

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, October 22, 2024)

Generated by Maryelizabeth Garcia on Tuesday, October 22, 2024

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:00 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Paul Jessup; Michael Cleveland; Tito Espinoza; Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle

Staff- City Attorney, Rea Culwell; Finance Director, Brian Carleton; Community Development Director, Jon Rickard; City Clerk, Maryelizabeth Garcia

Also Present -

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment -

2. Consent Agenda.

Action (Consent): 2.01 AB 24235 - Approve Agenda for October 22, 2024

Action (Consent), Minutes: 2.02 AB 24236 - Approve Council Minutes for October 8, 2024

Action (Consent): 2.03 AB 24237 - Youth Advisory Commission Appointments Confirmation

Mayor Hernández appointed all three candidates, Amelia Ferraro, Lydia Hayden, and Charley Amick to the Youth Advisory Commission.

Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Cleveland made a motion to approve the Consent Agenda. Second by Member Boyle and the motion passed 7-0.

3. Presentations.

Information: 3.01 AB 24238 - Arbor Day Proclamation - Mayor Hernández

Mayor Hernández proclaimed October 22nd, 2024 to be College Place Arbor Day and encouraged residents to plant and care for trees in College Place.

Information: 3.02 AB 24239 - Veteran's Day Proclamation - Mayor Hernández

Mayor Hernández proclaimed November 11th, 2024 to be Veteran's Day and urged all College Place residents to attend the Walla Walla Valley Veteran's Day Parade.

Information: 3.03 AB 24240 - Strategic Planning - Mr. Ratkai

Mr. Ratkai presented the current Vision Statement from 2017 to council and options for a new Vision Statement to Council. Ms. Culwell suggested adding "Visitors" and Council Member Williams requested language around "including the next generations" in the Vision Statement. The Mission Statement was accepted as presented, and discussion ensued regarding the Priorities. Decisions regarding adopting a Vision Statement and setting Priorities were tabled until the next presentation.

Information: 3.04 AB 24241 - FY 2025 Budget Review (1st Review) - Mr. Carleton

Mr. Carleton presented the prospective 2025 Budget. Mr. Carleton reported the budget appears to be in balance at this point with mandated and suggested reserves being met in all accounts besides the Current Expense Reserve Fund - also known as the "Rainy Day Fund" - which is being added to actively. Mr. Carleton explained the recommendation to make the Utility Tax the same as the Water Tax; the proposed 10% Utility Tax, which is modeled after the already-existing water tax, is proposed to help ease the burden on the Current Expense account in lieu of rising inflation and flatlined tax revenue. Mr. Carleton removed the language of "IT Manager position added to 2025 budget" and clarified that the current IT Analyst is getting a job promotion to IT Manager, and no staffing will change.

4. Public Hearings. - None

Procedural: 4.01 Procedure for Public Testimony

5. Action Items.

Action: 5.01 AB 24244 - Award Comprehensive Economic Development Strategy (CEDS) Work to Economic Growth Strategies LLC - Mr. Rickard

Mr. Rickard informed the Council of the process through which the decision was made to choose Economic Growth Strategies LLC to complete a Comprehensive Development Strategy (CEDS) for the City, and anticipates a really nice final product when it is complete.

Council Member Jessup made a motion to adopt Resolution #24-074 which authorizes the City Administrator to sign the contract with Economic Growth Strategies LLC to complete a Comprehensive Economic Development Strategy (CEDS) for the City for \$80,000. Second by Member Espinoza and the motion passed 7-0.

6. Administrative Reports. - None

7. Informational Reports.

Information: 7.01 CPPD Monthly Report

Information: 7.02 FY 2025 to 2030 Capital Facility Plan (Updated)

Information: 7.03 FY 2025 to 2030 Equipment Replacement Plan (Updated)

Discussion, Information: 7.04 FY 2025 Information Technology Plan

Information: 7.05 FY 2025 Draft Federal Legislative Agenda

Information: 7.06 FY 2025 Draft State Legislative Agenda

8. Executive Session. - None

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

City Clerk Maryelizabeth Garcia informed the Council of the Entrance Conference on October 25, 2024 and identified that Council Members Schermann and Peterson as well as Mayor Hernández will be present at the meeting so as not to have a quorum.

Mayor Hernández reminded Council Members that the November 5th Council Workshop has been cancelled due to the impending Presidential Election.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Espinoza made a motion to conclude the meeting at 8:49 PM. Second by Member Boyle and with no objection, the meeting concluded.

Approved:

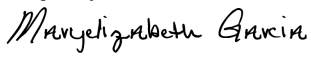
Signed by:

Norma L. Hernandez

Norma L. Hernández – Mayor

Attest:

Signed by:



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Maryelizabeth Garcia - City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred October 22, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.