City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, December 10, 2024)
Generated by Maryelizabeth Garcia on Monday, December 9, 2024

1. Opening Items.
Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:08 PM.

Procedural: 1.02 Roll Call

PRESENT:

Mayor -	Norma L. Hernández
Council Members –	Paul Jessup; Michael Cleveland; Loren Peterson; Melodie Williams; Heather Schermann;
Staff-	Finance Director, Brian Carleton; City Attorney, Rea Culwell; Public Works Director, Robert McAndrews; City Clerk, Maryelizabeth E. Garcia;
Also Present -	
MEMBERS EXCUSED:	Tito Espinoza; Monica Boyle
MEMBERS ABSENT:	

Procedural: 1.03 Pledge of Allegiance
Information: 1.04 Public Comment - None.

2. Consent Agenda.
Action (Consent): 2.01 AB 24276 - Approve Agenda for December 10, 2024
Action (Consent), Minutes: 2.02 AB 24277 - Approve Council Minutes from 11/26/2024
Action (Consent), Minutes: 2.03 AB 24278 - Approve Council Workshop Minutes from 12/3/2024
Action (Consent): 2.04 AB 24279 - 2025 Fees Resolution
Action (Consent): 2.05 AB 24280 - Cancellation of the December 23, 2025 Council Meeting
Action (Consent): 2.06 AB 24281 - Cancellation of the November 4, 2025 Council Meeting
Action (Consent): 2.07 AB 24282 - Appointment Confirmation of Teri Lesmeister to the Economic Development, Tourism, and Events Commission
Action (Consent): 2.08 AB 24283 - Appointment Confirmation of Andy Gomez to the Utilities & Transportation Advisory Commission
Action (Consent): 2.09 AB 24284 - Appointment Confirmation of Claudia Santellano to the Planning Commission
Action (Consent): 2.10 AB 24285 - Appointment Confirmation of Kirk Amick to the Economic Development, Tourism, and Events Commission
Action (Consent): 2.11 AB 24286 - Appointment Confirmation of Anne-Marie Bauman to the Lodging Tax Advisory Commission
Action (Consent): 2.12 AB 24287 - Final Budget Amendment for 2024 - Mr. Carleton
Action (Consent): 2.13 AB 24288 - Excusing the Absence of Council Member Espinoza
Action (Consent): 2.13 AB 24301 - Excusing the Absence of Council Member Boyle
Action (Consent): 2.14 AB 242302 - Cancellation of the December 24, 2024 Council Meeting
Action (Consent): 2.15 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the Consent Agenda. Second by Member Peterson and the motion passed 5-0.

3. Presentations.

Information: 3.01 AB 24289 - Swearing in Ceremony for new Police Officers - Chief Tomaras
Chief of Police Troy Tomaras performed the Swearing In Ceremony for Officers Courtney Kates & Estela Gonzales.

Information: 3.02 AB 24290 - McKinstry Presentation on Fire Station Renovation ESCO Work - Sean Pelfrey
Mr. Pelfrey introduced himself and his business as a single point of accountability to address complex energy systems and reported that, if chosen to go through the proposed upgrades, would provide a local point of contact during all phases of construction. Mr. Pelfrey reviewed the budget and the proposed upgrades. Mr. Pelfrey agreed to return and present again at the first Council meeting of 2025.

Discussion ensued.

Discussion: 3.03 AB 24291 - Lion's Park Community Center Architect & Engineering Services Contract - Ms. Culwell
Ms. Culwell presented the engineering service agreement with Design West, which was selected out of 11 responses to the RSQ the City sent out. Neither Ms. Culwell nor Mr. Carleton were sure of the exact cost of the project, but anticipated that it would be fully grant funding.

Discussion ensued.

4. Public Hearings.
Procedural: 4.01 Procedure for Public Testimony - None.

5. Action Items.
Action: 5.01 AB 24292 - Veterans Park Design Amendment - Mr. McAndrews
Mr. McAndrews informed the Council of additions to Veterans Park including relocating and rebuilding the playground, ADA access on Doans Street, lighting, and other upgrades. Mr. McAndrews anticipates the project will be funded by Sherwood Trust and RCO.

> **Council Member Schermann made a motion to authorize the Public Works Director or designee to sign the Authorization for Contract Amendment with JUB Engineers for design changes, and bid and award phase services for the Veterans Park Project, increasing costs by $103,000 from $62,000 to $165,000. Second by Member Peterson and the motion passed 5-0.**

Action: 5.02 AB 24293 - Lamperti & College Ave Wall - Mr. McAndrews
Mr. McAndrews informed the Council of the need for re-engineering the Lamperti and College Avenue intersection, including early discussions to prevent accidents such as reducing the speed limit, and it was determined that the wall would be the best recourse. Mr. McAndrews described the recommendation to design a "Moment Slab traffic barrier" which will prevent vehicles from going over the retaining wall.

Discussion ensued.

> **Council Member Williams made a motion to authorize the Public Works Director or designee to sign and approve the Agreement for Professional Services for JUB Engineers to complete design intersection safety improvements at the SE Lamperti and College Ave intersection for a total of $73,600. Second by Member Cleveland and the motion passed 5-0.**

Action: 5.03 AB 24294 - Public Works Yard Stormwater Improvements - Mr. McAndrews
Mr. McAndrews informed the Council that the City has received grant money from the Department of Ecology for design and construction of stormwater improvements at the Public Works Yard. Mr. McAndrews reported that oil and materials drain into Thompson Creek which is piped underneath the yard. The proposed source controls will improve water quality in Thompson Creek and includes cultural and environmental permitting, design, plans and specification, construction, and project completion.

> **Council Member Jessup made a motion to authorize the Public Works Director or designee to sign and approve the Agreement for Professional Services for JUB Engineers to complete design and construction phase services for the Public Works Stormwater Improvements Project in the amount of $95,000. Second by Member Schermann and the motion passed 5-0.**

Action: 5.04 AB 24295 - Brentwood Place Outfall Design - Mr. McAndrews
Mr. McAndrews informed the Council the outfall at Brentwood Place is located underneath a home and flows untreated into Garrison Creek. The outfall redesign aims to abandon the current outfall which is located underneath the house, and build a new outfall that will collect and treat the water before it flows into Garrison Creek.

Discussion ensued.

Council Member Cleveland made a motion to authorize the Public Works Director or designee to sign and approve the Agreement for Professional Services for JUB Engineers to complete design and construction phase services for the Brentwood Place Stormwater Improvements Project in the amount of $95,000. Second by Member Peterson and the motion passed 5-0.

Action: 5.05 AB 24296 - SW 10th St Stormwater Improvements - Mr. McAndrews
Mr. McAndrews informed the Council that SW 10th Street is sloped so stormwater flows directly into Garrison Creek. Mr. McAndrews described upgrades to the street including curb and gutter, stormwater inlets, and sidewalk on one side of the road. The grant funds cover only design services, and J-U-B will be tasked with cultural and environmental permitting, design, and plans and specifications.

Council Member Peterson made a motion to authorize the Public Works Director or designee to sign and approve the Agreement for Professional Services for JUB Engineers to complete design services for the SW 10th Street Stormwater Improvements Project in the amount of $200,000. Second by Member Schermann and the motion passed 5-0.

Action: 5.06 AB 24297 - Resolution of Support for Grants related to Planning & Engineering for (SE 12th - College to Myra) via Federal DOT RAISE and PROTECT Programs - Mr. Carleton
Mr. Carleton asked the Council for support in submitting two grants in the amount of $8 million. These grants will fund the upgrades to the street from SE 12th Street to College Avenue as indicated in the 2025-2030 Capital Facility Plan.

Council Member Jessup made a motion to approve of Resolution #24-085 which supports grant application into the Federal Department of Transportation RAISE Grant Program for SE 12th engineering, and Resolution #24-086 which supports grant application into the Federal Department of Transportation PROTECT Grant Program. Second by Member Schermann and the motion passed 5-0.

Action: 5.07 AB 24298 - Acceptance of Transportation Improvement Board (TIB) Complete Street Grant NE Rose Street Lighting - Mr. Carleton
Mr. Carleton updated the Council on installing pedestrian streetlamps on NE Rose Street which began last year. Mr. Carleton reported that, due to costs and unforeseen difficulties with the conduit being in the wrong location underneath the walking path, the project was resubmitted to TIB. Council Member Cleveland clarified that most of the project is grant covered.

Council Member Cleveland made a motion to adopt Resolution #24-087 which accepts State of Washington Transportation Improvement Board Complete Streets Grant Contract for NE Rose Street Pedestrian Lighting (NE Ashe Ave to NE Carey Ct). Second by Member Peterson and the motion passed 5-0.

Action: 5.08 AB 24299 - Lion's Park Community Center Architect & Engineering Services Contract Approval with Design West - Ms. Culwell
Ms. Culwell reviewed the proposed work plan for Lions Park submitted by Design West. Because the dollar amount was unknown, the Council agreed to discuss the contract at the next Council Meeting, and the motion was defeated.

6. Administrative Reports- None.

7. Informational Reports- None.

8. Executive Session.

Discussion: 8.01 AB 24300 - Adjourn to Executive Session Consideration of acquisition of real estate - RCW 42.30.100(b)

The Council adjourned to Executive Session.

Mayor Hernández opened the Executive Session at 8:41 PM.

The Council considered the selection and acquisition of real estate by the City pursuant to RCW 42.320.110(b)

Mayor Hernández called the Regular Meeting back to order at 9:05 PM.

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Jessup made a motion to conclude the meeting at 9:09 PM. Second by Member Cleveland and with no objection, the meeting concluded.

Approved:

Signed by:

Norma L Hernández

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Norma L. Hernández – Mayor

Attest:

Signed by:

Maryelizabeth Garcia

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Maryelizabeth E. Garcia – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred December 10, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.