City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, April 9, 2024)
Generated by Sherri St Clair on Tuesday, April 9, 2024

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM

Procedural: 1.02 Roll Call

PRESENT:

Mayor -	Norma L. Hernández
Council Members –	Paul Jessup (left at 7:36 pm, back at 7:38 pm); Michael Cleveland; Tito Espinoza; Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle
Staff-	City Administrator, Michael Rizzitiello; City Attorney, Rea Culwell; Finance Director, Brian Carleton; Deputy Finance Director, Dashari Schmick; Police Chief, Troy Tomaras; City Clerk, Sherri St. Clair;
Also Present -	Byron Gunnerson - Gunnerson Consulting and Communication Site Services, LLC Brett Reall - Gunnerson Consulting and Communication Site Services, LLC

MEMBERS EXCUSED:
MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.

Action (Consent): 2.01 AB 24071 - Approve Agenda for April 9, 2024
Action (Consent), Minutes: 2.02 AB 24072 - Approve Council Minutes from March 12, 2024
Action (Consent), Minutes: 2.03 AB 24073 - Approve Council Workshop Minutes from April 2, 2024
Action (Consent), 2.04 AB 24074 - December Financials
Action (Consent): 2.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Boyle and the motion passed 7-0.

3. Presentations.

Discussion, Information: 3.01 AB 24075 - Gunnerson Consulting - Cell Site and Lease Consulting Services -
Ms. Culwell informed the Council that the City has reached out to Gunnerson Consulting regarding cell site and lease consulting services. In addition, Ms. Culwell noted that with the switch to 5G, the cellular companies want to re-negotiate leases and Ms. Culwell recommends that the City consider consulting services. Mr. Reall and Mr. Gunnerson of Gunnerson Consulting provided an overview of their services to Council.

Discussion ensued.

Discussion: 3.02 AB 24076 - SPAR Indigent Defense Services -
Mr. Rizzitiello informed the Council that the City was approved for a grant for indigent defense services that will cover costs such as attorneys costs and investigations. The City was awarded over $41,000.

Discussion ensued.

Discussion: 3.03 AB 24077- Conflict Indigent Defense Services - First Amendment to Contract -
Mr. Rizzitiello informed the Council that the City contracts for conflict indigent defense services because when the case loads are reached with the indigent defense attorney, the City must provide another attorney or the Court will appoint one and the cost would be unknown. The City has worked with Ponti and Wernette for conflict indigent defense services. The City received notice that Ponti and Wernette desired to terminate their agreement. The City sent out a request for service qualifications and Ponti and Wernette responded with a new negotiated rate and term.

Discussion ensued.

4. Public Hearings - None

5. Action Items.

Action: 5.01 AB 24078 - SPAR Indigent Defense Services Agreement -
Mr. Rizzitiello noted that this item was discussed earlier in the agenda under Presentation item 3.02. Staff is requesting that the City accept the SPAR grant for indigent defense services.

> **Council Member Jessup made a motion to Approve Resolution 24-020 Authorizing the Mayor to Execute the SPAR Program Indigent Defense Services Agreement. Second by Member Williams and the motion passed 7-0.**

Action: 5.02 AB 24079 - Amendment to Contract for Conflict Public Defender Services -
Mr. Rizzitiello noted that this item was discussed earlier in the agenda under Presentation item 3.03. Staff is requesting that the City award the contract for conflict public defender services.

Discussion ensued.

> **Council Member Boyle made a motion to Approve Resolution No 24-021 Authorizing the Mayor to Execute the First Amendment to Contract for Conflict Public Defender Services. Second by Member Schermann and the motion passed 7-0.**

Action: 5.03 AB 24080 - Contract Amendment for Wastewater Treatment Plant Phase 1 Design -
Mr. Rizzitiello informed the Council that the City has received approval from Ecology for Phase 1. The City has contracted J-U-B Engineers to complete the design for Phase 1 and the design is complete. The City selected J-U-B as the most qualified candidate to perform the construction phase services.

The City is requesting a contract amendment with J-U-B Engineers to include construction administration and observation services during construction.

Discussion ensued.

> **Council Member Williams made a motion to Authorize City Administrator to sign the Authorization for Contract Amendment for the WWTP Phase 1 project, increasing the currently authorized amount from $1,876,700 to $2,376,700. Second by Member Boyle and the motion passed 7-0.**

Action: 5.04 AB 24081 - Award Martin Airfield Planning Study Contract to J-U-B Engineers -
Mr. Rizzitiello informed the Council that the City received Community and Economic Revitalization Board grant. The City sent out a request for service qualifications to complete a planning study and received two proposals. The proposals were graded and J-U-B Engineers was the top proposal. The City is recommending to contract with J-U-B Engineers to complete the Martin Airfield planning study.

Discussion ensued.

> **Council Member Peterson made a motion to approve Resolution No. 24-022 awarding Martin Airfield Planning Study contract to J-U-B Engineers for $124,300. Second by Member Schermann and the motion passed 7-0.**

Action: 5.05 AB 24082 - Accept Federal SS4A Grant Agreement - Safe Streets For All Action Plan -
Mr. Rizzitiello informed the Council that the City's grant application was approved. Mr. Rizzitiello explained that the grant would pay for the costs of merging the Blue Zones Complete Streets Plans, the ADA Transition Plan, and the Local Road Safety Plan.

> **Council Member Schermann made a motion to approve Resolution No. 24-023 accepting Federal SS4A Planning Grant Agreement. Second by Member Cleveland and the motion passed 7-0.**

Action: 5.06 AB 24083 - Acceptance of Transportation Improvement Board (TIB) Complete Street Early Opportunity Grant NE Rose Street Lighting -
Mr. Rizzitiello informed the Council that the City was approved for the Transportation Improvement Board Complete Street Early Opportunity grant to pay for pedestrian lighting on Rose Street, from Ash Street to Carey Court, similar to the lighting on 4th Street.

Discussion ensued.

> **Council Member Cleveland made a motion to adopt Resolution #24-024 which accepts State of Washington Transportation Improvement Board Complete Streets Grant Contract for NE Rose Street Pedestrian Lighting (NE Ash Ave to NE Carey Ct). Second by Member Peterson and the motion passed 7-0.**

Action: 5.07 AB 24084 - Amendment #1 for Damson & Rose Street Project Design and Construction Administration -
Mr. Rizzitiello informed the Council that the amendment to the PBS Engineering contract for the Damson and Rose Street Project Design would cover the construction administrative services for the Damson and Rose Street re-alignment. In addition, the contract amendment would cover the design and construction administrative services for the Rose Street pedestrian lighting.

Discussion ensued.

Council Member Williams made a motion to authorize City Administrator to sign Amendment #1 with PBS Engineering and Environmental Inc. increasing the cost of professional services by $283,095.50 for the NE Damson Ave and NE Rose Re-Channelization project to include additional design services as well as construction administration services. Second by Member Boyle and the motion passed 7-0.

Action: 5.08 AB 24085 - Park Plan Update -
Mr. Rizzitiello informed the Council that J-U-B Engineers submitted a proposal for the park plan update. Mr. Rizzitiello explained that park plans to be updated every six years to be eligible for park grants.

Discussion ensued.

Council Member Schermann made a motion to Approve J-U-B Engineers Agreement for $99,300. Second by Member Peterson and the motion passed 7-0.

6. Administrative Reports - None

7. Informational Reports - None

8. Executive Session - None

9. Closing Items.
Discussion, Information: 9.01 Good of the Order?
Council Member Jessup inquired as to the availability of Lions Park with the upcoming construction.

Discussion ensued.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Williams made a motion to conclude the meeting at 8:01 PM. Second by Member Peterson and with no objection, the meeting concluded.

Approved:

DocuSigned by:
Norma L. Hernández
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Norma L. Hernández – Mayor

Attest:

DocuSigned by:
Sherri St.Clair
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Sherri St. Clair - City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred April 9, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.