

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, June 25, 2024)

Generated by Sherri St Clair on Tuesday, June 25, 2024

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Michael Cleveland; Tito Espinoza; Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle

Staff- City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; Public Works Director, Robert McAndrews; Community Development Director, Jon Rickard; Human Resource Manager, Shawn Doering; City Clerk, Sherri St. Clair

Also Present - Randy Chamberlain - College Place Public Works Street Worker III
John Boose - College Place Fire Department Fire Marshal

MEMBERS EXCUSED: Paul Jessup

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None

2. Consent Agenda.

Action (Consent): 2.01 AB 24150 - Approve Agenda for June 20, 2024

Action (Consent), Minutes: 2.02 AB 24151 - Approve Council Minutes from June 11, 2024

Action (Consent): 2.03 AB 24152 - Approve March Financials

Action (Consent): 2.04 Excuse Absence of Council Member Jessup

Action (Consent): 2.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the consent agenda. Second by Member Boyle and the motion passed 6-0.

3. Presentations.

Information: 3.01 AB 24160 - College Place Employee Years of Service -

Mayor Hernández presented Randy Chamberlain and John Boose with their Years of Service Certificates of Appreciation and pins.

Discussion: 3.02 AB 24153 - Tax Increment Financing (TIF) Project Update -
Mr. Carleton gave a presentation on the Tax Increment Financing Project Update.

Discussion ensued.

4. Public Hearings - None

5. Action Items.

Action: 5.01 AB 24254 - Rose Street Ornamental Pedestrian Lights -

Mr. McAndrews informed the Council that the Transportation Improvement Board (TIB) is funding the addition of pedestrian lights for the Rose Street Lighting Project. Due to long lead times on the lights, the City would like to secure the lights needed for the project. The City is working to determine the exact number of lights needed, with a maximum amount of 46 lights, with 4 extra lights included.

Discussion ensued.

Council Member Cleveland made a motion to allow the Public Works Director or Designee to place an order for up to 46 Pedestrian Lights in the amount of \$141,138.34 for the Rose Street Lighting Project, from NE Ash St. to NE Carey Ct. Second by Member Espinoza and the motion passed 6-0.

Action: 5.02 AB 24155 - Accept Grant Award from US Forest Service Tree Grant via River Network -

Mr. Rizzitiello informed the Council that this grant was initially through the United States Forest Service, however, the contract was awarded to River Network. The City renegotiated the grant agreement with River Network. Mr. Rizzitiello informed the Council of the changes to the grant agreement and items that are included in the agreement.

Discussion ensued.

Council Member Boyle made a motion to adopt Resolution #24-048 which accepts subcontract award of the US Forest Service Inflation Reduction Act Tree Planting Grant through River Network for \$730,413.05. Second by Member Peterson and the motion passed 6-0.

Action: 5.03 AB 24156 - Consolidated Permit Review Grant Program -

Mr. Rickard informed the Council that the City has been awarded a grant from the Washington State Department of Commerce for \$170,500.00 from the Consolidated Permit Review Grant Program. Mr. Rickard informed the Council that it is a one-year grant and the City would like to use the awarded funds to hire a Senior Planner. Mr. Rickard explained that the Senior Planner will assist in reviewing building permit applications, subdivisions, short plats, plans for commercial development, and the City's on-call planning contracts. Furthermore, Mr. Rickard informed the Council that while the grant funding is for one-year, there will be another grant opportunity to fund the position for the second year.

Discussion ensued.

Council Member Peterson made a Motion to authorize the City Administrator to accept and enter into contract with the Washington State Department of Commerce, for the Consolidated Permit Review Grant in the amount of \$170,500.00. Second by Member Schermann and the motion passed 6-0.

Action: 5.04 AB 24157 - Wastewater Treatment Plant Phase 1 -

Mr. McAndrews informed the Council that the City had previously awarded the Wastewater Treatment Plant Phase 1 to Goodman & Mehlenbacher Enterprises, Inc (GAME Inc), however, their parts supplier misquoted the parts and the total cost was about \$538,000.00 more. Therefore, GAME Inc. is

requesting that the City void the contract without the bid bond forfeiture. The City reached out to the second bidder, Apollo, and confirmed that their bid estimate is correct. The City is recommending to void the contract and release the bid bond to GAME Inc. and award the project to Apollo.

Discussion ensued.

Council Member Williams made a motion to approve accepting GAME, Inc's request to void its obligations to the City, to release GAME's bid bond, and to award the Wastewater Treatment Plant Phase 1 Upgrades to Apollo, in the amount of \$5,432,480.00 and authorize the Public Works Director or his designee to sign the Project Contract Documents and approve additional work up to a total of \$5,698,454.40 which includes a 3% Contingency of \$165,974.40. Second by Member Cleveland and the motion passed 6-0.

Action: 5.05 AB 24158 - Salary Ordinance Update -

Mrs. Doering informed the Council that the Salary Ordinance update is in relation to Item 5.03. The Salary Ordinance has been updated to include the Senior Planner position. Approving the Salary Ordinance will allow the City to move forward with the hiring process.

Council Member Schermann made a Motion to approve Ordinance No. 24-008, an Ordinance adopting salaries and compensation for the Mayor, City Council, Appointed Officers, and employees of the City of College Place and establishing an effective date of July, 1, 2024. Second by Member Boyle and the motion passed 6-0.

6. Administrative Reports.

Discussion, Information: 6.01 AB 24159 - Potential Water System Consolidation Studies with State Department of Health Planning Grant Program -

Mr. Rizzitiello informed the Council that he was approached by a Homeowners Association of the Villages of Garrison Creek. The Villages of Garrison Creek requested assistance with water infrastructure. Mr. Rizzitiello informed the Council that the Washington State Department of Health Drinking Water (WSDHDW) offers grant assistance that can be used to complete a water consolidation study, and if the City assumes the infrastructure, the WSDHDW will assist in funding the infrastructure upgrades. Furthermore, Mr. Rizzitiello was also approached by the Irrigation District #14 Operator requesting a consolidation study due to a lack of staff.

Discussion ensued.

7. Informational Reports.

Information: 7.01 Community Development Reports

8. Executive Session - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order? - None

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Cleveland made a motion to conclude the meeting at 8:13 PM. Second by Member Boyle and with no objection, the meeting concluded.

Approved:

DocuSigned by:

Norma L. Hernández

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Norma L. Hernández – Mayor

Attest:

DocuSigned by:

Athen Reid

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Athen Reid - Interim City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred June 25, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.