**City Council Meeting - Hybrid (In-Person & Online) (Tuesday, January 13, 2026)**
*Generated by City Clerk Carolyn Holm on Monday, January 12, 2026*

1. Opening Items.
Procedural: 1.01 Call To Order

**Mayor Hernández called the meeting to order at 7:02 PM**

Procedural: 1.02 Roll Call

PRESENT:

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|---|---|
| Mayor - | Norma L. Hernández |
| Council Members – | Loren Peterson - Mayor Pro Tem; Heather Schermann; Michael Cleveland; Monica Boyle; Nadine Stecklein; Jordan Green |
| Council Members via Zoom- | Melodie Williams |
| Staff- | City Administrator Troy Rayburn; City Clerk Carolyn Holm; Community Development Director Jon Rickard; Fire Chief David Winter; Human Resources Manager Shawn Doering |
| Staff present via Zoom- | City Attorney Scott Mihalik |
| Also Present - | Marissa Waddell-Citizens for College Place Public Schools, Royce Davis-Jacobs |

MEMBERS EXCUSED:
MEMBERS ABSENT:

Procedural: 1.03 Pledge of Allegiance

Information: 1.04 Public Comment - No Public Comment.

**2. Consent Agenda.**
Action (Consent): 2.01 AB 26001 - Approve Agenda for January 13, 2025.
Action (Consent), Minutes: 2.02 AB 26002 - Approve Council Minutes from December 9, 2025
Action (Consent): 2.03 AB 26003 - Approve Council Workshop Minutes from January 6, 2026
Action (Consent): 2.04 AB 26004 - Appointment Confirmation of Gary Petersen to the Historic Preservation Commission
Action (Consent): 2.05 Approve Consent Agenda - Our adopted rules of Parliamentary Procedure, The Standard Code of Parliamentary Procedure, provide for a consent agenda listing several items for approval of the Council by a single motion. Most of the items listed under the consent agenda have gone through previous review either during the budget process, at a workshop, or by subcommittee review and recommendation. Documentation concerning these items has been provided to all Council Members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council Member.

**Council Member Schermann made a motion to approve the consent agenda. Second by Council Member Boyle and the motion passed 7-0.**

**3. Presentations -**
3.01 Martin Luther King Jr Day Proclamation
Mayor Hernández delivered the annual Martin Luther King Jr. Day Proclamation to Council.

3.02 Citizens for College Place Public Schools Educational Programs & Operations (EP&O) levy renewal
Ms. Waddel, Citizens of College Place Public Schools representative, presented information on the Educational Programs & Operations (EP&O) levy renewal. She highlighted areas where the levy has had a positive impact for College Place schools. Regular attendance and truancy rates keep improving, 70% reduction in discipline incidents, exceptional health and wellness services, and families and staff have reported higher satisfaction in nearly every category. The intent of the presentation is to educate citizens on the levy and to let them know it is a renewal and not an additional levy.

**4. Public Hearings** - No Public Hearing.

**5. Action Items.**

Action: 5.01 AB 26005 - David, Evans & Associates Contract for Safe Routes to School Projects - Mr. McAndrews

Mr. McAndrews presented to Council information about the Safe Routes to School Projects. The projects will provide Safe Routes for our children and parents that utilize these routes to walk to Davis Elementary and Sager Middle School. The project consists of adding sidewalks, rectangular rapid flashing beacons, revision to curb transitions, and revisions to existing streets to provide a safe passage for those who walk to the schools.

> **Council Member Green made a motion to authorize the Public Works Director or Designee to sign the Agreement for Engineering and Right of Way Professional Services with David Evans and Associates for $478,235.00. Second by Council Member Williams and the motion passed 7-0.**

Action: 5.02 AB 25331 - Additional Wastewater Treatment Plant Costs for 2025 - Mr. McAndrews

Mr. McAndrews presented to Council an invoice for costs incurred that exceeded the original budgeted amounts related to electricity and sampling for the operation of the City's Wastewater Treatment Plant. Royce Davis-Jacobs representative, was available to answer questions related to the overage costs. Discussion ensued.

> **Council Member Petersen made a motion to authorize the Public Works Director or Designee to authorize payment to Jacobs in the amount of $80,996.32 for costs that incurred that exceeded the original budgeted amounts related to electricity and sampling for the operation of the City's Wastewater Plant. Second by Council Member Schermann and the motion passed 7-0.**

Action: 5.03 AB 26007 - Accepting Department of Health loan Drinking Water State Revolving Fund (DWSRF)- Mr. McAndrews

Mr. McAndrews presented to Council a loan contract with the Department of Health to establish funding for planning and design of the SE 12th Street reconstruction project. The loan contract is for $500,000 with a loan fee of $10,000. Discussion ensued.

> **Council Member Stecklein made a motion to accept the contract for the Department of Health loan funding in the amount of $500,000 with a loan fee of $10,000, for the planning and design of the SE 12th Street Reconstruction Project and authorize the Public Works Director or Designee to sign the Agreement with the Department of Healthy. Second by Council Member Boyle and the motion passed 7-0.**

**6. Administrative Reports** -

Discussion, Information: 6.01 Administrator Update- Mr. Rayburn provided a detailed update of many topics he has been working on, including:

- One-on-One Meetings with department directors
- Requiring documentation and better explanations for financial approval (requisitions and invoices)
- Walla Walla University's Five-Year Conference / Potential for 2,000+ quests / Showcasing the City of College Place
- One-on-Once meetings with City Council Meetings
- Federal Legislative Agenda
- Stone Creek Development
- Completion of 2025 Deliverables
- Regional Meetings
- New City Clerk Placement
- Urban Growth Area
- Police Union Contract Negotiations
- Police Sargent Contract Negotiations

**7. Informational Reports** - None.

**8. Closing Items.**

Discussion, Information: 8.01 Good of the Order

Council Member Schermann communicated the 2024 Fiscal Audit exit interview was recently completed and the City did very well. She indicated more information to follow.

Council Member Stecklein informed that The City of Walla Walla website has some great information related to the Myra Road and Highway 125 project.

Action: 8.02 Conclusion - Motion to Conclude the Meeting.

**Mayor asked for a motion. Council Member Green made a motion to conclude the meeting at 7:59 PM. Second by Council Member Williams and with no objection, the meeting concluded.**

Approved:

Signed by:

Norma L. Hernández

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Norma L. Hernández – Mayor

Attest:

DocuSigned by:

Carolyn Holm

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Carolyn Holm – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred January 13, 2026. Further detail may be obtained by reviewing the actual audio recording made during this session.