City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, February 27, 2024)
Generated by Sherri St Clair on Tuesday, February 27, 2024

1. Opening Items.
Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor -	Norma L. Hernández
Council Members –	Paul Jessup; Michael Cleveland; Tito Espinoza; Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle
Staff-	City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; City Attorney, Rea Culwell; Police Chief, Troy Tomaras; Officer Austin Dennis; Officer George Bennet; Community Development Director, Jon Rickard; HR Manager, Shawn Doering; City Clerk, Sherri St. Clair
Also Present -	

MEMBERS EXCUSED:
MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment -
Marge Nyhagen of 936 Robin Drive in College Place made a comment in appreciation of the dedication of the Council Chambers naming.

Stanley Green of College Place made a comment regarding concerns on 12th Street.

2. Consent Agenda.
Action (Consent): 2.01 AB 24038 - Approve Agenda for February 27, 2024
Action (Consent), Minutes: 2.02 AB 24039 - Approve Council Minutes from February 13, 2024
Action (Consent): 2.03 AB 24040 - Appointment Confirmation of Felix Tan to the Planning Commission
Action (Consent): 2.04 AB 24041 - Appointment Confirmation of Norman Saager to the Historic Preservation Commission
Action (Consent): 2.05 AB 24042 - 2024 Administrative Fees Resolution Update
Action (Consent): 2.06 AB 24043 - Addition of Water Quality Cross Connection Specialist to the salary ordinance
Action (Consent): 2.07 AB 24044 - October Financials
Action (Consent): 2.08 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Boyle and the motion passed 7-0.

3. Presentations.
3.01 AB 24045 - Swearing in Ceremony for Officer Austin Dennis -
Chief Tomaras presented the Swearing in Ceremony for Officer Austin Dennis.

3.02 AB 24046 - Swearing in Ceremony for Officer George Bennett -
Chief Tomaras presented the Swearing in Ceremony for Office George Bennet.

4. Public Hearings. - None

5. Action Items.
Action: 5.01 AB 24047 - Resolution of Support for the Marge Nyhagen Council Chambers Naming -
Ms. St. Clair informed the Council that Marge Nyhagen has served as a College Place City Council Member for 27 years and the City would like to name the Council Chambers the Marge Nyhagen Council Chambers in recognition of Ms. Nyhagen's service to the community.

Discussion ensued.

Council Member Schermann made a motion to adopt Resolution No. 24-008 which approves the naming of the City Hall Council Chambers to the Marge Nyhagen Council Chambers. Second by Member Peterson and the motion passed 7-0.

Action: 5.02 AB 24048 - Meier Addendum 4 to Phase 2 City Hall Expansion -
Mr. Rickard informed the Council that the City is requesting an addendum to the Meier contract to include the additional costs of landscape architecture, electrical expanded work, addition bid and construction admin time, and extra project management time in the amount of $29,000.

Council Member Jessup made a motion to approve Addendum 4 to Agreement for Services for the City Hall Expansion Project for a total not to exceed $361,000.00. Second by Member Cleveland and the motion passed 7-0.

Action: 5.03 AB 24049 - Contract Amendment for Sewer Collection System Rehabilitation Project to Include Cultural Monitoring -
Mr. Rizzitiello informed the Council that the City is recommending amending the JUB Engineers contract to include additional costs for cultural monitoring.

Council Member Boyle made a motion to authorize City Administrator to sign Authorization for Contract Amendment with JUB Engineers for the Sewer Collection System Rehabilitation Project to increase the authorized amount from $377,000 to $421,000. Second by Member Williams and the motion passed 7-0.

Action: 5.04 AB 24050 - Development Agreement Template -
Ms. Culwell informed the Council that the City is recommending a Development Agreement Template for City staff to utilize for new developments. Ms. Culwell explained that having a Development

Agreement can help provide assurances for the Developer and the City.

Discussion ensued.

> **Council Member Peterson made a motion to approve Resolution No. 24-009 regarding adopting a Development Agreement template. Second by Member Schermann and the motion passed 7-0.**

Action: 5.05 AB 24051 - Resolution of Support to accept grant agreement with Federal Department of Transportation for College Place Safe Street for All Action Plan -
Mr. Rizzitiello informed the Council that the Federal Department of Transportation has a Safe Street for All program which has two separate funding areas, one is for planning and one is for implementation. The City was awarded grant funds for planning. The City would also like to pursue grant funding for implementation in the future.

Discussion ensued.

> **Council Member Williams made a motion adopt Resolution No. 24-010 which is a Resolution Accepting the Federal Department of Transportation Safe Streets and Roads for All Action Plan Grant. Second by Member Cleveland and the motion passed 7-0.**

Action: 5.06 AB 24052 - Resolution of Support for Grants related to College Place East-West Connector Project (SE 12th - College to Myra) and Whitman (Academy Way to Martin Airfield Drive) -
Mr. Rizzitiello provided an overview of the current condition and issues related to 12th Street and Whitman Drive. If the City were to receive the grant funding for the East-West Connector Project, the project would need full engineering, right-of-way needs would be assessed, and construction for the project.

Discussion ensued.

> **Council Member Espinoza made a motion to approve Resolution No. 24-011 which supports pursuing and accepting grant funds for the College Place East-West Connector Project (SE 12th and Whitman Drive). Second by Member Peterson and the motion passed 7-0.**

Action: 5.07 AB 24053 - Resolution Authorizing and Supporting A Prioritized Investment List for FY 2025 Congressional Directed Spending (CDS) Grant Program -
Mr. Rizzitiello provided an overview of the grant program and previous projects that the City has submitted. The City would like support in a prioritized list for the 2025 Congressional Directed Spending Grant Program. Mr. Rizzitiello presented the proposed prioritized list of projects within the City.

Discussion ensued.

> **Council Member Cleveland made a motion to adopt Resolution No. 24-012 which demonstrates City Council support for prioritized list of infrastructure projects. Second by Member Jessup and the motion passed 7-0.**

Action: 5.08 AB 24054 - Transportation Improvement Board (TIB) Complete Street Early Opportunity Grant Resolution: NE Rose Street Lighting -
Mr. Rizzitiello informed the Council that the Transportation Improvement Board (TIB) Complete Streets Program is seeking grant applicants. The City is recommending to apply for the TIB grant to

provide lighting on NE Rose Street.

Discussion ensued.

Council Member Boyle made a motion to adopt Resolution No. 24-013 which supports Early Opportunity Application into the State of Washington Transportation Improvement Board Complete Streets Grant Program for NE Rose Street Pedestrian Lighting (NE Ash Ave to NE Carey Ct). Second by Member Schermann and the motion passed 7-0.

Action: 5.09 AB 24055 - Transportation Improvement Board (TIB) Complete Street Early Opportunity Grant Resolution: NE Cedar Ave (A to C Street) -
Mr. Rizzitiello informed the Council that the NE Cedar Ave project already has had plans created for the project from years ago. The City would like to apply for the TIB grant opportunity to complete this project.

Council member Williams made a motion to adopt Resolution No. 24-014 which supports Early Opportunity Application into the State of Washington Transportation Improvement Board Complete Streets Grant Program for NE Cedar Avenue Reconstruction (A to C Street). Second by Member Boyle and the motion passed 7-0.

6. Administrative Reports.

Discussion: 6.01 AB 24056 - Agreement with Life Flight Network for Ground Ambulance Transportation -
Ms. Culwell informed the Council that Life Flight contacted the City about partnering to provide ground services in the event that Life Flight is unable to fly due to inclement weather. Ms. Culwell provided feedback about the proposal to Council. Ms. Culwell informed the Council that she has reviewed the proposal and worked with risk management to address concerns. The City is currently waiting to hear back from Life Flight. Ms. Culwell anticipates future negotiations with Life Flight.

Discussion ensued.

Discussion: 6.02 AB 24057 - Establishing Mandatory Minimum Sentences for Repeat Criminal Offenders -
Ms. Culwell informed the Council that the City has been working to find a solution to reduce repeat criminal offenders. Ms. Culwell noted that many of the repeat offenders are thefts from Wal-Mart. In addition, Ms. Culwell informed the Council that an option for the City to help reduce repeated criminal offenses is to establish a mandatory minimum sentences for certain crimes. Ms. Culwell presented her recommendations to Council.

Discussion ensued.

Discussion, Information: 6.03 AB 24058 - FY 2024 Community Grant Program Recommended Allocations -
Mr. Rizzitiello informed the Council that the City created the Community Grant Program in 2020 and each year the City sets aside funding for organizations to apply. The City received twelve applications this year that were graded by the Mayor and City Commission members. Mr. Rizzitiello presented the recommended grant award allocations.

7. Informational Reports.

Information: 7.01 Informational Report - Community Development

8. Executive Session. - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

Council Member Peterson shared his review of the Union Bulletin article pertaining to sales tax sharing. In addition, Mr. Peterson inquired about the status of the Lions Park Construction.

Discussion ensued.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Williams made a motion to conclude the meeting at 8:21 PM. Second by Member Peterson and with no objection, the meeting concluded.

Approved:

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Norma L. Hernandez
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Norma L. Hernández – Mayor

Attest:

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Sherri St.Clair
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Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred February 27, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.