

Tuesday, October 14, 2025
City Council Meeting - Hybrid (In-Person & Online)

7:00 P.M.

#2169 Regular City Council Meeting

Agenda: <https://go.boarddocs.com/wa/cocp/Board.nsf/goto?open&id=DLBRE96D9AA0>

In-Person at College Place City Hall, 625 S College Avenue, College Place Washington

Meeting may be viewed at: Live Stream on City of College Place, Washington YouTube at https://www.youtube.com/channel/UCbx3qrqzLDL_05NusReSI-g/featured

Zoom Attendee Link: <https://us06web.zoom.us/j/82768273652>

Or you may call this number to listen: 1-669-900-9128 ID#827 6827 3652 Phone controls: *6 - toggle mute /un-mute and *9 - raise hand

1. Opening Items.

Subject :	1.01 Call To Order
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will call the meeting to order.

Subject :	1.02 Roll Call
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	1. Opening Items.
Access :	Public
Type :	Procedural

Public Content

Mayor Norma L. Hernández

E. David Lopez,

Michael Cleveland,

Tito Espinoza Jr.,

Council Members Loren Peterson,
Melodie Williams,
Heather Schermann,
Monica Boyle

City Attorney, Eric Ferguson;
City Prosecutor, Michael Rio;
Finance Director, Brian Carleton;
Public Works Director, Robert McAndrews;

Staff Police Chief, Troy Tomaras;
Fire Chief, David Winter;
Community Development Director, Jon Rickard;
HR Manager, Shawn Doering;
City Clerk, Maryelizabeth Garcia

Subject : 1.03 Pledge of Allegiance
Meeting : Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category : 1. Opening Items.
Access : Public
Type : Procedural

Public Content

"Ipledge allegianceto the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Subject : 1.04 Public Comment -
Meeting : Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category : 1. Opening Items.
Access : Public
Type : Information

Public Content

Council meetings are primarily structured to permit Council Members to arrive at the decisions necessary to govern the City.

Meeting Protocol for Public Comment:

When submitting public comments, include the following information regardless of the manner you are using: (Note that there are deadlines for written comments to be included in the meeting documents.)

- Your Name
- Your Address

Written Public comments may be provided by submitting comment to Clerk@cpwa.us no later than 4:30 PM on the meeting date to be included in the record. (If typewritten, no less than 11 pt font).

Verbal Public Comments may be made during the meeting:

- In-person at the meeting location - provided at the beginning of each agenda.

Telephone and Virtual Comments:

Any member of the public who desires to make a public comment at the City Council meeting by telephone or remote access shall provide at least 24 hours notice (excluding weekends and holidays) prior to the start of the meeting at which the member of the public wants to make a comment, notify the City Clerk or designee in writing or by direct verbal communication of their desire to make a comment. Those notice shall include the member's first and last name, address or place of residence, and the topic or topics the comment will touch upon.

- Telephone comment - Call 1-669-900-9128, entering the meeting ID (provided at beginning of agenda) and raise your hand (*9 to raise hand, *6 to mute/un-mute) when comments are requested.
- Virtual comment - Join using the Zoom Attendee link (provided at beginning of agenda) and raise your hand when comments are requested.

Once recognized, you will have five minutes to speak on any subject that is under the control of the Council.

File Attachments

[Public Comment Graphic.png \(975 KB\)](#)

2. Consent Agenda.

Subject :	2.01 AB 25248 - Approve Agenda for October 14, 2025
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to approve the agenda for 10/14 /2025.

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.02 AB 25249 - Approve Council Minutes from September 22 Special City Council Meeting
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Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes
Recommended Action :	Motion to approve Council Meeting Minutes from 09/22 /2025.
Minutes :	View Minutes for Sep 22, 2025 - Special City Council Meeting - Hybrid (In-Person &

File Attachments

[9-22-2025 Council Special Meeting Minutes.pdf \(698 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.03 AB 25250 - Approve Council Minutes from September 23 Regular City Council Meeting
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes
Recommended Action :	Motion to approve Council Meeting Minutes from 09/23 /2025.
Minutes :	View Minutes for Sep 23, 2025 - City Council Meeting - Hybrid (In-Person & Electro

File Attachments

[9-23-2025 Council Regular Meeting Minutes.pdf \(738 KB\)](#)

Consent

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Subject :	2.04 AB 25251 - Approve Council Workshop Minutes
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from October 7, 2025

Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent), Minutes
Recommended Action :	Motion to approve Council Workshop Minutes from 10 /07/2025.
Minutes :	View Minutes for Oct 7, 2025 - City Council Workshop - Hybrid (In-Person & Online)

File Attachments

[10-7-2025 Council Workshop Mintues.pdf \(697 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.05 AB 25252 - Reappointment of Felix Tan to the Planning Commission
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Oct 22, 2024
Absolute Date :	Oct 22, 2024
Fiscal Impact :	No
Recommended Action :	Motion to approve the reappointment of Felix Tan to the Planning Commission.

Public Content

File Attachments

[2026-Felix_Tan_Appointment_Letter.pdf \(148 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.06 AB 25253 - Reappointment of Bill Kelly to the Civil Service Commission
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Oct 22, 2024
Absolute Date :	Oct 22, 2024
Fiscal Impact :	No
Recommended Action :	Motion to approve the reappointment of Bill Kelly to the Civil Service Commission.

Public Content

File Attachments

[2026-Bill_Kelly_Appointment_Letter.pdf \(152 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.07 AB 25254 - Reappointment of Kirk Everett to the Youth Advisory Commission
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Oct 22, 2024
Absolute Date :	Oct 22, 2024
Fiscal Impact :	No

Recommended Action :

Motion to approve the reappointment of Kirk Everett to the Youth Advisory Commission.

Public Content

File Attachments

[2026-Kirk_Everett_Appointment_Letter.pdf \(148 KB\)](#)

Consent

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Subject :	2.08 AB 25255 - Reappointment of Charley Amick to the Youth Advisory Commission
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Oct 22, 2024
Absolute Date :	Oct 22, 2024
Fiscal Impact :	No
Recommended Action :	Motion to approve the reappointment of Charley Amick to the Youth Advisory Commission.

Public Content

File Attachments

[2026-Charley_Amick_Appointment_Letter.pdf \(148 KB\)](#)

Executive File Attachments

[CPHS_Amick.pdf \(129 KB\)](#)

Consent

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and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.09 AB 25256 - Appointment Confirmation of Aela Bryant to the Youth Advisory Commission
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Oct 22, 2024
Absolute Date :	Oct 22, 2024
Fiscal Impact :	No
Recommended Action :	Motion to approve the appointment of Aela Bryant to the Youth Advisory Commission.

Public Content

File Attachments

[2026-Aela_Bryant_Appointment_Letter.pdf \(152 KB\)](#)

Executive Content

Information for Consideration:

College Place High School Junior Aela Bryant, daughter of Ambra Bryant, wishes to serve on the Youth Advisory Commission to "become more of a leader and learn how to become even more organized." She says she has learned a lot in her years of ASB that will help her in this role, including interpersonal connections, patience, leadership and is learning to delegate. Aela aspires to see more City involvement in the schools as well as student involvement in the community.

Executive File Attachments

[CPHS_Bryant.pdf \(93 KB\)](#)

Consent

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Subject :	2.10 AB 25257 - Appointment Confirmation of Nolan John Lloyd Howton to the Youth Advisory Commission
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Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Motion to approve the appointment of Nolan John Lloyd Howton to the Youth Advisory Commission.

Public Content

File Attachments

[2026-Nolan_John_Lloyd_Howton_Appointment_Letter.pdf \(152 KB\)](#)

Executive Content

Information for Consideration:

College Place High School Senior Nolan John Lloyd Howton, wishes to serve on the Youth Advisory Commission to help out using his past experiences with the NHS and Key Club.

Executive File Attachments

[CPHS_Howton.pdf \(74 KB\)](#)

Consent

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Subject :	2.11 AB 25258 - Appointment Confirmation of Loren Peterson to Lodging Tax Advisory Commission
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Preferred Date :	Feb 13, 2024
Recommended Action :	Motion to approve the appointment of Loren Peterson to Lodging Tax Advisory Commission.

File Attachments

[2025-Peterson_Appointment_Letter.pdf \(168 KB\)](#)

Admin Content

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.12 AB 25259 - Excusing the Absence of Council Member Schermann
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public
Type :	Action (Consent)
Recommended Action :	Motion to excuse the absence of Council Member Schermann

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

Subject :	2.13 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	2. Consent Agenda.
Access :	Public

Type :	Action (Consent)
Recommended Action :	Motion to approve the consent agenda

Consent

Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

3. Presentations.

Subject :	3.01 AB 25260 - Indigenous People's Day Proclamation Mayor Hernández
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	3. Presentations.
Access :	Public
Type :	Procedural

Public Content

Mayor Hernández will deliver the Indigenous People's Day Proclamation.

File Attachments

[Indigenous Peoples Day Proclamation.pdf \(342 KB\)](#)
[2025 Indigenous Peoples' Day Proclamation.png \(5,591 KB\)](#)
[diggers.jpg \(797 KB\)](#)
[Moccs.jpg \(1,098 KB\)](#)
[medicine.jpg \(205 KB\)](#)
[Blue Mts.jpg \(98 KB\)](#)
[Umatilla Forest.jpg \(164 KB\)](#)
[Medicine 2.jpg \(259 KB\)](#)
[Smoked dry.jpg \(2,817 KB\)](#)
[CTUIR Flag.jpg \(215 KB\)](#)
[Nizhonia Toledo \(1\).jfif \(442 KB\)](#)
[Nizhonia Toledo \(4\).jfif \(177 KB\)](#)
[Nizhonia Toledo \(2\).jfif \(170 KB\)](#)
[Nizhonia Toledo \(3\).jfif \(132 KB\)](#)
[Nizhonia Toledo \(5\).jfif \(109 KB\)](#)

Subject :	3.02 AB 25261 - Downtown College Place Association - Ms. Garcia & DCPA Board
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	3. Presentations.

Access :Public

Type :Discussion, Information

Public Content

Historical Perspective:

In the past, the City of College Place has attempted to launch a downtown organization multiple times which would serve businesses in the downtown district and support College Place with the Main Street Tax Credit Program.

On October 10, 2024, an email invitation went out to 16 College Place businesses and organizations notifying interested parties of a scheduled Downtown College Place Interest Meeting on November 19, 2024. on January 22, 2025, the group held their first official Board Meeting, named the organization Downtown College Place Association, elected Officers, adopted Bylaws, and began the long process of establishing the organization in its infancy. On October 6, 2025, the group was notified they obtained a 501(c)3 Non Profit Organization designation from the IRS.

Information for Consideration:

At this time, DCPA is working on a Downtown Business Mapping Project, establishing community beautification efforts in the downtown district, and continuing to build the foundation of a self-sustaining organization. DCPA hopes to hire an Executive Director and become a Designated Washington Main Street Program by Fall 2026.

DCPA asks for Council support in the following areas:

- 1) Funding & Grant Partnerships
- 2) Infrastructure alignment (signage, walkability, zoning)
- 3) Continued promotion, visibility, and support

File Attachments

[Council DCPA Presentation \(2\).pdf \(15.648 KB\)](#)

Subject :3.03 AB 25262 - Ordinance Allowing Use of City-Owned Vehicles For Emergency Services and City Maintenance - Mr. Ferguson

Meeting :Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)

Category :3. Presentations.

Access :Public

Type :Information

Public Content

Historical Perspective:

The City purchased a John Deere Gator to use for maintenance in its parks and multiuse trail.

Information for Consideration:

PW Director McAndrews presented to Council on September 2 about creating an ordinance allowing for use of certain equipment on public streets for emergency use or city maintenance. Council agreed to update the current CP Municipal Code to allow exceptions for city-owned Off-Road Vehicles (ORVs) and Wheeled All-Terrain Vehicles (WATVs) to be used for emergency services and City maintenance.

File Attachments

[Draft Ordinance No. 25-009 Off-Road Vehicles and Wheeled All-Terrain Vehicles.pdf \(826 KB\)](#)

[Draft Exhibit A to Ordinance - ATV use-FINAL.pdf \(149 KB\)](#)

Subject :	3.04 AB 25263 - Proposed Ordinance Establishing Council & Mayor Salary Commission - Ms. Garcia
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	3. Presentations.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

The most recent Council compensation update was in July 2007 when the stipend was raised from \$250/month to \$375/month. Prior to that, the second most recent update was in January 2004. The Mayor position last received a raise in 2017.

RCW 35.221.015 Salary Commissions provides the process and timelines for increases and decreases in elected officials' salaries: <https://app.leg.wa.gov/rcw/default.aspx?Cite=35.21.015>

City of College Place code: https://library.municode.com/wa/college_place/codes/municipal_code?nodeId=TIT2AD_CH2.08CIOFEN_2.08.070COCO

From MRSC:

City and County Salary Commissions

Cities and counties appoint citizen boards, commissions, task forces, and committees to advise their legislative bodies on a wide range of policy issues. As an alternative to the governing bodies setting their own salaries, [RCW 35.21.015](#) (cities and towns) authorize the creation of salary commissions to set and review compensation for local elected officials. The commissions are established by ordinance, resolution, or charter, and the mayor appoints the commission members. These commissions are subject to the [Open Public Meetings Act \(OPMA\)](#).

According to the [Washington State Constitution Article XI, Section 8](#), salary commissions can implement pay increases at any time during a term, although decreases cannot take effect until after the end of the officials term of office.

Salary increases and decreases that are established by a salary commission are subject to potential referendum. If a valid referendum petition is filed within the timelines required by law, the salary increase or decrease may not go into effect until it is approved by a vote of the people.

City Clerk's Proposed Process for amending Council and Mayor Salaries:

- 1) Adopt an Ordinance ratifying a Salary Commission which oversees Council and Mayor Salaries
- 2) Recruit Commission Members
- 3) Explore Research Methods: some cities hire independent contractors to lead the research and decision making, however it appears that most do not
- 4) Decide Council and Mayor Salaries and send recommendations on to Council

File Attachments

[Proposed Ordinance Establishing CP Salary Commission.pdf \(238 KB\)](#)

4. Public Hearings - None.

5. Action Items.

Subject :	5.01 AB 25264 - FY 2026 State Legislative Agenda - Mr. Carleton
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	5. Action Items.
Access :	Public
Type :	Action
Fiscal Impact :	No
Recommended Action :	Make a motion to adopt Resolution #25-052 adopting the 2026 State Legislative Priorities for the City of College Place.

Public Content

Historical Perspective:

Every year, the City develops a legislative agenda for State of Washington Legislators.

Information for Consideration:

This year, without a City Administrator, Mr. Enslow,Principal at Arbutus Consulting, provided context for the upcoming 2026 Legislative Session, with an up-to-date revenue outlook, as well as an insider's perspective on relevant political dynamics. Mr. Enslow identified potential state capital requests in the following areas:

- 1) \$1M - Reservoir #4 Construction
- 2) \$1.5M - SR 125 & College Avenue Reconstruction
- 3) \$1.5M - SE 12th Street Project

File Attachments

[2025 Legislative Agenda - Board adopted Ltrhead.pdf \(378 KB\)](#)
[Legislative_2025_EarlyStateLegislativeAgenda.pdf \(191 KB\)](#)
[Resolution No. 25-052 - 2026 State Legislative Agenda.pdf \(1.629 KB\)](#)

Subject : 5.02 AB 25265 - FY 2026 Federal Legislative Agenda
- Mr. Carleton

Meeting : Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)

Category : 5. Action Items.

Access : Public

Type : Action

Fiscal Impact : No

Recommended Action : Make a motion to adopt Resolution #25-053 adopting the 2026 Federal Legislative Priorities for the City of College Place.

Public Content

Historical Perspective:

The City has worked with Mr. John Culton to advocate for our Federal Legislative Agenda since 2024.

Information for Consideration:

The City is advocating for Congressional Directed Spending Requests in the following areas:

- 1) \$2M - Lions Park Community Center
- 2) \$3M - Police Station
- 3) \$2M - New Water Tower
- 4) \$2M - SE 12th Street Safety Upgrades

File Attachments

[College Place Legislative Agenda ppt.pdf \(1.265 KB\)](#)
[Draft Federal Legislative Priorities 2026 Resolution.pdf \(162 KB\)](#)
[2026 Federal Legislative Agenda Exhibit 2.pdf \(2.401 KB\)](#)

Subject : 5.03 AB 25268 - Ordinance Allowing Use of City-Owned Vehicles For Emergency Services and City Maintenance
- Mr. Ferguson

Meeting : Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)

Category : 5. Action Items.

Access : Public

Type : Action

Fiscal Impact : No

Recommended Action : Make a motion to approve Ordinance #25-009 allowing the use of certain city-owned off-road vehicles and wheeled all-terrain vehicles on public streets for emergency services and City maintenance.

Public Content

Historical Perspective:

The City purchased a John Deere Gator to use for maintenance in its parks and multiuse trail.

Information for Consideration:

PW Director McAndrews presented to Council on September 2 about creating an ordinance allowing for use of certain equipment on public streets for emergency use or city maintenance. Council agreed to update the current CP Municipal Code to allow exceptions for city-owned Off-Road Vehicles (ORVs) and Wheeled All-Terrain Vehicles (WATVs) to be used for emergency services and City maintenance.

File Attachments

[Ordinance No. 25-009 Off-Road Vehicles and Wheeled All-Terrain Vehicles.pdf \(334 KB\)](#)

6. Administrative Reports.

Subject :	6.01 AB 25266 - 2025 Halloween Trunk or Treat Plans - Ms. Garcia
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	6. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

Halloween has historically been celebrated as a City event since ~2018. Over the years, it has been a Fall Festival and/or a Trunk-or-Treat event, depending on the year.

Information for Consideration:

This year, we will host another hybrid event to be held on Halloween day, October 31, 2025 from 3-6PM at City Hall. The details of the event and sign ups include:

- 14 businesses and organizations have signed up so far (had 27 total last year)
- College Place Fire Department will host the Mini Monster Maze
- College Place Police Department will set up their family fun jail experience
- Haystack Bowling
- Witch Hat Toss Game
- Pumpkin Palooza (pumpkin carving contest)
- Family photo booth
- Comfort food from Humdinger Kettle Corn, R&B Barbecue, and Whitman Acres

File Attachments

[TorT Poster.png \(1,131 KB\)](#)
[Overhead Map.png \(2,331 KB\)](#)
[Event Details.png \(2,500 KB\)](#)
[2025 Pumpkin Palooza Flyer.png \(1,593 KB\)](#)

Subject :	6.02 AB 25267 - 2025 Winterfest Plans - Ms. Garcia
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	6. Administrative Reports.
Access :	Public
Type :	Discussion, Information

Public Content

Historical Perspective:

The event now commonly known as Winterfest was launched around 2018 and has undergone several transformations and name changes in its tenure.

Information for Consideration:

Since Mike Rizzitiello's departure, this year City staff requested to discontinue the fireworks segment of the event, citing citizen's complaints about their animals and veterans, and the cost of the program. Columbia REA would like to continue to sponsor some element of the event, so the Clerks Dept is exploring creating a Santa's Workshop/Kids Zone in partnership with the CPHS Cheerleaders.

Winterfest will be held on 12/4/2025 from 3-7PM at City Hall and South College Avenue. Planned activities include:

- Santa's Station inside the Fire Station
- Holiday Market with tons of vendors
- Gingerbread House Decorating Contest
- Santa Meet-n-Greet
- Professional Caroler Performance (one hour)
- Tree Lighting with the Mayor
- Lighted Parade at 6PM on South College Ave

File Attachments

[2025 GBread Comp Flyer Sign Up.png \(654 KB\)](#)
[Winterfest Flyer.png \(1,759 KB\)](#)

7. Informational Reports - None.

8. Executive Session - None.

9. Closing Items.

Subject :	9.01 Good of the Order?
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Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	9. Closing Items.
Access :	Public
Type :	Discussion, Information
Subject :	9.02 Conclusion - Motion to Conclude the Meeting.
Meeting :	Oct 14, 2025 - City Council Meeting - Hybrid (In-Person & Online)
Category :	9. Closing Items.
Access :	Public
Type :	Action
Recommended Action :	Motion to conclude the meeting

Special City Council Meeting - Hybrid (In-Person & Electronic) (Monday, September 22, 2025)*Generated by Maryelizabeth Garcia on Wednesday, August 27, 2025***1. Opening Items.**Procedural: 1.01 Call To Order**Mayor Hernández called the meeting to order at 7:00 PM.**Procedural: 1.02 Roll Call

PRESENT:

Chair - Mayor, Norma L. Hernández

Council Members - Tito Espinoza; Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle

Staff - Public Works Director, Robert McAndrews; Community Development Director, Jon Rickard; Police Captain, Kris Schweigert; Finance Director, Brian Carleton; HR Manager, Shawn Doering; City Clerk, Maryelizabeth E. Garcia; Fire Chief, David Winter;

Also Present - Dave Zabell, GMP Consultants

MEMBERS David Lopez; Michael Cleveland;

EXCUSED:

MEMBERS

ABSENT:

Procedural: 1.03 Pledge of AllegianceInformation: 1.04 Public Comment - None.**2. Consent Agenda.**Action: 1.05 AB 25228 - Approve Agenda for September 22, 2025.Action: 1.06 AB 25229 - Excusing the absence of Council Member Lopez.Action: 1.07 AB 25230 - Excusing the absence of Council Member Cleveland.**Council Member Schermann made a motion to approve the Consent Agenda. Second by Council Member Boyle and the motion passed 5-0.****3. Executive Session.**Action: 2.01 AB 25231 - Discussion, Information: 2.01 Adjourn to Executive Session to evaluate the qualifications of an applicant for public employment pursuant to RCWs 42.30.080 and 42.30.110(1)(g).

The Council adjourned to Executive Session.

Mayor Hernández opened the Executive Session at 7:02 PM.

The Council evaluated the qualifications of an applicant for public employment pursuant to RCWs 42.30.080 and 42.30.110(1)(g).

Mayor Hernández called the Regular Meeting back to order at 8:45 PM.**4. Closing Items.**Discussion, Information: 3.01 Good of the Order?

Mr. Zabell and HR Director Doering answered questions and took feedback about the timeline and process of hiring the new City Administrator. It was indicated that October 13 is the date tentatively scheduled for interviews.

Action: 3.02 Conclusion - Motion to Conclude the Meeting.**Council Member Boyle made a motion to conclude the meeting at 8:45 PM. Second by Council Member Peterson and, with no objection, the meeting adjourned.**

Approved:

Norma L. Hernández – Mayor

Attest:

Maryelizabeth E. Garcia - City Clerk

The foregoing minutes are the official record of the Special City Council Meeting that occurred September 22, 2025. Further detail may be obtained by reviewing the actual audio recording made during this session.

City Council Meeting - Hybrid (In-Person & Electronic) (Tuesday, September 23, 2025)*Generated by Maryelizabeth Garcia on Friday, September 19, 2025***1. Opening Items.**Procedural: 1.01 Call To Order**Mayor Hernández called the meeting to order at 7:01 PM.**Procedural: 1.02 Roll Call

PRESENT:

Mayor - Norma L. Hernández

Council Members – David Lopez; Tito Espinoza; Loren Peterson; Heather Schermann;

Staff- City Attorney, Eric Ferguson; Community Development Director, Jon Rickard; Senior Planner, Michael Maret; Finance Director, Brian Carleton; HR Manager, Shawn Doering; City Clerk, Maryelizabeth E. Garcia; Senior Planner, Michael Maret; Capital Facility Director, Mike Holden;

Also Present - Spencer Montgomer, J-U-B Engineers; E. David Lopez, Council Candidate; John Haid; Council Candidate; Jordan Green, Council Candidate;

MEMBERS EXCUSED: Michael Cleveland; Melodie Williams; Monica Boyle

MEMBERS ABSENT:

Procedural: 1.03 Pledge of AllegianceInformation: 1.04 Public Comment - None.**2. Consent Agenda.**Action (Consent): 2.01 AB 25232 - Approve Agenda for September 23, 2025.Action (Consent), Minutes: 2.02 AB 25233 - Approve Council Minutes from September 9, 2025.Action (Consent): 2.03 AB 25234 - Appointment Confirmation of Lindsey Skie to the Historic Preservation Commission.Action (Consent): 2.04 AB 25235 - Excusing the Absence of Council Member BoyleAction (Consent): 2.05 AB 25236 - Excusing the Absence of Council Member ClevelandAction (Consent): 2.06 AB 25247 - Excusing the Absence of Council Member WilliamsAction (Consent): 2.07 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.**Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Peterson and the motion passed 4-0.****3. Presentations.**Discussion, Information: 3.01 AB 25237 - Week Without Driving Proclamation - Mayor Hernández

Mayor Hernández delivered the Week Without Driving Proclamation. Attendee Vicki Ostrander spoke on behalf of ACAC and commended ADA and bicycle options in the Walla Walla Valley.

Discussion, Information: 3.02 AB 25238 - Walla Walla County 5-Year Homeless Housing Plan - Ms. Jackle & Ms. Finkes

Ms. Jackle and Ms. Finkes reviewed with Council the legislative requirements for fulfilling obligations for the 5-Year Homeless Housing Plan, discussed the homeless housing crisis response system, and provided the draft 5-Year Homeless Housing Plan. Ms. Jackle requested someone on Council serve on their Committee, which is also a requirement, and Council Member Espinoza agreed to serve on the committee.

Discussion Ensued.

Discussion, Information: 3.03 AB 25239 - Council and Mayor Salaries - Ms. Garcia

Ms. Garcia provided a brief overview of Council and Mayor Salary updates, and discussed the process for creating a Salary Commission for elected officials.

Discussion Ensued.

Discussion, Information: 3.04 AB 25240 - 2026 Preliminary Budget Revenues - Mr. Carleton

Mr. Carleton presented the 2026 Preliminary Budget Revenues, citing revenue concerns and outlining major revenue sources.

Discussion Ensued.

4. Public Hearings.Procedural: 4.01 Procedure for Public TestimonyProcedural: 4.02 AB 25241 - De-Annexation - Blue Mountain Resources LLC, 329 SW 12th St - Mr. Rickard

Mr. Rickard informed the Council that Blue Mountain Resources LLC has acquired the property at 329 SW 12th Street which currently has a zoning of Single Family Residential, but wishes to continue operating as a farm without the pressure to develop the land. This was first introduced at the August 26, 2025 Council Meeting.

Discussion Ensued.

Mayor Hernández opened the Public Hearing at 8:30 PM.

Testimony: Mr. Frazer Moore and Ms. Amanda Martina of Blue Mountain Land Trust provided background information about the farm and reinforced the desire to continue using the property for agricultural purposes.

Council Member Schermann made a motion to close the Public Hearing at 8:29 PM. Second by Council Member Peterson and the motion passed 4-0.

Procedural: 4.03 AB 25242 - Annexation - Handely Daniel Lynn Trust - 325 NE Della Ave - Mr. Rickard

Mr. Rickard reviewed with Council a property within city limits, located at 325 NE Della Avenue, which has requested to be annexed into the City and will be zoned as Single Family Residential. The property owner intends to build a duplex on the property. This was also first introduced at the August 26, 2025 Council Meeting.

Mayor Hernández opened the Public Hearing at 8:42 PM.

Testimony: None.

Council Member Peterson made a motion to close the Public Hearing at 8:44 PM. Second by Council Member Schermann and the motion passed 4-0.

5. Action Items.Action: 5.01 AB 25243 - De-Annexation - Blue Mountain Resources LLC, 329 SW 12th St - Mr. Rickard

Mr. Rickard referred to the previous De-Annexation discussion and recommended that Council pass the Ordinance as presented.

Council Member Peterson made a motion to approve Ordinance No. 25-007, an ordinance of the City of College Place, Washington, providing for the de-annexation of certain agricultural property located within the territorial limits of the City of College Place, and more particularly shown in Exhibit A of the ordinance. Second by Council Member Schermann and the motion passed 4-0.

Action: 5.02 AB 25244 - Annexation - Handely Daniel Lynn Trust - 325 NE Della Ave - Mr. Rickard

Mr. Rickard referred to the previous Annexation discussion and recommended that Council pass the Ordinance as presented.

Council Member Schermann made a motion to approve Ordinance No. 25-008, an ordinance of the City of College Place, Washington, providing for the annexation of certain property located

within the territorial limits of Walla Walla County, and more particularly shown in Exhibit A of the ordinance. Second by Council Member Peterson and the motion passed 4-0.

Action: 5.03 AB 25245 - SE 8th Street Birch to Larch Sidewalk Project - Mr. Holden

Mr. Holden described challenges to the 8th Street Sidewalk Project and the timeline. Mr. Holden stated there were 8 bidders, and ESF Solutions was selected to complete the project, which will provide safe passage to Lions Park.

Council Member Espinoza made a motion to award the SE 8th Street Birch to Larch Sidewalk Project to ESF Solutions in the amount of \$347,222.00 with a 20% contingency for a total contract amount of \$416,666.40 and authorized the Public Works Director or Designee to sign Notice of Intent to Award and all project contract documents, and approve any additional work within the 20% contingency. Second by Council Member Schermann and the motion passed 4-0.

Action: 5.04 AB 25246 - JUB Contract Amendment for 6th St and Birch Ave. Project - Mr. Holden

Mr. Holden updated Council on changes to the 6th Street and Birch Avenue Project which has grown in scope and cost. Mr. Holden believes College Place inspectors will provide much of the project oversight and inspections, hopefully bringing the total project cost down in the end.

Council Member Schermann made a motion to approve contract amendment with JUB Engineering for the 6th Street and Birch Avenue Improvements Project, increasing the current authorized contract by \$530,000 from \$197,000 to \$727,000.00, and authorizing the Public Works Director or Designee to sign contract documents. Second by Council Member Peterson and the motion passed 4-0.

6. Administrative Reports - None.

7. Informational Reports.

Information: 7.01 CPPD Monthly Report

Information: 7.02 Community Development Department Monthly Report

8. Closing Items.

Discussion, Information: 8.01 Good of the Order?

Action: 8.02 Conclusion - Motion to Conclude the Meeting.

Council Member Peterson made a motion to conclude the meeting at 8:59 PM. Second by Council Member Schermann and with no objection, the meeting concluded.

Approved:

Norma L. Hernández – Mayor

Attest:

Maryelizabeth E. Garcia – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred September 23, 2025. Further detail may be obtained by reviewing the actual audio recording made during this session.

City Council Workshop - Hybrid (In-Person & Electronic) (Tuesday, September 2, 2025)

Generated by Maryelizabeth Garcia on Thursday, August 28, 2025

1. Opening Items.

Procedural: 1.01 Call To Order

Mayor Hernández called the workshop to order at 5:31 PM.

Procedural: 1.02 Roll Call

PRESENT:

Chair - Mayor, Norma L. Hernández

Council Members - David Lopez; Michael Cleveland; Tito Espinoza Jr.; Loren Peterson; Melodie Williams; Heather Schermann; Monica Boyle

Staff - Robert McAndrews, Public Works Director; Scott Mihalik, Assistant City Attorney; Maryelizabeth E. Garcia, City Clerk;

Also Present - Stanley Green, Resident

MEMBERS EXCUSED:

MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - Additional Written Public Comments were received regarding concerns for the pond at Lions Park as well as alleged code enforcement violations, which was distributed to Council Members as required by RCW 42.30.240. Mr. Stanley Green appeared in-person to express distress at climate-related changes to the landscape in the City.

2. Workshop Topics.

Information: 2.01 BoardDocs Training - Ms. Garcia & Mr. Anthes

Ms. Garcia and Mr. Anthes provided basic training on logging in to BoardDocs and accessing documents via the tablets in Council Chambers.

Discussion ensued.

Discussion, Information: 2.02 PRA Overview - Ms. Garcia & Mr. Ferguson

Ms. Garcia and Mr. Mihalik provided to Council a short synopsis of the Public Records Act.

Discussion ensued.

Discussion, Information: 2.03 Updated 2025 Internal & External Committee Assignments - Ms. Garcia

Ms. Garcia informed the Council of changes to the 2025 Internal & External Committee Assignments.

Discussion, Information: 2.04 Discussion about use of City Equipment on Public Streets - Mr. McAndrews

Mr. McAndrews discussed with Council a gator that was approved by Council and purchased by the City to conduct maintenance. Mr. McAndrews stated that current regulations prohibit the use of UTVs on City streets and proposed an Ordinance allowing City staff to use the vehicles for City and emergency services.

Discussion ensued.

Procedural: 2.05 National Hispanic Heritage Month Proclamation – Mayor Hernández

Mayor Hernández delivered the annual National Hispanic Heritage Month Proclamation.

Procedural: 2.06 Constitution Week Proclamation - Mayor Hernández

Mayor Hernández delivered the annual National Hispanic Heritage Month Proclamation.

3. Closing Items.

Discussion, Information: 3.01 Good of the Order

Council Member Lopez expressed support for Hispanic Heritage Month and stated that the current enrollment at Walla Walla University is 26% Latino.

Procedural: 3.02 Conclusion

Mayor Hernández concluded the workshop at 6:32 PM.

Approved:

Norma L. Hernández – Mayor

Attest:

Maryelizabeth E. Garcia - City Clerk

The foregoing minutes are the official record of the City Council Workshop that occurred September 2, 2025. Further detail may be obtained by reviewing the actual audio recording made during this session.



CITY OF COLLEGE PLACE

OFFICE OF THE MAYOR

625 South College Avenue
College Place, WA 99324
509-529-1200

October 14, 2025

Felix Tan
143 NW Earl Lane
College Place, WA. 99324

Dear Mr. Tan,

The City of College Place Council confirmed your reappointment to the Planning Commission at their regular meeting on Tuesday, October 14, 2025. You have been appointed to serve in Position 2, term beginning immediately and expiring on December 31, 2029. We want to thank you for your willingness to serve our community.

The Planning Commission meets monthly on the third Tuesday at 7:00 PM. All meetings are hybrid, both in-person at College Place City Hall located at 625 S. College Ave, College Place, WA, 99324 and via Zoom. Before each meeting, you will receive a link to the meeting agenda packet using BoardDocs, and a Zoom Panelist link for virtual attendance.

Wishing you success as you serve our community,

Norma Hernández, Mayor
Attachments
CC: City Clerk



CITY OF COLLEGE PLACE

OFFICE OF THE MAYOR

625 South College Avenue
College Place, WA 99324
509-529-1200

October 14, 2025

Bill Kelly
1230 SE Larch Street
College Place, WA. 99324

Dear Mr. Kelly,

The City of College Place Council confirmed your reappointment to the Civil Service Commission at their regular meeting on Tuesday, October 14, 2025. You have been appointed to serve in Position 2, term beginning immediately and expiring on December 31, 2029. We want to thank you for your willingness to serve our community.

The Civil Service Commission meets monthly on the second Thursday at 12:00 PM. All meetings are hybrid, both in-person at College Place City Hall located at 625 S. College Ave, College Place, WA, 99324 and via Zoom. Before each meeting, you will receive a link to the meeting agenda packet using BoardDocs, and a Zoom Panelist link for virtual attendance.

The meetings of this commission are subject to the Open Public Meetings Act and all those appointed to it are required to receive training within 90 days of appointment and every four years thereafter. Our records indicate that your last OPMA training was certified in 2020, and it must be renewed this year.

Attached to this letter is a tutorial wizard on how to locate and take the required training. Once you finish watching the video, send an email to the Clerk at clerk@cpwa.us identifying that you have done so, and you will receive a DocuSign link via email to certifying your training.

Wishing you continued success as you serve our community,

Norma Hernández, Mayor
Attachments
CC: City Clerk



CITY OF COLLEGE PLACE

OFFICE OF THE MAYOR

625 South College Avenue
College Place, WA 99324
509-529-1200

October 14, 2025

Kirk Everett
Walla Walla University
204 S. College Ave
College Place, WA. 99324

Dear Mr. Everett,

The City of College Place Council confirmed your reappointment to the Youth Advisory Commission at their regular meeting on Tuesday, October 14, 2025. You have been appointed to serve in Position 2, term beginning immediately and expiring on June 30, 2026. We want to thank you for your willingness to serve our community.

The Youth Advisory Commission meets on the third Wednesday of the months of October, February, and April at 6:00 PM. All meetings are hybrid, both in-person at College Place City Hall located at 625 S. College Ave, College Place, WA, 99324 and via Zoom. Before each meeting, you will receive a link to the meeting agenda packet using BoardDocs, and a Zoom Panelist link for virtual attendance.

Wishing you continued success as you serve our community,

Norma Hernández, Mayor
Attachments
CC: City Clerk



CITY OF COLLEGE PLACE

OFFICE OF THE MAYOR

625 South College Avenue
College Place, WA 99324
509-529-1200

October 14, 2025

Charley Amick
College Place High School
1755 S. College Ave
College Place, WA. 99324

Dear Ms. Amick,

The City of College Place Council confirmed your reappointment to the Youth Advisory Commission at their regular meeting on Tuesday, October 14, 2025. You have been appointed to serve in Position 1, term beginning immediately and expiring on June 30, 2026. We want to thank you for your willingness to serve our community.

The Youth Advisory Commission meets on the third Wednesday of the months of October, February, and April at 6:00 PM. All meetings are hybrid, both in-person at College Place City Hall located at 625 S. College Ave, College Place, WA, 99324 and via Zoom. Before each meeting, you will receive a link to the meeting agenda packet using BoardDocs, and a Zoom Panelist link for virtual attendance.

Wishing you continued success as you serve our community,

Norma Hernández, Mayor
Attachments
CC: City Clerk



CITY OF COLLEGE PLACE

OFFICE OF THE MAYOR

625 South College Avenue
College Place, WA 99324
509-529-1200

October 14, 2025

Aela Bryant
College Place High School
1755 S. College Ave
College Place, WA. 99324

Dear Ms. Bryant,

It is with pleasure that I inform you that the College Place City Council confirmed your appointment to the Youth Advisory Commission at their regular meeting on Tuesday, October 14, 2025. You have been appointed to serve in Position 2, term beginning immediately and expiring on June 30, 2026. I want to thank you for your willingness to serve our community.

The Youth Advisory Commission meets on the third Wednesday of the months of October, February, and April at 6:00 PM. All meetings are hybrid, both in-person at College Place City Hall located at 625 S. College Ave, College Place, WA, 99324 and via Zoom. Before each meeting, you will receive a link to the meeting agenda packet using BoardDocs, and a Zoom Panelist link for virtual attendance.

The meetings of this commission are subject to the Open Public Meetings Act and all those appointed to it are required to receive training within 90 days of appointment and every four years thereafter.

Attached to this letter is a tutorial wizard on how to locate and take the required training. In addition, a fillable certificate is included for you to document the training once completed. After you fill out the certificate, please save it with a name that includes your name so that it is identified prior to sending it in to the Clerk at clerk@cpwa.us.

Wishing you success as you serve our community,

Norma Hernández, Mayor
Attachments
CC: City Clerk



CITY OF COLLEGE PLACE

OFFICE OF THE MAYOR

625 South College Avenue
College Place, WA 99324
509-529-1200

October 14, 2025

Nolan John Lloyd Howton
College Place High School
1755 S. College Ave
College Place, WA. 99324

Dear Mr. Howton,

It is with pleasure that I inform you that the College Place City Council confirmed your appointment to the Youth Advisory Commission at their regular meeting on Tuesday, October 14, 2025. You have been appointed to serve in Position 3, term beginning immediately and expiring on June 30, 2026. I want to thank you for your willingness to serve our community.

The Youth Advisory Commission meets on the third Wednesday of the months of October, February, and April at 6:00 PM. All meetings are hybrid, both in-person at College Place City Hall located at 625 S. College Ave, College Place, WA, 99324 and via Zoom. Before each meeting, you will receive a link to the meeting agenda packet using BoardDocs, and a Zoom Panelist link for virtual attendance.

The meetings of this commission are subject to the Open Public Meetings Act and all those appointed to it are required to receive training within 90 days of appointment and every four years thereafter.

Attached to this letter is a tutorial wizard on how to locate and take the required training. In addition, a fillable certificate is included for you to document the training once completed. After you fill out the certificate, please save it with a name that includes your name so that it is identified prior to sending it in to the Clerk at clerk@cpwa.us.

Wishing you success as you serve our community,

Norma Hernández, Mayor
Attachments
CC: City Clerk



CITY OF COLLEGE PLACE

OFFICE OF THE MAYOR

625 South College Avenue
College Place, WA 99324
509-529-1200

October 15, 2025

Loren Peterson
1138 SW Bade Avenue
College Place, WA 99324

Council Member Peterson,

The College Place City Council confirmed your appointment to the Lodging Tax Advisory Commission at their regular meeting on Tuesday, October 14, 2025. You have been appointed to serve in Position 6, term beginning immediately and expiring on December 31, 2025.

The Lodging Tax Advisory Commission meets twice per year on the third Thursday of each month at 3:30 PM. The next scheduled meeting is November 6, 2025 at City of College Place Council Chambers located at 625 S. College Ave, College Place, WA, 99324 and via Zoom videoconferencing platform. The agenda packet will be provided to you electronically using Board Docs. You will receive an email before each meeting with a link to the packet materials, and a Zoom link.

Thank you for your willingness to Serve our community.

Sincerely,

Norma Hernández, Mayor

Cc: City Clerk

A PROCLAMATION
IN RECOGNITION OF
OCTOBER 13th, 2025 IS INDIGENOUS PEOPLE’S DAY

WHEREAS, the City of College Place recognizes Indigenous people have lived upon this land since time immemorial and values the progress our society has accomplished through the contributions of the Indigenous people’s culture; and

WHEREAS, natives and non-natives have shared this community for hundreds of years and the indigenous people have provided us friendship, guidance, and protection; and

WHEREAS, the City of College Place acknowledges and honors the rich culture, heritage, and achievements of First Nations, Walla Walla, Umatilla, and Cayuse peoples in our valley; and

WHEREAS, the City of College Place is committed to being a more just, equitable, and welcoming city for the many people who call College Place home, and recognizes its shared responsibility to honor our nation’s indigenous roots, history, traditions, and cultural contributions;

NOW THEREFORE BE IT RESOLVED, I, Norma L. Hernandez, Mayor of the City of College Place, Washington do hereby proclaim October 14th as Indigenous People’s Day and urge all residents to respect and honor our diverse community and celebrate and continue to build a culture of inclusiveness and acceptance.

Dated this 13th day of October, 2025

Norma L. Hernandez, Mayor

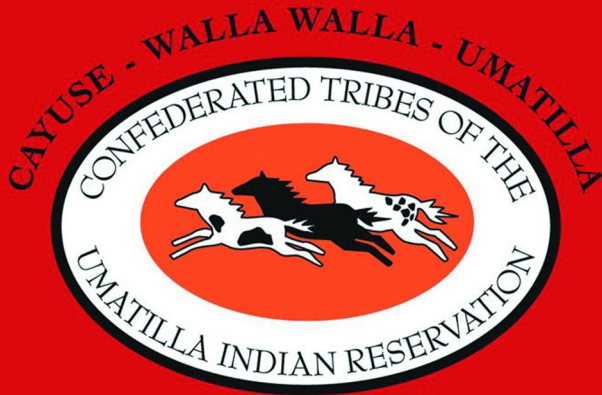












Treaty of 1855







Building A Thriving Downtown *Together*



**DOWNTOWN
COLLEGE PLACE
ASSOCIATION**

*October 28, 2025
College Place City Council Presentation*

What is Main Street America?

Main Street Program



WASHINGTON STATE MAIN STREET PROGRAM



Build a diverse economic base | Catalyze smart new investment | Cultivate a strong entrepreneurship ecosystem

ECONOMIC VITALITY

Create an inviting, inclusive atmosphere | Celebrate historic character | Foster accessible, people-centered public spaces

DESIGN

COMMUNITY TRANSFORMATION

ORGANIZATION

PROMOTION

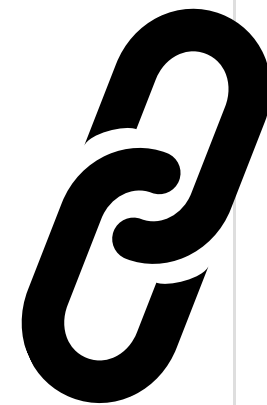
Build leadership and strong organizational capacity | Ensure broad community engagement | Forge partnerships across sectors

Market district's defining assets | Communicate unique features through storytelling | Support buy-local experience

Main Street Program

Since 1984, the Washington State Main Street Program has been helping communities revitalize the economy, appearance, and image of their downtown commercial districts using the successful Main Street Four...

[dtp](#) Washington State Department of Archaeology & Historic Preservation...



DAVID • State and national alignment ensures accountability and funding eligibility

Why A Downtown Association?



- B&O Taxes - keep our tax dollars in town!
- Preserve College Place's unique history
- Enhance Public Spaces & Community Beautification
- Attract & Retain local businesses & residents
- Bring people together through events

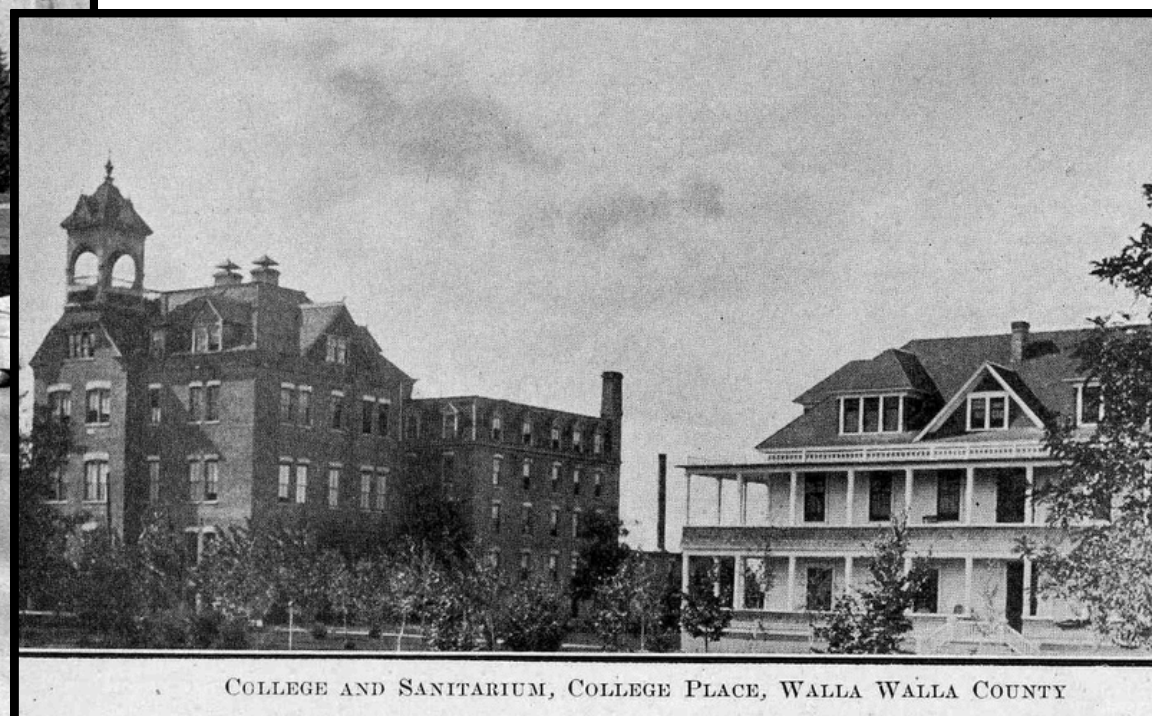
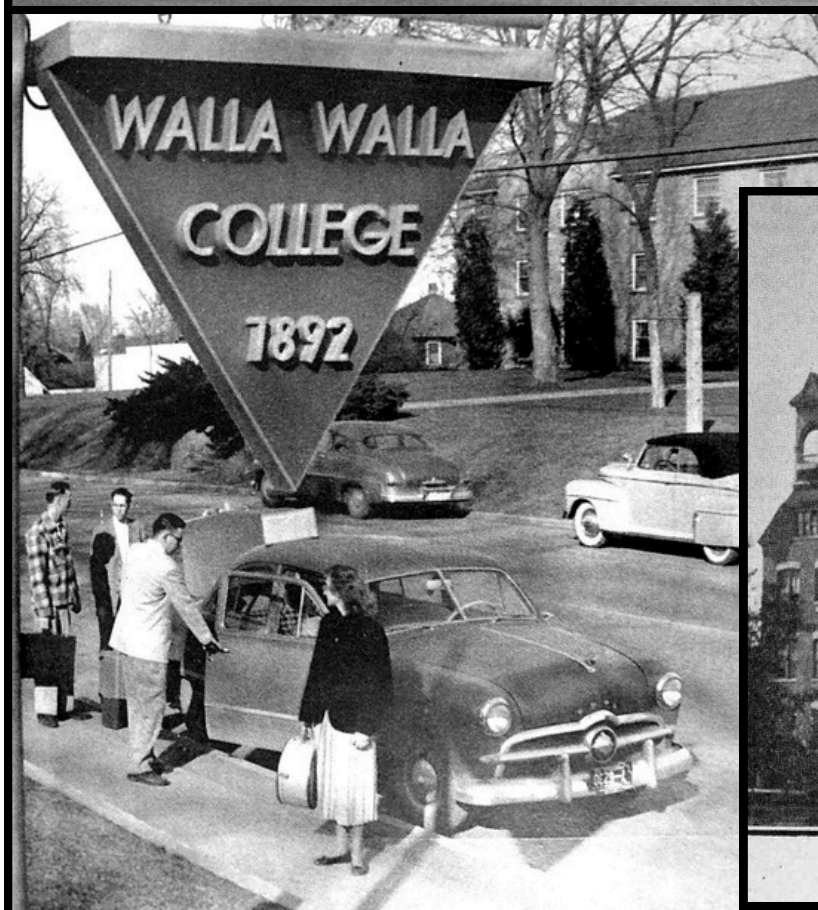


- Monetize our way of life through tourism development

College Place's Unique Story

- Founded with Walla Walla University in 1892
- Deep agricultural roots: wheat, onions, vineyards, and international peoples!
- Historic Preservation: Seventh-day Adventist Heritage, Dr. Blalock's 40-acre donation - resulted in town of College Place

Martin Airfield 1964





Values:

- Community & Connection
- Local Business Support
- Economic Development
- Health, Wellness, & Sustainability
- Education & Growth

“Helping local businesses thrive.”



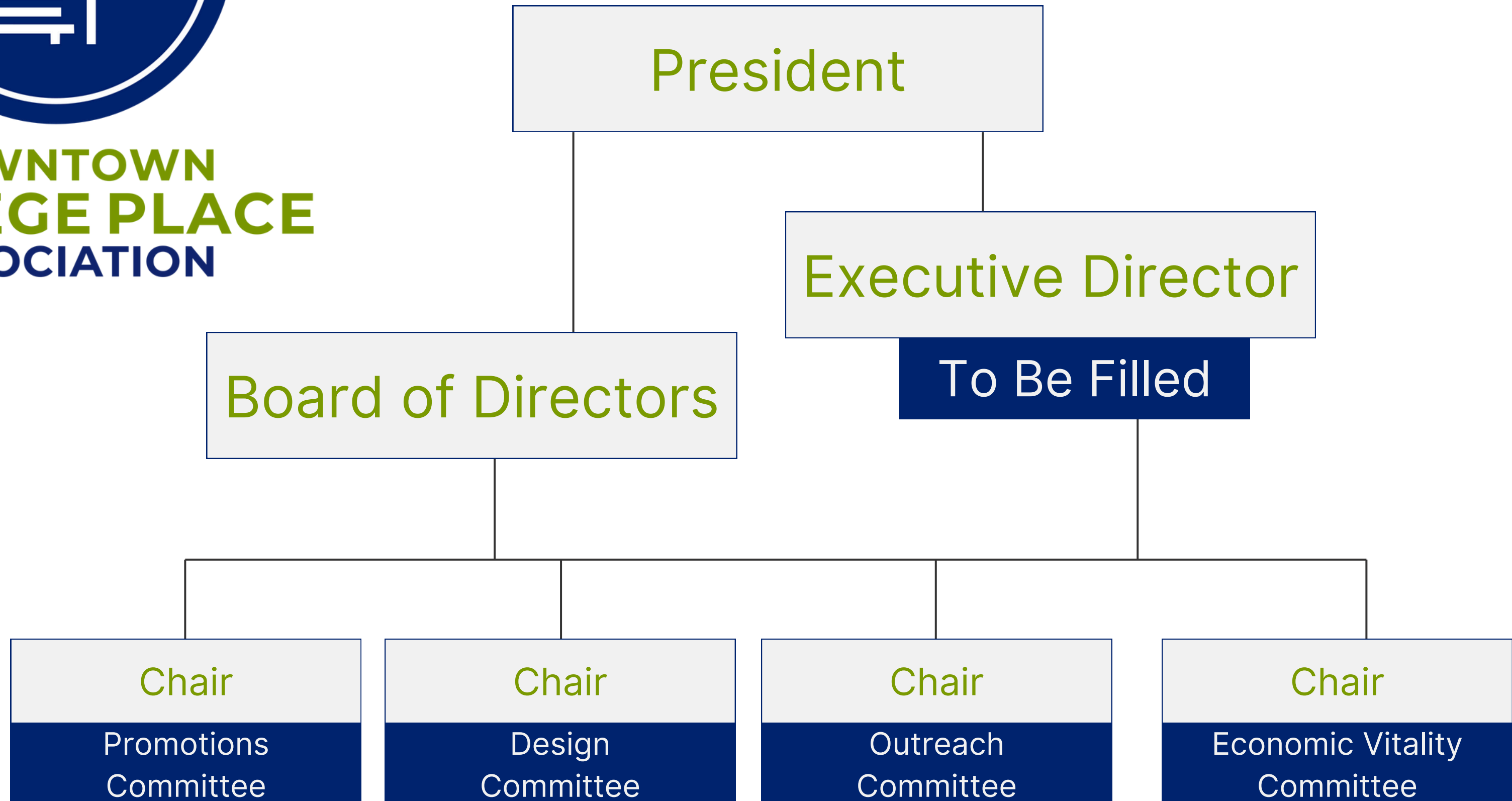
Mission: to create a dynamic, inclusive, and prosperous downtown that honors College Place's history while fostering new opportunities for businesses, residents, and visitors alike.

Vision: DCPA aims to preserve and celebrate the distinctive character of College Place's downtown and its rich history while embracing future growth. We emphasize small business development and support wellness promotion, a strong educational presence, and thoughtfully designed public spaces that encourage connection, commerce, and a sense of place.



**DOWNTOWN
COLLEGE PLACE
ASSOCIATION**

Future DCPA Organizational Chart



Year One

February 2025

Adopted Mission,
Vision, Values, Goals

April 2025

Incorporated,
Initiated Flower
Baskets & Benches
Project, Initiated 2
Murals in Downtown

June 2025

Drafted Strategic
Plan, Initiated
Business Outreach,
Filed 501(c)3

August 2025

Wrote Grants,
Worked on Projects

October 2025

Achieved 501(c)3
nonprofit status!!!

November 2024

Interest Meeting
with the Community

March 2025

Received 1st
Community Grant
from City of CP

May 2025

Opened a Bank
Account, Adopted
3-5 Year
Strategic Plan

July 2025

Drafted Launch
Plan, Began Summer
Hiatus

September 2025

Drafted Website,
Resumed Bi-Weekly
Board Meetings

January 2025

Appointed Officers
& Adopted Bylaws



Year Two

Goals:

- Strengthen city & regional partnerships
- Host quarterly events Downtown
- Improve walkability & public spaces
- Launch business mentorship/support program
- Increase wellness tourism focus
- Hire an Executive Director!!!



Year Three & Beyond

Long-Term Impact

- Infrastructure Improvements
- Annual Downtown Awards Ceremony
- Regional outreach & tourism draw
- Sustainable funding model for DCPA

A welcoming, walkable, vibrant
downtown for future generations.

Why This Matters to the City

- **Economic vitality: stronger tax base, more jobs**
- **Community pride: gathering spaces, events, beautification**
- **Historic identity: honoring our roots while planning for growth**

Shared Vision:

CITY + DCPA = Better Together



City of College Place Role

1. Provide a reliable meeting space
2. Annual financial support ~\$100K
3. Assistance with 501 (c) 3 application
4. Collaboration with projects, permits, and organizational needs including hiring processes
5. Assistance with Grant Writing and fiscal sponsorship when allowable through granting agencies
6. Mentorship through Main Street America

THANK YOU SO MUCH!!!

DCCA asks for Council support in the following areas:

- **Funding & Grant Partnerships**
- **Infrastructure alignment (signage, walkability, zoning)**
- **Continued promotion, visibility, and support**



Let's create a Downtown for our children's children.

Founding DCPA Board:

Jim Fry

Vicki Zanes

DeLona Bell

David Lopez

Kirk Amick

Chloe Congleton

Maryelizabeth Garcia

Email: downtowncollegeplace@gmail.com



Chapter 10.28 – Off-Road Vehicles and Wheeled All-Terrain Vehicles

10.28.010 – Purpose.

The City Council of College Place finds that the operation of off-road vehicles and wheeled all-terrain vehicles on public streets presents risks to public health, safety, and welfare, and is inconsistent with the intended use of city roadways. This ordinance prohibits such use, while recognizing limited exceptions for official city maintenance and business, as well as emergency service operations.

10.28.020 – Definitions.

“City Maintenance or Business” means activities performed by City of College Place employees or contractors engaged in official municipal duties related to maintenance, inspection, or repair of city property or infrastructure and any official business of the City.

“Emergency Services” means activities performed by police, fire, emergency medical services, search and rescue, and other public safety agencies.

“Off-Road Vehicle” (ORV) shall have the meaning provided in RCW 46.04.365.

“Public Street” means any street, road, alley, or right-of-way within the boundaries of the City of College Place and maintained by the City of College Place.

“Wheeled All-Terrain Vehicle” (WATV) shall have the meaning provided in RCW 46.09.310(19).

10.28.030. General Prohibition.

- A. It is unlawful for any person to operate an ORV or WATV on any public street or right-of-way within the City of College Place.
- B. No provision of this section shall be construed to authorize the use of an ORV or WATV in violation of state law, including but not limited to RCW 46.09.360, 46.09.450, and 46.09.455.

10.28.040. Exceptions.

The prohibition set forth in 10.28.030 shall not apply to the following:

- 1. **Emergency Services** – The operation of ORVs or WATVs by law enforcement, fire, emergency medical services, or search and rescue agencies acting within the scope of their official duties.

2. **City Maintenance and Business** – The operation of ORVs or WATVs by City of College Place employees or authorized contractors when used in the performance of official city maintenance, inspection, repair activities, or business of the City.
3. **Authorized Special Events** – The operation of ORVs or WATVs as part of a parade, festival, or other special event, provided such use has been expressly authorized by the City through a special event permit.

10.28.050. Penalties.

- A. Any person violating this ordinance shall be guilty of a civil infraction and subject to a fine not exceeding \$250.00 for each offense.
- B. Each separate incident or day of violation shall constitute a separate offense.

City of College Place, Washington
ORDINANCE NO. 25-009

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON, AMENDING COLLEGE PLACE MUNICIPAL CODE TITLE 10, VEHICLES AND TRAFFIC, ENACTING CHAPTER 10.28, PROHIBITING THE OPERATION OF OFF-ROAD VEHICLES (ORVs) AND WHEELED ALL-TERRAIN VEHICLES (WATVs) ON PUBLIC STREETS AND RIGHTS-OF-WAY, PROVIDING LIMITED EXCEPTIONS FOR EMERGENCY SERVICES AND CITY MAINTENANCE, AND ESTABLISHING PENALTIES.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, RCW 35A.11.020 allows non-charter code cities to adopt and enforce ordinances pertaining to local affairs; and

Whereas, RCW 46.09.360 allows cities to regulate the operation of nonhighway vehicles, including off-road vehicles, on streets, roads, or highways within the boundaries of a city; and

Whereas, RCW 46.09.455 only allows the operation of wheeled all-terrain vehicles on public roadways within the boundaries of a city or town, not including nonhighway roads and trails, if the city or town by ordinance has approved such operation.

Now therefore, the City Council of the City of College Place, Washington, does hereby ordain as follows:

Section 1: Ordinance No. 25-009 adding a new section to Chapter 10.28 of the College Place Municipal Code prohibiting the operation of off-road vehicles (ORVs) and wheeled all-terrain vehicles (WATVs) on public streets and rights-of-way, providing limited exceptions for emergency services, city maintenance, and official city business, and establishing penalties as shown in Exhibit A, which is fully incorporated herein.

Section 2: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The City of College Place, Washington, hereby declares that if would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 4: Effective Date. This ordinance shall take effect and be in full force five (5) days after publication as required by law.

PASSED by the City Council of the City of College Place, Washington, this 14th day of October, 2025.

Attest:

Norma L. Hernandez, Mayor

Maryelizabeth Garcia, City Clerk

Approved as to form:

Kerr Ferguson Law, PLLC

City of College Place, Washington
ORDINANCE NO. 25-XXX

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE,
WASHINGTON, ESTABLISHING A SALARY COMMISSION.**

Whereas, the City of College Place passed Municipal Ordinance No. 466 on September 17, 1979, which classified the City of College Place as a non-charter code city governed by the rules and regulations of the Revised Code of Washington (RCW) 35A; and

Whereas, as a means of preventing the use of public office for self-enrichment, the Washington State Constitution, Article 11, Section 8, initially prohibited any changes in the pay applicable to an office having a fixed term, either after the election of that official or during his or her term; and

WHEREAS, the State Legislature adopted RCW 35.21.015 to provide the ability for city councilmembers and commissioners to receive mid-term compensation increases, provided that a local salary commission was established and that the commission set compensation at a higher level; and

WHEREAS, RCW 35.21.015 authorizes the creation of a salary commission of city residents that may increase the salary of elected officials effective mid-term, and decrease the salary of elected officials effective upon subsequent terms of office, by filing a change in salary to the City Clerk without further action of the city council; and

WHEREAS, the College Place City Council wishes to establish a Salary Commission in accordance with RCW 35.21.015; and

WHEREAS, RCW 41.04.180 indicates that municipality can provide insurance and benefits for their employees and RCW 41.04.190 clarifies that coverage may also be provided to its elected officials, the cost of which does not constitute additional compensation; and

WHEREAS, pursuant to RCW 41.04.190, elected officials are eligible for medical aid benefits as defined by RCW 48.44.010; and

WHEREAS, the current compensation for the College Place City Council was last updated by the College Place City Council pursuant to Ordinance No. 985 on July 23rd, 2007; and

WHEREAS, the current compensation for the College Place Mayor was last updated by the College Place City Council pursuant to Ordinance No. 17-001 on January 10th, 2017; and

WHEREAS, benefits are currently available to the College Place City Council as established by Ordinance No. 24-008; and

WHEREAS, it is the intent of the City Council of College Place that the established salary commission will review the salary and benefits provided to the College Place Mayor and City Council and make a recommendation of any increase, decrease, or changes appropriate thereto; and ; and

Now therefore, the City Council of the City of College Place do hereby Ordain as follows with the creation of a new chapter under Title 2.08, City Officers – Generally:

SECTION 1. Chapter 2.70 - SALARY COMMISSION

2.70.010	Created-Membership.
2.70.020	Qualifications.
2.70.030	Duties.
2.70.040	Open Meetings.
2.70.050	Referendum.

2.70.010 Created - Membership

- A. There is created a salary commission for the City of College Place. The commission shall consist of three members, to be appointed by the Mayor with the approval of the City Council.
- B. The members of the salary commission shall serve without compensation.
- C. Each member of the commission shall serve a term of two years, except that the initial members shall be appointed for staggered terms of one and two years.
- D. No member of the commission shall be appointed to more than two (2) terms.
- E. In the event of a vacancy on the salary commission, the Mayor shall appoint, subject to approval of the City Council, a person to serve the unexpired portion of the term of the vacated position.
- F. A member of the commission shall only be removed from office for cause of capacity, incompetence, neglect of duty, or malfeasance in office, or for disqualifying change residence.

2.70.020 Qualifications

- A. Each member of the commission shall be a resident of the City.
- B. No member of the commission shall be an officer, official, or employee of the city or immediate family member of an officer, official, or employee of the city. For purposes of this section, "immediate family member" means the parents, spouse, sibling, children, or dependent relatives of an officer, official, or employee of the city, whether or not living in the household of the officer, official, or employee.

2.70.030 Duties.

- A. The commission shall have the duty to meet quinquennially commencing the year 2026, to review the salaries paid and the benefits provided by the City to each elected city official. The commission shall determine the number of meetings necessary to fulfill the duties as prescribed herein, but in so doing shall be required to complete the fulfillment of their duties by September 30th of the year the Commission meets.
- B. If after such review the commission determines that the salary paid to an elected city official should be increased or decreased, the commission shall file a written salary schedule with the City Clerk indicating the increase or decrease in salary and the effective date. Prior to filing the salary schedule with the City Clerk, the City Attorney shall review the salary schedule for ambiguity and legality and shall approve the salary schedule as to form if the schedule is unambiguous and legal. This salary schedule shall be provided to the city attorney by September 1st of the year the commission meets. In the event the City Attorney determines the salary schedule contains any ambiguity or illegality, the City Attorney shall notify the City Clerk of such and the City Clerk shall be permitted to call a meeting of the Salary Commission to correct the ambiguity or illegality.
 - a. Any increase or decrease in salary established by the Commission shall become effective and incorporated into the city budget upon review and approval from the City Council.
 - b. Salary increases established by the commission shall be effective as to all city elected officials, regardless of their terms of office. Salary increases established

by the commission shall be effective on the next payday for City employees, or under the condition established in the salary schedule, if different.

- c. Salary decreases established by the commission shall become effective as to incumbent city elected officials at the commencement of their next subsequent terms of office.
 - d. For purposes of this section, "salary" means any fixed compensation paid or provided periodically for work or services and includes, but is not limited to, wages and medical or other benefits. This definition expressly excludes any expenses paid or reimbursed on behalf of the Mayor or Council Member for training and travel expenses.
- C. If after such review the commission determines that the benefits provided to an elected city official should be changed, the commission shall file a written statement with the City Clerk indicating what changes should occur and what types of benefits, if any, shall be provided. Prior to filing the written statement with the City Clerk, the City Attorney shall review the written statement for ambiguity and legality and shall approve the written statement as to form if the statement is unambiguous and legal. This written statement shall be provided to the City Attorney by September 1st of each year the commission meets. In the event the City Attorney determines the written statement contains any ambiguity or illegality, the City Attorney shall notify the City Clerk of such and the City Clerk shall be permitted to call a meeting of the salary commission to correct the ambiguity or illegality.
- a. Any change in benefits as established by the Commission shall become effective and incorporated into the city budget upon review and approval from the City Council.
 - b. Any change in benefits established by the Commission shall be effective as to all city elected officials, regardless of their terms of office. A change in health insurance benefits established by the commission shall be effective on January 1st of the next calendar year.
 - c. In determining what type of benefits shall be provided to the City Council, the commission shall be limited to only authorizing benefits currently available and already provided by the City to employees.

2.70.040 Open meetings.

All meetings, actions, hearings, and business of the commission shall be subject to the Open Public Meetings Act as set forth in Chapter 42.30 RCW.

2.70.050 Referendum.

- A. Any salary increase or decrease established by the commission pursuant to this chapter shall be subject to referendum petition by the voters of the city, in the same manner as city ordinance, upon filing of a referendum petition with the City Clerk within 30 days after filing of a salary schedule by the commission. In the event of the filing of a valid referendum petition, the salary increase or decrease shall not go into effect until approved by a vote of the people.
- B. Referendum measures under this section shall be submitted to the voters of the city at the next following general or municipal election occurring 30 days or more after the petition is filed, and shall otherwise be governed by the provisions of the state constitution and the laws generally applicable to referendum measures.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance shall be held to be invalid or unconstitutional by a court competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 4. Corrections. The City Clerk is authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Effective date. This ordinance shall be published in summary form and be in full force and effective five {5} days from the passage and published in accordance with law.

PASSED by the City Council of the City of College Place, Washington, this 28th day of October, 2025.

Norma L. Hernández, Mayor

Attest:

Approved as to form:

Maryelizabeth E. Garcia, City Clerk

Eric W. Ferguson, City Attorney

CITY OF COLLEGE PLACE

2026 State Legislative Agenda

Contact: Brian Carleton



509-394-8507



bcarleton@cpwa.us



RESERVOIR #4

\$1 Million Ask

New Water Tank & well needed for supply and resiliency of ecosystem

1

2

SE 12TH ST - COLLEVE AVE TO SKY AVE

\$1 Million Ask

Reconstruction of 1 mile of roadway including utilities.



3

SR 125 & COLLEGE AVE RECONSTRUCTION

Reconfigure a roundabout for an Industrial Park **\$1.5 Million Ask**



•Population 9,945 •Poverty Rate: 11.7% •Median Household Income \$60,417
•Parks: 5 totaling 17 acres •Median Housing Value \$465,00 (Q2 2025 RMLS)
•Home of Walla Walla University •Roads: 35 miles of City Maintained Roads

CITY OF COLLEGE PLACE

2026 Federal Legislative Agenda

Contact: Brian Carleton

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PACKAGE ONE:

One-Day Workshop

\$500

Join us for a dynamic one-day workshop designed to empower entrepreneurs and business leaders with essential skills and strategies for success.

1

1



2

Register now at www.reallygreatsite.com

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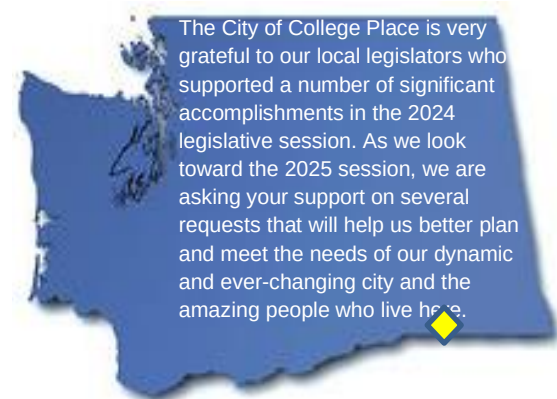


2025 State Legislative Agenda

Quick Facts

- Population: 9,945 (2024 State OFM)
- Median Household Income: \$60,417 (2018-2022 ACS)
- Poverty Rate: 11.7% (2018-2022 ACS)
- Median Housing Value: \$450,000 (Q2 2024 RMLS)
- Parks: 5 totaling 17.0 Acres
- Roads: 35 Miles of City Maintained Roads
- Home of Walla Walla University

Contact: Mr. Mike Rizzitiello – City Administrator Ph: 509-394-8506 Em: mrizzitiello@cpwa.us
Mr. Brian Enslow – Lobbyist Ph: 360-489-8121 Em: brian@arbutusllc.com



The City of College Place is very grateful to our local legislators who supported a number of significant accomplishments in the 2024 legislative session. As we look toward the 2025 session, we are asking your support on several requests that will help us better plan and meet the needs of our dynamic and ever-changing city and the amazing people who live here.

Priorities

College Place Reservoir #4 Construction



Construction of a one-million-gallon water tank needed for supply and resiliency of system. Total cost is \$20.0 million. \$19 million is fundraised. **Request is \$1 million dollars.**

Lions Park Community Center



Replace Community Center at Lions Park with 12,700 square foot multipurpose facility on two-floors with childcare, commercial kitchen, library, and community room components. Total cost is \$10.1 million. **Request is \$1 million dollars.**

SR 125 & College Avenue Reconstruction



Reconfigure intersection to a roundabout. Total estimated cost is \$4 million. **Request is \$1.5 million dollars.**

SE 12th Street (College to Sky Ave)



Reconstruction of 1.0 miles of roadway including underground utilities at: \$5.4 million.

Key Issues

Economic Development/Infrastructure

- **SUPPORT** – Protecting and strengthening pass through State grant agencies such as Transportation Improvement Board (TIB), Public Works Trust Fund (PWTF), Recreation Conservation Office (RCO), Community Economic Revitalization Board (CERB), Department of Health (DOH) and others including ensuring that grantmaking guidelines are not more restrictive than Federal guidelines.
- **SUPPORT** – Sustainable transportation revenue funding local preservation, maintenance, and operations.
- **SUPPORT** – Develop new fiscal tools to build infrastructure to support housing development.
- **SUPPORT** – New funding options for needs along the housing continuum.
- **SUPPORT** – Support augmenting RCW 43.360 and 82.73 to create a more accessible pathway for the City to become a full participant in the State Main Street Program and take advantage of the B&O Tax Credit.
- **SUPPORT** – Broaden RCW 84.14 – Multifamily Property Tax Exemption so all cities can participate in the program perpetually. Right now, the program for everyone sunsets in 2026.
- **SUPPORT** – Efforts to increase affordable, quality childcare access.

General Government

- **SUPPORT** – Protect against liability expansion and new policies driving additional claims.
- **SUPPORT** – Proposals to establish a product stewardship framework for packaging to reduce the impact on local solid waste programs.
- **SUPPORT** – Continued updates to the Public Records Act (PRA) to reduce the impacts of vexation litigation and vexatious requestors.
- **SUPPORT** – Open Public Meetings Act (OPMA) updates to help address the trend of increasing disruptive meetings.
- **SUPPORT** – Seek opportunities to balance costs and reduce unintended impacts on employers from expansion of leave laws and other proposed employee benefit enhancements.
- **OPPOSE** – Unfunded mandates.

Public Safety/Human Services

- **SUPPORT** – Enhanced state funding for indigent defense and workforce development for prosecutors and public defenders.
- **SUPPORT** – Expanding funding for grants to support ongoing funding for local behavioral health crisis co-responder programs. Ensure grant policies mesh with local operating environment.
- **SUPPORT** – Additional prosecutorial and law enforcement resources to address retail theft.
- **SUPPORT** – Continued 100% state funding of the Basic Law Enforcement Academy (BLEA)
- **SUPPORT** – Enhanced state investment in emergency and transitional housing.
- **SUPPORT** – Continued and expanded operational grant funding and ongoing operational funding for therapeutic courts and diversion programs.
- **SUPPORT** – Provide 100% reimbursement to cities that provide firefighting support for state wildland fire deployments.
- **SUPPORT** – Expansion of funding to cities for prevention planning, response, and recovery for wildfire and other natural disasters.
- **SUPPORT** – Increase resources for state crime lab to ensure timely processing of evidence.

The City supports the Association of Washington Cities Legislative Agenda.

City of College Place, Washington

RESOLUTION NO. 25-052

A RESOLUTION OF THE CITY OF COLLEGE PLACE, WASHINGTON, ADOPTING 2025 STATE LEGISLATIVE PRIORITIES

WHEREAS, the City of College Place is a non-charter code city under Title 35A RCW; and

WHEREAS, the City Council of the City of College Place (City) wishes to state its 2026 legislative priorities for the State and Federal government.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE AS FOLLOWS:

1. The City of College Place hereby adopts the legislative priorities for the 2026 State legislative session outlined in Exhibit 2 of this agenda bill.
2. The City of College Place supports the legislative priorities identified by the Association of Washington Cities.
3. The City of College Place submits that strong cities result in a strong state and country.

CLERICAL CORRECTIONS. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

EFFECTIVE DATE. This resolution shall take effect and be in full force upon its passage as provided by law.

ADOPTED at a regular meeting of the City Council of the City of College Place, Washington held on the 14th day of October, 2025.

Attest:

Norma L. Hernández, Mayor

Maryelizabeth Garcia, City Clerk

CITY OF COLLEGE PLACE

2026 State Legislative Agenda

Contact: Brian Carleton



509-394-8507



bcarleton@cpwa.us



RESERVOIR #4

\$1 Million Ask

New Water Tank & well needed for supply and resiliency of ecosystem

1



2

SE 12TH ST - COLLEGE AVE TO SKY AVE

\$1.5 Million Ask

Reconstruction of 1 mile of roadway including utilities.



3

SR 125 & COLLEGE AVE RECONSTRUCTION

Reconfigure a roundabout for an Industrial Park **\$1.5 Million Ask**



•Population 9,945 •Poverty Rate: 11.7% •Median Household Income \$60,417
•Parks: 5 totaling 17 acres •Median Housing Value \$465,00 (Q2 2025 RMLS)
•Home of Walla Walla University •Roads: 35 miles of City Maintained Roads

City of College Place, Washington

RESOLUTION NO. 25-053

**A RESOLUTION OF THE CITY OF COLLEGE PLACE, WASHINGTON, ADOPTING 2025
FEDERAL LEGISLATIVE PRIORITIES**

WHEREAS, the City of College Place is a non-charter code city under Title 35A RCW; and

WHEREAS, the City Council of the City of College Place (City) wishes to state its 2026 legislative priorities for the Federal government.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE
PLACE AS FOLLOWS:**

1. The City of College Place hereby adopts the legislative priorities for the 2026 Federal legislative session outlined in Exhibit 2 of this agenda bill
2. The City of College Place submits that strong cities result in a strong state and country.

CLERICAL CORRECTIONS. The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

EFFECTIVE DATE. This resolution shall take effect and be in full force upon its passage as provided by law.

ADOPTED at a regular meeting of the City Council of the City of College Place, Washington held on the 14th day of October, 2025.

Attest:

Norma L. Hernández, Mayor

Maryelizabeth Garcia, City Clerk

CITY OF COLLEGE PLACE

2026 Federal Legislative Agenda

Contact: Brian Carleton

✉ 509-394-8507

☎ bcarleton@cpwa.us

1

LIONS PARK COMMUNITY CENTER

\$2 Million Ask

Replace outdated community center. To include commercial kitchen, common room, storage, business incubator library and childcare. Total cost \$10.1 million



2

RESERVOIR #4

\$2 Million Ask

New Water Tank & well needed for supply and resiliency of ecosystem



3

SE 12TH ST - COLLEVE AVE TO LARCH AVE

\$2 Million Ask

Reconstruction of 1 mile of roadway including utilities. Total cost \$5.4 million



POLICE DEPT BUILDING REPLACEMENT & MODERNIZATION

\$3 Million Ask

Total cost \$10.1 million



4

Quick Facts:

•Population 9,945 •Poverty Rate: 11.7% •Median Household Income \$60,417
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City of College Place, Washington

RESOLUTION NO. 25-053

**A RESOLUTION OF THE CITY OF COLLEGE PLACE, WASHINGTON, ADOPTING 2025
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WHEREAS, the City Council of the City of College Place (City) wishes to state its 2026 legislative priorities for the Federal government.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE
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ADOPTED at a regular meeting of the City Council of the City of College Place, Washington held on the 14th day of October, 2025.

Attest:

Norma L. Hernández, Mayor

Maryelizabeth Garcia, City Clerk

CITY OF COLLEGE PLACE

2026 Federal Legislative Agenda

Contact: Brian Carleton

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SE 12TH ST - COLLEVE AVE TO LARCH AVE

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CITY OF COLLEGE PLACE

2026 Federal Legislative Agenda

Contact: Brian Carleton

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City of College Place 2026 Federal Advocacy Priorities

Lions Park Community Center (\$2M)



Police Modernization Initiative (\$3M)



College Place Water Capacity Improvement Project (\$2M)



SE 12th Street Safety Upgrades (\$2M)





Lions Park Community Center



- Advocating for \$2 million in federal funding to replace the aging College Place community center.
- Proposed facility will support a small business incubator, library, and expanded childcare services.
- Secured sponsorship from Senator Maria Cantwell, who submitted a \$2.5 million appropriations request for the project.
- The request did not advance through the House Appropriations Interior & Environment Subcommittee, but advocacy efforts continue for future funding opportunities.





Police Department Modernization Initiative



- Advocating for \$3 million in federal funding to replace the College Place Police Department facility.
- The current building, constructed in 1954, lacks storage for records and evidence. The facility is not ADA compliant and does not provide sufficient space for the department's 21 staff members.
- A modern, compliant building will support public safety operations and improve working conditions for police personnel.



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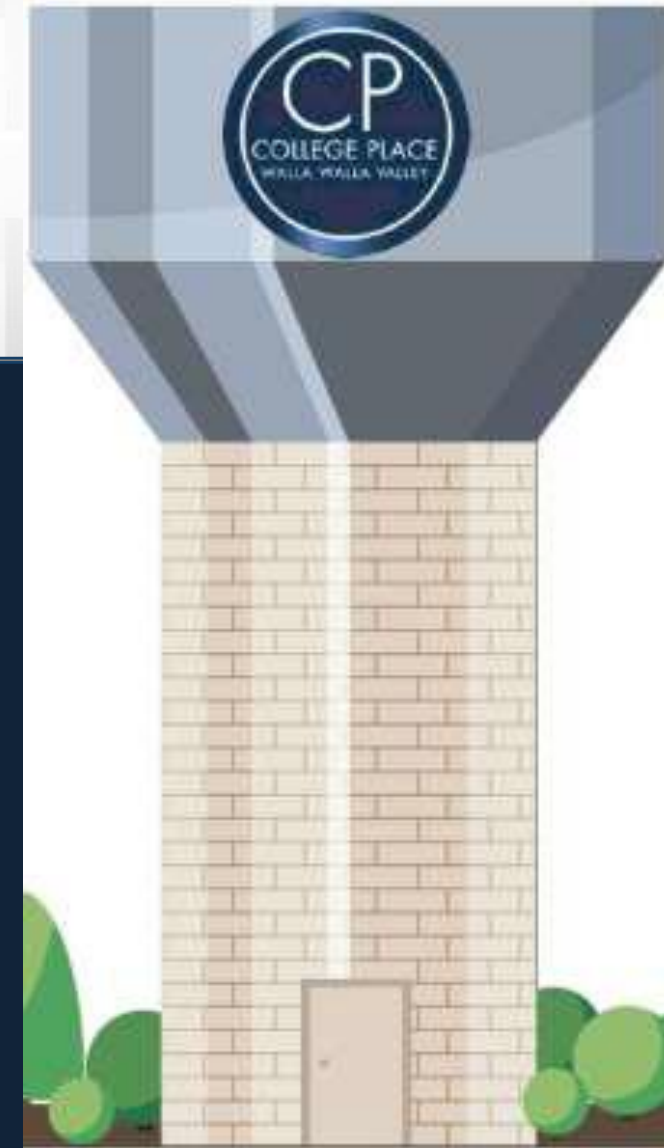


College Place Water Capacity Improvement Project

Pursuing **\$2 million** in federal funding for a new 1-million-gallon water tank and an additional well.

The City's current water storage facilities cannot meet the growing needs of local businesses and residents.

Upgrading water infrastructure will ensure reliable service and support future community development.



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2024 Water Resource and Development Act (WRDA)

The City of College Place **secured \$5 million** in authorization for Reservoir 4 through the 2024 Water Resources Development Act (WRDA).

The City is now partnering with the Army Corps of Engineers to prepare a letter of intent, which will launch a capability study and establish a pathway toward future project funding.

Next steps include submitting the letter of intent, initiating the Army Corps-led study, and working collaboratively to advance the design and funding phases required for full implementation of the Reservoir 4 project.



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College St./Larch Ave. Safety Project



Seeking **\$2 million** in federal funding for essential repairs and reconstruction of SE 12th Street.

12th Street is a vital residential corridor linking neighborhoods with College Avenue and Highway 125.

Project will upgrade utility infrastructure and deliver a safer, more accessible roadway for residents.



CAPITOL PATH
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Monthly Grants Matrix



CAPITOL PATH
— CONSULTING —

Grant Bulletin: September to November 2025

The purpose of this communication is to list available grant opportunities over the coming two months to alert clients as to opportunities available and details of each within the September to November 2025 timeframe.

I. Community Development

Name	Prerequisite	Contact Email	Funding Bucket	Max Funding	Local Match	Publish Date	Deadline
State Community Economic Revitalization Board - Planning Grant Program	Economic Development Related - Industrial, Office. Also, letter of support from Associated Development Organization.	janea.stark@commerce.wa.gov	\$ 40,000,000.00	\$ 100,000.00	20%	8/1/25	9/29/205

Description

Studies to evaluate high-priority economic development and rural broadband projects.

Website

<https://www.commerce.wa.gov/cerb/cerb-pp/>

Konen Aufte Lane Area							
Name	Prerequisite	Contact Email	Funding Bucket	Max Funding	Local Match	Publish Date	Deadline
Washington State Department of Commerce: Periodic Update Grant	Must have adopted greenhouse gas policy and be a municipality or county in State.	ashley.murphy@commerce.wa.gov	\$ 20,000,000.00	\$ 350,000.00	None	9/1/25	10/17/25

Description

Grant will pay for comprehensive plans and development regulation updates.

Website

<https://www.commerce.wa.gov/funding/periodic-update-grants-available-for-2027-jurisdictions/>



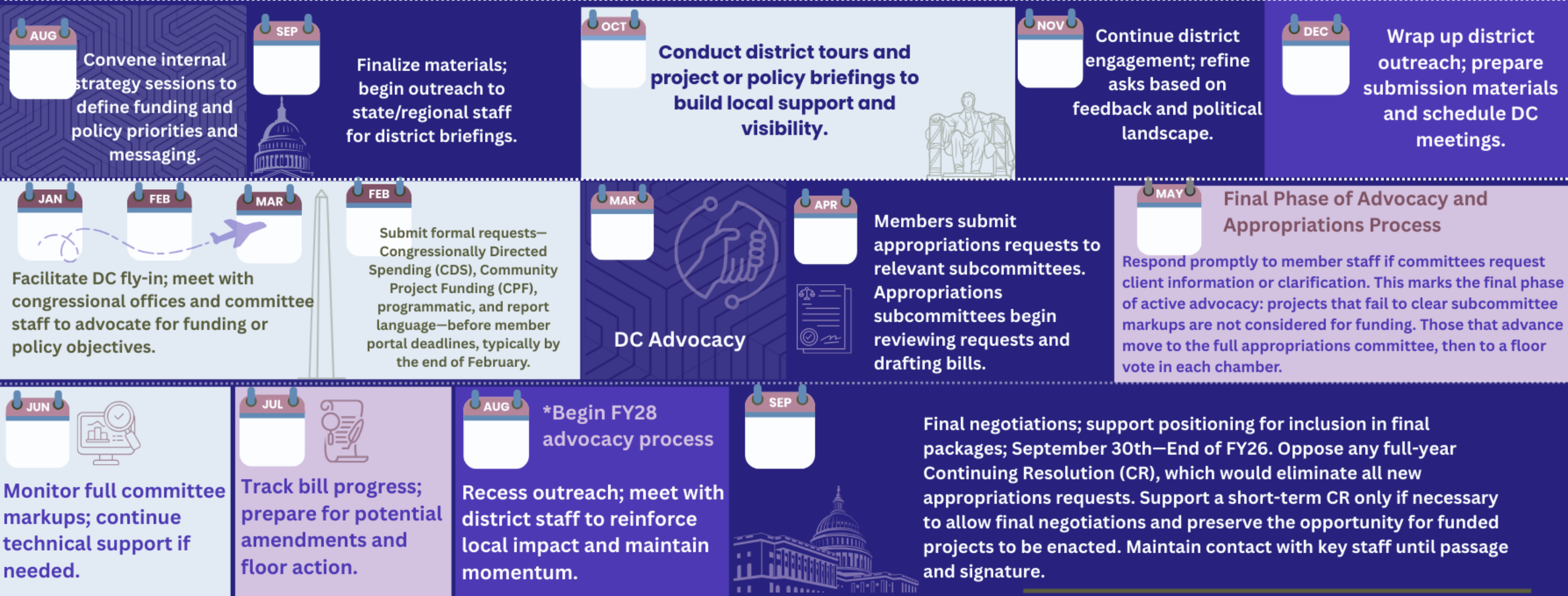
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— CONSULTING —



Advocacy Timeline & Next Steps

Federal Advocacy Calendar (FY 2027 Cycle)

FEDERAL APPROPRIATIONS TIMELINE





Thank You



CAPITOL PATH
— CONSULTING —

John Culton, Principal
john@thecapitolpath.com

Kyla Shkerich Blair, Principal
Kyla@thecapitolpath.com

City of College Place, Washington
ORDINANCE NO. 25-009

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLLEGE PLACE, WASHINGTON, AMENDING COLLEGE PLACE MUNICIPAL CODE TITLE 10, VEHICLES AND TRAFFIC, ENACTING CHAPTER 10.28, PROHIBITING THE OPERATION OF OFF-ROAD VEHICLES (ORVs) AND WHEELED ALL-TERRAIN VEHICLES (WATVs) ON PUBLIC STREETS AND RIGHTS-OF-WAY, PROVIDING LIMITED EXCEPTIONS FOR EMERGENCY SERVICES AND CITY MAINTENANCE, AND ESTABLISHING PENALTIES.

Whereas, the City of College Place is a non-charter code city governed by the rules and regulations of RCW 35A; and

Whereas, RCW 35A.11.020 allows non-charter code cities to adopt and enforce ordinances pertaining to local affairs; and

Whereas, RCW 46.09.360 allows cities to regulate the operation of nonhighway vehicles, including off-road vehicles, on streets, roads, or highways within the boundaries of a city; and

Whereas, RCW 46.09.455 only allows the operation of wheeled all-terrain vehicles on public roadways within the boundaries of a city or town, not including nonhighway roads and trails, if the city or town by ordinance has approved such operation.

Now therefore, the City Council of the City of College Place, Washington, does hereby ordain as follows:

Section 1: Ordinance No. 25-009 adding a new section to Chapter 10.28 of the College Place Municipal Code prohibiting the operation of off-road vehicles (ORVs) and wheeled all-terrain vehicles (WATVs) on public streets and rights-of-way, providing limited exceptions for emergency services, city maintenance, and official city business, and establishing penalties as shown in Exhibit A, which is fully incorporated herein.

Section 2: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance. The City of College Place, Washington, hereby declares that if would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 4: Effective Date. This ordinance shall take effect and be in full force five (5) days after publication as required by law.

PASSED by the City Council of the City of College Place, Washington, this 14th day of October, 2025.

Attest:

Norma L. Hernandez, Mayor

Maryelizabeth Garcia, City Clerk

Approved as to form:

Kerr Ferguson Law, PLLC

EXHIBIT A

Chapter 10.28 – Off-Road Vehicles and Wheeled All-Terrain Vehicles

10.28.010 – Purpose.

The City Council of College Place finds that the operation of off-road vehicles and wheeled all-terrain vehicles on public streets presents risks to public health, safety, and welfare, and is inconsistent with the intended use of city roadways. This ordinance prohibits such use, while recognizing limited exceptions for official city maintenance and business, as well as emergency service operations.

10.28.020 – Definitions.

“City Maintenance or Business” means activities performed by City of College Place employees or contractors engaged in official municipal duties related to maintenance, inspection, or repair of city property or infrastructure and any official business of the City.

“Emergency Services” means activities performed by police, fire, emergency medical services, search and rescue, and other public safety agencies.

“Off-Road Vehicle” (ORV) shall have the meaning provided in RCW 46.04.365.

“Public Street” means any street, road, alley, or right-of-way within the boundaries of the City of College Place and maintained by the City of College Place.

“Wheeled All-Terrain Vehicle” (WATV) shall have the meaning provided in RCW 46.09.310(19).

10.28.030. General Prohibition.

- A. It is unlawful for any person to operate an ORV or WATV on any public street or right-of-way within the City of College Place.
- B. No provision of this section shall be construed to authorize the use of an ORV or WATV in violation of state law, including but not limited to RCW 46.09.360, 46.09.450, and 46.09.455.

10.28.040. Exceptions.

The prohibition set forth in 10.28.030 shall not apply to the following:

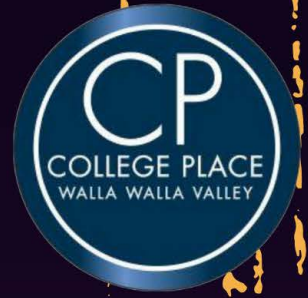
- 1. **Emergency Services** – The operation of ORVs or WATVs by law enforcement, fire, emergency medical services, or search and rescue agencies acting within the scope of their official duties.

2. **City Maintenance and Business** – The operation of ORVs or WATVs by City of College Place employees or authorized contractors when used in the performance of official city maintenance, inspection, repair activities, or business of the City.
3. **Authorized Special Events** – The operation of ORVs or WATVs as part of a parade, festival, or other special event, provided such use has been expressly authorized by the City through a special event permit.

10.28.050. Penalties.

- A. Any person violating this ordinance shall be guilty of a civil infraction and subject to a fine not exceeding \$250.00 for each offense.
- B. Each separate incident or day of violation shall constitute a separate offense.

2025



PUMPKIN PALOOZA



COLLEGE PLACE CITY HALL • 10/31/2025 • 3-6PM

TRUNK OR TREAT 2025

Pumpkin Carving Contest

- Pumpkin Palooza

Family Photos

- Halloween Photo Backdrop

Kids Activities

- Trunks full of candy!
- Mini Monster Maze
- Haystack Bowling
- Witches Hat Ring Toss

Consumables

- Whitman Acres (Hot Cocoa)
- R&B Barbecue (Food)
- Zea Mays Everta (Pop & Kettlecorn)

We are still
looking for a few
more vendors to
participate!

TRUNK OR TREAT 2025 OVERHEAD MAP





TRUNK OR TREAT

PUMPKIN PALOOZA PHOTO BOOTH
MINI MONSTER MAZE
HAYSTACK BOWLING FOOD & DRINKS

OCTOBER 31ST 3-6PM CITY HALL (625 S. COLLEGE AVE)



GINGERBREAD HOUSE COMPETITION



AT COLLEGE PLACE WINTERFEST!



DEC

4

3-6 PM



GINGERBREAD HOUSES ARE TO BE DROPPED OFF IN COMPLETE
CONDITION AT COLLEGE PLACE FIRE DEPARTMENT
(629 S. COLLEGE AVE) FROM 12-2PM ON DECEMBER 4, 2025.

- One submission per household
- No age limit or categories, just 1st, 2nd, and 3rd Place
- Winterfest event Attendees will vote for their favorite submission
- Winners will be notified on Tuesday December 9 via email
- TAKE PICTURES of your submission and the builders!
- Winning Gingerbread Houses will be posted online

SUBMISSIONS MUST BE PICKED UP
ON DECEMBER 4 BY 7:30 PM, OR
IT WILL BE DISPOSED OF

SIGN UP →





Winterfest

3-6PM

Holiday Market, Hot Cocoa, & Santa
College Place Fire Station
629 S College Avenue

4:30PM

Sing the Season with Blueprint Quartet
College Place City Hall
625 S College Avenue

5:45PM

Tree Lighting with Mayor Hernandez
College Place City Hall
625 S College Avenue

6:00PM

Festival of Lights Parade
South College Avenue -
10th Street to Whitman Drive