

Tuesday, June 25, 2024
City Council Meeting - Hybrid (In-Person & Electronic)

7:00 PM

#2140 Regular City Council Meeting - Hybrid (In-Person & Electronic)

Agenda: <https://go.boarddocs.com/wa/cocp/Board.nsf/goto?open&id=D4TM8H5A038C>

In-Person at College Place City Hall, 625 S College Avenue, College Place Washington

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Attendee Link: <https://us06web.zoom.us/j/87909316160>

Or you may call this number to listen: 1-669-900-9128 ID# 879 0931 6160 Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

1. Opening Items.

Subject :	1.01 Call To Order
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject :	1.02 Roll Call
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Norma L. Hernández

Paul T. Jessup,

Michael Cleveland,

Tito Espinoza Jr.,

Council Members Loren Peterson,
Melodie Williams,
Heather Schermann,
Monica Boyle

Administrator, Mike Rizzitiello;
City Attorney, Rea Culwell
Finance Director, Brian Carleton;
Public Works Director, Robert McAndrews;

Staff Police Chief, Troy Tomaras;
Fire Chief, David Winter;
Community Development Director, Jon Rickard;
HR Manager, Shawn Doering;
City Clerk, Sherri St. Clair

Subject : 1.03 Pledge of Allegiance
Meeting : Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category : 1. Opening Items.
Access : Public
Type : Procedural

Public Content

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject : 1.04 Public Comment -
Meeting : Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category : 1. Opening Items.
Access : Public
Type : Information

Public Content

Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Meeting Protocol for Public Comment:

When submitting public comments, include the following information regardless of the manner you are using: (Note that there are deadlines for written comments to be included in the meeting documents.)

- Your Name
- Your Address

Written Public comments may be provided by submitting comment to Clerk@cpwa.us no later than 4:30 PM on the meeting date to be included in the record. (If typewritten, no less than 11 pt font).

Verbal Public Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.

Telephone and Virtual Comments:

Any member of the public who desires to make a public comment at the City Council meeting by telephone or remote access shall provide at least 24 hours notice (excluding weekends and holidays) prior to the start of the meeting at which the member of the public wants to make a comment, notify the City Clerk or designee in writing or by direct verbal communication of their desire to make a comment. Those notice shall include the member's first and last name, address or place of residence, and the topic or topics the comment will touch upon.

- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

2. Consent Agenda.

Subject :	2.01 AB 24150 - Approve Agenda for June 25, 2024
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to Approve Agenda for June 20, 2024

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 24151 - Approve Council Minutes from June 11, 2024
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.

Access :	Public
Type :	Action (Consent), Minutes
Recommended Action :	Motion to Approve Minutes from June 11, 2024

File Attachments

[2024-6-11_Council_Meeting_Minutes_Draft_BoardDocs® Plus.pdf \(782 KB\)](#)

Consent

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Subject :	2.03 AB 24152 - Approve March Financials
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Jun 25, 2024
Recommended Action :	Motion to approve the March 2024 check register and financial reports.

Public Content

Information for Consideration:

Due to check stock not being pre-numbered, there are no missing check numbers not accounted for on check the registers.

Claims & Benefits: \$1,239,537.98
Payroll: \$297,895.22
Total Expenses Paid: \$1,537,433.20

File Attachments

[March 2024 Financials.pdf \(6,180 KB\)](#)

Consent

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and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.04 Excuse Absence of Council Member Jessup
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to excuse the absence of Council Member Jessup.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations.

Subject :	3.01 AB 24160 - College Place Employee Years of Service - Mayor Hernández
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	3. Presentations.
Access :	Public
Type :	Information

Public Content

Information for Consideration:

Mayor Hernández will present the following employees their Certificates of Appreciation and pins:

- Fire Marshall, John Boose, recently celebrated 25 years of employment with the City of College Place.
- Public Works Street Worker III, RandyChamberlain, recently celebrated 45 years of employment with the City of College Place.
- Building Official, Scott Hall, recently celebrated 20 years of employment with the City of College Place.

Subject :	3.02 AB 24153 - Tax Increment Financing (TIF) Project Update - Mr. Carleton
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	3. Presentations.
Access :	Public
Type :	Discussion

Public Content

Historical Perspective:

On May 23rd, 2023 Council approved an ordinance designating the Stone Creek/Downtown College Place Tax Increment area. The projects identified to utilize these funds are:

1. Mojonnier Road Projects - The estimated project costs are; \$9,620,000 with \$4,725,853 from TIF bond
2. Downtown Parking Lots - The estimated project costs are; \$1,400,000 all from TIF
- 3 Stone Creek Road and College Ave intersection - The total estimated costs are; \$8,290,898 with \$2,521,984 from TIF bond.

The total amount of the TIF bond is currently expected to be \$8,731,618, rounded up to \$8.8mil.

The city is currently working with Northwest Municipal Advisors (NWMA) and Foster Garvey - Bond Council to prepare for the issuance of the bond in late September or early October.

Also, as part of the bond funding we are looking at refunding the 2014 UTGO Bond that was issued to fund the CARS project. This bond matures in 2033 and currently has an outstanding balance of \$3.62mil. There is a potential of significant cost savings with the refunding. We'll see what interest rates are at during the funding process to determine if the interest savings is worth the refunding.

Information for Consideration:

Review and discuss

File Attachments

[TIF Cashflow 6-21-2024.pdf \(421 KB\)](#)

4. Public Hearings - None

5. Action Items.

Subject :	5.01 AB 24254 - Rose Street Ornamental Pedestrian Lights - Mr. McAndrews
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jun 25, 2024
Absolute Date :	Jun 25, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$141,138.34
Budgeted :	Yes
Budget Source :	Transportation Improvement Board
Recommended Action :	Motion to allow the Public Works Director or Designee to place an order for up to 46 Pedestrian Lights in the amount of \$141,138.34 for the Rose Street Lighting Project, from NE Ash St. to NE Carey Ct.

Public Content

Historical Perspective:

The City has been working with PBS Engineering with the Design of adding additional lights from NE Ash Street to NE Carey Court which will continue the same look as we did for the C.A.R. S. Project. With the addition of the 10' walk path that is current on the south side of Rose St. has

a significant amount of bike/pedestrian use with the addition of these lights it not only will light up the roadway but provide a safe walk path at nighttime.

Information for Consideration:

The City would like to procure the 46 Pedestrian lights at this time since the lead time on these are 6-8 weeks that way we would have them on hand and ready to go, as this addition to the Damson/Rose Street project is also in conjunction with the Rose Street re channelization project which is also in conjunction with the City of WW Rose Street Project, so by us adding the lights puts this in a time of the essence as both City's need to have project completed so Central Washington Asphalt can come in and Chip Seal our roads and have the Striping completed for both City's at the same time to alleviate any confusion for motorist.

File Attachments

[Signed Sole Source.pdf \(616 KB\)](#)

[City of College Place - Street Poles and Lights \(46\).pdf \(52 KB\)](#)

Subject :	5.02 AB 24155 - Accept Grant Award from US Forest Service Tree Grant via River Network - Mr. Rizzitiello
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jun 25, 2024
Absolute Date :	Jun 25, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$730,413.05
Budgeted :	Yes
Budget Source :	USFS Inflation Reduction Act Tree Planting Grant
Recommended Action :	Motion to adopt Resolution #24-048 which accepts subcontract award of the US Forest Service Inflation Reduction Act Tree Planting Grant through River Network for \$730,413.05.

Public Content

Historical Perspective:

The City submitted a grant for \$730,413.05 to pay for the engineering and installation of irrigation systems and planting of trees along several key roadways in the community.

Information for Consideration:

The grant will be administered by Non-Profit River Network. Given the subcontract we were able to rework the grant award. This contract will be in effect through 2028. Here is the breakout:

- Cover two years salary for Parks Worker II position. \$49,488/per year.
- Topsoil: \$75,000
- Mulch: \$150,000
- Trees: \$142,480
- Contingency: \$13,957.05
- On-Call Engineer to design Irrigation for West Whitman Drive: \$85,000
- Estimated Cost for Contractor to install irrigation on West Whitman (Homestead to Hampton Lane): \$165,000

Trees will be installed at the following locations:

- West Whitman Drive (between multiuse path and roadway) between Homestead Avenue and Hampton Lane.
- SW Mojonnier Rd (between College Avenue and Bluvue Lane)
- New East-West Rd (Murray Blvd)/ (between College and Teal Lane)

File Attachments

[Attachment A Prime Award between USDA, Forest Service and River Network \(1\).pdf \(8,076 KB\)](#)
[Attachment G_FederalAwardInformation_College Place.pdf \(145 KB\)](#)
[College Place draft Subaward Agreement.pdf \(297 KB\)](#)
[Maps_AdditionalInfo_USFS_RiverNetworkEdits.pdf \(1,154 KB\)](#)
[RES_No_24-048_US_Forest_Service_Tree_Planting_Award_Acceptance_Draft.pdf \(162 KB\)](#)

Subject :	5.03 AB 24156 - Consolidated Permit Review Grant Program - Mr. Rickard
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jun 25, 2024
Absolute Date :	Jun 25, 2024
Fiscal Impact :	Yes
Dollar Amount :	\$187,500.00
Budgeted :	No
Budget Source :	Grant
Recommended Action :	Motion to authorize the City Administrator to accept and enter into contract with the Washington State Department of Commerce, for the Consolidated Permit Review Grant in the amount of \$170,500.00.

Public Content

Historical Perspective:

In 2023, [SB 5290](#) amended the Local Project Review Act, [RCW 36.70B](#) to consolidate, streamline, and further improve local permit review processes for applicants, customers, planners, builders and designers. This grant program is designed to provide financial support to jurisdictions working to consolidate residential building permit review to address housing shortages in their jurisdictions and, collectively, across the state.

Information for Consideration:

The City of College Place has been awarded \$170,500 for a 2024-2025 Consolidated Residential Building Permit Review grant. The purpose of this grant is to help jurisdictions consolidate their residential building permit review process to reduce the housing shortage across the state. These funds will support the improvement of your permit review process. The City will use the majority of these funds to hire a full time Planner.

The Local Project Review Act, RCW 36.70B, was established in 1995 after the passage of the Growth Management Act (GMA), as the statewide framework for local government land use planning review and development permitting. Fundamental land use planning choices made in adopted comprehensive plans and development regulations serve as the foundation for project review.

Major changes were made to the Local Project Review Act with the passage of Senate Bill (SB) 5290 in 2023. Updates and amendments to the Act are intended to consolidate, streamline, and further improve local permit review processes for applicants, customers, planners, builders and designers. To this end, the Bill mandates that the Department of Commerce establish a grant program that enables jurisdictions to consolidate residential building permit review in order to address shortages in housing across the state.

Major provision of the grant requirements are:

1. No later than July 1, 2024, the jurisdiction must require final decisions on residential permit applications within 45 business days or 90 calendar days, using consolidated review for building permit applications.
2. No later than July 1, 2024, the jurisdiction must determine a specific fee structure that will allow the jurisdiction to continue providing consolidated permit review within 45 business days or 90 calendar days.
3. On September 15, 2024, December 15, 2024, March 15, 2025, and June 15, 2025, the jurisdiction must provide a quarterly progress report and status update to the Department of Commerce. The report must include the average and maximum time for issuing final decisions on residential building permits using consolidated review during our participation in the grant program. The status update will include a description of work completed under chosen eligible activity or activities.

Applicants must choose one or more of the following activities to perform during the grant period:

1. Consolidated review of residential permits may include an initial technical peer review of the application for conformity with the requirements of the Local Project Review Act, RCW 36.70B.070, Project permit applications Determination of completeness Notice to applicant by all departments, divisions, and sections of the local government with jurisdiction over the project.

2. Contracting with a third-party business to conduct the consolidated permit review or as additional inspection staff. Any funds expended for such a contract may be eligible for reimbursement.
3. Contracting with outside assistance to audit development regulations to identify and correct barriers to housing development.
4. Staff (hiring new staff) & consultant time and expenses necessary to process changes to codes in order to comply with the 45-90 day permit decision timelines, fee guidance, or other requirements of the grant.

File Attachments

[College Place Consolidated Permit Review Grant Award Letter 06-07-24.pdf \(246 KB\)](#)

[25-63342-006 COM-College Place-Consolidated.pdf \(446 KB\)](#)

[2024.05.14 SCOPE OF WORK.pdf \(147 KB\)](#)

[Letter_of_Commitment_2024-5-14.pdf \(308 KB\)](#)

[Res_No_24-030_Local_Project_Review_Consolidation_Permit_Review_Program_2024-5-14.pdf \(298 KB\)](#)

Subject :	5.04 AB 24157 - Wastewater Treatment Plant Phase 1 - Mr. McAndrews
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to approve accepting GAME, Inc's request to void its obligations to the City, to release GAME's bid bond, and to award the Wastewater Treatment Plant Phase 1 Upgrades to Apollo, in the amount of \$5,432,480.00 and authorize the Public Works Director or his designee to sign the Project Contract Documents and approve additional work up to a total of \$5,698,454.40 which includes a 3% Contingency of \$165,974.40.

Public Content

Historical Perspective:

The City received two bids to perform the Wastewater Treatment Plant Phase 1 updates and on May 28, 2024, City Council unanimously approved awarding the contract to Game Inc, (GAME) as the lowest responsible bidder, in the amount of \$5,173,440 and authorized the Public Works Director to sign the Project Contract Documents and approve additional work.

Information for Consideration:

GAME was notified of City Council award and executed the contract documents. Shortly after GAME delivered the executed contract documents to the City along with required performance bond and proof of insurance, GAME notified the City's engineer, JUB, that GAME had just been notified by a supplier of parts for the project that the dollar figure quoted to GAME for the job

was wrong and should have been approximately \$538,000 more (email attached). This supplier quote was used in GAME's bid. GAME asked the City by letter (attached) to reject all bids or to void the contract without bid bond forfeiture.

After reviewing the bidding process, bid documents, and applicable law, the City reached out to the second lowest responsible bidder, Apollo, whose bid for the project was \$5,532,480 requesting Apollo confirm its bid figures, in particular for parts and supplies. Apollo confirmed its bid amount as accurate and stated "[w]e will honor our bid as submitted."

Staff recommends acceptance of GAME, Inc's request to void the contract without bid bond forfeiture, and awarding the contract for the WWTP Phase 1 Upgrades to Apollo, along with authorizing thePublic Works Director or his designee to execute contract documents and approve additional work up to a total of \$5,698,454.40 inclusive of a 3% contingency of \$165,974.40 based on the total construction costs.

File Attachments

[2024-06.10 - HD Fowler Email bid error WWTP Phase 1 Bid.pdf \(426 KB\)](#)

[2024-06.11 - letter for bid error GAME WWTP Phase 1 Bid.pdf \(269 KB\)](#)

[RecommendationOfAward2 - Apollo WWTP Phase 1 Bid.pdf \(888 KB\)](#)

Subject :	5.05 AB 24158 - Salary Ordinance Update - Mrs. Doering & Mr. Rickard
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jun 25, 2024
Absolute Date :	Jun 25, 2024
Fiscal Impact :	Yes
Budgeted :	No
Recommended Action :	Motion to approve Ordinance No. 24-008, an Ordinance adopting salaries and compensation for the Mayor, City Council, Appointed Officers, and employees of the City of College Place and establishing an effective date of July, 1, 2024.

Public Content

Historical Perspective:

The City of College Place has been awarded \$170,500 for a 2024-2025 ConsolidatedResidential Building Permit Review grant. The purpose of this grant is to help jurisdictions consolidate their residential building permit review process to reduce the housing shortage across the state. A portion of these funds will be used to hire a Senior Planner, thus improving our permit review processes.

Information for Consideration:

The Human Resources department looked at 48 comparable cities for journey and senior planner salary information and recommends the range within the proposed salary ordinance.

File Attachments

[Ord_No_24-008_Salary_Update_3_2024-06-25.pdf \(171 KB\)](#)

[Ord_No_24-008_Salary_Update_3_Draft.pdf \(231 KB\)](#)

6. Administrative Reports.

Subject :	6.01 AB 24159 - Potential Water System Consolidation Studies with State Department of Health Planning Grant Program - Mr. Rizzitiello
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	6. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

- Villages at Garrison Creek Homeowners Association was platted in the late 1990's. Most infrastructure in the Homeowners Association is private (HOA owned-operated) including water and sewer lines.
- Irrigation District 14 is a special purpose separate irrigation district that provides potable drinking water to several areas of the City including everything northwest of the College Avenue & Whitman Drive intersection and the neighborhood between Academy Way, SW Davis Avenue, SW 4th Street, and Whitman Drive.

Information for Consideration:

In May 2024 the City Administrator received a letter from the Villages at Garrison Creek HOA inquiring about getting State Department of Health Drinking Water grant assistance to explore consolidation. Right now most water and sewer lines in the HOA are owned and operated by the HOA. The City has a code (Chapter 3.22 of the Municipal Code) that allows the City to assume private infrastructure if the HOA petitions the City, pays for the study (in this case getting state Department of Health to pay for it) and then once the study exists have dialogue and the City can assume it by the HOA working with the State to get a grant to upgrade, using its own funds to upgrade, or participating in establishing a Local Improvement District (CPMC 3.20) to pay for it. The study will likely cost about \$60,000.

Also, the City received communications from Irrigation District #14 about potential consolidation interest. Mr. Paul Hartwig (Former City Public Works Director, Current Irrigation 14 Operator) stated it is hard for them to find operators and they have an interest in potentially consolidating.

Study likely would be around \$60,000. The City wants to go to the State Department of Health Drinking Water Program - Consolidation Grant to pay for both studies and see what we find out and then work with interested parties on a mutually agreeable solution.

File Attachments

[CPMC 3.20_Local Improvement Districts.pdf \(128 KB\)](#)
[CPMC 3.22-Assumption of Private Infrastructure.pdf \(110 KB\)](#)
[DOH_ConsolidationGrant_Guidelines.pdf \(345 KB\)](#)
[Village of GC Correspondence.pdf \(90 KB\)](#)
[VillagesofGarrisonCreekMap.png \(561 KB\)](#)
[Water_Consolidations_Irrigation14_Map.pdf \(4,753 KB\)](#)

7. Informational Reports.

Subject :	7.01 Community Development Reports - Mr. Rickard
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	7. Informational Reports.
Access :	Public
Type :	Information

File Attachments

[5-2024 Permit Report CP Year to Date.pdf \(148 KB\)](#)
[5-2024 CP Building Permit Report.pdf \(32 KB\)](#)
[2024.05 Permit Statistics.pdf \(14 KB\)](#)
[2024.05 Walla Walla Permit List.pdf \(23 KB\)](#)
[2024.05 Inspection Count -Scott Hall.pdf \(112 KB\)](#)
[2024.05 Inspection Count -Zack Hoffer.pdf \(32 KB\)](#)
[2024.05 IT Report.pdf \(297 KB\)](#)

8. Executive Session - None

9. Closing Items.

Subject :	9.01 Good of the Order?
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	9. Closing Items.
Access :	Public
Type :	Discussion, Information
Subject :	9.02 Conclusion - Motion to Conclude the Meeting.
Meeting :	Jun 25, 2024 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	9. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to conclude the meeting

City Council Meeting #2139 - Hybrid (In-Person & Electronic) (Tuesday, June 11, 2024)

Generated by Sherri St Clair on Tuesday, June 11, 2024

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Paul Jessup; Michael Cleveland; Tito Espinoza, Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle

Staff- City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; City Attorney, Rea Culwell; Public Works Director, Robert McAndrews; Capital Projects Manager, Mike Holden; City Clerk, Sherri St. Clair

Also Present -

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.

Action (Consent): 2.01 AB 24140 - Approve Agenda for June 11, 2024

Action (Consent), Minutes: 2.02 AB 24141 - Approve Council Meeting Minutes from May 28, 2024

Action (Consent), Minutes: 2.03 AB 24142 - Approve Council Workshop Minutes from June 4, 2024

Action (Consent): 2.04 AB 24143 - Standards and Specifications Update

Action (Consent): 2.05 AB 24144 - Appointment Confirmation of Angie Peters to the Planning Commission

Action (Consent): 2.06 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure 4th Edition, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Peterson and the motion passed 7-0.

3. Presentations.

Information: 3.01 AB 24145 - College Place Employee Years of Service - Rescheduled for the June 25, 2024 Council Meeting

Mayor Hernández announced that the College Place Employee Years of Service presentation has been rescheduled for the June 25, 2024 council meeting.

Information: 3.02 AB 24146 - Juneteenth Proclamation - Mayor Hernández read the Juneteenth Proclamation.

4. Public Hearings. - None

5. Action Items.

Action: 5.01 AB 24147 - Establishing Mandatory Minimums for Repeat Criminal Offenders -

Ms. Culwell informed the Council that it is the City's intent to discourage theft and other crimes by establishing mandatory minimums for repeat criminal offenders. Ms. Culwell explained that this ordinance would establish a mandatory 30 day jail sentence for anyone who commits a second Public Disorder Crime within a three year period and noted that substance abuse treatment can be given instead of jail time.

Discussion ensued.

Council Member Boyle made a motion to approve Ordinance No. 24-006 Amending College Place Municipal Chapter 9.04 to Establish Mandatory Minimum Sentences for Repeat Offenders. Second by Member Peterson and the motion passed 7-0.

Action: 5.02 AB 24148 - Award the Post Office Crosswalk and Ash Street Realignment Project -

Mr. McAndrews informed the Council that the City has been working with J-U-B Engineers on the Post Office Crosswalk Project as well as the Ash Street Realignment Project between 4th Street and Whitman Drive. Mr. McAndrews explained that the Ash Street Project is entirely striping related and with the small amount of striping required for the Post Office Crosswalk Project, the City felt it was appropriate to put the two projects together. The City opened bids for this project on June 4, 2024 and received one responsive bid from Moreno & Castilla Construction LLC.

Discussion ensued.

Council Member Espinoza made a motion to award the Post Office Crosswalk Safety Project & Ash Street Realignment Project to Moreno & Castillo Construction, LLC for \$224,624.40 and authorize Public Works Director or designee to sign contract documents and approve additional work up to a total of \$247,086.84 which includes a 10% contingency of \$22,462.44 based on the total construction costs. Second by Member Jessup and the motion passed 7-0.

Action: 5.03 AB 24149 - Regulating Use of Public Right of Ways - Anti-Camping Ordinance -

Ms. Culwell informed the Council that in the interest of public safety, the City is recommending an anti-camping ordinance. Ms. Culwell explained that the ordinance will prohibit camping and storage of personal property on public property. Ms. Culwell noted that the only exception is if there is no shelter available at places such as the Sleep Center, Christian Aid Center, or a City provided area.

Discussion ensued.

Council Member Williams made a motion to approve Ordinance No 24-007 amending College Place Municipal Code Title 9, enacting Chapter 9.30 to regulate camping and storage of personal property on City property and right of ways. Second by Member Schermann and the motion passed 7-0.

6. Administrative Reports - None**7. Informational Reports.**

Information: 7.01 June 2024 Development Activity

8. Executive Session. - None**9. Closing Items.**

Discussion, Information: 9.01 Good of the Order?

Council Member Williams informed the Council that in relation to the Memorandum of Understanding between the housing trust and the Walla Walla University, her students completed a preliminary sewer design as a final project.

Council Member Peterson inquired as to the rules on reversing the order in which council members are called on for questions.

Discussion ensued.

Council Member Jessup informed the Council that the City's Public Works staff was quick to address a sidewalk issue.

Discussion ensued.

Council Member Jessup inquired about recycling.

Discussion ensued.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Peterson made a motion to conclude the meeting at 7:50 PM. Second by Member Boyle and with no objection, the meeting concluded.

Approved:

Norma L. Hernández – Mayor

Attest:

Sherri St. Clair - City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred June 11, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.

Financial Reports Descriptions

Monthly Expenditure Analysis

Summary of expenditures for the period. This report breaks out Payroll, Capital, and Debt Service expenditures. The total expenditures for the period on this report should tie out to the *Treasurer's Report Fund Totals* expenditure column.

Check Register

Detail of every check or electronic payment issued during the period. This report contains only cash items that require council approval. It does not include transactions that do not require council approval, such as interest income or bank fees. Therefore, the total of this report will not tie to the expenditures total on the *Monthly Expenditure Analysis*, *Treasurer's Report*, or *Cash Flow Report*.

Treasurer's Report, Bank Statement Report & Investment Detail Report

Fund Totals – Presents beginning fund balances, revenues for the period, expenditures for the period, ending fund balances, outstanding items, and fund balances adjusted for outstanding items.

Account Totals – Presents Cash and Investment account beginning balances, deposits, withdrawals, outstanding items, and adjusted ending balances.

Fund Investments by Account – Presents investment balances by fund. This is an allocation of the City's investments to applicable funds. The allocation is adjusted each month by the Finance Director according to fund balance. This adjustment displays in the "Purchases" and "Liquidated" columns.

Fund Investment Totals – Presents fund investments and cash allocated by fund. This report builds on the *Fund Investments by Account* report by also including cash balances.

Cash Flow Report

Shows cash in and cash out by fund for each period and year-to-date. Revenue and Expenditure totals should tie out to revenue and expenditure totals on the *Treasurer's Report Fund Totals* report.

Budget Position Report

Shows revenues and expenditures as compared to budget for the year-to-date. Excludes beginning and ending fund balances.

Totals for Credit Accounts

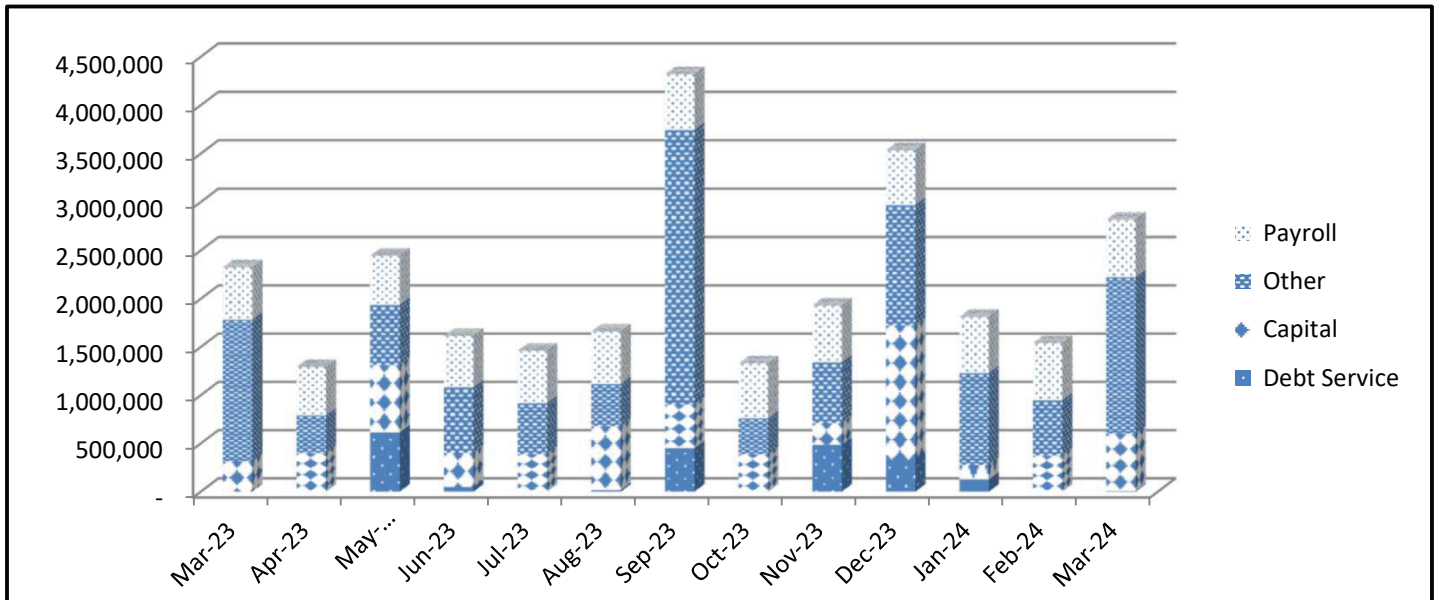
Detail of credit account transactions for the period. Reported by vendor and subtotaled by department.

City of College Place

Monthly Expenditure Analysis

Mar-24

Month	Operating Expenses		Capital	Debt Service	Total
	Payroll	Other			
Mar-24	593,697	1,620,974	595,052	7,356	2,817,079
Feb-24	591,432	573,195	373,336	973	1,538,936
Jan-24	581,645	952,261	150,217	127,567	1,811,690
Dec-23	564,605	1,245,764	1,390,103	332,939	3,533,411
Nov-23	588,393	630,484	225,475	485,370	1,929,722
Oct-23	568,291	372,438	387,783	234	1,328,745
Sep-23	573,476	2,839,849	452,481	451,826	4,317,633
Aug-23	543,829	435,696	663,709	17,234	1,660,467
Jul-23	541,376	527,641	390,550	256	1,459,823
Jun-23	532,440	678,886	354,169	48,935	1,614,430
May-23	508,788	621,384	698,337	615,313	2,443,822
Apr-23	500,086	389,518	400,622	714	1,290,939
Mar-23	541,212	1,466,309	316,311	234	2,324,065



Other Detail - Significant Expenditures and Related Party Transactions

Interfund Transfers	\$	1,346,167
ER&R O&M		214,004
Related Party Transactions: None		
Total Other Detail	\$	1,560,171



City of College Place, WA

CP Check Register

By Check Number

Date Range: 03/01/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Bank #28-Bank #28						
Payment Type: Regular						
12611	Grove, Travis B	03/01/2024	Regular	0.00	138.03	80299
13161	Schild, Andrew D	03/01/2024	Regular	0.00	147.16	80300
309	WA St. Dept Of Health	03/01/2024	Regular	0.00	4,393.70	80301
337	Wolpert, Kevin	03/01/2024	Regular	0.00	188.52	80302
13270	American Legal Services	03/05/2024	Regular	0.00	7.24	80303
95	College Place Fire Fighters Assn.	03/05/2024	Regular	0.00	350.00	80304
5215	IAFF Local 4203, C/O BMCU Acct. 59881001	03/05/2024	Regular	0.00	640.00	80305
14041	Life Flight Network Foundation	03/05/2024	Regular	0.00	125.00	80306
3275	Marianne Barr C/O CPPD Emp Donations	03/05/2024	Regular	0.00	175.00	80307
3273	Teamsters - Public Employees	03/05/2024	Regular	0.00	2,224.00	80308
12901	United Way of The Blue Mountains	03/05/2024	Regular	0.00	5.00	80309
5218	IAFF- MERP	03/05/2024	Regular	0.00	600.00	80310
Total Regular:				0.00	8,993.65	

CP Check Register

Date Range: 03/01/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Virtual Payment						
VEN01237	Alden Plumbing LLC	03/01/2024	Virtual Payment	0.00	1,119.87	APA001091
14125	Axon Enterprise, Inc.	03/01/2024	Virtual Payment	0.00	7,122.53	APA001092
13758	Governmentjobs.com	03/01/2024	Virtual Payment	0.00	661.80	APA001093
12489	WA St. Consolidated Tech. Services	03/01/2024	Virtual Payment	0.00	285.00	APA001094
11489	Walla Walla County Corrections Dept	03/01/2024	Virtual Payment	0.00	5,820.99	APA001095
298	Walla Walla Union-Bulletin	03/01/2024	Virtual Payment	0.00	1,530.00	APA001096
443	123 Printing	03/08/2024	Virtual Payment	0.00	75.14	APA001097
11369	Abadan Tri-Cities	03/08/2024	Virtual Payment	0.00	5.44	APA001098
68	Beeline Auto Center	03/08/2024	Virtual Payment	0.00	188.01	APA001099
11139	Blue Mountain Humane Society	03/08/2024	Virtual Payment	0.00	1,000.00	APA001100
13621	CBS Reporting Inc	03/08/2024	Virtual Payment	0.00	325.25	APA001101
11566	Corwin Ford - Tri Cities	03/08/2024	Virtual Payment	0.00	487.08	APA001102
100	Crown Paper & Janitorial Supply Inc	03/08/2024	Virtual Payment	0.00	1,006.04	APA001103
14468	Design West Architects, P.A.	03/08/2024	Virtual Payment	0.00	3,505.00	APA001104
14822	Desimone Consulting LLC	03/08/2024	Virtual Payment	0.00	3,000.00	APA001105
8544	Doering, Shawn R	03/08/2024	Virtual Payment	0.00	87.35	APA001106
VEN01030	F & L Mears Inc	03/08/2024	Virtual Payment	0.00	4,473.01	APA001107
13879	GNAT Enterprises	03/08/2024	Virtual Payment	0.00	160.00	APA001108
12124	PBS Engineering and Environmental LLC	03/08/2024	Virtual Payment	0.00	28,318.50	APA001109
10444	J-U-B Engineers, Inc.	03/08/2024	Virtual Payment	0.00	25,965.59	APA001110
159	KIE Supply Corporation	03/08/2024	Virtual Payment	0.00	219.52	APA001111
412	Koncrete Industries Inc.	03/08/2024	Virtual Payment	0.00	382.24	APA001112
163	L&G Ranch Supply Inc. - Acct # 270	03/08/2024	Virtual Payment	0.00	59.99	APA001113
950	Lightfoot's Inc.	03/08/2024	Virtual Payment	0.00	92.57	APA001114
183	McLoughlin & Eardley Corporation	03/08/2024	Virtual Payment	0.00	93.59	APA001115
14397	Meier Enterprises, Inc.	03/08/2024	Virtual Payment	0.00	57,561.00	APA001116
10933	Municipal Emergency Services, Inc.	03/08/2024	Virtual Payment	0.00	1,477.46	APA001117
192	New York Store, Western Outfitters Inc.	03/08/2024	Virtual Payment	0.00	430.13	APA001118
9612	Outwest Printing	03/08/2024	Virtual Payment	0.00	268.74	APA001119
12256	PacWest Machinery LLC	03/08/2024	Virtual Payment	0.00	1,023.28	APA001120
6034	Pepsi Cola Bottling of Walla Walla	03/08/2024	Virtual Payment	0.00	370.00	APA001121
181	Ponti & Wernette PS	03/08/2024	Virtual Payment	0.00	1,050.00	APA001122
8689	Port Of Walla Walla	03/08/2024	Virtual Payment	0.00	1,200.00	APA001123
216	Quality Petroleum Products Inc.	03/08/2024	Virtual Payment	0.00	12,131.64	APA001124
10390	Ranch And Home Inc MF	03/08/2024	Virtual Payment	0.00	534.00	APA001125
208	Rexel USA Inc.(dba Platt Electric)	03/08/2024	Virtual Payment	0.00	320.46	APA001126
10275	RH2 Engineering, Inc.	03/08/2024	Virtual Payment	0.00	52,142.42	APA001127
14390	Rhodes, Brandon L	03/08/2024	Virtual Payment	0.00	50.16	APA001128
12272	Snap-on Industrial	03/08/2024	Virtual Payment	0.00	1,504.06	APA001129
12272	Snap-on Industrial	03/08/2024	Virtual Payment	0.00	-1,504.06	APA001129
14616	Tyler Technologies Inc	03/08/2024	Virtual Payment	0.00	4,877.86	APA001130
493	Walla Walla Clinic, Inc	03/08/2024	Virtual Payment	0.00	130.00	APA001131
13591	Walla Walla Motors Inc.	03/08/2024	Virtual Payment	0.00	322.39	APA001132
10141	Walla Walla Regional Water Testing Services LL	03/08/2024	Virtual Payment	0.00	315.00	APA001133
11236	Walt's Plumbing & Septic Tank Service LL	03/08/2024	Virtual Payment	0.00	75.00	APA001134
4582	Webcheck Inc	03/08/2024	Virtual Payment	0.00	127.18	APA001135
VEN01037	William T Murtaugh	03/08/2024	Virtual Payment	0.00	6,022.00	APA001136
11369	Abadan Tri-Cities	03/08/2024	Virtual Payment	0.00	51.37	APA001137
13458	Alison Mckinney	03/08/2024	Virtual Payment	0.00	1,791.00	APA001138
13385	Absolute Software, Inc	03/08/2024	Virtual Payment	0.00	760.90	APA001139
57	Antle, M Wade	03/08/2024	Virtual Payment	0.00	208.00	APA001140
VEN01025	Christopher Price	03/08/2024	Virtual Payment	0.00	4,071.90	APA001141
VEN01009	Dell Marketing LP	03/08/2024	Virtual Payment	0.00	30,903.19	APA001142
12493	Diligent Corporation	03/08/2024	Virtual Payment	0.00	17,297.97	APA001143
446	Electraccoat	03/08/2024	Virtual Payment	0.00	869.60	APA001144
3588	Elsom Roofing, Inc	03/08/2024	Virtual Payment	0.00	543.50	APA001145
14134	ERS Emergency Responder Services Inc	03/08/2024	Virtual Payment	0.00	2,796.98	APA001146
VEN01243	Estela Gonzalez	03/08/2024	Virtual Payment	0.00	180.43	APA001147
839	Gem Body Shop, Inc.	03/08/2024	Virtual Payment	0.00	3,803.28	APA001148
13758	Governmentjobs.com	03/08/2024	Virtual Payment	0.00	6,467.41	APA001149

CP Check Register

Date Range: 03/01/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11163	Jim's Precision Fab & Machine LLC	03/08/2024	Virtual Payment	0.00	551.65	APA001150
866	Kilmer's Auto Parts Inc.	03/08/2024	Virtual Payment	0.00	93.33	APA001151
412	Koncrete Industries Inc.	03/08/2024	Virtual Payment	0.00	157.36	APA001152
163	L&G Ranch Supply Inc. - Acct # 270	03/08/2024	Virtual Payment	0.00	45.67	APA001153
10933	Municipal Emergency Services, Inc.	03/08/2024	Virtual Payment	0.00	195.66	APA001154
194	Napa Of Walla Walla	03/08/2024	Virtual Payment	0.00	1,313.68	APA001155
192	New York Store, Western Outfitters Inc.	03/08/2024	Virtual Payment	0.00	304.91	APA001156
200	One Call Concepts Inc.	03/08/2024	Virtual Payment	0.00	66.69	APA001157
13072	O'Reilly Auto Parts	03/08/2024	Virtual Payment	0.00	2,629.22	APA001158
14489	Performance Systems Integration, LLC	03/08/2024	Virtual Payment	0.00	2,597.90	APA001159
14039	Smarsh Inc.	03/08/2024	Virtual Payment	0.00	24.96	APA001160
299	Walla Walla City of	03/08/2024	Virtual Payment	0.00	1,668.83	APA001161
492	Walla Walla Area Utilities	03/08/2024	Virtual Payment	0.00	150.00	APA001162
293	Walla Walla County Fire District #4	03/08/2024	Virtual Payment	0.00	3,187.68	APA001163
333	Wilbur-Ellis Company	03/08/2024	Virtual Payment	0.00	4,339.01	APA001164
258	Total Office Concepts	03/11/2024	Virtual Payment	0.00	172.96	APA001165
287	Walla Walla County	03/11/2024	Virtual Payment	0.00	333.08	APA001166
12255	Snap On Tools - Dan's Tool Truck	03/13/2024	Virtual Payment	0.00	480.07	APA001175
12272	Snap-on Industrial	03/13/2024	Virtual Payment	0.00	1,023.99	APA001176
443	123 Printing	03/26/2024	Virtual Payment	0.00	230.32	APA001177
11018	A WorkSAFE Service Inc.	03/26/2024	Virtual Payment	0.00	180.00	APA001178
11369	Abadan Tri-Cities	03/26/2024	Virtual Payment	0.00	5.44	APA001179
14125	Axon Enterprise, Inc.	03/26/2024	Virtual Payment	0.00	2,442.49	APA001180
14810	Backflows Northwest, Inc.	03/26/2024	Virtual Payment	0.00	1,365.29	APA001181
13740	BD College Place I LLC, Regency At The Park	03/26/2024	Virtual Payment	0.00	20,052.00	APA001182
357	Blue Mountain Action Council	03/26/2024	Virtual Payment	0.00	335.56	APA001183
11139	Blue Mountain Humane Society	03/26/2024	Virtual Payment	0.00	1,000.00	APA001184
7596	Bound Tree Medical LLC.	03/26/2024	Virtual Payment	0.00	694.93	APA001185
14045	Car Wash Partners, LLC	03/26/2024	Virtual Payment	0.00	168.00	APA001186
5700	CH2M Hill OMI	03/26/2024	Virtual Payment	0.00	113,770.17	APA001187
6157	CI Shred	03/26/2024	Virtual Payment	0.00	135.57	APA001188
11335	College Place High School	03/26/2024	Virtual Payment	0.00	160.00	APA001189
330	Core & Main LP	03/26/2024	Virtual Payment	0.00	16,068.71	APA001190
8544	Doering, Shawn R	03/26/2024	Virtual Payment	0.00	56.38	APA001191
VEN01020	Duncan, Jarrid	03/26/2024	Virtual Payment	0.00	179.40	APA001192
VEN01023	EverBank, NA	03/26/2024	Virtual Payment	0.00	233.75	APA001193
6036	Ferguson Enterprises, Inc.	03/26/2024	Virtual Payment	0.00	803.29	APA001194
13879	GNAT Enterprises	03/26/2024	Virtual Payment	0.00	160.00	APA001195
12124	PBS Engineering and Environmental LLC	03/26/2024	Virtual Payment	0.00	-9,379.50	APA001196
12124	PBS Engineering and Environmental LLC	03/26/2024	Virtual Payment	0.00	9,379.50	APA001196
10353	John Deere Company	03/26/2024	Virtual Payment	0.00	68,330.96	APA001197
10444	J-U-B Engineers, Inc.	03/26/2024	Virtual Payment	0.00	41,365.89	APA001198
12878	Kent D. Bruce Co. LLC	03/26/2024	Virtual Payment	0.00	7,188.74	APA001199
159	KIE Supply Corporation	03/26/2024	Virtual Payment	0.00	573.11	APA001200
166	L N Curtis & Sons	03/26/2024	Virtual Payment	0.00	7,611.17	APA001201
14082	Language Line Services Inc	03/26/2024	Virtual Payment	0.00	14.80	APA001202
9680	Les Schwab Tire Center - CP	03/26/2024	Virtual Payment	0.00	341.22	APA001203
VEN01031	Marques Harrer	03/26/2024	Virtual Payment	0.00	557.59	APA001204
183	McLoughlin & Eardley Corporation	03/26/2024	Virtual Payment	0.00	3,469.62	APA001205
10933	Municipal Emergency Services, Inc.	03/26/2024	Virtual Payment	0.00	495.00	APA001206
14744	New West Group Inc	03/26/2024	Virtual Payment	0.00	7,971.62	APA001207
202	OXARC Inc	03/26/2024	Virtual Payment	0.00	39.00	APA001208
6750	Pacific Office Automation	03/26/2024	Virtual Payment	0.00	1,128.12	APA001209
12256	PacWest Machinery LLC	03/26/2024	Virtual Payment	0.00	277.77	APA001210
10374	Pape Machinery Inc.	03/26/2024	Virtual Payment	0.00	199.42	APA001211
265	Pitney Bowes Postage By Phone	03/26/2024	Virtual Payment	0.00	1,600.00	APA001212
3330	PocketiNet Communications Inc	03/26/2024	Virtual Payment	0.00	200.00	APA001213
5547	Postal Annex #397	03/26/2024	Virtual Payment	0.00	221.02	APA001214
211	Postmaster	03/26/2024	Virtual Payment	0.00	320.00	APA001215
12508	Public Safety Testing, Inc	03/26/2024	Virtual Payment	0.00	418.00	APA001216
223	Region 8 Fire Council	03/26/2024	Virtual Payment	0.00	1,624.21	APA001217

CP Check Register

Date Range: 03/01/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10275	RH2 Engineering, Inc.	03/26/2024	Virtual Payment	0.00	49,471.23	APA001218
VEN01234	SAR Enterprises Inc	03/26/2024	Virtual Payment	0.00	4,503.23	APA001219
14084	SBRK Finance Holdings, Inc.	03/26/2024	Virtual Payment	0.00	15,311.69	APA001220
11679	Schermann, Heather	03/26/2024	Virtual Payment	0.00	86.72	APA001221
12255	Snap On Tools - Dan's Tool Truck	03/26/2024	Virtual Payment	0.00	5,827.03	APA001222
13837	Tampa Enterprises LLC	03/26/2024	Virtual Payment	0.00	52.60	APA001223
14616	Tyler Technologies Inc	03/26/2024	Virtual Payment	0.00	778.70	APA001224
9436	Valley Science and Engineering Inc.	03/26/2024	Virtual Payment	0.00	960.00	APA001225
319	WA Fire Chiefs	03/26/2024	Virtual Payment	0.00	625.00	APA001226
12489	WA St. Consolidated Tech. Services	03/26/2024	Virtual Payment	0.00	285.00	APA001227
308	WA St. Dept Of Ecology	03/26/2024	Virtual Payment	0.00	11,367.05	APA001228
325	WA St. Patrol, Accounts Receivable	03/26/2024	Virtual Payment	0.00	39.75	APA001229
299	Walla Walla City of	03/26/2024	Virtual Payment	0.00	453.56	APA001230
11489	Walla Walla County Corrections Dept	03/26/2024	Virtual Payment	0.00	4,028.21	APA001231
289	Walla Walla County Treasurer	03/26/2024	Virtual Payment	0.00	283.12	APA001232
291	Walla Walla Electric	03/26/2024	Virtual Payment	0.00	1,830.18	APA001233
10141	Walla Walla Regional Water Testing Services LL	03/26/2024	Virtual Payment	0.00	350.00	APA001234
298	Walla Walla Union-Bulletin	03/26/2024	Virtual Payment	0.00	983.36	APA001235
6997	Wenzel Nursery LLC	03/26/2024	Virtual Payment	0.00	34.24	APA001236
943	Whitney Equipment Co., Inc.	03/26/2024	Virtual Payment	0.00	48,001.92	APA001237
333	Wilbur-Ellis Company	03/26/2024	Virtual Payment	0.00	780.46	APA001238
14010	ZOLL Medical Corporation	03/26/2024	Virtual Payment	0.00	1,314.34	APA001239
12618	Zumar Industries Inc.	03/26/2024	Virtual Payment	0.00	469.31	APA001240
12124	PBS Engineering and Environmental LLC	03/28/2024	Virtual Payment	0.00	26,415.75	APA001241
10444	J-U-B Engineers, Inc.	03/28/2024	Virtual Payment	0.00	44,580.56	APA001242
10275	RH2 Engineering, Inc.	03/28/2024	Virtual Payment	0.00	653.44	APA001243
323	WA St. Dept Of Enterprise Services	03/28/2024	Virtual Payment	0.00	400.00	APA001244
290	Walla Walla County	03/28/2024	Virtual Payment	0.00	6,871.27	APA001245
11236	Walt's Plumbing & Septic Tank Service LL	03/28/2024	Virtual Payment	0.00	75.00	APA001246
12124	PBS Engineering and Environmental LLC	03/29/2024	Virtual Payment	0.00	9,379.50	APA001247
Total Virtual Payment:				0.00	853,696.19	

CP Check Register				Date Range: 03/01/2024 - 03/31/2024		
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
14312	Empower Retirement, LLC	03/05/2024	Bank Draft	0.00	844.20	DFT0001228
14312	Empower Retirement, LLC	03/05/2024	Bank Draft	0.00	5,321.83	DFT0001229
14312	Empower Retirement, LLC	03/05/2024	Bank Draft	0.00	2,508.40	DFT0001230
14312	Empower Retirement, LLC	03/05/2024	Bank Draft	0.00	3,489.45	DFT0001231
14312	Empower Retirement, LLC	03/05/2024	Bank Draft	0.00	480.50	DFT0001232
3271	American Family Life Ins	03/05/2024	Bank Draft	0.00	347.62	DFT0001233
3271	American Family Life Ins	03/05/2024	Bank Draft	0.00	1,587.85	DFT0001234
60	Association Of Washington Cities	03/05/2024	Bank Draft	0.00	5,205.74	DFT0001235
60	Association Of Washington Cities	03/05/2024	Bank Draft	0.00	28.00	DFT0001236
60	Association Of Washington Cities	03/05/2024	Bank Draft	0.00	16.66	DFT0001237
60	Association Of Washington Cities	03/05/2024	Bank Draft	0.00	562.50	DFT0001238
60	Association Of Washington Cities	03/05/2024	Bank Draft	0.00	592.63	DFT0001239
60	Association Of Washington Cities	03/05/2024	Bank Draft	0.00	1,202.00	DFT0001240
3278	City Of College Place	03/05/2024	Bank Draft	0.00	1,872.22	DFT0001241
60	Association Of Washington Cities	03/05/2024	Bank Draft	0.00	22,662.58	DFT0001242
60	Association Of Washington Cities	03/05/2024	Bank Draft	0.00	13,934.96	DFT0001243
60	Association Of Washington Cities	03/05/2024	Bank Draft	0.00	10,093.22	DFT0001244
60	Association Of Washington Cities	03/05/2024	Bank Draft	0.00	36,881.80	DFT0001245
3270	State Of Washington	03/05/2024	Bank Draft	0.00	26,467.04	DFT0001246
3543	Washington State Support Registry	03/05/2024	Bank Draft	0.00	803.86	DFT0001247
3270	State Of Washington	03/05/2024	Bank Draft	0.00	24,069.55	DFT0001248
3270	State Of Washington	03/05/2024	Bank Draft	0.00	3,357.16	DFT0001249
3270	State Of Washington	03/05/2024	Bank Draft	0.00	1,015.65	DFT0001250
3270	State Of Washington	03/05/2024	Bank Draft	0.00	2,231.69	DFT0001251
3269	Washington Teamsters Welfare Trust	03/05/2024	Bank Draft	0.00	1,687.00	DFT0001252
3269	Washington Teamsters Welfare Trust	03/05/2024	Bank Draft	0.00	22,191.77	DFT0001253
3269	Washington Teamsters Welfare Trust	03/05/2024	Bank Draft	0.00	252.00	DFT0001254
3269	Washington Teamsters Welfare Trust	03/05/2024	Bank Draft	0.00	239.40	DFT0001255
60	Association Of Washington Cities	03/05/2024	Bank Draft	0.00	167.90	DFT0001256
60	Association Of Washington Cities	03/05/2024	Bank Draft	0.00	75.00	DFT0001257
501	WA St. Dept Of Labor & Industries	03/05/2024	Bank Draft	0.00	3,652.59	DFT0001258
151	Internal Revenue Service (Payroll)	03/05/2024	Bank Draft	0.00	10,502.98	DFT0001259
501	WA St. Dept Of Labor & Industries	03/05/2024	Bank Draft	0.00	225.07	DFT0001260
501	WA St. Dept Of Labor & Industries	03/05/2024	Bank Draft	0.00	570.63	DFT0001261
151	Internal Revenue Service (Payroll)	03/05/2024	Bank Draft	0.00	37,580.36	DFT0001262
501	WA St. Dept Of Labor & Industries	03/05/2024	Bank Draft	0.00	4,522.33	DFT0001263
13177	ESD - PFMLA	03/05/2024	Bank Draft	0.00	1,804.96	DFT0001264
501	WA St. Dept Of Labor & Industries	03/05/2024	Bank Draft	0.00	337.43	DFT0001265
501	WA St. Dept Of Labor & Industries	03/05/2024	Bank Draft	0.00	2,269.09	DFT0001266
570	Oregon Department Of Revenue	03/05/2024	Bank Draft	0.00	767.95	DFT0001267
501	WA St. Dept Of Labor & Industries	03/05/2024	Bank Draft	0.00	659.75	DFT0001268
13120	Oregon Department Of Revenue-Transit	03/05/2024	Bank Draft	0.00	12.76	DFT0001269
151	Internal Revenue Service (Payroll)	03/05/2024	Bank Draft	0.00	26,493.74	DFT0001270
13177	ESD - PFMLA	03/05/2024	Bank Draft	0.00	2,161.40	DFT0001271
501	WA St. Dept Of Labor & Industries	03/05/2024	Bank Draft	0.00	591.79	DFT0001272
13177	ESD - PFMLA	03/05/2024	Bank Draft	0.00	862.00	DFT0001273
60	Association Of Washington Cities	03/04/2024	Bank Draft	0.00	775.14	DFT0001274
60	Association Of Washington Cities	03/04/2024	Bank Draft	0.00	3.50	DFT0001275
14795	PORAC Legal Defense Fund	03/05/2024	Bank Draft	0.00	315.00	DFT0001276
14795	PORAC Legal Defense Fund	03/05/2024	Bank Draft	0.00	285.00	DFT0001277
14795	PORAC Legal Defense Fund	03/05/2024	Bank Draft	0.00	180.00	DFT0001278
14083	Amazon Business Prime	03/08/2024	Bank Draft	0.00	564.70	DFT0001291
270	Centurylink Communications LLC	03/08/2024	Bank Draft	0.00	784.33	DFT0001292
292	CHS Primeland	03/08/2024	Bank Draft	0.00	1.39	DFT0001293
5629	Home Depot Credit Services	03/08/2024	Bank Draft	0.00	4,322.54	DFT0001294
82	Cascade Natural Gas Corporation	03/11/2024	Bank Draft	0.00	2,324.74	DFT0001295
103	Columbia Rural Electric	03/11/2024	Bank Draft	0.00	4,706.90	DFT0001296
218	Quill Corporation	03/11/2024	Bank Draft	0.00	2,097.06	DFT0001297
3270	State Of Washington	03/12/2024	Bank Draft	0.00	596.94	DFT0001299
151	Internal Revenue Service (Payroll)	03/15/2024	Bank Draft	0.00	1,328.24	DFT0001300

CP Check Register

Date Range: 03/01/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
151	Internal Revenue Service (Payroll)	03/15/2024	Bank Draft	0.00	4,535.30	DFT0001301
570	Oregon Department Of Revenue	03/15/2024	Bank Draft	0.00	72.52	DFT0001302
151	Internal Revenue Service (Payroll)	03/15/2024	Bank Draft	0.00	2,219.16	DFT0001303
8712	Verizon Wireless	03/18/2024	Bank Draft	0.00	3,294.02	DFT0001305
14083	Amazon Business Prime	03/25/2024	Bank Draft	0.00	1,011.51	DFT0001306
270	Centurylink Communications LLC	03/25/2024	Bank Draft	0.00	56.86	DFT0001307
11452	CenturyLink Communications LLC	03/25/2024	Bank Draft	0.00	8.50	DFT0001308
204	Pacific Power & Light	03/25/2024	Bank Draft	0.00	12,768.51	DFT0001309
218	Quill Corporation	03/25/2024	Bank Draft	0.00	439.28	DFT0001310
8712	Verizon Wireless	03/25/2024	Bank Draft	0.00	3,224.80	DFT0001311
318	WA St. Dept Of Revenue	03/25/2024	Bank Draft	0.00	15,522.13	DFT0001312
5629	Home Depot Credit Services	03/01/2024	Bank Draft	0.00	0.01	DFT0001498
Total Bank Draft:				0.00	344,643.09	

Bank Code Bank #28 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	13	12	0.00	8,993.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	101	72	0.00	344,643.09
EFT's	0	0	0.00	0.00
	363	235	0.00	1,207,332.93

CP Check Register

Date Range: 03/01/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Bank #29 Travel Adv-Bank # 29 Travel Adv						
Payment Type: Regular						
14757	Reid, Athen A	03/13/2024	Regular	0.00	73.00	2038
14388	St Clair, Sherri L	03/13/2024	Regular	0.00	73.00	2039
12345	Rizzitiello, Michael	03/26/2024	Regular	0.00	33.00	2040
Total Regular:				0.00	179.00	

Bank Code Bank #29 Travel Adv Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	179.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	179.00

CP Check Register

Date Range: 03/01/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Bank #36-Bank #36 Manual Checks						
Payment Type: Regular						
14483	Broxson, Dalton	03/13/2024	Regular	0.00	200.00	80311
1403	Chamberlain, Randy	03/13/2024	Regular	0.00	242.00	80312
320	WA St. Board Of Volunteer Firefighters	03/13/2024	Regular	0.00	1,440.00	80313
92	City Of College Place-General	03/15/2024	Regular	0.00	20,062.55	80315
92	City Of College Place-General	03/15/2024	Regular	0.00	1,240.78	80316
92	City Of College Place-General	03/15/2024	Regular	0.00	7,026.27	80317
73	Big Cheese Pizza	03/26/2024	Regular	0.00	577.07	80318
211	Postmaster	03/27/2024	Regular	0.00	1,034.38	80319
5728	WA St. Dept Of Licensing	03/27/2024	Regular	0.00	203.00	80320
Total Regular:				0.00	32,026.05	

Bank Code Bank #36 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	10	9	0.00	32,026.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	10	9	0.00	32,026.05

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	26	24	0.00	41,198.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	101	72	0.00	344,643.09
EFT's	0	0	0.00	0.00
	376	247	0.00	1,239,537.98

Fund Summary

Fund	Name	Period	Amount
001	Current Expense Fund	3/2024	179.00
997	Pooled Cash Operating	3/2024	1,239,358.98
			1,239,537.98

Authorization Signatures

Check Register

WE, the City Administrator and the City Finance Director of the City of College Place, Walla Walla County, Washington, DO HEREBY certify that the merchandise and services listed above have been received, are appropriate business expenditures of the City of College Place, are an accounting of all expenditures for the period described, and that the related vouchers and checks have been properly documented and approved by City Management.

DocuSigned by:

DD9C4A07410F41D...

City Administrator: _____

DocuSigned by:

002AF622633743F...

Finance Director: _____

WE, the undersigned members of the City Council of the City of College Place, Walla Walla County, Washington, representing the entire Council in attendance, DO HEREBY certify that the Council has reviewed the above list of expenditures and related vouchers or checks for the period described, has discussed any concerns with City Management and Staff and has had any such concerns answered adequately. We further certify that the above list of expenditures has been approved by the City of College Place City Council, DATED this _____ day of _____, 2024.

X _____
Councilmember

X _____
Councilmember

X _____
Councilmember



City of College Place, WA

Payroll Bank Transaction Report

By Payment Number

Date: 3/1/2024 - 3/31/2024

Payroll Set: 01 - Payroll Set 01

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
1072	03/05/2024	Regular	13529	Adams, Eric H	0.00	4,306.82	4,306.82
1073	03/05/2024	Regular	EMP14850	Anthes, Jonathan M	0.00	4,089.37	4,089.37
1074	03/05/2024	Regular	57	Antle, M Wade	0.00	4,942.27	4,942.27
1075	03/05/2024	Regular	14494	Barker, Kyle A	0.00	3,527.94	3,527.94
1076	03/05/2024	Regular	8573	Barr, Marianne K	0.00	3,811.64	3,811.64
1077	03/05/2024	Regular	14649	Bartlett, Logan K	0.00	2,650.53	2,650.53
1078	03/05/2024	Regular	11879	Bennett, George R	0.00	4,873.87	4,873.87
1079	03/05/2024	Regular	14767	Betancourt, Juan C	0.00	1,813.38	1,813.38
1080	03/05/2024	Regular	13939	Bollinger, Tanner R	0.00	12.74	12.74
1081	03/05/2024	Regular	11916	Boose, John A	0.00	3,409.32	3,409.32
1082	03/05/2024	Regular	14222	Boyle, Monica H	0.00	341.66	341.66
1083	03/05/2024	Regular	14483	Broxson, Dalton J	0.00	3,668.49	3,668.49
1084	03/05/2024	Regular	14696	Bushkovskiy, Anton P	0.00	3,596.51	3,596.51
1085	03/05/2024	Regular	13390	Calkins, Noelle E	0.00	1,256.76	1,256.76
1086	03/05/2024	Regular	13662	Carleton, Brian J	0.00	5,509.00	5,509.00
1087	03/05/2024	Regular	EMP14859	Carlton, Levi E	0.00	444.93	444.93
1088	03/05/2024	Regular	13271	Chamberlain, Randall J	0.00	505.58	505.58
1089	03/05/2024	Regular	716	Chamberlain, Randall J	0.00	3,704.90	3,704.90
1090	03/05/2024	Regular	13924	Charnley-Ovens, Caitlin	0.00	65.82	65.82
1091	03/05/2024	Regular	14606	Clark, Camron J	0.00	4,154.74	4,154.74
1092	03/05/2024	Regular	12104	Cleveland, Michael A	0.00	341.66	341.66
1093	03/05/2024	Regular	12933	Cole, Tanner C	0.00	5,990.14	5,990.14
1094	03/05/2024	Regular	13453	Cota De La Cruz, Laurencio	0.00	2,393.08	2,393.08
1095	03/05/2024	Regular	EMP14866	Craik, Heidi L	0.00	2,017.79	2,017.79
1096	03/05/2024	Regular	14842	Creek, David T	0.00	3,285.83	3,285.83
1097	03/05/2024	Regular	14213	Culwell, Rea L	0.00	5,857.94	5,857.94
1098	03/05/2024	Regular	14848	Dennis, Austin R	0.00	2,887.14	2,887.14
1099	03/05/2024	Regular	12229	Diaz, Salvador M	0.00	5,399.33	5,399.33
1100	03/05/2024	Regular	8544	Doering, Shawn R	0.00	5,482.77	5,482.77
1101	03/05/2024	Regular	13992	Downs, Emily A	0.00	4,424.00	4,424.00
1102	03/05/2024	Regular	11920	Drury, Charles O	0.00	4,524.16	4,524.16
1103	03/05/2024	Regular	14650	Erb, Brittney E	0.00	3,737.45	3,737.45
1104	03/05/2024	Regular	14423	Espinoza JR, Tito	0.00	341.66	341.66
1105	03/05/2024	Regular	12851	Evensen, Patrick J	0.00	4,083.05	4,083.05
1106	03/05/2024	Regular	14695	Felty, John	0.00	429.77	429.77
1107	03/05/2024	Regular	11806	Fortin, Brian R	0.00	5,964.69	5,964.69
1108	03/05/2024	Regular	EMP14855	Fortune, Joshua	0.00	58.24	58.24
1109	03/05/2024	Regular	EMP14865	Gonzalez-Cazares, Estela A	0.00	2,702.78	2,702.78
1110	03/05/2024	Regular	11862	Goodson, Jeffrey R	0.00	4,020.69	4,020.69
1111	03/05/2024	Regular	13870	Graham, Jayme L	0.00	35.50	35.50
1112	03/05/2024	Regular	14768	Graham, Jayme L	0.00	1,114.11	1,114.11
1113	03/05/2024	Regular	12611	Grove, Travis B	0.00	2,398.28	2,398.28
1114	03/05/2024	Regular	13236	Guse, Neosha K	0.00	7.58	7.58
1115	03/05/2024	Regular	13230	Guse, Richard F	0.00	50.66	50.66
1116	03/05/2024	Regular	14832	Guse, Wyatt R	0.00	3,019.89	3,019.89
1117	03/05/2024	Regular	11934	Hall, Scott W	0.00	4,782.68	4,782.68
1118	03/05/2024	Regular	EMP14861	Hammond, Brandon A	0.00	1,649.72	1,649.72
1119	03/05/2024	Regular	13237	Hanson, Scott A	0.00	27.90	27.90
1120	03/05/2024	Regular	11810	Harris, Tanner M	0.00	4,848.41	4,848.41
1121	03/05/2024	Regular	13427	Hernandez, Norma L	0.00	904.63	904.63
1122	03/05/2024	Regular	14648	Hoffer, Zackery A	0.00	5,291.09	5,291.09
1123	03/05/2024	Regular	11735	Holden, Michael C	0.00	3,450.80	3,450.80
1124	03/05/2024	Regular	EMP14858	Irwin, Thomas L	0.00	802.43	802.43
1125	03/05/2024	Regular	13240	Jackson, Nattilie E	0.00	1,495.71	1,495.71
1126	03/05/2024	Regular	13241	James, Jason C	0.00	361.52	361.52
1127	03/05/2024	Regular	14460	Jessup, Paul T	0.00	341.66	341.66
1128	03/05/2024	Regular	EMP14863	Kates, Courtney J	0.00	4,040.99	4,040.99

Payment			Employee		Direct Deposit		
Number	Payment Date	Payment Type	Number	Employee Name	Check Amount	Amount	Total Payment
1129	03/05/2024	Regular	13242	Kelly, William P	0.00	30.32	30.32
1130	03/05/2024	Regular	14299	Laizure, Michael A	0.00	171.96	171.96
1131	03/05/2024	Regular	12241	Langlois, Joseph T	0.00	4,001.09	4,001.09
1132	03/05/2024	Regular	EMP14854	Lua, Mark	0.00	5.16	5.16
1133	03/05/2024	Regular	14268	McAndrews, Robert A	0.00	4,574.33	4,574.33
1134	03/05/2024	Regular	14731	Mirasol, Michael L	0.00	126.48	126.48
1135	03/05/2024	Regular	EMP14856	Nelson, Aaron M	0.00	300.86	300.86
1136	03/05/2024	Regular	14651	Nilsson, Trenton M	0.00	5,763.41	5,763.41
1137	03/05/2024	Regular	13128	Nordman, Ronald A	0.00	3,535.20	3,535.20
1138	03/05/2024	Regular	14766	Peal, Benjamin O	0.00	1,746.42	1,746.42
1139	03/05/2024	Regular	11756	Peterson, Loren D	0.00	341.66	341.66
1140	03/05/2024	Regular	EMP14853	Pittis, Moses J	0.00	452.51	452.51
1141	03/05/2024	Regular	13697	Price, Joshua W	0.00	391.85	391.85
1142	03/05/2024	Regular	EMP14857	Read, Cooper P	0.00	581.40	581.40
1143	03/05/2024	Regular	14757	Reid, Athen A	0.00	1,811.63	1,811.63
1144	03/05/2024	Regular	EMP14862	Renwick, Aidan T	0.00	318.44	318.44
1145	03/05/2024	Regular	14390	Rhodes, Brandon L	0.00	6,209.21	6,209.21
1146	03/05/2024	Regular	11826	Rickard, Jonathan J	0.00	6,518.99	6,518.99
1147	03/05/2024	Regular	12346	Rizzitiello, Michael J	0.00	5,699.02	5,699.02
1148	03/05/2024	Regular	13966	Scherger, Kristi J	0.00	3,502.17	3,502.17
1149	03/05/2024	Regular	11804	Schermann, Heather M	0.00	341.66	341.66
1150	03/05/2024	Regular	13161	Schild, Andrew D	0.00	5,053.80	5,053.80
1151	03/05/2024	Regular	12467	Schmick, DaShari C	0.00	4,868.91	4,868.91
1152	03/05/2024	Regular	12672	Schmick, Dylan E	0.00	5,807.32	5,807.32
1153	03/05/2024	Regular	14300	Scholl, Richard Ian E	0.00	50.66	50.66
1154	03/05/2024	Regular	EMP14860	Schroetlin, Ian H	0.00	498.00	498.00
1155	03/05/2024	Regular	14806	Siviter, David J	0.00	20.32	20.32
1156	03/05/2024	Regular	14057	St Clair, Andrea M	0.00	3,248.64	3,248.64
1157	03/05/2024	Regular	14388	St Clair, Sherri L	0.00	4,636.04	4,636.04
1158	03/05/2024	Regular	14691	Starcher, Johna R	0.00	73.40	73.40
1159	03/05/2024	Regular	14302	Swopes, Hunter S	0.00	20.32	20.32
1160	03/05/2024	Regular	12466	Tomaras, Troy E	0.00	6,759.77	6,759.77
1161	03/05/2024	Regular	14358	Torres, Gabriel R	0.00	7.58	7.58
1162	03/05/2024	Regular	12666	Watkins, Daniel I	0.00	4,937.33	4,937.33
1163	03/05/2024	Regular	14781	West, Robert R	0.00	588.99	588.99
1164	03/05/2024	Regular	EMP14864	Wexler, Benjamin A	0.00	399.43	399.43
1165	03/05/2024	Regular	14673	Widner, Naddile A	0.00	3,479.50	3,479.50
1166	03/05/2024	Regular	12193	Williams, Melodie A	0.00	336.66	336.66
1167	03/05/2024	Regular	13517	Williams, Troy J	0.00	3,549.72	3,549.72
1168	03/05/2024	Regular	11790	Winter, David W	0.00	8,134.13	8,134.13
1169	03/05/2024	Regular	11760	Wolpert, Kevin E	0.00	3,172.38	3,172.38
1170	03/15/2024	Regular	13529	Adams, Eric H	0.00	1,521.62	1,521.62
1171	03/15/2024	Regular	14494	Barker, Kyle A	0.00	1,847.00	1,847.00
1172	03/15/2024	Regular	14649	Bartlett, Logan K	0.00	1,742.67	1,742.67
1173	03/15/2024	Regular	14767	Betancourt, Juan C	0.00	1,477.60	1,477.60
1174	03/15/2024	Regular	11916	Boose, John A	0.00	1,619.04	1,619.04
1175	03/15/2024	Regular	13662	Carleton, Brian J	0.00	2,606.33	2,606.33
1176	03/15/2024	Regular	13453	Cota De La Cruz, Laurencio	0.00	1,338.09	1,338.09
1177	03/15/2024	Regular	14213	Culwell, Rea L	0.00	2,672.17	2,672.17
1178	03/15/2024	Regular	12229	Diaz, Salvador M	0.00	1,662.30	1,662.30
1179	03/15/2024	Regular	14650	Erb, Brittney E	0.00	591.30	591.30
1180	03/15/2024	Regular	12851	Evensen, Patrick J	0.00	1,962.70	1,962.70
1181	03/15/2024	Regular	EMP14865	Gonzalez-Cazares, Estela A	0.00	1,108.20	1,108.20
1182	03/15/2024	Regular	11862	Goodson, Jeffrey R	0.00	230.87	230.87
1183	03/15/2024	Regular	12611	Grove, Travis B	0.00	1,350.49	1,350.49
1184	03/15/2024	Regular	EMP14861	Hammond, Brandon A	0.00	1,480.44	1,480.44
1185	03/15/2024	Regular	11735	Holden, Michael C	0.00	1,120.46	1,120.46
1186	03/15/2024	Regular	12241	Langlois, Joseph T	0.00	1,477.60	1,477.60
1187	03/15/2024	Regular	14268	McAndrews, Robert A	0.00	3,486.35	3,486.35
1188	03/15/2024	Regular	14651	Nilsson, Trenton M	0.00	886.95	886.95
1189	03/15/2024	Regular	14766	Peal, Benjamin O	0.00	1,241.75	1,241.75
1190	03/15/2024	Regular	14757	Reid, Athen A	0.00	1,439.27	1,439.27
1191	03/15/2024	Regular	12346	Rizzitiello, Michael J	0.00	3,190.03	3,190.03
1192	03/15/2024	Regular	12672	Schmick, Dylan E	0.00	1,156.38	1,156.38

Payment		Employee			Direct Deposit		Total Payment
Number	Payment Date	Payment Type	Number	Employee Name	Check Amount	Amount	
1193	03/15/2024	Regular	12666	Watkins, Daniel I	0.00	1,593.04	1,593.04
1194	03/15/2024	Regular	13517	Williams, Troy J	0.00	1,773.90	1,773.90
Total:					0.00	297,895.22	297,895.22



City of College Place, WA

Treasurers Report Summary

Date Range: 03/01/2024 - 03/31/2024

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending
001 - Current Expense Fund	1,516,277.07	700,516.37	1,075,034.60	0.00	0.00	1,141,758.84	1,143,848.19	-2,089.35
005 - Current Expense Reserve Fund	485,987.42	1,785.77	2.36	0.00	0.00	487,770.83	487,770.83	0.00
012 - Technology Reserve Fund	212,226.58	64,694.32	93,429.39	0.00	0.00	183,491.51	182,851.44	640.07
061 - Employee Benefit Reserve Fund	338,740.35	13,832.13	21,149.14	0.00	0.00	331,423.34	331,423.34	0.00
100 - Street Fund	101,430.37	193,715.68	185,732.15	0.00	0.00	109,413.90	109,718.60	-304.70
120 - Criminal Justice Fund	30,542.32	104.18	1,262.35	0.00	0.00	29,384.15	29,384.15	0.00
121 - Forfeited Proceeds Fund	2,081.59	7.66	0.01	0.00	0.00	2,089.24	2,089.24	0.00
130 - Hotel/Motel Tax	96,560.15	2,844.73	0.35	0.00	0.00	99,404.53	97,874.53	1,530.00
201 - ULTGO Bond Fund	16,984.99	32.53	0.00	0.00	0.00	17,017.52	17,017.52	0.00
202 - LTGO Bond Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
235 - Commercial Drive Bond Debt Service Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
240 - Local Improvement District Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301 - Street Capital Contribution Fund	2,121.50	40,001.03	40,000.00	0.00	0.00	2,122.53	2,122.53	0.00
305 - Capital Improvement Fund (REET)	643,305.08	8,720.86	2.78	0.00	0.00	652,023.16	652,023.16	0.00
306 - Capital Improvement Fund (REET 2)	1,135,845.56	119,233.52	21,309.59	0.00	0.00	1,233,769.49	1,233,769.49	0.00
309 - CDBG Projects Fund	1,999.99	0.07	0.00	0.00	0.00	2,000.06	2,000.06	0.00
311 - Street Improvement Fund	38,195.36	90,075.32	64,487.41	0.00	0.00	63,783.27	63,783.27	0.00
315 - Facility Maintenance Reserve Fund (CE)	843,251.23	53,045.05	59,818.23	0.00	0.00	836,478.05	836,478.05	0.00
320 - Equipment Reserve Fund	240,678.52	240,687.11	87,082.89	0.00	0.00	394,282.74	394,828.92	-546.18
330 - Economic Development Fund	123,430.17	41,158.03	60,012.00	0.00	0.00	104,576.20	104,576.20	0.00
340 - Economic Development Reserve Fund	73.53	0.14	0.00	0.00	0.00	73.67	73.67	0.00
350 - Tax Benefit District Construction Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
360 - Tax Increment Financing Construction Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
400 - Water Fund	206,053.65	134,452.26	223,507.32	0.00	0.00	116,998.59	115,603.31	1,395.28
401 - Wastewater Fund	2,368,653.39	271,230.14	317,947.44	0.00	0.00	2,321,936.09	2,324,201.63	-2,265.54
402 - Stormwater Fund	632,541.55	62,871.26	62,316.03	0.00	0.00	633,096.78	637,380.66	-4,283.88
403 - Stormwater Capital Reserve Fund	275,589.21	8,831.74	8,075.56	0.00	0.00	276,345.39	276,345.39	0.00
410 - Water Capital Reserve Fund	1,426,661.39	524,249.43	107,531.57	0.00	0.00	1,843,379.25	1,842,725.81	653.44
411 - Wastewater Capital Reserve Fund	2,598,639.79	224,720.82	156,073.36	0.00	0.00	2,667,287.25	2,667,287.25	0.00
412 - Wastewater Debt Service Fund	1,337,492.95	55,002.90	3.57	0.00	0.00	1,392,492.28	1,392,492.28	0.00
413 - Water Capital Improvement Reserve Fund	1,187,211.73	181,194.29	4.83	0.00	0.00	1,368,401.19	1,368,401.19	0.00
425 - Water Revenue Bond Fund	382,740.76	1,382.33	1.26	0.00	0.00	384,121.83	384,121.83	0.00
426 - Water Bond Reserve Fund	152,436.35	560.37	0.52	0.00	0.00	152,996.20	152,996.20	0.00
431 - Water System Construction Fund	956,061.74	3,961.26	87,505.88	0.00	0.00	872,517.12	872,517.12	0.00
440 - Ambulance	667,649.00	70,448.37	86,216.96	0.00	0.00	651,880.41	652,168.33	-287.92
500 - Equipment Rental & Replacement	62,162.25	214,398.05	57,259.86	0.00	0.00	219,300.44	219,790.48	-490.04
625 - Flexible Benefits Plan Fund	9,233.46	1,872.91	1,311.72	0.00	0.00	9,794.65	9,794.65	0.00

Treasurers Report

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Date Range: 03/01/2024 - 03/31/2024			
						Calculated Ending Balance	Actual Ending Balance	Calculated - Actual	Ending
997 - Pooled Cash Operating	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
998 - Investment Pool LGIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
999 - Investment Pool Safekeeping	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Report Total:	18,092,859.00	3,325,630.63	2,817,079.13	0.00	0.00	18,601,410.50	18,607,459.32	-6,048.82	



City of College Place, WA

Monthly Bank Statement Balances

Period Ending Date 3/31/2024

Bank Account Number	Bank Account Name	Beginning Balance	Ending Balance	Statement Balance	Is Closed
04	4 LGIP	2,543,627	2,555,307	2,555,307	Yes
12	12 Banner Gen Acct	260,067	327,511	327,511	Yes
24	24 US Bank Safekeeping Inv	6,248,158	6,261,328	6,261,328	Yes
25	25 US Bank MIA	202,086	226,382	226,382	Yes
26	26 CB CDBG Project	1,018	1,018	1,018	Yes
27	27 CB Farm Market	5,631	5,631	5,631	Yes
28	28 CB Public Funds Checking	2,765,094	2,906,010	2,906,010	Yes
29	29 CB Travel Adv	4,755	4,755	4,755	Yes
30	30 CB Flex Spend	11,314	11,776	11,776	Yes
31	31 CB Public Funds Acct	3,013,383	3,013,964	3,013,964	Yes
32	32 CB Dev Escrow Acct	69,310	8,136	8,136	Yes
33	33 CB Pub Funds Inc	501,176	562,663	562,663	Yes
34	34 CB Capital Mitigation Acct	17,081	17,082	17,082	Yes
35	35 CB Projects	2,003,226	2,004,372	2,004,372	Yes
36	36 CB Checking	-	18,865	18,865	Yes
		17,645,925	17,924,799	17,924,799	

Difference between Treasurers Report Calculated Ending Balance and Bank Statement Ending Balance	(676,611)
Difference between Treasurers Report Actual Ending Balance and Bank Statement Ending Balance	682,660
Tie out to Treasurers Report Calculated Actual Ending Difference	6,049



City of College Place, WA

Detail Report

Account Summary

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 001 - Current Expense Fund				
001-111-15	Claim On Cash	-265,478.91	-105,352.49	-370,831.40
001-111-27	CB #2255 Farm Market	5,630.87	0.34	5,631.21
001-111-29	CB #2263 Travel Adv	4,335.77	60.28	4,396.05
001-111-32	CB #2174 Dev Escrow Acct	69,309.94	-61,174.03	8,135.91
001-111-33	CB #2298 Pub Funds Inc	501,175.61	61,487.61	562,663.22
Total Fund: 001 - Current Expense Fund:		314,973.28	-104,978.29	209,994.99
Fund: 005 - Current Expense Reserve Fund				
005-111-15	Claim On Cash	271,156.05	519.27	271,675.32
Total Fund: 005 - Current Expense Reserve Fund:		271,156.05	519.27	271,675.32
Fund: 012 - Technology Reserve Fund				
012-111-15	Claim On Cash	31,826.39	-30,436.67	1,389.72
Total Fund: 012 - Technology Reserve Fund:		31,826.39	-30,436.67	1,389.72
Fund: 061 - Employee Benefit Reserve Fund				
061-111-15	Claim On Cash	156,860.87	-8,387.24	148,473.63
Total Fund: 061 - Employee Benefit Reserve Fund:		156,860.87	-8,387.24	148,473.63
Fund: 100 - Street Fund				
100-111-15	Claim On Cash	2,636.37	37,706.90	40,343.27
Total Fund: 100 - Street Fund:		2,636.37	37,706.90	40,343.27
Fund: 120 - Criminal Justice Fund				
120-111-15	Claim On Cash	18,453.86	-1,229.30	17,224.56
Total Fund: 120 - Criminal Justice Fund:		18,453.86	-1,229.30	17,224.56
Fund: 121 - Forfeited Proceeds Fund				
121-111-15	Claim On Cash	1,159.53	2.22	1,161.75
Total Fund: 121 - Forfeited Proceeds Fund:		1,159.53	2.22	1,161.75
Fund: 130 - Hotel/Motel Tax				
130-111-15	Claim On Cash	64,568.18	1,126.13	65,694.31
Total Fund: 130 - Hotel/Motel Tax:		64,568.18	1,126.13	65,694.31
Fund: 201 - ULTGO Bond Fund				
201-111-15	Claim On Cash	16,984.99	32.53	17,017.52
Total Fund: 201 - ULTGO Bond Fund:		16,984.99	32.53	17,017.52
Fund: 301 - Street Capital Contribution Fund				
301-111-15	Claim On Cash	-14,959.47	0.00	-14,959.47
301-111-34	Cash	17,080.97	1.03	17,082.00

Detail Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 305 - Capital Improvement Fund (REET)				
305-111-15	Claim On Cash			
		390,476.98	7,230.37	397,707.35
		390,476.98	7,230.37	397,707.35
Fund: 306 - Capital Improvement Fund (REET 2)				
306-111-15	Claim On Cash			
		566,235.41	94,572.17	660,807.58
		566,235.41	94,572.17	660,807.58
Fund: 311 - Street Improvement Fund				
311-111-15	Claim On Cash			
		6,620.69	-64,597.88	-57,977.19
		6,620.69	-64,597.88	-57,977.19
Fund: 315 - Facility Maintenance Reserve Fund (CE)				
315-111-15	Claim On Cash			
		455,153.51	-59,056.86	396,096.65
		455,153.51	-59,056.86	396,096.65
Fund: 320 - Equipment Reserve Fund				
320-111-15	Claim On Cash			
		38,638.67	-36,626.21	2,012.46
		38,638.67	-36,626.21	2,012.46
Fund: 330 - Economic Development Fund				
330-111-15	Claim On Cash			
		-1,879,795.65	-20,000.00	-1,899,795.65
330-111-35	Cash			
		2,003,225.82	1,146.03	2,004,371.85
		123,430.17	-18,853.97	104,576.20
Fund: 340 - Economic Development Reserve Fund				
340-111-15	Claim On Cash			
		73.53	0.14	73.67
		73.53	0.14	73.67
Fund: 400 - Water Fund				
400-111-15	Claim On Cash			
		91,821.96	-66,094.34	25,727.62
		91,821.96	-66,094.34	25,727.62
Fund: 401 - Wastewater Fund				
401-111-15	Claim On Cash			
		1,849,288.96	27,525.45	1,876,814.41
		1,849,288.96	27,525.45	1,876,814.41
Fund: 402 - Stormwater Fund				
402-111-15	Claim On Cash			
		161,042.65	2,084.62	163,127.27
		161,042.65	2,084.62	163,127.27
Fund: 403 - Stormwater Capital Reserve Fund				
403-111-15	Claim On Cash			
		171,406.84	143.14	171,549.98
		171,406.84	143.14	171,549.98
Fund: 410 - Water Capital Reserve Fund				
410-111-15	Claim On Cash			
		840,259.64	413,371.73	1,253,631.37
		840,259.64	413,371.73	1,253,631.37
Fund: 411 - Wastewater Capital Reserve Fund				

Detail Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Beginning Balance	Total Activity	Ending Balance
411-111-15	Claim On Cash	1,398,955.84	-13,411.86	1,385,543.98
Total Fund: 411 - Wastewater Capital Reserve Fund:		1,398,955.84	-13,411.86	1,385,543.98
Fund: 412 - Wastewater Debt Service Fund	Claim On Cash	651,593.15	51,849.76	703,442.91
412-111-15		651,593.15	51,849.76	703,442.91
Total Fund: 412 - Wastewater Debt Service Fund:				
Fund: 413 - Water Capital Improvement Reserve Fund	Claim On Cash	258,090.74	176,923.03	435,013.77
413-111-15		258,090.74	176,923.03	435,013.77
Total Fund: 413 - Water Capital Improvement Reserve Fund:				
Fund: 425 - Water Revenue Bond Fund	Claim On Cash	140,624.42	269.30	140,893.72
425-111-15		140,624.42	269.30	140,893.72
Total Fund: 425 - Water Revenue Bond Fund:				
Fund: 426 - Water Bond Reserve Fund	Claim On Cash	52,347.94	100.25	52,448.19
426-111-15		52,347.94	100.25	52,448.19
Total Fund: 426 - Water Bond Reserve Fund:				
Fund: 431 - Water System Construction Fund	Claim On Cash	420,829.97	-86,694.09	334,135.88
431-111-15		420,829.97	-86,694.09	334,135.88
Total Fund: 431 - Water System Construction Fund:				
Fund: 440 - Ambulance	Claim On Cash	667,820.19	-15,473.04	652,347.15
440-111-15		667,820.19	-15,473.04	652,347.15
Total Fund: 440 - Ambulance:				
Fund: 500 - Equipment Rental & Replacement	Claim On Cash	2,101.87	157,274.79	159,376.66
500-111-15		2,101.87	157,274.79	159,376.66
Total Fund: 500 - Equipment Rental & Replacement:				
Fund: 625 - Flexible Benefits Plan Fund	Claim On Cash	-2,080.86	100.00	-1,980.86
625-111-15	Cash	11,314.32	461.19	11,775.51
625-111-30		9,233.46	561.19	9,794.65
Total Fund: 625 - Flexible Benefits Plan Fund:				
Grand Totals:		9,176,787.61	465,454.27	9,642,241.88

Detail Report

Date Range: 03/01/2024 - 03/31/2024

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
001 - Current Expense Fund	314,973.28	-104,978.29	209,994.99
005 - Current Expense Reserve Fund	271,156.05	519.27	271,675.32
012 - Technology Reserve Fund	31,826.39	-30,436.67	1,389.72
061 - Employee Benefit Reserve Fund	156,860.87	-8,387.24	148,473.63
100 - Street Fund	2,636.37	37,706.90	40,343.27
120 - Criminal Justice Fund	18,453.86	-1,229.30	17,224.56
121 - Forfeited Proceeds Fund	1,159.53	2.22	1,161.75
130 - Hotel/Motel Tax	64,568.18	1,126.13	65,694.31
201 - ULTGO Bond Fund	16,984.99	32.53	17,017.52
301 - Street Capital Contribution Fund	2,121.50	1.03	2,122.53
305 - Capital Improvement Fund (REET)	390,476.98	7,230.37	397,707.35
306 - Capital Improvement Fund (REET 2)	566,235.41	94,572.17	660,807.58
311 - Street Improvement Fund	6,620.69	-64,597.88	-57,977.19
315 - Facility Maintenance Reserve Fund (	455,153.51	-59,056.86	396,096.65
320 - Equipment Reserve Fund	38,638.67	-36,626.21	2,012.46
330 - Economic Development Fund	123,430.17	-18,853.97	104,576.20
340 - Economic Development Reserve Fur	73.53	0.14	73.67
400 - Water Fund	91,821.96	-66,094.34	25,727.62
401 - Wastewater Fund	1,849,288.96	27,525.45	1,876,814.41
402 - Stormwater Fund	161,042.65	2,084.62	163,127.27
403 - Stormwater Capital Reserve Fund	171,406.84	143.14	171,549.98
410 - Water Capital Reserve Fund	840,259.64	413,371.73	1,253,631.37
411 - Wastewater Capital Reserve Fund	1,398,955.84	-13,411.86	1,385,543.98
412 - Wastewater Debt Service Fund	651,593.15	51,849.76	703,442.91
413 - Water Capital Improvement Reserve	258,090.74	176,923.03	435,013.77
425 - Water Revenue Bond Fund	140,624.42	269.30	140,893.72
426 - Water Bond Reserve Fund	52,347.94	100.25	52,448.19
431 - Water System Construction Fund	420,829.97	-86,694.09	334,135.88
440 - Ambulance	667,820.19	-15,473.04	652,347.15
500 - Equipment Rental & Replacement	2,101.87	157,274.79	159,376.66
625 - Flexible Benefits Plan Fund	9,233.46	561.19	9,794.65
Grand Total:	9,176,787.61	465,454.27	9,642,241.88

CASH FLOW REPORT

City of College Place
YTD 2024

REVENUES

Fund #	Fund Name	January*	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$383,070	\$405,598	\$ 700,516										\$1,489,185
5	Current Expense Fund Reserve	611	(775)	1,786										1,621
12	Technology Reserve Fund	64,170	99,348	64,694										228,212
61	Employee Benefit Reserve Fund	409	(656)	13,832										13,585
100	Street Fund	13,540	13,591	193,716										220,847
120	Criminal Justice Fund	4,190	(44)	104										4,251
121	Forfeited Proceeds Fund	3	(3)	8										7
130	Hotel/Motel Tax	2,517	1,716	2,845										7,077
201	UL TGO Bond Fund	27	0	33										59
235	Commercial Drive Bond Debt Service Fund	-	-	-										
240	Local Improvement District Fund	-	-	-										
301	Street Capital Contribution Fund	0	0	40,001										40,001
305	Capital Improvement Fund (REET)	18,578	27,676	8,721										54,974
306	Capital Improvement Fund (REET 2)	1,536	(2,056)	119,234										118,714
309	CDBG Projects Fund	0	(0)	0										0
311	Street Improvement Fund	31	29,886	90,075										119,993
315	Facility Maintenance Reserve Fund (CE)	711	(1,401)	53,045										52,355
320	Equipment Reserve Fund	251	99,270	240,687										340,208
330	Economic Development Fund	17	16	41,158										41,191
340	Economic Development Reserve Fund	0	-	0										0
400	Water Fund	118,128	136,127	134,452										388,707
401	Wastewater Fund	236,233	262,755	271,230										770,218
402	Stormwater Fund	56,523	51,216	62,871										170,610
403	Stormwater Capital Reserve Fund	369	(376)	8,832										8,825
410	Water Capital Reserve Fund	4,043	3,275	524,249										531,568
411	Wastewater Capital Reserve Fund	3,327	100,070	224,721										328,118
412	Wastewater Debt Service Fund	52,665	51,638	55,003										159,306
413	Water Capital Improvement Reserve Fund	89,917	88,804	181,194										359,915
425	Water & Sewer Revenue Bond Fund	1,321	1,038	1,382										3,742
426	2007 Water/Sewer Bond Reserve Fund	537	429	560										1,527
431	Water System Construction Fund	1,132	(1,932)	3,961										3,161
440	Ambulance Fund	71,419	90,878	70,448										232,745
500	Equipment Rental & Replacement	427	4,935	214,398										219,760
625	Flexible Benefits Plan Fund	0	3,558	1,873										5,431
		\$ 1,125,700	\$1,464,582	\$3,325,631	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,915,913

*Does not include beginning balances totaling \$ 20,105,269

CASH FLOW REPORT

City of College Place
YTD 2024

EXPENDITURES

Fund #	Fund Name	January	February	March	April	May	June	July	August	September	October	November	December	YTD
001	Current Expense Fund	\$ 792,761	\$ 635,417	\$ 1,075,035										\$ 2,503,213
5	Current Expense Reserve Fund	2	4	2										8
12	Technology Reserve Fund	66,536	69,622	93,429										229,587
61	Employee Benefit Reserve Fund	1,017	1,098	21,149										23,265
100	Street Fund	70,348	39,615	185,732										295,695
120	Criminal Justice Fund	1,189	19,385	1,262										21,836
121	Forfeited Proceeds Fund	0	0	0										0
130	Hotel/Motel Tax	0	1,531	0										1,531
201	UL TGO Bond Fund	27	350	33										409
235	Commercial Drive Bond Debt Service Fund	-	-	-										-
240	Local Improvement District Fund	-	-	-										-
301	Street Capital Contribution Fund	-	-	40,000										40,000
305	Capital Improvement Fund (REET)	3	4	3										10
306	Capital Improvement Fund (REET 2)	6	100,781	21,310										122,097
309	CDBG Projects Fund	-	-	-										-
311	Street Improvement Fund	23,196	1,897	64,487										89,580
315	Facility Maintenance Reserve Fund (OE)	4	7,775	59,818										67,597
320	Equipment Reserve Fund	7,177	104,672	87,083										198,932
330	Economic Development Fund	-	30,000	60,012										90,012
340	Economic Development Reserve Fund	-	-	-										-
400	Water Fund	167,444	105,720	223,507										496,671
401	Wastewater Fund	264,220	146,682	317,947										728,849
402	Stormwater Fund	67,131	41,055	62,316										170,502
403	Stormwater Capital Reserve Fund	1	7,851	8,076										15,928
410	Water Capital Reserve Fund	3	23,057	107,532										130,591
411	Wastewater Capital Reserve Fund	77,873	63,724	156,073										297,671
412	Wastewater Debt Service Fund	88,521	3	4										88,528
413	Water Capital Improvement Reserve Fund	5	4	5										14
425	Water & Sewer Revenue Bond Fund	1	1	1										4
426	2007 Water/Sewer Bond Reserve Fund	1	0	1										2
431	Water System Construction Fund	6	9	87,506										87,521
440	Ambulance Fund	69,208	92,350	86,217										247,775
500	Equipment Rental & Replacement	112,025	44,719,26	57,260										214,004
625	Flexible Benefits Plan Fund	3,012	1,607	1,312										5,931
		\$ 1,811,716	\$ 1,538,936	\$ 2,817,112	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,167,764
		\$ (686,016)	\$ (74,354)	\$ 508,519	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (251,851)

GAIN/(LOSS)

[illegible]



City of College Place, WA

Detail vs Budget Report

Account Summary

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - Current Expense Fund							
<u>001-311-10-00-00</u>	Real & Personal Prop Tax	-2,126,555.46	-9,168.11	-8,158.98	-17,327.09	-2,109,228.37	-99.19%
<u>001-313-11-00-00</u>	Retail Sales & Use Tax	-2,103,000.00	-348,238.83	-148,064.13	-496,302.96	-1,606,697.04	-76.40%
<u>001-313-15-00-00</u>	Criminal Justice Tax 3/10th Of 1% C.J.	-420,000.00	-73,361.12	-26,954.03	-100,315.15	-319,684.85	-76.12%
<u>001-313-61-00-00</u>	Natural Gas Use Tax	-25,000.00	-5,333.03	-3,172.02	-8,505.05	-16,494.95	-65.98%
<u>001-313-71-00-00</u>	Criminal Justice Tax	-240,000.00	-42,322.89	-15,485.38	-57,808.27	-182,191.73	-75.91%
<u>001-316-41-00-00</u>	Utility Tax - Priv Utils Electric	-440,000.00	-59,421.85	-43,282.33	-102,704.18	-337,295.82	-76.66%
<u>001-316-43-00-00</u>	Utility Tax - Priv Utils Gas	-145,000.00	-13,912.94	-1,216.40	-15,129.34	-129,870.66	-89.57%
<u>001-316-45-00-00</u>	Utility Tax - Priv Utils Garbage/Solid Waste	-150,000.00	-23,218.86	-12,826.49	-36,045.35	-113,954.65	-75.97%
<u>001-316-46-00-00</u>	Utility Tax - Priv Utils Cable	-85,000.00	-65,829.08	-7,877.59	-73,706.67	-11,293.33	-13.29%
<u>001-316-47-00-00</u>	Utility Tax - Priv Utils Telephone	-92,000.00	-20,468.86	-25,918.39	-46,387.25	-45,612.75	-49.58%
<u>001-316-48-00-00</u>	Utility Tax - Priv Utils Water	-340,000.00	0.00	-63,348.21	-63,348.21	-276,651.79	-81.37%
<u>001-316-49-00-00</u>	Utility Tax - Priv Utils Wastewater	-372,000.00	0.00	-90,481.27	-90,481.27	-281,518.73	-75.68%
<u>001-321-10-00-00</u>	Alcoholic Beverage Permits	0.00	121.73	0.00	121.73	-121.73	0.00%
<u>001-321-91-00-00</u>	Franchise Fees	-75,000.00	0.00	-67,443.78	-67,443.78	-7,556.22	-10.07%
<u>001-321-91-00-01</u>	Franchise Application Fees	0.00	0.00	-5,000.00	-5,000.00	5,000.00	0.00%
<u>001-321-99-00-02</u>	Other Business Licenses And Permits	-17,000.00	-3,363.75	-2,301.25	-5,665.00	-11,335.00	-66.68%
<u>001-322-10-00-00</u>	Building/Structures/Equip.	-400,000.00	-22,624.85	-58,859.40	-81,484.25	-318,515.75	-79.63%
<u>001-322-10-00-01</u>	Building Dept Plan Check / Review Fees	-250,000.00	-8,266.79	-33,937.50	-42,204.29	-207,795.71	-83.12%
<u>001-322-30-00-00</u>	Animal Licenses	-3,000.00	-1,350.00	-195.00	-1,545.00	-1,455.00	-48.50%
<u>001-322-90-00-00</u>	Other Non-Bus Lic/Permits	-4,000.00	-1,402.25	-807.00	-2,209.25	-1,790.75	-44.77%
<u>001-322-90-00-01</u>	Concealed Pistol License State Portion	-1,200.00	555.00	282.00	837.00	-2,037.00	-169.75%
<u>001-333-20-60-01</u>	DUI Emphasis Patrols Grant Program	-1,000.00	0.00	0.00	0.00	-1,000.00	-100.00%
<u>001-333-20-60-03</u>	Distacted Driving Emphasis Patrol Grant Program	-500.00	0.00	0.00	0.00	-500.00	-100.00%
<u>001-334-01-30-00</u>	WSP Fire Marshall Safety Program	-3,000.00	0.00	0.00	0.00	-3,000.00	-100.00%
<u>001-334-02-70-00</u>	Rec'n And Conservation Office Grant - Kiwanis Par	-25,000.00	0.00	0.00	0.00	-25,000.00	-100.00%
<u>001-334-03-10-05</u>	Dept Of Ecology - Solid Waste Enforcement Grant	-800.00	0.00	0.00	0.00	-800.00	-100.00%
<u>001-334-04-20-30</u>	St Grant Dept Of Commerce - Drug Task Force Gra	-60,000.00	-10,000.00	-5,000.00	-15,000.00	-45,000.00	-75.00%
<u>001-334-06-90-00</u>	State Grant-Other	-332,689.66	0.00	0.00	0.00	-332,689.66	-100.00%
<u>001-336-00-98-00</u>	Local Government Assistance Program	-180,394.00	0.00	-20,169.69	-20,169.69	-160,224.31	-88.82%
<u>001-336-06-51-00</u>	DUI & Other Criminal Justice Assistance	-1,600.00	-325.91	0.00	-325.91	-1,274.09	-79.63%
<u>001-336-06-94-00</u>	Liquor Excise Tax	-71,505.00	-16,654.22	0.00	-16,654.22	-54,850.78	-76.71%
<u>001-336-06-95-00</u>	Liquor Control Brd Profit	-74,670.00	0.00	-18,332.40	-18,332.40	-56,337.60	-75.45%
<u>001-342-10-00-00</u>	Law Enforcement Services	-3,000.00	-1,244.94	-211.08	-1,456.02	-1,543.98	-51.47%
<u>001-342-10-00-01</u>	Law Enforcement Services - Non LEOFF	-2,000.00	0.00	0.00	0.00	-2,000.00	-100.00%
<u>001-342-10-00-02</u>	Law Enforcement Services - DUI Restitution	-2,000.00	-184.58	0.00	-184.58	-1,815.42	-90.77%
<u>001-342-21-00-02</u>	Fireworks Permits For Sales	-200.00	0.00	0.00	0.00	-200.00	-100.00%
<u>001-342-21-51-00</u>	Intergov Fire Serv /MOB Reimbursement - Person	-50,000.00	-16,535.15	0.00	-16,535.15	-33,464.85	-66.93%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-342-21-51-01	Intergov Fire Serv /MOB Reimbursement - Equipm	-10,000.00	0.00	0.00	0.00	-10,000.00	-100.00%
001-342-40-00-01	Building Inspection Fees - Bldg Dept	-2,000.00	-198.00	-66.00	-264.00	-1,736.00	-86.80%
001-343-50-01-99	Sewer Inspection Fee	-3,000.00	0.00	-2,640.00	-2,640.00	-360.00	-12.00%
001-345-81-00-08	Preliminary Plat / PUD - P&D	-1,000.00	0.00	0.00	0.00	-1,000.00	-100.00%
001-345-81-00-09	Plats, Final P&D	-700.00	0.00	0.00	0.00	-700.00	-100.00%
001-345-81-00-10	Plats, Short P&D	-800.00	-1,600.00	0.00	-1,600.00	800.00	100.00%
001-345-81-00-12	Site Plan Application P&D	-3,500.00	0.00	-150.00	-150.00	-3,350.00	-95.71%
001-345-81-00-13	Site Plan Review; SF / MF (Up To 4 Units) P&D	-2,000.00	-182.00	-316.00	-498.00	-1,502.00	-75.10%
001-345-81-00-15	Zoning Amendments P&D	0.00	0.00	-69.00	-69.00	69.00	0.00%
001-345-83-00-00	Plan Checking Fees - Building Dept - Pass Through	-2,500.00	0.00	0.00	0.00	-2,500.00	-100.00%
001-345-83-00-04	Non-Plat - Engineering Review Fees	-500.00	0.00	0.00	0.00	-500.00	-100.00%
001-345-83-00-05	Plan Checking Fees - Engineering - Pass Through	-5,000.00	0.00	0.00	0.00	-5,000.00	-100.00%
001-345-83-00-06	Plan Review - Fire Department	-500.00	0.00	0.00	0.00	-500.00	-100.00%
001-345-86-00-00	Critical Areas Permit P&D	-400.00	0.00	0.00	0.00	-400.00	-100.00%
001-345-86-00-01	SEPA Related Mitigation Fees (Checklist) P&D	-1,000.00	0.00	0.00	0.00	-1,000.00	-100.00%
001-345-89-01-20	Planning & Development Costs - Pass Thru Charge	-20,000.00	-1,200.00	-724.80	-1,924.80	-18,075.20	-90.38%
001-345-89-01-25	Planning & Development Pass Thru Cost Admin. F	-3,500.00	0.00	-144.96	-144.96	-3,355.04	-95.86%
001-345-89-01-27	State Building Code Fee	-1,300.00	-109.50	-183.50	-293.00	-1,007.00	-77.46%
001-347-90-00-00	Farmer's Market Vendor Fees	-4,500.00	0.00	-380.00	-380.00	-4,120.00	-91.56%
001-347-90-00-01	Vendor Fees - Other Community Events	-200.00	-4.70	-135.00	-139.70	-60.30	-30.15%
001-347-90-00-02	Farmer's Market Pass-through Sales - SNAP/EBT	-500.00	0.00	0.00	0.00	-500.00	-100.00%
001-347-90-00-03	Fireworks Bonds	-100.00	0.00	0.00	0.00	-100.00	-100.00%
001-353-10-05-00	Traffic Infraction Penalties	-30,000.00	-5,215.93	-3,103.37	-8,319.30	-21,680.70	-72.27%
001-361-10-00-00	Unrealized Gain/Loss	0.00	10,398.69	-2,477.55	7,921.14	-7,921.14	0.00%
001-361-11-00-00	Investment Interest	-20,000.00	-22,453.16	-4,022.14	-26,475.30	6,475.30	32.38%
001-361-30-00-00	Realized Gain/Loss On Investments	0.00	2,129.73	0.00	2,129.73	-2,129.73	0.00%
001-361-40-00-00	Sales Interest	-2,500.00	-1,476.85	-808.53	-2,285.38	-214.62	-8.58%
001-361-40-00-43	Interest - Contract Bond Non-Rev	0.00	-1.14	0.00	-1.14	1.14	0.00%
001-361-41-00-00	Investment Interest - Purchased	-10,000.00	-807.81	0.00	-807.81	-9,192.19	-91.92%
001-362-00-00-02	Lease Payment (Annual) WWU Community Garde	-1.00	0.00	0.00	0.00	-1.00	-100.00%
001-362-00-50-01	Water Tower Space Rental	-90,000.00	-17,520.09	-9,062.27	-26,582.36	-63,417.64	-70.46%
001-367-11-00-02	Contributions/Gifts - Fire Dept	-10,000.00	0.00	0.00	0.00	-10,000.00	-100.00%
001-367-11-00-03	Contributions/Gifts - Police Dept	-20,000.00	-1,000.00	0.00	-1,000.00	-19,000.00	-95.00%
001-367-11-00-04	Contr/Donations - Private	-100,000.00	-215.00	-300.00	-515.00	-99,485.00	-99.49%
001-369-81-01-00	Bank's Over / Short	0.00	-396.10	2,298.27	1,902.17	-1,902.17	0.00%
001-369-91-00-00	Other Misc Revenue	-2,000.00	-4,381.00	-193.37	-4,574.37	2,574.37	128.72%
001-369-91-00-02	Misc - Police Fees	-1,000.00	-702.49	-0.92	-703.41	-296.59	-29.66%
001-369-91-00-10	Reimbursements/Refunds	-20,000.00	-1,001.64	-19,216.91	-20,218.55	218.55	1.09%
001-382-10-00-02	Developer Bond / Deposit For Project	-200,000.00	0.00	0.00	0.00	-200,000.00	-100.00%
001-382-10-00-03	Building Permit Deposit`	-10,000.00	0.00	0.00	0.00	-10,000.00	-100.00%
001-389-90-00-00	Other Non-Revenues	0.00	-180.00	-60.00	-240.00	240.00	0.00%
001-389-90-00-04	Deposits To Travel Advance Account	-3,000.00	0.00	0.00	0.00	-3,000.00	-100.00%
001-397-00-00-00	Interfund Transfer To CE	-75,000.00	0.00	0.00	0.00	-75,000.00	-100.00%
001-511-30-44-01	Advertising / Publication	2,000.00	0.00	0.00	0.00	2,000.00	100.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-511-60-10-00	Wages & Overtime	8,820.00	1,470.00	735.00	2,205.00	6,615.00	75.00%
001-511-60-20-00	Personnel Benefits	821.37	160.44	59.22	219.66	601.71	73.26%
001-511-60-31-00	Operating Supplies - Legislative	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-31-01	Office Supplies - Legislative	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-41-00	Professional Services	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-00	Travel - Council Pos. 1	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-01	Travel - Council Pos. 2	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-02	Travel - Council Pos. 3	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-03	Travel - Council Pos. 4	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-04	Travel - Council Pos. 5	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-43-05	Travel - Council Pos. 6	300.00	0.00	0.00	0.00	300.00	100.00%
001-511-60-43-06	Travel - Council Pos. 7	100.00	0.00	0.00	0.00	100.00	100.00%
001-511-60-48-00	Repairs And Maintenance	50.00	0.00	0.00	0.00	50.00	100.00%
001-511-60-49-00	Misc/Contingency Expense	200.00	0.00	0.00	0.00	200.00	100.00%
001-511-60-49-01	Miscellaneous	500.00	0.00	34.78	34.78	465.22	93.04%
001-511-60-49-02	Travel/Misc - Council Pos. 1	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-03	Travel/Misc - Council Pos. 2	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-04	Travel/Misc - Council Pos. 3	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-05	Travel/Misc - Council Pos. 4	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-06	Travel/Misc - Council Pos. 5	150.00	50.00	0.00	50.00	100.00	66.67%
001-511-60-49-07	Travel/Misc - Council Pos. 6	500.00	0.00	86.72	86.72	413.28	82.66%
001-511-60-49-08	Travel/Misc - Council Pos. 7	150.00	0.00	0.00	0.00	150.00	100.00%
001-511-60-49-09	Registrations/Fees - Training Classes & Seminars	300.00	0.00	0.00	0.00	300.00	100.00%
001-511-70-49-00	Lobbying Agreement - Port	15,600.00	2,400.00	1,200.00	3,600.00	12,000.00	76.92%
001-511-70-49-01	Lobbying Agreement - Federal	36,000.00	6,000.00	3,000.00	9,000.00	27,000.00	75.00%
001-512-52-41-02	Professional Services - Other Than Attorneys	90,000.00	35,808.49	0.00	35,808.49	54,191.51	60.21%
001-513-10-10-00	Wages & Overtime	63,241.65	10,371.92	5,270.32	15,642.24	47,599.41	75.27%
001-513-10-20-00	Personnel Benefits	19,550.38	3,289.60	1,636.30	4,925.90	14,624.48	74.80%
001-513-10-31-00	Operating Supplies - Executive	1,000.00	0.00	384.72	384.72	615.28	61.53%
001-513-10-31-01	Office Supplies - Executive	400.00	73.21	51.10	124.31	275.69	68.92%
001-513-10-41-00	Professional Services	0.00	11.24	4.26	15.50	-15.50	0.00%
001-513-10-42-00	Communications	1,500.00	126.30	239.00	365.30	1,134.70	75.65%
001-513-10-43-00	Travel Expense	4,000.00	729.74	1,442.25	2,171.99	1,828.01	45.70%
001-513-10-43-01	Travel/Training Staff	0.00	27.36	0.00	27.36	-27.36	0.00%
001-513-10-43-02	Travel / Training Mayor	1,700.00	46.48	783.75	830.23	869.77	51.16%
001-513-10-44-01	Advertising	420.00	405.95	0.00	405.95	14.05	3.35%
001-513-10-48-00	Repairs & Maintenance	100.00	0.00	3.96	3.96	96.04	96.04%
001-513-10-49-00	Miscellaneous	4,500.00	1,788.31	4,626.64	6,414.95	-1,914.95	-42.55%
001-513-10-49-02	Registrations/Fees - Training Classes & Seminars	2,000.00	200.00	0.00	200.00	1,800.00	90.00%
001-513-10-49-03	Travel Miscellaneous	50.00	0.00	0.00	0.00	50.00	100.00%
001-513-10-49-50	Misc. AWC Annual Dues / WWVCC Membership	8,300.00	7,694.00	0.00	7,694.00	606.00	7.30%
001-514-23-10-00	Wages & Overtime - Financial Services	74,511.55	8,801.00	6,145.38	14,946.38	59,565.17	79.94%
001-514-23-20-00	Personnel Benefits	27,353.00	3,192.62	2,314.82	5,507.44	21,845.56	79.87%
001-514-23-31-00	Operating Supplies - Budgeting, Accounting	200.00	0.00	266.95	266.95	-66.95	-33.48%

Detail vs Budget Report

Detail vs Budget Report		Date Range: 03/01/2024 - 03/31/2024						
Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
001-514-23-31-01	Office Supplies - Budgeting, Accounting	1,000.00	196.17	68.59	264.76	735.24	73.52%	
001-514-23-35-00	Small Tools/Minor Equip.	200.00	0.00	0.00	0.00	200.00	100.00%	
001-514-23-41-00	Professional Services	14,616.00	450.95	258.30	709.25	13,906.75	95.15%	
001-514-23-42-00	Communications	1,300.00	82.52	232.70	315.22	984.78	75.75%	
001-514-23-43-00	Travel	2,000.00	0.00	0.00	0.00	2,000.00	100.00%	
001-514-23-44-01	Advertising	1,000.00	127.82	0.00	127.82	872.18	87.22%	
001-514-23-48-00	Repairs & Maintenance	500.00	0.00	87.84	87.84	412.16	82.43%	
001-514-23-49-00	Miscellaneous	1,000.00	236.75	1.00	237.75	762.25	76.23%	
001-514-23-49-01	Registration Fees / Training Classes & Seminars	1,000.00	112.31	0.00	112.31	887.69	88.77%	
001-514-30-10-00	Wages/O.T. Record Services	60,156.02	9,027.93	4,741.38	13,769.31	46,386.71	77.11%	
001-514-30-20-00	Personnel Benefits	22,800.41	4,133.66	2,058.71	6,192.37	16,608.04	72.84%	
001-514-30-31-00	Operating Supplies - Records	350.00	0.00	0.00	0.00	350.00	100.00%	
001-514-30-31-01	Office Supplies - Records	550.00	31.46	21.96	53.42	496.58	90.29%	
001-514-30-35-00	Sm Tools/Minor Equip,	200.00	0.00	0.00	0.00	200.00	100.00%	
001-514-30-41-00	Prof Serv - Codification/Records Destruction	5,500.00	30.15	26.79	56.94	5,443.06	98.96%	
001-514-30-42-00	Communication	1,450.00	63.16	128.79	191.95	1,258.05	86.76%	
001-514-30-43-00	Travel	4,210.00	29.58	2,221.28	2,250.86	1,959.14	46.54%	
001-514-30-44-01	Advertising	100.00	0.00	0.00	0.00	100.00	100.00%	
001-514-30-48-00	Repairs & Maintenance	425.00	0.00	45.62	45.62	379.38	89.27%	
001-514-30-49-00	Miscellaneous	700.00	58.36	125.00	183.36	516.64	73.81%	
001-514-30-49-01	Registrations/Fees - Training Classes & Seminars	4,250.00	766.00	0.00	766.00	3,484.00	81.98%	
001-514-40-45-00	Intergovernmental Election Costs	12,000.00	9,818.00	0.00	9,818.00	2,182.00	18.18%	
001-514-40-49-00	Intergov. Services - Voter Registration	27,000.00	0.00	0.00	0.00	27,000.00	100.00%	
001-514-81-40-00	Concealed Pistol License Fee	1,000.00	505.75	282.00	787.75	212.25	21.23%	
001-515-31-10-00	Salary & Wages - City Attorney	60,334.98	9,881.08	5,027.88	14,908.96	45,426.02	75.29%	
001-515-31-20-00	Personnel Benefits	20,934.51	3,509.65	1,753.99	5,263.64	15,670.87	74.86%	
001-515-31-31-00	Operating Supplies - City Attorney	500.00	0.00	0.00	0.00	500.00	100.00%	
001-515-31-31-01	Office Supplies - City Attorney	250.00	0.00	0.00	0.00	250.00	100.00%	
001-515-31-35-00	Small Tools/Minor Equipment	150.00	0.00	0.00	0.00	150.00	100.00%	
001-515-31-41-00	Prof Legal Servs Retainer	8,000.00	0.00	0.00	0.00	8,000.00	100.00%	
001-515-31-41-01	Professional Legal Services	6,000.00	0.00	0.00	0.00	6,000.00	100.00%	
001-515-31-42-00	Communication - City Attorney	500.00	41.26	82.52	123.78	376.22	75.24%	
001-515-31-43-00	Travel - City Attorney	500.00	0.00	0.00	0.00	500.00	100.00%	
001-515-31-48-00	Repairs & Maintenance - City Attorney	250.00	0.00	27.14	27.14	222.86	89.14%	
001-515-31-49-00	Miscellaneous - City Attorney	855.00	209.72	0.00	209.72	645.28	75.47%	
001-515-31-49-01	Reg Fees / Train Classes & Seminars - City Atty	500.00	0.00	0.00	0.00	500.00	100.00%	
001-515-91-41-00	Professional Services - Legal - Indigent Defense	60,000.00	1,050.00	1,050.00	2,100.00	57,900.00	96.50%	
001-517-90-24-00	Employee Benefit Prg Cost	1,200.00	200.00	100.00	300.00	900.00	75.00%	
001-518-10-10-00	Salaries & Wages - HR	56,511.99	9,262.85	4,709.01	13,971.86	42,540.13	75.28%	
001-518-10-20-00	Personnel Benefits - HR	25,041.76	4,209.67	2,096.54	6,306.21	18,735.55	74.82%	
001-518-10-31-00	Operating Supplies - HR Administration	1,100.00	7.04	0.00	7.04	1,092.96	99.36%	
001-518-10-31-01	Office Supplies - HR Administration	800.00	175.64	154.77	330.41	469.59	58.70%	
001-518-10-31-02	Operating Supplies - HR Wellness	5,000.00	174.34	1,024.27	1,198.61	3,801.39	76.03%	
001-518-10-31-04	Operating Supplies - HR Wellness Grant Reimburs	205.00	0.00	0.00	0.00	205.00	100.00%	

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-518-10-41-00	Prof. Services - Labor Negotiations	1,000.00	2.40	0.00	2.40	997.60	99.76%
001-518-10-41-01	Professional Services	8,048.00	6,970.63	3.68	6,974.31	1,073.69	13.34%
001-518-10-42-00	Communications - HR	544.00	49.99	82.52	132.51	411.49	75.64%
001-518-10-43-00	Travel	1,600.00	0.00	0.00	0.00	1,600.00	100.00%
001-518-10-48-00	Repairs And Maintenance	750.00	0.00	0.00	0.00	750.00	100.00%
001-518-10-49-00	Miscellaneous	800.00	114.05	124.37	238.42	561.58	70.20%
001-518-10-49-01	Training / Class Registration Fees & Charges	1,400.00	0.00	0.00	0.00	1,400.00	100.00%
001-518-10-49-02	Train/Class Reg Fees & Charge - City-wide Educat	1,500.00	33.14	40.00	73.14	1,426.86	95.12%
001-518-20-10-00	Wages & Overtime	104,546.06	15,753.51	8,578.50	24,332.01	80,214.05	76.73%
001-518-20-20-00	Personnel Benefits	45,749.13	8,979.29	4,463.31	13,442.60	32,306.53	70.62%
001-518-20-31-00	Operating Supplies - Facilities	20,000.00	1,676.57	709.02	2,385.59	17,614.41	88.07%
001-518-20-31-01	Office Supplies - Facilities	500.00	26.25	0.00	26.25	473.75	94.75%
001-518-20-35-00	Sm Tools/Minor Equip	10,000.00	111.89	205.05	316.94	9,683.06	96.83%
001-518-20-41-00	Professional Services	500.00	348.66	394.80	743.46	-243.46	-48.69%
001-518-20-42-00	Communication	500.00	80.77	138.39	219.16	280.84	56.17%
001-518-20-43-00	Travel / Training	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-518-20-44-01	Advertising	500.00	0.00	0.00	0.00	500.00	100.00%
001-518-20-45-00	Operating Rentals/Leases	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-518-20-47-00	Public Utility Services	20,000.00	3,809.99	2,103.37	5,913.36	14,086.64	70.43%
001-518-20-47-01	Utilities - Annex Bldg	6,500.00	2,639.60	593.51	3,233.11	3,266.89	50.26%
001-518-20-48-00	Repairs & Maintenance	15,000.00	1,789.25	4,919.73	6,708.98	8,291.02	55.27%
001-518-20-48-02	Repairs & Maintenance Annex Bldg	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-518-20-49-00	Miscellaneous	750.00	0.00	0.00	0.00	750.00	100.00%
001-518-30-41-00	Professional Services - Janitorial	14,500.00	1,791.00	1,791.00	3,582.00	10,918.00	75.30%
001-518-30-46-00	Insurance	100,079.00	100,855.49	0.00	100,855.49	-776.49	-0.78%
001-521-10-10-00	Wages & Overtime	157,805.59	25,843.55	13,150.05	38,993.60	118,811.99	75.29%
001-521-10-20-00	Personnel Benefits	47,631.70	9,775.03	4,898.03	14,673.06	32,958.64	69.19%
001-521-10-31-00	Operating Supplies - Administration	1,400.00	0.00	399.59	399.59	1,000.41	71.46%
001-521-10-31-01	Office Supplies - Administration	500.00	32.84	426.27	459.11	40.89	8.18%
001-521-10-35-00	Sm Tools/Minor Equipment	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-521-10-41-00	Professional Services	7,000.00	1,324.00	538.00	1,862.00	5,138.00	73.40%
001-521-10-41-01	Prof Services - Labor Negotiations.	6,500.00	0.00	0.00	0.00	6,500.00	100.00%
001-521-10-41-03	Prof Services - Lexipol Consulting Service	4,000.00	0.00	0.00	0.00	4,000.00	100.00%
001-521-10-42-00	Communication	5,000.00	415.73	633.60	1,049.33	3,950.67	79.01%
001-521-10-43-00	Travel	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
001-521-10-44-01	Advertising	500.00	0.00	160.00	160.00	340.00	68.00%
001-521-10-48-00	Repairs & Maintenance	200.00	42.62	4.80	47.42	152.58	76.29%
001-521-10-49-00	Miscellaneous	2,500.00	314.99	645.00	959.99	1,540.01	61.60%
001-521-10-49-01	Registrations / Fees Training Classes & Seminars	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
001-521-10-49-02	Miscellaneous - PD Donations	6,700.00	0.00	503.28	503.28	6,196.72	92.49%
001-521-10-49-96	Interfund Rentals O & M	20,000.00	0.00	32,613.79	32,613.79	-12,613.79	-63.07%
001-521-19-10-00	Wages Support Serv	137,804.03	20,830.63	10,678.98	31,509.61	106,294.42	77.13%
001-521-19-20-00	Benefits Support Servs	54,090.77	9,061.75	4,494.34	13,556.09	40,534.68	74.94%
001-521-19-20-01	Benefits/Uniforms Support Services	400.00	0.00	0.00	0.00	400.00	100.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-521-19-31-00	Operating Supplies - Support Services	2,400.00	0.00	0.00	0.00	2,400.00	100.00%
001-521-19-31-01	Office Supplies - Support Services	2,500.00	39.64	284.29	323.93	2,176.07	87.04%
001-521-19-35-00	Sm Tools Support Servs	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-19-41-00	Prof Services Support Ser	5,705.00	84.59	110.70	195.29	5,509.71	96.58%
001-521-19-43-00	Travel Support Services	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-521-19-44-01	Advertising Support Servs	250.00	0.00	0.00	0.00	250.00	100.00%
001-521-19-45-00	Oper Rentals Support Serv	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-19-48-00	Repairs/Maint Support Ser	800.00	0.00	164.21	164.21	635.79	79.47%
001-521-19-49-00	Misc. Support Services	200.00	25.00	0.00	25.00	175.00	87.50%
001-521-19-49-01	Registrations / Fees - Training Classes / Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-19-49-01	WW SSMA New World Records Sys Support	20,000.00	19,261.47	0.00	19,261.47	738.53	3.69%
001-521-21-10-00	Wages Investigation	91,054.53	16,575.67	8,145.21	24,720.88	66,333.65	72.85%
001-521-21-20-00	Benefits - Investigation	29,086.65	5,764.39	2,829.31	8,593.70	20,492.95	70.45%
001-521-21-31-00	Operating Supplies - Investigation	1,500.00	0.00	439.73	439.73	1,060.27	70.68%
001-521-21-31-01	Office Supplies - Investigation	800.00	35.82	142.13	177.95	622.05	77.76%
001-521-21-35-00	Sm Tools/Equip Invest	500.00	0.00	0.00	0.00	500.00	100.00%
001-521-21-41-00	Prof Servs Investigation	1,500.00	771.16	167.83	938.99	561.01	37.40%
001-521-21-42-00	Communication Invest.	2,300.00	160.06	251.13	411.19	1,888.81	82.12%
001-521-21-43-00	Travel Investigation	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-21-48-00	Repairs/Maint Invest.	75.00	0.00	0.57	0.57	74.43	99.24%
001-521-21-49-00	Misc Investigation	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-521-21-49-01	Registration Fees - Training Classes & Seminars	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-521-22-10-00	Wages Patrol	1,003,689.13	149,376.14	74,122.63	223,498.77	780,190.36	77.73%
001-521-22-20-00	Benefits Patrol	293,169.78	49,218.36	26,230.23	75,448.59	217,721.19	74.26%
001-521-22-20-01	Benefits Uniforms Patrol	12,000.00	3,079.08	1,759.02	4,838.10	7,161.90	59.68%
001-521-22-20-03	Patrol Equipment & Clothing Allowance	5,400.00	1,344.43	180.43	1,524.86	3,875.14	71.76%
001-521-22-31-00	Operating Supplies - Patrol	5,000.00	160.14	0.00	160.14	4,839.86	96.80%
001-521-22-31-01	Office Supplies - Patrol	2,200.00	74.32	533.03	607.35	1,592.65	72.39%
001-521-22-32-00	Fuel Consumed Patrol	1,000.00	92.92	1.39	94.31	905.69	90.57%
001-521-22-35-00	Sm Tools/Equip Patrol	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-22-41-00	Prof Services Patrol	3,500.00	142.36	182.80	325.16	3,174.84	90.71%
001-521-22-42-00	Communication Patrol	9,000.00	660.16	1,275.09	1,935.25	7,064.75	78.50%
001-521-22-42-01	Patrol Air Cards - Communication	7,000.00	680.39	1,776.76	2,457.15	4,542.85	64.90%
001-521-22-48-00	Repairs/Maint. Patrol	500.00	0.00	251.49	251.49	248.51	49.70%
001-521-22-49-00	Miscellaneous Patrol	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-22-49-01	Intergov Servs Patrol - Dispatch Charges	259,411.00	129,764.80	0.00	129,764.80	129,646.20	49.98%
001-521-22-49-02	WW PD Support/Maint MDT Software	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-22-49-96	Interfund Rentals O & M	20,000.00	0.00	32,613.79	32,613.79	-12,613.79	-63.07%
001-521-22-49-00	Wages Spec Unit	0.00	12,423.67	6,363.30	18,786.97	-18,786.97	0.00%
001-521-23-20-00	Benefits Spec Unit	0.00	4,374.38	2,313.38	6,687.76	-6,687.76	0.00%
001-521-30-10-01	Wages - Drug Task Force	90,153.00	15,809.33	7,642.02	23,451.35	66,701.65	73.99%
001-521-30-20-01	Benefits - Drug Task Force	23,975.08	5,623.68	2,751.89	8,375.57	15,599.51	65.07%
001-521-30-31-00	Operating Supplies - Crime Prevention	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-30-31-01	Office Supplies - Crime Prevention	100.00	0.00	0.00	0.00	100.00	100.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-521-30-49-00	Misc Crime Prevention	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-30-49-06	Registrations/Fees - Training Classes & Seminars	300.00	0.00	0.00	0.00	300.00	100.00%
001-521-40-31-00	Operating Supplies - Training	15,000.00	11,224.44	0.00	11,224.44	3,775.56	25.17%
001-521-40-31-01	Office Supplies - Training	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-40-41-00	Prof Services Training	3,000.00	75.00	75.00	150.00	2,850.00	95.00%
001-521-40-43-00	Travel Training	10,000.00	283.75	50.16	333.91	9,666.09	96.66%
001-521-40-48-00	Repairs/Maint Training	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-40-49-01	Registrations/Fees - Training Classes & Seminars	20,000.00	3,099.65	0.00	3,099.65	16,900.35	84.50%
001-521-70-10-00	Wages Traffic	334,563.03	49,791.91	24,707.54	74,499.45	260,063.58	77.73%
001-521-70-10-04	Wages - Hwy Safety CFDA#20.600 Grant Program	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-521-70-20-00	Benefits Traffic	97,723.27	16,404.00	8,742.54	25,146.54	72,576.73	74.27%
001-521-70-20-06	BVFF Pension & Disability Payments	180.00	0.00	0.00	0.00	180.00	100.00%
001-521-70-31-00	Operating Supplies - Traffic	250.00	5.66	0.00	5.66	244.34	97.74%
001-521-70-31-01	Office Supplies - Traffic	75.00	24.78	177.71	202.49	-127.49	-169.99%
001-521-70-35-00	Sm Tools Traffic	200.00	0.00	0.00	0.00	200.00	100.00%
001-521-70-35-01	Small Tools DUI Emphasis Funded	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-521-70-41-00	Prof Services Traffic	250.00	0.00	0.00	0.00	250.00	100.00%
001-521-70-48-00	Repairs/Maint Traffic	250.00	0.00	0.00	0.00	250.00	100.00%
001-521-70-49-00	Miscellaneous Traffic	100.00	0.00	0.00	0.00	100.00	100.00%
001-521-70-49-96	Interfund Rentals - O & M	20,000.00	0.00	32,613.79	32,613.79	-12,613.79	-63.07%
001-522-10-10-00	Wages & Overtime	48,102.80	7,823.04	3,899.89	11,722.93	36,379.87	75.63%
001-522-10-20-00	Personnel Benefits	14,410.57	2,849.38	1,286.75	4,136.13	10,274.44	71.30%
001-522-10-20-01	Other Benefits - Uniforms	300.00	63.20	11.98	75.18	224.82	74.94%
001-522-10-31-00	Operating Supplies - Administration	500.00	0.00	0.00	0.00	500.00	100.00%
001-522-10-31-01	Office Supplies - Administration	500.00	0.00	16.39	16.39	483.61	96.72%
001-522-10-35-00	Sm Tools & Minor Equipmnt	250.00	0.00	0.00	0.00	250.00	100.00%
001-522-10-41-00	Prof Serv - Comprehens Analysis Of FD Services	500.00	0.00	0.00	0.00	500.00	100.00%
001-522-10-41-02	Professional Services - Admin	6,000.00	0.00	154.75	154.75	5,845.25	97.42%
001-522-10-42-00	Communication	1,300.00	117.88	154.65	272.53	1,027.47	79.04%
001-522-10-43-00	Travel	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
001-522-10-44-01	Advertising	500.00	0.00	0.00	0.00	500.00	100.00%
001-522-10-48-00	Repairs & Maintenance	750.00	176.06	51.37	227.43	522.57	69.68%
001-522-10-49-00	Miscellaneous	3,500.00	502.38	203.95	706.33	2,793.67	79.82%
001-522-10-49-01	Registrations/Fees - Training Classes & Seminars	3,000.00	0.00	625.00	625.00	2,375.00	79.17%
001-522-20-10-00	Wages Fire	151,625.99	27,572.78	13,874.56	41,447.34	110,178.65	72.66%
001-522-20-10-01	Stipends (Volunteers)	35,000.00	6,598.07	3,620.69	10,218.76	24,781.24	70.80%
001-522-20-20-00	Benefits Fire	48,801.65	11,021.60	5,344.77	16,366.37	32,435.28	66.46%
001-522-20-20-01	Benefits (Volunteers)	3,700.00	772.69	289.02	1,061.71	2,638.29	71.31%
001-522-20-20-02	Benefits - Mobilization	0.00	0.00	0.14	0.14	-0.14	0.00%
001-522-20-20-03	Uniforms - Volunteers	8,000.00	445.86	363.48	809.34	7,190.66	89.88%
001-522-20-20-04	Uniforms - FT Firefighter	4,000.00	0.00	0.00	0.00	4,000.00	100.00%
001-522-20-31-00	Operating Supplies - Suppression	3,500.00	3,115.97	1,477.46	4,593.43	-1,093.43	-31.24%
001-522-20-31-01	Office Supplies - Suppression	300.00	14.94	0.00	14.94	285.06	95.02%
001-522-20-31-02	Fire Mobilization - Protective Equipment	2,000.00	0.00	113.36	113.36	1,886.64	94.33%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-522-20-31-03	Radios/Pagers - Parts & Supplies	750.00	0.00	0.00	0.00	750.00	100.00%
001-522-20-31-04	Oper Supplies - Vehicles	0.00	0.00	63.77	63.77	-63.77	0.00%
001-522-20-32-00	Fuel - Suppression	2,000.00	359.57	188.01	547.58	1,452.42	72.62%
001-522-20-32-02	Fire Mobilization - Fuel Consumed	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
001-522-20-35-00	Sm Tools/Equipment	1,000.00	415.06	52.60	467.66	532.34	53.23%
001-522-20-35-01	Small Tools Vehicle	500.00	0.00	565.78	565.78	-65.78	-13.16%
001-522-20-35-02	Fire Mobilization - Sm Tools / Equipment	800.00	0.00	0.00	0.00	800.00	100.00%
001-522-20-41-00	Fire Dept Personnel Physicals	3,000.00	0.00	130.00	130.00	2,870.00	95.67%
001-522-20-42-00	Communication - Air Cards For MDTs	2,500.00	240.06	480.12	720.18	1,779.82	71.19%
001-522-20-48-00	Repairs/Maintenance	4,500.00	134.72	195.66	330.38	4,169.62	92.66%
001-522-20-48-02	Fire Mobilization - Repairs & Maint.	100.00	5.44	10.88	16.32	83.68	83.68%
001-522-20-49-00	Misc Fire	100.00	0.00	0.00	0.00	100.00	100.00%
001-522-20-49-02	Fire Mobilization - Misc. Expense	500.00	0.00	0.00	0.00	500.00	100.00%
001-522-20-49-04	Intergov Services - Dispatch Charges	36,000.00	17,242.50	0.00	17,242.50	18,757.50	52.10%
001-522-20-49-06	BVFF Pension & Disability Payments	1,800.00	0.00	1,260.00	1,260.00	540.00	30.00%
001-522-20-49-96	Interfund Rentals - O & M	15,000.00	0.00	14,780.99	14,780.99	219.01	1.46%
001-522-30-10-00	Wages & OT	43,914.00	6,991.65	3,297.50	10,289.15	33,624.85	76.57%
001-522-30-20-00	Benefits	19,465.47	3,597.90	1,732.24	5,330.14	14,135.33	72.62%
001-522-30-20-01	Other Benefits/Uniforms	300.00	0.00	0.00	0.00	300.00	100.00%
001-522-30-31-00	Operating Supplies - Prevention / Investigation	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-522-30-31-01	Office Supplies - Prevention / Investigation	200.00	0.00	0.00	0.00	200.00	100.00%
001-522-30-42-00	Communication	1,000.00	41.26	82.52	123.78	876.22	87.62%
001-522-30-43-00	Travel	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-522-30-48-00	Repairs/Maintenance	100.00	0.00	0.00	0.00	100.00	100.00%
001-522-30-49-00	Miscellaneous	750.00	0.00	0.00	0.00	750.00	100.00%
001-522-45-10-00	Wages & OT	63,229.40	12,495.41	6,781.56	19,276.97	43,952.43	69.51%
001-522-45-20-00	Benefits	11,818.64	3,266.16	1,688.78	4,954.94	6,863.70	58.08%
001-522-45-20-03	Uniforms - FT Firefighter	300.00	0.00	0.00	0.00	300.00	100.00%
001-522-45-31-00	Operating Supplies - Training	5,000.00	2,121.02	1,411.46	3,532.48	1,467.52	29.35%
001-522-45-31-01	Office Supplies - Training	250.00	562.68	5,337.68	5,900.36	-5,650.36	-2,260.14%
001-522-45-43-00	Travel	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
001-522-45-48-00	Repairs/Maintenance	150.00	0.00	0.00	0.00	150.00	100.00%
001-522-45-49-00	Miscellaneous	2,500.00	0.00	485.27	485.27	2,014.73	80.59%
001-522-45-49-01	Registrations/Fees - Training Classes & Seminars	5,000.00	0.00	1,624.21	1,624.21	3,375.79	67.52%
001-522-50-31-00	Operating Supplies - Facilities	4,000.00	112.47	1,564.31	1,676.78	2,323.22	58.08%
001-522-50-31-01	Office Supplies - Facilities	100.00	0.00	0.00	0.00	100.00	100.00%
001-522-50-35-00	Small Tools/Equipment	150.00	0.00	0.00	0.00	150.00	100.00%
001-522-50-47-00	Public Utility Services	20,000.00	6,020.69	2,553.21	8,573.90	11,426.10	57.13%
001-522-50-48-00	Repairs/Maintenance	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
001-522-50-49-00	Miscellaneous	150.00	0.00	185.12	185.12	-35.12	-23.41%
001-523-60-41-00	Professional Services	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
001-523-60-49-00	Miscellaneous	150.00	0.00	0.00	0.00	150.00	100.00%
001-523-60-49-01	Intergov Services - Cnty Jail Services	35,000.00	10,577.70	4,028.21	14,605.91	20,394.09	58.27%
001-524-10-10-00	Wages - Bldg Clerical	20,425.06	3,349.32	1,702.40	5,051.72	15,373.34	75.27%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-524-10-20-00	Benefits - Bldg Clerical	13,404.73	2,271.07	1,127.99	3,399.06	10,005.67	74.64%
001-524-20-10-00	Wages & OT	129,353.39	21,209.37	10,779.50	31,988.87	97,364.52	75.27%
001-524-20-20-00	Benefits	67,512.86	11,732.26	5,853.92	17,586.18	49,926.68	73.95%
001-524-20-31-00	Operating Supplies - Bldg. Inspection	1,200.00	0.00	0.00	0.00	1,200.00	100.00%
001-524-20-31-01	Office Supplies - Bldg. Inspection	500.00	32.59	52.72	85.31	414.69	82.94%
001-524-20-35-00	Sm Tools/Equipment	450.00	0.00	0.00	0.00	450.00	100.00%
001-524-20-41-00	Professional Services	2,000.00	8.51	12.60	21.11	1,978.89	98.94%
001-524-20-41-01	Plan Check Professional Services	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-524-20-42-00	Communication	2,893.00	254.24	450.56	704.80	2,188.20	75.64%
001-524-20-43-00	Travel	4,560.00	0.00	0.00	0.00	4,560.00	100.00%
001-524-20-48-00	Repairs/Maintenance	200.00	0.00	27.43	27.43	172.57	86.29%
001-524-20-49-00	Miscellaneous	400.00	0.00	0.00	0.00	400.00	100.00%
001-524-20-49-01	Training Class Registration Costs - Bldg Dept	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
001-525-60-49-00	Intergov Servs Emergency Management Cnty	9,400.00	25,025.00	0.00	25,025.00	-15,625.00	-166.22%
001-548-68-49-96	INF ER&R From CE O&M Costs	40,000.00	0.00	35,168.98	35,168.98	4,831.02	12.08%
001-554-30-10-00	Wages Special Enforcement	60,494.91	9,918.00	5,042.00	14,960.00	45,534.91	75.27%
001-554-30-20-00	Benefits	30,683.87	6,417.10	3,201.74	9,618.84	21,065.03	68.65%
001-554-30-20-01	Uniforms	500.00	0.00	0.00	0.00	500.00	100.00%
001-554-30-31-00	Operating Supplies - Special Enforcement	500.00	72.42	0.00	72.42	427.58	85.52%
001-554-30-31-01	Office Supplies - Special Enforcement	300.00	19.82	142.16	161.98	138.02	46.01%
001-554-30-35-00	Sm Tools/Equipment	75.00	0.00	0.00	0.00	75.00	100.00%
001-554-30-41-00	Professional Services	10,000.00	1,000.00	3,000.00	4,000.00	6,000.00	60.00%
001-554-30-42-00	Communications - Special Enforcement	1,500.00	102.42	330.69	433.11	1,066.89	71.13%
001-554-30-43-00	Travel	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-554-30-48-00	Repairs/maintenance	20.00	0.00	0.00	0.00	20.00	100.00%
001-554-30-49-00	Miscellaneous	40.00	0.00	61.25	61.25	-21.25	-53.13%
001-554-30-49-01	Registrations/Fees - Training Classes & Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
001-554-30-49-96	Interfund Rentals - O & M	2,300.00	0.00	4,259.75	4,259.75	-1,959.75	-85.21%
001-558-50-40-00	State Bldg Code Fee	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-558-60-10-00	Wages & OT	107,916.37	17,656.18	8,970.45	26,626.63	81,289.74	75.33%
001-558-60-20-00	Personnel Benefits	52,229.35	8,943.63	4,463.74	13,407.37	38,821.98	74.33%
001-558-60-31-00	Operating Supplies - Planning	500.00	0.00	0.00	0.00	500.00	100.00%
001-558-60-31-01	Office Supplies - Planning	300.00	0.00	56.89	56.89	243.11	81.04%
001-558-60-41-00	Professional Services	100,000.00	2,766.27	14.53	2,780.80	97,219.20	97.22%
001-558-60-42-00	Communication	1,500.00	74.11	318.25	392.36	1,107.64	73.84%
001-558-60-43-00	Travel	1,400.00	0.00	0.00	0.00	1,400.00	100.00%
001-558-60-44-01	Advertising	2,500.00	305.44	0.00	305.44	2,194.56	87.78%
001-558-60-48-00	Repairs And Maintenance	1,400.00	0.00	70.97	70.97	1,329.03	94.93%
001-558-60-49-00	Miscellaneous	2,000.00	521.51	0.00	521.51	1,478.49	73.92%
001-558-60-49-01	Registrations/Fees - Training Classes & Seminars	600.00	0.00	0.00	0.00	600.00	100.00%
001-558-60-49-02	Intergov Services	5,200.00	0.00	0.00	0.00	5,200.00	100.00%
001-558-70-41-00	Community Development / Planning Prof Servs	10,000.00	649.80	0.00	649.80	9,350.20	93.50%
001-558-70-49-00	Economic Development - Miscellaneous	5,000.00	539.45	0.00	539.45	4,460.55	89.21%
001-558-75-41-01	Planning & Development Costs - Pass Thru	15,000.00	600.00	0.00	600.00	14,400.00	96.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-566-00-49-00	Intergovernmentl Services	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
001-573-90-31-00	Operating Supplies - Community Events	10,000.00	4.35	195.73	200.08	9,799.92	98.00%
001-573-90-31-01	Office Supplies - Community Events	500.00	0.00	0.00	0.00	500.00	100.00%
001-573-90-35-00	Sm Tools/Minor Equip.	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
001-573-90-40-02	Farmer's Market Pass-through Payments - SNAP/E	1,400.00	0.00	0.00	0.00	1,400.00	100.00%
001-573-90-40-02	Farmer Market Pass-through Process - State Matc	1,400.00	0.00	0.00	0.00	1,400.00	100.00%
001-573-90-40-03	Farmer Market Pass-through Process - DOH Kid Ca	1,400.00	0.00	0.00	0.00	1,400.00	100.00%
001-573-90-40-05	Professional Services - Community Events	50,000.00	171.79	0.00	171.79	49,828.21	99.66%
001-573-90-41-00	Professional Services - Blue Mountain United Way	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
001-573-90-41-02	Professional Services - Community Grant	0.00	308.00	0.00	308.00	-308.00	0.00%
001-573-90-41-03	Communications - Community Events	1,000.00	81.27	162.54	243.81	756.19	75.62%
001-573-90-42-00	Advertising	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
001-573-90-44-01	Repairs & Maintenance - Community Events	500.00	0.00	0.00	0.00	500.00	100.00%
001-573-90-48-00	Miscellaneous	10,000.00	0.00	231.27	231.27	9,768.73	97.69%
001-573-90-49-01	Community Assistance Program	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
001-576-80-10-00	Wages	60,826.03	10,069.93	5,054.00	15,123.93	45,702.10	75.14%
001-576-80-20-00	Benefits	35,008.55	7,055.41	3,544.54	10,599.95	24,408.60	69.72%
001-576-80-20-01	Uniforms / Other Benefits	250.00	0.00	200.00	200.00	50.00	20.00%
001-576-80-31-00	Operating Supplies - Parks	12,000.00	160.35	1,265.12	1,425.47	10,574.53	88.12%
001-576-80-35-00	Sm Tools/Equipment	750.00	357.62	0.00	357.62	392.38	52.32%
001-576-80-41-00	Professional Services	750.00	18.00	0.00	18.00	732.00	97.60%
001-576-80-42-00	Communication	300.00	0.00	0.00	0.00	300.00	100.00%
001-576-80-45-00	Operating Rentals	300.00	128.95	-116.55	12.40	287.60	95.87%
001-576-80-47-00	Utility Services	31,000.00	3,140.63	1,580.51	4,721.14	26,278.86	84.77%
001-576-80-48-00	Repairs/Maintenance	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
001-576-80-49-00	Miscellaneous	5,000.00	0.00	24.94	24.94	4,975.06	99.50%
001-576-80-49-01	Intergov Services	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-576-80-49-02	Registration Fees / Training Classes & Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
001-576-81-10-00	Wages & OT	46,968.85	6,198.12	3,148.45	9,346.57	37,622.28	80.10%
001-576-81-20-00	Personnel Benefits	20,617.67	3,425.82	1,698.38	5,124.20	15,493.47	75.15%
001-576-81-31-00	Operating Supplies - Parks Administration	200.00	0.00	0.00	0.00	200.00	100.00%
001-576-81-31-01	Office Supplies - Parks Administration	200.00	15.48	11.57	27.05	172.95	86.48%
001-576-81-42-00	Communication	500.00	43.76	41.17	84.93	415.07	83.01%
001-576-81-43-00	Travel	750.00	2.26	0.00	2.26	747.74	99.70%
001-576-81-44-01	Advertising	0.00	71.48	469.16	540.64	-540.64	0.00%
001-576-81-49-00	Miscellaneous	500.00	0.00	0.00	0.00	500.00	100.00%
001-582-10-00-03	Refund Of Fireworks Bonds	100.00	0.00	0.00	0.00	100.00	100.00%
001-589-90-00-00	Other Non-Expenditures	500.00	1,605.43	-1,045.43	560.00	-60.00	-12.00%
001-589-90-00-04	Travel Account Expenditures	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
001-589-90-00-10	Covid-19 Reimbursement	0.00	319.54	335.56	655.10	-655.10	0.00%
001-594-14-64-00	Machinery & Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
001-594-14-64-01	Machinery & Equipment	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
001-594-18-64-16	Machinery And Equipment - HR	250.00	0.00	0.00	0.00	250.00	100.00%
001-594-18-64-19	Machinery/Equipment	302,000.00	0.00	0.00	0.00	302,000.00	100.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-594-21-64-01	Machinery Investigation	8,700.00	0.00	0.00	0.00	8,700.00	100.00%
001-594-21-64-02	Machinery/Equip Patrol	20,000.00	5,452.31	10,053.66	15,505.97	4,494.03	22.47%
001-594-21-64-05	WASPC TrafficSafety Grant	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-594-21-64-09	Equipment Purchases - Traffic Policing	2,500.00	4,747.73	0.00	4,747.73	-2,247.73	-89.91%
001-594-21-64-10	Machinery & Equipment - Grant Funded	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-594-21-64-11	Machinery & Equipment - Support Svcs	4,200.00	0.00	0.00	0.00	4,200.00	100.00%
001-594-21-64-12	Wildhorse Camera Grant	2,000.00	25,001.00	0.00	25,001.00	-23,001.00	-1,150.05%
001-594-21-64-55	Machinery/Equipment - Special Enforcement	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-594-22-64-10	Equipment - Radios & Pagers (Fire)	19,500.00	220.82	0.00	220.82	19,279.18	98.87%
001-594-22-64-20	Machinery/Equipment	20,000.00	0.00	7,442.29	7,442.29	12,557.71	62.79%
001-594-22-64-40	Train Equip/Software/Matls - WSP FF Train Progra	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-594-22-64-50	Machinery/Equipment	8,000.00	0.00	0.00	0.00	8,000.00	100.00%
001-594-58-64-01	Machinery & Equipment	300.00	0.00	0.00	0.00	300.00	100.00%
001-594-76-61-00	Land & Land Improvements - Parks	20,000.00	0.00	0.00	0.00	20,000.00	100.00%
001-594-76-63-00	Other Improvements - Parks	100,000.00	5,621.80	0.00	5,621.80	94,378.20	94.38%
001-597-00-00-01	Interfund Transfer CE/Sts	700,000.00	0.00	175,000.00	175,000.00	525,000.00	75.00%
001-597-00-00-03	Transfers-Out - CE To SCCF #101	0.00	0.00	0.00	0.00	0.00	0.00%
001-597-00-00-12	Transfer To Technology Reserve Fund	575,000.00	164,000.00	63,750.00	227,750.00	347,250.00	60.39%
001-597-00-00-15	Transfers-Out - CE To Bldg Facility Maint. Reserve	200,000.00	0.00	50,000.00	50,000.00	150,000.00	75.00%
001-597-00-00-20	CARS GO Bond Payment - INF To 201 Bond Fun	489,050.00	0.00	0.00	0.00	489,050.00	100.00%
001-597-00-00-50	Transfer To ER&R For Police Vehicle Purchase	0.00	5,000.00	0.00	5,000.00	-5,000.00	0.00%
001-597-00-00-61	Interfund Transf From CE To Empl Bene Reserv #6	50,000.00	0.00	12,500.00	12,500.00	37,500.00	75.00%
001-597-00-04-04	IF Transf To SW Cap For ARPA Exp (CFDA # 21.027)	7,446.00	0.00	0.00	0.00	7,446.00	100.00%
001-597-00-15-21	Transfer To 320 For Equipment Replacement	473,351.00	100,000.00	18,337.75	118,337.75	355,013.25	75.00%
001-597-00-15-24	Transfer To 320 For Equipment Replacement	0.00	0.00	50,000.00	50,000.00	-50,000.00	0.00%
001-597-00-15-26	Transfer To 320 For Equipment Replacement	0.00	0.00	81,250.00	81,250.00	-81,250.00	0.00%
Totals:		-2,602.59	639,443.48	374,518.23	1,013,961.71	-1,016,564.30	
Totals:		-2,602.59	639,443.48	374,518.23	1,013,961.71	-1,016,564.30	
Totals:		-2,602.59	639,443.48	374,518.23	1,013,961.71	-1,016,564.30	
001 - Current Expense Fund Totals:		-2,602.59	639,443.48	374,518.23	1,013,961.71	-1,016,564.30	
005 - Current Expense Reserve Fund							
005-361-10-00-05	Unrealized Gain/Loss	0.00	1,865.45	-444.37	1,421.08	-1,421.08	0.00%
005-361-11-00-05	Investment Interest	-5,000.00	-1,938.03	-1,341.40	-3,279.43	-1,720.57	-34.41%
005-361-30-00-05	Realized Gain/Loss On Investments	0.00	382.06	0.00	382.06	-382.06	0.00%
005-361-41-00-05	Investment Interest - Purchased	0.00	-144.92	0.00	-144.92	144.92	0.00%
005-514-29-41-05	Banking Service Fees/Charges	20.00	6.01	2.36	8.37	11.63	58.15%
Totals:		-4,980.00	170.57	-1,783.41	-1,612.84	-3,367.16	
Totals:		-4,980.00	170.57	-1,783.41	-1,612.84	-3,367.16	
Totals:		-4,980.00	170.57	-1,783.41	-1,612.84	-3,367.16	
005 - Current Expense Reserve Fund Totals:		-4,980.00	170.57	-1,783.41	-1,612.84	-3,367.16	

012 - Technology Reserve Fund

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
012-361-10-00-20	Unrealized Gain/Loss	0.00	1,566.47	-373.15	1,193.32	-1,193.32	0.00%
012-361-11-00-20	Interest Earned - Technology Reserve Fund	-4,000.00	-1,283.60	-571.17	-1,854.77	-2,145.23	-53.63%
012-361-30-00-20	Realized Gain/Loss On Investments	0.00	320.83	0.00	320.83	-320.83	0.00%
012-361-41-00-20	Investment Interest - Purchased	0.00	-121.69	0.00	-121.69	121.69	0.00%
012-397-00-00-13	Interfund Transfer CE To Tech Reserve Fund	-575,000.00	-164,000.00	-63,750.00	-227,750.00	-347,250.00	-60.39%
012-514-20-41-00	Professional Financial / Banking Costs	20.00	5.05	1.98	7.03	12.97	64.85%
012-518-88-41-00	Professional Technology Services	89,236.00	10,093.88	4,071.90	14,165.78	75,070.22	84.13%
012-518-88-41-01	Professional Technology Services-Data Storage	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
012-518-89-10-00	Salaries & Wages	63,901.20	10,988.65	5,170.00	16,158.65	47,742.55	74.71%
012-518-89-20-00	Benefits	40,079.83	6,861.26	3,338.90	10,200.16	29,879.67	74.55%
012-518-89-31-00	Operating Supplies - Data Processing	0.00	1,382.15	0.00	1,382.15	-1,382.15	0.00%
012-518-89-31-01	Office Supplies - Data Processing	500.00	0.00	0.00	0.00	500.00	100.00%
012-518-89-35-00	Sm Tools/Minor Equipment	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
012-518-89-41-00	Professional Services	3,265.00	0.00	0.00	0.00	3,265.00	100.00%
012-518-89-42-00	Communication	3,268.08	481.27	282.52	763.79	2,504.29	76.63%
012-518-89-43-00	Travel / Training	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
012-518-89-45-00	Operating Rentals/Leases	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
012-518-89-48-00	Repairs & Maintenance	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
012-518-89-49-01	Registration Fees - Training Classes & Seminars	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
012-591-18-75-05	Cap Leases & Installment Purchas - Postage Meter	1,558.00	389.43	0.00	389.43	1,168.57	75.00%
012-591-21-75-01	Cap Leases & Installment Purchas - Police Dept	43,800.00	38,792.86	3,340.89	42,133.75	1,666.25	3.80%
012-591-58-75-04	Cap Leases & Installment Purchas - CD Copier Lea	2,805.00	489.50	233.75	723.25	2,081.75	74.22%
012-594-18-64-00	Machinery / Equipment	600.00	0.00	0.00	0.00	600.00	100.00%
012-594-18-64-01	Machinery & Equipment - Technology	89,204.00	42,051.28	0.00	42,051.28	47,152.72	52.86%
012-594-18-64-02	Machinery & Equipment	34,000.00	0.00	0.00	0.00	34,000.00	100.00%
012-594-18-64-03	Software / Software Update Purchases	304,244.00	24,622.49	76,989.45	101,611.94	202,632.06	66.60%
Totals:		108,981.11	-27,360.17	28,735.07	1,374.90	107,606.21	
Totals:		108,981.11	-27,360.17	28,735.07	1,374.90	107,606.21	
Totals:		108,981.11	-27,360.17	28,735.07	1,374.90	107,606.21	
012 - Technology Reserve Fund Totals:		108,981.11	-27,360.17	28,735.07	1,374.90	107,606.21	
061 - Employee Benefit Reserve Fund							
061-361-10-00-61	Unrealized Gain/Loss	0.00	1,579.31	-376.21	1,203.10	-1,203.10	0.00%
061-361-11-00-61	Investment Interest-Employee Benefit Reserve	-4,000.00	-1,532.66	-955.92	-2,488.58	-1,511.42	-37.79%
061-361-30-00-61	Realized Gain/Loss On Investments	0.00	323.46	0.00	323.46	-323.46	0.00%
061-361-41-00-61	Investment Interest - Purchased	0.00	-122.69	0.00	-122.69	122.69	0.00%
061-397-00-00-61	IF Trans From CE Fund To Employee Benefit Resv Fu	-50,000.00	0.00	-12,500.00	-12,500.00	-37,500.00	-75.00%
061-518-10-41-50	Professional Services-Banking Fees	25.00	5.08	2.00	7.08	17.92	71.68%
061-518-61-20-01	Postemployment Benefits - Med Exp Reimb LEOFF	100,000.00	560.00	20,372.00	20,932.00	79,068.00	79.07%
061-518-61-20-02	Postemployment Benefits - Ins Premiums LEOFF 1	12,450.00	1,550.28	775.14	2,325.42	10,124.58	81.32%
Totals:		58,475.00	2,362.78	7,317.01	9,679.79	48,795.21	
Totals:		58,475.00	2,362.78	7,317.01	9,679.79	48,795.21	

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Totals:		58,475.00	2,362.78	7,317.01	9,679.79	48,795.21	
061 - Employee Benefit Reserve Fund Totals:		58,475.00	2,362.78	7,317.01	9,679.79	48,795.21	
100 - Street Fund							
100-322-40-00-00	Street & Curb Permits	-6,000.00	-925.00	-500.00	-1,425.00	-4,575.00	-76.25%
100-336-00-71-00	Multimodal Transportation æ“ Cities	-12,812.00	0.00	0.00	0.00	-12,812.00	-100.00%
100-336-00-87-00	Motor Veh Fuel Tax St.	-185,000.00	-26,210.67	-17,721.41	-43,932.08	-141,067.92	-76.25%
100-361-10-00-01	Unrealized Gain/Loss	0.00	857.86	-204.35	653.51	-653.51	0.00%
100-361-11-00-01	Investment Interest	-1,500.00	-830.05	-289.92	-1,119.97	-380.03	-25.34%
100-361-30-00-01	Realized Gain/Loss On Investments	0.00	175.70	0.00	175.70	-175.70	0.00%
100-361-41-00-01	Investment Interest - Purchased	0.00	-66.64	0.00	-66.64	66.64	0.00%
100-369-91-00-01	Other Misc. Revenue	0.00	-132.64	0.00	-132.64	132.64	0.00%
100-397-00-00-01	Transfer From CE To Sts	-700,000.00	0.00	-175,000.00	-175,000.00	-525,000.00	-75.00%
100-542-30-10-00	Wages & OT	103,502.18	14,144.65	7,219.32	21,363.97	82,138.21	79.36%
100-542-30-20-00	Benefits	50,056.11	8,099.33	4,031.23	12,130.56	37,925.55	75.77%
100-542-30-20-01	Benefits - Uniforms	500.00	0.00	530.13	530.13	-30.13	-6.03%
100-542-30-31-00	Operating Supplies - Traveled Way	25,000.00	3,481.90	220.59	3,702.49	21,297.51	85.19%
100-542-30-35-00	Sm Tools/Equipment	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
100-542-30-41-00	Professional Services	5,000.00	1.31	1.94	3.25	4,996.75	99.94%
100-542-30-42-00	Communications	2,500.00	179.67	284.48	464.15	2,035.85	81.43%
100-542-30-43-00	Travel	750.00	0.00	0.00	0.00	750.00	100.00%
100-542-30-45-00	Operating Rentals	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
100-542-30-48-00	Repairs/Maintenance	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
100-542-30-49-00	Miscellaneous	500.00	225.00	21.00	246.00	254.00	50.80%
100-542-30-49-96	Interfund Rentals - O & M	50,000.00	0.00	8,644.89	8,644.89	41,355.11	82.71%
100-542-63-47-00	Public Util St. Lighting	30,000.00	14,190.66	7,196.61	21,387.27	8,612.73	28.71%
100-542-64-10-00	Wages & OT	18,157.81	3,025.53	1,558.20	4,583.73	13,574.08	74.76%
100-542-64-20-00	Benefits	9,522.01	1,670.31	841.46	2,511.77	7,010.24	73.62%
100-542-64-20-01	Benefits - Uniforms	0.00	0.00	60.00	60.00	-60.00	0.00%
100-542-64-31-00	Operating Supplies - Traffic Control Devices	35,000.00	1,932.85	8,799.69	10,732.54	24,267.46	69.34%
100-542-64-35-00	Sm Tools/Equipment	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
100-542-64-47-00	Public Utilities	14,000.00	1,298.00	653.76	1,951.76	12,048.24	86.06%
100-542-64-49-00	Intergovernmentl Services	7,500.00	1,238.27	0.00	1,238.27	6,261.73	83.49%
100-542-64-49-01	Miscellaneous	0.00	0.00	12.60	12.60	-12.60	0.00%
100-542-64-49-96	Interfund Rentals - O & M	14,500.00	0.00	4,743.08	4,743.08	9,756.92	67.29%
100-542-66-10-00	Wages & OT	6,052.60	1,008.51	519.40	1,527.91	4,524.69	74.76%
100-542-66-20-00	Benefits	3,174.02	556.78	280.50	837.28	2,336.74	73.62%
100-542-66-20-01	Benefits - Uniforms	0.00	0.00	20.00	20.00	-20.00	0.00%
100-542-66-31-00	Operating Supplies - Snow & Ice Removal	15,000.00	310.47	0.00	310.47	14,689.53	97.93%
100-542-66-49-00	Miscellaneous	0.00	0.00	4.20	4.20	-4.20	0.00%
100-542-66-49-96	Interfund Rentals - O & M	6,800.00	0.00	602.67	602.67	6,197.33	91.14%
100-542-70-10-00	Wages & OT	6,052.60	1,008.50	519.40	1,527.90	4,524.70	74.76%
100-542-70-20-00	Benefits	3,173.96	556.68	280.41	837.09	2,336.87	73.63%
100-542-70-20-01	Benefits - Uniforms	200.00	0.00	20.00	20.00	180.00	90.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100-542-70-31-00	Operating Supplies - Roadside	7,500.00	17.14	5,127.69	5,144.83	2,355.17	31.40%
100-542-70-35-00	Sm Tools/Equipment	500.00	48.85	302.19	351.04	148.96	29.79%
100-542-70-48-00	Repairs/Maintenance	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
100-542-70-48-10	Road & Street Repairs & Maintenance - Myra Rd	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
100-542-70-49-00	Intergovernmentl Services	7,800.00	632.90	1,549.97	2,182.87	5,617.13	72.01%
100-542-70-49-01	Miscellaneous	0.00	20.25	4.20	24.45	-24.45	0.00%
100-542-70-49-96	Interfund Rentals - O & M	9,000.00	0.00	2,268.73	2,268.73	6,731.27	74.79%
100-542-90-10-00	Wages & OT	8,635.60	1,415.52	719.55	2,135.07	6,500.53	75.28%
100-542-90-20-00	Benefits	3,605.87	605.95	301.78	907.73	2,698.14	74.83%
100-543-10-10-00	Wages & OT	60,844.30	9,420.32	4,861.97	14,282.29	46,562.01	76.53%
100-543-10-10-02	Wages - Clerical	1,075.01	176.28	89.60	265.88	809.13	75.27%
100-543-10-20-00	Benefits	20,029.23	3,957.33	1,955.56	5,912.89	14,116.34	70.48%
100-543-10-20-02	Benefits - Clerical	705.52	119.53	59.36	178.89	526.63	74.64%
100-543-10-31-00	Operating Supplies - Administration	2,000.00	1,129.40	238.59	1,367.99	632.01	31.60%
100-543-10-31-01	Office Supplies - Administration	500.00	5.57	55.69	61.26	438.74	87.75%
100-543-10-41-00	Professional Services	1,500.00	327.37	0.32	327.69	1,172.31	78.15%
100-543-10-42-00	Communication	400.00	38.90	185.51	224.41	175.59	43.90%
100-543-10-43-00	Travel	0.00	34.86	666.77	701.63	-701.63	0.00%
100-543-10-44-01	Advertising	1,500.00	142.95	0.00	142.95	1,357.05	90.47%
100-543-10-47-00	Public Services	2,000.00	652.70	277.11	929.81	1,070.19	53.51%
100-543-10-49-00	Miscellaneous	1,500.00	31.11	0.00	31.11	1,468.89	97.93%
100-543-30-41-00	Professional Financial / Banking Costs	400.00	2.77	1.09	3.86	396.14	99.04%
100-543-30-43-00	Travel - Training	500.00	0.00	0.00	0.00	500.00	100.00%
100-543-30-46-00	Insurance	37,967.00	38,252.40	0.00	38,252.40	-285.40	-0.75%
100-543-30-49-01	Registrations/Fees - Training Classes & Seminars	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
100-544-20-10-00	Salary / Wages - City Engineer	2,280.00	0.00	0.00	0.00	2,280.00	100.00%
100-544-20-20-00	Benefits - City Engineer	227.00	0.00	0.00	0.00	227.00	100.00%
100-544-20-31-00	Operating Supplies - Engineering	200.00	0.00	0.00	0.00	200.00	100.00%
100-544-20-31-01	Office Supplies - Engineering	200.00	0.00	0.00	0.00	200.00	100.00%
100-544-20-41-00	Professional Services - Engineering	20,000.00	2.59	0.91	3.50	19,996.50	99.98%
100-544-20-43-00	Travel Expense - Engineering	200.00	0.00	0.00	0.00	200.00	100.00%
100-544-20-49-00	Miscellaneous - Engineering	150.00	0.00	0.00	0.00	150.00	100.00%
100-544-20-49-01	Training Registration Fees - Engineering	500.00	0.00	0.00	0.00	500.00	100.00%
100-597-00-00-11	Transfer To St Imp Resv.	0.00	0.00	30,000.00	30,000.00	-30,000.00	0.00%
100-597-00-01-00	Transfer To 320 For Equipment Replacement	360,000.00	0.00	90,000.00	90,000.00	270,000.00	75.00%
Totals:		85,348.82	82,831.67	-7,983.53	74,848.14	10,500.68	
Totals:		85,348.82	82,831.67	-7,983.53	74,848.14	10,500.68	
Totals:		85,348.82	82,831.67	-7,983.53	74,848.14	10,500.68	
100 - Street Fund Totals:		85,348.82	82,831.67	-7,983.53	74,848.14	10,500.68	
120 - Criminal Justice Fund							
120-336-06-21-00	C.J. Funds - Regular	-6,750.00	-912.54	0.00	-912.54	-5,837.46	-86.48%
120-336-06-26-00	C.J. - Municipal Criminal Justice Funding	-13,352.00	-3,213.36	0.00	-3,213.36	-10,138.64	-75.93%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
120-361-10-00-12	Unrealized Gain/Loss	0.00	104.97	-25.00	79.97	-79.97	0.00%
120-361-11-00-12	Interest Earned - Criminal Justice	-300.00	-139.13	-79.18	-218.31	-81.69	-27.23%
120-361-30-00-12	Realized Gain/Loss On Investments	0.00	21.50	0.00	21.50	-21.50	0.00%
120-361-41-00-12	Investment Interest - Purchased	0.00	-8.15	0.00	-8.15	8.15	0.00%
120-521-10-41-02	Banking Service Fees/ Charges - CJ Fund	0.00	0.34	0.13	0.47	-0.47	0.00%
120-521-30-10-12	Salaries & Wages - School Programs Officer	0.00	1,807.33	925.70	2,733.03	-2,733.03	0.00%
120-521-30-20-12	Personnel Benefits - School Programs Officer	0.00	636.35	336.52	972.87	-972.87	0.00%
120-521-30-49-01	Misc Criminal Justice	300.00	18,130.03	0.00	18,130.03	-17,830.03	-5,943.34%
120-591-18-75-02	Cap Leases & Installment Purchas - Police Dept	20,330.00	0.00	0.00	0.00	20,330.00	100.00%
Totals:		228.00	16,427.34	1,158.17	17,585.51	-17,357.51	
Totals:		228.00	16,427.34	1,158.17	17,585.51	-17,357.51	
Totals:		228.00	16,427.34	1,158.17	17,585.51	-17,357.51	
120 - Criminal Justice Fund Totals:		228.00	16,427.34	1,158.17	17,585.51	-17,357.51	
121 - Forfeited Proceeds Fund							
121-361-10-00-02	Unrealized Gain/Loss	0.00	8.00	-1.91	6.09	-6.09	0.00%
121-361-11-00-02	Investment Interest	-20.00	-8.30	-5.75	-14.05	-5.95	-29.75%
121-361-30-00-02	Realized Gain/Loss On Investments	0.00	1.64	0.00	1.64	-1.64	0.00%
121-361-41-00-02	Investment Interest - Purchased	0.00	-0.62	0.00	-0.62	0.62	0.00%
121-514-29-41-21	Bank Service Charges / Costs	0.00	0.03	0.01	0.04	-0.04	0.00%
Totals:		-20.00	0.75	-7.65	-6.90	-13.10	
Totals:		-20.00	0.75	-7.65	-6.90	-13.10	
Totals:		-20.00	0.75	-7.65	-6.90	-13.10	
121 - Forfeited Proceeds Fund Totals:		-20.00	0.75	-7.65	-6.90	-13.10	
130 - Hotel/Motel Tax							
130-313-31-00-01	Hotel/Motel Lodging	-20,000.00	-2,078.57	-1,260.15	-3,338.72	-16,661.28	-83.31%
130-313-31-00-02	Transient Rental	-20,000.00	-2,147.77	-1,275.26	-3,423.03	-16,576.97	-82.88%
130-361-10-00-30	Unrealized Gain/Loss	0.00	277.79	-66.17	211.62	-211.62	0.00%
130-361-11-01-30	Investment Interest	-500.00	-319.18	-243.15	-562.33	62.33	12.47%
130-361-30-00-30	Realized Gain/Loss On Investments	0.00	56.89	0.00	56.89	-56.89	0.00%
130-361-41-00-30	Investment Interest - Purchased	0.00	-21.58	0.00	-21.58	21.58	0.00%
130-557-30-41-30	Professional Financial / Banking Costs	3.00	0.89	0.35	1.24	1.76	58.67%
130-557-30-44-30	Tourism Advertising	1,900.00	1,530.00	0.00	1,530.00	370.00	19.47%
130-557-30-49-01	Contributions To Other Agencies - Miscellaneous	22,500.00	0.00	0.00	0.00	22,500.00	100.00%
130-557-30-49-30	City Event Entertainment	14,000.00	0.00	0.00	0.00	14,000.00	100.00%
Totals:		-2,097.00	-2,701.53	-2,844.38	-5,545.91	3,448.91	
Totals:		-2,097.00	-2,701.53	-2,844.38	-5,545.91	3,448.91	
Totals:		-2,097.00	-2,701.53	-2,844.38	-5,545.91	3,448.91	
130 - Hotel/Motel Tax Totals:		-2,097.00	-2,701.53	-2,844.38	-5,545.91	3,448.91	
201 - ULTGO Bond Fund							
201-361-11-00-21	Investment Interest	-500.00	-26.54	-32.53	-59.07	-440.93	-88.19%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
306-361-30-00-36	Realized Gain/Loss On Investments	0.00	1,013.00	0.00	1,013.00	-1,013.00	0.00%
306-361-41-00-36	Investment Interest - Purchased	0.00	-384.23	0.00	-384.23	384.23	0.00%
306-367-00-03-06	Local Grants - Lions Park Renovation	-1,025,471.80	0.00	0.00	0.00	-1,025,471.80	-100.00%
306-367-11-00-06	Contr/Donations - Private	-1,009,283.08	0.00	0.00	0.00	-1,009,283.08	-100.00%
306-514-20-41-36	Professional Financial / Banking Costs	0.00	15.93	6.26	22.19	-22.19	0.00%
306-594-76-63-04	Other Improvements - Parks REET II	0.00	0.00	-1,865.32	-1,865.32	1,865.32	0.00%
306-595-30-63-36	Other Capital Improvements - REET 2	3,720,000.00	21,360.68	-65,364.46	-44,003.78	3,764,003.78	101.18%
306-595-30-63-37	Other Capital Improvements - Grant Reimbursed	2,280,000.00	79,410.83	88,533.11	167,943.94	2,112,056.06	92.63%
Totals:		996,809.22	101,307.02	-97,923.93	3,383.09	993,426.13	
Totals:		996,809.22	101,307.02	-97,923.93	3,383.09	993,426.13	
Totals:		996,809.22	101,307.02	-97,923.93	3,383.09	993,426.13	
306 - Capital Improvement Fund (REET 2) Totals:		996,809.22	101,307.02	-97,923.93	3,383.09	993,426.13	
309 - CDBG Projects Fund							
309-333-14-00-00	Fed Ind Grt Fr Dept Of Hous/Urb Dev-Sidewalk-CD	-309,400.00	0.00	0.00	0.00	-309,400.00	-100.00%
309-333-14-00-01	Fed Ind Grt Fr Dept Of Hous/Urb Dev-Microbusn-	-15,000.00	0.00	0.00	0.00	-15,000.00	-100.00%
309-361-10-00-09	Unrealized Gain/Loss	0.00	0.11	-0.02	0.09	-0.09	0.00%
309-361-11-00-09	Investment Interest - CDBG Project Fund	0.00	-0.09	-0.05	-0.14	0.14	0.00%
309-361-41-00-09	Investment Interest - Purchased	0.00	-0.01	0.00	-0.01	0.01	0.00%
309-558-70-40-00	Economic Dev - Microbusiness Assistance Progra	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
309-595-61-63-00	Capital Expenditures/Expenses - Sidewalks	309,400.00	0.00	0.00	0.00	309,400.00	100.00%
Totals:		0.00	0.01	-0.07	-0.06	0.06	
Totals:		0.00	0.01	-0.07	-0.06	0.06	
Totals:		0.00	0.01	-0.07	-0.06	0.06	
309 - CDBG Projects Fund Totals:		0.00	0.01	-0.07	-0.06	0.06	
311 - Street Improvement Fund							
311-331-20-00-00	Fed Dir Grt From The Dept Of Transportation.	-750,000.00	0.00	0.00	0.00	-750,000.00	-100.00%
311-331-97-00-02	Fed Dir Grant From The Dept Of Homeland Securit	-8,500.00	0.00	0.00	0.00	-8,500.00	-100.00%
311-334-00-10-11	State Grant From Legislature	-214,687.84	0.00	0.00	0.00	-214,687.84	-100.00%
311-334-03-80-06	TIB C Street Grant	-50,000.00	0.00	0.00	0.00	-50,000.00	-100.00%
311-334-03-80-08	TIB Overlay Grants	-688,088.00	0.00	0.00	0.00	-688,088.00	-100.00%
311-361-10-00-11	Unrealized Gain/Loss	0.00	274.17	-65.31	208.86	-208.86	0.00%
311-361-11-00-11	Investment Interest St. Improvement Fund	-500.00	-226.44	-10.01	-236.45	-263.55	-52.71%
311-361-30-00-11	Realized Gain/Loss On Investments	0.00	56.15	0.00	56.15	-56.15	0.00%
311-361-41-00-11	Investment Interest - Purchased	0.00	-21.30	0.00	-21.30	21.30	0.00%
311-367-00-03-11	Pacific Power Grant	-3,400.00	0.00	0.00	0.00	-3,400.00	-100.00%
311-397-00-00-11	Transfer From Streets > St Res	0.00	0.00	-30,000.00	-30,000.00	30,000.00	0.00%
311-397-00-00-37	Interfund Transfer - 350 to 311	-381,000.00	0.00	0.00	0.00	-381,000.00	-100.00%
311-397-00-00-38	Interfund Transfer - 360 to 311	-4,090,032.00	0.00	0.00	0.00	-4,090,032.00	-100.00%
311-397-00-03-11	IF Transfer From Street Cap Devr Contribs Fund	-320,828.00	0.00	0.00	0.00	-320,828.00	-100.00%
311-397-00-03-30	Transfer From Economic Development Fund	0.00	-30,000.00	-60,000.00	-90,000.00	90,000.00	0.00%
311-543-30-41-11	Professional Financial / Banking Costs	25.00	0.89	0.35	1.24	23.76	95.04%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
311-595-30-63-12	Roads/Streets Const & Other Infrastr-St Improv Fu	11,900.00	1,896.66	373.31	2,269.97	9,630.03	80.92%
311-595-30-63-20	Street Fund Capital Project Roadways	5,345,176.00	23,195.22	31,861.20	55,056.42	5,290,119.58	98.97%
311-595-30-63-21	Street Fund Cap Proj Roadways - TIB Grant Portio	1,069,088.00	0.00	32,252.55	32,252.55	1,036,835.45	96.98%
Totals:		-80,846.84	-4,824.65	-25,587.91	-30,412.56	-50,434.28	
Totals:		-80,846.84	-4,824.65	-25,587.91	-30,412.56	-50,434.28	
Totals:		-80,846.84	-4,824.65	-25,587.91	-30,412.56	-50,434.28	
311 - Street Improvement Fund Totals:							
311 - Street Improvement Fund Totals:							
315 - Facility Maintenance Reserve Fund (CE)							
315-334-04-20-15	Department Of Commerce Energy Efficiency Grant	-20,000.00	0.00	0.00	0.00	-20,000.00	-100.00%
315-361-10-00-15	Unrealized Gain/Loss	0.00	3,369.98	-802.76	2,567.22	-2,567.22	0.00%
315-361-11-00-15	Investment Interest- Facility Maint Resv Fund	-5,000.00	-3,108.02	-2,242.29	-5,350.31	350.31	7.01%
315-361-30-00-15	Realized Gain/Loss On Investments	0.00	690.20	0.00	690.20	-690.20	0.00%
315-361-41-00-15	Investment Interest - Purchased	0.00	-261.79	0.00	-261.79	261.79	0.00%
315-391-20-04-12	Revenue Bond Proceeds	-2,000,000.00	0.00	0.00	0.00	-2,000,000.00	-100.00%
315-397-00-00-15	Operating Transfer From CE To Bldg Fac Reserve	-200,000.00	0.00	-50,000.00	-50,000.00	-150,000.00	-75.00%
315-514-20-41-15	Financial Services / Fees & Charges	100.00	10.85	4.27	15.12	84.88	84.88%
315-594-18-62-16	Cap Expend/Expense - Bdgs & Structures (Grt Fun	64,900.00	0.00	0.00	0.00	64,900.00	100.00%
315-594-18-62-17	Capital Expenditures/Expenses - Bdgs & Structure	2,105,944.00	4,620.00	59,641.00	64,261.00	2,041,683.00	96.95%
315-594-18-63-15	Capital Expenditures/Expenses - Other Imprvmnts	94,400.00	0.00	0.00	0.00	94,400.00	100.00%
315-594-18-64-15	Capital Expenditures/Expenses - Equip/Furnishing	34,458.00	3,148.17	172.96	3,321.13	31,136.87	90.36%
Totals:		74,802.00	8,469.39	6,773.18	15,242.57	59,559.43	
Totals:		74,802.00	8,469.39	6,773.18	15,242.57	59,559.43	
Totals:		74,802.00	8,469.39	6,773.18	15,242.57	59,559.43	
315 - Facility Maintenance Reserve Fund (CE) Totals:							
320 - Equipment Reserve Fund							
320-361-10-00-04	Unrealized Gain/Loss	0.00	1,754.37	-417.91	1,336.46	-1,336.46	0.00%
320-361-11-00-04	Investment Interest	-2,500.00	-1,498.49	-681.45	-2,179.94	-320.06	-12.80%
320-361-30-00-04	Realized Gain/Loss On Investments	-1,050.00	359.31	0.00	359.31	-1,409.31	-134.22%
320-361-41-00-04	Investment Interest - Purchased	0.00	-136.29	0.00	-136.29	136.29	0.00%
320-397-00-01-00	Transfer From Streets For Equipment Replacement	-360,000.00	0.00	-90,000.00	-90,000.00	-270,000.00	-75.00%
320-397-00-15-21	Transfer From PD For Equipment Replacement	-473,351.00	-100,000.00	-18,337.75	-118,337.75	-355,013.25	-75.00%
320-397-00-15-24	Transfer From Bldg/Facilities For Equip Replace	0.00	0.00	-50,000.00	-50,000.00	50,000.00	0.00%
320-397-00-15-26	Transfer From EMS For Equipment Replacement	-325,000.00	0.00	-81,250.00	-81,250.00	-243,750.00	-75.00%
320-514-89-41-20	Professional Financial / Banking Costs	33.00	5.65	2.22	7.87	25.13	76.15%
320-591-21-75-03	Capital Leases & Installment Purchases - PD	185,351.00	7,175.09	3,781.64	10,956.73	174,394.27	94.09%
320-594-21-64-32	Vehicles/Equip Police Department	217,000.00	104,244.05	13,439.29	117,683.34	99,316.66	45.77%
320-594-22-64-27	Vehicles/Equip EMS	325,000.00	0.00	0.00	0.00	325,000.00	100.00%
320-594-22-64-31	Vehicles/Equip Fire Department	0.00	424.20	1,093.98	1,518.18	-1,518.18	0.00%
320-594-22-64-32	Vehicles/Equip Fire Department Mobilization	0.00	0.00	434.80	434.80	-434.80	0.00%
320-594-42-64-32	Vehicles/Equip Streets	360,000.00	0.00	0.00	0.00	360,000.00	100.00%
320-594-48-64-03	Capital Expenditures/Expenses - Machinery & Equ	0.00	0.00	68,330.96	68,330.96	-68,330.96	0.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
320-597-00-00-00	Transfer to CE from 320	75,000.00	0.00	0.00	0.00	75,000.00	100.00%
Totals:		483.00	12,327.89	-153,604.22	-141,276.33	141,759.33	
Totals:		483.00	12,327.89	-153,604.22	-141,276.33	141,759.33	
Totals:		483.00	12,327.89	-153,604.22	-141,276.33	141,759.33	
320 - Equipment Reserve Fund Totals:		483.00	12,327.89	-153,604.22	-141,276.33	141,759.33	
330 - Economic Development Fund							
330-361-11-00-30	Interest Earned Economic Development	-375.00	-32.93	-1,158.03	-1,190.96	815.96	217.59%
330-397-00-01-01	Interfund Transfer For Signalization	-40,000.00	0.00	-40,000.00	-40,000.00	0.00	0.00%
330-514-29-41-33	Banking Service Fees/Charges - Econ Dev Fund	0.00	0.00	12.00	12.00	-12.00	0.00%
330-595-20-63-03	ROW Acquisition	40,000.00	0.00	0.00	0.00	40,000.00	100.00%
330-597-00-03-30	Transfer To Street Improvement Fund	0.00	30,000.00	60,000.00	90,000.00	-90,000.00	0.00%
Totals:		-375.00	29,967.07	18,853.97	48,821.04	-49,196.04	
Totals:		-375.00	29,967.07	18,853.97	48,821.04	-49,196.04	
Totals:		-375.00	29,967.07	18,853.97	48,821.04	-49,196.04	
330 - Economic Development Fund Totals:		-375.00	29,967.07	18,853.97	48,821.04	-49,196.04	
340 - Economic Development Reserve Fund							
340-361-11-00-32	Interest Earned - Econ Development Reserve Fund	0.00	-0.11	-0.14	-0.25	0.25	0.00%
Totals:		0.00	-0.11	-0.14	-0.25	0.25	0.00%
Totals:		0.00	-0.11	-0.14	-0.25	0.25	0.00%
Totals:		0.00	-0.11	-0.14	-0.25	0.25	0.00%
340 - Economic Development Reserve Fund Totals:		0.00	-0.11	-0.14	-0.25	0.25	0.00%
350 - Tax Benefit District Construction Fund							
350-313-21-00-00	Sales Tax - TBD	-381,000.00	0.00	0.00	0.00	-381,000.00	-100.00%
350-597-00-00-37	Interfund Transfer 350 to 311	381,000.00	0.00	0.00	0.00	381,000.00	100.00%
Totals:		0.00	0.00	0.00	0.00	0.00	
Totals:		0.00	0.00	0.00	0.00	0.00	
Totals:		0.00	0.00	0.00	0.00	0.00	
350 - Tax Benefit District Construction Fund Totals:		0.00	0.00	0.00	0.00	0.00	
360 - Tax Increment Financing Construction Fund							
360-391-10-00-04	Revenue Bond Proceeds - TIF	-4,090,032.00	0.00	0.00	0.00	-4,090,032.00	-100.00%
360-597-00-00-38	Interfund Transfer - 360 to 311	4,090,032.00	0.00	0.00	0.00	4,090,032.00	100.00%
Totals:		0.00	0.00	0.00	0.00	0.00	
Totals:		0.00	0.00	0.00	0.00	0.00	
Totals:		0.00	0.00	0.00	0.00	0.00	
360 - Tax Increment Financing Construction Fund Totals:		0.00	0.00	0.00	0.00	0.00	
400 - Water Fund							
400-341-70-00-00	Sale Of Merchandise	-10,000.00	0.00	0.00	0.00	-10,000.00	-100.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
400-343-40-00-00	Water Sales	-1,648,846.00	-200,704.77	-106,018.99	-306,723.76	-1,342,122.24	-81.40%
400-343-40-00-01	Water Sales - Irrigation Only	0.00	-29.70	0.00	-29.70	29.70	0.00%
400-343-40-00-02	Water Charges For Utility Tax	-291,445.00	-41,526.99	-21,821.22	-63,348.21	-228,096.79	-78.26%
400-343-40-01-70	Misc Util Fees/Activation Fees	-8,214.00	-36.00	-15.75	-51.75	-8,162.25	-99.37%
400-343-40-01-85	Water - Sale Of Materials & Services	-15,103.00	-3,125.13	-1,314.45	-4,439.58	-10,663.42	-70.60%
400-343-40-01-99	Utility Balance on SBX Conversion	0.00	-738.77	-330.00	-1,068.77	1,068.77	0.00%
400-359-90-00-40	Penalty/Late Fee	-20,000.00	-3,951.47	-2,248.48	-6,199.95	-13,800.05	-69.00%
400-361-10-00-40	Unrealized Gain/Loss	0.00	992.54	-236.28	756.26	-756.26	0.00%
400-361-11-00-40	Investment Interest	-10,000.00	-973.32	-642.04	-1,615.36	-8,384.64	-83.85%
400-361-30-00-40	Realized Gain/Loss On Investments	0.00	203.28	0.00	203.28	-203.28	0.00%
400-361-41-00-40	Investment Interest - Purchased	0.00	-77.10	0.00	-77.10	77.10	0.00%
400-362-00-00-01	Water - Hydrant Meter & Backflow Rental Fees	-1,081.00	-637.00	0.00	-637.00	-444.00	-41.07%
400-362-00-50-40	Rental Charges / Fees	-23,000.00	-3,650.10	-1,825.05	-5,475.15	-17,524.85	-76.20%
400-369-10-00-06	Sale Of Surplus - Water	-5,512.00	0.00	0.00	0.00	-5,512.00	-100.00%
400-382-10-00-01	Water - Hydrant Meter DEPOSIT	-2,000.00	0.00	0.00	0.00	-2,000.00	-100.00%
400-397-00-00-32	Interfund Transfer Fund 431 To Fund 400	-285,000.00	0.00	0.00	0.00	-285,000.00	-100.00%
400-534-10-10-00	Wages & OT	107,125.32	17,329.48	8,801.36	26,130.84	80,994.48	75.61%
400-534-10-20-00	Benefits	36,984.42	7,114.74	3,537.14	10,651.88	26,332.54	71.20%
400-534-10-31-00	Operating Supplies - Administration	500.00	133.69	0.00	133.69	366.31	73.26%
400-534-10-31-01	Office Supplies - Administration	650.00	791.24	124.14	915.38	-265.38	-40.83%
400-534-10-35-00	Small Tools/Equipment	500.00	41.21	973.96	1,015.17	-515.17	-103.03%
400-534-10-41-00	Professional Service	42,000.00	456.85	28.80	485.65	41,514.35	98.84%
400-534-10-42-00	Communication	4,000.00	356.83	575.18	932.01	3,067.99	76.70%
400-534-10-43-00	Travel	4,000.00	160.51	1,019.18	1,179.69	2,820.31	70.51%
400-534-10-44-00	External Taxes	115,000.00	18,406.75	9,716.82	28,123.57	86,876.43	75.54%
400-534-10-44-01	Advertising	1,000.00	285.89	129.48	415.37	584.63	58.46%
400-534-10-44-02	Utility Tax	290,000.00	0.00	63,348.21	63,348.21	226,651.79	78.16%
400-534-10-46-00	Insurance	78,160.00	78,776.31	0.00	78,776.31	-616.31	-0.79%
400-534-10-49-00	Miscellaneous	6,500.00	1,510.09	6,606.00	8,116.09	-1,616.09	-24.86%
400-534-10-49-01	Registrations/Fees - Training Classes & Seminars	3,500.00	0.00	1,370.00	1,370.00	2,130.00	60.86%
400-534-20-10-00	Salaries & Wages	26,780.43	4,390.08	2,231.76	6,621.84	20,158.59	75.27%
400-534-20-10-00	Benefits	12,826.02	2,143.25	1,070.44	3,213.69	9,612.33	74.94%
400-534-20-49-00	Miscellaneous	0.00	0.00	208.00	208.00	-208.00	0.00%
400-534-27-10-00	Water Utilities - Salaries & Wages	108,135.69	16,175.36	8,275.79	24,451.15	83,684.54	77.39%
400-534-27-20-00	Water Utilities - Personnel Benefits	40,936.28	6,888.08	4,182.87	11,070.95	29,865.33	72.96%
400-534-27-31-00	Water Utilities - Operating Supplies	1,500.00	0.00	90.40	90.40	1,409.60	93.97%
400-534-27-31-01	Water Utilities - Office Supplies	3,000.00	114.94	76.36	191.30	2,808.70	93.62%
400-534-27-35-00	Water Utilities - Small Tools And Minor Equipment	200.00	0.00	0.00	0.00	200.00	100.00%
400-534-27-41-00	Water Utilities - Professional Services	22,704.00	6,789.93	2,741.24	9,531.17	13,172.83	58.02%
400-534-27-42-00	Water Utilities - Communications	5,000.00	554.41	395.07	949.48	4,050.52	81.01%
400-534-27-43-00	Water Utilities - Travel	400.00	13.05	62.33	75.38	324.62	81.16%
400-534-27-48-00	Water Utilities - Repairs & Maintenance	300.00	0.00	59.78	59.78	240.22	80.07%
400-534-27-49-00	Water Utilities - Miscellaneous	300.00	20.25	0.00	20.25	279.75	93.25%
400-534-27-49-01	Water Utilities - Reg/Fees - Trainings & Seminars	500.00	115.80	0.00	115.80	384.20	76.84%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
400-534-50-10-00	Wages & OT	372,646.82	44,896.10	22,800.42	67,696.52	304,950.30	81.83%
400-534-50-20-00	Benefits	184,910.27	24,971.92	12,500.22	37,472.14	147,438.13	79.73%
400-534-50-20-01	Benefits Uniforms	1,500.00	326.69	821.60	1,148.29	351.71	23.45%
400-534-50-31-00	Operating Supplies - Maintenance	110,000.00	2,307.13	17,158.26	19,465.39	90,534.61	82.30%
400-534-50-35-00	Sm Tools/Equipment	2,000.00	1,306.82	0.00	1,306.82	693.18	34.66%
400-534-50-41-00	Professional Services	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
400-534-50-43-00	Travel	2,000.00	83.83	0.00	83.83	1,916.17	95.81%
400-534-50-45-00	Operating Rentals/Leases	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
400-534-50-48-00	Repairs & Maintenance	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
400-534-50-49-00	County 911 / Dispatch Services	2,096.00	628.80	0.00	628.80	1,467.20	70.00%
400-534-50-49-01	Miscellaneous	200.00	0.00	61.26	61.26	138.74	69.37%
400-534-50-49-96	Interfund Rentals - O & M	60,000.00	0.00	15,633.26	15,633.26	44,366.74	73.94%
400-534-80-10-00	Wages & OT	11,522.96	2,250.64	960.33	3,210.97	8,311.99	72.13%
400-534-80-20-00	Benefits	5,550.52	1,035.10	482.10	1,517.20	4,033.32	72.67%
400-534-80-31-00	Operating Supplies - General	30,000.00	1,857.69	678.95	2,536.64	27,463.36	91.54%
400-534-80-33-00	Water Purchase For Resale	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
400-534-80-35-00	Small Tools/Equipment	1,000.00	0.00	129.72	129.72	870.28	87.03%
400-534-80-41-00	Water Utilities - Prof Services - Water Testing	17,000.00	3,664.35	2,069.39	5,733.74	11,266.26	66.27%
400-534-80-43-00	Travel	0.00	17.17	575.08	592.25	-592.25	0.00%
400-534-80-47-00	Public Utility Services	165,000.00	17,783.06	7,479.16	25,262.22	139,737.78	84.69%
400-534-80-47-00	Repairs/Maintenance	40,000.00	0.00	1,502.00	1,502.00	38,498.00	96.25%
400-534-80-48-00	Intergov Maintenance	7,500.00	4,393.70	30.00	4,423.70	3,076.30	41.02%
400-534-80-49-00	Miscellaneous	200.00	0.00	0.00	0.00	200.00	100.00%
400-534-80-49-01	Professional Financial / Banking Costs	920.00	3.19	1.26	4.45	915.55	99.52%
400-534-90-41-00	Machinery/Equipment	4,500.00	0.00	0.00	0.00	4,500.00	100.00%
400-594-34-64-04	Water Utilities - Machinery & Equipment	0.00	5,068.78	0.00	5,068.78	-5,068.78	0.00%
400-594-34-64-27	IF Transfer-Revenue Resvd For Rate-Funded Capita	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
400-597-34-00-41	Interfund Rentals - Repl	100,000.00	0.00	25,000.00	25,000.00	75,000.00	75.00%
400-597-34-00-95	Interfund Transfer To Capital Projects Fund 431	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
400-597-34-04-32		29,847.73	18,909.18	89,055.06	107,964.24	-78,116.51	
Totals:		29,847.73	18,909.18	89,055.06	107,964.24	-78,116.51	
Totals:		29,847.73	18,909.18	89,055.06	107,964.24	-78,116.51	
Totals:		29,847.73	18,909.18	89,055.06	107,964.24	-78,116.51	
400 - Water Fund Totals:		29,847.73	18,909.18	89,055.06	107,964.24	-78,116.51	
401 - Wastewater Fund							
401-343-50-00-00	Wastewater Charges	-2,822,565.00	-433,343.20	-232,355.93	-665,699.13	-2,156,865.87	-76.42%
401-343-50-00-02	Wastewater Charges For Utility Tax	-383,036.00	-59,245.56	-31,235.71	-90,481.27	-292,554.73	-76.38%
401-343-50-00-41	Misc Util Fees & Charges	-2,000.00	-33.00	-15.75	-48.75	-1,951.25	-97.56%
401-343-50-02-41	Sewer Assessment Charges	-1,500.00	0.00	0.00	0.00	-1,500.00	-100.00%
401-359-90-00-41	Penalty/Late Fee	-6,000.00	-1,379.66	-790.86	-2,170.52	-3,829.48	-63.82%
401-361-10-00-41	Unrealized Gain/Loss	0.00	4,493.62	-1,074.28	3,419.34	-3,419.34	0.00%
401-361-11-00-41	Investment Interest WW	-15,000.00	-10,049.78	-5,757.61	-15,807.39	807.39	5.38%
401-361-30-00-41	Realized Gain/Loss On Investments	0.00	917.55	0.00	917.55	-917.55	0.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401-361-41-00-41	Investment Interest - Purchased	0.00	-348.03	0.00	-348.03	348.03	0.00%
401-369-91-00-41	Other Misc Revenues	-50,000.00	0.00	0.00	0.00	-50,000.00	-100.00%
401-535-10-10-00	Wages & OT	93,868.80	15,347.96	7,794.25	23,142.21	70,726.59	75.35%
401-535-10-20-00	Benefits	30,929.83	5,409.21	2,682.84	8,092.05	22,837.78	73.84%
401-535-10-31-01	Office Supplies - Administration	500.00	20.60	64.61	85.21	414.79	82.96%
401-535-10-41-00	Professional Services	1,242,036.00	209,174.88	104,501.17	313,676.05	928,359.95	74.75%
401-535-10-42-00	Communication	350.00	30.46	31.86	62.32	287.68	82.19%
401-535-10-43-00	Travel	2,000.00	274.15	1,469.00	1,743.15	256.85	12.84%
401-535-10-44-00	External Taxes	68,000.00	10,841.17	5,805.31	16,646.48	51,353.52	75.52%
401-535-10-44-02	Utility Tax	330,000.00	0.00	90,481.27	90,481.27	239,518.73	72.58%
401-535-10-46-00	Insurance	118,350.00	119,254.80	0.00	119,254.80	-904.80	-0.76%
401-535-10-49-00	Misc	11,500.00	698.15	75.00	773.15	10,726.85	93.28%
401-535-10-49-01	Registrations/Fees - Training Classes & Seminars	500.00	0.00	0.00	0.00	500.00	100.00%
401-535-20-10-00	Salaries & Wages	27,896.29	4,573.00	2,324.75	6,897.75	20,998.54	75.27%
401-535-20-20-00	Benefits	13,360.46	2,232.55	1,115.03	3,347.58	10,012.88	74.94%
401-535-27-10-00	Sewer Utilities - Salaries & Wages	109,593.45	16,750.79	8,288.90	25,039.69	84,553.76	77.15%
401-535-27-20-00	Sewer Utilities - Personnel Benefits	41,203.73	7,126.72	4,338.79	11,465.51	29,738.22	72.17%
401-535-27-31-00	Sewer Utilities - Operating Supplies	500.00	0.00	72.63	72.63	427.37	85.47%
401-535-27-31-01	Sewer Utilities - Office Supplies	1,000.00	129.16	85.50	214.66	785.34	78.53%
401-535-27-35-00	Sewer Utilities - Small Tools And Minor Equipment	200.00	0.00	0.00	0.00	200.00	100.00%
401-535-27-41-00	Sewer Utilities - Professional Services	30,578.00	9,693.26	4,014.56	13,707.82	16,870.18	55.17%
401-535-27-42-00	Sewer Utilities - Communications	500.00	1,045.18	707.38	1,752.56	-1,252.56	-250.51%
401-535-27-43-00	Sewer Utilities - Travel	400.00	12.18	58.18	70.36	329.64	82.41%
401-535-27-48-00	Sewer Utilities - Repairs & Maintenance	500.00	0.00	90.60	90.60	409.40	81.88%
401-535-27-49-00	Sewer Utilities - Miscellaneous	300.00	21.00	0.00	21.00	279.00	93.00%
401-535-27-49-01	Sewer Utilities - Reg/Fees - Trainings & Seminars	500.00	119.31	0.00	119.31	380.69	76.14%
401-535-50-31-00	Operating Supplies - Maintenance	500.00	0.00	157.36	157.36	342.64	68.53%
401-535-50-35-00	Small Tools / Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
401-535-50-48-00	Repairs / Maintenance	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
401-535-50-49-00	Intergov Services	2,500.00	0.00	252.62	252.62	2,247.38	89.90%
401-535-50-49-01	County 911 / Dispatch Services	2,096.00	1,194.72	0.00	1,194.72	901.28	43.00%
401-535-50-49-96	Interfund Rentals - O & M	30,000.00	0.00	695.40	695.40	29,304.60	97.68%
401-535-80-41-00	Professional Services	24,000.00	0.00	0.00	0.00	24,000.00	100.00%
401-535-80-47-00	Public Utility Services	31,500.00	6,938.12	3,469.06	10,407.18	21,092.82	66.96%
401-535-80-48-00	Repairs / Maintenance Capital Reserve	45,000.00	0.00	1.80	1.80	44,998.20	100.00%
401-535-80-49-00	Miscellaneous	13,000.00	0.00	3,668.46	3,668.46	9,331.54	71.78%
401-535-80-49-96	Interfund Transfers - O&M	10,000.00	0.00	695.40	695.40	9,304.60	93.05%
401-535-90-41-00	Professional Financial / Banking Costs	630.00	14.48	5.71	20.19	609.81	96.80%
401-597-40-14-11	Transfer For Rate Funded Capital	300,000.00	0.00	75,000.00	75,000.00	225,000.00	75.00%
Totals:		-694,808.44	-88,086.21	46,717.30	-41,368.91	-653,439.53	
Totals:		-694,808.44	-88,086.21	46,717.30	-41,368.91	-653,439.53	
Totals:		-694,808.44	-88,086.21	46,717.30	-41,368.91	-653,439.53	

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - Wastewater Fund Totals:		-694,808.44	-88,086.21	46,717.30	-41,368.91	-653,439.53	
402 - Stormwater Fund							
402-334-03-10-06	St Dir/Ind Grt Fr Ecol Dept-Poll Prevent Partner	0.00	-1,374.86	0.00	-1,374.86	1,374.86	0.00%
402-343-10-00-00	Stormwater Charges	-654,308.00	-107,083.90	-59,614.98	-166,698.88	-487,609.12	-74.52%
402-343-10-00-41	Misc Util Fees & Charges - Stormwater	0.00	-60.00	-15.75	-75.75	75.75	0.00%
402-359-90-00-42	Penalty/Late Fee - Stormwater	-2,500.00	-247.26	-120.96	-368.22	-2,131.78	-85.27%
402-361-10-04-02	Unrealized Gain/Loss	0.00	4,094.52	-975.28	3,119.24	-3,119.24	0.00%
402-361-11-04-02	Investment Interest - Stormwater Fund	-6,000.00	-3,588.07	-2,144.29	-5,732.36	-267.64	-4.46%
402-361-30-04-02	Realized Gain/Loss On Investments	0.00	838.59	0.00	838.59	-838.59	0.00%
402-361-41-04-02	Investment Interest - Purchased	0.00	-318.08	0.00	-318.08	318.08	0.00%
402-531-10-10-00	Wages & OT - Stormwater Administration	98,193.24	14,587.92	7,404.43	21,992.35	76,200.89	77.60%
402-531-10-20-00	Benefits - Stormwater Administration	37,273.59	6,332.43	3,131.53	9,463.96	27,809.63	74.61%
402-531-10-31-00	Operating Supplies - Stormwater Administration	1,000.00	0.00	158.26	158.26	841.74	84.17%
402-531-10-31-01	Office Supplies - Stormwater Administration	200.00	15.50	56.00	71.50	128.50	64.25%
402-531-10-41-00	Professional Services - Stormwater Administration	10,000.00	358.41	13.18	371.59	9,628.41	96.28%
402-531-10-43-00	Travel - Stormwater	2,000.00	45.74	474.73	520.47	1,479.53	73.98%
402-531-10-44-01	Advertising - Stormwater	500.00	71.48	0.00	71.48	428.52	85.70%
402-531-10-46-00	Insurance - Stormwater	26,800.00	26,985.66	0.00	26,985.66	-185.66	-0.69%
402-531-10-49-00	Miscellaneous - Stormwater	5,000.00	159.79	2,321.50	2,481.29	2,518.71	50.37%
402-531-10-49-01	Reg/Fees - Training Classes Stormwater Admin	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
402-531-20-10-00	Wages & OT - Stormwater Engineering	53,932.45	8,658.06	4,363.90	13,021.96	40,910.49	75.86%
402-531-20-20-00	Benefits - Stormwater Engineering	22,149.22	4,712.36	2,372.03	7,084.39	15,064.83	68.02%
402-531-20-31-00	Operating Supplies - Stormwater Engineering	0.00	86.95	79.60	166.55	-166.55	0.00%
402-531-20-41-00	Professional Services - Stormwater Engineering	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
402-531-20-42-00	Communications - Stormwater Engineering	0.00	81.27	162.54	243.81	-243.81	0.00%
402-531-27-10-00	Stormwater Utilities - Salaries & Wages	64,273.51	9,752.15	4,876.96	14,629.11	49,644.40	77.24%
402-531-27-20-00	Stormwater Utilities - Personnel Benefits	24,257.94	4,214.17	2,507.04	6,721.21	17,536.73	72.29%
402-531-27-31-00	Stormwater Utilities - Operating Supplies	500.00	0.00	38.46	38.46	461.54	92.31%
402-531-27-31-01	Stormwater Utilities - Office Supplies	250.00	8.99	3.89	12.88	237.12	94.85%
402-531-27-41-00	Stormwater Utilities - Professional Services	9,110.00	2,746.95	909.50	3,656.45	5,453.55	59.86%
402-531-27-42-00	Stormwater Utilities - Communications	2,600.00	323.72	1,159.20	1,482.92	1,117.08	42.96%
402-531-27-43-00	Stormwater Utilities - Travel	400.00	11.31	54.02	65.33	334.67	83.67%
402-531-27-48-00	Stormwater Utilities - Repairs & Maintenance	1,000.00	0.00	19.94	19.94	980.06	98.01%
402-531-27-49-00	Stormwater Utilities - Miscellaneous	50.00	10.50	0.00	10.50	39.50	79.00%
402-531-27-49-01	Stormwater Utilities - Reg/Fees - Train & Seminars	500.00	62.65	0.00	62.65	437.35	87.47%
402-531-50-10-00	Wages & OT - Stormwater Maintenance	102,113.18	16,626.01	8,372.00	24,998.01	77,115.17	75.52%
402-531-50-20-00	Benefits - Stormwater Maintenance	64,315.70	12,061.80	6,020.60	18,082.40	46,233.30	71.88%
402-531-50-20-01	Benefits - Uniforms	1,000.00	0.00	199.96	199.96	800.04	80.00%
402-531-50-31-00	Operating Supplies - Stormwater Maintenance	500.00	0.00	0.00	0.00	500.00	100.00%
402-531-50-35-00	Small Tools/Equipment - Stormwater Maintenance	5,000.00	0.00	3,728.10	3,728.10	1,271.90	25.44%
402-531-50-41-00	Professional Services - Stormwater Maintenance	750.00	0.00	0.00	0.00	750.00	100.00%
402-531-50-43-00	Travel - Stormwater Maintenance	500.00	0.00	0.00	0.00	500.00	100.00%
402-531-50-48-00	Repairs & Maintenance - Stormwater Maintenance	1,500.00	0.00	0.00	0.00	1,500.00	100.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
402-531-50-49-01	County 911 / Dispatch Services	1,000.00	272.48	0.00	272.48	727.52	72.75%
402-531-50-49-96	Interfund Rentals - O&M - Stormwater Maintenance	25,000.00	0.00	13,888.63	13,888.63	11,111.37	44.45%
402-531-70-43-00	Travel - DOE Inter Agreement - Hazardous Waste	500.00	0.00	0.00	0.00	500.00	100.00%
402-531-80-31-00	Operating Supplies - Stormwater Operations/Gen	200.00	0.00	0.00	0.00	200.00	100.00%
402-531-80-42-00	Communications - Stormwater Maintenance	500.00	0.00	0.00	0.00	500.00	100.00%
402-531-80-43-00	Travel Expense - Stormwater Operations/General	500.00	0.00	0.00	0.00	500.00	100.00%
402-531-80-48-00	Repairs/Maint - Stormwater Operations/General	0.00	0.00	0.03	0.03	-0.03	0.00%
402-531-80-49-01	Registration/Fees - Training Classes Stormwater	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
402-531-90-41-00	Professional Financial / Banking Costs	225.00	0.00	0.00	0.00	225.00	100.00%
402-597-00-04-03	Interfund Transfer - SW Operating To SW Capital	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
Totals:		8,285.83	447.24	-555.23	-107.99	8,393.82	
Totals:		8,285.83	447.24	-555.23	-107.99	8,393.82	
Totals:		8,285.83	447.24	-555.23	-107.99	8,393.82	
402 - Stormwater Fund Totals:		8,285.83	447.24	-555.23	-107.99	8,393.82	
403 - Stormwater Capital Reserve Fund							
403-334-00-10-43	State Grant From Legislature	-555,000.00	0.00	0.00	0.00	-555,000.00	-100.00%
403-334-03-10-01	Dept Of Ecology - SFAP	-700,000.00	0.00	0.00	0.00	-700,000.00	-100.00%
403-334-03-10-02	St Dir/Ind Grt Fr Dept Of Ecol-Stormwater Capacit	-558,365.00	0.00	0.00	0.00	-558,365.00	-100.00%
403-334-03-00-03	Dept Of Ecology - Decant Facility	0.00	0.00	-7,903.48	-7,903.48	7,903.48	0.00%
403-334-03-80-43	State Grant From TIB	-730,000.00	0.00	0.00	0.00	-730,000.00	-100.00%
403-361-10-04-03	Unrealized Gain/Loss	0.00	904.65	-215.50	689.15	-689.15	0.00%
403-361-11-04-03	Investment Interest - Stormwater Capital Resv Fun	-2,000.00	-1,012.96	-712.76	-1,725.72	-274.28	-13.71%
403-361-30-04-03	Realized Gain/Loss On Investments	0.00	185.28	0.00	185.28	-185.28	0.00%
403-361-41-04-03	Investment Interest - Purchased	0.00	-70.28	0.00	-70.28	70.28	0.00%
403-397-00-04-03	Interfund Transfer - SW Operating To SW Capital	-100,000.00	0.00	0.00	0.00	-100,000.00	-100.00%
403-397-00-04-04	IF Trans From CE For ARPA Expenses (CFDA #21.02	-7,446.00	0.00	0.00	0.00	-7,446.00	-100.00%
403-531-10-41-41	Banking Service Fee/Charges - SW Cap Res Fund	0.00	2.91	1.15	4.06	-4.06	0.00%
403-591-31-70-00	Principal Payment - Street Sweeper LTGO Bond 20	47,305.76	0.00	0.00	0.00	47,305.76	100.00%
403-592-31-80-00	Interest Payment - Street Sweeper LTGO Bond 201	1,395.52	0.00	0.00	0.00	1,395.52	100.00%
403-594-31-61-00	Stormwater Land And Land Improvements	7,366.67	1,170.52	230.39	1,400.91	5,965.76	80.98%
403-594-31-63-02	Stormwater System Design Engineering	325,302.00	1,865.47	897.40	2,762.87	322,539.13	99.15%
403-594-31-63-03	Stormwater System Design Eng - Grant Funded	1,288,365.00	4,813.19	6,946.62	11,759.81	1,276,605.19	99.09%
403-594-31-64-00	Stormwater Machinery & Equipment	225,000.00	0.00	0.00	0.00	225,000.00	100.00%
403-594-31-64-01	Stormwater Machinery & Equipment - Grant Fund	750,000.00	0.00	0.00	0.00	750,000.00	100.00%
Totals:		-8,076.05	7,858.78	-756.18	7,102.60	-15,178.65	
Totals:		-8,076.05	7,858.78	-756.18	7,102.60	-15,178.65	
Totals:		-8,076.05	7,858.78	-756.18	7,102.60	-15,178.65	
403 - Stormwater Capital Reserve Fund Totals:		-8,076.05	7,858.78	-756.18	7,102.60	-15,178.65	
410 - Water Capital Reserve Fund							
410-321-50-00-40	Utility Permits	-428,857.00	0.00	0.00	0.00	-428,857.00	-100.00%
410-331-97-00-00	Fed Dir Grt Fr Dept Of Homeland Security	-1,300,000.00	0.00	0.00	0.00	-1,300,000.00	-100.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
410-334-00-10-41	State Grant From Legislature	-1,769,187.50	0.00	0.00	0.00	-1,769,187.50	-100.00%
410-334-04-20-40	State Grant From Dept Of Commerce	-50,000.00	0.00	0.00	0.00	-50,000.00	-100.00%
410-361-11-00-42	Investment Interest - Water Equip Reserv	-12,000.00	-6,559.32	-4,178.88	-10,738.20	-1,261.80	-10.52%
410-361-42-00-41	Interest Income - Private Loans	-1,300.00	-200.00	-100.00	-300.00	-1,000.00	-76.92%
410-362-00-50-13	Lease Paym(Annual)-Consol Irrigation District #14	-75,000.00	0.00	0.00	0.00	-75,000.00	-100.00%
410-362-00-50-14	Lease Payment (Annual) - WWU	-25,000.00	0.00	0.00	0.00	-25,000.00	-100.00%
410-367-00-00-00	Developer Proceeds	-50,000.00	0.00	0.00	0.00	-50,000.00	-100.00%
410-367-00-04-11	Principal Payments On Private Loans For Infrast	0.00	-558.82	-279.41	-838.23	838.23	0.00%
410-391-80-04-10	DWSRF Loan From EPA/WA St Dept Of Health	0.00	0.00	-494,691.14	-494,691.14	494,691.14	0.00%
410-391-80-04-14	DOC PWTF Loan PC22-96103-062	-1,619,868.00	0.00	0.00	0.00	-1,619,868.00	-100.00%
410-391-80-04-16	DOC PWTF Loan PR22-96103-011	-106,372.00	0.00	0.00	0.00	-106,372.00	-100.00%
410-397-34-00-41	IF Trans-Rev Reserved For Rate-funded Capital	-100,000.00	0.00	0.00	0.00	-100,000.00	-100.00%
410-397-34-00-95	INF Equip/Veh Lease/Repl.	-100,000.00	0.00	-25,000.00	-25,000.00	-75,000.00	-75.00%
410-534-10-41-41	Banking Service Fees/Charges - W Cap Res Fund	280.00	5.75	3.05	8.80	271.20	96.86%
410-594-34-61-41	Water Utility Land And Land Improvements	7,366.67	1,175.94	231.45	1,407.39	5,959.28	80.90%
410-594-34-63-03	Water Utility Capital Expenditures	4,733,850.00	51,500.74	107,297.07	158,797.81	4,575,052.19	96.65%
410-594-34-63-09	Water Util Cap Expenditure-DOC PWTF PC22-961	187,500.00	0.00	0.00	0.00	187,500.00	100.00%
410-594-34-64-41	Water Utility Equipment	250,000.00	0.00	0.00	0.00	250,000.00	100.00%
410-597-00-04-31	Transfer To 431	140,000.00	0.00	0.00	0.00	140,000.00	100.00%
Totals:		-318,587.83	45,364.29	-416,717.86	-371,353.57	52,765.74	

Totals: -318,587.83 45,364.29 -416,717.86 -371,353.57 52,765.74

Totals: -318,587.83 45,364.29 -416,717.86 -371,353.57 52,765.74

Totals: -318,587.83 45,364.29 -416,717.86 -371,353.57 52,765.74

411 - Wastewater Capital Reserve Fund

411-321-50-00-41	Utility Permits	-350,000.00	0.00	-140,000.00	-140,000.00	-210,000.00	-60.00%
411-331-10-04-03	Fed Dir Grt Fr Dept Of Agriculture - USDA SWSEW	-3,500,000.00	0.00	0.00	0.00	-3,500,000.00	-100.00%
411-331-11-00-01	Fed Dir Grt Fr The Department Of Commerce.	-3,510,000.00	0.00	0.00	0.00	-3,510,000.00	-100.00%
411-334-00-14-11	State Grant From Legislature	-3,000,000.00	0.00	0.00	0.00	-3,000,000.00	-100.00%
411-334-03-10-08	DOE Grant - WWTP	-750,000.00	-7,220.22	0.00	-7,220.22	-742,779.78	-99.04%
411-334-04-20-42	State Dir/Ind Grant From Department Of Commer	-1,740,000.00	0.00	0.00	0.00	-1,740,000.00	-100.00%
411-361-10-00-43	Unrealized Gain/Loss	0.00	10,417.25	-2,481.50	7,935.75	-7,935.75	0.00%
411-361-11-00-43	Investment Interest - WW Equip Reserv	-20,000.00	-10,738.90	-7,239.32	-17,978.22	-2,021.78	-10.11%
411-361-30-00-43	Realized Gain/Loss On Investments	0.00	2,133.53	0.00	2,133.53	-2,133.53	0.00%
411-361-41-00-43	Investment Interest - Purchased	0.00	-809.25	0.00	-809.25	809.25	0.00%
411-391-80-04-11	DOE CWSRF Loan	-750,000.00	-97,179.18	0.00	-97,179.18	-652,820.82	-87.04%
411-391-80-04-13	DOC PWTF Loan PC22-96103-051	-1,237,205.00	0.00	0.00	0.00	-1,237,205.00	-100.00%
411-397-40-14-11	Transfer For Rate Funded Capital	-300,000.00	0.00	-75,000.00	-75,000.00	-225,000.00	-75.00%
411-397-41-24-11	Transfer Of Surplus To Capital Reserve	-200,000.00	0.00	0.00	0.00	-200,000.00	-100.00%
411-535-10-41-41	Banking Service Fees/Charges - WW Cap Res Fund	0.00	33.55	13.19	46.74	-46.74	0.00%
411-594-35-61-00	Wastewater Land And Land Improvements	7,366.67	1,175.94	231.45	1,407.39	5,959.28	80.90%
411-594-35-63-01	Other Improvements	100,000.00	0.00	52,979.07	52,979.07	47,020.93	47.02%
411-594-35-63-04	Other Improvements	5,000,000.00	133,021.34	0.00	133,021.34	4,866,978.66	97.34%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
411-594-35-63-05	Other Improvements - DOE Grant Funded	3,000,000.00	0.00	0.00	0.00	3,000,000.00	100.00%
411-594-35-63-06	Other Improvements - DOE Loan Funded	1,000,000.00	0.00	0.00	0.00	1,000,000.00	100.00%
411-594-35-64-41	Wastewater Capital Equipment	5,123,206.00	20,949.34	102,849.65	123,798.99	4,999,407.01	97.58%
411-594-35-64-42	Wstwttr Cap Equip - DOE PWTFB Loan PC22-96103	1,237,205.00	0.00	0.00	0.00	1,237,205.00	100.00%
Totals:		110,572.67	51,783.40	-68,647.46	-16,864.06	127,436.73	
Totals:		110,572.67	51,783.40	-68,647.46	-16,864.06	127,436.73	
Totals:		110,572.67	51,783.40	-68,647.46	-16,864.06	127,436.73	
411 - Wastewater Capital Reserve Fund Totals:							
412 - Wastewater Debt Service Fund							
412-343-50-00-51	LT Debt Collection For Sewer Utility	-620,000.00	-97,243.98	-50,505.21	-147,749.19	-472,250.81	-76.17%
412-361-11-00-44	Investment Interest Earned	-15,000.00	-7,058.72	-4,497.69	-11,556.41	-3,443.59	-22.96%
412-535-10-41-42	Banking Service Fees/Charges - WW LTD Res Fund	25.00	6.73	3.57	10.30	14.70	58.80%
412-591-35-78-13	Loan Payment PWTF - Principal PC22-96103-051	74,985.57	0.00	0.00	0.00	74,985.57	100.00%
412-591-35-78-53	Loan Payment USDA - SW SEWER Principal	57,227.14	57,227.14	0.00	57,227.14	0.00	0.00%
412-591-35-78-54	Loan Payment DOE SW SEWER Principal	106,661.58	0.00	0.00	0.00	106,661.58	100.00%
412-591-35-78-55	Loan Payment DOE WWTP Design Principal	83,753.34	0.00	0.00	0.00	83,753.34	100.00%
412-592-35-83-13	Interest Payment PWTF Loan - PC22-96103-051	15,430.10	0.00	0.00	0.00	15,430.10	100.00%
412-592-35-83-53	Interest Payment USDA Loan - SW SEWER	31,290.86	31,290.86	0.00	31,290.86	0.00	0.00%
412-592-35-83-54	Interest Payment DOE Loan - SW SEWER	26,897.52	0.00	0.00	0.00	26,897.52	100.00%
412-592-35-83-55	Interest Payment DOE Loan - WWTP Design	35,657.28	0.00	0.00	0.00	35,657.28	100.00%
412-597-41-24-11	Transfer Of Surplus To Capital Reserve	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
Totals:		-3,071.61	-15,777.97	-54,999.33	-70,777.30	67,705.69	
Totals:		-3,071.61	-15,777.97	-54,999.33	-70,777.30	67,705.69	
Totals:		-3,071.61	-15,777.97	-54,999.33	-70,777.30	67,705.69	
412 - Wastewater Debt Service Fund Totals:							
413 - Water Capital Improvement Reserve Fund							
413-343-40-01-43	Capital Reserve Fund Collections	-1,292,629.20	-170,282.78	-88,758.79	-259,041.57	-1,033,587.63	-79.96%
413-361-11-00-13	Interest - Water Capital Reserve Fund	-25,000.00	-8,438.22	-4,935.50	-13,373.72	-11,626.28	-46.51%
413-397-00-00-43	IF Trans From Water Const Fund #431 To WCIR #4	-350,000.00	0.00	-87,500.00	-87,500.00	-262,500.00	-75.00%
413-534-10-41-43	Banking Service Fees/Charges - W LTD Res Fund	35.00	9.12	4.83	13.95	21.05	60.14%
413-591-34-78-00	Loan Payment SRF Principal 04-65104-005	87,599.40	0.00	0.00	0.00	87,599.40	100.00%
413-591-34-78-01	Loan Payment PWTF Principal PW-05-691-010	168,885.24	0.00	0.00	0.00	168,885.24	100.00%
413-591-34-78-04	Principal PWTF Loan 2007 PC08-951-011	253,664.48	0.00	0.00	0.00	253,664.48	100.00%
413-591-34-78-05	Loan Payment DOH Well #1 Principal DWL23476	65,359.05	0.00	0.00	0.00	65,359.05	100.00%
413-591-34-78-06	Loan Payment DOH Well #1 Principal DWL23478	25,535.73	0.00	0.00	0.00	25,535.73	100.00%
413-591-34-78-07	Loan Payment DOH Well #2 Principal DWL23479	89,316.05	0.00	0.00	0.00	89,316.05	100.00%
413-591-34-78-08	Loan Payment DOH Well #2 Principal DWL 24936	128,608.04	0.00	0.00	0.00	128,608.04	100.00%
413-591-34-78-09	Loan Payment PWTF Principal PC22-96103-055	44,315.80	0.00	0.00	0.00	44,315.80	100.00%
413-591-34-78-14	Loan Payment PWTF Principal PC22-96103-062	93,779.74	0.00	0.00	0.00	93,779.74	100.00%
413-591-34-78-16	Loan Payment PWTF Principal PR22-96103-011	116,120.05	0.00	0.00	0.00	116,120.05	100.00%
413-592-34-83-00	Loan Payment SRF Interest 04-65104-005	2,627.98	0.00	0.00	0.00	2,627.98	100.00%

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
413-592-34-83-01	Loan Payment PWTF Interest PW-05-691-010	1,688.86	0.00	0.00	0.00	1,688.86	100.00%
413-592-34-83-04	Interest PWTF Loan 2007 PC08-951-011	6,341.61	0.00	0.00	0.00	6,341.61	100.00%
413-592-34-83-05	Interest Payment DOH Well #1 Interest DWL2347	12,418.22	0.00	0.00	0.00	12,418.22	100.00%
413-592-34-83-06	Interest Payment DOH Well #1 Interest DWL2347	5,314.21	0.00	0.00	0.00	5,314.21	100.00%
413-592-34-83-07	Interest Payment DOH Well #2 Interest DWL2347	24,024.73	0.00	0.00	0.00	24,024.73	100.00%
413-592-34-83-08	Interest Payment DOH Well #2 Interest DWL2493	44,116.17	0.00	0.00	0.00	44,116.17	100.00%
413-592-34-83-09	Loan Payment PWTF Interest PC22-96103-055	7,498.23	0.00	0.00	0.00	7,498.23	100.00%
413-592-34-83-14	Interest Payment PWTF PC22-96103-062	19,297.46	0.00	0.00	0.00	19,297.46	100.00%
413-592-34-83-16	Interest Payment PWTF PR22-96103-011	1,645.00	0.00	0.00	0.00	1,645.00	100.00%
413-597-00-42-50	Transfer To 425	332,100.00	0.00	0.00	0.00	332,100.00	100.00%
Totals:		-137,338.15	-178,711.88	-181,189.46	-359,901.34	222,563.19	
Totals:		-137,338.15	-178,711.88	-181,189.46	-359,901.34	222,563.19	
Totals:		-137,338.15	-178,711.88	-181,189.46	-359,901.34	222,563.19	
413 - Water Capital Improvement Reserve Fund Totals:		-137,338.15	-178,711.88	-181,189.46	-359,901.34	222,563.19	
425 - Water Revenue Bond Fund							
425-361-11-00-25	Investment Interest	-10,000.00	-2,359.61	-1,382.33	-3,741.94	-6,258.06	-62.58%
425-397-00-42-50	Transfer From 413	-332,100.00	0.00	0.00	0.00	-332,100.00	-100.00%
425-535-10-41-44	Banking Service Fees/Charges - W/S Debt Res Fun	0.00	2.37	1.26	3.63	-3.63	0.00%
425-591-34-70-17	Principle Payment On 2017 Revenue Bonds	225,000.00	0.00	0.00	0.00	225,000.00	100.00%
425-592-34-83-17	Interest Payment Of 2017 Revenue Bonds	88,200.00	0.00	0.00	0.00	88,200.00	100.00%
Totals:		-28,900.00	-2,357.24	-1,381.07	-3,738.31	-25,161.69	
Totals:		-28,900.00	-2,357.24	-1,381.07	-3,738.31	-25,161.69	
Totals:		-28,900.00	-2,357.24	-1,381.07	-3,738.31	-25,161.69	
425 - Water Revenue Bond Fund Totals:		-28,900.00	-2,357.24	-1,381.07	-3,738.31	-25,161.69	
426 - Water Bond Reserve Fund							
426-361-11-00-26	Interest Earned	-4,000.00	-966.59	-560.37	-1,526.96	-2,473.04	-61.83%
426-534-10-41-45	Banking Service Fees/Charges - W/S Bond Res Fun	802.20	0.99	0.52	1.51	800.69	99.81%
Totals:		-3,197.80	-965.60	-559.85	-1,525.45	-1,672.35	
Totals:		-3,197.80	-965.60	-559.85	-1,525.45	-1,672.35	
Totals:		-3,197.80	-965.60	-559.85	-1,525.45	-1,672.35	
426 - Water Bond Reserve Fund Totals:		-3,197.80	-965.60	-559.85	-1,525.45	-1,672.35	
431 - Water System Construction Fund							
431-361-10-00-31	Unrealized Gain/Loss	0.00	4,647.59	-1,107.10	3,540.49	-3,540.49	0.00%
431-361-11-00-31	Investment Interest	-10,000.00	-4,438.37	-2,854.16	-7,292.53	-2,707.47	-27.07%
431-361-30-00-31	Realized Gain/Loss On Investments	0.00	951.86	0.00	951.86	-951.86	0.00%
431-361-41-00-31	Investment Interest - Purchased	0.00	-361.04	0.00	-361.04	361.04	0.00%
431-397-00-04-31	Transfer From 410	-140,000.00	0.00	0.00	0.00	-140,000.00	-100.00%
431-397-00-04-32	Transfer From Water Fund 400	-200,000.00	0.00	0.00	0.00	-200,000.00	-100.00%
431-534-10-49-31	Banking Service Fees/Charges - W Const Fund	0.00	14.97	5.88	20.85	-20.85	0.00%
431-597-00-00-43	IF Trans To WCIR #413 From Water Const Fund #4	350,000.00	0.00	87,500.00	87,500.00	262,500.00	75.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Totals:		0.00	815.01	83,544.62	84,359.63	-84,359.63	
Totals:		0.00	815.01	83,544.62	84,359.63	-84,359.63	
Totals:		0.00	815.01	83,544.62	84,359.63	-84,359.63	
431 - Water System Construction Fund Totals:							
440 - Ambulance							
440-332-93-40-10	Ground Emerg Med Transport (GEMT) Payment Pr	-65,000.00	0.00	0.00	0.00	-65,000.00	-100.00%
440-334-04-98-10	Department Of Health - EMS Trauma Grant	0.00	0.00	-766.00	-766.00	766.00	0.00%
440-342-21-41-02	Emergency Medical Services	-613,240.00	-1,494.68	0.00	-1,494.68	-611,745.32	-99.76%
440-342-60-00-06	Ambulance Charges	-250,000.00	-88,992.02	-51,928.55	-140,920.57	-109,079.43	-43.63%
440-342-60-00-07	Misc Util Fees/Activation Fees	-500.00	-60.00	-15.75	-75.75	-424.25	-84.85%
440-342-60-00-10	Ambulance Services - Commercial/State Insuranc	-120,000.00	-19,490.73	-9,135.73	-28,626.46	-91,373.54	-76.14%
440-342-60-00-20	Ambulance Services - Medicare	-130,000.00	-44,679.89	-5,521.92	-50,201.81	-79,798.19	-61.38%
440-342-60-00-30	Ambulance Services - Medicaid	-25,000.00	-3,982.17	-722.33	-4,704.50	-20,295.50	-81.18%
440-342-60-00-40	Ambulance Services - Self Pay	-50,000.00	-2,436.31	-1,029.13	-3,465.44	-46,534.56	-93.07%
440-342-60-00-50	Ambulance Services - Restitution	-100.00	0.00	0.00	0.00	-100.00	-100.00%
440-359-90-00-43	Penalty/Late Fee - Ambulance	-200.00	-138.76	-84.31	-223.07	23.07	11.54%
440-361-11-00-24	Investment Interest - EMS	-3,000.00	-1,022.30	-1,244.65	-2,266.95	-733.05	-24.44%
440-522-24-10-00	Wages & OT - EMS Admin	100,280.57	16,384.04	8,247.82	24,631.86	75,648.71	75.44%
440-522-24-10-80	Wages & OT - EMS Rescue & Emergency	374,469.18	69,315.63	34,851.79	104,167.42	270,301.76	72.18%
440-522-24-10-81	Stipends (Volunteers) - EMS	85,000.00	13,401.93	6,379.31	19,781.24	65,218.76	76.73%
440-522-24-20-00	Benefits - EMS Admin	29,111.82	5,658.58	2,564.82	8,223.40	20,888.42	71.75%
440-522-24-20-80	Benefits - EMS Rescue & Emergency	123,835.58	28,438.39	13,927.40	42,365.79	81,469.79	65.79%
440-522-24-20-81	Benefits - (Volunteers) - EMS	8,855.00	1,716.78	507.49	2,224.27	6,630.73	74.88%
440-522-24-31-00	Operating Supplies - EMS Administration	1,000.00	0.00	79.22	79.22	920.78	92.08%
440-522-24-31-01	Office Supplies - EMS Administration	0.00	0.00	40.78	40.78	-40.78	0.00%
440-522-24-31-03	Operating Supplies - EMS Training	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
440-522-24-31-80	Operating Supplies - EMS Rescue & Emergency	11,000.00	29.96	733.93	763.89	10,236.11	93.06%
440-522-24-31-83	Radios/Pagers - Parts & Supplies - EMS	300.00	0.00	0.00	0.00	300.00	100.00%
440-522-24-35-80	Sm Tools / Equipment - EMS Rescue & Emergency	50,000.00	0.00	1,314.34	1,314.34	48,685.66	97.37%
440-522-24-41-80	Professional Services - EMS Rescue & Emergency	15,000.00	2,075.42	0.00	2,075.42	12,924.58	86.16%
440-522-24-41-81	Professional Financial / Banking Costs	200.00	0.00	0.00	0.00	200.00	100.00%
440-522-24-42-80	Communication - EMS Rescue & Emergency	200.00	32.85	30.88	63.73	136.27	68.14%
440-522-24-43-00	Travel - EMS	3,000.00	16.33	195.55	211.88	2,788.12	92.94%
440-522-24-49-00	Miscellaneous - EMS Admin	100.00	49.73	0.00	49.73	50.27	50.27%
440-522-24-49-01	Reg/Fees - Training Classes & Seminars - EMS	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
440-522-24-49-02	Intergov Services - Dispatch Charges - EMS	36,000.00	17,242.50	0.00	17,242.50	18,757.50	52.10%
440-522-24-49-80	Miscellaneous - EMS Rescue & Emergency	100.00	0.00	0.00	0.00	100.00	100.00%
440-522-24-49-96	Interfund Rentals - O & M	30,000.00	0.00	14,780.99	14,780.99	15,219.01	50.73%
440-522-27-10-00	Ambulance Utilities - Salaries & Wages	16,387.32	2,507.18	1,254.77	3,761.95	12,625.37	77.04%
440-522-27-20-00	Ambulance Utilities - Personnel Benefits	6,192.07	1,114.55	626.03	1,740.58	4,451.49	71.89%
440-522-27-31-00	Ambulance Utilities - Operating Supplies	0.00	0.00	5.24	5.24	-5.24	0.00%
440-522-27-31-01	Ambulance Utilities - Office Supplies	0.00	0.65	0.00	0.65	-0.65	0.00%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
440-522-27-41-00	Ambulance Utilities - Professional Services	5,650.00	3,552.76	644.96	4,197.72	1,452.28	25.70%
440-522-27-43-00	Ambulance Utilities - Travel	0.00	4.35	20.78	25.13	-25.13	0.00%
440-522-27-48-00	Ambulance Utilities - Repairs & Maintenance	0.00	0.00	10.86	10.86	-10.86	0.00%
440-522-27-49-00	Ambulance Utilities - Miscellaneous	0.00	2.25	0.00	2.25	-2.25	0.00%
440-522-27-49-01	Ambulance Utilities - Reg/Fees - Train & Seminars	0.00	14.53	0.00	14.53	-14.53	0.00%
440-594-22-64-80	Equipment - Radios & Pagers (EMS)	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
440-597-00-15-23	Interfund Transfer	325,000.00	0.00	0.00	0.00	325,000.00	100.00%
Totals:		-23,358.46	-738.45	15,768.59	15,030.14	-38,388.60	
Totals:		-23,358.46	-738.45	15,768.59	15,030.14	-38,388.60	
Totals:		-23,358.46	-738.45	15,768.59	15,030.14	-38,388.60	
440 - Ambulance Totals:		-23,358.46	-738.45	15,768.59	15,030.14	-38,388.60	
500 - Equipment Rental & Replacement							
500-348-65-00-01	INF - O & M	-690,000.00	0.00	-214,004.14	-214,004.14	-475,995.86	-68.98%
500-361-10-00-50	Unrealized Gain/Loss	0.00	521.56	-124.26	397.30	-397.30	0.00%
500-361-11-00-50	Investment Interest	-1,500.00	-660.97	-125.45	-786.42	-713.58	-47.57%
500-361-30-00-50	Realized Gain/Loss On Investments	0.00	106.79	0.00	106.79	-106.79	0.00%
500-361-41-00-50	Investment Interest - Purchased	0.00	-40.53	0.00	-40.53	40.53	0.00%
500-362-00-00-00	Equip & Vehicle Rental	-3,000.00	-288.40	-144.20	-432.60	-2,567.40	-85.58%
500-397-00-00-50	Transfer From CE For Police Vehicle Purchase	0.00	-5,000.00	0.00	-5,000.00	5,000.00	0.00%
500-548-68-10-00	Wages & OT	123,175.64	21,278.41	10,399.84	31,678.25	91,497.39	74.28%
500-548-68-20-00	Benefits	65,661.93	13,699.10	6,744.63	20,443.73	45,218.20	68.87%
500-548-68-20-01	Benefits - Uniforms	1,000.00	0.00	303.63	303.63	696.37	69.64%
500-548-68-31-00	Operating Supplies - General	90,000.00	12,417.22	12,167.32	24,584.54	65,415.46	72.68%
500-548-68-32-00	Fuel Consumed	120,000.00	9,362.85	12,131.64	21,494.49	98,505.51	82.09%
500-548-68-35-00	Small Tools / Equipment	15,000.00	179.98	7,298.53	7,478.51	7,521.49	50.14%
500-548-68-44-00	External Taxes	700.00	0.00	0.00	0.00	700.00	100.00%
500-548-68-48-00	Repairs / Maintenance	90,000.00	2,242.35	4,696.15	6,938.50	83,061.50	92.29%
500-548-68-49-00	Miscellaneous	0.00	0.00	80.50	80.50	-80.50	0.00%
500-548-70-10-00	Wages & OT	19,274.08	3,079.14	1,565.28	4,644.42	14,629.66	75.90%
500-548-70-20-00	Personnel Benefits	6,881.45	1,442.72	720.79	2,163.51	4,717.94	68.56%
500-548-70-31-00	Operating Supplies - ER&R Administration	100.00	0.00	0.00	0.00	100.00	100.00%
500-548-70-31-01	Office Supplies - ER&R Administration	500.00	619.28	263.91	883.19	-383.19	-76.64%
500-548-70-35-00	Small Tools / Equipment	150.00	0.00	0.00	0.00	150.00	100.00%
500-548-70-41-00	Professional Services	800.00	15.65	0.97	16.62	783.38	97.92%
500-548-70-42-00	Communication	600.00	43.78	41.15	84.93	515.07	85.85%
500-548-70-43-00	Travel	4,000.00	3.66	0.00	3.66	3,996.34	99.91%
500-548-70-44-01	Advertising	500.00	0.00	0.00	0.00	500.00	100.00%
500-548-70-46-00	Insurance	89,500.00	90,179.34	0.00	90,179.34	-679.34	-0.76%
500-548-70-47-00	Public Utility Services	7,000.00	2,174.64	844.86	3,019.50	3,980.50	56.86%
500-548-70-49-00	Miscellaneous	500.00	4.50	0.00	4.50	495.50	99.10%
500-548-70-49-01	Registrations/Fees - Training Classes & Seminars	4,000.00	0.00	0.00	0.00	4,000.00	100.00%
500-548-79-41-00	Professional Financial / Banking Costs	400.00	1.66	0.66	2.32	397.68	99.42%

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
500-594-22-64-76	Fire Mobilization Equipment	500.00	0.00	0.00	0.00	500.00	100.00%
500-594-48-64-00	Machinery / Equipment	6,875.94	0.00	0.00	0.00	6,875.94	100.00%
500-594-48-64-01	Machinery / Equipment	22,000.00	0.00	0.00	0.00	22,000.00	100.00%
500-594-48-64-02	Machinery / Equipment	20,000.00	0.00	0.00	0.00	20,000.00	100.00%
Totals:		-5,380.96	151,382.73	-157,138.19	-5,755.46	374.50	
Totals:		-5,380.96	151,382.73	-157,138.19	-5,755.46	374.50	
Totals:		-5,380.96	151,382.73	-157,138.19	-5,755.46	374.50	
500 - Equipment Rental & Replacement Totals:							
			151,382.73	-157,138.19	-5,755.46	374.50	
625 - Flexible Benefits Plan Fund							
625-361-11-00-65	Investment Interest	0.00	0.00	-0.69	-0.69	0.69	0.00%
625-389-40-00-73	Trust Contribs Employee	-12,000.00	-3,558.07	-1,872.22	-5,430.29	-6,569.71	-54.75%
625-389-60-00-01	Investment Interest	0.00	-0.18	0.00	-0.18	0.18	0.00%
625-589-40-00-73	Unreimbursed Medical Pays	12,000.00	4,619.18	1,311.72	5,930.90	6,069.10	50.58%
Totals:		0.00	1,060.93	-561.19	499.74	-499.74	
Totals:		0.00	1,060.93	-561.19	499.74	-499.74	
Totals:		0.00	1,060.93	-561.19	499.74	-499.74	
625 - Flexible Benefits Plan Fund Totals:		0.00	1,060.93	-561.19	499.74	-499.74	
Report Total:		695,527.80	803,482.56	-508,551.50	294,931.06	400,596.74	

Detail vs Budget Report

Date Range: 03/01/2024 - 03/31/2024

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - Current Expense Fund	-2,602.59	639,443.48	374,518.23	1,013,961.71	-1,016,564.30	
005 - Current Expense Reserve Fund	-4,980.00	170.57	-1,783.41	-1,612.84	-3,367.16	
012 - Technology Reserve Fund	108,981.11	-27,360.17	28,735.07	1,374.90	107,606.21	
061 - Employee Benefit Reserve Fund	58,475.00	2,362.78	7,317.01	9,679.79	48,795.21	
100 - Street Fund	85,348.82	82,831.67	-7,983.53	74,848.14	10,500.68	
120 - Criminal Justice Fund	228.00	16,427.34	1,158.17	17,585.51	-17,357.51	
121 - Forfeited Proceeds Fund	-20.00	0.75	-7.65	-6.90	-13.10	
130 - Hotel/Motel Tax	-2,097.00	-2,701.53	-2,844.38	-5,545.91	3,448.91	
201 - ULTGO Bond Fund	-100.00	323.46	-32.53	290.93	-390.93	
301 - Street Capital Contribution Fund	-20,010.00	-0.28	-1.03	-1.31	-20,008.69	
305 - Capital Improvement Fund (REET)	555,445.15	-46,246.34	-8,718.08	-54,964.42	610,409.57	
306 - Capital Improvement Fund (REET 2)	996,809.22	101,307.02	-97,923.93	3,383.09	993,426.13	
309 - CDBG Projects Fund	0.00	0.01	-0.07	-0.06	0.06	
311 - Street Improvement Fund	-80,846.84	-4,824.65	-25,587.91	-30,412.56	-50,434.28	
315 - Facility Maintenance Reserve Fund (CE	74,802.00	8,469.39	6,773.18	15,242.57	59,559.43	
320 - Equipment Reserve Fund	483.00	12,327.89	-153,604.22	-141,276.33	141,759.33	
330 - Economic Development Fund	-375.00	29,967.07	18,853.97	48,821.04	-49,196.04	
340 - Economic Development Reserve Fund	0.00	-0.11	-0.14	-0.25	0.25	0.00%
350 - Tax Benefit District Construction Fund	0.00	0.00	0.00	0.00	0.00	
360 - Tax Increment Financing Construction	0.00	0.00	0.00	0.00	0.00	
400 - Water Fund	29,847.73	18,909.18	89,055.06	107,964.24	-78,116.51	
401 - Wastewater Fund	-694,808.44	-88,086.21	46,717.30	-41,368.91	-653,439.53	
402 - Stormwater Fund	8,285.83	447.24	-555.23	-107.99	8,393.82	
403 - Stormwater Capital Reserve Fund	-8,076.05	7,858.78	-756.18	7,102.60	-15,178.65	
410 - Water Capital Reserve Fund	-318,587.83	45,364.29	-416,717.86	-371,353.57	52,765.74	
411 - Wastewater Capital Reserve Fund	110,572.67	51,783.40	-68,647.46	-16,864.06	127,436.73	
412 - Wastewater Debt Service Fund	-3,071.61	-15,777.97	-54,999.33	-70,777.30	67,705.69	
413 - Water Capital Improvement Reserve F	-137,338.15	-178,711.88	-181,189.46	-359,901.34	222,563.19	
425 - Water Revenue Bond Fund	-28,900.00	-2,357.24	-1,381.07	-3,738.31	-25,161.69	
426 - Water Bond Reserve Fund	-3,197.80	-965.60	-559.85	-1,525.45	-1,672.35	
431 - Water System Construction Fund	0.00	815.01	83,544.62	84,359.63	-84,359.63	
440 - Ambulance	-23,358.46	-738.45	15,768.59	15,030.14	-38,388.60	
500 - Equipment Rental & Replacement	-5,380.96	151,382.73	-157,138.19	-5,755.46	374.50	
625 - Flexible Benefits Plan Fund	0.00	1,060.93	-561.19	499.74	-499.74	
Report Total:	695,527.80	803,482.56	-508,551.50	294,931.06	400,596.74	



City of College Place, WA

Vendor History Report
By Vendor Name

Posting Date Range -
Payment Date Range 03/01/2024 - 03/31/2024

Payable Number	Description	Units	Price	Post Date	1099 Account Number	Payment Number	Payment Date	Amount	Shipping Dist Amount	Tax	Discount	Net	Payment
Vendor Set: 01 - Vendor Set 01													
14083 - Amazon Business Prime													
112-5317534-0631427	Highlighters - M. Holden	1.00	10.93	3/25/2024	DFT0001306		3/25/2024	1,450.06	0.00	126.15	0.00	1,576.21	1,576.21
	Highlighters - M. Holder	1.00	10.93	11.88	001-576-81-31-01		Office Supplies - Parks Administrati	10.93	0.00	0.95	0.00	11.88	11.88
					100-542-30-31-00		Operating Supplies - Traveled Way	2.97					
					400-534-50-31-00		Operating Supplies - Maintenance	5.94					
					402-531-10-31-01		Office Supplies - Stormwater Admi	1.54					
113-7002009-1897844	Scanner & Keyboard	1.00	367.00	3/25/2024	DFT0001306		3/25/2024	395.70	0.00	34.43	0.00	430.13	430.13
	Scanner - AP	1.00	367.00	398.93	001-514-23-31-00		Operating Supplies - Budgeting, Ac	223.40					
					400-534-27-31-00		Water Utilities - Operating Supplies	79.79					
					401-535-27-31-00		Sewer Utilities - Operating Supplies	59.84					
					402-531-27-31-00		Stormwater Utilities - Operating Su	31.91					
					440-522-27-31-00		Ambulance Utilities - Operating Su	3.99					
	Keyboard - Utility	1.00	28.70	31.20	400-534-27-31-00		Water Utilities - Operating Supplies	10.61					
					401-535-27-31-00		Sewer Utilities - Operating Supplies	12.79					
					402-531-27-31-00		Stormwater Utilities - Operating Su	6.55					
					440-522-27-31-00		Ambulance Utilities - Operating Su	1.25					
17CV-HQ7Q-NNV6	Cleaning Supplies	1.00	12.35	3/25/2024	DFT0001306		3/25/2024	12.35	0.00	1.07	0.00	13.42	13.42
	Cleaning Supplies	1.00	12.35	13.42	001-518-20-31-00		Operating Supplies - Facilities	13.42					
17P6-H1DF-1RKT	Fan Vent	1.00	359.64	3/25/2024	DFT0001306		3/25/2024	359.64	0.00	31.29	0.00	390.93	390.93
	Fan Vent	1.00	359.64	390.93	500-548-68-31-00		Operating Supplies - General	390.93					
1FJC-KHNT-6CTV	Drone Memory Card	1.00	29.99	3/25/2024	DFT0001306		3/25/2024	29.99	0.00	2.61	0.00	32.60	32.60
	Drone Memory Card	1.00	29.99	32.60	402-531-50-35-00		Small Tools/Equipment - Stormwat	32.60					
1FT4-PTD1-JN1P	Toner Cartridge	1.00	64.99	3/25/2024	DFT0001306		3/25/2024	64.99	0.00	5.65	0.00	70.64	70.64
	Office Supplies - PW	1.00	64.99	70.64	001-576-81-31-01		Office Supplies - Parks Administrati	5.65					
					100-543-10-31-01		Office Supplies - Administration	12.72					
					400-534-10-31-01		Office Supplies - Administration	28.26					
					401-535-10-31-01		Office Supplies - Administration	6.35					
					402-531-10-31-01		Office Supplies - Stormwater Admi	8.48					
					500-548-70-31-01		Office Supplies - ER&R Administra	9.18					
1NX6-KPYR-HQQY	Drone Log Book	1.00	11.98	3/25/2024	DFT0001306		3/25/2024	11.98	0.00	1.04	0.00	13.02	13.02
	Drone Log Book	1.00	11.98	13.02	001-521-10-31-01		Office Supplies - Administration	13.02					
1R1M-HJG4-3TQ9	File Cabinet	1.00	519.50	2/27/2024	DFT0001291		3/8/2024	519.50	0.00	45.20	0.00	564.70	564.70
	File Cabinet	1.00	519.50	564.70	100-543-10-31-00		Operating Supplies - Administration	564.70					

Vendor History Report

Payable Number	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Account Name	Amount	Shipping Dist Amount	Tax	Discount	Net	Payment
1R4M-KTY-3CIK	Shelf	1.00	44.98	48.89	3/25/2024	400-534-80-31-00	DFT0001306	3/25/2024	44.98	0.00	3.91	0.00	48.89	48.89
								Operating Supplies - General		48.89				

Vendor History Report

Payable Number	Description	Units	Price	Post Date	1099 Account Number	Payment Number	Payment Date	Account Name	Amount	Shipping	Tax	Discount	Net	Payment
5629 - Home Depot Credit Services	02.28.2024 Statement			3/8/2024		DFT0001294	3/8/2024		3,975.88	0.00	346.67	0.00	4,322.55	4,322.55
02.28.24	Replacement Dryer	1.00	448.00	486.98	400-534-10-35-00		Small Tools/Equipment		3,975.87	0.00	346.67	0.00	4,322.54	4,322.54
	Replacement Washer	1.00	448.00	486.98	400-534-10-35-00		Small Tools/Equipment			486.98				
	Saw and Battery	1.00	278.00	302.19	100-542-70-35-00		Sm Tools/Equipment			302.19				
	Light and Battery	1.00	228.00	247.84	500-548-68-31-00		Operating Supplies - General			247.84				
	Blacktop Patch	1.00	200.20	217.62	100-542-30-31-00		Operating Supplies - Traveled Way			217.62				
	Truck Stock	1.00	149.00	161.96	001-518-20-35-00		Sm Tools/Minor Equip			161.96				
	Fence	1.00	145.59	158.26	402-531-10-31-00		Operating Supplies - Stormwater A			158.26				
	Fire Station Repair	1.00	129.98	141.29	001-518-20-31-00		Operating Supplies - Facilities			141.29				
	Barricade Repair	1.00	126.18	137.16	100-542-64-31-00		Operating Supplies - Traffic Control			137.16				
	Yellow Vests	1.00	117.91	128.17	400-534-50-20-01		Benefits Uniforms			128.17				
	Street Light Flag Storage	1.00	110.94	120.59	001-573-90-31-00		Operating Supplies - Community Ev			120.59				
	Barricade Repair	1.00	101.76	110.61	100-542-64-31-00		Operating Supplies - Traffic Control			110.61				
	Kiwanis Park Irrigation	1.00	89.62	97.42	001-576-80-31-00		Operating Supplies - Parks			97.42				
	Barricade Repair	1.00	86.48	94.00	100-542-64-31-00		Operating Supplies - Traffic Control			94.00				
	Tools	1.00	83.65	91.08	400-534-80-35-00		Small Tools/Equipment			91.08				
	Barricades	1.00	73.21	79.71	100-542-64-31-00		Operating Supplies - Traffic Control			79.71				
	Kiwanis Park Irrigation	1.00	68.54	74.62	001-576-80-31-00		Operating Supplies - Parks			74.62				
	Paint Supplies	1.00	67.39	73.25	001-576-80-31-00		Operating Supplies - Parks			73.25				
	Supply Room Stock	1.00	66.88	72.70	500-548-68-31-00		Operating Supplies - General			72.70				
	Paint Supplies	1.00	64.89	70.54	400-534-80-31-00		Operating Supplies - General			70.54				
	Irrigation	1.00	59.93	65.14	001-576-80-31-00		Operating Supplies - Parks			65.14				
	Paint Supplies	1.00	55.07	59.86	001-518-20-31-00		Operating Supplies - Facilities			59.86				
	Extension Cord	1.00	54.53	59.27	500-548-68-31-00		Operating Supplies - General			59.27				
	Kiwanis Park Tools	1.00	53.60	58.26	001-576-80-31-00		Operating Supplies - Parks			58.26				
	Park Supplies	1.00	45.03	49.03	001-576-80-31-00		Operating Supplies - Parks			49.03				
	PD Maintenance	1.00	43.08	46.89	001-518-20-31-00		Operating Supplies - Facilities			46.89				
	Lights	1.00	41.36	45.03	100-542-64-31-00		Operating Supplies - Traffic Control			45.03				
	Auto Supplies	1.00	39.87	43.34	500-548-68-31-00		Operating Supplies - General			43.34				
	Truck Stock	1.00	39.64	43.09	001-518-20-35-00		Sm Tools/Minor Equip			43.09				
	Fire Station Repair	1.00	37.80	41.09	001-518-20-31-00		Operating Supplies - Facilities			41.09				
	Tools	1.00	35.49	38.64	400-534-80-35-00		Small Tools/Equipment			38.64				
	Paint Supplies	1.00	34.89	37.93	001-576-80-31-00		Operating Supplies - Parks			37.93				
	Strap	1.00	34.84	37.87	001-518-20-31-00		Operating Supplies - Facilities			37.87				
	Kiwanis Park Irrigation	1.00	33.71	36.70	001-576-80-31-00		Operating Supplies - Parks			36.70				
	Ballards	1.00	31.92	34.70	400-534-80-31-00		Operating Supplies - General			34.70				
	Kiwanis Park Irrigation	1.00	31.04	33.74	001-576-80-31-00		Operating Supplies - Parks			33.74				
	Police Cameras	1.00	25.10	27.28	001-521-21-31-00		Operating Supplies - Investigation			27.28				
	Barricade Repair	1.00	24.93	27.10	100-542-64-31-00		Operating Supplies - Traffic Control			27.10				
	Pipe and PVC	1.00	24.54	26.67	400-534-50-31-00		Operating Supplies - Maintenance			26.67				
	PPE - Gloves	1.00	22.94	24.94	001-576-80-49-00		Miscellaneous			24.94				
	Drain Cleaner	1.00	19.96	21.70	001-518-20-31-00		Operating Supplies - Facilities			21.70				

Vendor History Report

Posting Date Range -

Payable Number	Item Description	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Payment Date	Account Name	Amount	Shipping Dist Amount	Tax	Discount	Net	Payment
INV0002429	Bank Draft Correction	Bank Draft Correction	1.00	0.01	0.01	3/1/2024		DFT0001498		3/1/2024	0.01	0.00	0.00	0.00	0.01	0.01
	Hub Assembly	Misc Supplies	1.00	377.80	411.42	3/8/2024	500-548-68-31-00	APA0001155		3/8/2024	1,206.33	0.00	107.35	0.00	1,313.68	1,313.68
	Radiator		1.00	184.27	200.67		500-548-68-31-00			Operating Supplies - General	411.42					
	Spark Plugs, Air Filter		1.00	104.73	114.05		500-548-68-31-00			Operating Supplies - General	200.67					
	Air Filter		1.00	78.85	85.87		500-548-68-31-00			Operating Supplies - General	114.05					
	Shop Towels		4.00	19.30	84.07		500-548-68-31-00			Operating Supplies - General	85.87					
	Air Filter		4.00	15.56	67.78		500-548-68-31-00			Operating Supplies - General	84.07					
	Air Filter		4.00	15.56	67.78		500-548-68-31-00			Operating Supplies - General	67.78					
	Circuit Speaker		1.00	46.79	50.95		500-548-68-31-00			Operating Supplies - General	67.78					
	Circuit Breaker		1.00	46.79	50.95		500-548-68-31-00			Operating Supplies - General	50.95					
218 - Quill Corporation	Air Filter		4.00	11.09	48.31		320-594-22-64-31			Vehicles/Equip Fire Department	50.95					
	Anti Seize Compound		1.00	35.51	38.67		500-548-68-31-00			Operating Supplies - General	48.31					
	Severe Gear		1.00	26.15	28.48		500-548-68-31-00			Operating Supplies - General	38.67					
	Severe Gear		1.00	26.15	28.47		500-548-68-31-00			Operating Supplies - General	28.48					
	Switch		1.00	23.83	25.95		500-548-68-31-00			Operating Supplies - General	28.47					
	ADA Supplies		1.00	9.42	10.26		500-548-68-31-00			Operating Supplies - General	25.95					
										Operating Supplies - General	10.26					
											2,517.11	0.00	19.23	0.00	2,536.34	2,536.34
										3/11/2024	195.36	0.00	0.00	0.00	195.36	195.36
										Office Supplies - Administration	19.54					
175285893	Office Supplies - PD	Office Supplies - PD	1.00	195.36	195.36	3/11/2024	001-521-10-31-01	DFT0001297		3/11/2024	195.36	0.00	0.00	0.00	109.77	109.77
							001-521-19-31-01			Office Supplies - Support Services	39.07					
							001-521-21-31-01			Office Supplies - Investigation	19.54					
							001-521-22-31-01			Office Supplies - Patrol	73.26					
							001-521-70-31-01			Office Supplies - Traffic	24.41					
							001-554-30-31-01			Office Supplies - Special Enforceme	19.54					
										3/11/2024	109.77	0.00	0.00	0.00	109.77	109.77

Posting Date Range -

Payable Number	Item Description	Description	Units	Price	Post Date	1099 Account Number	Payment Number	Account Name	Amount	Shipping	Tax	Discount	Net	Payment
175300317	Office Supplies - PD	Office Supplies - CH Gen	1.00	109.77	3/11/2024	DFT0001297		Office Supplies - Administration	10.98					
								Office Supplies - Support Services	21.95					
								Office Supplies - Investigation	10.98					
								Office Supplies - Patrol	41.16					
								Office Supplies - Traffic	13.72					
								Office Supplies - Special Enforcement	10.98					
								Office Supplies - Executive	22.23					
								Office Supplies - Budgeting, Accour	29.84					
								Office Supplies - Records	9.56					
								Office Supplies - HR Administration	19.19					
175339822	Office Supplies - CH Gen	Office Supplies - CH General	1.00	219.53	3/11/2024	DFT0001297		Office Supplies - Administration	1.69					
								Office Supplies - Administration	8.20					
								Water Utilities - Office Supplies	33.22					
								Office Supplies - Administration	6.26					
								Sewer Utilities - Office Supplies	37.20					
								Stormwater Utilities - Office Suppli	1.69					
								Office Supplies - Executive	28.87					
								Office Supplies - Budgeting, Accour	38.75					
								Office Supplies - Records	12.40					
								Office Supplies - HR Administration	24.92					
175390783	Office Supplies - CD	Office Supplies - CD	1.00	39.65	3/11/2024	DFT0001297		Office Supplies - Administration	2.20					
								Office Supplies - Administration	10.63					
								Water Utilities - Office Supplies	43.14					
								Office Supplies - Administration	8.12					
								Sewer Utilities - Office Supplies	48.30					
								Stormwater Utilities - Office Suppli	2.20					
								Office Supplies - Bldg. Inspection	15.07					
								Office Supplies - Planning	16.26					
								Office Supplies - Administration	0.79					
								Office Supplies - Administration	3.95					
175391762	Office Supplies - PD	Office Supplies - PD		3/11/2024	DFT0001297			Office Supplies - Administration	2.78					
								Office Supplies - Stormwater Admii	0.40					
								Office Supplies - ER&R Administra	0.40					

Vendor History Report

Payable Number		Description		Post Date		1099		Payment Number		Payment Date		Amount		Shipping		Tax		Discount		Net		Posting Date Range -	
Item Description	Units	Price	Amount	Account Number	Account Number	Account Name	Dist Amount																
Office Supplies - PD	1.00	94.03	94.03	001-521-10-31-01	DFT0001297	Office Supplies - Administration	9.40																
				001-521-19-31-01		Office Supplies - Support Services	18.81																
				001-521-21-31-01		Office Supplies - Investigation	9.40																
				001-521-22-31-01		Office Supplies - Patrol	35.26																
				001-521-70-31-01		Office Supplies - Traffic	11.75																
				001-554-30-31-01		Office Supplies - Special Enforceme	9.41																
175391814			3/11/2024			3/11/2024	92.38					92.38	0.00			0.00	0.00	0.00	0.00	92.38			92.38
Office Supplies - PD	1.00	92.38	92.38	001-521-10-31-01	DFT0001297	Office Supplies - Administration	9.24																
				001-521-19-31-01		Office Supplies - Support Services	18.48																
				001-521-21-31-01		Office Supplies - Investigation	9.23																
				001-521-22-31-01		Office Supplies - Patrol	34.64																
				001-521-70-31-01		Office Supplies - Traffic	11.55																
				001-554-30-31-01		Office Supplies - Special Enforceme	9.24																
175483960			3/11/2024			3/11/2024	15.21					15.21	0.00			0.00	0.00	0.00	0.00	15.21			15.21
Office Supplies - CD	1.00	15.21	15.21	001-524-20-31-01	DFT0001297	Office Supplies - Bldg. Inspection	5.78																
				001-558-60-31-01		Office Supplies - Planning	6.24																
				100-543-10-31-01		Office Supplies - Administration	0.31																
				400-534-10-31-01		Office Supplies - Administration	1.52																
				401-535-10-31-01		Office Supplies - Administration	1.06																
				402-531-10-31-01		Office Supplies - Stormwater Admiri	0.15																
175503068			3/11/2024			3/11/2024	24.99					24.99	0.00			0.00	0.00	0.00	0.00	24.99			24.99
Office Supplies - PW	1.00	24.99	24.99	001-576-81-31-01	DFT0001297	Office Supplies - Parks Administrati	2.00																
				100-543-10-31-01		Office Supplies - Administration	4.50																
				400-534-10-31-01		Office Supplies - Administration	9.99																
				401-535-10-31-01		Office Supplies - Administration	2.25																
				402-531-10-31-01		Office Supplies - Stormwater Admiri	3.00																
				500-548-70-31-01		Office Supplies - ER&R Administra	3.25																
175704961			3/11/2024			3/11/2024	79.34					79.34	0.00			0.00	0.00	0.00	0.00	79.34			79.34
Office supplies - HR	1.00	79.34	79.34	001-518-10-31-01	DFT0001297	Office Supplies - HR Administration	30.15																
				100-543-10-31-01		Office Supplies - Administration	7.14																
				400-534-10-31-01		Office Supplies - Administration	11.11																
				401-535-10-31-01		Office Supplies - Administration	7.93																
				402-531-10-31-01		Office Supplies - Stormwater Admiri	10.31																
				440-522-24-31-01		Office Supplies - EMS Administratic	11.11																
175809306			3/11/2024			3/11/2024	83.88					83.88	0.00			0.00	0.00	0.00	0.00	83.88			83.88
Office Supplies - CD	1.00			500-548-70-31-01	DFT0001297	Office Supplies - ER&R Administra	1.59																

Vendor History Report

Vendor History Report															Posting Date Range	
Payable Number	Description	Units	Price	Amount	Post Date	1099 Account Number	Payment Number	Account Name	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment	
Item Description										Dist Amount						
Office Supplies - CD	1.00	83.88	83.88			001-524-20-31-01		Office Supplies - Bldg. Inspection		31.87						
						001-558-60-31-01		Office Supplies - Planning		34.39						
						100-543-10-31-01		Office Supplies - Administration		1.68						
						400-534-10-31-01		Office Supplies - Administration		8.39						
						401-535-10-31-01		Office Supplies - Administration		5.87						
						402-531-10-31-01		Office Supplies - Stormwater Admini		0.84						
						500-548-70-31-01		Office Supplies - ER&R Administra		0.84						
175865491	Office Supplies - HR	1.00	211.90	211.90	3/11/2024	DFT0001297		3/11/2024		211.90	0.00	0.00	0.00	211.90	211.90	
Office supplies - HR						001-518-10-31-01		Office Supplies - HR Administration		80.51						
						100-543-10-31-01		Office Supplies - Administration		19.07						
						400-534-10-31-01		Office Supplies - Administration		29.67						
						401-535-10-31-01		Office Supplies - Administration		21.19						
						402-531-10-31-01		Office Supplies - Stormwater Admini		27.55						
						440-522-24-31-01		Office Supplies - EMS Administratic		29.67						
						500-548-70-31-01		Office Supplies - ER&R Administra		4.24						
175892876	Office Supplies - PD	1.00	190.37	190.37	3/11/2024	DFT0001297		3/11/2024		190.37	0.00	0.00	0.00	190.37	190.37	
Office Supplies - PD						001-521-10-31-01		Office Supplies - Administration		19.04						
						001-521-19-31-01		Office Supplies - Support Services		38.07						
						001-521-21-31-01		Office Supplies - Investigation		19.03						
						001-521-22-31-01		Office Supplies - Patrol		71.39						
						001-521-70-31-01		Office Supplies - Traffic		23.80						
						001-554-30-31-01		Office Supplies - Special Enforceme		19.04						
								3/11/2024		221.72	0.00	0.00	0.00	221.72	221.72	
Office Supplies - PD						001-521-10-31-01		Office Supplies - Administration		22.17						
						001-521-19-31-01		Office Supplies - Support Services		44.34						
						001-521-21-31-01		Office Supplies - Investigation		22.17						
						001-521-22-31-01		Office Supplies - Patrol		83.14						
						001-521-70-31-01		Office Supplies - Traffic		27.73						
						001-554-30-31-01		Office Supplies - Special Enforceme		22.17						
								3/11/2024		31.07	0.00	0.00	0.00	31.07	31.07	
175999296	Office Supplies - PW	1.00	31.07	31.07	3/11/2024	DFT0001297		3/11/2024		31.07	0.00	0.00	0.00	31.07	31.07	
Office Supplies - PW						001-576-81-31-01		Office Supplies - Parks Administrati		2.49						
						100-543-10-31-01		Office Supplies - Administration		5.59						
						400-534-10-31-01		Office Supplies - Administration		12.42						
						401-535-10-31-01		Office Supplies - Administration		2.80						
						402-531-10-31-01		Office Supplies - Stormwater Admini		3.73						
						500-548-70-31-01		Office Supplies - ER&R Administra		4.04						
								3/11/2024		220.99	0.00	19.23	0.00	240.22	240.22	
176013338	Office supplies - J.Goods	1.00	220.99	240.22	3/11/2024	DFT0001297		3/11/2024		240.22	0.00	19.23	0.00	240.22	240.22	
176116167	Office Supplies - PD				3/11/2024	DFT0001297		3/11/2024		78.56	0.00	0.00	0.00	78.56	78.56	

Vendor History Report

Payable Number		Description		Units		Price		Post Date		1099		Payment Number		Account Number		Payment Date		Amount		Shipping		Tax		Discount		Net		Payment	
Item Description																Account Name		Dist Amount											
37580970	Office Supplies - PD							3/25/2024		DFT0001310								283.65		0.00		0.00		0.00		283.65		283.65	
		Office Supplies - PD		1.00		283.65		283.65		001-521-10-31-01				Office Supplies - Administration				7.86											
										001-521-19-31-01				Office Supplies - Support Services				15.71											
										001-521-21-31-01				Office Supplies - Investigation				7.86											
										001-521-22-31-01				Office Supplies - Patrol				29.45											
										001-521-70-31-01				Office Supplies - Traffic				9.82											
37739709	Office Supplies - PD							3/25/2024		DFT0001310								283.65		0.00		0.00		0.00		283.65		283.65	
		Office Supplies - PD		1.00		283.65		283.65		001-521-10-31-01				Office Supplies - Administration				28.36											
										001-521-19-31-01				Office Supplies - Support Services				56.73											
										001-521-21-31-01				Office Supplies - Investigation				28.36											
										001-521-22-31-01				Office Supplies - Patrol				106.37											
										001-521-70-31-01				Office Supplies - Traffic				35.47											
										001-554-30-31-01				Office Supplies - Special Enforceme				28.36											
								3/25/2024		DFT0001310								155.63		0.00		0.00		0.00		155.63		155.63	
		Office Supplies - PD		1.00		155.63		155.63		001-521-10-31-01				Office Supplies - Administration				15.56											
										001-521-19-31-01				Office Supplies - Support Services				31.13											
										001-521-21-31-01				Office Supplies - Investigation				15.56											
										001-521-22-31-01				Office Supplies - Patrol				58.36											
										001-521-70-31-01				Office Supplies - Traffic				19.46											
										001-554-30-31-01				Office Supplies - Special Enforceme				15.56											

Vendors: (4)		Total 01 - Vendor Set 01:		9,149.38		0.00		599.40		0.00		9,748.78		9,748.78	
Vendors: (4)		Report Total:		9,149.38		0.00		599.40		0.00		9,748.78		9,748.78	

COCP TIF - Debt Issuance

[illegible]



Sole Source Justification Form

Department: Public Works
Department Contact: Robert McAndrews Phone: 509.394.8526
Requested Vendor: Platt
Vendor's Address: 415 W main St Walla Walla WA 99362
Vendor Contact: Steven Palmer Phone: 509.522.0611
Cost Estimate: \$141,138.34 after tax

If the cost of the sole source procurement is greater than the appropriate procurement threshold for department action, immediately contact the Purchasing Division or City Attorney's Office as appropriate.

My department's recommendation for sole source is based upon an objective review of the good/service being required and appears to be in the best interest of the City. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favor, or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

Signature of Requestor

A handwritten signature in blue ink, appearing to be 'R. McAndrews', written over a horizontal line.

Date

A handwritten date '6/17/2024' in blue ink, written over a horizontal line.

Signature of Department Head or Designee

A handwritten signature in blue ink, appearing to be 'S. Palmer', written over a horizontal line.

Date

A handwritten date '6/17/24' in blue ink, written over a horizontal line.

Approval by Purchasing (when applicable)

Date

* Sole Source: only one vendor possesses the unique and singularly available capability to meet the requirement of the solicitation.

** Procurements of items for which the City has established a standard by designating a brand or manufacturer or by pre-approving via a testing shall be competitively bid if there is more than one vendor of the item.



Sole Source Justification Form

Project Name: Rose Street Lighting

Date of Project: June 2024

Item: Street Lights and Poles

1. Describe the item and its function.

- LED Light and Pole Assembly for City standard pedestrian light
- Holophane HOL PUCL2P2040K MVOLT FC3 BK X
- Holophane HOLWDA 12 F5J17D C03 BK LAB

2. The item is a sole source* because:

- ☐ sole provider of a licensed or patented good or service
- ☒ sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- ☒ sole provider of goods and services for which the City has established a standard**
- ☐ sole provider of factory-authorized warranty service sole provider of goods or services that will meet the specialized needs of the City or perform the intended function (detail below or in an attachment)
- ☐ the vendor/distributor is a holder of a used item that would represent good value and is advantageous to the City (attach information on market price survey, availability, etc.)

3. What necessary features does this vendor provide which are not available from other vendors? Be specific.

These lights and poles match the City's existing lights which have been installed on College Ave and 4th St. The Rose St project intends to use lights that match seamlessly to the existing lights and which match the City's approved standard. The City is also up against the tight schedule and is at risk of losing funding for the project if not spent by the end of 2024.

4. What steps were taken to verify that these features are not available

City staff previously spent hours calling around to find the equivalent light assembly. This is the same lights the City buys to replace damaged ones.

Description:
Street Poles and Lights (30)

Quote #2066515
Updated On: 06/12/2024

Company Name:
City of College Place

Billing Address:
City of College Place (5296)
625 S College Ave
College Place, WA 99324-1516

Created Date:
6/11/24

Shipping Address:
625 S College Ave
College Place, WA 99324-1516 US

Shipping Method:
Hold For Pickup

FOB:
Destination

Sales Person:
Steven Palmer
steven.palmer@platt.com

Branch:
Walla Walla #28
5095220611

Special Quote Conditions:
Freight charges on one set apply
Freight charges covered for 2 or more sets

PRODUCTS		QTY	UNT PR / UOM	TOTALS
1.	No Photo Available HOLPUCL2P2040KMVOL Item# 1996061 HOL PUCL2P2040K MVOLT FC3 BK X MFR: Holophane	46	\$1,489.34 ⁰⁰⁰ EA	\$68,509.64
2.	No Photo Available HOLWDA12F5J17DC03B Item# 1996062 HOLWDA 12 F5J 17D C03 BK LAB MFR: Holophane	46	\$1,328.13 ⁰⁰⁰ EA	\$61,093.98

Entire Quote:

Sub Total:	\$129,603.62
S/H:	Not Included
Other Charges:	\$0.00
Tax:	\$11,534.72
Total:	\$141,138.34

Prices are subject to change at any time prior to shipment unless agreed to otherwise in writing signed by an authorized Seller representative. Orders related to this quotation must be received, accepted and released by Seller within 48 hours of issuance of the quotation and are subject to availability. Many of Seller’s manufacturing partners have advised that until further notice they reserve the right to amend the delivery date, price, scope and quantity of supply and/or other terms and conditions set out in their offer or quotation and Seller equally reserves the right to pass through any such changes from its manufacturing partners to the Buyer. Delivery dates are estimated only. Seller shall not be liable for failure to meet such dates resulting from product shortages or manufacturing delays. Be advised that Seller considers any changes imposed by its manufacturing partners and other vendors outside of Seller’s reasonable control and therefore subject to Force Majeure provisions or similar common law doctrines such as “frustration” or “impossibility”.

Seller’s Standard Terms and Conditions of Sale are incorporated by reference into this quotation. A copy of the most current version of Seller’s Standard Terms and Conditions of Sale is available at. <https://www.rexelusa.com/terms>

Full phone support at (888) 739-3577

Delivery dates are estimated only. Seller shall not be liable for failure to meet such dates resulting from product shortages or manufacturing delays.

**FEDERAL FINANCIAL ASSISTANCE
AWARD OF COOPERATIVE AGREEMENT 24-CA-11132544-017
Between The
RIVER NETWORK
And The
USDA, FOREST SERVICE
STATE, PRIVATE & TRIBAL FORESTRY
COOPERATIVE FORESTRY**

Project Title: Building Climate Resilience in Disadvantaged Frontline Communities through Urban and Community Forestry - Inflation Reduction Act

Upon execution of this document, an award to River Network, hereinafter referred to as “River Network,” in the amount of **\$12,000,000**, is made under the authority of Cooperative Forestry Assistance Act, P.L. 95-313 as amended, 16 USC 2105 and Public Law 117-169, Subtitle D, Section 23003(a). The Federal Assistance Listing (formerly Catalog of Federal Domestic Assistance - CFDA) number and name are 10.727, Inflation Reduction Act Urban & Community Forestry Program. River Network accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated January 11, 2024, and the attached Forest Service provisions, ‘Forest Service Award Provisions,’ are incorporated into this letter and made a part of this award.

The Urban & Community authority requires a 1:1 match, however match has been waived under the provision of Public Law 117-169 (Inflation Reduction Act) and based on assurance from the Cooperator that 100% of the work and funding will benefit disadvantaged communities.

Program performance reports and financial reports shall be submitted semi-annually. Please send copies of all reports to SM.FS.WOSPReports@usda.gov.

This is an award of Federal financial assistance. Prime and sub-recipients to this award are subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

Electronic copies of the CFRs can be obtained at the following internet site: www.ecfr.gov. If you are unable to retrieve these regulations electronically, please contact your Grants and Agreements Office at margarita.dolar@usda.gov.

The following administrative provisions apply to this award:

- A. **LEGAL AUTHORITY**. River Network shall have the legal authority to enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.



- B. **STATEMENT OF SUBSTANTIAL INVOLVEMENT.** The Forest Service anticipates involvement in this Cooperative Agreement and intends on being substantially involved in the following way(s):
1. Review and approve recommended subaward grant agreements before any work begins related to unallocated or reserve funding.
 2. Review and approve tracking & accomplishment reporting system/s for subaward projects.
 3. Provide timely and specific direction pertaining to and invite participation in the development of a national impact dashboard.
 4. Review and approve any proposed competitive process for new subawards
 5. Consult in the selection of key personnel, if requested by the River Network.
 6. Participate in the presentation of results in publications and/or conference presentations, if requested by the River Network.
- C. **PRINCIPAL CONTACTS.** Individuals listed below are authorized to act in their respective areas for matters related to this award.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Diana Toledo 5398 Manhattan Cir STE P3 Boulder, CO 80303 Telephone: (720) 930-4810 Email: dtoledo@rivernetwork.org	Barbara Long 5398 Manhattan Cir STE P3 Boulder, CO 80303 Telephone: (720) 465-6962 Email: blong@rivernetwork.org

Principal Forest Service Contacts:

Forest Service Program Manager Contact	Forest Service Administrative Contact
Robert Seemann 201 14 th ST SW Washington, DC 20250 Telephone: (225) 964-6158 Email: robert.seemann@usda.gov	Margarita (Peach) Dolar 201 14 th ST SW Washington, DC 20250 Telephone: (410) 940-4587 Email: margarita.dolar@usda.gov

- D. ASSURANCE REGARDING FELONY CONVICTION OR TAX DELINQUENT STATUS FOR CORPORATE APPLICANTS. This award is subject to the provisions contained in the Department of the Interior, Environment, and Related Agencies Appropriations Act, 2012, P.L. No. 112-74, Division E, Section 433 and 434 as continued by Consolidated and Further Continuing Appropriations Act, 2013, P.L. No. 113-6, Division F, Title I, Section 1101(a)(3) regarding corporate felony convictions and corporate Federal tax delinquencies. Accordingly, by entering into this award River Network acknowledges that it: 1) does not have a tax delinquency, meaning that it is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an award with the authority responsible for collecting the tax liability, and (2) has not been convicted (or had an officer or agent acting on its behalf convicted) of a felony criminal violation under any Federal law within 24 months preceding the award, unless a suspending and debarring official of the U.S. Department of Agriculture has considered suspension or debarment is not necessary to protect the interests of the Government. If River Network fails to comply with these provisions, the Forest Service will annul this award and may recover any funds River Network has expended in violation of sections 433 and 434.
- E. SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM). River Network shall maintain current organizational information and the original Unique Entity Identifier (UEI) provided for this agreement in the System for Award Management (SAM) until receipt of final payment. This requires annual review and updates, when needed, of organizational information after the initial registration. More frequent review and updates may be required for changes in organizational information or agreement term(s). Any change to the original UEI provided in this agreement will result in termination of this agreement and de-obligation of any remaining funds. For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.
- F. ADVANCE AND REIMBURSABLE PAYMENTS – FINANCIAL ASSISTANCE. Advance and reimbursable payments are approved under this award. Only costs for those project activities approved in (1) the initial award, or (2) modifications thereto, are allowable. Requests for payment must be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement, and must be submitted no more than monthly. In order to approve a Request for Advance Payment or Reimbursement, the Forest Service shall review such requests to ensure advances or payments for reimbursement are in compliance and otherwise consistent with OMB, USDA, and Forest Service regulations.

Advance payments must not exceed the minimum amount needed or no more than is needed for a 30-day period, whichever is less. If the Recipient receives an advance payment and subsequently requests an advance or reimbursement payment, then the

request must clearly demonstrate that the previously advanced funds have been fully expended before the Forest Service can approve the request for payment. Any funds advanced, but not spent, upon expiration of this award must be returned to the Forest Service.

The Program Manager reserves the right to request additional information prior to approving a payment.

The invoice must be sent by one of three methods:	Send a copy to:
EMAIL (preferred): SM.FS.asc_ga@usda.gov FAX: 877-687-4894 POSTAL: Albuquerque Service Center Payments – Grants & Agreements 101B Sun Ave NE Albuquerque, NM 87109	Robert Seemann Robert.seemann@usda.gov

- G. ELECTION OF DE MINIMIS INDIRECT RATE. River Network has elected to use the *de minimis* indirect cost rate of 10% of modified total direct costs (MTDC) as allowed under 2 CFR 200.414 (f). This rate must be used consistently for all Federal awards until such time as River Network chooses to negotiate for a rate, which they may apply to do at any time. If a new rate is negotiated and utilized the *de minimis* rate can no longer be utilized.
- H. PRIOR WRITTEN APPROVAL. River Network shall obtain prior written approval pursuant to conditions set forth in 2 CFR 200.407.
- I. MODIFICATIONS. Modifications within the scope of this award must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 60 days prior to implementation of the requested change. The Forest Service is not obligated to fund any changes not properly approved in advance.
- J. PERIOD OF PERFORMANCE. This agreement is executed as of the date of the Forest Service signatory official signature.

The end date, or expiration date is **09/30/2028**. This instrument may be extended by a properly executed modification. *See Modification Provision above.*

- K. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this award. In witness whereof the parties hereto have executed this award.

Barbara Long Digitally signed by Barbara Long
Date: 2024.01.23 08:34:37 -07'00'

BARBARA LONG

Date

Vice President of Finance, Operations and People
River Network

STEVEN KOEHN Digitally signed by STEVEN KOEHN
Date: 2024.01.23 12:51:34 -05'00'

STEVEN W. KOEHN

Date

Director, Cooperative Forestry
US Forest Service – State, Private & Tribal Forestry

The authority and the format of this award have been reviewed and approved for signature.

MARGARITA DOLAR Digitally signed by MARGARITA
DOLAR
Date: 2024.01.22 11:02:02 -05'00'

MARGARITA DOLAR

Date

Forest Service Grants Management Specialist

ATTACHMENT A: FOREST SERVICE AWARD PROVISIONS

- A. COLLABORATIVE ARRANGEMENTS. Where permitted by terms of the award and Federal law, River Network may enter into collaborative arrangements with other organizations to jointly carry out activities with Forest Service funds available under this award.
- B. FOREST SERVICE LIABILITY TO THE RECIPIENT. The United States shall not be liable to River Network for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by River Network or any third party.
- C. NOTICES. Any notice given by the Forest Service or River Network will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the Forest Service Program Manager, at the address specified in the award.

To River Network, at the address shown in the award or such other address designated within the award.

Notices will be effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- D. SUBAWARDS. Prior approval is required to issue subawards under this grant. The intent to subaward must be identified in the approved budget and scope of work and approved in the initial award or through subsequent modifications. Approval of each individual subaward is not required, however the cooperator must document that each sub-recipient does NOT have active exclusions in the System for Award Management (sam.gov).

The Cooperator must also ensure that they have evaluated each subrecipient's risk in accordance with 2 CFR 200.332 (b).

Any subrecipient under this award must be notified that they are subject to the OMB guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400. Any sub-award must follow the regulations found in 2 CFR 200.331 through .333.

All subawards \$30,000 or more must be reported at fhrs.gov in compliance with 2 CFR 170. See Attachment B for full text.

- E. FINANCIAL STATUS REPORTING. A Federal Financial Report, Standard Form SF-425 (and Federal Financial Report Attachment, SF-425A, if required for reporting multiple awards), must be submitted semi-annually. These reports are due 30 days after the reporting period ending June 30 and December 31. The final SF-425 (and SF-425A, if applicable) must be submitted either with the final payment request or no later

than 120 days from the expiration date of the award. These forms may be found at <https://www.grants.gov/web/grants/forms.html>.

- F. PROGRAM PERFORMANCE REPORTS. The recipient shall perform all actions identified and funded in application/modification narratives within the performance period identified in award.

In accordance with 2 CFR 200.301, reports must relate financial data to performance accomplishments of the federal award.

River Network shall submit semi-annual performance reports. These reports are due 30 days after the reporting period ending June 30 and December 31. The final performance report shall be submitted either with River Network's final payment request, or separately, but not later than 120 days from the expiration date of the award.

- **Additional pertinent information:** To support consistent and transparent public access to project outcomes funded through the Inflation Reduction Act, grantees are required to report quantitative and qualitative project accomplishments for reporting periods ending June 30 and December 31 to a public-facing Impact Reporting Platform. Grantees will be provided instructions for project impact reporting.

G. NOTIFICATION. River Network shall immediately notify the Forest Service of developments that have a significant impact on the activities supported under this award. Also, notification must be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the award. This notification must include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

H. CHANGES IN KEY PERSONNEL. Any revision to key personnel identified in this award requires notification of the Forest Service Program Manager by email or letter.

I. USE OF FOREST SERVICE INSIGNIA. In order for River Network to use the Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted by the Forest Service's Office of Communications (Washington Office). A written request will be submitted by Forest Service, Program Manager, to the Office of Communications Assistant Director, Visual Information and Publishing Services prior to use of the insignia. The Forest Service Program Manager will notify River Network when permission is granted.

J. PURCHASE OF EQUIPMENT. Equipment approved for purchase under this award is available only for use as authorized. Title to the equipment rests with the Recipient as long as the equipment is used for its intended purpose.

The Forest Service reserves an interest in any equipment where the Forest Service's proportionate share of the per-unit value is \$5,000 or greater. Valuation is based on current fair-market value. To ensure that the federal interest is properly recorded, the

recipient shall file a UCC1 form with the applicable State government agency and provide evidence of the filing to the Forest Service Program Manager at the time payment is requested for the equipment purchase, or within 30 days of an advance of funds for the purchase. The recipient is expected to maintain the UCC filing until the equipment has a fair market value of less than \$5,000 or is otherwise disposed of following instructions from the Forest Service. The equipment may not be used as collateral, sold, or otherwise transferred to another party without the written permission of the Forest Service.

The Recipient shall inventory equipment acquired in part or in whole with Forest Service funds annually/biannually (select one) and shall submit a copy of the inventory to the Program Manager. A final inventory shall be submitted for closeout. The Recipient may use Tangible Personal Property Report Standard Forms (SF) 428 and SF-428-S, Supplemental Sheet, or Recipient's equivalent inventory report. The annual/biannual (select one) report must be filed December 31, due within 90 days, but no later than March 31 of the following year. The final report must be due within 120 days from the expiration date of the award.

The Recipient shall use the Tangible Personal Property Report Standard Forms (SF) 428 and SF-428-C, Disposition Request, should the Recipient determine any item of equipment is no longer needed or has been lost, destroyed, or stolen. After receipt of the SF-428-C, the Forest Service shall issue disposition instructions within 120 days.

- K. PUBLIC NOTICES. It is Forest Service's policy to inform the public as fully as possible of its programs and activities. River Network is encouraged to give public notice of the receipt of this award and, from time to time, to announce progress and accomplishments.

River Network may call on Forest Service's Office of Communication for advice regarding public notices. River Network is requested to provide copies of notices or announcements to the Forest Service Program Manager and to Forest Service's Office Communications as far in advance of release as possible.

- L. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS, AND ELECTRONIC MEDIA. River Network shall acknowledge Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this award. Follow direction in USDA Supplemental 2 CFR 415.2.
- M. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. River Network shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or

retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at <https://www.ocio.usda.gov/document/ad-3027>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; o*
- (2) Fax: (833) 256-1665 or (202) 690-7442; or*
- (3) Email: program.intake@usda.gov.*

If the material is too small to permit the full Non-Discrimination Statement to be included, the material will, at a minimum, include the alternative statement:

"This institution is an equal opportunity provider."

- N. DISPUTES. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution (ADR) procedures to voluntarily resolve those issues. These procedures may include, but are not limited to conciliation, facilitation, mediation, and fact finding.

Should the parties be unable to resolve the issue of controversy through ADR, then the Signatory Official will make the decision. A written copy of the decision will be provided to the Cooperator.

Decisions of the Signatory Official shall be final unless, within 30 days of receipt of the decision of the Signatory Official, the Cooperator appeals the decision to the Forest Service's Deputy Chief, State, Private, and Tribal Forestry (SPTF). Any appeal made under this provision shall be in writing and addressed to the Deputy Chief, SPTF, USDA, Forest Service, Washington, DC 20024. A copy of the appeal shall be concurrently furnished to the Signatory Official.

A decision under this provision by the Deputy Chief, SPTF, is final. The final decision by the Deputy Chief, SPTF, does not preclude the Cooperator from pursuing remedies available under the law.

- O. AWARD CLOSEOUT. River Network must submit, no later than 120 calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of the Federal award.

Any unobligated balance of cash advanced to River Network must be immediately refunded to the Forest Service, including any interest earned in accordance with 2 CFR 200.344(d).

If this award is closed without audit, the Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

- P. TERMINATION. This award may be terminated, in whole or part pursuant to 2 CFR 200.340.

- Q. DEBARMENT AND SUSPENSION. River Network shall immediately inform the Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should River Network or any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, then they shall notify the Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary. The Recipient shall adhere to 2 CFR Part 180 Subpart C in regards to review of sub-recipients or contracts for debarment and suspension.

All subrecipients and contractors must complete the form AD-1048, Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Lower Tier Covered Transactions. Blank forms are available electronically. Completed forms must be kept on file with the primary recipient.

- R. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise therefrom, either directly or indirectly.

- S. TRAFFICKING IN PERSONS.

1. Provisions applicable to a Recipient that is a private entity.
 - a. You as the Recipient, your employees, Subrecipients under this award, and Subrecipients' employees may not:
 - (1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procure a commercial sex act during the period of time that the award is in effect; or

- (3) Use forced labor in the performance of the award or subawards under the award.
 - b. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a Subrecipient that is a private entity:
 - (1) Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - (2) Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either:
 - i. Associated with performance under this award; or
 - ii. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),”.
2. Provision applicable to a Recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity:
 - a. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
 - b. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - (1) Associated with performance under this award; or
 - (2) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),”
3. Provisions applicable to any recipient.
 - a. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 - b. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - (1) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - (2) Is in addition to all other remedies for noncompliance that are available to us under this award.
 - c. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.
4. Definitions. For purposes of this award term:
 - a. “Employee” means either:
 - (1) An individual employed by you or a subrecipient who is engaged in the

- performance of the project or program under this award; or
- (2) Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
- b. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
- c. “Private entity”:
 - (1) Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
 - (2) Includes:
 - i. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - ii. A for-profit organization.
- d. “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

T. DRUG-FREE WORKPLACE.

1. River Network agree(s) that it will publish a drug-free workplace statement and provide a copy to each employee who will be engaged in the performance of any project/program that receives federal funding. The statement must
 - a. Tell the employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace;
 - b. Specify the actions River Network will take against employees for violating that prohibition; and
 - c. Let each employee know that, as a condition of employment under any award, the employee:
 - (1) Shall abide by the terms of the statement, and
 - (2) Shall notify River Network in writing if they are convicted for a violation of a criminal drug statute occurring in the workplace, and shall do so no more than 5 calendar days after the conviction.
2. River Network agree(s) that it will establish an ongoing drug-free awareness program to inform employees about
 - a. The dangers of drug abuse in the workplace;
 - b. The established policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation and employee assistance programs; and
 - d. The penalties that you may impose upon them for drug abuse violations occurring in the workplace.

3. Without the Program Manager's expressed written approval, the policy statement and program must be in place as soon as possible, no later than the 30 days after the effective date of this instrument, or the completion date of this award, whichever occurs first.
4. River Network agrees to immediately notify the Program Manager if an employee is convicted of a drug violation in the workplace. The notification must be in writing, identify the employee's position title, the award number of each award on which the employee worked. The notification must be sent to the Program Manager within 10 calendar days after River Network learns of the conviction.
5. Within 30 calendar days of learning about an employee's conviction, River Network must either
 - a. Take appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 (29 USC 794), as amended, or
 - b. Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for these purposes by a Federal, State or local health, law enforcement, or other appropriate agency.

U. PROHIBITION AGAINST USING FUNDS WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS.

1. The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
2. The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (1) of this award provision are no longer in effect.
3. The prohibition in paragraph (1) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
4. If the Government determines that the recipient is not in compliance with this award provision, it;
 - a. Will prohibit the recipient's use of funds under this award in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
 - b. May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.

V. ELIGIBLE WORKERS. River Network shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration

and Nationality Act (8 U.S.C. 1324(a)). River Network shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.

- W. FREEDOM OF INFORMATION ACT (FOIA). Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e).

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

- X. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, “Federal Leadership on Reducing Text Messaging While Driving,” any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.

- Y. PROMOTING FREE SPEECH AND RELIGIOUS FREEDOM. As a recipient of USDA financial assistance, you will comply with the following:
1. Do not discriminate against applicants for sub-grants on the basis of their religious character.
 2. 7 Code of Federal Regulations (CFR) part 16.3(a), Rights of Religious Organizations.
 3. Statutory and National policy requirements, including those prohibiting discrimination and those described in Executive Order 13798 promoting free speech and religious freedom, 2 CFR 200.300.

- Z. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. The cooperator (including subrecipients) is responsible for compliance with the prohibition on certain telecommunications and video surveillance services or equipment identified in 2 CFR 200.216. See Public Law 115-232, Section 889 for additional information.

In accordance with 2 CFR 200.216, the grantee (including subrecipients) is prohibited from obligating or expending loan or grant funds for covered telecommunications equipment or services to:

- (1) Procure or obtain, extend or renew a contract to procure or obtain;
- (2) Enter into a contract (or extend or renew a contract) to procure; or
- (3) Obtain the equipment, services or systems.

ATTACHMENT B: 2 CFR PART 170

Appendix A to Part 170—Award Term

I. Reporting Subawards and Executive Compensation

a. *Reporting of first-tier subawards.*

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).
2. *Where and when to report.*
 - i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.
 - ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

b. *Reporting total compensation of recipient executives for non-Federal entities.*

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
 - i. The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;
 - ii. in the preceding fiscal year, you received—
 - (A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and,
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:
 - i. As part of your registration profile at <https://www.sam.gov>.
 - ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. *Reporting of Total Compensation of Subrecipient Executives.*

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most

highly compensated executives for the subrecipient's preceding completed fiscal year, if—

- i. in the subrecipient's preceding fiscal year, the subrecipient received—
 - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
 - i. To the recipient.
 - ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.
- d. *Exemptions.*

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

 - i. Subawards, and
 - ii. The total compensation of the five most highly compensated executives of any subrecipient.
 - e. *Definitions.* For purposes of this award term:
 1. Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).
 2. Non-Federal *entity* means all of the following, as defined in 2 CFR part 25:
 - i. A Governmental organization, which is a State, local government, or Indian tribe;
 - ii. A foreign public entity;
 - iii. A domestic or foreign nonprofit organization; and,
 - iv. A domestic or foreign for-profit organization
 3. *Executive* means officers, managing partners, or any other employees in management positions.
 4. *Subaward:*
 - i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).
 - iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

5. *Subrecipient* means a non-Federal entity or Federal agency that:
 - i. Receives a subaward from you (the recipient) under this award; and
 - ii. Is accountable to you for the use of the Federal funds provided by the subaward.
6. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

END OF ATTACHMENT B: 2 CFR PART 170

ATTACHMENT C: WHISTLEBLOWER NOTICE

Whistleblowers perform an important service to USDA and the public when they come forward with what they reasonably believe to be evidence of wrongdoing. They should never be subject to reprisal for doing so. Federal law protects federal employees as well as personal services contractors and employees of Federal contractors, subcontractors, grantees, and subgrantees against reprisal for whistleblowing. USDA bears the responsibility to ensure that nothing in a non-disclosure agreement which a contractor, subcontractor, grantee, or subgrantee requires their employees to sign should be interpreted as limiting their ability to provide information to the Office of Inspector General (OIG).

41 U.S.C. § 4712 requires the head of each executive agency to ensure that its contractors inform their workers in writing of the rights and remedies under the statute.

Accordingly, it is illegal for a personal services contractor or an employee of a Federal contractor, subcontractor, grantee, or subgrantee to be discharged, demoted, or otherwise discriminated against for making a protected whistleblower disclosure. In this context, these categories of individuals are whistleblowers who disclose information that the individual reasonably believes is evidence of one of the following:

- Gross mismanagement of a Federal contract or grant;
- A gross waste of Federal funds;
- An abuse of authority relating to a Federal contract or grant;
- A substantial and specific danger to public health or safety; or
- A violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.

To be protected under 41 U.S.C. § 4712, the disclosure must be made to one of the following:

- A Member of Congress, or a representative of a committee of Congress;
- The OIG;
- The Government Accountability Office (GAO);
- A Federal employee responsible for contract or grant oversight or management at USDA;
- An otherwise authorized official at USDA or other law enforcement agency;
- A court or grand jury; or
- A management official or other employee of the contractor, subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.

Under 41 U.S.C. § 4712, personal services contractors as well as employees of contractors, subcontractors, grantees, or subgrantees may file a complaint with OIG, who will investigate the matter unless they determine that the complaint is frivolous, fails to allege a violation of the prohibition against whistleblower reprisal, or has been addressed in another proceeding. OIG's investigation is then presented to the head of the executive agency who evaluates the facts of the investigation and can order the contractor, subcontractor, grantee, or subgrantee

to take remedial action, such as reinstatement or back pay.

Federal Acquisition Regulation (FAR) Subpart 3.903, *Whistleblower Protections for Contractor Employees, Policy*, prohibits government contractors from retaliating against a contract worker for making a protected disclosure related to the contract. FAR Subpart 3.909-1 prohibits the Government from using funds for a contract with an entity that requires its employees or subcontractors to sign internal confidentiality statements prohibiting or restricting disclosures of fraud, waste, or abuse to designated persons. This prohibition does not contravene agreements pertaining to classified information. The regulation also requires contracting officers to insert FAR clause 52.203-17, *Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights*, in all solicitations and contracts that exceed the Simplified Acquisition Threshold as defined in FAR Subpart 3.908. This clause requires notification to contractor employees that they are subject to the whistleblower rights and remedies referenced in 41 U.S.C. § 4712.

In order to make a complaint alleging any of the violations mentioned above, one should complete the OIG Hotline form located at: <https://www.usda.gov/oig/hotline>. For additional information, they may also visit the WPC's webpage at: <https://www.usda.gov/oig/wpc> or they may directly contact the WPC at OIGWPC@oig.usda.gov.

Attachment G

Summary of Subrecipient and Federal Award Information 2 C.F.R. § 200.332

Federal Award Identification (2 C.F.R. 200.332(a)(1))	
Subrecipient Name	City of College Place, WA
Subrecipient's unique entity identifier (UEI) number	ZG1SNDHCCH16
Federal Award Identification Number (FAIN)	24-CA-11132544-017
Federal Award Date	January 23, 2024
Subaward Period of Performance Start and End Date	"Effective Date of Subrecipient Agreement" with an end date of
Subaward Budget Period Start and End Date	"Effective Date of Subrecipient Agreement" with an end date of
Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient	\$730,413.05
Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current financial obligation	\$730,413.05
Total Amount of the Federal Award committed to the subrecipient by the pass-through entity	\$730,413.05
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	Funds to pay for engineering, irrigation, and trees to increase tree canopy along key roadways in the City.
Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity	Federal awarding agency: USDA Forest Service Pass-through entity: River Network Contact information for awarding official of Pass-through entity: Stephanie Heidbreder <sheidbreder@rivernetwork.org>
Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement	10.727: Inflation Reduction Act Urban & Community Forestry Program (\$730,413.05)
Identification of whether the award is R&D	No
Indirect cost rate for the Federal award (including if the de minimis rate is charged) per 2 C.F.R. 200.414	De minimis rate: 10%

SUBAWARD AGREEMENT
between
River Network
and
the City of College Place, Washington

This Subaward Agreement (“Agreement”) is entered into between River Network, an Oregon nonprofit corporation with its principal office at 5398 Manhattan Cir., Boulder, Colorado 80303 (hereinafter referred to as “River Network”), and the City of College Place, Washington, a municipality with its principal office at 625 S. College Avenue, College Place, WA, 99324, (herein after referred to as “Subrecipient”). River Network and Subrecipient may each be referred to herein as a “Party” and collectively as the “Parties”.

RECITALS

- A. **WHEREAS**, River Network has received an award of funds from the United States Department of Agriculture, Forest Service (the “Federal Awarding Agency” or “USFS”), through Cooperative Agreement 24-CA-11132544-017, executed on January 23, 2024 (the “Federal Award” or “Cooperative Agreement”), attached as **Attachment A** and incorporated herein as part of this Agreement;
- B. **WHEREAS**, River Network entered into the Federal Award to support projects that increase climate resilience and build capacity for disadvantaged communities through urban and community forestry;
- C. **WHEREAS**, Subrecipient is a local government organization located in College Place, Washington that serves project priority communities;
- D. **WHEREAS**, both River Network and Subrecipient seek to improve resilience in disadvantaged frontline communities through supporting such disadvantaged communities experiencing low tree canopy and environmental justice issues;
- E. **WHEREAS**, the Federal Awarding Agency has authorized River Network to enter into this Agreement as a subaward agreement.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

TERMS AND CONDITIONS

SECTION I: Type of Agreement

This Agreement is a subaward, from River Network to Subrecipient, of certain federal Cooperative Agreement funds from River Network's Federal Award identified in Recital A. Under this Agreement, River Network is a pass-through entity ("PTE") as defined in 2 C.F.R. § 200.1. The Federal Award has a Federal Assistance Listing (formerly Catalog of Federal Domestic Assistance - CFDA) number and name of 10.727, Inflation Reduction Act Urban & Community Forestry Program. Attachments A through G of this Agreement are hereby incorporated into this Agreement by reference.

SECTION II: Purpose of the Agreement

- A. The Parties enter into this Agreement to collaborate on the Federal Award (**Attachment A**) and to grant funds (the subaward) to Subrecipient for the purpose of enhancing climate resilience in disadvantaged frontline communities through urban and community forestry. Pursuant to the terms and conditions of this Agreement, Subrecipient shall perform certain activities in the City of College Place, Washington and as described in Section III for the purpose of supporting disadvantaged communities experiencing low tree canopy and environmental justice issues (the "Project").
- B. The Parties acknowledge and agree that this subaward granted pursuant to this Agreement is neither for research and development nor for any lobbying activities.
- C. The subaward is issued by River Network to the Subrecipient on the express condition that Project activities and funds will be carried-out and administered in accordance with the terms and conditions as set forth in this Agreement and all its attachments, which includes: (1) the Federal Award provisions (**Attachment A**); (2) the approved Subrecipient Scope of Work (**Attachment B**); (3) the approved Subrecipient project budget (**Attachment C**); (4) the approved Subrecipient project budget narrative which must include a justification for the cost categories and amounts (**Attachment D**); the Subrecipient Financial Capability Questionnaire (**Attachment E**); the Subrecipient's Certification Regarding Debarment (**Attachment F**); and the Summary of Subrecipient and Federal Award Information (**Attachment G**). All Attachments are incorporated herein by reference and made a substantive part of this Agreement. Execution of this Agreement by River Network shall constitute approval of applicable Attachments.

SECTION III: Scope of Work and Project Scope

- A. The Project Scope funded under this Agreement is defined by (1) the activities described in the Scope of Work ("SOW") attached at **Attachment B**, and (2) the Project Budget described in Section IV and **Attachments C and D**.

- B. Subrecipient is responsible for obtaining all necessary or appropriate approvals, authorizations, permits, or permissions to conduct any activities set forth in the SOW.
- C. Except as otherwise provided in this Agreement, the Scope of Work shall not be changed without the prior written approval of River Network.
- D. Subrecipient shall conduct all activities described in the Scope of Work to support the Project and in compliance with applicable federal requirements set forth in Section V.
- E. Subrecipient shall fully participate in the technical assistance and capacity-building tasks and objectives led by River Network and assist River Network with evaluation and communication plans and programs. The Subrecipient further agrees to participate in one to four (1-4) capacity-building opportunities per year (e.g., peer calls, virtual trainings, etc.) and one to three (1-3) communications activities over the Term of the Project to share lessons learned, and the outcomes of Subrecipient activities, with a national audience (e.g., writing a blog post, presenting during a webinar or conference, being interviewed for a feature written by River Network, participate in video storytelling, etc.) as requested by River Network. The Subrecipient may also be asked to participate in additional media relations efforts led by the Forest Service's Inflation Reduction Act Urban & Community Forestry Program Communications Alliance Group (e.g., being interviewed by a journalist for a national story, etc.) and agrees to cooperate with River Network in such efforts as requested by either River Network or the Federal Awarding Agency.

SECTION IV: Project Budget

- A. Subaward funds are allocated to the budget categories set forth in **Attachment C**, which shall reflect allowable costs of performance pursuant to the federal cost principles set forth a 2 C.F.R. Part 200, Subpart E.
- B. With prior approval in writing from River Network, Subrecipient may transfer up to ten percent (10%) of the total subaward amount between Direct Cost budget categories as necessary to complete the Project. Transfers between budget categories that exceed ten percent (10%) of the total subaward amount may be requested by the Subrecipient and if approved by River Network shall be documented in an amendment to this Agreement.
- C. The federal funds awarded under this Agreement to Subrecipient shall not exceed the total project budget amount (the "Maximum Amount") set forth in **Attachment C**, and calculated inclusive of the Subrecipients indirect costs stated in the budget.

SECTION V: Federal Requirements

- A. Subrecipient acknowledges that this Agreement is a subaward of federal funds and that Subrecipient shall comply with administrative and other requirements applicable to

federal awards, including but not limited to maintaining internal controls consist with 2 C.F.R. § 200.303. River Network is administering the federal funds awarded pursuant to the Federal Award issued by the Federal Awarding Agency and River Network will monitor project expenditures for payment eligibility and to ensure that funds are used according to the intent and purpose of the Federal Award.

- B. Funds associated with this Subaward may not be used as match to other U.S. Federal financial assistance.
- C. Federal Compliance. In carrying out the Project activities under this Agreement, subrecipient shall comply with applicable obligations of federal and state laws, regulations, and other requirements, including but not limited to:
 - 1. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, subparts A through F, and as adopted, supplemented, and amended by the United States Department of Agriculture (“USDA”) in 2 CFR Part 400, and as either may be amended from time to time (2 C.F.R. § 400.1). Adoption by USDA of the Uniform Administrative Requirements in 2 C.F.R. Part 400 gives regulatory effect to the Office of Management and Budget guidance in 2 C.F.R. Part 200, where the full text of these requirements may be found. Electronic copies of the Code of Federal Regulations (“C.F.R”) can be obtained at the following internet site: www.ecfr.gov. If you are unable to retrieve these regulations electronically, please contact the River Network primary contact.
 - 2. The Federal Award.
 - a. Subrecipient shall comply with all applicable terms and conditions of the Federal Award that apply to River Network, including but not limited to Attachment C to the Federal Award (Whistleblower Notice) and the following provisions of Attachment A to the Federal Award:
 - i. Section I: Use of USFS Insignia;
 - ii. Section M: Non-Discrimination Statement- Printed, Electronic, or Audiovisual Material;
 - iii. Section S: Trafficking in Persons. Subrecipient and Subrecipient’s employees may not: (1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procure a commercial sex act during the period of time that the award is in effect; or (3) Use forced labor in the performance of the award or subawards under the award;
 - iv. Section V: Eligible Workers; and
 - v. Section Z: Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

- b. As provided in Section B of the Federal Award, the USFS anticipates substantial involvement in the activities set forth in the Cooperative Agreement. Subrecipient shall cooperate in good faith with the Federal Awarding Agency and with River Network to implement the Project, including but not limited to sharing information and participating in meetings with River Network or the Federal Awarding Agency.
 - 3. Civil Rights Act of 1964 and other anti-discrimination requirements. Subrecipient shall comply with requirements of Title VI of the Civil Rights Act and other federal, state, or local laws, rules or orders prohibiting discrimination in Federal financial assistance programs, including but not limited to Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, and the Age Discrimination Act of 1975, as applicable;
 - 4. The Federal Funding Accountability and Transparency Act ("FFATA"). In the case of federal sub-awards greater than \$30,000, River Network is required to comply with the Federal Funding Accountability and Transparency Act (FFATA) through the Sub-award Reporting System, www.fsrs.gov. Subrecipient acknowledges that River Network may be required to report the execution of this Agreement under the FFATA (2 C.F.R. Part 170) and agrees to provide River Network any information necessary for River Network to meet its FFATA obligations;
 - 5. Federal Procurement Requirements. For procurement transactions carried out directly to implement this Agreement or the Project, Subrecipient shall comply with applicable federal procurement standards set forth at 2 C.F.R. §§ 200.317 – 200.327. Subrecipient shall provide documentation ensuring compliance with federal procurement requirements upon request by River Network. Sub-recipient will not be reimbursed for procurement activities not in compliance with 2 C.F.R. Part 200; and
 - 6. Drug-free workplace requirements (2 C.F.R. Part 382).
- D. Subrecipient Information. The Subrecipient shall complete and submit to River Network the Subrecipient information required pursuant to 2 C.F.R. § 200.332(a), and set forth in **Attachment G** of this Agreement, prior to this Agreement being executed.
- E. Subrecipient use of Subaward funds. Subrecipient shall use the Subaward solely for the part of the Project outlined in **Attachment B**, to support disadvantaged communities experiencing low tree canopy and environmental justice issues.
- F. Debarment and Suspension. By executing this Agreement, Subrecipient certifies that neither the Subrecipient, nor any of its principal employees involved in the Project funded pursuant to his Agreement, have been debarred, suspended, or excluded from

participation in federal procurement or federal financial assistance programs. Subrecipient shall comply with the restrictions of 2 C.F.R. Part 180 as adopted by USDA at 2 C.F.R. Part 417. Subrecipient agrees to complete the form AD-1048, provided at **Attachment F**, Certification Regarding Debarment, prior to this Agreement being executed.

- G. Acknowledgement/Use of Logos. The Subrecipient shall acknowledge River Network and USFS support in all publications, audiovisuals, and electronic media developed as a result of or related to this Agreement. Prior to the Subrecipient using River Network and/or USFS' logos or insignias on any published media, such as a website, social media, printed publication, or audiovisual production, written permission (which may be provided through email) must be granted by River Network and/or USFS. (See <https://www.fs.usda.gov/managing-land/urban-forests/ucf/insignia-approval> and Sections I and M of Attachment A of the Cooperative Agreement for the Use of Forest Service Insignia and the USFS Nondiscrimination Statement that must be included in printed, electronic or audiovisual material).
- H. Financial Capability. The Subrecipient shall complete and submit to River Network the form FS-1500-22, attached at **Attachment E**, Financial Capability Questionnaire, prior to this Agreement being executed.
- I. Match Waiver. The 1:1 match ordinarily required by the USFS is waived pursuant to the provision of Public Law 117-169 (Inflation Reduction Act) and based on assurance from the Subrecipient that 100% of the Subaward used for the Project will benefit disadvantaged communities as required by the Federal Award. Verification of the match waiver shall adhere to the USFS's "Match Waiver Compliance Guidance For FY23 IRA UCF Grant Program Awardees, 12/13/23."
- J. Subrecipient Indirect Cost Rate. For purposes of this Subaward, the Subrecipient shall apply their approved federally recognized and valid Negotiated Indirect Cost Rate Agreement (NICRA) or, if the Subrecipient does not have a NICRA, the federal *de minimus* indirect cost rate of 10%. Subrecipient must provide a copy of their approved and valid NICRA to River Network with their invoices in order for indirect costs above the *de minimus* rate of 10% to be reimbursed.
- K. Records and Audits.
 - 1. Subrecipient shall maintain books, records, documents and other evidence pertaining to all costs and expenses incurred and revenues acquired under this Subaward (collectively "Records") to the extent and in such detail as will properly reflect all costs and expenses for which reimbursement is claimed. Unless extended by River Network, these records shall be maintained for a period of at least three years after the final financial report is required to be submitted by Subrecipient to River Network and approved by River Network. Notwithstanding the foregoing, Subrecipient agrees to maintain all Records for equipment

purchased with Subaward funds for three years after the final disposition of such equipment.

2. Upon request by River Network, Subrecipient shall provide timely and unrestricted access to its books, financial statements, accounts, files, Records, and other information and documentation for inspection, review and audit by River Network, the Federal Awarding Agency, and its authorized representatives.
3. If the Subrecipient expends more than \$750,000 in U.S. Federal funds during its fiscal year, it must have performed a single audit in accordance with Uniform Guidance, Subpart F. A copy of the audit must be provided to River Network within six months after the Subrecipient's fiscal year-end.
4. The provisions of this Section V.K. shall survive the expiration of this Subaward.

SECTION VI: Reporting Requirements

A. Performance Reports

1. *Interim Reports.* Subrecipient shall submit to River Network interim performance report(s) biannually throughout the Term. These interim performance reports will be due June 30 and December 31 each calendar year. Interim performance reports shall include information on progress to-date toward accomplishment of objectives, including but not limited to the following:
 - a. Activities undertaken under the Project;
 - b. Problems experienced/changes anticipated;
 - c. Corrective action planned to resolve problems and the effect of these problems on the remaining schedule for achieving the Project goals;
 - d. Findings/Conclusions; and
 - e. Description of activities anticipated during the next Reporting Period.
2. *Public Project Impact Report and Other Reports.* Subrecipient shall:
 - a. Submit quantitative and qualitative Project accomplishments biannually to a public-facing Impact Reporting Platform (instructions for the content and due dates of the Project Impact Report shall be provided by USFS); and
 - b. Submit other reports and information as requested by River Network at its discretion, or as requested by the Federal Awarding Agency, at its discretion.

3. *Final Performance Report.* Subrecipient shall submit a final report to River Network for a collaborative final report no later than 60 calendar days after the Agreement's expiration or termination. The final report shall include:
 - a. A summary of comprehensive project accomplishments;
 - b. Any discrepancies between planned activities and achieved activities;
 - c. Lessons learned from project implementation;
 - d. Any reports or communications products produced; and
 - e. Project photographs.
- B. *Annual Financial Reports.* Subrecipient shall submit to River Network, annually by December 31 each calendar year through the Term, a financial report that sets forth funds spent to date compared to the approved budget for each budget category.
- C. *Report Submission.* Except as otherwise provided in writing by the USFS, all Reports required to be submitted pursuant to this Section VI shall be sent by electronic mail to the River Network contact(s) set forth in Section XI (Notice).

SECTION VII: Payment Terms

- A. *Detailed Invoice.* For performing the work required under this Agreement, disbursements shall be made to the Subrecipient on a reimbursement basis upon receipt of a detailed invoice of costs and expenses and supporting documentation (such as receipts) that validates the costs and expenses included on the invoice. Expenses and costs must be detailed in the invoice, including date incurred, quantities, rates and costs per item. River Network may request additional supporting documentation of reimbursable costs.
- B. *Request for Payment.* Invoices shall be submitted by Subrecipient to River Network no more frequently than monthly and no less frequently than annually. Invoices shall be submitted to River Network in the form to be provided by River Network as a template invoice.
- C. *Disallowed costs.* To the extent River Network has disbursed payment to Subrecipient for costs or expenses that are subsequently determined by River Network to be disallowed pursuant to this Agreement, Subrecipient shall be responsible for all such disallowed costs as set forth in Section VII.G.a.
- D. The total payment made by River Network to Subrecipient for such costs and expenses shall not exceed the Maximum Amount and such amount shall constitute full payment, provided that River Network shall only be obligated to remit such full payment upon Subrecipient's delivery of the necessary documentation required under this Agreement to make such payment. River Network may withhold up to 10% (ten percent) of the Maximum Amount (the "Holdback Amount") until the conditions set

forth in Section VII.F. are satisfied.

- E. Reimbursement of the Maximum Amount can be requested for any amount up to the final Holdback Amount or \$50,000, whichever amount is less.
- F. Final payment of the Holdback Amount will be made following completion by Subrecipient of the Project Activities set forth in Attachment B, and receipt and approval by River Network of all deliverables and reports under this Agreement, as well as a final invoice.
- G. Subrecipient acknowledges that payment of invoices submitted by Subrecipient is contingent upon:
 - a. a determination by River Network that the amounts being invoiced are allowable, allocable, and reasonable under applicable rules and regulations. Subrecipient must promptly refund any excess payments received from River Network, including any costs determined unallowable by the USFS and/or through subsequent audit or investigation, including but not limited to audits initiated by Subrecipient, River Network, or any governmental entity;
 - b. USFS determination that all work in connection with the Federal Award is being performed to the Federal Awarding Agency's satisfaction;
 - c. timely receipt and acceptance by USFS or River Network of all required reports and other deliverables;
 - d. River Network and Subrecipients' compliance with all applicable terms and conditions of the Federal Award; and
 - e. availability of funds pursuant to the Federal Award. Subrecipient acknowledges and agrees that subaward funds are only available to Subrecipient pursuant to this Agreement upon receipt of such funds by River Network from the Federal Awarding Agency pursuant to the Federal Award. In the event the Federal Awarding Agency fails to disburse such funds to River Network for any reason, River Network may, at its sole discretion, notify Subrecipient to temporarily cease work under this Agreement, reduce the Scope of Work, or terminate this Agreement. If River Network notifies Subrecipient in writing of any modification or termination of funding under the Federal Award that may materially impact this Agreement, Subrecipient shall stop work, and River Network shall, subject to the cost allowability requirements set forth in this Agreement, pay obligations incurred by Subrecipient prior to the date of such notice and that could not reasonably be cancelled.
- H. Project income. If Subrecipient anticipates generating any Program Income (as defined

at 2 C.F.R. §§ 200.1 and 200.307), Subrecipient shall promptly notify River Network. Subrecipient acknowledges and agrees it will reinvest such Program Income into the Project activities and will confer and cooperate in good faith with River Network in the treatment of such Program Income.

- I. Subrecipient shall not submit any costs or expenses that are unallowable under federal regulation or this Subaward to River Network for reimbursements. Costs that exceed the Maximum Amount, are incurred or submitted outside the Term, or that lie outside the scope of the activities of the purpose of this Subaward are unallowable.
- J. If USFS determines and informs River Network in writing that Subrecipient has not achieved the purpose of the Federal Award and has little likelihood of doing so, and that therefore River Network may be required to reimburse USFS for all or a portion of the Subrecipient subaward funds, River Network shall have the right to require reimbursement of all or a portion of the Subrecipient funds from Subrecipient.
- K. River Network shall be entitled to deduct and set off against all compensation that may otherwise become due by River Network to Subrecipient under this Agreement sums to cure or correct any of Subrecipient's defaults under this Agreement.

SECTION VIII: Term.

- A. This Agreement shall be binding and effective upon execution of this Agreement by both Parties ("Commencement Date"). This Agreement shall expire on March 30, 2028 (the "Expiration Date").
- B. The Expiration Date may be extended by amendment of this Agreement, which shall be in writing and signed by all Parties.
- C. *Pre-award costs.* The Parties acknowledge and agree that Subaward funds may not be used to support activities conducted outside the Term of this Agreement. Costs incurred by Subrecipient prior to the Commencement Date, or after the Expiration Date, are disallowed. However, River Network will consider expenses incurred in the 90-day period prior to execution of this Agreement on a case-by-case basis, if they are deemed necessary for the efficient and timely performance of the scope of work, and to the extent that they would have been allowable if incurred after the date of the Federal award. All pre-award costs require written approval by River Network.

SECTION IX: Termination

- A. *Termination for Convenience.* This Agreement may be terminated by either Party without cause by giving 60 (sixty) calendar days written notice to the other Party of intent to terminate. Upon receipt of the termination notice from River Network, the

Subrecipient shall take all necessary action to cancel outstanding commitments relating to the work under this Agreement. In the event of termination by River Network prior to the originally agreed upon expiration of the Term, River Network shall, subject to the cost allowability requirements referred to above, pay any obligations incurred by the Subrecipient that could not reasonably be canceled.

- B. *Termination for Cause.* This Agreement may be terminated for (i) a material breach of the Agreement by a Party; (ii) the failure to obtain, or the loss or suspension of, any license, permit, approval, or authorization necessary to conduct the activities set forth in the Scope of Work; or (iii) the exclusion or ineligibility for any reason (including but not limited to debarment or suspension) of the Subrecipient from participating in federal awards.
- C. *Termination of the Federal Award.* Consistent with Section VII.I., River Network may terminate this Agreement by written notice to Subrecipient if the Federal Award is terminated or if funding thereunder is materially reduced.

SECTION X: Assignment

Neither the rights or obligations set forth in this agreement may be assigned or transferred by the Subrecipient in whole or in part without the prior written consent of River Network.

SECTION XI: Notice

Notices to be provided related to this Agreement shall be effective only if made in writing and delivered by electronic mail to the following individuals, who are the primary contact(s) for each Party, respectively:

If to River Network:

Barbara Long or Stephanie Heidbreder

Barbara Long
VP Finance, People & Ops
720-465-6962
blong@rivernetwork.org
P.O. Box 21387, Boulder, CO 80308

Stephanie Heidbreder
Director, Urban and Community Forestry
720-790-8278
sheidbreder@rivernetwork.org
P.O. Box 21387, Boulder, CO 80308

If to Subrecipient

Mike Rizzitiello
City Administrator
509-394-8506
MRizzitiello@cpwa.us
625 S. College Avenue, College Place, WA, 99324

SECTION XII: Indemnification and Hold Harmless. Subrecipient shall defend, indemnify and hold harmless River Network, its officers, directors, and employees, to the extent allowable by law, from and against: any and all claims, demands, losses, damages, and expenses, including but not limited to attorneys' fees, arising out of or resulting from (1) any negligence or willful misconduct of Subrecipient or its subcontractors, representatives, or employees, (2) any material breach of this Agreement by Subrecipient, or (3) the performance of this Agreement by Subrecipient.

SECTION XIII: Other Terms

- A. **Entire Agreement.** This Agreement constitutes the entire understanding of the Parties with respect to the subject matter of this Agreement. This Agreement supersedes all other agreements or understandings between the Parties, whether oral or written, and relating to the subject matter of this Agreement.
- B. **Amendment.** This Agreement may be modified only by mutual consent of the Parties, and by issuance of a written amendment signed by both Parties. River Network is not obligated to fund any modifications not properly approved in advance and incorporated herein through a valid amendment. No waiver, modification, or amendment of any of the terms or conditions stated herein shall be effective unless set forth in writing and duly signed by River Network and the sub-recipient. Except for the specific provisions(s) of this Agreement that may be amended pursuant to this paragraph, all other provisions of this Agreement shall remain in full force and effect after such Amendment.
- C. **Cooperation.** Subrecipient understands and agrees that River Network is required to monitor the activities of all subrecipients to ensure that the Subaward is used for authorized purposes in compliance with this Agreement, and that the Subrecipient's performance goals are achieved. Subrecipient shall cooperate in good faith with River Network in implementing this Agreement and Project by, including but not limited to, regularly communicating with River Network about the Project, providing reports requested by River Network, arranging for site visits by River Network or its authorized representatives where appropriate, providing reports requested by River Network, and taking all other actions reasonably requested by River Network to implement the Project.
- D. Subrecipient shall comply, in implementing the Project, with all other applicable federal, state, and local laws, regulations, and requirements, including, but not limited to, applicable health and safety and minimum wage requirements.
- E. **Severability.** The provisions of this Agreement are severable. If any portion of this

Agreement is held invalid by any court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

- F. Independent entity. Subrecipient and River Network are independent entities, and neither Party is an agent, authorized representative, or employee of the other Party. The Parties acknowledge that each Party shall be responsible for the actions and omissions of its employees, contractors, and agents in implementing the Project.
- G. Insurance. The Subrecipient shall maintain, during the Term, and at its sole cost and expense the following insurance against any claims or injuries to persons or damage to property that arises from or relates to the performance of the Project, pursuant to this Agreement, by Subrecipient, its agents, employees, representatives, or subcontractors: (1) general liability insurance including broad form property damage coverage and personal injury liability insurance written on an occurrence basis with limits of at least three million dollars (\$3,000,000) per occurrence against claims or damages to persons or property; and (2) motor vehicle liability insurance, covering all owned and non-owned vehicles used in performing the Scope of Work, with a liability limit of at least one million dollars (\$1,000,000) limit per claim written on a claims made basis. Any and all deductibles in the above insurance policies shall be assumed by Subrecipient. Subrecipient agrees to comply with all provisions of the workers compensation laws of the State of Washington.
- H. Copyright. For all works subject to copyright protection and created by or for Subrecipient in performance of this Agreement, Subrecipient hereby grants to River Network and the United State Government a royalty-free, non-exclusive, and irrevocable license to reproduce, display, publish, or otherwise use, and to authorize others to use, the copyright for any purpose whatsoever (including to create derivative works).
- I. Choice of Law. This Agreement shall be interpreted and enforced according to the laws of the State of Colorado.
- J. Significant Developments. Subrecipient shall immediately notify River Network of any significant developments as set forth in 2 C.F.R. §200.329(e), including (i) problems, delays, or adverse conditions which will materially impair the ability to meet the objective of this Agreement. This notice must include a statement of the action taken, or contemplated, and any assistance needed to resolve the situation; and (ii) favorable developments which enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.
- K. Definitions. Terms not otherwise defined herein shall have the meaning set forth in 2 C.F.R. §200.1.
- L. Recitals as substantive provisions. The Recitals set forth in this Agreement are hereby incorporated by reference as substantive provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized officers.

Raj Shukla
President
For River Network
P.O. Box 21387
Boulder, CO 80308
P: 608-721-6584

Mike Rizzitiello
City Administrator
For the City of College Place, Washington
625 S. College Avenue
College Place, WA, 99324
P: 509-394-8506

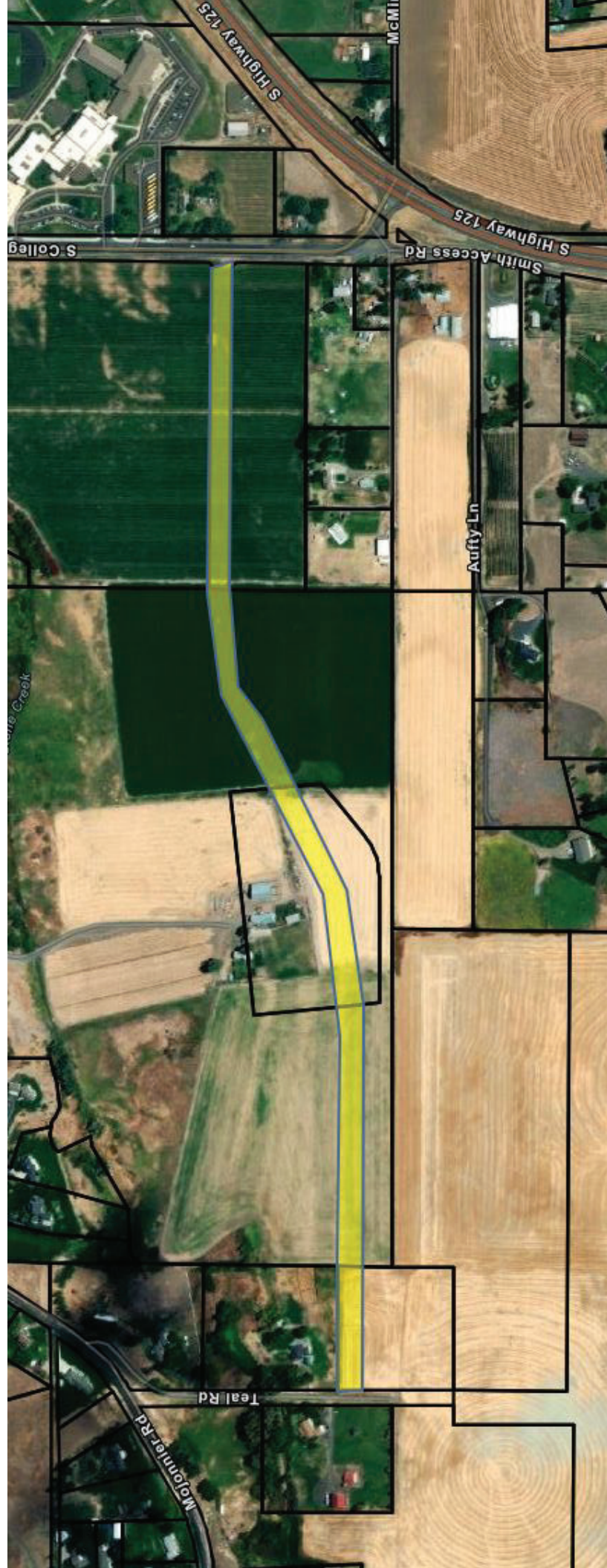
Signature

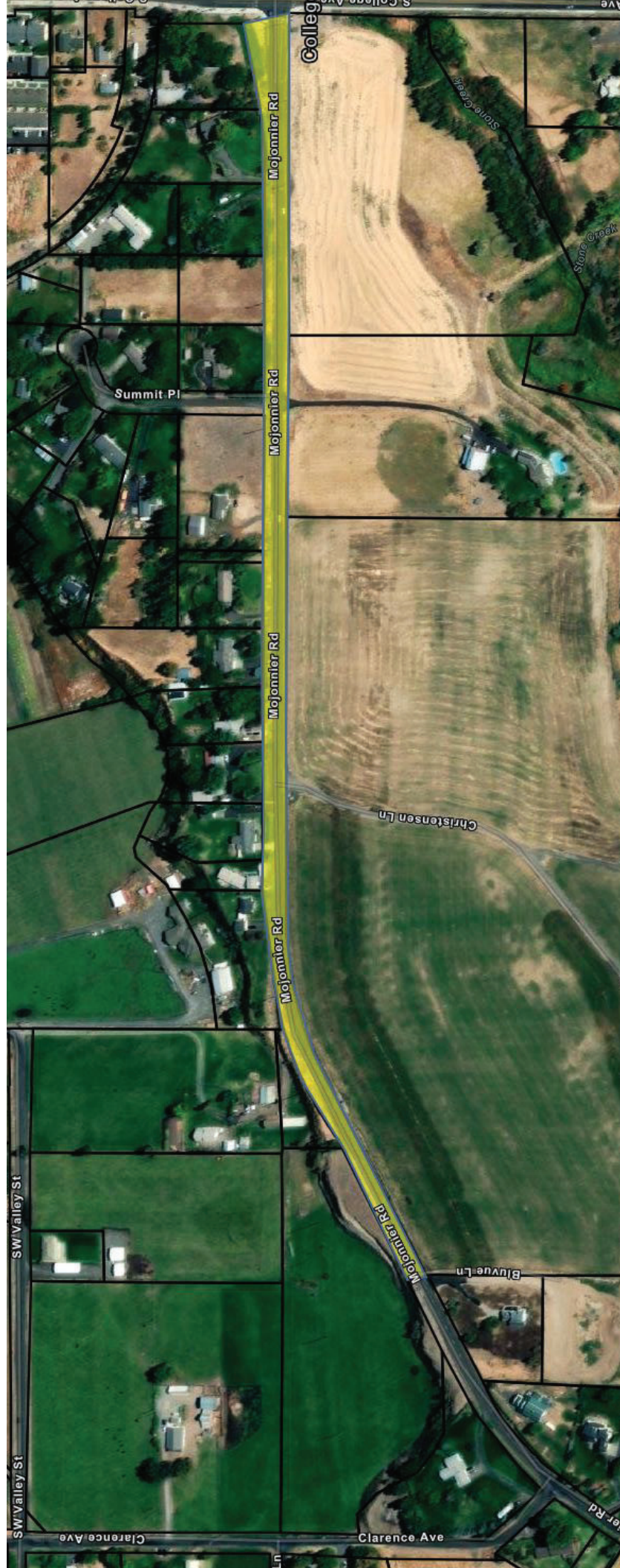
Signature

Date

Date

Attachment A: Federal Award between USDA, Forest Service and River Network
Attachment B: Subrecipient Scope of Work
Attachment C: Subrecipient Project Budget
Attachment D: Subrecipient Project Budget Narrative
Attachment E: FS-1500-22 Financial Capability Questionnaire
Attachment F: Form AD-1048, Certification regarding Debarment
Attachment G: Summary of Subrecipient and Federal Award Information







Search for an address, city, state or ZIP

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Map of Walla Walla, WA, showing the highlighted tract and surrounding areas. The highlighted tract is outlined in blue. The map includes labels for major roads (e.g., Walla Walla Blvd, Heritage Rd, Wallula Ave, Garrett, Whitman Dr, Last Chance Rd, Frog Hollow Rd, Locher Rd, Route 332, Stateline Rd, Powerline Rd, Braden Rd, Langdon, School Ave, Fern Ave, E Alder St, 3rd Ave), landmarks (e.g., Jonathan M. Wainwright Memorial VA Medical Center), and surrounding regions (e.g., Walla Walla Region, Lower Walla Walla, Sudbury, Edwards, Ferndale, Winesap Rd, Imanine). The map also shows the location of the highlighted tract relative to the city center and the VA Medical Center.

Tract information

Number: 53071920200

County: Walla Walla County

State: Washington

Population: 4,447

Tract demographics

Race / Ethnicity [\(show v\)](#)

Age [\(show v\)](#)

Identified as disadvantaged?

YES

This tract is considered disadvantaged because it meets 1 burden threshold **AND** the associated socioeconomic threshold.

Send feedback [↗](#)

Climate change

+

Energy

+

Health

+

Housing

+

Legacy pollution

+

City of College Place, Washington
RESOLUTION NO. 23-034

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON REGARDING SUPPORT OF GRANT APPLICATION TO THE USDA FOREST SERVICE FOR A URBAN FORESTRY GRANT FOR INSTALLATION OF TREES & IRRIGATION THROUGHOUT THE COMMUNITY

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the USDA Forest Service has a one-time Inflation Reduction Act grant program to fund community forestry projects throughout the country; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** Directs the City Administrator or designee to pursue grant application to the USDA Forest Service for the urban forestry program for installation of trees and associated at key locations throughout the community.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 23rd day of May, 2023.

DocuSigned by:
Norma L. Hernandez
E7C117EE7FEC409...
Norma L. Hernández, Mayor

Attest:

DocuSigned by:
Sherri St. Clair
1F0CE5D2F0F846A...
Sherri St. Clair, City Clerk

City of College Place, Washington
RESOLUTION NO. 18-041

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING ADOPTION OF THE OFFICIAL STREET TREE LISTING.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, on April 25, 2017 the College Place City Council passed Ordinance No. 17-016, establishing Chapter 11.70 – Street and Park Trees; and

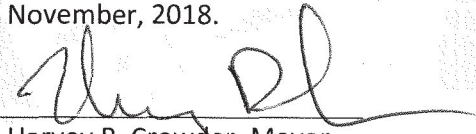
Whereas, the College Place Municipal Code 11.70.060 requires that the urban forester, with consultation of the Parks, Arbor, and Recreation board and approval by the City Council, shall come up with a list of specific trees which are approved in city owned rights-of-ways or parks; and

Whereas, the Parks, Arbor and Recreation Board, on October 26, 2018, reviewed the Street Tree Listing document and unanimously recommended that the College Place City Council adopt said document; and

Now therefore, be it Resolved that the City Council of the City of College Place does hereby adopt Exhibit A as its Official Street Tree Listing.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 13th day of November, 2018.


Harvey R. Crowder, Mayor

Attest:


Lisa R. Neissl, City Clerk



CITY OF COLLEGE PLACE OFFICIAL



Street Tree Listing

CLASS I

SMALL TREES

Heights up to 25', for planting strips 3' to 5' wide.

Tree marked **PL** will have application for location under power lines.

Cherry (*Prunus*) (PL) Available in a variety of shapes, sizes, and flowering colors. Be sure to check the hardiness rating for colder climates. Some cultivars are suitable for planting under power lines in larger planting strips. Following is a sampling of varieties.

Pink Flair Cherry (*Prunus sargentii* 'JFS-KW58') Narrow upright in shape with dark green foliage turning to orange-red in fall. 25'H x 15'W. Single pink flower in clusters.

Yoshino Cherry (*Prunus yedoensis*) Upright spreading branches, rounded crown in shape. 25'H x 25'W. Bright green glossy foliage to yellow in fall. Single fragrant light pink to white flower.

Crabapples (*Malus*) (PL) Cultivars available with a variety of shapes, flowers, and fruit. Most produce some fruit. Some cultivars are suitable for larger planting strips under power lines. Following is a sampling of varieties.

Adams Crabapple (*Malus* 'Adams') Dense rounded shape with green foliage with some red tint in it. 20' H x 20' W. Pink flower producing 5/8" fruit is persistent. Good resistance to common diseases.

Pink Spires Crabapple (*Malus* 'Pink Spires') Upright oval shape, is narrower when young with reddish purple foliage. 15'H x 12'W. Pink flower producing maroon 1/2" fruit. Good resistance to common diseases. Appropriate for some of the smaller planting strips.

Profusion Crabapple (*Malus* 'Profusion') Upright spreading shape with purple fading to bronze foliage. 20'H x 20'W. Pink flower producing 1/2" persistent fruit. Fair resistance to common disease.

Dogwood (*Cornus*) (PL) Many nice cultivars of this tree. The Florida varieties (*Cornus florida*) are very popular. They are upright and spreading, eventually developing a flat top. Foliage is green turning to rosy red in fall. Flowers are shades of pink and white. 20' H x 20' W. Nice tree for wider strips under power lines. Common varieties include Cherokee Chief and Cloud 9'.

Hawthorn (*Crataegus*) (PL) Hardy tree with dense growth habit. Flowers mostly in shades of pink and white. Most fruit is showy but persistent and not always desirable on pavement. Appropriate for larger parking strips under power lines.

Lavalle Hawthorn (*Crataegus lavallei*) Vase shaped with irregular shape. 25'H x 20'W. Foliage is green changing to bronze in fall. White Flowers in clusters producing orange 5/8" fruit.

Paul's Scarlet Hawthorne (*Crataegus laevigata* "Paul's Scarlet") Dense upright, spreading, oval in shape. 25'H x 20'W. Small deeply lobed in green leaf. Double scarlet flowering producing deep red 3/8" fruit.

Washington Hawthorn (*Crataegus Phaenopyrum*) Broadly oval to rounded shape. 25'H x 20'W. Deep green foliage to multi-color red, orange, and purple in the fall. White flowers in clusters. Bright glossy red 1/4" persistent fruit.

Hornbeam (*Carpinus*) (PL) Native to eastern U.S. Shape varied by cultivar. Class one cultivar would be the American Hornbeam (*Carpinus caroliniana*) which is oval in shape. Foliage is dark green changing to yellow in fall. 25'H x 20'W. Good for wider strips under power lines.

Japanese Snowbell (*Styrax japonicas*) (PL) Broadly pyramidal in shape with dark green fine foliage turning yellow in fall. 20'H x 20' W. Small clusters of white bell shaped flowers. Nice tree for under power lines in wider planting strips.

Lilac (*Syringa reticulata*) also known as Silk Tree. Upright spreading, becoming rounded in shape with dark green foliage. 20'H x 15' W. Heavily covered with white plume-shaped flower clusters.

Maples (*Acer*) There are a few good small varieties of maples that can be used in a parking strip setting. Especially nice for wider strips under power lines.

Paperbark Maple (*Acer griseum*) (PL) Upright spreading with rounded crown in shape. Trifoliate, dark green foliage turning to red in fall. 25'H x 20'W.

Japanese Maple (*Acer palmatum*) (PL) Standard small maple. Cultivars vary in height, width, shape and leaf color. Tend to be slow growing, prefer part sun to shaded areas. Better planted in wider strips under power lines. Nice cultivar is the Bloodgood which is 20'H x 20'W.

Persian Parrotia (*Parrotia persica*) Broadly pyramidal to rounded in shape with green foliage turning yellow, orange, and red in fall. 30'H x 20'W. Flower reveals showy red stamens.

Plum (*Prunus*) The purple leafed plums are nice trees for under power lines in wider planting strips.

Newport Plum (*Prunus 'Newport'*) Upright spreading, broadly oval in shape with purple-red foliage. Light pink flower. Good in colder climates. Will volunteer some fruit.

Serviceberry (*Amelanchier*) Good zone tolerances, prefers moist soil, can be multi-stemmed or single leader. Green Foliage changing to orange red in fall. Most have white flowers.

Snowcloud Serviceberry (*Amelanchier laevis 'Snowcloud'*) Good single leader variety. 25'H x 15'W. Produces 5/8" purplish blue fruit.

CLASS II MEDIUM TREES

Heights from 25' – 50', for planting strips 5' to 8' wide, without overhead power lines.

Ash (*Fraxinus*) Fairly fast growing tree. Takes heat well and tolerates various soil conditions. There are some columnar cultivars. Has compound leaf.

Raywood Ash (*Fraxinus oxycarpa* 'Raywood') Oval in shape with dense crown. Green leaf to reddish purple in fall. 45'H x 30'W. Fast growing and maturing at shorter height than many ashes. Leaf texture and fine branches give this tree a delicate look.

Blue Ash (*Fraxinus quadrangulate*) Broadly oval in shape with dark green foliage to yellow in fall. 40'H x 30'W. Has particularly good symmetry.

European Mountain Ash (*Sorbus aucuparia*) Upright and oval becoming rounded in shape with dark green leaves to rusty orange in fall. 35'H x 25'W. White flowers in clusters. Supports small orange-red fruit.

Beech (*Fagus*) While many beech are larger trees there are a few varieties that fit this medium range. Some columnar forms are also available. Most tend to be slow growers. Following is a sample list.

Dawyck Purple Beech (*Fagus sylvatica* "Dawyck Purple") Columnar, fastigiated in shape habit with purple foliage. 40'H x 12'W. Tight narrow form makes this an outstanding columnar tree.

Tricolor Beech (*Fagus sylvatica* "Roseo-marginata") Oval shape. Variegated, purple leaf, with rose pink and cream colored margins. 30'H x 20' W. The foliage on this plant gives it a unique look in the landscape.

Birch (*Betula jacquemontii*) (*Jacquemonti Birch*) Upright oval shape with dark green foliage to yellow in fall. 40'H x 30' W. Nice white bark. This cultivar is said to be somewhat resistant to leaf miner.

Ginkgo (*Ginkgo biloba*) Medium growing. Broadly pyramidal in shape with medium green fan shaped leaf to yellow in fall. 40'H x 35'W. Can exceed this height under right conditions. One of common cultivars is "Autumn Gold".

Goldenrain Tree (*Koeireuteria paniculato*) Rounded shape with medium green compound leaf to yellow in fall. 30'H x 30'W. Bright yellow flowers in large chain-like clusters. Blooms in midsummer.

Katsura (*Cercidiphyllum japonicum*) Upright and pyramidal in shape when young to rounding with age. 40' H x 40' W. Foliage is delicate looking bluish green to yellow orange in fall.

Linden (*Tilia*) There are a few good varieties of Linden. Some are columnar in form. A couple of sample cultivars are listed.

Redmond Linden (*Tilla Americana* "Redmond") Pyramidal in shape with large light green foliage to yellowish in fall. 35'H x 25'W. Grows fast and develops heavy caliper.

Chancellor Lindon (*Tilla cordata* "Greenspire") Pyramidal. Symmetrical in shape with dark green foliage to yellowish in fall. 40'H x 30'W. This cultivar has become a standard among the varieties. Has strong central leader and very uniform branching.

Maple (*Acer*) The red maples fit this category best. They tend to be medium in height from 20' to 40' and very hardy. Fairly fast growing to medium as they mature, and they come in a variety of fall foliage colors. There are also a few good columnar cultivars. The following is a sample list.

Armstrong maple (*Acer rubrum* "Armstrong") Narrow, fastigiated shape with light green foliage to yellow-orange-red in fall. 45'H x 15' H. Fast growing tree with ascending branches make this a good selection for narrower spaces. 'Bowhall' is another columnar form.

October Glory Maple (*Acer rubrum* 'October') Broadly oval to round shape with medium green to reddish-purple fall foliage. 40'H x 35'W. Tends to color up later in fall. 'Red Sunset' is similar but more hardy.

Oak (*Quercus Robur Fastigiata*) Commonly called Skyrocket Oak this is a columnar form of English Oak. Narrow in shape with dark green leaves to yellow in fall. 45'H x 25'W. Very uniform in shape.

Pear (*Pyrus*) Flowering pears are reasonable hearty and there are a few columnar cultivars. They have good fall colors and support white flowers in clusters early mid spring. The following is a sample of cultivars.

Aristocrat Pear (*Pyrus calleryana "Aristocrat"*) Pyramidal with open, spreading branches in shape with narrow glossy green foliage to deep red in fall. 40' H x 30' W. This cultivar has a more open branching habit which makes it more resistant to storm damage. Supports white flowers.

Capital Pear (*Pyrus calleryana 'Capital'*) This is a good columnar form with glossy green leaves to reddish-purple in fall. 35'H x 12'W. Supports white flowers.

Yellowwood (*Cladrastis kentukea*) Rounded shape with bright green leaves to yellow in fall. 40' H x 40'W. Flowers in late spring with long clusters of white fragrant blooms. Medium grower and performs well in urban areas.

CLASS III

LARGE TREES

Heights from 50' – 70', for planting strips 8' to 15' wide.

ASH (*Fraxinus*) American Ash or white ash are fairly large trees. Many of the green ash also fall into this category of large street trees. A sample of each is listed.

Autumn Purple Ash (*Fraxinus Americana 'Junginger'*) Rounded in shape with green textured foliage to reddish purple in fall. 50'H x 40' W. This ash has become a standard for comparison. Nice tree.

Green Ash (*Fraxinus Pennsylvanica*) More compact form of ash, dense branching with oval shape some cultivars will be larger trees. 50' H x 40' W. Green leaves to yellow in fall. Has gray brown bark. There are many nice cultivars of this tree.

Hackberry (*Celtis Occidentalis*) Broad topped in shape with ascending then arching branches. 50' H x 40' W. Foliage is light green to yellow in fall. Tolerates harsh climate well and is deeply rooted. Bark is corky and adds interest to this tree.

Linden (*Tilla*) Many varieties of linden will fall into this category. American Linden can be referred to as basswood. The following is a sample of varieties.

Sentry Linden (*Tilla Americanan 'Sentry'*) Pyramidal, symmetrical in shape with medium green foliage to yellow in fall. 50' H x 30' W. Nice form and hardy tree. Well branched in uniform canopy.

Littleleaf Linden (*Tilla Cordata*) Broadly pyramidal in shape with medium green foliage to yellow in fall. 50' H x 35' W. There are various cultivars of this variety. Some may exceed this height.

Maple (*Acer plantanoides*) (*Acer Saccharum*) The Norway Maples and Sugar Maples are larger maples with spreading growth habit. However, there are a few columnar forms. These trees come in a variety of leaf colors as well. In the right area they become quite large. A few sample varieties are listed below.

Cleveland Maple (*Acer Platanoides 'Cleveland'*) Upright oval in shape, dense with medium green foliage to yellow in fall. 50' H x 35' W. This is a good planting strip tree as it is somewhat more upright than most.

Crimson King Maple (*Acer Platanoides 'Crimson King'*) Oval when young becoming rounded in shape with deep purple foliage to maroon or reddish bronze in fall. 50' H x 40' W. Holds its color well until fall. There is also a columnar form called "Crimson Sentry" which is 25' H x 15' W.

Emerald Queen Maple (*Acer Platanoides 'Emerald Queen'*) Dense, oval in shape with upright spreading branches. Foliage is deep green with reddish tint in spring to yellow in fall. 50' H x 40' W. Very popular green leafed maple.

Sugar Maple (*Acer Saccharum*) Upright oval to rounded in shape with medium green foliage to orange red in fall. 50' H x 40' W. Can be somewhat slow growing.

Sweet Gum (*Liquidambar Styraciflua*) Broadly pyramidal in shape with dark green foliage to yellow-orange-reddish-purple in fall. 50' H x 30' W. Fall foliage makes an outstanding display. Most cultivars will bear a spiny ball-like seed pod that is persistent.

Zelkova (*Zeklova*) Most cultivars are upright and vase shaped with deep green foliage to yellow in fall. 50' H x 30' W. Nice clean tree for planting strip. Some cultivars may exceed this height.

CLASS IV VERY LARGE TREES

Heights from 70' or more. For planting strips 15' wide or more without overhead power lines.

Beech (*Fagus*) Nice large shade tree. These are some columnar cultivars. Most Beeches are slow growers. The foliage will vary in color by variety.

American Beech (*Fagus Grandiflora*) Broadly oval in shape with glossy green leaves turning to golden bronze in fall. 70' H x 50' W. Bark is smooth and light gray. Has good branch structure.

European Beech (*Fagus Sylvatica*) Broadly oval in shape with purplish green leaf. 70' H x 50' W. Slow growing. Has small seed pod. There are various cultivars of this variety some weeping and some columnar. Bark is smooth and light gray. "Aspienifolia" or fern leaf Beech has fine leaf.

Linden (*Tilia*) The larger varieties of this tree tend to be dense with compact crowns. They bear small fragrant flowers that are white to cream in color. They tend to grow at moderate rate. There are some columnar varieties available. Listed are a couple of common varieties.

American Linden (*Tilia Americana*) Sometimes known as Basswood. Broadly pyramidal in shape with dense crown. Foliage is medium green and almost heart shaped turning yellow in fall. 70' H x 40' W. Loose cluster of fragrant cream colored flowers in early summer.

Siler Linden (*Tilia Tomentosa*) Dense growth with erect branching, rounded crown in shape. 70' H x 50' W. Foliage is semi-heart shaped dark green on top and gray below. Has cream colored flowers in loose clusters in mid-summer. Provides heavy shade.

Oak (*Quercus*) Many varieties of mostly large shade trees. Will form acorns that drop in fall. Most varieties are fast growing at first then slowing to moderate. The following is sample listing of the larger trees.

Scarlet Oak (*Quercus Coccinea*) Upright spreading, open broadly oval in shape with dark green foliage turning to reddish to brown. 70' H x 50' W. This variety shows the brightest fall foliage.

English Oak (*Quercus Robur*) Broad, rounded in shape with open headed crown. Foliage is green turning to yellow brown in fall. 70' H x 50' W. Larger sturdy tree. Adaptable to various soil types.

Bur Oak (*Quercus Macrocarpa*) Broadly oval, irregular and open in shape with dark green foliage to yellow brown in fall. 70'H x 50'W. Large native type Oak with thick trunk. Do well in alkaline soils.

Plane Tree (*Platanus Acerfolia*) The American Sycamore is also in this genus. Broad spreading, and rounded in shape with large green Maple like leaves to yellowish to brown in fall. 80' H x 50' W. Nice large tree with strong branching habit. Best known by the ball like seed clusters that are persistent.

Tulip (*Liriodendron Tulipifera*) Oval in shape with medium green leaves turning to yellow in fall. 70' H x 40' W. Large cream colored tulip shaped flower in early summer. Fairly fast growing.

Zelkova (*Zelkova Serrata*) Upright vase shaped in growth habit with dark green leaf to multicolored in red. 70' H x 60' W. Fast growing at first, slowing to medium. Some have used this tree as a substitute for Elm.



City of College Place, Washington
RESOLUTION NO. 24-048

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING ACCEPTING US FOREST SERVICE TREE INFLATION REDUCTION ACT TREE
PLANTING AWARD THROUGH RIVER NETWORK AS SUBAWARDEE FOR \$730,415.05.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, as part of the Federal Inflation Reduction Act the US Forest Service received funds to award grants to give to communities to plant and care for trees; and

Whereas, the City submitted a grant application and was awarded \$730,413.05 for engineering, irrigation, tree planting, and care for trees along West Whitman Drive (Homestead to Hampton Lane), SW Mojonier Rd (College Avenue to Bluvue Lane), and SW East-West Rd (Murray Blvd – between College Avenue and Teal Rd), and

Whereas, the grant will be administered through the non-profit River Network through 2028; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** Permits the City Administrator to sign subaward agreement with River Network for \$730,415.05 to engineer, install irrigation, plant trees and care for trees in the community along West Whitman Drive, SW Mojonier Rd, and East-West Rd/Murray Blvd through 2028.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 25th day of June, 2024.

Attest:

Norma L. Hernández, Mayor

Sherri St. Clair, City Clerk



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE
1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000
www.commerce.wa.gov

Friday June 7, 2024

Mr. Michael Rizzitiello
City Administrator
City of College Place
625 S. College Ave.
College Place, WA 99324-1516

Delivered via email.

RE: Consolidated Permit Review Grant

Greetings:

I am pleased to inform you that the City of College Place has been awarded \$170,500 for a 2024-2025 Consolidated Residential Building Permit Review grant. The purpose of this grant is to help jurisdictions consolidate their residential building permit review process to reduce the housing shortage across the state. These funds will support the improvement of your permit review process.

The Washington Department of Commerce, Growth Management Services (GMS) unit will administer the grant program. **Before we disburse the funds, a contract with a final agreed upon scope of work and budget will need to be discussed and executed between your organization and the Department of Commerce.**

Funds may be applied to project costs related to your grant scope of work, beginning July 1, 2024, the date the funding became available. These grant funds are authorized by the 2024-2025 State Operating Budget (Senate Bill 5290), which directs Commerce to provide this grant to cities or counties for actions relating to consolidating and streamlining the residential building permit review process. Allan Johnson or another member of our team will be in touch with you to develop the contract and answer questions. You can reach Allan at allan.johnson@commerce.wa.gov.

Sincerely,

Dave Andersen, AICP
Managing Director
Growth Management Services

cc: Jon Rickard, Community Development Director, City of College Place
Brian Carleton, Finance Director, City of College Place
Allan Johnson, Project Manager, Research and Development Services
Ben Serr, AICP, Eastern Regional Manager, Growth Management Services
Dave Anderson, Managing Director, Growth Management Services
Jo Anne Wright, AICP, Senior Planner, Growth Management Services
Mary M. Reinbold, AICP, Senior Policy Analyst, Growth management Services
Paul Johnson, Operations Support Manager, Growth Management Services
Suzanne Austin, AICP, Senior Planner, Growth Management Services
Valerie Smith, AICP, Assistant Managing Director, Growth Management Services



Interagency Agreement with

City of College Place

through

Growth Management Services

Contract Number:

25-63342-006

For

Consolidated Permit Review Grant: the purpose of which is to provide funding to jurisdictions to consolidate residential building permit review processes and satisfy timelines in RCW 36.70B.240.

Dated: Date of Execution

Table of Contents

<u>TABLE OF CONTENTS</u>	ERROR! BOOKMARK NOT DEFINED.
<u>FACE SHEET</u>	ERROR! BOOKMARK NOT DEFINED.
<u>SPECIAL TERMS AND CONDITIONS</u>	ERROR! BOOKMARK NOT DEFINED.
1. <u>AUTHORITY</u>	ERROR! BOOKMARK NOT DEFINED.
2. <u>ACKNOWLEDGEMENT OF CLIMATE COMMITMENT ACT FUNDING</u>	ERROR! BOOKMARK NOT DEFINED.
3. <u>CONTRACT MANAGEMENT</u>	ERROR! BOOKMARK NOT DEFINED.
4. <u>COMPENSATION</u>	ERROR! BOOKMARK NOT DEFINED.
5. <u>BILLING PROCEDURES AND PAYMENT</u>	ERROR! BOOKMARK NOT DEFINED.
6. <u>SUBCONTRACTOR DATA COLLECTION</u>	ERROR! BOOKMARK NOT DEFINED.
7. <u>INSURANCE</u>	ERROR! BOOKMARK NOT DEFINED.
8. <u>FRAUD AND OTHER LOSS REPORTING</u>	ERROR! BOOKMARK NOT DEFINED.
9. <u>ORDER OF PRECEDENCE</u>	ERROR! BOOKMARK NOT DEFINED.
<u>GENERAL TERMS AND CONDITIONS</u>	ERROR! BOOKMARK NOT DEFINED.
1. <u>DEFINITIONS</u>	ERROR! BOOKMARK NOT DEFINED.
2. <u>ALL WRITINGS CONTAINED HEREIN</u>	ERROR! BOOKMARK NOT DEFINED.
3. <u>AMENDMENTS</u>	ERROR! BOOKMARK NOT DEFINED.
4. <u>ASSIGNMENT</u>	ERROR! BOOKMARK NOT DEFINED.
5. <u>CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION</u>	ERROR! BOOKMARK NOT DEFINED.
6. <u>COPYRIGHT</u>	ERROR! BOOKMARK NOT DEFINED.
7. <u>DISPUTES</u>	ERROR! BOOKMARK NOT DEFINED.
8. <u>GOVERNING LAW AND VENUE</u>	ERROR! BOOKMARK NOT DEFINED.
9. <u>INDEMNIFICATION</u>	ERROR! BOOKMARK NOT DEFINED.
10. <u>LICENSING, ACCREDITATION AND REGISTRATION</u>	ERROR! BOOKMARK NOT DEFINED.
11. <u>RECAPTURE</u>	ERROR! BOOKMARK NOT DEFINED.
12. <u>RECORDS MAINTENANCE</u>	ERROR! BOOKMARK NOT DEFINED.
13. <u>SAVINGS</u>	ERROR! BOOKMARK NOT DEFINED.
14. <u>SEVERABILITY</u>	ERROR! BOOKMARK NOT DEFINED.
15. <u>SUBCONTRACTING</u>	ERROR! BOOKMARK NOT DEFINED.
16. <u>SURVIVAL</u>	ERROR! BOOKMARK NOT DEFINED.
17. <u>TERMINATION FOR CAUSE</u>	ERROR! BOOKMARK NOT DEFINED.
18. <u>TERMINATION FOR CONVENIENCE</u>	ERROR! BOOKMARK NOT DEFINED.
19. <u>TERMINATION PROCEDURES</u>	ERROR! BOOKMARK NOT DEFINED.
20. <u>TREATMENT OF ASSETS</u>	ERROR! BOOKMARK NOT DEFINED.
21. <u>WAIVER</u>	ERROR! BOOKMARK NOT DEFINED.
<u>ATTACHMENT A: SCOPE OF WORK</u>	ERROR! BOOKMARK NOT DEFINED.
<u>ATTACHMENT B: BUDGET</u>	ERROR! BOOKMARK NOT DEFINED.

Face Sheet

Contract Number: 25-63342-006

Local Government Division Growth Management Services Consolidated Permit Review Grant

1. Contractor City of College Place 625 S College Ave College Place, WA 99324-1516		2. Contractor Financial Contact Brian Carleton bcarleton@cpwa.us (509) 394-8524	
3. Contractor Representative Jon Rickard jrickard@cpwa.us		4. COMMERCE Representative Jo Anne Wright Senior Planner (509) 601-0385 joanne.wright@commerce.wa.gov	
5. Contract Amount \$170,500	6. Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		7. Start Date July 1, 2024
8. End Date June 30, 2025			
9. Federal Funds (as applicable)		Federal Agency: <u>ALN</u>	
10. Tax ID #	11. SWV # 0028965-00	12. UBI # 369-000-564	13. UEI #
14. Contract Purpose The purpose of this grant is to provide funding to jurisdictions to consolidate residential building permit review processes and satisfy timelines pursuant to RCW 36.70B.240 through peer review, third-party contracting, development regulation audit, and/or code changes.			
COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract and Attachments and have executed this Contract on the date below and warrant they are authorized to bind their respective agencies. The rights and obligations of both parties to this Contract are governed by this Contract and the following documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work and Attachment "B" – Budget.			
FOR CONTRACTOR _____ Michael Rizzitiello, City Administrator mrizzitiello@cpwa.us _____ Date		FOR COMMERCE _____ Mark Barkley, Assistant Director _____ Date APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL APPROVAL ON FILE	

Special Terms and Conditions

1. AUTHORITY

COMMERCE and Contractor enter into this Contract pursuant to the authority granted by Chapter 39.34 RCW.

2. ACKNOWLEDGEMENT OF CLIMATE COMMITMENT ACT FUNDING

If this Agreement is funded in whole or in part by the Climate Commitment Act, Grantee agrees that any website, announcement, press release, and/or publication (written, visual, or sound) used for media-related activities, publicity, and public outreach issued by or on behalf of Grantee which reference programs or projects funded in whole or in part with Washington's Climate Commitment Act (CCA) funds under this Grant, shall contain the following statement:

"The [PROGRAM NAME / GRANT / ETC.] is supported with funding from Washington's Climate Commitment Act. The CCA supports Washington's climate action efforts by putting cap-and-invest dollars to work reducing climate pollution, creating jobs, and improving public health. Information about the CCA is available at www.climate.wa.gov."

The Grantee agrees to ensure coordinated Climate Commitment Act branding on work completed by or on behalf of the Grantee. The CCA logo must be used in the following circumstances, consistent with the branding guidelines posted at [CCA brand toolkit](#), including:

- A. Any project related website or webpage that includes logos from other funding partners;
- B. Any publication materials that include logos from other funding partners;
- C. Any on-site signage including pre-during Construction signage and permanent signage at completed project sites; and
- D. Any equipment purchased with CCA funding through a generally visible decal.

3. CONTRACT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Contract.

The Representative for the Contractor and their contact information are identified on the Face Sheet of this Contract.

4. COMPENSATION

COMMERCE shall pay an amount not to exceed \$170,500 (one hundred seventy thousand five hundred dollars), for the performance of all things necessary for or incidental to the performance of work under this Contract as set forth in the Scope of Work.

5. BILLING PROCEDURES AND PAYMENT

COMMERCE will pay Contractor upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE not more often than monthly nor less than quarterly.

The invoices shall describe and document, to COMMERCE's satisfaction, a description of the work performed, the progress of the project, and fees. The invoice shall include the Contract Number 25-63342-006. If expenses are invoiced, provide a detailed breakdown of each type. A receipt must accompany any single expenses in the amount of \$50.00 or more in order to receive reimbursement.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

COMMERCE may, in its sole discretion, terminate the Contract or withhold payments claimed by the Contractor for services rendered if the Contractor fails to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE.

Invoices and End of Fiscal Year

Invoices are due on the 20th of the month following the provision of services.

Final invoices for a state fiscal year may be due sooner than the 20th and Commerce will provide notification of the end of fiscal year due date.

The Contractor must invoice for all expenses from the beginning of the contract through June 30, regardless of the contract start and end date.

Duplication of Billed Costs

The Contractor shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Contractor, if the Contractor is entitled to payment or has been or will be paid by any other source, including grants, for that service.

Disallowed Costs

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

COMMERCE may, in its sole discretion, withhold ten percent (10%) from each payment until acceptance by COMMERCE of the final report (or completion of the project, etc.).

6. SUBCONTRACTOR DATA COLLECTION

Contractor will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Contract performed by subcontractors and the portion of Contract funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

7. INSURANCE

Each party certifies that it is self-insured under the State's or local government self-insurance liability program, and shall be responsible for losses for which it is found liable.

8. FRAUD AND OTHER LOSS REPORTING

Contractor shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

9. ORDER OF PRECEDENCE

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions

- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget

General Terms and Conditions

1. DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B. "COMMERCE" shall mean the Washington Department of Commerce.
- C. "Contract" or "Agreement" or "Grant" means the entire written agreement between COMMERCE and the Contractor, including any Attachments, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
- D. "Contractor" or "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- F. "State" shall mean the state of Washington.
- G. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2. ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

3. AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

4. ASSIGNMENT

Neither this Contract, work thereunder, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of COMMERCE.

5. CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION

A. "Confidential Information" as used in this section includes:

- i. All material provided to the Contractor by COMMERCE that is designated as "confidential" by COMMERCE;
- ii. All material produced by the Contractor that is designated as "confidential" by COMMERCE; and
- iii. All Personal Information in the possession of the Contractor that may not be disclosed under state or federal law.

- B.** The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Contract whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by COMMERCE. Upon request, the Contractor shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.
- C.** Unauthorized Use or Disclosure. The Contractor shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

6. COPYRIGHT

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Contractor shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

7. DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The Dispute Board shall thereafter decide the dispute with the majority prevailing. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

8. GOVERNING LAW AND VENUE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. INDEMNIFICATION

Each party shall be solely responsible for the acts of its employees, officers, and agents.

10. LICENSING, ACCREDITATION AND REGISTRATION

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

11. RECAPTURE

In the event that the Contractor fails to perform this Contract in accordance with state laws, federal laws, and/or the provisions of this Contract, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Contract.

12. RECORDS MAINTENANCE

The Contractor shall maintain books, records, documents, data and other evidence relating to this contract and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract.

The Contractor shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the contract, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

13. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, COMMERCE may suspend or terminate the Contract under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

14. SEVERABILITY

The provisions of this contract are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the contract.

15. SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause,

COMMERCE in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to COMMERCE if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to COMMERCE for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

16. SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

17. TERMINATION FOR CAUSE

In the event COMMERCE determines the Contractor has failed to comply with the conditions of this contract in a timely manner, COMMERCE has the right to suspend or terminate this contract. Before suspending or terminating the contract, COMMERCE shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by COMMERCE to terminate the contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

18. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract, COMMERCE may, by ten (10) business days' written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, COMMERCE shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

19. TERMINATION PROCEDURES

Upon termination of this contract, COMMERCE, in addition to any other rights provided in this contract, may require the Contractor to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this contract as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Contractor the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Contractor and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case

the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this contract. COMMERCE may withhold from any amounts due the Contractor such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

- A. Stop work under the contract on the date, and to the extent specified, in the notice;
- B. Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the contract that is not terminated;
- C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the contract had been completed, would have been required to be furnished to COMMERCE;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this contract, which is in the possession of the Contractor and in which COMMERCE has or may acquire an interest.

20. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this contract, shall pass to and vest in COMMERCE upon delivery of such property by the Contractor. Title to other property, the cost of which is reimbursable to the Contractor under this contract, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this contract, or (ii) commencement of use of such property in the performance of this contract, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A. Any property of COMMERCE furnished to the Contractor shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this contract.
- B. The Contractor shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Contractor or which results from the failure on the part of the Contractor to maintain and administer that property in accordance with sound management practices.
- C. If any COMMERCE property is lost, destroyed or damaged, the Contractor shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further

damage.

- D. The Contractor shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this contract.
- E. All reference to the Contractor under this clause shall also include Contractor's employees, agents or Subcontractors.

21. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

Attachment A: Scope of Work

A. Compliance with the following provisions of RCW 36.70B.240.

(1) Compliant with RCW 36.70B.240, Commerce has established a consolidated permit review grant program. Local government must provide, by ordinance, resolution, or other action, a commitment to the following building permit review consolidation requirements:

(a) Issuing final decisions on residential permit applications within 45 business days or 90 calendar days.

(i) To achieve permit review within the stated time periods, a local government must provide consolidated review for building permit applications. This may include an initial technical peer review of the application for conformity with the requirements of RCW 36.70B.070 by all departments, divisions, and sections of the local government with jurisdiction over the project.

(ii) A local government may contract with a third-party business to conduct the consolidated permit review or as additional inspection staff.

(iii) Local governments are authorized to use grant funds to contract outside assistance to audit their development regulations to identify and correct barriers to housing development.

(b) Establishing an application fee structure that would allow the jurisdiction to continue providing consolidated permit review within 45 business days or 90 calendar days.

(i) A local government may consult with local building associations to develop a reasonable fee system.

(ii) A local government must determine, **no later than July 1, 2024**, the specific fee structure needed to provide permit review within the time periods specified in this subsection (1)(b).

(2) A jurisdiction that is awarded a grant under this section must provide a quarterly report to the department of commerce. The report must include the average and maximum time for permit review during the jurisdiction's participation in the grant program.

(3) If a jurisdiction is unable to successfully meet the terms and conditions of the grant, the jurisdiction must enter a 90-day probationary period. If the jurisdiction is not able to meet the requirements of this section by the end of the probationary period, the jurisdiction is no longer eligible to receive grants under this section.

(4) For the purposes of this section, "residential permit" means a permit issued by a city or county that satisfies the conditions of RCW 19.27.015(5) and is within

the scope of the international residential code, as adopted in accordance with chapter 19.27 RCW.

B. Compliance with the following grant requirements.

- (1) No later than July 1, 2024, we must begin to issue final decisions on residential permit applications within 45 business days or 90 calendar days, using consolidated review for building permit applications.
- (2) No later than July 1, 2024, we must determine a specific fee structure that will allow us to continue providing consolidated permit review within 45 business days or 90 calendar days.
- (3) On September 15, 2024, December 15, 2024, March 15, 2025, and June 15, 2025, we must provide a quarterly progress report and status update to the Department of Commerce. The report must include the average and maximum time for issuing final decisions on residential building permits using consolidated review during our participation in the grant program. The status update will include a description of work completed under chosen eligible activity or activities.
- (4) If we are unable to successfully meet the terms and conditions of the grant, we understand that we must enter a 90-day probationary period. If we are unable to meet the terms and conditions of this grant by the end of the probationary period, we will no longer be eligible to receive grants.
- (5) For purposes of this grant, "consolidated review" is defined in the Local Project Review Act, RCW 36.70B.120, Permit Review Process, for project permit reviews, which states: "the integrated and consolidated review and decision on two or more project permits relating to a proposed project action, including a single application review and approval process covering all project permits requested by an applicant for all or part of a project action and a designated permit coordinator."

C. Compliance with the following tasks, deliverables and reports.

The City of College Place (City) will use grant funds to hire a Full-Time City Planner for Consolidated Review of Residential Permits.

1. Introduction:

- The City of College Place seeks to hire a full-time city planner to enhance the consolidated review process of residential permits in accordance with the provisions outlined in the Local Project Review Act, RCW 36.70B.070.
- Creating a new city planner position involves several key steps to ensure the role is adequately supported and effective from the outset. Initially, a detailed job description outlining the responsibilities, required qualifications, and goals for the position should be drafted and approved. The recruitment process, including advertising the job, screening applicants, conducting interviews, and selecting a candidate, follows. Once a suitable candidate is hired, setting up their office space is crucial. This includes providing essential furniture such as a desk, chair, and storage cabinets. Additionally, the city planner will require a computer with appropriate software. Ensuring access to relevant

planning documents, maps, and databases is also necessary. Finally, arranging for an initial orientation and ongoing professional development opportunities will help the new planner integrate into the team and stay updated on best practices and new regulations.

2. Objectives:

- Ensure compliance with the requirements stipulated in RCW 36.70B.070 during the review of residential permit applications.
- Enhance efficiency and transparency in the consolidated review process.
- Facilitate collaboration among relevant stakeholders to streamline permit review procedures.
- Provide guidance and support to applicants throughout the permit application and review process.

3. Key Responsibilities:

- Conduct thorough reviews of residential permit applications to ensure alignment with RCW 36.70B.070 requirements.
- Collaborate with internal departments, external agencies, and community stakeholders to streamline the consolidated review process.
- Evaluate proposed residential developments for compliance with zoning regulations, land use plans, and environmental standards.
- Provide technical assistance to applicants and address inquiries related to permit applications and review procedures.
- Prepare comprehensive reports and recommendations for permit approvals or rejections, highlighting any deviations from RCW 36.70B.070 requirements.
- Facilitate public meetings, hearings, and consultations to gather feedback on proposed residential developments and address community concerns.
- Stay abreast of changes in local, state, and federal regulations impacting residential permit review processes and incorporate necessary updates into existing procedures.

4. Duration

- The initial hire will be completed within the time frame of Deliverable 1.
- This will be a new full-time position with a competitive salary commensurate with qualifications and experience. The position will continue beyond the project deliverables based on performance and organizational needs.

Deliverables	Due Date
Deliverable 1: Create City Planner position, advertise position, interview & hire City Planner, office setup, orientation, Quarterly Report and Status Update Hire a full-time planner to enhance the consolidated review process of residential permits in accordance with the provisions outlined in the Local Project Review Act, RCW 36.70B.070. Prepare and submit a Quarterly Report and Status Update. The report must include the average and maximum time for issuing final decisions on residential building permits using consolidated review during the reporting period. The Status Update will include a description of work completed under chosen eligible activity or activities. July 1 – August 31 reporting period.	September 15, 2024
Deliverable 2: Quarterly Report and Status Update Prepare and submit a Quarterly Report and Status Update. The report must include the average and maximum time for issuing final decisions on residential building permits using consolidated review during the reporting period. The Status Update will include a description of work completed under chosen eligible activity or activities. September 1 – November 30 reporting period.	December 15, 2024
Deliverable 3: Initial Technical Review, Quarterly Report and Status Update Initial technical review by third party consultant of the application for conformity with the requirements of the Local Project Review Act, RCW 36.70B.070. Prepare and submit a Quarterly Report and Status Update. The report must include the average and maximum time for issuing final decisions on residential building permits using consolidated review during the reporting period.	March 15, 2025

The Status Update will include a description of work completed under chosen eligible activity or activities. December 1 – February 28 reporting period.	
Deliverable 4: Implement Changes from Technical Peer Review, Quarterly Report and Status Update Implement any necessary changes from the technical peer review. <u>Prepare and submit a Quarterly Report and Status Update. The final deliverable will include a summary, and draft or final products and/or documentation when appropriate, of the outcomes of the grant funded work.</u> The report must include the average and maximum time for issuing final decisions on residential building permits using consolidated review during the reporting period. The final deliverable will include a summary of the outcomes of the grant funded work including, when applicable: • New consolidated permit review policies or procedures; • Copy of executed contract for consolidated permit review or inspections; • Copy of development regulation audit; • Copy of draft ordinance to change codes in order to comply with permit decision timelines; • Final report on barriers to housing development; • Disposition of new staff, outcomes, successes; and/or • Success of processing permits within required time periods. March 1 – May 31 reporting period.	June 15, 2025

Attachment B: Budget

BUDGET/DELIVERABLES		
Deliverables	Due Date	Commerce Grant Funds
Deliverable 1: Quarterly Report and Status Update	September 15, 2024	\$42,625
Deliverable 2: Quarterly Report and Status Update	December 15, 2024	\$42,625
Deliverable 3: Quarterly Report and Status Update	March 15, 2025	\$42,625
Deliverable 4: Quarterly Report and Status Update	June 15, 2025	\$42,625
Total:		\$170,500

SCOPE OF WORK – CONSOLIDATED REVIEW GRANT APPLICATION

City of College Place, WA

May 14, 2024

The City of College Place (City) will use grant funds to hire a Full-Time Planner for Consolidated Review of Residential Permits.

1. Introduction:

- The City of College Place seeks to hire a full-time planner to enhance the consolidated review process of residential permits in accordance with the provisions outlined in the Local Project Review Act, RCW 36.70B.070.

2. Objectives:

- Ensure compliance with the requirements stipulated in RCW 36.70B.070 during the review of residential permit applications.
- Enhance efficiency and transparency in the consolidated review process.
- Facilitate collaboration among relevant stakeholders to streamline permit review procedures.
- Provide guidance and support to applicants throughout the permit application and review process.

3. Key Responsibilities:

- Conduct thorough reviews of residential permit applications to ensure alignment with RCW 36.70B.070 requirements.
- Collaborate with internal departments, external agencies, and community stakeholders to streamline the consolidated review process.
- Evaluate proposed residential developments for compliance with zoning regulations, land use plans, and environmental standards.
- Provide technical assistance to applicants and address inquiries related to permit applications and review procedures.
- Prepare comprehensive reports and recommendations for permit approvals or rejections, highlighting any deviations from RCW 36.70B.070 requirements.
- Facilitate public meetings, hearings, and consultations to gather feedback on proposed residential developments and address community concerns.

- Stay abreast of changes in local, state, and federal regulations impacting residential permit review processes and incorporate necessary updates into existing procedures.

4. Duration

- The initial hire will be completed within the time frame of Deliverable 1.
- This will be a new full-time position with a competitive salary commensurate with qualifications and experience. The position will continue beyond the project deliverables based on performance and organizational needs.

Deliverables	Due Date	Commerce Grant Funds
Deliverable 1: Hire Planner, Quarterly Report and Status Update Hire a full-time planner to enhance the consolidated review process of residential permits in accordance with the provisions outlined in the Local Project Review Act, RCW 36.70B.070. The report must include the average and maximum time for issuing final decisions on residential building permits using consolidated review during the reporting period. The Status Update will include a description of work completed under chosen eligible activity or activities. July 1 – August 31 reporting period.	September 15, 2024	\$46, 875
Deliverable 2: Quarterly Report and Status Update The report must include the average and maximum time for issuing final decisions on residential building permits using consolidated review during the reporting period. The Status Update will include a description of work completed under chosen eligible activity or activities. September 1 – November 30 reporting period.	December 15, 2024	\$46, 875

Deliverable 3: Quarterly Report and Status Update The report must include the average and maximum time for issuing final decisions on residential building permits using consolidated review during the reporting period. The Status Update will include a description of work completed under chosen eligible activity or activities. December 1 – February 28 reporting period.	March 15, 2025	\$46, 875
Deliverable 4: Quarterly Report and Status Update The report must include the average and maximum time for issuing final decisions on residential building permits using consolidated review during the reporting period. The final deliverable will include a summary of the outcomes of the grant funded work including, when applicable: • New consolidated permit review policies or procedures; • Copy of executed contract for consolidated permit review or inspections; • Copy of development regulation audit; • Copy of draft ordinance to change codes in order to comply with permit decision timelines; • Final report on barriers to housing development; • Disposition of new staff, outcomes, successes; and/or • Success of processing permits within required time periods. March 1 – May 31 reporting period.	June 15, 2025	\$46, 875
Total:		\$187,500

City of College Place, Washington
RESOLUTION NO. 24-030

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING THE WASHINGTON STATE DEPARTMENT OF COMMERCE LOCAL PROJECT REVIEW
CONSOLIDATED PERMIT REVIEW GRANT PROGRAM, A COMMITMENT TO PERMIT REVIEW
CONSOLIDATION REQUIREMENTS.**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, as the number of environmental laws and development regulations has increased for land uses and development, so has the number of required local land use permits, each with its own separate approval process; and

Whereas, the increasing number of local and state land use permits and separate environmental review processes required by agencies has generated continuing potential for conflict, overlap, and duplication between the various permit and review processes; and

Whereas, this regulatory burden has significantly added to the cost and time needed to obtain local and state land use permits and has made it difficult for the public to know how and when to provide timely comments on land use proposals that require multiple permits and have separate environmental review processes; and

Whereas, subject to the availability of funds appropriated for this specific purpose, the department of commerce must establish a consolidated permit review grant program. The department may award grants to any local government that provides, by ordinance, resolution, or other action, a commitment to permit review consolidation requirements.

Whereas, in order to receive grant funds, the City of College Place understands that this grant has the following conditions as generally set forth by the Washington State Legislature in SB 5290 that we must meet prior to becoming eligible for this grant. We agree to the following:

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. No later than July 1, 2024, the City of College Place must begin to issue final decisions on residential permit applications within 45 business days or 90 calendar days, using consolidated review for building permit applications.

2. No later than July 1, 2024, the City of College Place must determine a specific fee structure that will allow the city to continue providing consolidated permit review within 45 business days or 90 calendar days.

3. On September 15, 2024, December 15, 2024, March 15, 2025, and June 15, 2025, the City must provide a quarterly progress report and status update to the Department of Commerce. The report must include the average and maximum time for issuing final decisions on residential building permits using consolidated review during our participation in the grant program. The status update will include a description of work completed under chosen eligible activity or activities.

4. If the City of College Place is unable to successfully meet the terms and conditions of the grant, the city understands that we must enter a 90-day probationary period. If we are unable to meet the terms and conditions of this grant by the end of the probationary period, we will no longer be eligible to receive grants.

5. For purposes of this grant, "consolidated review" is defined in the Local Project Review Act, RCW 36.70B.120, Permit Review Process, for project permit reviews, which states: "the integrated and consolidated review and decision on two or more project permits relating to a proposed project action, including a single application review and approval process covering all project permits requested by an applicant for all or part of a project action and a designated permit coordinator.

6. For purposes of this grant, "residential permit" means a permit issued by a city or county that satisfies the conditions of the State Building Code, RCW 19.27.015(5) (Definitions) and is within the scope of the international residential code, as adopted in accordance with chapter 19.27 RCW. This definition reads: "Residential building permit" means a building permit issued by a city or a county to construct, enlarge, alter, repair, move, demolish, or change the occupancy of any building containing only dwelling units used for independent living of one or more persons including permanent provisions for living, sleeping, eating, cooking, and sanitation, and structures accessory to dwelling units, such as detached garages and storage buildings."

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 14th day of May, 2024.

DocuSigned by:

Norma L. Hernández

E7C117EE7FEC409...

Norma L. Hernández, Mayor

Attest:

DocuSigned by:

Sherri St. Clair

1F0CE8D2F0F846A...

Sherri St. Clair, City Clerk

Chuck Barr

From: Matthew Mahan <mattma@hdfowler.com>
Sent: Monday, June 10, 2024 12:53 PM
To: Mike Torres; Chuck Barr
Subject: College Place WWTP Phase 1

Mike,

I'm regretfully writing this email to inform you and GAME INC that HD Fowler will not be able to honor our quote for the above-mentioned project "College Place WWTP Phase 1" (Project). We have discovered an approximately \$538,000 bust error in our bid for this Project. The 8" Victaulic Model 77S AIS stainless steel couplings in the SBR Air Piping scope of work were grossly underestimated, and because of this error our bid for this project is not valid and incomplete.

We hopefully look forward to a rebid opportunity to quote this Project with the correct coupling material specified via Addendum #1.

Let me know questions

Regard,

Matthew Mahan | Outside Sales, Waterworks

HD Fowler Company | Pasco Branch

Phone: (509) 895-4852

June 11, 2024

J-U-B Engineers, Inc
Attn: Ben Haws, PE
3611 S Zintel Way
Kennewick WA 99337

RE: City of College Place WWTP Ph 1 Contract

Mr. Haws,

This letter is to follow up on our meeting on Friday June 7, 2024 at J-U-B office in Kennewick, WA.

We were notified by one of our major suppliers, HD Fowler, that a bid error occurred in their system for this project. HD Fowler was the only pipe supplier to provide a price for the fittings and valves on this project. The error is more than \$500,000 and HD Fowler formally notified us that they cannot honor their pricing.

We've thoroughly investigated options for remedying the error with HD Fowler, however, we've been unsuccessful in finding a solution.

Due to the causes above, we are requesting that all bids are rejected, or our contract be voided without forfeiture of our bid bond.

I look forward to your timely response. Feel free to contact me directly to discuss this further.

Sincerely,

Chuck Barr

Digitally signed by Chuck Barr
DN: C=US, E=chuck@gameincgc.com,
O=GAME INC, OU=Executive,
CN=Chuck Barr
Reason: I am approving this document
Date: 2024.06.11 08:04:48-07'00'

Chuck Barr
President
Goodman & Mehlenbacher Enterprises, Inc

HELPING EACH OTHER
CREATE BETTER COMMUNITIES



**THE
LANGDON
GROUP**



**GATEWAY
MAPPING
INC.**

June 20, 2024

J-U-B FAMILY OF COMPANIES

Mike Holden
Capital Project Manager
City of College Place
625 S. College Ave.
College Place, WA 99324

RE: **CITY OF COLLEGE PLACE – WASTEWATER TREATMENT PLANT PHASE 1 PROJECT –
RECOMMENDATION OF AWARD**

Dear Mike,

On May 14, 2024 two (2) eligible price proposals were received and opened on the above referenced project. Goodman & Mehlenbacher Enterprises was the low bidder and the project was awarded to them. On June 11, 2024 Goodman & Mehlenbacher requested to be excused from the project due to an error in their bid. A letter excusing Goodman & Mehlenbacher's from the project was sent by you to Goodman & Mehlenbacher. The next low bidder (and the only remaining bidder) on the project was Apollo, Inc with a bid of \$5,532,480.

It is our recommendation that the City of College Place award the above-mentioned project to Apollo Inc. in the amount of Five Million, Five Hundred Thirty-Two Thousand, Four Hundred Eighty Dollars (\$5,532,480.00). This recommendation is conditional upon the City having sufficient funding for the project.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Haws".

Ben Haws, P.E.
Project Engineer
J-U-B ENGINEERS, Inc.

Enc: Bid Tabulation
Notice of Intent to Award
CC: Mike Holden, City of College Place
Alex Fazzari, J-U-B ENGINEERS, Inc.

BID ABSTRACT
City of College Place
Wastewater Treatment Plant Phase 1
College Place, WA
Tuesday May 14, 2024 at 9:00am

ITEM NO.	APPROX. QUANTITY	BASE BID	ENGINEERS ESTIMATE		LOW BIDDER Goodman & Mehlenbacher Enterprises Inc.		2ND LOW BIDDER Apollo, Inc.	
			UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1.	1 LS	Mobilization (May Not Exceed 10% of Total)	\$320,000.00	\$320,000.00	\$450,000.00	\$450,000.00	\$400,000.00	\$400,000.00
2.	1 EA	Shoring and Trench Safety Systems	\$55,000.00	\$55,000.00	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00
3.	1 LS	Headworks Screen Upgrades	\$520,300.00	\$520,300.00	\$1,000,000.00	\$1,000,000.00	\$687,000.00	\$687,000.00
4.	1 LS	SBR Air Piping Modifications	\$1,159,400.00	\$1,159,400.00	\$1,245,000.00	\$1,245,000.00	\$1,400,000.00	\$1,400,000.00
5.	1 LS	Equalization Basin	\$581,900.00	\$581,900.00	\$580,000.00	\$580,000.00	\$1,169,000.00	\$1,169,000.00
6.	1 LS	Filter Building	\$240,900.00	\$240,900.00	\$225,000.00	\$225,000.00	\$188,000.00	\$188,000.00
7.	1 LS	Electrical and Controls	\$1,115,000.00	\$1,115,000.00	\$1,225,000.00	\$1,225,000.00	\$1,228,000.00	\$1,228,000.00
8.	1 LS	O&M Manual and As-Built Drawings	\$11,000.00	\$11,000.00	\$10,000.00	\$10,000.00	\$3,000.00	\$3,000.00
		BASE BID 1 SUBTOTAL		\$4,003,500.00		\$4,755,000.00		\$5,085,000.00
		WASHINGTON STATE SALES TAX AT 8.8%		\$352,308.00		\$418,440.00		\$447,480.00
		BID TOTAL		\$4,355,808.00		\$5,173,440.00		\$5,532,480.00

Note sales tax was adjusted from 8.9% to the correct rate of 8.8%.

**CITY OF COLLEGE PLACE
WASTEWATER TREATMENT PLANT PHASE 1
WALLA WALLA, COUNTY, WASHINGTON**

NOTICE OF INTENT TO AWARD

The **City of College Place** announces its intent to award the contract for the **Wastewater Treatment Plant Phase 1** project to Apollo, Inc. for the amount of Five Million, Five Hundred Thirty Two Thousand, Four Hundred Eighty Dollars (\$5,532,480.00).

This Notice of Intent to Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the **City of College Place** and the apparent successful bidder. The bidder shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the **City of College Place** is executed. If the apparent successful bidder fails to negotiate and execute a contract with the **City of College Place**, the **City of College Place** may revoke the award and award the contract to the next lowest bidder or withdraw the Sealed Bid. The **City of College Place** further reserves the right to cancel this Notice of Intent to Award at any time prior to the execution of a written contract.

This Notice of Intent to Award starts the two (2) full business day period in which an unsuccessful bidder may file a written protest pursuant to RCW 39.04.105.

Thank you for participating in the competitive selection process.

Owner: **City of College Place**

Mike Holden, Capital Project Manager

Date

City of College Place, Washington
ORDINANCE NO. 24-008

AN ORDINANCE REPEALING ORDINANCE NO. 24-003 AND ADOPTING SALARIES AND COMPENSATION FOR THE MAYOR, CITY COUNCIL, APPOINTED OFFICERS, AND EMPLOYEES OF THE CITY OF COLLEGE PLACE AND FIXING THE EFFECTIVE DATE THEREOF.

BE IT ORDAINED by the City Council of the City of College Place, Washington, that;

Section 1. The salaries and wages of the various appointive officers and employees are fixed as set out in this ordinance. The salaries and wages as set out herein shall be effective from and after July 1, 2024, for all officers and employees. These salaries shall remain in effect until changed by the City Council by a duly enacted ordinance. All salaries and wages are stated at the rate per month except where otherwise indicated. Unless otherwise shown, the positions have been approved with a five-step salary scale.

Position Title	Salary Range				
TITLE	STEP 1	STEP II	STEP III	STEP IV	STEP V
Section 2. NON-UNION, EXEMPT					
City Administrator	12,764				
Police Chief	11,436				
City Attorney	11,427				
Fire Chief	10,141	10,446	10,759	11,082	11,414
Public Works Director	9,578	9,866	10,162	10,466	10,780
Finance Director	9,188	9,464	9,747	10,040	10,341
Engineer	8,787	9,050	9,322	9,602	9,890
Community Development Director	8,262	8,510	8,765	9,028	9,299
Police Lieutenant	8,230	8,477	8,732	8,994	9,263
Building Official	7,216	7,432	7,655	7,885	8,121
HR Manager	7,104	7,317	7,536	7,763	7,995
Engineering Division Manager	6,340	6,531	6,726	6,928	7,136
Deputy Finance Director/HR Assistant	6,210	6,397	6,588	6,786	6,990
City Clerk	6,149	6,333	6,523	6,719	6,921
Section 3. NON-UNION, NON EXEMPT					
Police Sergeant	7,510	7,736	7,968	8,207	8,453
Senior Planner	6,456	6,650	6,849	7,055	7,266
Operations Manager	6,045	6,226	6,413	6,605	6,803
Capital Project Manager	6,045	6,226	6,413	6,605	6,803
Building Inspector	5,969	6,148	6,333	6,523	6,719
Information Technology Analyst	4,873	5,019	5,170	5,325	5,485
Chief Clerk - Police Department	4,439	4,572	4,709	4,851	4,996
Section 4. PUBLIC EMPLOYEE UNION					
Public Works Inspector	5,359	5,519	5,685	5,855	6,031
Public Works Foreman	5,359	5,519	5,685	5,855	6,031
Water Utility III	4,988	5,137	5,291	5,450	5,613
Fleet Maintenance Manager	4,975	5,124	5,278	5,436	5,599
Water Quality Operator	4,975	5,124	5,278	5,436	5,599
Stormwater Program/Permit Coordinator	4,961	5,109	5,263	5,421	5,583

Section 4. PUBLIC EMPLOYEE UNION – Cont.

Water Quality Cross Connection Specialist	4,718	4,860	5,006	5,156	5,310
Mechanic II	4,520	4,655	4,795	4,939	5,087
Accounting Clerk III	4,520	4,655	4,795	4,939	5,087
Deputy City Clerk/Events Coordinator	4,520	4,655	4,795	4,939	5,087
Water Utility II	4,493	4,628	4,766	4,909	5,057
Facility Maintenance Worker II	4,493	4,628	4,766	4,909	5,057
Special Enforcement Officer	4,480	4,614	4,753	4,895	5,042
Street Worker III - Applicator	4,468	4,602	4,740	4,882	5,029
Parks Worker III	4,468	4,602	4,740	4,882	5,029
Street Worker II	4,124	4,248	4,375	4,506	4,642
Parks Worker II	4,124	4,248	4,375	4,506	4,642
Stormwater Worker II	4,124	4,248	4,375	4,506	4,642
Mechanic I	4,124	4,248	4,375	4,506	4,642
Water Utility I	4,054	4,176	4,301	4,430	4,563
Facility Maintenance Worker I	4,054	4,176	4,301	4,430	4,563
Accounting Clerk II	4,054	4,176	4,301	4,430	4,563
Records Clerk	4,054	4,176	4,301	4,430	4,563
Administrative Assistant I	4,054	4,176	4,301	4,430	4,563
Street Worker I	3,964	4,083	4,205	4,331	4,461
Accounting Clerk I	3,667	3,777	3,890	4,007	4,127

Section 5. POLICE UNION

Probationary (starting pay without state certification) *5,560*

Police Officer	6,476	6,670	6,870	7,077	7,289
Detective	6,675	6,875	7,081	7,293	7,512

Section 6. FIRE FIGHTER UNION

Firefighter	5,815	5,990	6,169	6,354	6,545
Fire Lieutenant	6,687	6,888	7,095	7,308	7,527
Fire Marshall	7,269	7,487	7,712	7,943	8,181

Section 7. MISCELLANEOUS

Part-time Police Records Clerk / per hour	23.39	Maximum 16 hours/week
Laborer / per hour		Minimum Wage to \$18.00 per hour
Intern / Work Study Program		Negotiated by Administration
Hiring / Retention Bonus		Up to \$5,000.00 to be negotiated by Administration

Section 8. 2.08.060 Compensation of Mayor. The Mayor shall be paid the sum of one thousand five hundred dollars per month and in addition receive reimbursement for actual expenses incurred in the discharge of official duties upon presentation of claim for such expenses and approval by members of the City Council. The City Council will provide, by appropriate resolution from time to time, additional necessary supportive expenses for the carrying out of the necessary functions of the Mayor and his/her office.

Section 9. 2.08.070 Compensation of Council. Each member of the Council of the City, if elected subsequent to the effective date of the ordinance codified in this section, shall receive the sum of three hundred seventy-five dollars per month.

Section 10. Insurance - Non-Union, Exempt employees. As a part of the compensation, the City of College Place will provide the following to full-time Non-Union, Exempt employees: medical, dental, and vision insurance (full family), up to a \$100,000.00 life insurance policy (as offered by vendor), and Long-Term Disability Insurance.

Section 11. Insurance - Non-Union, Non-Exempt. As a part of the compensation, the City of College Place will provide the following to full-time Non-Union, Non-Exempt employees: medical, dental, and vision insurance (full family) with an employee contribution of \$40.00/month, up to a \$100,000.00 life insurance policy (as offered by vendor), and Long-Term Disability Insurance.

Section 12. Additional Compensation. Occasionally, the Fire Chief may work as part of a Washington State Incident Management Team involved in fighting fires, wildfires, or other disasters. The City will pay the Fire Chief for work outside of his normal work hours while deployed at 1.5 times his regular rate of pay. The City will subsequently be reimbursed by the agency utilizing his services for the amount of wages and benefits expended.

Section 13. Paid family and Medical Leave Act. The City will contribute the employer portion of the premium and the employee will contribute the employee portion of the premium.

Section 14. Ordinance No. 24-003 is hereby repealed.

Section 15: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 16: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 17: Effective Date. This ordinance shall be effective July 1, 2024, upon its passage and publication as required by law.

PASSED by the City Council of the City of College Place, Washington, this 25th day of June, 2024.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Sherri St. Clair, City Clerk

Rea Culwell, City Attorney

City of College Place, Washington
ORDINANCE NO. 24-008

AN ORDINANCE REPEALING ORDINANCE NO. 24-003 AND ADOPTING SALARIES AND COMPENSATION FOR THE MAYOR, CITY COUNCIL, APPOINTED OFFICERS, AND EMPLOYEES OF THE CITY OF COLLEGE PLACE AND FIXING THE EFFECTIVE DATE THEREOF.

BE IT ORDAINED by the City Council of the City of College Place, Washington, that;

Section 1. The salaries and wages of the various appointive officers and employees are fixed as set out in this ordinance. The salaries and wages as set out herein shall be effective from and after ~~March~~ July 1, 2024, for all officers and employees. These salaries shall remain in effect until changed by the City Council by a duly enacted ordinance. All salaries and wages are stated at the rate per month except where otherwise indicated. Unless otherwise shown, the positions have been approved with a five-step salary scale.

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<u>Water Quality Cross Connection Specialist</u>	<u>4,718</u>	<u>4,860</u>	<u>5,006</u>	<u>5,156</u>	<u>5,310</u>
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Section 4. PUBLIC EMPLOYEE UNION – Cont.

<u>Water Quality Cross Connection Specialist</u>	<u>4,718</u>	<u>4,860</u>	<u>5,006</u>	<u>5,156</u>	<u>5,310</u>
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Section 5. POLICE UNION

Probationary (starting pay without state certification) *5,560*

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Detective	6,675	6,875	7,081	7,293	7,512

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Section 7. MISCELLANEOUS

Part-time Police Records Clerk / per hour	23.39	Maximum 16 hours/week			
Laborer / per hour		Minimum Wage to \$18.00 per hour			
Intern / Work Study Program		Negotiated by Administration			
Hiring / Retention Bonus		Up to \$5,000.00 to be negotiated by Administration			

Section 8. 2.08.060 Compensation of Mayor. The Mayor shall be paid the sum of one thousand five hundred dollars per month and in addition receive reimbursement for actual expenses incurred in the discharge of official duties upon presentation of claim for such expenses and approval by members of the City Council. The City Council will provide, by appropriate resolution from time to time, additional necessary supportive expenses for the carrying out of the necessary functions of the Mayor and his/her office.

Section 9. 2.08.070 Compensation of Council. Each member of the Council of the City, if elected subsequent to the effective date of the ordinance codified in this section, shall receive the sum of three hundred seventy-five dollars per month.

Section 10. Insurance - Non-Union, Exempt employees. As a part of the compensation, the City of College Place will

provide the following to full-time Non-Union, Exempt employees: medical, dental, and vision insurance (full family), up to a \$100,000.00 life insurance policy (as offered by vendor), and Long-Term Disability Insurance.

Section 11. Insurance - Non-Union, Non-Exempt. As a part of the compensation, the City of College Place will provide the following to full-time Non-Union, Non-Exempt employees: medical, dental, and vision insurance (full family) with an employee contribution of \$40.00/month, up to a \$100,000.00 life insurance policy (as offered by vendor), and Long-Term Disability Insurance.

Section 12. Additional Compensation. Occasionally, the Fire Chief may work as part of a Washington State Incident Management Team involved in fighting fires, wildfires, or other disasters. The City will pay the Fire Chief for work outside of his normal work hours while deployed at 1.5 times his regular rate of pay. The City will subsequently be reimbursed by the agency utilizing his services for the amount of wages and benefits expended.

Section 13. Paid family and Medical Leave Act. The City will contribute the employer portion of the premium and the employee will contribute the employee portion of the premium.

Section 14. Ordinance No. 24-~~001~~-003 is hereby repealed.

Section 15: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 16: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 17: Effective Date. This ordinance shall be effective ~~March~~-July 1, 2024, upon its passage and publication as required by law.

PASSED by the City Council of the City of College Place, Washington, this 25th day of June, 2024.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Sherri St. Clair, City Clerk

Rea Culwell, City Attorney

CHAPTER 3.20 - CREATION, ADMINISTRATION AND FINANCING OF LOCAL IMPROVEMENT DISTRICTS

*Footnotes:**--- (1) ---*

Editor's note— *Ord. No. 17-030, § 1, adopted July 25, 2017, repealed ch. 3.20, §§ 3.20.010—3.20.050; and enacted a new ch. 3.20, to read as set out herein. Former ch. 3.20 pertained to "Local Improvement Assessments," and was derived from Ord. No. 489 §§ 1—5, adopted 1981 and Ord. No. 505 § 1, adopted 1982.*

3.20.010 - RCW chapters adopted by reference.

Chapters 35.43, 35.44, 35.48, 35.49, 35.50, 35.53, 35.54, 35.55 and 35.56 RCW, as they are as of the effective date of the ordinance codified in this chapter and as thereafter amended, are adopted by reference.

(Ord. No. 17-030, § 1, 7-25-2017)

3.20.020 - Duties of various city officials.

Unless otherwise ordered by the mayor, the following city officials will perform the duties indicated with respect to the creation, administration and financing of all local improvement districts of the city:

- A. *City Clerk.* The city clerk is responsible for receiving all petitions for the creation of local improvement districts, giving all required public notices and placing all matters upon the agenda for council consideration.
- B. *City Engineer.* The city's engineer prepares all assessment rolls and preliminary assessment rolls, determines the sufficiency of all petitions for the creation of a local improvement district, and oversees the physical construction of the public works authorized by this chapter.
- C. *Finance Director.* The finance director performs all the duties required by Chapters 35.43 through 35.56 RCW, inclusive: negotiates, obtains and administers all short term financing and otherwise administers all the financing provisions of local improvement and transportation benefit districts including, but not limited to, the maintenance and administration of assessment rolls, the guarantee fund, bonds and warrants and property acquired by foreclosure, and superintends foreclosure of all delinquent assessments.
- D. *City Administrator.* The city administrator or designee has overall responsibility for local improvements by the city, and in all cases not specifically covered by law, ordinance or resolution, determines the proper means of administering such local improvements.

(Ord. No. 17-030, § 1, 7-25-2017)

3.20.030 - Petitions—Notice of presentment.

Whenever a petition for the creation of a local improvement district is filed with the city clerk, the city engineer will, with due diligence, proceed to determine the sufficiency thereof and prepare the preliminary assessment rolls for submission to the city council, but when he determines that the petition is not sufficient, he will return it to the petitioners. When he finds that the petition is sufficient and has completed the preparation of the preliminary assessment rolls, he will forward it to the city clerk who will place it upon the agenda for creation of a local improvement district and give notice thereof in the same manner as required for the local improvement district initiated by resolution. The notice must apprise all persons interested that they may appear and express their views concerning creation of the district.

(Ord. No. 17-030, § 1, 7-25-2017)

3.20.040 - Sidewalks—Notice of resolution.

Prior to the passage of any resolution providing for the construction, reconstruction or repair of any sidewalk or related public work, as provided in Chapter 35.68, 35.69 or 35.70 RCW, the city clerk must give notice of the proposed resolution to abutting property owners by mailing a copy to them within a reasonable time prior to the hearing.

(Ord. No. 17-030, § 1, 7-25-2017)

3.20.050 - Warrants—Rate of interest.

Warrants drawn upon any local improvement district fund and all other short-term financing of local improvement districts will bear interest at a rate not to exceed 12 percent per year unless otherwise specifically authorized by ordinance.

(Ord. No. 17-030, § 1, 7-25-2017)

3.20.060 - Delinquent installments—Penalties.

Whenever any annual or other installment upon any local improvement assessment shall become delinquent, each of such delinquent installments remaining unpaid at the date of delinquency, shall have added thereto a penalty equal to the rate of interest provided by ordinance for the bonds or warrants plus five percent, and shall draw interest at the same rate as is provided by ordinance for the bonds or warrants issued in payment or part payment of such local improvement.

(Ord. No. 17-030, § 1, 7-25-2017)

3.20.070 - Foreclosure of delinquent assessments.

When any local improvement district assessment is payable in installments, upon failure to pay any installment due, the entire assessment becomes immediately due and payable, and the collection thereof will be enforced by foreclosure. The payment of all delinquent installments, together with interest, penalty and costs at any time before the entry of judgment in foreclosure, extends the time of payment of the remainder of the assessments as if there had been no delinquency or foreclosure. Foreclosure proceeding may be commenced at any time prior to March 1st. In case of foreclosure there shall be added to the costs and expenses provided by Chapter 35.50 RCW, such reasonable attorney's fees as the court may adjudge to be equitable, and the amount thereof apportioned to each delinquent assessment or installment appearing on the roll.

(Ord. No. 17-030, § 1, 7-25-2017)

CHAPTER 3.22 - ASSUMPTION OF PRIVATE INFRASTRUCTURE

3.22.010 - Petition.

- A. A legally and duly established association of at least three landowners may petition the city to consider assuming ownership of infrastructure held in common when such petition is made in writing and is consistent with the bylaws of the association so as to make such petition, if accepted by the city, legally binding on all members of the association. Such petition shall be signed and dated by the executive authority for the association and shall include:
1. Documentation substantiating the petition is made in accordance with the by-laws of the association to include a listing of the full member ship of the association along with the signatures of all members in support of the petition;
 2. An inventory of facilities, described to the satisfaction of the city engineer, for which ownership assumption by the city is desired; and
 3. An inventory of property and assets proposed to be dedicated to the city to offset any cost of assumption of infrastructure.
 4. A statement agreeing to reimburse the city for the costs of evaluating the petition for acceptance to include city staff and third party professional costs with the understanding that the city shall direct and determine the nature and scope of the evaluation effort.

(Ord. No. 18-007, § 1, 2-27-2018)

3.22.020 - Council consideration.

- A. At the mayor's discretion the petition may be scheduled for consideration by the council. The council may decide whether the city will proceed with an analysis considering acceptance of the infrastructure based on the potential short and long-term benefits to the community as a whole.

(Ord. No. 18-007, § 1, 2-27-2018)

3.22.030 - Financial guarantee.

- A. In the event council agrees to proceed with the analysis, the petitioner shall provide a financial guarantee of \$15,000.00 or as otherwise required by the city, acceptable to the city attorney, to cover evaluation and analysis costs with the understanding that the city shall direct and determine the nature and scope of the evaluation effort and shall use third-party services as deemed necessary. The city shall only bill for actual costs and shall not expend costs in excess of this amount without written confirmation by the petitioner to proceed and provision of an

accompanying financial guarantee up to the additional amount approved by the petitioner where such additional expenditure approvals and guarantees by the petitioner may be repeated as desired by the petitioner. In the event the petitioner at any point opts not to proceed, the petition shall be deemed to be withdrawn and the city reimbursed for all outstanding evaluation expenses. All expenses shall be due and payable within 30 days of invoice. Non-payment within 30 days shall be deemed to be withdrawal of the petition. Under no circumstances shall the city be held responsible for evaluation expenditures except by written agreement by the petitioner and council.

(Ord. No. 18-007, § 1, 2-27-2018)

3.22.040 - Infrastructure/standards deficiencies analysis.

A. Once the petitioner provides the financial guarantee, the city engineer or designee shall evaluate:

1. Existing infrastructure against city standards and develop the cost-to-cure needed to bring the facilities up to city standards for new infrastructure. Cost-to-cure for infrastructure already meeting city standards may be reduced based on estimated remaining life of the assets.
2. Required dedications and easements (and terminations) needed to bring the development into current development regulations for public infrastructure.
3. Assessed value of properties dedicated to the city to offset any costs of assumption of infrastructure. Such assessment shall not include the value of any of the facilities, the land they occupy or benefitting easements associated with facilities being petitioned for public assumption.
4. Third party interests in infrastructure proposed to be assumed and properties and assets proposed to be dedicated.

B. The evaluation above shall also include:

1. Property title searches for all properties associated with infrastructure proposed to be assumed and assets proposed to be dedicated.
2. Benefits and liabilities for each infrastructure element proposed for assumption.
3. Recommendations regarding proposed infrastructure to assume and off-setting properties and assets to accept.
4. The net costs owed either by or to the petitioner based on the recommendation above.

(Ord. No. 18-007, § 1, 2-27-2018)

3.22.050 - Agreement to assume/local improvement district (LID) formation.

- A. Upon completion of the infrastructure/standards deficiencies analysis and payment by the petitioner for evaluation and analysis costs accrued by the city, the council shall notify the petitioner of:
1. The infrastructure the city would be willing to assume;
 2. The offsetting properties and assets the city would be willing to accept;
 3. Required easements and easement terminations;
 4. Schedule of valuations for the elements identified above;
 5. The net costs owed either by or to the petitioner;
 6. Assessment schedule for repayment of full net cost owed (through LID); and
 7. Any other conditions of assumption.
- B. In the event the petitioner elects to proceed with the assumption of infrastructure, the petitioner shall provide to the city:
1. Legal descriptions and exhibits of all properties and easements to be dedicated
 2. Title insurance for all properties to be dedicated.
 3. Legally binding instruments abandoning third party easements and interests as identified by the city to be effective upon execution of the agreement to assume infrastructure between the city and petitioner.
 4. Legally binding dedications by the association, association members, and third-party members for all dedications identified by the city to be effective upon execution of the agreement to assume infrastructure between the city and petitioner; and
 5. Amount of net costs owed for the assumption of infrastructure to be paid to the city at execution of the agreement; and
 6. Petition for creation of local improvement district acceptable to the city administrator, finance director and city engineer per [Chapter 3.20](#) for any remaining costs owed for the assumption of infrastructure.
 7. Documentation substantiating the decision to execute an agreement to assume infrastructure has been made in accordance with the by-laws of the association to include a listing of the full member ship of the association along with the signatures and land ownership of all members in support of entering into the agreement acknowledging that they are aware of the documentation above and the obligation to compensate the city for any unpaid costs through an LID and the obligation to maintain the association in perpetuity as long as any properties, assets, or rights remain held in common by association members.
- C. Upon receipt of the documents above, the city shall prepare an agreement to assume infrastructure to include:

1. A detailed listing of the infrastructure being assumed by the city to include legally identifiable areas and beginning and end points along with scaled exhibits;
 2. Legal descriptions and exhibits of offsetting properties and assets being accepted by the city;
 3. Legal descriptions and agreements for required easements;
 4. Legal descriptions and agreements for required third-party interest and easement terminations;
 5. Amount of net costs owed for the assumption of infrastructure to be paid to or by the city at execution of the agreement;
 6. Recitation of terms and conditions to be instituted under an LID for repayment of full net cost owed by the petitioner or a financial agreement where compensation is to be made by the city; and
 7. Obligation to maintain association in perpetuity if any properties, assets or rights remain held in common by association members.
 8. Any other conditions of assumption.
 9. Statement to the effect that the agreement shall be effective upon passage of a resolution or ordinance by council wherein the resolution or ordinance specifically states that it satisfies the LID requirements of the agreement to assume infrastructure as identified by name and date of execution.
- D. The agreement to assume infrastructure shall be effective upon passage of a resolution or ordinance specifically stating that it satisfies the LID requirements of the agreement to assume infrastructure as identified by name and date of execution.

(Ord. No. 18-007, § 1, 2-27-2018)



Consolidation Feasibility Study Grant Application Guidelines

331-726 • December 2023

Beginning February 1, 2024, the Drinking Water State Revolving Fund (DWSRF) program will accept applications for the Consolidation Feasibility Study Grant Program. The application worksheet is available in Appendix A of these guidelines and on the Department of Health's [DWSRF webpage](#).

After you complete the application worksheet you must enter your information into our online application Washington Loan Tracking (WALT). WALT can be accessed through Secure Access Washington (SAW). For help with the online system, please review the [WALT External User Manual 331-614 \(PDF\)](#) or contact the DWSRF office at DWSRF@doh.wa.gov.

The application period is year-round.



To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email doh.information@doh.wa.gov. If in need of translation services, call 1-800-525-0127.

Office of Drinking Water Contacts

Drinking Water State Revolving Fund Loan Program

If you have questions about	Contact	Phone	Email
Program manager	Chris Pettit	564-233-1408	Chris.pettit@doh.wa.gov
Eligibility & general questions	Jocelyne Gray	564-669-4893	Jocelyne.gray@doh.wa.gov
Technical assistance & criteria for disadvantaged communities	Chelsea Cannard	564-233-1799	Chelsea.cannard@doh.wa.gov
Application & general questions	Sara J. Herrera	360-236-3089	Sara.herrera@doh.wa.gov
Cultural/environmental review	Scott Kugel	509-329-2117	Scott.kugel@doh.wa.gov
Underwriting	Mike Copeland	360-236-3083	Mike.copeland@doh.wa.gov
Contract management	Eloise Rudolph	360-236-3124	Eloise.rudolph@doh.wa.gov
Contract management	Brittany Cody-Pinkney	360-236-3047	Brittany.cody-pinkney@doh.wa.gov
Contract management	Dennis Hewitt	360-236-3017	Dennis.hewitt@doh.wa.gov

Department of Health, Office of Drinking Water
PO Box 47822
Olympia, WA 98504-7822

Phone 800-521-0323
Fax 360-236-2252
E-mail dwsrf@doh.wa.gov
Website doh.wa.gov/DWSRF

If you have questions on regulatory requirements, project reports, or planning requirements, please contact the appropriate Office of Drinking Water (ODW) regional office.

Northwest Regional Office

PO Box 47800
MS K17-12
Olympia, WA 98504
253-395-6750

Southwest Regional Office

PO Box 47823
Olympia, WA 98504-7823
360-236-3030

Eastern Regional Office

16201 E. Indiana Ave. Suite 1500
Spokane Valley, WA 99216
509-329-2100

Technical Assistance Contacts for Small Water Systems

Infrastructure Assistance Coordination Council
infrafunding.wa.gov.

Rural Community Assistance Corporation (RCAC)
360-836-5424
www.rcac.org

Evergreen Rural Water of Washington
360-462-9287
www.erwow.org

Environmental Finance Center
efcnetwork.org/assistance/request-assistance.

Table of Contents

Office of Drinking Water Contacts.....	1
Technical Assistance Contacts for Small Water Systems.....	1
Program Description and Goals	1
DWSRF Application Process	1
Estimated Timelines.....	2
Funding.....	2
Grant Objective	2
Minimum Qualifications and Eligibility.....	2
Project Scoring.....	4
Contract Information.....	7
Appendix A—Application Worksheet.....	8
Appendix B—Example Scope of Work.....	17

Program Description and Goals

We seek to promote consolidation of small water systems into larger entities with greater technical, managerial, and financial capacity. These efforts encourage improved capacity, sustainability, and reduce the number of small water systems that serve fewer than 10,000 people. We also support the consolidation of Group B water systems and properties served by private wells into a new or an existing Group A community water system.

Consolidation is either (1) physically joining two or more separate water systems or a group of properties served by private wells into an existing Group A water system, or (2) changing ownership of a water system where the prospective new owner is a public entity, also referred to as restructuring.

Consolidation activities include, but are not limited to, water system planning, feasibility studies, public outreach and meetings, and engineering design, that identify infrastructure improvements necessary to address or prevent violation of applicable federal, state, and local drinking water requirements.

DWSRF Application Process

We accept applications through our online Washington Loan and Grant Tracking system (WALT). You can find the application worksheet in Appendix A of this document and [Washington Loan Tracking External User Guide 331-614 \(PDF\)](#). WALT will accept applications beginning February 1, 2024. We accept applications year-round with quarterly reviews of submitted applications until funding is exhausted. Funding is allocated by the state legislature July 1 each year.

DWSRF staff are available to assist you with your application. We host webinars twice a year to provide an overview of the program and to answer questions to help you with the application process. We will announce trainings through GovDelivery and our DWSRF webpage. No registration is needed, just go to [our DWSRF webpage](#), click on the **Consolidation Feasibility/Regionalization** accordion drop-down link and click the webinar link to join. We will upload slides from the presentations to the webpage.

Estimated Timelines

Action	Date
Consolidation Feasibility Study Grant Program Overview Webinar Learn about program requirements.	Every six months with the first one hosted on January 17, 2024, at 10:00 a.m.
Grant Application opens.	February 1, 2024
Question and Answer Webinar	Every six months with the first one hosted on March 13, 2024, at 10:00 a.m.
Questions and Answers from March 13 webinar. We will post to our DWSRF webpage .	April 1, 2024, and as needed
Applications due. ODW accepts applications year-round with reviews quarterly.	Year-round
Applicants notified of funding status.	Three months after application review.
Contracts issued.	Within 6 months after application review.
Complete all work.	Within two years of contract execution.

Funding

Initially we plan to make \$500,000 available through June 30, 2024, with additional funding based on legislative appropriation. The maximum grant available per project is \$50,000, the minimum is \$10,000. Applicants may submit multiple project applications for grant funding. If an applicant is selected to receive grant funds, but the offer is withdrawn or declined, we will consider the next highest scored applicant(s) to receive grant funds. Submit each project as a separate application.

Grant Objective

The primary objective of this consolidation grant is to assist Group A not-for-profit community water systems and municipalities with restructuring or consolidation infrastructure projects. Information obtained with this grant can help all affected entities make informed decisions on the restructuring or consolidation project.

Applicant Minimum Qualifications and Eligibility

The applicant must be a:

- ◆ Group A not-for-profit community water system, county, city, town, public utility district, or water district in Washington State.
- ◆ Tribal water system that meets the definition of a Group A not-for-profit community water system. Tribal water systems must meet all capacity requirements and the proposed project may not receive Safe Drinking Water Act (SDWA) national set-aside funds for tribal systems.

We will deem ineligible any responding entities who do not meet these minimum qualifications.

To be eligible, we require letters of support and commitment, interlocal agreements, or equivalent documentation to demonstrate commitment to participate in the proposed project, describes roles and responsibilities of each party, and commits to participate in a community meeting. The applicant and all other water systems identified in the proposed project must provide this information with their submitted application. Acceptance of the grant does not require the system to complete the consolidation.

The applicant is not required to have a current approved water system plan or small water system management program to be eligible for funding. Funding can be used to complete planning documents that include the project as long as all work can be completed within two years of contract execution.

Systems to be Studied

The system (or systems) studied for potential consolidation or restructuring must be a Group A water system serving fewer than 10,000 people, Group B water system, or a group of properties served by private wells. Any consolidation of properties with private wells into a new Group A community water system must include a minimum of 15 properties. Federally owned, state-owned, and for-profit non-community water systems are not eligible to apply for this funding, such water systems are eligible for consolidation with an eligible responding entity.

Systems owned by the applicant may be eligible if ownership is due to receivership or emergency and occurred within the last five years.

We may require that an independent third party complete the study or that all parties agree on the service provider prior to the commencement of any work. This is intended to increase confidence in the products produced through this grant.

All feasibility studies are required to include a **cost analysis** for the system considering merging into the Group A system. The analysis will evaluate the merging system's cost to remain independent, including operations and maintenance (O&M) and capital financial costs, plus the managerial costs and volunteer hours spent to remain independent for the next 20 years. It will also identify the following.

1. Completed SRF asset inventory showing the most conservative life of an asset, and the cost to replace the asset if life expectancy has been exceeded.
2. Cost of a second source that includes a "today's land purchase," if there is only one well (to demonstrate resiliency).
3. Qualitative summary to include the following:
 - a. Number of board members by their governance structure, are all positions currently filled and a rate of vacancy.
 - b. Estimated amount of time each board member spends overseeing the system.
 - c. Evaluate the board's ability to manage a multiple year infrastructure project and communicate with customers. This should include:
 - i. Educate the community about infrastructure quality and necessary improvements and available funding.
 - ii. Fill out loan applications, prepare financial records, and communicate with loan officers.
 - iii. Communicate about taking on debt with the subsequent rate increases necessary and gain necessary votes.
 - iv. Manage a capital project to replace their infrastructure from design, permitting, funding, construction, and debt management.
 - v. Identify the increase time investment from Board members to manage the project.

Connection Fee Project

Eligible costs for connection fee projects include design costs, system development charges, and administrative costs associated with connecting one or more water systems and properties according to the applicant's published fees or tariff **but cannot be used to fund any construction activities.** Please clearly identify in your grant application if you are seeking funding for a connection fee project. We expect to fund these projects from a different funding source and need them to be clearly identified. **We may need to adjust the funding timeline based on funding source used to fund project.**

Appendix B contains examples of scopes of work.

Project Scoring

Our scoring process gives funding priority to projects that address severe public health threats and compliance issues. After you submit your application, we will determine whether the project is eligible for DWSRF Consolidation Feasibility Study Grant funding. We will score all eligible projects. If projects receive identical scores, we use the largest population of the system(s) being consolidated as a tiebreaker.

A critical element of the application is the health risk or problem the utility is facing and how an infrastructure project eliminates that risk. Your application must clearly document any public health risks and compliance problems the consolidation addresses. We may not consider unclearly presented information during scoring and ranking.

Risk Categories and Associated Points in Priority Order

Risk Category 1 (42 points). The system to be merged must have a documented microbial contamination event or compliance problem associated with:

- Revised Total Coliform Rule.
- Surface Water Treatment Rules.
- Groundwater Rule.
- Uncovered finished water reservoirs.
- Exceeding the Environmental Protection Agency (EPA) Health Advisory (HA) level for microbial and cyanotoxins. Per the current EPA HA, the identified cyanotoxins are microcystins (current level established at 0.3 micrograms per liter) and cylindrospermopsin (current level established at 0.7 micrograms per liter).

Risk Category 2 (34 points). The system to be merged must have primary inorganic chemical contamination.

Project must evaluate compliance problems (Maximum Contaminant Level [MCL], Treatment Technique [TT], or Action Level) exceedances, or violations associated with the following.

Antimony (Sb)	Chromium (Cr)	Nickel (Ni)
Arsenic (As)	Copper (Cu)	Nitrate (as N)
Asbestos	Cyanide (HCN)	Nitrite (as N)
Barium (Ba)	Fluoride (F) (over 4.0 mg)	Selenium (Se)
Beryllium (Be)	Lead (Pb)	Thallium (Tl)
Cadmium (Cd)	Mercury (Hg)	

Risk Category 2 also includes the following:

- Corrosion control projects for lead and copper.
- Projects to address a combined concentration of PFOS, PFOA, PFHxS, PFNA, and PFBS that exceeds the state action level as published in [Washington Administrative Code \(WAC\) 246-290-315](#). We will prioritize higher concentrations if multiple projects have the same score.

Risk Category 3 (26 points). The system to be merged must have a primary chemical risk, a sanitary survey significant deficiency, disinfection installation, lead component removal or replacement, or EPA chemical HA.

To receive a score in Risk Category 3, your project must evaluate a compliance problem (MCL, TT, or Action Level), exceedances, or violations associated with the following:

- ◆ Disinfection by-products.
- ◆ Organic chemical.
- ◆ Radionuclides.

Other eligible projects in Risk Category 3 would evaluate ways to address:

- ◆ A significant deficiency identified during the most recent sanitary survey. The system must have received a compliance order for the significant deficiency.
- ◆ Lack of disinfection treatment as required in [WAC 246-290-451](#), if not captured in Risk Category 1.
- ◆ An exceedance of an EPA HA level established for chemical contaminants, such as manganese concentrations that exceed 0.3 milligrams per liter (mg/L).
- ◆ Receiverships.
- ◆ Lead service lines and goosenecks. The water system must provide historic records to document that the service lines or goosenecks to be replaced or taken out of service are lead. Acceptable historic records include information on the age of the houses and high probability of lead components being present, line installation records, line repair information, and as-builts.

Risk Category 4 (18 points). The system to be merged must have a secondary MCL, resiliency, seawater intrusion risk, sanitary survey significant finding, 80 percent of nitrate or arsenic MCL.

To receive a score in Risk Category 4, your project must evaluate compliance problems (MCL, TT, or Action Level), exceedances, or violations associated with the following.

Chloride (Cl)	Manganese (Mn)	Sulfate (SO ₄)
Fluoride (F) (over 2.0 mg)	Silver (Ag)	Zinc (Zn)
Iron (Fe)	Sodium (Na)	

Projects that provide resiliency to the water system also qualify for this Risk Category. Resilience refers to the ability of water infrastructure systems to withstand and recover from natural and man-made disturbances to their functioning level. Resilience criteria for factors relating to project planning and design may address:

- ◆ Vulnerability of a water system to disruption of safe water delivery, whether natural or of human origin.
- ◆ Capability to recover from disruption of safe water delivery.
- ◆ A range of natural events capable of disruption, including flooding, long-term drought, sea-level rise, and earthquakes.

Projects that qualify as providing system resiliency include, but are not limited to, adding a redundant source, modifying a surface water intake to operate under drought or flood conditions, seismic upgrades to finished water reservoirs or transmission mains, interties, or providing a generator at the main source. **The proposed project needs to benefit the majority (51 percent or more) of the population the water system serves.**

Other projects that qualify for Risk Category 4 include:

- Addressing seawater intrusion.
- Addressing a significant finding identified in the most recent sanitary survey. The system must have received a compliance order for the significant finding.
- Addressing a nitrate or arsenic issue. To qualify, the system must have entry point monitoring that documents the system exceeds 80 percent of the nitrate or arsenic MCL.
- Addressing PFAS contamination below the state action levels.

Risk Category 5 (10 points). To receive a score in Risk Category 5, the system to be merged must evaluate infrastructure sustainability.

Projects can be one of the following:

- Treatment enhancement. For example, treatment installed to address taste and odor.
- Install an additional distribution reservoir.
- Install treatment plant discharge improvements.
- Install pressure reduction device(s).
- Install backflow prevention device(s). Device must be installed on property the water system owns. The water system must own and maintain the device.
- Security measures (cameras, fencing, lighting, lab equipment, chemical storage) not included as part of a category 1–4 project.
- Replace water mains, reservoirs, or booster pump stations.
- Replace roof for reservoir and other structures.
- Other distribution improvements.

An application can receive points in only one Risk Category. After we score applications, we rank them from highest to lowest score. If projects receive identical scores, we will use the respective population of the water system(s) being consolidated as a tiebreaker.

Bonus Points

These points are provided to prioritize projects that are more likely to result in future consolidation, affect more than one system, and benefit disadvantaged systems. Documentation must be submitted to support the bonus points.

To receive points for the customer meeting, submit a copy of the notification sent to the customers of the community to be consolidated inviting them to the meeting and the approved minutes from the meeting. Include an attendance list.

We will use the disadvantaged community definition in [WAC 246-296-020](#) or through an [emergency rule](#) during application review to determine these points.

	Bonus Points
The consolidation is already included in the water system plan (provide the page of the approved plan that describes the project).	2
Customers' meeting has occurred, customers support the consolidation (provide approved meeting minutes from the public meeting or community meeting that discussed the consolidation project along with an attendance list and copy of notification sent to notify customers to be consolidated).	2
Additional systems included in the consolidation (beyond the initial consolidation).	1 point for each additional system beyond 2 systems, no limit
Have a signed, binding transfer agreement (provide documentation).	5
System to be consolidated identified as a disadvantaged community.	5
Mobile Home Parks that request funding for engineering design (not a feasibility study or connection fees only).	5

Contract Information

Work performed prior to contract execution will not be eligible for reimbursement.

We withhold 10 percent of the total funding amount until you complete the project and we receive and approve all deliverables. You must complete your projects within two years of contract execution. We will not reimburse work completed after that date.

We are now required to perform a risk assessment for all grant recipients. Depending on the outcome of the risk assessment, additional fiscal monitoring may be required.

You must complete the following steps prior to receiving a DWSRF contract.

Step 1: Unique Entity ID.

On April 4, 2022, the unique entity identifier used across the federal government changed from the DUNS Number to the Unique Entity ID (UEI), generated by [SAM.gov](https://sam.gov).

- ◆ The UEI is a 12-character alphanumeric ID assigned to an entity by [SAM.gov](https://sam.gov).
- ◆ As part of this transition, the DUNS Number has been removed from [SAM.gov](https://sam.gov).
- ◆ Entity registration, searching, and data entry in [SAM.gov](https://sam.gov) now require use of the new UEI.
- ◆ Existing registered entities can find their UEI by [following these steps](#).
- ◆ New entities can get their UEI at [SAM.gov](https://sam.gov) and, if required, complete an entity registration.

Step 2: Valid Registration with System for Awards Management (SAM).

Borrowers must have a valid entity registration with SAM, which is a federally owned and operated free website that consolidates the federal procurement systems and the Catalog of Federal Domestic Assistance (CFDA) into one system. SAM now includes the functionality of the Central Contractor Registry (CCR).

Entity registration must be updated or renewed at least once a year, or it will expire. Visit [SAM.gov](https://sam.gov) to see if you are already registered. You do not need a user account to search, just type your entity name or UEI number into the search box.

If you are not registered, you must first create a user account and register at [SAM.gov](https://sam.gov). You will need your UEI number to complete your registration. If you need help, the Federal Service Desk at fsd.gov can help you navigate the system and support your SAM registration.

Step 3: Statewide Vendor Number.

Borrowers must establish a Statewide Vendor (SWV) Number through the Department of Enterprise Services (DES) and submit it to us. The Statewide Payee Desk maintains a central file that all Washington State agencies use to process payments to individuals and businesses. Contact DES at 360-407-8180 or payeehelpdesk@des.wa.gov.

Step 4: Check for Federal Exclusion.

Before we award a contract to borrowers, we verify that borrowers are not in the Federal Excluded Parties List System (EPLS) for ineligible professionals and debarred contractors at [SAM.gov](https://sam.gov). We document that the borrower does not appear in the EPLS by keeping a printout in the borrower's loan file. Borrowers **must** verify contractor or subcontractor eligibility through SAM and document it in the file.

Appendix A—Application Worksheet



DWSRF Consolidation Feasibility Study Grant Application Worksheet

It is important that you read and understand the DWSRF Consolidation Feasibility Study Grant Guidelines before you complete this application worksheet and enter information into the DWSRF online application, WALT. Fields marked with an asterisk (*) are required fields. We hold program webinars every six months. Please refer to the DWSRF webpage for announced webinar sessions. You can join the meeting from your computer, tablet, or smartphone by going to [our DWSRF webpage](#), click on the **Consolidation Feasibility/Regionalization** accordion drop-down link and click the webinar link to join.

Submit questions in writing prior to the webinar to dwsrf@doh.wa.gov.

*Applicant Organization		
*Address 1		
Address 2		
*City	State	*Zip Code +4 (Link to USPS Zip Code Lookup)
*County		*Phone Number
*Email	*Federal Tax ID #	Organization Website Address

*First Name		*Last Name	
*Phone Number		*Email	
Address 1		Address 2	
*City	State	*Zip Code +4 (Link to USPS Zip Code Lookup)	
Applicant Organization Information			
*Water System Name:		*Water System ID #:	
Unique Entity Identifier (UEI) #:		Statewide Vendor #:	
Central Contractor Registration (CCR) Expiration Date: Click here to enter a date.		*UBI#:	

Initial Eligibility

ATTENTION: Answering NO to any of the following questions or not providing documents requested will make you ineligible. *Please contact your regional planner or engineer if you have questions.*

***Is the applicant a Group A not-for-profit community water system, county, city, public utility district, or water district?**

☐ YES ☐ NO

***Is the community being studied a Group A water system serving fewer than 10,000 people, a Group B water system, OR several properties served by private wells?**

☐ YES ☐ NO

***Is there a letter(s) of support and commitment, interlocal agreement, or equivalent documentation to demonstrate commitment to participate in the project,** describe roles and responsibilities of each party, and participate in a community public meeting. **Commitments or agreements are required for all project participants.**

☐ YES ☐ NO

*Upload/attach documentation letter of commitment.

Project Information

***Project Name:**

***Brief Project Description (Scope of Work or Deliverables) (Max 500 Words):**

***Legislative District (1-49):**

***Congressional District (1-10):**

***Project County**

Description of the level of interest and expected level of participation of each public water system participating in the proposed consolidation activity.

Upload a map for all water systems and properties participating in the project.

Description of the final outcome of consolidation activities if the proposed activities and objectives were actually implemented and achieved.

***Does this project address a compliance issue in a department issued correspondence?**

☐ YES ☐ NO

***If YES, what issue(s)?**

☐ Compliance Order

☐ Boil Water Advisory

☐ Sanitary Survey Finding

☐ Other

***If Other, please describe:**

****Upload Department Issued Compliance Document(s)***

***Exceeding a maximum contaminant level (MCL), secondary MCL, state action level (SAL) or action level or within 80% of nitrate or arsenic MCL?**

☐ YES ☐ NO

***If YES, what type of contaminant(s)?**

- ☐ Arsenic (As)
- ☐ Copper (Cu)
- ☐ Iron (Fe)
- ☐ Manganese (Mn)
- ☐ Lead (Pb)
- ☐ Nitrate (as N)
- ☐ Disinfection by-products
- ☐ Radionuclides
- ☐ Organic Chemicals
- ☐ *E. coli*
- ☐ PFAS Compounds (PFOA, PFOS, PFHxS, PFNA, PFBS)
- ☐ Other

***If Other, please describe:**

***Treatment technique issue?**

☐ YES ☐ NO

***If YES, select rule(s):**

- ☐ Ground Water Rule
- ☐ Revised Total Coliform Rule
- ☐ Surface Water Treatment Rule
- ☐ Other

***If other treatment technique issues, please describe:**

***Water system planning status?**

***Select one:**

- ☐ WSP is approved by ODW and has not expired.
- ☐ WSP was approved by ODW but is expired.
- ☐ SWSMP approved by ODW.
- ☐ No current planning document.
- ☐ Other

***If other, please describe:**

***Type of consolidation activity?**

***Select all that apply:**

- ☐ Feasibility Study
- ☐ Connection Fee
- ☐ Rate Study
- ☐ Income Survey
- ☐ Planning Document
- ☐ Engineering Report
- ☐ Bid Documents
- ☐ Other (legal, hydrogeologist, water right review, etc.)

***If other, please describe:**

List the system(s) participating in this project.		
If uncertain, check Sentry Internet .		
Name:	PWSID #:	
Name:	PWSID #:	
Name:	PWSID #:	
Name:	PWSID #:	
Name:	PWSID #:	
Name:	PWSID #:	
Name:	PWSID #:	
Name:	PWSID #:	

List the properties served by private wells participating in this project (attach additional form if needed).		
Name:	Physical Address:	
Name:	Physical Address:	
Name:	Physical Address:	
Name:	Physical Address:	
Name:	Physical Address:	
Name:	Physical Address:	
Name:	Physical Address:	
Name:	Physical Address:	

Financial Information

***Project Budget (Enter date and amount for each activity included in your budget. If not listed, add below.)**

Activity	Date (Estimated)	Loan Request (Costs) Amount
Engineering Report (preliminary engineering or project report)	Click here to enter a date.	
Environmental Review	Click here to enter a date.	
Cultural Review	Click here to enter a date.	
Land/Right-of-Way Acquisition	Click here to enter a date.	
Permits	Click here to enter a date.	
Public Involvement/Information	Click here to enter a date.	
Construction Documents (drawings and details)	Click here to enter a date.	
Bid Documents (drawings and specifications)	Click here to enter a date.	
DOH Review/Approval Fees	Click here to enter a date.	
WSP/SWSMP/Amendment	Click here to enter a date.	
Feasibility Study	Click here to enter a date.	
Connection Fees	Click here to enter a date.	
Income Survey	Click here to enter a date.	
		Subtotal
Other (describe):	Click here to enter a date.	
Other (describe):	Click here to enter a date.	
Other (describe):	Click here to enter a date.	
		Subtotal
		Funding Request Total

*Attachment Checklist: ☐ Other	Other Documentation Comments:
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Appendix B—Example Scope of Work (SOW)

SOW Example 1—Perform Feasibility Study

Project Tasks	The water system to remain takes the lead to conduct administrative, legal, and engineering preconstruction work to facilitate the consolidation of the above noted water system customers into the remaining water system. Such work may include: ◆ Determining water demands and assessing existing infrastructure for each consolidation candidate. ◆ Developing conceptual design and cost estimates for infrastructure improvements. ◆ Propose a funding plan or cost sharing approach, may include forming a Utility Local Improvement District and a DWSRF loan application. ◆ Prepare a financial evaluation of future replacement cost and operations if the system were to remain independent. ◆ Prepare draft feasibility study for us to review. ◆ Present information to the water systems at a public meeting for public comment. ◆ Produce final feasibility study incorporating our staff's comments and public comments.
Deliverables	1. Draft feasibility study. Due December 31, 2025. 2. Meeting minutes from public meeting. Due March 1, 2026. 3. Final feasibility study approved. Due June 1, 2026.
Payment	1. We will reimburse the water system based on invoices (monthly or bimonthly) for costs described above. The water system and its contractor must track and maintain records of expenditures. 2. Total reimbursement for allowable costs may not exceed \$50,000.

SOW Example 2—Payment of Connection Fees

Project Tasks	The district will connect XYZ mobile home park (PWS ID 00000Z) and the ABC industrial park (PWS ID 00000A) to its distribution system.
Deliverables	1. Documentation that the two service connections were completed, and the wells supplying the mobile home park and industrial park have been physically disconnected from the potable water system. Due March 30, 2025. 2. Invoices for material (pipe and meter) and connection fee charges. Due May 30, 2025.
Payment	1. Health will reimburse the district for its water facilities development charges and material costs for the connection (meter and pipe). 2. Health will not reimburse the district for any actual construction-related costs, such as trenching, pavement cutting, pavement restoration, traffic control, and taxes associated with construction. 3. Total reimbursement for allowable costs may not exceed \$50,000.

SOW Example 3—Feasibility Study/Water System Plan Amendment Completed in Phases

Phase 1 Scope of Work: At a minimum, the scope of work for the feasibility study shall include the following elements.

1. Summarize the approved number of connections, the limiting factor(s) in determining the approved number of connections, and current water facilities inventory information for each of the seven water systems named above.
2. Identify the combined estimated cost to continue to operate and maintain the seven water systems named above, including regulatory costs. Such costs shall include source and distribution system monitoring requirements; operator certification and cross connection control personnel; treatment costs necessary to achieve and maintain compliance (e.g., nitrate); electrical power; existing total debt and annual debt repayment costs; and an allowance for repair and replacement.
3. Identify the future service area of the integrated single system.
4. Identify water rights held by each of the seven named water systems.
5. Identify which systems are capable of delivering the minimum needed fire flow and duration, as established by the local fire authority.
6. Identify major new infrastructure components, such as source(s), storage reservoir(s), booster pump station(s), and/or transmission lines necessary to provide safe and reliable water service throughout the consolidated service area in conformance with local ordinances and with chapter [WAC 246-290](#), including the facilities' approximate location and size/capacity.
7. Prepare a map suitably sized for public display of the proposed consolidated service area and the approximate location and size/capacity of the consolidated system's major infrastructure components.
8. Identify financing options to construct the needed infrastructure identified above, including funding sources, funders' criteria for loan/grant, projected interest rate, application requirements, and loan/grant approval timeframe.
9. Identify the total estimated cost (annualized, per connection) to operate and maintain the proposed consolidated water system and compare with the combined estimated costs to continue to operate these seven systems separately.
10. Describe the legal processes and requirements that must be followed to permit consolidation of the seven public water systems, including (as applicable) water right transfer, obtaining property easements, amending the Coordination Act service area boundaries, and service meters.
11. Lead public a meeting with the affected service population, present the findings and recommendations of the feasibility study, and provide a copy of the minutes of the community meeting.

Deliverable: Compile the above information into a feasibility study acceptable to us.

Approval Due date: July 1, 2025.

Payment: For completion of Phase 1, total reimbursement for allowable costs not to exceed \$39,500.

Phase 2 Scope of Work: Water System Plan Amendment.

If the feasibility study concludes that consolidation of two or more systems is feasible, and if we and the administrative leaders of each of the same two or more water systems concur, then this contract provides for the preparation of a water system plan amendment for the proposed consolidated water system. Prior to proceeding with preparation of a water system plan amendment, the district must receive written authorization from us. It is expected that the district will include in the amendment much of the information generated in the feasibility study (Task 1).

Scope of Work: Prepare a water system plan amendment, meeting the minimum requirements of WAC 246-290-100. The district and the district's engineering consultant shall participate in a pre-planning conference with us prior to developing a water system plan amendment.

1. Prepare and submit to us an electronic copy of the draft water system plan amendment within 60 days of receiving written authorization to proceed from us. If there are any comments on the draft water system plan amendment, submit to us an electronic copy of the revised document addressing each of the comments within 60 days of the date of the comment letter.

Deliverable: A water system plan amendment meeting all approval requirements.

Approval Due date: June 1, 2026 (approval of second submittal, if necessary).

Payment: For completion of Phase 2, total reimbursement for allowable costs not to exceed \$10,500.

May 16, 2024

Michael Rizzitiello, City Manager
City of College Place
625 South College Ave.
College Place, WA 99324

Re: The Villages of Garrison Creek Water System – Request for DOH Assistance

Dear Mr. Rizzitiello:

As President of The Villages of Garrison Creek (“VGC”) Master Property Management Association (MPMA) I am writing to request Washington State Department of Health assistance from its Drinking Water Project Emergency Funds.

As you know, VGC MPMA recently received a letter from the City of College Place Cross Connection Control/Water Quality Specialist, Kevin Wolpert informing us of a requirement that we bring the private water system serving 151 homes from a single meter in our HOA up to current Washington State requirements, including the installation of a supply vault for the six-inch main line, a large backflow prevention valve and a pressure booster for homes furthest from the backflow preventer. The conservative estimate for this expense to the association is \$100,000 or more. The system was designed so that potable water and irrigation water lines run in close proximity to each other and our common areas include two duck ponds fed by underground springs and water from Garrison Creek that runs through the PUD. We will be shutting down the usage of both well and creek water. We have let the city know, in writing, of our intention to move forward with all haste to meet these requirements. We intend to cooperate with the city and work closely with its key leaders on this project; we are supportive of the state and local municipality’s measures to ensure clean and safe drinking water for all who are served by the city’s system and have reserve funds to address these realities.

The initial phases of our privately-owned water system were put into place in the late 1990s. Some of the pipes installed then and in subsequent buildouts are now failing and we have extensive work to do and expenses that we will incur, in addition to the recently required clean water assurance measures required by the State of Washington.

We are requesting assistance from the Washington State Department of Health, including grants from its Drinking Water Project Emergency Funds to fully address these needs. It seems in the best interest of both the MPMA and the City of College Place for us to develop a plan and implement one that would bring our system up to code in such a way to facilitate the city’s assumption for our water distribution system and transition from one meter to individual meters

on the 151 homes served through the antiquated and intermittently-failing system installed by the developer in the first place.

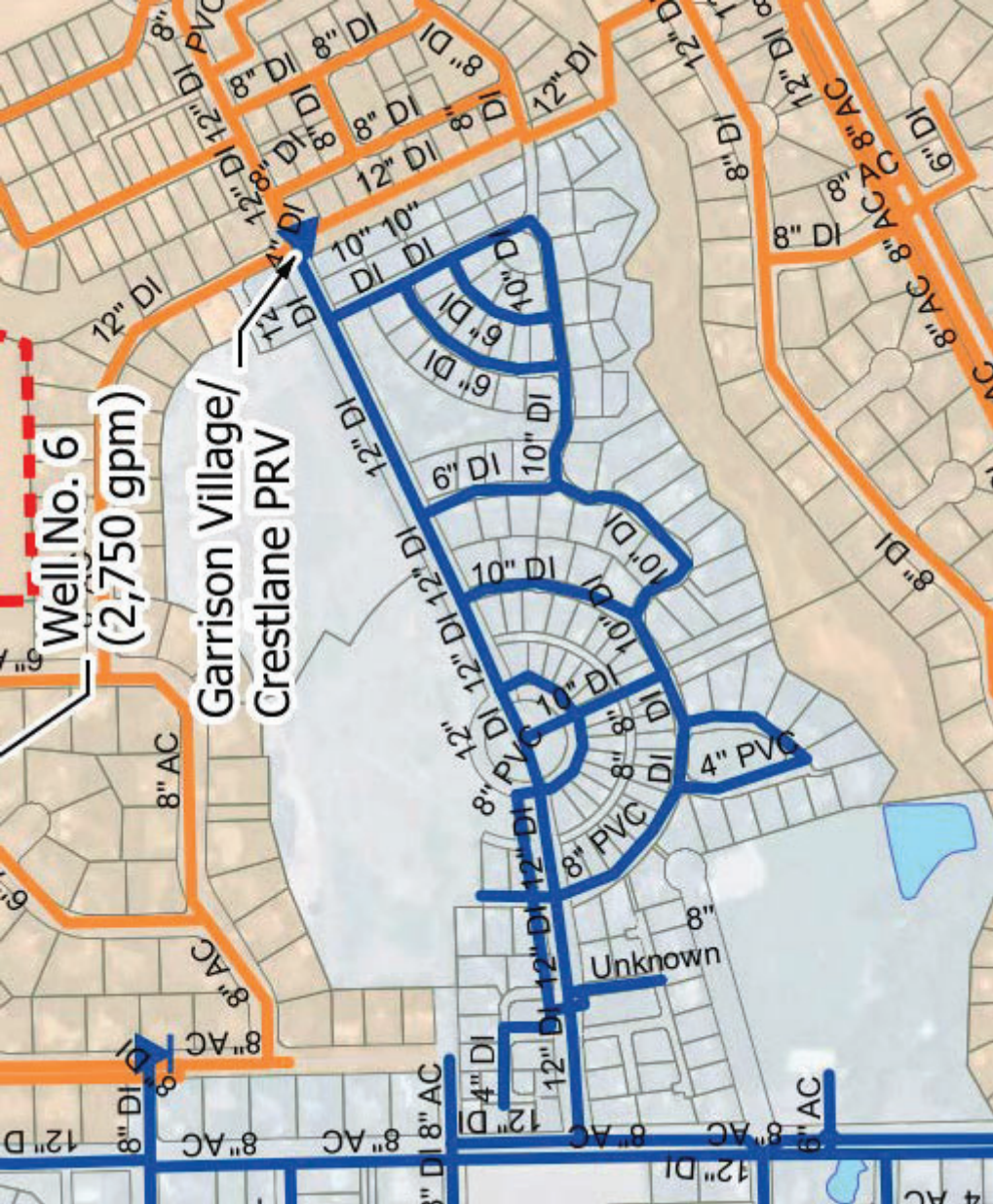
It is not hard to imagine a scenario in which the failure rate could outstrip the HOA's ability to keep up with repairs and that a transition to city management and repair of the system might become a problem for the city to address in an emergency situation. We would much prefer to work together on a planned transition and utilize HOA reserve funding, City of College Place expertise and funds, and State of Washington funding earmarked for these kinds of realities and needs to put this community on a sounder footing for the delivery of clean water for the future. Such a plan would ensure that our system would be set to state standards with a view to city takeover of the system.

To that end, we need help in the present, and request grant and any other available funding from Washington State and the City of College Place. We are working diligently with local licensed professionals to obtain engineering specifications and will be working with other local licensed contractors specializing in this type of work. We will continue to maintain contact with and work with City of College Place throughout this selection process.

Thank you for discussing this request with your city team members, inviting us to those conversations as appropriate, and forwarding this request to the proper authorities at the Washington State Department of Health.

Respectfully,

Linda Olson, President
The Villages of Garrison Creek
Master Property Management Association



[illegible]

Permit Report

05/01/2024 to 05/31/2024

Time: 09:15:00 Date: 06/03/2024
Page: 1

City Of College Place

Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0185.BP0026	Croft Lonnie 426 4th St SW	WINDOWS	7,485.20	05/07/2024	343.50	343.50
Contractor	35-07-35-52-4552 Jim's Glass Shop,					
2024.0184.BP0025	Vaughan Anthony & RoDawna 1024 Date Ave SE	SIDING	7,000.00	05/07/2024	159.60	159.60
Contractor	35-07-36-57-0101 Vaughan Anthony & RoDawna					
2024.0187.BP0027	Bleath Jacob L & Whitnee M 1318 Larch Ave SE	RETAINING WALL AND STEPS	9,500.00	05/08/2024	401.35	401.35
Contractor	35-07-36-58-1020 Reyes Brothers Construction, Reyes Santiago					
2024.0193.BP0028	Ettleman Jonathan 307 Kingwood Pl NE	SIDING & WINDOWS	8,000.00	05/09/2024	175.00	175.00
Contractor	35-07-25-66-0001 Ettleman Jonathan					
2024.0194.BP0029	Hahn Jacob 517 Scenic View Dr SE	REMOVE GARAGE DOOR - INSTALL 3 WINDOWS = FOR STORAGE AREA	1,133.00	05/10/2024	185.90	185.90
Contractor	35-07-36-58-0826 Hahn Jacob					
2024.0209.BP0030	Lomeland Jonathan & Vanessa 116 13th St SW	RESLOPING PORTION OF ROOF AND INSTALL ADDITIONAL ROOF FRAMING	8,000.00	05/22/2024	284.53	284.53
Contractor	35-07-35-44-0040 Lomeland Jonathan & Vanessa					
2024.0219.BP0031	Vaughan Anthony & RoDawna 1024 Date Ave SE	WINDOWS	600.00	05/30/2024	54.68	54.68
Contractor	35-07-36-57-0101 Vaughan Anthony & RoDawna					

Totals:	7		41,718.20		1,604.56	1,604.56
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Commercial

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
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Commercial		Permit Type:			
Permit Number	Name	Description	Valuation	Date Issued	Total Paid
2024.0178.CO0010	Upper Columbia Corp SDA 212 4th St SW 35-07-35-51-1601	REPLACE STAIRS & HANDRAIL	19,000.00	05/03/2024	700.80
Contractor	Nelson Construction, Kemp Paul				
2024.0180.CO0011	Corbett, David W 349 Myra Rd NE 35-07-25-52-3727	STEPS AND HANDRAIL FOR SALON WEST	2,000.00	05/03/2024	101.10
Contractor	Corbett, David W				
Totals:	2		21,000.00	801.90	700.80

Fire Department		Permit Type:			
Permit Number	Name	Description	Valuation	Date Issued	Total Paid
2024.0200.FI0002	Wal-Mart Stores Inc. # 01-2476 1700 Meadowbrook Blvd SE 35-06-01-21-0067	ALARM SYSTEM PLAN REVIEW		05/15/2024	100.00
Contractor	Low Voltage Securities, Shaw Mark				
Totals:	1			100.00	

Fencing Permit		Permit Type:			
Permit Number	Name	Description	Valuation	Date Issued	Total Paid
2024.0190.FP0001	Lument Capital, Regency At The Pa 420 Myra Rd SE 36-07-31-91-0001	FENCE		05/08/2024	66.00
Contractor	Fence-it Co, Beckner Bradley				
2024.0201.FP0002	LaChanse Inc. # 315 B St NW 35-07-26-52-3945	6' PRIVACY FENCE		05/17/2024	66.00
Contractor	LaRondelle Andre				
Totals:	2			132.00	

Mechanical Permit			Permit Type:		
Permit Number	Name	Description	Valuation	Date Issued	Total Paid
2024.0181.MP0032	Bleath Jacob L & Whitnee M 1318 Larch Ave SE 35-07-36-58-1020	FURNACE		05/06/2024	66.00
Contractor	Noble HVAC Services Inc,				
2024.0203.MP0033	Martin Dan 813 Vintage Way SE 35-07-36-89-0007	Ductless Unit		05/21/2024	66.00
Contractor	Youngs Heating and Cooling, Young Erik				
2024.0204.MP0034	Pease Diane 621 Whimbrel Loop SE 35-07-36-68-0016	DUCTLESS MINISPLIT		05/21/2024	66.00
Contractor	College Place HTG & A/C,				
2024.0205.MP0035	Lument Capital, Regency At The Pa 420 Myra Rd SE 36-07-31-91-0001	ROOFTOP AND SPLIT CARRIER SYSTEMS		05/21/2024	1,700.00
Contractor	Grassi Refrigeration Serv Inc.,				
2024.0213.MP0036	Simcock Manford 804 Marine Dr SE 35-07-36-84-0002	Replace electric furnace and heat pump.		05/24/2024	132.00
Contractor	Grassi Refrigeration Serv Inc.,				
2024.0220.MP0037	Reasor Stephen 614 2nd St SW 35-07-35-52-4416	Heat Pump and Air Handler		05/30/2024	66.00
Contractor	College Place HTG & A/C,				
2024.0221.MP0038	Downey, Jasen & Kristina 1382 Newgate Dr SE 35-07-36-97-0213	GAS FURNACE AND AIR CONDITIONER		05/31/2024	132.00
Contractor	Grassi Refrigeration Serv Inc.,				
Totals:	7			2,228.00	2,228.00

Plumbing Permit			Permit Type:		
Permit Number	Name	Description	Valuation	Date Issued	Total Paid

Permit Report

05/01/2024 to 05/31/2024

City Of College Place

Time: 09:15:00 Date: 06/03/2024

Page: 4

Plumbing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0177.PP0020	Steck Susan 633 6th St SE	WALK IN TUB		05/03/2024	132.00	132.00
Contractor	35-07-36-60-0123 AJ's Design & Construction, Kilmer Aaron					
2024.0183.PP0021	Aguilera Jesus 915 Date Ave SE	UNDERGROUND IRRIGATION		05/06/2024	66.00	66.00
Contractor	35-07-36-60-1012 Aguilera Jesus					
2024.0195.PP0022	Middlemas Shawn H & Marsha L 139 B St NW	WATER LINE REPLACEMENT ON PROPERTY		05/10/2024	66.00	66.00
Contractor	35-07-26-52-3943 Roto Rooter Service, Jared Ridgers					
2024.0212.PP0023	Armes Eric & Ashley 343 Davin Dr SE	Water heater replacement.		05/23/2024	66.00	66.00
Contractor	35-07-36-55-0410 Right Now Heating and Air,					
2024.0214.PP0024	Hewitt Suzann 1242 Dewey Dr SE	CONNECTING HOUSE TO SEWER		05/28/2024	66.00	66.00
Contractor	35-07-36-56-0108 Johnson Custom Farming & Excavating, Johnson Mike					
2024.0217.PP0025	Masferrer Roberto 402 3rd St SE	REPLACE SEWER SVC LINE FROM DRIVEWAY TO CITY MAIN IN ALLEY		05/29/2024	66.00	66.00
Contractor	35-07-36-21-0053 R&W Excavation LLC, Richardson Taylor					
Totals:	6				462.00	462.00

Roofing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0182.RO0016	Bigler Kent H & Andrea 1164 Sentry Dr SE	REROOF 1164 & 1168		05/06/2024	138.50	138.50
Contractor	35-07-36-77-0001 GK Prime Construction, Jorge Gonzales					

Roofing Permit			Permit Type:			
Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0189.RO0018	Griggs Travis 367 Kingwood Pl NE 35-07-25-66-0007	REROOF		05/08/2024	138.50	138.50
Contractor	Real Roofing, Alondra					
2024.0197.RO0019	Dankel, David 432 Mountain View Dr SE 35-07-36-58-0807	REROOF		05/14/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0198.RO0020	Schulke Jane 840 Parkside Pl SE 35-07-36-79-0005	REROOF		05/15/2024	138.50	138.50
Contractor	Schulke Jane					
2024.0206.RO0021	Foster James 1103 Falbo Dr SE 35-07-36-97-0101	REROOF		05/21/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0210.RO0022	Maher, Tom 20 12th St SW 35-07-35-53-0001	REROOF		05/22/2024	138.50	138.50
Contractor	Reve Exteriors LLC, Orozco Stephanie					
2024.0215.RO0023	Zabor Phillip David 1231 Dewey Dr SE 35-07-36-56-0215	Tear-off and reroof.		05/29/2024	138.50	138.50
Contractor	Elsom Roofing, Inc, Elsom Dan					
2024.0218.RO0024	Peterson Byron 1277 Constitution Dr SE 35-07-36-62-0212	REROOF		05/29/2024	138.50	138.50
Contractor	Real Roofing, Alondra					

Sign Permit			Permit Type:			
Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid

Permit Report

05/01/2024 to 05/31/2024

City Of College Place

Time: 09:15:00 Date: 06/03/2024

Page: 6

Sign Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0202.SI0003	Hawk Family East Vallry, LLC, Hawk 1717 Meadowbrook Blvd SE	(1) ONE WALL MOUNTED OVER STOREFRONT ENTRANCE		05/20/2024	100.00	100.00
	35-06-01-21-0087					
Contractor	Mustang Signs, Wang Laurant					

Totals:	1				100.00	100.00
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Report Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	May. Qty.	May. Valuation	May. Fees
Building Permit	7	41,718.20	1,604.56	7	41,718.20	1,604.56
Commercial	2	21,000.00	801.90	2	21,000.00	801.90
Fencing Permit	2		132.00	2		132.00
Fire Department	1		100.00	1		100.00
Mechanical Permit	7		2,228.00	7		2,228.00
Plumbing Permit	6		462.00	6		462.00
Roofing Permit	8		1,108.00	8		1,108.00
Sign Permit	1		100.00	1		100.00
	34	62,718.20	6,536.46	34	62,718.20	6,536.46

Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024

Page: 1

City Of College Place

Accessory Dwelling Unit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
2024.0126.AD0001	Brandaurer LLC, Brandaurer Paul 612 Davis Ave SW A-Lower 35-07-35-60-2203	ADU/DUPLEX - 2 UNIT 600 SQ FT EACH	208,090.32 Sq. Ft.: 1309	03/29/2024	2,984.11	2,984.11
Contractor	Brandaurer LLC, Brandaurer Paul					
2024.0146.AD0002	Patino Manuel 225 Valley Dr SE 35-07-36-58-0620	New ADU, addition of two sleeping rooms with emergency egress windows, kitchen and the removal of the interior staircase.	10,000.00	04/04/2024	602.65	602.65
Contractor	Patino Manuel					

Totals:	2		218,090.32 Sq. Ft. 1,309		3,586.76	3,586.76
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Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
2024.0015.BP0001	Niderost Tarah 204 4th St SE 35-07-36-60-0322	INTERIOR REMODEL: UPDATE KITCHEN AND BATH, WINDOWS, FLOORING, ADD BATH, UPDATE PLUMBING, MECHANICAL AND ELECTRICAL	60,000.00	01/18/2024	1,301.83	1,301.83
Contractor	Niderost Tarah					
2024.0017.BP0002	Dan Luce Construction and Roofing 15 Birch Ave SE 35-07-36-51-2204	REMODEL KITCHEN AND MASTER BATHROOM, ENCLOSING PORCH, ADD DECK. ADD BATHROOM IN BASEMENT. REPLACE 40% OF BASEMENT AND FINISH GARAGE	65,000.00	01/19/2024	1,431.36	1,431.36
Contractor	Dan Luce Construction and Roofing, Luce Dan	INSULATE AND FINISH BASEMENT, UPGRADE INSULATION, WINDOWS AND EGRESS				
2024.0019.BP0003	Finkbiner Bob 354 Highland Park Dr SE 35-07-36-63-0218	REMODEL MASTER BATHROOM	20,000.00	01/25/2024	589.45	589.45
Contractor	JO CO, Fackenthall Johannes					
2024.0020.BP0004	Sheperd Stan 427 Scenic View Dr SE 35-07-36-58-0833	REPLACING BATHTUB & CABINETS WITH SINK. REMOVING SHELVING. FRAME THE OPENING	13,500.00	01/25/2024	528.30	528.30
Contractor	Meticulous Touch LLC, Kuznetson Slavik					

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024

Page: 2

Building Permit			Permit Type:		
Permit Number	Name	Description	Valuation	Date Issued	Total Paid
2024.0026.BP00005	Pestes Ryan H & Cheri Y 326 6th St SE	INTERIOR AND EXTERIOR REMODEL DECK WITH STAIRS	20,000.00	01/31/2024	639.45
Contractor	35-07-36-60-0637 Pestes Ryan H & Cheri Y				
2024.0032.BP00006	Randolph Albert 986 Brentwood Pl SE	REPLACE DECK	6,846.34	02/13/2024	309.12
Contractor	35-07-36-66-0008 Floor to Roof LLC, Lozano Jesus				
2024.0040.BP00007	Maxted, Glenn 1013 Birch SE	28'X28' GARAGE WITH LIVING SPACE ABOVE ATTACHED TO 1013 SE BIRCH	183,965.49	02/21/2024	2,728.42
Contractor	35-07-36-60-1401 Brandaurer LLC, Brandauer Paul		Sq. Ft.: 1497		
2024.0043.BP00008	Lamar Jamey 319 B St NW	SIDING	5,000.00	02/22/2024	208.30
Contractor	35-07-26-52-3984 Smith Construction, LLC, Smith Cody				
2024.0053.BP00009	Saldana Juan M & Fabiola S 26 6th St SE	COVERED PATIO	3,000.00	03/07/2024	314.98
Contractor	35-07-36-60-0519 Saldana Juan M & Fabiola S				
2024.0115.BP00010	Brown Rick 207 Mountain View Dr SE	REPLACE 2 PATIO DOORS	13,349.22	03/25/2024	436.99
Contractor	35-07-36-58-0230 Renewal By Anderson, Gaines Lloyd				
2024.0128.BP00011	Upper Columbia Corp SDA 212 4th St SW	15' X 8' FENCE WITH GATE	12,600.00	04/01/2024	477.58
Contractor	35-07-35-51-1601 Home5150, Sandoval Adam				
2024.0132.BP00014	Primrose LLC, 241 Birch Ave NE	REPLACEMENT OF ALL WINDOWS AND SIDING	22,450.00	04/02/2024	406.00
Contractor	35-07-25-58-0102 Sany Construction, Alex				

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024

Page: 3

Building Permit			Permit Type:				
Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid	
2024.0131.BP0013	Primrose LLC, 251 Birch Ave NE 35-07-25-58-0101	REPLACE ALL WINDOWS AND SLIDING DOORS	22,450.00	04/02/2024	406.00	406.00	
Contractor	Sany Construction, Alex						
2024.0133.BP0015	Primrose LLC, 231 Birch Ave NE 35-07-25-58-0103	REPLACE ALL WINDOWS AND SLIDING DOORS	22,450.00	04/02/2024	406.00	406.00	
Contractor	Sany Construction, Alex						
2024.0134.BP0016	Primrose LLC, 221 Birch Ave NE 35-07-25-58-0104	REPLACE ALL WINDOWS AND GLASS SLIDING DOORS	22,450.00	04/02/2024	805.50	805.50	
Contractor	Sany Construction, Alex						
2024.0135.BP0017	Lewis Theodore 393 Highland Park Dr SE 35-07-36-54-0305	PREFABRICATED HICKORY SHED	13,296.00	04/03/2024	502.99	502.99	
Contractor	Lewis Theodore	Sq. Ft.: 200					
2024.0155.BP0019	Ordinola Jose Luis 12 8th St SE 35-07-36-60-1211	SIDING - EAST SIDE OF HOUSE	1,000.00	04/12/2024	91.70	91.70	
Contractor	Ordinola, Jose Luis						
2024.0159.BP0020	Rundell Ryan R & Lanlan W 222 Cedar Ave NE 35-07-25-58-0304	BATHROOM REMODEL - FIRE DAMAGE	10,000.00	04/16/2024	335.35	335.35	
Contractor	Rundell Ryan R & Lanlan W						
2024.0162.BP0021	Walla Walla University - AP, 133 College Ave S 35-07-36-51-WWVC	101 WINDOWS	133,800.00	04/19/2024	2,155.05	2,155.05	
Contractor	Walla Walla University - AP,						
2024.0165.BP0022	Engelhart Andrew 911 Date Ave SE 35-07-36-60-1011	REMODEL	121,000.00	04/23/2024	2,089.13	2,089.13	
Contractor	Engelhart Andrew						

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024

Page: 4

Building Permit			Permit Type:					
Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid		
2024.0175.BP0023	Reynolds Ron 458 8th St SW 35-07-35-60-2202	PORCH ADDITION	8,000.00	04/30/2024	350.53	350.53		
Contractor	America's Construction, Villegas Leonel	WINDOWS	7,485.20	05/07/2024	343.50	343.50		
Contractor	Croft Lonnie 426 4th St SW 35-07-35-52-4552 Jim's Glass Shop,							
2024.0184.BP0025	Vaughan Anthony & RoDawna 1024 Date Ave SE 35-07-36-57-0101	SIDING	7,000.00	05/07/2024	159.60	159.60		
Contractor	Vaughan Anthony & RoDawna	RETAINING WALL AND STEPS	9,500.00	05/08/2024	401.35	401.35		
2024.0187.BP0027	Bleath Jacob L & Whitnee M 1318 Larch Ave SE 35-07-36-58-1020							
Contractor	Reyes Brothers Construction, Reyes Santiago	SIDING & WINDOWS	8,000.00	05/09/2024	175.00	175.00		
2024.0193.BP0028	Ettleman Jonathan 307 Kingwood PI NE 35-07-25-66-0001							
Contractor	Ettleman Jonathan	REMOVE GARAGE DOOR - INSTALL 3 WINDOWS = FOR STORAGE AREA	1,133.00	05/10/2024	185.90	185.90		
2024.0194.BP0029	Hahn Jacob 517 Scenic View Dr SE 35-07-36-58-0826							
Contractor	Hahn Jacob	RESLOPING PORTION OF ROOF AND INSTALL ADDITIONAL ROOF FRAMING	8,000.00	05/22/2024	284.53	284.53		
2024.0209.BP0030	Lomeland Jonathan & Vanessa 116 13th St SW 35-07-35-44-0040							
Contractor	Lomeland Jonathan & Vanessa	WINDOWS	600.00	05/30/2024	54.68	54.68		
2024.0219.BP0031	Vaughan Anthony & RoDawna 1024 Date Ave SE 35-07-36-57-0101							
Contractor	Vaughan Anthony & RoDawna							

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024

Page: 5

Building Permit			Permit Type:		
Permit Number	Name	Description	Valuation	Date Issued	Total Paid
Totals:	28		821,875.25		18,118.59
			Sq. Ft. 1,697		
Commercial			Permit Type:		
Permit Number	Name	Description	Valuation	Date Issued	Total Paid
2024.0031.CO0001	Wal-Mart Stores Inc. # 01-2476 1700 Meadowbrook Blvd SE	Remodel and Building Expansion. Vision center, restroom remodel, relocate fitting rooms; paint pharmacy; remodel online grocery pickup area with new walk in freezer/cooler; clean/paint interior walls; remodel customer service; remodel money center; repair/replace flooring throughout the store; revise location of registers in checkout area	1,500,000.00	02/09/2024	13,106.28
Contractor	35-06-01-21-0067 Sletten Construction Company, Wiedemeyer Ashley				13,106.28
2024.0054.CO0002	Walla Walla Apartment Partners, LP 900 Whitman E	FORT WW BLDG 1 36 UNITS TYPE B	4,619,860.52	03/07/2024	31,196.28
Contractor	35-07-25-43-0067 TBD		Sq. Ft.: 37844		12,251.23
2024.0059.CO0003	Walla Walla Apartment Partners, LP 900 Whitman E	FORT WW BLDG 2 36 UNITS TYPE B	4,619,860.52	03/07/2024	31,196.28
Contractor	35-07-25-43-0067 TBD		Sq. Ft.: 37844		12,251.23
2024.0064.CO0004	Walla Walla Apartment Partners, LP 900 Whitman E	FORT WW BLDG 3 36 UNITS TYPE B	4,619,860.52	03/07/2024	31,196.28
Contractor	35-07-25-43-0067 TBD		Sq. Ft.: 37844		12,251.23
2024.0069.CO0005	Walla Walla Apartment Partners, LP 900 Whitman E	FORT WW BLDG 4 24 UNITS TYPE A	2,812,400.42	03/07/2024	20,736.86
Contractor	35-07-25-43-0067 TBD		Sq. Ft.: 23114		8,140.31
2024.0074.CO0006	Walla Walla Apartment Partners, LP 900 Whitman E	FORT WW BLDG 5 24 UNITS TYPE A	2,812,400.42	03/07/2024	20,736.86
Contractor	35-07-25-43-0067 TBD		Sq. Ft.: 23114		8,140.31

Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024
Page: 6

City Of College Place

Commercial

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0079.CO0007	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 6 24 UNITS TYPE A	2,812,400.42 Sq. Ft.: 23114	03/07/2024	20,736.86	8,140.31
Contractor	TBD					
2024.0096.CO0008	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW CLUBHOUSE AND INCLUDES POOL	1,900,000.00	03/20/2024	15,416.28	
Contractor	TBD					
2024.0154.CO0009	City of College Place Police Depart 420 Owens Rd 35-07-34-41-0008	THEFT REPAIR OF WINDOWS	1,500.00	04/12/2024	84.35	84.35
Contractor	City of College Place Public Works, McAndrews Robe					
2024.0178.CO0010	Upper Columbia Corp SDA 212 4th St SW 35-07-35-51-1601	REPLACE STAIRS & HANDRAIL	19,000.00	05/03/2024	700.80	700.80
Contractor	Nelson Construction, Kemp Paul					
2024.0180.CO0011	Corbett, David W 349 Myra Rd NE 35-07-25-52-3727	STEPS AND HANDRAIL FOR SALON WEST	2,000.00	05/03/2024	101.10	
Contractor	Corbett, David W					
Totals:	11		25,719,282.82 Sq. Ft. 182,874		185,208.23	75,066.05

Demolition Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0092.DP0001	City of College Place Public Works, 801 Larch Ave SE 35-07-36-42-0050	DEMO EXISTING PICNIC STRUCTURE, PLAYGROUND, BACKSTOP AND BLEACHERS	50,000.00	03/14/2024	1,240.78	1,240.78
Contractor	Nelson Construction, ONeill Chris					
2024.0158.DP0002	Dooley Alice 544 Villa Ave NE 35-07-25-13-0020	DEMOLITION MANUFACTURED HOME		04/15/2024	72.50	72.50
Contractor	Blue Mountain Valley Contracting LLC, Ritchie Noah					

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024

Page: 7

Demolition Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
Totals:	2		50,000.00		1,313.28	1,313.28

Franchise Agreement

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
2024.0084.FA0001	PocketNet Communications, Brene:	2024 RENEWAL FRANCHISE = FIBER OPTICS		03/07/2024	5,000.00	5,000.00
Contractor	Pocketlnet Communications Inc, Brandenburg Todd					

Totals:	1		5,000.00		5,000.00	5,000.00
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Fire Department

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
2024.0200.FI0002	Wal-Mart Stores Inc. # 01-2476 1700 Meadowbrook Blvd SE 35-06-01-21-0067	ALARM SYSTEM PLAN REVIEW		05/15/2024	100.00	
Contractor	Low Voltage Securities, Shaw Mark					

Totals:	1				100.00	
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Fencing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
2024.0190.FP0001	Lument Capital, Regency At The Pa 420 Myra Rd SE 36-07-31-91-0001	FENCE		05/08/2024	66.00	
Contractor	Fence-it Co, Beckner Bradley					
2024.0201.FP0002	LaChanse Inc. # 315 B St NW 35-07-26-52-3945	6' PRIVACY FENCE		05/17/2024	66.00	
Contractor	LaRondelle Andre					

Totals:	2				132.00	
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Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024
Page: 8

City Of College Place

Grading Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0030.GR0001	Wal-Mart Stores Inc. # 01-2476 1700 Meadowbrook Blvd SE 35-06-01-21-0067	REMODEL AND BUILDING EXPANSION	584,950.93	02/08/2024	4,024.30	4,024.30
Contractor	Sletten Construction Company, Wiedemer Ashley					
2024.0091.GR0002	City of College Place Public Works, 801 Larch Ave SE 35-07-36-42-0050	LIONS PARK IMPROVEMENT PROJECT	4,966,583.00	03/14/2024	20,062.55	20,062.55
Contractor	Nelson Construction, O'Neill Chris					
2024.0148.GR0003	Maiuri Marcus & Angie 429 12th St SW 35-07-35-43-0054	SALERNO ESTATES	222,936.00	04/05/2024	1,874.50	1,874.50
Contractor	Don Jackson Excavation, LLC, Jackson Don					
Totals:	3		5,774,469.93		25,961.35	25,961.35

Special Inspection

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0167.IN0001	Emery Stewart 611 6th St SW 35-07-35-60-2105	UNIT CHARGE PROTOCOL CHANGE FROM 2 UNITS TO 1 UNIT		04/23/2024	66.00	66.00
Contractor	Emery Stewart					
2024.0168.IN0002	Windsor Properties 1192 Constitution Dr SE 35-07-36-62-0306	ADULT FAMILY HOME INSPECTION		04/25/2024	66.00	66.00
Contractor	Windsor Properties					
Totals:	2				132.00	132.00

Mechanical Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0001.MP0001	Edison Andrew 328 Homestead Ave SW 35-07-35-72-0002	Gas furnace and heat pump replacement.		01/04/2024	132.00	132.00
Contractor	College Place HTG & A/C,					

Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024
Page: 9

City Of College Place

Mechanical Permit			Permit Type:					
Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid		
2024.0002.MP0002	Gutierrez Emma and Jose 217 10th St SE	Gas furnace replacement	66.00	01/04/2024	66.00	66.00		
Contractor	35-07-36-60-1145 College Place HTG & A/C,							
2024.0004.MP0003	Rogers Bakery 116 College Ave N	GAS WATER HEATER		01/10/2024	100.00	100.00		
Contractor	35-07-25-57-0105 Total Comfort Solutions LLC,							
2024.0005.MP0004	Simcock Manford & Elizabeth 1055 Sentry Dr SE	GAS FIREPLACE	66.00	01/10/2024	66.00	66.00		
Contractor	35-07-36-71-0131 Grassi Refrigeration Serv Inc.,							
2024.0008.MP0005	Studer Andreas 209 Birch Ave SE	HEAT PUMP AND FURNACE		01/11/2024	132.00	132.00		
Contractor	35-07-36-51-2101 Total Comfort Solutions LLC,							
2024.0010.MP0006	Delannoy Nathan 1226 4th St SW	80 GALLON ELECTRIC WATER HEATER	66.00	01/17/2024	66.00	66.00		
Contractor	35-07-35-75-0005 Right Now Heating and Air,							
2024.0012.MP0007	Vicari Thomas 1305 Sky Ave SE	GAS FURNACE		01/17/2024	66.00	66.00		
Contractor	35-07-36-58-1005 Grassi Refrigeration Serv Inc.,							
2024.0016.MP0008	Skurski, Sandra 1492 Freedom Pl SE	FORCED AIR FURNACE	66.00	01/19/2024	66.00	66.00		
Contractor	35-07-36-62-0109 Total Comfort Solutions LLC,							
2024.0021.MP0009	Maiuri Breanna 219 12th St SW	GAS WATER HEATER		01/26/2024	66.00	66.00		
Contractor	35-07-35-44-0122 Right Now Heating and Air,							

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024
Page: 10

Mechanical Permit			Permit Type:					
Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid		
2024.0023.MP0010	Gospel Outreach 712 C St NE	HEAT PUMP AND AIR HANDLER		01/31/2024	200.00	200.00		
Contractor	35-07-25-58-0404 College Place HTG & A/C,							
2024.0024.MP0011	Warshauer, Jeff 992 Admiral PI SE	GAS FURNACE AND AIR CONDITIONER		01/31/2024	132.00	132.00		
Contractor	35-07-36-71-0226 College Place HTG & A/C,							
2024.0027.MP0012	Brookdale College Place, 550 Whitman Dr E	REPLACEMENT OF 4 ROOF MOUNTED GAS PACK UNITS		02/01/2024	400.00	400.00		
Contractor	35-07-36-99-0001 Total Comfort Solutions LLC,							
2024.0041.MP0013	Maxted, Glenn 1013 Birch SE	28'X28' GARAGE WITH LIVING SPACE ABOVE ATTACHED TO 1013 SE BIRCH		02/21/2024	241.45	241.45		
Contractor	35-07-36-60-1401 Brandaurer LLC, Brandaurer Paul							
2024.0051.MP0014	Sure Temp Mechanical LLC, Swisher 205 Scenic View Dr SE	REPLACE GAS FURNACE		03/05/2024	66.00	66.00		
Contractor	35-07-36-58-0330 Sure Temp Mechanical LLC, Swisher Mark							
2024.0055.MP0015	Walla Walla Apartment Partners, LP 900 Whitman E	FORT WW BLDG 1 36 UNITS TYPE B		03/07/2024	2,827.21			
Contractor	35-07-25-43-0067 TBD							
2024.0060.MP0016	Walla Walla Apartment Partners, LP 900 Whitman E	FORT WW BLDG 2 36 UNITS TYPE B		03/07/2024	2,827.21			
Contractor	35-07-25-43-0067 TBD							
2024.0065.MP0017	Walla Walla Apartment Partners, LP 900 Whitman E	FORT WW BLDG 3 36 UNITS TYPE B		03/07/2024	2,827.21			
Contractor	35-07-25-43-0067 TBD							

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024
Page: 11

Mechanical Permit			Permit Type:				
Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid	
2024.0070.MP0018	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 4 24 UNITS TYPE A		03/07/2024	1,878.53		
Contractor	TBD						
2024.0075.MP0019	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 5 24 UNITS TYPE A		03/07/2024	1,878.53		
Contractor	TBD						
2024.0080.MP0020	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 6 24 UNITS TYPE A		03/07/2024	1,878.53		
Contractor	TBD						
2024.0086.MP0021	Kinney Christina 211 6th St SW 35-07-35-60-2317	GAS FURNACE AND AIR CONDITIONER		03/13/2024	132.00	132.00	
Contractor	College Place HTG & A/C,						
2024.0087.MP0022	Blaze 2 Blizzard, Zavala Anthony 102 5th St SW 35-07-35-60-1726	GAS APPLIANCE AND GAS WATER HEATER		03/13/2024	132.00	132.00	
Contractor	Blaze 2 Blizzard, Zavala Anthony						
2024.0095.MP0023	Schmidt Roy 724 Mockingbird Dr SE 35-07-36-74-0321	GAS FURNACE, AC AND SINGLE HEAD DUCTLESS MINI SPLIT		03/19/2024	198.00	198.00	
Contractor	College Place HTG & A/C,						
2024.0097.MP0024	Walla Walla Land Development Pari 900 Whitman E 35-07-25-43-0067	FORT WW CLUBHOUSE		03/20/2024	1,399.21		
Contractor	TBD,						
2024.0105.MP0025	Ritchie Brandon 1040 Puff Ln SW 35-07-35-61-0006	Ductless heat pumps in all seven units.		03/21/2024	462.00	462.00	
Contractor	Youngs Heating and Cooling, Young Erik						

Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024
Page: 12

City Of College Place

Mechanical Permit			Permit Type:			
Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0106.MP0026	Ritchie Brandon 1037 Puff Ln SW 35-07-35-61-0005	Heat pumps in all seven units.		03/21/2024	462.00	462.00
Contractor	Youngs Heating and Cooling, Young Erik					
2024.0125.MP0027	Brandaurer LLC, Brandauer Paul 612 Davis Ave SW A-Lower 35-07-35-60-2203	ADU/DUPLEX - 2 UNIT 600 SQ.FT: SINGLE BDRM LOWER UNIT A , 2 BDRM UPPER UNIT B		03/29/2024	264.51	264.51
Contractor	Brandaurer LLC, Brandauer Paul					
2024.0136.MP0028	Barnes Steve 1832 Bliss Ln SE 35-06-01-54-0011	SFR		04/03/2024	559.73	559.73
Contractor	Barnes Steve					
2024.0145.MP0029	Patino Manuel 225 Valley Dr SE 35-07-36-58-0620	New ADU, addition of two sleeping rooms with emergency egress windows, kitchen and the removal of the interior staircase.		04/04/2024	29.90	29.90
Contractor	Patino Manuel					
2024.0150.MP0030	Walla Walla University - AP, 129 Whitman Dr E 35-07-25-33-0037	MINI SPLIT WITH 3 INDOOR HEADS		04/05/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0163.MP0031	Vixie Gary 522 Mockingbird Dr SE 35-07-36-74-0310	AC & GAS FURNACE		04/19/2024	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2024.0181.MP0032	Bleath Jacob L & Whitnee M 1318 Larch Ave SE 35-07-36-58-1020	FURNACE		05/06/2024	66.00	66.00
Contractor	Noble HVAC Services Inc,					
2024.0203.MP0033	Martin Dan 813 Vintage Way SE 35-07-36-89-0007	Ductless Unit		05/21/2024	66.00	66.00
Contractor	Youngs Heating and Cooling, Young Erik					

Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024
Page: 13

City Of College Place

Mechanical Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0204.MP0034	Pease Diane 621 Whimbrel Loop SE 35-07-36-68-0016	DUCTLESS MINISPLIT		05/21/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0205.MP0035	Lument Capital, Regency At The Pa 420 Myra Rd SE 36-07-31-91-0001	ROOFTOP AND SPLIT CARRIER SYSTEMS		05/21/2024	1,700.00	1,700.00
Contractor	Grassi Refrigeration Serv Inc.,					
2024.0213.MP0036	Simcock Manford 804 Marine Dr SE 35-07-36-84-0002	Replace electric furnace and heat pump.		05/24/2024	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
2024.0220.MP0037	Reasor Stephen 614 2nd St SW 35-07-35-52-4416	Heat Pump and Air Handler		05/30/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0221.MP0038	Downey, Jasen & Kristina 1382 Newgate Dr SE 35-07-36-97-0213	GAS FURNACE AND AIR CONDITIONER		05/31/2024	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
Totals:	38				21,982.02	6,465.59

Plumbing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0034.PP0001	Floyde Frank 639 2nd St SW 35-07-35-52-4589	SPRINKLERS		02/13/2024	66.00	66.00
Contractor	Andrews Irrigation Repair, Torrey Andrew					
2024.0038.PP0002	Kirk Don & Mary 44 College Ave N 35-07-25-57-0414	REPLACE BROKEN SEWER LINE		02/15/2024	66.00	66.00
Contractor	Kirk Don & Mary					

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024
Page: 14

Plumbing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0042.PP0003	Maxted, Glenn 1013 Birch SE 35-07-36-60-1401	28'X28' GARAGE WITH LIVING SPACE ABOVE ATTACHED TO 1013 SE BIRCH		02/21/2024	241.45	241.45
Contractor	Brandaure LLC, Brandaure Paul					
2024.0045.PP0004	Calhoon Ryan 221 9th St SE 35-07-36-60-1134	REPLACE SEWER FOR DUPLEX 221/223		02/22/2024	66.00	66.00
Contractor	Freewater Plumbing LLC, Miller Shannon					
2024.0056.PP0005	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 1 36 UNITS TYPE B		03/07/2024	2,827.21	
Contractor	TBD					
2024.0061.PP0006	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 2 36 UNITS TYPE B		03/07/2024	2,827.21	
Contractor	TBD					
2024.0066.PP0007	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 3 36 UNITS TYPE B		03/07/2024	2,827.21	
Contractor	TBD					
2024.0071.PP0008	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 4 24 UNITS TYPE A		03/07/2024	1,878.53	
Contractor	TBD					
2024.0076.PP0009	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 5 24 UNITS TYPE A		03/07/2024	1,878.53	
Contractor	TBD					
2024.0081.PP0010	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 6 24 UNITS TYPE A		03/07/2024	1,878.53	
Contractor	TBD					

Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024
Page: 15

City Of College Place

Plumbing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0089.PP0011	Cox Madison 528 1st St SW 35-07-35-52-4451	REPAIR APPROX 15 FEET OF SEWER SVC LINE IN BACK YARD		03/13/2024	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2024.0098.PP0012	Walla Walla Land Development Par 900 Whitman E 35-07-25-43-0067	FORT WW CLUBHOUSE		03/20/2024	1,399.21	
Contractor	TBD,					
2024.0103.PP0013	Jessup Paul T & Ruth M 1110 College Ave S 35-07-35-60-2807	IRRIGATION SYSTEM		03/21/2024	66.00	66.00
Contractor	Jessup Paul T & Ruth M					
2024.0116.PP0014	Williams, Jackie 111 12th St SW 35-07-35-44-0056	REPLACE SEWWER SVC LINE FROM HOUSE TO CITY MAIN		03/27/2024	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2024.0124.PP0015	Brandaurer LLC, Brandauer Paul 612 Davis Ave SW A-Lower 35-07-35-60-2203	ADU/DUPLEX - 2 UNIT 600 SQ FT: SINGLE BDRM LOWER UNIT A , 2 BDRM UPPER UNIT B		03/29/2024	264.51	264.51
Contractor	Brandaurer LLC, Brandauer Paul					
2024.0137.PP0016	Barnes Steve 1832 Bliss Ln SE 35-06-01-54-0011	SFR		04/03/2024	559.73	559.73
Contractor	Barnes Steve					
2024.0144.PP0017	Patino Manuel 225 Valley Dr SE 35-07-36-58-0620	New ADU, addition of two sleeping rooms with emergency egress windows, kitchen and the removal of the interior staircase.		04/04/2024	29.90	29.90
Contractor	Patino Manuel					
2024.0172.PP0018	Blackbeard Investments LLC, 236 College Ave N 35-07-25-33-0014	Sewer SVC		04/29/2024	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					

Plumbing Permit			Permit Type:		
Permit Number	Name	Description	Valuation	Date Issued	Total Paid
2024.0174.PP0019	Christian Julie 431 Scenic View Dr SE 35-07-36-58-0831	SEWER SVC			
Contractor	R&W Excavation LLC, Richardson Taylor				
2024.0177.PP0020	Steck Susan 633 6th St SE 35-07-36-60-0123	WALK IN TUB			
Contractor	AJ's Design & Construction, Kilmer Aaron				
2024.0183.PP0021	Aguilera Jesus 915 Date Ave SE 35-07-36-60-1012	UNDERGROUND IRRIGATION			
Contractor	Aguilera Jesus				
2024.0195.PP0022	Middlemas Shawn H & Marsha L 139 B St NW 35-07-26-52-3943	WATER LINE REPLACEMENT ON PROPERTY			
Contractor	Roto Rooter Service, Jared Ridgers				
2024.0212.PP0023	Armes Eric & Ashley 343 Davin Dr SE 35-07-36-55-0410	Water heater replacement.			
Contractor	Right Now Heating and Air,				
2024.0214.PP0024	Hewitt Suzann 1242 Dewey Dr SE 35-07-36-56-0108	CONNECTING HOUSE TO SEWER			
Contractor	Johnson Custom Farming & Excavating, Johnson Mike				
2024.0217.PP0025	Masferrer Roberto 402 3rd St SE 35-07-36-21-0053	REPLACE SEWER SVC LINE FROM DRIVEWAY TO CITY MAIN IN ALLEY			
Contractor	R&W Excavation LLC, Richardson Taylor				
Totals:	25		17,602.02		2,085.59

Short Plat			Permit Type:		
Permit Number	Name	Description	Valuation	Date Issued	Total Paid

Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024
Page: 17

City Of College Place

Short Plat

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0007.PS0002	Tinoco Jose 21 9th St SE	DIVIDE PROPERTY INTO 2 LOTS		01/11/2024	400.00	400.00
Contractor	35-07-36-60-1212 Rogers Surveying,					
2024.0018.PS0003	Kurnayev Andrey & Anna 127 Maria St NW	SUBDIVIDE EXISTING 2 LOTS INTO 3 LOTS		01/24/2024	400.00	400.00
Contractor	35-07-26-77-0052 Kurnayev Andrey & Anna					
2024.0044.PS0003	HLS Trust, Shaw Tom 880 C St NE	SUBDIVIDE 1.61 ACRES INTO 5 LOTS		02/22/2024	400.00	400.00
Contractor	35-07-25-43-0045 HLS Trust, Shaw Tom					
Totals:	3				1,200.00	1,200.00

Roofing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0003.RO0001	Magnuson Jay 311 4th St SE	REROOF GARAGE		01/09/2024	138.50	138.50
Contractor	35-07-36-51-2124 R & Z Roofing & Gutters LLC, Fry Zachary					
2024.0013.RO0002	Foster John E. & Bethany K 1230 Murphy Ln SE	REROOF		01/18/2024	138.50	138.50
Contractor	35-07-36-41-0041 Elsom Roofing Inc, More Scot					
2024.0014.RO0003	Robinson Kendal 249 Cedar Ave NE	REROOF 243/249		01/18/2024	138.50	138.50
Contractor	35-07-25-58-0206 Elsom Roofing Inc, More Scot					
2024.0028.RO0004	Johanson Maybelle 1245 Dewey Dr SE	REROOF		02/02/2024	138.50	138.50
Contractor	35-07-36-56-0201 Bocanegra, Bocanegra Construction LLC Israel					

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024
Page: 18

Permit Type:

Roofing Permit

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0033.RO0005	Simons Richard JR & Marjorie 220 Rose NE	REROOF		02/13/2024	138.50	138.50
Contractor	35-07-25-52-3519 Elsom Roofing Inc, More Scot					
2024.0101.RO0006	Irvine Lance & Melinda 968 Larch Ave SE BLDG A	REROOF		03/20/2024	138.50	138.50
Contractor	35-07-36-64-0003 Elsom Roofing, Inc, Elsom Dan					
2024.0102.RO0007	James Kenneth 705 Davis Ave SW	REROOF		03/20/2024	138.50	138.50
Contractor	35-07-35-60-2324 Berentsen Roofing & Construction,					
2024.0111.RO0008	Nebeker Teresa 127 12th St SW	REROOF		03/22/2024	138.50	138.50
Contractor	35-07-35-44-0054 Pina's Roofing, Pina Enrique					
2024.0113.RO0009	Vargas Juan 304 12th St SE	REROOF		03/25/2024	138.50	138.50
Contractor	35-07-36-58-0215 Vargas Juan					
2024.0129.RO0010	French Rebecca 101 Spagnuolo Circle NW	REMOVE AND REPLACE ASHPALT SHINGLES 2430 SQFT		04/02/2024	138.50	138.50
Contractor	35-07-26-60-0029 Roofitx Technologies LLC, Sanders Brittany					
2024.0151.RO0011	Nelson Robert & Alma 114 9th St SE Apt 1	REROOF		04/09/2024	138.50	138.50
Contractor	35-07-36-60-1228 Bradley Luce Construction, Luce Bradley					
2024.0152.RO0012	Devary, Richard E 1522 Freedom Pl SE	REROOF		04/11/2024	138.50	138.50
Contractor	35-07-36-62-0112 Pina's Roofing, Enrique Pina					

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024
Page: 19

Roofing Permit			Permit Type:					
Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid		
2024.0156.RO0013	Green Phil & Amie 312 10th St SE 35-07-36-57-0103	REROOF		04/12/2024	138.50	138.50		
Contractor	VW Quality Roofing LLC, Venegas Jesus							
2024.0161.RO0014	Cuevas Melissa & Ernesto 277 Laurella Ln NW 35-07-26-73-0009	REROOF		04/18/2024	138.50	138.50		
Contractor	Real Roofing, Alondra							
2024.0166.RO0015	Saldana, Javier 124 12th St SW 35-07-35-53-0006	REROOF		04/23/2024	138.50	138.50		
Contractor	Saldana, Javier							
2024.0182.RO0016	Bigler Kent H & Andrea 1164 Sentry Dr SE 35-07-36-77-0001	REROOF 1164 & 1168		05/06/2024	138.50	138.50		
Contractor	GK Prime Construction, Jorge Gonzales							
2024.0189.RO0018	Griggs Travis 367 Kingwood PI NE 35-07-25-66-0007	REROOF		05/08/2024	138.50	138.50		
Contractor	Real Roofing, Alondra							
2024.0197.RO0019	Dankel, David 432 Mountain View Dr SE 35-07-36-58-0807	REROOF		05/14/2024	138.50	138.50		
Contractor	Elsom Roofing Inc, More Scot							
2024.0198.RO0020	Schulke Jane 840 Parkside PI SE 35-07-36-79-0005	REROOF		05/15/2024	138.50	138.50		
Contractor	Schulke Jane							
2024.0206.RO0021	Foster James 1103 Falbo Dr SE 35-07-36-97-0101	REROOF		05/21/2024	138.50	138.50		
Contractor	Elsom Roofing Inc, More Scot							

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024
Page: 20

Roofing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0210.RO0022	Maher, Tom 20 12th St SW 35-07-35-53-0001	REROOF		05/22/2024	138.50	138.50
Contractor	Reve Exteriors LLC, Orozco Stephanie					
2024.0215.RO0023	Zabor Phillip David 1231 Dewey Dr SE 35-07-36-56-0215	Tear-off and reroof.		05/29/2024	138.50	138.50
Contractor	Elsom Roofing, Inc, Elsom Dan					
2024.0218.RO0024	Peterson Byron 1277 Constitution Dr SE 35-07-36-62-0212	REROOF		05/29/2024	138.50	138.50
Contractor	Real Roofing, Alondra					
Totals:	23				3,185.50	3,185.50

Roofing Permit-Commercial

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0127.RP0001	Bellcap Management, 46 College Ave N 35-07-25-57-0412	REMOVE SHAKES FROM FRONT PORCH AND INSTALL METAL	4,888.00	03/29/2024	147.30	147.30
Contractor	Browning Construction LLC, Browning Seth					
2024.0164.RP0002	SonBridge Community Center 1200 12th St SE 35-07-36-41-0037	REROOF	8,000.00	04/19/2024	193.50	193.50
Contractor	Elsom Roofing Inc, More Scot					
Totals:	2		12,888.00		340.80	340.80

Right Of Way Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0009.RW0001	Walla Walla University - AP, 401 College Ave S 35-07-36-60-0416	300 FT OF FIBER OPTIC CABLE FROM SOUTH OF 4TH AND COLLEGE AVE AND 6TH		01/12/2024	75.00	75.00
Contractor	PocketiNet Communications,					

Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024
Page: 21

City Of College Place

Right Of Way Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0011.RW0002	Charter Communications, Hofman K	BORE (1) 2" CONDUIT 950' FROM EXISTING POLE, SET (3) NEW PEDESTALS, AND OVERLASH 1,000' OF NEW FIBER		01/17/2024	75.00	75.00
Contractor	RIGHT-OF-WAY					
	Pro Communications, Echternkamp Aaron					
2024.0022.RW0003	Simron Thad Real Estate LLC, Sirm	RETIRING GAS SERVICE LINE		01/29/2024	75.00	75.00
Contractor	942 Spitzenburg St NE					
	35-07-25-52-3757					
	Cascade Natural Gas,					
2024.0025.RW0004	Charter Communications, Hofman K	BORE (1) 2" CONDUIT 850' FROM EXISTING POLE, SET (3) NEW PEDESTALS AND INSTALL NEW FIBER		01/31/2024	100.00	100.00
Contractor	RIGHT-OF-WAY					
	Pro Communications, Echternkamp Aaron					
2024.0029.RW0005	Pacific Power and Light WW,	INSTALL NEW 35' POLE TO RAISE UP EXISTING SERVICE		02/05/2024	100.00	100.00
Contractor	RIGHT-OF-WAY					
	Pacific Power and Light WW,					
2024.0029.RW0006	Simron Thad Real Estate LLC, Sirm	Apartment Complex - 80 DU		02/07/2024	150.00	150.00
Contractor	942 Spitzenburg St NE					
	35-07-25-52-3757					
	Don Jackson Excavation, LLC, Jackson Don					
2024.0036.RW0008	Pacific Power and Light WW,	INSTALL NEW 35' POLE TO RAISE UP EXISTING SERVICE		02/14/2024	100.00	100.00
Contractor	412 Date Ave SE					
	35-07-36-60-0305					
	Pacific Power and Light WW,					
2024.0035.RW0007	Charter Communications, Hofman K	BORE (1) 2" CONDUIT 525' FROM EXISTING RISER		02/14/2024	100.00	100.00
Contractor	RIGHT-OF-WAY					
	Pro Communications, Echternkamp Aaron	1299 SE COMMERCIAL AVE AREA				
2024.0037.RW0009	Kirk Don & Mary	REPLACE BROKEN SEWER LINE		02/15/2024	100.00	100.00
Contractor	44 College Ave N					
	35-07-25-57-0414					
	Kirk Don & Mary					

Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024
Page: 22

City Of College Place

Right Of Way Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
2024.0039.RW0010	PocketiNet Communications, Rodrig	INSTALL FIBER OPTIC CABLE		02/20/2024	100.00	100.00
Contractor	RIGHT-OF-WAY					
	PocketiNet Communications, Rodriguez Juan					
2024.0046.RW0011	Calhoon, Ryan 221 9th St SE	REPLACE SEWER FOR DUPLEX 221/223		02/22/2024	100.00	100.00
Contractor	35-07-36-60-1134 Freewater Plumbing LLC, Miller Shannon					
2024.0048.RW0012	Pacific Power and Light WW, Wright 407 5th St SE	REPLACE AND RELOCATE EXISTING POLE OUT OF THE SIDEWALK		03/01/2024	100.00	100.00
Contractor	35-07-36-52-0315 Pacific Power and Light WW, Wright Kyle					
2024.0088.RW0013	PocketiNet Communications, Rodrig	INSTALLING FIBER OPTIC - WHISPERING CREEK		03/13/2024	100.00	100.00
Contractor	RIGHT-OF-WAY					
	PocketiNet Communications, Rodriguez Juan					
2024.0093.RW0014	Niderost Tarah 204 4th St SE	INSTALL NEW GAS SVC LINE		03/18/2024	100.00	
Contractor	35-07-36-60-0322 Cascade Natural Gas,					
2024.0094.RW0015	Engelhart Andrew 911 Date Ave SE	RETIRE GAS SVC LINE		03/18/2024	100.00	100.00
Contractor	35-07-36-60-1011 Cascade Natural Gas,					
2024.0110.RW0019	City of College Place Public Works,	WEST - POWER LINE CLEARANCE. REMOVING LIMBS, TREES AND VEGETATION AWAY FROM THE POWER LINES		03/21/2024	100.00	100.00
Contractor	RIGHT-OF-WAY					
	Wright Tree Service, Purkeyppyle Patrick					
2024.0109.RW0018	City of College Place Public Works,	EAST - POWER LINE CLEARANCE. REMOVING LIMBS, TREES AND VEGETATION AWAY FROM THE POWER LINES		03/21/2024	100.00	100.00
Contractor	RIGHT-OF-WAY					
	Wright Tree Service, Purkeyppyle Patrick					

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024
Page: 23

Right Of Way Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
2024.0108.RW0017	City of College Place Public Works,	SOUTH - POWER LINE CLEARANCE. REMOVING LIMBS, TREES AND VEGETATION AWAY FROM THE POWER LINES		03/21/2024	100.00	100.00
Contractor	Wright Tree Service, Purkeyppyle Patrick					
2024.0107.RW0016	City of College Place Public Works,	NORTH - POWER LINE CLEARANCE. REMOVING LIMBS, TREES AND VEGETATION AWAY FROM THE POWER LINES		03/21/2024	100.00	100.00
Contractor	Wright Tree Service, Purkeyppyle Patrick					
2024.0114.RW0020	Walla Walla University - AP,	DIG UP EXISTING WALLA WALLA COLLEGE CONDUIT IN ALLEY AND STUB OVER TO POWER POLE ON 4TH SE ST		03/25/2024	100.00	100.00
Contractor	Paramount Communications Inc,					
2024.0117.RW0021	Williams, Jackie 111 12th St SW 35-07-35-44-0056	REPLACE SEWWER SVC LINE FROM HOUSE TO CITY MAIN		03/27/2024	100.00	100.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2024.0118.RW0022	Charter Communications, Hofman K	BORE (1) 2" CONDUIT = 1867 SE BLISS LN		03/28/2024	100.00	100.00
Contractor	RIGHT-OF-WAY Pro Communications, Echternkamp Aaron					
2024.0119.RW0023	Pacific Power and Light WW, Wright 213 12th St SE 35-07-36-57-0213	REPLACE STREET LIGHT POLE IN PLACE WO#7207129		03/28/2024	100.00	100.00
Contractor	Pacific Power and Light WW, Wright Kyle					
2024.0120.RW0024	Pacific Power and Light WW, Wright 715 Birch Ave SE 35-07-36-60-0612	REPLACE EXISTING POLE WITH NEW 45' POLE WO#7208387		03/28/2024	100.00	100.00
Contractor	Pacific Power and Light WW, Wright Kyle					
2024.0123.RW0025	Brandaurer LLC, Brandaurer Paul 612 Davis Ave SW A-Lower 35-07-35-60-2203	ADU/DUPLEX - 2 UNIT 600 SQ FT: SINGLE BDRM LOWER UNIT A , 2 BDRM UPPER UNIT B		03/29/2024	300.00	300.00
Contractor	Brandaurer LLC, Brandaurer Paul					

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024
Page: 24

Right Of Way Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0138.RW0026	Barnes Steve 1832 Bliss Ln SE	SFR		04/03/2024	100.00	100.00
Contractor	35-06-01-54-0011 Zaco Construction					
2024.0149.RW0027	Maiuri Marcus & Angie 429 12th St SW	SALERNO ESTATES		04/05/2024	300.00	300.00
Contractor	35-07-35-43-0054 Don Jackson Excavation, LLC, Jackson Don					
2024.0153.RW0028	Pacific Power and Light WW, Wright	RELOCATING (2) POLES		04/12/2024	100.00	100.00
Contractor						
2024.0171.RW0029	Blackbeard Investments LLC, 236 College Ave N	SEWER SVC		04/26/2024	100.00	100.00
Contractor	35-07-25-33-0014 R&W Excavation LLC, Richardson Taylor					
2024.0173.RW0030	Christian Julie 431 Scenic View Dr SE	SEWER SVC		04/29/2024	100.00	100.00
Contractor	35-07-36-58-0831 R&W Excavation LLC, Richardson Taylor					
2024.0176.RW0031	City of College Place Public Works,	GRIND AND OVERLAY ENTIRE SUBDIVISION		05/01/2024	300.00	300.00
Contractor						
2024.0188.RW0032	Bleath Jacob L & Whitnee M 1318 Larch Ave SE	RETAINING WALL, STAIRS AND LANDING		05/08/2024	100.00	100.00
Contractor	35-07-36-58-1020 Reyes Brothers Construction, Reyes Santiago					
2024.0191.RW0033	PocketiNet Communications, Rodrig 319 8th St SE	FIBER OPTIC		05/09/2024	100.00	100.00
Contractor	35-07-36-60-0613 PocketiNet Communications, Rodriguez Juan					

Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024
Page: 25

City Of College Place

Right Of Way Permit			Permit Type:			
Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0192.RW0034	PocketiNet Communications, Rodrig	FIBER OPTIC - ROSE ST		05/09/2024	100.00	100.00
Contractor	RIGHT-OF-WAY					
	PocketiNet Communications, Rodriguez Juan					
2024.0196.RW0035	PocketiNet Communications, Rodrig	POLE TRANSFER - LARCH AVE		05/10/2024	100.00	
Contractor	RIGHT-OF-WAY					
	PocketiNet Communications, Rodriguez Juan					
2024.0199.RW0036	PacifiCorp, 159 Sparrows Pl SE 35-07-36-60-0429	CUTTING & DIGGING TRENCH ACROSS ROAD AND HOOKING UP EXISTING CONDUIT TO POLE.		05/15/2024	200.00	200.00
Contractor	Johnson Custom Farming & Excavating, Johnson Mike					
2024.0208.RW0038	PocketiNet Communications, Rodrig	SE LARCH AVE TO GARRISON CREEK PH12 DEVELOPMENT FIBER OPTIC		05/21/2024	100.00	
Contractor	RIGHT-OF-WAY					
	PocketiNet Communications, Rodriguez Juan					
2024.0207.RW0037	Cascade Natural Gas, 22 9th St SE 35-07-36-60-1237	RETIRE GAS SVC LINE		05/21/2024	100.00	
Contractor	Goodman & Mehlenbacher Ent Inc, Barr Chuck					
2024.0211.RW0039	Charter Communications, Hofman K 329 12th St SW 35-07-35-44-0125	AERIAL STRAND AND COAX ON EXISTING PPL POLES		05/22/2024	100.00	100.00
Contractor	Pro Communications, Echternkamp Aaron					
2024.0216.RW0040	Masferrer Roberto 402 3rd St SE 35-07-36-21-0053	REPLACE SEWER SVC LINE FROM DRIVEWAY TO CITY MAIN IN ALLEY		05/29/2024	100.00	100.00
Contractor	R&W Excavation LLC, Richardson Taylor					

Single Family Residence			Permit Type:					
Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid		

Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024
Page: 26

City Of College Place

Single Family Residence

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
2024.0112.SF0001	Petersen Gary 627 Landen Dr SE 35-07-36-34-0072	CONVERT GARAGE INTO SINGLE FAMILY HOUSE	221,879.76 Sq. Ft.: 1480	03/22/2024	1,198.18	
Contractor	Petersen Gary					
2024.0140.SF0002	Barnes Steve 1832 Bliss Ln SE 35-06-01-54-0011	SFR	533,756.94 Sq. Ft.: 3904	04/03/2024	6,229.56	6,229.56
Contractor	Barnes Steve					

Totals:	2		755,636.70 Sq. Ft. 5,384		7,427.74	6,229.56
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Sign Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
2024.0052.SI0001	NW Kings LLC, White Justin 2366 Taumarson Rd 35-06-01-21-0093	LED READER BOARD	40,000.00	03/07/2024	984.97	984.97
Contractor	Elite Construction & Development, Inman Duane					
2024.0085.SI0002	Vespr Development, LLC, Shearer F 806 College Ave S 35-07-35-60-2514	1 BUILDING MOUNTED SIGN		03/08/2024	100.00	100.00
Contractor	Vespr Development, LLC, Shearer Rod					
2024.0202.SI0003	Hawk Family East Vallry, LLC, Hawk 1717 Meadowbrook Blvd SE 35-06-01-21-0087	(1) ONE WALL MOUNTED OVER STOREFRONT ENTRANCE		05/20/2024	100.00	100.00
Contractor	Mustang Signs, Wang Laurant					

Totals:	3		40,000.00		1,184.97	1,184.97
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Solar Panels

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
2024.0090.SO0001	Kirk Brenda 625 Creekside Dr SE 35-07-36-82-0018	ROOF TOP SOLAR		03/13/2024	101.50	101.50
Contractor	Ambia Energy LLC, Aguilar Pablo					

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024
Page: 27

Solar Panels

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0104.SO0002	Winn Ted 1110 Vista Pl SE 35-07-36-83-0011	ROOFTOP SOLAR		03/21/2024	101.50	101.50
Contractor	Pure Energy Systems LLC, Rhoton Wren					
2024.0170.SO0004	Solis David 1369 Virginia St SW 35-07-35-77-0022	ROOFTOP SOLAR		04/26/2024	101.50	101.50
Contractor	Pure Energy Systems LLC, Rhoton Wren					
2024.0169.SO0003	Pompei Michel 642 Magnoni Dr SE 35-07-36-48-0221	ROOFTOP SOLAR		04/26/2024	101.50	101.50
Contractor	Pure Energy Systems LLC, Rhoton Wren					
Totals:	4				406.00	406.00

Sewer Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0057.SP0001	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 1 36 UNITS TYPE B		03/07/2024	117,066.00	
Contractor	TBD					
2024.0062.SP0002	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 2 36 UNITS TYPE B		03/07/2024	117,066.00	
Contractor	TBD					
2024.0067.SP0003	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 3 36 UNITS TYPE B		03/07/2024	117,066.00	
Contractor	TBD					
2024.0072.SP0004	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 4 24 UNITS TYPE A		03/07/2024	66,066.00	
Contractor	TBD					

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024
Page: 28

Sewer Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0077.SP0005	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 5 24 UNITS TYPE A		03/07/2024	66,066.00	
Contractor	TBD					
2024.0082.SP0006	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 6 24 UNITS TYPE A		03/07/2024	66,066.00	
Contractor	TBD					
2024.0099.SP0007	Walla Walla Land Development Part 900 Whitman E 35-07-25-43-0067	FORT WW CLUBHOUSE		03/20/2024	3,566.00	
Contractor	TBD,					
2024.0122.SP0008	Brandaure LLC, Brandaure Paul 612 Davis Ave SW A-Lower 35-07-35-60-2203	ADU/DUPLEX - 2 UNIT 600 SQ.FT: SINGLE BDRM LOWER UNIT A , 2 BDRM UPPER UNIT B		03/29/2024	1,066.00	1,066.00
Contractor	Brandaure LLC, Brandaure Paul					
2024.0139.SP0009	Barnes Steve 1832 Bliss Ln SE 35-06-01-54-0011	SFR		04/03/2024	3,566.00	3,566.00
Contractor	Barnes Steve					
2024.0143.SP0010	Patino Manuel 225 Valley Dr SE 35-07-36-58-0620	New ADU, addition of two sleeping rooms with emergency egress windows, kitchen and the removal of the interior staircase.		04/04/2024	3,566.00	3,566.00
Contractor	Patino Manuel					
Totals:	10				561,160.00	8,198.00

Vacation Rental

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0047.VR0001	Hammond Aron 115 Mountain View Dr SE 35-07-36-58-0236	3 BEDROOM 2 BATH VACATION RENTAL		01/19/2024	216.00	216.00
Contractor	Hammond Aron					

Permit Report

01/01/2024 to 05/31/2024

Time: 16:56:05 Date: 06/03/2024
Page: 29

City Of College Place

Vacation Rental

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
Totals:	1				216.00	216.00

Water Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	Fee Total	Total Paid
2024.0058.WP0001	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067 TBD	FORT WW BLDG 1 36 UNITS TYPE B		03/07/2024	123,016.82	
Contractor						
2024.0063.WP0002	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067 TBD	FORT WW BLDG 2 36 UNITS TYPE B		03/07/2024	123,016.82	
Contractor						
2024.0068.WP0003	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067 TBD	FORT WW BLDG 3 36 UNITS TYPE B		03/07/2024	123,016.82	
Contractor						
2024.0073.WP0004	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067 TBD	FORT WW BLDG 4 24 UNITS TYPE A		03/07/2024	72,016.82	
Contractor						
2024.0078.WP0005	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067 TBD	FORT WW BLDG 5 24 UNITS TYPE A		03/07/2024	72,016.82	
Contractor						
2024.0083.WP0006	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067 TBD	FORT WW BLDG 6 24 UNITS TYPE A		03/07/2024	72,016.82	
Contractor						
2024.0100.WP0007	Walla Walla Land Development Partners, LP 900 Whitman E 35-07-25-43-0067 TBD,	FORT WW CLUBHOUSE		03/20/2024	25,326.38	
Contractor						

Permit Report

01/01/2024 to 05/31/2024

City Of College Place

Time: 16:56:05 Date: 06/03/2024

Page: 30

Water Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0121.WP0008	Brandaurer LLC, Brandaurer Paul 612 Davis Ave SW A-Lower 35-07-35-60-2203	ADU/DUPLEX - 2 UNIT 600 SQ FT: SINGLE BDRM LOWER UNIT A , 2 BDRM UPPER UNIT B		03/29/2024	4,154.54	4,154.54
Contractor	Brandaurer LLC, Brandaurer Paul					
2024.0141.WP0009	Barnes Steve 1832 Bliss Ln SE 35-06-01-54-0011	SFR		04/03/2024	5,200.11	5,200.11
Contractor	Barnes Steve					
2024.0142.WP0010	Patino Manuel 225 Valley Dr SE 35-07-36-58-0620	New ADU, addition of two sleeping rooms with emergency egress windows, kitchen and the removal of the interior staircase.		04/04/2024	3,500.00	3,500.00
Contractor	Patino Manuel					
2024.0160.WP0011	City of College Place Public Works, 80 Maple Ave SE 35-07-25-43-0065	WELL HOUSE NO.6		04/17/2024	5,200.11	5,200.11
Contractor	City of College Place Public Works, McAndrews Robe					

Totals:	11				628,482.06	18,054.76
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Zoning Compliance

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0050.ZC0001	Zoning Reports LLC, Carter Cody 20 Larch Ave SE 35-07-36-76-0002	ZONING COMPLIANCE LETTER		03/04/2024	69.00	69.00
Contractor	Zoning Reports LLC, Carter Cody					

Totals:	1				69.00	69.00
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Report Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	May. Qty.	May. Valuation	May. Fees
Accessory Dwelling Unit	2	218,090.32	3,586.76			
Building Permit	28	821,875.25	18,118.59	7	41,718.20	1,604.56
Commercial	11	25,719,282.82	185,208.23	2	21,000.00	801.90

Report Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	May. Qty.	May. Valuation	May. Fees
Demolition Permit	2	50,000.00	1,313.28			
Fencing Permit	2		132.00	2		132.00
Fire Department	1		100.00	1		100.00
Franchise Agreement	1		5,000.00			
Grading Permit	3	5,774,469.93	25,961.35			
Mechanical Permit	38		21,982.02	7		2,228.00
Plumbing Permit	25		17,602.02	6		462.00
Right Of Way Permit	40		4,675.00	10		1,300.00
Roofing Permit	23		3,185.50	8		1,108.00
Roofing Permit-Commercial	2	12,888.00	340.80			
Sewer Permit	10		561,160.00			
Short Plat	3		1,200.00			
Sign Permit	3	40,000.00	1,184.97	1		100.00
Single Family Residence	2	755,636.70	7,427.74			
Solar Panels	4		406.00			
Special Inspection	2		132.00			
Vacation Rental	1		216.00			
Water Permit	11		628,482.06			
Zoning Compliance	1		69.00			
	215	33,392,243.02	1,487,483.32	44	62,718.20	7,836.46

2024 Inspection Counts-Building Official

Date	Residential	Reinspect	Commercial	Reinspect	Investigation	Daily Total:
5/1/2024	0	0	0	0	3	3
5/2/2024	0	0	0	1	3	4
5/3/2024	0	0	0	0	1	1
5/4/2024						0
5/5/2024						0
5/6/2024	3	0	0	0	2	5
5/7/2024	0	4	1	0	2	7
5/8/2024	4	1	2	0	1	8
5/9/2024	4	0	0	0	2	6
5/10/2024	4	0	0	0	2	6
5/11/2024						0
5/12/2024						0
5/13/2024	1	0	0	0	3	4
5/14/2024	2	0	0	0	2	4
5/15/2024	0	0	0	0	2	2
5/16/2024	0	0	1	0	1	2
5/17/2024	0	0	0	0	1	1
5/18/2024						0
5/19/2024						0
5/20/2024	0	8	0	0	0	8
5/21/2024	0	0	0	0	4	4
5/22/2024	0	0	0	1	2	3
5/23/2024	0	0	1	0	2	3
5/24/2024	1	0	0	0	2	3
5/25/2024						0
5/26/2024						0
5/27/2024	Holiday					0
5/28/2024	0	0	1	0	1	2
5/29/2024	12	0	0	0	2	14
5/30/2024	0	0	1	0	4	5
5/31/2024	1	1	0	0	2	4

Totals:	32	14	7	2	44	Monthly Total: 99
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Residential
Total 46

Commercial
Total 9

Date	Residential	Reinspect	Commercial	Reinspect	Investigation		Daily Total:
5/1/2024	2		1				3
5/2/2024	3		1	2	4		10
5/3/2024	4				1		5
5/4/2024							0
5/5/2024							0
5/6/2024	8		1				9
5/7/2024	8	6	3		1		18
5/8/2024	3	3	4		1		11
5/9/2024	11						11
5/10/2024	8						8
5/11/2024							0
5/12/2024							0
5/13/2024	8						8
5/14/2024	18	1		1	2		22
5/15/2024	7	10	1	1			19
5/16/2024	21		1		1		23
5/17/2024	14	16		1	1		32
5/18/2024							0
5/19/2024							0
5/20/2024	11	12			2		25
5/21/2024	23		2				25
5/22/2024	3		1		3		7
5/23/2024	7	1	1		1		10
5/24/2024	7		1	1			9
5/25/2024							0
5/26/2024							0
5/27/2024							0
5/28/2024	6						6
5/29/2024	17	16	2				35
5/30/2024	24	2					26
5/31/2024	9	1	1		1		12
							Monthly Total:
Totals:	222	68	20	6	18		334
Residential Total	290						
Commercial Total	26						

Information Technology Report May 2024

		Subject		Message		Time work
5/1/2024	18:55	Naddile Widner	nwidner@cpwa.us	City Hall	Microphone to lobby	The microphone for the Finance lobby window is r 0:30:00
5/2/2024	17:21	Troy Tomaras	TTomas@cpwa.us	Police Dept.	Microsoft Teams stopped w	I was in a meeting and suddenly Microsoft Teams : 0:15:00
5/6/2024	20:36	dalton broxson	dbroxson@cpwa.us	Public Works	Admin login for Bluebeam a	Hi Jon, i am needing a admin login and password for 0:15:00
5/6/2024	22:42	Naddile Widner	nwidner@cpwa.us	City Hall	Rearrange Office	I am wanting to rearrange my office, but I don't know 0:30:00
5/7/2024	20:05	Juan Betancourt	jbetancourt@cpwa.u	Public Works	computer will not connect	to Hi there, I am having issues with a computer that v 0:15:00
5/8/2024	21:29	Camron	cclark@cpwa.us	Public Works	Computer UPS	Hey Jon, I wanted to see if i could get a UPS for my 2:00:00
5/9/2024	17:14	Trent Nilsson	tnilsson@cpwa.us	Fire Dept.	Phone swap	Approached me in person about about phone cutt 2:00:00
5/13/2024	19:27	Marianne Barr	mkbarr@cpwa.us	Police Dept.	Phones	Question about incoming calls. Who is knowledge:01:00:00
5/13/2024	22:16	Laurencio Cota	lcota@cpwa.us	Public Works	Laptop No ethernet connect	Laptop is not connecting to Wi-Fi. i took it with me01:00:00
5/14/2024	15:08	Marianne Barr	mkbarr@cpwa.us	Police Dept.	Scanner not working	Discovered today that we are not allowed to scan. 00:30:00
5/14/2024	16:45	Ben Peal	bpeal@cpwa.us	Public Works	Microsoft Authenticator	I am getting prompts to download microsoft auth00:15:00
5/14/2024	18:02	Camron Clark	cclark@cpwa.us	Public Works	GIS locks up	0:30:00
5/21/2024	14:57	Ron Nordman	rnordman@cpwa.us	Police Dept.	Cannot connect to printer	Ron is having issues printing this morning. Comput00:15:00
5/21/2024	16:47	Dylan Schmick	dschmick@cpwa.us	Police Dept.	ORI Assignment	00:30:00
5/21/2024	16:49	John Boose	jboose@cpwa.us	Fire Dept.	Printer issues	Can't print 01:30:00
5/31/2024	20:21	Brandon Rhodes	BRhodes@cpwa.us	Police Dept.	Handheld scanner configurat	setup barcode scanner for Sector 02:00:00

Projects

- Rack server and configure
 - Migrate City Halls services to new server
 - Reconfigure backup to point to new server
 - Perform network tests for reliability
 - Anti-virus audit
- Purchase and deploy endpoint security tools to unprotected workstations
- Migrate Netmotion to Absolute Security
- Troubleshoot radius server communication failure

WALLA WALLA AREA BUILDING PERMIT STATISTICS

JURISDICTION	THIS TIME PERIOD		YEAR TO DATE - Same time in:											
			2024		2023		2022		2021		2020		2019	
	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount
CITY OF WALLA WALLA RESIDENCE PERMITS	18	5,663,482	36	11,736,467	65	15,349,987	17	5,602,699	22	6,665,422	8	2,876,068	17	5,461,965
COLLEGE PLACE			2	755,637	1	196,000	4	1,576,478	23	6,188,475	4	1,180,883	29	7,649,724
WALLA WALLA COU	1	163,347	9	4,781,987	12	5,336,969	18	8,797,626	19	6,831,516	20	8,291,146	22	8,560,142
TOTAL SINGLE FAMILY RESIDENCE	19	5,826,829	47	17,274,091	78	20,882,957	39	15,976,803	64	19,685,413	32	12,348,091	68	21,671,831
*MANUFACTURED HOMES														
ALL OTHER BUILDING PERMITS		11,689,207		79,070,510		66,414,721		24,448,779		54,324,192		20,138,354		15,379,785
GRAND TOTAL ALL PERMITS		17,516,036		96,344,601		87,297,677		40,425,582		74,009,605		32,486,451		37,051,616

*Manufactured Homes not included in totals

HOME BUILDERS ASSOCIATION OF TRI-CITIES - WALLA WALLA BUILDING PERMIT LIST
MONTH END May 31,2024

Jurisdiction	Permit #	Description	Contractor	Owner	Site Address	Value	ValueN	MHValue
CITY OF WALLA WA	240051	RES REMODEL/REPAI	***HABITAT FOR HUMANITY	HABITAT FOR HUMANI	425 PEYTON LN	\$168,000.00	\$0.00	\$0.00
	240057	ANTENNA/TOWER W	LEGACY TELECOMMUNICATI	WHITMAN COLL BOAR	173 STANTON ST	\$95,000.00	\$0.00	\$0.00
	240143	SFR	STONECREEK CUSTOM HOM	DOC BAR STURM LLC	1233 DOC BAR PL	\$537,500.00	\$0.00	\$0.00
	240196	SFR	STONECREEK CUSTOM HOM	STONECREEK CUSTO	522 HOPE ST	\$437,488.00	\$0.00	\$0.00
	240232	RES REMODEL/REPAI	N/A	PAYL STANLEY FROES	633 WASHINGTON ST	\$110,263.00	\$0.00	\$0.00
	240252	TENANT IMPROVEMT	DEVOS BUILDERS LLC	ERIN MASON	18 E MAIN ST	\$185,500.00	\$0.00	\$0.00
	240270	SFR	***HAYDEN HOMES LLC	RICHLAND 132 LLC	1443 PAT AVE	\$236,473.00	\$0.00	\$0.00
	240299	TENANT IMPROVEMT	JAMES HUNT CONSTRUCTION	ZELMAN WALLA WALL	1630 W POPLAR ST	\$638,000.00	\$0.00	\$0.00
	240311	RES ADDITION	PORTER & SONS CONSTRUCT	JACK & MELINDA BREN	1915 LEONARD DR	\$12,000.00	\$0.00	\$0.00
	240347	SFR	THONNEY CONSTRUCTION	THONNEY CONSTRUC	2153 SOLARA LN	\$285,645.00	\$0.00	\$0.00
	240352	PATIO/PATIO COVER	ENVISION CUSTOM HOMES	STOP BUY HERE LLC	902 JANIMARI CT	\$22,338.00	\$0.00	\$0.00
	240358	SFR	B WATTS DESIGN BUILDERS	BRANDON & NACOLE	817 LEWIS ST	\$178,892.00	\$0.00	\$0.00
	240359	SFR	B WATTS DESIGN BUILDERS	BRANDON & NACOLE	819 LEWIS ST	\$178,892.00	\$0.00	\$0.00
	240362	TENANT IMPROVEMT	VIXIE CONSTRUCTION	DALKE REAL ESTATE	1425 W PINE ST	\$170,000.00	\$0.00	\$0.00
	240391	TENANT IMPROVEMT	CSI CONSTRUCTION COMPAN	ZELMAN WALLA WALL	1628 W POPLAR ST	\$264,786.00	\$0.00	\$0.00
	240395	SFR	***HAYDEN HOMES LLC	RICHLAND 132 LLC	1444 PAT AVE	\$293,566.00	\$0.00	\$0.00
	240397	SFR	***HAYDEN HOMES LLC	RICHLAND 132 LLC	1468 PAT AVE	\$264,845.00	\$0.00	\$0.00
	240399	SFR	***HAYDEN HOMES LLC	RICHLAND 132 LLC	1097 AVA ST	\$259,710.00	\$0.00	\$0.00
	240401	GARAGE	BRENNAN CONSTRUCTION	CORY & MARGUERITE	826 WHITMAN ST	\$43,778.00	\$0.00	\$0.00
	240402	SFR	***HAYDEN HOMES LLC	RICHLAND 132 LLC	1025 AVA ST	\$268,953.00	\$0.00	\$0.00
	240404	SFR	***HAYDEN HOMES LLC	RICHLAND 132 LLC	1062 AVA ST	\$264,845.00	\$0.00	\$0.00
	240405	RES ADDITION	PORTER & SOSN CONSTRUCT	RAHM FAMILY TRUST	1111 WOODLAWN ST	\$66,268.00	\$0.00	\$0.00
	240407	SFR	***HAYDEN HOMES LLC	RICHLAND 132 LLC	1157 AVA ST	\$372,597.00	\$0.00	\$0.00
	240409	SFR	***HAYDEN HOMES LLC	RICHLAND 132 LLC	1038 AVA ST	\$259,710.00	\$0.00	\$0.00
	240412	SFR	***HAYDEN HOMES LLC	RICHLAND 132 LLC	993 AVA ST	\$371,313.00	\$0.00	\$0.00
	240414	SFR	***HAYDEN HOMES LLC	RICHLAND 132 LLC	1061 AVA ST	\$353,725.00	\$0.00	\$0.00
	240416	COMM REMODEL/RE	SHIVELL CONSTRUCTION	TIETAN LAND COMPAN	607 W TIETAN ST	\$34,000.00	\$0.00	\$0.00
	240421	SFR	***HAYDEN HOMES LLC	RICHLAND 132 LLC	1053 AVA ST	\$548,838.00	\$0.00	\$0.00
	240428	SIDING/STUCCO/WIN	LIVING SPACE LLC	GINA CUMBO & JOHN	928 HOBSON ST	\$5,000.00	\$0.00	\$0.00
	240442	SIGN	N/A	WALLA WALLA CITY	200 S 12TH AVE	\$28,500.00	\$0.00	\$0.00
	240443	SIGN	N/A	CITY OF WALLA WALL	170 N WILBUR AVE	\$28,500.00	\$0.00	\$0.00
	240445	COMM ADDITION	KC INDUSTRIES INC	WALLA WALLA CLINIC	55 W TIETAN ST	\$20,000.00	\$0.00	\$0.00
	240449	SFR	THONNEY CONSTRUCTION	ROBERT & MAKENNA T	2137 SOLARA LN	\$285,645.00	\$0.00	\$0.00
	240455	RES REMODEL/REPAI	N/A	MARCELINO AVILES	1159 HOBSON ST	\$100,000.00	\$0.00	\$0.00
	240462	RES REMODEL/REPAI	N/A	JOHN & JULIE LACOMB	1441 PORTLAND AVE	\$22,800.00	\$0.00	\$0.00
	240469	PATIO/PATIO COVER	BROWNS CONSTRUCTION	ZACHARY & MICHELL A	15 FALCON CT	\$23,622.00	\$0.00	\$0.00
	240479	COMM REMODEL/RE	N/A	WHITMAN COLL BOAR	34 BOYER AVE	\$25,000.00	\$0.00	\$0.00
	240489	SIDING/STUCCO/WIN	***PRECISION ROOFING & EX	LYLE & KARI TUMBLES	335 S WILBUR AVE	\$6,500.00	\$0.00	\$0.00
	240498	COMM REMODEL/RE	N/A	I O O F GRAND LODGE	20 S CLINTON ST	\$20,000.00	\$0.00	\$0.00
	240499	COMM REMODEL/RE	N/A	I O O F GRAND LODGE	20 S CLINTON ST	\$20,000.00	\$0.00	\$0.00

<i>Jurisdiction</i>	<i>Permit #</i>	<i>Description</i>	<i>Contractor</i>	<i>Owner</i>	<i>Site Address</i>	<i>Value</i>	<i>ValueN</i>	<i>MHValue</i>
CITY OF WALLA WA	240509	SIDING/STUCCO/WIN	B WATTS DESIGN BUILDERS	TOM BRADLEY	619 WHITE ST	\$33,142.00	\$0.00	\$0.00
	240511	SFR	***HAYDEN HOMES LLC	RICHLAND 132 LLC	1477 PAT AVE	\$264,845.00	\$0.00	\$0.00
	240526	SOLAR MISC	SWITCH ELECTRIC LLC	ROBERT STULTZ	937 WAUNA VISTA DR	\$35,000.00	\$0.00	\$0.00
	240547	SIDING/STUCCO/WIN	***4 SEASONS COLOR INC	BRIAN & CAROLE HUN	809 LINCOLN ST	\$12,150.00	\$0.00	\$0.00
	240553	SIDING/STUCCO/WIN	***KING ROOFING LLC	DEBRA ENGER	1824 HOWARD ST	\$16,500.00	\$0.00	\$0.00
	240571	SIDING/STUCCO/WIN	RENEWAL BY ANDERSON OF	HELEN ADAMS	773 VILLAGE WAY	\$16,637.00	\$0.00	\$0.00
	240572	SOLAR MISC	***HOT SOLAR SOLUTIONS LL	DAVID GUMM	609 SYCAMORE ST	\$28,921.00	\$0.00	\$0.00
	240573	SOLAR MISC	***HOT SOLAR SOLUTIONS LL	KIYOSHI FUJISHIN	1356 CAPRIO LOOP	\$23,656.00	\$0.00	\$0.00
	240578	RES REMODEL/REPAI	N/A	ENRIQUE & MODESTA	249 MCAULIFF ST	\$17,383.00	\$0.00	\$0.00
	24059	SOLAR MISC	BLOSSOM SOLAR LLC	JAKOBINA ARCH	1003 PLEASANT ST	\$17,993.00	\$0.00	\$0.00
	CWW22	PERMIT UNDR \$5000				\$0.00	\$18,779.00	\$0.00
						\$7,974,719.00	\$18,779.00	\$0.00
<i>Jurisdiction Total</i>								
COLLEGE PLACE	240178	COMM REMODEL/RE	***NELSON CONSTRUCTION	UPPER COLUMBIA CO	212 4TH ST SW	\$19,000.00	\$0.00	\$0.00
	240184	SIDING/STUCCO/WIN	OWNER	ANTHONY & RODAWN	1024 DATE AVE SE	\$7,000.00	\$0.00	\$0.00
	240185	SIDING/STUCCO/WIN	JIM'S GLASS SHOP	LONNIE CROFT	426 4TH ST SW	\$7,485.00	\$0.00	\$0.00
	240187	FENCE/RET WALL/BR	REYES BROTHERS CONSTRU	JACOB & WHITNEE BL	138 LARCH AVE SE	\$9,500.00	\$0.00	\$0.00
	240193	SIDING/STUCCO/WIN	OWNER	JONATHAN ETTLEMAN	307 KINGWOOD PL NE	\$8,000.00	\$0.00	\$0.00
	240209	RES REROOF	OWNER	JONATHAN & VANESE	116 13TH ST SW	\$8,000.00	\$0.00	\$0.00
	CP22	PERMIT UNDR \$5000				\$0.00	\$3,733.00	\$0.00
						\$58,985.00	\$3,733.00	\$0.00
						\$1,259,087.00	\$0.00	\$0.00
						\$55,745.00	\$0.00	\$0.00
WALLA WALLA COU	230391	PATIO/PATIO COVER	MOUNTAIN STATES CONST C	HOMEWARD BOUND L	1823 OLD MILTON HWY	\$1,259,087.00	\$0.00	\$0.00
	230589	COMMERCIAL	TBD	LANG-MOUR LLC	CASEY RD	\$55,745.00	\$0.00	\$0.00
	23095	COMMERCIAL	ANEMOMETRY SPECIALISTS I	STARBUCK RANCH LL	AYER RD	\$55,745.00	\$0.00	\$0.00
	24030	FIRE ALARM SYST/ H	JOHNSON CONTROLS FIRE P	SIMPLOT FEEDERS LL	13983 DODD RD	\$44,000.00	\$0.00	\$0.00
	24051	ACCESSORY BLDG	***EATON CONSTRUCTION	EDWARD & CARMEN T	1416 WHITELEY RD	\$50,389.00	\$0.00	\$0.00
	24060	COMM ADDITION	UNITED PIPING INC	GAS TRANSMISSION N	21073 LYONS FERRY RD	\$6,700,000.00	\$0.00	\$0.00
	24063	SFR -ADU	MUZZY CONSTRUCTION LLC	BRIAN & KRISTEN COL	258 EDITH ST	\$163,347.00	\$0.00	\$0.00
	24087	RES ADDITION	***ASPIRE HOMES LLC	DAN PREAS	82 FAIR ACRES LN	\$296,540.00	\$0.00	\$0.00
	24100	PATIO/PATIO COVER	BOCANEGRA CONSTRUCTION	STEPHANIE & JACK GR	3165 CANBERRA DR	\$53,014.00	\$0.00	\$0.00
	241226	POLE BLDG	STEEL STRUCTURES AMERIC	JACOBI REVOCABLE T	24 PRIMROSE LN	\$60,082.00	\$0.00	\$0.00
	24127	RES REMODEL/REPAI	D&R PROFESSIONAL CONTRA	WALLA WALLA COUNT	1815 E ALDER ST	\$145,132.00	\$0.00	\$0.00
	24132	COMM REMODEL/RE	METALCRAFT NORTHWEST IN	WALLA WALLA COUNT	363 ORCHARD ST	\$76,765.00	\$0.00	\$0.00
	24148	GARAGE	SHIVELL CONSTRUCTION	ADAM & JENNIFER ZIE	937 BORDEAUX DR	\$86,271.00	\$0.00	\$0.00
	24154	HEAT PUMP/HVAC	YOUNG'S HEATING & COOLIN	HHH LLC	2 HILL RD	\$35,276.00	\$0.00	\$0.00
	24159	RES REROOF	PINA'S ROOFING LLC	GARY & RENE HURWIT	1771 STURM AVE	\$29,000.00	\$0.00	\$0.00
	24164	HEAT PUMP/HVAC	***BRUCE MECHANICAL INC	EVERETT & SHERRY R	201 RINGHOFF RD	\$14,453.00	\$0.00	\$0.00
	24166	HEAT PUMP/HVAC	YOUNG'S HEATING & COOLIN	VERONICA & TIMOTHY	268 BLALOCK DR	\$15,188.00	\$0.00	\$0.00
	24168	PLUMBING	***TOTAL COMFORT SOLUTIO	MICAIAH & KIMBERLEY	1527 SPRING BRNACH RD	\$6,547.00	\$0.00	\$0.00
	24175	COMM REROOF	GILLESPIE ROOFING	WALLA WALLA PORT	175 E AERONCA AVE	\$269,000.00	\$0.00	\$0.00
SFR = SINGLE FAMILY RESIDENCE	24182	GARAGE REROOF	BERENTSEN ROOFING & CON	NANCY & JOHN BUTTIC	1368 OLD MILTON HWY	\$6,936.00	\$0.00	\$0.00
	24183	RES REROOF	BERENSTINE ROOFING & CO	NANCY & JOHN BUTTIC	1368 OLD MILTON HWY	\$7,600.00	\$0.00	\$0.00
	24186	HEAT PUMP/HVAC	NOBLE HVAC SERVICES	BRIAN & CHLOE GARCI	368 MERRY LN	\$11,103.00	\$0.00	\$0.00

<i>Jurisdiction</i>	<i>Permit #</i>	<i>Description</i>	<i>Contractor</i>	<i>Owner</i>	<i>Site Address</i>	<i>Value</i>	<i>ValueN</i>	<i>MHValue</i>
WALLA WALLA COU	24187	RES REROOF	TRI-CITIES ROOFING LLC	ANNE CHARNLEY	1707 EDMOND ST	\$14,400.00	\$0.00	\$0.00
	WW22	PERMIT UNDR \$5000				\$0.00	\$4,200.00	\$0.00
<i>Jurisdiction Total</i>						\$9,455,620.00	\$4,200.00	\$0.00
<i>Grand Total</i>						\$17,489,324.00	\$26,712.00	\$0.00