3.2 even if it is beyond the reasonable control of the Recipient; or,
 - (5) the USDOT determines that termination of this agreement is in the public interest.
 - (6) the Recipient fails to expend the funds within 5 years after the date on which the government executes the grant agreement, which is the date funds are provided for the project.
- (b) In terminating this agreement under this section, the USDOT may elect to consider only the interests of the USDOT.
- (c) This section 16.1 does not limit the USDOT's ability to terminate this agreement as a remedy under section 15.2.
- (d) The Recipient may request that the USDOT terminate the agreement under this section 16.1.

16.2 Closeout Termination.

- (a) This agreement terminates on Project Closeout.
- (b) In this agreement, "**Project Closeout**" means the date that the USDOT notifies the Recipient that the award is closed out. Under 2 C.F.R. 200.344, Project Closeout should occur no later than one year after the end of the period of performance.

16.3 Post-Termination Adjustments. The Recipient acknowledges that under 2 C.F.R. 200.345–200.346, termination of the agreement does not extinguish the USDOT's authority to disallow costs, including costs that USDOT reimbursed before termination, and recover funds from the Recipient.

16.4 Non-Terminating Events.

- (a) The end of the period of performance described under section 10.4 does not terminate this agreement or the Recipient's obligations under this agreement.
- (b) The liquidation of funds under section 20.1 does not terminate this agreement or the Recipient's obligations under this agreement.

16.5 Other Remedies. The termination authority under this article 16 supplements and does not limit the USDOT's remedial authority under article 15 or 2 C.F.R. part 200, including 2 C.F.R. 200.339–200.340.

ARTICLE 17

MONITORING, FINANCIAL MANAGEMENT, CONTROLS, AND RECORDS

17.1 Recipient Monitoring and Record Retention.

- (a) The Recipient shall monitor activities under this award, including activities under subawards and contracts, to ensure:
 - (1) that those activities comply with this agreement; and
 - (2) that funds provided under this award are not expended on costs that are not allowable under this award or not allocable to this award.
- (b) If the Recipient makes a subaward under this award, the Recipient shall monitor the activities of the subrecipient in compliance with 2 C.F.R. 200.332(d).
- (c) The Recipient shall retain records relevant to the award as required under 2 C.F.R. 200.334.

17.2 Financial Records and Audits.

- (a) The Recipient shall keep all project accounts and records that fully disclose the amount and disposition by the Recipient of the award funds, the total cost of the project, and the amount or nature of that portion of the cost of the project supplied by other sources, and any other financial records related to the project.
- (b) The Recipient shall keep accounts and records described under section 17.2(a) in accordance with a financial management system that meets the requirements of 2 C.F.R. 200.301–200.303, 2 C.F.R. part 200, subpart F, and title 23, United States Code, and will facilitate an effective audit in accordance with 31 U.S.C. 7501–7506.
- (c) The Recipient shall separately identify expenditures under the fiscal year 2023 SS4A grants program in financial records required for audits under 31 U.S.C. 7501–7506. Specifically, the Recipient shall:
 - (1) list expenditures under that program separately on the schedule of expenditures of Federal awards required under 2 C.F.R. part 200, subpart F, including “FY 2023” in the program name; and
 - (2) list expenditures under that program on a separate row under Part II, Item 1 (“Federal Awards Expended During Fiscal Period”) of Form SF-SAC, including “FY 2023” in column c (“Additional Award Identification”).

17.3 Internal Controls. The Recipient shall establish and maintain internal controls as required under 2 C.F.R. 200.303.

17.4 USDOT Record Access. The USDOT may access Recipient records related to this award under 2 C.F.R. 200.337.

ARTICLE 18 CONTRACTING AND SUBAWARDS

18.1 Build America, Buy America. This award term implements § 70914(a) of the Build America, Buy America Act, Pub. L. No. 117-58, div. G, tit. IX, subtitle A, 135 Stat. 429, 1294 (2021) and Office of Management and Budget (OMB) Memorandum M-22-11, “Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.”

Requirement to Use Iron, Steel, Manufactured Products, and Construction Materials Produced in the United States.

The Recipient shall not use funds provided under this award for a project for infrastructure unless:

- (1) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
- (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product; and
- (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.

Inapplicability.

The domestic content procurement preference in this award term only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Waivers.

When necessary, the Recipient may apply for, and the USDOT may grant, a waiver from the domestic content procurement preference in this award term.

A request to waive the application of the domestic content procurement preference must be in writing. The USDOT will provide instructions on the waiver process and on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Office of Management and Budget (OMB) Made in America Office.

When the USDOT has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the USDOT determines that:

- (1) applying the domestic content procurement preference would be inconsistent with the public interest;
- (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
- (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described at <https://www.transportation.gov/office-policy/transportation-policy/made-in-america>.

Definitions

“Construction materials” includes an article, material, or supply—other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives—that is or consists primarily of:

- non-ferrous metals;
- plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
- glass (including optic glass);
- lumber; or
- drywall.

“Domestic content procurement preference” means all iron and steel used in the project are produced in the United States; the manufactured products used in the project are produced in the United States; or the construction materials used in the project are produced in the United States.

“Primarily iron or steel” means that the cost of the iron and steel content in the article, material, or supply exceeds 50 percent of the total cost of all its components. The cost of iron and steel is the cost of the iron or steel mill products (such as bar, billet, slab, wire, plate, or sheet), castings, or forgings utilized in the manufacture of the product and a good faith estimate of the cost of iron

or steel components. The origin of the elements of the iron or steel is not relevant to the determination of whether it is domestic or foreign.

“Project” means the development of a safety action plan (including supplemental and topical plans) or the temporary or permanent construction, alteration, maintenance, or repair of infrastructure in the United States.

- (a) Construction materials used in the Project are subject to the domestic preference requirement at § 70914 of the Build America, Buy America Act, Pub. L. No. 117-58, div. G, tit. IX, subtitle A, 135 Stat. 429, 1294 (2021), as implemented by OMB, USDOT, and FHWA. The Recipient acknowledges that this agreement is neither a waiver of § 70914(a) nor a finding under § 70914(b).
- (b) Under 2 C.F.R. 200.322, as appropriate and to the extent consistent with law, the Recipient should, to the greatest extent practicable under this award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. The Recipient shall include the requirements of 2 C.F.R. 200.322 in all subawards including all contracts and purchase orders for work or products under this award.

18.2 Small and Disadvantaged Business Requirements. The Recipient shall expend all funds under this award in compliance with the requirements at 2 C.F.R. 200.321 (“Contracting with small and minority businesses, women’s business enterprises, and labor surplus area firms”).

18.3 Engineering and Design Services. The Recipient shall award each contract or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping, or related services with respect to the project in the same manner that a contract for architectural and engineering services is negotiated under 2 C.F.R. 200.320 or an equivalent qualifications-based requirement prescribed for or by the Recipient.

18.4 Foreign Market Restrictions. The Recipient shall not allow funds provided under this award to be used to fund the use of any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

18.5 Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. The Recipient acknowledges that Section 889 of Pub. L. No. 115-232, 2 C.F.R. 200.216 and 2 C.F.R. 200.471 prohibit the Recipient and all subrecipients from procuring or obtaining certain telecommunications and video surveillance services or equipment under this award.

18.6 Recipient Responsibilities for Subawards. If the Recipient makes a subaward under this award, the Recipient shall comply with the requirements on pass-through entities under 2 C.F.R. parts 200 and 1201, including 2 C.F.R. 200.331–200.333.

18.7 Subaward and Contract Authorization.

If the USDOT Office for Subaward and Contract Authorization identified in section 5.1 is “FHWA Office of Acquisition and Grants Management,” then the Recipient shall obtain prior written approval from the USDOT agreement officer for the subaward or contracting out of any new work under this agreement for non-construction awards. This provision is in accordance with 2 CFR 200.308(c)(6) and does not apply to the acquisition of supplies, material, equipment or general support services.

**ARTICLE 19
COSTS, PAYMENTS, AND UNEXPENDED FUNDS**

19.1 Limitation of Federal Award Amount. Under this award, the USDOT shall not provide funding greater than the amount obligated on the SS4A Grant cover page, Item 11, Federal Funds Obligated. The Recipient acknowledges that USDOT is not liable for payments exceeding that amount, and the Recipient shall not request reimbursement of costs exceeding that amount.

19.2 Projects Costs. This award is subject to the cost principles at 2 C.F.R. part 200 subpart E, including provisions on determining allocable costs and determining allowable costs.

19.3 Timing of Project Costs.

- (a) The Recipient shall not charge to this award costs that are incurred after the period of performance.
- (b) The Recipient shall not charge to this award costs that were incurred before the effective date of award of this agreement, unless there has been an approval of pre-award costs under 2 C.F.R. 200.458.

19.4 Recipient Recovery of Federal Funds. The Recipient shall make all reasonable efforts, including initiating litigation, if necessary, to recover Federal funds if the USDOT determines, after consultation with the Recipient, that those funds have been spent fraudulently, wastefully, or in violation of Federal laws, or misused in any manner under this award. The Recipient shall not enter a settlement or other final position, in court or otherwise, involving the recovery of funds under the award unless approved in advance in writing by the USDOT.

19.5 Unexpended Federal Funds. Any Federal funds that are awarded at section 10.1 but not expended on allocable, allowable costs remain the property of the United States.

19.6 Timing of Payments to the Recipient. When reimbursement is used, the Recipient shall not request reimbursement of a cost before the Recipient has entered an obligation for that cost.

19.7 Payment Method. The USDOT may deny a payment request that is not submitted using the method identified in section 5.2.

19.8 Information Supporting Expenditures

(a) If the USDOT Payment System identified in section 5.2 is “DELPHI iSupplier,” then when requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit the SF-270 (Request for Advance or Reimbursement) or SF-271 (Outlay Report and Request for Reimbursement for Construction Programs), shall identify the Federal share and the Recipient’s share of costs, and shall submit supporting cost detail to clearly document all costs incurred. As supporting cost detail, the Recipient shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, and travel.

(b) If the Recipient submits a request for reimbursement that the USDOT determines does not include or is not supported by sufficient detail, the USDOT may deny the request or withhold processing the request until the Recipient provides sufficient detail.

19.9 Reimbursement Frequency. If the USDOT Payment System identified in section 5.2 is “DELPHI iSupplier,” then the Recipient shall not request reimbursement more frequently than monthly.

19.10 Match. The recipient should show on each request for reimbursement that at least 20 percent of the incurred costs will count towards match. If the recipient intends to vary the match percentage over the life of the project, it must communicate its plan to USDOT. The recipient is responsible for tracking match according to the plan. At the completion of the grant award, the cost share requirement must be met, and Federal funds must not exceed the project's Federal share.

ARTICLE 20

LIQUIDATION, ADJUSTMENTS, AND FUNDS AVAILABILITY

20.1 Liquidation of Recipient Obligations.

(a) The Recipient shall liquidate all obligations of award funds under this agreement not later than the earlier of (1) 120 days after the end of the period of performance or (2) the statutory availability to eligible entities date, which shall be 5 years after the date on which the grant is provided.

- (b) Liquidation of obligations and adjustment of costs under this agreement follow the requirements of 2 C.F.R. 200.344–200.346.

ARTICLE 21 AGREEMENT MODIFICATIONS

21.1 Bilateral Amendments. The parties may amend, modify, or supplement this agreement by mutual agreement in writing signed by the USDOT and the Recipient. Either party may request to amend, modify, or supplement this agreement by written notice to the other party.

21.2 Unilateral Contact Modifications.

- (a) The USDOT may update the contacts who are listed in sections 4.4 by written notice to all of the Recipient contacts who are listed in section 4.3.

21.3 USDOT Unilateral Modifications.

- (a) The USDOT may unilaterally modify this agreement to comply with Federal law, including the Program Statute.
- (b) To unilaterally modify this agreement under this section 21.3(a), the USDOT must provide a notice to the Recipient that includes a description of the modification and state the date that the modification is effective.

21.4 Other Modifications. The parties shall not amend, modify, or supplement this agreement except as permitted under sections 21.1, 21.2, or 21.3. If an amendment, modification, or supplement is not permitted under section 21.1, not permitted under section 21.2, and not permitted under section 21.3, it is void.

ARTICLE 22 CLIMATE CHANGE AND ENVIRONMENTAL JUSTICE

22.1 Climate Change and Environmental Justice. Consistent with Executive Order 14008, “Tackling the Climate Crisis at Home and Abroad” (Jan. 27, 2021), Attachment C documents the consideration of climate change and environmental justice impacts of the Project.

ARTICLE 23 RACIAL EQUITY AND BARRIERS TO OPPORTUNITY

23.1 Racial Equity and Barriers to Opportunity. Consistent with Executive Order 13985, “Advancing Racial Equity and Support for Underserved Communities Through the

Federal Government” (Jan. 20, 2021), Attachment D documents activities related to the Project to improve racial equity and reduce barriers to opportunity.

ARTICLE 24

FEDERAL FINANCIAL ASSISTANCE, ADMINISTRATIVE, AND NATIONAL POLICY REQUIREMENTS

24.1 Uniform Administrative Requirements for Federal Awards. The Recipient shall comply with the obligations on non-Federal entities under 2 C.F.R. parts 200 and 1201.

24.2 Federal Law and Public Policy Requirements.

- (a) The Recipient shall ensure that Federal funding is expended in full accordance with the United States Constitution, Federal law, and statutory and public policy requirements: including but not limited to, those protecting free speech, religious liberty, public welfare, the environment, and prohibiting discrimination.
- (b) The failure of this agreement to expressly identify Federal law applicable to the Recipient or activities under this agreement does not make that law inapplicable.

24.3 Federal Freedom of Information Act.

- (a) The USDOT is subject to the Freedom of Information Act, 5 U.S.C. 552.
- (b) The Recipient acknowledges that the Technical Application and materials submitted to the USDOT by the Recipient related to this agreement may become USDOT records subject to public release under 5 U.S.C. 552.

24.4 History of Performance. Under 2 C.F.R. 200.206, any Federal awarding agency may consider the Recipient’s performance under this agreement when evaluating the risks of making a future Federal financial assistance award to the Recipient.

24.5 Whistleblower Protection.

- (a) The Recipient acknowledges that it is a “grantee” within the scope of 41 U.S.C. 4712, which prohibits the Recipient from taking certain actions against an employee for certain disclosures of information that the employee reasonably believes are evidence of gross mismanagement of this award, gross waste of Federal funds, or a violation of Federal law related this this award.
- (b) The Recipient shall inform its employees in writing of the rights and remedies provided under 41 U.S.C. 4712, in the predominant native language of the workforce.

24.6 External Award Terms and Obligations.

- (a) In addition to this document and the contents described in article 29, this agreement includes the following additional terms as integral parts:

- (1) Appendix A to 2 C.F.R. part 25: System for Award Management and Universal Identifier Requirements;
- (2) Appendix A to 2 C.F.R. part 170: Reporting Subawards and Executive Compensation;
- (3) 2 C.F.R. 175.15(b): Trafficking in Persons; and
- (4) Appendix XII to 2 C.F.R. part 200: Award Term and Condition for Recipient Integrity and Performance Matters.

(b) The Recipient shall comply with:

- (1) 49 C.F.R. part 20: New Restrictions on Lobbying;
- (2) 49 C.F.R. part 21: Nondiscrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964;
- (3) 49 C.F.R. part 27: Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance; and
- (4) Subpart B of 49 C.F.R. part 32: Governmentwide Requirements for Drug-free Workplace (Financial Assistance).

24.7 Incorporated Certifications. The Recipient makes the statements in the following certifications, which are incorporated by reference:

- (1) Appendix A to 49 C.F.R. part 20 (Certification Regarding Lobbying).

ARTICLE 25 ASSIGNMENT

25.1 Assignment Prohibited. The Recipient shall not transfer to any other entity any discretion granted under this agreement, any right to satisfy a condition under this agreement, any remedy under this agreement, or any obligation imposed under this agreement.

ARTICLE 26 WAIVER

26.1 Waivers.

- (a) A waiver granted by USDOT under this agreement will not be effective unless it is in writing and signed by an authorized representative of USDOT.

- (b) A waiver granted by USDOT under this agreement on one occasion will not operate as a waiver on other occasions.
- (c) If USDOT fails to require strict performance of a provision of this agreement, fails to exercise a remedy for a breach of this agreement, or fails to reject a payment during a breach of this agreement, that failure does not constitute a waiver of that provision or breach.

ARTICLE 27

ADDITIONAL TERMS AND CONDITIONS

27.1 Effect of Planning and Demonstration or Implementation Award. Based on information that the Recipient provided to the USDOT, including the Grant Application, as indicated in section 2.5, this agreement designates this award as a Planning and Demonstration award or an Implementation award, as defined in the NOFO. The Recipient shall comply with the requirements that accompany that designation as listed in the FY 2023 Notice of Funding Opportunity for Safe Streets and Roads for All.

27.2 Disclaimer of Federal Liability. The USDOT shall not be responsible or liable for any damage to property or any injury to persons that may arise from, or be incident to, performance or compliance with this agreement.

27.3 Environmental Review

(a) In this section, “**Environmental Review Entity**” means:

- (1) if the Project is located in a State that has assumed responsibilities for environmental review activities under 23 U.S.C. 326 or 23 U.S.C. 327 and the Project is within the scope of the assumed responsibilities, the State; and
- (2) for all other cases, the FHWA.

(b) Except as authorized under section 27.3(c), the Recipient shall not begin final design; acquire real property, construction materials, or equipment; begin construction; or take other actions that represent an irretrievable commitment of resources for the Project unless and until:

- (1) the Environmental Review Entity complies with the National Environmental Policy Act, 42 U.S.C. 4321 to 4370m-12, and any other applicable environmental laws and regulations; and
- (2) if the Environmental Review Entity is not the Recipient, the Environmental Review Entity provides the Recipient with written notice that the environmental review process is complete.

- (c) If the Recipient is using procedures for early acquisition of real property under 23 C.F.R. 710.501 or hardship and protective acquisitions of real property 23 C.F.R. 710.503, the Recipient shall comply with 23 C.F.R. 771.113(d)(1).
- (d) The Recipient acknowledges that:
 - (1) the Environmental Review Entity's actions under section 27.3(a) depend on the Recipient conducting necessary environmental analyses and submitting necessary documents to the Environmental Review Entity; and
 - (2) applicable environmental statutes and regulation may require the Recipient to prepare and submit documents to other Federal, State, and local agencies.
- (e) Consistent with 23 C.F.R. 771.105(a), to the extent practicable and consistent with Federal law, the Recipient shall coordinate all environmental investigations, reviews, and consultations as a single process.
- (f) The activities described in this agreement may inform environmental decision-making processes, but the parties do not intend this agreement to document the alternatives under consideration under those processes. If a build alternative is selected that does not align information in this agreement, then:
 - (1) the parties may amend this agreement under section 21.1 for consistency with the selected build alternative; or
 - (2) if the USDOT determines that the condition at section 16.1(a)(5) is satisfied, the USDOT may terminate this agreement under section 16.1(a)(5).
- (g) The Recipient shall complete any mitigation activities described in the environmental document or documents for the Project, including the terms and conditions contained in the required permits and authorizations for the Project.

27.4 Railroad Coordination. If the agreement includes one or more milestones identified as a "Railroad Coordination Agreement," then for each of those milestones, the Recipient shall enter a standard written railroad coordination agreement, consistent with 23 C.F.R. 646.216(d), no later than the deadline date identified for that milestone, with the identified railroad for work and operation within that railroad's right-of-way.

27.5 Relocation and Real Property Acquisition.

- (a) The Recipient shall comply with the land acquisition policies in 49 C.F.R. part 24 subpart B and shall pay or reimburse property owners for necessary expenses as specified in that subpart.
- (b) The Recipient shall provide a relocation assistance program offering the services described in 49 C.F.R. part 24 subpart C and shall provide reasonable relocation payments and assistance to displaced persons as required in 49 C.F.R. part 24 subparts D–E.

- (c) The Recipient shall make available to displaced persons, within a reasonable period of time prior to displacement, comparable replacement dwellings in accordance with 49 C.F.R. part 24 subpart E.

27.6 Equipment Disposition.

- (a) In accordance with 2 C.F.R. 200.313 and 1201.313, if the Recipient or a subrecipient acquires equipment under this award, then when that equipment is no longer needed for the Project that entity shall request disposition instructions from the FHWA.
- (b) In accordance with 2 C.F.R. 200.443(d), the distribution of the proceeds from the disposition of equipment must be made in accordance with 2 C.F.R. 200.313–200.316 and 2 C.F.R. 1201.313.
- (c) The Recipient shall ensure compliance with this section (27.6) for all tiers of subawards under this award.

ARTICLE 28 MANDATORY AWARD INFORMATION

28.1 Information Contained in a Federal Award. For 2 C.F.R. 200.211:

- (1) the “Federal Award Date” is the date of this agreement, as defined under section 30.2;
- (2) the “Assistance Listings Number” is 20.939 and the “Assistance Listings Title” is “Safe Streets and Roads for All Grant Program”; and
- (3) this award is not for research and development.

ARTICLE 29 CONSTRUCTION AND DEFINITIONS

29.1 Attachments. This agreement includes the following attachments as integral parts unless Attachments D-F are not required for certain Planning and Demonstration Grants:

Attachment A	Performance Measurement Information
Attachment B	Changes from Application
Attachment C	Racial Equity and Barriers to Opportunity
Attachment D	Climate Change and Environmental Justice Impacts
Attachment E	Labor and Workforce
Attachment F	Critical Infrastructure Security and Resilience

29.2 Exhibits. The following exhibits, which are in the document titled “Exhibits to FHWA Grant Agreements Under the Fiscal Year 2023 SS4A Grant Program”, dated January 4,

2024, and available at <https://www.transportation.gov/grants/ss4a/grant-agreements>, are part of this agreement.

Exhibit A	Applicable Federal Laws and Regulations
Exhibit B	Additional Standard Terms
Exhibit C	Quarterly Performance Progress Reports: Format and Content
Exhibit D	Form for Subsequent Obligation of Funds

29.3 Construction. If a provision in the exhibits or the attachments conflicts with a provision in articles 1–30, then the provision in articles 1–30 prevails. If a provision in the attachments conflicts with a provision in the exhibits, then the provision in the attachments prevails.

29.4 Integration. This agreement constitutes the entire agreement of the parties relating to the SS4A grant program and awards under that program and supersedes any previous agreements, oral or written, relating to the SS4A grant program and awards under that program.

29.5 Definitions. In this agreement, the following definitions apply:

“**Program Statute**” means the BIL section 24112 and statutory text under the heading “Safe Streets and Roads for All Grants” in title I of division J of the Infrastructure Investment and Jobs Act, Pub. L. No. 117-58 (November 15, 2021), and all other provisions of that act that apply to amounts appropriated under that heading.

“**Project**” means the project proposed in the Grant Application, as modified by the negotiated provisions of this agreement.

“**SS4A Grant**” means an award of funds that were made available under the SS4A NOFO.

“**Grant Application**” means the application identified in section 2.1, including Standard Form 424 and all information and attachments submitted with that form through Grants.gov.

ARTICLE 30

AGREEMENT EXECUTION AND EFFECTIVE DATE

30.1 Counterparts. This agreement may be executed in counterparts, which constitute one document. The parties intend each countersigned original to have identical legal effect.

30.2 Effective Date. The agreement will become effective when all parties have signed it. The effective date of this agreement will be the date this agreement is signed by the last party to sign it. This instrument constitutes a SS4A Grant when the USDOT’s authorized representative signs it.

City of College Place, Washington
RESOLUTION NO. 24-010

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING ACCEPTANCE OF \$102,480 SAFE STREETS AND ROADS FOR ALL (SS4A) SAFETY
ACTION PLAN GRANT FROM THE FEDERAL DEPARTMENT OF TRANSPORTATION (DOT)**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City Council authorized the City Administrator to submit a grant request for a Safe Streets for All Action Plan via Resolution #23-033 on May 23rd, 2023; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** Authorizes the City Administrator to sign the Grant Agreement with the Federal Department of Transportation as well as necessary contract documents.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 27th day of February, 2024.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

City of College Place, Washington

ORDINANCE NO. 23-014

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE CAPITAL FACILITY PLANS FOR THE YEARS 2024 THROUGH 2029

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010;

WHEREAS, the City formed a Capital Facility Technical Team which has assembled the proposed Capital Facility Plan of the City of College Place. It consists of capital improvements for years 2024 through 2029 identifying the proposed locations and capacities of expanded or new capital and a plan to finance such improvements within projected funding capacities (the “Six-Year Citywide Capital Facility Program” or “CFP”); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on May 10th, 2022 by Council Resolution 22-043, and that program is incorporated into the CFP; and

WHEREAS, the City’s Economic Development, Tourism, and Events Commission voted unanimously to recommend adoption of the Capital Facility Plan during its November 6th, 2023, meeting.

WHEREAS, the City’s Utilities & Transportation Advisory Commission voted unanimously to recommend adoption of the Capital Facility Plan during its November 9th, 2023 meeting.

WHEREAS, the College Place City Council held a public hearing on the 2024 to 2029 Capital Facility Plan on November 28th, 2023; and

WHEREAS, updates to the six-year Capital Facility Planning documents have been posted on the city budget portal website:

https://www.cpwa.us/departments/finance/fy_2024_budget_process.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 23-014 which adopts the 2024 to 2029 Capital Facility, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Capital Facility Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 28th day of November, 2023.

DocuSigned by:
Norma L. Hernández
E7C117EE7FEC409
Norma L. Hernandez, Mayor

Attest:

DocuSigned by:
Sherri St. Clair
1F0CE5D2F0F846A
Sherri St. Clair, City Clerk

Approved as to form:

DocuSigned by:
Rea L. Culwell
D2A91C622F3A4F6
Rea Culwell, City Attorney

Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budgeted	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total Project Cost	How is project funded?
Lions Park Renovation	4001	High	Lions Park	Dredge and reconstruct pond and Garrison Creek channel eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Construction will finally wrap up in FY 2024	Budgeted	2024	\$ 6,000,000.00						\$ 6,000,000.00	28% State RCO Grants, 10% Sherwood Trust Grant, 25% City Funds through REET II and CE if needed, 16% Ecology Grant, 1% Private, 10% Potential Fed Grants, 8% Port. 09, 1% Blue Zone Pursued Grants, 1% Potential Columbia Grant
Autumn Meadows Park Improvement	4007	Medium	Autumn Meadows Park on Newgate.	City is taking over park from HOA with HOA giving City funds to improve infrastructure (roads, etc) to city standard	Planned	2025		\$ 100,000.00	\$ 300,000.00				\$ 400,000.00	50% State RCO Grant; 50% City REET II
Whitman & Maple Park Site	4009	Medium	Southwest corner of Whitman Drive & Maple	Encumbered site with drainage issue adjacent to drinking water well & looking at establishing a park etc.	Planned	2025		\$ 60,000.00	\$ 500,000.00				\$ 560,000.00	20% Non-Profit Grants (Tony Hawk, AARP, others), 30% City REET II, 20% Developer Impact Fees, 30% State RCO Grants
Kiwanis Park	4008	Medium	Kiwanis Park	FY 2024: Electrical, Gazebo painting and reseed / sprinkler maintenance. FY 2027: Lighting pickleball and basketball courts.	Budgeted	2024	\$ 50,000.00			\$ 232,674.00			\$ 282,674.00	FY 2024: 50% RCO Maintenance Grant; 50% Current Expense Funds. FY 2027: 50% State RCO Grants; 50% City REET II
Harvest Meadows Park Improvements	4005	Low	Harvest Meadows Park	Improvements include a welcome sign and picnic shelter as identified in the 2018 Park Master Plan.	Planned	2028					\$ 50,000.00		\$ 50,000.00	100% REET II Funds
Veterans Park at Homestead	4004	High	Homestead Ave south of 4th Street	Addition of play equipment, pickleball, basketball, and restrooms at the park.	Planned	2024	\$ 62,046.00	\$ 500,000.00					\$ 562,046.00	50% State RCO Grant; 30% REET II Funds; 20% Developer Impact Fees (Last Phase of Homestead)
Park Development near Stone Creek	4003	Low	SW of College Ave & Mojonnier St	Per development standards, parkland will need to be donated to City for development. Will cooperate with State RCO, College Place School District, and developer for quality regional park.	Planned	2026			\$ 500,000.00	\$ 4,000,000.00			\$ 4,500,000.00	50% Developer Fees, 25% State RCO Grants, 12.5% CPPS, 12.5% City REET II
Lions Park Community Center	4006	Medium	Lions Park	Replace Community Center with multiuse facility featuring childcare, commercial kitchen, community room, rural library branch, restrooms, and storage. FY 2024: Architectural, FY 2025: Demolition, FY 2026: Construction	Budgeted	2024	\$ 100,000.00	\$ 1,018,374.00	\$ 9,000,000.00				\$ 10,118,374.00	33.33% State ELF Grant Childcare, 33.33% Rural Library District Funding, 33.33% City Portion (Fed Appropriation, State Appropriation, etc)
Total: Public Works Department - Parks														
Public Works Department - Stormwater														
Street Waste Decant Facility	5003	High	Owens Rd	Engineering is in FY 2024. Construction is in FY 2026.	Budgeted	2024	\$ 114,750.00		\$ 1,900,000.00				\$ 2,014,750.00	80% State Ecology Grant, 20% Stormwater Utility.
SE Birch (4th to 6th)	5004	High	SE Birch (4th to 6th)	FY 2024 - Engineering FY 2026 - Construction	Budgeted	2024	\$ 102,000.00		\$ 1,000,000.00				\$ 1,102,000.00	20.0% City Stormwater Utility, 80.0% State Ecology Grant Funding.
Drywell Install	5022	Medium	Community Wide	Earmark funds to install Drywells.	Budgeted	2024	\$ 99,930.00		\$ 99,930.00				\$ 99,930.00	Apply for State Department of Ecology Grant Funds for 50%. Other 50% Stormwater Utility.
Public Works Yard Stormwater Improvements.	6032	Medium	Middle of block between 4th, 6th, Birch, and Date.	Stormwater improvements at Public Works Yard.	Budgeted	2024	\$ 300,000.00						\$ 300,000.00	50% State Department of Ecology Grant, 50% Stormwater Utility Funds.
NW Earl Ln Stormwater Improvements	6069	High	NW Earl Lane between Evans and Whitman	Design and construct stormwater infiltration system. Design in 2024, Construct in 2025.	Budgeted	2024	\$ 70,000.00	\$ 500,000.00					\$ 570,000.00	50% Storm Utility, 50% State DOE Grant.
SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruct 10th to include stormwater infrastructure to filter water into Garrison Creek.	Budgeted	2024	\$ 150,000.00		\$ 483,474.00				\$ 633,474.00	FY 2025: \$150,000 Ecology Stormwater Grant. FY 2026: Ecology Hardship Grant
Federal US Forest Service Tree and Irrigation Enhancement		High	SW Mojonnier Rd, Whitman Drive, East-West Rd, and SE 12th	Installation of trees and irrigation along key corridors in the community	Budgeted	2024	\$ 730,000.00						\$ 730,000.00	FY 2024: US Forest Service Inflation Reduction Grant.
Outfall Replacement Program	5012	Medium	Around Community.	Prioritization to be determined through Stormwater Management Plan Criteria.	Planned	2025		\$ 250,000.00		\$ 250,000.00			\$ 750,000.00	Apply for State Department of Ecology Grant Funds for 50%. Other 50% Stormwater Utility.
NE Cedar Ave Storm Improvements	6007.2	Low	NE Cedar from A to C Street	Stormwater improvements along corridor.	Planned	2026			\$ 349,000.00				\$ 349,000.00	100% Hardship Grant Redirect or Legislative Appropriation.
SE 12th Street (College to Sky)	6039	Low	SE 12th (College to Sky)	Replace storm infrastructure on 12th from College to Sky Avenue.	Planned	2027				\$ 1,000,000.00			\$ 1,000,000.00	90% State TIB or State Ecology Grant.
SE Date Ave (8th to 11th)	5018	Low	SE Date (8th to 11th)	Stormwater Retrofit on SE Date from 8th to 11th.	Planned	2028					\$ 456,000.00		\$ 456,000.00	100% Stormwater Utility.
Total: Public Works Department - Stormwater														
Public Works Department - Streets														
							\$ 1,566,680.00	\$ 750,000.00	\$ 3,932,404.00	\$ 1,250,000.00	\$ 555,930.00	\$ 250,000.00	\$ 8,205,014.00	

Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budgeted	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total Project Cost	How is project funded?
Chipseal Program	6018	High	FY 2024 - Autumn Meadows Subdivision, Country Estates Subdivision, Sherburne Addition, and SW 10th (Birch to Date), NE Maple (C to Mahan Ct), SW 4th (Bade to College), NW Evans (B to City Limits), and SE Elm (150 S of 3rd to 3rd)	Planned annual chips seal program	Budgeted	2024	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 600,000.00	100% REET 1 Fund
			FY 2025 - Highland Park Subdivision, E Whitman (Birch to 440 East of Birch), NW Destito Ct (Spagnuolo Ct to Cul de Sac), SW 12th (City Limits West of house 602 SW to College Avenue), SW Central Ave (Scenic View to 12th), SE Maple Avenue (S. of 107 SE Tamarack to N house #101), SE Scenic View Drive (house 1051 to 125 E of Falbo Drive), and Taumanson Rd (Hwy 125 to Bliss Ln.)											
Block Resurfacing Program	6059	High	FY 2024 - SE Colter Pl, SE 10th (Birch to Date), NE Pinewood (A to Dead End), SE Birch (11th to 12th), and SW 8th (College to Bade)	Grind and overlay roadways. \$32,000 from REET 1. Remainder from Transportation Benefit District.	Budgeted	2024	\$ 200,034.47	\$ 267,345.00	\$ 202,126.56	\$ 286,791.12	\$ 441,542.88	\$ 329,184.00	\$ 1,727,024.03	First \$34,000 would be funded from REET 1 fund as in past, Remainder funded by Transportation Benefit District.
			FY 2025 - SE Mockingbird (Larch to City Limits), SE Broadway (Mountainview to Scenicview), SE Birch (4th to 3rd), and SE 8th (Whispering Creek to Larch)											
Safewalk College Place	6048	Medium	FY 2026 - SE Mockingbird (Larch to Dead End), SE Highland Park North Leg											
			FY 2027 - NE Dawson (Myra to Westfair), Country Estates Subdivision											
Mojonnier Rd Reconstruction (Bluvue Ln to College Ave)	5006.2	High	FY 2028 - NE Alden (Criscola to Troisdale), NW Evans (B to South of Earl), Sunset Villa Streets	Reconstruction of Mojonnier Rd from Bluvue Ct to College Ave. Right of Way acquisition in 2024. Bid out construction and start construction in later 2024.	Budgeted	2024	\$ 429,375.68	\$ 715,921.16	\$ 459,859.80	\$ 820,655.60	\$ 488,354.60	\$ 365,297.40	\$ 3,279,464.24	In odd years (2025, 2027, and 2029) projects will be funded 90% CDBG or TIB/WSDOT Safe Routes and 10% Transportation Benefit District. In even years (2024, 2026, 2027) projects would be funded 50% Transportation Benefit District, 50% WSDOT Safe Route or TIB
			FY 2029 - SW Davis (6th to 4th), SE Highland Park South Leg											
Crosswalk Improvements in front of CP Post Office	6058	High	FY 2024 - SW 1st ST (Academy to Evans) Construction, NW B Street and NE Ash Engineering, SE 8th (College to Birch) Engineering	Installation of six foot concrete sidewalk to fill gaps. Goal is one side of every public street has a sidewalk. The City will apply for CDBG funds and also allocate some TIB funds once approved toward whitening down list.	Budgeted	2024	\$ 2,473,000.00	\$ 5,448,000.00					\$ 7,921,000.00	31.6% Federal Appropriation, 12.2% Federal MPO Surface Transportation Money, 1.9% City Storm Utility, 54.3% City Tax Increment Financing District (TIF portion may be reduced if we get TIB grant).
CP Downtown Parking Lot Project	6063	High	FY 2025 - SE 8th (College to Birch) Construction, NW B Construction, NE Ash (Whitman to A Construction), SE 8th (Birch to Larch) engineering, SE Birch (2nd to 4th), (4th to 12th) engineering	Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.	Budgeted	2024	\$ 158,386.00						\$ 158,386.00	94.6% WSDOT Ped and Bike Grant, 5.4% City Street Funds
Stone Creek Development Intersection Signalization on College Ave by CHS	6035	Medium - Dependent on future development.	FY 2026 - SE 8th (Birch to Larch) construction, SW 2nd (Davis to Academy Way) engineering, SE Central (12th to Sunny engineering, SE Birch (2nd to 4th) (4th to 12th) construction, SE Broadway (12th to Sunny) engineering, SE 2nd (Ash to Date) engineering	Construct parking lot to encourage a dense mixed-use downtown that is walkable.	Budgeted	2024	\$ 400,000.00	\$ 1,000,000.00					\$ 1,400,000.00	100% - Tax Increment Financing
East-West Road to Connect to Lakeside and New School	6063	Medium - Dependent on future development.	FY 2027 - NE Dawson (Myra to Westfair), Country Estates Subdivision	Installation of signals at College Ave and arterial for the Stone Creek Development	Budgeted	2024	\$ 125,000.00	\$ 1,045,437.00					\$ 1,170,437.00	50% Tax Increment Financing, 50% Charge back with Developer Impact Fees on Lakeside
			FY 2028 - NE Alden (Criscola to Troisdale), NW Evans (B to South of Earl), Sunset Villa Streets	New East-West Road to connect College Avenue High School to Teal Rd and New School	Budgeted	2024	\$ 1,936,000.00	\$ 5,184,461.00					\$ 7,120,461.00	32.7% City TIF, 72.8% Developer Impact Fees

Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budgeted	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total Project Cost	How is project funded?
Northeast College Place Active Transportation Project	6014	High		NE Damson (Rose to Cargill). Street Lamps on NE Rose (Carey to Ash) every 360 feet.	Budgeted	2024	\$ 1,187,875.00	\$ 100,000.00	\$ 350,000.00				\$ 1,637,875.00	90.0% - TIB UAP Grant (Damson) and out of Call grant, 10.0% - City Streets Fund.
Public Works Yard Improvements				FY 2024: Facility Planning, FY 2028: Replace PM Yard with Generational Facility.	Budgeted									25% FEMA HMA Grt./homeland Security Grant, 10% Pw Power Rebates, 21.7% Water, 21.7% Storm
Autumn Meadows Road Improvements	6032	Medium	218 SE 4th St	Road and Sidewalk improvements per assumption of private infrastructure	Budgeted	2024	\$ 34,000.00							25% FEMA HMA Grt./homeland Security Grant, 10% Pw Power Rebates, 21.7% Water, 21.7% Storm
Ash Street Traffic Realignment	6019	High		SE Ash (Whitman Drive to 2nd)	Budgeted	2024	\$ 219,656.00				\$ 6,000,000.00		\$ 6,034,000.00	Wastewater, 21.7% Storm
SE Lumpert Wall/Guardrail Issue	6065	Medium		Design and build guardrail above wall to improve safety.	Budgeted	2024	\$ 20,000.00						\$ 20,000.00	100.0% Street Improvement Fund.
Whitman & Home Depot/Commercial Intersection.	6066	Medium	SE Lumpert & College Intersection.		Budgeted	2024	\$ 50,000.00	\$ 200,000.00					\$ 250,000.00	100.0% Street Improvement Fund.
	6067	Medium	East Whitman Drive and first entrance to Home Depot and Commercial Development.	Remove pork chop and make it fully functional intersection. Maybe turn into traffic circle.	Budgeted	2024	\$ 30,000.00	\$ 195,000.00	\$ 1,380,000.00					FY 2024: Engineering 100.0% Street Improvement FY 2025: 90.0% TIB or Federal DOT Grant, 10.0% Street Improvement Fund
9th Street	6062	Low- Dependent on CDBG Grant Funds.	9th (College Ave to Alleyway)	Convert gravel road to pavement with curb and gutter.	Planned	2025		\$ 638,400.00					\$ 638,400.00	80 % via CDBG - General Purpose Grant, LID, or State Grant, 20.0% City Transportation Benefit District
Pedestrian signalization at Myra Rd & Garrison Village Way	6054	Low - Dependent on WSDOT Grant and Developers	Myra Rd at Garrison Village Way	Pedestrian crossing beacon with pedestrian refuge island so folks can get to Fort Walla Walla.	Planned	2025		\$ 600,000.00					\$ 600,000.00	Likely Scenario: 20% City of WW, 20% City of CP Street Fund, 30% Developer Contrib, 30% State Grant
Whitman Dr Multuse Path Completion	6006	Low	Whitman Drive between Davis and Academy.	Assemble right of way to complete gap in multi-use path between Evans and Academy Way.	Planned	2025		\$ 271,620.00	\$ 814,860.00				\$ 1,086,480.00	80.0% MPO STP Funds and/or State RCO, 20% Local Match
Larch Wall @ 5th	6064	Medium	SE Larch and Fifth Street	Remove portion of failing wall and replace.	Planned	2025		\$ 100,000.00					\$ 100,000.00	100.0% Street Improvement Fund.
NE Cedar Avenue ("A" to "C" Street)	6007.2	Low	NE Cedar Avenue from "A" to "C" Street	Resurface Cedar Avenue	Planned	2026			\$ 521,000.00				\$ 521,000.00	100.0% - Legislative Appropriation or 90% TIB Complete Street and 10.0% Street Fund
Whitman Dr Reconstruction	6043	Medium - Dependent upon Future Development	Whitman Drive & Maple Ave	Reconstruct roadway from Academy Way to Martin Airfield to Arterial Standards. Also, includes conversion of Academy & Whitman intersection to four way stop.	Planned	2027			\$ 1,048,616.70				\$ 1,048,616.70	50% Developer Fees, 50% State TIB or Public Works Trust Fund Grants
SE 12th Street (College to Sky)	6010.2	Low	SE 12th Street from College to Larch	Street grind and overlay with water and sewer improvements on SE 12th Street from College to Larch.	Planned	2027			\$ 1,086,150.00	\$ 4,344,600.00			\$ 5,430,750.00	90% TIB or MPO Funding, 10% Street Improvement Fund.
12th & Larch Intersection	6011	Low	The 12th and Larch Avenue Intersection.	Identify, design and construct preferred intersection configuration.	Planned	2028					\$ 2,181,990.00		\$ 2,181,990.00	50 % Local (City) funds from Street Improvement Fund (funded by the street fund) with 50% WSDOT or MPO Grant.
Larch & Whitman Intersection	6015	Low	Larch & Whitman Intersection	Intersections need to be improved for safe traffic.	Planned	2029					\$ 420,244.10		\$ 420,244.10	40% Developer Impact Fees, 40% WSDOT Safety Grants, 20% Street Improvement Fund
SE 12th Street (Larch to Myra)	6039	Low	SE 12th Street from Larch to Myra Rd.	Reconstruction of 12th Street from Myra Rd to Larch Ave. Engineering only in 2029	Planned	2029					\$ 737,853.14		\$ 737,853.14	90% TIB or MPO Funding, 10% Street Improvement Fund.
SE Dewey Dr	6022	Low	SE Dewey Drive.	Full street and sidewalk reconstruction on Dewey Drive to include water and sewer improvements.	Planned	2029								
Total: Public Works Department - Streets							\$ 7,863,330.15	\$ 15,866,184.16	\$ 3,012,986.36	\$ 4,157,073.42	\$ 13,556,427.48	\$ 721,092.30	\$ 721,092.30	100% Street Improvement Fund
Public Works Department - Wastewater (From Adopted Wastewater Plan)													\$ 2,673,670.94	\$ 46,629,672.51

Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budgeted	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total Project Cost	How is project funded?
WWTP Improvements - Implementation Phase 1:	7004	High - Mandated by our Wastewater Permit, also dependent on grants.	WWTP - 501 Owens Rd	WWTP Wastewater Treatment Plant Improvements:	Budgeted		\$ 5,000,000.00		\$ 15,000,000.00				\$ 20,000,000.00	13.5% Federal Earmark Grant, 38.5% State Ecology Hardship Grant, 48.0% State Ecology Subsidized Loan/City Wastewater Fund
				Improvements (Whats shown) or we proceed with Regionalization if workable										
Life Station #5 Replacement	7019	High - Over Capacity and Tripping Hazard	SW 1st	Replace over capacity wastewater lift station. Engineering in FY 2022. Construction in FY 2023.	Budgeted	2024	\$ 4,000,000.00						\$ 4,000,000.00	50% - Ecology Grant, 50% - Ecology Subsidized Loan
Neighborhood Sewer Lining	7016	High	Across Community	Refer to Wastewater Fiscal Sustainability Plan for Period Phasing. Doing ten years worth of lining in one year thanks to Ecology funding.	Planned	2024	\$ 2,000,000.00						\$ 2,000,000.00	100.0% - State Ecology Financing (50% Grant, 50% Loan)
12th Street Wastewater Replacement Project	6010.3	Medium	12th Street from College to Sky	Wastewater replacement project below 12th Street project.	Planned	2028					\$ 237,005.00		\$ 237,005.00	100% Wastewater Capital
SE Birch (4th to 6th Sewer)		High	SE Birch (4th to 6th)	Wastewater Replacement Project under SE Birch Street	Planned	2026			\$ 200,000.00				\$ 200,000.00	90.0% Ecology Grant, 10.0% Wastewater Utility
Central Avenue Wastewater Line Project (Senicview to Valley)	7020	Low	Central Avenue from Senicview to Valley.	Install new sewer line to replace private line in corridor.	Planned	2027				\$ 455,942.00			\$ 455,942.00	100% Wastewater Capital
SE Dewey Dr Sewer		Low			Planned	2029						\$ 410,241.00	\$ 410,241.00	100% Wastewater Capital Reserve Fund
\$ 31,000,000.00 \$ - \$ 15,200,000.00 \$ 455,942.00 \$ 237,005.00 \$ 410,241.00 \$ 27,993,188.00														
Total: Public Works Department - Wastewater														
Public Works Department - Water (From Adopted Water Plan)														
Well #7 Development	8017	High	Teal Rd City Property.	Develop a fourth well with School District due to increased population.	Budgeted	2022	\$ 2,500,000.00	\$ 2,500,000.00					\$ 5,000,000.00	50.0% - Federal Appropriation, 25.0% - Water Utility, 25.0% - State DOH Grant or State Earmark
Western College Place Water Storage Tank Reservoir 4 (1,000,000 Gallons)	8018	High	Martin Airfield Area	Engineering and development of 1,000,000 water storage tank to serve all of west/southwest College Place.	Budgeted	2023	\$ 250,000.00						\$ 250,000.00	20.0% City Water Utility, 20.0% Federal Earmark, 20.0% State Earmark, Governors Budget, 20.0% Public Works Trust Fund/State CERB, 20.0% Developer Contribution
Reservoir 4 Transmission Main Project	8021	High	Mojonnier Rd	Transmission Main to connect tower to system.	Budgeted	2024	\$ 1,699,000.00						\$ 1,699,000.00	25.0% City Water Utility, 25.0% City TIF, 50.0% State Earmark.
Well #3 Electrical Generator	8024	Medium	Lampert & Larch	Electrical Generator at Well #3	Budgeted	2024	\$ 77,850.00	\$ 233,550.00					\$ 311,400.00	75% FEMA HMA Grant, 25% City Water Fund
Reservoir #1 Repaint, Overflow, and Seismic Retrofit	8020	High	Water Tank in Public Works Yard from College to Date.	Elevated water tower from 1947 needs to be repainted. Also, pursuing FEMA Resiliency Grant to conduct seismic upgrades.	Budgeted	2024	\$ 207,000.00	\$ 1,797,968.00					\$ 2,004,968.00	90.0% - State FEMA HMA, 10.0% - City Water Fund
High Priority Water Main Replacement Program	8011	High	Spots identified in Water System Plan - 2026 6th Street - 2025/2025 4th & 5th Date Design in 2025 and construction in 2026.	Replace water main and services	Budgeted	2025			\$ 1,150,000.00	\$ 100,000.00	\$ 450,000.00		\$ 1,800,000.00	100% Water Capital Reserve Fund.
NE Lambert 12" Water Replacement	8025	Medium	NE Lambert Street (Rose to C).	Replace decayed 12" line.	Planned	2026			\$ 317,000.00				\$ 317,000.00	100% Water Capital Reserve Fund.
SW 8th Street 8" Water Main Replacement	8026	Low	SW 8th (College to Baile)	Replace decayed line as cited in adopted City Water System Plan.	Planned	2027				\$ 10,000.00			\$ 10,000.00	100% Water Capital Reserve Fund.
SE 12th St (College to Larch) Water Infrastructure Replacement Project	6010.4	Medium - Dependent on Grant Funds	SE 12th Street from College to Larch Ave.	Replace water infrastructure under SE 12th St project.	Planned	2028					\$ 617,381.00		\$ 617,381.00	100% Water Capital Reserve Fund.
SE Robin 8" Water Main Replacement	8027	Low	SE Robin Drive - Country Estates	Replace decayed line as cited in adopted City Water System Plan.	Planned	2028					\$ 63,000.00		\$ 63,000.00	100% Water Capital Reserve Fund.
Dewey Drive Water	6022.2	Low	Dewey Drive	Replace Water main & services	Planned	2029						\$ 286,000.00	\$ 286,000.00	100% Water Capital Reserve Fund.
Total: Public Works Department - Water														
Grand Total: All Capital Facility Projects														
							\$ 4,733,850.00	\$ 4,631,518.00	\$ 16,467,000.00	\$ 110,000.00	\$ 1,130,381.00	\$ 286,000.00	\$ 27,958,749.00	
							\$ 33,175,608.15	\$ 26,756,650.16	\$ 59,237,533.36	\$ 10,319,958.42	\$ 15,529,743.48	\$ 3,619,911.94	\$ 148,639,405.51	

City of College Place
RESOLUTION NO. 23-039

A RESOLUTION ADOPTING THE 2024 TO 2029 TRANSPORTATION IMPROVEMENT PLAN FOR CONSTRUCTION AND REPAIR OF ARTERIAL AND COLLECTOR STREETS IN THE CITY OF COLLEGE PLACE, WASHINGTON, ALL IN ACCORDANCE WITH THE LAWS OF THE STATE OF WASHINGTON.

WHEREAS, a public hearing was held by the College Place City Council on July 11th, 2023, relating to a six-year transportation improvement plan for the City of College Place, pursuant to the laws of the State of Washington, pertaining to the construction and maintenance of certain arterial and collector streets; and

WHEREAS, notice of said hearing having been given as required by law; and

WHEREAS, the proposed plan would result in needed and essential construction work on certain arterial, collector and local streets, all as set forth in the proposed plan which is attached to this resolution and made a part hereof as fully set forth in this plan; and

WHEREAS, the City Council having heard the statements and having obtained complete information from the College Place Public Works Department:

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of College Place, Washington, that the six-year street plan for the development and construction of arterial, collector and local streets, under provision of the laws of the State of Washington, and as attached hereto and made a part hereof shall be and the same is hereby fully adopted; and

BE IT FURTHER RESOLVED, that certified copies of this resolution and said six-year transportation improvement plan be immediately forwarded to the State of Washington that control and manages said arterial and collector street plans.

CLERICAL CORRECTIONS. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

EFFECTIVE DATE. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED AND APPROVED by the College Place City Council this 11th day of July, 2023.

APPROVED:

DocuSigned by:
Norma L. Hernández

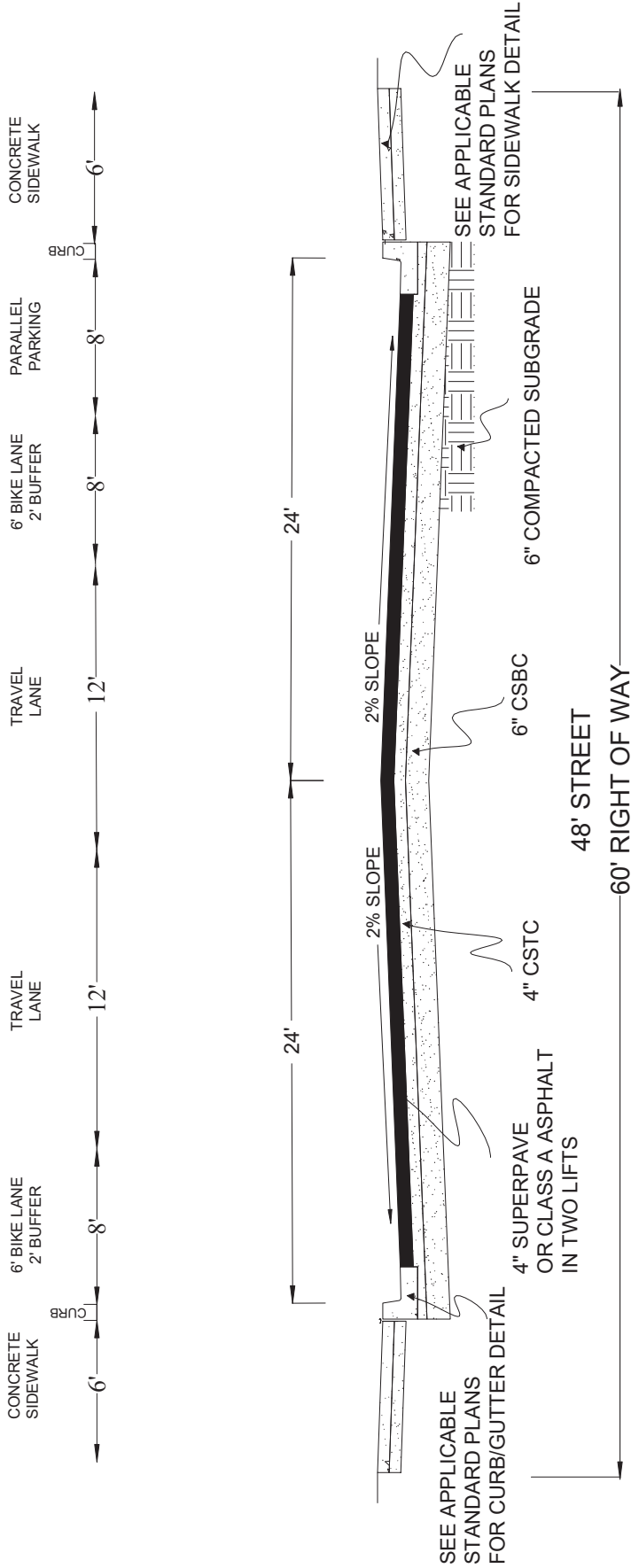
Norma Hernandez– Mayor

ATTEST:

DocuSigned by:
Sherri St. Clair

Sherri St. Clair – City Clerk

CITY OF COLLEGE PLACE - STANDARD SPECIFICATIONS



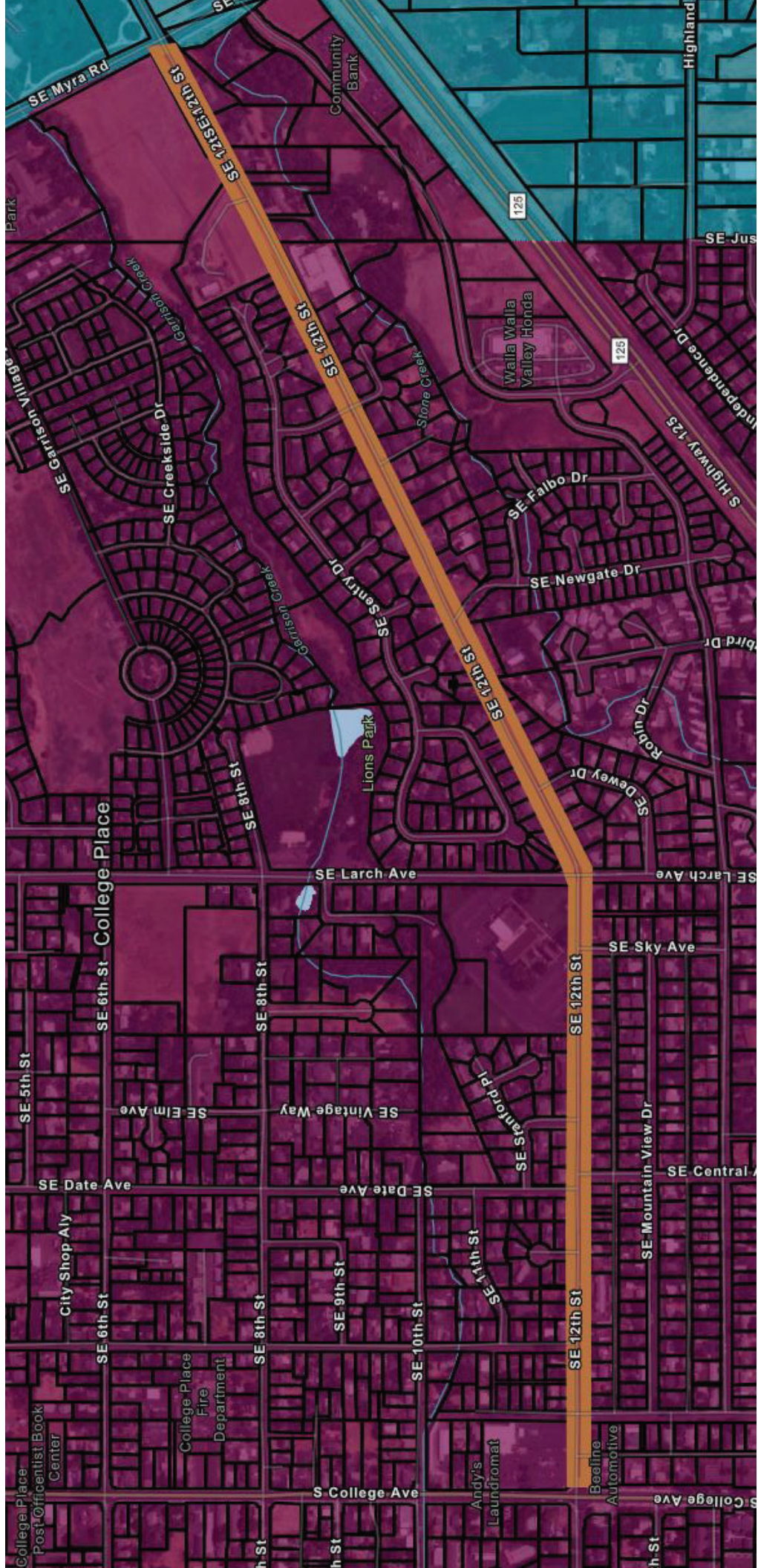
NOTES:

- 1 DIMENSIONS PROVIDED FOR SIDEWALK WIDTHS ARE MINIMUM AND APPLICABLE IF SUFFICIENT RIGHT-OF-WAY WIDTH IS AVAILABLE AS DETERMINED BY THE CITY. IN THE EVENT SUFFICIENT RIGHT-OF-WAY WIDTH IS NOT AVAILABLE, SIDEWALK FEASIBILITY AND WIDTHS ARE DETERMINED BY THE CITY.
- 2 REFER TO GENERAL STREET CONSTRUCTION NOTES - STANDARD PLAN 110.00 FOR SPECIFICATIONS INCLUDING BUT NOT LIMITED TO COMPACTION STANDARDS AND TESTING REQUIREMENTS.
- 3 CENTER LANE/MEDIAN MAY BE OMITTED AND LANE WIDTHS MODIFIED UPON CITY ENGINEER CONCURRENCE WITH APPROVED TRANSPORTATION IMPACT ANALYSIS (TIA) SUBSTANTIATING MINIMUM LEVELS OF SERVICE MAINTAINED OVER 20-YEAR HORIZON.

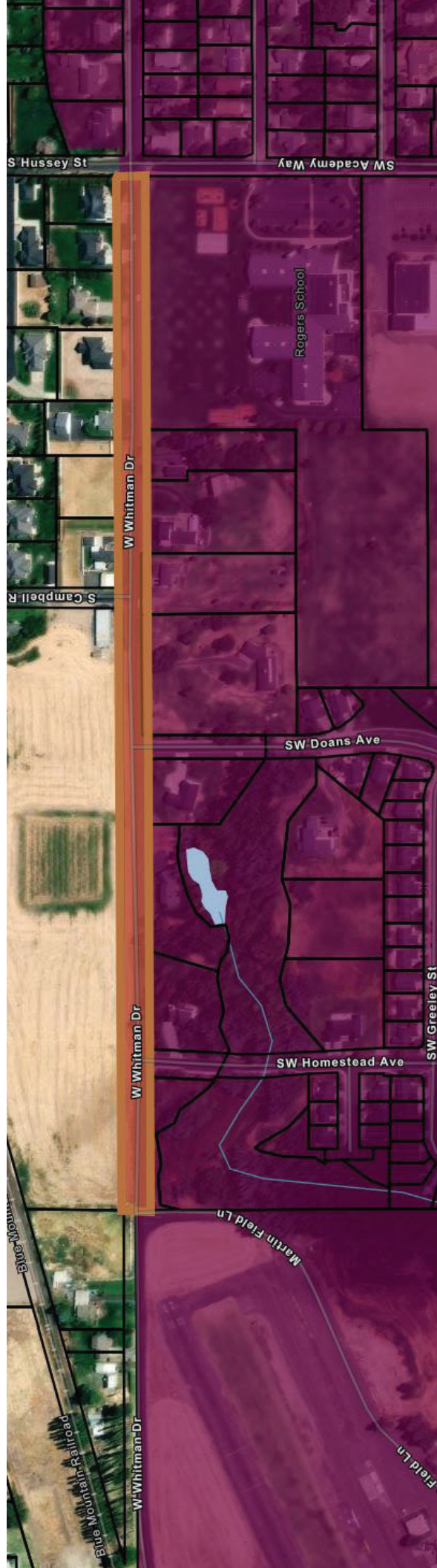
DRAWING NOT TO SCALE

CITY ENGINEER:
DRAWING: SPENCER MYRLIE, EIT
LAST REVISION: 04/02/2021

SE 12TH STREET CROSS SECTION



College Place East-West Corridor Reconstruction Project				
Project	Total Cost	Raise Grant Proposal	Local Share	
SE 12th (College to Larch)	\$ 5,430,750.00	\$ 4,344,600.00	\$	1,086,150.00
SE 12th & Larch Intersection	\$ 2,181,930.00	\$ 1,745,544.00	\$	436,386.00
SE 12th (Larch to Myra)	\$ 3,353,877.93	\$ 2,683,102.34	\$	670,775.59
Whitman Dr (Academy Way to Martin Airfield Dr)	\$ 1,048,616.70	\$ 838,893.36	\$	209,723.34
Total	\$ 12,015,174.63	\$ 9,612,139.70	\$	2,403,034.93



City of College Place, Washington
RESOLUTION NO. 24-011

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING AUTHORIZING SUBMISSION OF GRANT APPLICATIONS TO FUND THE COLLEGE PLACE EAST-WEST CONNECTOR PROJECT - RECONSTRUCTION OF SE 12TH ST (MYRA RD TO COLLEGE AVE) & WEST WHITMAN DRIVE (ACADEMY WAY TO MARTIN AIRFIELD DR) AND ACCEPTANCE SUCH GRANTS, AND TAKING OTHER NECESSARY ACTION WITH RESPECT TO SUCH GRANT PROGRAM.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, RCW 35A.11.040 authorizes the College Place City Council to “accept any gift or grant for any public purpose and may carry out any conditions of such gift or grant when not in conflict with state or federal law;” and

Whereas, section 35.21.735 of the Revised Code of Washington declares that “carrying out the purposes of federal grants or programs is both a public purpose and appropriate function for a city, town, county, or public corporation” and authorizes entry into agreements to receive and expend grant funds; and

Whereas, Chapter 39.34 of the Revised Code of Washington authorizes political subdivisions to enter into intergovernmental cooperation agreements; and

Whereas, grant funding may be available via the Federal Level (RAISE, INFRA, S4), State Level (TIB), and via other means to help fund the reconstruction of West Whitman Drive (Academy Way to Martin Airfield Dr) and SE 12th St (Myra Rd to College Ave); and

Whereas, the College Place City Council has considered this matter during a regularly and duly called public meeting of said Council, has given said matter careful review and consideration, and finds that participation in grant programs is an appropriate function for the city and that the best interests of the City of College Place will be served by passage of this resolution; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. The College Place City Council hereby authorizes submission of grant applications for funding reconstruction of West Whitman Drive (Academy Way to Martin Airfield Dr) and SE 12th Street (Myra Rd to College Ave) and related purposes and all other documents needed to apply for such grants.
2. The City Administrator of the City of College Place is hereby authorized to accept grants on behalf of the City of College Place that supply funding for the reconstruction of West Whitman Drive, SE 12th Street, and related purposes, and the College Place City Administrator and/or designees of the College Place City Administrator are hereby authorized and empowered to execute grant agreements and all other documents that may be required to participate in the grant programs.
3. The City Administrator of the City of College Place is designated as authorized representative in all matters arising out of participation in the grant programs authorized by Sections 1 and 2 herein, and the City Administrator of the City of College Place, and/or designees of the College Place City Administrator, are hereby authorized, empowered, and directed to comply with program requirements and to make such certifications, funding commitments, reports, or other representations which may be necessary on behalf of the City of College Place.
4. The College Place City Administrator, and/or designees of the College Place City Administrator, are hereby authorized and empowered to approve and execute other documents related to and required by the grant programs.
5. The College Place City Clerk is hereby authorized and directed to attest any application, agreement, or other document executed in accordance with this resolution.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 27th day of February, 2024.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

Construction and Rehabilitation of Community Facilities

Economic Development Initiatives (EDI)

- The EDI program supports projects that are generally eligible for assistance from the Community Development Block Grant program of the U.S. Department of Housing and Urban Development.
- Eligible uses of funds include the acquisition of real property, construction of new affordable housing, elimination of blight, and construction, rehabilitation or improvement of public facilities (except buildings for general conduct of government), such as neighborhood centers, parks, and shelters for populations with special needs such as survivors of domestic violence and the homeless.
- Funding requests must indicate that the project will address one of the National Objectives identified by the CDBG program:
 - (1) benefitting low and moderate-income persons or communities; (2) preventing or eliminating slums or blight; or (3) addressing community development need shaving a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

HUD has posted more in depth guidance for earmark recipients on its website:

https://www.hud.gov/program_offices/comm_planning/edi-grants

Earmarks proposed in FY24 under this authority ranged from \$500,000 to \$3 million.

U.S. Department of Agriculture Rural Development (USDARD) Community Facilities

- This program can assist with the purchase, construction, or improvement of community facilities in rural communities.
- Eligible uses of funds include health care facilities; public facilities such as town halls, courthouses, or streets; community support services for child care centers, community centers, or fairgrounds; facilities for emergency personnel, community educational services for museums, libraries or private schools; food systems including community gardens and food pantries; and utility services for telemedicine and distance learning equipment.
- Only rural communities with populations of 20,000 or less are eligible to compete for this funding source.
- The expected non-federal share of project costs increases depending on the population size and median income of the community served by a nonprofit organization, and the maximum federal share is 75 percent.
- These projects must be reviewed by the Washington State USDA Director's office to verify that the project is eligible to receive earmark funding.

- USDA has posted an overview of the Rural Development Community Facilities program at:

[https:// www.rd.usda.gov/programs-services/community-facilities/community-facilities-direct-loan-grant-program](https://www.rd.usda.gov/programs-services/community-facilities/community-facilities-direct-loan-grant-program)

Earmarks proposed in FY24 under this authority ranged from \$150,000 to \$2,000,000.

U.S. Department of Agriculture Rural Development's (USDA RD) Distance Learning, Telemedicine, and Broadband (DLT) program

- The U.S. Department of Agriculture (USDA) offers the USDA Rural Development,
- Distance Learning, Telemedicine and Broadband (DLT) program to provide resources for county and municipal governments to assist in connecting teacher and medical service providers with students or patients in another location. Eligible uses of funds include the purchase of capital assets such as broadband facilities, audio, video and interactive video equipment, terminal and data terminal equipment, computer hardware and software, and wiring and infrastructure services necessary for distance learning and telemedicine purpose along with technical assistance and instruction for using eligible equipment.
- Broadband deployment is not eligible use of funds for DLT.
- Only rural communities with populations of 20,000 or less are eligible to compete for this funding source.

- To be eligible for a Congressional earmark, these projects **must** be vetted by the Washington State USDA Director's office to verify that the project is eligible to receive funding.
- These projects have a minimum 15 percent local match requirement.
- USDA has posted an overview of the RD broadband program at:

<https://www.rd.usda.gov/programsservices/telecommunications-programs/distance-learning-telemedicine-grants>

Earmarks proposed in FY24 under this authority ranged from \$113,000 to \$1 million. The maximum grant award is \$1,000,000

National Park Service's (NPS) Save America's Treasures (SAT) Program

- The SAT program funds the preservation, rehabilitation, and conservation of nationally significant historic properties.
- Eligible properties must be listed as a National Historic Landmark or in the National Register of Historic Places. The full list can be accessed at the National Park Service's website at: <https://www.nps.gov/subjects/nationalregister/database-research.htm#table>

Properties listed for historic significance at the state or local level are not eligible for this program.

This authority has a maximum earmark award amount of \$500,000.

Environmental Protection Agency (EPA) State and Tribal Assistance Grants (STAG) for Water and Wastewater Infrastructure

- The STAG program provides funding for the construction and modification of municipal sewage or drinking water treatment plants, replacement of sewer and water pipes, activities to facilitate compliance with primary national drinking water regulations and planning and design work.
- The Committee will prioritize awarding projects on the Washington State Department of Environment's State Intended Use Plan (IUP) that have been reviewed.
- Washington State's Water Quality Program outlines eligible projects and requirements for projects that received EPA STAG grant funding under the Water Quality Revolving Loan Program and Drinking Water Revolving Loan Program, available at:
- Only publicly-owned or nonprofit entity owned lines are eligible to compete for funds. A county or municipality cannot apply for repairs on behalf of a private individual.
- There is a minimum 20 percent local cost share for earmarked projects.
- EPA has posted guidance for earmark recipients on their website that outlines recipient requirements in greater depth at:

Earmarks proposed in FY24 under this authority ranged between \$72,000 to \$13 million. The average award was around \$2 million.

Department of Energy, Energy Projects

- The Department of Energy funds projects in five topic areas:
 - Renewable and Clean Energy
 - Electricity and Energy Resiliency
 - Cybersecurity and Energy
 - Security Nuclear Energy
 - Fossil Energy or Carbon Management
- Projects funded under this program have statutory minimum cost share requirements depending on the project type.
 - 50% - Demonstration or commercial application of an energy project
 - 20% - Research and development projects
 - No minimum - Outreach, educational and fundamental science projects
- Eligible entities include county and municipal government agencies and nonprofit organizations, including institutions of higher education.
- The following types of projects are not eligible for funding:
 - Projects that require multiple years of funding
 - Construction of buildings or new facilities
 - Vehicle charging projects, unless the project is connected to larger clean energy sources (like a battery) or has clean energy applications beyond the charging station

- Electrical substation replacement or routine grid upgrades that could otherwise be funded under ratepayer contracts or through existing federal incentives
- Planning studies for a forthcoming project

Earmarks proposed in FY24 under this authority ranged from \$750,000 to \$2 million.

Transportation

The U.S. Department of Transportation supports a wide range of projects across all modes of transportation. Most of this funding is provided to states. It is important to note that nearly all transportation projects require coordination with the State and any applicable Metropolitan Planning Organization (MPO). The Appropriations Committee prioritizes projects that are included in either the Statewide Transportation Improvement Program (STIP), authored by the Washington State Department of Transportation (WSDOT).

Given their cost and complexity, many large-scale transportation projects cannot be supported entirely through Congressionally Directed Spending, although an earmark may advance a component of a project or provide funding for planning. DOT's Transportation Alternatives Program (TAP) is designed to provide direct support to county and municipal transportation priorities, such as the creation or expansion of pedestrian and bicycle infrastructure, and projects funded under this authority are more likely to be fully funded through an earmark.

In FY24, the average range for projects that received funding from these accounts was between \$400,000 to \$5 million.

Grants-in-Aid for Airports

- This program supports projects that are eligible to receive funding through the FAA's Airport Improvement Program, which awards grants for planning and construction of airport infrastructure including the construction or rehabilitation of runways and taxiways, airfield lighting, signage and drainage and safety improvements.
- Specific information required for these earmarks include listing the status of the planning and environmental work to help the Appropriations Committee address project readiness, a description of all other sources of funding contributing to the total cost of the project and a link to the airport master plan that includes the project that funds are being requested to support.

Facilities and Equipment for Terminal Air Traffic Control Facilities

- This account can support projects for the replacement of terminal air traffic control facilities.

Highway Infrastructure Program

- This authority covers projects that are eligible for funding under the major federal surface transportation programs, including highway and bridge construction and repair, planning, environmental reviews, design and right-of-way

acquisition for eligible highway projects. Additional activities that can be supported with this type of earmark include projects eligible for funding under the Transportation Alternatives Program, which supports local priorities including bicycle and pedestrian infrastructure.

- Any project seeking earmark funding will need support from the State and applicable MPO. It also must be included in the STIP or regional TIP.
- Specific information needed for this type of earmark includes the website link to the STIP or TIP where the project is described or listed, the project ID number in the STIP or TIP, all other sources of financing that contribute to the total cost of the project, and status of the planning and environmental work.
- If the project is not included in the STIP or TIP, the Appropriations Committee requires a letter from WSDOT that the project will be included in the STIP once earmark funding is received. If your project is not included in the STIP or TIP, please contact my office so my staff can assist you on the steps for securing a letter from WSDOT to make the earmark request eligible for consideration.

Transit Infrastructure Grants

- This category of funding includes a range of transit infrastructure projects, including projects that can compete for funding from the Federal Transit Administration's Buses and Bus Facilities Program, the Low or No Emission Vehicle Program, the competitive grant program for ferry services in urbanized areas, technical assistance, and transit workforce.

- Any project seeking earmark funding will need support from the State and applicable MPO and be included in the STIP or regional TIP.
- Specific information needed for this type of earmark includes the website link to the STIP or TIP where the project is located, the project ID number in the STIP or TIP, listing all other sources of financing that contribute to the total cost of the project, and listing the status of the planning and environmental work to help the Appropriations Committee address project readiness.
- If the project is not included in the STIP or TIP, the Appropriations Committee retains the discretion to fund projects that receive a letter from the State that the project will be included in the STIP once earmark funding is received. If your project is not included in the STIP or TIP, please contact my office so my staff can assist you on the steps for securing a letter from WSDOT to make the earmark request eligible for consideration.

Transportation Planning, Research, and Development (TPR&D)

- The applicants can request CDS within the TPR&D account for transportation research projects eligible under title 23 or title 49 of United States Code. Planning for specific local highway, transit, or rail projects that are eligible under HIP, TIG, or CRISI should NOT be included in this account. Applicants are encouraged to use this account for national or regional research and development projects.

Army Corps of Engineers Civil Works

Through the U.S. Army Corps of Engineers (USACE), Congressionally Directed Spending may fund projects to dredge federally authorized waterways and harbors, provide the federal share of environmental studies of large projects, and conduct surveys to identify future dredging needs. To qualify for dredging by USACE, a project must be located in an existing federal channel or have a federal project authorization. It must also have a disposal site for dredged material identified and approved by the state.

Criminal Justice and Emergency Operations

Criminal Justice

The U.S. Department of Justice (DOJ) provides funding to local law enforcement agencies for the purchase of modern equipment and a wide range of criminal justice programs including law enforcement training, community relations, planning and evaluation, and other critical areas.

Funding for these projects in FY24 ranged from \$200,000 to \$1.5 million.

Department of Justice Byrne JAG Discretionary Projects

- This program has a wide range of allowable uses of funds, such as providing additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice systems, including the development of new Law Enforcement Assisted Diversion (LEAD) programs.
- DOJ has published FAQs that provide greater details on eligible activities under the Byrne JAG program at: <https://bja.ojp.gov/program/jag/overview>

DOJ COPS Law Enforcement Technology

- Eligible uses of funds include the acquisition of equipment, relevant support systems for the new equipment, and development of new technologies aimed at preventing, rather than reacting to crimes.

Emergency Operations

These projects, funded by the Department of Homeland Security's Federal Emergency Management Administration (FEMA), must include a written letter of support from the Washington State Emergency Management Division verifying that the project is eligible to receive funding in order to be considered for an earmark.

In FY24, earmarks for this category of funds ranged from \$41,250 to \$2 million.

Emergency Operations Center (EOC) Grant Program

- This grant program provides resources to ensure continuity of operations for centers in major disasters, including for construction or renovation needs.
- Projects must meet the EOC Grant Program's environmental and historic preservation requirements to be considered for funding.
- These projects maintain the authorized cost-share agreement of 75 percent federal funding, 25 percent local funding.

Pre-Disaster Mitigation (PDM) Projects

- This grant program provides resources to state, local, tribal, and territorial governments to plan for and implement sustainable cost-effective measures designed to reduce the risk to individuals and property from future natural hazards, while also reducing reliance on federal funding from future disasters.
- Projects must have a letter of approval from Washington State Energy Management Division.
- These projects have a cost share of at least 25 percent non-federal funding.

Healthcare Services and Facilities

Health Resources and Services Administration (HRSA)

The Health Resources and Services Administration (HRSA) provides funding to state, county, and municipal governments, as well as partner nonprofit health care providers, to enhance the ability of the local community to respond to pressing health care needs, including the construction of facilities, capital equipment purchases, and rural health needs.

Earmarks proposed under this account in FY24 ranged from \$85,000 to \$5 million.

Health Facilities Construction and Equipment

- Eligible uses of funding include construction, renovation, or capital equipment purchase for facilities for health, mental health, substance abuse services, training of health professionals, or medical research.
- Eligible facilities include hospitals; health centers and clinics; skilled nursing facilities; mental health centers; facilities for schools of medicine, nursing, or other health professions; and medical research laboratories.
- Congressionally Directed Spending cannot be used for previously completed work, the acquisition of land or purchase of existing buildings, or to pay for salaries or operating costs of the health care facilities. General feasibility studies for a health care facility are also prohibited expenses, but architectural and engineering costs with an eligible construction project are permissible uses of funds.

- Funding may also be used to purchase capital equipment involved in patient care, such as lab equipment, x-ray machines, or other equipment with a useful life of more than a year and a unit cost of at least \$5,000.

Rural Health

- This program funds projects to improve health care in rural areas, including medical, dental, or mental health care services; health promotion and education; chronic disease management; telehealth services; and improvements to emergency medical services.
- Eligible applicants are county, municipal, or partner nonprofit health care providers that serve communities that meet HRSA's definition of a rural community. Please see HRSA's Rural Health Grants Eligibility Analyzer to determine the specific eligibility for your project at <https://www.hrsa.gov/rural-health/about-us/definition/index.html>.

Substance Abuse and Mental Health Services Administration (SAMHSA)

The Substance Abuse and Mental Health Services Administration (SAMHSA) provides a wide range of funding to create or expand the capacity of state, county, and municipal governments, as well as partner nonprofit health care providers to provide mental health or substance abuse treatment or prevention programs for local residents, such as through crisis stabilization centers. No SAMHSA funding may be used for construction projects.

Earmarks proposed under this account in FY24 ranged from \$115,000 to \$4.5 million. The average amount was around \$750,000.

Mental Health

- Eligible SAMHSA Mental Health projects include those to support programs that promote the prevention or treatment of mental health disorders, including rehabilitation, outreach, and other support services.

Substance Abuse Treatment

- This account provides resources to enhance programs that improve access, reduce barriers, and promote high quality, effective treatment and recovery services.

Substance Abuse Prevention

- Allowable uses of funds for this program include projects to prevent the onset of illegal drug use, prescription drug misuse and abuse, alcohol misuse and abuse, and underage alcohol and tobacco use.

Administration for Community Living's Aging and Disability Services Programs

This office provides funding for projects to improve the ability of older adults and individuals of all ages with disabilities to live independently and participate fully in their communities.

Generally, projects should focus on improving access to, or the quality of, education, training, support services, and independent living services for older adults and individuals with disabilities. Funds cannot be used for construction or renovation of facilities.

Proposed FY24 earmark projects under these accounts ranged from \$100,000 to \$1 million.

Seniors and Children

Administration for Children and Families Programs

Child Abuse Prevention

- This account funds projects to improve the prevention, assessment, identification, and treatment of child abuse and neglect through research, model service improvement, information dissemination, and technical assistance. Projects must serve or target abused and/or neglected children and their families.

Proposed FY24 earmark projects under these accounts ranged from \$200,000 to \$1 million.

Social Services Research and Demonstration

- Funds are available to promote the ability of families to thrive through financial self-sufficiency, and to promote the healthy development and greater well-being of children and families
- Projects can serve a diverse population including low-income individuals, children, youth, families, individuals with developmental disabilities, and Native Americans.
- Construction or renovation of facilities are not eligible uses of funds.

Proposed FY24 earmark projects under these accounts ranged from \$200,000 to \$1 million.

Small Business and Workforce Development

Small Business

The majority of programs within the U.S. Small Business Administration may be earmarked for county, municipal, and partner nonprofit governments to receive funding and support local small businesses. These grants can range from delivering services on entrepreneurial development, financial literacy workshops, small business incubators, and support for historically underserved businesses. Funds can also be utilized for the construction or renovation of facilities that will provide these services.

Due to the prohibition on providing earmark dollars to for-profit entities, SBA earmark funding cannot be sub-granted to for-profit small businesses for their own use. Funds must be retained and utilized by the county, municipal, or partner nonprofit association to deliver services or trainings directly to small businesses.

Proposed FY24 earmark projects under this account ranged from \$250,000 to \$1.5 million.

Workforce Development

Under the Department of Labor's Employment and Training Administration authority, earmark funds may be used by county, municipal, partner nonprofit organizations, K-12 school systems, or institutions of higher education to enhance Workforce Innovation and Opportunity Act (WIOA) eligible activities. Eligible programs for funding include those designed to provide direct services to individuals to enhance their employment opportunities and training for locally available, in-demand, jobs, enhancing connections between a State and local workforce investment system, or evaluating existing workforce investment systems for potential future enhancements.

Proposed FY24 earmark projects under this account ranged from \$80,000 to \$1.5 million.

Education and Research

Department of Education

The U.S. Department of Education (ED) provides federal funding to enhance K-12, Higher Education and Rehabilitation Services programs provided by nonprofit organizations, local school systems or institutions of higher education. In general, ED earmarks may not be used for the construction or renovation of facilities.

Proposed education FY24 earmark projects ranged from \$75,000 to \$2 million.

Fund for the Improvement of Education (FIE)

- In general, the focus of elementary and secondary education CDS requests should be providing early childhood or K-12 educational services including instructional services, after-school centers, curricula development, teacher training, acquisition of books and computers, arts education, social and emotional learning activities, full-service community schools and early childhood education.
- In addition, CDS awards to provide and improve special education services at the elementary and secondary levels are also eligible under this program. Eligible projects may include early intervention services for infants and toddlers, transition services and postsecondary education services.
- Eligible grantees are nonprofit organizations, state education agencies, school districts and colleges and universities. Daycare and childcare projects that do not include educational services are not eligible for funding.

Fund for the Improvement of Postsecondary Education (FIPSE)

- Generally, requests should focus on improving access to, or the quality of, postsecondary education. Examples of projects that can be funded under FIPSE include projects to hire and train faculty, establish and improve degree programs, improve teacher preparation programs, develop and improve curricula, upgrade technology and telecommunications, acquire science laboratory equipment, provide student support, implement university partnerships with school districts and establish research and training centers.
- Eligible entities include nonprofit organizations and colleges and universities.

- CDS funding within FIPSE cannot be used for endowments or for the construction or renovation of facilities, except in the case of minor remodeling or minor alterations in previously completed building, for example, as part of technology upgrades.

Science Agency Research Opportunities

In addition to the Department of Education, several federal agencies with science and research priorities also offer earmark opportunities to support educational institutions in enhancing their academic missions.

Proposed FY24 earmark projects under these accounts ranged from \$150,000 to \$1 million.

NOAA Operations, Research, and Facilities (ORF) Special Projects

- Projects seeking funding in this category are expected to address fisheries, marine, mammals, ocean, climate, weather and atmospheric research programs.
- Construction projects will not be accepted.

NIST Scientific and Technical Research and Services (STRS) External Projects

- NIST Scientific and Technical Research and Services funding supports projects that address standards-related research and technology development.
- Construction projects will not be accepted.

NIST Construction of Research Facilities, Extramural Construction

- NIST Extramural Construction supports non-federal research facilities, including for projects at research institutions and colleges and universities.
- Given the significant investments necessary for construction projects, only a limited number of projects are supported on an annual basis nationwide. (In FY24, a total of 7 projects were funded in this category.)
- If you are interested in pursuing funding in this category, please reach out to my staff.

NASA Safety, Security and Mission Support (SSMS)

- Projects seeking funding in this category should focus on science education, research, and technology development related to NASA's mission.
- Medical research projects and projects at NASA-owned Visitor Centers or a state's designated SpaceGrant Consortium are not eligible for this funding.
- This category does not fund construction, but it can be used for equipment, research, or education programs.

Agricultural Research Service (ARS), Buildings and Facilities

- Requests for ARS Buildings and Facilities may only include funding for repairs and maintenance to existing facilities.

- Eligible entities include USDA Agricultural Research Service centers, 1865 Land Grant Universities and 1890 Land Grant Universities.
- Construction of new buildings is not an eligible use of funds.

City of College Place, Washington

ORDINANCE NO. 23-014

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE CAPITAL FACILITY PLANS FOR THE YEARS 2024 THROUGH 2029

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010;

WHEREAS, the City formed a Capital Facility Technical Team which has assembled the proposed Capital Facility Plan of the City of College Place. It consists of capital improvements for years 2024 through 2029 identifying the proposed locations and capacities of expanded or new capital and a plan to finance such improvements within projected funding capacities (the “Six-Year Citywide Capital Facility Program” or “CFP”); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on May 10th, 2022 by Council Resolution 22-043, and that program is incorporated into the CFP; and

WHEREAS, the City’s Economic Development, Tourism, and Events Commission voted unanimously to recommend adoption of the Capital Facility Plan during its November 6th, 2023, meeting.

WHEREAS, the City’s Utilities & Transportation Advisory Commission voted unanimously to recommend adoption of the Capital Facility Plan during its November 9th, 2023 meeting.

WHEREAS, the College Place City Council held a public hearing on the 2024 to 2029 Capital Facility Plan on November 28th, 2023; and

WHEREAS, updates to the six-year Capital Facility Planning documents have been posted on the city budget portal website:

https://www.cpwa.us/departments/finance/fy_2024_budget_process.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 23-014 which adopts the 2024 to 2029 Capital Facility, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Capital Facility Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 28th day of November, 2023.

DocuSigned by:
Norma L. Hernandez
E7C117EE7FEC409
Norma L. Hernandez, Mayor

Attest:

DocuSigned by:
Sherri St. Clair
1F0CE5D2F0F846A
Sherri St. Clair, City Clerk

Approved as to form:

DocuSigned by:
Rea L. Culwell
D2A91C622F3A4F6
Rea Culwell, City Attorney

Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budgeted	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total Project Cost	How is project funded?
Lions Park Renovation	4001	High	Lions Park	Dredge and reconstruct pond and Garrison Creek channel eliminate point source pollution of storm water facility into pond. Includes irrigation plans. Construction will finally wrap up in FY 2024	Budgeted	2024	\$ 6,000,000.00						\$ 6,000,000.00	28% State RCO Grants, 10% Sherwood Trust Grant, 25% City Funds through REET II and CE if needed, 16% Ecology Grant, 1% Private, 10% Potential Fed Grants, 8% Port. 09, 1% Blue Zone Pursued Grants, 1% Potential Columbia Grant
Autumn Meadows Park Improvement	4007	Medium	Autumn Meadows Park on Newgate.	City is taking over park from HOA with HOA giving City funds to improve infrastructure (roads, etc) to city standard	Planned	2025		\$ 100,000.00	\$ 300,000.00				\$ 400,000.00	50% State RCO Grant; 50% City REET II
Whitman & Maple Park Site	4009	Medium	Southwest corner of Whitman Drive & Maple	Encumbered site with drainage issue adjacent to drinking water well & looking at establishing a park etc.	Planned	2025		\$ 60,000.00	\$ 500,000.00				\$ 560,000.00	20% Non-Profit Grants (Tony Hawk, AARP, others), 30% City REET II, 20% Developer Impact Fees, 30% State RCO Grants
Kiwanis Park	4008	Medium	Kiwanis Park	FY 2024: Electrical, Gazebo painting and reseed / sprinkler maintenance. FY 2027: Lighting pickleball and basketball courts.	Budgeted	2024	\$ 50,000.00			\$ 232,674.00			\$ 282,674.00	FY 2024: 50% RCO Maintenance Grant; 50% Current Expense Funds. FY 2027: 50% State RCO Grants; 50% City REET II
Harvest Meadows Park Improvements	4005	Low	Harvest Meadows Park	Improvements include a welcome sign and picnic shelter as identified in the 2018 Park Master Plan.	Planned	2028					\$ 50,000.00		\$ 50,000.00	100% REET II Funds
Veterans Park at Homestead	4004	High	Homestead Ave south of 4th Street	Addition of play equipment, pickleball, basketball, and restrooms at the park.	Planned	2024	\$ 62,046.00	\$ 500,000.00					\$ 562,046.00	50% State RCO Grant; 30% REET II Funds; 20% Developer Impact Fees (Last Phase of Homestead)
Park Development near Stone Creek	4003	Low	SW of College Ave & Mojonnier St	Per development standards, parkland will need to be donated to City for development. Will cooperate with State RCO, College Place School District, and developer for quality regional park.	Planned	2026			\$ 500,000.00	\$ 4,000,000.00			\$ 4,500,000.00	50% Developer Fees, 25% State RCO Grants, 12.5% CPPS, 12.5% City REET II
Lions Park Community Center	4006	Medium	Lions Park	Replace Community Center with multiuse facility featuring childcare, commercial kitchen, community room, rural library branch, restrooms, and storage. FY 2024: Architectural, FY 2025: Demolition, FY 2026: Construction	Budgeted	2024	\$ 100,000.00	\$ 1,018,374.00	\$ 9,000,000.00				\$ 10,118,374.00	33.33% State ELF Grant Childcare, 33.33% Rural Library District Funding, 33.33% City Portion (Fed Appropriation, State Appropriation, etc)
Total: Public Works Department - Parks														
Public Works Department - Stormwater														
Street Waste Decant Facility	5003	High	Owens Rd	Engineering is in FY 2024. Construction is in FY 2026.	Budgeted	2024	\$ 114,750.00		\$ 1,900,000.00				\$ 2,014,750.00	80% State Ecology Grant, 20% Stormwater Utility.
SE Birch (4th to 6th)	5004	High	SE Birch (4th to 6th)	FY 2024 - Engineering FY 2026 - Construction	Budgeted	2024	\$ 102,000.00		\$ 1,000,000.00				\$ 1,102,000.00	20.0% City Stormwater Utility, 80.0% State Ecology Grant Funding.
Drywell Install	5022	Medium	Community Wide	Earmark funds to install Drywells.	Budgeted	2024	\$ 99,930.00		\$ 99,930.00				\$ 99,930.00	Apply for State Department of Ecology Grant Funds for 50%. Other 50% Stormwater Utility.
Public Works Yard Stormwater Improvements.	6032	Medium	Middle of block between 4th, 6th, Birch, and Date.	Stormwater improvements at Public Works Yard.	Budgeted	2024	\$ 300,000.00						\$ 300,000.00	50% State Department of Ecology Grant, 50% Stormwater Utility Funds.
NW Earl Ln Stormwater Improvements	6069	High	NW Earl Lane between Evans and Whitman	Design and construct stormwater infiltration system. Design in 2024, Construct in 2025.	Budgeted	2024	\$ 70,000.00	\$ 500,000.00					\$ 570,000.00	50% Storm Utility, 50% State DOE Grant.
SW 10th Street Retrofit (College to Bade)	5005	High	SW 10th from College to Bade.	Reconstruct 10th to include stormwater infrastructure to filter water into Garrison Creek.	Budgeted	2024	\$ 150,000.00		\$ 483,474.00				\$ 633,474.00	FY 2025: \$150,000 Ecology Stormwater Grant. FY 2026: Ecology Hardship Grant
Federal US Forest Service Tree and Irrigation Enhancement		High	SW Mojonnier Rd, Whitman Drive, East-West Rd, and SE 12th	Installation of trees and irrigation along key corridors in the community	Budgeted	2024	\$ 730,000.00						\$ 730,000.00	FY 2024: US Forest Service Inflation Reduction Grant.
Outfall Replacement Program	5012	Medium	Around Community.	Prioritization to be determined through Stormwater Management Plan Criteria.	Planned	2025		\$ 250,000.00		\$ 250,000.00			\$ 750,000.00	Apply for State Department of Ecology Grant Funds for 50%. Other 50% Stormwater Utility.
NE Cedar Ave Storm Improvements	6007.2	Low	NE Cedar from A to C Street	Stormwater improvements along corridor.	Planned	2026			\$ 349,000.00				\$ 349,000.00	100% Hardship Grant Redirect or Legislative Appropriation.
SE 12th Street (College to Sky)	6039	Low	SE 12th (College to Sky)	Replace storm infrastructure on 12th from College to Sky Avenue.	Planned	2027				\$ 1,000,000.00			\$ 1,000,000.00	90% State TIB or State Ecology Grant.
SE Date Ave (8th to 11th)	5018	Low	SE Date (8th to 11th)	Stormwater Retrofit on SE Date from 8th to 11th.	Planned	2028					\$ 456,000.00		\$ 456,000.00	100% Stormwater Utility.
Total: Public Works Department - Stormwater														
Public Works Department - Streets														
							\$ 1,566,680.00	\$ 750,000.00	\$ 3,932,404.00	\$ 4,232,674.00	\$ 50,000.00	\$ 250,000.00	\$ 8,205,014.00	

Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budgeted	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total Project Cost	How is project funded?
Chipseal Program	6018	High	FY 2024 - Autumn Meadows Subdivision, Country Estates Subdivision, Sherburne Addition, and SW 10th (Birch to Date), NE Maple (C to Mahan Ct), SW 4th (Bade to College), NW Evans (B to City Limits), and SE Elm (150 S of 3rd to 3rd)	Planned annual chips seal program	Budgeted	2024	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 600,000.00	100% REET 1 Fund
			FY 2025 - Highland Park Subdivision, E Whitman (Birch to 440 East of Birch), NW Destito Ct (Spagnuolo Ct to Cul de Sac), SW 12th (City Limits West of house 602 SW to College Avenue), SW Central Ave (Scenic View to 12th), SE Maple Avenue (S. of 107 SE Tamarack to N house #101), SE Scenic View Drive (house 1051 to 125 E of Falbo Drive), and Taumanson Rd (Hwy 125 to Bliss Ln.)											
Block Resurfacing Program	6059	High	FY 2024 - SE Colter Pl, SE 10th (Birch to Date), NE Pinewood (A to Dead End), SE Birch (11th to 12th), and SW 8th (College to Bade)	Grind and overlay roadways. \$32,000 from REET 1. Remainder from Transportation Benefit District.	Budgeted	2024	\$ 200,034.47	\$ 267,345.00	\$ 202,126.56	\$ 286,791.12	\$ 441,542.88	\$ 329,184.00	\$ 1,727,024.03	First \$34,000 would be funded from REET 1 fund as in past, Remainder funded by Transportation Benefit District.
			FY 2025 - SE Mockingbird (Larch to City Limits), SE Broadway (Mountainview to Scenicview), SE Birch (4th to 3rd), and SE 8th (Whispering Creek to Larch)											
Safewalk College Place	6048	Medium	FY 2026 - SE Mockingbird (Larch to Dead End), SE Highland Park North Leg											
			FY 2027 - NE Dawson (Myra to Westfair), Country Estates Subdivision											
Mojonnier Rd Reconstruction (Bluvue Ln to College Ave)	5006.2	High	FY 2028 - NE Alden (Criscola to Troisdale), NW Evans (B to South of Earl), Sunset Villa Streets	Reconstruction of Mojonnier Rd from Bluvue Ct to College Ave. Right of Way acquisition in 2024. Bid out construction and start construction in later 2024.	Budgeted	2024	\$ 429,375.68	\$ 715,921.16	\$ 459,859.80	\$ 820,655.60	\$ 488,354.60	\$ 365,297.40	\$ 3,279,464.24	In odd years (2025, 2027, and 2029) projects will be funded 90% CDBG or TIB/WSDOT Safe Routes and 10% Transportation Benefit District. In even years (2024, 2026, 2027) projects would be funded 50% Transportation Benefit District, 50% WSDOT Safe Route or TIB
			FY 2029 - SW Davis (6th to 4th), SE Highland Park South Leg											
Crosswalk Improvements in front of CP Post Office	6058	High	FY 2024 - SW 1st ST (Academy to Evans) Construction, NW B Street and NE Ash Engineering, SE 8th (College to Birch) Engineering	Installation of six foot concrete sidewalk to fill gaps. Goal is one side of every public street has a sidewalk. The City will apply for CDBG funds and also allocate some TIB funds once approved toward whitening down list.	Budgeted	2024	\$ 2,473,000.00	\$ 5,448,000.00					\$ 7,921,000.00	31.6% Federal Appropriation, 12.2% Federal MPO Surface Transportation Money, 1.9% City Storm Utility, 54.3% City Tax Increment Financing District (TIF portion may be reduced if we get TIB grant).
CP Downtown Parking Lot Project	6063	High	FY 2025 - SE 8th (College to Birch) Construction, NW B Construction, NE Ash (Whitman to A Construction), SE 8th (Birch to Larch) engineering, SE Birch (2nd to 4th), (4th to 12th) engineering	Crosswalk improvements to include curb bump outs, Rapid Flashing Beacons, and more.	Budgeted	2024	\$ 158,386.00						\$ 158,386.00	94.6% WSDOT Ped and Bike Grant, 5.4% City Street Funds
Stone Creek Development Intersection Signalization on College Ave by CHS	6035	Medium - Dependent on future development.	FY 2026 - SE 8th (Birch to Larch) construction, SW 2nd (Davis to Academy Way) engineering, SE Central (12th to Sunny engineering, SE Birch (2nd to 4th) (4th to 12th) construction, SE Broadway (12th to Sunny) engineering, SE 2nd (Ash to Date) engineering	Construct parking lot to encourage a dense mixed-use downtown that is walkable.	Budgeted	2024	\$ 400,000.00	\$ 1,000,000.00					\$ 1,400,000.00	100% - Tax Increment Financing
East-West Road to Connect to Lakeside and New School	6063	Medium - Dependent on future development.	FY 2027 - SE Broadway (12th to Sunny) construction, SE 2nd (Ash to Date) construction, SW Bade (12th to 13th) engineering, SW 13th (Bade to College) engineering	Installation of signals at College Ave and arterial for the Stone Creek Development.	Budgeted	2024	\$ 125,000.00	\$ 1,045,437.00					\$ 1,170,437.00	50% Tax Increment Financing, 50% Charge back with Developer Impact Fees on Lakeside
			FY 2028 - SE 2nd (Ash to Date) construction, SW 13th (Bade to College construction), NE A Street (Ash to Tremont) engineering, NE Tremont (A to Whitman) engineering	New East-West Road to connect College Avenue High School to Teal Rd and New School	Budgeted	2024	\$ 1,936,000.00	\$ 5,184,461.00					\$ 7,120,461.00	32.7% City TIF, 72.8% Developer Impact Fees

Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budgeted	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total Project Cost	How is project funded?
Northeast College Place Active Transportation Project	6014	High		NE Damson (Rose to Cargill). Street Lamps on NE Rose (Carey to Ash) every 360 feet.	Budgeted	2024	\$ 1,187,875.00	\$ 100,000.00	\$ 350,000.00				\$ 1,637,875.00	90.0% - TIB UAP Grant (Damson) and out of Call grant, 10.0% - City Streets Fund.
Public Works Yard Improvements				FY 2024: Facility Planning, FY 2028: Replace PM Yard with Generational Facility.	Budgeted									25% FEMA HMA Grt./homeland Security Grant, 10% Pw Power Rebates, 21.7% Water, 21.7% Storm
Autumn Meadows Road Improvements	6032	Medium	218 SE 4th St	Road and Sidewalk improvements per assumption of private infrastructure	Budgeted	2024	\$ 34,000.00							
Ash Street Traffic Realignment	6019	High		SE Ash (Whitman Drive to 2nd)	Budgeted	2024	\$ 219,656.00				\$ 6,000,000.00		\$ 6,034,000.00	Wastewater, 21.7% Storm
SE Lumpert Wall/Guardrail Issue	6065	Medium		Design and build guardrail above wall to improve safety.	Budgeted	2024	\$ 20,000.00						\$ 20,000.00	100.0% Street Improvement Fund.
Whitman & Home Depot/Commercial Intersection.	6066	Medium	SE Lumpert & College Intersection.		Budgeted	2024	\$ 50,000.00	\$ 200,000.00					\$ 250,000.00	100.0% Street Improvement Fund.
	6067	Medium	East Whitman Drive and first entrance to Home Depot and Commercial Development.	Remove pork chop and make it fully functional intersection. Maybe turn into traffic circle.	Budgeted	2024	\$ 30,000.00	\$ 195,000.00	\$ 1,380,000.00					FY 2024: Engineering 100.0% Street Improvement FY 2025: 90.0% TIB or Federal DOT Grant, 10.0% Street Improvement Fund
9th Street	6062	Low- Dependent on CDBG Grant Funds.	9th (College Ave to Alleyway)	Convert gravel road to pavement with curb and gutter.	Planned	2025		\$ 638,400.00					\$ 638,400.00	80 % via CDBG - General Purpose Grant, UID, or State Grant, 20.0% City Transportation Benefit District
Pedestrian signalization at Myra Rd & Garrison Village Way	6054	Low - Dependent on WSDOT Grant and Developers	Myra Rd at Garrison Village Way	Pedestrian crossing beacon with pedestrian refuge island so folks can get to Fort Walla Walla.	Planned	2025		\$ 600,000.00					\$ 600,000.00	Likely Scenario: 20% City of WW, 20% City of CP Street Fund, 30% Developer Contrib, 30% State Grant
Whitman Dr Multuse Path Completion	6006	Low	Whitman Drive between Davis and Academy.	Assemble right of way to complete gap in multi-use path between Evans and Academy Way.	Planned	2025		\$ 271,620.00	\$ 814,860.00				\$ 1,086,480.00	80.0% MPO STP Funds and/or State RCO, 20% Local Match
Larch Wall @ 5th	6064	Medium	SE Larch and Fifth Street	Remove portion of failing wall and replace.	Planned	2025		\$ 100,000.00					\$ 100,000.00	100.0% Street Improvement Fund.
NE Cedar Avenue ("A" to "C" Street)	6007.2	Low	NE Cedar Avenue from "A" to "C" Street	Resurface Cedar Avenue	Planned	2026			\$ 521,000.00				\$ 521,000.00	100.0% - Legislative Appropriation or 90% TIB Complete Street and 10.0% Street Fund
Whitman Dr Reconstruction	6043	Medium - Dependent upon Future Development	Whitman Drive & Maple Ave	Reconstruct roadway from Academy Way to Martin Airfield to Arterial Standards. Also, includes conversion of Academy & Whitman intersection to four way stop.	Planned	2027				\$ 1,048,616.70			\$ 1,048,616.70	50% Developer Fees, 50% State TIB or Public Works Trust Fund Grants
SE 12th Street (College to Sky)	6010.2	Low	SE 12th Street from College to Larch	Street grind and overlay with water and sewer improvements on SE 12th Street from College to Larch.	Planned	2027				\$ 1,086,150.00	\$ 4,344,600.00		\$ 5,430,750.00	90% TIB or MPO Funding, 10% Street Improvement Fund.
12th & Larch Intersection	6011	Low	The 12th and Larch Avenue Intersection.	Identify, design and construct preferred intersection configuration.	Planned	2028					\$ 2,181,990.00		\$ 2,181,990.00	50 % Local (City) funds from Street Improvement Fund (funded by the street fund) with 50% WSDOT or MPO Grant.
Larch & Whitman Intersection	6015	Low	Larch & Whitman Intersection	Intersections need to be improved for safe traffic.	Planned	2029					\$ 420,244.10		\$ 420,244.10	40% Developer Impact Fees, 40% WSDOT Safety Grants, 20% Street Improvement Fund
SE 12th Street (Larch to Myra)	6039	Low	SE 12th Street from Larch to Myra Rd.	Reconstruction of 12th Street from Myra Rd to Larch Ave. Engineering only in 2029	Planned	2029					\$ 737,853.14		\$ 737,853.14	90% TIB or MPO Funding, 10% Street Improvement Fund.
SE Dewey Dr	6022	Low	SE Dewey Drive.	Full street and sidewalk reconstruction on Dewey Drive to include water and sewer improvements.	Planned	2029							\$ 721,092.30	100% Street Improvement Fund
Total: Public Works Department - Streets							\$ 7,863,330.15	\$ 15,866,184.16	\$ 3,012,986.36	\$ 4,157,073.42	\$ 13,556,427.48	\$ 2,673,670.94	\$ 46,629,672.51	
Public Works Department - Wastewater (From Adopted Wastewater Plan)														

Name of Project	Project ID	Prioritization	Project Location	Project Description	Status	Year Budgeted	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total Project Cost	How is project funded?
WWTP Improvements - Implementation Phase 1:	7004	High - Mandated by our Wastewater Permit, also dependent on grants.	WWTP - 501 Owens Rd	WWTP Wastewater Treatment Plant Improvements:	Budgeted	2024	\$ 5,000,000.00		\$ 15,000,000.00				\$ 20,000,000.00	13.5% Federal Earmark Grant, 38.5% State Ecology Hardship Grant, 48.0% State Ecology Subsidized Loan/City Wastewater Fund
				Improvements (Whats shown) or we proceed with Reorganization if workable										
Life Station #5 Replacement	7019	High - Over Capacity and Tripping Hazard	SW 1st	Replace over capacity wastewater lift station. Engineering in FY 2022. Construction in FY 2023.	Budgeted	2024	\$ 4,000,000.00						\$ 4,000,000.00	50% - Ecology Grant, 50% - Ecology Subsidized Loan
Neighborhood Sewer Lining	7016	High	Across Community	Refer to Wastewater Fiscal Sustainability Plan for Period Phasing. Doing ten years worth of lining in one year thanks to Ecology funding.	Planned	2024	\$ 2,000,000.00						\$ 2,000,000.00	100.0% - State Ecology Financing (50% Grant, 50% Loan)
12th Street Wastewater Replacement Project	6010.3	Medium	12th Street from College to Sky	Wastewater replacement project below 12th Street project.	Planned	2028					\$ 237,005.00		\$ 237,005.00	100% Wastewater Capital
SE Birch (4th to 6th Sewer)		High	SE Birch (4th to 6th)	Wastewater Replacement Project under SE Birch Street	Planned	2026			\$ 200,000.00				\$ 200,000.00	90.0% Ecology Grant, 10.0% Wastewater Utility
Central Avenue Wastewater Line Project (Senicview to Valley)	7020	Low	Central Avenue from Senicview to Valley.	Install new sewer line to replace private line in corridor.	Planned	2027				\$ 455,942.00			\$ 455,942.00	100% Wastewater Capital
SE Dewey Dr Sewer		Low			Planned	2029						\$ 410,241.00	\$ 410,241.00	100% Wastewater Capital Reserve Fund
\$ 31,000,000.00 \$ - \$ 15,200,000.00 \$ 455,942.00 \$ 237,005.00 \$ 410,241.00 \$ 27,993,188.00														
Total: Public Works Department - Wastewater														
Public Works Department - Water (From Adopted Water Plan)														
Well #7 Development	8017	High	Teal Rd City Property.	Develop a fourth well with School District due to increased population.	Budgeted	2022	\$ 2,500,000.00	\$ 2,500,000.00					\$ 5,000,000.00	50.0% - Federal Appropriation, 25.0% - Water Utility, 25.0% - State DOH Grant or State Earmark
Western College Place Water Storage Tank Reservoir 4 (1,000,000 Gallons)	8018	High	Martin Airfield Area	Engineering and development of 1,000,000 water storage tank to serve all of west/southwest College Place.	Budgeted	2023	\$ 250,000.00		\$ 15,000,000.00				\$ 15,250,000.00	20.0% City Water Utility, 20.0% Federal Earmark, 20.0% State Earmark, Governors Budget, 20.0% Public Works Trust Fund/State CERB, 20.0% Developer Contribution
Reservoir 4 Transmission Main Project	8021	High	Mojonnier Rd	Transmission Main to connect tower to system.	Budgeted	2024	\$ 1,699,000.00						\$ 1,699,000.00	25.0% City Water Utility, 25.0% City TIF, 50.0% State Earmark.
Well #3 Electrical Generator	8024	Medium	Lampert & Larch	Electrical Generator at Well #3	Budgeted	2024	\$ 77,850.00	\$ 233,550.00					\$ 311,400.00	75% FEMA HMA Grant, 25% City Water Fund
Reservoir #1 Repaint, Overflow, and Seismic Retrofit	8020	High	Water Tank in Public Works Yard from College to Date.	Elevated water tower from 1947 needs to be repainted. Also, pursuing FEMA Resiliency Grant to conduct seismic upgrades.	Budgeted	2024	\$ 207,000.00	\$ 1,797,968.00					\$ 2,004,968.00	90.0% - State FEMA HMA, 10.0% - City Water Fund
High Priority Water Main Replacement Program	8011	High	Spots identified in Water System Plan - 2026 6th Street - 2025/2025 4th & 5th Date Design in 2025 and construction in 2026.	Replace water main and services	Budgeted	2025			\$ 1,150,000.00	\$ 100,000.00	\$ 450,000.00		\$ 1,800,000.00	100% Water Capital Reserve Fund.
NE Lambert 12" Water Replacement	8025	Medium	NE Lambert Street (Rose to C).	Replace decayed 12" line.	Planned	2026			\$ 317,000.00				\$ 317,000.00	100% Water Capital Reserve Fund.
SW 8th Street 8" Water Main Replacement	8026	Low	SW 8th (College to Baile)	Replace decayed line as cited in adopted City Water System Plan.	Planned	2027			\$ 10,000.00				\$ 10,000.00	100% Water Capital Reserve Fund.
SE 12th St (College to Larch) Water Infrastructure Replacement Project	6010.4	Medium - Dependent on Grant Funds	SE 12th Street from College to Larch Ave.	Replace water infrastructure under SE 12th St project.	Planned	2028					\$ 617,381.00		\$ 617,381.00	100% Water Capital Reserve Fund.
SE Robin 8" Water Main Replacement	8027	Low	SE Robin Drive - Country Estates	Replace decayed line as cited in adopted City Water System Plan.	Planned	2028					\$ 63,000.00		\$ 63,000.00	100% Water Capital Reserve Fund.
Dewey Drive Water	6022.2	Low	Dewey Drive	Replace Water main & services	Planned	2029						\$ 286,000.00	\$ 286,000.00	100% Water Capital Reserve Fund.
Total: Public Works Department - Water														
Grand Total: All Capital Facility Projects														
							\$ 4,733,850.00	\$ 4,631,518.00	\$ 16,467,000.00	\$ 110,000.00	\$ 1,130,381.00	\$ 286,000.00	\$ 27,958,749.00	
							\$ 33,175,608.15	\$ 26,756,650.16	\$ 59,237,533.36	\$ 10,319,958.42	\$ 15,529,743.48	\$ 3,619,911.94	\$ 148,639,405.51	

City of College Place, Washington
RESOLUTION NO. 24-012

A RESOLUTION OF THE CITY OF COLLEGE PLACE, WASHINGTON, AUTHORIZING & SUPPORTING A PRIORITIZED INVESTMENT LIST FOR WASHINGTON 5TH DISTRICT LEGISLATIVE OFFICIALS TO SUBMIT AS FY 2025 CONGRESSIONAL DIRECTED SPENDING GRANT PROGRAM

WHEREAS, the City of College Place is a non-charter code city under Title 35A RCW; and

WHEREAS, Washington Senators Patty Murray and Maria Cantwell as well as Representative Cathy McMorris – Rodgers have put out a solicitation form to local governmental agencies for FY 2025 Congressional Directed Spending Projects; and

Now therefore, be it Resolved that the City Council of the City of College Place does hereby

Section 1: The City Council of College Place, Washington authorizes and fully supports the prioritized list of infrastructure projects and authorizes the City Administrator and support staff to work with Federal Representatives and Senators to secure grant funding from the FY 2025 Congressional Directed Spending Grant Program and future infrastructure funding packages.

Section 2: The prioritized list of infrastructure projects in the City of College Place is as follows:

1. Water: Reservoir #4 Construction (Environmental Protection Agency EPA State and Tribal Assistance Grant (STAG) for Water and Wastewater Infrastructure Bill).
2. Facilities: Lions Park Community Center Replacement Project (HUD Economic Development Initiative Bill).
3. Streets: SE 12th Street Reconstruction Project (College Ave to Larch Ave) – (Federal Department of Transportation Highway Infrastructure Program Bill).
4. Facilities: Police Station Replacement Project (US Department of Agriculture Rural Development Community Facility Bill).

Section 3: Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Section 4: Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 27th day of February, 2024

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk



Allyson Brooks Ph.D., Director
State Historic Preservation Officer

August 15, 2016

Mr. Jonathan Rickard
City of College Place
625 S College Ave
College Place, WA 99324

In future correspondence please refer to:
Project Tracking Code: 2016-08-05810
Property: City of College Place, Reconstruction of NE C St, Damson Ave, and NE Cedar Ave
Re: Receipt of SEPA Notification

Dear Mr. Rickard:

Thank you for contacting the Washington State Department of Archaeology and Historic Preservation (DAHP). The above referenced project has been reviewed on behalf of the State Historic Preservation Officer (SHPO) under provisions of the State Environmental Policy Act. I am responding late because my request for additional information was just answered today.

I appreciate that the City contracted almost a year ago to conduct a cultural resources investigation of the project area. Based on the results of that monitoring effort, I feel that the area has been adequately characterized for cultural resources and that the proposed impacts are minimal. I would strongly recommend that the City has an inadvertent discovery plan in place prior to any construction.

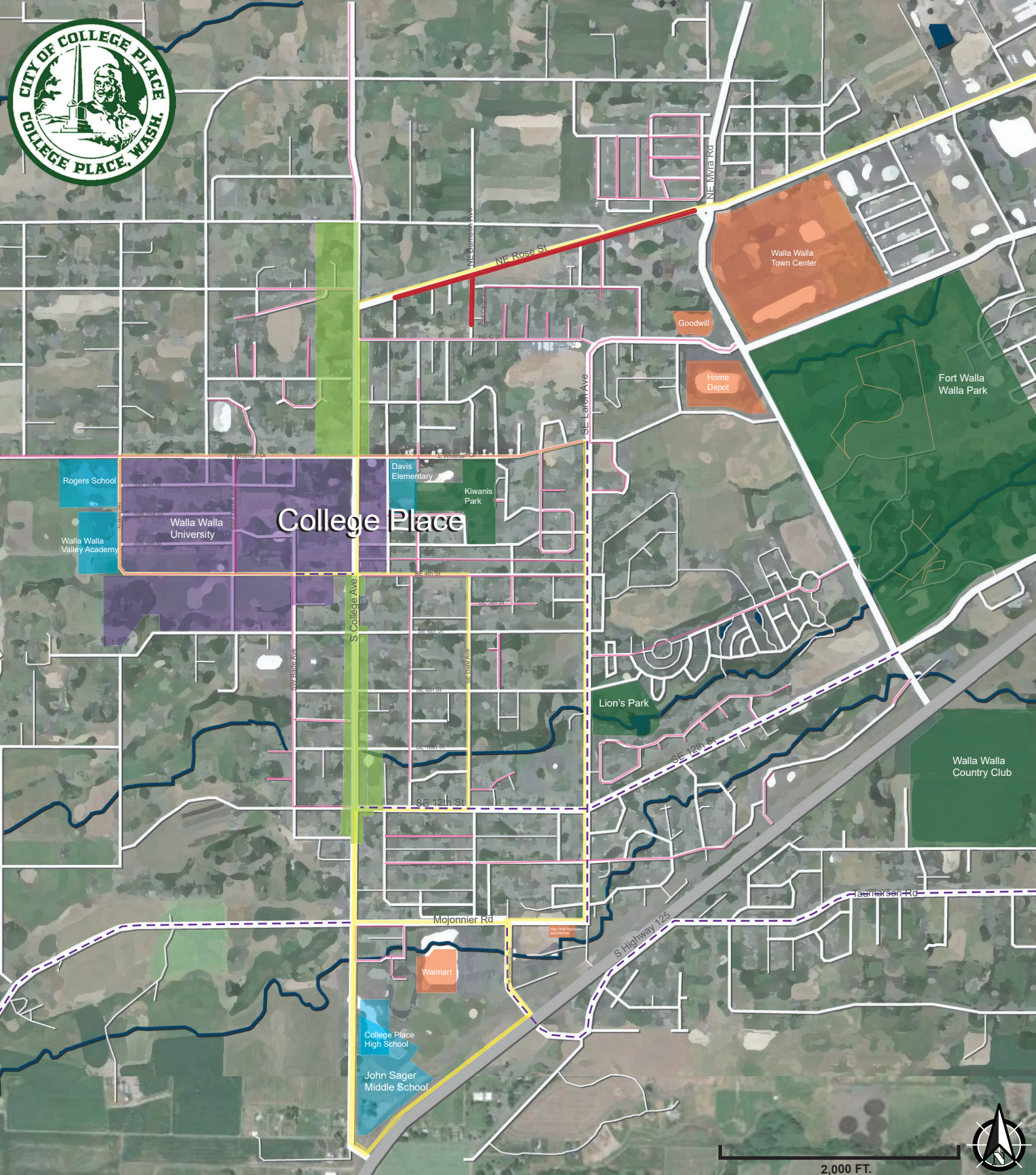
These comments are based on the information available at the time of this review and on behalf of the State Historic Preservation Officer (SHPO) in conformance with state law. Also, we appreciate receiving copies of any correspondence or comments from concerned tribes and other parties that you receive as you consult. Should additional information become available, our assessment may be revised.

Thank you for the opportunity to review and comment. If you have any questions, please contact me.

Sincerely,

Matthew Sterner, M.A.
Transportation Archaeologist
(360) 586-3082
matthew.sterner@dahp.wa.gov





LEGEND

- | | | | |
|--|------------|--|--------------------------|
| | DOWNTOWN | | PROPOSED PROJECT |
| | PARKS | | EXISTING SIDEWALKS |
| | UNIVERSITY | | EXISTING BIKE FACILITIES |
| | SCHOOLS | | EXISTING TRAILS |
| | RETAIL | | PUBLIC TRANSIT |

City of College Place
Damson Avenue
Engineer's Estimate - TIB Eligible Construction Contract Items
July 27, 2022

Schedule A - Non Taxable						
Item No.	Spec. No.	Quantity	Unit	Description	Unit Price	Total
1	1-09.7	1	LS	Mobilization	\$ 102,000.00	\$ 102,000.00
2	1-07.15(1)	1	LS	SPCC Plan	\$ 2,000.00	\$ 2,000
3	1-04.4(1)	1	CALC	Minor Change	\$ 10,000.00	\$ 10,000
Traffic Control						
4	1-10	1	LS	Project Temporary Traffic Control	\$ 5,000.00	\$ 5,000
5	1-10	1	LS	Traffic Control Supervisor	\$ 10,000.00	\$ 10,000
6	1-10	360	HR	Flaggers	\$ 90.00	\$ 32,400
7	1-10	286	SF	Construction Signs Class A	\$ 40.00	\$ 11,420
Preparation						
8	2-01	1	LS	Clearing and Grubbing	\$ 5,000.00	\$ 5,000
9	2-01	1	EST	Roadside Cleanup	\$ 3,000.00	\$ 3,000
10	2-02	1	LS	Removal of Structures and Obstructions	\$ 15,000.00	\$ 15,000
Grading						
11	2-03	1,275	CY	Roadway Excavation Incl. Haul	\$ 40.00	\$ 51,000
Surfacing						
12	4-04	1,525	TON	Crushed Surfacing Base Course	\$ 80.00	\$ 122,000
13	5-04	530	TON	HMA CL 3/8 In. PG 64H-28	\$ 300.00	\$ 159,000
14	5-04	15	TON	HMA for Approach CL 3/8 In. PG 64H-28	\$ 300.00	\$ 4,500
15	8-14 SP	35	SY	Cement Concrete Pavement for Approach	\$ 250.00	\$ 8,750
Storm Sewer						
16	7-08 SP	763	LF	Trench Safety System	\$ 5.00	\$ 3,815
17	7-08	44	CY	Removal and Replacement Unsuitable Material	\$ 100.00	\$ 4,400
18	7-05	5	EA	Manhole 48 In. Diam. Type 1	\$ 6,000.00	\$ 30,000
19	7-04	169	LF	Schedule A Storm Sewer Pipe, 10 In. Diam.	\$ 80.00	\$ 13,520
20	7-04	594	LF	Schedule A Storm Sewer Pipe, 24 In. Diam.	\$ 170.00	\$ 100,980
21	7-05	7	EA	Catch Basin Type 1L	\$ 4,500.00	\$ 31,500
22	7-05 SP	1	EA	Catch Basin Type 2 48 IN. Diam. - Modified	\$ 5,000.00	\$ 5,000
23	7-05	1	EA	Connection To Drainage Structure	\$ 1,500.00	\$ 1,500
24	7-05 SP	1	EA	Connect To Existing Storm Pipe	\$ 2,000.00	\$ 2,000
Erosion Control and Water Pollution Control						
25	8-01	20	DAY	ESC Lead	\$ 200.00	\$ 4,000
26	8-01	700	LF	Silt Fence	\$ 6.00	\$ 4,200
27	8-01	210	SY	Stabilized Construction Entrance	\$ 35.00	\$ 7,350
28	8-01	13	EA	Inlet Protection	\$ 200.00	\$ 2,600
Roadside Restoration						
29	8-02	605	SY	Sod Installation	\$ 25.00	\$ 15,125
Other Items						
30	8-04	980	LF	Cement Conc. Traffic Curb and Gutter	\$ 55.00	\$ 53,900
31	8-04	120	LF	Cement Conc. Pedestrian Curb	\$ 70.00	\$ 8,400
32	8-14	330	SY	Cement Conc. Sidewalk	\$ 85.00	\$ 28,050
33	8-14	6	EA	Cement Conc. Curb Ramp Typ A	\$ 3,000.00	\$ 18,000
34	8-14	140	SY	Cement Conc. Driveway Entrance	\$ 100.00	\$ 14,000
35	8-20	1	LS	Illumination System - Pedestrian Street Lighting	\$ 185,000.00	\$ 185,000
36	8-22	1	LS	Permanent Signing	\$ 10,000.00	\$ 10,000
37	8-22	2,830	LF	Paint Line	\$ 4.00	\$ 11,320
38	8-22	36	LF	Plastic Stop Line	\$ 50.00	\$ 1,800
39	8-22	1,430	LF	Painted Wide Line	\$ 2.00	\$ 2,860
40	8-22	2,240	LF	Removing Paint Line	\$ 1.00	\$ 2,240
41	8-13	2	EA	Adjust Monument Case and Cover	\$ 1,000.00	\$ 2,000
42	8-18	5	EA	Mailbox Support	\$ 1,500.00	\$ 7,500
43	8-03 SP	1	EST	Irrigation System Restoration	\$ 5,000.00	\$ 5,000
CONSTRUCTION SUBTOTAL - SCHEDULE A						\$ 1,118,000

City of College Place
Damson Avenue
Engineer's Estimate - Noneligible Construction Other Items
July 27, 2022

Schedule B - Taxable

Item No.	Spec. No.	Quantity	Unit	Description	Unit Price	Total
Sanitary Sewer						
1	7-05	2	EA	Manhole 48 In. Diam. Type 1	\$ 6,000.00	\$ 12,000
2	7-08 SP	761	LF	Trench Safety System	\$ 5.00	\$ 3,805
3	7-08	6	EA	Plugging Existing Pipe	\$ 1,500.00	\$ 9,000
4	7-08	48	CY	Removal and Replacement Unsuitable Material	\$ 100.00	\$ 4,815
5	7-05 SP	2	EA	Connection to Sanitary Structure	\$ 2,000.00	\$ 4,000
6	7-1 SP	1	EA	Connect to Existing Sanitary Pipe	\$ 500.00	\$ 500
7	7-17 SP	90	LF	PVC Sanitary Sewer Lateral 4 In. Diam.	\$ 38.00	\$ 3,420
8	7-17 SP	21	LF	PVC Sanitary Sewer Lateral 8 In. Diam.	\$ 110.00	\$ 2,310
9	7-17	650	LF	PVC Sanitary Sewer Pipe 8 In. Diam.	\$ 55.00	\$ 35,750
10	7-17	50	LF	PVC Sanitary Sewer Pipe 10 In. Diam.	\$ 65.00	\$ 3,250
Water						
11	7-08	2	CY	Removal and Replacement Unsuitable Material	\$ 150.00	\$ 278
12	7-09	25	LF	Ductile Iron Pipe for Water Main 6 In. Diam.	\$ 75.00	\$ 1,875
13	7-09 SP	1	EA	Connect to Existing Water Main	\$ 1,000.00	\$ 1,000
14	7-12	1	EA	Gate Valve 6 In.	\$ 2,500.00	\$ 2,500
15	7-12	4	EA	Adjust Valve Box	\$ 1,000.00	\$ 4,000
16	7-14	1	EA	Hydrant Assembly	\$ 6,000.00	\$ 6,000
17	7-14	1	EA	Remove Existing Hydrant	\$ 1,000.00	\$ 1,000
18	7-15	1	EA	Service Connection, 1 In. Diam.	\$ 2,500.00	\$ 2,500
Taxable Construction Subtotal						\$ 98,003
Sales Tax on Schedule B (@8.7%)						8,526
Mobilization for Schedule B Items						10,000
CONSTRUCTION SUBTOTAL - SCHEDULE B						\$ 116,529
TOTAL CONSTRUCTION (A + B)						\$ 1,234,529
CONSTRUCTION ENGINEERING						\$ 200,000
TOTAL PROJECT COST						\$ 1,434,529



7/27/2022



Conner's
FLOORING & DESIGN

650
S. 1000





Memorandum

DATE: August 4, 2022

TO: Mike Rizzitiello, P.E., City Administrator
City of College Place, WA

FROM: Rick Keniston, P.E., PBS Senior Transportation Engineer

PROJECT: NE Damson Avenue and NE Rose Street Improvements

REGARDING: Traffic Level Of Service Memo For TIB Application

The City of College Place, WA, and the surrounding City of Wall Walla areas, are experiencing a period of rapid growth, in both residential and economic land uses. New growth is occurring not only in un-developed areas, but also in areas of existing infrastructure, which is often not equipped with multimodal facilities that provide needed access to active transportation users.

This project provides for multimodal access on two existing City streets: NE Rose Street and NE Damson Avenue.

NE Rose Street, N College Way to NE Lambert Avenue:

Existing condition: NE Rose Street is an east-west arterial that connects College Place with downtown Walla Walla. From N. College Way, east to NE Lambert Avenue, NE Rose Street is a three-lane street with a minimal shoulder and barrier curb on the north (westbound) direction; and minimal shoulder, curb, and an existing asphalt multi-use path on the south (eastbound) direction. NE Rose Street has a two-way median turn lane in this section. East of NE Lambert Avenue, to NE Carey Court, NE Rose Street is a four-lane arterial with minimal shoulders no median turn lane, and includes sidewalks on both sides.

Proposed project: This project proposes to revise NE Rose Street, from NE Lambert Avenue to NE Carey Court, by re-striping the street from the existing four lanes, to a "road diet" of one lane in each direction, median turn lane, and 5 ft bike lanes in each direction. It will also add pedestrian-level street lighting on NE Rose Street for the entire section from Ash Street to Carey Court.

Existing and proposed traffic Level of Service (LOS):

NE Rose Street has a total peak hour traffic volume of approximately 350 vehicles per hour. A corresponding daily traffic volume of approximately 3500 vehicles per day. A traffic count at NE Rose St and Wallula/NE Lambert St from March 31, 2020 is the reference for this estimate. A peak hour total of 350 vehicles on a two-lane street with left turn lanes is far under the capacity of such a street, which would be in the 1,000 vehicles per hour range. 350 vehicles per hour would equate to a Level of Service A in both the existing condition, and proposed project condition.

NE Rose Street, NE Lambert Avenue to NE Carey Court:

In the section of NE Rose Street, from NE Lambert Avenue to NE Carey Court, where the City proposes to reduce the number of travel lanes from four to two, (with bike lanes and continuous center turn lane), the peak hour traffic volumes of 350 vehicles per hour is still well under the roadway capacity for a three-lane section, and is estimated to provide LOS A in the after-project condition..

NE Damson Avenue, NE Rose Street to NE C Street:

Existing condition: NE Damson Avenue is a 700 ft long local collector street that provides residential access to NE Rose Street. It is an un-striped two-lane asphalt road with a church, two homes and a duplex abutting it. There is a one-block park on the east side of NE Damson with a sidewalk. The remainder of Damson Avenue has no sidewalks.

Proposed project: This project proposes to resurface NE Damson Avenue from NE Rose Street to NE C Street, and add new sidewalks on each side of the street.

Existing and proposed traffic Level of Service (LOS):

Recent traffic counts on NE Damson Avenue (April 2022) show a daily traffic volume that ranges from 338 vehicles to 564, for an average of 471 vehicle per day. PM peak hour counts were higher than AM peak hour, and ranged from 40 to 51 vehicles per hour (VPH), with an average of 47 VPH. A peak volume of 47 VPH is less than one vehicle per minute (one vehicle every 60 seconds), so the Level of Service is quite good (LOS A). This condition would not change in the "after" conditions with the added sidewalks.



A handwritten signature in black ink that reads "Rick K Keniston".

Digitally signed by
Rick K Keniston
Date: 2022.08.04
14:52:59-07'00'

Intersection: Rose/Wallula
 Count Date: Tuesday, March 31, 2020
 Count Taken At: 16:08
 Interval Length 15 mins
 # of Intervals: 8

Southbound: Wallula
 Westbound: Rose
 Northbound: Lambert
 Eastbound: Rose

Total	Peak Hour	SBR	SB	SBL	WBR	WB	WBL	NBR	NB	NBL	EBR	EB	EBL	Total	PHF
Veh:	16:38 to 17:38	1	6	34	65	112	28	1	5	0	0	90	0	342	0.92
	Heavy Veh %	0%	0%	6%	0%	1%	0%	0%	0%	--	--	1%	--	1%	

Autos:	Time	SBR	SB	SBL	WBR	WB	WBL	NBR	NB	NBL	EBR	EB	EBL	Total	Last Hour
1	16:08 to 16:23	0	3	9	11	24	3	3	0	0	0	21	0	74	--
2	16:23 to 16:38	0	1	7	8	32	5	0	0	0	0	26	0	79	--
3	16:38 to 16:53	0	0	13	20	32	3	0	2	0	0	22	0	92	--
4	16:53 to 17:08	0	3	3	14	20	6	1	1	0	0	26	0	74	319
5	17:08 to 17:23	0	1	9	15	36	10	0	1	0	0	16	0	88	333
6	17:23 to 17:38	1	2	7	16	23	9	0	1	0	0	25	0	84	338
7	17:38 to 17:53	0	2	6	8	21	4	1	0	0	0	20	0	62	308
8	17:53 to 18:08	1	4	7	13	30	5	0	2	0	0	13	0	75	309

Trucks:	Time	SBR	SB	SBL	WBR	WB	WBL	NBR	NB	NBL	EBR	EB	EBL	Total	Last Hour
1	16:08 to 16:23	0	0	0	0	0	0	0	0	0	0	0	0	0	--
2	16:23 to 16:38	0	0	0	0	0	0	0	0	0	0	0	0	0	--
3	16:38 to 16:53	0	0	0	0	0	0	0	0	0	0	0	0	0	--
4	16:53 to 17:08	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5	17:08 to 17:23	0	0	1	0	0	0	0	0	0	0	0	0	1	1
6	17:23 to 17:38	0	0	0	0	0	0	0	0	0	0	0	0	0	1
7	17:38 to 17:53	0	0	0	0	0	0	0	0	0	0	0	0	0	1
8	17:53 to 18:08	0	0	0	0	0	0	0	0	0	0	0	0	0	1

Buses:	Time	SBR	SB	SBL	WBR	WB	WBL	NBR	NB	NBL	EBR	EB	EBL	Total	Last Hour
1	16:08 to 16:23	0	0	0	0	0	0	0	0	0	0	0	0	0	--
2	16:23 to 16:38	0	0	0	0	0	0	0	0	0	0	1	0	1	--
3	16:38 to 16:53	0	0	1	0	0	0	0	0	0	0	0	0	1	--
4	16:53 to 17:08	0	0	0	0	0	0	0	0	0	0	0	0	0	2
5	17:08 to 17:23	0	0	0	0	0	0	0	0	0	0	1	0	1	3
6	17:23 to 17:38	0	0	0	0	1	0	0	0	0	0	0	0	1	3
7	17:38 to 17:53	0	0	0	0	0	0	0	0	0	0	0	0	0	2
8	17:53 to 18:08	0	0	0	0	0	0	0	0	0	0	1	0	1	3

Total	Time	SBR	SB	SBL	WBR	WB	WBL	NBR	NB	NBL	EBR	EB	EBL	Total	Last Hour
Veh:	16:08 to 16:23	0	3	9	11	24	3	3	0	0	0	21	0	74	--
	16:23 to 16:38	0	1	7	8	32	5	0	0	0	0	27	0	80	--
	16:38 to 16:53	0	0	14	20	32	3	0	2	0	0	22	0	93	--
	16:53 to 17:08	0	3	3	14	20	6	1	1	0	0	26	0	74	321
	17:08 to 17:23	0	1	10	15	36	10	0	1	0	0	17	0	90	337
	17:23 to 17:38	1	2	7	16	24	9	0	1	0	0	25	0	85	342
	17:38 to 17:53	0	2	6	8	21	4	1	0	0	0	20	0	62	311
	17:53 to 18:08	1	4	7	13	30	5	0	2	0	0	14	0	76	313

City of College Place, Washington
RESOLUTION NO. 21-037

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING PURSUING APPLICATION & NOMINATION TO THE TRANSPORTATION IMPROVEMENT BOARD COMPLETE STREET GRANT PROGRAM FOR THE NE ROSE STREET IMPROVEMENT PROJECT .

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the State of Washington Transportation Improvement Board (TIB) is conducting a call for projects pertaining to the Complete Street Grant program; and

Whereas, the City Council adopted Ordinance #17-005 pertaining to Complete Streets during its February 28th, 2017 City Council meeting; and

Whereas, the 2021 to 2027 Capital Facility Plan which features this project was adopted by the College Place City Council via Ordinance #20-018 during its November 24th, 2020 City Council meeting; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. Directs the City Administrator or designee to pursue grant application and state agency nomination of NE Rose Street Improvement Project for Transportation Improvement Board Complete Street Grant funds.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

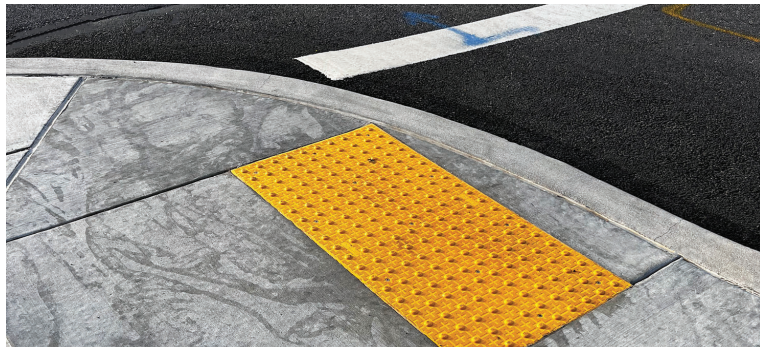
PASSED by the City Council of the City of College Place, Washington, this 27th day of July, 2021.

DocuSigned by:
Norma L. Hernandez
Norma L. Hernandez, Mayor

Attest:
DocuSigned by:
Lisa R. Neissl
Lisa R. Neissl, CMC
City Clerk



TRANSPORTATION IMPROVEMENT BOARD COMPLETE STREETS EARLY OPPORTUNITIES



Transportation Improvement Board Accepting Early Opportunity Applications for Complete Street Projects

Transportation Improvement Board (TIB) will now be accepting early consideration applications for the Complete Street projects.

Applications will be accepted for review for the following Complete Streets projects:

- Citywide ADA Ramp Retrofit
- New ADA Ramps
- Sidewalk Gaps
- Rectangular Rapid Flashing Beacons (RRFBs)
- Restriping (including road diets, adding bike lanes, and other related projects)
- Construction Ready Projects

Questions?

Contact your region engineer for more information.

Jonathan Heusman, PE
Southeast Region
jonathanh@tib.wa.gov

Chris Langhoff, PE
West Region
chrisl@tib.wa.gov

Andrew Beagle, PE
Northeast Region
andrewb@tib.wa.gov

Greg Armstrong, PE
Puget Sound Region
grega@tib.wa.gov

Important Dates

MARCH CONSIDERATION DEADLINE

March 1, 2024

MAY CONSIDERATION DEADLINE

April 26, 2024

Criteria

Agencies must:

- Submit early opportunity application, vicinity map, and estimated cost of project.
- Meet important dates to be considered.
- Complete projects in 2024.



City of College Place, Washington
RESOLUTION NO. 24-013

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING PURSUING COMPLETE STREET EARLY OPPORTUNITY APPLICATION FOR NE ROSE STREET PEDESTRIAN LIGHTING PROJECT (NE ASH AVE TO CAREY CT).

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the State of Washington Transportation Improvement Board (TIB) is retooling the Complete Street grant program and is conducting an early opportunity application for projects due March 1st, 2024; and

Whereas, this project was earlier conceived as part of the NE Damson reconstruction work but staff at TIB made us pull it out of Urban Arterial Grant Program due to a 10 year moratorium on funding roads they previously funded but this does not apply to the Complete Streets Grant Program.

Whereas, the City Council adopted Ordinance #17-005 pertaining to Complete Streets during its February 28th, 2017 City Council meeting; and

Whereas, the 2024 to 2029 Capital Facility Plan which features this project was adopted by the College Place City Council via Ordinance #23-014 during its November 28th, 2023 City Council meeting; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. Directs the City Administrator or designee to pursue application to the State of Washington Transportation Improvement Board (TIB) Early Opportunity Complete Streets Grant Program for NE Rose Street Pedestrian Lighting Project (NE Ash Street to Carey Ct).

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 27th day of February, 2024.

Attest:

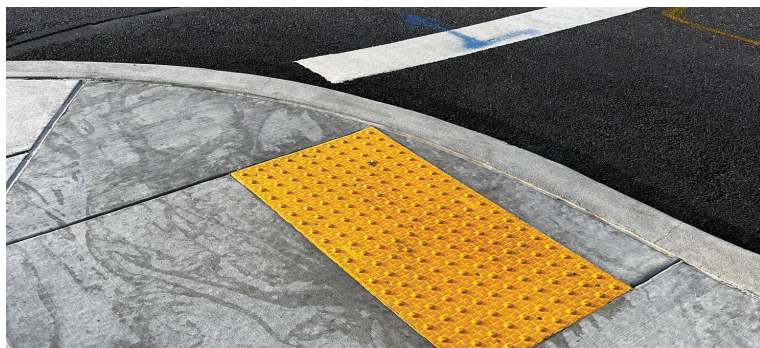
Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk





TRANSPORTATION IMPROVEMENT BOARD COMPLETE STREETS EARLY OPPORTUNITIES



Transportation Improvement Board Accepting Early Opportunity Applications for Complete Street Projects

Transportation Improvement Board (TIB) will now be accepting early consideration applications for the Complete Street projects.

Applications will be accepted for review for the following Complete Streets projects:

- Citywide ADA Ramp Retrofit
- New ADA Ramps
- Sidewalk Gaps
- Rectangular Rapid Flashing Beacons (RRFBs)
- Restriping (including road diets, adding bike lanes, and other related projects)
- Construction Ready Projects

Questions?

Contact your region engineer for more information.

Jonathan Heusman, PE
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andrewb@tib.wa.gov

Chris Langhoff, PE
West Region
chrisl@tib.wa.gov

Greg Armstrong, PE
Puget Sound Region
grega@tib.wa.gov

Important Dates

MARCH CONSIDERATION DEADLINE

March 1, 2024

MAY CONSIDERATION DEADLINE

April 26, 2024

Criteria

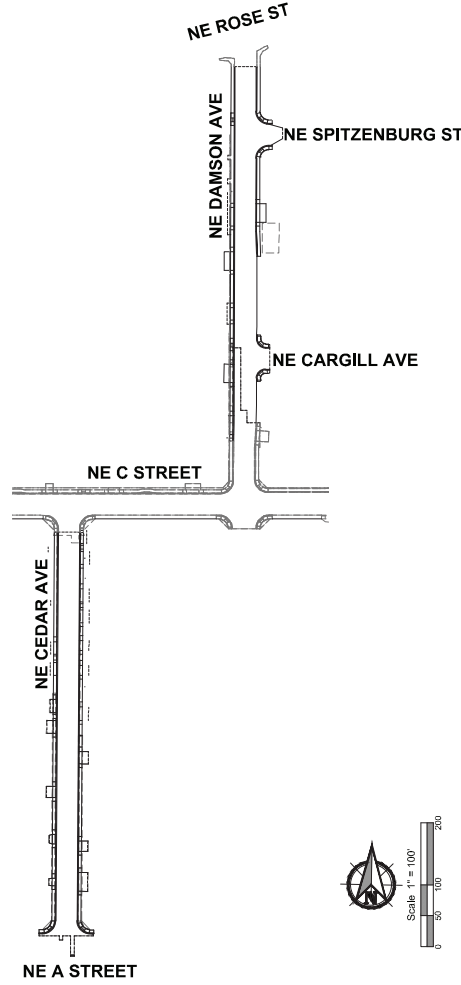
Agencies must:

- Submit early opportunity application, vicinity map, and estimated cost of project.
- Meet important dates to be considered.
- Complete projects in 2024.



CITY OF COLLEGE PLACE NE CEDAR AND DAMSON AVENUE RECONSTRUCTION

PLANS FOR THE CONSTRUCTION OF
ROADWAY, SIDEWALK, STORM DRAINAGE, SANITARY SEWER, WATER, AND SIGNING



Sheet List Table	
Sheet No.	Sheet Description
1	G01 COVER SHEET
2	G02 MASTER LEGEND & GENERAL NOTES
3	TS01 CEDAR TYPICAL ROADWAY SECTIONS
4	TS02 DAMSON TYPICAL ROADWAY SECTIONS
5	SP01 SITE PREPARATION PLAN
6	SP02 SITE PREPARATION PLAN
7	SP03 SITE PREPARATION PLAN
8	EQ01 GRADING & EROSION CONTROL PLAN
9	EQ02 GRADING & EROSION CONTROL PLAN
10	EQ03 GRADING & EROSION CONTROL PLAN
11	EQ04 EROSION CONTROL DETAILS
12	PP01 STREET AND STORM PLAN & PROFILE
13	PP02 STREET AND STORM PLAN & PROFILE
14	PP03 STREET AND STORM PLAN & PROFILE
15	PP04 STREET AND STORM PLAN & PROFILE
16	PP05 STREET AND STORM PLAN & PROFILE
17	PP06 STREET AND STORM PLAN & PROFILE
18	AG01 CURVE INFORMATION & ADA GRADING PLAN
19	AG02 CURVE INFORMATION & ADA GRADING PLAN
20	AG03 CURVE INFORMATION & ADA GRADING PLAN
21	U01 SANITARY AND WATER PLAN & PROFILE
22	U02 SANITARY AND WATER PLAN & PROFILE
23	U03 SANITARY AND WATER PLAN & PROFILE
24	U04 SANITARY AND WATER PLAN & PROFILE
25	U05 SANITARY AND WATER PLAN & PROFILE
26	U06 SANITARY AND WATER PLAN & PROFILE
27	CS01 CONSTRUCTION SIGNING PLAN
28	D01 MISCELLANEOUS DETAILS
29	D02 MISCELLANEOUS DETAILS
30	D03 CITY OF COLLEGE PLACE DETAILS
31	D04 CITY OF COLLEGE PLACE DETAILS
32	D05 CITY OF COLLEGE PLACE DETAILS
33	D06 CITY OF COLLEGE PLACE DETAILS
34	D07 CITY OF COLLEGE PLACE DETAILS



VICINITY MAP
NOT TO SCALE

CITY OF COLLEGE PLACE
APPROVED BY CITY OF COLLEGE PLACE
DATE

UTILITY APPROVAL	
PACIFIC POWER:	
COLUMBIA REA:	
CASCADE NATURAL GAS:	
CENTURY LINK:	
CHARTER COMMUNICATIONS:	
POCKET-H-NET:	
NOANET:	
GREEN TANK IRRIGATION:	

CONTACT INFORMATION

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www.ci.college-place.wa.us
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Robert Gordon
City Engineer
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Civil Engineer:
PBS Engineering
5 N. Caville St., Suite 200
Richland, WA 99352
Phone: (509) 955-3026
Fax: (888) 727-0140
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Michael Melder, PE
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10108 32nd Ave. W. Suite D
Burien, WA 98148
Phone: (206) 348-3059
Ross Widener
Principal
E-mail: RWidener@prodigy.net

UTILITY CONTACT NUMBERS	
CASCADE NATURAL GAS:	(509) 438-5719
CENTURY LINK:	(509) 525-0040
CHARTER COMMUNICATIONS:	(509) 956-0037
COLUMBIA REA:	(509) 526-4041
CITY OF COLLEGE PLACE:	(509) 394-4826
GREEN TANK IRRIGATION:	(509) 525-1981
NOANET:	(509) 546-3619
PACIFIC POWER:	(509) 522-7008
POCKET-H-NET:	(509) 540-1877



100% PLANS

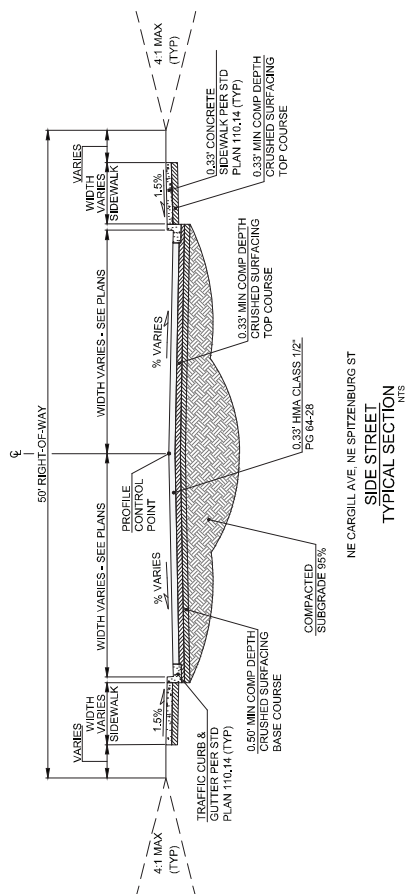


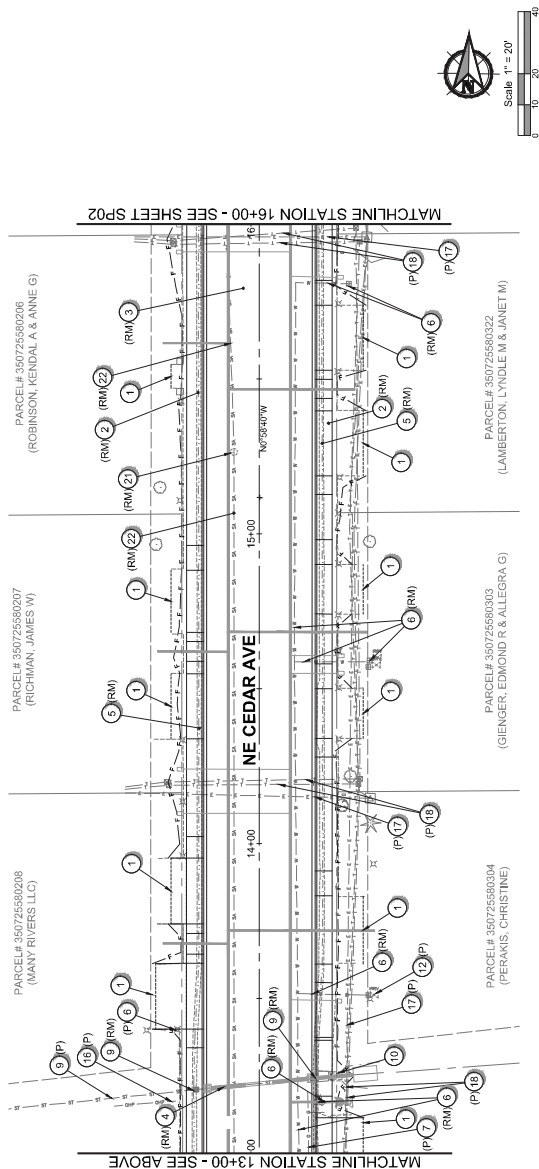
PBS Engineering and
Associates, Inc.
415 W. 6th Street, Suite 801
Burien, WA 98148
360.525.3400
pbsusa.com

SEPTEMBER 2019
SHEET ID
G01
SHEET 1 OF 34

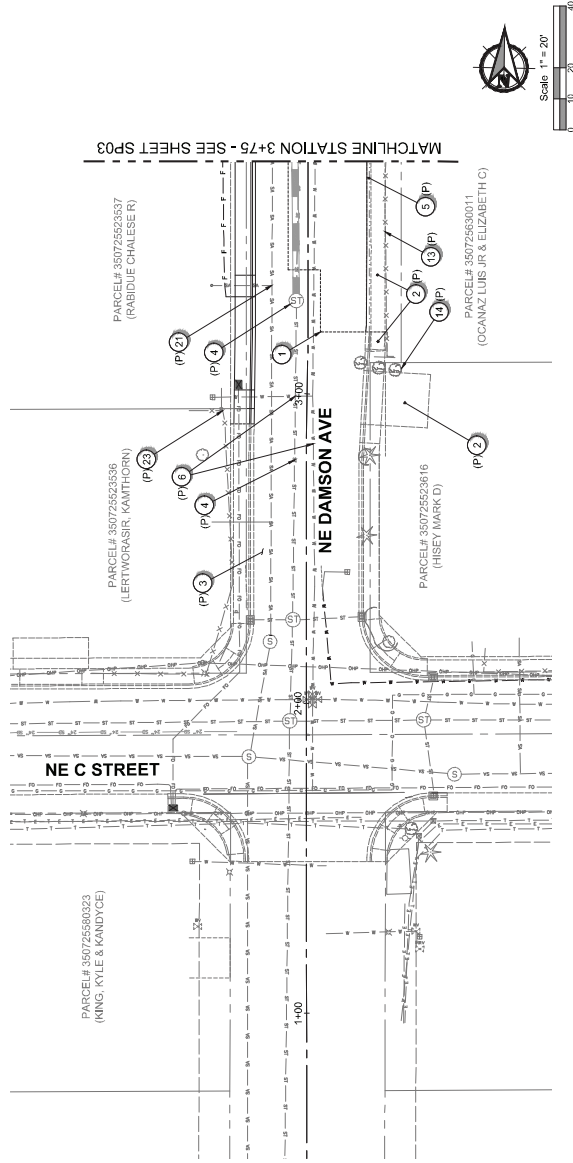
6. CONTRACTOR TO MAINTAIN INGRESS/EGRESS FROM ALL PRIVATE PROPERTY DRIVEWAYS DURING CONSTRUCTION.

100% PLANS

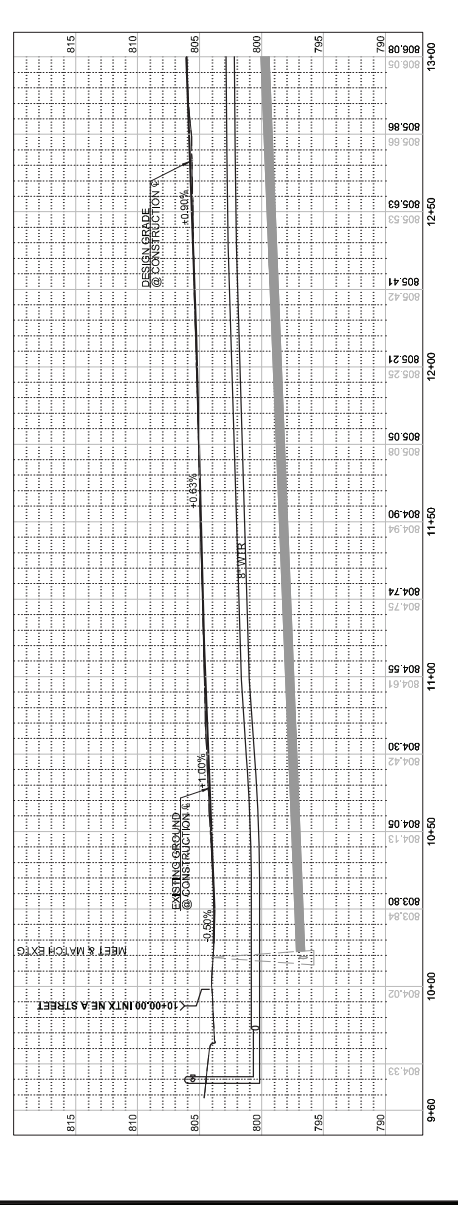
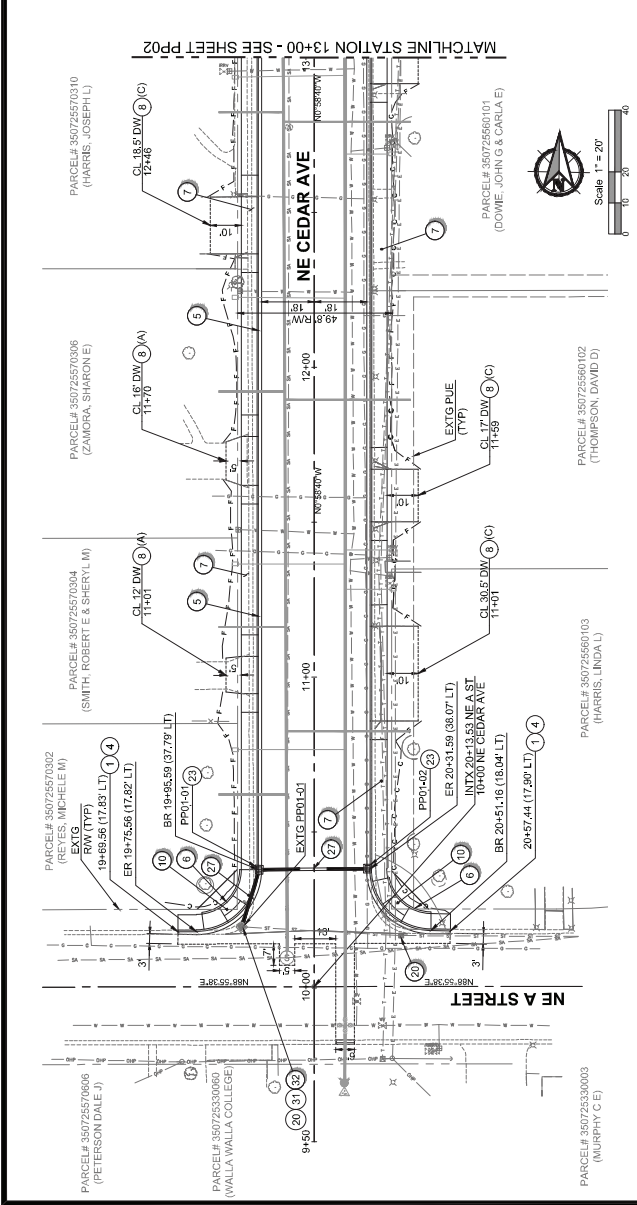




100% PLANS



100% PLANS



PP01

SHEET 12 OF 34

100% PLANS

NE CEDAR AND DAMSON AVENUE RECONSTRUCTION

CITY OF COLLEGE PLACE

STREET AND STORM PLAN & PROFILE

City of College Place

415 S. College Way

College Place, WA 99024

F: 509.652-0280

www.collegeplace.wa.us

Know what's below.

Call before you dig.

DESIGNED: BJS

DRAWN BY: BJS

SCALE: HORIZ. 1"=40'

VERT. 1"=20'

SEPTEMBER 2019

4071-00

SHEET ID

PPS Engineering and Environmental Inc.

5 N Columbia St. Ste 200

Walla Walla, WA 99092

509.956.3026

ppsusa.com

CONSTRUCTION NOTES:

STREET NOTES

1

SAWCUT EXISTING PAVEMENT AND/OR CONCRETE PER COOP STD PLAN 110.0A. SEE SHEET D00.

2

MEET AND MATCH EXISTING PAVEMENT.

3

NOT USED.

4

BEGIN END CURB AND GUTTER, AND/OR SIDEWALK, MATCH EXISTING.

5

CONSTRUCT CURB & GUTTER PER COOP STD PLAN 110.14. SEE SHEET D04.

6

CONSTRUCT CONCRETE PEDESTRIAN CURB PER WSDOT STD DETAIL P-10.12. SEE SHEET D02.

7

CONSTRUCT SIDEWALK PER COOP STD PLAN 110.14. SEE SHEET D04.

8

CONSTRUCT CONCRETE (C) OR ASPHALT (A) RESIDENTIAL APPROACH PER COOP STD PLAN 110.11 AND DRIVEWAY PAVING DETAIL. SEE SHEET D04.

9

NOT USED.

10

CONSTRUCT TYPE A ADA SIDEWALK RAMP W/ DETECTABLE WARNING PATTERN PER COOP STD PLAN 110.30. SEE SHEET D04.

STORM DRAINAGE NOTES

20

ADJUST MANHOLE AND/OR CATCH BASIN TO FINISHED GRADE.

21

INSTALL PRECAST STORM SEWER MANHOLE PER COOP STD PLAN 310.01. SEE SHEET D06.

22

INSTALL STORM MANHOLE OVER EXISTING STORM SEWER PIPE.

23

INSTALL TYPE 1L INLET W/ OIL AND SEDIMENT PROTECTION PER COOP STD PLAN 311.06. SEE SHEET D07.

24

INSTALL CONCRETE INLET W/ FRAME AND SOLID METAL COVER PER WSDOT STD DETAILS B-25.60, B-30.10, AND B-40.20. SEE SHEET D01.

25

INSTALL DROP INLET TYPE 1 PER WSDOT STD DETAIL B-46.20. SEE SHEET D01.

26

INSTALL 10" DIAM. DUCTILE IRON STORM SEWER PIPE.

27

INSTALL 12" DIAM. DUCTILE IRON STORM SEWER PIPE.

28

INSTALL 12" DIAM. STORM SEWER PIPE.

29

CONNECT TO EXISTING STORM PIPE.

30

CONNECT TO EXISTING DRAINAGE STRUCTURE

31

REMOVE & REPLACE EXISTING CATCH BASIN GRATE WITH SOLID METAL COVER PER WSDOT STD DETAIL B-30.20. SEE SHEET D01.

32

INSTALL MODIFIED CATCH BASIN TYPE 2 PER WSDOT STD PLAN B-12.20. SEE SHEET D02.

CONSTRUCTION NOTES:

STREET NOTES

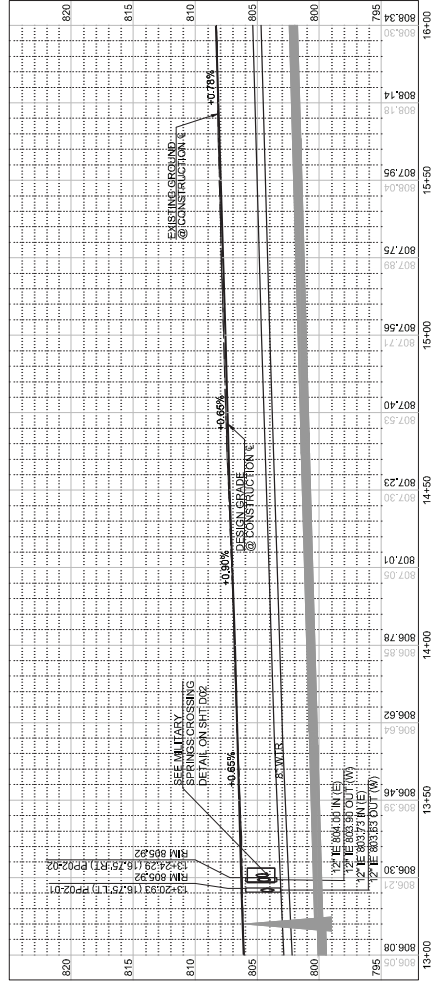
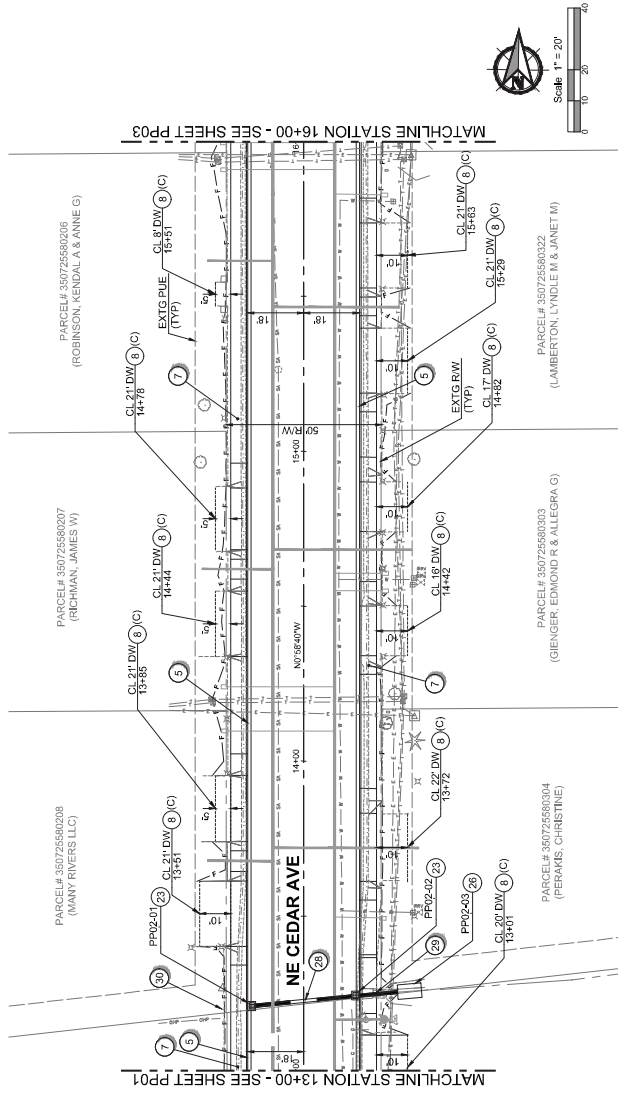
- | | |
|-----------------------------|---|
| 1 | SAW/CUT EXISTING PAVEMENT AND/OR CONCRETE PER COOP STD PLAN 110.09, SEE SHEET D03. |
| 2 | MEET AND MATCH EXISTING PAVEMENT. |
| 3 | NOT USED. |
| 4 | BEGINNING CURB AND GUTTER, AND/OR SIDEWALK, MATCH EXISTING. |
| 5 | CONSTRUCT CURB & GUTTER PER COOP STD PLAN 110.14, SEE SHEET D04 |
| 6 | CONSTRUCT CONCRETE PEDESTRIAN CURB PER WSDOT STD DETAIL F-10.12, SEE SHEET D02. |
| 7 | CONSTRUCT SIDEWALK PER COOP STD PLAN 110.14, SEE SHEET D04. |
| 8 | APPROACH CONCRETE (3) OR ASPHALT (4) REINFORCED, ATTACHED PER COOP STD PLAN 110.11 AND DRIVEWAY PAVING DETAIL, SEE SHEET D04. |
| 9 | NOT USED. |
| 10 | CONSTRUCT TYPE A ADA SIDEWALK RAMP W/ DETECTABLE WARNING PATTERN PER COOP STD PLAN 110.30, SEE SHEET D04. |
| STORM DRAINAGE NOTES | |
| 20 | ADJUST MANHOLE AND/OR CATCH BASIN TO FINISHED GRADE. |
| 21 | INSTALL PRECAST STORM SEWER MANHOLE PER COOP STD PLAN 310.01, SEE SHEET D06 |
| 22 | INSTALL STORM MANHOLE OVER EXISTING STORM SEWER PIPE. |
| 23 | INSTALL TYPE 1L INLET W/ OIL AND SEDIMENT PROTECTION PER COOP STD PLAN 311.06, SEE SHEET D07. |
| 24 | INSTALL CONCRETE INLET W/ FRAME AND SOLID METAL COVER PER WSDOT STD DETAILS B-25.60, B-30.10, AND B-30.20, SEE SHEET D01 |
| 25 | INSTALL DROP INLET, TYPE 1 PER WSDOT STD DETAIL B-45.20, SEE SHEET D01. |
| 27 | INSTALL 10" DIAM. DUCTILE IRON STORM SEWER PIPE. |
| 28 | INSTALL 12" DIAM. DUCTILE IRON STORM SEWER PIPE. |
| 29 | INSTALL 12" DIAM. STORM SEWER PIPE. |
| 30 | CONNECT TO EXISTING STORM PIPE. |
| 31 | CONNECT TO EXISTING DRAINAGE STRUCTURE. |
| 32 | REMOVE & REGRADE EXIST. CATCH BASIN CATCH WITH SOLID METAL COVER PER WSDOT STD DETAIL B-30.20, SEE SHEET D01 |
| 33 | INSTALL MODIFIED CATCH BASIN, TYPE 2 PER WSDOT STD PLAN B-10.20, SEE SHEET D02. |

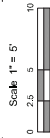
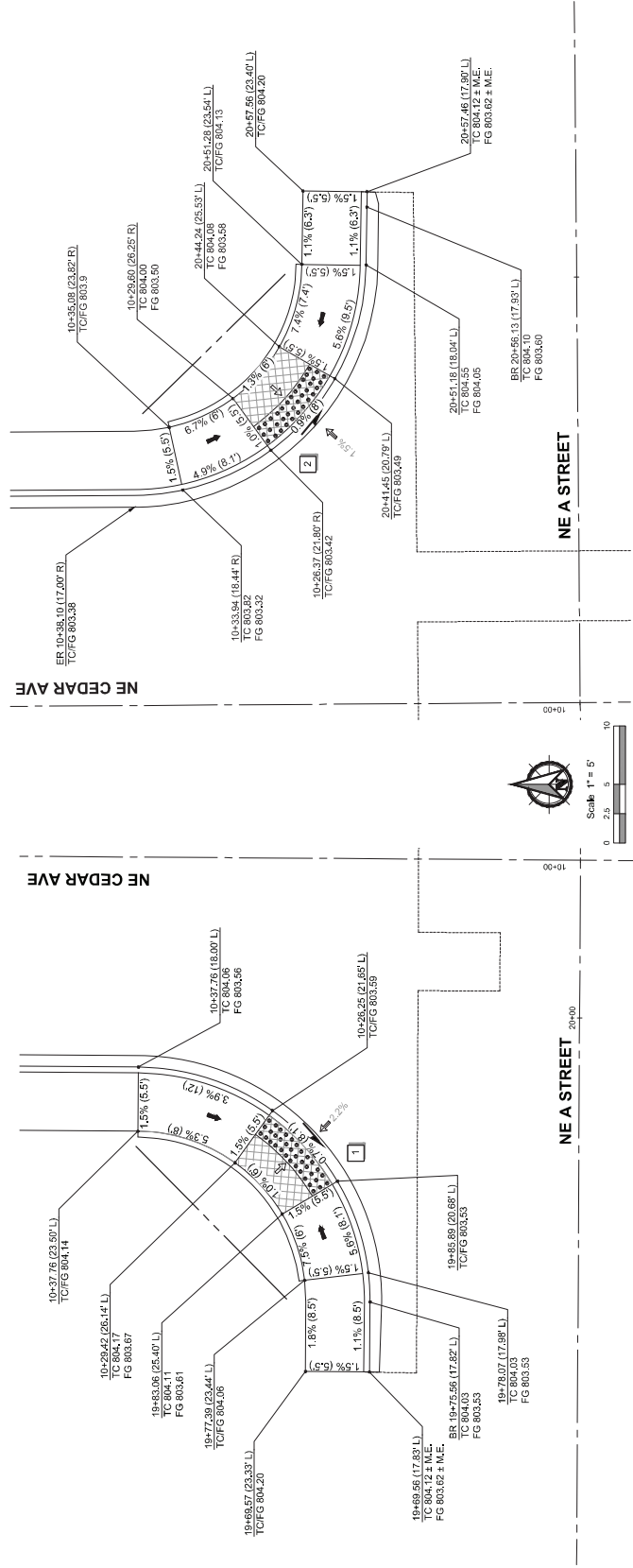
STORM DRAINAGE NOTES

- 20 ADJUST MANHOLE AND/OR CATCH-BASIN TO FINISHED GRADE.
- 21 INSTALL PRECAST STORM SEWER MANHOLE PER COCP STD PLAN 310.01. SEE SHEET D06.
- 22 INSTALL STORM MANHOLE OVER EXISTING STORM SEWER PIPE. COCP STD PLAN 311.06. SEE SHEET D07.
- 23 INSTALL TYPE II IRON W/ OIL AND SEDIMENT PROTECTION PER COCP STD PLAN 311.06. SEE SHEET D07.
- 24 VASBOT CONCRETE INLET W/ FRAME AND SOLID METAL COVER PER INSTALL STD DETAILS B4-50.0, B-50.10, AND B-50.20. SEE SHEET D01.
- 25 INSTALL DROP INLET TYPE 1 PER WSDOT STD DETAIL B-45.20. SEE SHEET D01.
- 26 INSTALL 10" DIA. DUCTILE IRON STORM SEWER PIPE.
- 27 INSTALL 12" DIA. DUCTILE IRON STORM SEWER PIPE.
- 28 INSTALL 12" DIA. STORM SEWER PIPE.
- 29 CONNECT TO EXISTING STORM PIPE.
- 30 CONNECT TO EXISTING DRAINAGE STRUCTURE.
- 31 REMOVE & RE-PAVE EXISTING CATCH-BASIN GRATE WITH SOLID METAL COVER PER WSDOT STD DETAIL B-30.20. SEE SHEET D01.
- 32 INSTALL MODIFIED CATCH-BASIN TYPE 2 PER WSDOT STD PLAN B-10.10.20. SEE SHEET D02.
- 33

STORM INLET TABLE						
#	LOCATION	TYPE	RIM/GRATE	INVERT ELEV.	LATERAL SLOPE	LATERAL LENGTH
PRD2-01	13+20.83 (16.75' LT)		805.92	12" IE 803.76 IN (E) 12" IE 803.66 OUT (W)	S=0.0081	10 LF
PRD2-02	13+24.29 (16.75' RT)		805.92	12" IE 803.93 IN (E) 12" IE 803.81 OUT (W)	S=0.0025	34 LF
PRD2-03	13+25.73 (34.17' RT)	DROP INLET	805.90	12" IE 803.93 OUT (W)	S=0.0056	17 LF

100% PLANS





Curb Return Table				
#	A	R	L	T
1	89°59'32"	20.00	31.41	19.99
2	79°51'15"	20.00	26.93	15.07

CONSTRUCTION NOTES:

- Slopes 1:10 or flatter.
- Max. Cross Slope Change On Ramp 0.2% Per Foot.
- See Standard PLAN 110.30 SHEET D04 For Details Not Shown.
- See Sheet D03 & D04 & For Curb Detail.
- M.E. Match Existing

 Turning Space

 Minimum Level Area 4'x4'

 Minimum Level Area 8'x8'

 Minimum Level Area 12'x12'

 Minimum Level Area 16'x16'

 Minimum Level Area 20'x20'

 Minimum Level Area 24'x24'

 Minimum Level Area 28'x28'

 Minimum Level Area 32'x32'

 Minimum Level Area 36'x36'

 Minimum Level Area 40'x40'

 Minimum Level Area 44'x44'

 Minimum Level Area 48'x48'

 Minimum Level Area 52'x52'

 Minimum Level Area 56'x56'

 Minimum Level Area 60'x60'

 Minimum Level Area 64'x64'

 Minimum Level Area 68'x68'

 Minimum Level Area 72'x72'

 Minimum Level Area 76'x76'

 Minimum Level Area 80'x80'

 Minimum Level Area 84'x84'

 Minimum Level Area 88'x88'

 Minimum Level Area 92'x92'

 Minimum Level Area 96'x96'

 Minimum Level Area 100'x100'

 Minimum Level Area 104'x104'

 Minimum Level Area 108'x108'

 Minimum Level Area 112'x112'

 Minimum Level Area 116'x116'

 Minimum Level Area 120'x120'

 Minimum Level Area 124'x124'

 Minimum Level Area 128'x128'

 Minimum Level Area 132'x132'

 Minimum Level Area 136'x136'

 Minimum Level Area 140'x140'

 Minimum Level Area 144'x144'

 Minimum Level Area 148'x148'

 Minimum Level Area 152'x152'

 Minimum Level Area 156'x156'

 Minimum Level Area 160'x160'

 Minimum Level Area 164'x164'

 Minimum Level Area 168'x168'

 Minimum Level Area 172'x172'

 Minimum Level Area 176'x176'

 Minimum Level Area 180'x180'

 Minimum Level Area 184'x184'

 Minimum Level Area 188'x188'

 Minimum Level Area 192'x192'

 Minimum Level Area 196'x196'

 Minimum Level Area 200'x200'

 Minimum Level Area 204'x204'

 Minimum Level Area 208'x208'

 Minimum Level Area 212'x212'

 Minimum Level Area 216'x216'

 Minimum Level Area 220'x220'

 Minimum Level Area 224'x224'

 Minimum Level Area 228'x228'

 Minimum Level Area 232'x232'

 Minimum Level Area 236'x236'

 Minimum Level Area 240'x240'

 Minimum Level Area 244'x244'

 Minimum Level Area 248'x248'

 Minimum Level Area 252'x252'

 Minimum Level Area 256'x256'

 Minimum Level Area 260'x260'

 Minimum Level Area 264'x264'

 Minimum Level Area 268'x268'

 Minimum Level Area 272'x272'

 Minimum Level Area 276'x276'

 Minimum Level Area 280'x280'

 Minimum Level Area 284'x284'

 Minimum Level Area 288'x288'

 Minimum Level Area 292'x292'

 Minimum Level Area 296'x296'

 Minimum Level Area 300'x300'

 Minimum Level Area 304'x304'

 Minimum Level Area 308'x308'

 Minimum Level Area 312'x312'

 Minimum Level Area 316'x316'

 Minimum Level Area 320'x320'

 Minimum Level Area 324'x324'

 Minimum Level Area 328'x328'

 Minimum Level Area 332'x332'

 Minimum Level Area 336'x336'

 Minimum Level Area 340'x340'

 Minimum Level Area 344'x344'

 Minimum Level Area 348'x348'

 Minimum Level Area 352'x352'

 Minimum Level Area 356'x356'

 Slope 1.5% Max. (Normal Sidewalk Cross Slope)

 Slope 2.5% Max. (Ramp Length 15' Max. Measured Along Finished Surface Slope)

 Counter Slope

 Drainage Flow Direction

CONSTRUCTION NOTES:

GENERAL NOTES

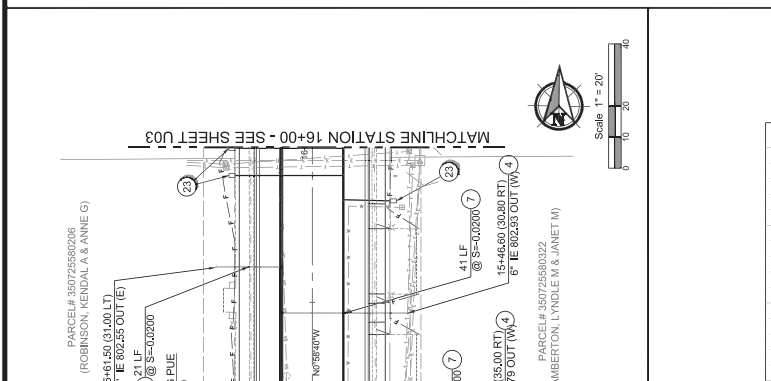
1. SANITARY SEWER LINES TO BE INSTALLED PER COOP SECTIONS, SEE SHEETS D06 & D07.
2. WATER LINES TO BE INSTALLED PER COOP CONSTRUCTION SPECIFICATIONS, PIPE BEDDING AND TRENCH SECTIONS D05 & D06.

SANITARY SEWER NOTES

1. INSTALL PRECAST SANITARY SEWER MANHOLE PER COOP STD PLAN 310.01, SEE SHEETS D06.
2. INSTALL 4" DIAM. C-900 PVC SANITARY SEWER LATERAL (MIN. SLOPE=0.0100), (MIN DEPTH OF 6 FOOT FROM TOP OF CURB).
3. INSTALL 8" DIAM. C-900 PVC SANITARY SEWER LATERAL (MIN. SLOPE=0.0100), (MIN DEPTH OF 6 FOOT FROM TOP OF CURB).
4. INSTALL SANITARY SEWER STUB MARKER PER COOP STD PLAN 310.05, SEE SHEET S D07.
5. INSTALL 8" DIAM. C-900 PVC SANITARY SEWER MAIN.
6. CONNECT TO EXISTING SANITARY SEWER STRUCTURE.
7. INSTALL 8" DIAM. C-900 PVC SANITARY SEWER LATERAL (MIN. SLOPE= 0.100), (MIN DEPTH OF 6 FOOT FROM TOP OF CURB).
8. INSTALL MODIFIED
9. INSTALL 10" DIAM. SANITARY SEWER LATERAL (MIN. SLOPE=0.0100), (MIN DEPTH OF 6 FOOT FROM TOP OF CURB).

WATER NOTES

1. INSTALL 8" DIAM. RESTRAINED CLASS 90 DUCTILE IRON WATER MAIN.
2. NOT USED.
3. NOT USED.
4. INSTALL 1" DIAM. SERVICE CONNECTION PER COOP STD PLAN 210.06, SEE SHEET D05.
5. INSTALL TEMPORARY BLOWOFF ASSEMBLY PER COOP STD PLAN 210.08, SEE SHEET D05.
6. INSTALL STANDARD FIRE HYDRANT ASSEMBLY PER COOP STD PLAN 210.02, SEE SHEET D05.
7. NOT USED.
8. AFTER TESTING AND APPROVAL, CONNECT TO EXISTING WATER MAIN.



PARCEL# 350725580208
(MANY RIVERS LLC)

PARCEL# 350725580207
(RICHMAN, JAMES W)

PARCEL# 350725580206
(ROBINSON, KENDAL A & ANNE G)

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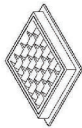
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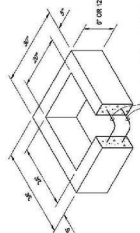
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PIPE ALLOWANCES		MAXIMUM SPACE BETWEEN BRACKETS
PIPE MATERIAL		12"
REINFORCED OR PLAIN CONCRETE		16"
ALL METAL PIPE		12"
CRISP *	(STD. SPEC. SECT. 9-45.28)	12"
POLYPROPYLENE	(STD. SPEC. SECT. 9-45.34)	12"
SOLID WALL PVC	(STD. SPEC. SECT. 9-45.31(1))	16"
PROFILE WALL PVC	(STD. SPEC. SECT. 9-45.32(1))	16"

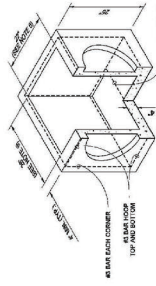
* - penetration from vertical face



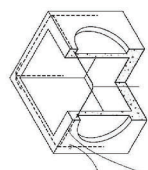
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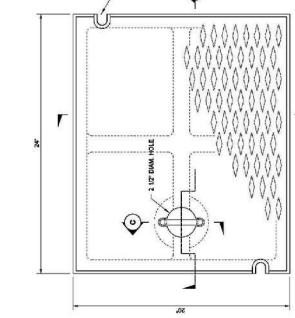
RECTANGULAR ADJUSTMENT SECTION



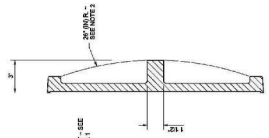
PRECAST BASE SECTION



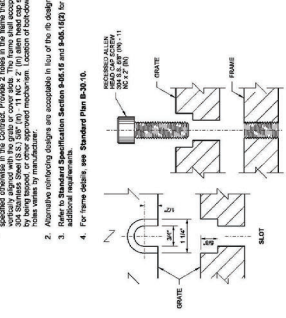
ALTERNATIVE PRECAST BASE SECTION



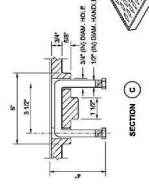
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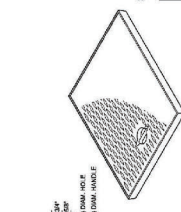
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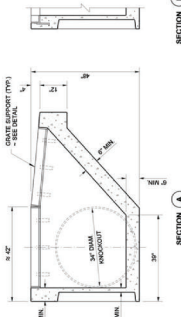
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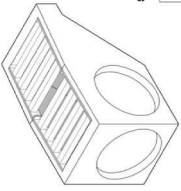
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SECTION



(SHOWN WITH TYPE 1 GRATE)

- | NOTES |
|--|
| 1. As soon as the wire is in place, it will be used to provide a knotted knot. |
| 2. The knot is small and will be provided outside the mountain. |
| 3. The knot is small and will be provided outside the mountain. |
| 4. The knot is small and will be provided outside the mountain. |
| 5. The knot is small and will be provided outside the mountain. |
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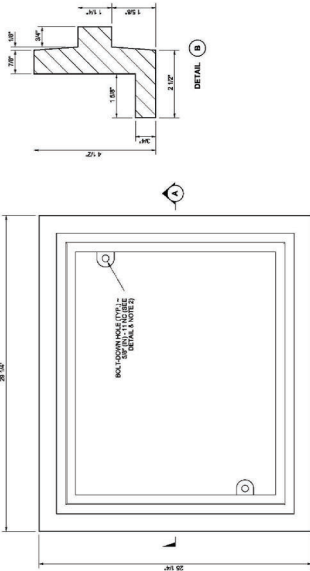
- [illegible]

- | NOTES |
|--|
| 1. Bolt-specifications verified by bolt holes. |
| 2. Aligned. |
| 3. Reference added. |
| 4. For 100. |

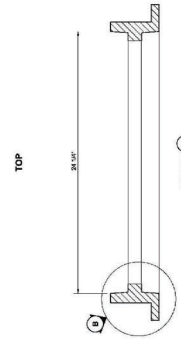
- NOTES**
1. Bolt-down capability is required on all frames, gables and covers, unless specified otherwise in the Contract. Provide 2 holes in the frame that are vertically aligned with the gable or cover bolts. The frame shall accept the 304 Stainless Steel (S.S.) 3/8" (11 NC x 2") Allen head cap screw by being tapped, or other approved mechanism. Location of bolt-down holes varies by manufacturer.
 2. Alternative reinforcing designs are acceptable in lieu of the R6 design.
 3. Refer to Standard Specification Section 9-06.15 and 9-06.15(2) for additional requirements.
 4. For frame details see Standard Plan B-30-10.

1. The top of the sheet shall be placed at ground level to prevent an undrained ditch or moisture seepage.
2. Bleed or round impound concrete edges 1/2".
3. Pipes may enter through the knockout at any accessible angle provided the outside of the pipe can be contained within the knockout provided.
4. The knockout shall be made of 1/2" thick plate with a 1/2" hole at an elevation of 1' above the top of the wall pipe.
5. All pickup holes shall be grouted full after the steel has been placed.
6. The steel joints shall be set so that each bearing plate of the girder shall have full seating on both ends. The bearing plate of the girder shall be welded to the steel plate.
7. The amount, type and grade of reinforcing steel is the responsibility of the engineer.
8. The inside wall shall be formed around each cut except in any wall section thinner than 4" except in panel removal areas.
9. Precast inlets shall be marked with the manufacturer's identification on the inside of the structure in some easily accessible form.

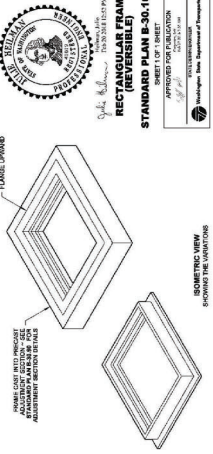
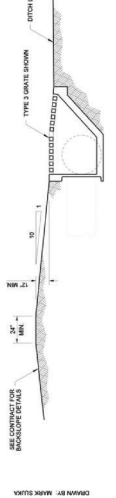
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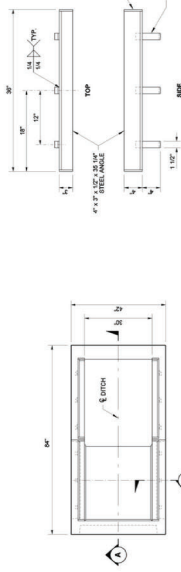
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SECTION A

RECTANGULAR FRAME
(REVERSIBLE)

DIKE INSTALLATION FOR PREFERRED SLOPE



GRATE SUPPORT DETAIL

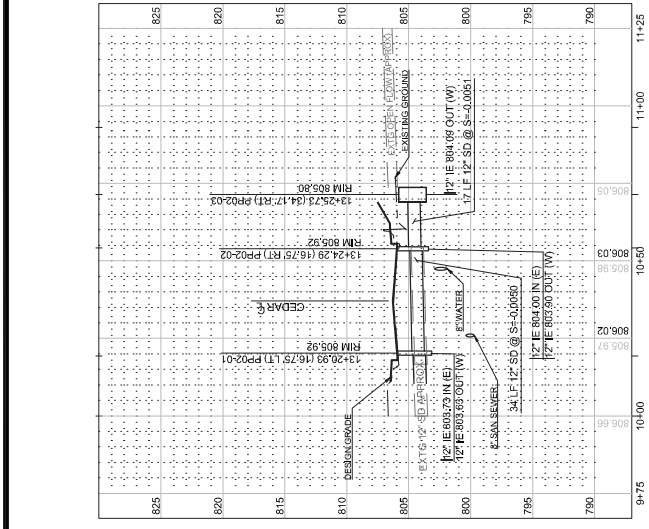
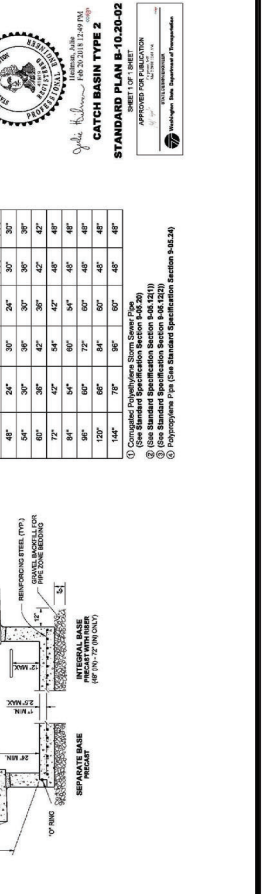
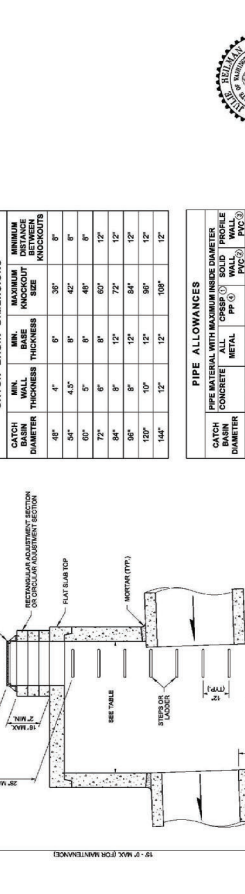
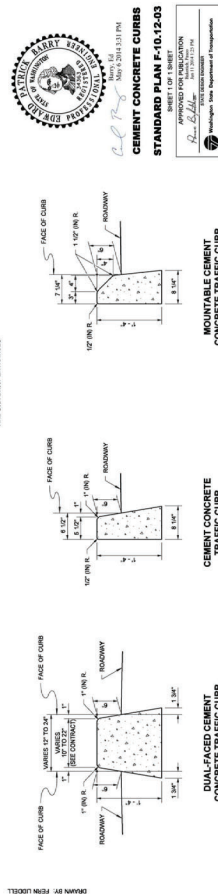
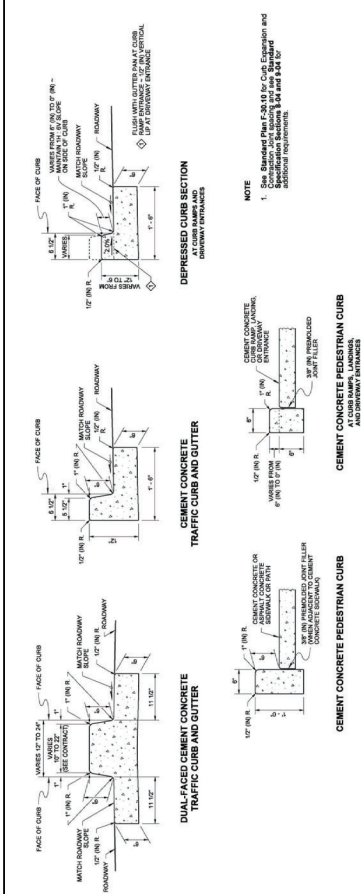


(SHOWN WITH TYPE 1 GRATE)

STANDARD PLAN B-45.20-00


 SHEET 1 OF 1 SHEET
 APPROVED FOR PUBLICATION
Harold J. Peterfso 06-01-06
 STATE DESIGN ENGINEER DATE
 Washington State Department of Transportation

100% PLANS



MILITARY SPRINGS CROSSING
V SCALE 1"=30'
V SCALE 1"=30'

NOTES
1. No slope are required when height is 4' or less.
2. The bottom of the present catch basin may be allowed for facilitate clearing.
3. The rectangular frame and grate may be installed with the flange up or down.
4. The grate shall be installed with the flange up or down.
5. The grate shall be installed with the flange up or down.
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9. The grate shall be installed with the flange up or down.
10. The grate shall be installed with the flange up or down.

CATCH BASIN DIMENSIONS	CATCH BASIN DIAMETER	MIN. WALL THICKNESS	MIN. BASE THICKNESS	MAXIMUM INCHOUT SIZE	MINIMUM INCHOUT SIZE
48"	48"	4"	6"	30"	8"
54"	54"	4.5"	6"	42"	8"
60"	60"	5"	6"	48"	8"
72"	72"	6"	6"	60"	12"
84"	84"	6"	6"	72"	12"
96"	96"	8"	12"	84"	12"
108"	108"	8"	12"	96"	12"
120"	120"	10"	12"	108"	12"
144"	144"	12"	12"	144"	12"

City of College Place, Washington
RESOLUTION NO. 24-014

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING PURSUING COMPLETE STREET EARLY OPPORTUNITY APPLICATION FOR NE CEDAR
AVE RECONSTRUCTION PROJECT (NE A TO C STREET)**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the State of Washington Transportation Improvement Board (TIB) is retooling the Complete Street grant program and is conducting an early opportunity application for projects due March 1st, 2024; and

Whereas, the City has conducted 100% engineering and right-of-way acquisition back in 2017 and 2018 as part of NE C Street project but the State made us remove this element out of the funded Urban Arterial Program (UAP) grant application.

Whereas, the City Council adopted Ordinance #17-005 pertaining to Complete Streets during its February 28th, 2017 City Council meeting; and

Whereas, the 2024 to 2029 Capital Facility Plan which features this project was adopted by the College Place City Council via Ordinance #23-014 during its November 28th, 2023 City Council meeting; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. Directs the City Administrator or designee to pursue application to the State of Washington Transportation Improvement Board (TIB) Early Opportunity Complete Streets Grant Program for NE Cedar Avenue Reconstruction Project (A to C Street).

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 27th day of February, 2024.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

GROUND TRANSPORT SERVICES AND LEASE AGREEMENT BETWEEN THE CITY OF COLLEGE PLACE AND LIFE FLIGHT NETWORK, LLC FOR USE OF CITY OWNED AMBULANCE AND AMBULANCE OPERATOR

THIS ~~GROUND TRANSPORT SERVICES AND LEASE~~ AGREEMENT (~~this "Agreement"~~) is by and between Life Flight Network, LLC, an Oregon limited liability company ("LFN"), and City of Collage Place Fire Department, a non-charter Washington state code city-EMS agency ("CITY-Agency") for the use of City owned and operated ambulances by LFN. Each party may be referred to hereunder as a "**Party**" or collectively as the "**Parties**."

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BACKGROUND

LFN operates an air medical service (and related ground transport service) in Oregon, Washington, Idaho and Montana. LFN is the largest air medical transport program in the Pacific Northwest, with rotor-wing bases located in: Astoria, Aurora, Cottage Grove, La Grande, Newport, Ontario, Pendleton and Redmond, Oregon; Brewster, Coupeville, Dallesport, Kelso, Moses Lake, Port Angeles, Pullman, Richland, Spokane and Walla Walla, Washington; Burley, Boise, Lewiston, and Sandpoint, Idaho; and Bozeman, Butte and Missoula, Montana, and with fixed-wing bases located in: Aurora and La Grande, Oregon; Dallesport, Moses Lake, Port Angeles, Richland and Spokane, Washington; Boise, Idaho; and Butte, Montana.

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Agency-On May 10, 2022, pursuant to Revised Code of Washington (RCW) 35.21.766, the CITY established an ambulance public utility to regulate users and providers of all ambulance services and to assist in funding the Ambulance Services. CITY owns and operates ground ambulance vehicles to provide 24-hour emergency medical and basic life support services and transportation for medical purposes to its public. owns and operates a community ambulance service and provides ground-ambulance services for the local transport of patients in need of such services.

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There may be times when LFN is unable to provide air medical services and during such times, LFN desires to be able to use a CITY ambulance and ambulance operator (Ambulance Transportation) to transport a patient for medical services. All medical services/patient care will be done solely by will lease Agency-owned and operated ambulances ("Ground Ambulances") and, using LFN medical personnel using only LFN equipment and supplies, provide patient care. The purpose of this Agreement is to establish the understandings of the Parties with respect to such transports.

The CITY has fulfilled LFN's request for Ambulance Transportation on an ad hoc basis when doing so is in the best interest of the public. The Parties recognize that based upon area of service and its population, there are many times when the CITY's ambulances and ambulance personnel are idle and formalizing and standardizing LFN's use of CITY Ambulance Transportation to include payment by LFN to the CITY for use thereof is in the best interest of the Parties and the public.

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NOW THEREFORE, in consideration of the mutual covenants in this Agreement, the Parties agree as follows:

**ARTICLE I.
TERM and TERMINATION**

1.1 Term. The term of this Agreement shall commence on the date this Agreement is signed by the last party to sign it (the “**Effective Date**”) and shall remain in effect for one year, unless terminated earlier under Section 1.2 and/or 3.11. This Agreement will automatically be renewed for additional, consecutive one-year terms, unless either Party notifies the other Party at least 30 days prior to the expiration of the then-current term that it does not agree to an extension of the term.

1.1.2

1.2 Termination. Either Party may terminate this Agreement upon the default of the other Party if the defaulting Party has not cured the default within 30 days of its receipt of written notice of the existence and nature of the default. In addition, either Party may terminate this Agreement without cause upon 30 days’ prior written notice. CITY may terminate this Agreement immediately when, in the CITY’s sole determination, doing so is in the best interest of the public. Notice of immediate termination shall be provided to LFN as soon as reasonably practicable.

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ARTICLE II.

LEASE/USE OF AMBULANCE AND AMBULANCE OPERATOR

2.1 Ambulance Use/Lease. ~~CITY~~Agency hereby agrees to ~~allow/lease to~~ LFN - and LFN hereby agrees to ~~use/lease from~~ one or more CITY ambulances operated by CITY personnel when LFN desires to use air medical transport, but is unable to do so due to weather or other natural disaster or condition including fire, flood, earthquake, and the like. Use shall not be a substitute for medical transportation which cannot occur due to LFN's failure to adequately maintain its own equipment, supplies and personnel, or other situation which LFN has reasonable control.

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2.2 Ambulance Operators. LFN shall not operate CITY ambulances. Only CITY Fire Department ambulance operators are allowed to operate CITY ambulances. ~~Agency, subject to the terms of this Agreement, the Ground Ambulances, each of which shall be duly licensed and equipped for patient transport in accordance with state EMS laws, rules and regulations. The Ground Ambulances shall be operated by qualified Agency drivers~~

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2.2.3 Ownership. All ambulances and all equipment and supplies associated with operating any ambulance are ~~and shall at all times be and remain~~ the sole and exclusive personal property of ~~the CITY~~Agency. LFN shall have no right, title or interest in the ~~Ground a~~Ambulances ~~and equipment and supplies associated therewith~~ except, as ~~allowed pursuant to the possession and use thereof subject to the terms and conditions of this Agreement.~~

2.2.4 Scheduling. LFN's use of Ambulance Transportation shall be ~~shall lease the Ground Ambulances from Agency on an as needed basis, and the CITY shall accommodate a request for use of Ambulance Transportation when doing so serves the CITY's public and/or does not unreasonably disrupt the CITY's ability to provide usual Ambulance Services as mutually agreed.~~ The Parties shall track and document LFN's ~~actual usage of the Ambulance Transportation~~Ground Ambulances. ~~Delivery of the Ground Ambulances shall be as agreed upon.~~

Commented [RC1]: What does this mean?

2.3.2.5 Compensation/Rental Rate. LFN shall pay Agency ~~a rental rate ("Rental Rate") of~~ \$500.00 per transport.

~~plus \$6.00 per mile for Ground Ambulance for actual miles traveled with a LFN patient on board. The Parties have negotiated this rate on an arm's length basis.~~

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Commented [RC2]: The City is a participant in a risk pool for insurance purposes and therefore cannot list a non-pool member as an additional insured.

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2.6 Insurance.

A. ~~CITY, CITY,~~ as of the Effective Date, has liability insurance with ~~Washington Cities Insurance Authority, a municipal risk pool authorized under Chapters 48.62 and 39.34 RCW and Washington~~

Administrative Code 200.100.010 with limits of the insurance are \$20,000,000 per occurrence, with WCIA self-insuring for the first \$4,000,000 of each loss. WCIA can and will provide LFN with an evidence of coverage letter upon request. The City's participation in WCIA, a self-insured, governmental risk pool shall satisfy the insurance conditions of this Agreement. Agency shall obtain and maintain for the entire term of this Agreement, at its own expense, business auto insurance for the Ground Ambulances for third party liability and physical damage. Liability insurance shall be for minimum amounts of \$5,000,000 per occurrence (combined single limit); include LFN as additional insured with waiver of subrogation from the insurance company in favor of LFN and include a clause requiring the insurer to provide at least thirty (30) days prior written notice of cancellation. Agency shall furnish to LFN a certificate of insurance or other evidence satisfactory to LFN that such insurance is in effect, provided however that LFN shall be under no duty to ascertain the existence of or to examine such insurance policy or to inform Agency such insurance does not comply with the requirements hereof. Agency further agrees to give LFN prompt notice of any damage to, or loss of, the Ground Ambulances. Each Party shall obtain and maintain for the entire term of this Agreement, at its own expense, professional liability insurance while the Ground Ambulance is in their possession, control or use.

B. LFN. LFN shall procure and maintain for the duration of the use or rental period insurance against claims for injuries to persons or damage to property which may arise from or in connection with the use of the ambulance including but not limited to while driving the ambulance. LFNs maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the User to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

LFN's required insurance shall be as follows:

Commercial General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 covering premises, operations, products-completed operations, and contractual liability. The City shall be named as an additional insured on Life Flight's General Liability insurance policy using an endorsement ISO CG 20 26 07 04 or substitute endorsement providing at least as broad coverage. The General Liability insurance shall be written with limits no less than \$5,000,000 each occurrence, \$10,000,000 general aggregate.

Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance

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Services Office (ISO) form CA 00 01. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$5,000,000 per accident naming the City as an additional insured.

If LFN maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by LFN, irrespective of whether such limits maintained by the LFN are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by LFN.

2.4 All required insurance policies shall contain or be endorsed to contain that the Life Flight insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Life Flights insurance and shall not contribute with it.

2.5.2.7 Reimbursement; Maintenance of Records. For transports made pursuant to this Agreement, CITY shall have no right or discretion to bill and collect fees from any patient or payor or LFN except for the compensation identified in Paragraph 2.5 above.- LFN shall have the sole right and discretion to bill and collect the fees for Agency transports of LFN patients, and Agency shall not bill any patient or payer, or claim any portion of LFN's collections. Agency's reimbursement shall be limited to the Rental Rate. LFN shall maintain patient care records and CITYAgency shall maintain Ground Ambulance records as required by law and to ,including but not limited to, vehicle licensing and registration records, maintenance records, medical

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equipment records, driver education records, and the make, model, year, vehicle identification number, and the date that each Ground Ambulance was first used pursuant to this Agreement. Each Party agrees to make such records available to the other Party for compliance or billing purposes within 10 business days of a request or earlier if required by court order, the government or law, except that, CITY shall not be required to provide access to or copies of confidential, privileged, or exempt from disclosure or otherwise legally protected from disclosure records. It shall not be a violation of this term of the Agreement if the CITY determines in its sole discretion that allowing access to or dissemination of requested records is or may be in violation of any applicable collective bargaining agreement or the person/entity the records are about files a request for a court to prohibit the CITY from disclosing the records or making them public so long as said person/entity is diligently pursuing the court order.

2-62.8 Compliance with law Affirmative Covenants of Agency. During the term of this Agreement, the PartiesAgency shall:

~~A. Pay all costs associated with the Ground Ambulances including their maintenance, repairs, fuel and insurance, and keep Ground Ambulances in good operating order and condition.~~

~~B. Assume all risks of loss with respect to the Ground Ambulances, including without limitation theft, damage or destruction.~~

~~C. Instruct drivers of the Ground Ambulances not to exceed a speed limit of 10 miles per hour more than the legal speed limit, regardless of whether a patient is on board or whether the transport is "Code 3."~~

~~D. c~~Comply with all federal, state and local laws, regulations, requirements and rules pertaining to the Ground Ambulances and PartiesAgency's respective obligations hereunder, ~~all manufacturer's instructions and maintenance agreement or warranty requirements, and the conditions and requirements of all policies of insurance with respect to the Ground Ambulances and this Agreement which are obtained and maintained by Agency.~~

~~D. Pay all lawful claims, whether for labor, materials, supplies, rents or services, which might or could if unpaid become a lien on the Ground Ambulances which are imposed due to Agency's failure to perform any obligations or pay any sums due to any party.~~

~~D. Pay, when due, all license fees, assessments, personal property or other taxes (excluding sales or use taxes) now and hereafter imposed by any governmental body or agency upon the Ground Ambulances or the use thereof, and taxes, if any.~~

ARTICLE III. OTHER TERMS

3.1 Operators and ambulance "as is". LFN accepts the Ambulance Transportation "as is" without any representations or warranties, express or implied, of any kind whatsoever including but not limited to the operability, safety, licensing, registration, insurance coverage, availability, maintenance, warranty/recall work,

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adequacy of supplies and/or equipment of any vehicle, supplies or equipment and the hiring, skill, ability, education, training, experience, certification, licensing, collective bargaining negotiations, contracting, availability, monitoring and/or supervision of CITY personnel. The CITY shall owe the same duty to the LFN as the CITY owes to the general public as a whole. LFN assumes all liability and all risk associated with use of the CITY's Ambulance Services. LFN may not rely on any representation made by the CITY except as to those representations made to the public as a whole.

3.2 Indemnification. LFN shall defend, indemnify, and hold the CITY, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement except for injuries and damages caused by the sole negligence of the CITY.

The CITY shall defend, indemnify, and hold LFN, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of LFN.

However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of LFN and CITY, its officers, officials, employees, and volunteers, LFN's liability hereunder shall be only to the extent of LFN's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes LFN's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

~~3.9 — Each Party shall protect, defend, indemnify and hold harmless the other Party, its members and their respective parent and subsidiary organizations, agents, officers, directors, assignees and employees (collectively referred to as the "Indemnitees") from and against any and all losses, costs, claims, demands, causes of action, suits, damages and expenses, including reasonable attorneys' fees and costs (collectively referred to as "Claims") suffered by the Indemnitees or brought against the Indemnitees (including Claims by employees of the indemnifying Party or any third parties) as a result of or in any way arising from the performance or non-~~

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~~performance of the indemnifying Party under this Agreement or the negligence, gross negligence or willful acts or omissions of the indemnifying Party, any parent, subsidiary or other related organizations of the indemnifying Party, and/or the agents, employees or contractors, or otherwise of the indemnifying Party or its parent, subsidiary or other related organizations.~~

3.3

Confidentiality, Privacy and Security. The confidentiality, privacy and security of “Protected Health Information” (as defined in the Health Insurance Portability and Accountability Act of 1996 and its implementing rules and regulations (“HIPAA”)) and “Health Care Information” (as defined in the Washington state Medical Records Act Chapter 70.02 Revised Code of Washington) shall be maintained by the Parties in accordance with HIPAA and applicable state laws and regulations. Without limiting the generality of the foregoing, there shall be no filming, videotaping or recording of patients or personnel in the patient compartment of any Ground Ambulance leased pursuant to this Agreement, except that, CITY commissioned law enforcement officers are authorized to utilize their body worn cameras (video/audio) pursuant to the CITY’s policies. LFN understands that the CITY is a local governmental agency for purposes of the Washington State Public Records Act and as such, any writing (broadly defined to include traditional written records, photos, maps, videos, voicemails, webpage and social media posts and content, emails, text messages and the like) that is prepared, owned, used, or retained by the CITY is a Public Record as defined in the Act and subject to disclosure. ~~In addition, each Party shall safeguard and not disclose the other Party’s trade secrets and other matters of a business or financial nature which are not generally disclosed to the public (“Confidential Information”). Upon termination of this Agreement and upon request of the disclosing party, each Party will promptly deliver all Confidential Information, in whatever form, in its possession and control to the other Party, or will certify to the destruction of such Confidential Information, subject to each Party’s respective records retention obligations under applicable law.~~

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3.4 Entire Agreement. This Agreement contains the entire agreement among the Parties relating to the subject matter described in this Agreement, and supersedes any prior contracts or agreements between the Parties.

Commented [RC3]: If the City possesses a record prepared, owned, or used by LFN, that record becomes a CITY record and subject to disclosure and retention per the state retention schedule. The City cannot comply with this term as written. In addition, if the City transfers a record to LFN and the City is not required to retain a copy of said record, the City does not want the record back from LFN.

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3.1

3.2 Waiver. No officer, employee, agent or other individual acting on behalf of either Party has the power, right or authority to waive any of the conditions or provisions of this Agreement. A waiver in one instance shall not be held to be a waiver of any other subsequent breach or nonperformance. All remedies afforded in this Agreement or by law, shall be taken and construed as cumulative, and in addition to every other remedy provided herein or by law. Failure of either Party to enforce at any time any of the provisions of this Agreement or to require at any time performance by the other Party of any provision hereof shall in no way be construed to be a waiver of such provisions nor shall it affect the validity of this Agreement or any part thereof. Compliance with this Agreement may be waived (either generally or

~~in a particular instance and either retroactively or prospectively) only by the written agreement of LFN and Agency.~~

3.3.6 Notices. Whenever this Agreement requires that a notice be given by one Party to another Party, each such notice shall be given in writing. All notices shall be addressed to such Party at the address of such Party as the Party has provided to the other Party.

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All notices, requests, demands, approvals and other communications which are required to be given, or may be given, from one Party to the other Party under this Agreement shall be deemed to have been duly given, received and effective: (i) if personally delivered, on the date of delivery; (ii) in the case of a notice sent by mail, when actually received by the addressee; and (iii) the business day immediately following the day it is sent, if sent for next day delivery to a domestic address by a nationally- recognized overnight courier or delivery service.

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Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington, without regard to its conflicts of law principles and venue of any action shall be in the Walla Walla Superior Court for the State of Washington.

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3.6.3.8 Successors and Assigns. This Agreement shall be binding upon the Parties and their respective successors and permitted assigns, and shall inure to the benefit of the Parties and, except as otherwise provided in this Agreement, their respective successors and permitted assigns. Any assignment by either Party Agency is void.

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3.9 Severability. In case any one or more of the provisions contained in this Agreement or any application thereof shall be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained in this Agreement and other application thereof shall not in any way be affected or impaired thereby.

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3.10 Counterparts. This Agreement may be executed in counterparts and as so executed shall constitute one agreement binding on all the Parties. Delivery of an executed counterpart of a signature page to this Agreement by facsimile shall be effective as delivery of a manually executed counterpart of this Agreement.

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3.8 No Referral Requirement. Nothing herein is intended to require or suggest any utilization of LFN other than as needed for fast, high-quality patient care. In most instances, unless Agency judgment or patient request dictates otherwise, the air ambulance provider should be the closest appropriate and available air ambulance. Further, nothing herein shall be construed as a requirement, express or implied, that Agency shall refer, directly or indirectly, any patient to LFN, or its member organizations, for medical transport services, hospital services, or other services.

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3.11 Compliance and termination for non-compliance. In the event either Party reasonably determines that this Agreement is not in strict compliance with applicable law, statutes, rules and regulations including, but not limited to, the laws and rules related to Medicare fraud and abuse, or antitrust, or if any authority commences regulatory and enforcement action, then the Parties shall negotiate any terms of this Agreement to correct the term to secure such strict compliance. If it is not possible to negotiate such alternative terms, either Party may terminate this agreement on written notice.

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3.12 Records Retention. Until the expiration of four (4) years after the furnishing of services provided pursuant to this Agreement, both Parties shall make available to the Secretary of the United States Department of Health and Human Services and the United States Comptroller General, and their duly authorized representatives, this Agreement and all books, documents and records necessary to certify the nature and extent of the costs of such services, provided that access is required by law and regulations, and further provided that a request for such access complies with the procedural requirements of applicable law and regulations.

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3.13 No Third Party Party. No provision of this Agreement is intended to, nor will it be construed to, create any benefit to any third-party or provide any rights or benefits to any person or entity other than the CITY and LFN. No duty is created to any third-party.

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3.14 Cost and Attorney's Fees. The prevailing party in any litigation or arbitration arising out of this Agreement shall be entitled to its attorney's fees and costs of such litigation (including expert witness fees).

3.15 Anti-kickback. No officer or employee of City, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in this Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from any person with an interest in this Agreement.

3.16 Funding. Nothing in this Agreement requires the City to appropriate future funding and should any funds appropriated at the time of execution of this Agreement be, at the sole discretion of the City not expended pursuant to this Agreement, the City is not required to expend said funds and the City shall only be responsible to compensate CONTRACTOR for actual services performed up to the date of notice by City to CONTRACTOR of reduction or elimination of funding.

3.17 Relationship of the Parties. It is understood, agreed and declared LFN, including its employees, interns, representatives, contractors, and volunteers, are not employees, volunteers, interns, representatives, or agents of CITY, that LFN performs no service for or on behalf of the CITY. The CITY has no right to control the particular manner, method, and means in which LFN acts or fails to act and any acts or inactions are solely within the discretion of LFN. Any and all employees, volunteers, and interns and contractors who provide equipment, product, supplies, and the like or provide services in connection or associated with this Agreement shall be deemed employees solely of LFN. LFN shall be solely responsible for the conduct and actions of all employees, interns, contractors, and volunteers of LFN under this Agreement and any liability that may attach thereto. It is understood and agreed that Ambulance Operators are CITY employees or volunteers and as such, they will perform duties as instructed by the CITY and not as instructed or requested by LFN. LFN shall have no right to direct, instruct, or otherwise control Ambulance Operators. Any request for a change in destination, route, speed, or any other driving duty by LFN will be confirmed with dispatch and/or with CITY prior to the change. CITY personnel have the right to refuse to perform any act or omission requested by LFN based upon their duties as an employee of the CITY. CITY personnel will not provide ambulance services except for operation of the ambulance vehicle.

3.18 Delays/Force Majeure. Neither party is liable or responsible to the other party and neither party shall be deemed to have breached this Agreement for failure or delay in performing any obligation under this Agreement when such failure or delay is caused by or results from causes beyond the reasonable control of the affected party, including but not limited to fire, floods, embargoes, war, acts of war, insurrections, riots, strikes, lockouts or other significant labor disturbances, or acts of God; provided, however, that the party so affected shall use reasonable efforts to avoid or remove such causes of nonperformance, and shall continue to perform whenever such causes are removed. Either

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party shall provide the other party with prompt written notice of any delay or failure to perform that occurs by reason of force majeure.

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IN WITNESS WHEREOF, the Parties to this Agreement have duly executed this Agreement as of the dates set forth below.

LIFE FLIGHT NETWORK, LLC,
an Oregon limited liability company

By: _____
Name: Ben Clayton
Title: Chief Executive Officer

Date: _____

College Place Fire Department

By: _____
Name: Mike Rizzitiello
Title: City Administrator

Date: _____

**AGREEMENT BETWEEN THE CITY OF COLLEGE PLACE AND
LIFE FLIGHT NETWORK, LLC FOR USE OF CITY OWNED AMBULANCE AND
AMBULANCE OPERATOR**

THIS AGREEMENT is by and between Life Flight Network, LLC, an Oregon limited liability company (“**LFN**”), and City of Collage Place, a non-charter Washington state code city (“**CITY**”) for the use of City owned and operated ambulances by LFN. Each party may be referred to hereunder as a “**Party**” or collectively as the “**Parties**.”

BACKGROUND

LFN operates an air medical service (and related ground transport service) in Oregon, Washington, Idaho and Montana. LFN is the largest air medical transport program in the Pacific Northwest, with rotor-wing bases located in: Astoria, Aurora, Cottage Grove, La Grande, Newport, Ontario, Pendleton and Redmond, Oregon; Brewster, Coupeville, Dallesport, Kelso, Moses Lake, Port Angeles, Pullman, Richland, Spokane and Walla Walla, Washington; Burley, Boise, Lewiston, and Sandpoint, Idaho; and Bozeman, Butte and Missoula, Montana, and with fixed-wing bases located in: Aurora and La Grande, Oregon; Dallesport, Moses Lake, Port Angeles, Richland and Spokane, Washington; Boise, Idaho; and Butte, Montana.

On May 10, 2022, pursuant to Revised Code of Washington (RCW) 35.21.766, the CITY established an ambulance public utility to regulate users and providers of all ambulance services and to assist in funding the ambulance services. CITY owns and operates ground ambulance vehicles to provide 24-hour emergency medical and basic life support services and transportation for medical purposes to users.

There may be times when LFN is unable to provide air medical services and during such times, LFN desires to be able to use a CITY ambulance and ambulance operator (Ambulance Transportation) to transport a patient for medical services. All medical services/patient care will be done solely by LFN personnel using only LFN equipment and supplies.

The CITY has fulfilled LFN’s request for Ambulance Transportation on an ad hoc basis when doing so is in the best interest of the public. The Parties recognize that based upon area of service and its population, there are many times when the CITY’s ambulances and ambulance personnel are idle and formalizing and standardizing LFN’s use of CITY Ambulance Transportation to include payment by LFN to the CITY for use thereof is in the best interest of the Parties and the public.

NOW THEREFORE, in consideration of the mutual covenants in this Agreement, the Parties agree as follows:

**ARTICLE I.
TERM and TERMINATION**

1.1 Term. The term of this Agreement shall commence on the date this Agreement is signed by the last party to sign it (the “**Effective Date**”) and shall remain in effect for one year, unless terminated earlier under Section 1.2 and/or 3.11. This Agreement will automatically be renewed for additional, consecutive one-year terms, unless either Party notifies the other Party at least 30 days prior to the expiration of the then-current term that it does not agree to an extension of the term.

1.2 Termination. Either Party may terminate this Agreement upon the default of the other Party if the defaulting Party has not cured the default within 30 days of its receipt of written notice of the existence and nature of the default. In addition, either Party may terminate this Agreement without cause upon 30 days’ prior written notice. CITY may terminate this Agreement immediately when, in the CITY’s sole determination, doing so is in the best interest of the public. Notice of immediate termination shall be provided to LFN as soon as reasonably practicable.

ARTICLE II. USE OF AMBULANCE AND AMBULANCE OPERATOR

2.1 Ambulance Use. CITY hereby agrees to allow LFN to use one or more CITY ambulances operated by CITY personnel when LFN desires to use air medical transport, but is unable to do so due to weather or other natural disaster or condition including fire, flood, earthquake, and the like. Use shall not be a substitute for medical transportation which cannot occur due to LFN’s failure to adequately maintain its own equipment, supplies, and personnel, either in quantity or quality, or any other situation over which LFN has reasonable control.

2.2 Ambulance Operators. LFN shall not operate CITY ambulances. Only CITY Fire Department ambulance operators are allowed to operate CITY ambulances.

2.3 Ownership. All ambulances and all equipment and supplies associated with operating any ambulance are the sole and exclusive personal property of the CITY. LFN shall have no right, title or interest in the ambulances and equipment and supplies associated therewith except as allowed pursuant to this Agreement.

2.4 Scheduling. LFN’s use of Ambulance Transportation shall be on an as needed basis, and the CITY shall accommodate a request for use of Ambulance Transportation when doing so serves the CITY’s public and/or does not unreasonably disrupt the CITY’s ability to provide usual Ambulance Services. The Parties shall track and document LFN’s usage of the Ambulance Transportation. **Delivery of the Ground Ambulances shall be as agreed upon.**

2.5 Compensation. LFN shall pay Agency **\$500.00 per transport.**

plus \$6.00 per mile traveled with a LFN patient on board. .

2.6 Insurance.

Commented [RC1]: What does this mean?

Commented [RC2]: The City is a participant in a risk pool for insurance purposes and therefore cannot list a non-pool member as an additional insured.

- A. CITY.** CITY, as of the Effective Date, has liability insurance with Washington Cities Insurance Authority, a municipal risk pool authorized under Chapters 48.62 and 39.34 RCW and Washington Administrative Code 200.100.010 with limits of the insurance are \$20,000,000 per occurrence, with WCIA self-insuring for the first \$4,000,000 of each loss. WCIA can and will provide LFN with an evidence of coverage letter upon request. The City's participation in WCIA, a self-insured, governmental risk pool shall satisfy the insurance conditions of this Agreement.
- B. LFN.** LFN shall procure and maintain for the duration of the use or rental period insurance against claims for injuries to persons or damage to property which may arise from or in connection with the use of the ambulance including but not limited to while driving the ambulance. LFN's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the User to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

LFN's required insurance shall be as follows:

Commercial General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 covering premises, operations, products-completed operations, and contractual liability. The City shall be named as an additional insured on Life Flight's General Liability insurance policy using an endorsement ISO CG 20 26 07 04 or substitute endorsement providing at least as broad coverage. The General Liability insurance shall be written with limits no less than \$5,000,000 each occurrence, \$10,000,000 general aggregate.

Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$5,000,000 per accident naming the City as an additional insured.

If LFN maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by LFN, irrespective of whether such limits maintained by the LFN are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by LFN.

All required insurance policies shall contain or be endorsed to contain that the Life Flight insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Life Flights insurance and shall not contribute with it.

2.7 Reimbursement; Maintenance of Records. For transports made pursuant to this Agreement, CITY shall have no right or discretion to bill and collect fees from any patient or payor or LFN except for the compensation identified in Paragraph 2.5 above. LFN shall maintain patient care records and CITY shall maintain Ground Ambulance records as required by law and to include: vehicle licensing and registration records, maintenance records, medical equipment records, driver education records, and the make, model, year, vehicle identification number, and the date that each Ground Ambulance was first used pursuant to this Agreement. Each Party agrees to make such records available to the other Party for compliance or billing purposes within 10 business days of a request or earlier if required by court order, the government or law, except that, CITY shall not be required to provide access to or copies of confidential, privileged, or exempt from disclosure or otherwise legally protected from disclosure records. It shall not be a violation of this term of the Agreement if the CITY determines in its sole discretion that allowing access to or dissemination of requested records is or may be in violation of any applicable collective bargaining agreement or the person/entity the records are about files a request for a court to prohibit the CITY from disclosing the records or making them public so long as said person/entity is diligently pursuing the court order.

2.8 Compliance with law. During the term of this Agreement, the Parties shall comply with all federal, state and local laws, regulations, requirements and rules pertaining to the Ground Ambulances and Parties' respective obligations hereunder.

ARTICLE III. OTHER TERMS

3.1 Operators and ambulance "as is". LFN accepts the Ambulance Transportation "as is" without any representations or warranties, express or implied, of any kind whatsoever including but not limited to the operability, safety, licensing, registration, insurance coverage, availability, maintenance, warranty/recall work, adequacy of supplies and/or equipment of any vehicle, supplies or equipment and the hiring, skill, ability, education, training, experience, certification, licensing, collective bargaining negotiations, contracting, availability, monitoring and/or supervision of CITY personnel. The CITY shall owe the same duty to the LFN as the CITY owes to the general public as a whole. LFN assumes all liability and all risk associated with use of the CITY's Ambulance Services. LFN may not rely on any representation made by the CITY except as to those representations made to the public as a whole.

3.2 Indemnification. LFN shall defend, indemnify, and hold the CITY, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement except for injuries and damages caused by the sole

negligence of the CITY.

The CITY shall defend, indemnify, and hold LFN, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of LFN.

However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of LFN and CITY, its officers, officials, employees, and volunteers, LFN's liability hereunder shall be only to the extent of LFN's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes LFN's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

3.3 Confidentiality, Privacy and Security. The confidentiality, privacy and security of "Protected Health Information" (as defined in the Health Insurance Portability and Accountability Act of 1996 and its implementing rules and regulations ("HIPAA")) and "Health Care Information" (as defined in the Washington state Medical Records Act Chapter 70.02 Revised Code of Washington) shall be maintained by the Parties in accordance with HIPAA and applicable state laws and regulations. Without limiting the generality of the foregoing, there shall be no filming, videotaping or recording of patients or personnel in the patient compartment of any Ground Ambulance leased pursuant to this Agreement, except that, CITY commissioned law enforcement officers are authorized to utilize their body worn cameras (video/audio) pursuant to the CITY's policies. LFN understands that the CITY is a local governmental agency for purposes of the Washington State Public Records Act and as such, any writing (broadly defined to include traditional written records, photos, maps, videos, voicemails, webpage and social media posts and content, emails, text messages and the like) that is prepared, owned, used, or retained by the CITY is a Public Record as defined in the Act and subject to disclosure.

3.4 Entire Agreement. This Agreement contains the entire agreement among the Parties relating to the subject matter described in this Agreement and supersedes any prior contracts or agreements between the Parties.

3.5 Waiver. No officer, employee, agent or other individual acting on behalf of either Party has the power, right or authority to waive any of the conditions or provisions of this Agreement. A waiver in one instance shall not be held to be a waiver of any other subsequent breach or nonperformance. All remedies afforded in this Agreement or by law, shall be taken and construed as cumulative, and in addition to every other remedy provided herein or by law. Failure of either Party to enforce at any time any of the provisions of this Agreement or to require at any time performance by the other Party of any provision hereof shall in no way be construed to be a waiver of such provisions nor

shall it affect the validity of this Agreement or any part thereof.

3.6 Notices. Whenever this Agreement requires that a notice be given by one Party to another Party, each such notice shall be given in writing. All notices shall be addressed to such Party at the address of such Party as the Party has provided to the other Party.

All notices, requests, demands, approvals and other communications which are required to be given, or may be given, from one Party to the other Party under this Agreement shall be deemed to have been duly given, received and effective: (i) if personally delivered, on the date of delivery; (ii) in the case of a notice sent by mail, when actually received by the addressee; and (iii) the business day immediately following the day it is sent, if sent for next day delivery to a domestic address by a nationally- recognized overnight courier or delivery service.

3.7 Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington, without regard to its conflicts of law principles and venue of any action shall be in the Walla Walla Superior Court for the State of Washington.

3.8 Successors and Assigns. This Agreement shall be binding upon the Parties and their respective successors and permitted assigns, and shall inure to the benefit of the Parties and, except as otherwise provided in this Agreement, their respective successors and permitted assigns. Any assignment by either Party is void.

3.9 Severability. In case any one or more of the provisions contained in this Agreement or any application thereof shall be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained in this Agreement and other application thereof shall not in any way be affected or impaired thereby.

3.10 Counterparts. This Agreement may be executed in counterparts and as so executed shall constitute one agreement binding on all the Parties. Delivery of an executed counterpart of a signature page to this Agreement by facsimile shall be effective as delivery of a manually executed counterpart of this Agreement.

3.11 Compliance and termination for non-compliance. In the event either Party reasonably determines that this Agreement is not in strict compliance with applicable law, statutes, rules and regulations including, but not limited to, the laws and rules related to Medicare fraud and abuse, or antitrust, or if any authority commences regulatory and enforcement action, then the Parties shall negotiate any terms of this Agreement to correct the term to secure such strict compliance. If it is not possible to negotiate such alternative terms, either Party may terminate this agreement on written notice.

3.12 Records Retention. Until the expiration of four (4) years after the furnishing of services provided pursuant to this Agreement, both Parties shall make available to the Secretary of the United States Department of Health and Human Services

and the United States Comptroller General, and their duly authorized representatives, this Agreement and all books, documents and records necessary to certify the nature and extent of the costs of such services, provided that access is required by law and regulations, and further provided that a request for such access complies with the procedural requirements of applicable law and regulations.

3.13 No Third Party Benefit. No provision of this Agreement is intended to, nor will it be construed to, create any benefit to any third-party or provide any rights or benefits to any person or entity other than the CITY and LFN. No duty is created to any third-party.

3.14 Cost and Attorney's Fees. The prevailing party in any litigation or arbitration arising out of this Agreement shall be entitled to its attorney's fees and costs of such litigation (including expert witness fees).

3.15 Anti-kickback. No officer or employee of City, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in this Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from any person with an interest in this Agreement.

3.16 Funding. Nothing in this Agreement requires the City to appropriate future funding and should any funds appropriated at the time of execution of this Agreement be, at the sole discretion of the City not expended pursuant to this Agreement, the City is not required to expend said funds and the City shall only be responsible to compensate CONTRACTOR for actual services performed up to the date of notice by City to CONTRACTOR of reduction or elimination of funding.

3.17 Relationship of the Parties. It is understood, agreed and declared LFN, including its employees, interns, representatives, contractors, and volunteers, are not employees, volunteers, interns, representatives, or agents of CITY, that LFN performs no service for or on behalf of the CITY. The CITY has no right to control the particular manner, method, and means in which LFN acts or fails to act and any acts or inactions are solely within the discretion of LFN. Any and all employees, volunteers, and interns and contractors who provide equipment, product, supplies, and the like or provide services in connection or associated with this Agreement shall be deemed employees solely of LFN. LFN shall be solely responsible for the conduct and actions of all employees, interns, contractors, and volunteers of LFN under this Agreement and any liability that may attach thereto. It is understood and agreed that Ambulance Operators are CITY employees or volunteers and as such, they will perform duties as instructed by the CITY and not as instructed or requested by LFN. LFN shall have no right to direct, instruct, or otherwise control Ambulance Operators. Any request for a change in destination, route, speed, or any other driving duty by LFN will be confirmed with dispatch and/or with CITY prior to the change. CITY personnel have the right to refuse to perform any act or omission requested by LFN based upon their duties as an employee of the CITY. CITY personnel will not provide ambulance services except for operation of the ambulance vehicle.

3.18 Delays/Force Majeure. Neither party is liable or responsible to the other

party and neither party shall be deemed to have breached this Agreement for failure or delay in performing any obligation under this Agreement when such failure or delay is caused by or results from causes beyond the reasonable control of the affected party, including but not limited to fire, floods, embargoes, war, acts of war, insurrections, riots, strikes, lockouts or other significant labor disturbances, or acts of God; provided, however, that the party so affected shall use reasonable efforts to avoid or remove such causes of nonperformance, and shall continue to perform whenever such causes are removed. Either party shall provide the other party with prompt written notice of any delay or failure to perform that occurs by reason of force majeure

IN WITNESS WHEREOF, the Parties to this Agreement have duly executed this Agreement as of the dates set forth below.

LIFE FLIGHT NETWORK, LLC,
an Oregon limited liability company

By: _____

Name: Ben Clayton

Title: Chief Executive Officer

Date: _____

College Place Fire Department

By: _____

Name: Mike Rizzitiello

Title: City Administrator

Date: _____

NEW SECTION:

9.04.070 – Mandatory minimum jail and jail alternative sentences for repeat criminal offenders.

A. Upon conviction of a misdemeanor or gross misdemeanor violation of Chapter 9A.52 RCW (Trespass), Chapter 9A.84 RCW (Public Disorder), Chapter 9A.56 RCW (Theft), Chapter 9A.48 RCW (Malicious Mischief), Chapter 9A.84 RCW (Public Disturbance), RCW 9A.88.010 (Indecent exposure) or 69.50.4013 (Possession, Use of Controlled Substance), on or after the effective date of the ordinance codified in this section, the municipal court or any court having jurisdiction over the City's criminal prosecutions, shall impose a mandatory minimum jail sentence of no less than 30 days in jail, if, within the three years prior to the conviction, the defendant had, in the state of Washington, one or more prior criminal dispositions for a crime as defined in Chapter 9A.52, Chapter 9A.84, Chapter 9A.56, Chapter 9A.48, or Chapter 9.84 RCW or as defined in RCW 9A.88.010 or RCW 69.50.4013.

B. "Prior criminal disposition" means a conviction, stipulated order of continuance or similar agreement, deferred prosecution, and/or deferred sentence within the three years prior to the date of the offense for which a defendant is being sentenced.

C. A defendant is subject to the mandatory 30 days in jail for each separate qualifying offense unless the offenses arise out of the same course of conduct. For each offense that does not arise out of the same course of conduct, the mandatory 30 days in jail for each offense must be served consecutively to all other mandatory jail term imposed.

C. Post-Sentencing Petitions.

1. A defendant sentenced to a mandatory minimum sentence under this section and serving the sentence may petition the court for relief from the sentence if he, she, or they meet the following criteria:

a. A qualified professional has determine that the defendant would benefit from in-patient behavioral health treatment defined as substance use/abuse treatment and/or mental health treatment;

b. Defendant has a specific bed date to enter the treatment program during the defendant's commitment to jail;

c. Defendant executes a waiver acceptable to the designated treatment provider for the treatment provider to share with the City all treatment information about the Defendant in association with the post-sentencing petition, including but not limited to all information about the defendant's amenability to treatment or absconding from treatment.

d. Defendant agrees in writing to attend treatment and comply with all treatment recommendations; and

e. The court finds that treatment is appropriate alternative to jail.

2. If the court grants the petition, the judge may enter an order of release with appropriate conditions. The court will advise the defendant of the penalties for escape in the third degree – absconding from treatment.

3. If the defendant provides proof of successful completion of treatment to the satisfaction of the municipal court, the court may suspend any remaining jail time.

4. A defendant who otherwise would be subject to a mandatory minimum sentence under this section, and whose case is diverted through a community or therapeutic court, is subject to a mandatory minimum sentence under this section if he, she, or they opt out or fails to complete the program.

D. Notwithstanding the forgoing sections, the City may agree in writing, as an alternative to the mandatory minimum sentence, to recommend community service and/or intensive out-patient treatment requirements in lieu of some or all of the jail sentence. If an alternative is imposed, the Court must set a timeline for completion of the in lieu requirements and if the defendant fails to meet a deadline, the Court shall impose the mandatory jail time remaining after giving credit as follows:

1. For every eight hours of community service, one day in jail;

2. For every week in intensive out-patient treatment compliance, one day in jail.

E. The Court shall order jail time to be served on consecutive days unless the Defendant has made a sufficient showing that he, she, or they are employed and/or attend schooling full or part time upon which the Court may order jail time to be served on days and hours of the week to accommodate the work and/or schooling. Written proof adequate to the City and the Court of employment and/or schooling must be provided to the Court and the City to be eligible for alternative jail schedule.

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Arlene Alen

Organization Representing: Walla Walla Valley Chamber of Commerce

Contact Address: 29 E.Sumach St.

City/State/Zip: Walla Walla, WA 99362

Phone: 509.525.0850

E-mail: ceo@wwwchamber.com

Project Information Description of the project (include project purpose, approach and location).

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

1. Project Information

Name of Project: WWV Community Concierge Cohort

Description of the Project:

WWV Community Concierge Cohort is a dynamic initiative dedicated to facilitating seamless connections between businesses, organizations and volunteers across the Walla Walla Valley. With a central focus on recruiting and background checking volunteers for one-off or longer-term, project-based services, this program thrives on the principles of commitment-free engagement.

Approach:

Our approach involves proactively identifying organizations and businesses with periodic volunteer needs and skillfully matching them with volunteers who desire engagement without long-term commitments. While leveraging existing technology, our emphasis is on a person-centric approach that encapsulates the spirit of "Locals helping Locals".

Location:

Nestled within our Chamber, our organizational structure harnesses the Chamber's robust resources, technology, and staff to create a hub that not only streamlines volunteer coordination but also fosters meaningful connections within our community.

2. Grant Program Goals

- Build infrastructure
- Supporting Community Asset Building. The WWV Community Concierge Cohort enhances the collective assets of the Walla Walla Valley by mobilizing volunteers to contribute to the well-being and growth of our community.
- Leveraging Assets of WWV Communities: We leverage the unique strengths and resources of all Walla Walla Valley Communities, promoting collaboration and resource-sharing for mutual benefit.
- Increasing existing Community Resources: Through effective volunteer coordination, we strive to increase and optimize the existing community resources available throughout the Valley.

3. Previous Success and Community Needs

Building upon the success of a similar program in an Arizona Community, the WWV Community Concierge Cohort addresses specific community needs:

- Successful Program Implementation: Drawing on our experience implementing a successful program in Arizona, we bring a proven model of volunteer coordination to the Walla Walla Valley.

- Adapting to Changing Community Dynamics: Recognizing the evolving landscape of community engagement, our program caters to the preferences of newer generations who seek short, occasional engagements without long-term commitments.
- Targeting a Missing Generation of Volunteers: With traditional boomer volunteers aging out, we aim to fill the gap by engaging a new generation of volunteers who prefer flexible and commitment-free opportunities.

4. Relating to the City's Comp Plan and Goals

The WWV Community Concierge Cohort aligns seamlessly with the City's Comprehensive Plans and Goals:

- Engaging Population in Civic Entities: Our program actively involves the city's population in civic entities, NGO's and Community events, fostering a sense of shared responsibility and participation.
- Demonstrating City's Character and Quality of Life: By connecting volunteers with diverse opportunities, we showcase the character and quality of life that the City provides to its residents.
- Encouraging Deeper Community Engagement: Through commitment-free engagements, we encourage residents to deepen their community engagement, preserving the small-city quality while expanding cooperation.
- Enhancing 2-way Communication: Our program enhances communication channels, ensuring an informed citizenry and extending community engagement and evangelism beyond city borders.
- Promoting Family, Partner or singular volunteerism: Recognizing the importance of family-oriented community values, we create opportunities that promote family, partner and singular volunteerism, contributing to an enhanced quality of life in College Place and throughout the Valley.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$4000.
Cash Match from Applicant	\$1500.
In-kind match from Applicant	\$11,000
Cash from other Sources	
• Source: Grant in process	\$4000.
• Source:	
Total Project Revenue	\$20,500

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel	\$ 14,000	\$8600	0	\$2650
Materials/Supplies /	\$1900.	\$1000	\$500	\$500
Technology				
Professional Services /	\$1600.		\$500.	\$500.
Bookkeeping				
Other	\$2000	\$700	\$500.	\$350
Marketing/Collateral /				
Social/Video				
Total Expenses	\$20500.	\$10,300	\$1500	\$4000.

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Build infrastructure/ Demos	CEO	Q3 2024	ready for entity recruitment
Training Staff/Tech	CEO	Q3-Q4 2024	Ready to launch
Build Marketing program/schedule	CEO/Staff	Q2-Q3 2024	launch campaigns
Local to-Local in person zoom & Chamber Cafes	CEO/Staff	Q4 2024	recruitment/entities/ volunteers BETA
Post Beta/LAUNCH	CEO/Staff	Q4 2024 - Q1 2025	Community Engagement

Return completed Application to:

City of College Place
City Administrator's Office
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us
Due Date: January 19th, 2024

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Karen Hedine, CEO
Organization Representing: YMCA of Walla Walla
Contact Address: 340 S. Park Street
City/State/Zip: Walla Walla, WA 99362
Phone: 509-525-8868
E-mail: khedine@wwymca.org

Project Information Description of the project (include project purpose, approach and location).

In 2024, we propose an 8-week long, full day summer camp program at Kiwanis Park or other suitable location in College Place to 1) ensure that up to 80 College Place school district youth ages 5-12 are engaged in programs that advance their social, emotional, cognitive and physical development and 2) serve working families in the community.

Post-COVID, numerous studies have assessed summer learning loss or “summer slide” and the effect of the summer months’ long absence of structured activities and creative play on reading and math scores. Studies by the NIH, Kappan, Scholastic and others indicate:

- Kids in grades 3-5 lose about 20% of their school year gains in reading and 27% of their gains in math over the summer.
- Students lose about a month’s worth of learning on average over the summer.
- In the summer between fifth and sixth grade, 84% of students experience summer slide in math.

Recommended solutions to reduce summer slide include having children stay active and engaged through structured outdoor play, reading, and taking part in summer enrichment programs. The Walla Walla YMCA (“Y”) is the leading provider of state-licensed, high quality, early learning and afterschool programs in the Walla Walla Valley. The Y’s proposed 2024 College Place summer program will commence roughly 1 week after the end of the school year. Individually themed week-long day camps are planned for an 8-week period to provide parents the option of enrolling a child summer-long or for one or more weekly programs only. Through its STEM and social-emotional based curricula the Y helps keep children safe in the summer months as they continue to develop and thrive through weekly activities, field trips and family engagement.

As the workforce behind the workforce, the Y’s childcare and youth programs staff provide working parents the added support they need to keep children safe, supported and healthy during out-of-school time. Additionally, the Y seeks to hire local high school students to staff the College Place summer program as part of its commitment to area workforce and economic development.

The Y generally operates weekly camps with a ratio of 1 staff for every 6-10 children. Additional staff are hired to ensure that the ratio is maintained when young counselors go on family vacations or take part in school sports while camps are in session. For budgeting purposes we have estimated staffing and supplies to support 80 children weekly and have outlined a milestone schedule that helps families know the registrations process and enrollment timelines.

The Y appreciates that the City of College Place and United Way of the Blue Mountains have historically partnered to keep camp affordable if not free. The upside of this is that camps are accessible for all. The only downside is that often when things are too low cost or free people tend to devalue or disregard them. As a seasoned camp coordinator, the Y plans its staffing and supply purchases in advance based on enrollments and has found over the years that absent some level of financial commitment some families tend to not take advantage of the program for which they reserved a space. The Y makes every effort to accommodate all families but for the safety of the children, staffing ratios are key and adding staff once camp begins is cost prohibitive and a challenge to find additional local talent.

According to the American Camp Association, in 2023 the average cost for summer day camp was \$178.49 *per day*. In 2024, we propose a summer camp fee of \$100.00 *per week* to cover the cost of staff, transportation for field trips, food and supplies. The Y is pursuing grants and donations to help reduce the weekly fee and provide families with as-needed financial support. No child is ever turned away from a Y program due to financial need.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

The Community Grant Program's Goals emphasize economic development, developing programs that support community asset building and provide outreach through education.

Investing in young people is one area in which the City of College Place and its partners can meet the grant's goals of stewarding the community's health, social networking and resiliency, educational outreach and Park and Recreation network. Summer youth development and related employment programs provide young people with educational and mentorship opportunities to mitigate summer learning loss, and keep young people active and physically and mentally healthy. It prepares older youth for the workforce, and adds income to their homes. Summer programs are also proven to reduce violence. This investment is inclusive and ensures that youth of all social-economic backgrounds and ability are provided a safe environment that encourages development, builds self-confidence and resiliency and offers young people an opportunity to make new friends and have fun.

As an asset-building opportunity, summer programs build young leaders today who will be key contributors to their community in the future. In addition to helping develop youth, summer programs contribute to the economic vitality of the community by helping parents focus on job retention through the summer when school is not available to provide workday support. To the greatest degree possible the Y accesses community-based resources for purchase of supplies and

field trips to local parks and area features, helping to support the City's economy.

The proposed project also aligns with the City's Comprehensive Plan Goal # 1 in that it preserves the small-town character of the community by achieving family-friendly and safe summer programs. It supports Goals #3, #27 and #29 by creating jobs that help improve the job market, provide on-the-job-training, and pays competitive wages. And the plan supports the Parks and Recreation Community-Oriented Goal #3 in that it promotes a family-friendly, community-oriented city program that provides residents with a sense of place and engagement.

The Y's mission is to help strengthen community and we focus on youth development as central to each community's interest and our ability to provide relevant, sustainable and integrated solutions. The Y works closely with the school district and community partners. We uniquely offer transportation for youth in our programs that make use of the city's and nearby parks and recreation resources. And we are the only nonprofit camp provider in the Walla Walla Valley that frequently includes American Red Cross drowning prevention and learn-to-swim lessons as part of the summer camp experience. Swimming helps to improve the overall physical and mental health of children including those with asthma. Additionally, all staff are trained in 1st Aid/CPR; life saving skills that can contribute to the community's health outcomes for years to come.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$2,500
Cash Match from Applicant	\$2,500
In-kind match from Applicant	\$2,500
Cash from other Sources	
Source: Y USA Swim Grants , United Way, other grants	\$10,500
Source: Summer camp fees: We assume full day weekly camp fees for 40 youth of \$200/week and half day camp fees at \$150 for 40 youth offset by grants, donations and other funding to keep programs affordable	\$62,000
Total Project Revenue	\$80,000

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel	\$67,491.20			
6 staff - wages and OH				
Materials/Supplies	\$10,320			\$2,500
Summer activity supplies				
Field Trips	\$2,400			
Morning/ Afternoon snacks	\$3,000			
Professional Services			\$2,500	
ARC training , food handler permits	\$360			
Child Abuse Prevention Training and Staff orientation		\$1,500		
Other				
Total Expenses	\$83,571.12			

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Complete the 2024 weekly CP summer schedule	Araceli Orozco, Director, WW Y Learning Center	March 2024	Program plans are confirmed for activities, trips; Y bus schedule is determined for the summer
Order supplies	WWY Camp Coordinator	April 2024	Summer materials needed for the planned activities are available for program start
Prepare registration packets and initiate website early registration	M Packard, WWY Learning Center Admin	April 2024	Registration packets are ready for parent use and registration deadlines are clear
Initiate summer staff hiring through CPPS and CP community outreach	Janeile Collins, HR	May 2024	Local youth are hired and trained as camp counselors
Initiate summer staff training	Janelle Collins, HR; Aquatics Staff – American Red Cross training	May 2024	Staff are trained in 1 st Aid/CPR, child abuse prevention and related training; obtain food handler permits and complete orientation for weekly activities
Confirm use of Davis gym, local facility (WWU) or area church on inclement weather days	Karen Hedine	May 2024	Youth have a safe environment in which to continue to be engaged without having to cancel camp
Initiate program marketing	Nick Edge, MarCom	May 2024	Camp signs for placement in CP, social media provides detail of camp days, registration
Operate Camp	CP Summer Staff	June 17– Aug 2024	Youth are engaged in summer-long activities
Final Report	Araceli Orozco , Karen Hedine	August 2024	Summary of summer program with budget review and recommendations provided

City of College Place Community Grants Program

Project Description

Contact Person:

Name: Meghan DeBolt

Organization Representing: Blue Zones Project Walla Walla Valley

Contact Address: 6 South First Ave, Suite 200

City/State/Zip: Walla Walla, WA 99362

Phone: 509-386-8596

E-mail: meghan.debolt@sharecare.com

Project Information: Blue Zone Project (BZP) is a community well-being initiative focused on making healthy choices easier for community members in College Place and Walla Walla. Using best practices from communities around the world with high rates of longevity, the BZP model focuses on long lasting policy change, environmental enhancements where we live, work, learn, play and shop, and programing for individuals to move more, eat healthier and be connected.

Starting in 2020, BZP has implemented over 30 community policies, tranformed environments at 25 organizations, and engaged over 6000 residents – all with the goal of improving well-being. Many of these policies, organizations and individuals are residents of College Place and BZP has greatly appreciated the City of College Places as a key partner and leader in creating a culture of well-being. Not only have we partnered to implement over 15 community policies, including an ADA transition plan and Complete Streets Integration Plan, but the City of College Place was also the first BZP approved worksite in College Place and you have co-hosted several community events to promote healthy lifestyle principles amongst residents.

As we enter 2024, the initial phase of our project is ending, but we know we have more work to do. Solidifying a culture of well-being takes longer than three years, thus we are pursuing a second phase of our project that will deepen the foundation we have laid. As in the initial phase of the BZP, we will create a community strategic plan, or blueprint, with specific goals and objectives. Our total budget for the next phase of the project will include at least two program leads who will continue to implement well-being best practices.

Project Budget

Project Revenue	Amount
Grant Request	\$25,000
Cash Match from Applicant	\$0 (up to \$60,000 depending on yearend budget roll over)

In-kind match from Applicant	\$0
Cash from other Sources	
Source: City of Walla Walla	\$50,000 to \$150,000
Source: Walla Walla Public Schools	\$30,000
Source: College Place Public Schools	\$20,000
Total Project Revenue	Up to \$265,000

Project Expenses				
Item	Total Cost	Applicant 'In-Kind'	Applicant 'Cash'	Request Grant
Personnel				
Engagement Lead	\$120,000	\$0	\$30,000	\$20,000
Organization Lead	\$120,000	\$0	\$30,000	\$5,000
Materials/Supplies				
Outreach	\$40,000	\$0	\$0	\$0
Marketing	\$15,000	\$0	\$0	\$0
Office Space	\$20,000	\$0	\$0	\$0
Office Supplies	\$6,000	\$0	\$0	\$0
Professional Services				
Blue Zones License	TBD			
Total Expenses	\$321,000			\$25,000

Milestone	Responsible Party	Project Date for Completion	Outcome
Worksite Well-being Programming	BZP, City of CP HR	December 31, 2024	Improved well-being of staff as measured by Real Age Test
Implement well-being programming at one additional worksite	BZP, worksite HR and leadership	December 31, 2024	Programming implemented; improved well-being of staff as measured by Real Age Test
Implement well-being environmental and menu enhancements at	BZP, restaurant owner and manager	December 31, 2024	Environmental and menu enhancements implemented; well-being programming implemented for staff;

one restaurant in College Place			improved well-being of restaurant staff and patrons
Implement well-being environmental and menu enhancements at one school in College Place	BZP, school administration	December 31, 2024	Well-being programming and environmental enhancements implemented for students and staff; improved well-being of students and staff at school
Enhance environment at one grocery store in College Place	BZP, grocery store management and owners	December 31, 2024	Environmental enhancements implemented; well-being programming implemented for employees; improved well-being of store staff and customers
Two 10-week walking groups implemented in College Place	BZP, partner organization	December 31, 2024	Improved well-being of community members; increased physical activity of participants; enhanced community visibility of well-being activities
Four purpose workshops offered in College Place	BZP, partner organizations	December 31, 2024	Improved sense of purpose and general well-being of participants
Six public cooking demonstrations completed in College Place	BZP, partner organization	December 31, 2024	Increased knowledge of healthy recipes by participants; increased fruit and vegetable consumption; improved well-being of participants

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Community Emergency Response Team

Contact Person

Name: David Lopez

Organization Representing: Walla Walla University – Center for Humanitarian Engagement

Contact Address: 204 S. College Ave (KRH 217)

City/State/Zip: College Place, WA 99324

Phone: (509) 527-2100

E-mail: David.Lopez@wallawalla.edu

Project Information

Establishing a CERT team in College Place to bridge the gap in disaster response capabilities and ensure that our community is better prepared for emergencies.

- Train and mobilize a group of dedicated CERT volunteers.
- Have a group of locally trained program managers to lead local teams.
- Enhance community preparedness and resilience.
- Provide immediate support to first responders during disasters.
- Assist victims and organize volunteers at disaster sites.
- Undertake non-emergency safety projects to improve community well-being.

The Community Emergency Response Team (CERT) program trains citizens to prepare for emergency situations in their communities. When disaster strikes, CERT members give critical support to first responders, provide assistance to victims, and organize spontaneous volunteers at a disaster site. CERT members also help with non-emergency projects that improve the safety of the community. We would like to have funds to remove the barrier for participants to receive a CERT Kit (backpack) with supply to equip a members with the equipment they need to carry out their response tasks.

History: CHE kind of fell into this space and need by accident. When we had the idea to start the WW Tool Library, we were having a difficult time finding a building on campus for this to live. Facility director at the time planted the idea of getting a trailer to be portable and not have to go through the long process of master planning and funding

needed for a building. When looking for a trailer we discovered that Adventist Community Services for the Adventist Church conference office had a trailer that was dedicated for disaster response but had only been used once in 10 years. Through an MOU we have the trailer full of tools with the caveat that if a local disaster happens, we will use the trailer to respond. Which is perfect because it's full of tools that can be used to respond.

By supporting the CERT program and providing CERT kits to those trained, you will help empower our community to respond effectively to emergencies, save lives, and build a safer and more resilient environment for all residents.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

Having a Community Emergency Response Team in College Place would touch on many aspects of a healthy community.

- Improve our community's emergency response capabilities.
 - Reduce response times during disasters.
 - Enhance the safety and well-being of community members.
 - Strengthen community bonds and resilience.
-

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$2,000
Cash Match from Applicant	
In-kind match from Applicant	\$1,500
Cash from other Sources	
Source: Private Donation	\$1,500
Total Project Revenue	\$5,000

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel	\$500		\$500	
Project Management				
Materials/Supplies	\$2,000		\$1,000	\$1,000
CERT Backpacks (for each person trained \$90 each)				
Professional Services	\$1,000			\$1,000
Trainer from CERT WA				
Other				
Baby Sitting for Meetings	\$500	\$500		
Translation	\$500	\$500		
Training Location	\$500	\$500		
Total Expenses	\$5,000			

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Project Manager Training	CERT WA & CHE & WW County Emergency Management	3/1/2024	1 CERT leader for CP and 1 for WW
Train the Trainer	CERT WA & CHE & WW County Emergency Management	3/1/2024	1 CERT Trainer in CP
Schedule 1 CERT Training in CP	WWU / CHE	6/1/2024	Train 20-30
Quarterly Meetings with CERT Members	CHE / WW County Emergency Management	12/1/2024	Build Community and inspire more people to join the team
Schedule 1 CERT Training in Spanish	CHE / WW County Emergency Management	12/1/2024	To help make training more accessible for those who are more comfortable speaking Spanish.

Return completed Application to:

City of College Place

City Administrator's Office

625 S. College Avenue

College Place, WA 99324

Email: mrizzitiello@cpwa.us

Due Date: January 19th, 2024



City of College Place Council Funded Programs Community Grants Program

Introduction

The College Place City Council through the Community Grants Program desires to support community efforts to address community needs and build the capacity of the City of College Place. A Committee made up of Economic Development, Tourism, and Events Commission and Park, Arbor, and Recreation Board members will review and rank proposals. City Council will make the ultimate project awards. **Total allotment for FY 2024 is \$15,000**

Grant Program Goals

- Foster civic engagement and involvement
- Develop responses and solutions which steward the community's
 - Health
 - Environment
 - Social network and resiliency
 - Park & Recreation Network
- Develop programs which support community asset building and provide outreach through education and information programs which support program goals.
- Economic Development
- Housing

Program Guidelines

Eligible Applicants: Non-profit organizations, civic groups, neighborhood groups. Partnerships among individuals and/or groups will also be considered.

Eligible Locations: Within the City of College Place

Eligible Expenses: Personnel, professional services, supplies and materials, construction costs, public information and outreach.

Match: Matching funds are encouraged but not required for this program. The following items count as matching funds: cash, volunteer hours, and donated materials, equipment use, or professional services.

Project Timeline

Application Due Dates: Applications must be submitted by January 19th , 2024. Submit completed applications to:

City Administrator's Office
City of College Place
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us

Award Decisions: Award decisions will be made within 60 calendar days of the January 19th , 2024.
deadline.

Project Time Limit: All projects must be completed within one years of award.

Application Process

Project Applications: Applications must be made either on paper or electronically on forms provided by the City. Applications can be obtained at City Hall, 625 S. College Avenue, College Place, Washington or on the City's webpage at www.cpwa.us

Project Description: The description of the project should include project purpose, approach, and location.

Goals: Explain how your project addresses the Grant Program Goals as outlined in the application packet and the City's Comprehensive Plan goals, policies and programs. The Comprehensive Plan itself is available on the City's website at:

http://www.cpwa.us/departments/planning/comprehensive_plan.php

Project Milestones: Provide quarterly milestones which indicate concrete progress toward the successful achievement of the project's goals.

Budget Plan: List each resource needed to complete your project. Please show in-kind, applicant cash, and how much of the City's funds to be spent on this resource.

- The value of volunteer labor as established by the Independent Sector's Value of Volunteer hours https://www.independentsector.org/volunteer_time

- Equipment donated is valued at the hourly rental rate for the equipment used for the project.
- Donated professional services are valued at the “reasonable and customary” rate for the services.

Review Process

A committee comprised of Economic Development, Tourism, and Events Commission as well as Park, Arbor, and Recreation Board members will review written applications. All eligible projects will be forwarded to the Committee and scored using the rating form included in the application packet. Higher ranking projects may be requested to present to the Committee.

The presentation, if requested, is limited to 15 minutes. Please give an overview of the project and how it furthers the City’s goals.

The Committee will make a funding recommendation to the City Council. City Council will make the final determination of funding. Applicants may be asked to present their projects to the City Council.

Reporting Requirements and Accountability

A contract will be executed to outline the specific conditions of the project if awarded.

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Elizabeth Rowden, ArtWalla Program Director

Organization Representing: ArtWalla, Administrator for Co(W)alla, College Place and Walla Walla Creative District

Contact Address: 130 E. Rose St.

City/State/Zip: Walla Walla, WA 99362

Phone: (509)845-2095

E-mail: elizabeth.rowden@artwalla.com

Project Information Description of the project (include project purpose, approach and location).

Co(W)alla is a soon to be Washington Creative District that utilizes Rose Street as the main arterial through College Place and Walla Walla. This will be the first joint municipality Creative District in Washington when we are approved in the next 2-3 months. Creative Districts are a way to help communities thrive and specifically the creative economy within them which makes up 8.7% of Washington's GDP.

We currently have a planning committee that has been working together with representatives from College Place, Walla Walla, ArtWalla and other local art supporting individuals. As we move forward as an official Creative District we will continue to add voices to the board/committee. Our current committee has developed a series of goals for the District that includes:

Goal #1: Develop a sustainable organization with diverse revenue streams

Short term goal: Form working committee under ArtWalla, develop charter of work, and begin identifying potential revenue streams to fund creative district work.

Long term goal: Identify future structure and staffing needs of Creative District, including exploring it being its own nonprofit entity with commensurate staffing and budget.

Goal #2: Engage our community with collective involvement and continued buy-in

Short term goal: Build upon 2023 community outreach to promote the new designation and its potential benefits to additional stakeholders, including strengthening relationships with local tribe and Spanish-speaking population.

Long term goal: Create and maintain annual event and identify other potential events for community engagement, both as creators and spectators.

Goal #3: Support, develop, and grow our CP and WW Creative Economy

Short term goal: Promote, map, and support existing businesses that are part of the current creative economy.

Long term goal: Create new maker-spaces and incubators for small creative businesses. Explore creating grant-funding, revolving loan fund, and other funding opportunities to support new and growing creative businesses.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

Our Creative District has been built on the foundation of active participation from residents, businesses, and property owners. We have had direct contact with over 400 community members through stakeholder interviews, group presentations, public meetings, and our survey. While we are very proud of the broad community engagement we have done so far, we also know this is only the start of our work. We have more work to do within our Spanish-speaking communities - while we've reached out to them, the levels of engagement are significantly lower than in our English speaking communities. Similarly, we've seen more engagement from higher incomes than from low, from older people than from young, and from women than from men. Our goal is to both broaden and deepen our outreach as the district forms, and hope that it will serve as a catalyst for community members with their own creative ideas to come forward and feel supported.

Many of the existing affordable living options in our area are located along the Rose Street connection between College Place and Downtown Walla Walla. Increasing these options is part of the long term plan for both cities. Additionally, the Common Roots Housing Trust, a newly created community based organization that owns land and develops housing to create permanently affordable homes, is currently identifying existing properties and development potential to create more affordable housing. We plan to work with them to identify areas within the Creative District that would meet the need for property that can be used by artists as affordable living and making spaces.

The Creative District will promote use of public transportation, walking, and biking throughout the District with vibrant way finding and the promotion of public spaces. One of our ultimate goals with this District is to support and bring in more creatives to our area that will help improve and diversify businesses as well as stimulate the economy within College Place and Walla Walla.

While the District will bring in and support tourism, we will be mainly focused on local residents which was a big concern with our stakeholders and within our survey. This will be achieved by supporting local creative events and putting on creative programs/events ourselves.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$2000
Cash Match from Applicant	\$2000
In-kind match from Applicant	\$6000
Cash from other Sources	\$14000
Source: ArtsWA	\$10000
Source: Creative District Partners	\$4000
Total Project Revenue	\$24000

Project Expenses				
Item	Total Cost	Applicant “In-Kind”	Applicant Cash	Requested Grant
Personnel				
Staff	\$4000		\$3600	\$400
Materials/Supplies				
Marketing/Advertising	\$2000		\$1800	\$200
Office Supplies	\$1000		\$900	\$100
Programs	\$10000		\$9100	\$900
Professional Services				
Travel/Trainings	\$2000		\$1800	\$200
Consultant	\$2000		\$1800	\$200
Other				
Fundraising	\$2000		\$2000	
Office Space	\$6000	\$6000		
Total Expenses	\$29000	\$6000	\$21000	\$2000

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Form Creative District committee	ArtWalla/Initial Planning Committee	5/1/2024	Works Towards Short Term Goal #
Develop Charter	Creative District Committee	8/1/2024	Works Towards Short Term Goal #1
Map current Creative Businesses	Elizabeth Rowden, our staff member	11/1/2024	Works Towards Short Term Goal #3
Design Marketing and Communication Materials	Elizabeth Rowden/Committee	9/1/2024	Work towards short term Goal #2
Start looking for funding opportunities to design and print Way Finding for the Creative District	Elizabeth Rowden/Committee	1/1/2025	Work towards short term Goal #2

Return completed Application to:

City of College Place
City Administrator's Office
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us
Due Date: January 19th, 2024



City of College Place Council Funded Programs Community Grants Program

Introduction

The College Place City Council through the Community Grants Program desires to support community efforts to address community needs and build the capacity of the City of College Place. A Committee made up of Economic Development, Tourism, and Events Commission and Park, Arbor, and Recreation Board members will review and rank proposals. City Council will make the ultimate project awards. **Total allotment for FY 2024 is \$15,000**

Grant Program Goals

- Foster civic engagement and involvement
- Develop responses and solutions which steward the community's
 - Health
 - Environment
 - Social network and resiliency
 - Park & Recreation Network
- Develop programs which support community asset building and provide outreach through education and information programs which support program goals.
- Economic Development
- Housing

Program Guidelines

Eligible Applicants: Non-profit organizations, civic groups, neighborhood groups. Partnerships among individuals and/or groups will also be considered.

Eligible Locations: Within the City of College Place

Eligible Expenses: Personnel, professional services, supplies and materials, construction costs, public information and outreach.

Match: Matching funds are encouraged but not required for this program. The following items count as matching funds: cash, volunteer hours, and donated materials, equipment use, or professional services.

Project Timeline

Application Due Dates: Applications must be submitted by January 19th, 2024. Submit completed applications to:

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College Place, WA 99324
Email: mrizzitiello@cpwa.us

Award Decisions: Award decisions will be made within 60 calendar days of the January 19th, 2024.
deadline.

Project Time Limit: All projects must be completed within one years of award.

Application Process

Project Applications: Applications must be made either on paper or electronically on forms provided by the City. Applications can be obtained at City Hall, 625 S. College Avenue, College Place, Washington or on the City's webpage at www.cpwa.us

Project Description: The description of the project should include project purpose, approach, and location.

Goals: Explain how your project addresses the Grant Program Goals as outlined in the application packet and the City's Comprehensive Plan goals, policies and programs. The Comprehensive Plan itself is available on the City's website at:
http://www.cpwa.us/departments/planning/comprehensive_plan.php

Project Milestones: Provide quarterly milestones which indicate concrete progress toward the successful achievement of the project's goals.

Budget Plan: List each resource needed to complete your project. Please show in-kind, applicant cash, and how much of the City's funds to be spent on this resource.

- The value of volunteer labor as established by the Independent Sector's Value of Volunteer hours https://www.independentsector.org/volunteer_time

- Equipment donated is valued at the hourly rental rate for the equipment used for the project.
- Donated professional services are valued at the “reasonable and customary” rate for the services.

Review Process

A committee comprised of Economic Development, Tourism, and Events Commission as well as Park, Arbor, and Recreation Board members will review written applications. All eligible projects will be forwarded to the Committee and scored using the rating form included in the application packet. Higher ranking projects may be requested to present to the Committee.

The presentation, if requested, is limited to 15 minutes. Please give an overview of the project and how it furthers the City’s goals.

The Committee will make a funding recommendation to the City Council. City Council will make the final determination of funding. Applicants may be asked to present their projects to the City Council.

Reporting Requirements and Accountability

A contract will be executed to outline the specific conditions of the project if awarded.

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Robert Aguilar

Organization Representing: College Place Public Schools

Contact Address:

1755 S. College AVE, College Place, WA 99324

City/State/Zip:

Phone: 509-522-3312 ext. 4004

E-mail: raguilar@cpps.org

Project Information Description of the project (include project purpose, approach and location).

College Place High School would like to request \$500-\$1000 dollars in funds to support our community engagement "Student Learning Showcase" bi-annual events. Our school prioritizes Project Based Learning as a framework for engaging students in their learning, and a public community demonstrating of student learning is a vital element to promoting this type of learning environment. Parent, guardians, and other community members are invited to our campus to witness a variety of different learning displays that are put on by our teachers.

See [this link](#) for more information about our 1st semester 2023-2024 CPHS Student Learning Showcase Event that was held just this past December. We plan to have our second semester Student Learning Showcase event, this upcoming spring 2024 on Thursday, May 30th from 4:00-7:00pm on our College Place High School campus.

Our request for some grant funds are to help us pay for some key aspects of this work such as: materials and supplies for the event that teachers can use with students as part of their demonstrations or projects; funds for food or hospitality related items that for our invited community members and parents; and funds for promotional materials for the event.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

This project would relate to the City of College Place's value of "Cooperation and Connection", specifically, our aim to bring in community visitor traffic into our school highlight our students learning aligns with strategic plan goals within the creating of community events. Additionally, this would be one example of a way the City of CP can create opportunities for involvement within College Place Public Schools with could expand into future endeavors, partnerships, or other connections.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$500-\$1000
Cash Match from Applicant	NA
In-kind match from Applicant	NA
Cash from other Sources	NA
• Source:	College Place Public Schools
• Source:	
Total Project Revenue	\$500-\$1000 requested funds

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel				
Materials/Supplies				
Student Learning Showcase equipment, materials, supplies (i.e., display boards, arts/crafts materials, etc.)	\$250			\$250
Community Engagement resources to attract community attendance (i.e., food or other hospitality efforts)	\$500			\$500
Promotional Materials including printing costs for posters and fliers.	\$250			\$250
Professional Services				

Other				
Total Expenses	\$1000			\$1000

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Increase of 25% community attendance at our 2 nd Semester Student Learning Showcase event.	College Place High School; Robert Aguilar, Principal	May 30, 2024	CPHS will see an increase in total community visitors from our 1 st semester showcase (Dec 2023) to our 2 nd semester showcase (spring of 2024)

Return completed Application to:

City of College Place

City Administrator's Office

625 S. College Avenue

College Place, WA 99324

Email: mrizzitiello@cpwa.us

Due Date: January 19th, 2024

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Contact Person

Name: Miles Nowlin

Organization Representing: Common Roots Housing Trust (Common Roots)

Contact Address: P.O. Box 2907

City/State/Zip: Walla Walla, WA 99362

E-mail: miles@commonrootshousing.org

Project Information Description of the project (include project purpose, approach and location).

The purpose of this project is to develop Common Roots Housing Trust's organizational capacity to build, sell, and steward permanently affordable homes for low- and moderate-income community members by hiring our first Housing Director. Common Roots approaches the development and provision of affordable housing through the community land trust (CLT) model—a unique and proven model for creating permanently affordable homeownership opportunities for low- and moderate-income households.

Common Roots will implement the CLT model in our region—Columbia and Walla Walla counties and the Milton-Freewater area—by holding land in trust and developing high-quality, energy-efficient houses in order to create a supply of permanently affordable homes for generations of community members that have steady incomes but can't afford market-rate homes. We plan to develop our first homes for ownership in College Place and Walla Walla, as these cities experience higher rates of housing cost burdens than the other cities in our region. Common Roots will meet the housing needs of low- to moderate-income households (those earning 50-100% of Area Median Income), which are not served by government housing programs, such as vouchers and project-based rental assistance, because they earn too much to qualify. Our primary focus will be housing people who earn low incomes (50-80% Area Median Income). Common Roots will own the land and residents will purchase the homes on top of the land through conventional mortgages. The mortgages on Common Roots homes are intended to be affordable, meaning the entire monthly mortgage will be no more than one-third of the household's monthly income at the time of purchase. Common Roots homes will not rely on permanent government subsidies to maintain affordability, and Common Roots homeowners will be able to build equity and wealth. The initial subsidy that is used to develop the CLT home stays with the home when it is sold, so that Common Roots will not have to raise additional money to help subsequent low- and moderate-income buyers buy the home. Common Roots homes will be kept permanently affordable by restricting their resale price. This formula gives the selling household a fair return on their investment, while giving the next low- and moderate-income homebuyers access to the home at an affordable price. Limiting the resale price of Common Roots homes guarantees their permanent affordability for successive generations of low- to moderate-income homebuyers. Common Roots will connect residents who earn low to moderate incomes to their communities by locating our homes with easy access to community resources. We will serve a diverse, multigenerational population by providing differently-sized

homes scattered throughout our region, which will be designed to meet residents' different needs, including the needs of people with physical disabilities. Common Roots will also provide financial counseling to residents, to support their financial well-being and to help prevent them from foreclosing on their homes. There are over 225 CLTs in the United States and 16 CLTs in Washington State. Community land trust homeowners have far lower foreclosure rates compared to conventional homeowners— less than 1% of CLT homeowners foreclose on their homes.

With the support of a 2024 College Place Community Grant, Common Roots will be able to hire, train, and pay our first Housing Director, who will establish our land acquisition and housing development, marketing, sales, and stewardship pipeline. With the assistance of the City of College Place and other local grantors and donors, we were able to hire our first Executive Director, Miles Nowlin, in the spring of 2023. Miles has worked diligently to preliminarily cultivate four promising prospects for Common Roots land acquisition and housing development, including two properties in College Place that we anticipate acquiring and developing in the next several years. We anticipate our success in fundraising to develop and sell permanently affordable homes on these properties, as we are building strong relationships with donors and grantors as well as technical assistance providers, and in the case of the City of College Place, city staff.

Such success will necessitate additional staff capacity, because land acquisition, housing development, homebuyer education, sales, and property stewardship are staff- and time-intensive. Common Roots intends to hire a Housing Director with education, skills, and experience in affordable housing development. In addition to on-boarding the Housing Director when they start, we intend to provide as-needed specialized CLT training to our Housing Director through the CLT consultants with whom we work and regional and national training opportunities delivered by the Northwest Community Land Trust Coalition and Grounded Solutions Network. Hiring a qualified Housing Director will benefit Common Roots in two ways: (1) by increasing our effectiveness in developing and selling a stock of permanently affordable homeowner units; and (2) by relieving our Executive Director of these responsibilities so that he can focus on organizational tasks such as fundraising, marketing, community engagement, advocacy, board support and development, financial planning and management, and day-to-day administrative operations. In particular, Common Roots plans to develop four permanently affordable CLT homes by mid-2025, which our Housing Director will manage from pre-development through to closing and beyond with ongoing support to owners of those homes. In 2026, we plan to add four more CLT homes to our portfolio, followed by five homes in 2027, all of which will be managed by our Housing Director. Without a qualified Housing Director, Common Roots will not be able to continuously develop and provide homes for the community members that need them within time frames that appropriately respond to working people's urgent needs for affordable homes in our region. Developing such steady growth, or a housing development, sales, and stewardship pipeline, is also essential to Common Roots' financial sustainability, as each home sold will accrue significant earned income for the organization through developer fees, transaction fees, and ongoing lease fees.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

Common Roots Housing Trust will help the city of College Place meet its Community Grant Program Goals of supporting both affordable housing and community asset building. Common Roots is a community-based organization that will hold land in trust to support the common good of keeping homes in our region permanently affordable for community members who earn low and moderate incomes. In a community land trust, the land held in trust is treated as a community asset, because it is used to keep housing affordable for the community and because community members who join the CLT have a say in how the land is used (CLT membership is open to everyone who lives in the region). Common Roots follows the traditional CLT governance structure and is a democratically run, member-based organization governed by a board of directors and managed by an Executive Director. Common Roots' Board of Directors is comprised of public-sector representatives, general community representatives, and low-income Common Roots residents each representing a third of the board membership. Further, Common Roots' mission and permanently affordable homes will help to fulfill the city of College Place's Comprehensive Plan housing policy of "support[ing] strategies that minimize displacement of low-income community members."

The employment and work of Common Roots' Housing Director will be critical for us to achieve our fundamental goal of developing and providing permanently affordable homes to low- and moderate-income community members, which the City of College Place's Comprehensive Plan supports in principle. The residents of the CLT homes we plan to build in the next several years will be able to build equity, enjoy the pride of homeownership, participate in organizational decision-making, and establish roots in the community.

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Acquisition of Common Roots first parcel of land	Common Roots' ED	4/15/2024	Common Roots will have land upon which to build our first home(s).
Hire Common Roots' Housing Director	Common Roots' ED & Board of Directors	6/15/2024	A qualified Housing Director is in place.
Orient Common Roots' Housing Director	Common Roots' ED & Board of Directors	7/15/2024	Common Roots' Housing Director understands Common Roots' plans for land acquisition and housing development, sales, and stewardship and is prepared to manage those aspects of the organization's work.
Begin site construction	Common Roots' Housing Director & Contractors	9/1/2024	Utility construction necessary for the development of Common Roots' first permanently affordable homes will have begun.
Write and submit Common Roots' first Washington State Housing Trust Fund grant	Common Roots' ED & Housing Director	9/20/2024	Common Roots will have funding to develop its first homes
Complete site construction	Common Roots' Housing Director & Contractors	12/1/2024	Utility construction for Common Roots' first permanently affordable homes will be completed.
Begin Common Roots housing construction	Common Roots' Housing Director & Contractors	1/1/2025	Common Roots will have its first permanently affordable homes under construction.
Conduct Common Roots homebuyer education & open homebuyer application process	Common Roots' Housing Director	5/1/2025	Prospective Common Roots homebuyers will understand the CLT model of homeownership and will apply to own Common Roots homes.
Complete Common Roots housing construction	Common Roots' Housing Director & Contractors	5/1/2025	Common Roots has its first permanently affordable homes constructed and ready for purchase.
Close on Common Roots home sales	Common Roots' Housing Director	6/15/2025	Qualified low-income buyers will purchase and go on to occupy Common Roots homes.

Project Budget

Project Revenue	Amount
Grant Request	\$7500
Cash Match from Applicant	\$3500
In-kind Match from Applicant	\$5000
Cash from Other Sources	
• Source: Grants (Requested)	\$60,000
• Source: WA State Housing Trust Fund (Will request in September 2024)	\$22,000
Total Project Revenue	\$98,000

Common Roots Housing Director 1st Year Project Expenses

Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel				
• Compensation	\$75,000		\$3500	\$7500
• Payroll Taxes	\$7500			
Materials/ Supplies				
• Equipment for Housing Director	\$3000			
Professional Services				
• Technical Assistance for Housing Director	\$5000	\$5000		
Other				
• Training & Travel for Housing Director	\$4000			
• Recruitment Costs for Housing Director	\$3500			
Total Expenses	\$98,000			

DocuSigned by:

Miles Nowlin

1/19/2024

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City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: **Scott Kasenga**

Organization Representing: **Friends of Children of Walla Walla**

Contact Address: **1150 West Chestnut Street Suite 121**

City/State/Zip: **Walla Walla, WA 99362**

Phone: **509.527.4745**

E-mail: **scott@wallawallafriends.org**

Project Description Project Information Description of the project (include project purpose, approach and location).

Friends of Children of Walla Walla engages youth through caring mentorship in a safe environment that fosters resilience and hope for their future, strengthening the Walla Walla Valley community for generations to come. Friends benefits the College Place community by providing positive character traits from our mentor to our mentees.

Friends offers two programs to assist students in our valley: Friends ABC and Friends Rocks. Friends Rocks allows students to access Whitman College after school through the guise of the Whitman Climbing Center. Our other program, Adults Befriending Children (ABC), has 24 mentors meeting with our elementary friends at Davis Elementary. These mentors provide students with a sense of community resiliency, and a caring adult and improve their understanding of safety and connection to their school.

Friends works with kindergarten to fifth-grade students in our ABC mentoring program. Students with Friends feel safe and connected with their school, allowing them to achieve academically. Many students have experienced Adverse Childhood Experiences (ACE) during their formative years. Friends' ABC program creates positive experiences in a child's life to combat the ACEs from their past. These positive experiences help the students realize that multiple adults care for them daily, creating a sense of community. Mental health is an issue in our valley. Friends wants every child to feel supported by their home, school, and community. When the community supports the children, we develop a more robust future by having members who have experienced acceptance.

Friends of Children of Walla Walla has a \$250,000 annual operation budget funded through grants and donations. Most of our grants are from either local foundations or state agencies. With more significant funding, Friends can help more students feel connected to their community and their community values.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

With assistance from this grant, Friends hopes to increase the number of mentors in Davis Elementary from 24 to 75 by November 2024. The increase in mentors will allow Friends to provide greater civic values to our elementary students.

Friends of Children supported Walla Walla Valley, including College Place Public Schools, for nearly twenty-five years. The Friends program is offered to all students, which means the Friends program is reflective of the community demographics. Community mentors provide our elementary friends with open, honest, supportive conversations to pass along community values. All mentors must take a one-hour training that presents Community Resilience Initiatives Course One: Trauma-Informed to assist them in understanding student behavior and the procedures of the Friends program. PurposeFULL People curriculum guides our monthly themes to help mentors with talking points with our young friends. For example, September's theme was Respect, so Friends supported the schools by discussing and supporting the procedures of each school partner. Next month's theme will be Responsibility. Friends will supply mentors with simple activities to reinforce a sense of community values.

CPPS, specifically the Davis Staff, will assist Friends in data collection. Friends predicts students involved with the ABC program will attend school at a higher rate, their discipline rate will decrease, and their academic scores will improve. Friends believe that students will experience a greater connection to their school, so they will attend with greater frequency, which allows the educators and the academic programs to complete their work with the students. In Walla Walla Public Schools, students participating in Friends programs have an attendance rate of 95% on program days and zero behavior incidents. We can reproduce this result in College Place Public Schools if Friends can recruit a significant number of mentors.

Reverend Andreas Beccai recently joined the Friends of Children of Walla Walla Board of Directors. With his assistance, Friends hopes to increase the number of mentors in the College Place and Walla Walla University communities. Friends of Children of Walla Walla hopes to serve the Walla Walla Valley for the next 25 years with increased mentors who can better serve the College Place community. The best time to instill the values of cooperation, respect, and service to others is for that member of the current community. With your support, we have a real opportunity to build a more vital College Place.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$15,000
Cash Match from Applicant	\$25,000
In-Kind Match from Applicant	Volunteer Hours = \$29,000
Cash from Other Sources	
• Source: Exchange Club of Walla Walla	\$2,000
• Source: Building Bridges OSPI	\$25,000
• Source: Valley Giving Guide	\$20,000
• Source: Blue Mountain United Way	\$2,500
Total Project Revenue	\$100,000

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel				
Senior Project Coordinator	\$5,000		\$2500	\$2500
Materials/Supplies				
Promotional Items	\$3000			\$3000
Advertising	\$2000		\$1500	\$500
Recruiting Events	\$2800		\$1800	\$1000
Professional Services				
Mentor Training	\$5000		\$3000	\$2000
Other				
Technology	\$3200		\$1200	\$2000
Background Checks	\$5000		\$1500	\$3500
Travel	\$1000		\$500	\$500
Total Expenses				\$15,000

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project’s goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
March 2024	Friends of Children of Walla Walla	April 1, 2024	50% increase in current Mentors to Davis Elementary
April 2024	Friends of Children of Walla Walla	May 1, 2024	50% increase in Mentors from Previous Month to Davis Elementary
September 2024	Friends of Children of Walla Walla	September 30, 2024	Maintain Volunteers from Previous School Year (June 2024)
October 2024	Friends of Children of Walla Walla	November 1, 2024	50% increase in Mentors from the Previous Month

City of College Place, Washington
RESOLUTION NO. 24-xxx

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING FY 2023 COMMUNITY GRANT ALLOCATIONS.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City Council created a discretionary Community Grants program initially as part of the FY 2020 Budget process; and

Whereas, the FY 2024 Community Grant process concluded with eleven applications; and

Whereas, an ad hoc committee made up of representatives from the College Place Economic Development, Tourism, and Events Commission, Utilities & Transportation Advisory Commission, as well as the College Place Park, Arbor, and Recreation Board evaluated proposals.

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. Award YMCA \$2,500 for their proposal.
2. Award CoWalla \$2,000for their proposal.
3. Award YWCA \$1,630 for their proposal.
4. Award Common Roots Land Trust: \$4,870 for their proposal.
5. Award Walla Walla University Center for Humanitarian Engagement \$2,000 for their proposal.
6. Award Friends of Children Walla Walla \$1,500 for their proposal.
7. Award College Place Public Schools \$500 for their proposal.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of March, 2024.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk



City of College Place Council Funded Programs Community Grants Program

Introduction

The College Place City Council through the Community Grants Program desires to support community efforts to address community needs and build the capacity of the City of College Place. A Committee made up of Economic Development, Tourism, and Events Commission and Park, Arbor, and Recreation Board members will review and rank proposals. City Council will make the ultimate project awards. **Total allotment for FY 2024 is \$15,000**

Grant Program Goals

- Foster civic engagement and involvement
- Develop responses and solutions which steward the community's
 - Health
 - Environment
 - Social network and resiliency
 - Park & Recreation Network
- Develop programs which support community asset building and provide outreach through education and information programs which support program goals.
- Economic Development
- Housing

Program Guidelines

Eligible Applicants: Non-profit organizations, civic groups, neighborhood groups. Partnerships among individuals and/or groups will also be considered.

Eligible Locations: Within the City of College Place

Eligible Expenses: Personnel, professional services, supplies and materials, construction costs, public information and outreach.

Match: Matching funds are encouraged but not required for this program. The following items count as matching funds: cash, volunteer hours, and donated materials, equipment use, or professional services.

Project Timeline

Application Due Dates: Applications must be submitted by January 19th , 2024. Submit completed applications to:

City Administrator's Office
City of College Place
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us

Award Decisions: Award decisions will be made within 60 calendar days of the January 19th , 2024.
deadline.

Project Time Limit: All projects must be completed within one years of award.

Application Process

Project Applications: Applications must be made either on paper or electronically on forms provided by the City. Applications can be obtained at City Hall, 625 S. College Avenue, College Place, Washington or on the City's webpage at www.cpwa.us

Project Description: The description of the project should include project purpose, approach, and location.

Goals: Explain how your project addresses the Grant Program Goals as outlined in the application packet and the City's Comprehensive Plan goals, policies and programs. The Comprehensive Plan itself is available on the City's website at:

http://www.cpwa.us/departments/planning/comprehensive_plan.php

Project Milestones: Provide quarterly milestones which indicate concrete progress toward the successful achievement of the project's goals. The Salvation Army's food pantry program aligns with the communities health, social network and resiliency goals. Also, to develop programs which support community asset building and provide outreach through education and information which support the goals of providing health, social network and continuing education. HeaH

Budget Plan: List each resource needed to complete your project. Please show in-kind, applicant cash, and how much of the City's funds to be spent on this resource.

- The value of volunteer labor as established by the Independent Sector's Value of Volunteer hours https://www.independentsector.org/volunteer_time

- Equipment donated is valued at the hourly rental rate for the equipment used for the project.
- Donated professional services are valued at the “reasonable and customary” rate for the services.

Review Process

A committee comprised of Economic Development, Tourism, and Events Commission as well as Park, Arbor, and Recreation Board members will review written applications. All eligible projects will be forwarded to the Committee and scored using the rating form included in the application packet. Higher ranking projects may be requested to present to the Committee.

The presentation, if requested, is limited to 15 minutes. Please give an overview of the project and how it furthers the City’s goals.

The Committee will make a funding recommendation to the City Council. City Council will make the final determination of funding. Applicants may be asked to present their projects to the City Council.

Reporting Requirements and Accountability

A contract will be executed to outline the specific conditions of the project if awarded.

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Merry Svenson
Project Manager - Grants

Organization Representing: The Salvation Army, a California Corporation dba The Salvation Army Walla Walla Corps

Contact Address: 111 Queen Anne Ave N #300

City/State/Zip: Seattle, WA 98109

Phone: 206-217-1289

E-mail: merry.svenson@usw.salvationarmy.org

Project Information Description of the project (include project purpose, approach and location).

The Salvation Army Walla Walla fed 14,553 people through our food pantry in 2023. We also filled 33,887 grocery orders through the food pantry in 2023. Our purpose for the food pantry is to provide food for those who are found with food insecurity. To provide fresh foods, we need to be able to keep those foods fresh for a period of time, so our clients have nutritious and body building foods. We provide food from our Walla Walla location 825 W Alder St. Walla Walla, WA 99362, and at this time we are in need of refrigeration repair / replace, oven repair/replace, new microwave and shopping carts for food delivery to your vehicle, and new Stainless steel pantry shelves and table, and an electric pallet jack for moving food around in the pantry.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

The Salvation Army's food pantry program aligns with the communities health, social network and resiliency goals. Also, to develop programs which support community asset building and provide outreach through education and information which support the goals of providing health, social network and continuing education. The Salvation Army provides health through food and education through our food classes and cooking classes. We are also a place for social networking as we provide many other services to the community. At this time The Salvation Army does not have specific funding for the food pantry we rely on individual donations and services. Any help is appreciated.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	15,000
Cash Match from Applicant	0
In-kind match from Applicant	0
Cash from other Sources	0
• Source:	Sources are Gifts in Kind, donations from the community - no monetary exchange
• Source:	
Total Project Revenue	15,000

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel	0			0
Materials/Supplies				15,000
Commercial Refrigerator Stainless Steel Shelves	3,000 212 X 4=848			
Shopping carts Stainless Steel Tables	6X200=1,200 560 X 3=1,680			
Range/Oven Microwave	850 350			
Electric Pallet Jack Taxes and Delivery Charges ?	4,029 1,500			
Professional Services	0			0
Other				
Misc Expense	1,543.			
Total Expenses	15,000			15,000

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Repair/purchase refrigeration unit	Corps Officer	March 2024	Working refrigeration unit
Repair/purchase oven/stove	Corps Officer	March 2024	Working oven/stove
Shopping carts purchased	Corps Officer	April 2024	Shopping carts for food delivery to your vehicle
Pantry shelves/tables purchased	Corps Officer	April 2024	Shelves purchased and set up
Pallet Jack	Corps Officer	April 2024	Working pallet jack for food pantry
microwave	Corps Officer	April 2024	new microwave for cooking classes

Return completed Application to:

City of College Place
City Administrator's Office
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us
Due Date: January 19th, 2024



City of College Place Council Funded Programs Community Grants Program

Introduction

The College Place City Council through the Community Grants Program desires to support community efforts to address community needs and build the capacity of the City of College Place. A Committee made up of Economic Development, Tourism, and Events Commission and Park, Arbor, and Recreation Board members will review and rank proposals. City Council will make the ultimate project awards. **Total allotment for FY 2024 is \$15,000**

Grant Program Goals

- Foster civic engagement and involvement
- Develop responses and solutions which steward the community's
 - Health
 - Environment
 - Social network and resiliency
 - Park & Recreation Network
- Develop programs which support community asset building and provide outreach through education and information programs which support program goals.
- Economic Development
- Housing

Program Guidelines

Eligible Applicants: Non-profit organizations, civic groups, neighborhood groups. Partnerships among individuals and/or groups will also be considered.

Eligible Locations: Within the City of College Place

Eligible Expenses: Personnel, professional services, supplies and materials, construction costs, public information and outreach.

Match: Matching funds are encouraged but not required for this program. The following items count as matching funds: cash, volunteer hours, and donated materials, equipment use, or professional services.

Project Timeline

Application Due Dates: Applications must be submitted by January 19th , 2024. Submit completed applications to:

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City of College Place
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Email: mrizzitiello@cpwa.us

Award Decisions: Award decisions will be made within 60 calendar days of the January 19th , 2024.
deadline.

Project Time Limit: All projects must be completed within one years of award.

Application Process

Project Applications: Applications must be made either on paper or electronically on forms provided by the City. Applications can be obtained at City Hall, 625 S. College Avenue, College Place, Washington or on the City's webpage at www.cpwa.us

Project Description: The description of the project should include project purpose, approach, and location.

Goals: Explain how your project addresses the Grant Program Goals as outlined in the application packet and the City's Comprehensive Plan goals, policies and programs. The Comprehensive Plan itself is available on the City's website at:

http://www.cpwa.us/departments/planning/comprehensive_plan.php

Project Milestones: Provide quarterly milestones which indicate concrete progress toward the successful achievement of the project's goals.

Budget Plan: List each resource needed to complete your project. Please show in-kind, applicant cash, and how much of the City's funds to be spent on this resource.

- The value of volunteer labor as established by the Independent Sector's Value of Volunteer hours https://www.independentsector.org/volunteer_time

- Equipment donated is valued at the hourly rental rate for the equipment used for the project.
- Donated professional services are valued at the “reasonable and customary” rate for the services.

Review Process

A committee comprised of Economic Development, Tourism, and Events Commission as well as Park, Arbor, and Recreation Board members will review written applications. All eligible projects will be forwarded to the Committee and scored using the rating form included in the application packet. Higher ranking projects may be requested to present to the Committee.

The presentation, if requested, is limited to 15 minutes. Please give an overview of the project and how it furthers the City’s goals.

The Committee will make a funding recommendation to the City Council. City Council will make the final determination of funding. Applicants may be asked to present their projects to the City Council.

Reporting Requirements and Accountability

A contract will be executed to outline the specific conditions of the project if awarded.

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Josephine Baird-Nye

Organization Representing: Walla Walla Valley Adventist Schools

Contact Address: 200 and 300 SW Academy Way

City/State/Zip: College Place, WA, 99324

Phone: 541-490-9007

E-mail: development@valleyadventistschools.org

Project Information Description of the project (include project purpose, approach and location).

The name of Valley Adventist School's capital campaign is Embrace Our Space, aimed to update the VAS Auditorium. Once this fundraiser is complete, we will be able to redo our flooring, seating, lighting and sound systems. This space is special to our campus of over 400+ students, but also to our local community. The Auditorium is home to many special occasions such as: weekly chapels, music performances, educational events, celebratory events such as a Veterans Day Service, plays and musicals; and the Walla Walla Valley Bands weekly practices and quarterly free performances open to the entire Walla Walla and College Place community. This space is also the third largest in the Valley at having space of 800 seats, making it a valuable space for community and connection.

In just about a year and a half, we have fundraised \$805,351 out of our \$1,000,000 goal towards Embrace Our Space. We also have around \$100,000 in commitments, meaning that this dream, is readily becoming a reality for our campus and community. That is why VAS is reaching out to the City of College Place. The requested \$15,000 would help get us much closer to our goal, making the end in sight.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

This project relates to the grant project goals and policies, because once completed, Embrace Our Space will "support community asset building and provide outreach through education and information programs." As previously mentioned, this is a project that will benefit many different groups for many different causes in our community. It will impact thousands of people. This is a space that brings groups of people together for a common cause, whether that be music, performance, education, celebration or anything in-between, this space brings people together. We would love to have the City of College Place help us with this important project and support our goal of bringing people together.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$15,000
Cash Match from Applicant	We've had matching funds previously, but none currently.
In-kind match from Applicant	None at this stage.
Cash from other Sources	Valley Giving Guide 2022/2023: \$304,295
Source:	Crowdfunding and Events: \$378,705
Source:	Grants and Corporate Giving: \$122,000
Total Project Revenue	\$805,000 raised as of 1/18/24 out of \$1,000,000 goal!

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel	\$100,000	Not Determined Yet		
Materials/Supplies				
Flooring/Seating	\$400,000			
Lighting/Sound	\$300,000			
Professional Services				
Flooring/Seating Install	\$80,000	Still working on choosing vendors and discussing in-kind.		
Lighting/Sound Install	\$20,000			
Other				
Inflation/Emergency Fund	\$100,000			
Total Expenses	\$1,000,000			

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Finish Fundraising	Josephine Baird-Nye	April 2024	\$1,000,000 Raised
Demolition	VAS Crew	Halfway through June	Prepared Space

Return completed Application to:

City of College Place
City Administrator's Office
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us
Due Date: January 19th, 2024



City of College Place Council Funded Programs Community Grants Program

Introduction

The College Place City Council through the Community Grants Program desires to support community efforts to address community needs and build the capacity of the City of College Place. A Committee made up of Economic Development, Tourism, and Events Commission and Park, Arbor, and Recreation Board members will review and rank proposals. City Council will make the ultimate project awards. **Total allotment for FY 2024 is \$15,000**

Grant Program Goals

- Foster civic engagement and involvement
- Develop responses and solutions which steward the community's
 - Health
 - Environment
 - Social network and resiliency
 - Park & Recreation Network
- Develop programs which support community asset building and provide outreach through education and information programs which support program goals.
- Economic Development
- Housing

Program Guidelines

Eligible Applicants: Non-profit organizations, civic groups, neighborhood groups. Partnerships among individuals and/or groups will also be considered.

Eligible Locations: Within the City of College Place

Eligible Expenses: Personnel, professional services, supplies and materials, construction costs, public information and outreach.

Match: Matching funds are encouraged but not required for this program. The following items count as matching funds: cash, volunteer hours, and donated materials, equipment use, or professional services.

Project Timeline

Application Due Dates: Applications must be submitted by January 19th , 2024. Submit completed applications to:

City Administrator's Office
City of College Place
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us

Award Decisions: Award decisions will be made within 60 calendar days of the January 19th , 2024.
deadline.

Project Time Limit: All projects must be completed within one years of award.

Application Process

Project Applications: Applications must be made either on paper or electronically on forms provided by the City. Applications can be obtained at City Hall, 625 S. College Avenue, College Place, Washington or on the City's webpage at www.cpwa.us

Project Description: The description of the project should include project purpose, approach, and location.

Goals: Explain how your project addresses the Grant Program Goals as outlined in the application packet and the City's Comprehensive Plan goals, policies and programs. The Comprehensive Plan itself is available on the City's website at:

http://www.cpwa.us/departments/planning/comprehensive_plan.php

Project Milestones: Provide quarterly milestones which indicate concrete progress toward the successful achievement of the project's goals.

Budget Plan: List each resource needed to complete your project. Please show in-kind, applicant cash, and how much of the City's funds to be spent on this resource.

- The value of volunteer labor as established by the Independent Sector's Value of Volunteer hours https://www.independentsector.org/volunteer_time

- Equipment donated is valued at the hourly rental rate for the equipment used for the project.
- Donated professional services are valued at the “reasonable and customary” rate for the services.

Review Process

A committee comprised of Economic Development, Tourism, and Events Commission as well as Park, Arbor, and Recreation Board members will review written applications. All eligible projects will be forwarded to the Committee and scored using the rating form included in the application packet. Higher ranking projects may be requested to present to the Committee.

The presentation, if requested, is limited to 15 minutes. Please give an overview of the project and how it furthers the City’s goals.

The Committee will make a funding recommendation to the City Council. City Council will make the final determination of funding. Applicants may be asked to present their projects to the City Council.

Reporting Requirements and Accountability

A contract will be executed to outline the specific conditions of the project if awarded.

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Anne-Marie Zell Schwerin

Organization Representing: YWCA Walla Walla

Contact Address: 213 S First Ave

City/State/Zip: Walla Walla WA 99362

Phone: 509-525-2570

E-mail: aschwerin@ywcaww.org

Project Information Description of the project (include project purpose, approach and location).

YWCA Walla Walla is requesting \$1,630 in support of Fun Factory, our mobile recreation program that brings fun, healthful activities to youth ages 4-12 in parks and underserved neighborhoods throughout Walla Walla and Columbia counties. Four energetic college students lead the program and reach more than 2,500 children every summer.

The Fun Factory began in Walla Walla city parks, and over the past 45 years has expanded to include weekly visits to over 19 locations, including SonBridge and Kiwanis Park in College Place. Fun Factory kicks off shortly after the valley's public schools close for the summer and concludes in mid-August.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

This project addresses several of the grant program goals, including developing responses and solutions which steward the community's health, social network and resiliency, and Park & Recreation Network. Each Fun Factory visit is an opportunity for children to enjoy time away from screens in parks and other outdoor locations while they interact with young adult role models, building social skills and exercising their minds and bodies. Many of the children served live at or below 50% of the Walla Walla County area median income and have limited access to organized, age-appropriate activities because of economic, language, transportation, and other barriers.

This project also fosters civic engagement and builds leadership skills. Our team of student leaders is responsible for planning and implementing all Fun Factory activities. They shop for supplies, keep track of costs, track mileage, and manage the mobile library program. They hone their abilities to think on their feet while developing positive relationships with youth. Many young leaders have come up through the Fun Factory. We count Fun Factory alumni among our board members and staff. This program is all about investing in youth of all ages.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	1,630
Cash Match from Applicant	10,244
In-kind match from Applicant	—
Cash from other Sources	
Source: C Welch Trust Y Winans Trust	6,000 4,000
Source: BMCF - pending	5,000
Total Project Revenue	26,874

Project Expenses				
Item	Total Cost	Applicant “In-Kind”	Applicant Cash	Requested Grant
Personnel	20,782		9,452	1,298
Materials/Supplies	3,000			188
OTHER				
Travel	1,600			100
Insurance	242		242	—
First Aid	250		250	—
Printing/copying	700			44
Ads in small papers	300		300	—
Total Expenses	26,874		10,244	1,630

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
1st quarter funding	Anne-Marie Schwerin	3/31/2024	Four grants plus YWCA cash match fully funds program
Location outreach	Jan Asher Dolph	3/31/2024	Locations secured
Program scheduled	Jan Asher Dolph	3/31/2024	Ready to print materials
Staff hired	Anne-Marie Schwerin	4/30/2024	Four positions filled, at least one fluent in Spanish
Flyers distributed	Jan Asher Dolph	5/10/2024	5,000 flyers go to area elementary schools
Program kicks off	Fun Factory team	6/24/2024	Team begins weekly site visits
Fun Factory ends	Fun Factory team	8/16/2024	2,500 local youth have enjoyed Fun Factory visits

Return completed Application to:

City of College Place
City Administrator's Office
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us
Due Date: January 19th, 2024

City of College Place, Washington: Fiscal Year 2024 Community Grants Program Agreement: [NAME OF AGENCY & PROJECT]

WHEREAS, the City of College Place, Washington; hereinafter referred to as “CITY” is a non-charter code city entitled to the privileges defined in RCW Title 35A; and

WHEREAS, the [NAME OF AGENCY]; hereinafter referred to as “[ABBREVIATION FOR AGENCY (AFA)]”; and

WHEREAS, the term “PARTIES” denotes CITY and [AFA]; and

WHEREAS, The CITY published its annual discretionary Community Grant Program for Fiscal Year 2024 in December; and

WHEREAS, [AFA] submitted a request for assistance with its volunteer engagement Project; and

WHEREAS, the ad-hoc committee consisting of individuals from the Utilities Commission, Economic Development Commission, and Park Board reviewed proposals; and ranked them; and

WHEREAS, City Council awarded [AFA and award amount] for its [project] via Resolution #24-xxx adopted on March 12th, 2024; and

NOW THEREFORE, it is hereby resolved between the PARTIES as follows:

1. The CITY will award [AFA and Financial Amount] based on the information furnished in the grant application attached to this document as Appendix A.
2. All rules, regulations, and requirements in the application must be followed as outlined in Appendix A.

Adopted by the City Council of the City of College Place, Washington this 12th day of March, 2024.

Michael Rizzitiello, City Administrator



CITY OF COLLEGE PLACE

Community Development Department

625 South College Avenue
College Place, WA 99324
509-394-8522

January 2024

Re: Facility Maintenance Report

January 12

City Hall:

- Guide Electrical Engineers through the proposed remodel and addition areas.
- Meet electricians for arming and disarming security alarms on basement secure storage room doors.

January 19

City Hall:

- Remove mounded snow in front of trash enclosure to open gates for pickup.

January 24

City Hall

- Remove the last of the snow that slid off the roof onto the COMDEV east entry door access sidewalk.

Scott Hall, Building Official

City of College Place

shall@cpwa.us

509-394-8522

2024 Inspection Counts-Building Official

Date	Residential	Reinspect	Commercial	Reinspect	Investigation	Daily Total:
1/1/2024	0	0	0	0	0	0
1/2/2024	0	0	1	0	1	2
1/3/2024	6	0	2	0	1	9
1/4/2024	0	0	0		6	6
1/5/2024	9	0	1	1	3	14
1/6/2024						0
1/7/2024						0
1/8/2024	0	8	1	2	0	11
1/9/2024	0	8	0	1	1	10
1/10/2024	1	0	1	0	5	7
1/11/2024	8	0	1	0	0	9
1/12/2024	0	0	0	0	3	3
1/13/2024						0
1/14/2024						0
1/15/2024	MLK					0
1/16/2024	0	0	0	0	2	2
1/17/2024	0	0	0	0	6	6
1/18/2024	0	0	0	0	4	4
1/19/2024	0	0	0	0	3	3
1/20/2024						0
1/21/2024						0
1/22/2024	0	0	0	0	2	2
1/23/2024	0	0	0	0	3	3
1/24/2024	0	8	0	0	3	11
1/25/2024	0	0	1	0	3	4
1/26/2024	1	8	1	0	2	12
1/27/2024						0
1/28/2024						0
1/29/2024	0	0	2	0	1	3
1/30/2024	0	0	0	0	1	1
1/31/2024	1	0	0	0	5	6
Totals:	26	32	11	4	55	128
Residential Total	58					
Commercial Total	15					

Monthly
Total:

2024 Inspection Counts-Building Inspector

Date	Residential	Reinspect	Commercial	Reinspect	Investigation		Daily Total:
1/1/2023							0
1/2/2023	2				1		3
1/3/2023	1		3				4
1/4/2023	4				1		5
1/5/2023	2		2	2			6
1/6/2023							0
1/7/2023							0
1/8/2023	2	1	1	3			7
1/9/2023	4	1		1	1		7
1/10/2023	8	1					9
1/11/2023	6		1				7
1/12/2023					1		1
1/13/2023							0
1/14/2023							0
1/15/2023							0
1/16/2023	1	8					9
1/17/2023					3		3
1/18/2023	1						1
1/19/2023		1					1
1/20/2023							0
1/21/2023							0
1/22/2023	2						2
1/23/2023	3						3
1/24/2023	2	8			1		11
1/25/2023	3	9	1				13
1/26/2023	6	9	1				16
1/27/2023							0
1/28/2023							0
1/29/2023							0
1/30/2023	4						4
1/31/2023	7	4			1		12
							Monthly Total:
Totals:	58	42	9	6	9		124
Residential Total	100						
Commercial Total	15						

WALLA WALLA AREA BUILDING PERMIT STATISTICS

JURISDICTION	THIS TIME PERIOD		YEAR TO DATE - Same time in:											
			2024		2023		2022		2021		2020		2019	
	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount
SINGLE FAMILY RESIDENCE PERMITS														
CITY OF WALLA WALLA														
COLLEGE PLACE														
WALLA WALLA COU	1	554,644	1	554,644	3	1,710,427	4	1,922,634	3	1,060,311	2	740,482	3	748,176
TOTAL SINGLE FAMILY RESIDENCE	1	554,644	1	554,644	27	6,619,907	8	3,101,814	12	3,488,325	6	1,916,674	9	2,511,634
*MANUFACTURED HOMES														
ALL OTHER BUILDING PERMITS		2,496,159		2,496,159		10,487,600		7,447,203		21,835,374		1,337,238		2,572,395
GRAND TOTAL ALL PERMITS		3,050,803		3,050,803		17,107,507		10,549,017		25,323,699		3,253,911		5,084,029

*Manufactured Homes not included in totals

HOME BUILDERS ASSOCIATION OF TRI-CITIES - WALLA WALLA BUILDING PERMIT LIST
MONTH END January 31,2024

Jurisdiction	Permit #	Description	Contractor	Owner	Site Address	Value	ValueN	MHVValue
CITY OF WALLA WA	240001	PLUMBING	OWNER	WILLIAM & SARAH BAR	1011 WAVERLY ST	\$9,179.00	\$0.00	\$0.00
	240002	RES REMODEL/REPAI	OWNER	WILLIAM & SARAH BAR	1011 1/2 WAVERLY ST	\$14,157.00	\$0.00	\$0.00
	240005	COMM ADDITION	***ADKINS & SONS LLC DBA P	BLUE MTN HUMANE S	7 E GEORGE ST	\$8,000.00	\$0.00	\$0.00
	240006	RES REMODEL/REPAI	OWNER	RAMON MADRIGAL JR	237 HARRISON ST	\$26,161.00	\$0.00	\$0.00
	240007	RES REMODEL/REPAI	FIVE STAR DISASTER SERVIC	CHERYL HANSEN	715 HOBSON ST	\$158,188.00	\$0.00	\$0.00
	240008	COMM REMODEL/RE	B WATTS DESIGN BUILDERS	BRIAN & MARY TAMPA	610 W PINE ST	\$75,000.00	\$0.00	\$0.00
	240010	SIDING/STUCCO/WIN	RENEWAL BY ANDERSON OF	SUSAN & NABIEL SHA	1127 E ALDER ST	\$29,437.00	\$0.00	\$0.00
	240015	SOLAR MISC	PRO-STATE ELECTRIC	JAMES & SHARLENE R	714 WOODLAWN ST	\$19,000.00	\$0.00	\$0.00
	240019	RES REMODEL/REPAI	JACOBSON CONST	WONG YEW-CHONG &	561 BOYER AVE	\$42,000.00	\$0.00	\$0.00
	240022	RES REMODEL/REPAI	OWNER	JALEY OHMS & JUSTIN	927 BONNIE BRAE ST	\$60,000.00	\$0.00	\$0.00
	240038	RES REMODEL/REPAI	A-Z GENRAL CONTRACTORS	ERIC HARSTAD	604 W POPLAR ST	\$95,000.00	\$0.00	\$0.00
	240043	POOL/ SPA/ HOT TUB	B & B POOLS LLC	DAVID & KAREN MCDA	1933 AMELIA ST	\$25,000.00	\$0.00	\$0.00
	CWW012	PERMIT UNDR \$5000				\$0.00	\$7,200.00	\$0.00
Jurisdiction Total						\$561,122.00	\$7,200.00	\$0.00
COLLEGE PLACE	240015	RES REMODEL/REPAI	OWNER	TARAH NIDEROST	204 4TH ST SE	\$60,000.00	\$0.00	\$0.00
	240017	RES REMODEL/REPAI	DAN LUCE CONSTRUCTION &	DAN LUCE CONSTRUC	15 BIRCH AVE SE	\$65,000.00	\$0.00	\$0.00
	240019	RES REMODEL/REPAI	JO CO, FACKENTHALL JOHAN	BOB FINKBINER	354 HIGHLAND PARK DR SE	\$20,000.00	\$0.00	\$0.00
	240020	RES REMODEL/REPAI	METICULOUS TOUCH LLC	STAN SHEPERD	427 SCENIC VIEW DR SE	\$13,500.00	\$0.00	\$0.00
	240026	RES REMODEL/REPAI	OWNER	RYAN & CHERI PESTE	326 6TH ST SE	\$20,000.00	\$0.00	\$0.00
	Jurisdiction Total					\$178,500.00	\$0.00	\$0.00
WALLA WALLA COU	230029	FIRE ALARM SYST/ H	CASCADE FIRE PROTECTION	RAILEX WINE SERVICE	95 RWS RD	\$11,680.00	\$0.00	\$0.00
	230128	POLE BLDG	DICK'S CONSTRUCTION LLC	JAMES & MARISA WAC	56 MEINBURG RD	\$7,600.00	\$0.00	\$0.00
	230402	SFR	N/A	RONALD & RACHEL MC	613 MUD CREEK RD	\$554,644.00	\$0.00	\$0.00
	230485	NEW COMMERCIAL	TBD	WALLA WALLA COUNT	82 CHAMPION ST	\$526,548.00	\$0.00	\$0.00
	230559	NEW COMMERCIAL	***APOLLO MECHANICAL CON	IBP INC DBA TYSON F	13979 DODD RD	\$68,298.00	\$0.00	\$0.00
	230577	POLE BLDG	JACK WALLACE CONSTRUCTI	BRYON & JEAN MAGNA	620 S CAMPBELL RD	\$44,400.00	\$0.00	\$0.00
	230592	POLE BLDG	CLEARY BLDG CORP	RONALD & KATHRYN S	450 GALLANT RD	\$19,980.00	\$0.00	\$0.00
	230602	GARAGE	SHIVELL CONSTRUCTION	AQUILINO & BILMA MA	23 LILAC CT	\$43,200.00	\$0.00	\$0.00
	230603	ACCESSORY BLDG	***LOFTHOUSE CONST INC	CRAIG & MINDY NELSO	5669 COTTONWOOD RD	\$25,000.00	\$0.00	\$0.00
	230610	POLE BLDG	N/A	JOSEPH HALLOWELL	1054 ELECTRIC AVE	\$18,750.00	\$0.00	\$0.00
	230611	POLE BLDG	JACK WALLACE CONSTRUCTI	MARK CRIDER	37 LONGVIEW CT	\$31,968.00	\$0.00	\$0.00
	230615	POLE BLDG	JACK WALLACE CONSTRUCTI	STEVEN & PATRICIA B	1223 STOVALL RD	\$29,600.00	\$0.00	\$0.00
	230619	RES REROOF	ELSOM ROOFING INC	WILLIAM & LISA WAGN	1723 STURM AVE	\$7,200.00	\$0.00	\$0.00
	230621	RES ADDITION	STONECREEK CUSTOM HOM	LORNA HEWITT	2989 PLAZA WAY	\$213,128.00	\$0.00	\$0.00
	230630	RES REMODEL/REPAI	SHIVELL CONSTRUCTION	KRISTOPHER BORGMA	1595 GRAY LYNN DR	\$587,000.00	\$0.00	\$0.00
	230636	RES REROOF	ELSOM ROOFING INC	PACIFICORP	75 DUNCAN LN	\$16,000.00	\$0.00	\$0.00
	24006	MECHANICAL	***BRUCE MECHANICAL INC	FIRSTFRUITS FARMS L	1111 FISH HOOK PARK RD	\$10,260.00	\$0.00	\$0.00
	24007	RES REMODEL/REPAI	FIVE STAR DISASTER SERVIC	DAVID GUTHRIE	2614 S 4TH AVE	\$57,495.00	\$0.00	\$0.00
	24013	SIDING/STUCCO/WIN	N/A	MARIO & CLAUDIA REY	885 WALLULA AVE	\$5,500.00	\$0.00	\$0.00

***HBA MEMBER

SFR = SINGLE FAMILY RESIDENCE

Jurisdiction	Permit #	Description	Contractor	Owner	Site Address	Value	ValueN	MHVValue
WALLA WALLA COU	24028	RES REROOF	RINA'S ROOFING LLC	KENNETH & DONNA HI	670 COUNTY RD NO 448	\$20,000.00	\$0.00	\$0.00
	WWC012	PERMIT UNDR \$5000				\$0.00	\$5,730.00	\$0.00
Jurisdiction Total						\$2,298,251.00	\$5,730.00	\$0.00
Grand Total						\$3,037,873.00	\$12,930.00	\$0.00

Permit Report

01/01/2024 to 01/31/2024

City Of College Place

Time: 10:14:58 Date: 02/08/2024

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Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0015.BP0001	Niderost Tarah 204 4th St SE 35-07-36-60-0322	INTERIOR REMODEL: UPDATE KITCHEN AND BATH, WINDOWS, FLOORING, ADD BATH, UPDATE PLUMBING, MECHANICAL AND ELECTRICAL	60,000.00	01/18/2024	1,301.83	
Contractor	Niderost Tarah					
2024.0017.BP0002	Dan Luce Construction and Roofing 15 Birch Ave SE 35-07-36-51-2204	REMODEL KITCHEN AND MASTER BATHROOM, ENCLOSING PORCH, ADD DECK. ADD BATHROOM IN BASEMENT. REPLACE 40% OF BASEMENT FLOORING.	65,000.00	01/19/2024	1,431.36	1,431.36
Contractor	Dan Luce Construction and Roofing, Luce Dan	INSULATE AND FINISH BASEMENT, UPGRADE INSULATION, WINDOWS AND EGRESS				
2024.0019.BP0003	Finkbiner Bob 354 Highland Park Dr SE 35-07-36-63-0218	REMODEL MASTER BATHROOM	20,000.00	01/25/2024	589.45	589.45
Contractor	JO CO, Fackenthal Johannes					
2024.0020.BP0004	Sheperd Stan 427 Scenic View Dr SE 35-07-36-58-0833	REPLACING BATHTUB & CABINETS WITH SINK. REMOVING SHELVING. FRAME THE OPENING	13,500.00	01/25/2024	528.30	528.30
Contractor	Meticulous Touch LLC, Kuznetson Slavik					
2024.0026.BP0005	Pestes Ryan H & Cheri Y 326 6th St SE 35-07-36-60-0637	INTERIOR AND EXTERIOR REMODEL DECK WITH STAIRS	20,000.00	01/31/2024	639.45	639.45
Contractor	Pestes Ryan H & Cheri Y					
Totals:	5		178,500.00		4,490.39	3,188.56

Mechanical Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0001.MP0001	Edison Andrew 328 Homestead Ave SW 35-07-35-72-0002	Gas furnace and heat pump replacement.		01/04/2024	132.00	132.00
Contractor	College Place HTG & A/C,					

Permit Report

01/01/2024 to 01/31/2024

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City Of College Place

Mechanical Permit			Permit Type:			
Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0002.MP00002	Gutierrez Emma and Jose 217 10th St SE	Gas furnace replacement		01/04/2024	66.00	66.00
Contractor	35-07-36-60-1145 College Place HTG & A/C,					
2024.0004.MP00003	Rogers Bakery 116 College Ave N	GAS WATER HEATER		01/10/2024	100.00	100.00
Contractor	35-07-25-57-0105 Total Comfort Solutions LLC,					
2024.0005.MP00004	Simcock Manford & Elizabeth 1055 Sentry Dr SE	GAS FIREPLACE		01/10/2024	66.00	66.00
Contractor	35-07-36-71-0131 Grassi Refrigeration Serv Inc.,					
2024.0008.MP00005	Studer Andreas 209 Birch Ave SE	HEAT PUMP AND FURNACE		01/11/2024	132.00	132.00
Contractor	35-07-36-51-2101 Total Comfort Solutions LLC,					
2024.0010.MP00006	Delannoy Narhan 1226 4th St SW	80 GALLON ELECTRIC WATER HEATER		01/17/2024	66.00	66.00
Contractor	35-07-35-75-0005 Right Now Heating and Air,					
2024.0012.MP00007	Vicari Thomas 1305 Sky Ave SE	GAS FURNACE		01/17/2024	66.00	66.00
Contractor	35-07-36-58-1005 Grassi Refrigeration Serv Inc.,					
2024.0016.MP00008	Skurski, Sandra 1492 Freedom Pl SE	FORCED AIR FURNACE		01/19/2024	66.00	66.00
Contractor	35-07-36-62-0109 Total Comfort Solutions LLC,					
2024.0021.MP00009	Maiuri Breanna 219 12th St SW	GAS WATER HEATER		01/26/2024	66.00	
Contractor	35-07-35-44-0122 Right Now Heating and Air,					

Permit Report

01/01/2024 to 01/31/2024

City Of College Place

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Mechanical Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0023.MP0010	Gospel Outreach 712 C St NE 35-07-25-58-0404 College Place HTG & A/C,	HEAT PUMP AND AIR HANDLER		01/31/2024	200.00	200.00
Contractor						
2024.0024.MP0011	Warshauer, Jeff 992 Admiral PI SE 35-07-36-71-0226 College Place HTG & A/C,	GAS FURNACE AND AIR CONDITIONER		01/31/2024	132.00	132.00
Contractor						
Totals:	11				1,092.00	1,026.00

Short Plat

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0007.PS0002	Tinoco Jose 21 9th St SE 35-07-36-60-1212 Rogers Surveying,	DIVIDE PROPERTY INTO 2 LOTS		01/11/2024	400.00	400.00
Contractor						
2024.0018.PS0003	Kurnayev Andrey & Anna 127 Maria St NW 35-07-26-77-0052 Kurnayev Andrey & Anna	SUBDIVIDE EXISTING 2 LOTS INTO 3 LOTS		01/24/2024	400.00	400.00
Contractor						
Totals:	2				800.00	800.00

Roofing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0003.RO0001	Magnuson Jay 311 4th St SE 35-07-36-51-2124 R & Z Roofing & Gutters LLC, Fry Zachary	REROOF GARAGE		01/09/2024	138.50	138.50
Contractor						
2024.0013.RO0002	Foster John E. & Bethany K 1230 Murphy Ln SE 35-07-36-41-0041 Elsom Roofing Inc, More Scot	REROOF		01/18/2024	138.50	138.50
Contractor						

Permit Report

01/01/2024 to 01/31/2024

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City Of College Place

Roofing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0014.RW0003	Robinson Kendal 249 Cedar Ave NE 35-07-25-58-0206	REROOF 243/249		01/18/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					

Totals:	3				415.50	415.50
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Right Of Way Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0009.RW0001	Walla Walla University - AP, 401 College Ave S 35-07-36-60-0416	300 FT OF FIBER OPTIC CABLE FROM SOUTH OF 4TH AND COLLEGE AVE AND 6TH		01/12/2024	75.00	75.00
Contractor	PocketiNet Communications,					
2024.0011.RW0002	Charter Communications, Hofman K RIGHT-OF-WAY	BORE (1) 2" CONDUIT 950' FROM EXISTIING POLE, SET (3) NEW PEDESTALS, AND OVERLASH 1,000' OF NEW FIBER		01/17/2024	75.00	75.00
Contractor	Pro Communications, Echternkamp Aaron					

2024.0022.RW0003	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	RETIRING GAS SERVICE LINE		01/29/2024	75.00	
Contractor	Cascade Natural Gas,					
2024.0025.RW0004	Charter Communications, Hofman K RIGHT-OF-WAY	BORE (1) 2" CONDUIT 850' FROM EXISTING POLE, SET (3) NEW PEDESTALS AND INSTALL NEW FIBER		01/31/2024	100.00	100.00
Contractor	Pro Communications, Echternkamp Aaron					

Totals:	4				325.00	250.00
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Report Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	Jan. Qty.	Jan. Valuation	Jan. Fees
Building Permit	5	178,500.00	4,490.39	5	178,500.00	4,490.39
Mechanical Permit	11		1,092.00	11		1,092.00
Right Of Way Permit	4		325.00	4		325.00

Report Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	Jan. Qty.	Jan. Valuation	Jan. Fees
Roofing Permit	3		415.50	3		415.50
Short Plat	2		800.00	2		800.00
	25	178,500.00	7,122.89	25	178,500.00	7,122.89

Permit Report

01/01/2023 to 12/31/2023

City Of College Place

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Accessory Dwelling Unit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0146.AD0001	Mertens Thomas 707 Date Ave SE 35-07-36-60-0711 Abenroth Builders,	600 SQFT ADU W/ 254SQFT COVERED PORCH	196,000.00	04/05/2023	2,836.19	2,836.19
Totals:	1		196,000.00		2,836.19	2,836.19

Annexation

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0179.AN0001	Martin Airport LLC, Investco LLC	ANNEXATION = TOTAL 234.69 ACRES 35-07-34-24-0001 = 6.61 ACRES 35-07-34-11-0002 = 64.60 ACRES 35-07-34-11-0003 = 10.00 ACRES ----- 35-07-34-13-0003 = 13.02 ACRES 35-07-34-21-0008 = 79.08 ACRES		05/05/2023	250.00	250.00
Contractor	35-07-34-21-0008 Tarragon NW LLC					
2023.0201.AN0002	Rowe Dan & Janet 421 Lambert Ave NE 35-07-25-52-2411 City of College Place Comm Development, Rickard Jo	ANNEXATION = TOTAL 0.5 ACRES 35-07-25-52-2318 = .15 ACRES 35-07-25-52-2319 = .17 ACRES 35-07-25-52-2411 = .18 ACRES		05/23/2023	250.00	250.00
Contractor	2023.0327.AN0003					
2023.0327.AN0003	Konen Properties, LLC, Konen Char	ANNEXATION = TOTAL 28.83 ACRES 35-06-02-14-0056 = 0.84 ACRES 35-06-02-14-0057 = 4.01 ACRES 35-06-02-14-0058 = 2.40 ACRES ----- 35-06-02-41-0061 = 0.72 ACRES 35-06-02-42-0040 = 9.56 ACRES		08/25/2023	250.00	250.00
Contractor	35-06-02-42-0040 Konen Properties, LLC, Konen Charles					
Totals:	3				750.00	750.00

Boundary Line Adjustment

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0395.BO0001	McKeirnan Michael & Lisa	Boundary Line Adjustment to expand south side of Stone Creek		09/19/2023	100.00	100.00
Contractor	35-06-02-11-0002 McKeirnan Michael & Lisa					

Permit Report

01/01/2023 to 12/31/2023

City Of College Place

Time: 09:16:53 Date: 01/08/2024
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Boundary Line Adjustment

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
Totals:	1				100.00	100.00

Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0028.BP0001	Husted Cheryl 730 5th St SE 35-07-36-59-0013	DEMO REMOVAL OF EXSTING RETAINING WALL. REPLACE WITH RETAINING WALL.	15,611.51	01/20/2023	537.81	537.81
Contractor	Eagon Excavating & Construction Services, Eagon Ch					
2023.0030.BP0002	Rodriguez Pedro 918 College Ave S 35-07-35-60-2528	2 ROOM ADDITION	71,940.05 Sq. Ft.: 485	01/23/2023	1,504.29	1,504.29
Contractor	Rodriguez Pedro					
2023.0056.BP0003	Myers Diane 316 4th St SE 35-07-36-60-0308	KITCHEN REMODEL	24,500.00	02/15/2023	716.50	716.50
Contractor	Barber Construction, Barber Dave					
2023.0067.BP0004	Sanchez-Michel Jose G 1157 Date Ave SE 35-07-36-67-0105	EGRESS WINDOWS	690.68	02/21/2023	60.21	60.21
Contractor	Sanchez-Michel Jose G					
2023.0073.BP0005	Ramirez Uriel Osorio 1491 Freedom Pl SE 35-07-36-62-0107	SHED	19,161.60 Sq. Ft.: 320	02/24/2023	992.75	992.75
Contractor	Ramirez Uriel Osorio					
2023.0083.BP0006	Curnuck Bruce 284 Maple Ave NE #1 35-07-25-61-0205	PORCH ADDITION	13,894.32 Sq. Ft.: 209	03/02/2023	486.99	486.99
Contractor	Curnuck Bruce					
2023.0132.BP0007	Country Estates 1461 Osprey Ln SE 35-07-36-43-0051	STAND ALONE 15' x 51' WOOD CARPORT	52,851.60 Sq. Ft.: 795	03/30/2023	1,262.90	1,262.90
Contractor	Country Estates					

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Building Permit		Permit Type:				
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2023.0135.BP00008	Lybecker Patrisha 629 Davis Ave SW 35-07-35-60-2322	COMPLETE DETACHED GARAGE	6,648.00	03/31/2023	159.60	159.60
Contractor	Lybecker Patrisha					
2023.0145.BP00009	Jackson Benjamin David & Tara Qui 136 Mountain View Dr SE 35-07-36-58-0307	OFFICE SPACE IN BACK OF GARAGE	5,000.00	04/05/2023	330.60	330.60
Contractor	Jackson Benjamin David & Tara Qui					
2023.0157.BP00010	Saldana Juan M & Fabiola S 26 6th St SE 35-07-36-60-0519	REPLACE SIDING	3,500.00	04/11/2023	182.89	182.89
Contractor	Saldana Juan M & Fabiola S					
2023.0162.BP00011	Lacross Craig & Kathleen 860 Makiah Ct NE 35-07-25-79-0007	COVERED PATIO ADDITION OVER EXISTING CONCRETE PAD	40,000.00	04/12/2023	1,041.47	1,041.47
Contractor	Lacross Craig & Kathleen					
2023.0164.BP00012	M.V. Investments, LLC, 1705 Meadowbrook Blvd SE 35-06-01-21-0082	TENANT IMPROVEMENTS	6,000.00	04/12/2023	233.71	233.71
Contractor	Chris Johnson Plumbing,					
2023.0176.BP00013	Manning Jared & Nichole 1278 Liberty Way SE 35-07-36-62-0211	FINAL INSPECTION		05/03/2023	66.00	66.00
Contractor	Manning Jared & Nichole					
2023.0178.BP00014	SonBridge Community Center 1200 12th St SE 35-07-36-41-0046	FINAL INSPECTION		05/04/2023	66.00	66.00
Contractor	SonBridge Community Center					
2023.0181.BP00015	LeMasters Robert 344 Sprucewood Pl NE 35-07-25-67-0009	2, 10 X 12 DECKS & PATIO COVER	24,331.68 Sq. Ft.: 366	05/09/2023	766.50	766.50
Contractor	Rincon Construction, Rowe Chris					

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2023.0185.BP0016	Thompson, Alden 1006 Crestlane Dr SE 35-07-36-13-0014	SIDING & DECK	43,000.00	05/10/2023	1,096.46	1,096.46
Contractor	Tyas Construction, Tyas Trevor					
2023.0187.BP0017	DeMoss Rebecca 755 Quail Run SE 35-07-36-96-0029	REPLACEMENT WINDOWS	2,000.00	05/11/2023	82.60	82.60
Contractor	Perfection Glass, Brooks Daniel					
2023.0189.BP0018	Thompson, Alden 1006 Crestlane Dr SE 35-07-36-13-0014	REPLACEMENT WINDOWS AND DOORS	25,000.00	05/15/2023	436.80	436.80
Contractor	Perfection Glass, Brooks Daniel					
2023.0205.BP0019	AZ General Contracting, Cherkasov 324 12th St SE 35-07-36-58-0219	Replace (7) existing wood windows with like for like vinyl windows.	4,300.00	05/30/2023	128.80	128.80
Contractor	AZ General Contracting, Cherkasov Vitaliy					
2023.0254.BP0020	Bryan William A IV 388 Highland Park Dr SE 35-07-36-54-0505	DECK	63,234.65	06/28/2023	1,402.65	1,402.65
Contractor	Valley Renovation LLC, Catlett Kristopher					
2023.0256.BP0021	Whalen Family Ltd Partnership 708 College Ave S 35-07-35-60-2414	FLOOD DAMAGE REPAIR	32,500.00	06/29/2023	913.15	913.15
Contractor	Whalen Family Ltd Partnership					
2023.0276.BP0022	Day Nicholas 368 Fernwood Pl NE 35-07-25-64-0008	16'X42' ADDITION TO REAR OF EXISTING HOUSE = LIVING ROOM, MASTER SUITE AND BATHROOM	117,828.48 Sq. Ft.: 704	07/14/2023	2,042.69	2,042.69
Contractor	Day Nicholas					
2023.0311.BP0024	Ford Brenda Joyee 107 Scenic View Dr SE 35-07-36-58-0337	FAUX GARAGE DOOR	1,250.00	08/11/2023	143.37	143.37
Contractor	Blue Mountain Valley Contracting LLC, Ritchie Noah					

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2023.0312.BP0025	Ford Brenda Joyee 107 Scenic View Dr SE 35-07-36-58-0337	9 WINDOWS	2,500.00	08/11/2023	207.48	207.48
Contractor	Blue Mountain Valley Contracting LLC, Ritchie Noah					
2023.0318.BP0026	Fall Richard 1187 Constitution Dr SE 35-07-36-62-0218	REPLACING WINDOWS	12,850.00	08/14/2023	411.58	411.58
Contractor	Perfection Glass, Brooks Daniel					
2023.0328.BP0028	Hammond Aron & Jeanetter 115 Mountain View Dr SE 35-07-36-58-0236	PUTTING UP A WALL TO MAKE A BEDROOM	1,100.00	08/29/2023	132.32	132.32
Contractor	Hammond Aron & Jeanetter					
2023.0326.BP0027	Marin Manuel 312 Spitzenburg St NE 35-07-25-52-3633	SHED ROOF ON STORAGE BUILDING	8,775.36 Sq. Ft.: 132	08/29/2023	359.94	359.94
Contractor	Marin Manuel					
2023.0329.BP0029	Reynolds Ron 458 8th St SW 35-07-35-60-2202	DETACHED GARAGE	39,888.00 Sq. Ft.: 600	08/30/2023	1,041.47	1,041.47
Contractor	America's Construction, Villegas Leonel					
2023.0343.BP0030	Allgood Halle 318 Scenic View Dr SE 35-07-36-58-0418	DECK	19,146.24 Sq. Ft.: 288	09/01/2023	639.45	639.45
Contractor	Allgood Halle					
2023.0346.BP0031	Lewis Theodore 393 Highland Park Dr SE 35-07-36-54-0305	MASTER BEDROOM AND MASTER BATH REMODEL	11,000.00	09/05/2023	410.76	410.76
Contractor	D&A Professional Paint & Remodel, Hernandez Martin					
2023.0348.BP0032	Salazar General Construction, Salazar 313 6th St SE 35-07-36-61-0308	STORAGE BUILDING	45,605.28 Sq. Ft.: 686	09/06/2023	1,151.46	1,151.46
Contractor	Salazar General Construction, Salazar Celestino					

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2023.0396.BP00033	Pestes Ryan H & Cheri Y 326 6th St SE	SIDING	4,750.00	09/19/2023	208.30	208.30
Contractor	35-07-36-60-0637 Pestes Ryan H & Cheri Y					
2023.0401.BP00034	Hammond Aron & Jeanetter 115 Mountain View Dr SE	BATHROOM REMODEL	2,850.00	09/20/2023	157.48	157.48
Contractor	35-07-36-58-0236 Hammond Aron & Jeanetter					
2023.0404.BP00036	Heagy Kenneth 507 Mountain View Dr SE	REPLACING 5 WINDOWS AND SIDING	12,000.00	09/20/2023	386.17	386.17
Contractor	35-07-36-58-0728 Heagy Kenneth					
2023.0402.BP00035	Boudreaux Matthew 1512 Freedom Pl SE	CUT CONCRETE IN BASEMENT TO FRAME IN P.T. WOOD BUCKS TO ADD EGRESS WINDOWS TO TWO BASEMENT ROOMS	6,800.00	09/20/2023	259.12	259.12
Contractor	35-07-36-62-0111 Perfection Glass, Brooks Daniel					
2023.0410.BP00037	Upper Columbia Corp SDA 508 College Ave S	Install Awning over entry and add exterior lights.	2,500.00	09/26/2023	157.48	157.48
Contractor	35-07-35-60-1706 Congleton Chloe & Trevor					
2023.0422.BP00038	Storms, Chriss 434 5th St SE	CIVIL VIOLATION	250.00	10/06/2023	250.00	
Contractor	35-07-36-52-0211					
2023.0427.BP00039	Roque Maria 1119 Broadway Ave SE	COLD CELLAR - BASEMENT	131,385.45	10/11/2023	3,424.60	3,424.60
Contractor	35-07-36-60-1303 Roque Maria		Sq. Ft.: 785			
2023.0441.BP00040	James Lamar 319 B St NW	INTERIOR REMODEL	50,000.00	10/31/2023	1,882.83	1,882.83
Contractor	35-07-26-52-3984 Smith Construction, LLC, Smith Cody					

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2023.0452.BP0041	KS Davis Design and Construction, 935 Sentry Dr SE 35-07-36-71-0127	10' x 13' ATTACHED STORAGE SHED	8,642.40 Sq. Ft.: 130	11/17/2023	359.94	359.94
Contractor	KS Davis Design and Construction,					
2023.0458.BP0042	Johanson Maybelle 1245 Dewey Dr SE 35-07-36-56-0201	DECK, STAIRS, PATIO, REPLACE 4 WIDOWS WITH FRENCH DOORS	150,000.00	11/30/2023	2,367.41	2,367.41
Contractor	Bocanegra, Bocanegra Construction LLC Israel					
2023.0462.BP0043	Carlin Roger 983 Brigade Pl SE 35-07-36-71-0218	REPLACING OLD DECK WITH NEW 16 X 16 DECK	12,500.00	12/01/2023	461.58	461.58
Contractor	Serl Construction, Serl Larry					
2023.0467.BP0044	Persez Ray 1265 Settlement St SW 35-07-35-74-0010	40 x 12 PATIO COVER OVER EXISTING SLAB	12,000.00	12/08/2023	436.17	436.17
Contractor	A-Z General Contracting LLC, Cherkasov Vitaliy					
2023.0469.BP0045	LeMaster Brown Cynthia 534 Mountain View Dr SE 35-07-36-58-0814	INTERIOR KITCHEN REMODEL WITH WINDOWS	20,000.00	12/12/2023	942.75	942.75
Contractor	LeMaster Brown Cynthia					
2023.0482.BP0046	Dawes Don 342 Highland Park Dr SE 35-07-36-63-0212	REPLACE 1 WINDOW - LIKE FOR LIKE	11,843.00	12/21/2023	386.17	
Contractor	Renewal By Anderson, Gaines Lloyd					
Totals:	45		1,139,378.30 Sq. Ft. 5,500		30,689.20	30,053.03

Commercial

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0007.CO0001	M.V. Investments, Watts Travis 1605 Meadowbrook Blvd SE 35-06-01-21-0081	TENANT IMPROVEMENTS SUITE 2 FOR ESTHETICIAN & MESSAGE THERAPIST	35,000.00	01/11/2023	918.31	918.31
Contractor	M.V. Investments, Watts Travis					

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2023.0075.CO0002	MAJ Royale, LLC, 1715 Meadowbrook Blvd SE 35-06-01-21-0087	REMODEL INTERIOR INTO SHELL RETAIL	500,000.00	02/27/2023	5,887.53	5,887.53
Contractor	Team Construction, Lindberg Eric					
2023.0093.CO0003	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING E - 8 DU	1,066,494.00 Sq. Ft.: 7800	03/03/2023	10,655.71	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0097.CO0004	PFT NV Developments LLC, Russel 1721 Meadowbrook Blvd SE 35-06-01-21-0088	DINING AREA AND RESTROOM UPGRADE	35,000.00	03/06/2023	918.31	918.31
Contractor	Craft Facility Management, Nowak Vic					
2023.0112.CO0005	Vespr Development, LLC, Shearer F 806 College Ave S 35-07-35-60-2514	24 DU Apartment Complex	3,590,781.84 Sq. Ft.: 21468	03/17/2023	25,181.81	25,181.81
Contractor	Shearer Construction, Shearer Rod					
2023.0125.CO0006	Andy's Market 1117 College Ave S 35-07-36-60-1334	RENOVATION OF NE PORTION OF STORE - MEAT SERVICE DEPARTMENT	284,000.00	03/21/2023	3,695.67	3,695.67
Contractor	Tektoniks Corp.,					
2023.0182.CO0008	MAJ Royale, LLC, 1715 Meadowbrook Blvd SE 35-06-01-21-0087	CHIPOTLE MEXICAN GRILL	625,000.00	05/09/2023	7,020.35	7,020.35
Contractor	Team Construction, Lindberg Eric					
2023.0191.CO0009	Morrison Hershfield, Bradley Leslie 218 4th St SE 35-07-36-61-0318	UPDATE WIRELESS MOUNTS ON THE WATER TOWER	10,000.00	05/19/2023	353.85	353.85
Contractor	Mastec Communications Group, Patterson Joseph					
2023.0242.CO0010	Happy Wanderer, Munoz Matilde 28 12th St SE 35-07-36-58-0118	Exterior Dining Area Cover	21,160.00	06/21/2023	708.77	708.77
Contractor	Luxury Outdoor Living, Webb Alex					

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2023.0272.CO0011	NW Kings LLC, White Justin 2366 Taumaron Rd 35-06-01-21-0093	BURGER KING	1,380,000.00	07/06/2023	12,413.28	12,413.28
Contractor	Elite Construction %& Development, Inman Duane					
2023.0287.CO0012	Walla Walla University - AP, 418 Davis Ave SW 35-07-35-60-1904	2 FAKE HOSPITAL OBSERVATION ROOMS WITHIN A CLASSROOM	75,000.00	07/24/2023	1,510.91	1,510.91
Contractor	Nelson Construction, Triebwasser Matt					
2023.0306.CO0013	College Place Holdings, LLC, 220 College Ave N 35-07-25-33-0018	REPLACING WINDOWS	87,080.00	08/09/2023	2,026.30	2,026.30
Contractor	JC Home Renovations Inc, Jorge					
2023.0352.CO0014	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING D - 8 DU	1,248,513.84 Sq. Ft.: 9012	09/07/2023	11,706.76	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0359.CO0015	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING C - 8 DU	1,248,513.84 Sq. Ft.: 9012	09/07/2023	11,706.76	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0363.CO0016	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING B - 8 DU	1,248,513.84 Sq. Ft.: 9012	09/08/2023	11,706.76	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0367.CO0017	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING A - 8 DU	1,248,513.84 Sq. Ft.: 9012	09/08/2023	11,706.76	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0378.CO0019	Dawson Ben 159 Sparrows Pl SE #3 & #4 35-07-36-60-0429	DUPLEX UNIT 3 & UNIT 4	159,284.76 Sq. Ft.: 1018	09/14/2023	2,437.38	2,437.38
Contractor	Dawson Ben					

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2023.0387.CO0020	Dawson Ben 159 Sparrows Pl SE #5 & 6 35-07-36-60-0429	DUPLEX UNIT 5 & UNIT 6	159,284.76 Sq. Ft.: 1018	09/14/2023	2,437.38	2,437.38
Contractor	Dawson Ben					
2023.0392.CO0021	Dawson Ben 159 Sparrows Pl SE #7 & 8 35-07-36-60-0429	DUPLEX UNIT 7 & UNIT 8	159,284.76 Sq. Ft.: 1018	09/14/2023	2,437.38	2,437.38
Contractor	Dawson Ben					
2023.0373.CO0018	Dawson Ben 159 Sparrows Pl SE #1 & #2 35-07-36-60-0429	DUPLEX UNIT 1 AND UNIT 2	159,284.76 Sq. Ft.: 1018	09/14/2023	2,437.38	2,437.38
Contractor	Dawson Ben					
2023.0418.CO0022	Walla Walla University - AP, 100 4th St SW 35-07-35-51-0704	TENANT IMPROVEMENT - 2ND FLOOR ALTERATION	10,000.00	09/28/2023	353.85	353.85
Contractor	Moreno & Nelson Construction,					
2023.0419.CO0023	Upper Columbia Corp SDA 36 8th St SW 35-07-35-60-2410	Remove and replace existing egress doors	24,000.00	09/28/2023	709.59	709.59
Contractor	Nutter Marcus					
2023.0472.CO0024	Walla Walla University - AP, 401 College Ave S 35-07-36-60-0416	OFFICE SPACE RENOVATION INTO CALL CENTER FOR ADVENTIST INFORMATION MINISTRY	24,000.00	12/15/2023	709.59	709.59
Contractor	Nelson Construction, DiMino Larry					

Totals:	23		13,398,710.24 Sq. Ft. 69,388		129,640.39	72,157.64
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Demolition Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0184.DP0001	Walla Walla University - AP, 316 1st St SW 35-07-35-51-0606	DEMO HOUSE		05/10/2023	172.50	172.50
Contractor	Royse Hydroseeding & Excavating,					

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Demolition Permit

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2023.0206.DP00002	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	DEMO 3408 SQ FT HOME		05/31/2023	72.50	72.50
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0294.DP00003	Gnikrederf Mad Dog 1424 College Ave S 35-07-35-44-0103	DEMOLISH CARPORT		08/02/2023	72.50	72.50
Contractor	Gnikrederf Mad Dog					

Totals: 3 317.50 317.50

Franchise Agreement

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0432.FA00001	LS NETWORKS, Weidman Michael	2023 NEW FRANCHISE = FIBER OPTICS		10/18/2023	5,000.00	
Contractor	-					
	LS NETWORKS, Weidman Michael					

Totals: 1 5,000.00

Fire Department

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0154.FI00001	NW Hillcrest Properties LLC, 155 Silverstar Ln SW 35-07-35-44-0127	FIRE SPRINKLER SYSTEM		04/10/2023	200.00	
Contractor	Cascade Fire Protection Co Inc					
2023.0155.FI00002	NW Hillcrest Properties LLC, Hamby 175 Silverstar Ln SW 35-07-35-44-0127	FIRE PROTECTION PLAN		04/10/2023	200.00	
Contractor	Cascade Fire Protection Co Inc					
2023.0168.FI00003	MAJ Royale, LLC, 1715 Meadowbrook Blvd SE 35-06-01-21-0087	CHIPOTLE MEXICAN GRILL WATERFLOW NOTIFICATION SYSTEM INSTALL		04/25/2023	100.00	100.00
Contractor	Hays Electric, Huwe Jon					

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Fire Department

Permit Type:

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2023.0288.FI0005	Vespr Development, LLC, Shearer F 806 College Ave S	FIRE SYSTEM		06/21/2023	100.00	100.00
Contractor	35-07-35-60-2514 Moon Security, Gleason Barry					
2023.0255.FI0004	MAJ Royale, LLC, 1715 Meadowbrook Blvd SE	FIRE SPRINKLER		06/28/2023	200.00	
Contractor	35-06-01-21-0087 Cascade Fire Protection Co Inc,					
2023.0295.FI0006	MAJ Royale, LLC, 1715 Meadowbrook Blvd SE	COMMERCIAL COOKING HOOD		08/03/2023	100.00	100.00
Contractor	35-06-01-21-0087 Fire Protection Specialists, LLC,					
2023.0310.FI0007	Vespr Development, LLC, Shearer F 806 College Ave S	FIRE SPRINKLER SYSYTEM		08/11/2023	200.00	200.00
Contractor	35-07-35-60-2514 Cascade Fire Protection Co Inc,					
2023.0317.FI0008	Wal-Mart Stores Inc. # 01-2476 1700 Meadowbrook Blvd SE	FIRE SPRINKLER SYSTEM UPGRADE = 6 SYSTEMS OR RISERS		08/14/2023	1,200.00	1,200.00
Contractor	35-06-01-21-0067 Telgian Engineering and Consulting, Wade Treena					
2023.0481.FI0009	NW Kings LLC, White Justin 2366 Taumaron Rd	2 COMMERCIAL COOKING HOODS		12/20/2023	200.00	200.00
Contractor	35-06-01-21-0093 Hiller, Harwood Randy					
Totals:	9				2,500.00	1,900.00

Grading Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0076.GR0001	MAJ Royale, LLC, 1715 Meadowbrook Blvd SE	REMODEL INTERIOR INTO SHELL RETAIL	142,470.00	02/27/2023	1,382.50	1,382.50
Contractor	35-06-01-21-0087 Team Construction, Lindberg Eric					

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2023.0089.GR0002	SIRMON THAD REAL ESTATE LLC 942 Spitzenburg St NE 35-07-25-52-3757	Apartment Complex - 40 DU	545,875.00	03/03/2023	3,819.55	
Contractor	TBD,					
2023.0115.GR0003	Vespr Development, LLC, Shearer F 806 College Ave S 35-07-35-60-2514	24 DU Apartment Complex	300,000.00	03/17/2023	2,348.05	2,348.05
Contractor	Shearer Construction, Shearer Rod					
2023.0248.GR0005	NW Kings LLC, White Justin 2366 Taumaron Rd 35-06-01-21-0093	BURGER KING	444,238.09	06/23/2023	3,239.80	3,239.80
Contractor	Elite Construction %& Development, Inman Duane					
2023.0301.GR0006	Dawson Ben 159 Sparrows Pl SE 35-07-36-60-0429	EXCAVATION	102,820.00	08/08/2023	1,136.50	1,136.50
Contractor	Zaco Construction,					
2023.0417.GR0007	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	180 DU Apartment Complex	4,227,962.00	09/28/2023	17,501.05	17,501.05
Contractor	Tapani, Inc,					
2023.0439.GR0008	Mironov Peter and Larisa 1047 Date Ave SE 35-07-36-60-1515	PAVING - DUPLEX UNIT 1 & UNIT 2 1047 SE DATE AVE	30,250.00	10/25/2023	521.96	521.96
Contractor	Meticulous Touch LLC,					
2023.0443.GR0009	Many Waters LLC, Cook Phillip 35-07-36-13-0021	VILLAGES OF GARRISON CREEK PHASE X11 & X111	1,371,383.00	10/31/2023	7,505.05	7,505.05
Contractor	Goodman & Mehlenbacher Ent Inc, Barr Chuck					
Totals:	8		7,164,998.09		37,454.46	33,634.91

Special Inspection

Permit Type:

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Special Inspection

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2023.0105.IN0001	McEwen Zachariah T & Samantha J 50 Rose NE ST 35-07-25-52-3552	CONVERTING 2 DWELLING UNITS INTO A SINGLE DWELLING UNIT		03/13/2023	66.00	66.00
Contractor	McEwen Zachariah T & Samantha J					
2023.0196.IN0002	Legassie, Kenneth Abel, Nancy 305 12th St SE 35-07-36-57-0220	UNIT CHARGE PROTOCOL: CONVERTING TOW (2) UNITS TO ONE (1) UNIT		05/19/2023	66.00	66.00
Contractor	Legassie, Kenneth Abel, Nancy					
2023.0349.IN0003	Koch Brenden & Melanie 223 6th St SW 35-07-35-60-2331	REOPEN PERMIT		09/06/2023	66.00	66.00
Contractor	Home Depot, Jamie Reed					
Totals:	3				198.00	198.00

Mechanical Permit

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2023.0004.MP0001	Cooper Karen & Dennis 955 Harvest Dr SE 35-06-01-52-0206	Gas Piping to Fireplace Gas Fireplace Install		01/04/2023	75.98	75.98
Contractor	College Place HTG & A/C,					
2023.0005.MP0002	Kline Roy J & Brenda A 307 10th St SW 35-07-35-60-2713	Install new pellet stove.		01/06/2023	66.00	66.00
Contractor	Kline Roy J & Brenda A					
2023.0008.MP0003	Nobuhura Timothy & Irene 1876 Sunflower Ct SE 35-06-01-52-0222	GAS FURNACE		01/11/2023	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2023.0014.MP0004	Blackwelder Tim 821 Larkspur Pl SE 35-07-36-82-0008	HEAT PUMP & AIR HANDLER		01/13/2023	132.00	132.00
Contractor	College Place HTG & A/C,					

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2023.0015.MP0005	Stanger LaKatherine & Christopher 304 11th St SW	ELECTRIC FURNACE & HEAT PUMP		01/17/2023	132.00	132.00	
	35-07-35-65-0105						
Contractor	Total Comfort Solutions LLC,						
2023.0017.MP0006	Curnuck Bruce 284 Maple Ave NE #1						
	35-07-25-61-0205	DUPLEX		01/18/2023	512.66	512.66	
Contractor	Curnuck Bruce						
2023.0023.MP0007	Handal Albert Nejib & Allison An 30 Ivy Ln NE						
	35-07-25-56-0203						
Contractor	College Place HTG & A/C,	GAS FURNACE		01/19/2023	66.00	66.00	
2023.0024.MP0008	Yegge Cynthia L						
	804 Covey Ct SE						
	35-07-36-92-0016						
Contractor	College Place HTG & A/C,	GAS FURNACE & AIR CONDITIONER		01/19/2023	132.00	132.00	
2023.0033.MP0010	Earney Michael						
	503 Mountain View Dr SE						
	35-07-36-58-0740						
Contractor	College Place HTG & A/C,	GAS FIREPLACE		01/25/2023	66.00	66.00	
2023.0034.MP0011	Current Corren & Cheris B						
	223 College Ave N						
	35-07-26-52-3822						
Contractor	Total Comfort Solutions LLC,	GAS FURNACE & HEAT PUMP		01/25/2023	132.00	132.00	
2023.0036.MP0012	Litchfield, Sid						
	3 Birch Ave SE						
	35-07-36-51-2202						
Contractor	College Place HTG & A/C,	GAS PIPING		01/25/2023	66.00	66.00	
2023.0040.MP0013	Regency At The Park						
	1440 Garrison Village Way SE						
	36-07-31-91-0001						
Contractor	Grassi Refrigeration Serv Inc.,	EXHAUST FAN		01/26/2023	300.00	300.00	

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2023.0046.MP0014	Davitt Jay & Julie 108 Davis Ave SW 35-07-35-52-4422	GAS FURNACE & AC		02/02/2023	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2023.0049.MP0015	Flemmer Harry & Voncille M 1842 Bliss Ln SE 35-06-01-54-0010	HEAT PUMP		02/07/2023	66.00	66.00
Contractor	College Place HTG & A/C,					
2023.0052.MP0016	Regency At The Park 1440 Garrison Village Way SE 36-07-31-91-0001	CARRIER PACKAGE UNIT		02/10/2023	100.00	100.00
Contractor	Grassi Refrigeration Serv Inc.,					
2023.0053.MP0017	Morales Michelle 410 Hillcrest Dr SE 35-07-36-60-0120	HEAT PUMP & AIR HANDLER		02/14/2023	132.00	132.00
Contractor	College Place HTG & A/C,					
2023.0055.MP0018	Walla Walla University - AP, 118 5th St SW 35-07-35-60-1724	WALL FURNACE		02/15/2023	66.00	66.00
Contractor	Blaze to Blizzard, Avalos Anthony					
2023.0059.MP0019	Dawson Brent 326 12th St SW 35-07-35-60-2717	DUPLEX		02/17/2023	494.21	494.21
Contractor	Dawson Brent					
2023.0079.MP0020	Siviter David John & Janet 654 Whimbrel Loop SE 35-07-36-68-0031	GAS FURNACE & HEAT PUMP		02/28/2023	132.00	132.00
Contractor	College Place HTG & A/C,					
2023.0080.MP0021	Jones Darrel 359 12th St SW 35-07-35-43-0055	GAS PIPING		02/28/2023	66.00	66.00
Contractor	MASAKS Comfort Control Inc, Creeley Scott					

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2023.0085.MP0022	Empire, The 928 College Ave S 35-07-35-60-2525 Total Comfort Solutions LLC,	GAS FURNACE & AC		03/02/2023	132.00	132.00		
Contractor								
2023.0092.MP0023	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757 Simron Thad Real Estate LLC, Simron Thad	BUILDING E - 8 DU		03/03/2023	961.88			
Contractor								
2023.0098.MP0024	Crawford David and Nelita 105 College Ave N 35-07-26-52-3918 Total Comfort Solutions LLC,	GAS FURNACE		03/08/2023	66.00	66.00		
Contractor								
2023.0099.MP0025	Walla Walla University - AP, 112 Whitman Dr W 35-07-26-52-3927 Blaze 2 Blizzard, Zavala Anthony	FURNACE		03/08/2023	66.00	66.00		
Contractor								
2023.0104.MP0026	Hopson Dale L & Sandra L 339 Fernwood PI NE 35-07-25-64-0015 Grassi Refrigeration Serv Inc.,	AIR CONDITIONER		03/13/2023	66.00	66.00		
Contractor								
2023.0113.MP0027	Vespr Development, LLC, Shearer F 806 College Ave S 35-07-35-60-2514 Shearer Construction, Shearer Rod	24DU Apartment Building		03/17/2023	3,777.27	3,777.27		
Contractor								
2023.0121.MP0028	Foster Cindy 811 Larkspur PI SE 35-07-36-82-0007 College Place HTG & A/C,	HEAT PUMP AND AIR HANDLER		03/20/2023	132.00	132.00		
Contractor								
2023.0133.MP0029	Macha Lisa A 217 4th St SE 35-07-36-51-2117 Total Comfort Solutions LLC,	GAS FURNACE AND HEAT PUMP		03/31/2023	132.00	132.00		
Contractor								

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2023.0140.MP0030	Anderson Paul 673 Whimbrel Loop SE 35-07-36-68-0028	GAS FURNACE & HEAT PUMP		04/04/2023	132.00	132.00
Contractor	College Place HTG & A/C,					
2023.0142.MP0032	Walla Walla University - AP, 112 Whitman Dr W 35-07-26-52-3927	GAS FURNACE & AC		04/04/2023	132.00	132.00
Contractor	College Place HTG & A/C,					
2023.0150.MP0033	Remboldt Valerie J 775 Magnoni Dr SE 35-07-36-90-0001	GAS FURNACE		04/06/2023	66.00	66.00
Contractor	College Place HTG & A/C,					
2023.0152.MP0034	Stokes Tom A 518 12th St SE Apt 1 35-07-36-58-0711	HEAT PUMP		04/10/2023	66.00	66.00
Contractor	College Place HTG & A/C,					
2023.0158.MP0035	City of College Place Fire Departme 629 College Ave S 35-07-36-60-0508	2 WATER HEATERS		04/11/2023	200.00	200.00
Contractor	JRT Mechanical, Reid Craigo					
2023.0159.MP0036	Walla Walla University - AP, 112 Whitman Dr W 35-07-26-52-3927	APT#2 & APT #3 = ONE NEW SET = GAS FURNACE & AC WITH GAS PIPING		04/11/2023	198.00	198.00
Contractor	College Place HTG & A/C,					
2023.0160.MP0037	Rookstool Hanns 506 Date Ave SE 35-07-36-61-0312	GAS FURNACE AND AIR CONDITIONER		04/12/2023	132.00	132.00
Contractor	College Place HTG & A/C,					
2023.0161.MP0038	Medica Gina 240 Sunny Dr SE 35-07-36-58-0606	DUCTLESS HEAT PUMP SYSTEM WITH 3 HEADS		04/12/2023	66.00	66.00
Contractor	Total Comfort Solutions LLC,					

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2023.0174.MP0039	Campos Jose 369 Fernwood Pl NE 35-07-25-64-0007 Total Comfort Solutions LLC,	REPLACEMENT OF EXISTING GAS FURNACE		05/03/2023	66.00	66.00	
Contractor							
2023.0180.MP0040	Regency At The Park 1440 Garrison Village Way SE 36-07-31-91-0001	GAS FURNACE & 3.5 TON AIR CONDITIONER IN ROOM #909		05/05/2023	200.00	200.00	
Contractor	Grassi Refrigeration Serv Inc.,						
2023.0183.MP0041	Spady Barbara	HEAT PUMP & AIR HANDLER		05/10/2023	132.00	132.00	
Contractor	35-07-25-69-0010 College Place HTG & A/C,						
2023.0190.MP0043	Josifek Polly C 474 Stanford Pl SE 35-07-36-67-0210	HEAT PUMP & AIR HANDLER		05/16/2023	132.00	132.00	
Contractor	College Place HTG & A/C,						
2023.0192.MP0044	Libby Joel T & Cynthia G 26 Tremont Dr NE 35-07-25-56-0115 Total Comfort Solutions LLC,	GAS FURNACE & HEAT PUMP		05/19/2023	132.00	132.00	
Contractor							
2023.0193.MP0045	Zagelow Robert L 108 C St NE Apt D 35-07-25-33-0043 Grassi Refrigeration Serv Inc.,	ELECTRIC FURNACE & 2 TON AIR CONDITIONER		05/19/2023	132.00	132.00	
Contractor							
2023.0194.MP0046	Upper Columbia Mission Soc SDA, 300 Academy Way SW 35-07-35-21-0102 College Place HTG & A/C,	DUCTLESS HHEAT PUMP		05/19/2023	100.00	100.00	
Contractor							
2023.0195.MP0047	Waliser, Jim C/O Jennifer Jackson 707 Magnoni Dr SE 35-07-36-94-0002 Grassi Refrigeration Serv Inc.,	GAS FURNACE & 2 TON AIR CONDITIONER		05/19/2023	132.00	132.00	
Contractor							

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2023.0202.MP0048	Maiden Julianne Marie 555 3rd St SW	HEAT PUMP & AIR HANDLER		05/24/2023	132.00	132.00
Contractor	35-07-35-52-4525 Total Comfort Solutions LLC,					
2023.0203.MP0049	Alvarez Wayne 612 Magnoni Dr SE	HEAT PUMP		05/25/2023	66.00	66.00
Contractor	35-07-36-48-0216 College Place HTG & A/C,					
2023.0208.MP0050	Mamonov Vitaliy and Lyudmila 1037 Date Ave SE	DUPLEX UNIT 1 & UNIT 2 1037 SE DATE AVE		05/31/2023	580.21	580.21
Contractor	35-07-36-60-1514 Meticulous Touch LLC					
2023.0214.MP0051	Mironov Peter and Larisa 1047 Date Ave SE	DUPLEX UNIT 1 & UNIT 2 1047 SE DATE AVE		05/31/2023	580.21	580.21
Contractor	35-07-36-60-1515 Meticulous Touch LLC					
2023.0226.MP0052	Decker Richard S & Patricia E 919 Sentry Dr SE	GAS FURNACE & HEAT PUMP		06/07/2023	132.00	132.00
Contractor	35-07-36-70-0101 College Place HTG & A/C,					
2023.0230.MP0053	Applegate, Rodney 280 Deccio Rd NE	HEAT PUMP & AIR HANDLER		06/09/2023	132.00	132.00
Contractor	35-07-25-59-0203 College Place HTG & A/C,					
2023.0231.MP0054	Meske Judy 705 Creekside Dr SE	GAS FURNACE & AIR CONDITIONER		06/12/2023	132.00	132.00
Contractor	35-07-36-82-0020 College Place HTG & A/C,					
2023.0233.MP0055	Lindsay Properties, 264 Schnabel Ln NW	AIR CONDITIONER AND COIL		06/13/2023	132.00	132.00
Contractor	35-07-26-72-0009 Total Comfort Solutions LLC,					

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2023.0238.MP0056	Pestes Ryan H & Cheri Y 326 6th St SE	REPLACE AIR CONDITIONER AND GAS FURNACE		06/14/2023	132.00	132.00
Contractor	35-07-36-60-0637 College Place HTG & A/C,					
2023.0239.MP0057	Iseminger Candace 263 Damson PI	DUCTLESS MINI SPLIT		06/16/2023	66.00	66.00
Contractor	35-07-25-58-0323 College Place HTG & A/C,					
2023.0240.MP0058	Iseminger Candace 263 Damson PI	DUCTLESS MINI SPLIT		06/16/2023	66.00	66.00
Contractor	35-07-25-58-0323 College Place HTG & A/C,					
2023.0243.MP0059	Cole, Kimberly 708 4th St SE	RELOCATE MAIN GAS LINE		06/22/2023	66.00	66.00
Contractor	35-07-36-59-0004 American Air Heating & Cooling,					
2023.0244.MP0060	Allgood Halle 318 Scenic View Dr SE	GAS PIPING = CONNECTION AT METER		06/23/2023	66.00	66.00
Contractor	35-07-36-58-0418 Total Comfort Solutions LLC,					
2023.0249.MP0061	Harris Robert & Beverly 815 C St NE	PELLET STOVE		06/26/2023	66.00	66.00
Contractor	35-07-25-52-3736 Harris Robert & Beverly					
2023.0252.MP0062	Betz Robert 608 Jillian Ct. SE	HEAT PUMP & GAS FURNACE		06/27/2023	132.00	132.00
Contractor	35-07-36-48-0119 College Place HTG & A/C,					
2023.0257.MP0063	Stop Buy Here LLC, 2812 Winona Lane	SFR		06/30/2023	418.57	418.57
Contractor	35-06-01-11-0072 Envision Custom Homes, Jackson Zedell					

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2023.0269.MP0064	Jones, Penny 1031 Sentry Dr SE	1031 SE Sentry Dr. Heat pump and furnace replacement.		07/05/2023	132.00	132.00
Contractor	35-07-36-71-0120 College Place HTG & A/C,					
2023.0270.MP0065	Stroke Brayden 640 Bade Ave SW	Replace Heat Pump and Air Handler		07/05/2023	132.00	132.00
Contractor	35-07-35-60-2334 College Place HTG & A/C,					
2023.0271.MP0066	Destito #, Dave & Jean 327 Kingwood PI NE	Gas furnace and AC replacement.		07/05/2023	132.00	132.00
Contractor	35-07-25-66-0003 College Place HTG & A/C,					
2023.0273.MP0067	Vernon Justin 406 Highland Park Dr SE	Installation of furnace and heat pump		07/07/2023	132.00	132.00
Contractor	35-07-36-54-0202 Youngs Heating and Cooling, Young Erik					
2023.0277.MP0068	Day Nicholas 368 Fernwood PI NE	ADDITION		07/14/2023	180.56	180.56
Contractor	35-07-25-64-0008 Day Nicholas					
2023.0279.MP0069	Martinez Maria 1002 C St NE	HEAT PUMP AND AIR HANDLER		07/17/2023	132.00	132.00
Contractor	35-07-25-44-0023 Youngs Heating and Cooling, Young Erik					
2023.0281.MP0070	Mayberry Colleen 1716 Grassland Ct SE	AIR CONDITIONER		07/18/2023	66.00	66.00
Contractor	35-06-01-52-0320 Blaze to Blizzard, Avalos Anthony					
2023.0283.MP0071	Walla Walla University - AP, 500 College Ave S	AIR CONDITIONER		07/20/2023	100.00	100.00
Contractor	35-07-35-60-1701 Blaze to Blizzard, Avalos Anthony					

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2023.0289.MP0072	Wal-Mart Stores Inc. # 01-2476 1700 Meadowbrook Blvd SE 35-06-01-21-0067	TWO REFRIGERANT PUMP SKIDS AND ONE HEAT EXCHANGER SKID	80,000.00	07/26/2023	939.05	939.05		
Contractor	DEEM, Brock Amanda							
2023.0290.MP0073	College Place HTG & A/C, 1303 Newgate Dr SE 35-07-36-97-0327	AC		07/28/2023	66.00	66.00		
Contractor	Herbrandson Lonnie							
2023.0291.MP0074	Reeves Ann 423 3rd St SE 35-07-36-48-0228	HEAT PUMP AND AIR HANDLER		07/28/2023	132.00	132.00		
Contractor	College Place HTG & A/C,							
2023.0309.MP0075	Phillips Marti 1006 College Ave S 35-07-35-60-2803	AIR CONDITIONER		08/10/2023	66.00	66.00		
Contractor	College Place HTG & A/C,							
2023.0314.MP0076	Yaw Louie 612 Evans Ave SW 35-07-35-60-2226	GAS FURNACE AND AC		08/14/2023	132.00	132.00		
Contractor	College Place HTG & A/C,							
2023.0320.MP0077	Forsyth, Jim N 1227 Constitution Dr SE 35-07-36-62-0217	AIR CONDITIONER		08/18/2023	66.00	66.00		
Contractor	College Place HTG & A/C,							
2023.0324.MP0079	Country Estates, 938 Scenic View Dr SE 35-07-36-43-0051	COMMERCIAL GAS FURNACE IN CLUB HOUSE		08/29/2023	100.00	100.00		
Contractor	Grassi Refrigeration Serv Inc.,							
2023.0325.MP0080	Uren Ted 943 Sentry Dr SE 35-07-36-71-0126	GAS FURNACE AND HEAT PUMP		08/29/2023	132.00	132.00		
Contractor	Total Comfort Solutions LLC,							

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2023.0330.MP0081	Reynolds Ron 458 8th St SW 35-07-35-60-2202	SFR, 1063 SQFT		08/30/2023	245.14	245.14
Contractor	America's Construction, Villegas Leonel					
2023.0336.MP0082	Rima Derek Conrad 1502 Landen Dr SE 35-07-36-74-0324	DUPLEX UNIT 1 & UNIT 2 1502 SE LANDEN DR		08/30/2023	596.75	596.75
Contractor	Rima Derek Conrad					
2023.0344.MP0083	Haraden David E 806 Tuscany Dr SE 35-07-36-60-1023	GAS FURNACE		09/01/2023	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2023.0353.MP0084	Simron Thad Real Estate LLC, Sirm	BUILDING D - 8 DU		09/07/2023	1,057.43	
Contractor	-					
2023.0358.MP0085	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING C - 8 DU		09/07/2023	1,057.43	
Contractor	Simron Thad Real Estate LLC, Sirm Thad					
2023.0368.MP0088	Iseminger Candace 263 Damson PI 35-07-25-58-0323	DUCTLESS MINI SPLIT		09/08/2023	66.00	66.00
Contractor	College Place HTG & A/C,					
2023.0369.MP0089	Iseminger Candace 263 Damson PI 35-07-25-58-0323	DUCTLESS MINI SPLIT		09/08/2023	66.00	66.00
Contractor	College Place HTG & A/C,					
2023.0362.MP0086	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING B - 8 DU		09/08/2023	1,057.43	
Contractor	Simron Thad Real Estate LLC, Sirm Thad					

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2023.0366.MP0087	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING A - 8 DU		09/08/2023	1,057.43		
Contractor	Simron Thad Real Estate LLC, Sirmon Thad						
2023.0379.MP0091	Dawson Ben 159 Sparrows PI SE #3 & #4 35-07-36-60-0429	DUPLEX UNIT 3 & UNIT 4		09/14/2023	219.31	219.31	
Contractor	Dawson Ben						
2023.0386.MP0092	Dawson Ben 159 Sparrows PI SE #5 & 6 35-07-36-60-0429	DUPLEX UNIT 5 & UNIT 6		09/14/2023	219.31	219.31	
Contractor	Dawson Ben						
2023.0393.MP0093	Dawson Ben 159 Sparrows PI SE #7 & 8 35-07-36-60-0429	DUPLEX UNIT 7 & UNIT 8		09/14/2023	219.31	219.31	
Contractor	Dawson Ben						
2023.0374.MP0090	Dawson Ben 159 Sparrows PI SE #1 & #2 35-07-36-60-0429	DUPLEX UNIT 1 & UNIT 2		09/14/2023	219.31	219.31	
Contractor	Dawson Ben						
2023.0400.MP0094	Vories Donald & Nancy 1455 Valley View Terrace SE 35-07-36-34-0075	MINI SPLIT WITH 2 HEADS		09/19/2023	66.00	66.00	
Contractor	College Place HTG & A/C,						
2023.0409.MP0096	Hammond Aron & Jeanetter 115 Mountain View Dr SE 35-07-36-58-0236	Install Mini-Split 4 Heads 1 Condenser		09/25/2023	66.00	66.00	
Contractor	Hammond Aron & Jeanetter						
2023.0412.MP0097	Hintz # Roman 607 2nd St SW 35-07-35-52-4504	GAS FURNACE		09/27/2023	66.00	66.00	
Contractor	College Place HTG & A/C,						

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2023.0421.MP0098	Bledsoe John 865 Makiah Ct NE 35-07-25-79-0002	FREE STANDING STOVEAND PIPING		10/02/2023	132.00	132.00
Contractor	College Place HTG & A/C,					
2023.0423.MP0099	Pestes Ryan H & Cheri Y 326 6th St SE 35-07-36-60-0637	MINI SPLIT		10/06/2023	66.00	66.00
Contractor	America's Construction, Villegas Leonel					
2023.0425.MP0100	Flores Laurie & Patrick 59 College Ave N 35-07-26-52-3901	CHIMNEY REPAIR AND INSTALL WOOD STOVE		10/10/2023	66.00	66.00
Contractor	Houk Masonry, Houk Mark					
2023.0426.MP0101	Walla Walla University - AP, 401 College Ave S 35-07-36-60-0416	HEAT PUMP		10/11/2023	100.00	100.00
Contractor	Blaze 2 Blizzard, Zavala Anthony					
2023.0429.MP0102	Gaskell Carolyn 43 Earl Ln NW 35-07-26-63-0024	GAS FURNACE AND AIR CONDITIONER		10/16/2023	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2023.0430.MP0103	Crawford, Lynn & Alta 1829 Larch Ave SE 35-06-01-52-0318	HEAT PUMP & GAS FURNACE		10/17/2023	132.00	132.00
Contractor	College Place HTG & A/C,					
2023.0440.MP0104	Village SDA - Church 715 12th St SE 35-07-36-60-1601	2 GAS FURNACES AND 2 AIR CONDITIONERS		10/26/2023	400.00	400.00
Contractor	College Place HTG & A/C,					
2023.0448.MP0105	Walla Walla University - AP, 124 A St NE 35-07-25-33-0059	MINI SPLIT		11/09/2023	66.00	66.00
Contractor	Blaze to Blizzard, Avalos Anthony					

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2023.0449.MP0106	Bumgardner Leslie 408 12th St SE	REPLACE HEAT PUMP AND GAS FURNACE		11/13/2023	132.00	132.00
	35-07-36-58-0701					
Contractor	College Place HTG & A/C,					
2023.0453.MP0107	Barrett James 211 12th St SW	HEAT PUMP AND GAS FURNACE		11/20/2023	132.00	132.00
	35-07-35-44-0051					
Contractor	College Place HTG & A/C,					
2023.0459.MP0108	Walla Walla University - AP, 500 College Ave S	2 GAS FURNACES		11/30/2023	200.00	200.00
	35-07-35-60-1701					
Contractor	Blaze 2 Blizzard, Zavala Anthony					
2023.0460.MP0109	City of College Place Comm Develo 428 Owens Rd	REPLACE MODINE UNIT HEATER IN SOLIDS ROOM		11/30/2023	100.00	100.00
	35-06-03-11-0002					
Contractor	Grassi Refrigeration Serv Inc.,					
2023.0461.MP0110	Skyway Apartments 204 12th St SE	INSTALLING 8 DUCTLESS HEAT PUMPS IN 8 UNITS		12/01/2023	528.00	528.00
	35-07-36-58-0208					
Contractor	Youngs Heating and Cooling, Young Erik					
2023.0464.MP0111	Lee Barbara 248 Laurella Ln NW	REPLACE GAS FURNACE AND A/C		12/05/2023	132.00	132.00
	35-07-26-73-0004					
Contractor	College Place HTG & A/C,					
2023.0465.MP0112	Canwell Keith 762 Heron Dr SE	REPLACE GAS FIREPLACE INSERT		12/07/2023	66.00	66.00
	35-07-36-88-0009					
Contractor	College Place HTG & A/C,					
Totals:	107		80,000.00		24,553.45	19,361.85

Plumbing Permit

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2023.0018.PP00001	Curnuck Bruce 284 Maple Ave NE #1	DUPLEX		01/18/2023	512.66	512.66
Contractor	35-07-25-61-0205 Curnuck Bruce					
2023.0035.PP00002	Handley Jennifer 213 12th St SE	REPLACE SEWER SVC FROM HOUSE TO CITY MAIN IN EASEMENT WESTSIDE OF HOUSE		01/25/2023	66.00	66.00
Contractor	35-07-36-57-0213 Richardson Excavation, Richardson Jay					
2023.0043.PP00003	Corson, Alvin 226 Whitman Dr W	REPLACE SEWER SVC LINE FROM HOUSE TO CITY STUB		01/31/2023	66.00	66.00
Contractor	35-07-26-52-3975 R&W Excavation, Richardson Taylor					
2023.0045.PP00004	Bourguet Ryan P & Cassandra L 717 6th St SE	REPLACE WATER LINE FROM METER TO HOUSE		02/02/2023	66.00	66.00
Contractor	35-07-36-59-0019 A-1 Plumbing,					
2023.0050.PP00005	Espinoza Tito 231 Valley Dr SE	REPAIR SEWER LINE FROM MAIN INTO THE HOME		02/07/2023	66.00	66.00
Contractor	35-07-36-58-0618 R&W Excavation LLC, Richardson Taylor					
2023.0054.PP00006	Long Keith A & Tina M 1170 Colonial Dr SE	IRRIGATION SYSTEM		02/14/2023	66.00	66.00
Contractor	35-07-36-62-0406 Long Keith A & Tina M					
2023.0057.PP00007	Calhoun Ryan 217 9th St SE	LEAK REPAIR TO HOUSE		02/15/2023	66.00	66.00
Contractor	35-07-36-60-1134 A-1 Plumbing & Emergency Rooter,					
2023.0060.PP00008	Dawson Brent 326 12th St SW	DUPLEX		02/17/2023	494.21	494.21
Contractor	35-07-35-60-2717 Dawson Brent					

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2023.0065.PP0009	Naomi Hanafin Living Trust, Hanafin 312 9th St SE	SEWER SIDE SERVICE		02/21/2023	66.00	66.00
Contractor	35-07-36-60-1142 Ken Adams Plumbing Inc, Adams Ken					
2023.0071.PP0011	Claridge Esther D Revocable Trust 7 28 Evans Ave SW	PUMP STATION & SEWER		02/24/2023	66.00	66.00
Contractor	35-07-35-52-4438 R&W Excavation LLC, Richardson Taylor					
2023.0068.PP0010	Cole Bruce A & Sonia 612 1st St SW	WATER SVC FROM HOUSE TO CITY METER		02/24/2023	66.00	66.00
Contractor	35-07-35-52-4435 R&W Excavation LLC, Richardson Taylor					
2023.0091.PP0012	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE	BUILDING E - 8 DU		03/03/2023	961.88	
Contractor	35-07-25-52-3757 Simron Thad Real Estate LLC, Simron Thad					
2023.0100.PP0013	Davin, John 401 Highland Park Dr SE	REPLACE WATER SERVICE LINE AT BACK OF METER TO HOUSE		03/08/2023	66.00	66.00
Contractor	35-07-36-54-0303 R&W Excavation LLC, Richardson Taylor					
2023.0107.PP0014	Habitat For Humanity, Hubbard Rob 630 Date Ave SE	REPAIR 30 FT OF SEWER LINE FROM HOUSE TO CITY		03/14/2023	66.00	66.00
Contractor	35-07-36-60-0629 A-1 Plumbing,					
2023.0114.PP0015	Vespr Development, LLC, Shearer F 806 College Ave S	24DU Apartment Complex		03/17/2023	3,777.27	3,777.27
Contractor	35-07-35-60-2514 Shearer Construction, Shearer Rod					
2023.0120.PP0016	Perez Javier Meza 205 Scenic View Dr SE	REPLACING SEWER MAIN LINE		03/20/2023	66.00	66.00
Contractor	35-07-36-58-0330 Perez Javier Meza					

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2023.0130.PP0017	Lepiane, Dennis & Carol 621 8th St SE 35-07-36-60-0806 America's Construction, Villegas Leonel	REPLACE EXISTING LATERAL SEWER LINE		03/29/2023	66.00	66.00
2023.0137.PP0018	McKinney James & Chloe 1726 Grassland Ct SE 35-06-01-52-0319 R&W Excavation, Richardson Taylor	REPAIR WATER SVC LINE AND IRRIGATION CONNECTION		03/31/2023	66.00	66.00
2023.0144.PP0019	Reed Noemi 15 8th St SE 35-07-36-60-0521 A-1 Plumbing,	100 FEET OF WATERLINE REPLACEMENT ALL ON PRIVATE PROPERTY		04/04/2023	66.00	66.00
2023.0151.PP0020	Aberle Brandon J. 704 Evans Ave SW 35-07-35-60-2219 Aberle Brandon J.	HOOKUP DISHWASHER		04/06/2023	66.00	66.00
2023.0172.PP0021	Coffeen, Nathanael & Janalee 929 Birch Ave SE 35-07-36-60-1144 Alex Lara General Contractor, Lara Alejandro	IRRIGATION SYSTEM		05/02/2023	66.00	66.00
2023.0173.PP0022	M.V. Investments, LLC, 1705 Meadowbrook Blvd SE 35-06-01-21-0082 Chris Johnson Plumbing,	RELOCATE AND INSTALL 50 GALLON WATER HEATER		05/03/2023	66.00	66.00
2023.0175.PP0023	Gomez Luis 994 C St NE 35-07-25-43-0050 Gomez Luis	UNDERGROUND IRRIGATION		05/03/2023	66.00	66.00
2023.0200.PP0024	Vincent Monique 25 6th St SE 35-07-36-60-0409 Vincent Monique	IRRIGATION SYSTEM		05/22/2023	66.00	66.00

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2023.0236.PP0027	R&W Excavation, Richardson Taylor 2812 Winona Lane 35-06-01-11-0072	NEW 4" SEWER SVC TO NEW LOT CLEANOUT ON MAIN WINONA LN		05/25/2023	66.00	66.00
Contractor	R&W Excavation, Richardson Taylor					
2023.0209.PP0025	Mamonov Vitaliy and Lyudmila 1037 Date Ave SE 35-07-36-60-1514	DUPLEX UNIT 1 & UNIT 2 1037 SE DATE AVE		05/31/2023	580.21	580.21
Contractor	Meticulous Touch LLC					
2023.0215.PP0026	Mironov Peter and Larisa 1047 Date Ave SE 35-07-36-60-1515	DUPLEX UNIT 1 & UNIT 2 1047 SE DATE AVE		05/31/2023	580.21	580.21
Contractor	Meticulous Touch LLC					
2023.0250.PP0028	Pierce Trenton & Laura 623 Whitman Dr W 35-07-35-63-0018	1ST FLOOR BATH SWAPPING TOILET & SINK / FLOOD DAMAGE		06/26/2023	132.00	132.00
Contractor	Clean Plumbing LLC, Hallowell Michael					
2023.0264.PP0030	Kapocias Sarah 426 4th St SE 35-07-36-52-0310	REPLACE SEWER SERVICE LINE FROM HOUSE TO CITY MAIN IN ALLEY		06/30/2023	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2023.0258.PP0029	Stop Buy Here LLC, 2812 Winona Lane 35-06-01-11-0072	SFR		06/30/2023	418.57	418.57
Contractor	Envision Custom Homes, Jackson Zedell					
2023.0278.PP0031	Day Nicholas 368 Fernwood Pl NE 35-07-25-64-0008	ADDITION		07/14/2023	180.56	180.56
Contractor	Day Nicholas					
2023.0292.PP0032	Garcia, Jose 118 10th St SW 35-07-35-60-2532	SEWER SVC REPLACEMENT		07/31/2023	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					

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2023.0331.PP0033	Reynolds Ron 458 8th St SW 35-07-35-60-2202	SFR, 1063 SQFT		08/30/2023	245.14	245.14
Contractor	America's Construction, Villegas Leonel					
2023.0337.PP0034	Rima Derek Conrad 1502 Landen Dr SE 35-07-36-74-0324	DUPLEX UNIT 1 & UNIT 2 1502 SE LANDEN DR		08/30/2023	596.75	596.75
Contractor	Rima Derek Conrad					
2023.0354.PP0036	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING D - 8 DU		09/07/2023	1,057.43	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0357.PP0037	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING C - 8 DU		09/07/2023	1,057.43	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0361.PP0038	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING B - 8 DU		09/08/2023	1,057.43	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0365.PP0039	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING A - 8 DU		09/08/2023	1,057.43	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0380.PP0041	Dawson Ben 159 Sparrows Pl SE #3 & #4 35-07-36-60-0429	DUPLEX UNIT 3 & UNIT 4		09/14/2023	219.31	219.31
Contractor	Dawson Ben					
2023.0385.PP0042	Dawson Ben 159 Sparrows Pl SE #5 & 6 35-07-36-60-0429	DUPLEX UNIT 5 & UNIT 6		09/14/2023	219.31	219.31
Contractor	Dawson Ben					

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2023.0391.PP0044	Dawson Ben 159 Sparrows Pl SE #7 & 8 35-07-36-60-0429	DUPLEX UNIT 7 & UNIT 8		09/14/2023	219.31	219.31
Contractor	Dawson Ben					
2023.0375.PP0040	Dawson Ben 159 Sparrows Pl SE #1 & #2 35-07-36-60-0429	DUPLEX UNIT 1 & UNIT 2		09/14/2023	219.31	219.31
Contractor	Dawson Ben					
2023.0405.PP0045	Cowgill Jordan 524 12th St SE 35-07-36-58-0741	REPLACE SEWER SVC LINE FORM HOUSE TO CITY MAIN IN THE ALLEY		09/20/2023	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2023.0416.PP0046	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	Irrigation		09/28/2023	66.00	
Contractor	Tapani, Inc.					
2023.0436.PP0047	Kolkow, Marcella 421 Birch Ave SE 35-07-36-60-0311	REPAIR SEWER LINE		10/20/2023	66.00	66.00
Contractor	Vixie Construction, Vixie William					
2023.0451.PP0048	Schultz James 11 College Ave N 35-07-26-52-3935	REPLACE WATER LINE FROM METER TO HOUSE		11/17/2023	66.00	66.00
Contractor	Ken Adams Plumbing Inc, Adams Ken	DISTRICT 14 WATER SERVICE				
2023.0476.PP0049	Peterson Lauren 414 Mountain View Dr SE 35-07-36-58-0803	REPLACE SEWER SVC LINE FROM HOUSE TO CITY MAIN IN ALLEY		12/19/2023	66.00	66.00
Contractor	R&W Excavation, Richardson Taylor					
Totals:	47				15,434.42	10,176.82

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2023.0126.PS0001	Maiuri Marcus & Angie 429 12th St SW 35-07-35-43-0054	6 LOT SHORT PLAT 4.09 ACRES SOUTH SIDE OF SW 12TH		03/21/2023	400.00	400.00
Contractor	Harms Engineering Inc,					

Totals:	1				400.00	400.00
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Roofing Permit

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Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0006.RO0001	Sue Allison Field Trust, Field Sue Al 385 Highland Park Dr SE 35-07-36-54-0403	REROOF		01/10/2023	138.50	138.50
Contractor	Elsom Roofing, Inc, Elsom Dan					

2023.0026.RO0003	Elsom Roofing, Inc, Elsom Dan 15 Ash St NE 35-07-25-33-0065	Re-Roof 3 sides (North, West and East)		01/19/2023	138.50	138.50
Contractor	Elsom Roofing, Inc, Elsom Dan					

2023.0029.RO0004	Lamar Jamey 319 B St NW 35-07-26-52-3984	REROOF		01/20/2023	138.50	138.50
Contractor	VW Quality Roofing LLC, Venegas Jesus					

2023.0038.RO0005	Walla Walla University - AP, 112 Whitman Dr W 35-07-26-52-3927	REROOF UNIT 5		01/25/2023	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					

2023.0039.RO0006	D & B Larson Trust, Larson Donald 515 Hillcrest Dr SE 35-07-36-59-0021	REROOF		01/26/2023	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					

2023.0044.RO0007	Magnuson, Manuson Family Trust J 731 4th St SE 35-07-36-65-0008	REROOF		02/02/2023	138.50	138.50
Contractor	R & Z Roofing & Gutters LLC, Fry Zachary					

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2023.0058.RO0008	Greene Thomas 604 Mockingbird Dr SE 35-07-36-74-0307	REROOF		02/15/2023	138.50	138.50
Contractor	Alpine Roofing, Sanchez Katya					
2023.0109.RO0010	Pestes Ryan H & Cheri Y 326 6th St SE 35-07-36-60-0637	REROOF		03/15/2023	138.50	138.50
Contractor	America's Construction, Villegas Leonel					
2023.0119.RO0011	Thomas Shane A & Amanda L 1182 Constitution Dr SE 35-07-36-62-0305	REROOF		03/20/2023	138.50	138.50
Contractor	J Wales Home Solutions, Burns Dalton					
2023.0153.RO0012	Ward Verlie 973 Commodore Pl SE 35-07-36-71-0212	REROOF		04/10/2023	138.50	138.50
Contractor	Browning Construction LLC, Browning Seth					
2023.0156.RO0013	Warshauer, Jeff 992 Admiral Pl SE 35-07-36-71-0226	REROOF		04/11/2023	270.50	270.50
Contractor	Alex Lara General Contractor, Lara Alejandro					
2023.0166.RO0014	Logan Pat 626 3rd St SW 35-07-35-52-4548	REROOF		04/13/2023	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2023.0198.RO0015	Dore Luke 209 6th St SE 35-07-36-61-0302	REROOF = COMPOSITION		05/22/2023	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2023.0199.RO0016	Walla Walla University - AP, 24 4th St SE 35-07-36-60-0444	REROOF HOUSE AND GARAGE = COMPOSITION		05/22/2023	138.50	138.50
Contractor	Elsom Roofing, Inc, Elsom Dan					

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2023.0223.RO0017	Aldrich James 26 Ivy Ln NE 35-07-25-56-0215	REROOF		06/06/2023	138.50	138.50
Contractor	Elsom Roofing, Inc, Elsom Dan					
2023.0224.RO0018	Morales David 822 College Ave S 35-07-35-60-2519	REROOF		06/07/2023	138.50	138.50
Contractor	Morales David					
2023.0228.RO0019	Ornelas-Sandoval Benjamin 125 13th St SW 35-07-35-44-0030	REROOF		06/09/2023	138.50	138.50
Contractor	H & R General Contractor LLC, Ramirez Humberto					
2023.0232.RO0020	Stevens Sabrina Alicia 306 Damson Ave NE 35-07-25-52-3616	REROOF		06/12/2023	138.50	138.50
Contractor	Alpine Roofing, Sanchez Katya					
2023.0268.RO0021	Elsom Roofing, Inc, Elsom Dan 952 Garrison Dr SE 35-07-36-71-0202	Residential Re-Roof with Composition		07/05/2023	138.50	138.50
Contractor	Elsom Roofing, Inc, Elsom Dan					
2023.0284.RO0022	Lally Don 112 Ash St NE 35-07-25-57-0203	REROOF		07/20/2023	138.50	138.50
Contractor	Lally Don					
2023.0286.RO0023	Schlotterbach Thomas 971 Commodore Pl SE 35-07-36-71-0211	REROOF		07/24/2023	138.50	138.50
Contractor	J Wales Home Solutions LLC, Sanders Brittany					
2023.0307.RO0024	Naomi Hanafin Living Trust, Hanafin 312 9th St SE 35-07-36-60-1142	REROOF		08/09/2023	138.50	138.50
Contractor	R & Z Roofing & Gutters LLC, Fry Zachary					

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2023.0321.RO0025	Schlotterbach Thomas 971 Commodore Pl SE 35-07-36-71-0211	REROOF		08/24/2023	138.50	138.50		
Contractor	Pina's Roofing, Enrique Pina							
2023.0347.RO0026	Butalla Mario 606 4th St SE 35-07-36-60-0115	REROOF		09/06/2023	138.50	138.50		
Contractor	Pina's Roofing, Pina Enrique							
2023.0350.RO0027	Lang-Mout LLC, 164 Destito Ct NW 35-07-26-60-0024	REROOF		09/07/2023	138.50			
Contractor	Real Roofing, Alondra							
2023.0370.RO0028	Harris, Joseph 125 Cedar Ave NE 35-07-25-57-0310	REROOF		09/08/2023	138.50	138.50		
Contractor	Elsom Roofing Inc, More Scot							
2023.0371.RO0029	Harris, Joe 441 5th St SE 35-07-36-52-0301	REROOF		09/08/2023	138.50	138.50		
Contractor	Elsom Roofing Inc, More Scot							
2023.0428.RO0030	Nateras Kevin 524 12th St SE 35-07-36-58-0741	REROOF		10/13/2023	138.50	138.50		
Contractor	Nateras Kevin							
2023.0431.RO0031	Sanderson Erika Lynn 423 4th St SE 35-07-36-21-0009	REROOF		10/17/2023	270.50	270.50		
Contractor	Champion Roofing LLC,							
2023.0434.RO0032	Desmond, Richard & Catherine 440 5th St SE 35-07-36-52-0212	REROOF		10/18/2023	138.50	138.50		
Contractor	Desmond, Richard & Catherine							

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2023.0450.RO0033	Jones Debi 710 Evans Ave SW 35-07-35-60-2232	REROOF		11/15/2023	138.50
Contractor	VW Quality Roofing LLC, Venegas Jesus				
2023.0463.RO0034	Sheperd Stan 427 Scenic View Dr SE 35-07-36-58-0833	REROOF		12/01/2023	138.50
Contractor	Elsom Roofing Inc, More Scot				
2023.0466.RO0035	Anguiano Federico and Tori L 310 8th St SE 35-07-36-60-1129	REROOF		12/08/2023	138.50
Contractor	VW Quality Roofing LLC, Venegas Jesus				
2023.0468.RO0036	Iseminger Candace 223 4th St SE 35-07-36-51-2116	REROOF		12/08/2023	138.50
Contractor	Elsom Roofing Inc, More Scot				
2023.0474.RO0038	Strickland Dennis & Shari 611 4th St SE 35-07-36-65-0003	REROOF		12/19/2023	138.50
Contractor	Elsom Roofing Inc, More Scot				
2023.0473.RO0037	Walla Walla University - AP, 225 Whitman Dr W 35-07-35-51-0505	REROOF		12/19/2023	138.50
Contractor	Elsom Roofing Inc, More Scot				
2023.0478.RO0039	Mayne Marilyn 214 4th St SE 35-07-36-60-0324	REROOF		12/19/2023	138.50
Contractor	Real Roofing, Alondra				
Totals:	37		5,388.50		5,250.00

Roofing Permit-Commercial			Permit Type:		
Permit Number	Name	Description	Valuation	Date Issued	Total Paid

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Roofing Permit-Commercial

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0165.RP0001	Village SDA - Church 715 12th St SE	COMMERCIAL REROOF EDUCATION WING	12,600.00	04/13/2023	270.50	270.50
Contractor	35-07-36-60-1601 Elsom Roofing Inc, More Scot					
2023.0227.RP0002	Upper Columbia Mission SOC SDA, 508 College Ave S	COMMERCIAL REROOF	4,600.00	06/08/2023	147.30	147.30
Contractor	35-07-35-60-1706 Elsom Roofing Inc, More Scot					
2023.0251.RP0003	Walla Walla Valley Academy 300 Academy Way SW	REROOF of Shop	21,600.00	06/26/2023	409.10	409.10
Contractor	35-07-35-21-0102 Elsom Roofing, Inc, Elsom Dan					
Totals:	3		38,800.00		826.90	826.90

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Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0003.RW0001	Dan J Fischer Excavating Inc,	Five Geotechnical Borings within Mojonnier Roadway		01/03/2023	150.00	150.00
Contractor	RIGHT-OF-WAY Dan J Fischer Excavating Inc,					
2023.0011.RW0002	Cascade Natural Gas, 359 12th St SW	INSTALL A NEW GAS SERVICE LINE		01/12/2023	150.00	150.00
Contractor	35-07-35-43-0055 Brothers Pipeline Corp,					
2023.0016.RW0003	Charter Communications,	MAINTENANCE ON AERIAL WORK FROM WALLA TO MYRA ON ROSE ST		01/17/2023	150.00	150.00
Contractor	RIGHT-OF-WAY KMA Construction, Leinbach Darren					
2023.0019.RW0004	Curnuck Bruce 284 Maple Ave NE #1	DUPLEX		01/18/2023	150.00	150.00
Contractor	35-07-25-61-0205 Accurate Concrete Construction LLC, Rodriguez Jorg					

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Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0027.RW00005	Husted Cheryl 730 5th St SE 35-07-36-59-0013	DEMO REMOVAL OF EXSTING RETAINING WALL. REPLACE WITH RETAINING WALL.		01/20/2023	75.00	75.00
Contractor	Eagon Excavating & Construction Services, Eagon Ch					
2023.0031.RW00006	John's Excavating & Paving, RIGHT-OF-WAY	REPLACE SECTION OF CURB AND 2 SIDEWALK PANELS SOUTH SIDE OF COMMERCIAL DR		01/24/2023	75.00	75.00
Contractor	John's Excavating & Paving,					
2023.0037.RW00007	PocketiNet Communications, Rodrig RIGHT-OF-WAY	FIBER OPTICS DRILLING FROM SUNCREST UNDER SW DOANS & JULIA TO EXISTING VAULT		01/25/2023	150.00	150.00
Contractor	PocketiNet Communications, Rodriguez Juan					
2023.0051.RW00008	Hansen Nanci 1158 Edgemont Ave SE 35-07-36-67-0103	42" H BLACK CHAINLINK FRONT YARD FENCING		02/09/2023	75.00	75.00
Contractor	Ricks Custom Fencing and Decking, Williams Brian					
2023.0061.RW00009	Dawson Brent 326 12th St SW 35-07-35-60-2717	DUPLEX		02/17/2023	75.00	75.00
Contractor	Dawson Brent					
2023.0066.RW00010	Naomi Hanafin Living Trust, Hanafin 312 9th St SE 35-07-36-60-1142	REPLACE SEWER		02/21/2023	75.00	75.00
Contractor	Ken Adams Plumbing Inc, Adams Ken					
2023.0069.RW00011	Cole Bruce A & Sonia 612 1st St SW 35-07-35-52-4435	1" WATER SVC LINE FROM CITY METER TO FRONT & BACK HOUSES		02/24/2023	75.00	75.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2023.0072.RW00012	Claridge Esther D Revocable Trust 28 Evans Ave SW 35-07-35-52-4438	28 SW EVANS AVE PUMP STATION & SEWER SVC FROM HOUSE TO CITY MAIN		02/24/2023	75.00	75.00
Contractor	R&W Excavation LLC, Richardson Taylor					

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Right Of Way Permit			Permit Type:					
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2023.0082.RW00014	Salazar General Construction, Salazar 313 6th St SE	6' FENCE		03/01/2023	75.00			
Contractor	35-07-36-61-0308	Salazar General Construction, Salazar Celestino						
2023.0081.RW00013	Salazar Celestino 313 6th St SE	6' FENCE		03/01/2023	75.00	75.00		
Contractor	35-07-36-61-0308	Salazar Celestino						
2023.0084.RW00015	Wright Tree Service, Purkeyppyle Patrick	POWERLINE CLEARANCE FOR PACIFIC POWER COLLEGE AVE REGIONS 1-4		03/02/2023	75.00	75.00		
Contractor	RIGHT-OF-WAY	Wright Tree Service, Purkeyppyle Patrick						
2023.0094.RW00016	Columbia Rural Electric Association	SW BADE ST & SW 8TH AVE INSTALL CONDUIT		03/03/2023	75.00	75.00		
Contractor	RIGHT-OF-WAY	Ground Piercing Inc,						
2023.0095.RW00017	Silva David N & Deborah K 718 8th St SE	INSTALL NEW GAS SVC LINE		03/03/2023	75.00	75.00		
Contractor	35-07-36-66-0013	Cascade Natural Gas,						
2023.0106.RW00018	Habitat For Humanity, Hubbard Rob 630 Date Ave SE	REPAIR 30 FT OF SEWER LINE FROM HOUSE TO CITY		03/14/2023	75.00	75.00		
Contractor	35-07-36-60-0629	A-1 Plumbing,						
2023.0116.RW00019	Vespr Development, LLC, Shearer F 806 College Ave S			03/17/2023	150.00	150.00		
Contractor	35-07-35-60-2514	Don Jackson Excavation, LLC, Jackson Don						
2023.0123.RW00021	City of College Place Public Works,	UPGRADING ADA RAMPS TO CITY STANDARDS DEWEY & 12TH ST		03/20/2023	75.00	75.00		
Contractor	RIGHT-OF-WAY	Nelson Construction, Castillo Cruz						

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2023.0124.RW0022	City of College Place Public Works,	EXTENDING RAMPS AT INTERSECTION 1700 SE MEADOWBROOK BLVD		03/20/2023	75.00	75.00
Contractor	RIGHT-OF-WAY Nelson Construction, Castillo Cruz					
2023.0122.RW0020	Spectrum Pacific West, LLC, Hofma 1755 College Ave S	12ct fiber - 683' overlash		03/20/2023	75.00	75.00
Contractor	35-06-01-22-0058 KMA Construction, Leinbach Darren					
2023.0127.RW0023	Walla Walla University - AP, 102 5th St SW	REPLACE EXISTING GAS SERVICE LINE		03/24/2023	75.00	75.00
Contractor	35-07-35-60-1726 Cascade Natural Gas,					
2023.0131.RW0024	Benzel Derek J & Tacy M 205 12th St SW	PUTTING FENCE AROUND PERMITER OF FRONT YARD		03/30/2023	75.00	75.00
Contractor	35-07-35-44-0050 Fence-it Co, Beckner Bradley					
2023.0136.RW0025	McKinney James & Chloe 1726 Grassland Ct SE	REPAIR WATER SVC LINE AND IRRIGATION CONNECTION THROUGH 1716 GRASSLAND CT		03/31/2023	75.00	75.00
Contractor	35-06-01-52-0319 R&W Excavation, Richardson Taylor					
2023.0138.RW0026	Lepiane, Dennis & Carol 621 8th St SE	REPLACEMENT OF EXISTING LATERAL SEWER LINE		04/03/2023	75.00	75.00
Contractor	35-07-36-60-0806 America's Construction, Villegas Leonel					
2023.0139.RW0027	Spectrum Pacific West, LLC, Hofma 31 Ash Ave SE	24CT FIBER - 1058 OVERLASH PID 3870121		04/04/2023	75.00	75.00
Contractor	35-07-36-51-1001 KMA Construction, Leinbach Darren					
2023.0143.RW0028	MAJ Royale, LLC 1715 Meadowbrook Blvd SE	2" WATER SERVICE LINE		04/04/2023	150.00	150.00
Contractor	35-06-01-21-0087 T.E. Excavation					

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2023.0171.RW0029	City of College Place Public Works,	14 HANDICAP ACCESSIBLE CURB RAMPS		04/27/2023	75.00	75.00
Contractor	RIGHT-OF-WAY	AUTUMN MEADOWS				
	Zaco Construction,					
	Griebel Delmar & Terrie 448 12th St SW 35-07-35-42-0128	DEMO 5' X 5' CONCRETE PANEL ON SIDEWALK FORM AND POUR CONCRETE PANEL		05/15/2023	75.00	75.00
Contractor	LG Concrete Revival LLC, Gonzalez Leonel					
2023.0197.RW0031	Country Estates 1462 Osprey Ln SE 35-07-36-43-0051	INSTALLATION OF NEW CURB AND ADA COMPLIANCE		05/22/2023	150.00	150.00
Contractor	Pina's Roofing, Pina Enrique					
2023.0221.RW0034	Jackson Zedell	NEW 4" SEWER SVC TO NEW LOT CLEANOUT ON MAIN WINONA LN		06/02/2023	75.00	75.00
Contractor	RIGHT-OF-WAY					
	R&W Excavation LLC, Richardson Taylor					
	Ahsmuhs, Joyce 204 6th St SE 35-07-36-60-0618	SIDEWALK		06/09/2023	75.00	
Contractor	Nye Construction LLC,					
2023.0234.RW0036	Cole, Kimberly 708 4th St SE 35-07-36-59-0004	REPLACE GAS SVC LINE		06/13/2023	75.00	75.00
Contractor	Cascade Natural Gas,					
2023.0235.RW0037	Allgood Halle 318 Scenic View Dr SE 35-07-36-58-0418	REPLACE GAS SVC LINE		06/13/2023	75.00	75.00
Contractor	Cascade Natural Gas,					
2023.0237.RW0038	R&W Excavation, Richardson Taylo	REPAIR LEAK IN 4" WATER MAIN LINE FOR VILLAGES AT GARRISON CREEK SE COVEY CT		06/14/2023	75.00	75.00
Contractor	RIGHT-OF-WAY					
	R&W Excavation, Richardson Taylor					

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2023.0241.RW0039	Shaw Robert 315 6th St SW	36" CEDAR FENCE ALONG 6TH ST		06/20/2023	75.00	75.00
Contractor	35-07-35-60-2318 Fence-it Co, Beckner Bradley					
2023.0247.RW0040	NW Kings LLC, White Justin 2366 Taumaron Rd	BURGER KING		06/23/2023	75.00	75.00
Contractor	35-06-01-21-0093 Dirty Deeds Earthworks,					
2023.0262.RW0041	J H Properties 421 5th St SE	REPLACE EXISTING GAS SERVICE		06/30/2023	75.00	75.00
Contractor	35-07-36-52-0303 Cascade Natural Gas,					
2023.0263.RW0042	Kapocias Sarah 426 4th St SE	REPLACE SEWER SERVICE LINE FROM HOUSE TO CITY MAIN IN ALLEY		06/30/2023	75.00	75.00
Contractor	35-07-36-52-0310 R&W Excavation LLC, Richardson Taylor					
2023.0285.RW0043	Wagner, Mabel 315 4th St SE	FENCE		07/21/2023	75.00	75.00
Contractor	35-07-36-51-2127 Hungry Tree Surgeon, Manson Brad					
2023.0293.RW0044	Garcia, Jose 118 10th St SW	REPLACE SEWER SVC LINE FROM HOUSE TO CITY MAIN IN ALLY		07/31/2023	75.00	75.00
Contractor	35-07-35-60-2532 R&W Excavation LLC, Richardson Taylor					
2023.0299.RW0045	Crown Utilities, Katz Daniel 612 1st St SW	RELOCATE 1 PEDESTAL JOB# P.136106		08/04/2023	75.00	75.00
Contractor	35-07-35-52-4435 Crown Utilities, Katz Daniel					
2023.0300.RW0046	Dawson Ben 159 Sparrows Pl SE	WATER AND SEWER TAP, DRIVE APPROACH & SIDEWALK		08/08/2023	150.00	150.00
Contractor	35-07-36-60-0429 Zaco Construction,					

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2023.0303.RW0047	Ziply Fiber, Gilson Arielle	BLANKET ROW = SEVERAL LOCATIONS		08/09/2023	75.00	75.00
Contractor	RIGHT-OF-WAY	ZIPLY PROJECT H3001-5516815				
	Southern Tier, Coalson Scott					
2023.0304.RW0048	Ziply Fiber, Gilson Arielle 1097 Date Ave SE	SPLICE AND ATTACHAERIAL FIBER TO EXISTING POLE. BORE 769', TRENCH 25'		08/09/2023	75.00	75.00
Contractor	35-07-36-60-1503					
	Southern Tier, Coalson Scott					
2023.0305.RW0049	Ziply Fiber, Gilson Arielle	SPLICE AND ATTACH AERIAL FIBER TO EXISTING POLE		08/09/2023	75.00	75.00
Contractor	RIGHT-OF-WAY	ZIPLY PROJECT H3005-5516818				
	Southern Tier, Coalson Scott					
2023.0308.RW0050	Richardson Excavation, Richardson 707 Date Ave SE	SEWER SVC		08/10/2023	150.00	150.00
Contractor	35-07-36-60-0711					
	R&W Excavation LLC, Richardson Taylor					
2023.0313.RW0051	City of College Place Public Works,	BLANKET ROW = SEVERAL LOCATIONS = 4 PERMITS		08/11/2023	75.00	75.00
Contractor	RIGHT-OF-WAY	LAMBERT ST				
	Michels Pacific Energy, Trammell Jason					
2023.0315.RW0052	Stop Buy Here LLC, 2812 Winona Lane	INSTALL NEW GAS SVC LINE		08/14/2023	150.00	150.00
Contractor	35-06-01-11-0072					
	Cascade Natural Gas,					
2023.0316.RW0053	Magnuson Jay 216 8th St SE	REPLACE SEWER LINE FROM HOUSE TO CITY MAIN		08/14/2023	150.00	150.00
Contractor	35-07-36-60-1124					
	R&W Excavation, Richardson Taylor					
2023.0319.RW0054	Noel Catherine 605 Elm Ave SE	REPLACE SEWER SVC LINE FROM HOUSE TO CITY MAIN		08/14/2023	150.00	150.00
Contractor	35-07-36-60-0720					
	R&W Excavation, Richardson Taylor					

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2023.0332.RW0055	Reynolds Ron 458 8th St SW 35-07-35-60-2202	SFR, 1063 SQFT		08/30/2023	75.00	75.00
Contractor	America's Construction, Villegas Leonel					
2023.0338.RW0056	Rima Derek Conrad 1502 Landen Dr SE 35-07-36-74-0324	DUPLEX UNIT 1 & UNIT 2 1502 SE LANDEN DR		08/30/2023	150.00	150.00
Contractor	Rhoades Construction					
2023.0345.RW0057	Ziply Fiber Pacific, LLC, Epley Jessi	SPLICE AND ATTACHED AERIAL FIBER TO EXISTING POLE		09/05/2023	75.00	75.00
Contractor	RIGHT-OF-WAY Ridgeline Utilities,	H3005-5516820				
2023.0372.RW0058	Charter Communications, RIGHT-OF-WAY	INSTALL NEW AERIAL FIBER ON EXISTING POLES, PULLING THROUGH EXISTING CONDUIT TO BUSINESS		09/13/2023	75.00	75.00
Contractor	Charter Communications,					
2023.0394.RW0059	PocketiNet Communications, Rodrig	C ST		09/18/2023	75.00	75.00
Contractor	RIGHT-OF-WAY PocketiNet Communications, Rodriguez Juan	INSTALLING A NEW FIBER TERMINAL SPICE CASE TO POCKETINET EXISTING FIBER.				
2023.0399.RW0062	City of College Place Public Works,	BLANKET ROW = SEVERAL LOCATIONS = 4 PERMITS		09/19/2023	75.00	75.00
Contractor	RIGHT-OF-WAY Michels Pacific Energy, Trammell Jason	ROSE STREET				
2023.0397.RW0060	City of College Place Public Works,	BLANKET ROW = SEVERAL LOCATIONS = 4 PERMITS		09/19/2023	75.00	75.00
Contractor	RIGHT-OF-WAY Michels Pacific Energy, Trammell Jason	LARCH AVENUE				
2023.0398.RW0061	City of College Place Public Works,	BLANKET ROW = SEVERAL LOCATIONS = 4 PERMITS		09/19/2023	75.00	75.00
Contractor	RIGHT-OF-WAY Michels Pacific Energy, Trammell Jason	TAUMARSON ROAD				

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2023.0406.RW00063	Cowgill Jordan 524 12th St SE	REPLACE SEWER SVC LINE FROM HOUSE TO CITY MAIN IN THE ALLEY		09/20/2023	75.00	75.00
Contractor	35-07-36-58-0741 R&W Excavation, Richardson Taylor					
2023.0415.RW00064	Walla Walla Apartment Partners, LP 900 Whitman E	180 DU Apartment Complex		09/28/2023	150.00	150.00
Contractor	35-07-25-43-0067 Tapani, Inc,					
2023.0479.RW00077	Ziply Fiber, Gilson Arielle	SPLICE AND ATTACEH AERIAL FIBER TO EXISTING POLE		10/09/2023	75.00	75.00
Contractor	RIGHT-OF-WAY Southern Tier, Coalson Scott	ZIPLY PROJECT H3004-5516817				
2023.0435.RW00065	Kolkow, Marcella 421 Birch Ave SE	REPLACE SEWER SVC LINE FROM ROW TO CITY MAIN		10/20/2023	150.00	150.00
Contractor	35-07-36-60-0311 R&W Excavation LLC, Richardson Taylor					
2023.0438.RW00066	Mironov Peter and Larisa 1047 Date Ave SE	PAVING = DUPLEX UNIT 1 & UNIT 2 1047 SE DATE AVE		10/25/2023	75.00	75.00
Contractor	35-07-36-60-1515 Meticulous Touch LLC,					
2023.0442.RW00067	Many Waters LLC, Cook Phillip	VILLAGES OF GARRISON CREEK PHASE X11 & X111		10/31/2023	150.00	150.00
Contractor	35-07-36-13-0021 Goodman & Mehlenbacher Ent Inc, Barr Chuck					
2023.0446.RW00068	Charter Communications, 1037 Date Ave SE	TWO SPANS OF NEW AERIAL COAX, RISER DOWN, BORE ONTO PRIVATE PROPERTY		11/06/2023	150.00	150.00
Contractor	35-07-36-60-1514 Pro Communications, Echternkamp Aaron					
2023.0454.RW00069	Qwest Corporation dba Century Link 200 Ash Ave SE	FIBER OPTICS		11/22/2023	75.00	75.00
Contractor	35-07-36-51-1216 Charter Communications, Hofman Kevin					

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2023.0455.RW0070	Charter Communications, Hofman K	BORE (1) 2" CONDUIT FROM PPL POLE, SET PED		11/22/2023	150.00	150.00
Contractor	RIGHT-OF-WAY					
	Pro Communications, Echternkamp Aaron					
	2023.0456.RW0071	Charter Communications, Hofman K 1715 Meadowbrook Blvd SE 35-06-01-21-0087		11/29/2023	150.00	150.00
Contractor	Pro Communications, Echternkamp Aaron					
	2023.0457.RW0072	Charter Communications, Hofman K 1605 Meadowbrook Blvd SE 35-06-01-21-0081		11/29/2023	150.00	150.00
	Pro Communications, Echternkamp Aaron					
Contractor	2023.0470.RW0073	Ziply Fiber, Gilson Arielle RIGHT-OF-WAY		12/12/2023	75.00	75.00
	Southern Tier, Coalson Scott					
	2023.0471.RW0074	Charter Communications, Hofman K RIGHT-OF-WAY		12/13/2023	150.00	150.00
Contractor	Pro Communications, Echternkamp Aaron					
	2023.0477.RW0076	Rodriguez Miguel & Teresa 514 6th St SE 35-07-36-60-0721		12/19/2023	75.00	75.00
	CH Concrete LLC, Hayes Chad					
Contractor	2023.0475.RW0075	Peterson Lauren 414 Mountain View Dr SE 35-07-36-58-0803		12/19/2023	75.00	75.00
	R&W Excavation, Richardson Taylor					
	2023.0480.RW0078	Shearer Construction, Shearer Rod 806 College Ave S 35-07-35-60-2514		12/20/2023	75.00	75.00
Contractor	John's Excavating & Paving,					

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2023.0483.RW00079	Lewis Tabita 562 Magnoni Dr SE 35-07-36-48-0212	6' VINYL FENCE, 40' ALONG PROPERTY TO THE NORTH		12/21/2023	75.00	
Contractor	Fence-it Co, Beckner Bradley					
Totals:	77				7,425.00	7,050.00

Site Plan

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0013.SA0001	City of College Place Public Works, 801 Larch Ave SE 35-07-36-42-0050	LIONS PARK IMPROVEMENT PROJECT		01/03/2023	900.00	900.00
Contractor	City of College Place Finance,					
2023.0110.SA0002	NW Residential Properties, LLC, Oakwood SW 35-07-35-60-2330	THREE APARTMENT BLDGS: 42 UNITS		02/28/2023	900.00	900.00
Contractor	Harms Engineering Inc,					
2023.0403.SA0003	Wal-Mart Stores Inc. # 01-2476 1700 Meadowbrook Blvd SE 35-06-01-21-0067	ADD 7.034 SQ FT.REDUCE NUMBER OF PARKING SPACES, INCREASE NUMBER OF PICKUP STALLS		09/20/2023	900.00	900.00
Contractor	Galloway & Company, Inc, Solomonson Geoff					

Totals:	3				2,700.00	2,700.00
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SEPA Checklist

Permit Type:

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2023.0012.SE0001	City of College Place Public Works, 801 Larch Ave SE 35-07-36-42-0050	LIONS PARK IMPROVEMENT PROJECT		01/03/2023	250.00	250.00
Contractor	City of College Place Public Works, McAndrews Robe					
2023.0111.SE0002	NW Residential Properties, LLC, Oakwood SW 35-07-35-60-2330	THREE APARTMENT BLDGS: 42 UNITS		03/15/2023	250.00	250.00
Contractor	Harms Engineering Inc,					

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Totals:	2				500.00	500.00

Single Family Residence

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0021.SF0001	Curnuck Bruce 284 Maple Ave NE #1 35-07-25-61-0205	DUPLEX	477,130.32 Sq. Ft.: 3714	01/18/2023	5,697.79	5,697.79
Contractor	Curnuck Bruce					
2023.0063.SF0002	Dawson Brent 326 12th St SW 35-07-35-60-2717	DUPLEX	457,216.51 Sq. Ft.: 3442	02/17/2023	5,492.84	5,492.84
Contractor	Dawson Brent					
2023.0212.SF0003	Mamonov Vitaliy and Lyudmila 1037 Date Ave SE 35-07-36-60-1514	DUPLEX UNIT 1 & UNIT 2 1037 SE DATE AVE	559,993.02 Sq. Ft.: 3898	05/31/2023	6,638.78	6,638.78
Contractor	Meticulous Touch LLC					
2023.0218.SF0004	Mironov Peter and Larisa 1047 Date Ave SE 35-07-36-60-1515	DUPLEX UNIT 1 & UNIT 2 1047 SE DATE AVE	559,993.02 Sq. Ft.: 3898	05/31/2023	6,638.78	6,638.78
Contractor	Meticulous Touch LLC					
2023.0260.SF0005	Stop Buy Here LLC, 2812 Winona Lane 35-06-01-11-0072	SFR	375,745.08 Sq. Ft.: 2720	06/30/2023	4,660.74	4,660.74
Contractor	Envision Custom Homes, Jackson Zedell					
2023.0334.SF0006	Reynolds Ron 458 8th St SW 35-07-35-60-2202	SFR, 1063 SQFT	187,487.43 Sq. Ft.: 1207	08/30/2023	2,753.01	2,753.01
Contractor	America's Construction, Villegas Leonel					
2023.0340.SF0007	Rima Derek Conrad 1502 Landen Dr SE 35-07-36-74-0324	DUPLEX UNIT 1 & UNIT 2 1502 SE LANDEN DR	580,022.37 Sq. Ft.: 3873	08/30/2023	6,620.70	6,620.70
Contractor	Rima Derek Conrad					

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Single Family Residence			Permit Type:		Date Issued	FeeTotal	Total Paid
Permit Number	Name	Description	Valuation				
Totals:	7		3,197,587.75			38,502.64	38,502.64
Sign Permit			Sq. Ft.				
Permit Number	Name	Description	Valuation	Permit Type:	Date Issued	FeeTotal	Total Paid
2023.0002.SI0001	Stratus Unlimited, 1225 Commercial Dr SE 35-07-36-05-0003 Quality Signs,	(1) Pole Sign	35,000.00		01/03/2023	943.31	943.31
Contractor							
2023.0134.SI0003	MV Investments, LLC, 1605 Meadowbrook Blvd SE 35-06-01-21-0081 Quality Signs,	ILLUMINATED WALL SIGN ABOVE SITE ENTRANCE			03/31/2023	100.00	100.00
Contractor							
2023.0220.SI0004	Wal-Mart Stores Inc. # 01-2476 1700 Meadowbrook Blvd SE 35-06-01-21-0067 Quality Signs,	REMOVE EXISTING SIGNS, INSTALL NEW BUILDING SIGNS			06/02/2023	700.00	700.00
Contractor							
2023.0222.SI0005	MAJ Royale, LLC, 1715 Meadowbrook Blvd SE 35-06-01-21-0087 Security Signs Inc,	CHIPOTLE MEXICAN GRILL pole sign	17,365.00		06/06/2023	532.13	532.13
Contractor							
2023.0225.SI0006	M.V. Investments, LLC, 1705 Meadowbrook Blvd SE 35-06-01-21-0082 Quality Signs,	TWO SINGLE-FACED INTERNALLY ILLUMINATED WALL SIGNS ABOVE SUITE 1 ENTRANCE OF SITE ADDRESS ABOVE			06/07/2023	150.00	150.00
Contractor							
2023.0274.SI0007	MAJ Royale, LLC, 1715 Meadowbrook Blvd SE 35-06-01-21-0087 Eagle Signs LLC, Kristina	2 WALL SIGNS, 1 WALL SIGN, 1 DIGITAL SIGN, 1 SIGN PANEL = 5 SIGNS TOTAL			07/13/2023	300.00	300.00
Contractor							
2023.0447.SI0008	NW Kings LLC, White Justin 2366 Taumaron Rd 35-06-01-21-0093 Elite Construction %& Development, Inman Duane	BURGER KING = PYLON SIGN	14,049.00		11/06/2023	455.90	455.90
Contractor							

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Sign Permit		Permit Type:				
Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
Totals:	7		66,414.00		3,181.34	3,181.34
Solar Panels		Permit Type:				
Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0048.SO0002	Tolley Eric J & Linnea R 1378 Virginia St SW	ROOFTOP SOLAR				
Contractor	35-07-35-77-0014					
	Lumio HX Inc, Manager General Permit					
	2023.0070.SO0003	Sanchez-Michel Jose G 1157 Date Ave SE	ROOFTOP SOLAR	02/24/2023	101.50	101.50
Contractor	35-07-36-67-0105					
	Lumio HX Inc, Manager General Permit					
	2023.0074.SO0004	Lee Hanna & Jinoh Hong 716 Landen Dr SE	ROOFTOP SOLAR	02/27/2023	101.50	101.50
Contractor	35-07-36-74-0203					
	Lumio HX Inc, Manager General Permit					
	2023.0086.SO0005	Daniels Tiffany 1265 Settlement St SW	ROOFTOP SOLAR	03/02/2023	101.50	101.50
Contractor	35-07-35-74-0010					
	Lumio HX Inc, Manager General Permit					
	2023.0087.SO0006	Thomas Shane A & Amanda L 1182 Constitution Dr SE	ROOFTOP SOLAR	03/02/2023	101.50	101.50
Contractor	35-07-36-62-0305					
	Lumio HX Inc, Manager General Permit					
	2023.0103.SO0009	Meza-Diaz Carlos 1426 Independence Dr SE	ROOFTOP SOLAR	03/13/2023	101.50	101.50
Contractor	35-07-36-62-0201					
	Lumio HX Inc, Manager General Permit					
	2023.0102.SO0008	Eriberto Garcia 243 Schnabel Ln NW	ROOFTOP SOLAR	03/13/2023	101.50	101.50
Contractor	35-07-26-72-0005					
	Lumio HX Inc, Manager General Permit					

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Solar Panels			Permit Type:			
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2023.0128.SO0010	Day Nicholas 368 Fernwood Pl NE 35-07-25-64-0008	ROOFTOP SOLAR		03/24/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					
2023.0129.SO0011	Bond Rick A 1350 Greeley St SW 35-07-35-73-0005	ROOFTOP SOLAR		03/24/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					
2023.0149.SO0012	Olson JoAnn 42 Hadley Way NE 35-07-25-78-0305	ROOFTOP SOLAR		04/06/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					
2023.0169.SO0014	Magi Ross & Katie 207 Laurella Ln NW 35-07-26-73-0016	ROOFTOP SOLAR		04/26/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					
2023.0170.SO0015	Jensen Jon 712 Heron Dr SE 35-07-36-88-0014	ROOFTOP SOLAR		04/27/2023	101.50	101.50
Contractor	Hot Solar Solutions, Shuler Helen					
2023.0253.SO0017	Westover Hank Samuel 601 6th St SE 35-07-36-60-0103	ROOFTOP SOLAR		06/27/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					
2023.0266.SO0019	Kezele Jenny 1133 Carver St SW 35-07-35-76-0001	ROOFTOP SOLAR		06/30/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					
2023.0265.SO0018	Falathol John 1243 Falbo Dr SE 35-07-36-97-0406	ROOFTOP SOLAR		06/30/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					

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2023.0267.SO0020	Schlotterback Thomas 971 Commodore Pl SE 35-07-36-71-0211	ROOFTOP SOLAR		06/30/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					
2023.0275.SO0021	Blackburn, Rose 125 8th St SW 35-07-35-60-2503	ROOFTOP SOLAR		07/13/2023	101.50	101.50
Contractor	Revolution Energy Systems, Call Coutney					
2023.0282.SO0022	Anderson Clarence 26 Ivy Ln NE 35-07-25-56-0215	ROOFTOP SOLAR PANELS		07/19/2023	101.50	101.50
Contractor	Prostat Electric, Krueger Dale					
2023.0296.SO0023	Fall Richard 1187 Constitution Dr SE 35-07-36-62-0218	ROOFTOP SOLAR		08/03/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					
2023.0297.SO0024	Quintanilla Lilian 1185 Settlement St SW 35-07-35-74-0018	ROOFTOP SOLAR		08/04/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					
2023.0298.SO0025	Torres Jesse 512 Alicia Lp SW 35-07-35-77-0003	ROOFTOP SOLAR		08/04/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					
2023.0322.SO0026	Larson Barbara 1134 Creekside Dr SE 35-07-36-04-0013	ROOFTOP SOLAR		08/24/2023	101.50	101.50
Contractor	Walla Walla Electric,					
2023.0351.SO0027	Martinez, Domingo 124 Sunny Dr SE 35-07-36-58-0503	ROOFTOP SOLAR		09/07/2023	101.50	101.50
Contractor	Hot Solar Solutions, Woody Troy					

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Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0407.SO0028	Alejandro Arturo 1240 Colonial Dr SE 35-07-36-62-0411	ROOFTOP SOLAR		09/21/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					
2023.0420.SO0029	DeLannoy Charles 1226 4th St SW 35-07-35-75-0005	ROOFTOP SOLAR		10/02/2023	101.50	101.50
Contractor	Lumio HX Inc, Manager General Permit					
2023.0433.SO0030	Myers Rickey 624 Kiwanis Dr SE 35-07-36-48-0224	ROOFTOP SOLAR		10/18/2023	101.50	101.50
Contractor	Solgen Power, LLC, Calderon Joan					
2023.0444.SO0031	Jacobson Living Trust, Jacobson Ne 418 3rd St SE 35-07-36-21-0057	ROOFTOP SOLAR		11/01/2023	101.50	101.50
Contractor	Walla Walla Electric,					
Totals:	27				2,740.50	2,740.50

Sewer Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0020.SP0001	Curnuck Bruce 284 Maple Ave NE #1 35-07-25-61-0205	DUPLEX		01/18/2023	7,132.00	7,132.00
Contractor	Curnuck Bruce					
2023.0062.SP0002	Dawson Brent 326 12th St SW 35-07-35-60-2717	DUPLEX		02/17/2023	7,132.00	7,132.00
Contractor	Dawson Brent					
2023.0077.SP0003	MAJ Royale, LLC, 1715 Meadowbrook Blvd SE 35-06-01-21-0087	REMODEL INTERIOR INTO SHELL RETAIL		02/27/2023	3,566.00	3,566.00
Contractor	Team Construction, Lindberg Eric					

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Sewer Permit			Permit Type:				
Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid	
2023.0090.SP0004	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING E - 8 DU		03/03/2023	28,528.00		
Contractor	Simron Thad Real Estate LLC, Simron Thad						
2023.0118.SP0005	Vespr Development, LLC, Shearer F 806 College Ave S 35-07-35-60-2514	24 DU Apartment Complex		03/17/2023	40,584.00	40,584.00	
Contractor	Shearer Construction, Shearer Rod						
2023.0148.SP0006	Mertens Thomas 707 Date Ave SE 35-07-36-60-0711	600 SQFT ADU W/ 254SQFT COVERED PORCH		04/05/2023	500.00	500.00	
Contractor	Abenroth Builders,						
2023.0211.SP0007	Mamonov Vitaliy and Lyudmila 1037 Date Ave SE 35-07-36-60-1514	DUPLEX UNIT 1 & UNIT 2 1037 SE DATE AVE		05/31/2023	7,066.00	7,066.00	
Contractor	Meticulous Touch LLC						
2023.0217.SP0008	Mironov Peter and Larisa 1047 Date Ave SE 35-07-36-60-1515	DUPLEX UNIT 1 & UNIT 2 1047 SE DATE AVE		05/31/2023	7,066.00	7,066.00	
Contractor	Meticulous Touch LLC						
2023.0246.SP0009	NW Kings LLC, White Justin 2366 Taumaron Rd 35-06-01-21-0093	BURGER KING		06/23/2023	4,837.65	4,837.65	
Contractor	Elite Construction %& Development, Inman Duane						
2023.0259.SP0010	Stop Buy Here LLC, 2812 Winona Lane 35-06-01-11-0072	SFR		06/30/2023	3,566.00	3,566.00	
Contractor	Envision Custom Homes, Jackson Zedell						
2023.0333.SP0011	Reynolds Ron 458 8th St SW 35-07-35-60-2202	SFR, 1063 SQFT		08/30/2023	3,566.00	3,566.00	
Contractor	America's Construction, Villegas Leonel						

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Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0339.SP0012	Rima Derek Conrad 1502 Landen Dr SE 35-07-36-74-0324	DUPLEX UNIT 1 & UNIT 2 1502 SE LANDEN DR		08/30/2023	666.00	666.00
Contractor	Rima Derek Conrad					
2023.0355.SP0013	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING D - 8 DU		09/07/2023	28,528.00	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0356.SP0014	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING C - 8 DU		09/07/2023	28,528.00	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0360.SP0015	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING B - 8 DU		09/08/2023	28,528.00	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0364.SP0016	Simron Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	BUILDING A - 8 DU		09/08/2023	28,528.00	
Contractor	Simron Thad Real Estate LLC, Simron Thad					
2023.0381.SP0018	Dawson Ben 159 Sparrows Pl SE #3 & #4 35-07-36-60-0429	DUPLEX UNIT 3 & UNIT 4		09/14/2023	1,066.00	1,066.00
Contractor	Dawson Ben					
2023.0384.SP0019	Dawson Ben 159 Sparrows Pl SE #5 & 6 35-07-36-60-0429	DUPLEX UNIT 5 & UNIT 6		09/14/2023	1,066.00	1,066.00
Contractor	Dawson Ben					
2023.0389.SP0020	Dawson Ben 159 Sparrows Pl SE #7 & 8 35-07-36-60-0429	DUPLEX UNIT 7 & UNIT 8		09/14/2023	1,066.00	1,066.00
Contractor	Dawson Ben					

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Sewer Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0376.SP0017	Dawson Ben 159 Sparrows Pl SE #1 & #2 35-07-36-60-0429	DUPLEX UNIT 1 & UNIT 2		09/14/2023	1,066.00	1,066.00
Contractor	Dawson Ben					
2023.0414.SP0021	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	Front Footage		09/28/2023	23,840.00	
Contractor	Tapani, Inc,					
Totals:	21				256,425.65	89,945.65

Vacation Rental

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2023.0009.VR0001	Bigler Kent H & Andrea 1164 Sentry Dr SE 35-07-36-77-0001	VACATION RENTAL		01/12/2023	150.00	150.00
Contractor	Bigler Kent H & Andrea					
2023.0010.VR0002	Bigler Kent H & Andrea 1168 Sentry Dr SE 35-07-36-77-0002	VACATION RENTAL		01/12/2023	150.00	150.00
Contractor	Bigler Kent H & Andrea					
2023.0042.VR0004	Field, Sue Allison 385 Highland Park Dr SE 35-07-36-54-0403	VACATION RENTAL		01/30/2023	150.00	150.00
Contractor	Field, Sue Allison					
2023.0041.VR0003	Handley Jennifer 213 12th St SE 35-07-36-57-0213	VACATION RENTAL		01/30/2023	150.00	150.00
Contractor	Handley Jennifer					
2023.0047.VR0005	Hahn Jacob 517 Scenic View Dr SE 35-07-36-58-0826	VACATION RENTAL		02/03/2023	150.00	150.00
Contractor	Hahn Jacob					

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Vacation Rental			Permit Type:		
Permit Number	Name	Description	Valuation	Date Issued	Total Paid
2023.0096.VR00006	Warren Carlene 718 Scenic View Dr SE 35-07-36-74-0102	VACATION RENTAL - DUPLEX		03/03/2023	300.00
Contractor	Warren Carlene				
2023.0204.VR00007	Rookstool Hanns Frederick 506 Date Ave SE 35-07-36-61-0312	VACATION RENTAL ANNUAL RENEWAL		05/25/2023	50.00
Contractor	Rookstool Hanns Frederick				
2023.0280.VR00008	Lindsay Properties, 264 Schnabel Ln NW 35-07-26-72-0009	SHORT TERM RENTAL		07/17/2023	216.00
Contractor	Lindsay Properties,				
2023.0424.VR00010	Wren Joseph and Cheryl 966 Brentwood Pl SE 35-07-36-66-0011	SHORT TERM VACATION RENTAL		08/10/2023	166.00
Contractor	Wren Joseph and Cheryl				
2023.0411.VR00009	Mitchell Richard and Karen 109 College Ave N 35-07-26-52-3971	VACATION RENTAL		09/27/2023	216.00
Contractor	Mitchell Richard and Karen				
2023.0437.VR00011	Hulett, Chad Van Cleve, Kate 716 Nuthatch Dr SE 35-07-36-04-0031	SHORT TERM RENTAL		10/25/2023	116.00
Contractor	Hulett, Chad Van Cleve, Kate				
2023.0445.VR00012	Irvine Lance & Melinda 968 Larch Ave SE 35-07-36-64-0003	VACATION RENTAL - 3 UNITS		11/03/2023	450.00
Contractor	Irvine Lance & Melinda				
Totals:	12			2,264.00	2,264.00

Water Permit			Permit Type:		
Permit Number	Name	Description	Valuation	Date Issued	Total Paid

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2023.0022.WP0001	Curnuck Bruce 284 Maple Ave NE #1 35-07-25-61-0205	DUPLEX		01/18/2023	8,172.79	8,172.79
Contractor	Curnuck Bruce					
2023.0064.WP0002	Dawson Brent 326 12th St SW 35-07-35-60-2717	DUPLEX		02/17/2023	8,172.79	8,172.79
Contractor	Dawson Brent					
2023.0078.WP0003	MAJ Royale, LLC, 1715 Meadowbrook Blvd SE 35-06-01-21-0087	REMODEL INTERIOR INTO SHELL RETAIL		02/27/2023	22,556.67	22,556.67
Contractor	Team Construction, Lindberg Eric					
2023.0117.WP0004	Vespr Development, LLC, Shearer F 806 College Ave S 35-07-35-60-2514	24 DU Apartment Complex		03/17/2023	47,056.67	47,056.67
Contractor	Shearer Construction, Shearer Rod					
2023.0147.WP0005	Mertens Thomas 707 Date Ave SE 35-07-36-60-0711	600 SQFT ADU W/ 254SQFT COVERED PORCH		04/05/2023	500.00	500.00
Contractor	Abenroth Builders,					
2023.0213.WP0006	Mamonov Vitaliy and Lyudmila 1037 Date Ave SE 35-07-36-60-1514	DUPLEX UNIT 1 & UNIT 2 1037 SE DATE AVE		05/31/2023	3,500.00	3,500.00
Contractor	Meticulous Touch LLC					
2023.0219.WP0007	Mironov Peter and Larisa 1047 Date Ave SE 35-07-36-60-1515	DUPLEX UNIT 1 & UNIT 2 1047 SE DATE AVE		05/31/2023	8,700.11	8,700.11
Contractor	Meticulous Touch LLC					
2023.0245.WP0008	NW Kings LLC, White Justin 2366 Taumaron Rd 35-06-01-21-0093	BURGER KING		06/23/2023	32,280.06	32,280.06
Contractor	Elite Construction %& Development, Inman Duane					

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Permit Number	Name	Description	Valuation	Date Issued	Total Paid
2023.0261.WP0009	Stop Buy Here LLC, 2812 Winona Lane 35-06-01-11-0072	SFR		06/30/2023	5,496.99
Contractor	Envision Custom Homes, Jackson Zedell				
2023.0335.WP0010	Reynolds Ron 458 8th St SW 35-07-35-60-2202	SFR, 1063 SQFT		08/30/2023	5,496.99
Contractor	America's Construction, Villegas Leonel				
2023.0341.WP0011	Rima Derek Conrad 1502 Landen Dr SE 35-07-36-74-0324	DUPLEX UNIT 1 & UNIT 2 1502 SE LANDEN DR		08/30/2023	8,700.11
Contractor	Rima Derek Conrad				
2023.0382.WP0013	Dawson Ben 159 Sparrows Pl SE #3 & #4 35-07-36-60-0429	DUPLEX UNIT 3 & UNIT 4		09/14/2023	1,000.00
Contractor	Dawson Ben				
2023.0383.WP0014	Dawson Ben 159 Sparrows Pl SE #5 & 6 35-07-36-60-0429	DUPLEX UNIT 5 & UNIT 6		09/14/2023	1,000.00
Contractor	Dawson Ben				
2023.0388.WP0015	Dawson Ben 159 Sparrows Pl SE #7 & 8 35-07-36-60-0429	DUPLEX UNIT 7 & UNIT 8		09/14/2023	1,000.00
Contractor	Dawson Ben				
2023.0377.WP0012	Dawson Ben 159 Sparrows Pl SE #1 & #2 35-07-36-60-0429	DUPLEX UNIT 1 & UNIT 2		09/14/2023	1,000.00
Contractor	Dawson Ben				
2023.0413.WP0016	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	Irrigation and Front Footage		09/28/2023	56,276.82
Contractor	Tapani, Inc,				

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Permit Number	Name	Description	Total Qty.	Total Valuation	Total Fees	Dec. Qty.	Dec. Valuation	FeeTotal	Total Paid
Totals:	16				2,836.19			210,910.00	154,633.18
Accessory Dwelling Unit			1	196,000.00					
Annexation			3		750.00				
Boundary Line Adjustment			1		100.00				
Building Permit			45	1,139,378.30	30,689.20	4	56,343.00		2,226.67
Commercial			23	13,398,710.24	129,640.39	1	24,000.00		709.59
Demolition Permit			3		317.50				
Fire Department			9		2,500.00	1			200.00
Franchise Agreement			1		5,000.00				
Grading Permit			8	7,164,998.09	37,454.46				
Mechanical Permit			107	80,000.00	24,553.45	3			726.00
Plumbing Permit			47		15,434.42	1			66.00
Right Of Way Permit			77		7,425.00	6			525.00
Roofing Permit			37		5,388.50	6			831.00
Roofing Permit-Commercial			3	38,800.00	826.90				
SEPA Checklist			2		500.00				
Sewer Permit			21		256,425.65				
Short Plat			1		400.00				
Sign Permit			7	66,414.00	3,181.34				
Single Family Residence			7	3,197,587.75	38,502.64				
Site Plan			3		2,700.00				
Solar Panels			27		2,740.50				
Special Inspection			3		198.00				
Vacation Rental			12		2,264.00				
Water Permit			16		210,910.00				
			464	25,281,888.38	780,738.14	22	80,343.00		5,284.26