City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, May 14, 2024)
Generated by Sherri St Clair on Monday, May 14, 2024

1. Opening Items.
Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM

Procedural: 1.02 Roll Call

PRESENT:

Mayor -	Norma L. Hernández
Council Members –	Paul Jessup; Tito Espinoza; Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle
Staff-	City Administrator, Michael Rizzitiello; City Attorney, Rea Culwell; Finance Director, Brian Carleton; Public Works Director, Robert McAndrews; Community Development Director, Jon Rickard; City Clerk, Sherri St. Clair
Also Present -	

MEMBERS EXCUSED: Michael Cleveland
MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.
Action (Consent): 2.01 AB 24100 - Approve Agenda for May 14, 2024
Action (Consent), Minutes: 2.02 AB 24101 - Approve Council Meeting Minutes from April 23, 2024
Action (Consent), Minutes: 2.03 AB 24102 - Approve Council Workshop Minutes from May 7, 2024
Action (Consent): 2.04 AB 24103 - January Financials
Action (Consent): 2.05 AB 24104 - Resolution Authorizing the Mayor to Execute the SPAR Program Indigent Defense Services Agreement with Attorney Rachel Cortez.
Action (Consent) 2.06 - Excusing the Absence of Council Member Cleveland
Action (Consent): 2.07 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Boyle and the motion passed 6-0.

3. Presentations.
Discussion: 3.01 AB 24105 - Support for Walla Walla Sleep Center -

Ms. Culwell informed the Council that the City has previously presented on the issues of homelessness and trespassing on public property. Ms. Culwell informed the Council that the City is requesting input from Council on whether the City would like to continue financial support for the Walla Walla Sleep Center and if so, how much financial support should the City provide.

Discussion ensued.

Information: 3.02 AB 24106 - National Public Works Week Proclamation -
Mayor Hernández ready the National Public Works Week Proclamation.

Information: 3.03 AB 24107 - National Police Week Proclamation -
Mayor Hernández read the National Police Week Proclamation.

4. Public Hearings. - None

5. Action Items.

Action: 5.01 AB 24108 - Award of the Lift Station #5 Relocation Project -
Mr. McAndrews informed the Council that the City had previously advertised for bids for this project, however, no bids were submitted. The City re-advertised for the project and received a bid from Apollo Inc. for $2,783,151 which came out higher than the engineer's estimate of $2,177,800. In addition, Mr. McAndrews informed Council that Apollo Inc. had previously completed the Lift Station #7 project. The City is recommending that Council approve the bid for the Lift Station #5 Relocation Project from Apollo Inc.

Discussion ensued.

> **Council Member Jessup made a motion to award the Lift Station #5 Relocation Project to Apollo Inc. in the amount of $2,783,151.43, and authorize the Public Works Director to sign the Notice of Intent to Award, project contract documents, and approve additional work up to a total of $3,061,466.57 which includes a 10% contingency of $278,315.14 based on the total construction costs. Second by Member Schermann and the motion passed 6-0.**

Discussion ensued.

Action: 5.02 AB 24109 - Commerce Local Project Review: Consolidated Permit Review Grant Program -
Mr. Rickard informed the Council that the Department of Commerce is offering a Consolidated Permit Review grant opportunity. Mr. Rickard informed the Council that changes were made to the Local Project Review Act in 2023. The City is currently meeting the requirements for the permit review, however, Mr. Rickard is the only Planner for the City and the City's Community Development Department could benefit from an additional Planner on staff to assist with planning and residential permit reviews. The City would like to apply for the Consolidated Permit Review grant and informed the Council that if awarded the grant, the City would be eligible for a follow-up grant.

Discussion ensued.

> **Council Member Peterson made a motion to approve Resolution No 24-030 - Regarding the Washington State Department of Commerce Local Project Review Consolidated Permit Review Grant Program, a commitment to permit review consolidation requirements, and authorizing Mayor Hernandez to sign the letter of commitment. Second by Member Boyle and the motion passed 6-0.**

Action: 5.03 AB 24110 - Washington State Safe Routes to School Grant Application - Davis Elementary School Area -
Mr. Rizzitiello informed the Council that the City would like to apply for the Washington State Safe Routes to School Grant for the David Elementary School area to add sidewalks on NE Ash Avenue between Whitman and A Street, SE Birch Avenue between 2nd and 4th Street, and add rapid flashing beacons.

Discussion ensued.

Council Member Schermann made a motion to adopt Resolution No. 24-031 supporting Davis Elementary School Safe Route to School Project. Second by Member Peterson and the motion passed 6-0.

Action: 5.04 AB 24111 - Washington State Safe Routes to School Grant Application: Sager Middle School Area -
Mr. Rizzitiello informed the Council that the City would like to apply for the Washington State for the Sager Middle School area to add a safer crossing on Lamperti at the back Walmart entrance, a crosswalk on SE Central between Lamperti and 12th Street, and a rapid flashing beacon across 12th Street.

Council Member Boyle made a motion to adopt Resolution No. 24-032 supporting the Sager Middle School Safe Route to School Project. Second by Member Peterson and the motion passed 6-0.

Action: 5.05 AB 24112 - Washington State Pedestrian & Bicycle Program Grant Applications: SR 125 & Tamaurson/Meadowbrook -
Mr. Rizzitiello informed the Council that the City would like to apply for the Washington State Pedestrian and Bicycle Program grant to make SR 125 and Meadowbrook Blvd/Tamaurson Rd. improvements. Mr. Rizzitiello informed the Council that Tamaurson Road has bicycle lanes that end at Peppers Bridge Road just before the road meets SR 125.

Council Member Jessup made a motion to recommend Resolution No. 24-033 authorizing the City submittal for the Washington State Department of Transportation Pedestrian & Bicycle Grant Program (SR 125 & Tamaurson/Meadowbrook). Second by Member Boyle and the motion passed 6-0.

Action: 5.06 AB 24113 - Washington State Pedestrian & Bicycle Program Grant Applications: Myra Rd & Garrison Village Way -
Mr. Rizzitiello informed the Council that the City would like to apply for the Washington State Pedestrian and Bicycle Program grant to address crossing issues at the Myra Road and Garrison Village Way/Fort Walla Walla Park intersection.

Discussion ensued.

Council Member Boyle made a motion to approve Resolution No. 24-034 which recommends the City's submittal for the Washington State Department of Transportation Pedestrian & Bicycle Grant Program (Myra & Garrison Village Way). Second by Member Schermann and the motion passed 6-0.

Action: 5.07 AB 24114 - Resolution of Support for Veterans Park Renovation Grant to the State of Washington Recreation Conservation Office (RCO) Washington Wildlife and Recreation Program (WWRP) for Local Parks -
Mr. Rizzitiello informed the Council that the City would like to apply for the Washington State Recreation Conservation Office Washington Wildlife and Recreation Program for Local Parks to make improvements to Veterans Park. Mr. Rizzitiello informed the Council that the Youth Athletic Facilities

grant is partially covering the basketball court, pickleball court, and restrooms. The City would like to apply for this grant to cover costs of new playground equipment and other associated costs of the Veterans Park renovation.

Discussion ensued.

> **Council Member Peterson made a motion to approve Resolution No. 24-035 which authorizes City Administrator to submit a Washington Wildlife and Recreation Program (WWRP) grant application for local parks to the State Recreation Conservation Office (RCO) for the Veterans Park Renovation. Second by Member Espinoza and the motion passed 6-0.**

Action: 5.08 AB 24115 - Resolution of Support for Kiwanis Park Phase II Renovation Grant to the State of Washington Youth Athletic Facility (YAF) Grant -
Mr. Rizzitiello informed the Council that the City would like to apply for the Washington State Youth Athletic Facility grant application for Kiwanis Park Phase II improvements which include adding the pickleball and basketball court lights, replacing the turf and irrigation in the northern part of the park, adding a walking path, and a storage building.

Discussion ensued.

> **Council Member Espinoza made a motion to approve Resolution No. 24-036 which authorizes City Administrator to submit a Youth Athletic Facility grant for Kiwanis Park II Renovations. Second by Member Williams and the motion passed 6-0.**

Action: 5.09 AB 24116 - Financial Support for the Walla Walla Sleep Center -
Ms. Culwell informed Council that based on previous discussion of this topic earlier in the agenda, her understanding is that Council is in agreement to financially support the Walla Walla Sleep Center in an amount between $3,000.00 and $5,000.00 for the fiscal year 2024. Ms. Culwell invited the Council to make a recommendation for a monetary amount and payment distribution for financial support of the Walla Walla Sleep Center.

Discussion ensued.

> **Council Member Schermann made a motion to authorize the City to financially support the Walla Walla Sleep Center by making a one time payment of $3,000.00 and to approve Resolution No. 24-037 a Resolution by the City Council of the City of College Place, Washington regarding authorizing City Administrator to execute Memorandum of Understanding with Walla Walla Alliance for the Homeless for Financial Support. Second by Member Boyle and the motion passed 6-0.**

6. Administrative Reports.

Discussion, Information: 6.01 AB 24117 - Creating Industrial Property Tax Exemption -
Mr. Rizzitiello informed the Council that the Economic Development, Tourism, and Events Commission recommended the Creating Industrial Property Tax Exemption to Council. Mr. Rizzitiello explained that the State of Washington changed RCW's to allow cities to create an Industrial Property Tax Exemption for businesses of at least 10,000 square feet that create an improvement value of at least $800,000.00, and creates at least 25 family living wage jobs. Mr. Rizzitiello explained that this could be a great benefit to potential future businesses near Martin Airfield.

Discussion ensued.

Discussion, Information: 6.02 AB 24118 - New Strategic Plan (FY 2025 to 2033) -
Mr. Rizzitiello informed the Council that he has inquired with strategic planners to update the City's strategic plan as the original plan was created back in 2017. Since then, the City has a new mayor and three new council members. Mr. Rizzitiello contacted Mr. Ratkai from Sageland Strategic who has experience working for cities and recently created a strategic plan for the City of Toppenish. Mr.

Rizzitiello would like the Council to review Mr. Ratkai's work and recommends an update to the City's Strategic Plan.

Discussion ensued.

7. Informational Reports.

Information: 7.01 Price Computers - Contract Termination

Information: 7.02 State & Local Cybersecurity Grant Program

Information: 7.03 Informational Report - Community Development

Information: 7.04 Co(W)all Create District Certification Letter

Mr. Rizzitiello informed the Mayor and Council that the creative district was approved.

Discussion ensued.

8. Executive Session. - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

Council Member Peterson requested a development update be added to the agenda.

Discussion ensued.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Boyle made a motion to conclude the meeting at 8:15 PM. Second by Member Peterson and with no objection, the meeting concluded.

Approved:

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Norma L. Hernández
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Norma L. Hernández – Mayor

Attest:

DocuSigned by:
Sherri St.Clair
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Sherri St. Clair - City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred May 14, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.