

## **City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, March 11, 2025)**

*Generated by Maryelizabeth Garcia on Friday, March 7, 2025*

### **1. Opening Items.**

Procedural: 1.01 Call To Order

#### **Mayor Hernández called the meeting to order at 7:00 PM**

Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – Paul Jessup; Michael Cleveland; Tito Espinoza, Loren Peterson; Melodie Williams; Monica Boyle

Staff- City Administrator, Michael Rizzitiello; Finance Director, Brian Carleton; City Attorney, Eric Ferguson; City Prosecutor, Michael Rio; Public Works Director, Robert McAndrews; Deputy City Clerk, Rhett Beardemphl; City Clerk, Maryelizabeth E. Garcia

Also Present - Scott Mihalik, Kerr Ferguson Law

MEMBERS EXCUSED: Heather Schermann;

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None.

### **2. Consent Agenda.**

Action (Consent): 2.01 AB 25073 - Approve Agenda for May 11, 2025.

Action (Consent), Minutes: 2.02 AB 25074 - Approve Council Minutes from February 25, 2025.

Action (Consent): 2.03 AB 25075 - Excusing the Absence of Council Member Schermann.

Action (Consent): 2.04 AB 25076 - Purchase 3 New Vehicles approved in ER&R Plan for 2025

Action (Consent): 2.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

**Council Member Boyle made a motion to approve the consent agenda. Second by Member Williams and the motion passed 6-0.**

### **3. Presentations.**

Discussion, Information: 3.01 AB 25077 - Council Field Trips to Public Works Sites – Mr. McAndrews

Mr. McAndrews presented field trip options to the Council. Council members deliberated and agreed that with one month of notice, the majority preferred the same trip offered twice during daytime hours.

Discussion Ensued.

Discussion, Information: 3.02 AB 25078 - Northwest Fiber and BCE Holding merger and contract transfer – Eric Ferguson

Mr. Ferguson defined franchise agreement versus proposed transfer for council, stating this same transfer has happened in Pasco and other surrounding areas. Mr. Ferguson reviewed the current contract with Ziply and the City's policies for transfer; the City has a \$5000 transfer fee that BCE Holdings is attempting to pay now; Mr. Ferguson stated that it appears that the company will remain outwardly Ziply with the same service and have a new parent company. Mr. McAndrews stated that Ziply has permits open that have not been closed out yet. Mr. Ferguson

stated that all Ziply permits will need to be closed prior to the transfer, that the City will need to pass an ordinance to amend the current ordinance, and clarified that the timeline is unclear for the transfer but BCE is attempting to comply with the City's policy now.

Discussion Ensued.

#### **4. Public Hearings - None.**

#### **5. Action Items.**

Action: 5.01 AB 25079 - Tyler - Community Development Implementation Change Order - Mr. Carleton

Mr. Carleton informed the Council of a need for an addition 184 hours of work to complete the Tyler-EPL implementation due to recommendations made by Senior Planner Mr. Maret to improve and streamline the Tyler-EPL product. Mr. Rickard stated that these changes will improve workflow and enhance efficiency through the building, planning, permitting, and public works departments. Mr. Carleton stated that the City is in the final stages of implementation of Tyler EPL software and recommends approval of the 184 extra hours.

Discussion Ensued.

**Council Member Jessup made a motion to authorize the City Finance Director to sign the internal change order from Tyler Technologies for additional hours to complete the Community Development software implementation. Second by Council Member Cleveland and the motion passed 6-0.**

Action: 5.02 AB 25080 - Resolution to permit City Administrator to sign grant agreement with State Department of Ecology Water Quality Combined Financing (Agreement - WQC-2025-CoPIED-00045) - Mr. Rizzitiello

Mr. Rizzitiello presented to Council a grant received by the City from the State Department of Ecology Water Quality for updating the General Sewer Plan. Mr. Rizzitiello stated that all of the projects within the existing General Sewer Plan have been completed. Mr. Rizzitiello stated that the City is now planning to annex Martin Airfield which was not present in the previous General Sewer Plan.

**Council Member Espinoza made a motion to adopt Resolution #25-022 which permits City Administrator to sign financing agreement with State Department of Ecology Water Combined Financing Program (#WQC-2025-coPIED-00045). Second by Council Member Peterson and the motion passed 6-0.**

Action: 5.03 AB 25081 - Resolution to permit City Administrator to sign grant agreement with State Department of Commerce (Local Emission Reduction Earmark) for College Place Fire Station Energy Efficiency Project - Mr. Rizzitiello

Mr. Rizzitiello reviewed with Council the changes to the Fire Station as outlined in the Capital Facility Plan presented in the December 2024 Council Workshop which went on to be recommended for a State Legislative Earmark. Mr. Rizzitiello informed the Council that the College Place Fire Station dates to the early 2000's and that the City received a grant in July of 2024 for retrofitting and upgrading the Fire Station to make it more energy efficient, and it has taken until now to get a contract issued.

**Council Member Boyle made a motion to adopt Resolution #25-023 which permits City Administrator to sign grant agreement with State Department of Commerce through the Local Emissions Reduction Project Direct Appropriation Program for College Place Fire Station Energy Efficiency Project. Second By Council Member Espinoza and the motion passed 6-0.**

Action: 5.04 AB 25082 - Resolution of Support for Philanthropy Northwest: Planning (Type 2) Grant Application for Engineering Davis & Sager Safe Routes to School Projects - Mr. Rizzitiello

Mr. Rizzitiello presented a strategy for engineering the roadway and associated infrastructure near Davis Elementary School and Sager Middle School. Mr. Rizzitiello stated that the City turned in grant applications for the sidewalk and gutters, which now appears on the "to be awarded" list, which will fund the streets and sidewalks so it can be done right over time.

**Council Member Williams made a motion to authorize Resolution #25-024 which supports a grant application into Philanthropy Northwest Planning (Type 2) Program for Davis and Sager Safe Routes to School Engineering Projects. Second by Council Member Peterson and the motion**

**passed 6-0.**

Action: 5.05 AB 25083 - Resolution of Support for US Forest Service - Community Wildfire Defense Grants - Mr. Rizzitiello

Mr. Rizzitiello reviewed with Council the Hazard Mitigation Plan from February 2025 and discussed the specifics of the US Forest Service Community Wildfire Defense Grant for which the City qualifies. Mr. Rizzitiello stated that the City would like to obtain funds from this grant to partner with Home Owners Associations and other stakeholders on fuels reduction work completed by contractors around the Homestead subdivision, and clarified that the grant covers natural areas and can be used over a period of ten years.

**Council Member Jessup made a motion to authorize resolution #25-025 which supports a grant application into the US Forest Service Community Wildfire Defense Grants. Second by Council Member Boyle and the motion passed 6-0.**

Action: 5.06 AB 25084 - Resolution of Support for US Forest Service - Community Wildfire Defense Grants - Mr. Rizzitiello

Mr. Rizzitiello reviewed with Council correspondence from Irrigation District 14 and Villages of Garrison Creek Home Owners Association who have requested assistance exploring the consolidation of their respective water sources with the City. Mr. Rizzitiello describes issues with Water District #14, stating that RH2 was the only company to submit a proposal, which was deemed good.

**Council Member Cleveland made a motion to adopt Resolution #35-026 which permits City Administrator to sign contract with RH2 Engineering to conduct water system consolidation feasibility study for \$70,000. Second by Council Member Peterson and the motion passed 6-0.**

## **6. Administrative Reports.**

Information, Reports: 6.01 AB 25085 - 2025 Events - Ms. Garcia

Ms. Garcia presented to Council the 2025 Event calendar which will be published online and in the City Newsletter in April.

## **7. Informational Reports** - None.

## **8. Executive Session** - None.

## **9. Closing Items.**

Discussion, Information: 9.01 Good of the Order?

Mr. Rickard provided an update on Lions Park, stating that 600 feet of concrete pathway were poured, the pond and structures are nearing completion, and the field is now graded. Mr. Rickard anticipates the project will be complete by May 29, 2025 in time for the Market.

Council Member Boyle reported that Spring Sports are growing in College Place with 70 students on the Track & Field team at College Place High School this year.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

**Council Member Boyle made a motion to conclude the meeting at 7:59 PM. Second by Member Peterson and with no objection, the meeting concluded.**

Approved:

Signed by:

*Norma L. Hernández*

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Norma L. Hernández – Mayor

Attest:

Signed by:

*MaryElizabeth Garcia*

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Maryelizabeth E. Garcia - City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred March 11, 2025. Further detail may be obtained by reviewing the actual audio recording made during this session.