

Tuesday, January 28, 2025
City Council Meeting - Hybrid (In-Person & Electronic)

7:00 P.M.

#2153 Regular City Council Meeting - Hybrid (In-Person & Electronic)

Agenda: <https://go.boarddocs.com/wa/cocp/Board.nsf/goto?open&id=DCCP9J638987>

In-Person at College Place City Hall, 625 S College Avenue, College Place Washington

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Attendee Link: <https://us06web.zoom.us/j/85773276581>

Or you may call this number to listen: 1-669-900-9128 ID#85773276581

Phone controls: *6 - toggle mute/un-mute and *9 - raise hand

Agenda may be viewed at: <https://go.boarddocs.com/wa/cocp/Board.nsf/goto?open&id=DCCP9J638987>

1. Opening Items.

Subject :	1.01 Call To Order
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject :	1.02 Roll Call
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Norma L. Hernández

Paul T. Jessup,

Michael Cleveland,

Tito Espinoza Jr.,

Council Members Loren Peterson,
Melodie Williams,
Heather Schermann,
Monica Boyle

Administrator, Mike Rizzitiello;
City Attorney, Rea Culwell
Finance Director, Brian Carleton;
Public Works Director, Robert McAndrews;

Staff Police Chief, Troy Tomaras;
Fire Chief, David Winter;
Community Development Director, Jon Rickard;
HR Manager, Shawn Doering;
City Clerk, Maryelizabeth Garcia

Subject : 1.03 Pledge of Allegiance
Meeting : Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category : 1. Opening Items.
Access : Public
Type : Procedural

Public Content

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject : 1.04 Public Comment -
Meeting : Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category : 1. Opening Items.
Access : Public
Type : Information

Public Content

Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Meeting Protocol for Public Comment:

When submitting public comments, include the following information regardless of the manner you are using: (Note that there are deadlines for written comments to be included in the meeting documents.)

- Your Name
- Your Address

Written Public comments may be provided by submitting comment to Clerk@cpwa.us no later than 4:30 PM on the meeting date to be included in the record. (If typewritten, no less than 11 pt font).

Verbal Public Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.

Telephone and Virtual Comments:

Any member of the public who desires to make a public comment at the City Council meeting by telephone or remote access shall provide at least 24 hours notice (excluding weekends and holidays) prior to the start of the meeting at which the member of the public wants to make a comment, notify the City Clerk or designee in writing or by direct verbal communication of their desire to make a comment. Those notice shall include the member's first and last name, address or place of residence, and the topic or topics the comment will touch upon.

- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

2. Consent Agenda.

Subject :	2.01 AB 25022 - Approve Agenda for January 28, 2025.
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the agenda for January 28, 2025.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 25023 - Approve Council Minutes from January 14, 2025.
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)

Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes
Recommended Action :	Motion to approve the Council Meeting Minutes from January 14, 2025.
Minutes :	View Minutes for Jan 14, 2025 - City Council Meeting - Hybrid (In-Person & Electro

File Attachments

[2025-1-14 Council Meeting Minutes.pdf \(147 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.03 AB 25024 - Appointment Confirmation of Katherine Ferguson to the Historic Preservation Commission.
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Feb 13, 2024
Recommended Action :	Motion to approve the appointment of Katherine Ferguson to the Historic Preservation Commission.

Admin Content

Briefly describe your background and experience:

I have over 30 years working in historic preservation with a Master's and Bachelor's degree in anthropology/archaeology received in 1996 and 2001. I have conducted fieldwork, supervised the repatriation of Native American remains, developed and managed cultural resources programs, taught at the local community college, work throughout the west for the Forest Service, BLM, private sector, and VA conducting archaeological survey, tribal consultation, compliance review, and historic preservation document review. I worked for the Walla Walla VA from 2015 to 2022 as the campus archaeologist, building the cultural resources program, integrating a community outreach program, designing and installing several interpretive panels with history of the campus, a campus self tour map, and teaching at the Walla Walla Community College. I am also a US Army veteran and linguist.

List any special training, skills, or experiences you may have that are pertinent to the Board/Commission to which you are applying:

I am a Registered Professional Archaeologist, certified VA project manager and facility planner.

Discuss your motivation for serving on the Board/Commission to which you are applying:

It is always important to give back to your community in whatever capacity you can. Given my busy life, if this is how I can give back, then I certainly hope the many years of education and experience I bring to the table can help.

State your goals for the City:

To ensure that the appropriate amount of attention is given to historic preservation both for the built environment and below ground resources. Perhaps to create a partnership with the universities bringing various speakers to discuss history or prehistory in the area.

Administrative File Attachments

[CP-BOARD-INTEREST-FORM-Ferguson.pdf \(428 KB\)](#)

Consent

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Subject :	2.04 AB 25025 - Appointment Confirmation of Natalie Smith-Gray to the Historic Preservation Commission.
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Feb 13, 2024
Recommended Action :	Motion to approve the appointment of Natalie Smith-Gray to the Historic Preservation Commission.

Admin Content

Briefly describe your background and experience:

I grew up in the historic town of Independence Oregon. My mother had a love for history and made sure to share that with my sister and I. She would not only take us to see museums locally but also during family vacations. I have always enjoyed learning about various cultures and

believe history should be preserved. As a professor at Walla Walla University, I value the history of this University and I also value education. Preserving our history and sharing it with the community is important to promote cultural awareness.

List any special training, skills, or experiences you may have that are pertinent to the Board/Commission to which you are applying:

As a professor of engineering, I have experience educating the public. Within the last year, I have taken several Social Work Masters level courses at Walla Walla University (WWU). The social skills I have learned in these classes have helped me better connect with my students and colleagues. I am currently taking a Policy Analysis and Advocacy course this quarter, providing me with knowledge and skills that are useful when working with the local government.

Additionally, I am a faculty sponsor for the nonprofit Engineers Without Borders (EWB) WWU Student Chapter. My students are designing and implementing a solar water pump system for Manda Tanzania to provide a community with clean water. To raise funds for this project, we hold an annual fundraising gala which I have been organizing with students for the last 3 years. My involvement with EWB has taught me how to be a leader, mentor, better communicator, and networker.

Discuss your motivation for serving on the Board/Commission to which you are applying:

I would like to become more involved with the city I live in. Our city is rich with history and I would love to help preserve it for current and future generations. I have always had an interest in making and analyzing policies, and this interest only grew stronger when I started taking the Policy Analysis and Advocacy course this quarter. Joining this commission could provide me with the opportunity to utilize and improve my skills working with policies. Another skill in which I would like to develop is grant writing. While I have not written a grant yet, I would like to learn how to do so and being on this Commission will give me a motivational starting point.

State your goals for the City:

One of my major goals for College Place is to educate the public on native plants. Native plants are part of the lands history. Since they are native, they tolerate the environment better than non-native plants requiring less water. If our city could find a plot of land to plant various native plants, perhaps within a park, we could further educate the public about the history of the land College Place is located on.

Another goal I have is to write grants for the Historic Preservation Commission. The money from awarded grants can be applied to the Commissions projects. Perhaps funds could be utilized for educating the public about the history of College Place. The education could be in the form of additional signs around town informing the public about historical sites and covering fees for a booth at the Spring Block Party.

Administrative File Attachments

[Natalie Smith-Gray Interest Form.pdf \(409 KB\)](#)

Consent

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items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.05 AB 25026 - Appointment Confirmation of Nic Ivy to the Planning Commission.
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Feb 13, 2024
Recommended Action :	Motion to approve the appointment of Nic Ivy to the Planning Commission.

Admin Content

Briefly describe your background and experience:

I am an electrical engineer, licensed in Washington. I worked at the Walla Walla District of the US Army Corps of Engineers in design and project management roles for 13 years. Now I work for the HQ Engineering & Construction office in D.C. (remotely from College Place) as a community of practice leader for ~800 electrical engineers and represent Army on electrical topics in the DoD's building code. Studied at Walla Walla University.

My wife and I have seven kids and have lived in the Walla Walla Valley for >17 years. We adopted from foster care. I volunteered with Friends of Children of Walla Walla for 5 years at Prospect Point. My wife operates a vacation rental in the County.

List any special training, skills, or experiences you may have that are pertinent to the Board/Commission to which you are applying:

Licensed engineer, electrical, for power

Project Management skills

Familiar with building codes & construction

Well-connected to community

Discuss your motivation for serving on the Board/Commission to which you are applying:

Understand the City's governance

Contribute to the effective operation of the City

State your goals for the City:

Pedestrian-friendly

Clean

Safe

No pan handling

Administrative File Attachments

[Nic Ivy 1.jpg \(3.074 KB\)](#)

[Nic Ivy 2.jpg \(2.687 KB\)](#)

Consent

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Subject :	2.06 AB 25027 - 2025 Salary Ordinance - Ms. Schmick
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Jan 28, 2025
Budgeted :	Yes

Public Content

Historical Perspective:

Each year in January the salary ordinance is updated to reflect salary changes approved in the budget.

Information for Consideration:

2025 Changes approved in 2025 budget

- Unrepresented employees covered under an employment contract (Except City Administrator) - 2.2% COLA based upon CPI-W (Sept-Sept) per contract
- Unrepresented employees covered under an employment contract (City Administrator Only) - 13% per contract
- Police Sergeants & Police Captain - 4% COLA per contract
- Unrepresented employees not covered under a contract - 5% increase per contract (Exception of City Clerk, increased 6% based new 2025 Salary Exempt Threshold)
- Public Union employees - 5% increase per contract
- Police Union employees - 4% increase per contract
- Firefighter Union employees - 6% increase per contract

- Two new positions approved in the budget have been added; Finance Analyst and IT Manager
- Accounting Clerk I, II and III step increase to next respective step to allow for City discretion on salary range for Finance positions.
- Title Changes to Public Employee Union positions to add the word "Maintenance" and change Police Lieutenant to Police Captain to better align with neighboring agencies.

File Attachments

[2025 Contract Addendum 9-Mike Rizzitiello.pdf \(310 KB\)](#)
[2025 Contract Addendum 4-Rea Culwell.pdf \(488 KB\)](#)
[2025 Contract Addendum 8-Troy Tomaras.pdf \(488 KB\)](#)
[2025 Cost of Living Increases.pdf \(794 KB\)](#)
[Ord_No_25-XXX_Salary_Redlined.pdf \(673 KB\)](#)
[Job_Description_Police_Captain.pdf \(156 KB\)](#)
[Job_Description_IT_Manager_2025.pdf \(732 KB\)](#)
[Ord_No_25-003_Salary_Ordinance.pdf \(651 KB\)](#)
[JobDescription_Finance_Analyst_2025.pdf \(182 KB\)](#)

Consent

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Subject :	2.07 AB 25028 - Excusing the Absence of Council Member Boyle.
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to excuse the absence of Council Member Boyle.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.08 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a
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workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations.

Subject :	3.01 AB 25029 - Countywide Planning Policies (CPPs) Update - Mr. Rickard
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	3. Presentations.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

The Countywide Planning Policies (CPP) have not been thoroughly reviewed since their adoption in 1993 aside from a minor amendment that occurred in 2005.

In February 2023 the City entered into the Intergovernmental Agreement for Cooperative Countywide Planning Policies Update.

Information for Consideration:

The City of College Place in partnership with Walla Walla County and the Cities of Walla Walla, Waitsburg and Prescott, entered into an intergovernmental agreement for cost sharing to hire a consultant to assist in reviewing and revising the Countywide Planning Policies.

The Countywide Planning Policies provide the framework from which the comprehensive plans of each jurisdiction are developed and adopted. The Growth Management Act requires Walla Walla County and incorporated cities within Walla Walla County to update their respective Comprehensive Plans by June 30, 2026. Updating this planning document now, sets the stage for planning for future growth within the City of College Place.

The consulting firm hired to assist in this work is named Facet, (formerly known as DCG /Watershed) in partnership with planning firm Kimley-Horn. A Project Management Team (PMT) was formed consisting of elected officials, and staff from each of these jurisdictions. The PMT with the consultant team has met monthly since January reviewing and updating draft language to the Countywide Planning Policies with input from the consultant team and all jurisdictions. Representatives on the PMT from the City of College Place included Mayor Norma Hernandez, City Administrator Michael Rizzitiello, and Community Development Director Jon Rickard.

The PMT worked together with the consultant staff team to review each chapter and provide suggestions. The bulk of this work took place from January 2024 to August 2024. During the PMT review, public outreach was conducted and the group consulted with other local agencies. All the previous countywide planning policies were evaluated against the current Washington State Growth Management Act GMA as well as current planning practices. This resulted in eliminating chapters/sections that are covered by requirements in the GMA/local Comprehensive Plans, as well as eliminating most items that are not cross-jurisdictional. A new chapter was added to address the GMA requirement for additional coordination with tribal governments, as well as new chapters regarding future amendments and implementation. Space was also added for the future adoption of appendices to the CPPs that are called out as action items, including the adoption of land capacity analysis and population/housing/employment allocation methodologies.

The PMT, which last met on December 18, 2024, voted unanimously to approve delivery of the final draft Countywide Planning Policies to the Walla Walla Board of County Commissioners. On December 23, 2024 the Board of County Commissioners voted unanimously to approve sending the final draft to the respective cities for ratification. The respective Cities must act within 90 days of the BOCC action.

The City of Walla Walla Staff presented the final draft to the City of Walla Walla Planning Commission at its regularly scheduled meeting on January 6, 2025. The Walla Walla Planning Commission affirmatively voted in support of the efforts of the PMT and recommended the final draft be presented to the City Council for ratification. The Walla Walla City Council on January 22, 2025 adopt a resolution ratifying for approval the Updated Countywide Planning Policies, resolving that the Walla Walla City Council approves the Countywide Planning Policies as drafted and supports adoption by the Walla Walla County Board of Commissioners.

The College Place Staff presented the final draft to the City of College Place Planning Commission at its regularly scheduled meeting on January 21, 2025. The College Place Planning Commission affirmatively voted in support of the efforts of the PMT and recommended the final draft be presented to the City Council for ratification.

POLICY ISSUES:

The countywide planning policies provide the framework from which the comprehensive plans of each jurisdiction are developed and adopted. The Growth Management Act requires Walla Walla

County and incorporated cities within Walla Walla County to update their respective Comprehensive Plans by June 30, 2026. Update this planning document now, sets the stage for planning for future growth within the City of Walla Walla.

ALTERNATIVES:

The City Council may choose to disapprove the final draft Countywide Planning Policies but would need to provide a written statement to the Board of County Commissioners why it chose to disapprove. Such action would be contrary to staff's recommendation and would jeopardize the City's compliance with the Growth Management Act and its own update to the Comprehensive Plan.

File Attachments

- [CPPs Final Draft 2024-12-18.pdf \(634 KB\)](#)
- [2025.01.17 CPPs Memo CP JR.pdf \(188 KB\)](#)
- [PC MINUTES SEPT 17 24.pdf \(71 KB\)](#)
- [2025.01.28 CPP overview slides - College Place.pdf \(1.345 KB\)](#)
- [College Place Resolution No. 25-XXX.pdf \(136 KB\)](#)

4. Public Hearings. - None

5. Action Items.

Subject :	5.01 AB 25030 - 2025 Internal & External Committee Assignments - Mayor Hernández
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jan 26, 2021
Fiscal Impact :	No
Recommended Action :	Motion to approve the 2025 internal and external committee assignments.

Public Content

Each year, the Mayor assigns various Council Members and Staff to serve on both external and internal Committees / Boards.

File Attachments

- [2025 Committee Assignments.pdf \(63 KB\)](#)

Subject :	5.02 AB 25031 - Rose Street Ornamental Pedestrian Lights - Mr. McAndrews & Mr. Holden
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.

Access :	Public
Type :	Action
Preferred Date :	Jan 28, 2025
Absolute Date :	Jan 28, 2025
Fiscal Impact :	Yes
Dollar Amount :	\$143,505.02
Budgeted :	Yes
Budget Source :	Sole Source
Recommended Action :	Motion to allow Capital Project Manager to procure 57 Ornamental Pedestrian Lights from our local vendor in the amount of \$143,505.02.

Public Content

Historical Perspective:

Last year as we were doing the Damson/Rose St. Project we were looking at adding the lighting project as an addition to this project. Unfortunately TIB did not fund the project therefore the City and PBS finished the Design and tabled it for 2025. In addition to receiving the funding from TIB we were able to add an additional 15 lights to the project.

Information for Consideration:

The City and PBS are ready to move forward with this project, but, with the long lead time we are facing with electrical components, the City would like to procure these lights ahead of time so when the project goes out to Bid and is Awarded, the lights would be in our possession and we would be keeping the project moving forward and completed in a timely manner.

File Attachments

[Platt Sreetlight Rose st project.pdf \(65 KB\)](#)

[Signed Sole Source 1-22-205.pdf \(613 KB\)](#)

Subject :	5.03 AB 25032 - Amended Ordinance for New Captain Position - Chief Tomaras
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jan 28, 2025
Fiscal Impact :	No
Recommended Action :	Approve Ordinance #25-004 amending the existing ordinance to authorize new Captain position.

Public Content

Historical Perspective:

The City of College Place Police Department has historically had a "Lieutenant" administrative position that was cut several years ago for budget reasons. As the agency has grown, a need to re-establish the administrative position increased. The position will be a "Captain" position in lieu of the "Lieutenant" position to administratively be consistent with peer departments.

Information for Consideration:

File Attachments

[ORDINANCE NO. 25 - 004 Amendment for Captain Position.pdf \(198 KB\)](#)

Subject :	5.04 AB 25033 - Economic Development Flyers for FY 2025 - Mr. Rizzitiello
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jan 28, 2025
Absolute Date :	Jan 28, 2025
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to recommend adoption of Resolution No. 25-003 authorizing FY 2025 City Economic Development Fliers and associated information.

Public Content

Historical Perspective:

Annually city staff update data and other information pertaining to economic development efforts.

Information for Consideration:

The documents have been recommended for Council approval by the Economic Development Commission on January 6th, 2025.

File Attachments

[EconomicDevelopment_2025_Data_MarketingFlier.pdf \(735 KB\)](#)
[EcDev_2025_Data_Downtown_Flier.pdf \(239 KB\)](#)
[EcDev_2025_Data_MeadowbrookandStoneCreek.pdf \(282 KB\)](#)
[EcDev_2025_Data_MyraRdFlier.pdf \(234 KB\)](#)
[Resolution 25-003 FY 2025 Economic Development Fliers.pdf \(147 KB\)](#)

[Daily Traffic Counts City of College Place .png \(941 KB\)](#)
[Daily Traffic Counts College Ave & Downtown.png \(1,871 KB\)](#)
[Daily Traffic Counts Meadowbrook & Stone Creek.png \(1,511 KB\)](#)
[Daily Traffic Counts Myra Road.png \(2,120 KB\)](#)

Subject :	5.05 AB 25034 - Sherwood Trust Letter of Interest for Veteran's Park - Mr. Rizzitiello
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jan 28, 2025
Absolute Date :	Jan 28, 2025
Fiscal Impact :	Yes
Dollar Amount :	\$500,000.00
Budgeted :	Yes
Budget Source :	\$250,000 from State Recreation Conservation Office Youth Athletic Facility Grant; submitted \$500,000 grant to State Recreation Conservation Office Washington Wildlife Recreation Grant Program
Recommended Action :	Motion to adopt Resolution #25-004 which supports Veterans Park Renovation Project and permits City Administrator to submit Letter of Interest to the Sherwood Trust.

Public Content

Historical Perspective:

The Sherwood Trust last awarded the City a Core Grant of \$500,000 back in 2020 to complete the Lions Park Renovation Project. The hope is that they will do the same for Veterans Park.

Information for Consideration:

The project entails renovation of Veterans Park. This park was donated to the City by Hayden Homes back in 2019. It features playground equipment and grass. Given it is the only park serving over 270 homes in a subdivision isolated from the rest of the community, it needs more amenities. The City already has a State Recreation Conservation Office Youth Athletic Facility Grant for \$250,000. The City has also submitted a State Recreation Conservation Office Washington Wildlife Recreation Program Grant for \$500,000 for active recreation areas. The City wants to apply for \$500,000 to the Sherwood Trust to obtain replacement playground equipment with a military theme. The park is currently getting engineered by JUB Engineers. The City is aiming for construction in 2026.

File Attachments

[VeteransPark_Presentation_Reduced.pdf \(2,952 KB\)](#)

[SherwoodTrust_GrantGuidelines.pdf \(88 KB\)](#)

[Resolution No. 25-004 Sherwood Trust Core Grant Resolution of Support .pdf \(154 KB\)](#)

Subject :	5.06 AB 25035 - Public Records Index Maintenance Pursuant to RCW 42.17.070 - Ms. Culwell
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jan 28, 2025
Absolute Date :	Jan 28, 2025
Fiscal Impact :	No
Recommended Action :	Motion to approve Resolution 25-005 declaring maintenance of City-Wide Index and/or Department- specific indexes as unduly burdensome.

Public Content

Historical Perspective:

Washington state Public Records Act requires all cities and other public/governmental agencies to create, maintain and publish an index of certain identifying information about public records unless doing so would be unduly burdensome. If unduly burdensome, the agency must issue and publish an order stating as such. A copy of RCW 42.56.070 is attached.

Information for Consideration:

The City of College Place, in June of 2001, passed Resolution No. 644 declaring the creation and maintenance of a City-wide index of City public records would be unduly burdensome. City Records Officer, responsible for compliance with the Public Records Act brings attention to a trend of claims that RCW 42.56.070 requires not only the governmental agency - e.g. a city, county or the state, but also sub-governmental agencies - e.g. state Department of Commerce, county health department, or city police department - to create, maintain and publish a public records index. After consultation with legal, staff recommends passing a new resolution ordering that creating and maintaining a city-wide ordinance remains and is likely to remain unduly burdensome and also that creating and maintaining department specific index or multiple department combined index would also be unduly burdensome to comply with RCW 42.56.070.

The City has strived to continuously improve records identification and management and has consistently facilitated public access to records. Staff is satisfied to create and maintain any index at this time is not possible with current staffing levels and revenue and that this is unlikely to change in the near future.

Staff recommends passing the Resolution

File Attachments

[644 - 6-11-01 - Directing all Indexes for City be made Available to Public.pdf \(76 KB\)](#)

[RCW 42.56.070 Documents and indexes to be made publicStatement of costs_.pdf \(239 KB\)](#)
[Resolution 25-005 Indexes Unduly Burdensome.pdf \(162 KB\)](#)

Subject :	5.07 AB 25036 - Countywide Planning Policies (CPPs) Update - Mr. Rickard
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jan 28, 2025
Absolute Date :	Feb 11, 2025
Fiscal Impact :	No
Recommended Action :	Motion to approve Resolution No. 25-006 ratifying proposed updates to the Countywide Planning Policies and supports adoption of the 2024 updates to the Walla Walla Countywide Planning Policies by the Board of Commissioners for Walla Walla County.

Public Content

Historical Perspective:

The Countywide Planning Policies (CPP) have not been thoroughly reviewed since their adoption in 1993 aside from a minor amendment that occurred in 2005.

In February 2023 the City entered into the Intergovernmental Agreement for Cooperative Countywide Planning Policies Update.

Information for Consideration:

The City of College Place in partnership with Walla Walla County and the Cities of Walla Walla, Waitsburg and Prescott, entered into an intergovernmental agreement for cost sharing to hire a consultant to assist in reviewing and revising the Countywide Planning Policies.

The Countywide Planning Policies provide the framework from which the comprehensive plans of each jurisdiction are developed and adopted. The Growth Management Act requires Walla Walla County and incorporated cities within Walla Walla County to update their respective Comprehensive Plans by June 30, 2026. Updating this planning document now, sets the stage for planning for future growth within the City of College Place.

The consulting firm hired to assist in this work is named Facet, (formerly known as DCG /Watershed) in partnership with planning firm Kimley-Horn. A Project Management Team (PMT) was formed consisting of elected officials, and staff from each of these jurisdictions. The PMT with the consultant team has met monthly since January reviewing and updating draft language to the Countywide Planning Policies with input from the consultant team and all jurisdictions. Representatives on the PMT from the City of College Place included Mayor Norma Hernandez, City Administrator Michael Rizzitiello, and Community Development Director Jon Rickard.

The PMT worked together with the consultant staff team to review each chapter and provide suggestions. The bulk of this work took place from January 2024 to August 2024. During the PMT review, public outreach was conducted and the group consulted with other local agencies. All the previous countywide planning policies were evaluated against the current Washington State Growth Management Act GMA as well as current planning practices. This resulted in eliminating chapters/sections that are covered by requirements in the GMA/local Comprehensive Plans, as well as eliminating most items that are not cross-jurisdictional. A new chapter was added to address the GMA requirement for additional coordination with tribal governments, as well as new chapters regarding future amendments and implementation. Space was also added for the future adoption of appendices to the CPPs that are called out as action items, including the adoption of land capacity analysis and population/housing/employment allocation methodologies.

The PMT, which last met on December 18, 2024, voted unanimously to approve delivery of the final draft Countywide Planning Policies to the Walla Walla Board of County Commissioners. On December 23, 2024 the Board of County Commissioners voted unanimously to approve sending the final draft to the respective cities for ratification. The respective Cities must act within 90 days of the BOCC action.

The City of Walla Walla Staff presented the final draft to the City of Walla Walla Planning Commission at its regularly scheduled meeting on January 6, 2025. The Walla Walla Planning Commission affirmatively voted in support of the efforts of the PMT and recommended the final draft be presented to the City Council for ratification. The Walla Walla City Council on January 22, 2025 adopt a resolution ratifying for approval the Updated Countywide Planning Policies, resolving that the Walla Walla City Council approves the Countywide Planning Policies as drafted and supports adoption by the Walla Walla County Board of Commissioners.

The College Place Staff presented the final draft to the City of College Place Planning Commission at its regularly scheduled meeting on January 21, 2025. The College Place Planning Commission affirmatively voted in support of the efforts of the PMT and recommended the final draft be presented to the City Council for ratification.

POLICY ISSUES:

The countywide planning policies provide the framework from which the comprehensive plans of each jurisdiction are developed and adopted. The Growth Management Act requires Walla Walla County and incorporated cities within Walla Walla County to update their respective Comprehensive Plans by June 30, 2026. Update this planning document now, sets the stage for planning for future growth within the City of Walla Walla.

ALTERNATIVES:

The City Council may choose to disapprove the final draft Countywide Planning Policies but would need to provide a written statement to the Board of County Commissioners why it chose to disapprove. Such action would be contrary to staff's recommendation and would jeopardize the City's compliance with the Growth Management Act and its own update to the Comprehensive Plan.

File Attachments

[CPPs Final Draft 2024-12-18.pdf \(634 KB\)](#)
[2025.01.17 CPPs Memo CP JR.pdf \(188 KB\)](#)
[PC MINUTES SEPT 17 24.pdf \(71 KB\)](#)

[2025.01.28 CPP overview slides - College Place.pdf \(1,345 KB\)](#)

[Resolution No. 25-006 Countywide Planning Polies \(CPPs\) Update.pdf \(285 KB\)](#)

Subject :	5.08 AB 25037 - Violette Property Purchase & Sale Agreement - Ms. Culwell
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jan 28, 2025
Absolute Date :	Jan 28, 2025
Fiscal Impact :	Yes
Dollar Amount :	\$300,000.00
Budgeted :	Yes
Budget Source :	TIF Bond
Recommended Action :	Motion to Approve Resolution No. 25-007, A Resolution by the City Council of the City of College Place, Washington Regarding authorizing City Administrator to Execute Necessary Documents to Purchase and Acquire Real Property for the Purchase Price of \$300,000.00 for the Purpose of Development of a Public Parking Facility.

Public Content

Historical Perspective:

In May 2023, City Council voted to create the Stone Creek-Downtown Tax Increment Financing (TIF) District to pay for the land acquisition, engineering, and development of two public parking facilities along the College Avenue corridor, based upon the TIF Project Analysis prepared by the City's consultant and staff and leadership input.

Information for Consideration:

Recently, Council provided guidance to staff to negotiate the purchase price and conditions to acquire real property located at 628 S College Ave (parcel number 23-07-35-60-2426) to fulfill its obligations pursuant to its TIF District ordinance of land acquisition, engineering, and development of public parking.

Staff has communicated with Mr. Violette (note the property is jointly owned by Mr. Violette and Judith J Violette (spouse) who has agreed to sell. Generally, in addition to the agreed purchase price of \$300,000.00, the City has agreed to pay reasonable and usual closing costs, (title company services, property recording fees etc.)

Staff recommends passing the Resolution.

File Attachments

[RESOLUTION 25-007 Purchase of Real Property 628 S College Ave - TIF Parking Lot Development.pdf \(163 KB\)](#)

[Exhibit A - Violette Property PSA.pdf \(530 KB\)](#)

Subject :	5.09 AB 25038 - Lions Park Improvements - Mr. Rickard
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jan 28, 2025
Absolute Date :	Jan 28, 2025
Dollar Amount :	\$358,000.00
Recommended Action :	Motion to increase the Lions Park Improvement Project contingency amount by \$358,000.00 for a total construction dollar amount not to exceed \$6,358,000.00.

Public Content

Historical Perspective:

Nelson Construction, Corp was awarded the Lions Park Improvement Project in the amount of \$5,779,913.88 with a contingency amount of \$220,086.12 for a total approved construction budget of \$6,000,000.00.

Information for Consideration:

The original contingency amount was proposed at 5%. Staff generally requests a 10% contingency on a typical public works project but in this instance staff was optimistic that there would be minimal change orders and unforeseen expenses. To date, Change Order No. 6 puts the total contract price at \$5,945,457.

Approved change orders consist of temporary construction fencing, six additional tree removal, stormwater manhole casting, refeed power to movie night, relocate circuits from community center, additional trench excavation for relocated conduits, additional CMU block for maintenance building, additional tree removal, electrical service conduit size increase, revised fishing platform to meet ADA requirements, vegetation removal from creek channel beyond clearing limits, vegetation removal from riparian protection area, 12" water main line valves at Larch Ave & 8th St, & Building Access Control conduit.

Expected change orders consist of but not limited to additional pond excavation, change from asphalt to concrete cement pathways and increasing the width from 6' to 10', change from aluminum guard to steel at Larch creek crossing, additional landscaping & irrigation system in Riparian Protection area, unsuitable soil, additional tree removal on hillside, additional farmers market outlets, & Building Access Control equipment.

Subject :	5.10 AB 25038 - Anderson Perry Contract Amendment No. 5 - Lions Park Improvements - Mr. Rickard & Mr. Hansen
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jan 28, 2025
Fiscal Impact :	Yes
Dollar Amount :	\$229,000.00
Budgeted :	Yes
Budget Source :	Reet 2 Fund
Recommended Action :	Motion to authorize the City Administrator to sign Amendment No. 5 to the Agreement for Professional Services with Anderson Perry & Associates.

Public Content

Historical Perspective:

Anderson Perry & Associates is the design firm for the Lions Park Project and has been contracted with for construction administration, including additional project representative time, representative time, survey staking, and material testing for hardsurfaces and proposed buildings.

Information for Consideration:

The following list of items have changed since Amendment No. 4 was prepared, resulting in the need for additional services:

The Contractors project schedule has changed based on several factors including additional work or revisions added to the project during construction and challenges related to paving. It is anticipated that construction will continue through April of 2025.

In general, the work elements will involve the following key components and deliverables:

Additional On-Site Construction Observation
Additional Construction Administration
Survey Staking

As stated above, the Consultant will provide construction management and administration services for an additional 60 working days, due to the increased length of the project. The Consultant will act

as the Owner's representative as provided in the Professional Services Agreement. Construction management and administration duties will include the following:

1. Attend the preconstruction conference and provide meeting minutes.
2. Coordinate and provide oversight for all on-site observation services.
3. Receive, review, maintain, and approve all material submittals. Copies of all submittal correspondence will be provided to the Owner.
4. Receive, review, and determine the acceptability of any and all schedules provided by the Contractor including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
5. Review and process Change Orders.
6. Review the Contractor's proposed Monthly Pay Estimates and provide the Monthly Pay Estimates to the Owner for review and approval.
7. Schedule and attend on-site construction meetings and provide meeting minutes.

File Attachments

[Amendment No. 5_CP_LionsParkImp_663-147.pdf \(726 KB\)](#)

Subject :	5.11 AB 25039 - Indigent Defense Services - Proposed Contract with Ponti Law, LLC - Ms. Culwell
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	5. Action Items.
Access :	Public
Type :	Action
Preferred Date :	Jan 28, 2025
Absolute Date :	Jan 28, 2025
Recommended Action :	Motion to grant authority to Mayor to execute Contract for Indigent Criminal Defense Services with Ponti Law, LLC

Public Content

Historical Perspective:

College Place is required by law to provide indigent criminal defense services in all misdemeanor crimes charged by the City. Cortez Law Offices and then attorney Rebecca Lemons (Lemons Law) provided such services to the City. Ms. Lemons recently notified the City that she had decided not to renew the agreement with the City.

Information for Consideration:

City staff reached out to attorney Alex Biel who had previously notified the City of his interest in serving as an indigent defense attorney for the City, to inquire of his continued interest. Mr. Biel has joined Bryan Ponti who is currently under contract with the City to perform indigent defense

services for cases which Ms. Lemons had a conflict, and Mr. Ponti, Mr. Biel and City staff have agreed to present the proposed agreement to hire Ponti Law to perform the services.

All figures are for up to 250 cases per year.

1 year proposal: \$550/case per year

\$137,500 per year

3 year proposal: 2025 - same as 1 year

2026 - \$569 per case

\$142,250 per year

2027 - \$588 per case

- \$147,00 per year

Staff recommends engaging Ponti Law to provide indigent defense services.

File Attachments

[College Place_Contract for Indigent Defense Services 2025 \(3 year\).pdf \(140 KB\)](#)

6. Administrative Reports. - None

7. Informational Reports.

Subject :	7.01 CPPD Monthly Report
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	7. Informational Reports.
Access :	Public
Type :	Information

File Attachments

[Daily Incident Log 12 2024.pdf \(3,904 KB\)](#)
[December 2024 Officer Activity.pdf \(134 KB\)](#)
[Incident Activity Report 12 2024.pdf \(3,010 KB\)](#)
[2024.12 Permit Statistics.pdf \(14 KB\)](#)
[2024.12 Walla Walla Permit List.pdf \(21 KB\)](#)

Subject :	7.02 Community Development Reports
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	7. Informational Reports.
Access :	Public
Type :	Information

File Attachments

- [12-2024 Permit Report CP Year to Date.pdf \(339 KB\)](#)
- [2024.12 Inspection Count -Hall.pdf \(114 KB\)](#)
- [2024.12 Inspection Count -Hoffer IC.pdf \(32 KB\)](#)

Subject :	7.03 MRSC Guidance on Running for Local Elected Office
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	7. Informational Reports.
Access :	Public
Type :	Information

Public Content

This page provides an overview of the process for seeking local elected office in Washington State, including required qualifications, the filing process, primary and general elections, financial disclosures, political advertisements, and more.

It is part of MRSC's series on[Local Elections](#).

View this page at:<https://mrsc.org/explore-topics/elections/seeking-office/running-for-office>

8. Executive Session.

Subject :	8.01 AB 25040 - Real Estate Acquisition - Executive Session pursuant to RCW 42.30.110(1)(b) & (c)
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	8. Executive Session.
Access :	Public
Type :	Discussion

Public Content

Council will adjourn to Executive Session to consider the selection of a site or the acquisition of real estate by the City pursuant to RCW 42.320.110(b)
RCW 42.30.110(b) can be viewed here:<https://app.leg.wa.gov/rcw/default.aspx?cite=42.30.110>

Historical Perspective:

Information for Consideration:

Executive Content

9. Closing Items.

Subject :	9.01 Good of the Order?
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	9. Closing Items.
Access :	Public
Type :	Discussion, Information
Subject :	9.02 Conclusion - Motion to Conclude the Meeting.
Meeting :	Jan 28, 2025 - City Council Meeting - Hybrid (In-Person & Electronic)
Category :	9. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to conclude the meeting.

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, January 14, 2025)*Generated by Maryelizabeth Garcia on Friday, January 10, 2025***1. Opening Items.**Procedural: 1.01 Call To Order**Mayor Hernández called the meeting to order at 7:00 PM.**[Save](#)Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Paul Jessup; Michael Cleveland; Tito Espinoza; Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle

Staff- City Administrator, Mike Rizzitiello; Finance Director, Brian Carleton; City Attorney, Rea Culwell; Public Works Director, Robert McAndrews; City Clerk, Maryelizabeth E. Garcia;

Also Present - Zach Ratkai, Angie Peters

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Pledge of AllegianceInformation: 1.04 Public Comment - None.**2. Consent Agenda.**Action (Consent): 2.01 AB 25001 - Approve Agenda for January 14, 2025.Action (Consent), Minutes: 2.02 AB 25002 - Approve Council Minutes from December 10, 2024.Action (Consent), Minutes: 2.03 AB 25003 - Approve Council Workshop Minutes from January 7, 2025.Action (Consent): 2.04 AB 25004 - Rescheduling of November 11, 2025 Council Meeting.Action (Consent): 2.05 AB 25005 - Cancellation of June 3 Council Workshop.Action (Consent): 2.06 AB 25006 - 2025 Council and Commission Schedules.Action (Consent): 2.07 AB 25007 - 2025 Confirmation of Re-appointments to Boards and Commissions.Action (Consent): 2.08 AB 25008 - Appointment Confirmation of Michael Laizure to the Lodging Tax Advisory Commission.Action (Consent): 2.09 AB 25009 - Appointment Confirmation of Victor Valerio to the Planning Commission.Action (Consent): 2.10 AB 25010 - Appointment Confirmation of Brandon Stepper to the Planning Commission.Action (Consent): 2.11 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Mayor Hernández thanked all volunteers for their admirable service.

Council Member Peterson made a motion to approve the Consent Agenda. Second by Member Boyle and the motion passed 7-0.**3. Presentations.**Information: 3.01 AB 25011 - Martin Luther King Jr Day Proclamation - Mayor Hernández

Mayor Hernández delivered the annual Martin Luther King Jr Day Proclamation to Council and encouraged all residents to reflect on Dr. King's teachings and seek to put them into action through service to our community.

4. Public Hearings - None.Procedural: 4.01 Procedure for Public Testimony- None.

5. Action Items.

Action: 5.01 AB 25012 - Adoption of FY 2025 to 2035 Strategic Plan - Mr. Rizzitiello

Mr. Rizzitiello described the process the Council and community went through to arrive at the 5 priority areas that will inform the next ten years of City progress and work. Mr. Rizzitiello reviewed with Council the final Strategic Plan completed by Sageland Strategic and presented at the 1/7/2025 Council Workshop.

Council Member Jessup made a motion to adopt Ordinance 25-001 which adopts the FY 2025 to 2035 Strategic Plan and permits this document to replace the hyperlinked plan in CPMC 2.10.10. Second by Member Cleveland and the motion passed 7-0.

Action: 5.02 AB 25013 - Contract Amendment for Post Office Crosswalk Engineering - Mr. McAndrews

Mr. McAndrews informed the Council of a delay to the Post Office Crosswalk Engineering Project after the City was made aware that aspects of the WSDOT funding needed additional review and approval before funding could be obligated and eligible for reimbursement as well as changes to and challenges with the project. Mr. McAndrews predicted the project will be complete by third week of January. Mr. Rizzitiello described efforts the City is taking to mitigate similar issues in the future. Mayor Hernández commended the Public Works department for their diligence and the improved safety of the street with the addition of the crosswalk.

Discussion ensued.

Council Member Espinoza made a motion to authorize the Public Works Director or designee to sign Authorization for Contract Amendment increasing the authorized fee for the Post Office Crosswalk Project by \$30,4000 bringing the new total to \$69,030. Second by Member Boyle and the motion passed 7-0.

Action: 5.03 AB 25014 - Resolution to Accept State Department of Health Consolidation Feasibility Study Grant - Mr. Rizzitiello

Mr. Rizzitiello informed the Council of the City being awarded a Consolidation Feasibility Study Grant which will determine potential solutions to consolidating multiple irrigation districts within the City. Mr. Rizzitiello described the challenges with private roads and private utilities, and noted that the Villages of Garrison Creek were not built to City standards. Mr. McAndrews reassured Council that future phases will be built to code.

Discussion ensued.

Council Member Cleveland made a motion to accept Resolution 25-001 which permits the City Administrator to sign State Department of Health Contract #GVL30999-0 Consolidation Feasibility Study. Second by Member Espinoza and the motion passed 7-0.

Action: 5.04 AB 25015 - Resolution to Award Architectural Design Agreement to Design West Architects for Lions Park Community Center Replacement Structure. - Mr. Rizzitiello

Mr. Rizzitiello reviewed with Council the previously presented Architectural Design Agreement with Design West. Mr. Rizzitiello stated the County was the first investor in the project and reviewed project scope, concept, funding, and timeline. Council Member Cleveland requested the City investigate storage. Mr. Rizzitiello agreed but indicated the high water table at Lions Park will likely make having a basement in that structure impossible.

Discussion ensued.

Council Member Peterson made a motion to accept Resolution 25-002 which permits the City Administrator to sign agreement with Design West Architects for Architectural Design Services for the replacement Lions park Community Center Building. Second by Member Boyle and the motion passed 7-0.

Action: 5.05 AB 25016 - Blue Mountain Humane Society Contract - Mr. Rizzitiello

Mr. Rizzitiello presented to Council the proposed 2025 Blue Mountain Humane Society Contract and specified changes made to the contract since the 1/7/2025 Council Workshop including requesting an annual contract update as opposed to allowing another seven years until the next update. Mayor Hernández reinforced the work and

necessity of the City's partnership with BMHS. Council Member Williams requested the City explore emergency management procedures with BMHS.

Discussion ensued.

Council Member Boyle made a motion to authorize the City Administrator to sign the 2025 contract with the Blue Mountain Humane Society for a one-year term. Second by Member Peterson and the motion passed 7-0.

Action: 5.06 AB 25017 - Blue Mountain Action Council Low-Income Discount Program Screening - Mr. Carleton
Mr. Carleton informed the Council of changes to the Low-Income Discount Program Screening with Blue Mountain Action Council since the 1/7/2025 Council Workshop. Mr. Carleton described how the City handling the sensitive information will incur more cost for the City. Mr. Rizzitiello agreed to follow up with BMAC at the end of the year for data on the success of the program. Mayor Hernández commended BMAC for their efforts and service, and requested a representative from both BMAC and Blue Mountain Humane Society be present for the follow up conversation and contract.

Discussion ensued.

Council Member Cleveland made a motion to authorize the City Administrator to sign the BMAC contract for 2025. Second by Member Schermann and the motion passed 7-0.

Action: 5.07 AB 25018 - Utility Discount Code - Mr. Carleton
Mr. Carleton expressed the City's desire to increase program participation from 125% of the poverty line to 150%, thereby allowing more households to be eligible for the program. Mr. Carleton identified that social media and the newsletter will be the primary modes of communication with the public and will encourage households that are falling behind on their utility bills to apply for the program.

Discussion ensued.

Council Member Cleveland made a motion to approve Ordinance 25-002 updating the Utility Discount Program. Second by Member Peterson and the motion passed 7-0.

6. Administrative Reports.

Information: 6.01 AB 25019 - Economic Development Flyers for FY 2025 - Mr. Rizzitiello
Mr. Rizzitiello presented four Economic Development Data Marketing flyers to the Commission which, if approved by Council, will be distributed to desirable businesses at upcoming conferences. The flyers highlighted College Place as a whole, the Downtown District, the Meadowbrook and Stone Creek District, and the Myra Road District. Mr. Rizzitiello described projects that are predicted to be impacted by state funding.

Discussion Ensued.

Information: 6.02 AB 25020 - Resolution of Support for Records Index Relating to Departments - Ms. Culwell
Ms. Culwell informed the Council of the City's efforts to mitigate risk through legislation declaring the creation of any and all indexes to be unduly burdensome.

Discussion Ensued.

Information: 6.04 AB 25021 - Indigent Defense Service - Proposed Contract with Ponti Law, LLC - Ms. Culwell

Ms. Culwell informed the Council that Lemons Law was contracted to provide indigent criminal defense services to the City and has decided not to renew the agreement. Mr. Rizzitiello contacted Ponti Law who delivered a proposal. Ms. Culwell stated that information since the agenda item was created which will be reviewed and presented to Council at the next Council meeting. Council Member Williams requested the City explore other legal help such as paralegals and new law students.

Discussion Ensued.

7. Informational Reports - Mayor Hernández informed the Council of upcoming Association of Washington Cities trainings the Council Members are eligible for and encouraged Council to go to trainings if possible.

8. Executive Session - None.**9. Closing Items.**Discussion, Information: 9.01 Good of the Order?

Council Member Jessup commended Mayor Hernández for connecting with school systems and attending College Place Public School's math symposium.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Boyle made a motion to conclude the meeting at 8:31 PM. Second by Member Cleveland and with no objection, the meeting concluded.

Approved:

Norma L. Hernández – Mayor

Attest:

Maryelizabeth E. Garcia – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred January 14, 2025. Further detail may be obtained by reviewing the actual audio recording made during this session.



CITY OF COLLEGE PLACE

OFFICE OF THE MAYOR

625 South College Avenue
College Place, WA 99324
509-529-1200

January 29, 2025

Katherine Ferguson
835 SE Sentry Drive
College Place, WA 99324

Ms. Ferguson,

The College Place City Council confirmed your reappointment to the Historic Preservation Commission at their regular meeting on Tuesday, January 28, 2025. You have been appointed to again serve in Position 3, term beginning immediately and expiring on December 31, 2028.

The Historic Preservation Commission meets on the third Thursday of each month at 4:00 PM, and the next scheduled meeting is February 20, 2025 at 4:00 PM. All meetings are Hybrid, both in-person at College Place City Hall located at 625 S. College Ave, College Place, WA, 99324 and via Zoom videoconferencing platform. The agenda materials will be provided electronically using Board Docs. You will receive an email before each meeting with a link to the packet materials, and a Zoom link.

The meetings of this Board are subject to the Open Public Meetings Act, and all those appointed to it are required to receive training within 90 days of appointment and every four years thereafter. Attached to this letter is a tutorial wizard on how to take the required training. After you complete the training, email the City Clerk at mgarcia@cpwa.us to complete the certification process.

Thank you for your willingness to continue serving your community.

Sincerely,

Norma Hernández, Mayor

Cc: City Clerk



CITY OF COLLEGE PLACE

OFFICE OF THE MAYOR

625 South College Avenue
College Place, WA 99324
509-529-1200

January 29, 2025

Natalie Smith-Gray
15 NE Ash Avenue
College Place, WA 99324

Dr. Smith-Gray,

The College Place City Council confirmed your reappointment to the Historic Preservation Commission at their regular meeting on Tuesday, January 28, 2025. You have been appointed to again serve in Position 5, term beginning immediately and expiring on December 31, 2028.

The Historic Preservation Commission meets on the third Thursday of each month at 4:00 PM, and the next scheduled meeting is February 20, 2025 at 4:00 PM. All meetings are Hybrid, both in-person at College Place City Hall located at 625 S. College Ave, College Place, WA, 99324 and via Zoom videoconferencing platform. The agenda materials will be provided electronically using Board Docs. You will receive an email before each meeting with a link to the packet materials, and a Zoom link.

The meetings of this Board are subject to the Open Public Meetings Act, and all those appointed to it are required to receive training within 90 days of appointment and every four years thereafter. Attached to this letter is a tutorial wizard on how to take the required training. After you complete the training, email the City Clerk at mgarcia@cpwa.us to complete the certification process.

Thank you for your willingness to continue serving your community.

Sincerely,

Norma Hernández, Mayor

Cc: City Clerk



CITY OF COLLEGE PLACE

OFFICE OF THE MAYOR

625 South College Avenue
College Place, WA 99324
509-529-1200

January 29, 2025

Nic Ivy
1033 Brickner Road
College Place, WA, 99324

Dear Mr. Ivy,

The City of College Place Council confirmed your appointment to the Planning Commission at their regular meeting on Tuesday, January 28, 2025. You have been appointed to serve in Position 1, term beginning immediately and expiring on December 31, 2027. We want to thank you for your willingness to serve our community.

The Planning Commission meets monthly on the third Tuesday at 7 PM. All meetings are Hybrid, both in-person at College Place City Hall located at 625 S. College Ave, College Place, WA, 99324 and via Zoom video conferencing platform. The agenda materials will be provided electronically using Board Docs. You will receive an email before a meeting with a link to the packet materials, and a Zoom link. The meetings of this commission are subject to the Open Public Meetings Act and all those appointed to it are required to receive training within 90 days of appointment and every four years thereafter.

Attached to this letter is a tutorial wizard on how to locate and take the required training. In addition, a fillable certificate is included for you to document the training once completed. After you fill out the certificate, please save it with a name that includes your name so that it is identified prior to sending it in to the Clerk at clerk@cpwa.us.

Sincerely,

Norma Hernández, Mayor
Attachments
CC: City Clerk

**CITY OF COLLEGE PLACE
CITY ADMINISTRATOR EMPLOYMENT AGREEMENT
MODIFICATION NO. 9**

THIS AGREEMENT MODIFICATION is made and entered into by and between the CITY OF COLLEGE PLACE, a municipal corporation, duly organized under the laws of the State of Washington, by and through its duly authorized representative, hereinafter referred to as "CITY", and Michael Rizzitiello, hereinafter referred to as "EMPLOYEE."

As authorized in Section 12 of the original agreement with an effective date of October 2016; changes to the Employment Agreement shall be as follows:

SECTION 3. SALARY - Paragraph B Shall read:

- B. Effective January 1, 2025, the base salary will be established by Ordinance and shall be \$14,417 per month.

All other terms of the agreement remain intact and effect with modifications allowed as noted in Section 12 of the original agreement.

The CITY OF COLLEGE PLACE, WASHINGTON, has caused this Agreement to be signed and executed on its behalf by its Mayor and duly attested by the City Clerk, and the form approved by the City Attorney after discussion with and approval of the EMPLOYEE; and the EMPLOYEE has signed and executed this agreement, both in duplicate this 28th day of January 2025.

CITY OF COLLEGE PLACE

EMPLOYEE

Attest:

Attest:

Mayor

Employee

Approved as to form:

Attest:

City Attorney

City Clerk

**CITY OF COLLEGE PLACE
CITY ATTORNEY EMPLOYMENT AGREEMENT
MODIFICATION NO. 4**

THIS AGREEMENT MODIFICATION is made and entered into by and between the CITY OF COLLEGE PLACE, a municipal corporation, duly organized under the laws of the State of Washington, by and through its duly authorized representative, hereinafter referred to as "CITY", and REA CULWELL, hereinafter referred to as "EMPLOYEE."

As authorized in Section 13 of the original agreement with an effective date of May 25, 2021; changes to the Employment Agreement shall be as follows:

SECTION 3. SALARY - Paragraph B Shall read:

- B. Effective January 1, 2025, the base salary will be established by Ordinance and shall be \$11,678 per month.

All other terms of the agreement remain intact and effect with modifications allowed as noted in Section 13 of the original agreement.

The CITY OF COLLEGE PLACE, WASHINGTON, has caused this Agreement to be signed and executed on its behalf by its Mayor and duly attested by the City Clerk, and the form approved by the City Attorney after discussion with and approval of the EMPLOYEE; and the EMPLOYEE has signed and executed this agreement, both in duplicate this 28th day of January 2025.

CITY OF COLLEGE PLACE

EMPLOYEE

Attest:

Attest:

Mayor

Employee

Approved as to form:

Attest:

City Attorney

City Clerk

**CITY OF COLLEGE PLACE
POLICE CHIEF EMPLOYMENT AGREEMENT
MODIFICATION NO. 8**

THIS AGREEMENT MODIFICATION is made and entered into by and between the CITY OF COLLEGE PLACE, a municipal corporation, duly organized under the laws of the State of Washington, by and through its duly authorized representative, hereinafter referred to as "CITY", and TROY TOMARAS, hereinafter referred to as "EMPLOYEE."

As authorized in Section 13 of the original agreement with an effective date of January 23, 2017; changes to the Employment Agreement shall be as follows:

SECTION 3. SALARY - Paragraph B Shall read:

- B. Effective January 1, 2025, the base salary will be established by Ordinance and shall be \$11,688 per month.

All other terms of the agreement remain intact and effect with modifications allowed as noted in Section 13 of the original agreement.

The CITY OF COLLEGE PLACE, WASHINGTON, has caused this Agreement to be signed and executed on its behalf by its Mayor and duly attested by the City Clerk, and the form approved by the City Attorney after discussion with and approval of the EMPLOYEE; and the EMPLOYEE has signed and executed this agreement, both in duplicate this 28th day of January 2025.

CITY OF COLLEGE PLACE

EMPLOYEE

Attest:

Attest:

Mayor

Employee

Approved as to form:

Attest:

City Attorney

City Clerk

2025 Cost of Living Increases

Contract Employees – 2.2%

Exception - City Administrator contract compensation of \$173,000 per year.

C. In addition, each year of this contract in the month of January, CITY agrees to increase EMPLOYEE's salary by the U. S. all-cities CPI-W (Sept.- Sept.).

CONSUMER PRICE INDEX FOR URBAN WAGE EARNERS AND CLERICAL WORKERS (CPI-W)
(not seasonally adjusted)

ALL ITEMS (1967=100)	U.S. City Average											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Consumer Price Index												
2014	685.220	687.695	692.725	695.356	697.657	699.107	698.580	697.105	697.521	694.717	689.720	684.828
2015	680.018	683.374	688.243	689.626	693.763	696.431	696.436	695.127	693.025	692.167	690.227	687.456
2016	688.259	687.995	691.681	695.341	698.314	700.855	699.312	699.708	701.467	702.172	700.634	701.154
2017	705.517	707.371	707.906	710.215	710.744	711.352	710.766	713.243	717.684	716.594	716.871	716.454
2018	720.604	723.788	725.202	728.609	732.074	733.343	733.221	733.760	734.441	735.850	732.561	729.142
2019	730.176	733.407	738.024	742.683	744.288	743.920	745.376	745.009	745.422	747.336	746.592	746.021
2020	748.729	750.436	748.770	743.230	743.247	747.813	752.527	755.387	756.600	756.813	756.071	756.828
2021	760.447	765.056	771.287	778.147	785.221	793.560	797.661	799.443	801.524	808.869	813.309	815.937
2022	823.000	830.885	843.495	847.663	857.929	871.393	870.432	868.673	869.344	872.767	871.254	866.953
2023	874.441	878.883	881.755	886.847	888.788	891.803	893.309	898.229	900.332	899.779	897.253	895.777
2024	900.166	906.369	912.977	916.874	917.924	917.600	918.931	919.343	920.555			
Percent change from 12 months ago												
2014	1.6	1.0	1.4	2.0	2.1	2.0	1.9	1.6	1.6	1.5	1.1	0.3
2015	-0.8	-0.6	-0.6	-0.8	-0.6	-0.4	-0.3	-0.3	-0.6	-0.4	0.1	0.4
2016	1.2	0.7	0.5	0.8	0.7	0.6	0.4	0.7	1.2	1.4	1.5	2.0
2017	2.5	2.8	2.3	2.1	1.8	1.5	1.6	1.9	2.3	2.1	2.3	2.2
2018	2.1	2.3	2.4	2.6	3.0	3.1	3.2	2.9	2.3	2.7	2.2	1.8
2019	1.3	1.3	1.8	1.9	1.7	1.4	1.7	1.5	1.5	1.6	1.9	2.3
2020	2.5	2.3	1.5	0.1	-0.1	0.5	1.0	1.4	1.5	1.3	1.3	1.4
2021	1.6	1.9	3.0	4.7	5.6	6.1	6.0	5.8	5.9	6.9	7.6	7.8
2022	8.2	8.6	9.4	8.9	9.3	9.8	9.1	8.7	8.5	7.9	7.1	6.3
2023	6.3	5.8	4.5	4.6	3.6	2.3	2.6	3.4	3.6	3.1	3.0	3.3
2024	2.9	3.1	3.5	3.4	3.3	2.9	2.9	2.4	2.2			

Public Employees Union – 5%

Effective January 1, 2025 per Union CBA.

ARTICLE 16 SALARIES AND WAGES

See Appendix "A"

1-1-2025 – 5%

1-1-2026 – 4%

1-1-2027 – 4%

Unrepresented Exempt and Non-exempt Employees – 5%

Matched Public Employees Union

Police Union – 4%

ARTICLE 12 – COMPENSATION

12.1 Wage Rates:

Effective January 1, 2023: Wages to be increased by 5%.

Effective January 1, 2024: Wages to be increased by 5%.

Effective January 1, 2025: Wages to be increased by 4%.

Fire Union – 6%

ARTICLE 17 – WAGES & PAY ARRANGEMENTS

17.1 The types of employment and wages for all employees covered by this Agreement shall be listed in Appendix" A", attached hereto and by this reference incorporated herein.

17.2 January 1st, 2024 – 6% ATB.

January 1st, 2025 – 6% ATB.

January 1st, 2026 – 5% ATB.

City of College Place, Washington
ORDINANCE NO. ~~24-XXX~~25-XXX

AN ORDINANCE REPEALING ORDINANCE NO. 24-008 AND ADOPTING SALARIES AND COMPENSATION FOR THE MAYOR, CITY COUNCIL, APPOINTED OFFICERS, AND EMPLOYEES OF THE CITY OF COLLEGE PLACE AND FIXING THE EFFECTIVE DATE THEREOF.

BE IT ORDAINED by the City Council of the City of College Place, Washington, that;

Section 1. The salaries and wages of the various appointive officers and employees are fixed as set out in this ordinance. The salaries and wages as set out herein shall be effective from and after ~~August 1, 2024~~January 1, 2025, for all officers and employees. These salaries shall remain in effect until changed by the City Council by a duly enacted ordinance. All salaries and wages are stated at the rate per month except where otherwise indicated. Unless otherwise shown, the positions have been approved with a five-step salary scale.

Position Title	Salary Range				
TITLE	STEP 1	STEP II	STEP III	STEP IV	STEP V
Section 2. NON-UNION, EXEMPT					
City Administrator	12,764 <u>14,417</u>				
Police Chief	11,436 <u>11,688</u>				
City Attorney	11,427 <u>11,678</u>				
Fire Chief	10,141 <u>10,649</u>	10,446 <u>10,968</u>	10,759 <u>11,297</u>	11,082 <u>11,636</u>	11,414 <u>11,985</u>
Public Works Director	9,578 <u>10,057</u>	9,866 <u>10,359</u>	10,162 <u>10,670</u>	10,466 <u>10,990</u>	10,780 <u>11,319</u>
Finance Director	9,188 <u>9,647</u>	9,464 <u>9,937</u>	9,747 <u>10,235</u>	10,040 <u>10,542</u>	10,341 <u>10,858</u>
Engineer	8,787 <u>9,226</u>	9,050 <u>9,503</u>	9,322 <u>9,788</u>	9,602 <u>10,082</u>	9,890 <u>10,384</u>
Community Development Director	8,262 <u>8,675</u>	8,510 <u>8,935</u>	8,765 <u>9,203</u>	9,028 <u>9,480</u>	9,299 <u>9,764</u>
Police Lieutenant <u>Captain</u>	8,230 <u>8,642</u>	8,477 <u>8,901</u>	8,732 <u>9,168</u>	8,994 <u>9,443</u>	9,263 <u>9,727</u>
Senior Planner	7,729	7,961	8,199	8,445	8,699
Information Technology Manager	7,685	7,916	8,153	8,398	8,650
Building Official	7,216 <u>7,576</u>	7,432 <u>7,804</u>	7,655 <u>8,038</u>	7,885 <u>8,279</u>	8,121 <u>8,527</u>
HR Manager	7,104 <u>7,459</u>	7,317 <u>7,683</u>	7,536 <u>7,913</u>	7,763 <u>8,151</u>	7,995 <u>8,395</u>
Senior Planner	6,456	6,650	6,849	7,055	7,266
Engineering Division Manager	6,340 <u>6,657</u>	6,531 <u>6,857</u>	6,726 <u>7,063</u>	6,928 <u>7,275</u>	7,136 <u>7,493</u>
Deputy Finance Director/HR Assistant	6,210 <u>6,559</u>	6,397 <u>6,756</u>	6,588 <u>6,958</u>	6,786 <u>7,167</u>	6,990 <u>7,382</u>
City Clerk	6,149 <u>6,497</u>	6,336 <u>6,692</u>	6,523 <u>6,893</u>	6,719 <u>7,099</u>	6,921 <u>7,312</u>
Section 3. NON-UNION, NON EXEMPT					
Police Sergeant	7,510 <u>7,811</u>	7,736 <u>8,045</u>	7,968 <u>8,286</u>	8,207 <u>8,535</u>	8,453 <u>8,791</u>
Operations Manager	6,045 <u>6,347</u>	6,226 <u>6,537</u>	6,413 <u>6,733</u>	6,605 <u>6,935</u>	6,803 <u>7,143</u>
Capital Project Manager	6,045 <u>6,347</u>	6,226 <u>6,537</u>	6,413 <u>6,733</u>	6,605 <u>6,935</u>	6,803 <u>7,143</u>
Building Inspector	5,969 <u>6,268</u>	6,148 <u>6,456</u>	6,336 <u>6,649</u>	6,523 <u>6,849</u>	6,719 <u>7,054</u>
Finance Analyst	5,209	5,365	5,526	5,692	5,862
Information Technology Analyst	4,873 <u>5,117</u>	5,019 <u>5,270</u>	5,170 <u>5,429</u>	5,325 <u>5,591</u>	5,485 <u>5,759</u>
Chief Clerk - Police Department	4,439 <u>4,661</u>	4,572 <u>4,801</u>	4,709 <u>4,945</u>	4,851 <u>5,093</u>	4,996 <u>5,246</u>
Section 4. PUBLIC EMPLOYEE UNION					
Public Works Inspector	5,359 <u>5,626</u>	5,519 <u>5,795</u>	5,685 <u>5,969</u>	5,855 <u>6,148</u>	6,031 <u>6,333</u>
Public Works Foreman	5,359 <u>5,626</u>	5,519 <u>5,795</u>	5,685 <u>5,969</u>	5,855 <u>6,148</u>	6,031 <u>6,333</u>
Water Maintenance Utility III	4,988 <u>5,237</u>	5,137 <u>5,394</u>	5,291 <u>5,556</u>	5,450 <u>5,722</u>	5,613 <u>5,894</u>

Section 4. PUBLIC EMPLOYEE UNION – Cont.

Fleet Maintenance Manager	<u>4,9755,223</u>	<u>5,1245,380</u>	<u>5,2785,541</u>	<u>5,4365,708</u>	<u>5,5995,879</u>
Water Quality Operator	<u>4,9755,223</u>	<u>5,1245,380</u>	<u>5,2785,541</u>	<u>5,4365,708</u>	<u>5,5995,879</u>
Stormwater Program/Permit Coordinator	<u>4,9615,209</u>	<u>5,1095,365</u>	<u>5,2635,526</u>	<u>5,4215,692</u>	<u>5,5835,862</u>
<u>Accounting Clerk III</u>	<u>5,209</u>	<u>5,365</u>	<u>5,526</u>	<u>5,692</u>	<u>5,862</u>
Water Quality Cross Connection Specialist	<u>4,7184,954</u>	<u>4,8605,103</u>	<u>5,0065,5256</u>	<u>5,1565,413</u>	<u>5,3105,576</u>
<u>Accounting Clerk II</u>	<u>4,746</u>	<u>4,888</u>	<u>5,035</u>	<u>5,186</u>	<u>5,341</u>
Deputy City Clerk/Events Coordinator	<u>4,5204,746</u>	<u>4,6554,888</u>	<u>4,7955,035</u>	<u>4,9395,186</u>	<u>5,0875,341</u>
Mechanic II	<u>4,5204,746</u>	<u>4,6554,888</u>	<u>4,7955,035</u>	<u>4,9395,186</u>	<u>5,0875,341</u>
<u>Accounting Clerk III</u>	<u>4,520</u>	<u>4,655</u>	<u>4,795</u>	<u>4,939</u>	<u>5,087</u>
Water <u>Maintenance</u> Utility II	<u>4,4934,717</u>	<u>4,6284,859</u>	<u>4,7665,005</u>	<u>4,9095,155</u>	<u>5,0575,310</u>
Facility Maintenance Worker II	<u>4,4934,717</u>	<u>4,6284,859</u>	<u>4,7665,005</u>	<u>4,9095,155</u>	<u>5,0575,310</u>
Special Enforcement Officer	<u>4,4804,704</u>	<u>4,6144,845</u>	<u>4,7534,990</u>	<u>4,8955,140</u>	<u>5,0425,294</u>
Street <u>Maintenance</u> Worker III	<u>4,4684,692</u>	<u>4,6024,832</u>	<u>4,7404,977</u>	<u>4,8825,127</u>	<u>5,0295,280</u>
Parks <u>Maintenance</u> Worker III	<u>4,4684,692</u>	<u>4,6024,832</u>	<u>4,7404,977</u>	<u>4,8825,127</u>	<u>5,0295,280</u>
Street <u>Maintenance</u> Worker II	<u>4,1244,330</u>	<u>4,2484,460</u>	<u>4,3754,594</u>	<u>4,5064,732</u>	<u>4,6424,874</u>
Parks <u>Maintenance</u> Worker II	<u>4,1244,330</u>	<u>4,2484,460</u>	<u>4,3754,594</u>	<u>4,5064,732</u>	<u>4,6424,874</u>
Stormwater <u>Maintenance</u> Worker II	<u>4,1244,330</u>	<u>4,2484,460</u>	<u>4,3754,594</u>	<u>4,5064,732</u>	<u>4,6424,874</u>
Mechanic I	<u>4,1244,330</u>	<u>4,2484,460</u>	<u>4,3754,594</u>	<u>4,5064,732</u>	<u>4,6424,874</u>
<u>Accounting Clerk I</u>	<u>4,257</u>	<u>4,385</u>	<u>4,516</u>	<u>4,652</u>	<u>4,791</u>
Water <u>Maintenance</u> Utility I	<u>4,0544,257</u>	<u>4,1764,385</u>	<u>4,3014,516</u>	<u>4,4304,652</u>	<u>4,5634,791</u>
Facility Maintenance Worker I	<u>4,0544,257</u>	<u>4,1764,385</u>	<u>4,3014,516</u>	<u>4,4304,652</u>	<u>4,5634,791</u>
<u>Accounting Clerk II</u>	<u>4,054</u>	<u>4,176</u>	<u>4,301</u>	<u>4,430</u>	<u>4,563</u>
Records Clerk	<u>4,0544,257</u>	<u>4,1764,385</u>	<u>4,3014,516</u>	<u>4,4304,652</u>	<u>4,5634,791</u>
Administrative Assistant I	<u>4,0544,257</u>	<u>4,1764,385</u>	<u>4,3014,516</u>	<u>4,4304,652</u>	<u>4,5634,791</u>
Street <u>Maintenance</u> Worker I	<u>3,9644,162</u>	<u>4,0834,287</u>	<u>4,2054,415</u>	<u>4,3314,548</u>	<u>4,4614,684</u>
<u>Accounting Clerk I</u>	<u>3,667</u>	<u>3,777</u>	<u>3,890</u>	<u>4,007</u>	<u>4,127</u>

Section 5. POLICE UNIONProbationary (starting pay without state certification) *5,5605,782*

Police Officer	<u>6,4766,942</u>	<u>6,6707,150</u>	<u>6,8707,364</u>	<u>7,0777,585</u>	<u>7,2897,813</u>
Detective	<u>6,6756,735</u>	<u>6,8756,937</u>	<u>7,0817,145</u>	<u>7,2937,360</u>	<u>7,5127,580</u>

Section 6. FIRE FIGHTER UNION

Fire Marshal	<u>7,2697,705</u>	<u>7,4877,936</u>	<u>7,7128,174</u>	<u>7,9438,420</u>	<u>8,1818,672</u>
Fire Lieutenant	<u>6,6877,088</u>	<u>6,8887,301</u>	<u>7,0957,520</u>	<u>7,3087,745</u>	<u>7,5277,978</u>
Firefighter	<u>5,8156,164</u>	<u>5,9906,349</u>	<u>6,1696,539</u>	<u>6,3546,736</u>	<u>6,5456,938</u>

Section 7. MISCELLANEOUS

Part-time Police Records Clerk / per hour	<u>23.39-24.56</u>	Maximum 16 hours/week
Laborer / per hour		Minimum Wage to \$18.00 per hour
Intern / Work Study Program		Negotiated by Administration
Hiring / Retention Bonus		Up to \$5,000.00 to be negotiated by Administration

Section 8. 2.08.060 Compensation of Mayor. The Mayor shall be paid the sum of one thousand five hundred dollars per month and in addition receive reimbursement for actual expenses incurred in the discharge of official duties upon presentation of claim for such expenses and approval by members of the City Council. The City Council will provide, by appropriate resolution from time to time, additional necessary supportive expenses for the carrying out of the necessary functions of the Mayor and his/her office.

Section 9. 2.08.070 Compensation of Council. Each member of the Council of the City, if elected subsequent to the effective date of the ordinance codified in this section, shall receive the sum of three hundred seventy-five dollars

per month.

Section 10. Insurance - Non-Union, Exempt employees. As a part of the compensation, the City of College Place will provide the following to full-time Non-Union, Exempt employees: medical, dental, and vision insurance (full family), up to a \$100,000.00 life insurance policy (as offered by vendor), and Long-Term Disability Insurance.

Section 11. Insurance - Non-Union, Non-Exempt. As a part of the compensation, the City of College Place will provide the following to full-time Non-Union, Non-Exempt employees: medical, dental, and vision insurance (full family) with an employee contribution of \$40.00/month, up to a \$100,000.00 life insurance policy (as offered by vendor), and Long-Term Disability Insurance.

Section 12. Additional Compensation. Occasionally, the Fire Chief may work as part of a Washington State Incident Management Team involved in fighting fires, wildfires, or other disasters. The City will pay the Fire Chief for work outside of his normal work hours while deployed at 1.5 times his regular rate of pay. The City will subsequently be reimbursed by the agency utilizing his services for the amount of wages and benefits expended.

Section 13. Paid family and Medical Leave Act. The City will contribute the employer portion of the premium and the employee will contribute the employee portion of the premium.

Section 14. Ordinance No. ~~24-008~~24-010 is hereby repealed.

Section 15: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 16: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 17: Effective Date. This ordinance shall be effective ~~August 1, 2024~~ January 1, 2025, upon its passage and publication as required by law.

PASSED by the City Council of the City of College Place, Washington, this ~~13th day of August 2024~~ 28th day of January, 2025.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Athen Reid, Deputy City Clerk

Rea Culwell, City Attorney

City of College Place

Job Description

TITLE: Police Captain

REPORTS TO: Chief or designee

POSITION SUMMARY:

A Police Captain serves as an administrative position with police powers who reports directly to the Chief. The Police Captain is tasked with daily operations of the agency and supervision of first-line supervisors and other programs assigned by the Chief.

Captains act as liaison with the public and all other local, state, federal and public service agencies. Provides guidance and assistance to sergeants and officers in accomplishing the goals and objectives of the department. Serves as on-scene incident commander for a full range of moderate to major incidents and/or events.

Captains are able to perform all the duties of Sergeant and Police Officer, with added supervisory and administrative obligations to include responsibility of protecting life and property through enforcing statutes and laws. Personal conduct and behavior (on duty as well as off duty) must be such that it does not bring disrepute or unnecessarily endanger the public's trust or confidence in the agency or its members. Primary functions include:

- Police supervision.
- Incident command.
- Budgeting
- Staffing/scheduling
- Oversight of department programs, operations plan, goals & objectives
- Oversight of Accreditation
- Oversight of Professional Standards
- Oversight of police patrol activities.
- Liaison with public and other agencies
- Direct support to the Chief
- Oversight of crime trends with knowledge of strategies to reduce crime
- Data collection and interpretation
- Investigating criminal activity, apprehending and arresting law breakers.
- Conducts traffic law enforcement and investigates collisions.
- Oversight of confidential investigations, report review, and determines factors, recommends enforcement when appropriate; and provides the information to appropriate authorities and recommends preventative measures.
- Helping those persons in need of a variety of different kinds of assistance.
- Testifies in court.

SUPERVISION RECEIVED:

Serves under the direction of the Chief of Police

SUPERVISION EXERCISED:

Supervision of Sergeants, Patrol Officers and/or designated employees.

ESSENTIAL FUNCTIONS

Depending upon assignment, the incumbent may perform a combination of some or all the following duties, which are a representative sample of the level of work appropriate to this class.

- Provides information, material, equipment, and direction to first-line supervisors and patrol officers in accomplishing the goals and objectives of the department.
- Performs monthly, quarterly, semi-annual, and annual personnel reviews and evaluations, documenting deficiencies and recommending areas for improvement.
- Provides on-scene supervision for field incidents.
- Works cooperatively with other law enforcement agencies, courts, and prosecutor's office.
- Provide training, instruction, and oversight on criminal investigations, and traffic law enforcement.
- Maintain full range of schedules.
- Monitors equipment, enforcement activity, crime trends, collision investigation reports, and case files of assigned personnel for accuracy and completeness.
- Works independently with minimum supervision in the investigation(s) of violations of law or duties related to position.
- Keep their chain of command apprised of situations, collisions, and other incidents that may be of concern to the district commander.
- Maintains resources on rules, regulations, policies, and procedures, and provides interpretation to assigned personnel for proper compliance.
- Prepares correspondence to public, local agencies, and others as necessary, forwarding as appropriate through their chain of command for approval and dissemination.
- Serves as the initial point of contact of citizen complaints or issues involving department personnel, policies, or practices.
- Performs other requested and/or assigned duties by the Chief.
- Supervise and respond to calls for service, the public's needs, and department assignments.
- Observe and recall incidents and situations encountered while on duty.
- Supervise the investigation of crimes and/or traffic collisions, enforcement and incidents.
- Prepare and present reports and information as required.
- Maintain relations with citizens and agencies in the community.
- Accomplishment and adherence to mission, vision, values, goals, objectives, policies, rules, and regulations of the department.

- Maintain records chronologically in accordance with department rules and procedures.
- Works with Records Coordinator to organize, locate and archive all reports as required by the State Retention Schedule.
- Notify communications or a supervisor of their location when off duty as needed to establish availability for emergencies in accordance with rules of the Policy Manual.
- Represent the College Place Police Department at events, schools, and other public gatherings.
- Maintains vehicle, uniforms, tools, equipment, and work area in a clean and professional manner.
- Committed to the department's operations plan, mission, vision, goals, and objectives.
- Ensure compliance with the rules, regulations, directives, orders, and/or policies of the state of City of College Place and College Place Police Department.
- Ensure employees adhere to a standard of conduct in the work environment that is respectful, courteous, non-offensive, and non-discriminatory.
- Provide a workplace environment free from any form of harassment, discrimination, or retaliation. Clearly communicate to all subordinate officers and support staff that harassment, discrimination, and/or retaliation against any employee while in city offices, facilities, work sites, vehicles, any location reasonably regarded as an extension of the workplace, or while conducting state business is inappropriate, unacceptable, and forbidden. Respond to and report any incident of harassment or discrimination through the chain of command in a timely manner.
- Demonstrate strong leadership skills, directing personnel activities under emergency, unusual, or stressful conditions.
- Ability to testify in court regarding criminal arrests, investigations and infractions.
- Pushing/pulling – for example, disabled vehicles, violators, cuffing resistant persons, operating vehicle controls, removing people from vehicles, forcing a jammed vehicle door open at collision scene, opening and closing patrol car door.
- Climbing/jumping – for example, negotiating all terrains (icy, bumpy, graded, loose gravel, or dirt) at collision and investigation scenes, nuisance code, obstacles when in foot pursuit or providing assistance to someone, jumping onto hood of vehicle to safety, climbing over guardrails, fences or gates.
- Squatting/kneeling – for example, retrieving evidence at crime scene, reading tape measure at collision scenes, checking vehicle equipment, rendering first aid, and picking up dropped items.
- Bending/stooping – for example, operating, entering, and exiting vehicles quickly, applying bandages to injured person, accessing reference materials, and effecting physical arrests or restraining a person.
- Twisting/turning – for example, exiting vehicle quickly to engage in foot pursuit, operating vehicle shield, conducting vehicle inventories, applying first aid to victim within a vehicle, picking up evidence at crime scenes, drawing weapons, arresting persons, reaching for handcuffs, or opening doors.

- Handling/grasping – for example, operating vehicle controls, handling weapons, flashlight, ticket books, reports, telephones, radios, writing instruments, door handles, handcuffing, or collecting evidence.
- Finger dexterity – for example, writing reports, pulling trigger of firearms with both hands, and drawing collision scene diagrams.
- Smelling – for example, distinguishing odors of gasoline, propane, diesel, fertilizers, insecticides at collision scenes or spills; marijuana or odors associated with the manufacture of illegal drugs.
- Feeling – for example, locating controls of vehicle or using firearms in the dark, locating a pulse during first aid, or determining if an engine is warm or cold at crime scenes.
- Pushing/pulling – for example, obtaining items from vehicle, lifting objects, putting a spare tire onto lugs for motorists, and closing vehicle trunk.
- Squatting/kneeling – for example, applying tire chains during inclement weather.
- Bending/stooping – for example, retrieving evidence from crime scene, picking up dropped item, obtaining tread depth readings at collision scenes, removing spare tire from trunk, and reaching supplies on shelves.
- Shoveling – for example, snow, sand, or clearing debris.
- Hammering – for example, PK nail at collision scene.
- Twisting/turning – for example, retrieving spare tire, accessing reference materials from shelf, or reaching for supplies in storeroom.
- Handling/grasping – for example, handling rifle, shotgun, ballistic shield, tire-iron, jack, wrench, grasping tire pressure or tread depth gauges.
- Reaching – for example, items from glove box, supplies in cabinets.

MACHINERY, TOOLS, EQUIPMENT & PERSONAL PROTECTIVE EQUIPMENT:

Patrol vehicle, firearms (sidearm, shotgun, optional rifle) flashlight, taser, emergency equipment, handcuffs, ballistic vest, baton (asp), PBT, first aid equipment, speed monitoring devices, OC-10 spray, ballistic shield, flashlight, vehicle jack, lug wrench, jump pack, tire chains, mobile data terminal (MDT) computer terminal, radio and video device.

Protective equipment includes, bloodborne pathogens protection (gloves, face shield, Tyvek suit), HEPA filter mask, gas mask, ballistic vest, and riot helmet.

Office equipment includes, laptop or desktop computer, copier, printer, shredder, calculator, telephone, fax machine, blackberry, or cell phone.

MINIMUM QUALIFICATIONS:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- Law enforcement supervision experience and have the required supervisory abilities and attributes.

- Complete the State of Washington Mid-Manager course and complete career level certification within one year of appointment set forth by the Washington State Criminal Justice Training Commission.
- Complete an approved Commanders school at the direction of the Chief.
- Have good oral and written communication abilities.
- Able to plan, organize, and coordinate department functions, operations, and responsibilities; and project leadership necessary to successfully command.
- Reaching (overhead, outward) – for example, arresting or handcuffing, operation of vehicle controls, radios, handing objects to others, measuring collision scenes, obtaining items from vehicle interior, firing weapons (shotgun, rifle, pistol, taser); answering telephones, writing reports, opening doors, restraining resistant prisoner, and manual traffic control.
- Know and interpret federal and state laws, case laws, as well as departmental rules, regulations, policies and procedures, and training concerning assigned personnel and the public.
- Know the uses, capabilities, and guidelines for required specialized police equipment.
- Know when to assume command, recognizing stressful and/or dangerous situations and take appropriate action as necessary to address the situation.
- Possess the necessary traits and supervisory abilities to perform as a Captain.
- Ability and desire to demonstrate and perform the functions of patrol.
- Possess a valid Washington State Driver's license.
- Lifting – for example:
 - Lightweight objects (25 pounds or less), such as flashlight, ticket books, reports, and tape measures.
 - Medium weight objects (25 to 100 pounds), such as debris in roadway.
 - Heavy objects (100 – 250 pounds), such as during physical arrests, apprehending suspects, lifting bodies, removing obstructions from highway, carrying stretchers.
- Sitting for long periods of time, including but not limited to the following: road closures, criminal investigations, and other emergency activities.
- Standing for long periods of time while conducting the following task: traffic control, investigations, security functions, and contacting violators.
- Maintaining balance for example, at grades or rough surface at collision scenes, on trestles or bridges.
- Walking for long periods of time for example, making violator contacts, contacting the public, completing reports, obtaining information, and conducting investigations.
- Walking on rough terrain at collision scenes or searching for wanted persons.
- Running during a foot pursuit, rendering aid, or assisting fellow officers.
- Have the ability to communicate knowledgeably while making violator contacts, court testimony, contacting the public, and communicating on the car radio or phone.
- Hear – Possess the ability to hear the following: radio traffic, court testimony, violator contacts, contacting the public, hearing alarms, ascertaining where sound is coming from during building searches, apprehending criminals, and

- approaching traffic; and discrimination among environmental sounds as in building searches, apprehending criminals, and criminal investigation scenes.
- Vision – for example, close vision for reading reports and statutes in the English language, conducting sobriety tests, perceiving minute items of evidentiary value, or perceiving dangers; far vision for observing danger, reading license plates, identifying persons or vehicles, observing traffic, reading traffic control devices in the English language; side (peripheral) vision; for observing movement, such as violators, oncoming traffic perceiving danger; depth perception for discerning distances at collision scenes, distances between vehicles following too closely approaching traffic, or danger; night vision for observing person, objects, motion, and other characteristics in darkness, driving, operating vehicle controls, and contacting violators in the dark, glare recovery from oncoming headlights or signs, and perceiving danger in the dark; and color vision for discerning the color of hit-and-run vehicles, color of clothing of suspects of criminal activity, colors of buildings or homes to contact the public, and color of traffic control devices or signing

KNOWLEDGE REQUIRED:

- Must have served as a commissioned Peace Officer.
- Must have Law enforcement first-line supervisory experience and have the required supervisory abilities, attributes and completed career level certification as a first-line supervisor.
- Have good oral and written communication abilities.
- Able to plan, organize, and coordinate detachment functions, operations, and responsibilities; and project leadership necessary to successfully command.
- Know and interpret federal and state laws, case laws, as well as departmental rules, regulations, policies and procedures, and training concerning assigned personnel and the public.
- Understand and follow applicable laws, regulations, and other standards to maintain a safe working environment.
- Adhere to established safety policies and procedures; carefully observe and report potential hazards or breaches of security plans while in the workplace.
- Maintain and properly utilize personal protective equipment as required by training and or division/district policy/procedure.
- Know when to assume command, recognizing stressful and/or dangerous situations and take appropriate action as necessary to address the situation.
- Willingness and desire to supervise and assume responsibility over other people and be able to effectively deal with diverse interpersonal relationships, corrective action, and personnel matters.

SKILLS/ABILITIES REQUIRED

- Application and enforcement of federal and state laws; along with departmental rules, regulations, policies, and procedures.

- Responsible to commanding officers for the proper and efficient enforcement of all laws over which they have been given authority and for the efficient service of personnel under their supervision.
- Accurate and timely dissemination of departmental information to all personnel under their supervision.
- Conduct regularly scheduled detachment meetings; submitting a written report as required through the chain of command.
- Keep Chief and City Officials advised as to any conditions that may require action.
- Willingly and faithfully perform lawful duties as ordered by agency commanding officers.
- Accept and properly process all complaints reported by citizens involving agency personnel. As assigned, investigate and report on complaints.
- Responsible for overseeing the work of personnel under their supervision and for extending aid and guidance to them as necessary for the proper understanding and efficient performance of their assigned duties.
- Work with personnel under their supervision, paying particular attention to the personnel's care and operation of equipment, manner in handling the public, as well as initiative, judgment, attitude, industry, adherence to training, and morale.
- Review performance records of each member under their supervision for the purpose of taking appropriate action to maintain productivity and efficiency.
- Read, inspect, and approve reports as necessary submitted from personnel under their supervision; providing counsel when changes or improvements are needed.
- Effectively and efficiently administer the affairs of their assigned area as required by their supervisor while following the proper chain of command.
- As required, inspections shall be conducted on all personnel under their supervision, ensuring discrepancies are properly documented and successfully rectified.
- As required, conduct investigations of any allegations or incidents involving department equipment. Also, immediately inform the chain of command of all available information and submit a complete investigative report.
- Maintain the public's safety when dealing under stress and pressure situations and take a human life in self-defense or when necessary to protect the public.
- Willingness to work with and serve all people in a wide variety of situations.
- Communicate orally and in writing with a variety of people in different settings.
- Recognize and appropriately respond to potentially dangerous or stressful situations.
- Ability and willingness to learn and apply common sense in all situations to the best of their ability.
- Ability to adjust to and perform well in rapidly changing situations.
- Meet the physical demands of police work, including use of physical force, compatible with the psychological requirements of police work.
- Knowledge of investigative procedures, evidential and departmental reporting requirements, and the use of proper arrest techniques.
- Take decisive action and be self-reliant when patrolling and providing security.

- Knowledge of departmental objectives, procedures, rules, regulations, city ordinances, federal and state law.
- Use of specialized police equipment and instruments.
- Use of police firearms and knowledge of safety procedures and legal controls.
- Knowledge of locations of allied city, county, state and federal or emergency agencies in assigned geographical areas of responsibility.

WORKING CONDITIONS:

Work is performed in office and outdoor settings, in all weather conditions, including extreme temperature, and exposed to various pollens, dusts, and insects.

Individual may be exposed to conditions and hazards associated with obstacles, heights, use of firearms, motor vehicle operation and maintenance, emergency response to fires, spills, or hazardous material, collisions involving power lines or flames.

Work may be performed alone in remote locations.

Individual may be exposed to hazards associated with law enforcement, such as physical altercations, use of force, and/or exposed as a target for other persons.

LICENSE & OTHER REQUIREMENTS:

Valid driver's license and driving record acceptable to our insurance provider.

Classification History

Created: 12/3/2024

Updated: 1/17/2025

FLSA: Exempt, Non-Union

_____ Mike Rizzitiello, City Administrator	_____ Date
_____ Employee	_____ Date

City of College Place

Job Description

TITLE: INFORMATION TECHNOLOGY MANAGER

REPORTS TO: COMMUNITY DEVELOPMENT DIRECTOR

Position Summary:

Perform the full range of face-to-face customer service, system design, development, implementation, and maintenance activities related to the City's Information Technology (IT) systems. Provide technical advice and personal support to users of network-based applications. Participate in evaluating and recommending new technologies which enhance and support the City's Strategic Plan as well as six-year Information Technology Business Plan. The IT Manager works closely with the Community Development Director and oversees IT support staff, interns and IT managed services contracts. Provide education and technical advice and support to City users in the appropriate use of technology.

SUPERVISION RECEIVED:

Serves under the direction of the Community Development Director.

SUPERVISION EXERCISED:

IT support staff members and Interns as well as IT managed Services Contracts.

ESSENTIAL FUNCTIONS

Depending upon assignment, the incumbent may perform a combination of some or all of the following duties, which are a representative sample of the level of work appropriate to this class.

- Employees of the City of College Place are expected to model and foster the City's core values: **Open and Honest, Cooperation, Respect, Service, & Diversity.**
- Preparation and management of the IT budget, including careful planning, alignment with business goals, and continuous monitoring to optimize costs and maximize value.
- Design, implement, and enhance the City's local and wide area networks (LAN/WAN) and infrastructure. Install, configure, maintain, optimize, and manage network hardware consisting of servers, routers, switches, and wireless devices. Install, configure, maintain, optimize, and manage Windows network operating system and server based software and databases. Prepare network diagrams and documentation.
- Managing IT-related contracts including negotiating, overseeing, and ensuring compliance with terms and conditions for services, software, hardware, and support agreements to meet organizational needs and objectives.
- Manage the City's VoIP system which involves configuring, monitoring, troubleshooting, and maintaining the network infrastructure and software to ensure seamless and reliable voice communication over the internet.

- Serves as the first point of contact for issues and requests via telephone, email, and walk-ins. Communicates with professionalism and courtesy. Documents all requests. Creates and distributes written guides for common tasks.
- Assists and trains users on email security related issues/requests including managing phishing email software.
- Analyze City's work, data, and document flow; develop, recommend, and implement appropriate use of current and future technologies to improve and optimize work and data flow.
- Install, secure, maintain, troubleshoot, administer, manage users and file stores.
- Install, secure, maintain, troubleshoot, administer, manage devices and upgrade VMware virtual environment.
- Be knowledgeable of the capabilities of all major applications, having a clear understanding of their capabilities and how they interact to identify conflicts and create additional integration opportunities.
- Perform regular backups of system databases, file stores, virtual guests, and other City data systems. Assist in planning of disaster recovery and business continuity.
- Assist in management and build out of City's Geographic Information System.
- Assist in management and build out of City's Tyler ERP (Finance, Utility, Asset Management, Community Development systems).
- Develop and conduct end-user training on Microsoft Windows, Microsoft Office, City specific applications, and other related computer software.
- Install servers, network routers, switches, and other network appliances. Monitor network for faults as well as management of network traffic.
- Operate help desk for common issues and resolve Help Desk tickets as assigned.
- Assist and cross-train others as needed.
- Planning, updating, and managing the City website.
- Perform other related duties as assigned.

MINIMUM QUALIFICATIONS:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Associate's Degree in Computer Science, Information Systems, or related field and two or more years of work experience in analysis, design, implementation, maintenance, and management of databases, network devices, virtual services, and desktops is required. A valid Washington State driver's license within 30 days of hire is required. Fingerprinting and background check required for CJIS certification.

KNOWLEDGE REQUIRED:

- Principles and practices of local and wide area network software and hardware, installation, and maintenance of a variety of software packages commonly used on personal computers including word processing, spreadsheets, CAD, geographic information systems, and backup software; and file recovery; and computer hardware installation and repair.
- Troubleshoot glitches in software and hardware.
- Basic knowledge of team building; conflict resolution; and problem solving techniques.

- Cybersecurity protection methods.
- Basic knowledge of ESRI ArcGIS programs. AutoCAD a plus.
- Intermediate knowledge of MSSQL Databases, and experience connecting to business applications.
- Intermediate knowledge of TCP/IP and Active Directory Services.
- Intermediate knowledge of cloud computing and associated applications.

SKILLS/ABILITIES REQUIRED

- Strong management skills including effective communication, strategic planning, team leadership, and the ability to adapt to rapidly changing technology landscapes.
- Communicate effectively in varying situations with tact and diplomacy, demonstrating maturity, emotional stability, and the ability to weigh options and foresee consequences of decisions, taking personal responsibility for actions;
- Strong interpersonal skills, including the ability to work collaboratively; remain professional, calm, and tactful in stressful situations.
- Strong written and verbal communication skills with the ability to clearly and effectively communicate with individuals and groups; ability to present and explain complex information regarding policies and procedures.
- Installing and performing routine maintenance on computers and network equipment.
- Experience supporting virtual systems, thin clients, and cloud computing environments.
- Ability to support and maintain emergency services (police, fire, and ambulance) system software applications and coordinate with local dispatch (WESCOM).
- Ability to effectively interface with technical and nontechnical staff at all organizational levels.
- Organize and prioritize work under pressure; work effectively with people from a variety of backgrounds.

WORKING CONDITIONS:

Environment

The work is generally performed within an office environment, which may include an open cubicle office setting, as well as out-of-doors for market and events. Will require occasional trips to other city offices and other agency offices for business purposes, and in inclement weather. Lighting and temperatures indoor are typically adequate, and there are little to no hazardous or unpleasant conditions caused by noise, dust, etc. The noise level in the indoor work environment is usually quiet to moderate. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies/procedures. Work outside of normal business hours is required for meetings and events.

Physical Demands

Indoor work is generally sedentary in nature, but may require standing and walking, and the ability to intermittently kneel down, stoop, bend at the waist, twist at the waist and reach, or sit for long periods of time. Operate a motor vehicle to visit various City and meeting sites. Must be able to read, write, and communicate clearly. Ability to lift, push, carry or pull materials and

objects weighing up to 20 lbs. on occasion using proper lifting techniques. Operate standard equipment for assigned tasks. Good vision to read print and a computer screen. Ability to hear and speak to communicate in person, before groups, and over the telephone. Manual dexterity of hands and fingers to include repetitive keyboarding, grasping and reaching. Outdoor work requires some exertion such as climbing, walking over rough surfaces and loose material; crouching, bending, stooping and reaching; lifting of light to moderately heavy items. Work requires average physical agility and dexterity.

LICENSE & OTHER REQUIREMENTS:

Valid State of Washington driver's license and driving record acceptable to our insurance provider. Fingerprinting and background check required for CJIS certification. Position holder is considered an essential employee and should live within half hour drive-time of 625 S. College Avenue, College Place.

Classification History

Created: January 21, 2025

FLSA: Exempt, Non-Union

Mike Rizzitiello, City Administrator	Date
Norma Hernandez, Mayor	Date
Employee, Community Development Director	Date
Employee, IT Manager	Date

City of College Place, Washington
ORDINANCE NO. 25-003

AN ORDINANCE REPEALING ORDINANCE NO. 24-008 AND ADOPTING SALARIES AND COMPENSATION FOR THE MAYOR, CITY COUNCIL, APPOINTED OFFICERS, AND EMPLOYEES OF THE CITY OF COLLEGE PLACE AND FIXING THE EFFECTIVE DATE THEREOF.

BE IT ORDAINED by the City Council of the City of College Place, Washington, that;

Section 1. The salaries and wages of the various appointive officers and employees are fixed as set out in this ordinance. The salaries and wages as set out herein shall be effective from and after January 1, 2025, for all officers and employees. These salaries shall remain in effect until changed by the City Council by a duly enacted ordinance. All salaries and wages are stated at the rate per month except where otherwise indicated. Unless otherwise shown, the positions have been approved with a five-step salary scale.

Position Title	Salary Range				
TITLE	STEP 1	STEP II	STEP III	STEP IV	STEP V
Section 2. NON-UNION, EXEMPT					
City Administrator	14,417				
Police Chief	11,688				
City Attorney	11,678				
Fire Chief	10,649	10,968	11,297	11,636	11,985
Public Works Director	10,057	10,359	10,670	10,990	11,319
Finance Director	9,647	9,937	10,235	10,542	10,858
Engineer	9,226	9,503	9,788	10,082	10,384
Community Development Director	8,675	8,935	9,203	9,480	9,764
Police Captain	8,642	8,901	9,168	9,443	9,727
Senior Planner	7,729	7,961	8,199	8,445	8,699
Information Technology Manager	7,685	7,916	8,153	8,398	8,650
Building Official	7,576	7,804	8,038	8,279	8,527
HR Manager	7,459	7,683	7,913	8,151	8,395
Engineering Division Manager	6,657	6,857	7,063	7,275	7,493
Deputy Finance Director/HR Assistant	6,559	6,756	6,958	7,167	7,382
City Clerk	6,497	6,692	6,893	7,099	7,312
Section 3. NON-UNION, NON EXEMPT					
Police Sergeant	7,811	8,045	8,286	8,535	8,791
Operations Manager	6,347	6,537	6,733	6,935	7,143
Capital Project Manager	6,347	6,537	6,733	6,935	7,143
Building Inspector	6,268	6,456	6,649	6,849	7,054
Finance Analyst	5,209	5,365	5,526	5,692	5,862
Information Technology Analyst	5,117	5,270	5,429	5,591	5,759
Chief Clerk - Police Department	4,661	4,801	4,945	5,093	5,246
Section 4. PUBLIC EMPLOYEE UNION					
Public Works Inspector	5,626	5,795	5,969	6,148	6,333
Public Works Foreman	5,626	5,795	5,969	6,148	6,333
Water Maintenance Utility III	5,237	5,394	5,556	5,722	5,894

Section 4. PUBLIC EMPLOYEE UNION – Cont.

Fleet Maintenance Manager	5,223	5,380	5,541	5,708	5,879
Water Quality Operator	5,223	5,380	5,541	5,708	5,879
Stormwater Program/Permit Coordinator	5,209	5,365	5,526	5,692	5,862
Accounting Clerk III	5,209	5,365	5,526	5,692	5,862
Water Quality Cross Connection Specialist	4,954	5,103	5,256	5,413	5,576
Accounting Clerk II	4,746	4,888	5,035	5,186	5,341
Deputy City Clerk/Events Coordinator	4,746	4,888	5,035	5,186	5,341
Mechanic II	4,746	4,888	5,035	5,186	5,341
Water Maintenance Utility II	4,717	4,859	5,005	5,155	5,310
Facility Maintenance Worker II	4,717	4,859	5,005	5,155	5,310
Special Enforcement Officer	4,704	4,845	4,990	5,140	5,294
Street Maintenance Worker III	4,692	4,832	4,977	5,127	5,280
Parks Maintenance Worker III	4,692	4,832	4,977	5,127	5,280
Street Maintenance Worker II	4,330	4,460	4,594	4,732	4,874
Parks Maintenance Worker II	4,330	4,460	4,594	4,732	4,874
Stormwater Maintenance Worker II	4,330	4,460	4,594	4,732	4,874
Mechanic I	4,330	4,460	4,594	4,732	4,874
Accounting Clerk I	4,257	4,385	4,516	4,652	4,791
Water Maintenance Utility I	4,257	4,385	4,516	4,652	4,791
Facility Maintenance Worker I	4,257	4,385	4,516	4,652	4,791
Records Clerk	4,257	4,385	4,516	4,652	4,791
Administrative Assistant I	4,257	4,385	4,516	4,652	4,791
Street Maintenance Worker I	4,162	4,287	4,415	4,548	4,684

Section 5. POLICE UNION

Probationary (starting pay without state certification) *5,782*

Police Officer	6,942	7,150	7,364	7,585	7,813
Detective	6,735	6,937	7,145	7,360	7,580

Section 6. FIRE FIGHTER UNION

Fire Marshal	7,705	7,936	8,174	8,420	8,672
Fire Lieutenant	7,088	7,301	7,520	7,745	7,978
Firefighter	6,164	6,349	6,539	6,736	6,938

Section 7. MISCELLANEOUS

Part-time Police Records Clerk / per hour	24.56	Maximum 16 hours/week			
Laborer / per hour		Minimum Wage to \$18.00 per hour			
Intern / Work Study Program		Negotiated by Administration			
Hiring / Retention Bonus		Up to \$5,000.00 to be negotiated by Administration			

Section 8. 2.08.060 Compensation of Mayor. The Mayor shall be paid the sum of one thousand five hundred dollars per month and in addition receive reimbursement for actual expenses incurred in the discharge of official duties upon presentation of claim for such expenses and approval by members of the City Council. The City Council will provide, by appropriate resolution from time to time, additional necessary supportive expenses for the carrying out of the necessary functions of the Mayor and his/her office.

Section 9. 2.08.070 Compensation of Council. Each member of the Council of the City, if elected subsequent to the effective date of the ordinance codified in this section, shall receive the sum of three hundred seventy-five dollars per month.

Section 10. Insurance - Non-Union, Exempt employees. As a part of the compensation, the City of College Place will

provide the following to full-time Non-Union, Exempt employees: medical, dental, and vision insurance (full family), up to a \$100,000.00 life insurance policy (as offered by vendor), and Long-Term Disability Insurance.

Section 11. Insurance - Non-Union, Non-Exempt. As a part of the compensation, the City of College Place will provide the following to full-time Non-Union, Non-Exempt employees: medical, dental, and vision insurance (full family) with an employee contribution of \$40.00/month, up to a \$100,000.00 life insurance policy (as offered by vendor), and Long-Term Disability Insurance.

Section 12. Additional Compensation. Occasionally, the Fire Chief may work as part of a Washington State Incident Management Team involved in fighting fires, wildfires, or other disasters. The City will pay the Fire Chief for work outside of his normal work hours while deployed at 1.5 times his regular rate of pay. The City will subsequently be reimbursed by the agency utilizing his services for the amount of wages and benefits expended.

Section 13. Paid family and Medical Leave Act. The City will contribute the employer portion of the premium and the employee will contribute the employee portion of the premium.

Section 14. Ordinance No. 24-010 is hereby repealed.

Section 15: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 16: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 17: Effective Date. This ordinance shall be effective January 1, 2025, upon its passage and publication as required by law.

PASSED by the City Council of the City of College Place, Washington, this 28th day of January, 2025.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Maryelizabeth Garcia, City Clerk

Rea Culwell, City Attorney

City of College Place Job Description

TITLE: Finance Analyst

REPORTS TO: Deputy Finance Director

Position Summary:

The Financial Analyst is primarily responsible for the independent management of the accounting relating to projects and grants as well as assist with monthly financials. This position requires the ability to accurately handle the receipt, balancing, and entry of large quantities of data.

Normal assignments are performed without further action or request. Assist Deputy Finance Director in the management and coordination of all issues relating to grants, project management and financial accounting activities of the city. Responsibilities include assisting with grant management and submission of reimbursements, cash flow management, oversight of accounting operations, and contract/project management. Provide guidance to Finance Department staff entrusted with the department's record keeping and archiving. Work is reviewed through conferences, reports and results obtained.

SUPERVISION RECEIVED:

Serves under the direction of the Deputy Finance Director.

SUPERVISION EXERCISED:

None.

ESSENTIAL FUNCTIONS

Depending upon assignment, the incumbent may perform a combination of some or all of the following duties, which are a representative sample of the level of work appropriate to this class.

- Perform meeting follow-up activities regarding project and/or grant related contracts requiring follow up and tracking after legislative action.
- Provide guidance to Finance Department staff entrusted with the department's record keeping and archiving.
- Monitor revenues and expenditures to ensure sound fiscal control, responsibility, and cost consciousness.
- Prepare clear, concise, and timely financial reports and statements at least monthly.

- Maintain internal control procedures and ensure that standard accounting procedures are maintained.
- Provides interface and accounting related information to auditors.
- Manage records in accordance with state requirements.
- Attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of local finance.
- Review and verify expenditures related to grant funds or loan proceeds.
- Monitors grants received by the City, ensures financial and accounting requirements are met.
- Review and submit grant/loan related reimbursements in a timely manner to ensure appropriate cash flow.
- Verify incoming funds related to grant/loan funds and verify correct posting of funds.
- Manage and organize grant related documents, reimbursements, expenditures, and contracts.

MINIMUM QUALIFICATIONS:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- Bachelor's degree in business accounting or finance preferred. Two (2) years of increasingly responsible financial or governmental accounting experience. Any equivalent combination of education and experience which provides the person with the knowledge and abilities required to perform the job may substitute for the above, at the discretion of the City. Municipal government financial experience is preferred.

KNOWLEDGE REQUIRED:

- Pertinent federal, state and local laws, codes, and regulations.
- Principles and practices of budget development and administration.
- Generally Accepted Accounting Principles.
- State of Washington Budgeting, Accounting and Reporting System.
- Cash management, including sound investment practices.
- A thorough knowledge of accounting systems and procedures and a thorough understanding of accounting principles and applications.
- Experience working with public sector accounting practices and procedures highly desirable.
- Internal financial control methods.
- Records management requirements.
- Oral and written communication skills.

SKILLS/ABILITIES REQUIRED

- Work independently with little direction.
- Effective oral and written communication.
- Produce clear, concise, and timely financial reports.
- Extensive computer experience is required, with emphasis on having working knowledge of common software programs, such as Excel, Word, Windows, etc.
- Accurate and proficient use of a 10-key calculator/adding machine is mandatory.
- Must possess the ability to read and interpret documents, to write routine reports and correspondence, and the ability to read and write the English language in a clear and concise manner.
- Versatility to enable the performance of a variety of tasks.
- Confidentiality is required in handling certain aspects of this position.
- Establish and maintain cooperative and effective working relationships with city officials, officials of other agencies, city employees and the general public.
- Read, interpret, apply and explain rules, regulation, policies and procedures.
- Research and analyze data and develop, evaluate and present recommendations.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner
- Set priorities and meet critical time deadlines.
- Physical ability to perform the essential job functions.
- Bilingual preferred.

WORKING CONDITIONS:

Environment

The work is generally performed within an office environment, which may include an open cubicle office setting. Will require occasional trips to other city offices and other agency offices for business purposes, and in inclement weather. Lighting and temperatures are typically adequate, and there are little to no hazardous or unpleasant conditions caused by noise, dust, etc. The noise level in the work environment is usually quiet to moderate. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies/procedures.

Physical Demands

Generally sedentary in nature, but may require standing and walking, and the ability to intermittently kneel down, stoop, bend at the waist, twist at the waist and reach, or sit for long periods of time. Operate a motor vehicle to visit various City and meeting sites. Must be able to read, write, and communicate clearly. Ability to lift, push, carry or pull materials and objects weighing up to 20 lbs. on occasion using proper lifting techniques. Operate standard equipment for assigned tasks. Good vision to read print and a

computer screen. Ability to hear and speak to communicate in person, before groups, and over the telephone. Manual dexterity of hands and fingers to include repetitive keyboarding, grasping and reaching.

LICENSE & OTHER REQUIREMENTS:

Valid State of Washington driver's license and driving record acceptable to our insurance provider.

Classification History

Created: 1/14/2025

Updated: 1/14/2025

FLSA: Non-Exempt, Non-Union

 _____ Mike Rizzitiello, City Administrator	_____ Date
_____ Mayor	_____ Date
_____ Employee	_____ Date



CITY OF COLLEGE PLACE

Community Development Department

625 South College Avenue
College Place, WA 99324
509-394-8524

MEMORANDUM

Date: January 17, 2025
To: College Place Planning Commission and City Council
Cc: Michael Rizzitiello, City Administrator
From: Jon Rickard, Community Development Director
Subject: Countywide Planning Policies

COUNTYWIDE PLANNING POLICIES – UPDATE

Executive Summary: City Staff will present the final draft of the Countywide Planning Policies. The City Council will be asked at its January 28, 2025, regular City Council meeting to adopt a resolution ratifying for approval the Updated Countywide Planning Policies, resolving that the College Place City Council approves the Countywide Planning Policies as drafted and supports adoption by the Walla Walla County Board of Commissioners.

History:

The City of College Place in partnership with Walla Walla County and the Cities of Walla Walla, Waitsburg and Prescott, entered into an intergovernmental agreement for cost sharing to hire a consultant to assist in reviewing and revising the Countywide Planning Policies.

The Countywide Planning Policies provide the framework from which the comprehensive plans of each jurisdiction are developed and adopted. The Growth Management Act requires Walla Walla County and incorporated cities within Walla Walla County to update their respective Comprehensive Plans by June 30, 2026. Updating this planning document now, sets the stage for planning for future growth within the City of College Place.

The consulting firm hired to assist in this work is named Facet, (formerly known as DCG/Watershed) in partnership with planning firm Kimley-Horn. A Project Management Team (PMT) was formed consisting of elected officials, and staff from each of these jurisdictions. The PMT with the consultant team has met monthly since January reviewing and updating draft language to the Countywide Planning Policies with input from the consultant team and all jurisdictions. Representatives on the PMT from the City of College Place included Mayor Norma Hernandez, City Administrator Michael Rizzitiello, and Community Development Director Jon Rickard.

The PMT worked together with the consultant staff team to review each chapter and provide suggestions. The bulk of this work took place from January 2024 to August 2024. During the PMT review, public outreach was conducted and the group consulted with other local agencies. All the previous countywide planning policies

were evaluated against the current Washington State Growth Management Act GMA as well as current planning practices. This resulted in eliminating chapters/sections that are covered by requirements in the GMA/local Comprehensive Plans, as well as eliminating most items that are not cross-jurisdictional. A new chapter was added to address the GMA requirement for additional coordination with tribal governments, as well as new chapters regarding future amendments and implementation. Space was also added for the future adoption of appendices to the CPPs that are called out as action items, including the adoption of land capacity analysis and population/housing/employment allocation methodologies.

The PMT, which last met on December 18, 2024, voted unanimously to approve delivery of the final draft Countywide Planning Policies to the Walla Walla Board of County Commissioners. On December 23, 2024 the Board of County Commissioners voted unanimously to approve sending the final draft to the respective cities for ratification. The respective Cities must act within 90 days of the BOCC action.

The City of Walla Walla Staff presented the final draft to the City of Walla Walla Planning Commission at its regularly scheduled meeting on January 6, 2025. The Planning Commission affirmatively voted in support of the efforts of the PMT and recommended the final draft be presented to the City Council for ratification. The Walla Walla City Council is expected to adopt a resolution ratifying for approval the Updated Countywide Planning Policies, resolving that the Walla Walla City Council approves the Countywide Planning Policies as drafted and supports adoption by the Walla Walla County Board of Commissioners.

Background:

Walla Walla County Board of Commissioners passed County Resolution number 90-449 on October 30, 1990 opting into planning activities under the Washington Growth Management Act, RCW Ch. 36.70A. The County and the cities of Walla Walla, Prescott, Waitsburg, and College Place, entered into a memorandum of understanding (MOU) establishing a joint process for development and ratification of countywide planning policies.

Countywide planning policies were originally developed in accordance with the cooperative process set out in the MOU. The City of College Place ratified certain "Countywide Planning Policies" by College Place Resolution No. 435 on October 25, 1993, the City of Walla Walla ratified certain "Countywide Planning Policies" by Walla Walla City Resolution 93-71 on October 27, 1993, and the County Commissioners adopted the "Countywide Planning Policies" by Walla Walla County Resolution 93-498 on November 30, 1993. While the Countywide Planning Policies were amended in 2005 largely affecting how the Port provides urban services at Port property within the Urban Growth Area, they have gone virtually untouched since 1993.

Per WAC 365-196-305, "The primary purpose of county-wide planning policies is to ensure consistency between the comprehensive plans of counties and cities sharing a common border or related regional issues. Another purpose of county-wide planning policies is to facilitate the transformation of local governance in the urban growth area, typically through annexation to or incorporation of a city, so that urban governmental services are primarily provided by cities and rural and regional services are provided by counties."

To this end, the draft Countywide Planning Policies provide for the creation of an Advisory Council. The Advisory Council would consist of members from each jurisdiction (similar makeup of the PMT) that would meet regularly to ensure that the Growth Management Act requirements are coordinated with the County, its Cities, and the region. The regular meetings of the Advisory Council ensure that the policies are maintained and implemented and that planning between Walla Walla County and the Cities is accomplished in a coordinated and consistent manner.

Furthermore, the Growth Management Act requires Walla Walla County and incorporated cities within Walla Walla County to update their respective Comprehensive Plans by June 30, 2026. The countywide planning policies provide the framework from which the comprehensive plans of each jurisdiction are developed and adopted.

POLICY ISSUES:

The countywide planning policies provide the framework from which the comprehensive plans of each jurisdiction are developed and adopted. The Growth Management Act requires Walla Walla County and incorporated cities within Walla Walla County to update their respective Comprehensive Plans by June 30, 2026. Update this planning document now, sets the stage for planning for future growth within the City of Walla Walla.

ALTERNATIVES:

The City Council may choose to disapprove the final draft Countywide Planning Policies but would need to provide a written statement to the Board of County Commissioners why it chose to disapprove. Such action would be contrary to staff's recommendation and would jeopardize the City's compliance with the Growth Management Act and its own update to the Comprehensive Plan.

Countywide Planning Policy **UPDATE**

Project briefing
January 28, 2025
College Place City Council



Existing Countywide Planning Policies (CPPs)

- CPPs provide a countywide framework for policy consistency across jurisdictions.
- Requirement of the Growth Management Act (GMA).
- Adopted November 30, 1993.



*Town of
Prescott*



COUNTYWIDE PLANNING POLICIES

A document to facilitate the
coordination of planning between

WALLA WALLA COUNTY
CITY OF WALLA WALLA
CITY OF COLLEGE PLACE
CITY OF WAITSBURG
CITY OF PRESCOTT

ADOPTED NOVEMBER 30, 1993

Countywide Planning Policies and the Planning Context



Growth
Management Act
(GMA)



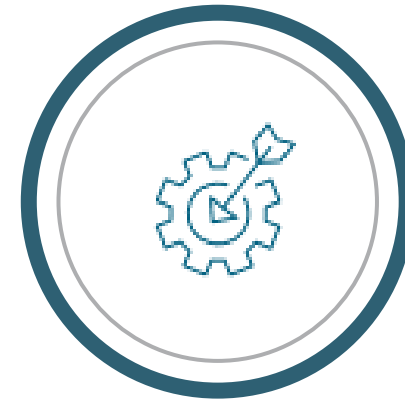
Regional Plans



Countywide
Planning Policies



Comprehensive
Plan



Development
Regulations

Project Team

Project Management Team – City of College Place



Matt Covert
FACET

Dan Nickel
FACET

Laura Jones
FACET

Clay White
Kimley-Horn

Melissa Shumake
Deputy Director

Michael Maret
Associate Planner

Todd Kimball
County Commissioner

Chuck Carruthers
Planning Commission Member

Lauren Prentice
Community Development Director (also Project Administrator)

Steve Moss
Mayor Pro Tempore

Elizabeth Chamberlain
City Manager

Preston Frederickson
Development Services Director

Norma Hernandez
Mayor

Michael Rizzitiello
City Administrator

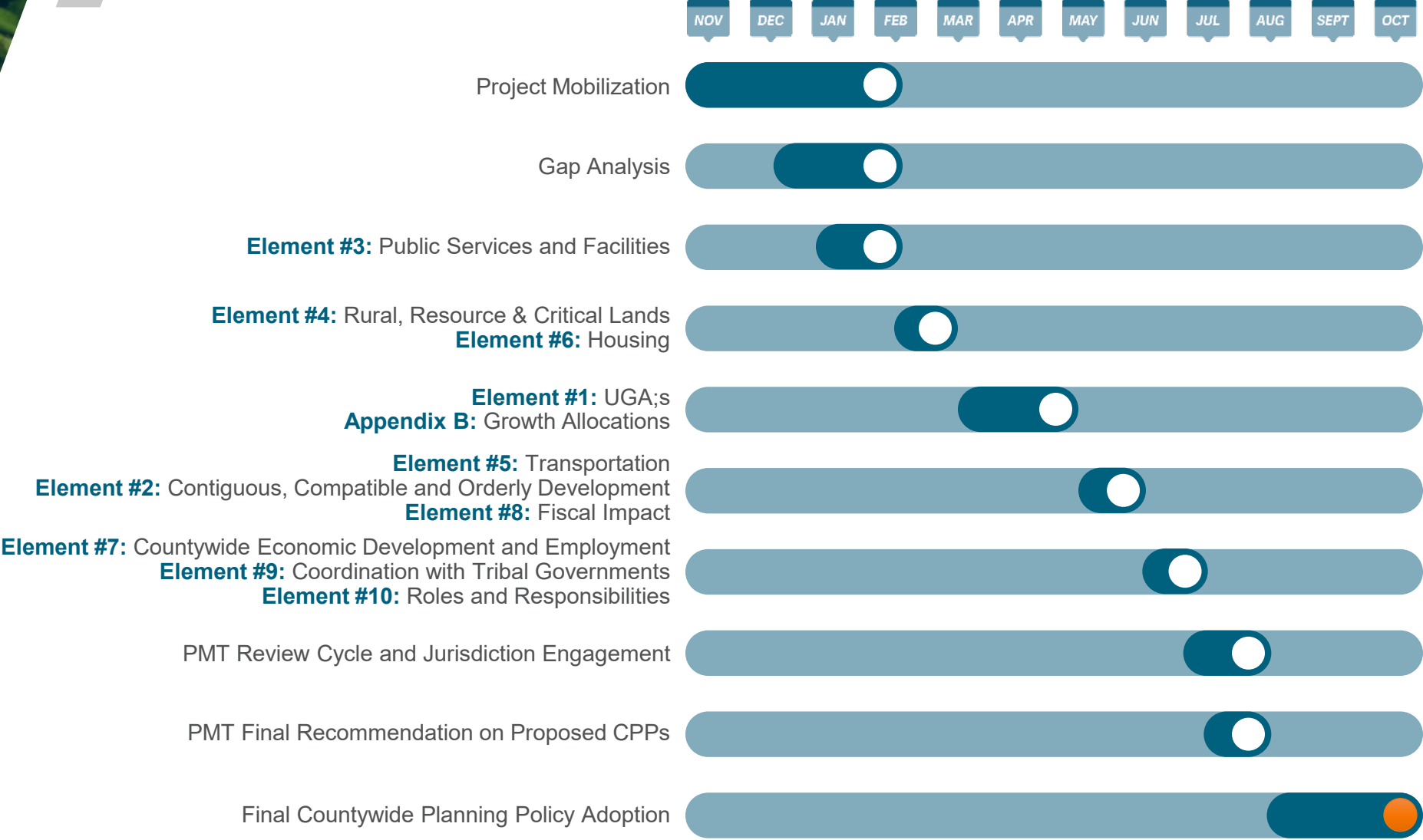
Jon Rickard
Community Development Director

Karen Gregutt
Planning Commission Chair

Randy Hinchliffe
City Administrator



Schedule



Urban Growth Area and Contiguous and Orderly Development

- Chapter focuses on shared principles as the County and Cities work together to plan for future and facilitate growth in Urban Growth Areas, and transitioning these areas when annexations occur.
- Policy focus areas:
 - Process to distribute initial growth targets needed for comprehensive plan update.
 - Process to develop and utilize a consistent land capacity analysis methodology.
 - Process to be utilized when establishing, expanding, and adjusting Urban Growth Area boundaries.
 - How the county and cities will work together to plan for and manage growth prior to and when annexations occur

Public Capital Facilities and Essential Public Facilities Element

- Element focuses on coordinated efforts to provide adequate and efficient public facilities and services to ensure the health, safety, conservation of resources, and economic vitality of all communities and all residents.
- Policy focus areas:
 - Consideration of impacts some capital facilities may have on historically marginalized communities and disproportionately burdened communities.
 - When is it appropriate to locate capital facilities to locate in rural areas vs. urban areas.
 - Integration of hazard mitigation plans to ensure capital facilities are not located in areas more vulnerable to risks.
 - How the county and cities will coordinate on siting of essential public facilities that may have impacts beyond the jurisdictions border.

Rural and Resources Lands Element

- Element focuses on providing harmony and consistency between uses on rural lands and resource lands and those occurring in cities and unincorporated Urban Growth Areas (UGAs).
- Policy focus areas:
 - Consideration of buffering and providing natural separation between urban and rural uses.
 - Coordination between the county and cities on identifying and designating greenbelts and open space corridors within and between urban growth areas.
 - County consideration of input from cities on new zoning and regulations in rural areas that may be part of the UGA/city at some point in the future.
 - Affirmation that the county and cities should support rural and resource land uses that preserve the rural character and deliver economic benefits for all communities in the county.

Housing Element

- Element focuses on coordinated efforts to plan for housing for all economic segments of the population.
- Policy focus areas:
 - Coordination on how to provide a variety of different housing types for people that make different incomes
 - Providing higher density housing closer to jobs, transit, schools, parks, and other daily needs and services.
 - Support for innovative zoning and development standards to provide for more housing and types that match incomes people are making.
 - Consideration of options to limit displacement of people which can happen when redevelopment occurs.
 - The need to provide different housing types including multi-family housing and manufactured housing.

Transportation

- Chapter focuses on areas of mutual interest when more than one jurisdiction is affected by or involved in a transportation policy program or project.
- Policy focus areas:
 - Metropolitan Planning Organization (MPO) coordination and technical services
 - Impacts on marginalized communities
 - Multi-modal levels of service sensitive to differences between urban and rural areas
 - Consistency of transportation facilities standards when crossing jurisdictional boundaries
 - Coordination on collection of transportation data
 - Cooperation in the permitting and design process for trails

Economic Development

- Element focuses on creating and sustaining a healthy economy and employment opportunities, collaboration on economic development initiatives, and providing predictability in investment decisions.
- Policy focus areas:
 - Providing an adequate supply of industrial property
 - Coordinating economic development in local planning countywide
 - Collaboration with the Port of Walla Walla, tribes, and special districts
 - Coordination on business retention efforts
 - Support for and development of agriculture-based industries
 - Permitting consistency between jurisdictions
 - Jobs-housing balance
 - Promotion of training programs
 - Providing access to opportunity

Fiscal Impact

- Chapter focuses on opportunities for coordination between jurisdictions that would have a positive fiscal impact for the county.
- Policy focus areas:
 - When the County and Cities need to conduct fiscal analysis to identify the most cost-effective means of providing and locating public services and infrastructure
 - Requirements for what should be in a capital improvement plan
 - Use of innovative financing strategies for capital improvements that are fair and that minimize costs to taxpayers
 - Use of impact fees
 - Guidance on developing a process to facilitate the identification, analysis, and disclosure of the fiscal impacts of major development proposals and government actions

Roles and Responsibilities

- Chapter focuses on implementation of the rest of the Countywide Planning Policies. Specifically, those policies that will require ongoing coordination need prioritization and outlining of mechanisms for coordination.
- Policy focus areas:
 - Guidance on establishment of a regional planning organization composed of representatives of the jurisdictions
 - Implementation table outlining how policies that require ongoing coordination could be implemented



Approval Process

Step

1

Once the PMT and consultant team have delivered draft CPP amendments, Board of County Commissioners votes whether to send the final draft CPPs to the cities for review and approval. The Board can amend the draft after consultation with the PMT prior to sending to cities for approval.

Step

2

Within 90 days of the board of County Commissioners' vote, the city legislative authorities must act upon the final draft CPPs. This means a vote by city councils to approve or disapprove the final draft CPPs. The final draft can't be modified during this time.

Step

3

Following approval by the cities, the Board of County Commissioners conducts a public hearing and may adopt or not adopt the CPP amendments.



Discussion

City of College Place, Washington
RESOLUTION NO. 25-XXX

A RESOLUTION RATIFYING PROPOSED UPDATES TO COUNTYWIDE PLANNING POLICIES, AND
TAKING SUCH FURTHER ACTION NEEDED THEREWITH

Whereas, the City of College Place passed Municipal Ordinance No. 466 on September 17, 1979 which classified the City of College as a non-charter code city governed by the rules and regulations of the Revised Code of Washington (RCW) 35A; and

Whereas, the Walla Walla County Board of Commissioners passed County Resolution number 90-449 on October 30, 1990 opting into planning activities under the Washington Growth Management Act, RCW Ch. 36.70A; and

Whereas, the City of College Place ratified certain “Countywide Planning Policies” by College Place Municipal Resolution No. 435 at a public meeting on October 25, 1993; and

Whereas, the City of Walla Walla ratified certain “Countywide Planning Policies” by Walla Walla Municipal Resolution 93-71 at a public meeting on October 27, 1993; and

Whereas, the Board of Commissioners for Walla Walla County adopted “Countywide Planning Policies” by Walla Walla County Resolution 93-498 at a public meeting on November 30, 1993; and

Whereas, policy 15.3 of the Countywide Planning Policies provides that “[p]roposed amendments to the Countywide Planning Policies shall be reviewed and adopted by the same procedure under which they were originally adopted”; and

Whereas, the Board of Commissioners for Walla Walla County considered proposed amendments to the Countywide Planning Policies on December 24, 2024 and approved sending the amendments to the cities of College Place, Prescott, Waitsburg and Walla Walla for ratification; and

Whereas, the College Place Planning Commission considered proposed amendments to the Countywide Planning Policies on January 21, 2025 and voted the final draft be presented to the College Place City Council for ratification; and

Whereas, the Walla Walla City Council has ratified certain proposed amendments to the Countywide Planning Policies by Walla Walla Municipal Resolution No. 2025-04 on January 22, 2025; and

Whereas, the College Place City Council has considered this matter during a regularly and duly called public meeting of said Council, has given this matter careful review and consideration, and

finds that good government and the best interests of the City of College Place will be served by passage of this resolution,

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Section 1: The 2024 update to the Walla Walla Countywide Planning Policies is hereby ratified and approved by the College Place City Council.

Section 2: The City of College Place requests and supports adoption of the 2024 updates to the Walla Walla Countywide Planning Policies by the Board of Commissioners for Walla Walla County.

Section 3: The City Clerk of the City of College Place is hereby directed to transmit a copy of this resolution to the Board of Commissioners for Walla Walla County and the cities of Walla Walla, Prescott, and Waitsburg.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 28th day of January, 2025.

Attest:

Norma L. Hernández, Mayor

Maryelizabeth Garcia, City Clerk



Walla Walla

Countywide Planning Policies



Town of Prescott

ACKNOWLEDGEMENTS

This update to the Countywide Planning Policies would not have been possible without the following contributors. Our appreciation goes out to them for all their hard work during this process.

Project Management Team

Walla Walla County

Todd Kimball, County Commissioner

Chuck Carruthers, Planning Commissioner

Lauren Prentice, Community Development
Department Director

City of Walla Walla

Steve Moss, Mayor Pro Tempore

Elizabeth Chamberlain, City Manager

Preston Frederickson, Development Services
Director

City of College Place

Norma Hernandez, Mayor

Michael Rizzitiello, City Administrator

Jon Rickard, Community Development Director

City of Waitsburg

Karen Gregutt, Planning Commission Chair

Randy Hinchliffe, City Administrator

Staff and Consultants

Facet

Matt Covert

Dan Nickel

Laura Jones

Kimley-Horn

Clay White

Hailey Brey

Walla Walla County

Melissa Shumake

Michael Maret

City of Walla Walla

Lisa Wasson-Seilo

ADOPTION (page to be updated upon adoption)

Xxx 2024, Walla Walla County Board of Commissioners

Todd Kimball

Gunner Fulmer

Jenny Mayberry

Approval

Xxx 2024, Walla Walla City Council

Mayor Tom Scribner

Mayor Pro Tempore Steve Moss

Brian Casey

Rick Eskil

Monte A. Willis

Jeffrey Robinson

Gustavo Reyna

Xxx 2024, Waitsburg City Council

Mayor Martin Dunn

Mayor Pro Tempore Kevin House

Court Ruppenthal

Jillian Henze

Jennifer Bishop

Jim Romine

Xxx 2024, College Place City Council

Mayor Norma Hernandez

Paul Jessup

Michael Cleveland

Tito Espinoza

Loren Peterson

Melodie Williams

Heather Schermann

Monica Boyle

Xxx 2024, Prescott City Council

Kristin Du Brille

Karen Gleason

Jason Norris

Kathleen Oliver

Nathan Stueckle

Doug Venn

INTRODUCTION

The Growth Management Act (GMA or Act) was created in part to foster coordination and cooperation among units of local and state government. Cities and counties must engage in a collaborative planning process under the requirements of the Act.

Specifically, the Act states that:

“The Legislature finds that uncoordinated and unplanned growth [...] pose a threat to the environment, sustainable economic development, and the health, safety, and high quality of life enjoyed by residents of the State. It is in the public interest that citizens, communities, local governments, and the private sector cooperate and coordinate with one another in comprehensive land use planning.” (RCW 36.70A.010)

To guide the development of comprehensive plans and development regulations, the GMA sets forth planning goals (RCW 36.70A.020) in 15 areas:

- | | |
|--------------------------------|--|
| 1. Urban Growth | 9. Open Space and Recreation |
| 2. Reduce Sprawl | 10. Environment |
| 3. Transportation | 11. Citizen Participation and Coordination |
| 4. Housing | 12. Public Facilities and Services |
| 5. Economic Development | 13. Historic Preservation |
| 6. Property Rights | 14. Climate Change and Resiliency |
| 7. Permits | 15. Shorelines of the State |
| 8. Natural Resource Industries | |

The GMA also states that:

“[A] countywide planning policy is a written policy statement or statements used solely for establishing a countywide framework from which county and city comprehensive plans are developed and adopted [...] (to) ensure that city and county comprehensive plans are consistent [...] as required in RCW 36.70A.100. Nothing in this document shall be construed to alter the land use powers of cities.” (RCW 36.70A.210(1))

Further, “Federal agencies and Indian Tribes may participate in and cooperate with the countywide planning policy adoption process.” (RCW 36.70A.210(4)) These policies may also be used for other purposes requiring collaboration and cooperation in addition to the development and adoption of comprehensive plans.

Walla Walla County’s current countywide planning policies were originally adopted in 1993. Since that time, the GMA has been repeatedly amended and expanded and the communities in Walla Walla County have changed as well.

2023-2024 Collaborative CPP Review and Update

In 2023, Walla Walla County and the Cities within the county (City of Walla Walla, College Place, Waitsburg, and Prescott) adopted an interlocal agreement¹ to update and amend the Walla Walla Countywide Planning Policies (CPPs). These policies have been revised and adopted in accordance with the procedures contained in that interlocal agreement. County and City comprehensive plans shall be consistent with the adopted CPPs. They may be amended from time-to-time hereafter in accordance with procedures established by the communities through ongoing coordination as part of a regional planning advisory council as established in these CPPs.

How to read the Countywide Planning Policies

Each chapter of this document begins with a description of the planning and policy context for the issue or issues covered in the chapter. After the context, each chapter defines a set of planning goals for the policies that follow.

The policies within the CPPs have equal importance and each should be understood in the context of the entire document. The CPPs specify how directive a policy is. The policies use one of three different operator words to do this: shall, should, and may. These operators are defined as follows:

- “Shall” means implementation of the policy is mandatory and imparts a higher degree of substantive direction than “should”. “Shall” is used for policies that repeat State of Washington requirements or where the intent is to mandate action. However, “shall” cannot be used when it is largely a subjective determination of whether a policy’s objective has been met.
- “Should” means implementation of the policy is expected, but its completion is not mandatory. The policy is directive with substantive meaning, although to a lesser degree than “shall” for two reasons. 1) “Should” policies recognize the policy might not be applicable or appropriate for all jurisdictions due to special circumstances. The decision not to implement a “should” policy is appropriate only if the implementation of the policy is either inappropriate or not feasible. 2) Some “should” policies are subjective; hence, it is not possible to demonstrate that a jurisdiction has implemented them. For example, some “should” policies encourage jurisdictions to support various programs or initiatives, but because “support” is a subjective term, implementation could take an array of forms.
- “May” means the actions described in the policy are either advisable or allowed. “May” gives permission and implies a preference. Because “may” does not have a directive meaning, there is no expectation that the described action will be implemented.

The last two chapters of the document provide framework for implementation of the CPPs and ongoing planning work. Chapter 9 establishes an advisory council to coordinate and collaborate on

¹ Walla Walla County Resolution 23-060, March 27, 2023
City of Walla Walla Resolution 2023-22, February 22, 2023
College Place City Council approved February 28, 2023
Waitsburg City Council approved
Prescott City Council approved

implementation of the CPPs and future amendments. Chapters 9 and 10 contain policies and an implementation matrix (Chapter 10) designed to assist the jurisdictions of Walla Walla County with prioritization and implementation of policies from each chapter that require specific and ongoing action and coordination.

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1. URBAN GROWTH AREAS AND CONTIGUOUS AND ORDERLY DEVELOPMENT

1.A Urban Growth Areas

Context

Urban Growth Areas (UGAs) are “...areas within which urban growth shall be encouraged and outside of which growth can only occur if it is not urban in nature” (RCW 36.70A.110). Urban growth is defined as “...growth that makes intensive use of land for the location of buildings, structures, and impermeable surfaces to such a degree as to be incompatible with the primary use of land for the production of food, other agricultural products, or fiber, or the extraction of mineral resources...”.

This chapter sets goals and policies focused on shared principles as the County and Cities work together on planning for future growth, facilitating growth in Urban Growth Areas, and transitioning these areas when annexations occur.

Goals

Goal 1 - Walla Walla County and the Cities will utilize a consistent methodology for completing a Land Capacity Analysis.

Goal 2 - Walla Walla County and the Cities will work together to distribute population, housing, and employment growth prior to updating comprehensive plans.

Goal 3 - Walla Walla County and the Cities will utilize a consistent process and criteria for expanding or adjusting UGA boundaries.

Goal 4 - Walla Walla County and the Cities will coordinate growth within unincorporated UGAs prior to annexation.

Goal 5 - Walla Walla County and the Cities will encourage higher density residential development in closer proximity to jobs, commercial services, transit, schools, and parks.

Goal 6 - Walla Walla County and the Cities will promote infill and redevelopment of existing areas to utilize services most efficiently and economically.

Goal 7 - Walla Walla County and the Cities will consider possible impacts to critical areas, greenbelts and open space, aquifer recharge areas, and both rural and resource lands when an expansion to a UGA is proposed.

Goal 8 - Where applicable, the County, Cities, and/or other services providers should coordinate on providing utilities and capital facilities within UGAs.

Goal 9 - Walla Walla County and the Cities will provide predictability for investors, landowners, and residents regarding types of land use, development standards, and zoning intended.

Goal 10 - Walla Walla County and the Cities will provide an adequate supply of industrial and commercial property and infrastructure to support economic development and employment projections.

Urban Growth Area Policies

- 1.1 Land Capacity (RCW 36.70A.115 and WAC 365-196-325): The County and Cities shall ensure that, taken collectively, adoption of and amendments to their comprehensive plans and/or development regulations provide sufficient capacity of land suitable for development within their jurisdictions to accommodate their projected population, housing, and employment growth.
 - a. The County and Cities shall jointly coordinate, through the process outlined in Chapter 9, a Land Capacity Analysis methodology to provide a consistent estimate of the land supply available to accommodate future population and employment growth and projected housing needs. This includes setting a reasonable market factor. Once developed, the methodology will be attached to these CPPs as an Appendix.
 - b. In the event of a dispute among jurisdictions relating to inconsistencies in collection and analysis of data, the affected jurisdictions shall meet and discuss methods of resolving the dispute. If a resolution cannot be achieved, representatives from the County and Cities via the Walla Walla County Growth Management Advisory Council shall work together to review and, if possible, facilitate any disputes between parties.
- 1.2 Policies for the distribution of 20-year population, housing, and employment growth:
 - a. The County and Cities shall jointly coordinate, through the process outlined in Chapter 9, a methodology for distributing the forecasted population, housing, and employment growth (growth targets) consistent with the requirements of the Growth Management Act. Once distributed, growth targets will be attached to these CPPs as an Appendix.
 - b. The County and Cities, as part of their Comprehensive Plan periodic updates, shall reflect those growth targets in their Comprehensive Plan.
- 1.3 Adopt a process and criteria to ensure regional coordination when establishing, expanding, and adjusting Urban Growth Areas:
 - a. Sufficient capacity must be included in the Urban Growth Areas to accommodate the 20-year population, housing, and employment (commercial and industrial) targets.
 - b. Urban Growth Area expansions shall not result in new areas being included for population, housing, or employment capacity that exceed what is necessary to accommodate the growth management planning projections, plus a market factor.

- c. Except for UGA modifications under subparagraph “g”, an expansion of the boundary of an individual UGA that results in a net increase of residential, commercial, or industrial land capacity shall not be permitted unless the UGA expansion is supported by a land capacity analysis completed consistent with the Land Capacity Methodology. (See Policy 1.1)
- d. The County, City, or other interested party may initiate an amendment to an existing Urban Growth Area boundary through the Walla Walla County annual comprehensive plan amendment docketing process. The County has discretion to determine their annual comprehensive plan amendment process, including the schedule and review types.
- e. The County should adopt specific procedures for filing comprehensive plan amendments which will be processed concurrently with the state-required Periodic Update.
- f. Any expansion of an Urban Growth Area shall result in zoning that will ensure urban growth patterns and densities consistent with the Growth Management Act.
- g. The County shall adopt procedures and criteria for considering UGA boundary revisions consistent with the requirements in RCW 36.70A.130(3)(c). Such ‘swap’ amendments must comply with applicable GMA criteria and shall not increase land capacity within the UGA.
- h. When an Urban Growth Area boundary is proposed to be established, expanded, contracted, or adjusted the County and appropriate City should coordinate together to conduct early and continuous public involvement.
- i. All Urban Growth Areas shall be reflected in County and respective City comprehensive plans.
- j. Possible impacts to critical areas, greenbelts and open space, and both rural and resource lands shall be evaluated when an expansion to a UGA is considered.
- k. UGAs should be designated where:
 - a. Areas are already characterized by urban growth;
 - b. Infrastructure exists or is planned, as identified in an approved capital improvement program, or can be reasonably and economically extended; and
 - c. It is environmentally appropriate for growth to occur.
- l. UGAs may provide for the inclusion of greenbelts and open space, some of which may be critical areas.

1.4 Coordinated growth management in Urban Growth Areas:

- a. Adopted City and County comprehensive plans shall reflect the intent that all land within unincorporated Urban Growth Areas, where feasible, will either annex to a City or incorporate within the 20-year planning horizon.
- b. To maximize the efficient use of urban lands, uses and densities permitted in unincorporated Urban Growth Areas should be consistent where feasible with the associated jurisdiction’s zoning densities and uses.
- c. Cities are the primary provider of municipal services and facilities in their Urban Growth Areas, responsible for demonstrating within their comprehensive plans and capital facilities plans the capacity to provide all urban services within their associated unincorporated Urban Growth Area(s). This may be accomplished through a collaborative process with the County and/or other service providers.

- d. The County and Cities should establish procedures to facilitate the smooth transfer of governance for associated Urban Growth Area(s).
- e. The County should plan with associated Cities and local communities to address land use, zoning, infrastructure needs, and other issues as needed.
- f. The County and each City, where appropriate, should consider utilizing Interlocal Agreements (ILAs) as a mechanism to facilitate urban growth within unincorporated UGAs. An ILA could be utilized to coordinate on common development regulations and standards and permit review processes within these areas, resulting in development more closely aligning with adopted regulations within cities. This process could also be utilized to encourage the extension of urban services to these areas given urban growth typically requires urban governmental services.

1.B Contiguous and Orderly Development

Context

These policies facilitate the cost-effective provision of urban services by minimizing differences in urban development regulations and standards between the County and Cities in shared UGAs. These policies focus on specific topics where coordination is essential, including topics also covered by other chapters of the Countywide Planning Policies such as housing, transportation, and public capital facilities. These policies ensure the goals and policies specific to those topics are implemented in a consistent and orderly way. In contrast with the policies for UGAs, which are focused on coordination as projected growth is planned for, these policies are intended to coordinate development and transition when annexation occurs.

Goals

Goal 11 - Walla Walla County and each City will work to ensure that urban services in shared Urban Growth Areas (UGAs) serve development in an orderly and cost-efficient manner.

Goal 12 - Walla Walla County and the Cities will ensure the provision of urban governmental services in the Urban Growth Area and applicable capital improvement plans.

Goal 13 - Walla Walla County and the Cities will coordinate with each other and with special districts, where applicable, in the provision and financing of utilities and capital facilities.

Goal 14 - Walla Walla County and the Cities will work together to ensure that permitting in unincorporated urban growth areas is well coordinated.

Policies

- 1.5 The County and the Cities shall prioritize urban growth within Urban Growth Areas (UGAs) as follows:

- a. First in areas already characterized by urban growth that have existing public facility and service capacities to serve such development;
 - b. Second, in areas already characterized by urban growth that will be served by a combination of both existing public facilities and services and any additional needed public facilities and services that are provided by either public or private sources; and
 - c. Third, in the remaining portions of the urban growth areas.
- 1.6 Non-urban development in the UGA should be discouraged. Non-urban development in the UGA should only be allowed if urban development is not feasible and if it will be compatible with future urban development.
- 1.7 The timing of capital improvements shall be consistent with the adopted capital facilities plan(s) of the purveyor(s).
- 1.8 Existing and future level of service standards shall be established within the appropriate capital facilities plan(s).
- 1.9 The County and Cities should coordinate the development and implementation of long-range planning between fire protection, police services, schools, transportation, and parks and recreation facilities.
- 1.10 The County should not encourage fully contained communities.
- 1.11 Service boundaries for urban governmental services shall not be extended past existing adopted service area boundaries.
- 1.12 Cities should be the purveyors of urban services, except in cases where an Urban Growth Area is not associated with a city.
- 1.13 To adequately plan for growth and implement the policies of the GMA, the County, the Cities, and special districts in the county, should establish ongoing mechanisms, such as the advisory council established in Chapter 9, to improve communication, information sharing, and coordinated approaches to common problems.
- 1.14 Walla Walla County should coordinate with adjacent and/or nearby counties and cities on issues of growth and delivery of urban services that cross county or state boundaries.

2. PUBLIC CAPITAL FACILITIES AND ESSENTIAL PUBLIC FACILITIES

State Context

The Growth Management Act (GMA) requires that Countywide Planning Policies address the siting of public capital facilities of a countywide or statewide nature, including transportation facilities of statewide significance (RCW 36.70A.210(3)(c)). The term, “capital facilities of countywide or statewide nature” is not defined in state law but is synonymous with essential public facilities, which are defined in the GMA. Essential public facilities include facilities that are typically difficult to site, such as airports, state education facilities and state or regional transportation facilities, regional transit authority facilities, state and local correctional facilities, solid waste handling facilities, group homes, and secure community transition facilities (RCW 36.70A.200). The policies in this chapter focus on areas where coordination is necessary for the siting of public capital facilities and essential public facilities where coordination is necessary.

Local Context

Each county and city are also required to have a capital facilities plan. Capital facilities include, but are not limited to, water systems, sanitary sewer systems, stormwater facilities, reclaimed water facilities, schools, parks and recreational facilities, and police and fire protection facilities. Coordination between the County and Cities, in the form of sharing details, objectives, and locations with affected jurisdictions during the planning and design phase, for these facilities can improve service to the public and protect the environment and public health. Coordination on levels of service, in the form of communication and alignment of levels of service standards for public facilities and services between jurisdictions, helps ensure consistent service. Public services and facilities in Urban Growth Areas are expected to be provided at service levels to support urban densities and development intensity while reflecting the realities of limited resources and prioritization between those services and facilities. Public services and facilities in rural areas of Walla Walla County are expected to be provided at service levels reflecting lower densities and more dispersed patterns of development. This chapter also provides policies on public capital facilities.

Public Services and Facilities Goal

Walla Walla County and the Cities will coordinate on, develop, and provide adequate and efficient public facilities and services to ensure the health, safety, conservation of resources, and economic vitality of all communities and all residents.

Policies for All Capital Facilities

- 2.1 The County and the Cities should consider including impacts upon historically marginalized communities and disproportionately burdened communities when siting or expanding capital facilities.

- 2.2 Some regionally significant public capital facilities and essential public facilities may be located outside Urban Growth Areas. The County should permit or approve capital facilities or essential public facilities beyond Urban Growth Areas only if they are self-contained or to be served by services in a manner that will not promote sprawl.
- 2.3 Location of public capital facilities and essential public facilities:
- a. If the primary population served by the facility is urban, the facility should be located in a city or unincorporated Urban Growth Area, where feasible.
 - b. Public capital facilities that generate substantial travel demand should be located along or near major transportation corridors and existing public transportation routes.
 - c. The design of capital facilities and utilities located within and serving rural and/or resource areas should be at a size and scale appropriate to rural locations to not increase development pressure in those areas.

Policies for Public Capital Facilities

- 2.4 Identification of needed capital facilities: The County and the Cities shall each prepare a capital facilities plan as part of the comprehensive plan periodic update as established in RCW 36.70A.130. The jurisdictions may also update their capital facilities plan yearly as part of each jurisdiction's budget amendment process. Where facility expansions or new facilities may impact another jurisdiction, the jurisdiction proposing the expansion or new facility shall provide data about proposed facilities expansions to impacted jurisdictions.
- 2.5 Uses shall adhere to local health district or state agency rules regarding commercial or industrial use of on-site sewage systems.
- 2.6 The County and the Cities should consider multiple uses for rights-of-way and easements related to public capital facilities, including multi-modal transportation.
- 2.7 In Urban Growth Areas, the County and the Cities shall coordinate on changes to or differences between levels of service (LOS) standards when development is proposed that would have LOS impacts across jurisdictional boundaries.
- 2.8 The County and the Cities should, where appropriate, integrate probability, vulnerability, and risk assessment information from the Walla Walla County Hazard Mitigation Plan, as may be amended, into capital facilities planning.
- 2.9 The County and the Cities should encourage the location of new human services facilities near access to transit.

- 2.10 The County and the Cities shall promote connection to sanitary sewers for residents and businesses within Urban Growth Areas as the preferred alternative to resolving failing septic systems.
- 2.11 The County and the Cities should support planning for the provision of broadband infrastructure.
- 2.12 The County and the Cities shall permit schools, institutions, and other community facilities that serve primarily urban populations within Urban Growth Areas in locations where they will support local comprehensive plans, except as provided by RCW 36.70A.211. Considerations should include recent growth, projections of population and student enrollment growth, adopted comprehensive plans and capital facilities plans, and the growth allocations once attached as an Appendix.

Policies for Essential Public Facilities

- 2.13 The County and the Cities shall not preclude the siting of essential public facilities as defined in RCW 36.70A.200 in their comprehensive plans and development regulations.
- 2.14 The County and the Cities may also generate standards to ensure that reasonable compatibility with other elements of the plans can be achieved.
- 2.15 When a proposed essential public facility could impact another jurisdiction in Walla Walla County, it is important that opportunities for communication are provided when an essential public facility permit application is received. Therefore, when essential public facilities are proposed to be located within Walla Walla County, the local government(s) involved shall:
 - a. Send notice to each jurisdiction as part of the notice of application comment period. This will ensure there is time to communicate and coordinate early in the permit process;
 - b. Encourage public involvement through public comment periods, newspaper notices, and public meetings and hearings as authorized through adopted permit processes and procedures; and
 - c. Consider factors for minimizing effects upon the health, safety, and welfare of residents around or near the facility when siting essential public facilities.
- 2.16 Essential public facilities may be identified by the state Office of Financial Management, other state agencies, or by local government.
- 2.17 The County and the Cities should not locate essential public facilities in designated resource lands or critical areas unless they are compatible with those lands and comply with critical areas and development regulations.

3. RURAL AND RESOURCE LANDS

Context

Rural and resource lands are important to our economy and community. It is a high priority to preserve the features and character of these areas. Under the Growth Management Act (GMA), the County is responsible for designating and regulating rural and resource lands through its comprehensive plan. However, preservation of rural and resource lands is a regional issue, and it is important to establish countywide planning policies so there is harmony and consistency between uses on rural lands and resource lands and those occurring in cities and unincorporated Urban Growth Areas (UGAs). All jurisdictions are responsible for designating and protecting critical areas; but, where open space corridors and habitat areas cross jurisdictional boundaries, countywide planning policies can ensure jurisdictions work together to protect these environmental resources.

While the GMA does not require countywide planning policies for these land use categories, the County and the Cities desire to coordinate planning for these areas.

Rural Lands

The GMA characterizes rural development as, “development outside the urban growth area and outside agricultural, forest, and mineral resource lands designated pursuant to RCW 36.70A.170. Rural development can consist of a variety of uses and residential densities, including clustered residential development, at levels that are consistent with the preservation of rural character and the requirements of the rural element. Rural development does not refer to agriculture or forestry activities that may be conducted in rural areas.” RCW 36.70A.030(36).

Walla Walla County’s rural lands are characterized by lower levels of service; mixed residential, agricultural, and open space uses; broad vistas; parcels of varying sizes; a variety of housing types; and small unincorporated communities.

Resource Lands

Goal 8 of the GMA states that an objective of the Act is to “[m]aintain and enhance natural resource-based industries, including productive timber, agricultural, and fisheries industries. Encourage the conservation of productive forestlands and productive agricultural lands and discourage incompatible uses.” RCW 36.70A.020(8). Resource lands are further defined in the GMA as consisting of agricultural land, forestland, and mineral resource land. These lands are distinguished from rural lands by the commercial significance of these resources, and the County comprehensive plan designates these lands and establishes densities and allowed uses that are more restrictive than in rural lands to protect these resources.

Walla Walla County has a unique climate, topography, and land use mix. Resource lands in Walla Walla County are those lands defined as agricultural and mineral resource lands of long-term commercial

significance. Additionally, there are lands used for agricultural, mineral, and timber purposes that do not have long-term commercial significance but nevertheless support the rural economy and provide ecosystem services.

Rural and Resource Lands Goals

Goal 1 - Walla Walla County and the Cities are focused on supporting traditional lifestyles, rural-based economies, and opportunities to live, work, and recreate in rural areas and retain the rural and agrarian character of the county.

Goal 2 - Rural lands serve as a buffer between urban lands and resource lands in order to retain open spaces and bank land for possible future urban expansion where needed.

Goal 3 - Walla Walla County and the Cities will maintain resource-based industries through the conservation of productive agricultural, forest, and mineral resources while retaining open spaces and recreational opportunities.

Rural and Resource Lands Policies

- 3.1 The County and the Cities may use buffering and other land use techniques to retain the separation between rural lands and urban lands, as well as between rural lands and resource lands, to mitigate the impacts of permitted rural and urban uses on adjacent resource lands.
- 3.2 The County should consider input from Cities on establishing appropriate land use designations and development regulations for rural lands that are expected to be included within an Urban Growth Area and be annexed in the future to ensure eventual orderly inclusion.
- 3.3 The County and the Cities should work together early in the planning process to identify and designate greenbelts and open space corridors within and between urban growth areas. These areas may include recreation, fish and wildlife habitat, trails, and connections of critical areas and buffers.
- 3.4 The County and the Cities shall continue to utilize the Federal Emergency Management Agency (FEMA) National Flood Insurance Program (NFIP) for floodplain management.
- 3.5 The County shall protect the “right to farm” in agricultural areas in its Comprehensive Plan and development regulations.
- 3.6 The County and the Cities should support rural and resource land uses that preserve the rural character and deliver economic benefits for all communities in the county.

4. TRANSPORTATION

Context

The Growth Management Act (GMA or Act) requires that transportation planning and improvements be coordinated among jurisdictions and be consistent with the land use elements of local comprehensive plans. The Act also places special emphasis on transportation because a jurisdiction may not approve development unless an adequate level of service is available or planned to accommodate the development. The countywide transportation policies address areas of mutual interest when more than one jurisdiction is affected by or involved in a transportation policy program or project. In Walla Walla County, this includes all jurisdictions since all incorporated cities and the county have a portion of the State Highway System within their boundaries and the cities' streets connect to county roads. These policies then apply to transportation related impacts, policies, programs, and projects involving more than one jurisdiction.

Transportation facilities in Walla Walla County consist of airports and airfields, commercial water transportation facilities, highway and road systems, transit systems, bridges, rail systems, truck routes, specialized transportation for the elderly and persons with disabilities, and bike and pedestrian routes.

Transportation planning policies and programs include the Walla Walla Valley Metropolitan Planning Organization (MPO) Regional Plan, transportation improvement programs, six-year road programs, transportation components of jurisdictions' capital facilities plans, and other transportation financing strategies. The Walla Walla Valley MPO has served as the Sub-Regional Transportation Planning Organization (SRTPO) in accordance with the GMA since 2013.

Goals

Goal 1 - Walla Walla County and the Cities shall provide a balanced countywide transportation system that allows for the efficient, clean, safe, well connected, context-sensitive, multi-modal movement of people, goods, and services.

Goal 2 - Walla Walla County and the Cities shall reduce sprawl, conserve land and natural resources, and make more efficient use of transportation infrastructure.

Goal 3 - Walla Walla County and the Cities shall develop transportation plan elements, investment decisions, and regulations that are consistent with and reinforce land use and economic development policies.

Goal 4 - Walla Walla County and the Cities will work together through the Walla Walla Valley Metropolitan Planning Organization (MPO) to provide effective and efficient transportation facilities and strategies.

Goal 5 - Walla Walla County and the Cities will work together to eliminate traffic deaths or serious injuries caused by traffic crashes involving any mode of transportation through the use of a data-driven, multi-disciplinary, and Safe System Approach that increases safe, healthy, and equitable mobility for all.

Goal 6 - Walla Walla County and the Cities will work together to enhance transportation accessibility and inclusivity for all individuals, ensuring that every member of the community can navigate the transportation system safely and independently, regardless of age, ability, or socioeconomic status.

Policies

- 4.1 Walla Walla County and the Cities should maintain participation in the MPO/SRTPO to ensure transportation planning is consistent, local needs are reflected in the Regional Plan, and to avail themselves of transportation planning technical services.
- 4.2 Each comprehensive plan adopted pursuant to the Growth Management Act shall contain a transportation element consistent with the Regional Plan's land use and economic development policies as well as those of jurisdictions in the planning area.
- 4.3 The County and the Cities should consider including impacts upon historically marginalized communities and disproportionately burdened communities when siting or expanding transportation facilities, including transportation facilities of a statewide nature.
- 4.4 The County and the Cities should work toward establishing multi-modal levels of service that are sensitive to differences between UGAs and rural areas and that are consistent across jurisdictions when facilities cross jurisdictional boundaries.
- 4.5 The County and the Cities should adopt a cooperative process for early coordination of public and private capital projects that may impact the transportation system in the county or a neighboring jurisdiction. This process should include an early referral and response mechanism and appropriate criteria for use in evaluating the impacts of a proposal. This process should also apply to any transportation improvements contemplated by one jurisdiction that will impact an adjacent jurisdiction.
- 4.6 The County and the Cities should develop policies in their comprehensive plans to support Target Zero/Vision Zero, Complete Streets, and Context Sensitive Solutions as appropriate to circumstances.
- 4.7 The County and the Cities should coordinate with the MPO to collect non-motorized activity data that can be standardized countywide.
- 4.8 The County and the Cities should cooperate early in the permitting and design process for trails where they cross jurisdictional boundaries.

- 4.9 The County and the Cities should coordinate with the MPO and Valley Transit to conduct regular assessments of existing transportation facilities to identify barriers to accessibility. Incorporate feedback from community members, particularly those with disabilities, to inform improvements.

5. HOUSING

Context

The Growth Management Act (GMA) requires that Countywide Planning Policies consider the need for affordable housing, such as housing for all economic segments of the population, and parameters for its distribution. Furthermore, the GMA requires cities and counties to encourage the availability of housing that is affordable for all income levels at a variety of housing densities. Local jurisdictions are also encouraged to preserve existing housing resources in their communities and to provide an adequate supply of housing with good access to employment centers to support job creation and economic growth.

Housing affordability and availability is a major challenge facing Walla Walla County and its Cities. Housing shall mean housing intended for a full range of household incomes. These income levels are defined as follows (WAC 365-196-410(2)(e)(i)(C) and RCW 36.70.030):

- Extremely low-income shall mean those households that have incomes that are at or below 30 percent of the countywide median household income (median income), adjusted for household size.
- Very low-income shall mean those households that have incomes that are within the range of 31 to 50 percent of the median income, adjusted for household size.
- Low-income shall mean those households that have incomes that are within the range of 51 to 80 percent of the median income, adjusted for household size.
- Moderate-income shall mean those households that have incomes that are within the range of 81 to 120 percent of the median income, adjusted for household size.
 - The Department of Commerce (Commerce) provides guidance for demonstrating capacity for income band allocations that further breaks moderate-income households into 81 to 100 percent and 101 percent to 120 percent of the median income, adjusted for household size.

The housing goals and policies in the Countywide Planning Policies are connected to goals and policies in other chapters. For example, providing housing that is affordable and available to all economic segments of the community, which is the focus of this chapter, is only possible if the County and the Cities coordinate successfully on Urban Growth Areas, Public Facilities and Utilities, and Transportation as well as other topics.

Goals

Goal 1 - Walla Walla County and the Cities focus higher density residential developments, as needed to accommodate housing targets, near jobs, transit, schools, parks, and other daily needs and services.

Goal 2 - Walla Walla County and the Cities promote infill and redevelopment of existing residential areas and rehabilitation of existing housing stock.

Goal 3 - Walla Walla County and the Cities plan for and accommodate sufficient capacity of affordable housing units to meet the housing needs of all economic segments of the community, including extremely low, very low, low, and moderate-income households as well as the need for manufactured homes, manufactured home parks, group homes, foster care facilities, emergency shelters, emergency housing, and permanent supportive housing.

Goal 4 - Walla Walla County and the Cities promote preservation of existing housing as a means of providing housing choices affordable to all income levels.

Goal 5 - Walla Walla County and the Cities ensure that their permitting processes are timely, predictable, and fair.

Goal 6 - Walla Walla County and the Cities promote programs that support homeownership for new and established residents.

Policies

- 5.1 The County and the Cities shall plan for and accommodate a wide range of housing development types and densities throughout the county to meet the needs of a diverse population.
- 5.2 The County and the Cities shall encourage affordable housing through innovative land use techniques, including but not limited to: financial incentives, clustering, planned unit development, maximum lot size provisions, infill housing incentives, retaining existing housing, and density bonuses.
- 5.3 The County and the Cities should encourage and support financial incentive programs for homeownership.
- 5.4 The County and the Cities should pursue partnerships with nonprofit agencies, such as Blue Mountain Action Council, public corporations, such as Walla Walla Housing Authority, and others, to ensure that housing needs are being met.
- 5.5 The County and the Cities shall each identify specific policies and implementation strategies in their respective comprehensive plans and shall enact implementing regulations to provide a mix of housing types for housing at all income levels, considering easy access to employment centers.
- 5.6 The County and the Cities should provide appropriately zoned lands and location criteria to assure the inclusion of multi-family housing and manufactured home parks within UGAs.
- 5.7 The County and the Cities should share data and methodology for the housing needs assessments in their comprehensive plans to ensure consistency.

- 5.8 The County and the Cities shall include housing elements in their comprehensive plans that comply with the provisions of RCW 36.70A.070(2) and that are consistent with adopted growth allocations.
- 5.9 The County and the Cities may create or support a registration program with a consolidated database of available government-supported affordable housing units in the region including inventory, availability, conditions, and price structure, which should also link to a website providing tenants information on application and screening. (See pages 26-27 of the adopted [Regional Housing Action Plan](#).)²
- 5.10 The County may permit high density housing within an unincorporated urban growth area which is not contiguous to a municipal boundary provided it meets the criteria for contiguous and orderly development per RCW 36.70A.020(1).
- 5.11 The County and the Cities should evaluate the impact of any new ordinance or regulation that may affect housing affordability with regard to the provision of housing options prior to adoption.
- 5.12 The County and the Cities should support reducing or eliminating minimum lot size requirements within Urban Growth Areas to promote the development of greater diversity of housing types where feasible.
- 5.13 The County and the Cities should ensure the vitality of established residential neighborhoods that:
- a. Include consideration of senior and accessible housing needs;
 - b. Provide avenues to homeownership for moderate-income households; and
 - c. Provide support for institutions and services that serve historical and cultural communities and lower-income households in areas with displacement risk.
- 5.14 Physical, economic, and cultural displacement of low-income households may result from planning, public investment, private development and redevelopment, and market pressure. The County and the Cities should employ a range of strategies to mitigate displacement impacts as planning for future growth occurs, including the strategies and actions identified in the adopted [Regional Housing Action Plan](#).²

² Regional Housing Action Plan Adopted by:
City of Walla Walla Resolution 2021-23, August 11, 2021
City of College Place Ordinance 21-013, September 14, 2021
City of Waitsburg Resolution 2021-732, August 18, 2021

- 5.15 The County and the Cities should periodically review permit processes to ensure permits are processed in a timely and fair manner.

6. COUNTYWIDE ECONOMIC DEVELOPMENT AND EMPLOYMENT

Context

The Growth Management Act (GMA) requires that communities “[E]ncourage economic development throughout the state that is consistent with adopted comprehensive plans, promote economic opportunity for all citizens of this state, especially for unemployed and for disadvantaged persons, promote the retention and expansion of existing businesses and recruitment of new businesses, recognize regional differences impacting economic development opportunities, and encourage growth in areas experiencing insufficient economic growth, all within the capacities of the state’s natural resources, public services, and public facilities.” (RCW 36.70A.020(5))

Countywide planning policies are required to include policies for countywide economic development and employment, including consideration of future development of commercial and industrial facilities.

Goals

Goal 1 - Walla Walla County and the Cities will support and encourage a sustainable, healthy economy and adequate employment opportunities that are vitally important to the long-term health of Walla Walla County.

Goal 2 - Walla Walla County and the Cities will collaborate in planning for economic development that benefits our region.

Goal 3 - Walla Walla County and the Cities will provide predictability in private investment decisions through land-use, zoning, development regulations, and permit processes.

Policies

- 6.1 The County and the Cities shall support and encourage economic development that is consistent with the preservation of Walla Walla County’s quality of life and environment and that is within the capabilities of the county’s natural resources, public services, and public facilities.
- 6.2 The County and the Cities should coordinate the economic development element of local comprehensive plans with other elements of those plans, with particular attention being given to coordination with the land use and capital facilities elements.
- 6.3 The County and the Cities should ensure an adequate supply of industrial property throughout the county based on needs identified in the economic development elements of their comprehensive plans and should support the development of infrastructure to service lands designated as industrial.
- 6.4 The County should recognize the importance of industrial zoned property on the Columbia/Snake River system for the efficient transportation of local commodities to world

markets and support efforts to protect and encourage industrial zoned property on the river system.

- 6.5 Areas designated for future commercial and industrial uses should have infrastructure capacity, transportation, and housing, or the ability to provide the forementioned.
- 6.6 The economic development elements of all jurisdictions should encourage inter-jurisdictional coordination and cooperation on economic development issues, particularly those that affect the size and diversity of the economic base. Comprehensive plans should encourage coordination between local economic development organizations.
- 6.7 The County and the Cities should collaborate with the Port of Walla Walla, tribes, and special districts to encourage economic growth consistent with comprehensive plan policies for land use, transportation, and capital facilities and services, among other topics.
- 6.8 The County and the Cities should coordinate with federal and state resource agencies and economic development groups concerning their land use plans that may impact economic development activity.
- 6.9 The County and the Cities should work to retain those enterprises and industries that have created the economic base of the county and promote their continued growth.
- 6.10 The County and the Cities should continue to support and develop agriculture-based industries through continued innovations in production, marketing, and technology as well as increased investment in value-added processing.
- 6.11 The County and the Cities should contribute to an overall climate where business opportunities are provided and where regulations protect the public health, safety, and welfare.
- 6.12 The County and the Cities should ensure that all building permits, planning regulations, and procedures are clear and concise and administered in a fair and timely manner.
- 6.13 When more than one jurisdiction is involved in planning and permitting a business development, the jurisdictions involved should collaborate to provide consistent development regulations and permitting to the greatest degree feasible.
- 6.14 The County and the Cities should support and encourage economic development efforts to diversify and expand basic manufacturing, construction-related, and service-related jobs.
- 6.15 The County and the Cities should encourage the recruitment of new employers to meet the county employment projections.

- 6.16 The County and the Cities should work together to facilitate and promote a range of job opportunities throughout the county to create a balance between jobs and housing.
- 6.17 The County and the Cities should work together, in coordination with business owners, schools, and skill centers, to promote training programs that give people opportunities to learn, maintain, and upgrade skills necessary to meet regional job needs.
- 6.18 The County and the Cities should foster appropriate and targeted economic growth in areas with low and very low access to opportunity to improve access to employment opportunities for current and future residents of those areas.

7. FISCAL IMPACT

Context

To preserve and maintain quality of life and level of governmental services, jurisdictions in Walla Walla County are expected to fully evaluate their financial capacity to provide the full range of urban services, as described in Chapter 1 within Urban Growth Areas (UGAs). The policies in this chapter focus on opportunities for coordination that would have a positive fiscal impact for the region.

Goals

Goal 1: Walla Walla County and the Cities will provide a means for assessing the cost of providing public services in conformance with their respective comprehensive plans.

Goal 2: Walla Walla County and the Cities will creatively pursue all means of financing required public improvements.

Goal 3: Walla Walla County and the Cities will work together, where feasible, on the fiscal impact of providing services within unincorporated Urban Growth Areas. This includes consideration of innovative tactics which could provide a positive fiscal impact for communities.

Policies

- 7.1 Where capital improvement, utility, and land use plans involve lands within or adjacent to the UGA, the County and the Cities, individually and jointly, shall routinely conduct fiscal analysis, consistent with capital facility and utility planning requirements in RCW 36.70A.070(3) and (4), that identifies the most cost-effective means of providing and locating public services and infrastructure over the long term.
- 7.2 Each capital improvement plan should include:
 - a. Plans for cooperation between the public and private sectors to ensure coordination of those plans with emphasis on the effective provision of services at the adopted level of service concurrent with demand;
 - b. Inventory of existing capital facilities; and
 - c. Assessment of future needs.
- 7.3 The County and the Cities should consider the use of innovative financing strategies for capital improvements that minimize the costs to taxpayers and provide for equitable assignment of costs between existing and new development.
- 7.4 The County and the Cities should consider the imposition of impact fees to ensure that new development pays its fair share for improvements necessitated by growth and contributes to

the overall financing of capital improvements. Changes in or impositions of new impact fees should be accompanied by an analysis consistent with statutory requirements.

- 7.5 The County and the Cities may develop a process for use by the jurisdictions to facilitate the identification, analysis, and disclosure of the fiscal impacts of major development proposals and governmental actions. The process shall establish a formula to address fiscal impacts, including tax revenues and service cost implications of the following:
- a. Proposed changes in municipal boundaries;
 - b. Proposed changes in UGAs;
 - c. Proposed master planned resorts; and
 - d. Proposed large-scale residential, commercial, and industrial developments.

8. COORDINATION WITH TRIBAL GOVERNMENTS

Context

The Confederated Tribes of the Umatilla Indian Reservation – Cayuse, Umatilla, and Walla Walla – the Nez Perce Tribe, and the Yakama Nation all have treaty rights and ceded lands in Walla Walla County. These Tribes have authorities, responsibilities, interests, and treaty rights within their respective reservation boundaries as well as Usual and Accustomed Areas (the latter applies to Walla Walla County). Since future growth and land use decisions in Walla Walla County affect all governmental entities, governmental agencies (including the Tribes) must be well informed and continuously involved in regional and local planning.

The Growth Management Act (GMA) requires that “federal agencies and federally recognized Indian tribes whose reservation or ceded lands lie within the county shall be invited to participate in and cooperate with the countywide planning policy adoption process.” (RCW 36.70A.210(4))

In addition, Countywide policies are required to address the protection of tribal cultural resources in collaboration with federally recognized tribes as above, provided that a tribe or multiple tribes choose to participate in the process. (RCW 36.70A(3)(i))

The Tribal coordination chapter is being provided as a placeholder if federally recognized Indian tribes, whose reservation or ceded lands lie within the county, choose to participate in the process to amend or update the Countywide Planning Policies in the future. This could provide a process to strengthen coordination and communication on permitting and planning processes utilized by the County and cities and enhance processes for protection of cultural resources.

Goals

Goal 1 - Walla Walla County and the Cities will invite federally recognized Tribes with ceded lands in the county to participate in planning and development activities and decisions.

Goal 2 - Walla Walla County and the Cities will protect natural and cultural resources in partnership with the Tribes.

Policies

- 7.6 The County and the Cities should provide meaningful and substantial opportunities for early and continuous tribal government participation in regional and local planning activities.
- 7.7 Local jurisdictions should work with the Tribes to develop agreements that ensure that the Tribes are consulted on issues within their interest early in the periodic update process. The parties to these agreements will jointly determine the appropriate contents of the agreements and a schedule for completing them.

- 7.8 The County and the Cities shall include Tribal government agencies in public notice and comment procedures and keep them informed of matters of interest to them.
- 7.9 The County and the Cities should ensure that their development regulations provide processes for inadvertent discovery of cultural resources during development activity.

9. ADVISORY COUNCIL, POLICY REVIEW AND AMENDMENT

Context

This document is meant to be a living document which guides coordination between the County and the Cities. As such, it is expected that it will undergo amendments periodically. This chapter outlines the process for future review and amendment of the Countywide Planning Policies (CPP) and appendices, and roles and responsibilities for implementation.

In 2023, Walla Walla County and the Cities within the county (City of Walla Walla, College Place, Waitsburg, and Prescott) adopted an interlocal agreement to jointly review and update the Walla Walla Countywide Planning Policies (CPPs). The interlocal agreement established a group to lead the update with representatives of each jurisdiction, called the Project Management Team. Through the 2023-2024 update, the jurisdictions identified a need to continue the work of the Project Management Team. This chapter establishes a new advisory council, modeled after the 2023 team, to lead implementation and future amendments of the CPPs.

Goals

Goal 1 - An advisory council shall ensure that the Countywide Planning Policies are maintained and implemented and that planning between Walla Walla County and the Cities is accomplished in a coordinated, consistent manner.

Goal 2 - Maintain the Countywide Planning Policies consistent with the Growth Management Act.

Goal 3 - Ensure the Countywide Planning Policies reflect local circumstances accurately.

Goal 4 – Ensure adequate public notification and opportunity for involvement for updates to the Countywide Planning Policies.

Walla Walla County Growth Management Advisory Council

- 9.1 The jurisdictions hereby establish the Walla Walla County Growth Management Advisory Council. The primary responsibility of the council is to ensure that the Growth Management Act requirements are coordinated within the County, its Cities, and the region.
- 9.2 The Walla Walla County Growth Management Advisory Council shall:
 - a. Provide a forum, as necessary, for coordination and consensus in the development of local plans and plan implementation issues that are common among jurisdictions.
 - b. Promote coordination and consistency among local plans and between local plans and the Countywide Planning Policies and the Growth Management Act to the extent necessary to achieve regional policies and objectives.
 - c. Serve as a forum to amicably work together and address differences when they occur on important planning issues impacting Walla Walla County.

- d. Coordinate the review, revision, and monitoring of the Land Capacity Analysis which aids in developing comprehensive plans.
- e. Define and implement procedures that ensure opportunities for early and continuous public involvement in policy discussions facilitated by the Walla Walla County Growth Management Advisory Council.

9.3 Membership, Administration, and Decision-Making

- a. Each jurisdiction, Walla Walla County, City of Walla Walla, City of College Place, City of Waitsburg and City of Prescott, may appoint a maximum of three members to the advisory council and may make provision for an alternate member to serve in the event that its appointed member(s) is unavailable or unable to serve.
- b. Decision making by the advisory council should be collaborative and by consensus. However, in the event of impasse or disagreement, a decision may be made by a majority of the members of the advisory council.
- c. The Community Development Department Director for Walla Walla County (Department) is designated as the administrator for the advisory council.
- d. The Department and advisory council will communicate via in-person meetings, telephone, or email to relay information, answer questions, or raise concerns. All members will respond promptly to communications. The Department will ensure that information related to matters coming before the council is provided to the members in a timely manner.
- e. The Department will keep the official council records and make them available to council members and the jurisdictions. Records shall be made available for public inspection in accordance with law.
- f. The advisory council through the Department shall coordinate and cooperate with the Washington State Department of Commerce Growth Management Services.

Countywide Planning Policies Review and Amendment

- 9.4 The Walla Walla Countywide Planning Policies should be dynamic and regularly monitored for applicability and effectiveness.
 - a. The adopted Countywide Planning Policies should, at a minimum, be reviewed through the advisory council before each required comprehensive plan periodic update as required by RCW 36.70A.130.
 - b. The County or a city, or the advisory council, may propose amendments to the Countywide Planning Policies at any time.
 - c. The advisory council shall review and discuss the merits of the proposed amendment, revise the language as agreed to by the advisory council members via their bylaws, and make a recommendation on the amendment to the Board of County Commissioners.
- 9.5 County Review. Walla Walla County shall take action to consider and adopt amendments or revisions to the Countywide Planning Policies following a recommendation from the advisory council.

- a. The County should conduct SEPA environmental review and public notice as required after receiving recommended amendments from the advisory council.
 - b. The County may ask the advisory council to respond to SEPA agency and public comments.
 - c. The Board of County Commissioners will invite the advisory council to a public meeting to discuss the proposed countywide planning policy amendments.
 - d. After this review, the Board of County Commissioners will vote on whether or not to send the draft amendments to the cities for review and ratification.
 - e. If the Board of County Commissioners does not vote to send the draft amendments to the cities for review, the Board should provide a written statement to the advisory council documenting their concerns or reasons for not doing so to facilitate further review.
 - f. The Board of County Commissioners may amend the final draft countywide planning policy amendments after consultation with the advisory council prior to sending the amendments to the cities for review.
- 9.6 City Approval Process. Within 60 days of the Board of County Commissioners' vote, the respective city legislative authorities must act by resolution to adopt the recommended amendment.
 - a. City approval means a vote by the legislative authority to approve or disapprove the proposed amendments (up or down vote). Draft amendments may not be modified during the city approval process.
 - b. If a city does not act, it shall be presumed that the city approves of the amendments.
 - c. If a city does not act, or does not vote to approve the amendments, their City Council should provide a written statement of its concerns or reasons for not doing so to the advisory council to facilitate further review.
- 9.7 County Approval Process. After the 60-day city review period has ended, or all four cities ratify the amendments or vote to not approve the amendments, the Board of County Commissioners shall hold a public hearing and may adopt or not adopt the proposed policy amendments. Draft amendments may not be modified during the county approval process.
 - a. If the Board of County Commissioners does not vote to approve the amendments, they should provide a written statement of their concerns or reasons for not doing so to the advisory council to facilitate further review.
- 9.8 The jurisdictions, through the advisory council, shall strive for ratification by all four cities and adoption by the County during these review processes.

Countywide Planning Policies Appendices

- 9.9 Appendices. As provided in Chapter 1, Countywide Planning Policies appendices will be added containing methodologies for conducting the Land Capacity Analysis, establishing countywide population, employment, and housing projections, and allocating those projections between the jurisdictions.

- a. The jurisdictions will primarily rely on the advisory council's expertise for coordinating this technical planning work within the bounds of the adopted countywide planning policies. Each jurisdiction will be able to appoint representatives to the council and it is expected that council members are concurrently and separately consulting internally with other departments and officials as appropriate.
- b. The appendices may be adopted and later amended by the Walla Walla County Board of Commissioners without going through the policy amendment adoption process listed above based on a recommendation of the advisory council if they are consistent with the countywide planning policies.
- c. These appendices should be reviewed, along with the policies, by the advisory council before each required comprehensive plan periodic update as required by RCW 36.70A.130.

10. IMPLEMENTATION

Context

Countywide Planning Policies, to be effective, must be able to be implemented. While many countywide planning policies will be implemented by the county and cities through comprehensive plans, development regulations, and other programs, many policies will require ongoing coordination. In addition to the responsibilities defined in other countywide planning policy chapters, this section further clarifies the planning roles and responsibilities of the advisory council and member agencies.

Goals

Goal 1 - Walla Walla County and the Cities will coordinate at the staff level and via the Walla Walla County Growth Management Advisory Council on an ongoing basis to implement the countywide planning policies and address other planning issues as they arise.

Policies

- 10.1 Walla Walla County is the regional government within the county providing various services within unincorporated and incorporated areas as required and specified by law and by legal agreements. Walla Walla County shall:
- a. Be responsible for the development, adoption, and implementation of comprehensive plans and development regulations for the unincorporated portions of the county.
 - b. Be responsible for coordinating water quality planning in multi-jurisdictional watersheds and for other environmental planning activities as agreed to by all affected and interested jurisdictions.
 - c. Be responsible for administering the federal Endangered Species Act in multi-jurisdictional watersheds as agreed to by all affected and interested jurisdictions.
 - d. If agreeable, consider executing interlocal agreements with each City as appropriate to address joint issues identified in the Countywide Planning Policies and other matters agreed to be of mutual interest.
 - e. Define and implement procedures that assure opportunities for early and continuous public involvement through short- and long-range planning efforts.
- 10.2 Cities within Walla Walla County provide a variety of services primarily to residents within their respective municipal boundaries. Cities shall:
- a. Provide urban governmental services identified in the Growth Management Act and adopted interlocal agreements.
 - b. Be responsible for developing, adopting, and implementing comprehensive plans and development regulations within the incorporated boundaries of their respective city.

- c. Participate with other agencies in multi-jurisdictional planning activities, including but not limited to environmental planning, transportation planning, and growth management planning.
 - d. If agreeable, consider executing separate interlocal agreements with Walla Walla County as appropriate to address issues identified in the Countywide Planning Policies and other matters agreed to be of mutual interest.
- 10.3 The Walla Walla County Growth Management Advisory Council will ensure that the Growth Management Act requirements are coordinated within the County, its Cities, and the region and monitor implementation of the Countywide Planning Policies as established in Chapter 9.

Implementation Table

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	“Shall” policy (required, usually related to statutory requirements)	“Should” policy (implementation expected, but completion is not mandatory)			“May” policy (either advisable or allowed)
Chapter 1: Urban Growth Areas and Contiguous and Orderly Development					
1.1.a. The County and Cities shall jointly coordinate, through the process outlined in Chapter 9, a Land Capacity Analysis methodology to provide a consistent estimate of the land supply available to accommodate future population and employment growth and projected housing needs. This includes setting a reasonable market factor. The adopted methodology will be attached as an Appendix .		Develop, agree to, and adopt and land capacity analysis methodology	County lead, in partnership with Cities	Prior to beginning 2026 comp plan update process (jurisdictions will need the methodology in order to establish capacity for growth targets)	Advisory Council and process established in Chapter 9
1.2.a. The County and Cities shall jointly coordinate, through the process outlined in Chapter 9, a methodology for distributing the forecasted population, housing, and employment growth (growth targets) consistent with the requirements of the Growth Management Act.		Coordinate the process for distributing population, housing, and employment growth among all jurisdictions/UGAs	County lead, in partnership with Cities	Prior to 2026 comp plan update	Population, housing, and employment growth targets reflected in Comprehensive Plans
1.2.b. The County and Cities, as part of their next Comprehensive Plan periodic updates, shall reflect those growth targets in their Comprehensive Plans, as adopted in an Appendix.		Adopt growth targets into comprehensive plan	All jurisdictions individually	During 2026 comprehensive plan update (and all those following)	Land use changes sufficient to accommodate growth targets
1.3.e. The County should adopt specific procedures for filing comprehensive plan amendments which will be processed		Adopt procedures for filing comp plan amendments	County	Prior to 2026 update	County code as well as supportive policy in comp plan update

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)		"May" policy (either advisable or allowed)	
concurrently with the state-required Periodic Update.		processed concurrently with periodic update cycle			
1.3.g. The County shall adopt procedures and criteria for considering UGA boundary revisions consistent with the requirements in RCW 36.70A.130(3)(c). Such 'swap' amendments must comply with applicable GMA criteria and shall not increase land capacity within the UGA beyond what is needed to accommodate the growth planned for the succeeding 20-year planning period and a reasonable market factor.		Adopt procedures and criteria for considering UGA boundary revisions (UGA "swap" amendments)	County	During 2026 periodic update	Procedures and criteria in comprehensive plan update for UGA boundary revisions consistent with new state law
1.4.a. Adopted City and County comprehensive plans shall reflect the intent that all land within unincorporated Urban Growth Areas, where feasible, will either annex to a City or incorporate within the 20-year planning horizon.		Stated intent within comprehensive plans that all land within unincorporated portions of UGAs should be annexed into a City or should incorporate within the planning horizon	Cities	During 2026 comprehensive plan update	Policy language to this effect adopted into comprehensive plans.
1.4.d. The County and Cities should establish procedures to facilitate the smooth transfer of governance for associated Urban Growth Area(s).		Establish procedures to transfer governance of UGAs	County and Cities	Long-range (during the planning period)	Interlocal agreements, Advisory Council
1.4.f. The County and each City, where appropriate, should consider utilizing Interlocal Agreements (ILAs) as a mechanism to facilitate		Establish interlocal agreements to facilitate growth within UGAs	County and each City	Long-range (after 2026 comp plan update)	Interlocal Agreements

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
urban growth within unincorporated UGAs. An ILA could be utilized to coordinate on common development regulations and standards and permit review processes within these areas. This could result in development more closely aligning with adopted regulations within cities. This process could also be utilized to encourage the extension of urban services to these areas given urban growth typically requires urban governmental services.					
1.13 To adequately plan for growth and implement the policies of the GMA, the County, the Cities, and special districts in the county, should establish an ongoing mechanisms, such as the advisory council established in Chapter 9, to improve communication, information sharing, and coordinated approaches to common problems.		Establish an ongoing mechanism to improve communication, information sharing, and coordinated approaches to common problems	All jurisdictions – advisory council and other similar mechanisms	Medium term – after adoption of updated CPPs	Growth Management Advisory Council
1.14 Walla Walla County should coordinate with adjacent and/or nearby counties and cities on issues of growth and delivery of urban services that cross county or state boundaries.		Coordinate with adjacent counties and cities outside county boundaries	County	Long-range	Likely to be informal dialogue in the case of cross-state boundaries. Benton-Franklin COG could be a venue for engaging with counties to the west on planning issues.
Chapter 2: Public Capital Facilities and Essential Public Facilities					

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
2.1 The County and the Cities should consider including impacts upon historically marginalized communities and disproportionately burdened communities when siting or expanding capital facilities.		Develop criteria for consideration of impacts on historically marginalized and disproportionately burdened communities for capital facilities decisions	Advisory Council, any community could take the lead on this policy and then workshop with counterparts	During comprehensive plan periodic update	Comprehensive plan policies on capital facilities
2.8 The County and Cities should, where appropriate, integrate probability, vulnerability, and risk assessment information from the Walla Walla County Hazard Mitigation Plan into capital facilities planning.		Update of Hazard Mitigation Plan	County	Currently in progress, expected adoption late 2024	County should include cities and service providers in Hazard Mitigation Plan update process
2.11 The County and Cities should support planning for the provision of broadband infrastructure.		Identification of areas lacking broadband access in comprehensive plan; installing conduit for future broadband cable where possible; pursue grants from state and federal sources to fund construction of fiber optic or other broadband infrastructure	All jurisdictions	Identify areas lacking access in 2026 comprehensive plan update. Other provisions as needed	Policy and capital facilities planning
Chapter 3: Rural and Resource Lands					

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)		"May" policy (either advisable or allowed)	
3.2 The County should consider input from Cities on establishing appropriate land use designations and development regulations for rural land that is expected to be included within an Urban Growth Area and be annexed in the future to ensure eventual orderly inclusion.		Input from cities on appropriate designations for rural land that may be suitable for inclusion in the UGA	County	During County comprehensive plan update	Meetings led by County with each City to establish land use designations for areas that may be suitable for inclusion in UGAs
3.3 The County and the Cities should work together early in the planning process to identify and designate greenbelts and open space corridors within and between urban growth areas. These areas may include recreation, fish and wildlife habitat, trails, and connection of critical areas and buffers.		Designate greenbelts and open space corridors within and between UGAs	County and Cities	During next comprehensive plan update	Work of the advisory council
3.5 The County shall protect the "right to farm" in agricultural areas in its Comprehensive Plan and development regulations.		Confirm that development regulations protect right to farm or develop new code	County	Annual code amendment process	Buffers and use regulations
4.1 Walla Walla County and the Cities should maintain participation in the MPO/SRTPO to ensure transportation planning is consistent, local needs are reflected in the Regional Plan, and to avail themselves of transportation planning technical services.		Maintain staff participation in MPO	All jurisdictions	Ongoing	Annual work plans/budgets
4.2 Each comprehensive plan adopted pursuant to the Growth Management Act shall contain a transportation element consistent with the Regional Plan's land use and economic		Adopt transportation element consistent with the regional transportation plan's land use and	All jurisdictions	During 2026 comprehensive plan update	Comprehensive plan drafting – assess transportation element's

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
development policies as well as those of jurisdictions in the planning area.		economic development policies			consistency with 2045 Plan.
4.3 The County and the Cities should consider including impacts upon historically marginalized communities and disproportionately burdened communities when siting or expanding transportation facilities, including transportation facilities of a statewide nature.		Develop criteria for consideration of impacts on historically marginalized and disproportionately burdened communities for transportation facilities decisions	Advisory Councils, any community could take the lead on this policy and then workshop with counterparts	During comprehensive plan periodic update	Comprehensive plan policies on transportation. Also, the jurisdictions should develop criteria in code or directors' decisions for evaluating transportation projects that incorporates this.
4.4 The County and the Cities should work toward establishing multi-modal levels of service that are sensitive to differences between UGAs and rural areas and that are consistent across jurisdictions when facilities cross jurisdictional boundaries.		Establish multi-modal levels of service in comprehensive plan	County leads	During comprehensive plan updates	Comprehensive plan levels of service in transportation element
4.5 The County and the Cities should adopt a cooperative process for early coordination of public and private capital projects that may impact the transportation system in the county or a neighboring jurisdiction. This process should include an early referral and response mechanism and appropriate criteria for use in		Adopt cooperative process for early coordination of capital projects that may impact the transportation system in the county or a neighboring jurisdiction	County leads, including drafting early referral and response	During comprehensive plan update cycle	County should consider adopting a process into its comprehensive plan, and cities should adopt policies to participate.

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
evaluating the impacts of a proposal. This process should also apply to any transportation improvements contemplated by one jurisdiction that will impact an adjacent jurisdiction and should allow for mitigations across jurisdictional boundaries.			mechanism, cities provide feedback.		
4.6 The County and the Cities should develop policies in their comprehensive plans to support Target Zero/Vision Zero, Complete Streets, and Context Sensitive Solutions as appropriate to circumstances.		Adopt policies in comprehensive plans that support Target Zero/Vision Zero, Complete Streets, and Context Sensitive Solutions as appropriate	All jurisdictions	During 2026 comprehensive plan update cycle	Each jurisdiction will have to determine during policy development in the comp plan update the appropriate circumstances for these programs or priorities.
4.7 The County and the Cities should coordinate with the MPO to collect non-motorized activity data that can be standardized countywide.		Collect non-motorized activity data in a way that is standardized in coordination with MPO	All jurisdictions (MPO lead)	Ongoing	Public works work programs. Staff assigned to work with MPO should coordinate with the MPO staff.
5.1 The County and the Cities shall plan for and accommodate a wide range of housing development types and densities throughout the county to meet the needs of a diverse population.		Housing allocations by income bracket; needs assessment and gap analysis and adequate provisions documentation in individual comprehensive plans	County (leads Housing Allocations by income bracket); County and Cities lead needs	During 2026 comprehensive plan update	Comprehensive Plans for individual jurisdictions

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
			assessment and gap analysis and adequate provisions documentation in individual plans. Coordination via Advisory Council.		
5.2 The County and the Cities shall encourage affordable housing through innovative land use techniques, including but not limited to financial incentives, clustering, planned unit development, maximum lot size provisions, infill housing incentives, and density bonuses, including to retain existing housing.		Development of codes to implement these tools as deemed appropriate by jurisdictions	Cities primarily (County not expected to plan for housing below 50% AMI re: Commerce guidance)	Concurrent with 2026 comprehensive plan periodic updates (some may go longer depending on what is needed to demonstrate adequate provisions being made for all economic segments)	Development regulations updates necessary as part of becoming consistent with 2026 comprehensive plan updates
5.3 The County and the Cities should encourage and support financial incentive programs for homeownership.		Develop and implement programs to incentivize homeownership for households making below	Mostly cities	Long-range (will likely require establishing funds or fee programs that	Various mechanisms, including development agreements with organizations like Habitat

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
		100% AMI (potentially targeted at 50-80% and 80-100%)		may take time to fully fund or implement)	for Humanity, impact fee or other fee waivers for single-family homes or townhomes with affordability covenants
5.4 The County and the Cities should pursue partnerships with nonprofit agencies, such as Blue Mountain Action Council and others, to ensure that housing needs are being met.		Engage with BMAC and other nonprofit organizations to provide input on housing needs	County lead, Cities participate	Begin with housing needs assessment partnership during early phases of 2026 comprehensive plan update	County representative attend BMAC meetings or vice versa; invitations from all jurisdictions to have BMAC or other staff prepare material and brief councils/commission on housing needs
5.5 The County and the Cities shall each identify specific policies and implementation strategies in their respective comprehensive plans and shall enact implementing regulations to provide a mix of housing types for housing at all income levels, considering easy access to employment centers.		Develop implementation strategies in individual comprehensive plans	All jurisdictions individually	During 2026 comprehensive plan update	Develop implementation strategies or tools during policy writing phase of comprehensive plan periodic update process
5.6 The County and the Cities should share data and methodology for the housing needs assessments in their comprehensive plans to ensure consistency.		Share data and methodology for housing needs assessments	Cities lead (City of Walla Walla probably has the most robust data so it	Early stages of 2026 periodic update process	Housing Needs Assessments (appendices in comprehensive plans)

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
			might make sense for them to lead)		
5.8 The County and the Cities may create or support a registration program with a consolidated database of available government-supported affordable housing units in the region including inventory, availability, conditions, and price structure, which should also link to website providing tenant information on application and screening. (See pages 26-27 of the adopted Regional Housing Action Plan .)		Create or support a consolidated database of government-supported affordable housing units.	All jurisdictions and/or external partners	Long-range (post-2026 update)	Secure database for jurisdictions to use with public-facing website providing tenant information and screening
5.10 The County and the Cities should evaluate the impact of any new ordinance or regulation that may affect housing affordability with regard to the provision of housing options prior to adoption.		Evaluate proposed ordinances' or regulations' effects on housing affordability	All jurisdictions individually	Medium- to long-range (2026 and beyond)	Add criteria to internal staff report templates or requirements
5.11 The County and the Cities should support reducing or eliminating minimum lot size requirements within Urban Growth Areas to promote the development of greater diversity of housing types where feasible.		Reduce or eliminate minimum lot size requirements within UGAs	All jurisdictions	Any annual code amendment docket	Code amendments in individual jurisdictions
5.14 The County and the Cities should periodically review permit processes to ensure		Periodic review of permit processes	All jurisdictions individually	Every year during code cleanup process (or however	Preparation of permit data reports to Commerce should be followed by

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
permits are processed in a timely and fair manner.				frequently this is done). Annual reports on permit process are required of jurisdictions	presentation to or discussion with decision making bodies about the results to ensure accountability for timely and fair permit processing.
Chapter 6: Countywide Economic Development and Employment					
6.2 Walla Walla County and the Cities should coordinate the economic development element of local comprehensive plans with other elements of those plans, with particular attention being given to coordination with the land use and capital facilities elements.		Ensure economic development elements are coordinated with other elements, especially land use and capital facilities	All jurisdictions individually	During 2026 comprehensive plan updates	Policy consistency review between land use and capital facilities and economic development elements
6.3 The County and the Cities should ensure an adequate supply of industrial property throughout the county based on needs identified in the economic development elements of their comprehensive plans and should support the development of infrastructure to service lands designated as industrial.		Periodically assess supply of industrial land in response to development that occurs and ensure supply is adequate on regular basis.	County lead, coordinate with cities and economic development agencies, Advisory Council	During comp plan update and at regular intervals (perhaps every year or every five years)	Periodic updates and 5-year check-in should include assessment of industrial land supply taking into account pipeline projects, at a minimum. Individual jurisdictions could choose to assess supply more frequently depending on development trends.

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
6.4 The County should recognize the importance of industrial zoned property on the Columbia/Snake River system for the efficient transportation of local commodities to world markets and support efforts to protect and encourage industrial zoned property on the river system.		Comp plan policy or policies recognizing importance of industrial-zoned property on the Columbia/Snake River system	County	Part of 2026 comprehensive plan update	Policy analysis and writing to properly incorporate this CPP
6.6 The economic development elements of all jurisdictions should encourage inter-jurisdictional coordination and cooperation on economic development issues, particularly those that affect the size and diversity of the economic base. Comprehensive plans should encourage coordination between local economic development organizations.		Adopt one or more policies that encourage interjurisdictional cooperation and coordination on economic development issues	All jurisdictions	During 2026 comprehensive plan update	Policy language could likely be shared between jurisdictions.
6.12 The County and the Cities should ensure that all building permits, planning regulations, and procedures are clear and concise and administered in a fair and timely manner.		Periodic review of permit processes	All jurisdictions individually	Every year during code cleanup process (or however frequently this is done). Annual reports on permit process are required of jurisdictions	Preparation of permit data reports to Commerce should be followed by presentation to or discussion with decision making bodies about the results to ensure accountability for timely and fair permit processing.
Chapter 7: Fiscal Impact					

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
7.1 Where capital improvement, utility, and land use plans involve lands within or adjacent to the UGA, the County and the Cities, individually and jointly, shall routinely conduct fiscal analysis, consistent with capital facility and utility planning requirements in RCW 36.70A.070(3) and (4), that identifies the most cost-effective means of providing and locating public services and infrastructure over the long term.		Develop or update fiscal analysis standards located in comprehensive plans or capital improvement plans in line with RCW 36.70A.070(3) and (4).	All jurisdictions individually	Capital improvement plan updates as required in each jurisdiction; land use changes as part of annual docket requests as well as periodic updates	Advisory council or similar body should jointly develop standards for fiscal analyses that are consistent with RCW 36.70A.070 and meet needs of all jurisdictions.
7.2 Each capital improvement plan should include: d. Plans for cooperation between the public and private sectors to ensure coordination of those plans with emphasis on the effective provision of services at the adopted level of service concurrent with demand; e. Inventory of existing capital facilities; and f. Assessment of future needs.		Ensure capital improvement plans meet the standards enumerated in this policy.	All jurisdictions	Next update to each jurisdiction's capital improvement plan.	Capital improvement plan text.
7.4 The County and the Cities should consider the imposition of impact fees to ensure that new development pays its fair share for improvements necessitated by growth and contributes to the overall financing of capital improvements. Changes in or impositions of		Introduce discussion of impact fees with decision making bodies in each jurisdiction as appropriate	Staff at each jurisdiction	After 2026 comprehensive plan update	Annual work program for city councils/board of county commissioners.

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
new impact fees should be accompanied by an analysis consistent with statutory requirements.					
7.5 The County and the Cities may develop a process for use by local government to facilitate the identification, analysis, and disclosure of the fiscal impacts of major development proposals and governmental actions. The process shall establish a formula to address fiscal impacts, including tax revenues and service cost implications of the following: e. Proposed changes in municipal boundaries; f. Proposed changes in UGAs; g. Proposed master planned resorts; and h. Proposed large-scale residential, commercial, and industrial developments.					
Chapter 8: Coordination with Tribal Governments					
8.2 Local jurisdictions should work with the Tribes to develop agreements that ensure that the Tribes are consulted on issues within their interest early in the periodic update process.		Work with tribes to develop agreements that ensure Tribes are consulted early in the periodic update process	Each jurisdiction	Early in the 2026 comp plan update process (late 2024)	Letter from mayor/other chief executive or elected official to appropriate Tribal official formally

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
The parties to these agreements will jointly determine the appropriate contents of the agreements and a schedule for completing them.					inviting participation in the comp plan process. Should be done in early stages of public engagement and scoping so information can be provided with Tribes about opportunities to participate.
8.3 The County and the Cities shall include Tribal government agencies in public notice and comment procedures and keep them informed of matters of interest to them.		Public notice and comment procedures specifically include Tribal government agencies	Each jurisdiction individually	Early 2025 at the latest to ensure notice is being provided appropriately during early phases of comp plan update	Municipal/county code and SEPA distribution lists (annual work program)
8.4 The County and the Cities should ensure that their development regulations provide processes for inadvertent discovery of cultural resources during development activity.		Review or develop inadvertent discovery language into code	Staff from all jurisdictions	2025	Annual work program

APPENDICES

College Place Planning Commission- (Hybrid: In-Person & Electronic) (Tuesday, September 17, 2024)

Generated by Kristi Scherger Tuesday, September 24, 2024

1. OPENING ITEMS

1.01 Call To Order 421st Regular Planning Commission Meeting

Chairman Brown called the meeting to order at 7:00 PM

PRESENT:	Commission Members	Brandon Aberle Kirby Brown Todd Reiswig Ben Dawson LeRoy Waggoner Felix Tan Angie Peters
	Staff	Jon Rickard - Community Development Director Kristi Scherger - Community Development Administrative Assistant Athen Reid - Deputy City Clerk

1.03 Public Comment

None.

2. CONSENT AGENDA

Action (Consent): 2.01 Approve Agenda for September 17, 2024.

Action (Consent): 2.02 Approve Minutes from August 20, 2024

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Planning Commission by a single motion. Most of the items listed under the consent agenda have gone through previous review either at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Planning Commission and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Planning Commission member.

Commissioner Reiswig made a motion to approve the consent agenda items 2.01 through 2.03. Second by Commissioner Waggoner and the motion passed.

3. REGULAR AGENDA

3.01 Countywide Planning Policy (CPP) Update - Mr. Rickard

Mr. Rickard gave an overview of the Countywide Planning Policy (CCP) Update.

Commissioner Peters made a motion to recommend that this go to the City Council of College Place with the note that there be edits to include more robust language regarding accessibility particularly in relation to transportation and for consideration of the language includes universal design.

Second by Commissioner Waggoner and the motion passed.

4. REPORTS

Mr. Rickard updated the Commissioners with current Community Development City Projects.

5. OTHER BUSINESS

None.

6. CLOSING ITEMS

6.01 Conclude - Next regularly scheduled meeting is October 15, 2024

Commissioner Waggoner motioned to conclude the meeting. Second by Commissioner Peters and the motion passed.

Chairman Brown concluded the meeting at 7:40PM

Approved:

Kirby Brown
Chairman

Attest:

Jon Rickard
Community Development
Director

The foregoing minutes are the official record of the Planning Commission meeting that occurred September 17, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.

CITY OF COLLEGE PLACE
2025 COMMITTEE ASSIGNMENTS
EXTERNAL COMMISSIONS

BLUE MOUNTAIN ACTION COUNCIL

Council Position 4 – Michael Rizzitiello

CHAMBER OF COMMERCE (WALLA WALLA VALLEY)

City Administrator – Michael Rizzitiello

COUNCIL ON HOUSING

City Administrator – Michael Rizzitiello

EMERGENCY MANAGEMENT EXECUTIVE COMMITTEE

Mayor – Norma Hernández

City Administrator – Michael Rizzitiello

EMERGENCY MEDICAL SERVICES / TRAUMA CARE COUNCIL

Fire Chief – David Winter

GOOD ROADS AND TRANSPORTATION ASSOCIATION (LOCAL & STATE)

Council Position 6 – Heather Schermann

LEOFF

Council Position 4 – Loren Peterson

PORT OF WALLA WALLA ECONOMIC “ADVISORY” COMMITTEE

Council Position 4 – Loren Peterson

City Administrator – Michael Rizzitiello

Council Position 6 – Heather Schermann

Mayor – Norma Hernández

SOLID WASTE ADVISORY COMMITTEE (SWAC)

Council Position 7 – Monica Boyle Public Works Director – Robert McAndrews

VALLEY TRANSIT BOARD

Council Position 6 – Heather Schermann Mayor – Norma Hernández

WALLA WALLA VALLEY METROPOLITAN PLANNING ORGANIZATION (MPO)

City Administrator – Michael Rizzitiello – Policy Advisory Committee (PAC)

Mayor – Norma Hernández –Alternate PAC

Public Works Director – Robert McAndrews – Technical Advisory Committee (TAC)

City Administrator – Michael Rizzitiello - Alternate TAC

CITY OF COLLEGE PLACE
2025 COMMITTEE ASSIGNMENTS
INTERNAL COMMISSIONS

CIVIL SERVICE COMMISSION

Position 1 – Tony Boyle

Position 2 – Bill Kelly

Position 3 – JoAnn Wiggins **Staff Support** – Human Resources – Shawn Doering

ECONOMIC DEVELOPMENT, TOURISM, AND EVENTS COMMISSION (EDTEC)

REGULAR VOTING MEMBERS:

Pos 1- Tracy Warner, Goodwill

Pos 2- Kelli Leen, Rogers Bakery

Pos 3- Doug Case, Columbia REA

Pos 4- Teri Lesmeister, Touchet School District

Pos 5- Allison Peck, Daily Grind

Pos 6- Kirk Amick, Community Bank

EX-OFFICIO VOTING MEMBER:

Walla Walla Valley Chamber of Commerce Executive Director (or his/her designee) –

Current Designee – Arlene Alen

ADVISORY MEMBERS (NON-VOTING)

City Administrator – Michael Rizzitiello

Finance Director – Brian Carleton

Staff Support – City Clerk – Maryelizabeth E. Garcia

FINANCE

Council Position 4, Chair – Heather Schermann

Council Position 1 – Paul Jessup

Council Position 7 – Monica Boyle

Mayor – Norma Hernández

City Administrator – Michael Rizzitiello

Finance Director – Brian Carleton

Staff Support – Deputy FD/HR – DaShari Schmick

HISTORIC PRESERVATION COMMISSION

Pos 1-Terrie Aamodt

Pos 2-Gary Petersen

Pos 3- Katherine Ferguson

Pos 4-Edward Kontz

Pos 5- Dr. Natalie Smith-Gray

Advisory Member – Community Development Director – Jon Rickard

Staff Support – Community Development Admin Assistant – Kristi Scherger

INTERNAL COMMISSIONS - continued

LODGING TAX ADVISORY COMMISSION (LTAC)

Position 1, Chair – Monica Boyle - Council Position 7

Position 2 – Steve Owens – Columbia REA

Position 3 – Groover Snell – Fort Walla Walla Museum

Position 4 – Anne Marie Bauman – Rental Manager

Position 5 – Michael Laizure – Business Owner

Staff Support – City Clerk – Maryelizabeth E. Garcia

PARKS, ARBOR, AND RECREATION BOARD (PAR)

Pos 1- Jim Fry - Chair

Pos 2- Lafe Bissell

Pos 3- Jenna Bicknell

Pos 4- Jordan Green

Pos 5- Norman Thiel

Advisory Member – City Administrator – Michael Rizzitiello

Staff Support – City Clerk – Maryelizabeth E. Garcia

PERSONNEL

Council Position 5, Chair – Melodie Williams

Council Position 7 – Monica Boyle

Mayor – Norma Hernández

Human Resources – Shawn Doering

Staff Support – Deputy FD/HR – DaShari Schmick

PLANNING COMMISSION

Pos 1- Nic Ivy

Pos 2- Felix Tan

Pos 3- Claudia Santellano

Pos 4- Victor Valerio

Pos 5- Angie Peters - Chair

Pos 6- Brandon Stepper

Pos 7-Todd Reiswig – Vice Chair

Advisory Member – Community Development Director – Jon Rickard

Staff Support – Community Development Admin Assistant – Kristi Scherger

PUBLIC SAFETY

Council Position 5, Chair – Melodie Williams

Council Position 1 – Paul Jessup

Council Position 2 – Michael Cleveland

Mayor – Norma Hernández

City Administrator – Michael Rizzitiello

Police Chief – Troy Tomaras

Fire Chief – David Winter

City Attorney – Rea Culwell

Staff Support – Marianne Barr

INTERNAL COMMISSIONS - continued

PUBLIC WORKS

Council Position 5, Chair – Melodie Williams Council Position 1 – Paul Jessup
Council Position 4 – Loren Peterson Mayor – Norma Hernández
City Administrator – Michael Rizzitiello JUB- Alex Fazzari
Staff Support – City Clerk – Maryelizabeth E. Garcia

SAFETY COMMITTEE

HR Manager – Shawn Doering Fire Marshal – John Boose, Chair
Public Works Director – Robert McAndrews Dep. Finance – DaShari Schmick
Public Works Rep – Camron Clark, Vice Chair PD Rep – Ron Nordman
Member & **Staff Support** – Community Development Rep – Kristi Scherger

UTILITY AND TRANSPORTATION ADVISORY COMMISSION

Pos 1- Shawna Larsen Pos 2- John Cress
Pos 3- Melodie Williams Pos 4- Andy Gomez Pos 5- Nancy Riggle
Advisory Member – Public Works Director – Robert McAndrews or Alex Fazzari (JUB)
Staff Support – City Clerk – Maryelizabeth E. Garcia

VOLUNTEER FIREMAN’S BOARD

Council Position 3, Chair – Michael Cleveland Mayor – Norma Hernández
Fire Chief – David Winter
Member & **Staff Support** – City Clerk – Maryelizabeth E. Garcia

WELLNESS COMMITTEE

Administration - Shawn Doering Finance Dept - DaShari Schmick
Police Dept - Marianne Barr Fire Dept - Patrick Evensen
Finance Dept - Heidi Craik Public Works - Juan Betancourt
Member & **Staff Support** – Community Development – Kristi Scherger

YOUTH ADVISORY COMMITTEE

Position 1, CPHS – Charley Amick Position 2, CPHS – Lydia Hayden
Position 3, CPHS – Amelia Ferraro Position 4, WWVA – David Sample
Position 5, WWU – Lorelei Harbour Position 6, WWU – Kirk Everett
Advisory – City Administrator – Michael Rizzitiello
Advisory & **Staff Support** – City Clerk – Maryelizabeth E. Garcia

COUNCIL POSITION / NUMBER OF ASSIGNMENTS

Position 1 – 3

Position 2 – 2

Position 3 - 1

Position 4 – 3

Position 5 – 4

Position 6 - 4

Position 7 – 4

Confirmed by the City Council of the City of College Place, Washington, this 28th day of January, 2025.

Attest:

Norma Hernández, Mayor

Maryelizabeth E. Garcia, City Clerk

Description:
Street Poles and Lights (57)

Quote #2372258
Updated On: 01/13/2025

Company Name:
City of College Place

Billing Address:
City of College Place (5296)
625 S College Ave
College Place, WA 99324-1516

Created Date:
1/10/25

Shipping Address:
625 S College Ave
College Place, WA 99324-1516 USA

Shipping Method:
Direct

FOB:
Factory

Sales Person:
Steven Palmer
steven.palmer@platt.com

Branch:
Walla Walla #28
5095220611

Special Quote Conditions:
****Lead time of 7 weeks****

NOTES FROM HOLOPHANE:

- * All quotes subject to standard terms and conditions unless specifically noted.
- * Please refer any questions concerning this quotation to 855-209-6363 or WesternSalesSupport@holophane.com
- * All orders that include poles and/or anchor bolts require a call before delivery telephone number at the time your purchase order is submitted.
- * If Pole Drawings and/or Paint Chips have been supplied, they must be returned signed & approved upon release to ensure PO entry in a timely manner.
- * Price is for above Bill of Material, no other material is offered or implied.
- * Quotation is based on information available at bid time. All material subject to approval.
- * Quote is based on our interpretation of information provided. It is not intended as a guarantee of the acceptance.
- * Quote is based on quantities and types indicated. Changes in counts or types may affect prices.
- * Quote Number Must Be Written On Purchase Order.
- * Spare or replacement parts (including lamps) are only included if noted specifically within the quotation above.
- * MATERIAL IS NOT RETURNABLE, EXCHANGEABLE, OR RETROFITTABLE.

MOUNTING TO BE VERIFIED BY CLIENT PRIOR TO ORDER.

VOLTAGE TO BE VERIFIED BY CLIENT PRIOR TO ORDER.

FIXTURE COLOR TO BE VERIFIED BY CLIENT PRIOR TO ORDER.

OPTIC DISTRIBUTION TO BE VERIFIED BY CLIENT PRIOR TO ORDER.

Any change to pole Configuration may change price and lead time.

PRODUCTS		QTY	UNT PR / UOM	TOTALS
1.	No Photo Available HOLWDA12F5J17DC03B Item# 1996062 HOLWDA 12 F5J 17D C03 BK LAB MFR: Holophane <i>Wadsworth aluminum pole, 12 feet, Shaft, 5" diameter fluted, .25 wall, 17" Base, Diamond Pattern Bolt Circle, Tenon, 3.00 O.D. x 3" tall, Black, Less anchor bolt,Receptacle with small, in-use wet locatio</i>	57	\$1,235.29 ⁰⁰⁰ EA	\$70,411.53
2.	No Photo Available HOLPUCL2P2040KMVOL Item# 1996061 HOL PUCL2P2040K MVOLT FC3 BK X MFR: Holophane <i>Utility Posttop Full Cutoff LED 3, P20 performance package, 4000K, 120-277V, Full cutoff, type III, Black, Spike finial</i>	57	\$1,078.71 ⁰⁰⁰ EA	\$61,486.47

Entire Quote:

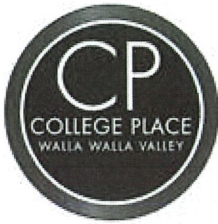
Sub Total:	\$131,898.00
S/H:	Not Included
Other Charges:	\$0.00
Tax:	\$11,607.02
Total:	\$143,505.02

Prices are subject to change at any time prior to shipment unless agreed to otherwise in writing signed by an authorized Seller representative. Orders related to this quotation must be received, accepted and released by Seller within 48 hours of issuance of the quotation and are subject to availability. Seller reserves the right to pass through any changes in delivery date, price, scope and quantity of supply arising from actions of Seller's manufacturing partners or vendors and/or resulting from any Force Majeure event including any imposition of new or additional tariffs that occurs after the issuance of the quotation. Delivery dates are estimated only. Seller shall not be liable for failure to meet such dates resulting from product shortages or manufacturing delays. Be advised that Seller considers any changes imposed by its manufacturing partners and other vendors or government agencies outside of Seller's reasonable control and therefore subject to Force Majeure provisions or similar common law doctrines such as "frustration" or "impossibility".

Seller's Standard Terms and Conditions of Sale are incorporated by reference into this quotation. A copy of the most current version of Seller's Standard Terms and Conditions of Sale is available at <https://www.rexelusainc.com/terms/terms.html>

Full phone support at (888) 739-3577

Delivery dates are estimated only. Seller shall not be liable for failure to meet such dates resulting from product shortages or manufacturing delays.



Sole Source Justification Form

Department: Public Works

Department Contact: Robert McAndrews Phone: 509.394.8526

Requested Vendor: Platt

Vendor's Address: 415 W main St Walla Walla WA 99362

Vendor Contact: Steven Palmer Phone: 509.522.0611

Cost Estimate: \$143,505.02 after tax

If the cost of the sole source procurement is greater than the appropriate procurement threshold for department action, immediately contact the Purchasing Division or City Attorney's Office as appropriate.

My department's recommendation for sole source is based upon an objective review of the good/service being required and appears to be in the best interest of the City. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favor, or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

Signature of Requestor

A handwritten signature in blue ink, appearing to be 'JR', is written over a horizontal line.

Date

The date '1/23/2025' is handwritten in blue ink over a horizontal line.

Signature of Department Head or Designee

A handwritten signature in blue ink, appearing to be 'R. McAndrews', is written over a horizontal line.

Date

The date '1/23/25' is handwritten in blue ink over a horizontal line.

Approval by Purchasing (when applicable)

Date

* Sole Source: only one vendor possesses the unique and singularly available capability to meet the requirement of the solicitation.

** Procurements of items for which the City has established a standard by designating a brand or manufacturer or by pre-approving via a testing shall be competitively bid if there is more than one vendor of the item.



Sole Source Justification Form

Project Name: Rose Street Lighting
Date of Project: 2025
Item: Street Lights and Poles

1. Describe the item and its function.

LED Light and Pole Assembly for City standard pedestrian light
- Holophane HOL PUCL2P2040K MVOLT FC3 BK X
- Holophane HOLWDA 12 F5J17D C03 BK LAB

2. The item is a sole source* because:

- ☐ sole provider of a licensed or patented good or service
- ☒ sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- ☒ sole provider of goods and services for which the City has established a standard**
- ☐ sole provider of factory-authorized warranty service sole provider of goods or services that will meet the specialized needs of the City or perform the intended function (detail below or in an attachment)
- ☐ the vendor/distributor is a holder of a used item that would represent good value and is advantageous to the City (attach information on market price survey, availability, etc.)

3. What necessary features does this vendor provide which are not available from other vendors? Be specific.

These lights and poles match the City's existing lights which have been installed on College Ave and 4th St. The Rose St project intends to use lights that match seamlessly to the existing lights and which match the City's approved standard.

4. What steps were taken to verify that these features are not available

City staff previously spent hours calling around to find the equivalent light assembly. This is the same lights the City buys to replace damaged ones.

City of College Place, Washington
ORDINANCE NO. 25 - 004

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING BY REFERENCE CHAPTER 41.12 RCW – COMMISSION APPOINTMENTS and CIVIL SERVICE EXEMPTIONS AS AMENDED; AND ESTABLISHING AN EFFECTIVE DATE.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, the City of College Place pursuant to the Washington State law, has the authority to exempt from civil service and appoint unclassified service positions under RCW 46.12.050.

Whereas, RCW 41.12.050 allows Police Departments with six or more commissioned officers, including the Police Chief, the legislative body of a city, town, or municipality authority to exempt command positions from civil service.

Whereas, RCW 41.12.050 (3) authorizes the Chief of Police to appoint a bureau commander as an unclassified service and exempt from civil service.

Whereas, the bureau commander position will hold the rank of Captain.

Whereas, adoption of an ordinance adopting by reference the State statutes Chapter 41.12 RCW serves this purpose; and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Section 1: Amended Chapter:

2.24.040 – Appointments and commissions

All Personnel below the rank of Chief shall be appointed and commissioned by the Mayor and Chief of Police in accordance with the applicable law, ordinance, rule or regulation relating to civil service then in force and effect. With concurrence of the Police Chief, Mayor and City Administrator, the Chief of Police may appoint unclassified positions above the rank of Sergeant as allowed by RCW 41.12.050.

2.48.010 Chapters 41.08 and 41.12 RCW adopted – Applicability.

- A. Except as provided in this chapter, the system commonly known as civil service, as set forth in RCW Chapters 41.08 and 41.12, as amended, is adopted for all full paid officers, excluding the Chief of Police, all full paid employees for the fire department, excluding the Fire Chief, provided, however, that this provision shall not apply to the City's current

Chief of Police, he, she or they having been appointed to their position prior to July 1, 1987.

- B. This chapter shall not apply to part-time Police Officers, part-time fire department employees or to the clerical or administrative support positions of the police department except to the extent otherwise provided in RCW 41.12.050.
- C. With concurrence of the Police Chief, Mayor and City Administrator, the Chief of Police may appoint unclassified positions above the rank of Sergeant as allowed by RCW 41.12.050.

Section 2: That if any section, subsection, clause, or phrase of this legislation is, for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance. The City hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 3: That this law and the rules regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and effective five (5) days from and after date of its final passage and adoption.

ADOPTED at a regular meeting of the City Council of the City of College Place, Washington held on the 28th day of January, 2025.

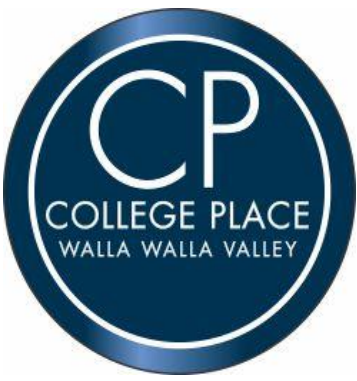
Attest:

Norma L. Hernández, Mayor

Maryelizabeth, City Clerk

Approved as to form:

Rea L Culwell, City Attorney



We are OPEN for business!!!!

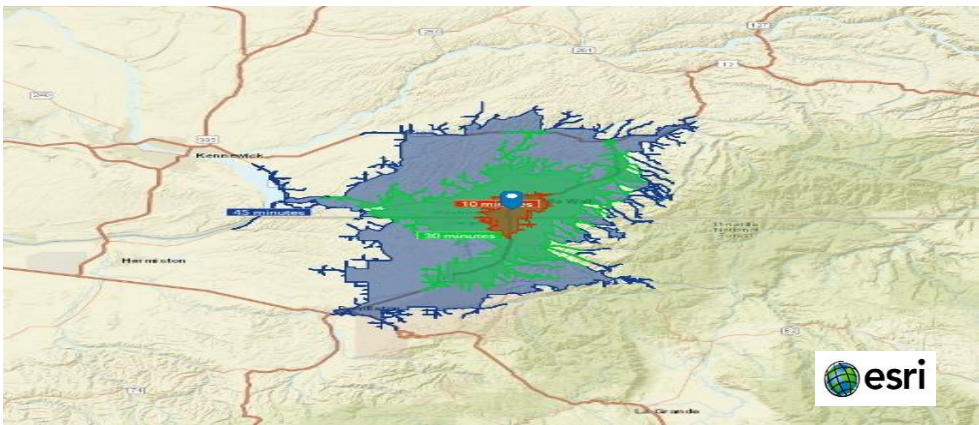
And ready for yours.

Nestled in the picturesque Walla Walla Valley, our stunning blue skies offer more than an ideal climate; they represent the boundless investment opportunities of College Place. College Place offers residents and business direct access to three superb higher education institutions, a quality public and private secondary education system, reliable infrastructure, extensive labor market, efficient transportation systems, and a forward-thinking government that thrives on innovation. College Place offers investors, businesses, and employees the perfect place to live, work, and play. We build upon the foundation of small town character to enhance the quality of life, while providing reliable, innovative, efficient, and courteous service that is second to none.

Demographic Overview

	10 Minute Drive		30 Minute Drive		45 Minute Drive	
	2024	2029	2024	2029	2024	2029
Population	45,877	46,383	69,692	70,200	76,311	76,796
Households	18,119	18,501	26,484	26,929	29,225	29,703
Median Income	\$65,311	\$77,197	\$69,493	\$80,771	\$70,722	\$81,844
Per Capita Income	\$36,138	\$43,170	\$36,325	\$43,302	\$36,905	\$43,958
Median Age	39.5	40.6	39.9	40.7	40.5	41.2

Drive Time Trade Area Map



- ✓ Pro-business attitude
- ✓ Prime location
- ✓ Inexpensive business license and permitting costs
- ✓ Efficient development review process
- ✓ Access to highway, rail, and airports
- ✓ Great quality of life
- ✓ Outstanding public and private K thru 12th grade school systems
- ✓ Three superb higher education institutions
- ✓ Over 85 acres of Infill and greenfield development sites
- ✓ Competitively priced utilities



City of College Place Economic Development

Mike Rizzitiello, City Administrator
625 S. College Ave, College Place, WA, 99324
Phone: (509)-394-8506
Email: mrizzitiello@cpwa.us

Website: www.cpwa.us
www.portwallawalla.com/





We are OPEN for business!!!!

These retailers are
Beautifully positioned
in College Place, Washington!



Based on an analysis of lifestyle characteristics of our households, College Place's consumers match the core customers of concepts such as:



2024 Consumer Spending 45 Minute Drive Time

- Apparel and Services: \$58,007,624
- Electronics: \$6,539,300
- Entertainment & Recreation: \$102,318,942
- Food at Home/Groceries: \$183,035,386
- Restaurants: \$96,675,715
- Furniture: \$24,691,411
- Appliances: \$15,088,628
- Gasoline & Convenience: \$85,634,116



City of College Place Economic Development

Mike Rizzitiello, City Administrator
625 S. College Ave, College Place, WA, 99324
Phone: (509)-394-8506
Email: mrizzitiello@cpwa.us

Website: www.cpwa.us
www.portwallawalla.com/





College Avenue

**Downtown College Place (4th to 13th Streets)
Walla Walla University Campus (4th to Whitman)
North College Ave Business District (Whitman Drive to Rose Street)**

College Avenue serves as the Main Street of the community. The corridor recently underwent a \$15 million reconstruction which includes pedestrian lighting, sidewalks and traffic signals. The corridor consists of a mix of small businesses, offices, and residential. Walla Walla University is at the center of the corridor. It has Bachelor and Graduate Degree Programs and has a student population of 2,000. The long term vision of this corridor is spelled out in the recently adopted College Avenue Design Standards. Community goals for the corridor is to create “small town” atmosphere, be a setting for a “slow pace of life,” and make sure that buildings and storefront are the dominant features. Various properties are available for sale or lease.

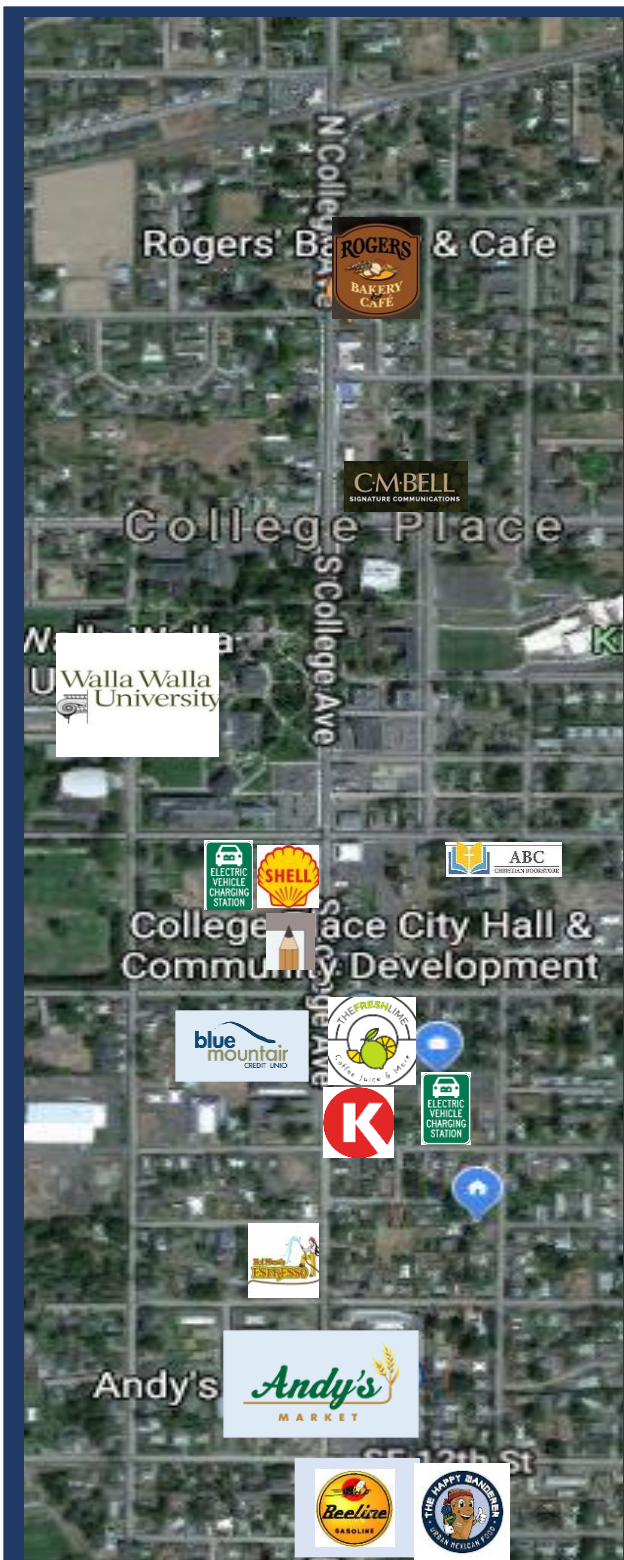
Data Points

Statistic	10 Minute Drive Time	30 Minute Drive Time	45 Minute Drive Time
2024 Population	38,633	69,461	77,522
2029 Population	39,006	69,968	77,997
2024 Daytime Population	42,967	67,760	77,255
2024 Median Household Income	\$62,376	\$69,416	\$70,883
2029 Median Household Income	\$74,217	\$80,697	\$82,019
2024 Median Home Value	\$400,498	\$402,158	\$390,000
2029 Median Home Value	\$543,598	\$529,888	\$508,327
2024 Median Age	39.3	39.9	40.4
2029 Median Age	40.4	40.7	41.2

Forecasted Consumer Demand (45 Minute)

Type	2029 Demand
Apparel and Services	\$70,773,798
Electronics	\$7,978,477
Entertainment	\$124,703,141
Food At Home/Groceries	\$223,137,745
Restaurants	\$117,905,061
Furniture	\$30,100,960
Appliances	\$18,381,614
Lawn & Garden	\$22,026,435
Personal Care Products	\$16,923,821
Housekeeping Supplies	\$28,076,815
Gasoline & Convenience Centers	\$104,327,611

Source: ESRI Business Analyst Online, Retail Demand Outlook Reports Jan 2025.





Meadowbrook/Stone Creek Business District



The Meadowbrook Business District comprises land zoned General Commercial near the intersection of State Route 125 & Meadowbrook Drive. Commercial businesses in the area include Super Walmart, HopThief Tap House, Maurice's, Del Taco, Chipotle, Burger King, Panda Express, GameStop, Subway, Papa Murphy's Pizza, and more. The new College Place Library is in Meadowbrook Plaza. College Place High School and John Sager Middle School are nearby. Commercially-zoned land is available for sale behind Meadowbrook Plaza and across the street from College Place High School on College Avenue.



Data Points

Statistic	10 Minute Drive Time	30 Minute Drive Time	45 Minute Drive Time
2024 Population	48,832	69,720	80,818
2029 Population	49,286	70,220	81,225
2024 Daytime Population	50,560	67,908	84,568
2024 Median Household Income	\$66,489	\$69,455	\$69,992
2029 Median Household Income	\$78,482	\$80,740	\$81,277
2024 Median Home Value	\$409,540	\$400,509	\$384,926
2029 Median Home Value	\$542,909	\$527,481	\$498,506
2024 Median Age	39.9	39.9	40.4
2029 Median Age	40.8	40.7	41.2

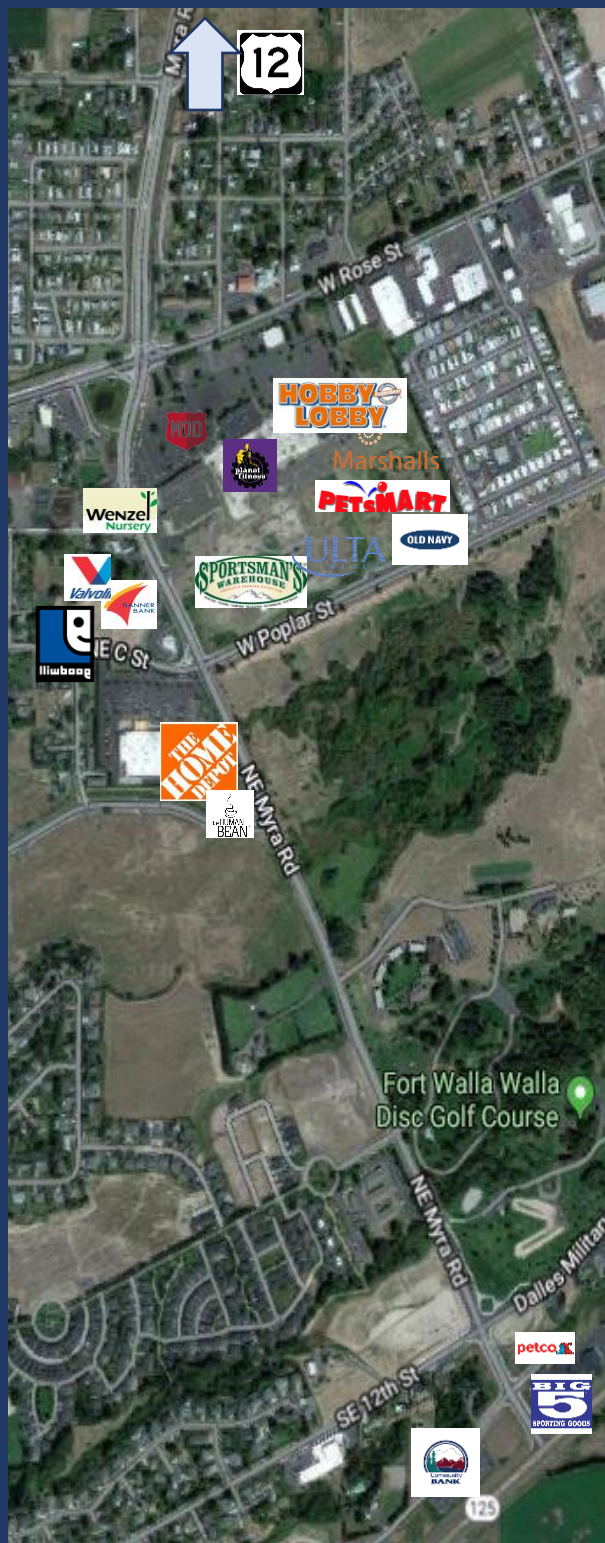
Forecasted Consumer Demand (45 Minute Drive Time)

Type	2029 Spending
Apparel and Services	\$73,323,868
Computers & Electronics	\$8,261,422
Entertainment	\$128,638,659
Food/Groceries	\$238,815,193
Restaurants	\$121,842,171
Furniture	\$31,068,628
Appliances	\$18,925,217
Lawn & Garden	\$22,617,887
Housekeeping Supplies	\$29,003,025
Personal Care Products	\$17,503,351
Gasoline & Convenience Stores	\$107,710,064

Source: ESRI Business Analyst Online, Retail Demand Outlook Profile Reports – January 2025.



Myra Rd Commercial Corridor



Myra Rd is a two mile long Commercial Corridor that connects US Highway 12 with State Route 125. It also acts as the boundary between City of College Place to the west and the City of Walla Walla to the east. Several commercial establishments already call the Myra Rd Corridor home ranging from Home Depot, Banner Bank, and the new Walla Walla Town Center which comprises several retailers such as Hobby Lobby, Marshalls, Ulta, Famous Footwear, and more. Fort Walla Walla Park and Museum is also located along this corridor. Several pieces of land zoned Commercial ranging from one to over thirty acres is available for lease or purchase in the City of College Place along this corridor. Ideal uses for this corridor include big box retail, restaurants, and office space.

Data Points

Statistic	10 Minute Drive Time	30 Minute Drive Time	45 Minute Drive Time
2024 Population	45,877	69,692	76,311
2029 Population	46,383	70,200	76,796
2024 Daytime Population	48,843	67,908	76,536
2024 Median Household Income	\$65,311	\$69,493	\$70,722
2029 Median Household Income	\$77,197	\$80,771	\$81,844
2024 Median Home Value	\$404,441	\$402,571	\$391,921
2029 Median Home Value	\$565,134	\$530,347	\$510,776
2024 Median Age	39.5	39.9	40.5
2029 Median Age	40.6	40.7	41.2

Consumer Demand Forecast (45 Minute Drive Time)

Type	2029 Spending
Apparel and Services	\$69,678,371
Computers & Electronics	\$7,855,540
Entertainment	\$122,826,400
Food At Home / Groceries	\$219,754,195
Restaurants	\$116,100,961
Furniture	\$29,641,841
Appliances	\$18,107,248
Lawn & Garden	\$21,705,731
Personal Care	\$16,666,294
Housekeeping Supplies	\$27,656,958
Gasoline & Convenience Stores	\$102,747,748

Source: ESRI Business Analyst Online, Retail Demand Outlook Profile Reports Jan 2025.

City of College Place, Washington
RESOLUTION NO. 25-003

A RESOLUTION PERMITTING STAFF TO UTILIZE THE PREPARED ECONOMIC DEVELOPMENT FLYERS FOR RECRUITMENT OF COMMERCIAL/LIGHT INDUSTRIAL BUSINESSES AS WELL AS THE RESIDENTIAL, COMMERCIAL, AND LIGHT INDUSTRIAL DEVELOPMENT COMMUNITY.

WHEREAS, the City of College Place is a non-charter code city under Title 35A RCW; and

WHEREAS, the College Place Economic Development, Tourism, and Events Commission voted to recommend approval of the flyers to the College Place City Council during its January 6th, 2025 meeting.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE AS FOLLOWS:

1. Permitting staff to utilize the prepared economic development fliers for recruitment of commercial/light industrial businesses as well as the residential, commercial, and light industrial development community.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

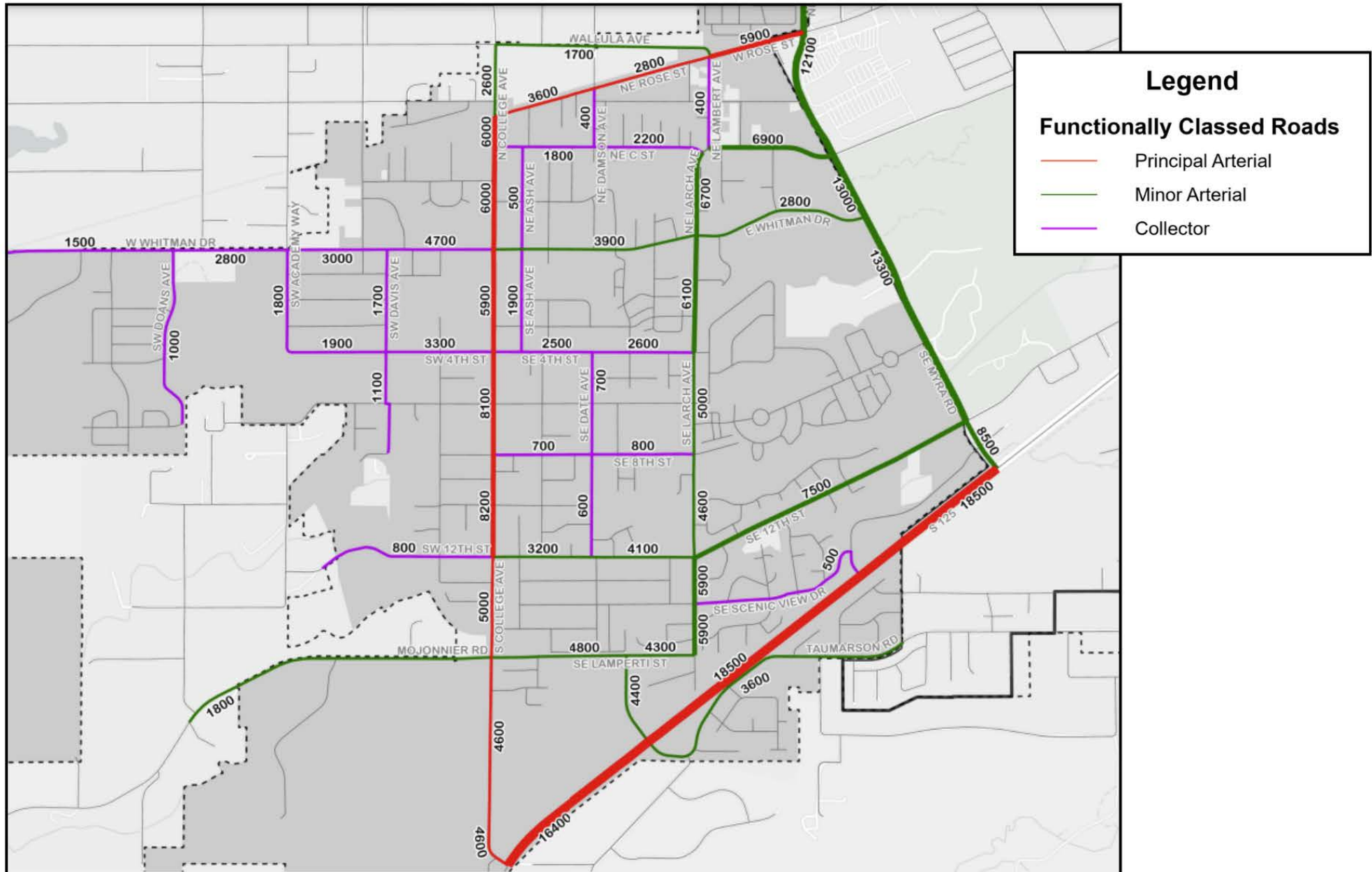
PASSED by the City Council of the City of College Place, Washington, this 28th day of January, 2025.

Attest:

Norma L. Hernández, Mayor

Maryelizabeth Garcia
City Clerk

City of College Place Daily Traffic Counts



College Avenue & Downtown College Place Daily Traffic Counts



Legend

Functionally Classed Roads

- Principal Arterial
- Minor Arterial
- Collector

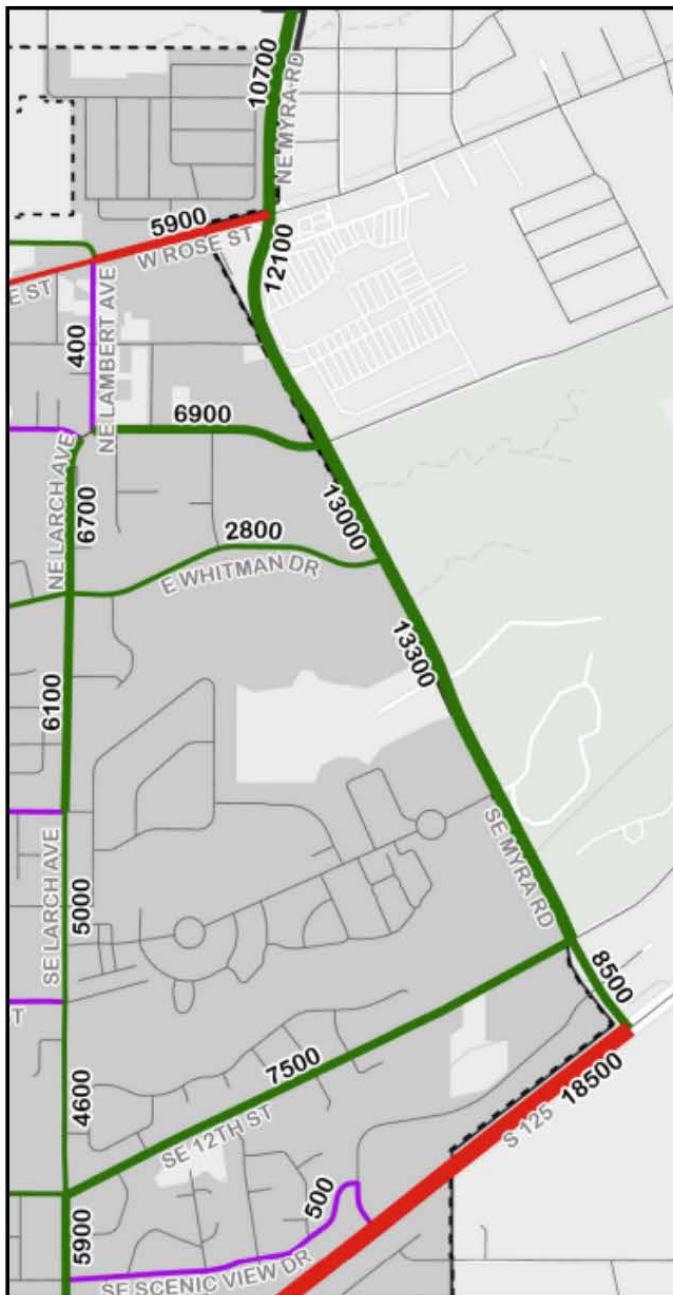
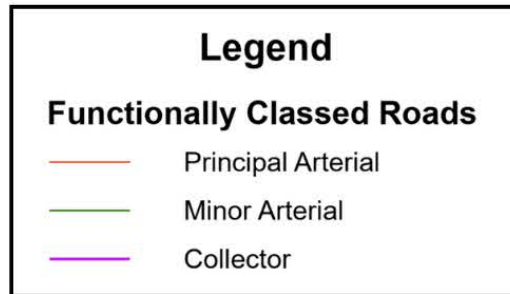
Meadowbrook & Stone Creek Business District

Daily Traffic Counts



Myra Road Commercial Corridor

Daily Traffic Counts



City of College Place, Washington
RESOLUTION NO. 25-004

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING PROJECT SUPPORT & PERMITTING CITY ADMINISTRATOR TO SUBMIT A LETTER
OF INTEREST TO THE SHERWOOD TRUST CORE GRANTS PROGRAM FOR THE VETERANS PARK
RENOVATION**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, Veterans Park located at 450 SW Doans Avenue, College Place was donated to the City by Hayden Homes back in 2019, and

Whereas, a community survey was conducted pertaining to needs for the park, and

Whereas, top needs include a pickleball court, basketball court, turf field, and a new playground, and

Whereas, additional grant support is needed to make these improvements a reality, and

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

- 1.** Support of the Veterans Park Renovation Project and authorizing the City Administrator to submit a letter of interest to the Sherwood Trust Core Grants Program.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 28th day of January, 2025.

Attest:

Norma L. Hernández, Mayor

Maryelizabeth Garcia, City Clerk



2025 Grant Guidelines

Sherwood Trust seeks to invest competitive grants in qualified nonprofit and community initiatives that support our vision and values and are an organization's most pressing priority. Grant seekers are strongly encouraged to discuss their grant proposal prior to submitting.

Sherwood Trust's Vision

Everyone in the Walla Walla Valley has a sense of belonging and contributes to a thriving region. Sherwood Trust serves as a catalyst for building capacity, creating a cohesive, vibrant community.

Sherwood Trust's Core Values

*Collaboration. Empathy. Equity.
Excellence. Integrity. Sustainability.*

Sherwood Trust is a private foundation founded in 1991 to continue the legacy of Donald and Virginia Sherwood's efforts to make the Walla Walla Valley a better place. To date, Sherwood Trust has invested more than \$38 million to strengthen nonprofits and improving communities in Walla Walla and Columbia counties in Washington and Milton-Freewater, Oregon.

For more information about Sherwood Trust and grant opportunities, please email Brian Hunt at brian@sherwoodtrust.org or call 509.529.2791.

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Sherwood Trust

6 E. Alder Street Suite 317
PO Box 1855
Walla Walla, WA 99362

www.sherwoodtrust.org
brian@sherwoodtrust.org
509.529.2791

2025 Core Grant Guidelines

Sherwood Trust's Core competitive grants are guided by our Eligibility Requirements, Giving Principles and Core Values, included in the following pages. Applicants are strongly encouraged to review grant guidelines and discuss their grant proposal with Sherwood Trust in advance of submitting a request. Email brian@sherwoodtrust.org or call 509-529-2791 to review your plans to apply.

Sherwood Trust seeks to invest initiatives that support our mission and values and are an organization's most important priority. These generally fall within three major categories:

- **Capacity grants** for nonprofit organizations can include expanding service or operations, or funding for specific innovations or projects that support resiliency and strengthen an organization's ability to fulfill its ongoing mission
- **Community grants** for qualifying neighborhood and community-based projects that generally include a public agency
- **Capital grants** for improvements to facilities or physical property

Grant Eligibility Requirements

- Benefit registered tax-exempt organizations or initiatives fiscally sponsored by tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code, or a public agency.
- Be submitted by or with an organization serving Walla Walla and Columbia counties in Washington and Milton-Freewater, Oregon.
- Charitable activities should be consistent with Sherwood Trust's vision and values.
- Organizations or collaborative projects by more than one organization that receive grant funding should allow two intervening years from receipt of funds before applying for another Core Grant. If an organization or collaborative project received funding in 2024, for example, that organization or collaborative project would again be eligible to apply in 2027.

Sherwood Trust Giving Principles

- Private philanthropy is a strategic activity, not a charity. It demands the seriousness of a long-term investment and requires stringent underwriting to ensure grants support achievable, measurable results.
- An organization's operational model and its execution is critical to achieving its mission. Sherwood Trust grants favor effective organizations that demonstrate strong leadership, competent management, strategic innovation and a record of achieving tangible results.
- Sherwood Trust grant programs are for organizations whose work directly supports our vision that everyone here has a sense of belonging and can contribute to our thriving region. We seek transformative investments that support local people working together toward stronger, more equitable communities.
- Sherwood Trust favors applicants with evidence of multiple donor commitments so that Sherwood Trust is not funding the majority of the request. Sherwood Trust prefers to fund final grant dollars.

Sherwood Trust Core Values

- Collaboration – support for collaboration between organizations on a common project that address a community need
- Empathy – support for initiatives that promote mutual understanding, learning and respectful community engagement
- Equity – support for initiatives that promote and strengthen inclusive, representative engagement in our region, particularly those that address inequities for underserved populations
- Excellence – support for nonprofits with a track record of sound operational management and development of internal capacities that enhance an organization's resiliency
- Integrity – support for operations that demonstrate transparency and unity in the fulfillment of their mission
- Sustainability – support for strong, resilient organizations with a track record of good governance and accomplishment

Additional Considerations

- Competitive grant proposals seeking funds for scholarships, door prizes, raffles or to benefit an individual will not be accepted.

2025 Core Grant Application Timeline

Sherwood Trust's competitive Core grants include three steps: a Letter of Interest, Application and Site Visit. Trustees determine which Letters of Interest move forward to the Application phase. Application evaluation includes a site visit to the applying organization. Funding is awarded in June, pending signed grant agreements.

All submission materials are through our [online grant portal](#) – please contact us if you need account access for Letter of Interest and Application. Manual submissions will not be considered.

Feb. 5	Letter of Interest (LOI) final deadline. We strongly encourage organizations to contact Sherwood Trust to discuss their proposal in advance.
Feb. 21	Organizations will be notified if LOI is approved for application process.
March 5	Deadline for Core Grant Application. Early submissions are welcome.
March 21	Sherwood Trust will notify applicants if their application moves forward. Request for a site visit and/or supporting materials will be made as applicable.
April	Site visits and due diligence conducted as appropriate.
June	Core Grant recipients announced.

Letter of Interest and Application questions are available on our [grant platform](#). Core Grant online application includes the following:

- Detailed project proposal with budget, including other income sources
- Key goals to be achieved
- Organization overview, including current organizational staffing
- Financial overview, including current annual budget and three years of past financial statements

2024 Core Grant Partners

In 2024, Sherwood Trust funded Core Grants for 11 organizations for a total of \$874,199. The competitive process included 29 qualified Core Grant Letters of Interest requesting a total of \$3,905,457. Of those, 13 were selected to apply for a total of \$1,879,928. Sherwood Trust awarded a total \$1,200,000 in 2024, the largest portion of those were made through the competitive Core Grant process.

Sherwood Trust's 2024 Core grants were awarded to the following:

- \$70,015 to Blue Mountain Health Cooperative to support strategic rebranding for the behavioral health walk-in clinic.
- \$115,563 to Carnegie Picture Lab to support creative expression and art education in Milton-Freewater.
- \$18,000 to Catholic Charities of Eastern Washington to support a collaborative, youth-centered strategy to end youth homelessness.
- \$150,000 to Christian Aid Center to support construction of a new facility to serve men in homelessness.
- \$100,000 to City of Walla Parks & Recreation to support the installation of a new, accessible playground in Pioneer Park, with an additional pledge to match the city's 2025 contribution of up to \$150,000.
- \$135,00 over two years to Communities in Schools of the Blue Mountain Region to support truancy interventions in Walla Walla Public Schools.
- \$17,000 to Milton-Freewater Neighborhood Senior Center Inc. to support interior painting and maintenance.
- \$160,000 to STAR Project to support its reentry services for justice-impacted people.
- \$100,000 to Trilogy Recovery Community to support its peer-to-peer addiction recovery services.
- \$15,000 to Tri-State Steelheaders to support strategic planning.
- \$58,621 to Walla Walla Alliance for the Homeless to support its construction of on-site laundry service.

SW 4th Street

Vegetated storm water swale along north property line to remain

New Military Themed Playground, equipment that represent the Army, Air Force, Navy, and Marines. Benches for seating.

New CXT Pre-cast Rest room Building. Match Restroom building at Kiwanis Park.

New deciduous and Evergreen trees for screening and sound abatement to neighbors to north.

New Sidewalk Connecting Homestead Ave to Doans Ave.

Existing asphalt maintenance access path to remain.

New ADA Path and Ramp to access park from Doans Ave.

Southwest Homestead Avenue

Multi-Use Field

Existing veteran monument/signage to remain.

Shade tree around playground.

Two (2) Pickle Ball Courts, 6'tall perimeter fencing with gates, 4' tall court divider fence with opening at mid court, and colored court surfacing.

One(1) full size basketball court.
Four (4) playable half-basketball courts

New water-wise landscape around courts and along road embankment.

Doans Avenue



VETERANS PARK RENOVATION

2023 RCO Grant

Additional RCO Funding

SW 4th Street

Southwest Homestead Avenue

Multi-Use Field

Doans Avenue



VETERANS PARK RENOVATION





**CXT CORTEZ PRE-CAST RESTROOM
BUILDING WITH UTILITY ROOM**

City of College Place
RESOLUTION NO. 644

A RESOLUTION OF THE CITY OF COLLEGE PLACE, WASHINGTON SPECIFYING THE REASONS WHY MAINTENANCE OF A CURRENT INDEX OF ALL PUBLIC RECORDS AS REQUIRED BY RCW 42.17 WOULD BE UNDULY BURDENSOME; AND DIRECTING THAT ALL INDEXES MAINTAINED FOR INTERNAL CITY USE BE MADE AVAILABLE FOR PUBLIC INSPECTION AND COPYING.

WHEREAS, The Washington State Public Records Act of RCW 42.17 requires all cities and other public agencies to maintain a current index providing identifying information on those municipal records which are to be made available for public inspection and copying; unless maintenance of an index would be unduly burdensome; and

WHEREAS, the magnitude and diversity of City government has resulted in the creation or retention of a multitude of records which would be extremely difficult, time-consuming and costly to index into a single current index; and

WHEREAS, the maintenance of such an index and additional staffing or the revision or reassignment of duties of existing personnel would be a financial burden; and

WHEREAS, neither current nor reasonable-anticipated future City revenues are considered adequate to allow for the addition of new staff members who could be assigned to develop and maintain a current index; and

WHEREAS, the City has a long-standing and recognized policy and procedure of assisting people who request public information and of providing records upon request.

NOW THEREFORE BE IT RESOLVED, after review of statutory requirements and careful consideration of resource limitations, **THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE DOES HEREBY SPECIFY AND ORDER AS FOLLOWS:**

1. It would be unduly burdensome and would interfere with City operations for the City of College Place to develop and maintain a current unified index of its public records;
2. Each City department shall make available to the public for inspection and copying all indexes maintained for City use;
3. The City Clerk is directed to have this order published in the Official City newspaper.

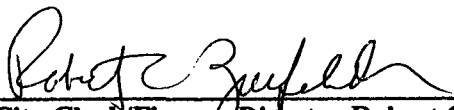
RESOLVED AND APPROVED THIS 11th day of June 2001.

APPROVED:



Thor Bakland, Mayor

ATTEST:



City Clerk/Finance Director Robert C. Zielfelder

APPROVED AS TO FORM:



Charles B. Phillips, City Attorney

RCW 42.56.070**Documents and indexes to be made public—Statement of costs.**

(1) Each agency, in accordance with published rules, shall make available for public inspection and copying all public records, unless the record falls within the specific exemptions of subsection (8) of this section, this chapter, or other statute which exempts or prohibits disclosure of specific information or records. To the extent required to prevent an unreasonable invasion of personal privacy interests protected by this chapter, an agency shall delete identifying details in a manner consistent with this chapter when it makes available or publishes any public record; however, in each case, the justification for the deletion shall be explained fully in writing.

(2) For informational purposes, each agency shall publish and maintain a current list containing every law, other than those listed in this chapter, that the agency believes exempts or prohibits disclosure of specific information or records of the agency. An agency's failure to list an exemption shall not affect the efficacy of any exemption.

(3) Each local agency shall maintain and make available for public inspection and copying a current index providing identifying information as to the following records issued, adopted, or promulgated after January 1, 1973:

(a) Final opinions, including concurring and dissenting opinions, as well as orders, made in the adjudication of cases;

(b) Those statements of policy and interpretations of policy, statute, and the Constitution which have been adopted by the agency;

(c) Administrative staff manuals and instructions to staff that affect a member of the public;

(d) Planning policies and goals, and interim and final planning decisions;

(e) Factual staff reports and studies, factual consultant's reports and studies, scientific reports and studies, and any other factual information derived from tests, studies, reports, or surveys, whether conducted by public employees or others; and

(f) Correspondence, and materials referred to therein, by and with the agency relating to any regulatory, supervisory, or enforcement responsibilities of the agency, whereby the agency determines, or opines upon, or is asked to determine or opine upon, the rights of the state, the public, a subdivision of state government, or of any private party.

(4) A local agency need not maintain such an index, if to do so would be unduly burdensome, but it shall in that event:

(a) Issue and publish a formal order specifying the reasons why and the extent to which compliance would unduly burden or interfere with agency operations; and

(b) Make available for public inspection and copying all indexes maintained for agency use.

(5) Each state agency shall, by rule, establish and implement a system of indexing for the identification and location of the following records:

(a) All records issued before July 1, 1990, for which the agency has maintained an index;

(b) Final orders entered after June 30, 1990, that are issued in adjudicative proceedings as defined in RCW 34.05.010 and that contain an analysis or decision of substantial importance to the agency in carrying out its duties;

(c) Declaratory orders entered after June 30, 1990, that are issued pursuant to RCW 34.05.240 and that contain an analysis or decision of substantial importance to the agency in carrying out its duties;

(d) Interpretive statements as defined in RCW 34.05.010 that were entered after June 30, 1990; and

(e) Policy statements as defined in RCW 34.05.010 that were entered after June 30, 1990.

Rules establishing systems of indexing shall include, but not be limited to, requirements for the form and content of the index, its location and availability to the public, and the schedule for revising or updating the index. State agencies that have maintained indexes for records issued before July 1, 1990, shall continue to make such indexes available for public inspection and copying. Information in such indexes may be

incorporated into indexes prepared pursuant to this subsection. State agencies may satisfy the requirements of this subsection by making available to the public indexes prepared by other parties but actually used by the agency in its operations. State agencies shall make indexes available for public inspection and copying. State agencies may charge a fee to cover the actual costs of providing individual mailed copies of indexes.

(6) A public record may be relied on, used, or cited as precedent by an agency against a party other than an agency and it may be invoked by the agency for any other purpose only if:

- (a) It has been indexed in an index available to the public; or
- (b) Parties affected have timely notice (actual or constructive) of the terms thereof.

(7) Each agency may establish, maintain, and make available for public inspection and copying a statement of the actual costs that it charges for providing photocopies or electronically produced copies, of public records and a statement of the factors and manner used to determine the actual costs. Any statement of costs may be adopted by an agency only after providing notice and public hearing.

(a)(i) In determining the actual cost for providing copies of public records, an agency may include all costs directly incident to copying such public records including:

- (A) The actual cost of the paper and the per page cost for use of agency copying equipment; and
- (B) The actual cost of the electronic production or file transfer of the record and the use of any cloud-based data storage and processing service.

(ii) In determining other actual costs for providing copies of public records, an agency may include all costs directly incident to:

- (A) Shipping such public records, including the cost of postage or delivery charges and the cost of any container or envelope used; and
- (B) Transmitting such records in an electronic format, including the cost of any transmission charge and use of any physical media device provided by the agency.

(b) In determining the actual costs for providing copies of public records, an agency may not include staff salaries, benefits, or other general administrative or overhead charges, unless those costs are directly related to the actual cost of copying the public records. Staff time to copy and send the requested public records may be included in an agency's costs.

(8) This chapter shall not be construed as giving authority to any agency, the office of the secretary of the senate, or the office of the chief clerk of the house of representatives to give, sell or provide access to lists of individuals requested for commercial purposes, and agencies, the office of the secretary of the senate, and the office of the chief clerk of the house of representatives shall not do so unless specifically authorized or directed by law: PROVIDED, HOWEVER, That lists of applicants for professional licenses and of professional licensees shall be made available to those professional associations or educational organizations recognized by their professional licensing or examination board, upon payment of a reasonable charge therefor: PROVIDED FURTHER, That such recognition may be refused only for a good cause pursuant to a hearing under the provisions of chapter **34.05** RCW, the administrative procedure act.

[**2017 c 304 s 1**; **2005 c 274 s 284**; **1997 c 409 s 601**. Prior: **1995 c 397 s 11**; **1995 c 341 s 1**; **1992 c 139 s 3**; **1989 c 175 s 36**; **1987 c 403 s 3**; **1975 1st ex.s. c 294 s 14**; **1973 c 1 s 26** (Initiative Measure No. 276, approved November 7, 1972). Formerly RCW **42.17.260**.]

NOTES:

Part headings—Severability—1997 c 409: See notes following RCW **43.22.051**.

Effective date—1989 c 175: See note following RCW **34.05.010**.

Intent—Severability—1987 c 403: See notes following RCW **42.56.050**.

Exemption for registered trade names: RCW **19.80.065**.

*Paid family and medical leave information: RCW **50A.05.020**(4).*

City of College Place, Washington
RESOLUTION NO. 25-005

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING CITY ORDER MADE PURSUANT TO REVISED CODE OF WASHINGTON 42.17.070,
DECLARING MAINTENANCE OF CITY-WIDE INDEX AND/OR DEPARTMENT SPECIFIC INDEXES AS
UNDULY BURDENSOME**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, The Washington State Public Records Act of RCW 42.17 requires all cities and other public agencies to maintain a current index providing identifying information on those municipal records which are to be made available for public inspection and copying, unless maintenance thereof would be unduly burdensome; and

Whereas, the City of College Place resolved by Resolution No. 644, on June 11th, 2001, that it would be unduly burdensome and would interfere with City operations for the City of College Place to develop and maintain a current unified index of its public records; and

Whereas, the magnitude, diversity and increase of City governance continues to result in the use, creation, and/or retention of a volume of records for which it would be extremely difficult, time-consuming and costly to index into a single index; and

Whereas, while the City has implemented and is utilizing records management services and tools and continues to explore and employ records creation, retention and retrieval software and services City-wide and by single or multiple City departments, developing and maintaining a current index of records for any individual or multiple city departments would be unduly burdensome due to the increases in City services and the increase in complexity of such services; and

Whereas, neither current nor reasonably anticipated future City revenues are adequate to allow the addition of new staff members assigned to develop and maintain a current index City-wide or by department; and

Whereas, the City has adopted and followed a City Records Policy which relatively easily provides access to the City's public records through direct on-line communication and transfer of records and the City has been consistent in encouraging and facilitating public access to public records.

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

1. It would be unduly burdensome and would interfere with City services for the City to develop and maintain a current unified index of its public records;
2. It would be unduly burdensome and would interfere with City services for any one single or multiple departments to develop and maintain a current index of the department(s) public records;
3. Each City department shall make available to the public for inspection and copying all indexes maintained for City use, if any;
4. Publication. The City Clerk is directed to have this Resolution (Order) published in the Official City newspaper;
5. Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 28th day of January, 2025.

Attest:

Norma L. Hernández, Mayor

Maryelizabeth Garcia, City Clerk



CITY OF COLLEGE PLACE

Community Development Department

625 South College Avenue
College Place, WA 99324
509-394-8524

MEMORANDUM

Date: January 17, 2025
To: College Place Planning Commission and City Council
Cc: Michael Rizzitiello, City Administrator
From: Jon Rickard, Community Development Director
Subject: Countywide Planning Policies

COUNTYWIDE PLANNING POLICIES – UPDATE

Executive Summary: City Staff will present the final draft of the Countywide Planning Policies. The City Council will be asked at its January 28, 2025, regular City Council meeting to adopt a resolution ratifying for approval the Updated Countywide Planning Policies, resolving that the College Place City Council approves the Countywide Planning Policies as drafted and supports adoption by the Walla Walla County Board of Commissioners.

History:

The City of College Place in partnership with Walla Walla County and the Cities of Walla Walla, Waitsburg and Prescott, entered into an intergovernmental agreement for cost sharing to hire a consultant to assist in reviewing and revising the Countywide Planning Policies.

The Countywide Planning Policies provide the framework from which the comprehensive plans of each jurisdiction are developed and adopted. The Growth Management Act requires Walla Walla County and incorporated cities within Walla Walla County to update their respective Comprehensive Plans by June 30, 2026. Updating this planning document now, sets the stage for planning for future growth within the City of College Place.

The consulting firm hired to assist in this work is named Facet, (formerly known as DCG/Watershed) in partnership with planning firm Kimley-Horn. A Project Management Team (PMT) was formed consisting of elected officials, and staff from each of these jurisdictions. The PMT with the consultant team has met monthly since January reviewing and updating draft language to the Countywide Planning Policies with input from the consultant team and all jurisdictions. Representatives on the PMT from the City of College Place included Mayor Norma Hernandez, City Administrator Michael Rizzitiello, and Community Development Director Jon Rickard.

The PMT worked together with the consultant staff team to review each chapter and provide suggestions. The bulk of this work took place from January 2024 to August 2024. During the PMT review, public outreach was conducted and the group consulted with other local agencies. All the previous countywide planning policies

were evaluated against the current Washington State Growth Management Act GMA as well as current planning practices. This resulted in eliminating chapters/sections that are covered by requirements in the GMA/local Comprehensive Plans, as well as eliminating most items that are not cross-jurisdictional. A new chapter was added to address the GMA requirement for additional coordination with tribal governments, as well as new chapters regarding future amendments and implementation. Space was also added for the future adoption of appendices to the CPPs that are called out as action items, including the adoption of land capacity analysis and population/housing/employment allocation methodologies.

The PMT, which last met on December 18, 2024, voted unanimously to approve delivery of the final draft Countywide Planning Policies to the Walla Walla Board of County Commissioners. On December 23, 2024 the Board of County Commissioners voted unanimously to approve sending the final draft to the respective cities for ratification. The respective Cities must act within 90 days of the BOCC action.

The City of Walla Walla Staff presented the final draft to the City of Walla Walla Planning Commission at its regularly scheduled meeting on January 6, 2025. The Planning Commission affirmatively voted in support of the efforts of the PMT and recommended the final draft be presented to the City Council for ratification. The Walla Walla City Council is expected to adopt a resolution ratifying for approval the Updated Countywide Planning Policies, resolving that the Walla Walla City Council approves the Countywide Planning Policies as drafted and supports adoption by the Walla Walla County Board of Commissioners.

Background:

Walla Walla County Board of Commissioners passed County Resolution number 90-449 on October 30, 1990 opting into planning activities under the Washington Growth Management Act, RCW Ch. 36.70A. The County and the cities of Walla Walla, Prescott, Waitsburg, and College Place, entered into a memorandum of understanding (MOU) establishing a joint process for development and ratification of countywide planning policies.

Countywide planning policies were originally developed in accordance with the cooperative process set out in the MOU. The City of College Place ratified certain "Countywide Planning Policies" by College Place Resolution No. 435 on October 25, 1993, the City of Walla Walla ratified certain "Countywide Planning Policies" by Walla Walla City Resolution 93-71 on October 27, 1993, and the County Commissioners adopted the "Countywide Planning Policies" by Walla Walla County Resolution 93-498 on November 30, 1993. While the Countywide Planning Policies were amended in 2005 largely affecting how the Port provides urban services at Port property within the Urban Growth Area, they have gone virtually untouched since 1993.

Per WAC 365-196-305, "The primary purpose of county-wide planning policies is to ensure consistency between the comprehensive plans of counties and cities sharing a common border or related regional issues. Another purpose of county-wide planning policies is to facilitate the transformation of local governance in the urban growth area, typically through annexation to or incorporation of a city, so that urban governmental services are primarily provided by cities and rural and regional services are provided by counties."

To this end, the draft Countywide Planning Policies provide for the creation of an Advisory Council. The Advisory Council would consist of members from each jurisdiction (similar makeup of the PMT) that would meet regularly to ensure that the Growth Management Act requirements are coordinated with the County, its Cities, and the region. The regular meetings of the Advisory Council ensure that the policies are maintained and implemented and that planning between Walla Walla County and the Cities is accomplished in a coordinated and consistent manner.

Furthermore, the Growth Management Act requires Walla Walla County and incorporated cities within Walla Walla County to update their respective Comprehensive Plans by June 30, 2026. The countywide planning policies provide the framework from which the comprehensive plans of each jurisdiction are developed and adopted.

POLICY ISSUES:

The countywide planning policies provide the framework from which the comprehensive plans of each jurisdiction are developed and adopted. The Growth Management Act requires Walla Walla County and incorporated cities within Walla Walla County to update their respective Comprehensive Plans by June 30, 2026. Update this planning document now, sets the stage for planning for future growth within the City of Walla Walla.

ALTERNATIVES:

The City Council may choose to disapprove the final draft Countywide Planning Policies but would need to provide a written statement to the Board of County Commissioners why it chose to disapprove. Such action would be contrary to staff's recommendation and would jeopardize the City's compliance with the Growth Management Act and its own update to the Comprehensive Plan.

Countywide Planning Policy **UPDATE**

Project briefing
January 28, 2025
College Place City Council



Existing Countywide Planning Policies (CPPs)

- CPPs provide a countywide framework for policy consistency across jurisdictions.
- Requirement of the Growth Management Act (GMA).
- Adopted November 30, 1993.



*Town of
Prescott*



COUNTYWIDE PLANNING POLICIES

A document to facilitate the
coordination of planning between

WALLA WALLA COUNTY
CITY OF WALLA WALLA
CITY OF COLLEGE PLACE
CITY OF WAITSBURG
CITY OF PRESCOTT

ADOPTED NOVEMBER 30, 1993

Countywide Planning Policies and the Planning Context



Growth
Management Act
(GMA)



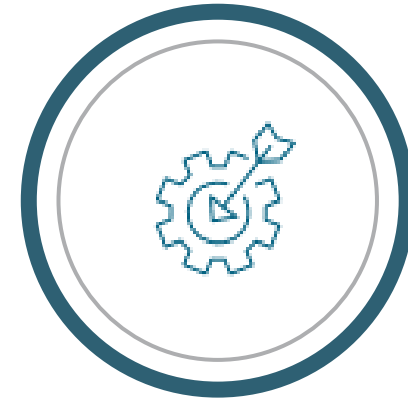
Regional Plans



Countywide
Planning Policies



Comprehensive
Plan



Development
Regulations

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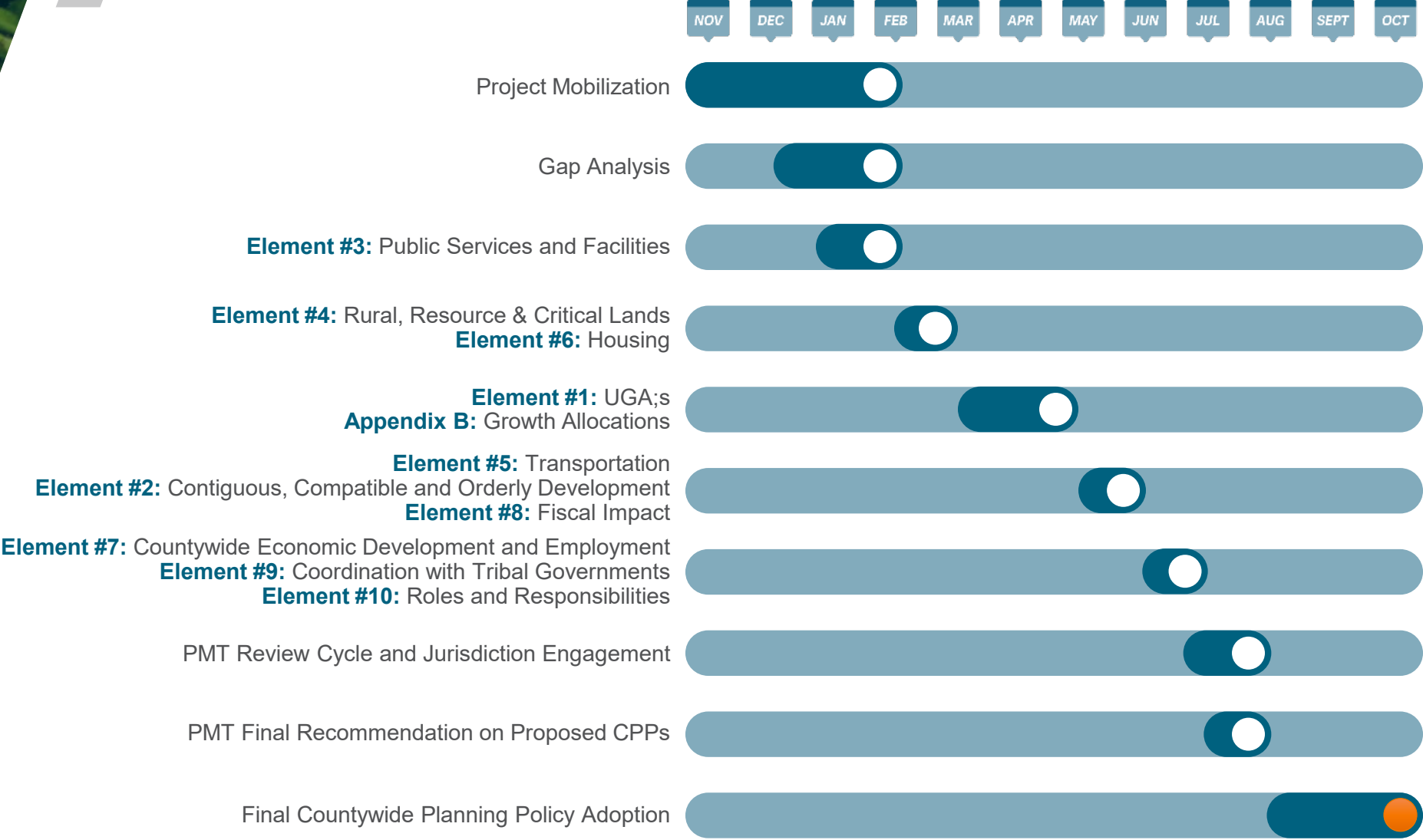
Jon Rickard
Community Development Director

Karen Gregutt
Planning Commission Chair

Randy Hinchliffe
City Administrator



Schedule



Urban Growth Area and Contiguous and Orderly Development

- Chapter focuses on shared principles as the County and Cities work together to plan for future and facilitate growth in Urban Growth Areas, and transitioning these areas when annexations occur.
- Policy focus areas:
 - Process to distribute initial growth targets needed for comprehensive plan update.
 - Process to develop and utilize a consistent land capacity analysis methodology.
 - Process to be utilized when establishing, expanding, and adjusting Urban Growth Area boundaries.
 - How the county and cities will work together to plan for and manage growth prior to and when annexations occur

Public Capital Facilities and Essential Public Facilities Element

- Element focuses on coordinated efforts to provide adequate and efficient public facilities and services to ensure the health, safety, conservation of resources, and economic vitality of all communities and all residents.
- Policy focus areas:
 - Consideration of impacts some capital facilities may have on historically marginalized communities and disproportionately burdened communities.
 - When is it appropriate to locate capital facilities to locate in rural areas vs. urban areas.
 - Integration of hazard mitigation plans to ensure capital facilities are not located in areas more vulnerable to risks.
 - How the county and cities will coordinate on siting of essential public facilities that may have impacts beyond the jurisdictions border.

Rural and Resources Lands Element

- Element focuses on providing harmony and consistency between uses on rural lands and resource lands and those occurring in cities and unincorporated Urban Growth Areas (UGAs).
- Policy focus areas:
 - Consideration of buffering and providing natural separation between urban and rural uses.
 - Coordination between the county and cities on identifying and designating greenbelts and open space corridors within and between urban growth areas.
 - County consideration of input from cities on new zoning and regulations in rural areas that may be part of the UGA/city at some point in the future.
 - Affirmation that the county and cities should support rural and resource land uses that preserve the rural character and deliver economic benefits for all communities in the county.

Housing Element

- Element focuses on coordinated efforts to plan for housing for all economic segments of the population.
- Policy focus areas:
 - Coordination on how to provide a variety of different housing types for people that make different incomes
 - Providing higher density housing closer to jobs, transit, schools, parks, and other daily needs and services.
 - Support for innovative zoning and development standards to provide for more housing and types that match incomes people are making.
 - Consideration of options to limit displacement of people which can happen when redevelopment occurs.
 - The need to provide different housing types including multi-family housing and manufactured housing.

Transportation

- Chapter focuses on areas of mutual interest when more than one jurisdiction is affected by or involved in a transportation policy program or project.
- Policy focus areas:
 - Metropolitan Planning Organization (MPO) coordination and technical services
 - Impacts on marginalized communities
 - Multi-modal levels of service sensitive to differences between urban and rural areas
 - Consistency of transportation facilities standards when crossing jurisdictional boundaries
 - Coordination on collection of transportation data
 - Cooperation in the permitting and design process for trails

Economic Development

- Element focuses on creating and sustaining a healthy economy and employment opportunities, collaboration on economic development initiatives, and providing predictability in investment decisions.
- Policy focus areas:
 - Providing an adequate supply of industrial property
 - Coordinating economic development in local planning countywide
 - Collaboration with the Port of Walla Walla, tribes, and special districts
 - Coordination on business retention efforts
 - Support for and development of agriculture-based industries
 - Permitting consistency between jurisdictions
 - Jobs-housing balance
 - Promotion of training programs
 - Providing access to opportunity

Fiscal Impact

- Chapter focuses on opportunities for coordination between jurisdictions that would have a positive fiscal impact for the county.
- Policy focus areas:
 - When the County and Cities need to conduct fiscal analysis to identify the most cost-effective means of providing and locating public services and infrastructure
 - Requirements for what should be in a capital improvement plan
 - Use of innovative financing strategies for capital improvements that are fair and that minimize costs to taxpayers
 - Use of impact fees
 - Guidance on developing a process to facilitate the identification, analysis, and disclosure of the fiscal impacts of major development proposals and government actions

Roles and Responsibilities

- Chapter focuses on implementation of the rest of the Countywide Planning Policies. Specifically, those policies that will require ongoing coordination need prioritization and outlining of mechanisms for coordination.
- Policy focus areas:
 - Guidance on establishment of a regional planning organization composed of representatives of the jurisdictions
 - Implementation table outlining how policies that require ongoing coordination could be implemented



Approval Process

Step

1

Once the PMT and consultant team have delivered draft CPP amendments, Board of County Commissioners votes whether to send the final draft CPPs to the cities for review and approval. The Board can amend the draft after consultation with the PMT prior to sending to cities for approval.

Step

2

Within 90 days of the board of County Commissioners' vote, the city legislative authorities must act upon the final draft CPPs. This means a vote by city councils to approve or disapprove the final draft CPPs. The final draft can't be modified during this time.

Step

3

Following approval by the cities, the Board of County Commissioners conducts a public hearing and may adopt or not adopt the CPP amendments.



Discussion



Walla Walla

Countywide Planning Policies



Town of Prescott

ACKNOWLEDGEMENTS

This update to the Countywide Planning Policies would not have been possible without the following contributors. Our appreciation goes out to them for all their hard work during this process.

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ADOPTION (page to be updated upon adoption)

Xxx 2024, Walla Walla County Board of Commissioners

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Gunner Fulmer

Jenny Mayberry

Approval

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INTRODUCTION

The Growth Management Act (GMA or Act) was created in part to foster coordination and cooperation among units of local and state government. Cities and counties must engage in a collaborative planning process under the requirements of the Act.

Specifically, the Act states that:

“The Legislature finds that uncoordinated and unplanned growth [...] pose a threat to the environment, sustainable economic development, and the health, safety, and high quality of life enjoyed by residents of the State. It is in the public interest that citizens, communities, local governments, and the private sector cooperate and coordinate with one another in comprehensive land use planning.” (RCW 36.70A.010)

To guide the development of comprehensive plans and development regulations, the GMA sets forth planning goals (RCW 36.70A.020) in 15 areas:

- | | |
|--------------------------------|--|
| 1. Urban Growth | 9. Open Space and Recreation |
| 2. Reduce Sprawl | 10. Environment |
| 3. Transportation | 11. Citizen Participation and Coordination |
| 4. Housing | 12. Public Facilities and Services |
| 5. Economic Development | 13. Historic Preservation |
| 6. Property Rights | 14. Climate Change and Resiliency |
| 7. Permits | 15. Shorelines of the State |
| 8. Natural Resource Industries | |

The GMA also states that:

“[A] countywide planning policy is a written policy statement or statements used solely for establishing a countywide framework from which county and city comprehensive plans are developed and adopted [...] (to) ensure that city and county comprehensive plans are consistent [...] as required in RCW 36.70A.100. Nothing in this document shall be construed to alter the land use powers of cities.” (RCW 36.70A.210(1))

Further, “Federal agencies and Indian Tribes may participate in and cooperate with the countywide planning policy adoption process.” (RCW 36.70A.210(4)) These policies may also be used for other purposes requiring collaboration and cooperation in addition to the development and adoption of comprehensive plans.

Walla Walla County’s current countywide planning policies were originally adopted in 1993. Since that time, the GMA has been repeatedly amended and expanded and the communities in Walla Walla County have changed as well.

2023-2024 Collaborative CPP Review and Update

In 2023, Walla Walla County and the Cities within the county (City of Walla Walla, College Place, Waitsburg, and Prescott) adopted an interlocal agreement¹ to update and amend the Walla Walla Countywide Planning Policies (CPPs). These policies have been revised and adopted in accordance with the procedures contained in that interlocal agreement. County and City comprehensive plans shall be consistent with the adopted CPPs. They may be amended from time-to-time hereafter in accordance with procedures established by the communities through ongoing coordination as part of a regional planning advisory council as established in these CPPs.

How to read the Countywide Planning Policies

Each chapter of this document begins with a description of the planning and policy context for the issue or issues covered in the chapter. After the context, each chapter defines a set of planning goals for the policies that follow.

The policies within the CPPs have equal importance and each should be understood in the context of the entire document. The CPPs specify how directive a policy is. The policies use one of three different operator words to do this: shall, should, and may. These operators are defined as follows:

- “Shall” means implementation of the policy is mandatory and imparts a higher degree of substantive direction than “should”. “Shall” is used for policies that repeat State of Washington requirements or where the intent is to mandate action. However, “shall” cannot be used when it is largely a subjective determination of whether a policy’s objective has been met.
- “Should” means implementation of the policy is expected, but its completion is not mandatory. The policy is directive with substantive meaning, although to a lesser degree than “shall” for two reasons. 1) “Should” policies recognize the policy might not be applicable or appropriate for all jurisdictions due to special circumstances. The decision not to implement a “should” policy is appropriate only if the implementation of the policy is either inappropriate or not feasible. 2) Some “should” policies are subjective; hence, it is not possible to demonstrate that a jurisdiction has implemented them. For example, some “should” policies encourage jurisdictions to support various programs or initiatives, but because “support” is a subjective term, implementation could take an array of forms.
- “May” means the actions described in the policy are either advisable or allowed. “May” gives permission and implies a preference. Because “may” does not have a directive meaning, there is no expectation that the described action will be implemented.

The last two chapters of the document provide framework for implementation of the CPPs and ongoing planning work. Chapter 9 establishes an advisory council to coordinate and collaborate on

¹ Walla Walla County Resolution 23-060, March 27, 2023
City of Walla Walla Resolution 2023-22, February 22, 2023
College Place City Council approved February 28, 2023
Waitsburg City Council approved
Prescott City Council approved

implementation of the CPPs and future amendments. Chapters 9 and 10 contain policies and an implementation matrix (Chapter 10) designed to assist the jurisdictions of Walla Walla County with prioritization and implementation of policies from each chapter that require specific and ongoing action and coordination.

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1. URBAN GROWTH AREAS AND CONTIGUOUS AND ORDERLY DEVELOPMENT

1.A Urban Growth Areas

Context

Urban Growth Areas (UGAs) are “...areas within which urban growth shall be encouraged and outside of which growth can only occur if it is not urban in nature” (RCW 36.70A.110). Urban growth is defined as “...growth that makes intensive use of land for the location of buildings, structures, and impermeable surfaces to such a degree as to be incompatible with the primary use of land for the production of food, other agricultural products, or fiber, or the extraction of mineral resources...”.

This chapter sets goals and policies focused on shared principles as the County and Cities work together on planning for future growth, facilitating growth in Urban Growth Areas, and transitioning these areas when annexations occur.

Goals

Goal 1 - Walla Walla County and the Cities will utilize a consistent methodology for completing a Land Capacity Analysis.

Goal 2 - Walla Walla County and the Cities will work together to distribute population, housing, and employment growth prior to updating comprehensive plans.

Goal 3 - Walla Walla County and the Cities will utilize a consistent process and criteria for expanding or adjusting UGA boundaries.

Goal 4 - Walla Walla County and the Cities will coordinate growth within unincorporated UGAs prior to annexation.

Goal 5 - Walla Walla County and the Cities will encourage higher density residential development in closer proximity to jobs, commercial services, transit, schools, and parks.

Goal 6 - Walla Walla County and the Cities will promote infill and redevelopment of existing areas to utilize services most efficiently and economically.

Goal 7 - Walla Walla County and the Cities will consider possible impacts to critical areas, greenbelts and open space, aquifer recharge areas, and both rural and resource lands when an expansion to a UGA is proposed.

Goal 8 - Where applicable, the County, Cities, and/or other services providers should coordinate on providing utilities and capital facilities within UGAs.

Goal 9 - Walla Walla County and the Cities will provide predictability for investors, landowners, and residents regarding types of land use, development standards, and zoning intended.

Goal 10 - Walla Walla County and the Cities will provide an adequate supply of industrial and commercial property and infrastructure to support economic development and employment projections.

Urban Growth Area Policies

- 1.1 Land Capacity (RCW 36.70A.115 and WAC 365-196-325): The County and Cities shall ensure that, taken collectively, adoption of and amendments to their comprehensive plans and/or development regulations provide sufficient capacity of land suitable for development within their jurisdictions to accommodate their projected population, housing, and employment growth.
 - a. The County and Cities shall jointly coordinate, through the process outlined in Chapter 9, a Land Capacity Analysis methodology to provide a consistent estimate of the land supply available to accommodate future population and employment growth and projected housing needs. This includes setting a reasonable market factor. Once developed, the methodology will be attached to these CPPs as an Appendix.
 - b. In the event of a dispute among jurisdictions relating to inconsistencies in collection and analysis of data, the affected jurisdictions shall meet and discuss methods of resolving the dispute. If a resolution cannot be achieved, representatives from the County and Cities via the Walla Walla County Growth Management Advisory Council shall work together to review and, if possible, facilitate any disputes between parties.
- 1.2 Policies for the distribution of 20-year population, housing, and employment growth:
 - a. The County and Cities shall jointly coordinate, through the process outlined in Chapter 9, a methodology for distributing the forecasted population, housing, and employment growth (growth targets) consistent with the requirements of the Growth Management Act. Once distributed, growth targets will be attached to these CPPs as an Appendix.
 - b. The County and Cities, as part of their Comprehensive Plan periodic updates, shall reflect those growth targets in their Comprehensive Plan.
- 1.3 Adopt a process and criteria to ensure regional coordination when establishing, expanding, and adjusting Urban Growth Areas:
 - a. Sufficient capacity must be included in the Urban Growth Areas to accommodate the 20-year population, housing, and employment (commercial and industrial) targets.
 - b. Urban Growth Area expansions shall not result in new areas being included for population, housing, or employment capacity that exceed what is necessary to accommodate the growth management planning projections, plus a market factor.

- c. Except for UGA modifications under subparagraph “g”, an expansion of the boundary of an individual UGA that results in a net increase of residential, commercial, or industrial land capacity shall not be permitted unless the UGA expansion is supported by a land capacity analysis completed consistent with the Land Capacity Methodology. (See Policy 1.1)
- d. The County, City, or other interested party may initiate an amendment to an existing Urban Growth Area boundary through the Walla Walla County annual comprehensive plan amendment docketing process. The County has discretion to determine their annual comprehensive plan amendment process, including the schedule and review types.
- e. The County should adopt specific procedures for filing comprehensive plan amendments which will be processed concurrently with the state-required Periodic Update.
- f. Any expansion of an Urban Growth Area shall result in zoning that will ensure urban growth patterns and densities consistent with the Growth Management Act.
- g. The County shall adopt procedures and criteria for considering UGA boundary revisions consistent with the requirements in RCW 36.70A.130(3)(c). Such ‘swap’ amendments must comply with applicable GMA criteria and shall not increase land capacity within the UGA.
- h. When an Urban Growth Area boundary is proposed to be established, expanded, contracted, or adjusted the County and appropriate City should coordinate together to conduct early and continuous public involvement.
- i. All Urban Growth Areas shall be reflected in County and respective City comprehensive plans.
- j. Possible impacts to critical areas, greenbelts and open space, and both rural and resource lands shall be evaluated when an expansion to a UGA is considered.
- k. UGAs should be designated where:
 - a. Areas are already characterized by urban growth;
 - b. Infrastructure exists or is planned, as identified in an approved capital improvement program, or can be reasonably and economically extended; and
 - c. It is environmentally appropriate for growth to occur.
- l. UGAs may provide for the inclusion of greenbelts and open space, some of which may be critical areas.

1.4 Coordinated growth management in Urban Growth Areas:

- a. Adopted City and County comprehensive plans shall reflect the intent that all land within unincorporated Urban Growth Areas, where feasible, will either annex to a City or incorporate within the 20-year planning horizon.
- b. To maximize the efficient use of urban lands, uses and densities permitted in unincorporated Urban Growth Areas should be consistent where feasible with the associated jurisdiction’s zoning densities and uses.
- c. Cities are the primary provider of municipal services and facilities in their Urban Growth Areas, responsible for demonstrating within their comprehensive plans and capital facilities plans the capacity to provide all urban services within their associated unincorporated Urban Growth Area(s). This may be accomplished through a collaborative process with the County and/or other service providers.

- d. The County and Cities should establish procedures to facilitate the smooth transfer of governance for associated Urban Growth Area(s).
- e. The County should plan with associated Cities and local communities to address land use, zoning, infrastructure needs, and other issues as needed.
- f. The County and each City, where appropriate, should consider utilizing Interlocal Agreements (ILAs) as a mechanism to facilitate urban growth within unincorporated UGAs. An ILA could be utilized to coordinate on common development regulations and standards and permit review processes within these areas, resulting in development more closely aligning with adopted regulations within cities. This process could also be utilized to encourage the extension of urban services to these areas given urban growth typically requires urban governmental services.

1.B Contiguous and Orderly Development

Context

These policies facilitate the cost-effective provision of urban services by minimizing differences in urban development regulations and standards between the County and Cities in shared UGAs. These policies focus on specific topics where coordination is essential, including topics also covered by other chapters of the Countywide Planning Policies such as housing, transportation, and public capital facilities. These policies ensure the goals and policies specific to those topics are implemented in a consistent and orderly way. In contrast with the policies for UGAs, which are focused on coordination as projected growth is planned for, these policies are intended to coordinate development and transition when annexation occurs.

Goals

Goal 11 - Walla Walla County and each City will work to ensure that urban services in shared Urban Growth Areas (UGAs) serve development in an orderly and cost-efficient manner.

Goal 12 - Walla Walla County and the Cities will ensure the provision of urban governmental services in the Urban Growth Area and applicable capital improvement plans.

Goal 13 - Walla Walla County and the Cities will coordinate with each other and with special districts, where applicable, in the provision and financing of utilities and capital facilities.

Goal 14 - Walla Walla County and the Cities will work together to ensure that permitting in unincorporated urban growth areas is well coordinated.

Policies

- 1.5 The County and the Cities shall prioritize urban growth within Urban Growth Areas (UGAs) as follows:

- a. First in areas already characterized by urban growth that have existing public facility and service capacities to serve such development;
 - b. Second, in areas already characterized by urban growth that will be served by a combination of both existing public facilities and services and any additional needed public facilities and services that are provided by either public or private sources; and
 - c. Third, in the remaining portions of the urban growth areas.
- 1.6 Non-urban development in the UGA should be discouraged. Non-urban development in the UGA should only be allowed if urban development is not feasible and if it will be compatible with future urban development.
- 1.7 The timing of capital improvements shall be consistent with the adopted capital facilities plan(s) of the purveyor(s).
- 1.8 Existing and future level of service standards shall be established within the appropriate capital facilities plan(s).
- 1.9 The County and Cities should coordinate the development and implementation of long-range planning between fire protection, police services, schools, transportation, and parks and recreation facilities.
- 1.10 The County should not encourage fully contained communities.
- 1.11 Service boundaries for urban governmental services shall not be extended past existing adopted service area boundaries.
- 1.12 Cities should be the purveyors of urban services, except in cases where an Urban Growth Area is not associated with a city.
- 1.13 To adequately plan for growth and implement the policies of the GMA, the County, the Cities, and special districts in the county, should establish ongoing mechanisms, such as the advisory council established in Chapter 9, to improve communication, information sharing, and coordinated approaches to common problems.
- 1.14 Walla Walla County should coordinate with adjacent and/or nearby counties and cities on issues of growth and delivery of urban services that cross county or state boundaries.

2. PUBLIC CAPITAL FACILITIES AND ESSENTIAL PUBLIC FACILITIES

State Context

The Growth Management Act (GMA) requires that Countywide Planning Policies address the siting of public capital facilities of a countywide or statewide nature, including transportation facilities of statewide significance (RCW 36.70A.210(3)(c)). The term, “capital facilities of countywide or statewide nature” is not defined in state law but is synonymous with essential public facilities, which are defined in the GMA. Essential public facilities include facilities that are typically difficult to site, such as airports, state education facilities and state or regional transportation facilities, regional transit authority facilities, state and local correctional facilities, solid waste handling facilities, group homes, and secure community transition facilities (RCW 36.70A.200). The policies in this chapter focus on areas where coordination is necessary for the siting of public capital facilities and essential public facilities where coordination is necessary.

Local Context

Each county and city are also required to have a capital facilities plan. Capital facilities include, but are not limited to, water systems, sanitary sewer systems, stormwater facilities, reclaimed water facilities, schools, parks and recreational facilities, and police and fire protection facilities. Coordination between the County and Cities, in the form of sharing details, objectives, and locations with affected jurisdictions during the planning and design phase, for these facilities can improve service to the public and protect the environment and public health. Coordination on levels of service, in the form of communication and alignment of levels of service standards for public facilities and services between jurisdictions, helps ensure consistent service. Public services and facilities in Urban Growth Areas are expected to be provided at service levels to support urban densities and development intensity while reflecting the realities of limited resources and prioritization between those services and facilities. Public services and facilities in rural areas of Walla Walla County are expected to be provided at service levels reflecting lower densities and more dispersed patterns of development. This chapter also provides policies on public capital facilities.

Public Services and Facilities Goal

Walla Walla County and the Cities will coordinate on, develop, and provide adequate and efficient public facilities and services to ensure the health, safety, conservation of resources, and economic vitality of all communities and all residents.

Policies for All Capital Facilities

- 2.1 The County and the Cities should consider including impacts upon historically marginalized communities and disproportionately burdened communities when siting or expanding capital facilities.

- 2.2 Some regionally significant public capital facilities and essential public facilities may be located outside Urban Growth Areas. The County should permit or approve capital facilities or essential public facilities beyond Urban Growth Areas only if they are self-contained or to be served by services in a manner that will not promote sprawl.
- 2.3 Location of public capital facilities and essential public facilities:
- a. If the primary population served by the facility is urban, the facility should be located in a city or unincorporated Urban Growth Area, where feasible.
 - b. Public capital facilities that generate substantial travel demand should be located along or near major transportation corridors and existing public transportation routes.
 - c. The design of capital facilities and utilities located within and serving rural and/or resource areas should be at a size and scale appropriate to rural locations to not increase development pressure in those areas.

Policies for Public Capital Facilities

- 2.4 Identification of needed capital facilities: The County and the Cities shall each prepare a capital facilities plan as part of the comprehensive plan periodic update as established in RCW 36.70A.130. The jurisdictions may also update their capital facilities plan yearly as part of each jurisdiction's budget amendment process. Where facility expansions or new facilities may impact another jurisdiction, the jurisdiction proposing the expansion or new facility shall provide data about proposed facilities expansions to impacted jurisdictions.
- 2.5 Uses shall adhere to local health district or state agency rules regarding commercial or industrial use of on-site sewage systems.
- 2.6 The County and the Cities should consider multiple uses for rights-of-way and easements related to public capital facilities, including multi-modal transportation.
- 2.7 In Urban Growth Areas, the County and the Cities shall coordinate on changes to or differences between levels of service (LOS) standards when development is proposed that would have LOS impacts across jurisdictional boundaries.
- 2.8 The County and the Cities should, where appropriate, integrate probability, vulnerability, and risk assessment information from the Walla Walla County Hazard Mitigation Plan, as may be amended, into capital facilities planning.
- 2.9 The County and the Cities should encourage the location of new human services facilities near access to transit.

- 2.10 The County and the Cities shall promote connection to sanitary sewers for residents and businesses within Urban Growth Areas as the preferred alternative to resolving failing septic systems.
- 2.11 The County and the Cities should support planning for the provision of broadband infrastructure.
- 2.12 The County and the Cities shall permit schools, institutions, and other community facilities that serve primarily urban populations within Urban Growth Areas in locations where they will support local comprehensive plans, except as provided by RCW 36.70A.211. Considerations should include recent growth, projections of population and student enrollment growth, adopted comprehensive plans and capital facilities plans, and the growth allocations once attached as an Appendix.

Policies for Essential Public Facilities

- 2.13 The County and the Cities shall not preclude the siting of essential public facilities as defined in RCW 36.70A.200 in their comprehensive plans and development regulations.
- 2.14 The County and the Cities may also generate standards to ensure that reasonable compatibility with other elements of the plans can be achieved.
- 2.15 When a proposed essential public facility could impact another jurisdiction in Walla Walla County, it is important that opportunities for communication are provided when an essential public facility permit application is received. Therefore, when essential public facilities are proposed to be located within Walla Walla County, the local government(s) involved shall:
 - a. Send notice to each jurisdiction as part of the notice of application comment period. This will ensure there is time to communicate and coordinate early in the permit process;
 - b. Encourage public involvement through public comment periods, newspaper notices, and public meetings and hearings as authorized through adopted permit processes and procedures; and
 - c. Consider factors for minimizing effects upon the health, safety, and welfare of residents around or near the facility when siting essential public facilities.
- 2.16 Essential public facilities may be identified by the state Office of Financial Management, other state agencies, or by local government.
- 2.17 The County and the Cities should not locate essential public facilities in designated resource lands or critical areas unless they are compatible with those lands and comply with critical areas and development regulations.

3. RURAL AND RESOURCE LANDS

Context

Rural and resource lands are important to our economy and community. It is a high priority to preserve the features and character of these areas. Under the Growth Management Act (GMA), the County is responsible for designating and regulating rural and resource lands through its comprehensive plan. However, preservation of rural and resource lands is a regional issue, and it is important to establish countywide planning policies so there is harmony and consistency between uses on rural lands and resource lands and those occurring in cities and unincorporated Urban Growth Areas (UGAs). All jurisdictions are responsible for designating and protecting critical areas; but, where open space corridors and habitat areas cross jurisdictional boundaries, countywide planning policies can ensure jurisdictions work together to protect these environmental resources.

While the GMA does not require countywide planning policies for these land use categories, the County and the Cities desire to coordinate planning for these areas.

Rural Lands

The GMA characterizes rural development as, “development outside the urban growth area and outside agricultural, forest, and mineral resource lands designated pursuant to RCW 36.70A.170. Rural development can consist of a variety of uses and residential densities, including clustered residential development, at levels that are consistent with the preservation of rural character and the requirements of the rural element. Rural development does not refer to agriculture or forestry activities that may be conducted in rural areas.” RCW 36.70A.030(36).

Walla Walla County’s rural lands are characterized by lower levels of service; mixed residential, agricultural, and open space uses; broad vistas; parcels of varying sizes; a variety of housing types; and small unincorporated communities.

Resource Lands

Goal 8 of the GMA states that an objective of the Act is to “[m]aintain and enhance natural resource-based industries, including productive timber, agricultural, and fisheries industries. Encourage the conservation of productive forestlands and productive agricultural lands and discourage incompatible uses.” RCW 36.70A.020(8). Resource lands are further defined in the GMA as consisting of agricultural land, forestland, and mineral resource land. These lands are distinguished from rural lands by the commercial significance of these resources, and the County comprehensive plan designates these lands and establishes densities and allowed uses that are more restrictive than in rural lands to protect these resources.

Walla Walla County has a unique climate, topography, and land use mix. Resource lands in Walla Walla County are those lands defined as agricultural and mineral resource lands of long-term commercial

significance. Additionally, there are lands used for agricultural, mineral, and timber purposes that do not have long-term commercial significance but nevertheless support the rural economy and provide ecosystem services.

Rural and Resource Lands Goals

Goal 1 - Walla Walla County and the Cities are focused on supporting traditional lifestyles, rural-based economies, and opportunities to live, work, and recreate in rural areas and retain the rural and agrarian character of the county.

Goal 2 - Rural lands serve as a buffer between urban lands and resource lands in order to retain open spaces and bank land for possible future urban expansion where needed.

Goal 3 - Walla Walla County and the Cities will maintain resource-based industries through the conservation of productive agricultural, forest, and mineral resources while retaining open spaces and recreational opportunities.

Rural and Resource Lands Policies

- 3.1 The County and the Cities may use buffering and other land use techniques to retain the separation between rural lands and urban lands, as well as between rural lands and resource lands, to mitigate the impacts of permitted rural and urban uses on adjacent resource lands.
- 3.2 The County should consider input from Cities on establishing appropriate land use designations and development regulations for rural lands that are expected to be included within an Urban Growth Area and be annexed in the future to ensure eventual orderly inclusion.
- 3.3 The County and the Cities should work together early in the planning process to identify and designate greenbelts and open space corridors within and between urban growth areas. These areas may include recreation, fish and wildlife habitat, trails, and connections of critical areas and buffers.
- 3.4 The County and the Cities shall continue to utilize the Federal Emergency Management Agency (FEMA) National Flood Insurance Program (NFIP) for floodplain management.
- 3.5 The County shall protect the “right to farm” in agricultural areas in its Comprehensive Plan and development regulations.
- 3.6 The County and the Cities should support rural and resource land uses that preserve the rural character and deliver economic benefits for all communities in the county.

4. TRANSPORTATION

Context

The Growth Management Act (GMA or Act) requires that transportation planning and improvements be coordinated among jurisdictions and be consistent with the land use elements of local comprehensive plans. The Act also places special emphasis on transportation because a jurisdiction may not approve development unless an adequate level of service is available or planned to accommodate the development. The countywide transportation policies address areas of mutual interest when more than one jurisdiction is affected by or involved in a transportation policy program or project. In Walla Walla County, this includes all jurisdictions since all incorporated cities and the county have a portion of the State Highway System within their boundaries and the cities' streets connect to county roads. These policies then apply to transportation related impacts, policies, programs, and projects involving more than one jurisdiction.

Transportation facilities in Walla Walla County consist of airports and airfields, commercial water transportation facilities, highway and road systems, transit systems, bridges, rail systems, truck routes, specialized transportation for the elderly and persons with disabilities, and bike and pedestrian routes.

Transportation planning policies and programs include the Walla Walla Valley Metropolitan Planning Organization (MPO) Regional Plan, transportation improvement programs, six-year road programs, transportation components of jurisdictions' capital facilities plans, and other transportation financing strategies. The Walla Walla Valley MPO has served as the Sub-Regional Transportation Planning Organization (SRTPO) in accordance with the GMA since 2013.

Goals

Goal 1 - Walla Walla County and the Cities shall provide a balanced countywide transportation system that allows for the efficient, clean, safe, well connected, context-sensitive, multi-modal movement of people, goods, and services.

Goal 2 - Walla Walla County and the Cities shall reduce sprawl, conserve land and natural resources, and make more efficient use of transportation infrastructure.

Goal 3 - Walla Walla County and the Cities shall develop transportation plan elements, investment decisions, and regulations that are consistent with and reinforce land use and economic development policies.

Goal 4 - Walla Walla County and the Cities will work together through the Walla Walla Valley Metropolitan Planning Organization (MPO) to provide effective and efficient transportation facilities and strategies.

Goal 5 - Walla Walla County and the Cities will work together to eliminate traffic deaths or serious injuries caused by traffic crashes involving any mode of transportation through the use of a data-driven, multi-disciplinary, and Safe System Approach that increases safe, healthy, and equitable mobility for all.

Goal 6 - Walla Walla County and the Cities will work together to enhance transportation accessibility and inclusivity for all individuals, ensuring that every member of the community can navigate the transportation system safely and independently, regardless of age, ability, or socioeconomic status.

Policies

- 4.1 Walla Walla County and the Cities should maintain participation in the MPO/SRTPO to ensure transportation planning is consistent, local needs are reflected in the Regional Plan, and to avail themselves of transportation planning technical services.
- 4.2 Each comprehensive plan adopted pursuant to the Growth Management Act shall contain a transportation element consistent with the Regional Plan's land use and economic development policies as well as those of jurisdictions in the planning area.
- 4.3 The County and the Cities should consider including impacts upon historically marginalized communities and disproportionately burdened communities when siting or expanding transportation facilities, including transportation facilities of a statewide nature.
- 4.4 The County and the Cities should work toward establishing multi-modal levels of service that are sensitive to differences between UGAs and rural areas and that are consistent across jurisdictions when facilities cross jurisdictional boundaries.
- 4.5 The County and the Cities should adopt a cooperative process for early coordination of public and private capital projects that may impact the transportation system in the county or a neighboring jurisdiction. This process should include an early referral and response mechanism and appropriate criteria for use in evaluating the impacts of a proposal. This process should also apply to any transportation improvements contemplated by one jurisdiction that will impact an adjacent jurisdiction.
- 4.6 The County and the Cities should develop policies in their comprehensive plans to support Target Zero/Vision Zero, Complete Streets, and Context Sensitive Solutions as appropriate to circumstances.
- 4.7 The County and the Cities should coordinate with the MPO to collect non-motorized activity data that can be standardized countywide.
- 4.8 The County and the Cities should cooperate early in the permitting and design process for trails where they cross jurisdictional boundaries.

- 4.9 The County and the Cities should coordinate with the MPO and Valley Transit to conduct regular assessments of existing transportation facilities to identify barriers to accessibility. Incorporate feedback from community members, particularly those with disabilities, to inform improvements.

5. HOUSING

Context

The Growth Management Act (GMA) requires that Countywide Planning Policies consider the need for affordable housing, such as housing for all economic segments of the population, and parameters for its distribution. Furthermore, the GMA requires cities and counties to encourage the availability of housing that is affordable for all income levels at a variety of housing densities. Local jurisdictions are also encouraged to preserve existing housing resources in their communities and to provide an adequate supply of housing with good access to employment centers to support job creation and economic growth.

Housing affordability and availability is a major challenge facing Walla Walla County and its Cities. Housing shall mean housing intended for a full range of household incomes. These income levels are defined as follows (WAC 365-196-410(2)(e)(i)(C) and RCW 36.70.030):

- Extremely low-income shall mean those households that have incomes that are at or below 30 percent of the countywide median household income (median income), adjusted for household size.
- Very low-income shall mean those households that have incomes that are within the range of 31 to 50 percent of the median income, adjusted for household size.
- Low-income shall mean those households that have incomes that are within the range of 51 to 80 percent of the median income, adjusted for household size.
- Moderate-income shall mean those households that have incomes that are within the range of 81 to 120 percent of the median income, adjusted for household size.
 - The Department of Commerce (Commerce) provides guidance for demonstrating capacity for income band allocations that further breaks moderate-income households into 81 to 100 percent and 101 percent to 120 percent of the median income, adjusted for household size.

The housing goals and policies in the Countywide Planning Policies are connected to goals and policies in other chapters. For example, providing housing that is affordable and available to all economic segments of the community, which is the focus of this chapter, is only possible if the County and the Cities coordinate successfully on Urban Growth Areas, Public Facilities and Utilities, and Transportation as well as other topics.

Goals

Goal 1 - Walla Walla County and the Cities focus higher density residential developments, as needed to accommodate housing targets, near jobs, transit, schools, parks, and other daily needs and services.

Goal 2 - Walla Walla County and the Cities promote infill and redevelopment of existing residential areas and rehabilitation of existing housing stock.

Goal 3 - Walla Walla County and the Cities plan for and accommodate sufficient capacity of affordable housing units to meet the housing needs of all economic segments of the community, including extremely low, very low, low, and moderate-income households as well as the need for manufactured homes, manufactured home parks, group homes, foster care facilities, emergency shelters, emergency housing, and permanent supportive housing.

Goal 4 - Walla Walla County and the Cities promote preservation of existing housing as a means of providing housing choices affordable to all income levels.

Goal 5 - Walla Walla County and the Cities ensure that their permitting processes are timely, predictable, and fair.

Goal 6 - Walla Walla County and the Cities promote programs that support homeownership for new and established residents.

Policies

- 5.1 The County and the Cities shall plan for and accommodate a wide range of housing development types and densities throughout the county to meet the needs of a diverse population.
- 5.2 The County and the Cities shall encourage affordable housing through innovative land use techniques, including but not limited to: financial incentives, clustering, planned unit development, maximum lot size provisions, infill housing incentives, retaining existing housing, and density bonuses.
- 5.3 The County and the Cities should encourage and support financial incentive programs for homeownership.
- 5.4 The County and the Cities should pursue partnerships with nonprofit agencies, such as Blue Mountain Action Council, public corporations, such as Walla Walla Housing Authority, and others, to ensure that housing needs are being met.
- 5.5 The County and the Cities shall each identify specific policies and implementation strategies in their respective comprehensive plans and shall enact implementing regulations to provide a mix of housing types for housing at all income levels, considering easy access to employment centers.
- 5.6 The County and the Cities should provide appropriately zoned lands and location criteria to assure the inclusion of multi-family housing and manufactured home parks within UGAs.
- 5.7 The County and the Cities should share data and methodology for the housing needs assessments in their comprehensive plans to ensure consistency.

- 5.8 The County and the Cities shall include housing elements in their comprehensive plans that comply with the provisions of RCW 36.70A.070(2) and that are consistent with adopted growth allocations.
- 5.9 The County and the Cities may create or support a registration program with a consolidated database of available government-supported affordable housing units in the region including inventory, availability, conditions, and price structure, which should also link to a website providing tenants information on application and screening. (See pages 26-27 of the adopted [Regional Housing Action Plan](#).)²
- 5.10 The County may permit high density housing within an unincorporated urban growth area which is not contiguous to a municipal boundary provided it meets the criteria for contiguous and orderly development per RCW 36.70A.020(1).
- 5.11 The County and the Cities should evaluate the impact of any new ordinance or regulation that may affect housing affordability with regard to the provision of housing options prior to adoption.
- 5.12 The County and the Cities should support reducing or eliminating minimum lot size requirements within Urban Growth Areas to promote the development of greater diversity of housing types where feasible.
- 5.13 The County and the Cities should ensure the vitality of established residential neighborhoods that:
- a. Include consideration of senior and accessible housing needs;
 - b. Provide avenues to homeownership for moderate-income households; and
 - c. Provide support for institutions and services that serve historical and cultural communities and lower-income households in areas with displacement risk.
- 5.14 Physical, economic, and cultural displacement of low-income households may result from planning, public investment, private development and redevelopment, and market pressure. The County and the Cities should employ a range of strategies to mitigate displacement impacts as planning for future growth occurs, including the strategies and actions identified in the adopted [Regional Housing Action Plan](#).²

² Regional Housing Action Plan Adopted by:
City of Walla Walla Resolution 2021-23, August 11, 2021
City of College Place Ordinance 21-013, September 14, 2021
City of Waitsburg Resolution 2021-732, August 18, 2021

- 5.15 The County and the Cities should periodically review permit processes to ensure permits are processed in a timely and fair manner.

6. COUNTYWIDE ECONOMIC DEVELOPMENT AND EMPLOYMENT

Context

The Growth Management Act (GMA) requires that communities “[E]ncourage economic development throughout the state that is consistent with adopted comprehensive plans, promote economic opportunity for all citizens of this state, especially for unemployed and for disadvantaged persons, promote the retention and expansion of existing businesses and recruitment of new businesses, recognize regional differences impacting economic development opportunities, and encourage growth in areas experiencing insufficient economic growth, all within the capacities of the state’s natural resources, public services, and public facilities.” (RCW 36.70A.020(5))

Countywide planning policies are required to include policies for countywide economic development and employment, including consideration of future development of commercial and industrial facilities.

Goals

Goal 1 - Walla Walla County and the Cities will support and encourage a sustainable, healthy economy and adequate employment opportunities that are vitally important to the long-term health of Walla Walla County.

Goal 2 - Walla Walla County and the Cities will collaborate in planning for economic development that benefits our region.

Goal 3 - Walla Walla County and the Cities will provide predictability in private investment decisions through land-use, zoning, development regulations, and permit processes.

Policies

- 6.1 The County and the Cities shall support and encourage economic development that is consistent with the preservation of Walla Walla County’s quality of life and environment and that is within the capabilities of the county’s natural resources, public services, and public facilities.
- 6.2 The County and the Cities should coordinate the economic development element of local comprehensive plans with other elements of those plans, with particular attention being given to coordination with the land use and capital facilities elements.
- 6.3 The County and the Cities should ensure an adequate supply of industrial property throughout the county based on needs identified in the economic development elements of their comprehensive plans and should support the development of infrastructure to service lands designated as industrial.
- 6.4 The County should recognize the importance of industrial zoned property on the Columbia/Snake River system for the efficient transportation of local commodities to world

markets and support efforts to protect and encourage industrial zoned property on the river system.

- 6.5 Areas designated for future commercial and industrial uses should have infrastructure capacity, transportation, and housing, or the ability to provide the forementioned.
- 6.6 The economic development elements of all jurisdictions should encourage inter-jurisdictional coordination and cooperation on economic development issues, particularly those that affect the size and diversity of the economic base. Comprehensive plans should encourage coordination between local economic development organizations.
- 6.7 The County and the Cities should collaborate with the Port of Walla Walla, tribes, and special districts to encourage economic growth consistent with comprehensive plan policies for land use, transportation, and capital facilities and services, among other topics.
- 6.8 The County and the Cities should coordinate with federal and state resource agencies and economic development groups concerning their land use plans that may impact economic development activity.
- 6.9 The County and the Cities should work to retain those enterprises and industries that have created the economic base of the county and promote their continued growth.
- 6.10 The County and the Cities should continue to support and develop agriculture-based industries through continued innovations in production, marketing, and technology as well as increased investment in value-added processing.
- 6.11 The County and the Cities should contribute to an overall climate where business opportunities are provided and where regulations protect the public health, safety, and welfare.
- 6.12 The County and the Cities should ensure that all building permits, planning regulations, and procedures are clear and concise and administered in a fair and timely manner.
- 6.13 When more than one jurisdiction is involved in planning and permitting a business development, the jurisdictions involved should collaborate to provide consistent development regulations and permitting to the greatest degree feasible.
- 6.14 The County and the Cities should support and encourage economic development efforts to diversify and expand basic manufacturing, construction-related, and service-related jobs.
- 6.15 The County and the Cities should encourage the recruitment of new employers to meet the county employment projections.

- 6.16 The County and the Cities should work together to facilitate and promote a range of job opportunities throughout the county to create a balance between jobs and housing.
- 6.17 The County and the Cities should work together, in coordination with business owners, schools, and skill centers, to promote training programs that give people opportunities to learn, maintain, and upgrade skills necessary to meet regional job needs.
- 6.18 The County and the Cities should foster appropriate and targeted economic growth in areas with low and very low access to opportunity to improve access to employment opportunities for current and future residents of those areas.

7. FISCAL IMPACT

Context

To preserve and maintain quality of life and level of governmental services, jurisdictions in Walla Walla County are expected to fully evaluate their financial capacity to provide the full range of urban services, as described in Chapter 1 within Urban Growth Areas (UGAs). The policies in this chapter focus on opportunities for coordination that would have a positive fiscal impact for the region.

Goals

Goal 1: Walla Walla County and the Cities will provide a means for assessing the cost of providing public services in conformance with their respective comprehensive plans.

Goal 2: Walla Walla County and the Cities will creatively pursue all means of financing required public improvements.

Goal 3: Walla Walla County and the Cities will work together, where feasible, on the fiscal impact of providing services within unincorporated Urban Growth Areas. This includes consideration of innovative tactics which could provide a positive fiscal impact for communities.

Policies

- 7.1 Where capital improvement, utility, and land use plans involve lands within or adjacent to the UGA, the County and the Cities, individually and jointly, shall routinely conduct fiscal analysis, consistent with capital facility and utility planning requirements in RCW 36.70A.070(3) and (4), that identifies the most cost-effective means of providing and locating public services and infrastructure over the long term.
- 7.2 Each capital improvement plan should include:
 - a. Plans for cooperation between the public and private sectors to ensure coordination of those plans with emphasis on the effective provision of services at the adopted level of service concurrent with demand;
 - b. Inventory of existing capital facilities; and
 - c. Assessment of future needs.
- 7.3 The County and the Cities should consider the use of innovative financing strategies for capital improvements that minimize the costs to taxpayers and provide for equitable assignment of costs between existing and new development.
- 7.4 The County and the Cities should consider the imposition of impact fees to ensure that new development pays its fair share for improvements necessitated by growth and contributes to

the overall financing of capital improvements. Changes in or impositions of new impact fees should be accompanied by an analysis consistent with statutory requirements.

- 7.5 The County and the Cities may develop a process for use by the jurisdictions to facilitate the identification, analysis, and disclosure of the fiscal impacts of major development proposals and governmental actions. The process shall establish a formula to address fiscal impacts, including tax revenues and service cost implications of the following:
- a. Proposed changes in municipal boundaries;
 - b. Proposed changes in UGAs;
 - c. Proposed master planned resorts; and
 - d. Proposed large-scale residential, commercial, and industrial developments.

8. COORDINATION WITH TRIBAL GOVERNMENTS

Context

The Confederated Tribes of the Umatilla Indian Reservation – Cayuse, Umatilla, and Walla Walla – the Nez Perce Tribe, and the Yakama Nation all have treaty rights and ceded lands in Walla Walla County. These Tribes have authorities, responsibilities, interests, and treaty rights within their respective reservation boundaries as well as Usual and Accustomed Areas (the latter applies to Walla Walla County). Since future growth and land use decisions in Walla Walla County affect all governmental entities, governmental agencies (including the Tribes) must be well informed and continuously involved in regional and local planning.

The Growth Management Act (GMA) requires that “federal agencies and federally recognized Indian tribes whose reservation or ceded lands lie within the county shall be invited to participate in and cooperate with the countywide planning policy adoption process.” (RCW 36.70A.210(4))

In addition, Countywide policies are required to address the protection of tribal cultural resources in collaboration with federally recognized tribes as above, provided that a tribe or multiple tribes choose to participate in the process. (RCW 36.70A(3)(i))

The Tribal coordination chapter is being provided as a placeholder if federally recognized Indian tribes, whose reservation or ceded lands lie within the county, choose to participate in the process to amend or update the Countywide Planning Policies in the future. This could provide a process to strengthen coordination and communication on permitting and planning processes utilized by the County and cities and enhance processes for protection of cultural resources.

Goals

Goal 1 - Walla Walla County and the Cities will invite federally recognized Tribes with ceded lands in the county to participate in planning and development activities and decisions.

Goal 2 - Walla Walla County and the Cities will protect natural and cultural resources in partnership with the Tribes.

Policies

- 7.6 The County and the Cities should provide meaningful and substantial opportunities for early and continuous tribal government participation in regional and local planning activities.
- 7.7 Local jurisdictions should work with the Tribes to develop agreements that ensure that the Tribes are consulted on issues within their interest early in the periodic update process. The parties to these agreements will jointly determine the appropriate contents of the agreements and a schedule for completing them.

- 7.8 The County and the Cities shall include Tribal government agencies in public notice and comment procedures and keep them informed of matters of interest to them.
- 7.9 The County and the Cities should ensure that their development regulations provide processes for inadvertent discovery of cultural resources during development activity.

9. ADVISORY COUNCIL, POLICY REVIEW AND AMENDMENT

Context

This document is meant to be a living document which guides coordination between the County and the Cities. As such, it is expected that it will undergo amendments periodically. This chapter outlines the process for future review and amendment of the Countywide Planning Policies (CPP) and appendices, and roles and responsibilities for implementation.

In 2023, Walla Walla County and the Cities within the county (City of Walla Walla, College Place, Waitsburg, and Prescott) adopted an interlocal agreement to jointly review and update the Walla Walla Countywide Planning Policies (CPPs). The interlocal agreement established a group to lead the update with representatives of each jurisdiction, called the Project Management Team. Through the 2023-2024 update, the jurisdictions identified a need to continue the work of the Project Management Team. This chapter establishes a new advisory council, modeled after the 2023 team, to lead implementation and future amendments of the CPPs.

Goals

Goal 1 - An advisory council shall ensure that the Countywide Planning Policies are maintained and implemented and that planning between Walla Walla County and the Cities is accomplished in a coordinated, consistent manner.

Goal 2 - Maintain the Countywide Planning Policies consistent with the Growth Management Act.

Goal 3 - Ensure the Countywide Planning Policies reflect local circumstances accurately.

Goal 4 – Ensure adequate public notification and opportunity for involvement for updates to the Countywide Planning Policies.

Walla Walla County Growth Management Advisory Council

- 9.1 The jurisdictions hereby establish the Walla Walla County Growth Management Advisory Council. The primary responsibility of the council is to ensure that the Growth Management Act requirements are coordinated within the County, its Cities, and the region.
- 9.2 The Walla Walla County Growth Management Advisory Council shall:
 - a. Provide a forum, as necessary, for coordination and consensus in the development of local plans and plan implementation issues that are common among jurisdictions.
 - b. Promote coordination and consistency among local plans and between local plans and the Countywide Planning Policies and the Growth Management Act to the extent necessary to achieve regional policies and objectives.
 - c. Serve as a forum to amicably work together and address differences when they occur on important planning issues impacting Walla Walla County.

- d. Coordinate the review, revision, and monitoring of the Land Capacity Analysis which aids in developing comprehensive plans.
- e. Define and implement procedures that ensure opportunities for early and continuous public involvement in policy discussions facilitated by the Walla Walla County Growth Management Advisory Council.

9.3 Membership, Administration, and Decision-Making

- a. Each jurisdiction, Walla Walla County, City of Walla Walla, City of College Place, City of Waitsburg and City of Prescott, may appoint a maximum of three members to the advisory council and may make provision for an alternate member to serve in the event that its appointed member(s) is unavailable or unable to serve.
- b. Decision making by the advisory council should be collaborative and by consensus. However, in the event of impasse or disagreement, a decision may be made by a majority of the members of the advisory council.
- c. The Community Development Department Director for Walla Walla County (Department) is designated as the administrator for the advisory council.
- d. The Department and advisory council will communicate via in-person meetings, telephone, or email to relay information, answer questions, or raise concerns. All members will respond promptly to communications. The Department will ensure that information related to matters coming before the council is provided to the members in a timely manner.
- e. The Department will keep the official council records and make them available to council members and the jurisdictions. Records shall be made available for public inspection in accordance with law.
- f. The advisory council through the Department shall coordinate and cooperate with the Washington State Department of Commerce Growth Management Services.

Countywide Planning Policies Review and Amendment

9.4 The Walla Walla Countywide Planning Policies should be dynamic and regularly monitored for applicability and effectiveness.

- a. The adopted Countywide Planning Policies should, at a minimum, be reviewed through the advisory council before each required comprehensive plan periodic update as required by RCW 36.70A.130.
- b. The County or a city, or the advisory council, may propose amendments to the Countywide Planning Policies at any time.
- c. The advisory council shall review and discuss the merits of the proposed amendment, revise the language as agreed to by the advisory council members via their bylaws, and make a recommendation on the amendment to the Board of County Commissioners.

9.5 County Review. Walla Walla County shall take action to consider and adopt amendments or revisions to the Countywide Planning Policies following a recommendation from the advisory council.

- a. The County should conduct SEPA environmental review and public notice as required after receiving recommended amendments from the advisory council.
 - b. The County may ask the advisory council to respond to SEPA agency and public comments.
 - c. The Board of County Commissioners will invite the advisory council to a public meeting to discuss the proposed countywide planning policy amendments.
 - d. After this review, the Board of County Commissioners will vote on whether or not to send the draft amendments to the cities for review and ratification.
 - e. If the Board of County Commissioners does not vote to send the draft amendments to the cities for review, the Board should provide a written statement to the advisory council documenting their concerns or reasons for not doing so to facilitate further review.
 - f. The Board of County Commissioners may amend the final draft countywide planning policy amendments after consultation with the advisory council prior to sending the amendments to the cities for review.
- 9.6 City Approval Process. Within 60 days of the Board of County Commissioners' vote, the respective city legislative authorities must act by resolution to adopt the recommended amendment.
 - a. City approval means a vote by the legislative authority to approve or disapprove the proposed amendments (up or down vote). Draft amendments may not be modified during the city approval process.
 - b. If a city does not act, it shall be presumed that the city approves of the amendments.
 - c. If a city does not act, or does not vote to approve the amendments, their City Council should provide a written statement of its concerns or reasons for not doing so to the advisory council to facilitate further review.
- 9.7 County Approval Process. After the 60-day city review period has ended, or all four cities ratify the amendments or vote to not approve the amendments, the Board of County Commissioners shall hold a public hearing and may adopt or not adopt the proposed policy amendments. Draft amendments may not be modified during the county approval process.
 - a. If the Board of County Commissioners does not vote to approve the amendments, they should provide a written statement of their concerns or reasons for not doing so to the advisory council to facilitate further review.
- 9.8 The jurisdictions, through the advisory council, shall strive for ratification by all four cities and adoption by the County during these review processes.

Countywide Planning Policies Appendices

- 9.9 Appendices. As provided in Chapter 1, Countywide Planning Policies appendices will be added containing methodologies for conducting the Land Capacity Analysis, establishing countywide population, employment, and housing projections, and allocating those projections between the jurisdictions.

- a. The jurisdictions will primarily rely on the advisory council's expertise for coordinating this technical planning work within the bounds of the adopted countywide planning policies. Each jurisdiction will be able to appoint representatives to the council and it is expected that council members are concurrently and separately consulting internally with other departments and officials as appropriate.
- b. The appendices may be adopted and later amended by the Walla Walla County Board of Commissioners without going through the policy amendment adoption process listed above based on a recommendation of the advisory council if they are consistent with the countywide planning policies.
- c. These appendices should be reviewed, along with the policies, by the advisory council before each required comprehensive plan periodic update as required by RCW 36.70A.130.

10. IMPLEMENTATION

Context

Countywide Planning Policies, to be effective, must be able to be implemented. While many countywide planning policies will be implemented by the county and cities through comprehensive plans, development regulations, and other programs, many policies will require ongoing coordination. In addition to the responsibilities defined in other countywide planning policy chapters, this section further clarifies the planning roles and responsibilities of the advisory council and member agencies.

Goals

Goal 1 - Walla Walla County and the Cities will coordinate at the staff level and via the Walla Walla County Growth Management Advisory Council on an ongoing basis to implement the countywide planning policies and address other planning issues as they arise.

Policies

- 10.1 Walla Walla County is the regional government within the county providing various services within unincorporated and incorporated areas as required and specified by law and by legal agreements. Walla Walla County shall:
- a. Be responsible for the development, adoption, and implementation of comprehensive plans and development regulations for the unincorporated portions of the county.
 - b. Be responsible for coordinating water quality planning in multi-jurisdictional watersheds and for other environmental planning activities as agreed to by all affected and interested jurisdictions.
 - c. Be responsible for administering the federal Endangered Species Act in multi-jurisdictional watersheds as agreed to by all affected and interested jurisdictions.
 - d. If agreeable, consider executing interlocal agreements with each City as appropriate to address joint issues identified in the Countywide Planning Policies and other matters agreed to be of mutual interest.
 - e. Define and implement procedures that assure opportunities for early and continuous public involvement through short- and long-range planning efforts.
- 10.2 Cities within Walla Walla County provide a variety of services primarily to residents within their respective municipal boundaries. Cities shall:
- a. Provide urban governmental services identified in the Growth Management Act and adopted interlocal agreements.
 - b. Be responsible for developing, adopting, and implementing comprehensive plans and development regulations within the incorporated boundaries of their respective city.

- c. Participate with other agencies in multi-jurisdictional planning activities, including but not limited to environmental planning, transportation planning, and growth management planning.
 - d. If agreeable, consider executing separate interlocal agreements with Walla Walla County as appropriate to address issues identified in the Countywide Planning Policies and other matters agreed to be of mutual interest.
- 10.3 The Walla Walla County Growth Management Advisory Council will ensure that the Growth Management Act requirements are coordinated within the County, its Cities, and the region and monitor implementation of the Countywide Planning Policies as established in Chapter 9.

Implementation Table

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	“Shall” policy (required, usually related to statutory requirements)	“Should” policy (implementation expected, but completion is not mandatory)			“May” policy (either advisable or allowed)
Chapter 1: Urban Growth Areas and Contiguous and Orderly Development					
1.1.a. The County and Cities shall jointly coordinate, through the process outlined in Chapter 9, a Land Capacity Analysis methodology to provide a consistent estimate of the land supply available to accommodate future population and employment growth and projected housing needs. This includes setting a reasonable market factor. The adopted methodology will be attached as an Appendix .		Develop, agree to, and adopt and land capacity analysis methodology	County lead, in partnership with Cities	Prior to beginning 2026 comp plan update process (jurisdictions will need the methodology in order to establish capacity for growth targets)	Advisory Council and process established in Chapter 9
1.2.a. The County and Cities shall jointly coordinate, through the process outlined in Chapter 9, a methodology for distributing the forecasted population, housing, and employment growth (growth targets) consistent with the requirements of the Growth Management Act.		Coordinate the process for distributing population, housing, and employment growth among all jurisdictions/UGAs	County lead, in partnership with Cities	Prior to 2026 comp plan update	Population, housing, and employment growth targets reflected in Comprehensive Plans
1.2.b. The County and Cities, as part of their next Comprehensive Plan periodic updates, shall reflect those growth targets in their Comprehensive Plans, as adopted in an Appendix.		Adopt growth targets into comprehensive plan	All jurisdictions individually	During 2026 comprehensive plan update (and all those following)	Land use changes sufficient to accommodate growth targets
1.3.e. The County should adopt specific procedures for filing comprehensive plan amendments which will be processed		Adopt procedures for filing comp plan amendments	County	Prior to 2026 update	County code as well as supportive policy in comp plan update

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)		"May" policy (either advisable or allowed)	
concurrently with the state-required Periodic Update.		processed concurrently with periodic update cycle			
1.3.g. The County shall adopt procedures and criteria for considering UGA boundary revisions consistent with the requirements in RCW 36.70A.130(3)(c). Such 'swap' amendments must comply with applicable GMA criteria and shall not increase land capacity within the UGA beyond what is needed to accommodate the growth planned for the succeeding 20-year planning period and a reasonable market factor.		Adopt procedures and criteria for considering UGA boundary revisions (UGA "swap" amendments)	County	During 2026 periodic update	Procedures and criteria in comprehensive plan update for UGA boundary revisions consistent with new state law
1.4.a. Adopted City and County comprehensive plans shall reflect the intent that all land within unincorporated Urban Growth Areas, where feasible, will either annex to a City or incorporate within the 20-year planning horizon.		Stated intent within comprehensive plans that all land within unincorporated portions of UGAs should be annexed into a City or should incorporate within the planning horizon	Cities	During 2026 comprehensive plan update	Policy language to this effect adopted into comprehensive plans.
1.4.d. The County and Cities should establish procedures to facilitate the smooth transfer of governance for associated Urban Growth Area(s).		Establish procedures to transfer governance of UGAs	County and Cities	Long-range (during the planning period)	Interlocal agreements, Advisory Council
1.4.f. The County and each City, where appropriate, should consider utilizing Interlocal Agreements (ILAs) as a mechanism to facilitate		Establish interlocal agreements to facilitate growth within UGAs	County and each City	Long-range (after 2026 comp plan update)	Interlocal Agreements

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
urban growth within unincorporated UGAs. An ILA could be utilized to coordinate on common development regulations and standards and permit review processes within these areas. This could result in development more closely aligning with adopted regulations within cities. This process could also be utilized to encourage the extension of urban services to these areas given urban growth typically requires urban governmental services.					
1.13 To adequately plan for growth and implement the policies of the GMA, the County, the Cities, and special districts in the county, should establish an ongoing mechanisms, such as the advisory council established in Chapter 9, to improve communication, information sharing, and coordinated approaches to common problems.		Establish an ongoing mechanism to improve communication, information sharing, and coordinated approaches to common problems	All jurisdictions – advisory council and other similar mechanisms	Medium term – after adoption of updated CPPs	Growth Management Advisory Council
1.14 Walla Walla County should coordinate with adjacent and/or nearby counties and cities on issues of growth and delivery of urban services that cross county or state boundaries.		Coordinate with adjacent counties and cities outside county boundaries	County	Long-range	Likely to be informal dialogue in the case of cross-state boundaries. Benton-Franklin COG could be a venue for engaging with counties to the west on planning issues.
Chapter 2: Public Capital Facilities and Essential Public Facilities					

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
2.1 The County and the Cities should consider including impacts upon historically marginalized communities and disproportionately burdened communities when siting or expanding capital facilities.		Develop criteria for consideration of impacts on historically marginalized and disproportionately burdened communities for capital facilities decisions	Advisory Council, any community could take the lead on this policy and then workshop with counterparts	During comprehensive plan periodic update	Comprehensive plan policies on capital facilities
2.8 The County and Cities should, where appropriate, integrate probability, vulnerability, and risk assessment information from the Walla Walla County Hazard Mitigation Plan into capital facilities planning.		Update of Hazard Mitigation Plan	County	Currently in progress, expected adoption late 2024	County should include cities and service providers in Hazard Mitigation Plan update process
2.11 The County and Cities should support planning for the provision of broadband infrastructure.		Identification of areas lacking broadband access in comprehensive plan; installing conduit for future broadband cable where possible; pursue grants from state and federal sources to fund construction of fiber optic or other broadband infrastructure	All jurisdictions	Identify areas lacking access in 2026 comprehensive plan update. Other provisions as needed	Policy and capital facilities planning
Chapter 3: Rural and Resource Lands					

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
3.2 The County should consider input from Cities on establishing appropriate land use designations and development regulations for rural land that is expected to be included within an Urban Growth Area and be annexed in the future to ensure eventual orderly inclusion.		Input from cities on appropriate designations for rural land that may be suitable for inclusion in the UGA	County	During County comprehensive plan update	Meetings led by County with each City to establish land use designations for areas that may be suitable for inclusion in UGAs
3.3 The County and the Cities should work together early in the planning process to identify and designate greenbelts and open space corridors within and between urban growth areas. These areas may include recreation, fish and wildlife habitat, trails, and connection of critical areas and buffers.		Designate greenbelts and open space corridors within and between UGAs	County and Cities	During next comprehensive plan update	Work of the advisory council
3.5 The County shall protect the "right to farm" in agricultural areas in its Comprehensive Plan and development regulations.		Confirm that development regulations protect right to farm or develop new code	County	Annual code amendment process	Buffers and use regulations
4.1 Walla Walla County and the Cities should maintain participation in the MPO/SRTPO to ensure transportation planning is consistent, local needs are reflected in the Regional Plan, and to avail themselves of transportation planning technical services.		Maintain staff participation in MPO	All jurisdictions	Ongoing	Annual work plans/budgets
4.2 Each comprehensive plan adopted pursuant to the Growth Management Act shall contain a transportation element consistent with the Regional Plan's land use and economic		Adopt transportation element consistent with the regional transportation plan's land use and	All jurisdictions	During 2026 comprehensive plan update	Comprehensive plan drafting – assess transportation element's

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
development policies as well as those of jurisdictions in the planning area.		economic development policies			consistency with 2045 Plan.
4.3 The County and the Cities should consider including impacts upon historically marginalized communities and disproportionately burdened communities when siting or expanding transportation facilities, including transportation facilities of a statewide nature.		Develop criteria for consideration of impacts on historically marginalized and disproportionately burdened communities for transportation facilities decisions	Advisory Councils, any community could take the lead on this policy and then workshop with counterparts	During comprehensive plan periodic update	Comprehensive plan policies on transportation. Also, the jurisdictions should develop criteria in code or directors' decisions for evaluating transportation projects that incorporates this.
4.4 The County and the Cities should work toward establishing multi-modal levels of service that are sensitive to differences between UGAs and rural areas and that are consistent across jurisdictions when facilities cross jurisdictional boundaries.		Establish multi-modal levels of service in comprehensive plan	County leads	During comprehensive plan updates	Comprehensive plan levels of service in transportation element
4.5 The County and the Cities should adopt a cooperative process for early coordination of public and private capital projects that may impact the transportation system in the county or a neighboring jurisdiction. This process should include an early referral and response mechanism and appropriate criteria for use in		Adopt cooperative process for early coordination of capital projects that may impact the transportation system in the county or a neighboring jurisdiction	County leads, including drafting early referral and response	During comprehensive plan update cycle	County should consider adopting a process into its comprehensive plan, and cities should adopt policies to participate.

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
evaluating the impacts of a proposal. This process should also apply to any transportation improvements contemplated by one jurisdiction that will impact an adjacent jurisdiction and should allow for mitigations across jurisdictional boundaries.			mechanism, cities provide feedback.		
4.6 The County and the Cities should develop policies in their comprehensive plans to support Target Zero/Vision Zero, Complete Streets, and Context Sensitive Solutions as appropriate to circumstances.		Adopt policies in comprehensive plans that support Target Zero/Vision Zero, Complete Streets, and Context Sensitive Solutions as appropriate	All jurisdictions	During 2026 comprehensive plan update cycle	Each jurisdiction will have to determine during policy development in the comp plan update the appropriate circumstances for these programs or priorities.
4.7 The County and the Cities should coordinate with the MPO to collect non-motorized activity data that can be standardized countywide.		Collect non-motorized activity data in a way that is standardized in coordination with MPO	All jurisdictions (MPO lead)	Ongoing	Public works work programs. Staff assigned to work with MPO should coordinate with the MPO staff.
5.1 The County and the Cities shall plan for and accommodate a wide range of housing development types and densities throughout the county to meet the needs of a diverse population.		Housing allocations by income bracket; needs assessment and gap analysis and adequate provisions documentation in individual comprehensive plans	County (leads Housing Allocations by income bracket); County and Cities lead needs	During 2026 comprehensive plan update	Comprehensive Plans for individual jurisdictions

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
			assessment and gap analysis and adequate provisions documentation in individual plans. Coordination via Advisory Council.		
5.2 The County and the Cities shall encourage affordable housing through innovative land use techniques, including but not limited to financial incentives, clustering, planned unit development, maximum lot size provisions, infill housing incentives, and density bonuses, including to retain existing housing.		Development of codes to implement these tools as deemed appropriate by jurisdictions	Cities primarily (County not expected to plan for housing below 50% AMI re: Commerce guidance)	Concurrent with 2026 comprehensive plan periodic updates (some may go longer depending on what is needed to demonstrate adequate provisions being made for all economic segments)	Development regulations updates necessary as part of becoming consistent with 2026 comprehensive plan updates
5.3 The County and the Cities should encourage and support financial incentive programs for homeownership.		Develop and implement programs to incentivize homeownership for households making below	Mostly cities	Long-range (will likely require establishing funds or fee programs that	Various mechanisms, including development agreements with organizations like Habitat

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
		100% AMI (potentially targeted at 50-80% and 80-100%)		may take time to fully fund or implement)	for Humanity, impact fee or other fee waivers for single-family homes or townhomes with affordability covenants
5.4 The County and the Cities should pursue partnerships with nonprofit agencies, such as Blue Mountain Action Council and others, to ensure that housing needs are being met.		Engage with BMAC and other nonprofit organizations to provide input on housing needs	County lead, Cities participate	Begin with housing needs assessment partnership during early phases of 2026 comprehensive plan update	County representative attend BMAC meetings or vice versa; invitations from all jurisdictions to have BMAC or other staff prepare material and brief councils/commission on housing needs
5.5 The County and the Cities shall each identify specific policies and implementation strategies in their respective comprehensive plans and shall enact implementing regulations to provide a mix of housing types for housing at all income levels, considering easy access to employment centers.		Develop implementation strategies in individual comprehensive plans	All jurisdictions individually	During 2026 comprehensive plan update	Develop implementation strategies or tools during policy writing phase of comprehensive plan periodic update process
5.6 The County and the Cities should share data and methodology for the housing needs assessments in their comprehensive plans to ensure consistency.		Share data and methodology for housing needs assessments	Cities lead (City of Walla Walla probably has the most robust data so it	Early stages of 2026 periodic update process	Housing Needs Assessments (appendices in comprehensive plans)

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
			might make sense for them to lead)		
5.8 The County and the Cities may create or support a registration program with a consolidated database of available government-supported affordable housing units in the region including inventory, availability, conditions, and price structure, which should also link to website providing tenant information on application and screening. (See pages 26-27 of the adopted Regional Housing Action Plan .)		Create or support a consolidated database of government-supported affordable housing units.	All jurisdictions and/or external partners	Long-range (post-2026 update)	Secure database for jurisdictions to use with public-facing website providing tenant information and screening
5.10 The County and the Cities should evaluate the impact of any new ordinance or regulation that may affect housing affordability with regard to the provision of housing options prior to adoption.		Evaluate proposed ordinances' or regulations' effects on housing affordability	All jurisdictions individually	Medium- to long-range (2026 and beyond)	Add criteria to internal staff report templates or requirements
5.11 The County and the Cities should support reducing or eliminating minimum lot size requirements within Urban Growth Areas to promote the development of greater diversity of housing types where feasible.		Reduce or eliminate minimum lot size requirements within UGAs	All jurisdictions	Any annual code amendment docket	Code amendments in individual jurisdictions
5.14 The County and the Cities should periodically review permit processes to ensure		Periodic review of permit processes	All jurisdictions individually	Every year during code cleanup process (or however	Preparation of permit data reports to Commerce should be followed by

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
permits are processed in a timely and fair manner.				frequently this is done). Annual reports on permit process are required of jurisdictions	presentation to or discussion with decision making bodies about the results to ensure accountability for timely and fair permit processing.
Chapter 6: Countywide Economic Development and Employment					
6.2 Walla Walla County and the Cities should coordinate the economic development element of local comprehensive plans with other elements of those plans, with particular attention being given to coordination with the land use and capital facilities elements.		Ensure economic development elements are coordinated with other elements, especially land use and capital facilities	All jurisdictions individually	During 2026 comprehensive plan updates	Policy consistency review between land use and capital facilities and economic development elements
6.3 The County and the Cities should ensure an adequate supply of industrial property throughout the county based on needs identified in the economic development elements of their comprehensive plans and should support the development of infrastructure to service lands designated as industrial.		Periodically assess supply of industrial land in response to development that occurs and ensure supply is adequate on regular basis.	County lead, coordinate with cities and economic development agencies, Advisory Council	During comp plan update and at regular intervals (perhaps every year or every five years)	Periodic updates and 5-year check-in should include assessment of industrial land supply taking into account pipeline projects, at a minimum. Individual jurisdictions could choose to assess supply more frequently depending on development trends.

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
6.4 The County should recognize the importance of industrial zoned property on the Columbia/Snake River system for the efficient transportation of local commodities to world markets and support efforts to protect and encourage industrial zoned property on the river system.		Comp plan policy or policies recognizing importance of industrial-zoned property on the Columbia/Snake River system	County	Part of 2026 comprehensive plan update	Policy analysis and writing to properly incorporate this CPP
6.6 The economic development elements of all jurisdictions should encourage inter-jurisdictional coordination and cooperation on economic development issues, particularly those that affect the size and diversity of the economic base. Comprehensive plans should encourage coordination between local economic development organizations.		Adopt one or more policies that encourage interjurisdictional cooperation and coordination on economic development issues	All jurisdictions	During 2026 comprehensive plan update	Policy language could likely be shared between jurisdictions.
6.12 The County and the Cities should ensure that all building permits, planning regulations, and procedures are clear and concise and administered in a fair and timely manner.		Periodic review of permit processes	All jurisdictions individually	Every year during code cleanup process (or however frequently this is done). Annual reports on permit process are required of jurisdictions	Preparation of permit data reports to Commerce should be followed by presentation to or discussion with decision making bodies about the results to ensure accountability for timely and fair permit processing.
Chapter 7: Fiscal Impact					

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
7.1 Where capital improvement, utility, and land use plans involve lands within or adjacent to the UGA, the County and the Cities, individually and jointly, shall routinely conduct fiscal analysis, consistent with capital facility and utility planning requirements in RCW 36.70A.070(3) and (4), that identifies the most cost-effective means of providing and locating public services and infrastructure over the long term.		Develop or update fiscal analysis standards located in comprehensive plans or capital improvement plans in line with RCW 36.70A.070(3) and (4).	All jurisdictions individually	Capital improvement plan updates as required in each jurisdiction; land use changes as part of annual docket requests as well as periodic updates	Advisory council or similar body should jointly develop standards for fiscal analyses that are consistent with RCW 36.70A.070 and meet needs of all jurisdictions.
7.2 Each capital improvement plan should include: d. Plans for cooperation between the public and private sectors to ensure coordination of those plans with emphasis on the effective provision of services at the adopted level of service concurrent with demand; e. Inventory of existing capital facilities; and f. Assessment of future needs.		Ensure capital improvement plans meet the standards enumerated in this policy.	All jurisdictions	Next update to each jurisdiction's capital improvement plan.	Capital improvement plan text.
7.4 The County and the Cities should consider the imposition of impact fees to ensure that new development pays its fair share for improvements necessitated by growth and contributes to the overall financing of capital improvements. Changes in or impositions of		Introduce discussion of impact fees with decision making bodies in each jurisdiction as appropriate	Staff at each jurisdiction	After 2026 comprehensive plan update	Annual work program for city councils/board of county commissioners.

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
new impact fees should be accompanied by an analysis consistent with statutory requirements.					
7.5 The County and the Cities may develop a process for use by local government to facilitate the identification, analysis, and disclosure of the fiscal impacts of major development proposals and governmental actions. The process shall establish a formula to address fiscal impacts, including tax revenues and service cost implications of the following: e. Proposed changes in municipal boundaries; f. Proposed changes in UGAs; g. Proposed master planned resorts; and h. Proposed large-scale residential, commercial, and industrial developments.					
Chapter 8: Coordination with Tribal Governments					
8.2 Local jurisdictions should work with the Tribes to develop agreements that ensure that the Tribes are consulted on issues within their interest early in the periodic update process.		Work with tribes to develop agreements that ensure Tribes are consulted early in the periodic update process	Each jurisdiction	Early in the 2026 comp plan update process (late 2024)	Letter from mayor/other chief executive or elected official to appropriate Tribal official formally

Policy requiring one or more jurisdictions to take tangible action		Action(s) needed	Responsible party(ies)	Timeline	Implementation mechanism
Policy Prioritization Key	"Shall" policy (required, usually related to statutory requirements)	"Should" policy (implementation expected, but completion is not mandatory)			"May" policy (either advisable or allowed)
The parties to these agreements will jointly determine the appropriate contents of the agreements and a schedule for completing them.					inviting participation in the comp plan process. Should be done in early stages of public engagement and scoping so information can be provided with Tribes about opportunities to participate.
8.3 The County and the Cities shall include Tribal government agencies in public notice and comment procedures and keep them informed of matters of interest to them.		Public notice and comment procedures specifically include Tribal government agencies	Each jurisdiction individually	Early 2025 at the latest to ensure notice is being provided appropriately during early phases of comp plan update	Municipal/county code and SEPA distribution lists (annual work program)
8.4 The County and the Cities should ensure that their development regulations provide processes for inadvertent discovery of cultural resources during development activity.		Review or develop inadvertent discovery language into code	Staff from all jurisdictions	2025	Annual work program

APPENDICES

College Place Planning Commission- (Hybrid: In-Person & Electronic) (Tuesday, September 17, 2024)

Generated by Kristi Scherger Tuesday, September 24, 2024

1. OPENING ITEMS

1.01 Call To Order 421st Regular Planning Commission Meeting.

Chairman Brown called the meeting to order at 7:00 PM

PRESENT:	Commission Members	Brandon Aberle
		Kirby Brown
		Todd Reiswig
		Ben Dawson
		LeRoy Waggoner
		Felix Tan
		Angie Peters
	Staff	Jon Rickard - Community Development Director
Kristi Scherger - Community Development Administrative Assistant		
Athen Reid - Deputy City Clerk		

1.03 Public Comment

None.

2. CONSENT AGENDA

Action (Consent): 2.01 Approve Agenda for September 17, 2024.

Action (Consent): 2.02 Approve Minutes from August 20, 2024

Action (Consent): 2.03 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Planning Commission by a single motion. Most of the items listed under the consent agenda have gone through previous review either at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Planning Commission and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Planning Commission member.

Commissioner Reiswig made a motion to approve the consent agenda items 2.01 through 2.03. Second by Commissioner Waggoner and the motion passed.

3. REGULAR AGENDA

3.01 Countywide Planning Policy (CPP) Update - Mr. Rickard

Mr. Rickard gave an overview of the Countywide Planning Policy (CCP) Update.

Commissioner Peters made a motion to recommend that this go to the City Council of College Place with the note that there be edits to include more robust language regarding accessibility particularly in relation to transportation and for consideration of the language includes universal design.

Second by Commissioner Waggoner and the motion passed.

4. REPORTS

Mr. Rickard updated the Commissioners with current Community Development City Projects.

5. OTHER BUSINESS

None.

6. CLOSING ITEMS

6.01 Conclude - Next regularly scheduled meeting is October 15, 2024

Commissioner Waggoner motioned to conclude the meeting. Second by Commissioner Peters and the motion passed.

Chairman Brown concluded the meeting at 7:40PM

Approved:

Kirby Brown
Chairman

Attest:

Jon Rickard
Community Development
Director

The foregoing minutes are the official record of the Planning Commission meeting that occurred September 17, 2024. Further detail may be obtained by reviewing the actual audio recording made during this session.

City of College Place, Washington
RESOLUTION NO. 25-006

**A RESOLUTION RATIFYING PROPOSED UPDATES TO COUNTYWIDE PLANNING POLICIES,
AND TAKING SUCH FURTHER ACTION NEEDED THEREWITH.**

Whereas, the City of College Place passed Municipal Ordinance No. 466 on September 17, 1979 which classified the City of College as a non-charter code city governed by the rules and regulations of the Revised Code of Washington (RCW) 35A; and

Whereas, the Walla Walla County Board of Commissioners passed County Resolution number 90-449 on October 30, 1990 opting into planning activities under the Washington Growth Management Act, RCW Ch. 36.70A; and

Whereas, the City of College Place ratified certain “Countywide Planning Policies” by College Place Municipal Resolution No. 435 at a public meeting on October 25, 1993; and

Whereas, the City of Walla Walla ratified certain “Countywide Planning Policies” by Walla Walla Municipal Resolution 93-71 at a public meeting on October 27, 1993; and

Whereas, the Board of Commissioners for Walla Walla County adopted “Countywide Planning Policies” by Walla Walla County Resolution 93-498 at a public meeting on November 30, 1993; and

Whereas, policy 15.3 of the Countywide Planning Policies provides that “[p]roposed amendments to the Countywide Planning Policies shall be reviewed and adopted by the same procedure under which they were originally adopted”; and

Whereas, the Board of Commissioners for Walla Walla County considered proposed amendments to the Countywide Planning Policies on December 24, 2024 and approved sending the amendments to the cities of College Place, Prescott, Waitsburg and Walla Walla for ratification; and

Whereas, the College Place Planning Commission considered proposed amendments to the Countywide Planning Policies on January 21, 2025 and voted the final draft be presented to the College Place City Council for ratification; and

Whereas, the Walla Walla City Council has ratified certain proposed amendments to the Countywide Planning Policies by Walla Walla Municipal Resolution No. 2025-04 on January 22, 2025; and

Whereas, the College Place City Council has considered this matter during a regularly and duly called public meeting of said Council, has given this matter careful review and consideration, and

finds that good government and the best interests of the City of College Place will be served by passage of this resolution,

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Section 1: The 2024 update to the Walla Walla Countywide Planning Policies is hereby ratified and approved by the College Place City Council.

Section 2: The City of College Place requests and supports adoption of the 2024 updates to the Walla Walla Countywide Planning Policies by the Board of Commissioners for Walla Walla County.

Section 3: The City Clerk of the City of College Place is hereby directed to transmit a copy of this resolution to the Board of Commissioners for Walla Walla County and the cities of Walla Walla, Prescott, and Waitsburg.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 28th day of January, 2025.

Attest:

Norma L. Hernández, Mayor

Maryelizabeth Garcia, City Clerk

PURCHASE AND SALE AGREEMENT

THIS REAL ESTATE PURCHASE AND SALE AGREEMENT, (Agreement) is made and entered into by and between Leo O. Violette and Judith J. Violette, a married couple (Sellers/Grantors) and the City of College Place, a non-charter code city formed in Washington state (Purchaser/Grantee/City), with reference to the following:

RECITALS

WHEREAS Sellers are Owners of certain real property located within the City of College Place, and legally described in Exhibit A attached hereto, (Property). The Property contains approximately 8,882 square feet;

AND WHEREAS, upon the terms and conditions set forth herein, Purchaser agrees to purchase the Property from Sellers and Sellers agree to sell the Property for three hundred thousand dollars and no cents (\$300,000) being the fair market value of the Property.

AGREEMENT

NOW THEREFORE, in consideration of the mutual covenants set forth herein, and the terms and conditions of this Agreement, City and Sellers understand and agree as follows:

1. Description of the Property. Sellers shall sell and convey to the City, and the City shall purchase and acquire from Sellers, subject to the terms and conditions in this Agreement, the Property, which shall include: the land, together with any easements, appurtenances, rights, privileges, reversionary rights, and improvements thereunto belonging or appurtenant to the Property.
2. Purchase Price. The purchase price to be paid by the City to the Sellers for the Property is three hundred thousand and 00/100 DOLLARS (\$300,000) (Purchase Price). Upon the execution of this Agreement (the "Effective Date"), the City shall issue a warrant in such amount as has been mutually agreed upon by the City and the Sellers, which will be deposited with the Escrow Division of Land Title, Walla Walla, WA, (Escrow Agent). On Closing Date, the City shall convert the Earnest Money warrant to cash to be applied toward the Purchase Price, and the City shall deposit with Escrow Agent the entire amount of the Purchase Price in cash, as adjusted for any amounts to be charged or credited against the Purchase Price in accordance with this Agreement.
3. Closing Date. Closing shall occur within 30 days of execution of this Agreement by the City.
4. Conveyance. On the Closing Date, Sellers shall convey to the City fee simple title to the Property by a duly executed and acknowledged Statutory Warranty Deed, in substantially the form attached to this Agreement as Exhibit B, free and clear of all defects and encumbrances and subject only to exceptions the City approves.

5. Closing Costs. The City will pay normal and reasonable costs of closing, such as escrow services, title reports and recording fees. The City may obtain title insurance at the City's sole cost.
6. Real Estate Excise Tax. If no exemption applies, the City will pay any real estate excise tax due on the transaction and any filing fee associated with paying the tax.
7. Property Taxes. All property taxes and assessments shall be prorated, and Sellers shall be responsible for that amount due for the tax period up to the Closing date and the City shall be responsible for that amount due, if any for the period beginning on the Closing date. Tax owed by Sellers shall be paid from Escrow.
8. Closing Documents. In addition to all other documents required of the Parties as identified herein, Purchaser shall obtain and deliver to Sellers, Real Estate Excise Tax Affidavit for execution and filing with the Walla Walla County Assessor's Office.
9. Clear Title. As of the Effective Date, the Parties agree and understand that the Purchase Price is sufficient to extinguish any and all outstanding monetary liens, mortgages, judgement liens, assessments, taxation encumbrances, (other than that for taxes not yet due and payable), or any other monetary exceptions to a fee simple title to the Property. As of the Effective Date, Sellers shall not further encumber title, monetarily or otherwise, to the Property except property tax shall accrue as required by law. Sellers shall cause any and all outstanding monetary liens, assessments, taxation encumbrances, or any other exceptions to a fee simple title to be satisfied upon transfer and such satisfaction will be made in escrow out of the proceeds of the sale of the Property to the City. Sellers shall cooperatively work with the City to assure clear title to the Property.
10. Hazardous Substances. To the best of Sellers' knowledge, the Property is not in violation of any law, ordinance, rule or regulation relating to the environmental conditions thereon. Moreover, to the best of Sellers' knowledge, there is no hazardous waste or other substance, including but not limited to those that would be a hazardous waste, material or substance, toxic substance, gas, or pollutant, as defined under the federal Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, 42 U.S.C. Section 9601 et. Seq., the Washington Model Toxics Control Act, Chapters 70.105D, 70.95 RCW, and the regulations promulgated thereunder or under any applicable local or state environmental law or regulation, on or about the Property or on any parcels of land which abut the Property. Further, to the best of the Sellers' knowledge: (i) there has been no release, spill, leak, discharge, emission or disposal, (ii) there are no substances or conditions in or on the Property or any other parcels of land which may affect the Property or use thereof which may support a claim or cause of action under any federal, state or local environmental law or regulation, and (iii) there is no asbestos, PCBs or underground storage tanks located on the Property or which have been removed there from. Should it be discovered that Sellers knew or should have known about Hazardous Substance, including asbestos, PCB or underground storage tanks on or about the Property or any parcels of land which abut the Property and/or the Sellers knowingly violated or failed to comply with any laws or regulations regarding Hazardous Substances, including asbestos, PCBs or underground storage tanks, Sellers shall indemnify and hold

harmless the City, its officials, employees, agents and representatives from and against any and all claims, actions, suits, liability, loss, cost, expenses and damages of any nature whatsoever, including costs and attorneys' fees, which are caused by or arise out Sellers' failure to disclose Hazardous Substances or failure to reasonably know of Hazardous Substances associated with the Property.

11. Possession. The City shall be entitled to possession immediately upon closing.
12. Eminent Domain. The City's purchase of the Property is under the imminent threat of the City's exercise of its rights of Eminent Domain.
13. Notices. Unless applicable law requires a different method of giving notice, any and all notices, demands, or other communications required or desired to be given hereunder by any Party shall be in writing and shall be validly given or made to another Party if delivered either personally, or if deposited in the United States Postal Service (USPS), certified, registered, or express mail with prepaid postage. If in person, notice is made upon delivery. If via USPS, delivery is 72 hours after deposit into USPS mail.
14. Miscellaneous.
 - a. Applicable law and venue. This Agreement shall in all respects be governed by the laws of the State of Washington, and any action at law or equity to enforce or interpret it or its terms, shall be filed in Walla Walla County Superior Court.
 - b. Further assurances. Each of the Parties shall execute and deliver any and all additional papers, documents and other assurances, and shall do any and all acts and things reasonably necessary in connection with the performance of its obligations hereunder, to carry out the intent of the Parties.
 - c. Modification or amendment. No amendment, change, or modification of this Agreement shall be valid, unless in writing and signed by both Parties.
 - d. Assignment. This Agreement may not be assigned without the prior written consent of all Parties.
 - e. Successors and assigns. All of the terms and provisions contained herein shall inure to the benefit of and shall be binding upon the Parties hereto and their respective heirs, legal representatives, successors and assigns.
 - f. Entire agreement. This Agreement constitutes the entire understanding of the Parties with respect to its subject matter and any and all prior agreements, understandings or representations with respect to its subject matter are hereby canceled in their entirety and are of no further force or effect.
 - g. Attorneys' fees. Should either Party bring suit to enforce this Agreement, the prevailing Party in such lawsuit shall be entitled to an award of its reasonable attorneys' fees and costs incurred in connection with such lawsuit.
 - h. Severability. Should any portion of this Agreement be declared void or voidable, all other portions of this Agreement which effect the transfer of the Property shall remain in full force and affect.
 - i. Waiver. Should either Party elect not to enforce compliance with any term or condition of this Agreement, said Party does not waive its right to enforce compliance. Waiver of

Judith J. Violette
Judith J. Violette

1/17/25
Date

STATE OF WASHINGTON)
 : ss
County of Walla Walla)

On this 17th day of January, 2025, before me personally appeared Judith J. Violette a married individual, to me known to be the individual described in and who executed the foregoing instrument and acknowledged that he signed and sealed the same as his free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal the day and year last above written.

(SEAL)

[Signature]
Notary Public in and for the State of Washington
Residing at 1821 Plaza Way #72, 99362
My commission expires 9/29/2028



CITY OF COLLEGE PLACE/BUYER:

the requirement to comply with any term or condition of this Agreement must be in writing executed by both Parties.

SO EXECUTED:

GRANTOR/SELLER:

Leo O. Violette
Leo O. Violette

11/17/25
Date

STATE OF WASHINGTON)
 : ss
County of Walla Walla)

On this 17th day of January, 2025, before me personally appeared Leo O. Violette, a married individual, to me known to be the individual described in and who executed the foregoing instrument and acknowledged that he signed and sealed the same as his free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal the day and year last above written.

(SEAL)

[Signature]
Notary Public in and for the State of Washington
Residing at 1821 Plaza Way #72, 99362
My commission expires 9/29/2028



GRANTOR/SELLER:

Mike Rizzitiello, City Administrator

Date

STATE OF WASHINGTON)
 : ss
County of Walla Walla)

On this _____ day of _____, 2025, before me personally appeared Mike Rizzitiello, a single individual, to me known to be the individual described in and who executed the foregoing instrument and acknowledged that he signed and sealed the same as his free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal the day and year last above written.

(SEAL)

Notary Public in and for the State of Washington
Residing at 1021 Plaza Way #72, 99362
My commission expires 9/29/2028

Approved as to Form:

Attest:

City Attorney

By: 

Title: City Clerk

EXHIBIT A

LEGAL DESCRIPTION AND MAP IMAGE

Lot 1 of Short Plat filed in Book 4 of Short Plats, at Page 204 under Auditor's File No. 2005-16313, records of Walla Walla County, State of Washington

Situated in the City of College Place, County of Walla Walla, State of Washington.

Tax Parcel Number: 35-07-35-60-2426

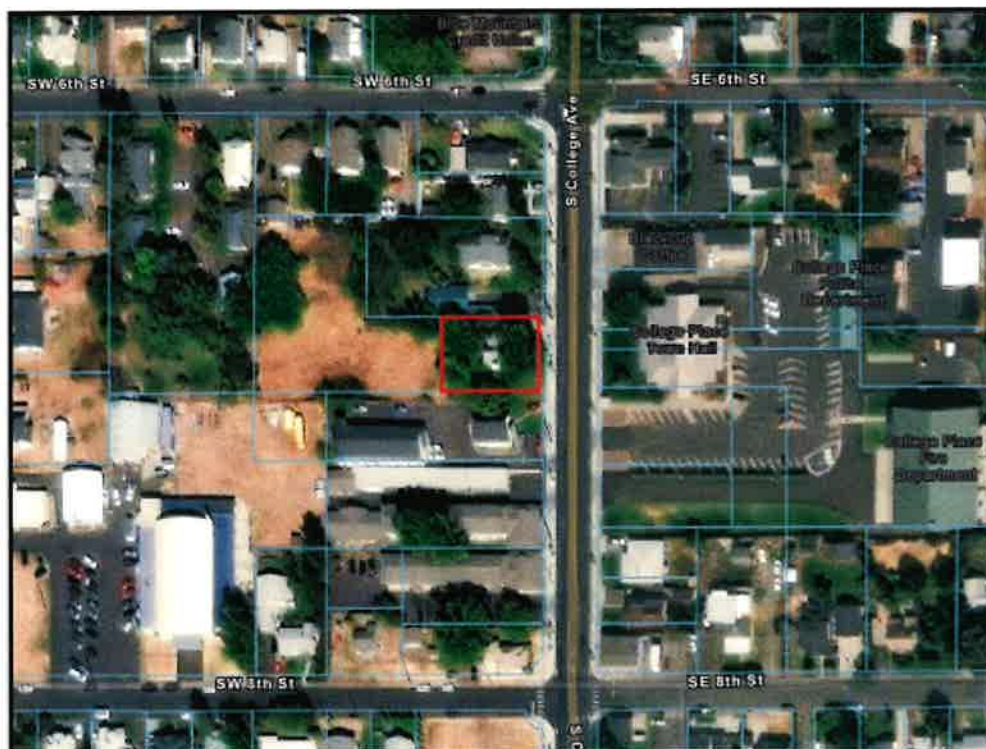


EXHIBIT B

WARRANTY DEED

The Grantors, Leo and Judith Violette for and in consideration of Three hundred thousand and 00/100 dollars), in hand paid, convey and warrant to the City of College Place the following described real estate:

Lot 1 of Short Plat filed in Book 4 of Short Plats, at Page 204 under Auditor's File No. 2005-16313, records of Walla Walla County, State of Washington

Situated in the City of College Place, County of Walla Walla, State of Washington.

Tax Parcel Number: 35-07-35-60-2426

Situated in the county of Walla Walla, state of Washington, (PROPERTY).

Grantors declares and warrant that they are the lawful and sole Owners in fee simple, in and to the PROPERTY and have good right and full power to convey the same. Grantors declares and warrants that the PROPERTY is free from all encumbrances. Grantors declares and warrants to the Grantee the quiet and peaceable possession of the PROPERTY. Grantors will defend the title thereto against all persons who may lawfully claim the same, and such covenants shall be obligatory upon the Grantors, their individual heirs and personal representatives, as fully and with like effect as if written at full length in this Warranty Deed.

So conveyed, declared, and warranted,

/

/

/

/

/

[signature on following page]
OWNERS/GRANTORS:

Judith J Violette

Judith J Violette
PROPERTY Owners

1/17/25

Date

STATE OF WASHINGTON)

County of Walla Walla)

: ss

On this 17th day of January, 2025, before me personally appeared Judith Violette, a single individual, to me known to be the individual described in and who executed the foregoing instrument and acknowledged that he signed and sealed the same as his free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal the day and year last above written.

(SEAL)

Mary Elizabeth Garcia

Notary Public in and for the State of Washington

Residing at 1821 Plaza Way #72, 99862

My commission expires 9/29/2028



Leo O. Violette
Leo O Violette
PROPERTY Owner

1/17/25
Date

STATE OF WASHINGTON)

County of Walla Walla) : ss

On this 17th day of January, 2025, before me personally appeared Leo Violette, a single individual, to me known to be the individual described in and who executed the foregoing instrument and acknowledged that he signed and sealed the same as his free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal the day and year last above written.

(SEAL)

Mary Elizabeth Evelyne Garcia
Notary Public in and for the State of Washington
Residing at 1821 Plaza Way #72, 99362
My commission expires 9/29/2028



OWNERS/GRANTORS:

City of College Place, Washington
RESOLUTION NO. 25-007

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON
REGARDING AUTHORIZING CITY ADMINISTRATOR TO EXECUTE NECESSARY DOCUMENTS TO
PURCHASE AND ACQUIRE REAL PROPERTY FOR THE PURCHASE PRICE OF \$300,000.00 FOR
THE PURPOSE OF DEVELOPMENT OF A PUBLIC PARKING FACILITY**

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, Chapter 35.86A RCW permits cities to own and operate public parking facilities; and

Whereas, as part of the City's established Stone Creek/Downtown Tax Increment Financing (TIF) District, a downtown public parking facility is identified as a public infrastructure to be funded by TIF revenue;

Whereas, on December 10, 2024, City Council directed staff to negotiate with owners of a lot with one single-family residence for the purpose of consideration of development of a downtown public parking lot;

Whereas, staff successfully negotiated the terms and conditions to purchase a vacant lot identified in Exhibit A hereto for \$300,000.00 plus reasonable and necessary closing costs; and

Whereas, authorization from Council to provide and execute necessary documents to consummate the transaction is necessary.

Now therefore, it is hereby resolved by the City Council of the City of College Place, Washington, as follows:

Authority for Staff to Execute Necessary Documents. The City Administrator is authorized to provide and execute necessary and reasonable documents to consummate the City's purchase of real property for \$300,000 plus reasonable and necessary closing costs, including but not limited to the Purchase and Sale Agreement attached hereto and incorporated herein as Exhibit A.

Clerical Corrections. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

Effective Date. This resolution shall take effect and be in full force upon its passage as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 28th day of January, 2025.

Attest:

Norma L. Hernández, Mayor

Maryelizabeth Garcia, City Clerk



AMENDMENT NO. 5
TO AGREEMENT FOR PROFESSIONAL SERVICES

Job No. 663-147

PROJECT: LIONS PARK IMPROVEMENTS

THIS AMENDMENT, made this 28th day of January 2025 amends the AGREEMENT between the City of College Place, Washington (the Owner) and Anderson Perry & Associates, Inc. (the Consultant), dated June 8, 2021.

The changes to the AGREEMENT are described as follows:

SECTION A - CONSULTANT SERVICES

The Scope of Services is hereby modified to include: Additional construction administration services, including additional project observation and surveying. See attached Exhibit A for a detailed Scope of Work.

SECTION B - COMPENSATION FOR SERVICES

In consideration for performing said services, the Owner agrees to compensate the Consultant as follows: On an hourly fee basis, plus direct reimbursable expenses, for the services to be provided as agreed upon by the Owner and Consultant. The Owner shall pay the Consultant for work performed under this Amendment in an amount not to exceed \$229,000, for all work identified in the Scope of Services and in accordance with Exhibit B, pursuant with the Consultant's current Hourly Fee Schedule (Exhibit C). This modifies the total contract amount from \$847,000 to \$1,076,000.

The original topographic survey for the project was performed under a separate contract totaling \$19,500.

Additionally, work was performed on improvements at Kiwanis Park to facilitate the 2024 Farmer's Market during Lions Park construction under a separate agreement for \$33,275. With this Amendment, the total contract amount for consulting services is modified to \$1,128,775.

Any additional services must be individually authorized by the Owner.

All other provisions of the AGREEMENT shall remain the same.

Consultant
Anderson Perry & Associates, Inc.

Owner
City of College Place, Washington

Jake Hollopeter, P.E.

Name

Signature

Vice President

Title

Name

Signature

Title

EXHIBIT A
CITY OF COLLEGE PLACE, WASHINGTON
LIONS PARK IMPROVEMENTS - AMENDMENT NO. 5
SCOPE OF WORK - SUPPLEMENTAL SERVICES

TASK DESCRIPTION AND BACKGROUND

This work generally consists of work related to construction administration, including additional project representative time, construction administrator time, and survey staking. The following list of items have changed since Amendment No. 4 was prepared, resulting in the need for additional services:

- The Contractor's project schedule has changed based on several factors including additional work or revisions added to the project during construction and challenges related to paving. It is anticipated that construction will continue through April of 2025.

In general, the work elements will involve the following key components and deliverables:

- Additional On-Site Construction Observation
- Additional Construction Administration
- Survey Staking

DUTIES AND RESPONSIBILITIES OF ANDERSON PERRY & ASSOCIATES, INC. (CONSULTANT)

TASK 4 – CONSTRUCTION ADMINISTRATION

4.1 Construction Management and Administration

As stated above, the Consultant will provide construction management and administration services for an additional 60 working days, due to the increased length of the project. The Consultant will act as the Owner's representative as provided in the Professional Services Agreement. Construction management and administration duties will include the following:

1. Attend the preconstruction conference and provide meeting minutes.
2. Coordinate and provide oversight for all on-site observation services.
3. Receive, review, maintain, and approve all material submittals. Copies of all submittal correspondence will be provided to the Owner.
4. Receive, review, and determine the acceptability of any and all schedules provided by the Contractor including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
5. Review and process Change Orders.
6. Review the Contractor's proposed Monthly Pay Estimates and provide the Monthly Pay Estimates to the Owner for review and approval.
7. Schedule and attend on-site construction meetings and provide meeting minutes.

8. The Consultant will provide construction staking for the project as defined in the Contract Documents. This effort shall generally include one initial set of stakes for parking lots, sidewalks, pathways, utilities, park improvements, and stream/pond improvements.
9. The Consultant will schedule and provide a qualified testing subconsultant for on-site materials testing and laboratory testing of base course, top course, soils, concrete, and asphalt as required in the Contract Documents.
10. The Consultant will schedule and provide a qualified subconsultant for on-site cultural resource monitoring for the Ecology funded improvements.

Deliverables

- ☐ Preconstruction Conference Meeting Minutes
- ☐ Copies of Approved Material Submittals
- ☐ Copies of all Contractor Schedules
- ☐ Construction Change Orders
- ☐ Monthly Pay Estimates
- ☐ On-Site Construction Meeting Minutes
- ☐ Copies of all Written Communications with the Contractor
- ☐ Cultural Resource Monitoring Report

4.2 Construction Observation

The Consultant will provide full-time on-site construction observation for the majority of the 200 working-day project. The project is anticipated to continue into April of 2025, which will equate to approximately 260 working days.

The Consultant's Construction Representative will be the Consultant's agent for the project and will act as directed by, and under the supervision of, the Consultant. The Construction Representative's dealings in matters pertaining to the Contractor's work in progress will in general be with the Consultant and Contractor, keeping the Owner advised, as necessary. The Construction Representative's dealings with subcontractors will only be through, or with the full knowledge and approval of, the Contractor. The Construction Representative will generally communicate with the Owner with the knowledge of and under the direction of the Consultant. The Consultant's Construction Representative responsibilities will include the following:

1. Serve as the Consultant's liaison with the Contractor, working principally through the Contractor's superintendent. Assist the Consultant in serving as the Owner's liaison with the Contractor when the Contractor's operations affect the Owner's on-site operations.
2. Assist in obtaining additional details or information from the Owner when required for proper execution of the work.
3. Assist in providing information regarding the intent of the Contract Documents.
4. Report to the Consultant when clarifications and/or interpretations of the Contract Documents are needed. Transmit any clarifications and/or interpretations issued by the Consultant to the Contractor.

5. Consider and evaluate the Contractor's suggestions for modifying the Drawings or Specifications and report such suggestions, together with the on-site project representative's recommendations, to the Consultant. Transmit to the Contractor in writing decisions issued by the Consultant.
6. Conduct on-site project observation to ensure all work is completed in accordance with the Contract Documents. Advise the Consultant of any special conditions encountered.
7. Coordinate with the Consultant in advance of scheduled major inspections, tests, and system startups. Verify that appropriate Agency personnel are present and that adequate records are kept for necessary testing.
8. Prepare a report for each day of construction observation recording all pertinent information such as: the Contractor's hours on site, weather conditions, data relative to potential Change Orders, Field Orders, or changed conditions, site visitors, daily activities, and decisions.
9. Immediately notify the Consultant of any site accidents, emergencies, or acts of God endangering the work, or property damage.
10. Review the Contractor's pay estimates to ensure work being paid for is completed. Track and process materials-on-hand in accordance with the Contract Documents.
11. Track bid item quantities.

Deliverables

- ☐ Observation Reports
- ☐ Bid Item Quantities Tracking

PROJECT ASSUMPTIONS

The following assumptions apply to this Scope of Work:

1. The Client is responsible for compliance with funding agency requirements.
2. Additional construction administration efforts may be required depending on permitting, grant administration, and contractor coordination. Construction administration efforts will be monitored, and any additional services required will be communicated to the Client as identified.

ADDITIONAL SERVICES

This section of the agreement is for additional services not identified in the Consultant's Scope of Work. Potential additional scope the Owner may consider includes additional construction observation, participation in public meetings, additional cultural resources monitoring (during construction), or other services as requested.

Exhibit A - SOW Amendment No. 5_CP_LionsParkImp_663-147.docx

EXHIBIT B
CITY OF COLLEGE PLACE, WASHINGTON
LIONS PARK IMPROVEMENTS - AMENDMENT NO. 5
CONSTRUCTION ENGINEERING SERVICES

FEE ESTIMATE

Task Description	Anderson Perry & Associates, Inc.							AP Task Total Cost
	Principal	Senior Engineer (III-IV)	Senior Technician (V-VI)	Prof. Land Surveyor (V)	Survey Crew	Project Rep. (IV)	Subconsultant Cost	
	\$235	\$210	\$155	\$205	\$200	\$120		
TASK 4 - CONSTRUCTION ADMINISTRATION								
4.1 Construction Management and Administration								
- Preconstruction Meetings								
- Submittals, Pay Estimates, Construction Meetings, etc.								
- Limited Construction Staking								
- Material Testing								
- Cultural Resource Monitoring								
4.2 Construction Observation								
- Verify Contractor Adheres to Contract Documents								
- Provide On-Site Construction Observation and Prepare Construction Observation								
- Prepare Daily Bid Item Quantity Tracking								
TOTAL TASK 4	5	20	550	4	40	1,075		\$228,445

Total Estimated AP Costs \$228,445

DIRECT COSTS

Mileage, Equipment, etc. \$555

Subtotal \$555

SUBCONSULTANT COSTS

Cultural Resource Monitoring \$0

Material Testing \$0

Subconsultant Markup (10%) \$0

Subtotal \$0

TOTAL PROPOSED PROJECT BUDGET \$229,000

2025 HOURLY FEE SCHEDULE

Effective January 1, 2025

PROFESSIONAL TECHNICAL STAFF

TECHNICIANS

Technician I	\$ 75.00
Technician II	\$ 80.00
Technician III	\$ 85.00
Technician IV	\$ 95.00
Technician V	\$100.00
Technician VI	\$105.00
Technician VII	\$115.00
Senior Technician I	\$120.00
Senior Technician II	\$130.00
Senior Technician III	\$135.00
Senior Technician IV	\$140.00
Senior Technician V	\$150.00
Senior Technician VI	\$160.00
Senior Technician VII	\$165.00
Senior Technician VIII	\$170.00
Senior Technician IX	\$185.00
Senior Technician X	\$200.00
Senior Technician XI	\$210.00

ENGINEERING

Engineering Technician I	\$115.00
Engineering Technician II	\$125.00
Engineering Technician III	\$130.00
Engineering Technician IV	\$140.00
Engineering Technician V	\$145.00
Engineering Technician VI	\$150.00
Project Engineer I	\$145.00
Project Engineer II	\$155.00
Project Engineer III	\$160.00
Project Engineer IV	\$165.00
Project Engineer V	\$170.00
Project Engineer VI	\$175.00
Project Engineer VII	\$180.00
Project Engineer VIII	\$190.00
Senior Engineer I	\$195.00
Senior Engineer II	\$205.00
Senior Engineer III	\$210.00
Senior Engineer IV	\$215.00
Senior Engineer V	\$220.00
Senior Engineer VI	\$225.00
Senior Engineer VII	\$235.00
Senior Engineer VIII	\$240.00
Senior Engineer IX	\$250.00

PROJECT REPRESENTATIVES

Project Representative I	\$105.00
Project Representative II	\$110.00
Project Representative III	\$115.00
Project Representative IV	\$120.00

SURVEYORS

Survey Technician I	\$ 80.00
Survey Technician II	\$ 95.00
Survey Technician III	\$105.00
Survey Crew Chief I	\$115.00
Survey Crew Chief II	\$125.00
Survey Crew Chief III	\$130.00
Survey Crew Chief IV	\$140.00
Professional Land Surveyor I	\$150.00
Professional Land Surveyor II ...	\$160.00
Professional Land Surveyor III ..	\$170.00
Professional Land Surveyor IV ..	\$180.00
Professional Land Surveyor V ...	\$205.00

OVERTIME

Overtime Surcharge	\$ 35.00
--------------------------	----------

EQUIPMENT AND OTHER

GPS Total Station	\$ 45.00	Electrofischer	\$ 30.00
Robotic Survey Station	\$ 35.00	Unmanned Aircraft System	
Total Station	\$ 30.00	(UAS/Drone)	\$ 50.00
Scanning Total Station	\$ 45.00	GIS RTK GPS/GNSS Unit	\$ 35.00
ATV (4-hour minimum)	\$ 35.00	Procore Project Management	
Resource Grade GPS	\$ 25.00	Software (\$/Month/\$1M	
		Construction Project Cost) ..	\$110.00

OUT OF TOWN WORK

Mileage will be charged at the applicable IRS rate for standard highway vehicles. Mileage will be charged at \$0.85 per mile for vans and pickup trucks. Subsistence will be charged either per diem or actual cost, per contract. Lodging will be billed at actual cost.

OTHER

Other miscellaneous, direct, and outside expenses, including special Consultants, will be charged at actual cost plus 10%.

Expert Witness will be charged at two times the standard hourly rate.

All accounts unpaid 30 days after date of invoice may be charged a service fee of 1.0% per month.

This Hourly Fee Schedule is revised annually on or around January 1.

G:\APDocs\Fee Schedules\2025\2025 Hourly Fee Schedule.docx

**CONTRACT FOR INDIGENT DEFENSE SERVICES
FOR THE CITY OF COLLEGE PLACE, WASHINGTON**

WHEREAS, the City of College Place, Washington (hereinafter “City”) provides public defense services pursuant to contract for indigent defendants appearing before the Walla Walla County District Court (“District Court”); and

WHEREAS, the City has adopted standards for the provision of public defense services;
and

WHEREAS, the City wishes to engage the services of skilled criminal defense counsel to provide services to indigent defendants, NOW THEREFORE

In consideration of the mutual benefits to be derived and the promises contained herein, the City of College Place, a Washington municipal corporation (“City”) and with qualified attorneys practicing under the employ of Ponti Law, PLLC (the “Attorneys”) have entered into this Agreement.

1. Scope of Services, Standards and Warranties. The Attorneys will provide indigent defense services in nonfelony matters before the Walla Walla District Court arising out of College Place, Washington. The decision of the Honorable Robert S. Lasik in *Wilbur v. Mt. Vernon, et al* (“Decision”), details affirmative duties and obligations of the Attorneys and ultimately the City. The Attorneys individually warrant that they, and every attorney and/or intern employed by or independently contracted with the Attorneys, shall perform services under this contract, and that they have read and are fully familiar with the provisions of the Washington Supreme Court rule, the Washington State Bar Association Standards, and the Standards adopted by the City. Compliance with these Standards and guidance provided by the Decision goes to the essence of this Agreement.

1.1 The Attorneys and every attorney and/or intern performing services under this Agreement shall certify compliance with the Supreme Court Caseload Standards quarterly with the District Court on the form established for that purpose by court rule. A copy of each such certification shall be provided to the City contemporaneously with filing with the District Court. The Attorneys, and any attorney and/or intern performing services under this Agreement warrant that he/she/they will conform to the case load limitations, not only with respect to services under this Agreement, but also with respect to his/her/their practice as a whole, including other contracts for public defense and/or private practice.

1.2 By way of illustration and not limitation, the Attorneys have proposed compensation levels, staffing and infrastructure that provide the capacity and resources to meet the Standards including affirmative efforts to contact a client who fails to appear for an appointment and document those efforts. In so doing, the Attorneys maintain discretion to delegate cases to independent contractors on an as needed basis. Examples of necessity include but are not limited to bar association case load caps, conflicts of interest, irreconcilable differences that do not amount to imputed office conflicts of interest, etc. Should the need arise to delegate cases, the Attorneys will ensure any representation therein meet or exceed the standards agreed herein as stated in

section 9 of this agreement.

1.3 The Attorneys will maintain contemporaneous records daily documenting all work performed on a 1/10 of an hour (6 minute) increment on each assigned case for any day engaged in services under this agreement. The Attorneys will maintain and provide the City a quarterly report detailing:

1.3.1 The number of cases assigned during the period and the time spent on each case;

1.3.2 The disposition of cases assigned indicating the number of cases dismissed and whether said dismissal was due to a deferral/diversion (and type of deferral/diversion – e.g. community court graduation, successful LEADs engagement etc) or due to resolution of another matter with the City or other jurisdiction(s) – e.g. global resolution, the number of cases in which charges were reduced, the number of cases tried, and the number of cases disposed by plea;

1.3.3 The percentage of the Attorneys’ practice spent on matters appointed under this agreement.

1.3.4 The Attorneys will provide confirmation of continuing education courses in the area of criminal law and defense annually and in accord with Washington State Bar Association (“WSBA”) standards and hereby warrants compliance with WSBA education requirements.

1.3.5 The Attorneys will maintain and provide to the City all data, information and case files referenced in this agreement and any and all other information reasonably requested by the City or a successor, so long as consistent with the attorney-client privilege and confidentiality, any protective order entered by a court of competent jurisdiction, or any other applicable restrictions per court rule, professional rules of responsibility, statutes, or case law.

1.3.6 The Attorneys shall promptly report a sustained disciplinary action by the Washington State Bar Association or a finding by a court of competent jurisdiction that an attorney has been found to have provided ineffective assistance of counsel.

1.4 The Attorneys will use a free “do not record” phone line to contact incarcerated indigent defendants and take reasonable measures consistent with local practice to ensure confidentiality of contacts with incarcerated defendants.

1.5 The Attorneys shall, with respect to any jail or other incarceration facility in which an assigned defendant is incarcerated:

1.5.1 Review forms from the jail or other incarceration facility to assure that they accurately advise clients whether written communications are confidential; and

1.5.2 With reference to any indigent defendant client being held in an out-of-county jail or other incarceration facility, determine what arrangements have been made to allow clients to maintain confidential communications with their attorney and timely notify the City if no such arrangements are in place.

1.6 The Attorneys shall maintain client complaints regarding their services received in a log as well as in the client’s file and shall follow up on complaints within three (3) court days. Copies of the complaint log shall be provided to the City on a quarterly basis or upon its request on the form developed by the City. The Attorneys shall cooperate to the full extent consistent with preservation of the attorney-client privilege and any protective order, with review of Complaints by the City or other outside resource contracted with by the City to review the Attorneys’ performance under this contract.

1.7 The Attorneys warrant that his/her/their compensation, reflected in Section 2 Compensation, reflects all infrastructure, support, administrative services, and systems necessary to comply with the Standards.

1.8 The Attorneys providing services under this Agreement shall each earn at least seven (7) CLE credits per year in areas relevant to the criminal law, as well as misdemeanor or public defense practice. The Attorneys shall document training annually by providing the City with a list of all trainings attended by the Attorneys and staff during each year of the contract. Any training which results in a CLE credit shall be so designated showing the CLE credit given for such training.

1.9 The Attorneys shall implement a system to collect the following information, (“Data Points”). The information gathered shall include:

- 1.9.1 The number of cases assigned to each attorney authorized as a service provider each month, with the year-to-date total;
- 1.9.2 The number of cases subcontracted to other attorneys pursuant to this agreement. Attorneys are responsible for providing records on behalf of subcontractors as required in this section;
- 1.9.3 The number of closed cases in which interpreter services requested, either in court or for utilization by the Attorneys; and
- 1.9.4 The number of attorneys and investigator hours per closed case.

1.10 The Parties will communicate regularly regarding the information collected both under this Agreement and pursuant to the other Data Points. The Parties will calendar meetings at least annually as may be necessary to review the data collected and its significance. Attorneys agree to cooperate and communicate with the City to the full extent consistent with preservation of the attorney-client privilege.

1.11 The Attorneys shall provide counsel to defendants at arraignment and preliminary appearances regardless of whether they have been screened for eligibility.

1.12 The Attorneys’ preparation and appearance at arraignment where an attorney appears without a case assignment shall be counted at 0.20 case per hour in determining case counts and compensation review under Section 2.6.

1.13 Unless an appeal is requested, the Attorneys shall file a notice of withdrawal with the Walla Walla District Court upon case disposition

1.14 The Attorneys shall provide counsel to defendants subjected to show cause for probation violations at 1/3 of a case upon appointment from the Walla Walla District Court.

2. Base Compensation. Effective January 1, 2025, the City shall pay the Attorneys for services rendered under this contract as follows:

The sum of five-hundred, fifty dollars (\$550.00) per case equaling one-hundred, thirty-seven thousand, five hundred dollars (\$137,500.00.) per year for the 250 assigned cases even if the actual assigned caseload ends up being less than 250 cases for the year. Based on the projected annual compensation, the Attorneys will be paid 1/12 of the annualized amount of eleven-thousand, four

hundred, fifty eight dollars and thirty three cents (\$11,458.33) per month from January through December, 2025. Should the assigned cases for the Attorneys exceed the contracted caseload or the year, the City will compensate the Attorneys additionally at the current fee per case. An additional five hundred dollars (\$500.00) per case will be allotted to the Attorneys under the City's SPAR contract, if applicable, for charges arising from the use, possession, or consumption of illicit substances. The additional SPAR funds shall be available so long as the SPAR grant is received by the City and funds are available.

For year 2026, the sum of five-hundred, forty-one dollars (\$569.00) per case equaling one-hundred, forty-two thousand, two hundred fifty dollars (\$142,250.00) for the 250 assigned cases even if the actual assigned caseload ends up being less than 250 cases for the year. Based on the projected annual compensation, the Attorneys will be paid 1/12 of the of annualized amount of eleven thousand eight-hundred fifty-four dollars and sixteen cents (\$11,854.16) per month from January 1 through December 31, 2026. Should the assigned cases for the Attorneys exceed the contracted caseload or the year, the City will compensate the Attorneys additionally at current fee per case. An additional five hundred dollars (\$500.00) per case will be allotted to the Attorneys under the City's SPAR contract, if applicable, for charges arising from the use, possession, or consumption of illicit substances.

For year 2027, the sum of five-hundred, eighty-eight dollars (\$588.00) per case equaling one-hundred, forty-seven thousand dollars (\$147,000.00) per year for the 250 assigned cases even if the actual assigned caseload ends up being less than 250 cases for the year. Based on the projected annual compensation, the Attorneys will be paid 1/12 of the of annualized amount of twelve thousand two-hundred fifty dollars (\$12,250.00) per month from January 1 through December 31, 2027. Should the assigned cases for the Attorneys exceed the contracted caseload or the year, the City will compensate the Attorneys additionally at current fee per case. An additional five hundred dollars (\$500.00) per case will be allotted to the Attorneys under the City's SPAR contract, if applicable, for charges arising from the use, possession, or consumption of illicit substances.

The compensation amount represents the salary and benefits necessary for the Attorneys performing anticipated work on (250) assigned cases and all infrastructure, support, and systems necessary to comply with the Standards. As provided in Section 2.6 and its sub-paragraphs below, the parties will periodically review staffing in light of changes in court rule and case load, if any. The parties believe that they have provided sufficient capacity to ensure that, in all respects and at all times, public defense services will comply with the Standards with an adequate reserve capacity for the Attorneys. The Attorneys additionally agree and promise that he/she/they will devote his/her/their full effort to the performance of this Agreement and will undertake no private practice of law or other public defense contract that would impede his/her/their ability to perform under this Agreement.

2.1 Case Counts. Based upon case counts maintained by Attorneys and reviewed by the City, current estimates for annual case counts for all indigent cases filed by the City is approximately two-hundred and fifty (250) per year. As provided in the Standards, the case counts also include the Attorneys' appearances at all arraignment calendars. (See Section 1.11 and 1.12 above). The terms "case" and "credit" shall be defined as provided in the Standards. The City has adopted an unweighted case count.

2.2 Adjustment; Internal Allocation. As provided in the Standards, compensation may be

revised upwards. Upon the Attorneys' request, the City shall review any particular case with the Attorneys to determine whether greater compensation should be assigned, and upward revisions shall not be unreasonably refused.

2.3 Base Compensation. Except as expressly provided in Section 2.4 and 2.5, the cost of all infrastructure, administrative support and systems, as well as standard overhead services necessary to comply with the established standards is included in the base payment provided in Section 2.1 above.

2.4 Payments in Addition to the Base Compensation. The City shall pay for the following case expenses when approved by the District Court from funds available for that purpose. Unless the services are performed by the Attorneys' staff or paraprofessional subcontractors, such as translator(s) or investigator(s), non-routine expenses include, but are not limited to:

- 2.4.1 medical and psychiatric evaluations;
- 2.4.2 expert witness fees and expenses;
- 2.4.3 interpreters;
- 2.4.4 polygraph, forensic and other scientific tests;
- 2.4.5 a computerized or other legal research which is not typically maintained as a part of defense counsel legal libraries or research capabilities;
- 2.4.6 investigation expenses; and
- 2.4.7 any other expenses the District Court finds necessary and proper for the investigation, preparation, and presentation of a case.

2.5 The City shall pay or reimburse the following:

2.5.1 Lay Witness Fees. Lay witness fees and mileage incurred in bringing defense witnesses to court, including but not limited to, salary or expenses of law enforcement officers required to accompany incarcerated witnesses;

2.5.2 Copying Client's Files. The actual cost of providing one copy of a client's or former client's case file upon client's or client's appellate, post-conviction relief or habeas corpus attorney's request, or at the request of counsel appointed to represent the client when the client has been granted a new trial;

2.5.3 Copying Direct Appeal Transcripts Supreme Court Rules for the Administration of Courts of Limited Jurisdiction RALJ Appeals. The actual cost of preparing and making copies of direct appeal transcripts for representation in post-conviction relief cases;

2.5.4 Records. To the extent such materials are not provided through discovery, the cost of acquiring medical, school, birth, DMV, and other similar records, and 911 and emergency communication recordings and logs; and

2.5.5 Process Service. The normal, reasonable cost for the service of a subpoena.

2.6 Review and Renegotiation.

2.6.1 Due to Increases or Decreases in Caseload. The City and the Attorneys shall, at the option of either party, renegotiate this contract if there is a significant increase or decrease in the number of cases assigned. "Significant" shall mean a change of more than ten percent (10%) in the number of cases assigned. If cases are estimated to approach or exceed two-hundred (200) cases per year or fifty (50) cases per quarter, the parties may renegotiate this contract to increase case coverage and compensation to the Attorneys. At the request of either party, the City and the Attorneys will periodically review case assignment trends, requests for additional credits and any

other matters needed to determine contract compliance or necessary contract modifications. The Attorneys shall promptly notify the City when quarterly caseloads require use of overflow or conflict counsel to assure that cases assigned to the Attorneys remain within the limits adopted in this contract and comply with state and local standards.

2.6.2 Renegotiation Due to Change in Rule or Standard. This contract may be renegotiated at the option of either party if the Washington State Supreme Court significantly modifies the Standards for Indigent Defense adopted pursuant to the Court rule.

2.6.3 Renegotiation Due to Funding. This Agreement may be renegotiated at the option of either Party if doing so increases and/or replaces City-appropriated funding for indigent defense services or for alternative programs to reduce criminal case filings/charges/arrests.

3. Term. The term of this Agreement shall be from January 1, 2025 through December 31, 2027, unless sooner terminated as provided herein.

3.1 For Cause. This Agreement may be terminated for cause for violation of any material term of this Agreement. "Material term" shall include any violation indicating a failure to provide representation in accordance with the rules of the court and the ethical obligations established by the Washington State Bar Association, a violation of the Standards or the provisions of Section 6 relating to insurance, conviction of a criminal charge, and/or a finding that the license of the Attorneys, or any attorney providing service under this Agreement, has been suspended or revoked. Any violation of the other provisions of this Agreement shall be subject to cure. Written notice of contract violation shall be provided to the Attorneys who shall have thirty (30) business days to correct the violation. Failure to correct the violation will give rise to termination for cause at the City's discretion. In lieu of terminating this contract, the City may agree in writing to alternative corrective measures.

3.2 Termination on Mutual Agreement. The parties may agree in writing to terminate this contract at any time. Unless otherwise agreed to in writing, termination or expiration of this contract does not affect any existing obligation or liability of either party.

3.3 Termination on Cessation of the District Court. In the event that the City in its sole discretion chooses to terminate its contract with District Court, this Agreement shall expire following one (1) year written notice by the City to the Attorney.

3.4 Obligations survive Termination. In the event of termination of this Agreement, the following obligations shall survive and continue:

3.4.1 Representation. The compensation established in this Agreement compensates the Attorneys for services relating to each and every assigned case. Therefore, in the event this Agreement is terminated pursuant to Sections 3.2 and 3.3 above, the Attorneys will continue to represent clients on assigned cases set for trial to be held within sixty (60) days of the date of termination until a case is concluded on the trial court level or the client fails to appear for a scheduled court appearance and a bench warrant is issued for failing to appear.

3.4.2 The provisions of Sections 1 and 5, as well as this subsection of 3.4 survive termination as to the Attorneys. The City shall remain bound by the provisions of Section 2.4 and its subsections with respect to additional costs incurred with respect to cases concluded after the termination of this contract.

4. Nondiscrimination. Neither the Attorneys nor any person acting on behalf of the Attorneys shall, by reason of race, creed, color, national origin, sex, sexual orientation, including gender identity, honorably discharged veterans or military status, or the presence of any sensory, mental, or physical disability, HIV/AIDS and Hepatitis C status, or the use of a trained guide dog or service animal by a person with a disability, discriminate against any person who is qualified and available to perform the work to which the employment relates, or in the provision of services under this Agreement.

5. Indemnification.

5.1 The Attorneys shall defend, indemnify and hold the City, its officers, officials, employees, interns, apprentices and volunteers harmless from any and all claims, death, injuries, damages, costs, judgments, losses, or suits including attorney fees or awards, and including claims by the Attorneys' own employees to which the Attorneys might otherwise be immune under Title 51 arising out of or resulting from the acts, errors, or omissions of the Attorneys, his/her/their officers or agents, except for injuries, death, and damages caused by the sole negligence of the City.

However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Attorneys and the City, its officers, officials, employees, and volunteers, the Attorney's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Attorney's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Attorney's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

5.2 It is specifically and expressly understood that the indemnification provided herein constitutes the waiver of the Attorneys' waiver of immunity under Title 51 RCW solely for the purposes of this indemnification. The parties have mutually negotiated this waiver. The provisions of this section survive the expiration or termination of this Agreement.

5.3 The City agrees to hold harmless and indemnify the Attorneys, his/her/their officers, officials, agents, employees, and representatives from and against any and all claims, costs, judgments, losses, or suits including the Attorney fees or awards, arising out of or in connection with any willful misconduct or negligent error or omission of the City, its officers or agents.

6. Insurance. The Attorneys shall procure and maintain for the duration of this Agreement insurance against claims for death and injuries to persons or damage property which may arise from or in connection with the performance of work hereunder by the Attorneys, or the agents, representatives, employees, or subcontractors of the Attorneys.

6.1 Minimum Scope of Insurance. At minimum, The Attorneys shall obtain insurance of the types described below, naming the City as additional named insureds:

6.1.1 Professional Liability (Errors and Omissions) for the Attorneys with a minimum

limit of liability of \$500,000 per claim and \$1,000,000 aggregate.

6.1.2 Workers' Compensation per statutory requirements of Washington industrial insurance RCW Title 51.

6.1.3 Automobile Liability insurance coverage all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Service Office (ISA) form CA 00 01 and with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

6.2 Verification of Coverage. The Attorneys shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Service Provider before commencement of the work. Policies shall provide thirty (30) days written notice of cancellation to the City. The Public Defender shall provide the City with proof of insurance for "tail coverage" no later than December 31 of the year of termination of the Contract, if needed. The purpose of "tail coverage" is to provide insurance coverage for all claims that might arise from occurrences during the term of the Contract or extension(s) thereof, but not filed during the term of the Contract.

6.3 Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

6.4 Notice of Cancellation. Attorneys shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

6.5 Failure to Maintain Insurance. Failure on the part of the Attorneys to maintain the insurance as required shall constitute a material breach of contract, upon which the Public Entity may, after giving five business days notice to the Attorneys to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Public Entity on demand, or at the sole discretion of the Public Entity, offset against funds due the Attorneys from the Public Entity.

6.6 Public Entity Full Availability of Attorneys Limits. If the Attorneys maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Attorneys, irrespective of whether such limits maintained by the Attorneys are greater than those required by this Agreement or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Attorneys.

7. Work Performed by the Attorneys. In addition to compliance with the Standards, in the performance of work under this Agreement, the Attorneys shall comply with all federal, state and municipal laws, ordinances, rules and regulations which are applicable to Attorneys' business, equipment and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

8. Work Performed at the Attorneys' Risk. The Attorneys shall be responsible for the safety of its employees, agents, and subcontractors in the performance of work hereunder, and shall take all protections reasonably necessary for that purpose. All work shall be done at the Attorneys' own

risk, and the Attorneys shall be responsible for any loss or damage to materials, tools, or other articles used or held in connection with the work. The Attorneys shall also pay his/her/their employees all wages, salaries and benefits required by law and provide for taxes, withholding and all other employment related charges, taxes or fees in accordance with law and IRS regulations.

9. Personal Services and Subcontracting. This Agreement has been entered into in consideration of the Attorneys' particular skills, qualifications, experience, and ability to meet the Standards incorporated in this Agreement. Therefore, the Attorneys have personally signed this Agreement below to indicate that he/she/they are bound by its terms. The Attorneys understand it is solely his/her/their responsibility to ensure any subcontractors are licensed, qualified, similarly skilled, and available for appointment prior to filing a notice of substitution of counsel. The Attorneys are solely responsible for the costs of representation by any subcontractor, not including additional costs listed under sections 2.4 or 2.5 of this agreement.

10. Funding Cooperation.

Parties shall work together to secure funding from any grant, non-appropriation, and the like to pay for indigent defense services or diversion type services pursuant to this Agreement and, should any such funding source require any different services from either or both Party, the Parties shall reasonably negotiate to comply with funding requirements. Should the Parties violate this paragraph or should the Parties fail to come to an agreement associated with any said funding, the City reserves the right to terminate this Agreement. The City reserves the right to seek Request for Qualifications to fulfill indigent defense services to be paid in whole or in part by any grant, non-City appropriation and modify this Agreement to realize said funding.

11. Modification. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by the duly authorized representatives of the City and the Attorneys. With the approval of the City, an additional attorney may be added to this Agreement by adding his or her signature to this agreement.

12. Entire Agreement; Prior Agreement Superseded. The written provisions and terms of this Agreement, together with any exhibit attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statement(s) shall not be effective or construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement. Upon execution, this Agreement shall supersede any and all prior agreements between the parties.

12.1 Notice of Termination of Conflict Contract. The "Contract for Conflict Public Defender City of College Place" agreement, entered into by Ponti & Wernette P.S. and the City of College Place on February 26, 2019 is no longer necessary and is hereby void. Conflict cases are contemplated in section 9 of this agreement.

13. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in the Agreement or such other address as may be hereinafter specified in writing:

CONTRACT ADMINISTRATOR:

Mike Rizzitiello
City Administrator
625 S. College Ave.,
College Place, WA 99324
Email: mrizzitiello@cpwa.us
Phone: 509-394-8506

ATTORNEYS:

Ponti Law, PLLC
Bryan Ponti & Alex Biel
6 E. Alder, #425
Walla Walla, WA 99362
Email: bryan@ponti.law; alex@ponti.law
Phone: 509-525-5090

14. Nonwaiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of such covenants, agreements, or options and the same shall be and remain in full force and effect.

15. Resolutions of Disputes, Governing Law. Should any dispute, misunderstanding or conflict arise as to the terms or conditions contained in this Agreement, the matter shall be referred to the Contract Administrator, whose decision shall be final. Nothing herein shall be construed to obligate, require or permit the City, its officers, agents, or employees to inquire into any privileged communication between the Attorneys and any indigent defendant. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for reasonable attorney's fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington and the rules of the Washington Supreme Court as applicable. Venue for an action arising out of this Agreement shall be in Whatcom County Superior Court.

IN WITNESS WHEREOF, the parties have executed this Agreement on the 28th day of January, 2025.

CITY OF COLLEGE PLACE

By: _____
Norma Hernandez, Mayor

ATTEST/AUTHENTICATED:

By _____
City Clerk

APPROVED AS TO FORM:
OFFICE OF CITY ATTORNEY

By: _____

ATTORNEYS

By: _____
Alexander Biel, WSBA 49802

By: _____
Bryan Ponti, WSBA 44155

Report Period 12/1/2024 ~ 12/31/2024

WALLA WALLA AREA BUILDING PERMIT STATISTICS

JURISDICTION SINGLE FAMILY RESIDENCE PERMITS	THIS TIME PERIOD		YEAR TO DATE - Same time in:											
			2024		2023		2022		2021		2020		2019	
	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount	#	\$ Amount
CITY OF WALLA WAL	5	2,081,572	72	23,347,153	111	28,355,969	47	12,014,989	38	12,893,341	31	10,112,863	54	16,443,283
COLLEGE PLACE			2	755,637	4	1,339,254	6	2,186,825	30	8,477,270	21	6,008,392	51	14,055,418
WALLA WALLA COU	1	616,459	34	21,204,336	45	21,420,832	46	19,142,985	35	12,311,917	51	20,428,631	40	15,151,396
TOTAL SINGLE FAMILY RESIDENCE	6	2,698,031	108	45,307,126	160	51,116,056	99	33,344,799	103	33,682,528	103	36,549,886	145	45,650,097
*MANUFACTURED HOMES											1	237,028		
ALL OTHER BUILDING PERMITS		4,538,665		138,701,947		110,842,100		78,032,817		98,231,192		114,856,864		71,639,116
GRAND TOTAL ALL PERMITS		7,236,696		184,009,073		161,958,155		111,377,616		131,913,720		151,406,750		117,289,213

**Manufactured Homes not included in totals*

HOME BUILDERS ASSOCIATION OF TRI-CITIES - WALLA WALLA BUILDING PERMIT LIST

MONTH END December 31,2024

Jurisdiction	Permit #	Description	Contractor	Owner	Site Address	Value	ValueN	MHValue
CITY OF WALLA WA	240704	COMMERCIAL		RONALD MCADAMS	103 E POPLAR ST	\$320,278.00	\$0.00	\$0.00
	241039	COMMERCIAL		WALLA WALLA SCHOO	901 ABBOTT RD	\$600,000.00	\$0.00	\$0.00
	241050	COMM ADDITION		SAE & MARIES LLC	1203 W PINE ST	\$130,507.00	\$0.00	\$0.00
	241107	RES REMODEL/REPAI	DEKO BUILDERS LLC	DEKO BUILDERS LLC	215 E OAK ST	\$50,000.00	\$0.00	\$0.00
	241125	SFR		WHITMAN TRAIL LLC	615 ABBOTT RD	\$755,418.00	\$0.00	\$0.00
	241129	SFR	***HAYDEN HOMES LLC	HAYDEN HOMES LLC	745 AVA ST	\$403,784.00	\$0.00	\$0.00
	241132	SFR	***HAYDEN HOMES LLC	HAYDEN HOMES LLC	659 AVA ST	\$293,566.00	\$0.00	\$0.00
	241146	GARAGE	AAA GENERAL CONSTRUCTIO	BARBARA DELAUTER	1146 HOBSON ST	\$12,840.00	\$0.00	\$0.00
	241147	RES REMODEL/REPAI	H. RAZZO FLOORING & MOOR	217 GREEN LAUREL LL	704 W PINE ST	\$40,000.00	\$0.00	\$0.00
	241156	RES REMODEL/REPAI		BEN & KATE LVG TRST	620 BOYER AVE	\$82,000.00	\$0.00	\$0.00
	241163	RES REMODEL/REPAI	LIGHTFOOTS CONSTRUCTION	DEBORAH LAMBERT	1010 POMONA ST	\$300,000.00	\$0.00	\$0.00
	241171	RES ADDITION	***EATON CONSTRUCTION	RYAN & AUDRA ARME	621 BRYANT AVE	\$209,980.00	\$0.00	\$0.00
	241172	GARAGE	***QUALITY STRUCTURES ON	EDWARD ONGERS	1540 J ST	\$57,771.00	\$0.00	\$0.00
	241175	SFR	***HAYDEN HOMES LLC	HAYDEN HOMES LLC	1361 PAT AVE	\$335,238.15	\$0.00	\$0.00
	241177	SFR	***HAYDEN HOMES LLC	HAYDEN HOMES LLC	1348 PAT AVE	\$293,566.00	\$0.00	\$0.00
	241180	RES REMODEL/REPAI	HANDLEY CONSTRUCTION	MEGHIN GJERSWOLD	395 S PARK ST	\$19,500.00	\$0.00	\$0.00
	241193	COMM REMODEL/RE	***APOLLO INC	ST MARY MEDICAL CE	380 CHASE AVE	\$15,000.00	\$0.00	\$0.00
	241198	COMM REMODEL/RE	E.S PRO-SHIELD PNTG	PRIMROSE SYCAMORE	115 MERIAM ST	\$60,000.00	\$0.00	\$0.00
	241217	RES ADDITION	AAA GENERAL CONSTRUCTIO	MICHAEL PRIDDY	564 KLINGMAN CT	\$59,641.00	\$0.00	\$0.00
	241239	MISCELLANEOUS		SCHOOL DISTRICT #14	450 BRIDGE ST	\$25,000.00	\$0.00	\$0.00
	241240	MISCELLANEOUS		SCHOOL DISTRICT #14	906 CHASE AVE	\$25,000.00	\$0.00	\$0.00
	241244	GARAGE	JOELS HANDYMAN LLC	DOUGLAS & BRENDA R	93 CHAPELWOOD AVE	\$24,336.00	\$0.00	\$0.00
	241245	SOLAR MISC	SOLGEN POWER LLC	MATTHEW & CRYSTAL	1127 S 3RD AVE	\$14,555.00	\$0.00	\$0.00
	241248	GARAGE	OVERHEAD DOOR COMPANY	PAPE GROUP LLC	3037 MELROSE ST	\$7,150.00	\$0.00	\$0.00
	241249	RES REMODEL/REPAI	PALOMERAS SIDING LLC	SUZANNA BERG	215 UNION ST	\$10,000.00	\$0.00	\$0.00
	241251	COMM REROOF	WHITE BROTHERS CONSTRU	GRE FRANDSEN	1336 W PINE ST	\$30,000.00	\$0.00	\$0.00
	241261	SIDING/STUCCO/WIN	FIVE STAR DIASTER SERVICE	JAMES & LAURA MATHI	140 OTIS ST	\$20,000.00	\$0.00	\$0.00
	241269	COMM REMODEL/RE		CITY OF WALLA WALL	55 E MOORE ST	\$10,000.00	\$0.00	\$0.00
	241270	RES REMODEL/REPAI		MIGUEL COLIN JR	1528 WALLA WALLA AVE	\$22,200.00	\$0.00	\$0.00
	241280	COMM REMODEL/RE	BOUTEN CONST CO	ST MARY MEDICAL CE	401 W POPLAR ST	\$423,312.00	\$0.00	\$0.00
	CWW53	PERMIT UNDR \$5000				\$0.00	\$5,350.00	\$0.00
Jurisdiction Total						\$4,650,642.15	\$5,350.00	\$0.00
COLLEGE PLACE	240481	RES REMODEL/REPAI	FIXI IT FACILITY	YANCEY RESER	215 3RD ST SE	\$6,600.00	\$0.00	\$0.00
	240482	SIDING/STUCCO/WIN	JIM'S GLASS SHOP	LEONARD RICHTER	123 4TH ST SE	\$7,000.00	\$0.00	\$0.00
	240483	RES REMODEL/REPAI	AMERICAS CONSTRUCTION	CHERY WEIS	501 7TH ST SW	\$25,000.00	\$0.00	\$0.00
	240484	HEAT PUMP/HVAC	***TOTAL COMFORT Solutio	ROBERT BARNETT	1531 FREEDOM PL SE	\$0.00	\$0.00	\$0.00
	240485	HEAT PUMP/HVAC	***TOTAL COMFORT Solutio	TAMI MCINTYRE	28 EVANS AVE SW	\$0.00	\$0.00	\$0.00
	240486	RES REROOF	JOHNNY JIMENEZ	JOHNNY JIMENEZ	22 6TH ST SE	\$0.00	\$0.00	\$0.00
	240487	HEAT PUMP/HVAC	***COLLEGE PLACE HEATING	DEN & CELINA DAWSO	510 BIRCH AVE SE	\$0.00	\$0.00	\$0.00
	240491	DEMO	ROYCE HYDROSEEDING & EX	WALLA WALLA UNIVER	126 WHITMAN DR W	\$0.00	\$0.00	\$0.00

***HBA MEMBER

SFR = SINGLE FAMILY RESIDENCE

<i>Jurisdiction</i>	<i>Permit #</i>	<i>Description</i>	<i>Contractor</i>	<i>Owner</i>	<i>Site Address</i>	<i>Value</i>	<i>ValueN</i>	<i>MHValue</i>
COLLEGE PLACE	240492	RES REROOF	ELSOM ROOFING INC	MABEL WAGNER	315 4TH ST SE	\$0.00	\$0.00	\$0.00
	240496	HEAT PUMP/HVAC	***COLLEGE PLACE HEATING	SALLY HARMON	739 SONGBIRD LN SE	\$0.00	\$0.00	\$0.00
	240498	RES REROOF	BN COVERED EXTERIORS	PAUL& DOLORES GRU	1020 COLLEGE AVE S	\$0.00	\$0.00	\$0.00
	240499	PLUMBING	***BARBER CONSTRUCTION	ROSS MONTGOMERY	461 LAMBERT AVE NE	\$0.00	\$0.00	\$0.00
	240500	COMM REROOF	VW QUALITY ROOFING LLC	IVAN ELLIS	200 11TH ST SE	\$14,904.93	\$0.00	\$0.00
	240501	RES REROOF	MCJ	MARILYN MATSON	1115 COLONIAL DR SE	\$0.00	\$0.00	\$0.00
	240503	PLUMBING	MISTY CAROL	MISTY CAROL	1229 COLLEGE AVE S	\$0.00	\$0.00	\$0.00
	240504	RES REMODEL/REPAI	PREMIER SVC GROUP	STEVEN SOELBERG	290 B ST NW	\$5,896.87	\$0.00	\$0.00
	240505	DEMO	DICKS CONSTRUCTION	SHARI BJORN	925 ROSE ST NE	\$0.00	\$0.00	\$0.00
	240506	HEAT PUMP/HVAC	BLAZE TO BLIZZARD	WALLA WALLA UNIVER	106 2ND ST SE	\$0.00	\$0.00	\$0.00
	240510	RES REMODEL/REPAI	***NORTH WEST RESTORATIO	GONZALO MARTINEZ	133 13TH ST SW	\$150,000.00	\$0.00	\$0.00
	240531	SIDING/STUCCO/WIN	BOCANEGRA CONSTRUCTION	BERNICE BROWER	6 13TH ST SW	\$40,000.00	\$0.00	\$0.00
	240532	SIDING/STUCCO/WIN	***AAA CONST/AMBIENCE AN	TODD & JULIA PERRY	210 LAMPERTI LN SE	\$10,000.00	\$0.00	\$0.00
	240536	PLUMBING	JOHN BENNETT	JOHN BENNETT	630 3RD ST SW	\$0.00	\$0.00	\$0.00
	240546	RES ADDITION	MAHURIN CONSTRUCTION LL	DENNIS & KIM ANDERS	504 7TH ST SW	\$145,000.00	\$0.00	\$0.00
	C53	PERMIT UNDR \$5000				\$0.00	\$1,759.00	\$0.00
<i>Jurisdiction Total</i>						\$404,401.80	\$1,759.00	\$0.00
WALLA WALLA COU	24064	RES ADDITION	SMITH CONSTRUCTION	GEOFF & KRISTINA ST	370 LAKEVIEW DR	\$18,487.00	\$0.00	\$0.00
	2432	RES ADDITION	SMITH CONSTRUCTION LLC	KURT WILLIAMS	918 NEWTON RD	\$125,000.00	\$0.00	\$0.00
	24381	MISCELLANEOUS	KIRBY NAGELHOUT CONSTR	WALLA WALLA SCHOO	800 ABBOTT RD	\$752,455.50	\$0.00	\$0.00
	24383	MISCELLANEOUS	KIRBY NAGELHOUT CONSTR	WALLA WALLA SCHOO	800 ABBOTT RD	\$65,931.00	\$0.00	\$0.00
	24384	MISCELLANEOUS	KIRBY NAGELHOUT CONSTR	WALLA WALLA SCHOO	800 ABBOTT RD	\$160,649.00	\$0.00	\$0.00
	24398	SFR	TIMBERTIME LLC	NEW SONG LLC	25 T BAR T RD	\$616,459.00	\$0.00	\$0.00
	24443	ANTENNA/TOWER W	MASTEC NETWORK SOLUTIO	DUANE DEPPING	2068 RUSSELL CREEK RD	\$100,000.00	\$0.00	\$0.00
	24449	RES ADDITION	A-Z GENERAL CONTRACTING	MICHAEL & TOBI GOFF	365 NW EVANS AVE	\$65,000.00	\$0.00	\$0.00
	24484	SIDING/STUCCO/WIN	METICULOUS TOUCH LLC	KENNETH & ESTHER A	718 S GOSE ST	\$15,000.00	\$0.00	\$0.00
	24493	ACCESSORY BLDG		DANIEL & MICHELE CO	248 BALDWIN RD	\$33,203.00	\$0.00	\$0.00
	24503	CARPORT	QC TRI-CITIES LLC	MARK & ANNE BAUMA	1085 SAGEBRUSH LN	\$21,790.00	\$0.00	\$0.00
	24504	POLE BLDG	JACK WALLACE CONSTRUCTI	BRYAN & FARA ZESSIN	2771 BYRNES RD	\$56,030.00	\$0.00	\$0.00
	24505	RES ADDITION	STONECREEK CUSTOM HOM	SCOTT & MARY CARLS	2551 PALISADES LN	\$90,000.00	\$0.00	\$0.00
	24514	RES ADDITION	MENDOZA'S CONSTRUCTION	TRI CONSTRUCTION	562 W SUNSET DR	\$9,000.00	\$0.00	\$0.00
	24517	HEAT PUMP/HVAC	***CAMPBELL COOL ELEC PLB	PATTI CALLENDER	56 APPELGATE LN	\$20,144.00	\$0.00	\$0.00
	24527	HEAT PUMP/HVAC	***CAMPBELL COOL ELEC PLB	SCOTT & DANA RIMPL	121 POPLAR ST	\$17,955.00	\$0.00	\$0.00
	WWC53	PERMIT UNDR \$5000				\$0.00	\$7,440.00	\$0.00
<i>Jurisdiction Total</i>						\$2,167,103.50	\$7,440.00	\$0.00
<i>Grand Total</i>						\$7,222,147.45	\$14,549.00	\$0.00

Daily Incident Log



Print Date/Time: 01/13/2025 08:46
Login ID: mbarr
Disposition: All

From Date: 12/01/2024 00:00
To Date: 12/31/2024 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/01/2024 00:38	Traffic Stop	2024-00010820	S COLLEGE AVE / SE 10TH ST	,	No	410	410
						431	431
12/01/2024 01:16	Citizen Contact	2024-00010821	625 S COLLEGE AVE	,	No	410	410
						421	421
						431	431
12/01/2024 02:58	DUI Investigation	2024-00010822	W POPLAR ST / AVERY ST	,	Yes	421	421
						431	431
12/01/2024 03:42	Traffic Stop	2024-00010823	S COLLEGE AVE / SE 3RD ST	,	Yes		
12/01/2024 09:30	Recovered Stolen	2024-00010824	165 FARMLAND RD	,	No	409	409
						403	403
12/01/2024 10:35	Suspicious Activity	2024-00010825	117 NE ASH AVE	PINSON, AARON	No	409	409
12/01/2024 12:47	Traffic Call	2024-00010826	S HWY 125 / SE MEADOWBROOK BLVD	LEIFERMAN, SHERRY	No		
12/01/2024 16:13	Animal Found	2024-00010830	103 SE 10TH ST	LUXTON, LISA	No		
12/01/2024 16:50	Traffic Stop	2024-00010827	N COLLEGE AVE / NE A ST	,	No	410	410
12/01/2024 16:58	Premises Check	2024-00010828	1117 S COLLEGE AVE	,	No	410	410
12/01/2024 16:59	Accident Hit and Run	2024-00010829	1700 SE MEADOWBROOK BLVD	RAYMOND, JODI	No	419	419
12/01/2024 17:45	Traffic Stop	2024-00010831	MOJONNIER RD / OWENS RD	,	No	410	410
12/01/2024 19:55	Traffic Stop	2024-00010832	MOJONNIER RD / S COLLEGE AVE	,	No	410	410
12/01/2024 19:58	Suspicious Activity	2024-00010833	200 SE ASH AVE	LORENZ, JUDITH	No	421	421
						431	431
12/01/2024 20:14	Traffic Stop	2024-00010834	SE LAMPERTI ST / SE RED OAK AVE	,	No	410	410
12/01/2024 20:22	Traffic Stop	2024-00010835	406 S COLLEGE AVE	,	No	431	431
12/01/2024 20:36	Animal Call	2024-00010837	204 SE 8TH ST	MALDONADO, ALEJANDRA	No	419	419
						410	410
12/01/2024 20:38	Traffic Stop	2024-00010836	1100 NE C ST	,	No	421	421
12/01/2024 20:56	Traffic Stop	2024-00010838	W POPLAR ST / AVERY ST	,	No	421	421

Daily Incident Log



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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/01/2024 20:56	Traffic Stop	2024-00010838	W POPLAR ST / AVERY ST	,	No	431	431
12/01/2024 21:12	Citizen Contact	2024-00010839	710 S COLLEGE AVE	,	No	410	410
12/01/2024 21:23	DUI Investigation	2024-00010840	SE 6TH ST / SE ELM AVE	,	Yes	419	419
						410	410
						431	431
12/01/2024 22:26	Traffic Stop	2024-00010841	SW SILVERSTAR LN / S COLLEGE AVE	,	No	410	410
12/01/2024 23:01	Traffic Stop	2024-00010842	SE GARRISON VILLAGE WAY/MYRA	,	No	410	410
12/01/2024 23:47	Warrant Service	2024-00010843	W ROSE ST / WILDWOOD ST	,	Yes	410	410
						421	421
Total Incidents for 12/01/2024 : 24							
12/02/2024 00:01	Premises Check	2024-00010844	870 NE ROSE ST	,	No	431	431
12/02/2024 04:47	Premises Check	2024-00010845	1051 NE C ST	,	No	421	421
12/02/2024 05:09	Parking Complaint	2024-00010846	43 SE 10TH ST	,	No	421	421
						431	431
12/02/2024 10:08	Premises Check	2024-00010847	1100 NE C ST	,	No	409	409
12/02/2024 10:11	Premises Check	2024-00010848	1017 NE C ST	,	No	409	409
12/02/2024 10:47	Welfare Check	2024-00010850	817 SE CEDAR AVE	FISHER, PAMELA	No	409	409
						403	403
12/02/2024 10:48	Paper Service	2024-00010849	1149 SE SURITA CT	,	No		
12/02/2024 11:00	Paper Service	2024-00010851	210 N COLLEGE AVE 2&3	,	No		
12/02/2024 11:40	Paper Service	2024-00010852	427 SE BIRCH AVE	,	No		
12/02/2024 11:50	Animal Found	2024-00010853	312 SE 10TH ST	GREEN, TYLER	No	409	409
						403	403
12/02/2024 12:36	Sex Offense	2024-00010854	118 SE RODEO LOOP	411, CPPD	No	411	411
12/02/2024 12:48	Fight	2024-00010855	1755 S COLLEGE AVE	,	No	416	416
12/02/2024 12:55	Suspicious Activity	2024-00010857	1700 SE MEADOWBROOK BLVD	HOSKINS, BRANDI	No	409	409

Daily Incident Log



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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/02/2024 12:57	Follow Up	2024-00010856	619 S COLLEGE AVE	,	No	417	417
12/02/2024 15:37	Suspicious Activity	2024-00010858	708 SE DATE AVE	O'DELL, LAUNA	No	419	419
						409	409
12/02/2024 16:29	Shoplifting	2024-00010859	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	419	419
						410	410
12/02/2024 20:05	Traffic Stop	2024-00010860	S HWY 125 / FARMLAND RD	,	No	419	419
						421	421
12/02/2024 20:08	Suspicious Activity	2024-00010861	228 MARTIN FIELD LN	WALLACE, JACK	No	421	421
						431	431
12/02/2024 20:38	Premises Check	2024-00010862	1700 SE MEADOWBROOK BLVD	,	No	410	410
12/02/2024 21:01	Traffic Stop	2024-00010863	S HWY 125 / STATELINE RD	,	No	419	419
12/02/2024 21:19	Traffic Stop	2024-00010864	SE LARCH AVE / SE 8TH ST	,	No	410	410
						421	421
12/02/2024 21:36	Traffic Stop	2024-00010865	S 9TH AVE / ORCHARD ST	,	No	431	431
12/02/2024 21:58	Premises Check	2024-00010866	1700 SE MEADOWBROOK BLVD	,	No	419	419
12/02/2024 22:06	Traffic Stop	2024-00010867	VALLEY CHAPEL RD / FROG HOLLOW RD	,	No	421	421
12/02/2024 22:42	Traffic Stop	2024-00010868	S COLLEGE AVE / SE SUNNY DR	,	No	410	410
						421	421
12/02/2024 22:54	911 Call	2024-00010869	107 SW 6TH ST	,	No	421	421
						431	431
12/02/2024 23:37	Citizen Contact	2024-00010870	S COLLEGE AVE / SW 8TH ST	,	No	421	421
12/02/2024 23:50	Traffic Stop	2024-00010871	SE LARCH AVE / SE 6TH ST	,	Yes	410	410
						421	421
						431	431
Total Incidents for 12/02/2024 : 28							
12/03/2024 00:26	Citizen Contact	2024-00010872	SE 4TH ST / SE ASH AVE	,	No	421	421

Daily Incident Log



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12/03/2024 00:29	Premises Check	2024-00010873	801 SE LARCH AVE	,	No	410	410
12/03/2024 02:59	Traffic Stop	2024-00010874	SE 8TH ST / SE BIRCH AVE	,	No	421	421
						431	431
12/03/2024 03:32	Premises Check	2024-00010875	1700 SE MEADOWBROOK BLVD	,	No	431	431
12/03/2024 04:20	Premises Check	2024-00010876	225 SE DATE AVE	,	No	431	431
12/03/2024 04:27	Citizen Contact	2024-00010877	E WHITMAN DR / S MYRA RD	,	No	421	421
12/03/2024 04:35	Traffic Stop	2024-00010878	S HWY 125 / SE COMMERCIAL DR	,	No	421	421
						431	431
12/03/2024 05:21	Traffic Stop	2024-00010879	1602 S HWY 125	,	No	431	431
12/03/2024 07:53	Alarm	2024-00010880	1705 SE MEADOWBROOK BLVD 2	ACCESS SECURITY,	No	416	416
						412	412
						409	409
12/03/2024 08:27	Vehicle Prowl	2024-00010881	1220 SE COLONIAL DR	HINTON, NEIL	Yes	412	412
						409	409
12/03/2024 08:48	Narcotics Call	2024-00010889	54 E MOORE ST	,	No	417	417
						412	412
						409	409
12/03/2024 09:17	Alarm	2024-00010882	1152 SE FALBO DR	VIVENT,	No	412	412
						409	409
12/03/2024 10:07	Traffic Stop	2024-00010883	S COLLEGE AVE / SE CEDAR BEND DR	,	No	412	412
12/03/2024 10:55	Traffic Stop	2024-00010884	S COLLEGE AVE / SE CEDAR BEND DR	,	No	412	412
						409	409
12/03/2024 11:49	Paper Service	2024-00010885	1192 SE CONSTITUTION DR	,	No		
12/03/2024 13:20	Premises Check	2024-00010886	420 OWENS RD	,	No	417	417
12/03/2024 13:29	Traffic Stop	2024-00010887	S HWY 125 / SE COMMERCIAL DR	,	No	420	420
12/03/2024 13:39	Traffic Stop	2024-00010888	W TIETAN ST / MODOC ST	,	Yes	403	403
12/03/2024 13:48	Warrant Service	2024-00010891	145 BRADLEY ST	,	No	419	419

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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/03/2024 13:48	Warrant Service	2024-00010891	145 BRADLEY ST	,	No	412	412
						409	409
						403	403
12/03/2024 13:48	Animal Call	2024-00010890	SE MOCKINGBIRD DR / SE LARCH AVE	KRUEGER, LEWIS	No	420	420
						448	448
12/03/2024 14:19	Traffic Stop	2024-00010892	S HWY 125 / S COLLEGE AVE	,	No	412	412
12/03/2024 14:24	Traffic Stop	2024-00010893	S COLLEGE AVE / S HWY 125	,	No	412	412
						409	409
12/03/2024 14:37	Paper Service	2024-00010894	1149 SE SURITA CT	,	No		
12/03/2024 15:24	Citizen Contact	2024-00010895	615 S COLLEGE AVE	,	Yes	412	412
						409	409
12/03/2024 15:25	Juvenile Problem	2024-00010896	1755 S COLLEGE AVE	,	No	416	416
12/03/2024 16:10	Shoplifting	2024-00010897	1700 SE MEADOWBROOK BLVD	CPPD, 420	No	420	420
						403	403
12/03/2024 16:50	Shoplifting	2024-00010898	1700 SE MEADOWBROOK BLVD	ORTIZ, ELISABETH	No	420	420
						419	419
						410	410
						403	403
12/03/2024 16:55	Information Report	2024-00010899	210 N COLLEGE AVE	EDWARDS, CLARK	No	418	418
12/03/2024 17:10	Coroner Call Out	2024-00010901	1440 SE GARRISON VILLAGE WAY	, NIKKI	No		
12/03/2024 17:38	Phone Message	2024-00010900	625 S COLLEGE AVE	,	No	404	404
12/03/2024 20:22	Traffic Stop	2024-00010902	SW DAVIS AVE / SW 6TH ST	,	No	421	421
12/03/2024 20:25	Traffic Stop	2024-00010903	OLD MILTON HWY / HALF ACRE LN	,	No	420	420
						418	418
12/03/2024 20:30	Premises Check	2024-00010904	1700 SE MEADOWBROOK BLVD	,	No	404	404
12/03/2024 20:32	Traffic Stop	2024-00010905	1100 NE C ST	,	No	420	420
						421	421
						404	404

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/03/2024 21:10	Warrant Service	2024-00010906	1100 NE C ST	,	Yes	420	420
						419	419
						418	418
						448	448
						410	410
						409	409
12/03/2024 21:16	Suspicious Activity	2024-00010907	821 SW BADE AVE	TYRRELL, MELISSA	No	421	421
						431	431
12/03/2024 21:48	Traffic Stop	2024-00010908	SE ELM AVE / SE 5TH ST	,	Yes	418	418
						410	410
						421	421
						431	431
						404	404
						403	403
12/03/2024 22:04	Traffic Call	2024-00010909	17 NW EARL LN	BRUNO, SANTANA	No	418	418
12/03/2024 22:33	Animal Call	2024-00010910	1240 SE COMMERCIAL DR	DWZ TECHNOLOGY, CHRISTINA	No	CPPD	
12/03/2024 23:24	Traffic Stop	2024-00010911	SE ASH AVE / SE 2ND ST	,	No	403	403
Total Incidents for 12/03/2024 : 40							
12/04/2024 02:12	Citizen Contact	2024-00010912	710 S COLLEGE AVE	,	No	418	418
						410	410
12/04/2024 03:19	Phone Message	2024-00010913	625 S COLLEGE AVE	,	No	421	421
12/04/2024 06:56	Parking Complaint	2024-00010914	200 SE ASH AVE	,	No	448	448
12/04/2024 09:27	Information Report	2024-00010915	E WHITMAN DR / NE DECCIO RD	CC, F	No	407	407
12/04/2024 11:15	Animal Call	2024-00010916	508 SE 5TH ST	,	No	448	448
12/04/2024 11:18	Animal Call	2024-00010917	SE SCENIC VIEW DR / SE COMMERCIAL DR	BROWN, TEYA	No	448	448
12/04/2024 12:04	Parking Complaint	2024-00010918	929 SE BIRCH AVE	,	No	448	448

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Disposition: All

From Date: 12/01/2024 00:00
To Date: 12/31/2024 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/04/2024 12:15	Code Enforcement	2024-00010919	43 SE 10TH ST	,	No	448	448
12/04/2024 13:05	Civil Problem	2024-00010921	25 SW 5TH ST B	STOCKTON, CYNTHIA	No	420	420
12/04/2024 13:11	Suspicious Activity	2024-00010920	1755 S COLLEGE AVE	,	No	416	416
12/04/2024 13:16	Traffic Stop	2024-00010922	NE C ST / NE ASH AVE	,	No	412	412
12/04/2024 14:19	Premises Check	2024-00010923	1700 SE MEADOWBROOK BLVD	,	No	407	407
12/04/2024 14:31	Traffic Stop	2024-00010924	SE 4TH ST / SE BIRCH AVE	,	No	420	420
12/04/2024 14:35	Follow Up	2024-00010925	1200 SE BROADWAY AVE J	,	No	411	411
12/04/2024 16:09	NCIC Check	2024-00010926	27 N 2ND AVE	,	No	407	407
12/04/2024 16:11	Accident Hit and Run	2024-00010927	1700 SE MEADOWBROOK BLVD	HOLDERMAN, BRENT	No	420	420
12/04/2024 17:32	Premises Check	2024-00010928	1700 SE MEADOWBROOK BLVD	,	No	420	420
12/04/2024 17:59	Traffic Stop	2024-00010929	MOJONNIER RD / MOJONNIER PL	,	No	407	407
12/04/2024 18:55	Suspicious Activity	2024-00010930	1195 E WHITMAN DR	OSTRANDER, CASEY	No	420	420
12/04/2024 19:54	Premises Check	2024-00010931	1195 E WHITMAN DR	,	No	420	420
12/04/2024 20:01	Traffic Stop	2024-00010932	S COLLEGE AVE / SE 4TH ST	,	No	418	418
12/04/2024 20:22	Animal Noise Complaint	2024-00010933	1200 SW SETTLEMENT ST BLK	WAGNER, MARY	No	415	415
12/04/2024 20:27	Traffic Stop	2024-00010934	S COLLEGE AVE / W WHITMAN DR	,	No	420	420
12/04/2024 20:31	Unwanted Person	2024-00010935	310 SE 3RD ST 2	KERR, SHAWN	No	420	420
						418	418
						404	404
12/04/2024 21:32	Suspicious Activity	2024-00010936	801 SE LARCH AVE	UNTERSEHER, RENEE	No	420	420
						418	418
12/04/2024 21:51	Traffic Stop	2024-00010937	S COLLEGE AVE / SE 12TH ST	,	No	420	420
						418	418
12/04/2024 21:52	Premises Check	2024-00010938	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415

Total Incidents for 12/04/2024 : 27

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Print Date/Time: 01/13/2025 08:46
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Disposition: All

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ORI Number: College Place Police Dept
 WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/05/2024 01:21	Suspicious Activity	2024-00010939	2376 TAUMARSON RD	,	No	418	418
12/05/2024 01:38	Mental Health	2024-00010940	1274 SE CREEKSIDE DR	MELLING, ANDREW	No	418	418
						415	415
12/05/2024 08:14	Found Property	2024-00010941	520 S COLLEGE AVE	CC, CONNIE	No	412	412
12/05/2024 10:14	Traffic Stop	2024-00010942	SE 3RD ST / SE LARCH AVE	,	Yes	412	412
						407	407
12/05/2024 11:22	Traffic Stop	2024-00010943	2000 W WHITMAN DR BLK	,	No		
12/05/2024 12:08	Domestic Physical	2024-00010944	310 SE 3RD ST 2	SREGZINKI, ALISSA J	Yes	420	420
						412	412
						407	407
12/05/2024 13:54	Premises Check	2024-00010945	1700 SE MEADOWBROOK BLVD	,	No	420	420
						407	407
12/05/2024 14:58	Threats	2024-00010946	503 SE 6TH ST	SALAZAR, SOLEDAD	No	420	420
12/05/2024 15:42	Paper Service	2024-00010947	169 SE RODEO LOOP	,	No	407	407
12/05/2024 16:15	Unwanted Person	2024-00010948	503 SE 6TH ST	SALAZAR, SOLEDAD	No	420	420
						407	407
12/05/2024 17:22	Domestic Problem	2024-00010949	427 SW 6TH ST	STAMPER, CHRISTINA	No	418	418
						415	415
12/05/2024 20:57	Traffic Stop	2024-00010950	SE 12TH ST / SE DEWEY DR	,	No	418	418
12/05/2024 21:00	Traffic Stop	2024-00010951	SE LARCH AVE / SE DEWEY DR	,	No	420	420
						418	418
12/05/2024 21:32	Citizen Contact	2024-00010952	625 S COLLEGE AVE	,	No	418	418
12/05/2024 22:43	Premises Check	2024-00010953	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
12/05/2024 23:38	Unknown Problem	2024-00010954	890 SE PARKSIDE PL	SULOCK, TOM	No	418	418
						415	415
						404	404

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
Total Incidents for 12/05/2024 : 16							
12/06/2024 01:15	Warrant Service	2024-00010955	2023 PARISH ST	,	No	418	418
12/06/2024 04:23	Malicious Mischief	2024-00010956	803 S COLLEGE AVE	,	Yes	415	415
12/06/2024 04:32	Animal Noise Complaint	2024-00010957	1300 SE INDEPENDENCE DR	SLUSSER, ASHLEY	No	412	412
12/06/2024 09:40	Fraud	2024-00010959	1459 SE BOBOLINK LN	MCKNIGHT, SHIRLEY	No	407	407
12/06/2024 09:43	Traffic Stop	2024-00010958	S MYRA RD / E WHITMAN DR	,	No	412	412
12/06/2024 10:01	Warrant Service	2024-00010960	300 W ALDER ST 1	,	No		
12/06/2024 10:05	Paper Service	2024-00010961	803 SE DATE AVE	,	No		
12/06/2024 10:14	Paper Service	2024-00010962	314 SE 4TH ST B	,	No		
12/06/2024 10:24	Parking Complaint	2024-00010963	2582 TAUMARSON RD	,	No	448	448
12/06/2024 11:11	Fight	2024-00010964	1775 S COLLEGE AVE	,	No	416	416
12/06/2024 11:21	Theft	2024-00010965	1700 SE MEADOWBROOK BLVD	KONTOS, CHRIS	Yes	412	412
12/06/2024 11:34	Found Property	2024-00010966	W WHITMAN DR / MCKINNEY RD	MURPHY, KEN	No	420	420
12/06/2024 13:03	Suspicious Activity	2024-00010967	1725 TWIN CREEK PL	, CHRIS	No	420	420
12/06/2024 13:34	Traffic Stop	2024-00010968	NE ROSE ST / NE CAREY CT	,	No	420	420
12/06/2024 13:47	Traffic Stop	2024-00010969	SE LARCH AVE / SE 6TH ST	,	No	420	420
12/06/2024 14:08	Trespass	2024-00010970	708 S COLLEGE AVE	MASON, TRISHA	No	416	416
						412	412
						407	407
12/06/2024 14:41	House Check	2024-00010971	397 SE HIGHLAND PARK DR	,	No	420	420
12/06/2024 15:29	Traffic Stop	2024-00010972	S COLLEGE AVE / SE 4TH ST	,	No	420	420
12/06/2024 15:50	Premises Check	2024-00010973	1700 SE MEADOWBROOK BLVD	,	No	407	407
12/06/2024 17:42	Accident Non Injury	2024-00010974	SE MEADOWBROOK BLVD / S HWY 125	HARPER, SHELBY	No	420	420
						418	418
						404	404
12/06/2024 20:01	Paper Service	2024-00010975	169 SE RODEO LOOP	,	No	420	420

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12/06/2024 20:01	Paper Service	2024-00010975	169 SE RODEO LOOP	,	No	418	418
12/06/2024 20:02	Traffic Stop	2024-00010976	NE LARCH AVE / E WHITMAN DR	,	No	420	420
						418	418
12/06/2024 20:22	Traffic Stop	2024-00010977	E WHITMAN DR / SE MAPLE AVE	,	Yes	420	420
						418	418
						415	415
						404	404
12/06/2024 22:48	Premises Check	2024-00010978	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
12/06/2024 23:22	Traffic Call	2024-00010979	S HWY 125 / STATELINE RD	TORRES, JESSIE	No	418	418
						415	415
12/06/2024 23:35	Domestic Problem	2024-00010980	402 PEARMAIN AVE	JOHNSON, NATALIA	No	418	418
						415	415
Total Incidents for 12/06/2024 : 26							
12/07/2024 00:18	Suspicious Activity	2024-00010981	SE BIRCH AVE / SE 9TH ST	,	No	418	418
12/07/2024 00:31	Traffic Stop	2024-00010982	NE ROSE ST / NE DAMSON AVE	,	No		
12/07/2024 00:34	Accident Unknown Injury	2024-00010983	4500 S HWY 125 BLK	POLLITT, SHELLY	No	418	418
						415	415
12/07/2024 01:22	Traffic Stop	2024-00010984	406 S COLLEGE AVE	,	No	418	418
12/07/2024 02:57	Missing Person	2024-00010985	713 MANILA ST	REYES, ISAAC JACOB	No	409	409
						403	403
12/07/2024 16:00	Accident Unknown Injury	2024-00010986	S HWY 125 / TAUMARSON RD	DAVIS, JENNIFER	No	419	419
						410	410
						431	431
12/07/2024 16:37	Follow Up	2024-00010987	1100 NE C ST	,	No	419	419
12/07/2024 18:21	Disturbance	2024-00010988	1250 SE COMMERCIAL DR	STACIA,	No	419	419
						410	410

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12/07/2024 18:21	Disturbance	2024-00010988	1250 SE COMMERCIAL DR	STACIA,	No	431	431
12/07/2024 20:17	Traffic Stop	2024-00010989	S COLLEGE AVE / S HWY 125	,	No	421	421
12/07/2024 20:48	Disturbance	2024-00010990	SE JUSTICE AVE / SE CONSTITUTION DR	CC, ANONYMOUS	No	410	410
						421	421
12/07/2024 22:02	Alarm	2024-00010991	715 SE 12TH ST	WW ELECTRIC,	No	410	410
						421	421
12/07/2024 22:28	Information Report	2024-00010994	MOJONNIER RD / S COLLEGE AVE	KENT,	No	410	410
12/07/2024 22:42	Traffic Stop	2024-00010992	100 WALLULA AVE BLK	,	No	421	421
12/07/2024 22:52	Disturbance	2024-00010993	720 S COLLEGE AVE	KRAMER, DONALD	No	419	419
						410	410
						421	421
12/07/2024 23:12	Traffic Stop	2024-00010995	PEPPERS BRIDGE RD / J B GEORGE RD	,	No	410	410
12/07/2024 23:27	Traffic Stop	2024-00010996	S 9TH AVE / ORCHARD ST	,	No	421	421
12/07/2024 23:49	Theft	2024-00010997	1700 SE MEADOWBROOK BLVD	ORTIS, ELIZABETH	Yes	419	419
						410	410
						421	421
Total Incidents for 12/07/2024 : 17							
12/08/2024 00:09	Theft	2024-00010998	1700 SE MEADOWBROOK BLVD	,	Yes	421	421
12/08/2024 00:24	Theft	2024-00010999	1700 SE MEADOWBROOK BLVD	,	Yes	410	410
12/08/2024 00:41	Theft	2024-00011000	1700 SE MEADOWBROOK BLVD	,	Yes	410	410
						421	421
12/08/2024 03:17	Suspicious Activity	2024-00011001	SE 12TH ST / S COLLEGE AVE	EVANS, KRISTY	No	410	410
						421	421
12/08/2024 04:17	Premises Check	2024-00011002	1100 NE C ST	,	No	421	421
12/08/2024 08:04	Traffic Stop	2024-00011003	W PINE ST / N MYRA RD	,	No	431	431
12/08/2024 08:13	Assist	2024-00011004	N MYRA RD / SILVERSTONE DR	,	No	431	431

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12/08/2024 08:35	Traffic Stop	2024-00011005	SE MEADOWBROOK BLVD / SE LAMPERTI ST	,	No	431	431
						409	409
12/08/2024 09:11	Traffic Stop	2024-00011006	SE 12TH ST / SE BROADWAY AVE	,	No	431	431
						409	409
12/08/2024 09:33	Traffic Stop	2024-00011007	SE 12TH ST / S MYRA RD	,	No	431	431
12/08/2024 10:00	Bike Found	2024-00011008	225 SE DATE AVE	,	No	411	411
						431	431
12/08/2024 10:01	Welfare Check	2024-00011009	1252 SE CREEKSIDE DR	IRWIN, STEVE	No	409	409
12/08/2024 10:45	Premises Check	2024-00011010	1755 S COLLEGE AVE	,	No	409	409
12/08/2024 12:29	Suspicious Activity	2024-00011011	225 SE DATE AVE	BARNETT, HOWARD	No	431	431
						409	409
12/08/2024 12:42	Paper Service	2024-00011012	169 SE RODEO LOOP	,	No	431	431
12/08/2024 13:04	Paper Service	2024-00011013	358 SE HIGHLAND PARK DR	,	No	431	431
12/08/2024 13:16	Premises Check	2024-00011014	1700 SE MEADOWBROOK BLVD	,	No	431	431
12/08/2024 13:26	Bike Found	2024-00011015	1700 S COLLEGE AVE	BIRCH, ROGER	No	409	409
12/08/2024 14:23	Parking Complaint	2024-00011016	720 SW BADE AVE	,	No	431	431
12/08/2024 15:15	Suspicious Activity	2024-00011017	1010 SW PUFF LN	SVOBADO-WILSON, ROSALIA	No	431	431
						409	409
12/08/2024 16:14	Animal Call	2024-00011018	837 SE TUSCANY DR	ORELDHEIDE, CHAR	No	CPPD	
12/08/2024 17:07	Animal Call	2024-00011019	419 SE 6TH ST	DURAND, DARIN	No	410	410
12/08/2024 17:18	Accident Non Injury	2024-00011020	4100 STATELINE RD BLK	THOMPSON, JOE	No	410	410
						431	431
12/08/2024 17:26	Traffic Call	2024-00011027	S HWY 125 / SE MEADOWBROOK BLVD	HARRISON, TERRY	No		
12/08/2024 19:01	Premises Check	2024-00011021	1100 NE C ST	,	No	410	410
12/08/2024 19:07	Premises Check	2024-00011022	1017 NE C ST	,	No	410	410
12/08/2024 19:11	Traffic Stop	2024-00011023	SE LARCH AVE / SE 3RD ST	,	No	410	410
12/08/2024 19:20	Traffic Stop	2024-00011024	SE 12TH ST / SE DEWEY DR	,	No	410	410

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12/08/2024 19:30	Traffic Stop	2024-00011025	1705 SE MEADOWBROOK BLVD 7	,	No	410	410
12/08/2024 19:34	Premises Check	2024-00011026	1700 SE MEADOWBROOK BLVD	,	No	410	410
12/08/2024 20:17	Citizen Contact	2024-00011028	SE 8TH ST / SE BIRCH AVE	,	No	410	410
						421	421
12/08/2024 20:39	Found Property	2024-00011029	1700 SE MEADOWBROOK BLVD	,	No	421	421
12/08/2024 20:42	Shoplifting	2024-00011030	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	410	410
						421	421
12/08/2024 20:56	Shoplifting	2024-00011031	1700 SE MEADOWBROOK BLVD	,	Yes	410	410
12/08/2024 21:36	Traffic Stop	2024-00011032	S HWY 125 / SE COMMERCIAL DR	,	No	421	421
12/08/2024 22:48	Suspicious Activity	2024-00011033	224 NE BIRCH AVE P	NASH, HAILEY	No	410	410
						421	421
Total Incidents for 12/08/2024 : 36							
12/09/2024 05:13	Traffic Stop	2024-00011034	OLD MILTON HWY / PEPPERS BRIDGE RD	,	No	421	421
						409	409
12/09/2024 05:40	Citizen Contact	2024-00011035	S COLLEGE AVE / S HWY 125	,	No	421	421
						409	409
12/09/2024 07:56	Vehicle Prowl	2024-00011036	343 SE DAVIN DR	ARMES, ASHLEY	Yes	409	409
12/09/2024 10:11	Burglary	2024-00011037	970 NE ROSE ST	PETERSON, RANDY	Yes	409	409
12/09/2024 12:24	Citizen Contact	2024-00011038	619 S COLLEGE AVE	G, KATHY	No	411	411
						409	409
12/09/2024 12:54	Animal Call	2024-00011039	729 SE MOCKINGBIRD DR	TIEDEMANN, ASHLEY	Yes	411	411
						409	409
12/09/2024 15:14	Unwanted Person	2024-00011040	200 NE DECCIO RD BLK	RODGERS, MARVIN	No	409	409
12/09/2024 16:19	Found Property	2024-00011041	1700 SE MEADOWBROOK BLVD	MASSEY, CHRISTY	No	410	410
12/09/2024 16:42	Theft	2024-00011042	1009 NE EMPIRE ST	FETTER, JEREMY	No	411	411
12/09/2024 17:09	Traffic Stop	2024-00011043	SE MOUNTAIN VIEW DR / SE SKY AVE	,	No	410	410

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12/09/2024 17:26	Premises Check	2024-00011044	1117 S COLLEGE AVE	,	No	410	410
12/09/2024 18:00	Accident Non Injury	2024-00011045	1700 SE MEADOWBROOK BLVD	POSEY, JODY	No	410	410
12/09/2024 19:38	Traffic Stop	2024-00011046	SE BIRCH AVE / SE ROSEVILLE LN	,	No	410	410
12/09/2024 20:06	Traffic Stop	2024-00011047	S HWY 125 / SE MEADOWBROOK BLVD	,	No	421	421
12/09/2024 22:32	Disturbance	2024-00011048	710 S COLLEGE AVE G	HANAFIN, KEN	No	410	410
						421	421
12/09/2024 22:49	Traffic Stop	2024-00011049	N MYRA RD / W POPLAR ST	,	No	410	410
						421	421
12/09/2024 23:41	Traffic Stop	2024-00011050	1721 THE DALLES MILITARY RD	,	No	410	410
						421	421
12/09/2024 23:54	Burglary	2024-00011051	970 NE ROSE ST	MORGAN, BRIAN	Yes	410	410
						421	421
Total Incidents for 12/09/2024 : 18							
12/10/2024 03:05	Found Property	2024-00011052	900 NE ROSE ST BLK	,	No	410	410
						421	421
12/10/2024 04:45	Traffic Stop	2024-00011053	NE HADLEY WAY / E WHITMAN DR	,	No	421	421
12/10/2024 05:44	Burglary	2024-00011054	830 NE ROSE ST	UPTON, KIRK	No	421	421
						409	409
12/10/2024 08:23	Unwanted Person	2024-00011055	630 SE DATE AVE	HUBBARD, ROB	No	412	412
						421	421
						409	409
12/10/2024 09:10	Premises Check	2024-00011056	1700 SE MEADOWBROOK BLVD	,	No	411	411
12/10/2024 12:24	Parking Complaint	2024-00011057	1010 SE BIRCH AVE	,	No	448	448
12/10/2024 12:43	Traffic Stop	2024-00011058	N COLLEGE AVE / NE C ST	,	No	412	412
12/10/2024 13:17	DUI Investigation	2024-00011059	THE DALLES MILITARY RD / S MYRA RD	,	Yes	420	420
						412	412

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12/10/2024 13:17	DUI Investigation	2024-00011059	THE DALLES MILITARY RD / S MYRA RD		Yes	410	410
						409	409
12/10/2024 13:44	Citizen Contact	2024-00011060	210 N COLLEGE AVE	COURSON, VALERIE	No	421	421
						411	411
12/10/2024 13:58	Unwanted Person	2024-00011061	1010 SW PUFF LN	SVOBADA WILSON, ROSALIA	No	409	409
12/10/2024 14:27	Domestic Problem	2024-00011062	319 SE 6TH ST	LEGRANDE, JERRY	No	411	411
						409	409
12/10/2024 15:15	Traffic Stop	2024-00011063	S COLLEGE AVE / SE 9TH ST		No		
12/10/2024 16:19	Traffic Call	2024-00011064	W POPLAR ST / AVERY ST	CAMPBELL, SARA	No	412	412
						CPPD	
12/10/2024 20:20	Premises Check	2024-00011065	1700 SE MEADOWBROOK BLVD		No	421	421
12/10/2024 20:59	Accident Unknown Injury	2024-00011066	1500 THE DALLES MILITARY RD BLK	GUZMAN, CAROL	No	418	418
						421	421
12/10/2024 21:08	Assist	2024-00011067	SE DEWEY DR / SE 12TH ST	BIEKER, DIANA	No	420	420
						418	418
						410	410
12/10/2024 22:21	Premises Check	2024-00011068	1700 SE MEADOWBROOK BLVD		No	418	418
						410	410
12/10/2024 23:07	Citizen Contact	2024-00011069	1700 SE MEADOWBROOK BLVD		Yes	418	418
						410	410
						421	421
12/10/2024 23:42	Citizen Contact	2024-00011070	SE LARCH AVE / SE 3RD ST		No	410	410
						421	421
12/10/2024 23:59	Citizen Contact	2024-00011071	E WHITMAN DR / SE ALPINE AVE		No	421	421
Total Incidents for 12/10/2024 : 20							
12/11/2024 01:09	Traffic Stop	2024-00011072	SE 12TH ST / SE MARINE DR		No	421	421

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Disposition: All

From Date: 12/01/2024 00:00
To Date: 12/31/2024 23:59

ORI Number: College Place Police Dept
 WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/11/2024 02:51	Suspicious Activity	2024-00011073	SW HOMESTEAD AVE / SW RIPARIAN CT	,	No	418	418
12/11/2024 03:20	Citizen Contact	2024-00011074	SE LARCH AVE / E WHITMAN DR	,	No	421	421
12/11/2024 04:49	Traffic Stop	2024-00011075	SE 12TH ST / SE LARCH AVE	,	No	418	418
						421	421
12/11/2024 07:23	Domestic Problem	2024-00011076	220 N COLLEGE AVE 31	LACROSSE, RILEY	No	412	412
						411	411
12/11/2024 10:04	Traffic Call	2024-00011077	319 SE 6TH ST	LESEMAN, PAUL	No	412	412
						407	407
12/11/2024 10:36	Traffic Stop	2024-00011078	W WHITMAN DR / S CAMPBELL RD	,	No	411	411
12/11/2024 10:49	Alarm	2024-00011079	1225 SE COMMERCIAL DR	JOHNSON CONTROLS,	No	412	412
						407	407
12/11/2024 10:55	Traffic Stop	2024-00011080	S HWY 125 / S COLLEGE AVE	,	No	412	412
						407	407
12/11/2024 11:13	Paper Service	2024-00011081	1825 S COLLEGE AVE	,	No		
12/11/2024 11:16	Traffic Stop	2024-00011082	3300 PEPPERS BRIDGE RD BLK	,	No	407	407
12/11/2024 11:48	Code Enforcement	2024-00011083	1687 SE MEADOWBROOK BLVD	,	No	448	448
12/11/2024 13:24	Traffic Stop	2024-00011084	N COLLEGE AVE / NW B ST	,	No		
12/11/2024 14:03	Information Report	2024-00011086	1700 SE MEADOWBROOK BLVD	DEARINGER, ANDREY	No	412	412
12/11/2024 14:05	Citizen Contact	2024-00011085	214 E CHERRY ST B1	,	No	420	420
						417	417
						411	411
12/11/2024 14:27	Traffic Stop	2024-00011087	OLD MILTON HWY / BUSSELL RD	,	No	420	420
12/11/2024 14:33	Disturbance	2024-00011088	1700 SE MEADOWBROOK BLVD	, BERNEICE	No	412	412
						407	407
12/11/2024 14:37	Animal Call	2024-00011089	418 SE 12TH ST	,	No	448	448
12/11/2024 15:08	Shoplifting	2024-00011090	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	412	412
						407	407

Daily Incident Log



Print Date/Time: 01/13/2025 08:46
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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/11/2024 15:08	Shoplifting	2024-00011090	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	404	404
12/11/2024 19:04	Paper Service	2024-00011091	169 SE RODEO LOOP	,	No	418	418
12/11/2024 19:26	Traffic Stop	2024-00011092	NE ROSE ST / NE ASH AVE	,	No	420	420
12/11/2024 19:27	Traffic Stop	2024-00011093	SE LARCH AVE / SE 3RD ST	,	No	418	418
						404	404
12/11/2024 19:38	Traffic Stop	2024-00011094	S COLLEGE AVE / SW 13TH ST	,	No	420	420
						404	404
12/11/2024 19:47	Alarm	2024-00011095	1288 SE COMMERCIAL DR	CC, CHRISTOPHER	No	420	420
						418	418
						404	404
12/11/2024 20:41	Suspicious Activity	2024-00011096	1979 J B GEORGE RD	FUNK, JARED	No	420	420
						418	418
						415	415
12/11/2024 20:56	Wanted Person	2024-00011098	1700 SE MEADOWBROOK BLVD	,	Yes		
12/11/2024 21:19	Premises Check	2024-00011097	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
12/11/2024 21:54	Traffic Stop	2024-00011099	N COLLEGE AVE / NW B ST	,	No	420	420
12/11/2024 22:15	Disturbance	2024-00011100	346 NE DELLA AVE	JAEGER, SHIRLEY	No	418	418
						415	415

Total Incidents for 12/11/2024 : 29

12/12/2024 02:19	Suicide Threats	2024-00011101	200 SE 11TH ST	PANTALEON, OSCAR	No	418	418
						415	415
						CPPD	
12/12/2024 05:34	Alarm	2024-00011102	795 SE SYDNEE LN	WW ELECTRIC,	No	415	415
12/12/2024 08:55	Code Enforcement	2024-00011103	105 SW 13TH ST	LYSHER, CURTIS	No	448	448
12/12/2024 09:08	Traffic Stop	2024-00011104	1700 SE MEADOWBROOK BLVD	,	No	412	412
						411	411

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College Place Police Dept
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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/12/2024 09:14	Traffic Stop	2024-00011105	SE SENTRY DR / SE MARINE DR	,	No	412	412
12/12/2024 09:26	Citizen Contact	2024-00011106	SE 6TH ST / SE ELM AVE	,	No	411	411
12/12/2024 10:30	Animal Call	2024-00011107	302 NE CARGILL AVE	DOTOLO, GENE	No	448	448
12/12/2024 10:33	Assist	2024-00011108	623 S COLLEGE AVE	,	No	411	411
						407	407
12/12/2024 11:53	Traffic Stop	2024-00011109	1700 SE MEADOWBROOK BLVD	,	No		
12/12/2024 12:15	Suspicious Activity	2024-00011110	1034 SE RAVEN LN	ERQUIREZ, RITA	No	CPPD	
12/12/2024 12:23	Weapons Violation	2024-00011112	614 S 3RD AVE	,	No	407	407
12/12/2024 12:24	Shoplifting	2024-00011111	1638 W POPLAR ST	ROUPP, BENJAMIN	No	412	412
12/12/2024 16:44	Follow Up	2024-00011113	210 N COLLEGE AVE	,	No	411	411
12/12/2024 16:55	Accident Hit and Run	2024-00011114	1735 SE MEADOWBROOK BLVD	GOULD, SHELBY	Yes	407	407
12/12/2024 18:18	Assist	2024-00011115	409 SE DATE AVE	VARNER, KELLY	Yes	418	418
						404	404
12/12/2024 21:22	Citizen Contact	2024-00011116	1700 SE MEADOWBROOK BLVD	,	No	418	418
12/12/2024 21:35	Premises Check	2024-00011117	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
12/12/2024 23:19	Phone Message	2024-00011118	54 E MOORE ST	WWPD, 254	No	415	415
Total Incidents for 12/12/2024 : 18							
12/13/2024 05:31	Animal Lost	2024-00011121	811 SE TAMARACK ST	KELLY, AMBER	No	CPPD	
12/13/2024 05:34	Suspicious Activity	2024-00011119	SE ELM AVE / SE 6TH ST	, TAMMY	No	415	415
12/13/2024 06:59	Parking Complaint	2024-00011120	200 SE ASH AVE	,	No	448	448
12/13/2024 10:02	Mental Health	2024-00011123	918 NE EMPIRE ST	SNELL, KELLY	No		
12/13/2024 10:59	Animal Call	2024-00011122	2089 TAUMARSON RD	AVILA, RICARDO	No	448	448
12/13/2024 11:56	Unwanted Person	2024-00011124	210 N COLLEGE AVE	VIETZ, JESSE	No	412	412
						407	407
12/13/2024 12:36	Traffic Stop	2024-00011125	NE ROSE ST / NE LAMBERT AVE	,	No	412	412

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/13/2024 12:36	Traffic Stop	2024-00011125	NE ROSE ST / NE LAMBERT AVE	,	No	407	407
12/13/2024 13:31	Attempt to Locate	2024-00011126	623 S COLLEGE AVE	BELLEGLIA, MARK	No	412	412
12/13/2024 15:23	Harassment	2024-00011127	623 S COLLEGE AVE	GEOGHEGAN, KATHY	No	407	407
12/13/2024 17:30	Traffic Stop	2024-00011128	SW 9TH ST / S COLLEGE AVE	,	No	418	418
12/13/2024 17:48	Traffic Stop	2024-00011129	E WHITMAN DR / N COLLEGE AVE	,	No	418	418
						404	404
12/13/2024 18:08	Traffic Stop	2024-00011130	S COLLEGE AVE / SW 4TH ST	,	No	418	418
12/13/2024 18:23	Traffic Stop	2024-00011131	SE 12TH ST / SE DEWEY DR	,	No	418	418
12/13/2024 19:20	Paper Service	2024-00011132	1825 S COLLEGE AVE	,	No		
12/13/2024 20:05	Domestic Problem	2024-00011133	621 SE 4TH ST	LITTS, elizabeth	Yes	418	418
						415	415
						404	404
12/13/2024 21:49	Welfare Check	2024-00011134	1010 SW PUFF LN A	LANGWORTHY, COLTON	No	415	415
12/13/2024 22:06	Premises Check	2024-00011135	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
12/13/2024 22:08	Suspicious Activity	2024-00011136	715 SE 12TH ST	MAXSTED, GLENN	No	418	418
						415	415
						404	404
12/13/2024 22:17	Premises Check	2024-00011137	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
						404	404
12/13/2024 23:50	Assault	2024-00011138	1440 SE GARRISON VILLAGE WAY	HUGHES, STEVEN	Yes	418	418
Total Incidents for 12/13/2024 : 20							
12/14/2024 00:09	Assist	2024-00011139	1080 SE GARRISON VILLAGE WAY	BROWN, EARL	No	418	418
						415	415
12/14/2024 00:36	Traffic Stop	2024-00011140	SE 12TH ST / SE MARINE DR	,	No		
12/14/2024 09:22	Paper Service	2024-00011141	1825 S COLLEGE AVE	,	No		

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/14/2024 09:45	Traffic Stop	2024-00011142	SE 9TH ST / S COLLEGE AVE	,	No	412	412
						410	410
12/14/2024 10:18	Violation of Court Order	2024-00011144	2368 HERITAGE RD	MATA, VANESSA	No	409	409
12/14/2024 10:21	Traffic Stop	2024-00011143	SE 9TH ST / S COLLEGE AVE	,	No	412	412
12/14/2024 10:59	Unknown Problem	2024-00011145	1250 SE COMMERCIAL DR	ALLEN, CHANCE	No	412	412
						409	409
12/14/2024 11:49	Traffic Stop	2024-00011146	1200 SE 12TH ST	,	No	409	409
12/14/2024 13:03	Traffic Stop	2024-00011147	SE SE 12TH ST / S MYRA RD	,	No	412	412
12/14/2024 13:29	Shoplifting	2024-00011148	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	412	412
						409	409
12/14/2024 13:50	Traffic Stop	2024-00011149	S HWY 125 / SE COMMERCIAL DR	,	No		
12/14/2024 14:30	Unwanted Person	2024-00011150	630 SE ELM AVE	MEZA, AYLIN	No	409	409
12/14/2024 19:10	Accident Non Injury	2024-00011151	SE MEADOWBROOK BLVD / TAUMARSON RD	GARCIA, CHEYENNE	Yes	410	410
12/14/2024 19:42	Paper Service	2024-00011152	1825 S COLLEGE AVE	,	No		
12/14/2024 19:57	Accident Non Injury	2024-00011153	SE MEADOWBROOK BLVD / S HWY 125	,	No	410	410
						421	421
12/14/2024 20:38	Traffic Stop	2024-00011154	1700 S COLLEGE AVE BLK	,	No	410	410
12/14/2024 20:46	Traffic Stop	2024-00011155	S COLLEGE AVE / S HWY 125	,	No	410	410
12/14/2024 20:54	Traffic Stop	2024-00011156	S COLLEGE AVE / SE 6TH ST	,	No	410	410
12/14/2024 22:19	Traffic Stop	2024-00011157	THE DALLES MILITARY RD / S 9TH AVE	,	Yes	410	410
						421	421
12/14/2024 23:57	Premises Check	2024-00011158	KIWANIS PARK, COLLEGE PLACE	,	No	410	410
Total Incidents for 12/14/2024 : 20							
12/15/2024 00:37	Traffic Stop	2024-00011159	NE ROSE ST / NE DAMSON AVE	,	No	421	421
12/15/2024 00:47	Traffic Stop	2024-00011160	ELECTRIC AVE / N MYRA RD	,	No	410	410
						421	421

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12/15/2024 01:10	Unwanted Person	2024-00011162	1640 DURUM DR	VALLEY, EVALINE	No	421	421
12/15/2024 01:11	DUI Investigation	2024-00011161	N MYRA RD / SILVERSTONE DR	,	Yes	410	410
						421	421
12/15/2024 02:18	Shots Fired	2024-00011163	53 FARMLAND RD	PIERCE, JAZMINE	No	410	410
						421	421
12/15/2024 03:12	Traffic Stop	2024-00011164	1100 NE C ST	,	No	421	421
12/15/2024 04:25	Citizen Contact	2024-00011165	SE 8TH ST / SE BIRCH AVE	,	No	421	421
						409	409
12/15/2024 09:50	Address Verification	2024-00011166	427 SE 8TH ST	,	No		
12/15/2024 10:35	Disturbance	2024-00011167	75 SW SILVERSTAR LN 106	RENFRO, KIRA	No	409	409
12/15/2024 13:00	Paper Service	2024-00011168	358 SE HIGHLAND PARK DR	,	No	409	409
12/15/2024 14:38	Animal Noise Complaint	2024-00011169	512 SE HILLCREST DR	ZAK, KELLI	No	409	409
12/15/2024 18:11	Premises Check	2024-00011170	1775 S COLLEGE AVE	,	No	431	431
12/15/2024 18:14	Traffic Stop	2024-00011171	S COLLEGE AVE / SMITH ACCESS RD	,	No	431	431
12/15/2024 18:39	Traffic Stop	2024-00011172	SE SYDNEE LN / SE LARCH AVE	,	No	431	431
12/15/2024 19:01	Premises Check	2024-00011173	218 SE 4TH ST	,	No	431	431
12/15/2024 19:08	Premises Check	2024-00011174	225 SE DATE AVE	,	No	431	431
12/15/2024 19:12	Premises Check	2024-00011175	31 SE ASH AVE	,	No	431	431
12/15/2024 19:26	Wanted Person	2024-00011176	411 N 2ND AVE	GEOGHEGAN, CATHY	No	431	431
12/15/2024 21:50	Premises Check	2024-00011177	1700 SE MEADOWBROOK BLVD	,	No	431	431
12/15/2024 23:08	Premises Check	2024-00011178	1017 NE C ST	,	No	431	431
12/15/2024 23:11	Premises Check	2024-00011179	1100 NE C ST	,	No	431	431
12/15/2024 23:21	Traffic Stop	2024-00011180	SE 12TH ST / S MYRA RD	,	No	431	431
Total Incidents for 12/15/2024 : 22							
12/16/2024 00:04	Traffic Stop	2024-00011181	E WHITMAN DR / SE ASH AVE	,	No	431	431

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12/16/2024 04:52	Traffic Stop	2024-00011182	S MYRA RD / SE 12TH ST	,	No	431	431
12/16/2024 05:00	Traffic Stop	2024-00011183	S MYRA RD / THE DALLES MILITARY RD	,	No	431	431
12/16/2024 08:14	Follow Up	2024-00011184	619 S COLLEGE AVE	,	No	417	417
12/16/2024 10:56	Citizen Contact	2024-00011185	619 S COLLEGE AVE	,	No	403	403
12/16/2024 11:09	Assist	2024-00011186	656 BLALOCK DR	KUNZU, GRETCHEN	No	403	403
12/16/2024 12:04	Shoplifting	2024-00011187	729 S COLLEGE AVE	ROGERS, JEREMY	No	409	409
						403	403
12/16/2024 12:34	Unwanted Person	2024-00011188	729 S COLLEGE AVE	ROGERS, JEREMY	No	411	411
						409	409
						403	403
12/16/2024 15:30	Malicious Mischief	2024-00011189	821 SW BADE AVE	TYRRELL, MELISSA	No	419	419
12/16/2024 15:52	911 Call	2024-00011190	313 SE 6TH ST	MOBILITY, AT&T	No	419	419
						409	409
12/16/2024 16:05	Missing Person	2024-00011191	1755 S COLLEGE AVE	RASH, ASHLEY	No	411	411
12/16/2024 16:45	Accident Hit and Run	2024-00011192	1700 SE MEADOWBROOK BLVD	KABRICH, SHADOW	No	419	419
12/16/2024 17:19	Citizen Contact	2024-00011193	1700 SE MEADOWBROOK BLVD	,	No	419	419
12/16/2024 17:57	Traffic Stop	2024-00011194	S HWY 125 / OLD MILTON HWY	,	No	410	410
12/16/2024 20:48	Traffic Stop	2024-00011195	S HWY 125 / OLD MILTON HWY	,	No	421	421
						431	431
12/16/2024 21:05	Traffic Stop	2024-00011196	S HWY 125 / OLD MILTON HWY	,	No	421	421
12/16/2024 21:11	Citizen Contact	2024-00011197	729 S COLLEGE AVE	,	No	419	419
						410	410
						431	431
12/16/2024 21:21	Citizen Contact	2024-00011198	729 S COLLEGE AVE	,	No	419	419
						410	410
12/16/2024 21:42	Follow Up	2024-00011199	309 S COLLEGE AVE	,	No	431	431

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12/16/2024 21:56	Traffic Stop	2024-00011200	1700 SE MEADOWBROOK BLVD	,	No	410	410
						421	421
12/16/2024 22:08	Traffic Stop	2024-00011201	SE 12TH ST / S COLLEGE AVE	,	No	421	421
12/16/2024 22:20	Premises Check	2024-00011202	1700 SE MEADOWBROOK BLVD	,	No	410	410
12/16/2024 22:32	Premises Check	2024-00011203	1030 SE HARVEST DR	,	No	431	431
12/16/2024 22:48	Premises Check	2024-00011204	1700 SE MEADOWBROOK BLVD	,	No	431	431
12/16/2024 22:54	Premises Check	2024-00011205	1017 NE C ST	,	No	431	431
12/16/2024 22:56	Traffic Stop	2024-00011206	TAUMARSON RD / S HWY 125	,	No		
12/16/2024 23:14	Traffic Stop	2024-00011207	SE 8TH ST / SE ELM AVE	,	No	421	421
12/16/2024 23:34	Traffic Stop	2024-00011208	W WHITMAN DR / SW BADE AVE	,	No	431	431
12/16/2024 23:35	Parking Complaint	2024-00011209	SW RIPARIAN CT / SW HOMESTEAD AVE	,	No	421	421
12/16/2024 23:40	Traffic Stop	2024-00011210	1715 SE MEADOWBROOK BLVD	,	No		
12/16/2024 23:56	Citizen Contact	2024-00011211	BRYANT AVE / S WILBUR AVE	,	No	419	419
Total Incidents for 12/16/2024 : 31							
12/17/2024 00:16	Traffic Stop	2024-00011212	S MYRA RD / SE GARRISON VILLAGE WAY	,	No	410	410
12/17/2024 00:22	Traffic Stop	2024-00011213	1325 W POPLAR ST	,	No	421	421
						431	431
12/17/2024 00:57	Citizen Contact	2024-00011214	S COLLEGE AVE / SE 10TH ST	,	No	421	421
12/17/2024 02:54	Traffic Stop	2024-00011215	SE 12TH ST / SE DATE AVE	,	No	421	421
						431	431
12/17/2024 03:18	Traffic Stop	2024-00011216	N COLLEGE AVE / WALLULA ROUNDABOUT	,	No	421	421
						431	431
12/17/2024 03:40	Premises Check	2024-00011217	240 OWENS RD	,	No	431	431
12/17/2024 03:45	Premises Check	2024-00011218	199 TEAL RD, WALLA WALLA CO	,	No	431	431
12/17/2024 03:52	Premises Check	2024-00011219	1700 SE MEADOWBROOK BLVD	,	No	431	431
12/17/2024 05:19	Alarm In Test	2024-00011221	1755 S COLLEGE AVE	RULO, BRAD	No		

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12/17/2024 06:25	Wanted Person	2024-00011220	300 W ALDER ST 1	OFC JOHNSON,	No	409	409
12/17/2024 08:17	Information Report	2024-00011231	614 S 3RD AVE	,	No	411	411
12/17/2024 08:50	Premises Check	2024-00011222	46.0331266666667000 - 118.38335166666670000	,	No	411	411
12/17/2024 08:58	Fight	2024-00011223	1755 S COLLEGE AVE	,	No	416	416
12/17/2024 09:09	Juvenile Problem	2024-00011224	1755 S COLLEGE AVE	,	No	416	416
12/17/2024 09:15	Fight	2024-00011225	1755 S COLLEGE AVE	,	No	416	416
12/17/2024 09:41	Parking Complaint	2024-00011226	806 SE DATE AVE	,	No	448	448
12/17/2024 11:35	Citizen Contact	2024-00011227	512 SE MOCKINGBIRD DR	,	No	417	417
						411	411
						409	409
						407	407
12/17/2024 13:10	Traffic Stop	2024-00011228	S HWY 125 / S COLLEGE AVE	CPPD, 407	No	CPPD	
						411	411
						409	409
						407	407
12/17/2024 13:24	Citizen Contact	2024-00011229	315 N 2ND AVE	,	No	409	409
						407	407
12/17/2024 13:40	Accident Hit and Run	2024-00011230	1700 SE MEADOWBROOK BLVD	HANEY, TABITHA	Yes	417	417
						411	411
12/17/2024 14:07	Citizen Contact	2024-00011233	515 BOYER AVE	HUEY, KATRINA	No	407	407
						403	403
12/17/2024 14:16	Citizen Contact	2024-00011232	414 SE ASPEN LN 102	,	No	419	419
						409	409
						408	408
						407	407
						403	403
12/17/2024 15:28	Traffic Stop	2024-00011234	N COLLEGE AVE / NE A ST	,	No	412	412

Daily Incident Log



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Disposition: All

From Date: 12/01/2024 00:00
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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/17/2024 18:50	Premises Check	2024-00011235	1117 S COLLEGE AVE	,	No	418	418
12/17/2024 19:10	Traffic Stop	2024-00011236	S HWY 125 / FARMLAND RD	,	No	410	410
12/17/2024 19:37	Premises Check	2024-00011237	1700 SE MEADOWBROOK BLVD	,	No	418	418
						410	410
						421	421
12/17/2024 20:01	Traffic Stop	2024-00011238	S HWY 125 / PLAZA WAY	,	No	418	418
						421	421
12/17/2024 20:50	Paper Service	2024-00011239	358 SE HIGHLAND PARK DR	,	No	410	410
						431	431
12/17/2024 20:54	Traffic Stop	2024-00011240	1100 NE C ST	,	No	418	418
						421	421
12/17/2024 20:58	Traffic Stop	2024-00011241	N COLLEGE AVE / NE A ST	,	No	415	415
12/17/2024 21:20	Traffic Stop	2024-00011242	W POPLAR ST / N MYRA RD	,	No	410	410
						421	421
12/17/2024 21:22	Premises Check	2024-00011243	1288 SE COMMERCIAL DR	,	No	431	431
12/17/2024 21:27	Premises Check	2024-00011244	1700 SE MEADOWBROOK BLVD	,	No	431	431
12/17/2024 21:31	Traffic Stop	2024-00011245	SE LARCH AVE / SE TAMARACK ST	,	No	410	410
						421	421
12/17/2024 21:36	Premises Check	2024-00011246	225 SE DATE AVE	,	No	410	410
12/17/2024 21:46	Traffic Stop	2024-00011247	SW 8TH ST / S COLLEGE AVE	,	No	410	410
						421	421
12/17/2024 22:06	Premises Check	2024-00011248	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
12/17/2024 22:23	Traffic Stop	2024-00011249	PEPPERS BRIDGE RD / ELK HORN RD	,	No	421	421
						431	431
12/17/2024 23:31	Assist	2024-00011250	SE 3RD AVE / S COLUMBIA ST	MFPD,	Yes	418	418

Total Incidents for 12/17/2024 : 39

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/18/2024 00:13	Traffic Stop	2024-00011251	1125 NE C ST	,	No	410	410
						431	431
12/18/2024 01:29	Traffic Stop	2024-00011252	S HWY 125 / S MYRA RD	,	No	410	410
						421	421
12/18/2024 03:18	Premises Check	2024-00011253	1296 SE 12TH ST	,	No	431	431
12/18/2024 03:27	Traffic Stop	2024-00011254	NE DAMSON AVE / NE ROSE ST	,	No	421	421
						431	431
12/18/2024 03:51	Traffic Stop	2024-00011255	N MYRA RD / W ROSE ST	,	No	421	421
						431	431
12/18/2024 07:51	Theft Motor Vehicle	2024-00011267	53 FARMLAND RD 105	PIERCE, JASMINE	No	407	407
12/18/2024 07:53	Animal Found	2024-00011256	711 SE 4TH ST B	CARVER, LINDA	No	448	448
12/18/2024 08:26	Traffic Stop	2024-00011258	S HWY 125 / SE COMMERCIAL DR	,	No		
12/18/2024 08:30	911 Call	2024-00011257	46.0467300000000000 - 118.3996800000000000	,	No		
12/18/2024 09:26	Malicious Mischief	2024-00011259	SE 5TH ST / SE LARCH AVE	CC, F	No	448	448
						412	412
12/18/2024 10:03	Traffic Stop	2024-00011260	SW 12TH ST / SW BADE AVE	,	No	411	411
12/18/2024 10:37	Premises Check	2024-00011261	1700 SE MEADOWBROOK BLVD	,	No	407	407
12/18/2024 11:37	Traffic Stop	2024-00011262	SE GARRISON VILLAGE WAY / S MYRA RD	,	No	412	412
						407	407
12/18/2024 12:50	Welfare Check	2024-00011263	1011 SE BROADWAY AVE	WILLIAMS, SUSIE	No	411	411
12/18/2024 12:59	Traffic Call	2024-00011264	SE 12TH ST / S MYRA RD	RESER, AMANDA	No	420	420
						412	412
12/18/2024 13:22	Traffic Stop	2024-00011265	SE GARRISON VILLAGE WAY / SE PARKSIDE PL	,	No	420	420
12/18/2024 13:35	Premises Check	2024-00011266	1117 S COLLEGE AVE	,	No	411	411
12/18/2024 13:52	Found Property	2024-00011268	W WHITMAN DR / SW ACADEMY WAY	FLORES, LAURI	No	412	412

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/18/2024 14:01	Civil Problem	2024-00011269	172 BROCK ST 3	PLACE, MELODY	No	420	420
12/18/2024 14:15	Accident Non Injury	2024-00011270	218 SE 4TH ST	WADE,	No	420	420
12/18/2024 14:18	Traffic Stop	2024-00011271	N COLLEGE AVE / NW B ST	,	No	412	412
12/18/2024 15:30	Accident Non Injury	2024-00011272	N MYRA RD / NE SPITZENBURG ST	WANICHEK, STACY	No	411	411
12/18/2024 16:33	Animal Call	2024-00011273	SW 6TH ST / S COLLEGE AVE	CC, FEMALE	No	448	448
12/18/2024 16:46	Accident Injury	2024-00011274	505 S 9TH AVE	TOMSINSKI, MICHAEL	No	418	418
12/18/2024 17:23	Citizen Contact	2024-00011275	SE 6TH ST / S COLLEGE AVE	,	No	420	420
						418	418
12/18/2024 18:51	Civil Problem	2024-00011276	1100 NE C ST	HUMBERT, LINDA	No	420	420
12/18/2024 20:18	Traffic Stop	2024-00011277	SE LARCH AVE / SE 12TH ST	,	No	418	418
12/18/2024 21:03	Traffic Stop	2024-00011278	SE LAMPERTI ST / SE MEADOWBROOK BLVD	,	No	420	420
						418	418
12/18/2024 21:38	Traffic Stop	2024-00011279	1200 SE 12TH ST	,	No	418	418
						415	415
12/18/2024 21:39	Traffic Call	2024-00011280	S HWY 125 / SE COMMERCIAL DR	MONTROSS, JAMESON	No	420	420
						418	418
12/18/2024 21:46	Citizen Contact	2024-00011281	S COLLEGE AVE / SE 6TH ST	,	No	404	404
12/18/2024 22:40	Premises Check	2024-00011282	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
12/18/2024 23:45	Traffic Stop	2024-00011283	S 9TH AVE / PLAZA WAY	,	No	418	418
						404	404
Total Incidents for 12/18/2024 : 33							
12/19/2024 00:01	Traffic Stop	2024-00011284	E WHITMAN DR / NE IVY LN	,	No	418	418
						415	415
12/19/2024 09:04	Mail Tampering	2024-00011285	SE LARCH AVE / E WHITMAN DR	MAIDEMENT, ROGER	No	411	411
12/19/2024 10:48	Traffic Stop	2024-00011286	SE LARCH AVE / SE 8TH ST	,	No	412	412

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/19/2024 10:54	Code Enforcement	2024-00011287	110 NE ROSE ST	,	No	448	448
12/19/2024 10:57	Traffic Stop	2024-00011288	W WHITMAN DR / NW EVANS AVE	,	No	411	411
12/19/2024 11:09	Coroner Call Out	2024-00011290	1440 SE GARRISON VILLAGE WAY	NELSON, SHANNON	No		
12/19/2024 11:15	Narcotics Call	2024-00011289	1755 S COLLEGE AVE	CPPD, 416	Yes	416	416
12/19/2024 11:52	Vehicle Prowl	2024-00011291	652 SW 1ST ST	SULLIVAN, DONOVAN	Yes	412	412
12/19/2024 14:37	Phone Message	2024-00011292	625 S COLLEGE AVE	DET SGT, REES	No	404	404
12/19/2024 15:21	Traffic Stop	2024-00011293	SE 12TH ST / SE NEWGATE DR	,	No	420	420
12/19/2024 15:34	Information Report	2024-00011294	1250 SE COMMERCIAL DR	, JAQUELINE	No		
12/19/2024 15:43	Suspicious Activity	2024-00011295	632 SW 4TH ST	SCHAFFNER, JONATHAN	No	416	416
						412	412
12/19/2024 16:50	Traffic Stop	2024-00011296	1100 NE C ST	,	No	420	420
12/19/2024 17:42	Traffic Stop	2024-00011297	S COLLEGE AVE / SW 13TH ST	,	No	418	418
12/19/2024 18:11	Traffic Call	2024-00011298	S HWY 125 / S MYRA RD	,	Yes	420	420
						418	418
						404	404
12/19/2024 19:14	Traffic Stop	2024-00011299	N MYRA RD / ELECTRIC AVE	,	No	420	420
12/19/2024 20:07	Traffic Stop	2024-00011300	N MYRA RD / NE SPITZENBURG ST	,	No	415	415
12/19/2024 20:55	Traffic Stop	2024-00011301	N COLLEGE AVE / NE A ST	,	No	420	420
12/19/2024 22:10	Premises Check	2024-00011302	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415

Total Incidents for 12/19/2024 : 19

12/20/2024 01:48	Mental Health	2024-00011303	117 SE 12TH ST	AUSTIN, RACHEL	No	418	418
						415	415
12/20/2024 07:49	Alarm In Test	2024-00011305	104 S COLLEGE AVE	HAYS ELECTRIC,	No		
12/20/2024 08:57	Theft Motor Vehicle	2024-00011304	25 NE BIRCH AVE 24	ALEXANDER, KIANE-LEI	Yes	412	412
12/20/2024 12:49	Animal Call	2024-00011306	528 SE 4TH ST	AVILA, SOLOMON	No	448	448

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/20/2024 13:40	Traffic Stop	2024-00011307	THE DALLES MILITARY RD / BUSINESS ONE CIR	,	No	412	412
12/20/2024 14:07	Traffic Stop	2024-00011308	1100 NE C ST	,	No	420	420
12/20/2024 14:36	Traffic Stop	2024-00011309	S MYRA RD / S HWY 125	,	No	407	407
12/20/2024 15:02	Information Report	2024-00011311	625 S COLLEGE AVE	,	No		
12/20/2024 15:38	Traffic Stop	2024-00011310	S MYRA RD / E WHITMAN DR	,	No	420	420
12/20/2024 16:25	Found Property	2024-00011312	520 S COLLEGE AVE	CRAIG, KEVIN	No	407	407
12/20/2024 17:03	Violation of Court Order	2024-00011313	739 SE MAGNONI DR	BUSH-LEFORE, TRISHA	No	420	420
12/20/2024 17:41	Traffic Stop	2024-00011314	1638 W POPLAR ST	,	No	420	420
12/20/2024 17:52	Traffic Stop	2024-00011315	N MYRA RD / ELECTRIC AVE	,	No	420	420
12/20/2024 18:01	Traffic Stop	2024-00011316	1195 E WHITMAN DR	,	No		
12/20/2024 18:19	Assist	2024-00011317	37 NE MULBERRY CT	BARNETT, SHANNON	No	420	420
						404	404
12/20/2024 19:45	Narcotics Call	2024-00011318	1608 W POPLAR ST	JOHNSON, MADDIE	No	420	420
12/20/2024 20:20	Traffic Stop	2024-00011319	SE MAGNONI DR / SE 3RD ST	,	No	420	420
						404	404
12/20/2024 20:29	Paper Service	2024-00011320	1825 S COLLEGE AVE	,	No		
12/20/2024 20:53	Disturbance	2024-00011321	710 S COLLEGE AVE G	MARTONICK, EJ	No	420	420
						415	415
						404	404
12/20/2024 21:01	Paper Service	2024-00011322	630 SE DATE AVE	,	No		
12/20/2024 21:29	Traffic Stop	2024-00011323	S HWY 125 / SE COMMERCIAL DR	,	No	419	419
12/20/2024 21:49	Suspicious Activity	2024-00011324	SE RODEO LOOP / SE CALIFORNIA AVE	SKEEN, RYAN	No	420	420
						415	415
12/20/2024 22:13	Traffic Stop	2024-00011325	E ALDER ST / S ROOSEVELT ST	,	No	419	419
						431	431
12/20/2024 22:28	Alarm	2024-00011326	998 SE SCENIC VIEW DR	, ADT	No	415	415

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12/20/2024 22:28	Alarm	2024-00011326	998 SE SCENIC VIEW DR	, ADT	No	404	404
12/20/2024 22:35	Accident Unknown Injury	2024-00011328	45 MORO RD	SMITH, ERIC	Yes	419	419
12/20/2024 22:38	Traffic Stop	2024-00011327	TAUMARSON RD / PLAZA WAY	,	No	431	431
12/20/2024 22:54	Premises Check	2024-00011329	1700 SE MEADOWBROOK BLVD	,	No	415	415
12/20/2024 23:17	Citizen Contact	2024-00011330	1735 SE MEADOWBROOK BLVD	,	No	404	404
12/20/2024 23:21	Traffic Stop	2024-00011331	ISAACS AVE / WHITE ST	,	No	419	419
12/20/2024 23:28	Traffic Stop	2024-00011332	W HWY 12 OFF RAMP / N MYRA RD	,	No	431	431
12/20/2024 23:42	Traffic Stop	2024-00011333	622 W ALDER ST	,	No	419	419
Total Incidents for 12/20/2024 : 31							
12/21/2024 00:40	Traffic Stop	2024-00011334	E HWY 12 / SAPOLIL EAST RD	,	No	431	431
12/21/2024 00:57	Traffic Stop	2024-00011335	MELROSE ST / WELLINGTON AVE	,	No	431	431
12/21/2024 02:16	Disturbance	2024-00011336	600 SE ELM AVE BLK	SURRATT, KELLY	No	415	415
						431	431
12/21/2024 02:23	Domestic Physical	2024-00011337	737 S GOSE ST	VANDERKOOY, BRENTON	No	415	415
						431	431
12/21/2024 07:11	Welfare Check	2024-00011338	337 FARMLAND RD 111	HERNANDEZ, JOSE ANGEL	No	409	409
						403	403
12/21/2024 11:10	Attempt to Locate	2024-00011339	225 SE VALLEY DR A	TELLO, VANESSA	No	409	409
12/21/2024 13:38	Wanted Person	2024-00011340	1571 W ROSE ST	COUNTY CORR, NORRI	No	409	409
12/21/2024 13:54	Suspicious Activity	2024-00011341	216 SE CEDAR BEND DR	MILLER, RON	No	419	419
						409	409
12/21/2024 15:35	Traffic Stop	2024-00011342	111 N 9TH AVE	,	No	403	403
12/21/2024 16:23	Traffic Stop	2024-00011343	SE 11TH ST / SE DATE AVE	,	No	410	410
12/21/2024 16:33	Accident Unknown Injury	2024-00011344	742 S MYRA RD	SCOTT, ELIZABETH	Yes	419	419
12/21/2024 16:44	Assault	2024-00011345	NE SPRUCEWOOD PL / NE C ST	CARDENAS, DIENA RAMERO	No	410	410

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12/21/2024 17:04	Premises Check	2024-00011346	1100 NE C ST	,	No	419	419
12/21/2024 17:18	Premises Check	2024-00011347	1100 NE C ST	,	No	419	419
12/21/2024 17:57	Traffic Stop	2024-00011348	SE LARCH AVE / SE SCENIC VIEW DR	,	No	410	410
12/21/2024 18:53	Traffic Stop	2024-00011349	S HWY 125 / S COLLEGE AVE	,	No	419	419
						410	410
12/21/2024 19:19	Mental Health	2024-00011350	117 SE 12TH ST	AUSTIN, RACHEL	No	419	419
						410	410
12/21/2024 20:14	Traffic Stop	2024-00011351	1700 SE MEADOWBROOK BLVD	,	Yes	410	410
						421	421
12/21/2024 20:23	Suspicious Activity	2024-00011354	PEPPERS BRIDGE RD / OLD MILTON HWY	BABBITT, BRAELYN	No	410	410
12/21/2024 20:23	Unwanted Person	2024-00011352	633 W TIETAN ST	SOLIS, JOANNA	Yes	431	431
12/21/2024 20:36	Traffic Stop	2024-00011353	OLD MILTON HWY / S HWY 125	,	No	421	421
12/21/2024 20:38	Traffic Stop	2024-00011355	S HWY 125 / OLD MILTON HWY	,	Yes	412	412
						410	410
						431	431
12/21/2024 20:50	Theft	2024-00011357	1700 SE MEADOWBROOK BLVD	, KAYLIE	No	421	421
12/21/2024 20:56	Traffic Stop	2024-00011356	MOJONNIER RD / MISSION RD	,	No	421	421
12/21/2024 21:16	Traffic Stop	2024-00011358	SE LAMPERTI ST / SE MEADOWBROOK BLVD	,	No		
12/21/2024 21:30	Traffic Stop	2024-00011359	1149 S COLLEGE AVE	,	No	419	419
12/21/2024 21:31	Traffic Stop	2024-00011360	SE 10TH ST / SE BIRCH AVE	,	No	410	410
12/21/2024 21:45	Traffic Stop	2024-00011361	PEPPERS BRIDGE RD / J B GEORGE RD	,	No	431	431
12/21/2024 21:57	Traffic Stop	2024-00011362	W ROSE ST / JADE ST	,	No	412	412
12/21/2024 21:58	Animal Call	2024-00011363	215 N COLLEGE AVE	GARCIA, JUAQUIN	No	421	421
12/21/2024 22:01	Traffic Stop	2024-00011364	AVERY ST / W ROSE ST	,	No	412	412
12/21/2024 22:09	Traffic Stop	2024-00011365	NE C ST / NE DAMSON AVE	,	Yes	419	419

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12/21/2024 22:09	Traffic Stop	2024-00011365	NE C ST / NE DAMSON AVE	,	Yes	421	421
12/21/2024 22:10	Traffic Stop	2024-00011366	S 2ND AVE / E MORTON ST	,	No	412	412
12/21/2024 22:14	Traffic Stop	2024-00011367	OLD HWY 12 / MARSHALL ST	,	No	431	431
12/21/2024 23:06	Premises Check	2024-00011368	31 SE ASH AVE	,	No	431	431
12/21/2024 23:08	Premises Check	2024-00011369	225 SE DATE AVE	,	No	431	431
12/21/2024 23:08	Traffic Stop	2024-00011370	S HWY 125 / S MYRA RD	,	No	419	419
12/21/2024 23:22	Welfare Check	2024-00011371	803 S COLLEGE AVE	VETERANS CRISIS LINE,	No	410	410
						421	421
Total Incidents for 12/21/2024 : 38							
12/22/2024 00:40	Traffic Stop	2024-00011372	105 SW SILVERSTAR LN	,	No	410	410
						431	431
12/22/2024 00:50	Premises Check	2024-00011373	1700 SE MEADOWBROOK BLVD	,	No	431	431
12/22/2024 03:24	Traffic Stop	2024-00011374	S COLLEGE AVE / SE 12TH ST	,	No	421	421
						431	431
12/22/2024 03:34	Citizen Contact	2024-00011375	SE 9TH ST / SE BIRCH AVE	,	No	421	421
						431	431
12/22/2024 05:08	Traffic Stop	2024-00011376	1225 SE COMMERCIAL DR	,	No	431	431
12/22/2024 10:02	Assist	2024-00011377	1705 SE MEADOWBROOK BLVD 2	MACKLER, RUTH	Yes		
12/22/2024 10:47	Traffic Stop	2024-00011378	E WHITMAN DR / NE ASH AVE	,	No	409	409
12/22/2024 11:40	Accident Non Injury	2024-00011379	S COLLEGE AVE / SE 12TH ST	WARWICK, MEGHAN	No	409	409
						403	403
12/22/2024 13:56	Civil Problem	2024-00011380	1440 SE GARRISON VILLAGE WAY	STEVENSON, LAURI	No	419	419
12/22/2024 14:54	Animal Call	2024-00011381	NE C ST / N MYRA RD	SAMPLE, RUBY	No	409	409
12/22/2024 16:47	Welfare Check	2024-00011382	1430 SW GREELEY ST	FRIE, ANDY	No	419	419
						410	410
12/22/2024 18:14	Traffic Stop	2024-00011383	S HWY 125 / OLD MILTON HWY	,	No	410	410
12/22/2024 18:23	Traffic Call	2024-00011384	W WHITMAN DR / S HUSSEY ST	,	No	410	410

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12/22/2024 20:05	Warrant Service	2024-00011385	WALLULA AVE / LOCATI LN	,	Yes	419	419
						410	410
12/22/2024 20:14	Citizen Contact	2024-00011386	SE 8TH ST / SE CEDAR AVE	,	No	421	421
12/22/2024 20:26	Traffic Stop	2024-00011387	SE LARCH AVE / SE TAMARACK ST	,	No	421	421
12/22/2024 20:38	Traffic Stop	2024-00011388	S COLLEGE AVE / SE 6TH ST	,	No	419	419
						421	421
12/22/2024 20:56	Premises Check	2024-00011389	1017 NE C ST	,	No	410	410
						431	431
12/22/2024 21:11	Assist	2024-00011396	1329 SW VIRGINIA ST	GORMSEN, ALICIA	No		
12/22/2024 21:15	Traffic Stop	2024-00011390	W WHITMAN DR / SW ACADEMY WAY	,	No	419	419
12/22/2024 21:21	Traffic Stop	2024-00011391	S COLLEGE AVE / SE 4TH ST	,	No	419	419
12/22/2024 21:33	Premises Check	2024-00011392	1700 SE MEADOWBROOK BLVD	,	No	421	421
12/22/2024 22:10	Traffic Stop	2024-00011393	W POPLAR ST / N MYRA RD	,	No	410	410
						421	421
12/22/2024 22:27	Traffic Stop	2024-00011394	991 S MYRA RD	,	No	419	419
12/22/2024 22:38	Traffic Stop	2024-00011395	S MYRA RD / E WHITMAN DR	,	No	419	419
						410	410
						421	421
12/22/2024 23:14	Assist	2024-00011397	S MYRA RD / E WHITMAN DR	,	No	419	419
12/22/2024 23:21	< New Call >	2024-00011398	PEPPERS BRIDGE RD / STATELINE RD	,	No	410	410
12/22/2024 23:30	Citizen Contact	2024-00011399	SE 8TH ST / S COLLEGE AVE	,	No	421	421
12/22/2024 23:31	Traffic Stop	2024-00011400	S HWY 125 / S COLLEGE AVE	,	No	431	431
12/22/2024 23:41	Suspicious Activity	2024-00011401	1920 GRAY LYNN DR	NARUM, SCOTT	No	431	431
Total Incidents for 12/22/2024 : 30							
12/23/2024 00:11	Welfare Check	2024-00011403	119 N BLUE ST B	MICHELLE, VETERANS CRISIS	No	421	421
						431	431

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/23/2024 00:14	Traffic Stop	2024-00011402	SE LARCH AVE / SE 6TH ST	,	No	421	421
12/23/2024 02:02	DUI Investigation	2024-00011405	46.0573520000000000 - 118.5501950000000000	CC, FEMALE	Yes	431	431
12/23/2024 02:06	Traffic Stop	2024-00011404	S HWY 125 / OLD MILTON HWY	,	No	421	421
12/23/2024 03:06	Premises Check	2024-00011406	218 SE 4TH ST	,	No	431	431
12/23/2024 03:10	Alarm	2024-00011407	1395 THE DALLES MILITARY RD	ADT,	No	421	421
12/23/2024 03:28	Traffic Stop	2024-00011408	S 9TH AVE / PLAZA WAY	,	No	421	421
12/23/2024 03:59	Assist	2024-00011409	710 S COLLEGE AVE	CPPD, 421	Yes	421	421
						431	431
12/23/2024 05:01	Traffic Stop	2024-00011410	NE C ST / N MYRA RD	,	No	431	431
12/23/2024 08:34	Open Door/Window	2024-00011411	312 SE 9TH ST	HURST, DENISE	No	409	409
						403	403
12/23/2024 09:17	Shoplifting	2024-00011412	1700 SE MEADOWBROOK BLVD	HOBBS, AUTUMN	No	409	409
						403	403
12/23/2024 10:38	Animal Call	2024-00011413	367 NE KINGWOOD PL	MCBRIDE, GREG	No	409	409
12/23/2024 10:50	Traffic Stop	2024-00011414	SE COLONIAL DR / TAUMARSON RD	,	No		
12/23/2024 11:34	Traffic Stop	2024-00011415	N MYRA RD / NE DAWSON ST	,	No		
12/23/2024 14:04	Disturbance	2024-00011416	SE GARRISON VILLAGE WAY / SE CRESTLANE DR	MALE, CC	No	419	419
						409	409
12/23/2024 14:05	Parking Complaint	2024-00011417	SE CRESTLANE DR / SE HIGHLAND PARK DR	WOODSIDE, WILLIAM	No	448	448
						409	409
12/23/2024 14:30	Shoplifting	2024-00011418	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	419	419
						409	409
						403	403
12/23/2024 14:52	Shoplifting	2024-00011419	1700 SE MEADOWBROOK BLVD	,	Yes	409	409
12/23/2024 15:20	Traffic Call	2024-00011420	N MYRA RD / W POPLAR ST	LAND, MICHAEL	No	419	419
12/23/2024 16:07	Assist	2024-00011421	303 SE 6TH ST	,	Yes	417	417

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/23/2024 18:03	Accident Hit and Run	2024-00011422	1700 SE MEADOWBROOK BLVD	DUNN, KELLY	Yes	419	419
						410	410
						431	431
12/23/2024 18:27	Traffic Stop	2024-00011423	S HWY 125 / SE MEADOWBROOK BLVD	,	No	410	410
12/23/2024 18:40	Traffic Stop	2024-00011424	1700 SE MEADOWBROOK BLVD	,	No	410	410
12/23/2024 18:46	Shoplifting	2024-00011425	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	419	419
						410	410
12/23/2024 22:40	Traffic Call	2024-00011426	POWER LINE RD / HILL RD	JOHNSON, EMILY	No	419	419
12/23/2024 22:58	Traffic Stop	2024-00011427	N MYRA RD / W ROSE ST	,	No	421	421
12/23/2024 23:05	Traffic Stop	2024-00011428	E WHITMAN DR / NE ALPINE DR	,	No	421	421
						431	431
12/23/2024 23:25	Citizen Contact	2024-00011429	500 S COLLEGE AVE	,	No	419	419
Total Incidents for 12/23/2024 : 28							
12/24/2024 00:22	< New Call >	2024-00011430	S HWY 125 / SE COMMERCIAL DR	,	No	421	421
12/24/2024 02:32	Premises Check	2024-00011431	1017 NE C ST	,	No	431	431
12/24/2024 02:34	Premises Check	2024-00011432	1100 NE C ST	,	No	431	431
12/24/2024 02:42	Premises Check	2024-00011433	1700 SE MEADOWBROOK BLVD	,	No	431	431
12/24/2024 08:58	Vehicle Prowl	2024-00011440	1911 SUNSET DR	MACEDO, FANTASIA	Yes	403	403
12/24/2024 10:25	Traffic Stop	2024-00011434	SE 12TH ST / SE DEWEY DR	,	No	412	412
						407	407
12/24/2024 10:32	Accident Non Injury	2024-00011435	550 E WHITMAN DR	LIZLALA, ANASTASIA	Yes	409	409
12/24/2024 12:07	Public Works	2024-00011439	SE 8TH ST / SE BIRCH AVE	GREEN, STANLEY	No		
12/24/2024 12:33	Welfare Check	2024-00011436	703 WALLULA AVE	SEPT, ALEXIS	No	420	420
						412	412
						407	407
12/24/2024 12:52	Domestic Problem	2024-00011437	519 SE 12TH ST	,	No	420	420

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Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/24/2024 12:52	Domestic Problem	2024-00011437	519 SE 12TH ST	,	No	412	412
						407	407
12/24/2024 14:00	Traffic Call	2024-00011438	S HWY 125 / SE MEADOWBROOK BLVD	JONES, JULIE	No	412	412
						409	409
						404	404
12/24/2024 16:11	Premises Check	2024-00011441	1700 SE MEADOWBROOK BLVD	,	No	420	420
12/24/2024 17:07	Suspicious Activity	2024-00011442	1700 SE MEADOWBROOK BLVD	CC, MALE REFUSED	No	419	419
						418	418
						410	410
12/24/2024 17:24	Premises Check	2024-00011443	1700 SE MEADOWBROOK BLVD	,	No	410	410
12/24/2024 20:54	Domestic Problem	2024-00011444	75 SW SILVERSTAR LN 106	WOODIER, BREANNE	Yes	420	420
						419	419
						418	418
						421	421
						404	404
12/24/2024 20:56	Traffic Stop	2024-00011445	SE LAMPERTI ST / S COLLEGE AVE	,	No	431	431
12/24/2024 21:17	Premises Check	2024-00011446	430 OWENS RD	,	No	431	431
12/24/2024 21:20	Premises Check	2024-00011447	240 OWENS RD	,	No	431	431
12/24/2024 21:23	Premises Check	2024-00011448	240 OWENS RD	,	No	431	431
12/24/2024 22:15	Premises Check	2024-00011449	225 SE DATE AVE	,	No	431	431
12/24/2024 22:17	Premises Check	2024-00011450	31 SE ASH AVE	,	No	431	431
12/24/2024 22:44	Premises Check	2024-00011451	199 TEAL RD	,	No	431	431
12/24/2024 23:02	Traffic Stop	2024-00011452	46.0463250000000000 - 118.3538299990000000	,	No	431	431
12/24/2024 23:17	Traffic Stop	2024-00011453	STATELINE RD / S HWY 125	,	No	431	431
Total Incidents for 12/24/2024 : 24							
12/25/2024 00:16	Traffic Stop	2024-00011454	1415 W ROSE ST	,	No	431	431

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12/25/2024 00:56	Traffic Stop	2024-00011455	SE BROADWAY AVE / SE 12TH ST	,	No	431	431
12/25/2024 01:47	Traffic Stop	2024-00011456	100 SW 9TH ST BLK	,	No	418	418
						410	410
						421	421
12/25/2024 02:17	Traffic Stop	2024-00011457	S HWY 125 / OLD MILTON HWY	,	No	431	431
12/25/2024 02:41	Traffic Stop	2024-00011458	S 9TH AVE / W CHESTNUT ST	,	No	431	431
12/25/2024 03:04	Premises Check	2024-00011459	1700 SE MEADOWBROOK BLVD	,	No	431	431
12/25/2024 03:40	Traffic Stop	2024-00011460	SE SUNNY DR / S COLLEGE AVE	,	No	421	421
						431	431
12/25/2024 08:26	Animal Call	2024-00011461	N COLLEGE AVE / NE C ST	RICHARD, SUSAN	No	CPPD	
12/25/2024 16:28	Phone Message	2024-00011462	1100 NE C ST	OAKDALE, TRAVIS	No	420	420
12/25/2024 18:37	Theft	2024-00011463	1200 SE 12TH ST	HOFFMANN, BRIAN	No	418	418
						412	412
12/25/2024 18:54	Mental Health	2024-00011464	709 SE 5TH ST	AGUILAR, JOSE	No		
Total Incidents for 12/25/2024 : 11							
12/26/2024 00:46	Citizen Contact	2024-00011465	SW BADE AVE / SW 6TH ST	,	No	418	418
12/26/2024 01:05	Suspicious Activity	2024-00011466	SE 8TH ST / S COLLEGE AVE	GREG, GRETA	No	418	418
12/26/2024 06:10	Suspicious Activity	2024-00011467	117 SE 12TH ST	AUSTIN, RACHEL	No	412	412
12/26/2024 06:29	Assist	2024-00011468	406 SE BIRCH AVE	WALLACE, BRIANNE	No	412	412
12/26/2024 06:30	Attempt to Locate	2024-00011469	835 SE MOCKINGBIRD DR	BIEKER, DIANA	No		
12/26/2024 08:14	Animal Lost	2024-00011470	1850 SE LARCH AVE	MEYER, KRISTA	No	CPPD	
12/26/2024 09:26	Premises Check	2024-00011471	1700 SE MEADOWBROOK BLVD	,	No	407	407
12/26/2024 09:42	Citizen Contact	2024-00011472	625 S COLLEGE AVE	CC, KLAYTON	No	412	412
12/26/2024 10:38	Accident Hit and Run	2024-00011473	1700 SE MEADOWBROOK BLVD	ARIAS, ART	No	407	407
12/26/2024 11:18	Alarm In Test	2024-00011478	204 S COLLEGE AVE	SUMMERLIN, JOSH	No		
12/26/2024 11:54	Welfare Check	2024-00011474	1201 SW VIRGINIA ST	WAHL, LORI	No	412	412

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12/26/2024 11:54	Welfare Check	2024-00011474	1201 SW VIRGINIA ST	WAHL, LORI	No	407	407
12/26/2024 13:07	Traffic Stop	2024-00011475	S COLLEGE AVE / SMITH ACCESS RD	,	No	420	420
12/26/2024 13:23	Malicious Mischief	2024-00011477	32 SE PEPPERIDGE PL	CHRISTENSEN, JACQUINE	No	420	420
12/26/2024 13:44	Traffic Stop	2024-00011476	SE 12TH ST / SE DEWEY DR	,	No	412	412
12/26/2024 14:16	Traffic Stop	2024-00011479	SE 8TH ST / SE BIRCH AVE	,	No	412	412
						407	407
12/26/2024 14:45	Traffic Stop	2024-00011480	SW 4TH ST / SW DAVIS AVE	,	No	420	420
12/26/2024 15:57	Found Property	2024-00011481	500 S COLLEGE AVE	KELSAY, KAREN	No	420	420
12/26/2024 16:17	Assist	2024-00011482	E HWY 12 / N CORNWALL ST	,	No	412	412
12/26/2024 16:30	Traffic Call	2024-00011483	SE MOCKINGBIRD DR / SE LANDEN DR	LUCE, BRAD	No	420	420
						407	407
12/26/2024 16:41	Welfare Check	2024-00011484	715 SE HERON DR	JASO, YVONNE	No	420	420
						407	407
12/26/2024 17:35	Prowler	2024-00011485	1440 THE DALLES MILITARY RD	ROGERS, LOIS	No	418	418
12/26/2024 17:50	Traffic Stop	2024-00011486	S COLLEGE AVE / SE 4TH ST	,	No	407	407
12/26/2024 18:49	Premises Check	2024-00011487	46.0332516666667000 - 118.3831683333330000	,	No	420	420
12/26/2024 18:50	Premises Check	2024-00011488	1700 SE MEADOWBROOK BLVD	,	No	420	420
						418	418
12/26/2024 19:34	Shoplifting	2024-00011489	1700 SE MEADOWBROOK BLVD	,	Yes	420	420
						418	418
12/26/2024 19:48	Accident Non Injury	2024-00011490	NE C ST / N MYRA RD	DUTTON, LARRY	No	404	404
12/26/2024 20:14	Premises Check	2024-00011491	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
12/26/2024 20:15	Alarm	2024-00011492	755 S MYRA RD	ww electric,	No	404	404
12/26/2024 20:25	Animal Call	2024-00011493	SE SENTRY DR / SE GARRISON DR	, ALEXIS	No	404	404

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12/26/2024 20:50	Assist	2024-00011494	1110 SE VISTA PL	,	No	418	418
12/26/2024 20:55	Traffic Stop	2024-00011495	W ROSE ST / N MYRA RD	,	No	418	418
						415	415
12/26/2024 21:13	Premises Check	2024-00011496	953 NE SPITZENBURG ST	,	No	415	415
12/26/2024 21:41	Citizen Contact	2024-00011497	1700 SE MEADOWBROOK BLVD	,	No	418	418
Total Incidents for 12/26/2024 : 33							
12/27/2024 00:45	Robbery	2024-00011498	110 S 9TH AVE	WILSON, MILTON	Yes	418	418
12/27/2024 07:28	Alarm In Test	2024-00011500	204 S COLLEGE AVE	, JACOB	No		
12/27/2024 10:10	Traffic Stop	2024-00011499	S HWY 125 / TAUMARSON RD	,	No		
12/27/2024 12:33	Warrant Service	2024-00011501	S HWY 125 / S COLLEGE AVE	CPPD, 420	Yes	420	420
						412	412
12/27/2024 12:52	Assist	2024-00011502	S HWY 125 / S COLLEGE AVE	,	No		
12/27/2024 13:20	Traffic Stop	2024-00011503	N COLLEGE AVE / NW B ST	,	No	412	412
12/27/2024 14:08	Traffic Stop	2024-00011504	SE 12TH ST / SE DEWEY DR	,	No	412	412
						404	404
12/27/2024 14:46	Traffic Call	2024-00011505	S MYRA RD / E WHITMAN DR	COLOICOTT, SHAYLA	No	420	420
12/27/2024 15:40	Traffic Stop	2024-00011506	S HWY 125 / PLAZA WAY	,	No	420	420
12/27/2024 16:07	Shoplifting	2024-00011507	1700 SE MEADOWBROOK BLVD	HOBBS, AUTUMN	Yes	420	420
						407	407
						404	404
12/27/2024 17:48	Shoplifting	2024-00011508	1605 SE MEADOWBROOK BLVD 3	HENZEL, KAILEE	No	420	420
						418	418
						407	407
12/27/2024 18:19	Traffic Stop	2024-00011509	W POPLAR ST / N MYRA RD	,	No	418	418
12/27/2024 18:48	Traffic Stop	2024-00011510	S COLLEGE AVE / SE 4TH ST	,	No	420	420
12/27/2024 18:50	Traffic Stop	2024-00011511	SE LARCH AVE / SE LANDEN DR	,	No	418	418
12/27/2024 20:17	Premises Check	2024-00011512	1100 NE C ST	,	No	420	420

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12/27/2024 21:56	Premises Check	2024-00011513	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
12/27/2024 22:24	Traffic Stop	2024-00011514	SW PUFF LN / SW 10TH ST	,	No	418	418
Total Incidents for 12/27/2024 : 17							
12/28/2024 14:01	Welfare Check	2024-00011515	710 S COLLEGE AVE C	HARRINGTON, MARY	No	403	403
12/28/2024 15:32	Accident Non Injury	2024-00011516	NE C ST / N COLLEGE AVE	,	No	419	419
12/28/2024 15:57	Follow Up	2024-00011517	1700 SE MEADOWBROOK BLVD	,	No	410	410
12/28/2024 17:23	Shoplifting	2024-00011518	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	419	419
						410	410
12/28/2024 18:14	Citizen Contact	2024-00011519	1700 SE MEADOWBROOK BLVD	,	No	419	419
						410	410
12/28/2024 18:43	Premises Check	2024-00011520	1700 SE MEADOWBROOK BLVD	,	No	410	410
12/28/2024 20:22	Animal Noise Complaint	2024-00011521	277 NW LAURELLA LN	COLLINS, MIKE	No	421	421
12/28/2024 20:24	Traffic Stop	2024-00011522	S COLLEGE AVE / SE 12TH ST	,	No	419	419
						431	431
12/28/2024 21:05	Premises Check	2024-00011523	1700 SE MEADOWBROOK BLVD	,	No	431	431
12/28/2024 21:15	Unwanted Person	2024-00011524	729 S COLLEGE AVE	SONNY,	No	419	419
						410	410
						421	421
						431	431
12/28/2024 21:35	Traffic Stop	2024-00011525	1755 S COLLEGE AVE	,	No	421	421
12/28/2024 22:36	Citizen Contact	2024-00011526	1700 SE MEADOWBROOK BLVD	,	No	421	421
						431	431
12/28/2024 22:37	Trespass	2024-00011527	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	419	419
						410	410
						421	421

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12/28/2024 22:37	Trespass	2024-00011527	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	431	431
12/28/2024 23:44	Traffic Stop	2024-00011528	MOJONNIER RD / S COLLEGE AVE	,	No	410	410
12/28/2024 23:49	Traffic Stop	2024-00011529	S 9TH AVE / ORCHARD ST	,	No	419	419
						410	410
						421	421
12/28/2024 23:54	Domestic Problem	2024-00011530	710 S COLLEGE AVE G	FEMALE, REFUSED	No	419	419
						410	410
						421	421
						431	431
Total Incidents for 12/28/2024 : 16							
12/29/2024 00:17	Traffic Stop	2024-00011531	N COLLEGE AVE / WALLULA ROUNDABOUT	,	No	421	421
						431	431
12/29/2024 00:27	Theft	2024-00011532	1240 SE COMMERCIAL DR	RHIANNA,	Yes	410	410
						431	431
12/29/2024 01:25	Traffic Stop	2024-00011533	S COLLEGE AVE / S HWY 125	,	No	410	410
12/29/2024 01:37	Citizen Contact	2024-00011534	1638 W POPLAR ST	,	No	421	421
12/29/2024 02:20	Premises Check	2024-00011535	1100 NE C ST	,	No	421	421
12/29/2024 02:24	Traffic Stop	2024-00011536	E WHITMAN DR / NE ASH AVE	,	No	421	421
						431	431
12/29/2024 02:50	Traffic Stop	2024-00011537	OLD MILTON HWY / S HWY 125	,	No	431	431
12/29/2024 03:11	Traffic Stop	2024-00011538	N MYRA RD / ELECTRIC AVE	,	No	421	421
12/29/2024 03:13	Traffic Stop	2024-00011539	W ROSE ST / N 12TH AVE	,	No	421	421
						431	431
12/29/2024 04:22	Premises Check	2024-00011540	1017 NE C ST	,	No	431	431
12/29/2024 04:26	Premises Check	2024-00011541	1100 NE C ST	,	No	431	431
12/29/2024 04:35	Traffic Stop	2024-00011542	S HWY 125 / PLAZA WAY	,	No	431	431
12/29/2024 05:18	Alarm	2024-00011543	1100 NE C ST	SECURITAS,	No	410	410

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ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/29/2024 05:18	Alarm	2024-00011543	1100 NE C ST	SECURITAS,	No	421	421
						431	431
12/29/2024 05:43	Suspicious Activity	2024-00011544	415 N 6TH AVE	CANO, GERALDO	Yes	403	403
12/29/2024 10:00	Address Verification	2024-00011545	550 E WHITMAN DR 238	,	No		
12/29/2024 10:15	Address Verification	2024-00011546	620 1/2 SE ELM AVE	,	No		
12/29/2024 11:49	Accident Hit and Run	2024-00011547	715 SW BADE AVE	,	Yes	403	403
12/29/2024 16:55	Premises Check	2024-00011548	1117 S COLLEGE AVE	,	No	419	419
12/29/2024 17:50	Traffic Call	2024-00011549	NE ROSE ST / N COLLEGE AVE	F, CC	No	419	419
						410	410
12/29/2024 18:39	Traffic Stop	2024-00011550	NE ROSE ST / WALLULA AVE	,	No	419	419
						410	410
12/29/2024 18:52	Shoplifting	2024-00011551	1700 SE MEADOWBROOK BLVD	BROOKS, CHRISTINE	Yes	419	419
						410	410
12/29/2024 20:04	Suspicious Activity	2024-00011552	729 S COLLEGE AVE	SCHAEFER, HARLEY	Yes	421	421
						431	431
12/29/2024 20:12	Traffic Stop	2024-00011553	46.0725430000000000 - 118.3964640000000000	,	No	410	410
12/29/2024 23:12	Traffic Stop	2024-00011554	SE LARCH AVE / SE 6TH ST	,	No	421	421
12/29/2024 23:26	Traffic Stop	2024-00011555	S 9TH AVE / W ALDER ST	,	No	421	421
12/29/2024 23:49	Warrant Service	2024-00011556	E WHITMAN DR / NE MULBERRY CT	,	Yes	410	410
						421	421
						431	431
Total Incidents for 12/29/2024 : 26							
12/30/2024 03:53	Premises Check	2024-00011557	225 SE DATE AVE	,	No	431	431
12/30/2024 04:03	Suspicious Activity	2024-00011558	275 WOODLAND AVE	PACHECO, RHONDA	Yes	431	431
12/30/2024 04:40	Traffic Stop	2024-00011559	SE LARCH AVE / SE 5TH ST	,	No	421	421

Daily Incident Log



Print Date/Time: 01/13/2025 08:46
Login ID: mbarr
Disposition: All

From Date: 12/01/2024 00:00
To Date: 12/31/2024 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/30/2024 04:40	Traffic Stop	2024-00011559	SE LARCH AVE / SE 5TH ST	,	No	431	431
12/30/2024 05:43	Traffic Stop	2024-00011560	N COLLEGE AVE / NE A ST	,	No	421	421
						431	431
12/30/2024 11:24	Welfare Check	2024-00011562	178 SE RODEO LOOP	ZAMORA WHITE, LYDIA	No	409	409
						403	403
12/30/2024 11:26	Citizen Contact	2024-00011561	1700 SE MEADOWBROOK BLVD	,	No	403	403
12/30/2024 13:12	Coroner Call Out	2024-00011563	1440 SE GARRISON VILLAGE WAY 165B	ONGERS, JENNIFER	No		
12/30/2024 13:21	Citizen Contact	2024-00011564	619 S COLLEGE AVE	MUDD, RANDY	No	403	403
12/30/2024 13:43	Citizen Contact	2024-00011565	625 S COLLEGE AVE	,	No	403	403
12/30/2024 13:51	Citizen Contact	2024-00011566	625 S COLLEGE AVE	,	No	403	403
12/30/2024 15:27	Citizen Contact	2024-00011567	625 S COLLEGE AVE	,	No	403	403
12/30/2024 15:42	Traffic Call	2024-00011572	MOJONNIER RD / S COLLEGE AVE	KUHLMAN, JAN	No		
12/30/2024 15:51	Follow Up	2024-00011568	1240 SE COMMERCIAL DR	,	No	410	410
12/30/2024 16:22	Trespass	2024-00011569	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	No	419	419
						410	410
12/30/2024 16:27	Warrant Service	2024-00011570	28 SE 12TH ST	,	Yes	419	419
						417	417
						410	410
12/30/2024 16:48	Malicious Mischief	2024-00011571	1306 SE LARCH AVE	LAVELLE, TOM	No	410	410
12/30/2024 18:20	Open Door/Window	2024-00011573	621 SW 1ST ST	WINDELS, EMMA	No	419	419
12/30/2024 18:24	Shoplifting	2024-00011574	1700 SE MEADOWBROOK BLVD	ORTIZ, ELIZABETH	Yes	419	419
						410	410
12/30/2024 19:11	Phone Message	2024-00011575	27 N 2ND AVE	DENNIS, WAYNE	No	419	419
12/30/2024 19:28	Information Report	2024-00011583	240 OWENS RD	,	No		
12/30/2024 19:31	Premises Check	2024-00011576	1100 NE C ST	,	No	410	410
12/30/2024 19:59	Premises Check	2024-00011577	1700 SE MEADOWBROOK BLVD	,	No	410	410

Daily Incident Log



Print Date/Time: 01/13/2025 08:46
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From Date: 12/01/2024 00:00
To Date: 12/31/2024 23:59

College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/30/2024 20:10	Extra Patrol	2024-00011578	161 BLALOCK DR	,	No	431	431
12/30/2024 20:32	Traffic Stop	2024-00011579	SE 4TH ST / SE ASH AVE	,	No	421	421
						431	431
12/30/2024 20:39	Traffic Stop	2024-00011580	S HWY 125 / S COLLEGE AVE	,	No		
12/30/2024 20:58	Traffic Stop	2024-00011581	S HWY 125 / OLD MILTON HWY	,	No	431	431
12/30/2024 21:15	Traffic Stop	2024-00011582	ROSEWOOD PL / COTTONWOOD RD	,	No	421	421
12/30/2024 21:17	Traffic Stop	2024-00011585	S HWY 125 / S COLLEGE AVE	,	No		
12/30/2024 21:17	Phone Message	2024-00011586	27 N 2ND AVE	POOLEY, JAMES	No	419	419
12/30/2024 21:20	Traffic Stop	2024-00011584	S HWY 125 / STATELINE RD	,	No	431	431
12/30/2024 21:27	Traffic Stop	2024-00011588	TAUMARSON RD / SE LARCH AVE	,	No		
12/30/2024 21:28	Traffic Stop	2024-00011587	W POPLAR ST / AVERY ST	,	No	421	421
12/30/2024 22:42	Traffic Stop	2024-00011589	N COLLEGE AVE / NE C ST	,	No	421	421
Total Incidents for 12/30/2024 : 33							
12/31/2024 00:56	Traffic Stop	2024-00011590	S HWY 125 / OLD MILTON HWY	,	No	431	431
12/31/2024 01:36	Premises Check	2024-00011591	400 SW HOMESTEAD AVE BLK	,	No	431	431
12/31/2024 01:40	Premises Check	2024-00011592	MARTIN FIELD LN / W WHITMAN DR	,	No	431	431
12/31/2024 02:46	Theft Motor Vehicle	2024-00011593	1226 SW BADE AVE	NUNEZ, LUIS	Yes	418	418
						410	410
						421	421
						431	431
12/31/2024 07:46	Premises Check	2024-00011594	1100 NE C STREET, COLLEGE PLACE	,	No	417	417
12/31/2024 07:53	Premises Check	2024-00011595	1017 NE C STREET, COLLEGE PLACE	,	No	417	417
12/31/2024 08:04	Premises Check	2024-00011596	225 SE DATE AVE	,	No	417	417
12/31/2024 09:00	Traffic Stop	2024-00011597	S MYRA RD / E WHITMAN DR	,	No	420	420
						412	412
12/31/2024 10:09	Assist	2024-00011600	803 S COLLEGE AVE	TORRES, ANTHONY	No	409	409
12/31/2024 10:14	Follow Up	2024-00011598	1117 S COLLEGE AVE	,	No	417	417

Daily Incident Log



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College Place Police Dept
ORI Number: WA0360200

Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/31/2024 10:29	Follow Up	2024-00011599	1218 SW BADE AVE	,	No	420	420
12/31/2024 11:52	Animal Call	2024-00011601	616 SE ELM AVE	, DIANA	No	412	412
12/31/2024 12:43	Traffic Stop	2024-00011602	S HWY 125 / OLD MILTON HWY	,	No	420	420
						409	409
12/31/2024 12:54	Traffic Call	2024-00011604	WALLULA AVE / NE ROSE ST	NORHEIM, LOGAN	No		
12/31/2024 13:03	Traffic Stop	2024-00011603	S MYRA RD / S HWY 125	,	No	420	420
12/31/2024 13:55	Traffic Stop	2024-00011605	W POPLAR ST / N MYRA RD	,	No	412	412
12/31/2024 14:34	Traffic Stop	2024-00011606	S COLLEGE AVE / SE 10TH ST	,	No	420	420
12/31/2024 14:35	Illegal Dumping	2024-00011608	204 S COLLEGE AVE	SWANNER, TYLER	No	412	412
12/31/2024 14:36	Suspicious Activity	2024-00011607	210 N COLLEGE AVE	CC, JESSIE	No	419	419
						409	409
12/31/2024 14:59	Fraud	2024-00011609	1125 NE C ST	ROBINSON, YAZMIN	No	420	420
12/31/2024 15:23	Suspicious Activity	2024-00011612	NW B ST / N COLLEGE AVE	HALL, AARON	No	412	412
						409	409
12/31/2024 15:24	Premises Check	2024-00011610	1117 S COLLEGE AVE	,	No	417	417
12/31/2024 15:28	Animal Call	2024-00011611	367 NE KINGWOOD PL	MCBRIDE, GREG	No	448	448
12/31/2024 15:35	Follow Up	2024-00011613	619 S COLLEGE AVE	,	No	417	417
12/31/2024 15:48	Animal Noise Complaint	2024-00011614	500 SE 6TH ST BLK	WESTOVER, HANK	No	448	448
						410	410
12/31/2024 20:08	Traffic Stop	2024-00011615	NE A ST / NE TREMONT DR	,	No	431	431
12/31/2024 20:10	Fireworks	2024-00011617	521 SE DATE AVE	MCDONALD, ANDREW	No	410	410
12/31/2024 20:10	Intoxicated Person	2024-00011616	1440 SE GARRISON VILLAGE WAY	SALAZAR, DAKOTA	No	419	419
						418	418
						415	415
						410	410
12/31/2024 20:19	Citizen Contact	2024-00011618	625 S COLLEGE AVE	,	No	410	410
						421	421
						431	431

Daily Incident Log



Print Date/Time: 01/13/2025 08:46
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From Date: 12/01/2024 00:00
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College Place Police Dept
ORI Number: WA0360200

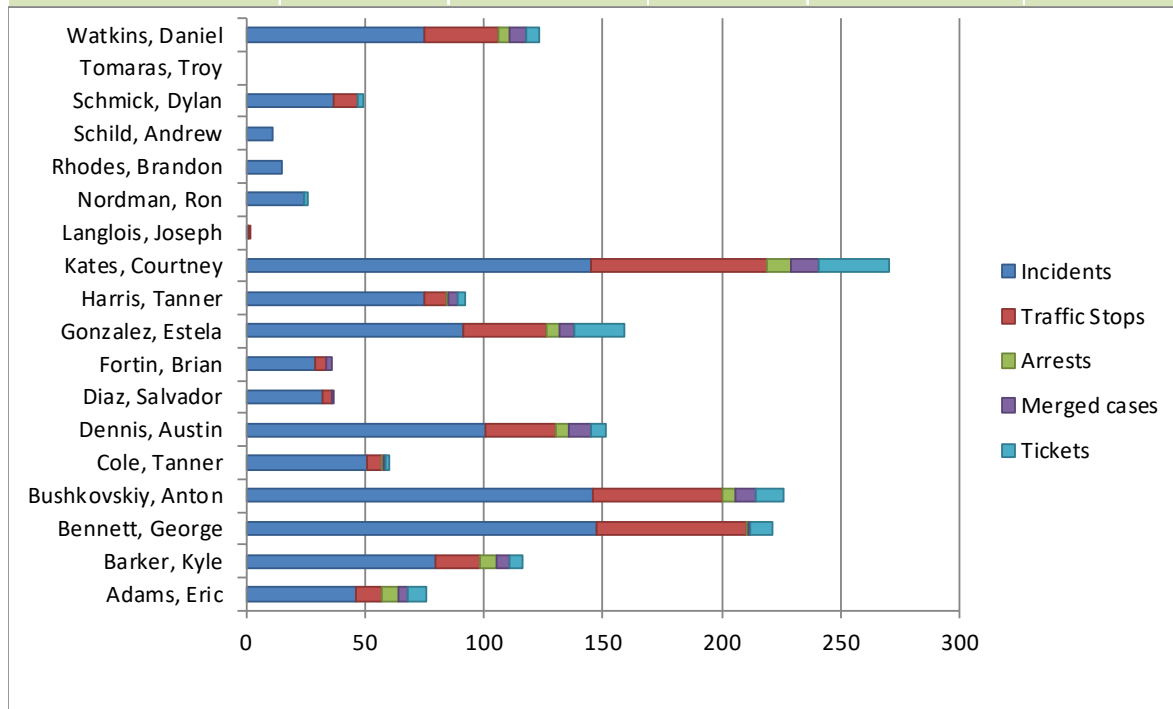
Call	Incident Type	Incident Number	Location (Venue)	Caller Name	Rpt Req	Unit	ID #
12/31/2024 20:29	Assist	2024-00011619	1040 SW PUFF LN	SWOPES, MAKAYLA	Yes	418	418
12/31/2024 20:33	Suspicious Activity	2024-00011620	1823 OLD MILTON HWY	GILES, CHRIS	No	419	419
						418	418
						415	415
						404	404
12/31/2024 21:05	Premises Check	2024-00011621	1700 SE MEADOWBROOK BLVD	,	No	418	418
						415	415
12/31/2024 21:11	Traffic Stop	2024-00011622	SE 12TH ST / SE CENTRAL AVE	,	No	404	404
12/31/2024 21:15	Civil Problem	2024-00011623	SE FREEDOM PL / TAUMARSON RD	ROJERO, JULISA	No	419	419
12/31/2024 22:01	Assist	2024-00011624	656 BLALOCK DR	OLSON, JENNA	Yes	418	418
						415	415
						410	410
12/31/2024 22:41	< New Call >	2024-00011625	S HWY 125 / STATELINE RD	,	No	404	404
12/31/2024 22:44	Premises Check	2024-00011626	1700 SE MEADOWBROOK BLVD	,	No	415	415
12/31/2024 22:52	Traffic Stop	2024-00011627	783 SE 3RD ST	,	No	410	410
12/31/2024 23:01	Animal Lost	2024-00011628	356 NE KINGWOOD PL	NUNEZ, ALICIA	No	415	415
						CPPD	
						421	421
12/31/2024 23:13	Traffic Call	2024-00011629	S HWY 125 / S MYRA RD	,	No	419	419
						415	415
						410	410
						404	404
12/31/2024 23:41	Traffic Call	2024-00011630	S HWY 125 / S MYRA RD	,	No	419	419
12/31/2024 23:59	Traffic Stop	2024-00011631	S COLLEGE AVE / SW 4TH ST	,	No	418	418
						410	410

Total Incidents for 12/31/2024 : 42

December 2024 Officer Activity



Totals	1106	350	50	61	103
Officer	Incidents	Traffic Stops	Arrests	Merged cases	Tickets
Adams, Eric	46	11	7	4	8
Barker, Kyle	80	18	7	6	5
Bennett, George	147	63	1	1	9
Bushkovskiy, Anton	146	54	6	8	12
Cole, Tanner	51	6	1	1	1
Dennis, Austin	101	29	6	9	6
Diaz, Salvador	32	4	0	1	0
Fortin, Brian	29	5	0	2	0
Gonzalez, Estela	91	35	6	6	21
Harris, Tanner	75	9	1	4	3
Kates, Courtney	145	74	10	12	29
Langlois, Joseph	1	1	0	0	0
Nordman, Ron	24	0	0	0	2
Rhodes, Brandon	15	0	0	0	0
Schild, Andrew	11	0	0	0	0
Schmick, Dylan	37	10	0	0	2
Tomaras, Troy	0	0	0	0	0
Watkins, Daniel	75	31	5	7	5



Incident Activity Report



Print Date/Time: 01/13/2025 08:47
 Login ID: mbarr
 Layer: All
 Areas: All

From Date: 12/01/2024 00:00
 To Date: 12/31/2024 23:59

College Place Police Dept
 ORI Number: WA0360200
 Incident Type: All

Hour	SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		TOTAL	
	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%
24	10	1.2	4	0.5	7	0.9	3	0.4	2	0.2	1	0.1	7	0.9	34	4.2
1	5	0.6	0	0.0	2	0.2	3	0.4	3	0.4	2	0.2	1	0.1	16	2.0
2	5	0.6	2	0.2	6	0.7	4	0.5	1	0.1	0	0.0	3	0.4	21	2.6
3	7	0.9	5	0.6	6	0.7	7	0.9	0	0.0	0	0.0	0	0.0	25	3.1
4	5	0.6	4	0.5	4	0.5	1	0.1	0	0.0	2	0.2	0	0.0	16	2.0
5	3	0.4	6	0.7	3	0.4	0	0.0	1	0.1	2	0.2	0	0.0	15	1.8
6	0	0.0	0	0.0	1	0.1	1	0.1	3	0.4	1	0.1	0	0.0	6	0.7
7	0	0.0	1	0.1	3	0.4	3	0.4	0	0.0	2	0.2	1	0.1	10	1.2
8	3	0.4	2	0.2	8	1.0	3	0.4	3	0.4	1	0.1	0	0.0	20	2.5
9	4	0.5	1	0.1	6	0.7	2	0.2	6	0.7	2	0.2	2	0.2	23	2.8
10	9	1.1	8	1.0	7	0.9	6	0.7	7	0.9	7	0.9	3	0.4	47	5.8
11	2	0.2	7	0.9	3	0.4	6	0.7	7	0.9	4	0.5	2	0.2	31	3.8
12	3	0.4	8	1.0	7	0.9	4	0.5	4	0.5	4	0.5	0	0.0	30	3.7
13	5	0.6	4	0.5	13	1.6	7	0.9	4	0.5	6	0.7	5	0.6	44	5.4
14	3	0.4	4	0.5	11	1.4	11	1.4	4	0.5	6	0.7	2	0.2	41	5.0
15	1	0.1	8	1.0	9	1.1	2	0.2	5	0.6	6	0.7	3	0.4	34	4.2
16	7	0.9	9	1.1	5	0.6	5	0.6	7	0.9	2	0.2	5	0.6	40	4.9
17	5	0.6	4	0.5	4	0.5	3	0.4	4	0.5	7	0.9	4	0.5	31	3.8
18	7	0.9	7	0.9	1	0.1	4	0.5	4	0.5	7	0.9	4	0.5	34	4.2
19	12	1.5	5	0.6	2	0.2	6	0.7	3	0.4	2	0.2	4	0.5	34	4.2
20	16	2.0	9	1.1	18	2.2	7	0.9	8	1.0	8	1.0	14	1.7	80	9.9
21	8	1.0	15	1.8	16	2.0	9	1.1	6	0.7	5	0.6	9	1.1	68	8.4
22	5	0.6	14	1.7	12	1.5	2	0.2	2	0.2	10	1.2	11	1.4	56	6.9
23	13	1.6	11	1.4	11	1.4	1	0.1	2	0.2	7	0.9	11	1.4	56	6.9
Totals:	138	17.0	138	17.0	165	20.3	100	12.3	86	10.6	94	11.6	91	11.2	812	100.00

Permit Report

01/01/2024 to 12/31/2024

Time: 13:28:47 Date: 01/10/2025

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Accessory Dwelling Unit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0126.AD0001	Brandaure LLC, Brandaure Paul 612 Davis Ave SW A-Lower 35-07-35-60-2203	ADU/DUPLEX - 2 UNIT 600 SQ FT EACH	208,090.32 Sq. Ft.: 1309	03/29/2024	2,984.11	2,984.11
Contractor	Brandaure LLC, Brandaure Paul					
2024.0146.AD0002	Patino Manuel 225 Valley Dr SE 35-07-36-58-0620	New ADU, addition of two sleeping rooms with emergency egress windows, kitchen and the removal of the interior staircase.	10,000.00	04/04/2024	602.65	602.65
Contractor	Patino Manuel					
Totals:	2		218,090.32 Sq. Ft. 1,309		3,586.76	3,586.76

Boundary Line Adjustment

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0257.BO0001	Reynolds Emil 458 8th St SW 35-07-35-60-2202	ADJUST BOUNDARY LINE TO FIT EXISTING FENCE LINE		06/25/2024	100.00	100.00
Contractor	Reynolds Emil					
2024.0457.BO0002	Many Waters, LLC, Payable Accoun 621 Quail SE Run 35-07-36-13-0021	ACCOMODATE PRIOR ENCROACHMENTS BY NEIGHBORING LOTS		11/13/2024	100.00	100.00
Contractor	Many Waters, LLC, Payable Accounts					
Totals:	2				200.00	200.00

Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0015.BP0001	Niderost Tarah 204 4th St SE 35-07-36-60-0322	INTERIOR REMODEL: UPDATE KITCHEN AND BATH, WINDOWS, FLOORING, ADD BATH, UPDATE PLUMBING, MECHANICAL AND ELECTRICAL	60,000.00	01/18/2024	1,301.83	1,301.83
Contractor	Niderost Tarah					

Permit Report

01/01/2024 to 12/31/2024

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Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0017.BP0002	Dan Luce Construction and Roofing 15 Birch Ave SE 35-07-36-51-2204	REMODEL KITCHEN AND MASTER BATHROOM, ENCLOSING PORCH, ADD DECK. ADD BATHROOM IN BASEMENT. REPLACE 40% OF BASEMENT FLOOR FINISHING OUT	65,000.00	01/19/2024	1,431.36	1,431.36
Contractor	Dan Luce Construction and Roofing, Luce Dan	INSULATE AND FINISH BASEMENT, UPGRADE INSULATION, WINDOWS AND EGRESS				
2024.0019.BP0003	Finkbiner Bob 354 Highland Park Dr SE 35-07-36-63-0218	REMODEL MASTER BATHROOM	20,000.00	01/25/2024	589.45	589.45
Contractor	JO CO, Fackenthall Johannes					
2024.0020.BP0004	Sheperd Stan 427 Scenic View Dr SE 35-07-36-58-0833	REPLACING BATHTUB & CABINETS WITH SINK. REMOVING SHELVING. FRAME THE OPENING	13,500.00	01/25/2024	528.30	528.30
Contractor	Meticulous Touch LLC, Kuznetson Slavik					
2024.0026.BP0005	Pestes Ryan H & Cheri Y 326 6th St SE 35-07-36-60-0637	INTERIOR AND EXTERIOR REMODEL DECK WITH STAIRS	20,000.00	01/31/2024	639.45	639.45
Contractor	Pestes Ryan H & Cheri Y					
2024.0032.BP0006	Randolph Albert 986 Brentwood Pl SE 35-07-36-66-0008	REPLACE DECK	6,846.34	02/13/2024	309.12	309.12
Contractor	Floor to Roof LLC, Lozano Jesus					
2024.0040.BP0007	Maxted, Glenn 1013 Birch SE 35-07-36-60-1401	28'X28' GARAGE WITH LIVING SPACE ABOVE ATTACHED TO 1013 SE BIRCH	183,965.49 Sq. Ft.: 1497	02/21/2024	2,728.42	2,728.42
Contractor	Brandaure LLC, Brandauer Paul					
2024.0043.BP0008	Lamar Jamey 319 B St NW 35-07-26-52-3984	SIDING	5,000.00	02/22/2024	208.30	208.30
Contractor	Smith Construction, LLC, Smith Cody					
2024.0053.BP0009	Saldana Juan M & Fabiola S 26 6th St SE 35-07-36-60-0519	COVERED PATIO	3,000.00	03/07/2024	314.98	314.98
Contractor	Saldana Juan M & Fabiola S					

Permit Report

01/01/2024 to 12/31/2024

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Building Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0115.BP0010	Brown Rick 207 Mountain View Dr SE 35-07-36-58-0230	REPLACE 2 PATIO DOORS	13,349.22	03/25/2024	436.99	436.99
Contractor	Renewal By Anderson, Gaines Lloyd					
2024.0128.BP0011	Upper Columbia Corp SDA 212 4th St SW 35-07-35-51-1601	15' X 8' FENCE WITH GATE	12,600.00	04/01/2024	477.58	477.58
Contractor	Home5150, Sandoval Adam					
2024.0132.BP0014	Primrose LLC, 241 Birch Ave NE 35-07-25-58-0102	REPLACEMENT OF ALL WINDOWS AND SIDING	22,450.00	04/02/2024	406.00	406.00
Contractor	Sany Construction, Alex					
2024.0131.BP0013	Primrose LLC, 251 Birch Ave NE 35-07-25-58-0101	REPLACE ALL WINDOWS AND SLIDING DOORS	22,450.00	04/02/2024	406.00	406.00
Contractor	Sany Construction, Alex					
2024.0133.BP0015	Primrose LLC, 231 Birch Ave NE 35-07-25-58-0103	REPLACE ALL WINDOWS AND SLIDING DOORS	22,450.00	04/02/2024	406.00	406.00
Contractor	Sany Construction, Alex					
2024.0134.BP0016	Primrose LLC, 221 Birch Ave NE 35-07-25-58-0104	REPLACE ALL WINDOWS AND GLASS SLIDING DOORS	22,450.00	04/02/2024	805.50	805.50
Contractor	Sany Construction, Alex					
2024.0135.BP0017	Lewis Theodore 393 Highland Park Dr SE 35-07-36-54-0305	PREFABRICATED HICKORY SHED	13,296.00 Sq. Ft.: 200	04/03/2024	502.99	502.99
Contractor	Lewis Theodore					
2024.0155.BP0019	Ordinola Jose Luis 12 8th St SE 35-07-36-60-1211	SIDING - EAST SIDE OF HOUSE	1,000.00	04/12/2024	91.70	91.70
Contractor	Ordinola, Jose Luis					

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2024.0159.BP0020	Rundell Ryan R & Lanlan W 222 Cedar Ave NE 35-07-25-58-0304	BATHROOM REMODEL - FIRE DAMAGE	10,000.00	04/16/2024	335.35	335.35
Contractor	Rundell Ryan R & Lanlan W					
2024.0162.BP0021	Walla Walla University - AP, 133 College Ave S 35-07-36-51-WWC	101 WINDOWS	133,800.00	04/19/2024	2,155.05	2,155.05
Contractor	Walla Walla University - AP,					
2024.0165.BP0022	Engelhart Andrew 911 Date Ave SE 35-07-36-60-1011	REMODEL	121,000.00	04/23/2024	2,089.13	2,089.13
Contractor	Engelhart Andrew					
2024.0175.BP0023	Reynolds Ron 458 8th St SW 35-07-35-60-2202	PORCH ADDITION	8,000.00	04/30/2024	350.53	350.53
Contractor	America's Construction, Villegas Leonel					
2024.0184.BP0025	Vaughan Anthony & RoDawna 1024 Date Ave SE 35-07-36-57-0101	SIDING	7,000.00	05/07/2024	159.60	159.60
Contractor	Vaughan Anthony & RoDawna					
2024.0187.BP0027	Bleath Jacob L & Whitnee M 1318 Larch Ave SE 35-07-36-58-1020	RETAINING WALL AND STEPS	9,500.00	05/08/2024	401.35	401.35
Contractor	Reyes Brothers Construction, Reyes Santiago					
2024.0193.BP0028	Ettleman Jonathan 307 Kingwood PI NE 35-07-25-66-0001	SIDING & WINDOWS	8,000.00	05/09/2024	175.00	175.00
Contractor	Ettleman Jonathan					
2024.0194.BP0029	Hahn Jacob 517 Scenic View Dr SE 35-07-36-58-0826	REMOVE GARAGE DOOR - INSTALL 3 WINDOWS = FOR STORAGE AREA	1,133.00	05/10/2024	185.90	185.90
Contractor	Hahn Jacob					

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2024.0209.BP0030	Lomeland Jonathan & Vanessa 116 13th St SW 35-07-35-44-0040	RESLOPING PORTION OF ROOF AND INSTALL ADDITIONAL ROOF FRAMING	8,000.00	05/22/2024	284.53	284.53
Contractor	Lomeland Jonathan & Vanessa					
2024.0219.BP0031	Vaughan Anthony & RoDawna 1024 Date Ave SE 35-07-36-57-0101	WINDOWS	600.00	05/30/2024	54.68	54.68
Contractor	Vaughan Anthony & RoDawna					
2024.0236.BP0032	Barker Sam and Linda 1889 Larch Ave SE 35-06-01-52-0310	REPLACE 4 WINDOWS	18,500.00	06/13/2024	344.40	344.40
Contractor	Renewal By Anderson, Boesl Tyson					
2024.0237.BP0033	Tomlinson, Marshall 319 Beechwood Ln NE 35-07-25-52-3525	REPLACE 4 WINDOWS	15,000.00	06/13/2024	282.80	282.80
Contractor	Renewal By Anderson, Boesl Tyson					
2024.0241.BP0034	Gomez Jose 20 8th St SE 35-07-36-60-1213	SHED = SIDING, PLYWOOD, GARAGE DOOR REPLACED	3,000.00	06/18/2024	314.98	314.98
Contractor	Gomez Jose					
2024.0243.BP0035	Zachrison Family Trust, 128 Whitman Dr W 35-07-26-52-3925	HOUSE REMODEL	54,400.00	06/20/2024	1,304.31	1,304.31
Contractor	Zachrison James					
2024.0256.BP0036	Crosswhite Gina & Kyle 80 Spagnuolo Circle NW 35-07-26-60-0005	VINYL WINDOW	3,464.00	06/25/2024	113.40	113.40
Contractor	Home Depot, Jamie Reed					
2024.0267.BP0037	Johanson Maybelle 1245 Dewey Dr SE 35-07-36-56-0201	GARAGE REMODEL	2,000.00	07/08/2024	132.07	132.07
Contractor	Johanson Maybelle					

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2024.0272.BP0039	Nelson Bailey 27 Mulberry Ct NE 35-07-25-71-0004	INTERIOR REMODEL	95,000.00	07/10/2024	1,061.05	1,061.05
Contractor	Lofthouse Construction Inc, Lofthouse Larry					
2024.0273.BP0040	Denney Marvin 30 Tremont Dr NE 35-07-25-56-0113	DECK	5,000.00	07/10/2024	274.30	274.30
Contractor	Denney Marvin					
2024.0287.BP0041	Thornhill Lisa 604 1st St SW 35-07-35-52-4436	PORTABLE RV CARPORT	37,228.80 Sq. Ft.: 560	07/17/2024	1,020.80	1,020.80
Contractor	Jose Villegas					
2024.0309.BP0043	Headley Jed 428 12th St SW 35-07-35-42-0130	40FT CONNEX CONTAINER	2,500.00	08/01/2024	98.00	98.00
Contractor	Headley Jed					
2024.0308.BP0042	Ponti Karlene 215 College Ave N 35-07-26-52-3817	STEPS AND LANDING	3,500.00	08/01/2024	113.40	113.40
Contractor	C&R Concrete, Rodriguez Osvaldo					
2024.0315.BP0044	Michel Alejandro 230 6th St SE APT C 35-07-36-60-0609	6 WINDOWS	6,136.00	08/08/2024	259.12	259.12
Contractor	Home Depot, Jamie Reed					
2024.0322.BP0046	Garaza Elwyn 623 Whitman Dr W 35-07-35-63-0019	REPAIR FLOOD DAMAGE	13,986.00	08/12/2024	436.99	436.99
Contractor	Five Star Disaster Services, Barnhart Joey					
2024.0321.BP0045	Walla Walla University - AP, 100 4th St SW 35-07-35-51-0704	ROUGH FRAMING HEADER AND 90 MINUTE GLASS	11,834.00	08/12/2024	452.17	452.17
Contractor	Nelson Construction, DiMino Larry					

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2024.0324.BP0047	Koch, Terry 509 Highland Park Dr SE 35-07-36-13-0006	SIDING	10,000.00	08/13/2024	335.35	335.35
Contractor	D&A Professional Paint & Remodel, Hernandez Martin					
2024.0325.BP0048	Lesmeister, Todd & Teri 846 Marine Dr SE 35-07-36-70-0302	WINDOWS AND SIDING	10,038.00	08/13/2024	360.76	360.76
Contractor	Perfection Glass, Brooks Daniel					
2024.0327.BP0049	397 Martin LLC, 397 Martin Field Ln 35-07-34-11-0003	KITCHEN AND BATHROOM REMODEL	14,600.00	08/15/2024	528.40	528.40
Contractor	Ken Adams Plumbing Inc, Adams Ken					
2024.0330.BP0051	397 Martin LLC, 397 Martin Field Ln 35-07-34-11-0003	WINDOWS AND DOORS	30,840.00	08/16/2024	826.48	826.48
Contractor	KC Industries Inc,					
2024.0328.BP0050	McCloskey, Linda 978 Larch Ave SE 35-07-36-64-0004	REPLACE DECK	12,000.00	08/16/2024	452.17	452.17
Contractor	Serl Construction, Serl Larry					
2024.0337.BP0052	Dryden Arlene 1200 Broadway Ave SE 35-07-36-58-0120	CARPORT COVER -DECK	10,000.00	08/20/2024	534.65	534.65
Contractor	Prowess General Contracting, Curnuck Josiah					
2024.0338.BP0053	Hall Frank & Jean 854 Mockingbird Dr SE 35-07-36-43-0051	10x30 FRONT AWNING	6,200.00	08/21/2024	325.12	325.12
Contractor	Harvey & Son Construction LLC, Harvey Gary					
2024.0343.BP0054	Vargus Juan 304 12th St SE 35-07-36-58-0215	ADDITION WITH REMODEL & ALTERATIONS	34,944.00 Sq. Ft.: 300	08/23/2024	1,507.21	1,507.21
Contractor	Vargus-Cruz Juan Carlos					

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2024.0353.BP0055	Bruns Jennelle 1115 Cotter PI SE 35-07-36-57-0218	SIDING AND WINDOWS	10,500.00	08/27/2024	360.76	360.76
Contractor	America's Construction, Villegas Leonel					
2024.0354.BP0056	Baumgardner Leslie 408 12th St SE 35-07-36-58-0701	EGRESS WINDOWS	6,210.00	08/28/2024	259.12	259.12
Contractor	MRD General Contracting, Dougherty Matthew Ryan					
2024.0368.BP0057	Bruns Jennelle 1115 Cotter PI SE 35-07-36-57-0218	DEMOLISH DECK AND REPLACE	12,000.00	09/09/2024	452.17	452.17
Contractor	America's Construction, Villegas Leonel					
2024.0377.BP0059	Bryan William A IV 388 Highland Park Dr SE 35-07-36-54-0505	INTERIOR REMODEL	100,000.00	09/11/2024	2,969.08	2,969.08
Contractor	Meticulous Touch LLC, Kuznetson Slavik					
2024.0376.BP0058	Koch, Terry 509 Highland Park Dr SE 35-07-36-13-0006	REPAIR DECK	12,764.16 Sq. Ft.: 192	09/11/2024	477.58	477.58
Contractor	D&A Professional Paint & Remodel, Hernandez Martin					
2024.0378.BP0060	Strickland Dennis & Shari 611 4th St SE 35-07-36-65-0003	WINDOWS	300.00	09/11/2024	49.15	49.15
Contractor	Strickland Dennis & Shari					
2024.0379.BP0061	Walters, Alvern 736 Landen Dr SE 35-07-36-74-0201	4 WINDOWS	14,989.00	09/11/2024	462.40	
Contractor	Renewal By Anderson, Boesl Tyson					
2024.0395.BP0062	Jensen Floyd & Mary 308 Mountain View Dr SE 35-07-36-58-0316	INTERIOR REMODEL	60,000.00	09/19/2024	1,301.83	1,301.83
Contractor	Boggs Construction, Boggs Keiri					

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2024.0397.BP0063	Brower Bernice 6 13th St SW 35-07-35-44-0053	Interior remodel	225,000.00	09/20/2024	3,078.47	3,078.47
Contractor	Bocanegra, Bocanegra Construction LLC Israel					
2024.0398.BP0064	Hanson Lars 222 Davis Ave SW 35-07-35-52-4535	WINDOWS, EXTERIOR DOORS, SIDING, PAINT, ISULATE, BASEMENT WALL EGRESS WINDOWS, DRYWALL	37,000.00	09/20/2024	1,500.09	1,500.09
Contractor	Alex's Quality Maintenance property LLC, Torres Al					
2024.0400.BP0065	Bryan William A IV 388 Highland Park Dr SE 35-07-36-54-0505	SIDING	4,500.00	09/20/2024	208.30	208.30
Contractor	Meticulous Touch LLC, Kuznetson Slavik					
2024.0428.BP0066	Hedine Eric 1223 Central Ave SE 35-07-36-58-0736	INTERIOR REMODEL	3,000.00	10/09/2024	223.48	223.48
Contractor	Hedine Eric					
2024.0447.BP0067	Jacobson Living Trust, Jacobson Ne 418 3rd St SE 35-07-36-21-0057	FREESTANDING COVERED ROOF	20,941.20 Sq. Ft.: 315	11/04/2024	1,049.56	1,049.56
Contractor	Now Remodeling, Zach Irvan					
2024.0449.BP0068	Mason Justin 604 4th St SW 35-07-35-52-4527	NEW STUCCO AND WINDOWS	12,000.00	11/05/2024	616.27	616.27
Contractor	Mason Justin					
2024.0452.BP0069	Dryden Arlene 1200 Broadway Ave SE 35-07-36-58-0120	CARPORT REPAIR	1,500.00	11/08/2024	170.43	170.43
Contractor	Prowess General Contracting, Curnuck Josiah					
2024.0473.BP0070	Mason Justin 604 4th St SW 35-07-35-52-4527	INTERIOR REMODEL	31,500.00	11/21/2024	1,352.89	1,352.89
Contractor	Mason Justin					

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2024.0483.BP0073	Weis Chery 501 7th St SW 35-07-35-60-2224	MASTER BEDROOM REMODEL, WINDOW AND EXTERIOR DOOR REPLACEMENT. CONVERTING BEDROOM 2 TO MASTER CLOSET. MASTER BATH REMODEL, MAIN BATH REMODEL.BEDROOM 2 & 3 REMODELS. WINDOW REPLACEMENTS.	25,000.00	12/02/2024	782.50	782.50
Contractor	America's Construction, Villegas Leonel					
2024.0481.BP0071	Iris View LLC, Reser Yancey 215 3rd St SE 35-07-36-51-2135	Deck Repair	6,600.00	12/02/2024	259.12	259.12
Contractor	Fixi it Facility Maintenance, McCoy Nathanael					
2024.0482.BP0072	Richter, Leonard 123 4th St SE 35-07-36-51-2009	Window replacement	7,000.00	12/02/2024	159.60	159.60
Contractor	Jim's Glass Shop,					
2024.0489.BP0074	Richter, Leonard 123 4th St SE 35-07-36-51-2009	INTERIOR AND EXTERIOR REMODEL	1,759.00	12/06/2024	190.41	190.41
Contractor	Richter, Leonard					
2024.0504.BP0075	Soelberg Steven H. 290 B St NW 35-07-26-76-0001	3 WINDOWS AND 1 ENTRY DOOR	5,896.87	12/16/2024	233.71	233.71
Contractor	NW Extm Instlls Inc dba Permier SVCS Grp, Campos K					
2024.0510.BP0076	Martinez, Gonzalo 133 13th St SW 35-07-35-44-0035	REPAIRS DUE TO VEHICLE IMPACT	150,000.00	12/17/2024	2,383.41	2,383.41
Contractor	North West Restoration, Weide Cooper					
2024.0531.BP0077	Brower Bernice 6 13th St SW 35-07-35-44-0053	BASEMENT REMODEL	40,000.00	12/18/2024	991.47	991.47
Contractor	Bocanegra, Bocanegra Construction LLC Israel					
2024.0532.BP0078	Perry, Todd & Julia 210 Lamperti Ln SE 35-06-01-22-0071	Window Replacement	10,000.00	12/18/2024	205.80	205.80
Contractor	AAA General Construction LLC, Kurnayev Andrew					

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2024.0546.BP0079	Anderson Dennis & Kim 504 7th St SW 35-07-35-60-2218	ADDITION AND REMODEL	145,000.00	12/20/2024	2,332.67	2,332.67
Contractor	Mahurin Construction LLC, Gene Mahurin					
Totals:	74		2,158,021.08		50,923.29	50,460.89
		Sq. Ft.	3,064			

Commercial

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2024.0031.CO0001	Wal-Mart Stores Inc. # 01-2476 1700 Meadowbrook Blvd SE 35-06-01-21-0067	Remodel and Building Expansion. Vision center, restroom remodel, relocate fitting rooms; paint pharmacy; remodel online grocery pickup area with new walk in freezer/cooler; clean/paint interior walls; remodel customer service; remodel money center; repair/replace flooring throughout the store; revise location of registers in checkout area	1,500,000.00	02/09/2024	13,106.28	13,106.28
Contractor	Sletten Construction Company, Wiedemer Ashley					
2024.0054.CO0002	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 1 36 UNITS TYPE B	4,619,860.52 Sq. Ft.: 37844	03/07/2024	31,196.28	31,196.28
Contractor	TBD					
2024.0059.CO0003	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 2 36 UNITS TYPE B	4,619,860.52 Sq. Ft.: 37844	03/07/2024	31,196.28	12,251.23
Contractor	TBD					
2024.0064.CO0004	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 3 36 UNITS TYPE B	4,619,860.52 Sq. Ft.: 37844	03/07/2024	31,196.28	12,251.23
Contractor	TBD					
2024.0069.CO0005	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 4 24 UNITS TYPE A	2,812,400.42 Sq. Ft.: 23114	03/07/2024	20,736.86	8,140.31
Contractor	TBD					

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2024.0074.CO0006	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 5 24 UNITS TYPE A	2,812,400.42 Sq. Ft.: 23114	03/07/2024	20,736.86	8,140.31
Contractor	TBD					
2024.0079.CO0007	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 6 24 UNITS TYPE A	2,812,400.42 Sq. Ft.: 23114	03/07/2024	20,736.86	8,140.31
Contractor	TBD					
2024.0096.CO0008	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW CLUBHOUSE AND INCLUDES POOL	1,900,000.00	03/20/2024	15,416.28	
Contractor	TBD					
2024.0154.CO0009	City of College Place Police Departm 420 Owens Rd 35-07-34-41-0008	THEFT REPAIR OF WINDOWS	1,500.00	04/12/2024	84.35	84.35
Contractor	City of College Place Public Works, McAndrews Robe					
2024.0178.CO0010	Upper Columbia Corp SDA 212 4th St SW 35-07-35-51-1601	REPLACE STAIRS & HANDRAIL	19,000.00	05/03/2024	700.80	700.80
Contractor	Nelson Construction, Kemp Paul					
2024.0180.CO0011	Corbett, David W 349 Myra Rd NE 35-07-25-52-3727	STEPS AND HANDRAIL FOR SALON WEST	2,000.00	05/03/2024	101.10	101.10
Contractor	Corbett, David W					
2024.0234.CO0012	Walla Walla University - AP, 133 College Ave S 35-07-36-51-WWC	74 WINDOWS, 2ND & 4TH FLOOR	110,291.40	06/13/2024	1,185.70	1,185.70
Contractor	Walla Walla University - AP,					
2024.0288.CO0013	Walla Walla University - AP, 100 4th St SW 35-07-35-51-0704	REPLACE LANDING, STEPS AND HANDRAIL	40,440.00	07/17/2024	1,028.30	1,028.30
Contractor	Narum Concrete, Narum Rick					

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2024.0318.CO0014	City of College Place Public Works, 629 College Ave S 35-07-36-60-0508	NEW FIRE STATION STAIRS	117,000.00	08/08/2024	2,001.04	2,001.04
Contractor	DAX Moreno Const Company Inc, Castillo Cruz					
2024.0339.CO0015	City of College Place Comm Develo 801 Larch Ave SE 35-07-36-42-0050	RESTROOM 1 OF 2	13,336.00 Sq. Ft.: 200	08/22/2024	455.49	455.49
Contractor	Nelson Construction, Triebwasser Matthew					
2024.0340.CO0016	City of College Place Comm Develo 801 Larch Ave SE 35-07-36-42-0050	RESTROOM 2 OF 2	13,296.00 Sq. Ft.: 200	08/22/2024	455.49	455.49
Contractor	Nelson Construction, Triebwasser Matthew					
2024.0341.CO0017	City of College Place Comm Develo 801 Larch Ave SE 35-07-36-42-0050	PAVILION	34,569.60 Sq. Ft.: 520	08/22/2024	918.31	918.31
Contractor	Nelson Construction, Triebwasser Matthew					
2024.0342.CO0018	City of College Place Comm Develo 801 Larch Ave SE 35-07-36-42-0050	UTILITY	39,888.00 Sq. Ft.: 600	08/22/2024	1,009.97	1,009.97
Contractor	Nelson Construction, Triebwasser Matthew					
2024.0358.CO0019	Walla Walla University - AP, 100 4th St SW 35-07-35-51-0704	Generator	30,000.00	09/04/2024	826.65	826.65
Contractor	Vickroy Plumbing, Vickroy Tom					
2024.0372.CO0020	Leeray Corp dba Jersey Mike's Sub, 1717 Meadowbrook Blvd SE 35-06-01-21-0087	TENANT IMPROVEMENT = JERSEY MIKE'S SUB	277,000.00	09/11/2024	3,624.64	3,624.64
Contractor	Granvista Construction Co,					
2024.0373.CO0021	Blue Mt Credit Union 520 College Ave S 35-07-35-60-1744	INTERIOR REMODEL	2,156,250.00	09/11/2024	16,900.46	16,900.46
Contractor	Winterbourne Construction LLC, Winterbourne Ian					

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2024.0396.CO0022	Iris View LLC, Reser Yancey 219 3rd St SE 35-07-36-51-2136	GUARD REPLACEMENT	7,000.00	09/19/2024	277.62	277.62
Contractor	Prowess General Contracting, Curnuck Josiah					
2024.0399.CO0023	City of College Place Public Works, 801 Larch Ave SE 35-07-36-42-0050	1 = 6'X25' PEDESTRIAN BRIDGE 1 = 6'X15' PEDESTRIAN BRIDGE 1 = FISHING DOCK	180,600.00	09/20/2024	2,650.48	2,650.48
Contractor	Nelson Construction, Triebwasser Matthew					
Totals:	23		28,738,953.82		216,542.38	125,446.35

Sq. Ft.

184,394

Demolition Permit

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2024.0092.DP0001	City of College Place Public Works, 801 Larch Ave SE 35-07-36-42-0050	DEMO EXISTING PICNIC STRUCTURE, PLAYGROUND, BACKSTOP AND BLEACHERS	50,000.00	03/14/2024	1,240.78	1,240.78
Contractor	Nelson Construction, ONeill Chris					
2024.0158.DP0002	Dooley Alice 544 Villa Ave NE 35-07-25-13-0020	DEMOLITION MANUFACTURED HOME		04/15/2024	72.50	72.50
Contractor	Blue Mountain Valley Contracting LLC, Ritchie Noah					
2024.0329.DP0003	Hodgens & Konen Properties, LLC, 2010 Smith Access Rd 35-06-02-41-0060	DEMO HOME AND OUTBUILDINGS IN DISREPAIR		08/16/2024	172.50	172.50
Contractor	Konen Rock Products, Konen Charlie					
2024.0366.DP0004	Brower Bernice 6 13th St SW 35-07-35-44-0053	DEMO KITCHEN, 1/2 BATH = INTERIOR REMODEL		09/09/2024	72.50	72.50
Contractor	Bocanegra, Bocanegra Construction LLC Israel					
2024.0491.DP0005	Walla Walla University - AP, 126 Whitman Dr W 35-07-26-52-3923	DEMO EXISTING HOUSE: MANUFACTURED HOME		12/09/2024	72.50	72.50
Contractor	Royse Hydroseeding & Excavating,					

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Demolition Permit

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2024.0505.DP0006	Bjorn Shari 925 Rose St NE 35-07-25-52-2314	REMOVE EXISTING BUILDINGS FROM PROPERTY AS WELL AS CLEAN UP TREES AND BUSHES THAT ARE DOWN.		12/16/2024	72.50	72.50
Contractor	Dicks Construction, Dick					
Totals:	6		50,000.00		1,703.28	1,703.28

Franchise Agreement

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0084.FA0001	PocketiNet Communications, Brene:	2024 RENEWAL FRANCHISE = FIBER OPTICS		03/07/2024	5,000.00	5,000.00
Contractor	Pocketlnet Communications Inc, Brandenburg Todd					
Totals:	1				5,000.00	5,000.00

Fire Department

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0200.FI0002	Wal-Mart Stores Inc. # 01-2476 1700 Meadowbrook Blvd SE 35-06-01-21-0067	ALARM SYSTEM PLAN REVIEW		05/15/2024	100.00	100.00
Contractor	Low Voltage Securities, Shaw Mark					
2024.0231.FI0003	Johnson Controls, Martin Jennifer 942 Spitzenburg St NE 35-07-25-52-3757	FIRE PLANS AND EQUIPMENT INSTALLATION		06/11/2024	1,000.00	1,000.00
Contractor	Johnson Controls, Martin Jennifer					
2024.0436.FI0004	MAJ Royale, LLC, 1717 Meadowbrook Blvd SE 35-06-01-21-0087	INSTALL AND TEST KITCHEN FIRE SUPPRESSION SYSTEM IN NEW TYPE 1 HOOD		10/23/2024	100.00	100.00
Contractor	Pro Fire, Kuespert Kyle					
Totals:	3				1,200.00	1,200.00

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Fencing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0201.FP0002	LaChanse Inc. 315 B St NW 35-07-26-52-3945	6' PRIVACY FENCE		05/17/2024	66.00	66.00
Contractor	LaRondelle Andre					
2024.0225.FP0003	Heger Star 364 Highland Park Dr SE 35-07-36-55-0204	100' OF 42" TALL POST & DOWEL FENCING		06/05/2024	66.00	66.00
Contractor	Fence-it Co, Beckner Bradley					
2024.0254.FP0004	Country Estates 938 Scenic View Dr SE 35-07-36-43-0051	34" FENCE IN LENGTH, 175' IN LENGTH		06/25/2024	66.00	66.00
Contractor	Smith Brothers Industries LLC, Brown Jon					
2024.0262.FP0005	Dull William 426 Birch Ave SE 35-07-36-60-0427	REPLACE OLD FENCE AND EXTEND 30ISH FEET TOWARD FRONT OF PROPERTY		06/28/2024	66.00	66.00
Contractor	Dull William					
2024.0345.FP0006	Jones Darrel 359 12th St SW 35-07-35-43-0055	6' FENCE		08/23/2024	66.00	66.00
Contractor	Fence-it Co, Beckner Bradley					
2024.0411.FP0007	Johanson Maybelle 1245 Dewey Dr SE 35-07-36-56-0201	FENCE		10/01/2024	66.00	66.00
Contractor	Johanson Maybelle					
2024.0426.FP0008	Bauer Jeanna 746 Songbird Ln SE 35-07-36-46-0002	FENCE		10/04/2024	66.00	66.00
Contractor	Bauer Jeanna					
2024.0438.FP0009	Salazar Soledad 503 6th SE 35-07-36-52-0216	REPLACE SIDE AND FRONT WOOD FENCE		10/25/2024	66.00	66.00
Contractor	Salazar Soledad					

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Fencing Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0456.FP0010	Bush-LeFore Trisha 739 Magnoni Dr SE 35-07-36-46-0003	FENCE, 6FT TALL UP TO 255 INCHES IN LENGTH		11/13/2024	66.00	66.00
Contractor	Borrego Lawncare LLC, Carrillo Sergio					
2024.0458.FP0011	Batalla Mario 606 4th St SE 35-07-36-60-0115	6FT TALL X 45 FT LONG FENCE ON EAST SIDE OF PROPERTY		11/14/2024	66.00	
Contractor	Batalla Mario					
Totals:	10				660.00	594.00

Short Plat Final

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0306.FS0001	Maiuri Marcus & Angie 429 12th St SW 35-07-35-43-0054	Final Short Plat		07/31/2024	250.00	250.00
Contractor	Maiuri Marcus & Angie					
2024.0355.FS0002	Kurnayev Andrey & Anna 127 Maria St NW 35-07-26-77-0052	Final Short Plat		08/28/2024	250.00	250.00
Contractor	PBS Engineering and Environmental Inc., Legassie K					
Totals:	2				500.00	500.00

Grading Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0030.GR0001	Wal-Mart Stores Inc. # 01-2476 1700 Meadowbrook Blvd SE 35-06-01-21-0067	REMODEL AND BUILDING EXPANSION	584,950.93	02/08/2024	4,024.30	4,024.30
Contractor	Sletten Construction Company, Wiedemer Ashley					
2024.0091.GR0002	City of College Place Public Works, 801 Larch Ave SE 35-07-36-42-0050	LIONS PARK IMPROVEMENT PROJECT	4,966,583.00	03/14/2024	20,062.55	20,062.55
Contractor	Nelson Construction, ONeill Chris					

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Grading Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0148.GR0003	Maiuri Marcus & Angie 429 12th St SW 35-07-35-43-0054	SALERNO ESTATES	222,936.00	04/05/2024	1,874.50	1,874.50
Contractor	Don Jackson Excavation, LLC, Jackson Don					
2024.0252.GR0004	J&J Kelly, 418 12th St SW 35-07-35-42-0131	DEER MEADOWS	620,000.00	06/21/2024	4,208.05	
Contractor	Big D's Construction,					
2024.0260.GR0005	Wal-Mart Stores, Inc 1700 Meadowbrook Blvd SE 35-06-01-21-0067	PAVEMENT REHABILITATION	3,039,062.62	06/27/2024	13,343.05	13,343.05
Contractor	Emerald Paving,					
Totals:	5		9,433,532.55		43,512.45	39,304.40

Special Inspection

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0167.IN0001	Emery Stewart 611 6th St SW 35-07-35-60-2105	UNIT CHARGE PROTOCOL CHANGE FROM 2 UNITS TO 1 UNIT		04/23/2024	66.00	66.00
Contractor	Emery Stewart					
2024.0168.IN0002	Windsor Properties 1192 Constitution Dr SE 35-07-36-62-0306	ADULT FAMILY HOME INSPECTION		04/25/2024	66.00	66.00
Contractor	Windsor Properties					
2024.0371.IN0003	Ford, Brenda Joyee 107 Scenic View Dr SE 35-07-36-58-0337	Special Inspection to verify setbacks		09/11/2024	65.00	65.00
Contractor	JH Contracting, Hardin Jared					
Totals:	3				197.00	197.00

Master Planned Development

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
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Master Planned Development

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0374.MD0001	Christensen Craig & Julie 454 Christensen Ln 35-06-02-13-0001	MASTER PLANNED DEVELOPMENT		09/11/2024	2,000.00	
Contractor	Krueger Connie					

Totals: 1 2,000.00

Manufactured Home Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0451.MH0001	Gluck Beverly 544 Villa Ave NE 35-07-25-13-0020	Manufactured Home Placement		11/07/2024	316.00	316.00
Contractor	Valley Manufactured Housing,					

Totals: 1 316.00 316.00

Mechanical Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0001.MP0001	Edison Andrew 328 Homestead Ave SW 35-07-35-72-0002	Gas furnace and heat pump replacement.		01/04/2024	132.00	132.00
Contractor	College Place HTG & A/C,					

2024.0002.MP0002	Gutierrez Emma and Jose 217 10th St SE 35-07-36-60-1145	Gas furnace replacement		01/04/2024	66.00	66.00
Contractor	College Place HTG & A/C,					

2024.0004.MP0003	Rogers Bakery 116 College Ave N 35-07-25-57-0105	GAS WATER HEATER		01/10/2024	100.00	100.00
Contractor	Total Comfort Solutions LLC,					

2024.0005.MP0004	Simcock Manford & Elizabeth 1055 Sentry Dr SE 35-07-36-71-0131	GAS FIREPLACE		01/10/2024	66.00	66.00
Contractor	Grassi Refrigeration Serv Inc.,					

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2024.0008.MP0005	Studer Andreas 209 Birch Ave SE 35-07-36-51-2101	HEAT PUMP AND FURNACE		01/11/2024	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2024.0010.MP0006	Delannoy Narhan 1226 4th St SW 35-07-35-75-0005	80 GALLON ELECTRIC WATER HEATER		01/17/2024	66.00	66.00
Contractor	Right Now Heating and Air,					
2024.0012.MP0007	Vicari Thomas 1305 Sky Ave SE 35-07-36-58-1005	GAS FURNACE		01/17/2024	66.00	66.00
Contractor	Grassi Refrigeration Serv Inc.,					
2024.0016.MP0008	Skurski, Sandra 1492 Freedom Pl SE 35-07-36-62-0109	FORCED AIR FURNACE		01/19/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0021.MP0009	Maiuri Breanna 219 12th St SW 35-07-35-44-0122	GAS WATER HEATER		01/26/2024	66.00	66.00
Contractor	Right Now Heating and Air,					
2024.0023.MP0010	Gospel Outreach 712 C St NE 35-07-25-58-0404	HEAT PUMP AND AIR HANDLER		01/31/2024	200.00	200.00
Contractor	College Place HTG & A/C,					
2024.0024.MP0011	Warshauer, Jeff 992 Admiral Pl SE 35-07-36-71-0226	GAS FURNACE AND AIR CONDITIONER		01/31/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0027.MP0012	Brookdale College Place, 550 Whitman Dr E 35-07-36-99-0001	REPLACEMENT OF 4 ROOF MOUNTED GAS PACK UNITS		02/01/2024	400.00	400.00
Contractor	Total Comfort Solutions LLC,					

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2024.0041.MP0013	Maxted, Glenn 1013 Birch SE 35-07-36-60-1401	28'X28' GARAGE WITH LIVING SPACE ABOVE ATTACHED TO 1013 SE BIRCH		02/21/2024	241.45	241.45
Contractor	Brandaure LLC, Brandauer Paul					
2024.0051.MP0014	Sure Temp Mechanical LLC, Swisher 205 Scenic View Dr SE 35-07-36-58-0330	REPLACE GAS FURNACE		03/05/2024	66.00	66.00
Contractor	Sure Temp Mechanical LLC, Swisher Mark					
2024.0055.MP0015	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 1 36 UNITS TYPE B		03/07/2024	2,827.21	2,827.21
Contractor	TBD					
2024.0060.MP0016	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 2 36 UNITS TYPE B		03/07/2024	2,827.21	
Contractor	TBD					
2024.0065.MP0017	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 3 36 UNITS TYPE B		03/07/2024	2,827.21	
Contractor	TBD					
2024.0070.MP0018	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 4 24 UNITS TYPE A		03/07/2024	1,878.53	
Contractor	TBD					
2024.0075.MP0019	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 5 24 UNITS TYPE A		03/07/2024	1,878.53	
Contractor	TBD					
2024.0080.MP0020	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 6 24 UNITS TYPE A		03/07/2024	1,878.53	
Contractor	TBD					

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Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0086.MP0021	Kinney Christina 211 6th St SW 35-07-35-60-2317	GAS FURNACE AND AIR CONDITIONER		03/13/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0087.MP0022	Blaze 2 Blizzard, Zavala Anthony 102 5th St SW 35-07-35-60-1726	GAS APPLIANCE AND GAS WATER HEATER		03/13/2024	132.00	132.00
Contractor	Blaze 2 Blizzard, Zavala Anthony					
2024.0095.MP0023	Schmidt Roy 724 Mockingbird Dr SE 35-07-36-74-0321	GAS FURNACE, AC AND SINGLE HEAD DUCTLESS MINI SPLIT		03/19/2024	198.00	198.00
Contractor	College Place HTG & A/C,					
2024.0097.MP0024	Walla Walla Land Development Parl 900 Whitman E 35-07-25-43-0067	FORT WW CLUBHOUSE		03/20/2024	1,399.21	
Contractor	TBD,					
2024.0105.MP0025	Ritchie Brandon 1040 Puff Ln SW 35-07-35-61-0006	Ductless heat pumps in all seven units.		03/21/2024	462.00	462.00
Contractor	Youngs Heating and Cooling, Young Erik					
2024.0106.MP0026	Ritchie Brandon 1037 Puff Ln SW 35-07-35-61-0005	Heat pumps in all seven units.		03/21/2024	462.00	462.00
Contractor	Youngs Heating and Cooling, Young Erik					
2024.0125.MP0027	Brandaure LLC, Brandauer Paul 612 Davis Ave SW A-Lower 35-07-35-60-2203	ADU/DUPLEX - 2 UNIT 600 SQ FT: SINGLE BDRM LOWER UNIT A , 2 BDRM UPPER UNIT B		03/29/2024	264.51	264.51
Contractor	Brandaure LLC, Brandauer Paul					
2024.0136.MP0028	Barnes Steve 1832 Bliss Ln SE 35-06-01-54-0011	SFR		04/03/2024	559.73	559.73
Contractor	Barnes Steve					

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2024.0145.MP0029	Patino Manuel 225 Valley Dr SE 35-07-36-58-0620	New ADU, addition of two sleeping rooms with emergency egress windows, kitchen and the removal of the interior staircase.		04/04/2024	29.90	29.90
Contractor	Patino Manuel					
2024.0150.MP0030	Walla Walla University - AP, 129 Whitman Dr E 35-07-25-33-0037	MINI SPLIT WITH 3 INDOOR HEADS		04/05/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0163.MP0031	Vixie Gary 522 Mockingbird Dr SE 35-07-36-74-0310	AC & GAS FURNACE		04/19/2024	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2024.0181.MP0032	Bleath Jacob L & Whitnee M 1318 Larch Ave SE 35-07-36-58-1020	FURNACE		05/06/2024	66.00	66.00
Contractor	Noble HVAC Services Inc,					
2024.0203.MP0033	Martin Dan 813 Vintage Way SE 35-07-36-89-0007	Ductless Unit		05/21/2024	66.00	66.00
Contractor	Youngs Heating and Cooling, Young Erik					
2024.0204.MP0034	Pease Diane 621 Whimbrel Loop SE 35-07-36-68-0016	DUCTLESS MINISPLIT		05/21/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0205.MP0035	Lument Capital, Regency At The Pa 1440 Garrison SE 36-07-31-91-0001	ROOFTOP AND SPLIT CARRIER SYSTEMS		05/21/2024	1,700.00	1,700.00
Contractor	Grassi Refrigeration Serv Inc.,					
2024.0213.MP0036	Simcock Manford 804 Marine Dr SE 35-07-36-84-0002	Replace electric furnace and heat pump.		05/24/2024	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					

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2024.0220.MP0037	Reasor Stephen 614 2nd St SW 35-07-35-52-4416	Heat Pump and Air Handler		05/30/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0221.MP0038	Downey, Jasen & Kristina 1382 Newgate Dr SE 35-07-36-97-0213	GAS FURNACE AND AIR CONDITIONER		05/31/2024	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
2024.0230.MP0039	Myers Diane 316 4th St SE 35-07-36-60-0308	DUCTLESS HEAT PUMO WITH 3 INDOOR HEADS		06/11/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0238.MP0040	Craik Aaron 720 Davis Ave SW 35-07-35-67-0002	HEAT PUMP		06/13/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0239.MP0041	Bennington Leslie 731 Pheasant Run SE 35-07-36-88-0037	FURNACE		06/13/2024	66.00	66.00
Contractor	Grassi Refrigeration Serv Inc.,					
2024.0240.MP0042	Newton Beth 814 Marine Dr SE 35-07-36-98-0001	AIR CONDITIONER		06/17/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0242.MP0043	Mama's Apartments, 1321 Riparian Ct SW 35-07-35-71-0035	AIR CONDITIONER		06/20/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0244.MP0044	Cleveland, Nancy A 115 Sunny Dr SE 35-07-36-58-0436	GAS FURNACE AND AIR CONDITIONER		06/20/2024	132.00	132.00
Contractor	College Place HTG & A/C,					

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2024.0264.MP0045	Smith Julie 604 2nd St SW 35-07-35-52-4409	3 HEAD DUCTLESS UNIT		07/02/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0265.MP0046	Haste Judy 634 3rd St SW 35-07-35-52-4546	REPLACE CARRIER 2.5 TON AIR CONDITIONER AND WATER HEATER		07/02/2024	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
2024.0270.MP0047	Bauer Jeanna 746 Songbird Ln SE 35-07-36-46-0002	GAS PIPING		07/08/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0271.MP0048	West Enterprises LLC, West Sidney 1129 C St NE 35-07-25-52-3753	DUCTLESS UNIT		07/10/2024	100.00	100.00
Contractor	Total Comfort Solutions LLC,					
2024.0274.MP0049	Life Estate, Edwards Sheryl 115 B St NW 35-07-26-60-0001	AIR CONDITIONER AND GAS FURNACE		07/10/2024	132.00	132.00
Contractor	Life Estate, Edwards Sheryl					
2024.0277.MP0050	College Place, WA (NWC) LLC, 108 Rodeo Lp SE 35-07-36-47-0006	AIR CONDITIONER		07/11/2024	66.00	66.00
Contractor	College Place 17 Associates LLC,					
2024.0278.MP0051	Walla Walla University - AP, 23 Whitman Dr E 35-07-25-33-0064	FURNACE & AC		07/11/2024	132.00	132.00
Contractor	Blaze to Blizzard, Avalos Anthony					
2024.0279.MP0052	Brown Shannon 725 Magnoni Dr SE 35-07-36-94-0005	AC AND GAS FURNACE		07/12/2024	132.00	132.00
Contractor	Youngs Heating and Cooling, Young Erik					

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2024.0280.MP0053	Cost Less Carpet, 830 Rose St NE 35-07-25-52-2303	(2) AC UNITS		07/12/2024	200.00	200.00
Contractor	Total Comfort Solutions LLC,					
2024.0285.MP0054	Ferguson Lon 714 Mockingbird Dr SE 35-07-36-74-0303	GAS FURNACE AND AC		07/17/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0286.MP0055	Pearson, Scott 320 4th St SE 35-07-36-60-0307	DUCTLESS MINI SPLIT		07/17/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0300.MP0056	Parnell, Odette 104 6th St SE 35-07-36-60-0531	Air Conditioner		07/22/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0311.MP0057	Kitto Gary 223 Valley Dr SE A 35-07-36-58-0622	GAS FURNACE AND AIR CONDITIONER		08/02/2024	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
2024.0314.MP0058	Walla Walla University - AP, 125 4th St SW 35-07-35-60-1722	Air Handler and Heat Pump		08/07/2024	66.00	66.00
Contractor	Blaze to Blizzard, Avalos Anthony					
2024.0317.MP0059	Zachrison Family Trust, 128 Whitman Dr W 35-07-26-52-3925	HEAT PUMP AND AIR HANDLER		08/08/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0331.MP0060	397 Martin LLC, 397 Martin Field Ln 35-07-34-11-0003	GAS PIPING		08/16/2024	66.00	66.00
Contractor	Ken Adams Plumbing Inc, Adams Ken					

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2024.0332.MP0061	Hovinga James 908 Birch Ave SE 35-07-36-60-1242	HEAT PUMP AND AIR HANDLER		08/19/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0333.MP0062	Hovinga James 910 Birch Ave SE 35-07-36-60-1242	HEAT PUMP AND AIR HANDLER		08/19/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0334.MP0063	Irvine Lance & Melinda 1515 Valley View Terrace SE 35-07-36-34-0063	1 TON BOLER		08/19/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0335.MP0064	Irvine Lance & Melinda 1515 Valley View Terrace SE 35-07-36-34-0063	EVAPORATIVE COOLER		08/19/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0336.MP0065	Roddy Alex 25 6th St SE 35-07-36-60-0409	HEAT PUMP AND AIR HANDLER		08/20/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0350.MP0066	Simons Jonathan 1144 Sentry Dr SE 35-07-36-71-0132	GAS FURNACE AND AC		08/27/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0351.MP0067	Tomioka June 830 Parkside PI SE 35-07-36-79-0006	FURNACE AND AC Gas Water Heater		08/27/2024	198.00	198.00
Contractor	Total Comfort Solutions LLC,					
2024.0363.MP0068	Family Trust of John & Lillian Holste 735 Heron Dr SE 35-07-36-88-0004	RECONNECT GAS		09/05/2024	66.00	66.00
Contractor	Family Trust of John & Lillian Holstein, Chilson B					

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2024.0364.MP0069	Riley, Donald & Lee Ann 463 Stanford Pl SE 35-07-36-67-0307	HEAT PUMP AND GAS FURNACE		09/06/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0367.MP0070	397 Martin LLC, 397 Martin Field Ln 35-07-34-11-0003	KITCHEN HOOD		09/09/2024	66.00	66.00
Contractor	Walla Walla Refrigeration, Justin Haifter					
2024.0380.MP0071	Davis Carol 747 Nuthatch Dr SE Dr 35-07-36-04-0023	Gas Furnace and AC		09/16/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0390.MP0072	City of College Place Public Works, 428 Owens Rd 35-06-03-11-0002	HEAT PUMP IN THE TREATMENT BLDG ELECTRICAL ROOM		09/18/2024	100.00	100.00
Contractor	Youngs Heating and Cooling, Young Erik					
2024.0410.MP0073	Hartzheim, David 1504 Linda Dr SE 35-07-36-58-0501	GAS FURNACE & AC		10/01/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0415.MP0074	HVAC Properties LLC, 223 Roseville Ln SE 35-07-36-60-0620	DUCTLESS UNIT		10/03/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0416.MP0075	HVAC Properties LLC, 227 Roseville Ln SE 35-07-36-60-0620	DUCTLESS UNIT		10/03/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0417.MP0076	HVAC Properties LLC, 228 Roseville Ln SE 35-07-36-60-0620	DUCTLESS UNIT		10/03/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					

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2024.0418.MP0077	HVAC Properties LLC, 233 Roseville Ln SE 35-07-36-60-0620	DUCTLESS UNIT		10/03/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0419.MP0078	HVAC Properties LLC, 234 Roseville Ln SE 35-07-36-60-0620	Ductless Unit		10/03/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0420.MP0079	HVAC Properties LLC, 237 Roseville Ln SE 35-07-36-60-0620	DUCTLESS UNIT		10/03/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0421.MP0080	HVAC Properties LLC, 238 Roseville Ln SE 35-07-36-60-0620	DUCTLESS UNIT		10/03/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0422.MP0081	HVAC Properties LLC, 252 Roseville Ln SE 35-07-36-60-0620	DUCTLESS UNIT		10/03/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0423.MP0082	HVAC Properties LLC, 255 Roseville Ln SE 35-07-36-60-0620	DUCTLESS UNIT		10/03/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0424.MP0083	HVAC Properties LLC, 256 Roseville Ln SE 35-07-36-60-0620	DUCTLESS UNIT		10/03/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0425.MP0084	HVAC Properties LLC, 259 Roseville Ln SE 35-07-36-60-0620	DUCTLESS UNIT		10/03/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					

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2024.0427.MP0085	Edison Richard 216 B St NW 35-07-26-73-0001	GAS PIPE		10/08/2024	66.00	66.00
Contractor	Youngs Heating and Cooling, Young Erik					
2024.0434.MP0086	Upper Columbia Mission Soc SDA, 200 Academy Way SW 35-07-35-21-0103	REPLACE 3 ROOFTOP PACKAGE UNITS	46,560.00	10/22/2024	674.87	674.87
Contractor	College Place HTG & A/C,					
2024.0437.MP0087	Cholikul Suwitda 715 Pheasant Run SE 35-07-36-88-0041	REPLACE CARRIER GAS FURNACE AND 3 TON AIR CONDITIONER		10/24/2024	132.00	132.00
Contractor	Grassi Refrigeration Serv Inc.,					
2024.0440.MP0088	Waddle Richard P & Nicole D 518 Birch Ave SE 35-07-36-60-0422	GAS LINE TEST		10/25/2024	66.00	66.00
Contractor	A1 Plumbing,					
2024.0441.MP0089	Preciado Jose 22 9th St SE 35-07-36-60-1237	HEAT PUMPO AND AIR HANDLER		10/25/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0446.MP0090	Walla Walla University - AP, 203 Whitman Dr W 35-07-35-51-0501	MINI SPLIT HEAT PUMP		11/04/2024	66.00	66.00
Contractor	Blaze to Blizzard, Avalos Anthony					
2024.0454.MP0091	Upper Columbia Mission Soc SDA, 843 Vintage Way SE 35-07-36-89-0006	GAS FURNACE		11/12/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0467.MP0092	Standley Sharon 807 Covey Ct SE 35-07-36-92-0027	REPAIR GAS LINE AND INSTALLED NEW GAS VALVES (FIREPLACE AND FURNACE)		11/18/2024	66.00	66.00
Contractor	College Place HTG & A/C,					

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2024.0468.MP0093	Zachrison James 134 Whitman Dr W 35-07-26-52-3924	INSTALL GAS WALL FURNACE		11/18/2024	66.00	66.00
Contractor	College Place HTG & A/C,					
2024.0469.MP0094	Richter, Leonard 123 4th St SE 35-07-36-51-2009	HEAT PUMP		11/18/2024	66.00	66.00
Contractor	Mill Creek Mechanical, Stemple Robert					
2024.0484.MP0095	Barnett Robert 1531 Freedom Pl SE 35-07-36-62-0103	Furnace and AC		12/02/2024	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2024.0485.MP0096	McIntyre Tami 28 Evans Ave SW 35-07-35-52-4438	Furnace and AC		12/02/2024	132.00	132.00
Contractor	Total Comfort Solutions LLC,					
2024.0487.MP0097	Dawson Den & Celina 510 Birch Ave SE 35-07-36-60-0411	HEAT PUMP/AIR HANDLER & MINI SPLIT		12/04/2024	198.00	198.00
Contractor	College Place HTG & A/C,					
2024.0496.MP0098	Harmon Sally 739 Songbird Ln SE 35-07-36-86-0004	HEAT PUMP AND GAS FURNACE		12/10/2024	132.00	132.00
Contractor	College Place HTG & A/C,					
2024.0506.MP0099	Walla Walla University - AP, 106 2nd St SE 35-07-36-51-1105	FURNACE		12/16/2024	66.00	66.00
Contractor	Blaze to Blizzard, Avalos Anthony					
Totals:	99		46,560.00		28,402.89	15,713.67

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2024.0344.PF0001	Many Waters LLC, 621 Quail SE Run 35-07-36-13-0021	FINAL PLAT		08/23/2024	350.00	350.00
Contractor	J-U-B Engineers, Inc, Inwards, PE Paul					
Totals:	1				350.00	350.00

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2024.0034.PP0001	Floyde Frank 639 2nd St SW 35-07-35-52-4589	SPRINKLERS		02/13/2024	66.00	66.00
Contractor	Andrews Irrigation Repair, Torrey Andrew					
2024.0038.PP0002	Kirk Don & Mary 44 College Ave N 35-07-25-57-0414	REPLACE BROKEN SEWER LINE		02/15/2024	66.00	66.00
Contractor	Kirk Don & Mary					
2024.0042.PP0003	Maxted, Glenn 1013 Birch SE 35-07-36-60-1401	28'X28' GARAGE WITH LIVING SPACE ABOVE ATTACHED TO 1013 SE BIRCH		02/21/2024	241.45	241.45
Contractor	Brandaure LLC, Brandauer Paul					
2024.0045.PP0004	Calhoon Ryan 221 9th St SE 35-07-36-60-1134	REPLACE SEWER FOR DUPLEX 221/223		02/22/2024	66.00	66.00
Contractor	Freewater Plumbing LLC, Miller Shannon					
2024.0056.PP0005	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 1 36 UNITS TYPE B		03/07/2024	2,827.21	2,827.21
Contractor	TBD					
2024.0061.PP0006	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 2 36 UNITS TYPE B		03/07/2024	2,827.21	
Contractor	TBD					

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2024.0066.PP0007	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 3 36 UNITS TYPE B		03/07/2024	2,827.21	
Contractor	TBD					
2024.0071.PP0008	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 4 24 UNITS TYPE A		03/07/2024	1,878.53	
Contractor	TBD					
2024.0076.PP0009	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 5 24 UNITS TYPE A		03/07/2024	1,878.53	
Contractor	TBD					
2024.0081.PP0010	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 6 24 UNITS TYPE A		03/07/2024	1,878.53	
Contractor	TBD					
2024.0089.PP0011	Cox Madison 528 1st St SW 35-07-35-52-4451	REPAIR APPROX 15 FEET OF SEWER SVC LINE IN BACK YARD		03/13/2024	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2024.0098.PP0012	Walla Walla Land Development Par 900 Whitman E 35-07-25-43-0067	FORT WW CLUBHOUSE		03/20/2024	1,399.21	
Contractor	TBD,					
2024.0103.PP0013	Jessup Paul T & Ruth M 1110 College Ave S 35-07-35-60-2807	IRRIGATION SYSTEM		03/21/2024	66.00	66.00
Contractor	Jessup Paul T & Ruth M					
2024.0116.PP0014	Williams, Jackie 111 12th St SW 35-07-35-44-0056	REPLACE SEWWER SVC LINE FROM HOUSE TO CITY MAIN		03/27/2024	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					

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2024.0124.PP0015	Brandaure LLC, Brandaure Paul 612 Davis Ave SW A-Lower 35-07-35-60-2203	ADU/DUPLEX - 2 UNIT 600 SQ FT: SINGLE BDRM LOWER UNIT A , 2 BDRM UPPER UNIT B		03/29/2024	264.51	264.51
Contractor	Brandaure LLC, Brandaure Paul					
2024.0137.PP0016	Barnes Steve 1832 Bliss Ln SE 35-06-01-54-0011	SFR		04/03/2024	559.73	559.73
Contractor	Barnes Steve					
2024.0144.PP0017	Patino Manuel 225 Valley Dr SE 35-07-36-58-0620	New ADU, addition of two sleeping rooms with emergency egress windows, kitchen and the removal of the interior staircase.		04/04/2024	29.90	29.90
Contractor	Patino Manuel					
2024.0172.PP0018	Blackbeard Investments LLC, 236 College Ave N 35-07-25-33-0014	Sewer SVC		04/29/2024	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2024.0174.PP0019	Christian Julie 431 Scenic View Dr SE 35-07-36-58-0831	SEWER SVC		04/29/2024	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2024.0177.PP0020	Steck Susan 633 6th St SE 35-07-36-60-0123	WALK IN TUB		05/03/2024	132.00	132.00
Contractor	AJ's Design & Construction, Kilmer Aaron					
2024.0183.PP0021	Aguilera Jesus 915 Date Ave SE 35-07-36-60-1012	UNDERGROUND IRRIGATION		05/06/2024	66.00	66.00
Contractor	Aguilera Jesus					
2024.0195.PP0022	Middlemas Shawn H & Marsha L 139 B St NW 35-07-26-52-3943	WATER LINE REPLACEMENT ON PROPERTY		05/10/2024	66.00	66.00
Contractor	Roto Rooter Service, Jared Ridgers					

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2024.0212.PP0023	Armes Eric & Ashley 343 Davin Dr SE 35-07-36-55-0410	Water heater replacement.		05/23/2024	66.00	66.00
Contractor	Right Now Heating and Air,					
2024.0214.PP0024	Hewitt Suzann 1242 Dewey Dr SE 35-07-36-56-0108	CONNECTING HOUSE TO SEWER		05/28/2024	66.00	66.00
Contractor	Johnson Custom Farming & Excavating, Johnson Mlke					
2024.0217.PP0025	Masferrer Roberto 402 3rd St SE 35-07-36-21-0053	REPLACE SEWER SVC LINE FROM DRIVEWAY TO CITY MAIN IN ALLEY		05/29/2024	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2024.0227.PP0026	A-1 Plumbing & Emergency Rooter, 25 8th St SE 35-07-36-60-0522	REPLACE WATER LINE FROM CITY METER INTO THE HOUSE		06/11/2024	66.00	66.00
Contractor	A1 Plumbing,					
2024.0229.PP0027	Bradley James 1909 Sunflower Ct SE 35-06-01-52-0239	WALK IN BATH TUB		06/11/2024	66.00	66.00
Contractor	Northwest Bath Specialist,					
2024.0250.PP0028	Lopez Maurilio & Ivonne 309 A St NE 35-07-25-56-0105	REPLACE WATER SVC LINE FROM HOUSE TO CITY METER		06/21/2024	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2024.0266.PP0029	Doering Shawn & Les 1409 Julia St SW 35-07-35-78-0001	ADA TUB, RELOCATE TOILET, SHORTEN VANITY		07/08/2024	132.00	132.00
Contractor	Rincon Construction, Rowe Chris					
2024.0299.PP0030	Vixie Linda 33 Tremont Dr NE 35-07-25-56-0209	REPLACE SEWER SVC LINE FROM HOUSE TO EXISTING PIPE IN FRONT YARD		07/22/2024	66.00	66.00
Contractor	R&W Excavation LLC, Richardson Taylor					

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2024.0305.PP0031	Niderost Tarah 204 4th St SE 35-07-36-60-0322	REPLACING WATER LINE		07/30/2024	66.00	
Contractor	Niderost Tarah					
2024.0307.PP0032	Mayne Marilyn 212 4th St SE 35-07-36-60-0324	PARTIAL REPLACEMENT OF SEWER LATERAL IN BACKYARD		08/01/2024	66.00	66.00
Contractor	Dicks Construction, Dick					
2024.0312.PP0033	Maiuri Marcus & Angie 429 12th St SW 35-07-35-43-0054			08/02/2024	66.00	66.00
Contractor	Maiuri Marcus & Angie					
2024.0319.PP0034	Engelhart Andrew 911 Date Ave SE 35-07-36-60-1011	REPLACE SEWER LINE TO STREET		08/08/2024	66.00	66.00
Contractor	Engelhart Andrew					
2024.0326.PP0035	The Villages of Garrison Creek Mas 900 Garrison Village Way SE 35-07-36-79-9901	BACKFLOW		08/14/2024	66.00	66.00
Contractor	Edwards Mechanical & Welding, Edwards Blaid					
2024.0349.PP0036	Many Waters LLC, 621 Quail SE Run 35-07-36-13-0021	Villages of Garrison Creek Phase 12 Water Svc & Meter for Landscaping		08/26/2024	66.00	66.00
Contractor	Goodman & Mehlanbacher Ent Inc, Beck Dustin					
2024.0359.PP0037	Eggers, Troy & Christi 25 8th St SE 35-07-36-60-0522	IRRIGATION SYSTEM IN THE BACKYARD		09/05/2024	66.00	66.00
Contractor	Ojcious Lawn Care, Ojcious Andrew					
2024.0389.PP0038	Bradley James 1909 Sunflower Ct SE 35-06-01-52-0239	WATER HEATER		09/18/2024	66.00	66.00
Contractor	Right Now Heating and Air,					

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2024.0402.PP0039	Ashia Jordana 708 Date Ave SE 35-07-36-60-0627	REPAIR EXISTING SEWER BETWEEN CURB AND MAIN		09/23/2024	66.00	66.00
Contractor	Johnson Custom Farming & Excavating, Johnson Mike					
2024.0404.PP0040	Schroeder Rita 380 Highland Park Dr SE 35-07-36-55-0305	REPLACE WATER MAIN IN YARD		09/23/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0433.PP0042	Ross Beatrice 619 6th St SE 35-07-36-60-0104	REPLACE WATER LINE TO HOME		10/21/2024	66.00	66.00
Contractor	A-1 Plumbing,					
2024.0435.PP0043	College Place Holdings, Seabendre 220 College Ave N 35-07-25-33-0018	REPLACEMENT OF KITCHEN SEWER BRANCH LINE UNDER SLAB FOR UNIT #4		10/23/2024	66.00	66.00
Contractor	Total Comfort Solutions LLC,					
2024.0455.PP0044	Dawson Jeremiah 210 Rose St NE 35-07-25-52-3521	REPLACE SEWER SERVICE		11/13/2024	66.00	66.00
Contractor	R&W Excavation, Richardson Taylor					
2024.0478.PP0045	Sautter Neil and Darla 36 Tremont Dr NE 35-07-25-56-0110	Service Water Line Replacement.		11/25/2024	66.00	66.00
Contractor	Ojcius Lawn Care, Ojcius Andrew					
2024.0480.PP0046	Brown Leslie E. & Janet K 515 Mountain View Dr SE 35-07-36-58-0727	Sewer line replacement.		11/26/2024	66.00	66.00
Contractor	Moller's Plumbing Service,					
2024.0499.PP0047	Montgomery C. Ross 461 Lambert Ave NE 35-07-25-52-2425	HALL BATHROOM REMODEL: NEW TUB SHOWER		12/11/2024	66.00	66.00
Contractor	Barber Construction, Barber Dave					

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2024.0503.PP0048	Misty Carol 1229 College Ave S 35-07-36-58-0111	SEWER LATERAL		12/16/2024	66.00	66.00
Contractor	Misty Carol					
2024.0536.PP0049	Bennett John 630 3rd St SW 35-07-35-52-4549	DISHWASHER AND DRAIN LINES		12/19/2024	132.00	
Contractor	Bennett John					
Totals:	48				19,252.02	6,364.80

Short Plat

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2024.0007.PS0002	Tinoco Jose 21 9th St SE 35-07-36-60-1212	DIVIDE PROPERTY INTO 2 LOTS		01/11/2024	400.00	400.00
Contractor	Rogers Surveying,					
2024.0018.PS0003	Kurnayev Andrey & Anna 127 Maria St NW 35-07-26-77-0052	SUBDIVIDE EXISTING 2 LOTS INTO 3 LOTS		01/24/2024	400.00	400.00
Contractor	Kurnayev Andrey & Anna					
2024.0044.PS0003	HLS Trust, Shaw Tom 880 C St NE 35-07-25-43-0045	SUBDIVIDE 1.61 ACRES INTO 5 LOTS		02/22/2024	400.00	400.00
Contractor	HLS Trust, Shaw Tom					
2024.0497.PS0004	Hamby Clayton 3 Birch Ave SE 35-07-36-51-2202	4 LOTS		12/11/2024	400.00	400.00
Contractor	Hamby Clayton					
Totals:	4				1,600.00	1,600.00

Roofing Permit

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Roofing Permit

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2024.0003.RO0001	Magnuson Jay 311 4th St SE 35-07-36-51-2124	REROOF GARAGE		01/09/2024	138.50	138.50
Contractor	R & Z Roofing & Gutters LLC, Fry Zachary					
2024.0013.RO0002	Foster John E. & Bethany K 1230 Murphy Ln SE 35-07-36-41-0041	REROOF		01/18/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0014.RO0003	Robinson Kendal 249 Cedar Ave NE 35-07-25-58-0206	REROOF 243/249		01/18/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0028.RO0004	Johanson Maybelle 1245 Dewey Dr SE 35-07-36-56-0201	REROOF		02/02/2024	138.50	138.50
Contractor	Bocanegra, Bocanegra Construction LLC Israel					
2024.0033.RO0005	Simons Richard JR & Marjorie 220 Rose NE 35-07-25-52-3519	REROOF		02/13/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0101.RO0006	Irvine Lance & Melinda 968 Larch Ave SE BLDG A 35-07-36-64-0003	REROOF		03/20/2024	138.50	138.50
Contractor	Elsom Roofing, Inc, Elsom Dan					
2024.0102.RO0007	James Kenneth 705 Davis Ave SW 35-07-35-60-2324	REROOF		03/20/2024	138.50	138.50
Contractor	Berentsen Roofing & Construction,					
2024.0111.RO0008	Nebeker Teresa 127 12th St SW 35-07-35-44-0054	REROOF		03/22/2024	138.50	138.50
Contractor	Pina's Roofing, Pina Enrique					

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2024.0113.RO0009	Vargas Juan 304 12th St SE 35-07-36-58-0215	REROOF		03/25/2024	138.50	138.50
Contractor	Vargas Juan					
2024.0129.RO0010	French Rebecca 101 Spagnuolo Circle NW 35-07-26-60-0029	REMOVE AND REPLACE ASHPALT SHINGLES 2430 SQFT		04/02/2024	138.50	138.50
Contractor	Roofitx Technologies LLC, Sanders Brittany					
2024.0151.RO0011	Nelson Robert & Alma 114 9th St SE Apt 1 35-07-36-60-1228	REROOF		04/09/2024	138.50	138.50
Contractor	Bradley Luce Construction, Luce Bradley					
2024.0152.RO0012	Devary, Richard E 1522 Freedom Pl SE 35-07-36-62-0112	REROOF		04/11/2024	138.50	138.50
Contractor	Pina's Roofing, Enrique Pina					
2024.0156.RO0013	Green Phil & Amie 312 10th St SE 35-07-36-57-0103	REROOF		04/12/2024	138.50	138.50
Contractor	VW Quality Roofing LLC, Venegas Jesus					
2024.0161.RO0014	Cuevas Melissa & Ernesto 277 Laurella Ln NW 35-07-26-73-0009	REROOF		04/18/2024	138.50	138.50
Contractor	Real Roofing, Alondra					
2024.0166.RO0015	Saldana, Javier 124 12th St SW 35-07-35-53-0006	REROOF		04/23/2024	138.50	138.50
Contractor	Saldana, Javier					
2024.0182.RO0016	Bigler Kent H & Andrea 1164 Sentry Dr SE 35-07-36-77-0001	REROOF 1164 & 1168		05/06/2024	138.50	138.50
Contractor	GK Prime Construction, Jorge Gonzales					

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2024.0189.RO0018	Griggs Travis 367 Kingwood Pl NE 35-07-25-66-0007	REROOF		05/08/2024	138.50	138.50
Contractor	Real Roofing, Alondra					
2024.0197.RO0019	Dankel, David 432 Mountain View Dr SE 35-07-36-58-0807	REROOF		05/14/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0198.RO0020	Schulke Jane 840 Parkside Pl SE 35-07-36-79-0005	REROOF		05/15/2024	138.50	138.50
Contractor	Schulke Jane					
2024.0206.RO0021	Foster James 1103 Falbo Dr SE 35-07-36-97-0101	REROOF		05/21/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0210.RO0022	Maher, Tom 20 12th St SW 35-07-35-53-0001	REROOF		05/22/2024	138.50	138.50
Contractor	Reve Exteriors LLC, Orozco Stephanie					
2024.0215.RO0023	Zabor Phillip David 1231 Dewey Dr SE 35-07-36-56-0215	Tear-off and reroof.		05/29/2024	138.50	138.50
Contractor	Elsom Roofing, Inc, Elsom Dan					
2024.0218.RO0024	Peterson Byron 1277 Constitution Dr SE 35-07-36-62-0212	REROOF		05/29/2024	138.50	138.50
Contractor	Real Roofing, Alondra					
2024.0222.RO0025	Bagley Harley 319 6th St SE 35-07-36-61-0309	REROOF		06/04/2024	138.50	138.50
Contractor	Bagley Harley					

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2024.0232.RO0026	Niderost Tarah 204 4th St SE 35-07-36-60-0322	REROOF		06/11/2024	138.50	138.50
Contractor	VW Quality Roofing LLC, Venegas Jesus					
2024.0235.RO0027	Brenneise Carl 24 Ivy Ln NE 35-07-25-56-0216	REROOF		06/13/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0253.RO0028	Bissell Lafe 606 Evans Ave SW 35-07-35-60-2209	REROOF		06/25/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0258.RO0029	Sullivan Jason & Jennifer 418 12th St SE 35-07-36-58-0704	REROOF		06/26/2024	270.50	270.50
Contractor	Pina's Roofing, Pina Enrique					
2024.0263.RO0030	Melahn Mark 785 Harvest Dr SE 35-06-01-52-0235	REROOF		07/02/2024	138.50	138.50
Contractor	Real Roofing, Alondra					
2024.0275.RO0031	Foster Cindy 811 Larkspur Pl SE 35-07-36-82-0007	REROOF		07/10/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0283.RO0032	Willis Dee 1227 Murphy Ln SE 35-07-36-53-0012	REROOF		07/17/2024	138.50	138.50
Contractor	VW Quality Roofing LLC, Jesus Venegas					
2024.0284.RO0033	Toon Phil 1007 Sentry Dr SE 35-07-36-71-0123	REROOF		07/17/2024	138.50	138.50
Contractor	Silver Star Construction, Gonzalez Fred					

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2024.0301.RO0034	Hartford, James L 304 Highland Park Dr SE 35-07-36-54-0101	REROOF		07/23/2024	138.50	138.50
Contractor	Pina's Roofing, Enrique Pina					
2024.0323.RO0036	Stirling, Ralph & Franice 414 7th St SW 35-07-35-60-2225	REROOF		08/12/2024	138.50	138.50
Contractor	Alex Lara General Contractor, Lara Alejandro					
2024.0320.RO0035	Zachrison Family Trust, 128 Whitman Dr W 35-07-26-52-3925	REROOF		08/12/2024	138.50	138.50
Contractor	R & Z Roofing & Gutters LLC, Fry Zachary					
2024.0346.RO0037	Pina's Roofing, Pina Enrique 1048 Sentry Dr SE 35-07-36-71-0204	REROOF		08/26/2024	138.50	138.50
Contractor	Pina's Roofing, Pina Enrique					
2024.0347.RO0038	Brown Christopher 1172 Constitution Dr SE 35-07-36-62-0304	REROOF		08/26/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0361.RO0040	Ayala, Jose & Irma 113 8th St SW 35-07-35-60-2510	REROOF		09/05/2024	138.50	138.50
Contractor	Real Roofing, Alondra					
2024.0362.RO0041	Jerez Clara 119 6th St SW 35-07-35-60-2407	REROOF		09/05/2024	138.50	138.50
Contractor	Alex Lara General Contractor, Lara Alejandro					
2024.0365.RO0042	Rod & Elizabeth Heisler Revo Lvg T 985 Creekside Dr SE 35-07-36-96-0026	REROOF		09/06/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					

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2024.0370.RO0043	Kelso Zelda 725 Evans Ave SW 35-07-35-60-2231	Reroof		09/11/2024	138.50	138.50
Contractor	R & Z Roofing & Gutters LLC, Fry Zachary					
2024.0403.RO0044	Jackson Yvonne 27 Evans Ave SW 35-07-35-52-4434	REROOF		09/23/2024	138.50	138.50
Contractor	R & Z Roofing & Gutters LLC, Fry Zachary					
2024.0405.RO0045	Jones Joette 20 9th St SW 35-07-35-60-2518	REROOF		09/24/2024	138.50	138.50
Contractor	Real Roofing, Alondra					
2024.0407.RO0046	Paine Scott C. 111 6th St SE 35-07-36-60-0428	REROOF		09/30/2024	138.50	138.50
Contractor	BN Covered Exteriors, Irvan Zach					
2024.0408.RO0047	Carrasco Martha A 116 Scenic View Dr SE 35-07-36-58-0403	REROOF		10/01/2024	138.50	138.50
Contractor	Carrasco Martha A					
2024.0409.RO0048	Santana Mario A & Heidi J 292 Maple Ave NE 35-07-25-61-0201	REROOF		10/01/2024	138.50	138.50
Contractor	Santana Mario A & Heidi J					
2024.0429.RO0049	Walla Walla University 23 Whitman Dr E 35-07-25-33-0064	REROOF		10/10/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0432.RO0050	Bennett John 630 3rd St SW 35-07-35-52-4549	REROOF		10/18/2024	138.50	138.50
Contractor	VW Quality Roofing LLC, Venegas Jesus					

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2024.0442.RO0051	Armstrong Gavin 306 Kingwood Pl NE 35-07-25-66-0014	REROOF		10/28/2024	138.50	138.50
Contractor	Gonzalez Fred					
2024.0445.RO0052	Green Andrew 951 Garrison Dr SE 35-07-36-71-0102	Reroof		11/01/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0448.RO0053	Pemberton, Noelle 218 9th St SE 35-07-36-60-1106	REROOF		11/05/2024	138.50	138.50
Contractor	Silver Star Construction, Gonzalez Fred					
2024.0453.RO0054	Pierce Trenton & Laura 619 Whitman Dr W 35-07-35-63-0018	Reroof		11/12/2024	138.50	138.50
Contractor	Dan Luce Construction and Roofing, Luce Dan					
2024.0461.RO0055	Salazar Hilaria Ricardo Carcamo 615 Elm Ave SE 35-07-36-60-0725	REROOF		11/15/2024	138.50	138.50
Contractor	Salazar Hilaria					
2024.0472.RO0056	DeVoir David 119 8th St SW 35-07-35-60-2502	REROOF		11/20/2024	138.50	138.50
Contractor	Silver Star Construction, Gonzalez Fred					
2024.0475.RO0057	Yaw Louie 612 Evans Ave SW 35-07-35-60-2226	REROOF		11/21/2024	138.50	138.50
Contractor	Pina's Roofing, Pina Enrique					
2024.0486.RO0058	Jimenez Johnny 22 6th St SE 35-07-36-60-0527	Reroof		12/03/2024	138.50	138.50
Contractor	Jimenez Johnny					

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2024.0492.RO0059	Wagner, Mabel 315 4th St SE 35-07-36-51-2127	REROOF		12/09/2024	138.50	138.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0498.RO0060	Gruzensky, Paul & Dolores 1020 College Ave S 35-07-35-60-2805	HOUSE AND GARAGE REROOF		12/11/2024	138.50	138.50
Contractor	BN Covered Exteriors, Irvan Zach					
2024.0501.RO0061	Matson Marilyn 1115 Colonial Dr SE 35-07-36-62-0116	REROOF		12/13/2024	138.50	138.50
Contractor	MCJ, Mario Reyes					
Totals:	59				8,303.50	8,303.50

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Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0127.RP0001	Bellcap Management, 46 College Ave N 35-07-25-57-0412	REMOVE SHAKES FROM FRONT PORCH AND INSTALL METAL	4,888.00	03/29/2024	147.30	147.30
Contractor	Browning Construction LLC, Browning Seth					
2024.0164.RP0002	SonBridge Community Center 1200 12th St SE 35-07-36-41-0037	REROOF	8,000.00	04/19/2024	193.50	193.50
Contractor	Elsom Roofing Inc, More Scot					
2024.0269.RP0003	Walla Walla Valley Academy 300 Academy Way SW 35-07-35-21-0102	REROOF	27,600.00	07/08/2024	488.63	488.63
Contractor	Elsom Roofing Inc, More Scot					
2024.0282.RP0004	Walla Walla University - AP, 201 1st St SW 35-07-35-51-0704	ROOF AREA SITTNER HALL	29,620.00	07/16/2024	510.85	510.85
Contractor	Gillespie Roofing Inc, Gillespie Allan					

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2024.0369.RP0005	Walla Walla University - AP, 205 Ash St NE 35-07-25-33-0019	REROOF	122,200.00	09/10/2024	1,259.50	1,259.50
Contractor	Gillespie Roofing Inc, Gillespie Allan					
2024.0500.RP0006	Ellis, Ivan R 200 11th St SE 35-07-36-57-0207	REROOF	14,904.93	12/11/2024	301.30	301.30
Contractor	VW Quality Roofing LLC, Venegas Jesus					
Totals:	6		207,212.93		2,901.08	2,901.08

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2024.0009.RW0001	Walla Walla University - AP, 401 College Ave S 35-07-36-60-0416	300 FT OF FIBER OPTIC CABLE FROM SOUTH OF 4TH AND COLLEGE AVE AND 6TH		01/12/2024	75.00	75.00
Contractor	PocketiNet Communications,					
2024.0011.RW0002	Charter Communications, Hofman K RIGHT-OF-WAY	BORE (1) 2" CONDUIT 950' FROM EXISTIING POLE, SET (3) NEW PEDESTALS, AND OVERLASH 1,000' OF NEW FIBER		01/17/2024	75.00	75.00
Contractor	Pro Communications, Echternkamp Aaron					
2024.0022.RW0003	Sirmon Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	RETIRING GAS SERVICE LINE		01/29/2024	75.00	75.00
Contractor	Cascade Natural Gas,					
2024.0025.RW0004	Charter Communications, Hofman K RIGHT-OF-WAY	BORE (1) 2" CONDUIT 850' FROM EXISTING POLE, SET (3) NEW PEDESTALS AND INSTALL NEW FIBER		01/31/2024	100.00	100.00
Contractor	Pro Communications, Echternkamp Aaron					
2024.0029.RW0005	Pacific Power and Light WW, RIGHT-OF-WAY	INSTALL NEW 35' POLE TO RAISE UP EXISTING SERVICE		02/05/2024	100.00	100.00
Contractor	Pacific Power and Light WW,					

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2024.0029.RW0006	Sirmon Thad Real Estate LLC, Sirm 942 Spitzenburg St NE 35-07-25-52-3757	Apartment Complex - 80 DU		02/07/2024	150.00	150.00
Contractor	Don Jackson Excavation, LLC, Jackson Don					
2024.0036.RW0008	Pacific Power and Light WW, 412 Date Ave SE 35-07-36-60-0305	INSTALL NEW 35' POLE TO RAISE UP EXISTING SERVICE		02/14/2024	100.00	100.00
Contractor	Pacific Power and Light WW,					
2024.0035.RW0007	Charter Communications, Hofman K	BORE (1) 2" CONDUIT 525' FROM EXISTING RISER		02/14/2024	100.00	100.00
	RIGHT-OF-WAY	1299 SE COMMERCIAL AVE AREA				
Contractor	Pro Communications, Echternkamp Aaron					
2024.0037.RW0009	Kirk Don & Mary 44 College Ave N 35-07-25-57-0414	REPLACE BROKEN SEWER LINE		02/15/2024	100.00	100.00
Contractor	Kirk Don & Mary					
2024.0039.RW0010	PocketiNet Communications, Rodrig	INSTALL FIBER OPTIC CABLE		02/20/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	PocketiNet Communications, Rodriguez Juan					
2024.0046.RW0011	Calhoon, Ryan 221 9th St SE 35-07-36-60-1134	REPLACE SEWER FOR DUPLEX 221/223		02/22/2024	100.00	100.00
Contractor	Freewater Plumbing LLC, Miller Shannon					
2024.0048.RW0012	Pacific Power and Light WW, Wright 407 5th St SE 35-07-36-52-0315	REPLACE AND RELOCATE EXISTING POLE OUT OF THE SIDEWALK		03/01/2024	100.00	100.00
Contractor	Pacific Power and Light WW, Wright Kyle					
2024.0088.RW0013	PocketiNet Communications, Rodrig	INSTALLING FIBER OPTIC - WHISPERING CREEK		03/13/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	PocketiNet Communications, Rodriguez Juan					

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2024.0093.RW0014	Niderost Tarah 204 4th St SE 35-07-36-60-0322	INSTALL NEW GAS SVC LINE		03/18/2024	100.00	
Contractor	Cascade Natural Gas,					
2024.0094.RW0015	Engelhart Andrew 911 Date Ave SE 35-07-36-60-1011	RETIRE GAS SVC LINE		03/18/2024	100.00	100.00
Contractor	Cascade Natural Gas,					
2024.0110.RW0019	City of College Place Public Works, RIGHT-OF-WAY	WEST - POWER LINE CLEARANCE. REMOVING LIMBS, TREES AND VEGETATION AWAY FROM THE POWER LINES		03/21/2024	100.00	100.00
Contractor	Wright Tree Service, Purkeypyle Patrick					
2024.0109.RW0018	City of College Place Public Works, RIGHT-OF-WAY	EAST - POWER LINE CLEARANCE. REMOVING LIMBS, TREES AND VEGETATION AWAY FROM THE POWER LINES		03/21/2024	100.00	100.00
Contractor	Wright Tree Service, Purkeypyle Patrick					
2024.0108.RW0017	City of College Place Public Works, RIGHT-OF-WAY	SOUTH - POWER LINE CLEARANCE. REMOVING LIMBS, TREES AND VEGETATION AWAY FROM THE POWER LINES		03/21/2024	100.00	100.00
Contractor	Wright Tree Service, Purkeypyle Patrick					
2024.0107.RW0016	City of College Place Public Works, RIGHT-OF-WAY	NORTH - POWER LINE CLEARANCE. REMOVING LIMBS, TREES AND VEGETATION AWAY FROM THE POWER LINES		03/21/2024	100.00	100.00
Contractor	Wright Tree Service, Purkeypyle Patrick					
2024.0114.RW0020	Walla Walla University - AP, RIGHT-OF-WAY	DIG UP EXISTING WALLA WALLA COLLEGE CONDUIT IN ALLEY AND STUB OVER TO POWER POLE ON 4TH SE ST		03/25/2024	100.00	100.00
Contractor	Paramount Communications Inc,					
2024.0117.RW0021	Williams, Jackie 111 12th St SW 35-07-35-44-0056	REPLACE SEWWER SVC LINE FROM HOUSE TO CITY MAIN		03/27/2024	100.00	100.00
Contractor	R&W Excavation LLC, Richardson Taylor					

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2024.0118.RW0022	Charter Communications, Hofman K	BORE (1) 2" CONDUIT = 1867 SE BLISS LN		03/28/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Pro Communications, Echternkamp Aaron					
2024.0119.RW0023	Pacific Power and Light WW, Wright	REPLACE STREET LIGHT POLE IN PLACE		03/28/2024	100.00	100.00
	213 12th St SE	WO#7207129				
	35-07-36-57-0213					
Contractor	Pacific Power and Light WW, Wright Kyle					
2024.0120.RW0024	Pacific Power and Light WW, Wright	REPLACE EXISTING POLE WITH NEW 45' POLE		03/28/2024	100.00	100.00
	715 Birch Ave SE	WO#7208387				
	35-07-36-60-0612					
Contractor	Pacific Power and Light WW, Wright Kyle					
2024.0123.RW0025	Brandaure LLC, Brandauer Paul	ADU/DUPLEX - 2 UNIT 600 SQ FT: SINGLE BD RM LOWER UNIT A , 2 BD RM UPPER UNIT B		03/29/2024	300.00	300.00
	612 Davis Ave SW A-Lower					
	35-07-35-60-2203					
Contractor	Brandaure LLC, Brandauer Paul					
2024.0138.RW0026	Barnes Steve	SFR		04/03/2024	100.00	100.00
	1832 Bliss Ln SE					
	35-06-01-54-0011					
Contractor	Zaco Construction					
2024.0149.RW0027	Maiuri Marcus & Angie	SALERNO ESTATES		04/05/2024	300.00	300.00
	429 12th St SW					
	35-07-35-43-0054					
Contractor	Don Jackson Excavation, LLC, Jackson Don					
2024.0153.RW0028	Pacific Power and Light WW, Wright	RELOCATING (2) POLES		04/12/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Pacific Power and Light WW, Wright Kyle					
2024.0171.RW0029	Blackbeard Investments LLC,	SEWER SVC		04/26/2024	100.00	100.00
	236 College Ave N					
	35-07-25-33-0014					
Contractor	R&W Excavation LLC, Richardson Taylor					

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2024.0173.RW0030	Christian Julie 431 Scenic View Dr SE 35-07-36-58-0831	SEWER SVC		04/29/2024	100.00	100.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2024.0176.RW0031	City of College Place Public Works,	GRIND AND OVERLAY ENTIRE SUBDIVISION		05/01/2024	300.00	300.00
	RIGHT-OF-WAY					
Contractor	Humbert Asphalt Inc					
2024.0188.RW0032	Bleath Jacob L & Whitnee M 1318 Larch Ave SE 35-07-36-58-1020	RETAINING WALL, STAIRS AND LANDING		05/08/2024	100.00	100.00
Contractor	Reyes Brothers Construction, Reyes Santiago					
2024.0191.RW0033	PocketiNet Communications, Rodrig 319 8th St SE 35-07-36-60-0613	FIBER OPTIC		05/09/2024	100.00	100.00
Contractor	PocketiNet Communications, Rodriguez Juan					
2024.0192.RW0034	PocketiNet Communications, Rodrig	FIBER OPTIC - ROSE ST		05/09/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	PocketiNet Communications, Rodriguez Juan					
2024.0196.RW0035	PocketiNet Communications, Rodrig	POLE TRANSFER - LARCH AVE		05/10/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	PocketiNet Communications, Rodriguez Juan					
2024.0199.RW0036	PacifiCorp, 159 Sparrows PI SE 35-07-36-60-0429	CUTTING & DIGGING TRENCH ACROSS ROAD AND HOOKING UP EXISTING CONDUIT TO POLE.		05/15/2024	200.00	200.00
Contractor	Johnson Custom Farming & Excavating, Johnson Mlke					
2024.0208.RW0038	PocketiNet Communications, Rodrig	SE LARCH AVE TO GARRISON CREEK PH12 DEVELOPMENT FIBER OPTIC		05/21/2024	100.00	
	RIGHT-OF-WAY					
Contractor	PocketiNet Communications, Rodriguez Juan					

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2024.0207.RW0037	Cascade Natural Gas, 22 9th St SE 35-07-36-60-1237	RETIRE GAS SVC LINE		05/21/2024	100.00	100.00
Contractor	Goodman & Mehlenbacher Ent Inc, Barr Chuck					
2024.0211.RW0039	Charter Communications, Hofman K 329 12th St SW 35-07-35-44-0125	AERIAL STRAND AND COAX ON EXISTING PPL POLES		05/22/2024	100.00	100.00
Contractor	Pro Communications, Echternkamp Aaron					
2024.0216.RW0040	Masferrer Roberto 402 3rd St SE 35-07-36-21-0053	REPLACE SEWER SVC LINE FROM DRIVEWAY TO CITY MAIN IN ALLEY		05/29/2024	100.00	100.00
Contractor	R&W Excavation LLC, Richardson Taylor					
2024.0223.RW0041	Charter Communications, Hofman K 428 12th St SW 35-07-35-42-0130	NEW AERIAL STRAND AND COAX ON EXISTING PPL POLES		06/04/2024	100.00	100.00
Contractor	Pro Communications, Echternkamp Aaron					
2024.0224.RW0042	Charter Communications, Hofman K 429 12th St SW 35-07-35-43-0054	TRENCH (1) 2" CONDUIT AS DEPICTED, SET PEDESTALS AS DEPICTED		06/04/2024	100.00	100.00
Contractor	Pro Communications, Echternkamp Aaron					
2024.0226.RW0043	City of College Place Public Works, RIGHT-OF-WAY	WIDENING RD ON DAMSON & ADD STREET LIGHTS		06/05/2024	100.00	100.00
Contractor	Eastern Oregon Contracting, LLC,					
2024.0228.RW0044	Eggers, Troy & Christi 25 8th St SE 35-07-36-60-0522	REPLACE WATER LINE FROM CITY METER INTO THE HOUSE		06/11/2024	100.00	100.00
Contractor	A1 Plumbing,					
2024.0245.RW0045	Walla Walla University - AP, 418 Davis Ave SW 35-07-35-60-1904	POURING CONCRETE FOOTING FOR LIGHT POLE NEXT TO CITY SIDEWALK ON THE CORNER OF 4TH AND DAVIS		06/20/2024	100.00	100.00
Contractor	Doyle Electric,					

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2024.0251.RW0050	J & J Kelly Construction, Inc, Kelly J 418 12th St SW 35-07-35-42-0131	DEER MEADOWS		06/21/2024	200.00	
Contractor	Big D's Construction,					
2024.0246.RW0046	Charter Communications, Hofman K	TRANSFERRING EXISTING CHARTER AERIAL FACILITIES FROM ONE EXISTING POLE TO A NEW POLE RECENTLY SET		06/21/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0247.RW0047	Charter Communications, Hofman K	TRANSFERRING EXISTING CHARTER AERIAL FACILITIES FROM ONE EXISTING POLE TO A NEW POLE RECENTLY SET		06/21/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0248.RW0048	Charter Communications, Hofman K	TRANSFERRING EXISTING CHARTER AERIAL FACILITIES FROM ONE EXISTING POLE TO A NEW POLE RECENTLY SET		06/21/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0249.RW0049	Charter Communications, Hofman K	TRANSFERRING EXISTING CHARTER AERIAL FACILITIES FROM ONE EXISTING POLE TO A NEW POLE RECENTLY SET		06/21/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0255.RW0051	Pacific Power and Light WW, Wright 623 Birch Ave SE 35-07-36-60-0624	WO# 7151752 REPLACE EXISTING POLE WITH NEW 45' POLE		06/25/2024	100.00	100.00
Contractor	Pacific Power and Light WW, Wright Kyle					
2024.0259.RW0052	Charter Communications, Hofman K	OVERLASH (1) SPAN OF FIBER, UTILIZE EXISTING DUCT, HDDD/TRENCH (1) NEW 2" CONDUIT AND SET PEDESTALS AND TAPS AS -----		06/26/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob	OPTIC CABLE THROUGHOUT FOR NEW DEVELOPMENT.				
2024.0261.RW0053	Stewart, Lyle 396 Highland Park Dr SE 35-07-36-54-0502			06/28/2024	200.00	200.00
Contractor	Triple J Const & Cncrete LLC, Guzman Julio					

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2024.0276.RW0054	Cascade Natural Gas,	VAC DOWN TO THE MAIN FOR IDENTIFICATION		07/11/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Goodman & Mehlenbacher Ent Inc, Barr Chuck					
2024.0281.RW0055	City of College Place Public Works, 500 College Ave S	BULB OUTS RRFB COLLEGE AVE RECHANNELIZATION OF ASH ST		07/15/2024	100.00	100.00
	35-07-35-60-1701					
Contractor	Moreno and Castillo Construction,					
2024.0289.RW0056	Charter Communications, Hofman K	KW002A/B COAX REPLACEMENT AND MAINTENANACE		07/19/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0290.RW0057	Charter Communications, Hofman K	KW003A/B COAX REPLACEMENT AND MAINTENANCE		07/19/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0291.RW0058	Charter Communications, Hofman K	COAX REPLACEMENT AND MAINTENANCE		07/19/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0292.RW0059	Charter Communications, Hofman K	KW005 COAX REPLACEMENT AND MAINTAINENCE		07/19/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0293.RW0060	Charter Communications, Hofman K	KW006A/B COAX REPLACEMENT AND MAINTENANCE		07/19/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0294.RW0061	Charter Communications, Hofman K	KW007 COAX REPLACEMENT AND MAINTENANCE		07/19/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					

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2024.0295.RW0062	Charter Communications, Hofman K	KW008 COAX REPLACEMENT AND MAINTENANCE		07/19/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0296.RW0063	Charter Communications, Hofman K	KW009 COAX REPLACEMENT AND MAINTENANCE		07/19/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0297.RW0064	Charter Communications, Hofman K	KW0010 COAX REPLACEMENT AND MAINTENANCE		07/19/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0298.RW0065	Charter Communications, Hofman K	KW012 COAX REPLACEMENT AND MAINTENANCE		07/19/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0302.RW0066	Noa Net	Pole transfers for existing NoaNet fiber located on NE Rose St & NE Lambert Ave and SE Larch Ave (1)		07/24/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Paramount Communications Inc,					
2024.0303.RW0067	Noa Net	Pole transfers for existing NoaNet fiber located on NE Rose St & NE Lambert Ave and SE Larch Ave (2)		07/24/2024	100.00	100.00
	35-06-01-23-0029					
Contractor	Paramount Communications Inc,					
2024.0304.RW0068	Noa Net	Pole transfers for existing NoaNet fiber located on NE Rose St & NE Lambert Ave and SE Larch Ave (3)		07/24/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Paramount Communications Inc,					
2024.0310.RW0069	PocketiNet Communications, Rodrig	Highland Park Dr Install conduit and drilling		08/02/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	PocketiNet Communications, Rodriguez Juan					

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2024.0356.RW0070	Ziply Fiber, Laytart Tricia 407 5th St SE 35-07-36-52-0315	PacificCorp has replaced a damaged pole and Ziply must transfer their exiting system to the new pole		09/03/2024	100.00	
Contractor	Network Connex, B Holmes					
2024.0360.RW0071	Walla Walla University - AP, 418 Davis Ave SW 35-07-35-60-1904	STRIPING PARKING LOT, BOTH SIDES OF THE STREET AT A TIME		09/05/2024	100.00	100.00
Contractor	John's Excavating & Paving,					
2024.0381.RW0072	Flock Safety	F#001 W Whitman Dr @ Hampton Ln EB 2330 W Whitman		09/16/2024	100.00	100.00
	--					
Contractor	Flock Safety					
2024.0383.RW0074	Flock Safety	F#004 NE C St @ NE Myra Rd WB 333 1125 NE C St		09/16/2024	100.00	100.00
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Contractor	Flock Safety					
2024.0382.RW0073	Flock Safety	F#002 N College Ave @ NE Rose St SB 333 N College Ave		09/16/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Flock Safety					
2024.0386.RW0077	Flock Safety	F#008 S College Ave @ WA-125 NB 1875 S College Ave		09/16/2024	100.00	100.00
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Contractor	Flock Safety					
2024.0384.RW0075	Flock Safety	F#006 SE 12th St @ NE Myra Rd WB 1298 SE 12th St		09/16/2024	100.00	100.00
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Contractor	Flock Safety					
2024.0385.RW0076	Flock Safety	F#007 SE Meadowbrook St @ 1715 SE Meadowbrook St		09/16/2024	100.00	100.00
	--					
Contractor	Flock Safety					

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2024.0391.RW0080	Conner Fred & Brenda 218 Flowers Ln NE 35-07-25-69-0012	REMOVING OLD POLE BUTT		09/19/2024	100.00	
Contractor	Pacific Power and Light WW, Wright Kyle					
2024.0393.RW0082	Charter Communications, Hofman K	AERIAL MAINTENANCE WORK ON EXISTING UTILITY POLES SW 6TH ST		09/19/2024	100.00	100.00
	RIGHT-OF-WAY					
Contractor	Valhalla Industries Inc, Jacob					
2024.0394.RW0083	Charter Communications, Hofman K	AERIAL MAINTENANCE WORK ON EXISTING UILITY POLES		09/19/2024	100.00	
	RIGHT-OF-WAY	SE 8TH ST				
Contractor	Valhalla Industries Inc, Jacob					
2024.0401.RW0084	Ashia Jordana 708 Date Ave SE 35-07-36-60-0627	REPAIR SEWER BETWEEN MAIN AND CURB		09/20/2024	200.00	200.00
Contractor	Johnson Custom Farming & Excavating, Johnson Mlke					
2024.0414.RW0087	Charter Communications, Hofman K 8th St SE -	TRENCH / BORE 600' (1) 2" CONDUIT FOR FIBER FOR RF RELOCATE, DE/RE 2100 NEW AERIAL 96 CT FOC NE ROSE ST FROM 46.056110, 440277000 TO 46.050570, 440274750		10/02/2024	200.00	200.00
Contractor	NW Underground Utilities Inc,					
2024.0412.RW0085	Charter Communications, Hofman K	DE/RE 2100' NEW AERIAL 96 CTCT FOC 942 NE SPITZEN BURG ST		10/02/2024	200.00	200.00
	RIGHT-OF-WAY					
Contractor	NW Underground Utilities Inc,					
2024.0413.RW0086	Charter Communications, Hofman K	TRENCH / BORE 600' (1) 2" CONDUIT FOR RF RELOCATE, DE/RE 2100 NEW AERIAL 96 CT FOC 411 NE LAMBERT AVE TO NE LAMBERT AVE		10/02/2024	200.00	200.00
	RIGHT-OF-WAY					
Contractor	NW Underground Utilities Inc,					
2024.0430.RW0088	Perry Wesley 209 12th St SE 35-07-36-57-0212	RETAINING WALL		10/17/2024	100.00	100.00
Contractor	Rhoades Construction,					

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2024.0431.RW0089	Patino Manuel 225 Valley Dr SE 35-07-36-58-0620	New ADU, addition of two sleeping rooms with emergency egress windows, kitchen and the removal of the interior staircase.		10/17/2024	100.00	100.00
Contractor	America's Construction, Villegas Leonel	DRIVEWAY EXTENSION				
2024.0443.RW0090	Osmose Utilities Services Inc, RIGHT-OF-WAY	Transfer Century Link services from old pole to new foreign pole already on place.		10/30/2024	100.00	100.00
Contractor	Crown Utilities, Thomas Kenneth	Lumen-CenturyLink Pole Transfer for P.164581.E.01/ 1404 SE Central Av				
2024.0444.RW0091	Engelhart Andrew 911 Date Ave SE 35-07-36-60-1011	ADDING CONCRETE STREET GUTTER AND ADDING APPROACH WITH 2 WINGS		10/31/2024	100.00	100.00
Contractor	Alex Lara General Contractor, Lara Alejandro					
2024.0450.RW0092	Upper Columbia Corp SDA 508 College Ave S 35-07-35-60-1706	INSTALL FIBER OPTIC CABLE ON UTILITY POLES WEST SIDE OF COLLEGE AVE.		11/06/2024	100.00	100.00
Contractor	PocketiNet Communications, Rodriguez Juan					
2024.0459.RW0093	Ziply Fiber, Laytart Tricia 418 4th St SW 35-07-35-52-4601	418 SW 4TH ST ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VAHALLA		11/15/2024	100.00	100.00
Contractor	Valhalla Industries Inc,	PROJECT # 5516816-6				
2024.0462.RW0095	Ziply Fiber, Laytart Tricia 126 Whitman Dr W 35-07-26-52-3923	126 W WHITMAN DR ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VAHALLA		11/18/2024	100.00	
Contractor	Valhalla Industries Inc,	PROJECT # 5516816-1				
2024.0463.RW0096	Ziply Fiber, Laytart Tricia 424 3rd St SW 35-07-35-52-4594	424 SW 3RD ST ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VAHALLA		11/18/2024	100.00	100.00
Contractor	Valhalla Industries Inc,	PROJECT # 5516816-5				

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2024.0464.RW0097	Ziply Fiber, Laytart Tricia 402 4th St SW 35-07-35-52-4539	401 SW 4TH ST ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VAHALLA		11/18/2024	100.00	100.00
Contractor	Valhalla Industries Inc,	PROJECT # 5516816-3				
2024.0465.RW0098	Ziply Fiber, Laytart Tricia 403 2nd St SW 35-07-35-52-4513	403 SW 2ND ST ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VAHALLA		11/18/2024	100.00	100.00
Contractor	Valhalla Industries Inc,	PROJECT #5516816-4				
2024.0466.RW0099	Ziply Fiber, Laytart Tricia 228 1st St SW 35-07-35-51-0506	228 SW 1ST ST ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VAHALLA		11/18/2024	100.00	100.00
Contractor	Valhalla Industries Inc,	PROJECT #5516816-2				
2024.0474.RW0100	Osrose Utilities Services Inc, RIGHT-OF-WAY	LIUMEN-CENTURYLINK POLE TRANSFERROW APLICATION FOR P.270740.E.01		11/21/2024	100.00	100.00
Contractor	Crown Utilities, Thomas Kenneth	PROJECT #5516816-1				
2024.0476.RW0101	Charter Communications, Hofman K 1717 Meadowbrook Blvd SE 35-06-01-21-0087	BORE 150FT, (1) 2" CONDUIT. PULL THRU EXISTING UG NEW 625 COAX. SEE SCALED PLAN		11/22/2024	200.00	200.00
Contractor	NW Underground Utilities Inc,					
2024.0477.RW0102	Chipotle Mexican Grill, 1715 Meadowbrook Blvd SE 35-06-01-21-0087	DIRECTIONAL DRILLING FROM SYDNEE LN & MEADOWBROOK TO CHIPOTLE. SIGNS AND CONES WILL BE UTILIZED WITH LITTLE TO NO TRAFFIC DISRUPTION		11/22/2024	200.00	200.00
Contractor	PocketiNet Communications, Rodriguez Juan					
2024.0479.RW0103	Brown Leslie E. & Janet K 515 Mountain View Dr SE 35-07-36-58-0727	Sewer Service Line Replacement		11/26/2024	200.00	200.00
Contractor	Highland Earthworks LLC,					

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2024.0490.RW0105	Ziply Fiber, Laytart Tricia 109 College Ave N 35-07-26-52-3971	ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VALHALLA		12/09/2024	100.00	
Contractor	Valhalla Industries Inc,	PROJECT #5516815-2				
2024.0495.RW0108	Charter Communications, Hofman K	TRENCH/BORE(1) 2" CONDUIT, BORE WITH IN CITY ROW FROM 46.044432° -118.386003° TO 46.044451°-118.386147°		12/10/2024	200.00	200.00
Contractor	Valhalla Industries Inc,	KW002A				
2024.0493.RW0106	Ziply Fiber, Laytart Tricia 108 C St NE Apt D 35-07-25-33-0043	ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VALHALLA		12/10/2024	100.00	
Contractor	Valhalla Industries Inc,	PROJECT # 5516815-3				
2024.0494.RW0107	Ziply Fiber, Laytart Tricia 210 Rose St NE 35-07-25-52-3521	ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VALHALLA		12/10/2024	100.00	
Contractor	Valhalla Industries Inc,	Project # 5516815-5				
2024.0502.RW0109	Amparo Francisco 706 12th St SE 35-07-36-58-1027	INSTALL 35" POLE		12/13/2024	100.00	
Contractor	Pacific Power and Light WW, Wright Kyle					
2024.0507.RW0110	Ziply Fiber, Laytart Tricia 116 Pinewood Ln NE 35-07-25-57-0110	116 NE PINWOOD LN		12/16/2024	100.00	
Contractor	Valhalla Industries Inc,	ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VALHALLA				
		PROJECT # 5516815-7				

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2024.0508.RW0111	Ziply Fiber, Laytart Tricia	207 NE A ST		12/16/2024	100.00	
	207 A St NE	ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND				
Contractor	Valhalla Industries Inc,	CHANGE CONTRACTOR TO VALHALLA				
		PROJECT # 5516815-8				
2024.0509.RW0112	Ziply Fiber, Laytart Tricia	49 NW B ST		12/16/2024	100.00	
	49 B St NW	ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND				
Contractor	Valhalla Industries Inc,	CHANGE CONTRACTOR TO VALHALLA				
		PROJECT # 5516815-6				
2024.0511.RW0113	Ziply Fiber, Laytart Tricia	ZIPLY REQUESTING A NEW PERMIT TO 220 SE 6TH ST		12/17/2024	100.00	
	220 6th St SE	CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE				
Contractor	Valhalla Industries Inc,	CONTRACTOR TO VALHALLA				
		PROJECT # 5516817-2				
2024.0512.RW0114	Ziply Fiber, Laytart Tricia	ZIPLY REQUESTING A NEW PERMIT TO 220 SE 6TH ST Non Taxed: 100.00		12/17/2024	100.00	
	310 3rd St SE	CHANGE OUR POLE HEIGHT(S) DUE TO 310 SE 3RD ST				
Contractor	Valhalla Industries Inc,	NESC VIOLATIONS AND CHANGE CONTRACTOR TO VALHALLA				
		PROJECT # 5516817-3				
2024.0513.RW0115	Ziply Fiber, Laytart Tricia	415 SE 8TH ST		12/17/2024	100.00	
	415 8th St SE	ZIPLY REQUESTING A NEW PERMIT TO				
Contractor	Valhalla Industries Inc,	CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VALHALLA				
		PROJECT # 5516817-4				

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2024.0514.RW0116	Ziply Fiber, Laytart Tricia	509 SE BIRCH AVE		12/17/2024	100.00	
	509 Birch Ave SE					
	35-07-36-61-0314					
Contractor	Valhalla Industries Inc,	ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VALHALLLA				
		PROJECT # 5516817-5				
2024.0515.RW0117	Ziply Fiber, Laytart Tricia	615 SE DATE AVE		12/17/2024	100.00	
	615 Date Ave SE					
	35-07-36-72-0003					
Contractor	Valhalla Industries Inc,	ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VALHALLLA				
		PROJECT # 5516817-6				
2024.0516.RW0118	Ziply Fiber, Laytart Tricia	615 SE DATE AVE		12/17/2024	100.00	
	615 Elm Ave SE					
	35-07-36-60-0725					
Contractor	Valhalla Industries Inc,	ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VALHALLLA				
		PROJECT # 5516817-7				
2024.0517.RW0119	Ziply Fiber, Laytart Tricia	621 SE 4TH ST		12/17/2024	100.00	
	621 4th St SE					
	35-07-36-65-0004					
Contractor	Valhalla Industries Inc,	ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VALHALLLA				
		PROJECT # 5516817-8				
2024.0518.RW0120	Ziply Fiber, Laytart Tricia	433 SE 5TH ST		12/17/2024	100.00	
	433 5th St SE					
	35-07-36-52-0302					
Contractor	Valhalla Industries Inc,	ZIPLY REQUESTING A NEW PERMIT TO CHANGE OUR POLE HEIGHT(S) DUE TO NESC VIOLATIONS AND CHANGE CONTRACTOR TO VALHALLLA				
		PROJECT # 5516817-9				

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2024.0519.RW0121	Ziply Fiber, Laytart Tricia 929 Birch Ave SE 35-07-36-60-1144	929 SE BIRCH AVE ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS, AND CHANGE CONTRACTOR TO VALHALLA		12/17/2024	100.00	
Contractor	Valhalla Industries Inc,	PROJECT # 5516819-3				
2024.0520.RW0122	Ziply Fiber, Laytart Tricia 311 10th St SE 35-07-36-60-1126	311 SE 10TH ST ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS, AND CHANGE CONTRACTOR TO VALHALLA		12/17/2024	100.00	
Contractor	Valhalla Industries Inc,	PROJECT # 5516819-2				
2024.0521.RW0123	Ziply Fiber, Laytart Tricia 1022 Broadway Ave SE 35-07-36-60-1328	1022 SE BROADWAY AVE ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS, AND CHANGE CONTRACTOR TO VALHALLA		12/17/2024	100.00	
Contractor	Valhalla Industries Inc,	PROJECT # 5516819-1				
2024.0522.RW0124	Ziply Fiber, Laytart Tricia 308 Scenic View Dr SE 35-07-36-58-0416	308 SESCENIC VIEW DR ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS, AND CHANGE CONTRACTOR TO VALHALLA		12/17/2024	100.00	
Contractor	Valhalla Industries Inc,	PROJECT # 5516819-10				
2024.0523.RW0125	Ziply Fiber, Laytart Tricia 1530 Central Ave SE 35-07-36-58-0612	1530 SE CENTRAL AVE ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS, AND CHANGE CONTRACTOR TO VALHALLA		12/17/2024	100.00	
Contractor	Valhalla Industries Inc,	PROJECT # 5516819-12				
2024.0524.RW0126	Ziply Fiber, Laytart Tricia 308 11th St SE 35-07-36-57-0203	308 SE 11TH ST ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS, AND CHANGE CONTRACTOR TO VALHALLA		12/17/2024	100.00	
Contractor	Valhalla Industries Inc,	PROJECT # 5516819-4				

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Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0525.RW0127	Ziply Fiber, Laytart Tricia	1114 SE DATE AVE		12/17/2024	100.00	
	1114 Date Ave SE	ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS, AND CHANGE				
Contractor	Valhalla Industries Inc,	CONTRACTOR TO VALHALLA				
		PROJECT # 5516819-5				
2024.0526.RW0128	Ziply Fiber, Laytart Tricia	104 SE SUNNY DR		12/17/2024	100.00	
	104 Sunny Dr SE	ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS, AND CHANGE				
Contractor	Valhalla Industries Inc,	CONTRACTOR TO VALHALLA				
		PROJECT # 5516819-11				
2024.0527.RW0129	Ziply Fiber, Laytart Tricia	453 SE STANFORD PL		12/17/2024	100.00	
	453 Stanford Pl SE	ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS, AND CHANGE				
Contractor	Valhalla Industries Inc,	CONTRACTOR TO VALHALLA				
		PROJECT # 5516819-6				
2024.0528.RW0130	Ziply Fiber, Laytart Tricia	104 SE 12th ST		12/17/2024	100.00	
	104 12th St SE	ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS, AND CHANGE				
Contractor	Valhalla Industries Inc,	CONTRACTOR TO VALHALLA				
		PROJECT # 5516819-7				
2024.0529.RW0131	Ziply Fiber, Laytart Tricia	1230 SE LARCH AVE		12/17/2024	100.00	
	1230 Larch Ave SE	ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS, AND CHANGE				
Contractor	Valhalla Industries Inc,	CONTRACTOR TO VALHALLA				
		PROJECT # 5516819-8				
2024.0530.RW0132	Ziply Fiber, Laytart Tricia	308 SE MOUNTIAN VIEW DR		12/17/2024	100.00	
	308 Mountain View Dr SE	ZIPLY REQUESTING A NEW PERMIT TO CHANGE POLE HEIGHT(S) DUE TO NESC VIOLATIONS, AND CHANGE				
Contractor	Valhalla Industries Inc,	CONTRACTOR TO VALHALLA				
		PROJECT # 5516819-9				

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Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0533.RW0133	Ziply Fiber, Laytart Tricia	205 SE ASH ST		12/18/2024	100.00	
	205 Ash St SE	ZIPLY REQUESTING A NWE PERMIT				
	35-07-36-51-1105	TI CHANGE OUR POLE HEIGHT(S)				
Contractor	Valhalla Industries Inc,	DUE TO NESC VIOLATIONS AND				
		CHANGE TO VALHALLA				
		PROJECT # 5516817-1				
2024.0540.RW0138	Johanson Michael	ADD NEW CITY SIDEWALK,		12/19/2024	200.00	200.00
	1245 Dewey Dr SE	DRIVEWAY APPROACH AND CURB				
	35-07-36-56-0201					
Contractor	Triple J Const & Cncrete LLC, Guzman Julio					
2024.0544.RW0142	Ziply Fiber, Miller Michael	TRANSFER ONE (1) AERIAL FACILITY		12/19/2024	100.00	100.00
	321 Lambert Ave NE	EACH FROM THREE (3) PACIFIC				
	35-07-25-76-0002	POWER POLES TO THREE (3) NEW				
Contractor	StarTak Fiber LLC,	PACIFIC POWER POLES				
2024.0534.RW0134	Ziply Fiber, Laytart Tricia	126 W WHITMAN DR		12/19/2024	100.00	100.00
	126 Whitman Dr W	ZIOLY REQUESTED A NEW PERMIT				
	35-07-26-52-3923	TO CHANGE POLE HEIGHT(S) DUE TO				
Contractor	Valhalla Industries Inc,	NESC VIOLATIONS AND CHANGE				
		CONTRACTOR TO VALHALLA				
		PROJECT #5516816-1				
2024.0537.RW0135	City of College Place Public Works,	EAST - POWER LINE CLEARANCE:		12/19/2024	100.00	100.00
	--	REMOVING LIMBS, TREES AND				
		VEGETATION AWAAY FROM THE				
Contractor	Wright Tree Service, Purkeypyle Patrick	POWER LINES				
2024.0538.RW0136	City of College Place Public Works,	NORTH - POWER LINE CLEARANCE		12/19/2024	100.00	100.00
		REMOVING LIMBS, TREES AND				
		VEGETATION AWAY FROM THE				
	RIGHT-OF-WAY	POWER LIINES				
Contractor	Wright Tree Service, Purkeypyle Patrick					
2024.0539.RW0137	City of College Place Public Works,	SOUTH - POWER LINE CLEARANCE:		12/19/2024	100.00	100.00
		REMOVING LIMBS, TREES AND				
		VEGETATION AWAAY FROM THE				
	RIGHT-OF-WAY	POWER LINES				
Contractor	Wright Tree Service, Purkeypyle Patrick					

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Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0541.RW0139	Ziply Fiber, Kenneth Thomas 1319 Larch Ave SE 35-07-36-43-0059	PacificCorp has replaced a pole and Ziply must transfer our existing system the new pole.		12/19/2024	100.00	100.00
Contractor	Network Connex, B Holmes					
2024.0542.RW0140	Ziply Fiber, Kenneth Thomas 1245 Dewey Dr SE 35-07-36-56-0201	PacificCorp has replaced a pole and Ziply must transfer our existing system the new pole.		12/19/2024	100.00	100.00
Contractor	Network Connex, B Holmes					
2024.0543.RW0141	Ziply Fiber, Kenneth Thomas 1215 Larch Ave SE 35-07-36-56-0110	PacificCorp has replaced a pole and Ziply must transfer our existing system the new pole.		12/19/2024	100.00	100.00
Contractor	Network Connex, B Holmes					
2024.0545.RW0143	City of College Place Public Works, RIGHT-OF-WAY	SEWER PIPE LINING / INSTALLING SSMH'S		12/20/2024	100.00	
Contractor	Insituform Technologies, T Reidy					
Totals:	138				15,575.00	11,875.00

Site Plan

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2025.0005.SA0001	City of College Place Public Works, 199 Teal Rd 35-06-02-23-0040	WELL NO 7		06/07/2024	900.00	
Contractor	City of College Place Public Works, McAndrews Robe					
2025.0006.SA0002	City of College Place Public Works, 420 Owens Rd 35-07-34-41-0008	OWENS RD RESERVOIR NO 4		06/07/2024	900.00	
Contractor	City of College Place Public Works, McAndrews Robe					
2024.0471.SA0001	City of College Place Public Works, 450 Doans Ave SW 35-07-35-79-0050	VETERANS PARK RENOVATION - NEW RESTROOM, ADA ACCESS RAMP, PLAYGROUND, SPORTS COURTS, MULTI-USE FIELD, NEW WALKWAY CONNECTING PARKING AREAS ON EACH SIDE OF THE PARK		11/20/2024	900.00	900.00
Contractor						

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Site Plan

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
Totals:	3				2,700.00	900.00

SEPA Checklist

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2025.0004.SE0002	City of College Place Public Works, 199 Teal Rd 35-06-02-23-0040	TEAL RD WELL NO 7		01/30/2024	250.00	
Contractor	City of College Place Public Works, McAndrews Robe					
2025.0003.SE0001	City of College Place Public Works, 420 Owens Rd 35-07-34-41-0008	RESERVOIR NO 4		06/07/2024	250.00	
Contractor	City of College Place Public Works, McAndrews Robe					
2024.0375.SE0001	Christensen Craig & Julie 454 Christensen Ln 35-06-02-13-0001	SEPA		09/11/2024	250.00	
Contractor	Krueger Connie					
2024.0470.SE0002	City of College Place Public Works, 450 Doans Ave SW 35-07-35-79-0050	NEW RESTROOM, ADA ACCESS RAMP, PLAYGROUND, SPORTS COURTS, MULTI-USE FIELD, NEW WALKWAY CONNECTING PARKING AREAS ON EACH SIDE OF THE PARK		11/20/2024	250.00	250.00
Contractor						
Totals:	4				1,000.00	250.00

Single Family Residence

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0140.SF0002	Barnes Steve 1832 Bliss Ln SE 35-06-01-54-0011	SFR	533,756.94 Sq. Ft.: 3904	04/03/2024	6,229.56	6,229.56
Contractor	Barnes Steve					
Totals:	1		533,756.94		6,229.56	6,229.56
		Sq. Ft.	3,904			

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Sign Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0052.SI0001	NW Kings LLC, White Justin 2366 Taumaron Rd 35-06-01-21-0093	LED READER BOARD	40,000.00	03/07/2024	984.97	984.97
Contractor	Elite Construction & Development, Inman Duane					
2024.0202.SI0003	Hawk Family East Vallry, LLC, Hawk 1717 Meadowbrook Blvd SE 35-06-01-21-0087	(1) ONE WALL MOUNTED OVER STOREFRONT ENTRANCE		05/20/2024		100.00
Contractor	Mustang Signs, Wang Lauran					
2024.0352.SI0004	Upper Columbia Mission Soc SDA, 300 Academy Way SW 35-07-35-21-0102	LIGHTED MONUMENT SIGN	30,000.00	08/27/2024	867.65	867.65
Contractor	Cascade Sign & Fabrication, Fischer Joe					
2024.0439.SI0005	Banner Bank, Brenner Rqlph 1125 C St NE 35-07-25-52-3756	REMOVE 4 ILLUMINATED SIGNS AND REPLACE WITH 4 ILLUMINATED WALL SIGNS.		10/25/2024	250.00	250.00
Contractor	Total Brand Management, Miner Jim					
Totals:	4		70,000.00		2,102.62	2,202.62

Solar Panels

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0090.SO0001	Kirk Brenda 625 Creekside Dr SE 35-07-36-82-0018	ROOF TOP SOLAR		03/13/2024	101.50	101.50
Contractor	Ambia Energy LLC, Aguilar Pablo					
2024.0104.SO0002	Winn Ted 1110 Vista Pl SE 35-07-36-83-0011	ROOFTOP SOLAR		03/21/2024	101.50	101.50
Contractor	Pure Energy Systems LLC, Rhoton Wren					
2024.0170.SO0004	Solis David 1369 Virginia St SW 35-07-35-77-0022	ROOFTOP SOLAR		04/26/2024	101.50	101.50
Contractor	Pure Energy Systems LLC, Rhoton Wren					

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Solar Panels

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0169.SO0003	Pompei Michel 642 Magnoni Dr SE 35-07-36-48-0221	ROOFTOP SOLAR		04/26/2024	101.50	101.50
Contractor	Pure Energy Systems LLC, Rhoton Wren					
2024.0233.SO0005	O'Brien John 1210 Virginia St SW 35-07-35-79-0001	ROOFTOP SOLAR		06/12/2024	101.50	101.50
Contractor	Smart Solar Energy, Showers Jenn					
2024.0316.SO0006	Gustin Rebekah 123 Valley Dr SE 35-07-36-58-0509	ROOFTOP SOLAR		08/08/2024	101.50	101.50
Contractor	Solgen Power, Anthony Madrigal					
Totals:	6				609.00	609.00

Sewer Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0057.SP0001	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 1 36 UNITS TYPE B		03/07/2024	117,066.00	117,066.00
Contractor	TBD					
2024.0062.SP0002	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 2 36 UNITS TYPE B		03/07/2024	117,066.00	
Contractor	TBD					
2024.0067.SP0003	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 3 36 UNITS TYPE B		03/07/2024	117,066.00	
Contractor	TBD					
2024.0072.SP0004	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 4 24 UNITS TYPE A		03/07/2024	66,066.00	
Contractor	TBD					

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Sewer Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0077.SP0005	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 5 24 UNITS TYPE A		03/07/2024	66,066.00	
Contractor	TBD					
2024.0082.SP0006	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 6 24 UNITS TYPE A		03/07/2024	66,066.00	
Contractor	TBD					
2024.0099.SP0007	Walla Walla Land Development Pari 900 Whitman E 35-07-25-43-0067	FORT WW CLUBHOUSE		03/20/2024	3,566.00	
Contractor	TBD,					
2024.0122.SP0008	Brandaure LLC, Brandauer Paul 612 Davis Ave SW A-Lower 35-07-35-60-2203	ADU/DUPLEX - 2 UNIT 600 SQ FT: SINGLE BDRM LOWER UNIT A , 2 BDRM UPPER UNIT B		03/29/2024	1,066.00	1,066.00
Contractor	Brandaure LLC, Brandauer Paul					
2024.0139.SP0009	Barnes Steve 1832 Bliss Ln SE 35-06-01-54-0011	SFR		04/03/2024	3,566.00	3,566.00
Contractor	Barnes Steve					
2024.0143.SP0010	Patino Manuel 225 Valley Dr SE 35-07-36-58-0620	New ADU, addition of two sleeping rooms with emergency egress windows, kitchen and the removal of the interior staircase.		04/04/2024	3,566.00	3,566.00
Contractor	Patino Manuel					
Totals:	10				561,160.00	125,264.00

Vacation Rental

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0047.VR0001	Hammond Aron 115 Mountain View Dr SE 35-07-36-58-0236	3 BEDROOM 2 BATH VACATION RENTAL		01/19/2024	216.00	216.00
Contractor	Hammond Aron					

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Vacation Rental

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
Totals:	1				216.00	216.00

Water Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0058.WP0001	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 1 36 UNITS TYPE B		03/07/2024	123,016.82	123,016.82
Contractor	TBD					
2024.0063.WP0002	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 2 36 UNITS TYPE B		03/07/2024	123,016.82	
Contractor	TBD					
2024.0068.WP0003	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 3 36 UNITS TYPE B		03/07/2024	123,016.82	
Contractor	TBD					
2024.0073.WP0004	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 4 24 UNITS TYPE A		03/07/2024	72,016.82	
Contractor	TBD					
2024.0078.WP0005	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 5 24 UNITS TYPE A		03/07/2024	72,016.82	
Contractor	TBD					
2024.0083.WP0006	Walla Walla Apartment Partners, LP 900 Whitman E 35-07-25-43-0067	FORT WW BLDG 6 24 UNITS TYPE A		03/07/2024	72,016.82	
Contractor	TBD					
2024.0100.WP0007	Walla Walla Land Development Par 900 Whitman E 35-07-25-43-0067	FORT WW CLUBHOUSE		03/20/2024	25,326.38	
Contractor	TBD,					

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Water Permit

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0121.WP0008	Brandaure LLC, Brandaure Paul 612 Davis Ave SW A-Lower 35-07-35-60-2203	ADU/DUPLEX - 2 UNIT 600 SQ FT: SINGLE BDRM LOWER UNIT A , 2 BDRM UPPER UNIT B		03/29/2024	4,154.54	4,154.54
Contractor	Brandaure LLC, Brandaure Paul					
2024.0141.WP0009	Barnes Steve 1832 Bliss Ln SE 35-06-01-54-0011	SFR		04/03/2024	5,200.11	5,200.11
Contractor	Barnes Steve					
2024.0142.WP0010	Patino Manuel 225 Valley Dr SE 35-07-36-58-0620	New ADU, addition of two sleeping rooms with emergency egress windows, kitchen and the removal of the interior staircase.		04/04/2024	3,500.00	3,500.00
Contractor	Patino Manuel					
2024.0160.WP0011	City of College Place Public Works, 80 Maple Ave SE 35-07-25-43-0065	WELL HOUSE NO.6		04/17/2024	5,200.11	5,200.11
Contractor	City of College Place Public Works, McAndrews Robe					
2024.0313.WP0012	Maiuri Marcus & Angie 429 12th St SW 35-07-35-43-0054	WATER PERMIT		08/02/2024	5,305.55	5,305.55
Contractor	Maiuri Marcus & Angie					
2024.0348.WP0013	Many Waters LLC, 621 Quail SE Run 35-07-36-13-0021	VILLAGES OF GARRISON CREEK PHASE X11 & X111		08/26/2024	23,821.22	23,821.22
Contractor	Goodman & Mehlanbacher Ent Inc, Beck Dustin					
Totals:	13				657,608.83	170,198.35

Zoning Compliance

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
2024.0050.ZC0001	Zoning Reports LLC, Carter Cody 20 Larch Ave SE 35-07-36-76-0002	ZONING COMPLIANCE LETTER		03/04/2024	69.00	69.00
Contractor	Zoning Reports LLC, Carter Cody					

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Zoning Compliance

Permit Type:

Permit Number	Name	Description	Valuation	Date Issued	FeeTotal	Total Paid
Totals:	1				69.00	69.00

Report Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	Dec. Qty.	Dec. Valuation	Dec. Fees
Accessory Dwelling Unit	2	218,090.32	3,586.76			
Boundary Line Adjustment	2		200.00			
Building Permit	74	2,158,021.08	50,923.29	9	391,255.87	7,538.69
Commercial	23	28,738,953.82	216,542.38			
Demolition Permit	6	50,000.00	1,703.28	2		145.00
Fencing Permit	10		660.00			
Final Plat	1		350.00			
Fire Department	3		1,200.00			
Franchise Agreement	1		5,000.00			
Grading Permit	5	9,433,532.55	43,512.45			
Manufactured Home Permit	1		316.00			
Master Planned Development	1		2,000.00			
Mechanical Permit	99	46,560.00	28,402.89	5		660.00
Plumbing Permit	48		19,252.02	3		264.00
Right Of Way Permit	138		15,575.00	39		4,100.00
Roofing Permit	59		8,303.50	4		554.00
Roofing Permit-Commercial	6	207,212.93	2,901.08	1	14,904.93	301.30
SEPA Checklist	4		1,000.00			
Sewer Permit	10		561,160.00			
Short Plat	4		1,600.00	1		400.00
Short Plat Final	2		500.00			
Sign Permit	4	70,000.00	2,102.62			
Single Family Residence	1	533,756.94	6,229.56			
Site Plan	3		2,700.00			
Solar Panels	6		609.00			
Special Inspection	3		197.00			
Vacation Rental	1		216.00			
Water Permit	13		657,608.83			

Report Summary

Permit Type:	Total Qty.	Total Valuation	Total Fees	Dec. Qty.	Dec. Valuation	Dec. Fees
Zoning Compliance	1		69.00			
	531	41,456,127.64	1,634,420.66	64	406,160.80	13,962.99

2024 Inspection Counts-Building Official

Date	Residential	Reinspect	Commercial	Reinspect	Investigation	Daily Total:
12/1/2024						0
12/2/2024	0	0	0	0	2	2
12/3/2024	0	0	2	1	2	5
12/4/2024	0	0	2	0	2	4
12/5/2024	0	0	0	0	2	2
12/6/2024	1	0	3	0	5	9
12/7/2024						0
12/8/2024						0
12/9/2024	0	0	4	1	1	6
12/10/2024	0	0	0	0	2	2
12/11/2024	0	0	1	0	2	3
12/12/2024	0	0	0	0	2	2
12/13/2024	0	0	2	1	1	4
12/14/2024						0
12/15/2024						0
12/16/2024	0	0	2	0	2	4
12/17/2024	0	0	2	1	1	4
12/18/2024	0	0	1	0	1	2
12/19/2024	0	0	0	0	3	3
12/20/2024	2	0	0	0	5	7
12/21/2024						0
12/22/2024						0
12/23/2024	2	0	3	0	3	8
12/24/2024	1	0	1	0	2	4
12/25/2024	Christmas					0
12/26/2024	Christmas					0
12/27/2024	0	0	1	1	1	3
12/28/2024						0
12/29/2024						0
12/30/2024	OFF					0
12/31/2024	0	0	0	0	2	2

Monthly
Total:

Totals:	6	0	24	5	41	76
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Residential Total	6
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Commercial Total	29
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December 2024

Date	Residential	Reinspect	Commercial	Reinspect	Investigation		Daily Total:
12/1/2024							0
12/2/2024	5				3		8
12/3/2024	4		2	1	1		8
12/4/2024	9		2				11
12/5/2024	6						6
12/6/2024	4	4	3		1		12
12/7/2024							0
12/8/2024							0
12/9/2024	8	3	2				13
12/10/2024	4				1		5
12/11/2024	4		1		1		6
12/12/2024	11		1				12
12/13/2024	5		1				6
12/14/2024							0
12/15/2024							0
12/16/2024		3	6		2		11
12/17/2024			2				2
12/18/2024	2	1	2		1		6
12/19/2024	8		2				10
12/20/2024	4		1				5
12/21/2024							0
12/22/2024							0
12/23/2024							0
12/24/2024							0
12/25/2024							0
12/26/2024							0
12/27/2024	1		2				3
12/28/2024							0
12/29/2024							0
12/30/2024					2		2
12/31/2024	2		2				4
							Monthly Total:
Totals:	77	11	29	1	12		130
Residential Total	88						
Commercial Total	30						