

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, March 25, 2025)

Generated by Maryelizabeth Garcia on Monday, March 24, 2025

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the meeting to order at 7:01 PM.

Procedural: 1.02 Roll Call

PRESENT:

Chair - Mayor, Norma L. Hernández

Council Members - Paul Jessup; Michael Cleveland; Tito Espinoza Jr.; Loren Peterson;
Melodie Williams; Heather Schermann; Monica Boyle

Staff - City Administrator, Michael Rizzitiello; Public Works Director Robert McAndrews;
Eric Ferguson, City Attorney; Scott Mihalik, Associate City Attorney, Brian
Carleton, Finance Director; City Clerk, Maryelizabeth E. Garcia.

Also Present -

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - None.

2. Consent Agenda.

Action (Consent): 2.01 AB 25086 - Approve Agenda for March 25, 2025

Action (Consent), Minutes: 2.02 AB 25087 - Approve Council Minutes from March 11, 2025

Action (Consent): 2.03 AB 25088 - October 2024 Financials

Action (Consent): 2.04 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Council Member Schermann made a motion to approve the Consent Agenda. Second by Council Member Boyle and the motion passed 7-0.

3. Presentations - None.

4. Public Hearings - None.

5. Action Items.

Action: 5.01 AB 25089 - ROW Procedures/Administrative Settlement Authorization - Mr. McAndrews

Mr. McAndrews referenced the Right Of Way Procedures adopted 1.5 years ago. Mr. McAndrews informed the Council that Mr. Rizzitiello took the necessary courses and became the authorized signer for the City. Mr. McAndrews stated that Mr. Holden had recently completed the same process and presented Mr. Holden's training certificates and updated resume reflecting Mr. Holden's new qualifications. Mr. McAndrews clarified that Mr. Holden will only approve paperwork that falls within and under previously established financial caps.

Council Member Jessup made a motion to authorize and add Capital Project Manager, Mike Holden, to be added to the ROW Procedures/Administrative Settlements. Second by Council Member Cleveland and the motion passed 7-0.

Action: 5.02 AB 25090 - Amendment- Water Reservoir #4 and Transmission Main - Mr. McAndrews

Mr. McAndrews informed the Council that J-U-B Engineers is currently in the design phase of Reservoir #4 and reviewed the previous plan which included a 500,000 gallon water tower. Mr. McAndrews informed the Council that

the new plan includes a 1,000,000 gallon water tower as well as other additions to the scope of the project including future road alignments and housing developments which requires a shift in the transmission main and location of the water tower. Due to the expanded scope of the project, it will now be completed in 3 phases.

Discussion ensued.

Council Member Peterson made a motion to approve the amendment from JUB for the additional amount of \$357,300.00 for time and materials increasing the total authorized limit from 654,600 to 1,011,900. Second by Council Member Espinoza and the motion passed 7-0.

Action: 5.03 AB 25091 - Rebecca Lemons Indigent Defense Contract - Mr. Ferguson

Mr. Ferguson informed the Council of the unusual situation with the transfer of cases from the old to the new City Prosecutor due to newly established case load limits. Mr. Ferguson stated that Public Defense is already becoming an issue around the state as a result of the case load limits and clarified that the new contract being signed tonight extends the previous contract with Ms. Lemons by 90 days starting on January 1, 2025 and expiring March 31, 2025.

Discussion ensued.

Council Member Boyle made a motion to adopt Resolution #25-027 which permits the Mayor to sign Indigent Defense Contract with Rebecca Lemons. Second by Council Member Schermann and the motion passed 7-0.

6. Administrative Reports - None.

7. Informational Reports.

Information: 7.01 CPPD Monthly Report

8. Executive Session - None.

9. Closing Items.

Discussion, Information: 9.01 Good of the Order?

Mr. McAndrews provided an update on the progress at Lions Park stating that the target completion date is around April 15, 2025. Mr. Rizzitiello stated that Phase 12 of the Villages at Garrison Creek development currently has 7 permits issues at this time.

Action: 9.02 Conclusion - Motion to Conclude the Meeting.

Council Member Espinoza made a motion to conclude the meeting at 7:35 PM. Second by Member Peterson and with no objection, the meeting concluded.

Approved:

Signed by:

Norma L. Hernández

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Norma L. Hernández – Mayor

Attest:

Signed by:

MaryElizabeth Garcia

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MaryElizabeth E. Garcia – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred March 25, 2025. Further detail may be obtained by reviewing the actual audio recording made during this session.