

Tuesday, March 12, 2024
City Council Meeting - Hybrid (In-Person & Electronic)

7:00 P.M.

#2134 Regular City Council Meeting - Hybrid (In-Person & Electronic)

In-Person at College Place City Hall, 625 S College Avenue, College Place Washington

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Attendee Link: <https://us06web.zoom.us/j/83216085472>

Or you may call this number to listen: 1-669-900-9128 ID# 832 1608 5472 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

1. Opening Items.

Subject :	1.01 Call To Order
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject :	1.02 Roll Call
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Norma L. Hernández

Paul T. Jessup,

Michael Cleveland,

Tito Espinoza Jr.,

Council Members Loren Peterson,

Monica Boyle

Public Content

Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Meeting Protocol for Public Comment:

When submitting public comments, include the following information regardless of the manner you are using: (Note that there are deadlines for written comments to be included in the meeting documents.)

- Your Name
- Your Address

Written Public comments may be provided by submitting comment to Clerk@cpwa.us no later than 4:30 PM on the meeting date to be included in the record. (If typewritten, no less than 11 pt font).

Verbal Public Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.
- Real-time/live video virtual comments that clearly shows the person's identity and clearly depicts their testimony shall be considered in-person.

Telephone and Virtual Comments (Non real-time/live video):

Any member of the public who desires to make a public comment at the City Council meeting by telephone or remote access, that are not real-time/live video virtual comments that clearly shows the person's identity and clearly depicts their testimony, shall, at least 24 hours (excluding weekends and holidays) prior to the start of the meeting at which the member of the public wants to make a comment, notify the City Clerk or designee in writing or by direct verbal communication of their desire to make a comment. Those notice shall include the member's first and last name, address or place of residence, and the topic or topics the comment will touch upon.

- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

File Attachments

[It is SO EASY to participate in public meetings!.png \(224 KB\)](#)

2. Consent Agenda.

Subject :	2.01 AB 24059 - Approve Agenda for March 12, 2024
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve agenda for March 12, 2024.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 24060 - Approve Council Minutes from February 27, 2024
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes
Recommended Action :	Motion to approve council minutes from February 27, 2024.

File Attachments

[2024-2-27_Council_Meeting_Minutes_Draft_BoardDocs® Plus.pdf \(823 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.03 AB 24061 - Approve Council Workshop Minutes from March 5, 2024
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes
Recommended Action :	Motion to approve council workshop minutes from March 5, 2024.

File Attachments

[2024-3-5_Council_Workshop_Minutes_Draft_BoardDocs® Plus.pdf \(743 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.04 AB 24062 - Resolution to Amend City Council Rules Section 8.3
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-

	Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Feb 13, 2024
Recommended Action :	Motion to adopt Resolution No. 24-015 which amends Section 8.3 of the City Council Rules.

Public Content

Information for Consideration:

The City uses Zoom videoconferencing software for council meetings. In testing the Zoom software, the clerks found that when a member of the public joins a Zoom meeting as an attendee, there is no option for video. If the clerk were to promote the Zoom attendee to a panelist, the clerk can request that the member turns on their camera but cannot turn it on for them. The Zoom setting for starting meetings with participants video on is active, however, participants can turn off their video once joined. Therefore, we are recommending that the red wording below be removed from section 8.3.

8.3 In-person Comment and/or Testimony: It shall not be necessary to make the notifications required in 8.1 or 8.2 if the member of the public is physically at the place of the meeting or hearing. **A person commenting or testifying by way of real-time/live video which clearly shows the persons identity and clearly depicts their testimony shall be considered in-person.** Nothing in this section suspends the application of the rules established by Resolution No. 20-003, including but not limited to Rule 5.2 and 5.4.

This is the recommended amendment:

8.3 In-person Comment and/or Testimony: It shall not be necessary to make the notifications required in 8.1 or 8.2 if the member of the public is physically at the place of the meeting or hearing. Nothing in this section suspends the application of the rules established by Resolution No. 20-003, including but not limited to Rule 5.2 and 5.4.

File Attachments

[Res_No_24-015_Amendment_to_City_Council_Rules_Section_8.3_2024-3-12.pdf \(131 KB\)](#)

Consent

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Subject :	2.05 AB 24063 - Appointment Confirmation of Ben Solari to the Youth Advisory Commission
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Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the appointment of Ben Solari to the Youth Advisory Commission.

Public Content

Information for Consideration:

Ben Solari is a Walla Walla University student who would like to be appointed to the Youth Advisory Commission. Mr. Solari would serve in position 2 for the Walla Walla University.

Consent

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Subject :	2.06 AB 24064 - November Financials
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Mar 12, 2024
Recommended Action :	Motion to approve the November 2023 check register and financial reports.

Public Content

Information for Consideration:

A breakdown by checking account is as follows:

Payroll Check Numbers*:

Claims Check Numbers: 80186, 80188, 80206-80220, 80228, 108349, APA000433-APA000495, APA000544-APA000590, DFT0000654-DFT0000657-DFT0000663, DFT0000665-DFT0000712, DFT0000714-DFT0000717, DFT0000719, DFT0000728-DFT0000732, DFT0000735-DFT0000741, DFT0000744-DFT0000751, DFT0000755, DFT0000758-DFT0000761, DFT0000763, DFT0000766-786, DFT0001217

Travel Advance Check Numbers*: 2032-2033

*The check numbers were verified to certify that the beginning check numbers were correct and that there are no check numbers missing or not listed on the register.
Skipped checks due to burned in the new system.

Claims & Benefits: \$1,373,801.37
Payroll: \$307,710.58
Total Expenses Paid: \$1,681,511.95

File Attachments

[November 2023 Financials.pdf \(6,268 KB\)](#)

Consent

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Subject :	2.07 AB 24065 - Cancellation of the March 26, 2024 Council Meeting
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to cancel the March 26, 2024 Council Meeting.

Public Content

Information for Consideration:

The Deputy and City Clerk will be at the Washington Municipal Clerks Association Conference the week leading up to the Council Meeting, March 18, 2024 through March 22, 2024.

Consent

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Subject :	2.08 Excused Absence of Council Member Boyle
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-

Person & Electronic)

Category : 2. Consent Agenda.
Access : Public
Type : Action (Consent)
Recommended Action : Motion to excuse Council Member Boyle.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject : 2.09 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Meeting : Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)

Category : 2. Consent Agenda.
Access : Public
Type : Action (Consent)
Recommended Action : Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations - None

4. Public Hearings - None

5. Action Items.

Subject :	5.01 AB 24066 - Kiwanis Park Improvements - Mr. McAndrews
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Mar 12, 2024
Absolute Date :	Mar 12, 2024
Dollar Amount :	\$75,000.00
Recommended Action :	Motion to award Kiwanis Park Improvements to Walla Walla Electric for \$66,034.16 plus roughly 15% project contingency for a total of \$75,000.

Public Content

Historical Perspective:

Lions Park will be under construction throughout 2024 and cannot host the City's Farmer's Market, so the City hired Anderson Perry to design electrical improvements to accommodate Farmer's Market and other future City events at Kiwanis Park.

City staff and Columbia REA already ran power into the park adjacent to the parking lot to accommodate the planned improvements.

This project was bid out and had four bidders. The Engineer's Estimate was \$94,161.38 and the apparent low bid was \$66,034.16.

Bidders included:

- Walla Walla Electric
- Raven Buildings, LLC
- Preferred Industrial Electric, LLC
- ESF Solutions

Information for Consideration:

This project will include:

- A pedestal mounted electrical meter and disconnect near the parking lot.
- A lockable 50 amp outlet at the gazebo to accommodate food trucks or musical equipment.
- Six 20 amp outlets and three 30 amp outlets in underground vaults

- Conduit and electrical infrastructure as needed
- Landscape restoration

The goal of this project is to be complete by end of April 2024 so the landscape restoration has time to set before Farmers Market commences at the end of May 2024.

File Attachments

[Site Plan.JPG \(639 KB\)](#)
[Bid Results Letter_CP_KiwanisParkImps_663-147.pdf \(2,100 KB\)](#)

Subject :	5.02 AB 24067 - College Holding LLC Memorandum of Understanding - Stone Creek/Downtown Tax Increment Financing District - Mr. Rickard & Mrs. Culwell
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Mar 12, 2024
Absolute Date :	Mar 12, 2024
Fiscal Impact :	No
Budgeted :	Yes
Recommended Action :	Motion to adopt Resolution #24-016 which authorizes the City Administrator to sign the MOU between the City of College Place and College Holding LLC.

Public Content

Historical Perspective:

The College Place City Council adopted Ordinance #23-007 during its May 23rd, 2023 City Council meeting creating the Stone Creek/Downtown Tax Increment Financing (TIF) District pursuant to Chapter 39.114 Revised Code of Washington.

Information for Consideration:

The City has designated several public improvement projects which will benefit the Developersproperty that are partially funded by the TIF revenue including a portion of the East-West Road project and College Avenue & East-West Road intersection. The City intends to issue bonds to finance a portion of said public improvements and to pay and secure the bonds, the City expects to pledge the tax allocation revenues received by the City from the TIF, andTIF revenues are limited to the increment increase in tax revenue from development of real property benefiting from the public improvements identified in the TIF Ordinance.

In exchange for the Citys intention to expend up to \$1.936 million in engineering, construction, and associated costs to develop a new East-West Road and up to \$550,000 to develop/improve

the intersection of the East-West Road and College Avenue, the City expects the Developer to turn in a substantially complete City land use application for a Master Planned Development pursuant to Chapter 14.100, College Place Municipal Code on or before July 31, 2024 and shall timely work with the City on application for the development in concert with procedures in Title 14 -Unified Development Regulations of the College Place Municipal Code.

File Attachments

[2024.02.29.MOU.College.Place.College.Holdings.LLC.pdf \(403 KB\)](#)
[Res_No_24-016_MOU_College_Holdings_2024-3-12.pdf \(162 KB\)](#)

Subject :	5.03 AB 24068 - FY 2024 Community Grant Program Recommended Allocations - Mr. Rizzitiello
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Mar 12, 2024
Absolute Date :	Mar 12, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$15,000.00
Budgeted :	Yes
Budget Source :	Current Expense
Recommended Action :	Motion to adopt Resolution #24-017 allocating FY 2024 Community Grant Program Proceeds.

Public Content

Historical Perspective:

The City Council created a Community Grant Program in 2020. This year the call for projects began the second week of December 2022 with applications due the end of the third week of January 2023. This item was reviewed with City Council during the February 27th, 2024 City Council meeting.

Information for Consideration:

The City received twelve applications but one withdrew (Sonbridge). Thanks to the Ad-Hoc Committee of Dan Thesman (UTAC), Mayor Norma Hernandez, Jenna Bicknell (PAR), and Bruce Morehead (EDTEC) for grading applications. The total amount of funds to the program for FY 2024 is \$15,000. The following is the recommended breakdown for grant awards.

YMCA: \$2,500 (Full Request), CoWalla: \$2,000 (Full Request), YWCA: \$1,630 (Full Request), Center for Humanitarian Engagement: \$2,000 (Full Request), College Place Public Schools: \$500 (Full Request), Common Roots Housing Land Trust: \$4,870 (65% of Request), and Friends of Children Walla Walla: \$1,500 (10% of Request).

File Attachments

[2024 Chamber College Place Grant.pdf \(864 KB\)](#)
[2024 YMCA Community Grant Program Application 2023-12-28.pdf \(317 KB\)](#)
[AgreementBoilerplate.pdf \(81 KB\)](#)
[Blue Zones.pdf \(246 KB\)](#)
[CHE_WWU_Council_CommunityGrantProgram_2024_Application.pdf \(50 KB\)](#)
[Co\(W\)alla_CP_CommunityGrantApplication2024.pdf \(2,639 KB\)](#)
[College Place High School_CouncilCommunityGrantProgram_2024_Application.pdf \(252 KB\)](#)
[CRHT_CollegePlaceCommunityGrantApplication_2024.docx \(1\).pdf \(228 KB\)](#)
[Friends of Children.pdf \(190 KB\)](#)
[SalvationArmy.pdf \(1,549 KB\)](#)
[Valley Adventist Schools Grant Application.pdf \(3,184 KB\)](#)
[YWCA.pdf \(655 KB\)](#)
[Res_No_24-017_FY_2024_Community_Grant_Program_Recommended_Allocations_2024-3-12.pdf \(150 KB\)](#)

Subject :	5.04 AB 24069 - FY 2024 Summer Youth Recreation Program Provider (Walla Walla YMCA) - Mr. Rizzitiello
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Mar 12, 2024
Absolute Date :	Mar 12, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$10,000.00
Budgeted :	Yes
Budget Source :	Current Expense
Recommended Action :	Motion to adopt Resolution #24-018 awarding FY 2024 Summer Youth Recreation Provider Award to Walla Walla YMCA

Public Content

Historical Perspective:

Since 2017 the City of College Place has had in place a Memorandum of Understanding with the United Way of the Blue Mountains where they match the City for up to \$10,000 to go towards buying down the cost of childcare in the summer for College Place families. From 2017 to 2022 Campfire provided services. Last Year YMCA provided services.

Information for Consideration:

The City has partnered with United Way of the Blue Mountains to subsidize a Summer Youth Recreation Program in the City since Summer 2017. Back then the need for youth recreation

programs was indicated as a top need by residents in a survey conducted by Walla Walla University. The City gives \$10,000 towards the program and United Way matches with an additional \$10,000. For 2017 thru 2022 the Youth Recreation Program was awarded to Campfire.

In 2023 due to changes in staffing Campfire was not able to run the program, so a contract was awarded to YMCA.

This year the United Way of the Blue Mountains and the City collaborated on a request for proposals to award the contract for the FY 2024 Youth Recreation Program. It was distributed wide and far. The due date was February 16th. We received one proposal from the YMCA. It meets the qualifications of the request for proposal. The program would be held at Kiwanis Park. The Park, Arbor, and Recreation Board unanimously voted to recommend to City Council that the YMCA be the provider of the Youth Recreation Program for the 2024 Summer season.

For public disclosure the City Administrator serves on the Board of Directors for the YMCA.

File Attachments

[College Place Summer 2024 Proposal. YMCA.pdf \(2.440 KB\)](#)
[College Place Summer Camp 2024 RFP.pdf \(189 KB\)](#)
[Res_No_24-018_FY_2024_Summer_Youth_Recreation_Program_Provider_Walla_Walla_YMCA_2024-3-12.pdf \(150 KB\)](#)

Subject :	5.05 AB 24070 - Resolution of Support for Community Outdoor Athletic Facilities Grant (Kiwanis Park - North Central - Renovation: Mr. Rizzitiello
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Mar 12, 2024
Absolute Date :	Mar 12, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$1,000,000.00
Budgeted :	No
Budget Source :	\$900,000 RCO COAF Grant; \$100,000 match from City REET II
Recommended Action :	Motion to adopt Resolution #24-019 which supports application into the State Recreation Conservation Office Community Outdoor Athletic Facilities Grant Program for Kiwanis Park - North Central - Renovations.

Public Content

History

The Park, Arbor, and Recreation Board unanimously voted to recommend to City Council pursuing grant funds via two separate applications for both at its Friday, February 23rd, 2024 meeting.

Information for Consideration:

The State has formed a new grant program entitled Community Athletic Facilities Grant. It is from state impact fees collected from Climate Pledge Arena. Grants can be submitted to fix up fields, add lighting, walking paths, sprinklers, and other infrastructure pertaining to athletics. The priority for this grant program is for parks and facilities geared toward Youth. The due date for Pre Application is March 13th, 2024. During the March 5th, 2024 City Council workshop a priority was narrowed to Kiwanis Park.

1. Kiwanis Park Renovation - North Half.

Finish up the renovation that was done on the south half back in 2017. This includes walking path around perimeter of park, fix up roof on picnic shelter, replace sprinklers in north half of field, improve baseball diamond, relevel pickleball court, and add pickleball lighting. Estimated cost: \$1 million / \$100,000 city match - \$900,000 grant request

File Attachments

- [Appendix H_Parks and Recreation Plan-Final.pdf \(51,745 KB\)](#)
- [COAF-KeySteps-Timeline.pdf \(87 KB\)](#)
- [COAF-Pre-Application-Webinar-Slides.pdf \(11,432 KB\)](#)
- [Kiwanis Park Map.JPG \(190 KB\)](#)
- [RCO_CommunityOutdoorAthleticFacilities.pdf \(281 KB\)](#)
- [Res_No_24-019_Community_Outdoor_Athletic_Facilities_Grant_Kiwanis_2024-3-12.pdf \(778 KB\)](#)

6. Administrative Reports - None

7. Informational Reports - None

8. Executive Session - None

9. Closing Items.

Subject :	9.01 Good of the Order?
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	9. Closing Items.
Access :	Public
Type :	Discussion, Information
Subject :	9.02 Conclusion - Motion to Conclude the Meeting.
Meeting :	Mar 12, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	9. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to conclude the meeting

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, February 27, 2024)*Generated by Sherri St Clair on Tuesday, February 27, 2024***1. Opening Items.**Procedural: 1.01 Call To Order**Mayor Hernández called the meeting to order at 7:01 PM.**Procedural: 1.02 Roll Call**PRESENT:**

Mayor - Norma L. Hernández

Council Members – Paul Jessup; Michael Cleveland; Tito Espinoza; Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle

Staff- City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; City Attorney, Rea Culwell; Police Chief, Troy Tomaras; Officer Austin Dennis; Officer George Bennet; Community Development Director, Jon Rickard; HR Manager, Shawn Doering; City Clerk, Sherri St. Clair

Also Present -

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Pledge of AllegianceInformation: 1.04 Public Comment -

Marge Nyhagen of 936 Robin Drive in College Place made a comment in appreciation of the dedication of the Council Chambers naming.

Stanley Green of College Place made a comment regarding concerns on 12th Street.

2. Consent Agenda.Action (Consent): 2.01 AB 24038 - Approve Agenda for February 27, 2024Action (Consent), Minutes: 2.02 AB 24039 - Approve Council Minutes from February 13, 2024Action (Consent): 2.03 AB 24040 - Appointment Confirmation of Felix Tan to the Planning CommissionAction (Consent): 2.04 AB 24041 - Appointment Confirmation of Norman Saager to the Historic Preservation CommissionAction (Consent): 2.05 AB 24042 - 2024 Administrative Fees Resolution UpdateAction (Consent): 2.06 AB 24043 - Addition of Water Quality Cross Connection Specialist to the salary ordinanceAction (Consent): 2.07 AB 24044 - October FinancialsAction (Consent): 2.08 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Boyle and the motion passed 7-0.

3. Presentations.

3.01 AB 24045 - Swearing in Ceremony for Officer Austin Dennis -

Chief Tomaras presented the Swearing in Ceremony for Officer Austin Dennis.

3.02 AB 24046 - Swearing in Ceremony for Officer George Bennett -

Chief Tomaras presented the Swearing in Ceremony for Office George Bennet.

4. Public Hearings. - None

5. Action Items.

Action: 5.01 AB 24047 - Resolution of Support for the Marge Nyhagen Council Chambers Naming -

Ms. St. Clair informed the Council that Marge Nyhagen has served as a College Place City Council Member for 27 years and the City would like to name the Council Chambers the Marge Nyhagen Council Chambers in recognition of Ms. Nyhagen's service to the community.

Discussion ensued.

Council Member Schermann made a motion to adopt Resolution No. 24-008 which approves the naming of the City Hall Council Chambers to the Marge Nyhagen Council Chambers. Second by Member Peterson and the motion passed 7-0.

Action: 5.02 AB 24048 - Meier Addendum 4 to Phase 2 City Hall Expansion -

Mr. Rickard informed the Council that the City is requesting an addendum to the Meier contract to include the additional costs of landscape architecture, electrical expanded work, addition bid and construction admin time, and extra project management time in the amount of \$29,000.

Council Member Jessup made a motion to approve Addendum 4 to Agreement for Services for the City Hall Expansion Project for a total not to exceed \$361,000.00. Second by Member Cleveland and the motion passed 7-0.

Action: 5.03 AB 24049 - Contract Amendment for Sewer Collection System Rehabilitation Project to Include Cultural Monitoring -

Mr. Rizzitiello informed the Council that the City is recommending amending the JUB Engineers contract to include additional costs for cultural monitoring.

Council Member Boyle made a motion to authorize City Administrator to sign Authorization for Contract Amendment with JUB Engineers for the Sewer Collection System Rehabilitation Project to increase the authorized amount from \$377,000 to \$421,000. Second by Member Williams and the motion passed 7-0.

Action: 5.04 AB 24050 - Development Agreement Template -

Ms. Culwell informed the Council that the City is recommending a Development Agreement Template for City staff to utilize for new developments. Ms. Culwell explained that having a Development

Agreement can help provide assurances for the Developer and the City.

Discussion ensued.

Council Member Peterson made a motion to approve Resolution No. 24-009 regarding adopting a Development Agreement template. Second by Member Schermann and the motion passed 7-0.

Action: 5.05 AB 24051 - Resolution of Support to accept grant agreement with Federal Department of Transportation for College Place Safe Street for All Action Plan -

Mr. Rizzitiello informed the Council that the Federal Department of Transportation has a Safe Street for All program which has two separate funding areas, one is for planning and one is for implementation. The City was awarded grant funds for planning. The City would also like to pursue grant funding for implementation in the future.

Discussion ensued.

Council Member Williams made a motion adopt Resolution No. 24-010 which is a Resolution Accepting the Federal Department of Transportation Safe Streets and Roads for All Action Plan Grant. Second by Member Cleveland and the motion passed 7-0.

Action: 5.06 AB 24052 - Resolution of Support for Grants related to College Place East-West Connector Project (SE 12th - College to Myra) and Whitman (Academy Way to Martin Airfield Drive). -

Mr. Rizzitiello provided an overview of the current condition and issues related to 12th Street and Whitman Drive. If the City were to receive the grant funding for the East-West Connector Project, the project would need full engineering, right-of-way needs would be assessed, and construction for the project.

Discussion ensued.

Council Member Espinoza made a motion to approve Resolution No. 24-011 which supports pursuing and accepting grant funds for the College Place East-West Connector Project (SE 12th and Whitman Drive). Second by Member Peterson and the motion passed 7-0.

Action: 5.07 AB 24053 - Resolution Authorizing and Supporting A Prioritized Investment List for FY 2025 Congressional Directed Spending (CDS) Grant Program -

Mr. Rizzitiello provided an overview of the grant program and previous projects that the City has submitted. The City would like support in a prioritized list for the 2025 Congressional Directed Spending Grant Program. Mr. Rizzitiello presented the proposed prioritized list of projects within the City.

Discussion ensued.

Council Member Cleveland made a motion to adopt Resolution No. 24-012 which demonstrates City Council support for prioritized list of infrastructure projects. Second by Member Jessup and the motion passed 7-0.

Action: 5.08 AB 24054 - Transportation Improvement Board (TIB) Complete Street Early Opportunity Grant Resolution: NE Rose Street Lighting -

Mr. Rizzitiello informed the Council that the Transportation Improvement Board (TIB) Complete Streets Program is seeking grant applicants. The City is recommending to apply for the TIB grant to

provide lighting on NE Rose Street.

Discussion ensued.

Council Member Boyle made a motion to adopt Resolution No. 24-013 which supports Early Opportunity Application into the State of Washington Transportation Improvement Board Complete Streets Grant Program for NE Rose Street Pedestrian Lighting (NE Ash Ave to NE Carey Ct). Second by Member Schermann and the motion passed 7-0.

Action: 5.09 AB 24055 - Transportation Improvement Board (TIB) Complete Street Early Opportunity Grant Resolution: NE Cedar Ave (A to C Street) -

Mr. Rizzitiello informed the Council that the NE Cedar Ave project already has had plans created for the project from years ago. The City would like to apply for the TIB grant opportunity to complete this project.

Council member Williams made a motion to adopt Resolution No. 24-014 which supports Early Opportunity Application into the State of Washington Transportation Improvement Board Complete Streets Grant Program for NE Cedar Avenue Reconstruction (A to C Street). Second by Member Boyle and the motion passed 7-0.

6. Administrative Reports.

Discussion: 6.01 AB 24056 - Agreement with Life Flight Network for Ground Ambulance Transportation -

Ms. Culwell informed the Council that Life Flight contacted the City about partnering to provide ground services in the event that Life Flight is unable to fly due to inclement weather. Ms. Culwell provided feedback about the proposal to Council. Ms. Culwell informed the Council that she has reviewed the proposal and worked with risk management to address concerns. The City is currently waiting to hear back from Life Flight. Ms. Culwell anticipates future negotiations with Life Flight.

Discussion ensued.

Discussion: 6.02 AB 24057 - Establishing Mandatory Minimum Sentences for Repeat Criminal Offenders -

Ms. Culwell informed the Council that the City has been working to find a solution to reduce repeat criminal offenders. Ms. Culwell noted that many of the repeat offenders are thefts from Wal-Mart. In addition, Ms. Culwell informed the Council that an option for the City to help reduce repeated criminal offenses is to establish a mandatory minimum sentences for certain crimes. Ms. Culwell presented her recommendations to Council.

Discussion ensued.

Discussion, Information: 6.03 AB 24058 - FY 2024 Community Grant Program Recommended Allocations -

Mr. Rizzitiello informed the Council that the City created the Community Grant Program in 2020 and each year the City sets aside funding for organizations to apply. The City received twelve applications this year that were graded by the Mayor and City Commission members. Mr. Rizzitiello presented the recommended grant award allocations.

7. Informational Reports.

Information: 7.01 Informational Report - Community Development**8. Executive Session.** - None**9. Closing Items.**Discussion, Information: 9.01 Good of the Order?

Council Member Peterson shared his review of the Union Bulletin article pertaining to sales tax sharing. In addition, Mr. Peterson inquired about the status of the Lions Park Construction.

Discussion ensued.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Williams made a motion to conclude the meeting at 8:21 PM. Second by Member Peterson and with no objection, the meeting concluded.

Approved:

Norma L. Hernández – Mayor

Attest:

Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred February 27, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.

City Council Workshop - Hybrid (In-Person & Electronic) (Tuesday, March 5, 2024)

Generated by Sherri St Clair on Tuesday, March 5, 2024

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the workshop to order at 5:30 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Paul Jessup; Michael Cleveland; Tito Espinoza Jr.; Loren Peterson: Monica Boyle

Staff- City Administrator, Michael Rizzitiello; City Attorney, Rea Culwell; City Clerk, Sherri St. Clair.

Also Present -

MEMBERS EXCUSED: Heather Schermann, Melodie Williams

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance -

Information: 1.04 Public Comment - None

2. Workshop Topics.

Discussion, Information: 2.01 FY 2024 Summer Youth Recreation Program Proposal -

Mr. Rizzitiello informed the Council that the Summer Youth Recreation Program was created in 2017 and explained that while Campfire was awarded the program in previous years, they are no longer able to run the program. This year, the City received one proposal from the YMCA to provide childcare during the summer at Kiwanis Park. The Parks, Arbor, and Recreation Board reviewed the YMCA's proposal and voted to recommend to City Council.

Discussion ensued.

Discussion, Information: 2.02 FY 2024 Community Outdoor Athletic Facilities Grant Program Ideas -

Mr. Rizzitiello informed the Council that the State has a new grant program for Community Athletic Facilities for park development activities for youth. Mr. Rizzitiello presented the proposed Kiwanis Park project and the Whitman and Maple park site project. Mr. Rizzitiello asked the Council for their feedback in filing an application for both parks or one park. In addition, the Parks, Arbor, and Recreation Board proposed pursuing a grant for each park.

Discussion ensued.

Discussion, Information: 2.03 FY 2024 Update on State Legislative Agenda -

Mr. Rizzitiello informed the Council that while still in session, the City learned that the State has agreed upon 2.5 million to put towards the Lions Park Community Center and 1.4 million towards the

Emissions Program for the College Place Fire Station. Mr. Rizzitiello informed the Council that the topics of police pursuits and climate commitment will be voted on by the public. Furthermore, Mr. Rizzitiello commented on House Bill 2354 regarding Tax Increment Financing Districts and House Bill 2428 regarding sales tax sharing among cities. Mr. Rizzitiello also commented on the local law enforcement cost sharing.

Discussion ensued.

Discussion: 2.04 Coordinating Development Effort with Valley Transit -

Ms. Culwell informed the Council that the City is in the early stages of working with Valley Transit to develop an agreement in which the City's Public Works Department, private development, and Valley Transit can work together to coordinate and plan as the City continues to develop.

Discussion ensued.

3. Closing Items.

Discussion, Information: 3.01 Good of the Order -

Mayor Hernández provided a summary of her trip with the City Administrator to Washington DC to advocate for College Place.

Discussion ensued.

Council Member Peterson shared feedback from his neighbors regarding speeding on Bade Street.

Discussion ensued.

Procedural: 3.02 Conclusion -

Mayor Hernández concluded the workshop to order at 6:20 PM.

Approved:

Norma L. Hernández – Mayor

Attest:

Sherri St. Clair – City Clerk

The foregoing minutes are the official record of the City Council Workshop that occurred March 5, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.

City of College Place, Washington
RESOLUTION NO. 24-015

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON, AMENDING RULES OF CONDUCT FOR COUNCIL MEETINGS ESTABLISHED IN CITY RESOLUTION NUMBER 20-003 and 24-002.

Whereas, the City of College Place (City) is a non-charter code city governed by the rules and regulations of Title 35A Revised Code of Washington (RCW); and

Whereas, the City of College Place has adopted a mayor-council plan of government pursuant to Chapter 35A.12 RCW consisting of a mayor elected at-large and separately elected council; and

Whereas, by Resolution No. 24-002, City Council amended the rules of conduct for Council Meetings established by City Resolution No. 20-003; and

Whereas, the Council shall determine its own rules and order of business, and may establish rules for the conduct of council meetings and the maintenance of order;

Whereas, said rules need to be further amended to accurately reflect the intent and ability of the City to govern public meetings and hearings.

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Amendment to Section 8 – Public Comment and Public Testimony of the City of College Place City Council Rules. Section 8.3 shall be amended as follows:

8.3 In-person Comment and/or Testimony: It shall not be necessary to make the notifications required in 8.1 or 8.2 if the member of the public is physically at the place of the meeting or hearing. Nothing in this section suspends the application of the rules established by Resolution No. 20-003, including but not limited to Rule 5.2 and 5.4.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of March, 2024.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

Financial Reports Descriptions

Monthly Expenditure Analysis

Summary of expenditures for the period. This report breaks out Payroll, Capital, and Debt Service expenditures. The total expenditures for the period on this report should tie out to the *Treasurer's Report Fund Totals* expenditure column.

Check Register

Detail of every check or electronic payment issued during the period. This report contains only cash items that require council approval. It does not include transactions that do not require council approval, such as interest income or bank fees. Therefore, the total of this report will not tie to the expenditures total on the *Monthly Expenditure Analysis*, *Treasurer's Report*, or *Cash Flow Report*.

Treasurer's Report, Bank Statement Report & Investment Detail Report

Fund Totals – Presents beginning fund balances, revenues for the period, expenditures for the period, ending fund balances, outstanding items, and fund balances adjusted for outstanding items.

Account Totals – Presents Cash and Investment account beginning balances, deposits, withdrawals, outstanding items, and adjusted ending balances.

Fund Investments by Account – Presents investment balances by fund. This is an allocation of the City's investments to applicable funds. The allocation is adjusted each month by the Finance Director according to fund balance. This adjustment displays in the "Purchases" and "Liquidated" columns.

Fund Investment Totals – Presents fund investments and cash allocated by fund. This report builds on the *Fund Investments by Account* report by also including cash balances.

Cash Flow Report

Shows cash in and cash out by fund for each period and year-to-date. Revenue and Expenditure totals should tie out to revenue and expenditure totals on the *Treasurer's Report Fund Totals* report.

Budget Position Report

Shows revenues and expenditures as compared to budget for the year-to-date. Excludes beginning and ending fund balances.

Totals for Credit Accounts

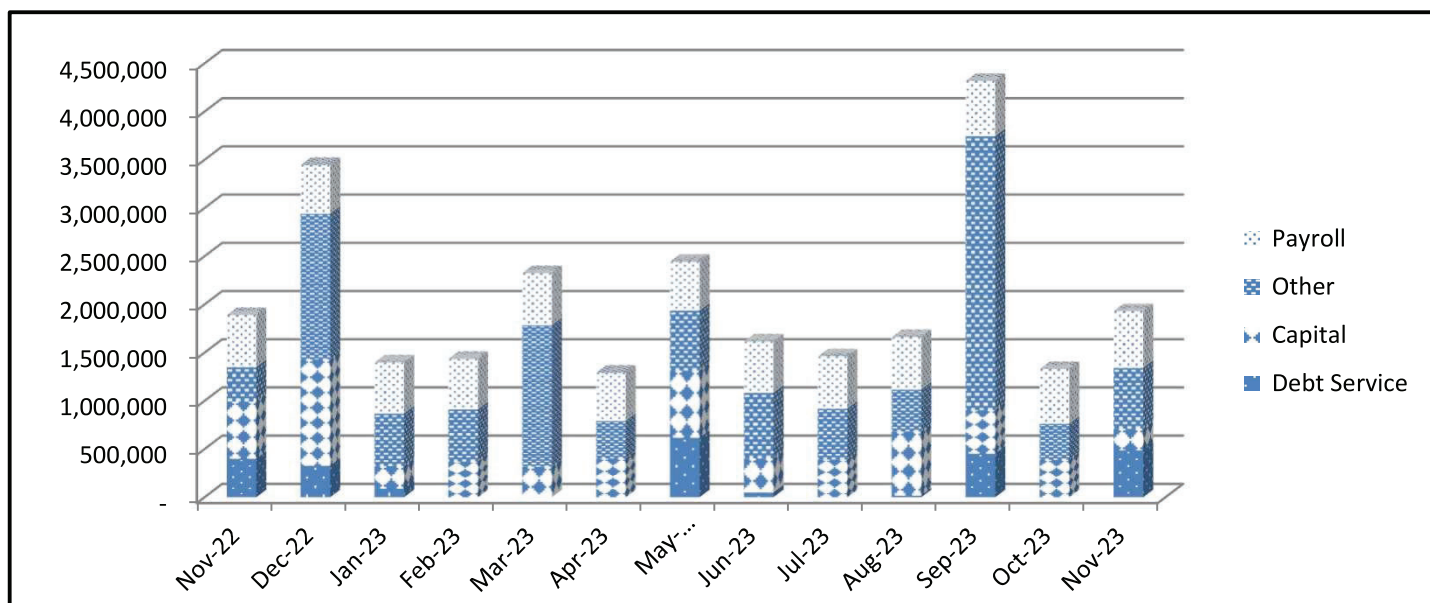
Detail of credit account transactions for the period. Reported by vendor and subtotaled by department.

City of College Place

Monthly Expenditure Analysis

Nov-23

Month	Operating Expenses		Capital	Debt Service	Total
	Payroll	Other			
Nov-23	588,393	630,484	225,475	485,370	1,929,722
Oct-23	568,291	372,438	387,783	234	1,328,745
Sep-23	573,476	2,839,849	452,481	451,826	4,317,633
Aug-23	543,829	435,696	663,709	17,234	1,660,467
Jul-23	541,376	527,641	390,550	256	1,459,823
Jun-23	532,440	678,886	354,169	48,935	1,614,430
May-23	508,788	621,384	698,337	615,313	2,443,822
Apr-23	500,086	389,518	400,622	714	1,290,939
Mar-23	541,212	1,466,309	316,311	234	2,324,065
Feb-23	523,342	540,461	370,301	234	1,434,338
Jan-23	529,217	543,236	235,580	88,752	1,396,785
Dec-22	506,417	1,511,745	1,102,124	325,800	3,446,086
Nov-22	539,947	356,495	593,205	399,259	1,888,906



Other Detail - Significant Expenditures and Related Party Transactions

Interfund Transfers		\$ 270,000
Related Party Transactions: None		
Total Other Detail		\$ 270,000



City of College Place, WA

CP Check Register

By Check Number

Date Range: 11/01/2023 - 11/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Bank #28-Bank #28						
Payment Type: Regular						
VEN01030	F & L Mears Inc	11/01/2023	Regular	0.00	570.68	80186
573007	Ebersol, Agnes	11/06/2023	Regular	0.00	273.00	80188
13270	American Legal Services	11/03/2023	Regular	0.00	7.24	80206
95	College Place Fire Fighters Assn.	11/03/2023	Regular	0.00	300.00	80207
5215	IAFF Local 4203, C/O BMCU Acct. 59881001	11/03/2023	Regular	0.00	400.00	80208
3275	Marianne Barr C/O CPPD Emp Donations	11/03/2023	Regular	0.00	185.00	80209
3273	Teamsters - Public Employees	11/03/2023	Regular	0.00	1,825.00	80210
12901	United Way of The Blue Mountains	11/03/2023	Regular	0.00	5.00	80211
5218	WSCFF Employee Benefit Trust	11/03/2023	Regular	0.00	600.00	80212
92	City Of College Place-General	11/14/2023	Regular	0.00	7,851.48	80213
	Void	11/14/2023	Regular	0.00	0.00	80214
	Void	11/14/2023	Regular	0.00	0.00	80214
	Void	11/14/2023	Regular	0.00	0.00	80215
	Void	11/14/2023	Regular	0.00	0.00	80215
VEN01032	R&W Excavation LLC	11/14/2023	Regular	0.00	150.00	80216
12229	Diaz, Salvador M	11/22/2023	Regular	0.00	76.94	80217
12229	Diaz, Salvador M	11/22/2023	Regular	0.00	-76.94	80217
12241	Langlois, Joseph T	11/22/2023	Regular	0.00	260.00	80218
14494	Barker, Kyle A	11/28/2023	Regular	0.00	76.94	80219
211	Postmaster	11/28/2023	Regular	0.00	1,025.37	80220
204	Pacific Power & Light	11/29/2023	Regular	0.00	25,376.00	80228
7404	Banner Bank Credit Cards	11/01/2023	Regular	0.00	14,189.91	108349
Total Regular:				0.00	53,095.62	

CP Check Register				Date Range: 11/01/2023 - 11/30/2023		
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Virtual Payment						
308	WA St. Dept Of Ecology	11/02/2023	Virtual Payment	0.00	80,761.04	APA000433
11369	Abadan Tri-Cities	11/09/2023	Virtual Payment	0.00	6.72	APA000434
13458	Above The Line Cleaning LLC	11/09/2023	Virtual Payment	0.00	1,791.00	APA000435
503	Aramark	11/09/2023	Virtual Payment	0.00	208.52	APA000436
71	Benton Franklin & WW Co.	11/09/2023	Virtual Payment	0.00	50.00	APA000437
11139	Blue Mountain Humane Society	11/09/2023	Virtual Payment	0.00	1,000.00	APA000438
7596	Bound Tree Medical LLC.	11/09/2023	Virtual Payment	0.00	389.48	APA000439
188	Byrnes Oil	11/09/2023	Virtual Payment	0.00	1,082.72	APA000440
13621	CBS Reporting Inc	11/09/2023	Virtual Payment	0.00	65.00	APA000441
5700	CH2M Hill OMI	11/09/2023	Virtual Payment	0.00	109,090.67	APA000442
VEN01025	Christopher Price	11/09/2023	Virtual Payment	0.00	2,991.42	APA000443
292	CHS Primeland	11/09/2023	Virtual Payment	0.00	160.68	APA000444
809	Columbia Electric Supply	11/09/2023	Virtual Payment	0.00	296.76	APA000445
330	Core & Main LP	11/09/2023	Virtual Payment	0.00	1,063.65	APA000446
105	Day Wireless Systems	11/09/2023	Virtual Payment	0.00	185.13	APA000447
14468	Design West Architects, P.A.	11/09/2023	Virtual Payment	0.00	5,570.00	APA000448
14822	Desimone Consulting LLC	11/09/2023	Virtual Payment	0.00	3,000.00	APA000449
129	Fastenal Company	11/09/2023	Virtual Payment	0.00	52.24	APA000450
7939	G. W., Inc. Law Enforcement & Safety Equ	11/09/2023	Virtual Payment	0.00	485.20	APA000451
13879	GNAT Enterprises	11/09/2023	Virtual Payment	0.00	160.00	APA000452
139	Grainger, Inc.	11/09/2023	Virtual Payment	0.00	374.17	APA000453
12124	HDJ, A Division of PBS	11/09/2023	Virtual Payment	0.00	15,051.50	APA000454
148	Humbert Asphalt, Inc.	11/09/2023	Virtual Payment	0.00	864.82	APA000455
332	Jones Truck & Implement	11/09/2023	Virtual Payment	0.00	1,711.43	APA000456
10444	J-U-B Engineers, Inc.	11/09/2023	Virtual Payment	0.00	70,574.56	APA000457
12878	Kent D. Bruce Co. LLC	11/09/2023	Virtual Payment	0.00	375.40	APA000458
163	L&G Ranch Supply Inc. - Acct # 270	11/09/2023	Virtual Payment	0.00	141.56	APA000459
14599	Larson, Clifford	11/09/2023	Virtual Payment	0.00	277.19	APA000460
14687	L-C Applicators Inc.	11/09/2023	Virtual Payment	0.00	875.50	APA000461
9680	Les Schwab Tire Center - CP	11/09/2023	Virtual Payment	0.00	2,197.93	APA000462
194	Napa Of Walla Walla	11/09/2023	Virtual Payment	0.00	4,650.62	APA000463
13849	Northstar Chemical, INC.	11/09/2023	Virtual Payment	0.00	1,967.47	APA000464
200	One Call Concepts Inc.	11/09/2023	Virtual Payment	0.00	101.65	APA000465
13072	O'Reilly Auto Parts	11/09/2023	Virtual Payment	0.00	454.60	APA000466
9612	Outwest Printing	11/09/2023	Virtual Payment	0.00	279.02	APA000467
181	Ponti & Wernette PS	11/09/2023	Virtual Payment	0.00	1,050.00	APA000468
8689	Port Of Walla Walla	11/09/2023	Virtual Payment	0.00	1,200.00	APA000469
5547	Postal Annex #397	11/09/2023	Virtual Payment	0.00	48.42	APA000470
216	Quality Petroleum Products Inc.	11/09/2023	Virtual Payment	0.00	10,713.44	APA000471
218	Quill Corporation	11/09/2023	Virtual Payment	0.00	635.98	APA000472
208	Rexel USA Inc.(dba Platt Electric)	11/09/2023	Virtual Payment	0.00	100.12	APA000473
10275	RH2 Engineering, Inc.	11/09/2023	Virtual Payment	0.00	21,508.44	APA000474
14703	RWC Group	11/09/2023	Virtual Payment	0.00	12.17	APA000475
12672	Schmick, Dylan E	11/09/2023	Virtual Payment	0.00	38.13	APA000476
12255	Snap On Tools - Dan's Tool Truck	11/09/2023	Virtual Payment	0.00	65.76	APA000477
13516	The Bancorp Bank	11/09/2023	Virtual Payment	0.00	19,144.13	APA000478
10633	Timken Motor & Crane Service LLC	11/09/2023	Virtual Payment	0.00	8,768.67	APA000479
14418	Universal Field Services, Inc.	11/09/2023	Virtual Payment	0.00	1,035.61	APA000480
315	WA St. Auditor's Office	11/09/2023	Virtual Payment	0.00	7,596.33	APA000481
12489	WA St. Consolidated Tech. Services	11/09/2023	Virtual Payment	0.00	285.00	APA000482
5732	WA St. Criminal Justice	11/09/2023	Virtual Payment	0.00	5,047.00	APA000483
5014	WA St. Dept Of Natural Resources	11/09/2023	Virtual Payment	0.00	467.60	APA000484
565	WA St. Dept Of Transportation - SCR	11/09/2023	Virtual Payment	0.00	1,024.88	APA000485
324	WA St. Patrol, Accounts Receivable	11/09/2023	Virtual Payment	0.00	53.00	APA000486
299	Walla Walla City of	11/09/2023	Virtual Payment	0.00	707.37	APA000487
11489	Walla Walla County Corrections Dept	11/09/2023	Virtual Payment	0.00	9,377.51	APA000488
10141	Walla Walla Regional Water Testing Services LL	11/09/2023	Virtual Payment	0.00	225.00	APA000489
4582	Webcheck Inc	11/09/2023	Virtual Payment	0.00	169.57	APA000490
6997	Wenzel Nursery LLC	11/09/2023	Virtual Payment	0.00	221.18	APA000491
333	Wilbur-Ellis Company	11/09/2023	Virtual Payment	0.00	411.39	APA000492

CP Check Register				Date Range: 11/01/2023 - 11/30/2023		
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
9165	Ziegele And Company, Inc.	11/09/2023	Virtual Payment	0.00	2,282.70	APA000493
12618	Zumar Industries Inc.	11/09/2023	Virtual Payment	0.00	164.67	APA000494
11406	U.S. Bank St. Paul	11/14/2023	Virtual Payment	0.00	404,375.00	APA000495
11369	Abadan Tri-Cities	11/27/2023	Virtual Payment	0.00	19.89	APA000544
348	Anatek Labs Inc	11/27/2023	Virtual Payment	0.00	225.00	APA000545
13740	BD College Place I LLC, Regency At The Park	11/27/2023	Virtual Payment	0.00	12,085.93	APA000546
188	Byrnes Oil	11/27/2023	Virtual Payment	0.00	670.29	APA000547
14045	Car Wash Partners, Inc.	11/27/2023	Virtual Payment	0.00	192.00	APA000548
809	Columbia Electric Supply	11/27/2023	Virtual Payment	0.00	80.35	APA000549
10080	Connell Oil, Inc	11/27/2023	Virtual Payment	0.00	1,518.54	APA000550
11383	Cortez, Rachel Lynn	11/27/2023	Virtual Payment	0.00	4,377.67	APA000551
100	Crown Paper & Janitorial Supply Inc	11/27/2023	Virtual Payment	0.00	452.92	APA000552
446	Electraccoat	11/27/2023	Virtual Payment	0.00	434.80	APA000553
13143	ESO Solutions, Inc	11/27/2023	Virtual Payment	0.00	2,644.96	APA000554
VEN01023	EverBank, NA	11/27/2023	Virtual Payment	0.00	233.75	APA000555
13649	Fulton Patricia Ann	11/27/2023	Virtual Payment	0.00	780.00	APA000556
13879	GNAT Enterprises	11/27/2023	Virtual Payment	0.00	80.00	APA000557
831	Grassi Refrigeration HVAC, Inc.	11/27/2023	Virtual Payment	0.00	454.88	APA000558
12124	HDJ, A Division of PBS	11/27/2023	Virtual Payment	0.00	1,787.50	APA000559
11163	Jim's Precision Fab & Machine LLC	11/27/2023	Virtual Payment	0.00	1,645.64	APA000560
332	Jones Truck & Implement	11/27/2023	Virtual Payment	0.00	12.87	APA000561
10444	J-U-B Engineers, Inc.	11/27/2023	Virtual Payment	0.00	13,391.00	APA000562
159	KIE Supply Corporation	11/27/2023	Virtual Payment	0.00	351.54	APA000563
14082	Language Line Services Inc	11/27/2023	Virtual Payment	0.00	22.94	APA000564
12736	LeRoy Survey Consulting	11/27/2023	Virtual Payment	0.00	1,000.00	APA000565
9680	Les Schwab Tire Center - CP	11/27/2023	Virtual Payment	0.00	2,643.12	APA000566
14397	Meier Enterprises, Inc.	11/27/2023	Virtual Payment	0.00	13,797.00	APA000567
13187	NextRequest Co.	11/27/2023	Virtual Payment	0.00	5,424.93	APA000568
6750	Pacific Office Automation	11/27/2023	Virtual Payment	0.00	203.98	APA000569
6034	Pepsi Cola Bottling of Walla Walla	11/27/2023	Virtual Payment	0.00	548.25	APA000570
3330	PocketiNet Communications Inc	11/27/2023	Virtual Payment	0.00	200.00	APA000571
9081	Precision Garage Doors	11/27/2023	Virtual Payment	0.00	743.50	APA000572
12508	Public Safety Testing, Inc	11/27/2023	Virtual Payment	0.00	253.00	APA000573
218	Quill Corporation	11/27/2023	Virtual Payment	0.00	625.27	APA000574
208	Rexel USA Inc.(dba Platt Electric)	11/27/2023	Virtual Payment	0.00	769.10	APA000575
10275	RH2 Engineering, Inc.	11/27/2023	Virtual Payment	0.00	12,430.11	APA000576
VEN01014	Schindler Elevator Corporation	11/27/2023	Virtual Payment	0.00	384.13	APA000577
299	Walla Walla City of	11/27/2023	Virtual Payment	0.00	500.00	APA000578
287	Walla Walla County	11/27/2023	Virtual Payment	0.00	325.32	APA000579
283	Walla Walla County Auditor	11/27/2023	Virtual Payment	0.00	34,792.15	APA000580
11489	Walla Walla County Corrections Dept	11/27/2023	Virtual Payment	0.00	6,177.73	APA000581
293	Walla Walla County Fire District #4	11/27/2023	Virtual Payment	0.00	300.00	APA000582
291	Walla Walla Electric	11/27/2023	Virtual Payment	0.00	3,573.90	APA000583
13591	Walla Walla Motors Inc.	11/27/2023	Virtual Payment	0.00	1,957.06	APA000584
13965	Walla Walla Refrigeration LLC	11/27/2023	Virtual Payment	0.00	358.71	APA000585
10141	Walla Walla Regional Water Testing Services LL	11/27/2023	Virtual Payment	0.00	315.00	APA000586
298	Walla Walla Union-Bulletin	11/27/2023	Virtual Payment	0.00	1,448.51	APA000587
11236	Walt's Plumbing & Septic Tank Service LL	11/27/2023	Virtual Payment	0.00	75.00	APA000588
572	Western States Equipment Co.	11/27/2023	Virtual Payment	0.00	4,948.53	APA000589
14010	ZOLL Medical Corporation	11/27/2023	Virtual Payment	0.00	1,151.50	APA000590
Total Virtual Payment:				0.00	941,444.99	

CP Check Register				Date Range: 11/01/2023 - 11/30/2023		
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
14083	Amazon Business Prime	11/09/2023	Bank Draft	0.00	467.30	DFT0000657
14083	Amazon Business Prime	11/09/2023	Bank Draft	0.00	467.30	DFT0000658
14083	Amazon Business Prime	11/09/2023	Bank Draft	0.00	467.30	DFT0000659
14083	Amazon Business Prime	11/09/2023	Bank Draft	0.00	467.30	DFT0000660
14083	Amazon Business Prime	11/09/2023	Bank Draft	0.00	94.55	DFT0000661
14083	Amazon Business Prime	11/09/2023	Bank Draft	0.00	76.48	DFT0000662
14083	Amazon Business Prime	11/09/2023	Bank Draft	0.00	7.59	DFT0000663
14083	Amazon Business Prime	11/09/2023	Bank Draft	0.00	13.24	DFT0000665
14312	Empower Retirement, LLC	11/03/2023	Bank Draft	0.00	844.20	DFT0000666
14312	Empower Retirement, LLC	11/03/2023	Bank Draft	0.00	5,202.45	DFT0000667
14312	Empower Retirement, LLC	11/03/2023	Bank Draft	0.00	2,187.27	DFT0000668
14312	Empower Retirement, LLC	11/03/2023	Bank Draft	0.00	3,455.85	DFT0000669
14312	Empower Retirement, LLC	11/03/2023	Bank Draft	0.00	464.68	DFT0000670
3271	American Family Life Ins	11/03/2023	Bank Draft	0.00	422.37	DFT0000671
3271	American Family Life Ins	11/03/2023	Bank Draft	0.00	1,740.34	DFT0000672
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	5,100.28	DFT0000673
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	26.25	DFT0000674
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	15.98	DFT0000675
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	540.00	DFT0000676
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	566.45	DFT0000677
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	1,177.96	DFT0000678
3278	City Of College Place	11/03/2023	Bank Draft	0.00	1,124.16	DFT0000679
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	21,772.60	DFT0000680
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	13,386.00	DFT0000681
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	9,695.64	DFT0000682
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	32,850.80	DFT0000683
3270	State Of Washington	11/03/2023	Bank Draft	0.00	23,232.84	DFT0000684
3543	Washington State Support Registry	11/03/2023	Bank Draft	0.00	803.86	DFT0000685
3270	State Of Washington	11/03/2023	Bank Draft	0.00	22,903.16	DFT0000686
3270	State Of Washington	11/03/2023	Bank Draft	0.00	3,243.25	DFT0000687
3270	State Of Washington	11/03/2023	Bank Draft	0.00	982.23	DFT0000688
3270	State Of Washington	11/03/2023	Bank Draft	0.00	2,154.16	DFT0000689
3269	Washington Teamsters Welfare Trust	11/03/2023	Bank Draft	0.00	1,446.00	DFT0000690
3269	Washington Teamsters Welfare Trust	11/03/2023	Bank Draft	0.00	18,489.57	DFT0000691
3269	Washington Teamsters Welfare Trust	11/03/2023	Bank Draft	0.00	216.00	DFT0000692
3269	Washington Teamsters Welfare Trust	11/03/2023	Bank Draft	0.00	205.20	DFT0000693
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	167.90	DFT0000694
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	69.00	DFT0000695
501	WA St. Dept Of Labor & Industries	11/03/2023	Bank Draft	0.00	2,926.71	DFT0000696
151	Internal Revenue Service (Payroll)	11/03/2023	Bank Draft	0.00	9,552.68	DFT0000697
501	WA St. Dept Of Labor & Industries	11/03/2023	Bank Draft	0.00	232.53	DFT0000698
501	WA St. Dept Of Labor & Industries	11/03/2023	Bank Draft	0.00	559.74	DFT0000699
151	Internal Revenue Service (Payroll)	11/03/2023	Bank Draft	0.00	34,080.58	DFT0000700
501	WA St. Dept Of Labor & Industries	11/03/2023	Bank Draft	0.00	3,611.62	DFT0000701
13177	ESD - PFMLA	11/03/2023	Bank Draft	0.00	1,624.29	DFT0000702
501	WA St. Dept Of Labor & Industries	11/03/2023	Bank Draft	0.00	326.73	DFT0000703
501	WA St. Dept Of Labor & Industries	11/03/2023	Bank Draft	0.00	2,104.45	DFT0000704
570	Oregon Department Of Revenue	11/03/2023	Bank Draft	0.00	905.01	DFT0000705
501	WA St. Dept Of Labor & Industries	11/03/2023	Bank Draft	0.00	704.21	DFT0000706
13120	Oregon Department Of Revenue-Transit	11/03/2023	Bank Draft	0.00	16.71	DFT0000707
151	Internal Revenue Service (Payroll)	11/03/2023	Bank Draft	0.00	24,957.30	DFT0000708
13177	ESD - PFMLA	11/03/2023	Bank Draft	0.00	2,185.56	DFT0000709
501	WA St. Dept Of Labor & Industries	11/03/2023	Bank Draft	0.00	584.63	DFT0000710
13177	ESD - PFMLA	11/03/2023	Bank Draft	0.00	818.66	DFT0000711
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	742.50	DFT0000712
82	Cascade Natural Gas Corporation	11/09/2023	Bank Draft	0.00	54.02	DFT0000714
82	Cascade Natural Gas Corporation	11/09/2023	Bank Draft	0.00	216.13	DFT0000715
82	Cascade Natural Gas Corporation	11/09/2023	Bank Draft	0.00	16.47	DFT0000716
82	Cascade Natural Gas Corporation	11/09/2023	Bank Draft	0.00	256.38	DFT0000717
82	Cascade Natural Gas Corporation	11/09/2023	Bank Draft	0.00	214.83	DFT0000719

CP Check Register

Date Range: 11/01/2023 - 11/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5629	Home Depot Credit Services	11/09/2023	Bank Draft	0.00	1,998.12	DFT0000728
270	Centurylink Communications LLC	11/09/2023	Bank Draft	0.00	147.05	DFT0000729
270	Centurylink Communications LLC	11/09/2023	Bank Draft	0.00	634.89	DFT0000730
103	Columbia Rural Electric	11/09/2023	Bank Draft	0.00	3,471.83	DFT0000731
60	Association Of Washington Cities	11/03/2023	Bank Draft	0.00	3.50	DFT0000732
14083	Amazon Business Prime	11/29/2023	Bank Draft	0.00	223.69	DFT0000735
14083	Amazon Business Prime	11/27/2023	Bank Draft	0.00	50.30	DFT0000736
14083	Amazon Business Prime	11/27/2023	Bank Draft	0.00	130.43	DFT0000737
151	Internal Revenue Service (Payroll)	11/15/2023	Bank Draft	0.00	1,335.48	DFT0000738
151	Internal Revenue Service (Payroll)	11/15/2023	Bank Draft	0.00	4,566.30	DFT0000739
570	Oregon Department Of Revenue	11/15/2023	Bank Draft	0.00	120.45	DFT0000740
151	Internal Revenue Service (Payroll)	11/15/2023	Bank Draft	0.00	2,278.66	DFT0000741
151	Internal Revenue Service (Payroll)	11/16/2023	Bank Draft	0.00	1,189.58	DFT0000744
151	Internal Revenue Service (Payroll)	11/16/2023	Bank Draft	0.00	4,770.44	DFT0000745
13177	ESD - PFMLA	11/16/2023	Bank Draft	0.00	144.33	DFT0000746
570	Oregon Department Of Revenue	11/16/2023	Bank Draft	0.00	59.01	DFT0000747
13120	Oregon Department Of Revenue-Transit	11/16/2023	Bank Draft	0.00	1.81	DFT0000748
151	Internal Revenue Service (Payroll)	11/16/2023	Bank Draft	0.00	2,708.57	DFT0000749
13177	ESD - PFMLA	11/16/2023	Bank Draft	0.00	238.72	DFT0000750
13177	ESD - PFMLA	11/16/2023	Bank Draft	0.00	89.39	DFT0000751
151	Internal Revenue Service (Payroll)	11/16/2023	Bank Draft	0.00	-175.00	DFT0000755
204	Pacific Power & Light	11/27/2023	Bank Draft	0.00	16,559.86	DFT0000758
11452	CenturyLink Communications LLC	11/27/2023	Bank Draft	0.00	8.47	DFT0000759
270	Centurylink Communications LLC	11/27/2023	Bank Draft	0.00	56.86	DFT0000760
318	WA St. Dept Of Revenue	11/22/2023	Bank Draft	0.00	21,715.20	DFT0000761
8712	Verizon Wireless	11/27/2023	Bank Draft	0.00	3,178.83	DFT0000763
14083	Amazon Business Prime	11/27/2023	Bank Draft	0.00	13.06	DFT0000766
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	-0.43	DFT0000767
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	-250.00	DFT0000768
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	-0.37	DFT0000769
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	-3.81	DFT0000770
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	-0.77	DFT0000771
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	91.93	DFT0000772
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	130.55	DFT0000773
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	132.38	DFT0000774
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	249.57	DFT0000775
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	329.77	DFT0000776
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	449.63	DFT0000777
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	452.94	DFT0000778
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	465.99	DFT0000779
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	472.35	DFT0000780
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	525.98	DFT0000781
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	739.96	DFT0000782
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	749.21	DFT0000783
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	886.43	DFT0000784
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	1,346.59	DFT0000785
7404	Banner Bank Credit Cards	11/30/2023	Bank Draft	0.00	8,433.07	DFT0000786

CP Check Register

Date Range: 11/01/2023 - 11/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
297	Walla Walla Title Company	11/29/2023	Bank Draft	0.00	34,742.25	DFT0001217
Total Bank Draft:				0.00	378,702.30	

Bank Code Bank #28 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	36	17	0.00	53,172.56
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-76.94
Bank Drafts	115	108	0.00	378,702.30
EFT's	0	0	0.00	0.00
	338	240	0.00	1,373,242.91

CP Check Register

Date Range: 11/01/2023 - 11/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Bank #29 Travel Adv-Bank # 29 Travel Adv						
Payment Type: Regular						
12229	Diaz, Salvador M	11/06/2023	Regular	0.00	118.00	2032
12229	Diaz, Salvador M	11/28/2023	Regular	0.00	440.46	2033
Total Regular:				0.00	558.46	

Bank Code Bank #29 Travel Adv Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	558.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	558.46

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	38	19	0.00	53,731.02
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-76.94
Bank Drafts	115	108	0.00	378,702.30
EFT's	0	0	0.00	0.00
	340	242	0.00	1,373,801.37

Fund Summary

Fund	Name	Period	Amount
001	Current Expense Fund	11/2023	558.46
997	Pooled Cash Operating	11/2023	1,373,242.91
			1,373,801.37

Authorization Signatures

Check Register

WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

City Administrator:  Finance Director: 

WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this _____ day of _____, 2024.

X _____ X _____ X _____
Councilmember Councilmember Councilmember



City of College Place, WA

Payroll Bank Transaction Report

By Payment Number

Date: 11/1/2023 - 11/30/2023

Payroll Set: 01 - Payroll Set 01

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
589	11/03/2023	Regular	13529	Adams, Eric H	0.00	3,843.21	3,843.21
590	11/03/2023	Regular	EMP14850	Anthes, Jonathan M	0.00	3,953.88	3,953.88
591	11/03/2023	Regular	57	Antle, M Wade	0.00	4,609.62	4,609.62
592	11/03/2023	Regular	14494	Barker, Kyle A	0.00	3,684.76	3,684.76
593	11/03/2023	Regular	8573	Barr, Marianne K	0.00	3,671.57	3,671.57
594	11/03/2023	Regular	14649	Bartlett, Logan K	0.00	2,207.90	2,207.90
595	11/03/2023	Regular	11879	Bennett, George R	0.00	4,137.23	4,137.23
596	11/03/2023	Regular	14767	Betancourt, Juan C	0.00	1,651.64	1,651.64
597	11/03/2023	Regular	13939	Bollinger, Tanner R	0.00	517.47	517.47
598	11/03/2023	Regular	11916	Boose, John A	0.00	3,361.14	3,361.14
599	11/03/2023	Regular	14222	Boyle, Monica H	0.00	341.47	341.47
600	11/03/2023	Regular	14483	Broxson, Dalton J	0.00	3,442.03	3,442.03
601	11/03/2023	Regular	14696	Bushkovskiy, Anton P	0.00	3,105.64	3,105.64
602	11/03/2023	Regular	13390	Calkins, Noelle E	0.00	1,526.09	1,526.09
603	11/03/2023	Regular	13662	Carleton, Brian J	0.00	5,230.50	5,230.50
604	11/03/2023	Regular	13271	Chamberlain, Randall J	0.00	217.15	217.15
605	11/03/2023	Regular	716	Chamberlain, Randall J	0.00	3,510.53	3,510.53
606	11/03/2023	Regular	13924	Charnley-Ovens, Caitlin	0.00	420.81	420.81
607	11/03/2023	Regular	14606	Clark, Camron J	0.00	4,410.02	4,410.02
608	11/03/2023	Regular	12104	Cleveland, Michael A	0.00	341.47	341.47
609	11/03/2023	Regular	12933	Cole, Tanner C	0.00	4,909.36	4,909.36
610	11/03/2023	Regular	13453	Cota De La Cruz, Laurencio	0.00	2,266.24	2,266.24
611	11/03/2023	Regular	14842	Creek, David T	0.00	1,720.13	1,720.13
612	11/03/2023	Regular	14213	Culwell, Rea L	0.00	5,537.77	5,537.77
613	11/03/2023	Regular	14848	Dennis, Austin R	0.00	3,232.82	3,232.82
614	11/03/2023	Regular	12229	Diaz, Salvador M	0.00	5,076.31	5,076.31
615	11/03/2023	Regular	13858	Dill, Benjamin G	0.00	5.66	5.66
616	11/03/2023	Regular	8544	Doering, Shawn R	0.00	5,221.25	5,221.25
617	11/03/2023	Regular	13992	Downs, Emily A	0.00	4,319.59	4,319.59
618	11/03/2023	Regular	11920	Drury, Charles O	0.00	5,131.39	5,131.39
619	11/03/2023	Regular	14650	Erb, Brittney E	0.00	4,134.66	4,134.66
620	11/03/2023	Regular	14423	Espinoza JR, Tito	0.00	341.47	341.47
621	11/03/2023	Regular	12851	Evensen, Patrick J	0.00	3,126.85	3,126.85
622	11/03/2023	Regular	14695	Felty, John	0.00	522.64	522.64
623	11/03/2023	Regular	11806	Fortin, Brian R	0.00	5,789.04	5,789.04
624	11/03/2023	Regular	EMP14855	Fortune, Joshua	0.00	7.83	7.83
625	11/03/2023	Regular	14301	Garcia, Armando	0.00	7.83	7.83
626	11/03/2023	Regular	11862	Goodson, Jeffrey R	0.00	3,685.72	3,685.72
627	11/03/2023	Regular	13829	Goodwin, Sharame L	0.00	2,060.48	2,060.48
628	11/03/2023	Regular	13870	Graham, Jayme L	0.00	146.65	146.65
629	11/03/2023	Regular	14768	Graham, Jayme L	0.00	1,335.32	1,335.32
630	11/03/2023	Regular	12611	Grove, Travis B	0.00	2,336.01	2,336.01
631	11/03/2023	Regular	13236	Guse, Neosha K	0.00	7.83	7.83
632	11/03/2023	Regular	13230	Guse, Richard F	0.00	5.66	5.66
633	11/03/2023	Regular	14832	Guse, Wyatt R	0.00	3,024.17	3,024.17
634	11/03/2023	Regular	11934	Hall, Scott W	0.00	4,619.88	4,619.88
635	11/03/2023	Regular	13237	Hanson, Scott A	0.00	7.83	7.83
636	11/03/2023	Regular	11810	Harris, Tanner M	0.00	4,793.04	4,793.04
637	11/03/2023	Regular	13427	Hernandez, Norma L	0.00	897.73	897.73
638	11/03/2023	Regular	14648	Hoffer, Zackery A	0.00	5,103.43	5,103.43
639	11/03/2023	Regular	11735	Holden, Michael C	0.00	3,394.77	3,394.77
640	11/03/2023	Regular	EMP14858	Irwin, Thomas L	0.00	285.08	285.08
641	11/03/2023	Regular	13240	Jackson, Nattilie E	0.00	1,514.56	1,514.56
642	11/03/2023	Regular	13241	James, Jason C	0.00	365.98	365.98
643	11/03/2023	Regular	14460	Jessup, Paul T	0.00	341.47	341.47
644	11/03/2023	Regular	14299	Laizure, Michael A	0.00	52.67	52.67
645	11/03/2023	Regular	12241	Langlois, Joseph T	0.00	4,002.81	4,002.81

Payment			Employee		Direct Deposit		
Number	Payment Date	Payment Type	Number	Employee Name	Check Amount	Amount	Total Payment
646	11/03/2023	Regular	13178	LeBaron, Jacob G	0.00	46.99	46.99
647	11/03/2023	Regular	EMP14854	Lua, Mark	0.00	322.42	322.42
648	11/03/2023	Regular	14268	McAndrews, Robert A	0.00	4,296.96	4,296.96
649	11/03/2023	Regular	14731	Mirasol, Michael L	0.00	31.34	31.34
650	11/03/2023	Regular	EMP14856	Nelson, Aaron M	0.00	428.64	428.64
651	11/03/2023	Regular	14651	Nilsson, Trenton M	0.00	3,223.23	3,223.23
652	11/03/2023	Regular	13128	Nordman, Ronald A	0.00	3,383.49	3,383.49
653	11/03/2023	Regular	14766	Peal, Benjamin O	0.00	1,555.59	1,555.59
654	11/03/2023	Regular	11756	Peterson, Loren D	0.00	341.47	341.47
655	11/03/2023	Regular	EMP14853	Pittis, Moses J	0.00	483.48	483.48
656	11/03/2023	Regular	13697	Price, Joshua W	0.00	436.48	436.48
657	11/03/2023	Regular	EMP14857	Read, Cooper P	0.00	311.16	311.16
658	11/03/2023	Regular	14757	Reid, Athen A	0.00	1,896.76	1,896.76
659	11/03/2023	Regular	14390	Rhodes, Brandon L	0.00	4,761.66	4,761.66
660	11/03/2023	Regular	11826	Rickard, Jonathan J	0.00	6,397.11	6,397.11
661	11/03/2023	Regular	12346	Rizzitiello, Michael J	0.00	5,500.68	5,500.68
662	11/03/2023	Regular	13966	Scherger, Kristi J	0.00	3,380.42	3,380.42
663	11/03/2023	Regular	11804	Schermann, Heather M	0.00	341.47	341.47
664	11/03/2023	Regular	13161	Schild, Andrew D	0.00	4,793.16	4,793.16
665	11/03/2023	Regular	12467	Schmick, DaShari C	0.00	4,677.82	4,677.82
666	11/03/2023	Regular	12672	Schmick, Dylan E	0.00	4,549.68	4,549.68
667	11/03/2023	Regular	14300	Scholl, Richard Ian E	0.00	130.99	130.99
668	11/03/2023	Regular	EMP14860	Schroetlin, Ian H	0.00	389.48	389.48
669	11/03/2023	Regular	14806	Siviter, David J	0.00	52.66	52.66
670	11/03/2023	Regular	14057	St Clair, Andrea M	0.00	3,042.36	3,042.36
671	11/03/2023	Regular	14388	St Clair, Sherri L	0.00	4,512.42	4,512.42
672	11/03/2023	Regular	14691	Starcher, Johna R	0.00	76.17	76.17
673	11/03/2023	Regular	14600	Swanson, Raiff R	0.00	7.83	7.83
674	11/03/2023	Regular	14302	Swopes, Hunter S	0.00	15.66	15.66
675	11/03/2023	Regular	12466	Tomaras, Troy E	0.00	6,683.33	6,683.33
676	11/03/2023	Regular	12666	Watkins, Daniel I	0.00	3,694.34	3,694.34
677	11/03/2023	Regular	14781	West, Robert R	0.00	467.81	467.81
678	11/03/2023	Regular	14673	Widner, Naddile A	0.00	3,007.64	3,007.64
679	11/03/2023	Regular	12193	Williams, Melodie A	0.00	336.47	336.47
680	11/03/2023	Regular	13517	Williams, Troy J	0.00	3,798.40	3,798.40
681	11/03/2023	Regular	11790	Winter, David W	0.00	7,804.00	7,804.00
682	11/03/2023	Regular	11760	Wolpert, Kevin E	0.00	3,274.02	3,274.02
683	11/15/2023	Regular	13529	Adams, Eric H	0.00	1,515.37	1,515.37
684	11/15/2023	Regular	14494	Barker, Kyle A	0.00	1,847.00	1,847.00
685	11/15/2023	Regular	14649	Bartlett, Logan K	0.00	1,736.42	1,736.42
686	11/15/2023	Regular	14767	Betancourt, Juan C	0.00	1,477.60	1,477.60
687	11/15/2023	Regular	11916	Boose, John A	0.00	1,606.54	1,606.54
688	11/15/2023	Regular	13662	Carleton, Brian J	0.00	2,593.83	2,593.83
689	11/15/2023	Regular	13453	Cota De La Cruz, Laurencio	0.00	1,331.84	1,331.84
690	11/15/2023	Regular	14842	Creek, David T	0.00	1,597.72	1,597.72
691	11/15/2023	Regular	14213	Culwell, Rea L	0.00	2,659.67	2,659.67
692	11/15/2023	Regular	12229	Diaz, Salvador M	0.00	1,662.30	1,662.30
693	11/15/2023	Regular	14650	Erb, Brittney E	0.00	591.30	591.30
694	11/15/2023	Regular	12851	Evensen, Patrick J	0.00	1,954.20	1,954.20
695	11/15/2023	Regular	11862	Goodson, Jeffrey R	0.00	230.87	230.87
696	11/15/2023	Regular	13829	Goodwin, Sharame L	0.00	1,103.54	1,103.54
697	11/15/2023	Regular	12611	Grove, Travis B	0.00	1,337.99	1,337.99
698	11/15/2023	Regular	11735	Holden, Michael C	0.00	1,114.21	1,114.21
699	11/15/2023	Regular	12241	Langlois, Joseph T	0.00	1,477.60	1,477.60
700	11/15/2023	Regular	14268	McAndrews, Robert A	0.00	3,473.85	3,473.85
701	11/15/2023	Regular	14651	Nilsson, Trenton M	0.00	886.95	886.95
702	11/15/2023	Regular	14766	Peal, Benjamin O	0.00	1,234.58	1,234.58
703	11/15/2023	Regular	14757	Reid, Athen A	0.00	1,433.02	1,433.02
704	11/15/2023	Regular	12346	Rizzitiello, Michael J	0.00	3,316.53	3,316.53
705	11/15/2023	Regular	12672	Schmick, Dylan E	0.00	1,150.13	1,150.13
706	11/15/2023	Regular	12666	Watkins, Daniel I	0.00	1,593.04	1,593.04
707	11/15/2023	Regular	13517	Williams, Troy J	0.00	1,773.90	1,773.90
300002	11/03/2023	Regular	EMP14859	Carlton, Levi E	154.50	0.00	154.50
300003	11/16/2023	Regular	57	Antle, M Wade	1,320.16	0.00	1,320.16

Payment		Employee		Direct Deposit		
Number	Payment Date	Payment Type	Number	Employee Name	Check Amount	Total Payment
300004	11/16/2023	Regular	14494	Barker, Kyle A	927.46	927.46
300005	11/16/2023	Regular	8573	Barr, Marianne K	1,023.29	1,023.29
300006	11/16/2023	Regular	14483	Broxson, Dalton J	1.56	1.56
300007	11/16/2023	Regular	13662	Carleton, Brian J	1,997.09	1,997.09
300008	11/16/2023	Regular	716	Chamberlain, Randall J	1,006.05	1,006.05
300009	11/16/2023	Regular	14606	Clark, Camron J	545.23	545.23
300010	11/16/2023	Regular	12229	Diaz, Salvador M	1,275.50	1,275.50
300011	11/16/2023	Regular	8544	Doering, Shawn R	1,474.59	1,474.59
300012	11/16/2023	Regular	11806	Fortin, Brian R	1,515.23	1,515.23
300013	11/16/2023	Regular	11862	Goodson, Jeffrey R	1,139.50	1,139.50
300014	11/16/2023	Regular	12611	Grove, Travis B	1,023.55	1,023.55
300015	11/16/2023	Regular	11934	Hall, Scott W	1,455.78	1,455.78
300016	11/16/2023	Regular	11810	Harris, Tanner M	1,339.43	1,339.43
300017	11/16/2023	Regular	11735	Holden, Michael C	1,206.08	1,206.08
300018	11/16/2023	Regular	12241	Langlois, Joseph T	1,515.23	1,515.23
300019	11/16/2023	Regular	14268	McAndrews, Robert A	1,830.02	1,830.02
300020	11/16/2023	Regular	11826	Rickard, Jonathan J	1,584.47	1,584.47
300021	11/16/2023	Regular	12346	Rizzitiello, Michael J	2,193.30	2,193.30
300022	11/16/2023	Regular	13966	Scherger, Kristi J	653.59	653.59
300023	11/16/2023	Regular	13161	Schild, Andrew D	1,423.97	1,423.97
300024	11/16/2023	Regular	12467	Schmick, DaShari C	1,315.21	1,315.21
300025	11/16/2023	Regular	12672	Schmick, Dylan E	1,510.63	1,510.63
300026	11/16/2023	Regular	12466	Tomaras, Troy E	1,799.17	1,799.17
300027	11/16/2023	Regular	12666	Watkins, Daniel I	1,460.84	1,460.84
300028	11/16/2023	Regular	11790	Winter, David W	2,349.50	2,349.50
Total:					35,040.93	307,710.58



City of College Place, WA

Treasurers Report

Summary

Date Range: 11/01/2023 - 11/30/2023

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending
001 - Current Expense Fund	1,868,326.41	1,111,889.82	482,582.81	0.00	0.00	2,497,633.42	2,493,862.21	3,771.21
005 - Current Expense Reserve Fund	480,167.02	2,620.53	2.57	0.00	0.00	482,784.98	482,784.98	0.00
012 - Technology Reserve Fund	190,292.99	21,916.83	19,005.62	0.00	0.00	193,204.20	189,965.46	3,238.74
061 - Employee Benefit Reserve Fund	390,538.77	2,197.29	13,070.58	0.00	0.00	379,665.48	379,665.48	0.00
100 - Street Fund	258,283.99	15,510.16	37,642.19	0.00	0.00	236,151.96	235,077.01	1,074.95
120 - Criminal Justice Fund	49,028.66	176.77	1,207.33	0.00	0.00	47,998.10	47,998.10	0.00
121 - Forfeited Proceeds Fund	2,060.93	11.24	0.01	0.00	0.00	2,072.16	2,072.16	0.00
130 - Hotel/Motel Tax	84,436.86	4,806.84	0.39	0.00	0.00	89,243.31	89,243.31	0.00
201 - ULTGO Bond Fund	421,099.70	561.10	404,375.42	0.00	0.00	17,285.38	17,285.38	0.00
202 - LTGO Bond Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
235 - Commercial Drive Bond Debt Service Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
240 - Local Improvement District Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301 - Street Capital Contribution Fund	2,120.93	0.14	0.00	0.00	0.00	2,121.07	2,121.07	0.00
305 - Capital Improvement Fund (REET)	547,902.70	22,904.22	43.00	0.00	0.00	570,763.92	570,763.92	0.00
306 - Capital Improvement Fund (REET 2)	1,230,354.97	28,247.27	6.76	0.00	0.00	1,258,595.48	1,258,595.48	0.00
309 - CDBG Projects Fund	78,411.31	0.14	0.00	0.00	0.00	78,411.45	78,411.45	0.00
311 - Street Improvement Fund	163,394.99	508.84	64,314.59	0.00	0.00	99,589.24	99,589.24	0.00
315 - Facility Maintenance Reserve Fund (CE)	682,447.35	4,462.27	23,145.16	0.00	0.00	663,764.46	662,542.67	1,221.79
320 - Equipment Reserve Fund	228,495.73	1,633.26	19,330.89	0.00	0.00	210,798.10	210,285.78	512.32
330 - Economic Development Fund	153,363.76	16.46	0.00	0.00	0.00	153,380.22	153,380.22	0.00
340 - Economic Development Reserve Fund	73.22	0.10	0.00	0.00	0.00	73.32	73.32	0.00
350 - Tax Benefit District Construction Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
360 - Tax Increment Financing Construction Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
400 - Water Fund	518,538.83	170,037.10	146,649.17	0.00	0.00	541,926.76	541,297.96	628.80
401 - Wastewater Fund	2,077,804.07	264,125.82	110,187.74	0.00	0.00	2,231,742.15	2,230,827.07	915.08
402 - Stormwater Fund	592,609.38	58,670.53	48,961.37	0.00	0.00	602,318.54	602,287.93	30.61
403 - Stormwater Capital Reserve Fund	377,739.72	1,463.87	13,392.39	0.00	0.00	365,811.20	352,737.20	13,074.00
410 - Water Capital Reserve Fund	1,983,349.96	78,330.06	51,436.80	0.00	0.00	2,010,243.22	2,009,672.54	570.68
411 - Wastewater Capital Reserve Fund	2,762,819.33	14,714.74	42,209.94	0.00	0.00	2,735,324.13	2,735,324.13	0.00
412 - Wastewater Debt Service Fund	1,279,248.52	51,708.14	80,764.68	0.00	0.00	1,250,191.98	1,250,191.98	0.00
413 - Water Capital Improvement Reserve Fund	580,536.35	338,460.57	3.77	0.00	0.00	918,993.15	918,993.15	0.00
425 - Water Revenue Bond Fund	696,495.88	1,674.51	1.53	0.00	0.00	698,168.86	698,168.86	0.00
426 - Water Bond Reserve Fund	150,437.18	509.03	0.48	0.00	0.00	150,945.73	150,945.73	0.00
431 - Water System Construction Fund	1,194,779.99	6,526.78	250,006.39	0.00	0.00	951,300.38	951,300.38	0.00
440 - Ambulance	509,305.01	206,007.35	63,032.19	0.00	0.00	652,280.17	652,318.02	-37.85
500 - Equipment Rental & Replacement	144,577.17	935.05	57,064.75	0.00	0.00	88,447.47	85,765.48	2,681.99
625 - Flexible Benefits Plan Fund	10,636.90	0.09	1,283.48	0.00	0.00	9,353.51	9,353.51	0.00

Treasurers Report

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Date Range: 11/01/2023 - 11/30/2023			
						Calculated Ending Balance	Actual Ending Balance	Calculated - Actual	Ending
997 - Pooled Cash Operating	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
998 - Investment Pool LGIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
999 - Investment Pool Safekeeping	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Report Total:	19,709,678.58	2,410,626.92	1,929,722.00	0.00	0.00	20,190,583.50	20,162,901.18	27,682.32	



City of College Place, WA

Monthly Bank Statement Balances

Period Ending Date 11/30/2023

Bank Account Number	Bank Account Name	Beginning Balance	Ending Balance	Statement Balance	Is Closed
04	4 LGIP #00410	2,498,393	2,509,553	2,509,553	Yes
12	12 Banner #2526 Gen Acct	260,067	260,067	260,067	Yes
24	24 US Bank #0609 Safekeeping Inv	6,193,851	6,260,836	6,260,836	Yes
25	25 US Bank #12494 MIA	142,846	142,790	142,790	Yes
26	26 CB #2204 CDBG Project	1,018	1,018	1,018	Yes
27	27 CB #2255 Farm Market	5,631	5,631	5,631	Yes
28	28 CB #2158 Public Funds Checking	4,586,244	5,015,873	5,015,873	Yes
29	29 CB #2263 Travel Adv	4,196	4,199	4,199	Yes
30	30 CB #2166 Flex Spend	11,994	11,734	11,734	Yes
31	31 CB #2220 Public Funds Acct	3,014,435	3,013,464	3,013,464	Yes
32	32 CB #2174 Dev Escrow Acct	69,308	69,308	69,308	Yes
33	33 CB #2298 Pub Funds Inc	501,159	501,163	501,163	Yes
34	34 CB #2182 Capital Mitigation Acct	17,080	17,081	17,081	Yes
35	35 CB #2271 Projects	2,003,159	2,003,176	2,003,176	Yes
		19,309,379	19,815,891	19,815,891	
Difference between Treasurers Report Calculated Ending Balance and Bank Statement Ending Balance					(374,692)
Difference between Treasurers Report Actual Ending Balance and Bank Statement Ending Balance					347,010
Tie out to Treasurers Report Calculated Actual Ending Difference					(27,682)

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City of College Place, WA

Detail Report

Account Summary

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 001 - Current Expense Fund				
001-111-00	Cash	1,820.00	996.13	2,816.13
001-111-15	Claim On Cash	46,972.83	611,152.14	658,124.97
001-111-27	CB #2255 Farm Market	5,630.69	0.04	5,630.73
001-111-29	CB #2263 Travel Adv	4,080.62	118.57	4,199.19
001-111-32	CB #2174 Dev Escrow Acct	69,307.64	0.57	69,308.21
001-111-33	CB #2298 Pub Funds Inc	501,159.00	4.12	501,163.12
		628,970.78	612,271.57	1,241,242.35
Fund: 005 - Current Expense Reserve Fund				
005-111-15	Claim On Cash	269,023.04	358.19	269,381.23
		269,023.04	358.19	269,381.23
Fund: 012 - Technology Reserve Fund				
012-111-15	Claim On Cash	12,989.20	-2,225.12	10,764.08
		12,989.20	-2,225.12	10,764.08
Fund: 061 - Employee Benefit Reserve Fund				
061-111-15	Claim On Cash	211,781.13	-12,786.46	198,994.67
		211,781.13	-12,786.46	198,994.67
Fund: 100 - Street Fund				
100-111-15	Claim On Cash	161,185.69	-24,246.17	136,939.52
		161,185.69	-24,246.17	136,939.52
Fund: 120 - Criminal Justice Fund				
120-111-15	Claim On Cash	37,147.67	-1,157.71	35,989.96
		37,147.67	-1,157.71	35,989.96
Fund: 121 - Forfeited Proceeds Fund				
121-111-15	Claim On Cash	1,154.69	1.53	1,156.22
		1,154.69	1.53	1,156.22
Fund: 130 - Hotel/Motel Tax				
130-111-15	Claim On Cash	52,994.03	4,469.93	57,463.96
		52,994.03	4,469.93	57,463.96
Fund: 201 - ULTGO Bond Fund				
201-111-15	Claim On Cash	421,099.70	-403,814.32	17,285.38
		421,099.70	-403,814.32	17,285.38
Fund: 301 - Street Capital Contribution Fund				
301-111-34	Cash	17,080.40	0.14	17,080.54

Detail Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 305 - Capital Improvement Fund (REET)				
305-111-15	Claim On Cash	17,080.40	0.14	17,080.54
Total Fund: 305 - Capital Improvement Fund (REET):				
		299,414.20	20,201.76	319,615.96
Fund: 306 - Capital Improvement Fund (REET 2)				
306-111-15	Claim On Cash	299,414.20	20,201.76	319,615.96
Total Fund: 306 - Capital Improvement Fund (REET 2):				
		670,521.69	22,248.88	692,770.57
Fund: 309 - CDBG Projects Fund				
309-111-26	Cash	670,521.69	22,248.88	692,770.57
Total Fund: 309 - CDBG Projects Fund:				
		1,017.61	0.01	1,017.62
Fund: 311 - Street Improvement Fund				
311-111-15	Claim On Cash	1,017.61	0.01	1,017.62
Total Fund: 311 - Street Improvement Fund:				
		132,362.26	-64,137.88	68,224.38
Fund: 315 - Facility Maintenance Reserve Fund (CE)				
315-111-15	Claim On Cash	132,362.26	-64,137.88	68,224.38
Total Fund: 315 - Facility Maintenance Reserve Fund (CE):				
		303,706.44	-23,958.16	279,748.28
Fund: 320 - Equipment Reserve Fund				
320-111-15	Claim On Cash	303,706.44	-23,958.16	279,748.28
Total Fund: 320 - Equipment Reserve Fund:				
		86,846.98	-19,725.95	67,121.03
Fund: 330 - Economic Development Fund				
330-111-35	Cash	86,846.98	-19,725.95	67,121.03
Total Fund: 330 - Economic Development Fund:				
		2,003,159.41	16.46	2,003,175.87
Fund: 340 - Economic Development Reserve Fund				
340-111-15	Claim On Cash	2,003,159.41	16.46	2,003,175.87
Total Fund: 340 - Economic Development Reserve Fund:				
		73.22	0.10	73.32
Fund: 400 - Water Fund				
400-111-15	Claim On Cash	73.22	0.10	73.32
Total Fund: 400 - Water Fund:				
		406,005.22	21,554.73	427,559.95
Fund: 401 - Wastewater Fund				
401-111-15	Claim On Cash	406,005.22	21,554.73	427,559.95
Total Fund: 401 - Wastewater Fund:				
		1,571,517.24	147,604.46	1,719,121.70
Fund: 402 - Stormwater Fund				
402-111-15	Claim On Cash	1,571,517.24	147,604.46	1,719,121.70
Total Fund: 402 - Stormwater Fund:				
		129,159.55	4,718.47	133,878.02
Fund: 403 - Stormwater Capital Reserve Fund				
403-111-15	Claim On Cash	129,159.55	4,718.47	133,878.02
Total Fund: 403 - Stormwater Capital Reserve Fund:				
		275,345.56	-26,098.40	249,247.16
Fund: 410 - Water Capital Reserve Fund				
410-111-15	Claim On Cash	275,345.56	-26,098.40	249,247.16
Total Fund: 410 - Water Capital Reserve Fund:				
		1,407,376.53	23,749.77	1,431,126.30

Detail Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 411 - Wastewater Capital Reserve Fund				
411-111-15	Claim On Cash	1,407,376.53	23,749.77	1,431,126.30
Total Fund: 411 - Wastewater Capital Reserve Fund:		1,586,667.46	-40,083.00	1,546,584.46
Fund: 412 - Wastewater Debt Service Fund				
412-111-15	Claim On Cash	1,586,667.46	-40,083.00	1,546,584.46
Total Fund: 412 - Wastewater Debt Service Fund:		605,546.47	-32,065.89	573,480.58
Fund: 413 - Water Capital Improvement Reserve Fund				
413-111-15	Claim On Cash	605,546.47	-32,065.89	573,480.58
Total Fund: 413 - Water Capital Improvement Reserve Fund:		-332,061.55	334,380.33	2,318.78
Fund: 425 - Water Revenue Bond Fund				
425-111-15	Claim On Cash	-332,061.55	334,380.33	2,318.78
Total Fund: 425 - Water Revenue Bond Fund:		458,685.23	610.71	459,295.94
Fund: 426 - Water Bond Reserve Fund				
426-111-15	Claim On Cash	458,685.23	610.71	459,295.94
Total Fund: 426 - Water Bond Reserve Fund:		52,128.70	69.41	52,198.11
Fund: 431 - Water System Construction Fund				
431-111-15	Claim On Cash	52,128.70	69.41	52,198.11
Total Fund: 431 - Water System Construction Fund:		668,735.03	-249,109.62	419,625.41
Fund: 440 - Ambulance				
440-111-15	Claim On Cash	668,735.03	-249,109.62	419,625.41
Total Fund: 440 - Ambulance:		509,460.23	143,013.01	652,473.24
Fund: 500 - Equipment Rental & Replacement				
500-111-15	Claim On Cash	509,460.23	143,013.01	652,473.24
Total Fund: 500 - Equipment Rental & Replacement:		85,547.71	-59,443.47	26,104.24
Fund: 625 - Flexible Benefits Plan Fund				
625-111-15	Claim On Cash	85,547.71	-59,443.47	26,104.24
625-111-30	Cash	-1,356.70	-1,024.16	-2,380.86
Total Fund: 625 - Flexible Benefits Plan Fund:		11,993.60	-259.23	11,734.37
Grand Totals:		10,636.90	-1,283.39	9,353.51
Grand Totals:		12,745,278.42	375,133.92	13,120,412.34

Detail Report

Date Range: 11/01/2023 - 11/30/2023

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - Current Expense Fund	628,970.78	612,271.57	1,241,242.35
005 - Current Expense Reserve Fund	269,023.04	358.19	269,381.23
012 - Technology Reserve Fund	12,989.20	-2,225.12	10,764.08
061 - Employee Benefit Reserve Fund	211,781.13	-12,786.46	198,994.67
100 - Street Fund	161,185.69	-24,246.17	136,939.52
120 - Criminal Justice Fund	37,147.67	-1,157.71	35,989.96
121 - Forfeited Proceeds Fund	1,154.69	1.53	1,156.22
130 - Hotel/Motel Tax	52,994.03	4,469.93	57,463.96
201 - ULTGO Bond Fund	421,099.70	-403,814.32	17,285.38
301 - Street Capital Contribution Fund	17,080.40	0.14	17,080.54
305 - Capital Improvement Fund (REET)	299,414.20	20,201.76	319,615.96
306 - Capital Improvement Fund (REET 2)	670,521.69	22,248.88	692,770.57
309 - CDBG Projects Fund	1,017.61	0.01	1,017.62
311 - Street Improvement Fund	132,362.26	-64,137.88	68,224.38
315 - Facility Maintenance Reserve Fund (	303,706.44	-23,958.16	279,748.28
320 - Equipment Reserve Fund	86,846.98	-19,725.95	67,121.03
330 - Economic Development Fund	2,003,159.41	16.46	2,003,175.87
340 - Economic Development Reserve Fur	73.22	0.10	73.32
400 - Water Fund	406,005.22	21,554.73	427,559.95
401 - Wastewater Fund	1,571,517.24	147,604.46	1,719,121.70
402 - Stormwater Fund	129,159.55	4,718.47	133,878.02
403 - Stormwater Capital Reserve Fund	275,345.56	-26,098.40	249,247.16
410 - Water Capital Reserve Fund	1,407,376.53	23,749.77	1,431,126.30
411 - Wastewater Capital Reserve Fund	1,586,667.46	-40,083.00	1,546,584.46
412 - Wastewater Debt Service Fund	605,546.47	-32,065.89	573,480.58
413 - Water Capital Improvement Reserve	-332,061.55	334,380.33	2,318.78
425 - Water Revenue Bond Fund	458,685.23	610.71	459,295.94
426 - Water Bond Reserve Fund	52,128.70	69.41	52,198.11
431 - Water System Construction Fund	668,735.03	-249,109.62	419,625.41
440 - Ambulance	509,460.23	143,013.01	652,473.24
500 - Equipment Rental & Replacement	85,547.71	-59,443.47	26,104.24
625 - Flexible Benefits Plan Fund	10,636.90	-1,283.39	9,353.51
Grand Total:	12,745,278.42	375,133.92	13,120,412.34

CASH FLOW REPORT

City of College Place
YTD 2023

REVENUES

Fund #	Fund Name	January*	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$4,006,698	\$491,619	\$578,582	\$587,336	\$1,148,196	\$598,081	\$368,417	\$383,749	\$833,466	\$428,018	\$1,111,890		\$10,536,051
5	Current Expense Fund Reserve	473,766	(1,633)	3,991	1,141	(866)	448	918	1,019	513	895	2,621		482,814
12	Technology Reserve Fund	451,353	(1,343)	1,049	(834)	(834)	1,344	631	513	100,098	488	21,917		678,147
61	Employee Benefit Reserve Fund	412,159	(1,418)	3,422	969	(736)	376	773	857	429	739	2,197		419,769
100	Street Fund	274,873	12,591	223,560	13,471	14,562	22,475	15,865	17,993	222,707	34,072	15,510		867,680
120	Criminal Justice Fund	39,738	(78)	192	3,967	(38)	25	4,217	63	15,033	4,243	177		67,539
121	Forfeited Proceeds Fund	2,033	(7)	18	5	(4)	2	4	4	2	4	11		2,072
130	Hotel/Motel Tax	63,432	1,353	3,555	2,771	4,968	3,230	4,417	5,355	4,026	4,849	4,807		102,765
201	ULTGO Bond Fund	15,269	14	99,219	140	202	39	40	41	389,891	620	561		506,037
235	Commercial Drive Bond Debt Service Fund	-	-	-	-	-	0	0	-	-	-	-		-
240	Local Improvement District Fund	-	-	-	-	-	0	0	-	-	-	-		-
301	Street Capital Contribution Fund	4,137	0	0	1	0	0	0	0	200,000	0	0		204,139
305	Capital Improvement Fund (REET)	637,432	2,371	4,662	9,797	7,226	7,659	12,610	23,645	10,602	13,567	22,904		752,477
306	Capital Improvement Fund (REET 2)	1,373,332	(82)	21,770	11,536	5,885	8,255	13,911	25,072	11,284	14,849	28,247		1,514,060
309	CDBG Projects Fund	0	26	0	0	33,369	23,227	0	0	0	220,424	0		277,046
311	Street Improvement Fund	59,731	29,952	54	20,014	149,993	1,614	122,714	197	160,536	81	509		545,395
315	Facility Maintenance Reserve Fund (CE)	770,395	(2,649)	281,254	2,348	(1,910)	3,284	1,307	1,343	275,450	1,395	4,462		1,336,679
320	Equipment Reserve Fund	133,266	(107)	156,108	451	(342)	58,282	365	426	155,932	528	1,633		506,542
330	Economic Development Fund	113,214	15	17	16	17	16	17	17	40,016	17	16		153,380
340	Economic Development Reserve Fund	72	0	0	0	0	0	0	0	0	0	0		73
400	Water Fund	446,609	118,649	132,873	121,758	104,415	131,899	432,086	276,399	220,052	237,519	170,037		2,392,295
401	Wastewater Fund	1,513,654	247,050	281,959	225,425	216,337	235,380	359,444	169,797	252,731	273,104	264,126		4,039,006
402	Stormwater Fund	686,951	49,931	58,604	54,106	45,062	41,619	52,655	79,778	53,244	55,943	58,671		1,236,563
403	Stormwater Capital Reserve Fund	188,124	(648)	51,585	556	(423)	1,012	736	787	186,852	683	1,464		430,725
410	Water Capital Reserve Fund	673,886	9,412	92,327	3,276	1,393,710	47,614	8,185	8,287	139,091	27,970	78,330		2,482,085
411	Wastewater Capital Reserve Fund	2,834,831	(2,733)	253,944	7,550	155,452	20,257	8,682	130,893	7,569	85,841	14,715		3,517,000
412	Wastewater Debt Service Fund	948,757	48,207	51,633	50,266	43,100	46,221	57,454	31,968	46,910	54,492	51,708		1,430,717
413	Water Capital Improvement Reserve Fund	1,110,099	83,039	89,243	86,350	73,930	77,802	68,122	(10,128)	150,879	105,392	338,461		2,173,190
425	Water & Sewer Revenue Bond Fund	353,013	1,289	1,146	1,119	1,282	1,155	1,203	1,233	333,309	1,762	1,675		698,185
426	2007 Water/Sewer Bond Reserve Fund	146,098	368	474	462	530	477	497	510	1,277	526	509		150,952
431	Water System Construction Fund	1,180,344	(4,069)	9,944	2,843	(2,156)	1,113	2,285	2,537	1,277	2,227	6,527		1,202,873
440	Ambulance Fund	361,568	58,084	59,845	97,987	242,830	188,571	61,097	40,724	57,131	77,638	206,007		1,451,480
500	Equipment Rental & Replacement	235,165	(316)	174,684	650	(218)	162,855	586	430	127,993	579	935		703,342
625	Flexible Benefits Plan Fund	14,409	0	1,124	3,373	0	0	2,248	0	2,248	0	0		23,403
		\$19,524,411	\$1,138,887	\$2,737,594	\$1,310,733	\$3,633,539	\$1,684,333	\$1,601,488	\$1,193,510	\$3,999,772	\$1,648,463	\$2,410,627	\$-	\$40,884,482

*Does not include beginning balances totaling \$ 18,234,120

EXPENDITURES														
Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$ 450,881	\$ 528,004	\$ 1,350,006	\$ 419,990	\$ 554,447	\$ 628,228	\$ 550,643	\$ 537,139	\$ 1,787,153	\$ 418,499	\$ 482,583		\$ 7,707,573
5	Current Expense Reserve Fund	4	3		2	3	3		2		2	3		29
12	Technology Reserve Fund	61,627	41,512	12,034	38,331	27,648	20,919	94,802	130,300	16,195	38,080	19,006		500,453
61	Employee Benefit Reserve Fund	906	5,093	4,071	1,065	1,145	985	1,145	905	8,368	3,432	13,071		40,183
100	Street Fund	56,187	68,306	101,786	78,222	75,052	43,564	27,508	30,208	91,672	47,265	37,642		657,411
120	Criminal Justice Fund	17,000			0	0			0		1,332	1,207		19,541
121	Forfeited Proceeds Fund		0	0	0	0	0	0	0	0	0	0		0
130	Hotel/Motel Tax	0	0	0	0	2,330	2,941	7,233	4,659	(3,644)	0	0		13,521
201	ULTGO Bond Fund	0	0	0	0	84,375	0	0	0	389,891	1	404,375		878,643
235	Commercial Drive Bond Debt Service Fund													
240	Local Improvement District Fund													
301	Street Capital Contribution Fund						(1,604)			200,414				198,810
305	Capital Improvement Fund (REET)	5	88,374	4,503	3	78	9,619		3	58,389	20,693	43		181,713
306	Capital Improvement Fund (REET 2)	24,390	29,772	64,114	23,445	22,460	27,407	19,256	15,522	8,610	20,483	7		255,464
309	CDBG Projects Fund					1,098	(22,887)				220,424			198,634
311	Street Improvement Fund	45,670	37,652	522	16,410	111,463	30,365	16,934	19,197	230,433	(127,157)	64,315		445,805
315	Facility Maintenance Reserve Fund (CE)	1,908	26,109	41,434	130,559	437,177	317	51,733	144,601	9,859	37,640	23,145		904,483
320	Equipment Reserve Fund	59,834	41,363	0	1	1	119,233	2	2	11,751	44,739	19,331		296,256
330	Economic Development Fund					17	16			40,016				40,050
340	Economic Development Reserve Fund					0				0				0
400	Water Fund	174,354	117,564	158,187	115,066	131,267	208,040	116,190	127,332	446,447	112,923	146,649		1,854,017
401	Wastewater Fund	158,975	166,395	182,276	170,391	175,112	165,226	136,789	134,855	367,117	138,733	110,188		1,906,057
402	Stormwater Fund	61,453	37,697	126,213	31,939	43,729	44,971	70,960	39,122	61,725	49,959	48,961		616,729
403	Stormwater Capital Reserve Fund	2	1	7,172	1,812	17,314	57,481	907	229,119	12,391	37,009	13,392		376,600
410	Water Capital Reserve Fund	25,580	33,315	51,153	46,324	30,519	40,162	34,533	41,737	47,897	79,007	51,437		481,663
411	Wastewater Capital Reserve Fund	11,075	13,526	120,157	99,546	41,031	119,393	157,140	96,490	45,837	36,289	42,210		782,693
412	Wastewater Debt Service Fund	88,522	4	4	3	11,210	2	4	4		4	80,765		180,525
413	Water Capital Improvement Reserve Fund	5	5	5	1	519,501	2	5	5	783,308	4	4		1,302,848
425	Water & Sewer Revenue Bond Fund	3	2	2	1	1	1	1	1	1	2	2		17
426	2007 Water/Sewer Bond Reserve Fund	1	1	1	0	0	1	0	1	1	1	0		6
431	Water System Construction Fund	10	6	6	6	7	1,507	6	6		7	250,006		251,573
440	Ambulance Fund	67,772	79,643	81,206	64,089	81,418	79,785	62,249	67,766	90,703	78,591	63,032		816,254
500	Equipment Rental & Replacement	88,635	85,452.58	49,007	53,027	75,354	34,281	45,153	40,161	42,376	70,469	57,065		640,980
625	Flexible Benefits Plan Fund	1,988.34	1,789	2,958	703	80	1,282	1,734	1,330	617	314	1,283		14,050
		\$ 1,396,785	\$ 1,401,586	\$ 2,356,818	\$ 1,290,939	\$ 2,443,839	\$ 1,611,238	\$ 1,394,902	\$ 1,660,467	\$ 4,747,540	\$ 1,328,745	\$ 1,929,722	\$ -	\$ 21,562,582
GAIN/(LOSS)		\$ 18,127,626	\$ (262,699)	\$ 380,777	\$ 19,794	\$ 1,189,700	\$ 73,096	\$ 206,586	\$ (466,957)	\$ (747,768)	\$ 319,718	\$ 480,905	\$ -	\$ 19,321,901

CASH FLOW REPORT

City of College Place
YTD 2023

NET

Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$3,555,817	\$ (36,386)	\$ (771,424)	\$ 167,346	\$ 593,748	\$ (30,147)	\$ (182,226)	\$ (153,390)	\$ (953,687)	\$ 9,520	\$ 629,307	\$ -	\$ 2,828,478
5	Current Expense Fund Reserve	473,763	(1,636)	3,989	1,139	(868)	445	916	1,017	511	892	2,618	-	482,785
12	Technology Reserve Fund	389,726	(42,855)	90,898	(37,281)	(28,482)	(19,575)	(94,172)	(129,787)	83,903	(37,593)	2,911	-	177,694
61	Employee Benefit Reserve Fund	411,253	(6,510)	(649)	(96)	(1,881)	(608)	(371)	(47)	(7,939)	(2,693)	(10,873)	-	379,585
100	Street Fund	218,686	(55,714)	121,774	(64,751)	(60,490)	(21,088)	(11,643)	(12,215)	131,036	(13,193)	(22,132)	-	210,269
120	Criminal Justice Fund	22,738	(78)	191	3,967	(38)	25	4,217	63	15,033	2,911	(1,031)	-	47,998
121	Forfeited Proceeds Fund	2,033	(7)	18	5	(4)	2	4	4	2	4	11	-	2,072
130	Hotel/Motel Tax	63,432	1,353	3,555	2,771	2,638	290	(2,816)	697	7,670	4,848	4,806	-	89,243
201	ULT GO Bond Fund	15,269	14	99,219	140	(84,173)	39	40	41	-	620	(403,814)	-	(372,606)
235	Commercial Drive Bond Debt Service Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
240	Local Improvement District Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
301	Street Capital Contribution Fund	4,137	0	0	1	-	1,604	0	0	(414)	0	0	-	5,329
305	Capital Improvement Fund (REET)	637,427	(86,003)	159	9,794	7,148	(1,959)	12,607	23,643	(47,787)	(7,126)	22,861	-	570,764
306	Capital Improvement Fund (REET 2)	1,348,943	(29,854)	(42,344)	(11,908)	(16,575)	(19,152)	(5,344)	9,550	2,674	(5,635)	28,241	-	1,258,595
309	CDBG Projects Fund	0	26	0	0	32,271	46,114	0	0	0	0	0	-	78,411
311	Street Improvement Fund	14,061	(7,701)	(469)	3,604	38,530	(28,751)	105,779	(19,000)	(69,897)	127,238	(63,806)	-	99,589
315	Facility Maintenance Reserve Fund (CE)	768,487	(28,758)	239,820	(128,211)	(439,087)	2,967	(50,426)	(143,258)	265,591	(36,246)	(18,683)	-	432,196
320	Equipment Reserve Fund	73,432	(41,470)	156,108	450	(343)	(60,951)	364	424	144,181	(44,211)	(17,698)	-	210,286
330	Economic Development Fund	113,214	15	17	16	-	-	17	17	-	17	16	-	113,330
340	Economic Development Reserve Fund	72	0	0	0	-	-	0	0	-	0	0	-	73
400	Water Fund	272,255	1,085	(25,313)	6,692	(26,852)	(76,140)	315,897	149,067	(226,395)	124,596	23,388	-	538,278
401	Wastewater Fund	1,354,678	80,655	99,683	55,034	41,225	70,154	222,656	34,942	(114,386)	134,371	153,938	-	2,132,949
402	Stormwater Fund	625,499	12,234	(67,609)	22,167	1,333	(3,352)	(18,305)	40,656	(8,481)	5,984	9,709	-	619,834
403	Stormwater Capital Reserve Fund	188,122	(649)	44,413	(1,256)	(17,738)	(56,469)	(171)	(228,333)	174,460	(36,326)	(11,929)	-	54,125
410	Water Capital Reserve Fund	648,306	(23,903)	41,173	(43,049)	1,363,191	7,452	(26,348)	(33,451)	91,194	(51,036)	26,893	-	2,000,423
411	Wastewater Capital Reserve Fund	2,823,756	(16,259)	133,787	(91,996)	114,421	(99,136)	(148,457)	34,403	(38,268)	49,553	(27,495)	-	2,734,307
412	Wastewater Debt Service Fund	860,235	48,204	51,629	50,263	31,890	46,219	57,450	31,964	46,906	54,488	(29,057)	-	1,250,192
413	Water Capital Improvement Reserve Fund	1,110,095	83,035	89,238	86,346	(445,571)	77,800	68,117	(10,133)	(632,429)	105,388	338,457	-	870,342
425	Water & Sewer Revenue Bond Fund	353,011	1,287	1,144	1,118	1,281	1,154	1,202	1,232	333,308	1,760	1,673	-	698,169
426	2007 Water/Sewer Bond Reserve Fund	146,098	368	473	462	529	477	497	509	499	525	509	-	150,946
431	Water System Construction Fund	1,180,335	(4,075)	9,938	2,837	(2,163)	(393)	2,279	2,531	1,271	2,221	(243,480)	-	951,300
440	Ambulance Fund	293,795	(21,559)	(21,361)	33,898	161,412	108,786	(1,153)	(27,042)	(33,572)	(954)	142,975	-	635,226
500	Equipment Rental & Replacement	146,531	(85,769)	125,677	(52,377)	(75,572)	128,573	(44,568)	(39,731)	85,616	(69,890)	(56,130)	-	62,362
625	Flexible Benefits Plan Fund	12,421	(1,789)	(1,834)	2,669	(80)	(1,282)	545	(1,330)	1,631	(314)	(1,283)	-	9,354
		\$ 18,127,626	\$ (262,699)	\$ 381,901	\$ 19,794	\$ 1,189,700	\$ 73,096	\$ 206,586	\$ (466,957)	\$ (747,768)	\$ 319,718	\$ 480,905	\$ -	\$ 19,321,901



City of College Place, WA

Detail vs Budget Report

Account Summary

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - Current Expense Fund							
001-311-10-00-00	Real & Personal Prop Tax	-2,103,845.00	-1,267,361.52	-750,894.12	-2,018,255.64	-85,589.36	-4.07%
001-313-11-00-00	Retail Sales & Use Tax	-2,300,000.00	-1,682,710.33	-170,268.90	-1,852,979.23	-447,020.77	-19.44%
001-313-15-00-00	Criminal Justice Tax 3/10th Of 1% C.J.	-450,000.00	-348,168.32	-41,802.31	-389,970.63	-60,029.37	-13.34%
001-313-61-00-00	Natural Gas Use Tax	-28,000.00	-18,410.29	-473.82	-18,884.11	-9,115.89	-32.56%
001-313-71-00-00	Criminal Justice Tax	-270,000.00	-202,026.58	-23,850.58	-225,877.16	-44,122.84	-16.34%
001-316-41-00-00	Utility Tax - Priv Utils Electric	-454,800.00	-362,683.54	-27,643.96	-390,327.50	-64,472.50	-14.18%
001-316-43-00-00	Utility Tax - Priv Utils Gas	-122,100.00	-133,432.81	-2,295.69	-135,728.50	13,628.50	11.16%
001-316-45-00-00	Utility Tax - Priv Utils Garbage/Solid Waste	-133,000.00	-111,427.26	-24,930.35	-136,357.61	3,357.61	2.52%
001-316-46-00-00	Utility Tax - Priv Utils Cable	-79,500.00	-75,358.16	-7,415.85	-82,774.01	3,274.01	4.12%
001-316-47-00-00	Utility Tax - Priv Utils Telephone	-96,700.00	-70,192.52	-4,963.23	-75,155.75	-21,544.25	-22.28%
001-316-48-00-00	Utility Tax - Priv Utils Water	-301,300.00	-288,864.78	-24,855.96	-313,720.74	12,420.74	4.12%
001-316-49-00-00	Utility Tax - Priv Utils Wastewater	-352,400.00	-400,258.11	30,675.32	-369,582.79	17,182.79	4.88%
001-321-91-00-00	Franchise Fees	-77,000.00	-74,608.94	0.00	-74,608.94	-2,391.06	-3.11%
001-321-99-00-02	Other Business Licenses And Permits	-12,000.00	-13,429.97	-983.34	-14,413.31	2,413.31	20.11%
001-322-10-00-00	Building/Structures/Equip.	-205,667.00	-131,944.11	-10,136.35	-142,080.46	-63,586.54	-30.92%
001-322-10-00-01	Building Dept Plan Check / Review Fees	-133,683.00	-124,988.77	-759.37	-125,748.14	-7,934.86	-5.94%
001-322-30-00-00	Animal Licenses	-4,000.00	-1,710.00	-145.00	-1,855.00	-2,145.00	-53.63%
001-322-90-00-00	Other Non-bus Lic/Permits	-3,000.00	-3,226.50	-219.25	-3,445.75	445.75	14.86%
001-322-90-00-01	Concealed Pistol License State Portion	-1,500.00	-714.00	0.00	-714.00	-786.00	-52.40%
001-331-16-60-00	Fed Dir Grant From Dept Of Justice (CFDA #16.607	0.00	-3,146.27	0.00	-3,146.27	3,146.27	0.00%
001-333-20-60-00	Speeding Emphasis Patrols Grant Program	-2,000.00	-318.36	-353.03	-671.39	-1,328.61	-66.43%
001-333-20-60-01	DUI Emphasis Patrols Grant Program	-1,400.00	-1,548.93	0.00	-1,548.93	148.93	10.64%
001-333-20-60-02	Seatbelt Emphasis Patrols Grant Program	-600.00	0.00	0.00	0.00	-600.00	-100.00%
001-333-20-60-03	Distracted Driving Emphasis Patrol Grant Program	-500.00	-636.72	0.00	-636.72	136.72	27.34%
001-334-01-30-00	WSP Fire Marshall Safety Program	-3,000.00	-1,800.00	0.00	-1,800.00	-1,200.00	-40.00%
001-334-03-10-05	Dept Of Ecology - Solid Waste Enforcement Grant	0.00	-2,066.40	0.00	-2,066.40	2,066.40	0.00%
001-334-04-20-30	St Grant Dept Of Commerce - Drug Task Force Gra	-51,000.00	-62,194.00	-5,000.00	-67,194.00	16,194.00	31.75%
001-334-04-98-00	DOH-EMS Trauma Grant	-1,200.00	-554.00	0.00	-554.00	-646.00	-53.83%
001-336-00-98-00	Local Government Assistance Program	-135,000.00	-78,143.54	0.00	-78,143.54	-56,856.46	-42.12%
001-336-06-51-00	DUI & Other Criminal Justice Assistance	-1,300.00	-682.08	0.00	-682.08	-617.92	-47.53%
001-336-06-94-00	Liquor Excise Tax	-67,605.00	-68,369.20	325.32	-68,043.88	438.88	0.65%
001-336-06-95-00	Liquor Control Brd Profit	-75,391.00	-56,146.72	0.00	-56,146.72	-19,244.28	-25.53%
001-337-00-00-01	Interlocal Grants - WASP UOF/DTI Training	0.00	-10,000.00	0.00	-10,000.00	10,000.00	0.00%
001-342-10-00-00	Law Enforcement Services	-2,500.00	-5,170.90	-170.00	-5,340.90	2,840.90	113.64%
001-342-10-00-01	Law Enforcement Services - Non LEOFF	0.00	-2,152.72	0.00	-2,152.72	2,152.72	0.00%
001-342-10-00-02	Law Enforcement Services - DUI Restitution	-3,000.00	-1,459.86	0.00	-1,459.86	-1,540.14	-51.34%
001-342-21-00-02	Fireworks Permits For Sales	-200.00	-200.00	0.00	-200.00	0.00	0.00%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-342-21-51-00	Intergov Fire Serv /MOB Reimbursement - Person	-15,000.00	-20,563.69	0.00	-20,563.69	5,563.69	37.09%
001-342-21-51-01	Intergov Fire Serv /MOB Reimbursement - Equipm	-25,000.00	-48,517.99	-5,035.00	-53,552.99	28,552.99	114.21%
001-342-21-51-03	Intergov Fire Services /MOB Reimbursement - Tra	-2,000.00	0.00	0.00	0.00	-2,000.00	-100.00%
001-342-40-00-01	Building Inspection Fees - Bldg Dept	-2,000.00	-1,122.00	-66.00	-1,188.00	-812.00	-40.60%
001-343-50-00-95	Utility Drainage / St Const - Eng Review Fees	0.00	153.28	0.00	153.28	-153.28	0.00%
001-343-50-01-99	Sewer Inspection Fee	-3,000.00	-2,674.00	0.00	-2,674.00	-326.00	-10.87%
001-345-81-00-01	Administrative Approval With Notice - P&D	0.00	-150.00	0.00	-150.00	150.00	0.00%
001-345-81-00-02	Annexation Fee - P&D	0.00	-500.00	0.00	-500.00	500.00	0.00%
001-345-81-00-04	Boundary Line Adjustment - P&D	-500.00	0.00	0.00	0.00	-500.00	-100.00%
001-345-81-00-08	Preliminary Plat / PUD - P&D	-900.00	0.00	0.00	0.00	-900.00	-100.00%
001-345-81-00-09	Plats, Final P&D	-700.00	0.00	0.00	0.00	-700.00	-100.00%
001-345-81-00-10	Plats, Short P&D	-400.00	-400.00	0.00	-400.00	0.00	0.00%
001-345-81-00-12	Site Plan Application P&D	-3,600.00	-4,000.00	-350.00	-4,350.00	750.00	20.83%
001-345-81-00-13	Site Plan Review; SF / MF (Up To 4 Units) P&D	-850.00	-1,550.00	-50.00	-1,600.00	750.00	88.24%
001-345-83-00-00	Plan Checking Fees - Building Dept - Pass Through	-2,000.00	0.00	0.00	0.00	-2,000.00	-100.00%
001-345-83-00-03	Long Plats - Engineering Review Fees	0.00	-100.00	0.00	-100.00	100.00	0.00%
001-345-83-00-04	Non-Plat - Engineering Review Fees	-500.00	0.00	0.00	0.00	-500.00	-100.00%
001-345-83-00-05	Plan Checking Fees - Engineering - Pass Through	-5,000.00	0.00	0.00	0.00	-5,000.00	-100.00%
001-345-83-00-06	Plan Review - Fire Department	-500.00	-600.00	-1,200.00	-1,800.00	1,300.00	260.00%
001-345-86-00-00	Critical Areas Permit P&D	-400.00	0.00	0.00	0.00	-400.00	-100.00%
001-345-86-00-01	SEPA Related Mitigation Fees (Checklist) P&D	-1,000.00	-500.00	0.00	-500.00	-500.00	-50.00%
001-345-89-01-20	Planning & Development Costs - Pass Thru Charge	-10,000.00	-21,730.01	-6,858.50	-28,588.51	18,588.51	185.89%
001-345-89-01-25	Planning & Development Pass Thru Cost Admin. F	-2,000.00	-3,987.17	-1,371.70	-5,358.87	3,358.87	167.94%
001-345-89-01-27	State Building Code Fee	0.00	-1,235.00	-32.50	-1,267.50	1,267.50	0.00%
001-347-90-00-00	Farmer's Market Vendor Fees	-5,000.00	-4,162.51	0.00	-4,162.51	-837.49	-16.75%
001-347-90-00-01	Vendor Fees - Other Community Events	0.00	-210.00	-75.00	-285.00	285.00	0.00%
001-347-90-00-02	Farmer's Market Pass-through Sales - SNAP/EBT	-900.00	-1,085.04	0.00	-1,085.04	185.04	20.56%
001-347-90-00-03	Fireworks Bonds	0.00	-50.00	0.00	-50.00	50.00	0.00%
001-347-90-00-04	Farmer's Market Pass-through Process - State Mat	0.00	-811.80	-213.40	-1,025.20	1,025.20	0.00%
001-347-90-00-05	Farmer Market Pass-through Process - DOH Kids C	0.00	-1,300.00	0.00	-1,300.00	1,300.00	0.00%
001-353-10-05-00	Traffic Infraction Penalties	-40,000.00	-19,042.98	-1,439.68	-20,482.66	-19,517.34	-48.79%
001-361-10-00-00	Unrealized Gain/Loss	0.00	-10,961.67	-13,275.39	-24,237.06	24,237.06	0.00%
001-361-11-00-00	Investment Interest	-15,000.00	-39,878.46	-69.10	-39,947.56	24,947.56	166.32%
001-361-40-00-00	Sales Interest	-1,500.00	-5,876.49	-750.22	-6,626.71	5,126.71	341.78%
001-361-40-00-43	Interest - Contract Bond Non-Rev	0.00	-3.68	-0.57	-4.25	4.25	0.00%
001-362-00-00-02	Lease Payment (Annual) WWU Community Garde	-1.00	-1.00	0.00	-1.00	0.00	0.00%
001-362-00-50-01	Water Tower Space Rental	-100,000.00	-64,155.23	-6,933.52	-71,088.75	-28,911.25	-28.91%
001-367-11-00-03	Contributions/Gifts - Police Dept	-20,000.00	-10,756.17	0.00	-10,756.17	-9,243.83	-46.22%
001-367-11-00-04	Contr/Donations - Private	-15,000.00	-11,797.02	0.00	-11,797.02	-3,202.98	-21.35%
001-369-10-00-04	Sale Of Surplus - Current Expense	0.00	-1,755.00	0.00	-1,755.00	1,755.00	0.00%
001-369-81-00-00	Cashier's Over / Short	0.00	-0.77	0.00	-0.77	0.77	0.00%
001-369-81-01-00	Bank's Over / Short	0.00	6,120.29	-5,160.74	959.55	-959.55	0.00%
001-369-91-00-00	Other Misc Revenue	0.00	-5,696.55	-1,851.30	-7,547.85	7,547.85	0.00%
001-369-91-00-02	Misc - Police Fees	0.00	-1,741.94	-0.60	-1,742.54	1,742.54	0.00%

Detail vs Budget Report

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-369-91-00-10	Reimbursements/Refunds	-50,000.00	-2,091.80	-496.13	-2,587.93	-47,412.07	-94.82%
001-382-10-00-02	Developer Bond / Deposit For Project	0.00	-101,174.62	0.00	-101,174.62	101,174.62	0.00%
001-389-10-00-03	Building Permit Deposit`	0.00	12,514.93	0.00	12,514.93	-12,514.93	0.00%
001-389-90-00-00	Other Non-Revenues	0.00	-1,863.97	-500.00	-2,363.97	2,363.97	0.00%
001-389-90-00-04	Deposits To Travel Advance Account	-3,000.00	0.00	0.00	0.00	-3,000.00	-100.00%
001-511-30-44-01	Advertising / Publication	1,500.00	1,759.09	0.00	1,759.09	-259.09	-17.27%
001-511-60-10-00	Wages & Overtime	8,820.00	7,350.00	735.00	8,085.00	735.00	8.33%
001-511-60-20-00	Personnel Benefits	825.00	629.37	59.15	688.52	136.48	16.54%
001-511-60-31-00	Operating Supplies - Legislative	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-31-01	Office Supplies - Legislative	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-42-00	Communications	0.00	12.91	0.00	12.91	-12.91	0.00%
001-511-60-43-00	Travel - Council Pos. 1	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-01	Travel - Council Pos. 2	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-02	Travel - Council Pos. 3	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-03	Travel - Council Pos. 4	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-04	Travel - Council Pos. 5	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-05	Travel - Council Pos. 6	300.00	0.00	0.00	0.00	300.00	100.00%
001-511-60-43-06	Travel - Council Pos. 7	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-48-00	Repairs And Maintenance	50.00	0.00	0.00	0.00	50.00	100.00%
001-511-60-49-00	Misc/Contingency Expense	200.00	125.00	0.00	125.00	75.00	37.50%
001-511-60-49-01	Miscellaneous	400.00	176.07	0.00	176.07	223.93	55.98%
001-511-60-49-02	Travel/Misc - Council Pos. 1	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-03	Travel/Misc - Council Pos. 2	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-04	Travel/Misc - Council Pos. 3	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-05	Travel/Misc - Council Pos. 4	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-06	Travel/Misc - Council Pos. 5	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-07	Travel/Misc - Council Pos. 6	250.00	409.20	25.00	434.20	-184.20	-73.68%
001-511-60-49-08	Travel/Misc - Council Pos. 7	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-09	Registrations/Fees - Training Classes & Seminars	300.00	0.00	95.00	95.00	205.00	68.33%
001-511-70-49-00	Lobbying Agreement - Port	15,000.00	10,800.00	1,200.00	12,000.00	3,000.00	20.00%
001-511-70-49-01	Lobbying Agreement - Federal	0.00	21,000.00	3,000.00	24,000.00	-24,000.00	0.00%
001-512-50-41-02	Professional Services - Other Than Attorneys	0.00	33,102.04	0.00	33,102.04	-33,102.04	0.00%
001-512-52-41-02	Professional Services - Other Than Attorneys	110,000.00	67,995.98	34,792.15	102,788.13	7,211.87	6.56%
001-513-10-10-00	Wages & Overtime	60,872.00	50,649.30	6,182.02	56,831.32	4,040.68	6.64%
001-513-10-20-00	Personnel Benefits	19,191.00	16,055.29	1,665.14	17,720.43	1,470.57	7.66%
001-513-10-31-00	Operating Supplies - Executive	1,000.00	765.42	0.00	765.42	234.58	23.46%
001-513-10-31-01	Office Supplies - Executive	400.00	276.36	38.96	315.32	84.68	21.17%
001-513-10-35-00	Small Tools & Minor Equipment	100.00	0.00	0.00	0.00	100.00	100.00%
001-513-10-41-00	Professional Services	200.00	41.85	0.00	41.85	158.15	79.08%
001-513-10-42-00	Communications	1,500.00	1,273.61	116.39	1,390.00	110.00	7.33%
001-513-10-43-00	Travel Expense	3,000.00	2,380.97	257.03	2,638.00	362.00	12.07%
001-513-10-43-01	Travel/Training Staff	200.00	0.00	0.00	0.00	200.00	100.00%
001-513-10-43-02	Travel / Training Mayor	350.00	1,422.41	0.00	1,422.41	-1,072.41	-306.40%
001-513-10-44-01	Advertising	420.00	56.44	0.00	56.44	363.56	86.56%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-513-10-48-00	Repairs & Maintenance	100.00	31.82	0.00	31.82	68.18	68.18%
001-513-10-49-00	Miscellaneous	4,500.00	3,455.02	0.00	3,455.02	1,044.98	23.22%
001-513-10-49-02	Registrations/Fees - Training Classes & Seminars	2,000.00	620.00	0.00	620.00	1,380.00	69.00%
001-513-10-49-03	Travel Miscellaneous	50.00	0.00	0.00	0.00	50.00	100.00%
001-513-10-49-50	Misc. AWC Annual Dues / WWVCC Membership	8,300.00	15,697.99	0.00	15,697.99	-7,397.99	-89.13%
001-514-23-00-01	Conversion Misc	0.00	-34,300.41	0.00	-34,300.41	34,300.41	0.00%
001-514-23-10-00	Wages & Overtime - Financial Services	70,898.00	56,543.56	6,716.42	63,259.98	7,638.02	10.77%
001-514-23-20-00	Personnel Benefits	32,810.00	27,196.98	2,791.94	29,988.92	2,821.08	8.60%
001-514-23-31-00	Operating Supplies - Budgeting, Accounting	350.00	27.39	0.00	27.39	322.61	92.17%
001-514-23-31-01	Office Supplies - Budgeting, Accounting	1,000.00	529.21	52.36	581.57	418.43	41.84%
001-514-23-35-00	Small Tools/Minor Equip.	200.00	0.00	0.00	0.00	200.00	100.00%
001-514-23-41-00	Professional Services	14,616.00	18,998.63	2,290.96	21,289.59	-6,673.59	-45.66%
001-514-23-41-01	Professional Servs Prog.	0.00	4.00	0.00	4.00	-4.00	0.00%
001-514-23-42-00	Communications	1,300.00	1,070.19	82.50	1,152.69	147.31	11.33%
001-514-23-43-00	Travel	2,000.00	26.32	0.00	26.32	1,973.68	98.68%
001-514-23-44-01	Advertising	500.00	119.52	214.48	334.00	166.00	33.20%
001-514-23-48-00	Repairs & Maintenance	800.00	123.44	0.10	123.54	676.46	84.56%
001-514-23-49-00	Miscellaneous	1,500.00	446.00	0.00	446.00	1,054.00	70.27%
001-514-23-49-01	Registration Fees / Training Classes & Seminars	1,000.00	194.60	0.00	194.60	805.40	80.54%
001-514-30-10-00	Wages/O.T. Record Services	52,120.00	41,511.56	4,464.03	45,975.59	6,144.41	11.79%
001-514-30-20-00	Personnel Benefits	27,590.00	19,373.36	1,981.89	21,355.25	6,234.75	22.60%
001-514-30-31-00	Operating Supplies - Records	350.00	62.66	0.00	62.66	287.34	82.10%
001-514-30-31-01	Office Supplies - Records	550.00	168.70	16.78	185.48	364.52	66.28%
001-514-30-35-00	Sm Tools/Minor Equip,	200.00	0.00	0.00	0.00	200.00	100.00%
001-514-30-41-00	Prof Serv - Codification/Records Destruction	51,450.00	47,371.28	22.10	47,393.38	4,056.62	7.88%
001-514-30-42-00	Communication	825.00	672.52	58.21	730.73	94.27	11.43%
001-514-30-43-00	Travel	4,000.00	2,172.64	0.00	2,172.64	1,827.36	45.68%
001-514-30-44-01	Advertising	100.00	0.00	0.00	0.00	100.00	100.00%
001-514-30-48-00	Repairs & Maintenance	425.00	336.96	0.50	337.46	87.54	20.60%
001-514-30-49-00	Miscellaneous	650.00	263.60	0.00	263.60	386.40	59.45%
001-514-30-49-01	Registrations/Fees - Training Classes & Seminars	4,150.00	2,710.46	0.00	2,710.46	1,439.54	34.69%
001-514-40-45-00	Intergovernmental Election Costs	12,000.00	0.00	0.00	0.00	12,000.00	100.00%
001-514-40-49-00	Intergov. Services - Voter Registration	27,000.00	25,037.79	0.00	25,037.79	1,962.21	7.27%
001-514-81-40-00	Concealed Pistol License Fee	1,000.00	1,986.00	258.00	2,244.00	-1,244.00	-124.40%
001-515-31-10-00	Salary & Wages - City Attorney	58,239.00	48,151.84	4,853.20	53,005.04	5,233.96	8.99%
001-515-31-20-00	Personnel Benefits	20,572.00	17,159.76	1,691.52	18,851.28	1,720.72	8.36%
001-515-31-31-00	Operating Supplies - City Attorney	775.00	337.98	0.00	337.98	437.02	56.39%
001-515-31-31-01	Office Supplies - City Attorney	500.00	0.00	0.00	0.00	500.00	100.00%
001-515-31-35-00	Small Tools/Minor Equipment	150.00	0.00	0.00	0.00	150.00	100.00%
001-515-31-41-00	Prof Legal Servs Retainer	18,000.00	3,285.00	1,050.00	4,335.00	13,665.00	75.92%
001-515-31-41-01	Professional Legal Services	6,000.00	760.00	0.00	760.00	5,240.00	87.33%
001-515-31-41-02	Professional Services	350.00	0.00	0.00	0.00	350.00	100.00%
001-515-31-41-10	Legal Services - Mayor	250.00	0.00	0.00	0.00	250.00	100.00%
001-515-31-42-00	Communication - City Attorney	460.00	411.45	41.25	452.70	7.30	1.59%

Detail vs Budget Report

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-515-31-43-00	Travel - City Attorney	1,800.00	45.76	0.00	45.76	1,754.24	97.46%
001-515-31-48-00	Repairs & Maintenance - City Attorney	250.00	191.14	25.18	216.32	33.68	13.47%
001-515-31-49-00	Miscellaneous - City Attorney	855.00	0.00	0.00	0.00	855.00	100.00%
001-515-31-49-01	Reg Fees / Train Classes & Seminars - City Atty	500.00	132.00	0.00	132.00	368.00	73.60%
001-515-91-41-00	Professional Services - Legal - Indigent Defense	60,000.00	46,086.70	5,157.67	51,244.37	8,755.63	14.59%
001-517-90-24-00	Employee Benefit Prg Cost	1,200.00	900.00	100.00	1,000.00	200.00	16.67%
001-518-10-10-00	Salaries & Wages - HR	54,643.00	40,333.16	5,528.37	45,861.53	8,781.47	16.07%
001-518-10-20-00	Personnel Benefits - HR	26,288.00	19,842.42	2,101.40	21,943.82	4,344.18	16.53%
001-518-10-31-00	Operating Supplies - HR Administration	300.00	101.59	85.00	186.59	113.41	37.80%
001-518-10-31-01	Office Supplies - HR Administration	500.00	331.62	33.77	365.39	134.61	26.92%
001-518-10-31-02	Operating Supplies - HR Wellness	3,500.00	1,897.56	231.03	2,128.59	1,371.41	39.18%
001-518-10-31-03	Office Supplies - HR Wellness	300.00	0.00	0.00	0.00	300.00	100.00%
001-518-10-31-04	Operating Supplies - HR Wellness Grant Reimburs	180.00	23.78	0.00	23.78	156.22	86.79%
001-518-10-41-00	Prof. Services - Labor Negotiations	3,000.00	54.57	0.00	54.57	2,945.43	98.18%
001-518-10-41-01	Professional Services	8,000.00	224.42	0.00	224.42	7,775.58	97.19%
001-518-10-42-00	Communications - HR	500.00	461.40	49.81	511.21	-11.21	-2.24%
001-518-10-43-00	Travel	1,600.00	121.91	0.00	121.91	1,478.09	92.38%
001-518-10-48-00	Repairs And Maintenance	700.00	704.67	0.00	704.67	-4.67	-0.67%
001-518-10-49-00	Miscellaneous	800.00	1,467.75	0.00	1,467.75	-667.75	-83.47%
001-518-10-49-01	Training / Class Registration Fees & Charges	1,400.00	570.60	0.00	570.60	829.40	59.24%
001-518-10-49-02	Train/Class Reg Fees & Charge - City-wide Educat	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00%
001-518-20-10-00	Wages & Overtime	100,800.00	59,065.35	9,203.23	68,268.58	32,531.42	32.27%
001-518-20-20-00	Personnel Benefits	51,373.00	29,715.04	4,391.01	34,106.05	17,266.95	33.61%
001-518-20-31-00	Operating Supplies - Facilities	5,000.00	8,405.95	1,150.79	9,556.74	-4,556.74	-91.13%
001-518-20-31-01	Office Supplies - Facilities	100.00	277.69	2.72	280.41	-180.41	-180.41%
001-518-20-35-00	Sm Tools/Minor Equip	5,000.00	2,954.29	436.41	3,390.70	1,609.30	32.19%
001-518-20-41-00	Professional Services	25,000.00	14,595.29	1,791.00	16,386.29	8,613.71	34.45%
001-518-20-42-00	Communication	500.00	555.75	75.82	631.57	-131.57	-26.31%
001-518-20-43-00	Travel / Training	0.00	366.49	0.00	366.49	-366.49	0.00%
001-518-20-44-01	Advertising	0.00	443.50	0.00	443.50	-443.50	0.00%
001-518-20-45-00	Operating Rentals/Leases	500.00	0.00	0.00	0.00	500.00	100.00%
001-518-20-47-00	Public Utility Services	16,000.00	18,951.70	1,301.48	20,253.18	-4,253.18	-26.58%
001-518-20-47-01	Utilities - Annex Bldg	5,000.00	6,272.71	393.16	6,665.87	-1,665.87	-33.32%
001-518-20-48-00	Repairs & Maintenance	5,000.00	8,483.21	1,440.94	9,924.15	-4,924.15	-98.48%
001-518-20-48-02	Repairs & Maintenance Annex Bldg	2,000.00	774.54	0.00	774.54	1,225.46	61.27%
001-518-30-46-00	Insurance	85,057.00	81,558.12	0.00	81,558.12	3,498.88	4.11%
001-521-10-10-00	Wages & Overtime	159,297.00	139,435.90	15,241.10	154,677.00	4,620.00	2.90%
001-521-10-20-00	Personnel Benefits	50,056.00	44,605.16	4,889.18	49,494.34	561.66	1.12%
001-521-10-20-02	Benefits - Reimbursement Costs	0.00	106.72	0.00	106.72	-106.72	0.00%
001-521-10-31-00	Operating Supplies - Administration	1,000.00	1,447.83	0.00	1,447.83	-447.83	-44.78%
001-521-10-31-01	Office Supplies - Administration	500.00	373.23	62.67	435.90	64.10	12.82%
001-521-10-35-00	Sm Tools/Minor Equipment	2,500.00	957.20	0.00	957.20	1,542.80	61.71%
001-521-10-41-00	Professional Services	7,000.00	5,984.52	253.00	6,237.52	762.48	10.89%
001-521-10-41-01	Prof Services - Labor Negotiations.	8,500.00	825.00	0.00	825.00	7,675.00	90.29%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-521-10-41-03	Prof Services - Lexipol Consulting Service	3,500.00	3,561.31	0.00	3,561.31	-61.31	-1.75%
001-521-10-42-00	Communication	5,000.00	4,031.74	339.00	4,370.74	629.26	12.59%
001-521-10-43-00	Travel	3,000.00	1,398.65	0.00	1,398.65	1,601.35	53.38%
001-521-10-44-01	Advertising	500.00	1,087.00	0.00	1,087.00	-587.00	-117.40%
001-521-10-48-00	Repairs & Maintenance	200.00	215.91	12.46	228.37	-28.37	-14.19%
001-521-10-49-00	Miscellaneous	2,500.00	1,903.56	370.57	2,274.13	225.87	9.03%
001-521-10-49-01	Registrations / Fees Training Classes & Seminars	3,000.00	442.50	0.00	442.50	2,557.50	85.25%
001-521-10-49-02	Miscellaneous - PD Donations	0.00	313.78	0.00	313.78	-313.78	0.00%
001-521-10-49-03	Miscellaneous - Grant Reimbursed	0.00	5,211.00	0.00	5,211.00	-5,211.00	0.00%
001-521-10-49-96	Interfund Rentals O & M	34,305.00	62,868.36	0.00	62,868.36	-28,563.36	-83.26%
001-521-19-10-00	Wages Support Serv	127,948.00	102,705.65	11,642.52	114,348.17	13,599.83	10.63%
001-521-19-20-00	Benefits Support Servs	53,201.00	43,835.74	4,421.27	48,257.01	4,943.99	9.29%
001-521-19-20-01	Benefits/Uniforms Support Services	400.00	367.68	0.00	367.68	32.32	8.08%
001-521-19-31-00	Operating Supplies - Support Services	2,400.00	194.77	0.00	194.77	2,205.23	91.88%
001-521-19-31-01	Office Supplies - Support Services	2,500.00	824.55	258.34	1,082.89	1,417.11	56.68%
001-521-19-35-00	Sm Tools Support Servs	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-19-41-00	Prof Services Support Ser	5,705.00	3,709.18	338.00	4,047.18	1,657.82	29.06%
001-521-19-42-00	Communication Support Ser	0.00	46.63	0.00	46.63	-46.63	0.00%
001-521-19-43-00	Travel Support Services	1,500.00	345.79	0.00	345.79	1,154.21	76.95%
001-521-19-44-01	Advertising Support Servs	250.00	0.00	0.00	0.00	250.00	100.00%
001-521-19-45-00	Oper Rentals Support Serv	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-19-48-00	Repairs/Maint Support Ser	800.00	381.62	12.43	394.05	405.95	50.74%
001-521-19-49-00	Misc. Support Services	200.00	49.26	0.00	49.26	150.74	75.37%
001-521-19-49-01	Registrations / Fees - Training Classes / Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-19-49-02	WW SSMA New World Records Sys Support	40,000.00	18,600.97	0.00	18,600.97	21,399.03	53.50%
001-521-21-10-00	Wages Investigation	92,543.00	77,148.27	9,565.61	86,713.88	5,829.12	6.30%
001-521-21-20-00	Benefits - Investigation	32,751.00	26,682.64	2,887.94	29,570.58	3,180.42	9.71%
001-521-21-31-00	Operating Supplies - Investigation	1,500.00	1,690.54	21.67	1,712.21	-212.21	-14.15%
001-521-21-31-01	Office Supplies - Investigation	800.00	383.58	42.46	426.04	373.96	46.75%
001-521-21-35-00	Sm Tools/Equip Invest	500.00	406.30	0.00	406.30	93.70	18.74%
001-521-21-41-00	Prof Servs Investigation	1,500.00	694.79	25.93	720.72	779.28	51.95%
001-521-21-43-00	Communication Invest.	1,400.00	1,938.66	160.04	2,098.70	-698.70	-49.91%
001-521-21-48-00	Travel Investigation	1,000.00	520.00	0.00	520.00	480.00	48.00%
001-521-21-49-00	Repairs/Maint Invest.	75.00	3,207.91	12.46	3,220.37	-3,145.37	-4,193.83%
001-521-21-49-01	Misc Investigation	1,500.00	9.39	0.00	9.39	1,490.61	99.37%
001-521-21-49-02	Registration Fees - Training Classes & Seminars	1,500.00	1,148.00	0.00	1,148.00	352.00	23.47%
001-521-22-10-00	Wages Patrol	870,507.00	677,031.88	66,156.19	743,188.07	127,318.93	14.63%
001-521-22-20-00	Benefits Patrol	302,277.00	229,764.22	21,452.74	251,216.96	51,060.04	16.89%
001-521-22-20-01	Benefits Uniforms Patrol	12,000.00	8,311.00	0.00	8,311.00	3,689.00	30.74%
001-521-22-20-02	Benefits Uniforms BVP Grant-Funded	0.00	1,290.56	0.00	1,290.56	-1,290.56	0.00%
001-521-22-20-03	Patrol Equipment & Clothing Allowance	4,500.00	3,479.42	115.07	3,594.49	905.51	20.12%
001-521-22-31-00	Operating Supplies - Patrol	5,000.00	4,373.75	19.08	4,392.83	607.17	12.14%
001-521-22-31-01	Office Supplies - Patrol	2,200.00	1,805.13	223.56	2,028.69	171.31	7.79%
001-521-22-32-00	Fuel Consumed Patrol	1,000.00	501.76	0.00	501.76	498.24	49.82%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-521-22-35-00	Sm Tools/Equip Patrol	1,000.00	539.55	0.00	539.55	460.45	46.05%
001-521-22-41-00	Prof Services Patrol	3,500.00	2,249.89	214.94	2,464.83	1,035.17	29.58%
001-521-22-42-00	Communication Patrol	9,000.00	5,879.80	660.00	6,539.80	2,460.20	27.34%
001-521-22-42-01	Patrol Air Cards - Communication	5,000.00	7,295.63	680.50	7,976.13	-2,976.13	-59.52%
001-521-22-48-00	Repairs/Maint. Patrol	500.00	1,835.99	12.43	1,848.42	-1,348.42	-269.68%
001-521-22-49-00	Miscellaneous Patrol	100.00	11.69	0.00	11.69	88.31	88.31%
001-521-22-49-01	Intergov Servs Patrol - Dispatch Charges	200,000.00	356,420.74	500.00	356,920.74	-156,920.74	-78.46%
001-521-22-49-02	WW PD Support/Maint MDT Software	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-22-49-96	Interfund Rentals O & M	34,305.00	62,868.36	0.00	62,868.36	-28,563.36	-83.26%
001-521-23-10-00	Wages Spec Unit	0.00	6,855.20	6,060.37	12,915.57	-12,915.57	0.00%
001-521-23-20-00	Benefits Spec Unit	0.00	2,299.73	2,237.89	4,537.62	-4,537.62	0.00%
001-521-23-31-00	Operating Supplies - Special Unit	0.00	208.84	0.00	208.84	-208.84	0.00%
001-521-30-10-01	Wages - Drug Task Force	89,125.00	78,090.67	9,177.66	87,268.33	1,856.67	2.08%
001-521-30-20-01	Benefits - Drug Task Force	32,252.00	26,784.49	2,798.39	29,582.88	2,669.12	8.28%
001-521-30-31-00	Operating Supplies - Crime Prevention	100.00	406.52	0.00	406.52	-306.52	-306.52%
001-521-30-31-01	Office Supplies - Crime Prevention	100.00	15.27	0.00	15.27	84.73	84.73%
001-521-30-49-00	Misc Crime Prevention	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-30-49-06	Registrations/Fees - Training Classes & Seminars	300.00	0.00	0.00	0.00	300.00	100.00%
001-521-40-31-00	Operating Supplies - Training	17,500.00	9,756.20	203.62	9,959.82	7,540.18	43.09%
001-521-40-31-01	Office Supplies - Training	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-40-41-00	Prof Services Training	700.00	892.44	75.00	967.44	-267.44	-38.21%
001-521-40-41-00	Travel Training	10,000.00	9,524.01	1,391.95	10,915.96	-915.96	-9.16%
001-521-40-48-00	Repairs/Maint Training	1,000.00	130.01	0.00	130.01	869.99	87.00%
001-521-40-49-00	Misc Training	0.00	102.24	0.00	102.24	-102.24	0.00%
001-521-40-49-01	Registrations/Fees - Training Classes & Seminars	30,000.00	14,566.50	5,542.00	20,108.50	9,891.50	32.97%
001-521-70-10-00	Wages Traffic	289,562.00	225,255.68	22,058.23	247,313.91	42,248.09	14.59%
001-521-70-10-01	Wages - "X52 Sustained Enforce - Speed" Grt Pro	0.00	688.28	265.96	954.24	-954.24	0.00%
001-521-70-10-02	Wages - Impaired Driving CFDA#20.601 Grant Pro	0.00	480.64	0.00	480.64	-480.64	0.00%
001-521-70-10-04	Wages - Hwy Safety CFDA#20.600 Grant Program	1,500.00	240.32	0.00	240.32	1,259.68	83.98%
001-521-70-20-00	Benefits Traffic	100,703.00	76,563.63	7,152.32	83,715.95	16,987.05	16.87%
001-521-70-20-01	Benefits - "X52 Sustain Enforce - Speed" Grt Prog	0.00	223.94	87.07	311.01	-311.01	0.00%
001-521-70-20-02	Benefits - Impair Driving CFDA#20.601 Grant Prog	0.00	156.07	0.00	156.07	-156.07	0.00%
001-521-70-20-04	Benefits - Impair Driving CFDA#20.600 Grant Prog	0.00	78.04	0.00	78.04	-78.04	0.00%
001-521-70-20-06	BVFF Pension & Disability Payments	180.00	340.00	0.00	340.00	-160.00	-88.89%
001-521-70-31-00	Operating Supplies - Traffic	250.00	0.00	0.00	0.00	250.00	100.00%
001-521-70-31-01	Office Supplies - Traffic	75.00	0.00	3.75	3.75	71.25	95.00%
001-521-70-35-00	Sm Tools Traffic	200.00	0.00	0.00	0.00	200.00	100.00%
001-521-70-35-01	Small Tools DUI Emphasis Funded	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-70-41-00	Prof Services Traffic	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-70-48-00	Repairs/Maint Traffic	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-70-49-00	Miscellaneous Traffic	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-70-49-96	Interfund Rentals - O & M	35,000.00	62,868.36	0.00	62,868.36	-27,868.36	-79.62%
001-522-10-10-00	Wages & Overtime	47,563.00	40,360.71	1,993.60	42,354.31	5,208.69	10.95%
001-522-10-20-00	Personnel Benefits	15,157.00	12,253.67	888.85	13,142.52	2,014.48	13.29%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-522-10-20-01	Other Benefits - Uniforms	300.00	0.00	0.00	0.00	300.00	100.00%
001-522-10-31-00	Operating Supplies - Administration	500.00	106.46	0.00	106.46	393.54	78.71%
001-522-10-31-01	Office Supplies - Administration	500.00	893.44	0.00	893.44	-393.44	-78.69%
001-522-10-35-00	Sm Tools & Minor Equipmnt	250.00	0.00	0.00	0.00	250.00	100.00%
001-522-10-41-00	Prof Serv - Comprehens Analysis Of FD Services	500.00	358.93	0.00	358.93	141.07	28.21%
001-522-10-41-02	Professional Services - Admin	0.00	1,634.85	2,644.96	4,279.81	-4,279.81	0.00%
001-522-10-42-00	Communication	1,300.00	1,058.53	100.55	1,159.08	140.92	10.84%
001-522-10-43-00	Travel	5,000.00	2,734.99	1,317.48	4,052.47	947.53	18.95%
001-522-10-44-01	Advertising	500.00	443.50	0.00	443.50	56.50	11.30%
001-522-10-48-00	Repairs & Maintenance	500.00	762.91	19.89	782.80	-282.80	-56.56%
001-522-10-49-00	Miscellaneous	3,500.00	1,657.72	272.25	1,929.97	1,570.03	44.86%
001-522-10-49-01	Registrations/Fees - Training Classes & Seminars	3,000.00	2,341.48	0.00	2,341.48	658.52	21.95%
001-522-20-10-00	Wages Fire	169,345.00	128,659.07	11,927.01	140,586.08	28,758.92	16.98%
001-522-20-10-01	Stipends (Volunteers)	35,000.00	36,396.81	3,269.74	39,666.55	-4,666.55	-13.33%
001-522-20-10-02	Wages - Mobilization	0.00	6,480.69	10,586.11	17,066.80	-17,066.80	0.00%
001-522-20-20-00	Benefits Fire	61,423.00	49,955.62	4,750.51	54,706.13	6,716.87	10.94%
001-522-20-20-01	Benefits (Volunteers)	6,118.00	3,083.73	259.48	3,343.21	2,774.79	45.35%
001-522-20-20-02	Benefits - Mobilization	0.00	1,150.11	699.50	1,849.61	-1,849.61	0.00%
001-522-20-20-03	Uniforms - Volunteers	6,500.00	9,000.21	0.00	9,000.21	-2,500.21	-38.46%
001-522-20-20-04	Uniforms - FT Firefighter	4,000.00	1,134.24	0.00	1,134.24	2,865.76	71.64%
001-522-20-31-00	Operating Supplies - Suppression	3,500.00	3,417.78	116.55	3,534.33	-34.33	-0.98%
001-522-20-31-01	Office Supplies - Suppression	300.00	22.91	0.00	22.91	277.09	92.36%
001-522-20-31-02	Fire Mobilization - Protective Equipment	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-522-20-31-03	Radios/Pagers - Parts & Supplies	750.00	1,372.64	0.00	1,372.64	-622.64	-83.02%
001-522-20-31-04	Oper Supplies - Vehicles	0.00	0.00	13.05	13.05	-13.05	0.00%
001-522-20-31-05	Wildland Fire - Operating Supplies	0.00	483.36	0.00	483.36	-483.36	0.00%
001-522-20-32-00	Fuel - Suppression	250.00	1,749.28	160.68	1,909.96	-1,659.96	-663.98%
001-522-20-32-02	Fire Mobilization - Fuel Consumed	1,200.00	3,918.23	0.00	3,918.23	-2,718.23	-226.52%
001-522-20-35-00	Sm Tools/Equipment	1,000.00	1,335.91	0.00	1,335.91	-335.91	-33.59%
001-522-20-35-01	Small Tools Vehicle	500.00	147.79	0.00	147.79	352.21	70.44%
001-522-20-35-02	Fire Mobilization - Sm Tools / Equipment	800.00	279.20	0.00	279.20	520.80	65.10%
001-522-20-41-00	Fire Dept Personnel Physicals	3,000.00	321.64	0.00	321.64	2,678.36	89.28%
001-522-20-42-00	Communication - Air Cards For MDTs	0.00	2,606.24	240.06	2,846.30	-2,846.30	0.00%
001-522-20-43-00	Travel - Supression	0.00	377.88	0.00	377.88	-377.88	0.00%
001-522-20-48-00	Repairs/Maintenance	1,000.00	8,216.43	767.60	8,984.03	-7,984.03	-798.40%
001-522-20-48-01	Repairs/Maint Vehicle	0.00	11.20	0.00	11.20	-11.20	0.00%
001-522-20-48-02	Fire Mobilization - Repairs & Maint.	100.00	519.35	6.72	526.07	-426.07	-426.07%
001-522-20-49-00	Misc Fire	0.00	79.62	0.00	79.62	-79.62	0.00%
001-522-20-49-02	Fire Mobilization - Misc. Expense	500.00	27.69	0.00	27.69	472.31	94.46%
001-522-20-49-04	Intergov Services - Dispatch Charges	25,000.00	45,169.05	0.00	45,169.05	-20,169.05	-80.68%
001-522-20-49-06	BVFF Pension & Disability Payments	1,800.00	1,260.00	0.00	1,260.00	540.00	30.00%
001-522-20-49-96	Interfund Rentals - O & M	30,000.00	39,172.38	0.00	39,172.38	-9,172.38	-30.57%
001-522-30-10-00	Wages & OT	40,865.00	33,041.61	3,266.37	36,307.98	4,557.02	11.15%
001-522-30-20-00	Benefits	19,667.00	16,067.77	1,678.22	17,745.99	1,921.01	9.77%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-522-30-20-01	Other Benefits/Uniforms	300.00	235.47	0.00	235.47	64.53	21.51%
001-522-30-31-00	Operating Supplies - Prevention / Investigation	2,500.00	458.88	0.00	458.88	2,041.12	81.64%
001-522-30-31-01	Office Supplies - Prevention / Investigation	200.00	0.00	0.00	0.00	200.00	100.00%
001-522-30-42-00	Communication	1,500.00	205.81	41.25	247.06	1,252.94	83.53%
001-522-30-43-00	Travel	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-522-30-48-00	Repairs/Maintenance	100.00	0.00	0.00	0.00	100.00	100.00%
001-522-30-49-00	Miscellaneous	750.00	102.25	333.94	436.19	313.81	41.84%
001-522-45-10-00	Wages & OT	78,184.00	59,726.12	5,433.08	65,159.20	13,024.80	16.66%
001-522-45-20-00	Benefits	18,070.00	15,019.58	1,431.22	16,450.80	1,619.20	8.96%
001-522-45-20-03	Uniforms - FT Firefighter	300.00	620.45	0.00	620.45	-320.45	-106.82%
001-522-45-31-00	Operating Supplies - Training	5,000.00	1,913.29	235.88	2,149.17	2,850.83	57.02%
001-522-45-31-01	Office Supplies - Training	250.00	4.35	0.00	4.35	245.65	98.26%
001-522-45-31-01	Small Tools & Equipment - Training	0.00	21.70	0.00	21.70	-21.70	0.00%
001-522-45-35-00	Travel	12,000.00	1,946.97	0.00	1,946.97	10,053.03	83.78%
001-522-45-43-00	Repairs/Maintenance	150.00	44.14	0.00	44.14	105.86	70.57%
001-522-45-48-00	Miscellaneous	2,500.00	2,021.60	0.00	2,021.60	478.40	19.14%
001-522-45-49-00	Registrations/Fees - Training Classes & Seminars	4,500.00	7,798.00	84.00	7,882.00	-3,382.00	-75.16%
001-522-50-31-00	Operating Supplies - Facilities	4,000.00	5,412.04	743.40	6,155.44	-2,155.44	-53.89%
001-522-50-31-01	Office Supplies - Facilities	100.00	434.39	0.00	434.39	-334.39	-334.39%
001-522-50-35-00	Small Tools/Equipment	150.00	0.00	115.69	115.69	34.31	22.87%
001-522-50-41-00	Professional Services	0.00	35.70	0.00	35.70	-35.70	0.00%
001-522-50-47-00	Public Utility Services	25,000.00	22,942.30	2,519.73	25,462.03	-462.03	-1.85%
001-522-50-48-00	Repairs/Maintenance	5,000.00	22,689.50	889.26	23,578.76	-18,578.76	-371.58%
001-522-50-49-00	Miscellaneous	150.00	54.87	0.00	54.87	95.13	63.42%
001-523-60-41-00	Professional Services	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-523-60-49-00	Miscellaneous	150.00	0.00	0.00	0.00	150.00	100.00%
001-523-60-49-01	Intergov Services - Cnty Jail Services	35,000.00	17,252.82	15,555.24	32,808.06	2,191.94	6.26%
001-524-10-10-00	Wages - Bldg Clerical	18,689.00	15,917.82	1,919.29	17,837.11	851.89	4.56%
001-524-10-20-00	Benefits - Bldg Clerical	12,983.00	10,863.98	1,105.71	11,969.69	1,013.31	7.80%
001-524-20-10-00	Wages & OT	123,282.00	103,395.50	11,331.23	114,726.73	8,555.27	6.94%
001-524-20-20-00	Benefits	67,692.00	57,078.40	5,699.84	62,778.24	4,913.76	7.26%
001-524-20-31-00	Operating Supplies - Bldg. Inspection	2,600.00	300.50	0.00	300.50	2,299.50	88.44%
001-524-20-31-01	Office Supplies - Bldg. Inspection	500.00	338.55	42.59	381.14	118.86	23.77%
001-524-20-35-00	Sm Tools/Equipment	450.00	0.00	0.00	0.00	450.00	100.00%
001-524-20-41-00	Professional Services	2,000.00	1,633.36	0.00	1,633.36	366.64	18.33%
001-524-20-42-00	Communication	2,893.00	2,417.09	241.86	2,658.95	234.05	8.09%
001-524-20-43-00	Travel	4,560.00	826.52	0.00	826.52	3,733.48	81.87%
001-524-20-48-00	Repairs/Maintenance	200.00	268.66	40.46	309.12	-109.12	-54.56%
001-524-20-49-00	Miscellaneous	0.00	342.63	255.26	597.89	-597.89	0.00%
001-524-20-49-01	Training Class Registration Costs - Bldg Dept	7,902.00	1,285.00	165.00	1,450.00	6,452.00	81.65%
001-525-60-49-00	Intergov Servs Emergency Management Cnty	9,400.00	17,200.00	0.00	17,200.00	-7,800.00	-82.98%
001-548-68-49-96	INF ER&R From CE O&M Costs	62,000.00	53,155.53	0.00	53,155.53	8,844.47	14.27%
001-554-30-10-00	Wages Special Enforcement	62,668.00	48,412.47	4,876.00	53,288.47	9,379.53	14.97%
001-554-30-20-00	Benefits	31,933.00	28,451.88	3,082.96	31,534.84	398.16	1.25%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-554-30-20-01	Uniforms	500.00	0.00	0.00	0.00	500.00	100.00%
001-554-30-31-00	Operating Supplies - Special Enforcement	500.00	14.32	0.00	14.32	485.68	97.14%
001-554-30-31-01	Office Supplies - Special Enforcement	300.00	325.11	42.44	367.55	-67.55	-22.52%
001-554-30-35-00	Sm Tools/Equipment	75.00	66.94	0.00	66.94	8.06	10.75%
001-554-30-41-00	Professional Services	10,000.00	9,134.96	1,000.00	10,134.96	-134.96	-1.35%
001-554-30-42-00	Communications - Special Enforcement	1,500.00	811.55	81.26	892.81	607.19	40.48%
001-554-30-43-00	Travel	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-554-30-48-00	Repairs/maintenance	20.00	0.00	0.00	0.00	20.00	100.00%
001-554-30-49-00	Miscellaneous	40.00	0.00	0.00	0.00	40.00	100.00%
001-554-30-49-01	Registrations/Fees - Training Classes & Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
001-554-30-49-96	Interfund Rentals - O & M	2,300.00	5,889.15	0.00	5,889.15	-3,589.15	-156.05%
001-557-20-49-00	Community Services	0.00	122.79	0.00	122.79	-122.79	0.00%
001-558-50-40-00	State Bldg Code Fee	1,500.00	1,164.50	0.00	1,164.50	335.50	22.37%
001-558-60-10-00	Wages & OT	105,130.00	87,239.44	10,004.37	97,243.81	7,886.19	7.50%
001-558-60-20-00	Personnel Benefits	52,123.00	43,257.44	4,410.09	47,667.53	4,455.47	8.55%
001-558-60-31-00	Operating Supplies - Planning	500.00	81.78	8.25	90.03	409.97	81.99%
001-558-60-31-01	Office Supplies - Planning	300.00	258.43	25.10	283.53	16.47	5.49%
001-558-60-41-00	Professional Services	100,000.00	14,738.93	0.00	14,738.93	85,261.07	85.26%
001-558-60-41-01	Professional Services - Grant Reimbursed	20,000.00	0.00	0.00	0.00	20,000.00	100.00%
001-558-60-42-00	Communication	1,500.00	1,482.83	87.55	1,570.38	-70.38	-4.69%
001-558-60-43-00	Travel	2,100.00	110.43	0.00	110.43	1,989.57	94.74%
001-558-60-44-01	Advertising	2,500.00	2,106.33	673.96	2,780.29	-280.29	-11.21%
001-558-60-48-00	Repairs And Maintenance	1,400.00	474.18	44.18	518.36	881.64	62.97%
001-558-60-49-00	Miscellaneous	2,000.00	1,310.29	0.00	1,310.29	689.71	34.49%
001-558-60-49-01	Registrations/Fees - Training Classes & Seminars	900.00	116.04	0.00	116.04	783.96	87.11%
001-558-60-49-02	Intergov Services	5,200.00	8,701.00	0.00	8,701.00	-3,501.00	-67.33%
001-558-70-41-00	Community Development / Planning Prof Servs	35,000.00	14,608.63	6,468.50	21,077.13	13,922.87	39.78%
001-558-70-49-00	Economic Development - Miscellaneous	10,945.00	4,800.00	0.00	4,800.00	6,145.00	56.14%
001-558-75-41-01	Planning & Development Costs - Pass Thru	10,000.00	12,368.52	1,000.00	13,368.52	-3,368.52	-33.69%
001-559-30-49-01	Development / Customer Pass-Through Expense	0.00	63,003.06	0.00	63,003.06	-63,003.06	0.00%
001-564-10-10-00	Mental Health Services - Salaries & Wages	70,000.00	0.00	0.00	0.00	70,000.00	100.00%
001-564-10-20-00	Mental Health Services - Personnel Benefits	25,387.00	0.00	0.00	0.00	25,387.00	100.00%
001-566-00-49-00	Intergovernmentl Services	3,000.00	3,067.76	0.00	3,067.76	-67.76	-2.26%
001-573-90-31-00	Operating Supplies - Community Events	8,000.00	2,960.79	5,789.56	8,750.35	-750.35	-9.38%
001-573-90-31-01	Office Supplies - Community Events	600.00	30.14	14.44	44.58	555.42	92.57%
001-573-90-35-00	Sm Tools/Minor Equip.	25,000.00	22,071.88	195.99	22,267.87	2,732.13	10.93%
001-573-90-40-01	Farmer's Market Pass-through Payments - CC	0.00	9.00	0.00	9.00	-9.00	0.00%
001-573-90-40-02	Farmer's Market Pass-through Payments - SNAP/E	1,400.00	850.39	268.00	1,118.39	281.61	20.12%
001-573-90-40-03	Farmer Market Pass-through Process - State Matc	1,400.00	827.21	0.00	827.21	572.79	40.91%
001-573-90-40-05	Farmer Market Pass-through Process - DOH Kid Ca	1,400.00	1,297.40	0.00	1,297.40	102.60	7.33%
001-573-90-41-00	Professional Services - Community Events	30,000.00	15,456.04	0.00	15,456.04	14,543.96	48.48%
001-573-90-41-02	Professional Services - Blue Mountain United Way	0.00	10,000.00	0.00	10,000.00	-10,000.00	0.00%
001-573-90-41-03	Professional Services - Community Grant	0.00	11,950.00	0.00	11,950.00	-11,950.00	0.00%
001-573-90-42-00	Communications - Community Events	1,000.00	811.55	81.26	892.81	107.19	10.72%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-573-90-44-01	Advertising	9,000.00	4,025.20	0.00	4,025.20	4,974.80	55.28%
001-573-90-49-00	Miscellaneous	2,000.00	1,571.55	0.00	1,571.55	428.45	21.42%
001-573-90-49-01	Community Assistance Program	17,000.00	0.00	0.00	0.00	17,000.00	100.00%
001-576-80-10-00	Wages	60,219.00	49,337.66	6,096.08	55,433.74	4,785.26	7.95%
001-576-80-20-00	Benefits	41,559.00	34,375.95	3,495.89	37,871.84	3,687.16	8.87%
001-576-80-20-01	Uniforms / Other Benefits	250.00	0.00	0.00	0.00	250.00	100.00%
001-576-80-31-00	Operating Supplies - Parks	8,000.00	9,732.85	1,295.36	11,028.21	-3,028.21	-37.85%
001-576-80-35-00	Sm Tools/Equipment	750.00	313.54	162.56	476.10	273.90	36.52%
001-576-80-41-00	Professional Services	300.00	665.38	0.00	665.38	-365.38	-121.79%
001-576-80-42-00	Communication	300.00	0.00	0.00	0.00	300.00	100.00%
001-576-80-45-00	Operating Rentals	300.00	0.00	556.65	556.65	-256.65	-85.55%
001-576-80-47-00	Utility Services	31,000.00	35,863.47	3,806.40	39,669.87	-8,669.87	-27.97%
001-576-80-48-00	Repairs/Maintenance	5,000.00	110.87	0.00	110.87	4,889.13	97.78%
001-576-80-49-00	Miscellaneous	5,000.00	252.52	0.00	252.52	4,747.48	94.95%
001-576-80-49-01	Intergov Services	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-576-80-49-02	Registration Fees / Training Classes & Seminars	500.00	48.00	0.00	48.00	452.00	90.40%
001-576-81-10-00	Wages & OT	18,576.00	23,828.44	3,686.23	27,514.67	-8,938.67	-48.12%
001-576-81-20-00	Personnel Benefits	9,102.00	12,511.34	1,698.46	14,209.80	-5,107.80	-56.12%
001-576-81-31-00	Operating Supplies - Parks Administration	200.00	1.33	0.00	1.33	198.67	99.34%
001-576-81-31-01	Office Supplies - Parks Administration	200.00	4.06	2.00	6.06	193.94	96.97%
001-576-81-42-00	Communication	500.00	341.25	33.88	375.13	124.87	24.97%
001-576-81-43-00	Travel	0.00	537.96	36.55	574.51	-574.51	0.00%
001-576-81-49-00	Miscellaneous	100.00	205.50	0.00	205.50	-105.50	-105.50%
001-582-10-00-03	Refund Of Fireworks Bonds	100.00	0.00	0.00	0.00	100.00	100.00%
001-589-90-00-00	Other Non-Expenditures	500.00	2,182.07	0.00	2,182.07	-1,682.07	-336.41%
001-589-90-00-04	Travel Account Expenditures	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
001-589-90-00-10	Covid-19 Reimbursement	0.00	7,635.75	0.00	7,635.75	-7,635.75	0.00%
001-589-90-00-98	Payroll Draw Clearing	0.00	-592.08	0.00	-592.08	592.08	0.00%
001-589-90-00-99	Payroll Clearing	0.00	1,786.89	0.00	1,786.89	-1,786.89	0.00%
001-594-14-64-00	Machinery & Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
001-594-14-64-01	Machinery & Equipment	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-594-18-64-16	Machinery And Equipment - HR	250.00	0.00	0.00	0.00	250.00	100.00%
001-594-18-64-19	Machinery/Equipment	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-594-21-64-01	Machinery Investigation	8,700.00	20,411.68	0.00	20,411.68	-11,711.68	-134.62%
001-594-21-64-02	Machinery/Equip Patrol	30,000.00	28,367.82	485.20	28,853.02	1,146.98	3.82%
001-594-21-64-05	WASPC TrafficSafety Grant	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-594-21-64-09	Equipment Purchases - Traffic Policing	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-594-21-64-10	Machinery & Equipment - Grant Funded	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-594-21-64-11	Machinery & Equipment - Support Svcs	4,200.00	0.00	3,547.97	3,547.97	652.03	15.52%
001-594-21-64-12	Wildhorse Camera Grant	2,000.00	4,771.50	0.00	4,771.50	-2,771.50	-138.58%
001-594-21-64-55	Machinery/Equipment - Special Enforcement	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-594-22-64-10	Equipment - Radios & Pagers (Fire)	19,500.00	9,646.70	0.00	9,646.70	9,853.30	50.53%
001-594-22-64-20	Machinery/Equipment	40,000.00	22,054.10	0.00	22,054.10	17,945.90	44.86%
001-594-22-64-40	Train Equip/Software/Matlis - WSP FF Train Progra	2,000.00	5,187.68	0.00	5,187.68	-3,187.68	-159.38%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-594-22-64-50	Machinery/Equipment	8,000.00	5,713.45	0.00	5,713.45	2,286.55	28.58%
001-594-58-64-01	Machinery & Equipment	300.00	0.00	0.00	0.00	300.00	100.00%
001-594-76-61-00	Land & Land Improvements - Parks	20,000.00	11,781.35	0.00	11,781.35	8,218.65	41.09%
001-594-76-63-00	Other Improvements - Parks	0.00	16,552.40	0.00	16,552.40	-16,552.40	0.00%
001-597-00-00-01	Interfund Transfer CE/Sts	600,000.00	402,000.00	0.00	402,000.00	198,000.00	33.00%
001-597-00-00-03	Transfers-Out - CE To SCCF #101	0.00	200,000.00	0.00	200,000.00	-200,000.00	0.00%
001-597-00-00-05	Transfer To Current Expense Reserve Fund	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
001-597-00-00-12	Transfer To Technology Reserve Fund	400,000.00	201,000.00	20,000.00	221,000.00	179,000.00	44.75%
001-597-00-00-15	Transfers-Out - CE To Bldg Facility Maint. Reserve	1,100,000.00	552,750.00	0.00	552,750.00	547,250.00	49.75%
001-597-00-00-20	CARS GO Bond Payment - INF To 201 Bond Fun	489,050.00	489,050.00	0.00	489,050.00	0.00	0.00%
001-597-00-00-61	Interfund Transf From CE To Empl Bene Reserv #6	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
001-597-00-04-04	IF Transf To SW Cap For ARPA Exp (CFDA # 21.027)	7,446.00	0.00	0.00	0.00	7,446.00	100.00%
001-597-00-13-11	Transfer From CE To Street Improvement Fund	0.00	150,000.00	0.00	150,000.00	-150,000.00	0.00%
001-597-00-15-21	Transfer To 320 For Equipment Replacement	228,351.00	171,263.25	0.00	171,263.25	57,087.75	25.00%
001-597-00-15-22	Transfer To 320 For Equipment Replacement	175,000.00	87,937.50	0.00	87,937.50	87,062.50	49.75%
001-597-00-15-76	Transfer To 320 For Equipment Replacement	100,000.00	50,250.00	0.00	50,250.00	49,750.00	49.75%
Totals:		1,344,146.00	1,242,122.77	-629,773.33	612,349.44	731,796.56	
Totals:		1,344,146.00	1,242,122.77	-629,773.33	612,349.44	731,796.56	
Totals:		1,344,146.00	1,242,122.77	-629,773.33	612,349.44	731,796.56	
001 - Current Expense Fund Totals:		1,344,146.00	1,242,122.77	-629,773.33	612,349.44	731,796.56	
005 - Current Expense Reserve Fund							
005-361-10-00-05	Unrealized Gain/Loss	0.00	-1,439.17	-2,261.67	-3,700.84	3,700.84	0.00%
005-361-11-00-05	Investment Interest	-1,500.00	-6,950.68	-358.86	-7,309.54	5,809.54	387.30%
005-397-00-00-05	Interfund Transfer From Current Expense	-100,000.00	0.00	0.00	0.00	-100,000.00	-100.00%
005-514-29-41-05	Banking Service Fees/Charges	0.00	26.69	2.57	29.26	-29.26	0.00%
Totals:		-101,500.00	-8,363.16	-2,617.96	-10,981.12	-90,518.88	
Totals:		-101,500.00	-8,363.16	-2,617.96	-10,981.12	-90,518.88	
Totals:		-101,500.00	-8,363.16	-2,617.96	-10,981.12	-90,518.88	
005 - Current Expense Reserve Fund Totals:		-101,500.00	-8,363.16	-2,617.96	-10,981.12	-90,518.88	
012 - Technology Reserve Fund							
012-361-10-00-20	Unrealized Gain/Loss	0.00	-1,018.65	-1,899.19	-2,917.84	2,917.84	0.00%
012-361-11-00-20	Interest Earned - Technology Reserve Fund	-1,000.00	-4,738.16	-17.64	-4,755.80	3,755.80	375.58%
012-397-00-00-13	Interfund Transfer CE To Tech Reserve Fund	-400,000.00	-201,000.00	-20,000.00	-221,000.00	-179,000.00	-44.75%
012-514-20-41-00	Professional Financial / Banking Costs	20.00	22.20	1.94	24.14	-4.14	-20.70%
012-518-88-41-00	Professional Technology Services	99,539.00	41,679.74	2,991.42	44,671.16	54,867.84	55.12%
012-518-88-41-01	Professional Technology Services-Data Storage	3,000.00	2,257.68	0.00	2,257.68	742.32	24.74%
012-518-89-10-00	Salaries & Wages	0.00	9,525.84	5,000.00	14,525.84	-14,525.84	0.00%
012-518-89-20-00	Benefits	0.00	6,368.24	3,218.42	9,586.66	-9,586.66	0.00%
012-518-89-31-00	Operating Supplies - Data Processing	0.00	0.00	76.48	76.48	-76.48	0.00%
012-518-89-31-01	Office Supplies - Data Processing	500.00	686.17	2.72	688.89	-188.89	-37.78%
012-518-89-35-00	Sm Tools/Minor Equipment	400.00	1,541.07	0.00	1,541.07	-1,141.07	-285.27%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
012-518-89-41-00	Professional Services	0.00	80.50	0.00	80.50	-80.50	0.00%
012-518-89-42-00	Communication	2,400.00	2,154.80	316.11	2,470.91	-70.91	-2.95%
012-518-89-45-00	Operating Rentals/Leases	1,300.00	0.00	0.00	0.00	1,300.00	100.00%
012-518-89-48-00	Repairs & Maintenance	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
012-518-89-49-01	Registration Fees - Training Classes & Seminars	200.00	0.00	0.00	0.00	200.00	100.00%
012-591-18-75-05	Cap Leases & Installment Purchas - Postage Meter	1,560.00	778.86	0.00	778.86	781.14	50.07%
012-591-21-75-01	Cap Leases & Installment Purchas - Police Dept	21,792.86	0.00	0.00	0.00	21,792.86	100.00%
012-591-58-75-04	Cap Leases & Installment Purchas - CD Copier Lea	2,805.00	2,450.08	233.75	2,683.83	121.17	4.32%
012-594-18-64-00	Machinery / Equipment	600.00	383.04	0.00	383.04	216.96	36.16%
012-594-18-64-01	Machinery & Equipment - Technology	18,500.00	54,621.74	0.00	54,621.74	-36,121.74	-195.25%
012-594-18-64-03	Software / Software Update Purchases	277,853.74	358,897.82	7,164.78	366,062.60	-88,208.86	-31.75%
Totals:		30,470.60	274,690.97	-2,911.21	271,779.76	-241,309.16	
Totals:		30,470.60	274,690.97	-2,911.21	271,779.76	-241,309.16	
Totals:		30,470.60	274,690.97	-2,911.21	271,779.76	-241,309.16	
012 - Technology Reserve Fund Totals:		30,470.60	274,690.97	-2,911.21	271,779.76	-241,309.16	
061 - Employee Benefit Reserve Fund							
061-361-10-00-61	Unrealized Gain/Loss	0.00	-1,228.21	-1,914.77	-3,142.98	3,142.98	0.00%
061-361-11-00-61	Investment Interest-Employee Benefit Reserve	-2,000.00	-5,895.07	-282.52	-6,177.59	4,177.59	208.88%
061-397-00-00-61	IF Trans From CE Fund To Employee Benefit Resv Fu	-100,000.00	0.00	0.00	0.00	-100,000.00	-100.00%
061-518-10-41-50	Professional Services-Banking Fees	25.00	22.72	2.15	24.87	0.13	0.52%
061-518-61-20-01	Postemployment Benefits - Med Exp Reimb LEOFF	75,000.00	19,665.00	12,325.93	31,990.93	43,009.07	57.35%
061-518-61-20-02	Postemployment Benefits - Ins Premiums LEOFF 1	12,450.00	7,425.00	742.50	8,167.50	4,282.50	34.40%
Totals:		-14,525.00	19,989.44	10,873.29	30,862.73	-45,387.73	
Totals:		-14,525.00	19,989.44	10,873.29	30,862.73	-45,387.73	
Totals:		-14,525.00	19,989.44	10,873.29	30,862.73	-45,387.73	
061 - Employee Benefit Reserve Fund Totals:		-14,525.00	19,989.44	10,873.29	30,862.73	-45,387.73	
100 - Street Fund							
100-322-40-00-00	Street & Curb Permits	-6,000.00	-5,850.00	0.00	-5,850.00	-150.00	-2.50%
100-336-00-71-00	Multimodal Transportation æ“ Cities	-12,812.00	-6,399.02	0.00	-6,399.02	-6,412.98	-50.05%
100-336-00-87-00	Motor Veh Fuel Tax St.	-190,596.00	-154,773.53	-14,057.76	-168,831.29	-21,764.71	-11.42%
100-361-10-00-01	Unrealized Gain/Loss	0.00	-355.34	-1,040.07	-1,395.41	1,395.41	0.00%
100-361-11-00-01	Investment Interest	-750.00	-2,899.14	-214.95	-3,114.09	2,364.09	315.21%
100-369-91-00-01	Other Misc. Revenue	0.00	-123.40	-167.38	-290.78	290.78	0.00%
100-395-20-00-10	Insurance/Other Compensation For Loss	0.00	-20,329.45	-30.00	-20,359.45	20,359.45	0.00%
100-397-00-00-01	Transfer From CE To Sts	-600,000.00	-402,000.00	0.00	-402,000.00	-198,000.00	-33.00%
100-542-30-10-00	Wages & OT	82,587.00	56,626.11	8,417.42	65,043.53	17,543.47	21.24%
100-542-30-20-00	Benefits	44,125.00	31,260.97	4,012.78	35,273.75	8,851.25	20.06%
100-542-30-20-01	Benefits - Uniforms	800.00	261.18	0.00	261.18	538.82	67.35%
100-542-30-31-00	Operating Supplies - Traveled Way	35,000.00	21,025.94	1,089.14	22,115.08	12,884.92	36.81%
100-542-30-35-00	Sm Tools/Equipment	500.00	1,115.52	107.49	1,223.01	-723.01	-144.60%
100-542-30-41-00	Professional Services	2,500.00	15,661.32	0.00	15,661.32	-13,161.32	-526.45%

Detail vs Budget Report

Detail vs Budget Report		Date Range: 11/01/2023 - 11/30/2023						
Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
100-542-30-42-00	Communications	2,500.00	1,654.93	155.01	1,809.94	690.06	27.60%	
100-542-30-43-00	Travel	0.00	581.85	0.00	581.85	-581.85	0.00%	
100-542-30-45-00	Operating Rentals	10,000.00	7,190.51	0.00	7,190.51	2,809.49	28.09%	
100-542-30-48-00	Repairs/Maintenance	3,500.00	21,254.14	0.00	21,254.14	-17,754.14	-507.26%	
100-542-30-49-00	Miscellaneous	300.00	426.43	70.63	497.06	-197.06	-65.69%	
100-542-30-49-96	Interfund Rentals - O & M	35,000.00	29,476.60	0.00	29,476.60	5,523.40	15.78%	
100-542-63-47-00	Public Util St. Lighting	40,000.00	41,997.47	6,215.90	48,213.37	-8,213.37	-20.53%	
100-542-64-10-00	Wages & OT	32,405.00	14,871.62	1,822.94	16,694.56	15,710.44	48.48%	
100-542-64-20-00	Benefits	17,245.00	8,176.50	831.98	9,008.48	8,236.52	47.76%	
100-542-64-20-01	Benefits - Uniforms	200.00	102.58	0.00	102.58	97.42	48.71%	
100-542-64-31-00	Operating Supplies - Traffic Control Devices	35,000.00	45,883.63	164.67	46,048.30	-11,048.30	-31.57%	
100-542-64-35-00	Sm Tools/Equipment	1,000.00	707.84	0.00	707.84	292.16	29.22%	
100-542-64-47-00	Public Utilities	6,800.00	7,221.66	1,834.67	9,056.33	-2,256.33	-33.18%	
100-542-64-49-00	Intergovernmentl Services	7,500.00	5,743.20	1,024.88	6,768.08	731.92	9.76%	
100-542-64-49-01	Miscellaneous	0.00	21.25	0.00	21.25	-21.25	0.00%	
100-542-64-49-96	Interfund Rentals - O & M	14,500.00	14,831.86	0.00	14,831.86	-331.86	-2.29%	
100-542-66-10-00	Wages & OT	19,073.00	4,957.21	607.65	5,564.86	13,508.14	70.82%	
100-542-66-20-00	Benefits	10,715.00	2,760.84	277.32	3,038.16	7,676.84	71.65%	
100-542-66-31-00	Operating Supplies - Snow & Ice Removal	5,000.00	1,101.30	94.49	1,195.79	3,804.21	76.08%	
100-542-66-49-00	Miscellaneous	0.00	83.83	0.00	83.83	-83.83	0.00%	
100-542-66-49-96	Interfund Rentals - O & M	6,800.00	1,529.85	0.00	1,529.85	5,270.15	77.50%	
100-542-67-20-01	Benefits - Uniforms	200.00	0.00	0.00	0.00	200.00	100.00%	
100-542-70-10-00	Wages & OT	24,182.00	4,957.20	607.64	5,564.84	18,617.16	76.99%	
100-542-70-20-00	Benefits	13,782.00	2,782.46	277.29	3,059.75	10,722.25	77.80%	
100-542-70-20-01	Benefits - Uniforms	200.00	80.11	0.00	80.11	119.89	59.95%	
100-542-70-31-00	Operating Supplies - Roadside	6,000.00	5,397.19	95.29	5,492.48	507.52	8.46%	
100-542-70-32-00	Fuel	500.00	0.00	0.00	0.00	500.00	100.00%	
100-542-70-35-00	Sm Tools/Equipment	500.00	108.69	0.00	108.69	391.31	78.26%	
100-542-70-41-00	Professional Services	0.00	30.00	0.00	30.00	-30.00	0.00%	
100-542-70-48-00	Repairs/Maintenance	1,000.00	0.00	0.00	0.00	1,000.00	100.00%	
100-542-70-48-10	Road & Street Repairs & Maintenance - Myra Rd	3,000.00	0.00	0.00	0.00	3,000.00	100.00%	
100-542-70-49-00	Intergovernmentl Services	7,800.00	3,197.24	707.37	3,904.61	3,895.39	49.94%	
100-542-70-49-96	Interfund Rentals - O & M	9,000.00	3,126.94	0.00	3,126.94	5,873.06	65.26%	
100-542-90-10-00	Wages & OT	8,351.00	6,737.13	856.58	7,593.71	757.29	9.07%	
100-542-90-20-00	Benefits	4,172.00	2,978.08	304.19	3,282.27	889.73	21.33%	
100-543-10-10-00	Wages & OT	54,083.00	44,417.46	5,098.73	49,516.19	4,566.81	8.44%	
100-543-10-10-02	Wages - Clerical	984.00	837.78	101.02	938.80	45.20	4.59%	
100-543-10-20-00	Benefits	24,759.00	18,665.85	1,921.41	20,587.26	4,171.74	16.85%	
100-543-10-20-02	Benefits - Clerical	683.00	571.85	58.21	630.06	52.94	7.75%	
100-543-10-31-00	Operating Supplies - Administration	1,850.00	10.97	0.00	10.97	1,839.03	99.41%	
100-543-10-31-01	Office Supplies - Administration	500.00	109.57	11.54	121.11	378.89	75.78%	
100-543-10-41-00	Professional Services	1,500.00	1,191.66	12.35	1,204.01	295.99	19.73%	
100-543-10-42-00	Communication	400.00	334.70	38.89	373.59	26.41	6.60%	
100-543-10-44-01	Advertising	300.00	1,008.06	0.00	1,008.06	-708.06	-236.02%	

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100-543-10-47-00	Public Services	1,400.00	1,425.94	84.61	1,510.55	-110.55	-7.90%
100-543-10-49-00	Miscellaneous	500.00	1,441.97	81.24	1,523.21	-1,023.21	-204.64%
100-543-30-41-00	Professional Financial / Banking Costs	400.00	313.32	1.22	314.54	85.46	21.37%
100-543-30-43-00	Travel - Training	500.00	223.55	0.00	223.55	276.45	55.29%
100-543-30-46-00	Insurance	32,261.00	30,939.76	0.00	30,939.76	1,321.24	4.10%
100-543-30-49-00	Miscellaneous	0.00	39.99	0.00	39.99	-39.99	0.00%
100-543-30-49-01	Registrations/Fees - Training Classes & Seminars	500.00	858.00	0.00	858.00	-358.00	-71.60%
100-544-20-10-00	Salary / Wages - City Engineer	2,280.00	1,335.16	0.00	1,335.16	944.84	41.44%
100-544-20-20-00	Benefits - City Engineer	227.00	-226.01	0.00	-226.01	453.01	199.56%
100-544-20-31-00	Operating Supplies - Engineering	200.00	50.00	0.00	50.00	150.00	75.00%
100-544-20-31-01	Office Supplies - Engineering	200.00	20.43	0.00	20.43	179.57	89.79%
100-544-20-41-00	Professional Services - Engineering	37,500.00	39,778.07	625.00	40,403.07	-2,903.07	-7.74%
100-544-20-42-00	Communications - Engineering	0.00	0.00	32.64	32.64	-32.64	0.00%
100-544-20-43-00	Travel Expense - Engineering	0.00	71.54	0.00	71.54	-71.54	0.00%
100-544-20-44-00	Advertising - Engineering	650.00	0.00	0.00	0.00	650.00	100.00%
100-544-20-48-00	Repairs And Maintenance	0.00	0.12	0.00	0.12	-0.12	0.00%
100-544-20-49-00	Miscellaneous - Engineering	150.00	17.36	0.00	17.36	132.64	88.43%
100-544-20-49-01	Training Registration Fees - Engineering	500.00	111.00	0.00	111.00	389.00	77.80%
100-597-00-00-11	Transfer To St Imp Resv.	0.00	50,000.00	0.00	50,000.00	-50,000.00	0.00%
100-597-00-01-00	Transfer To 320 For Equipment Replacement	120,000.00	60,300.00	0.00	60,300.00	59,700.00	49.75%
Totals:		-36,094.00	27,039.40	22,132.03	49,171.43	-85,265.43	
Totals:		-36,094.00	27,039.40	22,132.03	49,171.43	-85,265.43	
Totals:		-36,094.00	27,039.40	22,132.03	49,171.43	-85,265.43	
100 - Street Fund Totals:		-36,094.00	27,039.40	22,132.03	49,171.43	-85,265.43	
120 - Criminal Justice Fund							
120-336-06-21-00	C.J. Funds - Regular	-3,548.00	-3,565.00	0.00	-3,565.00	17.00	0.48%
120-336-06-26-00	C.J. - Municipal Criminal Justice Funding	-12,516.00	-12,582.39	0.00	-12,582.39	66.39	0.53%
120-361-10-00-12	Unrealized Gain/Loss	0.00	-97.39	-127.26	-224.65	224.65	0.00%
120-361-11-00-12	Interest Earned - Criminal Justice	-100.00	-436.25	-49.51	-485.76	385.76	385.76%
120-367-11-00-07	Tribal Grant - Police	0.00	-14,999.00	0.00	-14,999.00	14,999.00	0.00%
120-521-10-41-02	Banking Service Fees/ Charges - CJ Fund	0.00	1.54	0.17	1.71	-1.71	0.00%
120-521-30-10-12	Salaries & Wages - School Programs Officer	0.00	997.27	881.63	1,878.90	-1,878.90	0.00%
120-521-30-20-12	Personnel Benefits - School Programs Officer	0.00	334.56	325.53	660.09	-660.09	0.00%
120-521-30-49-01	Misc Criminal Justice	300.00	0.00	0.00	0.00	300.00	100.00%
120-591-18-75-02	Cap Leases & Installment Purchas - Police Dept	17,000.00	17,000.00	0.00	17,000.00	0.00	0.00%
Totals:		1,136.00	-13,346.66	1,030.56	-12,316.10	13,452.10	
Totals:		1,136.00	-13,346.66	1,030.56	-12,316.10	13,452.10	
Totals:		1,136.00	-13,346.66	1,030.56	-12,316.10	13,452.10	
120 - Criminal Justice Fund Totals:		1,136.00	-13,346.66	1,030.56	-12,316.10	13,452.10	
121 - Forfeited Proceeds Fund							
121-352-90-00-00	Superior Court Forfeited Proceeds (PD)	-500.00	0.00	0.00	0.00	-500.00	-100.00%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
121-361-10-00-02	Unrealized Gain/Loss	0.00	-6.18	-9.71	-15.89	15.89	0.00%
121-361-11-00-02	Investment Interest	-20.00	-30.20	-1.53	-31.73	11.73	58.65%
121-514-29-41-21	Bank Service Charges / Costs	0.00	0.10	0.01	0.11	-0.11	0.00%
Totals:		-520.00	-36.28	-11.23	-47.51	-472.49	
Totals:		-520.00	-36.28	-11.23	-47.51	-472.49	
Totals:		-520.00	-36.28	-11.23	-47.51	-472.49	
121 - Forfeited Proceeds Fund Totals:							
		-520.00	-36.28	-11.23	-47.51	-472.49	
130 - Hotel/Motel Tax							
130-313-31-00-01	Hotel/Motel Lodging	-18,000.00	-17,851.52	-2,188.66	-20,040.18	2,040.18	11.33%
130-313-31-00-02	Transient Rental	-18,000.00	-18,080.70	-2,210.71	-20,291.41	2,291.41	12.73%
130-361-10-00-30	Unrealized Gain/Loss	0.00	-194.24	-336.80	-531.04	531.04	0.00%
130-361-11-01-30	Investment Interest	-150.00	-1,011.05	-70.67	-1,081.72	931.72	621.15%
130-557-30-31-30	Community Services - Office & Operating Supplies	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
130-557-30-41-30	Professional Financial / Banking Costs	3.00	3.81	0.39	4.20	-1.20	-40.00%
130-557-30-44-30	Tourism Advertising	3,600.00	3,224.00	0.00	3,224.00	376.00	10.44%
130-557-30-49-01	Contributions To Other Agencies - Miscellaneous	4,000.00	1,000.00	0.00	1,000.00	3,000.00	75.00%
130-557-30-49-30	City Event Entertainment	12,500.00	9,293.14	0.00	9,293.14	3,206.86	25.65%
Totals:		-6,047.00	-23,616.56	-4,806.45	-28,423.01	22,376.01	
Totals:		-6,047.00	-23,616.56	-4,806.45	-28,423.01	22,376.01	
Totals:		-6,047.00	-23,616.56	-4,806.45	-28,423.01	22,376.01	
130 - Hotel/Motel Tax Totals:							
		-6,047.00	-23,616.56	-4,806.45	-28,423.01	22,376.01	
201 - ULTGO Bond Fund							
201-361-11-00-21	Investment Interest	-10.00	-1,171.60	-561.10	-1,732.70	1,722.70	17,227.00%
201-397-00-00-21	Transfer CE To ULTGO 201	-489,050.00	-489,050.00	0.00	-489,050.00	0.00	0.00%
201-514-29-41-01	Banking Service Fees/Charges - ULTGO Bond Fund	0.00	0.98	0.42	1.40	-1.40	0.00%
201-591-95-71-01	Principle UTGO 2014 Issue (CARS)	320,000.00	0.00	320,000.00	320,000.00	0.00	0.00%
201-592-95-83-01	Interest UTGO 2014 Issue (CARS)	168,750.00	84,375.00	84,375.00	168,750.00	0.00	0.00%
201-592-95-83-02	Other Debt Service Costs (CARS)	300.00	0.00	0.00	0.00	300.00	100.00%
Totals:		-10.00	-405,845.62	403,814.32	-2,031.30	2,021.30	
Totals:		-10.00	-405,845.62	403,814.32	-2,031.30	2,021.30	
Totals:		-10.00	-405,845.62	403,814.32	-2,031.30	2,021.30	
201 - ULTGO Bond Fund Totals:							
		-10.00	-405,845.62	403,814.32	-2,031.30	2,021.30	
301 - Street Capital Contribution Fund							
301-345-89-01-23	Street Capital Developer Contributions	-380,828.00	0.00	0.00	0.00	-380,828.00	-100.00%
301-361-11-00-03	Investment Interest	-15.00	-2.36	-0.14	-2.50	-12.50	-83.33%
301-397-00-00-03	Interfund Transfers - CE To SCCF #101	0.00	-200,000.00	0.00	-200,000.00	200,000.00	0.00%
301-597-00-01-01	Interfund Transfer For CARS Signalization	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00%
301-597-00-03-11	Interfund Transfer To Street Improvement Fund	320,828.00	162,018.14	0.00	162,018.14	158,809.86	49.50%
Totals:		-20,015.00	2,015.78	-0.14	2,015.64	-22,030.64	

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
	Totals:	-20,015.00	2,015.78	-0.14	2,015.64	-22,030.64	
	Totals:	-20,015.00	2,015.78	-0.14	2,015.64	-22,030.64	
301 - Street Capital Contribution Fund Totals:		-20,015.00	2,015.78	-0.14	2,015.64	-22,030.64	
305 - Capital Improvement Fund (REET)							
305-318-34-00-00	Real Estate Excise Tax Local	-220,000.00	-91,886.29	-19,843.11	-111,729.40	-108,270.60	-49.21%
305-361-10-00-35	Unrealized Gain/Loss	0.00	-1,502.88	-2,661.69	-4,164.57	4,164.57	0.00%
305-361-11-00-35	Investment Interest	-2,000.00	-8,459.56	-399.42	-8,858.98	6,858.98	342.95%
305-367-00-00-01	Contrib And Donations From Nongovernmental Se	-64,500.00	0.00	0.00	0.00	-64,500.00	-100.00%
305-514-20-41-35	Professional Financial / Banking Costs	35.00	32.32	3.00	35.32	-0.32	-0.91%
305-594-42-63-00	Street And Path Projects	251,656.00	1,877.66	0.00	1,877.66	249,778.34	99.25%
305-594-42-65-02	Chipsealing / Walla Walla Cnty PW	75,000.00	110,239.50	0.00	110,239.50	-35,239.50	-46.99%
305-595-10-63-00	Professional Services - Engineering Services	60,000.00	69,520.10	40.00	69,560.10	-9,560.10	-15.93%
	Totals:	100,191.00	79,820.85	-22,861.22	56,959.63	43,231.37	
	Totals:	100,191.00	79,820.85	-22,861.22	56,959.63	43,231.37	
	Totals:	100,191.00	79,820.85	-22,861.22	56,959.63	43,231.37	
305 - Capital Improvement Fund (REET) Totals:		100,191.00	79,820.85	-22,861.22	56,959.63	43,231.37	
306 - Capital Improvement Fund (REET 2)							
306-318-35-00-00	REET 2 - Second Quarter Percent	-220,000.00	-102,504.53	-19,843.11	-122,347.64	-97,652.36	-44.39%
306-331-11-00-00	Fed Direct Grant From The Department Of Comm	-512,735.90	0.00	0.00	0.00	-512,735.90	-100.00%
306-334-02-70-01	Rec And Conservation Office Grant - Lions' Park	-1,435,660.52	0.00	0.00	0.00	-1,435,660.52	-100.00%
306-334-03-10-09	State Direct/Indirect Grant From Dept Of Ecology	-820,377.44	0.00	0.00	0.00	-820,377.44	-100.00%
306-361-10-00-36	Unrealized Gain/Loss	0.00	-4,043.56	-5,996.67	-10,040.23	10,040.23	0.00%
306-361-11-00-36	Investment Interest	-2,500.00	-18,593.41	-894.49	-19,487.90	16,987.90	679.52%
306-367-00-03-06	Local Grants - Lions Park Renovation	-1,025,471.80	0.00	0.00	0.00	-1,025,471.80	-100.00%
306-367-11-00-06	Contr/Donations - Private	-76,273.59	0.00	-1,513.00	-1,513.00	-74,760.59	-98.02%
306-514-20-41-36	Professional Financial / Banking Costs	0.00	72.26	6.76	79.02	-79.02	0.00%
306-594-76-63-04	Other Improvements - Parks REET II	0.00	80,553.23	0.00	80,553.23	-80,553.23	0.00%
306-595-30-63-36	Other Capital Improvements - REET 2	1,306,839.75	174,831.96	0.00	174,831.96	1,132,007.79	86.62%
306-595-30-63-37	Other Capital Improvements - Grant Reimbursed	3,845,519.25	0.00	0.00	0.00	3,845,519.25	100.00%
	Totals:	1,059,339.75	130,315.95	-28,240.51	102,075.44	957,264.31	
	Totals:	1,059,339.75	130,315.95	-28,240.51	102,075.44	957,264.31	
	Totals:	1,059,339.75	130,315.95	-28,240.51	102,075.44	957,264.31	
306 - Capital Improvement Fund (REET 2) Totals:		1,059,339.75	130,315.95	-28,240.51	102,075.44	957,264.31	
309 - CDBG Projects Fund							
309-333-14-00-00	Fed Ind Grt Fr Dept Of Hous/Urb Dev-Sidewalk-CD	-309,400.00	-243,650.19	0.00	-243,650.19	-65,749.81	-21.25%
309-333-14-00-01	Fed Ind Grt Fr Dept Of Hous/Urb Dev-Microbusn-	-15,000.00	-33,369.00	0.00	-33,369.00	18,369.00	122.46%
309-361-10-00-09	Unrealized Gain/Loss	0.00	-0.12	-0.13	-0.25	0.25	0.00%
309-361-11-00-09	Investment Interest - CDBG Project Fund	0.00	-26.15	-0.01	-26.16	26.16	0.00%
309-558-70-40-00	Economic Dev - Microbusiness Assistance Progra	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
309-595-61-63-00	Capital Expenditures/Expenses - Sidewalks	309,400.00	221,860.91	0.00	221,860.91	87,539.09	28.29%

Date Range: 11/01/2023 - 11/30/2023

Totals:	21,875.70	316,362.70	18,682.89	335,045.59	-313,169.89
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Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Totals:		21,875.70	316,362.70	18,682.89	335,045.59	-313,169.89	
Totals:		21,875.70	316,362.70	18,682.89	335,045.59	-313,169.89	
315 - Facility Maintenance Reserve Fund (CE) Totals:		21,875.70	316,362.70	18,682.89	335,045.59	-313,169.89	
320 - Equipment Reserve Fund	Unrealized Gain/Loss	0.00	-56.41	-1,517.27	-1,573.68	1,573.68	0.00%
	Investment Interest	-2,000.00	-2,344.69	-115.99	-2,460.68	460.68	23.03%
	Transfer From Streets For Equipment Replacement	-120,000.00	-60,300.00	0.00	-60,300.00	-59,700.00	-49.75%
	Transfer From PD For Equipment Replacement	-228,351.00	-171,263.25	0.00	-171,263.25	-57,087.75	-25.00%
	Transfer From FD For Equipment Replacement	-175,000.00	-87,937.50	0.00	-87,937.50	-87,062.50	-49.75%
	Transfer From Parks For Equipment Replacement	-100,000.00	-50,250.00	0.00	-50,250.00	-49,750.00	-49.75%
	Professional Financial / Banking Costs	33.00	11.62	1.63	13.25	19.75	59.85%
	Capital Leases & Installment Purchases - PD	168,351.00	7,175.09	0.00	7,175.09	161,175.91	95.74%
	Vehicles/Equip CE	0.00	93,897.40	0.00	93,897.40	-93,897.40	0.00%
	Vehicles/Equip Police Department	60,000.00	175,717.65	19,329.26	195,046.91	-135,046.91	-225.08%
	Vehicles/Equip Fire Department Mobilization	175,000.00	0.00	0.00	0.00	175,000.00	100.00%
	Vehicles/Equip Streets	120,000.00	0.00	0.00	0.00	120,000.00	100.00%
	Capital Expenditures/Expenses - Machinery & Equ	100,000.00	123.50	0.00	123.50	99,876.50	99.88%
	Totals:	-1,967.00	-95,226.59	17,697.63	-77,528.96	75,561.96	
	Totals:	-1,967.00	-95,226.59	17,697.63	-77,528.96	75,561.96	
	Totals:	-1,967.00	-95,226.59	17,697.63	-77,528.96	75,561.96	
320 - Equipment Reserve Fund Totals:		-1,967.00	-95,226.59	17,697.63	-77,528.96	75,561.96	
330 - Economic Development Fund	Interest Earned Economic Development	-200.00	-166.83	-16.46	-183.29	-16.71	-8.36%
	Interfund Transfer For Signalization	-40,000.00	-40,000.00	0.00	-40,000.00	0.00	0.00%
	ROW Acquisition	40,000.00	0.00	0.00	0.00	40,000.00	100.00%
	Totals:	-200.00	-40,166.83	-16.46	-40,183.29	39,983.29	
Totals:		-200.00	-40,166.83	-16.46	-40,183.29	39,983.29	
Totals:		-200.00	-40,166.83	-16.46	-40,183.29	39,983.29	
330 - Economic Development Fund Totals:		-200.00	-40,166.83	-16.46	-40,183.29	39,983.29	
340 - Economic Development Reserve Fund	Interest Earned - Econ Development Reserve Fund	0.00	-0.95	-0.10	-1.05	1.05	0.00%
	Totals:	0.00	-0.95	-0.10	-1.05	1.05	0.00%
	Totals:	0.00	-0.95	-0.10	-1.05	1.05	0.00%
	Totals:	0.00	-0.95	-0.10	-1.05	1.05	0.00%
340 - Economic Development Reserve Fund Totals:		0.00	-0.95	-0.10	-1.05	1.05	0.00%
400 - Water Fund	Sale Of Merchandise	-58,304.00	-6,339.56	0.00	-6,339.56	-51,964.44	-89.13%
	Water Sales	-1,600,822.00	-1,307,359.77	-136,225.01	-1,443,584.78	-157,237.22	-9.82%
	Water Sales - Irrigation Only	0.00	-187.05	-386.46	-573.51	573.51	0.00%
	Totals:	0.00	-187.05	-386.46	-573.51	573.51	0.00%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
400-343-40-00-02	Water Charges For Utility Tax	-285,310.00	-232,497.23	-24,855.96	-257,353.19	-27,956.81	-9.80%
400-343-40-01-70	Misc Util Fees/Activation Fees	-8,056.00	-1,547.77	-17.61	-1,565.38	-6,490.62	-80.57%
400-343-40-01-85	Water - Sale Of Materials & Services	-14,812.00	-16,689.11	-1,550.80	-18,239.91	3,427.91	23.14%
400-343-40-01-99	Utility Balance on SBX Conversion	0.00	-301,245.83	-405.44	-301,651.27	301,651.27	0.00%
400-359-90-00-40	Penalty/Late Fee	-20,000.00	-15,763.32	-2,754.17	-18,517.49	-1,482.51	-7.41%
400-361-10-00-40	Unrealized Gain/Loss	0.00	-951.84	-1,205.41	-2,157.25	2,157.25	0.00%
400-361-11-00-40	Investment Interest	-2,000.00	-4,695.29	-541.19	-5,236.48	3,236.48	161.82%
400-362-00-00-01	Water - Hydrant Meter & Backflow Rental Fees	-1,060.00	-1,645.83	-270.00	-1,915.83	855.83	80.74%
400-362-00-50-40	Rental Charges / Fees	-19,044.00	-14,600.40	-1,825.05	-16,425.45	-2,618.55	-13.75%
400-369-10-00-06	Sale Of Surplus - Water	-5,405.00	-21.60	0.00	-21.60	-5,383.40	-99.60%
400-369-91-00-40	Other Misc. Revenues	0.00	-246.79	0.00	-246.79	246.79	0.00%
400-382-10-00-01	Water - Hydrant Meter DEPOSIT	0.00	-3,530.00	0.00	-3,530.00	3,530.00	0.00%
400-534-10-10-00	Wages & OT	99,663.00	83,629.33	10,324.19	93,953.52	5,709.48	5.73%
400-534-10-20-00	Benefits	41,983.00	34,425.32	3,556.45	37,981.77	4,001.23	9.53%
400-534-10-31-00	Operating Supplies - Administration	1,000.00	242.53	31.32	273.85	726.15	72.62%
400-534-10-31-01	Office Supplies - Administration	1,500.00	510.42	15.39	525.81	974.19	64.95%
400-534-10-35-00	Small Tools/Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
400-534-10-41-00	Professional Service	42,000.00	37,087.43	2,238.52	39,325.95	2,674.05	6.37%
400-534-10-42-00	Communication	4,000.00	3,414.91	344.48	3,759.39	240.61	6.02%
400-534-10-43-00	Travel	3,000.00	2,809.87	291.00	3,100.87	-100.87	-3.36%
400-534-10-44-00	External Taxes	115,000.00	96,297.92	20,392.45	116,690.37	-1,690.37	-1.47%
400-534-10-44-01	Advertising	1,000.00	664.56	474.00	1,138.56	-138.56	-13.86%
400-534-10-44-02	Utility Tax	290,000.00	288,864.78	24,855.96	313,720.74	-23,720.74	-8.18%
400-534-10-46-00	Insurance	66,436.00	63,694.54	0.00	63,694.54	2,741.46	4.13%
400-534-10-49-00	Miscellaneous	3,500.00	5,704.63	0.00	5,704.63	-2,204.63	-62.99%
400-534-10-49-01	Registrations/Fees - Training Classes & Seminars	3,500.00	732.10	1,400.00	2,132.10	1,367.90	39.08%
400-534-20-10-00	Salaries & Wages	25,899.00	21,500.16	2,656.39	24,156.55	1,742.45	6.73%
400-534-20-20-00	Benefits	12,575.00	10,482.11	1,075.19	11,557.30	1,017.70	8.09%
400-534-20-49-00	Miscellaneous	0.00	16.35	0.00	16.35	-16.35	0.00%
400-534-27-10-00	Water Utilities - Salaries & Wages	101,468.00	75,748.84	9,521.90	85,270.74	16,197.26	15.96%
400-534-27-20-00	Water Utilities - Personnel Benefits	49,248.00	36,531.44	3,800.51	40,331.95	8,916.05	18.10%
400-534-27-31-00	Water Utilities - Operating Supplies	1,500.00	54.61	0.00	54.61	1,445.39	96.36%
400-534-27-31-01	Water Utilities - Office Supplies	1,000.00	2,323.93	116.64	2,440.57	-1,440.57	-144.06%
400-534-27-35-00	Water Utilities - Small Tools And Minor Equipment	200.00	21.46	0.00	21.46	178.54	89.27%
400-534-27-41-00	Water Utilities - Professional Services	22,704.00	20,688.51	3,266.06	23,954.57	-1,250.57	-5.51%
400-534-27-42-00	Water Utilities - Communications	5,000.00	3,372.82	281.75	3,654.57	1,345.43	26.91%
400-534-27-43-00	Water Utilities - Travel	400.00	641.26	0.00	641.26	-241.26	-60.32%
400-534-27-48-00	Water Utilities - Repairs & Maintenance	300.00	349.81	0.00	349.81	-49.81	-16.60%
400-534-27-49-00	Water Utilities - Miscellaneous	300.00	33.86	0.00	33.86	266.14	88.71%
400-534-27-49-01	Water Utilities - Reg/Fees - Trainings & Seminars	500.00	706.28	0.00	706.28	-206.28	-41.26%
400-534-50-10-00	Wages & OT	286,139.00	237,359.92	20,095.10	257,455.02	28,683.98	10.02%
400-534-50-20-00	Benefits	149,022.00	121,343.64	9,724.61	131,068.25	17,953.75	12.05%
400-534-50-20-01	Benefits Uniforms	1,500.00	1,179.03	0.00	1,179.03	320.97	21.40%
400-534-50-31-00	Operating Supplies - Maintenance	120,000.00	37,507.22	2,135.99	39,643.21	80,356.79	66.96%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
400-534-50-35-00	Sm Tools/Equipment	1,500.00	1,421.80	336.22	1,758.02	-258.02	-17.20%
400-534-50-41-00	Professional Services	3,000.00	6,338.94	994.40	7,333.34	-4,333.34	-144.44%
400-534-50-43-00	Travel	200.00	2,070.67	0.00	2,070.67	-1,870.67	-935.34%
400-534-50-45-00	Operating Rentals/Leases	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
400-534-50-48-00	Repairs & Maintenance	10,000.00	5,125.21	2,282.70	7,407.91	2,592.09	25.92%
400-534-50-49-00	County 911 / Dispatch Services	2,100.00	2,096.00	0.00	2,096.00	4.00	0.19%
400-534-50-49-01	Miscellaneous	200.00	1,055.00	0.00	1,055.00	-855.00	-427.50%
400-534-50-49-96	Interfund Rentals - O & M	46,000.00	55,040.29	0.00	55,040.29	-9,040.29	-19.65%
400-534-80-10-00	Wages & OT	11,549.00	9,662.47	964.04	10,626.51	922.49	7.99%
400-534-80-20-00	Benefits	5,869.00	4,767.82	470.67	5,238.49	630.51	10.74%
400-534-80-31-00	Operating Supplies - General	30,000.00	17,573.62	3,286.17	20,859.79	9,140.21	30.47%
400-534-80-33-00	Water Purchase For Resale	1,000.00	46,479.30	0.00	46,479.30	-45,479.30	-4,547.93%
400-534-80-35-00	Small Tools/Equipment	1,000.00	774.51	0.00	774.51	225.49	22.55%
400-534-80-41-00	Water Utilities - Prof Services - Water Testing	17,000.00	13,230.75	1,122.85	14,353.60	2,646.40	15.57%
400-534-80-47-00	Public Utility Services	165,000.00	153,043.77	11,339.82	164,383.59	616.41	0.37%
400-534-80-48-00	Repairs/Maintenance	15,000.00	49,554.72	9,252.77	58,807.49	-43,807.49	-292.05%
400-534-80-49-00	Intergov Maintenance	7,500.00	4,393.70	0.00	4,393.70	3,106.30	41.42%
400-534-80-49-01	Miscellaneous	200.00	110.50	0.00	110.50	89.50	44.75%
400-534-90-41-00	Professional Financial / Banking Costs	920.00	767.02	1.63	768.65	151.35	16.45%
400-594-34-63-04	Other Capital Improvements	0.00	1,984.00	0.00	1,984.00	-1,984.00	0.00%
400-594-34-64-04	Machinery/Equipment	4,500.00	1,810.44	0.00	1,810.44	2,689.56	59.77%
400-594-34-64-05	Capital Expenditures/Expenses - Machinery & Equ	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
400-597-34-00-41	IF Transfer-Revenue Resvd For Rate-Funded Capita	100,000.00	100,000.00	0.00	100,000.00	0.00	0.00%
400-597-34-00-95	Interfund Rentals - Repl	80,000.00	40,200.00	0.00	40,200.00	39,800.00	49.75%
Totals:		-58,438.00	-201,881.27	-23,387.93	-225,269.20	166,831.20	
Totals:		-58,438.00	-201,881.27	-23,387.93	-225,269.20	166,831.20	
Totals:		-58,438.00	-201,881.27	-23,387.93	-225,269.20	166,831.20	
400 - Water Fund Totals:		-58,438.00	-201,881.27	-23,387.93	-225,269.20	166,831.20	
401 - Wastewater Fund							
401-343-50-00-00	Wastewater Charges	-2,688,157.00	-2,096,286.18	-225,034.05	-2,321,320.23	-366,836.77	-13.65%
401-343-50-00-02	Wastewater Charges For Utility Tax	-364,796.00	-283,760.37	-30,675.32	-314,435.69	-50,360.31	-13.81%
401-343-50-00-41	Misc Util Fees & Charges	-2,261.00	177.99	-27.00	150.99	-2,411.99	-106.68%
401-343-50-02-41	Sewer Assessment Charges	-2,027.00	-1,271.65	0.00	-1,271.65	-755.35	-37.26%
401-359-90-00-41	Penalty/Late Fee	-3,125.00	-5,641.45	-871.44	-6,512.89	3,387.89	108.41%
401-361-10-00-41	Unrealized Gain/Loss	0.00	-3,491.44	-5,423.10	-8,914.54	8,914.54	0.00%
401-361-11-00-41	Investment Interest WW	-3,000.00	-28,848.04	-2,094.91	-30,942.95	27,942.95	931.43%
401-369-91-00-41	Other Misc Revenues	0.00	-92,220.86	0.00	-92,220.86	92,220.86	0.00%
401-535-10-10-00	Wages & OT	89,591.00	74,505.15	9,101.41	83,606.56	5,984.44	6.68%
401-535-10-20-00	Benefits	32,070.00	26,219.96	2,712.51	28,932.47	3,137.53	9.78%
401-535-10-31-01	Office Supplies - Administration	500.00	205.96	40.14	246.10	253.90	50.78%
401-535-10-41-00	Professional Services	1,300,000.00	901,207.52	101,004.32	1,002,211.84	297,788.16	22.91%
401-535-10-42-00	Communication	350.00	176.53	5.17	181.70	168.30	48.09%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401-535-10-43-00	Travel	500.00	2,400.65	307.07	2,707.72	-2,207.72	-441.54%
401-535-10-44-00	External Taxes	68,000.00	48,729.23	0.00	48,729.23	19,270.77	28.34%
401-535-10-44-02	Utility Tax	330,000.00	400,258.11	-30,675.32	369,582.79	-39,582.79	-11.99%
401-535-10-46-00	Insurance	100,574.00	96,445.65	0.00	96,445.65	4,128.35	4.10%
401-535-10-49-00	Misc	11,500.00	2,131.28	0.00	2,131.28	9,368.72	81.47%
401-535-10-49-01	Registrations/Fees - Training Classes & Seminars	500.00	599.79	0.00	599.79	-99.79	-19.96%
401-535-20-10-00	Salaries & Wages	26,979.00	22,396.00	2,767.08	25,163.08	1,815.92	6.73%
401-535-20-20-00	Benefits	13,099.00	10,915.93	1,120.00	12,035.93	1,063.07	8.12%
401-535-20-20-00	Communication	0.00	0.00	5.22	5.22	-5.22	0.00%
401-535-27-10-00	Sewer Utilities - Salaries & Wages	103,153.00	76,666.76	9,687.46	86,354.22	16,798.78	16.29%
401-535-27-20-00	Sewer Utilities - Personnel Benefits	49,938.00	36,624.76	3,808.22	40,432.98	9,505.02	19.03%
401-535-27-31-00	Sewer Utilities - Operating Supplies	500.00	56.78	0.00	56.78	443.22	88.64%
401-535-27-31-01	Sewer Utilities - Office Supplies	1,000.00	3,235.70	153.66	3,389.36	-2,389.36	-238.94%
401-535-27-35-00	Sewer Utilities - Small Tools And Minor Equipment	200.00	0.00	0.00	0.00	200.00	100.00%
401-535-27-41-00	Sewer Utilities - Professional Services	30,578.00	20,845.29	4,909.82	25,755.11	4,822.89	15.77%
401-535-27-42-00	Sewer Utilities - Communications	500.00	6,091.00	532.25	6,623.25	-6,123.25	-1,224.65%
401-535-27-43-00	Sewer Utilities - Travel	400.00	622.46	9.53	631.99	-231.99	-58.00%
401-535-27-48-00	Sewer Utilities - Repairs & Maintenance	300.00	478.23	0.00	478.23	-178.23	-59.41%
401-535-27-49-00	Sewer Utilities - Miscellaneous	300.00	26.60	0.00	26.60	273.40	91.13%
401-535-27-49-01	Sewer Utilities - Reg/Fees - Trainings & Seminars	500.00	437.13	0.00	437.13	62.87	12.57%
401-535-50-31-00	Operating Supplies - Maintenance	500.00	70.89	0.00	70.89	429.11	85.82%
401-535-50-35-00	Small Tools / Equipment	0.00	468.26	0.00	468.26	-468.26	0.00%
401-535-50-41-00	Professional Services	0.00	88.74	0.00	88.74	-88.74	0.00%
401-535-50-48-00	Repairs / Maintenance	3,000.00	875.50	107.56	983.06	2,016.94	67.23%
401-535-50-49-00	Intergov Services	2,500.00	1,043.92	0.00	1,043.92	1,456.08	58.24%
401-535-50-49-01	County 911 / Dispatch Services	2,096.00	2,096.00	0.00	2,096.00	0.00	0.00%
401-535-50-49-96	Interfund Rentals - O & M	17,500.00	3,882.54	0.00	3,882.54	13,617.46	77.81%
401-535-80-41-00	Professional Services	24,000.00	13,864.47	0.00	13,864.47	10,135.53	42.23%
401-535-80-47-00	Public Utility Services	11,000.00	26,147.00	624.48	26,771.48	-15,771.48	-143.38%
401-535-80-48-00	Repairs / Maintenance Capital Reserve	45,000.00	27.22	3,960.08	3,987.30	41,012.70	91.14%
401-535-80-49-00	Miscellaneous	13,000.00	11,079.92	0.00	11,079.92	1,920.08	14.77%
401-535-80-49-96	Interfund Transfers - O&M	10,000.00	3,882.54	0.00	3,882.54	6,117.46	61.17%
401-535-90-41-00	Professional Financial / Banking Costs	630.00	565.48	7.08	572.56	57.44	9.12%
401-594-35-64-03	Capital Expenditures/Expenses - Machinery & Equ	0.00	1,810.43	0.00	1,810.43	-1,810.43	0.00%
401-597-40-14-11	Transfer For Rate Funded Capital	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
Totals:		-473,108.00	-714,162.62	-153,938.08	-868,100.70	394,992.70	
Totals:		-473,108.00	-714,162.62	-153,938.08	-868,100.70	394,992.70	
Totals:		-473,108.00	-714,162.62	-153,938.08	-868,100.70	394,992.70	
401 - Wastewater Fund Totals:		-473,108.00	-714,162.62	-153,938.08	-868,100.70	394,992.70	
402 - Stormwater Fund							
402-334-03-10-06	St Dir/Ind Grt Fr Ecol Dept-Poll Prevent Partner	0.00	-7,375.30	-2,855.49	-10,230.79	10,230.79	0.00%
402-343-10-00-00	Stormwater Charges	-623,150.00	-488,752.13	-50,194.97	-538,947.10	-84,202.90	-13.51%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
402-343-10-00-02	Stormwater Charges For Utility Tax	0.00	0.57	0.00	0.57	-0.57	0.00%
402-343-10-00-41	Misc Util Fees & Charges - Stormwater	0.00	-231.25	-27.00	-258.25	258.25	0.00%
402-359-90-00-42	Penalty/Late Fee - Stormwater	-5,000.00	-1,643.26	-159.83	-1,803.09	-3,196.91	-63.94%
402-361-10-04-02	Unrealized Gain/Loss	0.00	-2,887.74	-4,964.25	-7,851.99	7,851.99	0.00%
402-361-11-04-02	Investment Interest - Stormwater Fund	-2,000.00	-8,786.34	-172.97	-8,959.31	6,959.31	347.97%
402-369-91-00-44	Other Misc. Revenues	0.00	-36,858.57	-296.02	-37,154.59	37,154.59	0.00%
402-531-10-10-00	Wages & OT - Stormwater Administration	67,904.00	64,568.51	8,237.94	72,806.45	-4,902.45	-7.22%
402-531-10-20-00	Benefits - Stormwater Administration	26,882.00	26,566.33	3,116.08	29,682.41	-2,800.41	-10.42%
402-531-10-31-00	Operating Supplies - Stormwater Administration	1,000.00	462.73	29.08	491.81	508.19	50.82%
402-531-10-31-01	Office Supplies - Stormwater Administration	200.00	55.72	0.93	56.65	143.35	71.68%
402-531-10-41-00	Professional Services - Stormwater Administration	7,055.00	25,823.87	1,156.69	26,980.56	-19,925.56	-282.43%
402-531-10-43-00	Travel - Stormwater	1,000.00	257.11	56.86	313.97	686.03	68.60%
402-531-10-44-00	External Taxes - Stormwater	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
402-531-10-44-01	Advertising - Stormwater	500.00	434.00	0.00	434.00	66.00	13.20%
402-531-10-46-00	Insurance - Stormwater	22,760.00	21,838.97	0.00	21,838.97	921.03	4.05%
402-531-10-49-00	Miscellaneous - Stormwater	5,000.00	42,200.16	137.76	42,337.92	-37,337.92	-746.76%
402-531-10-49-01	Reg/Fees - Training Classes Stormwater Admin	2,500.00	475.58	139.32	614.90	1,885.10	75.40%
402-531-20-10-00	Wages & OT - Stormwater Engineering	50,291.00	40,325.28	4,221.10	44,546.38	5,744.62	11.42%
402-531-20-20-00	Benefits - Stormwater Engineering	26,505.00	22,229.80	2,268.47	24,498.27	2,006.73	7.57%
402-531-20-31-00	Operating Supplies - Stormwater Engineering	0.00	213.46	0.00	213.46	-213.46	0.00%
402-531-20-31-01	Office Supplies - Stormwater Engineering	0.00	33.59	22.17	55.76	-55.76	0.00%
402-531-20-41-00	Professional Services - Stormwater Engineering	2,000.00	2,078.24	3,400.80	5,479.04	-3,479.04	-173.95%
402-531-20-42-00	Communications - Stormwater Engineering	0.00	811.55	153.06	964.61	-964.61	0.00%
402-531-20-43-00	Travel Expense - Stormwater Engineering	0.00	247.44	16.04	263.48	-263.48	0.00%
402-531-27-10-00	Stormwater Utilities - Salaries & Wages	59,665.00	44,719.96	5,538.68	50,258.64	9,406.36	15.77%
402-531-27-20-00	Stormwater Utilities - Personnel Benefits	29,560.00	21,458.55	2,226.28	23,684.83	5,875.17	19.88%
402-531-27-31-00	Stormwater Utilities - Operating Supplies	500.00	35.34	0.00	35.34	464.66	92.93%
402-531-27-31-01	Stormwater Utilities - Office Supplies	250.00	714.02	22.41	736.43	-486.43	-194.57%
402-531-27-41-00	Stormwater Utilities - Professional Services	9,110.00	12,538.28	4,008.84	16,547.12	-7,437.12	-81.64%
402-531-27-42-00	Stormwater Utilities - Communications	2,600.00	3,242.51	162.20	3,404.71	-804.71	-30.95%
402-531-27-43-00	Stormwater Utilities - Travel	400.00	528.56	0.00	528.56	-128.56	-32.14%
402-531-27-48-00	Stormwater Utilities - Repairs & Maintenance	1,000.00	105.41	0.00	105.41	894.59	89.46%
402-531-27-49-00	Stormwater Utilities - Miscellaneous	50.00	62.66	0.00	62.66	-12.66	-25.32%
402-531-27-49-01	Stormwater Utilities - Reg/Fees - Train & Seminars	500.00	505.24	0.00	505.24	-5.24	-1.05%
402-531-50-10-00	Wages & OT - Stormwater Maintenance	96,034.00	67,969.47	6,605.79	74,575.26	21,458.74	22.34%
402-531-50-20-00	Benefits - Stormwater Maintenance	78,569.00	51,051.85	4,946.68	55,998.53	22,570.47	28.73%
402-531-50-20-01	Benefits - Uniforms	500.00	1,399.85	0.00	1,399.85	-899.85	-179.97%
402-531-50-31-00	Operating Supplies - Stormwater Maintenance	500.00	498.15	0.00	498.15	1.85	0.37%
402-531-50-35-00	Small Tools/Equipment - Stormwater Maintenance	1,500.00	207.70	150.99	358.69	1,141.31	76.09%
402-531-50-41-00	Professional Services - Stormwater Maintenance	500.00	1,120.69	0.00	1,120.69	-620.69	-124.14%
402-531-50-43-00	Travel - Stormwater Maintenance	0.00	911.44	0.00	911.44	-911.44	0.00%
402-531-50-48-00	Repairs & Maintenance - Stormwater Maintenanc	100.00	30.50	0.00	30.50	69.50	69.50%
402-531-50-49-01	County 911 / Dispatch Services	2,000.00	430.00	0.00	430.00	1,570.00	78.50%
402-531-50-49-96	Interfund Rentals - O&M - Stormwater Maintenan	15,500.00	26,595.83	0.00	26,595.83	-11,095.83	-71.59%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
402-531-70-10-00	Wages & OT - Stormwater Capacity Grant DOE	0.00	0.00	1,494.72	1,494.72	-1,494.72	0.00%
402-531-70-10-01	Wages/OT-DOE InterAgency Agree-HazWst/ToxRe	0.00	2,171.34	0.00	2,171.34	-2,171.34	0.00%
402-531-70-20-00	Benefits - Stormwater Capacity Grant DOE	0.00	0.00	848.34	848.34	-848.34	0.00%
402-531-70-20-01	Benefits-DOE InterAgency Agree-HazWst/ToxRed	0.00	1,207.06	0.00	1,207.06	-1,207.06	0.00%
402-531-70-43-00	Travel - DOE Inter Agreement - Hazardous Waste	0.00	1,528.31	0.00	1,528.31	-1,528.31	0.00%
402-531-80-31-00	Operating Supplies - Stormwater Operations/Gen	200.00	0.00	0.00	0.00	200.00	100.00%
402-531-80-42-00	Communications - Stormwater Maintenance	500.00	0.00	0.00	0.00	500.00	100.00%
402-531-80-43-00	Travel Expense - Stormwater Operations/General	500.00	0.00	0.00	0.00	500.00	100.00%
402-531-80-48-00	Repairs/Maint - Stormwater Operations/General	0.00	0.17	0.01	0.18	-0.18	0.00%
402-531-80-49-01	Registration/Fees - Training Classes Stormwater	1,500.00	4,421.60	0.00	4,421.60	-2,921.60	-194.77%
402-531-90-41-00	Professional Financial / Banking Costs	225.00	190.79	0.13	190.92	34.08	15.15%
402-597-00-04-03	Interfund Transfer - SW Operating To SW Capital	125,000.00	75,500.00	0.00	75,500.00	49,500.00	39.60%
Totals:		11,210.00	21,233.60	-9,709.16	11,524.44	-314.44	
Totals:		11,210.00	21,233.60	-9,709.16	11,524.44	-314.44	
Totals:		11,210.00	21,233.60	-9,709.16	11,524.44	-314.44	
402 - Stormwater Fund Totals:		11,210.00	21,233.60	-9,709.16	11,524.44	-314.44	
403 - Stormwater Capital Reserve Fund							
403-334-00-10-43	State Grant From Legislature	-555,000.00	0.00	0.00	0.00	-555,000.00	-100.00%
403-334-03-10-01	Dept Of Ecology - SFAP	-700,000.00	0.00	0.00	0.00	-700,000.00	-100.00%
403-334-03-10-02	St Dir/Ind Grt Fr Dept Of Ecol-Stormwater Capacit	-1,482,331.44	-161,318.66	0.00	-161,318.66	-1,321,012.78	-89.12%
403-361-10-04-03	Unrealized Gain/Loss	0.00	-537.26	-1,096.80	-1,634.06	1,634.06	0.00%
403-361-11-04-03	Investment Interest - Stormwater Capital Resv Fun	-2,000.00	-4,545.13	-367.07	-4,912.20	2,912.20	145.61%
403-397-00-04-03	Interfund Transfer - SW Operating To SW Capital	-125,000.00	-75,500.00	0.00	-75,500.00	-49,500.00	-39.60%
403-397-00-04-04	IF Trans From CE For ARPA Expenses (CFDA #21.02	-7,446.00	0.00	0.00	0.00	-7,446.00	-100.00%
403-531-10-41-41	Banking Service Fee/Charges - SW Cap Res Fund	0.00	13.01	1.39	14.40	-14.40	0.00%
403-591-31-70-00	Principal Payment - Street Sweeper LTGO Bond 20	45,950.00	45,950.22	0.00	45,950.22	-0.22	0.00%
403-592-31-80-00	Interest Payment - Street Sweeper LTGO Bond 201	2,751.00	2,751.05	0.00	2,751.05	-0.05	0.00%
403-594-31-61-00	Stormwater Land And Land Improvements	192,844.15	516.55	0.00	516.55	192,327.60	99.73%
403-594-31-63-02	Stormwater System Design Engineering	167,350.00	46,610.07	4,138.49	50,748.56	116,601.44	69.68%
403-594-31-63-03	Stormwater System Design Eng - Grant Funded	669,400.00	40,892.85	9,252.51	50,145.36	619,254.64	92.51%
403-594-31-64-00	Stormwater Machinery & Equipment	225,000.00	93,973.77	0.00	93,973.77	131,026.23	58.23%
403-594-31-64-01	Stormwater Machinery & Equipment - Grant Fund	750,000.00	132,500.00	0.00	132,500.00	617,500.00	82.33%
Totals:		-818,482.29	121,306.47	11,928.52	133,234.99	-951,717.28	
Totals:		-818,482.29	121,306.47	11,928.52	133,234.99	-951,717.28	
Totals:		-818,482.29	121,306.47	11,928.52	133,234.99	-951,717.28	
403 - Stormwater Capital Reserve Fund Totals:		-818,482.29	121,306.47	11,928.52	133,234.99	-951,717.28	
410 - Water Capital Reserve Fund							
410-321-50-00-40	Utility Permits	-450,750.00	-148,293.62	0.00	-148,293.62	-302,456.38	-67.10%
410-331-97-00-00	Fed Dir Grt Fr Dept Of Homeland Security	-532,500.25	0.00	0.00	0.00	-532,500.25	-100.00%
410-334-04-20-40	State Grant From Dept Of Commerce	-69,000.00	0.00	0.00	0.00	-69,000.00	-100.00%
410-361-11-00-42	Investment Interest - Water Equip Reserv	-1,500.00	-33,553.17	-4,450.65	-38,003.82	36,503.82	2,433.59%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
410-361-42-00-41	Interest Income - Private Loans	0.00	-1,099.58	-100.00	-1,199.58	1,199.58	0.00%
410-362-00-50-13	Lease Paym(Annual)-Consol Irrigation District #14	-75,000.00	-3,500.00	-73,500.00	-77,000.00	2,000.00	2.67%
410-362-00-50-14	Lease Payment (Annual) - WWU	-26,136.00	-22,805.66	0.00	-22,805.66	-3,330.34	-12.74%
410-367-00-00-00	Developer Proceeds	-120,000.00	0.00	0.00	0.00	-120,000.00	-100.00%
410-367-00-04-11	Principal Payments On Private Loans For Infrast	0.00	-2,694.52	-279.41	-2,973.93	2,973.93	0.00%
410-391-80-04-10	DWSRF Loan From EPA/WA St Dept Of Health	0.00	-881,592.78	0.00	-881,592.78	881,592.78	0.00%
410-391-80-04-14	DOC PWTF Loan PC22-96103-062	0.00	-121,309.75	0.00	-121,309.75	121,309.75	0.00%
410-391-80-04-15	DOC PWTF Loan PC22-96103-055	0.00	-264,235.59	0.00	-264,235.59	264,235.59	0.00%
410-391-80-04-16	DOC PWTF Loan PR22-96103-011	0.00	-123,628.19	0.00	-123,628.19	123,628.19	0.00%
410-397-34-00-41	IF Trans-Rev Reserved For Rate-funded Capital	-100,000.00	-100,000.00	0.00	-100,000.00	0.00	0.00%
410-397-34-00-95	INF Equip/Veh Lease/Repl.	-80,000.00	-40,200.00	0.00	-40,200.00	-39,800.00	-49.75%
410-514-23-00-41	Conversion Misc	0.00	-11,512.22	0.00	-11,512.22	11,512.22	0.00%
410-534-10-41-41	Banking Service Fees/Charges - W Cap Res Fund	280.00	34.25	4.00	38.25	241.75	86.34%
410-594-34-61-41	Water Utility Land And Land Improvements	193,736.95	518.94	0.00	518.94	193,218.01	99.73%
410-594-34-63-01	Water Utility Capital - C Street/Cedar	0.00	8,497.25	0.00	8,497.25	-8,497.25	0.00%
410-594-34-63-03	Water Utility Capital Expenditures	1,162,500.00	-958,078.39	51,432.80	-906,645.59	2,069,145.59	177.99%
410-594-34-63-09	Water Util Cap Expenditure-DOC PWTF PC22-961	187,500.00	121,309.75	0.00	121,309.75	66,190.25	35.30%
410-594-34-63-11	WtrUtil CapExpend-DOCPWTFPC22-96103055Loa	0.00	264,235.59	0.00	264,235.59	-264,235.59	0.00%
410-594-34-63-12	Water Utility Capital Expenditures - DWL24936	0.00	1,005,220.97	0.00	1,005,220.97	-1,005,220.97	0.00%
410-594-34-64-41	Water Utility Equipment	80,000.00	0.00	0.00	0.00	80,000.00	100.00%
Totals:		169,130.70	-1,312,686.72	-26,893.26	-1,339,579.98	1,508,710.68	

Totals:		169,130.70	-1,312,686.72	-26,893.26	-1,339,579.98	1,508,710.68	
Totals:		169,130.70	-1,312,686.72	-26,893.26	-1,339,579.98	1,508,710.68	
Totals:		169,130.70	-1,312,686.72	-26,893.26	-1,339,579.98	1,508,710.68	
410 - Water Capital Reserve Fund Totals:		169,130.70	-1,312,686.72	-26,893.26	-1,339,579.98	1,508,710.68	

411 - Wastewater Capital Reserve Fund

411-321-50-00-41	Utility Permits	-347,600.00	-86,100.00	0.00	-86,100.00	-261,500.00	-75.23%
411-331-11-00-01	Fed Dir Grt Fr The Department Of Commerce.	-3,510,000.00	0.00	0.00	0.00	-3,510,000.00	-100.00%
411-334-03-10-08	DOE Grant - WWTP	-10,010,000.00	-141,977.29	0.00	-141,977.29	-9,868,022.71	-98.58%
411-334-04-20-42	State Dir/Ind Grant From Department Of Commer	-1,740,000.00	0.00	0.00	0.00	-1,740,000.00	-100.00%
411-361-10-00-43	Unrealized Gain/Loss	0.00	-8,373.98	-12,598.38	-20,972.36	20,972.36	0.00%
411-361-11-00-43	Investment Interest - WW Equip Resev	-2,000.00	-40,100.49	-2,116.36	-42,216.85	40,216.85	2,010.84%
411-391-80-04-11	DOE CWSRF Loan	-12,480,000.00	-166,142.49	0.00	-166,142.49	-12,313,857.51	-98.67%
411-391-80-04-12	DOE SWSEWER Loan WQC-2021-COPIED-00133	0.00	-82,151.75	0.00	-82,151.75	82,151.75	0.00%
411-391-80-04-13	DOC PWTF Loan PC22-96103-051	0.00	-160,896.88	0.00	-160,896.88	160,896.88	0.00%
411-397-40-14-11	Transfer For Rate Funded Capital	-300,000.00	0.00	0.00	0.00	-300,000.00	-100.00%
411-397-41-24-11	Transfer Of Surplus To Capital Reserve	-300,000.00	0.00	0.00	0.00	-300,000.00	-100.00%
411-535-10-41-41	Banking Service Fees/Charges - WW Cap Res Fund	0.00	154.58	14.38	168.96	-168.96	0.00%
411-594-35-61-00	Wastewater Land And Land Improvements	193,736.95	518.94	0.00	518.94	193,218.01	99.73%
411-594-35-63-01	Other Improvements	100,000.00	63,810.48	6,019.37	69,829.85	30,170.15	30.17%
411-594-35-63-04	Other Improvements	26,000,000.00	13,505.37	0.00	13,505.37	25,986,494.63	99.95%
411-594-35-63-05	Other Improvements - DOE Grant Funded	0.00	96,497.40	0.00	96,497.40	-96,497.40	0.00%
411-594-35-63-06	Other Improvements - DOE Loan Funded	0.00	91,211.89	0.00	91,211.89	-91,211.89	0.00%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
411-594-35-64-41	Wastewater Capital Equipment	1,863,206.00	288,494.51	36,176.19	324,670.70	1,538,535.30	82.57%
411-594-35-64-42	Wstwttr Cap Equip - DOE PWTFB Loan PC22-96103	0.00	160,896.88	0.00	160,896.88	-160,896.88	0.00%
411-595-35-63-33	Other Improvements	0.00	25,393.00	0.00	25,393.00	-25,393.00	0.00%
	Totals:	-532,657.05	54,740.17	27,495.20	82,235.37	-614,892.42	
	Totals:	-532,657.05	54,740.17	27,495.20	82,235.37	-614,892.42	
	Totals:	-532,657.05	54,740.17	27,495.20	82,235.37	-614,892.42	
	411 - Wastewater Capital Reserve Fund Totals:	-532,657.05	54,740.17	27,495.20	82,235.37	-614,892.42	
	412 - Wastewater Debt Service Fund						
412-343-50-00-51	LT Debt Collection For Sewer Utility	-619,967.00	-448,805.75	-47,888.90	-496,694.65	-123,272.35	-19.88%
412-361-11-00-44	Investment Interest Earned	-2,000.00	-32,309.14	-3,819.24	-36,128.38	34,128.38	1,706.42%
412-535-10-41-42	Banking Service Fees/Charges - WW LTD Res Fund	25.00	35.55	3.64	39.19	-14.19	-56.76%
412-591-35-78-13	Loan Payment PWTF - Principal PC22-96103-051	0.00	10,752.39	0.00	10,752.39	-10,752.39	0.00%
412-591-35-78-53	Loan Payment USDA - SW SEWER Principal	52,296.11	56,590.50	0.00	56,590.50	-4,294.39	-8.21%
412-591-35-78-54	Loan Payment DOE SW SEWER Principal	106,024.00	0.00	32,750.26	32,750.26	73,273.74	69.11%
412-591-35-78-55	Loan Payment DOE WWTP Design Principal	82,096.00	0.00	0.00	0.00	82,096.00	100.00%
412-592-35-83-13	Interest Payment PWTF Loan - PC22-96103-051	0.00	454.80	0.00	454.80	-454.80	0.00%
412-592-35-83-53	Interest Payment USDA Loan - SW SEWER	42,570.00	31,927.50	0.00	31,927.50	10,642.50	25.00%
412-592-35-83-54	Interest Payment DOE Loan - SW SEWER	27,535.00	0.00	48,010.78	48,010.78	-20,475.78	-74.36%
412-592-35-83-55	Interest Payment DOE Loan - WWTP Design	37,314.00	0.00	0.00	0.00	37,314.00	100.00%
412-597-41-24-11	Transfer Of Surplus To Capital Reserve	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
	Totals:	25,893.11	-381,354.15	29,056.54	-352,297.61	378,190.72	
	Totals:	25,893.11	-381,354.15	29,056.54	-352,297.61	378,190.72	
	Totals:	25,893.11	-381,354.15	29,056.54	-352,297.61	378,190.72	
	412 - Wastewater Debt Service Fund Totals:	25,893.11	-381,354.15	29,056.54	-352,297.61	378,190.72	
	413 - Water Capital Improvement Reserve Fund						
413-343-40-01-43	Capital Reserve Fund Collections	-1,102,504.00	-771,121.16	-84,822.46	-855,943.62	-246,560.38	-22.36%
413-361-11-00-13	Interest - Water Capital Reserve Fund	-5,000.00	-38,994.74	-3,638.11	-42,632.85	37,632.85	752.66%
413-597-00-00-43	IF Trans From Water Const Fund #431 To WCIR #4	-150,000.00	-1,500.00	-250,000.00	-251,500.00	101,500.00	67.67%
413-534-10-41-43	Banking Service Fees/Charges - W LTD Res Fund	35.00	44.55	3.77	48.32	-13.32	-38.06%
413-591-34-78-00	Loan Payment SRF Principal 04-65104-005	87,835.00	87,835.49	0.00	87,835.49	-0.49	0.00%
413-591-34-78-01	Loan Payment PWTF Principal PW-05-691-010	168,885.00	168,885.24	0.00	168,885.24	-0.24	0.00%
413-591-34-78-04	Principal PWTF Loan 2007 PC08-951-011	253,664.00	253,664.48	0.00	253,664.48	-0.48	0.00%
413-591-34-78-05	Loan Payment DOH Well #1 Principal DWL23476	65,359.00	65,359.05	0.00	65,359.05	-0.05	0.00%
413-591-34-78-06	Loan Payment DOH Well #1 Principal DWL23478	25,283.00	20,935.10	0.00	20,935.10	4,347.90	17.20%
413-591-34-78-07	Loan Payment DOH Well #2 Principal DWL23479	87,996.00	105,602.78	0.00	105,602.78	-17,606.78	-20.01%
413-591-34-78-08	Loan Payment DOH Well #2 Principal DWL 24936	126,396.00	94,991.81	0.00	94,991.81	31,404.19	24.85%
413-591-34-78-09	Loan Payment PWTF Principal PC22-96103-055	43,151.00	44,315.80	0.00	44,315.80	-1,164.80	-2.70%
413-591-34-78-14	Loan Payment PWTF Principal PC22-96103-062	0.00	7,002.77	0.00	7,002.77	-7,002.77	0.00%
413-591-34-78-16	Loan Payment PWTF Principal PR22-96103-011	0.00	30,907.05	0.00	30,907.05	-30,907.05	0.00%
413-592-34-83-00	Loan Payment SRF Interest 04-65104-005	3,942.00	3,952.60	0.00	3,952.60	-10.60	-0.27%
413-592-34-83-01	Loan Payment PWTF Interest PW-05-691-010	3,378.00	2,533.28	0.00	2,533.28	844.72	25.01%

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
413-592-34-83-04	Interest PWTF Loan 2007 PC08-951-011	7,610.00	7,609.93	0.00	7,609.93	0.07	0.00%
413-592-34-83-05	Interest Payment DOH Well #1 Interest DWL2347	13,071.00	13,071.81	0.00	13,071.81	-0.81	-0.01%
413-592-34-83-06	Interest Payment DOH Well #1 Interest DWL2347	5,567.00	4,187.02	0.00	4,187.02	1,379.98	24.79%
413-592-34-83-07	Interest Payment DOH Well #2 Interest DWL2347	25,345.00	25,344.67	0.00	25,344.67	0.33	0.00%
413-592-34-83-08	Interest Payment DOH Well #2 Interest DWL2493	46,328.00	29,922.42	0.00	29,922.42	16,405.58	35.41%
413-592-34-83-09	Loan Payment PWTF Interest PC22-96103-055	0.00	4,334.95	0.00	4,334.95	-4,334.95	0.00%
413-592-34-83-14	Interest Payment PWTF PC22-96103-062	0.00	190.08	0.00	190.08	-190.08	0.00%
413-592-34-83-16	Interest Payment PWTF PR22-96103-011	0.00	53.26	0.00	53.26	-53.26	0.00%
413-597-00-42-50	Transfer To 425	332,100.00	332,100.00	0.00	332,100.00	0.00	0.00%
Totals:		38,441.00	491,228.24	-338,456.80	152,771.44	-114,330.44	
Totals:		38,441.00	491,228.24	-338,456.80	152,771.44	-114,330.44	
Totals:		38,441.00	491,228.24	-338,456.80	152,771.44	-114,330.44	
413 - Water Capital Improvement Reserve Fund Totals:							
425 - Water Revenue Bond Fund							
425-361-11-00-25	Investment Interest	-1,500.00	-13,033.76	-1,674.51	-14,708.27	13,208.27	880.55%
425-397-00-42-50	Transfer From 413	-332,100.00	-332,100.00	0.00	-332,100.00	0.00	0.00%
425-535-10-41-44	Banking Service Fees/Charges - W/S Debt Res Fun	0.00	15.00	1.53	16.53	-16.53	0.00%
425-591-34-70-17	Principle Payment On 2017 Revenue Bonds	225,000.00	0.00	0.00	0.00	225,000.00	100.00%
425-592-34-83-17	Interest Payment Of 2017 Revenue Bonds	94,500.00	0.00	0.00	0.00	94,500.00	100.00%
Totals:		-14,100.00	-345,118.76	-1,672.98	-346,791.74	332,691.74	
Totals:		-14,100.00	-345,118.76	-1,672.98	-346,791.74	332,691.74	
Totals:		-14,100.00	-345,118.76	-1,672.98	-346,791.74	332,691.74	
425 - Water Revenue Bond Fund Totals:							
426 - Water Bond Reserve Fund							
426-361-11-00-26	Interest Earned	-1,000.00	-4,742.77	-509.03	-5,251.80	4,251.80	425.18%
426-534-10-41-45	Banking Service Fees/Charges - W/S Bond Res Fun	0.00	5.34	0.48	5.82	-5.82	0.00%
Totals:		-1,000.00	-4,737.43	-508.55	-5,245.98	4,245.98	
Totals:		-1,000.00	-4,737.43	-508.55	-5,245.98	4,245.98	
Totals:		-1,000.00	-4,737.43	-508.55	-5,245.98	4,245.98	
426 - Water Bond Reserve Fund Totals:							
431 - Water System Construction Fund							
431-361-10-00-31	Unrealized Gain/Loss	0.00	-3,585.59	-5,634.74	-9,220.33	9,220.33	0.00%
431-361-11-00-31	Investment Interest	-4,000.00	-17,305.57	-892.04	-18,197.61	14,197.61	354.94%
431-534-10-49-31	Banking Service Fees/Charges - W Const Fund	0.00	66.44	6.39	72.83	-72.83	0.00%
431-597-00-00-43	IF Trans To WCIR #413 From Water Const Fund #4	150,000.00	1,500.00	250,000.00	251,500.00	-101,500.00	-67.67%
Totals:		146,000.00	-19,324.72	243,479.61	224,154.89	-78,154.89	
Totals:		146,000.00	-19,324.72	243,479.61	224,154.89	-78,154.89	
Totals:		146,000.00	-19,324.72	243,479.61	224,154.89	-78,154.89	

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	431 - Water System Construction Fund Totals:				Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
440 - Ambulance						146,000.00	-19,324.72	243,479.61	224,154.89	-78,154.89	
440-332-93-40-10	Ground Emerg Med Transport (GEMT) Payment Pr					-60,000.00	-92,003.40	0.00	-92,003.40	32,003.40	53.34%
440-342-21-41-02	Emergency Medical Services					-400,000.00	-297,475.41	-155,128.59	-452,604.00	52,604.00	13.15%
440-342-60-00-06	Ambulance Charges					-248,000.00	-291,304.15	-28,806.13	-320,110.28	72,110.28	29.08%
440-342-60-00-07	Misc Util Fees/Activation Fees					0.00	-236.25	-27.00	-263.25	263.25	0.00%
440-342-60-00-10	Ambulance Services - Commercial/State Insurance					-50,000.00	-116,189.92	-9,811.21	-126,001.13	76,001.13	152.00%
440-342-60-00-20	Ambulance Services - Medicare					-130,000.00	-94,226.06	-9,743.85	-103,969.91	-26,030.09	-20.02%
440-342-60-00-30	Ambulance Services - Medicaid					-2,000.00	-16,372.33	-971.23	-17,343.56	15,343.56	767.18%
440-342-60-00-40	Ambulance Services - Self Pay					-15,000.00	-27,520.81	-753.12	-28,273.93	13,273.93	88.49%
440-342-60-00-50	Ambulance Services - Restitution					-100.00	-50.00	0.00	-50.00	-50.00	-50.00%
440-359-90-00-43	Penalty/Late Fee - Ambulance					0.00	-230.14	-87.39	-317.53	317.53	0.00%
440-361-11-00-24	Investment Interest - EMS					0.00	-5,322.59	-678.83	-6,001.42	6,001.42	0.00%
440-522-24-10-00	Wages & OT - EMS Admin					99,634.00	84,440.56	4,683.95	89,124.51	10,509.49	10.55%
440-522-24-10-80	Wages & OT - EMS Rescue & Emergency					426,082.00	317,240.26	32,192.09	349,432.35	76,649.65	17.99%
440-522-24-10-81	Stipends (Volunteers) - EMS					85,000.00	63,603.19	6,730.26	70,333.45	14,666.55	17.25%
440-522-24-20-00	Benefits - EMS Admin					31,433.00	24,734.04	1,790.49	26,524.53	4,908.47	15.62%
440-522-24-20-80	Benefits - EMS Rescue & Emergency					159,640.00	125,810.18	12,799.99	138,610.17	21,029.83	13.17%
440-522-24-20-81	Benefits - (Volunteers) - EMS					8,743.00	5,379.06	535.26	5,914.32	2,828.68	32.35%
440-522-24-31-00	Operating Supplies - EMS Administration					1,000.00	1,080.34	31.32	1,111.66	-111.66	-11.17%
440-522-24-31-01	Office Supplies - EMS Administration					0.00	9.35	0.00	9.35	-9.35	0.00%
440-522-24-31-03	Operating Supplies - EMS Training					5,000.00	0.00	0.00	0.00	5,000.00	100.00%
440-522-24-31-80	Operating Supplies - EMS Rescue & Emergency					1,000.00	8,286.76	1,114.14	9,400.90	-8,400.90	-840.09%
440-522-24-31-83	Radios/Pagers - Parts & Supplies - EMS					300.00	0.00	0.00	0.00	300.00	100.00%
440-522-24-35-00	Sm Tools / Equipment - EMS Admin					0.00	457.63	0.00	457.63	-457.63	0.00%
440-522-24-35-80	Sm Tools / Equipment - EMS Rescue & Emergency					50,000.00	16,310.56	0.00	16,310.56	33,689.44	67.38%
440-522-24-41-80	Professional Services - EMS Rescue & Emergency					15,000.00	7,030.32	0.51	7,030.83	7,969.17	53.13%
440-522-24-41-81	Professional Financial / Banking Costs					0.00	196.78	0.00	196.78	-196.78	0.00%
440-522-24-42-80	Communication - EMS Rescue & Emergency					0.00	230.34	25.42	255.76	-255.76	0.00%
440-522-24-43-00	Travel - EMS					3,000.00	1,070.58	6.51	1,077.09	1,922.91	64.10%
440-522-24-49-00	Miscellaneous - EMS Admin					100.00	2,584.09	0.00	2,584.09	-2,484.09	-2,484.09%
440-522-24-49-01	Reg/Fees - Training Classes & Seminars - EMS					5,000.00	41.00	0.00	41.00	4,959.00	99.18%
440-522-24-49-02	Intergov Services - Dispatch Charges - EMS					25,000.00	15,056.35	0.00	15,056.35	9,943.65	39.77%
440-522-24-49-80	Miscellaneous - EMS Rescue & Emergency					100.00	36.55	0.00	36.55	63.45	63.45%
440-522-24-49-96	Interfund Rentals - O & M					30,000.00	39,172.38	0.00	39,172.38	-9,172.38	-30.57%
440-522-27-10-00	Ambulance Utilities - Salaries & Wages					14,936.00	11,279.82	1,374.21	12,654.03	2,281.97	15.28%
440-522-27-20-00	Ambulance Utilities - Personnel Benefits					7,553.00	5,414.40	563.37	5,977.77	1,575.23	20.86%
440-522-27-31-00	Ambulance Utilities - Operating Supplies					0.00	9.92	0.00	9.92	-9.92	0.00%
440-522-27-31-01	Ambulance Utilities - Office Supplies					0.00	319.86	10.61	330.47	-330.47	0.00%
440-522-27-41-00	Ambulance Utilities - Professional Services					5,650.00	18,096.14	740.75	18,836.89	-13,186.89	-233.40%
440-522-27-43-00	Ambulance Utilities - Travel					0.00	168.58	0.00	168.58	-168.58	0.00%
440-522-27-48-00	Ambulance Utilities - Repairs & Maintenan					0.00	57.39	0.00	57.39	-57.39	0.00%
440-522-27-49-00	Ambulance Utilities - Miscellaneous					0.00	4.25	0.00	4.25	-4.25	0.00%

Detail vs Budget Report

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
440-522-27-49-01	Ambulance Utilities - Reg/Fees - Train & Seminars	0.00	120.84	0.00	120.84	-120.84	0.00%
440-594-22-64-80	Equipment - Radios & Pagers (EMS)	2,000.00	4,980.55	433.31	5,413.86	-3,413.86	-170.69%
Totals:		71,071.00	-187,708.99	-142,975.16	-330,684.15	401,755.15	
Totals:		71,071.00	-187,708.99	-142,975.16	-330,684.15	401,755.15	
Totals:		71,071.00	-187,708.99	-142,975.16	-330,684.15	401,755.15	
440 - Ambulance Totals:		71,071.00	-187,708.99	-142,975.16	-330,684.15	401,755.15	
500 - Equipment Rental & Replacement							
500-348-65-00-01	INF - O & M	-450,000.00	-464,360.97	0.00	-464,360.97	14,360.97	3.19%
500-361-10-00-50	Unrealized Gain/Loss	0.00	-78.31	-632.31	-710.62	710.62	0.00%
500-361-11-00-50	Investment Interest	-1,000.00	-2,088.62	-114.12	-2,202.74	1,202.74	120.27%
500-362-00-00-00	Equip & Vehicle Rental	-3,000.00	-1,871.81	-188.62	-2,060.43	-939.57	-31.32%
500-369-91-00-50	Other Misc. Revenues	0.00	-139.31	0.00	-139.31	139.31	0.00%
500-395-20-00-50	Insurance Compensation For Loss	0.00	-70.00	0.00	-70.00	70.00	0.00%
500-548-68-10-00	Wages & OT	118,574.00	92,751.27	11,048.62	103,799.89	14,774.11	12.46%
500-548-68-20-00	Benefits	79,109.00	61,569.06	6,553.66	68,122.72	10,986.28	13.89%
500-548-68-20-01	Benefits - Uniforms	1,500.00	783.57	535.19	1,318.76	181.24	12.08%
500-548-68-31-00	Operating Supplies - General	70,000.00	111,268.75	16,336.77	127,605.52	-57,605.52	-82.29%
500-548-68-32-00	Fuel Consumed	75,000.00	102,938.17	10,529.12	113,467.29	-38,467.29	-51.29%
500-548-68-35-00	Small Tools / Equipment	8,500.00	10,477.09	759.84	11,236.93	-2,736.93	-32.20%
500-548-68-44-00	External Taxes	700.00	41.99	0.00	41.99	658.01	94.00%
500-548-68-48-00	Repairs / Maintenance	60,000.00	50,184.09	7,884.49	58,068.58	1,931.42	3.22%
500-548-68-49-00	Miscellaneous	0.00	388.46	184.32	572.78	-572.78	0.00%
500-548-70-10-00	Wages & OT	17,417.00	14,757.04	1,860.35	16,617.39	799.61	4.59%
500-548-70-20-00	Personnel Benefits	8,426.00	6,968.31	722.91	7,691.22	734.78	8.72%
500-548-70-31-00	Operating Supplies - ER&R Administration	100.00	68.88	4.47	73.35	26.65	26.65%
500-548-70-31-01	Office Supplies - ER&R Administration	500.00	386.05	2.02	388.07	111.93	22.39%
500-548-70-35-00	Small Tools / Equipment	150.00	0.00	0.00	0.00	150.00	100.00%
500-548-70-41-00	Professional Services	800.00	647.53	0.00	647.53	152.47	19.06%
500-548-70-42-00	Communication	600.00	338.29	33.89	372.18	227.82	37.97%
500-548-70-43-00	Travel	3,000.00	1,676.86	104.79	1,781.65	1,218.35	40.61%
500-548-70-44-01	Advertising	500.00	129.97	0.00	129.97	370.03	74.01%
500-548-70-46-00	Insurance	76,053.00	72,934.96	0.00	72,934.96	3,118.04	4.10%
500-548-70-47-00	Public Utility Services	7,000.00	5,588.93	503.61	6,092.54	907.46	12.96%
500-548-70-49-00	Miscellaneous	500.00	141.23	0.00	141.23	358.77	71.75%
500-548-70-49-01	Registrations/Fees - Training Classes & Seminars	3,000.00	474.90	0.00	474.90	2,525.10	84.17%
500-548-79-41-00	Professional Financial / Banking Costs	400.00	309.04	0.70	309.74	90.26	22.57%
500-594-22-64-76	Fire Mobilization Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
500-594-42-64-00	Equipment Purchase	0.00	49,090.80	0.00	49,090.80	-49,090.80	0.00%
Totals:		78,329.00	115,306.22	56,129.70	171,435.92	-93,106.92	
Totals:		78,329.00	115,306.22	56,129.70	171,435.92	-93,106.92	
Totals:		78,329.00	115,306.22	56,129.70	171,435.92	-93,106.92	

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
500 - Equipment Rental & Replacement Totals:		78,329.00	115,306.22	56,129.70	171,435.92	-93,106.92	
625 - Flexible Benefits Plan Fund	Investment Interest	0.00	0.00	-0.09	-0.09	0.09	0.00%
	Trust Contribs Employee	-10,000.00	-10,192.44	0.00	-10,192.44	192.44	1.92%
	Investment Interest	0.00	-0.91	0.00	-0.91	0.91	0.00%
	Unreimbursed Medical Pays	12,000.00	12,766.26	1,283.48	14,049.74	-2,049.74	-17.08%
Totals:		2,000.00	2,572.91	1,283.39	3,856.30	-1,856.30	
Totals:		2,000.00	2,572.91	1,283.39	3,856.30	-1,856.30	
Totals:		2,000.00	2,572.91	1,283.39	3,856.30	-1,856.30	
625 - Flexible Benefits Plan Fund Totals:		2,000.00	2,572.91	1,283.39	3,856.30	-1,856.30	
Report Total:		1,081,531.52	-1,037,136.45	-481,371.24	-1,518,507.69	2,600,039.21	

Detail vs Budget Report

Date Range: 11/01/2023 - 11/30/2023

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - Current Expense Fund	1,344,146.00	1,242,122.77	-629,773.33	612,349.44	731,796.56	
005 - Current Expense Reserve Fund	-101,500.00	-8,363.16	-2,617.96	-10,981.12	-90,518.88	
012 - Technology Reserve Fund	30,470.60	274,690.97	-2,911.21	271,779.76	-241,309.16	
061 - Employee Benefit Reserve Fund	-14,525.00	19,989.44	10,873.29	30,862.73	-45,387.73	
100 - Street Fund	-36,094.00	27,039.40	22,132.03	49,171.43	-85,265.43	
120 - Criminal Justice Fund	1,136.00	-13,346.66	1,030.56	-12,316.10	13,452.10	
121 - Forfeited Proceeds Fund	-520.00	-36.28	-11.23	-47.51	-472.49	
130 - Hotel/Motel Tax	-6,047.00	-23,616.56	-4,806.45	-28,423.01	22,376.01	
201 - ULTGO Bond Fund	-10.00	-405,845.62	403,814.32	-2,031.30	2,021.30	
301 - Street Capital Contribution Fund	-20,015.00	2,015.78	-0.14	2,015.64	-22,030.64	
305 - Capital Improvement Fund (REET)	100,191.00	79,820.85	-22,861.22	56,959.63	43,231.37	
306 - Capital Improvement Fund (REET 2)	1,059,339.75	130,315.95	-28,240.51	102,075.44	957,264.31	
309 - CDBG Projects Fund	0.00	-78,411.05	-0.14	-78,411.19	78,411.19	
311 - Street Improvement Fund	60,961.00	-103,893.56	63,805.75	-40,087.81	101,048.81	
315 - Facility Maintenance Reserve Fund (CE	21,875.70	316,362.70	18,682.89	335,045.59	-313,169.89	
320 - Equipment Reserve Fund	-1,967.00	-95,226.59	17,697.63	-77,528.96	75,561.96	
330 - Economic Development Fund	-200.00	-40,166.83	-16.46	-40,183.29	39,983.29	
340 - Economic Development Reserve Fund	0.00	-0.95	-0.10	-1.05	1.05	0.00%
400 - Water Fund	-58,438.00	-201,881.27	-23,387.93	-225,269.20	166,831.20	
401 - Wastewater Fund	-473,108.00	-714,162.62	-153,938.08	-868,100.70	394,992.70	
402 - Stormwater Fund	11,210.00	21,233.60	-9,709.16	11,524.44	-314.44	
403 - Stormwater Capital Reserve Fund	-818,482.29	121,306.47	11,928.52	133,234.99	-951,717.28	
410 - Water Capital Reserve Fund	169,130.70	-1,312,686.72	-26,893.26	-1,339,579.98	1,508,710.68	
411 - Wastewater Capital Reserve Fund	-532,657.05	54,740.17	27,495.20	82,235.37	-614,892.42	
412 - Wastewater Debt Service Fund	25,893.11	-381,354.15	29,056.54	-352,297.61	378,190.72	
413 - Water Capital Improvement Reserve F	38,441.00	491,228.24	-338,456.80	152,771.44	-114,330.44	
425 - Water Revenue Bond Fund	-14,100.00	-345,118.76	-1,672.98	-346,791.74	332,691.74	
426 - Water Bond Reserve Fund	-1,000.00	-4,737.43	-508.55	-5,245.98	4,245.98	
431 - Water System Construction Fund	146,000.00	-19,324.72	243,479.61	224,154.89	-78,154.89	
440 - Ambulance	71,071.00	-187,708.99	-142,975.16	-330,684.15	401,755.15	
500 - Equipment Rental & Replacement	78,329.00	115,306.22	56,129.70	171,435.92	-93,106.92	
625 - Flexible Benefits Plan Fund	2,000.00	2,572.91	1,283.39	3,856.30	-1,856.30	

Report Total:

1,081,531.52 -1,037,136.45 -481,371.24 -1,518,507.69 2,600,039.21



City of College Place, WA

Vendor History Report

By Vendor Name

Posting Date Range -

Payment Date Range 11/01/2023 - 11/30/2023

Payable Number	Description	Units	Price	Post Date	1099 Account Number	Payment Number	Payment Date	Amount	Shipping Dist Amount	Tax	Discount	Net	Payment
Vendor Set: 01 - Vendor Set 01													
14083 - Amazon Business Prime													
11QP-TLVR-CJFN	Return- Office Supplies	-1.00	10.52	11/9/2023	400-534-10-31-01	DFT0000766	11/27/2023	2,478.54	0.00	0.00	0.00	2,478.54	2,478.54
	Return- Office Supplies	-1.00	10.52	-10.52			Office Supplies - Administration	-10.52	0.00	0.00	0.00	-10.52	-10.52
19PC-4XWQ-3C9V	Replacement Christmas Lights	1.00	94.55	11/9/2023	001-573-90-31-00	DFT0000661	11/9/2023	94.55	0.00	0.00	0.00	94.55	94.55
	Replacement Christmas	1.00	94.55	94.55			Operating Supplies - Community Ex	94.55	0.00	0.00	0.00	94.55	94.55
1G9C-369X-1GVF	Parts Veh E3041	1.00	50.30	11/27/2023	500-548-68-31-00	DFT0000736	11/27/2023	50.30	0.00	0.00	0.00	50.30	50.30
	Parts Veh E3041	1.00	50.30	50.30			Operating Supplies - General	50.30	0.00	0.00	0.00	50.30	50.30
1HMD-TYK-1D4M	LAN Cards- PD	1.00	76.48	11/9/2023	012-518-89-31-00	DFT0000662	11/9/2023	76.48	0.00	0.00	0.00	76.48	76.48
	LAN Cards- PD	1.00	76.48	76.48			Operating Supplies - Data Processir	76.48	0.00	0.00	0.00	76.48	76.48
1L9C-6QX7-11JW	Replacement Christmas Lights	1.00	467.30	11/9/2023	001-573-90-31-00	DFT0000659	11/9/2023	467.30	0.00	0.00	0.00	467.30	467.30
	Replacement Christmas	1.00	467.30	467.30			Operating Supplies - Community Ex	467.30	0.00	0.00	0.00	467.30	467.30
1N9R-FVY6-J1Y9	Supplies- HR	1.00	223.69	11/27/2023	001-573-90-31-00	DFT0000735	11/29/2023	223.69	0.00	0.00	0.00	223.69	223.69
	Supplies- HR	1.00	223.69	223.69			Operating Supplies - HR Administra	85.00	0.00	0.00	0.00	85.00	85.00
					100-542-30-31-00		Operating Supplies - Traveled Way	20.13	0.00	0.00	0.00	20.13	20.13
					400-534-10-31-00		Operating Supplies - Administration	31.32	0.00	0.00	0.00	31.32	31.32
					401-535-10-31-01		Office Supplies - Administration	22.37	0.00	0.00	0.00	22.37	22.37
					402-531-10-31-00		Operating Supplies - Stormwater A	29.08	0.00	0.00	0.00	29.08	29.08
					440-522-24-31-00		Operating Supplies - EMS Administ	31.32	0.00	0.00	0.00	31.32	31.32
					500-548-70-31-00		Operating Supplies - ER&R Admini	4.47	0.00	0.00	0.00	4.47	4.47
1P1H-GQH3-39M4	Replacement Christmas Lights	1.00	467.30	11/9/2023	001-573-90-31-00	DFT0000657	11/9/2023	467.30	0.00	0.00	0.00	467.30	467.30
	Replacement Christmas	1.00	467.30	467.30			Operating Supplies - Community Ex	467.30	0.00	0.00	0.00	467.30	467.30
1TG1-FFMN-67VK	Screen Protectors- PD	1.00	7.59	11/9/2023	001-521-22-31-00	DFT0000663	11/9/2023	7.59	0.00	0.00	0.00	7.59	7.59
	Screen Protectors- PD	1.00	7.59	7.59			Operating Supplies - Patrol	7.59	0.00	0.00	0.00	7.59	7.59
1XPG-VRQ1-3CPQ	Replacement Christmas Lights	1.00	467.30	11/9/2023	001-573-90-31-00	DFT0000660	11/9/2023	467.30	0.00	0.00	0.00	467.30	467.30
	Replacement Christmas	1.00	467.30	467.30			Operating Supplies - Community Ex	467.30	0.00	0.00	0.00	467.30	467.30
1Y3C-1XCH-17JT	Parts	1.00	130.43	11/27/2023	400-534-50-35-00	DFT0000737	11/27/2023	130.43	0.00	0.00	0.00	130.43	130.43
	Parts	1.00	130.43	130.43			Sm Tools/Equipment	130.43	0.00	0.00	0.00	130.43	130.43
1YCG-HHLG-19Q1	Replacement Christmas Lights	1.00	467.30	11/9/2023	001-573-90-31-00	DFT0000658	11/9/2023	467.30	0.00	0.00	0.00	467.30	467.30
	Replacement Christmas	1.00	467.30	467.30			Operating Supplies - Community Ex	467.30	0.00	0.00	0.00	467.30	467.30
1YJQ-XMNL-H4RP	Parts	1.00	23.58	11/27/2023	500-548-68-31-00	DFT0000766	11/27/2023	23.58	0.00	0.00	0.00	23.58	23.58
	Parts	1.00	23.58	23.58			Operating Supplies - General	23.58	0.00	0.00	0.00	23.58	23.58
1YQN-L31Q-Q3HR	Supplies- ER&R			11/9/2023		DFT0000665	11/9/2023	13.24	0.00	0.00	0.00	13.24	13.24

Vendor History Report

Vendor History Report															Posting Date Range	
Payable Number	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Payment Date	Account Name	Amount	Shipping	Tax	Discount	Net	Payment	
Item Description											Dist Amount					
Supplies- ER&R		1.00	13.24	13.24		500-548-68-31-00			Operating Supplies - General		13.24					
7404 - Banner Bank Credit Cards																
11/12/23 9418 CM 3	9418 Rebate	-1.00	0.43	10/26/2023	001-521-40-43-00	DFT0000767		11/30/2023	Travel Training	27,618.58	326.71	1,445.59	0.00	29,390.88	29,390.88	
9418 Rebate				-0.43						-0.43	-0.43	0.00	0.00	-0.43	-0.43	
11/12/23-0169	0169-CH			11/30/2023		DFT0000776		11/30/2023	Travel Expense	329.77	0.00	0.00	0.00	329.77	329.77	
Hotel WCIA- Rizzitiello		1.00	135.88	135.88		001-513-10-43-00			Travel		51.63					
						400-534-10-43-00			Travel		25.82					
						401-535-10-43-00			Travel		52.99					
						402-531-10-43-00			Travel - Stormwater		4.08					
						440-522-24-43-00			Travel - EMS		1.36					
Fuel EVT Testing- Goods		1.00	59.75	59.75		500-548-70-43-00			Travel		59.75					
Fuel WCIA- Rizzitiello		1.00	42.60	42.60		001-513-10-43-00			Travel Expense		16.19					
						400-534-10-43-00			Travel		8.09					
						401-535-10-43-00			Travel		16.61					
						402-531-10-43-00			Travel - Stormwater		1.28					
						440-522-24-43-00			Travel - EMS		0.43					
Fuel WCIA- Rizzitiello		1.00	42.30	42.30		001-513-10-43-00			Travel Expense		16.07					
						400-534-10-43-00			Travel		8.04					
						401-535-10-43-00			Travel		16.50					
						402-531-10-43-00			Travel - Stormwater		1.27					
						440-522-24-43-00			Travel - EMS		0.42					
Dinner WCIA- Rizzitiello		1.00	24.42	24.42		001-513-10-43-00			Travel Expense		9.28					
						400-534-10-43-00			Travel		4.64					
						401-535-27-43-00			Sewer Utilities - Travel		9.53					
						402-531-10-43-00			Travel - Stormwater		0.73					
						440-522-24-43-00			Travel - EMS		0.24					
Balloons- Trunk or Treat		1.00	16.34	16.34		001-573-90-31-00			Operating Supplies - Community Ev		16.34					
Lunch- EVT Testing- Goc		1.00	8.48	8.48		500-548-70-43-00			Travel		8.48					
11/12/23-2169	2169-PW			11/30/2023		DFT0000784		11/30/2023	Travel	886.43	0.00	0.00	0.00	886.43	886.43	
Hotel- IACC Conf McAnc		1.00	406.20	406.20		001-576-81-43-00			Travel		36.55					
						100-543-10-49-00			Miscellaneous		81.24					
						400-534-10-43-00			Travel		162.48					
						401-535-10-43-00			Travel		52.81					
						402-531-10-43-00			Travel - Stormwater		36.56					
						500-548-70-43-00			Travel		36.56					
						001-513-10-43-00			Travel Expense		154.36					
Hotel IACC Conf- Rizzitie		1.00	406.20	406.20		400-534-10-43-00			Travel		77.18					
						401-535-10-43-00			Travel		158.41					
						402-531-10-43-00			Travel - Stormwater		12.19					
						440-522-24-43-00			Travel - EMS		4.06					
Trunk or Treet		1.00	74.03	74.03		001-573-90-31-00			Operating Supplies - Community Ev		74.03					

Vendor History Report

Payable Number		Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Account Name	Amount	Shipping	Tax	Discount	Net	Payment
Item Description											Dist Amount				
11/12/23-3647	3647-CH	Trunk-or-Treat Supplies	1.00	46.79	46.79	11/30/2023	001-573-90-31-00	DFT0000772	11/30/2023	Operating Supplies - Community Ex	91.93	0.00	0.00	91.93	91.93
		Trunk-or-Treat Supplies	1.00	30.44	30.44		001-573-90-31-00			Operating Supplies - Community Ex	30.44				
		Trunk-or-Treat Supplies	1.00	9.53	9.53		001-573-90-31-00			Operating Supplies - Community Ex	9.53				
		Trunk-or-Treat Supplies	1.00	5.17	5.17		001-573-90-31-00			Operating Supplies - Community Ex	5.17				
11/12/23-4551	4551-FD	Candy	1.00	269.88	269.88	11/30/2023	001-522-30-49-00	DFT0000777	11/30/2023	Miscellaneous	449.63	0.00	0.00	449.63	449.63
		Misc	1.00	140.08	140.08		001-522-10-49-00			Miscellaneous	269.88				
		Tools	1.00	115.69	115.69		001-522-50-35-00			Small Tools/Equipment	115.69				
		Glow Bracelets	1.00	64.06	64.06		001-522-30-49-00			Miscellaneous	64.06				
		Return- Misc	-1.00	140.08	-140.08		001-522-10-49-00			Miscellaneous	-140.08				
11/12/23-5296	5296-CD	Seminar- Hall	1.00	165.00	165.00	11/30/2023	001-524-20-49-01	DFT0000780	11/30/2023	Training Class Registration Costs - E	472.35	0.00	0.00	472.35	472.35
		Totes	1.00	157.09	157.09		001-518-20-35-00			Sm Tools/Minor Equip	165.00				
		Lakeside Pre-Application	1.00	150.26	150.26		001-524-20-49-00			Miscellaneous	157.09				
11/12/23-6464	6464-CH	Renewal- Stormwater	0.00	0.00	130.55	11/30/2023	001-558-60-42-00	DFT0000773	11/30/2023	Communication	130.55	0.00	0.00	130.55	130.55
							100-544-20-42-00			Communications - Engineering	20.89				
							401-535-20-42-00			Communication	32.64				
							402-531-20-42-00			Communications - Stormwater Eng	5.22				
11/12/23-6467 CM	9467-PD	Refund	-1.00	250.00	-250.00	11/30/2023	001-521-40-49-01	DFT0000768	11/30/2023	Registrations/Fees - Training Classe	-250.00	0.00	0.00	-250.00	-250.00
11/12/23-6577	6577-PD	Task Force Training- Lan	1.00	495.00	495.00	11/30/2023	001-521-40-49-01	DFT0000783	11/30/2023	Registrations/Fees - Training Classe	749.21	0.00	0.00	749.21	749.21
		Glock Training- Harris	1.00	250.00	250.00		001-521-40-49-01			Registrations/Fees - Training Classe	495.00				
		Travel??	1.00	4.21	4.21		001-521-40-43-00			Travel Training	250.00				
11/12/23-7573	7573-CH	Custom Battery Pack	1.00	272.25	272.25	11/30/2023	001-522-10-49-00	DFT0000785	11/30/2023	Miscellaneous	4.21	0.00	0.00	1,346.59	1,346.59
		Trunk or Treat- City Adn	1.00	229.90	229.90		001-573-90-31-00			Operating Supplies - Community Ex	1,346.59				
		Office Chair- Wolpert	1.00	206.90	206.90		400-534-50-31-00			Operating Supplies - Maintenance	272.25				
		Canopy (qty3)	1.00	195.99	195.99		400-534-80-31-00			Operating Supplies - General	171.73				
		Wellness Baskets	1.00	141.96	141.96		001-573-90-35-00			Sm Tools/Minor Equip.	35.17				
		Electd Officials Essenti	1.00	95.00	95.00		001-518-10-31-02			Operating Supplies - HR Wellness	195.99				
		Wellness Baskets	1.00	89.07	89.07		001-511-60-49-09			Registrations/Fees - Training Classe	141.96				
		Coffee- Mojonnier Rd Pi	1.00	49.00	49.00		001-518-10-31-02			Operating Supplies - HR Wellness	95.00				
		Cookies- Mojonnier Rd I	1.00	45.00	45.00		311-595-30-63-20			Street Fund Capital Project Roadwa	89.07				
		Supplies	1.00	12.96	12.96		311-595-30-63-20			Street Fund Capital Project Roadwa	49.00				
		Mail 941's	0.00	0.00	8.56		001-573-90-31-00			Operating Supplies - Community Ex	45.00				
11/12/23-8472 CM	8472 Rebate					10/24/2023	001-518-10-42-00	DFT0000770	11/30/2023	Communications - HR	8.56	0.00	0.00	-3.81	-3.81

Vendor History Report

Payable Number		Description		Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Account Name	Payment Date	Amount	Shipping Dist Amount	Tax	Discount	Net	Posting Date Range - Payment
Item Description																	
Pizza Hut Rebate				-1.00	3.81	-3.81	11/30/2023	001-521-10-49-00	DFT0000779	Miscellaneous	11/30/2023	465.99	-3.81	0.00	0.00	465.99	465.99
11/12/23-9400		9400-CH		1.00	326.67	326.67	11/30/2023	500-548-68-20-01		Benefits - Uniforms	11/30/2023	326.67					
9400-CH		9400-CH		1.00	139.32	139.32	11/30/2023	402-531-10-49-01		Reg/Fees - Training Classes Stormw	11/30/2023	139.32					
11/12/23-9418		9418-CH		1.00	77.42	77.42	11/30/2023	DFT0000778		Travel Training	11/30/2023	452.94	0.00	0.00	0.00	452.94	452.94
BLEA Fuel- Bennett		BLEA Fuel- Bennett		1.00	76.55	76.55	11/30/2023	001-521-40-43-00		Travel Training	11/30/2023	76.55					
BLEA Fuel- Bennett		BLEA Fuel- Bennett		1.00	76.12	76.12	11/30/2023	001-521-40-43-00		Travel Training	11/30/2023	76.12					
BLEA Fuel- Bennett		BLEA Fuel- Bennett		1.00	75.83	75.83	11/30/2023	001-521-40-43-00		Travel Training	11/30/2023	75.83					
BLEA Fuel- Bennett		BLEA Fuel- Bennett		1.00	64.97	64.97	11/30/2023	001-521-40-43-00		Travel Training	11/30/2023	64.97					
BLEA Fuel- Bennett		BLEA Fuel- Bennett		1.00	60.00	60.00	11/30/2023	001-521-40-43-00		Travel Training	11/30/2023	60.00					
BLEA Meal- Bennett		BLEA Meal- Bennett		1.00	11.67	11.67	11/30/2023	001-521-40-43-00		Travel Training	11/30/2023	11.67					
BLEA Meal- Bennett		BLEA Meal- Bennett		1.00	10.38	10.38	11/30/2023	001-521-40-43-00		Travel Training	11/30/2023	10.38					
11/12/23-9418 CM		9418- Rebate					10/31/2023	DFT0000771		Travel Training	11/30/2023	-0.77	0.00	0.00	0.00	-0.77	-0.77
Fuel Rebate		-1.00		-1.00	0.77	-0.77	11/30/2023	001-521-40-43-00		Travel Training	11/30/2023	-0.77					
11/12/23-9418 CM 2		9418- Rebate					10/22/2023	DFT0000769		Travel Training	11/30/2023	-0.37	0.00	0.00	0.00	-0.37	-0.37
9418-Rebate		-1.00		-1.00	0.37	-0.37	11/30/2023	001-521-40-43-00		Travel Training	11/30/2023	-0.37					
11/12/23-9426		9426-CH		1.00	44.04	44.04	11/30/2023	DFT0000774		Travel Training	11/30/2023	132.38	0.00	0.00	0.00	132.38	132.38
BLEA Fuel- A. Dennis		BLEA Fuel- A. Dennis		1.00	37.48	37.48	11/30/2023	001-521-40-43-00		Travel Training	11/30/2023	37.48					
BLEA Fuel- A. Dennis		BLEA Fuel- A. Dennis		1.00	34.82	34.82	11/30/2023	001-521-40-43-00		Travel Training	11/30/2023	34.82					
BLEA Fuel- A. Dennis		BLEA Fuel- A. Dennis		1.00	16.04	16.04	11/30/2023	402-531-20-43-00		Travel Expense - Stormwater Engin	11/30/2023	16.04					
EWSG Meeting- Cota		9467-PD		1.00	249.57	249.57	11/30/2023	DFT0000775		Operating Supplies - Community Ex	11/30/2023	249.57	0.00	0.00	0.00	249.57	249.57
11/12/23-9965		9965-FD		1.00	235.88	235.88	11/30/2023	DFT0000782		Operating Supplies - Training	11/30/2023	739.96	0.00	0.00	0.00	739.96	739.96
4x8 panel		Supplies		1.00	224.28	224.28	11/30/2023	001-522-45-31-00		Operating Supplies - Facilities	11/30/2023	235.88					
Batteries		Training- Evensen		1.00	116.55	116.55	11/30/2023	001-522-50-31-00		Operating Supplies - Suppression	11/30/2023	224.28					
Shop Towels, Wipes		Windshield Washer Fluii		1.00	84.00	84.00	11/30/2023	001-522-45-49-01		Registrations/Fees - Training Classe	11/30/2023	116.55					
Windshield Washer Fluii		8472-PD		1.00	66.20	66.20	11/30/2023	001-522-50-31-00		Operating Supplies - Facilities	11/30/2023	84.00					
11/23/23-8472		8472-PD		1.00	13.05	13.05	11/30/2023	001-522-20-31-04		Oper Supplies - Vehicles	11/30/2023	66.20					
Trunk or Treat		Rifle Rail		1.00	275.30	275.30	11/30/2023	DFT0000781		Miscellaneous	11/30/2023	525.98	0.00	0.00	0.00	525.98	525.98
Pizza		Return Laptop Charger		1.00	203.62	203.62	11/30/2023	001-521-10-49-00		Operating Supplies - Training	11/30/2023	275.30					
Return Laptop Charger		Community Event Giveaways		-1.00	95.27	95.27	11/30/2023	001-521-10-49-00		Miscellaneous	11/30/2023	203.62					
26014822		Swag/Giveaways		1.00	48.21	-48.21	11/30/2023	001-521-22-31-00		Operating Supplies - Patrol	11/30/2023	95.27					
Swag/Giveaways		Glass beads for road paint					11/30/2023	DFT0000786		Operating Supplies - Community Ex	11/30/2023	-48.21					
382249							10/31/2023	108349		Operating Supplies - Community Ex	11/30/2023	2,569.00	279.69	253.54	0.00	3,102.23	3,102.23
							10/31/2023			Operating Supplies - Community Ex	11/1/2023	3,102.23	0.00	81.38	0.00	995.78	995.78

Vendor History Report

Vendor History Report													Posting Date Range		
Payable Number	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Account Name	Amount	Shipping Dist Amount	Tax	Discount	Net	Payment	
426070243	Glass beads for road paving	20.00	45.72	995.78	11/30/2023	100-542-64-31-00	DFT00000786	Operating Supplies - Traffic Control	743.11	995.78	64.65	0.00	807.76	807.76	
715038-11	Veeam Software Annual License Renewal	1.00	743.11	807.76	012-594-18-64-03		DFT00000786	Software / Software Update Purch	807.76						
715038-11	Compressor Rental for Winterization	1.00	506.00	556.65	11/30/2023	001-576-80-45-00	DFT00000786	Operating Rentals	506.00	0.00	50.65	0.00	556.65	556.65	
85455	Hotel Room	1.00	1,317.48	1,317.48	11/30/2023	001-522-10-43-00	DFT00000786	Travel	1,317.48	1,317.48	0.00	0.00	1,317.48	1,317.48	
990245766	Replacement Surface Go 3 LTE for PW	1.00	629.99	684.80	11/30/2023	400-534-50-31-00	DFT00000786	Operating Supplies - Maintenance	629.99	0.00	54.81	0.00	684.80	684.80	
INV0000731	Fire Mechanics Training Lodging	1.00	560.85	560.85	10/31/2023	500-548-70-43-00	108349	Travel	560.85	0.00	0.00	0.00	560.85	560.85	
INV0000732	Fire Mechanics Training Lodging	1.00	560.85	560.85	10/31/2023	500-548-70-43-00	108349	Travel	560.85	0.00	0.00	0.00	560.85	560.85	
INV0000734	Electronics Trunk Tray for PD Vehicle	1.00	471.75	512.32	10/31/2023	320-594-21-64-32	108349	Vehicles/Equip Police Department	471.75	0.00	40.57	0.00	512.32	512.32	
INV0000735	EMT books for new students	10.00	295.46	3,211.67	10/31/2023	001-522-26-31-03	108349	Op Supplies - EMS Training	2,954.60	0.02	257.05	0.00	3,211.67	3,211.67	
INV0000736	Storage System for FD Unit UT305, Captain	1.00	1,339.99	1,456.57	10/31/2023	500-548-68-31-00	108349	Operating Supplies - General	1,389.99	0.00	120.93	0.00	1,510.92	1,510.92	
INV0000737	Uplift Desk	1.00	1,644.00	1,787.03	10/31/2023	315-594-18-64-15	108349	Capital Expenditures/Expenses - Equipment	1,644.00	0.00	143.03	0.00	1,787.03	1,787.03	
INV0000741	Hotel for McAndrews & Broxson for APWA	1.00	439.83	439.83	11/1/2023	001-576-81-43-00	108349	Travel	879.66	0.00	0.00	0.00	879.66	879.66	
INV0000880	Knox Box for Well 6	1.00	487.00	564.15	11/27/2023	400-534-80-31-00	DFT00000786	Operating Supplies - General	487.00	32.00	45.15	0.00	564.15	564.15	
INV0000886	APWA Executive Leadership Forum Registr	1.00	1,400.00	1,400.00	11/30/2023	400-534-10-49-01	DFT00000786	Registrations/Fees - Training Classes	1,400.00	0.00	0.00	0.00	1,400.00	1,400.00	
US349319	Council AV Upgrade Project	2.00	1,599.00	3,476.23	10/31/2023	012-594-18-64-01	108349	Machinery & Equipment - Technology	3,822.00	15.00	333.83	0.00	4,170.83	4,170.83	
Switch Enterprise 48 Ports	2.00	299.00	666.34	28.26	012-594-18-64-01	012-594-18-64-01		Machinery & Equipment - Technology	666.34	28.26					
UI Care 5 year warranty	2.00	13.00			012-594-18-64-01	012-594-18-64-01		Machinery & Equipment - Technology							
10 Bbps	2.00				012-594-18-64-01	012-594-18-64-01		Machinery & Equipment - Technology							

Vendor History Report

Payable Number	Item Description	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Account Name	Amount	Shipping	Tax	Discount	Net	Payment
5629 - Home Depot Credit Services															
11/2023		Materials			11/9/2023		DFT0000728		11/9/2023	1,998.12	0.00	0.00	0.00	1,998.12	1,998.12
	Extension cord, GFCI		1.00	336.33	336.33	001-518-20-31-00			Operating Supplies - Facilities		336.33				
	Truck stock		1.00	288.59	288.59	001-518-20-31-00			Operating Supplies - Facilities		76.60				
						001-518-20-35-00			Sm Tools/Minor Equip		211.99				
	Materials		1.00	146.42	146.42	001-522-50-48-00			Repairs/Maintenance		146.42				
	Hole Saw, Drill Bit		1.00	98.63	98.63	001-576-80-35-00			Sm Tools/Equipment		98.63				
	Tape measure, Propane		1.00	90.17	90.17	100-542-30-35-00			Sm Tools/Equipment		19.54				
						100-542-30-49-00			Miscellaneous		70.63				
	Tools		1.00	67.33	67.33	001-518-20-35-00			Sm Tools/Minor Equip		67.33				
	Flash Light		1.00	65.19	65.19	402-531-50-35-00			Small Tools/Equipment - Stormwat		65.19				
	Shovel		1.00	63.93	63.93	001-576-80-35-00			Sm Tools/Equipment		63.93				
	Tools		1.00	61.92	61.92	402-531-50-35-00			Small Tools/Equipment - Stormwat		61.92				
	Absorber		1.00	60.70	60.70	402-531-10-49-00			Miscellaneous - Stormwater		60.70				
	Wire Remesh		1.00	55.39	55.39	001-576-80-31-00			Operating Supplies - Parks		55.39				
	Splitting Wedge		1.00	55.37	55.37	100-542-30-35-00			Sm Tools/Equipment		55.37				
	Outlets		1.00	52.05	52.05	001-518-20-31-00			Operating Supplies - Facilities		52.05				
	Trunk or Treat		1.00	48.85	48.85	001-573-90-31-00			Operating Supplies - Community Ex		48.85				
	J-B Weld		1.00	47.77	47.77	001-576-80-31-00			Operating Supplies - Parks		47.77				
	Grease Gun		1.00	45.63	45.63	400-534-50-35-00			Sm Tools/Equipment		45.63				
	Hinge		1.00	43.18	43.18	001-518-20-31-00			Operating Supplies - Facilities		43.18				
	Gate Remote		1.00	32.59	32.59	400-534-50-31-00			Operating Supplies - Maintenance		32.59				
	Fuse Tester		1.00	32.58	32.58	100-542-30-35-00			Sm Tools/Equipment		32.58				
	Gloves		1.00	31.68	31.68	402-531-10-49-00			Miscellaneous - Stormwater		31.68				
	Gutter		1.00	31.18	31.18	001-518-20-31-00			Operating Supplies - Facilities		31.18				
	Gloves, Hand Warmers		1.00	29.41	29.41	402-531-10-49-00			Miscellaneous - Stormwater		29.41				
	Cold Chisel Guard		1.00	23.88	23.88	402-531-50-35-00			Small Tools/Equipment - Stormwat		23.88				
	2x6		1.00	23.15	23.15	001-576-80-31-00			Operating Supplies - Parks		23.15				
	Batteries		1.00	19.42	19.42	001-576-80-31-00			Operating Supplies - Parks		19.42				
	Screws		1.00	19.21	19.21	001-518-20-31-00			Operating Supplies - Facilities		19.21				
	Screws		1.00	19.21	19.21	001-518-20-31-00			Operating Supplies - Facilities		19.21				
	Sprayer		1.00	19.17	19.17	100-542-70-31-00			Operating Supplies - Roadside		19.17				
	ADJ Rotor		1.00	18.45	18.45	001-576-80-31-00			Operating Supplies - Parks		18.45				
	Materials		1.00	16.72	16.72	400-534-50-31-00			Operating Supplies - Maintenance		16.72				
	Gloves		1.00	15.97	15.97	001-524-20-31-01			Office Supplies - Bldg. Inspection		15.97				
	Gloves		1.00	15.97	15.97	402-531-10-49-00			Miscellaneous - Stormwater		15.97				
	Command Hooks		1.00	15.14	15.14	001-518-20-31-00			Operating Supplies - Facilities		15.14				
	Rotor Sprinkler		1.00	14.37	14.37	001-576-80-31-00			Operating Supplies - Parks		14.37				
	Materials		1.00	12.59	12.59	001-576-80-31-00			Operating Supplies - Parks		12.59				
	2x4		1.00	12.00	12.00	001-576-80-31-00			Operating Supplies - Parks		12.00				
	Outlets		1.00	8.51	8.51	001-518-20-31-00			Operating Supplies - Facilities		8.51				
	Materials		1.00	7.24	7.24	001-576-80-31-00			Operating Supplies - Parks		7.24				
	Material Return		-1.00	47.77	-47.77	001-576-80-31-00			Operating Supplies - Parks		-47.77				

Vendor History Report

Payable Number Item Description		Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Account Name	Payment Date	Amount	Shipping Dist Amount	Tax	Discount	Net	Posting Date Range - Payment
194 - Napa Of Walla Walla		October Statement				11/9/2023			11/9/2023	11/9/2023	4,493.36	0.00	157.26	0.00	4,650.62	4,650.62
10/31/23								APA0000463			2,726.33	0.00	0.00	0.00	2,726.33	2,726.33
Parts- Parts-eh 504		1.00	399.16	399.16	399.16	11/9/2023	500-548-68-31-00		Operating Supplies - General		399.16					
Parts- Veh 504		1.00	295.16	295.16	295.16		500-548-68-31-00		Operating Supplies - General		295.16					
Parts- Veh 532		1.00	270.28	270.28	270.28		500-548-68-31-00		Operating Supplies - General		270.28					
Parts- Veh 504		1.00	268.23	268.23	268.23		500-548-68-31-00		Operating Supplies - General		268.23					
Parts- Veh 504		1.00	205.32	205.32	205.32		500-548-68-31-00		Operating Supplies - General		205.32					
Parts-Veh E3011		1.00	182.06	182.06	182.06		500-548-68-31-00		Operating Supplies - General		182.06					
Parts- Veh 607		1.00	156.06	156.06	156.06		500-548-68-31-00		Operating Supplies - General		156.06					
Parts Veh 534		1.00	152.29	152.29	152.29		500-548-68-31-00		Operating Supplies - General		152.29					
Parts-Veh 535		1.00	148.18	148.18	148.18		500-548-68-31-00		Operating Supplies - General		148.18					
Shop Supplies		1.00	145.16	145.16	145.16		500-548-68-31-00		Operating Supplies - General		145.16					
Parts- Veh 901		1.00	96.27	96.27	96.27		500-548-68-31-00		Operating Supplies - General		96.27					
Shop Supplies		1.00	89.29	89.29	89.29		500-548-68-31-00		Operating Supplies - General		89.29					
Parts- Veh E3011		1.00	82.44	82.44	82.44		500-548-68-31-00		Operating Supplies - General		82.44					
Parts- Veh 628		1.00	62.97	62.97	62.97		500-548-68-31-00		Operating Supplies - General		62.97					
Shop Supplies		1.00	56.95	56.95	56.95		500-548-68-31-00		Operating Supplies - General		56.95					
Parts- Veh E3011		1.00	51.98	51.98	51.98		500-548-68-31-00		Operating Supplies - General		51.98					
Parts- Veh 504		1.00	51.44	51.44	51.44		500-548-68-31-00		Operating Supplies - General		51.44					
Parts- Veh UT301		1.00	45.98	45.98	45.98		500-548-68-31-00		Operating Supplies - General		45.98					
Parts- E3011		1.00	41.46	41.46	41.46		500-548-68-31-00		Operating Supplies - General		41.46					
Tools		1.00	30.48	30.48	30.48		500-548-68-35-00		Small Tools / Equipment		30.48					
Shop Supplies		1.00	25.86	25.86	25.86		500-548-68-31-00		Operating Supplies - General		25.86					
Parts V-eh 534		1.00	22.08	22.08	22.08		500-548-68-31-00		Operating Supplies - General		22.08					
Shop Supplies		1.00	21.02	21.02	21.02		500-548-68-31-00		Operating Supplies - General		21.02					
Parts-Veh 534		1.00	15.73	15.73	15.73		500-548-68-31-00		Operating Supplies - General		15.73					
Parts-Veh 534		1.00	15.68	15.68	15.68		500-548-68-31-00		Operating Supplies - General		15.68					
Shop Supplies		1.00	14.46	14.46	14.46		500-548-68-31-00		Operating Supplies - General		14.46					
Shop Supplies		1.00	9.67	9.67	9.67		500-548-68-31-00		Operating Supplies - General		9.67					
Parts--Veh UT302		1.00	9.67	9.67	9.67		500-548-68-31-00		Operating Supplies - General		9.67					
Parts- Veh 534		1.00	6.34	6.34	6.34		500-548-68-31-00		Operating Supplies - General		6.34					
Return Oil Filter		-1.00	9.67	-9.67	-9.67		500-548-68-31-00		Operating Supplies - General		-9.67					
Parts- Veh 3011		-1.00	11.34	-11.34	-11.34		500-548-68-31-00		Operating Supplies - General		-11.34					
Core Return		-1.00	39.20	-39.20	-39.20		500-548-68-31-00		Operating Supplies - General		-39.20					
Core Return		-1.00	185.13	-185.13	-185.13		500-548-68-31-00		Operating Supplies - General		-185.13					
198197		Rack & Pinion Steering				11/9/2023		APA0000463	11/9/2023	11/9/2023	496.23	0.00	44.16	0.00	540.39	540.39
Rack & Pinion Steering		1.00	326.23	326.23	326.23		500-548-68-31-00		Operating Supplies - General		326.23					
Core Deposit		1.00	170.00	170.00	170.00		500-548-68-31-00		Operating Supplies - General		170.00					
198822		Front Wheel Hub Assembly				11/9/2023		APA0000463	11/9/2023	11/9/2023	701.80	0.00	62.46	0.00	764.26	764.26
Front Wheel Hub Asser		2.00	345.11	751.65	751.65		500-548-68-31-00		Operating Supplies - General		751.65					
Lamp		2.00	5.79	12.61	12.61		500-548-68-31-00		Operating Supplies - General		12.61					
199603		Bolt Removal Tool				11/9/2023		APA0000463	11/9/2023	11/9/2023	569.00	0.00	50.64	0.00	619.64	619.64

Vendor History Report

Vendor History Report															Posting Date Range		
Payable Number	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Account Name	Payment Date	Amount	Shipping Dist Amount	Tax	Discount	Net	Payment		
218 - Quill Corporation																	
35165356	Office Supplies-CD	1.00	8.25	8.25	11/9/2023	500-548-68-35-00	APA0000472	Small Tools / Equipment	11/9/2023	1,238.99	619.64	22.26	0.00	1,261.25	1,261.25		
	Office Supplies-CD	1.00								8.25	8.25	0.00	0.00	8.25	8.25		
	Office Supplies- General	1.00	58.17	63.23	11/2/2023		APA0000472	Operating Supplies - Planning	11/9/2023	131.73	8.25	11.46	0.00	143.19	143.19		
								Office Supplies - Administration			6.32						
								Office Supplies - Support Services			12.65						
								Office Supplies - Investigation			6.32						
								Office Supplies - Patrol			31.62						
								Office Supplies - Special Enforceme			6.32						
	Office Supplies- Support	1.00	41.18	44.76				Office Supplies - Support Services			44.76						
	Office Supplies- Admin	1.00	18.59	20.21				Office Supplies - Administration			20.21						
	Office Supplies- PD	1.00	13.79	14.99				Office Supplies - Patrol			11.24						
								Office Supplies - Traffic			3.75						
35191456	Office Supplies- PD	1.00	160.79	160.79	11/9/2023	500-548-68-35-00	APA0000472	Office Supplies - Administration	11/9/2023	160.79	0.00	0.00	0.00	160.79	160.79		
	Paper Towels,	1.00						Office Supplies - Support Services			16.08						
								Office Supplies - Investigation			32.16						
								Office Supplies - Patrol			16.08						
								Office Supplies - Special Enforceme			80.40						
35217381	Office Supplies- CD	1.00	52.15	52.15	11/9/2023	500-548-68-35-00	APA0000472	Office Supplies - Executive	11/9/2023	52.15	0.00	0.00	0.00	52.15	52.15		
								Office Supplies - Budgeting, Accour			6.85						
								Office Supplies - Records			9.21						
								Office Supplies - HR Administration			2.95						
								Office Supplies - Administration			5.94						
								Office Supplies - Administration			0.52						
								Water Utilities - Office Supplies			2.51						
								Office Supplies - Administration			10.25						
								Sewer Utilities - Office Supplies			1.93						
								Stormwater Utilities - Office Suppli			11.47						
35223661	Supplies- City Clerk	1.00	95.37	95.37	11/9/2023	500-534-27-31-01	APA0000472	Water Utilities - Office Supplies	11/9/2023	95.37	0.00	0.00	0.00	95.37	95.37		
	Shelving Unit	1.00						Sewer Utilities - Office Supplies			31.47						
								Stormwater Utilities - Office Suppli			47.69						
								Ambulance Utilities - Office Supplie			10.49						
35243748	Supplies- City Clerk	1.00	74.97	81.49	11/9/2023	500-534-27-31-01	APA0000472	Water Utilities - Office Supplies	11/9/2023	124.15	0.00	10.80	0.00	134.95	134.95		
	Office Supplies	1.00						Sewer Utilities - Office Supplies			26.89						
								Stormwater Utilities - Office Suppli			40.75						
								Ambulance Utilities - Office Supplie			8.96						

Vendor History Report

Payable Number		Description		Units		Price	Post Date	1099	Payment Number	Account Name	Payment Date	Amount	Shipping	Tax	Discount	Net	Posting Date Range -
Item Description							Amount	Account Number				Dist Amount					Payment
Supplies- Records			1.00	45.39	49.34	001-521-19-31-01	11/9/2023	APA000472	Office Supplies - Support Services	11/9/2023	41.28	49.34					
Office Supplies- Com Ev			1.00	3.79	4.12	001-573-90-31-01			Office Supplies - Community Event			4.12					
35292175		Office Supplies- CH															
Office Supplies- CH			1.00	10.32	10.32	001-558-60-31-01	11/9/2023		Office Supplies - Planning	11/9/2023	41.28	10.32	0.00	0.00		41.28	41.28
Office Supplies- CH			1.00	10.32	10.32	001-524-20-31-01			Office Supplies - Bldg. Inspection			10.32					
Office Supplies- CH			1.00	10.32	10.32	001-573-90-31-01			Office Supplies - Community Event			10.32					
Office Supplies- CH			1.00	10.32	10.32	001-576-81-31-01			Office Supplies - Parks Administrati			0.93					
						100-543-10-31-01			Office Supplies - Administration			2.06					
						400-534-10-31-01			Office Supplies - Administration			4.13					
						401-535-10-31-01			Office Supplies - Administration			1.34					
						402-531-10-31-01			Office Supplies - Stormwater Admini			0.93					
						500-548-70-31-01			Office Supplies - ER&R Administra			0.93					
35457202		Office Supplies-CH General					11/27/2023	APA000574		11/27/2023	218.23	0.00	0.00			218.23	218.23
Multifold Towels			1.00	218.23	218.23	001-513-10-31-01			Office Supplies - Executive			28.68					
						001-514-23-31-01			Office Supplies - Budgeting, Accour			38.54					
						001-514-30-31-01			Office Supplies - Records			12.35					
						001-518-10-31-01			Office Supplies - HR Administration			24.86					
						100-543-10-31-01			Office Supplies - Administration			2.18					
						400-534-10-31-01			Office Supplies - Administration			10.43					
						400-534-27-31-01			Water Utilities - Office Supplies			42.90					
						401-535-10-31-01			Office Supplies - Administration			8.10					
						401-535-27-31-01			Sewer Utilities - Office Supplies			48.01					
						402-531-27-31-01			Stormwater Utilities - Office Suppli			2.18					
35484206		Office Supplies-CD					11/27/2023	APA000574		11/27/2023	80.41	0.00	0.00			80.41	80.41
Office Supplies			1.00	54.33	54.33	001-518-20-31-01			Office Supplies - Facilities			2.72					
						001-524-20-31-01			Office Supplies - Bldg. Inspection			16.30					
						001-558-60-31-01			Office Supplies - Planning			10.87					
						001-576-81-31-01			Office Supplies - Parks Administrati			1.07					
						012-518-89-31-01			Office Supplies - Data Processing			2.72					
						100-543-10-31-01			Office Supplies - Administration			6.52					
						400-534-10-31-01			Office Supplies - Administration			7.61					
						401-535-10-31-01			Office Supplies - Administration			5.43					
						500-548-70-31-01			Office Supplies - ER&R Administra			1.09					

Vendor History Report

Posting Date Range -

Payable Number	Description	Units	Price	Post Date	1099 Account Number	Payment Number	Account Name	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
35507331	Office Supplies	1.00	26.08	11/27/2023	001-513-10-31-01	APA000574	Office Supplies - Executive	11/27/2023	256.23	3.43	0.00	0.00	256.23	256.23
							Office Supplies - Budgeting, Accour	11/27/2023	3.43	0.00	0.00	3.43	3.43	
							Office Supplies - Records	11/27/2023	4.61	0.00	0.00	4.61	4.61	
							Office Supplies - HR Administration	11/27/2023	1.48	0.00	0.00	1.48	1.48	
							Office Supplies - Administration	11/27/2023	2.97	0.00	0.00	2.97	2.97	
							Office Supplies - Administration	11/27/2023	0.26	0.00	0.00	0.26	0.26	
							Water Utilities - Office Supplies	11/27/2023	1.23	0.00	0.00	1.23	1.23	
							Office Supplies - Administration	11/27/2023	5.13	0.00	0.00	5.13	5.13	
							Sewer Utilities - Office Supplies	11/27/2023	0.97	0.00	0.00	0.97	0.97	
							Stormwater Utilities - Office Suppli	11/27/2023	5.74	0.00	0.00	5.74	5.74	
35584398	Paper Towels,	1.00	130.19	11/27/2023	001-521-10-31-01	APA000574	Office Supplies - Administration	11/27/2023	256.23	13.02	0.00	0.00	256.23	256.23
							Office Supplies - Support Services	11/27/2023	13.02	0.00	0.00	13.02	13.02	
							Office Supplies - Investigation	11/27/2023	26.04	0.00	0.00	26.04	26.04	
							Office Supplies - Patrol	11/27/2023	13.02	0.00	0.00	13.02	13.02	
							Office Supplies - Special Enforceme	11/27/2023	65.10	0.00	0.00	65.10	65.10	
							Office Supplies - Support Services	11/27/2023	13.01	0.00	0.00	13.01	13.01	
							Operating Supplies - Patrol	11/27/2023	79.31	0.00	0.00	79.31	79.31	
							Office Supplies - Administration	11/27/2023	46.73	0.00	0.00	46.73	46.73	
							Office Supplies - Support Services	11/27/2023	70.40	0.00	0.00	70.40	70.40	
							Office Supplies - Investigation	11/27/2023	7.04	0.00	0.00	7.04	7.04	
35584398	Garbage Bags	1.00	70.40	11/27/2023	001-521-10-31-01	APA000574	Office Supplies - Administration	11/27/2023	70.40	7.04	0.00	0.00	70.40	70.40
							Office Supplies - Support Services	11/27/2023	14.08	0.00	0.00	14.08	14.08	
							Office Supplies - Investigation	11/27/2023	7.04	0.00	0.00	7.04	7.04	
							Office Supplies - Patrol	11/27/2023	35.20	0.00	0.00	35.20	35.20	
							Office Supplies - Special Enforceme	11/27/2023	7.04	0.00	0.00	7.04	7.04	
							Office Supplies - Administration	11/27/2023	7.04	0.00	0.00	7.04	7.04	
							Office Supplies - Support Services	11/27/2023	7.04	0.00	0.00	7.04	7.04	
							Office Supplies - Investigation	11/27/2023	14.08	0.00	0.00	14.08	14.08	
							Office Supplies - Patrol	11/27/2023	7.04	0.00	0.00	7.04	7.04	
							Office Supplies - Special Enforceme	11/27/2023	7.04	0.00	0.00	7.04	7.04	
Vendors: (5) Total 01 - Vendor Set 01:									37,827.59	326.71	1,625.11	0.00	39,779.41	39,779.41
Vendors: (5) Report Total:									37,827.59	326.71	1,625.11	0.00	39,779.41	39,779.41

SHEET KEY NOTES

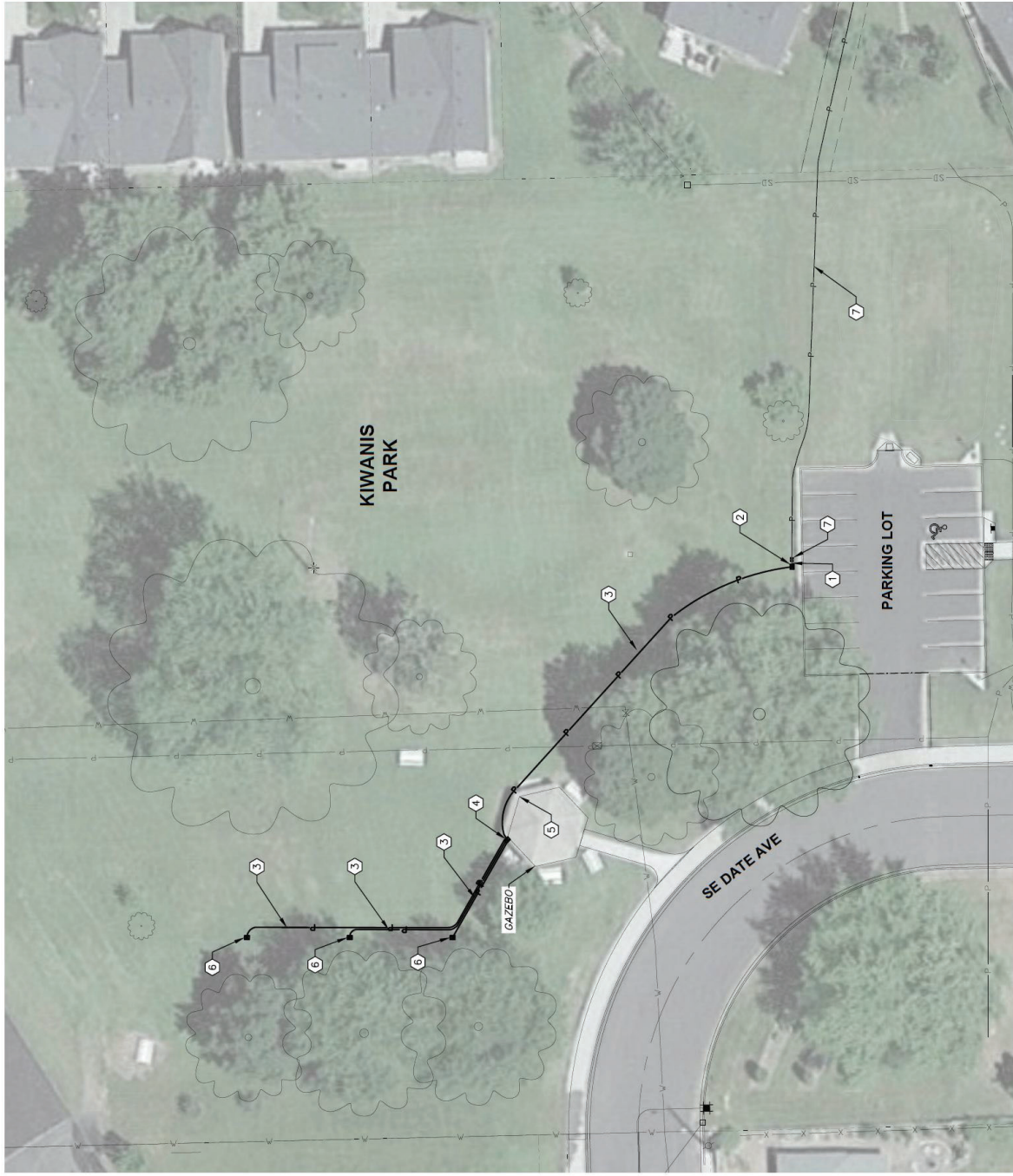
1. NEW 4" ELECTRICAL CONDUIT FROM THE TRANSFORMER TO THE NEW ELECTRICAL METER ENCLOSURE WITH COLUMBIA RURAL ELECTRIC ASSOCIATION (COLUMBIA REA). SEE NOTE 2.
2. PROVIDE AND INSTALL A PEDESTAL MOUNTED ELECTRICAL METER ENCLOSURE AND DISCONNECT THE METER AND INSTALLATION SHALL BE ACCEPTABLE TO THE OWNER. THE PEDESTAL METER AND INSTALLATION SHALL BE DETERMINED BY THE COLUMBIA REA AND THE OWNER. COLUMBIA REA WILL PROVIDE METER AND CONDUCTORS FROM THE TRANSFORMER TO THE METER ENCLOSURE. SEE DETAIL 4.3, SHEET E-004.
3. ELECTRICAL CONDUIT AS NEEDED, SEE SHEET E-002 FOR INSTALLATION SCHEDULE. CONDUITS SHOWN ARE SCHEMATIC IN NATURE. CONTRACTOR TO INSTALL IN SINGLE TRENCH BEYOND THE DRIP LINE OF EXISTING TREES AND MINIMIZE IMPACTS TO CRITICAL ROOT ZONES AND SURROUNDING SURFACES.
4. PROVIDE AND INSTALL POWER PEDESTAL. SEE DETAIL 4.2, SHEET E-004.
5. INSTALL NEW 50 AMP OUTLET WITH LOCKABLE COVER FACING INWARD AT THE TOP OF THE GAZEBO CORNER POST.
6. INSTALL TWO 20 AMP AND ONE 30 AMP OUTLETS WITH LOCKABLE WATERPROOF COVERS MOUNTED FLUSH WITH THE GROUND. SEE DETAIL 2.2 AND 2.3, SHEET E-004.
7. NEW COLUMBIA REA ELECTRICAL TRANSFORMER VAULT AND PRIMARY LINE, BY OTHERS.

SHEET NOTES

1. WHERE ALL CONDUITS ARE TO BE LAID IN THE SAME DIRECTION, THEY SHALL BE INSTALLED IN A SINGLE TRENCH. SEE CONDUIT TRENCH DETAIL, SHEET E-004, DETAIL 2.1.
2. SEE ELECTRICAL SHEETS AND TECHNICAL SPECIFICATIONS FOR SCHEDULE OF EQUIPMENT TO BE INSTALLED.
3. SOD SURFACE RESTORATION SHALL EXTEND 12" BEYOND THE EDGE OF THE TRENCH.
4. CONTRACTOR SHALL COORDINATE WITH OWNER FOR LOCATIONS OF EXISTING UNDERGROUND IRRIGATION SYSTEM AND OTHER OWNER UTILITIES NOT WHICH MAY NOT BE LOCATABLE.

CONDUIT TRENCH NOTES

1. THE CONTRACTOR SHALL SUPPLY ALL CONDUIT, TRENCH EXCAVATION, BACKFILL, CONDUITS, POWER LINES, AND SURFACE RESTORATION.
2. CSTC IN FOUNDATION AREAS SHALL BE PER WSDOT STD SPECIFICATION SECTION 9-03.9(3).
3. SAND FOR CONDUIT BEDDING SHALL BE FINE AGGREGATE FOR PORTLAND CEMENT CONCRETE PER WSDOT STD SPECIFICATION SECTION 9-03.1(2).
4. GRAVEL BACKFILL FOR DRAINS PLACED UNDER THE HANDHOLES SHALL BE PER WSDOT STD SPECIFICATION SECTION 9-03.12(4).
5. COMPACT TRENCH BACKFILL TO 95% OF MAXIMUM DENSITY OF WSDOT TEST METHOD T-99 DENSITY.
6. MARKING TAPE IDENTIFYING THE TYPE OF UTILITY SHALL BE PLACED MINIMUM 6" ABOVE EACH CONDUIT FOR THE LENGTH OF THE TRENCH.



CITY OF COLLEGE PLACE, WASHINGTON		SHEET	
KIWANIS PARK IMPROVEMENTS		C-101	
2024		4 OF 4	
PRELIMINARY		SITE PLAN	
FOR REVIEW ONLY		NOT FOR CONSTRUCTION	
anderson perry		CITY OF COLLEGE PLACE, WASHINGTON	
663-147		DATE	
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COPYRIGHT 2024 BY ANDERSON PERRY & ASSOC., INC.		DESIGNED BY B. SHAW/J. PENNINGER	
		DRAWN BY A. WOLFORD	
		CHECKED BY B. HANSEN	
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March 4, 2024

Robert McAndrews, Public Works Director
City of College Place
625 S. College Avenue
College Place, Washington 99324

RE: Kiwanis Park Improvements

Dear Robert:

This letter describes the bid results from February 29, 2024, for the Kiwanis Park Improvements project.

Bid Results from February 29, 2024

Bids for the project were received and opened at College Place City Hall on February 29, 2024, at 3:00 p.m. The City received four bids from the following bidders:

1. Walla Walla Electric
2. Raven Buildings, LLC
3. Preferred Industrial Electric, LLC
4. ESF Solutions

All of the bids were opened and read. After the bid opening, the bids were reviewed again, and no irregularities were found.

Bidder Responsibility Criteria (attached) pursuant to the Revised Code of Washington 39.04.350 was examined with respect to the apparent low bidder (Walla Walla Electric). No discrepancies were found.

After the bid opening, we entered the bid prices into a Microsoft Excel spreadsheet to check the price extensions and verify that the total bid amounts read matched the amounts written on each bid. A copy of the Bid Tabulation, which shows the bidders' prices and costs for each individual bid item, is attached.

The bid totals ranged from \$66,034.16 to \$84,459.90. The Engineer's Estimate was \$94,161.38.

The apparent low bidder is Walla Walla Electric. Their bid was approximately \$28,000.00 below the Engineer's Estimate.

City of College Place
March 4, 2024
Page -2-

Summary

From our review of the bids, we recommend the City of College Place consider awarding the Kiwanis Park Improvements to Walla Walla Electric, contingent upon approval from the City's Attorney.

Please contact me if you have any questions.

Sincerely,

ANDERSON PERRY & ASSOCIATES, INC.

By



Brian Hansen, P.E.
Project Engineer

BH/rw

cc: File No. 663-147-056, w/attach

Bid Results Letter_CP_KiwanisParkImps_663-147.docx

BID TABULATION
City of College Place, Washington
Kiwanis Park Improvements

Bid Opening: 3:00 p.m., February 29, 2024								Walla Walla Electric 1/4			Raven Buildings, LLC 2/4		
Item	Description	Unit	Quantity	Engineer's Estimate		Walla Walla Electric 1/4		Raven Buildings, LLC 2/4					
BID				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total		
1	Kiwanis Park Improvements	LS	All Req'd	\$86,625.00	\$86,625.00	\$60,749.00	\$60,749.00	\$71,368.00	\$71,368.00	\$71,368.00	\$71,368.00		
			Bid Subtotal		\$86,625.00		\$60,749.00		\$71,368.00		\$71,368.00		
			Sales Tax (8.7%)		\$7,536.38		\$5,285.16		\$6,209.02		\$6,209.02		
			BID TOTAL		\$94,161.38		\$66,034.16		\$77,577.02		\$77,577.02		
			TOTAL SHOWN ON BID SCHEDULE		N/A		\$66,034.16		\$77,577.02		\$77,577.02		
			DIFFERENCE				\$0.00		\$0.00		\$0.00		

					Engineer's Estimate			Preferred Industrial Electric 3/4			ESF Solutions 4/4		
Item	Description	Unit	Quantity	Engineer's Estimate		Preferred Industrial Electric 3/4		ESF Solutions 4/4					
BID				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total		
1	Kiwanis Park Improvements	LS	All Req'd	\$86,625.00	\$86,625.00	\$72,000.00	\$72,000.00	\$77,700.00	\$77,700.00	\$77,700.00	\$77,700.00		
			Bid Subtotal		\$86,625.00		\$72,000.00		\$77,700.00		\$77,700.00		
			Sales Tax (8.7%)		\$7,536.38		\$6,264.00		\$6,759.90		\$6,759.90		
			BID TOTAL		\$94,161.38		\$78,264.00		\$84,459.90		\$84,459.90		
			TOTAL SHOWN ON BID SCHEDULE		N/A		\$78,264.00		\$84,459.90		\$84,459.90		
			DIFFERENCE				\$0.00		\$0.00		\$0.00		

Mandatory Bidder Responsibility Checklist

The following checklist may be used by Owners in documenting that a Bidder meets the mandatory bidder responsibility criteria. It is suggested that Owners print a copy of documentation from the appropriate website to include with this checklist in the contract file.

General Information	
Project Name: Kiwanis Park Improvements	Project Number: 663-147
Bidder's Business Name: Walla Walla Electric	Bid Submittal Deadline: 02/29/2024
Contractor Registration – https://secure.ini.wa.gov/verify/	
License Number: WALLAWE258KK	Status: Active: Yes ☒ No ☐
Effective Date (must be effective on or before Bid Submittal Deadline): 05/12/1975	Expiration Date: 10/31/2025
Current UBI Number – https://secure.ini.wa.gov/verify/	
UBI Number: 600 179 386	Account Closed: Open ☒ Closed ☐
Industrial Insurance Coverage – https://secure.ini.wa.gov/verify/	
Account Number: 357,760-00	Account Current: Yes ☒ No ☐
Required Public Works Training – Effective July 1, 2019 https://secure.ini.wa.gov/verify/	
Per RCW 39.04.350 and RCW 39.06.020, has contractor had L & I training or meet exemption? Yes ☒ No ☐	
Wage Payment Status Compliance – RCW 39.04.350 (1g)	
Sworn statement or verification form received acknowledging compliance? Yes ☒ No ☒	
Employment Security Department Number – Obtain from contractor	
Employment Security Department Number:	
• Has Bidder provided account number on the Bid Form? Yes ☐ No ☒ • And/or have you asked the Bidder for documentation from ESD on account number? Yes ☐ No ☒	
State Excise Tax Registration Number – https://secure.dor.wa.gov/gteunauth/_/#2	
Tax Registration Number: 600 179 386	Account Closed: Open ☒ Closed ☐
Not Disqualified from Bidding – WA https://secure.ini.wa.gov/debarandstrike/ContractorDebarList.aspx	
Is the Bidder listed on the "Debarred Contractors List" of the Department of Labor and Industries? (Print the pertinent page showing where the Bidder's name does or would appear on the list) Yes ☐ No ☒	
Not Disqualified from Bidding – Federal (if applicable) – www.sam.gov	
Does Bidder have an "Active Exclusion Record" with the Federal Government (System for Award Management) Yes ☐ No ☒	
Checked by:	
Name: Rachel Webberley	Date: 03/01/2024



WALLA WALLA ELECTRIC INC

Unique Entity ID JFRKBSBBHA14	CAGE / NCAGE 0PDP3	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Aug 31, 2024	
Physical Address 1225 W Poplar ST Walla Walla, Washington 99362-2780 United States	Mailing Address 1225 W. Poplar Street Walla Walla, Washington 99362-2780 United States	

Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Washington 05	State / Country of Incorporation Washington / United States	URL http://www.wwelectric.com

Registration Dates

Activation Date Sep 5, 2023	Submission Date Sep 1, 2023	Initial Registration Date Jan 4, 2002
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Entity Dates

Entity Start Date May 1, 1975	Fiscal Year End Close Date Sep 30
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
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Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure Corporate Entity (Not Tax Exempt)	Entity Type Business or Organization	Organization Factors (blank)
Profit Structure For Profit Organization		

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Other Entity Qualifiers**Community Development Corporation****Financial Information**

Accepts Credit Card Payments

Yes

Debt Subject To Offset

No

EFT Indicator

0000

CAGE Code

0PDP3**Points of Contact****Electronic Business****CHARLIE BARRON, PRESIDENT****1225 W. Poplar****Walla Walla, Washington 99362****United States**

CHARLIE BARRON

1225 W. Poplar

Walla Walla, Washington 99362

United States

Government Business**CHARLIE BARRON****1225 W. Poplar****Walla Walla, Washington 99362****United States**

CHARLIE BARRON

1225 W. Poplar

Walla Walla, Washington 99362

United States

Past Performance**EVERETT KNUDUSON****1225 W. Poplar****Walla Walla, Washington 99362****United States**

EVERETT KNUDUSON

1225 W. Poplar

Walla Walla, Washington 99362

United States

Service Classifications**NAICS Codes**

Primary

Yes

NAICS Codes

238210**561621**

NAICS Title

Electrical Contractors And Other Wiring Installation Contractors**Security Systems Services (Except Locksmiths)****Disaster Response**

This entity does not appear in the disaster response registry.

Contractors

WALLA WALLA ELECTRIC CO INC

Owner or tradesperson

Principals

Barron, Charlie, PRESIDENT

WHEELER, VERONICA, SECRETARY

TEAL, SPIKE, CHIEF OPERATING OFFICER

BARRON, CHARLIES, AGENT

KNUDSON, EVERETT J, PRESIDENT

(End: 05/11/2017)

KNUDSON, EVERETT, AGENT

(End: 05/11/2017)

MCADAMS, RONALD K, TREASURER

(End: 07/23/2001)

VARGAS, DAVID A, TREASURER

(End: 07/23/2001)

RIVERA, PAULETTE M, SECRETARY

(End: 11/09/2010)

Doing business as

WALLA WALLA ELECTRIC CO INC

WA UBI No.

600 179 386

1225 W POPLAR

WALLA WALLA, WA 99362-2780

509-525-8672

WALLA WALLA County

Business type

Corporation

Governing persons

CHARLIE

BARRON

MARK MOHRLAND;

VERONICA WHEELER;

License

Verify the contractor's active registration / license / certification (depending on trade) and any past violations.

Electrical Contractor

Active

Meets current requirements.

License specialties

GENERAL

License no.

WALLAWE258KK

Effective — expiration

05/12/1975— 10/31/2025

Designated administrator

TEAL, ALFRED LEE

Active

Meets current requirements.

License type

Master Electrician

License no.

TEAL*AL977M1

Bond

OLD REPUBLIC SURETY CO

\$4,000.00

Bond account no.

YLI 260310

Received by L&I

03/23/2006

Effective date

04/21/2006

Expiration date
Until Canceled

Savings

No savings accounts during the previous 6 year period.

License Violations

Infraction no.
EZINS02533

Issue date
04/28/2023

Violation city
WALLA WALLA

Type of violation
ELECTRICAL CITATION

Description
Failing to obtain an electrical/telecommunications work permit and post the permit or permit number on the jobsite, or post a provisional electrical work permit prior to beginning the electrical/telecommunication installation or alteration.

Satisfied

RCW/WAC
WAC 296-46B-901(5)

Violation amount
\$1,000.00

Infraction no.
EFEED00353

Issue date
05/24/2022

Violation city
WALLA WALLA

Type of violation
ELECTRICAL CITATION

Description
Failing to obtain an electrical/telecommunications work permit and post the permit or permit number on the jobsite, or post a provisional electrical work permit prior to beginning the electrical/telecommunication installation or alteration.

Satisfied

RCW/WAC
WAC 296-46B-901(5)

Violation amount
\$250.00

Certifications & Endorsements

OMWBE Certifications

No active certifications exist for this business.

Apprentice Training Agent

Registered training agent. [Check their eligible programs and occupations.](#)

Workers' Comp

Do you know if the business has employees? If so, verify the business is up-to-date on workers' comp premiums.

L&I Account ID
357,760-00

Account is current.

Doing business as
WALLA WALLA ELECTRIC

Estimated workers reported
Quarter 4 of Year 2023 "31 to 50 Workers"

L&I account contact
T3 / LINDSEY BOOTH (360) 902-5596 - Email: BOOO235@lni.wa.gov

Public Works Requirements

Verify the contractor is eligible to perform work on public works projects.

Required Training-- Effective July 1, 2019
Exempt from this requirement.

Contractor Strikes

No strikes have been issued against this contractor.

Contractors not allowed to bid
No debarments have been issued against this contractor.

Workplace Safety & Health

Check for any past safety and health violations found on jobsites this business was responsible for.

No inspections during the previous 6 year period.



STATE OF WASHINGTON

Department of Labor & Industries

Certificate of Workers' Compensation Coverage

March 1, 2024

WA UBI No.	600 179 386
L&I Account ID	357,760-00
Legal Business Name	WALLA WALLA ELECTRIC CO INC
Doing Business As	WALLA WALLA ELECTRIC
Workers' Comp Premium Status:	Account is current.
Estimated Workers Reported (See Description Below)	Quarter 4 of Year 2023 "31 to 50 Workers"
Account Representative	Employer Services Help Line, (360) 902-4817
Licensed Contractor?	Yes
License No.	WALLAWE258KK
License Expiration	10/31/2025

What does "Estimated Workers Reported" mean?

Estimated workers reported represents the number of full time position requiring at least 480 hours of work per calendar quarter. A single 480 hour position may be filled by one person, or several part time workers.

Industrial Insurance Information

Employers report and pay premiums each quarter based on hours of employee work already performed, and are liable for premiums found later to be due. **Industrial Insurance accounts have no policy periods, cancellation dates, limitations of coverage or waiver of subrogation** (See [RCW 51.12.050](#) and [51.16.190](#)).

Debarred Contractors List

A debarred contractor may not bid on, or have a bid considered on, any public works contract. You can search and filter this list using the options presented below.

Company Name:

WA UBI Number:

License Number:

Principal:

RCW:

From: To:

Penalty Due:

Wage Due:

[Download all debarment data](#)

Show per page

Showing 0 records

FirstPreviousNextLast

Company Name	UBI	License	Principals	Status	RCW	Debar Begins	Debar Ends	Penalty Due	Wages Due
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There are no records that match your search criteria.

Show per page

Showing 0 records

FirstPreviousNextLast

< Business Lookup

License Information:

[New search](#) [Back to results](#)**Entity name:** WALLA WALLA ELECTRIC, INC.**Business name:** WALLA WALLA ELECTRIC, INC.**Entity type:** [Profit Corporation](#)**UBI #:** 600-179-386**Business ID:** 001**Location ID:** 0002**Location:** Active**Location address:** 1225 W POPLAR ST
WALLA WALLA WA 99362-2780**Mailing address:** 1225 W POPLAR
WALLA WALLA WA 99362**Excise tax and reseller permit status:** [Click here](#)**Secretary of State status:** [Click here](#)

Endorsements

Endorsements held	License #	Count	Details	Status	Expiration	First issue
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Endorsements held	License #	Count	Details	Status	Expiration	First issued
College Place General Business - Non-Resident				Active	Dec-31-2020	Jan-28-2020
Minor Work Permit				Active	Dec-31-2020	Sep-22-1989
Pasco General Business - Non- Resident	8122			Active	Dec-31-2020	Jan-13-2020
Richland General Business - Non- Resident	F0C735			Active	Dec-31-2020	Jul-15-2019
Walla Walla General Business				Active	Dec-31-2020	Jan-02-2020

Governing People May include governing people not registered with Secretary of State

Governing people	Title
BARRON, CHARLIE	
MOHRLAND, MARK	
WHEELER, VERONICA	

Registered Trade Names

Registered trade names	Status	First issued
MR FIX IT	Active	Aug-23-1989

[View Additional Locations](#)



The Business Lookup information is updated
nightly. Search date and time: 3/1/2024 9:51:55
AM

Contact us

How are we doing?

Take our survey!

Don't see what you expected?

Check if your browser is supported



**Memorandum of Understanding between the City of College
Place and College Holdings LLC pertaining to Stone
Creek/Downtown Tax Increment Financing District (TIF)
Related Expenditures**

Whereas, the City of College Place is a Non-Charter Code City governed by RCW 35A, (CITY); and

Whereas, College Holdings LLC is a private for-profit company (DEVELOPER) that will be developing approximately 131.70 acres located in the City of College Place, identified as Walla Walla County Assessor Parcel Numbers #350602120006 and #350602130001 (PROPERTY); and

Whereas, "PARTIES" hereinafter refers to both CITY and DEVELOPER; and

Whereas, the College Place City Council adopted Ordinance #23-007 during its May 23rd, 2023 City Council meeting creating the Stone Creek/Downtown Tax Increment Financing (TIF) District pursuant to Chapter 39.114 Revised Code of Washington; and

Whereas, the CITY has designated several public improvement projects which will benefit DEVELOPER's property identified hereinabove are partially funded by the TIF revenue including a portion of the East-West Road project and College Avenue & East-West Road intersection; and

Whereas, the CITY intends to issue bonds to finance a portion of said public improvements and to pay and secure the bonds, the CITY expects to pledge the tax allocation revenues received by the CITY from the TIF; and

Whereas, TIF revenues are limited to the increment increase in tax revenue from development of real property benefiting from the public improvements identified in the TIF Ordinance;

NOW THEREFORE, the Parties agree as follows:

In exchange for the City's intention to expend up to \$1.936 million in engineering, construction, and associated costs to develop a new East-West Road and up to \$550,000 to develop/improve the intersection of the East-West Road and College Avenue, DEVELOPER will turn in a substantially complete CITY land use application for a Master Planned Development pursuant to Chapter 14.100, College Place Municipal Code or before July 31, 2024 and shall timely work with the CITY on application for the development in concert with procedures in Title 14 -Unified Development Regulations of the College Place Municipal Code.

It is agreed by the Parties, due to the nature of this DEVELOPMENT, it may be that surrounding properties are developed before, at the same time, or after some or all of

the land use development contemplated herein, and nothing in this MOU is intended to be a benefit to any third party or impose a duty on the CITY to any third party.

SO AGREED,

DEVELOPER

CITY


Signature

Mike Rizzitiello, City Administrator

2/29/2024
Date

Date

Melissa S. Wells Manager
Printed name and title

APPROVED AS TO FORM:

Rea Culwell, City Attorney

City of College Place, Washington
RESOLUTION NO. 24-016

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
AUTHORIZING CITY ADMINISTRATOR TO SIGN THE MOU BETWEEN THE CITY AND COLLEGE
HOLDINGS LLC**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, in 2023 the City Council adopted the Stone Creek/Downtown Tax Increment Financing District #1 to finance public improvements; and

Whereas, this Memorandum of Understanding (MOU) hold the developer to a timeline for submitting its application to on or before July 31st, 2024; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** Motion to authorize the City Administrator to sign the MOU between the City of College Place and College Holding LLC..

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of March, 2024.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Arlene Alen

Organization Representing: Walla Walla Valley Chamber of Commerce

Contact Address: 29 E.Sumach St.

City/State/Zip: Walla Walla, WA 99362

Phone: 509.525.0850

E-mail: ceo@wwwchamber.com

Project Information Description of the project (include project purpose, approach and location).

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

1. Project Information

Name of Project: WWV Community Concierge Cohort

Description of the Project:

WWV Community Concierge Cohort is a dynamic initiative dedicated to facilitating seamless connections between businesses, organizations and volunteers across the Walla Walla Valley. With a central focus on recruiting and background checking volunteers for one-off or longer-term, project-based services, this program thrives on the principles of commitment-free engagement.

Approach:

Our approach involves proactively identifying organizations and businesses with periodic volunteer needs and skillfully matching them with volunteers who desire engagement without long-term commitments. While leveraging existing technology, our emphasis is on a person-centric approach that encapsulates the spirit of "Locals helping Locals".

Location:

Nestled within our Chamber, our organizational structure harnesses the Chamber's robust resources, technology, and staff to create a hub that not only streamlines volunteer coordination but also fosters meaningful connections within our community.

2. Grant Program Goals

- Build infrastructure
- Supporting Community Asset Building. The WWV Community Concierge Cohort enhances the collective assets of the Walla Walla Valley by mobilizing volunteers to contribute to the well-being and growth of our community.
- Leveraging Assets of WWV Communities: We leverage the unique strengths and resources of all Walla Walla Valley Communities, promoting collaboration and resource-sharing for mutual benefit.
- Increasing existing Community Resources: Through effective volunteer coordination, we strive to increase and optimize the existing community resources available throughout the Valley.

3. Previous Success and Community Needs

Building upon the success of a similar program in an Arizona Community, the WWV Community Concierge Cohort addresses specific community needs:

- Successful Program Implementation: Drawing on our experience implementing a successful program in Arizona, we bring a proven model of volunteer coordination to the Walla Walla Valley.

- Adapting to Changing Community Dynamics: Recognizing the evolving landscape of community engagement, our program caters to the preferences of newer generations who seek short, occasional engagements without long-term commitments.
- Targeting a Missing Generation of Volunteers: With traditional boomer volunteers aging out, we aim to fill the gap by engaging a new generation of volunteers who prefer flexible and commitment-free opportunities.

4. Relating to the City's Comp Plan and Goals

The WWV Community Concierge Cohort aligns seamlessly with the City's Comprehensive Plans and Goals:

- Engaging Population in Civic Entities: Our program actively involves the city's population in civic entities, NGO's and Community events, fostering a sense of shared responsibility and participation.
- Demonstrating City's Character and Quality of Life: By connecting volunteers with diverse opportunities, we showcase the character and quality of life that the City provides to its residents.
- Encouraging Deeper Community Engagement: Through commitment-free engagements, we encourage residents to deepen their community engagement, preserving the small-city quality while expanding cooperation.
- Enhancing 2-way Communication: Our program enhances communication channels, ensuring an informed citizenry and extending community engagement and evangelism beyond city borders.
- Promoting Family, Partner or singular volunteerism: Recognizing the importance of family-oriented community values, we create opportunities that promote family, partner and singular volunteerism, contributing to an enhanced quality of life in College Place and throughout the Valley.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$4000.
Cash Match from Applicant	\$1500.
In-kind match from Applicant	\$11,000
Cash from other Sources	
Source: Grant in process	\$4000.
Source:	
Total Project Revenue	\$20,500

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel	\$ 14,000	\$8600	0	\$2650
Materials/Supplies /	\$1900.	\$1000	\$500	\$500
Technology				
Professional Services /	\$1600.		\$500.	\$500.
Bookkeeping				
Other	\$2000	\$700	\$500.	\$350
Marketing/Collateral /				
Social/Video				
Total Expenses	\$20500.	\$10,300	\$1500	\$4000.

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Build infrastructure/ Demos	CEO	Q3 2024	ready for entity recruitment
Training Staff/Tech	CEO	Q3-Q4 2024	Ready to launch
Build Marketing program/schedule	CEO/Staff	Q2-Q3 2024	launch campaigns
Local to-Local in person zoom & Chamber Cafes	CEO/Staff	Q4 2024	recruitment/entities/ volunteers BETA
Post Beta/LAUNCH	CEO/Staff	Q4 2024 - Q1 2025	Community Engagement

Return completed Application to:

City of College Place
City Administrator's Office
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us
Due Date: January 19th, 2024

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Karen Hedine, CEO
Organization Representing: YMCA of Walla Walla
Contact Address: 340 S. Park Street
City/State/Zip: Walla Walla, WA 99362
Phone: 509-525-8868
E-mail: khedine@wwymca.org

Project Information Description of the project (include project purpose, approach and location).

In 2024, we propose an 8-week long, full day summer camp program at Kiwanis Park or other suitable location in College Place to 1) ensure that up to 80 College Place school district youth ages 5-12 are engaged in programs that advance their social, emotional, cognitive and physical development and 2) serve working families in the community.

Post-COVID, numerous studies have assessed summer learning loss or “summer slide” and the effect of the summer months’ long absence of structured activities and creative play on reading and math scores. Studies by the NIH, Kappan, Scholastic and others indicate:

- Kids in grades 3-5 lose about 20% of their school year gains in reading and 27% of their gains in math over the summer.
- Students lose about a month’s worth of learning on average over the summer.
- In the summer between fifth and sixth grade, 84% of students experience summer slide in math.

Recommended solutions to reduce summer slide include having children stay active and engaged through structured outdoor play, reading, and taking part in summer enrichment programs. The Walla Walla YMCA (“Y”) is the leading provider of state-licensed, high quality, early learning and afterschool programs in the Walla Walla Valley. The Y’s proposed 2024 College Place summer program will commence roughly 1 week after the end of the school year. Individually themed week-long day camps are planned for an 8-week period to provide parents the option of enrolling a child summer-long or for one or more weekly programs only. Through its STEM and social-emotional based curricula the Y helps keep children safe in the summer months as they continue to develop and thrive through weekly activities, field trips and family engagement.

As the workforce behind the workforce, the Y’s childcare and youth programs staff provide working parents the added support they need to keep children safe, supported and healthy during out-of-school time. Additionally, the Y seeks to hire local high school students to staff the College Place summer program as part of its commitment to area workforce and economic development.

The Y generally operates weekly camps with a ratio of 1 staff for every 6-10 children. Additional staff are hired to ensure that the ratio is maintained when young counselors go on family vacations or take part in school sports while camps are in session. For budgeting purposes we have estimated staffing and supplies to support 80 children weekly and have outlined a milestone schedule that helps families know the registrations process and enrollment timelines.

The Y appreciates that the City of College Place and United Way of the Blue Mountains have historically partnered to keep camp affordable if not free. The upside of this is that camps are accessible for all. The only downside is that often when things are too low cost or free people tend to devalue or disregard them. As a seasoned camp coordinator, the Y plans its staffing and supply purchases in advance based on enrollments and has found over the years that absent some level of financial commitment some families tend to not take advantage of the program for which they reserved a space. The Y makes every effort to accommodate all families but for the safety of the children, staffing ratios are key and adding staff once camp begins is cost prohibitive and a challenge to find additional local talent.

According to the American Camp Association, in 2023 the average cost for summer day camp was \$178.49 *per day*. In 2024, we propose a summer camp fee of \$100.00 *per week* to cover the cost of staff, transportation for field trips, food and supplies. The Y is pursuing grants and donations to help reduce the weekly fee and provide families with as-needed financial support. No child is ever turned away from a Y program due to financial need.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

The Community Grant Program's Goals emphasize economic development, developing programs that support community asset building and provide outreach through education.

Investing in young people is one area in which the City of College Place and its partners can meet the grant's goals of stewarding the community's health, social networking and resiliency, educational outreach and Park and Recreation network. Summer youth development and related employment programs provide young people with educational and mentorship opportunities to mitigate summer learning loss, and keep young people active and physically and mentally healthy. It prepares older youth for the workforce, and adds income to their homes. Summer programs are also proven to reduce violence. This investment is inclusive and ensures that youth of all social-economic backgrounds and ability are provided a safe environment that encourages development, builds self-confidence and resiliency and offers young people an opportunity to make new friends and have fun.

As an asset-building opportunity, summer programs build young leaders today who will be key contributors to their community in the future. In addition to helping develop youth, summer programs contribute to the economic vitality of the community by helping parents focus on job retention through the summer when school is not available to provide workday support. To the greatest degree possible the Y accesses community-based resources for purchase of supplies and

field trips to local parks and area features, helping to support the City's economy.

The proposed project also aligns with the City's Comprehensive Plan Goal # 1 in that it preserves the small-town character of the community by achieving family-friendly and safe summer programs. It supports Goals #3, #27 and #29 by creating jobs that help improve the job market, provide on-the-job-training, and pays competitive wages. And the plan supports the Parks and Recreation Community-Oriented Goal #3 in that it promotes a family-friendly, community-oriented city program that provides residents with a sense of place and engagement.

The Y's mission is to help strengthen community and we focus on youth development as central to each community's interest and our ability to provide relevant, sustainable and integrated solutions. The Y works closely with the school district and community partners. We uniquely offer transportation for youth in our programs that make use of the city's and nearby parks and recreation resources. And we are the only nonprofit camp provider in the Walla Walla Valley that frequently includes American Red Cross drowning prevention and learn-to-swim lessons as part of the summer camp experience. Swimming helps to improve the overall physical and mental health of children including those with asthma. Additionally, all staff are trained in 1st Aid/CPR; life saving skills that can contribute to the community's health outcomes for years to come.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$2,500
Cash Match from Applicant	\$2,500
In-kind match from Applicant	\$2,500
Cash from other Sources	
Source: Y USA Swim Grants , United Way, other grants	\$10,500
Source: Summer camp fees: We assume full day weekly camp fees for 40 youth of \$200/week and half day camp fees at \$150 for 40 youth offset by grants, donations and other funding to keep programs affordable	\$62,000
Total Project Revenue	\$80,000

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel	\$67,491.20			
6 staff - wages and OH				
Materials/Supplies	\$10,320			\$2,500
Summer activity supplies				
Field Trips	\$2,400			
Morning/ Afternoon snacks	\$3,000			
Professional Services			\$2,500	
ARC training , food handler permits	\$360			
Child Abuse Prevention Training and Staff orientation		\$1,500		
Other				
Total Expenses	\$83,571.12			

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Complete the 2024 weekly CP summer schedule	Araceli Orozco, Director, WW Y Learning Center	March 2024	Program plans are confirmed for activities, trips; Y bus schedule is determined for the summer
Order supplies	WWY Camp Coordinator	April 2024	Summer materials needed for the planned activities are available for program start
Prepare registration packets and initiate website early registration	M Packard, WWY Learning Center Admin	April 2024	Registration packets are ready for parent use and registration deadlines are clear
Initiate summer staff hiring through CPPS and CP community outreach	Janeile Collins, HR	May 2024	Local youth are hired and trained as camp counselors
Initiate summer staff training	Janelle Collins, HR; Aquatics Staff – American Red Cross training	May 2024	Staff are trained in 1 st Aid/CPR, child abuse prevention and related training; obtain food handler permits and complete orientation for weekly activities
Confirm use of Davis gym, local facility (WWU) or area church on inclement weather days	Karen Hedine	May 2024	Youth have a safe environment in which to continue to be engaged without having to cancel camp
Initiate program marketing	Nick Edge, MarCom	May 2024	Camp signs for placement in CP, social media provides detail of camp days, registration
Operate Camp	CP Summer Staff	June 17– Aug 2024	Youth are engaged in summer-long activities
Final Report	Araceli Orozco , Karen Hedine	August 2024	Summary of summer program with budget review and recommendations provided

City of College Place, Washington: Fiscal Year 2024 Community Grants Program Agreement: [NAME OF AGENCY & PROJECT]

WHEREAS, the City of College Place, Washington; hereinafter referred to as “CITY” is a non-charter code city entitled to the privileges defined in RCW Title 35A; and

WHEREAS, the [NAME OF AGENCY]; hereinafter referred to as “[ABBREVIATION FOR AGENCY (AFA)]”; and

WHEREAS, the term “PARTIES” denotes CITY and [AFA]; and

WHEREAS, The CITY published its annual discretionary Community Grant Program for Fiscal Year 2024 in December; and

WHEREAS, [AFA] submitted a request for assistance with its volunteer engagement Project; and

WHEREAS, the ad-hoc committee consisting of individuals from the Utilities Commission, Economic Development Commission, and Park Board reviewed proposals; and ranked them; and

WHEREAS, City Council awarded [AFA and award amount] for its [project] via Resolution #24-xxx adopted on March 12th, 2024; and

NOW THEREFORE, it is hereby resolved between the PARTIES as follows:

1. The CITY will award [AFA and Financial Amount] based on the information furnished in the grant application attached to this document as Appendix A.
2. All rules, regulations, and requirements in the application must be followed as outlined in Appendix A.

Adopted by the City Council of the City of College Place, Washington this 12th day of March, 2024.

Michael Rizzitiello, City Administrator

City of College Place Community Grants Program

Project Description

Contact Person:

Name: Meghan DeBolt

Organization Representing: Blue Zones Project Walla Walla Valley

Contact Address: 6 South First Ave, Suite 200

City/State/Zip: Walla Walla, WA 99362

Phone: 509-386-8596

E-mail: meghan.debolt@sharecare.com

Project Information: Blue Zone Project (BZP) is a community well-being initiative focused on making healthy choices easier for community members in College Place and Walla Walla. Using best practices from communities around the world with high rates of longevity, the BZP model focuses on long lasting policy change, environmental enhancements where we live, work, learn, play and shop, and programing for individuals to move more, eat healthier and be connected.

Starting in 2020, BZP has implemented over 30 community policies, tranformed environments at 25 organizations, and engaged over 6000 residents – all with the goal of improving well-being. Many of these policies, organizations and individuals are residents of College Place and BZP has greatly appreciated the City of College Places as a key partner and leader in creating a culture of well-being. Not only have we partnered to implement over 15 community policies, including an ADA transition plan and Complete Streets Integration Plan, but the City of College Place was also the first BZP approved worksite in College Place and you have co-hosted several community events to promote healthy lifestyle principles amongst residents.

As we enter 2024, the initial phase of our project is ending, but we know we have more work to do. Solidifying a culture of well-being takes longer than three years, thus we are pursuing a second phase of our project that will deepen the foundation we have laid. As in the initial phase of the BZP, we will create a community strategic plan, or blueprint, with specific goals and objectives. Our total budget for the next phase of the project will include at least two program leads who will continue to implement well-being best practices.

Project Budget

Project Revenue	Amount
Grant Request	\$25,000
Cash Match from Applicant	\$0 (up to \$60,000 depending on yearend budget roll over)

In-kind match from Applicant	\$0
Cash from other Sources	
Source: City of Walla Walla	\$50,000 to \$150,000
Source: Walla Walla Public Schools	\$30,000
Source: College Place Public Schools	\$20,000
Total Project Revenue	Up to \$265,000

Project Expenses				
Item	Total Cost	Applicant 'In-Kind'	Applicant 'Cash'	Request Grant
Personnel				
Engagement Lead	\$120,000	\$0	\$30,000	\$20,000
Organization Lead	\$120,000	\$0	\$30,000	\$5,000
Materials/Supplies				
Outreach	\$40,000	\$0	\$0	\$0
Marketing	\$15,000	\$0	\$0	\$0
Office Space	\$20,000	\$0	\$0	\$0
Office Supplies	\$6,000	\$0	\$0	\$0
Professional Services				
Blue Zones License	TBD			
Total Expenses	\$321,000			\$25,000

Milestone	Responsible Party	Project Date for Completion	Outcome
Worksite Well-being Programming	BZP, City of CP HR	December 31, 2024	Improved well-being of staff as measured by Real Age Test
Implement well-being programming at one additional worksite	BZP, worksite HR and leadership	December 31, 2024	Programming implemented; improved well-being of staff as measured by Real Age Test
Implement well-being environmental and menu enhancements at	BZP, restaurant owner and manager	December 31, 2024	Environmental and menu enhancements implemented; well-being programming implemented for staff;

one restaurant in College Place			improved well-being of restaurant staff and patrons
Implement well-being environmental and menu enhancements at one school in College Place	BZP, school administration	December 31, 2024	Well-being programming and environmental enhancements implemented for students and staff; improved well-being of students and staff at school
Enhance environment at one grocery store in College Place	BZP, grocery store management and owners	December 31, 2024	Environmental enhancements implemented; well-being programming implemented for employees; improved well-being of store staff and customers
Two 10-week walking groups implemented in College Place	BZP, partner organization	December 31, 2024	Improved well-being of community members; increased physical activity of participants; enhanced community visibility of well-being activities
Four purpose workshops offered in College Place	BZP, partner organizations	December 31, 2024	Improved sense of purpose and general well-being of participants
Six public cooking demonstrations completed in College Place	BZP, partner organization	December 31, 2024	Increased knowledge of healthy recipes by participants; increased fruit and vegetable consumption; improved well-being of participants

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Community Emergency Response Team

Contact Person

Name: David Lopez

Organization Representing: Walla Walla University – Center for Humanitarian Engagement

Contact Address: 204 S. College Ave (KRH 217)

City/State/Zip: College Place, WA 99324

Phone: (509) 527-2100

E-mail: David.Lopez@wallawalla.edu

Project Information

Establishing a CERT team in College Place to bridge the gap in disaster response capabilities and ensure that our community is better prepared for emergencies.

- Train and mobilize a group of dedicated CERT volunteers.
- Have a group of locally trained program managers to lead local teams.
- Enhance community preparedness and resilience.
- Provide immediate support to first responders during disasters.
- Assist victims and organize volunteers at disaster sites.
- Undertake non-emergency safety projects to improve community well-being.

The Community Emergency Response Team (CERT) program trains citizens to prepare for emergency situations in their communities. When disaster strikes, CERT members give critical support to first responders, provide assistance to victims, and organize spontaneous volunteers at a disaster site. CERT members also help with non-emergency projects that improve the safety of the community. We would like to have funds to remove the barrier for participants to receive a CERT Kit (backpack) with supply to equip a members with the equipment they need to carry out their response tasks.

History: CHE kind of fell into this space and need by accident. When we had the idea to start the WW Tool Library, we were having a difficult time finding a building on campus for this to live. Facility director at the time planted the idea of getting a trailer to be portable and not have to go through the long process of master planning and funding

needed for a building. When looking for a trailer we discovered that Adventist Community Services for the Adventist Church conference office had a trailer that was dedicated for disaster response but had only been used once in 10 years. Through an MOU we have the trailer full of tools with the caveat that if a local disaster happens, we will use the trailer to respond. Which is perfect because it's full of tools that can be used to respond.

By supporting the CERT program and providing CERT kits to those trained, you will help empower our community to respond effectively to emergencies, save lives, and build a safer and more resilient environment for all residents.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

Having a Community Emergency Response Team in College Place would touch on many aspects of a healthy community.

- Improve our community's emergency response capabilities.
 - Reduce response times during disasters.
 - Enhance the safety and well-being of community members.
 - Strengthen community bonds and resilience.
-

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$2,000
Cash Match from Applicant	
In-kind match from Applicant	\$1,500
Cash from other Sources	
Source: Private Donation	\$1,500
Total Project Revenue	\$5,000

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel	\$500		\$500	
Project Management				
Materials/Supplies	\$2,000		\$1,000	\$1,000
CERT Backpacks (for each person trained \$90 each)				
Professional Services	\$1,000			\$1,000
Trainer from CERT WA				
Other				
Baby Sitting for Meetings	\$500	\$500		
Translation	\$500	\$500		
Training Location	\$500	\$500		
Total Expenses	\$5,000			

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Project Manager Training	CERT WA & CHE & WW County Emergency Management	3/1/2024	1 CERT leader for CP and 1 for WW
Train the Trainer	CERT WA & CHE & WW County Emergency Management	3/1/2024	1 CERT Trainer in CP
Schedule 1 CERT Training in CP	WWU / CHE	6/1/2024	Train 20-30
Quarterly Meetings with CERT Members	CHE / WW County Emergency Management	12/1/2024	Build Community and inspire more people to join the team
Schedule 1 CERT Training in Spanish	CHE / WW County Emergency Management	12/1/2024	To help make training more accessible for those who are more comfortable speaking Spanish.

Return completed Application to:

City of College Place

City Administrator's Office

625 S. College Avenue

College Place, WA 99324

Email: mrizzitiello@cpwa.us

Due Date: January 19th, 2024



City of College Place Council Funded Programs Community Grants Program

Introduction

The College Place City Council through the Community Grants Program desires to support community efforts to address community needs and build the capacity of the City of College Place. A Committee made up of Economic Development, Tourism, and Events Commission and Park, Arbor, and Recreation Board members will review and rank proposals. City Council will make the ultimate project awards. **Total allotment for FY 2024 is \$15,000**

Grant Program Goals

- Foster civic engagement and involvement
- Develop responses and solutions which steward the community's
 - Health
 - Environment
 - Social network and resiliency
 - Park & Recreation Network
- Develop programs which support community asset building and provide outreach through education and information programs which support program goals.
- Economic Development
- Housing

Program Guidelines

Eligible Applicants: Non-profit organizations, civic groups, neighborhood groups. Partnerships among individuals and/or groups will also be considered.

Eligible Locations: Within the City of College Place

Eligible Expenses: Personnel, professional services, supplies and materials, construction costs, public information and outreach.

Match: Matching funds are encouraged but not required for this program. The following items count as matching funds: cash, volunteer hours, and donated materials, equipment use, or professional services.

Project Timeline

Application Due Dates: Applications must be submitted by January 19th , 2024. Submit completed applications to:

City Administrator's Office
City of College Place
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us

Award Decisions: Award decisions will be made within 60 calendar days of the January 19th , 2024.
deadline.

Project Time Limit: All projects must be completed within one years of award.

Application Process

Project Applications: Applications must be made either on paper or electronically on forms provided by the City. Applications can be obtained at City Hall, 625 S. College Avenue, College Place, Washington or on the City's webpage at www.cpwa.us

Project Description: The description of the project should include project purpose, approach, and location.

Goals: Explain how your project addresses the Grant Program Goals as outlined in the application packet and the City's Comprehensive Plan goals, policies and programs. The Comprehensive Plan itself is available on the City's website at:

http://www.cpwa.us/departments/planning/comprehensive_plan.php

Project Milestones: Provide quarterly milestones which indicate concrete progress toward the successful achievement of the project's goals.

Budget Plan: List each resource needed to complete your project. Please show in-kind, applicant cash, and how much of the City's funds to be spent on this resource.

- The value of volunteer labor as established by the Independent Sector's Value of Volunteer hours https://www.independentsector.org/volunteer_time

- Equipment donated is valued at the hourly rental rate for the equipment used for the project.
- Donated professional services are valued at the “reasonable and customary” rate for the services.

Review Process

A committee comprised of Economic Development, Tourism, and Events Commission as well as Park, Arbor, and Recreation Board members will review written applications. All eligible projects will be forwarded to the Committee and scored using the rating form included in the application packet. Higher ranking projects may be requested to present to the Committee.

The presentation, if requested, is limited to 15 minutes. Please give an overview of the project and how it furthers the City’s goals.

The Committee will make a funding recommendation to the City Council. City Council will make the final determination of funding. Applicants may be asked to present their projects to the City Council.

Reporting Requirements and Accountability

A contract will be executed to outline the specific conditions of the project if awarded.

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Elizabeth Rowden, ArtWalla Program Director

Organization Representing: ArtWalla, Administrator for Co(W)alla, College Place and Walla Walla Creative District

Contact Address: 130 E. Rose St.

City/State/Zip: Walla Walla, WA 99362

Phone: (509)845-2095

E-mail: elizabeth.rowden@artwalla.com

Project Information Description of the project (include project purpose, approach and location).

Co(W)alla is a soon to be Washington Creative District that utilizes Rose Street as the main arterial through College Place and Walla Walla. This will be the first joint municipality Creative District in Washington when we are approved in the next 2-3 months. Creative Districts are a way to help communities thrive and specifically the creative economy within them which makes up 8.7% of Washington's GDP.

We currently have a planning committee that has been working together with representatives from College Place, Walla Walla, ArtWalla and other local art supporting individuals. As we move forward as an official Creative District we will continue to add voices to the board/committee. Our current committee has developed a series of goals for the District that includes:

Goal #1: Develop a sustainable organization with diverse revenue streams

Short term goal: Form working committee under ArtWalla, develop charter of work, and begin identifying potential revenue streams to fund creative district work.

Long term goal: Identify future structure and staffing needs of Creative District, including exploring it being its own nonprofit entity with commensurate staffing and budget.

Goal #2: Engage our community with collective involvement and continued buy-in

Short term goal: Build upon 2023 community outreach to promote the new designation and its potential benefits to additional stakeholders, including strengthening relationships with local tribe and Spanish-speaking population.

Long term goal: Create and maintain annual event and identify other potential events for community engagement, both as creators and spectators.

Goal #3: Support, develop, and grow our CP and WW Creative Economy

Short term goal: Promote, map, and support existing businesses that are part of the current creative economy.

Long term goal: Create new maker-spaces and incubators for small creative businesses. Explore creating grant-funding, revolving loan fund, and other funding opportunities to support new and growing creative businesses.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

Our Creative District has been built on the foundation of active participation from residents, businesses, and property owners. We have had direct contact with over 400 community members through stakeholder interviews, group presentations, public meetings, and our survey. While we are very proud of the broad community engagement we have done so far, we also know this is only the start of our work. We have more work to do within our Spanish-speaking communities - while we've reached out to them, the levels of engagement are significantly lower than in our English speaking communities. Similarly, we've seen more engagement from higher incomes than from low, from older people than from young, and from women than from men. Our goal is to both broaden and deepen our outreach as the district forms, and hope that it will serve as a catalyst for community members with their own creative ideas to come forward and feel supported.

Many of the existing affordable living options in our area are located along the Rose Street connection between College Place and Downtown Walla Walla. Increasing these options is part of the long term plan for both cities. Additionally, the Common Roots Housing Trust, a newly created community based organization that owns land and develops housing to create permanently affordable homes, is currently identifying existing properties and development potential to create more affordable housing. We plan to work with them to identify areas within the Creative District that would meet the need for property that can be used by artists as affordable living and making spaces.

The Creative District will promote use of public transportation, walking, and biking throughout the District with vibrant way finding and the promotion of public spaces. One of our ultimate goals with this District is to support and bring in more creatives to our area that will help improve and diversify businesses as well as stimulate the economy within College Place and Walla Walla.

While the District will bring in and support tourism, we will be mainly focused on local residents which was a big concern with our stakeholders and within our survey. This will be achieved by supporting local creative events and putting on creative programs/events ourselves.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$2000
Cash Match from Applicant	\$2000
In-kind match from Applicant	\$6000
Cash from other Sources	\$14000
Source: ArtsWA	\$10000
Source: Creative District Partners	\$4000
Total Project Revenue	\$24000

Project Expenses				
Item	Total Cost	Applicant “In-Kind”	Applicant Cash	Requested Grant
Personnel				
Staff	\$4000		\$3600	\$400
Materials/Supplies				
Marketing/Advertising	\$2000		\$1800	\$200
Office Supplies	\$1000		\$900	\$100
Programs	\$10000		\$9100	\$900
Professional Services				
Travel/Trainings	\$2000		\$1800	\$200
Consultant	\$2000		\$1800	\$200
Other				
Fundraising	\$2000		\$2000	
Office Space	\$6000	\$6000		
Total Expenses	\$29000	\$6000	\$21000	\$2000

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Form Creative District committee	ArtWalla/Initial Planning Committee	5/1/2024	Works Towards Short Term Goal #
Develop Charter	Creative District Committee	8/1/2024	Works Towards Short Term Goal #1
Map current Creative Businesses	Elizabeth Rowden, our staff member	11/1/2024	Works Towards Short Term Goal #3
Design Marketing and Communication Materials	Elizabeth Rowden/Committee	9/1/2024	Work towards short term Goal #2
Start looking for funding opportunities to design and print Way Finding for the Creative District	Elizabeth Rowden/Committee	1/1/2025	Work towards short term Goal #2

Return completed Application to:

City of College Place
City Administrator's Office
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us
Due Date: January 19th, 2024



City of College Place Council Funded Programs Community Grants Program

Introduction

The College Place City Council through the Community Grants Program desires to support community efforts to address community needs and build the capacity of the City of College Place. A Committee made up of Economic Development, Tourism, and Events Commission and Park, Arbor, and Recreation Board members will review and rank proposals. City Council will make the ultimate project awards. **Total allotment for FY 2024 is \$15,000**

Grant Program Goals

- Foster civic engagement and involvement
- Develop responses and solutions which steward the community's
 - Health
 - Environment
 - Social network and resiliency
 - Park & Recreation Network
- Develop programs which support community asset building and provide outreach through education and information programs which support program goals.
- Economic Development
- Housing

Program Guidelines

Eligible Applicants: Non-profit organizations, civic groups, neighborhood groups. Partnerships among individuals and/or groups will also be considered.

Eligible Locations: Within the City of College Place

Eligible Expenses: Personnel, professional services, supplies and materials, construction costs, public information and outreach.

Match: Matching funds are encouraged but not required for this program. The following items count as matching funds: cash, volunteer hours, and donated materials, equipment use, or professional services.

Project Timeline

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625 S. College Avenue
College Place, WA 99324
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deadline.

Project Time Limit: All projects must be completed within one years of award.

Application Process

Project Applications: Applications must be made either on paper or electronically on forms provided by the City. Applications can be obtained at City Hall, 625 S. College Avenue, College Place, Washington or on the City's webpage at www.cpwa.us

Project Description: The description of the project should include project purpose, approach, and location.

Goals: Explain how your project addresses the Grant Program Goals as outlined in the application packet and the City's Comprehensive Plan goals, policies and programs. The Comprehensive Plan itself is available on the City's website at:
http://www.cpwa.us/departments/planning/comprehensive_plan.php

Project Milestones: Provide quarterly milestones which indicate concrete progress toward the successful achievement of the project's goals.

Budget Plan: List each resource needed to complete your project. Please show in-kind, applicant cash, and how much of the City's funds to be spent on this resource.

- The value of volunteer labor as established by the Independent Sector's Value of Volunteer hours https://www.independentsector.org/volunteer_time

- Equipment donated is valued at the hourly rental rate for the equipment used for the project.
- Donated professional services are valued at the “reasonable and customary” rate for the services.

Review Process

A committee comprised of Economic Development, Tourism, and Events Commission as well as Park, Arbor, and Recreation Board members will review written applications. All eligible projects will be forwarded to the Committee and scored using the rating form included in the application packet. Higher ranking projects may be requested to present to the Committee.

The presentation, if requested, is limited to 15 minutes. Please give an overview of the project and how it furthers the City’s goals.

The Committee will make a funding recommendation to the City Council. City Council will make the final determination of funding. Applicants may be asked to present their projects to the City Council.

Reporting Requirements and Accountability

A contract will be executed to outline the specific conditions of the project if awarded.

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Robert Aguilar

Organization Representing: College Place Public Schools

Contact Address:

1755 S. College AVE, College Place, WA 99324

City/State/Zip:

Phone: 509-522-3312 ext. 4004

E-mail: raguilar@cpps.org

Project Information Description of the project (include project purpose, approach and location).

College Place High School would like to request \$500-\$1000 dollars in funds to support our community engagement "Student Learning Showcase" bi-annual events. Our school prioritizes Project Based Learning as a framework for engaging students in their learning, and a public community demonstrating of student learning is a vital element to promoting this type of learning environment. Parent, guardians, and other community members are invited to our campus to witness a variety of different learning displays that are put on by our teachers.

See [this link](#) for more information about our 1st semester 2023-2024 CPHS Student Learning Showcase Event that was held just this past December. We plan to have our second semester Student Learning Showcase event, this upcoming spring 2024 on Thursday, May 30th from 4:00-7:00pm on our College Place High School campus.

Our request for some grant funds are to help us pay for some key aspects of this work such as: materials and supplies for the event that teachers can use with students as part of their demonstrations or projects; funds for food or hospitality related items that for our invited community members and parents; and funds for promotional materials for the event.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

This project would relate to the City of College Place's value of "Cooperation and Connection", specifically, our aim to bring in community visitor traffic into our school highlight our students learning aligns with strategic plan goals within the creating of community events. Additionally, this would be one example of a way the City of CP can create opportunities for involvement within College Place Public Schools with could expand into future endeavors, partnerships, or other connections.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$500-\$1000
Cash Match from Applicant	NA
In-kind match from Applicant	NA
Cash from other Sources	NA
• Source:	College Place Public Schools
• Source:	
Total Project Revenue	\$500-\$1000 requested funds

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel				
Materials/Supplies				
Student Learning Showcase equipment, materials, supplies (i.e., display boards, arts/crafts materials, etc.)	\$250			\$250
Community Engagement resources to attract community attendance (i.e., food or other hospitality efforts)	\$500			\$500
Promotional Materials including printing costs for posters and fliers.	\$250			\$250
Professional Services				

Other				
Total Expenses	\$1000			\$1000

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Increase of 25% community attendance at our 2 nd Semester Student Learning Showcase event.	College Place High School; Robert Aguilar, Principal	May 30, 2024	CPHS will see an increase in total community visitors from our 1 st semester showcase (Dec 2023) to our 2 nd semester showcase (spring of 2024)

Return completed Application to:

City of College Place

City Administrator's Office

625 S. College Avenue

College Place, WA 99324

Email: mrizzitiello@cpwa.us

Due Date: January 19th, 2024

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Contact Person

Name: Miles Nowlin

Organization Representing: Common Roots Housing Trust (Common Roots)

Contact Address: P.O. Box 2907

City/State/Zip: Walla Walla, WA 99362

E-mail: miles@commonrootshousing.org

Project Information Description of the project (include project purpose, approach and location).

The purpose of this project is to develop Common Roots Housing Trust's organizational capacity to build, sell, and steward permanently affordable homes for low- and moderate-income community members by hiring our first Housing Director. Common Roots approaches the development and provision of affordable housing through the community land trust (CLT) model—a unique and proven model for creating permanently affordable homeownership opportunities for low- and moderate-income households.

Common Roots will implement the CLT model in our region—Columbia and Walla Walla counties and the Milton-Freewater area—by holding land in trust and developing high-quality, energy-efficient houses in order to create a supply of permanently affordable homes for generations of community members that have steady incomes but can't afford market-rate homes. We plan to develop our first homes for ownership in College Place and Walla Walla, as these cities experience higher rates of housing cost burdens than the other cities in our region. Common Roots will meet the housing needs of low- to moderate-income households (those earning 50-100% of Area Median Income), which are not served by government housing programs, such as vouchers and project-based rental assistance, because they earn too much to qualify. Our primary focus will be housing people who earn low incomes (50-80% Area Median Income). Common Roots will own the land and residents will purchase the homes on top of the land through conventional mortgages. The mortgages on Common Roots homes are intended to be affordable, meaning the entire monthly mortgage will be no more than one-third of the household's monthly income at the time of purchase. Common Roots homes will not rely on permanent government subsidies to maintain affordability, and Common Roots homeowners will be able to build equity and wealth. The initial subsidy that is used to develop the CLT home stays with the home when it is sold, so that Common Roots will not have to raise additional money to help subsequent low- and moderate-income buyers buy the home. Common Roots homes will be kept permanently affordable by restricting their resale price. This formula gives the selling household a fair return on their investment, while giving the next low- and moderate-income homebuyers access to the home at an affordable price. Limiting the resale price of Common Roots homes guarantees their permanent affordability for successive generations of low- to moderate-income homebuyers. Common Roots will connect residents who earn low to moderate incomes to their communities by locating our homes with easy access to community resources. We will serve a diverse, multigenerational population by providing differently-sized

homes scattered throughout our region, which will be designed to meet residents' different needs, including the needs of people with physical disabilities. Common Roots will also provide financial counseling to residents, to support their financial well-being and to help prevent them from foreclosing on their homes. There are over 225 CLTs in the United States and 16 CLTs in Washington State. Community land trust homeowners have far lower foreclosure rates compared to conventional homeowners— less than 1% of CLT homeowners foreclose on their homes.

With the support of a 2024 College Place Community Grant, Common Roots will be able to hire, train, and pay our first Housing Director, who will establish our land acquisition and housing development, marketing, sales, and stewardship pipeline. With the assistance of the City of College Place and other local grantors and donors, we were able to hire our first Executive Director, Miles Nowlin, in the spring of 2023. Miles has worked diligently to preliminarily cultivate four promising prospects for Common Roots land acquisition and housing development, including two properties in College Place that we anticipate acquiring and developing in the next several years. We anticipate our success in fundraising to develop and sell permanently affordable homes on these properties, as we are building strong relationships with donors and grantors as well as technical assistance providers, and in the case of the City of College Place, city staff.

Such success will necessitate additional staff capacity, because land acquisition, housing development, homebuyer education, sales, and property stewardship are staff- and time-intensive. Common Roots intends to hire a Housing Director with education, skills, and experience in affordable housing development. In addition to on-boarding the Housing Director when they start, we intend to provide as-needed specialized CLT training to our Housing Director through the CLT consultants with whom we work and regional and national training opportunities delivered by the Northwest Community Land Trust Coalition and Grounded Solutions Network. Hiring a qualified Housing Director will benefit Common Roots in two ways: (1) by increasing our effectiveness in developing and selling a stock of permanently affordable homeowner units; and (2) by relieving our Executive Director of these responsibilities so that he can focus on organizational tasks such as fundraising, marketing, community engagement, advocacy, board support and development, financial planning and management, and day-to-day administrative operations. In particular, Common Roots plans to develop four permanently affordable CLT homes by mid-2025, which our Housing Director will manage from pre-development through to closing and beyond with ongoing support to owners of those homes. In 2026, we plan to add four more CLT homes to our portfolio, followed by five homes in 2027, all of which will be managed by our Housing Director. Without a qualified Housing Director, Common Roots will not be able to continuously develop and provide homes for the community members that need them within time frames that appropriately respond to working people's urgent needs for affordable homes in our region. Developing such steady growth, or a housing development, sales, and stewardship pipeline, is also essential to Common Roots' financial sustainability, as each home sold will accrue significant earned income for the organization through developer fees, transaction fees, and ongoing lease fees.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

Common Roots Housing Trust will help the city of College Place meet its Community Grant Program Goals of supporting both affordable housing and community asset building. Common Roots is a community-based organization that will hold land in trust to support the common good of keeping homes in our region permanently affordable for community members who earn low and moderate incomes. In a community land trust, the land held in trust is treated as a community asset, because it is used to keep housing affordable for the community and because community members who join the CLT have a say in how the land is used (CLT membership is open to everyone who lives in the region). Common Roots follows the traditional CLT governance structure and is a democratically run, member-based organization governed by a board of directors and managed by an Executive Director. Common Roots' Board of Directors is comprised of public-sector representatives, general community representatives, and low-income Common Roots residents each representing a third of the board membership. Further, Common Roots' mission and permanently affordable homes will help to fulfill the city of College Place's Comprehensive Plan housing policy of "support[ing] strategies that minimize displacement of low-income community members."

The employment and work of Common Roots' Housing Director will be critical for us to achieve our fundamental goal of developing and providing permanently affordable homes to low- and moderate-income community members, which the City of College Place's Comprehensive Plan supports in principle. The residents of the CLT homes we plan to build in the next several years will be able to build equity, enjoy the pride of homeownership, participate in organizational decision-making, and establish roots in the community.

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Acquisition of Common Roots first parcel of land	Common Roots' ED	4/15/2024	Common Roots will have land upon which to build our first home(s).
Hire Common Roots' Housing Director	Common Roots' ED & Board of Directors	6/15/2024	A qualified Housing Director is in place.
Orient Common Roots' Housing Director	Common Roots' ED & Board of Directors	7/15/2024	Common Roots' Housing Director understands Common Roots' plans for land acquisition and housing development, sales, and stewardship and is prepared to manage those aspects of the organization's work.
Begin site construction	Common Roots' Housing Director & Contractors	9/1/2024	Utility construction necessary for the development of Common Roots' first permanently affordable homes will have begun.
Write and submit Common Roots' first Washington State Housing Trust Fund grant	Common Roots' ED & Housing Director	9/20/2024	Common Roots will have funding to develop its first homes
Complete site construction	Common Roots' Housing Director & Contractors	12/1/2024	Utility construction for Common Roots' first permanently affordable homes will be completed.
Begin Common Roots housing construction	Common Roots' Housing Director & Contractors	1/1/2025	Common Roots will have its first permanently affordable homes under construction.
Conduct Common Roots homebuyer education & open homebuyer application process	Common Roots' Housing Director	5/1/2025	Prospective Common Roots homebuyers will understand the CLT model of homeownership and will apply to own Common Roots homes.
Complete Common Roots housing construction	Common Roots' Housing Director & Contractors	5/1/2025	Common Roots has its first permanently affordable homes constructed and ready for purchase.
Close on Common Roots home sales	Common Roots' Housing Director	6/15/2025	Qualified low-income buyers will purchase and go on to occupy Common Roots homes.

Project Budget

Project Revenue	Amount
Grant Request	\$7500
Cash Match from Applicant	\$3500
In-kind Match from Applicant	\$5000
Cash from Other Sources	
• Source: Grants (Requested)	\$60,000
• Source: WA State Housing Trust Fund (Will request in September 2024)	\$22,000
Total Project Revenue	\$98,000

Common Roots Housing Director 1st Year Project Expenses

Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel				
• Compensation	\$75,000		\$3500	\$7500
• Payroll Taxes	\$7500			
Materials/ Supplies				
• Equipment for Housing Director	\$3000			
Professional Services				
• Technical Assistance for Housing Director	\$5000	\$5000		
Other				
• Training & Travel for Housing Director	\$4000			
• Recruitment Costs for Housing Director	\$3500			
Total Expenses	\$98,000			

DocuSigned by:

Miles Nowlin

1/19/2024

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City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: **Scott Kasenga**

Organization Representing: **Friends of Children of Walla Walla**

Contact Address: **1150 West Chestnut Street Suite 121**

City/State/Zip: **Walla Walla, WA 99362**

Phone: **509.527.4745**

E-mail: **scott@wallawallafriends.org**

Project Description Project Information Description of the project (include project purpose, approach and location).

Friends of Children of Walla Walla engages youth through caring mentorship in a safe environment that fosters resilience and hope for their future, strengthening the Walla Walla Valley community for generations to come. Friends benefits the College Place community by providing positive character traits from our mentor to our mentees.

Friends offers two programs to assist students in our valley: Friends ABC and Friends Rocks. Friends Rocks allows students to access Whitman College after school through the guise of the Whitman Climbing Center. Our other program, Adults Befriending Children (ABC), has 24 mentors meeting with our elementary friends at Davis Elementary. These mentors provide students with a sense of community resiliency, and a caring adult and improve their understanding of safety and connection to their school.

Friends works with kindergarten to fifth-grade students in our ABC mentoring program. Students with Friends feel safe and connected with their school, allowing them to achieve academically. Many students have experienced Adverse Childhood Experiences (ACE) during their formative years. Friends' ABC program creates positive experiences in a child's life to combat the ACEs from their past. These positive experiences help the students realize that multiple adults care for them daily, creating a sense of community. Mental health is an issue in our valley. Friends wants every child to feel supported by their home, school, and community. When the community supports the children, we develop a more robust future by having members who have experienced acceptance.

Friends of Children of Walla Walla has a \$250,000 annual operation budget funded through grants and donations. Most of our grants are from either local foundations or state agencies. With more significant funding, Friends can help more students feel connected to their community and their community values.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

With assistance from this grant, Friends hopes to increase the number of mentors in Davis Elementary from 24 to 75 by November 2024. The increase in mentors will allow Friends to provide greater civic values to our elementary students.

Friends of Children supported Walla Walla Valley, including College Place Public Schools, for nearly twenty-five years. The Friends program is offered to all students, which means the Friends program is reflective of the community demographics. Community mentors provide our elementary friends with open, honest, supportive conversations to pass along community values. All mentors must take a one-hour training that presents Community Resilience Initiatives Course One: Trauma-Informed to assist them in understanding student behavior and the procedures of the Friends program. PurposeFULL People curriculum guides our monthly themes to help mentors with talking points with our young friends. For example, September's theme was Respect, so Friends supported the schools by discussing and supporting the procedures of each school partner. Next month's theme will be Responsibility. Friends will supply mentors with simple activities to reinforce a sense of community values.

CPPS, specifically the Davis Staff, will assist Friends in data collection. Friends predicts students involved with the ABC program will attend school at a higher rate, their discipline rate will decrease, and their academic scores will improve. Friends believe that students will experience a greater connection to their school, so they will attend with greater frequency, which allows the educators and the academic programs to complete their work with the students. In Walla Walla Public Schools, students participating in Friends programs have an attendance rate of 95% on program days and zero behavior incidents. We can reproduce this result in College Place Public Schools if Friends can recruit a significant number of mentors.

Reverend Andreas Beccai recently joined the Friends of Children of Walla Walla Board of Directors. With his assistance, Friends hopes to increase the number of mentors in the College Place and Walla Walla University communities. Friends of Children of Walla Walla hopes to serve the Walla Walla Valley for the next 25 years with increased mentors who can better serve the College Place community. The best time to instill the values of cooperation, respect, and service to others is for that member of the current community. With your support, we have a real opportunity to build a more vital College Place.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$15,000
Cash Match from Applicant	\$25,000
In-Kind Match from Applicant	Volunteer Hours = \$29,000
Cash from Other Sources	
• Source: Exchange Club of Walla Walla	\$2,000
• Source: Building Bridges OSPI	\$25,000
• Source: Valley Giving Guide	\$20,000
• Source: Blue Mountain United Way	\$2,500
Total Project Revenue	\$100,000

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel				
Senior Project Coordinator	\$5,000		\$2500	\$2500
Materials/Supplies				
Promotional Items	\$3000			\$3000
Advertising	\$2000		\$1500	\$500
Recruiting Events	\$2800		\$1800	\$1000
Professional Services				
Mentor Training	\$5000		\$3000	\$2000
Other				
Technology	\$3200		\$1200	\$2000
Background Checks	\$5000		\$1500	\$3500
Travel	\$1000		\$500	\$500
Total Expenses				\$15,000

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project’s goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
March 2024	Friends of Children of Walla Walla	April 1, 2024	50% increase in current Mentors to Davis Elementary
April 2024	Friends of Children of Walla Walla	May 1, 2024	50% increase in Mentors from Previous Month to Davis Elementary
September 2024	Friends of Children of Walla Walla	September 30, 2024	Maintain Volunteers from Previous School Year (June 2024)
October 2024	Friends of Children of Walla Walla	November 1, 2024	50% increase in Mentors from the Previous Month



City of College Place Council Funded Programs Community Grants Program

Introduction

The College Place City Council through the Community Grants Program desires to support community efforts to address community needs and build the capacity of the City of College Place. A Committee made up of Economic Development, Tourism, and Events Commission and Park, Arbor, and Recreation Board members will review and rank proposals. City Council will make the ultimate project awards. **Total allotment for FY 2024 is \$15,000**

Grant Program Goals

- Foster civic engagement and involvement
- Develop responses and solutions which steward the community's
 - Health
 - Environment
 - Social network and resiliency
 - Park & Recreation Network
- Develop programs which support community asset building and provide outreach through education and information programs which support program goals.
- Economic Development
- Housing

Program Guidelines

Eligible Applicants: Non-profit organizations, civic groups, neighborhood groups. Partnerships among individuals and/or groups will also be considered.

Eligible Locations: Within the City of College Place

Eligible Expenses: Personnel, professional services, supplies and materials, construction costs, public information and outreach.

Match: Matching funds are encouraged but not required for this program. The following items count as matching funds: cash, volunteer hours, and donated materials, equipment use, or professional services.

Project Timeline

Application Due Dates: Applications must be submitted by January 19th, 2024. Submit completed applications to:

City Administrator's Office
City of College Place
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us

Award Decisions: Award decisions will be made within 60 calendar days of the January 19th, 2024.
deadline.

Project Time Limit: All projects must be completed within one year of award.

Application Process

Project Applications: Applications must be made either on paper or electronically on forms provided by the City. Applications can be obtained at City Hall, 625 S. College Avenue, College Place, Washington or on the City's webpage at www.cpwa.us

Project Description: The description of the project should include project purpose, approach, and location.

Goals: Explain how your project addresses the Grant Program Goals as outlined in the application packet and the City's Comprehensive Plan goals, policies and programs. The Comprehensive Plan itself is available on the City's website at:

http://www.cpwa.us/departments/planning/comprehensive_plan.php

Project Milestones: Provide quarterly milestones which indicate concrete progress toward the successful achievement of the project's goals. The Salvation Army's food pantry program aligns with the community health, social network and resiliency goals. Also, to develop programs which support community asset building and provide outreach through education and information which support the goals of providing health, social network and continuing education.

Budget Plan: List each resource needed to complete your project. Please show in-kind, applicant cash, and how much of the City's funds to be spent on this resource.

- The value of volunteer labor as established by the Independent Sector's Value of Volunteer hours <https://www.independentsector.org/volunteer-time>

- Equipment donated is valued at the hourly rental rate for the equipment used for the project.
- Donated professional services are valued at the “reasonable and customary” rate for the services.

Review Process

A committee comprised of Economic Development, Tourism, and Events Commission as well as Park, Arbor, and Recreation Board members will review written applications. All eligible projects will be forwarded to the Committee and scored using the rating form included in the application packet. Higher ranking projects may be requested to present to the Committee.

The presentation, if requested, is limited to 15 minutes. Please give an overview of the project and how it furthers the City’s goals.

The Committee will make a funding recommendation to the City Council. City Council will make the final determination of funding. Applicants may be asked to present their projects to the City Council.

Reporting Requirements and Accountability

A contract will be executed to outline the specific conditions of the project if awarded.

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Merry Svenson
Project Manager - Grants

Organization Representing: The Salvation Army, a California Corporation dba The Salvation Army Walla Walla Corps

Contact Address: 111 Queen Anne Ave N #300

City/State/Zip: Seattle, WA 98109

Phone: 206-217-1289

E-mail: merry.svenson@usw.salvationarmy.org

Project Information Description of the project (include project purpose, approach and location).

The Salvation Army Walla Walla fed 14,553 people through our food pantry in 2023. We also filled 33,887 grocery orders through the food pantry in 2023. Our purpose for the food pantry is to provide food for those who are found with food insecurity. To provide fresh foods, we need to be able to keep those foods fresh for a period of time, so our clients have nutritious and body building foods. We provide food from our Walla Walla location 825 W Alder St. Walla Walla, WA 99362, and at this time we are in need of refrigeration repair / replace, oven repair/replace, new microwave and shopping carts for food delivery to your vehicle, and new Stainless steel pantry shelves and table, and an electric pallet jack for moving food around in the pantry.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

The Salvation Army's food pantry program aligns with the communities health, social network and resiliency goals. Also, to develop programs which support community asset building and provide outreach through education and information which support the goals of providing health, social network and continuing education. The Salvation Army provides health through food and education through our food classes and cooking classes. We are also a place for social networking as we provide many other services to the community. At this time The Salvation Army does not have specific funding for the food pantry we rely on individual donations and services. Any help is appreciated.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	15,000
Cash Match from Applicant	0
In-kind match from Applicant	0
Cash from other Sources	0
• Source:	Sources are Gifts in Kind, donations from the community - no monetary exchange
• Source:	
Total Project Revenue	15,000

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel	0			0
Materials/Supplies				15,000
Commercial Refrigerator Stainless Steel Shelves	3,000 212 X 4=848			
Shopping carts Stainless Steel Tables	6X200=1,200 560 X 3=1,680			
Range/Oven Microwave	850 350			
Electric Pallet Jack Taxes and Delivery Charges ?	4,029 1,500			
Professional Services	0			0
Other				
Misc Expense	1,543.			
Total Expenses	15,000			15,000

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Repair/purchase refrigeration unit	Corps Officer	March 2024	Working refrigeration unit
Repair/purchase oven/stove	Corps Officer	March 2024	Working oven/stove
Shopping carts purchased	Corps Officer	April 2024	Shopping carts for food delivery to your vehicle
Pantry shelves/tables purchased	Corps Officer	April 2024	Shelves purchased and set up
Pallet Jack	Corps Officer	April 2024	Working pallet jack for food pantry
microwave	Corps Officer	April 2024	new microwave for cooking classes

Return completed Application to:

City of College Place
City Administrator's Office
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us
Due Date: January 19th, 2024



City of College Place Council Funded Programs Community Grants Program

Introduction

The College Place City Council through the Community Grants Program desires to support community efforts to address community needs and build the capacity of the City of College Place. A Committee made up of Economic Development, Tourism, and Events Commission and Park, Arbor, and Recreation Board members will review and rank proposals. City Council will make the ultimate project awards. **Total allotment for FY 2024 is \$15,000**

Grant Program Goals

- Foster civic engagement and involvement
- Develop responses and solutions which steward the community's
 - Health
 - Environment
 - Social network and resiliency
 - Park & Recreation Network
- Develop programs which support community asset building and provide outreach through education and information programs which support program goals.
- Economic Development
- Housing

Program Guidelines

Eligible Applicants: Non-profit organizations, civic groups, neighborhood groups. Partnerships among individuals and/or groups will also be considered.

Eligible Locations: Within the City of College Place

Eligible Expenses: Personnel, professional services, supplies and materials, construction costs, public information and outreach.

Match: Matching funds are encouraged but not required for this program. The following items count as matching funds: cash, volunteer hours, and donated materials, equipment use, or professional services.

Project Timeline

Application Due Dates: Applications must be submitted by January 19th , 2024. Submit completed applications to:

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Award Decisions: Award decisions will be made within 60 calendar days of the January 19th , 2024.
deadline.

Project Time Limit: All projects must be completed within one years of award.

Application Process

Project Applications: Applications must be made either on paper or electronically on forms provided by the City. Applications can be obtained at City Hall, 625 S. College Avenue, College Place, Washington or on the City's webpage at www.cpwa.us

Project Description: The description of the project should include project purpose, approach, and location.

Goals: Explain how your project addresses the Grant Program Goals as outlined in the application packet and the City's Comprehensive Plan goals, policies and programs. The Comprehensive Plan itself is available on the City's website at:

http://www.cpwa.us/departments/planning/comprehensive_plan.php

Project Milestones: Provide quarterly milestones which indicate concrete progress toward the successful achievement of the project's goals.

Budget Plan: List each resource needed to complete your project. Please show in-kind, applicant cash, and how much of the City's funds to be spent on this resource.

- The value of volunteer labor as established by the Independent Sector's Value of Volunteer hours https://www.independentsector.org/volunteer_time

- Equipment donated is valued at the hourly rental rate for the equipment used for the project.
- Donated professional services are valued at the “reasonable and customary” rate for the services.

Review Process

A committee comprised of Economic Development, Tourism, and Events Commission as well as Park, Arbor, and Recreation Board members will review written applications. All eligible projects will be forwarded to the Committee and scored using the rating form included in the application packet. Higher ranking projects may be requested to present to the Committee.

The presentation, if requested, is limited to 15 minutes. Please give an overview of the project and how it furthers the City’s goals.

The Committee will make a funding recommendation to the City Council. City Council will make the final determination of funding. Applicants may be asked to present their projects to the City Council.

Reporting Requirements and Accountability

A contract will be executed to outline the specific conditions of the project if awarded.

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Josephine Baird-Nye

Organization Representing: Walla Walla Valley Adventist Schools

Contact Address: 200 and 300 SW Academy Way

City/State/Zip: College Place, WA, 99324

Phone: 541-490-9007

E-mail: development@valleyadventistschools.org

Project Information Description of the project (include project purpose, approach and location).

The name of Valley Adventist School's capital campaign is Embrace Our Space, aimed to update the VAS Auditorium. Once this fundraiser is complete, we will be able to redo our flooring, seating, lighting and sound systems. This space is special to our campus of over 400+ students, but also to our local community. The Auditorium is home to many special occasions such as: weekly chapels, music performances, educational events, celebratory events such as a Veterans Day Service, plays and musicals; and the Walla Walla Valley Bands weekly practices and quarterly free performances open to the entire Walla Walla and College Place community. This space is also the third largest in the Valley at having space of 800 seats, making it a valuable space for community and connection.

In just about a year and a half, we have fundraised \$805,351 out of our \$1,000,000 goal towards Embrace Our Space. We also have around \$100,000 in commitments, meaning that this dream, is readily becoming a reality for our campus and community. That is why VAS is reaching out to the City of College Place. The requested \$15,000 would help get us much closer to our goal, making the end in sight.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

This project relates to the grant project goals and policies, because once completed, Embrace Our Space will "support community asset building and provide outreach through education and information programs." As previously mentioned, this is a project that will benefit many different groups for many different causes in our community. It will impact thousands of people. This is a space that brings groups of people together for a common cause, whether that be music, performance, education, celebration or anything in-between, this space brings people together. We would love to have the City of College Place help us with this important project and support our goal of bringing people together.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	\$15,000
Cash Match from Applicant	We've had matching funds previously, but none currently.
In-kind match from Applicant	None at this stage.
Cash from other Sources	Valley Giving Guide 2022/2023: \$304,295
Source:	Crowdfunding and Events: \$378,705
Source:	Grants and Corporate Giving: \$122,000
Total Project Revenue	\$805,000 raised as of 1/18/24 out of \$1,000,000 goal!

Project Expenses				
Item	Total Cost	Applicant "In-Kind"	Applicant Cash	Requested Grant
Personnel	\$100,000	Not Determined Yet		
Materials/Supplies				
Flooring/Seating	\$400,000			
Lighting/Sound	\$300,000			
Professional Services				
Flooring/Seating Install	\$80,000	Still working on choosing vendors and discussing in-kind.		
Lighting/Sound Install	\$20,000			
Other				
Inflation/Emergency Fund	\$100,000			
Total Expenses	\$1,000,000			

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
Finish Fundraising	Josephine Baird-Nye	April 2024	\$1,000,000 Raised
Demolition	VAS Crew	Halfway through June	Prepared Space

Return completed Application to:

City of College Place

City Administrator's Office

625 S. College Avenue

College Place, WA 99324

Email: mrizzitiello@cpwa.us

Due Date: January 19th, 2024



City of College Place Council Funded Programs Community Grants Program

Introduction

The College Place City Council through the Community Grants Program desires to support community efforts to address community needs and build the capacity of the City of College Place. A Committee made up of Economic Development, Tourism, and Events Commission and Park, Arbor, and Recreation Board members will review and rank proposals. City Council will make the ultimate project awards. **Total allotment for FY 2024 is \$15,000**

Grant Program Goals

- Foster civic engagement and involvement
- Develop responses and solutions which steward the community's
 - Health
 - Environment
 - Social network and resiliency
 - Park & Recreation Network
- Develop programs which support community asset building and provide outreach through education and information programs which support program goals.
- Economic Development
- Housing

Program Guidelines

Eligible Applicants: Non-profit organizations, civic groups, neighborhood groups. Partnerships among individuals and/or groups will also be considered.

Eligible Locations: Within the City of College Place

Eligible Expenses: Personnel, professional services, supplies and materials, construction costs, public information and outreach.

Match: Matching funds are encouraged but not required for this program. The following items count as matching funds: cash, volunteer hours, and donated materials, equipment use, or professional services.

Project Timeline

Application Due Dates: Applications must be submitted by January 19th , 2024. Submit completed applications to:

City Administrator's Office
City of College Place
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us

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deadline.

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Project Description: The description of the project should include project purpose, approach, and location.

Goals: Explain how your project addresses the Grant Program Goals as outlined in the application packet and the City's Comprehensive Plan goals, policies and programs. The Comprehensive Plan itself is available on the City's website at:

http://www.cpwa.us/departments/planning/comprehensive_plan.php

Project Milestones: Provide quarterly milestones which indicate concrete progress toward the successful achievement of the project's goals.

Budget Plan: List each resource needed to complete your project. Please show in-kind, applicant cash, and how much of the City's funds to be spent on this resource.

- The value of volunteer labor as established by the Independent Sector's Value of Volunteer hours https://www.independentsector.org/volunteer_time

- Equipment donated is valued at the hourly rental rate for the equipment used for the project.
- Donated professional services are valued at the “reasonable and customary” rate for the services.

Review Process

A committee comprised of Economic Development, Tourism, and Events Commission as well as Park, Arbor, and Recreation Board members will review written applications. All eligible projects will be forwarded to the Committee and scored using the rating form included in the application packet. Higher ranking projects may be requested to present to the Committee.

The presentation, if requested, is limited to 15 minutes. Please give an overview of the project and how it furthers the City’s goals.

The Committee will make a funding recommendation to the City Council. City Council will make the final determination of funding. Applicants may be asked to present their projects to the City Council.

Reporting Requirements and Accountability

A contract will be executed to outline the specific conditions of the project if awarded.

City of College Place Community Grants Program Application

Please limit responses to 3 pages in not less than 10-point type font (not including budget).

Project Description

Contact Person

Name: Anne-Marie Zell Schwerin

Organization Representing: YWCA Walla Walla

Contact Address: 213 S First Ave

City/State/Zip: Walla Walla WA 99362

Phone: 509-525-2570

E-mail: aschwerin@ywcaww.org

Project Information Description of the project (include project purpose, approach and location).

YWCA Walla Walla is requesting \$1,630 in support of Fun Factory, our mobile recreation program that brings fun, healthful activities to youth ages 4-12 in parks and underserved neighborhoods throughout Walla Walla and Columbia counties. Four energetic college students lead the program and reach more than 2,500 children every summer.

The Fun Factory began in Walla Walla city parks, and over the past 45 years has expanded to include weekly visits to over 19 locations, including SonBridge and Kiwanis Park in College Place. Fun Factory kicks off shortly after the valley's public schools close for the summer and concludes in mid-August.

Please describe how your project relates to the Community Grant Program Goals and the City's Comprehensive Plan Goals and Policies.

This project addresses several of the grant program goals, including developing responses and solutions which steward the community's health, social network and resiliency, and Park & Recreation Network. Each Fun Factory visit is an opportunity for children to enjoy time away from screens in parks and other outdoor locations while they interact with young adult role models, building social skills and exercising their minds and bodies. Many of the children served live at or below 50% of the Walla Walla County area median income and have limited access to organized, age-appropriate activities because of economic, language, transportation, and other barriers.

This project also fosters civic engagement and builds leadership skills. Our team of student leaders is responsible for planning and implementing all Fun Factory activities. They shop for supplies, keep track of costs, track mileage, and manage the mobile library program. They hone their abilities to think on their feet while developing positive relationships with youth. Many young leaders have come up through the Fun Factory. We count Fun Factory alumni among our board members and staff. This program is all about investing in youth of all ages.

Project Budget (Must provide budget in this format)

Project Revenue	Amount
Grant Request	1,630
Cash Match from Applicant	10,244
In-kind match from Applicant	—
Cash from other Sources	
Source: C Welch Trust Y Winans Trust	6,000 4,000
Source: BMCF - pending	5,000
Total Project Revenue	26,874

Project Expenses				
Item	Total Cost	Applicant “In-Kind”	Applicant Cash	Requested Grant
Personnel	20,782		9,452	1,298
Materials/Supplies	3,000			188
OTHER				
Travel	1,600			100
Insurance	242		242	—
First Aid	250		250	—
Printing/copying	700			44
Ads in small papers	300		300	—
Total Expenses	26,874		10,244	1,630

Project Milestones Provide quarterly milestones, which indicate concrete progress toward the successful achievement of the project's goals.

Milestone	Responsible Party	Projected Date for Completion	Outcome
1st quarter funding	Anne-Marie Schwerin	3/31/2024	Four grants plus YWCA cash match fully funds program
Location outreach	Jan Asher Dolph	3/31/2024	Locations secured
Program scheduled	Jan Asher Dolph	3/31/2024	Ready to print materials
Staff hired	Anne-Marie Schwerin	4/30/2024	Four positions filled, at least one fluent in Spanish
Flyers distributed	Jan Asher Dolph	5/10/2024	5,000 flyers go to area elementary schools
Program kicks off	Fun Factory team	6/24/2024	Team begins weekly site visits
Fun Factory ends	Fun Factory team	8/16/2024	2,500 local youth have enjoyed Fun Factory visits

Return completed Application to:

City of College Place
City Administrator's Office
625 S. College Avenue
College Place, WA 99324
Email: mrizzitiello@cpwa.us
Due Date: January 19th, 2024

City of College Place, Washington
RESOLUTION NO. 24-017

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING FY 2023 COMMUNITY GRANT ALLOCATIONS.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City Council created a discretionary Community Grants program initially as part of the FY 2020 Budget process; and

Whereas, the FY 2024 Community Grant process concluded with eleven applications; and

Whereas, an ad hoc committee made up of representatives from the College Place Economic Development, Tourism, and Events Commission, Utilities & Transportation Advisory Commission, as well as the College Place Park, Arbor, and Recreation Board evaluated proposals.

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. Award YMCA \$2,500 for their proposal.
2. Award CoWalla \$2,000for their proposal.
3. Award YWCA \$1,630 for their proposal.
4. Award Common Roots Land Trust: \$4,870 for their proposal.
5. Award Walla Walla University Center for Humanitarian Engagement \$2,000 for their proposal.
6. Award Friends of Children Walla Walla \$1,500 for their proposal.
7. Award College Place Public Schools \$500 for their proposal.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of March, 2024.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk



January 29, 2024

TO: United Way of the Blue Mountains, City of College Place, College Place Public Schools

RE: Walla Walla YMCA Response to RFQ – College Place Summer Camp Program Proposal 2024

The Walla Walla YMCA (the “Y”) is honored to be invited to submit a proposal for your consideration for the 2024 Summer Camp Program for children living in College Place and enrolled in College Place schools.

1. Company Overview: *Provide an overview of your organization, including experience in running summer camp programs and relevant qualifications.*

The Y has been serving young people in the Walla Walla Valley for over 137 years. Our mission is to help strengthen community by providing programs and services that help everyone meet their full potential in mind, body, and and spirit. We emphasize youth development and engagement from toddler to teen, health and wellness across the generations, and social responsibility to help us all be stronger together. Fundamental to all that the Y does is our commitment to inclusivity, diversity, equity and accessibility.

The Y today employs 160 full and part-time staff. For many young people in the Valley, the Y is their first job. Our diverse team includes people with lived experiences in the foster system, homelessness, food insecurity and coping with trauma and family situations that contribute to social determinants of health. For all staff, the Y provides training and support. We have an established track record of internal staff promotion and growth.

In Service to Others. The Y serves rural communities from Athena-Weston, Oregon to Prescott, Washington. Through established collaborations and alignments with school districts and other organizations, the Y today is:

- The leading nonprofit, onsite provider of state-licensed, STEAM¹ and social-emotional learning (SEL) curriculum-based **childcare**. In Walla Walla and Milton-Freewater we serve working parents by providing affordable and accessible full and half-day care throughout the school year for children ages 1-12. Our total current licensed capacity is 289 children with plans to expand services to continue to address unmet needs.

¹ STEAM is an acronym for science, technology, engineering, art and math. Curriculum based on these fields emphasize innovation, problem-solving, and critical thinking. The Y employs a variety of STEAM curriculum development resources, including those from Sanford Harmony: https://www.sanfordharmony.org/wp-content/uploads/2016/02/Sanford_Harmony_Book_V.13_091515.pdf

- In 2024, the Y opened the state's first full day, licensed outdoor nature-based preschool using a yurt as the program's base camp to complement daily outdoor programming that uses nature as the classroom.
- **Partnered with school districts** around the Valley to provide **free learn-to-swim lessons** for school children. In 2023, the Y provided 1,015 free swim lessons for children from College Place, Walla Walla, Dixie, Starbuck, Touchet, Prescott, Milton-Freewater and Athena-Weston.
 - The Y partners with the **Walla Walla Valley Disability Network and Parent2Parent** to provide free adaptive swim lessons for children and adults with disabilities.
- Partnered with the communities of Prescott, Milton-Freewater and Athena for which we operate their seasonal **community pools**.
- The **largest provider of summer-long day camps** in the Valley, outside of Parks and Recreation departments and schools, with which we partner. Our camps in Athena-Weston and Milton-Freewater, OR and Walla Walla and College Place (2023), serve over 400 youth each summer, operate for 8-9 weeks and offer parents both half and full-day options.
 - Camps are structured around **weekly themed activities** that help bridge summer learning gaps and support each child's cognitive, social, emotional and physical development.
 - With three Y-owned **mini-buses**, each holding 12-14 students plus staff, camps include **field trips** to build community awareness and engage campers in activities like swimming, exploration of historical sites, and community educational scavenger hunts.
 - Our camps strive to **hire and train local adults as Camp Coordinators and high school and college students as Camp Counselors**. The Y provides 1st Aid/CPR, child safety and other training for all summer staff.
 - The Y follows the **USDA's Child and Adult Care Food Program (CACFP)** guidelines to ensure that nutritious meals and snacks are served. In summer we partner with the school districts that operate the USDA's community-wide **Summer Food Service Program** for which the Y serves as a food access point.
 - The Y is partnered with the **American Camping Association**, the **American Red Cross** and has access to state and nationwide Y resources used to augment our summer program planning and preparedness.

2. **Program Proposal:** *Outline your proposed summer camp program, including daily schedules, activities, and any unique features.*

Camp Schedule: June 17 - August 23, 2024 (No Camp July 1-5, 2024 - Independence Day holiday week)

Location: Kiwanis Park, SE Kiwanis Dr, College Place, WA 99324 ; request to be submitted for use of Davis on inclement weather days.

Goals: Accessible Enrichment Opportunities, Nutritional Support, Safe and Supportive Environment, Health and Wellness, Education Continuity

YMCA Summer Camp Framework. YMCA camps for youth entering grades 1-6th follow the six principles of quality summer programs²:



Program design across all six facets is intentional in ensuring that the summer experience for youth and families is accessible, equitable, diverse and inclusive. Importantly, summer camps are designed to be culturally responsive to ensure that children and family needs are understood. Many Y staff are bilingual/bicultural.

Activities are student-centered, engaging and fun. Throughout the day there are times when campers will take part in a range of different STEAM and/or SEL-based activities from hands-on learning that cultivates curiosity and helps to bridge the summer learning gap, to physical play to keep youth active. Meals and snacks are provided daily in accordance with USDA nutrition guidelines and with attention to food allergies. Families are encouraged to provide input, take part in and review with their children the activities planned and STEAM-based lessons offered each week. Community collaboration with area schools, businesses, and service providers is an important factor as field trips introduce children to that which is unique about their community and environment, to build awareness, pride and excitement about where they live.

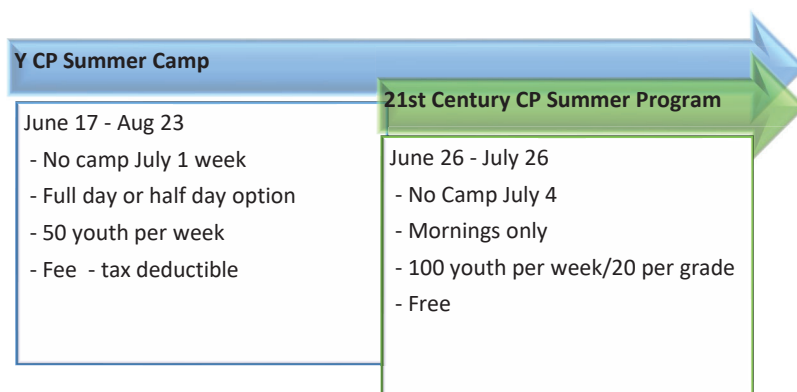
Planning. Summer camp planning **begins in February** in earnest with weekly staff leadership meetings for all Y summer programs to determine the **overall camp theme** and **identify each unique camp's weekly themes, curriculum and activities**. Attached as Exhibit A, is an example of our 2023 weekly themes for College Place Summer Camp. Summer programs include input from the school districts and coordination with other community partners, such as pools, libraries, museums, farmer's markets, etc.

Coordination with 21st Century. In discussion with College Place's 21st Century program, we understand that for summer 2024 they will operate a morning program for 100 kids maximum (20 per grade). The program will run from June 24th-July 26th (no program on the 4th of July). They plan to have their "save the dates" out in a few weeks with registration expected to begin the first week in April. Please see the graph and Section 6 below for how our schedule and registration plans align with those of 21st Century.

In 2023, the Y and 21st Century coordinated registration initially through 21st Century. While every effort was made to make this seamless, there was considerable parent confusion over

² Developed by the Oregon Dept of Education

which program their child was in, cost, timing, etc. Subject to further discussion with 21st Century, for 2024 we propose a direct campaign to help parents with Y registration since the Y's summer dates and hours of service differ. We envision that in the event the 21st Century quotas are reached, some parents may elect full day camp at the Y.



At the Y, summer planning includes several **core facets** in addition to themed activities that support the STEAM and SEL curriculum.

- **Budget** – operational budgets provide the framework under which all purchases are made, including healthy snacks, not provided through the schools' summer USDA program, and supplies. With all camps planned together the Y is able to achieve purchasing efficiencies and reduce pricing to keep camp costs reasonable for parents. Our 2024 College Place Summer Budget is enclosed.
- **Staffing** – addressed below.
- **PR/Media/Marketing** – addressed below.
- **Summer Surveys** – throughout the season and at summer end, the Y informally surveys parents, staff and community for input to help assess what worked best and opportunities for improvement the following year.

3. **Staffing Plan:** *Detail your plan for staffing, including qualifications, background checks, and training.*

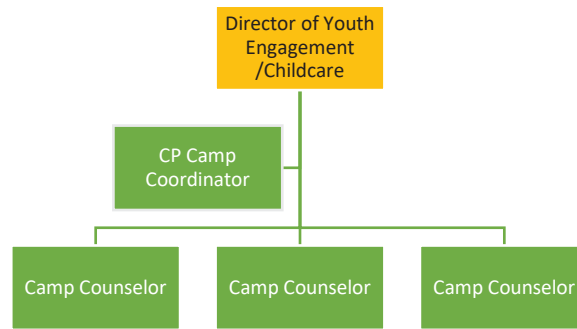
Recruiting: The Y initiates summer staffing plans in March. This includes:

- School district outreach, job postings
- Social media postings
- Outreach to past summer counselors

All staff over age 18 must successfully pass a background check. Staff work with the Y's HR Director to complete the needed payroll paperwork. Minors are required to complete additional forms and may serve in support roles as junior counselors.

The Y begins hiring and training camp staff from April – June before camps begin.

Staff Structure:



Overall camp management is the responsibility of the Y's **Director of Youth Programs/Childcare**. In Walla Walla and College Place, the Director is Araceli Orozco. Araceli has over 9 years' experience implementing and managing licensed childcare programs for toddlers to school age youth and was instrumental in the development of the Y's new outdoor nature-based preschool. She has managed the planning, curriculum development budgeting, hiring, staff training and camp oversight for three large seasonal summer programs having a total of over 18 individual summer-long themed programs serving youth ages 3-12, with a seasonal staff of over 50. She holds an AA in Early Childhood and is pursuing a BA in Child Studies.

Each camp is staffed with a **Camp Coordinator** who reports to the Director of Youth Engagement/Childcare. The Camp Coordinator oversees staff for the specific camp program, makes sure that daily and weekly supplies are on hand and program plans are understood by staff, including the weekly STEAM/SEL activities and field trips. The Camp Coordinator ensures that camp staff know and follow child safety and health and wellness procedures. They serve as sounding board for children, parents/guardians and staff alike summer long.

Reporting to the Camp Coordinator are **Camp Counselors**. Camp Counselors may be paraeducators, teachers as well as as high school and college students. Counselor qualifications include prior experience working with children and youth and a demonstrated ability to bring energy, creativity, attention to detail and problem solving skills to the job. Counselors work with the children throughout the day to engage them in scheduled activities, address their concerns, and advise the Coordinator of any issues they observe. Camp Counselors lead field trips and are trained to drive the mini-buses, age permitting.

To the greatest degree possible the Y strives to recruit local youth to serve local community programs. Camp staff size is dependent upon enrollment. The Y believes that to ensure the appropriate level of supervision and support a ratio of 1 staff for every 6-10 children is ideal.

Staff Training:

All summer camp staff are required to complete the following Y-provided /paid for training prior to the start of camp:

- **Food handler** training as staff help serve lunch and snacks; permit
- American Red Cross **1st Aid/CPR/AED**; 2 year certification. The Y is an American Red Cross licensed training provider.

- **Child Safety Training and Abuse Prevention.** The Y works with a leading provider of this training to help build staff awareness, support, and its mandatory reporting requirements.
- **Program planning** - reviewing the scheduled STEAM/SEL activities and providing staff guidance and support.
- **Behavioral triage** - hands on training and skills provided to help staff work with children who may be struggling.
- **Incident reporting** – instruction on when and how to provide senior Y management with updates on any issues that may arise and that will be shared with the camper’s parent/guardian and, as needed, state agencies.

4. **Safety Protocols:** *Describe the safety measures and emergency procedures your organization will implement to ensure the well-being of participants.*

The Y believes that the safety of youth and staff is its highest priority. We approach day-to-day safety in the following ways:

- Staff training that underscores the Y’s policies and prohibit staff: child 1-on-1 interactions out of view of other staff; no transport of minors by adult camp staff – this includes campers and minor staff; de-escalation procedures should a camper experience issues with emotional or physical control; procedures for field trips to ensure all campers are accounted for; injury prevention and health monitoring as needed.
- Ability to recognize the need for and administer life saving 1st Aid/CPR to a child, parent or staff.
- Ability to prevent, recognize and report potential child abuse. The Y is a mandated reporter of any observed or suspected child abuse. This is handled with great care by the Director and CEO.
- Awareness of safety supplies – what they are, where they are and how to use them. Each camp is issued 1-2 yellow or red safety backpacks with safety supplies including flashlight, Band-Aids and splints.
- Emergency phone contacts.
- Increment weather guidelines.
- Registration forms that designate who will be responsible for child pick up/drop off daily. Under no circumstances is a child/youth released to someone who has not been pre-approved in writing by the parent/guardian.
- We will coordinate with community venues such as Davis or area churches, for safe places to bring children on inclement weather days where outdoor time may pose a health risk.

Health protocols. At the start of each camp and as part of the registration process the Y requires a detailed summary of each camper’s food or other allergies, medications required³ and any other health issues. This is kept by the Camp Coordinator in a secure binder at camp and the

³ The Y does not administer medications. Rather it coordinates with the parent/guardian to administer these as needed.

information is also transported on field trips. Utmost care is taken to ensure confidentiality of all health records shared.

Health protocols also entail mental and behavioral health procedures. Staff are trained on ways to help address the needs of campers who may be struggling emotionally. As-needed consults between the Camp Coordinator and Director are held with the parent/guardian and information regarding other community resources is provided.

Remind. The Y uses a free app called Remind to provide parents/guardians with camp updates such as schedule or venue changes due to weather, planned field trips and other pertinent information. All parents/guardians are provided instructions for use of the app at registration and at a summer camp orientation held prior to camp start.

5. **Cost Proposal:** *Provide a detailed cost breakdown, including all associated fees, and any potential additional costs.*

Please find the Y's proposed budget attached as Exhibit B.

Camp Fees. Across the U.S., summer day camp fees vary based on geographic region, camp hours /number of days per week and features such as field trips. Day camp fees alone range from \$50-\$500.00 per week⁴. In 2022, Camp Fire received grants funding that reportedly made it possible to reduce its College Place summer camp fees from \$235.00 to \$150.00 per week.⁵ In Walla Walla full day camp fees in 2022- 2023 average \$200 per week. In comparison, in 2023 the Y was able to offer College Place summer camp at \$40.00 per week for half day and \$50.000 per week for full-day camp. This was made possible through the generosity of funding received from of the United Way of the Blue Mountains and City of College Place.

With escalating minimum wage costs and increases in food and supplies, camp fees also continue to rise. The Y is sensitive to the socio-economic factors of the rural communities it serves and strives to operate sustainable programs that take into consideration limitations on family finances. For the College Place Summer 2024 program we have budgeted \$50.00 per week for half day and \$100.00 per week for full-day camps. We have assumed 50 children per week and sized our staff, supplies, field trips and other expenses accordingly. We note that these rates equate to \$2.50 per hour for a child's quality care. Summer camp fees are tax deductible.⁶

Financial Aid. The Y believes that no child should be turned away from a Y program due to a family's financial situation. To the degree that our grants and donations allow, we work with qualified families in need to provide financial assistance.

⁴ <https://trustedcare.com/costs/summer-camp-cost#:~:text=Summer%20camp%20costs%20%2450%20to,%2450%20to%20%24300%20per%20week.>

⁵ <https://www.sonbridge.org/post/cp-oks-nearly-220k-for-summer-youth-rec-programs>

⁶ <https://www.irs.gov/pub/irs-news/at-04-77.pdf>

6. **PR/Media Plan:** *Vendors must include a comprehensive PR/Media plan detailing how they will promote and communicate the summer camp program to the community. This should encompass strategies for media outreach, promotional materials, and engagement with local channels to enhance awareness and participation.*

The Y's PR/Marketing/Media multi-channel plan is as follows:

Population served. Our two target populations are new campers entering grades 1-6th and existing camp families in College Place with children enrolled in College Place schools. For new camper acquisition, we will host an informational webinar, participate in any community events that occur prior to May, post flyers promoting camp programs at local businesses, encourage referrals and place signage in high visibility areas.

For existing camp families, we nurture and steward them through email communications. We also offer existing families priority registration with early access to secure their child's spot before registration opens to new campers.

Plan Detail: Outreach for the Y's College Place summer program will utilize proven communication avenues that annually lead to enrollment successes for Y camps. Together with the actions below, we will additionally explore opportunities to engage with new College Place audiences.

- Conversations with the school district /21st Century to align program scheduling – February
- Summer camp campaign theme established – February - March
- Summer camp weekly themes finalized – March
- Summer camp t-shirts ordered with theme – April
- Summer registration opens – April
 - Banners/signs posted in College Place (outreach through establishments such as Andy's, Rodgers' Bakery, City offices, WWU), Walla Walla, and at the Y
 - Posters/Flyers submitted to College Place schools for distribution/display
 - Social media announcement on Facebook and Instagram
 - Dedicated summer camp informational landing page on the Y website
 - Ad placed in the Union Bulletin
 - Y Membership digital newsletter feature

Social media and newsletter enrollment reminders will be shared regularly until registration closes or the weekly camps are full. While camp is in session, our outreach channels will feature the youth activities, adventures, and learning experienced at camp. We welcome and encourage camp visits and photo opps with local businesses, elected officials and others to provide community visibility.

Marketing material will include planned dates and themes for the weekly camp activities, as well as fees and contact information. Any available financial aid opportunities will also be highlighted. English text will be paired with Spanish translation (print), made accessible in Spanish (digital), and/or direct readers to connect with Spanish-speaking Y staff for assistance.

As example of past camp campaigns, the Y's 2023 College Place summer camp announcements, registration form and general information are attached as Exhibits C and D.

The Y also issues press releases and posts on social media when it is awarded grants funding that supports community summer camps recognizing the support received.

7. **Relevant Contact Information:** *Vendors must submit relevant contact information for both the proposal submission contact and the main point of contact for proposed summer camp including: Organization, Name, Position and Email.*

The Y's contact information is as follows:

Proposal Submission Contact	Camp Management
Karen Hedine, CEO khedine@wwymca.org 509-525-8868	Araceli Orozco, Director Youth Engagement & Childcare aorozco@wwymca.org 509-525-8863

The Y's IRS status as a 501c3, EIN 91-0580856, and W9 are attached as Exhibits E and F. If awarded, the Y will also provide a Certificate of Insurance.

We thank you for this opportunity to provide the Y's College Place Summer Camp Program Proposal 2024 in response to the RFQ. We welcome your questions and feedback and are receptive to discussion where you feel modifications may be required.

Sincerely,



Karen Hedine, CEO



Araceli Orozco, Director

Enc.



2023 SUMMER CAMPS

College Place WEEKS & THEMES

Please mark the weeks you want your child to attend.
Your child must be registered for the Summer Groove in order to attend Summer in the Park.

Child's Name: _____

SUMMER in the Park: 1ST – 6TH Grade **MON-THURS: Half-Day 06/26-07/27 (12:30-5:30) at \$40 per week.**
Full Day 07/31-08/24 (8:30-5:30) at \$50 per week. LOCATION: Kiwanis Park

- ☐ Week 1: 6/26-6/29 Lost in Space
- ☐ Week 2: 7/5-7/6 In Our Element
- ☐ Week 3: 7/10-7/13 Food Frenzy
- ☐ Week 4: 7/17-7/20 Artful Antics
- ☐ Week 5: 7/24-7/27 Animal Planet
- ☐ Week 6: 7/31-8/3 Camps Got Talent
- ☐ Week 7: 8/7-8/10 Splashtacular
- ☐ Week 8: 8/14-8/17 Summer Carnival
- ☐ Week 9: 8/21-8/24 Campers VS Counselors

FAQ

What is Summer in the Park?

- The Walla Walla YMCA will be hosting a 2023 Summer Camp at Kiwanis Park in College place. This camp, Summer in the Park, is to align with the Summer Groove program that CPPS is providing. Children will be able to attend the Summer Groove morning session and sign up to attend the YMCA afternoon session at a weekly rate. Summer in the Park will run full days in August once Summer Groove is no longer in session.

How will my child get to Summer in the Park from Summer Groove?

- Children will be signed out of The Summer Groove Program being held at Davis Elementary and walked over by staff to Kiwanis Park where they will be signed into Walla Walla YMCA Summer in the Park. At this time transportation is not being provided, children will need to be picked up by an authorized person by 5:30PM each day.

What are the Times and Dates?

- Summer in the Park will run June 26-July 27th from 12:30PM- 5:30PM. Beginning July 31st Program will run from 8:30AM-5:30PM, drop off begins at 8AM. The last day of Camp is August 24th.

Does my child have to be registered for Summer Groove in order to attend Summer in the Park?

- Yes. Your child must be registered for Summer Groove in order to sign up for Summer in the Park. Once registration is completed and received for both programs your child is able to attend either session. Your child does not have to attend the morning Summer Groove Session order to attend the Summer in the Park afternoon session and vise versa.

Exhibit B
College Place Summer Camp 2024

Income	Projected 2024	Notes
United Way Grant	\$10,000	
City of College Place Grant	\$10,000	
College Place Student Tuition - Camp Fees	\$32,500	Half Day - \$50; Full day \$100 - per week; 9 weeks; assuming 50 children weekly
Tuition for students outside of College Place	\$0	Assuming camp is for students attending living in and attending CP schools
Total Income	\$52,500	
Personnel	\$35,479	5 full time staff (4 min wage 40 hours per week for 9 weeks; Camp Coord 40 hours per week plus 80 hours camp prep ; 10% Director onsite support)
Snacks & Snack Supplies	\$3375	USDA compliant afternoon snacks; \$1.50 per day includes food and supplies for 45 days x 50 children
Activity Supplies	\$6,125	Paper goods, crayons, chalk, books, stickers, balloons, art and science supplies, themed supplies, 1st Aid Supplies , sunscreen, water bottles, trash bags
Equipment (reusable)	\$150	DeWalt Walkie Talkies - set of 2
Staff Uniforms	\$50	
Staff certs, background cks, Red Cross training - 1st Aid./CPR	\$1050	American Red Cross 1st Aid, food handler permits, Child Safety training
Mileage		included field trip cost for Y mini bus
Swimming Admission	\$1,140	Assume 4 trips at \$5.00 per child x 50 children plus \$7 per trip 5 staff
Swimming Transportation	\$60	Assume \$15 per trip x 4
Field Trip Admission	\$525	Assume 3 trips at \$3.00 per child x 50 children ; \$5.00 x 5 staff x 3 trips
Field Trip Transportation	\$160	Assume \$15 per trip x 4
On-Site Guest Presenter	\$300	Behavioral health training for staff
Total Direct Costs	\$48,414	
Total Admin Costs	\$2,421	Insurance, misc overhead /admin registration support
Total Expenses	\$50,835	Total Direct & Indirect Costs



Find Your Summer Fun

SUMMER COLLEGE IN THE PARK PLACE MON-THU SUMMER PARK CAMP

HALF-DAY: June 26 – July 27 (12:30_{PM}–5:30_{PM}) | \$40 per week

FULL-DAY: July 31 – August 24 (8:30_{AM}–5:30_{PM}) | \$50 per week

AT KIWANIS PARK | FOR DAVIS ELEMENTARY STUDENTS ENTERING 1ST – 6TH GRADES

REGISTRATION OPENS APRIL 10 **SPOTS LIMITED**

TWO STEPS TO REGISTER – BOTH STEPS MUST BE COMPLETED:

ONLINE
THROUGH
COLLEGE
PLACE PUBLIC
SCHOOLS



cpps.org/page/summer-groove

AND



wwymca.org/camps

REGISTRATION
PACKETS
SUBMITTED TO
THE WALLA
WALLA YMCA



2023 SUMMER in the Park

College Place REGISTRATION

CAMPER'S LAST NAME, FIRST INITIAL _____

DATE _____

T-Shirt Size: _____ Shoe Size: _____

Will your child need
Transportation?☐ YES☐ NOSelect one or both sessions you child will be attending: **Summer In the Park.****Half-Day Sessions**

June 26th- July 27th

**Full-Day Sessions**

July 31st-August 25th

Please print clearly. Complete all blanks on this form. If there is a blank that is not applicable, write N/A in that blank. Incomplete forms cannot be accepted and we are unable to accept children into programs until all paperwork has been submitted. Print completed registration form, sign all applicable pages, and bring to the Walla Walla YMCA to complete registration. If you have any questions about completing this form, please contact the Y.

1 | CHILD'S INFORMATION

Full Legal Name _____

Preferred Name/Nickname _____

Address (physical and mailing, if different) _____

City _____

State _____

ZIP _____

Phone _____

School _____

Grade Entering _____

Age _____

Date of Birth _____

Other Schools/Programs Concurrently Attending _____

Gender _____

Email _____

2 | PARENTS/GUARDIANS In an emergency, contacts will be called in the order listed below.

Parent/Guardian Name _____

Best Daytime Emergency Phone _____

Address _____

City _____

State _____

ZIP _____

Date of Birth _____

Place of Employment _____

Relationship to Child _____

Email and Alternate Phone(s) or Contact Methods _____

Parent/Guardian Name _____

Best Daytime Emergency Phone _____

Address _____

City _____

State _____

ZIP _____

Date of Birth _____

Place of Employment _____

Relationship to Child _____

Email and Alternate Phone(s) or Contact Methods _____

3 | EMERGENCY MEDICAL CONTACTS

Please list two ADDITIONAL contacts in the event a parent/guardian cannot be reached.

Emergency Contact Name 1		Best Daytime Emergency Phone	
Address		City	State
ZIP	Relationship to Child	Email and Alternate Phone(s) or Contact Methods	
Emergency Contact Name 2		Best Daytime Emergency Phone	
Address		City	State
ZIP	Relationship to Child	Email and Alternate Phone(s) or Contact Methods	

4 | MEDICAL INFORMATION

Child's Doctor		Doctor Phone	
Doctor Address		City	State ZIP
Medical Insurance Provider		Policy Number	
Date of most recent Physical Exam	Medical Facility Preference for Emergency Treatment		
Child's Dentist		Dentist Phone	
Dentist Address		City	State ZIP
Medical Insurance Provider		Policy Number	
Date of most recent Dental Exam	Dentist Preference for Emergency Treatment		

5 | ADDITIONAL INFORMATION

Authorized Persons for Pickup (in addition to above Parents/Guardians and Emergency Contacts) (max of eight persons total)

Persons NOT Authorized for Pickup (appropriate legal paperwork must be on file with the YMCA for the custodial parent to list another parent)

Schools and Child Care Centers previously attended.

Does your child have any allergies and/or intolerances to food, medication, or other substances? List any symptoms and actions to be taken.

Please describe any chronic physical problems or pertinent developmental info and any special accommodations needed. Attach additional sheets if necessary.

6 | PARENT STATEMENT OF UNDERSTANDING

The following is important for the safety and protection of your child. Please read this information and sign below.

- I understand that my child will not be released to any person(s) not listed on the enrollment form.
- I understand that my child will not be released to any person(s) who seems to be under the influence of drugs or alcohol.
- I understand that I am not to leave my child at the YMCA or program site unless a YMCA Camp staff member or volunteer is there to receive and supervise my child.
- I understand that it is my responsibility to sign my child in each morning and sign my child out before leaving for the day.
 - Sign-in/Sign-out sheets are available as you arrive at the program area. See other pick-up provisions in Parent Handbook.
- I understand that my child will not be allowed to leave the program with an unauthorized person.
 - Any person authorized to pick up my child must be listed on this form. Authorization by telephone will not be accepted.
- I understand that the YMCA is mandated to report any suspected cases of child abuse or neglect to the appropriate authorities for investigation.
- I understand that YMCA staff and volunteers are not allowed to babysit or transport children at any time outside the YMCA facilities and program.
 - If a violation of this policy is discovered, the YMCA will take immediate disciplinary action toward staff and volunteers.

I have read and understand the statements above regarding YMCA policies and procedures.

Date

I have received a copy of the YMCA Parent Handbook which includes the bus policy.

Date

I have provided a copy of either my child's physical or immunization records.

Date

7 | STATEMENT OF AUTHORIZATION

1. My child has permission to be transported by a YMCA vehicle and to participate in all YMCA program activities and related field trips.
2. My child has permission to participate in swimming activities.
3. In the case that your child becomes ill during the program, you will be contacted as soon as possible. If the parent or guardian is unable to be reached, the child's emergency contact will be notified. It is the responsibility of the parents or guardians to arrange for the child to be picked up from the center as soon as possible.
4. In the case that your camper or anyone in the immediate household of the camper develops a reportable communicable disease as defined by the State Board of Health, it is the responsibility of the parent to notify the YMCA within 24 hours or the next business day in order for the YMCA to take proper action, except in the case of life-threatening diseases which must be reported immediately.
5. My signature authorizes the management and staff of the Walla Walla YMCA to act for me according to their best judgment in the event of a medical emergency and/or routine medical care. I/we grant permission for emergency medical treatment and/or routine medical care by the YMCA camp staff, a rescue squad, or private physician and/or hospital or emergency health care facility staff, under the same circumstances as above, if needed. Any such action will be taken in the best interest of my child and will be reported to me/us as soon as possible. My signature waives and/or releases the Walla Walla YMCA from any and all liability and/or financial responsibility for any medical expenses incurred.
6. The parent/guardian authorizes the application of sunscreen for his or her child by YMCA staff.

Assess your child's swimming abilities: (select one)

☐ **NON-SWIMMER**
NO SWIM EXPERIENCE

☐ **BEGINNER**
LIMITED INSTRUCTION

☐ **INTERMEDIATE**
AVERAGE SWIM ABILITY

☐ **ADVANCED**
SKILLED SWIMMER

Please note any known adverse reactions to any sunscreen brands/active ingredients:

By signing, I am authorizing all of the above.

Date

For office use only:

DATE VIEWED

VIEWED BY

DATE

DATE OF BIRTH

DATE CHILD ENTERED CARE

DATE CHILD WITHDREW FROM CARE

8 | BEHAVIOR AGREEMENT

At the YMCA we take the happiness of your children very seriously. We want every day here to become a happy memory for them. Therefore, we work hard at creating an environment that will allow this to happen. Along with our efforts, we need the children to help us create that environment by following some simple, but effective rules. Below is our Behavior Agreement, please read over it with your child and be sure they understand what it is and why they are signing it. This will help us help them have a wonderful experience at YMCA Summer Camp. Thank you!

- I will listen to the staff and follow their directions.
- I will respect other people's belongings by not touching/using their stuff without permission.
- I will not hit or fight other people.
- I will not yell while inside the campsite building and will use my inside voice when speaking.
- I will use appropriate language. Which does not include swear words or negative remarks. (i.e. "Shut up," "Stupid," "Dumb," etc...)
- Before leaving the room, I will ask a staff member for permission.
- I will respect other's feelings by having a positive attitude when talking to them and not talking to others.



Not abiding by these rules can result in suspension from the program. All incidents will be handled on a 3-incident system, except hitting/fighting. Hitting/fighting will be an immediate 1-day suspension from the program.

Parent/Guardian Signature

Date

Camper Signature

Date

9 | PAYMENT AUTHORIZATION

Please fill out details for your desired method of payment.

CREDIT CARD

My preferred draft day is the _____ Day of the Month. I acknowledge that the charges drafted on this day will be for all service provided in that given month. I authorize the YMCA to charge my credit card for camp payments. I understand that I must provide written notice of cancellation.

If at any time there is to be a change, deletion, or cancellation of my child's camp enrollment, it is to be submitted in writing to the YMCA branch where camp was purchased two weeks prior to the date of my credit card draft in order to discontinue the debit.

Select one: AMEX MASTERCARD VISA DISCOVER

NAME AS IT APPEARS ON CARD

CREDIT CARD NUMBER

EXP DATE

BILLING ADDRESS OF CARDHOLDER

CITY

STATE

ZIP

BANK DRAFT

My preferred draft day is the _____ Day of the Month. I acknowledge that the charges drafted on this day will be for all services provided in that given month I authorize my bank to honor pre-authorized drafts drawn by the YMCA on my account for camp payments. I understand that my EFT drafts will occur automatically until I provide written notice to the YMCA two weeks prior to the date of my bank draft payment. When the bank honors the draft by charging my account, such drafts constitute my receipt for the payment. Should any draft not be honored by said bank when received by them, it is understood that the payment is to be made by me in the amount of said payment, plus a service charge.

If at any time there is to be a change, deletion, or cancellation of my child's camp enrollment, it is to be submitted in writing to the YMCA branch where camp was purchased two weeks prior to the date of my draft in order to discontinue the debit. A voided check is required with all electronic funds transfer (EFT) applications.

NAME OF BANK

ACCOUNT NUMBER

TRANSIT/ROUTING NUMBER

Please Print Name

Signature of Card/Account Holder

Date

Exhibit E

Internal Revenue Service

Department of the Treasury

District
Director

P.O. Box 2350 Los Angeles, Calif. 90053

Young Men's Christian Association
P.O. Box 1637
Walla Walla, WA 99362-0359

Person to Contact:

Gilda Lewis
Telephone Number:

(213) 894-2336

Refer Reply to:

EO 10510) 944
Date: 11-1-94

Walla Walla Family
RE: Young Men's Christian Association - EIN: 91-0580856

Dear Taxpayer:

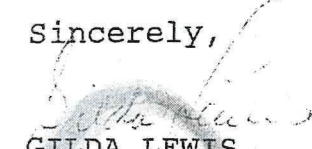
This letter is in response to your request for a copy of the determination letter for the above named organization.

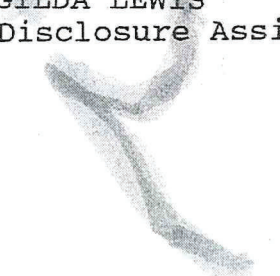
Our records indicate that this organization was recognized to be exempt from Federal income tax in September 1944 as described in Internal Revenue Code Section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the code, because it is an organization described in Section 509(a)(2).

The exempt status for the determination letter issued in September 1944 continues to be in effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,


GILDA LEWIS
Disclosure Assistant



Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Young Men's Christian Association of Walla Walla

2 Business name/disregarded entity name, if different from above
Walla Walla YMCA

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

☒ Other (see instructions) ▶ **501c3 nonprofit**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
340 S. Park Street

6 City, state, and ZIP code
Walla Walla, WA 99362

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				
--	--	--	---	--	--	---	--	--	--	--

or

Employer identification number

9	1	-	0	5	8	0	8	5	6
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ▶

[Signature]

Date ▶ *Jan 24, 2024*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



United Way
of the Blue Mountains



Summer Camp Program Request for Proposal (RFP) 2024

United Way of the Blue Mountains, City of College Place and College Place Public Schools

I. Introduction

United Way of the Blue Mountains, City of College Place and College Place Public Schools are seeking qualified vendors to provide a dependable and well-structured summer camp program for children in College Place. The camp is intended to address limited childcare alternatives available for children during the summer months. By collaborating with the City of College Place, our goal is to establish a reliable solution for the community's most vulnerable population, ensuring a safe and engaging environment for children when school is not in session. The intended beneficiaries of the proposed summer camp program are the children of College Place.

Proposed Summer Camp Logistics:

Schedule

June 17, 2024 – August 23, 2024

No Camp July 1-5, 2024 (Independence Day Holiday)

Location

Kiwanis Park

SE Kiwanis Dr, College Place, WA 99324

II. Goals

1. Accessible Enrichment Opportunities
2. Nutritional Support
3. Safe and Supportive Environment
4. Health and Wellness
5. Education Continuity

III. Scope of Work

The selected vendor will be responsible for the following:



United Way
of the Blue Mountains



1. Program Design: Develop a comprehensive and age-appropriate summer camp program that includes a mix of recreational, educational, and creative activities.
2. Staffing: Provide qualified and experienced staff, ensuring proper background checks and certifications.
3. Logistics: Manage logistics, including location setup, transportation (if applicable), scheduling, and coordination of special events or field trips.
4. Safety Measures: Implement and adhere to strict safety protocols, emergency procedures, and health guidelines to ensure the well-being of all participants.
5. Communication: Maintain active and consistent collaboration with College Place Public Schools, particularly concerning program transportation and facility usage during inclement weather, to ensure seamless coordination and information flow with key stakeholders.

IV. Proposal Submission Guidelines

Interested vendors are requested to submit a detailed proposal addressing the following:

1. Company Overview: Provide an overview of your organization, including experience in running summer camp programs and relevant qualifications.
2. Program Proposal: Outline your proposed summer camp program, including daily schedules, activities, and any unique features.
3. Staffing Plan: Detail your plan for staffing, including qualifications, background checks, and training.
4. Safety Protocols: Describe the safety measures and emergency procedures your organization will implement to ensure the well-being of participants.
5. Cost Proposal: Provide a detailed cost breakdown, including all associated fees, and any potential additional costs.
6. PR/Media Plan: Vendors must include a comprehensive PR/Media plan detailing how they will promote and communicate the summer camp program to the community. This should encompass strategies for media outreach, promotional materials, and engagement with local channels to enhance awareness and participation.
7. Relevant Contact Information: Vendors must submit relevant contact information for both the proposal submission contact and the main point of contact for proposed summer camp including: Organization, Name, Position and Email.



United Way
of the Blue Mountains



V. Cost Proposal

When crafting budget proposals, vendors must adhere to the budget standards established:

1. Overall Program Support Budget: The overall program support budget for this summer camp program should not exceed \$20,000.
2. Per Child Per Week Cost: Vendors are required to propose a cost of \$35 per child per week for College Place children. Please note that this rate does not apply to children residing outside the College Place area.

All cost proposals should be transparent, providing a detailed breakdown of expenses and ensuring alignment with the specified budget standards. Any additional costs or fees must be clearly outlined in the proposal.

VI. Selection Criteria

Proposals will be evaluated based on the following criteria:

1. Experience and Qualifications
2. Program Design and Innovation
3. Staffing Capabilities
4. Safety Measures
5. Cost

VII. Process for Submission of Proposal

Proposals should be sent in the form of a **Word Document to Cheyenne@uwbluemt.org by 5:00 pm Friday February 16, 2024.**

For inquiries and proposal submission, please contact:

Cheyenne Smith
Engagement Coordinator
United Way of the Blue Mountains
Cheyenne@uwbluemt.org
541.701.5875

City of College Place, Washington
RESOLUTION NO. 24-018

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING AWARDING FY 2024 SUMMER YOUTH RECREATION PROVIDER CONTRACT TO
WALLA WALLA YMCA**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, since 2017 the City has had a Memorandum of Understanding in place with United Way of the Blue Mountains where they provide matching dollars up to \$10,000 to buy down the cost of youth recreation programming in the Summer; and

Whereas, a Request for Proposals process occurred this Winter where proposals were solicited from youth recreation program providers; and

Whereas, the City & United Way received one proposal from the Walla Walla YMCA and it was deemed responsive; and

Whereas, the Park, Arbor, and Recreation Advisory Board recommended City Council approval of this contract during its February 23rd, 2024 meeting; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. The FY 2024 Youth Recreation Provider Contract be awarded to the Walla Walla YMCA.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 12th day of March, 2024.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk

APPENDIX H

PARKS, OPEN SPACE & RECREATION PLAN

City of College Place, Comprehensive Plan – Appendix H: Parks, Open Space & Recreation Plan



CITY OF COLLEGE PLACE

2018

PARKS, RECREATION & OPEN SPACE PLAN



Acknowledgements

We would like to thank the many citizens, staff, and community organizations who participated in the update of this plan.

Mayor

Harvey Crowder

City Council

Jerry Bobbitt

Michael Cleveland

Marge Nyhagen

Loren Peterson

Melodie Selby

Heather Schermann

Larry Dickerson

Parks, Arbor and Recreation Board

Lafe Bissell

Jim Dumont

Randy Grant

Tim Payne

Kisna Toruno-Gonzalez

Planning Commission

Wrandoll Brenes-Morua

Eileen Davis

Scott Duncan

Ken Louderback

Dennis Olson

Monte Puymon

Brian Roth

City Staff

Mike Rizzitiello, City Administrator

Jon Rickard, Planning Director

Lisa Neissl, City Clerk

Paul Hartwig, Public Works Director

Robert Gordon, City Engineer

Consultants

Genevieve Dial, Green Vision Planning

G. Dohrn and Associates

Josh Shelton, GXT Consulting



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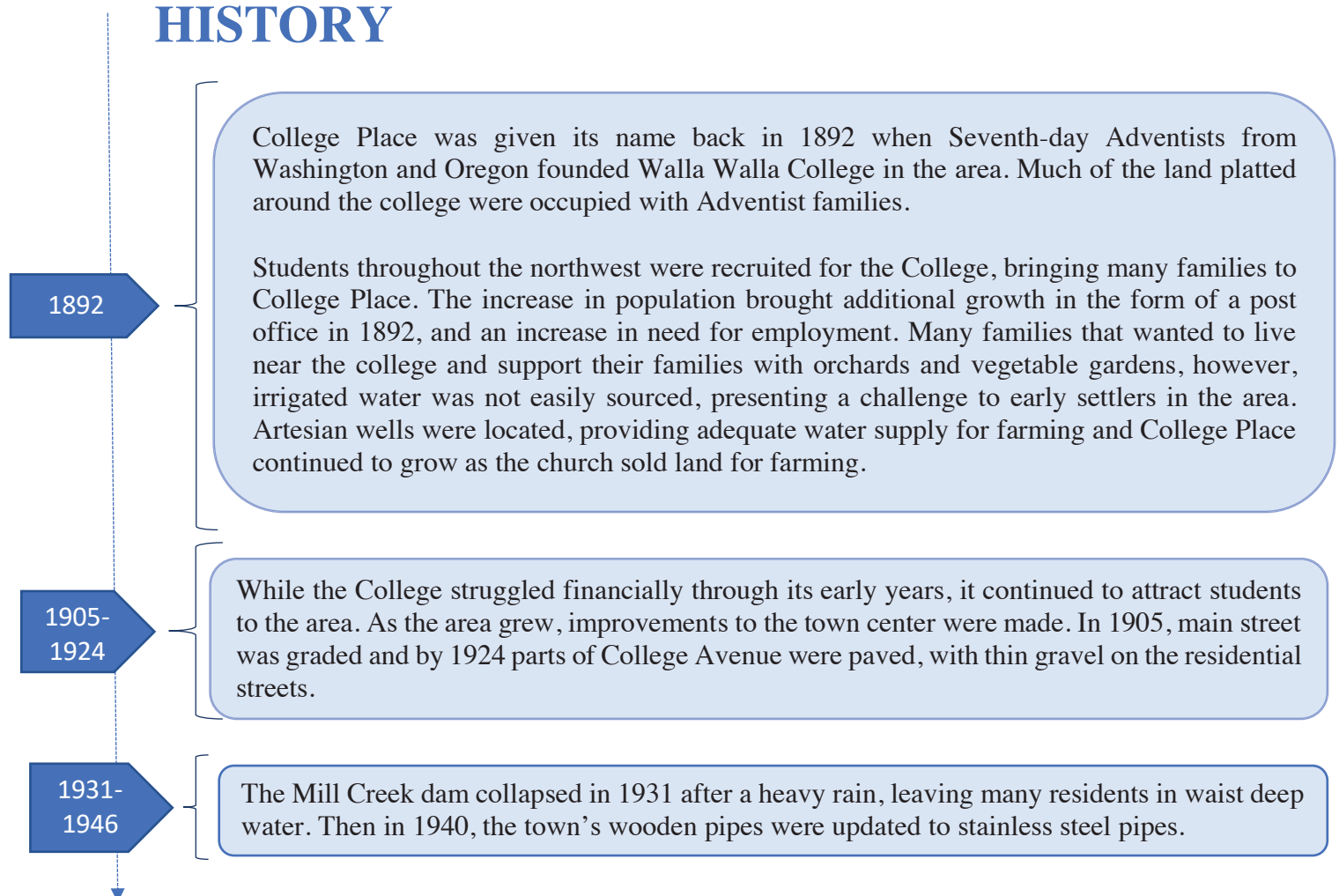
INTRODUCTION

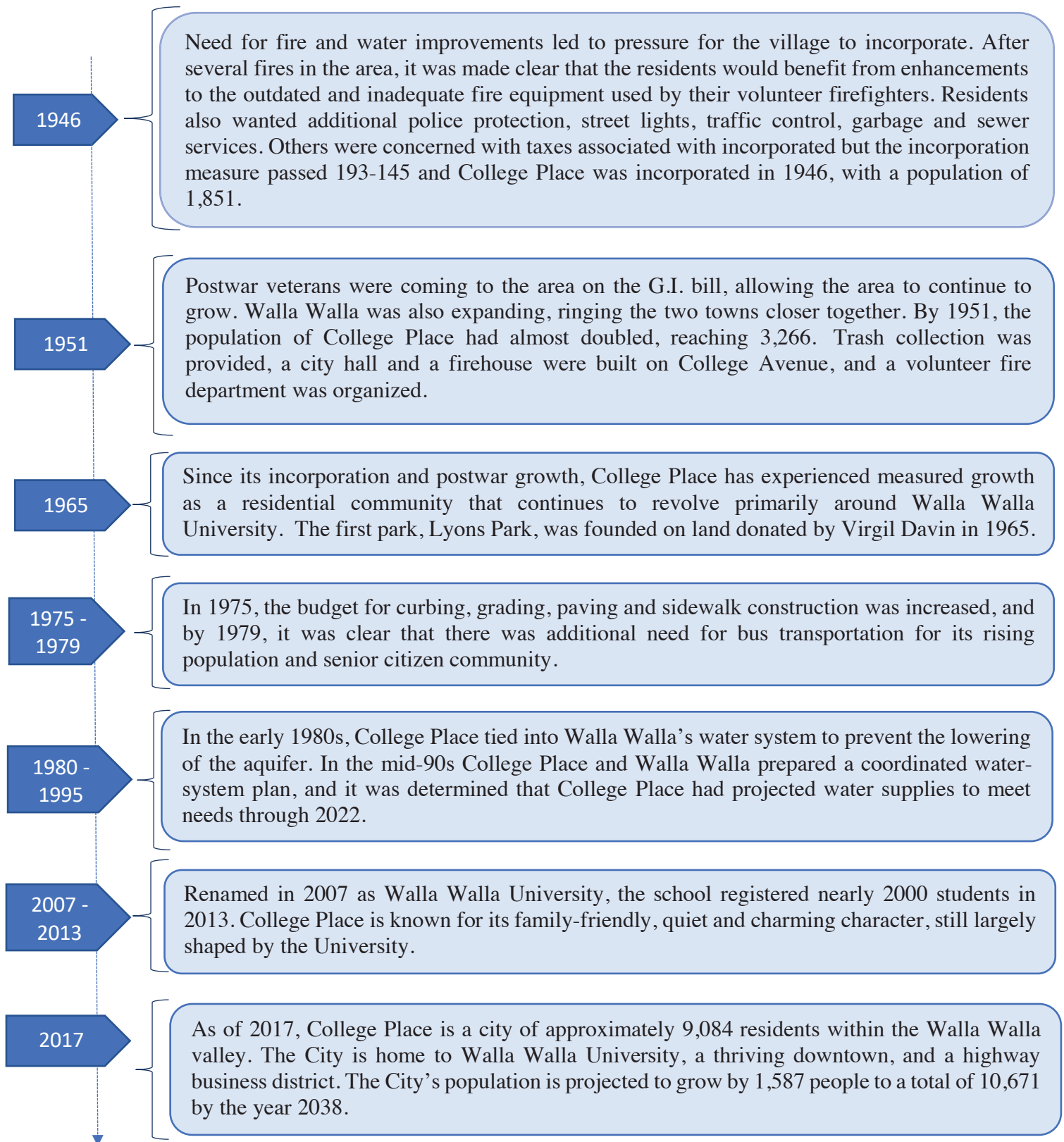
The City of College Place Parks, Recreation, and Open Space Plan has been developed in accordance with the provisions of the Washington State Growth Management Act (GMA) and is consistent with the requirements of the Washington State Recreation and Conservation Office (RCO) for funding eligibility. The content has been determined by the nature, location and size of existing park, recreation, open space and trail/bikeway facilities in the vicinity.

The City has a history of involving its citizens in park planning processes. Individuals and organizations in participation with the City have been responsible for acquisition and development of the community's park and recreation resources. This type of public/private involvement will continue to be an important source of park and open space development within the City.

This plan provides a thorough update of the previous 2014 College Place Park and Open Space Plan as part of the 2018 Comprehensive Plan update cycle.

HISTORY





COMMUNITY PROFILE

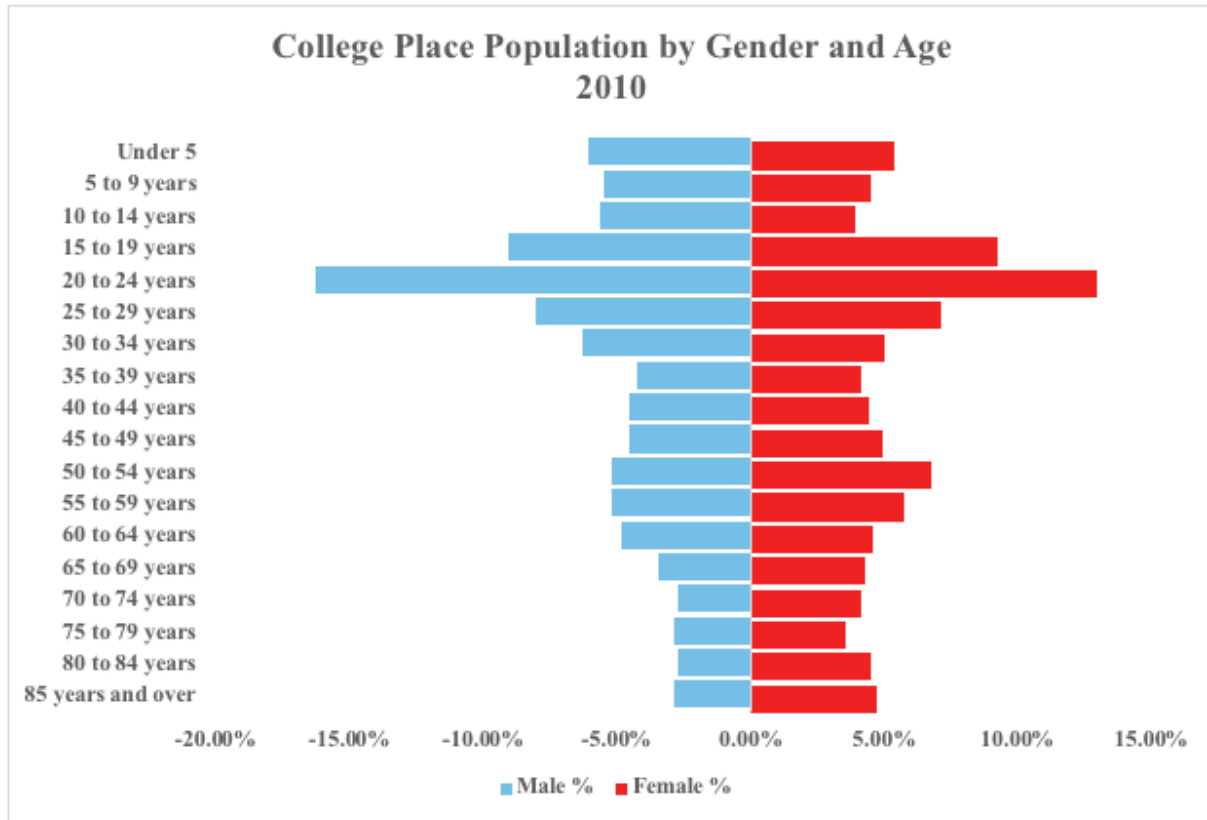
The community profile for the City of College Place includes data summaries from the US Census Bureau, including: household size, population, income, industry, race and ethnicity and educational attainment. The data is provided for the years 2000, 2010, 2017 and are projected for 2022.

Planning for the future is made easier when a city can analyze changes and make projections based on demographic information collected over more than a decade. US Census Bureau data is used to understand the needs of the community and to help plan for future park and recreation facility needs as the population changes and grows over time.

The source for all data included in the community profile is: U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2017 and 2022 Esri converted Census 2000 data into 2010 geography.



2000 – 2022 POPULATION DATA	
Year	Total
2000 Population	7,855
2010 Population	8,770
2017 Population	9,084
2022 Projected Population	9,294



2010 - 2022 POPULATION BY RACE/ETHNICITY					
Year	Total	White Alone	Black Alone	Asian Alone	Hispanic Origin
2010	8,770	85.6%	1.6%	1.9%	18.5%
2017	9,082	83.5%	1.6%	2.1%	22.5%
2022	9,293	82.2%	1.7%	2.3%	25.2%

2017 POPULATION 25+ BY EDUCATIONAL ATTAINMENT	
Educational Attainment	% of 5,748
Less than 9 th grade	7.4%
9 th – 12 th grade, no diploma	3.3%
High school graduate	9.4%
GED/Alternative credential	7.2%
Some college, no degree	23.9%
Associate degree	16.4%
Bachelor's degree	17.5%
Graduate/Professional degree	14.9%

2017 EMPLOYED POPULATION 16+ BY INDUSTRY	
Industry	% of 4,459
Agriculture/Mining	5.5%
Construction	3.9%
Manufacturing	5.6%
Wholesale Trade	2.2%
Retail Trade	13.8%
Transportation/Utilities	1.1%
Information	2.4%
Finance/Insurance/Real Estate	3.5%
Services	59.4%
Public Administration	2.5%

2010 HOUSEHOLD BY SIZE (3,525 TOTAL HOUSEHOLDS)	
1 Person Household	32.1%
2 Person Household	38.1%
3 Person Household	12.9%
4 Person Household	9.6%
5 Person Household	4.7%
6 Person Household	1.7%
7+ Person Household	0.9%

2000 – 2022 HOUSEHOLD SUMMARY DATA			
2000 Total Households	2,926	2000 Avg. Household Size	2.34
2010 Total Households	3,525	2010 Avg. Household Size	2.26
2017 Total Households	3,601	2017 Avg. Household Size	2.28
2022 Projected Total Households	3,680	2022 Projected Avg. Household Size	2.29

2000 – 2022 HOUSING UNIT SUMMARY DATA				
Year	Total Housing Units	Owner Occupied	Renter Occupied	Vacant Housing Units
2000	3,141	54.9%	38.3%	6.8%
2010	3,766	51.4%	42.2%	6.4%
2017	3,833	51.1%	42.8%	6.1%
2022	3,907	51.5%	42.6%	5.8%

2017 – 2022 COMMUNITY PROFILE SUMMARY DATA				
Year	Median Household Income	Median Home Value	Per Capita Income	Median Age
2017	\$48,082	\$230,503	\$26,167	34.3
2022	\$52,280	\$290,346	\$29,573	35.6

PARKS AND RECREATION PLAN PURPOSE

This plan guides the maintenance and improvement of College Place natural areas, parks, trails and related facilities in order to better accommodate the needs of citizens and visitors. An updated Parks Plan, developed with public input, is essential in obtaining money to fund, maintain and prioritize park and natural resource projects.

Parks and open space provide many benefits to a community, coming in the form of both physical and mental health. Not only are they aesthetically pleasing, but they provide space for family gatherings, recreation and solace. Due to the high value of parks, it is important for communities to ensure that they are meeting the needs of its residents. An important way to achieve this in both the short and long term is to develop a parks, recreation and open space plan. The plan sets priorities based on community input, population demands for the future, and develops strategies for funding and implementation for key projects. The plan is a road map to accomplish what matters most to the community and makes the steps for developing new facilities and enhancing amenities possible.

This Park Plan is divided into sections:

- Goals and policies
- Public participation
- Needs assessment
- Inventory of current facilities
- An overview of local and regional parks and recreation facilities
- General recommendations

The goals, policies, and recommendations are intended to provide direction covering a 20-year horizon, covering both short and long-term objectives to meet the needs of the community.

PUBLIC ENGAGEMENT

Project Outreach Timeline And Events

- **Park, Arbor and Recreation Board Meetings:**
 - September 29, 2017
 - October 27, 2017
 - December 1, 2017
 - December 29, 2017
 - January 26, 2018
 - February 23, 2018
 - March 30, 2018
 - April 27, 2018
 - May 25, 2018
- **City of College Place Parks Planning Open House**
 - February 15, 2018



Parks and Recreation Public Survey

An online survey was developed to find out additional information from the public regarding their preferences and priorities for enhancements to park amenities and facilities. The survey results were used to develop park project priorities and to gauge interest in new park features, and to shape the goals and policies of this plan.



City of College Place, Parks and Recreation Survey

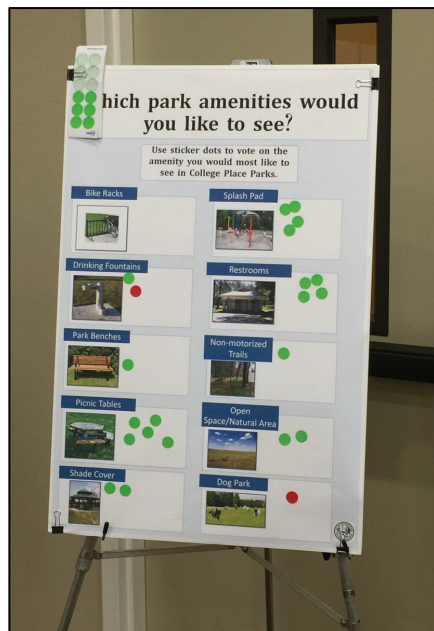
The City of College Place can use your help updating its 2018 Parks and Open Space Plan. The Plan is a guide used to promote the development and maintenance of the City's natural areas, parks and trails. An updated parks plan, developed with public input, is essential to help the City prioritize park projects and allocate resources.

Help us make the most of College Place parks! Please fill out this survey to provide your input in the City's 2018 Parks and Open Space Plan. Please complete the survey by January 31, 2018. Thank you!

OK

The survey was promoted via the City's website, City Hall reader board, social media outlets, and the City newsletter, which is distributed in utility billings. Promotional flyers, describing the

purpose and importance of the survey were distributed at community events. Additionally, the survey was distributed in paper form individuals without online access at the City's public open house, and at City Hall.



In total, between December 2017 and March, 2018, 109 completed surveys were collected and analyzed to inform the development of the park and recreation plan. The survey was designed to be concise and informative to the City's planning process. With 14 questions, the survey took respondents approximately 5 minutes to complete. With many Spanish speaking residents in College Place, the City made sure to have a translator onsite at the public open house to help communicate survey results, gather feedback, and communicate park planning document summaries.

Preliminary results of the survey were displayed at the public open house for review and comment. Surveys were made available online and in paper format for those interested.

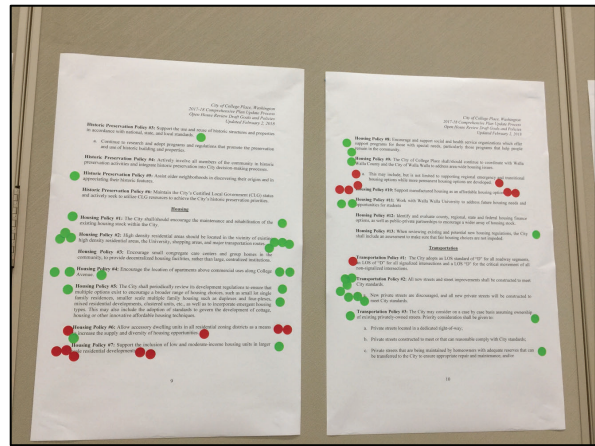
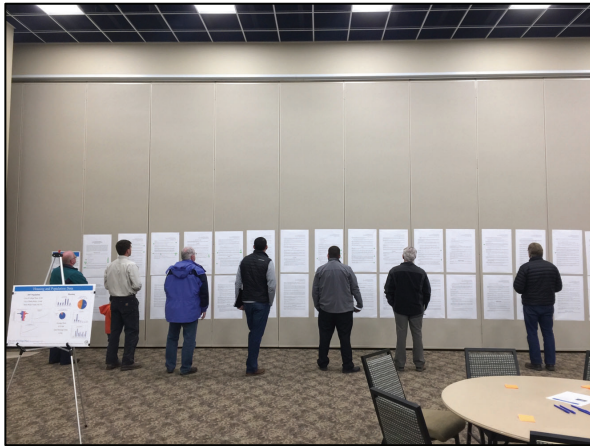
A complete summary of the park and recreation online survey results is located in the Appendix. The complete Public Participation Program Summary is located in the Appendix.

Open Public Meetings

In the early stages of the parks plan development, a public participation program was drafted to ensure that the public would have ample opportunity to engage in the park and recreation planning process. The program included a complete list of the number of open public meetings that would be promoted via the City's website, newsletter and social media outlets. Meetings of the City management team, the Planning Commission, City Council and the Parks, Arbor and Recreation Board comprised the list of meetings announced to residents of College Place for participation.

Outreach Materials and Events

Informational materials were made available for distribution to the public and to be used in conjunction with public displays at local community events. A flyer was developed to inform the public about the park planning process and to promote both the park and recreation survey and the public open house. The open house event was hosted at the SonBridge Community Center on the evening of February 15, 2017.



Participants of the open house were given the opportunity to review and vote on the draft goals and policies for the parks plan with sticker dots. Green dots were used to indicate support of the goals and policies and red dots indicated concern. Votes were tallied and comments summarized for review and discussion by the Parks, Arbor and Recreation Board after the open house. Additionally, participants were asked to vote on specific amenities and park and recreation features that were highlighted as priorities by the community from the park and recreation survey.

GOALS AND OBJECTIVES

Goals, policies, and objectives form the heart of the parks plan.

For plans to be effective, they need to contain clear statements about what the community seeks to achieve for its future. They also must contain clear statements about how the community intends to move towards its desired future.

- **Goals** are statement about the community’s desired future. They are ideals that may be difficult to obtain, but they state the direction the community desires to head.
- **Objectives** are statements about realistic, achievable, and measureable steps toward reaching the goals.
- **Policies** are specific statements guiding actions and implying a clear commitment to these actions. They become the basis on which decisions will be made.

CORE VALUES

The goals and objectives are categorized into the following core values that represent the essential ingredients to support the community’s vision for a vibrant, family-oriented city that enhances the quality of life for all its residents.



General Policy: Maintain a comprehensive Park and Recreation Plan, meeting the standards of the Recreation and Conservation Office by updating and gaining certification of the Plan as needed in conjunction with the review of the City's Comprehensive Plan.

Equity and Access Goals

Goal EA-1: Provide for a broad public and private park and recreation plan and system meeting the needs of all age and income groups within the community.	
Goal EA-2: Support a healthy community in which everyone has access to community resources and services.	
Goal EA-3: Provide barrier-free (ADA compliant) access, where readily available, by modifying existing facilities or when designing or constructing new facilities.	
Policies	Policy EA-1: Provide for voluntary payment of fees in lieu of dedication to provide adequate open space for specific neighborhoods throughout the City. Explore feasibility of an impact fee program.
	Policy EA-2: Pursue the standard that every City resident <i>should</i> be within one-half mile of a neighborhood park or within 1 mile of a community park facility. Stress the acquisition and development of 5 - 10-acre parks to meet the standards set in the City's Park's level of service standards. Trails are to be provided at a standard of .3 of a mile for every 1,000 people.
	Policy EA-3: Locate neighborhood parks in conjunction with new subdivisions and, as opportunities arise, in those areas of the City that may not be immediately accessible to community parks, ensuring that City level of service standards are met.
	Policy EA-4: Non-motorized trails should be developed as multi-use trails to accommodate a variety of users, including pedestrians and bicyclists.
	Policy EA-5: Explore opportunities for acquiring park land on the west side of town and north of Whitman Drive to provide additional recreational opportunities access and improving the City's parks level of service standard for all College Place residents.
	Policy EA-6: Actively explore funding opportunities for further park acquisition to diversify the recreational opportunities in College Place.

Community-Oriented Goals

Goal CO-1: Ensure the ongoing involvement of community residents in the park planning process.	
Goal CO-2: Establish and maintain a shared vision with local institutions of higher education, the Adventist school system, and the public school district for serving the College Place community.	
Goal CO-3: Promote a family-friendly, community-oriented city that provides residents and visitors with a sense of place and engagement.	
Policies	Policy CO-1: The City, Institutions of Higher Education, Adventist school system, and the Public School District should meet periodically to discuss matters of mutual interest and concerns and to coordinate joint parks planning and development activities.
	Policy CO-2: The City, Institutions of Higher Education, Adventist school system, and the Public School District should continue to explore mutually beneficial strategies for the shared of joint use of facilities.
	Policy CO-3: Encourage volunteer citizen groups, developers and other partners in the development and implementation of park and recreation programs.
	Policy CO-4: Promote unique community events and gatherings to bring people together and to foster a sense of place in the city.

Environmental Stewardship Goals

Goal ES-1: Preserve and protect the environmental integrity of College Place natural assets.	
Policies	Policy ES-1: The small streams passing through the city are an important visual and environmental asset which should be preserved and enhanced by: a. Using open space dedications when required for a development proposal on properties containing a creek to acquire creek frontage and access; b. Protect streams from unauthorized channelization, loss of bank vegetation and other actions that may adversely impact the stream corridor.
	Policy ES-2: As feasible, promote recycling at all College Place parks and recreation facilities.
	Policy ES-3: Remove invasive vegetation within parks, open spaces and sensitive areas by incorporating weed management protocols into maintenance plans and by working with native plants.
	Policy ES-4: Give priority consideration for use of environmentally friendly material in the design and development of existing and new parks.

	Policy ES-5: Engage with volunteer organizations and nonprofits to promote the stewardship of sensitive areas, parks, and trails.
	Policy ES-6: Maintain Tree City USA status.

Health and Wellness Goals

Goal HW-1: Promote health and well-being of College Place residents through the development and improvement of non-motorized transportation networks to promote physical activity and healthy lifestyles.	
Goal HW-2: Explore opportunities for recreational programming and/or potential for a shared use agreement with the City of Walla Walla Parks and Recreation, College Place schools, and the Adventist school system.	
Goal HW-3: Promote the use of City parks and recreation facilities.	
Policies	Policy HW-1: Support bicycle-oriented infrastructure within and adjacent to College Place parks and transportation systems.
	Policy HW-2: As funds become available continue the bike path through the City of College Place from Larch Avenue and 12 th Street to the City limits on Whitman Drive.
	Policy HW-3: The City should continue to explore opportunities to acquire easements along stream corridors to provide recreational trail access.
	Policy HW-4: Prioritize pedestrian and bicycle trail routes and plans identified in the Blue Mountain Region Trails Plan and seek funding to implement.
	Policy HW-5: Develop a trail connectivity plan to improve non-motorized trail access and connectivity throughout the local trail network.
	Policy HW-6: Ensure bicycle signage is consistent with the City's wayfinding signage standards.
	Policy HW-7: Explore the feasibility of establishing youth/adult recreation programs in College Place. Action: Explore the feasibility of establishing a fee structure for 18 and over adult recreational programming.
	Policy HW-8: The City shall continue to identify opportunities and execute agreements for the shared use of parks and recreation facilities.
	Policy HW-9: Explore the development and land acquisition opportunities for the development of a large sports complex to host regional and local recreational events.
	Policy HW-10: Stress advertising of park facilities and activities. Action: Develop promotional materials, including maps and brochures to highlight local park, trail, and recreational areas and facilities.

Facility Integrity Goals

Goal FI-1: Maintain vibrant park amenities and facility integrity while reducing operating maintenance costs and improving operating efficiencies.	
Goal FI-2: Explore grant opportunities to upgrade and improve College Place parks and recreational facilities.	
Goal FI-3: Develop and implement regularly scheduled routine and preventative maintenance programs to ensure effective use of maintenance resources.	
Goal FI-4: Create and leverage economic development opportunities for local park systems.	
Policies	Policy FI-1: Prioritize park improvements and identify a source of funds, both for large projects and small maintenance type works, by preparing and maintaining a current Capital Improvement Program. a. Renovations should be accomplished in a manner that allows a minimum opportunity for vandalism. b. When appropriate minimize maintenance and park requirements. c. Maintain adequate drainage and irrigation of park lands.
	Policy FI-2: Apply for funding through the Recreation and Conservation Office grant opportunities to update Lion's Park recreational amenities and facilities.
	Policy FI-3: Minimize the development of pocket parks (less than 2 acres) unless a neighborhood association, nonprofit organization, or a volunteer group is deemed responsible for the maintenance.
	Policy FI-4: Explore the development of establishing a pricing strategy and fee structure for rented facilities that aligns with comparable market rates and supports costs recovery of maintenance and operations costs.
	Policy FI-5: Develop a maintenance plan for every park and facility.
	Policy FI-6: The Parks, Recreation and Arbor Board should meet periodically with the City's Economic Development Commission to coordinate efforts and to ensure consistent goals and priorities.
	Policy FI-7: Develop design standards for park signage, using Kiwanis Park sign as the standard for design.

PARK CLASSIFICATION

To provide the community with a diverse array of parks, the City strives to offer multiple types of parks, open space and recreational facilities.

Neighborhood Park

Neighborhood parks are typically 5-10 acres in size and aim to serve the residents within the immediate neighborhood, within a ½ mile radius. Amenities often include children's playground equipment, open grassy space, walking paths, benches and gathering space, small facilities for active recreation and possibly restrooms and off-street parking.

Community Park

Community parks are typically between 10-20 acres. These parks are often the most visited, serving neighborhoods from 2-5 miles away. Most visitors to community parks drive to get there, requiring more extensive parking amenities. Community parks are often used for programmed recreational activities, and offer athletic fields, trails, group picnic shelters, children's play areas, splash pads, skate parks, fishing piers, and natural areas. Due to the added amenities available in a community park, they require restroom and maintenance facilities as well.

Mini (Pocket) Park

Pocket or mini parks are small parks on public or private land that offer fewer amenities, sometimes a unique feature such as art. Due to their limited size, they are not able to offer a wide variety of recreational opportunities, but still require maintenance and operational costs, so the City is not actively pursuing the development of mini parks within its park system. They are often included in private subdivisions as a feature for that neighborhood and can be run by volunteer organizations within the community.

Special Use Park

A special use park is commonly developed for a specific use, such as a boat ramp, zoo, etc. There is not a size limitation for these parks, as each one is unique and depends on the circumstances.

Trails

Trails can be grade separated, offering scenic pathways to connect parks and other city destinations, they can include bike paths, sidewalks, pathways in parks and larger regional trail networks. This plan incorporates the priorities and projects recommended in the Blue Mountain Regional Trail Plan. The City aims to provide a fully connected, accessible trail system to the citizens of College Place.

Open Space/Natural Area

Natural areas are often protected open space with opportunities for birding, passive recreation and environmental education. These sites often feature sensitive environmental land such as wetlands, streams, steep slopes and wildlife habitat. These sites may include features such as walking paths, benches, viewing platforms, interpretative signage, parking lots and restrooms.

PARK OVERVIEW AND INVENTORY

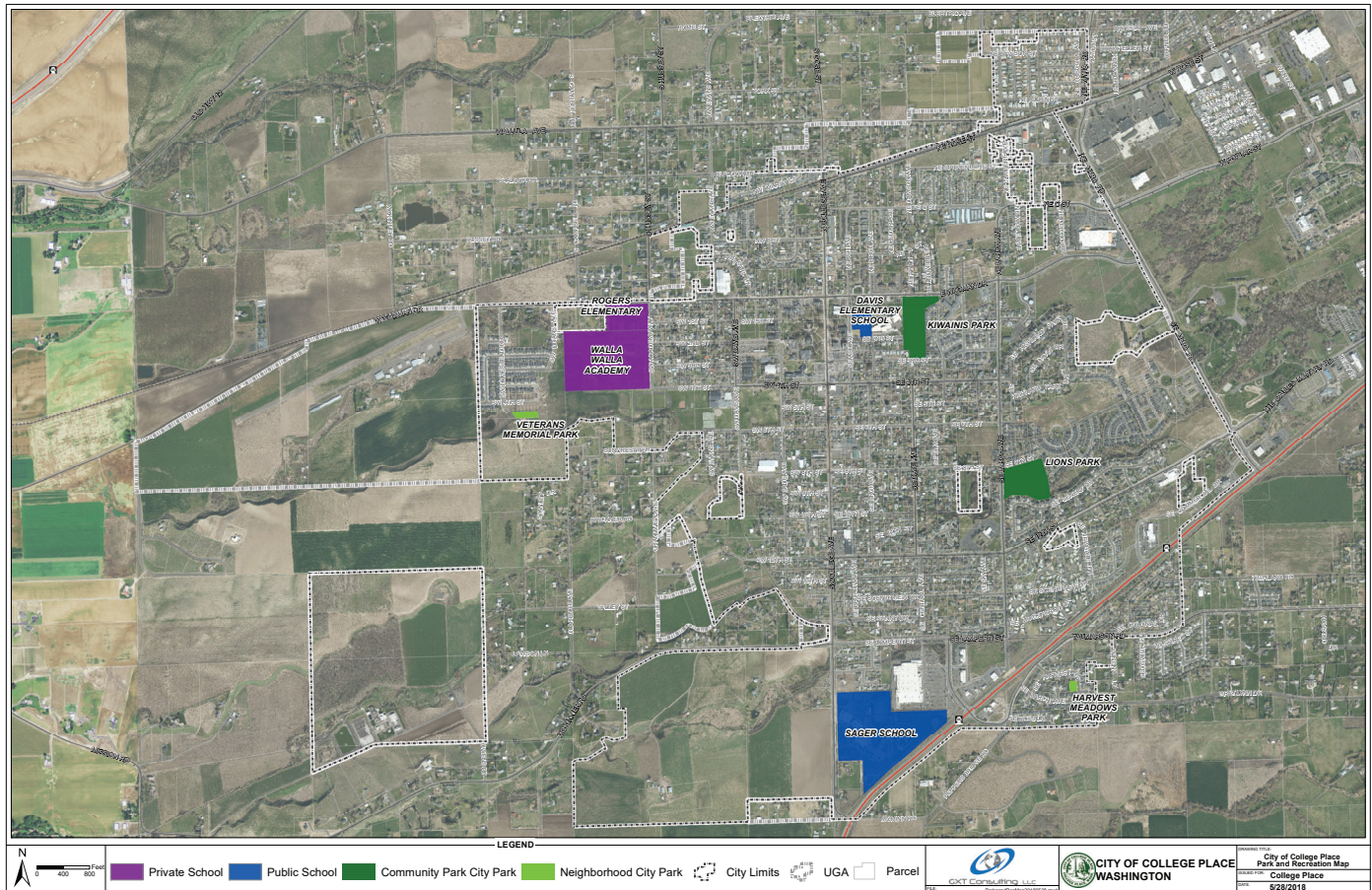
The City of College Place has two community parks and two neighborhood parks totaling just over 19 acres. The following inventory and assessment of the existing conditions, management priorities and recommendations are provided as a tool for planning and prioritizing park acquisition and development and to guide and facilitate the maintenance, improvement and management of the City's parks. Management priorities were identified based on an analysis of existing conditions conducted through site visits and interviews with stakeholders and City maintenance and management staff.

CITY OF COLLEGE PLACE PARKS	PARK CLASSIFICATION	ACRES
Lions Park	Community Park	9
Kiwanis Park	Community Park	8
Harvest Meadows	Neighborhood Park	.5
Veterans Park at Homestead	Neighborhood Park	1.67
Total		19.17

In addition to the City-owned parks, there are several pocket parks owned and maintained by homeowner associations, particularly in newer residential subdivisions.

City of College Place Park and Recreation Map

This map features City owned and maintained parks, as well as recreation and open space areas, owned and maintained by private and public schools in College Place.



PARK RANKING CRITERIA

As part of the inventory process, a ranking system for each of the park features, amenities and facilities is applied to determine the condition, quality and needs for maintenance at each of the parks within the City. These criteria help to prioritize and identify maintenance needs, larger park projects, and wish list items.

Each facility amenity color coded and rated within one of the following categories:

Park Amenity Ranking Criteria		
Poor	Good	Excellent

- **Poor** – in need of immediate maintenance or replacement due to broken, unsafe or inadequate condition.
- **Good** – applied to amenities that are deemed adequate, but may need maintenance soon, primarily cosmetic and not structural concerns, or have safety hazards due to wear foreseen in the near future.
- **Excellent** – applied to amenities that are new, ADA accessible, and are deemed safe for use over the next several years.

Kiwanis Park

Classification: Community Park

Location: 3rd & Date Street – 8 acres

Features and Description:

Kiwanis Park covers eight acres between Whitman Drive and 3rd Street, and shares use with Davis elementary school.

In 1950, the Kiwanis Club raised \$5,000 through donations for the purpose of purchasing and acquiring a public park. The City appropriated an additional \$5,000 and purchased approximately six acres lying north of 3rd Street. The Club also donated the tennis courts and the City improved the playground and picnic area. Three to four additional acres were purchased in 1963 and a baseball field was subsequently installed.



A grant from the Recreation and Conservation Office was awarded in 2016 to update the park with a new pickleball court, basketball court, and bathroom facility. Parking lot improvements were made in addition to the facility being updated to meet ADA requirements. The new sign installed at Kiwanis Park is setting the design standard for College Place park signage.



A shared-use agreement is in place between the City and the School District for joint-use and maintenance of the athletic fields.

Inventory and Quality of Park Amenities

KIWANIS PARK		
Amenity	Quantity	Condition
Pickleball Court	4	Excellent
Picnic Shelter	1	Good
Playground Equipment	1	Good
Restroom	1	Excellent
Parking Lot	1	Excellent
Basketball Court	1	Excellent
Benches	2	Excellent
Picnic Tables	2	Excellent

Management Priorities

- Consider security measures for reducing vandalism to park amenities, including restrooms and pickleball courts.
- Maintain priorities and projects as described in the joint management document between the City and the School District.
- Roof is showing signs of wear and tear.

Recommendations

- Design and build paved walking path around park perimeter to encourage active lifestyles and provide additional trails in the community.
- New roof to picnic shelter.



Lions Park

Classification: Community Park

Larch Avenue and 8th Street – 9 acres

Features and Description:

Lion's Park covers nine acres and provides a soccer field, softball field, community center, and areas for picnicking and fishing.

Garrison Creek flows through the park. The park is actively used by a girls' softball league and a soccer league.

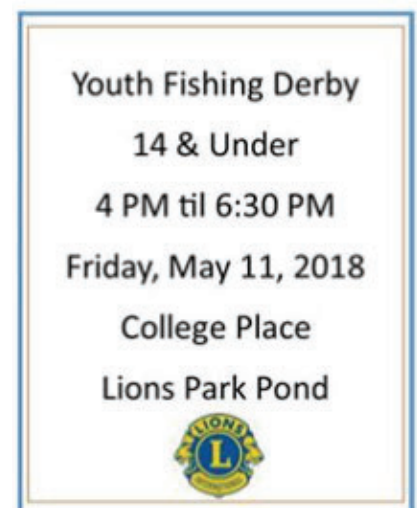


In 1965, Virgil and Lucyreta Davin donated approximately nine acres to the City of College Place for park purposes.



Using the donated property as an in-kind match, the City received \$15,566 from the Recreation and Conservation Office to develop the park, install a ball field, construct a junior fishing and duck pond, install a sprinkler system and sanitary facilities. Much of the work performed was done with volunteer labor. The community building at the park was built by the Lions Club, donated to the City, and is leased back to the Lions Club. The playground equipment was acquired through donated fundraising efforts.

As the City's most frequented park, it regularly used for special events such as the Lions Club sponsored youth fishing events, family gatherings in the covered picnic area, and youth sports practice.



Inventory and Quality of Park Amenities

The City is exploring opportunities to update the park's playground and athletic fields. Enhancements may include a splash pad, walking trail with exercise equipment, new restrooms and a fishing platform.

LIONS PARK		
Amenity	Quantity	Condition
Picnic Shelter	1	Poor
Playground Equipment	1	Poor
Parking Lot	1	Poor
Soccer Field	1	Good
Lions Clubhouse	1	Good
Restrooms	1	Poor
Softball/Baseball Field	1	Poor
Walking Path	1	Poor
Youth Fishing Pond	1	Poor
Grandstand	1	Poor

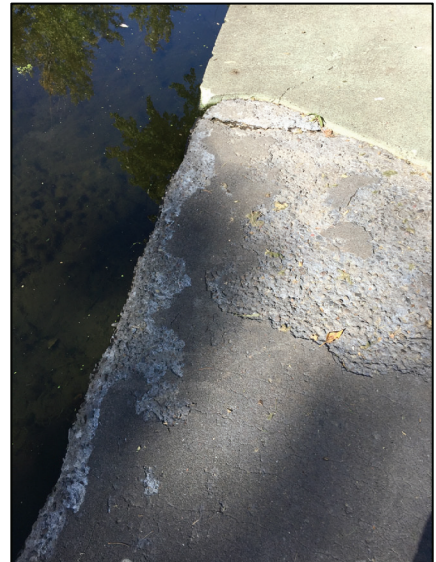
Management Priorities:

- Irrigation system is in need of repair and updates.
- Playground equipment is outdated and poses a safety hazard to users.
- South parking lot needs resurfacing.
- Picnic shelter is in need of repairs: fireplace and sink are nonfunctioning.
- Facility is not ADA compliant.
- Restrooms are outdated and not ADA compliant.
- Softball and soccer field are in need of updates to the field surface, diamonds, field striping, and amenities.
- Grandstands are in poor condition.
- Park shelter is hard to reserve, due to high demand in summer months.
- Pond has algae and needs dredging.
- Walking path around pond is cracked and dipping, posing a safety hazard to users.



Recommendations:

- Update park irrigation system.
- Install an ADA fishing platform for the annual fishing derby.
- Remove point source pollutants into pond from Garrison Creek Heights stormwater.
- Repair walking path around fishing pond. Provide ADA access to pond.
- Dredge pond. Separate pond from creek. Prevent future sedimentation of pond. Removal of weir in creek.
- Enhance Garrison Creek critical area buffer (naturalize stream bank).
- Invest in pond water circulation system.
- Apply for grant funding to update install a combined soccer/baseball field with goals and backstop.
- Install new park sign, consistent with design of Kiwanis park sign.
- Provide an ADA route from parking lot to restroom, to the walking path and playground.
- Improve parking lot with ADA elements, resurfacing and striping.
- Build an ADA accessible new restroom facility.
- Design and build a quarter mile walking path around the perimeter of the park with pedestrian scale lighting.
- Install new playground equipment with ADA elements.
- Install a splash pad.
- Explore reservation system with a minimal fee for community members to reserve picnic shelter for small gathering and events.
- Consider installing security measures to reduce vandalism.



Lions Park Renovation Plans

The City is in the process of selecting a new park design and applying for grant funding from the State Recreation and Conservation Office for the 2018/2019 grant cycle. Park enhancements include: parking lot upgrades, a new walking path, a new playground design and play equipment, a splash pad, restrooms, three U-8 soccer fields, a baseball field with backstop (no grandstands or dugouts) and picnic shelters. Design features are shown below.





LION'S PARK RENOVATIONS - FISH POND



LION'S PARK RENOVATIONS: PARK FEATURES



Splash Pad



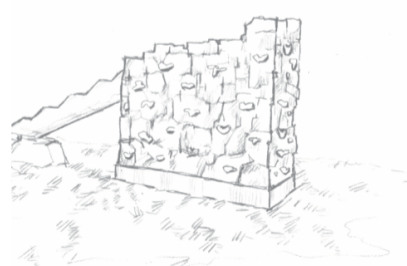
Picnic Shelters



Restroom Buildings

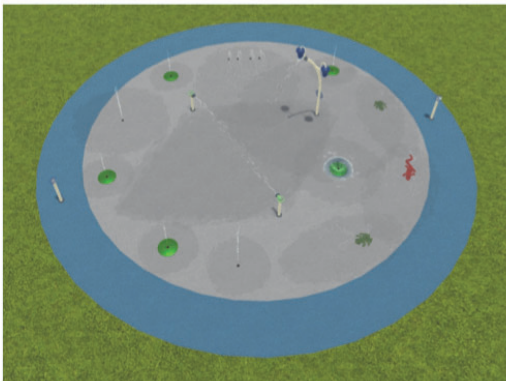
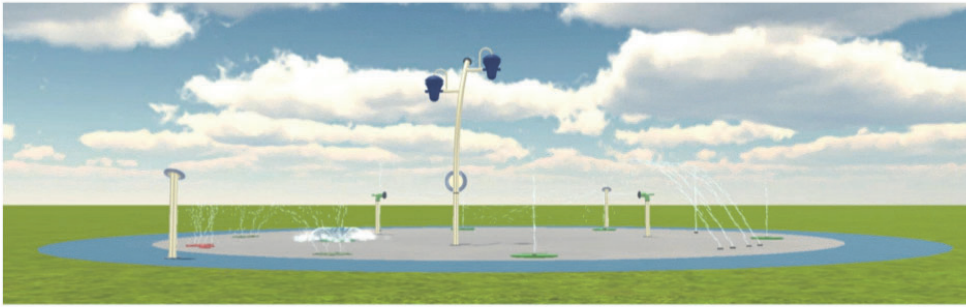


Nature-play Playground



Repurposed Chimney Climbing Wall





LION'S PARK RENOVATIONS - SPLASH PAD



LION'S PARK RENOVATIONS - PLAYGROUND



Harvest Meadows Park

Classification: Neighborhood Park

Location: Harvest Drive and Clover Court - .5 acres



Features and Description:

Harvest Meadows is a small neighborhood park, just under .5 of an acre, located in Harvest Meadows subdivision, adjacent to SR-125. In 2002, the City installed playground equipment, and replaced it in 2009 after it was destroyed by a fire. The park is frequented by neighborhood residents who use the benches for relaxation and the playground for their children. Many often bring their dogs to this park as well.



Inventory and Quality of Park Amenities

HARVEST MEADOWS PARK		
Amenity	Quantity	Condition
Playground Equipment	1	Good
Benches	2	Good
Picnic Tables	2	Excellent

Management Priorities:

- Park does not have a sign to identify the park and welcome visitors.
- There is limited shade offered by trees or a shelter.
- No bicycle racks available.
- No drinking fountain available.

Recommendations:

- Scaled to appropriate neighborhood parks size, install welcome sign to identify the park and welcome visitors, using design standards as set by the Kiwanis Park sign.
- Update City park and recreation materials to promote the use of this park.
- Add shade with trees and/or picnic shelter.
- Install drinking fountain.
- Consider installation of security measures to prevent vandalism.

Veterans Park

Classification: Neighborhood Park

Location: - Homestead Properties - 1.67 acres

Features and Description:

Named to honor the Veterans of this community, the City's newest neighborhood park is located within the Homestead Properties neighborhood and features new playground equipment and benches for rest and relaxation.

HARVEST MEADOWS PARK		
Amenity	Quantity	Condition
Playground equipment	TBA	Excellent
Benches	TBA	Excellent

Management Priorities:

- Consider installing security measures to reduce vandalism.

Recommendations:

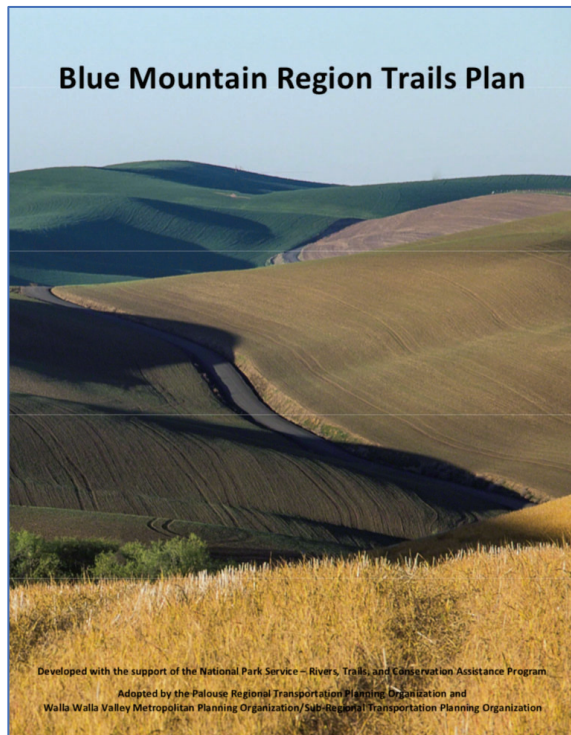
- Continue to evaluate the needs of the growing neighborhood to ensure their recreational needs are being met by the amenities within this facility.

Non-Motorized Trail System

The City of College Place places much emphasis and value on the promotion of healthy, active lifestyles and the connectivity of the City. In partnership with local and regional transportation planning, the City has officially adopted the Blue Mountain Region Trails Plan. The report identifies and prioritizes a number of trail and bikeway projects in the region and in College Place. The City will be working to ensure the development of these priorities as it develops transportation plans in the future.

Blue Mountain Region Trails Plan

The City of College Place worked collaboratively with the Blue Mountain Region Trails



Committee, which is comprised of entities across the region, including: cities, counties, health departments, ports, state and federal agencies in an effort to produce a regional trail plan. The Plan was adopted by the City of College Place in the spring of 2018, with the recommendation for local implementation and regional collaboration. The plan proposes a series of short-to-long-term projects throughout College Place, the City of Walla Walla and Walla Walla County. Several projects are identified for College Place, including an east-west bike route on Whitman Drive and a pathway from Homestead properties to the Whitman Monument.

[The Blue Mountain Regional Trail Plan](#) is a culmination of over a year's worth of work by several stakeholders across the Walla Walla Valley. It was put together by the Community Council and the Walla Walla Valley Metropolitan Planning Organization. The document went

through a significant public process. The Palouse RTPO and Walla Walla Valley MPO have adopted this report. This document outlines public rights-of-ways where residents would like to see pedestrian/bicycle infrastructure installed and/or maintained to allow for a uniform experience throughout the Walla Walla Valley.

The Blue Mountain Region Trails Plan Trail Type Summary

CITY OF COLLEGE PLACE		
Trail Type	Miles	Improvement Miles
Sidewalk	39.5	2.5
Bike Lanes (Shared-use lanes)	34.6	4.4
Paved Multi-Use Paths	3.2	1.1

City Projects Identified in Blue Mountain Region Trails Plan

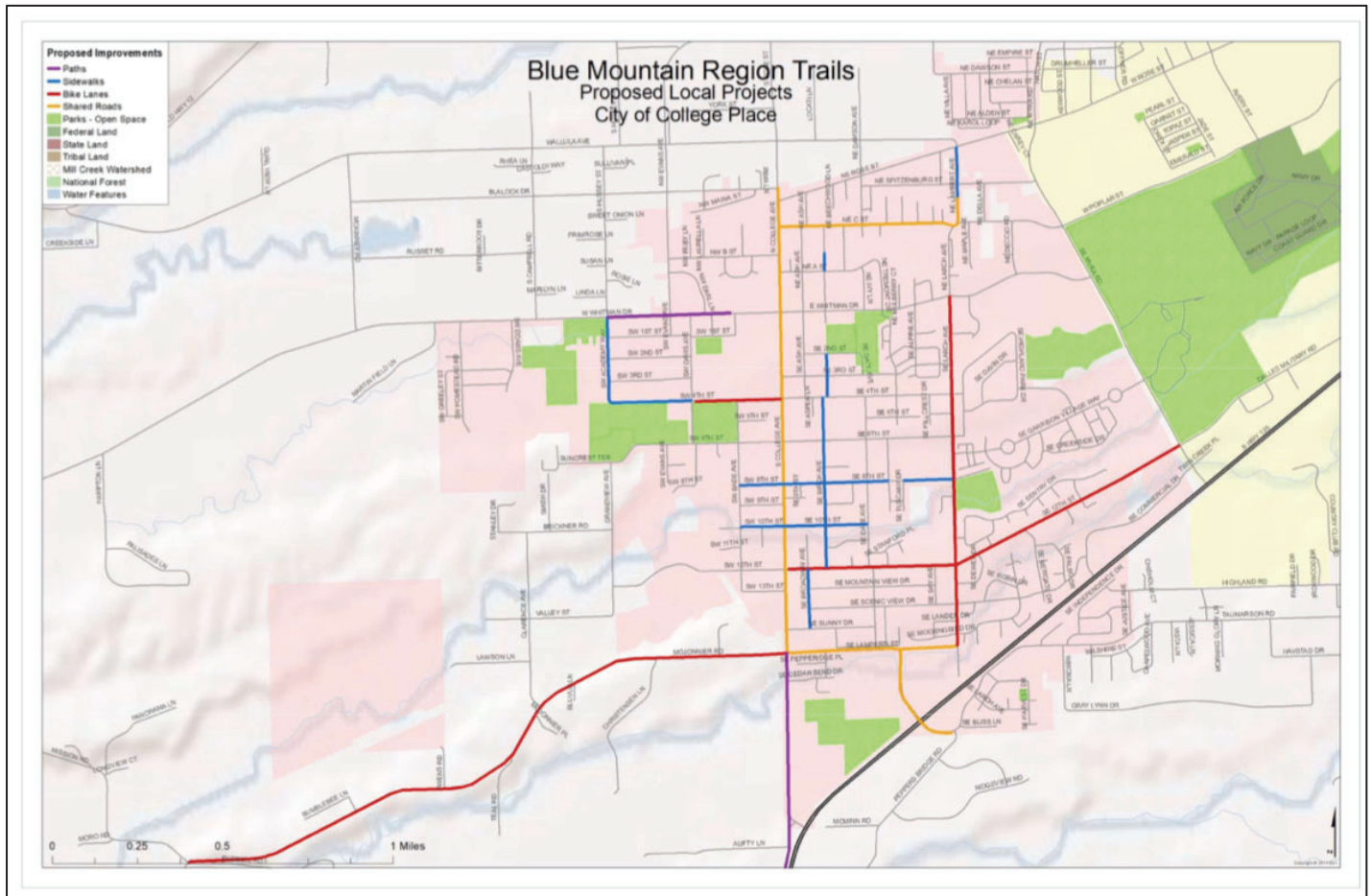
The following list of projects were identified in the Blue Mountain Region Trails Plan for implementation in the City of College Place. The City has adopted these projects as priorities for funding, implementation and future transportation and trail planning purposes.

Non-regional, city- and county-specific sidewalk and bicycle improvements have been grouped by entity and are shown in the tables and maps in this first section of the chapter. Unless specifically noted as “funded” or “committed”, local projects do not yet have funding identified and will be implemented either as grant-funded stand-alone, long-term projects or they may be implemented sooner when integrated with local roadway projects.

City of College Place

Segment Name	Improvement Type	Other Information	Length (miles)
SW 4TH ST	Sidewalk	<i>Funded</i>	0.24
SE 8TH ST	Sidewalk		0.45
SW 8TH ST	Sidewalk		0.13
SE 10TH ST	Sidewalk		0.24
SW 10TH ST	Sidewalk		0.13
SW ACADEMY WAY	Sidewalk	<i>Funded</i>	0.25
NE BIRCH AVE	Sidewalk		0.06
SE BIRCH AVE	Sidewalk		0.63
SE BROADWAY AVE	Sidewalk		0.18
NE LAMBERT AVE	Sidewalk		0.15
		Pedestrian Improvements	2.46
COLLEGE AVE	Paved Multi-Use Path	Separate path	0.76
WHITMAN DR	Paved Multi-Use Path	Next to curb	0.36
		Path Improvements	1.12
SW 4TH ST	Dedicated Bike Lane	Proposed 5-6' Bike Lane (S); 12' Bike and Parking Lane (N)	0.25
SE 12TH ST	Dedicated Bike Lane	Proposed 8-10' Bike Lane(s)	1.24
SE LARCH AVE	Dedicated Bike Lane	Proposed 5-6' Bike Lane(s)	1.03
MOJONNIER RD	Dedicated Bike Lane	<i>Long-Term Vision for Urban Growth Area - Proposed 5-6' Bike Lane(s)</i>	1.95
		Bike Lane Improvements	4.47
NE C ST	Shared Roadway	Proposed Sharrow	0.47
COLLEGE AVE / LAMPERTI ST / MEADOWBROOK BLVD	Shared Roadway	Proposed Sharrows	2.03
LAMBERT AVE / NE C ST	Shared Roadway	Proposed Sharrows	0.27
SE LAMPERTI ST	Shared Roadway	Proposed Sharrow	0.17
		Bike-Shared Road Improvements	2.94

Proposed City Projects Identified in Blue Mountain Region Trails Plan



Recommendations:

- Consider traffic calming measures to improve safety for bicyclists on College Avenue.
- In partnership with the public works and transportation planning staff, develop a prioritization and implementation schedule for BM RTP recommended projects.
- Develop public survey to gather input and recommendations for BM RTP project list prioritization.

Cycle Track

The City was awarded two Federal Transportation Alternatives Program (TAP) grants for bicycle and pedestrian improvements in 2014 and 2016 for a total of \$249,662. In 2016, the City was successful in obtaining a Transportation Improvement Board (TIB) grant to supplement the project. As a result of TIB's involvement, the 4th Street/Academy Way project will be designed with the Walla Walla valley's first "cycle track". A cycle track is comprised of two isolated and protected bicycle lanes situated alongside a main roadway. The cycle track will be constructed along the south side of 4th Street and the west side of Academy Way. In addition to extending the cycle track, the 4BIKES Project would construct new ADA sidewalks on both sides of 4th Street between the Davis Avenue intersection and College Avenue. This is expected to provide an enhanced level of safety for both bicyclists and pedestrians while preserving parallel parking along the opposing side of the road.

Staff is working with the Walla Walla Valley Metropolitan Planning Organization to use the original TAP funding to extend the cycle track along 4th Street from the Davis intersection to College Avenue as a Phase 2 of the project.

Walla Walla University has also secured professional engineering services to explore resituating their 4th Street American Disability Act parking stalls currently partially impinging on 4th Street onto University property.

The project is expected to be constructed by the end of October 2018.

Management Priorities and Recommendations:

- City staff to meet with Walla Walla Valley Metropolitan Planning Organization to discuss opportunities for retaining federal funding for phase 2.
- City staff to meet with Walla Walla University to brief them on the project and discuss parking impacts.
- Installation of street lamps.

LimeBike

In support of the City's goals to enhance bicycle infrastructure, to support healthy, active lifestyles they will piloting a bike rental program with Lime Bike in 2018.

LimeBike launched in 2017, and now serves over 50 cities across the United States. Their mission is to provide a sustainable transportation solution that will help people have access to an affordable and convenient way to move throughout cities while reducing their carbon footprint.

The LimeBike system uses a phone app to let people find and rent bikes, which are self-locking and do not need docking stations. LimeBike covers all maintenance costs, leaving no service fees for the City to cover. Users are charged a rental fee of \$1 per half-hour. Reduced rates are offered to students and for those who opt for a prepayment plan. LimeBike also offers GPS data to the cities they serve, to help jurisdictions with non-motorized transportation planning.

The City of College Place will initiate the program with approximately 200 bikes. Bikes will be available throughout the city, including bikes placed at Walmart and at multiple locations around Walla Walla University.

Management Priorities and Recommendations:

- Monitor user experience, and bike quantity and access points to ensure LimeBike program is successful.
- Consider expansion of bike rentals and coordinate with City of Walla Walla to promote regional program if found to be successful and supported by the community.
- Use GPS data provided by LimeBike to prioritize future bicycle improvement projects.



Regional Parks

College Place residents also use park resources outside of the City limits. The City of Walla Walla operates many neighborhood and community parks, including the nearby Fort Walla Walla Park, a 200-acre park with an amphitheater, museum, disc golf, camping area, and an area for picnicking. Additionally, the area is surrounded with rich geography offering a multitude of hiking, birding, and skiing opportunities.



- 4 Golf Courses
- McNary National Wildlife Refuge
- Umatilla National Forest
- Palouse Falls State Park
- Milton-Freewater Skate Park
- Walla Walla Veterans Memorial Pool
- Bluewood Ski Resort
- Spout Springs Ski Area
- Fort Walla Walla BMX and Skateboard Park
- Fort Walla Walla Disc Golf
- Fort Walla Walla Dog Park
- Walla Walla Sportsplex
- Fort Walla Walla Museum
- Whitman Monument
- Walla Walla River Delta
- City of Milton Freewater, Joe Humbert Family Aquatic Center

The City of Walla Walla

With over 600 acres of recreation land, the City of Walla Walla offers 17 public parks to the community in an around Walla Walla.

City of Walla Walla Parks & Recreation	Parking	Restrooms	Picnic Tables	Shelter	Reservations	Power	Potable Water	Liquor Allowed	Playground	Walking Path	Stage	Swimming Pool	Water Features/Sides	Concessions	Basketball Courts	Baseball Courts	Soccer Fields	Pickleball Courts	Tennis Court	Volleyball Courts	Skate Park	Fishing	Horseshoes
Crawford Park 106 W. Main St	✓				✓				✓														
Eastgate Lions Park 2140 Tacoma St	✓	✓	✓	✓	✓		✓	✓						✓	✓								
Fort Walla Walla Park 1199 Myra Rd	✓	✓	✓	✓	✓	✓	✓	✓	✓											✓	✓		✓
Heritage Square 116 E Main St	✓	✓		✓	✓	✓																	
Howard Tietan Park 616 E Tietan St	✓	✓	✓				✓								✓		✓						
Jefferson Park 750 Sprague St		✓	✓		✓		✓							✓								✓	
Memorial Park 505 E Rees Ave	✓	✓	✓																				
Menlo Park 1242 Alvarado Ter	✓	✓	✓		✓		✓							✓	✓				✓				
Mill Creek Sportsplex 111 Tausick Way	✓	✓	✓		✓		✓	✓				✓			✓	✓					✓		
Pioneer Park 940 E Alder St	✓	✓	✓	✓	✓	✓	✓	✓	✓					✓	✓	✓	✓	✓					
Veterans Memorial Pool 505 E Rees Ave	✓	✓	✓	✓	✓	✓				✓	✓	✓											
Vista Terrace Park 925 Mountain Park Dr	✓						✓							✓	✓								
Washington Park 700 W Cherry St	✓	✓	✓	✓	✓		✓		✓	✓		✓		✓			✓						
Wildwood Park 21 S Division St	✓	✓	✓	✓	✓		✓							✓	✓								

✓ ADA play equipment available

Public and Private Recreational Facilities

College Place is also served by many private and public educational institutions within the community. There are 3 public schools within the community, including the new College Place High School, John Sager Middle School, and Davis Elementary. Each of these facilities offer recreational equipment and open space, filling many of the same needs that parks do.

The maintenance and operation of the recreational facilities within College Place are conducted with the partnership of the College Place School District, and other local volunteer organizations like the Lions Club.

College Place High School and John Sager Middle School

This is a new facility, hosting both the high school and middle school, offering many recreational amenities to the community.

Recreational Amenities and Facilities:

- 2 Football fields
- 1 Baseball field
- Track and field
- 4 Tennis courts
- Stadium seating
- Concession stand
- 1 Softball field
- 2 Basketball courts

Davis Elementary

A public elementary school located adjacent to Kiwanis Park, this public facility offers recreational opportunities to the surrounding neighborhood and community residents with a little league field, a youth-oriented soccer field, a half court for basketball, playground equipment for ages 5-7 and playground equipment for 6-12 years. The School District and the City of College Place have a shared use agreement for access to the sports fields.

Recreational Amenities and Facilities:

- Little league baseball field
- Youth soccer field
- Half-court basketball
- 2 playgrounds with equipment for ages 3-7 and 6-12

Rogers Adventist School

This private educational facility is regularly used by the community in afterschool hours, providing park-like amenities to the community. includes a half court for basketball, swings, and playground equipment.

Recreational Amenities and Facilities:

- Half-court basketball
- Swings
- Playground equipment

Walla Walla University

Walla Walla University offers a variety of fitness and recreational amenities to its students,



faculty and staff, including golf, soccer, volleyball, football, basketball, gymnastics, climbing, racquet ball and ping pong. Many of their facilities and programs are also offered to the broader community. The University is in the process of installing a new walking path and expanding their soccer field. Additionally, the University inventory includes the site of the old Rogers School, which is used by the City for their annual fireworks show, and it offers open space and parking when not used for larger community events.

Recreational Amenities and Facilities:

- **Tausick Memorial Pool**
 - Swim classes, lifeguard training, water aerobics
- **Teri Kuhlman Fitness Center**
 - Free weights and cardio exercise equipment, fitness classes and training
- **Climbing Gym**
- **Alumni Gymnasium**
 - 3 basketball courts, 3 volleyball courts, 8 badminton courts
- **Gymnastics Gym**
 - Gymnastics classes
- **4 Tennis courts**
- **2 Softball fields**
- **Soccer field**
- **Football field**
- **Walking path**
- **Tournament soccer field to be installed**

Recommendations:

- Explore opportunity for shared-use agreement with Walla Walla University and the City of College Place to provide additional access to University recreational amenities for City residents.

Needs Assessment

The people who live, work and visit College Place drive the demand for access to parks and recreational areas in the community. Through public input, site visits, and reviewing regional and national level of service standards, the following list of amenities, standards and needs have been identified.

The National Recreation and Park Association standards were utilized to develop a baseline for the recommended recreational amenity standard. Based on local interest and need, the standard was increased for certain recreational facilities, such as soccer.

This table can be used to determine where need is the highest, and to prioritize the funding and implementation of future park and recreation projects. Because there are so many recreational amenities provided through private and public partners within the City, the inventory lists the institutions which offer each amenity to demonstrate just how many recreational amenities are provided to the public through the City's partners, such as the private educational institutions and the College Place School District.

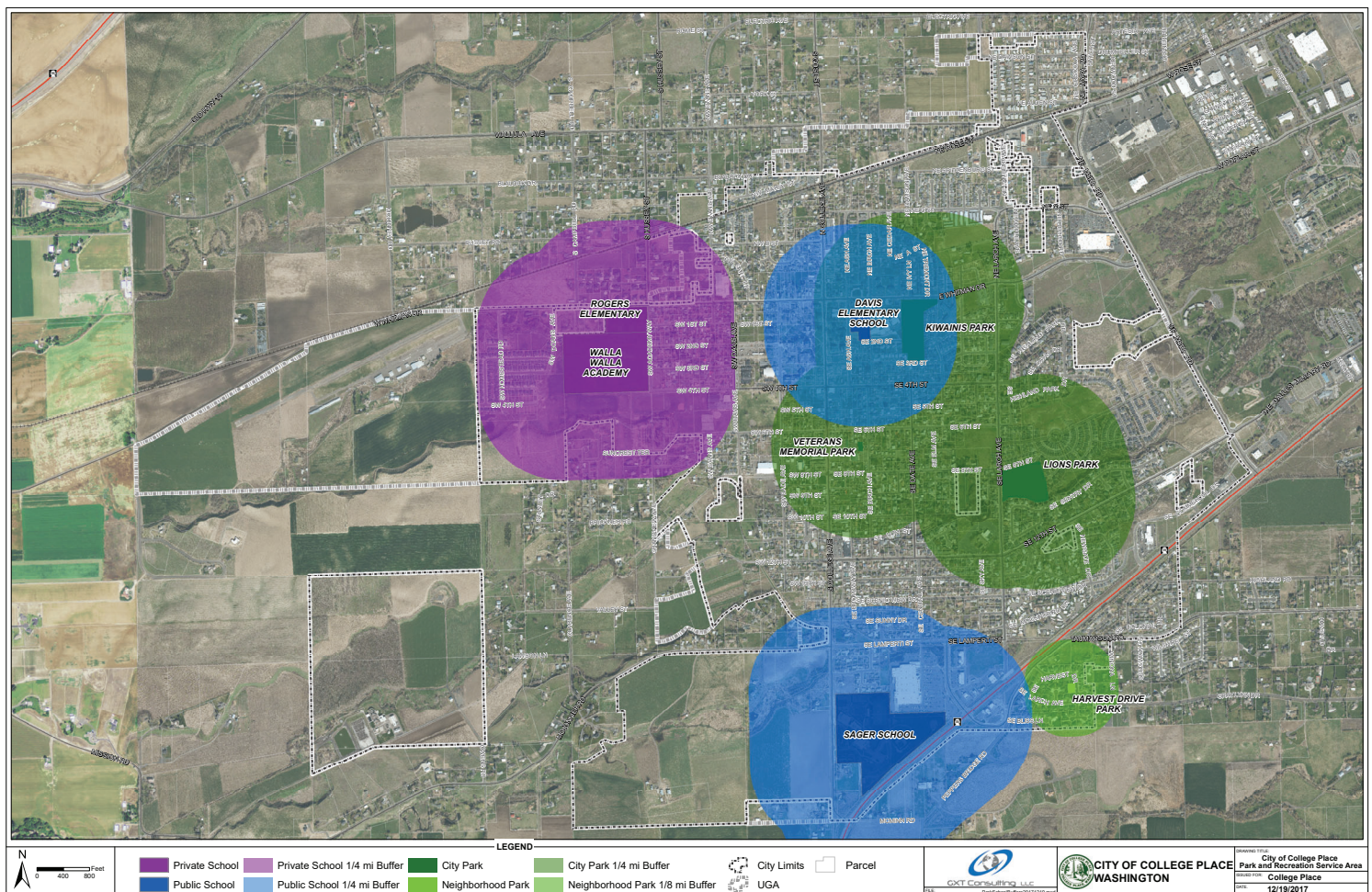
AMENITY	STANDARD	CURRENT SUPPLY	SURPLUS/DEFICIT
Softball Field	1/3,000 residents	4/9,000 residents 2 – Walla Walla University, 1 – CP High School & Middle School, 1 – Lion's Park	1
Baseball Field	1/5,000 residents	3 /9,000 residents 1 – Davis Elementary, 1 – CP High School & Middle School, 1 – Lion's Park	1
Tennis Court	1/2,000 residents	8/ 9,000 residents 4 – Walla Walla University 4 – CP High school & Middle School	3
Non-Motorized Trails	10/1,000 residents	77.3/ 9,000 residents 39.5 Sidewalk miles 34.6 Bike lane miles 3.2 paved, Multi-use path miles	2.5 sidewalk miles 4.4 bike lane miles 1.1 paved, multi-use path miles (per BM RTP)
Basketball Court	1/2,000 residents	8/9,000 residents 3 – Walla Walla University 1 – Rogers Adventist School 1 – Davis Elementary 2- CP High School & Middle School 1 – Kiwanis Park	3
Pump/Bicycle Track	1/7,500 residents	0	1
Splash Pad	1/7000 residents	0	1

AMENITY	STANDARD	CURRENT SUPPLY	SURPLUS/DEFICIT
Pickelball Court	1/ 2,000 residents	4/9,000 residents	0
Sport Tournament Facility	1/10,000 residents	0	1
Soccer Field	1/ 2,500 residents	3/9,000 residents 1- Walla Walla University 1- Davis Elementary 1- Lion's Park	1
Football Field	1/5,000 residents	2/9,000 residents 1 – Walla Walla University 2 – CP High School	0

Level of Service

Level of Service Standards (LOS) measure the minimum amount of a public facility which must be provided to meet a community's basic needs and expectations. Once a municipality adopts level-of-service standards, they are used to measure whether existing facilities and services are adequate to serve their community. The travel time to walk from a neighborhood to the facility is used to develop a reasonable service area.

The National Recreation and Park Association (NRPA) have established standards to help communities develop their own targets. The NRPA standard is roughly 10 acres per 1,000 people.



The City of College Place has adopted a 10 acre per 1,000 residents level of service standard to match the recommendation and standard set by NRPA. In the 2014 College Place Parks and Recreation Plan, the City utilized a level of service standard of 2 acres per 1,000 people, due to the many additional acres of recreational land and open space provided by private and public schools in the community. In the past, the City has relied on its private and public partners to

make up for the gap in recreational facilities because City facilities have been inadequate to meet the needs of College Place residents. While the community is very fortunate to have access to such a wide array of public and private facilities, they are not always available, so the City is working to increase their supply of parks and open space to meet the needs of people who live here. Additionally, an increase from 2 acres/1,000 LOS to a 10 acre/1,000 LOS standard reflects the community value for parks and recreation as indicated by respondents in the City's 2017 park and recreation survey.

The parks plan level of service evaluation and inventory process are used to not only determine the adequacy of current supply, the plan is also used to project 20 years into the future, considering the needs of the City's growing population. It is projected that College Place will see an increase in population by 1,587 people over the next 20 years, bringing its population to 10,671. With an expanding base to serve, the City must consider what the park and recreation needs will be over both a short and long-term basis. With under 20 acres of park land currently available and a LOS of 10 acres/1,000 residents, the City has a deficit of 70 acres of park, recreation or open space land. Considering a population of over 10,000 in the next 20 years, the City would need to acquire 80 acres of land to serve the community's needs for parks, recreation and open space.

The City aims to provide residents a variety of both neighborhood and community parks, within reasonable distances, equitably dispersed throughout the City.

CITY OF COLLEGE PLACE PARK AND RECREATIONAL LAND INVENTORY AND LEVEL OF SERVICE SUMMARY	
City of College Place Park and Open Space Acreage	19.17 acres
Private School Acreage	33 acres
Public School Acreage	36 acres
City, Public and Private School Acreage	86.5 acres
2017 Population	9,084
Projected 20-Year Population	10,671
2018 CP Parks Plan LOS Goal	10 acres/1,000 population
City Park and Recreation Acreage Deficit	-80 acres

Community Parks

Community parks provide more amenities than neighborhood parks and are expected to meet the needs of a larger geographical area. The City has developed a guideline for community parks to be within ¼ - ½ mile of existing residential neighborhoods. Community parks may include features such as baseball and softball diamonds, soccer fields, splash pads and hiking trails.

College Place has a total of 17 acres of community park land, including Kiwanis and Lions Park. Property for a new community park is needed to accommodate the expanding community and to serve the southwest portion of the city, which is currently not meeting the level-of-service standard for park and recreation accessibility. A combination of grants, community matching funds, and development fees are being proposed to fund park development.

Neighborhood Parks

Neighborhood parks are intended to serve residential areas within a block or subdivision up to a 1/8 - 1/4 mile radius of the park site, with a standard of 10 acre/1000 residents. The intent is to locate neighborhood parks so that residents do not have to cross an arterial street to access them. Neighborhood parks current supply totals 2.17 acres, with Harvest Meadows Park and Veterans Park in Homestead Properties.

The City aims to locate neighborhood parks in conjunction with new subdivisions, and as opportunities arise, to offer access to parks where residents may otherwise not be within a reasonable service area for a community park or other recreational amenities.

The following table lists park, open space and recreation land dedication recommendations for new development in order for the City to meet their new level of service standard.

Dwelling Units	2017 Average Household Size	Total Residents	Required Park/Open Space Acreage
50	2.28 persons	114 residents	1.14 acres
100	2.28 persons	228 residents	2.28 acres
150	2.28 persons	342 residents	3.42 acres
200	2.28 persons	456 residents	4.56 acres
250	2.28 persons	570 residents	5.70 acres

Trails, Shared Use Paths, and Non-Motorized Transportation

Connectivity and non-motorized transportation planning is important to the community because pedestrian/bicycle trails provide connections between neighborhoods, parks, school and other activity areas. Trails promote healthy, active lifestyles and reduce the number of vehicle miles traveled. They can also provide public access through natural areas, open spaces and along creeks, enhancing quality of life.

With the implementation of the Blue Mountain Region Trails Plan (BM RTP), there will be further development of sidewalks, shared-use paved paths and bike lanes in the community, expanding the non-motorized trail network and further providing a more complete and integrated bike system for residents to enjoy. In total, the BM RTP promotes the addition of 2.5 miles of sidewalks, 4.4 miles of bike lanes, and 1.1 miles of paved, multi-use paths.

General Recommendations and Future Projects

This section outlines a list of projects that emerged through the public process and stakeholder outreach. The recommendations are in addition to the projects identified in each of the existing facilities within College Place and outlined in other sections of the plan. They are divided into three key categories: Park Development, Recreation and Community.

Park Development Need

- Work with developer of Homestead Properties in the development of a neighborhood park that includes new playground equipment, a multipurpose field, and restrooms. This park will become the future “Veterans Park” with a new park sign and plaque to honor Veterans, moving the park from the location adjacent to City Hall.
- Explore the potential of the old Veterans Park near City Hall converting to a community garden.
- Work with project sponsors of the proposed planned unit development of the McKeirnan/Christensen property to design a large recreational area to include new playground equipment, a multipurpose sports field with turf, capable of hosting tournament events to bring visitors to the area, restrooms, and a walking path.
- Explore potential of developing a small parcel of land along Highway 125 and Larch Avenue. It shows potential for a natural area, a stormwater pond, or a special use park.
- Assess community park needs and level of service needs for residents living north of Whitman Drive.
- Support a joint review by the City Planning Commission and the Parks, Arbor, and Recreation Board of the park standards, zoning updates, and impact fees for new subdivisions and planned unit developments to ensure they are in alignment with park and recreation level of service standards and community goals.
- Consider acquisition strategies to meet the LOS standard and development of 80 acres of park, recreation and open space land over the next 20 years.

Recreation Need

- Develop a park that is directed with active adult recreational needs in mind. Also consider adult recreational sports facilities such as a field to accommodate adult baseball and softball leagues.
- Explore the potential to develop a park with unique attractions such as a pump track to encourage regional tourism to the area.

Community Need

- Continue arbor activities to maintain Tree City designation.
- Review City policy for private park maintenance in areas where Home Owners Association may be struggling to manage private neighborhood parks.
- Promote new events in parks, such as: movies and music in the park.

Capital Improvements Plan

The Capital Improvements Plan is a list of the major projects identified within the parks and recreation plan for 2018-2024. Funding has not been approved for all of the projects. Potential funding sources have been identified where applicable.

Project	Estimated Project Costs	Year	Funding Source
Lions Park Renovation - Walking Path with Exercise Equipment - Splash Pad - Picnic Shelter - Restrooms - Pond Dredge and reconstruct Garrison Creek Channel - Eliminate Point Source Pollution - Parking Lot Enhancements - ADA Accessibility - Playground Equipment	\$400,000 – \$2 million	2018 - 2020	RCO, Lions Club, Grant Funding, other Local Partners.
Veterans Park at Homestead Develop Veterans Park on 1 acre of land in Homestead Development	\$25,000	2020	Development Impact Fees, REET
New Park Development Regional/Community Park Facility	\$3 million	2021-2022	REET, RCO, College Place School District, Development Impact Fees
Harvest Meadows Park Improvements - Welcome Sign - Drinking Fountain - Picnic Shelter	\$25,000	2020	Grant Funding, City Funding
Implementation of BM RTP	Included in Street Improvement Projects	2019-2022	Street Improvement Fund, State and Federal Department of Transportation Grants

APPENDIX

- A. Blue Mountain Region Trails Plan Summary**
- B. Blue Mountain Region Trails Plan Map**
- C. City of College Place Resolution to adopt Blue Mountain Region Trails Plan**
- D. Public Participation Plan**
- E. Open House Park and Recreation Outreach Boards**
- F. Park and Recreation Open House Flyer**
- G. Park and Recreation Survey Outreach Flyer**
- H. Parks and Recreation Public Survey Results**

Appendix A

Blue Mountain Regional Trails Plan Summary

Blue Mountain Regional Trails Plan

In an unprecedented regional effort, cities, counties, health departments, ports, regional, state, and federal agencies joined forces to complete the development of a *Blue Mountain Region Trails Plan* that spans all involved jurisdictions in Columbia and Walla Walla counties in Washington State and northeastern Umatilla County in Oregon.

Plan Vision

Develop a community-driven and locally-supported regionwide network of bicycle and pedestrian routes and non-motorized trails to provide outdoor recreation opportunities, mobility options, and connectivity within the Blue Mountain Region that benefit –

*health,
mobility,
quality of life and livability, and
economic development and tourism.*

Benefits of Having an Interconnected Network

- Increase participation in outdoor recreation and active transportation
- Reduce physical inactivity and related health concerns
- Provide safe routes to schools, parks, community sites, and natural treasures
- Shift short trips from cars to walking and biking
- Stimulate economic development
- Enhance community connections and increase quality of life



Public Involvement

- 2 rounds of public workshops — 8 sessions total just under 1,000 comments collected
- Project website — 20,300 hits through 1/8/18
- Online outreach — 142 comments collected

354 Total Miles of Proposed New or Improved Non-Motorized Transportation and Trails

- 15 miles of new sidewalks
- 9 miles of new bike lanes
- 215 miles of designated bike routes on shared roads
- 21 miles of improved and new paved paths
- 94 miles of improved or new trails
- Total cost for regional connections is \$103 million, including \$4.6 million for short-term implementation

Potential Sources of Funding for Implementation

- Regional Trails Program
- Federal Lands Access Program
- Land and Water Conservation Fund
- National Forest System Trail Stewardship Grant
- Economic Development Administration Programs
- Safe Routes to School Grant
- WSDOT Bicycle and Pedestrian Program
- U.S. DOT Surface Transportation Block Grant
- ... and private funding investments



What to Do Now

Adoption into local comprehensive plans

Continued collaboration for multijurisdictional projects

Preparation of grant applications

The public can support project implementation by —
Writing letters of support for grant applications

Advocating for implementation

Sharing their talents—
photography, graphics,
writing, editing
... the possibilities are
limitless

It is important to note that the proposed projects do not yet have secured construction funding.

Short-term Implementation - identified for early implementation in year one through four

Route ID	Name	Use	Length	Cost
C3	Community Connection 3 - Waitsburg and Dayton	Walk, Bike	9.7	\$3,500,000
B1	McNary National Wildlife Refuge (NWR) - Trail	Walk, Bike	1.40	\$200,000
F8	W.T. Wooten Wildlife Area - Restroom Upgrade	Bike, Hike, Ride	n/a	\$120,000
F6	Tiger Ridge Trail - Reconnect	Bike, Hike, Ride	1.3	\$100,000
F6a	National Forest - Focus Trails Group A	Bike, Hike, Ride	94.3	\$125,000
F6b	National Forest - Focus Trails Group B	Bike, Hike, Ride	7.4	\$5,000
F7	Bluewood - Summer Activities	Bike, Hike, Ride	12.8	\$160,000
B6	Hood Park Entrance - Path	Walk, Bike	0.05	\$100,000
B2	Hood Park - Trail along Snake River	Walk	0.40	\$30,200
W5d	Westside of Highway 125 - Multi-Use Path	Walk, Bike	0.3	\$100,000
W5a	Northside of Highway 12 - Multi-Use Path A	Walk, Bike	0.8	\$62,400
B4	Humorist Road - Sidewalk Extension	Walk	0.20	\$70,000
B3	Sunset Drive - Trail Loop along Snake River	Walk	1.20	\$90,500
			Total	\$4,663,100

Long-Term Implementation - considered for implementation in year five and beyond

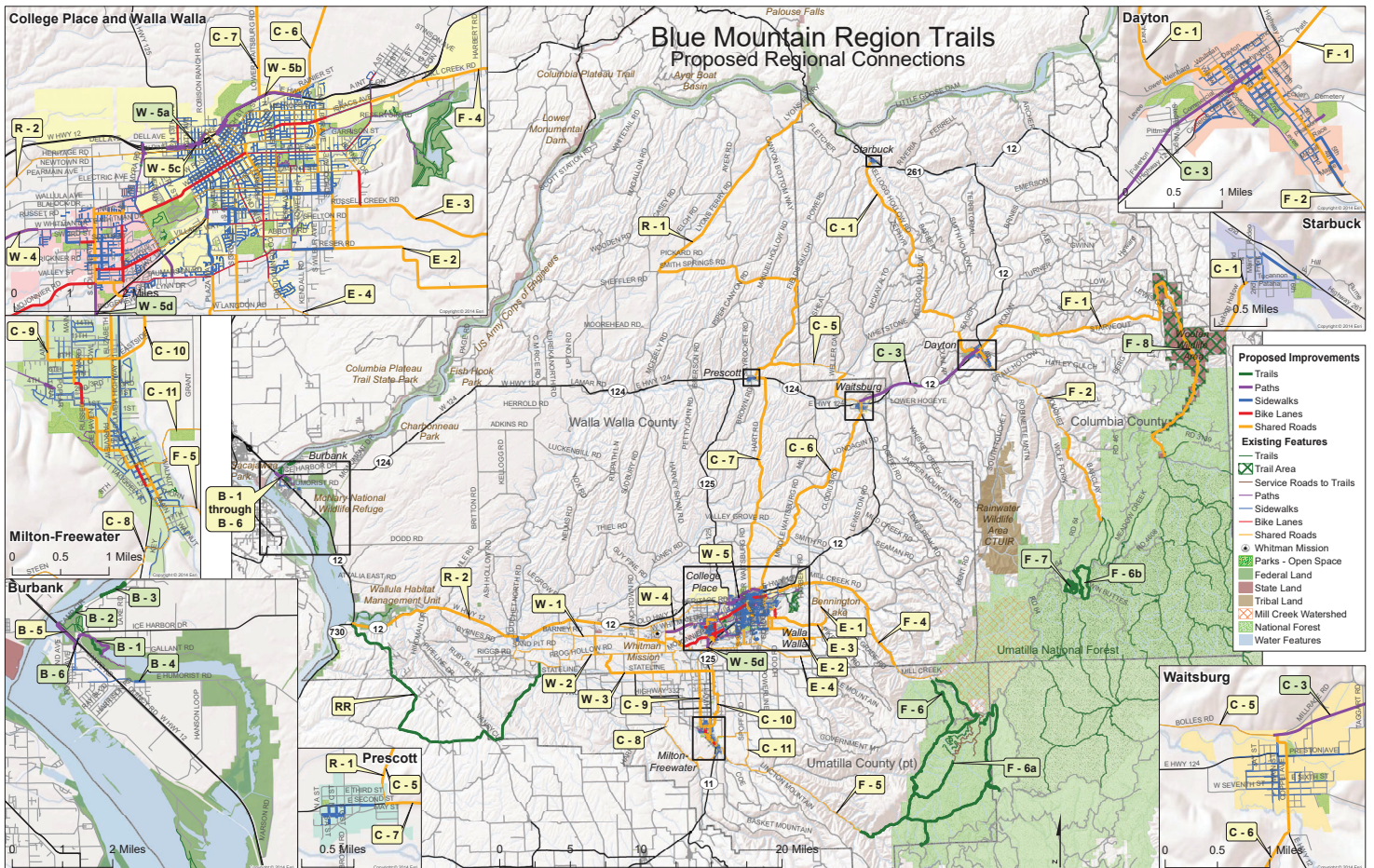
Route ID	Name	Use	Length	Cost
F5	Milton-Freewater to National Forest	Bike, Hike	16.7	\$175,000
RR	Ridge Route - Near Windmills	Bike, Hike	26.0	\$45,800
E3	East Bike Route 3 - Russell Creek	Bike	5.2	\$3,700,000
B5	Hood Park / Cargil Pond / Highway 12 - Path	Walk, Bike	1.00	\$1,000,000
F4	Walla Walla to National Forest	Bike	14.8	\$15,000,000
C6	Community Connection 6 - Walla Walla and Waitsburg	Bike	16.0	\$5,000,000
R1	Prescott to Lyons Ferry	Bike	33.6	\$2,400,000
C7	Community Connection 7 - Walla Walla and Prescott	Bike	16.0	\$5,300,000
C10	Community Connection 10 - Milton-Freewater and Walla Walla	Bike	6.3	\$17,600
E4	East Bike Route 4 - Cottonwood	Bike	8.5	\$2,000,000
W3	West Bike Route 3 - Stateline	Bike	8.7	\$1,500,000
E2	East Bike Route 2 - Reser	Bike	7.0	\$9,100,000
W5c	Southside of Highway 12 - Multi-Use Paths	Walk, Bike	1.6	\$2,000,000
F1	Dayton to Wooten Wildlife and National Forest	Bike	32.1	\$20,000,000
F2	Dayton to National Forest	Bike	15.0	\$10,000,000
C9	Community Connection 9 - Milton-Freewater and Walla Walla	Bike	8.8	\$1,814,000
C5	Community Connection 5 - Prescott and Waitsburg	Bike	9.5	\$2,200,000
C1	Community Connection 1 - Dayton and Starbuck	Bike	20.3	\$12,497,000
W2	West Bike Route 2 - Froghollow, Gardena	Bike (Walk)	16.2	\$700,000
W1	West Bike Route 1 - Mission, Stovall, Detour	Bike	15.4	\$2,100,000
			Total	\$96,549,400

Additional Priorities

Route ID	Name	Use	Length	Cost
W4	West Whitman Drive - Multi-Use Path	Walk, Bike	2.1	\$1,888,000
C11	Community Connection 11 - Milton-Freewater Cemetery Loop	Bike	5.4	\$0
W5b	Northside of Highway 12 - Multi-Use Path B	Walk, Bike	1.6	\$0
E1	East Bike Route 1 - 5-Mile	Bike	2.7	\$0
C8	Community Connection 8 - Milton-Freewater and Walla Walla	Bike	13.4	\$0
R2	Heritage Route - Long-Term Vision	Bike	27.8	\$0

Appendix B

Blue Mountain Regional Proposed Regional Connections Trail Map



Appendix C

City of College Place Resolution - Blue Mountain Region Trails Plan

City of College Place, Washington
RESOLUTION NO. 18-007

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING ADOPTION OF THE BLUE MOUNTAIN REGION TRAILS PLAN**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, In an unprecedented regional effort ,18+, cities, counties, health departments, ports, regional, state, and federal agencies joined forces to complete the development of a Blue Mountain Region Trails Plan that spans all involved jurisdictions; and

Whereas, the plan vision was to develop a community-driven and locally-supported region wide network of bicycle and pedestrian routes and non-motorized trails to provide outdoor recreation opportunities, mobility options, and connectivity within the Blue Mountain Region that benefit – health, mobility, quality of life and livability, and economic development and tourism; and

Whereas, implementation of this plan will enhance the community and benefit the citizens of College Place;

Now therefore, the City Council of the City of College Place do hereby resolve as follows:

Section 1: Adoption: The Blue Mountain Region Trails Plan is adopted for use in planning, and inclusion in the Parks Master Plan and Comprehensive Plan of the City of College Place.

Section 2: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this resolution is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this resolution.

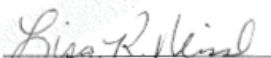
Section 3: Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

ADOPTED at a regular meeting of the City Council of the City of College Place, Washington, this 27th day of March 2018.

Approved:


Harvey R. Crowder, Mayor

Attest:


Lisa R. Neissl, City Clerk

Appendix D

Public Participation Plan

The City of College Place has adopted and is implementing a Comprehensive Plan in accordance with the provisions of the Washington State Growth Management Act (GMA). In doing so, the City is required to periodically review and update the plan and the regulations that implement it. The next update must be completed by June 30, 2018. The Comprehensive Plan includes a Parks, Recreation and Open Space Element that communities use to guide the use and development of parks in their communities. This document serves as the Park and Open Space Plan Outreach Guide to highlight the opportunities for early and continuous involvement in this update process. To facilitate the update process the following tools, approaches, and methods may be applied to best receive valuable feedback from the community on the development of the Park and Open Space Plan.

Open Public Meetings

- Meetings with City Management Team
- Meetings with City Council, Planning Commission and PAR Board
- Series of discussions with targeted stakeholders throughout the area
 - Written summaries of the meetings will be available for public review
 - Meeting participants will be added to mailing list to receive periodic updates from the City
 - Materials are made available on the City's website

Outreach Materials and Events

- **Flyer/Brochure/Save the Date Postcard:** Informational materials will be made available for public distribution and to be used in conjunction with public displays at local events such as football or sporting event.
 - Materials to be made bilingual
 - QR codes made available on materials
 - Develop a list of events for outreach
- **Survey:** Will be prepared to further gather information from the community, available both online and in print form
- **Events:**
 - Sporting events, Farmers Market, Festivals, City Sponsored Events (Winterfest)

Announcements

- City Hall electronic reader board
- City's social media sites (Facebook, Twitter, Instagram and Nextdoor).
- City newsletter (distributed in utility billings)
- Local newspaper
- Press release
- Radio (KUJ 1420 Walla Walla radio station and University community program on radio station)

Which park amenities would you like to see?

Use sticker dots to vote on the amenity you would most like to see in College Place Parks.

Bike Racks



Splash Pad



Drinking Fountains



Restrooms



Park Benches



Non-motorized Trails



Picnic Tables



Open Space/Natural Area



Shade Cover



Dog Park



How would you like to improve College Place Parks?

Veterans Park



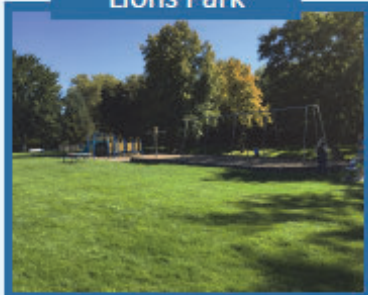
Describe the improvements you would like to see.

Harvest Meadows Park



Describe the improvements you would like to see.

Lions Park



Describe the improvements you would like to see.

Kiwanis Park



Describe the improvements you would like to see.



**CITY OF COLLEGE PLACE
COMPREHENSIVE PLAN
OPEN HOUSE**

**Share your input
to help guide the future
of College Place!**



The City of College Place is updating its Comprehensive Plan.

The Plan addresses Land Use, Public Facilities, Streets, Utilities, Housing, the Environment, and Parks and Recreation.

We want to hear how you would like to see College Place grow and develop over the next 20 years.



Join us for a collaborative **Open House** to share your thoughts on the future of your community!

Thursday, February 15, 2018

5:30 pm - 8:00 pm

SonBridge Community Center

1200 SE 12th Avenue
College Place, WA 99324

For more information:
<http://www.cpwa.us> or
509-529-1200

Come participate!
*Light refreshments and
Translation Services will be
provided.*



Appendix G Parks and Recreation Survey Outreach Flyer



Park and Recreation Survey

Share your thoughts! Help shape the future of College Place Parks and Recreation.

The City's Parks, Arbor and Recreation Board is working to update its Park, Recreation and Open Space plan, and you can help! Your input, gathered through a park and recreation survey, will be used to assess what the recreational needs of the community are.

Survey results will be used to develop a Parks, Recreation and Open Space plan that will guide the City with a clear set of objectives for the development and enhancement of College Place's park and recreational facilities.

This is your opportunity to provide feedback about the parks, trails and recreational opportunities in College Place.

Surveys can be completed online, or paper copies are available at City Hall.



Fill out the survey online at:
<https://www.surveymonkey.com/r/GSBTXTW>

**For more information, please
visit: <http://www.cpwa.us> or
call: 509-529-1200**



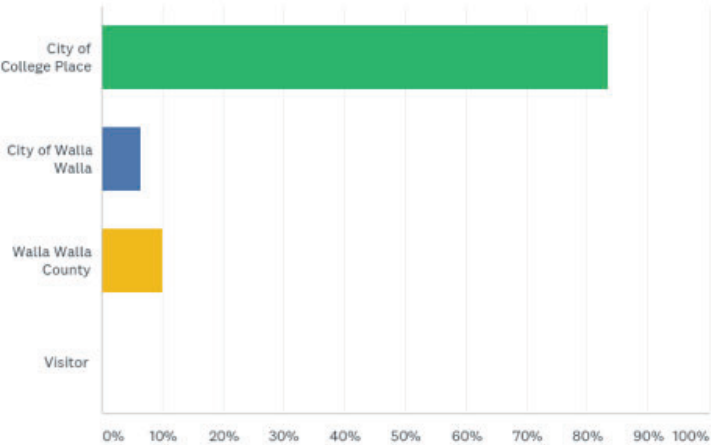
Q1: Where do you live?

Answered: 109 Skipped: 0

ANSWER CHOICES	RESPONSES	
City of College Place	83.49%	91
City of Walla Walla	6.42%	7
Walla Walla County	10.09%	11
Visitor	0.00%	0
Total Respondents: 109		

Q1: Where do you live?

Answered: 109 Skipped: 0



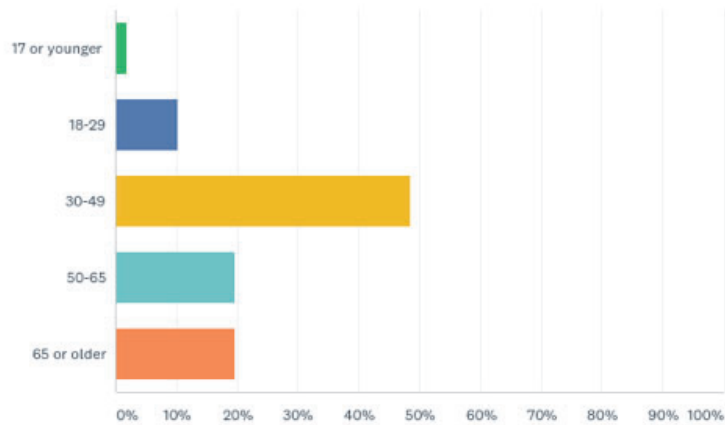
Q2: Which category includes your age?

Answered: 107 Skipped: 2

ANSWER CHOICES	RESPONSES	
17 or younger	1.87%	2
18-29	10.28%	11
30-49	48.60%	52
50-65	19.63%	21
65 or older	19.63%	21
TOTAL		107

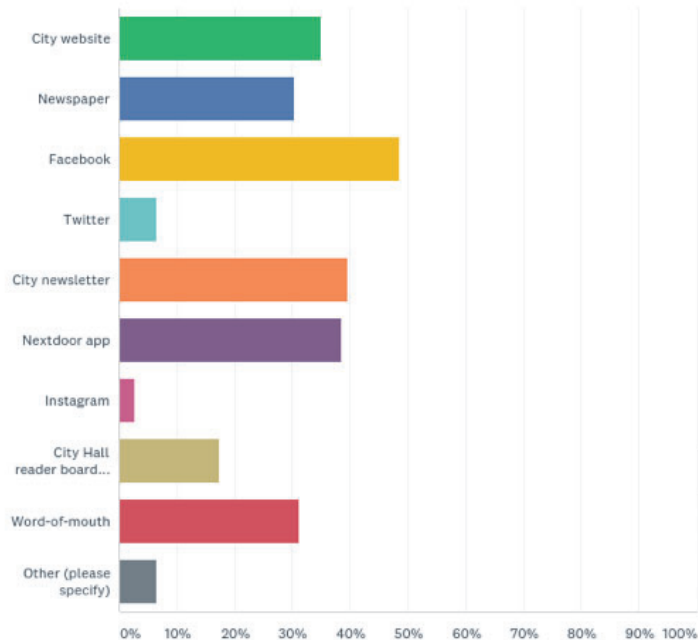
Q2: Which category includes your age?

Answered: 107 Skipped: 2



Q3: How do you receive your information about College Place park facilities?

Answered: 109 Skipped: 0



Q3: How do you receive your information about College Place park facilities?

Answered: 109 Skipped: 0

ANSWER CHOICES	RESPONSES	
City website	34.86%	38
Newspaper	30.28%	33
Facebook	48.62%	53
Twitter	6.42%	7
City newsletter	39.45%	43
Nextdoor app	38.53%	42
Instagram	2.75%	3
City Hall reader board sign	17.43%	19
Word-of-mouth	31.19%	34
Other (please specify)	6.42%	7
Total Respondents: 109		

Q4: How often do you visit College Place parks and facilities?

Answered: 109 Skipped: 0

	NEVER	LESS THAN 5 TIMES PER YEAR	5 TO 10 TIMES PER YEAR	ONCE PER MONTH	2 TO 5 TIMES PER MONTH	5 TO 10 TIMES PER MONTH	10+ TIMES PER MONTH	TOTAL
Lions Park	4.59% 5	26.61% 29	26.61% 29	9.17% 10	19.27% 21	5.50% 6	8.26% 9	109
Kiwanis Park	28.97% 31	33.64% 36	13.08% 14	5.61% 6	7.48% 8	3.74% 4	7.48% 8	107
Harvest Meadows Park	85.15% 86	11.88% 12	0.99% 1	0.99% 1	0.99% 1	0.00% 0	0.00% 0	101
Veterans Park	77.00% 77	19.00% 19	1.00% 1	2.00% 2	1.00% 1	0.00% 0	0.00% 0	100
Non-motorized trails (e.g. Whitman Drive multi-use path)	32.35% 33	17.65% 18	15.69% 16	5.88% 6	12.75% 13	6.86% 7	8.82% 9	102

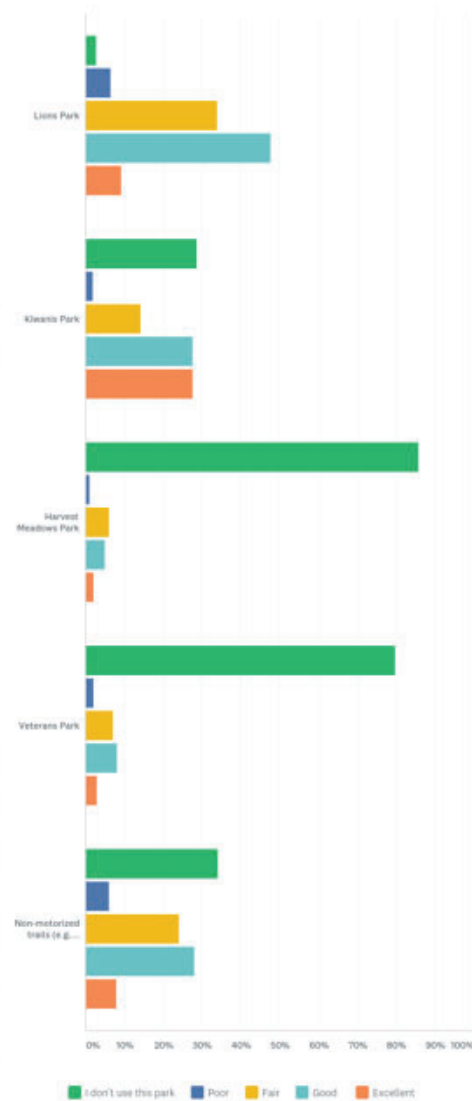
Q5: How do you rate the quality and conditions of College Place parks and facilities?

Answered: 109 Skipped: 0

	I DON'T USE THIS PARK	POOR	FAIR	GOOD	EXCELLENT	TOTAL
Lions Park	2.75% 3	6.42% 7	33.94% 37	47.71% 52	9.17% 10	109
Kiwanis Park	28.57% 30	1.90% 2	14.29% 15	27.62% 29	27.62% 29	105
Harvest Meadows Park	85.86% 85	1.01% 1	6.06% 6	5.05% 5	2.02% 2	99
Veterans Park	79.80% 79	2.02% 2	7.07% 7	8.08% 8	3.03% 3	99
Non-motorized trails (e.g. Whitman Drive multi-use path)	34.00% 34	6.00% 6	24.00% 24	28.00% 28	8.00% 8	100

Q5: How do you rate the quality and conditions of College Place parks and facilities?

Answered: 109 Skipped: 0



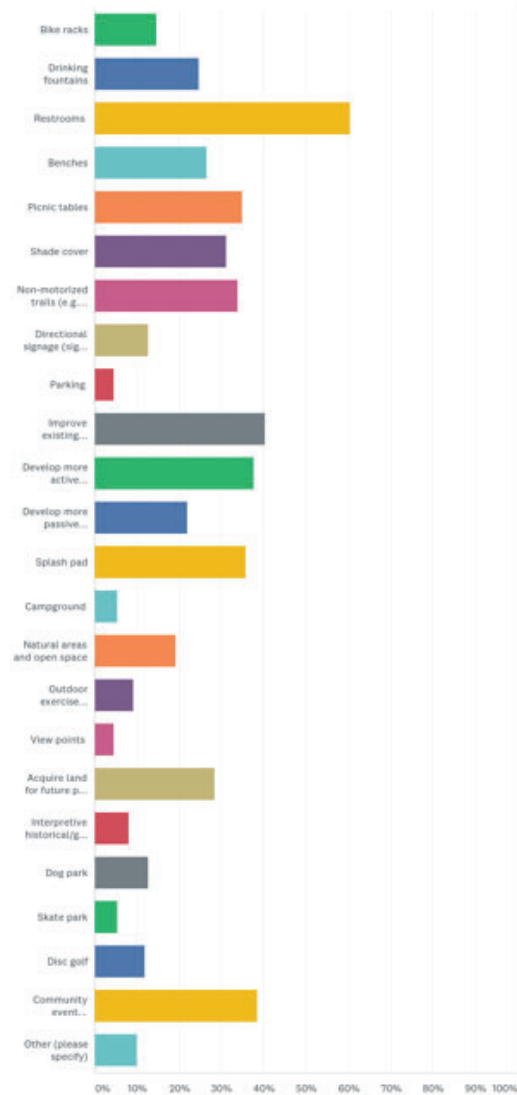
Q6: Which of the following should the City of College Place prioritize for their parks?

Answered: 109 Skipped: 0

ANSWER CHOICES	RESPONSES	
Bike racks	14.68%	16
Drinking fountains	24.77%	27
Restrooms	60.55%	66
Benches	26.61%	29
Picnic tables	34.86%	38
Shade cover	31.19%	34
Non-motorized trails (e.g. Whitman Drive multi-use path)	33.94%	37
Directional signage (signs to trails, restrooms, parks, etc.)	12.84%	14
Parking	4.59%	5
Improve existing facilities	40.37%	44
Develop more active recreation (soccer, hiking, biking) opportunities	37.61%	41
Develop more passive recreation (picnicking, reading, bird watching, etc.) opportunities	22.02%	24
Splash pad	35.78%	39
Campground	5.50%	6
Natural areas and open space	19.27%	21
Outdoor exercise equipment	9.17%	10
View points	4.59%	5
Acquire land for future park development	28.44%	31
Interpretive historical/geological kiosks and signs	8.26%	9
Dog park	12.84%	14
Skate park	5.50%	6
Disc golf	11.93%	13
Community event center/amphitheater (music and movies in the park)	38.53%	42
Other (please specify)	10.09%	11
Total Respondents: 109		

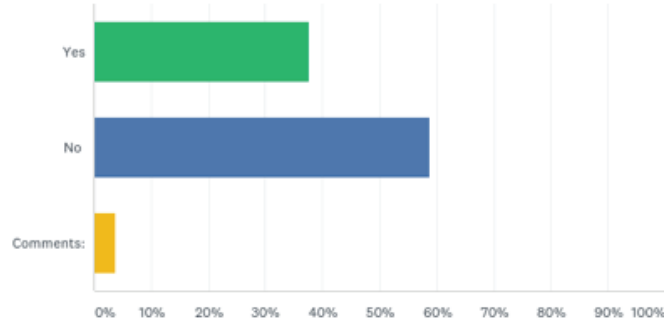
Q6: Which of the following should the City of College Place prioritize for their parks?

Answered: 109 Skipped: 0



Q7: Do you use College Place School District facilities for recreation?

Answered: 109 Skipped: 0



Q7: Do you use College Place School District facilities for recreation?

Answered: 109 Skipped: 0

ANSWER CHOICES	RESPONSES	
Yes	37.61%	41
No	58.72%	64
Comments:	3.67%	4
TOTAL		109

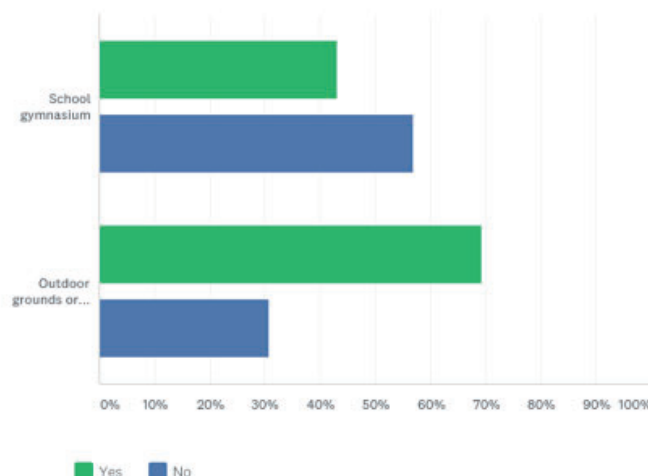
Q8: Would you use a school gymnasium or outdoor school sports facility or grounds on a regular basis if it were available after school operating hours?

Answered: 109 Skipped: 0

	YES	NO	TOTAL
School gymnasium	43.14% 44	56.86% 58	102
Outdoor grounds or sports facility	69.16% 74	30.84% 33	107

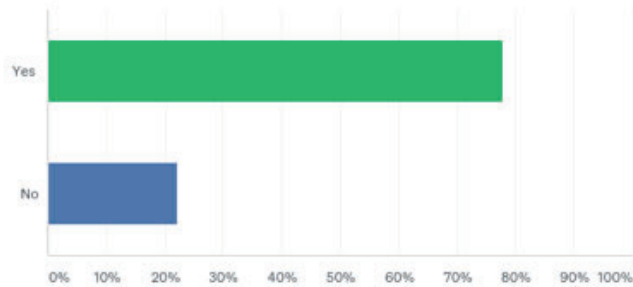
Q8: Would you use a school gymnasium or outdoor school sports facility or grounds on a regular basis if it were available after school operating hours?

Answered: 109 Skipped: 0



Q9: Do you think the City should offer recreational programming (leagues, fitness classes, organized activities)?

Answered: 104 Skipped: 5



Q9: Do you think the City should offer recreational programming (leagues, fitness classes, organized activities)?

Answered: 104 Skipped: 5

ANSWER CHOICES	RESPONSES	
Yes	77.88%	81
No	22.12%	23
TOTAL		104

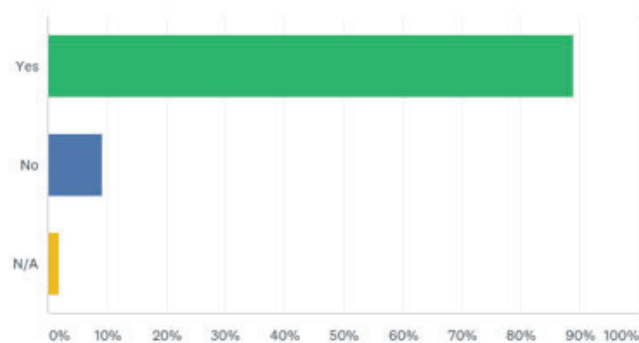
Q10: Do you feel safe in College Place parks?

Answered: 109 Skipped: 0

ANSWER CHOICES	RESPONSES	
Yes	88.99%	97
No	9.17%	10
N/A	1.83%	2
TOTAL		109

Q10: Do you feel safe in College Place parks?

Answered: 109 Skipped: 0



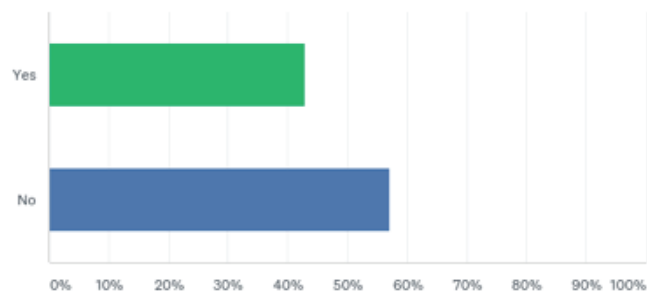
Q11: Do you think that College Place residents are currently underserved with Park Land?

Answered: 105 Skipped: 4

ANSWER CHOICES	RESPONSES	
Yes	42.86%	45
No	57.14%	60
TOTAL		105

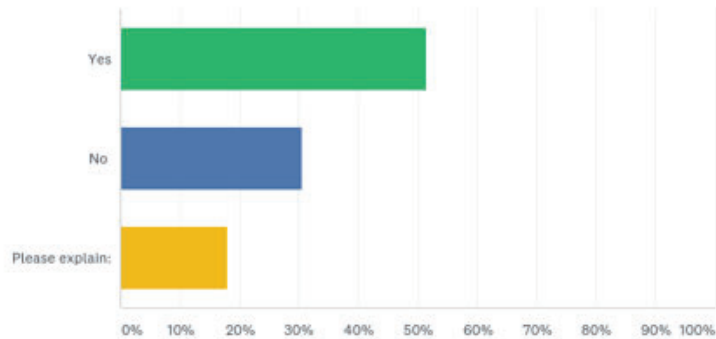
Q11: Do you think that College Place residents are currently underserved with Park Land?

Answered: 105 Skipped: 4



Q12: Are College Place's parks meeting your recreational needs?

Answered: 105 Skipped: 4



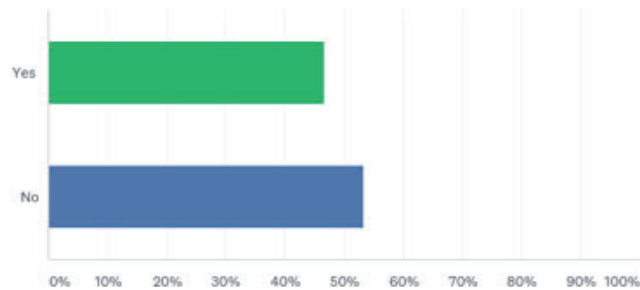
Q12: Are College Place's parks meeting your recreational needs?

Answered: 105 Skipped: 4

ANSWER CHOICES	RESPONSES	
Yes	51.43%	54
No	30.48%	32
Please explain:	18.10%	19
TOTAL		105

Q13: Would you be willing to pay a reservation fee to use park facilities?

Answered: 107 Skipped: 2



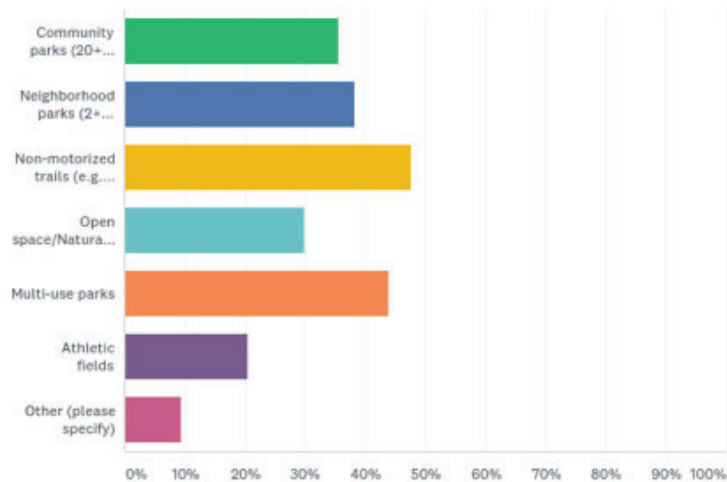
Q13: Would you be willing to pay a reservation fee to use park facilities?

Answered: 107 Skipped: 2

ANSWER CHOICES	RESPONSES	
Yes	46.73%	50
No	53.27%	57
TOTAL		107

Q14: What kinds of new parks should College Place develop?

Answered: 107 Skipped: 2



Q14: What kinds of new parks should College Place develop?

Answered: 107 Skipped: 2

ANSWER CHOICES	RESPONSES	
Community parks (20+ acres)	35.51%	38
Neighborhood parks (2+ acres)	38.32%	41
Non-motorized trails (e.g. Whitman Drive multi-use path)	47.66%	51
Open space/Natural areas preservation	29.91%	32
Multi-use parks	43.93%	47
Athletic fields	20.56%	22
Other (please specify)	9.35%	10
Total Respondents: 107		

COAF Key Steps and Timeline

Grant Step	Summary	Tentative Date
Pre-Applications Open	RCO begins accepting pre-applications in PRISM. Applicants are strongly encouraged to start the pre-applications early.	Mid-January 2024
Webinar	RCO conducts a workshop webinar to provide information about the COAF grant for prospective applicants.	Mid-January 2024
Pre-Application Due	The applicant must have included the required PRISM data, all required attachments, and checked for errors.	Mid-March 2024
Pre-Application Evaluation	RCO reviews the pre-application to confirm eligibility and works with the advisory committee to score and rank the project.	Early March 2024
Final Application Invitation	Based on pre-application rankings within each region, RCO invites the pre-applicant to submit a final application.	Early May 2024
Final Application Due	The applicant must have included the required PRISM data, all required attachments, and checked for errors.	Late June 2024
Technical Review	RCO reviews final applications for completeness and works with applicant to address or improve the application as needed to get it into final form.	July-August 2024
Project Evaluation	The advisory committee reviews the final application and scores the subjective evaluation criteria. RCO scores data-based evaluation criteria.	September 2024
Funding Award	RCO compiles ranked lists and funding recommendations within each region for the RCO director, who makes the final funding decision.	Round 1: Mid-October 2024 Round 2 (if applicable): Early May 2025
Successful Applicant Webinar	RCO notifies successful applicants and hosts a workshop, which covers things such as agreements, billing, amendments, closing, and long-term compliance.	Round 1: November 2024 Round 2 (if applicable): May 2025

Grant Step	Summary	Tentative Date
Agreement Issued	After grant award, the successful applicant submits pre-agreement documents and returns signed grant agreement.	Round 1: December 2024 Round 2 (if applicable): June 2025
Project Implementation	After signing the grant agreement, the successful applicant becomes a project sponsor and begins project implementation according to milestones included in the grant agreement.	Ongoing

January 2024

Community Outdoor Athletic Facilities

Pre-Application Webinar

Presenters: Marguerite Austin and Nick Norton

COAF Agenda

2024 Pre-Application Webinar

- Program Purpose
- Eligibility
- Money
- Evaluation Process and Criteria
- Additional Considerations
- Apply Using PRISM Online
- Frequently Asked Questions



Nick Norton
RCO Policy Specialist



Marguerite Austin
RCO Section Manager

Community Outdoor Athletic Facilities (COAF)

Provide grants to build, expand, or renovate outdoor athletic facilities.



Adam Cole
RCO Policy Specialist

The program is uniquely focused on helping support meaningful athletic experiences in communities that:

- Lack recreational opportunities
- Have underserved populations, and
- Possess limited financial capacity.

Eligible Applicants

- Cities, counties, towns
- Native American tribes
- Other subdivisions of local government authorized to own outdoor athletic facilities
- Special purpose districts (parks and recreation, school, port, etc.)
- Qualified nonprofit organizations
 1. Registered with Secretary of State
 2. Active in community athletics for three years
 3. No exclusive use and is open to the public
 4. Does not discriminate



Eligible Project Types

- Acquisition
- Development or renovation
- Combination: Acquisition and Development/Renovation

In-Bounds Elements

- Within the field of play
- Essential for the competitive sport to occur
- For example: irrigation/drainage system, new turf, court surface, field lighting, etc.

Out-of-Bounds Elements

- Outside the field of play
- Not essential for play
- May be classified as support amenities
- For example: bleachers, access paths, restrooms, parking, etc.



Eligible Facilities

“Community outdoor athletic facilities should attract and accommodate practice, training, and/or competition utilizing a user’s physical skills or capabilities. Such activities should be the primary focus of the facility rather than leisure activities or activities which rely on “equipment” (such as off-road vehicles, snowmobiles, handglides, firearms, and horses) that supersede athletic physicality.”

Athletic Fields

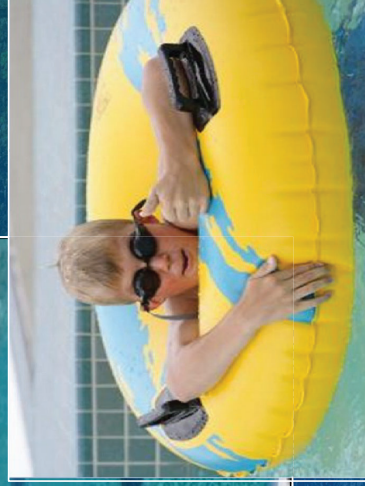
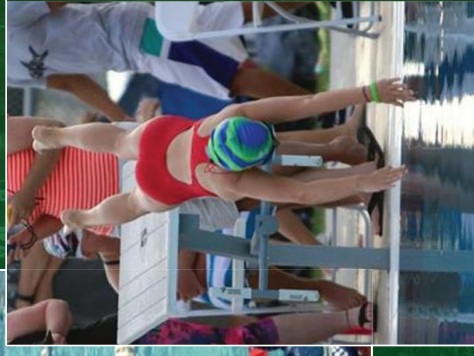
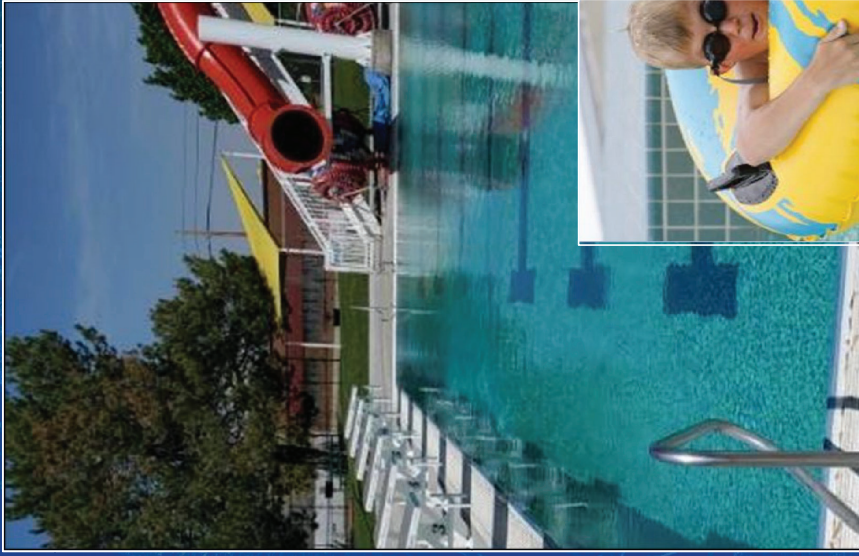


Hard Courts



- Everett's Senator Henry M. Jackson Park
- Mountlake Terrace's Evergreen Park
- Seattle's Rainier Beach Playfield Skatepark
- South Whidbey Park District's Pickleball Courts

Swimming Pools



- Brewster Pool
- Prosser Pool
- Seattle's Coleman Pool

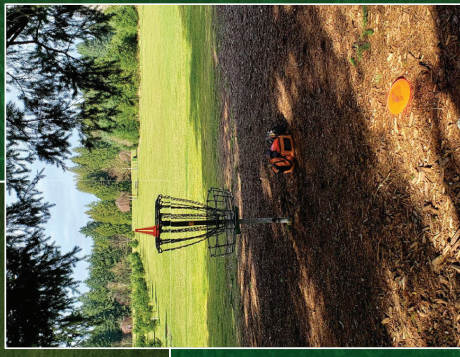
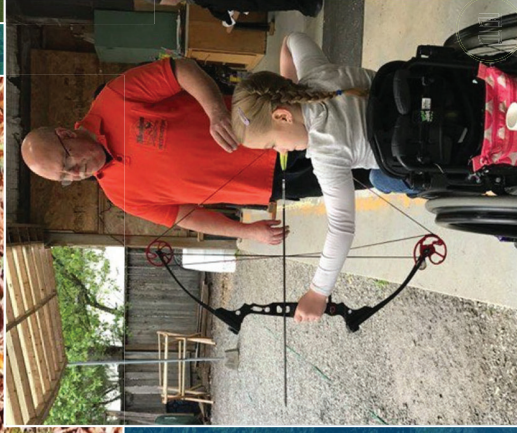
Tracks



- Port Angeles Pump Track
- South Bend Track and Field Course
- Tacoma Metro Mountain Bike Trails



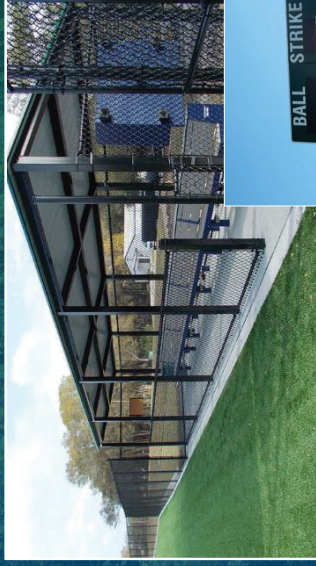
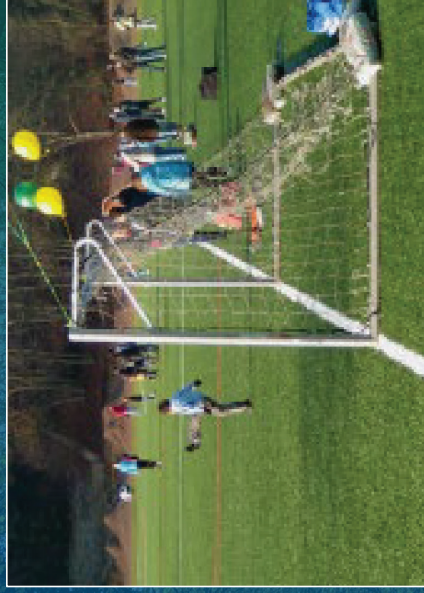
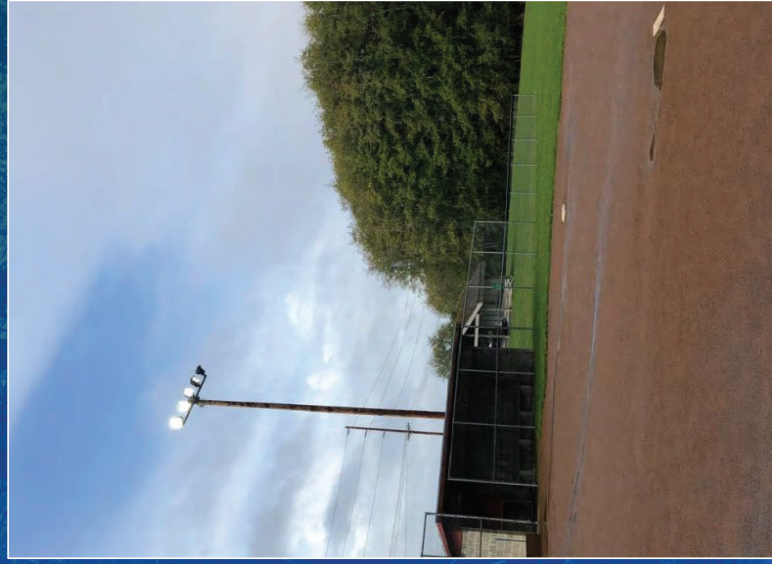
Recreation Facilities



- Kennewick's Columbia Park Golf Course
- Lacey's Woodland Creek Disc Golf
- Mercer Island Kayakers
- Pierce County's Half Dollar Mountain Bikers
- Skookum Archery Range
- Winthrop Ice Rink

Eligible Infrastructure

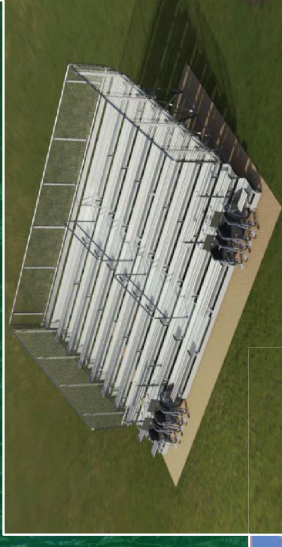
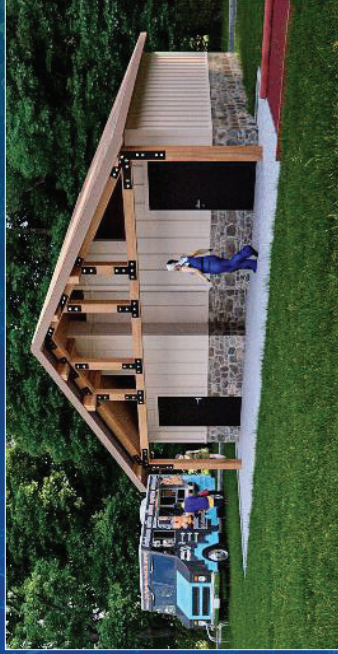
- Port Angeles' Volunteer Field
- Seattle's Soundview Dugouts
- Woodland Park Fencing and Goals
- Hoquiam's Gable Park Field Lighting



Eligible Support Amenities



- Walla Walla's Pioneer Park Playground
- Seattle's Soundview Bleachers
- North Bonneville Restrooms
- Hoquiam Gable Park Field Lighting



Other Eligible Costs

Required for project implementation

- **Acquisition Incidentals:** appraisals, closing costs, surveys, recording fees, title insurances, etc.
- **Administrative Costs:** project administration, billings, construction supervision, reporting, closeout, etc.

- **Pre-construction Items:** architectural and engineering, bidding, cultural resources, permits, environmental costs
- **Amenities** that are part of a larger project with in-bounds elements: bases, goals, fences, nets, etc.

Not Eligible

Capital Facilities

- Air sports
- Dog parks
- Indoor recreation facilities (gyms, pools)
- Motorized boating
- Open space used for non-athletic play
- ORV/snowmobile facilities
- Paintball
- Racetracks
- Shooting ranges
- Spray parks

Non-capital Items

- Balls
- Bats
- Cones
- Horseshoe sets
- Rackets
- Uniforms
- Concessions
- Consumable supplies
- Out of bounds projects only



Eligibility Questions?

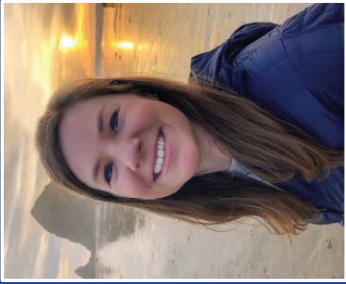
Do I need a
comprehensive
plan to apply?

Who can help me
determine if my
project is eligible?

May I cover my
court or pool?

Are concessions
eligible?

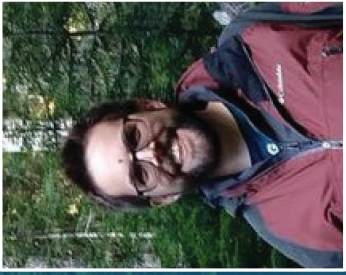
Outdoor Grants Managers



Allison Dellwo



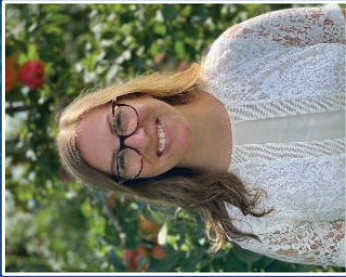
Andrea Hood



Brian Carpenter



Dan Haws



Hayley Dalgetty



Henry Smith



Jesse Sims



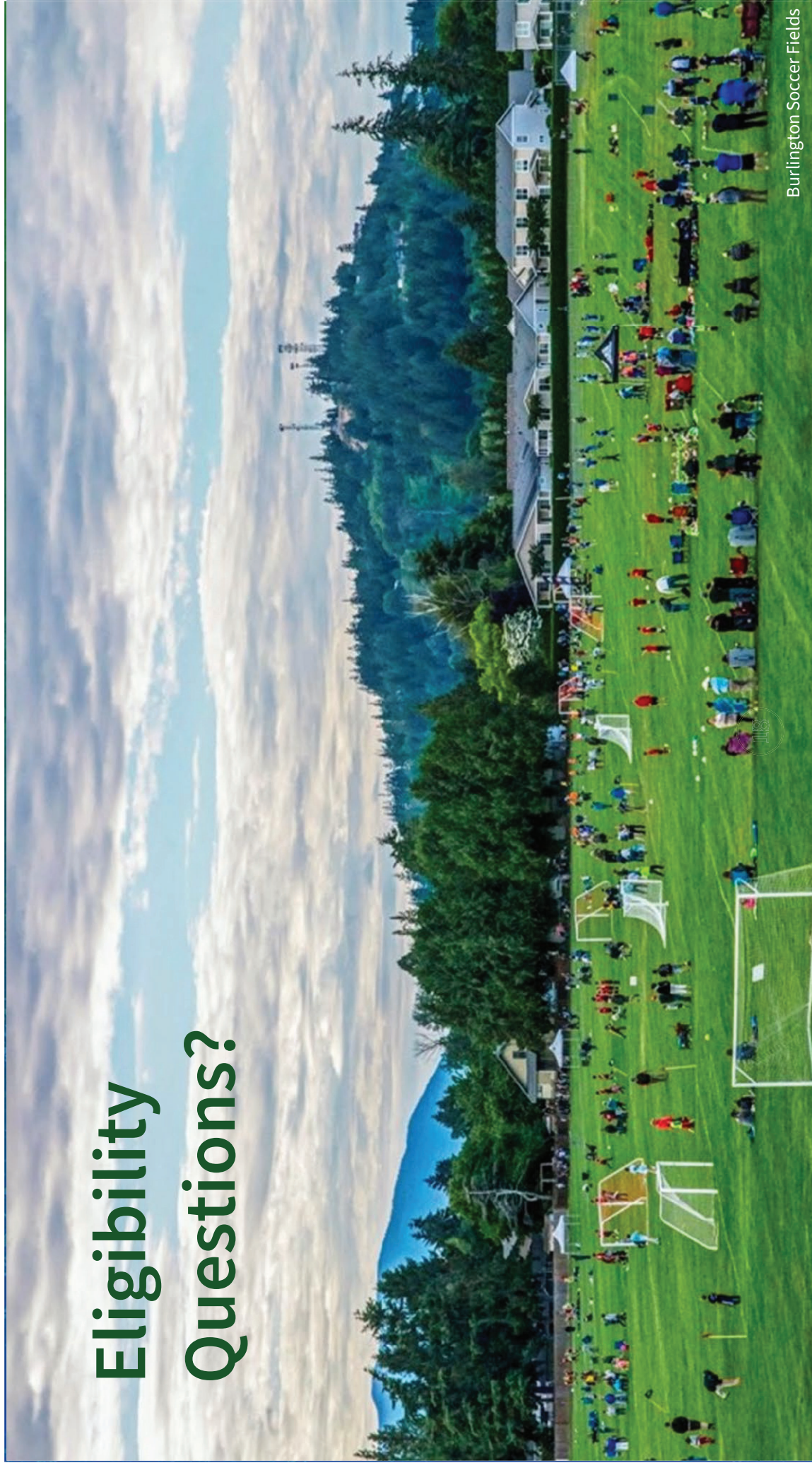
Lan Nicolai



Russell Malburg

Start your pre-application and RCO will assign a staff member to help answer your questions.

Eligibility Questions?





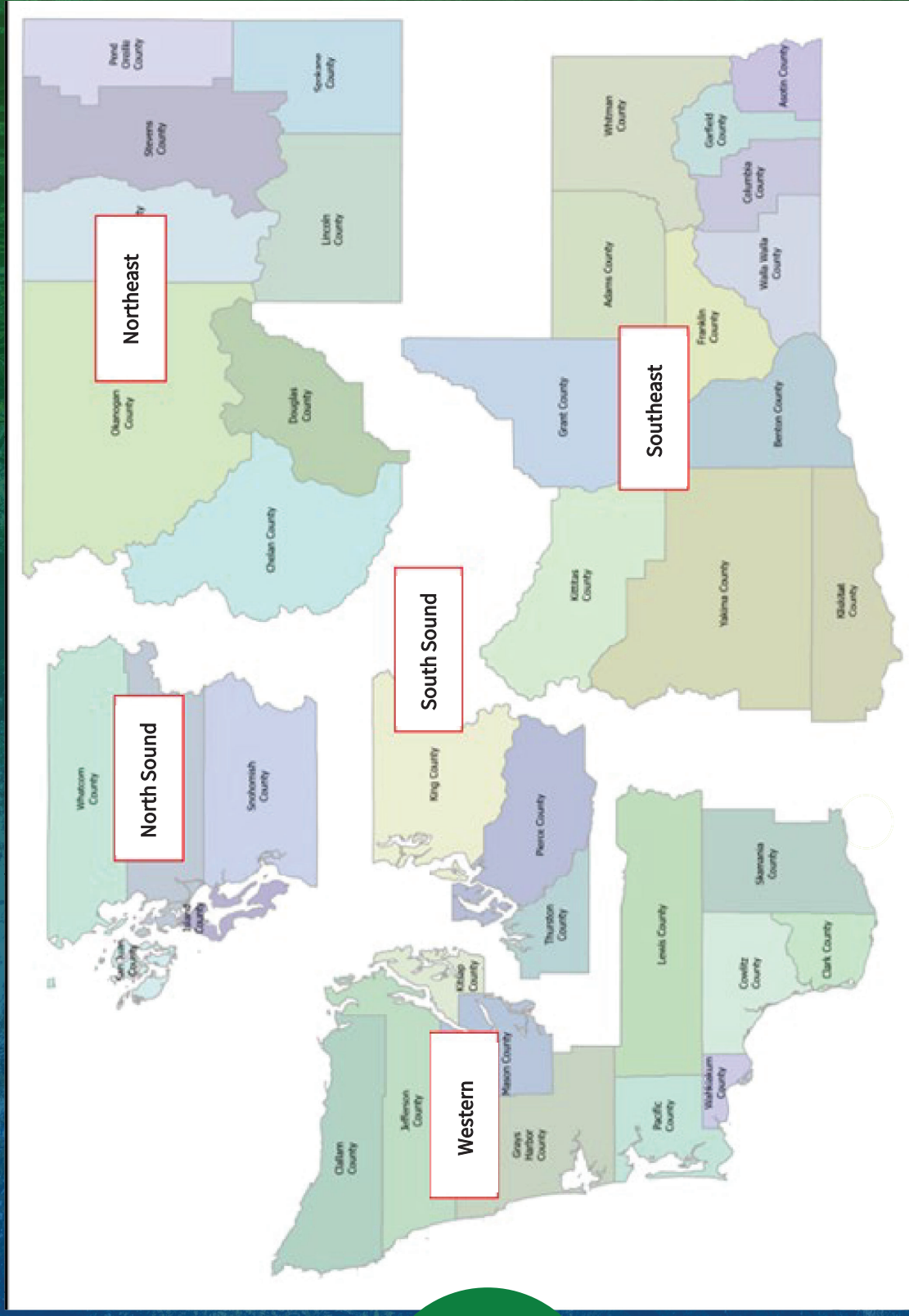
Money Talk

No Match Required!

19

Regions

5 funding
regions



Region	Counties	Secured 2024 Awards
Western Region	Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Kitsap, Lewis, Mason, Pacific, Skamania, and Wahkiakum Counties	\$1,967,263
South Sound Region	King, Pierce, and Thurston Counties	\$5,429,403
North Sound Region	Island, San Juan, Skagit, Snohomish, and Whatcom Counties	\$2,013,445
Northeast Region	Chelan, Douglas, Ferry, Lincoln, Okanogan, Pend Oreille, Spokane, and Stevens Counties	\$1,212,051
Southeast Region	Adams, Asotin, Benton, Columbia, Franklin, Garfield, Grant, Kittitas, Klickitat, Walla Walla, Whitman, and Yakima Counties	\$1,377,838
		\$12 Million

2024 Fund Allocation

Grant Limits

- \$50,000 Minimum
- \$1,200,000 Maximum

No match required!

Fund Allocation

Current funds combined with additional funding authority.

Region	Counties	Secured 2024 Awards	Anticipated 2025 Awards	Totals
Western Region	Clallam, Clark, Cowlitz, Grays Harbor, Jefferson, Kitsap, Lewis, Mason, Pacific, Skamania, and Wahkiakum Counties	\$1,967,263	\$1,967,262	\$3,934,525
South Sound Region	King, Pierce, and Thurston Counties	\$5,429,403	\$5,429,404	\$10,858,807
North Sound Region	Island, San Juan, Skagit, Snohomish, and Whatcom Counties	\$2,013,445	\$2,013,444	\$4,026,889
Northeast Region	Chelan, Douglas, Ferry, Lincoln, Okanogan, Pend Oreille, Spokane, and Stevens Counties	\$1,212,051	\$1,212,051	\$2,424,102
Southeast Region	Adams, Asotin, Benton, Columbia, Franklin, Garfield, Grant, Kittitas, Klickitat, Walla Walla, Whitman, and Yakima Counties	\$1,377,838	\$1,377,839	\$2,755,677
		\$12 Million	\$12 Million	\$24 Million



WASHINGTON STATE
Recreation and
Conservation Office

Regional Funding

Example Funding Table

First Year
October 2024

Rank	Project Name	Project Sponsor	Grant Request	2024 Grant Awards	Total Awards
1	Lauzier Multipurpose Field		\$750,000	\$750,000	\$750,000
2	Stevenson Pickleball Courts	Sheffield County	\$600,000	\$600,000	\$600,000
3	Warden Park Swimming Pool	Marion	\$1,200,000	\$925,000	*\$925,000
4	Kubota Softball Fields	Centerville	\$400,000	Alternate	Alternate
5	Lummi Island Soccer Complex	Native American Tribe	\$250,000	Alternate	Alternate
6	Eatonville Pump Track	Eatonville	\$850,000	Alternate	Alternate
7	Holly Avenue Skate Park	Fort Knox Park District	\$500,000	Alternate	Alternate
8	Douglas Park Ballfield Lighting	Morton	\$590,000	Alternate	Alternate
			\$5,140,000	\$2,275,000	\$2,275,000

*Partial Funding

Regional Funding

Example Funding Table

Second Year
Funding Added
June 2025

Rank	Project Name	Project Sponsor	Grant Request	2024 Grant Awards	2025 Awards	Total Awards
1	Lauzier Multipurpose Field		\$750,000	\$750,000		\$750,000
2	Stevenson Pickleball Courts	Sheffield County	\$600,000	\$600,000		\$600,000
3	Warden Park Swimming Pool	Marion	\$1,200,000	\$925,000	\$275,000	\$1,200,000
4	Kubota Softball Fields	Centerville	\$400,000	Alternate	\$400,000	\$400,000
5	Lummi Island Soccer Complex	Native American Tribe	\$250,000	Alternate	\$250,000	\$250,000
6	Eatonville Pump Track	Eatonville	\$850,000	Alternate	\$850,000	\$850,000
7	Holly Avenue Skate Park	Fort Knox Park District	\$500,000	Alternate	\$500,000	\$500,000
8	Douglas Park Ballfield Lighting	Morton	\$590,000	Alternate	Alternate	Alternate
				\$2,275,000	\$2,275,000	\$4,550,000

Key Steps

Don't miss out!

- One grant cycle for available and anticipated funds.
- If additional funds become available, those funds will most likely be used to fund alternates on the 2024 final ranked list.



Applications

- How many pre-applications may an applicant submit?
- May an applicant include multiple sites in the application?
- May this grant match other RCO grants?





Evaluation

Pre-Applications and Final Applications

27

Community Athletic Advisory Committee

Review and Score Pre-Applications and Final Applications

Community Members

Besse Bailey, Otis Orchard

Brian Bowes, Okanogan

Andrew Chapman, Spokane

Stephanie Christensen, Gig Harbor

Michael Johansen, Spokane

Jamie LeDoux, Bothell

Garrett Michaud, Redmond

Nic Mather, Longview

Jenna Paglia, Chelan

Jason Rudd, Pasco

Brent Stenman, Poulsbo

Lawrence Witkowski, Lacey

Local Agency Members

Jeff Betz, City of Mountlake Terrace

Andrea Clay, Pierce County

Sean Conway, City of Renton

Nick Farline, City of Kennewick

Shawn Harper, City of Richland

Chad Harvell, City of Tumwater

Bob Leonard, City of Everett

Brian Levenhagen, City of Kent

Ariel Smith, City of Long Beach

Dustin South, City of Anacortes

Pre-Application Questions

		Maximum Points	Multiplier	Total
Scored by the Advisory Committee				
1	Project Need and Impact	10	1.8	18
2	Community and Applicant Need	10	1.4	14
Scored by RCO (<i>Data-Based Criteria</i>)				
3	Poor Health Outcomes	1	1	1
4	Median Household Income	1	1	1
5	Small Community	1	1	1
6	Racially Diverse Community	1	1	1
7	High Population Density	1	1	1
8	Facility Access Ratio	1	1	1
9	Grantee History	2	1	2
Total Possible Points				40

Evaluation Criteria

- Applicants address two questions in PRISM Online.
- RCO uses objective data to score the remaining questions.

1. Project Need and Impact

Why would this project be a gamechanger in your community?

Maximum Points: 18



Some things to consider:

- How the project would redefine youth and community athletic opportunities and overall quality of life in the area
- How the project meets a known, unmet demand
- How the project specifically provides access to underserved populations

2. Community and Applicant Need

What resource barriers do you and your community experience that get in the way of making this project a reality?

Maximum Points: 14



Some things to consider:

- Lack of available financing for athletic facility renovation and development
- Staffing constraints that limit fundraising and project management capacity
- Lack of internal technical expertise for project design and construction

Data-Based Criteria

Questions 3-9

#	Criteria	Points
3.	Poor Health Outcomes. Is the project in a census tract with a poor health outcome rank of 7 or higher by the Washington Tracking Network?	1
4.	Median Household Income. Is the project in a census tract where the median household income is below the state mean?	1
5.	Small Community. If the project is in a city or town, is the jurisdiction's population less than 10,000 residents? Or, if the project is outside of a city or town, is the project in a county with 60,000 or fewer residents? Or is the applicant a tribal government?	1
6.	Racially Diverse Community. Is the project in a census tract where 35% or more of residents are people of color?	1
7.	High Population Density. Is the project in a census tract with a population density of 5,000 or more people per square mile?	1
8.	Facility Access Ratio. Facility Access Ratio is the number of publicly accessible community athletic sites per 1,000 residents. Is the project in a county with a facility access ratio below the state mean?	1
9.	Grantee History. Has the applicant received an RCO recreation grant in the past?	2

Mapping Tool

Community Outdoor Athletic Facilities (COAF) Allocation Scoring

Search for location OR Drop pin on map







































































































































































































































































































































































Mapping Tool

Community Outdoor Athletic Facilities (COAF) Allocation Scoring

1401-1599 Lincoln Ave, Bridgeport, Washington

Results:4

- + Median Household Income 1
- + Small Communities: City/ Town Project 1
- + Racially Diverse Community 1
- + Facility Access Ratio 1



Esri, NASA, NGA, USGS | WA State Parks GIS, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METUNASA, USGS, Bureau of Land Management, EPA, NPS, USDA, USFWS

Powered by Esri



WASHINGTON STATE
Recreation and
Conservation Office

Pre-Application Questions		Maximum Points	Multiplier	Total
Scored by the Advisory Committee				
1	Project Need and Impact	10	1.8	18
2	Community and Applicant Need	10	1.4	14
Scored by RCO (<i>Data-Based Criteria</i>)				
3	Poor Health Outcomes	1	1	1
4	Median Household Income	1	1	1
5	Small Community	1	1	1
6	Racially Diverse Community	1	1	1
7	High Population Density	1	1	1
8	Facility Access Ratio	1	1	1
9	Grantee History	2	1	2
Total Possible Points				40

Criteria Summary

Pre-application scores will be merged with final application scores.

Questions?

36

Milton Community Park





Additional Considerations

THINGS TO CONSIDER WHEN SELECTING YOUR PROPOSED PROJECT

37

Additional Considerations

RCO
Manuals

Control of
the land

Authorization

Cultural
Resources

Accessibility

Project
Implementation

Accounting

Long-Term
Compliance

38

Review and Secure

Review RCO policy materials

- Manual 3: Acquisitions Projects
- Manual 4: Development Projects
- Manual 7: Long-Term Obligations
- Manual 8: Reimbursements
- Manual 17: Youth Athletic Facilities

Secure appropriate authorization

- Who prepares and submits the grant application?
- Who signs the grant agreement, if awarded?
- Who sign amendments to the agreement, if applicable?
- Who submits bills or reimbursement requests?

39

RCO
Manuals

Authorization

Budget and Plan

Do you have control of the land?

- Options in Manual 4: Development Projects
- Ownership, lease, easement, or another instrument

Did you budget for cultural resources?

- Governor's Executive Order 21-02 requires review for potential impact to cultural resources.
- Comply with RCO conditions before starting work.

Have you designed for accessibility?

- Meet or exceed Americans with Disabilities Act standards
- Design and budget for access
- Include access routes, athletic facilities, and support amenities.

40

Control of
the land

Cultural
Resources

Accessibility

Ready, Set, Go

Implementation

- Execute an RCO grant agreement
- Comply with milestones in the agreement
- Secure an RCO Notice to Proceed before starting work
- Complete project in a timely manner

Billing, progress reports, and records

- RCO pays on a reimbursement basis only
- Sponsors must submit a bill at least annually
- Sponsors must submit progress reports
- Sponsors must keep meticulous records
- Sponsors must notify RCO of any anticipated changes to the scope of work or timeline

41

Project
Implementation

Accounting

Long-Term Compliance

What are the ongoing responsibilities?

- Review Manual 7: Long-Term Obligations
- Inspections: final and compliance
- Project changes: name change, facility change, etc.
- Maintenance: sponsor's responsibility
- Open to the public: nondiscrimination laws
- Income: requirements for income use
- Acknowledgement: signs, publicity, press releases, etc.
- If something changes – contact RCO to discuss options.

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Long-Term
Compliance

Item	Date
• Application Webinar • Grant Manual Published • PRISM Online Opens	January 17, 2024
Pre-Applications Due	March 13, 2024
Pre-Application Evaluation	March 26 – April 30, 2024
• Final Application Invitations • Final Application Opens	May 10, 2024
Final Applications Due	June 20, 2024
Technical Completion Deadline	August 15, 2024
Project Evaluation	September 3 – 30, 2024
Grants Awarded	October 15, 2024 <i>Tentative</i>
Successful Applicant Webinar	November 2024
Agreements Issued	December 2024
Project Implementation	Dates in Agreement

Timeline

Pre-Applications Due



Questions?

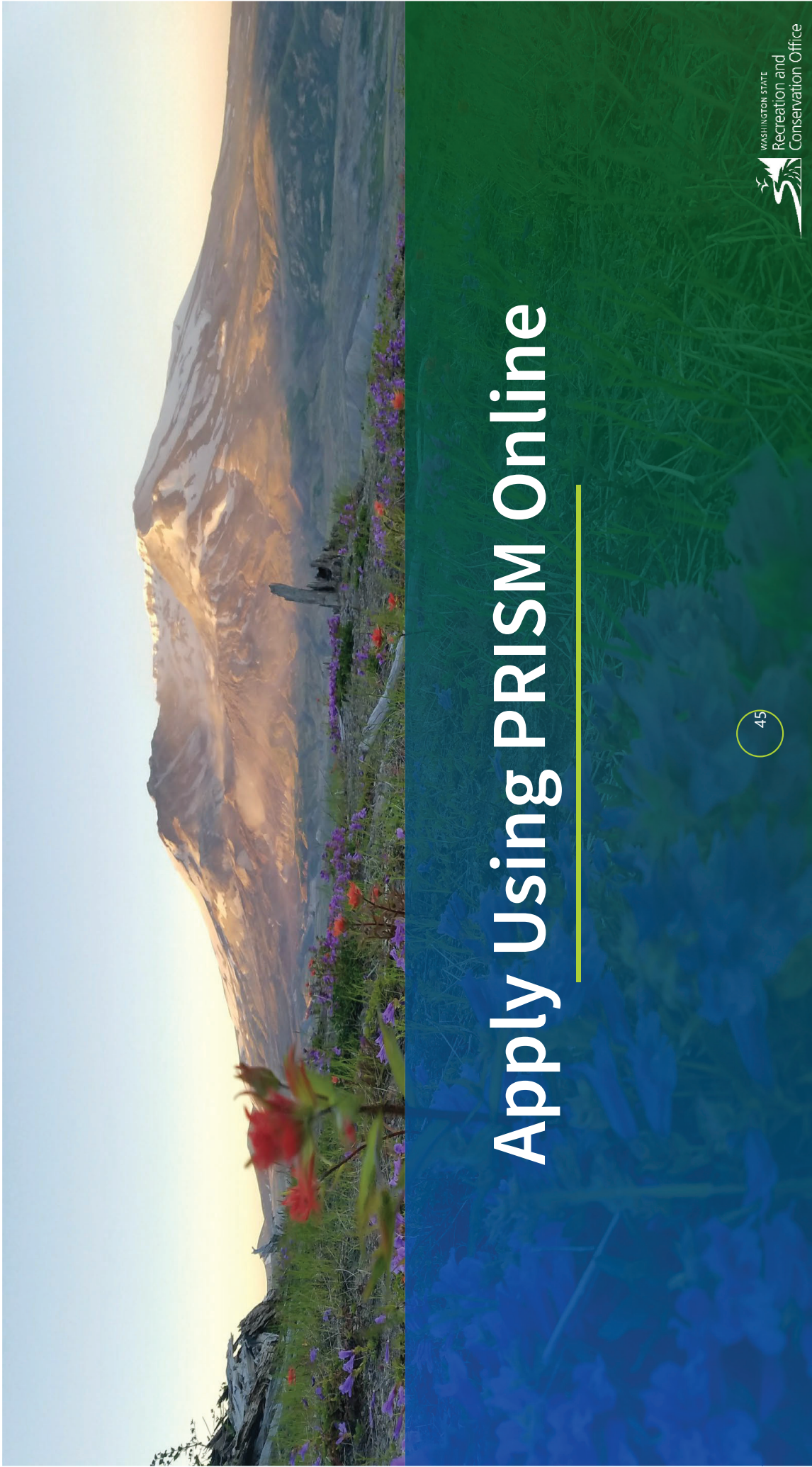
COAF Key Steps and Timeline

Grant Step		Summary	Tentative Date
Pre-Applications Open	Grant Step	RCO begins accepting pre-applications in PRISM. Applicants are strongly encouraged to start the pre-applications early.	Mid-January 2024
	Pre-Applications Open	RCO conducts a webinar about the COAF grant process and provides information to prospective applicants.	Mid-January 2024
Webinar	Grant Step	The applicant must have included the required PRISM data, all required attachments, and checked for errors.	Early March 2024
	Pre-Application Due	RCO reviews the pre-application for eligibility and score and rankings within the committee to pre-approve the pre-applicant to submit a final application.	Early May 2024
Final Application Evaluation	Grant Step	Based on pre-application review, RCO invites the pre-applicant to submit a final application.	Late June 2024
	Final Application Due	The applicant must have included the required PRISM data, all required attachments, and checked for errors.	July-August 2024
Technical Review	Grant Step	RCO reviews final applications for completeness and the application as needed to get it into final form.	September 2024
	Project Evaluation	The advisory committee reviews the final application and scores the subjective evaluation criteria. RCO scores data-based evaluation criteria.	Mid-October 2024
Funding Award	Grant Step	RCO notifies ranked lists and funding recommendations within each region for RCO director, who makes the final funding decision.	Round 1: November 2024
	Successful Applicant Webinar	RCO notifies successful applicants and hosts a webinar, which covers things such as agreements, billing, amendments, closing, and long-term compliance.	Round 2 (if applicable): May 2025

Grant Step	Summary	Tentative Date
Final Application Due	RCO reviews final applications for completeness and the application as needed to get it into final form.	September 2024
Project Evaluation	The advisory committee reviews the final application and scores the subjective evaluation criteria. RCO scores data-based evaluation criteria.	Mid-October 2024
Funding Award	RCO notifies ranked lists and funding recommendations within each region for RCO director, who makes the final funding decision.	Round 1: November 2024
Successful Applicant Webinar	RCO notifies successful applicants and hosts a webinar, which covers things such as agreements, billing, amendments, closing, and long-term compliance.	Round 2 (if applicable): May 2025



WASHINGTON STATE
Recreation and
Conservation Office



Apply Using PRISM Online

45



WASHINGTON STATE
Recreation and
Conservation Office

English

PRISM Login

Boards

Project Search

Q

Grants

What We Do

Get Involved

About Us

Contact Us

Investing in Washington's Great Outdoors

Recreation >>

Conservation >>

Salmon And Orca Recovery >>

Invasive Species >>

FIND A GRANT

<https://rco.wa.gov>

Grant Details >

Grants Overview

Find a Grant

Apply for a Grant

Grant Requirements

Protecting Cultural Resources

Grant Manuals

Evaluation

Post Award Information

Contact a Grants Manager

Grant Programs >

ALEA

>

FARR

>

NOVA - Education

>

WCRRI

>

BAFBRB

>

FFFPB

>

NOVA - Trails

>

WWRP - Farmland

>

BFP

>

LPM

>

OLG

>

WWRP - Forestland

>

BIG

>

LWCF

>

PRA

>

WWRP - Habitat

>

CFP

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LWCF-ORLP

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RTP

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WWRP - Recreation

>

COAF

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NCLI

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SALMON - PSAR

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YAF

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ESRP

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[Details](#)

[Details](#)

[Details](#)

START YOUR APPLICATION

Learn How To Apply >>

CONTACT STAFF

APPLY NOW

Communi

FUNDING

\$12 million

[Details](#)

START YOUR APPLIC

Account Set-Up and Applying

About PRISM

PRISM is an online computer system open to the public to apply for RCO grants, review and manage information on funded grants, and produce reports on projects. More detailed information about PRISM components, forms, and training videos is on the [RCO PRISM website](#).

Creating a PRISM Account

To enter an application, an applicant must sign up for a [SecureAccess Washington](#) account and submit a [PRISM account form](#). When using either of these databases for the first time, the applicant must complete a double sign-in.

- Using SecureAccess Washington credentials, login to PRISM.
- When redirected to the SecureAccess login page, enter the SecureAccess credentials.
- When redirected to a one-time PRISM sign-in page, enter the PRISM login credentials.
- The applicant will be directed back to the PRISM home page.

This double sign-in will happen only once. After completing the double sign-in, the applicant will use SecureAccess Washington credentials to log into PRISM.

Beginning the Pre-Application

To begin an application, log into PRISM, select the *+New Application* button and find the *Community Outdoor Athletic Facilities Pre-Application* option in the drop-down menu. Once the pre-application has been started, RCO uses this information to assign an outdoor grants manager to the project. This manager guides the applicant through the process, reviews application materials, helps determine whether the proposal is eligible, and may visit the project site to discuss site-specific details. When working through the PRISM pre-application, be sure to read the guidance on each page closely and save work frequently. A more detailed checklist of the different pre-application sections and required fields is in the [Pre-Application Checklist](#).

Submitting the Pre-Application

The application includes the data entered into PRISM and all attachments. The applicant must submit the application before the deadline. The *Check Application for Errors* button on the *Submit Application* screen will indicate which pages are incomplete. An incomplete application and an application received after the deadline will be rejected unless RCO's director has approved a late submission in advance.



Facilities

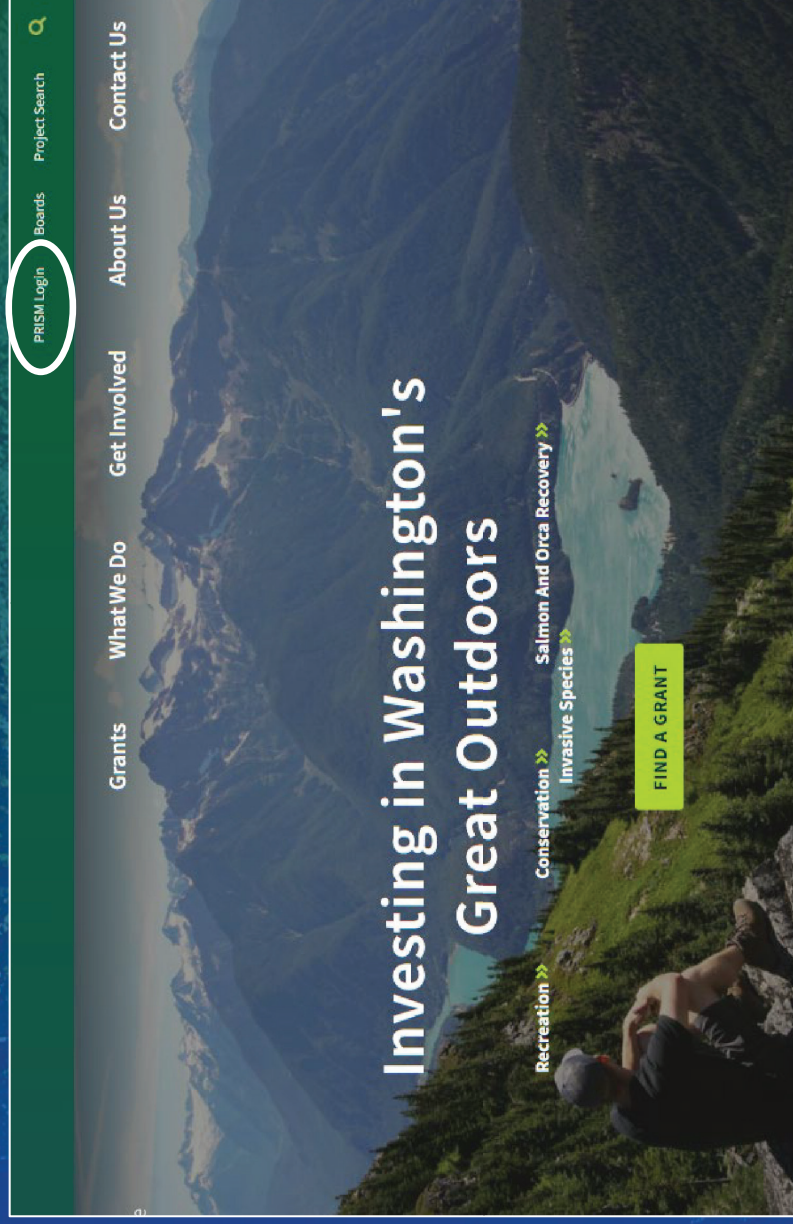
CH REQUIREMENT

None

[Details](#)

APPLY NOW

PRISM Account



- Complete PRISM New User Account Form
- Create a SAW account
- Add a new service to SAW (“PRISM Online”)
- Complete a double sign-on
- Instructions can be found on our [PRISM webpage](#)

**PRISM Online works best using these Internet browsers:
Edge, Chrome, Firefox, or Safari
(Internet Explorer is NOT recommended)**

New Application

PRISM online

Home Menu Project Actions Project Search Alerts EXPORT

+ New Application

Proj # Type Sponsor

✓ Apply Clear

Use the filters above to narrow the search

Community Outdoor Athletic Facilities

TEST

NEW APPLICATION

Choose a sponsor for the application. Only programs that the selected sponsor is eligible to apply for will show in the list of entering a name, click Start New Application button.

First, select the sponsoring organization for the application

Confederated Tribe

Second, select the program for which you are applying

Community Outdoor Athletic Facilities Pre-Application

Third, Select the project type that best fits your project

Development

Last, enter a name that uniquely describes your project. Including location and activity can be helpful (Max 50 characters)

Umatilla State Park Renovation

Start New Application

Cancel

GETTING STARTED



Planning Requirements
(Required for Recreation and
Conservation Grants)



Funding Programs



Contact an RCO Grant Manager



Instructional Videos

Already started an application,
enter project number or search:

Completing an Application

PRISM
online

APPLICATION WIZARD

PROJECT DETAILS

Parties

Contacts

Program & Project Type

Worksites & Properties

Worksite Details

QUESTIONS

Project Proposal

Evaluation Criteria

METRICS

Development Metrics

COSTS

Development Cost Estimates

Cost Summary

Attachments

Staff Scores

Submit Application

Grant Manager Comments

Change Log

OPTIONS

Grant Manager Comments Rpt

Project Application Report

Project Factsheet Report

Project Review Comments Rpt

Go to Project:

GO

Home

Menu

Sponsor Resources

Staff Resources

Help

TEST

PROJECT: 24-1045 DEV, UMATILLA SKATE PARK RENOVATION

Sponsor: Umatilla Confederated Tribes

Program: COAF Pre-Application

Status: Preapplication

Back

Check Page for Errors

Save

Text

Complete

Application Due Date: 3/13/2024

PARTIES TO THE AGREEMENT

If your application is approved for funding, the following Sponsors will sign the Grant Agreement and be bound by its terms and conditions.

PRIMARY SPONSOR

Confederated Tribes of the Umatilla Indian Reservation

16444 Teepee Meadows

State

OR

Zip

97801-9467

Navigation tree

Date Org created

UBI

Org Notes

link to Organization profile

link to PRISM Organization page

Org data updated

Verify the information on file for the organization. Enter any updates to the information in the Org Notes field.

SECONDARY SPONSORS

+ Add Sponsor

No records to display

MANAGING AGENCY

Recreation and Conservation Office

COAF Pre-Application Checklist

- Project Details
- Metrics
- Costs
- Attachments
- Staff Scores
- Submit Application

COAF Pre-Application Checklist

The bulk of the pre-application consists of describing the proposed activities and then answering two narrative questions: (1) why the project is a gamechanger to the community and (2) the resource barriers that get in the way of making the project a reality. However, RCO also collects other information to help confirm eligibility, allow for effective evaluation, and support ongoing project management. To support a prospective applicant, below is a comprehensive checklist of the required fields in the pre-application in the order they will appear in PRISM.

Questions Section	Project Proposal Page
☒	Project Description (150 characters maximum)–Create a name for the "worksite" where the project will occur. Projects with an acquisition component will have to provide additional names and information for each parcel being considered for acquisition.
☒	Project Questions (Five questions)–Provide information about the project, including why it is a gamechanger to the community and is a resource barrier to the community.
Evaluation Criteria Page	Project Details Section
☒	Project Need and Impact–Describe the need and impact of the project in the community.
☒	Community and Agency Support–Describe the support of the community and agency in making the project a reality. Click the "Add" button to add additional support.
Metrics Section	Parties to the Agreement Page
☒	Enter the estimated number of people who will benefit from the project.
☒	For development projects, enter the estimated number of jobs created or maintained. For reporting on future projects, enter the estimated number of jobs created or maintained.
Costs Section	☒ Name of primary sponsor
☒	Cost Estimates–Enter the estimated cost of the project.
☒	Confirmed–Check the box to confirm the project is a gamechanger to the community and is a resource barrier to the community.
Cost Summary	☒ Name of secondary sponsor (if relevant)
☒	Funding Program–Select Community Outdoor Athletic Facilities Pre-Application Development project type.
☒	Project name (50 characters maximum)
☒	Worksite/park name (50 characters maximum)–Create a name for the "worksite" where the project will occur. Projects with an acquisition component will have to provide additional names and information for each parcel being considered for acquisition.
☒	Location of worksite/park–Drag a pin using an embedded mapping feature to indicate the worksite.

However, the applicant may submit graphics such as schematic drawings, maps, or photos. Graphics should be submitted **at least 10 business days before evaluation** and **removed before evaluation**.

Submitted. Use this value to evaluate.

Is true and correct, and then submit for review and further processing.

Application Tips

Communicate
with your Grants
Manager

Read manuals
and all resources
closely

Save the
Pre-Application
Checklist

Start your
pre-application
now

Scope and
budget
strategically

Plan for
permitting and
cultural
resources

Keep it above
ground and away
from older
structures

Confirm eligibility
before
submission

Don't miss out!



Frequently Asked Questions

Can COAF match other RCO grants?

How do I access PRISM Online?

May all our staff use the same PRISM Online login?

When are pre-applications due?

When will we get the pre-application results?

Who is my outdoor grants manager?

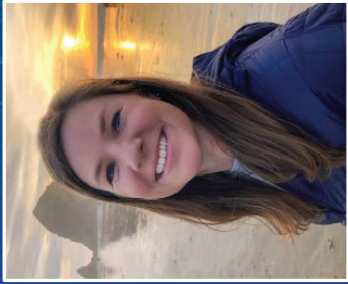
Is there a checklist for COAF pre-applications?

May we make changes after we submit the application?

Can I get my data scores before I submit the pre-application?

What if we start an application and decide not to submit?

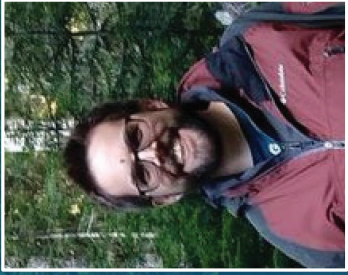
Outdoor Grants Managers



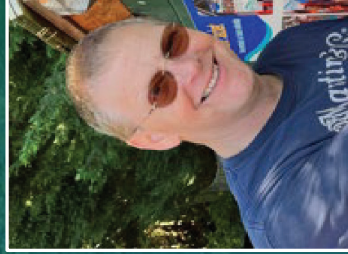
Allison Dellwo



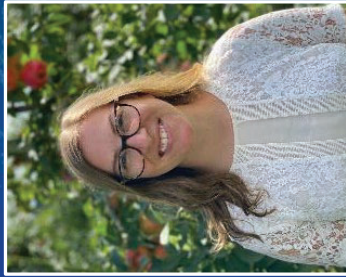
Andrea Hood



Brian Carpenter



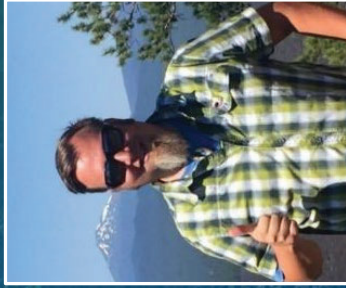
Dan Haws



Hayley Dalgetty



Henry Smith



Jesse Sims



Lan Nicolai



Russell Malburg

Start your pre-application and RCO will assign an OGM.

We are here to help!



Community Outdoor Athletic Facilities

Recreation and Conservation Office

PO Box 40917

Olympia WA 98504-0917

Telephone: (360) 902-3000

Hearing Impaired, call 711

Email: info@rco.wa.gov

Web: <https://rco.wa.gov/>

Staff Contact

Nick Norton, policy specialist

Nicholas.Norton@rco.wa.gov

Providing Places to Play Statewide

Washington State has many fantastic outdoor places to play, from neighborhood basketball courts to regional athletic complexes that host major tournaments, and everything in between.

Benefits of Outdoor Athletic Facilities

Nearly 50 percent of the state's population participates in ball sports, spending more than \$445 million annually on equipment and trip-related expenses and creating jobs across the state.¹

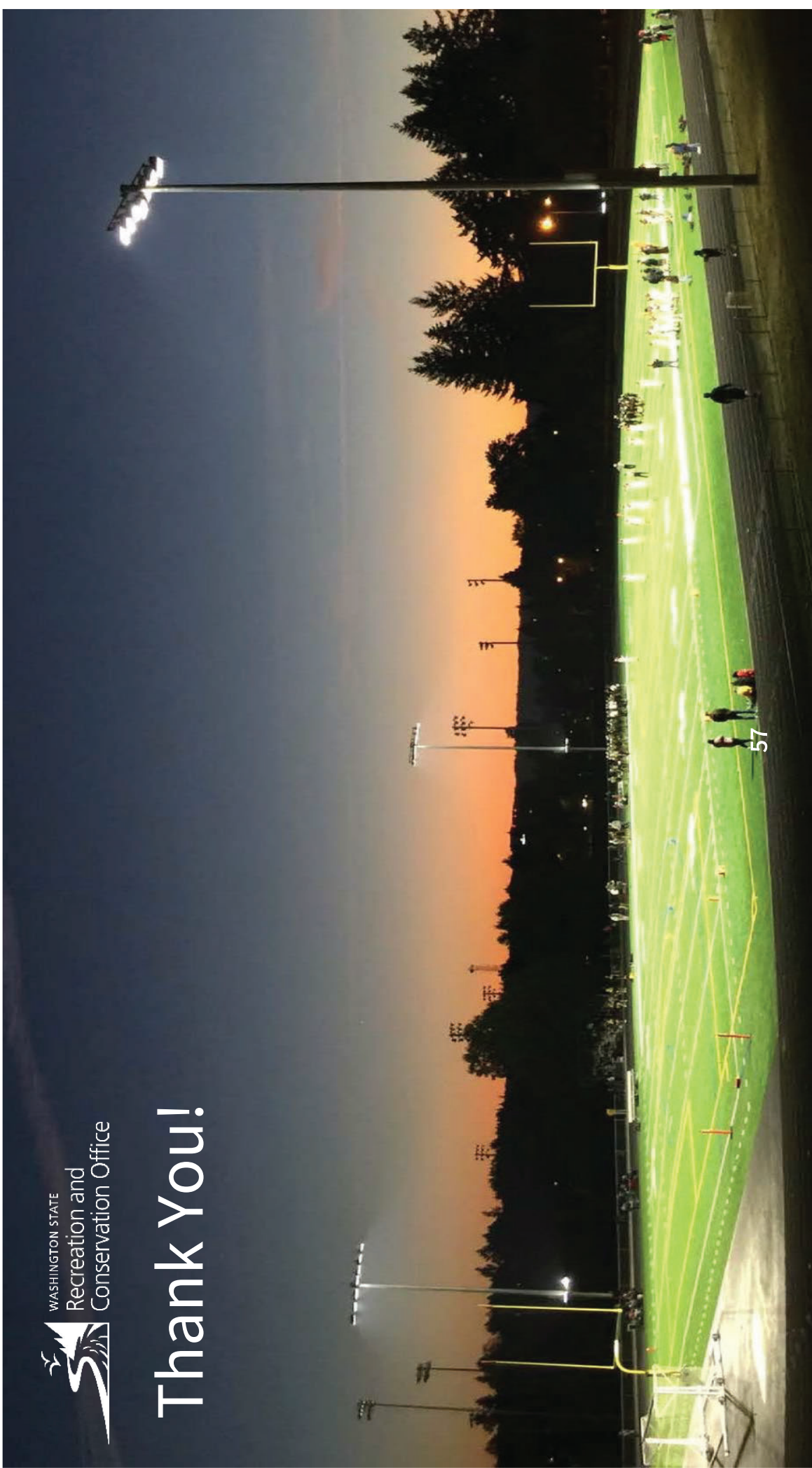
Fact

RCO is now accepting COAF pre-applications through PRISM Online!

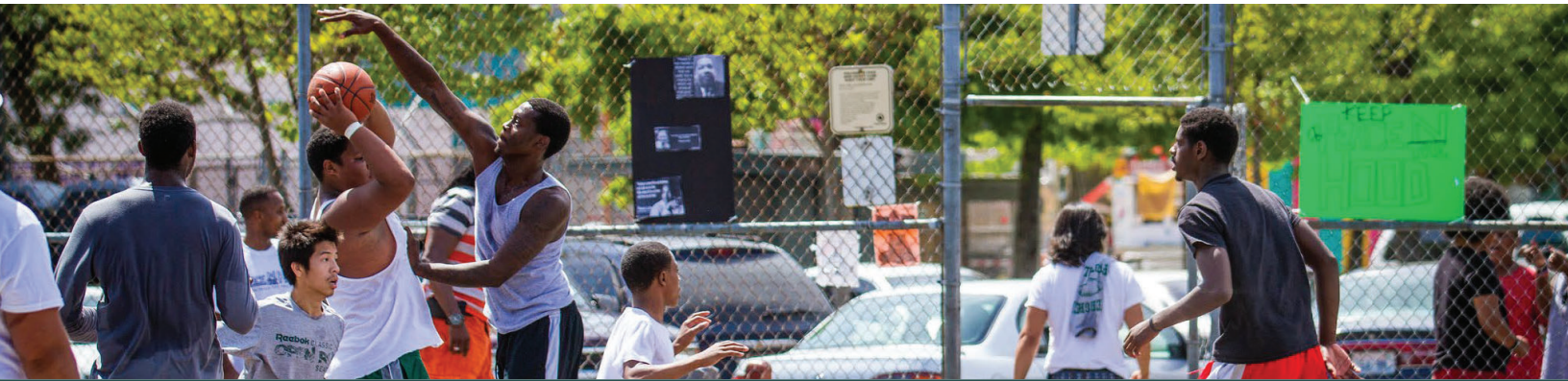




Thank You!







Community Outdoor Athletic Facilities

Recreation and Conservation Office

PO Box 40917
Olympia WA 98504-0917
Telephone: (360) 902-3000
Hearing Impaired, call 711
[Email: info@rco.wa.gov](mailto:info@rco.wa.gov)
Web: <https://rco.wa.gov/>

Staff Contact

Nick Norton, policy specialist
Nicholas.Norton@rco.wa.gov

Who May Apply?

- Cities, counties, towns
- Local government subdivisions authorized to own outdoor athletic facilities
- Native American Tribes
- Nonprofits
- Special purpose districts

Types of Projects

- Development
- Renovation
- Land acquisition

Funding Source

Funding comes from state bond revenues left when construction of Seattle's Lumen Field was completed.

Matching Resources

None required.

January 2024

Providing Places to Play Statewide

Washington State has many fantastic outdoor places to play, from neighborhood basketball courts to regional athletic complexes that host major tournaments, and everything in between.

Benefits of Outdoor Athletic Facilities

Nearly 50 percent of the state's population participates in ball sports, spending more than \$445 million annually on equipment and trip-related expenses and creating jobs across the state.¹

In addition to helping the economy, participating in sports can improve one's health, both physical and mental, improve academic achievements, and increase social behavior.

While Washington offers many athletic facilities, not everyone has equal access to them and the economic and health benefits they generate.

Purpose

To ensure that communities can offer safe and varied places to play, this grant program will help communities build outdoor athletic facilities and expand or renovate existing ones. Funding is allocated to five different regions across the state.

The grants will target communities that lack recreational opportunities, have underserved populations, and have limited financial resources. Underserved communities include people who face barriers to using facilities because of their geographic location, income, religion, sexual orientation, gender identity, race, ethnicity, or special needs (such as language barriers, disabilities, citizen status, or age).

¹Mojica, J., Fletcher, A., 2020. Economic Analysis of Outdoor Recreation in Washington State, 2020 Update. Earth Economics. Tacoma, WA, p. 35.



Applicant Resolution/Authorization

Organization Name (sponsor) City of College Place, Washington

Resolution No. or Document Name _____

Project(s) Number(s), and Name(s) Kiwanis Park - North Central - Renovation

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Michael Rizzitiello
Project contact (day-to-day administering of the grant and communicating with the RCO)	Michael Rizzitiello
RCO Grant Agreement (Agreement)	Michael Rizzitiello
Agreement amendments	Michael Rizzitiello
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Michael Rizzitiello

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. [for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. [for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title Mayor Date 3/12/24

On File at: _____

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:
(Local Governments and Nonprofit Organizations Only):

Location: _____ Date: _____

Washington State Attorney General's Office

Approved as to form Brian Teller 2/13/2020
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.